

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Main Street Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, October 22, 2024, at 12:00 p.m., in the Council Chambers Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Vice Chair April Shaner, Board Members Maricela Rangel, Heather Giles, and Jonathan Rodgers.

Staff present: Main Street Coordinator Mary Ann Admire, Administrative Assistant Casey DeBord, and Library Director Ana Sanchez.

Board members Jean Mollard, Katie Beth Henry, and Ly Sath were absent.

CALL TO ORDER

With a quorum present, Ms. Shaner called the meeting to order at 12:02 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

There were none.

PUBLIC COMMENTS

There were none.

CONFLICT OF INTEREST DISCLOSURES

There were none.

MAIN STREET COORDINATOR'S REPORT

1. Main Street Coordinator's Report: Mary Ann Admire provided the Board with updates on September's staff and program activities including coordination with the Curious Museum for their grand opening, following up on grant and donor opportunities for the Downtown Connectivity Enhancement Project, and preparation for the Hot Pepper Festival. Of special note, the Railroad Heritage Society was awarded \$18K through the PEDC Community Development Grant towards improvements at the Railroad Heritage Center as part of the Connectivity Enhancement Project, and staff will be notified by the end of October regarding the results of the application for the Texas Downtown Anice Read Grant for a possible \$5K towards the improvements at the Farmers Market as part of the same overall project. The board also welcomed Heather Giles and Jonathan Rodgers as new Board members.

APPROVAL OF MINUTES

1. Consider approval of the meeting minutes from March 26, 2024. Motion by Ms. Shaner, seconded by Ms. Rangel to approve the item as presented. Upon vote, the motion was carried 4-0.
2. Consider approval of the meeting minutes from April 23, 2024. Motion by Ms. Shaner, seconded by Ms. Rangel to approve the item as presented. Upon vote, the motion was carried 4-0.
3. Consider approval of the meeting minutes from September 24, 2024. Motion by Ms. Shaner, seconded by Ms. Rangel to approve the item as presented. Upon vote, the motion was carried 4-0.

DISCUSSION AND ACTION ITEMS

1. A motion was made by Heather Giles to approve sign permit application for 502 N. Queen St – Palestine Public Library as presented. The motion was seconded by Ms. Rangel. Upon vote, the motion was carried 4-0.
2. The item regarding the appointment of a Chair and Vice Chair was tabled for the next meeting, and no action was taken.
3. The November Regular Meeting date will be rescheduled to Tuesday, November 19, 2024, at Noon. The December Regular Meeting of the Main Street Advisory Board will be canceled due to the holidays, but Board members are encouraged to begin Work Plan projects with Ms. Admire.

ADJOURN

With no other business to come before the board, the meeting was adjourned by Ms. Shaner at 12:38 p.m.

PASSED AND APPROVED THIS 3rd DAY OF DECEMBER 2024.



April Shaner, Board Vice Chair

ATTEST:



Mary Ann Admire, Main Street Coordinator