

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Main Street Advisory Board of the City of Palestine convened in a Special Meeting on Tuesday, December 3, 2024, at 12:00 p.m., in the City Hall Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Vice Chair April Shaner, Board Members Jean Mollard, Ly Sath, Heather Giles, Katie Beth Henry, and Jonathan Rodgers.

Staff present: Main Street Coordinator Mary Ann Admire and City Secretary April Jackson.

Board member Maricela Rangel was absent.

CALL TO ORDER

With a quorum present, Ms. Shaner called the meeting to order at 12:05 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

There were none.

PUBLIC COMMENTS

There were none.

CONFLICT OF INTEREST DISCLOSURES

1. Ms. Jean Mollard will recuse herself from Discussion and Action Item G.2. as the owner of the subject property.

MAIN STREET COORDINATOR'S REPORT

1. Main Street Coordinator's Report: Mary Ann Admire provided the Board with a review of the Q4 2024 Main Street Merchant Meeting Report including updates on staff and program activities, as well as upcoming events and opportunities for merchant education and financial growth, and a status update on the Downtown Revitalization Project.

APPROVAL OF MINUTES

1. Consider approval of the meeting minutes from May 28, 2024. Motion by Ms. Mollard, seconded by Mr. Rodgers to approve the item as presented. Upon vote, the motion was carried 6-0.
2. Consider approval of the meeting minutes from August 27, 2024. Motion by Ms. Henry, seconded by Ms. Mollard to approve the item as presented. Upon vote, the motion was carried 6-0.
3. Consider approval of the meeting minutes from October 22, 2024. Motion by Ms. Giles, seconded by Ms. Henry to approve the item as presented. Upon vote, the motion was carried 6-0.

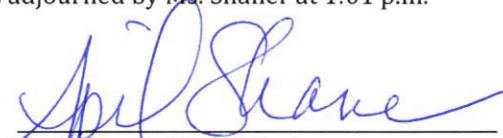
DISCUSSION AND ACTION ITEMS

1. A motion was made by Heather Giles to deny the sign permit application for 112 E. Oak St – The Print Depot Downtown & Farris Executive Suites as presented. The motion was seconded by Ms. Henry. Upon vote, the motion was carried 6-0.
2. Ms. Mollard recused herself for this item at 12:46pm. A motion was made by Katie Beth Henry to approve the sign permit application for 400 N. Queen St. – The Gallery at the Redlands as presented. The motion was seconded by Ly Sath. Upon vote, the motion was carried 5-0. Ms. Mollard rejoined the meeting at 12:53pm.
3. The Board recognized Ms. Diane Davis for her years of dedicated volunteer service in organizing and coordinating the Christmas Parade of Lights. Her leadership, commitment, and countless hours of work have brought joy to our community and made the annual event a cherished tradition. As Ms. Davis was not present, Ms. Admire will deliver the Certificate of Appreciation to Ms. Davis.
4. Ms. Jackson called for Board nominations for the 2024-2025 Executive Board positions. Ms. Giles nominated April Shaner for Chairperson, and Ms. Henry nominated Heather Giles as Vice Chair. With no other nominations proposed, Ms. Mollard made a motion to appoint Ms. Shaner as Chair and Ms. Giles as Vice Chair. The motion was seconded by Ms. Sath. Upon vote, the motion was carried unanimously.

ADJOURN


With no other business to come before the board, the meeting was adjourned by Ms. Shaner at 1:01 p.m.

PASSED AND APPROVED THIS 28th DAY OF JANUARY 2025.



April Shaner, Board Chair

ATTEST:



Mary Ann Admire, Main Street Coordinator