

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Airport Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, May 6, 2025, at 5:30 p.m., Palestine Municipal Airport, 1278 An. County Rd 421 Palestine, Texas, with the following people present: Chair Thomas Ball, Vice Chair Harold Campbell, Board Members Jon Rhone, and Elaine Triplett.

Staff present: PW Interim Director Jason Shelton, PW Admin Assistant Kimberly Beckman, City Manager Teresa Herrera, and City Airport Employee Alex Wild.

CALL TO ORDER

With a quorum present, Chair Thomas Ball called the meeting to order at 5:34 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

There were none.

PUBLIC COMMENTS

There were none.

CONFLICT OF INTEREST DISCLOSURES

There were none.

ITEMS FROM THE BOARD

Chair Thomas Ball addressed the board regarding the subcommittees. Board Member Jon Rhone shared with the board he found two food truck vendors willing to come to the Airport for events, once a date is selected. Vice Chair Harold Campbell shared with the board he had a meeting with PEDC Director Christophe Trahan about contacting businesses and getting feedback about the Airport. Board member Elaine Triplett addressed the board about starting a social media page for the Airport. Chair Thomas Ball also let the board know he met with the Palestine Fire Department to give a map and go over the hangar locations in case they must respond for a fire. The Fire Department asked for a tour, Mr. Ball discussed with the board about setting that up. Mr. Ball also discussed the promotional video that was shot at the Airport, new signs, and building repairs were completed.

DIRECTOR'S REPORT

Public Works Interim Director, Jason Shelton, reported to the board members an update on the pad sites, and let the board know the construction notice to proceed date is May 12, 2025, with an expected completion date of September 9, 2025.

APPROVAL OF MINUTES

Consider approval of the minutes from February 4, 2025, meeting.

Motion made to approve February 4, 2025, minutes. Motion made by Board Member Elaine Triplett to approve with correction, seconded by Board Member Jon Rhone. Upon vote, motion carried, 4-0.

DISCUSSION AND ACTION ITEMS

1. Discuss the proposed budget for the City of Palestine Municipal Airport for Fiscal Year 2025-2026.

Public Works Interim Director, Jason Shelton, went over the Airport budget with the board. The Fiscal Year 2025-2026 Budget was discussed amongst the board including ramp grant funding, professional services, travel and training, contractual services, equipment, and all airport improvements needs for the next fiscal year.

Motion by Vice Chair Harold Campbell, seconded by Board Member Jon Rhone, to approve proposed budget for the City of Palestine Municipal Airport for Fiscal Year 2025-2026. Upon vote, motion carried, 4-0.

ADJOURN

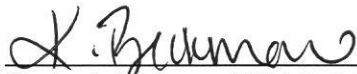
Board Chair, Thomas Ball, adjourned the meeting at 6:15 PM.

PASSED AND APPROVED THIS 19 DAY OF August 2025.



Thomas Ball, Chairman

ATTEST:



Kimberly Beckman, PW Administrative Assistant