THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Airport Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, August 19, 2025, at 5:30 p.m., Palestine Municipal Airport, 1278 An. County Rd 421 Palestine, Texas, with the following people present: Chair Thomas Ball, Vice Chair Harold Campbell, Board Members James Davis, Robert Falconer, and Elaine Triplett. Board Member Eric Moore attended via zoom. Board Member Jon Rhone was not present.

Staff present: PW Interim Director Jason Shelton, PW Admin Assistant Kimberly Beckman, City Manager Teresa Herrera, PEDC director Christophe Trahan, and City Airport Employee Alex Wild.

CALL TO ORDER
With a quorum present, Chair Thomas Ball called the meeting to order at 5:36 p.m.

PROPOSED CHANGES OF AGENDA ITEMS
There were none.

PUBLIC COMMENTS
There were none.

CONFLICT OF INTEREST DISCLOSURES
There were none.

ITEMS FROM THE BOARD

1. Airport Operations Subcommittee

Chair Thomas Ball asked the FBO questions regarding daily airport activities, AWOS, and the FOD.

2. Grants Subcommittee

Board Member Robert Falconer, head of the Grants Subcommittee, was not present at the time of the item being discussed.

3. Restaurant Subcommittee

Chair Thomas Ball discussed having food trucks out for the Boy Scout event. As well as having events like Fly In's at the Airport.

4. Business Sponsorship Subcommittee

Board Member Harold Campbell and PEDC Director Christoph Trahan discussed the options of a Flight School at the Airport.

5. Aviation Development Subcommittee

Board Member Eric Moore discussed the place in line with the FAA for a repair station. He is also talking to a machine shop about possibly moving locations.

6. Marketing/Public Relations Subcommittee

Board Member Elaine Triplett had questions regarding a Facebook page for the Airport.

7. Dispute Resolution Subcommittee

Chair Thomas Ball plans to meet with head of Dispute Resolution Subcommittee at a later date.

DIRECTOR'S REPORT
Public Works Interim Director, Jason Shelton, reported to the board members an update on the pad sites, and let the board know the construction is expected to be completed in 2 weeks. The purchase and location of the small building for Alex to store City equipment and tools in was discussed with the board as well. City Manager

Teresa Herrera gave an update on the runway, TxDOT will put it out to bid and construction on the runway will take place next year. The city has to provide the 1.2 million dollars, already approved in the budget.

APPROVAL OF MINUTES

Consider approval of the minutes from May 6, 2025, meeting.

Motion made to approve May 6, 2025, minutes. Motion made by Board Member Eric Moore, seconded by Board Member Harold Campbell. Upon vote, motion carried, 6-0.

DISCUSSION AND ACTION ITEMS

1. Discussion on Potential Grass Landing Strip at KPSN

Board Member Elaine Triplett spoke with the board regarding the potential installation of a grass landing strip at KPSN, including possible location options. The board discussed the potential space, size, and cost.

2. Discussion on KPSN Participation with the Boy Scouts of America

Board Member Elaine Triplett spoke with the board regarding the potential participation in the Boy Scouts of America Aviation Merit Badge program.

City Manager Teresa Herrera approved the use of KPSN space and conference room for the Boy Scouts of America Aviation Merit Badge program.

ADJOURN

Motion made by Board Member Eric Moore, seconded by Board Member Harold Campbell to adjourn. The meeting was adjourned at 6:19 p.m.

PASSED AND APPROVED THIS 4 DAY OF November 2025.

Thomas Ball

Thomas Ball, Chairman

ATTEST:

K. Beckman

Kimberly Beckman, PW Administrative Assistant