

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Airport Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, November 4, 2025, at 5:30 p.m., Palestine Municipal Airport, 1278 An. County Rd 421 Palestine, Texas, with the following people present: Chair Thomas Ball, Vice Chair Harold Campbell, Board Members Mark Whitford, Robert Falconer, and Jon Rhone. Board Member Eric Moore attended via zoom. Board Member Elaine Ttriplett was not present.

Staff present: PW Interim Director Jason Shelton, PW Admin Assistant Kimberly Beckman, City Manager Teresa Herrera, PEDC Director Christophe Trahan, and City Airport Employee Alex Wild.

CALL TO ORDER

With a quorum present, Chair Thomas Ball called the meeting to order at 5:33 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

City Manager, Teresa Herrera, proposed to move Section H. Discussion and Action Item number 1 to the first item after Public Comments. There were no objections.

PUBLIC COMMENTS

There were none.

DISCUSSION AND ACTION ITEMS

1. Consider and adopt the TxDOT Airport Capital Improvement Plan (FY2026–FY2030).
Tom Hart with Woolpert spoke to the board via zoom regarding the upcoming repaving job, electrical work, and expected runway closures at the Airport.
Teresa Herrea informed the board Woolpert is helping the City with the Capital Improvement Plan that will be submitted to TxDOT.

CONFLICT OF INTEREST DISCLOSURES

There were none.

ITEMS FROM THE BOARD

1. Airport Operations Subcommittee
Chair Thomas Ball addressed the FBO about the recent storms and offered continued support to the Airport.
2. Grants Subcommittee
Board Member Robert Falconer, head of the Grants Subcommittee, informed the board he was trying to meet with Wills Point Manager.
3. Restaurant Subcommittee
Board Member Jon Rhone informed the board of the potential businesses interested in coming out to the Airport.
4. Business Sponsorship Subcommittee
Board Member Harold Campbell and PEDC Director Christoph Trahan did not have any new updates.
5. Aviation Development Subcommittee
Board Member Eric Moore informed the board he spoke with Corsicana Airport regarding their grass strip; the cost of maintenance, upkeep, and some funding coming from TXDOT.
6. Marketing/Public Relations Subcommittee

Board Member Elaine Triplett was not present at the meeting to give an update. Chair Thomas Ball spoke with the board about a possible Spring event at the Airport to get the community and businesses involved.

7. Dispute Resolution Subcommittee

Chair Thomas Ball plans to meet with City Manager Teresa Herrera and Public Works Interim Director, Jason Shelton.

DIRECTOR'S REPORT

1. Welcome, newly appointed member Mark Whitford, to the Airport Advisory Board.
Board Members welcomed new member Mark Whitford.
2. Operations Report from 1200.aero for Palestine Municipal Airport (KPSN) for August, September, and October 2025.
Public Works Interim Director, Jason Shelton, went over the 1200.aero reports with the board.
3. Updates Regarding the Pad Sites, Water Line Project, and New building at the Palestine Municipal Airport.
Public Works Interim Director, Jason Shelton, reported an update on the pad sites, new water lines for them, and the installation of the new small building for Alex to use for City equipment.

APPROVAL OF MINUTES

Consider approval of the minutes from August 19, 2025, meeting.

Motion made to approve August 19, 2025, minutes. Motion made by Board Member Harold Campbell, seconded by Board Member Jon Rhone. Upon vote, motion carried, 6-0.

ADJOURN

Motion made by Board Member Robert Falconer, seconded by Board Member Harold Campbell to adjourn. The meeting was adjourned at 6:15 p.m.

PASSED AND APPROVED THIS 12 DAY OF May 2026.


Thomas Ball, Chairman

ATTEST:


Kimberly Beckman, PW Administrative Assistant