

STATE OF TEXAS                   §  
COUNTY OF ANDERSON       §  
CITY OF PALESTINE           §

The Building and Standards Commission of the City of Palestine convened in a Regular Meeting on Thursday, May 22, 2025, at 4:00 p.m., in the City Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Mark Henderson, Commissioners David Mettauer, Isaac Wynn, George Torma, and James Giles.

Staff present: Planning Tech Susan Davis and City Manager Admin Casey DeBord.

Commissioners absent: Commissioners Kurt Herrington and Jason Stephens.

**CALL TO ORDER**

With a quorum present, Chair Mark Henderson called the meeting to order at 4:00 p.m.

**PROPOSED CHANGES OF AGENDA ITEMS**

None.

**PUBLIC COMMENTS**

None.

**CONFLICT OF INTEREST DISCLOSURES**

None.

**DIRECTOR'S REPORT**

Staff are working with Code Enforcement and receiving additional training.

**APPROVAL OF MINUTES**

Building and Standards Commission Meeting Minutes for March 27, 2025, meetings for review and approval.

Commissioner Torma made a motion, seconded by Commissioner Giles, to approve minutes from March 27, 2025 with corrections. Upon vote, motion carried unanimously 5-0.

**DISCUSSION AND ACTION ITEMS**

1. Consider authorizing the Development Services Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed: 903 Poplar Street.

Planning Tech presented a summary of recent contact with the owner and an update on the structure. The owner was present and stated that the windows and doors have been replaced on both structures and that the next step will include siding. The owner stated that she will obtain permits and will hire subcontractors. Commissioner Torma made a motion, seconded by Commissioner Wynn to approve a 90-day extension for the owner to make. Upon vote, the motion was unanimously approved 5-0.

2. Consider authorizing the Development Services Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed: 205 W. Pine Street.

Planning Tech presented a summary including the location of the structure in a Historic District, the owners' attendance before the Building and Standards Commission last year, and the ninety-day extension given. The owners were sent two notices of the current hearing but have not contacted the City. Commission Torma made a motion, seconded by Commissioner Wynn to approve a thirty-day extension of time for the owner to provide a Rehabilitation Plan. Upon vote, the motion was unanimously approved 5-0.

3. Consider authorizing the Development Services Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed: 208 Callier Street.

Planning Tech advised that the owner is deceased. A proposed heir recently contacted the City stating that they would like to voluntarily demolish the structure. Heirship documentation has been requested. Commissioner Wynn made a motion, seconded by Commissioner Giles to table this item pending receipt of an Affidavit of Heirship. Upon vote, the motion was unanimously approved 5-0.

4. Consider authorizing the Development Services Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed: 812 Louisiana Street.

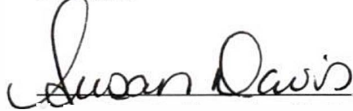
Planning Tech advised the Commission that the owner came to City Hall to speak with staff yesterday. The owner indicated that a proposed buyer is interested in the property. Commissioner Giles made a motion, seconded by Commissioner Torma to approve a thirty-day extension of time for the owner to provide a Rehabilitation Plan and to secure the property. Upon vote, the motion was unanimously approved 5-0.

**ADJOURN**

With no other business to come before the Board, Commissioner Torma made a motion, seconded by Commissioner Wynn, to adjourn the meeting at 4:16 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 26th DAY OF JUNE 2025.

ATTEST:



Susan Davis, Planning Tech



Mark Henderson, Chairman