

REMOSTATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Building and Standards Commission of the City of Palestine convened in a Regular Meeting on Thursday, August 28, 2025, at 4:00 p.m., in the City Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Mark Henderson, Commissioners David Mettaufer, George Torma, Jason Stephens, and James Giles.

Staff present: HPO Admin Assistant Chasity Esparza, City Manager Admin Casey DeBord. Planning Tech Susan Davis attended via Zoom.

Commissioners absent: Kurt Herrington and Isaac Wynn.

CALL TO ORDER

With a quorum present, Chair Mark Henderson called the meeting to order at 4:01 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

None.

PUBLIC COMMENTS

None.

CONFLICT OF INTEREST DISCLOSURES

None.

DIRECTOR'S REPORT

Commissioners requested continued receipt of the Development Services monthly report.

APPROVAL OF MINUTES

Commissioner Torma made a motion, seconded by Commissioner Giles, to approve minutes from the June 26, 2025. Upon vote, motion carried unanimously 5-0.

DISCUSSION AND ACTION ITEMS

1. Consider authorizing the Development Services Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed: 110 Elmwood Court.

HPO Admin Assistant Chasity Esparza presented a summary of the structure, noted that the property was recently listed for sale, that the structure has been exposed to the elements, and that it poses a safety concern. Commissioner Stephens made a motion, seconded by Commissioner Torma, to have the structure bid out for demolition. Upon vote, the motion carried unanimously 5-0.

2. Discussion and consideration of adoption of the 2021 International Codes, with the exception of the 2021 International Energy Code, and adoption of the 2023 National Electric Code.

Chasity Esparza gave a summary of the code update meetings held on August 12, 2025 and August 14, 2025. Fire Marshal Edward Clayton discussed time needed for review and the need to adopt the 2021 Fire Code if the 2021 Building Code is adopted.

Commissioner Stephens made a motion, seconded by Commissioner Giles to table the 2021 International Building Code. Upon vote, the motion carried 5-0.

Commissioner Giles made a motion, seconded by Commissioner Torma made a motion to table the 2021 International Residential Code to allow comments from the City Attorney concerning amendments. Upon vote, the motion carried 5-0.

Commissioner Torma made a motion, seconded by Commissioner Stephens continue using the 2018 International Energy Conservation Code and not to adopt the 2021 International Energy Conservation Code. Upon vote, the motion carried 5-0.

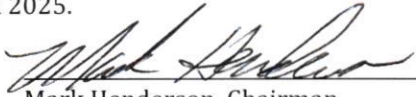
Commissioner Giles made a motion, seconded by Commissioner Stephens to adopt the 2023 National Electric Code. Upon vote, the motion carried 5-0.

Commissioner Stephens made a motion, seconded by Commissioner Torma to table the 2021 International Fire Code. Upon vote, the motion carried 5-0.

ADJOURN

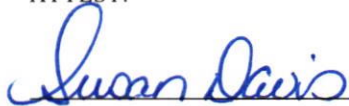
With no other business to come before the Board, Commissioner Torma made a motion, seconded by Commissioner Giles, to adjourn the meeting at 4:41 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 25th DAY OF SEPTEMBER 2025.



Mark Henderson, Chairman

ATTEST:



Susan Davis, Planning Tech