STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Building and Standards Commission of the City of Palestine convened in a Regular Meeting on Thursday, October 23, 2025, at 4:00 p.m., in the City Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Mark Henderson, Commissioners Jason Stephens, Chris Nichols, George Torma, James Giles, and Isaac Wynn.

Staff present: Planning Tech Susan Davis, City Manager Admin Casey DeBord, and HPO/Admin Chasity Esparza.

Commissioners absent: David Mattauer.

**CALL TO ORDER**

With a quorum present, Chair Mark Henderson called the meeting to order at 4:00 p.m.

**PROPOSED CHANGES OF AGENDA ITEMS**

None.

**PUBLIC COMMENTS**

None.

**CONFLICT OF INTEREST DISCLOSURES**

None.

**DIRECTOR'S REPORT**

A special meeting is recommended at the beginning of December as the regular meetings for November and December are scheduled on holidays.

**APPROVAL OF MINUTES**

Commissioner Torma made a motion, seconded by Commissioner Giles, to approve minutes from September 25, 2025. Upon vote, motion carried unanimously 6-0.

**DISCUSSION AND ACTION ITEMS**

1. Discussion and consideration concerning a vacant substandard structure located at 202 McNeil.

   Planning Tech Davis presented a summary. The city requested a deadline for the submission of a rehabilitation plan . Commissioner Torma made a motion, seconded by Commissioner Giles to allow a 60-day extension for submission of a rehabilitation or demolition plan. Upon vote, the motion was unanimously approved 6-0.

2. Discussion and consideration concerning a vacant substandard structure located at 215 Maple Street.

   Planning Tech Davis presented a summary. The city requested a deadline for the submission of a rehabilitation plan . Commissioner Torma made a motion, seconded by Commissioner Giles to allow a 60-day extension for submission of a rehabilitation or demolition plan. Upon vote, the motion was unanimously approved 6-0.

3. Discussion and consideration concerning a substandard structure located at 809 North Jackson Street.

   Planning Tech Davis presented a summary of the previous action taken. Edward Giron, the new owner, was present and provided an update on the removal of the tiny home, clearing the lot, and permitting. Commissioner Torma made a motion, seconded by Commissioner Stephens to allow a 90-day extension for submission of a rehabilitation or demolition plan. Upon vote, the motion was unanimously approved 6-0.

4. Discussion and consideration concerning a vacant substandard structure located at 413 Texas Avenue.

   Planning Tech Davis presented a history of the previous action taken. Commissioner Stephens made a motion, seconded by Commissioner Torma to have the structure bid out for demolition. Upon vote, the motion was unanimously approved 6-0.

5. Discussion and possible action regarding the appointment of the Chair and Vice-Chair of the Building and Standards Commission.

   Commissioner Torma made a motion, seconded by Commissioner Wynn to appoint Mark Henderson as chair. Upon vote, the motion was unanimously approved 6-0.

   Commissioner Torma made a motion, seconded by Commissioner Wynn to appoint Jason Stephens as vice-chair. Upon vote, the motion was unanimously approved 6-0.

**ADJOURN**

With no other business to come before the Board, Commissioner Torma made a motion, seconded by Commissioner Wynn, to adjourn the meeting at 4:16 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 26th DAY OF FEBRUARY 2026.

Mark Henderson, Chairman

ATTEST:

Susan Davis

Susan Davis, Planning Tech