Mitchell Jordan, Mayor Sean Conner, Council District #1 Ava Harmon, Council District #2 James Smith, Council District #3 Kenneth Davidson, Council District #4 Angela Woodard, Council District #5 Christopher Gibbs, Council District #6



Teresa Herrera, City Manager April Jackson, City Secretary Rezzin Pullum, City Attorney

NOTICE OF MEETING
CITY COUNCIL AGENDA
September 22, 2025
Regular Meeting at 5:30 p.m.
City Council Chambers
504 N. Queen Street
Palestine, Texas

Zoom Link:

https://us02web.zoom.us/j/85979929225?pwd=OuKOjVLZg13n9VXNwgDRFMxseKYNQu.1

Meeting ID: 859 7992 9225

Passcode: 463086

One tap mobile

+13462487799,,85979929225#,,,,*463086# US

Note: when you are joining a Zoom meeting by phone, you can use your phone's dial pad to enter the commands *6 for toggling mute/unmute and *9 to "raise your hand." Learn more here.

Follow us live at: facebook.com/palestinetx

REGULAR MEETING

- A. CALL TO ORDER
- B. INVOCATION AND PLEDGE OF ALLEGIANCE
- C. PROPOSED CHANGES OF AGENDA ITEMS
- D. PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS

Any citizen wishing to speak during public comments regarding an item on or off the agenda may do so after completing the required Request to Speak form. All comments must be no more than five minutes in length. Any comments regarding items not on the posted agenda may not be discussed or responded to by the City Council. Members of the public may join via Zoom or in person.

It is not the intention of the City of Palestine to provide a public forum for the embarrassment or demeaning of an individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty, and/or integrity of any person or threaten any person. Accordingly, profane, insulting, or threatening language will not be read aloud at the meeting.

- 1. Proclamation honoring Lincoln/A.M. Story School Reunion. Mitchell Jordan, Mayor
- E. CONFLICT OF INTEREST DISCLOSURES

F. CITY MANAGER'S REPORT

- 1. July 2025 Tourism Monthly Report
- 2. August 2025 Development Services Monthly Report
- 3. August 2025 Financial Statement
- 4. August 2025 Fire Monthly Report
- 5. August 2025 Library Monthly Report
- 6. August 2025 Municipal Court Monthly Report
- 7. August 2025 Police Monthly Report
- 8. August 2025 Public Works Monthly Report
- 9. August/September 2025 Economic Development Monthly Report

G. **BOARD APPOINTMENTS**

- 1. Consider approval of the reappointment of Thomas Ball to Place 1, Jon Rhone to Place 2, Harold Campbell to Place 3, and Eric Moore to Place 4 of the Airport Advisory Board, with terms to expire September 30, 2027. Mitchell Jordan, Mayor
- 2. Consider the reappointment of Jason Stephens to Place 1, Mark Henderson to Place 2, and David Mettauer to Place 3 of the Building and Standards Commission, with terms to expire September 30, 2027. Mitchell Jordan, Mayor
- Consider the appointment of Christopher Nichols to Place 4 of the Building and Standards Commission, replacing Kurt Herrington, for a term to expire September 30, 2027. Mitchell Jordan, Mayor
- 4. Consider the reappointment of Lynn Calcote to Place 6 and Kaitlin Carroll to Place 7 of the Library Advisory Board, with terms to expire September 30, 2028. Mitchell Jordan, Mayor
- 5. Consider the appointment of Kelly McKinney to vacant Place 1 of the Library Advisory Board, with a term to expire September 30, 2026, and Erin Rhone to vacant Place 5, with a term to expire September 30, 2027. Mitchell Jordan, Mayor

H. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- 1. Consider approval of minutes from August 25, 2025, and September 8, 2025. April Jackson, City Secretary
- Consider approval of the appointment of Casey DeBord to Assistant City Secretary. Teresa Herrera, City Manager
- 3. Consider approval of a resolution finding that Oncor Electric Delivery Company, LLC's application to change rates within the City should be denied; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the public as required by law; and requiring notice of this resolution to the company and legal counsel. Teresa Herrera, City Manager
- 4. Consider approval of the acceptance of a sculpture donated through the Dogwood Arts Council, with the City to assume ownership and display the piece in the sculpture area across from the Visitor Center. Teresa Herrera, City Manager
- 5. Consider approval of a resolution authorizing the City to enter into an agreement with the State of Texas for the temporary closure of a state highway for the Hot Pepper Festival Parade in Palestine, and approval of the Agreement for the Temporary Closure of State Right of Way with the State of Texas. Cassie Ham, Tourism Marketing Manager

- 6. Consider approval to extend the annual price agreement with Brenntag Southwest, Inc. for the purchase of chlorine for the Water Treatment Plant (RFP 2024-013) at a unit cost of \$2,700 per ton, in an amount not to exceed \$64,800.00, for Fiscal Year 2025-2026. Jason Shelton, Interim Public Works Director
- 7. Consider approval to extend the annual price agreement with Brenntag Southwest, Inc. for the purchase of chlorine for the Wastewater Treatment Plant (RFP 2024-014) at a unit cost of \$2,700 per one-ton cylinder, in an amount not to exceed \$67,500.00, for Fiscal Year 2025-2026. Jason Shelton, Interim Public Works Director
- 8. Consider approval of VFW projects: renovation of the Steven Bennett sign, installation of a Gold Star plaque at Veterans Park, and replacement of bridge boards at Steven Bennett Park. Patsy Smith, Parks and Recreation Director
- 9. Consider approval of an ordinance amending the budget for the Fiscal Year of October 1, 2024, through September 30, 2025, by appropriating and setting aside the necessary funds for additional expenditures for the Mall Redevelopment Chapter 380 Agreement. Andrew Sibai, Finance Director

I. REGULAR AGENDA

1. Discussion and possible action regarding amendment to the Anderson County Humane Society Contract. Andrew Sibai, Finance Director

J. ITEMS FROM COUNCIL

K. MAYOR'S REPORT

L. CLOSED SESSION

- Council will go into Closed Session pursuant to Texas Government Code, Chapter 551, Subchapter D.
- 1. Section 551.071 consultation with attorney: pending or contemplated litigation or a settlement offer: YMCA Operations Agreement and Lake Palestine water rights.

M. RECONVENE IN REGULAR SESSION

1. Take any action necessary regarding the YMCA Operations Agreement and Lake Palestine water rights.

N. **ADJOURNMENT**

The Palestine City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I certify that the above Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, in compliance with Chapter 551 of the Texas Government Code on **Tuesday, September 16, 2025.**

April Jackson, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) PERSONS IN NEED OF SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, CONTACT THE CITY SECRETARY'S OFFICE VIA EMAIL AT citysecretary@palestine-tx.org or 903-731-8414.



Agenda Date: September 22, 2025

To: City Council

From: Cassie Ham, Tourism Marketing Manager Agenda Item: Tourism Manager's Report - July 2025

Date Submitted: 09/12/2025

SUMMARY:

Review the tourism report for the month of July 2025.

RECOMMENDED ACTION:

No action is required.

CITY MANAGER APPROVAL:

Attachments

July 2025 Tourism Report

Phone: (903) 723-3014 Direct: (903) 723-3053 825 W. Spring St.
Palestine, TX 75801
tourism@palestine-tx.org



TOURISM REPORT – JULY 2025

Hotel Occupancy Income Tax Collected/STR Reporting

	July 2025	July 2024	+/- to Last Year	Year-to- Date	Running 12- Months
Occupancy	60.0%	69.7%	-13.9%	-10.5%	-8.0%
Average Daily Rate (ADR)	\$92.49	\$95.72	-3.4%	+5.2%	+6.8%
Revenue Per Avail. Room (RevPAR)	\$55.48	\$66.68	-16.8%	-5.8%	-1.8%
Revenue	\$1,250,312	\$1,502,697	-16.8%	-5,8%	-1.8%

^{*}Census includes 8 hotels, 727 rooms. (8 of 12 hotels reporting or 66.7% of the market)

Accomplishments, Activities & Successes

- Welcomed Noemi Chapman to our team as Tourism Project Coordinator
- Awarded a HOT grant to support the Huey Helicopter installation
- Tourism Advisory Board reviewed multiple HOT Grant applications
- Removed the application deadline for HOT Grants for event support
- Began planning multiple large events America250 Celebration, Hot Pepper Festival, TVCC vs.
 Monroe game
- Most remaining wayfinding signs (except for 5, which need to be remade) installed throughout town

Marketing:

- Created the theme for Christmas in Palestine 2025: Once Upon a Small Town Christmas and began generating all the graphic assets for advertising and digital campaigns.
- Updated multiple items on our website, and Visit Widget (the app)
- Creative submitted to County Line, USA Today, Tour Texas, Texas Monthly, Texas Highways, Texas Highways Events Calendar, and Member's Digest, Texas State Travel Guide
- Earned media with Tour Texas
- Obtained a new service for User Generated Content SHRPA

Visitor Center:

- Partnered with Dogwood Arts Council to create a community artist coloring book for children who visit Palestine.
- Created a mural scavenger hunt for visitors to complete.

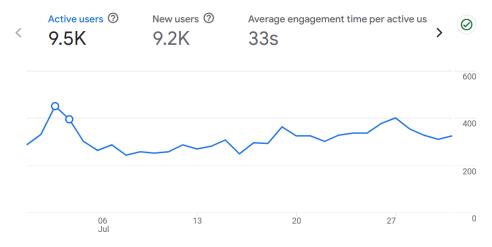
367 contacts in the Visitor Center in the month of July 2025.

Monthly Totals by Day								
Day of the Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
Calls	20	14	11	11	3	5	0	
In State Visitors	23	12	41	35	11	28	0	
Out of State Visitors	4	0	0	2	9	13	0	
International	0	0	0	2	2	0	0	

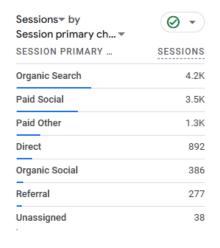
Website Analytics

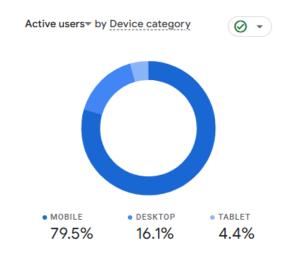
• There was a spike in visitors to VisitPalestine.com on July 3, 2025. We had information about the annual fireworks show listed on our website.

Active users from all sources:



Top referral sources: Device Type:





Users by City (top markets):

	-	City +	◆ Active users	New users	Engaged sessions	Engagement rate	Engaged sessions per active user
✓		Total	9,450 100% of total	9,216 100% of total	5,717 100% of total	52.98% Avg 0%	0.60 Avg 0%
✓	1	Dallas	1,647 (17.43%)	1,562 (16.95%)	1,069 (18.7%)	57.47%	0.65
✓	2	Houston	1,136 (12.02%)	1,106 (12%)	629 (11%)	49.68%	0.55
	3	(not set)	915 (9.68%)	838 (9.09%)	542 (9.48%)	54.64%	0.59
✓	4	Fort Worth	355 (3.76%)	343 (3.72%)	191 (3.34%)	49.23%	0.54
<u>~</u>	5	Palestine	298 (3.15%)	261 (2.83%)	266 (4.65%)	62.88%	0.89
✓	6	Austin	293 (3.1%)	284 (3.08%)	151 (2.64%)	45.76%	0.52
	7	San Antonio	241 (2.55%)	232 (2.52%)	117 (2.05%)	40.34%	0.49
	8	New York	121 (1.28%)	114 (1.24%)	62 (1.08%)	45.93%	0.51
	9	Athens	94 (0.99%)	91 (0.99%)	47 (0.82%)	44.76%	0.50
	10	Waco	63 (0.67%)	60 (0.65%)	30 (0.52%)	43.48%	0.48

Top Pages:

				Views per active user
	Total	18,459 100% of total	9,450 100% of total	1.95 Avg 0%
1	Visit Palestine	8,149 (44.15%)	5,556 (58.79%)	1.47
2	Palestine, TX Events Calendar	1,824 (9.88%)	1,209 (12.79%)	1.51
3	404 Not Found	715 (3.87%)	535 (5.66%)	1.34
4	TEXAS STATE RAILROAD	541 (2.93%)	420 (4.44%)	1.29
5	About	371 (2.01%)	306 (3.24%)	1.21

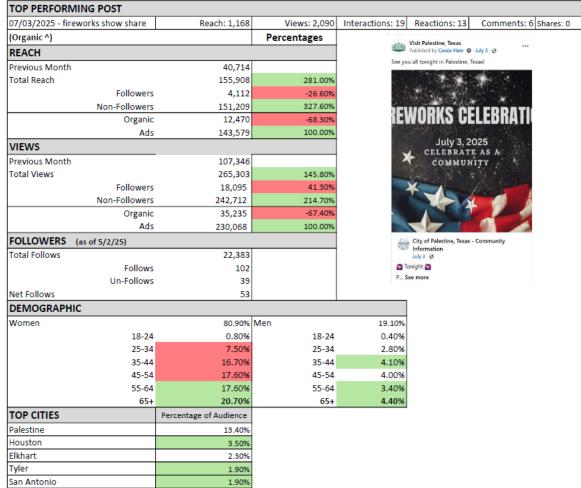
There was a 404 Not Found spike on July 3-4, 2025.

Social Media Reporting:

Visit Palestine, TX Social Media Report

Facebook

Month of 07/01/2025 - 07/31/2025



Notes: Organic engagement declined significantly. Even your top content didn't get many shares. Follower growth isn't keeping pace with views, so more compelling calls to action are needed.

Key Takeaways:

Reach - Paid promotion is what drove the massive reach increase. Organic reach actually dropped, so the ads carried the weight this month.

Views -We had a huge jump in views, mostly from non-followers. Great for visibility, but without strong calls to action, you risk missing the chance to turn those viewers into engaged followers or visitors.

Followers - Only a small increase in net followers, despite a major visibility boost. Add stronger follow prompts in your ad captions or follow-up posts to convert interest into engagement.

Audience - Our audience remains mostly women over the age of 45. Keep focusing content on nostalgic, family-friendly, and community-based experiences.

Locations - Our regional audience is consistent. Geo-targeting future promotions to Houston, Tyler, and San Antonio would likely yield strong results.

Visit Palestine, TX Social Media Report

Instagram Month of 07/01/2025 - 07/31/2025

TOP PERFORMING POST			7/01/2023 07/31/20			
07/07/2025 - Picnic Under the Pavilion		Reach: 337	Views: 1871	Interactions: 14	Boostions, 10	Shares: 4
07/07/2023 - Pichic Orider the Pavillon		RedCII: 557		interactions: 14		
			Percentages		Comments: 0	Saves: 0
REACH						Instagram
Previous Month		1,003				promy univ
Total Reach		4,219	319.40%		palestinetx	
Reach Breakdown						
Or	ganic		-9.00%			
	Ads	3,360	100.00%			教が学生など
VIEWS					1	
Previous Month		7,010			A STORY	APPLICATION
Total Views		18,914				
Or	ganic Ads		96.60%			
FOLLOW/FRC	Aus	5,122	100.00%		-	
FOLLOWERS (as of 3/31/2025)			0.450			
Previous Month			8,169			AX
Total Follows			8,231		:	Pienie Underthe
1	llows		92		100/05	Pavilion
Un-Fo	llows		42		Y CON	* 10 AM-IPM
Net Follows			62			very Wed. in July
DEMOGRAPHIC						
Women		74.70%	Men	25.30%		
1	18-24	2.30%	18-24	1.50%	All	
	25-34	14.30%	25-34	5.30%	TO STATE	
	35-44	26.00%	35-44	8.20%	► 0:00 / 0:2-	4 🙀 🖫
	45-54 55-64	18.20% 8.80%	45-54 55-64	5.90% 2.90%		
,	65+	5.10%	65+	1.50%	OOA	
TOP CITIES	031	Percentage of Audience	031	1.50%	palestinetx 🧎 Wed	nesdays just got sweeter! the Palestine Famers Market more
Palestine		12.80%			John our tristius at	NIC I SILVA AIRE I GINETA HIGHER HOTE
Houston		6.20%				
San Antonio		3.70%				
Tyler		2.90%				
Austin		2.20%				
Dallas		2.20%				
		2.2070				

 $\textbf{Notes:} \ Engagement \ levels \ are \ low \ relative \ to \ the \ number \ of \ views. \ Saves \ and \ shares \ were \ minimal, \ meaning \ content \ may \ not \ be \ striking \ enough \ to \ keep \ or \ not \ be \ striking \ enough \ to \ keep \ or \ not \ be \ striking \ enough \ to \ keep \ or \ not \ no$ pass on. Caption strategies and visuals may need to be more engaging or action-oriented.

Reach - Reach increased significantly thanks to paid promotion. Organic reach actually dipped slightly. Paid ads were responsible for most of the new exposure.

Views - Views more than doubled from the previous month. The majority came from organic content, which is encouraging. People are watching, even if they're not always interacting.

Followers - 62 is a big increase over last monht's 11 net follower increase. Content strategy improvements are working.

Audience -Our audience remains predominantly women aged 35 to 54, with a decent foothold in the 25 to 34 range. These users tend to engage with visual storytelling, family activities, and nostalgic or scenic local moments.

Locations - Palestine, Houston, San Antonio, Tyler, Dallas, and Austin continue to lead. These cities are ideal for targeting weekend travelers, especially with "escape the city" messaging.





Digital Campaign Performance - Report Dates: July 1-31, 2025





Impressions 230,265

Main Clicks 7,067

Clicks (All) 17,714 CTR (Main Clicks) 3.07%

7.69%

cks) Rea

Reactions 1,042

Saves 67

Shares 127

Comments Page L 30

Page Likes Page Engagement 8,392

Total July 1-31, 2025 Campaign Performance













Impressions 230,265 7,067 17,714 3.07%

Main Clicks

Clicks (All)

CTR (Main Clicks)

CTR (All Clicks) 7.69%

Reactions 1,042

Saves 67

Shares 127 Comments 58

Page Likes 30

Page Engagement 8,392

Strategy	Impressions	Main Clicks	Clicks (All)	CTR (All) 🕶
Tour Texas Retargeting	43,394	1,727	5,432	12.52%
Site Retargeting/FB/IG Engagers	94,752	2,932	6,701	7.07%
Behavioral	92,119	2,408	5,581	6.06%

230,265 7,067 17,714 7.69% **Grand total**

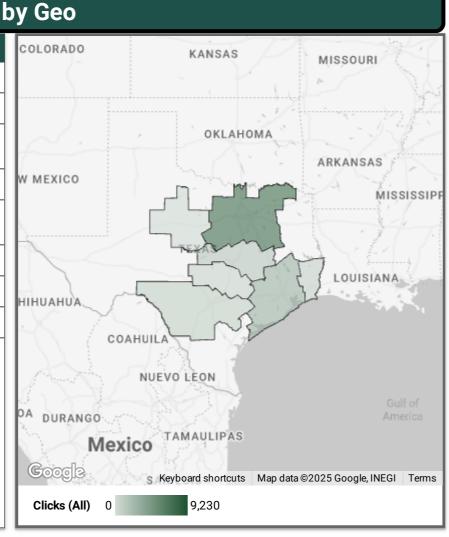
7.69%

Ad DMA Region	Imps.	Clicks (All)	CTR (All)
Dallas-Ft. Worth	106,063	9,230	8.70%
Houston	54,317	3,518	6.48%
Waco-Temple- Bryan	21,851	1,839	8.42%
San Antonio	18,396	1,157	6.29%
Beaumont-Port Arthur	11,620	930	8.00%
Austin	12,617	725	5.75%
Abilene-Sweetwater	5,397	315	5.84%
Jnknown	4	0	0.00%

230,265

17,714

Grand total



July Key Takeaways:

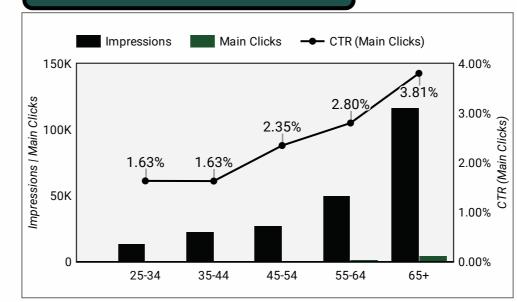
- Exceptional CTR Performance: Main Link CTR: 3.07%. This significantly exceeds the Travel & Tourism industry benchmark of 0.90%, signaling highly effective creative and audience targeting that drove strong engagement.
- -- GEO Targeting: Top DMAs by Impressions: Dallas, Houston and Waco emerged as high-volume markets. Leading Engagement Rates: Dallas-Ft Worth 8.70% CTR and Waco-Temple-Tyler 8.42% CTR.

Optimization Notes:

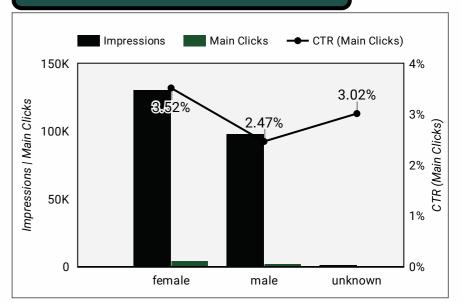
- -- Creative Performance: A/B testing was conducted across all creative assets. Underperforming variations were paused to prioritize high-performing visuals and messaging, optimizing both reach and engagement.
- -- Strategy Optimization: The Behavioral Strategy was adjusted to focus on female users aged 37+, enhancing relevance and improving overall campaign performance.

Campaign Name	Ad Name	Imps	Clicks (All)	CTR (All) +
Palestine_July 2025	Uncover Texas' Brightest Hidden Gem_Dining	33,723	4,775	14.16%
Palestine_July 2025	Uncover Texas' Brightest Hidden Gem_Train	186,723	12,350	6.61%
Palestine_July 2025	Uncover Texas' Brightest Hidden Gem_Berries	9,819	589	6.00%
	Grand total	230,265	17,714	7.69%

Performance by Age



Performance by Gender







Social Creative - July 2025

Uncover Texas' Brightest Hidden Gem_Train
6.61% CTR (All)



Uncover Texas' Brightest Hidden Gem_Dining
14.16% CTR (All)



Uncover Texas' Brightest Hidden Gem_Berries
6.00% CTR (All)







Agenda Date: September 22, 2025

To: City Council

From: Susan Davis, Planning Technician
Agenda Item: Department Report for August, 2025

Date Submitted: 09/11/2025

SUMMARY:

Development Services report for the month of August 2025.

RECOMMENDED ACTION:

No action necessary.

CITY MANAGER APPROVAL:

Attachments

Department Report



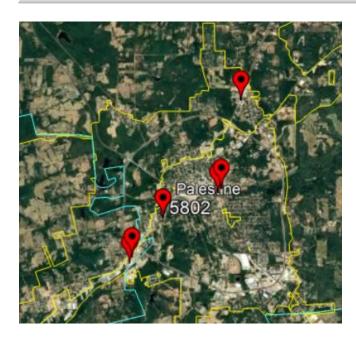
PERMITTING TOTALS

BUILDING and LICENSE PERMITS

Permit Type	August Permit Count	August Permit Fees	Permit Count / Fiscal Year	Permit Fees / Fiscal Year
BUILDING PERMIT	5	\$3,074.45	109	\$224,378.61
CERTIFICATE OF OCCUPANCY	7	\$400	70	\$5,100
DRIVEWAY	3	\$150	12	\$600
FENCE	3	\$150	21	\$1,000
ROOFING	4	\$1,048.31	68	\$6,699.29
DEMOLITION	1	\$75	20	\$1,250
RIGHT OF WAY	3	\$450	25	\$4,700
COMMERCIAL ELECTRICAL	1	\$105	33	\$3,460.86
RESIDENTIAL ELECTRICAL	12	\$1,491	150	\$21,249
MECHANICAL	2	\$210	20	\$1,785
GAS TEST	3	\$315	51	\$5,355
PLUMBING	2	\$210	51	\$4,553
SIGN	0	\$0	26	\$2,350
SPECIFIC USE	1	\$150	16	\$4,625
CONTRACTOR LICENSE	0	\$0	80	\$10,000
HEALTH PERMITS	7	\$1,400	152	\$43,800
ZONING VERIFICATION LETTERS	2	\$60	8	\$240
PLAT	2	\$500	12	\$2,401
COMMERCIAL FILMING	0	\$0	1	\$0
Totals:	58	\$9,788.76	925	\$343,546.76



CERTIFICATE OF OCCUPANCY ISSUED Name	Address	Description
RUTLEDGE AUTO GROUP, LLC	412 E SPRING ST	USED AUTO SALES
AB COMPUTER REPAIR	1416 W OAK ST	COMPUTER REPAIR SHOP
HERSHAL SPALTER	2400 W OAK ST	CLEAN AND SHOW ONLY
ADVANTAGE PACKAGING	2324 W REAGAN ST	CLEAN AND SHOW ONLY
KAREN SHEFFER	204 N CHURCH ST	CLEAN AND SHOW ONLY
BLUE LILY VENUE	2302 HWY 155	PRIVATE EVENT CENTER



PERMITTING PROJECTS / NEW BUSINESS OCCUPANCIES

RESIDENTIAL CONSTRUCTION IN PROGRESS

Address	Square Feet	Estimated Value
404 Cedarvale	4400	\$200,000
108 Elmwood Cir.	3295	\$225,000
110 Elmwood Cir.	3295	\$225,000
5475 W Oak St	Unknown	\$150,000
114 Richland Dr	3297	\$375,000
1613 S Magnolia St-Duplex	4800	\$200,000
103 Holly Tree	3970	\$275,000
800 Giraud-Duplex	2448	\$260,000
710 Old Tucker Trl	6623	\$330,000



111 Cartmell Dr	2355	\$210,000
106 Cartmell Dr	2618	\$225,000
201 Victory Dr	2004	\$80,000
Total		\$2,755,000



COMMERCIAL CONSTRUCTION UNDER REVIEW

Name	Address	Description
REDEEMED CHRISTIAN CHURCH OF GOD	4101 N LOOP 256	NEW BUILD CHURCH
LUCKY DUCK LAUNDROMAT	4205 W OAK ST	LAUNDROMAT

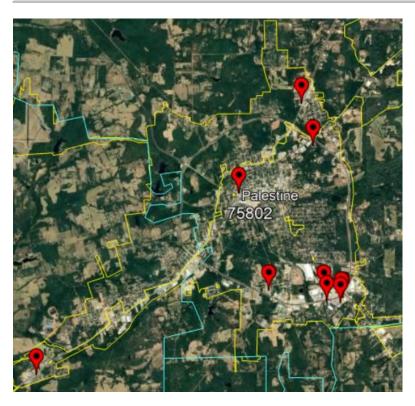
BUREAU VERITAS SUBMISSIONS

Project	Status
REAPING THE HARVEST CHURCH	APPROVED-AWAITING G/C TO PULL PERMIT
LIVING SPRINGS CHURCH	APPROVED-AWAITING G/C TO PULL PERMIT
TEXAS STATE RAILROAD	APPROVED-AWAITING G/C TO PULL PERMIT
LUCKY DUCK LAUNDROMAT	IN REVIEW-AWAITING RESPONSE TO BV COMMENTS



COMMERCIAL CONSTRUCTION IN PROGRESS

Name	Address	Description	Valuation
ELLIOT CDJR	2321 HWY 155	Car Dealership	\$3,500,000
PALESTINE SPECIALTY HOSPITAL	3201 S LOOP 256	Medical Services	\$15,000,000
PALESTINE OUTLOT	1960 S Loop 256	2 Suites built to lease	\$1,500,000
PARACHUTE	414 Old Elkhart Rd	Plasma Donations	\$2,888,000
ASPEN DENTAL	1960 S Loop 256 Ste 200	Tenant Finish Out	\$310,000
DOGWOOD CAFE	917 W DEBARD ST.	Remodel-Finish out	\$150,000
ACADEMY SPORTS & OUTDOORS	2100 S LOOP 256	REMODEL EXISTING BUSINESS- TENANT FINISH OUT	\$4,000,000
BRAKES PLUS	2214 S LOOP 256	CAR REPAIRS SHOP	\$1,500,000
ATWOODS RANCH AND HOME	804 E NEWMAN ST	RANCH AND HOME STORE	\$5,000,000
PATRIOT STORAGE	5340 W OAK ST	SELF STORAGE UNITS	\$104,500
TOTAL:			\$33,952,500





DEMOLITIONS

OWNER/CITY DEMOLISHED ADDRESS
OWNER DEMOLISHED 1205 W DEBARD



2025 DEMOLITION SUMMARY

OWNER DEMOLISHED	CITY	ACTIVE DEMO	REHABILITATED
	DEMOLISHED	PERMITS	PROPERTIES
813 COTTAGE	108 FIFTH	508 BURKITT	1103 N QUEEN
1600 ALABAMA	1523 ROBERTS		817 N ESPLANADE
913 N JACKSON	1207 E PARK		904 S. MAGNOLIA
714 COURT DR	712 HEAD		715 N SYCANORE
1205 DEBARD	909 CAMPBELL		801 N SYCAMORE
120 CROCKETT RD			905 W REAGAN
603 GIRAUD			



CODE VIOLATIONS – Code Violations for Month 2025 August

Maintenance Property	48
Trash/Rubbish	20
Tall Weeds & Grass	31
Vehicles/Trl	20
Other Violations	85
Substandard	7
Illegal Dumping Sites	6
Estimated Total Weight Removed	455
Violation Status	
Compliance	78
Non-Compliance	85
Community Hours Worked	0
Municipal Court Filings	1

217 Cases Worked



Agenda Date: September 22, 2025

To: City Council

From: April Jackson, City Secretary
Agenda Item: August 2025 Financial Statement

Date Submitted: 09/16/2025

SUMMARY:

August 2025 Financial Statement

RECOMMENDED ACTION:

No action is required.

CITY MANAGER APPROVAL:

Attachments

August 2025 Financial Statement



City of Palestine, Texas Financial Statement As of August 31, 2025

OVERVIEW

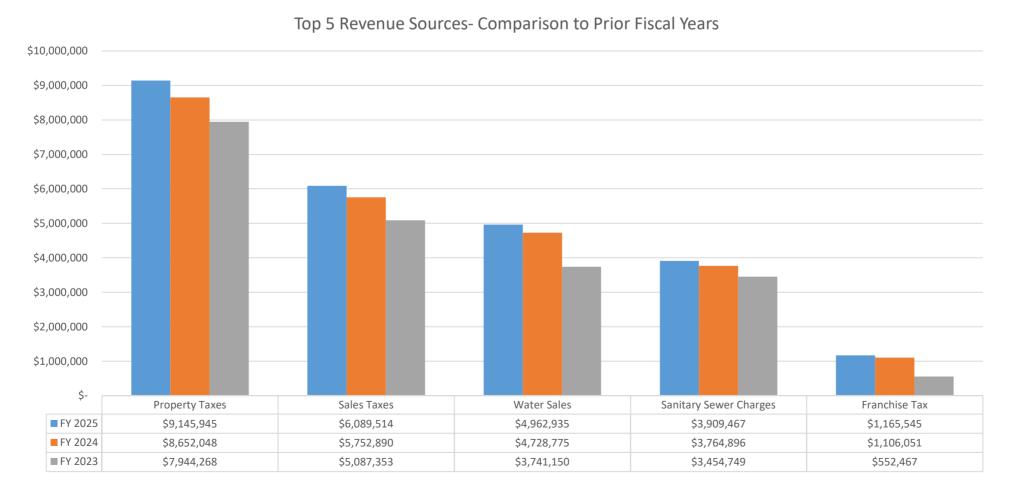
August 31st, 2025 marks the end of the eleventh period of the FY 2025 budget year. Therefore, the year-to-date budget percentage for budgetary comparison is 91.67%.

As of August 31st, 2025, General & Utility Fund combined revenues are \$30,917,347.

This is higher than budgeted expectations at 98% of the annual budgeted amount.

FY 2025 revenues are increased \$2.44 million or 9% more than FY 2024.

This is due to an increase in utility rates, property tax rates and sales tax income between FY 2024 and FY 2025.



99.8% of Annual Projection



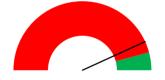
Property Taxes

98.5% of Annual Projection



Sales Taxes

86.3% of Annual Projection



Water Sales

85.9% of Annual Projection



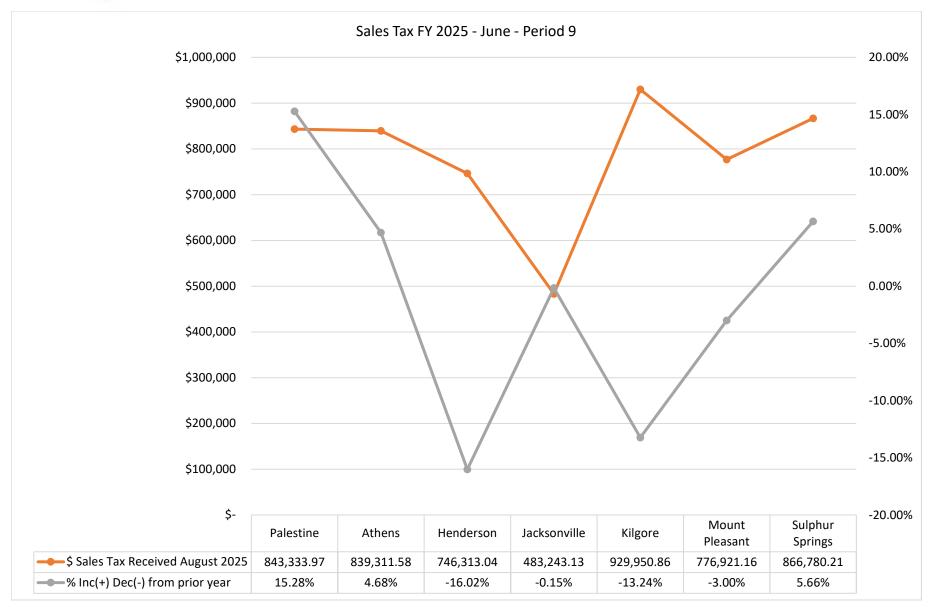
Sanitary Sewer Charges

109.2% of Annual Projection





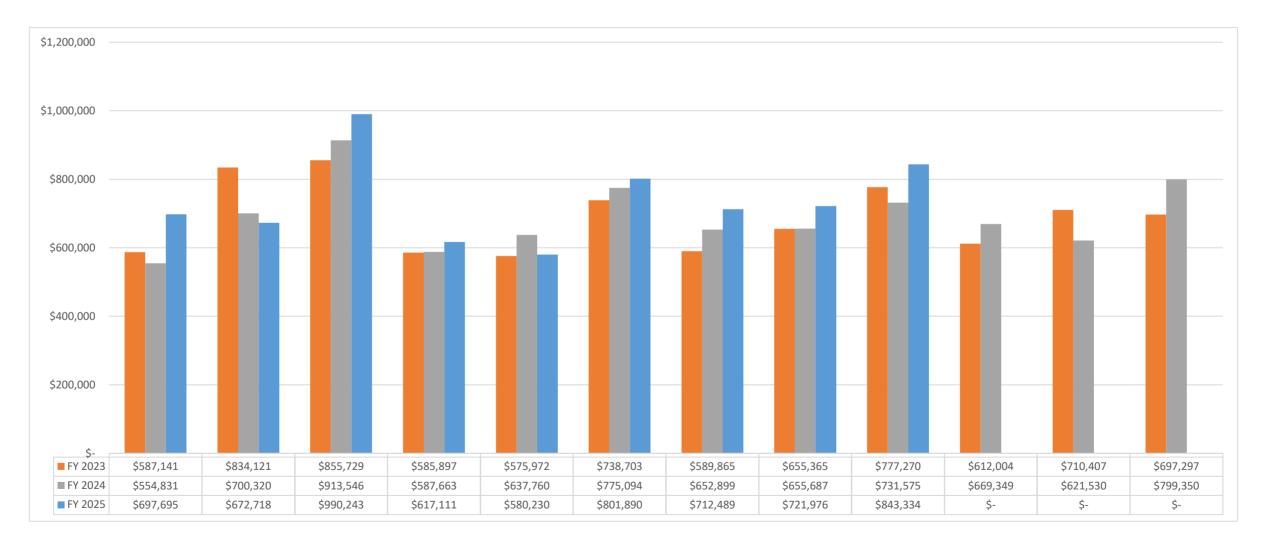
City of Palestine Financial Statement As of August 31, 2025





Sales Tax History: Fiscal Years 2023 - 2025

		FY 2023					FY 2024					FY 2025		
	CITY	PEDC	TOTAL	CUMULATIVE		CITY	PEDC	TOTAL	CUMULATIVE		CITY	PEDC	TOTAL	CUMULATIVE
	83.33%	16.67%	100.00%	TOTAL		83.33%	16.67%	100.00%	TOTAL		83.33%	16.67%	100.00%	TOTAL
October	\$ 489,264	\$ 97,876	\$ 587,1	41 \$ 587,141	October	\$ 462,340	\$ 92,490	\$ 554,831	\$ 554,831	October	\$ 581,389	\$ 116,306	\$ 697,695	\$ 697,695
November	695,073	139,048	\$ 834,1	21 1,421,262	November	583,576	116,743	\$ 700,320	1,255,151	November	560,576	112,142	\$ 672,718	1,370,413
December	713,079	142,650	\$ 855,7	29 2,276,991	December	761,258	152,288	\$ 913,546	2,168,697	December	825,169	165,073	\$ 990,243	2,360,656
January	488,228	97,669	\$ 585,8	97 2,862,888	January	489,699	97,963	\$ 587,663	2,756,359	January	514,238	102,872	\$ 617,111	2,977,767
February	479,957	96,014	\$ 575,9	72 3,438,860	February	531,445	106,315	\$ 637,760	3,394,119	February	483,506	96,724	\$ 580,230	3,557,997
March	615,561	123,142	\$ 738,7	03 4,177,563	March	645,886	129,208	\$ 775,094	4,169,213	March	668,215	133,675	\$ 801,890	4,359,888
April	491,534	98,330	\$ 589,8	65 4,767,428	April	544,061	108,838	\$ 652,899	4,822,112	April	593,717	118,772	\$ 712,489	5,072,377
May	546,115	109,249	\$ 655,3	5,422,792	May	546,384	109,303	\$ 655,687	5,477,799	May	601,623	120,353	\$ 721,976	5,794,353
June	647,699	129,571	\$ 777,2	70 6,200,063	June	609,622	121,954	\$ 731,575	6,209,374	June	702,750	140,584	\$ 843,334	6,637,687
July	509,983	102,021	\$ 612,0	04 6,812,067	July	557,769	111,581	\$ 669,349	6,878,723	July	-	-	\$ -	6,637,687
August	591,982	118,425	\$ 710,4	7,522,474	August	517,921	103,609	\$ 621,530	7,500,254	August	-	-	\$ -	6,637,687
September	581,058	116,239	\$ 697,2	<u>97</u> 8,219,771	September	666,098	133,252	\$ 799,350	8,299,604	September		-	\$ -	6,637,687
	\$ 6,849,535	\$ 1,370,236	\$ 8,219,7	<u>71 </u>		\$ 6,916,060	\$ 1,383,544	\$ 8,299,604	=		\$ 5,531,184	\$ 1,106,502	\$ 6,637,687	•





GENERAL FUND REVENUES

Revenue Signal Key
> 100% of Projected
95-100% of Projected
< 95% of Projected

Property Taxes
Sales Tax
Franchise Tax
Permits Licenses & Fees
Fines & Warrants
Lease / Rental Revenue
Charges for Services
Intergovernmental Revenue
Other Income
Interfund Activity
Total Revenues

	July 2025							
Signal	_	Actual		Projected	%			
	\$	50,628	\$	763,419	6.6%			
		636,373		515,169	123.5%			
		236,525		88,917	266.0%			
	24,493		22,459		109.1%			
	34,718			27,946	124.2%			
	2,434		,434 2,288		106.4%			
	3,475			33,032	10.5%			
		2,537	9,043		28.1%			
	38,030		35,925		105.9%			
		224,173		224,173	100.0%			
	\$	1,253,385	\$	1,722,371	72.8%			

	Year-To-Date								
Signa	_	Actual		Projected	%				
	\$	9,145,945	\$	8,397,608	108.9%				
		6,089,514	\$	5,666,857	107.5%				
		1,165,545	\$	978,083	119.2%				
		441,713	\$	247,046	178.8%				
		338,952	\$	307,409	110.3%				
		30,418	\$	25,172	120.8%				
		389,524	\$	363,350	107.2%				
		154,461	\$	99,477	155.3%				
		577,963	\$	395,175	146.3%				
		2,465,902	\$	2,465,902	100.0%				
	\$	20,799,938	\$	18,946,079	109.8%				

	Α	nnual		
Actual		Projected	%	
\$ 9,145,945	\$	9,161,027	99.8%	
6,089,514		6,182,026	98.5%	
1,165,545		1,067,000	109.2%	
441,713		269,505	163.9%	
338,952		335,355	101.1%	
30,418		27,460	110.8%	
389,524		396,382	98.3%	
154,461		108,520	142.3%	
577,963		431,100	134.1%	
2,465,902		2,690,075	91.7%	
\$ 20,799,938	\$	20,668,450	100.6%	
_				

	Pri	or Year	
Actual		Projected	%
\$ 8,652,048	\$	7,969,028	108.6%
5,752,890		5,455,077	105.5%
1,106,051		1,055,713	104.8%
321,830		104,534	307.9%
288,074		355,460	81.0%
28,913		27,460	105.3%
69,969		40,400	173.2%
137,799		2,271,622	6.1%
696,032		148,152	469.8%
2,247,497		2,483,757	90.5%
\$ 19,301,103	\$	19,911,203	96.9%

YEAR-TO-DATE OVERVIEW

August 31, 2025 marks the end of the tenth period of the fiscal year. General Fund revenue of \$20,799,938 is around \$1,853,858 more than projected and increased 7.77% over last fiscal year mostly due to more permits issued from construction activity and higher property and sales tax .

PROPERTY TAXES

Tax collection of \$9,145,945 is around \$.75 million more than projected and increased around \$493,897 compared to last year or 5.71% over last fiscal year.

SALES TAX

Through August 31, 2025, \$6,089,514 of sales tax revenue has been received. Receipts are around \$422,656 more than projected and are increased about \$336,624 from last fiscal year.

FRANCHISE TAX

Year-to-date Franchise Taxes total \$1,165,545. Receipts are \$187,461 more than projected. Collections are \$59,494 more than the previous fiscal year.

PERMITS LICENSES & FEES

Revenue of \$441,713 is about \$194,667 more than the year-to-date projection and is increased around \$119,883 over August 2024 year-to-date receipts.

FINES & WARRANTS

Revenue of \$338,952 is \$31,543 more than the year-to-date projection. Collections are increased around \$50,879 from the prior year.

LEASE & RENTAL REVENUE

Through August 31, 2025, \$30,418 of lease & rental revenue has been earned. This amount is about \$5,246 more than the year-to-date projection and is about \$1,505 less than last fiscal year.

CHARGES FOR SERVICES

Charges for services revenue year-to-date is \$389,524 which is about \$26,174 more than year-to-date projections. Collections are increased approximately \$319,556 over last fiscal year.

INTERGOVERNMENTAL REVENUE

Intergovernmental revenue is comprised of local county, state, and federal grants and reimbursements received by the city.

OTHER INCOME

As of August 31, \$577,963 of other income was received. This revenue includes Interest and other miscellaneous one-off revenue that is not received consistently.

INTERFUND ACTIVITY

Monthly transfers reimburse the General Fund for the transferring fund's share of general, administrative and other applicable expenses.

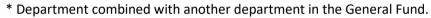


GENERAL FUND EXPENDITURES

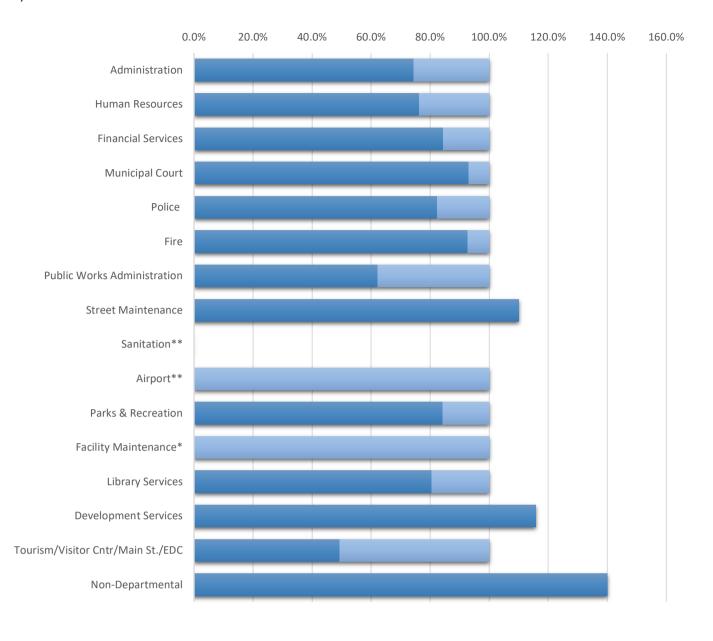
		August 2025			August 2024	
			% of			% of
	YTD Actual	Annual Budget	Budget	YTD Actual	Annual Budget	Budget
Administration	549,917	\$ 739,304	74.4%	537,711	\$ 709,031	75.8%
Human Resources	258,239	338,604	76.3%	232,592	325,311	71.5%
Financial Services	621,848	736,726	84.4%	633,190	641,173	98.8%
Municipal Court	330,995	355,823	93.0%	311,142	355,172	87.6%
Police	6,106,998	7,417,938	82.3%	5,688,600	6,570,756	86.6%
Fire	4,195,044	4,521,745	92.8%	4,489,153	4,064,180	110.5%
Public Works Administration	337,581	542,957	62.2%	385,762	557,034	69.3%
Street Maintenance	2,057,817	1,870,107	110.0%	4,103,014	3,808,731	107.7%
Sanitation**	-	-	0.0%	-	-	0.0%
Airport**	-	-	0.0%	-	-	0.0%
Parks & Recreation	1,263,007	1,500,180	84.2%	1,415,294	1,624,443	87.1%
Facility Maintenance*	-	-	0.0%	-	-	0.0%
Library Services	557,408	691,982	80.6%	539,332	683,536	78.9%
Development Services	751,525	649,405	115.7%	436,081	569,035	76.6%
Tourism/Visitor Cntr/Main St./EDC	8,780	17,775	49.4%	8,736	15,500	56.4%
Non-Departmental	2,487,113	1,777,304	139.9%	1,556,689	1,671,884	93.1%
Total Expenditures	\$ 19,526,272	\$ 21,159,850	92.3%	\$ 20,337,296	\$ 21,595,786	94.2%

OVERVIEW

August 31, 2025, marks the eleventh period of the FY 2025 budget year. The year-to-date budget percentage for budgetary comparison is therefore 91.6%. Year to date expenditures total \$19,526,272 or 92.3% of the budget and are therefore higher than budgetary expectations. FY 2025 expenditures are decreased around -\$.81M or -3.99%, over FY 2024.



^{**} Department moved to a separate fund.





UTILITY FUND REVENUES

Revenue Signal Key
> 100% of Projected
95-100% of Projected
< 95% of Projected

Charges for Services
Intergovernmental Revenue
Other Income
Interfund Activity
Total Revenues

	June 2025										
Signal	•	Actual	P	rojected	%						
	\$	934,751	\$	902,058	103.6%						
	5,800			4,167	139.2%						
		39,536		7,500	527.2%						
		-		-	0.0%						
	\$	980,087	\$	913,725	107.3%						

Year-To-Date										
Signal		Actual Projected								
	\$	9,492,741	\$	9,020,580	105.2%					
		155,313	\$	41,667	372.8%					
		469,356	\$	75,000	625.8%					
		-	\$	-	0.0%					
	\$	10,117,409	\$	9,137,247	110.7%					

		Annual	
	Actual	Projected	%
\$	9,492,741	\$ 10,824,697	87.7%
	155,313	50,000	310.6%
	469,356	90,000	521.5%
	-	-	0.0%
\$	10,117,409	\$ 10,964,697	92.3%

		Prior Year	
	Actual	Projected	%
\$	8,932,159	\$ 9,125,000	97.9%
	48,682	15,068,197	0.3%
	196,389	60,000	327.3%
	-	-	0.0%
\$	9,177,230	\$ 24,253,197	37.8%

YEAR-TO-DATE OVERVIEW

Total Utility Fund operational revenue of \$10,117,409 ended June about - \$980,162 less than the year-to-date projection and revenue was increased about \$940,179 from the same period prior fiscal year.

WATER AND SEWER CHARGES

Revenue totaling \$9,492,741 was approx -\$472,160 less than the year-to-date projection.

INTERGOVERNMENTAL REVENUE

Intergovernmental Revenue is above projected due to a reimbursement from the Upper Neches River Water Authority.

OTHER INCOME

Other income includes interest on investments, bond sale premium proceeds, sale of scrap metal, and transfers from other funds.

INTERFUND ACTIVITY

There has been no interfund activity this year to date.

-60.0%



UTILITY FUND EXPENDITURES

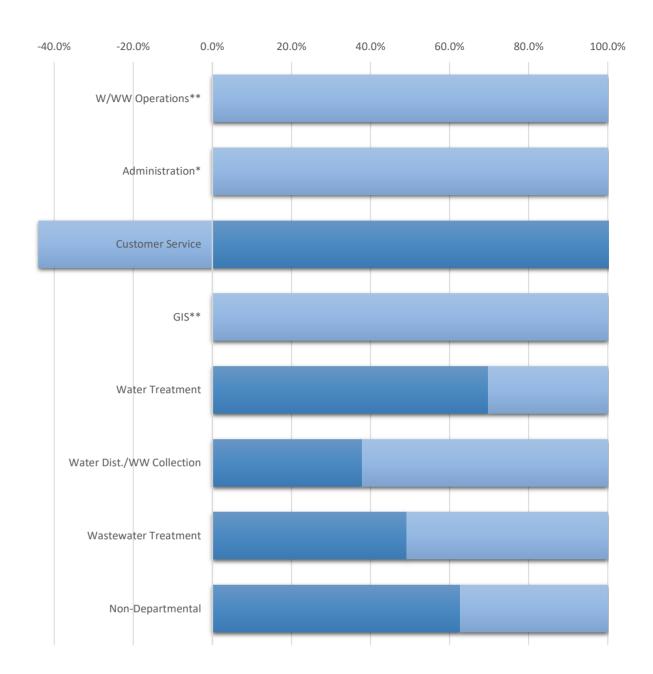
W/WW Operations** Administration* **Customer Service** GIS** Water Treatment Water Dist./WW Collection Wastewater Treatment Non-Departmental **Total Expenditures**

	August 2025							Au	gust 2024	
				% of						% of
•	YTD Actual	Ar	nual Budget	Budget		Y	TD Actual	Ar	nual Budget	Budget
	-	\$	-	0.0%	5	\$	8,881			0.0%
	-		-	0.0%	5	\$	-		-	0.0%
	985,185		684,515	143.9%	5	\$	734,591		678,547	108.3%
	-		-	0.0%	5	\$	-		-	0.0%
	2,324,716		3,330,140	69.8%	5	\$	1,785,599		3,481,663	51.3%
	4,864,899		12,854,515	37.8%	5	\$	4,070,656		13,796,350	29.5%
	2,004,487		4,079,554	49.1%	5	\$	1,837,160		2,385,603	77.0%
	2,160,662		3,445,564	62.7%	Ş	\$	3,026,590		3,351,236	90.3%
\$	12,339,949	\$	24,394,288	50.6%	5	\$	11,463,478	\$	23,693,399	48.4%

OVERVIEW

August 31, 2025 marks the eleventh period of the FY 2025 budget year. The year-to-date budget percentage for budgetary comparison is therefore 91.6%. Year to date expenditures total \$12,339,949 or 50.6% of the budget and are therefore under budgetary expectations. FY 2025 expenditures increased approximately \$876,471, or about 7.65%, more than FY 2024. This is due to differences in project completion and invoicing.

- * Department moved to General Fund 010-510
- ** Department Closed FY22-23 expense was due to remaining encumbrance from FY21-22.





Page 1987 P						% of		Prior Year	
Property 1989 198			Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year
Property 1989 198									
March Marc	REVENUE								
PAPER PAPE			9 001 027	20.065	0 020 227	09.20/	161 700	0 471 170	259 140
1998 1900									
Second S									
Main	010-41003	THOI ENTITIAL ENACTI			137,313	133.270	(47,313)	33,330	42,300
100-1410		*** REVENUE CATEGORY TOTALS ***	9,161,027	50,628	9,145,945	99.8%	15,082	8,652,048	493,897
101-101 MATE DEFINENCE TAX 13,170 3,172 45,58 11,045 12,78 12,186 45,035 3,538 13,045 12,78 12,186 12	SALES TAX								
	010-41010	CITY SALES TAX	5,490,255	562,223	5,372,378	97.9%	117,877	5,078,052	294,326
REVENUE CATIGORY TOTALS* \$1,12,206 \$68,772 \$0,005,104 \$98,595 \$2,213 \$5,752,289 \$36,624 \$10,4301 \$	010-41011		38,170	3,872	45,588		(7,418)	40,082	5,506
PRANCHEST PRANCHEST - LILCTRICAL \$25,000 16,134 888,310 10,285 (4,350) 879,524 5,245 10,245 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,203 5,247 10,241 10,225 10,459 10,459 10,250 10,2	010-41012	CITY SALES TAX - PROP TAX REDU	653,601	70,278	671,547	102.7%	(17,946)	634,756	36,791
100-1101 PARACHISE-ELECTRICAL \$25,000 \$85,194 \$893,500 \$10.785 \$(9.44)01 \$19.928 \$2.476 \$10.01101 \$10.000 \$10.000 \$15.831 \$19.975 \$13.890 \$15.713 \$18.890 \$10.0100 \$10.0000 \$10.		*** REVENUE CATEGORY TOTALS ***	6,182,026	636,373	6,089,514	98.5%	92,513	5,752,890	336,624
100-1101 PARACHISE-ELECTRICAL \$25,000 \$85,194 \$893,500 \$10.785 \$(9.44)01 \$19.928 \$2.476 \$10.01101 \$10.000 \$10.000 \$15.831 \$19.975 \$13.890 \$15.713 \$18.890 \$10.0100 \$10.0000 \$10.	FRANCHISE	ΓΑΧ							
MANONISES - GAS 10,000 16,535 12,244 12,28 12,415 13,195 15,175 188 10,000 10,000 12,795 13,19			825,000	186,194	889,360	107.8%	(64,360)	879,924	9,436
PARKINST-CABLE TY	010-41102	FRANCHISE - GAS	200,000	48,533	252,414	126.2%	(52,414)	199,938	52,476
***REVENUE CATEGORY TOTALS *** 1.067,000 2.26,525 1.165,545 1.106,545 1.	010-41103	FRANCHISE - TELEPHONE	27,000	-	15,631	57.9%	11,369	15,719	(88)
PREMITS LICENSES AND FEES 15,000 10,595 244,078 162.7% (94,078) 189,279 54,789 1014-1301 1014-1302 1014-1302 1014-1302 1014-1302 1014-1303 PLIMINING PREMIT FEES 13,000 1,618 25,889 197.6% (12,889) 20,229 3,480 1014-1303 PLIMINING PREMIT FEES 10,000 530 41,820 428.2% (12,820) 12,682 30,738 1014-1304 484.17 PERMITS 5,500 1.00 73,20 131.5% (18,200) 55,200 18,000 1014-1305 ALARAN PREMITS 5,500 1.00 7,500 1.00 7,500 1.00 1,500 1.00 1,500 1	010-41104	FRANCHISE - CABLE TV	15,000	1,798	8,139	54.3%	6,861	10,469	(2,330)
		*** REVENUE CATEGORY TOTALS ***	1,067,000	236,525	1,165,545	109.2%	(98,545)	1,106,051	59,494
	PERMITS LIC	ENSES AND FEES							
			150,000	10.595	244.078	162.7%	(94.078)	189.279	54.799
FLUMBING PERMIT FEES 1,000 630 42,870 48,276 32,870 12,062 30,758 10,04304 14,641									
HEATH PERMITS 5,000 1,000 73,200 13,18% 16,800 5,000 3,000 3,000 1									
10141305 ALARM PERMITS 5,000 - 5,340 106,8% (340) 9,128 (3,788) (1043107 FIRE OPERATION PERMITS 205 500 1,802 879,0% (1,597) 1,420 382 (1,535) (1043107 FIRE OPERATION PERMITS 500 - 1,500 300,0% (1,000) 750 750 750 (1043131 MERCHANT PERMITS 550 50 6,645 1208,3% (6,095) 1,708 4,937 (1043131 20 NING AND PLAT FEES 8,000 - 1,000 12,8% 6,980 - 1,020 (1,000) (1		HEALTH PERMITS							
1.400 1.40	010-41305	ALARM PERMITS		-					
1.00 1.00	010-41306	MECHANICAL PERMITS	5,250	210	1,995	38.0%	3,255	3,530	(1,535)
101-141311 MERCHANT PERMITS 550 50 6,645 1208.3% (6,095) 1,708 4,937	010-41307	FIRE OPERATION PERMITS	205	500	1,802	879.0%	(1,597)	1,420	382
101-41312 BEVERAGE PERMITS 7,000 375 8,075 115.4% 11.075 8,340 (265) 101-41313 20NING AND PLAT FEES 8,000 1,075 13,250 12.8% 6,980 1,000 1	010-41310	OTHER PERMITS	500	-	1,500	300.0%	(1,000)	750	750
1,020 1,02		MERCHANT PERMITS			6,645		(6,095)		
10-41315 CONTRACTOR LICENSE 10,000 1,375 13,250 132.5% (3,250) 13,000 250 (10-41317 RIGHT OF WAY FEES (ROW) 5,000 7,720 16,298 326.0% (11,298) 7,184 9,114 9,114 1,115				375				8,340	
10-41317 RIGHT OF WAY FEES (ROW) 5,000 7,720 16,298 326.0% (11,298) 7,184 9,114				-					
*** REVENUE CATEGORY TOTALS *** 269,505 24,493 441,713 163.9% (172,208) 321,830 119,883 119,883 FINES AND WARRANTS 010-41401 MUNICIPAL COURT FINES 330,000 21,729 306,163 92,8% 23,837 297,443 8,720 010-41403 LIBRARY FINES 5,000 411 3,669 73.4% 1,331 4,979 (1,310) 010-41404 WARRANTS SERVICE FEES 120 - 117 97.4% 3 175 (58) 010-41405 101-41406 MUNICIPAL JURY FUND 200 12 163 81.7% 37 166 (3) 010-41411 LIEN REVENUE 1-2 12,562 28,817 00% (28,817) (14,715) 43,531 010-41413 ALARM FINES 1-2 - 12,562 28,817 00% (28,817) (28,817) (14,715) 43,531 010-41413 ALARM FINES 1-2 - 0.0% 1-3 28,074 50,879 LEASE/RENTAL REVENUE 10-41605 010-41605 011-616 RENTS & LEASES 700 - 3,434 38,720 38,733 166 (3) 31,731 4,979 (1,310) 11,715) 43,531 10,004 10,004 10,004 10,005 10,0									
FINES AND WARRANTS 010-41401 MUNICIPAL COURT FINES 330,000 21,729 306,163 92.8% 23,837 297,443 8,720 (10-41403 LIBRARY FINES 5,000 411 3,669 73.4% 1,331 4,979 (1,310) (10-41404 WARRANT SERVICE FEES 120 - 117 97.4% 3 175 (58) (10-41405 JFCI JUDICIAL FEE - CITY 35 4 24 67.3% 11 25 (11) (10-41406 MUNICIPAL JURY FUND 200 12 163 81.7% 37 166 (3) (10-41411 LIEN REVENUE 1 2.5 (2) (1.4) (10-41411 LIEN REVENUE 1 2.5 (2) (1.4) (10-41413 ALRAM FINES 2 - 1.2,562 28,817 0.0% (28,817) (14,715) 43,531 (10-41413 ALRAM FINES 2 - 2.00% 2.0	010-41317	RIGHT OF WAY FEES (ROW)	5,000	7,720	16,298	326.0%	(11,298)	7,184	9,114
100-11401 MUNICIPAL COURT FINES 330,000 21,729 306,163 92.8% 23,837 297,443 8,720		*** REVENUE CATEGORY TOTALS ***	269,505	24,493	441,713	163.9%	(172,208)	321,830	119,883
100-41403 LIBRARY FINES 5,000 411 3,669 73.4% 1,331 4,979 (1,310)	FINES AND \	VARRANTS							
100-41404 WARRANT SERVICE FEES 120 - 117 97.4% 3 175 (58) (10-41405 170	010-41401	MUNICIPAL COURT FINES	330,000	21,729	306,163	92.8%	23,837	297,443	8,720
101-41405 FCI JUDICIAL FEE - CITY 35 4 24 67.3% 11 25 (1) 101-41406 MUNICIPAL JURY FUND 200 12 163 81.7% 37 166 (3) (3) (2) (1) (14.715) (14.715) (3.715) (14.715) (3.715) (14.715) (3.715)	010-41403	LIBRARY FINES	5,000	411	3,669	73.4%	1,331	4,979	(1,310)
101-41406 MUNICIPAL JURY FUND 200 12 163 81.7% 37 166 (3) (3) (101-41411 LIEN REVENUE 2 10.562 28,817 0.0% (28,817) (14,715) (14,715) (3,531) (3	010-41404	WARRANT SERVICE FEES	120	-	117	97.4%	3	175	(58)
101-41411 LIEN REVENUE 12,562 28,817 0.0% (28,817) (14,715) 43,531 (10-41413 14,715) 14,715 14,7	010-41405	JFCI JUDICIAL FEE - CITY		4	24				
1010-41413 ALARM FINES			200						
*** REVENUE CATEGORY TOTALS *** 335,355 34,718 338,952 101.1% (3,597) 288,074 50,879 LEASE/RENTAL REVENUE 010-41605 OTHER RENTS & LEASES 010-41605 FARMERS MARKET RENTS 1 1,600 101-41601 CELL TOWER RENTAL 26,760 2,434 27,998 104.6% 10.8% 10.8% 10.8% 10.989 288,074 50,879 820 117.1% 120) 820 1.600 1.600 1.600 1.600 1.600 1.600 1.600 1.505 1.505 *** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505			-	12,562	28,817		(28,817)	(14,715)	43,531
LEASE/RENTAL REVENUE 010-41605 OTHER RENTS & LEASES 700 - 820 117.1% (120) 820 - 010-41608 FARMERS MARKET RENTS - - 1,600 0.0% (1,600) 1,600 - 010-41611 CELL TOWER RENTAL 26,760 2,434 27,998 104.6% (1,238) 26,493 1,505 *** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505	010-41413	ALAKWI FINES	- _		-	0.0%	- _	-	
010-41605 OTHER RENTS & LEASES 700 - 820 117.1% (120) 820 - 010-41608 FARMERS MARKET RENTS - - - 1,600 0.0% (1,600) 1,600 - 010-41611 CELL TOWER RENTAL 26,760 2,434 27,998 104.6% (1,238) 26,493 1,505 *** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505		*** REVENUE CATEGORY TOTALS ***	335,355	34,718	338,952	101.1%	(3,597)	288,074	50,879
010-41608 FARMERS MARKET RENTS - - 1,600 0.0% (1,600) 1,600 - 010-41611 CELL TOWER RENTAL 26,760 2,434 27,998 104.6% (1,238) 26,493 1,505 *** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505 CHARGES FOR SERVICE	LEASE/RENT	AL REVENUE							
010-41611 CELL TOWER RENTAL 26,760 2,434 27,998 104.6% (1,238) 26,493 1,505 *** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505			700	-				820	-
*** REVENUE CATEGORY TOTALS *** 27,460 2,434 30,418 110.8% (2,958) 28,913 1,505			-	-					-
CHARGES FOR SERVICE	010-41611	CELL TOWER RENTAL	26,760	2,434	27,998	104.6%	(1,238)	26,493	1,505
		*** REVENUE CATEGORY TOTALS ***	27,460	2,434	30,418	110.8%	(2,958)	28,913	1,505
	CHARGES FO	OR SERVICE							
			358,182	-	348,910	97.4%	9,272	29,481	319,429



					% of		Prior Year	
		Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year
						(, , , , , ,		
010-41712	OPEN RECORD FEE	3,000	381	4,406	146.9%	(1,406)	4,833	(427)
010-41713	RECREATION FEE	4,000	580	7,316	182.9%	(3,316)	6,605	711
010-41715	SANITATION COLLECTION CHARGES	-	-	-	0.0%	-	-	-
010-41720	FIRING RANGE FEE SALES TAX DISCOUNT	-	-	-	0.0%	-	-	-
010-41723 010-41726	POOL PASS FEES	- 1,200	10	- 1,890	0.0% 157.5%	- (690)	- 1,720	170
010-41720	RETIREE INSURANCE	30,000	10 2,497	26,082	86.9%	3,918	26,100	(17)
010-41734	ATHLETIC FEES	50,000	2,497	20,062	0.0%	5,910	20,100	(17)
010-41735	MAIN STREET REVENUE		7	920	0.0%	(920)	1,231	(310)
	*** REVENUE CATEGORY TOTALS ***	396,382	3,475	389,524	98.3%	6,858	69,969	319,556
INTERGOVE	RNMENTAL REVENUE							
010-41804	STATE & FEDERAL GRANTS	27,000	2,537	77,941	288.7%	(50,941)	21,279	56,662
010-41805	EMERGENCY MANAGEMENT REIMB		-	-	0.0%	-		-
010-41806	COUNTY - LIBRARY	75,000	_	75,000	100.0%	-	75,000	-
010-41808	TSRA ACCOUNTING SERVICE FEE	1,520	-	1,520	100.0%	-	1,520	-
010-41811	PEDC GRANT	· -	-	, -	0.0%	-	40,000	(40,000)
010-41812	LIBRARY GRANTS	5,000			0.0%	5,000	<u> </u>	
	*** REVENUE CATEGORY TOTALS ***	108,520	2,537	154,461	142.3%	(45,941)	137,799	16,662
OTHER INCO	DME							
010-41901	INTEREST REVENUE	400,000	36,656	453,451	113.4%	(53,451)	559,749	(106,298)
010-41902	INSURANCE RECOVERIES	10,000	-	70,512	705.1%	(60,512)	117,584	(47,072)
010-41907	FIRE SUPPRESSION REVENUE	-	-	-	0.0%	-	-	-
010-41910	FIRE RECOVERY REVENUE	-	770	770	0.0%	(770)	1,107	(336)
010-41912	DONATIONS	10,000	100	24,596	246.0%	(14,596)	10,128	14,467
010-41913	LIBRARY LOST/DAMAGED BOOKS	1,000	41	523	52.3%	477	862	(339)
010-41916	LOT CLEANUP REIMBURSEMENT	-	-	-	0.0%	-	-	-
010-41918	LIBRARY REVENUE	5,100	456	3,983	78.1%	1,117	4,541	(558)
010-41919	AIRPORT FUEL SALES	-	-	-	0.0%	-	-	-
010-41922	REBATE REVENUE	-	-	190	0.0%	(190)	129	61
010-41927	TAX SALE EXCESS PROCEEDS	-	-	13,659	0.0%	(13,659)	-	13,659
010-41923	EMS FUEL SALES	-	-	-	0.0%	-	-	-
010-41924	MISC REVENUE	1,000	-	10,316	1031.6%	(9,316)	991	9,325
010-41926	SCRAP METAL RECOVERY	4,000	-	-	0.0%	4,000	942	(942)
010-41938	SALE OF PROPERTY	-	-	- (07)	0.0%	-	- (2)	- (25)
010-41940	CASH OVER/SHORT	- _	5	(37)	0.0%	37	(2)	(35)
	*** REVENUE CATEGORY TOTALS ***	431,100	38,030	577,963	134.1%	(146,863)	696,032	(118,069)
INTERFUND	ACTIVITY							
010-49000	TRANSFER FROM OTHER FUNDS	-	-	-	0.0%	-	-	-
010-49150	TRANSFER FROM OCCUPANCY TAX	31,371	2,614	28,757	91.7%	2,614	28,757	-
010-49215	TRANSFER FROM PEDC	31,371	2,614	28,757	91.7%	2,614	28,757	-
010-49561	TRANSFER FROM UNEMP FUND	-	-	-	0.0%	-	-	-
010-49610	TRSF FROM UTILITY FUND	1,395,000	116,250	1,278,750	91.7%	116,250	1,091,681	187,069
010-49620	TRANSFER FROM SANITATION	1,232,333	102,694	1,129,638	91.7%	102,694	1,098,302	31,336
010-49625	TRSF FROM RETAIL FUND	-	-	-	0.0%	-	-	-
010-49819	TRANSFER FROM EMERGENCY FUND	-			0.0%		<u> </u>	<u> </u>
	*** REVENUE CATEGORY TOTALS ***	2,690,075	224,173	2,465,902	91.7%	224,173	2,247,497	218,405
	*** TOTAL REVENUE ***	20,668,450	1,253,385	20,799,938	100.6%	(131,487)	19,301,103	1,498,835
010 -GENERA	L FUND- DETAIL							
EXPENSE								
PERSONNEL								
010-51010	SALARIES & WAGES	8,998,796	633,949	7,409,580	82.3%	1,589,216	6,998,801	410,779
010-51011	PART-TIME WAGES	-	-	-	0.0%	-	-	-



					% of		Prior Year	
		Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year
010-51020	OVERTIME	518,658	42,495	675,131	130.2%	(156,473)	562,567	112,564
010-51021	STEP OVERTIME	-	3,441	24,448	0.0%	(24,448)	14,782	9,666
010-51030	LONGEVITY	72,864	5,802	60,971	83.7%	11,893	62,161	(1,190)
010-51031	CERTIFICATION PAY	302,394	25,914	270,058	89.3%	32,336	248,879	21,178
010-51032	SHIFT PAY	15,600	1,200	12,685	81.3%	2,915	12,239	446
010-51033	CAR ALLOWANCE	6,300	525	5,723	90.8%	578	5,625	98
010-51034	UNIFORM ALLOWANCE	13,848	1,095	11,959	86.4%	1,889	11,197	763
010-51036	CELL PHONE ALLOWANCE	6,000	300	3,973	66.2%	2,028	6,346	(2,374)
010-51037	ON CALL PAY	1,200	500	4,890	407.5%	(3,690)	4,700	190
010-51040	SOCIAL SECURITY	760,129	53,144	631,594	83.1%	128,535	592,453	39,141
10-51050	HEALTH INSURANCE	1,295,721	86,226	1,046,887	80.8%	248,834	1,060,952	(14,065)
010-51061	WORKER'S COMPENSATION	357,281	28,715	346,999	97.1%	10,281	354,816	(7,816)
10-51063	UNEMPLOYMENT CLAIMS EXP.	50,000	-	4,705	9.4%	45,295	-	4,705
10-51070	RETIREMENT	1,482,642	108,007	1,264,727	85.3%	217,916	1,131,629	133,098
	*** EXPENSE CATEGORY TOTALS ***	13,881,433	991,313	11,774,328	84.8%	2,107,104	11,067,147	707,182
SUPPLIES AN	D MATERIALS							
10-52010	OFFICE SUPPLIES/EQUIPMENT	75,030	5,218	51,305	68.4%	23,725	48,121	3,184
10-52020	POSTAGE	15,455	1,080	12,316	79.7%	3,139	12,352	(36)
10-52030	JANITORIAL SUPPLIES	45,300	87	9,419	20.8%	35,881	25,313	(15,895)
10-52031	CHEMICALS	4,000	-	1,685	42.1%	2,315	51	1,634
10-52032	PLANTS SEED FERTILIZER	2,000	-	-	0.0%	2,000	1,886	(1,886)
10-52040	UNIFORMS/APPAREL	61,000	87	62,555	102.5%	(1,555)	73,935	(11,380)
10-52050	MEDICAL SUPPLIES	15,100	315	13,480	89.3%	1,620	4,638	8,842
10-52051	ANIMAL MEDICAL SUPPLIES	250	-	802	320.7%	(552)	123	678
10-52060	PUBLICATIONS	4,158	-	569	13.7%	3,589	1,849	(1,280)
10-52061	SAFETY MATERIALS	6,000	-	1,660	27.7%	4,340	5,709	(4,048)
10-52062	POLICE INFORMANT	3,000	_	3,000	100.0%	-	2,000	1,000
10-52070	GASOLINE AND OIL	3,500	28	937	26.8%	2,563	1,013	(76
10-52080	SMALL TOOLS/EQUIPMENT	110,625	2,299	93,388	84.4%	17,237	83,430	9,958
.0-52082	PERS PROTECTIVE EQUIP	30,000	940	29,346	97.8%	654	9,451	19,895
10-52083	ARSENAL	18,000	-	12,016	66.8%	5,984	14,130	(2,114)
10-52084	ELECTION EXPENSE	17,000	4,265	21,216	124.8%	(4,216)	12,772	8,444
10-52094	FURNITURE & OFFICE EQUIPMENT	1,000	4,203	35	3.5%	965	7,642	(7,608)
10-52091	COMPUTER EQUIPMENT	1,000	_		0.0%	-	14	(14)
10-52092	STREET SIGNS	9,000	-	- 17,885	198.7%	(8,885)	12,523	5,362
.0-52120	GARBAGE BAGS	9,000	-	17,003			12,323	3,302
		4 000	-	4.665	0.0%	-	- 2.679	-
10-52201	READING PROGRAM	4,000	-	4,665	116.6%	(665)	3,678	986
10-52210	MARKETING SUPPLIES	1,800	-	1,421	78.9%	379	468	953
	*** EXPENSE CATEGORY TOTALS ***	426,218	14,320	337,699	79.2%	88,519	321,100	16,599
-	RACTUAL SERV							
10-53010	LEGAL SERVICES	120,000	5,934	55,363	46.1%	64,637	46,140	9,222
10-53011	LEGAL LITIGATION EXPENSES	50,000	1,505	18,898	37.8%	31,102	36,229	(17,331)
10-53012	LEGAL SERVICES - HR RELATED	6,000	-	709	11.8%	5,291	6,100	(5,391
.0-53016	JURY EXPENSE	500	-	-	0.0%	500	174	(174
.0-53017	MUNICIPAL PROSECUTORS	10,000	315	5,530	55.3%	4,470	7,815	(2,285
.0-53019	TOWING FEE	1,200	-	1,262	105.2%	(62)	248	1,015
0-53020	AUDIT & ACCOUNTING SERVICES	27,225	-	25,404	93.3%	1,821	25,404	-
0-53021	APPRAISAL DISTRICT	232,000	-	159,559	68.8%	72,441	171,533	(11,974
0-53022	TAX ASSESSOR-COLLECTOR	14,000	-	9,415	67.2%	4,585	5,551	3,864
0-53023	RAILROAD WATER LINE LEASE	400	-	170	42.5%	230	162	8
0-53026	CODIFICATION	6,000	-	4,761	79.4%	1,239	5,701	(940
.0-33020	RECORDS MANAGEMENT	1,200	-	736	61.3%	464	1,255	(519
		1,125	_	1,500	133.3%	(375)	1,125	375
0-53027	POLY/PSYCH	1.12.3		_,555		(5,5)	_,	
.0-53027 .0-53029	POLY/PSYCH PROFESSIONAL SERVICES		-	9.914	69.1%	4.436	15.541	(5.627
10-53027 10-53029 10-53030	PROFESSIONAL SERVICES	14,350		9,914 299,799	69.1% 165.1%	4,436 (118,199)	15,541 128,364	
10-53020 10-53027 10-53029 10-53030 10-53031 10-53033			- 63,022 -	9,914 299,799 -	69.1% 165.1% 0.0%	4,436 (118,199) 7,200	15,541 128,364 700	(5,627) 171,435 (700)



					% of		Prior Year		
		Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year	
010-53035	MEDICAL/DOCTOR-HOSPITAL	-	-	-	0.0%	-	-	- (2.422)	
010-53037	PRE-EMPLOYMENT SCREENINGS	15,000	348	10,909	72.7%	4,091	13,342	(2,433)	
010-53039	CIVIL SERVICE EXAMS	8,000	377	2,243	28.0%	5,757	5,957	(3,714)	
010-53041	CITY ISSUED CELL PHONES	22,780	1,740	17,828	78.3%	4,952	16,733	1,095	
010-53042	CITY ISSUED TABLETS	12,940	732	8,119	62.7%	4,821	12,429	(4,310)	
010-53043	PENALTIES AND FEES	-	2.400	2.400	0.0%	2 600	7,840	(7,840)	
010-53060 010-53070	LOT CLEANUP UNIFORM SERVICES	5,000	2,400	2,400	48.0% 0.0%	2,600	-	2,400	
010-53075	RECRUITMENT / RETENTION	5,000	-	- -	0.0%	5,000	- 67	(67)	
010-53075	CERTIFICATION FEES	2,850	-	2,624	92.1%	226	2,421	202	
010-53070	POSITION 1 TRAVEL	1,500	_	2,314	154.3%	(814)	630	1,684	
010-53084	POSITION 2 TRAVEL	1,500	_	1,478	98.5%	22	801	677	
010-53085	POSITION 3 TRAVEL	1,500	_	-	0.0%	1,500	514	(514)	
010-53086	POSITION 4 TRAVEL	1,500	-	2,935	195.7%	(1,435)	714	2,221	
010-53087	POSITION 5 TRAVEL	1,500	-	200	13.3%	1,300	1,123	(923)	
010-53088	POSITION 6 TRAVEL	1,500	-	2,363	157.5%	(863)	714	1,648	
010-53089	MAYOR POSITION TRAVEL	1,500	-	1,679	112.0%	(179)	440	1,240	
010-53090	IT SUPPORT	75,640	-	67,227	88.9%	8,413	72,168	(4,940)	
010-53095	SOFTWARE MAINTENANCE	429,861	6,936	433,232	100.8%	(3,372)	372,039	61,193	
010-53100	CHAPTER 380 AGREEMENT	-	-	750,000	0.0%	(750,000)	-	750,000	
010-53150	MARKETING SERVICES	500	_	-	0.0%	500	-	-	
010-53210	FINANCIAL SERVICE CHARGES	-	_	-	0.0%	-	1,467	(1,467)	
010-53310	EQUIPMENT RENTAL/LEASE	29,719	1,896	44,312	149.1%	(14,593)	33,428	10,885	
010-53311	PRINTER/COPIER LEASE	33,345	2,210	24,217	72.6%	9,128	22,563	1,653	
010-53315	VEHICLE LEASE FEES	687,565	67,237	656,809	95.5%	30,757	459,578	197,231	
010-53321	UPRR LEASED LAND	500	-	500	100.0%	, -	-	500	
010-53331	CONTRACT SERV-HUMANE SOCIETY	35,000	-	22,500	64.3%	12,500	-	22,500	
010-53333	BUILDING DEMOLITION	60,000	7,150	76,550	127.6%	(16,550)	-	76,550	
010-53334	PESTICIDE SPRAYING	25,000	-	6,255	25.0%	18,745	15,935	(9,680)	
010-53342	DUE TO OMNI	-	-	-	0.0%	-	-	-	
010-53343	CHILD SAFETY FEE	-	-	-	0.0%	-	-	-	
010-53501	COMMUNICATIONS	-	-	-	0.0%	-	-	-	
010-53503	RETIREE INSURANCE PREMIUMS	30,000	2,343	25,778	85.9%	4,222	26,016	(239)	
010-53509	MEMBERSHIPS & SUBSCRIPTIONS	48,183	528	42,238	87.7%	5,945	47,507	(5,270)	
010-53510	TRAVEL AND TRAINING	173,354	61	102,319	59.0%	71,035	134,937	(32,617)	
010-53511	ADVERTISING	15,250	784	18,896	123.9%	(3,646)	12,887	6,009	
010-53512	PRINTING SERVICES	6,900	103	2,627	38.1%	4,273	1,905	721	
010-53513	MERCHANT CR CRD PROCESSING	24,500	2,615	54,400	222.0%	(29,900)	29,043	25,358	
010-53514	TML INSURANCE	211,058	1,637	248,047	117.5%	(36,990)	211,964	36,084	
010-53515	INSURANCE AND BONDS	500	-	-	0.0%	500	-	-	
010-53516	LIFE, DISABILITY, AD & D PREM	-	4,151	48,268	0.0%	(48,268)	47,768	499	
010-53517	CONTRACTUAL SERVICES	166,295	10,900	158,035	95.0%	8,260	116,415	41,620	
010-53518	CITY POOL	146,020	16,250	149,118	102.1%	(3,098)	78,986	70,132	
010-53520	JANITORIAL SERVICES	67,753	10,809	61,781	91.2%	5,972	53,705	8,076	
	*** EXPENSE CATEGORY TOTALS ***	3,046,813	211,985	3,668,928	120.4%	(622,115)	2,279,076	1,389,852	
NANINITENIAN	ICE & REPAIR								
010-54010	BLDG/STRUCTURE/GRNDS MAINTENANCE	337,372	25,380	318,315	94.4%	19,057	274,693	43,621	
010-54010	PLANTER BOXES-MAINTENANCE	200	23,360	360	179.8%	(160)	27 4 ,033	360	
010-54011	STREET MAINTENANCE	200,000	302,293	530,112	265.1%	(330,112)	2,478,977	(1,948,865)	
010-54020	CONCRETE REPAIR	20,000	12,650	105,760	528.8%	(85,760)	2,478,577 8,150	97,610	
010-54110	MOTOR VEHICLE REPAIRS/MAINTENANCE	78,100	5,523	90,632	116.0%	(12,532)	97,641	(7,009)	
010-54120	EQUIPMENT REPAIR/MAINT EXP	49,200	8,435	82,276	167.2%	(33,076)	28,344	53,933	
010-54121	GREEN'S PARK PORTABLE		-	-	0.0%	(33,370)	4,210	(4,210)	
010-54125	LADDER TESTING	2,000	_	2,076	103.8%	(76)	1,947	129	
010-54130	AIR PACK TESTING	1,500	2,750	2,750	183.3%	(1,250)	2,740	10	
010-54135	PUMP TESTING	1,600	-	1,245	77.8%	355	1,536	(291)	
010-54140	JAWS TESTING	4,400		4,438	100.9%	(38)		4,438	
	*** EXPENSE CATEGORY TOTALS ***	694,372	357,031	1,137,963	163.9%	(443,591)	2,898,238	(1,760,275)	
						(445,551)	<u> </u>	(1,700,273)	



		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
UTILITIES								
010-54500	UTILITIES - ELECTRIC	489,800	44,744	422,117	86.2%	67,683	418,320	3,797
010-54501	UTILITIES - WATER/SEWER	57,700	- 4.472	27,274	47.3%	30,426	47,719	(20,446)
010-54502 010-54503	UTILITIES - GAS PHONES/INTERNET	16,500 74,756	1,173 5,918	19,161 65,814	116.1% 88.0%	(2,661) 8,942	15,787 85,204	3,375 (19,391)
010-54504	CITY POOL ELECTRIC	8,000	691	6,365	79.6%	1,635	7,927	(1,562)
	*** EXPENSE CATEGORY TOTALS ***	646,756	52,525	540,731	83.6%	106,025	574,958	(34,227)
OTHER/MIS	C.							
010-55001	EMPLOYEE APPRECIATION	10,000	-	4,145	41.5%	5,855	5,429	(1,284)
010-55002	EVENTS & PROMOTIONS	5,000	490	1,881	37.6%	3,119	3,470	(1,589)
010-55200	MEETING MEALS	2,650	-	1,147	43.3%	1,503	1,928	(781)
010-55202	ANIMAL FOOD	200	-	-	0.0%	200	-	- (500)
010-55203 010-55409	CHRISTMAS ACTIVITIES EMERGENCY RESPONSE EXP	1,500	-	408	27.2% 0.0%	1,092	1,100	(692)
010-55409	DONATION FUNDED EXPENSE	10,000	<u> </u>	36,241	362.4%	(26,241)	24,244	11,998
	*** EXPENSE CATEGORY TOTALS ***	29,350	490	43,823	149.3%	(14,473)	36,171	7,652
CAPITAL OU 010-58030	ITLAY IMPROVEMENTS		_	_	0.0%		316,100	(316,100)
010-58040	VEHICLES & EQUIPMENT	- 467,500	74,013	- 270,901	57.9%	- 196,599	1,067,074	(796,173)
010-58060	COMPUTER SOFTWARE	-	-	-	0.0%	-	-	(733,173)
010-58070	LIBRARY BOOKS	50,000	2,808	28,509	57.0%	21,491	28,518	(9)
	*** EXPENSE CATEGORY TOTALS ***	517,500	76,820	299,410	57.9%	218,090	1,411,692	(1,112,282)
INTERFUND	ACTIVITY							
010-59240	TRANSFER TO AIRPORT FUND	307,633	25,636	281,997	91.7%	25,636	281,997	-
010-59283	TRANS TO HOME GRANT FUND-283	-	-	-	0.0%	-	-	-
010-59310	TRANSFER TO DEBT SERVICE FUND	1,054,225	87,852	966,373	91.7%	87,852	870,407	95,966
010-59511	TRSF TO VEH/EQUIP FUND	-	-	-	0.0%	-	-	-
010-59570	TRANSFER TO FLEET FUND	553,550	-	445,965	80.6%	107,585	596,768	(150,804)
	*** EXPENSE CATEGORY TOTALS ***	1,915,408	113,488	1,694,334	88.5%	221,074	1,749,172	(54,838)
	*** TOTAL EXPENSE ***	\$ 21,157,850	\$ 1,817,973	\$ 19,497,216	92.2%	\$ 1,660,633	\$ 20,337,554	\$ (840,338)
310 -DEBT SE	RVICE FUND- DETAIL							
REVENUE								
310-41001	AD VALOREM TAXES - CURRENT	429,656	1,757	399,308	92.9%	30,348	483,791	(84,483)
310-41002	DELINQUENT TAX REVENUE	25,680	321	13,751	53.5%	11,929	9,560	4,191
310-41003 310-41901	PENALTY & INTEREST TAXES INTEREST REVENUE	22,229 1,500	390 -	10,616 4,813	47.8% 320.9%	11,613 (3,313)	8,256 8,072	2,360 (3,259)
310-41901	TRANSFER FROM OTHER FUNDS	-	-	4,813	0.0%	(3,313)	-	(3,233)
310-49010	TRANSFER FROM GENERAL FUND	1,054,225	87,852	966,373	91.7%	87,852	870,407	95,966
310-49610	TRSF FROM UTILITY FUND				0.0%			
	*** TOTAL REVENUE ***	1,533,290	90,321	1,394,861	91.0%	138,429	1,380,086	14,775
310 -DEBT SE	RVICE FUND- DETAIL							
EXPENSE								
310-53030	PROFESSIONAL SERVICES	<u>-</u>	-	<u>-</u>	0.0%	-	-	-
310-53045	COMPLIANCE REPORTING	3,500	-	3,500	100.0%	-	-	3,500
310-55412	AGENT FEES	435.033	-	425.022	0.0%	-	447.004	- 0.440
310-56024	PRINCIPAL CARITAL LEASE	425,833	-	425,833	100.0%	-	417,691	8,142 6,026
310-56025 310-56050	PRINCIPAL - CAPITAL LEASE INTEREST- BONDED DEBT	230,379 913,327	- 453,403	230,379 913,327	100.0% 100.0%	-	224,353 926,240	6,026 (12,913)
310-56051	INTEREST- BONDED DEBT	20,331	4 55, 4 05 -	20,331	100.0%	- -	26,357	(6,026)
310 30031		20,331	-	20,331	100.070	_	20,337	(0,020)



		Current Budget	Current Period	Curi	rent Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(I	DEC) Prior Year
310-56054	PAY/ESCROW AGENT FEES			<u> </u>	806_	0.0%	(806)	5,863		(5,056)
	*** TOTAL EXPENSE ***	\$ 1,593,370	\$ 453,403	\$ \$	1,594,176	100.1%	\$ (806)	\$ 1,600,503	\$	(6,327)
	& WASTEWATER FUND - DETAIL									
REVENUE				_			()			
610-41706	SALE OF EQUIPMENT	91,713	13,378		116,734	127.3%	(25,021)	4 720 775		116,734
610-41709	WATER METERED SALES	5,748,650	512,169)	4,962,935	86.3%	785,715	4,728,775		234,160
610-41710	METER REPLACEMENT FEE	4 550 522	272 742	-	2 000 467	0.0%	-	2.764.906		144 572
610-41711 610-41716	SEWER SERVICE CHARGES BULK WATER SALES	4,550,533	372,743		3,909,467 269	85.9% 36.0%	641,066 731	3,764,896 122		144,572 148
610-41717	SEWER SURCHARGE	1,000	•		209	26.9% 0.0%	/31	122		140
610-41717	WATER TAPS	45,000	4,094		- 80,588	179.1%	(35,588)	62,784		- 17,804
610-41719	SEWER TAPS	45,000	3,514		93,655	208.1%	(48,655)	33,550		60,105
610-41719	SERVICE FEES	120,000	7,025		89,690	74.7%	30,310	98,424		(8,734)
610-41725	TAMPERING FEES	1,800	150		1,350	75.0%	450	300		1,050
610-41727	SEPTAGE FEES AND OTHER	30,000	2,316		24,285	80.9%	5,715	22,197		2,088
610-41728	REBATE - COMPOST FACILITY	20,000	2,310		18,402	92.0%	1,598	16,352		2,050
610-41732	MISC. CHARGES THRU WATER BILLS	1,000	17		743	74.3%	258	(223)		966
610-41733	PENALTY WATER BILLINGS	170,000	19,346		194,623	114.5%	(24,623)	204,984		(10,360)
610-41804	STATE & FEDERAL GRANTS	-	5,800		120,008	0.0%	(120,008)	6,500		113,508
610-41815	UNMWA REIMB.	50,000		-	35,305	70.6%	14,695	42,182		(6,877)
610-41818	DEBT OR OTHER FINANCING	-		-	-	0.0%	-	-		-
610-41901	INTEREST REVENUE	90,000	39,536	5	296,179	329.1%	(206,179)	167,325		128,854
610-41902	INSURANCE RECOVERIES	-	-	-	169,904	0.0%	(169,904)	25,070		144,834
610-41903	BOND SALE PREMIUM	-	-	-	-	0.0%	-	-		-
610-41924	MISC REVENUE	-	-	-	-	0.0%	-	265		(265)
610-41926	SCRAP METAL RECOVERY	-		-	3,272	0.0%	(3,272)	3,729		(457)
610-49000	TRANSFER FROM OTHER FUNDS	-	-	-	-	0.0%	-	-		-
610-49620	TRANSFER FROM SANITATION	-		<u>-</u>	-	0.0%	-			
	*** TOTAL REVENUE ***	10,964,697	980,087	<u></u>	10,117,409	92.3%	847,288	9,177,230		940,179
610 -WATER 8	& WASTEWATER FUND - DETAIL									
EXPENSE										
PERSONNEL										
610-51010	SALARIES & WAGES	1,401,735	104,533	3	1,192,911	85.1%	208,824	1,147,786		45,124
610-51020	OVERTIME	164,720	18,028	3	230,371	139.9%	(65,651)	226,486		3,885
610-51030	LONGEVITY	6,768	663	3	6,743	99.6%	25	6,390		353
610-51031	CERTIFICATION PAY	28,800	2,750)	27,920	96.9%	880	24,573		3,347
610-51032	SHIFT PAY	3,600	400)	4,180	116.1%	(580)	3,461		719
610-51034	UNIFORM ALLOWANCE	6,451	470		5,031	78.0%	1,420	4,704		327
610-51036	CELL PHONE ALLOWANCE	6,600	475		5,498	83.3%	1,103	6,473		(976)
610-51037	ON CALL PAY	-	1,800		20,905	0.0%	(20,905)	21,710		(805)
610-51040	SOCIAL SECURITY	122,550	9,678		112,154	91.5%	10,395	107,871		4,283
610-51050	HEALTH INSURANCE	296,089	21,537		238,056	80.4%	58,033	249,526		(11,469)
610-51061	WORKER'S COMPENSATION	57,211	5,659		65,731	114.9%	(8,520)	59,492		6,239
610-51070	RETIREMENT	239,769	19,472	<u> </u>	222,490	92.8%	17,279	205,420		17,070
	*** EXPENSE CATEGORY TOTALS ***	2,334,293	185,467	<u> </u>	2,131,990	91.3%	202,303	2,063,892		68,098
SUPPLIES AN	ID MATERIALS									
610-52010	OFFICE SUPPLIES/EQUIPMENT	5,700		_	3,715	65.2%	1,985	1,565		2,150
610-52020	POSTAGE	35,900	56	5	35,798	99.7%	102	36,146		(348)
610-52030	JANITORIAL SUPPLIES	2,600		_	1,863	71.7%	737	1,752		112
610-52031	CHEMICALS	500,000	7,552	2	313,820	62.8%	186,180	372,806		(58,985)
610-52040	UNIFORMS/APPAREL	11,500		-	10,097	87.8%	1,403	10,384		(288)
610-52050	MEDICAL SUPPLIES	400		-	76	18.9%	324	405		(330)
610-52057	LAB SUPPLIES	16,500	-	-	17,605	106.7%	(1,105)	17,947		(342)
610-52061	SAFETY MATERIALS	11,500	-	-	9,403	81.8%	2,097	8,638		765



					% of		Prior Year	
		Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year
C10 F2070	CASOLINE AND OIL	500		100	27.00/	211	470	(201)
610-52070 610-52080	GASOLINE AND OIL SMALL TOOLS/EQUIPMENT	500 48,600	- 2,866	189 60,058	37.9% 123.6%	311 (11,458)	470 51,182	(281) 8,876
	*** EXPENSE CATEGORY TOTALS ***	622 200	10 474	452.622	71 59/	190 577	E01 20E	(49.672)
	EXPENSE CATEGORY TOTALS	633,200	10,474	452,623	71.5%	180,577	501,295	(48,672)
PROF/CONTR		10.000		46.766	0.4.70/	2.024	46.766	
610-53020 610-53030	AUDIT & ACCOUNTING SERVICES	19,800	-	16,766	84.7%	3,034	16,766	- (11 176)
610-53041	PROFESSIONAL SERVICES CITY ISSUED CELL PHONES	45,000 1,200	800 80	52,090 885	115.8% 73.8%	(7,090) 315	63,266 885	(11,176) 0
610-53041	CITY ISSUED CELL PHONES CITY ISSUED TABLETS	2,900	120	1,366	47.1%	1,534	2,080	(713)
610-53042	PENALTIES AND FEES	2,300	-	-	0.0%	1,334	2,080	(713)
610-53046	COMPLIANCE MONITORING	54,456	350	44,006	80.8%	10,451	38,800	5,206
610-53090	IT SUPPORT	15,175	-	11,914	78.5%	3,262	12,789	(875)
610-53095	SOFTWARE MAINTENANCE	43,538	3,982	45,666	104.9%	(2,128)	39,523	6,143
610-53310	EQUIPMENT RENTAL/LEASE	11,500	-	12,385	107.7%	(885)	1,616	10,769
610-53311	PRINTER/COPIER LEASE	6,400	569	5,180	80.9%	1,220	5,367	(187)
610-53315	VEHICLE LEASE FEES	143,813	11,949	132,920	92.4%	10,893	85,204	47,716
610-53341	COLLECTIONS/LEGAL MVBA	1,000	12	250	25.0%	750	947	(697)
610-53501	COMMUNICATIONS	-	-	-	0.0%	-	-	-
610-53507	SLUDGE COLLECTION	365,000	22,683	227,212	62.2%	137,788	221,402	5,810
610-53509	MEMBERSHIPS & SUBSCRIPTIONS	1,260	-	408	32.4%	852	291	117
610-53510	TRAVEL AND TRAINING	29,450	-	20,958	71.2%	8,492	9,777	11,181
610-53512	PRINTING SERVICES	11,000	-	3,832	34.8%	7,168	10,761	(6,929)
610-53513	MERCHANT CR CRD PROCESSING	200,000	66,920	570,807	285.4%	(370,807)	246,032	324,775
610-53514	TML INSURANCE	147,441	-	155,654	105.6%	(8,212)	146,187	9,466
610-53517	CONTRACTUAL SERVICES	600	50	825	137.6%	(225)	432	393
610-53519	TANK MAINTENANCE	215,000	8,753	134,303	62.5%	80,697	204,544	(70,241)
610-53520	JANITORIAL SERVICES	17,347	2,673	16,344	94.2%	1,003	13,474	2,869
610-53521	UNRMWA WATER CONTRACT	203,582		221,772	108.9%	(18,190)	158,309	63,463
	*** EXPENSE CATEGORY TOTALS ***	1,535,462	118,941	1,675,543	109.1%	(140,080)	1,278,451	397,091
MAINTENANO	CE & REPAIR							
610-54010	BLDG/STRUCTURE/GRNDS MAINTENANCE	55,000	-	42,867	77.9%	12,133	32,369	10,499
610-54110	MOTOR VEHICLE REPAIRS/MAINTENANCE	-	450	4,945	0.0%	(4,945)	-	4,945
610-54120	EQUIPMENT REPAIR/MAINT EXP	295,360	75,579	340,412	115.3%	(45,052)	200,497	139,914
610-54220	WATER METERS	-	-	-	0.0%	-	-	-
610-54310	SEWER LINE MAINTENANCE	-	-	-	0.0%	-	-	-
610-54311	SEWER PLANT MAINTENANCE	250,000	8,821	203,558	81.4%	46,442	81,986	121,572
610-54313	LIFT STATION MAINTENANCE	290,000	11,395	175,463	60.5%	114,537	254,834	(79,371)
610-54314	GENERATOR MAINTENANCE	13,500	750	7,425	55.0%	6,075	12,700	(5,276)
610-54315	PRETREATMENT FOG MGMT	2,300	-	803	34.9%	1,497	1,310	(507)
610-54421	WATER METER REPLACEMENT PROJECT	150,000	264	187,781	125.2%	(37,781)	296,525	(108,744)
610-54450 610-54460	WATER/SEWER LINE REPAIR METER READER HANDHELDS	600,000	43,131	601,847	100.3% 0.0%	(1,847)	613,371	(11,524)
010 3 1 100	WETER NEW BERTHAM				0.070			
	*** EXPENSE CATEGORY TOTALS ***	1,656,160	140,390	1,565,102	94.5%	91,058	1,493,593	71,508
UTILITIES								
610-54500	UTILITIES - ELECTRIC	401,100	50,419	438,307	109.3%	(37,207)	424,064	14,243
610-54501	UTILITIES - WATER/SEWER	32,700	, -	36,895	112.8%	(4,195)	41,750	(4,855)
610-54502	UTILITIES - GAS	· -	-	, -	0.0%	-	-	-
610-54503	PHONES/INTERNET	25,500	1,721	19,185	75.2%	6,315	27,843	(8,659)
	*** EXPENSE CATEGORY TOTALS ***	459,300	52,139	494,386	107.6%	(35,086)	493,657	729
OTHER/MISC.								
610-55005	TCEQ PERMITTING	65,000	-	73,640	113.3%	(8,640)	55,617	18,022
610-55030	BAD DEBT EXPENSE				0.0%	<u> </u>	18,345	(18,345)
	*** EXPENSE CATEGORY TOTALS ***	65,000	<u>-</u>	73,640	113.3%	(8,640)	73,962	(323)
				7.5,040		(0,040)	75,502	(323)



		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
REVENUE B	OND PRINCIPAL PAYMENT							
610-56005	REVENUE BOND PRIN PAYMENT	760,000	-	6,858	0.9%	753,142	855,309	(848,452)
610-56009	CERT OBLIG PRIN PAYMENT	327,167	-	15,000	4.6%	312,167	210,000	(195,000)
610-56025	PRINCIPAL - CAPITAL LEASE	63,417	-	63,417	100.0%	-	61,955	1,462
610-56050	INTEREST- BONDED DEBT	713,641	351,109	606,660	85.0%	106,981	627,676	(21,016)
610-56051	INTEREST- CAPITAL LEASE	1,497	-	1,497	100.0%	-	2,959	(1,462)
610-56054	PAY/ESCROW AGENT FEES	2,000		1,360	68.0%	640	2,056	(696)
	*** EXPENSE CATEGORY TOTALS ***	1,867,722	351,109	694,792	37.2%	1,172,931	1,759,955	(1,065,164)
CAPITAL OU	JTLAY							
610-58030	IMPROVEMENTS	12,659,550	118,050	3,152,200	24.9%	9,507,350	1,993,848	1,158,351
610-58040	VEHICLES & EQUIPMENT	404,000	-	362,290	89.7%	41,710	476,973	(114,683)
610-58044	COMMUNICATION EQUIPMENT	50,000	-	113,723	227.4%	(63,723)	49,664	64,059
610-58046	LIFT STATION REPLACEMENT	1,146,800	16,370	172,431	15.0%	974,369	7,562	164,869
	*** EXPENSE CATEGORY TOTALS ***	14,260,350	134,420	3,800,643	26.7%	10,459,707	2,528,048	1,272,596
====								
INTERFUND		4 305 000	446.350	4 270 750	04.70/	446.350	4 004 004	407.000
610-59010	TRANSFER TO/FROM GENERAL FUND	1,395,000	116,250	1,278,750	91.7%	116,250	1,091,681	187,069
610-59570	TRANSFER TO FLEET FUND	158,700		159,635	100.6%	(935)	165,599	(5,964)
	*** EXPENSE CATEGORY TOTALS ***	1,553,700	116,250	1,438,385	92.6%	115,315	1,257,280	181,104
	*** TOTAL EXPENSE ***	\$ 24,365,188	\$ 1,109,190	\$ 12,327,104	50.6%	\$ 12,038,084	\$ 11,450,135	\$ 876,969
620-SANITAT	ION FUND- DETAIL							
REVENUE								
620-41715	SANITATION COLLECTION CHARGES	3,160,569	271,283	2,788,246	88.2%	372,323	2,750,301	37,945
620-41721	COLLECTION BAG SALES	20,000	1,252	15,768	78.8%	4,232	15,053	715
620-41722	CLEAN STREETS PROGRAM	166,233	14,025	154,328	92.8%	11,905	154,556	(228)
620-41723	SALES TAX DISCOUNT	600	127	1,228	204.6%	(628)	1,310	(82)
620-41729	ROLL OFF CHARGES	721,313	142,373	894,296	124.0%	(172,983)	760,121	134,175
620-41901	INTEREST REVENUE	7,000	-	137	2.0%	6,863	1,821	(1,683)
620-41902	INSURANCE RECOVERIES	-	-	-	0.0%	-	-	-
620-41922	REBATE REVENUE	15,000	-	-	0.0%	15,000	35,598	(35,598)
620-41924	MISC REVENUE	-	-	-	0.0%	-	-	-
620-41926	SCRAP METAL RECOVERY	-	-	-	0.0%	-	-	-
620-49010	TRANSFER FROM GENERAL FUND			-	0.0%	-	-	
	*** TOTAL REVENUE ***	4,090,715	429,061	3,854,004	94.2%	236,711	3,718,759	135,244
620-SANITAT	ION FUND- DETAIL							
EXPENSE								
SUPPLIES A	ND MATERIALS							
620-52080	SMALL TOOLS/EQUIPMENT	500	-	-	0.0%	500	299	(299)
620-52130	GARBAGE BAGS	10,000		14,953	149.5%	(4,953)	9,960	4,993
	*** EXPENSE CATEGORY TOTALS ***	10,500		14,953	142.4%	(4,453)	10,258	4,695
	TRACTUAL SERV							
620-53504	ROLL OFFS	453,932	59,123	780,927	172.0%	(326,995)	530,727	250,200
620-53505	RESIDENTIAL COLLECTION	808,000	209,984	1,075,322	133.1%	(267,322)	838,704	236,618
620-53506	COMMERCIAL COLLECTION	1,456,000	-	1,502,182	103.2%	(46,182)	1,389,053	113,129
620-53508	CITY WIDE CLEAN-UP COLLECTION	85,000	-	91,920	108.1%	(6,920)	84,104	7,816
620-53520	JANITORIAL SERVICES	1,450	121	1,628	112.3%	(178)	1,449	179
	*** EXPENSE CATEGORY TOTALS ***	2,804,382	269,228	3,451,980	123.1%	(647,598)	2,844,037	607,943



City of Palestine, Texas Financial Statement As of August 31, 2025

					% of		Prior Year	
		Current Budget	Current Period	Current Y-T-D	Budget	Budget Balance	Y-T-D Actual	INC/(DEC) Prior Year
MAINTENANO	CE & REPAIR							
620-54010	BLDG/STRUCTURE/GRNDS MAINTENANCE	500	-	-	0.0%	500	349	(349)
620-54110	MOTOR VEHICLE REPAIRS/MAINTENANCE	<u> </u>			0.0%			
	*** EXPENSE CATEGORY TOTALS ***	500			0.0%	500	349_	(349)
OTHER/MISC								
620-55030	BAD DEBT EXPENSE	20,000	-	4,873	24.4%	15,127	(920)	5,792
620-55599	DEPRECIATION EXPENSE	<u> </u>			0.0%			
	*** EXPENSE CATEGORY TOTALS ***	20,000		4,873	24.4%	15,127	(920)	5,792
INTERFUND A	CTIVITY							
620-59010	TRANSFER TO/FROM GENERAL FUND	1,232,333	102,694	1,129,638	91.7%	102,694	1,098,302	31,336
620-59570	TRANSFER TO FLEET FUND	23,000		30,421	132.3%	(7,421)	28,153	2,268
	*** EXPENSE CATEGORY TOTALS ***	1,255,333	102,694	1,160,059	92.4%	95,274	1,126,455	33,604
	*** TOTAL EXPENSE ***	\$ 4,090,715	\$ 371,922	\$ 4,631,864	113.2%	\$ (541,149)	\$ 3,980,180	\$ 651,684



		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
215 -ECONON	MIC DEVELOPMENT CORP (PEDC)- DETAIL							
REVENUE								
215-41013	PEDC SALES TAX	\$ 1,325,055	\$ 140,556	\$ 1,343,095	101.4%	\$ (18,040)	1,269,512.93	\$ 73,582
215-41609	RENT - SUITE B	36,000	3,000	33,000	91.7%	3,000	33,000	-
215-41807	ETEX FIBER RECAPTURE	400,000	-	412,408	103.1%	(12,408)	396,630	15,779
215-41818	DEBT OR OTHER FINANCING	-	-	-	0.0%	-	2,000,000	(2,000,000)
215-41901	INTEREST REVENUE	65,000	9,757	125,304	192.8%	(60,304)	126,858	(1,554)
215-41932	TAH LOAN PYMT	34,064	3,500	33,209	97.5%	855	31,225	1,984
215-41938	SALE OF PROPERTY	-	-	-	0.0%	-	10	(10)
215-41924	MISC REVENUE	\$ -	\$ -	\$ -	0.0%	\$ -	0.00	\$ -
	*** TOTAL REVENUE ***	1,860,119	156,813	1,947,016	104.7%	(86,897)	3,857,236	(1,910,220)
215 -ECONON	MIC DEVELOPMENT CORP (PEDC)- DETAIL							
PERSONNEL								
215-51010	SALARIES & WAGES	175,555	12,820	150,739	85.9%	24,816	139,610	11,129
215-51020	OVERTIME	-	-	101	0.0%	(101)	7	94
215-51030	LONGEVITY	288	30	323	112.1%	(35)	240	82
215-51031	CERTIFICATION PAY	-	200	600	0.0%	(600)	-	600
215-51036	CELL PHONE ALLOWANCE	600	50	523	87.1%	78	527	(4)
215-51040	SOCIAL SECURITY	13,817	956	11,463	83.0%	2,354	10,465	998
215-51050	HEALTH INSURANCE	24,943	2,162	22,747	91.2%	2,196	22,151	596
215-51061	WORKER'S COMPENSATION	708	54	624	88.2%	84	576	49
215-51070	RETIREMENT	26,124	1,996	22,910	87.7%	3,214	20,248	2,662
	*** EXPENSE CATEGORY TOTALS ***	242,034	18,267	210,029	86.8%	32,005	193,823	16,206
SUPPLIES AN	ND MATERIALS							
215-52010	OFFICE SUPPLIES/EQUIPMENT	4,100	-	1,518	37.0%	2,582	1,697	(179)
215-52020	POSTAGE	300	-	-	0.0%	300	132	(132)
215-52091	FURNITURE & OFFICE EQUIPMENT	2,500	<u> </u>	2,736	109.4%	(236)	1,075	1,661
	*** EXPENSE CATEGORY TOTALS ***	6,900		4,253	61.6%	2,647	2,903	1,350
PROF/CONT	TRACTUAL SERV							
215-53010	LEGAL SERVICES	55,000	1,810	13,657	24.8%	41,343	34,953	(21,296)
215-53020	AUDIT & ACCOUNTING SERVICES	5,000	-	4,234	84.7%	766	4,234	-
215-53030	PROFESSIONAL SERVICES	45,000	2,382	12,320	27.4%	32,680	3,899	8,421
215-53031	CONSULTANT SERVICES	20,000	-	630	3.2%	19,370	600	30
215-53041	CITY ISSUED CELL PHONES	-	-	-	0.0%	-	-	-
215-53090	IT SUPPORT	1,897	-	1,702	89.7%	195	1,827	(125)
215-53095	SOFTWARE MAINTENANCE	833	-	1,026	123.1%	(193)	792	234
215-53150	MARKETING SERVICES	75,000	11,500	53,460	71.3%	21,540	38,296	15,164
215-53210	FINANCIAL SERVICE CHARGES	-	-	-	0.0%	-	-	-
215-53311	PRINTER/COPIER LEASE	3,500	255	2,307	65.9%	1,193	2,336	(28)



		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
215-53315	VEHICLE LEASE FEES	-	-	-	0.0%	-	-	-
215-53330	CITY-PAID EXPENSES	-	-	-	0.0%	-	-	-
215-53500	LEGAL NOTICES	3,000	-	449	15.0%	2,551	1,343	(894)
215-53501	COMMUNICATIONS	-	-	-	0.0%	-	-	-
215-53509	MEMBERSHIPS & SUBSCRIPTIONS	22,250	-	23,515	105.7%	(1,265)	18,917	4,598
215-53510	TRAVEL AND TRAINING	10,000	-	12,727	127.3%	(2,727)	9,318	3,409
215-53512	PRINTING SERVICES	-	40	128	0.0%	(128)	-	128
215-53514	TML INSURANCE	13,000	-	15,187	116.8%	(2,187)	12,135	3,052
215-53515	INSURANCE AND BONDS	1,100	-	-	0.0%	1,100	912	(912)
215-53520	JANITORIAL SERVICES	4,100	600	4,100	100.0%	-	6,550	(2,450)
215-53617	PROJECTS SUPPORT GRANTS	300,000	-	1,145,780	381.9%	(845,780)	178,500	967,280
215-53662	ATH COMPLEX IMPROVEMENTS GRANT	25,000	-	-	0.0%	25,000	-	-
215-53663	COM DEV GRANT-GENERAL PROGRAM	75,000	-	75,000	100.0%	-	40,000	35,000
215-53664	BLDG IMPROVEMENT GRANT PROG	250,000	4,014	143,388	57.4%	106,612	131,122	12,266
215-53665	PRIOR YEAR BLDG IMPROV GRANTS	67,500		109,354	162.0%	(41,854)		109,354
	*** EXPENSE CATEGORY TOTALS ***	977,180	20,600	1,618,964	165.7%	(641,784)	485,733	1,133,231
MAINTENAN	ICE & REPAIR							
215-54010	BLDG/STRUCTURE/GRNDS MAINTENANCE	100,000	3,568	31,785	31.8%	68,215	52,058	(20,273)
215-54120	EQUIPMENT REPAIR/MAINT EXP			<u> </u>	0.0%			
	*** EXPENSE CATEGORY TOTALS ***	100,000	3,568	31,785	31.8%	68,215	52,058	(20,273)
UTILITIES								
215-54500	UTILITIES - ELECTRIC	78,000	6,367	48,512	62.2%	29,488	12,788	35,723
215-54501	UTILITIES - WATER/SEWER	4,000	720	4,445	111.1%	(445)	3,068	1,377
215-54503	PHONES/INTERNET	3,000	244	2,746	91.5%	254	4,958	(2,212)
	*** EXPENSE CATEGORY TOTALS ***	85,000	7,332	55,702	65.5%	29,298	20,814	34,888
OTHER/MISO	2.							
215-55002	EVENTS & PROMOTIONS	-	-	-	0.0%	-	-	-
215-55009	BUSINESS RETENTION/EXPANSION	15,000	-	492	3.3%	14,508	1,128	(637)
215-55066	COMMUNITY EVENTS	, -	-	-	0.0%	-	, -	· ,
215-55067	HOSPITAL DEMOLITION	-	-	-	0.0%	-	-	-
215-55200	MEETING MEALS	3,500		1,316	37.6%	2,184	4,260	(2,944)
	*** EXPENSE CATEGORY TOTALS ***	18,500	<u> </u>	1,808	9.8%	16,692	5,389	(3,581)
DEBT SERVIC	CE CONTRACTOR OF THE CONTRACTO							
215-56005	REVENUE BOND PRIN PAYMENT	563,374	304,667	530,495	94.2%	32,879	477,642	52,853
215-56050	INTEREST- BONDED DEBT	168,554	14,529	167,571	99.4%	983	105,314	62,257
215-56054	PAY/ESCROW AGENT FEES	<u> </u>			0.0%		55,340	(55,340)
	*** EXPENSE CATEGORY TOTALS ***	731,928	319,196	698,067	95.4%	33,861	638,297	59,770

CAPITAL OUTLAY





		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
215-58000	CAPITAL OUTLAY			140	0.0%	(140)	2,338,481	(2,338,342)
:	*** EXPENSE CATEGORY TOTALS ***			140	0.0%	(140)	2,338,481	(2,338,342)
INTERFUND	ACTIVITY							
215-59010	TRANSFER TO/FROM GENERAL FUND	49,586	2,614	28,757	58.0%	20,829	28,757	-
215-59570	TRANSFER TO FLEET FUND	250	<u> </u>	374	149.4%	(124)	183	190
:	*** EXPENSE CATEGORY TOTALS ***	49,836	2,614	29,130	58.5%	20,706	28,940	190
	*** TOTAL EXPENSE ***	\$ 2,211,378	\$ 371,578	\$ 2,649,878	119.8%	\$ (438,500)	\$ 3,766,438	\$ (1,116,560)



NON MAJOR FUNDS SUMMARY										
	200	240	250	251	252	260	270			
	HOTEL	AIRPORT	MUNICIPAL COURT	MUNICIPAL	MUNICIPAL	PD FORFEITURE FUND	COMMUNITY FOREST			
Beginning Fund Balance	\$ 1,393,016	\$ 29,056	\$ 75,562	\$ 55,426	\$ 73,037	\$ 69,664	\$ 2,877			
REVENUE PROPERTY TAXES SALES TAX	-	- -	- -	- -	- -	- -	- -			
FRANCHISE TAX PERMITS LICENSES & FEES				- -	- -	-	-			
FINES AND WARRANTS LEASE/RENTAL REVENUE		- 12,055	8,142 -	6,718 -	12,626 -	- 0.075	- -			
CHARGES FOR SERVICE INTERGOVERNMENTAL REVENUE OTHER INCOME	- - 744,709	96,499 20,244	- - 2,976	- - 2,183	- - 4,556	8,875 4,439 5,257	- - 68,195			
INTERFUND ACTIVITY	-	281,997	2,370	2,165	- 4,550	5,257	- 08,193			
Total	744,709	410,795	11,118	8,901	17,182	18,571	68,195			
EXPENSE PERSONNEL	164,034	43,916	-	-	-	-	-			
SUPPLIES AND MATERIALS PROF/CONTRACTUAL SERV	17,521 157,394	3,408 60,738	8,025 -	3,206 8,423	- -	5,825 -	40,000			
MAINTENANCE & REPAIR UTILITIES	30,047 10,610	42,487 9,565	-	-	-	-	- -			
OTHER/MISC. DEBT SERVICE CAPITAL OUTLAY	252,543	-	-	-	- -	- - 20.002	-			
INTERFUND ACTIVITY Total	28,997 661,147	75,397 2,694 238,204	- - 8,025	- - 11,628	- - -	20,883 - 26,708	40,000			
Surplus (Deficit)	83,562	172,591		(2,727)	17,182	(8,137)				
Ending Fund Balance	\$ 1,476,578									



	NON MAJOR FUNDS SUMMARY										
	271	280	290	400	740	770					
	PERPETUAL CEMETERY FUND	GRANTS	STREET MAINTENANCE / REPAIR TAX	GENERAL CIP FUND	EQUIPMENT REPLACEMENT	FLEET FUND	TOTAL NON MAJOR FUNDS				
Beginning Fund Balance	\$ 232,103	\$ 21,766	\$ 746,530	\$ 22,084,037	\$ 834,893	\$ (77,634)	\$ 25,540,333				
REVENUE PROPERTY TAXES SALES TAX FRANCHISE TAX PERMITS LICENSES & FEES FINES AND WARRANTS	- - - -	- - - -	- 671,547 - - -	- - - -	- - - -	- - - -	- 671,547 - - 27,485				
LEASE/RENTAL REVENUE CHARGES FOR SERVICE INTERGOVERNMENTAL REVENUE OTHER INCOME INTERFUND ACTIVITY	15,000 - 2,755	- - 84,536 198	- - - -	365,892 551,405	- - - -	- - 107,386 639,328	12,055 23,875 551,367 1,509,865 921,325				
Total	17,755	84,734	671,547	917,297	-	746,714	3,717,520				
EXPENSE PERSONNEL SUPPLIES AND MATERIALS PROF/CONTRACTUAL SERV MAINTENANCE & REPAIR UTILITIES OTHER/MISC. DEBT SERVICE CAPITAL OUTLAY INTERFUND ACTIVITY	- - 158,888 - - - -	- 109,283 - - - - - -	- - 18,898 - - - -	- - - - - 6,000 6,701,675	- - - - - -	183,057 383,634 22,337 189,115 5,878 - -	391,006 530,903 288,891 439,435 26,053 252,543 6,000 6,797,955 31,691				
Total	158,888	109,283	18,898	6,707,675	-	784,021	8,764,479				
Surplus (Deficit)	(141,133)	(24,549)	652,649	(5,790,378)	-	(37,307)	(5,046,959)				
Ending Fund Balance	\$ 90,970	\$ (2,784)	\$ 1,399,180	\$ 16,293,660	\$ 834,893	\$ (114,940)	\$ 20,493,374				



			ii Eilailig. <i>i</i>	'AB'	ust 31, 2023		
	P	ar Value	Book Value		Market Value	Ratio Market-to-Book Value	
Beginning Balances							
Cash	\$	4,582,426.20	\$ 4,582,426.20	\$	4,582,426.20	100.00%	
Investments	4	0,709,013.04	40,709,013.04		40,709,013.04	100.00%	
Total	\$ 4	5,291,439.24	\$ 45,291,439.24	\$	45,291,439.24	100.00%	
Activity							
Cash Investments Net Accretion & Amortization Purchases		\$730,735.40	730,735.40 - -		730,735.40 - -		
Maturities/Calls Changes to Market Value Withdrawals/Deposits Interest Earnings	((2,000,000.00) 94,812.32	- (2,000,000.00) 94,812.32		320,259.56 (2,000,000.00) 94,812.32		
Net Monthly Activity	(\$	51,174,452.28)	(1,174,452.28)		(854,192.72)		
Ending Balances							
Cash		5,313,161.60	5,313,161.60		5,313,161.60	100.00%	
Investments	3	8,803,825.36	38,803,825.36		39,124,084.92	100.83%	
Total	\$ 4	4,116,986.96	\$ 44,116,986.96	\$	44,437,246.52	100.73%	



Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Price	Purchase Yield	Principal	Book Value	Market Value	Unrealized Gain / (Loss)	Days to Maturity
N/A	N/A	N/A	Prosperity Bank - Cash	\$4,186,666		\$ 100.000	0.200%	\$4,186,666	\$ 4,186,666	\$ 4,186,666	\$ -	1
N/A	N/A	N/A	TexSTAR - Local Government Investment Pool	14,273,658		100.000	4.280%	14,273,658	14,273,658	14,273,658	-	1
N/A	N/A	N/A	TexSTAR - General Obligation Bond 2014	6,181,320		100.000	4.280%	6,181,320	6,181,320	6,181,320	-	1
N/A	N/A	PER991129	FNC - Cash, Money Funds, & Bank Deposits	122,615		100.000	0.010%	122,615	122,615	122,615	-	1
N/A	N/A	PER991129A	FNC PEDC - Cash, Money Funds, & Bank Deposits	314,532		100.000	0.010%	314,532	314,532	314,532	-	1
4/16/2024	8/31/2025	91282CHV6	TN - UNITED STATES TREAS	-		100.000	5.00%	-	-	-	-	0
1/13/2025	6/15/2026	91282CHH7	TN - UNITED STATES TREAS	1,000,000		100.000	4.125%	1,000,000	1,000,000	1,002,350	2,350	288
12/30/2024	12/30/2026	3130B4DY4	BD - FEDERAL HOME LN BKS	5,000,000		100.000	4.350%	5,000,000	5,000,000	4,995,000	(5,000)	486
9/20/2019	9/20/2025	182001541	CD - Prosperity Bank	170,856		100.000	1.900%	170,856	170,856	170,856	-	20
9/28/2022	9/29/2025	307811EZ8	CD - FARMERS & MERCHANTS	250,000		100.000	3.750%	250,000	250,000	249,953	(48)	29
9/29/2022	9/29/2025	82669GET7	CD - SIGNATURE BK NEW	250,000		100.000	4.050%	250,000	250,000	249,873	(128)	29
9/30/2022	9/30/2025	32112UEC1	CD - FIRST NATL BK	250,000		100.000	3.750%	250,000	250,000	249,925	(75)	30
9/30/2022	9/30/2025	52470QCA0	CD - LEGACY BK & TR CO	250,000		100.000	4.000%	250,000	250,000	249,953	(48)	30
10/13/2022	10/14/2025	07815ACD7	CD - BELL BK FARGO N D	250,000		100.000	4.150%	250,000	250,000	249,973	(28)	44
10/28/2022	10/28/2025	319477AN5	CD - FIRST-CITIZENS BK & TRUST	250,000		100.000	4.700%	250,000	250,000	250,065	65	58
11/23/2022	11/24/2025	849061AA4	CD - SPOKANE	248,000		100.000	5.000%	248,000	248,000	248,419	419	85
11/28/2022	11/28/2025	07181JAX2	CD - BAXTER CR UN	248,000		100.000	4.950%	248,000	248,000	248,382	382	89
12/30/2022	12/30/2025	01882MAD4	CD - ALLIANT CR UN CR CHICAGO	248,000		100.000	5.100%	248,000	248,000	248,689	689	121
2/28/2025	11/30/2026	033537BQ3	CD - ANDERSON BROS BK	250,000		100.000	4.250%	250,000	250,000	251,198	1,198	456
2/20/2025	2/22/2027	06051XQE5	CD - BANK AMER NA	250,000		100.000	4.250%	250,000	250,000	251,605	1,605	540
2/26/2025	2/22/2027	856288AW5	CD - STATE BK INDIA NEW	250,000		100.000	4.250%	250,000	250,000	251,605	1,605	540
2/28/2024	3/1/2027	01025RAP4	CD - ALABAMA CR UN	250,000		100.000	4.500%	250,000	250,000	252,543	2,543	547
2/28/2024	3/1/2027	30960QAW7	CD - FARMERS INS GROUP	250,000		100.000	4.500%	250,000	250,000	252,543	2,543	547



Purchase	Maturity	CUSIP / CD					Purchase				Unrealized	Days to
Date	Date	Number	Security Type	Par Value	Coupon	Price	Yield	Principal	Book Value	Market Value	Gain / (Loss)	Maturity
6/13/2024	6/14/2027	32026U5Y8	CD - FIRST FNDTN	240,000		100.000	4.900%	240,000	240,000	244,762	4,762	652
6/28/2024	6/28/2027	32023HBT4	CD - FIRST FED SVGS & LN	248,000		100.000	5.250%	248,000	248,000	250,644	2,644	666
10/31/2024	7/30/2027	12527CHC9	CD - CFG CMNTY BK	250,000		100.000	4.300%	250,000	250,000	250,053	53	698
7/31/2024	8/2/2027	795451DN0	CD - SALLIE MAE BK SALT	250,000		100.000	4.450%	250,000	250,000	253,403	3,403	701
8/23/2024	8/23/2027	44330U3E0	CD - HSBC BK USA NATL	250,000		100.000	4.200%	250,000	250,000	250,265	265	722
9/13/2024	9/13/2027	87164DXJ4	CD - SYNOVUS BK COLUMBUS	250,000		100.000	4.500%	250,000	250,000	250,310	310	743
10/28/2024	10/28/2027	428548CC3	CD - HIAWATHA NATL BK	250,000		100.000	3.950%	250,000	250,000	251,518	1,518	788
2/26/2025	11/26/2027	856528FN9	CD - STATE BK TEX DALLAS	250,000		100.000	4.200%	250,000	250,000	252,903	2,903	817
11/27/2024	11/29/2027	79772FAK2	CD - SAN FRAN FED CR UN	249,000		100.000	4.250%	249,000	249,000	252,192	3,192	820
7/9/2024	1/10/2028	74048CBG6	CD - PREMIER CMNTY BK	250,000		100.000	5.000%	250,000	250,000	252,278	2,278	862
2/21/2025	1/21/2028	02554BGM7	CD - AMERICAN EAGLE BK	200,000		100.000	4.000%	200,000	200,000	201,590	1,590	873
2/18/2025	2/18/2028	59013K4N3	CD - MERRICK BK	248,000		100.000	4.300%	248,000	248,000	251,770	3,770	901
5/20/2025	2/22/2028	59828MAM9	CD - MIDWEST BK PIERCE	250,000		100.000	4.150%	250,000	250,000	250,420	420	905
3/8/2023	3/8/2028	011852AE0	CD - ALASKA USA FED CR UN	249,000		100.000	4.600%	249,000	249,000	254,677	5,677	920
3/10/2023	3/10/2028	92891CCZ3	CD - VYSTAR CR UN CR	249,000		100.000	4.550%	249,000	249,000	254,401	5,401	922
4/10/2025	4/10/2028	152577CW0	CD - CENTRAL BK LITTLE	250,000		100.000	4.150%	250,000	250,000	250,050	50	953
4/16/2025	4/13/2028	46657VN30	CD - JPMORGAN CHASE BK N	250,000		100.000	4.000%	250,000	250,000	249,965	(35)	956
4/25/2025	4/28/2028	300498BA9	CD - EVOLVE BK & TR	249,000		100.000	4.250%	249,000	249,000	249,503	503	971
5/20/2025	5/22/2028	81424TBH6	CD - SECURITY FINL BK	250,000		100.000	4.250%	250,000	250,000	250,133	133	995
5/22/2025	5/22/2028	88457PAY3	CD - THOMASTON SVGS BK CT	250,000		100.000	4.250%	250,000	250,000	250,038	38	995
5/23/2025	5/23/2028	61768UUZ8	CD - MORGAN STANLEY	250,000		100.000	4.250%	250,000	250,000	250,040	40	996
5/23/2025	5/23/2028	61776CPF8	CD - MORGAN STANLEY BK N	250,000		100.000	4.250%	250,000	250,000	250,040	40	996
5/23/2025	5/23/2028	05612LFC1	CD - BMW BK NORTH AMER	250,000		100.000	4.050%	250,000	250,000	252,515	2,515	996

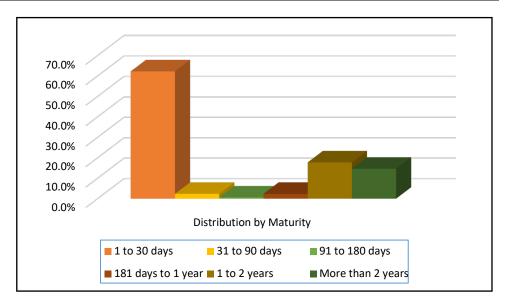


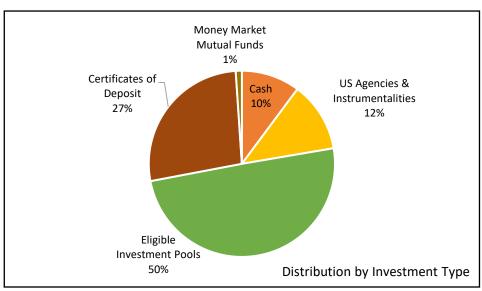
Purchase	Maturity	CUSIP / CD					Purchase				Unrealized	Days to
Date	Date	Number	Security Type	Par Value	Coupon	Price	Yield	Principal	Book Value	Market Value	Gain / (Loss)	Maturity
5/29/2025	5/30/2028	48836LCK6	CD - KEMBA FINL CR UN	250,000		100.000	4.400%	250,000	250,000	250,230	230	1003
6/30/2025	6/30/2028	68405VDQ9	CD - OPTUM BK	244,000		100.000	4.200%	244,000	244,000	247,553	3,553	1034
6/30/2025	6/30/2028	37892MAX2	CD - GLOBAL FED CR UN	250,000		100.000	4.200%	250,000	250,000	253,733	3,733	1034
7/14/2023	7/14/2028	91739JAA3	CD - UTAH FIRST FED CR UN	249,000		100.000	4.750%	249,000	249,000	260,437	11,437	1048
7/22/2024	7/21/2028	19058RAG6	CD - COASTAL1 CR UN	244,000		100.000	4.550%	244,000	244,000	250,037	6,037	1055
7/30/2024	7/30/2029	18507MAD3	CD - CLEARPATH FED CR UN	248,000		100.000	5.400%	248,000	248,000	248,179	179	1429
6/27/2025	6/27/2030	307811MD8	CD - FARMERS & MERCHANTS	248,000		100.000	4.400%	248,000	248,000	248,838	838	1761
Totals/Weigl	nted Average			\$42,158,647			2.517%	\$42,158,647	\$ 42,158,647	\$ 42,234,191	\$ 75,544	214
Benchmark -	Benchmark - 4 Weeks Coupon Equivalent- Treasury Bill Rate						4.310%					



Dist	ribution by Maturity	
	Par Value	Percent
1 to 30 days	\$26,249,647	62.3%
31 to 90 days	996,000	2.4%
91 to 180 days	248,000	0.6%
181 days to 1 year	1,000,000	2.4%
1 to 2 years	7,488,000	17.8%
More than 2 years	6,177,000	14.7%
	\$ 42,158,647	100.0%

Distribution by Investment Type									
	Book Value	Percent							
Cash US Agencies & Instrumentalities Eligible Investment Pools Certificates of Deposit US Treasury Bills / Notes / Bonds Money Market Mutual Funds	\$4,186,666 5,000,000 20,454,978 11,079,856 1,000,000 437,147	9.9% 11.9% 48.5% 26.3% 2.4% 1.0%							
Repurchase Agreements	\$ 42,158,647	100.0%							







City of Palestine, Texas Cash and Investment Distribution by Fund For the Month Ending: August 31, 2025

Transac	tion Information		010		200	215		240	250	251	252
Description	Security Type	GE	NERAL FUND	0	HOTEL CCUPANCY TAX	LESTINE ECON. V. CORP. (PEDC)	F	AIRPORT FUND	NICIPAL COURT LDG. SECURITY	NICIPAL COURT FECH. FUND	MUNICIPAL COURT - CHILD SAFETY
TexSTAR	Investment Pool	\$	3,501,139	\$	388,830	\$ 781,436	\$	160,793	\$ 27,880	\$ 18,687	33,245
FNC/Pershing	Cash, Money Funds, & Bank Dep.	\$	72,477	\$	8,049	\$ 330,709	\$	3,329	\$ 577	\$ 387	688
CD's	Certificates of Deposit	\$	6,549,226	\$	727,345	\$ 1,461,754	\$	300,779	\$ 52,152	\$ 34,956	62,188
Total of Investments			10,122,842		1,124,225	2,573,899		464,901	80,609	54,029	96,122
Cash			1,758,662		775,275	80,768		14,004	9,387	16,699	23,120
Total Investments & Cash			11,881,504		1,899,499	2,654,667		478,905	89,996	70,729	119,241

Transac	tion Information	253	260	270	271	280	281	290
Description	Security Type	YOUTH DIVERSION FUND	PD FORFEITURE FUND	COMMUNITY	PERPETUAL	GRANTS	RESTRICTED	STREET MAINT.
TexSTAR	Investment Pool	15,572	46,026	312,011	7,507	(616)	-	539,597
FNC/Pershing	Cash, Money Funds, & Bank Dep.	322	953	6,459	155	(13)	-	11,170
CD's	Certificates of Deposit	29,129	86,097	583,648	14,042	(1,152)	-	1,009,370
Total of Investments		45,024	133,076	902,118	21,705	(1,781)	-	1,560,137
Cash		7,822	3,771	195,314	(309)	-	-	271,046
Total Investments & Cash		52,846	136,847	1,097,432	21,395	(1,781)	\$ -	\$ 1,831,183

Transac	ction Information	310	400	610	620	740	770	
Description	Security Type	DEBT SERVICE FUND	GENERAL CIP FUND	W/WW UTILITY	SANITATION	EQUIPMENT	FLEET FUND	TOTAL
TexSTAR	Investment Pool	(27,993)	5,834,549	9,074,742	(239,138)	-	(19,289)	20,439,406
FNC/Pershing	Cash, Money Funds, & Bank Dep.	(579)	(7,178)	14,992	(4,950)	-	(399)	436,824
CD's	Certificates of Deposit	(52,364)	179,975	1,354,770	(447,332)	-	(36,083)	11,879,372
Total of Investments		(80,937)	6,007,346	10,444,505	(691,421)	-	(55,771)	32,755,602
Cash		156,727	(9,689)	363,796	(120,122)	(14,061)	(174,187)	3,350,199
Total Investments & Cash		75,790	\$ 5,997,656	\$ 10,808,301	\$ (811,543)	\$ (14,061)	\$ (229,959)	\$ 36,105,801

PALESTINE	City of Palestine, Texas Summary of Investment Earnings by Fund For the Month Ending: August 31, 2025									
	010	200	215	240	250	251	252			
Description	GENERAL FUND	HOTEL OCCUPANCY TAX	PALESTINE ECONOMIC DEV. CORP. (PEDC)	AIRPORT	MUNICIPAL COURT - BLDG SECURITY FUND	MUNICIPAL COURT - TECH. FUND	MUNICIPAL COURT - CHILD SAFETY FEES			
Bank Interest	691.17	76.76	632.10	31.74	5.50	3.69	6.56			
TexSTAR	14,013.04	1,556.26	3,127.64	643.56	111.59	74.79	133.06			
FNC/Pershing	185.25	20.57	861.09	8.51	1.48	0.99	1.76			
CD's	22,712.28	2,522.39	4,688.10	1,043.08	180.86	121.22	215.67			
Total	37,601.75	4,175.98	9,308.92	1,726.89	299.43	200.69	\$ 357.05			
	253	260	270	271	280	281	290			
Description	YOUTH DIVERSION FUND	PD FORFEITURE FUND	COMMUNITY	PERPETUAL	GRANTS	RESTRICTED	STREET MAINT.			

	253	260	270	271	280	281	290
Description	YOUTH DIVERSION FUND	PD FORFEITURE FUND	COMMUNITY	PERPETUAL	GRANTS	RESTRICTED	STREET MAINT.
Bank Interest	3.07	9.09	61.60	1.48	(0.12)	-	106.52
TexSTAR	62.33	184.22	1,248.80	30.05	(2.47)	-	2,159.70
FNC/Pershing	0.82	2.44	16.51	0.40	(0.03)	-	28.55
CD's	101.02	298.58	2,024.05	48.70	(4.00)	-	3,500.43
Total	167.24	494.32	3,350.96	80.62	(6.62)	-	5,795.20

	310	400	610	620	740	770	TOTAL
Description	DEBT SERVICE FUND	GENERAL CIP FUND	W/WW UTILITY	SANITATION FUND	EQUIPMENT	FLEET FUND	
Bank Interest	(5.53)	(68.46)	142.98	(47.21)	-	(3.81)	1,647.14
TexSTAR	(112.04)	27,583.93	33,184.94	(957.13)	-	(77.20)	82,965.05
FNC/Pershing	(1.48)	(18.35)	38.32	(12.65)	-	(1.02)	1,133.15
CD's	(181.59)	(1,546.36)	4,698.25	(1,551.32)	-	(125.13)	38,746.22
Total	(300.64)	\$ 25,950.76	\$ 38,064.49	\$ (2,568.31)	\$ -	\$ (207.17)	\$ 124,491.56

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policy and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Andrew Sibai Finance Director



Agenda Date: September 22, 2025

To: City Council

From: April Jackson, City Secretary
Agenda Item: August 2025 Fire Monthly Report

Date Submitted: 09/16/2025

SUMMARY:

August 2025 Fire Monthly Report

RECOMMENDED ACTION:

No action is required.

CITY MANAGER APPROVAL:

Attachments

August 2025 Fire Monthly Report



Palestine Fire Department

Address: 2201 W Spring St, Palestine, TX, 75803



Monthly Call Report

INCIDENT TYPE (NFIRS)	NUMBER OF CALLS
111 - Building fire	2
113 - Cooking fire, confined to container	2
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	107
320 - Emergency medical service incident, other	20
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	10
342 - Search for person in water	1
400 - Hazardous condition, other	4
411 - Gasoline or other flammable liquid spill	1
412 - Gas leak (natural gas or LPG)	5
440 - Electrical wiring/equipment problem, other	5
444 - Power line down	13
445 - Arcing, shorted electrical equipment	1
550 - Public service assistance, other	5
551 - Assist police or other governmental agency	1
553 - Public service	2
554 - Assist invalid	1
561 - Unauthorized burning	5
611 - Dispatched & canceled en route	7
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	16
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
744 - Detector activation, no fire - unintentional	1
Total	221

Criteria: Creation Date from 2025-08-01 00:00:00 to 2025-09-01 00:00:00 AND Incident Type (NFIRS) in (100 - Fire, other, 111 - Building fire,

112 - Fires in structure other than in a building, 113 - Cooking fire, confined to container, 114 - Chimney or flue fire, confined to chimney or flue,

115 - Incinerator overload or malfunction, fire confined, 116 - Fuel burner/boiler malfunction, fire confined, 117 - Commercial Compactor fire,

Monthly Call Report

Palestine Fire Department

Address: 2201 W Spring St, Palestine, TX, 75803



confined to rubbish, 118 - Trash or rubbish fire, contained, 120 - Fire in mobile prop. used as a fixed struc., other, 121 - Fire in mobile home used as fixed residence, 122 - Fire in motor home, camper, recreational vehicle, 123 - Fire in portable building, fixed location, 130 - Mobile property (vehicle) fire, other, 131 - Passenger vehicle fire, 132 - Road freight or transport vehicle fire, 133 - Rail vehicle fire, 134 - Water vehicle fire, 135 -Aircraft fire, 136 - Self-propelled motor home or recreational vehicle, 137 - Camper or recreational vehicle (RV) fire, 138 - Off-road vehicle or heavy equipment fire, 140 - Natural vegetation fire, other, 141 - Forest, woods or wildland fire, 142 - Brush or brush-and-grass mixture fire, 143 -Grass fire, 150 - Outside rubbish fire, other, 151 - Outside rubbish, trash or waste fire, 152 - Garbage dump or sanitary landfill fire, 153 -Construction or demolition landfill fire, 154 - Dumpster or other outside trash receptacle fire, 155 - Outside stationary compactor/compacted trash fire, 160 - Special outside fire, other, 161 - Outside storage fire, 162 - Outside equipment fire, 163 - Outside gas or vapor combustion explosion, 164 - Outside mailbox fire, 170 - Cultivated vegetation, crop fire, other, 171 - Cultivated grain or crop fire, 172 - Cultivated orchard or vineyard fire, 173 - Cultivated trees or nursery stock fire, 200 - Overpressure rupture, explosion, overheat other, 210 - Overpressure rupture from steam, other, 211 - Overpressure rupture of steam pipe or pipeline, 212 - Overpressure rupture of steam boiler, 213 - Steam rupture of pressure or process vessel, 220 - Overpressure rupture from air or gas, other, 221 - Overpressure rupture of air or gas pipe/pipeline, 222 - Overpressure rupture of boiler from air or gas, 223 - Air or gas rupture of pressure or process vessel, 231 - Chemical reaction rupture of process vessel, 240 - Explosion (no fire), other, 241 - Munitions or bomb explosion (no fire), 242 - Blasting agent explosion (no fire), 243 - Fireworks explosion (no fire), 244 - Dust explosion (no fire), 251 - Excessive heat, scorch burns with no ignition, 300 - Rescue, EMS incident, other, 311 - Medical assist, assist EMS crew, 320 - Emergency medical service incident, other, 321 - EMS call, excluding vehicle accident with injury, 322 - Motor vehicle accident with injuries, 323 - Motor vehicle/pedestrian accident (MV Ped), 324 - Motor vehicle accident with no injuries., 331 - Lock-in (if lock out, use 511), 340 -Search for lost person, other, 341 - Search for person on land, 342 - Search for person in water, 343 - Search for person underground, 350 -Extrication, rescue, other, 351 - Extrication of victim(s) from building/structure, 352 - Extrication of victim(s) from vehicle, 353 - Removal of victim(s) from stalled elevator, 354 - Trench/below-grade rescue, 355 - Confined space rescue, 356 - High-angle rescue, 357 - Extrication of victim(s) from machinery, 360 - Water & ice-related rescue, other, 361 - Swimming/recreational water areas rescue, 362 - Ice rescue, 363 - Swift water rescue, 364 - Surf rescue, 365 - Watercraft rescue, 370 - Electrical rescue, other, 371 - Electrocution or potential electrocution, 372 -Trapped by power lines, 381 - Rescue or EMS standby, 400 - Hazardous condition, other, 410 - Combustible/flammable gas/liquid condition, other, 411 - Gasoline or other flammable liquid spill, 412 - Gas leak (natural gas or LPG), 413 - Oil or other combustible liquid spill, 420 - Toxic condition, other, 421 - Chemical hazard (no spill or leak), 422 - Chemical spill or leak, 423 - Refrigeration leak, 424 - Carbon monoxide incident, 430 - Radioactive condition, other, 431 - Radiation leak, radioactive material, 440 - Electrical wiring/equipment problem, other, 441 - Heat from short circuit (wiring), defective/worn, 442 - Overheated motor, 443 - Breakdown of light ballast, 444 - Power line down, 445 - Arcing, shorted electrical equipment, 451 - Biological hazard, confirmed or suspected, 460 - Accident, potential accident, other, 461 - Building or structure weakened or collapsed, 462 - Aircraft standby, 463 - Vehicle accident, general cleanup, 471 - Explosive, bomb removal (for bomb scare, use 721), 480 - Attempted burning, illegal action, other, 481 - Attempt to burn, 482 - Threat to burn, 500 - Service Call, other, 510 - Person in distress, other, 511 - Lock-out, 512 - Ring or jewelry removal, 520 - Water problem, other, 521 - Water evacuation, 522 - Water or steam leak, 531 - Smoke or odor removal, 540 - Animal problem, other, 541 - Animal problem, 542 - Animal rescue, 550 - Public service assistance, other, 551 - Assist police or other governmental agency, 552 - Police matter, 553 - Public service, 554 - Assist invalid, 555 - Defective elevator, no occupants, 561 -Unauthorized burning, 571 - Cover assignment, standby, moveup, 600 - Good intent call, other, 611 - Dispatched & canceled en route, 621 -Wrong location, 622 - No incident found on arrival at dispatch address, 631 - Authorized controlled burning, 632 - Prescribed fire, 641 - Vicinity alarm (incident in other location), 650 - Steam, other gas mistaken for smoke, other, 651 - Smoke scare, odor of smoke, 652 - Steam, vapor, fog or dust thought to be smoke, 653 - Smoke from barbecue, tar kettle, 661 - EMS call, party transported by non-fire agency, 671 - HazMat release investigation w/no HazMat, 672 - Biological hazard investigation, none found, 700 - False alarm or false call, other, 710 - Malicious, mischievous false call, other, 711 - Municipal alarm system, malicious false alarm, 712 - Direct tie to FD, malicious false alarm, 713 - Telephone, malicious false alarm, 714 - Central station, malicious false alarm, 715 - Local alarm system, malicious false alarm, 721 - Bomb scare - no bomb, 730 -System malfunction, other, 731 - Sprinkler activation due to malfunction, 732 - Extinguishing system activation due to malfunction, 733 - Smoke detector activation due to malfunction, 734 - Heat detector activation due to malfunction, 735 - Alarm system sounded due to malfunction, 736 -CO detector activation due to malfunction, 740 - Unintentional transmission of alarm, other, 741 - Sprinkler activation, no fire - unintentional, 742 -Extinguishing system activation, 743 - Smoke detector activation, no fire - unintentional, 744 - Detector activation, no fire - unintentional, 745 -Alarm system activation, no fire - unintentional, 746 - Carbon monoxide detector activation, no CO, 751 - Biological hazard, malicious false report, 800 - Severe weather or natural disaster, other, 811 - Earthquake assessment, 812 - Flood assessment, 813 - Wind storm, tornado/hurricane assessment, 814 - Lightning strike (no fire), 815 - Severe weather or natural disaster standby, 900 - Special type of incident, other, 911 - Citizen complaint)



Agenda Date: September 22, 2025

To: City Council

From: Ana Sanchez, Library Director
Agenda Item: August 2025 Library Report

Date Submitted: 09/11/2025

SUMMARY:

Review the Library Director's report, including the statistics and charts usage report for August 2025 and the September Calendar of Events. Storytime and Fall programming resumed on Wednesday, September 3rd. GED PAVE students are back in session as of August 11th. The Library Open House will be on Saturday, December 6, 2025, 10 am-1 pm. The Palestine Public Library has been accredited by TSLAC for FY 2025-2026. It means it met all the minimum standard requirements of a freely open, publicly funded library. Accreditation is awarded every year after completing the Annual Report.

RECOMMENDED ACTION:

No Action Required.

CITY MANAGER APPROVAL:

Attachments

AUG25ST

AUG25CH

SEP25CAL

Accred2026

Library Usage Statistics

			2024			2025								
Operating Statistics	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	TOTAL
Items circulated-Physical Materials														
(includes check out, check in,														
renewals, in-house)	6,093	5,141	4,788	4,893	4,449	4,769	4,366	4,475	4,966	4,920	6,142	6,031	4,862	61,033
Print	5,183	4,199	3,917	3,470	3,609	3,770	3,750	3,840	3,389	4,252	5,449	5,333	4,149	54,310
Audio	126	141	144	119	122	113	130	102	132	139	103	89	56	1,516
Video	784	801	727	522	718	886	486	533	447	529	590	609	657	8,289
Downloadable audio/ebook usage	2,893	2,828	2,708	2,441	2,499	2,776	2,487	2,749	2,658	2,861	2,798	2,942	2,885	35,525
Total Circulation Transactions	8,986	7,969	7,496	6,552	6,948	7,545	6,853	7,224	6,626	7,781	8,940	8,973	7,747	37,951
Downloadable checkouts														
as % of total checkouts	32.19%	35.49%	36.13%	37.26%	35.97%	36.79%	36.29%	38.05%	40.11%	36.77%	31.30%	32.79%	37.24%	93.61%
In-House Use	359	253	361	340	359	413	507	497	338	432	384	338	272	4,853
Holds placed on items	32	23	24	37	20	28	44	25	26	19	41	32	38	389
Fines paid	\$ 377.99	\$ 329.46	\$ 343.19	\$ 266.84	\$ 479.05	\$ 406.52	\$ 385.54	\$263.86	\$383.70	\$437.64	\$500.49	\$537.78	\$399.47	5,112
Overdue notices sent	279	240	308	192	123	86	90	250	109	115	350	300	122	2,564
Items added	52	32	74	49	64	93	96	126	137	39	55	143	45	1,005
Items deleted	234	184	4	18	24	12	43	127	10	43	2	175	588	1,464
New library cards issued	77	85	74	64	53	100	79	86	73	138	144	110	88	1,171
Reference questions answered	1,325	1,071	1,037	782	880	1,139	1,039	1,002	998	1,378	1,560	1,323	1,209	14,743
Interlibrary Loan Borrow/Loan	13	10	15	11	10	11	20	16	14	6	20	24	8	178
Library visits	2,668	2,368	2,757	2,216	2,290	2,510	2,319	2,653	2,468	2,889	3,782	3,081	2,710	34,711
Youth/Family programs attendance		190	238	252	137	183	110	178	192	213	1,246	273	49	3,336
Adult programs attendance	51	78	153	83	229	77	155	90	111	117	94	122	137	1,497
Computer usage	427	476	480	347	459	527	507	407	476	468	454	454	508	5,990
Wireless usage	4,771	3,789	7,415	8,172	6,425	7,059	6,666	8,831	8,325	11,195	11,742	11,784	11,493	107,667

August Program Attendance	
Youth-Passive	40
Youth -Active	4
Total	44
Teen-Passive	0
Teen Active	5
Total	5
Adult-Passive	12
Adult Active	101
Total	113
Total Programs Attendance	162

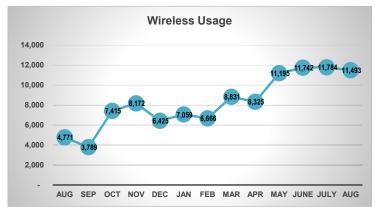
July Program Attend	ance
Youth-Passive	113
Youth -Active	160
Total	273
Teen-Passive	0
Teen Active	23
Total	23
Adult-Passive	15
Adult Active	107
Total	122
	418

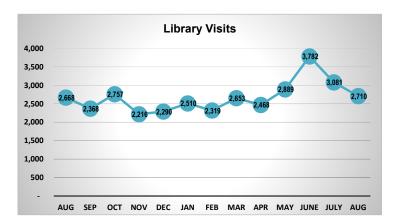
June Program Attendance							
Youth-Passive	52						
Youth -Active	1181						
Total	1233						
Teen-Passive	0						
Teen Active	13						
Total	13						
Adult-Passive	10						
Adult Active	84						
Total	94						
	1340						

SUMMER PERFORMERS	
Wild Things Zoofari	223
Ms. Maria	33
The Ramazinis	120
TX A&M Chemistry Roadshow	130
Texas Snakes and More	182
Total	688

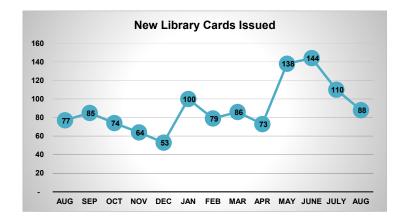
2024-2025 USAGE REPORT

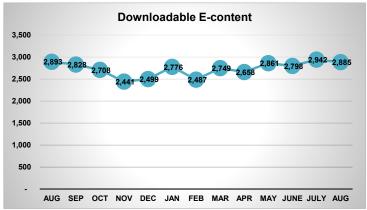












September 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 10 Crochet Group * 4:30 Code & Create 8-14	3 bilingual 10:15 Toddler storytime 0-3 11:10 Preschool storytime 3-5	4 10:30 Internet Basics *	5 10 Device Advice ▲ 1:30-4:30 Kid Crafternoon ▲ 4:30-6 Teen D&D*	6 ▲ 10:00 Tai Chi
8	9 ▲10 Crochet Group ★	10 10:15 Toddler storytime 0-3 11:10 Preschool storytime 3-5	11 ▲10:30 Email Basics ★	10 Device Advice 4:30-6 Teen D&D*	13 ▲ 10:00 Tai Chi ▲ 10:30 Paper Crafts * 11:00 STEM Lab Ages 6+
15	16 ▲10 Crochet Group ★ 4:30 Code & Create 8-14	17 10:15 Toddler storytime 0-3 11:10 Preschool storytime 3-5	18 10:30 Google tool 4-7 Teen Perler Bead Bookmarks 3:00 Uno Social	19 10 Device Advice 10-12 Open Art Studio * 4:30-6 Teen D&D*	20 10:00 Tai Chi
22	23 10 Crochet Group *	24 10:15 Toddler storytime 0-3 11:10 Preschool storytime 3-5	25 12:00 Lunch book talk * +12:00 ACMG plant talk 3:00 Uno Social	26 10 Device Advice ▲ 10-12 Open Art ★ Studio 4-6 Lotería Family Bingo 4:30-6 Teen D&D ★	27 \(\text{10:00} \) Tai Chi 10:30am Nerf Battle Ages 6-12 11:30am Nerf Battle Ages 13-18
29	30 ▲ 10 Crochet Group ★ 4:30 Code & Create 8-14	+ City Hall Council Chambers 504 N. Queen St Annex (315 W. Oak St)	Youth (8-14*) All Ages Adult (18+)	Teen (12-18) Youth 5-11 Youth(0-11) Anderson County Master Gardene Assoc. (ACMG)	All other program (502 N. Queen







Lorenzo de Zavala

State Archives and Library Building

1201 Brazos Street

Austin, Texas

78701

P.O. Box 12927

Austin, Texas

78711-2927

512-463-5437

www.tsl.texas.gov

Commission Chair

Martha Wong

Members

David C. Garza

David Iglesias

Arthur T. Mann

Nancy Painter Paup

Bradley S. Tegeler

Darryl Tocker

September 8, 2025

Dear Ana,

This letter is official notification that the library has met all minimum accreditation criteria and Palestine Public Library will be a fully qualified member of the Texas Library System for state fiscal year 2026: September 1, 2025, through August 31, 2026. Congratulations! As recognition, display the badge below in the library, as a window cling or added to the library's website. This year the badge includes the mascot to the Texas Armadillo Network—the statewide interlibrary loan program—since this is both a benefit and criteria of accreditation.

Accredited libraries are eligible for statewide interlibrary loan (ILL), E-rate, a variety of funding opportunities through this agency, and the TexShare Card and TexShare Databases programs. Libraries are also eligible to order <u>summer library program materials</u> through this agency and the Collaborative Summer Library Program (CSLP), and participate in <u>E-Read Texas</u>. Check the <u>Services for Libraries</u> section of our website for all that is available from us for your library. For reporting year 2025, the library's assigned legal service area (LSA) is 43,321. Its estimated maintenance of effort (MOE) for reporting year 2025 is \$676,867.33.

Find planning information for budgeting, as well as tips, tools, and training for the 2025 Annual Report on the Annual Report webpage. Register for training now to attend the live training or get a link to the recording: www.tsl.texas.gov/ldn/cec/upcoming-webinars

- <u>Annual Report, Part 1</u> -- Pulling It All Together: Organize and Prepare for the Texas Public Libraries 2025 Annual Report Thurs, October 28, 2-3 PM
- <u>Annual Report, Part 2</u> -- Telling Your Library's Story: Completing the Texas Public Libraries 2025 Annual Report **Thurs, January 8, 2025, 10-11:30 AM**

Accreditation minimums will increase for reporting year 2026. Click through explanatory links on the accreditation page,

https://www.tsl.texas.gov/ldn/accreditation.

Contact staff with any questions or concrns at accreditation@tsl.texas.gov, 512-463-5465, or through our toll-free Texas-only number, 800-252-9386.

Thank you for your participation in the survey, and for all you do for your

community!

Director and Librarian Gloria Meraz

Assistant State Librarian
Tim Gleisner

Valicia Greenwood Library Data Coordinator Sarah Hubert Research Support Specialist

Sarah Milest

Erica McCormick
Manager, Grants and Accreditation

TSLAC

Preserving yesterday Informing today Inspiring tomorrow



Agenda Date: September 22, 2025

To: City Council

From: Courtney Acklin, Court Administrator

Agenda Item: Municipal Court Report for August 2025

Date Submitted: 09/08/2025

SUMMARY:

A monthly detailed report is attached, which provides the types of citations, dispositions, and total fines/fees collected. Brief highlights for the month are listed below.

- August's volume (charges filed) increased, but revenue decreased from the previous month, as shown in the attached activity graphs.
- 96 warrants were issued.
- 86 warrants were cleared.
- 3 trials were conducted.

RECOMMENDED ACTION:

None.

CITY MANAGER APPROVAL:

Attachments

Municipal Court Report for August 2025

City of Palestine Official Municipal Court Monthly Report Month of August 2025

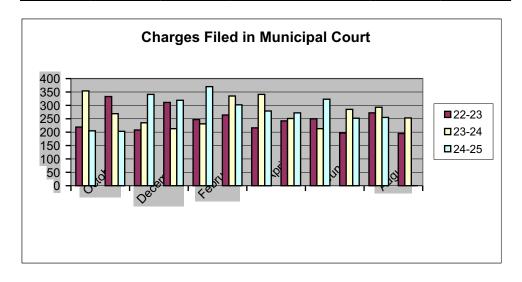
		Traffic Misden Non-Parking	neanors Parking	Non-Traffic Misdemeanors State Law Ordinance	Total
1	New Cases Filed During Month	172	2	70 1	11 255
	Caseloa	d Reporting -	Primary	Activity of the Court	
2	Dispositions Prior to Trial:				
Α	Bonds Forfeited	0	0	0	0 0
В	Fined	36	0	22	2 60
С	Cases Dismissed	0	0	4	0 4
	Total Dispositions Prior to Trial	36	0	26	2 64
3	Dispositions at Trial:				
Α	Plea of Guilty or Nolo Contendere	61	0	14	7 82
В1	Guilty by Judge	0	0	0	0 0
B2	Not Guilty by Judge	0	0	0	0 0
C1	Guilty by Jury	0	0	0	0 0
	Not Guilty by Jury	0	0	0	0 0
D	Dismissed at Trial	12	0	10	7 29
	Total Dispositions at Trial	73_	0	241	4 111
4	Cases Dismissed:	7	ام	0	0 7
A	After Driver Safety Course	7	0	0	0 7
B C	After Deferred Disposition After Proof of Financial Responsibility	8 4	0	0	0 9 0 4
D	Compliance Dismissal	23	0	1	0 24
D	Total Categorized Dismissals	42	0	2	0 24
	Total Categorized Distillissals	42	U	Σ	0 44
5	Community Service Ordered:	0	0	12	1 13
	<u> </u>			· <u>-</u>	<u> </u>
6	Cases Appealed	1	0	0	0 1
	<u>Totals 2,3,4,5</u>	151	0	64 1	7 232
	10tais 2,3,4,5	131	U	04	1 232
		Warı	rant Acti	vity	
7	Total Warrants Issued	96		Value of Warrants Issued	\$32,645.00
8	Total Warrants Cleared	83		Value of Warrants Cleared	\$28,786.69
		la A ativitus and	L Othor N	Assistants Functions	
0	·	e Activity and	Other IV	<u>lagistrate Functions</u>	
9	Juvenile Activity			10. DL Suspension Hearings	0
Α	ABC Code Offenses (Non-Driving)	2		11. Property Hearings	0
В	DUI Alcohol	1		12. Search Warrants Issued	0
C	Health and Safety Code (Tobacco)	4		13. Total Magistrate Warnings Given	18
D	Transportation Code	3		A. Class C Misdemeanors Only	18
E	Non-Traffic Offenses	0		B. Felonies/A and B Misdemeanors	0
F	Waive Jurisdiction on Non-Traffic	0			
G	Drug Paraphernalia	0		Total Court Fines and Fees	\$ 36,083.76

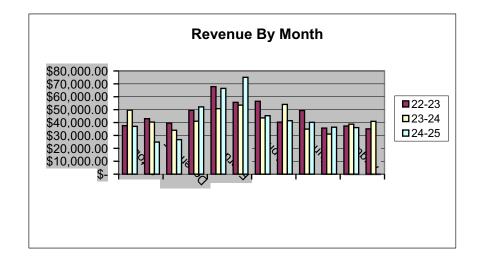
The Total Court Fine and Fees amount includes both City Revenue and State Revenue.

City of Palestine Municipal Court Activity Report - FY 2024 - 2025

		Charges Filed All Tickets and Other Complaints			
	22-23	23-24	24-25		
October	219	354	205		
November	333	269	203		
December	208	235	341		
January	311	213	319		
February	247	231	370		
March	264	335	302		
April	216	341	279		
May	242	251	272		
June	250	213	323		
July	197	285	252		
August	272	293	255		
September	195	253			
Total	2954	3273	3121		

		Revenu	е		
		22-23		23-24	24-25
October	\$	37,620.46	\$	49,619.84	\$ 37,033.64
November	\$	43,003.81	\$	40,377.93	\$ 24,876.73
December	\$	39,549.76	\$	34,022.00	\$ 26,746.80
January	\$	49,458.48	\$	41,034.04	\$ 52,154.53
February	\$	67,843.30	\$	50,782.19	\$ 66,477.73
March	\$	55,648.71	\$	53,497.58	\$ 75,060.85
April	\$	56,502.49	\$	43,584.43	\$ 45,311.31
May	\$	40,308.43	\$	54,059.13	\$ 41,414.23
June	\$	49,331.30	\$	34,928.90	\$ 40,151.34
July	\$	35,699.02	\$	31,068.54	\$ 36,402.80
August	\$	37,304.07	\$	38,726.26	\$ 36,083.76
September	\$_	35,107.46	\$	40,918.55	
Total	_\$	547,377.29	\$	512,619.39	\$ 481,713.72





Where the Money Goes:

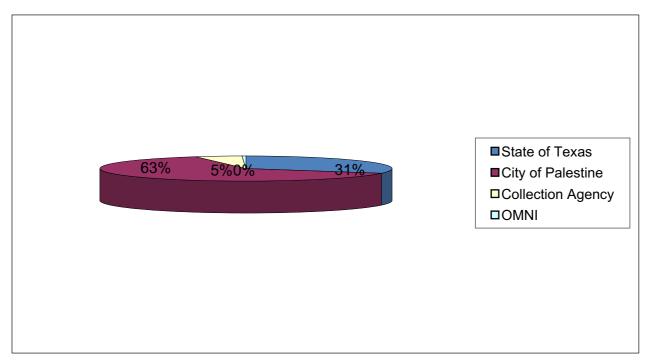
 State of Texas
 \$ 11,220.70

 City of Palestine
 \$ 22,849.86

 Collection Agency
 \$ 1,857.06

 OMNI
 \$ 156.14

Total Collections \$ 36,083.76





Agenda Date: September 22, 2025

To: City Council

From: April Jackson, City Secretary

Agenda Item: August 2025 Police Monthly Report

Date Submitted: 09/15/2025

SUMMARY:

August 2025 Police Monthly Report

RECOMMENDED ACTION:

No action is required.

CITY MANAGER APPROVAL:

Attachments

Animal Control August 2025 PPD Stats August 2025 CID Stats August 2025



Palestine Animal Control Activity Report

511 North John Street Palestine, Texas 75801

August 2025

Animal Control

Total Calls for Month	89
Bites / Quarantine	0
Investigations (Class B and above)	0
Misd Arrest/Charges (On View)	0
Felony Arrest/Charges (On View)	0
Citations	11
Warnings	0
Animal Intake	43
Traps Set	22
Emergency Calls – OT	3

Palestine Police Department Monthly Activity Report

Date Reported: **8/1/2025 - 8/31/2025**



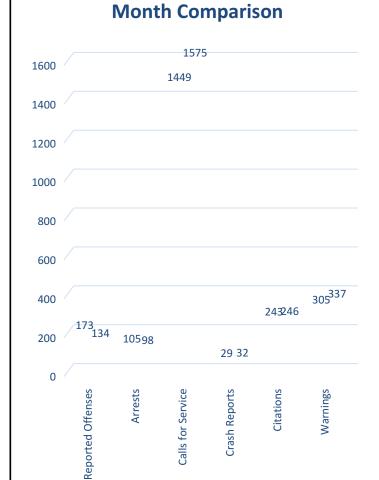
Palestine Police Department

504 N Queen St Palestine, TX 75801 (903) 729-2254

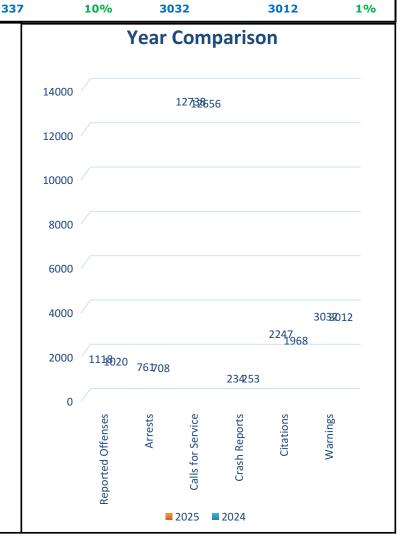
MONTH

YEAR TO DATE

Reported Offenses	August 2025	August 2024	% Diff	August 2025	August 2024	% Diff
	173	134	23%	1118	1020	9%
Arrests	August 2025	August 2024	% Diff	August 2025	August 2024	% Diff
	105	98	7%	761	708	7%
Calls for Service	August 2025	August 2024	% Diff	August 2025	August 2024	% Diff
	1449	1575	9%	12,738	12,656	1%
Traffic	August 2025	August 2024	% Diff	August 2025	August 2024	% Diff
Crash Reports	29	32	10%	234	253	8%
Citations	243	246	1%	2247	1968	12%
Warnings	305	337	10%	3032	3012	1%



■ 2025 ■ 2024





CID Council Report

Printed on September 8, 2025

Offense	Disposition	Disposition Date
Cleared Exceptionally - Victim Refuse	d to Cooperate	
SEX OFFENSE	Cleared Exceptionally -	08/11/25
Cleared Exceptionally - Victim Refuse	d to Cooperate Total: 1	
Closed		
AGENCY ASSIST	Closed	08/06/25
DECEASED PERSON	Closed	08/26/25
Closed Total: 2		
DA Ready		
UNAUTHORIZED USE OF MOTOR VEHICLE	DA Ready	08/28/25
DA Ready Total: 1		
Forward to Investigations		
BURGLARY OF BUILDING	Forward to	08/18/25
SEX OFFENSE	Forward to	08/09/25
BURGLARY OF BUILDING	Forward to	08/15/25
CREDIT/DEBIT CARD ABUSE	Forward to	08/25/25
BURGLARY OF BUILDING	Forward to	08/03/25
GENERAL INFORMATION	Forward to	08/21/25
DECEASED PERSON	Forward to	08/25/25
AGGRAVATED ASSAULT	Forward to	08/01/25
ASSAULT	Forward to	08/05/25
DISTURBANCE	Forward to	08/02/25
DISTURBANCE	Forward to	08/14/25
GENERAL INFORMATION	Forward to	08/27/25
PORNOGRAPHY	Forward to	08/27/25
THEFT OF FIREARM	Forward to	08/29/25
SEX OFFENSE	Forward to	08/05/25
BURGLARY OF BUILDING	Forward to	08/15/25
SEX OFFENSE	Forward to	08/24/25
INJURY TO A CHILD/ELDERLY/DISABLED	Forward to	08/27/25
Forward to Investigations Total: 18		
Forward to Other Agency		
SEX OFFENSE	Forward to Other	08/25/25
Forward to Other Agency Total: 1		
Referred to DA DISTURBANCE - VERBAL ONLY	Referred to DA	08/26/25

Offense	Disposition	Disposition Date
ASSAULT	Referred to DA	08/26/25
AGGRAVATED ASSAULT	Referred to DA	08/26/25
INJURY TO A CHILD/ELDERLY/DISABLED	Referred to DA	08/12/25
INJURY TO A CHILD/ELDERLY/DISABLED	Referred to DA	08/26/25
THEFT	Referred to DA	08/12/25
AGGRAVATED ASSAULT	Referred to DA	08/12/25
ASSAULT	Referred to DA	08/12/25
ASSAULT	Referred to DA	08/12/25
KIDNAPPING	Referred to DA	08/12/25
BURGLARY OF BUILDING	Referred to DA	08/12/25
ASSAULT	Referred to DA	08/27/25
THEFT	Referred to DA	08/12/25
SEX OFFENSE	Referred to DA	08/15/25
INJURY TO A CHILD/ELDERLY/DISABLED	Referred to DA	08/12/25

Referred to DA Total: 15

Total Records: 38



Agenda Date: September 22, 2025

To: City Council

From: Kimberly Beckman, Public Works Admin
Agenda Item: Public Works August 2025 Monthly Report

Date Submitted: 09/10/2025

SUMMARY:

Public Works August 2025 Monthly Report

RECOMMENDED ACTION:

No recommended action.

CITY MANAGER APPROVAL:

Attachments

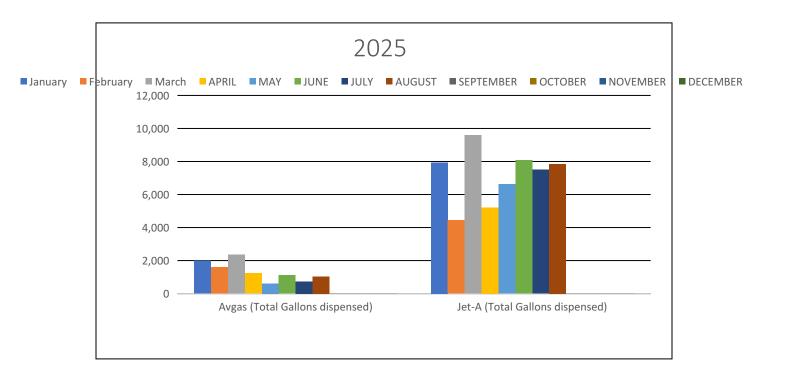
PW Monthly Report



AIRPORT MONTHLY REPORT – AUGUST 2025

Jet-A: 1,198,906.2

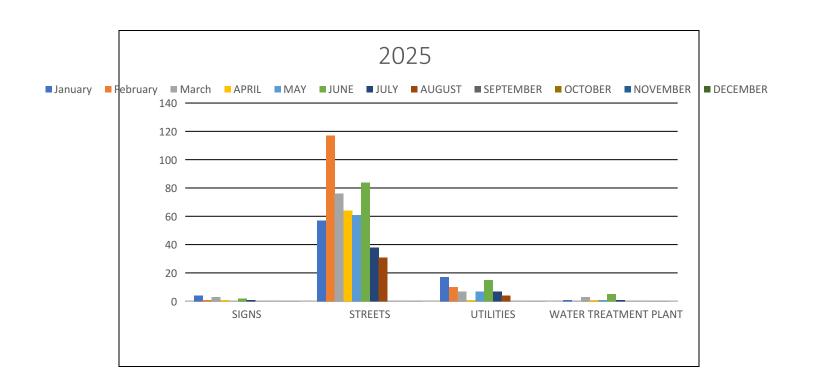
Avgas: 49,230





PUBLIC WORKS REPAIR AND MAINTENANCE REQUESTS – AUGUST 2025

DEPARTMENT NUMBER OF REPORTS SIGNS STREETS UTILITIES WATER TREATMENT PLANT NUMBER OF REPORTS 4



Utilities Monthly Report August 2025

Call Outs: 24 Taps Made: 2 Taps Repaired: 4 Feet of Lines Placed:	Water Distribution	
Taps Repaired: 4 Feet of Lines Placed:	Call Outs:	24
Feet of Lines Placed: Water Leaks Repaired: Water Leaks Repaired: Fire Hydrants Flushed / Gal.; Water Loss: Z0,000 gal Fire Hydrants Repaired / Installed: Valve box located: Valve box installed: Incerta Valve installed: Gate Valve replaced / Installed: Meters Meter Valves replaced / Installed: Meter box Replaced / Installed: On Call Meters turned off: On Call Meters turned on: Meters Located: Meters Installed: ½" 1" 1 ½" 2" 1 Bigger than 2" Wastewater Collection Sewer Basin's Cleaned: Sewer Mains Repaired: Manhole Installed: Manhole Schanged/Repaired: Manholes Changed/Repaired: Sewer Stoppage City: 7 Sewer Stoppage Private: New Sewer Pap Installed: 1 Sewer Stoppage Private: New Sewer Tap Installed: 1 Sewer Pap Installed: 1 Sewer Stoppage Private: New Sewer Tap Installed: 1 Sewer Pap Installed: 1 Sewer Stoppage Private: New Sewer Tap Installed: 1 Sewer Pap Installed: 1 Sewer Sever Repaired: 3 Sewer pipe Installed (ft): Haul Dirt / Concrete Rip Rap: 4 ROW Mowed / Cleared:	Taps Made:	2
Water Leaks Repaired:	Taps Repaired:	4
Fire Hydrants Flushed / Gal. ; Water Loss: Fire Hydrants Repaired / Installed: Valve box located: Valve box installed: Incerta Valve installed: Meters Meters Meter Valves replaced / Installed: Meter box Replaced / Installed: Meter box Replaced / Installed: On Call Meters turned off: 4 On Call Meters turned on: Meters Installed: Meters Installed: 34" 1" 1" 1 'y'' 2" Bigger than 2" Wastewater Collection Sewer Basin's Cleaned: Sewer Basin's Cleaned: Sewer Mains Repaired: Manhole Installed: Manhole Installed: Manhole Changed/Repaired: Sewer Stoppage City: 7 Sewer Stoppage City: Sewer Stoppage Private: New Sewer Tap Installed: 1 Sewer Papie installed: 1 Sewer Papies installed: 1 Sewer Papies Repaired: Sewer Services Repaired: 3 Sewer Pipie installed: 1 Sewer Services Repaired: 3 Sewer Pipie installed: 1 Sewer Services Repaired: 3 Sewer Pipie installed (ft): Haul Dirt / Concrete Rip Rap: 4 ROW Mowed / Cleared:	Feet of Lines Placed:	
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On Call Meters turned on: 4 Meters Located:	Meter box Replaced / Installed:	
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Haul Dirt / Concrete Rip Rap: ROW Mowed / Cleared: 6	Sewer Services Repaired:	3
ROW Mowed / Cleared: 6	Sewer pipe installed (ft):	
	Haul Dirt / Concrete Rip Rap:	4
On Call Trees: 7	ROW Mowed / Cleared:	6
	On Call Trees:	7

Vegetation Management:	6
Hydro Excavate:	2
Engineering:	
Line Locates (ft):	35,000 feet
Tap application:	2

STREETS MONTHLY REPORT August 2025

Asphalt	
Square feet of Asphalt Laid	135,455
Utility Cuts	3
Potholes filled	198
Square Feet of Chipseal Laid	0
Right of Way's	
Feet mowed of Street Right of Way	54,262 /10.25 miles
Utility Right of Ways mowed / cleared	0
Trees removed from road / Right of Way	10
Compost Sight	
Number of Customers	578
Number of loads of Concrete Hauled	3
Number of loads of Illegal dumping Hauled	0
Number of loads of Dirt Hauled	20
Drainage	
Feet of drainage repaired	400
Feet of Drainage Installed	100
Feet of ditches dug out	300
Sweeping	
Feet of Street's Swept	53,326/10.25 miles
Day's assisting other Departments	
Utilities	0
Parks	0
Water Treatment Plant	0
Wastewater Treatment Plant	0
Code Enforcement	0



To: City Council

From: April Jackson, City Secretary

Agenda Item: August/September 2025 Economic Development Monthly Report

Date Submitted: 09/16/2025

SUMMARY:

August/September 2025 Economic Development Monthly Report

RECOMMENDED ACTION:

No action is required.

CITY MANAGER APPROVAL:

Attachments

August/September 2025 Monthly Report



Economic Development Activities- August/September 2025

Business Retention & Expansion

- Attended Anderson County Workforce Development Council meeting on 8/18.
- Participated in a virtual training session regarding new workforce development programs created by the State of Texas on 8/27.
- Attended a planning meeting of the Big Techs workforce program in Longview on 9/3 to explore emulating the program in Anderson County.
- Attended regional EDC planning meetings discussing pursuit of a regional workforce grant to create teacher externship opportunities in regional industries in East Texas on 8/29 and 9/5.

New & Small Business Development

- Participated in Code Enforcement townhall meetings on 8/12 and 8/14 to hear public feedback and concerns regarding commercial and residential permitting.
- Participated in a pre-development meeting on 8/21 for a new retail business locating in the S Loop retail district.
- Met with SBDC, Chamber of Commerce, and Main Street on 8/26 to discuss local small business education opportunities in the coming fiscal year.

Targeted Marketing & Attraction

Working with Marketing Analyst Mary Ann Admire on final edits to EDC promotional video project.

Incentives/Infrastructure & Quality of Life

- > Attended Airport Advisory Board meeting on 8/19 and briefed the board on new business recruitment at KPSN.
- Completed negotiations and successfully recruited Morrison Aviation Academy to the Palestine Municipal Airport.
- Issued retention incentive proposal on behalf of the City of Palestine on 9/8.

Prospects

PEDC August/September new leads: 0

Leads Won: 2

Morrison Aviation Academy

Atwoods Farm & Ranch

No. of open leads

Strategic Plan – Activity Chart

Strategic Plan	2024 - 2027 Pales	stine EDC											
Project start date:	01-Oct-24												
	Legend: Comp	pleted Activities											
	New	Activities											
				2024						2025			
	GOALS		Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug Sep
*	Design business retention and expansion contact program			2	3		3	2	1	1	2		
	Create Business Education Advisory Council and Workforce Advisory Board			1	2	3			1	1			
	Identify emerging high demand career pathways					1	2	1	2	3	2	3	1 1
Work with TVC	CC, UT Tyler, the SBDC, Greater Texas Capital Corporation, and SCORE to provide services to new and sm	nall businesses	2	2	1	2			2	2	3	1	1
	Determine feasibility of creating a Revolving Loan Fund Program (RLF)			2	1	2				1			
	Create incubator/makerspace and co-workspace			1				2	1	1	1	1	2
	Promote Palestine/Anderson County as an SBA HUB Zone			1									1
	Design marketing materials that create a brand for Palestine as a business/education destination		1	1	1		1	1	1		1	1	1
	Update website, community profile, available sites and buildings, workforce/education			1	1		1			3			
	Support the development of a large-scale conference/meeting space within the City of Palestine			1	2		1	3	3	2			
	Complete the development of the rail-served 333-acre Industrial Park		2	2	5	2	1	3		2	1	3	2
	Assess the feasibility of an airport/NASA-Columbia business park/Education District												
	Work with NASA-Columbia to attract suppliers and vendors												
	Market Palestine as a retirement and military/veteran friendly community.												
Determine feasibil	lity of creating a FAME (Federation of Advanced Manufacturing Education) curriculum to support advance	ed manufacturing.											
	Support UT Tyler/Palestine and TVCC local and regional initiatives.			2	2	3			1	1		1	1
	Expand/upgrade broadband infrastructure/technology							1					
	Create incentives to attract skilled workers.											2	1
	Create Promise scholarships for two- and four- year schools												
	Support tourists/visitors, special events, and festivals		2		1			2					
	Secure State of Texas certifications for tourism, film, music, and digital media						1	2					
Organize local build	lers to provide affordable apartments/housing and new subdivisions/neighborhoods using local, state, an	nd federal incentives			4		1						
	Support incentives to repurpose old, underutilized residential and commercial buildings in Palestine		2	1	2	2	4	3	1	1	2	2	
	Expand healthcare services						1		2	1			1 1
	Support the City of Palestine, Anderson County, and TxDOT to upgrade roads and streets									1		1	
	Update/expand local parks and recreational facilities			1	2		2	2					
	Extend utility infrastructure to WNW Loop					1	2	2	1	1		1	2/1
	Support efforts to extend/widen airport runways and upgrade technology					1	2	1	1	1		4	2/2
	Preserve and repurpose historic buildings		4	5	5	5	2	3	2	4		4	1
	Promote and capitalize on federal Opportunity Zones located in Palestine and Anderson County					2							

Retail Sector

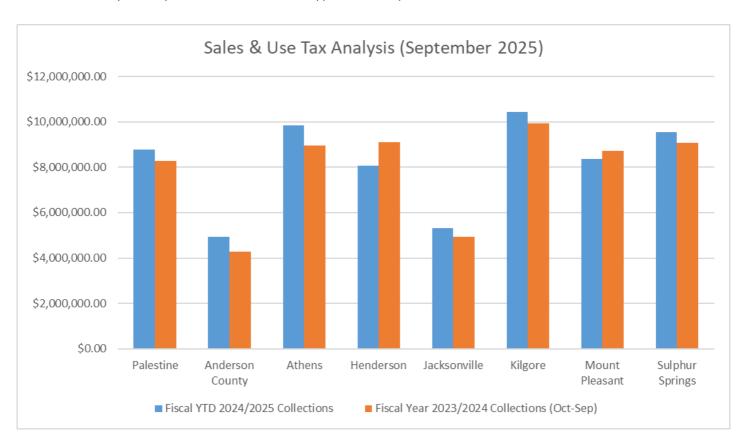
Local Sales & Use Tax Summary Palestine, Anderson County & Index Cities

Fiscal Year Comparisons

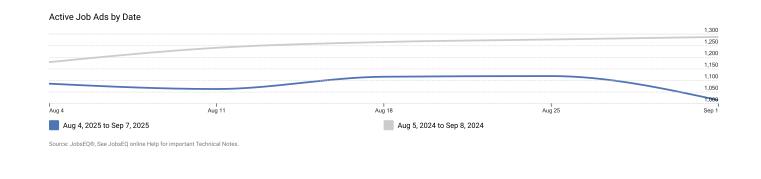
Callagtian	David	Net Payment	Net Payment	Not Change
Collection:	Period	Current Year 2024/2025	Prior Year 2023/2024	Net Change
Dalagtina	Sep	\$726,017.22	\$669,349.18	7.8%
Palestine	Fiscal YTD	\$8,784,584.42	\$8,286,426.68	5.7%
Andonson Country	Sep	\$351,273.29	\$329,136.70	6.3%
Anderson County	Fiscal YTD	\$4,947,068.00	\$4,279,451.35	13.5%
Athens	Sep	\$741,386.26	\$772,250.91	-4.2%
Athens	Fiscal YTD	\$9,835,340.04	\$8,958,380.38	8.9%
Henderson	Sep	\$646,951.36	\$795,764.34	-23.0%
	Fiscal YTD	\$8,069,484.30	\$9,093,731.01	-12.7%
Jacksonville	Sep	\$448,403.83	\$417,139.88	7.0%
Jacksonvine	Fiscal YTD	\$5,325,175.54	\$4,946,372.67	7.1%
Vilgoro	Sep	\$892,609.81	\$817,741.20	8.4%
Kilgore	Fiscal YTD	\$10,445,379.54	\$9,944,361.66	4.8%
Mount Dloggart	Sep	\$712,504.39	\$758,143.42	-6.4%
Mount Pleasant	Fiscal YTD	\$8,367,066.07	\$8,730,062.71	-4.3%
Culphus Couloss	Sep	\$823,207.66	\$806,238.12	2.1%
Sulphur Springs	Fiscal YTD	\$9,548,215.54	\$9,064,266.24	5.1%

^{*} Source: Texas Comptroller of Public Accounts

^{*} Note: All Net Payments represent collections conducted approx. 2 months prior



Total Active Job Listings (Aug 2025 vs. Aug 2024)



Active Job Listings by Occupation

Occupations

		Median	Active Job
SOC	Occupation	Wage	Ads
29-1141.00	Registered Nurses	\$63,000	142
41-2031.00	Retail Salespersons	\$32,600	62
41-1011.00	First-Line Supervisors of Retail Sales Workers	\$31,100	57
35-3023.00	Fast Food and Counter Workers	\$23,900	52
35-1012.00	First-Line Supervisors of Food Preparation and Serving Workers	\$29,800	47
11-9111.00	Medical and Health Services Managers	\$41,500	38
29-2061.00	Licensed Practical and Licensed Vocational Nurses	\$49,200	36
53-7065.00	Stockers and Order Fillers	\$30,800	36
31-2021.00	Physical Therapist Assistants	\$78,300	34
49-9071.00	Maintenance and Repair Workers, General	\$43,000	32

Source: JobsEQ®

Data reflect online job postings that were active from 8/16/2025 to 9/14/2025

See JobsEQ online Help for important Technical Notes.

Active Job Listings by Employer

Employers

	Active Job
Employer Name	Ads
Kindred	77
Christus Health	39
UT Health Athens	32
Brookshire Grocery Company	30
Express Employment Professionals	27

Employers

	Active Job
Employer Name	Ads
Wayne Farms LLC	23
Walmart	22
TieTalent	17
Chili's	16
Right at Home	16

Source: JobsEQ®

Data reflect online job postings that were active from $\,8/16/2025$ to $\,9/14/2025$ See JobsEQ online Help for important Technical Notes.

Active Job Listing Certification Requirements

Certifications

	Active Job
Certificate Name	Ads
Basic Life Support (BLS)	137
Registered Nurse (RN)	85
Driver's License	54
Advanced Cardiac Life Support Certification (ACLS)	42
Certification in Cardiopulmonary Resuscitation (CPR)	29
Certified Tumor Registrar (CTR)	29
The American Registry of Radiologic Technologists (ARRT) Certification	17
Pediatric Advanced Life Support (PALS)	16
Certified Nursing Assistant (CNA)	12
Commercial Driver's License (CDL)	11

Source: JobsEQ®

Asterisked requirements reflect limited historical data; see the online Help for more details. Data reflect online job postings that were active from 8/16/2025 to 9/14/2025 See JobsEQ online Help for important Technical Notes.



To: City Council

From: April Jackson, City Secretary

Agenda Item: Appointment to the Building and Standards Commission

Date Submitted: 09/16/2025

SUMMARY:

Consider the appointment of Christopher Nichols to Place 4 of the Building and Standards Commission, replacing Kurt Herrington, for a term to expire September 30, 2027.

RECOMMENDED ACTION:

CITY MANAGER APPROVAL:

Attachments

Christopher Nichols - Board Application



BOARD OR COMMISSION APPLICATION

Name: Christopher 1 Home 215 Richland		Date of Application: 2		25
)]	
Home Phone:		Office Phone:		
Cell Phone:		Email:		
Are you a resident of Palestine?			5 y	
Occupation and Place of Employment:	Callizo	Aromas - Projec	+ N	lanager 6 m
	CN Cont	ractors LLL- Owner	Y	
I would like to serve on the following Airport Advisory Board Economic Development Corporation Library Board Parks Advisory Board Zoning Board of Adjustment and A Do you currently serve on any Boards or If yes, list Board(s) or Commission(s): Will you submit to a background check a training if your Board or Commission into Do you have any outstanding debts ower	Real Esta on Texas Sta Building a Historic L Appeals Commissions? Commissions? Ind complete protective racts with children? d to the City of Palest	ate Committee ate Railroad Authority and Standards Commission andmarks Commission Yes No	No No	Tourism Advisory Board Main Street Advisory Board Planning and Zoning Commission Farmers Market Advisory Board
I have been in for 8 years. I have a ? Out Tyler. I live an	property/pr we expense 3.4. in p	roject mainlenan	stru a	end Management ction related M.B.A. from
Signature of Applican	<u> </u>	of individuals for a Commissions. All and and confirmed by Co application is public Public Information A	ppointmopointmouncil. informact. All	is application for their selection nents to specific Boards and nents are made by the Mayor All information provided in this nation pursuant to the Texas individuals appointed to serve the training relative to the Texas

Open Meetings Act and to the Public Information Act.



To: City Council

From: April Jackson, City Secretary

Agenda Item: Appointments to the Library Advisory Board

Date Submitted: 09/16/2025

SUMMARY:

Consider the appointment of Kelly McKinney to vacant Place 1 of the Library Advisory Board, with a term to expire September 30, 2026, and Erin Rhone to vacant Place 5, with a term to expire September 30, 2027. In accordance with the recently approved residency requirement amendment, and with three county residents already serving, these appointments require approval by a supermajority vote.

RECOMMENDED ACTION:

CITY MANAGER APPROVAL:

Attachments

Kelly McKinney - Board Application Erin Rhone - Board Application From: noreply@civicplus.com
To: April Jackson

Subject: Online Form Submittal: Board or Commission Application

Date: Friday, August 29, 2025 11:31:13 AM

Board or Commission Application

BOARD OR COMMISSION APPLICATION

First Name	Erin
Last Name	Rhone
Date of Application	8/29/2025
Home Address	865 An County Road 2901
Home Phone	Field not completed.
Office Phone	Field not completed.
Cell Phone	
Email	
Are you a resident of Palestine?	No
What is your Occupation?	Retired secondary education teacher
What is Your Place of Employment?	Field not completed.
I would like to serve on the following Board(s) and Commission(s):	Library Board
Do you currently serve on any Boards or Commissions?	No
Will you submit to a background check and complete protective training if your Board or Commission interacts with children?	Yes

Do you have any	No		
outstanding debts			
owed to the City of			
Palestine?			

Only citizens without outstanding taxes, permits, fees, or fines may serve on a Board or Commission

Experiences and qualifications that you feel would make a contribution to a City of Palestine Board or Commission:

I have lived in Anderson County, the majority of my life - over 50 years. I have taught high school English language arts for almost 20 years and served on numerous committees in my school district. I have served on the governing board and numerous committees in my church. I am currently an active volunteer at the library, and I am currently a volunteer/ teacher for the PAVE GED program at the library. I also currently participate in numerous adult activities and programs provided through the library.

The City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions. All appointments are made by the Mayor and confirmed by Council. All information provided in this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve will be required to complete training relative to the Texas Open Meetings Act and to the Public Information Act.

Electronic Signature Agreement	I agree.
Electronic Signature	Erin G Rhone

504 N. QUEEN STREET – PALESTINE, TEXAS 75801 – (903) 731-8414 – Email: citysecretary@palestine-tx.org

Email not displaying correctly? View it in your browser.

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To: April Jackson

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Board or Commission Application

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What is Your Place of Employment?	Field not completed.
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Will you submit to a background check and complete protective training if your Board or Commission interacts with children?	Yes

Do you have any	No			
Do you have any				
outstanding debts				
outstanding debts				
owed to the City of				
owed to the only of				
Palestine?				
i diodano.				

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Electronic Signature Agreement	I agree.
Electronic Signature	Erin G Rhone

504 N. QUEEN STREET – PALESTINE, TEXAS 75801 – (903) 731-8414 – Email: citysecretary@palestine-tx.org

Email not displaying correctly? View it in your browser.



To: City Council

From: April Jackson, City Secretary

Agenda Item: Approval of Minutes

Date Submitted: 09/11/2025

SUMMARY:

Consider approval of minutes from August 25, 2025, and September 8, 2025.

RECOMMENDED ACTION:

Staff recommends approval as presented.

CITY MANAGER APPROVAL:

Attachments

September 8, 2025, Minutes August 25, 2025, Minutes





MINUTES

The City Council of the City of Palestine convened for a regular meeting on September 8, 2025, at 5:30 p.m. in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas, with the following members present:

Present: Mitchell Jordan, Mayor; Ava Harmon, Mayor Pro Tem; Sean Conner, Council Member;

James Smith, Council Member; Kenneth Davidson, Council Member; Angela Woodard,

Council Member; Christopher Gibbs, Council Member

Also Teresa Herrera, City Manager; April Jackson, City Secretary; Rezzin Pullum, City

Present: Attorney; Andrew Sibai, Finance Director; Shannon Davis, Fire Chief; Lisa Cariker,

Human Resource Director; Ana Sanchez, Library Director; Patsy Smith, Parks & Recreation Director; Susan Davis, Planning Technician; Mark Harcrow, Police Chief;

Jason Shelton, Interim Public Works Director

REGULAR MEETING

A. CALL TO ORDER

Mayor Jordan called the regular meeting to order at 5:30 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Pastor Johnathan Strange of New Christian Fellowship Church and was followed by the Pledge of Allegiance.

C. PROPOSED CHANGES OF AGENDA ITEMS

City Manager Herrera requested to move Items I5, I6, and I7 to the beginning of the Regular Agenda.

D. PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS

Joe Berreth, Pat Bowling, and Chris Armstrong spoke regarding K9 Officer Hondo being missing and the ongoing search efforts.

Jimmy Lee Brown spoke regarding the City's intent to issue Certificates of Obligation.

E. CONFLICT OF INTEREST DISCLOSURES

No action was taken.

F. PUBLIC HEARINGS

1. Public hearing regarding the proposed budget for Fiscal Year 2025-2026. Andrew Sibai, Finance Director

The opportunity for citizen input on the proposed budget for Fiscal Year 2025–2026 was provided. Mayor Jordan opened the public hearing at 5:53:47 p.m. and invited comments for or against the proposed budget. With no one speaking, the public hearing was closed at 5:54:36 p.m.

2. Public hearing regarding the proposed tax rate of \$0.666175 per \$100 in valuation by the governing body of the City of Palestine. Andrew Sibai, Finance Director

The opportunity for citizen input on the proposed tax rate was provided. Mayor Jordan opened the public hearing at 5:56:27 p.m. and invited comments for or against the proposed tax rate. With no one speaking, the public hearing was closed at 5:57:23 p.m.

G. CITY MANAGER'S REPORT

City Manager Herrera stated that credit card processing fees would be passed to users beginning October 1, 2025; a public auction would be held in September; the City was seeking individuals to serve on boards and commissions; and the City-Wide Fall Cleanup would be held on October 18, 2025.

City Manager Herrera informed that department directors were present to address questions from Council regarding reports.

The following departmental reports were provided:

1. August 2025 Parks and Recreation/Facility Maintenance Monthly Report

H. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- Consider approval of Amendment No. 1 to the contract between the City of Palestine and Traylor & Associates, Inc. for grant administration services under the Texas General Land Office (GLO) Community Development Block Grant – Resilient Communities Program, Contract No. 23-160-060-E846, modifying Attachment C-2: Fee Schedule. Teresa Herrera, City Manager
- 2. Consider awarding bid RFP 2025-015 Annual Price Agreement for Asphalt, to BC Materials at the following rates: \$102.00 per ton for Hot Mix, not to exceed \$440,000.00; and \$108.00 per ton for Cold Mix, not to exceed \$166,500.00. Jason Shelton, Interim Public Works Director
- Consider approval of a resolution with the Texas Department of Transportation to replace or rehabilitate the structurally deficient and functionally obsolete bridge located at East Lacy Street at Wells Creek. Jason Shelton, Interim Public Works Director (Resolution No. R-23-25)
- Consider awarding bid RFP 2025-016 Annual Price Agreement for Base Material, to Cash Killion Trucking, LLC for Flex Base at \$26.98 per ton, not to exceed \$201,280.00.
 Jason Shelton, Interim Public Works Director
- 5. Consider awarding bid RFP 2025-017 Waterline Replacement (Labor Only) on Sandy Lane to Garcia's Contractors Services, LLC in the amount of \$76,575.00. Jason Shelton, Interim Public Works Director

- 6. Consider awarding bid RFP 2025-018 Waterline Replacement (Parts Only) on Sandy Lane, to APSCO Supply in the amount of \$56,580.45. Jason Shelton, Interim Public Works Director
- Consider awarding bid RFP 2025-019 Waterline Replacement (Labor Only) on Sunset Road to Garcia's Contractors Services, LLC in the amount of \$71,725.00. Jason Shelton, Interim Public Works Director
- 8. Consider awarding bid RFP 2025-020 Waterline Replacement (Parts Only) on Sunset Road to JLS Waterworks in the amount of \$56,109.10. Jason Shelton, Interim Public Works Director
- Consider awarding bid RFP 2025-021 Waterline Replacement (Labor Only) on Woodland Drive to Garcia's Contractors Services, LLC in the amount of \$138,325.00. Jason Shelton, Interim Public Works Director
- Consider awarding bid RFP 2025-022 Waterline Replacement for Parts Only on Woodland Drive to APSCO Supply in the amount of \$91,776.89. Jason Shelton, Interim Public Works Director
- Consider awarding bid RFP 2025-023 Asphalt Resurfacing on 25 Streets in District 5, to McGuffey Contracting in the amount of \$1,740,075.00. Jason Shelton, Interim Public Works Director
- 12. Consider awarding bid RFP 2025-024 Asphalt Resurfacing on 14 Streets in District 6 to AAA Paving, LLC in the amount of \$1,129,027.20. Jason Shelton, Interim Public Works Director
- 13. Consider approval of a contract with Traylor & Associates, Inc. in the amount of \$40,000.00 to provide grant administration services for Contract No. CDM24-0081 through the Texas Department of Agriculture Community Development Block Grant (CDBG) Program. Andrew Sibai, Finance Director
- 14. Consider approval of Hotel Occupancy Tax Funding Agreements for Fiscal Year 2025-2026 in the amount of \$37,500.00. Cassie Ham, Tourism Marketing Manager

Motion by Mayor Pro Tem Ava Harmon, seconded by Council Member James Smith to approve the Consent Agenda as presented, adopting **Resolution No. R-23-25**.

Vote: 7 - 0 - Unanimously

I. REGULAR AGENDA

1. Discussion and possible action regarding an ordinance adopting the Fiscal Year 2025-2026 Annual Budget. Andrew Sibai, Finance Director (Record Vote) (Ordinance No. O-39-25)

City Manager Teresa Herrera presented the Fiscal Year 2025–2026 Annual Budget, which includes General Fund Capital Improvement Projects: airport improvements, a new fire truck, Bassett Road repairs, and an Emergency Alert System. Staff recommended that Council adopt a proposed two-penny increase, setting the tax rate at \$0.614285, which would generate approximately \$540,000.00 annually to reimburse the General Fund for the projects and maintain financial stability. Ms. Herrera also discussed funding options for the Southview Lift Station improvements, the Downtown Revitalization Project, and renovations to the Athletic Complex.

Motion by Council Member Christopher Gibbs, seconded by Mayor Pro Tem Ava Harmon to approve **Ordinance No. O-39-25**, adopting the Fiscal Year 2025-2026 Budget. Upon a roll call vote, the motion carried 7-0 as follows:

Mayor Mitchell Jordan - Aye Mayor Pro Tem Ava Harmon - Aye Council Member Sean Conner - Aye Council Member James Smith - Aye Council Member Kenneth Davidson - Aye Council Member Angela Woodard - Aye Council Member Christopher Gibbs - Aye

Vote: 7 - 0 - Unanimously

2. Discussion and possible action regarding a resolution ratifying the municipal budget for Fiscal Year 2025-2026, which raises more revenue from property taxes than the previous fiscal year. Andrew Sibai, Finance Director (Resolution No. R-25-25)

Motion by Council Member Christopher Gibbs, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented, adopting **Resolution No. R-25-25**.

Vote: 7 - 0 - Unanimously

- Discussion and possible action regarding an ordinance providing for the assessment, levy, and collection of Ad Valorem Taxes for Fiscal Year 2025-2026 for the maintenance and support of general government and for the payment of accruing interest and providing for debt service of bonded indebtedness. Andrew Sibai, Finance Director (Ordinance No. O-40-25)
 - a. To adopt a maintenance and operation rate of \$0.634859
 - b. To adopt a debt service rate of \$0.031316
 - c. To adopt the proposed tax rate of \$0.666175/\$100 (Record Vote)

Motion by Council Member Christopher Gibbs, seconded by Council Member Kenneth Davidson to adopt a maintenance and operation rate of \$0.582969/\$100.

Vote: 6 - 1

NAY: Council Member Sean Conner

Motion by Council Member Sean Conner, seconded by Council Member Christopher Gibbs to adopt a debt service rate of \$0.031316/\$100.

Vote: 7 - 0 - Unanimously

Motion by Council Member Sean Conner, seconded by Council Member Christopher Gibbs to approve **Ordinance No. O-40-25** and that the property tax rate be increased by the adoption of a tax rate of \$0.614285/\$100.

Upon a roll call vote, the motion carried 7-0 as follows:

Mayor Mitchell Jordan - Aye
Mayor Pro Tem Ava Harmon - Aye
Council Member Sean Conner - Aye
Council Member Ava Harmon - Aye
Council Member Kenneth Davidson - Aye
Council Member Angela Woodard - Aye
Council Member Christopher Gibbs - Aye

4. Discussion and possible action regarding an ordinance amending Chapter 98, Utilities, Article III, Rates and Charges, Section 98-90, Water Rates, and Section 98-91, Wastewater Rates, of the Code of Ordinances. Andrew Sibai, Finance Director

City Manager Teresa Herrera explained that the City had previously absorbed credit card processing fees. She noted that shifting the fees to users provided additional revenue, which allowed the City to avoid a utility rate increase at that time.

No action was taken.

5. Discussion and possible action regarding an ordinance adopting the 2023 Edition of the National Electrical Code. Susan Davis, Planning Technician (Ordinance No. O-38-25)

Motion by Council Member Sean Conner, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented, adopting **Ordinance No. O-38-25**.

Vote: 7 - 0 - Unanimously

6. Discussion and possible action regarding a resolution amending the City of Palestine Employee Handbook to revise the Purchasing Policy. Andrew Sibai, Finance Director (Resolution No. R-24-25)

Finance Director Andrew Sibai summarized that the resolution amended the City's purchasing policy following the passage of Senate Bill 1173 in May 2025, which raised the competitive bidding threshold for local governments to \$100,000.00. He explained that the amendment doubled the approval levels for the Department Director, Finance Director, and City Manager, and increased the City's competitive bidding requirement from \$25,000.00 to \$100,000.00.

Motion by Council Member Kenneth Davidson, seconded by Council Member James Smith to approve the item as presented, adopting **Resolution No. R-24-25**.

Vote: 7 - 0 - Unanimously

7. Discussion and possible action regarding an ordinance amending Chapter 1, General Provisions, of the Code of Ordinances; authorizing a reimbursement fee for the processing of fees, fines, court costs, or other charges paid by credit card. Andrew Sibai, Finance Director (Ordinance No. O-30-25)

Finance Director Andrew Sibai explained that under Sections 132.002 and 132.003(b) of the Texas Local Government Code, municipalities may accept credit card payments and charge a processing fee reasonably related to costs, not to exceed five percent (5%). He stated that the ordinance establishes a reimbursement fee of up to three percent (3%) for utility payments, fines, court costs, and other charges, consistent with state law.

Motion by Mayor Pro Tem Ava Harmon, seconded by Council Member Kenneth Davidson to approve the item as presented, **adopting Ordinance No. O-30-25**.

Vote: 7 - 0 - Unanimously

Motion by Mayor Pro Tem Ava Harmon, seconded by Council Member Kenneth Davidson to approve the item as presented, **adopting Ordinance No. O-30-25**.

Vote: 7 - 0 - Unanimously

J. ITEMS FROM COUNCIL

Mayor Pro Tem Harmon spoke regarding the WE CARE PALESTINE dedication service scheduled for September 20, 2025.

Council Member Smith recognized the Public Works Department for their continued efforts on streets, acknowledged families of recently lost loved ones, and thanked those in attendance.

Council Member Davidson commended the Police Department's efforts in the search for K9 Officer Hondo and asked for continued prayers for his family.

Council Member Angela Woodard recognized the Public Works Department for their prompt assistance with repairs on Crockett Road over the weekend and spoke regarding the Trinity Valley Community College Cardinals football game at Wildcat Stadium.

Council Member Gibbs also spoke regarding the Trinity Valley Community College Cardinals football game at Wildcat Stadium and recognized the opening of Thoroughfare downtown.

K. MAYOR'S REPORT

Mayor Jordan spoke regarding the Trinity Valley Community College Cardinals football game at Wildcat Stadium and recognized those involved in making the event a success. He also addressed the search efforts for K9 Officer Hondo and welcomed Atwoods Ranch and Home Goods to Palestine.

L. ADJOURNMENT

With no other business to come before Council, the meeting was adjourned at 6:35 p.m.

PASSED AND APPROVED THIS 22ND DAY OF SEPTEMBER 2025.
Mitchell W. Jordan, Mayor
ATTEST:
April Jackson, City Secretary





MINUTES

The City Council of the City of Palestine convened for a regular meeting on August 25, 2025, at 4:30 p.m. for the Work Session, and at 5:30 p.m. for the Regular Meeting in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas, with the following members present:

Present: Mitchell Jordan, Mayor; Ava Harmon, Mayor Pro Tem; Sean Conner, Council Member;

James Smith, Council Member; Kenneth Davidson, Council Member; Angela Woodard,

Council Member; Christopher Gibbs, Council Member

Also Teresa Herrera, City Manager; April Jackson, City Secretary; Rezzin Pullum, City

Present: Attorney; Christophe Trahan, EDC Director; Andrew Sibai, Finance Director; Shannon

Davis, Fire Chief; Lisa Cariker, Human Resource Director; Ana Sanchez, Library Director; Courtney Acklin, Municipal Court Administrator; Patsy Smith, Parks & Recreation Director; Susan Davis, Planning Technician; Mark Harcrow, Police Chief; Jason Shelton, Interim Public Works Director; Cassie Ham, Tourism Marketing Manager

WORK SESSION

With a guorum present, Mayor Jordan called the work session to order at 4:32 p.m.

1. Discussion regarding city-related bills passed during the 89th Regular Session. Rezzin Pullum, City Attorney

City Attorney Pullum presented a summary of legislative changes from the 89th Legislative Session addressing land use, open government, public safety, and election matters.

2. Presentation on debt issuance for the Athletic Complex, the Downtown Revitalization Project, and the Southview Lift Station improvements. Andrew Sibai, Finance Director

Presentation provided during the regular agenda.

3. Discussion regarding the proposed budget for Fiscal Year 2025-2026. Andrew Sibai, Finance Director

Finance Director Andrew Sibai made himself available for questions from Council concerning the proposed budget.

With no other business to come before Council, the work session was adjourned at 5:20 p.m.

REGULAR MEETING

A. CALL TO ORDER

Mayor Jordan called the regular meeting to order at 5:32 p.m.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Joel Collins of Palestine Church and was followed by the Pledge of Allegiance.

C. PROPOSED CHANGES OF AGENDA ITEMS

Mayor Pro Tem Harmon requested to move Item H8 from the Consent Agenda to the Regular Agenda.

D. PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS

Lorraine Bacon spoke regarding the City's intent to issue Certificates of Obligation and the City Council Town Hall meeting of August 5, 2025.

Jimmye Brown spoke regarding the City's intent to issue Certificates of Obligation.

Dan Bacon spoke regarding the City's intent to issue Certificates of Obligation.

Jonathon Musser spoke regarding recent allegations of mold in the Palestine Church facility.

1. Recognition of Fire Department members for response to the July 23, 2025, "Code Blue" incident. Shannon Davis, Fire Chief

Fire Chief Shannon Davis and Noah Cisneros of Palestine EMS presented Certificates of Recognition to Lieutenant Clayton Walker and Firefighters Lucas Roberts, Dakota Lipe, Allen Parker, Jestan Hucklebridge, and Kristopher Lawhorn in appreciation of their response to the July 23, 2025, "Code Blue" incident.

E. CONFLICT OF INTEREST DISCLOSURES

No action was taken.

F. PUBLIC HEARINGS

1. Public hearing regarding a request for a Specific Use Permit to allow a church at 201 Ragland Drive. (Applicant: David Byrd) Susan Davis, Planning Technician

Planning Technician Susan Davis informed Council that the building at 201 Ragland Drive was most recently used as a church. Because it has been vacant for more than six months, Urban Residential zoning requires a Specific Use Permit. Notices were mailed to property owners within 200 feet; no written responses were received, though one phone call was in favor of the request. No opposition was received. The Planning and Zoning Commission unanimously recommended approval of the permit.

Mayor Jordan opened the public hearing at 5:55:13 p.m. and asked for anyone wishing to speak for or against the request. The applicant, David Byrd, spoke in favor, and no one spoke in opposition. Mayor Jordan closed the public hearing at 5:58:09 p.m.

2. Public hearing regarding a request for a Specific Use Permit to allow a church at 804 South Sycamore Street. (Applicant: Robert Dale) Susan Davis, Planning Technician

Ms. Davis advised Council that the building at the location was previously operated as a medical office and has been vacant for several years. Staff received a Specific Use Permit application to allow use as a church. Notices were mailed to property owners within 200 feet; two responses were in favor and one in opposition. Ms. Davis also noted concerns regarding parking, but stated the applicant has worked with the City to ensure adequate parking on the lot.

Mayor Jordan opened the public hearing at 5:59:50 p.m. and asked for anyone wishing to speak for or against the request. The applicant, Robert Dale, spoke in favor, and no one spoke in opposition. Mayor Jordan closed the public hearing at 6:04:04 p.m.

3. Public hearing regarding an amendment to Chapter 39, Section 39.2.2-13, Land Use Chart, to add a Brewery category. Susan Davis, Planning Technician

Staff requested approval to add a brewery category to the land use chart to identify areas of the city where a brewing facility may be allowed. Ms. Davis advised Council that the chart currently includes categories for wineries and distilleries and proposed allowing breweries in the same locations as distilleries. They would be permitted by right in Industrial zoning and by Specific Use Permit in the Central Business District, Retail Commercial, Highway Commercial, Planned Development, and the Historic Overlook District.

Mayor Jordan opened the public hearing at 6:05:26 p.m. and asked for anyone speaking for or against the request to do so. With no one speaking, Mayor Jordan closed the public hearing at 6:06:27 p.m.

4. Public hearing regarding the proposed budget for Fiscal Year 2025-2026. Andrew Sibai, Finance Director

Mayor Jordan opened the public hearing at 6:07:00 p.m. and asked for anyone speaking for or against the request to do so. With no one speaking, Mayor Jordan closed the public hearing at 6:08:20 p.m.

5. Public hearing regarding the proposed tax rate of \$0.666175 per \$100 in valuation by the governing body of the City of Palestine. Andrew Sibai, Finance Director

Mayor Jordan opened the public hearing at 6:09:06 p.m. and asked for anyone wishing to speak for or against the request. No one spoke in favor, and Lorraine Bacon spoke in opposition. Mayor Jordan closed the public hearing at 6:15:14 p.m.

G. **CITY MANAGER'S REPORT**

City Manager Herrera reported on the following: Imagine the Possibilities: Downtown Walk-Through on First Fridays on Main Street, development of the new comprehensive plan, the Comprehensive Planning Steering Committee, the closure of City offices in observance of Labor Day, and vacancies on City boards and commissions.

City Manager Herrera informed that department directors were present to address questions from Council regarding reports.

The following departmental reports were provided:

- 1. July 2025 Development Services Monthly Report
- 2. July/August 2025 Economic Development Monthly Report
- 3. July 2025 Financial Statement
- 4. July 2025 Fire Monthly Report
- 5. July 2025 Municipal Court Monthly Report
- 6. July 2025 Police Monthly Report
- 7. July 2025 Public Works Monthly Report

H. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- Consider approval of the minutes of the August 4, 2025, and August 11, 2025, meetings.
 April Jackson, City Secretary
- 2. Consider approval of a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2025 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the company and the ACSC's legal counsel. Teresa Herrera, City Manager (Resolution No. R-21-25)
- 3. Consider authorizing the sale of surplus vehicles and equipment through Lone Star Auctioneers. Andrew Sibai, Finance Director
- 4. Consider approval for the City of Palestine to accept the donation of a lion-shaped water fountain from the Palestine Lions Club. Patsy Smith, Parks and Recreation Director
- Consider authorizing the City Manager to solicit sealed bids for the replacement of four effluent flow meters for the filters at the Water Treatment Plant. Jason Shelton, Interim Public Works Director
- 6. Consider awarding bid RFP 2025-013 Wastewater Treatment Plant Chemicals to Purify for Sodium Bisulfite at \$0.33799 per wet pound or \$3.89 per gallon, not to exceed \$75,000.00, and to Polydyne Inc. for Cationic Water Soluble Polymer in Emulsion at \$1.710 per pound, not to exceed \$40,940.00. Jason Shelton, Interim Public Works Director
- 7. Consider awarding bid RFP 2025-014 Water Treatment Plant Chemicals to Chameleon Industries for Aluminum Sulfate (Alum) at \$177.38 per liquid ton, not to exceed \$84,366.00, to Terra Midstream for Anhydrous Ammonia at \$5.00 per pound, not to exceed \$104,000.00, to Arq Purification for Activated Carbon at \$0.81 per pound, not to exceed \$65,000.00, to Chameleon Industries for Copper Sulfate at \$17.00 per gallon, not to exceed \$119,000.00, and to Shannon Chemical Corporation for Polyphosphate at \$11.74 per gallon, not to exceed \$70,440.00. Jason Shelton, Interim Public Works Director
- 8. Consider authorizing the City Manager to execute an agreement with Synergy Sports for review of athletic complex plans and completion of a feasibility study. Cassie Ham, Tourism Marketing Manager (Item moved to the Regular Agenda)
- 9. Consider approval of an arts and cultural enhancement grant in the amount of \$11,416.95 to Palestine I.S.D. for improvements to the Palestine High School auditorium. Cassie Ham, Tourism Marketing Manager

Motion by Council Member Kenneth Davidson, seconded by Mayor Pro Tem Ava Harmon to approve the Consent Agenda as presented, excluding Item H8, and adopting **Resolution No. R-21-25**.

Vote: 7 - 0 - Unanimously

I. REGULAR AGENDA

 Discussion and possible action regarding an ordinance granting a Specific Use Permit for a church at 201 Ragland Drive. (Applicant: David Byrd) Susan Davis, Planning Technician (Ordinance No. O-32-25)

Motion by Council Member Kenneth Davidson, seconded by Council Member Christopher Gibbs to approve the item as presented, adopting **Ordinance No. O-32-25**.

Vote: 7 - 0 - Unanimously

2. Discussion and possible action regarding an ordinance granting a Specific Use Permit to allow a church at 804 South Sycamore Street. (Applicant: Robert Dale) Susan Davis, Planning Technician (Ordinance No. O-33-25)

Motion by Council Member Kenneth Davidson, seconded by Council Member Angela Woodard to approve the item as presented, adopting **Ordinance No. O-33-25**.

Vote: 7 - 0 - Unanimously

3. Discussion and possible action regarding an ordinance amending Chapter 39 "Zoning" of the Code of Ordinances by amending Section 39.2.2-13 "Land Use Chart" to add a brewery category. Susan Davis, Planning Technician (Ordinance No. O-34-25)

Motion by Council Member Sean Conner, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented, adopting **Ordinance No. O-34-25**.

Vote: 7 - 0 - Unanimously

4. Discussion and possible action regarding an ordinance of the City of Palestine, Texas, authorizing and approving an amendment to the contract with McCreary, Veselka, Bragg & Allen, P.C. for the collection of delinquent taxes by terminating services related to delinquent court fines, fees, utility billing, and accounts receivable as referenced in Sec. XVII of the 2003 contract entitled "Amendment to the Contract for the Collection of Delinquent Taxes;" providing for the imposition of a collection fee in accordance with Chapter 103 of the Texas Code of Criminal Procedure. Andrew Sibai, Finance Director, and Courtney Acklin, Municipal Court Administrator (Ordinance No. O-35-25)

Staff requested approval of an ordinance amending the contract with McCreary, Veselka, Bragg & Allen, P.C. for the collection of delinquent taxes by terminating services related to delinquent court fines, fees, utility billing, and accounts receivable. The recommendation was based on high outstanding balances that have not been collected and the City's interest in pursuing a different approach to collections.

Motion by Council Member Christopher Gibbs, seconded by Council Member James Smith to approve the item as presented, adopting **Ordinance No. 0-35-25**.

Vote: 7 - 0 - Unanimously

5. Discussion and possible action regarding an ordinance of the City of Palestine, Texas, authorizing and approving a contingent fee contract with Perdue Brandon Fielder Collins & Mott, L.L.P. pursuant to Article 103.0031 of the Code of Criminal Procedure for the collection of delinquent government receivables owed to the City, including delinquent fines, fees, court costs, utility billing, accounts receivable, and other debts; providing for the imposition of a collection fee in accordance with Chapter 103 of the Code of Criminal Procedure; and authorizing that notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. Andrew Sibai, Finance Director, and Courtney Acklin, Municipal Court Administrator (Ordinance No. O-36-25)

Motion by Council Member Sean Conner, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented, adopting **Ordinance No. O-36-25**.

Vote: 7 - 0 - Unanimously

6. Discussion and possible action regarding a resolution authorizing the publication of a Notice of Intent to issue a bond not exceeding \$20,000,000.00 for the Athletic Complex, the Downtown Revitalization Project, and the Southview Lift Station improvements. Andrew Sibai, Finance Director (Resolution No. R-22-25)

Jim Sabonis of Hilltop Securities presented on funding the Capital Improvement Program through Certificates of Obligation, Series 2025. Council discussed the proposed schedule of events.

Council Member Gibbs left the meeting at 6:48 p.m.

Motion by Mayor Mitchell Jordan, seconded by Council Member Sean Conner to approve the item as presented.

Mayor Jordan rescinded his motion to allow comments from the public. Public comments were received from Lorraine Bacon, Jimmye Lee Brown, and Robert Wilburn.

Motion by Mayor Mitchell Jordan, seconded by Council Member Sean Conner to approve the item as presented, adopting **Resolution No. R-22-25**.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

7. Discussion and possible action regarding appointing a representative to serve on the Neches and Trinity Valleys Groundwater Conservation District Board for the remainder of the term ending December 31, 2025. Teresa Herrera, City Manager

Mayor Jordan made a nomination to appoint Christophe Trahan as representative to serve on the Neches and Trinity Valleys Groundwater Conservation District Board for the City of Palestine.

Motion by Mayor Mitchell Jordan, seconded by Council Member Sean Conner to appoint Christophe Trahan as representative to serve on the Neches and Trinity Valleys Groundwater Conservation District Board for the remainder of the term ending December 31, 2025.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

8. Discussion and possible action regarding establishing City Council meeting dates for October, November, and December 2025. Teresa Herrera, City Manager

City Manager Herrera recommended rescheduling the first October meeting to October 14, 2025, due to the Columbus Day holiday. She also recommended canceling the second November and December meetings for the holidays, with regular meeting dates set for October 14, November 10, and December 8, 2025, and special meetings scheduled if needed.

Motion by Mayor Mitchell Jordan, seconded by Mayor Pro Tem Ava Harmon to approve the City Council meeting dates as presented.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

9. Discussion and possible action regarding approval of an ordinance amending Chapter 2, Administration, of the City of Palestine Code of Ordinances related to residency requirements on Boards and Commissions. Teresa Herrera, City Manager (Ordinance No. O-37-25)

City Manager Herrera confirmed that the proposed provision did not apply to the Historical Landmarks Commission, Main Street Advisory Board, Planning and Zoning Commission, Tourism Advisory Board, and the Zoning Board of Adjustments and Appeals. The current ordinance limits board and commission membership to three nonresidents living in Anderson County, and Council requested the amendment due to difficulty filling vacancies when that limit was reached and no qualified City residents had applied. The proposed ordinance allows Council to waive the residency requirement in such cases, with a supermajority vote required to appoint an additional nonresident member.

Motion by Council Member Sean Conner, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented, adopting **Ordinance No. O-37-25**.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

Consider authorizing the City Manager to execute an agreement with Synergy Sports for review of athletic complex plans and completion of a feasibility study. Cassie Ham, Tourism Marketing Manager (*Item moved from the Consent Agenda*)

Tourism Marketing Manager Cassie Ham reported on a proposal to engage Synergy Sports for a feasibility study of the Athletic Complex. The study would assess community needs,

tourism potential, and related service options.

Motion by Mayor Mitchell Jordan, seconded by Mayor Pro Tem Ava Harmon to approve the item as presented.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

J. ITEMS FROM COUNCIL

Council Member Smith recognized Planning Technician Susan Davis for her work in facilitating the building code update meetings. He also acknowledged Interim Public Works Director Jason Shelton and the Public Works Department for the improvements made to Eilenstein Street, commended the achievements of the Westwood High School quarterback, and expressed appreciation to those in attendance.

Council Member Davidson thanked City staff and all who attended the meeting. He encouraged that items presented to Council be simplified to support clearer understanding and more efficient decision-making.

Council Member Woodard expressed gratitude to everyone attending the Council meeting.

K. MAYOR'S REPORT

Mayor Jordan encouraged support for Palestine I.S.D. and Westwood I.S.D. students during the upcoming football season. He recognized the Fire Department, announced City office closures in observance of Labor Day, and expressed appreciation to the citizens attending and participating in the Council meeting. He also spoke regarding funding infrastructure needs.

L. CLOSED SESSION

Mayor Jordan announced that Council would go into closed session pursuant to Texas Government Code, Chapter 551, Subchapter D. The time was 7:45 p.m.

1. Section 551.087 deliberation regarding Economic Development negotiations: Project 1070 and Palestine Municipal Airport.

M. RECONVENE IN REGULAR SESSION

Mayor Jordan reconvened Council into open session at 8:08 p.m.

1. Take any action necessary regarding Economic Development negotiations: Project 1070 and Palestine Municipal Airport.

Motion by Mayor Mitchell Jordan, seconded by Council Member Sean Conner to approve the Project 1070 Chapter 380 Economic Development Agreement, conditioned on the rebate cap not exceeding \$475,000.00 and final revisions by the City Attorney.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

Motion by Mayor Mitchell Jordan, seconded by Council Member Kenneth Davidson to approve the Chapter 380 Economic Development Agreement between the City of Palestine and Morrison Aviation Flight Academy, LLC, and the corresponding Land Lease Agreement upon final review from the City Attorney.

Vote: 6 - 0 - Unanimously

Other: Council Member Christopher Gibbs (ABSENT)

N. **ADJOURNMENT**

With no other business to come before Council, the meeting was adjourned at 8:09 p.m.

PASSED AND APPROVED THIS 22ND DAY OF SEPTEMBER 2025.		
Mitchell W. Jordan, Mayor		
ATTEST:		
April Jackson, City Secretary		



To: City Council

From: April Jackson, City Secretary

Agenda Item: Approval Of Resolution Denying Oncor's Rate Request and Reimbursing City Costs

Date Submitted: 09/15/2025

SUMMARY:

On June 26, 2025, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$834 million or approximately 13% over present revenues. The Company asks the City to approve a 12.3% increase in residential rates and a 51.0% increase in street lighting rates. If approved, the impact of this requested increase on an average residential customer would be about \$7.90 per month.

In a prior City action, Oncor's rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with the Steering Committee of Cities Served by Oncor ("Steering Committee"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of the experts engaged by the Steering Committee, Oncor's request for a rate increase should be denied.

Accordingly, the purpose of the Resolution is to deny the rate change application proposed by Oncor. Once the Resolution is adopted, Oncor will have 30 days to appeal the decision to the Public Utility Commission of Texas ("PUC"), where the appeal will be consolidated with Oncor's filing (PUC Docket No. 58306) currently pending at the PUC.

RECOMMENDED ACTION:

Staff recommends approval as presented.

CITY MANAGER APPROVAL:

Attachments

Resolution

RESOLUTION NO. R--25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS, FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

- WHEREAS, the City of Palestine, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and
- WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and
- WHEREAS, on or about June 26, 2025, Oncor filed with the City an application to increase system-wide transmission and distribution rates by about \$834 million or approximately 13% over present revenues. The Company asks the City to approve an 12.3% increase in residential rates and a 51.0% increase in street lighting rates; and
- WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and
- **WHEREAS**, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and
- **WHEREAS,** the Steering Committee's members and attorneys recommend that members deny the Application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS, THAT:

- **SECTION 1.** The rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.
- **SECTION 2.** The Company shall continue to charge its existing rates to customers within the City.
- **SECTION 3.** The City's reasonable rate case expenses shall be reimbursed in full by Oncor.

SECTION 4. It is hereby officially found and determined that the meeting at which this

Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. A copy of this Resolution shall be sent to Oncor Electric Delivery Company

LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Ave., Suite 1900, Austin, Texas 78701.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Palestine, Texas, this 22nd day of September, 2025.

	MITCHELL JORDAN, MAYOR
ATTEST:	APPROVED AS TO FORM:
APRIL JACKSON,	REZZIN PULLUM,
CITY SECRETARY	CITY ATTORNEY



To: City Council

From: April Jackson, City Secretary

Agenda Item: Sculpture Donation for Display Across from Visitor Center

Date Submitted: 09/16/2025

SUMMARY:

As part of the sale of property by Jackie Gragg to Texas Parks & Wildlife, the sculpture she purchased during the 2015 Art Tracks show is being donated to the Dogwood Arts Council. Since it is a permanent gift, the Dogwood Arts Council requests that the City take ownership and display the sculpture in the area across from the Visitor Center.

RECOMMENDED ACTION:

Staff recommends that Council consider acceptance of the sculpture donated through the Dogwood Arts Council, with the City to take ownership and display the piece in the sculpture area across from the Visitor Center.

CITY MANAGER APPROVAL:

Attachments

Sculpture





To: City Council

From: Cassie Ham, Tourism Marketing Manager

Agenda Item: Resolution and TEA 30A Agreement for Hot Pepper Festival Parade

Date Submitted: 09/16/2025

SUMMARY:

The Palestine Area Chamber of Commerce has submitted its request to route the Hot Pepper Festival Parade onto Spring Street between Avenue A and Queen Street. The appropriate City staff has approved the parade request, and staff are drafting the proper documents to be submitted to TxDOT for approval. Staff will complete the attached Traffic TEA30A document with the final map before submitting it to TxDOT.

RECOMMENDED ACTION:

Staff recommends approval of a resolution authorizing the City to enter into an agreement with TxDOT for the temporary closure of Spring Street for the Hot Pepper Festival Parade on October 25, 2025.

CITY MANAGER APPROVAL:

Attachments

Resolution for Road Closure Hot Pepper Festival 2025 TEA30A Hot Pepper Festival 2025

RESOLUTION NO. R--25

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS, AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS FOR THE TEMPORARY CLOSURE OF STATE HIGHWAYS FOR THE HOT PEPPER FESTIVAL PARADE IN PALESTINE.

- WHEREAS, the State of Texas ("State") owns and operates a system of highways for public use and benefit through the Texas Department of Transportation, including those systems in the City of Palestine, Texas ("City") and Anderson County, Texas ("County"); and
- **WHEREAS**, the City has requested the temporary closure of certain State Highways for the purposes of the Hot Pepper Festival Parade in Palestine; and
- WHEREAS, the event will be located within the City's incorporated area; and
- **WHEREAS**, the City hereby assures the State that there will be appropriate passage allowance for emergency traffic.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Palestine, Texas, that the Mayor of the City of Palestine is hereby authorized to execute an agreement with the State for the temporary closure of State Highways for the Hot Pepper Festival Parade in Palestine.

PASSED, APPROVED, and **ADOPTED** by the City Council of the City of Palestine, Texas, on the 22ND of SEPTEMBER, 2025.

	MITCHELL JORDAN MAYOR
ATTEST:	APPROVED AS TO FORM:
APRIL JACKSON	REZZIN PULLUM
CITY SECRETARY	CITY ATTORNEY

Agreement No.			
•			

STATE OF TEXAS

COUNTY OF ANDERSON §

AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY

§

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of <u>Palestine</u>, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

WITNESSETH

WHEREAS the State owns and operates a system of highways for public use and benefit, including Palestine, in Anderson, County; and

WHEREAS the local government has requested the temporary closure of W. Spring Street between Avenue A and N. Queen Street for the purpose of the Hot Pepper Festival Parade, from 9:30 a.m. to 11:45 a.m. as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the <u>22nd</u> day of <u>September</u> 20<u>25</u>, the <u>Palestine</u> City Council passed <u>Resolution</u> No. R- -25, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

AGREEMENT

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Agreement No.			
-		 	

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- **A.** The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- **B.** The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.
- **C**. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.
- **D**. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.
- **E.** The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed, and the highway reopened to traffic within 24 hours after the completion of the Event.
- **F.** The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours Traffic Closure Incorporated (TEA30A)

 Page 2 of 6

Agreement No.	
/ Igi Comont No.	

prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

- **G.** The local government hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.
- **H.** The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

- following A. This agreement may be terminated bν any of the conditions: (1) mutual written agreement consent of both parties. By and
 - (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
 - (3) By either party, upon the failure of the other party to fulfill the obligations as set forth
 - (4) By satisfactory completion of all services and obligations as set forth herein.
- **B.** The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES
The State and the Local Government agree that neither party is an agent, servant, or employee
Traffic Closure Incorporated (TEA30A) Page 3 of 6

well as the acts and deeds of its contractors, e	mployees, representatives, and agents.
Article A. Prior to beginning any work upon the State contractors shall furnish to the State a complete latest edition) and shall maintain the insurance local government and/or its contractors are en	ed "Certificate of Insurance" (TxDOT Form 1560 in full force and effect during the period that the
B. In the event the local government is a self-in the State proof of its self-insurance. The local and damages that may occur during the period with the terms of this agreement.	al government agrees to pay any and all claim
Article Any changes in the time frame, character, agreereto shall be enacted by written amendment State.	
Article 10. COMPLIANCE The local government shall comply with all applaws, regulations, ordinances and any condition the natural environment and cultural resources	ns or restrictions required by the State to protect
Article In case one or more of the provisions containe invalid, illegal or unenforceable in any respect, not affect any other provisions hereof and this illegal or unenforceable provision had never be	d in this agreement shall for any reason be hel such invalidity, illegality or unenforceability sha agreement shall be construed as if such invalid
Article All notices to either party by the other requ personally or sent by certified U.S. mail, pos following respective addresses:	
Local Government:	State:
City of Palestine 504 N Queen Street Palestine Texas 75801	Texas Department of Transportation

of the other party and each party agrees it is responsible for its individual acts and deeds as

Agreement No.

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and Traffic Closure Incorporated (TEA30A) Page 4 of 6

subject matter.	tten or oral agreements respecting the within
Each party is signing this agreement on the da	ate stated beside that party's signature.
THE CITY OF PALESTINE Executed on behalf of the local government by	/ :
By	Date
Mitchell Jordan, Mayor	· · · · · · · · · · · · · · · · · · ·
Typed or Printed Name and Title	
for the purpose and effect of activating and/or	oved for the Texas Transportation Commission carrying out the orders, established policies or prized by the Texas Transportation Commission.
By	Date
District Engineer	

Agreement No.

Exhibit A

Hot Pepper Festival Parade Route 2025

Palestine, TX – October 25, 2025

Event Description:

The Palestine Area Chamber of Commerce will be hosting the annual Hot Pepper Festival Parade on October 25, 2025. The festival will begin at 9:00 a.m. and close at 6:00 p.m. and will be hosted in the Palestine Main Street District. The Parade will begin at 10:00 a.m. and the request to locate it along Spring Street will allow more spectators to find space along the route and will provide a safer distance between spectators and moving vehicles in the parade. The parade typically lasts about an hour to an hour and a half and Spring Street will reopen immediately after the final float turns onto Queen Street. Palestine Police Department vehicle barricades will be parked at each crossing intersection because these are the main access points to the roads we are closing off. Their job is to make sure cars don't drive past the closures and onto the route behind them.













To: City Council

From: Kimberly Beckman, Public Works Admin

Agenda Item: Annual Chlorine Purchase Agreement with Brenntag Southwest, Inc. (RFP 2024-013)

for the Water Treatment Plant for FY 2025-26

Date Submitted: 09/10/2025

SUMMARY:

Consider approval to extend the annual price agreement with Brenntag Southwest, Inc. for the purchase of chlorine for the Water Treatment Plant (RFP 2024-013) at a unit cost of \$2,700 per ton, in an amount not to exceed \$64,800.00, for Fiscal Year 2025-2026.

In 2024, City Council awarded RFP 2024-013 for Water Treatment Plant chemicals to Brenntag Southwest, Inc. for chlorine at \$2,700 per ton, with an annual amount not to exceed \$64,800.00 for Fiscal Year 2024-2025. Staff recommends extending the agreement for an additional year under the same terms, conditions, and pricing for Fiscal Year 2025-2026.

RECOMMENDED ACTION:

Staff recommends approval to extend the price agreement with Brenntag Southwest, Inc. for chlorine in an amount not to exceed \$67,500.00 for Fiscal Year 2025-2026.

CITY MANAGER APPROVAL:

Attachments

Letter



Brenntag Southwest, Inc. • 704 E Wintergreen Rd • Lancaster • Texas • 75134

City of Palestine 504 North Queen Street Palestine, Texas 75801 Gayle Tullier
Municipal Bid Coordinator
Cell: 225 802 1389
gayle.tullier@brenntag.com

September 9, 2025

Intent to Renew Contract for Chlorine for Water Treatment

Dear Mr. Martin:

Brenntag Southwest, Inc. wishes to extend the current Chemical Contract for Chlorine for Water Treatment with the City of Palestine. Brenntag would like to extend the original contract for Chlorine for a twelve (12) month period at the continued price of \$2,700.00/Ton. All other terms and conditions of the original contract will remain in effect for the duration of the contract extension.

The resulting contract extension term will be effective from October 2025 through October 2026.

Should you require any additional information, please contact me by telephone at (225) 802-1389 or by email at gayle.tullier@brenntag.com.

Brenntag Southwest, Inc. looks forward to continuing our relationship with the City of Palestine.

With best regards,

Gayle Tullier

Gayle Tullier



To: City Council

From: Kimberly Beckman, Public Works Admin

Agenda Item: Annual Chlorine Purchase Agreement with Brenntag Southwest, Inc. (RFP 2024-014)

for the Wastewater Treatment Plant for FY 2025-2026

Date Submitted: 09/11/2025

SUMMARY:

Consider approval to extend the annual price agreement with Brenntag Southwest, Inc. for the purchase of chlorine for the Wastewater Treatment Plant (RFP 2024-014) at a unit cost of \$2,700 per one-ton cylinder, in an amount not to exceed \$67,500.00, for Fiscal Year 2025-2026. No bids were received.

In 2024, City Council awarded RFP 2024-014 for Wastewater Treatment Plant chemicals to Brenntag Southwest, Inc. for chlorine at \$2,700 per one-ton cylinder, with an annual amount not to exceed \$67,500.00 for Fiscal Year 2024-2025. Staff recommends extending the agreement for an additional year under the same terms, conditions, and pricing for Fiscal Year 2025-2026.

RECOMMENDED ACTION:

Staff recommends approval to extend the price agreement with Brenntag Southwest, Inc. for chlorine in an amount not to exceed \$67,500.00 for Fiscal Year 2025-2026.

CITY MANAGER APPROVAL:

Attachments

Letter



Brenntag Southwest, Inc. • 704 E Wintergreen Rd • Lancaster • Texas • 75134

City of Palestine 504 North Queen Street Palestine, Texas 75801 Gayle Tullier
Municipal Bid Coordinator
Cell: 225 802 1389
gayle.tullier@brenntag.com

September 9, 2025

Intent to Renew Contract for Chlorine for Wastewater Treatment

Dear Mr. Day:

Brenntag Southwest, Inc. wishes to extend the current Chemical Contract for Chlorine for Wastewater Treatment with the City of Palestine. Brenntag would like to extend the original contract for Chlorine for a twelve (12) month period at the continued price of \$2,700.00/Ton. All other terms and conditions of the original contract will remain in effect for the duration of the contract extension.

The resulting contract extension term will be effective from October 2025 through October 2026.

Should you require any additional information, please contact me by telephone at (225) 802-1389 or by email at gayle.tullier@brenntag.com.

Brenntag Southwest, Inc. looks forward to continuing our relationship with the City of Palestine.

With best regards,

Gayle Tullier

Gayle Tullier



To: City Council

From: Patsy Smith, Parks and Recreation Director

Agenda Item: Beautification Steven Bennett Sign/Gold Star Veteran's Park

Date Submitted: 09/04/2024

SUMMARY:

Mr. Loren Lockhart, who is the former Quarter Master for the VFW here in Palestine, is heading up a couple of projects to help beautify one of our parks and to add a sign to one. Please see the list of projects below.

- 1. Steven Bennett Sign: (YMCA entrance): Redoing the sign to include new wood, trim, and painting the new sign in Air Force Colors.
- 2. Gold Star Plaque at Veteran's Park: The VFW would like to purchase the plaque and pole, and they would like to hold a ceremony for the unveiling. This would include any Council Member and the Mayor attending. Currently, there are two Blue Star Plaques in town (the Armory and the Post Office).
- 3. Bridge at Steven Bennett Park: They wish to replace the current boards on the bridge crossing the creek from the YMCA side to the northeast portion of the park, going towards the pond.

Mr. Lockhart advised that the VFW would cover the cost of any and all materials needed for each of these projects. They do wish to give back to our community and want to help beautify our parks.

RECOMMENDED ACTION:

Staff recommends that Council approve the VFW moving forward with the listed projects for the City of Palestine.

CITY MANAGER APPROVAL:



To: City Council

From: April Jackson, City Secretary

Agenda Item: Budget Amendment – Mall Redevelopment Chapter 380 Agreement

Date Submitted: 09/16/2025

SUMMARY:

This amendment adjusts the City's budget to include the \$1.5 million investment tied to the Chapter 380 Agreement between the City and the Palestine Economic Development Corporation. The agreement was approved and executed in 2025 and affected both the City's and PEDC's adopted budget figures. Approval of this amendment will correct that issue and ensure the budget reflects the City's commitment to the Mall Redevelopment project and its role in economic development.

RECOMMENDED ACTION:

Staff recommends approval as presented.

CITY MANAGER APPROVAL:

Attachments

Budget Amendment (City) - Mall Redevelopment Budget Amendment (PEDC) - Mall Redevelopment Ordinance

CITY OF PALESTINE BUDGET AMENDMENT



DEPARTMENT: 010-999 City Wide			PACKET:
DATE:	9/12/2025	POSTED:	
FROM: Account Number	Account Title	D= Rev	C=Exp .mount
010-38001	FUND BALANCE	\$	(750,000.00)
		1	
TO:	TOTAL FROM AMOUNT	\$ C = Rev	(750,000.00) D = Exp
Account Number	Account Title		mount
010-999-53100	Chapter 380 Agreements	\$	750,000.00
		1	
	TOTAL TO AMOUNT	<u> </u>	750,000,00
DEACON:	TOTAL TO AMOUNT	\$	750,000.00
REASON: increase to correct bu	dget for Mall Redevelopment Chapter 380 agreement app	oroved in cu	ırrent year.
			·
DEPARTMENT HEAD:		_DATE:	
FINANCE DEPT.		_DATE:	
CITY MANAGER:		_DATE:	
COLINCII ADDDOVED	DATE:		

CITY OF PALESTINEBUDGET AMENDMENT



DEPARTMENT:	215 PEDC	BDH#:	PACKET:
DATE:	9/12/2025	POSTED:	
FROM: Account Number	Account Title	D= Rev An	C=Exp nount
215-38001	FUND BALANCE	\$	(750,000.00)
		<u> </u>	
	1		
	TOTAL FROM AMOUNT	\$	(750,000.00)
ТО:		C = Rev	D = Exp
Account Number	Account Title		nount
215-100-53617	Projects Support Grants	\$	750,000.00
	1		
	TOTAL TO AMOUNT	\$	750,000.00
REASON: Board Approved incre	ease to correct budget for Mall Redevelopment Chapter 3	80 agreeme	ent
.,	, s	<u> </u>	
DEPARTMENT HEAD:			
FINANCE DEPT.		_	
CITY MANAGER:		DATE:	
	11A 1 F.		

ORDINANCE NO. O- -25

AN ORDINANCE OF THE CITY OF PALESTINE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR OF OCTOBER 1, 2024, THROUGH SEPTEMBER 30, 2025, BY APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS FOR ADDITIONAL EXPENDITURES, IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; AND PROVIDING FOR SEVERABILITY.

- **WHEREAS,** subsequent to the adoption of the annual budget for the City of Palestine for the fiscal year beginning October 1, 2024, and ending September 30, 2025, the City has sustained unanticipated revenue changes and unanticipated expenditures; and
- WHEREAS, the City Manager has recommended that such budget be amended to reflect such revenues and expenditures in accordance with "Exhibit A & B" attached hereto and made a part hereof; and
- **WHEREAS,** the City Council finds and determines that the budget should be amended as recommended by the City Manager and that such amendment to the budget is necessary:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS:

- The recitals contained in the preamble to the Ordinance are found to be true and correct and are hereby adopted.
- The annual budget of the City of Palestine, Texas, for the fiscal year beginning October 1, 2024, and ending September 30, 2025, is hereby amended by increasing and decreasing the appropriations to the various accounts contained therein as provided in Exhibit A and B attached hereto and made a part hereof.
- The amendment, as shown in words and figures in Exhibit "A" and Exhibit "B", is hereby approved in all aspects and adopted as an amendment to the City budget for the Fiscal Year October 1, 2024, through September 30, 2025.
- A copy of the amended budget shall be placed in the office of the Anderson County Clerk as required by Texas Local Government Code, Section 102.011.
- **SECTION 5.** This Ordinance shall take effect immediately from and after its passage.
- SECTION 6. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction it shall not affect,

impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Palestine, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part of this declared to be invalid or unconstitutional, or whether there be one or more parts.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Palestine, Texas, this the 22nd day of September, 2025.

	MITCHELL JORDAN,
	MAYOR
ATTEST:	APPROVED AS TO FORM:
APRIL JACKSON,	REZZIN PULLUM,
CITY SECRETARY	CITY ATTORNEY