THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Historic Landmarks Commission of the City of Palestine convened in a Regular Meeting on Tuesday, October 21, 2025, at 3:00 p.m., in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas, with the following present: Chair Jon Gardner; Commissioners Hanna Glenn, Steven Bockel, Tabitha Enge, Rhonda Herrington, Laura Harston, and Tammy Riley.

Staff present: Historic Preservation Officer Chasity Esparza, Planning Tech Susan Davis, and City Secretary April Jackson.

CALL TO ORDER

With a quorum present, Chair Jon Gardner called the meeting to order at 3:00 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

Susan Davis proposed pulling item G2 and replacing it with an addendum, item number 5.

PUBLIC COMMENTS

None.

CONFLICT OF INTEREST DISCLOSURES

None.

DIRECTOR'S REPORT

None.

APPROVAL OF MINUTES

Commissioner Herrington made a motion, seconded by Commissioner Glenn, to approve minutes from the July 15, 2025, meeting. Upon a vote, the motion was carried unanimously 7-0.

DISCUSSION AND ACTION ITEMS

1. Discussion and possible action regarding a Certificate of Appropriateness for the replacement of a storefront at 109 Spring.

Historic Preservation Officer Chasity Esparza provided a summary of the proposed work. Commissioner Herrington made a motion, seconded by Commissioner Bockel to approve the COA. General Contractor Chris Nichols explained the reasoning for the glass replacement and framing and answered questions about a possible addition of a panel at the bottom of the glass to match neighboring storefronts. Commissioner Herrington amended the motion to include the addition of a panel at the bottom of the glass and the HPO to approve the design. Upon a vote, the motion was carried unanimously 7-0.

2. ~~Discussion and possible action regarding a Certificate of Appropriateness for the replacement of a storefront at 109 Spring.~~ (Item pulled from the agenda under proposed changes.)

3. Discussion and possible action regarding a Certificate of Appropriateness for the demolition at 309 W. Reagan.

Historic Preservation Officer Chasity Esparza provided information about contacting the owner and the background of the property, including the damage. Commissioner Riley made a motion to accept the demolition, seconded by Commissioner Enge. Upon a vote, the motion was carried unanimously 7-0

4. Discussion and possible action on the appointment of the Chair and Vice-Chair.

Rhonda Herrington made a motion seconded by Hanna Glenn to keep Jon Gardner as chair. Hanna Glenn made a motion seconded by Commissioner Riley, to appoint Rhonda Herrington as Vice Chair. Upon a vote, the motion was carried unanimously, 7-0

5. Discussion and possible action regarding a Certificate of Appropriateness for the replacement of exterior siding at 616 W. Oak.

Chasity Esparza provided a summary, Steve Bockel made a motion seconded by Commissioner Harston to approve the COA. The applicant discussed the proposed work, which would be Hardie Board siding throughout the entire building, along with new roll up doors, and boarded windows will be covered with the siding. Upon a vote, the motion was carried unanimously 7-0

ADJOURNMENT

With no further business, Chairman Gardner adjourned the meeting at 3:26 pm.

PASSED AND APPROVED THIS 16th DAY OF DECEMBER 2025.

Jon Gardner, Chair, or Alternate.

ATTEST:

Chasity Esparza, HPO/Administrative Assistant