

THE STATE OF TEXAS                   §  
COUNTY OF ANDERSON               §  
THE CITY OF PALESTINE             §

The Tourism Advisory Board of the City of Palestine convened in a Regular Meeting on Tuesday, August 26, 2025 at 4:00 p.m., in the City Hall Conference Room, 504 N. Queen Street, Palestine, Texas, with the following people present in person: Board Vice-Chair, Daniel Hennessee, and Members Michael Nichols, Edward Mondich, Chris Keller and Kasey Crutcher. Board chair Patty Smith and board member Cristy Buckner were not in attendance.

Staff present: Tourism Marketing Manager Cassie Ham and Assistant City Secretary Casey DeBord.

### **CALL TO ORDER**

With a quorum present, Board Vice-Chair Daniel Hennessee called the meeting to order at 4:01 p.m.

### **PROPOSED CHANGES OF AGENDA ITEMS**

There were none.

### **PUBLIC COMMENTS**

There were none.

### **CONFLICT OF INTEREST DISCLOSURES**

There were none.

### **MANAGER'S REPORT**

There was no manager's report.

### **APPROVAL OF MINUTES**

There were no minutes to approve.

### **DISCUSSION AND ACTION ITEMS**

1. Discussion and possible action regarding a Hotel Occupancy Tax Grant for Mt. Vernon AME Church.

Motion made by Chris Keller to approve the HOT rebate grant for Mt. Vernon AME. Kasey Crutcher seconded the motion.

**Upon vote, the motion carried with a 5-0 unanimous vote.**

2. Discussion and possible action regarding the Hotel Occupancy Tax Event Grant Application.

A motion was made by Kasey Crutcher to approve the item as presented. Michael Nichols seconded the motion.

**Upon vote, the motion carried with a 5-0 unanimous vote.**

3. Discussion and possible action regarding approval of a modification to the use of the Hotel Occupancy Tax Grant for Palestine ISD for an event scheduled on September 6, 2025.

Kasey Crutcher made a motion to modify the allowable expenditures to include transportation expenses. Chris Keller seconded the motion.

**Upon vote, the motion carried with a 5-0 vote.**

4. Discussion and possible action regarding the proposed Special Event Permit Application.

Motion made by Michael Nichols to approve the presentation of the application to Council with an amendment to include a cancelation & refund policy. Kasey Crutcher seconded the motion.

**Upon vote, the motion carried with a 5-0 unanimous vote.**

**ADJOURN**

With no other business to come before the board, the meeting was adjourned at 4:36 p.m.

PASSED AND APPROVED THIS 28TH DAY OF OCTOBER 2025.

  
Chair

ATTEST:

  
Cassie Ham,  
Tourism Marketing Manager