STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Building and Standards Commission of the City of Palestine convened in a Regular Meeting on Thursday, August 27, 2026, at 4:00 p.m., in the City Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Mark Henderson, Commissioners George Torma, Jimmy Giles, and David Mettauer.

Commissioners Christ Nichols, Jason Stephens, and Isaac Wynn were absent.

Staff present: Development Services Director Susan Davis, City Manager Admin Corby Neal.

CALL TO ORDER

With a quorum present, Chair Mark Henderson called the meeting to order at 4:18 p.m.

PROPOSED CHANGES OF AGENDA ITEMS

None.

PUBLIC COMMENTS

None.

CONFLICT OF INTEREST DISCLOSURES

None.

DIRECTOR'S REPORT

The Development Services Department report was provided to commissioners, Development Services Director Susan Davis also informed commission that the new Building Official will be starting on September 28, 2026.

APPROVAL OF MINUTES

Commissioner Giles made a motion, seconded by Commissioner Torma to approve minutes from the May 28, 2026 and June 25, 2026 meetings.

DISCUSSION AND ACTION ITEMS

1. Discussion and possible action regarding a vacant substandard structure located at 907 Campbell Street.

   Director Davis presented a summary concerning the vacant unsecured structure with roof damage and reported that no response has been received to multiple notices sent to obtain compliance. The owner was not present. Commissioner Torma made a motion, seconded by Commissioner Mettauer to have the structure bid out for demolition. Upon vote, the motion carried unanimously 4-0.

2. Discussion and possible action concerning a vacant substandard structure at 614 S. Dorrance

   Director Davis presented a summary concerning the unsecured structure and reported that a 90-day extension was granted by the Commission in May 2026, that the owner met with City staff earlier in the day but was unable to attend the hearing, the owner reported that she is working with a contractor to rehabilitate the structure. Commissioner Giles made a motion seconded by Commissioner Mettauer to allow a 90-day extension. Upon vote, the motion carried unanimously 4-0.

3. Discussion and possible action regarding a vacant substandard structure located at 315 W. Main Street.

Director Davis presented a summary of the structure which has been presented to the Commission multiple times regarding concerns of roof collapse, broken windows, and deterioration. The owner reported that he has attempted to obtain a grant, that he cannot make repairs until the roof is fixed but will have to find other revenue. The owner states that the portion of the building on Main Street is occupied and not an issue. Commissioner Torma made a motion, seconded by Commissioner Giles to table the discussion for 30-days to clarify addresses and remove the glass shards from the windows. Upon vote, the motion carried unanimously 4-0.

ADJOURN

With no other business to come before the Board, Commissioner Giles made a motion, seconded by Commissioner Mettauer, to adjourn the meeting at 4:58 p.m., upon vote motion passed unanimously 4-0.

PASSED AND APPROVED THIS 22nd DAY OF OCTOBER 2026.

Mark Henderson, Chairman

ATTEST:

Susan Davis, Development Services Director