



CITY OF
PICKERINGTON

**SERVICE COMMITTEE
CITY HALL, 100 LOCKVILLE ROAD
WEDNESDAY, OCTOBER 21, 2026**

**REGULAR MEETING AGENDA
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF MINUTES OF SEPTEMBER 16, 2026, REGULAR MEETING
3. COMMUNITY COMMENTS
4. DEVELOPMENT DEPARTMENT
 - A. Planning Director's Report
 1. Building Department Report
 2. Planning and Zoning Representative Report (Mr. McCracken)
 3. Action Items:
5. SERVICE DEPARTMENT
 - A. Service Director's Report
6. ENGINEERING DEPARTMENT
 - A. City Engineer's Report
7. 2026 MAJOR PROJECTS UPDATES

A. Olde Pickerington

1. East Columbus Street/North Center Street intersection improvements
2. Design work for Milnor/Center/Meadows Intersection
3. East Street Reconstruction
4. Olde Village Streetscape Improvements

B. Sidewalks

1. Lockville Road Safe Routes to School
2. Multi-use/Sidewalk on Hill Road
3. Signaled crosswalk at City Hall

C. Parks

1. Covered Bridge Improvements
2. Sycamore Park Pond Restoration
3. 0.75 mile walking path off Diley

D. Water/Sewer

1. Water interconnect to Columbus water
2. Water Plant Capacity Plan/Improvement
3. Sewer line projects
4. Sewer plant improvements
5. Sludge Holding Area Roof

E. Other

1. Annual street repaving
2. New Police Department training/storage facility
3. City wide beautification projects

8. CHAIRMAN

A. Sidewalk addition prioritization

B. Discussion regarding proposed "no thru trucks" zone

9. OTHER BUSINESS

10. ADJOURNMENT

SUBJECT:

APPROVAL OF MINUTES OF SEPTEMBER 16, 2026, REGULAR MEETING

Attachments

Draft Service Minutes 2026-09-16

DRAFT



CITY OF
PICKERINGTON

SERVICE COMMITTEE
CITY HALL, 100 LOCKVILLE ROAD
WEDNESDAY, SEPTEMBER 16, 2026

REGULAR MEETING MINUTES 7:00 P.M.

1. ROLL CALL

Mr. Wisniewski called the meeting to order at 7:06 P.M.

Present: Mr. Wisniewski; Mrs. Rohaly; Mr. McCracken; Mrs. Sanders

Others Mayor Gray, Kevin Kemper, Greg Butcher, Clem Chukwu, Don Rector, Heather

Present: Moore, Nathan Painter

2. APPROVAL OF MINUTES OF AUGUST 19, 2026, REGULAR MEETING

Moved by Mrs. Sanders to approve, seconded by Mrs. Rohaly

Yes: Mrs. Rohaly, Mrs. Sanders, Mr. McCracken, Mr. Wisniewski

4 - 0 Passed

3. COMMUNITY COMMENTS

There were no community comments.

4. DEVELOPMENT DEPARTMENT

A. Planning Director's Report

Mr. Chukwu stated he would answer any questions regarding his written report. Mr. Wisniewski asked about the status of Jaggers, and Mr. Chukwu stated the project was targeting construction next year. Regarding Meijer, Mr. Chukwu stated the project remained anticipated for 2027. Mr. Wisniewski noted that Midwest Shooting Center had broken ground and that its plans have been approved.

Mr. Wisniewski asked about the Sherman Center's proposed exterior improvements and whether the existing brick could be removed and replaced with white brick. Mr. Chukwu explained that the non-residential design standards require red brick or other natural materials, and therefore white brick would not meet the current zoning code requirements. He noted that Steak 'n Shake was grandfathered in because it was established before the code was amended.

Mr. Wisniewski further asked whether a natural-material facade could be installed over the existing brick. Mr. Chukwu confirmed that materials such as cement or wood siding could be used. Mr. Wisniewski stated he was seeking to understand the property owner's options and thanked Mr. Chukwu for his department and their work.

1. Building Department Report

There was no discussion.

2. Planning and Zoning Representative Report (Mr. McCracken)

Mr. McCracken reported that at the most recent Planning and Zoning Commission meeting, the Commission approved three final plats for the Retreat at Hickory Lakes, a certificate of appropriateness for the Pickerington Public Library, including the site plan, architectural, landscaping, and lighting, and a comprehensive sign plan for wall and ground signage for Jaggers.

3. Action Items:

Mr. Wisniewski stated he would accept a motion to move the action items forward to Council. Mayor Gray stated that the Administration has worked well with the developers, who have been responsive to the City's requests. He explained that there is an outstanding issue between the developers and a resident who was involved in the annexation. The Administration has met with both parties and has been working to facilitate a resolution. Mayor Gray noted that a health issue involving one of the developers has likely affected the resolution timeline. Mayor Gray requested that the motion reflect the City's understanding that the parties are working to resolve the outstanding issues and that, if there is no progress, Administration could request that the matter be returned to Committee for further discussion. Mr. Wisniewski noted that the item could also be tabled by Council.

Discussion followed regarding whether the item should be held at third reading or returned to committee if the issue does not get resolved. Mayor Gray stated that the item could proceed through the regular process and be held at the third reading if Council preferred, emphasizing that he would like to make sure that we stay on the path of not taking away time on purpose until we actually have to.

Moved by Mrs. Sanders to approve and forward the action items a, b, and c to Council, seconded by Mrs. Rohaly

Yes: Mr. McCracken, Mrs. Rohaly, Mr. Wisniewski, Mrs. Sanders

4 - 0 Passed

- a. Review and request for a motion to approve a draft ordinance approving the final plat for The Retreat at Hickory Lakes Section 1 Part B located south of The Retreat at Hickory Lakes Section 1 Part A
- b. Review and request for a motion to approve a draft ordinance approving the final plat for The Retreat at Hickory Lakes Section 2 Part A located south of The Retreat at Hickory Lakes Section 1 Part A
- c. Review and request for a motion to approve a draft ordinance approving the final plat for The Retreat at Hickory Lakes Section 2 Part B located south of The Retreat at Hickory Lakes Section 2 Part A

5. SERVICE DEPARTMENT

A. Service Director's Report

Mr. Rector reported that all parts have been ordered for the radar detection project at Columbus and Center Streets, with construction anticipated within 30 to 45 days. He also reported that crews completed school pavement markings on Pickerington/Lockville Road and addressed additional pavement markings and stop bars on Church Street at the Police Department's request. Mayor Gray noted that he had something in mind for painting. Mr. Rector stated to let him know of any additional locations, and he could work that into the contractor's schedule.

Mr. Butcher reported that Council recently approved the local agency agreement with ODOT for the signalization improvements along State Route 256 from Livingston Avenue to Diley Road, within the Reynoldsburg and Pickerington jurisdictions. He stated that the project timeline would become clearer after the State budget is approved and noted that execution of the agreement establishes the project's federal number and advances the funding process.

In response to Mr. Kemper's question regarding street tree maintenance, Mr. Rector stated that approximately 70 percent of the work is performed in-house, with larger trees requiring contracted services. He asked that information regarding street trees obstructing the roadway be provided to him so it could be added to the work list.

6. ENGINEERING DEPARTMENT

A. City Engineer's Report

There was no discussion regarding Mr. Weber's written report.

7. 2026 MAJOR PROJECTS UPDATES

A. Olde Pickerington

1. East Columbus Street/North Center Street intersection improvements

This item was discussed under the Service Director's report.

2. Design work for Milnor/Center/Meadows Intersection

Mr. Butcher stated this project is subject to Congressional Directed spending through Representative Balderson's office, with a decision anticipated near the end of the year. He noted that a Safety Grant application presentation was also forthcoming and that, if awarded, these two funding sources would put the project in a favorable position.

Mr. Butcher explained that the preferred alternative solution is an elongated roundabout, which would have the least right-of-way impact.

3. East Street Reconstruction

Mr. Rector stated that the first section, from Borland Street to State Route 256, is expected to be paved within the next 10 to 14 days, allowing the project to move into phase two. Curb installation will also begin providing visible progress. He explained that major work in phase two will include a deep excavation, followed by stormwater work, pavement, and sidewalks and the project is expected to move into the latter part of fall.

4. Olde Village Streetscape Improvements

Mr. Butcher stated that the City had completed some brick maintenance internally earlier in the season and noted that Mr. Rector proposed an approach that he supported.

Mr. Rector stated that the work involves removing and relaying bricks in the tree lawns along the streets. He stated that the City had not completed as much of the work as anticipated because it requires dedicated personnel and significant setup. He noted that the City had completed one street; however, assigning City staff to the work as supplemental duties has made it difficult to complete it efficiently.

Mr. Rector reported that he had met with two contractors that have the necessary staffing, expertise, and equipment to perform the work. He stated that he is obtaining cost estimates and that he and Mr. Butcher talked about releasing the work in phases.

B. Sidewalks

1. Lockville Road Safe Routes to School

Mr. Butcher stated that material ordering has begun and fieldwork is anticipated to begin later this month or early next month.

2. SRTS 2026 Application - Long Road

Mr. Wisniewski stated that the Long Road application had been accepted and asked what year the project was scheduled to begin. Mr. Butcher stated he believed it was scheduled for 2029. Mr. Wisniewski asked the clerk to remove this item from the agenda.

3. Multi-use/Sidewalk on Hill Road

Mr. Wisniewski asked about the previously discussed \$3,000,000 project cost. Mr. Butcher explained that the project's length, three bridge crossings, and potential utility relocations contribute to the cost and complexity. He stated that the project is feasible but would be a significant undertaking.

4. Signaled crosswalk at City Hall

Mr. Butcher stated he did not have anything to report on this item but will have something for the next meeting.

C. Parks

1. Covered Bridge Improvements

Mr. Butcher stated that the contract has been signed, materials ordered, and most of the work is expected to be completed this year.

2. Sycamore Park Pond Restoration

Mr. Butcher stated that bids were received within the established threshold and a contract would be executed. He noted that some work may be completed this year, but this project, along with the Covered Bridge Improvements, will likely extend into 2027 for final cleanup and punch-list work. Mr. Wisniewski requested a copy of the restoration design, which Mr. Butcher agreed to provide.

3. 0.75 mile walking path off Diley

Mr. Butcher stated he is awaiting to hear back on the grant application that was submitted.

D. Water/Sewer

1. Water interconnect to Columbus water

Mr. Rector stated that the project is back on track and moving forward. He noted that the design is approximately 60 to 65 percent complete and anticipated having a fully developed design submitted to the EPA within approximately 45 days. He stated that the EPA funding process is expected to take approximately six months, with the project anticipated to move forward next year.

2. Water Plant Capacity Plan/Improvement

There was no discussion.

3. Sewer line projects

Mr. Rector stated that staff has been addressing storm drop repairs throughout the City.

4. Sewer plant improvements

There was no discussion.

5. Sludge Holding Area Roof

Mr. Rector stated that staff is currently receiving quotes.

E. Other

1. Annual street repaving

Mr. Butcher stated that the paving is ongoing, and the tentative completion date will be in October.

2. New Police Department training/storage facility

Mr. Butcher stated that a walk-through for the new PD training building has been scheduled for next Tuesday to finalize some last-minute punch list items, and we will have a report on the opening of the building in a week or so.

3. City wide beautification projects

Mr. Butcher stated that staff is focusing on the 2027 budget, including determining which projects will be completed in-house and which will be contracted to landscapers.

8. CHAIRMAN

A. Sidewalk addition prioritization

There was no discussion.

B. Review and request for a motion to approve a draft resolution adopting an acceptable use of artificial intelligence policy of the City of Pickerington

Mr. Wisniewski presented a proposed draft Artificial Intelligence (AI) Acceptable Use Policy for the City. He explained that the policy was based on the City of Dayton's policy and modified for the City of Pickerington. The policy is intended to establish guidelines and safeguards for the use of AI in City operations, including protection of City and resident data. The Police Department is excluded from the policy, as it maintains separate AI policies.

Mr. Butcher reviewed his proposed revisions, including removing duplicative language, clarifying IT responsibilities, establishing a list of approved AI tools, identifying appropriate reviewers for financial and automated processes, and clarifying references to payment card information and other sensitive data. Service Committee members discussed using the word designated representative in the policy rather than identifying a specific IT position or individual to allow flexibility.

Service Committee members also discussed prohibited uses of AI, protection of sensitive and confidential information, and the importance of reviewing AI-generated content for accuracy. Mr. Wisniewski noted that AI may be used for appropriate City purposes, such as creating flyers, provided that City data is not improperly uploaded or exposed and approved tools and safeguards are utilized. The importance of protecting resident, employee, and City information was emphasized.

Mr. Wisniewski stated that he would contact the Law Director to incorporate the discussed revisions and bring the policy back for further review at the next Finance Committee meeting.

Mr. Wisniewski also thanked City staff for their work and contributions to City projects and operations.

C. Micromobility Regulations Discussion

Mr. Wisniewski initiated a discussion regarding micromobility regulations and the need to address safety concerns associated with e-bikes, scooters, mini motorcycles, and other motorized devices. He noted that the City's current regulations mirror state law and suggested reviewing other municipalities' regulations, particularly Dublin's as a potential model.

Discussion included the different classification and operation of micromobility devices, helmet requirements, speed limits, and the use of devices on streets, sidewalks, and shared-use paths. Mr. McCracken suggested establishing a 10 mile per hour speed limit for micromobility devices operating on sidewalks and shared use paths. Committee members also discussed the difficulty of identifying the various classes of e-bikes and enforcing existing or future regulations.

Mrs. Sanders noted that similar concerns had been discussed by the Safety Committee and described recent instances of youths operating motorized scooters on City streets without helmets. She suggested involving local schools and resource officers in communicating safety requirements to students and

parents.

Service Committee members agreed that any new regulations should be accompanied by an enforcement strategy and public education. Mr. McCracken suggested that the Police Department develop enforcement strategies and consider using school resource officers for safety education.

Mr. Wisniewski proposed using Dublin's regulations as a starting point, with modifications as appropriate. Service Committee members supported developing draft legislation for review by the Safety Committee. Mr. Wisniewski agreed to contact the Law Directors office regarding preparation of a draft for the next Safety Committee meeting, with the intent of advancing the legislation to Council following committee review.

D. Discussion regarding recent rains and flooding

Mr. Wisniewski asked whether the recent rains and flooding identified any areas requiring improvements. Mr. Butcher reported impacts to city parks, including washed away mulch and significant mud at the skate park at Sycamore Park and Victory Park. Mr. Rector reported several sewer issues, primarily in the Preston Trails area, and staff will be conducting a comprehensive review of that area.

9. OTHER BUSINESS

No other business was brought forward.

10. ADJOURNMENT

Moved by Mrs. Sanders to adjourn, seconded by Mrs. Rohaly
Motion carried.

The Service Committee adjourned at 8:09 P.M., September 16, 2026.

RESPECTFULLY SUBMITTED:

Heather Moore, City Clerk