



Innovative Workforce Solutions

NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY WORKFORCE DEVELOPMENT BOARD
SUMMARY OF AGENDA
Thursday, August 21, 2025

2:00 p.m. - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
CEREMONIAL ROOM (2nd FLOOR)
135 N. PINAL STREET
FLORENCE, AZ 85132

Join Zoom Meeting [CLICK HERE](#) Meeting ID: 897 8361 2973 Passcode: 901158
Dial by your location 1 669 444 9171 US

BUSINESS BEFORE THE BOARD

1. Roll Call
2. **CONSENT ITEM(S):**
All items indicated alphabetically below will be handled by a single vote as part of the consent agenda unless a Board Member, Board Staff, or member of the public objects at the time the agenda item is called.
 - A. Discussion/approval/disapproval of the June 26, 2025 Pinal County Workforce Development Board Regular Meeting Minutes
 - B. Discussion/approval/disapproval of the reappointment to the Pinal County Workforce Development Board: Stacey Rich, Abbott Nutrition (Business Category) Term of service: September 6, 2025 through September 5, 2027
 - C. Discussion/approval/disapproval of the reappointment to the Pinal County Workforce Development Board: Susan Aguilar, Central Arizona College (Adult Education Category). Term of service: September 1, 2025 through August 31, 2028
 - D. Discussion/approval/disapproval of the appointment to the Pinal County Workforce Development Board: Scott Barnard, Florence Copper (Business Category). Term of service: September 4, 2025 through April 30, 2026 *NOTE: Mr. Barnard is fulfilling the remainder of Christina Rothlisberger's term.*
 - E. Discussion/approval/disapproval of the revised terms of service for the appointment of David Howard, Arizona Department of Economic Security (Education and Training Category) to the Pinal County Workforce Development Board (PCWDB). The PCWDB previously approved the terms of service from July 1, 2025 through June 30, 2028. Revised Term of Service: September 4, 2025 through September 3, 2028

- F. Discussion/approval/disapproval of Central Arizona College Training Programs for recommendation for the Arizona's Eligible Training Provider List
- G. Discussion/approval/disapproval of Program Year 2024 Adult/Dislocated Worker Programs Annual Monitoring Report
- H. Discussion/approval/disapproval of Program Year 2024 Youth Program Annual Monitoring Report
- I. Discussion/approval/disapproval of Program Year 2024 One Stop Operator Monitoring Report
- J. Discussion/approval/disapproval to extend the [2023-2025 ARIZONA@WORK Pinal County Memorandum of Understanding and Infrastructure Funding Agreement](#) through October 31, 2025.
- K. Discussion/approval/disapproval of the Memorandum of Understanding Between Pinal County and City of Apache Junction Regarding Operation of Employment Services.
- L. Discussion/approval/ disapproval of Program Year 2024 Eligible Training Provider List (ETPL) Monitoring of Central Arizona College's ETPL- approved training programs.
- M. Discussion/approval/disapproval of Program Year 2024 Eligible Training Provider List (ETPL) Monitoring of Proud Service Veteran Trucking Inc.'s ETPL- approved training programs.
- 3. Discussion/approval/disapproval of the Pinal County Workforce Development Board Budget Report
- 4. Board Chair Report
- 5. Operations Report
- 6. Economic Development Presentation (Christian Price, Economic Growth Officer, City of Maricopa Office of Economic Opportunity)
- 7. Data Analyst Report (Laura Loiacono)
- 8. Strategic Planning Report (Ken Mall, EDSI)
- 9. Call to the Public -
Consideration and discussion of comments from the public. Those wishing to address the Workforce Development Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE WORKFORCE DEVELOPMENT OFFICE.)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Workforce Development Board does not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Workforce Development Office at (520) 866-

6227 at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 1:45 P.M.

Posted this 18th day of August 2025, around 2:00 P.M. by (Shannon McHenry).



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the June 26, 2025 Pinal County Workforce Development Board Regular Meeting Minutes

MOTION:

Approve as presented

Attachments

Minutes 6.26.25

NOTICE OF PUBLIC MEETING PINAL COUNTY WORKFORCE DEVELOPMENT BOARD

DRAFT MINUTES

Thursday, June 26, 2025

2:00 PM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX CONFERENCE ROOM (1st FLOOR)

135 N. PINAL STREET

FLORENCE, AZ 85132

1. Roll Call and Introductions

Meeting called to order at 2:00 PM

Members Present:

1. Harold Christ
2. Andrew Clegg
3. Brian Stoner
4. Bryan Seppala
5. Jakob Andersen
6. Jack Beveridge
7. Jim Garrett
8. Joshua Paine
9. Logen Kelly
10. Lynn Parsons
11. Mary Fleck
12. Mike Cruz
13. Richard Wilkie
14. Samuel Kalapo
15. Sean Salveson
16. Stacey Rich
17. Susan Aguilar
18. Wallin Gustin

Quorum Met

Members Absent:

1. Erica Ballesteros
2. Joel Villegas
3. Solomon Galyon
4. Todd Thomas

Staff Present:

- Joel Millman
- Shannon McHenry
- Laura Loiacono

2. CONSENT AGENDA :All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, Board Staff, or member of the public objects at the time the agenda item is called.

- ***a. Discussion/approval/disapproval** of the May 15, 2025 Pinal County Workforce Development Board Regular Meeting Minutes
- ***b. Discussion/approval/disapproval** of the reappointment to the Pinal County Workforce Development Board Jack Beveridge from Empowerment Systems Inc. (Business Category) Term of service: July 1, 2025 through June 30, 2027
- ***c. Discussion/approval/disapproval** of the appointment to the Pinal County Workforce Development Board David Howard from Department of Economic Security (Education and Training Category) Term of service: July 1, 2025 through June 30, 2028
- ***d. Discussion/approval/disapproval** to direct staff to pursue clarification on the nomination and appointment of Executive Team members. Per Article XII of the PCWDB By-Laws, the PCWDB Chair may appoint PCWDB members to serve on teams, committees, task forces, or work groups. The Executive Team shall consist of an odd number of PCWDB members and consist of the PCWDB Chair, PCWDB Vice Chair, Fiscal Liaison, and at least two other PCWDB members, which may include the Immediate Past PCWDB Chair, so long as an odd number of PCWDB members is maintained.
- ***e. Discussion/approval/disapproval** the recommendation of the Central Arizona College Training Programs for listing on the Arizona's Eligible Training Provider list.
 - Waste Water Treatment Operator Training (Grade 1 & 2)
 - Waste Water Collection Operator Training (Grade 3 & 4)
 - Dental Assistant (Voucher included Ed2Go)

Chairman Christ Requested a Motion

To approve Consent Agenda as Presented

Motion Made by: Lynn Parsons

Seconded by: Wallin Gustin

Motion Passed

Ayes: Christ, Clegg, Stoner, Seppala, Andersen, Garrett, Paine, Kelly, Parsons, Fleck, Cruz, Wilkie, Kalapo, Salveson, Rich, Aguilar, Gustin, Beveridge.

Item Action: Approved

3. Discussion/approval/disapproval of the Pinal County Workforce Development Board Budget Report

Joel Millman presented the Pinal County Workforce Development Board Budget Report covering Program Years 2023 and 2024

Chairman Christ Requested a Motion

To approve the Pinal County Workforce Development Board Budget Report as presented

Motion Entered by: Richard Wilkie

Second by: Susan Aguilar

Motion Passed

Ayes: Christ, Clegg, Stoner, Seppala, Andersen, Garrett, Paine, Kelly, Parsons, Fleck, Cruz, Wilkie, Kalapo, Salveson, Rich, Augilar, Gustin, Beveridge.

Item Action: Approved

4. Discussion/approval/disapproval of Program Year 2025 Workforce Innovation and Opportunity Act Allocations.

Joel Millman discussed various funding allocation options for program year 2025, and their impact on board activities and provider services. Members approved Option Three (3).

Chairman Christ requested a motion

To approve Program Year 2025 Workforce and Opportunity Act Allocations

Motion Entered by: Sean Salveson

Second by: Mary Fleck

Motion Passed

Ayes: Christ, Clegg, Stoner, Seppala, Andersen, Garrett, Paine, Kelly, Parsons, Fleck, Cruz, Wilkie, Kalapo, Salveson, Rich, Augilar, Gustin, Beveridge.

Item Action: Approved

5. Board Officer Elections

The voting process was explained. Nominees were presented and a roll call vote was conducted for each office.

Not all members voiced their vote when called upon. Results of the election:

- Office of Chair of the Pinal County Workforce Development Board:
 - ◆ Harold Christ: 14 votes

Item Action: Harold Christ elected as Chair

- Office of Vice Chair of the Pinal County Workforce Development Board:
 - ◆ Mike Cruz: 11 votes
 - ◆ Stacey Rich: 4 votes
 - ◆ Sean Salveson: 1 vote

Item Action: Michael Cruz elected at Vice Chair

- Office of Fiscal Liaison of the Pinal County Workforce Development Board:
 - ◆ Susan Aguilar: 15 votes
 - ◆ Jack Beveridge: 1 vote

Item Action: Susan Aguilar elected as Fiscal Liaison

Offers assume their new roles effective July 1, 2025

6. **Presentation Only:** Video Presentation “Making an Impact” Youth Program (Amanda Whatley, Youth Program Director, Central Arizona College)

Amanda Whatley presented a video that highlights the ARIZONA@WORK Pinal County’s Youth Program success in helping young adults, particularly those from low-income backgrounds, gain skills and training for in-demand jobs. The video featured testimonials from participants who have benefited from career guidance, work experience, and educational support

Item Action: Information Only

7. **Information Only:** Introduction of “Workforce Board Transformation: Pinal County Workforce Development Board”, (Ken Mall, EDSI)

In absence of Ken Mall, Joel Millman provided an overview of the upcoming Workforce Board Transformation initiative to be facilitated by EDSI, which includes board member and stakeholder interviews, workshops, and developing a roadmap for the board's future direction. Joel announced that the July full board meeting will be cancelled to focus on board engagement with this process.

Item Action: Information Only

8. **Call to the Public**

Vaughn Croft of Job Corps updated the PCWDB regarding the status of the Job Corps center, given the directive by the U.S. Department of Labor to close all job centers nationally. The directive to close is being litigated in the federal courts. Until further notice, all Job Corps center will continue operations.

Item Action: Public Comment

9. **Adjournment**

Motion Entered by: Logen Kelly
Second by: Richard Wilkie

Adjourned 2:54pm



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the reappointment to the Pinal County Workforce Development Board:
Stacey Rich, Abbott Nutrition (Business Category) Term of service: September 6, 2025 through September 5, 2027

MOTION:

Approve as presented



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:

Dept. #:

Dept. Name: Economic and Workforce Development Workforce Development

Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the reappointment to the Pinal County Workforce Development Board: Susan Aguilar, Central Arizona College (Adult Education Category). Term of service: September 1, 2025 through August 31, 2028

MOTION:

Approve as presented



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:

Dept. #:

Dept. Name: Economic and Workforce Development Workforce Development

Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the appointment to the Pinal County Workforce Development Board: Scott Barnard, Florence Copper (Business Category). Term of service: September 4, 2025 through April 30, 2026

NOTE: Mr. Barnard is fulfilling the remainder of Christina Rothlisberger's term.

MOTION:

Approve as presented



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the revised terms of service for the appointment of David Howard, Arizona Department of Economic Security (Education and Training Category) to the Pinal County Workforce Development Board (PCWDB). The PCWDB previously approved the terms of service from July 1, 2025 through June 30, 2028. Revised Term of Service: September 4, 2025 through September 3, 2028

MOTION:

Approve as presented



**BOARDS AND COMMISSIONS
AGENDA ITEM**

08/21/2025

Workforce Development Board Meeting

Funds #:

Dept. #:

Dept. Name: Economic and Workforce Development

Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Central Arizona College Training Programs for recommendation for the Arizona's Eligible Training Provider List

MOTION:

Approve as Presented

Attachments

Central Arizona College ETPL Summary

Central Arizona College Training Programs Recommended for Approval for the Arizona Eligible Training Provider List August 21, 2025	
Mental Health Support Specialist Certificate (MedCerts)	<p>This program prepares students to become Mental Health Technician Certified (MHTC) by the American Medical Certification Association (AMCA). Students who earn the AMCA designation have demonstrated the knowledge of processes and procedures in mental health care, pharmacology, medical office and patient care skills, including practice settings, and a broad understanding of psychological development, including mental health disorders. Program cost \$3,000</p>
Mental Health Support Professional Certificate (MedCerts)	<p>This program prepares students to become Mental Health Technician – Certified (MHTC) by the American Medical Certification Association (AMCA) and the Certified Electronic Health Records Specialist (CEHRS) certification through the NHA. These combined certifications will prepare students to perform the processes and procedures in mental health care, pharmacology, medical office and patient care skills, including practice settings, and a broad understanding of psychological development, including mental health disorders. Program Cost \$4,000</p>
Phlebotomy Technician (MedCerts)	<p>The phlebotomy certification program includes three courses: Professionalism in Allied Health, Intro to Human Anatomy and Medical Terminology and Phlebotomy.</p> <p>The highly immersive, tech-enabled program is designed to replicate the real-world experience through professionally produced simulations, 3D animations and the 12 Elements of eLearning model. The student learns the proper procedure for</p>

	<p>blood draw, keeping a clean, sanitary, and safe work environment and how to assemble and maintain equipment such as needles and specimen containers. After completion of Phlebotomy training program, the student will have the knowledge to pass the Certified Phlebotomy Technician (CPT) exam, issued through the NHA (National Healthcareer Association), and begin your career in healthcare. The program cost is \$2,200.</p>
Behavior Technician and Medical Front Office Certificate (MedCerts)	<p>Description: The MedCerts RBT program provides instruction a series of documentation and protocol rules and regulations that have to be adhered to, not only for thorough records but also according to the Behavior Analyst Certification Board (BACB) guidelines and HIPAA regulations. The student will study a list of subjects written by a licensed BCBA-D (Board Certified Behavior Analyst – Doctorate) and BCBA in order to learn the material needed to test and pass the BACB RBT Certification exam. Both of these are extremely important – this course is offered as part of the RBT training and should be understood prior to taking the BACB examination for the RBT certificate. The cost of this program is \$4,000.</p>
Human Resources Professional (ED2GO)	<p>This human resources certification course prepares the student for a career in human resources (HR) and professional certification, covering industry standards aligned with the Human Resource Certification Institute (HRCI) and the Society for Human Resource Management (SHRM). The student will learn the fundamentals of HR, including labor laws, hiring practices, and labor relations, along with key topics like affirmative action, diversity, equity,</p>

	<p>inclusion, and decisions related to retention, recruiting, and hiring.</p> <p>The course also covers creating a high-performance workplace, performance appraisals, remote work, workplace communication, motivation, digital media, compensation, and benefits. Upon completion, you'll be ready to start your HR career and sit for certifications including the HRCI's Professional Certification in Human Resources (PHR) or the SHRM Certified Professional (SHRM-CP) exam. The cost of the program is \$2,159.00</p>
Behavior Technician Specialist Certificate (MedCerts)	<p>Through the MedCerts RBT program, the student will learn a series of documentation and protocol rules and regulations that have to be adhered to, not only for thorough records but also according to the Behavior Analyst Certification Board (BACB) guidelines and HIPAA regulations. You will study a list of subjects written by a licensed BCBA-D (Board Certified Behavior Analyst – Doctorate) and BCBA in order to learn the material needed to test and pass the BACB RBT Certification exam. Both of these are extremely important – this course is offered as part of the RBT training and should be understood prior to taking the BACB examination for the RBT certificate. The cost of this program is \$2,700.</p>
IC3 Certification in Digital Literacy (Ed2Go)	<p>This computer literacy course will teach you how to efficiently, effectively, and safely succeed in any environment that requires the use of computers, devices, or the Internet. The IC3 Digital Literacy Global Standard Six (GS6) certification is developed and administered by Certiport and designed to cover a range of concepts and skills that can apply to</p>

	<p>almost any school or career pathway, making it an ideal credential to validate your digital skills.</p> <p>The IC3 GS6 certification program consists of three exams (Level 1-3) that cover the following objective domains in increasing detail and complexity: Technology Basics, Digital Citizenship, Information Management, Content Creation, Communication, Collaboration, and Safety & Security. This comprehensive set of certifications are stackable across seven digital literacy domains. They will validate your understanding of each domain at the basic, intermediate, and advanced levels, each awarding its own certificate. The IC3-GS6 Levels 1, 2, and 3 sections are structured to align 100% with the IC3 GS6 learning objectives—with no prior computer knowledge or skills needed. The cost of the program is \$595.</p>
Medical Billing and Coding Certificate (MedCerts)	<p>Our Medical Billing and Coding course will prepare the student for success as they learn about legal, ethical, and regulatory concepts central to this field, including HIPAA compliance, official coding guidelines, and third-party payer requirements. The student will come to understand all phases of the revenue cycle—from patient registration through medical coding, claims submission, reimbursement, and collections.</p> <p>This comprehensive medical terminology course introduces key concepts of medical language and human anatomy, emphasizing the interconnectedness of body systems in health and disease. The curriculum covers topics such as the musculoskeletal, cardiovascular, respiratory, nervous, and immune systems, along with mental health and</p>

	special senses, with exams at the midterm and final stages. The cost of the program is \$2,995.
Medical Front Office Assistant and Administrative Assistant Certificate (MedCerts)	Through our Medical Front Office Assistant and Administrative Specialist program, the studentl gain both medical receptionist training and billing and coding skills in only 21 weeks. Our program consists of five courses to build a thorough education and set you up for success – Professionalism in Allied Health, Human Anatomy and Medical Terminology, Medical Office Procedures and Administration, Microsoft Office Basics, and Billing, Insurance and Coding. When your program is complete, MedCerts covers your registration costs to sit for the Certified Medical Administrative Assistant (CMAA), sponsored by the NHA (National Healthcareer Association), and the Medical Coder & Biller Certification (MCBC), sponsored by the American Medical Certification Association (AMCA). Some of the career options the student will find with these certifications include patient services representative/care coordinator, medical office administration/assistant/specialist, medical secretary, medical receptionist, and medical billing specialist. The cost of the training program is \$4,000.
Medical Scribe and Administrative Professional Certificate (MedCerts)	The demand for Medical Scribes in the United States continues to grow, as more and more physicians and health care providers realize the benefits scribes bring to their practice. Traditionally, for every hour that physicians provide direct face time to patients – 2 more hours are spent on Electronic Health Records and other clerical work. A growing strategy to decrease this clerical burden is to use Medical Scribes trained to document

	<p>patient encounters in real-time. The advantage of having medical office training helps when you're expected to assist providers with administrative tasks such as handling phone calls, retrieving lab results, and other duties as needed to improve efficiency and productivity. The student will likely also become an asset to your medical office team with your broad knowledge base and ability to assist in many departments. Since the EHR is at the core of a Medical Scribe's daily job functions, students will gain knowledge of medical clinic workflow systems by engaging and interacting with a Simulated Software Application. The book and software activities included in this program use a building block approach to learning the medical clinic workflow processes. This approach ensures students are prepared to synthesize and organize medical data into a coherent entry so that it complies with office protocols, federal regulations, and insurance requirements. In addition to preparing for the AMSP certification exam, the role of a Scribe will include clerical and administrative functions, graduates are also prepared to sit for the Certified Medical Administrative Assistant (CMAA) exam sponsored by the National Healthcareer Association (NHA). By obtaining certification as a CMAA, students demonstrate to employers that they can keep the medical office running efficiently and effectively. This combination of certifications provides graduates with a significant advantage in a competitive market, and the cost of both exams is covered by MedCerts. The cost of this program is \$4,000.</p>
Medical Scribe Professional Certificate (MedCerts)	The demand for Medical Scribes in the United States continues to grow, as more

	<p>and more physicians and health care providers realize the benefits scribes bring to their practice. Traditionally, for every hour that physicians provide direct facetime to patients – 2 more hours are spent on Electronic Health Records and other clerical work. A growing strategy to decrease this clerical burden is to use Medical Scribes trained to document patient encounters in real-time. Studies have shown that Scribes improved all aspects of physician satisfaction, including overall satisfaction, physician facetime with patients, time spent charting, chart quality, and chart accuracy. Since the EHR is at the core of a Medical Scribe's daily job functions, students will gain knowledge of medical clinic workflow systems by engaging and interacting with a Simulated Software Application. Students track a patient from the time the patient calls for an appointment through the entire revenue cycle. The book and software activities included in this program use a building block approach to learning the medical clinic workflow processes. This approach ensures that students are prepared to synthesize and organize medical data into a coherent entry so that it complies with office protocols, federal regulations, and insurance requirements. The payment for the MSCE credentialing exam is provided by MedCerts, which when passed grant's status as an Apprentice Medical Scribe Professional (AMSP). The cost of the program is \$3,200.</p>
Healthcare Administration Professional Certificate (MedCerts)	<p>Healthcare Administration is the backbone of any medical facility – providing the necessary support to ensure patients' questions are answered, billing, coding, and insurance claims are</p>

	<p>properly processed and offices are properly organized. Our online Healthcare Administration certification program provides the tools for a full scope of administrative careers with five courses over 25 weeks. Intro to Human Anatomy and Medical Terminology will build your core understanding of the language used in healthcare environments. The three main Healthcare Administration courses are Medical Office Procedures and Administration, Electronic Health Records and Insurance, and Billing & Coding Essentials. The combination of these three programs will ensure you have all-encompassing Healthcare Administration knowledge and have the flexibility to work in any medical office. To ensure a comprehensive education experience, our Microsoft Office Basics program is included in your Healthcare Administration training. You'll master the three core Microsoft Office programs used in any professional environment: Word, Excel, and Outlook. These six courses will prepare the student for the following certification exams: Medical Coder & Biller Certification (MCBC), certified through the American Medical Certification Association (AMCA), Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Record Specialist (CEHRS) – each certified through the National Healthcareer Association (NHA) and accepted nationwide as the standard for the healthcare industry. The Cost of the training program is \$5,000.</p>
Medical Front Office & Electronic Health Record (EHR) Certificate (MedCerts)	<p>This EHR and Medical Records specialist program is comprised of 5 courses designed to build a balanced knowledge base and help you excel among the</p>

	<p>competition. The combination of Intro to Medical Terminology & Human Anatomy and Microsoft Office Basics creates a solid base for your learning. Medical Office Procedures and Administration teaches the student specific practices of medical administration, scheduling systems and HIPAA regulations. The student will be comfortable working in any medical environment after participating in our 3D simulations and virtual scenarios that replicate common healthcare situations. Our online EHR course provides you the skills to develop and maintain electronic health records in both facility and private practice environments. The student will understand the ethical, legal and regulatory requirements of handling medical records and the practical applications of processes. Through this program, the student will qualify for two certification exams through the National Healthcareer Association (NHA) – Certified Medical Administrative Assistant (CMAA) and Certified Electronic Health Records Specialist (CEHRS). With these two lucrative credentials, the student will qualify for career opportunities in any of these titles: Electronic Health Records Specialist, Health Information/Medical Records Administration/Administrator, Medical Office Computer Specialist/Assistant, Patient Services Representative. The cost of this training is \$4,000.</p>
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**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Program Year 2024 Adult/Dislocated Worker Programs Annual Monitoring Report

MOTION:

Approve as Presented

Attachments

ADW Monitoring Letter



July 17, 2025

Aaron Moon
Project Director
Eckerd Connects
820 E. Cottonwood Lane, Building E
Casa Grande, AZ 85122

Dear Mr. Moon,

In accordance with the Special Terms and Conditions of Contract No. 243729 between Eckerd Connects and Pinal County, and as required by the Workforce Innovation and Opportunity Act (WIOA), a review of files of participants enrolled in the ARIZONA@WORK Pinal County WIOA Title I-B Adult and Dislocated Worker Programs during Program Year (PY) 2024 was conducted during the period of July 2024-April 2025. This effort focused on all aspects of service provision of the Adult, and Dislocated Worker Programs.

All files observed during this monitoring effort were a combination of files from the Arizona Job Connection (AJC) system, the monthly Active Participant Report, AJC Tableau Reports as well as those files reviewed by the Arizona Department of Economic Security during their PY 2024 State monitoring of the ARIZONA@WORK Pinal County Adult and Dislocated Workers Programs.

The Pinal County Workforce Development Board (PCWDB) commends the Adult and Dislocated Worker Program for providing Transitional Jobs. In PY 24, four participants received this service.

Definitions:

Repeat Finding: Denotes that the finding is similar or essentially the same as a finding, which appeared in a previous comprehensive monitoring report, including unresolved findings from that report.

Findings: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local) and require immediate attention and corrective action.

Concern: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local), a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a finding. In many instances a concern,

if left unaddressed could result in noncompliance resulting in a Finding in the future.

Observation: May be a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a concern. In many instances, an observation if left unaddressed could result in noncompliance resulting in a Finding in the future.

- **REPEAT FINDING:**

There were no repeat findings during this performance period.

- **FINDINGS:**

Finding #1: Supportive Services Documentation

Policy- ARIZONA@WORK Pinal County Supportive Service Requirements Section 1003

PART ID 870039: The PY24 Annual Programmatic Monitoring conducted by the Arizona Department of Economic Security's Quality Assurance and Integrity Administration included a finding pertaining a Support Services issued on July 16, 2024 for Transportation Related Expenses and on August 22, 2024 for Work Related Expenses on the S&T plan. There was no documentation that supported the payment of these services, such as receipts, invoices or billing statements.

Finding #2: Individual Training Account

Policy – ARIZONA@WORK Pinal County WIOA Title I-B Training Service Chapter 2, Section 410

PART ID 3091282: The PY24 Annual Programmatic Monitoring conducted by the Arizona Department of Economic Security's Quality Assurance and Integrity Administration included a finding pertaining to an Individual Training Account (ITA) issued on August 30, 2024 lacked documentation of additional sources of training funds.

The ITA should include funds from other job training programs and grants to be applied to the training cost. Educational Grants Page & Budget screen reflects \$3,000 applied toward ITA, however the Service Contract reflects the ITA was approved for \$3,595.

Finding #3 Personally Identifiable Information

Policy: ARIZONA@WORK Pinal County Programmatic and Fiscal Monitoring and Data Validation Section 1315

PART IDs: 1715491, 3175489, 3162843, 2161278, 3080515, 27718, 21505: Personally Identifiable Information (PII) was found uploaded into the AJC System. PII that is not required for eligibility, data validation, or service delivery must be redacted prior to uploading documentation into the AJC system.

Finding #4 Adding Occupational Skill Training to S & T Plan in the AJC System

Policy – ARIZONA@WORK Pinal County WIOA Title I-B Training Service Chapter 2, Section 410

PART ID 2464769, The Occupational Skills Training (OST) entry on the S & T plan lists a different employer than was listed on the Individual Training Account (ITA). Additionally, the cost of the tuition on the ITA was listed as a different amount on the Educational Grants page in the AJC system. ARIZONA@WORK Pinal County Adult and Dislocated Worker staff must ensure that all OST-related information in the AJC system—including the IEP, OST service on the S&T plan, ITA, and Educational Grants page—is promptly updated when a different training provider is selected, as these changes directly impact Eligible Training Provider List (ETPL) reporting.

Finding #5- Adding Budgets and Payments for Occupational Skills Training

PART ID 3110197: The S & T Plan did not have any payments added. A budget for the OST was entered but not approved. A budget must be added and approved for all Occupational Skills Training that is provided using ARIZONA@WORK Pinal County Adult and Dislocated Worker funding.

AREAS OF CONCERN:

Concern #1 Documentation of Follow-Up Services

Policy: ARIZONA@WORK Pinal County Adult and Dislocated Worker Program Policies and Procedures Section 206.1

In PY24, only three participants had follow-up services added to their S & T Plan. The *Follow-Up Assistance with Career Planning and Career Counseling* service was added to the S & T Plans for PART ID 1145500, PART ID 2525109, and PART ID 3137502 on April 17, 2025. No other instances of follow-up services were recorded in the AJC system in PY 24. The Adult and Dislocated Worker Program is expected to provide follow services to all participants who exit the program with employment for 12 months, and record all follow-up services provided on the S & T plan in the AJC system.

Concern #2 Identification of the Employers Providing Work Experience

Policy ARIZONA@WORK Pinal County Adult and Dislocated Worker Program Policies and Procedures Section 206.1.B

In PY 2024, the *Internship and Work Experience* (WEX) service was added to the S&T Plans for three participants: PART ID 1704380, P ID 3210515, and PART ID 3217878. In all three instances, “ARIZONA@WORK Pinal County” was incorrectly listed in the AJC system as the employer providing the WEX opportunity. The ARIZONA@WORK Pinal County Adult and Dislocated Worker Program staff are required to enter the **actual name of the employer hosting the participant** when the WEX service is added to the AJC system.

- **OBSERVATIONS:**

Observation #1 Identification of Dislocated Worker Category in Case Notes

Policy: ARIZONA@WORK Pinal County Adult and Dislocated Worker Program Policies and Procedures Section 205.2

PART ID 3175489 and PART ID 3057421: The participant are enrolled in the ARIZONA@WORK Pinal County Dislocated Worker Program. Upon review, it was identified that case notes incorrectly referenced priority of service, which is a requirement under the WIOA Adult Program, not the Dislocated Worker Program.

Priority of service does not apply to the Dislocated Worker Program. Therefore, case notes for this participant must focus on the appropriate dislocation criteria including the category of dislocated worker in the definition of dislocated worker (section 205.2) that was used to determine eligibility for the ARIZONA@WORK Pinal County Dislocated Worker Program.

Observation #2 Diversification of Training

In PY 24, 67% of Occupational Skills Training provided to Adult and Dislocated Workers was in Certified Driver’s License (CDL) training.

While a high demand for truck drivers (Transportation/Logistics) dominated the training provided by the Adult and Dislocated Worker Programs in PY24 - and is supported by current labor market information - the **Pinal County Workforce Development Board (PCWDB)** has emphasized the need for greater **diversity in training offerings** to meet the broader workforce needs of the region.

With **new employers entering Pinal County** it is essential that the Adult and Dislocated Worker Programs increase job seekers' **awareness of a wider range of current and emerging employment opportunities**. This strategic shift supports a more resilient and adaptable workforce and better aligns with the evolving labor market.

To support this goal, programs are **encouraged to integrate career awareness and exploration activities** more robustly into their service delivery. This includes:

- Providing **up-to-date labor market information (LMI)**,
- Assisting participants in understanding the **full spectrum of in-demand industries and the employment opportunities offered within these industries**, and
- Ensuring this information informs the **development of Individualized Employment Plans (IEPs)**.

While Truck Driving remains a valid and important option, the programs must **broaden access to other in-demand industries** to meet the needs of a diverse employer base and to offer job seekers a variety of sustainable career pathways. (refer to [Resetting the Foundation ARIZONA@WORK Pinal County Workforce Development Plan page 48](#))

Observation #4 Negotiated Performance Levels

As of the date of this letter, the Adult Program has not met the negotiated level for the "Employment in the 2nd Quarter" and the "Credential Attainment Rate".

The Dislocated Worker Program has not met the negotiated level of performance for the "Employment in the 4th Quarter", and "Median Earnings".

The PCWDB relies on the ARIZONA@WORK Pinal County Adult and Dislocated Worker Programs to exceed the negotiated levels for all performance measures by the end of the program year.

Program Year 2024

Adult Program	2 nd Quarter After Exit	4 th Quarter After Exit	Median Wage	Credential Attainment	Measurable Skill Gain
Numerator	91	90		63	72
Denominator	146	133		92	100
Negotiated Level	71.0%	67.1%	\$9,000	69%	73.0%
Actual as of 6/16/2025	62.3%	67.7%	\$9,708	68.5%	78.8%

Source: WIOA Annual Report run date 7/7/2025

Dislocated Worker Program	2 nd Quarter After Exit	4 th Quarter After Exit	Median Wage	Credential Attainment	Measurable Skill Gain
Numerator	30	21		8	14
Denominator	37	32		10	18
Negotiated Level	72.2%	67.2%	\$11,000	56.0%	73.0%
Actual as of 6/16/2025	81.1%	65.6%	\$10,528	80.0%	84.2%

Source: WIOA Annual Report run date 7/7/2025

REQUIRED ACTION:

Per ARIZONA@WORK Pinal County Monitoring Policy, the “Monitoring Review Corrective Action Plan” template will need to be completed in accordance with the following steps:

1. Eckerd Connects will have 30 calendar days after receipt of this letter to address the findings and observations in writing and present a Corrective Action Plan addressing:
 - a. Findings outlined in this Monitoring Report utilizing the “Monitoring Review Corrective



Action Plan”.

- b. How Eckerd Connects will conduct an internal proactive review of all participant AJC files.

Eckerd Connects will submit the Corrective Action Plan to Moriah Robles, ARIZONA@WORK Pinal County Monitoring and Compliance Specialist on a monthly basis **starting August 1, 2025** until all items are completed and accepted by the Pinal County Workforce Development Board (PCWDB).

Upon acceptance of the of the Corrective Action Plan, the PCWDB will issue a final close-out report within 30 calendar days.

Failure of Eckerd Connects to address all outstanding items identified in the “Monitoring Review Corrective Action Plan” within the agreed upon timeframes, could result in further recommended action as determined by the PCWDB up to and including termination of the contract.

In PY 25, monitoring of this contract will include review of Rapid Response activities, and employer engagement activities. At this time, the PCWDB is requesting information on the performance measures and goals that Eckerd Connects uses to measure success of the Eckerd Connects business services staff in Pinal County. To assist in the PCWDB in establishing performance measures and goals for business services in PY 25, please provide the number of On-the-Job training (OJT) and Work Experience (WEX) agreements that were entered into with employers, and the amount of funds spent on OJT and WEX contracts in PY 24.

If you have any questions regarding this Monitoring Report, please contact Moriah Robles at (moriah.robles@pinal.gov) or 520-866-6811.

Sincerely,

Joel Millman
Director

ARIZONA@WORK Pinal County

Cc:

Harold Christ
Troy Roland
Moriah Robles

Chair, Pinal County Workforce Development Board
Operations Director, Eckerd Connects
Compliance and Monitoring, ARIZONA@WORK Pinal County



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Program Year 2024 Youth Program Annual Monitoring Report

MOTION:

Approve as Presented

Attachments

Youth Monitoring Letter



PINAL COUNTY

Innovative Workforce Solutions

Harold Christ, Chair
Pinal County Workforce Development Board



PINAL COUNTY

WIDE OPEN OPPORTUNITY

Stephen Q. Miller, Chair
Pinal County Board of Supervisors

Leo Lew
County Manager

July 18, 2025

Amanda Whatley
Program Director, CWDP
Central Arizona College
805 S. Idaho Road
Apache Junction, Arizona 85119

Dear Mr. Whatley,

In accordance with contract No. 220126RFP between Central Arizona College (CAC) and Pinal County, a review of files of participants enrolled in the Workforce Innovation and Opportunity Act (WIOA) Youth Program for Program Year 2024 (PY 24) was conducted monthly during the period of July 2023–April 2024.

This effort focused on all aspects of service provision of the Youth Program. All files observed during this monitoring were a combination of participant files from the Arizona Job Connection (AJC), the monthly Active Participant Report, and AJC Tableau Reports. Also included were files reviewed by the Arizona Department of Economic Security Quality Assurance and Integrity Administration (QAIA) during their PY 24 state monitoring of the ARIZONA@WORK Pinal County Youth Program.

The Youth Program is to be commended for its efforts to swiftly redact Personally Identifiable Information (PII) from participant files, after receiving new guidance from the Arizona Department of Economic Security (DES) regarding redaction requirements in PY 24.

In PY 25, the ARIZONA@WORK Pinal County Youth Program is encouraged to provide On-the-Job Training and Pre-Apprenticeships as a type of Work Experience. The Youth Program is also encouraged to diversify the employers who provide Work Experience opportunities.

Definitions:

Repeat Finding: Denotes that the finding is similar or essentially the same as a finding, which appeared in a previous comprehensive monitoring report, including unresolved findings from that report.

Findings: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local) and require immediate attention and corrective action.

Concern: Denotes non-compliance with laws, regulations and grant agreements and

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program policies (state and/or local), a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a finding. In many instances a concern, if left unaddressed could result in noncompliance resulting in a Finding in the future.

Observation: May be a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a concern. In many instances, an observation if left unaddressed could result in noncompliance resulting in a Finding in the future.

- **REPEAT FINDING:**

There were no repeat findings during this performance period.

- **FINDINGS:**

Finding #1: Supportive Services Documentation

Policy- ARIZONA@WORK Pinal County Supportive Service Requirements Section 1003

PART ID 3199738: The PY 24 Annual Programmatic Monitoring conducted by the Arizona Department of Economic Security's Quality Assurance and Integrity Administration included a finding pertaining a Support Services issued on September 1, 2024 for *Incentives & Bonuses* on the *S&T Plan*. No documentation that supports the payment of these services, such as receipts, invoices or billing statements was found in the file.

Finding #2: Document of Low Income Status

Policy: ARIZONA@WORK Pinal County Youth Program policy section 507

PART ID 3007117 and PART ID 3078274 — While low-income status is not a required eligibility criterion for all Out-of-School Youth programs, when responses to the questions on *Demographic Information, Needs, and Barriers* page in the AJC system indicate that a participant is low income, the Youth Program must upload supporting documentation to verify low-income status. This is necessary for data validation and accurate reporting.

Upon review of the participant case files, it was found that the responses to the questions on the *Demographic Information, Needs, and Barriers* page indicated the participant was low income; however, no documentation supporting this status was uploaded to the AJC system.



CONCERNS

Concern #1 Documentation of “Requires Additional Assistance” Barrier

Policy: ARIZONA@WORK Pinal County Youth Program Policy section 503.2

PART ID 2956811 and 3007117 — The responses in the *Demographic Information, Needs, and Barriers* section of the AJC system indicated that the participant qualified under the “requires additional assistance to complete an educational program or to secure or hold employment” barrier. However, additional eligibility barriers were also identified and recorded in the AJC system.

It is critical that the ARIZONA@WORK Pinal County Youth Program reports the “requires additional assistance” barrier only when it is the sole eligibility criterion for the participant. This is to ensure compliance with WIOA regulations, which place a cap on the use of this barrier: no more than **five percent of in-school youth** served in a given program year may be determined eligible under the “requires additional assistance” criterion.

• OBSERVATIONS:

Observation #1: Job Referrals

Policy: ARIZONA@WORK Pinal County Youth Program Policy section 505.13.E

As of PY 24, the Youth Program has recorded no job referrals in the AJC system. Central Arizona College is expected to enhance support for job seekers by:

- Actively reviewing job orders listed in the AJC system.
- Identifying and referring **job-ready** individuals to suitable opportunities.
- Ensuring that referrals align with the **interests and qualifications** of the job seeker.

This proactive engagement is critical to improving employment outcomes and increasing utilization of the AJC system for workforce development. Although it is recognized that a number of resources exist to assist participants to connect to employment opportunities, the AJC system is the system of record and should be the initial source considered. If the Youth Program has identified a gap between employment opportunities listed in AJC and the employment goals of the participants that issue needs to be brought to the attention of Pinal County Workforce Development Board staff.

Observation #2: Negotiated Performance Levels

It should be noted at this time, the Youth Program has not met the negotiated level for the “Employment in the 4th quarter after Exit” performance measure.

The PCWDB relies on the ARIZONA@WORK Pinal County Youth Program to exceed the negotiated levels for all performance measures by the end of the program year.

Program Year 2024

Youth Program	2nd Quarter After Exit	4th Quarter After Exit	Median Wage	Credential Attainment	Measurable Skill Gain
Numerator	26	39		39	45
Denominator	36	58		55	69
Negotiated Level	70%	70%	\$5,200	48%	65%
Actual as of 6/16/2025	72.2%	69.0%	\$7,026.18	72.7%	69.6%

Source: WIOA Annual Report run date 7/7/2025

REQUIRED ACTION:

Per ARIZONA@WORK Pinal County Monitoring Policy, the “Monitoring Review Corrective Action Plan” template will need to be completed in accordance with the following steps:

1. Central Arizona College will have 30 calendar days after receipt of this letter to address the findings and observations in writing and present a Corrective Action Plan addressing:
 - a. Findings outlined in this Monitoring Report utilizing the “Monitoring Review Corrective Action Plan”.
 - b. How Central Arizona College conducts internal monitoring of Youth Program files.

Central Arizona College is to submit the Corrective Action Plan to Moriah Robles, ARIZONA@WORK Pinal County Monitoring and Compliance Specialist on a monthly basis **starting August 1, 2025** until all items are completed and accepted by the Pinal County

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PINAL COUNTY

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Harold Christ, Chair
Pinal County Workforce Development Board



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WIDE OPEN OPPORTUNITY

Stephen Q. Miller, Chair
Pinal County Board of Supervisors

Leo Lew
County Manager

Workforce Development Board (PCWDB). Upon acceptance of the Corrective Action Plan, the PCWDB will issue a final close-out report within 30 calendar days.

Failure of Central Arizona College to address all outstanding items identified in the “Monitoring Review Corrective Action Plan” within the agreed upon timeframes, could result in further recommended action as determined by the PCWDB up to and including termination of the contract.

If you have any questions regarding this Monitoring Report, please contact Moriah Robles at (moriah.robles@pinal.gov) or 520-866-6811.

Sincerely,

Joel Millman
Director

ARIZONA@WORK Pinal County

Cc:

Harold Chris	Chair, Pinal County Workforce Development Board
Jenni Heath	Vice President Students Services, Central Arizona College
Moriah Robles	Compliance and Monitoring, ARIZONA@WORK Pinal County



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Program Year 2024 One Stop Operator Monitoring Report

MOTION:

Approve as Presented

Attachments

CPLC Monitoring Letter



Innovative Workforce Solutions

Harold Christ, Chair
Pinal County Workforce Development Board



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Stephen Q. Miller, Chair
Pinal County Board of Supervisors

Leo Lew
County Manager

July 17, 2025

Terence Pinkston
Director, Workforce Solutions
Chicanos Por Las Causa,
619 N. 7th Ave.
Phoenix, AZ 85007

Mr. Pinkston,

In accordance with the monitoring requirements outlined in Contract # 232627 between Pinal County and Chicanos Por La Causa and required under the Workforce Innovation and Opportunity Act, Program Year (PY) 2024 One-Stop Operator (OSO) monitoring was conducted during June 2025 in accordance with ARIZONA@WORK Pinal County policy. The review included all One-Stop Operator contractual requirements regarding direct service delivery. Fiscal monitoring will be conducted separately.

The PY 2024 OSO Monitoring Report highlights the One-Stop Operator's efforts to align service delivery through the ARIZONA@WORK Pinal County system, and enhance communication and collaboration between system partners.

Thank you for the cooperation of your staff. If you have any questions, please contact Moriah Robles at (520) 866-6811 or moriah.robles@pinal.gov

Thank you,

A handwritten signature in black ink, appearing to read "Joel Millman".

Joel Millman
Director
ARIZONA@WORK Pinal County

Cc:

Harold Christ Chair, Pinal County Workforce Development Board
Moriah Robles Compliance and Monitoring, ARIZONA@WORK Pinal County



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval to extend the [2023-2025 ARIZONA@WORK Pinal County Memorandum of Understanding and Infrastructure Funding Agreement](#) through October 31, 2025.

MOTION:

Approve as Presented



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the Memorandum of Understanding Between Pinal County and City of Apache Junction Regarding Operation of Employment Services.

MOTION:

Approve as presented

Attachments

MOU Pinal County and Apache Junction

**MEMORANDUM OF UNDERSTANDING BETWEEN
PINAL COUNTY AND CITY OF APACHE JUNCTION
REGARDING OPERATION OF EMPLOYMENT SERVICES**

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made between the City of Apache Junction, an Arizona municipal corporation, through the **Apache Junction Public Library** ("Apache Junction Public Library") and Pinal County, a political subdivision of the State of Arizona, through the **ARIZONA@WORK Pinal County Workforce Development Board** ("ARIZONA@WORK Pinal County"). ARIZONA@WORK Pinal County and the Apache Junction Public Library may each be referred to individually as a "Party" and collectively as the "Parties."

RECITALS

- A) ARIZONA@WORK Pinal County is a Local Workforce Development Board ("WDB") tasked with implementing the provisions of the Workforce Innovation and Opportunity Act ("WIOA") by providing employment resources to assist people seeking various employment services ("job seekers") through One-Stop Partners and Affiliated Sites as directed in 34 C.F.R. Part 361;
- B) Under the WIOA and 34 C.F.R. Part 361, Subpart F, an Affiliated Site may host one or more of the services provided by WDBs to job seekers by hosting a local Access Point ("Access Point");
- C) An Access Point is an on-location resource utilizing computers and ARIZONA@WORK Pinal County career coaches ("career coaches") to assist job seekers; at the Access Point, career coaches provide job seekers various WIOA-provided employment services, including, but not limited to, writing assistance, job search assistance, career development coaching, identifying and removing barriers to employment, and assistance with filing for unemployment insurance;
- D) The Apache Junction Public Library has computers and work space suitable for establishing an Access Point for the benefit of Apache Junction Public Library patrons;
- E) The Parties desire to establish the Apache Junction Public Library as an Affiliated Site with an Access Point for the benefit of job seekers in Pinal County.

AGREEMENT

NOW, THEREFORE, the Parties agree to enter into this MOU to cooperate in effort to establish and maintain an Access Point in the Apache Junction Public Library to provide employment services to job seekers.

- I. **TERM.** Contingent upon the availability of grant funding to ARIZONA@WORK Pinal County, this MOU's initial Term is effective on the date of execution by both Parties and will continue through June 30, 2026. Thereafter, this MOU will automatically renew annually for up to four (4) supplemental one-year terms with the final term ending June 30, 2030, unless sooner terminated or further extended.

II. COOPERATION OF THE PARTIES.

1. The Parties agree to cooperate with each other to establish a WIOA Access Point in the Apache Junction Public Library for the use of job seekers in Pinal County.
2. ARIZONA@WORK Pinal County will:
 - a. Provide on-site career coaches as often as such career coaches are available;
 - b. Provide employment services to job seekers, subject to availability, including, but not limited to, résumé writing assistance, job search assistance, career development coaching, identifying and removing barriers to employment, and assistance with filing for unemployment insurance;
 - c. Share, as appropriate, personal contacts in and connections to the ARIZONA@WORK Pinal County Business and Career Center, staff, and key partners;
 - d. Assess the Affiliated Site location, suggest a physical location for the placement of the Access Point, and provide informational signs to alert job seekers to the availability of the Access Point;
 - e. Supply informational materials, including, but not limited to, flyers, posters, and digital information related to Access Point services;
 - f. Post a schedule of times and dates when career coaches will be present at the Access Point, subject to availability of career coaches and agreement of Apache Junction Public Library;
 - g. Publish career coach schedule on ARIZONA@WORK Pinal County's website;
 - h. Install desktop shortcut(s) on any Access Point computer to provide job seekers access to ARIZONA@WORK Pinal County's online resources, including but not limited to the Arizona Job Connection and ARIZONA@WORK websites; and
 - i. Pay all costs associated with maintaining the Access Point other than the building and computer maintenance costs normally attributable to the Apache Junction Public Library.
3. The Apache Junction Public Library will:
 - a. Function as an Affiliated Site for the location of an Access Point within the meaning of 34 C.F.R. §§ 361.300 through 361.310 by allowing ARIZONA@WORK Pinal County's career coaches and job seekers to use a portion of the library for employment services;
 - b. In cooperation with ARIZONA@WORK Pinal County's representative, designate a workspace that is suitable for career coaches and job seekers to have confidential conversations, has at least one functioning computer with internet access, and is physically and programmatically accessible to individuals with disabilities as described in 29 C.F.R. Part 29;
 - c. Allow ARIZONA@WORK Pinal County to post informational signs to advise job seekers of the availability of the Access Point and related services;
 - d. Publish a career coach availability schedule on site at Apache Junction Public Library;
 - e. Direct job seekers to the location of the Access Point and published career coach schedule;
 - f. Distribute or make available informational supplies provided by ARIZONA@WORK Pinal County for the benefit of job seekers; and

- g. Take reasonable measures to ensure Access Point location, computer hardware, software, and/or other equipment remain secure, clean, and in good repair.

III. GENERAL PROVISIONS.

1. **Compliance with the Law.** The Parties agree to comply with all applicable Federal, State, and local laws, rules, regulations, standards and executive orders, without limitation to those referenced within this MOU.
2. **Mutual Termination.** This MOU may be terminated, extended, amended, or supplemented in writing by mutual consent of both Parties. A Party seeking to terminate this MOU shall give reasonable notice to the other Party and allow time for the removal of the Access Point.
3. **Insurance.** The Parties shall maintain appropriate insurance. Certificates of Insurance shall be provided to a Party upon request.
4. **Mutual Indemnification:** To the extent permitted by law, each Party (as "Indemnitor") agrees to indemnify, defend and hold harmless the other Party, its officers, officials, agents, employees, or volunteers from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of actions taken in performance of this MOU to the extent that such Claims are caused by the acts, omissions, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.
5. **Relationship of Parties:** Nothing contained in this MOU shall be deemed or construed as creating a joint venture, partnership, agency, employment or fiduciary relationship between the Parties. The Parties' representatives shall not be considered employees of the other Party, and neither Party's personnel will, by virtue of this MOU, be entitled or eligible, by reason of this MOU, to participate in any benefits or privileges given or extended by the other Party to its employees. Neither Party shall be liable for any debts, accounts, obligations or other liabilities whatsoever of the other, including (without limitation) the other Party's obligation to withhold social security and income taxes for itself or any of its employees. The Apache Junction Public Library will not become a one-stop partner as defined in 34 C.F.R. Part 361, Subpart F; ARIZONA@WORK will take sole responsibility for implementation and funding of the Access Point operations described in Section II above.
6. **Property Disposition Clause.** The Parties to not anticipate the acquisition of property as a result of this MOU. Any property acquired during the term of this MOU shall be returned to the purchasing Party no more than thirty (30) calendar days from the effective date of partial or complete termination of this MOU.
7. **Non-Discrimination.** The Parties agree to comply with the Office of the Arizona Governor Executive Order 2009-09, which mandates that all persons, regardless of race, creed, color, religion, sex, age, national origin, or political affiliation, shall have equal access to

employment opportunities, and all other applicable federal and state employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, age, national origin, political affiliation, or disability.

8. **Americans with Disabilities Act.** The Parties agree to comply with all applicable provisions of the Americans with Disabilities Act (Pub. L. 101-336, 42 U.S.C. §§ 12101-12213) and all applicable federal regulations under the Act.
9. **Veteran's Priority Provisions.** Programs funded by the U.S. Department of Labor are subject to the provisions of the Jobs for Veterans Act: (JVA), Public Law 107-288 (38-U.S.C. § 4215). The JVA provides priority of service to veterans and spouses of certain veterans for the receipt of employment, training, and placement services. To obtain priority of service, a veteran must meet the program's eligibility requirements. Training and Employment Guidance Letter ("TEGL") No. 10-09 (November, 10, 2009) provides general guidance on the scope of the veterans priority statute and its effect on current employment and training programs. In addition to the TEGL, Training and Employment Notice ("TEN") 15-10 (November 10, 2010) provides protocol for implementing Priority of Service regulations for Veterans and eligible spouses. In addition, the states are required to provide assurances that they will comply with the Veterans' Priority Provisions established by the Jobs for Veterans Act (38 U.S.C. § 4215). States are bound by their approved state plans.
10. **Workers' Compensation.** Each Party agrees to comply with the notice of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, irrespective of the operations protocol in place, each Party is solely responsible for the payment of Workers' Compensation benefits for its employees.
11. **Notice.** Notices under this MOU should be sent certified mail, postage prepaid to the following addresses:

ARIZONA@WORK Pinal County:

Moriah Robles
ARIZONA@WORK Pinal County
PO Box 827
Florence, Arizona 85132

Apache Junction Public Library:

Pamela Harrison
1177 N. Idaho Rd.
Apache Junction, AZ 85119

Or to such other addresses as the Parties may officially designate in writing.

APPROVALS

IN WITNESS THEREOF, THE Parties have caused this MOU to be executed and have affixed their signatures to this MOU on the date(s) written below.

ARIZONA@WORK Pinal County:

Joel Millman, Director

Date

Apache Junction Public Library:



Pamela Harrison, Director

8-12-2025

Date

APPROVED AS TO FORM:



Ryan Heidt, Deputy County Attorney

8/12/2025

Date



**BOARDS AND COMMISSIONS
AGENDA ITEM**

08/21/2025

Workforce Development Board Meeting

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/ disapproval of Program Year 2024 Eligible Training Provider List (ETPL) Monitoring of Central Arizona College's ETPL- approved training programs.

MOTION:

Approve as presented

Attachments

PY24 CAC ETPL Monitoring Letter



June 9, 2025

Andrew Clegg
Dean of Workforce and Economic Development
Central Arizona College
8470 N. Overfield Rd.
Coolidge, AZ 85128

Mr. Clegg,

Section 818 of the ARIZONA@WORK Pinal County Eligible Training Provider List (ETPL) policy requires the ARIZONA@WORK Pinal County ETPL Coordinator to monitor a minimum of fifteen percent (15%) of training providers' programs between July 1st and June 30th of each program year.

Monitoring includes verification of the accuracy of information published in the Arizona Job Connection ("AJC") and compliance with the ARIZONA@WORK Pinal County's ETPL policy, including compliance with performance data reporting requirement for the ETPL Annual Report.

This letter provides the results of the Program Year (PY) 2024 ETPL monitoring review conducted by the ARIZONA@WORK Pinal County ETPL Coordinator on behalf of the Pinal County Workforce Development Board. Monitoring occurred during May 2025. The following training programs were reviewed as part of this monitoring:

- Business Certificate
- Computer Programming Certificate
- Nutrition and Health Promotion Certificate
- Diesel Technology Level II
- Fire Science A.A.S.
- Administration of Justice Studies Pathway A.A.S.
- Dental Assistance Certificate (MedCerts)
- Management Certificate

Definitions:

Repeat Finding: Denotes that the finding is similar or essentially the same as a finding which appeared in a previous comprehensive monitoring report, including unresolved findings from that report.

Findings: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local) and require immediate attention and corrective action.



Concern: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local), a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a finding. In many instances a concern, if left unaddressed could result in noncompliance resulting in a Finding in the future.

Observation: May be a weakness or flaw in administrative or management practices and/or performance expectations, which, at the time of the review did not rise to the level of a concern. In many instances an observation if left unaddressed could result in noncompliance resulting in a Finding in the future.

- **REPEAT FINDING:**

None

- **FINDINGS:**

None

- **CONCERNS:**

Central Arizona College offers a Dental Assistant Program in partnership with MedCerts. MedCerts is considered a third-party provider. On the MedCerts website (<https://medcerts.com/tuition/wioa-workforce-innovation-opportunity-act-funding>), there is a link to check WIOA Title I-B eligibility, which directs users to a list of State Labor Offices.

However, the information listed for Arizona is incorrect. It currently references the Industrial Commission of Arizona as the administering agency for WIOA Title I-B funds. In Arizona, WIOA Title I-B funds are administered by the Arizona Department of Economic Security (DES)

- **OBSERVATIONS**

None

REQUIRED ACTION:

Central Arizona College must collaborate with MedCerts to remove any references to the Industrial Commission of Arizona as a source of WIOA Title I-B eligibility information from its website.



PINAL COUNTY

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Harold Christ, Chair
Pinal County Workforce Development Board



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Stephen Q. Miller, Chair
Pinal County Board of Supervisors

Leo Lew
County Manager

Additionally, training providers must avoid discussing WIOA Title I-B eligibility criteria directly with potential students. Instead, providers should direct students to the appropriate channels for applying to WIOA Title I-B services.

In Arizona, WIOA Title I-B services are provided by the ARIZONA@WORK system. Information about ARIZONA@WORK locations is available at arizonaatwork.com, and details specific to ARIZONA@WORK Pinal County can be found at pinal.gov/WorkforceDevelopment.

MedCerts webpage must be corrected no later than July 9, 2025.

Sincerely,

Joel Millman
Director
ARIZONA@WORK Pinal County

Cc:

Harold Christ Chair, Pinal County Workforce Development Board
Moriah Robles Compliance and Monitoring, ARIZONA@WORK Pinal County



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Program Year 2024 Eligible Training Provider List (ETPL) Monitoring of Proud Service Veteran Trucking Inc.'s ETPL- approved training programs.

MOTION:

Approve as presented

Attachments

PY24 ETPL PSV Trucking Monitoring Letter



May 23, 2025

Patrick Aranowski
Owner, Proud Service Veteran Trucking, Inc.
8470 N. Overfield Rd. #V120
Coolidge, AZ 85128

Mr. Aranowski,

The ARIZONA@WORK Pinal County Eligible Training Provider List (ETPL) policy, section 818 requires the ARIZONA@WORK Pinal County ETPL Coordinator to monitor a minimum of fifteen percent (15%) of training providers' programs each year between July 1 and June 30.

Monitoring included verification of the accuracy of information published in the Arizona Job Connection ("AJC") and compliance with the ARIZONA@WORK Pinal County's ETPL policy, including compliance with performance data reporting requirement for the ETPL Annual Report.

This letter provides the results of the Program Year (PY) 2024 ETPL monitoring review conducted by the ARIZONA@WORK Pinal County ETPL Coordinator conducted on behalf of the Pinal County Workforce Development Board during the period in May 2025. The training program reviewed as part of the PY 2024 monitoring review was PSV Trucking Inc.'s CDL Training.

Definitions:

Repeat Finding: Denotes that the finding is similar or essentially the same as a finding which appeared in a previous comprehensive monitoring report, including unresolved findings from that report.

Findings: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local) and require immediate attention and corrective action.

Concern: Denotes non-compliance with laws, regulations and grant agreements and program policies (state and/or local), a weakness or flaw in administrative or management practices and/or performance expectations which, at the time of the review did not rise to the level of a finding. In many instances a concern, if left unaddressed could result in noncompliance resulting in a Finding in the future.

Observation: May be a weakness or flaw in administrative or management practices and/or performance expectations, which, at the time of the review did not rise to the level of

a concern. In many instances an observation if left unaddressed could result in noncompliance resulting in a Finding in the future.

• **REPEAT FINDING:**

None

• **FINDINGS:**

Section 810.A of the ARIZONA@WORK Pinal County ETPL policy requires the training provider's refund policy to be included in the Program Description on the ETPL. It is acceptable to add the refund policy to the program description or provide a link to where the refund policy can be found online.

The Program Description on the ETPL for the PSV Trucking's CDL Training Program directs potential students to the training provider's webpage to review the training provider's refund policy. Upon the ARIZONA@WORK Pinal County ETPL Coordinator's review of the training provider webpage, the refund policy could not be located.

• **CONCERNS:**

None

• **Observations**

None

REQUIRED ACTION:

PSV Trucking Inc. will have 30 calendar days after receipt of this letter to either modify the program description in the AJC System to include the refund policy or provide the link to where the refund policy can be found online. Please notify Moriah Robles at (moriah.robles@pinal.gov) or 520-866-6811 once all corrections have been made. If you have any questions regarding this Monitoring Report, please contact Moriah Robles.

Sincerely,

Joel Millman
Interim Director
Pinal County Economic and Workforce Development
Department/ARIZONA@WORK Pinal County



PINAL COUNTY

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Harold Christ, Chair
Pinal County Workforce Development Board



PINAL COUNTY

WIDE OPEN OPPORTUNITY

Stephen Q. Miller, Chair
Pinal County Board of Supervisors

Leo Lew
County Manager

Cc:

Harold Christ Chair, Pinal County Workforce Development Board

Moriah Robles Compliance and Monitoring, Pinal County Economic and Workforce Development
Department/ARIZONA@WORK Pinal County



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the Pinal County Workforce Development Board Budget Report

MOTION:

Approve as presented

Attachments

Budget Report

PINAL COUNTY WORKFORCE DEVELOPMENT BOARD BUDGET

PY23 - awarded 7/1/23 to be spent by 6/30/25

\$2,588,720

Grant time lapse 100%

PROGRAM (Time Lapse 100%)	Budget	Transfer	Expended	% Expended	Balance
YOUTH- CAC	\$559,368		\$559,368	100%	\$0
ADULT PROGRAM- Eckerd	\$625,303	\$250,000	\$875,303	100%	\$0
DISLOCATED WORKER- Eckerd	\$528,788	\$250,000	\$278,788	100%	\$0
ONE-TIME FUNDING- Eckerd (Adult Probation Initiative)	\$302,000		\$301,993	100%	\$7
TOTAL	\$2,015,459		\$2,015,452	100%	\$7

	Budget		Expended	% Expended	Balance
Board Operating Budget	\$573,261				
Personnel	\$388,565		\$388,565	100%	\$0
One-Stop Operator	\$129,290		\$129,290	100%	\$0
Office Operating Supplies- Cell,/Postage/Data Circuit	\$5,105		\$5,105	100%	\$0
Travel	\$20,000		\$20,000	100%	\$0
Marketing	\$2,000		\$2,000	100%	\$0
Strategic Planning	\$0		\$0		\$0
ONE-TIME FUNDING- (ATLAS)	\$15,000		\$13,000	87%	\$2,000
*Subscriptions/ Memberships	\$43,589		\$43,589	100%	\$0
Unallocated moved to Subscriptions	\$0		\$0		\$0
TOTAL	\$603,549		\$ 601,549	100%	\$2,000

TOTAL PCWDB Budget Allocation	\$2,619,008		\$2,617,001	100%	\$2,007
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*Date of Report 7/21/25
Expenditures through 6/30/2025*

Subscriptions TOTAL \$41,303

*BluDot \$10,320

*Lightcast(split with Econ) \$7113

*Transfr VRHeadset(ReimburseEckerd) \$10,870

*Atlas 13,000

PINAL COUNTY WORKFORCE DEVELOPMENT BOARD BUDGET

PY24 - awarded 7/1/24 to be spent by 6/30/26

\$2,817,998

Grant time lapse 50%

PROGRAM (Time Lapse 50%)	Budget	Transfer	Expended	% Expended	BALANCE
YOUTH- CAC	\$547,766		\$70,528	13%	\$477,238
ADULT- Eckerd	\$615,759		\$164,620	27%	\$451,139
DISLOCATED WORKER- Eckerd	\$617,322		\$83,639	14%	\$533,683
RAPID RESPONSE- Eckerd	\$165,000		\$32,991	20%	\$132,009
TOTAL	\$1,945,847		\$351,778	18%	\$1,594,069

	Budget		Expended	% Expended	BALANCE
Board Operating Budget	\$872,151		\$89,498	10%	\$782,653
Personnel	\$496,000		\$23,687	5%	\$472,313
One-Stop Operator	\$129,290		\$0	0%	\$129,290
Office Operating Supplies- Cell,/Postage/Data Circuit	TBD		\$0	0%	TBD
Travel	TBD		\$0	0%	TBD
Marketing	TBD		\$0	0%	TBD
Strategic Planning	TBD		\$0	0%	TBD
Subscriptions/ Memberships	TBD		\$0	0%	TBD
RAPID RESPONSE	\$225,000		\$65,811	29%	\$159,189
Unallocated	\$21,861		\$0	0%	\$21,861
TOTAL	\$872,151		\$89,498	10%	\$782,653

TOTAL PCWDB Budget Allocation	\$2,817,998		\$441,276	28%	\$2,376,722
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Date of Report 7/21/2025

Expenditures through 06/30/2025

PINAL COUNTY WORKFORCE DEVELOPMENT BOARD BUDGET

PY25 - awarded 7/1/25 to be spent by 6/30/27

\$2,564,876

Grant time lapse 0%

PROGRAM (Time Lapse 0%)	Budget	Transfer	Expended	% Expended	BALANCE
YOUTH- CAC	\$467,811		\$0	0%	\$467,811
ADULT- Eckerd	\$575,435		\$0	0%	\$575,435
DISLOCATED WORKER- Eckerd	\$517,808		\$0	0%	\$517,808
TOTAL	\$1,561,054		\$0	0%	\$1,561,054

	Budget		Expended	% Expended	BALANCE
Board Operating Budget	\$1,003,822		\$0	0%	\$1,003,822
Personnel	\$496,780		\$0	0%	\$496,780
One-Stop Operator	\$129,290		\$0	0%	\$129,290
Office Operating Supplies- Cell,/Postage/Data Circuit	TBD		\$0	0%	TBD
Travel	TBD		\$0	0%	TBD
Marketing	TBD		\$0	0%	TBD
Strategic Planning	TBD		\$0	0%	TBD
Subscriptions/ Memberships	TBD		\$0	0%	TBD
RAPID RESPONSE	\$340,994		\$0	0%	\$340,994
Unallocated	\$36,758		\$0	0%	\$36,758
TOTAL	\$1,003,822		\$0	0%	\$1,003,822

TOTAL PCWDB Budget Allocation	\$2,564,876		\$0	0%	\$2,564,876
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Date of Report 7/21/2025

Expenditures through 06/30/2025



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Board Chair Report

MOTION:

Information Only



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Operations Report

MOTION:

Information Only

Attachments

Operations Report

Pinal County Workforce Development Board Regular Meeting

Operations Update
August 21, 2025



Operations Update

- Update on Board Management Tools
- Update on Memorandum of Understanding with Libraries in Pinal County
- Exploration of new job center in San Tan Valley





**BOARDS AND COMMISSIONS
AGENDA ITEM**

08/21/2025

Workforce Development Board Meeting

Funds #:

Dept. #:

Dept. Name: Economic and Workforce Development Workforce Development

Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Economic Development Presentation (Christian Price, Economic Growth Officer, City of Maricopa Office of Economic Opportunity)

MOTION:

Information Only

Attachments

City of Maricopa Presentation



Office of Economic Opportunity 2025

8/20/2025

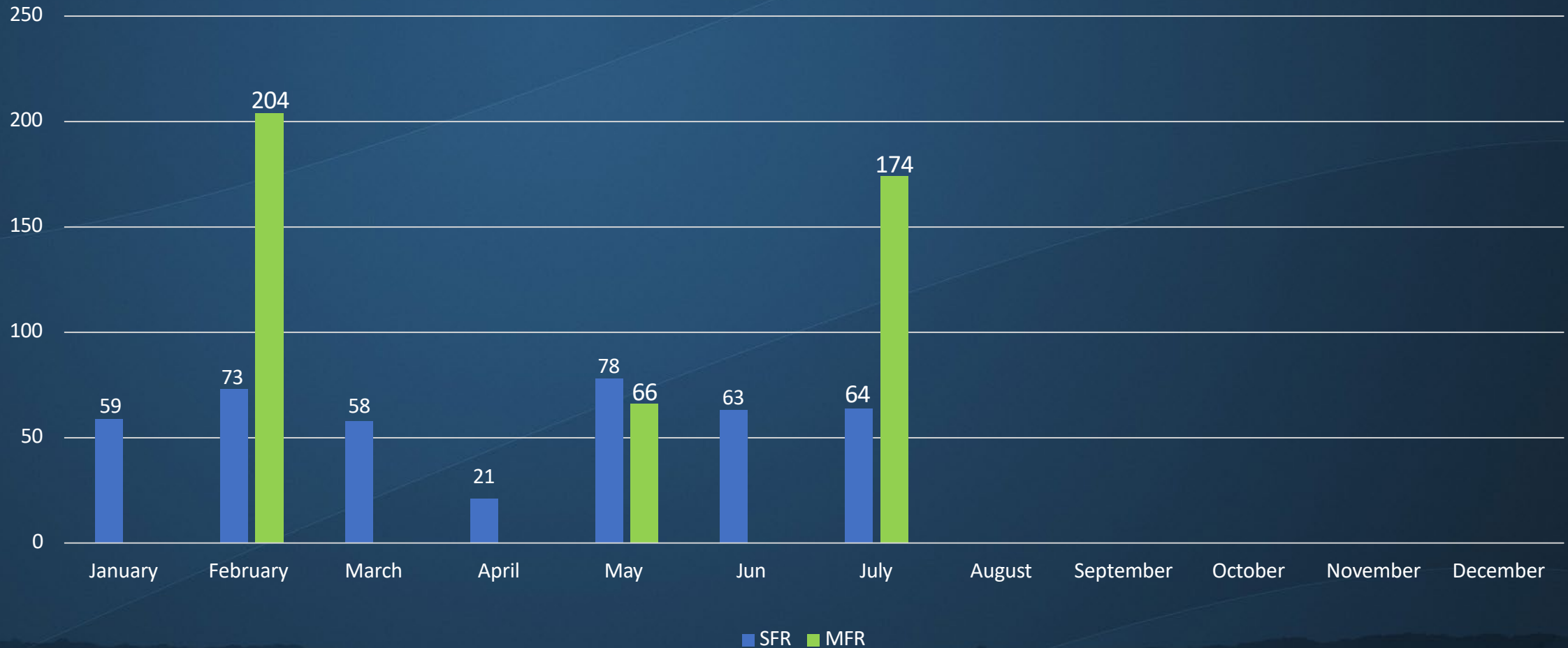
SFR & MFR Permit Activity

2025

MFR: 464

SFR: 429

Total Units Issued: 893



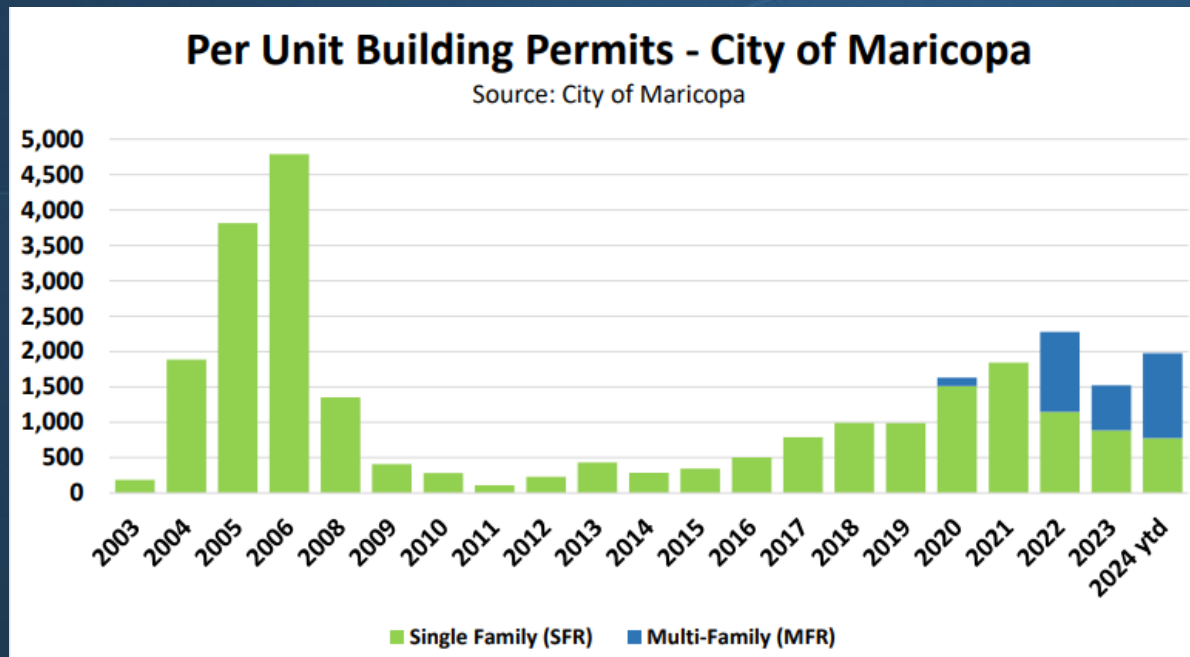
Commercial Square Feet Issued 2025



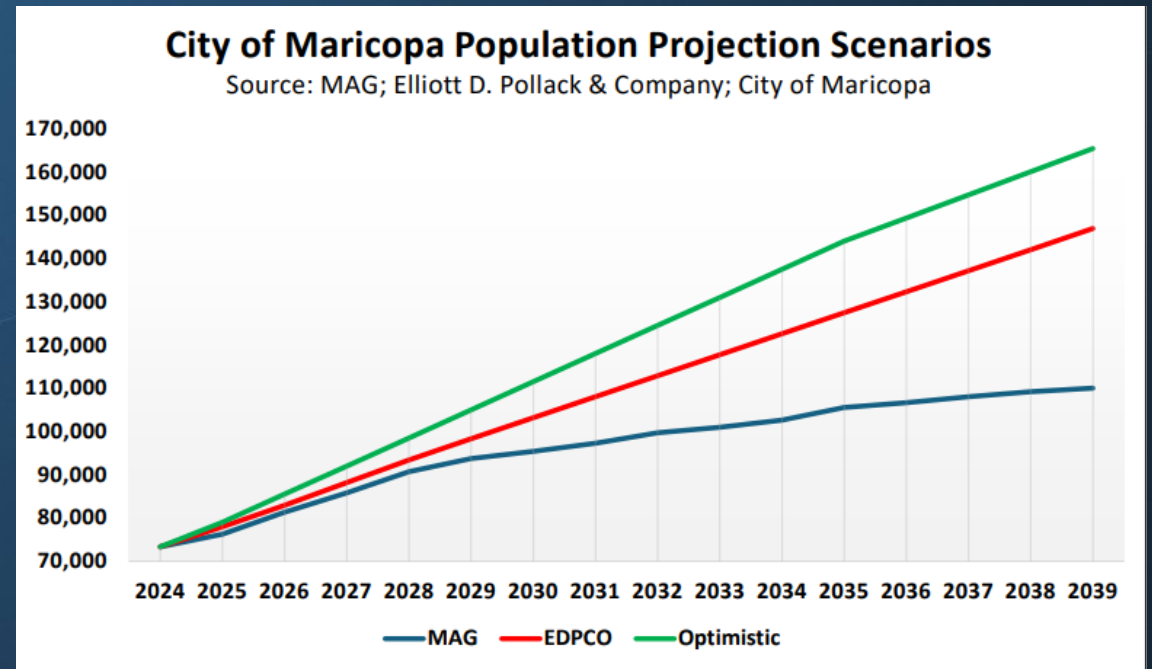
Prior to 2021 – 1,725,766

Growth

- Past growth



- Predicted growth

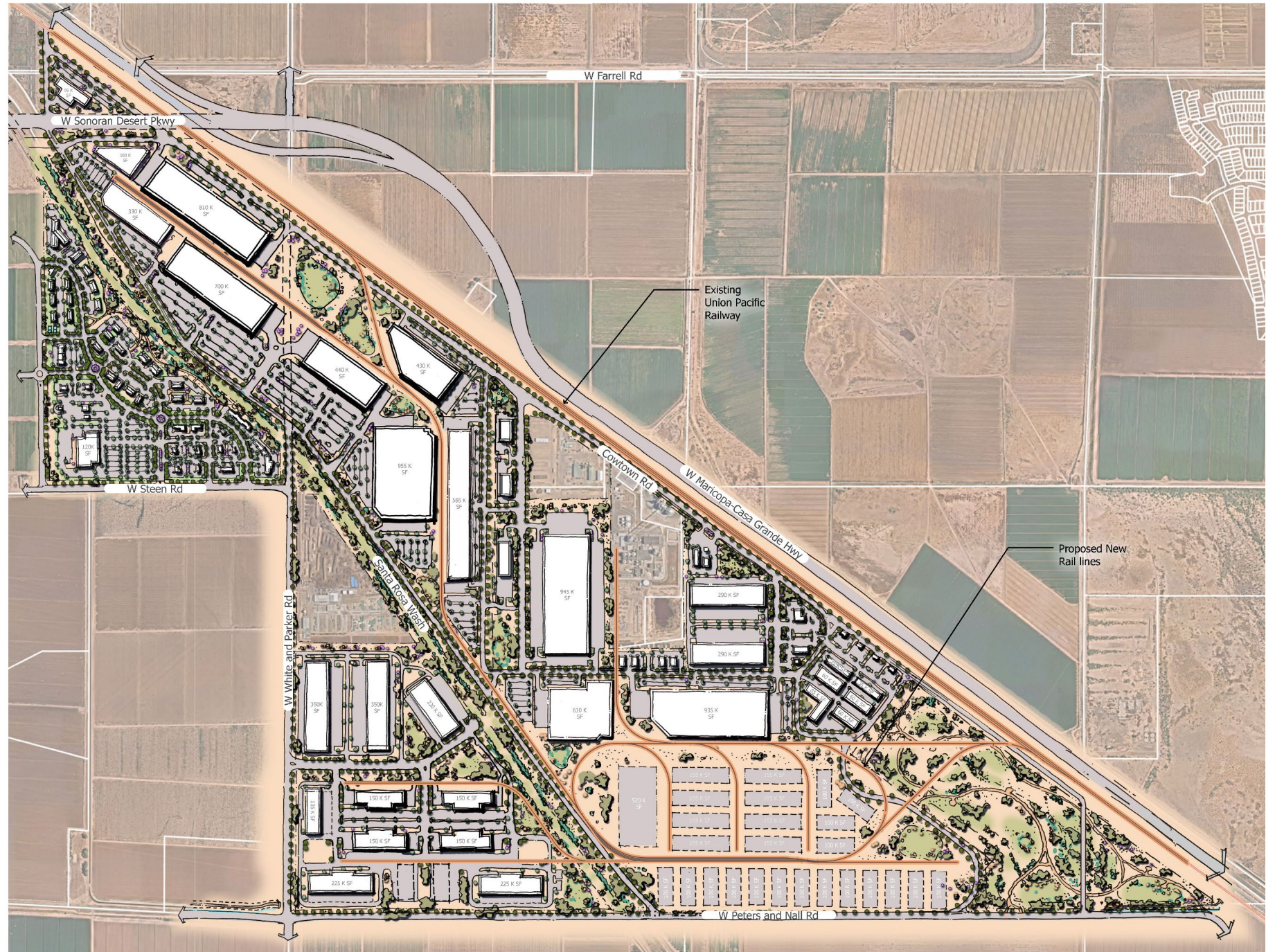


Site readiness- Employment/Industrial



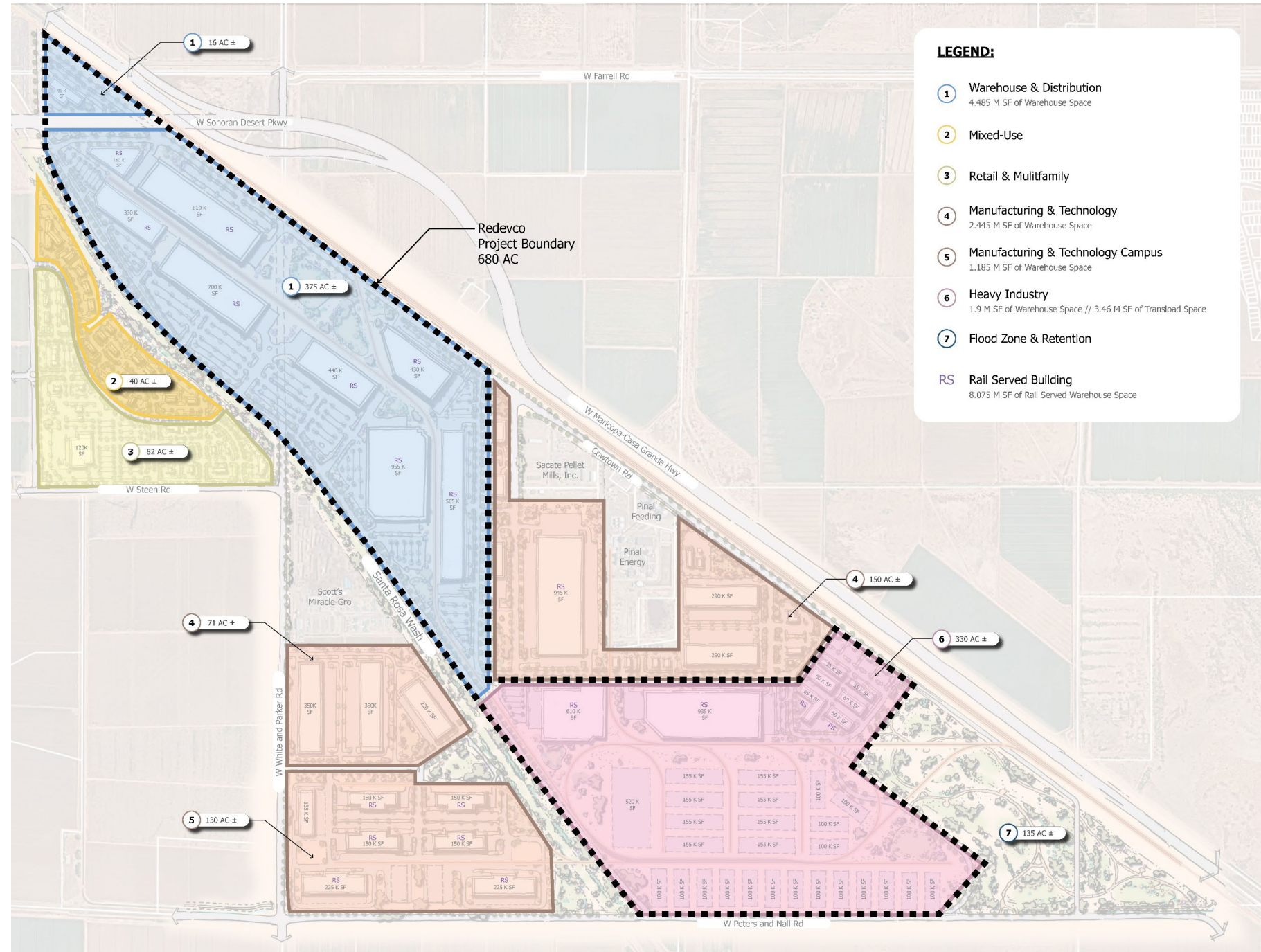
Masterplan

- Over 10+ million SF of manufacturing / industrial facilities
 - 8+ million rail served
- Over 11 miles of rail throughout the park
- 3.5 million SF of transload facilities



Land Use Plan

- 4.4 Million SF Warehouse / Distribution at NW corner of the site
- 122 Acres retail / mixed use / multifamily
- 3.6 million SF Manufacturing and Technology
- 1.9 million SF Warehouse





Questions?



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Data Analyst Report (Laura Loiacono)

MOTION:

Information Only



**BOARDS AND COMMISSIONS
AGENDA ITEM**

**08/21/2025
Workforce Development Board Meeting**

Funds #:
Dept. #:
Dept. Name: Economic and Workforce Development Workforce Development
Requested By:

AGENDA ITEM AND REQUESTED BOARD ACTION:

Strategic Planning Report (Ken Mall, EDSI)

MOTION:

Information Only
