

**SPECIAL HOUSING AND REDEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Housing and Redevelopment Authority conducted a special meeting on Tuesday, September 21, 2010, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:                   Chairperson John Dehen  
  Commissioner David Elvig  
  Commissioner Matt Look  
  Commissioner Colin McGlone  
  Commissioner Bob Ramsey  
  Commissioner Jeffrey Wise

Members Absent:                   None.

Also Present:                       HRA Executive Director Heidi A. Nelson  
  City Administrator Kurtis G. Ulrich  
  Public Works Director Brian Olson  
  City Engineer Tim Himmer  
  Assistant City Engineer Steve Jankowski  
  Planning Manager Amber Miller  
  City Attorney Bill Goodrich

**CALL TO ORDER**

Chairperson Dehen called the regular meeting of the Housing and Redevelopment Authority to order at 7:53 p.m.

**OPEN FORUM**

There was none.

**APPROVAL OF MINUTES**

None.

**APPROVAL OF AGENDA**

Motion by Commissioner Look, seconded by Commissioner Wise, to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Dehen, Commissioners Look, Wise, Elvig, McGlone, and Ramsey. Voting No: None. Absent: None.

## **HRA BUSINESS**

### **Case #1: Consider Parking Ramp Phase II Design Services**

Public Works Director Olson reviewed the staff report.

The Commission discussed the design for the parking ramp Phase II.

Motion by Commissioner Ramsey, seconded by Commissioner Elvig, to utilize the Landfill Trust Fund and authorize staff to negotiate a contract directly with LSA Design, Inc. for an amendment to the final design and construction administration of the 200 car parking ramp expansion.

Further discussion: Chairperson Dehen noted they were not technically following the process by obtaining quotes/bids and he would like to see those obtained. Commissioner Look agreed and stated for that reason he would be voting against the motion.

Motion carried. Voting Yes: Commissioners Ramsey, Elvig, McGlone, and Wise. Voting No: Chairperson Dehen and Commissioner Look. Absent: Commissioner Jeffrey.

### **Case #2: Six Month Review of Development Manager Services and Discussion of Winter Work Plan**

HRA Executive Director Nelson reviewed the staff report.

Development Manager Lazan updated the Commission on past, current, and future activities at The COR.

Commissioner Ramsey recommended the Development Manager give more frequent updates to the Commissioners.

Development Manager Lazan noted he would work on a communication tool for getting updates to the HRA.

The Commissioner discussed the activities, the role the City staff plays in the activities, concepts used in Maple Grove, and the staff reporting processes and structures.

## **COMMITTEE REPORTS**

None.

## **EXECUTIVE DIRECTOR'S REPORT**

None.

## **COMMISSIONER INPUT**

None.

**ADJOURNMENT**

Motion by Commissioner McGlone, seconded by Commissioner Ramsey, to close the special meeting of the Housing and Redevelopment Authority.

Motion carried.

The special meeting of the Housing and Redevelopment Authority adjourned at 9:45 p.m.

Respectfully submitted,

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Heidi A. Nelson  
HRA Executive Director

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Kathy Altman  
*TimeSaver Off Site Secretarial, Inc.*