

**SPECIAL HOUSING AND REDEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Housing and Redevelopment Authority conducted a special meeting on Tuesday, October 12, 2010, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Commissioner David Elvig  
                                  Chairperson David Jeffrey  
                                  Commissioner Matt Look  
                                  Commissioner Colin McGlone  
                                  Commissioner Bob Ramsey  
                                  Commissioner Jeffrey Wise

Members Absent:           Chairperson John Dehen

Also Present:              City Administrator Kurtis G. Ulrich  
                                  Deputy City Administrator Heidi A. Nelson  
                                  Public Works Director Brian Olson  
                                  City Engineer Tim Himmer  
                                  Development Manager Darren Lazan  
                                  City Attorney Bill Goodrich

**CALL TO ORDER**

Acting Chairperson Jeffrey called the regular meeting of the Housing and Redevelopment Authority to order at 8:20 p.m.

**OPEN FORUM**

There was none.

**APPROVAL OF MINUTES**

None.

**APPROVAL OF AGENDA**

Motion by Commissioner Ramsey, seconded by Commissioner McGlone, to approve the agenda as submitted.

Motion carried. Voting Yes: Acting Chairperson Jeffrey, Commissioners Elvig, Look, McGlone, Ramsey, and Wise. Voting No: None. Absent: Chairperson Dehen.

## **HRA BUSINESS**

### **Case #1: Consider Amendment to the Development Manager Contract to Clarify Inadvertent Omission**

Development Manager Lazan reviewed the staff report.

Motion by Commissioner Ramsey, seconded by Commissioner Wise, to approve the proposed amendment to the DM Contract.

Motion carried. Voting Yes: Acting Chairperson Jeffrey, Commissioners Elvig, Look, McGlone, Ramsey, and Wise. Voting No: None. Absent: Chairperson Dehen.

### **Case #2: Consider Updates to the Hot List**

Development Manager Darren Lazan requested the meeting go into closed session.

City Attorney Goodrich stated unless prices were being established, this could not go into closed session. He recommended this go administratively instead.

Motion by Commissioner Wise, seconded by Commissioner McGlone, to postpone Hot List 2.0.

Further Discussion: City Attorney Goodrich reviewed why and how meetings could be closed. City Administrator Ulrich believed one possible solution would be to have a formal offer that would better document this was a sincere interest in the property.

Motion carried. Voting Yes: Acting Chairperson Jeffrey, Commissioners Wise, McGlone, Elvig, Look, and Ramsey. Voting No: None. Absent: Chairperson Dehen.

### **3. Consider Development Management Compensation for Suite Living**

Development Manager Lazan reviewed the staff report.

There was discussion regarding the compensation, scheduling a worksession to discuss a policy.

Motion by Commissioner Ramsey, seconded by Commissioner Wise, to approve the proposed Incentive Compensation structure for the Suite Living project to be located on Lot 3, Block 1, COR ONE.

Motion carried. Voting Yes: Acting Chairperson Jeffrey, Commissioners Ramsey, Wise, Elvig, Look, and McGlone. Voting No: None. Absent: Chairperson Dehen.

## **COMMITTEE REPORTS**

None.

## **EXECUTIVE DIRECTOR'S REPORT**

None.

## **COMMISSIONER INPUT**

None.

## **ADJOURNMENT**

Motion by Commissioner Wise, seconded by Commissioner Ramsey, to close the special meeting of the Housing and Redevelopment Authority.

Motion carried.

The special meeting of the Housing and Redevelopment Authority adjourned at 8:45 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
HRA Executive Director

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Kathy Altman  
*TimeSaver Off Site Secretarial, Inc.*