

City of Ramsey
Agenda
Regular City Council
Tuesday February 8, 2011
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
 1. Mayor Ramsey will present the State of the City Address
- 3. Citizen Input**
- 4. Approve Agenda**
- 5. Consent Agenda**
 1. Building Permit Revenue Report December 2010
 2. Approve Meeting Minutes
 3. Consider Authorization of Funding for the Ramsey Seniors History Program
 4. Authorize Construction Incentive Payment to North Valley, Inc. for City project 08-27, 167th Avenue Reconstruction
 5. Adopt Resolution #11-02-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of January 20, 2011 through February 2, 2011
 6. Adopt Resolution #11-02-XXX Adopting the 2011 Enterprise Fund Budgets and Adopt Resolution #11-02-XXX Amending the 2010 Enterprise Fund Budgets.
 7. Adopt Resolution #11-02-XXX Adopting the 2011 Economic Development Authority Budget and Adopt Resolution #11-02-XXX Amending the 2010 Economic Development Authority Budget.
 8. Adopt Resolution #11-02-XXX Amending the 2010 General Fund Budget
 9. Adopt Resolution #11-02-XXX which is a Joint Resolution of the Cities of Andover, Anoka and Ramsey, Requesting Anoka County to Consider a Study of Roadway Design Options to Optimize business Opportunities while Maintaining Reasonable Traffic Safety Standards
 10. Report From Finance Committee of 1-25-11

11. Report from Public Works
6. **Public Hearing**
 1. Introduce Ordinance for Sale of City Owned Property in Auditor's Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran Church
7. **Council Business**
 1. Adopt Ordinance to Amend Section 117-111 (R-1 Residential District) of the Ramsey Zoning Code Relating to Rear Yard Setbacks in the R-1 MUSA District
 2. Consider award of contract for City project 10-24; wetland 656W outlet
 3. Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW
 4. Consider a Resolution to Reorganize the Community Development Department
 5. *Approve Officer Certification, Release of Land From and Amendment to Ground Lease and Lease Agreement for Ramsey Municipal Center*
8. **Mayor/Council/Staff Input**
9. **Adjournment**

Date: 02/08/2011

Information

Title:

Mayor Ramsey will present the State of the City Address

Form Review

Inbox

Jo Thieling

Form Started By: Jo Thieling

Final Approval Date: 01/25/2011

Reviewed By

Jo Thieling

Date

01/25/2011 02:49 PM

Started On: 01/25/2011 02:47 PM

CC Regular Session

Item #: 5. 1.

Date: 02/08/2011

By: Katy Okerstrom
Community Development

Information

Title:

Building Permit Revenue Report December 2010

Attachments

Dec 2010 Bldg Permit Rpt

Form Review

Inbox

Amy Dietl

Form Started By: Katy Okerstrom

Final Approval Date: 02/03/2011

Reviewed By

Amy Dietl

Date

02/03/2011 02:38 PM

Started On: 02/03/2011 02:24 PM

BUILDING PERMITS APPROVED FOR DECEMBER 2010

TYPE	NUMBER	VALUATION	PERMIT FEE	SURCHARGE	PLAN CHECK FEE
SINGLE FAMILY	1	\$ 217,884.00	\$ 1,769.75	\$ 108.94	\$ 1,147.09
COMMERCIAL	0	\$ -	\$ -	\$ -	\$ -
MULTI-FAMILY UNITS	0	\$ -	\$ -	\$ -	\$ -
MULTI-FAMILY BLDGS	0	\$ -	\$ -	\$ -	\$ -
APARTMENT UNITS	0	\$ -	\$ -	\$ -	\$ -
COMMERCIAL REMODELS	2	\$ 215,000.00	\$ 2,173.50	\$ 107.50	\$ 1,412.78
GARAGES	0	\$ -	\$ -	\$ -	\$ -
ADDITIONS/REMODELS	1	\$ 25,000.00	\$ 413.00	\$ 12.50	\$ 268.45
SWIMMING POOLS	0	\$ -	\$ -	\$ -	\$ -
MISCELLANEOUS	23	\$ 31,500.00	\$ 2,815.75	\$ 121.50	\$ 76.70
PUBLIC BUILDINGS	0	\$ -	\$ -	\$ -	\$ -
RURAL SEWER (NEW)	0	\$ -	\$ -	\$ -	\$ -
RURAL SEWER (REPLACE)	2	\$ -	\$ 250.00	\$ 5.00	\$ -
PLUMBING	7	\$ 8,500.00	\$ 553.00	\$ 35.00	\$ -
MECHANICAL	28	\$ 2,330.00	\$ 1,519.50	\$ 140.00	\$ -
URBAN WATER	1	\$ -	\$ 75.00	\$ 5.00	\$ -
URBAN SEWER	1	\$ -	\$ 75.00	\$ 5.00	\$ -
ELECTRICAL	27	\$ -	\$ 3,171.00	\$ 125.00	\$ -
TOTALS:	93	\$ 500,214.00	\$ 12,815.50	\$ 665.44	\$ 2,905.02

BUILDING PERMITS APPROVED YEAR TO DATE

TYPE	NUMBER	VALUATION	PERMIT FEE	SURCHARGE	PLAN CHECK FEE
SINGLE FAMILY	60	\$ 12,978,887.00	\$ 105,633.00	\$ 6,489.42	\$ 48,152.10
COMMERCIAL	2	\$ 5,034,100.00	\$ 24,053.50	\$ 2,110.18	\$ 15,634.78
MULTI-FAMILY BLDGS	0	\$ -	\$ -	\$ -	\$ -
MULTI-FAMILY UNITS	0	\$ -	\$ -	\$ -	\$ -
APARTMENT UNITS	0	\$ -	\$ -	\$ -	\$ -
COMMERCIAL REMODELS	21	\$ 1,767,264.00	\$ 16,831.00	\$ 887.62	\$ 10,940.20
GARAGES	20	\$ 446,140.00	\$ 7,219.00	\$ 226.89	\$ 4,556.34
ADDITIONS	28	\$ 679,657.00	\$ 10,191.50	\$ 350.42	\$ 5,434.99
SWIMMING POOLS	8	\$ -	\$ 1,000.00	\$ 8.50	\$ -
MISCELLANEOUS	477	\$ 1,241,412.00	\$ 63,046.75	\$ 1,757.22	\$ 2,465.58
PUBLIC BUILDINGS	0	\$ -	\$ -	\$ -	\$ -
RURAL SEWER (NEW)	127	\$ -	\$ -	\$ 25.00	\$ -
RURAL SEWER (REPLACE)	613	\$ 2,500.00	\$ 14,440.00	\$ 108.00	\$ -
PLUMBING	182	\$ 376,800.00	\$ 21,103.87	\$ 566.44	\$ -
MECHANICAL	255	\$ 624,955.00	\$ 25,846.75	\$ 1,008.50	\$ 3,914.14
URBAN WATER	60	\$ 5,000.00	\$ 4,675.00	\$ 120.00	\$ -
URBAN SEWER	95	\$ -	\$ 4,425.00	\$ 119.50	\$ -
ELECTRICAL	159	\$ -	\$ 15,667.50	\$ 890.00	\$ -
TOTALS:	2107	\$ 23,156,715.00	\$ 314,132.87	\$ 14,667.69	\$ 91,098.13

	2010	2009	2008	2007
Valuation Year To Date	\$ 23,156,715.00	\$ 18,076,479.00	\$ 39,232,642.00	\$ 42,947,773.00
Revenue Year To Date	\$ 405,231.00	\$ 345,768.43	\$ 857,638.36	\$ 735,329.21

2010 Annual Budget	\$ 351,380.00
2010 YTD Actual	\$ 406,302.96
Difference	\$ 54,922.96

1) The \$1,395.96 difference is due to the additional calculation of Fire Permit Plan Review Fees which we do not account for in our Building Month End Reporting.

2) The city funded three permits in the month of September which total \$324.00; two permits were for the 2010 Happy Days and one permit was a demolition permit for the Wilson House.

FYI: If you subtract the \$324.00 from the \$1,395.96 you will get the \$1,071.96 difference reflected between the Revenue Year to Date and the 2010 YTD Actual.

CC Regular Session

Item #: 5.2.

Date: 02/08/2011

By: Jo Thieling
Administrative Services

Information

Title:

Approve Meeting Minutes

Background:

Council is asked to approve the attached meeting minutes. The minutes are listed in the motion.

Funding Source:

N/A

Council Action:

Motion to approve the following meeting minutes

- 1) City Council Work Session - 01/04/11
 - 2) City Council Special - 01/04/11
 - 3) City Council Special - 01/11/11
 - 4) City Council Work Session - 01/11/11

 - 5) City Council Regular - 01/11/11
-

Attachments

01/04/11 Special CC Mts

01/04/11 CC Work Sess Mts

01/11/11 Spec CC Mts

01/11/11 CC Work Sess Mts

01/11/11 Reg CC Mts

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 12:28 PM

Started On: 02/02/2011 12:24 PM

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a special Council meeting on Tuesday, January 4, 2011, in the Council Chambers of the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeff Wise

Also Present: City Administrator Kurtis G. Ulrich
Deputy City Administrator/Dir of Comm Dev Heidi A. Nelson
Finance Officer Diana Lund
Fire Chief Dean Kapler
Parks Supervisor Mark Riverblood
City Attorney William K. Goodrich
Development Manager Darren Lazan

CALL TO ORDER

Mayor Ramsey called the Special City Council meeting to order at 5:30 p.m. and led in the Pledge of Allegiance to the Flag.

CITIZEN INPUT

None

APPROVE AGENDA

Motion by Councilmember Jeffrey, seconded by Councilmember McGlone to approve the agenda as presented.

Motion carried. All voted in favor.

COUNCIL BUSINESS

Case #4.1 Swearing in Ceremony for Councilmember Randy Backous, Councilmember David Elvig and Councilmember Jason Tossey

City Attorney Goodrich issued the Oath of Office to Councilmembers Backous, Elvig and Tossey. A few minutes were taken for photos with families, etc.

Case #4.2 Recognition of Outgoing Councilmembers

City Administrator Ulrich recognized former Councilmembers Dehen and Look for their service to the City of Ramsey and read resolutions declaring same.

Motion by Councilmember Jeffrey, seconded by Mayor Ramey to adopt Resolution #11-01-005 recognizing Councilmember John Dehen for his service to the City of Ramsey.

Motion carried. All voted in favor.

Former Councilmember Dehen stated he was very pleased to serve Ramsey in the capacity of Councilmember and talked about the friendships he formed with the City Council members and staff. He wished everyone the best and hoped to continue the friendships.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise to adopt Resolution #11-01-006 recognizing Councilmember Matt Look for his service to the City of Ramsey.

Motion carried. All voted in favor.

Former Councilmember Look thanked the residents of Ramsey for their support and talked about what a pleasure it was to serve on the Council – stating it is an education you cannot buy. He extended his congratulations to the new Councilmembers – suggested they find strength and rely on each other and that it will be a fun time. He appreciated the recognition and the opportunity to serve.

Case #4.3 2011 Council Organization

Mayor Ramsey pointed out a couple of changes (Councilmember Jeffrey to the Joint Law Enforcement Council with Chief Jim Way and Councilmember Tossey as alternate) made to the resolution from discussion at the work session.

Motion by Mayor Ramsey, seconded by Councilmember Wise to adopt Resolution #11-01-001 for 2011 Council Organization.

Motion carried. All voted in favor.

Motion by Councilmember Elvig, seconded by Councilmember Tossey to adopt Resolution #11-01-002 designating financial institutions as official depositories of City funds for 2011.

Motion carried. All voted in favor.

Motion by Councilmember Elvig, seconded by Councilmember Wise to adopt Resolution #11-01-003 designating Village Bank as official financial institution for the City of Ramsey banking services for the year 2011.

Motion carried. All voted in favor.

Motion by Councilmember Wise, seconded by Mayor Ramsey to adopt Resolution #11-01-004 authorizing signatures for financial transactions.

Motion carried. All voted in favor.

Case #4.4 Approve Funding for Annual Holiday Party

City Administrator Ulrich asked Council to approve funding for the annual 2010 Holiday Party/Commission Appreciation Dinner. He requested \$5,000 for facility rental, food and entertainment to be taken from the Council Contingency Fund. He added that the Mayor would be making his State of the City Address and give recognition to the volunteers and commissioners.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise to approve a not-to-exceed amount of \$5,000 from the 2011 Council Contingency Fund to pay for the Employee Holiday Party/Commission Appreciation Dinner.

Motion carried. All voted in favor.

It was noted this is the same amount as was requested last year.

MAYOR/COUNCIL/STAFF INPUT

City Administrator Ulrich announced the City Council would continue its work session in the Lake Itasca Room.

ADJOURNMENT

Motion by Councilmember Wise, seconded by Councilmember McGlone to adjourn the meeting.

Motion carried. All voted in favor.

The special meeting of the City Council adjourned at 5:55 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Minutes drafted by Jo Thieling, City Clerk

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a work session on Tuesday, January 4, 2011, in the Lake Itasca Room, Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeff Wise

Also Present: City Administrator Kurtis G. Ulrich
Deputy City Administrator/Dir of Comm Dev. Heidi A. Nelson
Finance Officer Diana Lund
Fire Chief Dean Kapler
Police Chief Jim Way
Economic Development/Marketing Manager Aaron Backman
Parks Supervisor Mark Riverblood
IT Manager Dean Busch
City Attorney William K. Goodrich

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:01 p.m. He noted the Council would have to break at 5:30 p.m. for a Special City Council meeting.

TOPICS FOR DISCUSSION

3.1 Review Council Organizational Resolution

Mayor Ramsey noted that the City Clerk had emailed everyone an updated organizational resolution; however, he had made another suggested amendment and therefore, a paper resolution is being disseminated. He suggested changing the Public Works Committee membership by placing Jason Tossey on that Committee and moving Randy Backous to the alternate position for the Lower Rum River Water Management Organization.

Councilmember Jeffrey stated that he has served on the Joint Law Enforcement Council for a number of years and he would like to continue to serve in that capacity. He asked that he be added back in and to make Jason Tossey the alternate.

Councilmember Tossey stated he was fine with that.

Consensus was to move Councilmember Jeffrey to the Joint Law Enforcement Council and to move Councilmember Tossey to the position of alternate.

Mr. Ulrich stated that our City Code states the Council will vote on the organizational resolution at the first regular meeting of the month, which would be January 11. This resolution has been placed on tonight's special Council agenda for adoption but will be reconfirmed on January 11.

3.2 Review Consulting Services Proposal from The Tinklenberg Group

City Administrator Ulrich stated that based upon Council discussion, a revised consulting services proposal was submitted from The Tinklenberg Group. He noted the proposed work plan is attached to tonight's agenda. The City has had a contract with The Tinklenberg Group for a number of years and has used them for lobbying at the State, Federal and County level. He reviewed some of the projects The Tinklenberg Group has worked on. The work plan states \$6,000 total cost for federal funding coordination regarding 2011 appropriations with regard to the Armstrong Boulevard interchange project. Mr. Tinklenberg works well with Senators Klobuchar and Franken. Mr. Ulrich noted the charges to work with the State bonding are listed at \$18,000. He continued that this proposal puts us at \$42,000 total; however, this plan can be amended or we can have some more discussion with The Tinklenberg Group. He added that he feels they have been effective. He mentioned some of the other positions Mr. Tinklenberg has held which helps with his effectiveness. There may be other effective ways to work on the State level but there is a piece of this contract that is good for us.

Councilmember Wise stated that it sounds like we are getting something for our money with The Tinklenberg Group. He added that he is agitated with MnDOT moving our interchange. We did what the Met Council and MnDOT wanted us to do and we were "taken out to the wood shed".

Councilmember Elvig stated that since Tinklenberg is so connected with the DFL side and now with a DFL Governor, that might be a good influence. It may be a good idea to keep him in the capacity of working with the State – he would be effective.

Mayor Ramsey stated that the reservations he would have is he does not know what Mr. Tinklenberg actually really brought on his own with the Council. The City is probably more successful because the Council is so active. \$40,000 is a lot of money. He guessed there will be some changes at the Met Council and inquired if Council could put this decision off for awhile to see what changes happen.

Mr. Ulrich agreed this could be delayed a couple of weeks.

Mayor Ramsey stated he liked the RALF work done, but he stated he is somewhat skeptical going with this contract unless someone could see something Tinklenberg really has done.

Councilmember Elvig stated it seems there is something fairly urgent coming in the next couple of weeks.

Mr. Ulrich stated that the fiscal year appropriations would be the most timely. We want to keep our rail station in as an earmark.

Mayor Ramsey felt that enough had been done on that – there was enough incentive the way it is. We have enough contacts at the State level but he did not see a lot coming out of the Federal Government. He stated that barring anyone else’s discussion, he would be a “no” vote.

Mr. Ulrich asked if we want to go with this contract, look at a reduced amount, or look at other lobbyists.

Mayor Ramsey suggested entertaining a proposal from someone else, but even then, he would scrutinize spending money on a lobbyist.

Councilmember Elvig stated that when we made trips out to Washington D.C., and those trips were successful, that was all set up for us. He wondered if someone else will be able to do that for us.

Mr. Ulrich replied that a Washington lobbyist in particular has done all of that for us when we have gone there. On the State level, that’s a lot more individual efforts by our staff and the City Council. Local officials are more accessible.

Councilmember Jeffrey stated we have a couple projects on line that are dependent on the rail station – the VA is very dependent. He asked if anyone has talked to Mr. Deal – maybe he would be willing to put some money in on this. Part of this project we are looking at is to secure Federal and State funding and he was not sure we have the time to wait.

Mayor Ramsey inquired if this is an all or nothing. He tended to agree that stakes are high enough - that \$6,000 is not too much to spend but the rest of it he would let go. Looking at past track records, it’s hard to say if the money is well spent. He added that he feels it’s such a slim chance we will get the \$3 million on an earmark – he just did not feel anyone would be that effective – he feels it’s a waste of money.

Anoka County Commissioner Matt Look stated that the \$3 million has already been appropriated for expansion of the rail – not phase II – but expansion. The \$3 million can qualify for the Ramsey stop.

Mayor Ramsey stated he thought it was not yet appropriated.

Commissioner Look stated it has to be defined of being applicable here.

Councilmember Wise stated he would be in favor of spending the money if the appropriations are there.

Mr. Ulrich stated that our agreement with Jim Deal in the past was based on his land ownership and he’s been paying 20% of The Tinklenberg cost. He noted he would get that clarified.

The City Council work session recessed at 5:25 p.m. to go into a special City Council meeting.

The City Council work session was reconvened at 6:10 p.m.

Consensus was that staff should work more on this and bring it back to the next City Council meeting.

3.3 Review Public Purpose Expenditures

City Administrator Ulrich stated this item is on the agenda for discussion and to clarify what our policy is in terms of using City money for dinners, etc. He noted the City's policy was attached to the case as well as the investigative report on the City of Brooklyn Park. He stated this sets the standard because it has the Attorney General and the State Auditor's opinions. Currently, these types of meals (Council dinners for meeting nights) would be allowed because the meeting is beginning at 5:00 p.m. and extending through the evening. That is consistent with our policy. He expressed concerns about exceeding the budget and recommended we try to adjust a budget and have cheaper meals – cut back as much as possible. He talked about the use of credit cards for lunches. That will be limited to when you are traveling or you are talking with a potential client – that's when this type of expenditure could be allowed. This policy would prohibit when Councilmembers and staff or staff and staff meetings will not be allowed to be a public expenditure. Therefore, we will discontinue that. We will be saving money but not cutting meals completely or other authorized expenditures.

Councilmember Tossey stated that it seems to him that the City should not be supplying meals for the Council. This is a service – we asked our public to vote for us – not feed us.

Councilmember McGlone stated there is a purpose for this – the object being that a lot of Councilmembers will come directly from their other jobs.

Councilmember Tossey stated he works downtown and he eats before he gets here.

Mayor Ramsey stated he did not have a problem with the City supplying meals for meeting nights – but he did want to cut back on the amount of spending.

Councilmember Elvig stated he wanted to go on record as being against the City providing meals for the Council too. He stated he will go with whatever Council decides but he is not excited about the City paying for Council meals.

Mr. Ulrich suggested that maybe staff could do more exact ordering – referring to the number of meals as there are times when there are quite a few extras.

City Clerk Thieling responded that she orders 15 meals per meeting for Council and staff. She could cut the amount down but it's difficult to get an exact count as the attendees change from one meeting to the next.

Councilmember Jeffrey stated he is not opposed to eating the meals but he agrees that it would be impossible to figure out an exact count – it would take too much time. He added he is not opposed to cutting back but please do not have staff have to chase people down for a count.

Mayor Ramsey brought up trips to the capitol, etc. where it's an all day deal – meals and mileage expenditures should be paid for by the City.

Councilmember Tossey stated he would agree with that but that he would like to have that number be as low as possible.

Mayor Ramsey stated that other expenditures we should discuss are the golf tournaments. There is a public purpose to attend these tournaments but we need to talk about how many should go and to which tournaments.

City Administrator Ulrich reported that many of the golf tournaments are funded through the Economic Development Authority. He listed a few of the annual tournaments and reported that \$3,356 was spent on those last year.

Councilmember Elvig agreed this needed to be discussed. It's a real opportunity for us to be out there. City officials should be at these – spending time with business owners is a great thing to be doing.

Mayor Ramsey asked if Council should limit the amount that gets spent.

Councilmember McGlone stated we have a lot of staff participating too.

Councilmember Jeffrey suggested reading through the policy and coming back with suggestions.

Councilmember Wise suggested maybe a shared cost.

Councilmember Jeffrey stated he is not opposed to staff going and Council too as he feels connections need to be made. Staff are great community stewards. He recommended coming up with key tournaments – 50/50 staff and Council – limit the number and bring back to a work session for review.

Councilmember Tossey suggested talking about what kind of influence we can have and what the benefit is for the City.

Mr. Ulrich clarified staff will determine key tournaments, number of golfers and split 50/50 with City Council and staff and come back to a work session.

Deputy City Administrator Nelson stated that the EDA has typically budgeted money for these and invite the business owners. She asked if this will be for outside the EDA budget – Council responded yes.

Councilmember Elvig stated he would like to see Economic Development Manager Backman out as much as possible.

Councilmember Jeffrey stated that with the EDA and the HRA doing both, we need to be careful how many teams we bring in – look at gaps so there is representation where there should be.

Mayor Ramsey stated gas slips, etc. can be turned in for reimbursement.

Finance Officer Lund reported that some of the discretionary spending has changed such as recognition of employees. We should not be using public money for our party but we are combining it with commissioner/volunteer recognition.

Mayor Ramsey stated he will be presenting the State of the City Address at the party. He added that he has always been an advocate of a way to have a better party for the employees.

3.4 Discuss Sister City Relationship with Loudi, China

Mayor Ramsey stated he thought we had already discussed the Sister-City relationship with Loudi, China and directed that the relationship be terminated.

City Administrator Ulrich stated this case is a follow-up to that discussion. Attached to the agenda is a draft resolution formally severing the relationship. He asked for Council review of the resolution.

Councilmember Elvig asked if anyone thought there was any merit in looking at other cities to be in a relationship with. He pointed out some of the benefit discussed with sister city relationships like economic development, cultural exchanges, etc. He suspected there were some fast-growing cities we could hook up with.

Mr. Ulrich stated that it was generally set up to be international.

Councilmember Elvig wondered if there are grants for sister city relationships.

Economic Development Manager Backman stated that one aspect of the relationship is related to telecommunications – the City could look for a relationship with a community that has been an early adopter of technologies.

Mayor Ramsey stated he feels it would have to be with a democratic society – that is his issue with China.

Councilmember Backous inquired how much staff time this takes.

Mr. Ulrich stated it's hard to say because it would vary.

Mayor Ramsey stated he was in favor of formally getting rid of the sister city relationship with Loudi, China.

Staff will place the resolution formally terminating the relationship on the next Council agenda for adoption.

FUTURE TOPICS FOR DISCUSSION

Placing Items on an Agenda

City Administrator Ulrich stated that the City's policy has been that if at least two Councilmembers say they would like an item to be talked about, staff will place it on the agenda for discussion. Staff will develop a topics list and slot it in – and we can move the item up on the agenda if Council desires.

Commissions

Mayor Ramsey stated he would like to see Commissions be more proactive rather than just reactive.

Strategic Planning Sessions

Deputy City Administrator Nelson stated that annually, staff schedules a strategic planning session, which includes Department Heads and Council. The session is usually over a two-day period and the object of it is to see what Council is looking for over the course of the next year. It's tremendously useful from a staff perspective – it helps to guide all departments. This year's event is scheduled for January 24 and 25. She asked if the Councilmembers could come as early as mid-afternoon – beginning at 3:00 p.m..

Council agreed they could come at 3:00.

Ms. Nelson stated the hours would then be 3:00 p.m. to 9:00 p.m. on Monday and 3:00 to 7:00 on Tuesday. She described some of the processes that take place at this planning session.

Council Committees

Councilmember Elvig talked about trusting the recommendations of the Council Committees. So many times it seemed redundant to spend all that time with the Public Works Committee for example and then more time on the City Council level.

Mayor Ramsey agreed that we need to start trusting our committees. There is no need to sit and debate things over again.

ADJOURNMENT

Motion by Councilmember McGlone, seconded by Mayor Ramsey to adjourn the meeting.

Motion carried. All voted in favor.

The Council work session adjourned at 6:53 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Minutes drafted by Jo Thieling, City Clerk

**CITY COUNCIL SPECIAL MEETING
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a Special City Council Meeting on Tuesday, January 11, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey (arrived at 5:25 p.m.)
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None.

Also Present: City Administrator Kurtis Ulrich
Police Chief Way
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the Special City Council meeting to order at 5:17 p.m.

2. CITIZENS INPUT

None.

3. APPROVE AGENDA

The agenda was approved, as submitted.

4. COUNCIL BUSINESS

**4.01: Discuss Pending Lawsuit of Keith Kiefer v. City of Ramsey, Anoka County
District Court File #02C7088487**

City Attorney Goodrich noted that this meeting can move into closed session to discuss a pending lawsuit of Keith Keifer v. City of Ramsey.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to move to closed session.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

The Special Council meeting moved into a closed session at 5:18 p.m.

The closed session ended at 5:28 p.m.

5. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to adjourn the Special City Council Meeting.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None.

The Special City Council Meeting was adjourned at 5:29 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Kathy Altman
TimeSaver Off Site Secretarial, Inc.

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 11, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich
Assistant Community Developer Tim Gladhill
Fire Chief Dean Kapler

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 6:01 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Receive Legislative Activities Report

Elwin Tinklenberg, The Tinklenberg Group, presented the status on current legislative initiatives.

Council discussed possible ways to obtain funding for the rail station.

2) Review Consulting Services Proposal from The Tinklenberg Group

It was Council's consensus to approve the \$18,000.00 and \$6,000.00 proposal from The Tinklenberg Group.

3) Update on Mississippi River Corridor Critical Area (MRCCA) Rulemaking

Planning Assistant Gladhill reviewed staff's report.

MAYOR, COUNCIL AND STAFF INPUT

Councilmember Wise stated he had been approached by a businessperson who was interested in putting in a motorcross track.

It was Council's consensus to discuss this proposal at a future Council Worksession.

ADJOURNMENT

The Work Session of the City Council was adjourned at 6:59 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Kathy Altman
TimeSaver Off Site Secretarial, Inc.

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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, January 11, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Associate Planner Tim Gladhill
Fire Chief Dean Kapler
Finance Director Dianna Lund
Associate Planner Timothy Gladhill
Public Works Director Brian Olson
City Engineer Tim Himmer
Fire Chief Dean Kapler
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Wise, seconded by Councilmember Backous, to approve the following items on the Consent Agenda:

- 5.1 Cash & Investments for Period Ending December 31, 2010
- 5.2 November 2010 Financial Report – General Fund & Enterprise Funds
- 5.3 Note the Following Commission and Board Meeting Minutes
11/18/10 Special EDA
12/06/10 EPB
- 5.4 Approval for Exemption for a Gambling License for Minnesota Waterfowl Association – Rum River Chapter
- 5.5 Approve License Applications
- 5.6 Approve the following Meeting Minutes:
11/23/10 Regular City Council
12/14/10 Special City Council
12/14/10 City Council Work Session
12/14/10 Regular City Council
- 5.7 Reaffirm Adoption of Organizational Resolutions adopted January 4, 2011
- 5.8 Adopt Resolution #11-01-007 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing During the Period of December 9, 2010 through December 30, 2010.
- 5.9 Adopt Resolution #11-01-008 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing During the Period of December 31, 2010 through January 5, 2011.
- 5.10 Adopt Resolution #11-01-009 Declaring Surplus Property and Authorizing Sale
- 5.11 Adopt Resolution #11-01-010 Formally Terminating Sister-City Relationship with Loudi, China
- 5.12 Adopt Resolution #11-01-011 Approving the City of Ramsey's 2012 Budget Calendar

- 5.13 Adopt Resolution #11-01-012 to Request Repeal/No-Reauthorization and no Extension of Mississippi River Corridor Critical Area (MRCCA) Rulemaking
- 5.14 Adopt Resolution #11-01-013 Authorizing Final Payment to American Liberty Construction for IP 08-22 Sunfish Lake Park
- 5.15 Adopt Resolution #11-01-014 Approving Final Payment to Northwest Asphalt, Inc. for Improvement Project #08-37, County Pond Storm Sewer Outlet
- 5.16 Adopt Resolution #11-01-015 Authorizing 1st Partial Payment to Rum River Contracting for IP 10-07 Alpine Drive/Roanoke Street Improvements
- 5.17 Adopt Resolution #11-01-016 Authorizing 17th Partial Payment to Chicago Bridge & Iron (CB&I), Inc. for IP 08-21 Water Tower #3
- 5.18 Adopt Resolution #11-01-017 Authorizing 1st Partial Payment to Dryden Excavating for 176th Avenue Culvert Replacement
- 5.19 Adopt Resolution #11-01-018 Authorizing 2nd Partial Payment to Rum River Contracting for IP 08-34, The Bituminous Paving of 151st and 152nd Avenues, Fluorine Street
- 5.20 Approve Amendment No. 3 to Funding Agreement for Cooperative Commuter Rail Station Development (Ramsey Station); Contract #2010-0226C
- 5.21 Adopt Resolution #11-01-019 League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form – Consider Waiting/No Waiving Statutory Tort Limits
- 5.22 Adopt Resolution #11-01-020 related to parking restrictions on CSAH 116 (Bunker Lake Boulevard), from Basalt Street NW to Germanium Street NW
- 5.23 Adopt Resolution #11-01-021 to Prohibit Parking on Alpine Drive NW from 500 Feet West of CR #57 in the City of Ramsey, Minnesota, for State Aid Project 199-107-007 (S.P. 02-596-11) and Resolution #11-01-022 to Prohibit Parking on CR #57 (Sunfish Lake Boulevard) from 1,500 Feet South of Alpine Drive NW to 1,400 Feet North of Alpine Drive NW in the City of Ramsey, Minnesota, for State Aid project 199-020-009 (S.P. 02-596-11)

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, Jeffrey, McGlone, and Tossey. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing to Consider a Street Name Change for a Portion of Azurite Street to 143rd Avenue in the Sunfish Lake Business Park

Mayor Ramsey closed the regular portion of the City Council meeting at 7:05 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:05 p.m.

Presentation

Associate Planner Gladhill reviewed the staff report.

Citizen Input

Don Patterson, General Manager Diamond Graphics, stated they would prefer to not have the name change due to the inconvenience. He noted they have not had any issues with people finding their business. He stated this would be the second address change in the past two years for them. He stated if the name was changed, he preferred it not be confusing. He preferred it be named all one name. He asked the Council to find another solution if the name needed to be changed.

Councilmember Wise asked who had inquired about this street.

Associate Planner Gladhill stated over the years staff has received comments from people who were trying to find this area, especially for motorists who had not been in the area before.

Councilmember McGlone did not believe the problem would be corrected. He asked if it would be possible to make the change to a named street.

Associate Planner Gladhill stated staff had looked at this, but it was difficult to come up with a name that would not cause confusion. He noted when special names were created that were not a part of the grid, especially a small segment, caused confusion in general response.

Councilmember McGlone recommended changing the name to something different to clear up the confusion.

Fire Chief Kapler understood the hassle this would cause the businesses, but he believed the renaming of the street was a good idea. He stated it was important to stay with the grid for public safety purposes. He suggested the City could send a letter to Diamond Graphics customers as to why the City was changing the name of the street.

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None.

The public hearing was closed at 7:16 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:16 p.m.

Councilmember Wise stated as long as Diamond Graphics agreed that the City should send a letter to their customers/supplier, he was not against the proposal.

Councilmember Backus stated he would rather change the whole road.

Mayor Ramsey stated he was not opposed to this.

Associate Planner Gladhill stated if the Council was recommending a name change for the road, he stated staff would like the opportunity to discuss names, renote the public hearing, and bring this back.

Councilmember Jeffrey stated he was not opposed to this, but it was a short stretch of road and he would like to have one name for this road.

Associate Planner Gladhill recommended this case be tabled for staff research on a street name and to contact the rest of the property owners for their feedback.

Councilmember Elvig requested staff reach out to the EDA also.

Motion by Mayor Ramsey, seconded by Councilmember Jeffrey, to table indefinitely.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

7. COUNCIL BUSINESS

7.01: Request for a Conditional Use Permit to Exceed the Amount of Square Footage Allowed for Accessory Structures Located at 8150 - 144th Avenue NW; Case of Leon Richter

Associate Planner Gladhill reviewed the staff report.

Councilmember Wise stated it appeared there was a lot of screening of trees. He stated he liked this proposal.

Leon Richter, 8150 - 144th Avenue NW, stated he was present for any questions. He stated he was 1,052 over.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #11-01-023 adopting Findings of Fact #0882 related to the request for a conditional use permit for oversizing of accessory structures and adopt Resolution #11-01-024 providing the conditional use permit for oversizing of accessory structures, based on the Findings of Fact.

Further discussion: Councilmember Elvig stated he did not have any issues with this, but how were the upgrades being rationalized. Associate Planner Gladhill responded it depended on the size of the land as well as where on the land the structure was being proposed to be placed. Councilmember McGlone stated he liked the proposal, but the issue he had was the escrow. He asked how the City would be certain Mr. Richter did the deal. Associate Planner Gladhill responded if Mr. Richter did not comply, the City had actions that could be taken to ensure compliance.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, Jeffrey, McGlone, and Tossey. Voting No: None.

7.02: Consider Award for Contract for Engineering Services related to City Project 11-21, the Signalization of Armstrong and Bunker Lakes Boulevards, and Associated Infrastructure Improvements to Serve the Legacy Christian Academy Development

City Engineer Himmer reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to award a contract to WSB in the amount of \$291,344 for City project 11-21, the signalization of Armstrong and Bunker Lake Boulevards, and associated infrastructure improvements to serve the Legacy Christian Academy development contingent upon the approval of an agreement with LCA for design fees up to a maximum of \$106,000 which agreement is provided under a separate case.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, Jeffrey, McGlone, and Tossey. Voting No: None.

7.03: Consider agreement with Legacy Christian Academy for Reimbursement of Engineering Design Fees related to City Project 11-21; the Signalization of Armstrong and Bunker Lakes Boulevard, and Associated Infrastructure Improvements to Serve the Legacy Christian Academy Development

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich asked if the Council wanted escrow for the money the City might spend for engineering fees.

City Engineer Himmer noted requiring an escrow had been done before.

Councilmember Elvig stated it made sense to obtain an escrow to protect the City.

Councilmember Wise stated he would be in favor of a letter of credit.

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to approve the engineering design services reimbursement agreement with LCA, subject to the review and approval by the City Attorney and with a reasonable escrow.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None.

7.04: Review Go Cart Concept at Former Oasis Market Site Located at 14550 Armstrong Boulevard NW; Case of Karl Janzen

Associate Planner Gladhill reviewed the staff report.

City Manager Ulrich recommended the Council waive the escrow and instruct staff to look into this proposal further and come back to the Council at a future worksession.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to authorize the waiving of the \$600.00 escrow and staff be directed to work with the applicant to put together an agreement and bring this to a worksession based on the rationale that this is for the potential of a public purpose and benefit to the City.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Jeffrey, Tossey, and Wise. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Councilmember Tossey stated he had been approached by a couple of Councilmembers and he wanted to make it clear that he was not thinking the City had not done anything in the past year.

Mayor Ramsey noted the Mayor Snowmobile Ride was coming up and applicants are available.

9. ADJOURNMENT

Motion by Councilmember Elvig seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:00 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Kathy Altman
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

Item #: 5.3.

Date: 02/08/2011

By: Diana Lund
Finance

Information

Title:

Consider Authorization of Funding for the Ramsey Seniors History Program

Background:

In 2010 the City authorized \$90.00 for the Ramsey Seniors for their Christmas Program at the Anoka County Historical Society. The Ramsey Seniors are asking for \$90.00 again this year for a History Program at the Senior Club on September 22, 2011.

Recommendation:

Authorize funding in the amount of \$90.00 for the Ramsey Seniors History Program on September 22, 2011.

Council Action:

Motion to authorize funding in the amount of \$90 for the Ramsey Seniors History Program

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 12:40 PM

Started On: 01/31/2011 02:01 PM

Date: 02/08/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Authorize Construction Incentive Payment to North Valley, Inc. for City project 08-27, 167th Avenue Reconstruction

Background:

The reconstruction of 167th Avenue NW was recently completed, North Valley, Inc., is due a contract incentive for meeting the required Minnesota State Aid (MSA) pavement compaction densities on the project. Because this was an MSA project, and MSA funds were used for construction, state rules require payment for incentives reached when it comes to paving compaction; the idea being that better compaction leads to a longer lasting road.

Staff inquired with MnDOT whether this incentive should be allowed since it was brought to our attention following close-out of the project. Although the general contractor should have brought it to our attention sooner, it does not void the requirement and we are obligated to pay the incentive reached. Attached to the case is a copy of the standard incentive worksheet from the MnDOT database. Staff has reviewed and confirmed the information, which shows an amount due of \$5,328.74. Funding for the project, and this incentive, will come from the City's MSA construction funds.

Recommendation:

Staff recommends authorization of payment to North Valley, Inc., in the amount of \$5,328.74, for pavement density incentives reached on City project 08-27; 167th Avenue reconstruction.

Council Action:

Motion to authorize payment to North Valley, Inc., in the amount of \$5,328.74, for pavement density incentives reached on City project 08-27; 167th Avenue reconstruction.

Attachments

Incentive worksheet

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 02/03/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

02/03/2011 02:12 PM

02/03/2011 02:36 PM

Started On: 02/01/2011 06:16 PM

281-9

SPEC. YEAR "2009" (with longitudinal joint density) DENSITY INCENTIVE / DISINCENTIVE WORKSHEET

S.P. **199-102-06** HWY LOCATION **167th Ave-Ramsey**
 CONTRACTOR **North Valley, Inc.** MARSHALL DESIGN

Square Yard Inch Project
 TOTAL TONS PAVED **1975**

SAMPLE NUMBER	313	314									
SAMPLE TON #	250	1050									
TONS REPRESENTED	1050	925									
DENSITY TONS	1050	925									
INDIVIDUAL VOIDS	3.2	2.8									
IND. MAX SP.G.	2.488	2.485									
MVNG AVG MX SP.G.	2.492	2.489									

PAVED 10/20/2009
 CORED 10/21/2009
 BID PRICE= \$8.15
 MIX TYPE MV
 Ave.Gmm.= 2.489
 TON TYPE ENGLISH

MAT THICKNESS = 2.5
 TOTAL AREA PAVED = 12107
 MAX. DENSITY AREA = 12107
 INCENT/DISINC RATIO= 1.00
 OVERRIDE # LOTS = 3
 LOTS REQUIRED = 3

DESIGN AIR VOIDS = 3.5 MIN. AIR VOIDS = 3.0 REQ'D DENSITY= 92.0

SQ YARDS PER LOT = 4035.67
 Max Density Tons = MAT DENSITY TOTAL 1975.00

LOT	CORE #	CORE THICKNESS	AIR DRY	CORE/PAN (or dry wt.)	PAN WT.	DRY WT.	SSD WT.	IMM WT.	% WATER ABSORBED	Gmb / BULK SpG. USED	% DENSITY	AIR VOID USED	TONS REPRESENT.	Sq Yd REPRESENT.	PAY FACTOR	TOTAL PAY FACTOR	INCENTIVE DISINCENTIVE
1	1.1	2.33	1146.5	1369.1	223.4	1145.7	1147.1	666.3	0.1	2.383	2.383	95.0	658	4036	1.04	1.08	\$2,697.52
	1.2	2.52	1212.0	1436.8	226.0	1210.8	1213.2	697.1	0.2	2.346	2.346						
	1.1C																
	1.2C																
												2.364 = Ave.Gmb.					
2	2.1	2.29	1056.6	1283.5	229.4	1054.1	1058.4	602.6	0.4	2.313	2.313	94.5	392	2401	1.04	1.04	\$782.70
	2.2	1.78	845.3	1072.7	227.8	844.9	845.9	492.8	0.2	2.393	2.393	3.0	267	1635	1.04	1.04	\$532.91
	2.1C																
	2.2C																
												2.353 = Ave.Gmb.					
3	3.1	2.21	1044.4	1289.7	246.7	1043.0	1045.4	598.4	0.2	2.333	2.333	94.3	658	4036	1.04	1.04	\$1,315.61
	3.2	2.09	986.5	1233.7	248.0	985.7	987.5	570.3	0.2	2.363	2.363						
	3.1C																
	3.2C																
												2.348 = Ave.Gmb.					

LOT	CORE #	THICKNESS	AIR DRY	CORE/PAN	PAN WT.	DRY WT.	SSD WT.	IMM WT.	Longitudinal Joint Density			Confined?	Companion to Mat Core#	Edge Pay Factor	Combined Edge Pay Factor	
1	1.3L	2.17	1038.3	1288.4	251.4	1037.0	1039.9	592.6	0.4	2.318	2.318	93.1	confined	1.2	1.02	104%
	1.4R	2.09	984.4	1229.7	249.1	980.6	986.7	556.3	0.5	2.278	2.278	91.5	unconfined		1.02	
	1.3LC															
	1.4RC															
												2.298 = Ave.Gmb.				
												no core				100%
												no core				

3.0 DATA BY:	Average Density = 146.7	INCENTIVE THIS SHEET TOTAL = \$5,328.74	DISINCENTIVE THIS SHEET TOTAL = \$0.00	INCENTIVE / DISINCENTIVE NET Total = \$5,328.74
MIX DESIGNATION:	lbs.per square yd in.= 110.0			Weighted Average Air Voids
NOTES		CHK'D BY	DATE	
		PLANT #:	MDR. #:	

PLANT: RAMSEY 906

ENGINEER: CITY OF RAMSEY

MAXIMUM DENSITY METHOD

DATE 10/22/09

S.P. SP 199-102-006

TH 167 AVE

MIX TYPE: MVNW350350

MDR # 2009-106

SPEC: 2360

PAVED: 10/20/09

CORED: 10/21/09

TEST #'s 313,314

TONS: 1975

LOTS: 3

CONTRACTOR: N. VALLEY

LOT	CORE #	AIR DRY	CORE/PAN	PAN I.D.	PAN WT.	DRY WT.	SSD WT.	IMM. WT.	HEIGHT (MM)	VOLUME	%WATER ABSORB	GMB	AVE. GMB	GMM	FINAL DENSITY
1	1.1	1146.5	1369.1	G	223.4	1145.7	1147.1	666.3	59	480.8	0.1	2.383			
	1.2	1212.0	1436.8	H	226.0	1210.8	1213.2	697.1	64	516.1	0.2	2.346	2.364	2.455	95.1%
	COMP														
2	2.1	1056.6	1283.5	I	229.4	1054.1	1058.4	602.6	58	455.8	0.4	2.313			
	2.2	845.3	1072.7	J	227.8	844.9	845.9	492.8	45	353.1	0.2	2.393	2.353	2.485	94.7%
	COMP														
3	3.1	1044.4	1289.7	101.0	246.7	1043	1045.4	598.4	56	447.0	0.2	2.333			
	3.2	985.5	1233.7	102.0	248.0	985.7	987.5	570.3	53	417.2	0.2	2.363	2.348	2.485	94.5%
	COMP														
--						0				0.0				2.485	
						0				0.0					
	COMP														
--						0				0.0				2.485	
						0				0.0					
	COMP														
--						0				0.0				2.485	
						0				0.0					
	COMP														
LONGITUDINAL JOINT CORES															
1	1.2L	1038.3	1288.4	103.0	251.4	1037	1039.9	582.6	55	447.3	0.4	2.318		2.485	93.3%
--	COMP														
1	1.2R	984.4	1229.7	104.0	249.1	980.6	986.7	556.3	53	430.4	0.5	2.278		2.485	91.7%
--	COMP														
--						0				0.0				2.485	
						0				0.0				2.485	
	COMP														

R = RIGHT L = LEFT
 C = CONFINED U = UNCONFINED
 -- COMPANION CORE TESTED BY AGENCY

TIME IN OVEN 12:25 PM
 TIME OUT OVEN 3:25 PM

2360 (MARSHALL) TEST SUMMARY SHEET

MIX DESIGNATION: MVWE/NW35035(R)

MDR # 2009-106

PLANT# 906 - RAMSEY

TECHNICIAN: TIM PHILLIPS

			Cont	MN/Det	Cont	MN/Det	Cont	MN/Det	Cont	MN/Det
			313		314		315		318	
TEST #			313		314		315		318	
DAY#			8		8					
DATE			10/20/09		10/20/09					
S.P.			199-102-06		199-102-06					
1" Sieve			100							
Mov. Avg.	100	100	100							
3/4" Sieve			100							
Mov. Avg.	100	100	100							
1/2" Sieve			95							
Mov. Avg.	87	100	96							
3/8" Sieve			85							
Mov. Avg.	75	89	86							
#4 Sieve			66							
Mov. Avg.	56	70	69							
#8 Sieve			53							
Mov. Avg.	48	60	56							
#16 Sieve			42							
#30 Sieve			29							
#50 Sieve			14							
#100 Sieve			7							
#200 Sieve			4.0							
Mov. Avg.	2.0	5.6	3.8							
+4 %Crushing		95.0%	92%							
-4 %Cr. / FAA			31%		31%		31%		31%	
%AC (Spot Check)		4.6%			4.3%					
%AC (Inclination)		5.6%	5.5%		5.6%					
%AC Avg.(Inclination)		5.2%min.	5.6%		5.6%					
FIPbe		0.6-1.4	0.8							
Max. Sp.G (Gmm)			2.488		2.485					
Mov. Avg. (Gmm)			2.492		2.489		1.867		1.243	
Bulk Sp.G. (Gmb)			2.412		2.420					
Voids Isolated			3.1		2.6					
Voids Individual		1.5-5.5	3.2		2.8					
Voids Mov. Avg.		2.5-4.5	3.3		3.1					
VMA (Design)		14.0	15.1		9.9					
VMA Mov. Avg.(JMF)		13.7	15.3		13.9					
Mix Molatue Content										
Tons Represented			1050.00		911.46					
Sample Tons			250.00		1050.00					
Cumulative Tons			8038.63		8950.09		8950.09		8950.09	

CC Regular Session

Item #: 5.5.

Date: 02/08/2011

By: Jackie Lipski
Finance

Information

Title:

Adopt Resolution #11-02-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of January 20, 2011 through February 2, 2011

Council Action:

Motion to adopt Resolution #11-02-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of January 20, 2011 through February 2, 2011

Attachments

Bills List Resolution

Billslist 2-8-2011

Form Review

Inbox

Diana Lund

Form Started By: Jackie Lipski

Final Approval Date: 02/03/2011

Reviewed By

Diana Lund

Date

02/03/2011 08:56 AM

Started On: 02/03/2011 08:49 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JANUARY 20, 2011 THROUGH FEBRUARY 2, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of January 20, 2011, through February 2, 2011, in the amount of \$828,231.46; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period January 20, 2011, through February 2, 2011, in the amount of \$828,231.46.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Mayor

ATTEST:

City Clerk

RAMSEY CITY COUNCIL MEETING
2/8/2011
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 1/20/11- 2/2/11	262,859.22
Accounts Payable 1/20/11-2/2/11	92,022.95
Payroll 1/20/11	171,270.54
Debt Service	302,078.75

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 828,231.46

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 128,288.10	\$ 128,288.10
- CORRECTION TO PAYROLL		
PREPAIDS	187,209.54	244,829.95
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	318,099.84	341,342.82
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	39,895.37	39,895.37
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 673,492.85	\$ 754,356.24

CITY OF RAMSEY
Council Check Register

1/20/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
84712	1/21/2011		100298 MN AFSCME COUNCIL #5							
		550.72			55611	0105111536183	9101.2177		UNION DUES	GENERAL FUND
		550.61			55794	0119111550553	9101.2177		UNION DUES	GENERAL FUND
		<u>1,101.33</u>								
84713	1/25/2011		109424 AT & T MOBILITY							
		52.09	DEC 2010 BILLING		55810	876463844X01112 011DEC10	0301.6321		TELEPHONE	ENGINEERING
		<u>52.09</u>								
84714	1/25/2011		110734 CITY OF RAMSEY							
		21.15	ACCT 32472291		55811	012511	9601.4651		WATER REVENUE	WATER FUND
		25.15	ACCT 719922		55811	012511	9601.4651		WATER REVENUE	WATER FUND
		100.00	ACCT 718819		55811	012511	9601.4651		WATER REVENUE	WATER FUND
		<u>146.30</u>								
84715	1/25/2011		110373 ERICKSON, MITCH							
		100.00	DAM DEP REFUND RC 27554		55812	120610A	9804.1160		KEY & DAMAGE DEPOSIT	ESCROW ACCOUNTS
		<u>100.00</u>								
84789	1/27/2011		111377 ANOKA MUNICIPAL UTILITY							
		144.10	DEC 2010 CTY RD 116 & HWY 47		55854	22-613120-01DEC 10	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		12.83	DEC 10 14120 ST FRANCIS		55855	22-612060-01DEC 10	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		35.46	BUNKER LK BLVD & DYSPOSIUM		55856	22-612000-01DEC 10	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		<u>192.39</u>								
84790	1/27/2011		100297 CENTERPOINT ENERGY							
		12.83	DEC 2010 14550 ARMSTRONG		55850	8502405-7DEC10	9410.6373	00041009	GAS	RALF FUNDED PROJECTS
		470.51	DEC 2010 6701 HIGHWAY 10		55851	6011580-5DEC10	9410.6373	00041012	GAS	RALF FUNDED PROJECTS
		17.88	DEC10 14556 ARMSTRONG BLVD		55852	8502400-8DEC10	9204.6373		GAS	TAX INCREMENT DISTRICT #4
		12.83	DEC 10 7167 HIGHWAY 10		55853	8144797-1DEC10	9410.6373	00041009	GAS	RALF FUNDED PROJECTS
		<u>514.05</u>								
84792	1/27/2011		100116 CONNEXUS ENERGY							
		5.34	9015 175TH LANE SIREN 1		55857	444930-300439JA N11	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		5.34	16855 NUTRIA ST SIREN 2		55858	444930-300441JA N11	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
		5.34	7615 173RD AVE SIREN 3		55859	444930-300442JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE

1/20/2011 - 12/31/2011

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						N11				
		5.34	6501 GREEN VALLEY SIREN 4		55860	444930-300443JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	17201 ST FRANCIS BLVD SIREN 5		55861	444930-300444JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	5254 179TH LN SIREN 6		55862	444930-300446JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	16045 ANDRIE ST SIREN 7		55863	444930-300462JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	7925 161ST AVE SIREN 8		55864	444930-300463JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	16621 NOWTHEN BLVD SIREN 9		55865	444930-300464JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	5760 164TH AVE SIREN 10		55866	444930-300465JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	14900 PUMA ST SIREN 11		55867	444930-300466JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	7220 152ND LN SIREN 12		55868	444930-300467JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	6280 153RD AVE SIREN 13		55869	444930-300468JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	5201 155TH LN SIREN 14		55870	444930-300471JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	7655 HWY 10 SIREN 15		55871	444930-300472JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	6400 BUNKER LK BLVD SIREN 16		55872	444930-300474JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		5.34	14501 NOWTHEN BLVD SIREN 17		55873	444930-300475JA	0250.6371		ELECTRIC UTILITIES	CIVIL DEFENSE
						N11				
		204.27	STREET LIGHTS		55874	444932-283184JA	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
						N11				
		88.37	EDA LIGHTS		55875	444932-173582JA	9230.6371		ELECTRIC UTILITIES	ECONOMIC DEVELOPMENT AUTHORITY
						N11				
		57.08	STREET LIGHTS		55876	444932-173612JA	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
						N11				
		4,830.33	STREET LIGHTS		55877	444932-173704JA	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
						N11				
		54.33	STREET LIGHTS		55878	444932-173784JA	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
						N11				
		3,869.57	STREET LIGHTS		55879	444931-173581JA	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
						N11				

1/20/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		105.75	STREET LIGHTS		55880	444931-259563JA N11	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		36.01	6600 SUNWOOD LIFT STAT		55881	444931-272293JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		85.76	15575 LN & YAKIMA ST		55882	444932-267531JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		230.58	STREET LIGHTS		55883	444932-238648JA N11	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		<u>9,652.83</u>								
84794	1/27/2011		100382 PITNEY BOWES INC							
		53.94	MAIL MACHINE SUPPLIES		55884	583738	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
		<u>53.94</u>								
84795	1/27/2011		100890 PLEAA							
		30.00	ANNUAL DUES 2011		55885	012611	0211.6451		MEMBERSHIP DUES	POLICE PROTECTION
		<u>30.00</u>								
84796	1/27/2011		100683 STOLP, NICHOLAS							
		938.76	REIMBURSE- EMS CONF		55886	012611	0211.6331		TRAVEL & LODGING	POLICE PROTECTION
		<u>938.76</u>								
84797	1/31/2011		110386 HEALTH PARTNERS							
		96.00	JAN 2011 BILLING		55920	36537775JAN11	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	
		57,931.02	JAN 2011 BILLING		55920	36537775JAN11	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		96.00	FEB 2011 BILLING		55921	36687191FEB11	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	
		56,780.24	FEB 2011 BILLING		55921	36687191FEB11	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>114,903.26</u>								
84798	2/1/2011		100040 ANOKA COUNTY FIRE PROTECTION C							
		210.00	2011 DUES		55941	122110A	0220.6451		MEMBERSHIP DUES	FIRE PROTECTION
		<u>210.00</u>								
84799	2/1/2011		100297 CENTERPOINT ENERGY							
		6,211.26	7550 SUNWOOD DR		55939	6702493-5DEC201 0	0194.6373		GAS	GENERAL GOVERNMENT BUILDINGS
		<u>6,211.26</u>								
84800	2/1/2011		110734 CITY OF RAMSEY							
		18.44	ACCT 36262643		55942	020111	9601.4651		WATER REVENUE	WATER FUND
		40.35	ACCT 716016139		55942	020111	9601.4651		WATER REVENUE	WATER FUND
		150.00	ACCT 662781470		55942	020111	9601.4651		WATER REVENUE	WATER FUND

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		250.00	ACCT 485670747		55942	020111	9601.4651		WATER REVENUE	WATER FUND
		458.79								
84801	2/1/2011		100116 CONNEXUS ENERGY							
		234.79	7401 RAMSEY PRKWY DRAW IRRIG		55943	444929-301611JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		3,844.95	7650 SUNWOOD - PARK RAMP		55944	444931-288372JA N11	9240.6371		ELECTRIC UTILITIES	PARKING RAMP MAINTENANCE
		5,363.50	7550 SUNWOOD DR		55945	444931-286294JA N11	0194.6371		ELECTRIC UTILITIES	GENERAL GOVERNMENT BUILDINGS
		32.06	7167 HWY 10		55946	444931-178989JA N11	9410.6371	00041009	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		492.24	6701 HWY 10		55947	444931-239841JA N11	9410.6371	00041012	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		38.21	7039 HWY 10		55948	444932-238710JA N11	9410.6371	00041018	ELECTRIC UTILITIES	RALF FUNDED PROJECTS
		54.55	14550 ARMSTRONG BLVD		55949	444931-178977JA N11	9204.6249		MISCELLANEOUS OPERATING SUPPLYTAX INCREMENT DISTRICT #4	
		10.15	14556 ARMSTRONG BLVD		55950	444931-178979JA N11	9204.6371		ELECTRIC UTILITIES	TAX INCREMENT DISTRICT #4
		12.13	15153 NOWTHEN BLVD		55951	444929-179177JA N11	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		772.15	15050 ARMSTRONG BLVD		55952	444929-255229JA N11	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		715.82	15153 NOWTHEN BLVD		55953	444931-179178JA N11	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		383.01	15153 NOWTHEN BLVD		55954	444931-238631JA N11	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		11,953.56								
84802	2/1/2011		106583 DELTA DENTAL PLAN OF MINNESOTA							
		237.00	JAN11 BILLING		55955	4556929	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		2,377.50	FEB 2011 BILLING- DENTAL		55956	4556965	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		2,614.50								
84803	2/1/2011		101103 NEXTEL COMMUNICATIONS							
		68.05	DEC 10 AND JAN 11 BILLING		55960	570683319-110	9230.6323		CELLULAR PHONES	ECONOMIC DEVELOPMENT AUTHORITY
		79.72	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0191.6323		CELLULAR PHONES	PLANNING & ZONING
		91.55	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0240.6323		CELLULAR PHONES	PROTECTIVE INSPECTIONS
		120.45	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0194.6323		CELLULAR PHONES	GENERAL GOVERNMENT BUILDINGS
		125.45	DEC 10 AND JAN 11 BILLING		55960	570683319-110	9601.6323		CELLULAR PHONES	WATER FUND
		148.00	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0130.6323		CELLULAR PHONES	ADMINISTRATION

Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		163.14	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		235.02	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0301.6323		CELLULAR PHONES	ENGINEERING
		243.05	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0311.6323		CELLULAR PHONES	STREET MAINTENANCE
		271.55	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0452.6323		CELLULAR PHONES	PARK & RECREATION
		589.30	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0211.6323		CELLULAR PHONES	POLICE PROTECTION
		651.63	DEC 10 AND JAN 11 BILLING		55960	570683319-110	0220.6323		CELLULAR PHONES	FIRE PROTECTION
		<u>2,786.91</u>								
84804	2/1/2011		100678 PETTY CASH							
		5.38	MAYOR'S TOWN MTG		55940	013111	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		10.66	SHOP SUPPLIES		55940	013111	0311.6229		SHOP MATERIALS	STREET MAINTENANCE
		12.99	CAKE FOR CMBR MCGLONE		55940	013111	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		<u>29.03</u>								
84805	2/1/2011		100678 PETTY CASH							
		5.29	MAYOR'S TOWN MTG		55959	013111A	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		9.08	COOKIES CC WRK SEESION		55959	013111A	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
		18.04	SQUAD FLOOR MATS		55959	013111A	0211.6257	00000391	OTHER VEHICLE PARTS	POLICE PROTECTION
		<u>32.41</u>								
84806	2/1/2011		100382 PITNEY BOWES INC							
		1,236.00	RENTAL CHARGES DEC 10- DEC 11		55957	9394363-DC10	0130.6405		OFFICE & DATA PROCESSING EQUIP	ADMINISTRATION
		<u>1,236.00</u>								
84807	2/1/2011		112442 REENTZ, AMY							
		100.00	REIMBURSEMENT FOR PHONE		55958	013111	0211.6249		MISCELLANEOUS OPERATING SUPPLY	POLICE PROTECTION
		<u>100.00</u>								
90110149	1/20/2011		100301 MN CHILD SUPPORT PAYMENT CNTR							
		339.64			55795	0119111550554	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		<u>339.64</u>								
90163057	1/20/2011		100398 PUBLIC EMPLOYEES RETIREMENT AS							
		50.00			55730	0118111016341	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		50.00			55731	0118111016342	9101.2183		PERA-EMPLOYER	GENERAL FUND
		14,431.83			55796	0119111550555	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		19,221.40			55797	0119111550556	9101.2183		PERA-EMPLOYER	GENERAL FUND
		<u>33,753.23</u>								
91602184	1/20/2011		100601 MN DEPT OF REV-WH							
		45.47			55732	0118111016343	9101.2172		STATE WITHHOLDING	GENERAL FUND
		1,027.79			55756	0118111601101	9101.2172		STATE WITHHOLDING	GENERAL FUND

Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		8,286.04			55798	0119111550557	9101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>9,359.30</u>								
92202002	1/20/2011		107784 VILLAGE BANK							
		64.17			55733	0118111016344	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		414.51			55734	0118111016345	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		561.24			55735	0118111016346	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		1,927.41			55757	0118111601102	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		2,492.71			55758	0118111601103	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		3,363.83			55759	0118111601104	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		9,523.09			55789	01191115505510	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		20,253.21			55799	0119111550558	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		<u>7,274.60</u>			55800	0119111550559	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		<u>45,874.77</u>								
99012051	1/20/2011		111465 STATE STREET BANK							
		3,007.00			55791	01191115505512	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>3,007.00</u>								
99012054	1/20/2011		111465 STATE STREET BANK							
		183.23			55792	01191115505513	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>183.23</u>								
99365631	1/20/2011		100223 ICMA RETIREMENT TRUST 457							
		2,619.21			55788	0119111550551	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>2,619.21</u>								
		<u><u>564,937.97</u></u>	Grand Total							

<u>Payment Instrument Totals</u>	
Check Total	469,801.59
Transfer Total	95,136.38
Total Payments	<u>564,937.97</u>

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
111610	A DYNAMIC DOOR CO. INC.	DOOR 5 REPAIR	PV	55825	001	09101	1/19/2011	21010213	180.00		111610	A DYNAMIC DOOR CO. INC.
	A DYNAMIC DOOR CO. INC. 4588 194TH AVENUE NE EAST BETHEL MN 55092			Summary Total					180.00			
				Payment Amount					180.00			
100017	AIRGAS NORTH CENTRAL	MISC GASES	PV	55813	001	09101	12/10/2010	105662569	17.32		100017	AIRGAS NORTH CENTRAL
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588			Summary Total					17.32			
				Payment Amount					17.32			
106641	AMERICAN PRESSURE INC	TUFF FLEX HOSE	PV	55887	001	09101	1/18/2011	63009	191.57		106641	AMERICAN PRESSURE INC
	AMERICAN PRESSURE INC 3810 W BROADWAY ROBBINSDALE MN 55422			Summary Total					191.57			
				Payment Amount					191.57			
108664	AMERICAN VENDING INC	SUGAR AND CREAM	PV	55888	001	09101	1/11/2011	5806	72.30		108664	AMERICAN VENDING INC
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369	COFFEE	PV	55922	001	09101	12/21/2010	5797	72.30			
				Summary Total					72.30			
				Summary Total					79.20			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
Payment Amount								151.50			
100022	AMERICAN WATER WORKS ASSN AMERICAN WATER WORKS ASSN P O BOX 972997 DALLAS TX 75397-2997	MEMBERSHIP DUES	PV	55889	001	09601	1/25/2011 012511	173.00		100022	AMERICAN WATER WORKS ASSN
Summary Total								173.00			
Payment Amount								173.00			
100048	ANOKA COUNTY TREASURER/GIS DEPT ANOKA COUNTY TREASURER/GIS DEPT 2100 - 3RD AVENUE ANOKA MN 55303	RENEWAL GIS DATA LICENSE	PV	55926	001	09101	2/12/2011 206994	250.00		100048	ANOKA COUNTY TREASURER/GIS DEPT
Summary Total								250.00			
Payment Amount								250.00			
107587	ANOKA COUNTY TREASURY DEPARTMENT ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303	2010 CREDIT CARDS PD RESERVES	PV	55964	001	09101	1/24/2011 207231	21.55		107587	ANOKA COUNTY TREASURY DEPARTMENT
Summary Total								21.55			
Payment Amount								21.55			
100063	ASPEN MILLS	MISC SHIRTS PD	PV	55890	001	09101	1/10/2011 104387	93.10		100063	ASPEN MILLS

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					93.10			
				Payment Amount					93.10			
101084	BATTERIES PLUS BATTERIES PLUS 18180 ZANE STREET NW ELK RIVER MN 55330	BATTERY	PV	55891	001	09101	1/24/2011	033-816357	2.14		101084	BATTERIES PLUS
				Summary Total					2.14			
				Payment Amount					2.14			
100081	BIFFS INC BIFFS INC 8610 HANSEN AVENUE SHAKOPEE MN 55379	RAMSEY SCHOOL RINK	PV	55826	001	09101	1/12/2011	W425797	79.13		100081	BIFFS INC
				Summary Total					79.13			
				Payment Amount					79.13			
103641	BOYER TRUCKS ROGERS BOYER TRUCKS 2601 NE BROADWAY MINNEAPOLIS MN 55413	REPAIR 672	PV	55892	001	09101	1/12/2011	451474	54.00		103641	BOYER TRUCKS ROGERS
		REPAIR 672	PV	55892	002	09101	1/12/2011	451474	18.92			
				Summary Total					72.92			
				Payment Amount					72.92			
104474	CARQUEST AUTO PARTS	FITTINGS/HOSE S	PV	55827	001	09101	1/14/2011	105964	71.62		104474	CARQUEST AUTO PARTS

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	CARQUEST AUTO PARTS								71.62			
	P O BOX	BRAKE PADS	PV	55828	001	09101	1/13/2011	105907	71.87			
	503589											
	ST LOUIS MO 63150-3589								71.87			
		SPRING/PEDAL RETURN	PV	55829	001	09101	1/18/2011	106086	13.66			
									13.66			
		ROLOC DISCS	PV	55830	001	09101	1/10/2011	105716	76.15			
									76.15			
		WINTER BLADES 672	PV	55831	001	09101	1/14/2011	105943	42.54			
									42.54			
		BATTERY 673	PV	55832	001	09101	1/10/2011	105687	213.73			
									213.73			
		BRAKES 564	PV	55893	001	09101	1/19/2011	106156	265.29			
									265.29			
		NEW ALT 603	PV	55894	001	09101	1/20/2011	106244	267.18			
									267.18			
		SOLVENT AND CAR WASH SOAP	PV	55895	001	09101	1/18/2011	106082	27.68			
									27.68			
		NOSE NOZZLES	PV	55896	001	09101	1/20/2011	106256	21.35			
									21.35			
		CAR WASH	PV	55897	001	09101	1/17/2011	106063	13.62			
									13.62			
		OIL FILTER	PV	55965	001	09101	1/19/2011	106179	22.32			
									22.32			
									22.32			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier				
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Name		
					Payment Amount		1,107.01				
110536	CBIZ FINANCIAL SOLUTIONS INC	4TH QTR 2010 REBA FEES	PV	55937	001	09101	1/1/2011	19954-4Q10	16.88	110536	CBIZ FINANCIAL SOLUTIONS INC
					Summary Total				16.88		
					Payment Amount				16.88		
110734	CITY OF RAMSEY	4TH QTR 2010-7550 SUNWOOD DR	PV	55961	001	09240	1/25/2011	444931372DEC1 0	101.38	110734	CITY OF RAMSEY
					Summary Total				101.38		
					Summary Total				140.80		
					Summary Total				140.80		
					Summary Total				291.26		
					Summary Total				291.26		
					Payment Amount				533.44		
100125	COUNTRYSIDE PRINTING INC	BUSINESS CARDS-ULRICH	PV	55833	001	09101	1/17/2011	30141	37.41	100125	COUNTRYSIDE PRINTING INC
					Summary Total				37.41		
					Summary Total				40.08		

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	LAKE BLVD NW SUITE 113 RAMSEY MN 55303	ENVELOPES	PV	55927	002	09101	1/20/2011	30156	40.08			
				Summary Total					80.16			
		TOWED VEHICLE REPORTS-PD	PV	55928	001	09101	1/21/2011	30158	140.01			
				Summary Total					140.01			
		DOOR HANGERS	PV	55966	001	09601	1/26/2011	30169	395.44			
				Summary Total					395.44			
				Payment Amount					653.02			
100197	DEEP ROCK WATER COMPANY	JAN 11 BILLING FD	PV	55929	001	09101	1/19/2011	621332JAN11	15.38		100197	DEEP ROCK WATER COMPANY
	DEEP ROCK WATER COMPANY P O BOX 2146 DENVER CO 80271-2146			Summary Total					15.38			
		JAN 11 BILLING FD	PV	55930	001	09101	1/19/2011	621331JAN11	7.06			
				Summary Total					7.06			
				Payment Amount					22.44			
100144	DEHN OIL COMPANY	POLAR DIESEL	PV	55814	001	09101	12/22/2010	5444	975.47		100144	DEHN OIL COMPANY
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					975.47			
		POLAR DIESEL	PV	55815	001	09101	12/22/2010	5445	1,061.57			
				Summary Total					1,061.57			
		DIESEL RED	PV	55834	001	09101	1/6/2011	6029	2,610.48			
				Summary Total					2,610.48			
		DIESEL FUEL	PV	55835	001	09101	1/6/2011	6028	971.30			

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									971.30			
									650.63			
									650.63			
									1,841.99			
									1,841.99			
									294.98			
									294.98			
									8,406.42			
107691	DEPT EMPLOYMENT & ECONOMIC DEVELOPMENT	4TH QTR 2010 BILLING	PV	55938	001	09702	1/13/2011	6905854	12,880.76		107691	DEPT EMPLOYMENT & ECONOMIC DEVELOPMENT
									12,880.76			
									12,880.76			
100155	EARL F ANDERSEN INC	BRACKETS	PV	55836	001	09101	1/6/2011	0094485	837.67		100155	EARL F ANDERSEN INC
									837.67			
									837.67			
									837.67			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100158	ECM PUBLISHERS INC	HEAR CIP	PV	55837	001	09101	1/14/2011	01780484	61.50		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC								61.50			
	4095 COON RAPIDS BLVD	HEAR-AZURITE TO 143RD	PV	55901	001	09101	1/7/2011	01780065	61.50			
	COON RAPIDS MN 55433								61.50			
		LEGAL-B&C	PV	55902	001	09101	1/21/2011	01780616	225.50			
									225.50			
		HEAR-BEACH HOP	PV	55931	001	09804	1/21/2011	01780706	61.50			
									61.50			
									410.00			
100167	ELK RIVER FORD INC	REPAIR ON 392	PV	55838	001	09101	1/10/2011	272119	211.60		100167	ELK RIVER FORD INC
	ELK RIVER FORD INC	REPAIR ON 392	PV	55838	002	09101	1/10/2011	272119	228.58			
	17219 HIGHWAY 10 NW								440.18			
	PO BOX 304								440.18			
	ELK RIVER MN 55330								440.18			
107099	FASTENAL	MISC PARTS	PV	55932	001	09101	1/20/2011	MNTC871653	18.26		107099	FASTENAL
	FASTENAL COMPANY								18.26			
	P O BOX 978								18.26			
	WINONA MN 55987								18.26			

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Payment Amount						18.26			
110760	FIRE SAFETY USA, INC	HELMET	PV 55967 001 09101	1/25/2011	41463	169.00		110760	FIRE SAFETY USA, INC
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901		Summary Total			169.00			
Payment Amount						169.00			
108687	FRANK MADDEN & ASSOCIATES	SERVICES THROUGH 12-30-10	PV 55816 001 09101	1/1/2011	010111	348.00		108687	FRANK MADDEN & ASSOCIATES
	FRANK MADDEN & ASSOCIATES 505 NORTH HIGHWAY 169 SUITE 295 PLYMOUTH MN 55441-6444		Summary Total			348.00			
Payment Amount						348.00			
100189	G & K SERVICES INC	UNIFORMS	PV 55839 001 09101	1/12/2011	1006772837	76.00		100189	G & K SERVICES INC
	G & K SERVICES INC	UNIFORMS	PV 55839 002 09101	1/12/2011	1006772837	29.00			
	PO BOX 1450-NW 7536	UNIFORMS	PV 55839 003 09101	1/12/2011	1006772837	99.11			
	MINNEAPOLIS MN 55485-7536	UNIFORMS	PV 55839 004 09101	1/12/2011	1006772837	99.12			
Summary Total						303.23			
	UNIFORMS		PV 55968 001 09101	1/26/2011	1006794814	64.00			
	UNIFORMS		PV 55968 002 09101	1/26/2011	1006794814	10.00			
	UNIFORMS		PV 55968 003 09101	1/26/2011	1006794814	94.58			

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
		UNIFORMS	PV	55968	004	09101	1/26/2011	1006794814	94.59			
				Summary Total					263.17			
		STATION 1 FD- MATS	PV	55969	001	09101	1/26/2011	1006794812	97.87			
				Summary Total					97.87			
		UNIFORMS	PV	55970	001	09101	1/19/2011	1006783830	67.90			
		UNIFORMS	PV	55970	002	09101	1/19/2011	1006783830	21.20			
		UNIFORMS	PV	55970	003	09101	1/19/2011	1006783830	53.18			
		UNIFORMS	PV	55970	004	09101	1/19/2011	1006783830	53.18			
				Summary Total					195.46			
				Payment Amount					859.73			
100196	GENERAL SAFETY EQUIPMENT CORP GENERAL SAFETY EQUIPMENT CORP P O BOX 549 WYOMING MN 55092	MIRRORS 560	PV	55971	001	09101	1/26/2011	0000002934	1,118.00		100196	GENERAL SAFETY EQUIPMENT CORP
				Summary Total					1,118.00			
				Payment Amount					1,118.00			
100198	GOPHER ELECTRIC CONTRACTORS INC GOPHER ELECTRIC CONTRACTORS INC 9346 FOLEY BLVD COON RAPIDS MN 55433	LIGHT OUT HWY 47 & CO RD 5	PV	55817	001	09101	12/21/2010	1299	270.00		100198	GOPHER ELECTRIC CONTRACTORS INC
				Summary Total					270.00			

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Payment Amount									270.00			
100199	GOPHER SIGN COMPANY	SIGN POSTS	PV	55903	001	09101	1/5/2011	84107	4,213.42		100199	GOPHER SIGN COMPANY
Summary Total									4,213.42			
Payment Amount									4,213.42			
100650	GRAINGER	TORCH	PV	55818	001	09101	12/22/2010	9423053025	397.96		100650	GRAINGER
Summary Total									397.96			
Payment Amount									397.96			
100827	GREAT AMERICAN OFFICE SUPPLIES	OFFICE SUPPLIES PD	PV	55923	001	09101	9/22/2010	36315	49.98		100827	GREAT AMERICAN OFFICE SUPPLIES
100827	GREAT AMERICAN OFFICE SUPPLIES	OFFICE SUPPLIES PD	PV	55923	002	09101	9/22/2010	36315	55.11			
Summary Total									105.09			
Payment Amount									105.09			
111609	GREAT RIVER	JAN-MAR 2011	PV	55840	001	09101	1/7/2011	6482	4,594.62		111609	GREAT RIVER

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	PRINTING	RAM RESIDENT									PRINTING
	GREAT RIVER PRINTING 7150 BOONE AVE N SUITE 100 MINNEAPOLIS MN 55428-1551							Summary Total	4,594.62		
								Payment Amount	4,594.62		
109262	GREENBERG IMPLEMENT INC	SHEAR AND COTTER PINS	PV	55904	001 09101	1/5/2011	PS65465		19.94		109262 GREENBERG IMPLEMENT INC
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303							Summary Total	19.94		
								Payment Amount	19.94		
106741	LSA DESIGN INC	RAMSEY DECK BIDDING	PV	55924	001 09468	1/17/2011	1160		1,951.76		106741 LSA DESIGN INC
	LSA DESIGN INC 219 N 2ND STREET SUITE 302 MINNEAPOLIS MN 55401-1454							Summary Total	1,951.76		
								Payment Amount	1,951.76		
100270	MACQUEEN EQUIPMENT INC	WASHER REINFORCE	PV	55819	001 09101	1/5/2011	2110824		88.48		100270 MACQUEEN EQUIPMENT INC
	MACQUEEN EQUIPMENT INC 595 ALDINE STREET	SPROCKET/BLAD ES	PV	55820	001 09101	12/22/2010	2110724		244.17		
	ST PAUL MN 55104							Summary Total	244.17		
								Payment Amount	332.65		

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100274	MAMA	NOV MEETING-K. ULRICH	PV	55925	001	09101	11/17/2010	323	17.00		100274	MAMA
	MAMA			Summary Total					17.00			
	145	JAN 11 MTG K.ULRICH	PV	55933	001	09101	1/13/2011	371	20.00			
	UNIVERSITY AVENUE WEST			Summary Total					20.00			
	ST PAUL MN 55103-2044			Summary Total					20.00			
		JAN 13 MTG H. NELSON	PV	55934	001	09101	1/13/2011	362	20.00			
				Summary Total					20.00			
				Payment Amount					57.00			
100283	MENARDS-CR	BATTERIES AND MISC	PV	55972	001	09101	1/26/2011	35004	69.48		100283	MENARDS-CR
	MENARDS			Summary Total					69.48			
	3045 MAIN STREET COON RAPIDS MN 55433			Payment Amount					69.48			
111834	MINNESOTA DEPARTMENT OF HEALTH	MAINT. PERMIT 759582	PV	55841	001	09601	1/21/2011	012111	50.00		111834	MINNESOTA DEPARTMENT OF HEALTH
	MINNESOTA DEPARTMENT OF HEALTH WELL MANAGEMENT SECTION P O BOX 64502 ST PAUL MN 55164-0502			Summary Total					50.00			

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Payment Amount									50.00				
101240	MJOA	CONF 2011- G. WIELER	PV	55905	001	09101	1/4/2011	WEIL001	72.50		101240	MJOA	
	MJOA C/O WASECA POLICE DEPT. ATTEN: PENNY VOUGHT 508 SOUTH STATE WASECA MN 56093			Summary Total					72.50				
Payment Amount									72.50				
100621	MN DNR WATERS-OMB	2010 PARKS IRRIG WATER APPROP	PV	55821	001	09101	1/20/2011	012011	2,528.08		100621	MN DNR WATERS-OMB	
	MN DNR WATERS- OMB 500 LAFAYETTE ROAD BOX 10 ST PAUL MN 55155-4048			Summary Total					2,528.08				
Payment Amount									2,528.08				
111706	MORTON SALT	ROAD SALT	PV	55906	001	09101	1/19/2011	584417	8,631.58		111706	MORTON SALT	
	MORTON SALT P O BOX 93052 CHICAGO IL 60673-3052			Summary Total					8,631.58				
		ROAD SALT	PV	55907	001	09101	1/18/2011	582719	8,923.13				
				Summary Total					8,923.13				
		ROAD SALT	PV	55908	001	09101	1/14/2011	579232	15,656.51				
				Summary Total					15,656.51				
Payment Amount									33,211.22				

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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100345	NAPA AUTO PARTS- ELK RIVER	AIR FILTER	PV	55842	001	09101	1/19/2011	541170	58.04		100345	NAPA AUTO PARTS- ELK RIVER
	NAPA AUTO PARTS- ELK RIVER			Summary Total					58.04			
	17137 YALE STREET NW	AIR/FUEL FILTER & TOWELS	PV	55843	001	09101	1/13/2011	540163	73.04			
	P O BOX 1041	AIR/FUEL FILTER & TOWELS	PV	55843	002	09101	1/13/2011	540163	5.12			
	ELK RIVER MN 55330			Summary Total					78.16			
		AIR FILTER	PV	55973	001	09101	1/21/2011	541569	64.53			
				Summary Total					64.53			
				Payment Amount					200.73			
109212	NIELSEN, MICHAEL	CLOTH ALL M. NIELSEN	PV	55909	001	09101	1/26/2011	012611	199.97		109212	NIELSEN, MICHAEL
	MICHAEL NIELSEN			Summary Total					199.97			
	14737 FLUORINE STREET NW			Payment Amount					199.97			
	RAMSEY MN 55303			Payment Amount					199.97			
108671	NORTHLAND BUSINESS SYSTEMS INC	CONTRACT 2011-2012	PV	55910	001	09101	1/18/2011	IN24992	489.64		108671	NORTHLAND BUSINESS SYSTEMS INC
	NORTHLAND BUSINESS SYSTEMS INC			Summary Total					489.64			
	1606 EAST CLIFF ROAD			Payment Amount					489.64			
	BURNSVILLE MN 55337			Payment Amount					489.64			

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
Payment Amount									489.64			
110547	NORTHWEST LIGHTING SYSTEMS CO. NORTHWEST LIGHTING SYSTEMS CO. 9405 HOLLY STREET NW COON RAPIDS MN 55433	MISC LIGHTS BULBS	PV	55935	001	09101	1/12/2011	58978	232.67		110547	NORTHWEST LIGHTING SYSTEMS CO.
Summary Total									232.67			
Payment Amount									232.67			
100368	OFFICE DEPOT OFFICE DEPOT P O BOX 70049 LOS ANGELES CA 90074-0049	NAME BADGES	PV	55844	001	09101	1/3/2011	546536968001	9.11		100368	OFFICE DEPOT
Summary Total									9.11			
		MAGNIFIER	PV	55974	001	09101	1/20/2011	549081368001	10.67			
		MAGNIFIER	PV	55974	002	09101	1/20/2011	549081368001	10.68			
Summary Total									21.35			
		LETTER OPENERS	PV	55975	001	09101	1/20/2011	549081366001	2.76			
Summary Total									2.76			
Payment Amount									33.22			
111320	PARAMOUNT AUTO SERVICE PARAMOUNT AUTO SERVICE 7151 RIVERDALE DRIVE RAMSEY MN 55303	TIRES	PV	55822	001	09101	12/9/2010	016691	118.98		111320	PARAMOUNT AUTO SERVICE
Summary Total									118.98			
Payment Amount									118.98			

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100829	PCS SAFETY SYSTEMS INC	ARBITRATOR CABLE 302	PV	55911	001	09101	1/18/2011	7987	10.69		100829	PCS SAFETY SYSTEMS INC
	PCS SAFETY SYSTEMS INC			Summary Total					10.69			
	P O BOX 405	REPAIR ON 386	PV	55936	001	09101	1/10/2011	7971	105.00			
	ELK RIVER MN 55330			Summary Total					105.00			
				Payment Amount					115.69			
100422	REGISTERED ABSTRACTERS INC	TITLE SEARCH 8/10 ADD	PV	55912	001	09295	1/11/2011	011111	200.00		100422	REGISTERED ABSTRACTERS INC
	REGISTERED ABSTRACTERS INC			Summary Total					200.00			
	2115 NORTH THIRD AVENUE			Payment Amount					200.00			
	ANOKA MN 55303											
101018	RIVERBLOOD, MARK	2011 BOOT ALL M. RIVERBLOOD	PV	55976	001	09101	2/1/2011	020111	100.00		101018	RIVERBLOOD, MARK
	MARK RIVERBLOOD			Summary Total					100.00			
	4433 75TH AVENUE			Payment Amount					100.00			
	PRINCETON TWP. MN 55371											
106617	ROTARY CLUB OF RAMSEY	1ST QTR 2011 K. ULRICH	PV	55845	001	09101	1/7/2011	1-1QTR 2011	150.00		106617	ROTARY CLUB OF RAMSEY
	ROTARY CLUB OF RAMSEY			Summary Total					150.00			
	ATTEN: MICHELLE THATCHER											

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	THE BANK OF ELK RIVER 630 MAIN STREET ELK RIVER MN 55330								150.00			
				Payment Amount					150.00			
100852	S & S ELECTRIC INC S & S ELECTRIC 14290 SUNFISH LAKE BLVD SUITE 100 RAMSEY MN 55303	REPAIR AT WATER TOWER 2	PV	55977	001	09601	1/21/2011	1225	262.50		100852	S & S ELECTRIC INC
				Summary Total					262.50			
				Payment Amount					262.50			
100431	SAFETY-KLEEN CORPORATION SAFETY-KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066	RECYCLE OIL	PV	55823	001	09101	12/31/2010	923476448	101.00		100431	SAFETY-KLEEN CORPORATION
				Summary Total					101.00			
				Payment Amount					101.00			
100457	ST JOSEPH EQUIPMENT INC ST JOSEPH EQUIPMENT INC 16200 HWY 10 NW ELK RIVER MN 55330	HEADLIGHT LAMP	PV	55846	001	09101	1/12/2011	SI83763	93.43		100457	ST JOSEPH EQUIPMENT INC
				Summary Total					93.43			
			PV	55847	001	09101	1/12/2011	VI23079	56.86			
				Summary Total					56.86			
				Payment Amount					150.29			

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Name
100493	TRI-STATE PUMP & CONTROL INC	PLUG- SLAM LOCK	PV	55913	001	09602	1/12/2011	30987	82.77		100493	TRI-STATE PUMP & CONTROL INC
	TRI-STATE PUMP & CONTROL INC P O BOX 7	WORK ON LIFT STATIONS							Summary Total	82.77		
			PV	55978	001	09602	1/26/2011	31020	755.68			
	CLEARWATER MN 55320	WORK ON LIFT STATION 7							Summary Total	755.68		
			PV	55981	001	09602	1/21/2011	30995	900.00			
									Summary Total	900.00		
									Payment Amount	1,738.45		
111742	TWIN CITY WATER CLINIC INC	WATER TESTS	PV	55979	001	09601	1/28/2011	937	150.00		111742	TWIN CITY WATER CLINIC INC
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343								Summary Total	150.00		
									Payment Amount	150.00		
101011	UTILITY TRUCK SERVICES	WORK ON 644	PV	55824	001	09101	12/22/2010	0030242	630.35		101011	UTILITY TRUCK SERVICES
	UTILITY TRUCK SERVICES 14601 RAMSEY BLVD RAMSEY MN 55303								Summary Total	630.35		
									Payment Amount	630.35		

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
105628	WELLS CATERING SERVICE	HOLIDAY/COMM/ VOL APP	PV	55980	001	09101	1/21/2011	23935	4,966.59		105628	WELLS CATERING SERVICE
	WELLS CATERING SERVICE			Summary Total					4,966.59			
	6139 HWY 10 NW RAMSEY MN 55303			Payment Amount					4,966.59			
100529	WENDELL'S INC	AP STAMP- FINANCE	PV	55848	001	09101	1/11/2011	1592805	16.28		100529	WENDELL'S INC
	WENDELL'S INC			Summary Total					16.28			
	6601 BUNKER LAKE BLVD	AP STAMP- PW	PV	55914	001	09101	1/17/2011	1594549	16.28			
	PO BOX 458			Summary Total					16.28			
	RAMSEY MN 55303-0458			Payment Amount					32.56			
112318	WINTER EQUIPMENT COMPANY	GUARDS/BLADES	PV	55915	001	09101	1/18/2011	IV09447	3,574.92		112318	WINTER EQUIPMENT COMPANY
	WINTER EQUIPMENT COMPANY			Summary Total					3,574.92			
	1900 JOSEPH LLOYD PARKWAY WILLOUGHBY OH 44094			Payment Amount					3,574.92			
108453	WITMER PUBLIC SAFETY GROUP	TASER HOLSTER	PV	55916	001	09101	1/17/2011	P117281.002	39.99		108453	WITMER PUBLIC SAFETY GROUP

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	INC											INC
	WITMER PUBLIC SAFETY GROUP INC 104 INDEPENDENCE WAY COATESVILLE PA 19320								39.99			
									39.99			
100539	WRIGHT TIRE SERVICE INC	TIRES	PV	55849	001	09101	1/13/2011	056241	548.14		100539	WRIGHT TIRE SERVICE INC
	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303								548.14			
									548.14			
100543	ZIEGLER INC	BLADES	PV	55917	001	09101	1/14/2011	PC001260092	1,060.50		100543	ZIEGLER INC
	ZIEGLER INC SDS 12-0436 PO BOX 86 MINNEAPOLIS MN 55486-0436								1,060.50			
									1,060.50			
									92,022.95			
									62			

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

REC'D REG 17 2010

2011

107244

12/13/10

RAMS04

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNDWOOD DRIVE NW
RAMSEY MN 55303-6140

9338.6602
9338.6611
115,000
15,797.50
130,797.50

Re:
CITY OF RAMSEY, MINNESOTA
\$1,480,000 GO CAPITAL IMPROVEMENT
REFUNDING BONDS OF 2004

Debt Service

Principal paydown due 02/01/11	\$	115,000.00
Interest due 02/01/11	\$	15,797.50

Paying Agent Annual Fee		0.00
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Amount Due by Check 01/24/2011 *	\$	130,797.50
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*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES, INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

107244

Phone: 612-851-4931
Fax: 612-851-4933

12/13/10

RAMS07A

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNDWOOD DRIVE NW
RAMSEY MN 55303-6140

Re:
CITY OF RAMSEY, MINNESOTA
\$790,000 GENERAL OBLIGATION EQUIPMENT
CERTIFICATES OF INDEBTEDNESS, SERIES

Debt Service

Principal paydown due 02/01/11	\$	165,000.00
Interest due 02/01/11	\$	6,281.25

Paying Agent Annual Fee 0.00

=====
Amount Due by Check 01/24/2011 * \$ 171,281.25

*This earlier date allows for Bank check clearing of 3-5
business days prior to payment date to ensure good funds.
Make Checks payable to NORTHLAND TRUST SERVICES, INC.

MN School District wires due 3 days prior to payment date to
comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
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rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

Date: 02/08/2011

By: Diana Lund
Finance

Information

Title:

Adopt Resolution #11-02-XXX Adopting the 2011 Enterprise Fund Budgets and Adopt Resolution #11-02-XXX Amending the 2010 Enterprise Fund Budgets.

Background:

Enclosed for your review are the Proposed 2011 Enterprise Fund Budgets which cover the Water Utility Fund, Sewer Utility Fund, Street Light Utility Fund, Recycling Utility Fund and Storm Water Utility Fund. While formal budgets are required to be prepared and adopted annually for the General Fund, this is not the case for Enterprise funds.

Also attached to this case is a resolution amending the 2010 activity. This is primarily a "housekeeping" item and is done on an annual basis. The projections through the end of the year are based on actual activity.

In order to establish fair rates for all of the utilities that the City operates, it is necessary to determine the actual cost of providing those utilities to the residents. Due to the relatively "young age" of the City's utility system, it is extremely difficult to immediately realize profits, but it is important that any losses in the first years of operation be representative of what the system actually costs. An important factor in these costs is the recovery of depreciation through the rate structures. We are required to keep the accounting for these funds on the full accrual method which means recognizing total depreciation, whether on City or developer installed systems. This is what we have attempted to do in preparing the attached Proposed 2011 Enterprise Fund Budgets.

Recommendation:

Approve attached Resolution #11-02-XXX Adopting the 2011 Enterprise Fund Budgets,

and

Approve attached Resolution #11-02-XXX Amending the 2010 Enterprise Fund Budgets,

Council Action:

Motion to recommend Council adopt Resolution #11-02-XXX Adopting the 2011 Enterprise Fund Budgets,

and

Motion to recommend Council adopt Resolution #11-02-XXX Amending the 2010 Enterprise Fund Budgets.

Attachments

2011 Enterprise Budgets

Resolution Adopt 2011 Enterprise Budgets

Resolution Amend 2010 Enterprise Budgets

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 09:38 AM

Started On: 01/31/2011 07:38 AM

City of Ramsey 2011 Adopted Water Utility Fund Budget

WATER UTILITY FUND 601 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Water Sales	1,353,589	1,385,943	1,544,877	1,533,199	1,548,835
Water Penalties	23,139	63,943	62,446	32,873	30,977
Meter Installation	22,050	13,020	6,020	8,960	8,000
Water Meters	32,552	33,591	16,694	21,987	18,000
Water Conntection Fees	6,963	1,400	10,900	1,475	2,000
Permit Sales					
Investment Earnings	640,223	594,177	373,849	220,000	220,000
Miscellaneous-Includes int on muni & Bury Carlson Loans	2,365	41,768	150,451	83,388	32,263
TOTAL REVENUES	2,080,881	2,133,842	2,165,237	1,901,882	1,860,075

EXPENDITURES

Personal Services	188,809	230,952	225,304	247,086	239,660
Supplies	152,577	389,894	344,314	307,540	346,500
Other Services and Charges	149,501	186,955	187,687	204,723	217,435
Other Financing Uses:					
Depreciation	421,205	439,445	534,644	600,660	647,660
Administrative Transfer	22,000	316,250	30,000	32,000	33,000
TOTAL EXPENDITURES	934,092	1,563,496	1,321,949	1,392,009	1,484,255

RETAINED EARNINGS

Beginning Balance (Deficit)- 1/1	2,902,662	4,049,451	4,619,797	5,463,085	5,972,958
Operating Revenues	2,080,881	2,133,842	2,165,237	1,901,882	1,860,075
Operating Expenditures	(934,092)	(1,563,496)	(1,321,949)	(1,392,009)	(1,484,255)
Ending Balance (Deficit) - 12/31	4,049,451	4,619,797	5,463,085	5,972,958	6,348,778

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Revenues By Source

Account Number & Description		2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
WATER SALES						
4011	Currenty Ad Valorem Taxes-Muni Loan & Bury Carlson			85,989	83,388	32,263
4652	Residential Water Sales	846,611	831,349	923,350	932,113	925,790
4653	Commercial Water Sales	506,978	554,594	621,527	601,086	623,045
	Special District Water Sales					
4654	Residential Water Penalties	13,422	40,994	37,846	20,170	18,516
4654	Commercial Water Penalties	9,717	22,949	24,600	12,703	12,461
4655	Meter Installation	22,050	13,020	6,020	8,960	8,000
4656	Water meters	32,552	33,591	16,694	21,987	18,000
4657	Water Turn On/Off	6,963	1,400	10,900	1,475	2,000
	Total Water Sales	1,438,293	1,497,897	1,726,926	1,681,882	1,640,075
NON-OPERATING REVENUES						
4701	Interest On Investments	640,223	594,177	373,849	220,000	220,000
4609	Miscellaneous Revenues	2,365	41,768	64,462		
	Total Non-Operating Revenues	642,588	635,945	438,311	220,000	220,000
TOTAL WATER UTILITY FUND		2,080,881	2,133,842	2,165,237	1,901,882	1,860,075

*Note all utility penalties were applied to water in 2008 U/B

City of Ramsey 2011 Adopted Water Utility Fund Budget Detail of Line Items

WATER UTILITY FUND **F#601**

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
4011 Current Ad-Valorem Taxes					
20-Year Installment Payment on Muni Center Loan	0	0	85,989	83,388	32,263
4652 Residential Water Sales					
	846,611	831,349	923,350	932,113	925,790
4653 Commercial Water Sales					
	506,978	554,594	621,527	601,086	623,045
4654 Residential Water Penalties					
Approximately 2% of projected annual billings	13,422	40,994	37,846	20,170	18,516
2008/09 billing charged 3rd /4th qtr utility penalites to water only					
4654 Commercial Water Penalties					
Approximately 2% of projected annual billings	9,717	22,949	24,600	12,703	12,461
4655 Meter Installation					
	22,050	13,020	6,020	8,960	8,000
4656 Water meters					
Less applicable sales tax of 6.5%	32,552	33,591	16,694	21,987	18,000
4657 Water Turn On/Off					
Water turn on/off at curb	6,963	1,400	10,900	1,475	2,000

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Expenditures

Water Utility					FUND 601
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted	

EXPENDITURE SUMMARY

Personal Services	188,809	230,952	225,304	247,086	239,660
Supplies	152,577	389,894	344,314	307,540	346,500
Other Services and Charges	149,501	186,955	187,687	204,723	217,435
Other Financing Uses:					
Depreciation	421,205	439,445	534,644	600,660	647,660
Administrative Transfer	22,000	316,250	30,000	32,000	33,000
TOTAL EXPENDITURES	934,092	1,563,496	1,321,949	1,392,009	1,484,255

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Expenditures

Water Utility FUND 601

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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PERSONAL SERVICES:

Wages and Salaries -

6102	Full-Time Regular	136,057	165,605	159,160	178,338	158,865
6103	Full-Time Overtime	8,148	12,382	12,925	14,430	12,500
6104	Part-Time Regular					
6105	Temporary Regular	5,404	10,085	11,210	9,334	17,000
6106	Temporary Overtime	36			27	
6107	Part-Time Overtime					
Total Wages and Salaries		149,645	188,072	183,295	202,129	188,365

Other Gross Earnings -

6108	Severance Pay					
Total Other Gross Earnings						

Employer Contributions -

6121	PERA Contributions	9,036	11,453	11,577	13,379	12,424
6122	FICA/Medicare Contributions	11,052	14,336	13,698	15,069	14,410
6125	ICMA Retirement Trust 401					
6131	Group Insurance	14,884	11,448	9,772	10,651	18,926
6132	Disability Insurance					
6133	Workers' Comp - Premiums	4,192	5,643	6,962	5,858	5,535
Total Employer Contributions		39,164	42,880	42,009	44,957	51,295
Total Personal Services		188,809	230,952	225,304	247,086	239,660

SUPPLIES:

Office Supplies:

6201	Accessories					
6202	Duplicating Supplies & Copying Paper					
6204	Stationary, Envelopes & Forms		1,431			
6205	Drafting Supplies					
6206	Film, Microfilm, Tapes, Disks					
6207	Training Supplies					
6208	Miscellaneous Office Supplies	511	782	869	635	1,000
Total Office Supplies		511	2,213	869	635	1,000

Operating Supplies:

6221	Cleaning Supplies					
6223	Gasoline	2,511	3,690	2,597	3,554	3,500
6225	Diesel Fuel	3,432	5,181	3,313	4,371	4,000
6227	Lubricants and Additives					
6229	Shop Materials	1,328	966	1,279	521	1,000
6231	Uniforms & Turn-Out Gear	363	877	1,225	763	1,000
6233	Batteries					
6235	Ammunition					
6237	Crime Scene Kit Materials					
6239	First Aid Supplies					
6241	Dark Room Supplies					
6249	Miscellaneous Operating Supplies	18,627	37,979	43,131	11,217	13,000
Total Operating Supplies		26,261	48,693	51,545	20,426	22,500

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Expenditures

Water Utility FUND 601

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Repair and Maintenance Supplies:

6251	Batteries (Vehicle/Equipment)					
6253	Brakes					
6255	Tires					
6257	Other Vehicle Parts	662	100	1,551	2,749	2,000
6259	Building Maintenance/Repair Supplies					
6261	Sand and Gravel					
6263	Salt					
6265	Asphalt					
6267	Other Street Maintenance Supplies					
6269	Landscape Materials					
6271	Sign Repair Materials					
6273	Utility Maintenance Supplies	85,327	81,375	61,788	60,924	75,000
6275	Other Equipment Parts					
Total Repair & Maintenance Supplies		85,989	81,475	63,339	63,673	77,000

Small Tools and Minor Equipment:

6281	Small Tools/Minor Equipment	2,007	225,387	213,747	210,571	226,000
Total Small Tools/Minor Equip		2,007	225,387	213,747	210,571	226,000

Merchandise For Resale:

6291	Culverts, Signs, Street Supplies					
6292	Water Meters for Resale	37,809	32,126	14,814	12,235	20,000
Total Merchandise For Resale		37,809	32,126	14,814	12,235	20,000
TOTAL SUPPLIES		152,577	389,894	344,314	307,540	346,500

OTHER SERVICES AND CHARGES

Professional Services

6302	Auditing and Accounting					
6303	Engineering Fees					
6304	Legal Fees	577	1,051			
6305	Medical/Psychological Fees					
6306	Personnel Testing/Recruitment					
6315	Miscellaneous Professional Services	15,540	22,281	14,834	17,945	20,000
Total Professional Services		16,117	23,332	14,834	17,945	20,000

Communication:

6321	Telephone					
6322	Postage	635	3,473	1,456	1,525	2,000
6323	Cellular Phones	1,271	1,135	1,133	1,255	1,500
6324	Messenger/Delivery Service					
6325	Long Distance Charges					
Total Communication		1,906	4,608	2,589	2,780	3,500

Employee Reimbursements:

6331	Travel/Meals/Lodging					
6334	Mileage Reimbursement					
6335	Training	831	1,088		1,490	1,600
Total Employee Reimbursements		831	1,088		1,490	1,600

Advertising and Publishing:

6351	Legal Notices Publishing					
6352	General Notice and Public Information	765	309	82	164	500
6353	Ordinance Publication					
6354	Help Wanted Advertisements					
Total Advertising and Publishing		765	309	82	164	500

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Expenditures

Water Utility FUND 601

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Insurance:

6361	General Liability/Property/Auto Insurance	5,985	11,445	14,646	16,618	19,000
Total Insurance		5,985	11,445	14,646	16,618	19,000

Utilities:

6371	Electric Utilities	79,524	96,656	121,503	117,620	125,000
6372	Water/Irrigation				629	800
6373	Gas Utilities	43		2,029	1,621	2,885
6374	Refuse/Recycling			479	2,361	600
Total Utilities		79,567	96,656	124,011	122,231	129,285

Repairs and Maintenance - Labor:

6381	Building and Structure Repair	90	376	494		500
6382	Machinery and Equipment Repair					
6383	Office Equipment Repair					
6386	Brake Repair					
6387	Tire Mounting and Balancing					
6388	Other Vehicle Repair				1,309	
6389	Towing Services					
Total Repairs and Maintenance - Labor		90	376	494	1,309	500

Repairs and Maintenance - Contracts:

6401	Buildings					
6402	Structures - Other Than Buildings	3,592				
6404	Machinery and Equipment					
6405	Office and Data Processing Equip					
Total Repairs and Maintenance - Contracts		3,592				

Rentals:

6413	Office Equipment					
6415	Other Equipment		1,551		641	1,750
6416	Machinery					
6417	Uniforms	1,714	1,207		1,500	1,500
Total Rentals		1,714	2,758		2,141	3,250

Miscellaneous:

6433	Refunds					
6434	Gopher Feet Reimbursement					
6435	Finance Charges					
6439	Other Miscellaneous	17,993	19,081	15,337	19,000	17,000
Total Miscellaneous		17,993	19,081	15,337	19,000	17,000

Dues, Subscriptions and Registration Fees:

6451	Dues	477	556	757	522	800
6452	Subscriptions					
6453	Registration Fees					
Total Dues, Subscriptions & Reg Fees		477	556	757	522	800

Books and Pamphlets:

6471	Books and Pamphlets					
Total Books and Pamphlets						

Contracted Services:

6486	Contracted Community School Programs					
6489	Other Contracted Services	20,464	26,746	14,937	20,523	22,000
Total Contracted Services		20,464	26,746	14,937	20,523	22,000

City of Ramsey 2011 Adopted Water Utility Fund Budget Line Item Detail

WATER UTILITY FUND 601 - Expenditures

Water Utility FUND 601

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Donations:

6491	Donations							
6496	Ramsey Lions Senior Program							
Total Donations								
Total Services and Charges		149,501	186,955	187,687	204,723			217,435

TOTAL OPERATING EXPENDITURES		490,887	807,801	757,305	759,349			803,595
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6722	Depreciation	421,205	439,445	534,644	600,660			647,660
6820	Administrative Transfers	22,000	316,250	30,000	32,000			33,000

TOTAL EXPENDITURES		934,092	1,563,496	1,321,949	1,392,009			1,484,255
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City of Ramsey 2011 Adopted Water Utility Fund Budget Detail of Line Items

WATER UTILITY FUND F#601

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
Personnel Complement:					
Full-time equivalents for positions charging time to the Water Utility are reported in the General Fund.					
6208 Miscellaneous Office Supplies					
Office supplies unique to the Water Department.	511	782	869	635	1,000
6223 Gasoline					
Gasoline costs for vehicles	2,511	3,690	2,597	3,554	3,500
6225 Diesel Fuel					
Diesel Fuel costs for vehicles	3,432	5,181	3,313	4,371	4,000
6229 Shop Materials					
Paint, Valves, etc.	1,328	966	1,279	521	1,000
6231 Uniforms & Turn Out Gear					
Uniforms	363	877	1,225	763	1,000
6249 Miscellaneous Operating Supplies					
Water Line Locator	18,627	37,979	43,131	11,217	13,000
Meter wire, staples, electrical tape, etc.	18,627	37,979	43,131	10,000	10,000
6257 Other Vehicle Parts					
Miscellaneous Vehicle Parts	662	100	1,551	2,749	2,000
6273 Utility Maintenance Supplies					
Chemicals					
Hydrant Flags					
Valve box tops for repairs					
Replacement chemical pump					
Other Supplies (batteries, meter seals, tubing, couplings)	85,327	81,375	61,788	60,924	75,000
6281 Small Tools/Minor Equipment					
Miscellaneous tools	2,007	225,387	213,747	210,571	226,000
5-Year Meter Replacement Program based on \$205,000 year + 5% inflationary cost					
6292 Water meters for resale					
water meters, horns purchased for resale	37,809	32,126	14,814	12,235	20,000
6315 Miscellaneous Professional Services					
Comprehensive Water System Study	15,540	22,281	14,834	17,945	20,000
Mapping updates, Well Tests, NE Water Ext	15,540	22,281	14,834	17,945	20,000
6322 Postage					
Miscellaneous mailings, certifications, etc.	635	3,473	1,456	1,525	2,000
Drinking Water Mailing					
6323 Cell Phones					
Cell phone charges.	1,271	1,135	1,133	1,255	1,500
6335 Training					
Water works re-certification (3 @ \$150)	831	1,088	0	1,490	1,600

City of Ramsey 2011 Adopted Water Utility Fund Budget Detail of Line Items

WATER UTILITY FUND F#601

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
6352 General Notices and Public Information	765	309	82	164	500
Water Rating Report					
6361 General Liability/Property/Auto Insurance	5,985	11,445	14,646	16,618	19,000
Share of applicable insurance coverage.					
6371 Electric Utilities					
Pump-house 1 & 2					
Water Tower 1&2					
Wells #1-5	79,524	96,656	121,503	117,620	125,000
1/4 cost related to PW building					
6372 Water/Irrigation	0	0	0	629	800
PW Municipal Sewer/Water Charges					
6373 Gas Utilities	0	0	2,029	1,621	2,885
PW Municipal Natural Gas Charges					
6374 Refuse/Recycling	0	0	479	2,361	600
PW Municipal Refuse/Recycling Charges					
6381 Building and Structure Repair	90	376	494	0	500
Miscellaneous repairs					
6415 Other Equipment Repairs	0	1,551	0	641	1,750
Miscellaneous repairs					
6417 Uniform Rental	1,714	1,207	0	1,500	1,500
Uniforms					
6439 Other Miscellaneous					
Water Appropriation Fee	17,993	19,081	15,337	19,000	17,000
Boiler Inspection	0	0	0	0	0
License Tabs, Taxes, Etc.	17,993	19,081	15,337	19,000	17,000
6451 Dues	477	556	757	522	800
Water Works Operators Dues					
6489 Other Contracted Services					
Utility Billing Contract, water testing	20,464	26,746	14,937	20,523	22,000
6722 Depreciation					
Current Year Depreciation	331,643	350,990	439,445	494,281	560,297
Water Tower #2	29,100	29,100	29,100	29,100	29,100
Utility Truck Replace #629 (1/2 cost) 10 year life			1750	1750	1750
Water Lines Installed by Developers & Tower #3	50,949	49,842	54,836	66,016	47,000
Line Locator	500	500	500	500	500
1-Ton Truck with Utility Box	4,700	4,700	4,700	4,700	4,700
4x4 3/4 ton truck (10 year life)	3,000	3,000	3,000	3,000	3,000
Back Hoe	1,313	1,313	1,313	1,313	1,313
	421,205	439,445	534,644	600,660	647,660
6820 Administrative Transfers					
Transfers to General Fund	22,000	24,000	30,000	32,000	33,000
Interfund Loan for Bury Carlson Property	0	292,250	0	0	0
	22,000	316,250	30,000	32,000	33,000

City of Ramsey 2011 Adopted Sewer Utility Fund Budget

SEWER UTILITY FUND 602 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Sewer Charges	1,074,361	1,162,594	1,161,791	1,212,881	1,194,570
Sewer Penalties	18,809	11,974	16,587	27,939	29,865
SAC - Permit Revenue	4,395	2,120	960	2,077	1,000
Investment Earnings	330,824	329,043	206,288	80,000	80,000
Miscellaneous-Int on Muni Loan	3,383	32,155	35,617	50,000	19,395
TOTAL REVENUES	1,431,772	1,537,886	1,421,243	1,372,897	1,324,830

EXPENDITURES

Personal Services	47,686	36,496	63,843	53,295	121,530
Supplies	5,233	3,222	16,538	12,630	11,700
Other Services and Charges	437,691	480,940	557,204	596,347	616,580
Other Financing Uses:					
Depreciation	347,841	362,556	438,866	457,434	497,434
Administrative Transfer	17,000	311,250	24,000	26,000	27,000
TOTAL EXPENDITURES	855,451	1,194,464	1,100,451	1,145,706	1,274,244

RETAINED EARNINGS

Beginning Balance (Deficit)- 1/1	1,630,988	2,207,309	2,550,731	2,871,523	3,098,714
Operating Revenues	1,431,772	1,537,886	1,421,243	1,372,897	1,324,830
Operating Expenditures	(855,451)	(1,194,464)	(1,100,451)	(1,145,706)	(1,274,244)
Ending Balance (Deficit) - 12/31	2,207,309	2,550,731	2,871,523	3,098,714	3,149,300

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Line Item Detail

SEWER UTILITY FUND 602 - Revenues By Source

Account Number & Description		2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
SEWER CHARGES						
4011	Current-Ad Valorem Taxes-Int On Muni Center Loan				50,000	19,395
4356	SAC - Permit Revenue	4,395	2,120	960	2,077	1,000
4661	Residential Sewer Charges	784,371	831,556	873,731	908,108	896,864
4662	Commercial Sewer Charges	289,990	331,038	288,060	304,773	297,706
	Special District Sewer Charges					
4663	Residential Sewer Penalties	15,331	7,643	9,435	17,850	22,422
4663	Commercial Sewer Penalties	3,478	4,331	7,152	10,089	7,443
	Total Sewer Charges	1,097,565	1,176,688	1,179,338	1,292,897	1,244,830
NON-OPERATING REVENUES						
4701	Interest On Investments	330,824	329,043	206,288	80,000	80,000
4609	Miscellaneous Revenues	3,383	32,155	35,617		
	Total Non-Operating Revenues	334,207	361,198	241,905	80,000	80,000
TOTAL SEWER UTILITY FUND		1,431,772	1,537,886	1,421,243	1,372,897	1,324,830

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Detail of Line Items

SEWER UTILITY FUND **F#602**

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
4011 Current Ad-Valorem Taxes					
20-Year Installment Payment on Muni Center Loan	0	0	0	50,000	19,395
4356 SAC - Permit Revenue					
1% of MWCC SAC Charges	4,395	2,120	960	2,077	1,000
4661 Residential Sewer Charges					
	784,371	831,556	873,731	908,108	896,864
4662 Commercial Sewer Charges					
	289,990	331,038	288,060	304,773	297,706
4663 Residential Sewer Penalties					
Approximately 2% of projected annual billings	15,331	7,643	9,435	17,850	22,422
4663 Commercial Sewer Penalties					
Approximately 2% of projected annual billings	3,478	4,331	7,152	10,089	7,443

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Line Item Detail

SEWER UTILITY FUND 602 - Expenditures

Sewer Utility				Fund 602
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted

EXPENDITURE SUMMARY

Personal Services	47,686	36,496	63,843	53,295	121,530
Supplies	5,233	3,222	16,538	12,630	11,700
Other Services and Charges	437,691	480,940	557,204	596,347	616,580
Other Financing Uses:					
Depreciation	347,841	362,556	438,866	457,434	497,434
Administrative Transfer	17,000	311,250	24,000	26,000	27,000
TOTAL EXPENDITURES	855,451	1,194,464	1,100,451	1,145,706	1,274,244

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Line Item Detail

SEWER UTILITY FUND 602 - Expenditures

Sewer Utility Fund 602

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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PERSONAL SERVICES:

Wages and Salaries -

6102	Full-Time Regular	40,367	29,747	48,200	42,882	96,595
6103	Full-Time Overtime	710	1,418	1,416	316	2,000
6104	Part-Time Regular					
6105	Temporary Regular	48	365	5,008	2,541	5,500
6106	Temporary Overtime					
6107	Part-Time Overtime					
Total Wages and Salaries		41,125	31,530	54,624	45,739	104,095

Other Gross Earnings -

6108	Severance Pay					
Total Other Gross Earnings						

Employer Contributions -

6121	PERA Contributions	2,563	2,009	3,378	3,025	7,003
6122	FICA/Medicare Contributions	3,130	2,388	4,129	3,344	7,700
6125	ICMA Retirement Trust 401					
6131	Group Insurance					
6132	Disability Insurance					
6133	Workers' Comp - Premiums	868	569	1,712	1,187	2,732
Total Employer Contributions		6,561	4,966	9,219	7,556	17,435
Total Personal Services		47,686	36,496	63,843	53,295	121,530

SUPPLIES

Office Supplies:

6201	Accessories					
6202	Duplicating Supplies & Copying Paper					
6204	Stationary, Envelopes & Forms					
6205	Drafting Supplies					
6206	Film, Microfilm, Tapes, Disks					
6207	Training Supplies					
6208	Miscellaneous Office Supplies					
Total Office Supplies						

Operating Supplies:

6221	Cleaning Supplies					
6223	Gasoline					
6225	Diesel Fuel	373	142	2,940	396	3,200
6227	Lubricants and Additives					
6229	Shop Materials					
6231	Uniforms & Turn-Out Gear					
6233	Batteries					
6235	Ammunition					
6237	Crime Scene Kit Materials					
6239	First Aid Supplies					
6241	Dark Room Supplies					
6249	Miscellaneous Operating Supplies	4,860	3,080	11,667	11,234	6,000
Total Operating Supplies		5,233	3,222	14,607	11,630	9,200

Repair and Maintenance Supplies:

6251	Batteries (Vehicle/Equipment)					
6253	Brakes					
6255	Tires					
6257	Other Vehicle Parts					
6259	Building Maintenance/Repair Supplies					
6261	Sand and Gravel					
6263	Salt					
6265	Asphalt					
6267	Other Street Maintenance Supplies					
6269	Landscape Materials					
6271	Sign Repair Materials					
6273	Utility Maintenance Supplies					
6275	Other Equipment Parts			1,931	1,000	2,500
Total Repair & Maintenance Supplies				1,931	1,000	2,500

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Line Item Detail

SEWER UTILITY FUND 602 - Expenditures

Sewer Utility					Fund 602	
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted		

Small Tools and Minor Equipment:

6281	Small Tools/Minor Equipment							
Total Small Tools/Minor Equip								

Merchandise For Resale:

6291	Culverts, Signs, Street Supplies							
6293	Maps							
Total Merchandise For Resale								
TOTAL SUPPLIES		5,233	3,222	16,538	12,630			11,700

OTHER SERVICES AND CHARGES

Professional Services

6302	Auditing and Accounting							
6303	Engineering Fees							
6304	Legal Fees							
6305	Medical/Psychological Fees							
6306	Personnel Testing/Recruitment							
6315	Miscellaneous Professional Services	24,738	3,817	14,650				10,000
Total Professional Services		24,738	3,817	14,650				10,000

Communication:

6321	Telephone							
6322	Postage							
6323	Cellular Phones							
6324	Messenger/Delivery Service							
6325	Long Distance Charges							
Total Communication								

Employee Reimbursements:

6331	Travel/Meals/Lodging							
6334	Mileage Reimbursement							
6335	Training	874	810	2,056	1,537			1,500
Total Employee Reimbursements		874	810	2,056	1,537			1,500

Advertising and Publishing:

6351	Legal Notices Publishing							
6352	General Notice and Public Information							
6353	Ordinance Publication							
6354	Help Wanted Advertisements							
Total Advertising and Publishing								

Insurance:

6361	General Liability/Property/Auto Insurance	2,292	5,895	7,996	8,066			9,000
Total Insurance		2,292	5,895	7,996	8,066			9,000

Utilities:

6371	Electric Utilities	5,056	4,206	6,667	6,520			7,420
6372	Water/Irrigation	677						90
6373	Gas Utilities			2,029	1,621			2,885
6374	Refuse/Recycling			479	315			500
6377	Sewer Service (MCES)	399,681	453,387	511,377	558,568			565,185
Total Utilities		405,414	457,593	520,552	567,024			576,080

Repairs and Maintenance - Labor:

6381	Building and Structure Repair							
6382	Machinery and Equipment Repair							
6383	Office Equipment Repair							
6386	Brake Repair							
6387	Tire Mounting and Balancing							
6388	Other Vehicle Repair							
6389	Towing Services							
Total Repairs and Maintenance - Labor								

City of Ramsey 2011 Adopted Sewer Utility Fund Budget Line Item Detail

SEWER UTILITY FUND 602 - Expenditures

Sewer Utility					Fund 602
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted	

Repairs and Maintenance - Contracts:

6401	Buildings								
6402	Structures - Other Than Buildings								
6404	Machinery and Equipment								
6405	Office and Data Processing Equip								
Total Repairs and Maintenance - Contracts									

Rentals:

6413	Office Equipment								
6415	Other Equipment								
6416	Machinery								
6417	Uniforms								
Total Rentals									

Miscellaneous:

6433	Refunds								
6434	Gopher Feet Reimbursement								
6435	Finance Charges								
6439	Other Miscellaneous								
Total Miscellaneous									

Dues, Subscriptions and Registration Fees:

6451	Dues								
6452	Subscriptions								
6453	Registration Fees								
Total Dues, Subscriptions & Reg Fees									

Books and Pamphlets:

6471	Books and Pamphlets								
Total Books and Pamphlets									

Contracted Services:

6486	Contracted Community School Programs								
6489	Other Contracted Services		4,373	12,825	11,950	19,720	20,000		
Total Contracted Services			4,373	12,825	11,950	19,720	20,000		

Donations:

6491	Donations								
6496	Ramsey Lions Senior Program								
Total Donations									
Total Services and Charges			437,691	480,940	557,204	596,347	616,580		

TOTAL OPERATING EXPENDITURES			490,610	520,658	637,585	662,272	749,810		
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6722	Depreciation		347,841	362,556	438,866	457,434	497,434		
6820	Administrative Transfers		17,000	311,250	24,000	26,000	27,000		

TOTAL EXPENDITURES			855,451	1,194,464	1,100,451	1,145,706	1,274,244		
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City of Ramsey 2011 Adopted Sewer Utility Fund Budget Detail of Line Items

SEWER UTILITY FUND **FW#602**

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
Personnel Complement:					
Full-time equivalents for positions charging time to the Sewer Utility are reported in the General Fund.					
6225 Diesel Fuel					
Diesel Fuel for vehicles.	373	142	2,940	396	3,200
6249 Miscellaneous Operating Supplies					
Miscellaneous operating supplies.	4,860	3,080	11,667	11,234	6,000
6275 Other Equipment Parts.					
Miscellaneous Repair Parts.	0	0	1,931	1,000	2,500
6315 Miscellaneous Professional Services					
Comprehensive Sewer Plan/Comp Plan	0	0	0	0	0
Jet Clean/Televise Sewers (1/10th of system)	24,738	3,817	14,650	0	10,000
	<u>24,738</u>	<u>3,817</u>	<u>14,650</u>	<u>0</u>	<u>10,000</u>
6335 Training					
Miscellaneous training	874	810	2,056	1,537	1,500
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	2,292	5,895	7,996	8,066	9,000
6371 Electric Utilities					
Lift Station electric service.	5,056	4,206	6,667	6,520	7,420
6372 Water/Irrigation					
Irrigation/Water at Public Works Site	0	0	0	0	90
6373 Gas Utilities					
Gas Service at Public Works Site	0	0	2,029	1,621	2,885
6374 Refuse/Recycling					
Dumpster Charges at Public Works Site	0	0	479	315	500
6377 Sewer Service					
Metropolitan Council Environmental Services (MCES)	399,681	453,387	511,377	558,568	565,185
6489 Other Contracted Services					
Misc Contracted Services/Gopher State/ub conversion	0	924	0	7,751	8,000
Contract - Utility Billing	4,373	11,901	11,950	11,969	12,000
	<u>4,373</u>	<u>12,825</u>	<u>11,950</u>	<u>19,720</u>	<u>20,000</u>
6722 Depreciation					
Current Year Depreciation	337,334	347,841	362,556	402,616	434,434
Sewer Lines Installed by Developers	10,507	14,715	53,310	31,818	40,000
Utility Truck Replace #629 (1/2 cost) 10 year life			1,750	1,750	1,750
Jet Vac Truck 12 year Life			21,250	21,250	21,250
	<u>347,841</u>	<u>362,556</u>	<u>438,866</u>	<u>457,434</u>	<u>497,434</u>
6820 Administrative Transfers					
Bury Carlson Land Purchase-PW	0	292,250	0	0	0
Transfers to General Fund	17,000	19,000	24,000	26,000	27,000
	<u>17,000</u>	<u>311,250</u>	<u>24,000</u>	<u>26,000</u>	<u>27,000</u>

City of Ramsey 2011 Adopted Street Light Utility Fund Budget

STREETLIGHT UTILITY FUND 603 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Street Light Charges	148,221	160,384	161,803	170,786	168,312
Operation & Maintenance - Developer	22,340	21,150	8,550	3,690	
Street Light Penalties	2,980	2,026	2,544	4,796	3,366
Investment Earnings	54,628	52,781	40,288	20,000	20,000
Miscellaneous					
TOTAL REVENUES	228,169	236,341	213,185	199,272	191,678

EXPENDITURES

Personal Services					
Supplies					
Other Services and Charges	83,334	96,260	118,026	127,453	134,328
Other Financing Uses:					
Depreciation	27,503	27,578	30,114	34,579	40,000
Administrative Transfer	10,000	11,000	12,000	12,500	13,000
TOTAL EXPENDITURES	120,837	134,838	160,140	174,532	187,328

RETAINED EARNINGS

Beginning Balance (Deficit)- 1/1	479,274	586,606	688,109	741,154	765,894
Operating Revenues	228,169	236,341	213,185	199,272	191,678
Operating Expenditures	(120,837)	(134,838)	(160,140)	(174,532)	(187,328)
Ending Balance (Deficit)- 12/31	586,606	688,109	741,154	765,894	770,244

City of Ramsey 2011 Adopted Street Light Utility Fund Budget Line Item Detail

STREET LIGHT UTILITY FUND 603 - Revenues By Source

Account Number & Description		2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
STREET LIGHT CHARGES						
4681	Street Light Charges					
	Subdivision	107,257	118,110	119,250	126,610	124,508
	Priority	40,964	42,274	42,553	44,176	43,804
4682	Street Light O&M Charges	22,340	21,150	8,550	3,690	
4683	Penalties - Street Light Charges	2,980	2,026	2,544	4,796	3,366
	Total Street Light Charges	173,541	183,560	172,897	179,272	171,678
NON-OPERATING REVENUES						
4701	Interest On Investments	54,628	52,781	40,288	20,000	20,000
4609	Miscellaneous Revenues					
	Total Non-Operating Revenues	54,628	52,781	40,288	20,000	20,000
TOTAL STREET LIGHT UTILITY FUND		228,169	236,341	213,185	199,272	191,678

City of Ramsey 2011 Adopted Street Light Utility Fund Budget Detail of Line Items

STREET LIGHT UTILITY FUND: F#603

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
4681 Street Light Charges					
SUBDIVISION:					
(new subdivisions)	107,257	118,110	119,250	126,610	124,508
Minimum 14.00/quarter (Pine Cove)(6 Accounts)					
PRIORITY:	40,964	42,274	42,553	44,176	43,804
4682 Street Light O&M Charges					
O&M Developer Contributions (1 of 3 years)	22,340	21,150	8,550	3,690	0
4683 Street Light Penalties					
Approximately 2% of projected annual billings	2,980	2,026	2,544	4,796	3,366

City of Ramsey 2011 Adopted Street Light Utility Fund Budget Line Item Detail

STREET LIGHT UTILITY FUND 603 - Expenditures

Street Light Utility Fund 603

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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EXPENDITURE SUMMARY

Personal Services						
Supplies						
Other Services and Charges		83,334	96,260	118,026	127,453	134,328
Other Financing Uses:						
Depreciation		27,503	27,578	30,114	34,579	40,000
Administrative Transfer		10,000	11,000	12,000	12,500	13,000
TOTAL EXPENDITURES		120,837	134,838	160,140	174,532	187,328

City of Ramsey 2011 Adopted Street Light Utility Fund Budget Line Item Detail

STREET LIGHT UTILITY FUND 603 - Expenditures

Street Light Utility					Fund 603
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted	

Utilities:

6371	Electric Utilities		73,463	84,358	106,076	115,484	122,000
6372	Water						
6373	Gas Utilities						
6374	Refuse Disposal						
6377	Sewer Service (MWCC)						
Total Utilities			73,463	84,358	106,076	115,484	122,000

Repairs and Maintenance - Labor:

6381	Building and Structure Repair						
6382	Machinery and Equipment Repair						
6383	Office Equipment Repair						
6386	Brake Repair						
6387	Tire Mounting and Balancing						
6388	Other Vehicle Repair						
6389	Towing Services						
Total Repairs and Maintenance - Labor							

Repairs and Maintenance - Contracts:

6401	Buildings						
6402	Machinery and Equipment						
6405	Office and Data Processing Equip						
Total Repairs and Maintenance - Contracts							

Rentals:

6413	Office Equipment						
6415	Other Equipment						
6416	Machinery						
6417	Uniforms						
Total Rentals							

Miscellaneous:

6433	Refunds						
6434	Gopher Feet Reimbursement						
6435	Finance Charges						
6439	Other Miscellaneous						
Total Miscellaneous							

Dues, Subscriptions and Registration Fees:

6451	Dues						
6452	Subscriptions						
6453	Registration Fees						
Total Dues, Subscriptions & Reg Fees							

Books and Pamphlets:

6471	Books and Pamphlets						
Total Books and Pamphlets							

Contracted Services:

6486	Contracted Community School Programs						
6489	Other Contracted Services		9,871	11,902	11,950	11,969	12,328
Total Contracted Services			9,871	11,902	11,950	11,969	12,328

Donations:

6491	Donations - Civic Organizations						
Total Donations							
Total Services and Charges			83,334	96,260	118,026	127,453	134,328

TOTAL OPERATING EXPENDITURES			83,334	96,260	118,026	127,453	134,328
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6722	Depreciation		27,503	27,578	30,114	34,579	40,000
6820	Administrative Transfers		10,000	11,000	12,000	12,500	13,000

TOTAL EXPENDITURES			120,837	134,838	160,140	174,532	187,328
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City of Ramsey 2011 Adopted Street Light Utility Fund Budget Detail of Line Items

STREET LIGHT UTILITY FUND F#603

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
6371 Electric Utilities					
SUBDIVISION	73,463	84,358	106,076	115,484	122,000
6489 Other Contracted Services					
Contract - Utility Billing	9,871	7,902	11,950	11,969	12,328
U/B conversion	0	4,000	0	0	0
	9,871	11,902	11,950	11,969	12,328
6722 Depreciation					
Current Year Depreciation	27,503	31,973	30,114	34,579	40,000
Street Lights	27,503	31,973	30,114	34,579	40,000
6820 Administrative Transfers					
Transfers to General Fund	10,000	11,000	12,000	12,500	13,000

City of Ramsey 2011 Adopted Recycling Utility Fund Budget

RECYCLING UTILITY FUND 604 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Intergovernmental - Grants	41,455	47,850	48,145	49,873	50,279
Recycling Charges	245,578	281,529	281,949	285,522	280,000
Recycling Penalties	3,523	2,721	1,783	7,846	5,600
Investment Earnings	635	1,449	1,206	200	200
Miscellaneous	596	582	783		
TOTAL REVENUES	291,787	334,131	333,866	343,441	336,079

EXPENDITURES

Personal Services	3,765	6,263	6,799	6,764	5,992
Supplies	4,656	9,115	5,648	7,690	10,000
Other Services and Charges	275,325	285,380	286,185	293,207	300,400
Other Financing Uses:					
Depreciation					
Administrative Transfer	6,200	6,600	6,800	7,000	8,000
TOTAL EXPENDITURES	289,946	307,358	305,432	314,661	324,392

RETAINED EARNINGS

Beginning Balance (Deficit) - 1/1	105,965	107,806	134,579	163,013	191,793
Operating Revenues	291,787	334,131	333,866	343,441	336,079
Operating Expenditures	(289,946)	(307,358)	(305,432)	(314,661)	(324,392)
Ending Balance (Deficit) - 12/31	107,806	134,579	163,013	191,793	203,480

City of Ramsey 2011 Recycling Utility Fund Budget Line Item Detail

RECYCLING UTILITY FUND 604 - Revenues By Source

FUND 604

Account Number & Description		2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
RECYCLING CHARGES						
4287	County Grants	41,455	47,850	48,145	49,873	50,279
4671	Recycling Charges	245,578	281,529	281,949	285,522	280,000
4672	Penalties - Recycling Charges	3,523	2,721	1,783	7,846	5,600
Total Recycling Charges						
		290,556	332,100	331,877	343,241	335,879
NON-OPERATING REVENUES						
4701	Interest On Investments	635	1,449	1,206	200	200
4609	Miscellaneous Revenues	596	582	783	1,249	
Total Non-Operating Revenues						
		1,231	2,031	1,989	1,449	200
TOTAL RECYCLING UTILITY FUND						
		291,787	334,131	333,866	344,690	336,079

City of Ramsey 2011 Adopted Recycling Utility Fund Budget Detail of Line Items

RECYCLING UTILITY FUND #604

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
4287 County Grants					
SCORE Reimbursement	41,455	47,850	48,145	49,873	50,279
4671 Recycling Charges					
Minimum \$7.31/quarter	245,578	281,529	281,949	285,522	280,000
4672 Recycling Penalties					
Approximately 2% of projected annual billings	3,523	2,721	1,783	7,846	5,600

City of Ramsey 2011 Adopted Recycling Utility Fund Budget Line Item Detail

RECYCLING UTILITY FUND 604 - Expenditures

Recycling Utility					FUND 604
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted	

EXPENDITURE SUMMARY

Personal Services		3,765	6,263	6,799	6,764	5,992
Supplies		4,656	9,115	5,648	7,690	10,000
Other Services and Charges		275,325	285,380	286,185	293,207	300,400
Other Financing Uses:						
Depreciation						
Administrative Transfer		6,200	6,600	6,800	7,000	8,000
TOTAL EXPENDITURES		289,946	307,358	305,432	314,661	324,392

City of Ramsey 2011 Adopted Recycling Utility Fund Budget Line Item Detail

RECYCLING UTILITY FUND 604 - Expenditures

Recycling Utility FUND 604

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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PERSONAL SERVICES:

Wages and Salaries -

6102	Full-Time Regular		3,320	4,895	4,652	5,183	5,042
6103	Full-Time Overtime			454	1,351	768	
6104	Part-Time Regular						
6105	Temporary Regular						
6106	Temporary Overtime						
Total Wages and Salaries			3,320	5,349	6,003	5,951	5,042

Other Gross Earnings -

6108	Severance Pay						
Total Other Gross Earnings							

Employer Contributions -

6121	PERA Contributions		216	423	419	419	444
6122	FICA/Medicare Contributions		208	409	357	369	421
6125	ICMA Retirement Trust 401						
6131	Group Insurance						
6132	Disability Insurance						
6133	Workers' Comp - Premiums		21	82	20	25	85
Total Employer Contributions			445	914	796	813	950
Total Personal Services			3,765	6,263	6,799	6,764	5,992

SUPPLIES:

Office Supplies:

6201	Accessories						
6202	Duplicating & Copy Paper						
6204	Printed Stationary						
6205	Drafting Supplies						
6206	Film, Microfilm, Tapes, Disks						
6208	Misc. Office Supplies						
Total Office Supplies							

Operating Supplies:

6221	Cleaning Supplies						
6223	Gasoline						
6225	Diesel Fuel						
6227	Lubricants and Additives						
6229	Shop Materials						
6231	Uniforms & Turn-Out Gear						
6233	Batteries						
6235	Ammunition						
6237	Crime Scene Kit Materials						
6239	First Aid Supplies						
6241	Dark Room Supplies						
6249	Misc. Operating Supplies		4,656	9,115	5,648	7,690	10,000
Total Operating Supplies			4,656	9,115	5,648	7,690	10,000

City of Ramsey 2011 Adopted Recycling Utility Fund Budget Line Item Detail

RECYCLING UTILITY FUND 604 - Expenditures

Recycling Utility FUND 604

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Insurance:

6361	General Liability Insurance									
Total Insurance										

Utilities:

6371	Electric Utilities									
6372	Water									
6373	Gas Utilities									
6374	Refuse Disposal									
6377	Sewer Service (MWCC)									
Total Utilities										

Repairs and Maintenance - Labor:

6381	Building and Structure Repair									
6382	Machinery and Equipment Repair									
6383	Office Equipment Repair									
6386	Brake Repair									
6387	Tire Mounting and Balancing									
6388	Other Vehicle Repair									
6389	Towing Services									
Total Repairs and Maintenance - Labor										

Repairs and Maintenance - Contracts:

6401	Buildings									
6402	Machinery and Equipment									
6405	Office and Data Processing Equip									
Total Repairs and Maintenance - Contracts										

Rentals:

6413	Office Equipment									
6415	Other Equipment									
6416	Machinery									
6417	Uniforms									
Total Rentals										

Miscellaneous:

6433	Refunds									
6434	Gopher Feet Reimbursement									
6435	Finance Charges									
6439	Other Miscellaneous									
Total Miscellaneous										

Dues, Subscriptions and Registration Fees:

6451	Dues					150				150
6452	Subscriptions									
6453	Registration Fees									
Total Dues, Subscriptions & Reg Fees						150				150

Books and Pamphlets:

6471	Books and Pamphlets									
Total Books and Pamphlets										

Contracted Services:

6486	Contracted Community School Programs									
6489	Other Contracted Services		275,143	285,188	285,820	293,026				300,000
Total Contracted Services			275,143	285,188	285,820	293,026				300,000

City of Ramsey 2011 Adopted Recycling Utility Fund Budget Line Item Detail

RECYCLING UTILITY FUND 604 - Expenditures

Recycling Utility FUND 604

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Donations:

6491	Donations - Civic Organizations							
Total Donations								
Total Services and Charges			275,325	285,380	286,185	293,207		300,400

TOTAL OPERATING EXPENDITURES			283,746	300,758	298,632	307,661		316,392
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6722	Depreciation							
6820	Administrative Transfers		6,200	6,600	6,800	7,000		8,000

TOTAL EXPENDITURES			289,946	307,358	305,432	314,661		324,392
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City of Ramsey 2011 Adopted Recycling Utility Fund Budget Detail of Line Items

RECYCLING UTILITY FUND **F#604**

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
Personnel Complement:					
Full-time equivalents for positions charging time to the Recycling Fund Utility are reported in the General Fund.					
6249 Misc. Operating Supplies	4,656	9,115	5,648	7,690	10,000
6322 Postage					
Miscellaneous postage costs	182	192	215	181	250
6451 Membership Dues	0	0	150	0	150
Recycling Association of MN					
6489 Other Contracted Services					
Contract - Utility Billing	10,065	5,926	8,962	9,614	12,000
U/B Conversion		3,000	0	0	0
ACE curbside recycling pick-up					
	<u>267,653</u>	<u>276,262</u>	<u>276,858</u>	<u>283,412</u>	<u>288,000</u>
	<u>277,718</u>	<u>285,188</u>	<u>285,820</u>	<u>293,026</u>	<u>300,000</u>
6820 Administrative Transfers					
Transfers to General Fund	6,200	6,600	6,800	7,000	8,000

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget

STORM WATER UTILITY FUND 605 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Storm Water Charges	495,549	560,619	576,222	603,089	594,298
Storm Water Penalties	8,004	5,866	1,556	14,278	11,886
Investment Earnings	15,311	26,436	26,732	8,000	8,000
Miscellaneous		21	888		
TOTAL REVENUES	518,864	592,942	605,398	625,367	614,184

EXPENDITURES

Personal Services	67,310	65,743	100,820	68,630	70,232
Supplies	19,769	13,102	19,055	32,890	22,500
Other Services and Charges	173,780	40,290	44,098	43,957	51,420
Other Financing Uses:					
Depreciation	179,839	181,310	195,549	225,000	229,776
Administrative Transfer	13,000	307,250	19,000	21,000	22,000
TOTAL EXPENDITURES	453,698	607,695	378,522	391,477	395,928

RETAINED EARNINGS

Beginning Balance (Deficit)- 1/1	1,186,819	1,251,985	1,237,232	1,464,108	1,697,998
Operating Revenues	518,864	592,942	605,398	625,367	614,184
Operating Expenditures	(453,698)	(607,695)	(378,522)	(391,477)	(395,928)
Ending Balance (Deficit) - 12/31	1,251,985	1,237,232	1,464,108	1,697,998	1,916,254

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Revenues By Source

FUND 605

Account Number & Description	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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STORM WATER CHARGES

4693	Storm Water Charges-Residential	238,141	272,369	285,987	291,866	289,589
4694	Storm Water Charges-Commercial	257,408	288,250	290,235	311,223	304,709
4695	Penalties - Storm Water Charges	8,004	5,866	1,556	14,278	11,886
Total Storm Water Charges		503,553	566,485	577,778	617,367	606,184

NON-OPERATING REVENUES

4701	Interest On Investments	15,311	26,436	26,732	8,000	8,000
4609	Miscellaneous Revenues		21	888	232	
Total Non-Operating Revenues		15,311	26,457	27,620	8,232	8,000

TOTAL STORM WATER UTILITY FUND		518,864	592,942	605,398	625,599	614,184
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City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Detail of Line Items

STORM WATER UTILITY FUND **F#605**

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
4693 Storm Water Charges - Residential	<u>238,141</u>	<u>272,369</u>	<u>285,987</u>	<u>291,866</u>	<u>289,589</u>
4694 Storm Water Charges - Commercial	<u>260,486</u>	<u>288,250</u>	<u>290,235</u>	<u>311,223</u>	<u>304,709</u>
4695 Storm Water Penalties Approximately 2% of projected annual billings	<u>8,263</u>	<u>5,866</u>	<u>1,556</u>	<u>14,278</u>	<u>11,886</u>

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Expenditures

Storm Water Utility				FUND 605
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted

EXPENDITURE SUMMARY

Personal Services		67,310	65,743	100,820	68,630	70,232
Supplies		19,769	13,102	19,055	32,890	22,500
Other Services and Charges		173,780	40,290	44,098	43,957	51,420
Other Financing Uses:						
Depreciation		179,839	181,310	194,549	225,000	229,776
Administrative Transfer		13,000	307,250	19,000	21,000	22,000
TOTAL EXPENDITURES		453,698	607,695	377,522	391,477	395,928

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Expenditures

Storm Water Utility					FUND 605
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted	

PERSONAL SERVICES

Wages and Salaries -

6102	Full-Time Regular	56,178	55,461	83,703	58,042	59,444
6103	Full-Time Overtime	39		1,031	133	
6104	Part-Time Regular					
6105	Temporary Regular	930	316	114	232	
6106	Temporary Overtime					
Total Wages and Salaries		57,147	55,777	84,848	58,407	59,444

Other Gross Earnings -

6108	Severance Pay					
Total Other Gross Earnings						

Employer Contributions -

6121	PERA Contributions	3,513	3,602	5,846	4,060	4,161
6122	FICA/Medicare Contributions	4,364	4,227	6,465	4,401	4,547
6125	ICMA Retirement Trust 401					
6131	Group Insurance					
6132	Disability Insurance					
6133	Workers' Comp - Premiums	2,286	2,137	3,661	1,762	2,079
Total Employer Contributions		10,163	9,966	15,972	10,223	10,788
Total Personal Services		67,310	65,743	100,820	68,630	70,232

SUPPLIES

Office Supplies:

6201	Accessories					
6202	Duplicating & Copy Paper					
6204	Printed Stationary					
6205	Drafting Supplies					
6206	Film, Microfilm, Tapes, Disks					
6208	Misc. Office Supplies					
Total Office Supplies						

Operating Supplies:

6221	Cleaning Supplies					
6223	Gasoline	1,076	719	662	841	1,000
6225	Diesel Fuel	1,321	1,895	295	637	1,500
6227	Lubricants and Additives					
6229	Shop Materials				346	
6231	Uniforms & Turn-Out Gear					
6233	Batteries					
6235	Ammunition					
6237	Crime Scene Kit Materials					
6239	First Aid Supplies					
6241	Dark Room Supplies					
6249	Misc. Operating Supplies	13,600	9,530	11,846	13,741	15,000
Total Operating Supplies		15,997	12,144	12,803	15,565	17,500

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Expenditures

Storm Water Utility FUND 605

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Repair and Maintenance Supplies:

6251	Batteries (Vehicle/Equipment)							
6253	Brakes							
6255	Tires							
6257	Other Vehicle Parts	2,667	958	6,252	17,325	5,000		
6259	Building Maint/Repair Supplies							
6261	Sand and Gravel							
6263	Salt							
6265	Asphalt	589						
6267	Other Street Maint Supplies							
6269	Landscape Materials	256						
6271	Sign Repair Materials							
6275	Other Equipment Parts							
Total Repair & Maintenance Supplies		3,512	958	6,252	17,325	5,000		

Small Tools and Minor Equipment:

6281	Small Tools							
Total Small Tools/Minor Equip								

Merchandise For Resale:

6291	Culverts, Signs, Street Supplies	260						
6293	Maps							
Total Merchandise For Resale		260						
TOTAL SUPPLIES		19,769	13,102	19,055	32,890	22,500		

OTHER SERVICES AND CHARGES

Professional Services

6302	Auditing and Accounting							
6303	Engineering Fees							
6304	Legal Fees							
6305	Medical and Dental Fees							
6306	Personnel Testing/Recruitment							
6315	Misc. Professional Services	164,689	25,727	24,875	20,729	28,000		
Total Professional Services		164,689	25,727	24,875	20,729	28,000		

Communication:

6321	Telephone and Telegraph							
6322	Postage							
6323	Cellular Phones							
6325	Long Distance Charges							
Total Communication								

Employee Reimbursements:

6331	Travel Expensed							
6334	Mileage Reimbursement							
6335	Training - Employees							
6336	Training - Non-employees							
Total Employee Reimbursements								

Advertising and Publishing:

6351	Legal Notices Publishing							
6352	General Notice and Public Info							
6353	Ordinance Publication							
6354	Help Wanted Advertisements							
Total Advertising and Publishing								

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Expenditures

Storm Water Utility FUND 605

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Insurance:

6361	General Liability Insurance		1,761	2,210	2,842	4,343	2,800
	Total Insurance		1,761	2,210	2,842	4,343	2,800

Utilities:

6371	Electric Utilities				1,927	1,875	2,420
6372	Water						
6373	Gas Utilities				2,025	1,621	2,500
6374	Refuse Disposal				479	315	500
6377	Sewer Service (MWCC)						
	Total Utilities				4,431	3,811	5,420

Repairs and Maintenance - Labor:

6381	Building and Structure Repair						
6382	Machinery and Equipment Repair					3,293	
6383	Office Equipment Repair						
6386	Brake Repair						
6387	Tire Mounting and Balancing						
6388	Other Vehicle Repair			451			
6389	Towing Services						
	Total Repairs and Maintenance - Labor			451		3,293	

Repairs and Maintenance - Contracts:

6401	Buildings						
6402	Machinery and Equipment						
6405	Office and Data Processing Equip						
	Total Repairs and Maintenance - Contracts						

Rentals:

6413	Office Equipment						
6415	Other Equipment						
6416	Machinery						
6417	Uniforms						
	Total Rentals						

Miscellaneous:

6433	Refunds						
6434	Gopher Feet Reimbursement						
6435	Finance Charges						
6439	Other Miscellaneous						
	Total Miscellaneous						

Dues, Subscriptions and Registration Fees:

6451	Dues						
6452	Subscriptions						
6453	Registration Fees						
	Total Dues, Subscriptions & Reg Fees						

Books and Pamphlets:

6471	Books and Pamphlets						
	Total Books and Pamphlets						

Contracted Services:

6486	Contracted Community School Programs						
6489	Other Contracted Services		7,330	11,902	11,950	11,781	15,200
	Total Contracted Services		7,330	11,902	11,950	11,781	15,200

City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Line Item Detail

STORM WATER UTILITY FUND 605 - Expenditures

Storm Water Utility FUND 605

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Interest Expense:

6613	Interest Expense							
	Total Interest Expense							
	Total Services and Charges		173,780	40,290	44,098	43,957		51,420
TOTAL OPERATING EXPENDITURES			260,859	119,135	163,973	145,477		144,152

6722	Depreciation		179,839	181,310	194,549	225,000		229,776
6820	Administrative Transfers		13,000	307,250	19,000	21,000		22,000

TOTAL EXPENDITURES			453,698	607,695	377,522	391,477		395,928
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City of Ramsey 2011 Adopted Storm Water Utility Fund Budget Detail of Line Items

STORM WATER UTILITY FUND: #605

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
Personnel Complement:					
Full-time equivalents for positions charging time to the Storm Water Fund Utility are reported in the General Fund.					
6223 Gasoline					
Gasoline for street sweeping equipment	1,076	719	662	841	1,000
6225 Diesel Fuel					
Diesel fuel for street sweeping equipment	1,321	1,895	295	637	1,500
6249 Misc. Operating Supplies					
Street Sweeping Supplies	13,600	9,530	11,846	13,741	15,000
6257 Other Vehicle Parts					
Sweeper parts	2,667	958	6,252	17,325	5,000
6315 Misc. Professional Services					
Street Sweeping Contract	-	-	-	-	-
Aerial Topography of entire City	-	-	-	-	-
Comprehensive Stormwater Plan	158,124	-	-	-	-
Misc Services(Storm Drainage Easements, LRRWMO dues, etc)	6,565	25,727	24,875	20,729	28,000
	164,689	25,727	24,875	20,729	28,000
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	1,761	2,210	2,842	4,343	2,800
6371 Electric Utilities					
Electric service for PW Shops 16.7% of PW Cost	-	-	1,927	1,875	2,420
6373 Gas Utilities					
Gas Service for PW Shops - 16.7% of PW Cost	-	-	2,025	1,621	2,500
6374 Refuse Disposal					
Refuse removal from PW Shops - 16.7% of PW Cost	-	-	479	315	500
6489 Other Contracted Services					
Gopher State/misc (now under 6249)	2,500	-	-	-	-
Contract - Utility Billing	10,500	10,800	11,950	11,781	15,200
U/B Conversion	-	4,000	-	-	-
	13,000	14,800	11,950	11,781	15,200
6722 Depreciation					
Current Year Depreciation	155,901	179,839	181,310	205,543	205,543
Storm Drainage Lines	22,623	156	8,174	16,190	19,168
Backhoe (with Water, Sewer, & St. Light)	1,315	1,315	1,315	1,315	1,315
Sewer Cleaning Jet Vac Truck 12 Year Life	-	-	3,750	3,750	3,750
	179,839	181,310	194,549	226,798	229,776
6820 Administrative Transfers					
Transfers to General Fund	13,000	15,000	19,000	21,000	22,000
Bury Carlson Land Purchase	-	292,250	-	-	-
	13,000	307,250	19,000	21,000	22,000

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION ADOPTING THE 2011 CITY OF RAMSEY ENTERPRISE FUNDS OPERATING BUDGETS

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Water Utility Fund as follows:

WATER UTILITY FUND

Revenues:

Operating Revenues	\$1,640,075
Other Revenues-	
Interest Earnings	<u>220,000</u>
Total Revenues	<u>\$1,860,075</u>

Expenses:

Operating Expenses	\$803,595
Other Expenses	
Depreciation	647,660
Administrative Transfer	<u>33,000</u>
Total Expenses	<u>\$1,484,255</u>

- 2) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Sewer Utility Fund as follows:

SEWER UTILITY FUND

Revenues:

Operating Revenues	\$1,244,830
Other Revenues-	
Interest Earnings	<u>80,000</u>
Total Revenues	<u>\$1,324,830</u>

Expenses:

Operating Expenses	\$749,810
Other Expenses	
Depreciation	497,434
Administrative Transfer	<u>27,000</u>
Total Expenses	<u>\$1,274,244</u>

- 3) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Street Light Utility Fund as follows:

STREET LIGHT UTILITY FUND

Revenues:	
Operating Revenues	\$171,678
Other Revenues-	
Interest Earnings	<u>20,000</u>
Total Revenues	<u>\$191,678</u>
Expenses:	
Operating Expenses	\$134,328
Other Expenses	
Depreciation	40,000
Administrative Transfer	<u>13,000</u>
Total Expenses	<u>\$187,328</u>

- 4) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Recycling Utility Fund as follows:

RECYCLING UTILITY FUND

Revenues:	
Operating Revenues	\$335,879
Other Revenues-	
Miscellaneous Revenue	0
Interest Earnings	<u>200</u>
Total Revenues	<u>\$336,079</u>
Expenses:	
Operating Expenses	\$316,392
Other Expenses	
Administrative Transfer	<u>8,000</u>
Total Expenses	<u>\$324,392</u>

- 5) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Storm Water Utility Fund as follows:

STORM WATER UTILITY FUND

Revenues:

Operating Revenues	\$606,184
Other Revenues-	
Interest Earnings	<u>8,000</u>

Total Revenues \$614,184

Expenses:

Operating Expenses	\$144,152
Other Expenses	
Depreciation	229,776
Administrative Transfer	<u>22,000</u>
Total Expenses	<u>\$395,928</u>

That the motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 8th of February, 2011.

Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION AMENDING THE 2010 CITY OF RAMSEY ENTERPRISE FUNDS BUDGETS

WHEREAS, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's enterprise funds for items that were not included in the original budget for the year ended December 31, 2010; and

WHEREAS, for financial reporting purposes, amendments to the City's enterprise funds budgets are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ended December 31, 2010:

WATER UTILITY FUND #601

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$1,911,226 to \$1,901,882 for a total net decrease of \$9,344:

Water Sales	\$ (12,489)
Miscellaneous-Internal Loan Repayment-Muni Center	<u>3,145</u>
Net Decrease in Water Utility Fund Budgeted Revenues	<u>\$ (9,344)</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$1,481,910 to \$1,392,009 for a total net decrease of \$89,901:

Personal Services	\$12,886
Supplies (meter reading system)	(36,160)
Other Services and Charges	(19,627)
Depreciation	<u>(47,000)</u>
Net Decrease in Water Utility Fund Budgeted Expenses	<u>\$ (89,901)</u>

SEWER UTILITY FUND #602

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$1,373,761 to \$1,372,897 for a total net decrease of \$864:

Sewer Charges	\$29,379
Miscellaneous Revenue	<u>(30,243)</u>
Net Decrease in Sewer Utility Fund Budgeted Revenues	<u>\$ (864)</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$1,204,728 to \$1,145,706 for a total net decrease of \$59,022:

Personal Services	\$(52,174)
Supplies	930
Other Services and Charges	(7,778)
Depreciation	<u>(0)</u>
Net decrease in Sewer Utility Fund Budgeted Expenses	<u>\$(59,022)</u>

STREET LIGHT UTILITY FUND #603

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$195,368 to \$199,272 for a total net increase of \$3,904:

Street Light Charges	\$3,904
Interest Earned on Investments	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Revenues	<u>\$3,904</u>

To amend expenditure activities budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$171,479 to \$174,532 for a total net increase of \$3,053:

Other Services and Charges	3,053
Depreciation	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Expenses	<u>\$3,053</u>

RECYCLING FUND #604

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$335,673 to \$343,441 for a total net increase of \$7,768:

Miscellaneous Revenue	\$7,768
Grants	0
Investment Earnings	<u>0</u>
Net Increase in Recycling Fund Budgeted Revenues	<u>\$7,768</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$323,392 to \$314,661 for a total net decrease of \$8,731:

Personal Services	\$772
Supplies	(2,310)
Other Services and Charges	<u>(7,193)</u>
Net Decrease in Recycling Fund Budgeted Expenses	<u><u>\$(8,731)</u></u>

STORM WATER UTILITY FUND #605

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$614,184 to \$625,367 for a total net increase of \$11,183.

Storm Water Charges	\$11,183
Miscellaneous Revenue	<u>0</u>
Net increase in Storm Water Fund Budgeted Revenues	<u><u>\$11,183</u></u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$395,069 to \$391,477 for a total net decrease of \$3,592:

Personal Services	\$ (1,743)
Supplies	10,390
Other Services and Charges	(7,463)
Depreciation	<u>(4,776)</u>
Net decrease in Storm Water Fund Budgeted Expenses	<u><u>\$ (3,592)</u></u>

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Mayor

ATTEST:

City Clerk

Date: 02/08/2011

By: Diana Lund
Finance

Information

Title:

Adopt Resolution #11-02-XXX Adopting the 2011 Economic Development Authority Budget and
Adopt Resolution #11-02-XXX Amending the 2010 Economic Development Authority Budget.

Background:

Attached for your review and consideration is the 2011 Economic Development Authority Budget. This budget will be funded by the EDA levy that was adopted on December 14, 2010.

This budget includes expenditures for salary costs of various levels of city staff, professional services for outside consulting services, allowances for economic development programs and the annual business appreciation day.

Also attached to this case is a resolution amending the 2010 activity. This is primarily a "housekeeping" item and is done on an annual basis. The projections through the end of the year are based on actual activity and will be finalized after the annual city audit is completed in April.

Recommendation:

Approve attached Resolution #11-02-XXX Adopting the 2011 Economic Development Authority Budget;

And

Approve attached Resolution #11-02-XXX Amending the 2010 Economic Development Authority Budget.

Council Action:

Motion to recommend Council adopt Resolution #11-02-XXX Adopting the 2011 Economic Development Authority Budget

And

Motion to recommend Council adopt Resolution #11-02-XXX Amending the 2010 Economic Development Authority Budget.

Attachments

2011 Economic Development Authority Budget

Resolution Adopt 2011 EDA Budget

Resolution Amending the 2010 EDA Budget

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
02/03/2011 12:36 PM

Form Started By: Diana Lund
Final Approval Date: 02/03/2011

Started On: 01/31/2011 07:40 AM

City of Ramsey 2011
Economic Development Authority Fund Budget

ECONOMIC DEVELOPMENT AUTHORITY FUND 230 - Budget Summary

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES

Miscellaneous			2,146		
Taxes	385,304	376,690	296,154	273,506	291,705
Investment Earnings	39,845	49,613	38,470	3,000	3,000
Sale of Property		106,864			
Transfers From Other Funds					
Tax Increment Funds					
Landfill Trust Fund					
TOTAL REVENUES	425,149	533,167	336,770	276,506	294,705

EXPENDITURES

Personal Services	15,436	19,027	9,988	48,229	86,445
Supplies	5,190	4,155	7,141	10,325	8,500
Other Services and Charges	36,397	127,971	70,451	186,772	51,650
Capital Outlay		349,515			145,110
Other Financing Uses:					
Transfers to Other Funds			26,625		
TOTAL EXPENDITURES	57,023	500,668	114,205	245,326	291,705

FUND BALANCE

FUND BALANCE, Begining on Yr	583,902	952,028	984,527	1,207,092	1,238,272
Revenues & Other Sources	425,149	533,167	336,770	276,506	294,705
Expenditures & Other Uses	(57,023)	(500,668)	(114,205)	(245,326)	(291,705)
FUND BALANCE, End of Yr	952,028	984,527	1,207,092	1,238,272	1,241,272

City of Ramsey 2011 EDA Fund Budget Revenues and Fund Balance

ECONOMIC DEVELOPMENT AUTHORITY

EDA FUND 230

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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REVENUES AND OTHER SOURCES

4011	EDA Levy	385,304	376,690	298,300	273,506	291,705
4609	Miscellaneous Revenue			2,146		
4701	Interest Earnings	39,845	49,613	38,470	3,000	3,000
4609	Sale of Property		106,864			
	Landfill Trust Fund					
	TOTAL EDA REVENUES	425,149	533,167	338,916	276,506	294,705

City of Ramsey 2011 ECONOMIC DEVELOPMENT Budget Detail of Line Items

ECONOMIC DEVELOPMENT: F#230

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
Personnel Complement:					
Economic Development Coordinator	0	0	0	0	0
Economic Development Commission Members	7	7	7	7	7
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
Revenues					
4011 Current Ad Valorem Taxes	385,304	376,690	298,300	273,506	291,705
	<u>385,304</u>	<u>376,690</u>	<u>298,300</u>	<u>273,506</u>	<u>291,705</u>
4701 Interest Earnings	39,845	49,613	38,470	3,000	3,000
4609 Miscellaneous Revenues	-	106,864	2,146	-	-
Business Expo					
Expenditures					
6102 Wages & Salaries	15,436	19,027	9,988	48,229	86,445
Personnel					
Economic Development Coordinator-Previously 100% TIF budgeted					
Now 70% EDA, 10%-201, 10%-202, 10%-204					
City Admin-5%, Deputy Admin-10%					
6249 Miscellaneous Operating Supplies	-	-	-	8,345	3,500
Golf Tournament	-	-	-	556	3,500
Business Expo	-	-	-	1,083	1,500
Business Network Meeting	-	-	-	341	-
Miscellaneous	5,190	4,155	7,141	10,325	8,500
	<u>5,190</u>	<u>4,155</u>	<u>7,141</u>		
6304 Legal Fees	2,543	862	103	-	1,500
Legal Fees					
6315 Miscellaneous Professional Services	-	-	-	-	-
Mulroony/Other Applicable Consulting	-	-	-	-	-
Prosource Consulting	-	-	-	-	-
Appraisals (Ex: BMA)	-	-	-	-	-
Building Demo	-	-	-	-	-
Hoisington-Rum River Area Master Plan	-	-	-	-	-
Gateway Business Park Trails	-	-	-	-	-
Misc Consulting Services	20,016	70,278	41,467	100,161	40,000
Buxton Study	-	52,000	-	-	-
	<u>20,016</u>	<u>122,278</u>	<u>41,467</u>	<u>100,161</u>	<u>40,000</u>
6322 Postage	246	381	342	240	200
Postage for agendas, general information and various flyers.					
6323 Cellular Phones	817	733	839	308	1,000
Cell Phone Usage by Economic Development Director					

City of Ramsey 2011 ECONOMIC DEVELOPMENT Budget Detail of Line Items

ECONOMIC DEVELOPMENT F#230

	2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
6331 Travel/Meals/Lodging	-	-	6,494	4,563	2,500
6335 Training					
ICSC	-	-	-	825	-
NDC Training	-	-	4,392	2,220	-
EDAM Conference-Summer/Winter	1,615	23	200	319	2,500
	<u>1,615</u>	<u>23</u>	<u>4,592</u>	<u>3,364</u>	<u>2,500</u>
6361 General Liability/Property/Auto Insurance					
Share of applicable insurance coverage.	249	2,771	591	1,707	1,700
6371 Electric Utilities					
Electric service-EDA St Lights, Old Town Hall	891	923	1,037	1,063	1,250
6439 Other Miscellaneous					
Sophia-Ramsey Trunk payments	-	-	-	74,956	-
6451 Dues					
Membership Dues	10,020	-	-	370	500
6452 Subscriptions					
MN Real Estage Journal & Business Journal	-	-	3,080	40	500
6510 Land					
Undesignated	-	-	-	-	145,110
KIH	-	349,515	-	-	-
	<u>-</u>	<u>349,515</u>	<u>-</u>	<u>-</u>	<u>145,110</u>
6820 Transfers to Other Funds					
TIF expenditures in non-used Districts (TIF 11-TIF13)	-	-	26,625	-	-

City of Ramsey 2011
 EDA Fund Budget Line Item Detail By Cost Center or Sub-function

ECONOMIC DEVELOPMENT AUTHORITY

EDA				FUND 230
2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted

EXPENDITURE SUMMARY

Personal Services	15,436	19,027	9,988	48,229	86,445
Supplies	5,190	4,155	7,141	10,325	8,500
Other Services and Charges	36,397	127,971	70,451	186,772	51,650
Capital Outlay		349,515			145,110
Other Financing Uses:					
Transfer to Equipment Replacement fund			26,625		
TOTAL EXPENDITURES	57,023	500,667	114,205	245,326	291,705

City of Ramsey 2011
EDA Fund Budget Line Item Detail By Cost Center or Sub-function

ECONOMIC DEVELOPMENT AUTHORITY

EDA FUND 230

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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PERSONAL SERVICES

Wages and Salaries -

6102	Full-Time Regular	13,450	16,529	8,579	39,920	67,261
6103	Full-Time Overtime					
6104	Part-Time Regular					
6105	Temporary Regular					
6106	Temporary Overtime					
6107	Part-Time Overtime					
Total Wages and Salaries		13,450	16,529	8,579	39,920	67,261

Other Gross Earnings -

6108	Severance Pay					
Total Other Gross Earnings						

Employer Contributions -

6121	PERA Contributions	841	1,074	601	2,794	4,876
6122	FICA/Medicare Contributions	1,029	1,264	656	2,999	5,196
6125	ICMA Retirement Trust 401					
6131	Group Insurance				2,060	8,625
6134	Disability Insurance					
6133	Workers' Comp - Premiums	116	159	152	456	487
Total Employer Contributions		1,986	2,498	1,409	8,309	19,184
Total Personal Services		15,436	19,027	9,988	48,229	86,445

SUPPLIES

Office Supplies:

6201	Accessories					
6202	Duplicating Supplies & Copying Paper					
6204	Stationary, Envelopes & Forms					
6205	Drafting Supplies					
6206	Film, Microfilm, Tapes, Disks					
6207	Training Supplies					
6208	Miscellaneous Office Supplies					
Total Office Supplies						

Operating Supplies:

6221	Cleaning Supplies					
6223	Gasoline					
6225	Diesel Fuel					
6227	Lubricants and Additives					
6229	Shop Materials					
6231	Uniforms & Turn-Out Gear					
6233	Batteries					
6235	Ammunition					
6237	Crime Scene Kit Materials					
6239	First Aid Supplies					
6241	Dark Room Supplies					
6249	Miscellaneous Operating Supplies	5,190	4,155	7,141	10,325	8,500
Total Operating Supplies		5,190	4,155	7,141	10,325	8,500

Repair and Maintenance Supplies:

6251	Batteries (Vehicle/Equipment)					
6253	Brakes					
6255	Tires					
6257	Other Vehicle Parts					
6259	Building Maintenance/Repair Supplies					
6261	Sand and Gravel					
6263	Salt					
6265	Asphalt					
6267	Other Street Maintenance Supplies					
6269	Landscape Materials					
6271	Sign Repair Materials					
6275	Other Equipment Parts					
Total Repair & Maintenance Supplies						

City of Ramsey 2011
EDA Fund Budget Line Item Detail By Cost Center or Sub-function

ECONOMIC DEVELOPMENT AUTHORITY

EDA

FUND 230

2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
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Small Tools and Minor Equipment:

6281	Small Tools/Minor Equipment								
Total Small Tools/Minor Equip									

Merchandise For Resale:

6291	Culverts, Signs, Street Supplies								
6293	Maps								
Total Merchandise For Resale									
TOTAL SUPPLIES		5,190	4,155	7,141	10,325	8,500			

OTHER SERVICES AND CHARGES:

Professional Services

6302	Auditing and Accounting								
6303	Engineering Fees								
6304	Legal Fees	2,543	862	103				1,500	
6305	Medical/Psychological Fees								
6306	Personnel Testing/Recruitment								
6315	Miscellaneous Professional Services	20,016	122,278	41,467	100,161	40,000			
6317	Engineering Time								
Total Professional Services		22,559	123,140	41,570	100,161	41,500			

Communication:

6321	Telephone								
6322	Postage	246	381	342	240	200			
6323	Cellular Phones	817	733	839	308	1,000			
6324	Messenger/Delivery Service								
6325	Long Distance Charges								
Total Communication		1,063	1,114	1,181	549	1,200			

Employee Reimbursements:

6331	Travel/Meals/Lodging			6,494	4,563	2,500			
6334	Mileage Reimbursement								
6335	Training	1,615	23	4,592	3,364	2,500			
Total Employee Reimbursements		1,615	23	11,086	7,927	5,000			

Advertising and Publishing:

6351	Legal Notices Publishing								
6352	General Notice and Public Information								
6353	Ordinance Publication								
6354	Help Wanted Advertisements								
Total Advertising and Publishing									

Insurance:

6361	General Liability/Property/Auto Insurance	249	2,771	591	1,707	1,700			
Total Insurance		249	2,771	591	1,707	1,700			

Utilities:

6371	Electric Utilities	891	923	1,037	1,063	1,250			
6372	Water/Irrigation								
6373	Gas Utilities								
6374	Refuse/Recycling								
Total Utilities		891	923	1,037	1,063	1,250			

Repairs and Maintenance - Labor:

6381	Building and Structure Repair								
6382	Machinery and Equipment Repair								
6383	Office Equipment Repair								
6386	Brake Repair								
6387	Tire Mounting and Balancing								
6388	Other Vehicle Repair								
6389	Towing Services								
Total Repairs and Maintenance - Labor									

Repairs and Maintenance - Contracts:

City of Ramsey 2011
EDA Fund Budget Line Item Detail By Cost Center or Sub-function

ECONOMIC DEVELOPMENT AUTHORITY

EDA FUND 230

		2007 Actual	2008 Actual	2009 Actual	2010 Amended	2011 Adopted
6401	Buildings					
6402	Structures - Other Than Buildings					
6404	Machinery and Equipment					
6405	Office and Data Processing Equip					
Total Repairs and Maintenance - Contracts						

Rentals:

6413	Office Equipment					
6415	Other Equipment					
6416	Machinery					
6417	Uniforms					
Total Rentals						

Miscellaneous:

6433	Refunds					
6434	Gopher Feet Reimbursement					
6435	Finance Charges					
6439	Other Miscellaneous				74,956	
Total Miscellaneous					74,956	

Dues, Subscriptions and Registration Fees:

6451	Dues	10,020			370	500
6452	Subscriptions			3,080		500
6453	Registration Fees				40	
Total Dues, Subscriptions & Reg Fees		10,020		3,080	410	1,000

Books and Pamphlets:

6471	Books and Pamphlets					
Total Books and Pamphlets						

Contracted Services:

6486	Contracted Community School Programs					
6489	Other Contracted Services					
Total Contracted Services						

Donations:

6491	Donations			11,906		
6495	Trails					
Total Donations				11,906		
Total Services and Charges		36,397	127,971	70,451	186,772	51,650

TOTAL OPERATING EXPENDITURES		57,023	151,152	87,580	245,326	146,595
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CAPITAL OUTLAY

6510	Land		349,515			145,110
6520	Buildings and Structures					
6530	Improvements Other Than Bldgs					
6540	Heavy Machinery					
6550	Motor Vehicles					
6560	Office Equipment					
6580	Other Equipment					
6585	Computer Hardware/Software					
Total Capital Outlay			349,515			145,110

TOTAL OPERATING & CAPITAL		57,023	500,667	87,580	245,326	291,705
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6820	Operating Transfers			26,625		
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TOTAL EXPENDITURES & OTHER USES		57,023	500,667	114,205	245,326	291,705
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Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION ADOPTING THE 2011 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Economic Development Authority Fund as follows:

ECONOMIC DEVELOPMENT FUND

Revenues:	
Taxes (EDA Levy)	\$291,705
Interest Earnings	<u>\$3,000</u>
Total Revenues	<u>\$294,705</u>
Operating and Capital Expenditures:	
Personal Services	86,445
Supplies	8,500
Services and Charges	51,650
Capital Outlay	145,110
Other Financing Uses –	
Operating Transfers	<u>0</u>
Total Operating and Capital Expenditures	<u>\$291,705</u>

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Mayor

ATTEST:

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION AMENDING THE 2010 ECONOMIC DEVELOPMENT AUTHORITY OPERATING BUDGET

WHEREAS, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budget of the Economic Development Authority for items that were not included in the original budget for the year ending December 31, 2010; and

WHEREAS, for financial reporting purposes, amendment to the Economic Development Authority budget is to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ending December 31, 2010:

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$294,705 to \$276,506 or a total net decrease of \$18,199.

Taxes	\$(18,199)
Interest Earnings	0
Miscellaneous Revenues	<u>0</u>
Net increase/decrease Budgeted Revenues	<u>\$(18,199)</u>

To amend expenditure activities based on budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from 291,705 to \$245,326 or a net decrease of \$46,379:

Personal Service	\$(32,668)
Supplies	1,825
Other Services and Charges	45,922
Capital Outlay	(61,458)
Transfers to Other Funds	<u>0</u>
Net Decrease Budgeted Expenditures	<u>\$(46,379)</u>

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Mayor

ATTEST:

City Clerk

Date: 02/08/2011

By: Diana Lund
Finance

Information

Title:

Adopt Resolution #11-02-XXX Amending the 2010 General Fund Budget

Background:

Attached for your review and consideration is the 2010 Amended General Fund Budget.

The City is required to amend their adopted budgets annually to reflect more accurately the actual expenditures and revenues of the City for that proposed year. Please note that these are not final numbers. Numbers will not be finalized until after the city's annual audit in April.

Based on year-end estimates, the city will meet its fund balance requirements for 2011 which is to have a fund balance of an amount equal to 50% of the 2011 budget.

When looking at the 2010 amended budget numbers you will note that amended expenditures greatly exceeded the 2010 adopted budget amount. This is due to the \$1,000,000 internal loan for the debt on the municipal center and \$603,000 that was transferred to the Public Improvement Revolving Fund (PIR) when council amended the fund balance policy in April 2010, from 60% to 50%. Both the internal loan and excess 10% fund balance had been encumbered in the 2009 General Fund Balance for 2010.

Recommendation:

Approve attached Resolution #11-02-XXX Amending the 2010 General Fund Budget.

Council Action:

Motion to recommend Council adopt Resolution #11-02-XXX Amending the 2010 General Fund Budget.

Attachments

2010 Budget Amendments

Resolution Amend 2010 General Fund Budget

Form Review

Inbox

Diana Lund
Kurt Ulrich
Form Started By: Diana Lund
Final Approval Date: 02/03/2011

Reviewed By

Diana Lund
Kurt Ulrich

Date

02/01/2011 08:35 AM
02/03/2011 12:36 PM
Started On: 01/31/2011 07:42 AM

			2010 Amended Budget	2010 Adopted Budget	DIFFERENCE AMEND/BUDG
	Account #				
Revenues					
Taxes	Current Ad Valorem	4011	5,476,195	6,085,022.00	(608,827.00)
	Delinquent	4012	130,444	40,000.00	90,444.00
	Fiscal Disparities	4014	1,199,637	894,172.00	305,465.00
	Excess Tax Increase	4015	28,307	10,000.00	18,307.00
	Penalty-Ad Valorem	4018	9,069	5,000.00	4,069.00
			<u>6,843,652</u>	<u>7,034,194.00</u>	<u>(190,542.00)</u>
Licenses & Permits					
	Liquor-On Sale	4155	42,940	44,000.00	(1,060.00)
	Liquor-Off Sale	4156	1,300	2,000.00	(700.00)
	Non-Intoxicating Liq	4157	200	100.00	100.00
	Mechanical License	4159	7,700	9,900.00	(2,200.00)
	Pawnshop License	4163	3,000	-	3,000.00
	Cigarette License	4164	4,700	4,000.00	700.00
	Refuse Haulers Lice	4165	1,600	1,000.00	600.00
	Motor Vehicle Lic	4166	7,846	5,000.00	2,846.00
	Peddler License	4168	2,855	1,000.00	1,855.00
	Gas Sales Lic	4169	3,600	1,500.00	2,100.00
	Other Non-Business	4170	5,138	1,000.00	4,138.00
	Building Permit	4205	21,151	220,000.00	(198,849.00)
	Plumbing Permit	4206	227,886	15,000.00	212,886.00
	Animal License	4207	825	700.00	125.00
	Heating Permit	4208	25,800	15,000.00	10,800.00
	Conditional Use Per	4209	5,400	8,000.00	(2,600.00)
	Rental License	4212	2,025	8,500.00	(6,475.00)
	Fire Permit	4213	2,366	10,000.00	(7,634.00)
	Electrical Inspection	4214	15,438	-	15,438.00
	Septic System Perr	4220	14,440	19,000.00	(4,560.00)
	Urban Sewer Permit	4221	4,425	5,025.00	(600.00)
	Sign Permits	4211	1,375	6,500.00	(5,125.00)
	Urban Water Permit	4222	4,675	5,025.00	(350.00)
	Other Non-Business	4230	5,387	18,000.00	(12,613.00)
			<u>412,072</u>	<u>400,250.00</u>	<u>11,822.00</u>
Intergovernment Revenue					
	Federal Excise Tax	4253	6,000	6,000.00	-
	MVHC	4263	24,153	-	24,153.00
	MSA for Streets	4268	140,000	140,000.00	-
	Police Insurance Ta	4269	152,222	130,000.00	22,222.00
	Post Board Reim	4271	8,245	7,000.00	1,245.00
	State Excess Tax	4272	-	100.00	(100.00)
	Other State Grants	4273	5,568	-	5,568.00
	Other Local Grants	4287	-	-	-
			<u>336,188</u>	<u>283,100.00</u>	<u>53,088.00</u>
Charges for Services					
	Rental Fees	4305	91,022	110,000.00	(18,978.00)
	Zoning & Subdivisio	4306	1,325	-	1,325.00
	Plan Check Fees	4307	92,494	72,330.00	20,164.00
	Sale of Maps & Cop	4308	157	500.00	(343.00)
	Assessment Search	4309	3,150	500.00	2,650.00
	Gen Govt Staff Time	4312	13,092	10,000.00	3,092.00
	Special Police Servi	4326	60,239	51,500.00	8,739.00
	Special Fire Service	4327	60,152	25,000.00	35,152.00
	Accident Reports	4328	1,272	2,000.00	(728.00)
	Open Burn Permit	4329	1,125	1,000.00	125.00
	Other Public Safety	4330	16,575	33,000.00	(16,425.00)
	Signs	4336	-	5,000.00	(5,000.00)
	Engineering	4337	457,460	381,121.00	76,339.00
	Plan & Spec Fees	4338	7,030	500.00	6,530.00
	Other Public Works	4339	5,094	8,000.00	(2,906.00)
	Other Culture Recre	4347	551	-	551.00
			<u>810,738</u>	<u>700,451.00</u>	<u>110,287.00</u>
Fines & Forfeits					
	Aministrative Fines	4454	4,245	-	4,245.00
	Other Fines	4453	2,100	-	2,100.00
	Court Fines	4452	93,854	120,000.00	(26,146.00)
			<u>100,199</u>	<u>120,000.00</u>	<u>(19,801.00)</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>
Miscellaneous Revenue Surcharges	4604	528	1,000.00	(472.00)
Other Misc Revenue	4609	<u>20,798</u>	<u>36,000.00</u>	<u>(15,202.00)</u>
		<u>21,326</u>	<u>37,000.00</u>	<u>(15,674.00)</u>
Interest	4701	<u>150,000</u>	<u>150,000.00</u>	<u>-</u>
Interest	4722	-	8,000.00	(8,000.00)
Other Financing Sources	4901	<u>965,046</u>	<u>965,046.00</u>	<u>-</u>
TOTAL REVENUES		9,639,221.00	9,698,041.00	(58,820.00)

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
EXPENDITURES					
Mayor & Council					
	6104	111	44,000	44,000.00	-
	6121	111	300	-	300.00
	6122	111	3,366	3,366.00	-
	6133	111	79	185.00	(106.00)
	6247	111	7,000	7,000.00	-
	6249	111	14,122	9,400.00	4,722.00
	6315	111	11,689	12,000.00	(311.00)
	6322	111	-	100.00	(100.00)
	6331	111	744	3,000.00	(2,256.00)
	6335	111	675	3,000.00	(2,325.00)
	6361	111	6,059	6,400.00	(341.00)
	6451	111	33,894	45,540.00	(11,646.00)
	6471	111	-	500.00	(500.00)
	6489	111	-	-	-
			<u>121,928</u>	<u>134,491.00</u>	<u>(12,563.00)</u>
Commissions					
	6105	114	7,185	8,960.00	(1,775.00)
	6122	114	505	630.00	(125.00)
	6133	114	41	55.00	(14.00)
	6315	114	-	-	-
	6322	114	5	100.00	(95.00)
	6335	114	-	-	-
	6361	114	55	-	55.00
			<u>7,791</u>	<u>9,745.00</u>	<u>(1,954.00)</u>
Administration					
	6102	130	531,629	574,116.00	(42,487.00)
	6103	130	627	-	627.00
	6104	130	24,564	21,484.00	3,080.00
	6105	130	14,315	9,360.00	4,955.00
	6108	130	11,676	-	11,676.00
	6121	130	39,422	41,465.00	(2,043.00)
	6122	130	40,825	47,921.00	(7,096.00)
	6123	130	2,000	200.00	1,800.00
	6131	130	69,279	64,467.00	4,812.00
	6133	130	3,353	4,938.00	(1,585.00)
	6203	130	8,074	5,500.00	2,574.00
	6204	130	2,103	2,500.00	(397.00)
	6208	130	4,222	6,000.00	(1,778.00)
	6249	130	3,931	2,000.00	1,931.00
	6305	130	5,404	1,000.00	4,404.00
	6306	130	544	800.00	(256.00)
	6315	130	19,189	21,505.00	(2,316.00)
	6321	130	2,910	3,000.00	(90.00)
	6322	130	815	2,000.00	(1,185.00)
	6323	130	2,988	2,400.00	588.00
	6325	130	-	100.00	(100.00)
	6331	130	3,839	2,000.00	1,839.00
	6334	130	346	500.00	(154.00)
	6335	130	6,076	5,000.00	1,076.00
	6352	130	1,398	800.00	598.00
	6353	130	1,717	2,000.00	(283.00)
	6354	130	1,598	2,000.00	(402.00)
	6361	130	5,551	5,800.00	(249.00)
	6405	130	10,206	16,650.00	(6,444.00)
	6451	130	4,122	2,745.00	1,377.00
	6452	130	666	500.00	166.00
			<u>823,389</u>	<u>848,751.00</u>	<u>(25,362.00)</u>
Elections					
	6102	141	127	3,216.00	(3,089.00)
	6103	141	977	500.00	477.00
	6105	141	24,214	27,290.00	(3,076.00)
	6121	141	77	260.00	(183.00)
	6122	141	83	284.00	(201.00)
	6133	141	146	27.00	119.00
	6249	141	1,049	1,400.00	(351.00)
	6322	141	126	202.00	(76.00)

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
	6361	141	186	220.00	(34.00)
	6451	141	345	200.00	145.00
			<u>27,330</u>	<u>33,599.00</u>	<u>(6,269.00)</u>
Finance					
	6102	153	220,880	238,224.00	(17,344.00)
	6104	153	26,242	26,347.00	(105.00)
	6108	153	9,228	-	9,228.00
	6121	153	17,429	18,520.00	(1,091.00)
	6122	153	18,844	21,615.00	(2,771.00)
	6131	153	34,059	35,932.00	(1,873.00)
	6133	153	1,475	1,905.00	(430.00)
	6204	153	810	1,232.00	(422.00)
	6208	153	453	1,000.00	(547.00)
	6249	153	-	-	-
	6302	153	29,285	27,000.00	2,285.00
	6321	153	490	800.00	(310.00)
	6322	153	2,058	2,300.00	(242.00)
	6334	153	-	500.00	(500.00)
	6335	153	72	600.00	(528.00)
	6352	153	267	3,600.00	(3,333.00)
	6361	153	4,029	3,200.00	829.00
	6451	153	370	400.00	(30.00)
	6489	153	3,038	-	3,038.00
			<u>369,029</u>	<u>383,175.00</u>	<u>(14,146.00)</u>
Assessing					
	6489	155	<u>135,018</u>	<u>135,000.00</u>	<u>18.00</u>
Legal					
	6304	161	126,355	121,000.00	5,355.00
	6361	161	897	1,000.00	(103.00)
			<u>127,252</u>	<u>122,000.00</u>	<u>5,252.00</u>
Plan & Zoning					
	6102	191	160,261	163,996.00	(3,735.00)
	6103	191	172	-	172.00
	6105	191	-	9,360.00	(9,360.00)
	6121	191	11,329	11,480.00	(151.00)
	6122	191	11,906	13,528.00	(1,622.00)
	6131	191	22,771	17,658.00	5,113.00
	6133	191	923	1,238.00	(315.00)
	6208	191	186	900.00	(714.00)
	6249	191	621	1,200.00	(579.00)
	6315	191	7,998	12,500.00	(4,502.00)
	6321	191	492	1,000.00	(508.00)
	6322	191	318	750.00	(432.00)
	6323	191	900	850.00	50.00
	6325	191	-	80.00	(80.00)
	6331	191	801	900.00	(99.00)
	6334	191	100	400.00	(300.00)
	6335	191	682	2,000.00	(1,318.00)
	6352	191	282	1,000.00	(718.00)
	6361	191	1,510	3,500.00	(1,990.00)
	6451	191	818	1,400.00	(582.00)
	6452	191	168	600.00	(432.00)
	6471	191	341	350.00	(9.00)
			<u>222,579</u>	<u>244,690.00</u>	<u>(22,111.00)</u>
Data Processing					
	6206	192	122	500.00	(378.00)
	6249	192	439	750.00	(311.00)
	6281	192	15,920	17,400.00	(1,480.00)
	6321	192	13,573	7,000.00	6,573.00
	6335	192	350	1,000.00	(650.00)
	6361	192	1,529	1,500.00	29.00
	6405	192	175,270	186,620.00	(11,350.00)
	6585	192	25,098	25,000.00	98.00
			<u>232,301</u>	<u>239,770.00</u>	<u>(7,469.00)</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
Government Buildings	6102	194	92,437	91,930.00	507.00
	6103	194	546	-	546.00
	6104	194	20,975	20,378.00	597.00
	6105	194	132	-	132.00
	6108	194	-	-	-
	6121	194	7,977	7,861.00	116.00
	6122	194	8,202	8,592.00	(390.00)
	6131	194	18,446	17,966.00	480.00
	6133	194	3,774	5,503.00	(1,729.00)
	6221	194	1,928	2,500.00	(572.00)
	6223	194	2,384	3,000.00	(616.00)
	6225	194	246	1,500.00	(1,254.00)
	6249	194	11,474	10,000.00	1,474.20
	6257	194	926	1,000.00	(74.00)
	6259	194	2,750	2,500.00	250.00
	6275	194	85	400.00	(315.00)
	6281	194	2,366	4,000.00	(1,634.00)
City Hall	6315	194	-	-	-
	6323	194	1,463	1,500.00	(37.00)
	6361	194	9,564	15,000.00	(5,436.00)
	6371	194	91,868	80,500.00	11,367.57
	6372	194	3,632	5,000.00	(1,367.57)
	6373	194	29,323	60,000.00	(30,677.00)
	6374	194	5,713	5,000.00	713.00
	6381	194	347	1,000.00	(653.00)
	6382	194	865	1,500.00	(635.00)
	6388	194	-	500.00	(500.00)
	6415	194	643	1,000.00	(357.00)
	6417	194	107	750.00	(643.00)
	6489	194	6,022	6,380.00	(358.00)
	6580	194	5,983	8,000.00	(2,017.00)
			<u>330,178</u>	<u>363,260.00</u>	<u>(33,081.80)</u>
Newsletter	6104	195	2,874	5,382.00	(2,508.00)
	6121	195	219	377.00	(158.00)
	6122	195	235	412.00	(177.00)
	6133	195	17	39.00	(22.00)
	6322	195	8,150	8,000.00	150.00
	6352	195	29,975	22,000.00	7,975.00
	6361	195	294	300.00	(6.00)
			<u>41,764</u>	<u>36,510.00</u>	<u>5,254.00</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>
Police	6102	211 1,855,548	1,868,104.00	(12,556.00)
	6103	211 81,856	72,000.00	9,856.00
	6104	211 41,281	40,465.00	816.00
	6121	211 259,757	260,654.00	(897.00)
	6122	211 40,308	42,060.00	(1,752.00)
	6131	211 193,760	193,014.00	746.00
	6133	211 45,317	73,331.00	(28,014.00)
	6204	211 2,096	2,000.00	96.00
	6206	211 414	500.00	(86.00)
	6207	211 2,760	3,000.00	(240.00)
	6208	211 3,684	4,500.00	(816.10)
	6223	211 63,015	75,000.00	(11,985.00)
	6227	211 452	1,500.00	(1,048.00)
	6229	211 470	700.00	(230.00)
	6231	211 28,905	32,300.00	(3,395.00)
	6233	211 788	2,500.00	(1,712.00)
	6235	211 5,909	6,000.00	(91.00)
	6237	211 789	1,000.00	(211.00)
	6239	211 2,909	3,000.00	(91.00)
	6249	211 7,875	8,000.00	(125.00)
	6251	211 636	1,500.00	(864.00)
	6253	211 1,027	2,000.00	(973.00)
	6255	211 7,979	8,000.00	(21.00)
	6257	211 5,735	5,500.00	235.00
	6259	211 48	250.00	(202.00)
	6275	211 434	500.00	(66.00)
	6281	211 -	250.00	(250.00)
	6305	211 -	250.00	(250.00)
	6315	211 2,453	20,000.00	(17,547.00)
	6321	211 2,852	2,500.00	352.00
	6322	211 995	2,200.00	(1,205.00)
	6323	211 7,691	7,800.00	(109.00)
	6325	211 -	100.00	(100.00)
	6331	211 3,861	3,500.00	361.00
	6334	211 519	600.00	(81.00)
	6335	211 16,170	16,600.00	(430.00)
	6361	211 25,242	23,000.00	2,242.00
	6382	211 193	900.00	(707.00)
	6383	211 -	700.00	(700.00)
	6386	211 -	1,000.00	(1,000.00)
	6387	211 -	100.00	(100.00)
	6388	211 4,548	7,000.00	(2,452.00)
	6389	211 -	500.00	(500.00)
	6405	211 2,558	4,870.00	(2,312.00)
	6413	211 1,689	4,700.00	(3,011.00)
	6415	211 19,501	23,438.00	(3,937.00)
	6451	211 3,153	2,030.00	1,123.00
	6471	211 -	-	-
	6489	211 2,845	4,000.00	(1,155.00)
	6550	211 89,628	93,850.00	(4,222.00)
	6603	211 22,600	22,600.00	-
		<u>2,860,250</u>	<u>2,949,866.00</u>	<u>(89,616.10)</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
Fire	6102	220	206,890	210,519.00	(3,629.00)
	6103	220	99	-	99.00
	6104	220	206,228	222,189.00	(15,961.00)
	6108	220	-	-	-
	6121	220	25,811	26,130.00	(319.00)
	6122	220	20,173	22,153.00	(1,980.00)
	6131	220	17,448	17,658.00	(210.00)
	6132	220	1,284	1,300.00	(16.00)
	6133	220	19,115	22,468.00	(3,353.00)
	6206	220	-	250.00	(250.00)
	6208	220	988	2,000.00	(1,012.00)
	6223	220	10,068	13,220.00	(3,152.00)
	6225	220	3,284	8,820.00	(5,536.00)
	6231	220	11,555	18,000.00	(6,445.00)
	6233	220	214	1,500.00	(1,286.00)
	6239	220	1,961	2,000.00	(39.00)
	6241	220	-	-	-
	6249	220	18,920	18,000.00	920.00
	6255	220	-	3,000.00	(3,000.00)
	6257	220	2,168	6,500.00	(4,332.00)
	6266	220	4,357	4,500.00	(143.00)
	6275	220	1,484	2,000.00	(516.00)
	6281	220	11,804	25,000.00	(13,196.00)
	6302	220	3,250	3,400.00	(150.00)
	6305	220	4,800	2,000.00	2,800.00
	6321	220	1,828	3,000.00	(1,172.00)
	6322	220	315	600.00	(285.00)
	6323	220	6,314	7,510.00	(1,196.00)
	6335	220	21,353	22,000.00	(647.00)
	6361	220	17,015	14,500.00	2,515.00
	6371	220	18,107	18,556.00	(449.00)
	6372	220	74	100.00	(26.00)
	6373	220	10,578	16,920.00	(6,342.00)
	6374	220	697	650.00	47.00
	6388	220	15,410	22,000.00	(6,590.00)
	6405	220	-	1,920.00	(1,920.00)
	6451	220	1,340	1,800.00	(460.00)
	6452	220	810	250.00	560.00
	6471	220	-	300.00	(300.00)
	6489	220	9,556	6,000.00	3,556.00
	6580	220	8,490	10,800.00	(2,310.00)
			<u>683,788</u>	<u>759,513.00</u>	<u>(75,725.00)</u>
Protective Inspection	6102	240	132,922	192,589.00	(59,667.00)
	6103	240	-	-	-
	6108	240	20,738	-	20,738.00
	6121	240	9,425	10,066.00	(641.00)
	6122	240	10,810	16,045.00	(5,235.00)
	6131	240	14,154	25,055.00	(10,901.00)
	6133	240	1,930	1,930.00	-
	6204	240	300	1,300.00	(1,000.00)
	6208	240	276	1,000.00	(724.00)
	6223	240	2,193	4,650.00	(2,457.00)
	6231	240	-	500.00	(500.00)
	6249	240	667	1,700.00	(1,033.00)
	6281	240	-	-	-
	6315	240	50,749	-	50,749.00
	6321	240	492	800.00	(308.00)
	6322	240	501	1,300.00	(799.00)
	6323	240	1,181	1,200.00	(19.00)
	6331	240	-	-	-
	6334	240	-	350.00	(350.00)
	6335	240	2,353	1,500.00	853.00
	6361	240	1,873	4,500.00	(2,627.00)
	6451	240	150	500.00	(350.00)
	6471	240	146	1,500.00	(1,354.00)
			<u>250,860</u>	<u>266,485.00</u>	<u>(15,625.00)</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
Civil Defense	6251	250	998	1,000.00	(2.00)
	6275	250	1,178	4,000.00	(2,822.00)
	6361	250	63	500.00	(437.00)
	6371	250	1,091	-	1,091.00
	6382	250	2,138	5,000.00	(2,862.00)
			<u>5,468</u>	<u>10,500.00</u>	<u>(5,032.00)</u>
Traffic Engineering	6102	260	38,988	66,799.00	(27,811.00)
	6121	260	2,724	4,676.00	(1,952.00)
	6122	260	2,965	5,110.00	(2,145.00)
	6133	260	2,215	3,453.00	(1,238.00)
	6249	260	16,894	22,000.00	(5,106.00)
	6271	260	750	3,500.00	(2,750.00)
	6291	260	-	-	-
	6361	260	505	550.00	(45.00)
	6371	260	6,511	12,000.00	(5,489.00)
	6382	260	2,240	7,000.00	(4,760.00)
	6489	260	500	3,000.00	(2,500.00)
			<u>74,292</u>	<u>128,088.00</u>	<u>(53,796.00)</u>
Animal Control	6249	270	298	250.00	48.00
	6281	270	29	250.00	(221.00)
	6489	270	3,385	10,000.00	(6,615.00)
			<u>3,712</u>	<u>10,500.00</u>	<u>(6,788.00)</u>
Community Orienting	6204	280	-	700.00	(700.00)
	6206	280	-	100.00	(100.00)
	6241	280	4,280	5,000.00	(719.58)
	6291	280	-	250.00	(250.00)
	6322	280	115	800.00	(685.00)
	6323	280	-	-	-
	6331	280	218	400.00	(182.00)
	6334	280	-	-	-
	6335	280	260	500.00	(240.00)
	6361	280	34	150.00	(116.00)
	6451	280	45	45.00	-
	6471	280	-	1,200.00	(1,200.00)
			<u>4,952</u>	<u>9,145.00</u>	<u>(4,192.58)</u>
Engineering	6102	301	311,745	314,274.00	(2,529.00)
	6103	301	18,435	18,000.00	435.00
	6105	301	-	5,500.00	(5,500.00)
	6108	301	27,105	-	27,105.00
	6121	301	23,192	23,259.00	(67.00)
	6122	301	21,339	25,843.00	(4,504.00)
	6131	301	63,210	61,166.00	2,044.00
	6133	301	1,490	3,664.00	(2,174.00)
	6205	301	514	1,000.00	(486.00)
	6206	301	-	-	-
	6208	301	211	3,000.00	(2,789.00)
	6223	301	3,204	4,500.00	(1,296.00)
	6231	301	700	1,000.00	(300.00)
	6249	301	986	2,000.00	(1,014.00)
	6257	301	944	800.00	144.00
	6281	301	1,449	500.00	949.00
	6293	301	-	150.00	(150.00)
	6315	301	5,551	7,000.00	(1,449.00)
	6321	301	1,363	900.00	463.00
	6322	301	929	1,000.00	(71.00)
	6323	301	3,104	3,850.00	(746.00)
	6331	301	-	1,000.00	(1,000.00)
	6335	301	2,379	3,500.00	(1,121.00)
	6361	301	3,812	4,700.00	(888.00)
	6451	301	1,434	2,500.00	(1,066.00)
	6471	301	-	500.00	(500.00)
			<u>493,096</u>	<u>489,606.00</u>	<u>3,490.00</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>	
St Maintenance	6102	311	336,699	291,213.00	45,486.00
	6103	311	233	2,000.00	(1,767.00)
	6105	311	66	12,000.00	(11,934.00)
	6121	311	24,030	20,522.00	3,508.00
	6122	311	24,761	24,450.00	311.00
	6131	311	58,847	57,378.00	1,469.00
	6133	311	19,145	19,870.00	(725.00)
	6208	311	443	500.00	(57.00)
	6221	311	-	200.00	(200.00)
	6223	311	5,070	7,000.00	(1,930.00)
	6225	311	27,158	24,000.00	3,158.00
	6227	311	3,400	4,300.00	(900.00)
	6229	311	3,225	4,000.00	(775.00)
	6231	311	1,654	2,000.00	(346.00)
	6249	311	6,411	6,000.00	411.00
	6257	311	16,441	14,000.00	2,441.00
	6259	311	3,322	3,000.00	322.00
	6261	311	20	2,000.00	(1,980.00)
	6265	311	7,136	15,000.00	(7,864.00)
	6267	311	1,016	2,000.00	(984.00)
	6269	311	6,019	8,000.00	(1,981.00)
	6275	311	-	1,000.00	(1,000.00)
	6281	311	9,951	12,000.00	(2,049.00)
	6315	311	8,607	9,000.00	(393.00)
	6321	311	1,075	1,000.00	75.00
	6322	311	31	100.00	(69.00)
	6323	311	2,959	3,500.00	(541.00)
	6335	311	601	2,500.00	(1,899.00)
	6361	311	16,901	14,200.00	2,701.00
	6371	311	8,892	7,250.00	1,642.00
	6372	311	531	265.00	266.00
	6373	311	5,012	8,650.00	(3,638.00)
	6374	311	1,826	1,250.00	576.00
	6381	311	6,737	4,000.00	2,737.00
	6382	311	(1,105)	1,000.00	(2,105.00)
	6387	311	399	400.00	(1.00)
	6388	311	1,413	2,000.00	(587.00)
	6404	311	1,211	1,500.00	(289.00)
	6415	311	3,279	2,300.00	979.00
	6416	311	283	1,000.00	(717.00)
	6417	311	3,981	4,000.00	(19.00)
	6451	311	211	500.00	(289.00)
	6488	311	326,247	468,700.00	(142,453.00)
	6540	311	40,016	46,000.00	(5,984.00)
			<u>984,154</u>	<u>1,111,548.00</u>	<u>(127,394.00)</u>

Snow & Ice

	6102	312	60,726	75,746.00	(15,020.00)
	6103	312	22,346	13,000.00	9,346.00
	6104	312	-	-	-
	6105	312	1,881	5,000.00	(3,119.00)
	6121	312	6,016	6,212.00	(196.00)
	6122	312	6,530	7,172.00	(642.00)
	6133	312	4,826	6,325.00	(1,499.00)
	6223	312	988	2,500.00	(1,512.00)
	6225	312	17,042	15,000.00	2,042.00
	6229	312	5	500.00	(495.00)
	6257	312	20,220	16,000.00	4,220.00
	6261	312	1,960	2,000.00	(40.00)
	6263	312	109,785	70,000.00	39,785.00
	6267	312	1,592	3,000.00	(1,408.00)
	6361	312	6,398	5,400.00	998.00
	6388	312	1,755	4,000.00	(2,245.00)
	6489	312	2,675	1,000.00	1,675.00
			<u>264,745</u>	<u>232,855.00</u>	<u>31,890.00</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>
Park & Rec	6102	452 355,171	347,442.00	7,729.00
	6103	452 514	2,500.00	(1,986.00)
	6105	452 57,344	55,000.00	2,344.00
	6108	452 -	-	-
	6121	452 24,891	24,496.00	395.00
	6122	452 31,292	33,978.00	(2,686.00)
	6131	452 42,679	42,534.00	145.00
	6133	452 10,841	10,492.00	349.00
	6208	452 446	500.00	(54.00)
	6223	452 16,012	18,000.00	(1,988.00)
	6225	452 2,910	8,500.00	(5,590.00)
	6229	452 1,041	2,500.00	(1,459.00)
	6231	452 1,826	1,300.00	526.00
	6249	452 21,096	20,000.00	1,096.00
	6257	452 11,069	10,000.00	1,069.00
	6265	452 17,786	15,000.00	2,786.00
	6269	452 11,558	12,500.00	(942.00)
	6281	452 3,941	4,000.00	(59.00)
	6315	452 13,430	22,000.00	(8,570.00)
	6321	452 792	200.00	592.00
	6322	452 76	200.00	(124.00)
	6323	452 3,240	4,000.00	(760.00)
	6335	452 1,732	3,500.00	(1,768.00)
	6361	452 6,707	9,000.00	(2,293.00)
	6371	452 20,405	15,000.00	5,405.00
	6372	452 33,068	39,000.00	(5,932.00)
	6373	452 2,752	4,500.00	(1,748.00)
	6374	452 1,987	2,000.00	(13.00)
	6381	452 6,876	6,000.00	876.00
	6382	452 3,560	-	3,560.00
	6388	452 3,025	2,000.00	1,025.00
	6415	452 6,703	10,000.00	(3,297.00)
	6416	452 444	1,000.00	(556.00)
	6417	452 1,479	3,000.00	(1,521.00)
	6451	452 242	250.00	(8.00)
	6489	452 9,947	11,000.00	(1,053.00)
	6550	452 40,871	41,200.00	(329.00)
		<u>767,753</u>	<u>782,592.00</u>	<u>(14,839.00)</u>
Community Programs	6486	455 -	-	-
	6489	455 10,081	12,059.00	(1,978.00)
		<u>10,081</u>	<u>12,059.00</u>	<u>(1,978.00)</u>
Environmental Services	6102	461 56,476	61,435.00	(4,959.00)
	6103	461 509	-	509.00
	6121	461 3,971	4,300.00	(329.00)
	6122	461 3,422	4,700.00	(1,278.00)
	6133	461 238	682.00	(444.00)
	6131	461 10,973	10,877.00	96.00
	6208	461 -	100.00	(100.00)
	6231	461 -	150.00	(150.00)
	6249	461 -	500.00	(500.00)
	6281	461 -	300.00	(300.00)
	6315	461 -	1,000.00	(1,000.00)
	6321	461 98	350.00	(252.00)
	6322	461 37	100.00	(63.00)
	6331	461 32	250.00	(218.00)
	6334	461 -	-	-
	6335	461 290	400.00	(110.00)
	6352	461 -	500.00	(500.00)
	6361	461 523	500.00	23.00
	6439	461 -	-	-
	6451	461 160	100.00	60.00
	6452	461 -	-	-
	6471	461 -	-	-
		<u>76,729</u>	<u>86,244.00</u>	<u>(9,515.00)</u>

	<u>Account #</u>	<u>2010 Amended Budget</u>	<u>2010 Adopted Budget</u>	<u>DIFFERENCE AMEND/BUDG</u>
Council Contingency	6223	892	-	-
	6131	892	-	-
	6315	892	68,002.00	(68,002.00)
	6373	892	-	-
	6603	892	168,048	(61,999.00)
	6612	892	-	-
Encumbered in 2009 Fur	6820	892	-	-
		<u>1,603,000</u>	<u>-</u>	<u>1,603,000.00</u>
		<u>1,771,048</u>	<u>298,049.00</u>	<u>1,472,999.00</u>
TOTAL EXPENDITURES		10,689,488	9,698,040.00	991,446.52

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-02-XXX

RESOLUTION AUTHORIZING 2010 FINAL BUDGET AMENDMENT FOR THE PURPOSE OF AMENDING THE CITY'S GENERAL FUND BUDGET

WHEREAS, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's General fund for items that were not included in the original budget for December 31, 2010; and

WHEREAS, for financial reporting purposes, amendments to the City's General Fund Budget are to be made in the form of a Budget Amendment Resolution; and

WHEREAS, the following budget amendments are in addition to those previously adopted and are required to reflect actual activity for the year ended December 31, 2010;

GENERAL FUND #101

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$9,698,041 to \$9,639,221 for a total net decrease of \$58,820:

Taxes	\$ (190,542)
Licenses and Permits	11,822
Intergovernmental Revenues	53,088
Changes for Services	110,287
Fines and Penalties	(19,801)
Miscellaneous Revenues	(23,674)
Interest Earnings	(0)
Transfers in From Other Funds	<u>(0)</u>
Net Decrease in General Fund Budgeted Revenues	<u>\$ (58,820)</u>

To amend expenditure activities based on actual moneys spent over (under) budget for the 2010 calendar year. This amendment incorporates budget amendments made by Council action during 2010. This amendment will amend expenditure activities from \$9,698,041 to \$10,689,488 for a net increase of \$991,448.

General Government	\$ (112,432)
Public Safety	(250,774)
Public Works	(92,014)
Parks and Recreation	(26,331)
Transfers to Other Funds (includes \$1,603,000 of encumbrances)	<u>1,472,999</u>
Net Increase in General Fund Budgeted Expenditures	<u>\$ 991,448</u>

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Mayor

ATTEST:

City Clerk

Date: 02/08/2011

By: Jo Thieling
Administrative Services

Information

Title:

Adopt Resolution #11-02-XXX which is a Joint Resolution of the Cities of Andover, Anoka and Ramsey, Requesting Anoka County to Consider a Study of Roadway Design Options to Optimize business Opportunities while Maintaining Reasonable Traffic Safety Standards

Background:

Staff drafted a resolution requesting that Anoka County conduct a study of road design options that optimize business opportunities, while maintaining a reasonable traffic safety standard for the traveling public. The request includes the cities of Ramsey, Andover and Anoka. Staff sent copies of the proposed resolution to the Managers of Anoka and Andover and noted that Ramsey's Council would be considering adoption of this resolution this evening (2/8). This item was identified by the Council as a high priority strategic action item for 2011.

Notification:

A draft of the proposed resolution was sent to Andover and Anoka for their consideration.

Funding Source:

N/A

Council Action:

Motion to adopt Resolution #11-02-XXX which is a Joint Resolution of the Cities of Andover, Anoka and Ramsey, Requesting Anoka County to Consider a Study of Roadway Design Options to Optimize business Opportunities while Maintaining Reasonable Traffic Safety Standards

Attachments

TriCity Request to Anoka County Resolution

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 02:36 PM

Started On: 02/03/2011 02:05 PM

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-XX-XXX

JOINT RESOLUTION OF THE CITIES OF ANDOVER, ANOKA AND RAMSEY, REQUESTING ANOKA COUNTY TO CONSIDER A STUDY OF ROADWAY DESIGN OPTIONS TO OPTIMIZE BUSINESS OPPORTUNITIES, WHILE MAINTAINING REASONABLE TRAFFIC SAFETY STANDARDS

WHEREAS, the cities of Andover, Anoka and Ramsey have an interest in maintaining a reasonable safety standard of construction for all roads within their respective communities, and

WHEREAS, the cities of Andover, Anoka and Ramsey have cooperated with Anoka County in the past to construct miles of public roads and road related improvements that serve the needs of the public for a safe and reliable road transportation system, and

WHEREAS, the cities of Andover, Anoka and Ramsey share a mutual interest of creating an environment for economic prosperity, maintaining property values, and sustaining local business, and

WHEREAS, the cities of Andover, Anoka and Ramsey wish to cooperate with Anoka County to explore road design options that optimize business opportunities and maintain property values, while maintaining a reasonable safety standard for the traveling public, and

WHEREAS, the cities of Andover, Anoka and Ramsey believe that it is important to review current roadway design standards as they relate to the impact on, and access to, local businesses, and

WHEREAS, the cities of Andover, Anoka and Ramsey all have properties near County intersections that are impacted by Anoka County's design and access control decisions, and

WHEREAS, the cities of Andover, Anoka and Ramsey believe that access to commercial property should be reviewed to determine what, if any, improvements could be made to create an environment for economic prosperity, to improve property values, and to sustain local business.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCILS OF THE CITY OF ANDOVER, THE CITY OF ANOKA AND THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the cities of Andover, Anoka and Ramsey hereby request that Anoka County conduct a study of road design options that optimize business opportunities, while maintaining a reasonable traffic safety standards for the traveling public, and
2. That the cities of Andover, Anoka and Ramsey request that Anoka County consider a county-wide road design policy that takes into account the interests of local communities

to create an environment for economic prosperity, to improve property values, and to enhance local business, and

3. That the cities of Andover, Anoka and Ramsey hereby request that Anoka County conduct a study of selected specific intersections to determine what improvements could be made to improve business access, while maintaining a reasonable traffic safety standard for the traveling public.

City of Andover

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

Mayor Gamache
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against:

none

and the following abstained:

none

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Andover City Council this the __ day of February 2011.

Andover Mayor

ATTEST:

Andover City Clerk

City of Anoka

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

Mayor Rice
Councilmember
Councilmember
Councilmember
Councilmember

and the following voted against:

none

and the following abstained:

none

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Anoka City Council this the __ day of February 2011.

Anoka Mayor

ATTEST:

Anoka City Clerk

City of Ramsey

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

Mayor Ramsey
Councilmember Backous
Councilmember Wise
Councilmember Elvig
Councilmember McGlone
Councilmember Tossey
Councilmember Jeffrey

and the following voted against:

none

and the following abstained:

none

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the __ day of February 2011.

Ramsey Mayor

ATTEST:

Ramsey City Clerk

CC Regular Session

Item #: 5. 10.

Date: 02/08/2011

By: Diana Lund
Finance

Information

Title:

Report From Finance Committee of 1-25-11

Background:

One Case was presented to the Finance Committee: Appointment of a Chair and Vice Chair for the Finance Committee.

Motioned that the City Council select Councilmember Elvig as Chair and Councilmember Backous as Vice Chair of the Finance Committee in 2011.

Council Action:

Motion to confirm the recommendation of the Finance Committee to select Councilmember Elvig as Chair and Councilmember Backous as Vice Chair of the Finance Committee.

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 12:36 PM

Started On: 01/31/2011 07:43 AM

Date: 02/08/2011

By: MaryJo Warner
Engineering/Public Works

Information

Title:

Report from Public Works

Background:

Case #5.1 ELECTION OF OFFICERS

Motion to elect Council member McGlone as Chairperson of the Public Works Committee for 2011.

Motion to elect Council member Elvig as Vice-Chairperson for the Public Works Committee for 2011.

Case #5.1A Review Annual Snow Activities

Background:

Street Supervisor Riemer reviewed this year's snow activities and procedures.

Discussion developed as to whether staff should be doing sidewalks versus the residents doing their own sidewalks and if a policy should be developed.

As part of the discussion Director of Public Works/Principal City Engineer Olson wanted to differentiate between trails and sidewalks.

Committee direction is for staff to draft a sidewalk maintenance policy and bring it back for discussion in April.

Action:

Ratify the recommendation of the Public Works Committee.

Case #5.2 Proposal to Retrofits Lighting at Public Works Campus

Background:

Street Supervisor Riemer reviewed in the staff report that quotes were received for energy efficient lighting at the public works facility.

Discussion developed for receiving quotes on LED lighting.

The Committee recommended to staff to get quotes on LED lighting and bring back to Public Works.

Action:

Ratify the recommendation of the Public Works Committee.

Case #5.6 moved to Case #5.3 Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW

Background:

City Engineer Himmer stated Mr. Belschner is present to request the purchase of a drainage and utility easement on his property located at 7319 162nd Lane NW. As part of the NW sewer and water extension project to serve development proposals at the north end of the City, ditch cleaning was necessary. In addition to acquiring easements for the utility lines it was Council direction to also secure drainage and utility easements over the existing ditch so that we could adequately maintain it in the future. Even though state ditch laws would allow the City the right to maintain the ditch, it was Council's feeling that those individuals that have a ditch on their property should be compensated for the inconvenience of potential access and other impacts associated with maintenance. Mr. Belschner, along with many other residents along the ditch, were sent letters in 2006 requesting consideration to sell the City drainage and utility easements. Approximately 90% of the impacted property owners consented to the easements, but for those that did not respond state ditch laws were used for the ditch cleaning project.

Mr. Belschner is now requesting that the City follow through with the purchase, as there was no sunset date on the correspondence. There was discussion from the Committee that this project dates back six years and would like to seek the City Attorney's opinion.

Motion to recommend to City Council to deny acquisition of the easement, subject to the City Attorney's opinion. It was further discussed that this item should be presented on the regular agenda of the February 8, 2011 City Council meeting, and Mr. Belschner should be contacted.

Action:

Ratify the recommendation of the Public Works Committee.

5.10 moved to Case 5.4 Consider Plan for Potential Soil Import to the COR

City Engineer Himmer reviewed that staff has received a letter from Mr. Peterson of Oakwood Land Development requesting the City's interest in purchasing 50,000 to 80,000 cubic yards of soil.

The Committee discussed making a recommendation to the HRA to hire a consultant to develop a mass grading plan; including a plan for distribution of soils so land in the COR could be marketed in sequence where soils would be dropped first. The HRA should also develop a policy or strategy on how to test import soils, what do we do when such potential import sources are discovered, and a process to incorporate into the development and marketing of the COR. At this time it is too premature to act on this specific request from Oakwood, but we should keep it in the back of our mind and advance the grading analysis as quickly as possible in an effort to possibly take advantage of this potential source in the near future.

Motion to recommend to City Council that the HRA consider a proposal from Landform to undertake the mass grading analysis. This item was considered and approved by the HRA on January 25, 2011.

Action:

Ratify the recommendation of the Public Works Committee.

5.3 moved to case 5.6 Consider Change Order of IP08-34 151st Avenue, 152nd Avenue and Fluorine Street Improvements

Background

This was brought to City Council on January 25, 2011 as a consent item.

5.4. Consider Priority Street Lighting along County Road 116 (Bunker Lake Boulevard)

City Engineer Himmer reviewed the staff report and staff is recommending moving forward with proposals for lights at Town Center Drive and Bunker Lave Boulevard and Zeolite Street and Bunker Lake Boulevard at a cost of \$7,600.

Motion to recommend City Council approve installation of priority street light at Bunker Lake Boulevard north of the COR and Bunker Lake Boulevard and Zeolite Street.

Consensus is to wait until the ground thaws for installation. Staff has requested revised proposals from Connexus based upon this direction and is anticipating a spring installation, is ratified by the Council.

Action:

Ratify the recommendation of the Public Works Committee.

5.5 Review of Potential Pond Cleaning Project near 155th Lane NW and Armstrong Boulevard

City Engineer Himmer reviewed in the staff report that a resident at 8070 155th Lane contacted City staff to express concern related to the water levels dropping over the years in the stormwater pond located in their backyard.

The consensus of the Committee was to have staff instruct the resident on the City's petition process for public improvements, and have them perform the leg work to see if there is consensus in the neighborhood on the need for such a project.

Action:

No action taken, for discussion only.

5.7 Consider Minnesota Department of Health (MDH) Grant for Wellhead Protection Implementation

Background:

This was brought to City Council on January 25, 2011 as a separate case.

Action:

5.8. Consider Offer to Purchase a Drainage & Utility Easement for the Chameleon Street NW Paving Project

Background:

City Engineer Himmer reviewed the staff report and requested consideration to acquire an easement that would assist in making the necessary drainage improvements associated with City project 10-25; the bituminous paving of Chameleon Street NW. Drainage improvements were outlined in the feasibility study for the project and the impacted resident made an offer to the City in an amount consistent with other similar acquisitions, therefore it was staff's recommendation to accept the offer.

Motion to recommend to City Council the acquisition of the drainage and utility easement across the property located at 17331 Chameleon Street in the amount of \$1500 and staff conduct the necessary field surveys to prepare the easement legal descriptions.

Action:

Ratify the recommendation of the Public Works Committee.

5.9 Consider Request for the Installation of a 4-Way Stop at the Intersection of Armstrong Boulevard and Alpine Drive

Background:

City Engineer Himmer reviewed in the staff report a survey was posted on a local resident's blog site as to whether a 4-way stop should be installed at the intersection of Armstrong Boulevard and Alpine Drive and staff is asking if we want to ask Anoka County to do this. Accident history data was reviewed and it was discussed whether the intersection would meet any thresholds for modifications.

Based upon discussions, and taking into account the planned Armstrong/Bunker improvement project, the Committee motioned to recommend to the City Council that staff work with Anoka County to consider options to enhance the safety of Armstrong Boulevard and Alpine Drive intersection during the trail construction component to the project.

Action:

Ratify the recommendation of the Public Works Committee.

5.11 Consider Award of a Contract for Engineering Services to Perform the City's Required Annual Bridge Inspections and Reporting.

Background:

This was brought to City Council on January 25, 2011 as a separate case.

COMMITTEE INPUT

None

Recommendation:

Approve Report from Public Works

Funding Source:

not applicable

Council Action:

Approve Report from Public Works.

Attachments

Attachment to Report from Public Works

Form Review

Inbox

Tim Himmer
Brian Olson
Kurt Ulrich
Form Started By: MaryJo Warner
Final Approval Date: 02/03/2011

Reviewed By

Tim Himmer
Brian Olson
Kurt Ulrich

Date

02/02/2011 11:48 AM
02/02/2011 01:10 PM
02/03/2011 12:54 PM
Started On: 02/01/2011 10:51 AM

City of Ramsey
Agenda
Public Works Committee
Tuesday January 18, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve Regular Meeting Minutes of November 16, 2010
5. **Committee Business**
 1. Nominate Chair and Vice-Chair for the Public Works Committee
 2. Proposal to Retrofits Lighting at Public Works Campus
 3. Consider Change Order for IP 08-34 151st Avenue, 152nd Avenue and Fluorine Street Improvements
 4. Consider Priority Streetlighting along County Road 116 (Bunker Lake Boulevard)
 5. Review of Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard
 6. Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW
 7. Consider Minnesota Department of Health (MDH) Grant for Wellhead Protection Implementation
 8. Consider Offer to Purchase a Drainage & Utility Easement for the Chameleon Street NW Paving Project
 9. Consider Request for the Installation of a 4-Way Stop at the Intersection of Armstrong Boulevard and Alpine Drive.
 10. Consider Plan for Potential Soil Import to the COR
 11. Consider Award of a Contract for Engineering Services to Perform the City's Required Annual Bridge Inspections and Rreporting.
6. **Committee/Staff Input**

Review Annual Snow Activities

7. Adjournment

Date: 01/18/2011

Information

Title:

Approve Regular Meeting Minutes of November 16, 2010

Background:

Approve Meeting Minutes of November 16, 2010

Notification:

Observations:

Funding Source:

Staff Recommendation:

Committee Action:

Approve Regular Meeting Minutes of November 16, 2010

Attachments

PW Minutes 11.16.10

Form Review

Inbox	Reviewed By	Date
Brian Olson	Amy Dietl	01/13/2011 02:15 PM
Kurt Ulrich	Amy Dietl	01/13/2011 02:15 PM
Form Started By: MaryJo Warner		Started On: 01/13/2011 02:00 PM
Final Approval Date: 01/13/2011		

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, November 16, 2010 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson David Elvig
 Councilmember John Dehen (arrived at 5:40 p.m.)
 Councilmember Colin McGlone
 Mayor Bob Ramsey

Also Present: City Administrator Kurt Ulrich
 Deputy City Administrator Heidi Nelson
 Public Works Director Brian Olson
 City Engineer Tim Himmer
 Parks Supervisor Mark Riverblood
 Public Works Supervisor Grant Reimer
 Fire Chief Dean Kapler
 Councilmember Elect Jason Tossey
 Councilmember Jeff Wise
 Councilmember David Jeffrey
 Councilmember Elect Randy Backous
 Development Manager Darren Lazan
 Associate Planner Tim Gladhill
 Planning Manager Amber Miller
 Building Official Mick Kaehler

CALL TO ORDER

Chairperson Elvig called the regular meeting of the Public Works Committee to order at 5:32 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson Elvig and Councilmember McGlone and Mayor Ramsey. Voting No: None. Absent: Councilmember Dehen.

APPROVE MINUTES

Motion by Councilmember McGlone, seconded by Chairperson Elvig, to approve the minutes from the October 19, 2010 Public Works Meeting.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Mayor Ramsey. Voting No: None. Absent: Councilmember Dehen.

COMMITTEE BUSINESS

Case #1: Consider Initiating Landscape Improvements for North Park within the COR

Parks Supervisor Riverblood reviewed the staff report.

Councilmember McGlone stated he did not support this as the City just spent three million across the road and this was in the same development. He stated this was not in the budget and he did not want to rely on the public to maintain it. He stated with respect to the community garden, he did not see the benefit of it. He stated he wanted to see the numbers as to how many wanted this.

Mayor Ramsey agreed.

Parks Supervisor Riverblood stated staff would like to at a minimum get top soil in the area and put in some grass. He noted there was also the look with the brown area and the residents were concerned that would hamper development as well. He did not believe this request would tax the budget significantly.

Councilmember Dehen arrived at 5:40 p.m.

Public Works Director Olson believed this was a reasonable request and appreciated the citizens participation.

Chairperson Elvig stated he wanted to do something in the area. He questioned if there would be enough activity for the park to be used. He stated he did not agree with the residents mowing the lawn. He indicated he liked the community garden proposal.

Councilmember Elect Tossey stated the residents in the area were very motivated and where in it for the long haul. He indicated he was concerned about the maintenance of the lawn. However, the residents had offered to raise their homeowners association dues to cover the cost of hiring a service to mow the lawn. He stated he would like to see something done with that area though.

Councilmember Dehen stated he was adverse to putting more parks online, but he understood the expectations to create something. He noted he was in favor of putting in the boulevard trees and getting some type of coverage.

Councilmember McGlone stated he was not in favor of even putting in topsoil at this time. He indicated he was not saying a park would not be put in the future, but there was not funding for a park at this time. He stated he was opposed to using City spec topsoil also. He recommended selling the land.

Chairperson Elvig agreed the topsoil should be what a developer would be required to put in.

It was the Committee's consensus for to move forward and get coverage on the land with staff looking at cost-neutral options.

Motion by Councilmember Elvig, seconded by Councilmember Dehen, to recommend that the Public Works do grading and topsoil to spec and get vegetation coverage on the land.

Councilmember McGlone requested an amendment to the motion for nothing to happen until the Committee receives further information.

Parks Supervisor Riverblood agreed the best approach would be to do nothing.

Chairperson Elvig retracted his motion. Councilmember Dehen retracted his second.

Motion by Councilmember McGlone, seconded by Councilmember Dehen to table.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Dehen. Voting No: None.

Case #2: Preview 2010 – 2011 Winter Ice Skating Maintenance

Parks Supervisor reviewed the staff report.

No action required.

Case #3: Discuss the Options for Parking Signs on Private Streets in Townhome Developments

City Engineer Himmer reviewed the staff report.

Fire Chief Kapler believed this was a fair compromise.

Councilmember Dehen stated he did not like to set precedence, but this was not an unreasonable request.

Fire Chief Kapler stated it was reasonable to have the townhome association sign a document stating if the signs needed replacement, the townhome association would be responsible for the replacement.

Councilmember Dehen asked what was the remedy if the signs were not replaced.

Councilmember McGlone noted this was a safety issue and it was necessary for the signs to be put in. He recommended some sort of a penalty be put in the agreement if the signs were not replaced.

Motion by Councilmember McGlone, seconded by Chairperson Elvig, to recommend that the City Council authorize the parking signs on private streets in townhome developments after discussion with the City Attorney.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Dehen. Voting No: None.

Case #4: Consider Right-of-Way Permit for the Installation of a Driveway Along Variolite Street at 7619 157th Avenue NW

City Engineer Himmer reviewed the staff report.

Councilmember McGlone noted the Committee had to look if the structure proposed would require a variance.

Associate Planner Gladhill stated he had spoken with the applicants and he believed the structure would be under the square footage allowed for that lot size.

Councilmember Dehen stated he was concerned about the future and what would happen to the access with a busy road. He recommended this be approved under an interim status with periodic renewals.

Chairperson Elvig stated he agreed this was a reasonable request, but there would probably be an issue with access in the future.

The applicants noted this building was for hobby shop purposes only and they would not be running a home business out of it.

Chairperson Elvig expressed concern about setting precedence as there were other properties along this road in the same situation.

Councilmember McGlone stated the access could come off the existing driveway also.

City Engineer Himmer recommended the access component be brought into the overall picture and look at adding the driveway to the west side.

Motion by Chairperson Elvig, seconded by Councilmember McGlone, to recommend staff investigate putting the driveway on the west side and if that proposal became a hardship that this be brought back with Findings for reconsideration.

The applicant noted if the driveway went to the west, the new shed would have to come out, the fire pit, the garden, and all of the trees. Chairperson Elvig acknowledged their concerns, but it was necessary to go through the process for the Committee to understand these hardships.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Dehen.
Voting No: None.

COMMITTEE INPUT

None.

ADJOURNMENT

Motion by Councilmember Dehen, seconded by Councilmember McGlone to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:56 p.m.

Respectfully submitted,
Brian Olson
Public Works Director

Drafted by Kathy Altman
TimeSaver Off Site Secretarial, Inc.

Date: 01/18/2011

Information

Title:

Nominate Chair and Vice-Chair for the Public Works Committee

Background:

Annually, the Public Works Committee nominates a Chair and Vice-Chair for their meetings.

Notification:

Observations:

Funding Source:

No funding required.

Staff Recommendation:

Committee Action:

Motion to nominate _____ as Chair and _____ as Vice-Chair of the Public Works Committee.

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Amy Dietl

Date

01/13/2011 11:44 AM

01/13/2011 01:42 PM

Started On: 01/13/2011 11:16 AM

Date: 01/18/2011

Information

Title:

Proposal to Retrofits Lighting at Public Works Campus

Background:

In the interest of becoming more “green” and lowering energy costs, staff looked for areas that could yield potential energy savings. After some discussion it was decided that our shop lighting system would be a logical place to start. Currently the shops are lit with metal halide bulbs and T-12 florescent lights. Our energy supplier, Connexus Energy, was contacted for suggestions and information on what rebates would be available to help subsidize the project. After meeting with Connexus representatives, the suggested plan of action was to replace all the metal halide and T-12 florescent bulbs currently in use. The new system would be a combination of new generation fluorescent bulbs and LED lighting. Some of the fixtures would be equipped with motion sensors as well. An RFP was sent out in November and quotes were received in late December from three contactors; Sterling Electric, S&S Electric and AID Electric. S&S Electric withdrew their bid at a later date.

AID Electric came in with the most competitive bid with a total cost for all three buildings at \$16,314.00. Minus the rebates from Connexus which, total \$4,871.00, net cost of the project would be \$11,443.00.

The lighting improvement would be dramatic over the current system and more energy efficient. Pay back rates on the lighting improvement run from 2.6 years to 8.7 years, depending on the building.

Notification:

Observations:

Funding Source:

Public Facilities Fund (The projected balance at the end of 2011 is about \$128,000.)

Staff Recommendation:

Staff recommends that the Public Works Committee recommend to City Council approval of the project and approve contracting with AID Electric for the installation.

Committee Action:

Motion to recommend to the City Council approval of the project and approve contracting with AID Electric for the installation.

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	01/12/2011 04:44 PM
Kurt Ulrich	Kurt Ulrich	01/13/2011 11:27 AM
Form Started By: MaryJo Warner		Started On: 01/12/2011 03:37 PM
Final Approval Date: 01/13/2011		

Date: 01/18/2011

By: Len Linton
Engineering/Public Works

Information

Title:

Consider Change Order for IP 08-34 151st Avenue, 152nd Avenue and Fluorine Street Improvements

Background:

The City recieved a petition from the residents on 151st Avenue, 152nd Avenue and Fluorine Street requesting that the gravel streets be paved. The petition was accepted by the City Council and Plans were ordered. The project was designed with final grades matching existing grades to the maximum extent possible. The earthwork quantity on the bid form compared the existing grades to the final grades. The quantity of soil removed from the site exceeded the bid quantity and the contractor submitted a request for a change order. Staff reviewed the request and found that the thickness of the pavement section was not included in the original earthwork quantity. Additional earthwork was required when grades were adjusted in the field to make the transition from the existing paved driveways to the new street smoother.

The project is now substantially complete, with only restoration and punchlist work to be completed in the spring.

Recommendation:

Staff recommends approving Change Order No. 1 for IP 08-34 151st Avenue, 152nd Avenue and Fluorine Street in the amount of \$39,063.75.

Funding Source:

The total for the increased work is \$39,063.75. This will be split with 45% being assessed to the property owners and 55% coming from the Public Improvement Revolving (PIR) Fund. This split was determined based upon the preliminary assessments referenced in the feasibility study for the project; assessments cannot exceed a 10% increase from the preliminary costs referenced in that document.

Council Action:

Motion to approve Change Order No. 1 for IP 08-34 151st Avenue, 152nd Avenue and Fluorine Street in the amount of \$39,063.75.

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	01/11/2011 04:31 PM
Brian Olson	Brian Olson	01/12/2011 04:34 PM
Kurt Ulrich	Kurt Ulrich	01/13/2011 10:59 AM
Form Started By: Len Linton		Started On: 01/11/2011 01:24 PM
Final Approval Date: 01/13/2011		

Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Priority Streetlighting along County Road 116 (Bunker Lake Boulevard)

Background:

Staff received a call from a resident concerned with the lack of lighting along Bunker Lake Boulevard, between Ramsey Boulevard and Armstrong Boulevard. After receiving the call staff performed a review of all lighting along Bunker Lake Boulevard through the City, and the following intersections were identified as needing streetlights under the City's priority streetlighting program:

- Germanium Street
- Iodine Street
- Krypton Street
- Azurite Street (east of Basalt St.)
- Basalt Street
- Town Center Drive
- Zeolite Street

Connexus was contacted to prepare proposals to complete the various installations. Attached is a copy of the proposal received, which excludes the lights that are located along the segment of Bunker Lake Boulevard that is scheduled for reconstruction next year (Basalt to Germanium) because they would be served by Anoka Municipal Utilities.

Recommendation:

Because of the limited lighting along Bunker Lake Boulevard just north of the COR it is recommended to at least perform the installation of streetlights at Town Center Drive and Zeolite Street, although they should be sited such that there would be minimal disruption when this segment of roadway is reconstructed (tentatively planned for 2012). If the other locations could be implemented in a similar manner, with minimal impacts to imminent construction projects, than they should be considered as well.

Staff recommends, at a minimum, the installation of priority streetlights at the intersections of Bunker Lake Boulevard and Zeolite Street, and Bunker Lake Boulevard and Town Center Drive based upon the costs outlined in the attached proposal.

Funding Source:

Financing for this project is proposed to come from the Priority Streetlighting Fund

Council Action:

Based upon discussion.

Attachments

Connexus proposal

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

01/12/2011 04:41 PM

01/13/2011 11:01 AM

Started On: 01/11/2011 05:36 PM

Tim Himmer

From: Leo Offerman [Leo.Offerman@connexusenergy.com]
Sent: Wednesday, December 29, 2010 2:11 PM
To: Tim Himmer; Steve Jankowski
Cc: Jennifer Sweeney
Subject: RE: Priority Street Lights

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Green Category

The following is the proposal for Zeolite and Town Center Drive:

From: Leo Offerman **Sent:** Fri
To: 'Steve Jankowski'
Cc:
Subject: RE: Request for Proposal for Street Lights in RTC aka (The COR)

Steve, I received the current pricing from the manufacturers and the cost to install these 2 lights is as follows:

The light ON Zeolite at the North side of bunker will cost \$5,200.00. (there will be 500 of conduit, wire and a base to it
The light at Town Center Drive at the North Side of Bunker will cost \$2,425.00 (there is a light pole base and wire at th

All I need is your approval to proceed and we will work to get the wire and base installed at Zeolite before frost. The poles will be 6-8 weeks out for delivery but they can be placed on the bases after freeze up.

Please let me know as soon as possible so we can begin.

From: Steve Jankowski [mailto:SJankowski@ci.ramsey.mn.us]
Sent: Monday, November 01, 2010 1:07 PM
To: Leo Offerman
Cc: Tim Himmer
Subject: Request for Proposal for Street Lights in RTC aka (The COR)

Leo, can you prepare a proposal for the installation of street lights, consistent with RTC standards for the attached tv locations. Are the proper poleS available for installation before winter sets in?

250W HPS Shoebox lights (similar to the lights on Sunwood east of Ramsey Blvd @ Basalt and Azurite would be approximately \$2300 to \$2700 each depending on the wire footage required after we reconstruct our line for the road reconstruction.

Krypton, Iodine, and Germanium intersections with Bunker are served by Anoka Municipal Utilities.

Please let me know how we should proceed with these new lights.

Leo Offerman

Connexus Energy
14601 Ramsey Blvd
Ramsey, MN 55303
763-323-2711
FAX 763-506-9541
leo@connexusenergy.com

From: Tim Himmer [mailto:thimmer@ci.ramsey.mn.us]
Sent: Wednesday, December 15, 2010 3:18 PM
To: Steve Jankowski; Leo Offerman; Jennifer Sweeney
Subject: Re: Priority Street Lights

We may want to hold off on installation on the section between Basalt and Dysprosium, as that roadway will be reconstructed next year.

From: Steve Jankowski
Sent: Wednesday, December 15, 2010 03:06 PM
To: Leo Offerman (leo@connexusenergy.com) <leo@connexusenergy.com>; Jennifer Sweeney (Jennifers@Connexusenergy.com) <Jennifers@Connexusenergy.com>
Cc: Tim Himmer
Subject: Priority Street Lights

We've discovered that we have a number of missing priority street light along CR 116 at these locations:

- Germanium Street
- Iodine Street
- Krypton Street
- Azurite Street (*east of Basalt St.*)
- Basalt Street
- Town Center Drive
- Zeolite Street

Can you give us proposals for the installation of street lights at these locations under the O&E rate option? I believe you have already prepared proposals for the Town Center Drive and the Zeolite Street locations . Please prepare the proposal for spring construction without frost charges.

Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Review of Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard

Background:

The resident at 8070 155th Lane NW contacted City staff last fall to express concern related to a stormwater pond located in their backyard. They stated that the surface water level of that pond has been dropping over the years and has never rebounded to an acceptable level with a permanent pool. Staff reviewed historic aerial photographs in an effort to determine when the decline began and what might have caused it. It is possible that there may be a connection between the surface water in the area to the aquifers that supply the City's municipal system.

Staff is requesting the Committee's feedback on whether we should initiate a project to remove excessive vegetation and root mass from this pond in effort to restore some of the original hydrology, and a permanent pool of water. This water body is shown in the National Wetland Inventory (NWI) as a protected surface water, which may require potential mitigation with any planned modifications. Historically such vegetative removal has been allowed as long as drainage patterns are not impacted and the defined quantity of material proposed to be removed does not exceed certain thresholds, which are determined based upon wetland type and quality.

If directed by the PW Committee and City Council, staff is proposing to hold an open house with the immediate residents that surround this water body to explain the concern that has been expressed and solicit their input on the matter. Staff will also have to contact the Lower Rum River Watershed Management Organization (LRRWMO) to discuss the project and see if any remedial work can be accomplished, and under what conditions. Following those meetings we will return to update the PW Committee and seek direction on how to proceed.

Recommendation:

Staff recommends that it be directed to hold an open house with the adjacent property owners, investigate potential permitting requirements with the LRRWMO, and report back to the Council for further direction.

Funding Source:

Staff time will be utilized to execute the above referenced investigation and open house. Depending on the outcome of such investigations, and Council direction, any proposed remedial actions would be funded by the Storm Water Utility.

Council Action:

Recommend to the City Council to direct staff to hold an open house with the adjacent property owners, investigate potential permitting requirements with the LRRWMO, and report back for further direction.

Attachments

Location Map

Historic water level aerial

Form Review

Inbox
Brian Olson

Reviewed By
Brian Olson

Date
01/12/2011 04:35 PM

Kurt Ulrich
Form Started By: Tim Himmer
Final Approval Date: 01/13/2011

Kurt Ulrich

01/13/2011 10:59 AM
Started On: 01/11/2011 04:32 PM

Pond between 154th and 155th Lanes



Pond between 154th and 155th Lanes



Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW

Background:

In 2006 the City undertook improvement project 03-20, the NW sanitary sewer and watermain extension project; which extended municipal utilities to the BROOKFIELD and SWEETBAY RIDGE developments. Since many easements were being investigated and secured through this area of the City it was the direction of Council to include the acquisition of drainage and utility easements to facilitate the restoration of county ditch 3/66 to its original dimensions.

At the time the easements for the ditch cleaning were being investigated, Council was advised that consistent with state ditch law an inherent easement existed for the perpetual maintenance of the ditch. The Council, however, decided that to be fair to the property owners impacted by the ditch on their property the City should make offers to purchase formal easements. For those property owners who did not accept the easement offer, the ditch law would be relied upon for legal access to the properties for the restoration project. The project has already implemented and was completed in 2007.

Funding Source:

When this project was first implemented all funding for the construction and easement acquisition came from the developer, Oakwood Land Development. Since the project has now been completed the original funding source is no longer available, therefore the City's Storm Water Utility Fund would need to be utilized if the Council should choose to move forward with the acquisition.

Council Action:

Based upon dicussion.

Attachments

Original offer letter

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

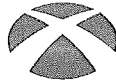
Kurt Ulrich

Date

01/12/2011 04:39 PM

01/13/2011 10:59 AM

Started On: 01/11/2011 04:47 PM



The Tinklenberg Group

The interchange of strategies and solutions

May 1, 2006

Dear Mr. and Mrs. Belschner:

Over the course of the past year, The Tinklenberg Group has been meeting on the City of Ramsey's behalf with residents affected by the Northwest Sanitary Sewer Extension project. In those meetings, we've been acquiring sewer easements, trail easements, as well as drainage and utility easements. These easements have been necessary to begin the construction of a sewer pipe that will run Northwesterly toward the new housing developments off of Ramsey Boulevard. The easement the City would like to purchase from you is a drainage and utility easement and it pertains only to the ditch currently located on part of your property.

Great care has been taken to assess fair value for compensation and while the City already has the authority to proceed with cleaning the ditch, they would like to compensate you for the inconvenience of this necessary cleaning and secure future rights regarding maintenance and underground utilities. The ditch is 100 years old and to date it has never been cleaned and in its present condition, it is inadequate.

Please take some time to review the documents included in the packet and call us when you are ready to discuss them.

We look forward to hearing from and working with you.

Sincerely,
Jodi Ruehle and
Anna Richey

The Tinklenberg Group
763.783.1288

Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Minnesota Department of Health (MDH) Grant for Wellhead Protection Implementation

Background:

In September of 2010 City staff completed a Source Water Protection Plan Implementation Grant application to assist in off-setting some of the costs to implement the City's Wellhead Protection Program. Attached to this case is a copy of the application and follow-up checklist of the planned activities that the City would be required to complete.

Staff applied for this grant with the idea that if we were successful in securing the funds we would bring it before the City Council for approval prior to acceptance. The items contained within this grant application are required of the City under our Wellhead Protection Program, so accepting this grant doesn't obligate the City to perform anything that would not already be necessary (attached is a summary of wellhead protection action steps the City is required to perform).

Recommendation:

Staff recommends approval of the grant funds to be disbursed for the implementation of the Source Water Protection Plan.

Funding Source:

There is no funding required for this agenda item. Staff time was used to complete the grant application. It may be necessary to utilize a consultant during the implementation process for certain items, as MDH has stated that staff time is non-reimbursable, but the grant proceeds will be used to cover any such costs.

Council Action:

Motion to recommend to the City Council acceptance of the Source Water Protection Implementation grant.

Attachments

[Grant application](#)

[Wellhead implementation summary](#)

[Grant agreement](#)

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

01/12/2011 04:41 PM

01/13/2011 10:59 AM

Started On: 01/11/2011 05:09 PM

Source Water Protection Plan Implementation Grant Application

Notice: Please provide all the information requested in order for the grant request to be scored by the Minnesota Department of Health.

Name of the Public Water Supply System: City of Ramsey Municipal Water Utility

Name of the Person Who Will Be the Contact for This Grant: Steven Jankowski

Telephone Number: 763 433-9826

E-mail (optional): sjankowski@ci.ramsey.mn.us

Mailing Address: City of Ramsey, 7550 Sunwood Drive, Ramsey, MN 55303

Person Authorized to Sign on Behalf of the Public Water Supply System

Name: Steven Jankowski

Title: Assistant City Engineer

Total Grant Amount Being Requested (\$10,000 maximum): \$ 10,000

For each work item to be funded under the grant, please provide the following information (attach additional forms if necessary).

Work Item (describe the work that will be performed).

Sponsor an exhibit at the City's annual Environmental Expo to educate the public about the system's Wellhead Protection Plan

Estimated cost of performing this work: \$1,100

Rental of watershed exhibit and purchase of brochures @ \$300

8 hours of staff time @ \$100/ hr = \$800

Product(s) produced or anticipated outcomes of performing this work:

Increased public awareness of the source of the community's drinking water will increase public support for measures to ensure its protection and safety

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 21

Work Item (describe the work that will be performed).

Obtain a video from the MDH or Minnesota Rural Water Association concerning the well maintenance and presenting it through the local cable station

Estimated cost of performing this work: \$ 700

Purchase of videos to be used periodically \$300

4 hours of staff time @ \$100/ hr = \$400

Product(s) produced or anticipated outcomes of performing this work:

Increased public awareness of the proper well maintenance will increase protection of individual wells that might pose an entry port for contaminants into the public water supply aquifer.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 22

Work Item (describe the work that will be performed).

The City will mail MN Department of Health brochures and pamphlets relating to proper maintenance and the importance of proper well sealing to all properties within each DWSMA. Pamphlets shall include: *The Well Owner's Handbook (selected portions)*; *Finding Lost Wells- Searching for Wells on a Property*; and *Safe, Clean Drinking Water - Available Across Minnesota*. These pamphlets will also be made available at City Hall.

Estimated cost of performing this work: \$2,374

Postage 260 parcels @\$0.44 = \$114

Mailing supplies 260 items a \$1.00/ea = \$260

20 hours of staff time @ \$100/ hr = \$2,000

Product(s) produced or anticipated outcomes of performing this work:

Proper operation and sealing of unused wells will reduce the potential risk for these wells to become pathways for contaminants into the aquifer.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 22

Work Item (describe the work that will be performed).

Mail the annual City of Ramsey Water Utility Consumer Confidence Report to all water system users which provides information about the system water quality levels.

Estimated cost of performing this work: \$1,020

Annual charge to city from billing contractor will be \$1020

Product(s) produced or anticipated outcomes of performing this work:

The general public will become more aware of federal water quality requirements for public water supplies, as well as the overall water quality of the Utility's water supply.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 23

Work Item (describe the work that will be performed).

Create newsletter articles about proper well management and include them in the *Ramsey Resident*, the City's periodic newsletter.

Estimated cost of performing this work: \$2,100

½ page article twice annually @ \$850/ ½ page = \$1,700

4 hours of staff time @ \$100/ hr = \$400

Product(s) produced or anticipated outcomes of performing this work:

Increased public awareness of the proper well maintenance will increase protection of individual wells that might pose an entry port for contaminants into the public water supply aquifer

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 23

Work Item (describe the work that will be performed).

Accurately locate individual wells appearing in MDH and County Well records using GIS

Estimated cost of performing this work: \$2,000

20 hours of staff time @ \$100/ hr = \$2,000

Product(s) produced or anticipated outcomes of performing this work:

An accurate and up to date base of wells will provide an effective tool for directing related action items contained within this plan.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 24

Work Item (describe the work that will be performed).

Review and update the current IWMZ for each well

Estimated cost of performing this work: \$800

8 hours of staff time @ \$100/ hr = \$800

Product(s) produced or anticipated outcomes of performing this work:

Remain informed and up to date on activities within the IWMZ.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 26

Work Item (describe the work that will be performed).

Monitor any nonconforming potential contaminant source currently documented within the IWMZ.

Estimated cost of performing this work: \$800

8 hours of staff time @ \$100/hr = \$800

Product(s) produced or anticipated outcomes of performing this work:

Ensure that existing nonconforming potential contaminant sources do not endanger wells

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 27

Work Item (describe the work that will be performed).

A letter will be sent to the owners of properties within the West DWSMA that own regulated underground storage tank advising them that they are located within a wellhead protection area and reminding them of the monitoring requirements and the advantages of early leak detections.

Estimated cost of performing this work: \$400

4 hours of staff time @ \$100/hr = \$400

Product(s) produced or anticipated outcomes of performing this work:

Increased awareness of the need for proper tank monitoring and inspection.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 28

Work Item (describe the work that will be performed).

A letter will be sent annually to the owners of properties within the West DWSMA that use, handle or store large quantities of chemicals used for agricultural purposes. The letter will inform property owner that their facility is located within a sensitive DWSMA and of the vulnerability of the aquifer to contamination from such chemical sources. The letter will also contain information about the Minnesota Technical Assistance Program (MNTAP), a non profit organization that assists businesses in proper waste handling and management.

Estimated cost of performing this work: \$400

Product(s) produced or anticipated outcomes of performing this work:

Increased awareness of the need for proper tank monitoring and inspection.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 28

Work Item (describe the work that will be performed).

Conduct survey to identify the location of storage tanks that may be within the West DWSMA utilizing site inspections.

Estimated cost of performing this work: \$400

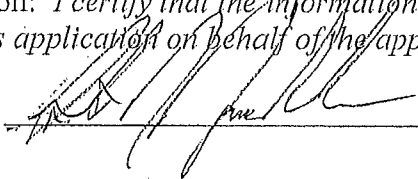
Product(s) produced or anticipated outcomes of performing this work:

Increased awareness of the need for proper tank monitoring and inspection.

Page number(s) in the source water protection plan that reference the source water protection measure(s) that will be supported by this work item: Page 29

Certification: *I certify that the information herein is true and accurate to the best of my knowledge and I submit this application on behalf of the applicant public water supply system.*

Signature: _____



Title: Assist. City Engineer

Date: 9/14/10

Date this form was filled out (month-day-year) ...10-25-10.....

SWP Plan Implementation Grant Application Follow Up Checklist

The purpose for this form is to provide the information that is needed to complete the grant agreement between the public water supplier and the Minnesota Department of Health (MDH) so that the grant funds can be allocated.

1. Does the public water supplier still wish to receive the grant? Yes No. (If not, the grant application will be withdrawn from consideration by the MDH).

Note: NO work should begin until ALL required signatures have been obtained on the grant agreement, and grantee receives a signed copy of the grant agreement.

2. Public water supplier name: **City of Ramsey**

3. Federal Tax ID # ...41-0910467.....

4. Detailed budget – please describe all activities that are included in the project with the corresponding cost; use page 2 - Annex if necessary

(Note: Reporting or other administrative costs related to using a source water protection grant are not eligible. Fundable activities involve costs that are associated with implementing and completing the project)

Activity (only activities 1,3,5,6,9,10,11 were approved for funding)	Cost (\$)
#1 Participate in Environmental Expo <ul style="list-style-type: none"> • Rental of watershed exhibit @ \$100 • Purchase of brochures for distribution at expo event @\$200 • One staff time person to prepare and attend an annual Expo event - 8 hrs @ \$100 per hr= \$800 	\$1,100
#3 Prepare Well Maintenance articles and mail to properties within DWSMA <ul style="list-style-type: none"> • Postage 260 parcels @0.44/parcel = \$114 • Mailing supplies 260 pieces @ \$1.00 per piece = \$260 • Staff time 20 hr @ \$100/hr = \$2,000 (12hrs article preparation; 8hrs assembly and mailing) 	\$2,374
#5 Publish well Maintenance Article in City Newsletter <ul style="list-style-type: none"> • Staff time to prepare two articles 4 hr @ \$100/hr= \$400 • Publication costs: ½ page twice annually at \$850 per ½ page =\$1,700 	\$2,100
#6 Locate and add new or unreported wells into WHP database	\$2,000

Date this form was filled out (month-day-year) ...10-25-10.....

<ul style="list-style-type: none"> • Staff time 20hrs @ \$100 per hr = \$2,000 (contact City of Anoka re wells in East well field located on Coolidge St; Contact MDH new permits issued in DWSMA; Update ownership records of DWSMA) 	
<p>#9 Prepare and send underground tank info to known tank owners in the West DWSMA</p> <ul style="list-style-type: none"> • Staff time to prepare an article and mailings 4 hr @ \$100/hr= \$400 	\$400
<p>#10 Prepare and send agricultural chemical info to known users of such chemicals in the West DWSMA</p> <ul style="list-style-type: none"> • Staff time to prepare two article and mailings 4 hr @ \$100/hr= \$400 	\$400
<p>#11 Conduct Site inspections to locate storage tank facilities within the two DWSMAs</p> <ul style="list-style-type: none"> • Staff time by fire marshal to focus extra inspection time within the DWSMAs to identify unknown chemical and underground storage facilities. 4 hrs@ \$100/hr = \$400. 	\$400
<p>Note: The total must match the grant amount</p>	\$8,774

Please check one:

- I request to receive an advance of ...\$4000..... (not to exceed 50% of the requested grant amount). **You will need to fill out the Advance Invoice that will be sent out with the grant award documents.**
- I do not need an advance

Annex



Summary of Wellhead Protection Implementation Action Steps

1. Sponsor an exhibit at the City's annual Environmental Expo to educate the public about the system's Wellhead Protection Plan.
2. Obtain a video from the MDH or Minnesota Rural Water Association concerning the well maintenance and presenting it through the local cable station.
3. Mail MN Department of Health brochures and pamphlets relating to proper maintenance and the importance of proper well sealing to all properties within each DWSMA.
4. Continue mailing to all water system users the annual City of Ramsey Water Utility Consumer Confidence Report that provides information about the system water quality levels.
5. Create newsletter articles about proper well management and include them in the *Ramsey Resident*, the City's periodic newsletter.
6. Locate individual wells appearing in MDH and County Well records using GIS
7. Monitor potential funding sources for assisting owners for replacing and sealing wells. Notice any available programs in the Ramsey Resident
8. Request that MN Department of Health inform the WPA manager of permits granted for any new wells within the DWSMAs.
9. Work cooperatively with staff in the Source Water Protection Unit in the MDH and the Waters Appropriation Unit in MN DNR to identify changes in high capacity wells in the DWSMAs. The WHP manager will review and update the current Inner Wellhead Management Zone (IWMZ), a distance of 200 feet from each well.
10. Continue to monitor setbacks for all new potential sources of contamination located within the IWMZ.
11. Monitor any nonconforming potential contaminant source currently documented within the IWMZ.
12. Work to abate and minimize the impact of nonconforming potential contaminants within the IWMZ.
13. Notify owners of properties within the West DWSMA that own regulated underground storage tank advising them that they are located within a wellhead protection area and reminding them of the monitoring requirements and the advantages of early leak detections.
14. Notify owners of properties within the West DWSMA that use, handle or store large quantities of chemicals used for agricultural purposes that their facility is located within a sensitive DWSMA and of the vulnerability of the aquifer to contamination from such chemical sources. The letter will also contain information about the Minnesota Technical Assistance Program (MNTAP), a non profit organization that assists businesses in proper waste handling and management.

15. Conduct survey to identify the location of storage tanks that may be within the West DWSMA utilizing site inspections.
16. The City will include wellhead protection as a routine part of land use application process it conducts on developments within both DWSMAs.
17. Copies of this plan will be distributed to the City's Planning Department. Land use applicants will be informed of the special nature of their property and will be asked to identify proposed uses of concern within the DWSMA.
18. Incorporate recognition of wellhead protection in the City's comprehensive plan.
19. Establish a wellhead protection overlay district in the city zoning ordinance.

Minnesota Department of Health Grant Agreement

THIS GRANT AGREEMENT, and amendments and supplements thereto, is between the State of Minnesota, acting through its Commissioner of Minnesota Department of Health (hereinafter "STATE") and City of Ramsey, an independent organization, not an employee of the State of Minnesota, address 7550 Sunwood Drive NW, Ramsey, MN 55303 (hereinafter "GRANTEE"), witnesseth that:

WHEREAS, the STATE, pursuant to Minnesota Statute §114D.50 Clean Water Fund is empowered to assist public water suppliers to implement their source water protection plans.

WHEREAS, the commissioner of health is authorized to enter into contractual agreements with any public or private entity for the provision of statutorily prescribed public health services by the department. (Minn. Stat § 144.0742)

WHEREAS, GRANTEE represents that it is duly qualified and willing to perform the services set forth herein.

NOW, THEREFORE, it is agreed:

I. GRANTEE'S DUTIES:

A. GRANTEE, who is not a state employee, shall complete the following work:

- Educate public about wellhead protection
- Mail informational materials related to maintenance and well sealing
- Create articles about proper well management for city newsletter
- Locate individual wells using GIS
- Mail letters to all underground storage tank owners within west DWSMA
- Send an annual letter to owners within west DWSMA that use large quantity of chemicals for ag
- Locate storage tanks within DWSMA - survey
- Perform all the work items listed in Grant Application which is incorporated by reference

B. On or before the end date of this Agreement, the GRANTEE shall provide the STATE with one electronic copy of all final products produced under this AGREEMENT, including reports, publications, software and videos. Any GRANTEE activity that involves data collection must be submitted to MDH upon completion of the project and in the format agreed by the STATE.

C. The GRANTEE shall submit a Final Report upon submittal of the Final Invoice. The Final Report shall be due no later than the expiration day of the AGREEMENT. The Final Report shall describe activities undertaken and accomplishments of each task, and any problems encountered in the performance of the work under this AGREEMENT, including the costs associated with completion of the tasks.

D. Data collected during the project shall be reported in a format acceptable to the STATE.

E. In the event the GRANTEE is unable to begin grant activities or to satisfactorily perform the duties specified in this grant agreement, the GRANTEE shall remit to the STATE within five days of demand the amount paid under this section minus any actual expenses incurred and otherwise authorized which are documented by adequate invoices acceptable to the STATE.

II. CONSIDERATION AND TERMS OF PAYMENT

A. Consideration for all services performed by GRANTEE pursuant to this grant agreement shall be paid by the STATE as follows:

1. Compensation:

The GRANTEE will be paid according to the following breakdown of costs:

Participate in Environmental Expo <ul style="list-style-type: none"> • Rental of watershed exhibit \$100 • Purchase of brochures for distribution at expo event \$200 • One consultant to prepare and attend an annual Expo event - 8 hrs at \$100/hr 	\$1,100
Prepare Well Maintenance articles and mail to properties within DWSMA <ul style="list-style-type: none"> • Postage 260 parcels at \$0.44/parcel • Mailing supplies 260 pieces at \$1/piece • Consultant 20 hr at \$100/hr 	\$2,374
Publish well Maintenance Article in City Newsletter <ul style="list-style-type: none"> • Consultant to prepare two articles 4 hr at \$100/hr • Publication costs: ½ page at \$850 twice annually 	\$2,100
Locate and add new or unreported wells into WHP database <ul style="list-style-type: none"> • Consultant 20hrs at \$100/hr 	\$2,000
Prepare and send underground tank info to known tank owners in the West DWSMA <ul style="list-style-type: none"> • Consultant to prepare an article and mailings 4 hr at \$100/hr 	\$400
Prepare and send agricultural chemical info to known users of such chemicals in the West DWSMA <ul style="list-style-type: none"> • Consultant to prepare two articles and mailings 4 hr at \$100/hr 	\$400
Conduct Site inspections to locate storage tank facilities within the two DWSMAs <ul style="list-style-type: none"> • Consultant to focus extra inspection time within the DWSMAs to indentify unknown chemical and underground storage facilities. 4 hrs at \$100/hr. 	\$400
TOTAL	\$8,774

2. The total obligation of the STATE for all compensation and reimbursement to GRANTEE under this AGREEMENT shall not exceed 8,774 (eight thousand seven hundred seventy four dollars).

B. Terms of Payment

1. The STATE shall promptly pay the GRANTEE, after the GRANTEE presents an itemized invoice for work actually performed and the State's Authorized Representative accepts the invoiced work.
2. Invoices must be submitted using the form attached as Exhibit A, which is attached and incorporated into this agreement and submitted to:

Attn: Cristina Covalschi
 Source Water Protection
 Minnesota Department of Health
 PO Box 64975
 St. Paul, MN 55164-0975

3. The GRANTEE may receive 50% of the grant amount (not to exceed \$4,387) as an advance only after the grant agreement is fully executed and the GRANTEE submits the Advance Invoice (attached as Exhibit B) to the address listed above.
4. The advance payment will be reconciled within the first year of the AGREEMENT.
5. The GRANTEE may receive 40% of the grant amount (not to exceed \$3,510) once the Minnesota Department of Health has received documentation how the initial funds were used and the services performed have been accepted by the STATE'S Authorized Representative (advance has been reconciled).
6. The STATE shall withhold 10 percent (10%) of the grant award, until the STATE is satisfied that the project has been completed according to the terms of this AGREEMENT, and the GRANTEE'S duties have been successfully completed. The GRANTEE shall submit an invoice for the final 10% upon submittal of the Final Report.
7. A Final Report shall be due no later than the expiration day of the AGREEMENT. If the Final Report is not received by the STATE before the end date of this AGREEMENT, the GRANTEE may forfeit the Final Payment.
8. If necessitated by the nature of the project, a grantee is allowed to reallocate up to 10% of the amount originally awarded for a given expense category to another approved category without obtaining permission from the MDH. Should the grantee find it necessary to re-budget the grant beyond the 10% reallocation allowance, a written or e-mail request must be submitted to the MDH for approval.

III. CONDITIONS OF PAYMENT All services provided by GRANTEE pursuant to this grant agreement shall be performed to the satisfaction of the STATE, as determined at the sole discretion of its Authorized Representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. The GRANTEE shall not receive payment for work found by the STATE to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

IV. TERMS OF AGREEMENT This grant agreement shall be effective on December 15, 2010, or upon the date that the final required signature is obtained by the STATE, pursuant to Minnesota Statute §16C.05, Subdivision 2, whichever occurs later, and shall remain in effect until June 30, 2012, or until all obligations set forth in this grant agreement have been satisfactorily fulfilled, whichever occurs first.

GRANTEE understands that NO work should begin under this grant agreement until ALL required signatures have been obtained, and GRANTEE is notified to begin work by the STATE'S Authorized Representative.

If the GRANTEE does not commence the Project within six months of the Execution Date of this Agreement, the STATE reserves the right to cancel this agreement and reallocate the funds.

V. CANCELLATION

- A. If the GRANTEE fails to comply with the provisions of this grant agreement, the STATE may terminate this grant agreement without prejudice to the right of the STATE to recover any money previously paid. The termination shall be effective five business days after the STATE mails, by certified mail, return receipt requested, written notice of termination to the GRANTEE at its last known address.

B. The STATE or GRANTEE may cancel this grant agreement at any time, with or without cause, upon thirty (30) days written notice to the other party.

VI. STATE'S AND GRANTEE'S AUTHORIZED REPRESENTATIVE

- The STATE'S Authorized Representative for the purposes of administration of this grant agreement is Randy Ellingboe, Manager, Section of Drinking Water Protection Section, or his successor. Such representative shall have final authority for acceptance of GRANTEE'S services and if such services are accepted as satisfactory, shall so certify on each invoice submitted pursuant to Clause II, paragraph B.
- The GRANTEE'S Authorized Representative for purposes of administration of this grant agreement is Steven Jankowski, Assistant City Engineer. The GRANTEE'S Authorized Representative shall have full authority to represent GRANTEE in its fulfillment of the terms, conditions and requirements of this grant agreement.

VII. ASSIGNMENT GRANTEE shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the STATE.

VIII. AMENDMENTS Any amendments to this grant agreement shall be in writing, and will not be effective until it has been fully executed by the same parties who executed the original grant agreement, or their successors in office.

IX. LIABILITY GRANTEE shall indemnify, save, and hold the STATE, its representatives and employees harmless from any and all claims or causes of action, including all attorneys' fees incurred by the STATE, arising from the performance of this grant agreement by GRANTEE or GRANTEE'S agents or employees. This clause shall not be construed to bar any legal remedies GRANTEE may have for the STATE'S failure to fulfill its obligations pursuant to this grant agreement. Nothing herein shall be construed as a waiver by GRANTEE of any of the immunities or limitations of liability to which GRANTEE may be entitled to pursuant to Minnesota Statute Chapter 466 or pursuant to any other statute or law.

X. STATE AUDITS The books, records, documents, and accounting procedures and practices of the GRANTEE relevant to this grant agreement shall be made available and subject to examination by the STATE, including the contracting Agency/Division, Legislative Auditor, and State Auditor for a minimum period of six (6) years from the end of this grant term.

XI. DATA PRACTICES ACT The GRANTEE and the STATE shall comply with the Minnesota Data Practices Act and other applicable laws as it applies to all data provided by the STATE in accordance with this grant agreement and as it applies to all data created, gathered, generated or acquired in accordance with this grant agreement.

XII. OWNERSHIP OF EQUIPMENT The STATE shall have the right to require transfer of all equipment purchased with grant funds (including title) to the STATE or to an eligible non-STATE party named by the STATE. This right will normally be exercised by the STATE only if the project or program for which the equipment was acquired is transferred from one grantee to another.

XIII. OWNERSHIP OF MATERIALS AND INTELLECTUAL PROPERTY RIGHTS

A. The STATE shall own all rights, title and interest in all of the materials conceived or created by the GRANTEE, or its employees or subgrantees, either individually or jointly with others and which arise out of the performance of this grant agreement, including any inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically, magnetically or digitally recorded material, and other work in whatever form ("MATERIALS").

The GRANTEE hereby assigns to the STATE all rights, title and interest to the MATERIALS. GRANTEE shall, upon request of the STATE, execute all papers and perform all other acts necessary to assist the STATE to obtain and register copyrights, patents or other forms of protection provided by law for the MATERIALS. The MATERIALS created under this grant agreement by the GRANTEE, its employees or subgrantees, individually or jointly with others, shall be considered "works made for hire" as defined by the United States Copyright Act. All of the MATERIALS, whether in paper, electronic, or other form, shall be remitted to the STATE by the GRANTEE. Its employees and any sub-grantees shall not copy, reproduce, allow or cause to have the MATERIALS copied, reproduced or used for any purpose other than performance of the GRANTEE'S obligations under this grant agreement without the prior written consent of the STATE'S Authorized Representative.

B. GRANTEE represents and warrants that MATERIALS produced or used under this grant agreement do not and will not infringe upon any intellectual property rights of another including but not limited to patents, copyrights, trade secrets, trade names, and service marks and names. GRANTEE shall indemnify and defend the STATE, at GRANTEE'S expense, from any action or claim brought against the STATE to the extent that it is based on a claim that all or parts of the MATERIALS infringe upon the intellectual property rights of another. GRANTEE shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages including, but not limited to, reasonable attorney fees arising out of this grant agreement, amendments and supplements thereto, which are attributable to such claims or actions. If such a claim or action arises or in GRANTEE'S or the STATE'S opinion is likely to arise, GRANTEE shall at the STATE'S discretion either procure for the STATE the right or license to continue using the MATERIALS at issue or replace or modify the allegedly infringing MATERIALS. This remedy shall be in addition to and shall not be exclusive of other remedies provided by law.

XIV. PUBLICITY Any publicity given to the program, publications, or services provided resulting from this grant agreement, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the GRANTEE or its employees individually or jointly with others, or any subgrantees shall identify the STATE as the sponsoring agency and shall not be released without prior written approval by the STATE'S Authorized Representative, unless such release is a specific part of an approved work plan included in this grant agreement.

XV. ENDORSEMENT The Grantee must not claim that the STATE endorses its products or services.

XVI. WORKERS' COMPENSATION The GRANTEE certifies that it is in compliance with Minnesota Statute §176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The GRANTEE'S employees and agents will not be considered STATE employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the STATE'S obligation or responsibility.

XVII. JURISDICTION AND VENUE This grant agreement, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant agreement, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

IN WITNESS WHEREOF, the parties have caused this grant agreement to be duly executed intending to be bound thereby.

APPROVED:

1. GRANTEE

The Grantee certifies that the appropriate persons(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

2. STATE AGENCY

Grant Agreement approval and certification that STATE funds have been encumbered as required by Minn. Stat. §§16A.15 and 16C.05.

By: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:

*Agency – Original (fully executed) Grant Agreement
Grantee
State Authorized Representative*



Division of Environmental Health
 Section of Drinking Water Protection
 P.O. Box 64975
 St. Paul, Minnesota 55164-0975
 651/201-4700

Exhibit B

Source Water Protection Plan Implementation Grants Advance Invoice

Grantee Information	PWSID:
System:	
Address:	
Program Contact Person:	
Phone:	Fax:
E-mail:	

Advance Requested	\$
--------------------------	-----------

Advance Description (Work Items and Expenditures) – use an additional page if necessary	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Advance to be Paid	\$

The Grantee certifies this invoice to be true and correct.

 Authorized Grantee Signature Date

For Minnesota Department of Health Use Only:

 Grant Manager's Signature Date

Invoice Field	
PO:	Approved by:
Period of Service:	Date sent to F.S:

Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Offer to Purchase a Drainage & Utility Easement for the Chameleon Street NW Paving Project

Background:

Plans are currently being prepared for City Improvement Project 09-25, the bituminous paving of Chameleon Street NW; which includes drainage improvements. The attached Figure 3 from the feasibility study for this project illustrates the proposed drainage improvements, which include reestablishing the three drainage ditches that convey runoff from the roadway to the wetland area to the north and east.

Acquisition of an additional easement over the property at 17331 Chameleon Street would assist in making the necessary drainage improvements that correspond to this project, and improve the existing flow routes through the area. This additional drainage and utility easement would allow the project runoff to flow through an existing natural swale that runs northeasterly across the property from a swale along the south property line toward Thorn Lake. Currently drainage flows through this existing swale on the property; we are just attempting to memorialize the route with dedicated easements and compensation to the property owner. A secondary easement is also contemplated along the south property line, adjacent to the previously dedicated drainage and utility easement from the SHAWN ACRES subdivision, to allow for the installation of a storm sewer pipe to preserve existing trees to the extent feasible.

Staff has met with the property owners, Sandra & Gregory Dingman, to discuss the easement acquisitions. They express a few concerns related to the requested dedication; including protection of the existing pine trees on the south property line, and access to the rear of their property. To alleviate these concerns staff discussed the ability to extend storm sewer pipe along the south property line beyond the tree limits, and at a convenient location within the rear of their property to allow for vehicular access. The property owners were agreeable to these proposed solutions.

The property owners discussed the acquisition of these drainage and utility easements, which entails approximately 8,800 square feet of land area in two separate locations, at a cost of \$1,500. Based upon a review of Anoka County tax records staff is agreeable to their request, as the amount is consistent with what the City has purchased similar easements for in the past. All property and easement acquisitions must be approved by the City Council; therefore staff is bringing this request to the Public Works Committee for discussion and a recommendation to the entire Council. Additional field work will be required to lay out the exact easement corridor and the preparation of legal descriptions for the final easement acquisition documents.

Recommendation:

Staff recommends that the Public Works Committee recommend to City Council the acquisition of the drainage and utility easements across the property located at 17331 Chameleon Street NW in the amount of \$1,500, and that staff conduct the necessary field surveys to prepare the easement legal descriptions.

Funding Source:

Consistent with the feasibility study for City Improvement project 09-25, the funding for the purchase of these easements would be from the Storm Water Utility.

Council Action:

Motion to recommend to the City Council the acquisition of the drainage and utility easements across the property located at 17331 Chameleon Street NW in the amount of \$1,500, and that staff conduct the necessary field surveys to prepare the easement legal descriptions.

Attachments

Proposed drainage improvements

Proposed easement acquisitions

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

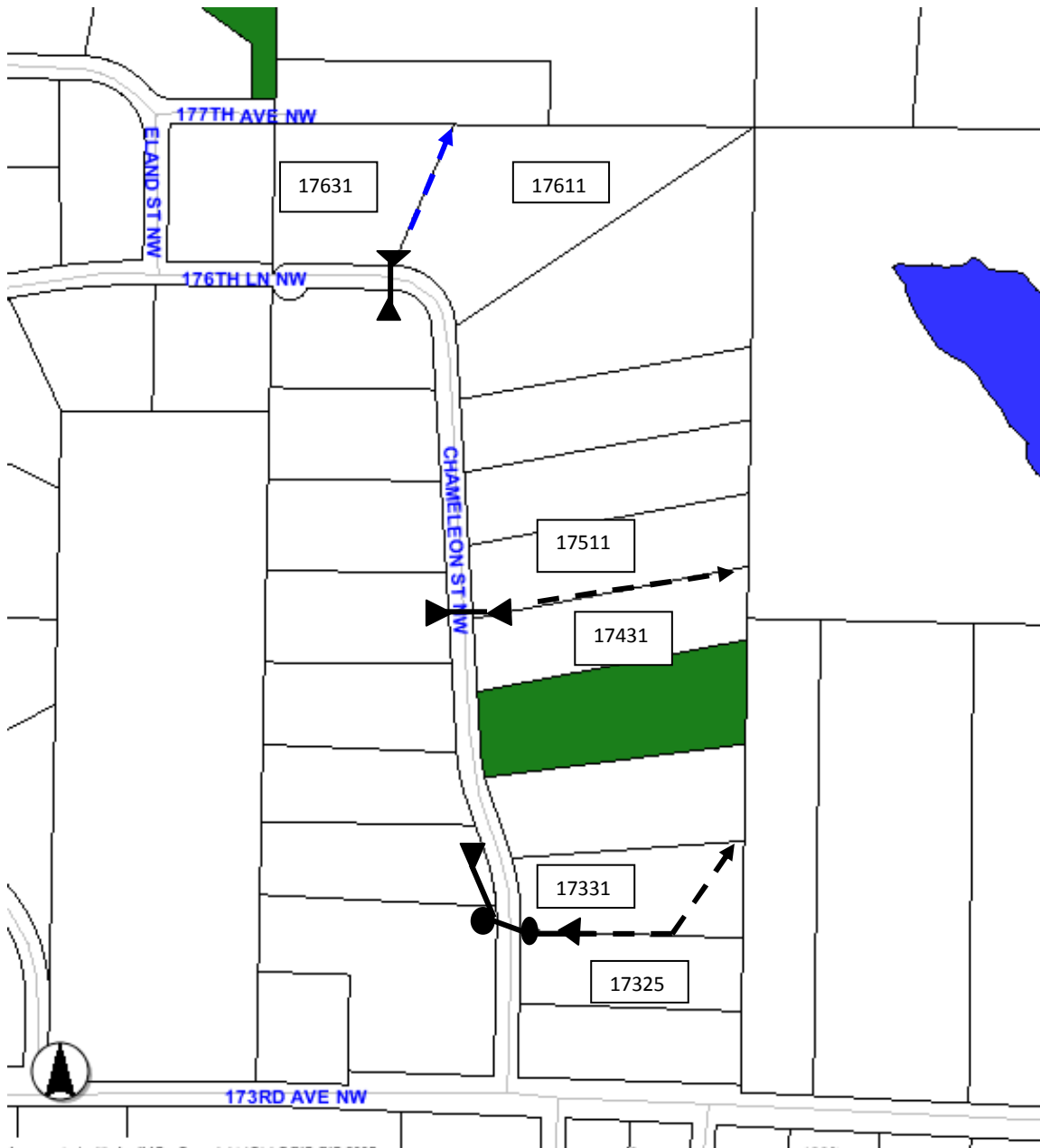
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01/13/2011 10:59 AM

Started On: 01/11/2011 04:55 PM

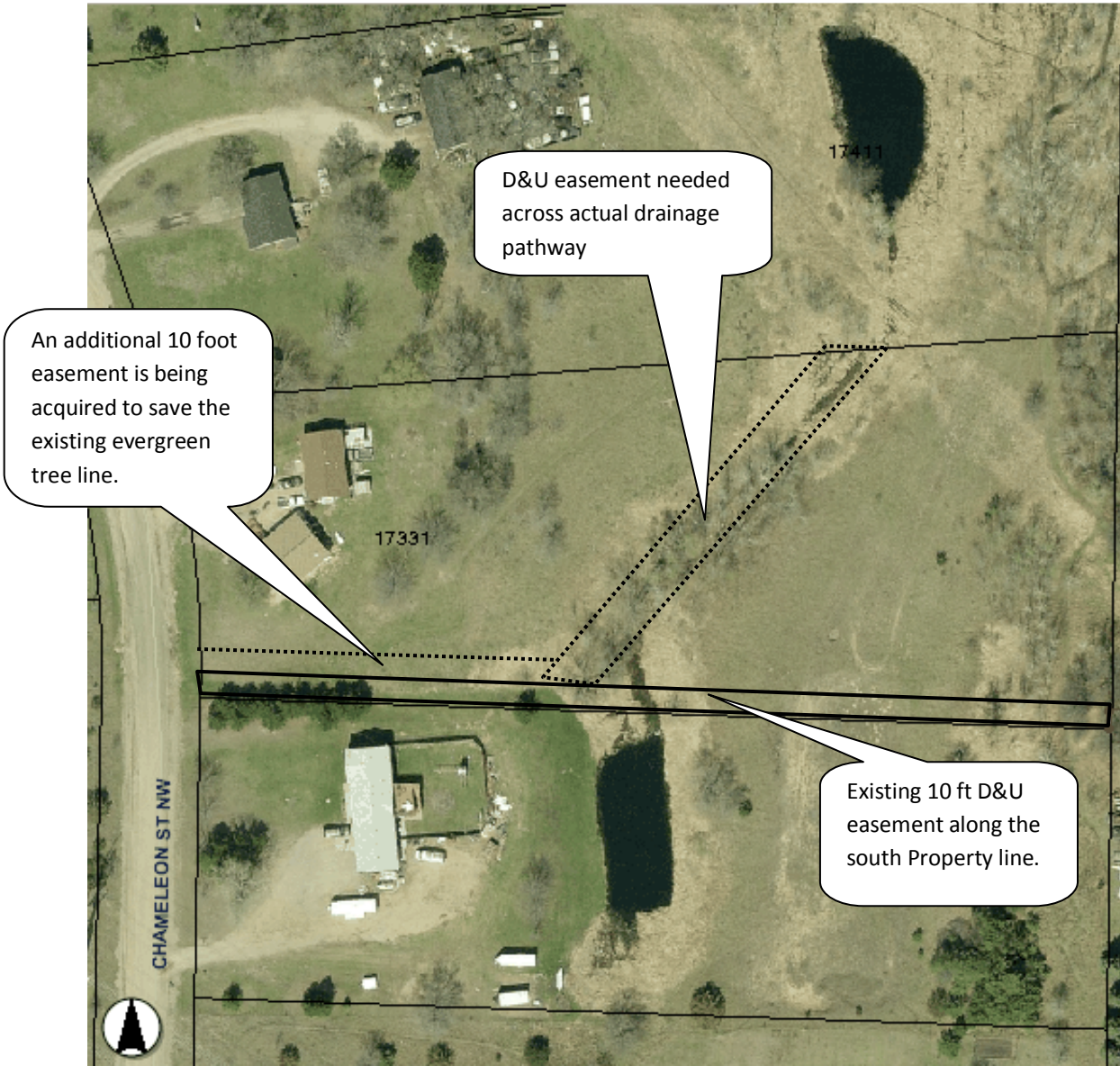
Figure 3

Proposed Drainage Improvements



GREGORY & SANDRA DINGMAN

Drainage and Utility Easements



Date: 01/18/2011

Information

Title:

Consider Request for the Installation of a 4-Way Stop at the Intersection of Armstrong Boulevard and Alpine Drive.

Background:

The attached survey was posted on a local resident's blog site in November of 2010. The issue presented in this informal survey was whether a 4-way stop should be installed at the intersection of Armstrong Boulevard and Alpine Drive. Of the 20 respondents, 10 voted that it was a good idea, 4 voted it was a bad idea, and 6 voted it was a good idea if a bike path was added along Alpine Drive to the west. With the Alpine Drive overlay project that was initiated in 2010 a trail is planned to be constructed along the north side of Alpine Drive, from Armstrong Boulevard to the entrance of The Links golf course; which work is scheduled for completion in the spring of 2011.

The concern expressed is that this is already a dangerous intersection and by adding more pedestrians, via the trail connection, it would only exacerbate the problem. During the poll candidates for the District 1 County Board seat were solicited to provide their thoughts on the matter. Former Council member, and new County Commissioner, Matt Look mentioned another possible 4-way stop location – the intersection of Armstrong Boulevard and 161st Avenue NW near Central Park.

Notification:

Observations:

Staff compiled accident history data at each intersection using the MnDOT crash mapping database and Ramsey Police Department records; the information is attached for your review and summarized as follows:

Armstrong/Alpine

There have been 31 reported accidents since June of 2000, of which 17 were for property damage only. There have been 5 reported accidents at this location in the last year, with 4 being property damage only.

Armstrong/161st

There have been 11 reported accidents since January of 2000, of which 6 were for property damage only. There have been no reported accidents at this location for over 2 years.

Staff is looking for direction on whether to formally request that Anoka County study these intersections for potential safety improvements. Based upon the above data it is unlikely that the Armstrong/161st intersection would meet warrants for a 4-way stop condition, so staff could limit their request to the Armstrong/Alpine intersection alone or seek evaluation of both. The County will need to review crash history data, traffic volumes, geometrics, and other factors to determine whether such crashes are correctable by the implementation of safety improvements. At the time this case was being prepared staff was awaiting a response from Anoka County on what their evaluation would encompass and the approximate timing to complete such an analysis; it is assumed that this information will be available at the PW meeting.

Funding Source:

The request letter will be completed with staff time, and it is not anticipated that there will be any direct costs associated with the Anoka County analysis.

Staff Recommendation:

Staff recommends that the Committee recommend to the City Council the preparation of a letter to Anoka County formally requesting the evaluation of the Armstrong Boulevard and Alpine Drive intersection for potential safety improvements, including but not limited a 4-way stop condition.

Committee Action:

Based upon discussion.

Attachments

Blogspot Survey

Armstrong/Alpine Crash Data

Armstrong/161st Crash Data

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

01/12/2011 04:44 PM

01/13/2011 11:27 AM

Started On: 01/12/2011 01:51 PM

Developers are Crabgrass

THURSDAY, NOVEMBER 18, 2010

RAMSEY - sidebar poll closed regarding a four-way-stop at the Hwy 81 [Armstrong Blvd.] and Alpine intersection.



[image from Google Maps]

On Nov. 1, when the Armstrong-Alpine poll was posted before the election, county board candidates Look and Steffen both responded in terms of the thinking each would take to the County if elected.

Their responses and background on the poll is presented; [this link](#).

The poll was left open for a two-week period into mid-November, and is now closed.

Issue: Should Anoka County install a four-way stop at Armstrong-Alpine intersection?

Results: twenty responses

Good Idea - ten votes, 50%

Bad Idea - four votes, 20%

SELECT ONE: If a NORTHSTAR stop is built in Ramsey I will ride it:

- At least once a week.
- At least once a month.
- Once a year, more or less.
- Never, or Almost Never.

[Show results](#)

Votes so far: 20
Days left to vote: 4

A Northstar stop in Ramsey is:

- A "want."
- A "need."

[Show results](#)

Votes so far: 20
Days left to vote: 4

Crabgrass Communications



Please use this email address for any info, problems, threats or other messages:

4crabgrass@gmail.com

About Me

Eric Zaetsch
Opinions I express here are my own. I have caucused DFL, but hold no party offices nor have I sought any. I live in Ramsey, Anoka County, Minnesota. I've lived in places large and small - St. Louis; Kingston and Toronto, Ontario; Buffalo; Seattle; and Minnesota since the mid-1990's. Undergrad chem. major, law degree, SUNY at Buffalo. Ken Lay and Bernie Maddof being crooks is understandable and

Yes, if a bike path is added - six votes, 30%

No, even if a bike path - (no votes in this category).

Analysis. It appears the split is between Armstrong traffic not wanting interruption and Alpine cross traffic wanting, by 50 to 80%, to have a more protective intersection (i.e., if there's an extension of bike and foot pathway west of the intersection, the desire for a more protective intersection reaches 80%). I infer nothing about the extent of support for or against extending a pathway as part of the trail system, at this time, or ever. I did not ask about that.

It appears that possible private school development west of Armstrong and south of the Alpine intersection, in the vicinity of Armstrong-Hwy 116, might result in Ramsey seeking an alteration of traffic control at that intersection.

Look [now elected to the County Board District 1 seat] mentioned another possible four way stop installation, on Armstrong at Central Park, as another consideration.

Note: *The Google satellite image, with roads noted, has an added "1" highlighting the Armstrong-Alpine intersection, and an added "2" for the 161st St.-Armstrong intersection at Central Park [with Game Fair held annually, at Armstrong Kennels to the west].*

Alpine, as the city's main East-West through street north of Hwy. 116, has frequent traffic stops at key intersections, (as does Hwy 116 with lights instead of four-ways). Alpine is a Ramsey city street. Armstrong and 116 are county highways.

Future. My hope is that the city at its year-end or first 2011 council meeting, will add and publicize an agenda item on whether the council should instruct staff to push county authorities for a change at the Alpine-Armstrong intersection.

The response to the sidebar poll suggests that twenty people over a two week period thought it a worthwhile question for attention; and from that I expect far more people in Ramsey have opinions but do not read the blog.

It seems residents calling city hall should not be dismissed too readily because of Ramsey not having jurisdiction on Armstrong changes. The city should take an official position, and make it publicly known to county officials and traffic planners.

Once again, the earlier Crabgrass Nov. 1 post at the start of the poll is [here](#).

Bottom line. I think the Ramsey council should go on record on the traffic safety - traffic flow question for that intersection; and if my guess at citizen opinion proves true, then officials should lobby

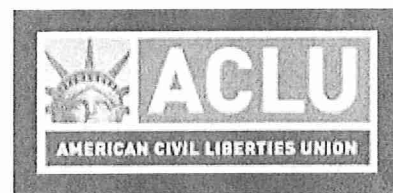
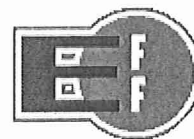
human. Power and money attracted and corrupted them. No mystery. What I cannot understand or stomach is people such as Michele Bachmann. God did not pick Michele Bachmann to run for office. She followed her ambitions, picked herself, and then crassly shifted blame to God.

[View my complete profile](#)



Single-Payer Health Care for Minnesota
click the image

Google scholar



accordingly; i.e., if a public hearing results in the same predominant degree of support for a change that the informal Crabgrass sidebar poll suggests, then the council and administration in Ramsey should heed that result.

Posted by eric zaetsch at 10:15 AM

0 comments:

[Post a Comment](#)

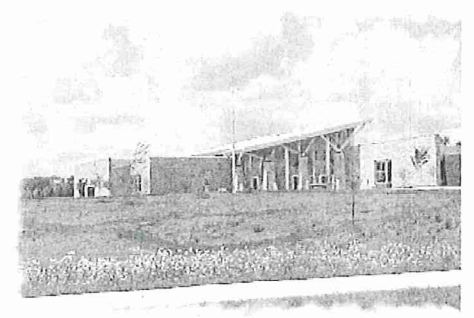
[Newer Post](#)

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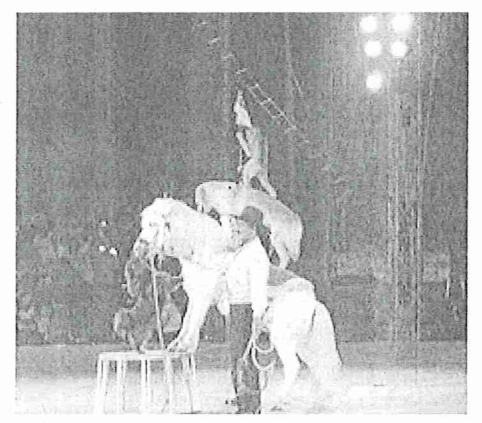
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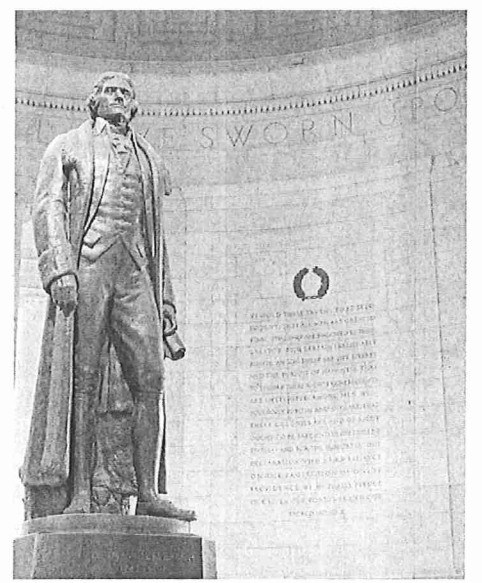
Google patents

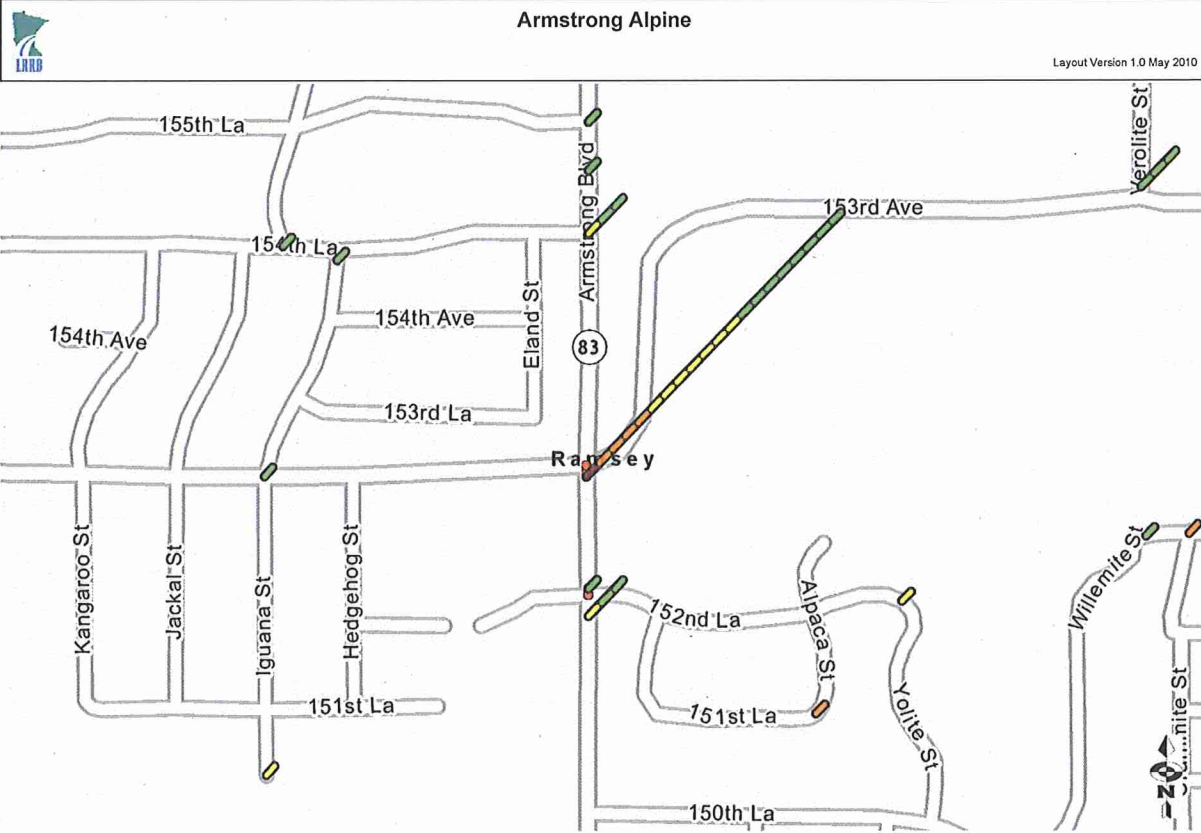


Current Anoka County Library Hours.



[click photo](#)






Notes:

01/12/2011

MnCMAT 1.0.0



Crash Type Summary

Alpine

Report Version 1.0 M

Analysis Years: 2000, 2003, 2005, 2006, 2007, 2008, 2009

Crash Summary:		Number of Vehicles		
		1	2	3+
K - Fatal	0	0	0	0
A - Incapacitating	1	0	1	0
B - Non-Incapacitating	4	0	4	0
C - Possible	8	2	6	0
N - Property Damage	13	4	9	0
X - Not Reported	0	0	0	0
Miscoded	0	0	0	0
Total	26	6	20	0

Surface Condition Summary:	
01 - Dry	
02 - Wet	
03 - Snow	
04 - Slush	
05 - Ice/Packed Snow	
Other	
Unknown/Not Specified	
Miscoded	
Total	

Surface Condition Summary:	
02 - Sideswipe - Same Dir	2
03 - Left Turn	2
04 - Ran Off Road - Left Side	0
05 - Right Angle	12
06 - Right Turn	0
07 - Ran Off Road - Right Side	1
08 - Head On	1
09 - Sideswipe - Opposing Dir	1
Other	5
Unknown/Not Stated	0
Miscoded	2
Total	26

Intersection Relation Summary:	
01 - Not at Intersection	
02 - T Intersection	
03 - Y Intersection	
04 - 4 Legged Intersection	
05 - 5 or more Leg Intersection	
06 - Roundabout/Traffic Circle	
07 - Intersection Related	
08 - Alley or Driveway	
09 - School Crossing	
10 - RR Crossing	
11 - Recreational Crossing	
20 -22 - Interchange	
Other	
Unknown/Not Stated	
Miscoded	
Total	

Accident Type Summary	
01 - Motor Vehicle in Transport	20
02 - Parked Vehicle	0
03-04 - Road Equipment	0
05 - Train	0
06 - Bike	0
07 - Pedestrian	0
08-09 - Deer/Animal	4
10-14 - Other/Unknown Collision	0
21-42 - Fixed Object	2
51 - Overturn	0
52-65 - Other Non-Collision	0
Other	0
Unknown/Not Stated	0
Miscoded	0
Total	26

Light Condition Summary:	
01 - Daylight	
02 - Before Sunrise	
03 - After Sunset	
04 - Dark (Street Lights On)	
05 - Dark (Street Lights Off)	
06 - Dark (No Street Lights)	
07 - Dark (Unknown Lighting)	
Other	
Unknown/Not Stated	
Miscoded	
Total	

Selection Filter:

WORK AREA: COUNTY_CODE(02) - SPATIAL FILTER APPLIED



1 / 1



100%



Crash Case Number Listing

Report Version 1.0.

Sys	Route	Ref Point	Co	City	Acc Num	Date	Sev	Diag	# Veh	Time	Lit
04-CSAH	02000083	001+00.001	02	3148	001660274	06/14/2000	C	01	2	1500	01
04-CSAH	02000083	001+00.001	02	3148	003190197	11/14/2000	N	01	2	0700	01
04-CSAH	02000083	001+00.001	02	3148	032680049	08/17/2003	B	02	2	1410	01
04-CSAH	02000083	000+00.900	02	3148	050050213	01/03/2005	N	05	1	0639	04
04-CSAH	02000083	001+00.001	02	3148	050840160	03/25/2005	C	03	2	1703	01
04-CSAH	02000083	001+00.001	02	3148	051640517	06/12/2005	N	98	1	2318	04
04-CSAH	02000083	001+00.218	02	3148	052460110	09/03/2005	N	01	2	1935	04
04-CSAH	02000083	000+00.995	02	3148	052950057	10/21/2005	N	90	1	1546	04
✓ 04-CSAH	02000083	001+00.001	02	3148	060690087	03/10/2006	N	05	2	0731	01
04-CSAH	02000083	001+00.001	02	3148	060810250	03/22/2006	C	98	1	1459	01
✓ 04-CSAH	02000083	001+00.001	02	3148	062480031	09/04/2006	N	05	2	1153	01
04-CSAH	02000083	001+00.218	02	3148	062530115	09/10/2006	N	07	1	1526	01
04-CSAH	02000083	001+00.001	02	3148	063520273	12/18/2006	C	05	2	2139	04
✓ 04-CSAH	02000083	001+00.001	02	3148	070330057	12/17/2006	C	05	2	1000	04
04-CSAH	02000083	000+00.992	02	3148	071140021	04/24/2007	C	05	1	0624	02
04-CSAH	02000083	001+00.001	02	3148	072390033	08/26/2007	B	05	2	1551	01
04-CSAH	02000083	001+00.001	02	3148	072390044	08/27/2007	N	05	2	2005	01
✓ 04-CSAH	02000083	001+00.001	02	3148	073370041	08/26/2007	N	90	2	0800	03
04-CSAH	02000083	001+00.001	02	3148	073370087	08/26/2007	A	05	2	0332	01
✓ 04-CSAH	02000083	001+00.001	02	3148	081660084	06/14/2008	B	08	2	1604	01
✓ 04-CSAH	02000083	001+00.001	02	3148	082450057	09/01/2008	N	05	2	1040	01
04-CSAH	02000083	001+00.218	02	3148	082500077	09/06/2008	C	02	2	1217	01
✓ 04-CSAH	02000083	001+00.001	02	3148	083580553	12/23/2008	B	05	2	1745	03
✓ 04-CSAH	02000083	001+00.001	02	3148	092180145	08/06/2009	C	05	2	1619	01
10-M	31480212	000+00.110	02	3148	093370248	12/03/2009	N	09	2	1513	01
04-CSAH	02000083	000+00.895	02	3148	093580031	12/24/2009	N	03	2	0629	04

Selection Filter:

WORK AREA: COUNTY_CODE('02') - SPATIAL FILTER APPLIED

Analyst:

Leonard Linton

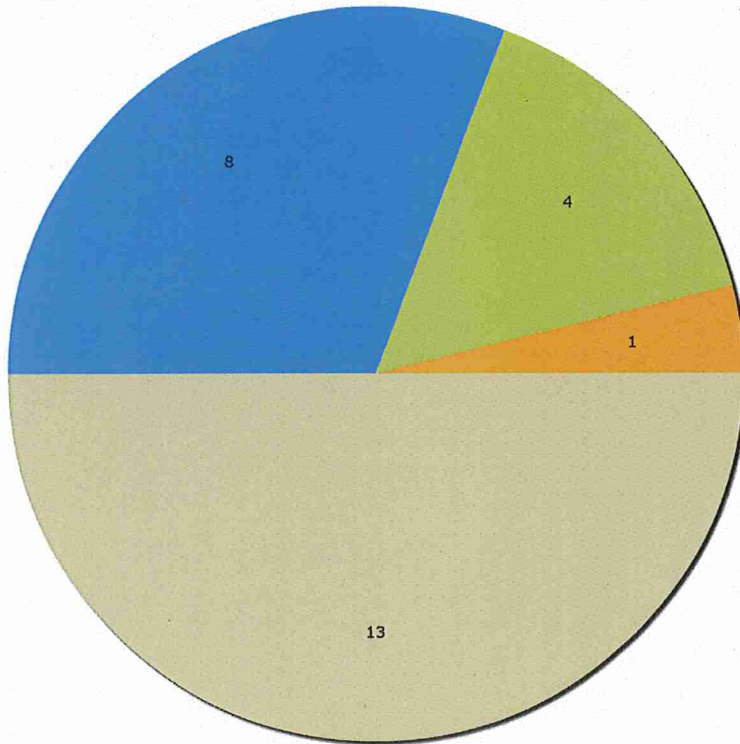
Notes:

100%



Crash Severity

Layout Version 1.0 May 2010



- INCAPACITATING INJURY
- NON-INCAPACITATING INJURY
- POSSIBLE INJURY
- PROPERTY DAMAGE

Notes: CRASH COUNT: 26 - WORK AREA: COUNTY_CODE('02') - SPATIAL FILTER APPLIED

01/12/2011

MnCMAT 1.0.0

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>10243272</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	10/21/10	09440 ACCIDENT - MV PD	J BONINE
<u>10197457</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	8/25/10	09440 ACCIDENT - MV PD	M WISTROM
<u>10197380</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	8/25/10	09440 ACCIDENT - MV PD	D MOLDENHAUER
<u>10004850</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	1/7/10	09440 ACCIDENT - MV PD	M WISTROM

RECORD COUNT: 4

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>10087923</u>	R	ALPINE DR NW/ARMSTRONG BLVD NW	4/22/10	09420 ACCIDENT - MV PI R	WEBB

RECORD COUNT: 1

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>09185553</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	8/6/09	09420 ACCIDENT - MV PI B	ROSSUM

RECORD COUNT: 1

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>08305986</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	12/23/08	09420 ACCIDENT - MV PI	M WISTROM
<u>08211104</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	9/1/08	09440 ACCIDENT - MV PD	S ERDMAN
<u>08137574</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	6/14/08	09420 ACCIDENT - MV PI	M WISTROM
<u>08126446</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	6/2/08	09496 ACCIDENT - MV PD - MV & C CURTIS (Deer)	

RECORD COUNT: 4

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>07205572</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	8/27/07	09440 ACCIDENT - MV PD	J DIXON
<u>07205387</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	8/26/07	09420 ACCIDENT - MV PI	J DIXON

RECORD COUNT: 2

The Database Search Engine

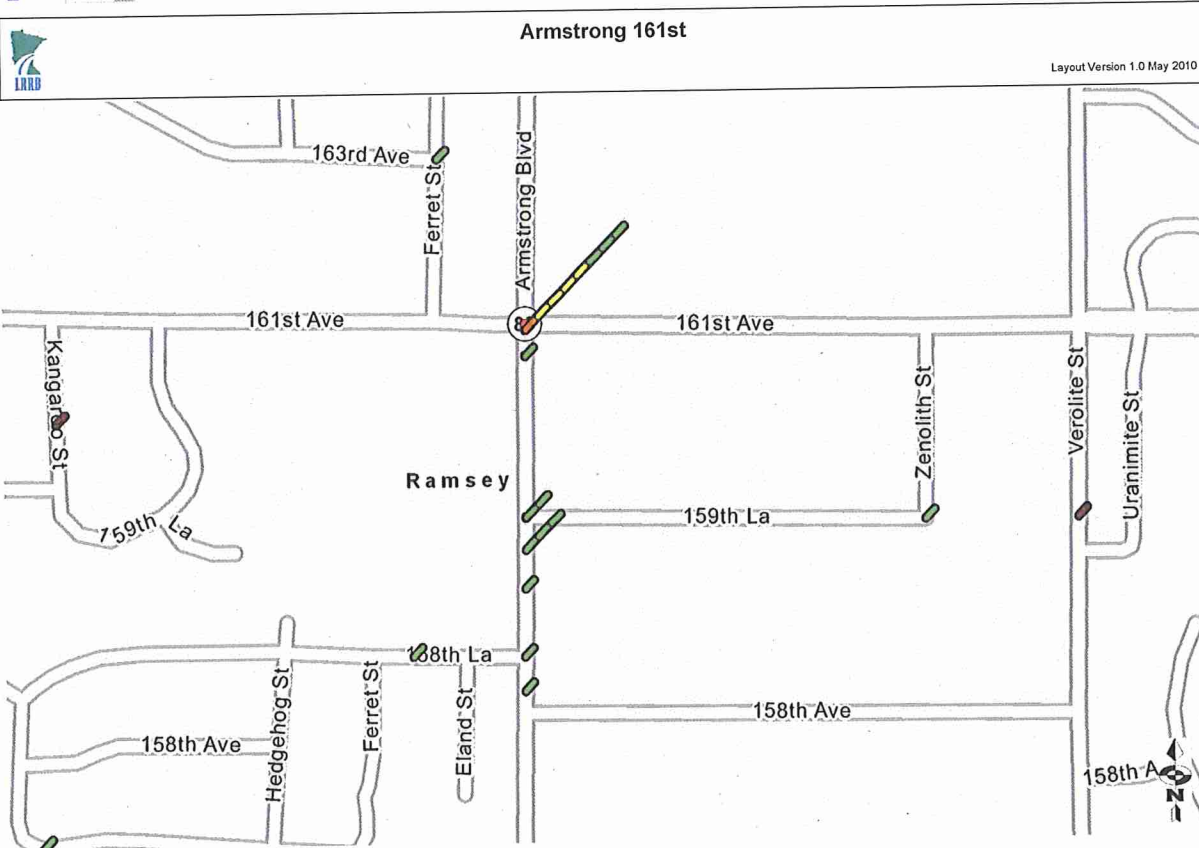
Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>06295557</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	12/17/06	09420 ACCIDENT - MV PI	N DAHLBERG
<u>06209964</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	9/4/06	09440 ACCIDENT - MV PD	C HASSEL
<u>06053071</u>	R	ARMSTRONG BLVD NW/ALPINE DR NW	3/10/06	09440 ACCIDENT - MV PD	J DIXON

RECORD COUNT: 3

100%



Notes:

01/12/2011

MnCMAT 1.0.0

Crash Type Summary
161st
Report Version 1.0 N

Analysis Years: 2000, 2001, 2004, 2005, 2007, 2008

Crash Summary:		Number of Vehicles		
		1	2	3+
K - Fatal	0	0	0	0
A - Incapacitating	0	0	0	0
B - Non-Incapacitating	1	0	1	0
C - Possible	4	1	3	0
N - Property Damage	6	4	2	0
X - Not Reported	0	0	0	0
Miscoded	0	0	0	0
Total	11	5	6	0

Surface Condition Summary:

- 01 - Dry
- 02 - Wet
- 03 - Snow
- 04 - Slush
- 05 - Ice/Packed Snow
- Other
- Unknown/Not Specified
- Miscoded

Total

Surface Condition Summary:

- 02 - Sideswipe - Same Dir 1
- 03 - Left Turn 0
- 04 - Ran Off Road - Left Side 2
- 05 - Right Angle 5
- 06 - Right Turn 0
- 07 - Ran Off Road - Right Side 0
- 08 - Head On 1
- 09 - Sideswipe - Opposing Dir 0
- Other 1
- Unknown/Not Stated 0
- Miscoded 1

Total 11

Intersection Relation Summary:

- 01 - Not at Intersection
- 02 - T Intersection
- 03 - Y Intersection
- 04 - 4 Legged Intersection
- 05 - 5 or more Leg Intersection
- 06 - Roundabout/Traffic Circle
- 07 - Intersection Related
- 08 - Alley or Driveway
- 09 - School Crossing
- 10 - RR Crossing
- 11 - Recreational Crossing
- 20-22 - Interchange
- Other
- Unknown/Not Stated
- Miscoded

Total

Accident Type Summary

- 01 - Motor Vehicle in Transport 6
- 02 - Parked Vehicle 0
- 03-04 - Road Equipment 0
- 05 - Train 0
- 06 - Bike 0
- 07 - Pedestrian 0
- 08-09 - Deer/Animal 3
- 10-14 - Other/Unknown Collision 0
- 21-42 - Fixed Object 2
- 51 - Overturn 0
- 52-65 - Other Non-Collision 0
- Other 0
- Unknown/Not Stated 0
- Miscoded 0

Total 11

Light Condition Summary:

- 01 - Daylight
- 02 - Before Sunrise
- 03 - After Sunset
- 04 - Dark (Street Lights On)
- 05 - Dark (Street Lights Off)
- 06 - Dark (No Street Lights)
- 07 - Dark (Unknown Lighting)
- Other
- Unknown/Not Stated
- Miscoded

Total

Selection Filter:
WORK AREA: COUNTY_CODE('02') - SPATIAL FILTER APPLIED



Crash Case Number Listing

Report Version 1.0.

Sys	Route	Ref Point	Co	City	Acc Num	Date	Sev	Diag	# Veh	Time	Lit
04-CSAH	02000083	002+00.007	02	3148	000200454	01/20/2000	N	04	1	0800	01
04-CSAH	02000083	002+00.007	02	3148	001680237	06/16/2000	B	05	2	1500	01
04-CSAH	02000083	002+00.002	02	3148	013300616	11/26/2001	C	02	2	1000	01
04-CSAH	02000083	002+00.007	02	3148	042030403	07/21/2004	C	05	2	1706	01
04-CSAH	02000083	001+00.836	02	3148	042470023	09/03/2004	N	90	1	0342	05
✓04-CSAH	02000083	002+00.007	02	3148	052570041	09/14/2005	C	05	2	0649	02
04-CSAH	02000083	001+00.836	02	3148	052900281	10/17/2005	N	98	1	1500	01
04-CSAH	02000083	001+00.979	02	3148	053340082	11/30/2005	N	08	1	0617	04
✓04-CSAH	02000083	002+00.007	02	3148	073560068	12/22/2007	N	05	2	0816	01
✓04-CSAH	02000083	002+00.007	02	3148	082300151	08/17/2008	N	05	2	1339	01
✓04-CSAH	02000083	002+00.007	02	3148	083580140	12/23/2008	C	04	1	0209	04

Selection Filter:

WORK AREA: COUNTY_CODE('02') - SPATIAL FILTER APPLIED

Analyst:

Leonard Linton

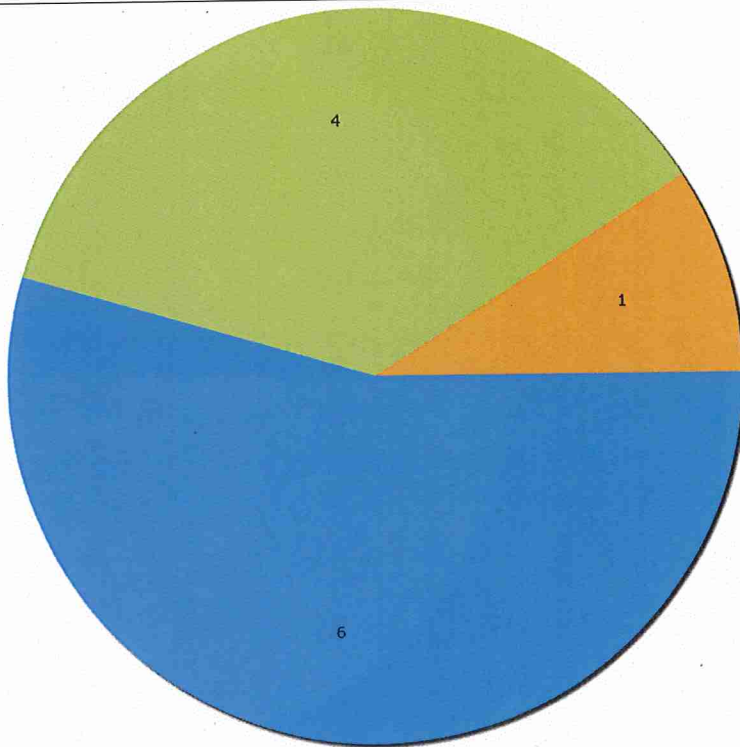
Notes:

100%



Crash Severity

Layout Version 1.0 May 2010



- NON-INCAPACITATING INJURY
- POSSIBLE INJURY
- PROPERTY DAMAGE

Notes: CRASH COUNT: 11 - WORK AREA: COUNTY_CODE(02) - SPATIAL FILTER APPLIED

01/12/2011

MnCMAT 1.0.0

The Database Search Engine

Anoka County Central Records

Advanced Search Results

CASE #	DEPT	LOCATION OF INCIDENT	DATE OF INCIDENT	OFFENSE	OFFICER(S)
<u>08305437</u>	R	ARMSTRONG BLVD NW/161 AVE NW	12/23/08	09420 ACCIDENT - MV PI	S ERDMAN
<u>08197696</u>	R	ARMSTRONG BLVD NW/161 AVE NW	8/17/08	09440 ACCIDENT - MV PD	T FRANKFURTH
<u>07306432</u>	R	ARMSTRONG BLVD NW/161 AVE NW	12/22/07	09440 ACCIDENT - MV PD	T FRANKFURTH
<u>05218000</u>	R	ARMSTRONG BLVD NW/161 AVE NW	9/14/05	09420 ACCIDENT - MV PI	S ERDMAN

RECORD COUNT: 4

Date: 01/18/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Plan for Potential Soil Import to the COR

Background:

As development of the COR was taking shape, the mass grading activities initiated by the former developer (RTC LLC) were not completed when the project went into foreclosure. As it currently stands the project is approximately 300,000 cubic yards (CY) of material short to complete the original mass grading plan. Whenever City projects are initiated the specifications always require that all excess material will be hauled to the COR for future use as opposed to allowing the contractor to assume ownership. To date thousands of CY have been imported and stockpiled on the site, but we are still a long way away from balancing the project. If we intend to sell property in a "pad ready" condition it would require the City to undertake the mass grading operations of a particular site(s), but if we plan to sell property as is, it would require the developer to evaluate the site and perform whatever improvements are necessary to implement the project. My guess is that we may sell land under both scenarios, depending on the proposal(s) presented.

Last year staff reviewed the potential to solve two COR issues (wetland mitigation and a mass grading balance) simultaneously by investigating the opportunity to develop wetland mitigation on some vacant land adjacent to the newly constructed water tower #3 near Elmcrest Park. There currently exists undeveloped land in this location, which was recently platted as ELMCREST SANCTUARY, that has a large wetland complex on portions of the site. The property owner, Oakwood Land Development, inquired whether the City would be interested in acquiring the land, initiating a wetland creation project to enhance and expand the existing wetlands to create banking credits that could be used for the existing COR mitigation permit, and exporting excess soils from the site to the COR. Due to the unknown nature of the constantly evolving COR development this matter was tabled pending quantification of final wetland impacts within the COR, evaluation of how much new wetland could be created on this undeveloped site, and cost considerations for implementing such a potential mitigation option.

Oakwood Land Development has decided that there may be a market for wetland credits, and is considering undertaking wetland creation on the ELMCREST SANCTUARY site. They are currently evaluating the process to advance this project to determine whether such wetland creation and banking would be financially feasible. They have submitted the attached letter requesting feedback on the City's level of interest to purchase excess material that will be generated as part of their project. They are requesting that the City consider purchasing approximately 50,000 to 80,000 CY of suitable soils for import to the COR at an estimated cost of \$6 per CY, which costs would include excavation, trucking, and compaction. If this request seems reasonable and the City chooses to continue the dialogue on this matter there would need to be coordination between Oakwood and the City to determine a desired grading plan that could be implemented through this process. Grading activities would require an Interim Use Permit with the City, independent of any other required permitting on behalf of the developer for their wetland banking creation (LRRWMO/WCA requirements).

Other sources of on-site material have been discussed to solve the soil shortage within the COR, including Lake Ramsey, and it is currently unknown how land will be subdivided and developed within the west side of this development so it may be premature to consider such a request at this time. Oakwood is merely trying to gauge the City's interest in such a partnership so they can fully evaluate their budget to determine whether their potential mitigation project is financially feasible. Depending on development proposals that come forward in the near future for the COR, the timing may work out for the creation of "pad ready" sites that would fall in line with Oakwood's schedule (tentatively summer of this year).

Funding Source:

The cost of import material to complete the mass grading activities of the original development plan were contemplated in the dashboard for the COR, with financing to come from future land sales.

Council Action:

Based upon discussion

AttachmentsOakwood proposal**Form Review****Inbox**

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 01/13/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

01/12/2011 04:42 PM

01/13/2011 11:27 AM

Started On: 01/11/2011 08:55 PM

Oakwood Land Development
PO Box 146
Anoka, MN 55303

December 7, 2010

Mr. Tim Himmer
City Engineer
City of Ramsey
7500 Sunwood Drive
Ramsey, MN 55303

RE: Purchase of fill material

Dear Mr, Himmer;

We are in the process of evaluating the feasibility of creating a wetland complex near Elmcrest Park. We know there are many issues, which must be resolved before the project can begin. These issues include obtaining the required permits, soil evaluation, hydrology of the area, and wetland system design.

If the project proves to be feasible and we are granted all of the required permits and we move forward on the project, we will generate a significant amount of excess material, which will need to be taken off the site.

The purpose of this letter is request information as to the City of Ramsey's level of interest in purchasing some or all of the excess material. I have enclosed a soil-boring log, which shows the type of soil found on the site. We would not excavate any of the heavy clay material show on the boring log. The only exported soil would be the POORLY GRADED SAND. All of the exported soil would come from areas, which were sampled by sample ST-1, ST-2 and ST-5.

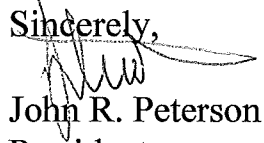
My early cost estimates suggest that we could deliver and place compacted material to your Towne Center site for approximately \$6.00 per cubic yard. We expect to generate between 50,000 and 80,000 cubic yard of compactable material.

We would anticipate working on permits throughout the winter and early spring and beginning construction in the summer of 2011.

Would you please give me an assessment of the City of Ramsey's level of interest in this potential project?

Please call me anytime at 763-286-3389 if you would like to discuss the project.

Sincerely,



John R. Peterson
President

Date: 01/18/2011

Information

Title:

Consider Award of a Contract for Engineering Services to Perform the City's Required Annual Bridge Inspections and Rreporting.

Background:

It has recently come to the our attention that the City's Team Leader bridge inspection certification has expired, or is no longer valid due to the recent loss of our staff liaison. We are currently working through the process to come into compliance with the required state inspections and certifications of the 4 bridges within our jurisdiction, but it will take some time to resolve this matter. In the short term we are requesting approval to consult these services for the 2011 calendar year, with the intention of securing the required certifications prior to 2012.

Staff has solicited proposals from 3 engineering firms, and contacted Anoka County to gauge their interest in performing the City's inspections for 2011 since they have the appropriate certified staff members. Of the 3 firms contacted only 1 had the appropriate certifications to perform the required inspections, but from those points of contact another firm was recommended as having performed those services for them as a subconsultant. Anoka County stated that they could not assist the City at this time because it is not a service they perform for other municipalities within their jurisdiction, and they had concerns with work load and liability issues. Attached are 2 proposals that staff has received related to this matter. References are being verified at the present time and additional information will be available at the PW Committee meeting for discussion and consideration.

Notification:

Observations:

This item is on the Public Works agenda for consideration as these inspections need to be completed, and the appropriate reporting finalized by mid-Feruary. It is anticipated that it will be forwarded for Council consideration at the next available meeting on January 25th.

Funding Source:

Funding is proposed to come from the engineering department's miscellaneous professional services budget.

Staff Recommendation:

Staff recommends the award of an engineering services contract to perform the City's required bridge inspections for 2011.

Committee Action:

Motion to recommend to the City Council award of a contract for engineering services to perform the City's required bridge inspections for 2011.

Attachments

Erickson proposal

Kimley Horn proposal

Form Review

Inbox
Brian Olson

Reviewed By
Brian Olson

Date
01/13/2011 11:44 AM

Kurt Ulrich

Amy Dietl

01/13/2011 01:42 PM

Form Started By: Tim Himmer

Started On: 01/12/2011 01:56 PM

Final Approval Date: 01/13/2011



ERICKSON ENGINEERING

9330 James Ave S, Bloomington, MN 55431 • 952-929-6791 • 800-545-8020 • fx 952-929-2909 • www.erickson-eng.com

ENGINEERING AGREEMENT
BETWEEN
CITY OF RAMSEY
AND
ERICKSON ENGINEERING COMPANY, LLC

ERICKSON ENGINEERING COMPANY, LLC, hereinafter called the Consultant, agrees to provide engineering services to the City of Ramsey, hereinafter called the Client, for bridges 02561, 02569, 02J17, and 02J42. The engineering services to be performed will consist of performing bridge safety inspections.

SERVICES TO BE PERFORMED

1.0 BRIDGE SAFETY INSPECTIONS

1.1 The Consultant shall conduct a safety inspection for each of the 4 bridges listed on the Client's and Mn/DOT's inventory. The inspections will be performed in accordance with National Bridge Inspection Standards (NBIS) regulations, and will be performed by a certified Team Leader. The Consultant shall also provide a certified Project Manager to approve the safety inspection reports.

COMPENSATION

Compensation in full for the work described will be on an hourly basis, which includes the Consultant's profit. The Fee Schedule (Schedule 1A) is attached to and a part of this agreement. The Consultant will also be reimbursed for any direct expenses incurred in the performance of the work.

Payment for the work listed in this agreement will be as follows:

Progressive payments for the work described may be requested as the work is completed. The progressive payments will be due upon presentation of the Consultant's invoice.

If this agreement is canceled by the Client, the Consultant may request payment for all work performed up to the cancellation date. Payment for fully completed work will be as outlined previously. Partially completed work will be invoiced on an hourly basis. The total amount for the partially completed work will not exceed the amount which would have been due had the work been fully completed. All payments requested are due when invoiced.

If the Client requests that the Consultant perform work other than listed in this agreement, or if any additional services are required due to revisions in Minnesota Department of Transportation, Federal Highway Administration, American Association of State Highway and Transportation Officials', or Client standards and specifications, then the Consultant may request reimbursement for such work. Compensation to the Consultant will be on an hourly basis (see attached Schedule 1A) unless otherwise agreed to in writing by both the Consultant and the Client. The reimbursement requested will be due upon presentation of the Consultant's invoice.

SCHEDULE OF SERVICES

The schedule of services of this agreement is set forth in the attached Schedule 1B.

GENERAL CONDITIONS

Section 1. Scope of Professional Engineering Services

The Consultant agrees to provide engineering services when requested and authorized by the Client. These services are outlined in services to be performed. Unless otherwise stated in this agreement, compensation for these services will be at the rates stated in schedule 1A (attached).

Section 2. Responsibilities of the Consultant

2.1 The Consultant shall maintain, during the life of the contract, professional liability Insurance in the amount of \$1,000,000 (one million dollars). If the Client requests additional insurance, the Consultant shall purchase such insurance if available. The cost to purchase additional insurance will be charged to the Client.

2.2 The Consultant shall not be responsible for the failure of others to perform in accordance with other contracts. The Consultant's services do not relieve others of their responsibilities.

Section 3. Responsibilities of the Client

All known information applying to the site and services provided by the Consultant will be made available to the Consultant by the Client. The Client shall immediately inform the Consultant of new information which may be in conflict with previous information regarding the site or Consultant services. The Consultant has a right to depend on documents supplied by the Client.

Section 4. Other Damages

The Consultant and the Client shall not be liable to each other for any incidental, consequential, or special damage, relating to the Consultant's services. This includes business interruption, good will, or loss of anticipated profits.

Section 5. Termination

This agreement may be terminated by either party by giving fourteen days written notice to the other party. Upon termination, the Client shall pay the Consultant for costs incurred to the date of termination, including termination costs and other obligations and commitments incurred in providing services. All obligations and liabilities between the parties will terminate upon payment. These costs are payable under the contract when invoiced.

Section 6. Document Ownership

The Client acknowledges the Consultant's construction documents as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement will become the property of the Client upon completion of the work and payment in full of all monies due to the Consultant. The Client shall not reuse or make any modification to the plans and specifications without the prior written authorization of the Consultant. The Client agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of unauthorized reuse or modification of the construction documents by the Client or any person or entity that acquires or obtains the plans and specifications from or through the Client without written authorization of the Consultant.

Section 7. Party Relationship

The Consultant shall act solely as an independent contractor. The Client and the Consultant may not enter into any agreement or assume any obligation for the other.

Section 8. Force Majeure

The Consultant shall not be liable for failure to perform due to circumstances beyond the Consultant's control. These may include, but are not limited to, wars, floods, strikes,

riots, fire, acts of nature, or inability to obtain equipment or material. In the event of such circumstances the time of performance will be extended sufficiently to overcome the effects of such events.

Section 9. Successors and Assigns

The Consultant and Client each binds itself, its successors, and assigns to the other party of this agreement and to the successors and assigns of the other party with respect to all provisions of this agreement.

Section 10. Entire Agreement

This agreement represents the entire understanding between the Client and the Consultant. No change of the terms or conditions of this agreement will be binding on either party unless these changes are in writing and signed by an authorized representative of both parties.

Section 11. Applicable Law

This agreement will be governed by the laws of the State of Minnesota.

Section 12. AA/EEO

The Consultant is an Affirmative Action and Equal Employment Opportunity Employer.

Section 13. Dispute Resolution

In the event of a dispute arising out of or relating to this Agreement or the services to be rendered hereunder, the Client and Consultant agree to attempt to resolve such disputes in the following manner:

First, the parties agree to attempt to resolve such disputes through direct negotiations between the appropriate representatives of each party.

Second, if such negotiations are not fully successful, the parties agree to attempt to resolve any remaining dispute by formal non-binding mediation conducted in accordance with rules and procedures to be agreed upon by the parties, unless the parties mutually agree otherwise.

Third, if the dispute or any issues remain unresolved after the above steps, the parties agree to allow the mediator to help select an alternative resolution method.

THE CLIENT AND ERICKSON ENGINEERING COMPANY, LLC, AGREE AS SET FORTH ABOVE

For the Client:

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Signature

Title

Date

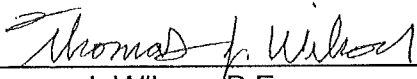
Signature

Title

Date

For the Consultant:

Erickson Engineering Company, LLC
9330 James Avenue South
Bloomington, MN 55431



Thomas J. Wilson, P.E.

Vice President

Title

1-12-11

Date

SCHEDULE 1A

TITLE	RATE/HR
Vice President	\$160.00
Engineering Manager	\$140.00
Senior Project Manager	\$110.00
Project Manager	\$100.00
Project Engineer	\$ 90.00
Design Engineer	\$ 75.00
Drafting Manager	\$100.00
Engineering Technician III	\$ 95.00
Engineering Technician II	\$ 85.00
Engineering Technician I	\$ 75.00
Certified Inspector II	\$ 85.00
Certified Inspector I	\$ 80.00
Mileage Rate	\$ 0.51/mile

Rates will be adjusted annually to meet changes in the COST OF LIVING INDEX published by the U.S. Government.

SCHEDULE 1B

<u>TASK</u>	<u>COMPLETION DATE</u>
1.1 Safety Inspections	January 31, 2011



Kimley-Horn
and Associates, Inc.

December 14, 2010

■
Suite 345N
2550 University Avenue West
St. Paul, Minnesota
55114

Mr. Tim Himmer, P.E.
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Ramsey Bridge Safety Inspection Services

Dear Mr. Himmer:

Kimley-Horn and Associates, Inc. is pleased to submit this letter agreement to the City of Ramsey for providing Bridge Safety Inspection services. Our project understanding, scope of services, schedule, and fee are below.

Project Understanding

Mn/DOT requires regular routine inspections of all bridges within the state. According to the Mn/DOT database, the City of Ramsey is responsible for the inspection of three bridges. The City also inspects another bridge that provides a wildlife crossing of a roadway. The goals of this project are:

- Inspect the four structures to observe the condition of the bridge
- Document the findings according to Mn/DOT & FHWA guidelines
- Provide recommendations to extend the service life of the bridge
- Update bridge inspection frequency to be compliant with Mn/DOT policy

Scope of Services

Kimley-Horn will provide routine bridge safety inspections for the City's four bridges in accordance with Mn/DOT and FHWA guidelines as directed in the National Bridge Inspection Standards (NBIS). Matt Jensen P.E., a Mn/DOT certified Bridge Inspection Team Leader, will provide a routine inspection of each bridge with a member of the Ramsey Public Works staff. The following table identifies the bridges that are required by Mn/DOT to be inspected this cycle:

Bridge No.	Description	Last Inspected	Inspection Frequency
02561	Sunwood Drive over County Ditch 43	Jan 2010	12 month
02569	Rhinestone Street over Pond	Jan 2010	12 month
02J17	Sunwood Drive over Swamp Drainage	Jan 2010	12 month

We will review the inspection frequencies of the four structures to determine the correct inspection frequency for each bridge, and if desired, add the wildlife crossing bridge to the Mn/DOT database.

■
TEL 651 645 4197
FAX 651 645 5116



After completion of the field work, Kimley-Horn will update and prepare the Mn/DOT Pontis inspection report for the bridges. These reports will be submitted to the City for review and sent to Mn/DOT. Kimley-Horn will summarize the inspection findings into a letter report to the City, including minor maintenance recommendations.

Additional Services

Any services not specifically provided for in the above scope will be considered additional services and can be performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- In-depth bridge inspection
- Design and plan preparation for bridge maintenance and repair activities

Information Provided By Client

We shall be entitled to rely on the completeness and accuracy of all information provided by the Client or the Client's consultants or representatives. The Client shall provide all information requested by KHA during the project, including but not limited to the following:

- Bridge Construction Plans or Record Drawings (if available)
- Previous Inspection and Inventory Reports

Schedule

We will provide our services within a reasonable length of time. Final Pontis reports will be delivered to Mn/DOT no later than February 15, 2011.

Fee and Billing

KHA will not exceed the total maximum labor fee shown without authorization from the Client.

Labor fee will be billed according to the attached rate schedule, which is subject to annual adjustment. As to these tasks, direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at cost. A percentage of labor fee will be added to each invoice to cover certain other expenses as to these tasks such as in-house duplicating, local mileage, telephone calls, facsimiles, postage, and word processing. Administrative time related to the project may be billed hourly.

In addition to the matters set forth herein, our Agreement shall include and be subject to, and only to, the terms and conditions in the attached Standard Provisions, which are incorporated by reference. As used in the Standard Provisions, the term "the Consultant" shall refer to Kimley-Horn and Associates, Inc., and the term "the Client" shall refer to the City of Ramsey.

If you concur in all the foregoing and wish to direct us to proceed with the services, please have authorized persons execute both copies of this Agreement in the spaces provided below, retain one





copy, and return the other to us. Fees and times stated in this Agreement are valid for thirty (30) days after the date of this letter.

We appreciate the opportunity to provide these services to you. Please contact me at (651) 643-0473 if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.


Matthew D. Jensen, P.E.
Project Manager


Job B. Horn, P.E.
Vice President

Attachment – Standard Provisions

Agreed to this ____ day of _____, _____.

City of Ramsey

By:

(Title)

(Print or Type Name)

Attest:

(Title)

(Print or Type Name)

KIMLEY-HORN AND ASSOCIATES, INC.
STANDARD PROVISIONS

(1) **Consultant's Scope of Services and Additional Services.** The Consultant's undertaking to perform professional services extends only to the services specifically described in this Agreement. However, if requested by the Client and agreed to by the Consultant, the Consultant will perform additional services ("Additional Services"), and such Additional Services shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for the performance of any Additional Services an amount based upon the Consultant's then-current hourly rates plus an amount to cover certain direct expenses including in-house duplicating, local mileage, telephone calls, postage, and word processing. Other direct expenses will be billed at cost.

(2) **Client's Responsibilities.** In addition to other responsibilities described herein or imposed by law, the Client shall:

- (a) Designate in writing a person to act as its representative with respect to this Agreement, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.
- (b) Provide all information and criteria as to the Client's requirements, objectives, and expectations for the project including all numerical criteria that are to be met and all standards of development, design, or construction.
- (c) Provide to the Consultant all previous studies, plans, or other documents pertaining to the project and all new data reasonably necessary in the Consultant's opinion, such as site survey and engineering data, environmental impact assessments or statements, zoning or other land use regulations, etc., upon all of which the Consultant may rely.
- (d) Arrange for access to the site and other private or public property as required for the Consultant to provide its services.
- (e) Review all documents or oral reports presented by the Consultant and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.
- (f) Furnish approvals and permits from governmental authorities having jurisdiction over the project and approvals and consents from other parties as may be necessary for completion of the Consultant's services.
- (g) Cause to be provided such independent accounting, legal, insurance, cost estimating and overall feasibility services as the Client may require or the Consultant may reasonably request in furtherance of the project development.
- (h) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the scope and timing of the Consultant's services or any defect or noncompliance in any aspect of the project.
- (i) Bear all costs incident to the responsibilities of the Client.

(3) **Period of Services.** Unless otherwise stated herein, the Consultant will begin work timely after receipt of an executed copy of this Agreement and will complete the services in a reasonable time. This Agreement is made in anticipation of conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control. If such delay or suspension extends for more than six months (cumulatively), Consultant's compensation shall be renegotiated.

(4) **Method of Payment.** Compensation shall be paid to the Consultant in accordance with the following provisions:

- (a) Invoices will be submitted periodically, via regular mail or email, for services performed and expenses incurred. Payment of each invoice will be due within 25 days of receipt. The Client shall also pay any applicable sales tax. All retainers will be held by the Consultant for the duration of the project and applied against the final invoice. Interest will be added to accounts not paid within 25 days at the maximum rate allowed by law. If the Client fails to make any payment due the Consultant under this or any other agreement within 30 days after the Consultant's transmittal of its invoice, the Consultant may, after giving notice to the Client, suspend services until all amounts due are paid in full.
- (b) If the Client objects to an invoice, it must advise the Consultant in writing giving its reasons within 14 days of receipt of the invoice or the Client's objections will be waived, and the invoice shall conclusively be deemed due and owing.
- (c) If the Consultant initiates legal proceedings to collect payment, it may recover, in addition to all amounts due, its reasonable attorneys' fees, reasonable experts' fees, and other expenses related to the proceedings. Such expenses shall include the cost, at the Consultant's normal hourly billing rates, of the time devoted to such proceedings by its employees.
- (d) The Client agrees that the payment to the Consultant is not subject to any contingency or condition. The Consultant may negotiate payment of any check tendered by the Client, even if the words "in full satisfaction" or words intended to have similar effect appear on the check without such negotiation being an accord and satisfaction of any disputed debt and without prejudicing any right of the Consultant to collect additional amounts from the Client.

(5) **Use of Documents.** All documents, including but not limited to drawings, specifications, reports, and data or programs stored electronically, prepared by the Consultant are related exclusively to the services described in this Agreement, and may be used only if the Client has satisfied all of its obligations under this Agreement. They are not intended or represented to be suitable for use, partial use or reuse by the Client or others on extensions of this project or on any other project. Any modifications made by the Client to any of the Consultant's documents, or any use, partial use or reuse of the documents without written authorization or adaptation by the Consultant will be at the Client's sole risk and without liability to the

Consultant, and the Client shall indemnify, defend and hold the Consultant harmless from all claims, damages, losses and expenses, including but not limited to attorneys' fees, resulting therefrom. Any authorization or adaptation will entitle the Consultant to further compensation at rates to be agreed upon by the Client and the Consultant. Any electronic files not containing an electronic seal are provided only for the convenience of the Client, and use of them is at the Client's sole risk. In the case of any defects in the electronic files or any discrepancies between them and the hardcopy of the documents prepared by the Consultant, the hardcopy shall govern. Only printed copies of documents conveyed by the Consultant may be relied upon. Because data stored in electronic media format can deteriorate or be modified without the Consultant's authorization, the Client has 60 days to perform acceptance tests, after which it shall be deemed to have accepted the data.

(6) **Opinions of Cost.** Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.

(7) **Termination.** The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, or upon thirty days' written notice for the convenience of the terminating party. If any material change occurs in the ownership of the Client, the Consultant shall have the right to immediately terminate this Agreement. In the event of any termination, the Consultant shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Consultant as a result of such termination. If the Consultant's compensation is a fixed fee, the amount payable for services will be a proportional amount of the total fee based on the ratio of the amount of the services performed, as reasonably determined by the Consultant, to the total amount of services which were to have been performed.

(8) **Insurance.** The Consultant carries Workers' Compensation insurance, professional liability insurance, and general liability insurance. If the Client directs the Consultant to obtain increased insurance coverage, the Consultant will take out such additional insurance, if obtainable, at the Client's expense.

(9) **Standard of Care.** In performing its professional services, the Consultant will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's undertaking herein or its performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.

(10) **LIMITATION OF LIABILITY.** In recognition of the relative risks and benefits of the Project to both the Client and the Consultant, the risks have been allocated such that the Client agrees, to the fullest extent of the law, and notwithstanding any other provisions of this Agreement or the existence of applicable insurance coverage, that the total liability, in the aggregate, of the Consultant and the Consultant's officers, directors, employees, agents, and subconsultants to the Client or to anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages whatsoever arising out of, resulting from or in any way related to the services under this Agreement from any cause or causes, including but not limited to, the negligence, professional errors or omissions, strict liability or breach of contract or any warranty, express or implied, of the Consultant or the Consultant's officers, directors, employees, agents, and subconsultants, shall not exceed twice the total compensation received by the Consultant under this Agreement or \$50,000, whichever is greater. Higher limits of liability may be negotiated for additional fee. Under no circumstances shall the Consultant be liable for lost profits or consequential damages, for extra costs or other consequences due to changed conditions, or for costs related to the failure of contractors to perform work in accordance with the plans and specifications. This Section 10 is intended solely to limit the remedies available to the Client, and nothing in this Section 10 shall require the Client to indemnify the Consultant.

(11) **Certifications.** The Consultant shall not be required to execute certifications or third-party reliance letters that are inaccurate, that relate to facts of which the Consultant does not have actual knowledge, or that would cause the Consultant to violate applicable rules of professional responsibility.

(12) **Dispute Resolution.** All claims by the Client arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within one year of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.

(13) Hazardous Substances and Conditions.

(a) Services related to determinations involving hazardous substances or conditions, as defined by federal or state law, are limited to those tasks expressly stated in the scope of services. In any event, Consultant shall not be a custodian, transporter, handler, arranger, contractor, or remediator with respect to hazardous substances and conditions. Consultant's services will be limited to professional analysis, recommendations, and reporting, including, when agreed to, plans and specifications for isolation, removal, or remediation.

(b) The Consultant shall notify the Client of hazardous substances or conditions not contemplated in the scope of services of which the Consultant actually becomes aware. Upon such notice by the Consultant, the Consultant may stop affected portions of its services until the hazardous substance or condition is eliminated. The parties shall decide if Consultant is to proceed with its services and if Consultant is to conduct testing and evaluations, and the parties may enter into further agreements as to the additional scope, fee, and terms for such services.

(14) Construction Phase Services.

(a) If the Consultant's services include the preparation of documents to be used for construction and the Consultant is not retained to make periodic site visits, the Client assumes all responsibility for interpretation of the documents and for construction observation, and the Client waives any claims against the Consultant in any way connected thereto.

(b) If the Consultant provides construction phase services, the Consultant shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, sequence, schedule, safety programs, or safety practices, nor shall Consultant have any authority or responsibility to stop or direct the work of any contractor. The Consultant's visits will be for the purpose of endeavoring to provide the Client a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by the Consultant. Consultant neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents.

(c) The Consultant is not responsible for any duties assigned to the design professional in the construction contract that are not expressly provided for in this Agreement. The Client agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods; that the contractor shall indemnify the Client and the Consultant for all claims and liability arising out of job site accidents; and that the Client and the Consultant shall be made additional insureds under the contractor's general liability insurance policy.

(15) No Third-Party Beneficiaries; Assignment and Subcontracting. This Agreement gives no rights or benefits to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and the Consultant. The Client shall not assign or transfer any rights under or interest in this Agreement, or any claim arising out of the performance of services by Consultant, without the written consent of the Consultant. The Consultant reserves the right to augment its staff with subconsultants as it deems appropriate due to project logistics, schedules, or market conditions. If the Consultant exercises this right, the Consultant will maintain the agreed-upon billing rates for services identified in the contract, regardless of whether the services are provided by in-house employees, contract employees, or independent subconsultants.

(16) Confidentiality. The Client consents to the use and dissemination by the Consultant of photographs of the project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

(17) Miscellaneous Provisions. This Agreement is to be governed by the law of the State of Minnesota. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Provided, however, that any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Date: 02/08/2011

By: Chris Anderson
Community Development

Information

Title:

Introduce Ordinance for Sale of City Owned Property in Auditor's Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran Church

Background:

As the City Council may recall, at the January 25, 2011 regular City Council meeting, the Cross of Hope Addition final plat was approved, contingent upon several items, including the sale of City-owned land to Cross of Hope Lutheran Church. The parcel, which is approximately 0.45 acres (fifty [50] feet wide by 394 feet long), was originally deeded to the City in 1983 for a future service road as a requirement of the church's original site plan approval. A service road is no longer considered necessary along 179th Lane. Additionally, the Plat does dedicate sufficient drainage and utility easement and right of way to satisfy City Code subdivision design standards and Anoka County standards for right of way width.

In addition, the City is the owner of a permanent easement on a parcel adjacent to the fifty (50) foot wide parcel above described. The City needs to retain a portion of its easement in order to accommodate a full sixty foot right-of-way for adjacent 179th Lane NW. However, the balance of this easement is no longer necessary for right-of-way purposes and should be released to the underlying property owner, which is Cross of Hope Lutheran Church. As with a portion of the fifty (50) foot parcel above described, the Cross of Hope Addition Plat will dedicate the requisite amount of land for 179th Lane NW. Upon recording of the Plat, staff recommends that the City release the permanent easement by Quit Claim Deed to Cross of Hope Lutheran Church as at that time the requisite right of way will be dedicated in the Plat.

A sketch showing the respective parcels referenced in the above paragraphs is attached.

Notification:

City Staff attempted to notify property owners within 700 feet of the subject property of the public hearing for the sale of City owned land, which is consistent with the notifications that were sent out previously for the Cross of Hope site plan, plat and conditional use permit.

Observations:

Recommendation:

It appears that the fifty (50) foot parcel was conveyed to the City as a requirement of site plan approval in the early 1980s. Considering this, City Staff would recommend introducing the ordinance authorizing the sale of real property (the 50 foot parcel) for \$1.00 and other good and valuable consideration. Staff further recommends that the City's permanent easement be conveyed to the Church upon filing of the Plat which will dedicate the requisite right of way for 179th Lane NW.

Funding Source:

All costs associated with reviewing the application are the responsibility of the Applicant.

Council Action:

Motion to introduce Ordinance #11-___ authorizing the sale of property legally described on attached Exhibit A, contingent upon recording of Cross of Hope Addition plat AND to authorize the Mayor and City Administrator to execute a Quit Claim Deed releasing the permanent City easement to Cross of Hope Lutheran Church upon recording of the Cross of Hope Addition plat, which plat shall dedicate the requisite right of way for 179th Lane NW, contingent upon concurrence with any impacted utilities, if applicable.

Attachments

Site Location Map

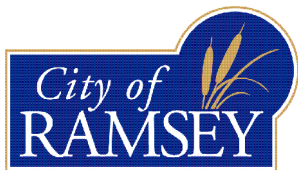
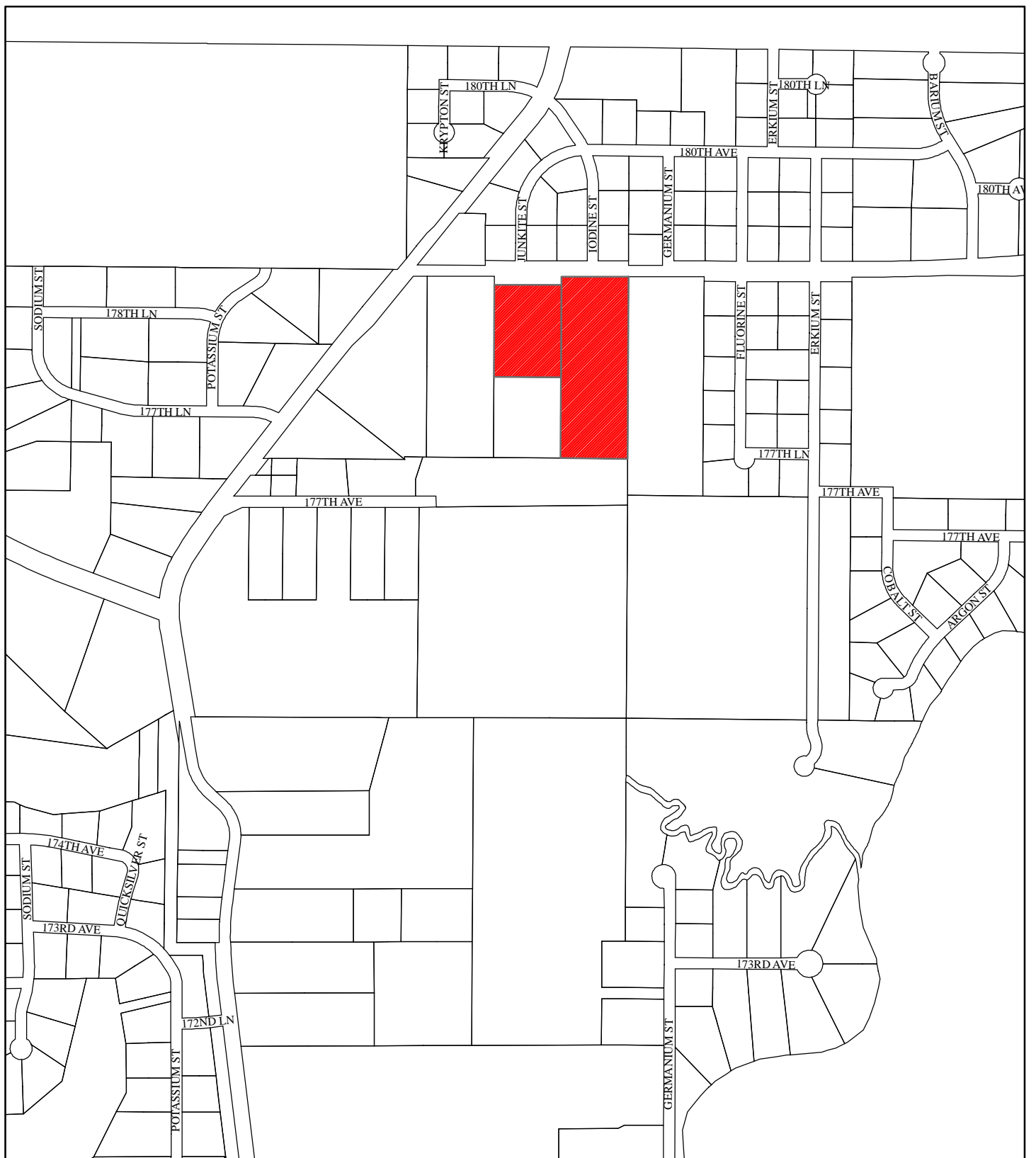
Exhibit A (legal description of parcel to be sold)

Exhibit of Sale

Proposed ordinance

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/31/2011 10:28 AM
Amber Miller	Amber Miller	01/31/2011 02:56 PM
Chris Anderson (Originator)	Chris Anderson	02/02/2011 09:28 AM
Tim Gladhill	Tim Gladhill	02/02/2011 02:36 PM
Amber Miller	Amber Miller	02/02/2011 02:47 PM
Kurt Ulrich	Kurt Ulrich	02/03/2011 09:34 AM
Form Started By: Chris Anderson		Started On: 01/26/2011 02:14 PM
Final Approval Date: 02/03/2011		



Cross of Hope Lutheran Church
5730 179th LaneNW

Legend

-  Site
-  Parcels

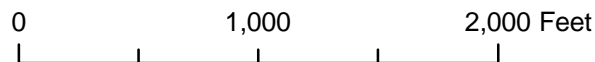
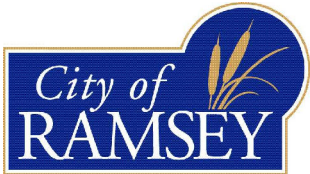
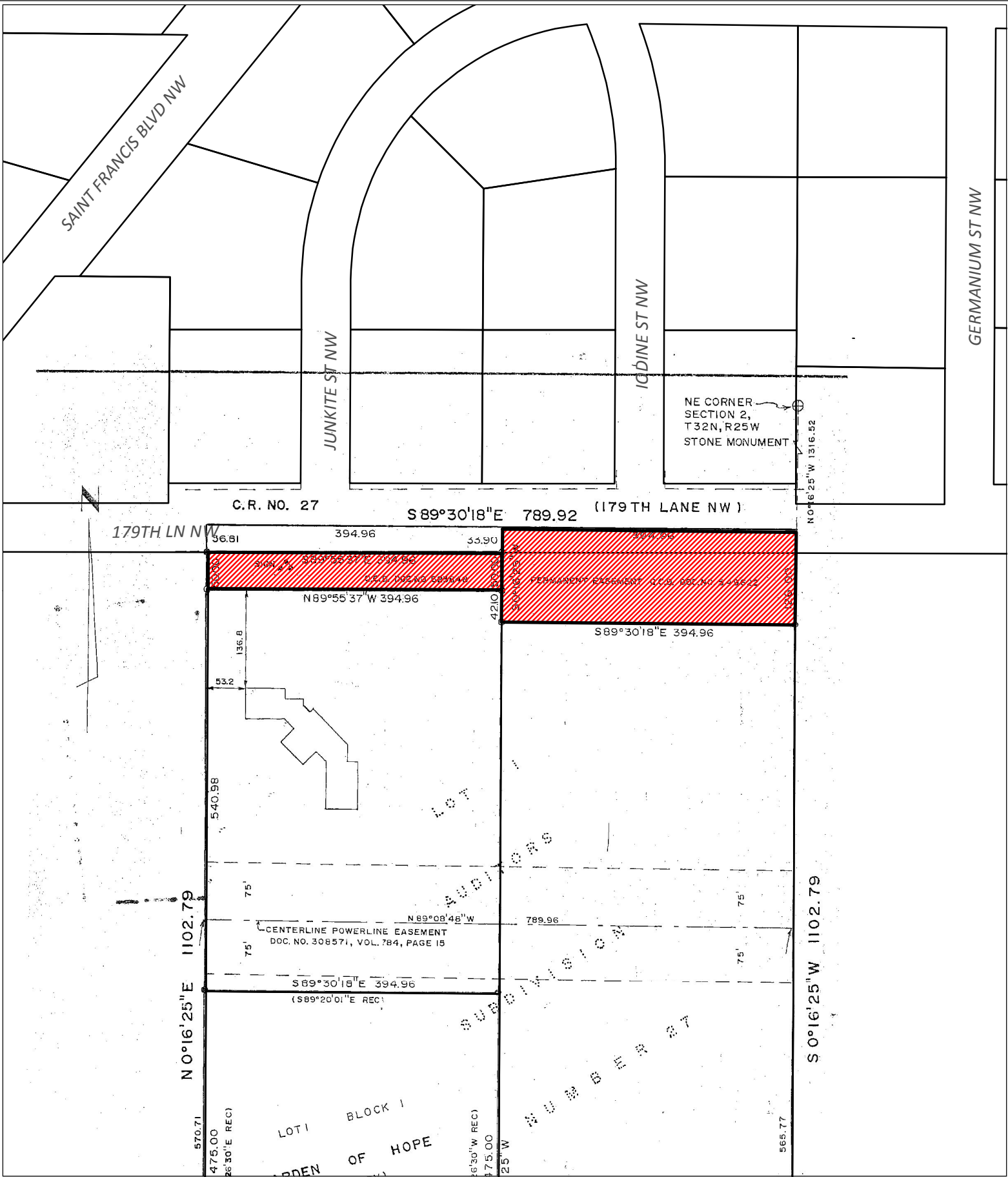


Exhibit A

Commencing at the Northeast corner of the west 10 acres of the east 20 acres of Lot 1, Auditor's Subdivision Number 27, Anoka County, Minnesota, thence south on the east line of said tract a distance of 33.90 feet to the actual point of beginning of the parcel to be described; thence south a distance of 50 feet; thence west and parallel to the center line of County State Aid Highway No. 7 to the west line of said tract; thence north on the west line of said tract a distance of 50 feet to a point which is 36.81 feet southerly of the Northwest corner of said tract; thence east parallel to the center line of said County State Aid Highway No. 7 to the point of commencement.



Cross of Hope
5730 179th Ln NW

-  Sale
-  Parcels

ORDINANCE #11-__
CITY OF RAMSEY
ANOKA COUNTY, STATE OF MINNESOTA

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN CITY OWNED PROPERTY LOCATED IN THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. PURPOSE

It is the purpose of this Ordinance to authorize the City to sell certain real property, which property the City Council has determined is no longer necessary for the City's purposes. This Ordinance is adopted pursuant to and under the authority of Section 12.5 of the City Charter.

SECTION 2. SALE AUTHORIZATION

The City Council hereby declares the following legally described real property, owned by the City, as surplus property and hereby authorizes its sale. Said property is legally described as follows:

Commencing at the Northeast corner of the west 10 acres of the east 20 acres of Lot 1, Auditor's Subdivision Number 27, Anoka County, Minnesota, thence south on the east line of said tract a distance of 33.90 feet to the actual point of beginning of the parcel to be described; thence south a distance of 50 feet; thence west and parallel to the center line of County State Aid Highway No. 7 to the west line of said tract; thence north on the west line of said tract a distance of 50 feet to a point which is 36.81 feet southerly of the Northwest corner of said tract; thence east parallel to the center line of said County State Aid Highway No. 7 to the point of commencement.

SECTION 3. TERMS OF SALE

The City Council has, by a properly enacted motion, determined the consideration and terms upon which the above described property may be sold.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 5.7.

PASSED by the City Council of the City of Ramsey, Minnesota, the ____ day of _____, 2011.

Mayor

ATTEST:

City Administrator

Introduction Date: _____

Posting Dates: _____

Adoption Date: _____

Publication Date: _____

Effective Date: _____

Date: 02/08/2011

By: Chris Anderson
Community Development

Information

Title:

Adopt Ordinance to Amend Section 117-111 (R-1 Residential District) of the Ramsey Zoning Code Relating to Rear Yard Setbacks in the R-1 MUSA District

Background:

In December of 2010, the Board of Adjustments reviewed a request for a variance to rear yard setbacks within the R-1 Residential (MUSA) district. The request happened to involve a property adjacent to parkland rather than other residential lots. As that request was considered, the Board asked Staff to clarify the intent of the rear yard setback. Staff informed the Board that the main purpose is to keep some separation between living spaces on adjoining parcels. Considering the main intent of the setback, the Board directed Staff to modify City Code to provide a reduced rear yard setback for parcels within the R-1 Residential (MUSA) area adjoining open space areas.

Staff prepared a draft ordinance that would provide a reduced rear yard setback of twenty (20) feet within the MUSA area of the R-1 Residential zoning district for principle structures. It should be noted that the setback for detached accessory buildings is and will remain at five (5) feet, exclusive of easements etc. After reviewing various scenarios with the Planning Commission, it was determined that the best approach would be to restrict the reduced rear yard setback such that it was applicable only to lots whose rear property line entirely adjoined parcels that were zoned Park. While this zoning designation does not yet exist, as part of the Comprehensive Plan Update, the zoning map will be amended and will include a new zoning designation specifically for Parks.

Notification:

In accordance with State Statute, a public hearing notice was published in the Anoka County Union.

Observations:

Currently, City Code requires a rear yard setback of thirty (30) feet within the MUSA area of the R-1 Residential zoning district, regardless of the status of adjoining parcels. The proposed ordinance, which establishes a reduced setback of twenty (20) feet for properties whose rear lot line entirely adjoins land zoned as Park, would provide some flexibility for properties owners without conflicting with the intent of the rear yard setback requirement. Through the Comprehensive Plan process, one strategy identified was to incorporate more flexible zoning tools, especially in light of the recent Minnesota Supreme Court action that has restricted how cities can interpret reasonable use standards for variances.

On January 25, 2011, City Council introduced the proposed ordinance to provide a reduced rear yard setback of twenty (20) feet for properties within the R-1 (MUSA) District whose entire rear property line adjoins land zoned as Park. The ordinance is now eligible for adoption.

Recommendation:

The Planning Commission recommends that City Council adopt the proposed ordinance amendment.

Funding Source:

Amendments to Chapter 117 are processed as part of Staff’s regular duties.

Council Action:

Motion to waive the reading of the ordinance per City Charter *and* adopt the ordinance amending Chapter 117-111 of the City’s Zoning Code to provide a reduced rear yard setback of twenty (20) feet for lots whose rear property line entirely adjoins land zoned as Park.

Roll Call Vote:

- Councilmember Randy Backous
- Councilmember Colin McGlone
- Councilmember Jeff Wise
- Councilmember David Elvig
- Councilmember David Jeffrey
- Councilmember Jason Tossey
- Mayor Bob Ramsey

or

Motion to deny the proposed ordinance.

Attachments

Draft Board of Adjustments meeting minutes dated December 2, 2010

Planning Commission meeting minutes dated January 6, 2011

Proposed Ordinance

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	01/31/2011 10:00 AM
Amber Miller	Amber Miller	01/31/2011 02:42 PM
Kurt Ulrich	Kurt Ulrich	02/03/2011 09:33 AM
Form Started By: Chris Anderson		Started On: 01/26/2011 01:45 PM
Final Approval Date: 02/03/2011		

PUBLIC HEARINGS/BOARD BUSINESS

Case #1: Continued - Request for a Variance to Rear Yard Setback in the R-1 Residential (MUSA) District at 5971 143rd Circle NW; Case of Dale and Sharon Grundberg

Presentation

Planning Manager Miller presented the Staff Report.

Board Business

Ms. Miller stated the applicant is willing to grant an extension. The extension would be done in 60 day increments and the ordinance process to amend the setback would take approximately 60 days.

Chairperson Van Scoy asked Mr. Grundberg when he purchased the home and asked for clarification that the porch was already constructed on the home when he purchased it.

Dale Grundberg, 5971 143rd Circle NW, the applicant, stated he purchased the home in 1999 and the porch was constructed on the home when he purchased it. He stated an extension is acceptable to him.

Board Member Brauer stated it was commendable that City Engineer Himmer offered the sale of land at the last meeting; he is concerned that it would set precedence for the City. He also is concerned about setting precedence for all porches in the city where someone decides to enclose it and say they are unaware of the rules. The third concern he has is asking what changing the ordinance does for the city.

Associate Planner Gladhill stated the intent of the rear yard setback is to keep living spaces separated from the adjacent living spaces. So the amendment to the ordinance would look at publically dedicated open space, dedicated parks and other permanent open areas, which could consider mitigating that rear yard setback concern.

Board Member Brauer stated that makes more sense. Clearly there is nothing in back, there is no open park land being used for athletics and other kinds of things which could have an impact on the use of the park. The language should be clear that this is a pond and not an athletic field behind his house.

Associate Planner Gladhill clarified that it is more than dedicated park, but something that will permanently and physically separate.

Associate Planner Gladhill asked the applicant if he understands that he can force a decision from the Board this evening and asked if he is willing to give an extension for the decision and willing to sign something to that effect.

Mr. Grundberg responded yes.

Board Member Dunaway requested information of the number of properties that would be affected by an ordinance change.

Board Member Levine stated he would like the ordinance to specifically talk about this type of situation.

Chairperson Van Scoy stated that existing natural buffers should be utilized as well.

Board members concurred that the changes should be to the R-1 Musa zoning district only.

Motion by Board Member Levine, seconded by Board Member Dunaway to direct staff to modify the ordinance.

Motion carried. Voting Yes: Chairperson Van Scoy, Board Members Levine, Dunaway, Brauer, and Rogers. Voting No: None. Absent: None.

Motion by Board Member Levine, seconded by Chairperson Van Scoy to table this request.

Motion carried. Voting Yes: Chairperson Van Scoy, Board Members, Levine, Brauer, Dunaway, and Rogers. Voting No: None. Absent None.

BOARD INPUT

None

Motion by Chairperson Van Scoy, seconded by Board Member Levine, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Van Scoy, Board Members Levine, Brauer, Dunaway, and Rogers. Voting No: None. Absent: None.

ADJOURNMENT

The regular meeting of the Board of Adjustment adjourned at 7:17 p.m.

Respectfully submitted,

Amber Miller
Planning Manager

ATTEST:

JoAnn Shaw

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

- 1) City Council regular meeting minutes dated November 9, 2010
- 2) City Council regular meeting minutes dated November 23, 2010

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Consider Amendment to Section 117-111 (R-1 Residential District) of Chapter 117 of the Ramsey Zoning Code; Case of City of Ramsey

Public Hearing

Chairperson Levine called the public hearing to order at 7:02 p.m.

Presentation

Environmental Coordinator Anderson presented the staff report and displayed five scenarios that should be considered while considering the ordinance amendment.

Citizen Input

There was none.

Motion by Commissioner Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Dunaway, Brauer, and Rogers. Voting No: None. Absent: None.

The public hearing closed at 7:13 p.m.

Commission Business

Commissioner Van Scoy asked with Park Zoning, which of the five scenarios shown would be applicable.

Associate Planner Gladhill stated it is designated as a park, but not dedicated as a park. Dedicated park is a term that is used when a plat comes forward and land is given rather than money to meet park dedication requirements.

Discussion ensued regarding park zoning and park dedication. They continued discussing the scenarios.

Environmental Coordinator Anderson displayed a map of parcels that could be affected by the ordinance change.

Associate Planner Gladhill stated looking at the map the majority of areas being affected are Emerald Pond Park, the Ponds Subdivision and a few parcels abutting Rivers Bend Park.

Commissioner Brauer asked what purpose is served by doing this.

Environmental Coordinator Anderson stated the purpose would be to add in some flexibility to some lots adjacent to permanent open spaces. The intent of the rear yard setback is to provide separation of living spaces and with the State Supreme Court ruling on variances that is where the flexibility comes into play.

Associate Planner Gladhill stated the city was looking for more ways in the Comp Plan for flexible zoning and special exceptions could be granted through a variance; now the city is trying to find ways in the ordinances for the flexibility.

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to recommend that City Council introduce an ordinance amending Chapter 117-111 of the City's Zoning Code to include a reduced rear yard setback of twenty (20) feet on properties entirely adjoining a parcel(s) zoned PARK.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Dunaway, and Rogers. Voting No: None. Absent: None.

Case #7: Staff Update

The Staff Update was noted.

Case #8: Zoning Bulletin

The Zoning Bulletin was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Dunaway, and Rogers. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 7:30 p.m.

ORDINANCE #11-__

**CITY OF RAMSEY
ANOKA COUNTY STATE OF MINNESOTA**

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-111 (d) “R-1 BULK STANDARDS” OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.

The City of Ramsey ordains:

SECTION 1. AMENDMENT

Section 117-111 (d) of Ramsey City Code shall be amended as follows:

(d) R-1 bulk standards.

	MUSA	Rural Developing	Central Rural Reserve Area	Rural Preserve
Lot size	10,800 square feet	2.5 acres	10 acres	10 acres
Density	3 units per acre/4 units per acre with PUD (net)	1 unit per 2.5 acres (gross)	4 units per 40 acres (gross)	4 units per 40 acres (gross)
Lot width	80 feet/corner lot 90 feet	200 feet	200 feet	200 feet
Front yard setback	30 feet	40 feet	40 feet	40 feet
Side yard setback uninhabitable	6 feet	10 feet	10 feet	10 feet
Side yard setback habitable	10 feet	10 feet	10 feet	10 feet
Side yard setback for corner lots	30 feet	40 feet	40 feet	40 feet
Rear yard setback	30 feet	40 feet	40 feet	40 feet
Rear yard setback when adjoining a parcel zoned Park ³	20 feet	NA	NA	NA
Major/minor arterial setback measured from the centerline of the road right-of-way	60 feet from right-of-way centerline plus the local applicable setback	60 feet from right-of-way centerline plus the local applicable setback	60 feet from right-of-way centerline plus the local applicable setback	60 feet from right-of-way centerline plus the local applicable setback
Service road setback	35 feet	35 feet	35 feet	35 feet
Maximum building height (measured from mean ground level to mean ground gable)	35 feet	35 feet	35 feet	35 feet
Minimum floor areas: (main floor)				
Rambler with garage	912 square feet (main	912 square feet (main	912 square feet (main	912 square feet (main

	floor)	floor)	floor)	floor)
Split level with garage	720 square feet (total of main living areas)	720 square feet (total of main living areas)	720 square feet (total of main living areas)	720 square feet (total of main living areas)
Two story with garage	720 square feet (main floor)	720 square feet (main floor)	720 square feet (main floor)	720 square feet (main floor)
Townhouse with garage	PUD Required	NA	NA	NA
	1 bedroom - 700 square feet			
	2 bedrooms - 800 square feet			
	3 bedrooms - 960 square feet			
	Each additional bedroom 125 square feet			
Duplex dwelling	NA	NA	NA	NA
Twinhome dwelling	NA	NA	NA	NA
Multifamily dwelling	NA	NA	NA	NA
Maximum building lot coverage	35%	35%	35%	35%
Maximum driveway width at street ²	30 feet; 24 feet on culs-de sac	30 feet; 24 feet on culs-de sac	30 feet; 24 feet on culs-de sac	30 feet; 24 feet on culs-de sac
Maximum number of driveways ²	1 per street frontage	2	2	2
Side yard setback for driveways ²	Bituminous or Concrete	Bituminous, Concrete, or Class V	Bituminous, Concrete, or Class V	Bituminous, Concrete, or Class V
Accessory structure setbacks:				
Front ¹	30 feet or same as principal structure, whichever is greater	40 feet or same as principal structure, whichever is greater	40 feet or same as principal structure, whichever is greater	40 feet or same as principal structure, whichever is greater
Rear	5 feet	5 feet	5 feet	5 feet
Side	6 feet	10 feet	10 feet	10 feet
Side Corner	30 feet	40 feet	40 feet	40 feet

¹ Refer to section 117-349 for additional front yard setback provisions for lots two acres and greater in size.

² A Zoning Permit is required to install any driveway that is not associated with work requiring a building permit.

³ To be eligible for the reduced rear yard setback, the entire rear property line must adjoin the parcel zoned as Park.

For lots located within the MUSA where adjacent structures existing as of July 1, 2002, have a different setback from that required herein, the front yard setback shall conform to the prevailing setback of adjacent structures. If adjacent structures have different setbacks from one another, the minimum front yard shall be the average of the two adjacent structures.

SECTION 2. SUMMARY

The following official summary of Ordinance #11-__ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent of this Ordinance to amend the R-1 Bulk Standards in Section 111 of Chapter 117 of the Ramsey City Code to provide a reduced rear yard setback on parcels adjoining land zoned as Park.

SECTION 3. EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 3.9.

Adopted by the Ramsey City Council the ____ day of _____, 2011.

Mayor

ATTEST:

City Administrator

Introduction Date: _____

Posting Dates: _____

Adoption Date: _____

Publication Date: _____

Effective Date: _____

Date: 02/08/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider award of contract for City project 10-24; wetland 656W outlet

Background:

In an effort to provide flood protection and to improve overall drainage through the watershed, the City has identified a ditch project known as the 656W Wetland Outlet Project. This project (as illustrated on the enclosed aerial photograph) would create an outlet for wetland 656W, the large wetland complex south of Alpine Drive and east of Ramsey Blvd., through the construction of approximately 3000 feet of drainage ditch and/or culvert installation.

The need for this project was identified in the early to mid 1990's, and a drainage easement plat was prepared in 1995 to facilitate the acquisition of the necessary easements. Most of the easements were acquired at that time, but the project was not advanced because the drainage from this ditch was to flow into County Ditch #3/66, which was seriously clogged. The City restored County Ditch #3/66 to its original cross section in 2006 and it is now feasible to pursue the 656W outlet project.

While the original intent of this project was to create a dedicated drainage way from the wetland complex to the Rum River, a secondary improvement was identified to diminish the concern for localized flooding in the area north of 156th Avenue in an effort to direct runoff into wetland 656W. All required easements to complete the original scope of the project have now been acquired, as approved by Council on October 26, 2010. This project is being undertaken in the winter due to the nature of the work being performed to take advantage of frozen soil conditions for improved access, erosion control, and minimal disruption to the environment.

Field work for the project has been completed, and meetings have been held with contractors that are going to prepare proposals for implementation. Formal proposals will be received on Friday, February 4th and forwarded for Council via e-mail for consideration.

Recommendation:

Staff recommends award of contract to XXX in the amount of XXX for City project 10-24; wetland 656W outlet.

Funding Source:

Funding for this project will be from the City Storm Water Utility and there will no assessment to property owners.

Council Action:

Motion to award a contract to XXX in the amount of XXX for City project 10-24; wetland 656W outlet.

Attachments

Project aerial

Form Review

Inbox
Brian Olson

Reviewed By
Brian Olson

Date
02/02/2011 01:15 PM

Kurt Ulrich

Kurt Ulrich

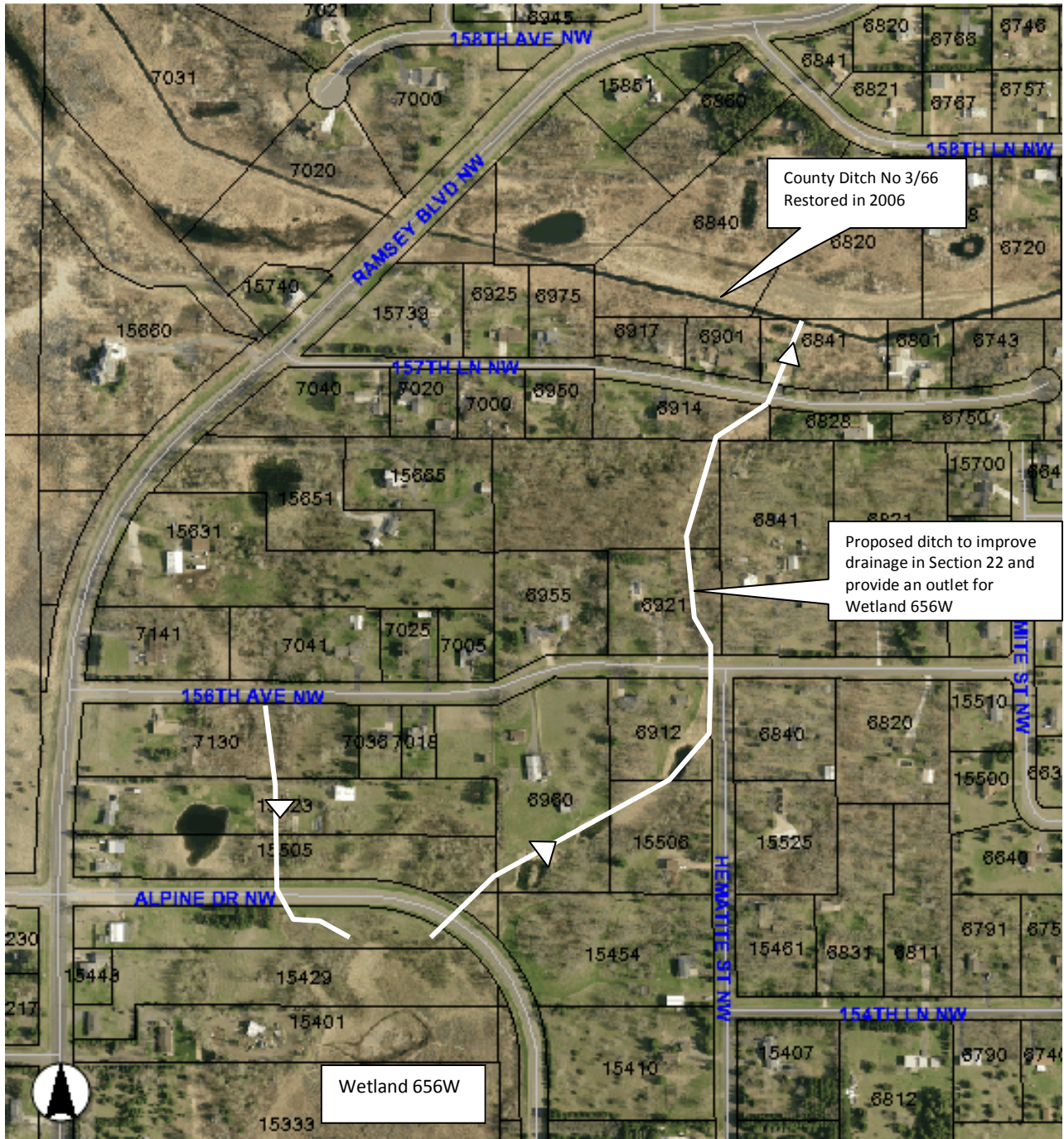
02/03/2011 12:54 PM

Form Started By: Tim Himmer

Started On: 02/01/2011 06:20 PM

Final Approval Date: 02/03/2011

Wetland 565W Outlet Project



Date: 02/08/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW

Background:

In 2006 the City undertook improvement project 03-20, the NW sanitary sewer and watermain extension project; which extended municipal utilities to the BROOKFIELD and SWEETBAY RIDGE developments. Since many easements were being investigated and secured through this area of the City it was the direction of Council to include the acquisition of drainage and utility easements to facilitate the restoration of county ditch 3/66 to its original dimensions.

At the time the easements for the ditch cleaning were being investigated, Council was advised that consistent with state ditch law an inherent easement existed for the perpetual maintenance of the ditch. The Council, however, decided that to be fair to the property owners impacted by the ditch on their property the City should make offers to purchase formal easements. For those property owners who did not accept the easement offer, the ditch law would be relied upon for legal access to the properties for the restoration project. The ditch cleaning project has already been implemented and was completed in 2007.

The property owner is now requesting that the City follow through with the purchase, as there was no sunset date on the correspondence. He further stated that there was no communication with him on this matter, other than the initial correspondence (see attached). Staff has reviewed their notes and logs from that time period and was able to locate multiple points of contact following the initial correspondence; including a letter from the property owner to the City with concerns of dewatering, a couple of discussions related to the "duck pond" located on the subject property, and discussions about the existing and proposed pond and ditch elevations.

This item was discussed by the Public Works Committee on January 18, 2011, and it was their recommendation to deny the acquisition request pending a legal opinion from the City attorney on whether the May 1, 2006 correspondence requesting purchase of easement was still enforceable (see report from public works on the consent agenda). The City attorney is still reviewing this matter and awaiting some feedback from others, so he will provide his opinion directly to the Council at the meeting.

Observations:

In the recent past staff has been contacted by another property owner that received a similar offer to purchase a drainage and utility easement in connection with the same ditch cleaning project back in 2006-7. They were told that the project was already completed and that the direction of Council was to rely on state ditch laws if we were unsuccessful in securing these easements through direct negotiations. Should Council choose to advance this easement acquisition it could potentially lead to others coming forward that originally did not want to sell such easements. Attached is a map outlining all necessary easements for the NW sewer and water project, with those that were never acquired shown in red.

In reviewing the project file there were 39 property owners that the City offered to purchase ditch easements from in an amount totaling approximately \$83,630. At that time 25 property owners accepted the offers, and 14 did not. The remaining 14 easements, if considered for acquisition today, were valued at approximately \$46,940 in 2005-6.

Funding Source:

When this project was first implemented all funding for the construction and easement acquisition came from the developer, Oakwood Land Development. Since the project has now been completed the original funding source is no longer available, therefore the City's Storm Water Utility Fund, or some other source, would need to be utilized if the Council should choose to move forward with the acquisition.

Council Action:

Motion to ratify the Public Works Committee recommendation, and not purchase the ditch easement on the property located at 7319 162nd Lane NW.

- or -

Motion to approve the acquisition of a ditch easement on the property located at 7319 162nd Lane NW.

Attachments

Offer letter

Easement map

Form Review

Inbox

Brian Olson
Kurt Ulrich

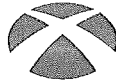
Reviewed By

Brian Olson
Kurt Ulrich

Date

02/03/2011 10:34 AM
02/03/2011 12:28 PM
Started On: 02/02/2011 02:01 PM

Form Started By: Tim Himmer
Final Approval Date: 02/03/2011



The Tinklenberg Group

The interchange of strategies and solutions

May 1, 2006

Dear Mr. and Mrs. Belschner:

Over the course of the past year, The Tinklenberg Group has been meeting on the City of Ramsey's behalf with residents affected by the Northwest Sanitary Sewer Extension project. In those meetings, we've been acquiring sewer easements, trail easements, as well as drainage and utility easements. These easements have been necessary to begin the construction of a sewer pipe that will run Northwesterly toward the new housing developments off of Ramsey Boulevard. The easement the City would like to purchase from you is a drainage and utility easement and it pertains only to the ditch currently located on part of your property.

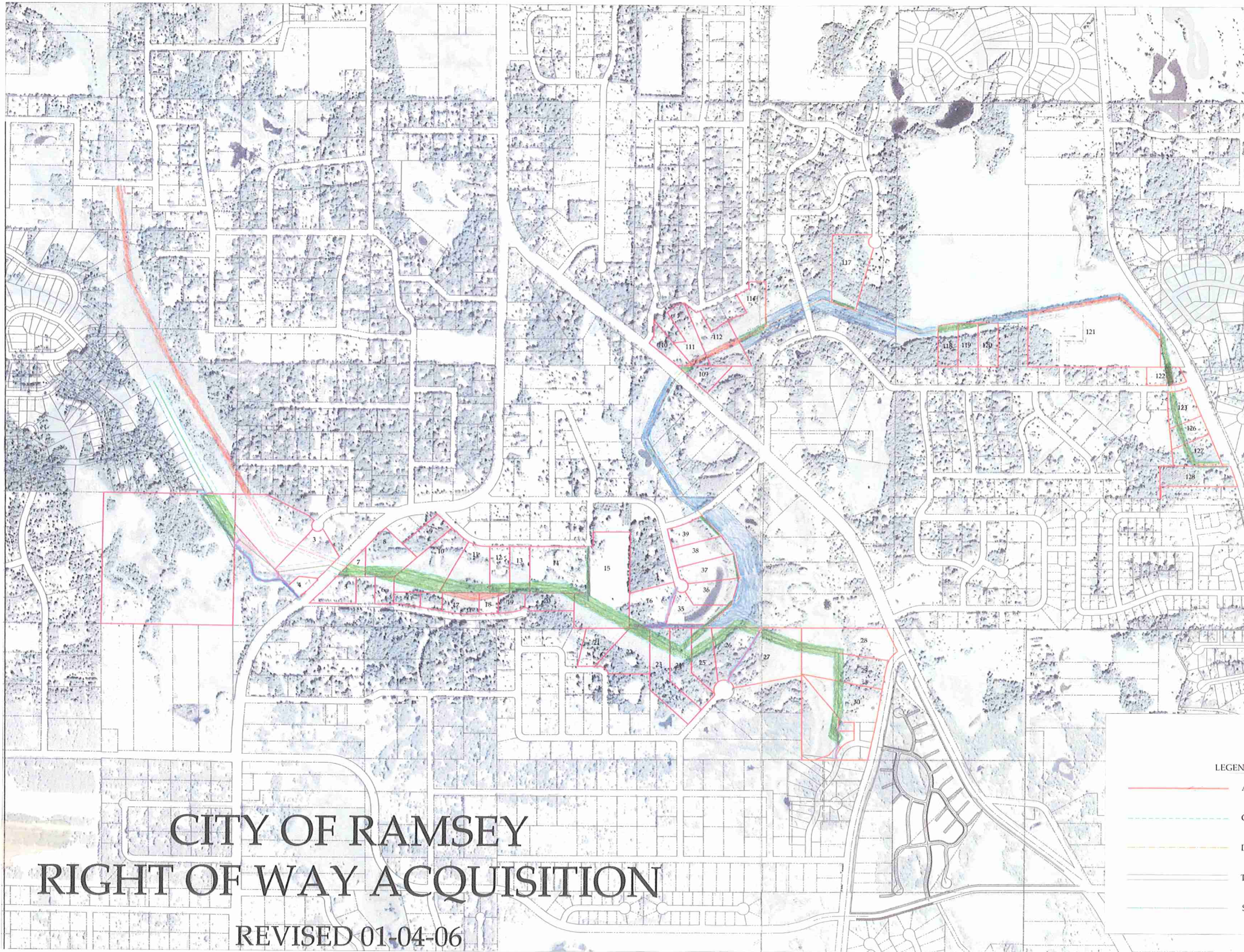
Great care has been taken to assess fair value for compensation and while the City already has the authority to proceed with cleaning the ditch, they would like to compensate you for the inconvenience of this necessary cleaning and secure future rights regarding maintenance and underground utilities. The ditch is 100 years old and to date it has never been cleaned and in its present condition, it is inadequate.

Please take some time to review the documents included in the packet and call us when you are ready to discuss them.

We look forward to hearing from and working with you.

Sincerely,
Jodi Ruehle and
Anna Richey

The Tinklenberg Group
763.783.1288



CITY OF RAMSEY RIGHT OF WAY ACQUISITION

REVISED 01-04-06

LEGEND

- (Red solid line)
- - - (Green dashed line)
- - - (Yellow dashed line)
- (Black solid line)
- - - (Blue dashed line)

Date: 02/08/2011

By: Colleen Lasher
Administrative Services

Information

Title:

Consider a Resolution to Reorganize the Community Development Department

Background:

The Community Development Department consists of eight full time employees, which includes the Community Development Director/Deputy City Administrator position that oversees the department’s day-to-day operation. The primary functions of the department are planning, economic development and building inspections.

The Community Development staffing of 8 full-time equivalents (FTE) is funded from a variety of sources. The chart below shows the breakdown of Housing and Redevelopment Authority (HRA), tax increment financing (TIF), Landfill Tipping fee, and General Funding contributions made to support the department.

		<u>HRA</u>	<u>TIF</u>	<u>Landfill Tipping</u>	<u>General Fund</u>	<u>EDA</u>
1	Dep. City Adm/Dir. of C.D.	70%	10%		10%	10%
2	Econ. Dev./Marketing Mgr.		30%			70%
3	Planning Manager	25%			75%	
4	Associate Planner	3%			97%	
5	Environmental Coord.			100%		
6	Planning Secretary	10%			90%	
7	Building Official				100%	
8	Permit Technician				100%	

Over the last several years, planning and development work that is reimbursed by developer’s escrow accounts has been greatly reduced as development has decreased.

In addition, the Landfill tipping Fee, which will have a balance of \$229,000 at the end of 2011, currently supports one full-time position in the CD Department at about \$83,000 per year. At that rate, this funding source will last less than 3 years before it will need to revert to General Fund or other tax supported fund (e.g., HRA, EDA). The position generally has been directed toward environmental work due to the funding source, but staff cuts in recent years have directed more of this position’s work toward planning, zoning and code enforcement activity.

Consequently, cost reduction remains an important objective for this department. Industry experts have anticipated a slow climb out of the current recession, with new home sales continuing at record lows. Activity in the department also remains relatively low (see attached APPENDIX A). In addition, tax revenue increases due to increased development also will lag 18-24 months behind the start of new construction due to the property tax valuation and collection process.

Recommendation:

To reduce administrative overhead costs, to streamline the development review process and increase the focus on encouraging and supporting economic growth, and to improve technical effectiveness the following actions are recommended.

1. Eliminate the position of Planning Manager with the last day worked being February 25, 2011. This will result in an annual cost savings of \$108,170 and streamline the process by eliminating a level of management with the department. Net annual savings to the general fund and the HRA would be approximately \$63,000 allowing for \$40,000 in consultant planning, and pay adjustments for the Senior Planner and Associate Planner/Environmental Coordinator positions.
2. Allocate \$40,000 for consultant planning work to supplement existing staff. This will allow staff to acquire specific technical expertise and advance projects as needed without excessive fixed cost. Staff recommends that a request for proposals process be conducted for consultant planning services.
3. Change the current Associate Planner position to Senior Planner, with project lead responsibility, consultant coordination, but no staff supervisory function, pay adjustment recommendation from \$26.98 per hour to \$28.78 per hour effective February 28, 2011.
4. Change the current Environmental Coordinator position to Associate Planner/Environmental Coordinator and allocate 20% of that position to the General Fund, pay adjustment recommendation of \$29.54 per hour to \$30.10 per hour effective February 28, 2011. It is anticipated that the percentage of salary coming from the general fund would be increased incrementally to reduce the reliance on the Landfill Tipping Fund.

5. Appoint the Economic Development and Marketing Manager to supervise the Planning Division beginning on February 28, 2011 for an interim basis of six-months, to be reviewed at the end of the six-month period. No pay adjustment recommended for six-month period. This realignment of division supervision will encourage and support economic growth in every sector of the city.
6. Implement market pay adjustment for Deputy City Administrator/Director of Community Development from \$47.54 per hour to \$48.39 per hour retro to January 1, 2011, as budgeted in the 2011 approved budget to provide for commensurate pay amongst department head positions.
7. Transfer the supervision of the Building Maintenance Division to Public Works to assist in facilitating the coordination of maintenance activities at all city facilities effective February 28, 2011.
8. Begin an immediate recruitment for a Management/Planning Intern for 20-30 hours during the school months and up to 40 hours during the summer to work on the following projects:
 - a. Via the use of technology, improve the interface between the public and city hall using various social media and web based applications
 - b. Research and propose innovative pilot programs for cost reductions in all departments
 - c. Assist with communications efforts for the street reconstruction initiative
 - d. Research development fees and construction requirements to determine impact to the cost of development
 - e. Assist planning and park divisions in the analysis of park and city owned lands
 - f. Assist with implementation of a Customer Request Management Program
 - g. Aggressively seek grant funding opportunities for transportation, parks, housing and development programs
 - h. Assist with planning for city's presence at the annual Game Fair event and the annual community celebration – Happy Days
 - i. Assist IT Manager with updating inventories of the city's hardware, software and network resources, AV set-up, transition to "paperless" agendas for all commissions, and minor technical support
 - j. Support the work of the Senior Planner for the review of various planning permits/applications, preparation of cases for Planning Commission/City Council and code enforcement efforts
 - k. Provide administrative support to City Administrator/Deputy City Administrator for special projects and presentations for projects/city council

Funding Source:

There is no additional funding required.

Council Action:

Motion to approve resolution 11-02-XXX to reorganize the Community Development Department.

Attachments

Current C.D. Statistics

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/03/2011 12:28 PM
Form Started By: Colleen Lasher		Started On: 02/02/2011 11:48 AM
Final Approval Date: 02/03/2011		

APPENDIX A

(Current Community Development Department portion of the City annual report)

COMMUNITY DEVELOPMENT

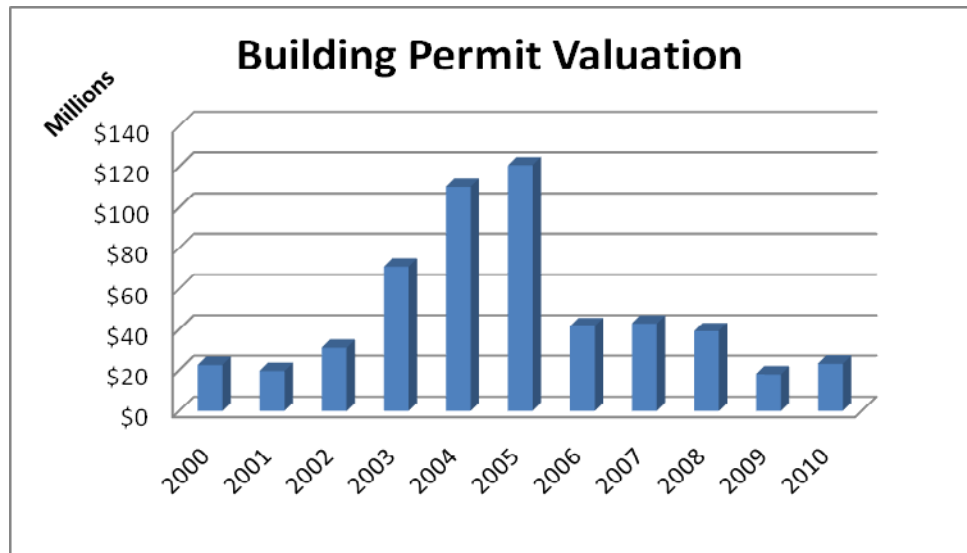
The Community Development Department consists of two divisions: 1) planning; and 2) building permits and inspections. The department operates under the direction of the Community Development Director. The Planning Division consists of the Planning Manager, Associate Planner, Environmental Coordinator, Economic Development Coordinator, and the department Secretary. The Planning Division oversees long range planning, land use, housing, economic development, recycling, and environmental issues. The Building Official supervises the Building Division which includes contract Building Inspections and a Permit Technician. This division is responsible for administering the Building Code and performing inspections.

Building Division:

Building Division continues its dedication to providing the general public with the most up-to-date building code information possible through project handouts both at the front counter as well as on the city web page. Staff members continue to be involved in the North Suburban Home Show. Also, as part of the division's effort to keep the public aware of building issues, the Building Official continues to work with QCTV in producing monthly segments on various home related topics. The Building Division also provides support to the Police Department and its Code Enforcement Program.

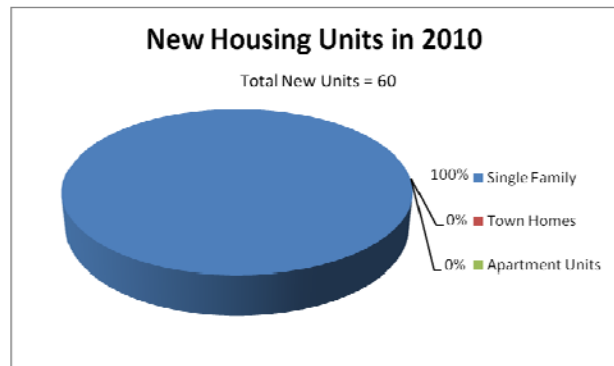
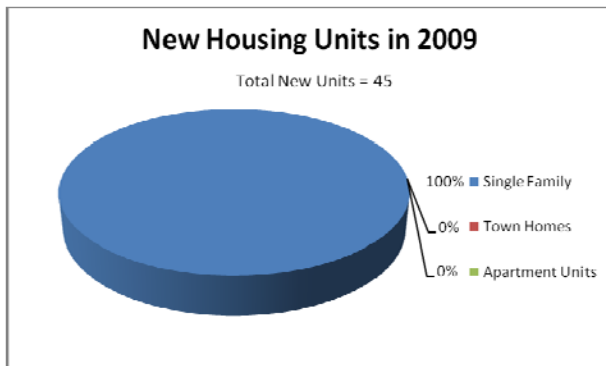
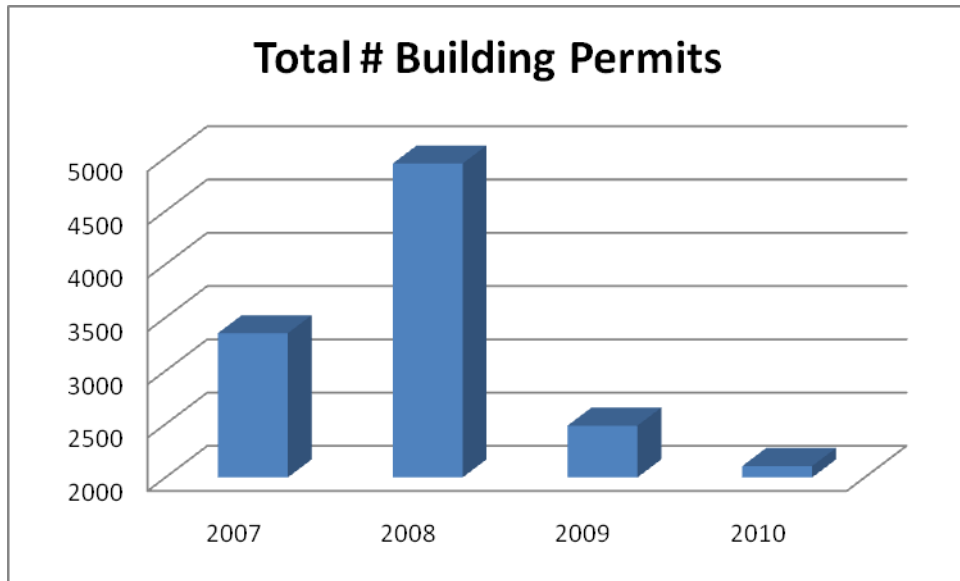
Permit valuation by years:

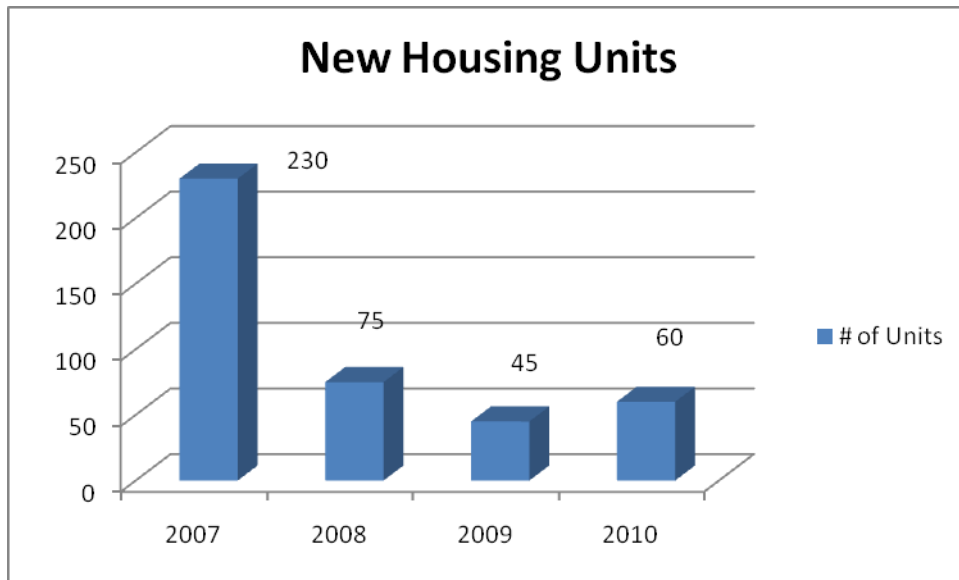
2000	\$22,559,900
2001	\$19,696,900
2002	\$31,258,025
2003	\$70,906,900
2004	\$110,119,200
2005	\$120,766,817
2006	\$41,679,869
2007	\$42,947,773
2008	\$39,232,642
2009	\$18,076,479
2010	\$23,156,715



Building Permits

Through December 2010, the City issued 60 housing unit permits. This number represents 60 single family homes. The total number of housing permits issued in 2010 was up 15 from the 45 issued in 2009. The total number of building permits issued in 2010 (swimming pools, accessory buildings, decks, additions, commercial buildings, septic systems and various repairs) was 2,107 which is a decrease of 379 permits from the 2,486 permits issued in 2009. The total valuation of the permits issued by the Building Division in 2010 was \$23,156,715.00, up from \$18,076,479.00 in 2009.





Rental Housing License Program

The Building Division administers the Rental Housing Licensing program. In 2010, City Council altered this program. The ordinance excludes single family homes and townhomes. The ordinance includes a rental license that applies only to multi-family housing with three or more dwelling units exclusively for occupancy by three or more families living independently of each other but sharing hallways and main entrances and exits.

Annual North Suburban Home Improvement Show

Another project the Building Division is proud to continue is its involvement in the annual North Suburban Home Improvement Show. This event invites local building contractors, residents, and City staff to come together for an opportunity to share local services and building programs. The great success of this show is evident in the fact the booth rental space continues to sell out. In addition to serving on the planning committee with several other staff members from the Cities of Anoka, Andover, and Coon Rapids, the City of Ramsey staff annually provides several education programs at the Home Show for those residents of various cities who attend.

Planning Division

The Planning Division was involved in several significant planning endeavors including implementation of the approved 2030 Comprehensive Plan, participation in the 2010 Census, and participation in DNR Rulemaking for Shoreland, Wild and Scenic, and Mississippi River Corridor Critical Area (MRCCA) overlay districts.

Metropolitan Livable Communities Act 2011-2020

In 2010 the City elected to continue its participation in the Livable Communities Act (LCA) through the Metropolitan Council. The Minnesota Legislature created the LCA in 1995 and funded through 2010 and Ramsey was one of ninety seven communities to elect to participate in the original program. Since 1995, the City has received \$3,804,098 through the LCA program. In July the City Council adopted a resolution to continue the City's participation which also adopted both the proposed 2011-2020 LCA Affordable Housing Goals for the City at 434 to 669 and the proposed LCA Life-Cycle Housing Goals for

the City at 665 to 2430. In December the City Council adopted the Housing Action Plan which lays out how the City can expect to achieve its goals over the next ten years.

2030 Comprehensive Plan Update

With approval of the 2030 Comprehensive Plan, the City spent time staging implementation of the Plan through ordinance amendments as required by Minnesota Statutes through the Metropolitan Council. Necessary amendments to the City's zoning code should be complete in the early months of 2011.

DNR Rulemaking for Shoreland Overlay, Wild and Scenic Overlay, and MRCCA Overlay

The City participated in monitoring of several rulemaking procedures with the DNR, most notably the Mississippi River Corridor Critical Area (MRCCA). In 2009, the state legislature directed the DNR to commence rulemaking on this 72-mile corridor along the Mississippi River. Through Executive Orders and Minnesota Statutes dating back to 1972, the City is required to implement ordinances that are in substantial compliance with minimum rules along the corridor. The Legislature directed the DNR to update these rules in order for consistency along the corridor and to clarify many of the standards that meet the intent of the original executive order. The City expressed concern with existing rules, potential for additional non-conforming structures, and lack of background data to support the need for updated rules. Ultimately, the DNR was not successful in meeting the statutory deadline to implement the updated rules, and the process remains in limbo at this point. It is unclear to date as to whether the DNR will ask for an extension. The status is similar for the Shoreland/Wild and Scenic process as well.

Miscellaneous

In addition to the projects described above, the Planning Division received several land use applications including:

- Seven (7) Site Plans
- Seven (7) Subdivisions
- Six (6) Variances
- Fourteen (14) Conditional/Interim Use Permits
- Four (4) Home Occupations
- One (1) Comprehensive Plan Amendments
- Two (2) Easement Vacations
- One (1) Zoning Amendment

The Planning Division also processed several City Code Amendments, including a revised off-street parking ordinance, a revised sign ordinance, a revised subdivision ordinance related to individual water services, a revised rental housing ordinance, and revisions to zoning standards and setbacks for The COR. The off-street parking ordinance was amended to limit the number of items a parcel could sustain while clarifying numerous design standards related to off-street parking. The sign ordinance provides for additional permanent signs for commercial properties fronting two or more roadways and better enforcement capabilities for temporary signs. A revised subdivision ordinance was needed to address shared utilities and associated safety concerns due to vacant units in cold weather conditions. Finally, additional flexibility in setbacks was provided in The COR in the downtown area.

The Planning Division continues to support strengthening the City's mapping and GIS capabilities, participating in LOGIS GIS planning meetings. gGov, was integrated into the City's new website in 2010

with assistance from the IT Manager, and the City looks forward to ways to enhance the accessibility of this resource. The City has been an active participant in a web-based property data system update known as LOGISmap. This web-map is an integral part of many of the City's staff members daily duties.

In addition to the land use applications and ordinance amendments summarized above, the Planning Division actively participates in Code Enforcement in conjunction with the Ramsey Police Department. The Planning Division supports these efforts through enforcement of the City's zoning ordinances.

The City has monitored and is preparing for an active 2011 Minnesota legislative session for land use issues. In addition to the rulemaking procedures that may see legislative requests in 2011, the City is actively monitoring and exploring possible alternatives in response to a 2010 Minnesota Supreme Court ruling regarding Variance. The ruling changed the face of how each Minnesota City processes variances, and eliminated a tool of flexibility previously available. The City explored options for a more flexible zoning ordinance and expects to review alternatives in early 2011.

Recycling Program:

In 2010, approximately 2,302 tons of recyclable materials were collected curbside and roughly forty (40) additional tons were recycled at the spring and fall recycling events, resulting in a total of 2,342 tons of materials recycled by the residents of Ramsey. This was more than enough to exceed Ramsey's tonnage goal (2,051 tons), which is established by the Anoka County Board of Commissioners. In fact, this is the fifth consecutive year now that Ramsey has exceeded its tonnage goal. There was a 90% participation rate amongst households in the recycling program, which remains consistent with the participation rate since 2006, when the City made the switch to a simple sort (no separating of materials required) collection system.

The City once again coordinated recycling events in the spring and fall of the year. The events provide an opportunity for residents to recycle materials that are generally not accepted through the curbside program such as electronics, tires, scrap metal, good useable furniture, appliances and batteries. At these events, residents can also bring in personal documents for shredding, at no cost to them, which not only assures that the material is recycled but that residents can help prevent identity theft by having their documents securely destroyed. A new addition to the events in 2010 was the ability for residents to recycle mattresses, box springs, and sleeper sofas, regardless of their condition, for a small fee.

In 2010, Ramsey teamed up with several other Anoka County municipalities (Andover, Anoka, Blaine, Coon Rapids, East Bethel and Fridley) to coordinate a rain barrel and compost bin sale. These products help conserve water and turn food waste into compost (rather than disposing of it in the garbage). This event was a hit with well over 400 rain barrels sold and over 200 compost bins sold.

Environmental Issues:

Shade tree diseases and pests continue to be a major concern. Staff continues to respond to concerns about oak wilt, a very prevalent and devastating shade tree disease, and provide recommendations for management and control strategies. Now that Emerald Ash Borer (EAB) has been found in the metropolitan area, Staff has responded to numerous inquiries and concerns about this insect and has

prepared educational information for both the website and the newsletter. Furthermore, Staff has drafted an Emerald Ash Borer Management Plan that, should City Council approve it (hopefully early in 2011), will help the City prepare for this invasive pest.

Due to a combination of factors (drought, insect attack and hail damage), many of the red pines in the community are declining. The communities of Ramsey and Andover jointly applied for and received grant monies through a FireWise program to assist property owners most significantly impacted by this problem. After some difficulty, an interested contractor was found and has begun removing dead/dying pines in an attempt to reduce fire fuels as well as reduce habitat for pine bark beetles.

The City continues to offer assistance with identification of invasive/undesirable plants such as buckthorn. There are two (2) weed wrenches that residents can 'check out' to assist with removal of undesirable woody plants. The intent of the program is to provide residents an opportunity to combat unwanted plants without using harsh herbicides.

The City coordinated the Environmental Expo and Tree Sale again in 2010. In its third year at the Municipal Center, attendance again improved over the previous year. The event featured approximately thirty (30) exhibitors, various presentations focusing on energy conservation, emerald ash borer, geothermal heating, and water conservation through smart irrigation. The students at Ramsey Elementary School participated in an environmentally themed coloring contest and their art work was on display throughout the event as well. The tree sale component, which is held in the parking ramp, again included a 'pre-order' option that has proven to be very successful. Residents have a wide array of species and root stock to choose from and this helps them get an early jump on spring!

The City maintained its' Tree City USA designation for the eighteenth (18th) consecutive year. Maintaining this designation requires, among other things, the City to officially observe Arbor Day. So, in recognition of Arbor Day, the City coordinated a planting event at Forest Hideaway Park, where roughly 100 seedlings were planted, and then concluded the day at the community garden site, where another seven (7) fruit trees were planted.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**A RESOLUTION TO REORGANIZE THE
COMMUNITY DEVELOPMENT DEPARTMENT**

WHEREAS, the city wishes to reduce administrative overhead costs, to streamline the development review process and increase the focus on encouraging and supporting economic growth, and to improve technical effectiveness; and

WHEREAS, staff has recommended that the Planning Manger positions be eliminated with the last day worked being February 25, 2011, the supervision of the planning division staff be reassigned and consulting services be utilized where needed; and

WHEREAS, the Associate Planner will be reclassified to Senior Planner and the Environmental Coordinator will be reclassified to Associate Planner/Environmental Coordinator, the Deputy City Administrator/Director of Community Development have a market rate pay adjustment implemented and a Management Intern be recruited; and

WHEREAS, this action will result in a savings of approximately \$63,000 annually.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the City Council of the City of Ramsey motion to approve resolution 11-02-XXX to reorganize the Community Development Department as listed above.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of February, 2011.

Date: 02/08/2011

By: Heidi Nelson
Administrative Services

Information

Title:

Approve Officer Certification, Release of Land From and Amendment to Ground Lease and Lease Agreement for Ramsey Municipal Center

Background:

As Councilmembers may recall, when the new Ramsey Municipal Center was constructed, lease revenue bonds were issued by the Economic Development Authority (EDA) to fund the project. The land that the new Municipal Center was constructed on was provided to the City of Ramsey by the former master developer of the Ramsey Town Center. A lease agreement for the new Municipal Center building was approved between the EDA and the City of Ramsey for the City's occupancy and use of the building and a ground lease was approved between the City of Ramsey and the EDA to allow for the building funded by EDA lease revenue bonds to be constructed on land owned by the City of Ramsey.

On December 14, 2010, the City Council and the City's Housing and Redevelopment Authority (HRA) approved a purchase agreement and development agreement for the development of a 230 unit market rate apartment project by Flaherty and Collins, The Residences at the COR. The City also approved a new plat (COR ONE) for the area that separates the land for development purposes from the City owned land for the Ramsey Municipal Center and Municipal Parking Facility. The previous plat that covered this entire area was RTC 5th Addition. Attached to this case are the previous plat and the new plat that reflects the parcels being sold for development purposes.

The action being requested by the Council is to approve The Officers Certification, the Release of Land From and Amendment to the Ground Lease Agreement and the Release of Land From and Amendment to the Lease Agreement for the Ramsey Municipal Center. The Certification and Release and Amendment documents are attached to this case for Council review. The EDA is scheduled to take action on these items on February 10, 2011.

Notification:

There is no notificaiton required for this action.

Recommendation:

The action being recommended to the Council is to approve the Officers Certification, the Release of Land From and Amendment to the Ground Lease Agreement and the Release of Land From and Amendment to the Lease Agreement for the Ramsey Municipal Center. The Release and Amendment documents are attached to this case for Council review.

Funding Source:

Funding for the legal work associated with review of the lease and preparation of documents for amendment and release of land was provided by the HRA for the sale of land for development.

Council Action:

Approve the Officers Certification, the Release of Land From and Amendment to the Ground Lease Agreement and the Release of Land From and Amendment to the Lease Agreement for the Ramsey Municipal Center.

Attachments

Officers Certification

Release and Amend for Ground Lease

Release and Amend for Lease

COR ONE Plat

RTC 5th Plat

Form Review

Inbox

Kurt Ulrich

Form Started By: Heidi Nelson

Final Approval Date: 02/03/2011

Reviewed By

Kurt Ulrich

Date

02/03/2011 12:54 PM

Started On: 02/01/2011 11:28 AM

To: U.S. Bancorp
60 Livingston Avenue
St. Paul, MN 55107-2292
Attn: Jay Paulson

Briggs and Morgan
Professional Association
332 Minnesota Street, Suite 2200
St. Paul, MN 55101
Attn: Mary L. Ippel

OFFICER'S CERTIFICATE

We, Bob Ramsey and Kurt Ulrich, hereby certify that we are the duly qualified and acting Mayor and Administrator, respectively, of the City of Ramsey, Minnesota, (the "City"), and that:

A. The City, as Lessee, entered into that certain Lease Agreement, dated as of June 1, 2005, with the Economic Development Authority of the City of Ramsey, Minnesota (the "Authority"), as Lessor (the "Project Lease") in connection with the Authority's issuance and sale of its original principal amount \$19,200,000 Public Project Lease Revenue Bonds, Series 2005A (City of Ramsey, Minnesota Lease Obligation) (the "Bonds"). The proceeds of the Bonds were issued to finance the acquisition, construction and equipping of a municipal center consisting of a city hall, administration facilities, police facilities and related parking facilities (the "Project"). The City ground leased certain land to the Authority pursuant to a Ground Lease Agreement, dated as of June 1, 2005 (the "Ground Lease"), between the Authority and the City. The Authority has leased the Project to the City pursuant to the Project Lease. The Authority entered into an Indenture of Trust, dated as of June 1, 2005 (the "Indenture"), with U.S. Bank National Association (the "Trustee") to, among other things, secure the payment of the Bonds.

B. The City is proposing to release a portion of the unimproved land from the Project Lease and the Ground Lease, pursuant to Sections 8.6 and 8.7 of the Project Lease.

THEREFORE, the undersigned, on behalf of the City, hereby has provided to the Trustee the following documentation as required pursuant to the Project Lease:

1. The plat or survey of the Land prepared and certified by a registered Minnesota land surveyor, showing the land to be released and the location in relation thereto of all buildings, structures and permanently installed equipment on the land, and all other easements, roads, tracks and utility installations;
2. A Resolution of the City authorizing the release of unimproved land;
3. A Resolution of the Authority authorizing the release of unimproved land;
4. A certificate of the Independent Engineer;
5. Release of Land and Amendment to Ground Lease Agreement;
6. Release of Land and Amendment to Lease Agreement;

THEREFORE, the undersigned further states as follows:

1. The City shall not be entitled to any abatement, reduction, or diminution of any rents payable under the Lease; and

2. The City is conveying the land to the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota for \$1.00;

Any terms not defined in this Certificate shall have the meanings as defined in the Project Lease or in the Indenture.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and the City's seal on _____, 20__.

CITY OF RAMSEY, MINNESOTA

By _____
Its Mayor

By _____
Its Administrator

(SEAL)

RELEASE OF LAND FROM AND AMENDMENT TO GROUND LEASE AGREEMENT

1. **Parties.** The parties to this Release of Land from and Amendment to Ground Lease Agreement (“Amendment”) are the City of Ramsey, a municipal corporation and political subdivision of the State of Minnesota (“Lessor”), and the Economic Development Authority of the City of Ramsey, Minnesota, a public body corporate and politic (“Lessee”).
2. **Effective Date.** This Amendment is effective as of the ____ day of _____, 2010.
3. **Recitals.**
 - 3.1 **Recital One.** Lessor and Lessee are parties to a Ground Lease Agreement dated as of June 1, 2005 and recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles on December 8, 2005 as Document Nos. 485607.002 (Torrens) and 1980341.001 (Abstract) (the "Ground Lease").
 - 3.2 **Recital Two.** The property subject to the Ground Lease is legally described as Lots 1 and 1A, Block 1, Ramsey Town Center Fifth Addition, Anoka County, Minnesota and is defined in the Ground Lease as the “Land.”
 - 3.3 **Recital Three.** Lessor and Lessee desire to release certain unimproved and non-essential portions of the Land from the Ground Lease.
 - 3.4 **Recital Four.** Lessor is in the process of replatting the Land and other property and, as a result, the legal description of the portion of the Land that is not being released from the Ground Lease will change.
 - 3.5 **Recital Five.** Lessor and Lessee desire to amend the Ground Lease to redefine the term “Land” to reflect the new platted description.
4. **Defined Terms.** Capitalized terms used in this Amendment and not otherwise defined herein shall have the meanings ascribed to those terms in the Ground Lease.
5. **Release.** Lessor and Lessee agree that portion of the Land, as defined in the Ground Lease, that is described on the attached Exhibit A is hereby released from the Ground Lease.
6. **Amendment.** Upon the recording of the Plat of COR ONE, Anoka County, Minnesota, the Ground Lease is amended to delete Exhibit A from the Ground Lease in its entirety and to replace it with the Amended and Restated Exhibit A attached hereto as Exhibit B.
7. **No Additional Changes.** Except as expressly modified by this Amendment, the Ground Lease remains unmodified and in full force and effect.
8. **Counterparts; Digital Copies.** This Amendment may be executed in several counterparts as deemed necessary or convenient, each of which, when so executed, shall be deemed an original, provided that all such counterparts shall be regarded as one and the same document, and any party to this Amendment may execute any such agreement by executing a counterpart of such agreement. Any signature delivered by a party by facsimile or electronic transmission shall be deemed to be an original signature hereto.

IN WITNESS WHEREOF, Lessor and Lessee have respectively caused this Amendment to be duly executed in their names and on their behalf by their duly authorized representatives.

ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF RAMSEY, MINNESOTA

By _____
Its Chair

By _____
Its Vice Chair

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by _____ and _____, the Chair and the Vice Chair, respectively, of the Economic Development Authority of the City of Ramsey, Minnesota, a public body corporate and politic of the State of Minnesota, on behalf of said Authority.

Notary Public

Signature and Notary page to Release of Land from and Amendment to Ground Lease Agreement.

CITY OF RAMSEY, MINNESOTA

By _____
Its Mayor

And _____
Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by _____ and _____, the Mayor and the City Administrator, respectively, of the City of Ramsey, a municipal corporation and political subdivision of the State of Minnesota, on behalf of said City.

NOTARY PUBLIC

THIS INSTRUMENT WAS DRAFTED BY:

Briggs and Morgan, PA
2200 IDS Center
80 South 8th St.
Minneapolis, MN 55402

Signature and Notary page to Release of Land from and Amendment to Ground Lease Agreement.

EXHIBIT A

DESCRIPTION OF THE RELEASED PROPERTY

THAT PART OF LOT 1, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE NORTH 23 DEGREES 49 MINUTES 27 SECONDS EAST, ALONG THE WEST LINE OF SAID LOT 1, A DISTANCE OF 274.15 FEET TO THE NORTHWEST CORNER OF SAID LOT 1, THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 1, A DISTANCE OF 210.22 FEET TO THE NORTHWEST CORNER OF LOT 2 BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 70.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 226.57 FEET, TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, ALONG THE SOUTHERLY EXTENSION OF THE EAST LINE OF SAID LOT 2, A DISTANCE OF 11.00 FEET; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, PARALLEL WITH THE NORTH LINE OF SAID RAMSEY TOWN CENTER ADDITION; A DISTANCE OF 375.32 FEET; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, PARALLEL WITH SAID WEST LINE OF LOT 1, A DISTANCE OF 193.16 FEET TO THE SOUTH LINE OF SAID RAMSEY TOWN CENTER FIFTH ADDITION; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, ALONG SAID SOUTH LINE OF RAMSEY TOWN CENTER FIFTH ADDITION, A DISTANCE OF 61.47 FEET TO THE POINT OF BEGINNING.

[INSERT SKETCH OF PROPERTY]

EXHIBIT B

AMENDED AND RESTATED EXHIBIT A
TO GROUND LEASE AGREEMENT

Legal Description of Land

Lots 1 and 1A, COR ONE, Anoka County, Minnesota, according to the recorded plat thereof.

RELEASE OF LAND FROM AND AMENDMENT TO LEASE AGREEMENT

1. **Parties.** The parties to this Release of Land from and Amendment to Lease Agreement (“Amendment”) are the Economic Development Authority of the City of Ramsey, Minnesota, a public body corporate and politic (“Landlord”), and the City of Ramsey, a municipal corporation and political subdivision of the State of Minnesota (“Tenant”).

2. **Effective Date.** This Amendment is effective as of the ____ day of _____, 2010.

3. **Recitals.**

3.1 **Recital One.** Landlord and Tenant are parties to a Lease Agreement dated June 1, 2005 (the "Lease"). The Lease is described in and evidenced of record by a Memorandum of Lease dated June 1, 2005 and recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles on December 8, 2005 as Document Nos. 485607.003 (Torrens) and 1980341.002 (Abstract).

3.2 **Recital Two.** The property subject to the Lease is legally described as Lots 1 and 1A, Block 1, Ramsey Town Center Fifth Addition, Anoka County, Minnesota, and is defined in the Lease as the “Land.”

3.3 **Recital Three.** Landlord and Tenant desire to release certain unimproved and non-essential portions of the Land from the Lease.

3.4 **Recital Four.** The City is in the process of replatting the Land and other property and, as a result, the legal description of the portion of the Land that is not being released will change.

3.5 **Recital Five.** Landlord and Tenant desire to amend the Lease to redefine the term “Land” to reflect the new platted description.

4. **Defined Terms.** Capitalized terms used in this Amendment and not otherwise defined herein shall have the meanings ascribed to those terms in the Lease.

5. **Release.** Landlord and Tenant agree that portion of the Land, as defined in the Lease, that is described on the attached Exhibit A is hereby released from the Lease.

6. **Amendment.** Upon the recording of the Plat of COR ONE, Anoka County, Minnesota, the Lease is amended to delete Exhibit A from the Lease in its entirety and to replace it with the Amended and Restated Exhibit A attached hereto as Exhibit B.

7. **No Additional Changes.** Except as expressly modified by this Amendment, the Lease remains unmodified and in full force and effect.

8. **Counterparts; Digital Copies.** This Amendment may be executed in several counterparts as deemed necessary or convenient, each of which, when so executed, shall be deemed an original, provided that all such counterparts shall be regarded as one and the same

Signature and Notary page to Release of Land from and Amendment to Lease Agreement.
EXHIBIT A

DESCRIPTION OF THE RELEASED PROPERTY

THAT PART OF LOT 1, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE NORTH 23 DEGREES 49 MINUTES 27 SECONDS EAST, ALONG THE WEST LINE OF SAID LOT 1, A DISTANCE OF 274.15 FEET TO THE NORTHWEST CORNER OF SAID LOT 1, THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 1, A DISTANCE OF 210.22 FEET TO THE NORTHWEST CORNER OF LOT 2 BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 70.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 2; THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE SOUTH LINE OF SAID LOT 2, A DISTANCE OF 226.57 FEET, TO THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, ALONG THE SOUTHERLY EXTENSION OF THE EAST LINE OF SAID LOT 2, A DISTANCE OF 11.00 FEET; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, PARALLEL WITH THE NORTH LINE OF SAID RAMSEY TOWN CENTER ADDITION; A DISTANCE OF 375.32 FEET; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, PARALLEL WITH SAID WEST LINE OF LOT 1, A DISTANCE OF 193.16 FEET TO THE SOUTH LINE OF SAID RAMSEY TOWN CENTER FIFTH ADDITION; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, ALONG SAID SOUTH LINE OF RAMSEY TOWN CENTER FIFTH ADDITION, A DISTANCE OF 61.47 FEET TO THE POINT OF BEGINNING.

[INSERT SKETCH OF PROPERTY]

EXHIBIT B

AMENDED AND RESTATED EXHIBIT A
TO LEASE AGREEMENT

DESCRIPTION OF LAND, PROJECT
IMPROVEMENTS AND PROJECT EQUIPMENT

Part I

Land

Lots 1 and 1A, COR ONE, Anoka County, Minnesota, according to the recorded plat thereof.

Part II

Project Improvements

The Project and underlying site work (more specifically defined in Section 1.1 of this Lease).

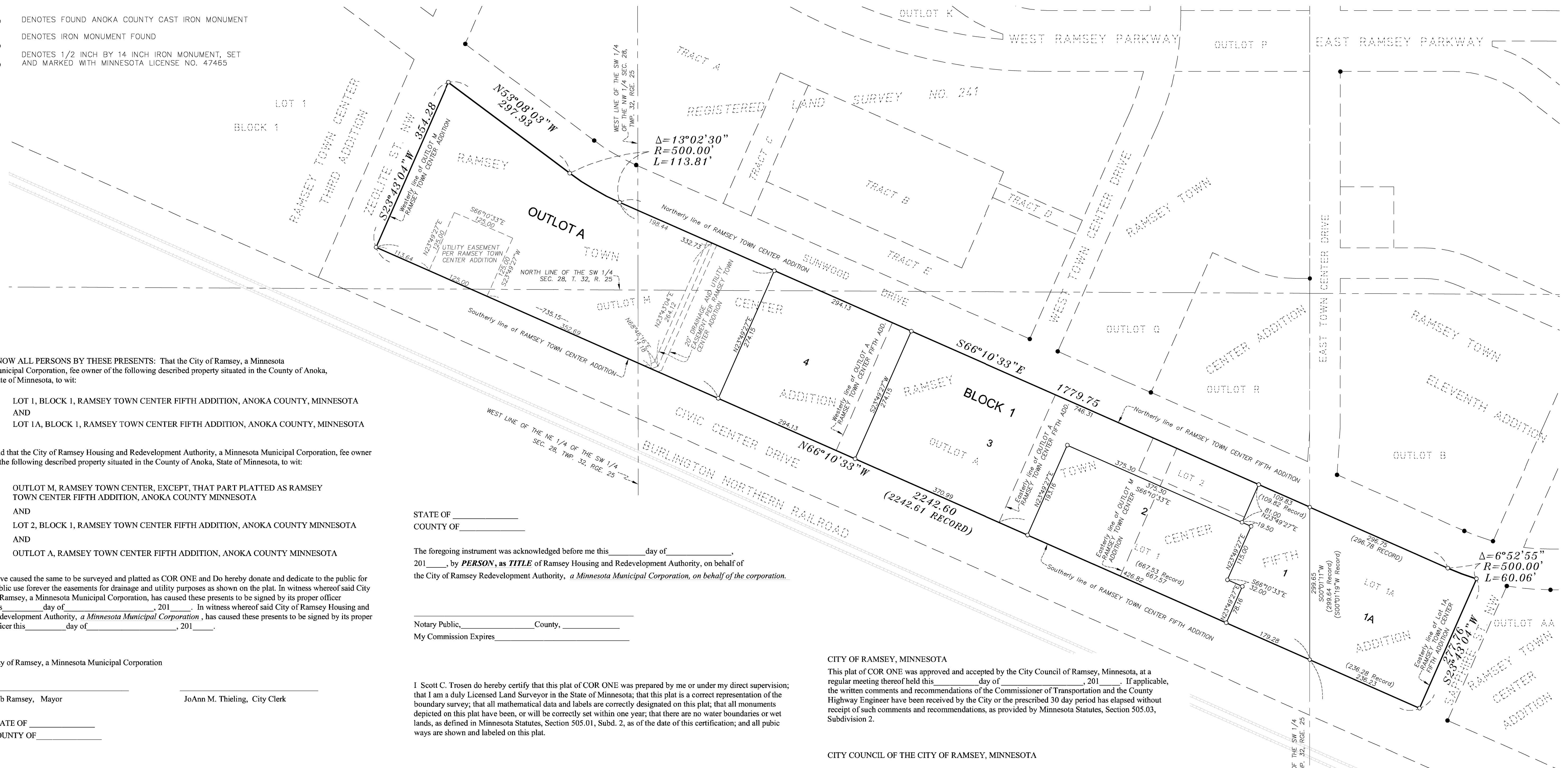
Part III

Project Equipment

All fixtures included in the Project and any and all tangible items of personal property (more specifically defined in Section 1.1 of this Lease).

COR ONE

- DENOTES FOUND ANOKA COUNTY CAST IRON MONUMENT
- DENOTES IRON MONUMENT FOUND
- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT, SET AND MARKED WITH MINNESOTA LICENSE NO. 47465



KNOW ALL PERSONS BY THESE PRESENTS: That the City of Ramsey, a Minnesota Municipal Corporation, fee owner of the following described property situated in the County of Anoka, State of Minnesota, to wit:

LOT 1, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA AND
 LOT 1A, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA

And that the City of Ramsey Housing and Redevelopment Authority, a Minnesota Municipal Corporation, fee owner of the following described property situated in the County of Anoka, State of Minnesota, to wit:

OUTLOT M, RAMSEY TOWN CENTER, EXCEPT, THAT PART PLATTED AS RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY MINNESOTA AND
 LOT 2, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY MINNESOTA AND
 OUTLOT A, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY MINNESOTA

Have caused the same to be surveyed and platted as COR ONE and Do hereby donate and dedicate to the public for public use forever the easements for drainage and utility purposes as shown on the plat. In witness whereof said City of Ramsey, a Minnesota Municipal Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 201____. In witness whereof said City of Ramsey Housing and Redevelopment Authority, a Minnesota Municipal Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 201____.

City of Ramsey, a Minnesota Municipal Corporation

Bob Ramsey, Mayor
 JoAnn M. Thieling, City Clerk

STATE OF _____
 COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 201____, by Bob Ramsey, as Mayor and JoAnn M. Thieling, as City Clerk, of the City of Ramsey, a Minnesota Municipal Corporation, on behalf of the corporation.

Notary Public, _____ County, _____
 My Commission Expires _____

CITY OF RAMSEY HOUSING AND REDEVELOPMENT AUTHORITY, A MINNESOTA MUNICIPAL CORPORATION

PERSON, TITLE

STATE OF _____
 COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 201____, by PERSON, as TITLE of Ramsey Housing and Redevelopment Authority, on behalf of the City of Ramsey Redevelopment Authority, a Minnesota Municipal Corporation, on behalf of the corporation.

Notary Public, _____ County, _____
 My Commission Expires _____

I, Scott C. Trosen do hereby certify that this plat of COR ONE was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that there are no water boundaries or wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 2, as of the date of this certification; and all public ways are shown and labeled on this plat.

Scott C. Trosen
 Licensed Land Surveyor
 Minnesota License No. 47465

STATE OF MINNESOTA
 COUNTY OF HENNEPIN

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 201____, by Scott C. Trosen, Land Surveyor.

Notary Public, Hennepin County, Minnesota
 My Commission Expires _____

CITY OF RAMSEY, MINNESOTA

This plat of COR ONE was approved and accepted by the City Council of Ramsey, Minnesota, at a regular meeting thereof held this _____ day of _____, 201____. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the City or the prescribed 30 day period has elapsed without receipt of such comments and recommendations, as provided by Minnesota Statutes, Section 505.03, Subdivision 2.

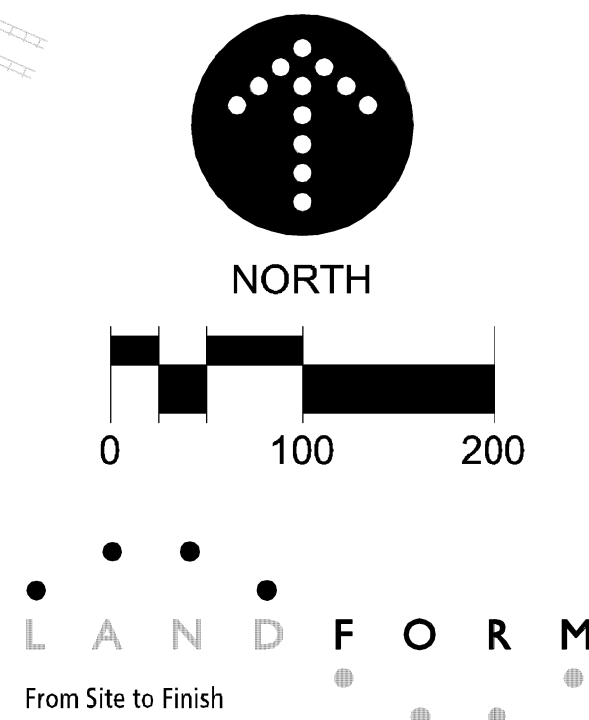
CITY COUNCIL OF THE CITY OF RAMSEY, MINNESOTA

Bob Ramsey, Mayor
 JoAnn M. Thieling, City Clerk

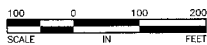
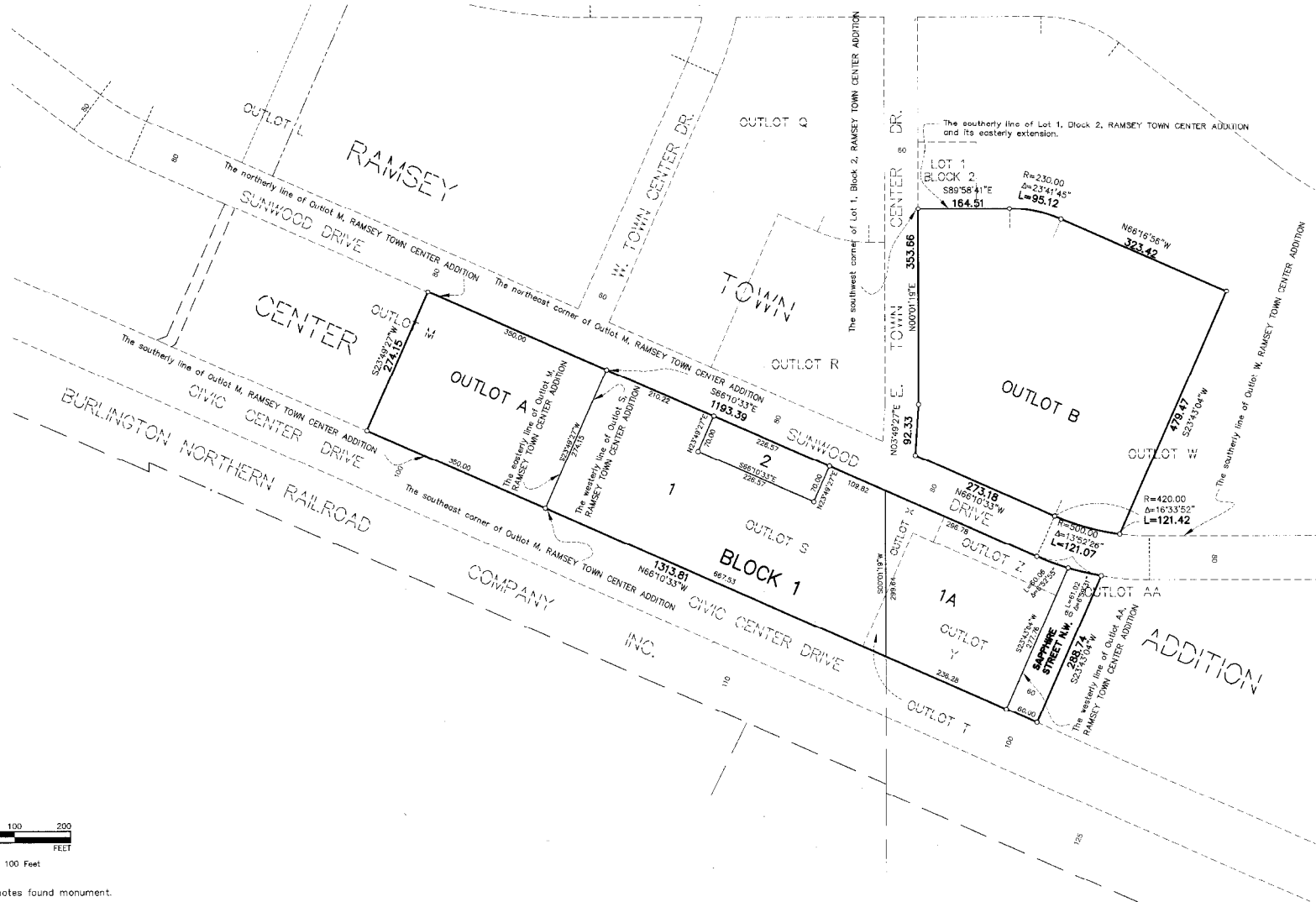
ANOKA COUNTY SURVEYOR

This plat was checked and approved on this _____ day of _____, 201____.

Anoka County Surveyor



RAMSEY TOWN CENTER FIFTH ADDITION



- Denotes found monument.
- Denotes 1/2 inch by 14 inch iron monument set and marked with Minnesota License No. 18420.

For the purposes of this plat the southerly line of Outlot M, RAMSEY TOWN CENTER ADDITION, is assumed to bear N 66° 10' 33" W.