

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday February 22, 2011**  
**7:00 p.m.**  
**Council Chambers, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Approve Agenda**
5. **Consent Agenda**
  1. Note the following Board and Commission Meeting Minutes:  
  
Environmental Policy Board meeting minutes dated January 3, 2011  
Planning Commission meeting minutes dated January 6, 2011  
Economic Development Authority meeting minutes dated January 13, 2011
  2. Authorize Budget for Washington D.C. Travel for Mayor Ramsey and City Administrator Ulrich to Lobby for NorthStar Station Funding
  3. Consider change order for engineering services related to City project #08-21; water tower #3
  4. Consider award of contract for geotechnical services and material testing.
  5. Billslist 2-22-2011
  6. Authorize 18th Partial Payment to CB&I Inc. for IP 08-21 Water Tower No. 3
  7. Adopt Resolution Dedicating City Owned Property at the Intersection of County Road 57 and Alpine Drive for Project Purposes
  8. Adopt Resolution Dedicating City Owned Property in the vicinity of County State Aid Highway No. 116 (Bunker Lake Boulevard) from Germanium to Basalt Street for Project Purposes
  9. Report from the Personnel Committee Meeting on 02-08-11  
  
Case 1: Consider a Resolution to Reclassify the Fire Inspector to Fire Marshal  
  
Case 2: Consider a Resolution Ending the Probation Period of the Senior Accountant

Case 3: Consider a Resolution Ending the Probation Period of the Human Resources Representative

10. Report from Finance Committee of 2-8-11 (This includes adoption of Resolutions related to EDA, Enterprise and General Fund Budgets)
6. **Public Hearing**
7. **Council Business**
  1. Request for a Home Occupation Permit to Operate a Home Based Office for Carefree Home Services at 7830 149th Ln NW; Case of Michael Beach
  2. Adopt Ordinance for Sale of City Owned Property in Auditor's Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran Church
  3. Revised Real Estate Services Agreement for Bury & Carlson Site
  4. Consider Resolution Authorizing Acquisition of Tax Forfeit Property
  5. Consider Support of Running Aces Harness Park Gaming Expansion
8. **Mayor/Council/Staff Input**
9. **Adjournment**

**CC Regular Session**

**Item #: 5. 1.**

**Date: 02/22/2011**

**By:** JoAnn Shaw  
Community Development

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**Information**

**Title:**

Note the following Board and Commission Meeting Minutes:

Environmental Policy Board meeting minutes dated January 3, 2011

Planning Commission meeting minutes dated January 6, 2011

Economic Development Authority meeting minutes dated January 13, 2011

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**Attachments**

[EPB 01.03.11](#)

[Planning 01.06.11](#)

[EDA 01.13.11](#)

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: JoAnn Shaw

Final Approval Date: 02/16/2011

**Reviewed By**

Amy Dietl

**Date**

02/16/2011 03:01 PM

Started On: 02/15/2011 10:12 AM

**ENVIRONMENTAL POLICY BOARD  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

On Monday, January 3, 2011, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:     Chairperson Michael Max  
                          Board Member Thomas Stodola  
                          Board Member Bob Bentz  
                          Board Member Trent Hassett  
                          Board Member John Freeburg

Members Absent:     Board Member John Enstrom  
                          Board Member Kathleen Riley-Daniels

Also Present:         Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Max called the meeting to order at 6:32 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Board Member Freeburg and seconded by Board Member Stodola to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Hassett, Stodola, Freeburg and Bentz. Voting No: None. Absent: Board Members Riley-Daniels and Enstrom.

**APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES**

Motion by Board Member Stodola and seconded by Board Member Hassett to approve the regular meeting minutes dated December 6, 2010 as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Hassett, Bentz, Stodola and Freeburg. Voting No: None. Absent: Board Members Riley-Daniels and Enstrom.

## **POLICY BOARD BUSINESS**

### **Case #1: 2011 Work Plan**

Environmental Coordinator Anderson presented the staff report.

Chairperson Max suggested that the Board consider and recommend topics for inclusion on the 2011 work plan but not finalize anything for City Council consideration until April, after any new members are appointed to the Board.

Chairperson Max asked to be kept updated regarding the EAB Management Plan status as he'd be willing to attend and even present the case to the Parks and Recreation Commission.

Chairperson Max suggested that the Board consider utilizing subcommittees, consisting of no more than three persons per subcommittee, to tackle items included on the work plan. This might reduce the length of the monthly meetings if subcommittees work on their items during the month and update and recommend Board actions at the regular meetings.

Board Member Hassett stated that he'd like to work on expanding the community gardens program.

Environmental Coordinator Anderson stated that that might be outside the scope of this Board but that the Board could put together a statement of support regarding expansion of the community gardens program.

Board Member Bentz stated that he thought developing a map that highlights certain features that you may encounter on the City's trails, such as plants, wildlife etc.

Board Member Bentz suggested developing a policy that requires recycling bins in all public buildings within the City.

Chairperson Max suggested that an arboretum of sorts could be started somewhere in Ramsey as a demonstration project to showcase the tree species that thrive in the sandy dry soils typical of Ramsey.

Board Member Bentz stated that along those same lines, he would like to see the Board construct a rain garden that could also serve as a demonstration project.

Environmental Coordinator Anderson confirmed with the Board that there is interest in some sort of demonstration project.

Chairperson Max suggested another webpage could be developed to answer various 'did you know' questions regarding wildlife, plants, etc.

Consensus of the Board was that the work plan should include the environmental expo, Arbor Day planting event, revisiting the water conservation tool box and some sort of outreach.

## **Case #2: 2011 Environmental Expo & Tree Sale**

Environmental Coordinator Anderson presented the staff report.

There was a lot of discussion regarding the venue for the event. Environmental Coordinator Anderson stated that he didn't feel that the layout of the Municipal Center was very conducive for any type of expo event. He stated that they have made the best out of the space but that a gymnasium or some other large open area would be much more accommodating for this type of event.

The Board identified other possible venue options and ranked them in descending order as the Boy Scout Camp, PACT Charter School, Central Park, and the Municipal Center.

Board Member Bentz inquired if there was going to be a Business Expo event this year.

Environmental Coordinator Anderson stated that he was not sure about that. But, if the environmental expo event were to be at PACT Charter School, than it would obviously need to be held separately from the Business Expo, if that event happens.

Board Member Hassett stated that he's already contacted somebody about possibly getting Ron Schara as a keynote speaker for the event. He suggested that Environmental Coordinator Anderson follow up with them once certain details are hashed out regarding event location and date.

The Board than discussed forming a few subcommittees to organize the event. The following subcommittees with their assigned members were identified:

- Venue—Environmental Coordinator Anderson
- Sponsors—Board Members Hassett and Riley-Daniels
- Activities/Exhibitors—Board Members Bentz, Stodola and Chairperson Max
- EPB Display/Booth—There was no one assigned specifically to this subcommittee

Board Member Hassett stated that maybe a formal/official invitation should be prepared and then have the Mayor sign it that could be used to attract possible speakers, exhibitors, and/or sponsors.

Board Member Hassett suggested that the Boy Scouts be approached about getting involved with this event, especially if it works out that the event is at the Boy Scout Camp. They maybe could lead some nature walks or other activities or sell concessions as a fund raiser.

Environmental Coordinator Anderson stated that if the Board is contemplating holding this event possibly separately from the Business Expo, was it worth discussing whether this event should remain as both a tree sale and expo or could these two also be separated giving more flexibility to when the expo is held. Considering that much of the tree stock that is sold is bare root, the tree sale would always need to be offered in the spring (late April/early May), but if the environmental expo is held separately, than it could offered any time of year.

The Board discussed this matter extensively and ultimately thought that the two didn't necessarily need to be connected. The Board suggested that Environmental Coordinator Anderson discuss this possibility with the tree sale vendors to see if they would have any concern with offering the tree sale in the spring and the expo event at some other time.

The Board then discussed at length other possible dates for the environmental expo. October 1, 2011 was agreed upon for an environmental expo event. Consensus of the Board was that this could be an experiment of sorts to see how it turns out at another time of year and separate from the tree sale and depending on how it works out, could be a permanent change or may need to revert back to a combined event.

### **BOARD/STAFF INPUT**

Environmental Coordinator Anderson stated that there will be a new City Council liaison to the EPB and that is Councilmember Randy Backous.

Environmental Coordinator Anderson stated that the City Council will be discussing funding for a commission appreciation/holiday party event tomorrow night. Should they approve funding, members should expect to see an invitation for the event, which would be held on January 21, 2011.

Chairperson Max wanted to give kudos to the Public Works staff for the great job they've done already this year with plowing. With as many snowfalls that we've already had, he thinks they have done a superb job keeping the streets, trails and sidewalks clear and safe.

### **ADJOURNMENT**

Motion by Board Member Freeburg and seconded by Board Member Stodola to adjourn the meeting.

The meeting adjourned at 9:31 p.m.

Respectfully submitted,

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Chris Anderson  
Environmental Coordinator

**PLANNING COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, January 6, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Chairperson Gary Levine  
                                  Commissioner Ralph Brauer  
                                  Commissioner Andrew Dunaway  
                                  Commissioner Bryan Rogers  
                                  Commissioner Gary Van Scoy

Members Absent:           None

Also Present:              Associate Planner Tim Gladhill  
                                  Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Levine called the regular meeting to order at 7:00 p.m.

**CITIZEN INPUT**

Commissioner Van Scoy, as a citizen stated he wanted to commend the city on the effectiveness of the snow removal; this has been a nasty winter so far and they have done a phenomenal job.

**APPROVAL OF AGENDA**

Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Dunaway, Brauer, Rogers, and Van Scoy. Voting No: None. Absent: None.

**APPROVE PLANNING COMMISSION MINUTES**

Motion by Commissioner Brauer, seconded by Commissioner Dunaway to approve the following minutes as presented:

- 1) Planning Commission regular meeting minutes dated December 2, 2010.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Dunaway, Rogers, and Van Scoy. Voting No: None. Abstain: None. Absent: None.

## **NOTE CITY COUNCIL MINUTES**

The following Council minutes were noted:

- 1) City Council regular meeting minutes dated November 9, 2010
- 2) City Council regular meeting minutes dated November 23, 2010

## **PUBLIC HEARINGS/COMMISSION BUSINESS**

**Case #1: Public Hearing – Consider Amendment to Section 117-111 (R-1 Residential District) of Chapter 117 of the Ramsey Zoning Code; Case of City of Ramsey**

### **Public Hearing**

Chairperson Levine called the public hearing to order at 7:02 p.m.

### **Presentation**

Environmental Coordinator Anderson presented the staff report and displayed five scenarios that should be considered while considering the ordinance amendment.

### **Citizen Input**

There was none.

Motion by Commissioner Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Dunaway, Brauer, and Rogers. Voting No: None. Absent: None.

The public hearing closed at 7:13 p.m.

### **Commission Business**

Commissioner Van Scoy asked with Park Zoning, which of the five scenarios shown would be applicable. Commissioner Van Scoy also inquired about the difference between dedicated parks and the zoning designation of park. Rivers Bend Park was giving as an example.

Associate Planner Gladhill stated it is designated as a park, but not dedicated as a park. Dedicated park is a term that is used when a plat comes forward and land is given special for park purposes rather than money to meet park dedication requirements.

Discussion ensued regarding park zoning and park dedication. They continued discussing the scenarios.

Environmental Coordinator Anderson displayed a map of parcels that could be affected by the ordinance change.

Associate Planner Gladhill stated looking at the map the majority of areas being affected are Emerald Pond Park, areas in the Ponds Subdivision and a few parcels abutting Rivers Bend Park.

Commissioner Brauer asked what purpose is served by doing this.

Environmental Coordinator Anderson stated the purpose would be to add in some flexibility to some lots adjacent to permanent open spaces. The intent of the rear yard setback is to provide separation of living spaces and with the State Supreme Court ruling on variances, which is where the flexibility comes into play.

Associate Planner Gladhill stated the city was looking for more ways in the Comp Plan for flexible zoning; now the city is trying to find ways in the ordinances for the flexibility. He noted variances no longer are viewed as the standard tool for flexibility and are limited to very few special circumstances.

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to recommend that City Council introduce an ordinance amending Chapter 117-111 of the City's Zoning Code to include a reduced rear yard setback of twenty (20) feet on properties entirely adjoining a parcel(s) zoned PARK.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Dunaway, and Rogers. Voting No: None. Absent: None.

**Case #7: Staff Update**

The Staff Update was noted.

**Case #8: Zoning Bulletin**

The Zoning Bulletin was noted.

**OTHER COMMISSION BUSINESS**

**ADJOURNMENT**

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Dunaway, and Rogers. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 7:30 p.m.

Respectfully submitted,

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Amber Miller  
Planning Manager

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

*Drafted by JoAnn Shaw*

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, January 13, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Chris Riley  
                          Member John LeTourneau  
                          Member Wayne Skaff  
                          Member Jim Steffen  
                          Member Kristine Williams  
                          Member Jeff Wise

Members Absent:     Member Colin McGlone

Also Present:         Aaron Backman, Economic Development/Marketing Manager  
                          Kurt Ulrich, City Administrator  
                          Dean Busch, IT Manager (for E-Gov demonstration)

**CALL TO ORDER**

Chairperson Riley called the Economic Development Authority meeting to order at 7:32 a.m.

**APPROVE AGENDA**

Motion by Member LeTourneau, seconded by Member Williams, to approve the agenda.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Williams, Skaff, Steffen, and Wise. Voting No: None. Absent: Member McGlone.

**APPROVE MINUTES**

Motion by Member Skaff, seconded by Member Steffen, to approve December 9, 2010 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, Steffen, LeTourneau, Williams, and Wise. Voting No: None. Absent: Member McGlone.

**EDA BUSINESS**

**Case #1:         APPOINT INTERIM CHAIRPERSON AND VICE CHAIRPERSON**

Economic Development/Marketing Manager Backman stated that member terms run from April 1<sup>st</sup> to March 31<sup>st</sup>, however, last year officers were appointed for the calendar year of 2010. To

coordinate member and officer terms an interim chairperson and vice chairperson should be appointed until March 31, 2011. At the April meeting officers will be appointed for a year term.

Motion by Member Skaff, seconded by Member LeTourneau, to appoint Member Riley as interim chairperson.

Motion carried. Voting Yes: Members Skaff, LeTourneau, Steffen, Williams, and Wise. Voting No: None. Abstain: Chairperson Riley. Absent: Member McGlone.

Motion by Member LeTourneau, seconded by Member Williams to appoint Member Skaff as interim vice chairperson.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Williams, Steffen, and Wise. Voting No: None. Abstain: Member Skaff. Absent: Member McGlone.

### **Case #2: MULTISOURCE MANUFACTURING CLOSING & RLF UPDATE**

Economic Development/Marketing Manager Backman presented the Staff report. He stated MS Holdings purchased the Harbor Industries building on December 29, 2010 and the lines of communication remain open even though the Revolving Loan Fund (RLF) Loan did not go forward at this time.

Chairperson Riley stated it has gone well, and has shown we are willing to work with them, we're happy they are here, but not going to give away the farm.

Economic Development/Marketing Manager Backman stated it was not so much MS Holdings that didn't like the language in the document, but the bank. City Attorney Bill Goodrich took the language from the Small Business Administration loan documents. He continued it is unusual that a business has committed and acquired the facility and then not gone forward with a particular loan, usually they leverage and try to get all they can before committing. In this case the building price was attractive enough that they wanted to complete the deal. He continued that the City depends on repayment of the RLF loans to refund the account to continue to do future deals.

Member LeTourneau stated that the RLF guidelines state the subordination position we want to take and EDA needs to stay consistent with the guidelines. This case was our opportunity to review those guidelines.

Member Steffen asked when the building would be ready for them to move in.

Economic Development/Marketing Manager Backman stated they are hoping by the end of March.

### **CASE #3 E-GOV LINK OFFERINGS & PRESENTATION**

Peter Selden from E-Gov Link demonstrated their product for the EDA.

Economic Development/Marketing Manager Backman stated this Ohio-based company provides information technology solutions for local governments. Its offerings include Citizen Request

Management, Permit, Community Calendar, Available Properties, Business Listings, Rumor Mill and other applications. This was informational only.

#### **CASE #4      CONSIDER EDA RESTAURANT SUBSIDY POLICY**

Economic Development/Marketing Manager Backman presented the Staff report. He stated the highlights of the proposed restaurant subsidy, which are: The maximum loan amount for Water Access Charge (WAC) would be 70% for restaurants located in The COR, along Armstrong Boulevard, on State Highway 10, or along State Highway 47 in the City of Ramsey, and eligibility would be for-profit restaurants that are not currently operating in the designated areas. He continued with the application process and implementation procedures.

Discussion ensued regarding the proposed restaurant subsidy policy.

Economic Development/Marketing Manager Backman explained that WAC fees would be an inter-fund transfer; however, Sewer Access Charge (SAC) fees would be a payout from the City to the Met Council.

Members discussed whether the eligibility should remain in the key transportation corridors or be opened to the entire city.

City Administrator Ulrich stated that an option could be that wherever the zoning code would allow a restaurant the subsidy could be offered.

Economic Development/Marketing Manager Backman mentioned as an alternative defining the eligibility as within a half mile of the corridor. The consensus of the Commissioners was to direct restaurants within a half mile along the designated corridors.

Members discussed the definition of a full service restaurant. The consensus was to define full service as restaurants where food is served at tables.

Motion by Member Skaff, seconded by Member LeTourneau to adopt the Full-Service Restaurant Subsidy Program Guidelines as presented by Staff and further defining eligibility as within a half mile of the designated corridors and defining a full service restaurant as food is served at tables.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, LeTourneau, Steffen, Williams, and Wise. Voting No: None. Absent: Member McGlone.

#### **CASE #5      EDAM 2011 LEGISLATIVE POLICY**

Economic Development/Marketing Manager Backman presented the Staff report. He described EDAM's legislative policies and stated it would be beneficial for the EDA to formally support EDAM's 2011 Legislative Policy.

Motion by Member LeTourneau, seconded by Member Steffen to draft a letter in support of EDAM's 2011 Legislative Policy.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Steffen, Skaff, Williams, and Wise. Voting No: None. Absent: Member McGlone.

## **CASE #6 STAFF UPDATE**

Economic Development/Marketing Manager Backman presented the Staff report.

Members reviewed and discussed the EDA 2011 Work Plan/Goals.

Member LeTourneau stated he would like to see the 167<sup>th</sup> Avenue node be moved to the top of the list.

Chairperson Riley stated he would like the EDA to renew their effort on obtaining a zip code for the City of Ramsey. He stated he thought it would do a lot for the City's identity.

Member Steffen stated he would like an update on the COR each month.

Member Wise stated QCTV will be starting to do a monthly update on the COR for the public.

Economic Development/Marketing Manager Backman informed the EDA that the City was not selected for the TED grant. The City came in fourth place behind Bloomington Mall of America, City of Minneapolis, and City of St. Louis Park.

City Administrator Ulrich stated the City also applied for a Safety and Mobility (SAM) grant in conjunction with the TED grant and came in third, so there is hope that the City is queuing up for some major funding for the Armstrong Highway 10 interchange.

Economic Development/Marketing Manager Backman stated there is a proposed street name change. It pertains to Sunfish Lake Business Park, specifically where Bunker Lake Blvd. meets Azurite and 143<sup>rd</sup>. City Council requested EDA's input. Members decided to bring this back to the February meeting to discuss this in more depth seeing how this impacts businesses in the area.

## **MEMBER INPUT**

Chairperson Riley welcomed Member Wise to the EDA.

## **ADJOURNMENT**

Motion by Member LeTourneau, seconded by Member Steffen, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Steffen, Skaff, Williams, and Wise. Voting No: None. Absent: Member McGlone.

The regular meeting of the Economic Development Authority adjourned at 9:15 a.m.

Respectfully submitted,

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Aaron Backman  
Economic Development/Marketing Manager

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

**CC Regular Session**

**Item #: 5.2.**

**Date: 02/22/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Authorize Budget for Washington D.C. Travel for Mayor Ramsey and City Administrator Ulrich to Lobby for NorthStar Station Funding

**Background:**

The National Association of Counties (NACo) Conference is held on an annual basis in Washington, D.C. The Conference dates are March 5 - 9, 2011. The last day of the conference is a day of lobbying on Capitol Hill. Mayor Ramsey and City Administrator Ulrich have indicated a desire to travel to Washington D.C. with the County Board to lobby for funding for Ramsey's NorthStar Rail stop. They are proposing to fly out on Tuesday, March 8 and come back Wednesday, March 9.

**Observations:**

The estimated budget is \$1500, including air, hotel, meals and ground transportation.

**Funding Source:**

Funding for this trip would come out of the Mayor and Council and Administration annual Travel/Lodging and Training Budgets.

**Council Action:**

Motion to authorize funds for Mayor Ramsey to travel to Washington D.C. to lobby for funds for Ramsey's NorthStar Rail Station.

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 11:09 AM

Started On: 02/16/2011 10:27 AM

Date: 02/22/2011

By: Tim Himmer  
Engineering/Public Works

**Information**

**Title:**

Consider change order for engineering services related to City project #08-21; water tower #3

**Background:**

Council awarded a contract for engineering services on water tower #3 to Progressive Consulting Engineers (PCE), in an amount not to exceed \$169,330, on April 22, 2008. During implementation of the project the tower location moved twice. Initially it was to be located in Elmcrest Park, but due to poor soil conditions an alternative location was investigated, chosen, and acquired. This move occurred during production of the preliminary design report, and water distribution modeling, site analysis, and report updates were required, resulting in an amended scope with an increased budget of \$5,000. Following final approval of the project and award of a construction contract the tower moved again within the newly acquired site, for which a change order was processed and approved by Council on July 28, 2009. At that time PCE requested an additional \$5,000 for further revisions to the plans, but staff recommended delaying such action until the project was closer to completion to see if cost savings could be realized throughout the construction process. The project is now substantially complete, and while some savings were realized PCE has requested additional compensation in the amount of \$2,700 to cover revisions associated with the tower relocation. The 2 scope revisions outlined above results in a total contract increase in the amount of \$7,700.

**Observations:**

At the time of approval of this project Council provided the Director of Public Works with authority to process change orders up to a maximum of \$15,000. These scope revisions have been approved at staff level, but are being advanced to Council for formal processing.

The original contracted construction project was approved in the amount of \$3,188,400, and with change orders has increased to a final cost of \$3,225,553. The approved change orders are as follows:

1. \$22,877 for relocation of the tower on the newly acquired site (approved by Council on July 28, 2009)
2. \$940 for minor electrical revisions (magnetic door switch relocation & additional outlet on mezzanine level)
3. \$13,336 for paving revisions to the access drive and road into Elmcrest Park

**Recommendation:**

Staff recommends approval of a change order to the PCE contract in the amount of \$7,700 for required project revisions outside of the original scope. It is further recommended to approve a change order to the Chicago Bridge & Iron (CB&I) contract in the amount of \$14,276 for required construction revisions.

**Council Action:**

Motion to approve the change orders.

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	02/16/2011 03:24 PM
Kurt Ulrich	Kurt Ulrich	02/17/2011 11:09 AM
Form Started By: Tim Himmer		Started On: 02/16/2011 02:17 PM



**Date: 02/22/2011**

**By:** Tim Himmer  
Engineering/Public Works

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**Information**

**Title:**

Consider award of contract for geotechnical services and material testing.

**Background:**

The current 2 year geotechnical and material testing contract with Northern Technologies, Inc. (NTI) expired on December 31, 2010. Staff met with representatives of NTI to discuss the possibility of extending the existing contract for another year. NTI stated that they would be willing to extend the existing contract for another 2 years, without any revisions to terms. This means that the City will be able to take advantage of 2009 pricing, and continue to utilize a local company through 2012.

This item was discussed in work session on January 18, 2011, under staff input, and it was the consensus of the Council to extend the existing contract with NTI for another 2 years. Staff stated that they would be bringing this matter forward as a consent item on the next available regular Council meeting for final ratification. Attached is the proposed contract, which is being reviewed by the City attorney for legal matters.

**Observations:**

NTI has been representing the City on all public infrastructure projects, whether they are publicly or privately initiated, since 2009. They have performed very well for the duration of the contract, and have been able to accommodate all project schedules with timely accurate information.

**Recommendation:**

Staff recommends approval of a 2 year contract extension with NTI for geotechnical services and material testing, subject to City attorney review of legal matters.

**Council Action:**

Motion to approve a 2 year contract extension with NTI for geotechnical services and material testing, through 2012, subject to review by the City attorney for legal matters.

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**Attachments**

Contract documents

**Form Review**

**Inbox**

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 02/17/2011

**Reviewed By**

Brian Olson

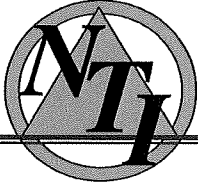
Kurt Ulrich

**Date**

02/14/2011 03:20 PM

02/17/2011 08:45 AM

Started On: 02/14/2011 02:35 PM



## **NORTHERN TECHNOLOGIES, INC.**

6588 141st Avenue NW, Ramsey, MN 55303 763-433-9175 763-323-4739 Fax

January 17, 2011

Mr. Tim Himmer, PE  
City Engineer  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, Minnesota 55303

Subject: Year 2011 and 2012 Geotechnical & Materials Testing Services

Dear Mr. Himmer,

We present this proposal for Year 2011 and 2012 geotechnical and material testing services for City of Ramsey (City) construction projects, as per your request. We understand the City provides internal inspection of city projects including but not limited to road construction, utilities, subdivision construction, concrete curb & gutter, asphalt pavement, etc. Based on our experience working for the City in previous years, material testing services for most projects will require intermittent services of NTI with actual project needs based on project specifications, or as directed by you and/or your project representatives. Per your recent request, we present to you the following information on our company, personnel, capabilities, experience and fees for performing the geotechnical and testing services.

### **Company Information**

Northern Technologies, Inc. (NTI) provides comprehensive geotechnical, and materials testing services. We look forward to continuing our nearly decade long relationship with the City of Ramsey to help assure quality infrastructure improvements for the residents of our community.

Northern Technologies, Inc. was established in Fargo in 1996 by Marc D. Shannon, PE. In 2001 NTI opened its Twin Cities office in Ramsey. NTI employs over 30 full time technical personal, including 7 professional engineers and 2 E.I.T.'s. During the construction season an additional 10 - 15 full time and part-time engineering technicians and student interns are added to our staff.

Geotechnical and material testing services are provided to a variety of federal and state agencies, counties, cities, property owners, developers, contractors, engineers and architects.

NTI senior staff members all have significant experience providing construction related services on a wide range of projects in the Twin Cities area. The City benefits from this experience on every project through our standardized peer review and quality control processes. At the same time, NTI is a small firm giving the client direct access to our officers and senior staff whenever the need arises.

We are focused on delivering outstanding service to our clients with quick turn-around and dependability. We intentionally keep our overhead low so our fees are as reasonable as possible.

Northern Technologies, Inc. has provided the City geotechnical exploration programs, laboratory testing, construction materials testing, quality control and special inspections on a wide range of projects since 2002. NTI looks forward to continuing this relationship this year and in the future.

### **Staffing**

Tony Francis, PE, Project Engineer, will manage the majority of the projects for the City of Ramsey. As project manager he is responsible for scheduling the technician's appointments, reviewing and approving their daily reports, providing weekly summaries to the client, and personally performing the inspections when difficult conditions warrant. Tony also manages the materials laboratory in NTI's Ramsey, Minnesota office – supervising staff, spot checking procedures, and verifying equipment is properly calibrated. Tony has been with NTI for 8 years and has the experience and training needed for this role.

### **Scope of Work/Capabilities**

**Geotechnical Investigations and Engineering** - NTI's Ramsey office has two drill rigs; a CME 55 mounted on a truck and a CME 550 that is mounted on a rubber tired all-terrain vehicle (ATV), allowing us to perform the vast majority of geotechnical explorations. Our drillers are experienced in all forms of drilling and sampling. Following the field work, our engineers examine, test and classify the samples obtained by the drillers, and then prepare the boring logs. They then write the report addressing bearing capacity for deep or shallow foundations, settlement analysis, slope stability analysis, locations of unsuitable soils, sub-cut depths and type of backfill, pavement designs, and recommendations for dealing with any groundwater encountered.

NTI's staff is experienced in the design of shallow and deep foundations, retaining walls, and slope stability analysis. Whether it is caisson and driven pile foundations for heavily loaded buildings and bridges, or shallow spread footing or mat foundations for lighter foundation loads, our engineers have the experience to recommend and design the most cost effective solution to address your needs. Utilizing the PCSTABL program produced by Purdue University for our slope stability analysis, we can analyze active slides or provide factors of safety for existing or proposed slopes affecting your projects. Post construction, we have the equipment and experience to monitor movement of the slope over time.

NTI's engineers are experienced in performing surface and groundwater hydrological studies. As licensed well drillers we understand the regulations, permit requirements and procedures for installing, maintaining and abandoning temporary and permanent groundwater monitoring wells. We have the equipment needed to obtain water samples and monitor water levels. Our senior engineers have performed dozens of studies to determine groundwater levels, seasonal variations, and apparent directions of flow, to predict the future behavior of the aquifers.

**Construction Materials Testing and Special Inspections** - All testing will be conducted as required by project specifications and construction documents, and at the request of your on-site job representatives.

NTI's engineering technicians are equipped with cell phones to facilitate communications with the office, clients and contractors. They are fully experienced at observing, monitoring and testing all types of excavation, embankment, trench backfill and foundation installations.

The technicians are equipped with nuclear density gauges to verify the compaction of engineered fill soils. They are also trained in the use of and have access to sand cones for density testing when required by project specifications.

NTI maintains plastic concrete testing equipment to perform slump, air content, temperature and the casting of concrete and mortar cylinders for construction projects. We also perform quality control testing during the installation of these pavements by observing subgrade test rolls, verifying subgrade excavation depths and limits, testing aggregate base and bituminous pavements for quality and density.

Depending on the construction they are observing that day our technicians will leave the shop equipped with hand augers, coring machines, double ring infiltrometers, plastic concrete test equipment, hand penetrometers, static cone penetrometers, dynamic cone penetrometers, Schmidt rebound hammers, DipStick Floor Profiler, etc.

NTI's technicians are trained in proper sampling per ASTM specifications to assure that the samples are indicative of the materials utilized and that they arrive back at the lab in a condition suitable for providing accurate test results.

**Laboratory Testing** – NTI's laboratory is equipped to handle the testing required for typical municipal and building projects. We have an automated cure room that maintains proper temperature and humidity for curing concrete cylinders. We perform a variety of tests on soil to determine moisture density relationships (proctors), mechanical analysis of soil and aggregates for use as fill, or concrete or bituminous mixes and index or strength tests on soil for geotechnical design purposes.

NTI also has the equipment to perform compression tests of concrete cylinders, mortar, concrete block and brick products as well as coring equipment to obtain concrete and bituminous cores. NTI has performed mix designs for light and heavy duty pavements constructed of concrete, asphalt or aggregate surfaces. We also test bituminous mixtures for quality and density, including stability, oil content, air voids and density. Some of the tests we routinely perform in the lab include:

Soils & Aggregates

Proctors  
Atterberg Limits  
Mechanical Analysis  
Sieves / Hydrometer  
Organic Content  
Moisture Content  
Specific Gravity

Concrete, Masonry, & Grout

Concrete Cylinder Compression Testing  
CMU Compression and Properties  
Prism Compressive Strength  
Grout Cube Testing  
Concrete Mix Design  
Mortar Mixture Properties  
Cement/Aggregate Ratio

Bituminous

Bituminous Extraction  
Gradation  
Marshall Densities  
Bituminous Mix Designs  
Rice's Specific Gravity  
Stability and Flow

General services anticipated for your municipal projects include:

- Preparation of Geotechnical investigations and reports with recommendations for pavement design, compaction, soil correction and dealing with ground water.
- Observation of excavations to verify suitability of soils prior to placement of embankments, approval of soils as fill.
- Field testing of embankments placed within roadways, utility trench backfill and street materials. Such testing will include the determination of in-place compaction and moisture contents.
- Testing services associated with placement of foundations, floor slabs, concrete curbing, concrete pavements and bituminous pavements.
- Post construction work services such as determination of material in-place thickness, in-place density, related strength and air-void content.
- Preparation and review of reports.

**All testing will be conducted as required by project specifications, or as directed by you or your on-site superintendent.**

**Fee Structure**

The attached fee schedule outlines unit rates for respective personnel and/or unit tests for year 2011 and 2012 construction services. These fees are identical to the contracted rates from 2009 and 2010.

Invoices for services performed will be forwarded to you monthly, broken out for each project, with costs based on the unit rates outlined in the Fee Schedule. Work outside the scope of the attached fee schedule will be provided based on NTI's standard unit rates or negotiation prior to the start of work. . The attached General Conditions are an integral part of this proposal.

We appreciate the opportunity of submitting this proposal and look forward to working with and being a part of your engineering supervision team. If you have any questions, feel free to contact us at (763) 433-9175.

NORTHERN TECHNOLOGIES, INC.

CITY OF RAMSEY



Anthony Francis, PE  
Project Engineer

\_\_\_\_\_  
Authorized Signature:



Steve Johnston, PE  
Regional Manager/Principal Engineer

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_  
Date

# GENERAL CONDITIONS

## SECTION 1: PROJECT INFORMATION

- 1.1 Client will make available to NTI all known information regarding existing and proposed requirements which affects the work, including but not limited to: specifications, contracts, recommendations, plans and change orders.
- 1.2 Client will immediately transmit to NTI any new information that becomes available to it or its subcontractors, so that recommended actions can be reviewed.
- 1.3 Client will provide a representative to answer questions about the project when required by NTI upon 24-hour notice.
- 1.4 NTI will not be liable for any incorrect advice, judgment, or decision based on any inaccurate information furnished by Client, and Client will indemnify NTI against liability arising out of or contributed to by such information.

## SECTION 2: SAMPLES

- 2.1 NTI will retain representative samples for 30 days after submission of NTI report. Upon request by Client, samples can be shipped, charges collect, to destination selected by Client; or NTI can store them for an agreed upon storage charge.

## SECTION 3: FEE PAYMENT

- 3.1 NTI will submit invoices to client monthly, and a final invoice upon completion of services. Invoices will show charges based on current NTI Fee Schedule or other agreed upon basis. A detailed separation of charges and backup data will be at Client's request.
- 3.2 The Client will pay the balance stated on the invoices unless Client notifies NTI in writing of the particular item that is alleged to be incorrect within fifteen (15) days from the invoice date.
- 3.3 Payment is due upon receipt of invoice and is past due thirty (30) days from invoice date. On past due accounts, Client will pay a late charge of 1.5(%) per month, or the maximum allowed by law. In the event of litigation, resulting from Client's refusal to make payment, without just cause, then all warranties and representations, expressed or implied, by NTI shall be void.
- 3.4 In the event Client fails to pay NTI within sixty (60) days following invoice date, NTI may consider the default a total breach of this agreement and all duties of NTI under this agreement will be terminated.

## SECTION 4: OWNERSHIP OF DOCUMENTS

- 4.1 All documents prepared by NTI as instruments of service will remain the property of NTI.
- 4.2 Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose.
- 4.3 NTI will retain all pertinent records concerning services performed for a period of two (2) years after the report is sent; during that time the records will be made available to the Client during NTI's normal business hours.

## SECTION 5: DISPUTES

- 5.1 If NTI institutes suit against the Client to enforce any part of this agreement, then all litigation expenses or collection expenses, including attorney's fees, will be paid to the prevailing party.

- 5.2 If the Client institutes a suit against NTI, which is dismissed, or a verdict rendered for NTI, client agrees to pay NTI for all cost of defense, including attorney's fees, expert witness fees and court costs.

## SECTION 6: STANDARD OF CARE

- 6.1 NTI will perform consistent with the level of care and skill ordinarily exercised by members of the geotechnical and materials testing profession currently practicing under similar conditions. No other warranty, expressed or implied, is made.
- 6.2 NTI will be responsible for it's data, interpretation and recommendations, but will not be responsible for interpretation by others.

## SECTION 7: LIMITATION OF LIABILITY

- 7.1 NTI's liability to the Client and all contractors and subcontractors on the project, for damages due to professional negligence, negligence or breach of any other obligation to Client or others, will be limited to an amount not to exceed \$20,000 or the NTI fee, whichever is less.
- 7.2 Client will notify any contractor or subcontractor who performs work in connection with any work done by NTI of the limitation of liability for design defects, errors, omissions, or professional negligence, and to require as a condition precedent to their performing their work, a like indemnity and limitations of liability on their part as against NTI. In the event the Client fails to obtain a like limitation and indemnity, Client agrees to indemnify NTI for any liability to any third party.

## SECTION 8: INSURANCE

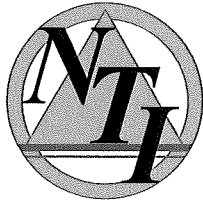
- 8.1 NTI will carry worker's compensation insurance and public liability, property damage, and errors and omissions insurance policies, which NTI considers adequate. NTI will not be responsible for liability beyond the limits and conditions of the insurance. NTI will not be responsible for any loss or liability arising from negligence by Client or by other consultants employed by Client.

## SECTION 9: TERMINATION

- 9.1 This agreement may be terminated by either party upon seven (7) days written notice if there is substantial failure by the other party to perform. Termination will not be effective if substantial failure is remedied before expiration of the seven days. Upon termination, NTI will be paid for services rendered plus reasonable termination expenses.
- 9.2 If the contract is terminated prior to completion of all reports contemplated by the agreement, or suspended for more than three (3) months, NTI may complete analysis and records as are necessary to complete it's files and may complete a report on the services performed. Termination or suspension expenses will include direct costs of completing analysis, records and report.

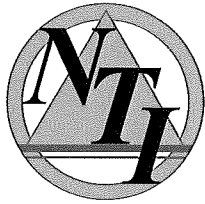
## SECTION 10: ASSIGNS

- 10.1 Neither party may assign duties or interest in the agreement without the written consent of the other part



**CITY OF RAMSEY  
2011 – 2012 FEE SCHEDULE**

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>UNIT RATE</u>
<b><u>Personnel Time</u></b>		
Senior Engineer	per hour	\$ 98.00
Engineer	per hour	78.00
Engineering Assistant	per hour	58.00
Engineering Technician	per hour	48.00
<b><u>Construction Testing Services*</u></b>		
**No charge will be incurred for sample pick up for laboratory testing of soils, concrete, and asphalt.**		
Concrete Inspection (temperature, slump, air content) Includes casting and compressive strength evaluation of three (3) concrete cylinders, reporting of results	per test	\$ 120.00
Concrete Inspection (temperature, slump, air content) Includes casting and compressive strength evaluation of four (4) concrete cylinders, reporting of results	per test	138.00
Density Tests (includes testing and reporting of results)	per test	40.00
Standard Proctor, method "A" (ASTM: D698)	per test	120.00
Standard Proctor, method "B, C, D" (ASTM: D698)	per test	125.00
Modified Proctor, method "A" (ASTM: D1557)	per test	130.00
Modified Proctor, method "B, C, D" (ASTM: D1557)	per test	140.00
Mechanical Analysis, (ASTM: C136 & D1140) Through No. 200 sieve bank run material only no preparation required	per test	100.00
Specific Gravity (ASTM D854) Deleterious Materials only, ASTM: C117, C123 and C40 or C142	per test	92.00
a. Fine aggregate	per test	80.00
b. Course aggregate	per test	80.00
Deleterious Materials only, MnDOT Procedure		
a. Fine Aggregate	per test	149.00
b. Coarse Aggregate	per test	241.00



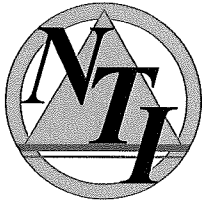
**CITY OF RAMSEY  
2011 – 2012 FEE SCHEDULE**

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>UNIT RATE</u>
Soundness of aggregate, sodium sulphate or magnesium sulphate (does not include crushing)		
a. Fine or coarse aggregate (not including gradation) ASTM C88, AASHTO T104 or MnDOT Procedure, 5 cycles	per test	557.00
b. Cost per cycle per pan when over 5 cycles	per test	62.00
c. Ledgerrock soundness ASTM C88 or AASHTO T1045 cycles on 50 pieces, 100 grams each	per test	557.00
Laboratory Tests of Bituminous Mixtures		
Tests of laboratory compacted Marshall samples of field plant mixture.		
a. Marshall density by displacement method	per test	\$ 205.00
b. Marshall density, Stability @ 140F and flow @ 140F	per test	280.00
Field Density by displacement method on submitted samples, includes preparation.	per test	32.00
Bituminous Extraction and Mechanical Analysis of aggregate-ASTM D2172, C136 and C117	per test	205.00
a. Extraction only, ASTM D2172	per test	145.00
b. Moisture content, ASTM D95 (on recycled mixes)	per test	97.00
c. Rice's Max. Theoretical Specific Gravity (each additional sample)	First sample Additional	115.00 50.00

\* All above listed tests include technician time required to perform test during non weekend and non-holiday periods, mobilization to site, preparation of reports, and review. Above rates will be increased by a factor of 1.3 for services provided on Saturday and 1.50 for services provided on Sunday or on legal Holiday.

**Geotechnical Exploration and Consulting Services**

Drill and Support Vehicle Mobilization	per trip	\$ 150.00
Standard Penetration Boring <sup>Note 1</sup>		
3 ¼ inch Hollow Stem Auger		
(ground surface to depth of 10 feet)	per foot	18.00
(from 10 feet to 50 feet)	per foot	15.00
Rotary mud drilling with 2-15/16" diameter tri-cone bit	set up charge	100.00
(ground surface to depth of 50 feet)	per foot	20.00



**CITY OF RAMSEY  
2011 – 2012 FEE SCHEDULE**

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>UNIT RATE</u>
(from 50 to 80 feet)	per foot	25.00
(from 80 to 100 feet)	per foot	28.00
(depth in excess of 100 feet)	special quotation	
<b>Laboratory Evaluation and Testing of Retained Soil Samples</b>		
Moisture content	per test	10.00
Unit weight	per test	16.00
Unconfined compressive strength	per test	75.00
Atterberg limits	per test	75.00
Mechanical analysis of soil (#4 to #200 sieve openings)	per test	75.00
<b>Standard Geotechnical Report <sup>Note 2</sup></b>		
(less than 5 soil borings associated with report)	per report	600.00
(5 to 10 soil borings associated with report)	per report	800.00
(11 to 20 soil boring associated with report)	per report	1,000.00
(21 or more soil borings associated with report)	special quotation	

**Note 1** If necessary, NTI will abandon the soil boring(s) using either a mixture of high solids bentonite or neat cement as the infill materials is the advanced boring conforms to the state's definition of "environmental borings". We note that an additional surcharge of \$4.50 per foot in excess of our noted fees will be assessed against the project for abandonment of all "environmental borings".

**Note 2** – Standard Geotechnical Report includes recommendations as itemized within the bullet items defined below. Projects requiring additional recommendations will incur additional cost in excess of the standard fees noted within this Fee Schedule. All such additional fees will be determined on a project by project basis.

- Construction feasibility for public utilities and pavement section along proposed road alignment.
- Logs of the soil boring with descriptions of nomenclature used for defining the site soils.
- Estimated subgrade support strength parameters for design of the bituminous roadway and recommendations for earthwork associated with installation of water main and sanitary sewer.
- Anticipation of, and management of, ground water for design of structures and pavements.

Fees for Geotechnical services will be invoiced after submission of the report. Payment is due within 30 days of receipt of the invoice.

**CC Regular Session**

**Item #: 5.5.**

**Date: 02/22/2011**

**By:** Jackie Lipski  
Finance

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**Information**

**Title:**

Billslist 2-22-2011

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**Attachments**

Billslist Resolution

Billslist

**Form Review**

**Inbox**

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 02/17/2011

**Reviewed By**

Diana Lund

Kurt Ulrich

**Date**

02/17/2011 10:50 AM

02/17/2011 11:09 AM

Started On: 02/17/2011 10:25 AM

Councilmember           introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 3, 2011 THROUGH FEBRUARY 16, 2011.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 3, 2011, through February 16, 2011, in the amount of \$593,432.68; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 3, 2011, through February 16, 2011, in the amount of \$593,432.68.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February, 2011.

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Mayor

**ATTEST:**

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City Clerk

<b>RAMSEY CITY COUNCIL MEETING</b>
<b>02/22/2011</b>
<b>BILLS LIST</b>

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 2/3/11-2/16/11	240,468.30
Accounts Payable 2/3/11-2/16/11	185,877.81
Payroll 2/3/2011	128,336.57
Pay Estimate - Project	38,750.00

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

**\$ 593,432.68**

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 171,270.54	\$ 299,558.64
- CORRECTION TO PAYROLL		
PREPAIDS	262,859.22	507,689.17
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	302,078.75	302,078.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	92,022.95	433,365.77
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		39,895.37
- CHECKS VOIDED	0.00	0.00

**TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED**      **\$ 828,231.46**      **\$ 1,582,587.70**

2/3/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
84808	2/3/2011		<b>111377 ANOKA MUNICIPAL UTILITY</b>							
		78.02	RAMSEY STREET LIGHTS		55995	22-990005-01DEC 2010	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		<u>78.02</u>								
-84809	2/3/2011		<b>100297 CENTERPOINT ENERGY</b>							
		389.51	DEC 10 BILLING		55996	8000014064-2DEC 2010	9605.6373		GAS	STORM WATER UTILITY
		389.52	DEC 10 BILLING		55996	8000014064-2DEC 2010	9601.6373		GAS	WATER FUND
		389.52	DEC 10 BILLING		55996	8000014064-2DEC 2010	9602.6373		GAS	SEWER FUND
		657.98	DEC 10 BILLING		55996	8000014064-2DEC 2010	0452.6373		GAS	PARK & RECREATION
		1,168.56	DEC 10 BILLING		55996	8000014064-2DEC 2010	0311.6373		GAS	STREET MAINTENANCE
		2,456.07	DEC 10 BILLING		55996	8000014064-2DEC 2010	0220.6373		GAS	FIRE PROTECTION
		<u>5,451.16</u>								
84810	2/3/2011		<b>110734 CITY OF RAMSEY</b>							
		15.25	ACCT 55994616		56046	020311	9601.4651		WATER REVENUE	WATER FUND
		19.22	ACCT 40323049		56046	020311	9601.4651		WATER REVENUE	WATER FUND
		19.54	ACCT 720802		56046	020311	9601.4651		WATER REVENUE	WATER FUND
		104.14	ACCT 5353305		56046	020311	9601.4651		WATER REVENUE	WATER FUND
		<u>158.15</u>								
84813	2/3/2011		<b>100116 CONNEXUS ENERGY</b>							
		75.79	DEC 2010 BILLING		55997	444931-301614DE C2010	9601.6371		ELECTRIC UTILITIES	WATER FUND
		112.35	137TH & DOLOMITE		55998	444930-179151JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		76.50	NEON ST & 157TH LIFT 2		55999	444929-246741JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		192.22	DYSPROSIUM & CO RD 5		56000	444930-179173JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,257.45	14200 XKIMO ST WELL 1 & 2		56001	444931-179175JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		167.92	6901 SUNWOOD DR TOWER 2		56002	444931-261725JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		735.87	7845 CIVIC DR WELL 6		56003	444931-284710JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND

## Council Check Register

2/3/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
		78.00	161ST LN & 162 LIFT 6		56004	444931-290657JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		10.15	16691 QUICKSILVER		56005	444931-293938JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		231.31	15030 ARMSTRONG WELL 7		56006	444931-296623JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		96.87	14779 ZEOLITE WELL 8		56007	444931-295820JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		136.43	7275 168TH LIFT 7		56008	444931-294030JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		369.11	7301 BUNKER LK BLVD WELL 3		56009	444932-240378JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,312.96	7601 BUNKER LK BLVD WELL 4		56010	444932-245192JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		1,889.97	7600 BUNKER LK WELL 5		56011	444932-265207JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		38.88	7199 BUNKER LK-SIGNAL		56012	444931-292834JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		36.11	7201 SUNWOOD DR-SIGNAL		56013	444931-292833JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		267.57	14210 JASPER ST		56014	444932-178997JA N11	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		42.35	14100 JASPER ST		56015	444930-178957JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		42.35	14100 JASPER ST		56015	444930-178957JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		42.35	14100 JASPER ST		56015	444930-178957JA N11	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		127.06	14100 JASPER ST		56015	444930-178957JA N11	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		5,053.09	14100 JASPER ST		56015	444930-178957JA N11	0311.6381		BUILDING & STRUCTURE REPAIR	STREET MAINTENANCE
		38.88	6362 HWY 10 SIGNAL		56016	444932-299611JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		50.49	HWY 10 & ARMSTRONG SIGNAL		56017	444932-237817JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		68.30	14100 JASPER ST		56018	444930-178956JA N11	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		68.32	14100 JASPER ST		56018	444930-178956JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		68.32	14100 JASPER ST		56018	444930-178956JA	9602.6371		ELECTRIC UTILITIES	SEWER FUND

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		204.95	14100 JASPER ST		56018	444930-178956JA N11	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		138.02	5770 155TH LANE		56019	444929-271363JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		117.14	14100 JASPER ST		56020	444930-288329JA N11	9601.6371		ELECTRIC UTILITIES	WATER FUND
		117.14	14100 JASPER ST		56020	444930-288329JA N11	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		117.15	14100 JASPER ST		56020	444930-288329JA N11	9605.6371		ELECTRIC UTILITIES	STORM WATER UTILITY
		351.43	14100 JASPER ST		56020	444930-288329JA N11	0311.6371		ELECTRIC UTILITIES	STREET MAINTENANCE
		44.07	7200 HWY 10 SIGNAL		56021	444929-179115JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		32.70	14861 ST FRANCIS SIGNAL		56022	444929-257947JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		35.35	14351 ST FRANCIS BLVD		56023	444929-257960JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		36.67	15300 ST FRANCIS SIGNAL		56024	444929-257969JA N11	0260.6371		ELECTRIC UTILITIES	TRAFFIC ENGINEERING
		10.15	7925 161ST AVE PARK		56025	444931-298903JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		5.34	14501 RHINESTONE-IRRIG		56026	444931-287796JA N11	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		12.36	7850 SUNWOOD- METER RECPT		56027	444931-286841JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		10.15	7400 SUNWOOD METER RECPT		56028	444931-286840JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		528.30	15100 NOWTHEN BLVD		56029	444931-179176JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		12.57	6860 RIVERDALE PARK		56030	444931-300276JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		32.06	161ST & ARMSTRONG		56031	444931-178980JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		242.16	7949 161ST AVE		56032	444932-179043JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		37.21	6363 SUNWOOD DR PARK		56033	444932-300508JA N11	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		35.13	163RD & ST FRANCIS BLVD		56034	444932-290430JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION

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		10.15	14700 ERKIUM-IRRIG		56035	444932-264284JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		10.15	6600 ALPINE DR		56036	444932-243560JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		11.25	6000 142ND AVE IRRIG		56037	444932-238369JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		32.06	7925 161ST AVE IRRIG		56038	444930-179039JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		38.21	7925 161 ST PARK		56039	444930-255698JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		32.06	162ND & CTY RD 56		56040	444930-179017JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		411.30	7949 161ST AVE		56041	444930-179050JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		10.71	5455 142ND AVE IRRIG		56042	444929-278434JA N11	0452.6372		WATER/IRRIGATION	PARK & RECREATION
		32.06	7925 161ST AVE		56043	444929-237416JA N11	0452.6371		ELECTRIC UTILITIES	PARK & RECREATION
		<u>15,394.97</u>								
<b>84814</b>	<b>2/3/2011</b>		<b>110386 HEALTH PARTNERS</b>							
		96.00	EAP JAN 2011		56044	W87688	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	
		<u>96.00</u>								
<b>84815</b>	<b>2/3/2011</b>		<b>100413 RANDALL AND GOODRICH, P L .C</b>							
		3,403.00	JAN 11 PROSECUTION BILL		56045	020111	0161.6304		LEGAL FEES	LEGAL
		<u>3,403.00</u>								
<b>84816</b>	<b>2/3/2011</b>		<b>107962 GENESIS EMPLOYEE BENEFITS</b>							
		3,982.90			55984	02021112341011	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		<u>3,982.90</u>								
<b>84817</b>	<b>2/8/2011</b>		<b>100012 ACE SOLID WASTE INC</b>							
		59.90	TRASH 15050 ARMSTRONG BLVD		56048	0008217249	0220.6374		REFUSE/RECYCLING	FIRE PROTECTION
		23,617.70	CITY CONTRACT- RECYCLE		56049	0008216559	9604.6489		OTHER CONTRACTED SERVICES	RECYCLING FUND
		<u>23,677.60</u>								
<b>84818</b>	<b>2/8/2011</b>		<b>100043 ANOKA COUNTY PROPERTY RECORDS</b>							
		2,441.42	SPECIAL TAXES DUE		56047	020211	0153.6489		OTHER CONTRACTED SERVICES	FINANCE
		5,595.75	SPECIAL TAXES DUE		56047	020211	9400.6489		OTHER CONTRACTED SERVICES	PUBLIC IMPROVEMENT REVOLVING
		452.38	SPECIAL TAXES		56054	020211A	9207.6315		MISCELLANEOUS PROFESSIONAL SERTAX INCREMENT DISTRICT #7	
		452.38	SPECIAL TAXES		56054	020211A	9211.6315		MISCELLANEOUS PROFESSIONAL SERTAX INCREMENT DISTRICT#11	





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84894	2/15/2011		<b>102953 AMERIGAS- ANOKA</b>							
		64.00	PROPANE		56187	020211	0260.6249		MISCELLANEOUS OPERATING SUPPLY	TRAFFIC ENGINEERING
		<u>64.00</u>								
84895	2/15/2011		<b>106346 BAUER BUILT INCORPORATED</b>							
		199.99	REPAIR		56188	940002284	0311.6388		OTHER VEHICLE REPAIR	STREET MAINTENANCE
		200.02	REPAIR		56188	940002284	0452.6388		OTHER VEHICLE REPAIR	PARK & RECREATION
		1,833.38	REPAIR		56188	940002284	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		1,833.38	REPAIR		56188	940002284	0452.6257		OTHER VEHICLE PARTS	PARK & RECREATION
		227.49	REPAIR		56189	940002236	0311.6387		TIRE MOUNTING & BALANCING	STREET MAINTENANCE
		227.49	REPAIR		56189	940002236	0312.6387		TIRE MOUNTING & BALANCING	SNOW & ICE REMOVAL
		1,341.54	REPAIR		56189	940002236	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		<u>2,683.09</u>	REPAIR		56189	940002236	0312.6257		OTHER VEHICLE PARTS	SNOW & ICE REMOVAL
		8,546.38								
84896	2/15/2011		<b>110734 CITY OF RAMSEY</b>							
		19.22	ACCT 709988723		56185	021511	9601.4651		WATER REVENUE	WATER FUND
		126.72	ACCT 720532		56185	021511	9601.4651		WATER REVENUE	WATER FUND
		127.38	ACCT 642141869		56185	021511	9601.4651		WATER REVENUE	WATER FUND
		<u>131.86</u>	ACCT 717902216		56185	021511	9601.4651		WATER REVENUE	WATER FUND
		405.18								
84897	2/15/2011		<b>112406 EDINA REALTY</b>							
		<u>147.00</u>	REPLACE RE:14840 ARGON STREET		56190	021511	9601.4651		WATER REVENUE	WATER FUND
		147.00								
84898	2/15/2011		<b>100291 MET COUNCIL/SAC</b>							
		401.40-	SAC CHARGES JAN11		56191	021411	9602.4356		SEWER AVAILABILITY CHARGE-ADM	SEWER FUND
		<u>40,140.00</u>	SAC CHARGES JAN11		56191	021411	9602.2083		SAC CHARGES	SEWER FUND
		39,738.60								
84899	2/15/2011		<b>111360 MINNESOTA LIFE INSURANCE COMPA</b>							
		<u>1,269.15</u>	LIFE INS FEB11		56196	10250022	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		1,269.15								
84900	2/15/2011		<b>100351 MN NCPERS LIFE INSURANCE</b>							
		<u>400.00</u>	FEB 11 BILLING		56195	7048211FEB11	9101.2170		DENTAL/DISABILITY/LIFE	GENERAL FUND
		400.00								
84901	2/15/2011		<b>100887 MSSA</b>							
		35.00	ANNUAL DUES- G RIEMER		56194	021111	0311.6451		MEMBERSHIP DUES	STREET MAINTENANCE

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		35.00								
<b>84902</b>	<b>2/15/2011</b>		<b>100678 PETTY CASH</b>							
		10.58	CC WRK SESSION DESSERT		56192	021411	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
		19.20	FIRST AID/CPR TRAINING		56192	021411	0211.6207		TRAINING SUPPLIES	POLICE PROTECTION
		20.43	PUSH SWITCH- BUILDING REPAIR		56192	021411	0194.6249		MISCELLANEOUS OPERATING SUPPLYGENERAL GOVERNMENT BUILDINGS	
		<u>50.21</u>								
<b>84903</b>	<b>2/15/2011</b>		<b>100290 USA MOBILITY INC</b>							
		6.36	FEB 2011 BILLING		56193	U0317755B	0311.6323		CELLULAR PHONES	STREET MAINTENANCE
		417.30	FEB 2011 BILLING		56193	U0317755B	0220.6323		CELLULAR PHONES	FIRE PROTECTION
		<u>423.66</u>								
<b>90164324</b>	<b>2/3/2011</b>		<b>100398 PUBLIC EMPLOYEES RETIREMENT AS</b>							
		14,620.98			55990	0202111234105	9101.2174		PERA-EMPLOYEE	GENERAL FUND
		19,409.98			55991	0202111234106	9101.2183		PERA-EMPLOYER	GENERAL FUND
		<u>34,030.96</u>								
<b>91765388</b>	<b>2/3/2011</b>		<b>100601 MN DEPT OF REV-WH</b>							
		8,676.05			55992	0202111234107	9101.2172		STATE WITHHOLDING	GENERAL FUND
		<u>8,676.05</u>								
<b>93110116</b>	<b>2/3/2011</b>		<b>100301 MN CHILD SUPPORT PAYMENT CNTR</b>							
		339.64			55989	0202111234104	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		<u>339.64</u>								
<b>95412765</b>	<b>2/3/2011</b>		<b>107784 VILLAGE BANK</b>							
		9,876.47			55983	02021112341010	9101.2182		FICA & MEDICARE-EMPLOYER	GENERAL FUND
		21,451.39			55993	0202111234108	9101.2171		FEDERAL WITHHOLDING	GENERAL FUND
		7,542.76			55994	0202111234109	9101.2173		FICA & MEDICARE-EMPLOYEE	GENERAL FUND
		<u>38,870.62</u>								
<b>99020311</b>	<b>2/3/2011</b>		<b>100223 ICMA RETIREMENT TRUST 457</b>							
		2,619.21			55982	0202111234101	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>2,619.21</u>								
<b>99020351</b>	<b>2/3/2011</b>		<b>111465 STATE STREET BANK</b>							
		3,007.00			55985	02021112341012	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		<u>3,007.00</u>								
<b>99020354</b>	<b>2/3/2011</b>		<b>111465 STATE STREET BANK</b>							
		183.23			55986	02021112341013	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND

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		183.23								
99021111	2/11/2011		108768 COMDATA NETWORK INC							
		4.19	1.396SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		12.87	4.36LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		13.50	4.53HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		13.94	4.357SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		13.97	4.69HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0452.6223	00000675	GASOLINE	PARK & RECREATION
		14.47	4.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
		14.75	4.952SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		15.32	5.19LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		15.35	4.798SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		15.37	4.91LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		15.69	5.32LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		16.01	5.166SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		16.10	5.14LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000383	GASOLINE	POLICE PROTECTION
		16.22	5.18LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000383	GASOLINE	POLICE PROTECTION
		16.84	5.48LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		16.84	5.48LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		17.14	5.81LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000383	GASOLINE	POLICE PROTECTION
		17.38	5.46BILL'S RAMSEY		56210	JAN2011 COMDATA FUEL	0220.6223	00000504	GASOLINE	FIRE PROTECTION
		17.59	5.55LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION

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		17.62	5.543SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
		17.82	5.62LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		18.00	5.66HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		18.42	5.88LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		18.67	5.92LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
		18.71	6.09LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		18.81	6.37LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		19.81	6.25LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		19.81	6.25LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		19.84	6.46LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		20.00	6.45HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		20.22	6.58LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		20.66	6.73LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000364	GASOLINE	POLICE PROTECTION
						FUEL				
		20.79	7.04LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		20.80	6.64LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		21.00	6.56HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		21.26	6.68CASEYS RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
		21.43	6.85LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		21.79	7.09LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		21.79	6.87LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		21.84	7.11LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION

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						FUEL				
		22.00	6.96HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		22.00	7.1HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		22.04	6.95LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
		22.50	7.554SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
		22.67	7.68LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		22.67	7.2LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		22.72	7.628SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		22.89	7.76LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		23.00	7.19HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		23.07	7.82LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		23.12	7.84LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		23.23	7.57LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		23.27	7.58LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		23.36	7.61LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		23.59	7.68LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		23.61	7.69LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		23.86	7.77LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		24.00	7.5HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		24.00	7.6HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		24.06	8.15LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				

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24.53			7.716SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
24.71			7.973SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
24.75			7.987SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
24.76			7.91LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
24.77			8.314SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
24.78			8.32HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
24.87			8.1LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
25.00			8.39HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
25.00			8.33BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
25.01			8.4HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
25.02			8.4SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
25.03			7.825SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
25.07			8.08BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
25.37			8.26LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
25.40			8.61LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000364	GASOLINE	POLICE PROTECTION
						FUEL				
25.46			8.547SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
25.54			7.98HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
25.59			8.049SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
25.74			8.72LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
25.75			8.38LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
25.76			8.156SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION

CITY OF RAMSEY

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
						FUEL				
		25.81	8.14LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		25.96	8.45LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		26.00	8.128SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		26.30	8.33HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		26.35	8.93LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		26.43	8.34LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		26.45	8.45LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		26.73	9.06LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		26.74	8.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		26.74	8.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
		26.86	8.53LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		26.87	8.53LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000364	GASOLINE	POLICE PROTECTION
						FUEL				
		26.92	8.49LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		26.93	8.77LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
		27.00	9.003SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		27.08	8.54LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		27.15	9.11BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
						FUEL				
		27.23	8.87LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
		27.41	8.64LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		27.43	8.65LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				

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		27.69	9.295SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		27.78	9.325SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		27.79	9.05LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		27.95	8.93LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		27.98	8.94LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		28.06	9.14LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		28.20	9.19LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		28.43	9.174SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		28.47	8.9HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000393	GASOLINE	POLICE PROTECTION
		28.72	9.18LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
		28.73	9.36LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		28.86	9.4LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		28.90	9.41LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		28.94	9.05HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		29.00	9.357SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000383	GASOLINE	POLICE PROTECTION
		29.01	9.36SUPERAMERICA ELK RIVER		56210	JAN2011 COMDATA FUEL	0311.6223	00000654	GASOLINE	STREET MAINTENANCE
		29.21	9.51LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		29.24	9.52LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000353	GASOLINE	POLICE PROTECTION
		29.24	9.91LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		29.40	9.96LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		29.41	9.97LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000384	GASOLINE	POLICE PROTECTION

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		29.92	10.14LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		29.98	9.76LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
		30.00	9.378BILL'S BURNS TOWNSHI		56210	FUEL JAN2011 COMDATA	0220.6223	00000564	GASOLINE	FIRE PROTECTION
		30.01	10.17LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000384	GASOLINE	POLICE PROTECTION
		30.02	9.383SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		30.14	9.422SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		30.17	9.52LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
		30.30	9.777SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		30.44	9.822SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		30.69	10.4LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
		30.70	10.4LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
		30.71	9.69LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		30.71	9.69LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		30.72	9.75LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		30.82	9.72LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
		30.98	10.09LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
		31.00	9.75HOLIDAY RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000388	GASOLINE	POLICE PROTECTION
		31.21	10.16LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		31.30	9.87LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000392	GASOLINE	POLICE PROTECTION
		31.31	10.61LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION

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31.36			10.12SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
31.37			9.89LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
31.43			10.24LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
31.43			10.549SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
31.55			10.59HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
31.70			10.74LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
31.84			10.17LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
31.98			10.15LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
32.06			10.44LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
32.56			10.27LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
32.58			10.513SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
32.69			10.31LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION
						FUEL				
32.71			10.32LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
32.89			10.51LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
33.07			10.77LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
33.20			10.71HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
33.30			10.64LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
33.37			10.87LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
33.44			11.33LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000392	GASOLINE	POLICE PROTECTION
						FUEL				
33.50			10.81SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
33.80			11.46LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION

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						FUEL				
		33.82	11.01LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		33.91	11.49LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		33.92	10.7LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		34.00	10.72LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
		34.07	10.649SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		34.24	11.15LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		34.38	11.09BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		34.47	11.123SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		34.47	10.77CASEYS RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
		34.50	11.58HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		34.63	11.06LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		34.64	11.18HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000392	GASOLINE	POLICE PROTECTION
						FUEL				
		35.01	11.296SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		35.05	10.96HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0311.6223	00000362	GASOLINE	STREET MAINTENANCE
						FUEL				
		35.17	11.09LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0194.6223	00000404	GASOLINE	GENERAL GOVERNMENT BUILDINGS
						FUEL				
		35.27	11.12LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		35.34	11.86HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		35.40	11.16LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
		35.65	11.61LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		35.66	11.32LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000562	GASOLINE	FIRE PROTECTION
						FUEL				

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35.67			11.25LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
36.00			11.4HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
36.21			12.16HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
36.42			11.86LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000393	GASOLINE	POLICE PROTECTION
36.75			11.86HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000392	GASOLINE	POLICE PROTECTION
36.88			11.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000393	GASOLINE	POLICE PROTECTION
37.01			11.67LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000387	GASOLINE	POLICE PROTECTION
37.15			12.1LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
37.27			12.63LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000385	GASOLINE	POLICE PROTECTION
37.50			12.587SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000352	GASOLINE	POLICE PROTECTION
37.75			12.18BILL'S RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000365	GASOLINE	POLICE PROTECTION
37.82			12.205SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
37.94			12.12LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
37.95			11.97LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000392	GASOLINE	POLICE PROTECTION
38.00			11.87BILL'S RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000391	GASOLINE	POLICE PROTECTION
38.00			12.261SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000352	GASOLINE	POLICE PROTECTION
38.10			12.17LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000392	GASOLINE	POLICE PROTECTION
38.31			12.36HOLIDAY RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000301	GASOLINE	POLICE PROTECTION
38.33			12.48LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000386	GASOLINE	POLICE PROTECTION
38.48			12.29LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA FUEL	0211.6223	00000392	GASOLINE	POLICE PROTECTION
38.62			12.58LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000387	GASOLINE	POLICE PROTECTION

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						FUEL				
		38.62	12.58LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		38.65	13.1LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000391	GASOLINE	POLICE PROTECTION
						FUEL				
		38.70	12.097SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		38.73	12.496SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000392	GASOLINE	POLICE PROTECTION
						FUEL				
		38.90	13.19LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		39.12	12.74LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000365	GASOLINE	POLICE PROTECTION
						FUEL				
		39.31	12.09LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
		39.37	12.19LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
		39.40	13.36LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000384	GASOLINE	POLICE PROTECTION
						FUEL				
		39.43	12.84LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0240.6223	00000401	GASOLINE	PROTECTIVE INSPECTIONS
						FUEL				
		39.50	12.349SUPERAMERICA ELK RIVER		56210	JAN2011 COMDATA	0311.6223	00000654	GASOLINE	STREET MAINTENANCE
						FUEL				
		39.78	12.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0194.6223	00000403	GASOLINE	GENERAL GOVERNMENT BUILDINGS
						FUEL				
		39.92	12.48SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
		40.04	12.63LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		40.17	12.962BILL'S BURNS TOWNSHI		56210	JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
						FUEL				
		40.36	13.14LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000383	GASOLINE	POLICE PROTECTION
						FUEL				
		40.46	12.53074BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
						FUEL				
		40.60	13.23LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
		40.71	13.135SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
		41.12	12.855BILL'S BURNS TOWNSHI		56210	JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
						FUEL				

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41.18			13.078SUPERAMERICA ROGERS		56210	JAN2011 COMDATA	0211.6223	00000384	GASOLINE	POLICE PROTECTION
						FUEL				
41.29			13.19LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
41.92			13.104SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
42.00			13.21BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000365	GASOLINE	POLICE PROTECTION
						FUEL				
42.52			13.85LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
42.65			13.332SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
42.69			13.64LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
42.88			14.39HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
42.94			13.44FREEWAY MOOSE LAKE LMOOSE		56210	JAN2011 COMDATA	0211.6223	00000384	GASOLINE	POLICE PROTECTION
						FUEL				
43.10			13.473SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
43.58			13.84LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
						FUEL				
43.60			13.75LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000351	GASOLINE	POLICE PROTECTION
						FUEL				
43.67			14.23LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
						FUEL				
43.69			13.658SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
44.24			13.96LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000653	GASOLINE	PARK & RECREATION
						FUEL				
44.27			13.83CASEYS RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
44.57			14.24LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000352	GASOLINE	POLICE PROTECTION
						FUEL				
45.16			14.71LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
45.24			14.597SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
						FUEL				
45.38			14.643SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
						FUEL				
45.42			14.51LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION

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		45.82	14.64LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
		45.98	15.59LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0240.6223	00000401	GASOLINE	PROTECTIVE INSPECTIONS
		46.05	15LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0240.6223	00000406	GASOLINE	PROTECTIVE INSPECTIONS
		46.53	14.77LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0220.6223	00000562	GASOLINE	FIRE PROTECTION
		46.70	15.21LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000375	GASOLINE	POLICE PROTECTION
		46.96	15LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0240.6223	00000406	GASOLINE	PROTECTIVE INSPECTIONS
		47.00	14.69BILL'S RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		47.30	14.92LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		47.34	15.52LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
		47.50	15.33HOLIDAY RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000303	GASOLINE	POLICE PROTECTION
		47.54	15.48LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		47.63	15.52LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000301	GASOLINE	POLICE PROTECTION
		47.71	15.394SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000385	GASOLINE	POLICE PROTECTION
		48.00	15.488SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000302	GASOLINE	POLICE PROTECTION
		48.02	15.25LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
		48.05	15.16LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
		49.24	16.14LITTLE DUKES RAMSEY		56210	FUEL JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
		49.26	14.89871BILL'S RAMSEY		56210	FUEL JAN2011 COMDATA	0220.6225	00000565	DIESEL FUEL	FIRE PROTECTION
		50.23	15.8BILL'S RAMSEY		56210	FUEL JAN2011 COMDATA	0220.6223	00000563	GASOLINE	FIRE PROTECTION
		50.45	16.281SUPERAMERICA RAMSEY		56210	FUEL JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION

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50.53		16.46	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000393	GASOLINE	POLICE PROTECTION
						FUEL				
51.11		16.28	HOLIDAY NORTH BRANCH		56210	JAN2011 COMDATA	0211.6223	00000388	GASOLINE	POLICE PROTECTION
						FUEL				
51.20		15.75	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
51.88		17.59	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
52.49		17.1	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0194.6223	00000312	GASOLINE	GENERAL GOVERNMENT BUILDINGS
						FUEL				
52.65		16.61	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
53.49		17.42	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
53.85		17.38	HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
54.04		16.99	BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000504	GASOLINE	FIRE PROTECTION
						FUEL				
54.07		16.54	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
54.19		15.48	BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6225	00000565	DIESEL FUEL	FIRE PROTECTION
						FUEL				
55.41		18.6	HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0311.6223	00000654	GASOLINE	STREET MAINTENANCE
						FUEL				
55.54		16.98	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
55.89		17.47	HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000653	GASOLINE	PARK & RECREATION
						FUEL				
56.45		18.39	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000564	GASOLINE	FIRE PROTECTION
						FUEL				
56.68		18.29	HOLIDAY RAMSEY		56210	JAN2011 COMDATA	9601.6223	00000667	GASOLINE	WATER FUND
						FUEL				
56.95		18.2	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000564	GASOLINE	FIRE PROTECTION
						FUEL				
57.38		17.76	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
58.33		19.77	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000555	GASOLINE	FIRE PROTECTION
						FUEL				
58.60		19.09	LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9601.6223	00000667	GASOLINE	WATER FUND
						FUEL				
59.50		18.59	BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000351	GASOLINE	POLICE PROTECTION

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						FUEL				
		59.86	19.5LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		59.94	19.34HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000653	GASOLINE	PARK & RECREATION
						FUEL				
		60.00	19.36BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000558	GASOLINE	FIRE PROTECTION
						FUEL				
		60.04	19BILL'S RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000386	GASOLINE	POLICE PROTECTION
						FUEL				
		60.25	19.44HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		61.90	20.16LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000558	GASOLINE	FIRE PROTECTION
						FUEL				
		63.61	19.45LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
		63.83	20.6HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		63.90	20.16LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000558	GASOLINE	FIRE PROTECTION
						FUEL				
		64.99	21.03RAMSEY MARKETRAMSEY		56210	JAN2011 COMDATA	0452.6223	00000653	GASOLINE	PARK & RECREATION
						FUEL				
		65.51	20.6BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000558	GASOLINE	FIRE PROTECTION
						FUEL				
		66.28	18.94BILL'S RAMSEY		56210	JAN2011 COMDATA	0220.6225	00000560	DIESEL FUEL	FIRE PROTECTION
						FUEL				
		68.09	22.18LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		69.00	21.57HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000665	GASOLINE	PARK & RECREATION
						FUEL				
		70.61	23.701SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0301.6223	00000638	GASOLINE	ENGINEERING
						FUEL				
		70.68	22.093SUPERAMERICA RAMSEY		56210	JAN2011 COMDATA	0301.6223	00000638	GASOLINE	ENGINEERING
						FUEL				
		71.59	23.1BILL'S RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000675	GASOLINE	PARK & RECREATION
						FUEL				
		73.32	23.13LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0220.6223	00000555	GASOLINE	FIRE PROTECTION
						FUEL				
		74.00	23.13BILL'S RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		74.42	24.24LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0311.6223	00000676	GASOLINE	STREET MAINTENANCE
						FUEL				

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		74.80	23.38HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		75.57	24.62LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0211.6223	00000353	GASOLINE	POLICE PROTECTION
						FUEL				
		75.80	24.46HOLIDAY RAMSEY		56210	JAN2011 COMDATA	9601.6223	00000667	GASOLINE	WATER FUND
						FUEL				
		76.28	24.22LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0194.6223	00000312	GASOLINE	GENERAL GOVERNMENT BUILDINGS
						FUEL				
		77.57	25.03HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000664	GASOLINE	PARK & RECREATION
						FUEL				
		79.43	26.05LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9605.6223	00000612	GASOLINE	STORM WATER UTILITY
						FUEL				
		79.44	25.06LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9601.6223	00000667	GASOLINE	WATER FUND
						FUEL				
		85.46	27.31LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	9601.6223	00000667	GASOLINE	WATER FUND
						FUEL				
		87.75	28.59LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000653	GASOLINE	PARK & RECREATION
						FUEL				
		98.42	31.76HOLIDAY RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000675	GASOLINE	PARK & RECREATION
						FUEL				
		139.66	44.07LITTLE DUKES RAMSEY		56210	JAN2011 COMDATA	0452.6223	00000675	GASOLINE	PARK & RECREATION
						FUEL				
		3.04	MENARDS ER,SALES TAX		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		5.77	MENARDS ER,SIDE MNT TANK LVR C		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		6.59	MENARDS ER,METAL TANK LEVER		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		8.30	BLAINE SUPER USA,FUEL ADJUSTME		56225	JAN2011 COMDATA	0220.6223		GASOLINE	FIRE PROTECTION
						PURCHASES				
		9.16	PNTBLLONLINE/OURDESIGN,OTHER M		56225	JAN2011 COMDATA	0220.6231		UNIFORMS & TURN-OUT GEAR	FIRE PROTECTION
						PURCHASES				
		10.82	CDW GOVERNMENT,FREIGHT CHARGES		56225	JAN2011 COMDATA	0192.6249		MISCELLANEOUS OPERATING SUPPLYDATA PROCESSING	
						PURCHASES				
		11.65	CDW GOVERNMENT,SALES TAX		56225	JAN2011 COMDATA	0192.6249		MISCELLANEOUS OPERATING SUPPLYDATA PROCESSING	
						PURCHASES				
		11.73	TGT*TARGET.COM,OTHER MISCELLAN		56225	JAN2011 COMDATA	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
						PURCHASES				
		15.87	LITTLE DUKES ,D2 LS		56225	JAN2011 COMDATA	0194.6225		DIESEL FUEL	GENERAL GOVERNMENT BUILDINGS
						PURCHASES				
		15.95	MENARDS ER,1.0GPF URINAL REPAI		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
									PURCHASES	
15.95			MENARDS ER,URINAL PARTS REPAIR		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
									PURCHASES	
17.35			LITTLE DUKES ,D2 LS		56225	JAN2011 COMDATA	0194.6225		DIESEL FUEL	GENERAL GOVERNMENT BUILDINGS
									PURCHASES	
18.04			WM SUPERCENTER,OTHER MISCELLAN		56225	JAN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING SUPPLY	POLICE PROTECTION
									PURCHASES	
18.56			COBORN'S SUPERSTORE,OTHER MISC		56225	JAN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
									PURCHASES	
19.61			CDW GOVERNMENT,SALES TAX		56225	JAN2011 COMDATA	0192.6249		MISCELLANEOUS OPERATING SUPPLY	DATA PROCESSING
									PURCHASES	
19.95			SURVEYMONKEY.COM,SUBSCRIPTION		56225	JAN2011 COMDATA	0192.6405		OFFICE & DATA PROCESSING EQUIP	DATA PROCESSING
									PURCHASES	
20.00			JIMMY JOHN'S ,OTHER MISCELLANE		56225	JAN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
									PURCHASES	
24.99			TGT*TARGET.COM,FAUX LEATHER SE		56225	JAN2011 COMDATA	0130.6208		MISCELLANEOUS OFFICE SUPPLIES	ADMINISTRATION
									PURCHASES	
38.36			SLOAN FLUSHMATE,OTHER MISCELLA		56225	JAN2011 COMDATA	0194.6259		BUILDING MAINT/REPAIR SUPPLIES	GENERAL GOVERNMENT BUILDINGS
									PURCHASES	
44.14			CDW GOVERNMENT,KEN PRO FIT WRL		56225	JAN2011 COMDATA	0192.6249		MISCELLANEOUS OPERATING SUPPLY	DATA PROCESSING
									PURCHASES	
48.81			CDW GOVERNMENT,CYBER ACOUSTICS		56225	JAN2011 COMDATA	0192.6249		MISCELLANEOUS OPERATING SUPPLY	DATA PROCESSING
									PURCHASES	
50.00			ICSC,OTHER MISCELLANEOUS TRANS		56225	JAN2011 COMDATA	9295.6249		MISCELLANEOUS OPERATING SUPPLY	HOUSING REDEVELOPMENT AUTHORIT
									PURCHASES	
50.00			ICSC,OTHER MISCELLANEOUS TRANS		56225	JAN2011 COMDATA	9295.6249		MISCELLANEOUS OPERATING SUPPLY	HOUSING REDEVELOPMENT AUTHORIT
									PURCHASES	
50.00			ICSC,OTHER MISCELLANEOUS TRANS		56225	JAN2011 COMDATA	9295.6249		MISCELLANEOUS OPERATING SUPPLY	HOUSING REDEVELOPMENT AUTHORIT
									PURCHASES	
50.00			ICSC,OTHER MISCELLANEOUS TRANS		56225	JAN2011 COMDATA	9295.6249		MISCELLANEOUS OPERATING SUPPLY	HOUSING REDEVELOPMENT AUTHORIT
									PURCHASES	
50.34			BLAINE LOCK & SAFE INC,OTHER M		56225	JAN2011 COMDATA	0220.6249		MISCELLANEOUS OPERATING SUPPLY	FIRE PROTECTION
									PURCHASES	
53.53			WAL-MART ,OTHER MISCELLANEOUS		56225	JAN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
									PURCHASES	
54.30			BLAINE SUPER USA,UNL REG 86/87		56225	JAN2011 COMDATA	0220.6223		GASOLINE	FIRE PROTECTION
									PURCHASES	
68.76			MAMA DE LUCAS ,OTHER MISCELLAN		56225	JAN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING SUPPLY	MAYOR AND COUNCIL
									PURCHASES	
70.70			5 DOLLAR PIZZA - RAMSE,OTHER M		56225	JAN2011 COMDATA	0211.6207		TRAINING SUPPLIES	POLICE PROTECTION
									PURCHASES	

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		75.00	MN BROWNFIELDS,OTHER MISCELLAN		56225	JAN2011 COMDATA PURCHASES	9230.6335		TRAINING	ECONOMIC DEVELOPMENT AUTHORITY
		76.58	CDW GOVERNMENT,MICROSOFT NATUR		56225	JAN2011 COMDATA PURCHASES	0192.6249		MISCELLANEOUS OPERATING SUPPLYDATA PROCESSING	
		79.94	CENTRAL HYDRAULICS INC,OTHER M		56225	JAN2011 COMDATA PURCHASES	0311.6257		OTHER VEHICLE PARTS	STREET MAINTENANCE
		100.00	ICSC,OTHER MISCELLANEOUS TRANS		56225	JAN2011 COMDATA PURCHASES	9295.6249		MISCELLANEOUS OPERATING SUPPLYHOUSING REDEVELOPMENT AUTHORIT	
		124.18	BESTBUY,OTHER MISCELLANEOUS TR		56225	JAN2011 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DISKS	POLICE PROTECTION
		124.27	CROW RIVER FARM EQUIPM,OTHER M		56225	JAN2011 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING SUPPLYPARK & RECREATION	
		124.45	CDW GOVERNMENT,MICROSOFT WRLS		56225	JAN2011 COMDATA PURCHASES	0192.6249		MISCELLANEOUS OPERATING SUPPLYDATA PROCESSING	
		134.71	COBORN'S ,OTHER MISCELLANEOUS		56225	JAN2011 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING SUPPLYADMINISTRATION	
		146.25	JIMMY JOHN'S ,OTHER MISCELLANE		56225	JAN2011 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
		149.98	CDW GOVERNMENT,SEAGATE FREEAGE		56225	JAN2011 COMDATA PURCHASES	0192.6249		MISCELLANEOUS OPERATING SUPPLYDATA PROCESSING	
		160.00	INTL SOC ARBORICULTURE,OTHER M		56225	JAN2011 COMDATA PURCHASES	0461.6451		MEMBERSHIP DUES	ENVIRONMENTAL SERVICES
		178.33	CUBBY'S COFFEE & DELI,OTHER MI		56225	JAN2011 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
		197.70	SHADE TREE POWER SP,OTHER MISC		56225	JAN2011 COMDATA PURCHASES	0194.6281		SMALL TOOLS & MINOR EQUIPMENT	GENERAL GOVERNMENT BUILDINGS
		200.00	GOVTRNGSVC,OTHER MISCELLANEOU		56225	JAN2011 COMDATA PURCHASES	0130.6335		TRAINING	ADMINISTRATION
		243.14	PNTBLLOKLINE/OURDESIGN,OTHER M		56225	JAN2011 COMDATA PURCHASES	0220.6231		UNIFORMS & TURN-OUT GEAR	FIRE PROTECTION
		253.33	COPQUEST,OTHER MISCELLANEOUS T		56225	JAN2011 COMDATA PURCHASES	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
		269.92	ACAPULCO RESTA,OTHER MISCELLAN		56225	JAN2011 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING SUPPLYMAYOR AND COUNCIL	
		390.00	INT'L CODE COUNCIL INC,OTHER M		56225	JAN2011 COMDATA PURCHASES	0220.6335		TRAINING	FIRE PROTECTION
		400.00	MINNESOTA RURAL WATER,OTHER MI		56225	JAN2011 COMDATA PURCHASES	9601.6335		TRAINING	WATER FUND
		1,314.20	DO ALL PRINTING,OTHER MISCELLA		56225	JAN2011 COMDATA PURCHASES	0220.6231		UNIFORMS & TURN-OUT GEAR	FIRE PROTECTION
		34.99-			56225	JAN2011 COMDATA	9101.2082		SALES/USE TAX PAYABLE	GENERAL FUND



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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
107983	2ND WIND EXERCISE INC	REC BIKE PD	PV	56207	001	09290	2/4/2011	022019153	2,236.36		107983	2ND WIND EXERCISE INC
	2ND WIND EXERCISE INC								2,236.36			
	7585 EQUITABLE DRIVE											
	EDEN PRAIRIE MN 55344											
									2,236.36			
									2,236.36			
100017	AIRGAS NORTH CENTRAL	GASES	PV	56122	001	09101	1/28/2011	105758826	100.52		100017	AIRGAS NORTH CENTRAL
	AIRGAS NORTH CENTRAL								100.52			
	PO BOX 802588	GASES	PV	56123	001	09101	1/31/2011	105781374	17.32			
	CHICAGO IL 60680-2588								17.32			
									117.84			
									117.84			
108664	AMERICAN VENDING INC	COFFEE	PV	56059	001	09101	2/1/2011	5855	158.40		108664	AMERICAN VENDING INC
	AMERICAN VENDING INC								158.40			
	10787 93RD AVENUE N											
	MAPLE GROVE MN 55369											
									158.40			
									158.40			
100031	ANOKA COUNTY	OFFICIAL MTG 1-26-11 (5)	PV	56061	001	09101	1/28/2011	012811	24.10		100031	ANOKA COUNTY
	ANOKA COUNTY	OFFICIAL MTG 1-26-11 (5)	PV	56061	002	09101	1/28/2011	012811	96.40			
	2100 - 3RD AVENUE								120.50			
	ANOKA MN	4TH QTR 2010	PV	56110	001	09101	1/31/2011	013111	918.41			
									918.41			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Ty	Number	Itm	Co	Date	Number	Name
55303	SHARDED COSTS							
						918.41		
						1,038.91		
100035	ANOKA COUNTY CENTRAL COMMUNICATION S	INTERNET ACCESS JAN11	PV	56203	001 09101	2/4/2011 2011-107	100035	ANOKA COUNTY CENTRAL COMMUNICATION S
						390.30		
						390.30		
						390.30		
100043	ANOKA COUNTY PROPERTY RECORDS & TAXATION	JAN 2011 BILLING	PV	56100	001 09101	2/1/2011 534 JAN 2011	100043	ANOKA COUNTY PROPERTY RECORDS & TAXATION
						46.00		
ANOKA COUNTY PROPERTY RECORDS & TAXATION	JAN 2011 BILLING	PV	56100	002 09101	2/1/2011 534 JAN 2011	46.00		
						46.00		
						92.00		
						92.00		
100052	ANOKA POLICE DEPARTMENT	ANINAL CONTAINMENT JAN 11	PV	56060	001 09101	2/2/2011 020211	100052	ANOKA POLICE DEPARTMENT
						600.00		

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	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303						600.00			
			Summary Total				600.00			
			Payment Amount				600.00			
100063	ASPEN MILLS  ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432	BOOTS-T. HOXTER	PV	56062 001 09101	1/10/2011	104388	99.50		100063	ASPEN MILLS
							99.50			
			Summary Total				99.50			
			Payment Amount				99.50			
112321	BACKMAN, AARON  AARON BACKMAN 3221 WENDHURST AVE ST ANTHONY MN 55418	MISC REIMBURSEMENT S	PV	56063 001 09230	2/8/2011	020811	71.91		112321	BACKMAN, AARON
							71.91			
			Summary Total				71.91			
			Payment Amount				71.91			
111838	BITWISE LOGIC INC  BITWISE LOGIC INC 7500 FLYING CLOUD DRIVE SUITE 950 EDEN PRAIRIE MN 55344	WEB HOSTING	PV	56064 001 09101	2/1/2011	3158	100.00		111838	BITWISE LOGIC INC
							100.00			
			Summary Total				100.00			
			Payment Amount				100.00			
100647	BOLTON &	SERVICES	PV	56111 001 09804	1/11/2011	0137375	800.00		100647	BOLTON &

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	MENK, INC	OCT/DEC 2010										MENK, INC
	BOLTON & MENK, INC 1960 PREMIER DRIVE MANKATO MN 56001-5900								800.00			
									800.00			
103641	BOYER TRUCKS ROGERS	MISC PARTS 636	PV	56124	001	09101	2/3/2011	90953R	135.15		103641	BOYER TRUCKS ROGERS
	BOYER TRUCKS 2601 NE BROADWAY MINNEAPOLIS MN 55413								135.15			
									135.15			
112458	BURY PROPERTIES LLC	UB REFUND 14190 TUNGSTEN	PV	56125	001	09601	2/10/2011	021011	774.69		112458	BURY PROPERTIES LLC
	BURY PROPERTIES LLC 14210 NORTHDAL BLVD ROGERS MN 55374								774.69			
									774.69			
104474	CARQUEST AUTO PARTS	CIRCUT BREAKER	PV	56126	001	09101	2/8/2011	6975-107114	7.95		104474	CARQUEST AUTO PARTS
	CARQUEST AUTO PARTS P O BOX 503589	MIRROR							7.95			
	ST LOUIS MO 63150-3589								79.90			
									79.90			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Ty	Number	Itm	Co	Date	Number	Name
	ELEC TAPE	PV	56128	001	09101	2/8/2011	6975-107068	5.63
			Summary Total					5.63
	AIR BRAKE TUBING-RETURN	PD	56129	001	09101	1/20/2011	6975-106270	26.15-
			Summary Total					26.15-
	AIR BRAKE TUBING	PV	56130	001	09101	1/12/2011	6975-105869	26.15
			Summary Total					26.15
	BRAKE SHOE/DRUM	PV	56131	001	09101	2/2/2011	6975-106801	156.58
			Summary Total					156.58
	BOSCH WIPER	PV	56132	001	09101	2/1/2011	6975-106728	49.79
			Summary Total					49.79
	BRAKE WHEEL	PV	56133	001	09101	2/2/2011	6975-106831	30.75
			Summary Total					30.75
	SOLVENT	PV	56134	001	09101	2/3/2011	6975-106848	29.75
			Summary Total					29.75
	BRAKE ROTOR	PV	56135	001	09101	2/4/2011	6975-106925	152.36
			Summary Total					152.36
	BRAKE ROTOR	PV	56136	001	09101	1/28/2011	6975-106622	152.36
			Summary Total					152.36
	TRAILER CABLE	PV	56137	001	09101	1/27/2011	6975-106586	63.59
			Summary Total					63.59
	AIR BRAKE TUBING	PV	56138	001	09101	1/20/2011	6975-106269	44.89
			Summary Total					44.89
	WIPER BLADES	PV	56201	001	09101	1/25/2011	6975-106465	86.72

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Summary Total									86.72			
		HOSE	PV	56202	001	09101	2/14/2011	6975-107331	20.27			
		NOZZLE/CAR										
		WASH										
Summary Total									20.27			
Payment Amount									880.54			
111496	CENTRAL IRRIGATION SUPPLY INC	RAIN PRO ENCLOSURE BOX	PV	56139	001	09804	2/7/2011	6014984.00	3,375.00		111496	CENTRAL IRRIGATION SUPPLY INC
	CENTRAL IRRIGATION SUPPLY INC											
	8 WILLIAMS STREET											
	ELMSFORD NY 10523											
Summary Total									3,375.00			
Payment Amount									3,375.00			
106670	CENTRAL POWER DISTRIBUTORS INC	SHEAR & HITCH PIN	PV	56140	001	09101	2/3/2011	618277	13.47		106670	CENTRAL POWER DISTRIBUTORS INC
	CENTRAL POWER DISTRIBUTORS INC											
	3801 THURSTON AVENUE											
	ANOKA MN 55303											
Summary Total									13.47			
Payment Amount									13.47			
100112	COMMISSIONER OF TRANSPORTATION	BITUMINOUS PLANT INSPEC	PV	56112	001	09490	1/18/2011	PA000198151	141.56		100112	COMMISSIONER OF TRANSPORTATION
	COMMISSIONER OF TRANSPORTATION											
Summary Total									141.56			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Name
					141.56				
Payment Amount					141.56				
100122	COOP'S LOCKSMITH SERVICES	4 KEYS	PV	56065	001	09101	2/1/2011	37598	100122 COOP'S LOCKSMITH SERVICES
					8.55				
Summary Total					8.55				
Payment Amount					8.55				
100125	COUNTRYSIDE PRINTING INC	ENVELOPES	PV	56066	001	09101	1/24/2011	30165	100125 COUNTRYSIDE PRINTING INC
					319.56				
Summary Total					319.56				
Payment Amount					319.56				
100131	CULLIGAN OF ANOKA	FEB 2011 LEASE	PV	56141	001	09101	1/31/2011	100X03388506	100131 CULLIGAN OF ANOKA
					128.46				
Summary Total					128.46				
Payment Amount					128.46				
100144	DEHN OIL COMPANY	WINTER BLEND DIESEL	PV	56067	001	09101	1/25/2011	6275	100144 DEHN OIL COMPANY
					1,118.02				

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	DEHN OIL COMPANY			Summary Total					1,118.02			
	6735 141ST	RED DIESEL	PV	56068	001	09101	1/25/2011	6274	2,756.00			
	AVENUE NW											
	RAMSEY MN 55303			Summary Total					2,756.00			
		ANTIFREEZE	PV	56113	001	09101	12/30/2010	DO4403	321.23			
				Summary Total					321.23			
		DIESEL FUEL	PV	56142	001	09101	2/4/2011	6578	1,409.16			
				Summary Total					1,409.16			
		DIESEL RED	PV	56143	001	09101	2/4/2011	6577	1,673.95			
				Summary Total					1,673.95			
		LATE FEE CHARGE	PV	56144	001	09101	2/10/2011	021011	35.37			
				Summary Total					35.37			
				Payment Amount					7,313.73			
100158	ECM PUBLISHERS INC	HEAR-CROSS OF HOPE	PV	56069	001	09804	1/28/2011	01780853	56.38		100158	ECM PUBLISHERS INC
	ECM PUBLISHERS INC			Summary Total					56.38			
	4095 COON RAPIDS BLVD	HEAR- CROSS OF HOPE	PV	56070	001	09804	1/28/2011	01780854	82.00			
	COON RAPIDS MN 55433			Summary Total					82.00			
		MTG SWPPP	PV	56145	001	09605	2/4/2011	01781281	92.25			
				Summary Total					92.25			
				Payment Amount					230.63			
100167	ELK RIVER	REPAIR PARTS	PV	56146	001	09101	2/8/2011	274361	59.95		100167	ELK RIVER

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	FORD INC	312										FORD INC
	ELK RIVER FORD INC 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330								59.95			
									Summary Total			
									59.95			
									Payment Amount			
108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC	TURBO 094	PV	56147	001	09101	2/3/2011	AW020311-7	122.20		108737	EMERGENCY AUTOMOTIVE TECHNOLOGY INC
	EMERGENCY AUTOMOTIVE TECHNOLOGY INC 2755 GENEVA AVE N OAKDALE MN 55128								122.20			
									Summary Total			
									122.20			
									Payment Amount			
108141	ERICKSON, JEFF	CLOTH ALL 11 J. ERICKSON	PV	56071	001	09601	2/7/2011	020711	102.95		108141	ERICKSON, JEFF
	JEFF ERICKSON 7669 157TH AVENUE NW RAMSEY MN 55303								102.95			
									Summary Total			
									102.95			
									Payment Amount			
111333	EVERGREEN POINT TOWNHOMES-IRR IG. EVERGREEN	REUND UB PAYMENTS	PV	56198	001	09601	2/14/2011	021411	680.26		111333	EVERGREEN POINT TOWNHOMES-IRR IG.
									482.83			
									Summary Total			
									482.83			
									Payment Amount			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	POINT TOWNHOMES-IRR IG C/O SPECTRUM PROPERTY MANAGEMENT 7800 METRO PARKWAY SUITE 112 BLOOMINGTON MN 55425	PAYMENTS REUND UB PAYMENTS	PV	56198	003	09601	2/14/2011	021411	786.24			
Summary Total									1,949.33			
Payment Amount									1,949.33			
107099	FASTENAL FASTENAL COMPANY P O BOX 978 WINONA MN 55987	MISC PARTS	PV	56148	001	09101	1/31/2011	MNTC871842	82.86		107099	FASTENAL
Summary Total									82.86			
		MISC PARTS	PV	56149	001	09101	1/31/2011	MNTC871957	14.26			
Summary Total									14.26			
		MISC PARTS	PV	56150	001	09101	1/31/2011	MNTC871865	20.20			
Summary Total									20.20			
		MISC PARTS- JOBBER	PV	56151	001	09101	2/1/2011	MNTC871987	10.66			
Summary Total									10.66			
Payment Amount									127.98			
111674	FIRST AMERICAN TITLE FIRST AMERICAN TITLE 10160 FOLEY BLVD SUITE 100 COON RAPIDS MN 55458	UB REFUND 15554 WACO ST NW	PV	56153	001	09601	2/10/2011	021011	97.62		111674	FIRST AMERICAN TITLE
Summary Total									97.62			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier			
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Name	
					97.62					
Payment Amount					97.62					
112461	FIRST AMERICAN TITLE	UB REFUND	PV	56152	001	09601	2/10/2011	021011	112461	FIRST AMERICAN TITLE
	FIRST AMERICAN TITLE	13879								
	FIRST AMERICAN TITLE	HEMATITE ST								
	221 MAIN STREET # C									
	ELK RIVER MN 55330									
Summary Total					64.29					
Payment Amount					64.29					
112421	FIRST SCRIBE	WEB APPLICATION	PV	56154	001	09101	2/1/2011	21159	112421	FIRST SCRIBE
	FIRST SCRIBE									
	110 CHESHIRE LANE SUITE 105									
	MINNETONKA MN 55305									
Summary Total					200.00					
Payment Amount					200.00					
111709	FIRST TRANSIT INC	JAN 11 RAMSEY STAR EXPRESS	PV	56200	001	09296	2/3/2011	558090111R	111709	FIRST TRANSIT INC
	FIRST TRANSIT INC									
	22192 NETWORK PLACE									
	CHICAGO IL 60673-1221									
Summary Total					52,422.63					
Payment Amount					52,422.63					
100186	FRANKENSIGNS INC	COR SIGNS	PV	56072	001	09477	1/13/2011	256165	100186	FRANKENSIGNS INC
	FRANKENSIGNS									
Summary Total					293.91					

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	P O BOX 49301 BLAINE MN 55449											
									293.91			
100189	G & K SERVICES INC	MATS STATION 2	PV	56073	001	09101	2/2/2011	1006805878	80.27		100189	G & K SERVICES INC
	G & K SERVICES INC								80.27			
	PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	UNIFORMS	PV	56155	001	09101	2/9/2011	1006816847	64.00			
		UNIFORMS	PV	56155	002	09101	2/9/2011	1006816847	10.00			
		UNIFORMS	PV	56155	003	09101	2/9/2011	1006816847	114.81			
		UNIFORMS	PV	56155	004	09101	2/9/2011	1006816847	114.82			
									303.63			
		UNIFORMS	PV	56156	001	09101	2/2/2011	1006805875	64.00			
		UNIFORMS	PV	56156	002	09101	2/2/2011	1006805875	10.00			
		UNIFORMS	PV	56156	003	09101	2/2/2011	1006805875	50.13			
		UNIFORMS	PV	56156	004	09101	2/2/2011	1006805875	50.14			
									174.27			
									558.17			
100650	GRAINGER	BATTERY	PV	56157	001	09101	1/26/2011	9447890212	29.78		100650	GRAINGER
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001								29.78			
									29.78			
									29.78			
100827	GREAT	OFFICE	PV	56204	001	09101	1/27/2011	36396	189.24		100827	GREAT

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	AMERICAN OFFICE SUPPLIES	SUPPLIES										AMERICAN OFFICE SUPPLIES
	GREAT AMERICAN OFFICE SUPPLIES								189.24			
	1 HARDY ROAD #223								189.24			
	BEDFORD NH 03110											
109262	GREENBERG IMPLEMENT INC	SHEAR AND COTTER PIN	PV	56158	001	09101	2/3/2011	PS65776	19.94		109262	GREENBERG IMPLEMENT INC
	GREENBERG IMPLEMENT INC								19.94			
	19745 NOWTHEN BLVD NW								19.94			
	RAMSEY MN 55303											
100814	HACH COMPANY	CHLORINE ACCUVAC	PV	56074	001	09601	2/3/2011	7099861	347.72		100814	HACH COMPANY
	HACH COMPANY								347.72			
	2207 COLLECTIONS CENTER DR	TOT CHLORINE ACCUVAC	PV	56075	001	09601	2/1/2011	7096300	411.79			
	CHICAGO IL 60693								411.79			
									759.51			
101212	HAMLIN UNIVERSITY	SPRING TUITION J. NELSON	PV	56076	001	09601	12/20/2010	9829054SPRING 11	650.00		101212	HAMLIN UNIVERSITY
	HAMLIN	SPRING	PV	56076	002	09601	12/20/2010	9829054SPRING	650.00			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	UNIVERSITY	TUITION J. NELSON					11					
	1536 HEWITT AVE MS-A1770 ST PAUL MN 55104								1,300.00			
									Summary Total			
									1,300.00			
									Payment Amount			
									1,300.00			
111402	HIMLE HORNER INC HIMLE HORNER INC	JAN 2011 BILLING JAN 2011 BILLING	PV	56078	001	09295	2/2/2011 0111		43.75		111402	HIMLE HORNER INC
	8500 NORMANDALE LAKE BLVD SUITE 720 BLOOMINGTON MN 55437								131.25			
									Summary Total			
									175.00			
									Payment Amount			
									175.00			
107444	HOLIDAY INN HOTEL & SUITES	CONF PD	PV	56077	001	09101	1/28/2011 012811		234.69		107444	HOLIDAY INN HOTEL & SUITES
	HOLIDAY INN HOTEL & SUITES 200 WEST FIRST STREET DULUTH MN 55802								234.69			
									Summary Total			
									234.69			
									Payment Amount			
									234.69			
112335	KDB PHOTOGRAPHY	PHOTO- B. OLSON	PV	56079	001	09101	2/3/2011 10300		58.78		112335	KDB PHOTOGRAPHY
	KDB PHOTOGRAPHY C/O KATI BERWALD 4523 230TH LANE NW ST FRANCIS MN 55070								58.78			
									Summary Total			
									58.78			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name	
									58.78				
Payment Amount									58.78				
112463	LAM, JOHN	UB REFUND 6541 153RD WAY NW	PV	56159	001	09601	2/10/2011	021011	93.51		112463	LAM, JOHN	
	JOHN LAM 30 SUNSET DRIVE # 14 CHAMPLIN MN 55316		Summary Total							93.51			
Payment Amount									93.51				
112467	LAND TITLE INC	UB REFUND 14230 VANADIUM ST	PV	56160	001	09601	2/10/2011	021011	46.30		112467	LAND TITLE INC	
	LAND TITLE INC 1900 SILVER LAKE ROAD # 200 NEW BRIGHTON MN 55112		Summary Total							46.30			
Payment Amount									46.30				
100722	LATOUR VINYL	2 HELMET NAMES	PV	56080	001	09101	2/2/2011	020211	14.96		100722	LATOUR VINYL	
	LATOUR VINYL 7747 158TH AVENUE NW RAMSEY MN 55303		Summary Total							14.96			
Payment Amount									14.96				
100258	LEAGUE OF MINNESOTA CITIES	2011 LEADERSHIP -C. MCGLONE	PV	56161	001	09101	2/9/2011	148144	220.00		100258	LEAGUE OF MINNESOTA CITIES	

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
	LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044								220.00			
									220.00			
100259	LEAGUE OF MN CITIES - INS TRUST	RE: CAREY SCHIFERLI	PV	56081	001	09702	2/1/2011	020111	215.80		100259	LEAGUE OF MN CITIES - INS TRUST
	LEAGUE OF MN CITIES - INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517								215.80			
									215.80			
112470	LESETMOE, MAYNARD	REFUND UB 15300 MARMOSET ST	PV	56199	001	09601	2/13/2011	021311	3.34		112470	LESETMOE, MAYNARD
	MAYNARD LESETMOE 16149 TRINITY POINT ROAD MENTOR MN 56736								3.34			
									3.34			
112002	LIBERTY TITLE INC	UB REFUND 5730 158TH COURT NW	PV	56163	001	09601	2/10/2011	021011	144.16		112002	LIBERTY TITLE INC
	LIBERTY TITLE INC 12760 ABERDEEN STREET NE # 208								144.16			
									144.16			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Name
BLAINE MN 55448									
					Payment Amount	144.16			
112459	LIBERTY TITLE INC	UB REFUND 15426 SODIUM	PV	56162	001	09601	2/10/2011	021011	112459 LIBERTY TITLE INC
					Summary Total	27.57			
LIBERTY TITLE INC 1740 116TH AVENUE NW # 170 COON RAPIDS MN 55448									
					Payment Amount	27.57			
106741	LSA DESIGN INC	RAMSEY DECK 10-12	PV	56164	001	09468	1/31/2011	11005	106741 LSA DESIGN INC
					Summary Total	2,176.74			
LSA DESIGN INC 219 N 2ND STREET SUITE 302 MINNEAPOLIS MN 55401-1454									
					Payment Amount	2,176.74			
109380	MCGLONE, COLIN	MILEAGE REIMBURSEMENT	PV	56165	001	09101	2/10/2011	021011	109380 MCGLONE, COLIN
					Summary Total	64.19			
COLIN MCGLONE 15890 SAINT ANDREWS LANE NW RAMSEY MN 55303									
					Payment Amount	64.19			
100281	MEDICS TRAINING INC	FIRST AID TRAINING PD	PV	56205	001	09101	2/7/2011	8949	100281 MEDICS TRAINING INC
					Summary Total	972.00			
MEDICS TRAINING INC									

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
11441	OSAGE STREET NW COON RAPIDS MN 55443								972.00			
									Payment Amount			
100284	MENARDS-ER MENARDS 19521 EVANS STREET NW ELK RIVER MN 55330-1077	MISC SUPPLIES	PV	56101	001	09101	1/15/2011	29711	63.79		100284	MENARDS-ER
									Summary Total			
									63.79			
									Payment Amount			
									63.79			
100285	MET COUNCIL ENVIRONMENTAL SRV MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064	WASTEWATER MARCH 2011	PV	56083	001	09602	2/2/2011	0000951621	47,098.78		100285	MET COUNCIL ENVIRONMENTAL SRV
									Summary Total			
									47,098.78			
									Payment Amount			
									47,098.78			
100287	METRO FIRE INC METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304	SENSOR KIT- GAS DETECTOR	PV	56082	001	09101	2/1/2011	40165	342.00		100287	METRO FIRE INC
									Summary Total			
									342.00			
									Payment Amount			
									342.00			
108208	METRO	MISC PARTS	PV	56166	001	09101	2/2/2011	76171	134.91		108208	METRO



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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
106653	MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOP	CDAP-03-0008-H-FY04 PAN PREC	PV	56085	001	09232	2/3/2011	020311	128.50		106653	MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOP
	MN DEPT OF EMPLOYMENT & ECONOMIC DEVELOP ATTEN: FISCAL SERVICES DIVISION 332 MINNESOTA ST SUITE 200 ST PAUL MN 55101-1350			Summary Total					128.50			
				Payment Amount					128.50			
100621	MN DNR ECO-WATERS	2010 WATER APPROP FEE	PV	56114	001	09601	2/8/2011	020811	10,770.40		100621	MN DNR ECO-WATERS
	MN DNR ECO-WATERS MINNESOTA DNR- OMB 500 LAFAYETTE ROAD BOX 10 ST PAUL MN 55155-4048			Summary Total					10,770.40			
				Payment Amount					10,770.40			
100308	MN GFOA	MEMBERSHIPS-LUND & MCALPINE	PV	56087	001	09101	2/7/2011	020711	120.00		100308	MN GFOA
	MINNESOTA GFOA DAN JORDET, CITY OF BROOKLYN CENTER 6301 SHINGLE CREEK PARKWAY BROOKLYN CENTER MN 55430			Summary Total					120.00			
				Payment Amount					120.00			

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
109942	MN STATE MCF- LINO LAKES	WORK CREW 2/7/11	PV	56167	001	09101	2/7/2011	P78 20400003046	10,087.50		109942	MN STATE MCF- LINO LAKES
	MN STATE MCF- LINO LAKES 7525 4TH AVENUE LINO LAKES MN 55014-1099							Summary Total	10,087.50			
								Payment Amount	10,087.50			
111706	MORTON SALT	ROAD SALT	PV	56088	001	09101	1/20/2011	585950	5,170.68		111706	MORTON SALT
	MORTON SALT P O BOX 93052 CHICAGO IL 60673-3052							Summary Total	5,170.68			
								Payment Amount	5,170.68			
109450	MULLER FAMILY TITLE, LLC	UB REFUND 5383 141ST AVE	PV	56168	001	09601	2/10/2011	021011	39.44		109450	MULLER FAMILY TITLE, LLC
	MULLER FAMILY TITLE, LLC 13692 ROGERS DRIVE ROGERS MN 55374							Summary Total	39.44			
								Payment Amount	39.44			
112452	NATIONAL RECREATION AND PARK ASSOCIATION	2010 NATL REC AND PARK CONF	PV	56115	001	09101	2/1/2011	020111	575.00		112452	NATIONAL RECREATION AND PARK ASSOCIATION
	NATIONAL RECREATION AND PARK ASSOCIATION P O BOX 5007 MERRIFIELD VA 22116-5007							Summary Total	575.00			

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Payee	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number	Name / Mailing Address	Message	Ty Number Itm Co Date	Number	Amount	Taken	Number Name
Payment Amount					575.00		
112465 NORTH AMERICAN TITLE CO	UB REFUND 5940 142ND AVE	PV 56169 001 09601	2/10/2011	021011	161.48		112465 NORTH AMERICAN TITLE CO
Summary Total					161.48		
Payment Amount					161.48		
100363 NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV 56090 001 09101	1/26/2011	146518	397.63		100363 NORTHERN SANITARY SUPPLY CO
Summary Total					397.63		
341 COON RAPIDS BLVD	MISC SUPPLIES	PV 56091 001 09101	1/28/2011	146580	41.68		
Summary Total					41.68		
Payment Amount					439.31		
103461 NORTHERN TECHNOLOGIES INC	DYSPROSIUM-GEO	PV 56089 001 09491	1/6/2011	5048/5073	1,190.00		103461 NORTHERN TECHNOLOGIES INC
Summary Total					1,190.00		
6588 141ST AVENUE N.W.	CHAMELEON-GEO	PV 56120 001 09492	1/6/2011	5060	1,010.00		
Summary Total					1,010.00		
RAMSEY MN 55303	ALPINE GEO-	PV 56121 001 09493	1/6/2011	5059	1,010.00		
Summary Total					1,010.00		

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
Summary Total									1,010.00			
Payment Amount									3,210.00			
110547	NORTHWEST LIGHTING SYSTEMS CO.	FIXTURES	PV	56092	001	09240	2/1/2011	59351	270.28		110547	NORTHWEST LIGHTING SYSTEMS CO.
Summary Total									270.28			
Payment Amount									270.28			
100368	OFFICE DEPOT	OFFICE SUPPLIES	PV	56093	001	09101	1/20/2011	549081284001	36.89		100368	OFFICE DEPOT
	OFFICE DEPOT	OFFICE SUPPLIES	PV	56093	002	09101	1/20/2011	549081284001	42.33			
	P O BOX 70049	OFFICE SUPPLIES	PV	56093	003	09101	1/20/2011	549081284001	5.51			
Summary Total									84.73			
	LOS ANGELES CA 90074-0049	OFFICE SUPPLY-RETURN	PD	56094	001	09101	1/10/2011	547148408001	32.79-			
Summary Total									32.79-			
Payment Amount									51.94			
112462	OLD REPUBLIC TITLE	UB REFUND	PV	56170	001	09601	2/10/2011	021011	65.85		112462	OLD REPUBLIC TITLE
Summary Total									65.85			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
400 2ND AVE SOUTH MINNEAPOLIS MN 55402			Payment Amount						65.85			
110480	OPUS 21 MANAGEMENT SOLUTIONS	JAN 11 BILLING	PV	56211	001	09601	2/12/2011	110173	3,229.25		110480	OPUS 21 MANAGEMENT SOLUTIONS
	OPUS 21 MANAGEMENT SOLUTIONS	JAN 11 BILLING	PV	56211	002	09601	2/12/2011	110173	2,583.40			
	680 COMMERCE DRIVE SUITE 160	JAN 11 BILLING	PV	56211	003	09601	2/12/2011	110173	2,583.40			
	WOODBURY MN 55125	JAN 11 BILLING	PV	56211	004	09601	2/12/2011	110173	1,937.53			
		JAN 11 BILLING	PV	56211	005	09601	2/12/2011	110173	2,583.40			
			Summary Total						12,916.98			
			Payment Amount						12,916.98			
100829	PCS SAFETY SYSTEMS INC	REPLACE SIREN SPEAKER 556	PV	56171	001	09101	2/3/2011	7999	244.50		100829	PCS SAFETY SYSTEMS INC
	PCS SAFETY SYSTEMS INC P O BOX 405	REPLACE POWER TAMER 353	PV	56209	001	09101	2/7/2011	8004	112.50			
	ELK RIVER MN 55330	REPLACE POWER TAMER 353	PV	56209	002	09101	2/7/2011	8004	53.44			
			Summary Total						244.50			
			Payment Amount						165.94			
			Payment Amount						410.44			

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number Name
106763	PIRTEK PLYMOUTH PIRTEK PLYMOUTH 11350 HIGHWAY 55 PLYMOUTH MN 55441	MISC PARTS	PV	56095	001	09101	1/15/2011	S1459586.001	600.00		106763 PIRTEK PLYMOUTH
		MISC PARTS	PV	56095	002	09101	1/15/2011	S1459586.001	430.07		
				Summary Total					1,030.07		
				Payment Amount					1,030.07		
100384	PLAISTED COMPANIES INC PLAISTED COMPANIES INC PO BOX 332 11555 - 205TH AVENUE NW ELK RIVER MN 55330	ROAD SALT	PV	56172	001	09101	1/31/2011	37488	939.69		100384 PLAISTED COMPANIES INC
		ROAD SALT	PV	56172	002	09101	1/31/2011	37488	2,000.00		
				Summary Total					2,939.69		
				Payment Amount					2,939.69		
107978	PREMIER COMMERCIAL PROPERTIES INC PREMIER COMMERCIAL PROPERTIES INC 6897 139TH LANE NW RAMSEY MN 55303	6745 HWY 10	PV	56096	001	09410	1/31/2011	2720	400.00		107978 PREMIER COMMERCIAL PROPERTIES INC
				Summary Total					400.00		
				Payment Amount					400.00		
111685	REMAX	UB REFUND	PV	56173	001	09601	2/10/2011	021011	54.64		111685 REMAX

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Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
	ASSOCIATES PLUS	6738 153RD LN										ASSOCIATES PLUS
	REMAX ASSOCIATES PLUS ATTEN : JIM BORDEN 3351 ROUND LAKE BLVD ANOKA MN 55303								Summary Total	54.64		
									Payment Amount	54.64		
100431	SAFETY-KLEEN CORPORATION	RECYCLE OIL	PV	56174	001	09101	1/31/2011	923654061		101.00	100431	SAFETY-KLEEN CORPORATION
	SAFETY-KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066								Summary Total	101.00		
									Payment Amount	101.00		
107711	SCHINDLER ELEVATOR	QTR BILLING 2-11/4-11	PV	56097	001	09101	2/1/2011	8102826958		499.41	107711	SCHINDLER ELEVATOR
	SCHINDLER ELEVATOR 875 BLUE GENTIAN ROAD EGAN MN 55121								Summary Total	499.41		
									Payment Amount	499.41		
112460	SQUIER, JOHN	UB REFUND 7269 147TH TERRACE	PV	56175	001	09601	2/10/2011	021011		41.38	112460	SQUIER, JOHN
	JOHN SQUIER 15262 SWALLOW STREET NW ANDOVER MN 55304								Summary Total	41.38		

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
						41.38			
						Payment Amount			
100469	STREICHER'S POLICE EQUIPMENT	MISC ITEMS PD	PV 56208 001 09101	2/4/2011	I810657	1,006.30		100469	STREICHER'S POLICE EQUIPMENT
	STREICHER'S POLICE EQUIPMENT LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438					Summary Total	1,006.30		
						Payment Amount	1,006.30		
100485	TIMESAVER OFF SITE SECRETARIAL INC	MTG JAN11	PV 56098 001 09101	1/27/2011	M18213	325.98		100485	TIMESAVER OFF SITE SECRETARIAL INC
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179					Summary Total	325.98		
						Payment Amount	325.98		
112464	TITLE SMART INC	UB REFUND	PV 56176 001 09601	2/10/2011	021011	98.91		112464	TITLE SMART INC
	TITLE SMART INC 2127 COUNTY ROAD D SUITE A MAPLEWOOD MN 55109	5350 140TH LANE NW				Summary Total	98.91		
						Payment Amount	98.91		

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	Discount	Supplier		
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
112466	TWIN CITY TITLE COMPANY	15290 GERMANIUM/616 2 146TH AVE	PV	56177	001	09601	2/10/2011	021011	30.29		112466	TWIN CITY TITLE COMPANY
	TWIN CITY TITLE COMPANY	15290 GERMANIUM/616 2 146TH AVE	PV	56177	002	09601	2/10/2011	021011	112.05			
	433 JACKSON STREET ANOKA MN 55303			Summary Total					142.34			
				Payment Amount					142.34			
100504	US BANK US BANK	ADMIN FEE	PV	56099	001	09339	1/25/2011	2790631	1,150.00		100504	US BANK
				Summary Total					1,150.00			
				Payment Amount					1,150.00			
105628	WELLS CATERING SERVICE	CC MEETING 11/23/2010	PV	56116	001	09101	11/23/2010	23727	288.56		105628	WELLS CATERING SERVICE
	WELLS CATERING SERVICE 6139 HWY 10 NW			Summary Total					288.56			
	RAMSEY MN 55303		PV	56117	001	09101	11/9/2010	23643	228.71			
				Summary Total					228.71			
			PV	56118	001	09101	12/14/2010	23866	252.23			
				Summary Total					252.23			
			PV	56119	001	09101	10/26/2010	23522	228.71			
				Summary Total					228.71			

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Number	Supplier Name
Payment Amount									998.21			
100539	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303	1 TIRE FOR 653	PV	56178	001	09101	2/2/2011	057079	137.04		100539	WRIGHT TIRE SERVICE INC
Summary Total									137.04			
Payment Amount									137.04			
112471	ZJA INC 6735 EMPIRE COURT MAPLE GROVE MN 55311	UB REFUND 15221 FLUORINE ST	PV	56197	001	09601	2/14/2011	021411	489.22		112471	ZJA INC
Summary Total									489.22			
Payment Amount									489.22			
Total Amount to be Processed									185,877.81			
Total Number of Payments to be Processed									89			

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee		Stub	Document				Due	Invoice	Payment	Discount	Supplier	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount	Taken	Number	Name
100951	CB&I INC	PAY EST 18 WATER TOWER 3	PV	56179	001	09601	1/31/2011	013111	38,750.00		100951	CB&I INC
CB&I INC P O BOX 846217 DALLAS TX 75284-6217									Summary Total	38,750.00		
									Payment Amount	38,750.00		
									Total Amount to be Processed	38,750.00		
									Total Number of Payments to be Processed	1		

**CC Regular Session**

**Item #: 5.6.**

**Date: 02/22/2011**

**By:** MaryJo Warner  
Engineering/Public Works

---

**Information**

**Title:**

Authorize 18th Partial Payment to CB&I Inc. for IP 08-21 Water Tower No. 3

**Background:**

Resolution and Pay Request Attached

**Recommendation:**

Approving Payment to CB&I for IP 08-21 Water Tower No. 3

**Funding Source:**

n/a

**Council Action:**

Authorize Partial Payment to CB&I Inc. for IP 08-21 Water Tower No. 3

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**Attachments**

[Pay 18 Resolution 02.22.11](#)

[Resolution Attachment 02.22.11](#)

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Himmer	Tim Himmer	02/16/2011 11:53 AM
Mary Jo Warner (Originator)	MaryJo Warner	02/16/2011 12:37 PM
Tim Himmer	Tim Himmer	02/16/2011 12:38 PM
Brian Olson	Brian Olson	02/16/2011 03:04 PM
Kurt Ulrich	Kurt Ulrich	02/17/2011 11:09 AM
Form Started By: MaryJo Warner		Started On: 02/16/2011 11:09 AM
Final Approval Date: 02/17/2011		

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION AUTHORIZING 18<sup>TH</sup> PARTIAL PAYMENT TO  
CHICAGO BRIDGE & IRON (CB&I), INC FOR IP 08-21 WATER TOWER #3**

**WHEREAS**, the Ramsey City Council authorized the preparation of plans and specifications for the above referenced work on January 27, 2009; and

**WHEREAS**, the Ramsey City Council approved the plans and specifications and authorized the advertisement for bids for the above referenced work on May 12, 2009; and

**WHEREAS**, pursuant to an advertisement for bids for IP 08-21, Water Tower #3, bids were received, opened, tabulated, and a project awarded according to law on June 23, 2009; and

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 1<sup>st</sup> partial payment to CB & I, Inc. in the amount of \$60,610.00.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 2<sup>nd</sup> partial payment to CB & I, Inc. in the amount of \$223,796.25.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 3<sup>rd</sup> partial payment to CB & I, Inc. in the amount of \$799,427.85.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 4<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$301,564.58.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 5<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$333,016.32.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 6<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$229,898.05.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 7<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$185,938.16.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 8<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$111,864.49.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 9<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$89,491.60.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 10<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$7,600.00.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 11<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$178,092.36.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 12<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$84,986.55.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 13<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$254,959.65.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 14<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$118,650.40.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 15<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$147,920.15.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 16<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$970.00.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 17<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$51,766.59.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends 18<sup>th</sup> partial payment to CB & I, Inc. in the amount of \$38,750.00.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to CB & I, Inc. for Improvement Project 08-21, Water Tower #3 in the amount of \$38,750.00.
- 2) That the City Council hereby accepts the partial pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of February 22<sup>nd</sup>, 2010.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22<sup>nd</sup> day of February 2011.

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO: City of Ramsey  
 (OWNER) 7550 Sunwood Drive NW  
 Ramsey, MN 55303

CUSTOMER PROJECT:  
 Water Tower No.3  
 Project No.08-21

APPLICATION NO: 18  
 CB&I NO. 37147815  
 PERIOD TO: 01/22/11

Distribution to:

- OWNER
- ENGINEER
- CONTRACTOR
- OTHER

FROM (CONTRACTOR):  
 CB&I Inc. - Steel Plate Structures  
 9550 Hickman Road Clive, IA 50325-5316

VIA (ENGINEER):  
 Progressive Consulting Engineers,  
 Inc.  
 6120 Earle Brown Drive, Suite 629  
 Minneapolis, MN 55430

ENGINEER'S  
 PROJECT NO: Project No. 08015

CONTRACT FOR:  
 2MMG HP / 152' TCL  
 16600 St. Francis Blvd., Unit #2

CONTRACT DATE: 07/09/09

## CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner		37,153.00	
TOTAL		37,153.00	0.00
Approved this Application			
Number	Date Approved		
#4	12/07/10	1,250.00	
TOTALS		1,250.00	0.00
Net change by Change Orders		38,403.00	

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$3,188,400.00
2. Net change by Change Orders	\$38,403.00
3. CONTRACT SUM TO DATE (Line 1+/- 2)	\$3,226,803.00
4. TOTAL COMPLETED & STORED TO DATE (Col G on G703)	\$3,226,803.00
5. RETAINAGE:	
a. Set Amount	\$7,500.00
(Col D + E on G703)	
b. 0% of Stored Material	0.00
Col F on G703)	
Total Retainage (Line 5a + 5b or (Total in Col I of G703)	\$7,500.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$3,219,303.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$3,180,553.00
8. CURRENT PAYMENT DUE	\$38,750.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$7,500.00

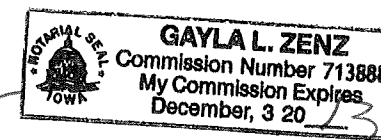
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief that the Work covered by this Application for Payment has been completed in accordance with Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: CB&I Inc. - Steel Plate Structures

By: [Signature] Date: January 31, 2011  
 A/R Administrator

State of: IOWA County of: POLK  
 Subscribed and sworn to before me this 31st day of January, 2011.

Notary Public [Signature]  
 My Commission expires: Dec. 03, 2013



## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 38,750.00  
 (Attach explanation if amount certified differs from the amount applied for.)

ENGINEER: Progressive Consulting Engineers, Inc.  
 By: [Signature] Date: 2/1/11  
 OWNER: City of Ramsey  
 By: [Signature] Date: 2/16/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CC Regular Session**

**Item #: 5.7.**

**Date: 02/22/2011**

**By:** MaryJo Warner  
Engineering/Public Works

---

**Information**

**Title:**

Adopt Resolution Dedicating City Owned Property at the Intersection of County Road 57 and Alpine Drive for Project Purposes

**Background:**

See attached Resolution

**Recommendation:**

Staff recommends approving attached Resolution #11-02-XXX Dedicating City Owned Property for Project Purposes

**Funding Source:**

N/A

**Council Action:**

Approve attached Resolution #11-02-XXX Dedicating City Owned Property for Project Purposes

---

**Attachments**

[Resolution 02.22.11](#)

[Attachment 02.22.11](#)

**Form Review**

**Inbox**

Brian Olson

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 02/17/2011

**Reviewed By**

Brian Olson

Kurt Ulrich

**Date**

02/14/2011 03:09 PM

02/17/2011 08:45 AM

Started On: 02/14/2011 09:04 AM

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION DEDICATING CITY OWNED PROPERTY FOR PROJECT PURPOSES**

**WHEREAS**, the City Council of the City of Ramsey is the official governing body of the City of Ramsey; and

**WHEREAS**, the plans and specifications for the reconstruction of County Road 57 and Alpine Drive from 1200 feet South and 1400 feet North of Alpine Drive on County Road 57 and 450 feet West and 500 feet East of County Road 57 on Alpine Drive, designated as Anoka County Project No. S.P. 02-596-11; and

**WHEREAS**, the plans and specifications for the Project require the use of various lands for the project; and

**WHEREAS**, the City is the owner of the property, described in Exhibit "A" attached hereto; which parcel is required for the Project improvements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. That said property is hereby dedicated to be used for the purposes of the Project as set forth in the plans and specifications.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

EXHIBIT "A"

PARCELS 2TE-1, 2TE-2 & 2TE3

CITY OF RAMSEY

PIN NO. 23-32-25-32-0007

PARCELS 3 & 3TE

CITY OF RAMSEY

PIN NO. 23-32-25-32-0008

**CC Regular Session**

**Item #: 5.8.**

**Date: 02/22/2011**

**By:** MaryJo Warner  
Engineering/Public Works

---

**Information**

**Title:**

Adopt Resolution Dedicating City Owned Property in the vicinity of County State Aid Highway No. 116 (Bunker Lake Boulevard) from Germanium to Basalt Street for Project Purposes

**Background:**

See attached Resolution

**Recommendation:**

Staff recommends approving attached Resolution #11-02-XXX Dedicating City Owned Property for Project Purposes

**Funding Source:**

N/A

**Council Action:**

Approve Resolution Dedicating City Owned Property for Project Purposes

---

**Attachments**

Resolution 02.22.11

Attachment to Resolution 02.22.11

**Form Review**

**Inbox**

Brian Olson  
Kurt Ulrich  
Form Started By: MaryJo Warner  
Final Approval Date: 02/17/2011

**Reviewed By**

Brian Olson  
Kurt Ulrich

**Date**

02/14/2011 03:27 PM  
02/17/2011 09:02 AM  
Started On: 02/14/2011 03:16 PM

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION DEDICATING CITY OWNED PROPERTY FOR PROJECT PURPOSES**

**WHEREA**, the City Council of the City of Ramsey is the official governing body of the City of Ramsey; and

**WHEREAS**, the plans and specifications for the reconstruction of County State Aid Highway No. 116 (Bunker Lake Boulevard) from Germanium to Basalt Street, are designated as Anoka County Project No S.P. 02-716-11; and

**WHEREAS**, the plans and specifications for the Project require the use of various lands for the project; and

**WHEREAS**, the City is the owner of the property, described in Exhibit "A" attached hereto; which parcel is required for the Project improvements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. That said property is hereby dedicated to be used for the purposes of the Project as set forth in the plans and specifications.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February 2011.

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Mayor

**ATTEST:**

---

City Clerk

EXHIBIT "A"

PARCELS 40PE & 40TE

CITY OF RAMSEY

PIN NO. 27-32-25-44-0021

**Date: 02/22/2011**

**By:** Colleen Lasher  
Administrative Services

---

**Information**

**Title:**

Report from the Personnel Committee Meeting on 02-08-11

Case 1: Consider a Resolution to Reclassify the Fire Inspector to Fire Marshal

Case 2: Consider a Resolution Ending the Probation Period of the Senior Accountant

Case 3: Consider a Resolution Ending the Probation Period of the Human Resources Representative

**Background:**

Case 1:

The case was presented stating that as part of the 2011 budget discussion the reclassification of the Fire Inspector to Fire Marshal was determined to be of a benefit to the City whereby providing better service the city's businesses and streamlining processes within the Fire Department. The Fire Chief explained that currently, if there is a question at a business the Fire Inspector is required to bring that question back to the Fire Chief for interpretation. Reclassification of this position streamlines this function and allows the Fire Marshal to handle questions right away. The Fire Chief also stated that having a Fire Marshall that is open to code interpretation serves the city's business community efficiently and serves to build positive relationships. Over the last two plus years the Fire Chief has been working with the Fire Inspector in this area and feels that the Fire Inspector is well suited for the Fire Marshal duties.

Case 2:

The case was presented stating that a reorganization took place in the Finance Department. Denelle McAlpine, the then current Accountant I, was promoted to Senior Accountant. As of February 24, 2011 Ms. McAlpine will have successfully completed the required 6-month probation for the Senior Accountant position.

Case 3:

The case was presented explaining that a reorganization took place in Administrative Services. Colleen Lasher, the then current Human Resources Technician, was promoted to Human Resources Representative. As of March 1, 2011 Ms. Lasher will have successfully completed the required 6-month probation for the Human Resource Representative position.

**Recommendation:**

Case 1:

Motioned that the City Council adopts resolution # 11-02-XXX approving the reclassification of the Fire Inspector to Fire Marshal.

Case 2:

Motioned to recommend that the City Council adopt resolution 11-02-XXX ending the probation of the Senior Accountant.

Case 3:

Motioned to recommend that the City Council adopt resolution 11-02-XXX ending the probation of the Human Resources Representative.

**Council Action:**

Case 1:

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution # 11-02-XXX to reclassify the Fire Inspector to Fire Marshal.

Case 2:

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution # 11-02-XXX to end the probation of the Senior Accountant.

Case 3:

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution # 11-02-XXX to end the probation of the Human Resources Representative.

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**Attachments**

[Agenda 02-08-11 PCM](#)

[Case 1 Documents](#)

[Case 2 Documents](#)

[Case 3 Documents](#)

**Form Review****Inbox**

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 09:02 AM

Started On: 02/15/2011

**City of Ramsey**  
**Agenda**  
**Personnel Committee**  
**Tuesday February 8, 2011**  
**5:30 p.m.**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
  1. Consider a Resolution to Reclassify the Fire Inspector to Fire Marshal
  2. Consider a Resolution Ending the Probation Period of the Senior Accountant
  3. Consider a Resolution Ending the Probation of the Human Resources Representative
5. **Adjournment**

Personnel Committee

Item #: 4. 1.

Date: 02/08/2011

By: Colleen Lasher  
Administrative Services

---

### Information

**Title:**

Consider a Resolution to Reclassify the Fire Inspector to Fire Marshal

**Background:**

As part of the 2011 budget discussion the reclassification of the Fire Inspector to Fire Marshal was determined to be of a benefit to the City whereby providing better service the city's businesses and streamlining processes within the Fire Department.

The Fire Marshal position is responsible for interpretation of applicable fire codes. Currently, if there is a question at a business about the details of a specific portion of the fire code the Fire Inspector is required to bring that question back to the Fire Chief for interpretation. Reclassification of this position streamlines this function because questions can be addressed at the initial visit while also being consistent in that interpretation with other businesses.

In addition, the fire code has areas that are both very rigid and others that are open to interpretation. This position requires the ability to look at the true intent of the fire code and to make decisions based on that intent. Having a Fire Marshall that is open to code interpretation serves the city's business community efficiently and serves to build positive relationships. Over the past 2 ½ years, the current Fire Inspector has shown the ability to look at the intent of the fire code and make recommendations to the Fire Chief.

**Observations:**

The reclassification includes a wage adjustment from \$29.59 per hour to \$30.37 per hour.

**Recommendation:**

Staff recommends that resolution 11-02-XXX be approved to reclassify the Fire Inspector to Fire Marshal.

**Funding Source:**

The additional gross funding for this position of approximately \$1622.40 for 2011 was included in the approved 2011 budget.

**Council Action:**

Motion to approve resolution 11-02-XXX which confirms the recommendation of the Personnel Committee to reclassify the Fire Inspector to Fire Marshal.

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### Attachments

Resolution

Fire Marshal Job Desc.

Fire Inspector Job Desc.

### Form Review

Inbox  
Kurt Ulrich

Reviewed By  
Kurt Ulrich

Date  
02/03/2011 12:40 PM

Council Member introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**CONSIDER RECLASSIFICATION OF THE  
FIRE INSPECTOR TO FIRE MARSHAL**

WHEREAS, as part of the 2011 budget discussion the reclassification of the Fire Inspector to Fire Marshal was determined to be of a benefit to the City whereby providing better service the city's businesses and streamlining processes within the Fire Department; and

WHEREAS, the Fire Chief is fully confident that the current Fire Inspector is qualified and well suited for the Fire Marshal position; and

WHEREAS, the wage adjustment from \$29.59 per hour to \$30.37 per hour is included in the 2011 budget.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Motion to approve resolution 11-02-XXX confirming the recommendation of the Personnel Committee to authorize the reclassification of the Fire Inspector position to Fire Marshal.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February, 2011.

## **CITY OF RAMSEY POSITION ANALYSIS**

**POSITION TITLE:** Fire Marshal

**DEPARTMENT:** Fire Department

**POSITION TITLE OF  
IMMEDIATE SUPERVISOR:** Fire Chief

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### **PRIMARY OBJECTIVE OF POSITION:**

Under the general direction of the Fire Chief, the Fire Marshal manages and conducts code compliance and investigations for the Fire Department. Included is reviewing plans and specifications, conducts inspections and follow-up, educates the community on fire safety issues, participates in the development strategy of the city, as well as conducting post incident investigations of fire incidents. The Fire Marshal will also meet the requirements of a firefighter and respond to emergency incidents.

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### **RESPONSIBILITIES:**

- A. Enforces all applicable/adopted fire codes including national, state, city and other related codes.
- B. Reviews plans and specifications of proposed buildings, systems and/or changes to insure conformance to all applicable fire codes.
- C. Supervises/conducts inspections of existing structures and systems to assure compliance of all applicable fire codes.
- D. Meets with public, business owners and others regarding compliance issues.
- E. Attends development review meetings as required.
- F. Manages all aspects of permits issued through Fire Department.
- G. Develops/maintains policy relating to local and state fire code issues.
- H. Conducts fire investigations to determine cause and origin of all fires as directed by state statute.
- I. Responds to emergency incidents as a firefighter.
- J. Manages/develops fire education awareness in the community.
- K. Develops and manages a fire prevention budget annually.
- L. Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Fire Marshal) of the Fire Chief and/or City Administrator.

### **TASKS RELATED TO RESPONSIBILITIES:**

- A. Enforces all applicable/adopted fire codes including state, city and other related codes.
  - 1. Through inspections and education, identify, report, notify and correct issues in violation of applicable fire codes.

2. Make interpretation of issues not specifically covered in the above mentioned codes.
  3. Writes orders of non-compliance of fire and life safety codes.
  4. Maintains procedures for non-compliance with City Attorney.
- B. Reviews plans and specifications of proposed buildings, systems and/or changes to insure conformance to all applicable fire codes.
1. Works with Building Official to review plans, specifications and changes. Notes compliance issues and resolves as required.
  2. Utilize a network of other Fire Marshal's to resolve issues not clearly covered in codes.
- C. Supervises/conducts inspections of existing structures and systems to assure compliance of all applicable fire codes.
1. Establishes a hazard rating of buildings and businesses to create a priority list of inspections to be made.
  2. Supervises all staff conducting inspections including paid-on-call members.
- D. Meets with public, business owners and others regarding compliance issues.
1. Utilizing good communication skills, both written and verbal, resolve interpretations of codes.
- E. Attends development review meetings as required.
1. Along with or independent of the Fire Chief, attend meetings to assure fire safety is addressed in new construction and plans.
- F. Manages all aspects of permits issued through Fire Department.
1. Manages the scheduling of inspections to promote timely and accurate completion of inspections.
  2. Reviews rates and fees on an annual basis and forwards recommendations to Fire Chief.
  3. Manages and maintains data base for permits issued, inspections and investigations.
- G. Develops/maintains policy relating to local and state fire code issues.
1. Administers a system to deal with challenges to inspection results.
  2. Interprets code language and develops policy to clarify procedures and performance.
- H. Conducts fire investigations to determine cause and origin of all fires as directed by state statute.
1. As directed by the Fire Chief, conducts and participates in fire investigations to determine cause and origin of fire required by state statute. Will assist with criminal prosecutions as necessary.

2. Supervises staff involved in investigation whether internal to the Fire Department, outside agencies and others.
  3. Maintains files, photographs and other evidence as necessary.
- I. Manages/develops fire education awareness in the community.
1. Manages and maintains public fire education program.
  2. Develops and maintains programs for the community and businesses.
  3. Maintains fire extinguisher program.
- J. Develops and manages a fire prevention budget annually.
1. Plans and presents to the Fire Chief proposed budget requirements, including capital and expense items.
  2. Tracks budget to assure compliance throughout the year.
- K. Responds to emergency incidents.
1. Meets all the requirements of a firefighter.
  2. Responds to emergencies as a firefighter unless directed differently by the Fire Chief.
- L. Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Fire Marshal) of the Fire Chief and/or City Administrator.

#### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Good knowledge of applicable fire codes, both national, state and city (if appropriate)
- Ability to maintain a positive professional rapport with city staff, local businesses and members of the fire department
- Ability to communicate (in English) effectively both verbally and in writing
- Ability to develop new programs in solving existing or new problems as they arise
- With minimal supervision, ability to work independently as a leader and as a member of a team
- Ability to prepare and present technical reports
- Ability to make public presentations at City Council, Planning Commission and other meetings as directed
- Good interpersonal and customer service skills

#### **MINIMUM QUALIFICATIONS**

- Certificate of competency from a recognized National or State authority attesting to an understanding of applicable fire codes (example: State Fire Marshal's Office)
- Minimum of 2 years of experience in administering fire codes
- Fire and/or Building Inspection certification.

- Completion of the BCA Fire Investigation 3-part class
- Minimum of 1 year supervisory experience.
- Meets all requirements of a Ramsey Firefighter.
- Firefighter 2 State certification or ability to acquire in 12 months.

#### **DESIREABLE QUALIFICATIONS**

- Associate or Bachelors degree in Fire Science or Fire Administration.
- Completion of the BCA Fire Investigation 3-part class
- Hazardous Materials Operations Certificate

## CITY OF RAMSEY POSITION ANALYSIS

**POSITION TITLE:** Fire Inspector/Firefighter

**DEPARTMENT:** Fire Department

**POSITION TITLE OF  
IMMEDIATE SUPERVISOR:** Fire Chief

**FLSA STATUS:** Non-exempt

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### **PRIMARY OBJECTIVE OF POSITION:**

Under the immediate direction of the Fire Chief, the Fire Inspector's primary objectives include responding to emergency calls as a firefighter and conducting code compliance/inspections, providing public education and performing preplanning activities, fire investigations and post incident interviews. All finding subject to the Fire Chief's review and authorization.

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### **RESPONSIBILITIES:**

- A. Responds as a firefighter to personal injury accidents, other medical emergencies, non-medical emergencies and fires.
- B. Inspects for all applicable/adopted fire codes including national, state, city and other related codes.
- C. Reviews plans and specifications of proposed buildings, systems and/or changes to ensure conformance to all applicable fire codes.
- D. Conducts inspections of existing structures and systems to assure compliance of all applicable fire codes.
- E. Meets with public, business owners and others regarding compliance issues.
- F. Attends development review meetings as required.
- G. Generates preplans on local businesses.
- H. Oversees permits issued through Fire Department.
- I. Assists Fire Chief by developing/maintaining policy relating to local and state fire code issues.
- J. Conducts fire investigations and interviews to determine cause and origin of all fires as directed by state statute.
- K. Conducts and reports on fire education awareness in the community.
- L. Works within a fire prevention budget annually.
- M. Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Fire Inspector) of the Fire Chief and/or City Administrator.

## **TASKS RELATED TO RESPONSIBILITIES:**

- A. Responds as a firefighter to personal injury accidents, other medical emergencies, non-medical emergencies and fires.
  - 1. Meets all the requirements of a Ramsey firefighter.
  - 2. Responds to emergencies as a firefighter
  - 3. Responds and deals with administrative fire issues.
  
- B. Inspects for all applicable/adopted fire codes including national, state, city and other related codes.
  - 1. Through inspections and education, identify, report, notify and correct issues in violation of applicable fire codes.
  - 2. Together with the Fire Chief, make interpretation of issues not specifically covered in the above mentioned codes.
  - 3. Writes orders of non-compliance of fire and life safety codes.
  - 4. Assists with maintain procedures for non-compliance with Fire Chief and City Attorney.
  
- C. Reviews plans and specifications of proposed buildings, systems and/or changes to insure conformance to all applicable fire codes.
  - 1. Works with Building Official to review plans, specifications and changes. Notes compliance issues and resolves with Fire Chief as required.
  - 2. Utilize a network of other Fire Officials to resolve issues not clearly covered in codes.
  
- D. Conducts inspections of existing structures and systems to assure compliance of all applicable fire codes.
  - 1. Establishes and maintains a hazard rating of buildings and businesses to create a priority list of inspections to be made.
  - 2. Assists as necessary with supervision of all staff conducting inspections including paid-on-call members.
  
- E. Meets with public, business owners and others regarding compliance issues.
  - 1. Makes recommendation to resolve interpretation of codes to Fire Chief.
  
- F. Attends development review meetings as required.
  - 1. Along with or independent of the Fire Chief, attend meetings to assure fire safety is addressed in new construction and plans.
  
- G. Generates preplans on local businesses.
  - 1. Conducts preplan visits to local businesses.
  - 2. Accumulate and record pertinent information for use by responding emergency staff to assure safety of personnel.

- H. Oversees permits issued through Fire Department.
1. Manages the scheduling of inspections to promote timely and accurate completion of inspections.
  2. Reviews rates and fees on an annual basis and forwards recommendations to Fire Chief.
  3. Manages and maintains data base for permits issued, inspections and investigations.
- I. Assists Fire Chief by developing/maintaining policy relating to local and state fire code issues.
1. Administers a system to deal with challenges to inspection results.
  2. Assists Fire Chief with Interpreting code language and developing policy to clarify procedures and performance.
- J. Conducts fire investigations to determine cause and origin of all fires as directed by state statute.
1. As directed by the Fire Chief, conducts and participates in fire investigations and interviews to determine cause and origin of fire required by state statute. Will assist with criminal prosecutions as necessary.
  2. Assists staff involved in investigation whether internal to the Fire Department, outside agencies and others.
  3. Will participate as an active member of the Anoka County Fire Investigation Team (FIT)
  4. Maintains files, photographs and other evidence as necessary.
- K. Conducts and reports on fire education awareness in the community.
1. Actively participates and maintains public fire education program.
  2. Develops and maintains programs for the community and businesses.
  3. Maintains fire extinguisher program.
- L. Works within a fire prevention budget annually.
1. Plans and presents to the Fire Chief proposed budget requirements, including capital and expense items.
  2. Tracks budget to assure compliance throughout the year.
- M. Perform a wide range of tasks at the verbal or written direction (within the ability and resources of the Fire Inspector) of the Fire Chief and/or City Administrator.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Good knowledge of applicable fire codes, both national, state and city (if appropriate)
- Ability to maintain a positive professional rapport with city staff, local businesses, schools and daycares and members of the fire department
- Ability to communicate (in English) effectively both verbally and in writing.

- Ability to develop new programs in solving existing or new problems as they arise
- In-depth knowledge of, and ability to use, software programs including Microsoft Word, Excel, and PowerPoint.
- With minimal supervision, ability to work independently as a leader and as a member of a team
- Ability to prepare and present technical reports
- Ability to make public presentations at City Council, Planning Commission and other meetings as directed
- Good interpersonal and customer service skills

#### **MINIMUM QUALIFICATIONS**

- Two years of related education and training beyond high school
- One year of experience administering fire codes
- Proven ability to meet all requirements for the Ramsey Firefighter position
- Firefighter II State certification or ability to acquire in 12 months.
- Possession of a valid, unrestricted class D driver's license.

#### **DESIRED QUALIFICATIONS**

- Associate or Bachelors degree in Fire Science or Fire Administration.
- Current State Certification as a Fire Inspector
- Certificate of Competency from a recognized national or state authority (example: State Fire Marshal's Office)
- Completion of the BCA Fire Investigation 3-part class
- Hazardous Materials Operations Certificate or ability to acquire within 12 months.

**Personnel Committee**

**Item #: 4. 2.**

**Date: 02/08/2011**

**By:** Colleen Lasher  
Administrative Services

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**Information**

**Title:**

Consider a Resolution Ending the Probation Period of the Senior Accountant

**Background:**

On August 11, 2010 the Assistant Finance Officer resigned from the City. This prompted the Finance Director's evaluation of the Finance Department for maximum efficiencies. Upon the City Council's authorization, a reorganization took place in the Finance Department on August 24, 2011.

Denelle McAlpine, the then current Accountant I, was promoted to Senior Accountant. As of February 24, 2011 Ms. McAlpine will have successfully completed the required 6-month probation for the Senior Accountant position.

**Recommendation:**

Staff recommends approving resolution 11-02-XXX which, upon City Council approval, removes Ms. Denelle McAlpine from probation and retains her as the City's full-time regular Senior Accountant.

**Funding Source:**

There is no additional funding required for this action.

**Council Action:**

Motion to approve resolution 11-02-XXX which confirms the recommendation of the Personnel Committee to remove Ms. Denelle McAlpine from probation and retain her as the City's full-time regular Senior Accountant.

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**Attachments**

Resolution

**Form Review**

**Inbox**  
Kurt Ulrich  
Form Started By: Colleen Lasher  
Final Approval Date: 02/03/2011

**Reviewed By**  
Kurt Ulrich

**Date**  
02/03/2011 12:40 PM  
Started On: 01/31/2011 08:27 AM

Councilmember      introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**RESOLUTION ENDING THE PROBATIONARY  
PERIOD FOR THE SENIOR ACCOUNTANT**

**WHEREAS**, Ms. Denelle McAlpine was promoted to the position of Senior Accountant on August 24, 2010 and was subject to a six-month probationary period; and

**WHEREAS**, Ms. McAlpine has successfully completed the required six-month probationary period; and

**WHEREAS**, staff recommends removing Ms. McAlpine from probation Effective February 24, 2011, and retaining her as the full-time regular Senior Accountant.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

Motion to approve resolution 11-02-XXX confirming the recommendation of the Personnel Committee to end the probationary period for Denelle McAlpine, effective February 24, 2011 and retain her as the full-time regular Senior Accountant.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember      , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February, 2011

Date: 02/08/2011

By: Colleen Lasher  
Administrative Services

**Information**

**Title:**

Consider a Resolution Ending the Probation of the Human Resources Representative

**Background:**

On June 2, 2010 the Assistant Administrative Services Manager/Human Resources Manager resigned from the City. This prompted the Deputy City Administrator/Director of Community Development's evaluation of the Administrative Services Department for maximum efficiencies. Upon the City Council's authorization, a reorganization took place in Administrative Services. Colleen Lasher, the then current Human Resources Technician, was promoted to Human Resources Representative. As of March 1, 2011 Ms. Lasher will have successfully completed the required 6-month probation for the Human Resource Representative position.

**Recommendation:**

Staff recommends approving resolution 11-02-XXX which, upon City Council approval, removes Ms. Colleen Lasher from probation and retains her as the City's full-time regular Human Resources Representative.

**Funding Source:**

There is no additional funding required for this action.

**Council Action:**

Motion to approve resolution 11-02-XXX which confirms the recommendation of the Personnel Committee to remove Ms. Colleen Lasher from probation and retain her as the City's full-time regular Human Resources Representative.

**Attachments**

Resolution

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	02/03/2011 02:36 PM
Form Started By: Colleen Lasher		Started On: 01/31/2011 08:30 AM
Final Approval Date: 02/03/2011		

Councilmember      introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**RESOLUTION ENDING THE PROBATIONARY  
PERIOD FOR THE HUMAN RESOURCES REPRESENTATIVE**

**WHEREAS**, Ms. Colleen Lasher was promoted to the position of Human Resources Representative on September 1, 2010 and was subject to a six-month probationary period; and

**WHEREAS**, Ms. Lasher has successfully completed the required six-month probationary period; and

**WHEREAS**, staff recommends removing Ms. Lasher from probation Effective March 1, 2011, and retaining her as the full-time regular Human Resources Representative.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

Motion to approve resolution 11-02-XXX confirming the recommendation of the Personnel Committee to end the probationary period for Colleen Lasher, effective March 1, 2011 and retain her as the full-time regular Human Resources Representative.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember      , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February, 2011

Date: 02/22/2011

By: Diana Lund  
Finance

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**Information**

**Title:**

Report from Finance Committee of 2-8-11 (This includes adoption of Resolutions related to EDA, Enterprise and General Fund Budgets)

**Background:**

Three Cases were presented to the Finance Committee:

Case 1: Consider Fee for Agent of Record for Property, Casualty and Workers Compensation. Staff presented a payment history for agent of record services and what neighboring cities currently pay. Staff was requested to approach the city's agent regarding another two-year contract service agreement. This has been placed on the finance committee of February 22.

Case 2: Consider "Self-Serve" Canoe and Kayak Access for Sunfish Lake Park and Public Bikes for the COR. Staff presented how the 'self-serve' public kayak and canoes would be operated with a swipe card available at city hall and day rental of bikes for use in the COR. Funding would come from the Park Trust Fund in the amount of \$9,000 and \$5,000 from the Statewide Health Improvement Program Grant (SHIP). A concern was raised over the liability issue and staff was asked to research with city's insurance agent. The city received a copy of the waiver form used by the League of MN Cities and there is an additional insurance charge of \$14.50 for canoes and kayaks.

Case 3: Review of Budgets - Eda, Enterprise and General Fund - An overview was given of the budget amendments to reflect final activity for 2010 and 2011 budgets for the EDA and Enterprise Funds.

**Observations:**

**Council Action:**

Motion to confirm the recommendation of the Finance Committee on the following cases:

Case1: Motion to confirm the recommendation of the Finance Committee to recommend that the City Council authorize a not-to-exceed amount of \$5,800 for the City's Agent of Record for Property, Casualty and Workers Compensation services.

Case 2: Motion to confirm the recommendation of the Finance Committee to recommend that the City Council approve funding of the self-serve canoe and kayak system at a not-to-exceed amount of \$9,000 from the Park Trust Fund, and apply \$5,000 in SHIP monies to the canoes and kayaks, first, with any excess SHIP funds to be used toward the purchase of public bicycles.

Case 3: Motion to confirm the recommendation of the Finance Committee to accept the budgets for EDA, Enterprise and General Fund and adopt attached corresponding resolutions.

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## Attachments

Resolution Amending 2010 EDA Budget

Resolution Adopting 2011 EDA Budget

Resolution Amending 2010 Enterprise Budgets

Resolution Adopting 2011 Enterprise Budgets

Resolution Amending 2010 General Fund Budget

Finance Committee Agenda of 2-8-11

## Form Review

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 08:45 AM

Started On: 02/14/2011 07:56 AM

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION AMENDING THE 2010 ECONOMIC DEVELOPMENT AUTHORITY OPERATING BUDGET**

**WHEREAS**, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budget of the Economic Development Authority for items that were not included in the original budget for the year ending December 31, 2010; and

**WHEREAS**, for financial reporting purposes, amendment to the Economic Development Authority budget is to be made in the form of a Budget Amendment Resolution; and

**WHEREAS**, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ending December 31, 2010:

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$294,705 to \$276,506 or a total net decrease of \$18,199.

Taxes	\$(18,199)
Interest Earnings	0
Miscellaneous Revenues	<u>0</u>
Net increase/decrease Budgeted Revenues	<u>\$(18,199)</u>

To amend expenditure activities based on budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from 291,705 to \$245,326 or a net decrease of \$46,379:

Personal Service	\$(32,668)
Supplies	1,825
Other Services and Charges	45,922
Capital Outlay	(61,458)
Transfers to Other Funds	<u>0</u>
Net Decrease Budgeted Expenditures	<u>\$(46,379)</u>

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of February, 2011.

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Mayor

**ATTEST:**

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City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION ADOPTING THE 2011 CITY OF RAMSEY ECONOMIC DEVELOPMENT AUTHORITY FUND BUDGET**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Economic Development Authority Fund as follows:

**ECONOMIC DEVELOPMENT FUND**

Revenues:	
Taxes (EDA Levy)	\$291,705
Interest Earnings	<u>\$3,000</u>
<b>Total Revenues</b>	<b><u>\$294,705</u></b>
Operating and Capital Expenditures:	
Personal Services	86,445
Supplies	8,500
Services and Charges	51,650
Capital Outlay	145,110
Other Financing Uses –	
Operating Transfers	<u>0</u>
<b>Total Operating and Capital Expenditures</b>	<b><u>\$291,705</u></b>

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of February, 2011.

---

Mayor

**ATTEST:**

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City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION AMENDING THE 2010 CITY OF RAMSEY ENTERPRISE FUNDS BUDGETS**

**WHEREAS**, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's enterprise funds for items that were not included in the original budget for the year ended December 31, 2010; and

**WHEREAS**, for financial reporting purposes, amendments to the City's enterprise funds budgets are to be made in the form of a Budget Amendment Resolution; and

**WHEREAS**, the following budget amendments are required to confirm Council's actions taken by motion and/or discussion and to reflect actual activity for the year ended December 31, 2010:

WATER UTILITY FUND #601

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$1,911,226 to \$1,901,882 for a total net decrease of \$9,344:

Water Sales	\$(12,489)
Miscellaneous-Internal Loan Repayment-Muni Center	<u>3,145</u>
Net Decrease in Water Utility Fund Budgeted Revenues	<u>\$(9,344)</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$1,481,910 to \$1,392,009 for a total net decrease of \$89,901:

Personal Services	\$12,886
Supplies (meter reading system)	(36,160)
Other Services and Charges	(19,627)
Depreciation	<u>(47,000)</u>
Net Decrease in Water Utility Fund Budgeted Expenses	<u>\$(89,901)</u>

SEWER UTILITY FUND #602

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$1,373,761 to \$1,372,897 for a total net decrease of \$864:

Sewer Charges	\$29,379
Miscellaneous Revenue	<u>(30,243)</u>
Net Decrease in Sewer Utility Fund Budgeted Revenues	<u>\$(864)</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$1,204,728 to \$1,145,706 for a total net decrease of \$59,022:

Personal Services	\$(52,174)
Supplies	930
Other Services and Charges	(7,778)
Depreciation	<u>(0)</u>
Net decrease in Sewer Utility Fund Budgeted Expenses	<u>\$(59,022)</u>

STREET LIGHT UTILITY FUND #603

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$195,368 to \$199,272 for a total net increase of \$3,904:

Street Light Charges	\$3,904
Interest Earned on Investments	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Revenues	<u>\$3,904</u>

To amend expenditure activities budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$171,479 to \$174,532 for a total net increase of \$3,053:

Other Services and Charges	3,053
Depreciation	<u>0</u>
Net Increase in St Light Utility Fund Budgeted Expenses	<u>\$3,053</u>

RECYCLING FUND #604

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$335,673 to \$343,441 for a total net increase of \$7,768:

Miscellaneous Revenue	\$7,768
Grants	0
Investment Earnings	<u>0</u>
Net Increase in Recycling Fund Budgeted Revenues	<u>\$7,768</u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$323,392 to \$314,661 for a total net decrease of \$8,731:

Personal Services	\$772
Supplies	(2,310)
Other Services and Charges	<u>(7,193)</u>
Net Decrease in Recycling Fund Budgeted Expenses	<u><u>\$(8,731)</u></u>

**STORM WATER UTILITY FUND #605**

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$614,184 to \$625,367 for a total net increase of \$11,183.

Storm Water Charges	\$11,183
Miscellaneous Revenue	<u>0</u>
Net increase in Storm Water Fund Budgeted Revenues	<u><u>\$11,183</u></u>

To amend expenditure activities based on wage contract settlements, budget amendments made by Council action during 2010 and actual moneys spent over (under) budget from \$395,069 to \$391,477 for a total net decrease of \$3,592:

Personal Services	\$ (1,743)
Supplies	10,390
Other Services and Charges	(7,463)
Depreciation	<u>(4,776)</u>
Net decrease in Storm Water Fund Budgeted Expenses	<u><u>\$ (3,592)</u></u>

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby directs the Finance Director to enter these budget amendments into the City's financial records.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of February, 2011.

---

Mayor

**ATTEST:**

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City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION ADOPTING THE 2011 CITY OF RAMSEY ENTERPRISE FUNDS OPERATING BUDGETS**

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:**

- 1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Water Utility Fund as follows:

**WATER UTILITY FUND**

Revenues:

Operating Revenues	\$1,640,075
Other Revenues-	
Interest Earnings	<u>220,000</u>
<b>Total Revenues</b>	<b><u>\$1,860,075</u></b>

Expenses:

Operating Expenses	\$803,595
Other Expenses	
Depreciation	647,660
Administrative Transfer	<u>33,000</u>
<b>Total Expenses</b>	<b><u>\$1,484,255</u></b>

- 2) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Sewer Utility Fund as follows:

**SEWER UTILITY FUND**

Revenues:

Operating Revenues	\$1,244,830
Other Revenues-	
Interest Earnings	<u>80,000</u>
<b>Total Revenues</b>	<b><u>\$1,324,830</u></b>

Expenses:

Operating Expenses	\$749,810
Other Expenses	
Depreciation	497,434
Administrative Transfer	<u>27,000</u>
<b>Total Expenses</b>	<b><u>\$1,274,244</u></b>

- 3) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Street Light Utility Fund as follows:

**STREET LIGHT UTILITY FUND**

Revenues:	
Operating Revenues	\$171,678
Other Revenues-	
Interest Earnings	<u>20,000</u>
<b>Total Revenues</b>	<b><u>\$191,678</u></b>
Expenses:	
Operating Expenses	\$134,328
Other Expenses	
Depreciation	40,000
Administrative Transfer	<u>13,000</u>
<b>Total Expenses</b>	<b><u>\$187,328</u></b>

- 4) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Recycling Utility Fund as follows:

**RECYCLING UTILITY FUND**

Revenues:	
Operating Revenues	\$335,879
Other Revenues-	
Miscellaneous Revenue	0
Interest Earnings	<u>200</u>
<b>Total Revenues</b>	<b><u>\$336,079</u></b>
Expenses:	
Operating Expenses	\$316,392
Other Expenses	
Administrative Transfer	<u>8,000</u>
<b>Total Expenses</b>	<b><u>\$324,392</u></b>

- 5) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2011 is hereby adopted for the Storm Water Utility Fund as follows:

**STORM WATER UTILITY FUND**

Revenues:

Operating Revenues	\$606,184
Other Revenues-	
Interest Earnings	<u>8,000</u>

**Total Revenues** \$614,184

Expenses:

Operating Expenses	\$144,152
Other Expenses	
Depreciation	229,776
Administrative Transfer	<u>22,000</u>
<b>Total Expenses</b>	<u>\$395,928</u>

That the motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 8th of February, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION AUTHORIZING 2010 FINAL BUDGET AMENDMENT FOR THE PURPOSE OF AMENDING THE CITY'S GENERAL FUND BUDGET**

**WHEREAS**, during the year 2010, the Ramsey City Council acted on matters impacting revenue and expenditures budgets of the City's General fund for items that were not included in the original budget for December 31, 2010; and

**WHEREAS**, for financial reporting purposes, amendments to the City's General Fund Budget are to be made in the form of a Budget Amendment Resolution; and

**WHEREAS**, the following budget amendments are in addition to those previously adopted and are required to reflect actual activity for the year ended December 31, 2010;

GENERAL FUND #101

To amend revenue activities based on budget amendments made by Council action during 2010 and actual moneys received over (under) budget from \$9,698,041 to \$9,639,221 for a total net decrease of \$58,820:

Taxes	\$ (190,542)
Licenses and Permits	11,822
Intergovernmental Revenues	53,088
Changes for Services	110,287
Fines and Penalties	(19,801)
Miscellaneous Revenues	(23,674)
Interest Earnings	(0)
Transfers in From Other Funds	<u>(0)</u>
Net Decrease in General Fund Budgeted Revenues	<u>\$ (58,820)</u>

To amend expenditure activities based on actual moneys spent over (under) budget for the 2010 calendar year. This amendment incorporates budget amendments made by Council action during 2010. This amendment will amend expenditure activities from \$9,698,041 to \$10,689,488 for a net increase of \$991,448.

General Government	\$ (112,432)
Public Safety	(250,774)
Public Works	(92,014)
Parks and Recreation	(26,331)
Transfers to Other Funds (includes \$1,603,000 of encumbrances)	<u>1,472,999</u>
Net Increase in General Fund Budgeted Expenditures	<u>\$ 991,448</u>

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of February, 2011.

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Mayor

**ATTEST:**

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City Clerk

**City of Ramsey**  
**Agenda**  
**Finance Committee**  
**Tuesday February 8, 2011**  
**5:30 p.m.**  
**Trott Brook Room, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
  1. Consider Fee for Agent of Record for Property, Casualty and Workers Compensation
  2. CONSIDER 'SELF-SERVE' CANOE AND KAYAK ACCESS FOR SUNFISH LAKE PARK AND PUBLIC BIKES FOR THE COR
  3. Review of Budgets - EDA, Enterprise & General Fund
5. **Adjournment**

Date: 02/08/2011

By: Diana Lund  
Finance

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**Information**

**Title:**

Consider Fee for Agent of Record for Property, Casualty and Workers Compensation

**Background:**

The City of Ramsey has had an agreement with T.C. Field & Company since 1997 for agent of record services for property, casualty, and workers compensation insurance Services. In 2010, T.C. Field was bought out by Bearence Management Group, with the city's agent, Mark Lenz being retained by Bearence. In 1997, the fee paid for insurance services was \$3000. Since inception, the fee has increased to the current rate of \$5,305 for 2010. A recent payment history is as such:

2004 - \$3,750  
2005 - \$3,750  
2006 - \$4,000  
2007 - \$4,500  
2008 - \$5,000  
2009 - \$5,150  
2010 - \$5,305

The current agreement with T.C. Field & Company ended on 2010. Professional services agreements, such as an agent of record, can be extended for an extended period of time. As the property, casualty and workers compensation rates have already been established for 2011 the city has the option of looking at a contract renewal with the Bearance Management Group for year 2012 or issuing an RFP for insurance services.

At this time, the Bearance Management Group is asking for the consideration of a fee increase for 2011. A separate fee is paid to the Bearance Management Group for Workers Compensation insurance, which is approximately 2% of premiums paid. This amount is included within the total workers compensation premium paid by the city. For 2011, the 2% of premiums equates to approximately \$2,316. In comparison, in 2010 the 2% premium was \$2,552.

The City's agent is proposing a 2011 fee of \$5,800 which would represent a 9.3% increase from the 2010 fee of \$5,305, but overall a 4.8% increase when factoring in the reduction in the 2% premium for workers compensation.

A few of the neighboring cities were contacted regarding their agents of records fees for insurance. Those who responded were:

Champlin: 10% of premiums or approximately \$24,000  
Anoka: \$10,000 for Property and Casualty Insurance. 2% for workers compensation included within total premium paid (same as City of Ramsey)

**Recommendation:**

Staff recommends a not-top-exceed amount of \$5,800 for the city's agent of record for property, casualty and workers compensation services.

**Funding Source:**

Funding is included in the General Fund budget of administration under professional services. The department's budget has \$5,305 budgeted for Insurance Agent of Record services and \$1,000 for miscellaneous professional services.

**Council Action:**

Based on Finance Committee Discussion.

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	02/03/2011 12:36 PM
Form Started By: Diana Lund		Started On: 01/31/2011 08:05 AM
Final Approval Date: 02/03/2011		

Date: 02/08/2011

By: Mark Riverblood  
Engineering/Public Works

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**Information**

**Title:**

CONSIDER 'SELF-SERVE' CANOE AND KAYAK ACCESS FOR SUNFISH LAKE PARK AND PUBLIC BIKES FOR THE COR

**Background:**

In 2009, City Council authorized the construction of Sunfish Lake Park funded by the Park Trust Fund in a not-to-exceed amount of \$314,198. As the Committee may recall, the bid amounts came in favorable due to the economic climate of the construction industry.

In addition to the project coming in under the construction estimate, the city was also able to save small amounts in many different categories by performing changes in the field – and no authorized contingencies were needed. In summary, the portion of the project came in \$30,000 under the approved amount.

**Observations:**

An element of the above park project was the installation of a canoe/kayak rack with lockers. One purpose of this case is to consider recommending to City Council the purchase of public canoes and kayaks and attendant security system for the existing canoe rack installed in the park.

Additionally, this past fall, the city received a \$28,000 Statewide Health Improvement Program (SHIP) grant to advance biking, walking and community health, and included within the work plan was the provision of canoes/kayaks (with paddles and life jackets) for a not-to-exceed amount of \$5,000.

Staff has also applied for \$2,000 in Minnesota Recreation and Park Foundation grant monies for a part of the security and self serve portion of the proposed amenity – and will be informed on their decision in March 2011. That application is attached, which also explains the self-serve system, the public purpose and value of introducing paddling as an added recreational opportunity for residents.

Upon investigating cost estimates for the canoes and kayaks (2 each) and related equipment, it appears that approximately \$2,900 would be needed – leaving \$2,100 in SHIP monies that may only be expended for publicly available equipment, used for fitness or recreation (or planning).

Staff is recommending that public bikes also be considered for the bike and pedestrian friendly COR, to be associated with parking ramp. Attached is a quote from Ramsey Bicycle for 6 bikes (3 different styles) – which with the purchase of an assortment of helmet and locks, would total about \$2,100.

How these two systems would function:

- The functioning and process for public canoes and kayaks are summarized in the first attachment.
- Public bikes are proposed to be secured under the awning of the parking ramp near where the commuter coach loads and unloads. Bikes (with helmets) would be available during business hours by signing a waiver and leaving a drivers license or credit card with the receptionist at the front desk. In the near future, the hour availability and expansion to weekends may be expanded by transferring this function to a retailer in The Residence at The COR. (Additionally, staff is exploring the cost of the bike docking stations being used by the city of Minneapolis known

as Ride Share which has been found to be highly successful.)

The value of public bicycles is believed to include:

- Promotion of The COR by visitors during periods of good weather (prospective retailers or developers as well).
- Promoting bicycling to residents, commuters and staff (E.g. lunch trips within The COR, or a short trip to the Farmers Market, the Mississippi River Trail).
- Expanding recreation, fitness and fun opportunities for residents and visitors who do not have access to a bike in Ramsey (including apartment tenants at The Residence at The COR).

**Recommendation:**

Staff recommends funding this proposal at a not-to-exceed amount of \$9,000 from the Park Trust Fund, together with \$5,000 in SHIP monies for the boats and bikes. Additionally, the Park and Recreation Commission also recommended City Council approval for the canoe and kayak portion of this project in May of 2010.

**Funding Source:**

- Public canoes and kayaks as well as bicycles – SHIP monies @ \$5,000
- ‘Self serve’ security system for Sunfish Lake – Park Trust Fund \$8,000 (\$6,000 if the city is successful in the aforementioned small grant application.).
- Electrical supply to the above - Park Trust Fund \$1,000.

**Council Action:**

Motion to recommend to City Council funding of the self-serve canoe and kayak system at a not-to-exceed amount of \$9,000 from the Park Trust Fund, and apply \$5,000 in SHIP monies to the canoes and kayaks first, with the public bicycle system as remaining funds allow.

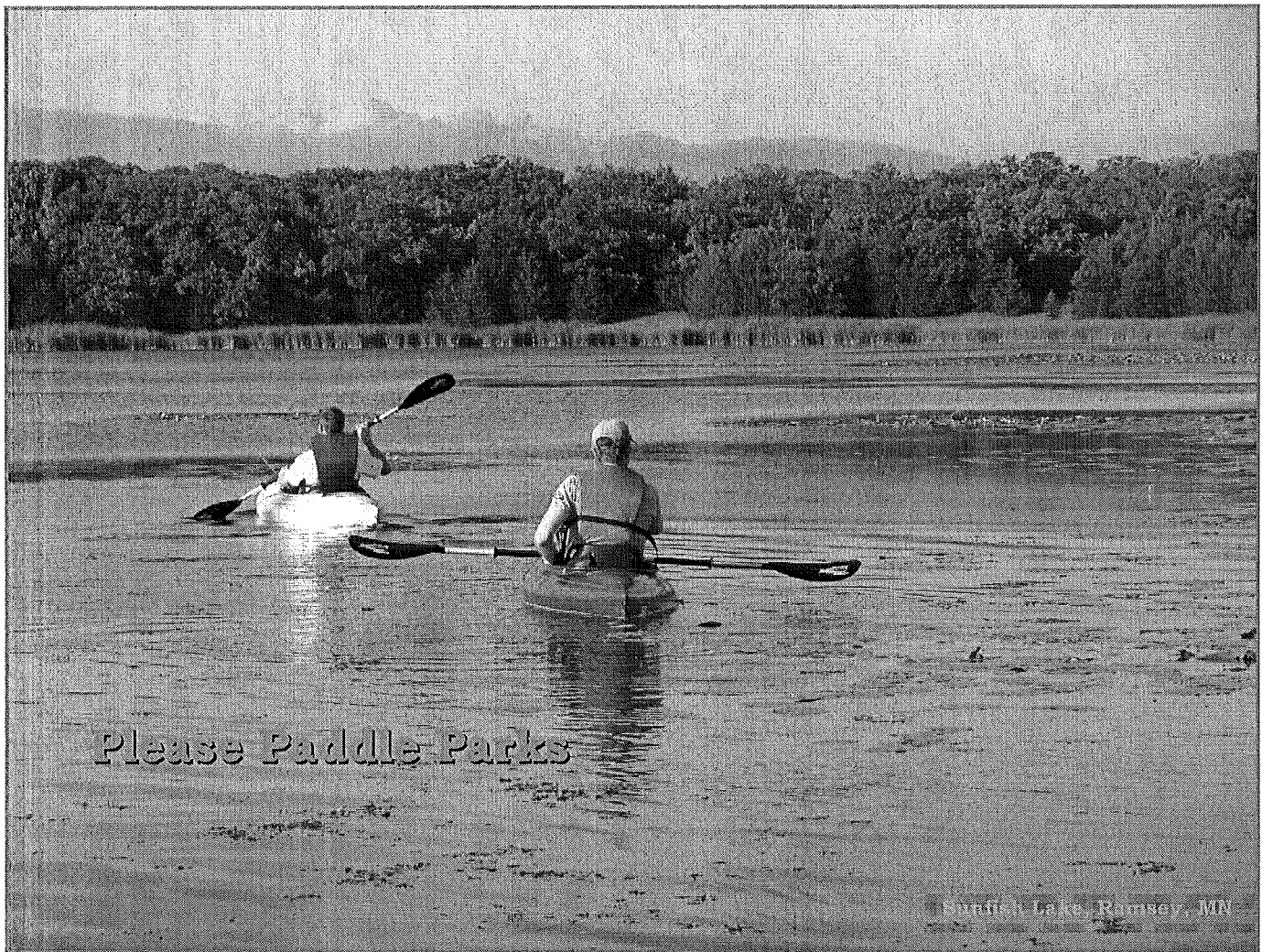
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**Attachments**

grant app  
bike quote

**Form Review**

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	02/02/2011 01:18 PM
Heidi Nelson	Heidi Nelson	02/02/2011 04:51 PM
Diana Lund	Diana Lund	02/03/2011 06:50 AM
Kurt Ulrich	Kurt Ulrich	02/03/2011 12:28 PM
Form Started By: Mark Riverblood		Started On: 02/02/2011 08:07 AM
Final Approval Date: 02/03/2011		



**1: Promoting Pleasant Park Paddling**

**2:** Mark Riverblood, Parks Supervisor. [mriverblood@ci.ramsey.mn.us](mailto:mriverblood@ci.ramsey.mn.us) Phone: 763 238 1733

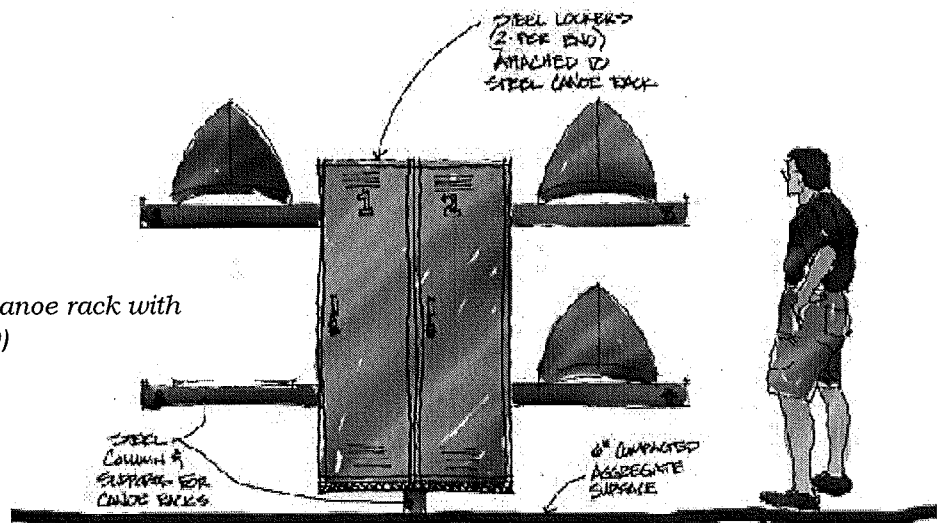
**3:** The Land of 10,000 Lakes includes 92,000 miles of streams, with all of the most prominent water bodies in Minnesota touched by state, county, and municipal park and trail systems. And indeed, the oldest trails in what is now Minnesota were vital water routes used by indigenous peoples for millennia – followed later by Europeans leading us into the nineteenth century, and then beyond to the technological age.

This project, Promoting Pleasant Park Paddling, bridges the span of time from the oldest mode of human travel to the present - combining ancient technology with the ultra-modern; to promote healthy recreation in a society where time, convenience and cost efficiency are our most precious commodities or concerns. One of the costs we bear with overscheduled lives is not making enough time for outdoor pursuits and physical activity. The Minnesota Recreation and Park Foundation has an opportunity to address this by investing in the health of its constituents with the Sunfish Lake Park canoe and kayak 'self serve' system, as a model for future replication.

As part of Ramsey's 2009 Sunfish Lake Park development, a four-place canoe rack with lockers was installed in the park. The desire is to provide life vests and paddles in the lockers with the boats fastened on the racks with cable – all of which would be integrated into a sophisticated security and access system.

Any person may travel to Ramsey's Municipal Center one time, to get a FREE 'swipe card' which will unlock the locker, and respective vessel of their choosing. The notion is that there are a great number of park patrons visiting the park or using the adjoining trails that may desire a short float or paddle on a sunny day, but would seldom budget the time or ordeal to bring a canoe from home. Plus, some persons may not be in the financial position to spend \$1,000 or more for a canoe package; especially for an activity they may not be at all familiar with. Still others like townhome or apartment dwellers simply may not have the space for a 17' foot long watercraft.

(Shown is the existing canoe rack with lockers: \$4,145 in 2009)



In addition to using a kayak or canoe on a 'whim', some patrons may wish to utilize a pair of the craft for a family trip down the Wild and Scenic Rum or Mississippi Rivers, as the only stipulation for signing up for the pass cards (along with assurances that they wear life jackets), is that the boats may only be used during daylight hours, and returned the same day.

**4:** Regular physical activity increases longevity, improves muscle strength and aerobic capacity, helps children and adults maintain a healthy weight, decreases the risk of developing obesity and related chronic diseases, and improves mental health well-being. Yet, nearly 1 out of every 5 (18%) Anoka County adults participate in no leisure-time physical activity each month. The trends among youth paint a similar picture; less than half (46%) of children ages 12 and older engage in regular moderate physical activity.

**Clearly** there is community need for easy access to opportunities that encourage physical activity. And indeed, there is community support for this project; as evidenced by the public comment period during the park's design development process, wherein residents explicitly requested water access *and* opportunities for non-organized recreation.

5: An allocation of \$2,000 for the Promoting Pleasant Park Paddling pilot project will fund the majority of the labor and programming for the \$7,526 dollar self serve canoe delivery system. Specifically, this includes, four card readers installed on the four existing lockers, master controller with power supply, NEMA enclosures, magnetic door locks with jaws, timer, relays, outdoor siren with strobe, armored pull-apart cables, installation, wiring, training and software for laptop as itemized below.



Sunfish Lake Park  
 Ramsey MN 55303  
 Mark Riverblood  
 Project

Proposal Date: 11/14/2009

System to include: Install four card readers on four outdoor lockers at the City Canoe Rack. Provide Controller, power supply, NEMA 4 Enclosures, magnetic locks with jaws, timer, relays, outdoor siren with strobe, armored pull-apart cables, simple low voltage heater kit, installation, wiring, training.

<b>SPECIAL LABOR</b>		-
Labor	Basic Training	1
Labor	Basic Programming	1
<b>KERI CONTROL PANEL &amp; ACCESSORIES:</b>		-
N42D1606	Wiegmann NEMA 4 Enclosure 20" x 16" x 6"	1
NP2D16	Wiegmann Sub-Panel	1
NXT-KIT4	Keri NetXtreme Controller, Software, Readers	1
RHC0608D4	Wiegmann NEMA 2R Enclosure 8" x 6" x 4"	1
N1P0608	Wiegmann Sub-Panel	1
E0E2	Altronix Relay	1
RB1224	Altronix Relay	2
PT724A	Altronix Timer	1
4704	GRI Pull Apart Contacts with armored cable (either 10' or 18')	4
1980-25	Protective Tubing	3
SSX-51SG	Potter Siren with Strobe	1
Misc Mast Parts	Parts and Fittings	1
STI-658D	STI Heater Kit	1
<b>POWER SUPPLY:</b>		-
AL400UL	Altronix Power Supply, 4amp @ 12vdc	1
PD6CB	Altronix Power Distribution Module - 8 Individual Circuits	1
<b>LOCK HARDWARE</b>		-
MM15	Securitron Magnetic Lock	4
DC	Door Contact	4
<b>BATTERIES:</b>		-
Batt18	18 AH Back-up Battery	1
<b>MISCELLANEOUS EXPENDABLES:</b>		-
22/6 CL2P STR SHLD	22/6 CL2P Stranded Shielded Plenum Wire (Readers)	75
18/6 CL2P STR SHLD	18/6 CL2P Stranded Shielded Plenum Wire (Readers)	75
1"PVC	1" PVC Electrical Conduit 10' (between office & mechanical)	3

<b>Materials</b>	\$	5,207.55
<b>Labor</b>	\$	2,318.20
<b>Other</b>	\$	-

<b>Notes:</b>	<b>Sub Total</b>	\$	7,525.75
1) Customer provides 110V outlet in ISS provided enclosure at canoe rack			
2) The ISS metal enclosures will be mounted on the inside of the 6" x 6" metal upright posts			
	<b>Total of Proposal</b>	\$	7,525.75

- 3) Card Readers and electronic locks would be installed on each of the lockers individually for access
- 4) Any and all instructional signage, etc will be provided by the City
- 5) Customer provides a laptop for programming cards at the site (does not have to be a dedicated computer)
- 6) Customer provides padlocks
- 7) See separate narrative for operation details and features.
- 8) Customer responsible for all custom metal fabrication, etc. for pull-apart paddle lock integration

**6:** The start-up budget for this pilot program is as follows, (minimal staff time for O & M is not shown):

<p><u>MN Recreation and Park Foundation</u></p> <p><u>City of Ramsey Park Trust Fund</u></p> <p><i>(Existing \$4,145 canoe rack with lockers not included in the start-up budget, but is reported in the local match percentage in Section #9.)</i></p>	<p>~Labor and programming</p> <p>~ Balance of labor and materials</p> <p>~ 2 Canoes and 2 kayaks, assorted length paddles, life jackets, and 4 secchi discs</p> <p>~ Electrical permits and supply</p> <p style="text-align: right;"><b>Total</b></p>	<p>\$2,000</p> <p>\$5,526</p> <p>\$4,450</p> <p><u>\$325</u></p> <p><b>\$12,301</b></p>
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**7:** There is great likelihood that this program will be replicated due to the prevalence of water resources in our state, and residents' appreciation for getting 'on the water.' The feasibility will be demonstrated by the proven function of the system, and by the effective presentation of the findings at a MRPA Natural Resource or Annual conference.

Further, the Anoka Ramsey Community College is utilizing Sunfish Lake as an outdoor environmental classroom – this project then, is also an example of connecting publicly supported institutions in a mutually beneficial manner that demonstrates financial synergy. That is, the college may not have the benefit of lake access without this MRPA contribution. Additional academic/agency partnerships may result based upon this model.

Plus, the Foundation and MRPA will 'own' the plans and specifications for the entire self-serve canoe system for its dissemination on the 'Best Practices' web site.

**8:** The efficacy of this program can easily be evaluated as the computer program will track all usage. A season-end report may be generated that shows the demographic (allowing other park systems to target this system where it may be best appreciated), as well as frequency of use, and also the number of repeat paddling park patrons.

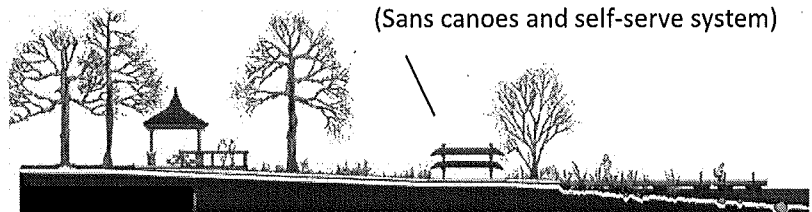
These numbers will also be able to accurately depict the return on investment simply by calculating numbers of users in comparison to system cost. For example, if there were *only* 200 uses per season, at an average 2 hours each; and this was extrapolated over 20 years, that would equate to 8,000 hours of healthy enjoyment. At a \$12,301 system cost, this would be the equivalent of the provision of high quality, easy access recreation at \$1.54 per hour (8,000 hrs divided by Section #6 program cost).

**9:** Foundation funding for this \$16,446 project (with canoe rack) would result in an 88% local match to introduce this concept to the professional park and recreation community.

Existing conditions, Sunfish Lake Park  
(Sans canoes and self-serve system)



**Minnesota Recreation  
and Park Foundation**



Ramsey Bicycle  
6825 Highway 10 NW  
Ramsey, MN 55303  
Ph: 763-323-6666  
www.ramseybicycle.com

# Quote

Date: 01/18/2011  
Number: 11811101902  
Sales Person: Al Adams

**Bill To**  
CITY OF RAMSEY  
MARK RIVERBLOOD

**Ship To**  
MARK RIVERBLOOD

Barcode Herer 011811101902  
SKU

Description	MSRP	Price	Qty	Extended
7000 20 PLATINUM/SPARKLING SILVER 11	\$379.99	\$265.99	2	\$531.98
7000 15 PLATINUM/SPARKLING SILVER 11	\$379.99	\$265.99	2	\$531.98
7000 17.5 PLATINUM/SPARKLING SILVER 11	\$379.99	\$265.99	2	\$531.98

Subtotal	\$1,595.94
Tax	\$113.70
Total	\$1,709.64
Payments	\$0.00
Balance	\$1,709.64

Total Savings \$684.00

30 day returns on unused merchandise with original receipt. (Excludes Bicycles)

**Finance Committee**

**Item #: 4.3.**

**Date: 02/08/2011**

**By:** Diana Lund  
Finance

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**Information**

**Title:**

Review of Budgets - EDA, Enterprise & General Fund

**Background:**

Included under the consent agenda of the February 8, 2011 City Council meeting are the amended budgets for the EDA, Enterprise Funds, General Fund and the adoption of the budgets for the 2011 Enterprise Funds.

The budgets are required to be amended annually to reflect actual activity for the respective year.

**Recommendation:**

Review of EDA, Enterprise and General Fund budget amendments for period ending December 31, 2010 and review of 2011 Enterprise Fund Budgets.

**Funding Source:**

No funding required.

**Council Action:**

Review and discussion of budget documents.

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/03/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/03/2011 12:28 PM

Started On: 02/03/2011 11:41 AM

**Date: 02/22/2011**

**By:** Tim Gladhill  
Community Development

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**Information**

**Title:**

Request for a Home Occupation Permit to Operate a Home Based Office for Carefree Home Services at 7830 149th Ln NW; Case of Michael Beach

**Background:**

On January 6, 2011, the City received an application for a Home Occupation Permit from Michael Beach to continue a home-based office to support the operation of Carefree Home Services. The City previously approved the operation as an Interim Use Permit (IUP) on January 22, 2008, which is set to expire January 22, 2011. The previous application was approved under a previous ordinance regulating home occupations. The Applicant now has the ability to petition the City Council, following the procedures of a conditional use permit process, to operate home occupations that operate beyond certain parameters, such as the number of non-resident employees.

**Notification:**

A Public Hearing was held on Thursday, February 3, 2011. Property owners within 350 feet of the Subject Property were notified of the Public Hearing via Standard US Mail. The Public Hearing was properly advertised in the Anoka County Union.

**Observations:**

The Beach family has been operating Carefree Home Services out of their home since 1990. Michael Beach is the owner of the Subject Property and owner/operator of Carefree Home Services. A complaint was made about parking at the home in 2007, which triggered the original review as an IUP. The original review revealed that there were clear indications of a home-based business. The IUP was approved at that time with the intention to allow the owner ample time to find an suitable alternative location to continue the office operations for Carefree Home Services.

Since that time, the City approved amendments to the Home Occupation Ordinance to allow for flexibility in home-based businesses, including administrative approvals and City Council approval for home occupations operating beyond certain thresholds.

The Subject Property is approximately one (1) acre, and thus, the Applicant would be allowed one (1) non-resident employee to work on the Subject Property and is permitted up to 20% of the gross living area of the dwelling unit for activities related to the Home Occupation.

According to the Applicant, Carefree Home Services is a home health care agency providing personal care services to clients in their homes. Employees provide these services at the clients' residence and do not come to the Subject Property for any required work. The Applicant has clients in the northern metro, Brainerd, and Mora. The Brainerd and Mora areas, which include roughly half of the clients and employees, are handled by managing personnel in those areas, and do not report to the Subject Property.

The Applicant has only one non-resident employee coming in to the Subject Property daily and uses approximately 16% of the 2,662 square foot dwelling unit for the Home Occupation. Hours of operation are proposed to be from 8:30am to 5:00pm Mon-Thurs, 8:30am to 1:00pm on Friday, and closed Saturday and Sunday. A majority of the office operation done through the Subject Property is done by phone, mail, fax, or computer. File management, billing, and payroll for the whole company and staffing for the local area is done from the Subject Property. The Applicant does have the occasional person coming into the office to exchange paperwork, but this is proposed to be

reduced to only 2 or 3 people a week on average, since the Applicant is no longer allowing checks to be picked up as of February 1, 2011 (there were about 4-5 people picking up checks previously).

The number of non-resident employees triggers review by the Planning Commission and City Council. The Applicant was offered an alternative to appoint one (1) person to serve as the non-resident employee and all others to correspond via means that do not require being physically at the Subject Property, however, the Applicant states that the flexibility of allowing 2-3 non-resident employees to arrive at the Subject Property is critical to the core function of the business. The Applicant also expects some downsizing as the Department of Human Services has announced some cuts to services and a greater on-line presence, additional office staff is not necessary. The Applicant expects no more than two (2) vehicle trips per day related to the Home Occupation and states that all parking can be accommodated on the existing driveway. At the Planning Commission meeting, the Applicant clarified that one non-resident employee works at the Subject Property, and the remainder work off-site and only come to the Subject Property occasionally related to paperwork. The Applicant stated at the Planning Commission that no more than four (4) non-resident employees will be at the Subject Property at one time.

Recent inspections and review of aerial photography reveal that off-street parking accommodated on the existing driveway are the only indications of the home occupation. The number of motor vehicles seen through this review (no more than 3-4 at a time) reveal that traffic levels may certainly be elevated, but only to a minor degree. In addition, the City has no indication or evidence that traffic levels allowed under the home occupation ordinance are exceeded.

**Recommendation:**

The Planning Commission recommends approval of the Home Occupation Permit.

**Funding Source:**

All costs associated with the application are the responsibility of the Applicant. An escrow has been placed by the Applicant to cover City costs of the application.

**Council Action:**

Motion to adopt the resolution adopting findings of fact,

-AND-

Motion to adopt the resolution approving the request for a home occupation.

-OR-

Motion to deny the request based on findings of fact.

---

**Attachments**

Site Location Map

Supplemental Questionnaire

Proposed Findings of Fact

Proposed Home Occupation Permit

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Tim Gladhill

Final Approval Date: 02/17/2011

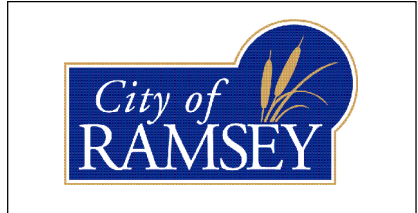
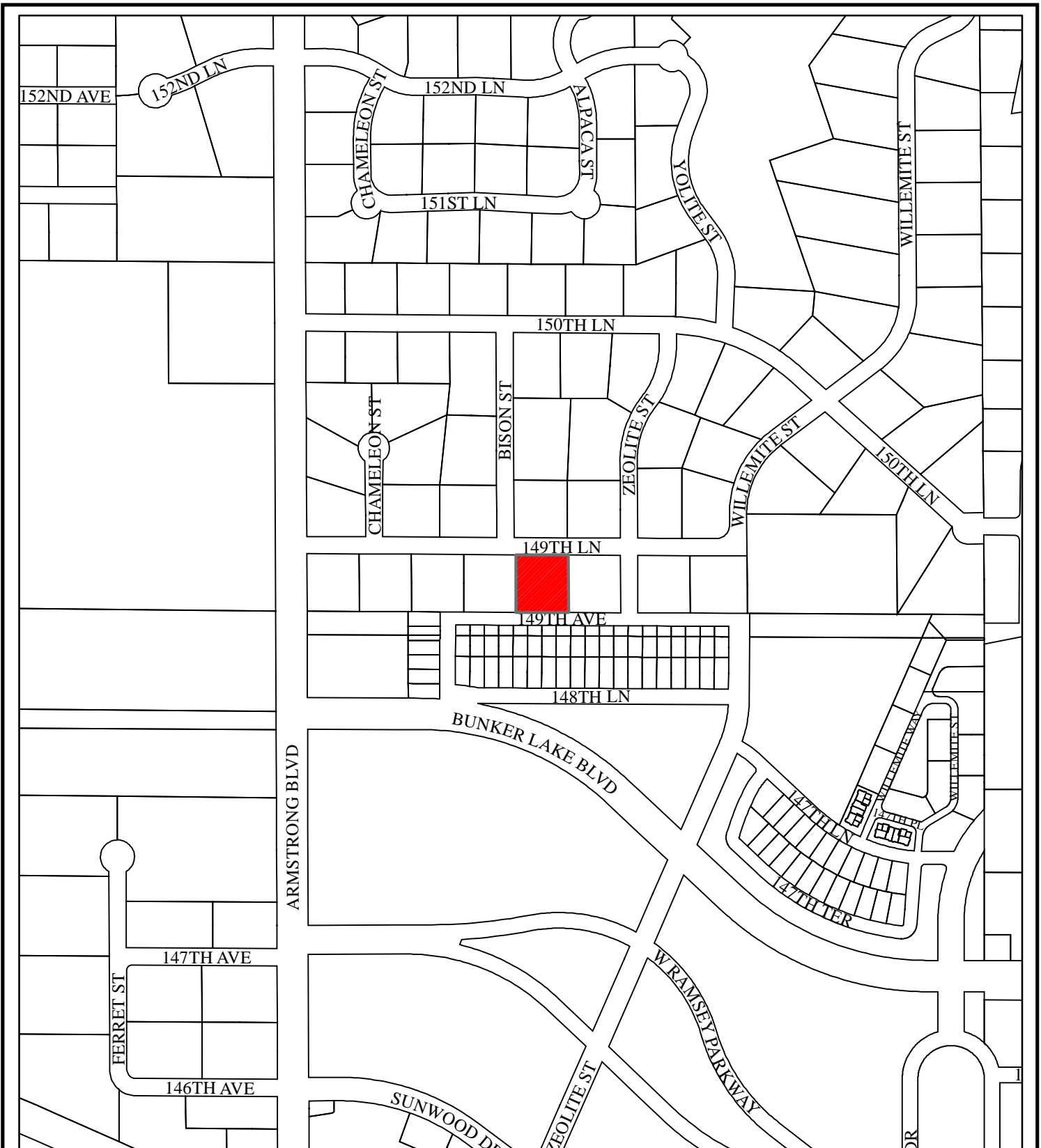
**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 08:45 AM

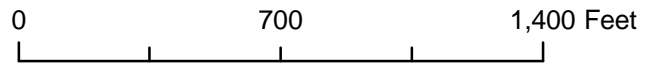
Started On: 01/31/2011 08:26 AM



Michael Beach  
7830 149th Lane NW

**Legend**

-  Site
-  Parcels

### Supplemental Questionnaire

Does the home occupation owner live in the home on the property? Yes () -or- No ( )

Does the home occupation owner rent or own the property? Yes () -or- No ( )

Will any part of the occupation be conducted in the home? Yes () -or- No ( )

If so, what activities will be conducted in the home and in which room(s)?

OFFICE WORK IN THE ATTACHED OFFICE (FORMER GARAGE)

What is the gross living area of the home? 2662 sq ft

How much of that area will be used for the occupation? 438 sq ft

Will an attached garage or any detached accessory building or garage be used for the occupation? Yes ( ) -or- No ()

If so, explain:


Will there be at least 400 square feet of garage space reserved for indoor residential parking and storage related to the residential use on the property? Yes () -or- No ( )

Will any structural additions or alterations to home or garages be required for this occupation? Yes ( ) -or- No ()

If so, explain:


Will you employ persons that do not live in the home on the property? Yes (X) -or- No ( )

If yes, how many non-resident employees will work on the site? 1

How many non-resident employees will work off-site? 107

Will it be necessary employees working off-site to come to the home? Yes

If so, explain:

<u>DROP OFF PAPERWORK, OR FILL OUT APPLICATION</u>

Will customers or clients come to the property? Yes ( ) -or- No (X)

How many vehicle trips per day do you anticipate entering and leaving the property in a typical 24 hour period? (this includes employees, customers, deliveries, etc.)?

<u>2</u>
----------

Will any vehicles, other than your private car(s), be used in connection with the home occupation? Yes ( ) -or- No (X)

If so, provide number, size and type of vehicles:


Do you intend to store supplies and/or materials on the site? Yes ( ) -or- No (X)

Please describe items to be stored and where?


Are any of the home occupation processes or materials subject to review and permitting by Anoka County Environmental Services? Yes ( ) -or- No (X)

If so, explain and/or provide necessary documents.


Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-\_\_\_**

**A RESOLUTION ADOPTING FINDINGS OF FACT #\_\_\_ RELATING TO A REQUEST FROM MICHAEL BEACH FOR A HOME OCCUPATION PERMIT TO OPERATE A HOME OFFICE FOR CAREFREE HOME SERVICES ON THE PROPERTY LOCATED AT 7830 149<sup>TH</sup> LN NW.**

**WHEREAS**, the City of Ramsey received an application from Michael Beach requesting a home occupation permit to operate a home office in a dwelling unit located on the property generally known as 7830 149<sup>th</sup> Ln NW and legally described as follows:

Lot 5, Block 1, Greenland Hills, City of Ramsey, Anoka County, Minnesota.

(the "Subject Property")

**NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:**

1. That on January 6, 2011, Michael Beach, herein referred to as the "Applicant", properly applied for a home occupation permit to operate a home office for Carefree Home Services (the "Home Occupation") in a dwelling unit with four (4) non-resident employees on the **Subject Property**.
2. That the **Applicant** appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 of the City Code on February 3, 2011, and that said public hearing was properly advertised.
3. That the **Subject Property** is zoned R-1 Central Rural Reserve, and the surrounding parcels are zoned R-1 Central Rural Reserve or Town Center (TC-4a).
4. That the **Subject Property** is approximately 1.01 acres and is surrounded by lots of similar sizes.
5. That the **Applicant** shall occupy and own the dwelling unit on the site of the **Home Occupation**.
6. That the **Home Occupation** is located in the dwelling unit located on the **Subject Property** and shall occupy less than 20% of the gross floor area of the dwelling unit (438 square feet / 2662 square feet = 16%).
7. That there will not be at least 400 square feet of garage space will be reserved for indoor residential parking and storage related to the residential use on the **Subject Property**.
8. That the **City** finds there is no exterior evidence of the existence of the **Home Occupation** on the **Subject Property** other than motor vehicles owned by employees.
9. That there is no interior or exterior business signs or display related to the **Home Occupation** on the **Subject Property**.
10. That there shall be no more than two (2) vehicle trips per 24 hour period related to the **Home Occupation**, under the permitted two (2) vehicle trips per standard eight (8) hour business day or sixteen vehicle trips within a twenty-four (24) hour period, as established in City Code Sec. 117-351 (Home Occupations).
11. That the **City** finds the **Home Occupation** does not constitute a fire hazard to neighboring residences.

12. That the **Home Occupation** does not include operations related to internal combustion engines, body shops, ammunition manufacturing, motor vehicle repairs or sale.
13. That the **Home Occupation** does employ ~~four~~one (41) persons that do not live in the dwelling unit on the **Subject Property**. Additional nNon-resident employees will arrive at the **Subject Property** for activities related to paperwork, but will not work at the **Subject Property**. All activities other than storing vehicles and equipment will occur off-site.
14. That the **Home Occupation** does not involve operating methods that include transactions with the public (customers, clients, consultants, subcontractors, etc.) on the **Subject Property**.
15. That the **Home Occupation** does not conduct retail sales on the **Subject Property**.
16. That the **Home Occupation** business hours are proposed to be 8:30 a.m. to 5:00 p.m. Monday through Friday and 8:30 a.m. to 1:00 p.m. on Friday. The Home Occupation will not operate on Saturdays or Sundays.
17. That all structures shall comply with all applicable codes, including, but not limited to, building, fire and zoning.
18. That the **City** finds the **Home Occupation** operates beyond the parameters of a general and administrative home occupation permit requirements (117-351) and therefore requires Planning Commission and City Council review and approval.
19. That the **City** finds that the **Home Occupation** operates/does not operate beyond the intent and parameters of 117-351 (Home Occupations) and finds that the **Home Occupation** is/is not low-level and is not a use typically found in a residential area.
20. That the proposed use will/will not adversely impact traffic in the area.
21. That the proposed use will/will not be compatible with the residential neighborhood due to density and lot size of the surrounding lots.
22. That the proposed use will/will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.
23. That the proposed use will/will not substantially adversely impair the use, enjoyment, or market value of neighboring properties.
24. That the proposed use will/will not be hazardous or disturbing to existing or future neighboring uses.
25. That the proposed use will/will not be served adequately by public facilities and services such as highways and streets.
26. That the proposed use will/will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.
27. That the proposed use will/will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

where upon said resolution was declared duly passed and adopted by the Ramsey City Council on this the 22<sup>nd</sup> day of February, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-\_\_\_**

**A RESOLUTION APPROVING THE ISSUANCE OF A HOME OCCUPATION PERMIT TO OPERATE A HOME OFFICE ON THE PROPERTY LOCATED AT 7830 149<sup>TH</sup> LN NW BASED ON FINDINGS OF FACT #\_\_\_ AND DECLARING TERMS OF PERMIT**

**WHEREAS**, the Ramsey City Council adopted Resolution #10-10-\_\_\_ adopting Findings of Fact #\_\_\_ for this use and herein approves the home occupation permit.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

On February 22<sup>nd</sup>, a home occupation permit ("Permit") was issued by the City of Ramsey ("CITY") to Michael Beach ("PERMITTEE") to operate a home office located on the property generally known as 7830 149<sup>th</sup> Ln NW and legally described as follows:

Lot 5, Block 1, Greenland Hills, City of Ramsey, Anoka County, Minnesota.

(the "Subject Property")

This permit is issued pursuant to Section 117-51 and 117-351 of the Ramsey City Code. The conditions of this permit are as follows:

1. That this resolution shall allow for a home office in a dwelling unit (the "Home Occupation") to operate on the Subject Property. Only 20% of the gross floor area of the dwelling unit may be used for the Home Occupation and the **PERMITTEE** shall be required to reserve at least 400 square feet of accessory structure space for the purposes of the primary residential use.
2. That the **PERMITTEE** shall reside in the dwelling unit of the Subject Property and is allowed four (4) non-resident employees (the "Non-resident Employees") on the Subject Property unless otherwise permitted by City Code. The Non-resident Employees may only arrive on-site to pick-up paperwork. The Non-resident Employees may not perform any other function related to the Home Occupation on the Subject Property. Notification must be given to the **CITY** if the **PERMITTEE** will utilize non-resident employees.
3. That the established business hours are Monday through Thursday between 8:00 a.m. to 5:00 p.m. and on Fridays between 8:00 a.m. and 1:00 p.m. on the Subject Property. The Home Occupation may not operate on Saturdays or Sundays.
4. That the number of vehicular traffic trips per day to the Subject Property may not exceed two trips per hour per standard eight (8) hour business day or sixteen (16) vehicle trips per twenty-four (24) hour period and vehicular traffic trips including deliveries, customer, sub-contractor and employee trips, five (5) days a week on the Subject Property.
5. That the **PERMITTEE** may not lease the business portion of the accessory structures located on the Subject Property to any person(s) that does not reside on the Subject Property.
6. That the **PERMITTEE** agrees to comply with Chapter 117, Article II, Division 6, Subdivision 1 of City Code, titled "Signs".

7. That the **PERMITTEE** agrees to comply with section 117-355 of City Code relating to outside storage and maneuvering of vehicles and equipment on the Subject Property; all parking and maneuvering areas on the Subject Property must be surfaced with either concrete or bituminous.
8. That employees shall park on the driveway on the Subject Property.
9. That the **PERMITTEE** must obtain all applicable permits to ensure that the structures are compliant with all applicable state and local codes.
10. That should the **PERMITTEE** die or sell the Subject Property, the Permit shall be automatically terminated, except that in the case of death, should a surviving spouse or child, residing at the same address, desire to continue the home occupation, written notice to that effect shall be given to the City Administrator and the City Council may authorize continuation of the Permit without further hearing.
11. The **PERMITTEE** shall reside on the Subject Property; if the **PERMITTEE** does not reside on the Subject Property, the Permit shall be terminated.
12. That adequate water supply and on-site sewage disposal facilities shall be the responsibility of the **PERMITTEE**.
13. The **PERMITTEE** shall be responsible for maintaining any applicable State or County licenses.
14. The **PERMITTEE** shall be responsible for all costs incurred in the administration and enforcement of this Permit.
15. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22<sup>nd</sup> day of February, 2011.



**Date: 02/22/2011**

**By:** Chris Anderson  
Community Development

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**Information**

**Title:**

Adopt Ordinance for Sale of City Owned Property in Auditor's Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran Church

**Background:**

At the January 25, 2011 regular City Council meeting, the Cross of Hope Addition final plat was approved, contingent upon several items, including the sale of City-owned land to Cross of Hope Lutheran Church. The parcel, which is approximately 0.45 acres (fifty [50] feet wide by 394 feet long), was originally deeded to the City in 1983 for a future service road as a requirement of the church's original site plan approval. A service road is no longer considered necessary along 179th Lane. Additionally, the Plat does dedicate sufficient drainage and utility easement and right of way to satisfy City Code subdivision design standards and Anoka County standards for right of way width.

A sketch showing the City-owned parcel referenced above is attached.

**Observations:**

The ordinance was introduced at the February 8, 2011 City Council meeting and is now eligible for adoption. In addition, the Council has already acted on the request to convey a portion of permanent road easement to the property owner on the adjacent parcel as requested by the Applicant. Tonight's request is to convey the portion held in fee title by the City to the Applicant.

**Recommendation:**

It appears that the fifty (50) foot parcel was conveyed to the City as a requirement of site plan approval in the early 1980s. Considering this, City Staff recommends adopting the ordinance authorizing the sale of real property (the 50 foot parcel) for \$1.00 and other good and valuable consideration. Staff further recommends that the City's permanent easement be conveyed to the Church upon filing of the Plat which will dedicate the requisite right of way for 179th Lane NW.

**Funding Source:**

All costs associated with reviewing the application are the responsibility of the Applicant.

**Council Action:**

Motion to waive the reading of the ordinance per City Charter AND adopt Ordinance #11-\_\_\_ authorizing the sale of property legally described on attached Exhibit A, contingent upon recording of Cross of Hope Addition plat.

**Roll Call Vote:**

Councilmember David Jeffrey  
Councilmember Jeff Wise  
Councilmember Colin McGlone

Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Jason Tossey  
Mayor Bob Ramsey

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## Attachments

Site Location Map

Exhibit A (legal description of parcel to be sold)

Sale Exhibit

Proposed Ordinance

## Form Review

### Inbox

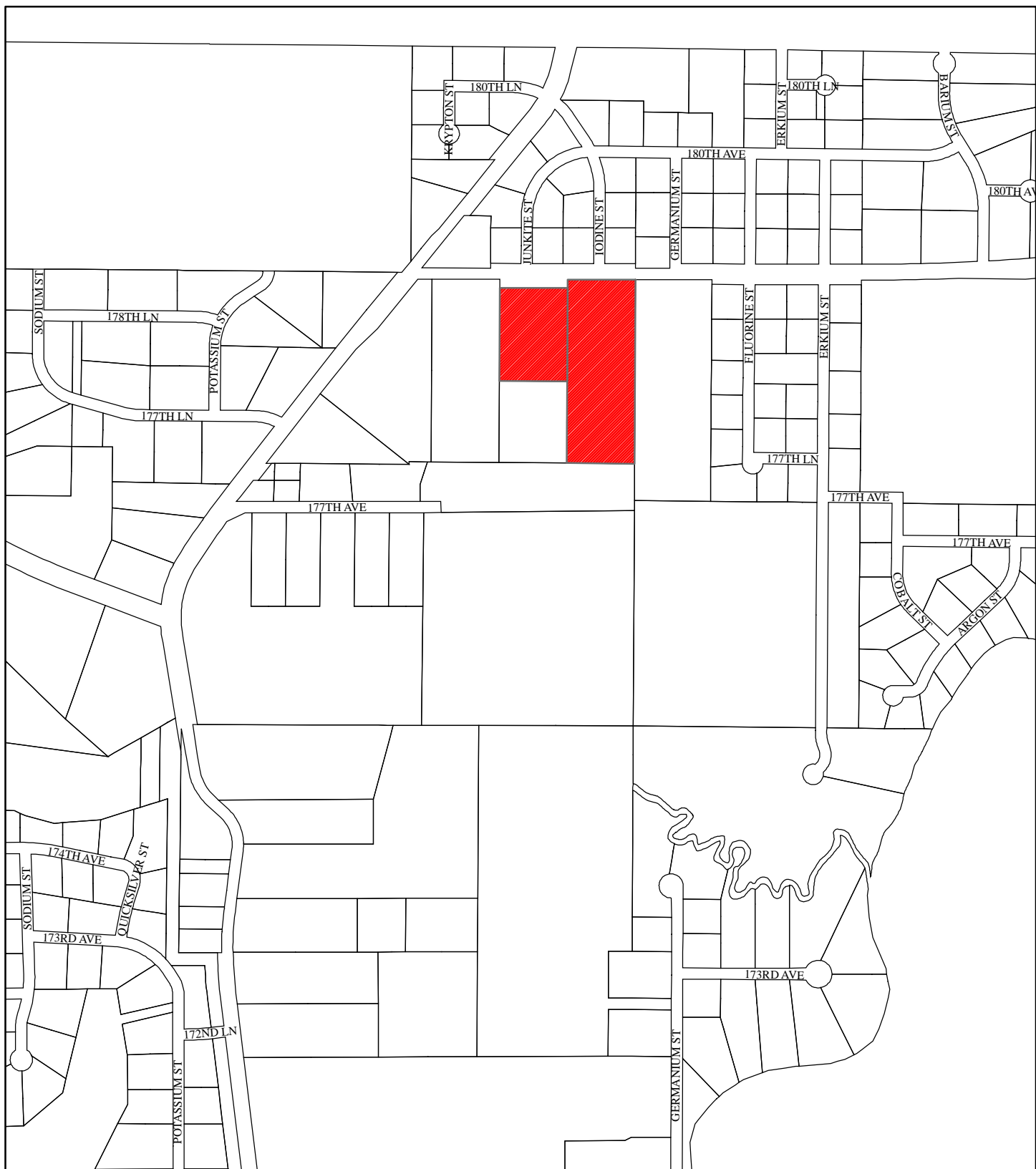
Tim Gladhill  
Amber Miller  
Kurt Ulrich  
Form Started By: Chris Anderson  
Final Approval Date: 02/17/2011

### Reviewed By

Tim Gladhill  
Amber Miller  
Kurt Ulrich

### Date

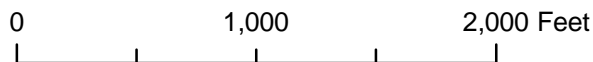
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02/17/2011 08:45 AM  
Started On: 02/14/2011 08:42 AM



Cross of Hope Lutheran Church  
5730 179th LaneNW

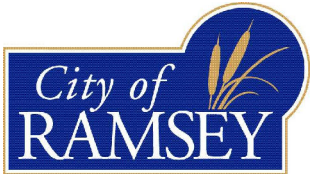
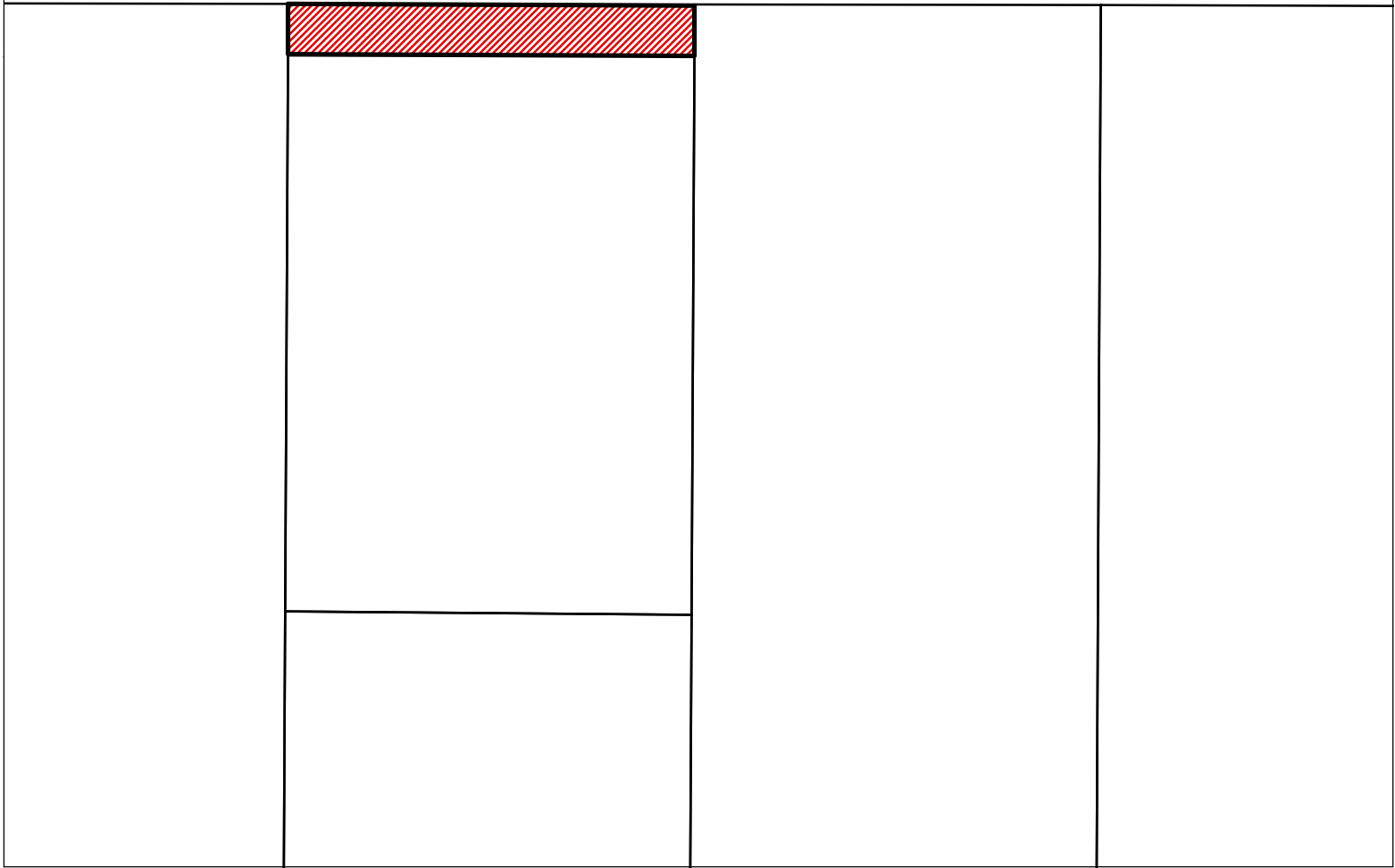
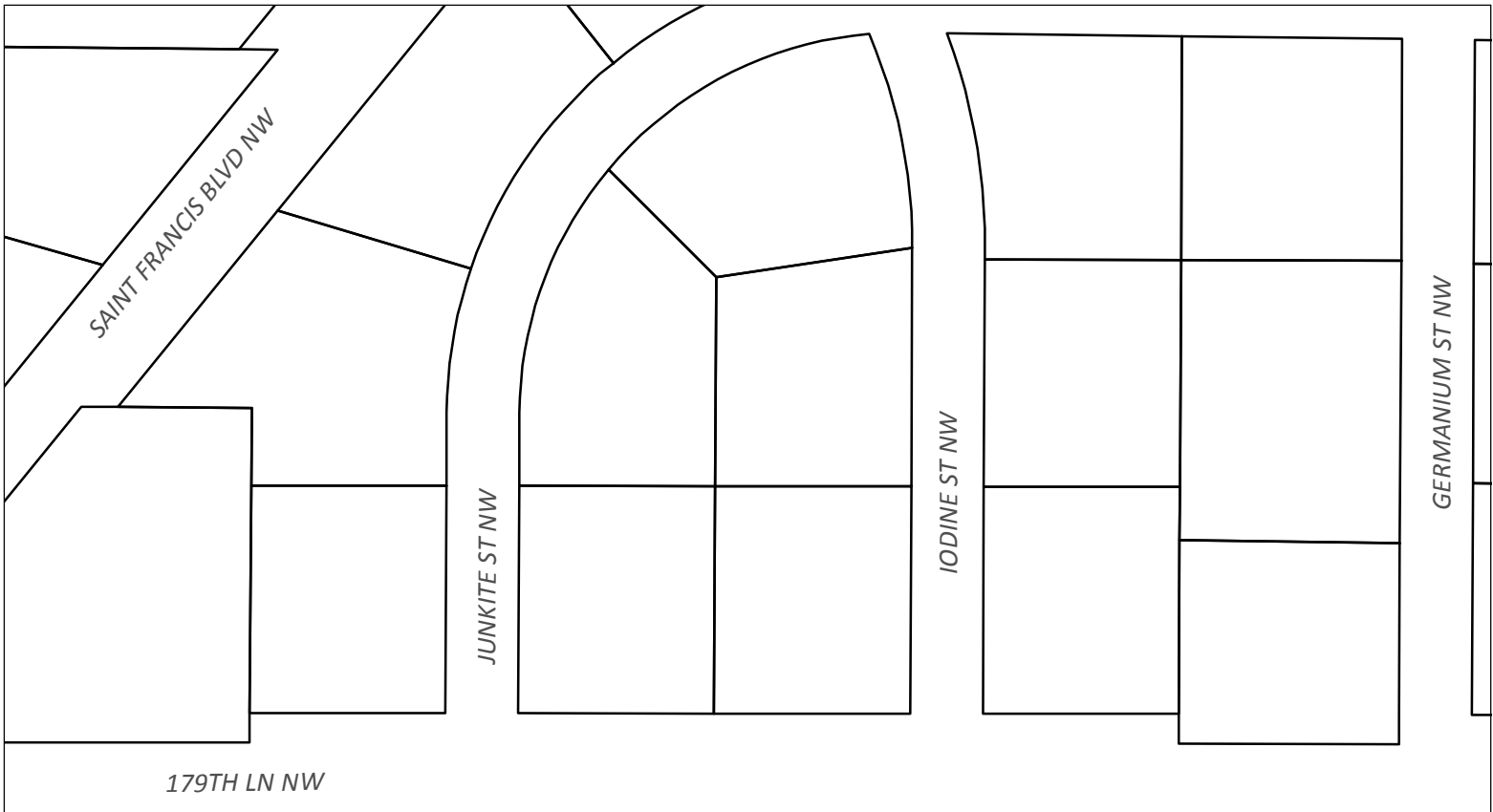
**Legend**

-  Site
-  Parcels



## **Exhibit A**

Commencing at the Northeast corner of the west 10 acres of the east 20 acres of Lot 1, Auditor's Subdivision Number 27, Anoka County, Minnesota, thence south on the east line of said tract a distance of 33.90 feet to the actual point of beginning of the parcel to be described; thence south a distance of 50 feet; thence west and parallel to the center line of County State Aid Highway No. 7 to the west line of said tract; thence north on the west line of said tract a distance of 50 feet to a point which is 36.81 feet southerly of the Northwest corner of said tract; thence east parallel to the center line of said County State Aid Highway No. 7 to the point of commencement.



**Cross of Hope**  
5730 179th Ln NW

-  Sale
-  Parcels

**ORDINANCE #11-\_\_**  
**CITY OF RAMSEY**  
**ANOKA COUNTY, STATE OF MINNESOTA**

**AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN CITY OWNED  
PROPERTY LOCATED IN THE CITY OF RAMSEY.**

The City of Ramsey ordains:

**SECTION 1. PURPOSE**

It is the purpose of this Ordinance to authorize the City to sell certain real property, which property the City Council has determined is no longer necessary for the City's purposes. This Ordinance is adopted pursuant to and under the authority of Section 12.5 of the City Charter.

**SECTION 2. SALE AUTHORIZATION**

The City Council hereby declares the following legally described real property, owned by the City, as surplus property and hereby authorizes its sale. Said property is legally described as follows:

Commencing at the Northeast corner of the west 10 acres of the east 20 acres of Lot 1, Auditor's Subdivision Number 27, Anoka County, Minnesota, thence south on the east line of said tract a distance of 33.90 feet to the actual point of beginning of the parcel to be described; thence south a distance of 50 feet; thence west and parallel to the center line of County State Aid Highway No. 7 to the west line of said tract; thence north on the west line of said tract a distance of 50 feet to a point which is 36.81 feet southerly of the Northwest corner of said tract; thence east parallel to the center line of said County State Aid Highway No. 7 to the point of commencement.

**SECTION 3. TERMS OF SALE**

The City Council has, by a properly enacted motion, determined the consideration and terms upon which the above described property may be sold.

**SECTION 4. EFFECTIVE DATE**

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 5.7.

**PASSED** by the City Council of the City of Ramsey, Minnesota, the \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Administrator

**Introduction Date:** \_\_\_\_\_

**Posting Dates:** \_\_\_\_\_

**Adoption Date:** \_\_\_\_\_

**Publication Date:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

Date: 02/22/2011

By: Aaron Backman  
Administrative Services

---

**Information**

**Title:**

Revised Real Estate Services Agreement for Bury & Carlson Site

**Background:**

At the February 15, 2011 City Council Work Session the Economic Dev./Marketing Manager updated members regarding the status of the activities and discussions pertaining to the Minneapolis manufacturer that is considering buying the Bury & Carlson site for a new manufacturing facility. The Econ. Dev./Marketing Manager introduced Jeff LaFavre of Integrust Advisory Group that has been assisting the City regarding this project. Mr. LaFavre has extensive real estate experience and is proposing to represent the City in negotiations with the prospect. He had submitted an exclusive listing agreement that was provided to the City Council members for their consideration. That agreement included a 5.0% brokerage fee based on the fair market value of the property and was effective for 12 months. Under that agreement, Mr. LaFavre could market the site to other prospects. The councilmembers indicated that they wanted an agreement that would pay Mr. LaFavre for his services to the City, however, they wanted the agreement to be limited to the prospect at hand. Mr. LaFavre indicated that he would come back with a revised agreement for the City Council's consideration. Attached is the revised listing agreement with an attached rider (p. 4). The 5.0% brokerage fee is now based on the property's current assessed value, \$1,266,000. The agreement would be for 12 months, but would be null and void if the current prospect goes away.

**Funding Source:**

Direct fees pertaining to an agreement with Integrust Advisory Group would come from land sale proceeds, EDA funds, and /or TIF funds.

**Council Action:**

Consider approving a revised commercial exclusive listing agreement with Integrust Advisory Group pertaining to the Bury & Carlson site that is limited in scope to the current prospect.

---

**Attachments**

Revised Agreement

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Aaron Backman

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 03:35 PM

Started On: 02/17/2011 11:24 AM

**COMMERCIAL EXCLUSIVE  
LISTING AGREEMENT SALE**

This form approved by the Minnesota Association of REALTORS® and the Minnesota Commercial Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form.  
© 2008 Minnesota Association of REALTORS®, Edina, MN

1. Date February 16, 2011
2. Page 1

3. IN CONSIDERATION OF the Agreement of Integrust Advisory Group, LLC  
4. (hereinafter referred to as "BROKER") to undertake to sell the property hereinafter described, the City of Ramsey,  
5. Minnesota (hereinafter referred to as "SELLER") grants to BROKER the exclusive  
6. right to sell or contract to sell the property at and within the City of Ramsey, MN for the exclusive use by or assigns  
7. of Metal-Matic, Inc.\*  
8. and legally described as Lot 1, Block 1, Bury & Carlson Addition, Ramsey, MN  
9. \_\_\_\_\_  
10. (hereinafter referred to as the "PROPERTY") for the period from the date hereof through and including  
11. February 28, 20 12\*\*, for the sum of \$1,266,000\*\*\*, the current assessed value,  
12. upon the following terms cash at closing or with an option to purchase at a defined date  
13. \_\_\_\_\_  
14. or at any other price, terms or exchange to which SELLER may consent.  
15. SELLER understands that BROKER may list other properties during the term of this Agreement which may compete  
16. with SELLER'S PROPERTY for potential buyers.

**SELLER'S OBLIGATIONS**

17. \_\_\_\_\_  
18. It is agreed that SELLER shall promptly furnish BROKER with complete information concerning any person who  
19. during the period of this Agreement makes inquiry to SELLER regarding the sale, exchange or lease of the PROPERTY.  
20. If the PROPERTY is sold, SELLER hereby agrees to furnish to buyer an Abstract of Title, a Registered Property Abstract  
21. or a Title Insurance Commitment, certified to date, to include proper searches covering bankruptcies and state and  
22. federal judgments and liens, and to execute or cause to be executed a deed conveying title to the PROPERTY to the  
23. buyer and any further documents as may be required to consummate the sale in accordance with the terms above  
24. designated or with the terms to which SELLER may hereafter consent.  
25. SELLER further agrees to promptly notify BROKER of any notices pertaining to the PROPERTY which are hereafter  
26. received during the term of this Agreement.  
27. It is further agreed that SELLER shall permit BROKER to erect a "For Sale" sign on the PROPERTY and to remove  
28. all other "For Sale" signs from the PROPERTY during the period of this Agreement. It is further agreed that SELLER  
29. shall permit BROKER to erect a "Sold" sign on the PROPERTY for a period of thirty (30) days following the sale or  
30. exchange of the PROPERTY by BROKER. SELLER shall permit BROKER to place information on the Minnesota  
31. Commercial Property Exchange (MCPE) and the Internet concerning the PROPERTY. Broker may notify the MCPE  
32. and member REALTORS® of the price and terms of the sale.

33. **NOTICE: THE COMPENSATION RATE FOR THE SALE, LEASE, RENTAL OR MANAGEMENT OF REAL PROPERTY**  
34. **SHALL BE DETERMINED BETWEEN EACH INDIVIDUAL BROKER AND ITS CLIENT.**

**COMPENSATION**

35. \_\_\_\_\_  
36. It is further agreed that SELLER shall pay BROKER a brokerage fee of 5%/8%\*\*\*\* percent (%) of the price for which  
37. the PROPERTY is sold or exchanged; or \$ N/A, whichever is greater, upon occurrence of any of  
38. the following conditions:  
39. 1. The sale, contract for sale, exchange or conveyance of the PROPERTY during the period of this Agreement by  
40. BROKER or any other person, including, but not limited to, SELLER, or any other agent or broker not a party to this  
41. Agreement, in accordance with the price, terms or exchange as set forth herein or as otherwise consented to by  
42. SELLER.

**COMMERCIAL EXCLUSIVE LISTING AGREEMENT SALE**

43. Address City of Ramsey, MN

44. Page 2

- 45. 2. If a buyer is procured, whether by BROKER, SELLER or anyone else, who is ready, willing and able to purchase
- 46. the PROPERTY at the price and terms set forth above and SELLER refuses to sell.
- 47. 3. If SELLER agrees to sell the PROPERTY before this contract expires, and SELLER refuses to close the sale.
- 48. 4. If SELLER removes PROPERTY from the market before expiration of this Listing Agreement.
- 49. 5. If SELLER grants an option to purchase the PROPERTY, SELLER shall compensate BROKER, as provided herein,
- 50. based on the price paid for the option and for any extensions thereof. This compensation shall be paid upon receipt
- 51. by SELLER of any such payments. In the event such option is exercised, whether during the term of this Agreement,
- 52. or within 36 months thereafter, SELLER shall also compensate BROKER on the gross sales price of the
- 53. PROPERTY in accordance with the provisions herein.

54. Notwithstanding the foregoing, to the extent that all or part of the price paid for the option or any extension thereof  
55. is applied to the sales price of the PROPERTY, then any compensation previously paid by owner to BROKER on  
56. account of such option payments shall be credited against the compensation payable to BROKER on account of  
57. the exercise of the option.

- 58. 6. During the term of this Listing Agreement or within 180 days (not to exceed 180 days, except for the purchase
- 59. or sale of a business in which case it cannot exceed two (2) years) after the expiration of this Listing Agreement:
- 60. (i) the PROPERTY is acquired by a public authority; (ii) an agreement to acquire the PROPERTY is reached with a
- 61. public authority; or (iii) a public authority institutes eminent domain/condemnation proceedings to acquire the
- 62. PROPERTY.

- 63. 7. SELLER contributes or conveys the PROPERTY or any interest therein to a partnership, joint venture or other
- 64. business entity during the term of this Agreement in lieu of a sale of the PROPERTY during the term of this
- 65. Agreement.

- 66. 8. SELLER is a partnership or other business entity, and an interest in the partnership or other business entity is
- 67. transferred, whether by merger, outright purchase or otherwise in lieu of sale of the PROPERTY during the term
- 68. of this Agreement.

- 69. 9. If within 180 days (not to exceed 180 days, except for the purchase or sale of a business in which case
- 70. it cannot exceed two (2) years) after the end of this Agreement, SELLER sells or agrees to sell the PROPERTY to
- 71. anyone who has made an affirmative showing of interest in the PROPERTY by responding to an advertisement
- 72. or by contacting the BROKER or salesperson involved or has been physically shown the PROPERTY by the
- 73. BROKER or salesperson. It is understood that BROKER shall not seek to enforce collection of a compensation
- 74. under this subparagraph nine (9) unless the name of the prospect is on a written list given to SELLER within 72
- 75. hours after expiration of this Listing Agreement.

76. SELLER further agrees that in the event a lease of the PROPERTY is entered into (a) during the term of this Listing  
77. Agreement, or (b) during the period set forth in subparagraph nine (9) above with a person or entity as described  
78. therein, then SELLER shall pay BROKER a leasing commission of 3% of total lease pmt. amt., which shall  
79. be due and payable upon execution of the lease or as otherwise agreed in writing.

80. As security for BROKER's compensation, SELLER hereby grants to BROKER a security interest in the proceeds from  
81. the sale or lease of the PROPERTY described herein and any title company or other closer who conducts the closing  
82. on the sale or lease of the PROPERTY described herein is directed to disburse the BROKER's compensation provided  
83. hereunder to the BROKER at the time of closing.

**SELLER'S REPRESENTATIONS**

84. SELLER has full legal right to sell or lease the Property.

85. SELLER certifies that as of the date of execution of this Agreement, SELLER has not received any notice of building,  
86. health or fire code violations, nor notice of hazardous waste on the PROPERTY, nor notice of condemnation pertaining  
87. to the PROPERTY, except as herein noted (if none, state "none"): None

88. \_\_\_\_\_  
89. \_\_\_\_\_  
90. \_\_\_\_\_

**COMMERCIAL EXCLUSIVE LISTING AGREEMENT SALE**

91. Address City of Ramsey, MN

92. Page 3

93. **CERTIFICATION INDIVIDUAL TRANSFEROR**

94. Section 1445 of the Internal Revenue Code provides that a transferee (buyer) of a U.S. real property interest must  
95. be notified in writing, and must withhold tax if the transferor (SELLER) is a foreign person and the sale  
96. price exceeds \$300,000. In the event transferor (SELLER) is a foreign person and the sale price exceeds  
97. \$300,000, requirements of the 1980 Foreign Investment in Real Property Tax Act (FIRPTA) will be fulfilled.

98. SELLER states and acknowledges the following:

99. I am a citizen of the United States or, if a corporation, partnership or other business entity, duly incorporated in the  
100. United States, or, if a partnership or business entity, formed and governed by the laws of the United States:

101.  Yes  No

102. If "No," please state country of citizenship, incorporation or the like: \_\_\_\_\_

103. Under the penalties of perjury, I declare that I have examined this certification and, to the best of my knowledge and  
104. belief, it is true, correct and complete.

105. **FORFEITURE OF EARNEST MONEY**

106. If a buyer of the PROPERTY defaults and as a result forfeits the earnest money, SELLER shall receive 80  
107. percent (%) and BROKER shall receive 20 percent (%) of the earnest money.

108. **COOPERATING BROKERS**

109. SELLER hereby permits BROKER to share part of BROKER'S compensation with other real estate brokers, including  
110. brokers only representing the buyer.

111. **CLOSING SERVICES**

112. After a purchase agreement for the PROPERTY is signed, arrangements must be made to close the transaction.  
113. SELLER understands the SELLER may arrange for a qualified closing agent or attorney to conduct the closing, or  
114. SELLER may ask BROKER to arrange for the closing. SELLER understands that SELLER may be required to pay  
115. certain closing costs which may effectively reduce the proceeds from the sale. SELLER has indicated his/her/its  
116. choice for closing services (*initial one*).

117. \_\_\_\_\_ SELLER wishes to have BROKER arrange for closing services.  
(Seller) (Seller)

118. \_\_\_\_\_ SELLER shall arrange for closing services.  
(Seller) (Seller)

119. **MISCELLANEOUS**

- 120. 1. This Agreement is binding upon the heirs, successors and assigns of the parties.
- 121. 2. All of the representations and covenants of this Agreement shall survive and be enforceable after termination of  
122. this Agreement.
- 123. 3. In the event of any litigation instituted by SELLER or BROKER to enforce the provisions of this Agreement, the  
124. prevailing party shall recover reasonable attorneys' fees, costs and expenses from the other party.
- 125. 4. This Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written  
126. agreements between the parties relative to the provisions herein. No amendment, modification or extension of  
127. this Agreement shall be valid or binding unless made in writing and signed by both SELLER and BROKER.
- 128. 5. This contract shall be governed by the laws of the State of Minnesota.

129. \_\_\_\_\_  
(SELLER)

\_\_\_\_\_  
(BROKER)

130. \_\_\_\_\_  
(Date)

By: \_\_\_\_\_  
(Agent)

131. \_\_\_\_\_  
(Date)

Rider to Commercial Exclusive

Listing Agreement Sale

City of Ramsey, MN

February 16, 2011

\*The agreement is exclusive only to Prospect #1 (as identified in a separate e-mail to Aaron Backman dated 2/17/11) or assigns as the City does not currently desire to sell the property to anyone else at this time.

\*\*In the event Prospect #1 or assigns is no longer a prospect this agreement will be become null and void. However, Prospect #1, or assigns, goes forward with the project prior to the original termination date of this agreement than this agreement will be in full force.

\*\*\*The fee will be figured upon the assessed value as incentives rather than actual market value or final sale price that may reflect incentives

\*\*\*\*In the event there is no broker representing the Buyer the fee to the City of Ramsey will be 5%. In the event there is a broker representing the Buyer the fee to the City of Ramsey will be 8% and this fee will be split 50/50 between the Seller's Broker and the Buyer's Broker.

Date: 02/22/2011

By: Jo Thieling  
Administrative Services

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**Information**

**Title:**

Consider Resolution Authorizing Acquisition of Tax Forfeit Property

**Background:**

The City acquired the North 90 feet of the NW¼ of Section 28, Township 32, Range 25 except that part platted as Armstrong Boulevard in 1978. The purpose of the acquisition was to be for potential right-of-way for County 116 which County road, of course, was eventually constructed south of this parcel. At the time of the RTC Addition plat, the City conveyed the parcel to the RTC developer in exchange for other land in the development. A part of the 90 feet was subsequently platted as Outlot K, RTC 8th Addition ("O.L.K."). For some unknown reason RTC, LLC did not include O.L.K. on its mortgage with Community National Bank and thus the City did not acquire it when it acquired the majority of the RTC Additions from Minnwest Bank Central. RTC, LLC has had title to O.L.K. up until the time it became tax forfeit. O.L.K. is adjacent to a larger parcel to the south which is designated for City park purposes and residential purposes. Staff believes a portion of it should be acquired for park purposes and combined with the existing park to the south and a portion acquired for residential purposes to become a part of a residential development to the south.

The cost of acquiring O.L.K. except the Westerly 140 feet for Park purposes is \$325.00.

However, the cost of acquiring the Westerly 140 feet of O.L.K. for residential purposes is considerably more than the park parcel as the law requires the State to sell it for market value. The value is estimated to be \$15,000.00, based on the fact that Anoka County has placed a market value on O.L.K. at approximately \$1.15 sq/ft. The residential parcel is approximately 12,000 sq/ft in size and thus the estimated \$15,000.00 acquisition price. The COR Development Manager estimates that the parcel could be sold for residential purposes in the area of \$30,000.00, however, development costs would need to be paid from this amount. The Development Manager encourages the purchase as a good planning acquisition for the purpose of developing the adjacent residential parcels to the south. A sketch plan of how such a development would look is attached.

The acquisition process includes having the City adopt the resolutions and present them to Anoka County for its approval and then forwarding the Resolutions together with the required applications to the Department of Revenue for its review, approval, and in the case of the Residential parcel, setting the purchase price.

Enclosures:

1. Aerial photo showing subject parcel
2. Description Sketch of the park parcel
3. Description Sketch of the residential parcel
4. Sketch of COR Residential potential developments
5. Park Parcel Resolution
6. Residential Parcel Resolution

**Recommendation:**

Staff recommends Council approve both Resolutions authorizing the tax forfeit acquisition process to move forward.

**Funding Source:**

Funding will come from the City's HRA fund.

**Council Action:**

Motion to adopt Resolution #11-02-XXX authorizing the Mayor and City Administrator to complete the application to Anoka County and the Department of Revenue for a State use deed to secure ownership of Outlot K, except the Westerly 140 feet, Ramsey Town Center 8th Addition for park and recreation purposes.

- and -

Motion to adopt Resolution #11-02-XXX authorizing the Mayor and City Administrator to complete the application to Anoka County and the Department of Revenue for a State deed to secure ownership of the Westerly 140 feet of Outlot K, Ramsey Town Center 8th Addition for residential purposes.

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**Attachments**

Photo

Description Sketch Except W140'

Description Sketch W140'

Sketch of COR

Resolution Park Property

Resolution Residential Property

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

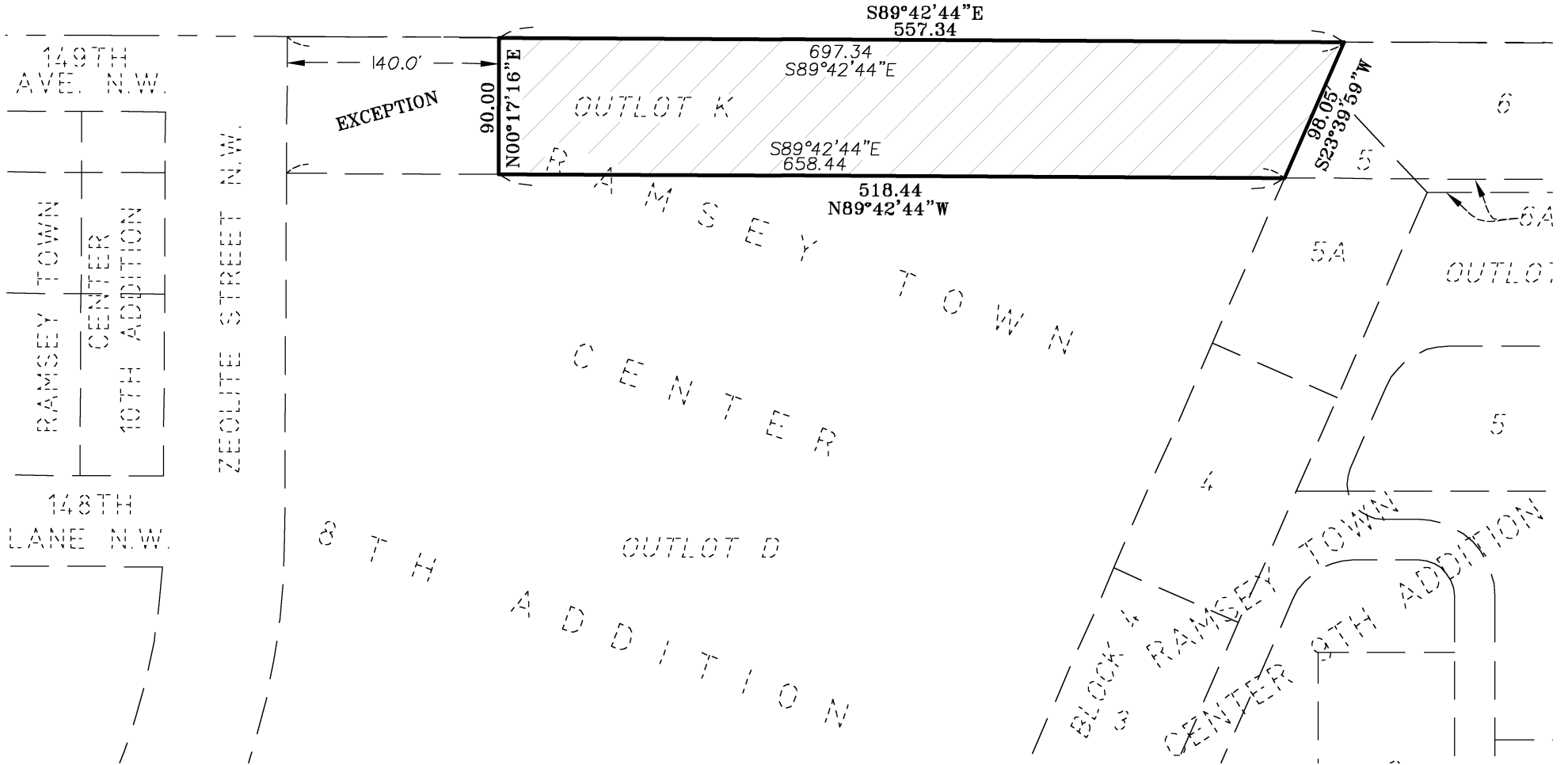
02/17/2011 02:37 PM

Started On: 02/17/2011 11:52 AM



# DESCRIPTION SKETCH

FOR: PART OF OUTLOT K, RAMSEY TOWN CENTER 8TH ADDITION



## LEGAL DESCRIPTION

THE OUTLOT K, RAMSEY TOWN CENTER 8TH ADDITION, ANOKA COUNTY, MINNESOTA, EXCEPT THE WEST 140 FEET THEREOF.

PAGE 1 OF 1

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

*Scott C. Trosen*

SCOTT C. TROSEN  
License No. 47465

Date: 2.7.11  
Revised:

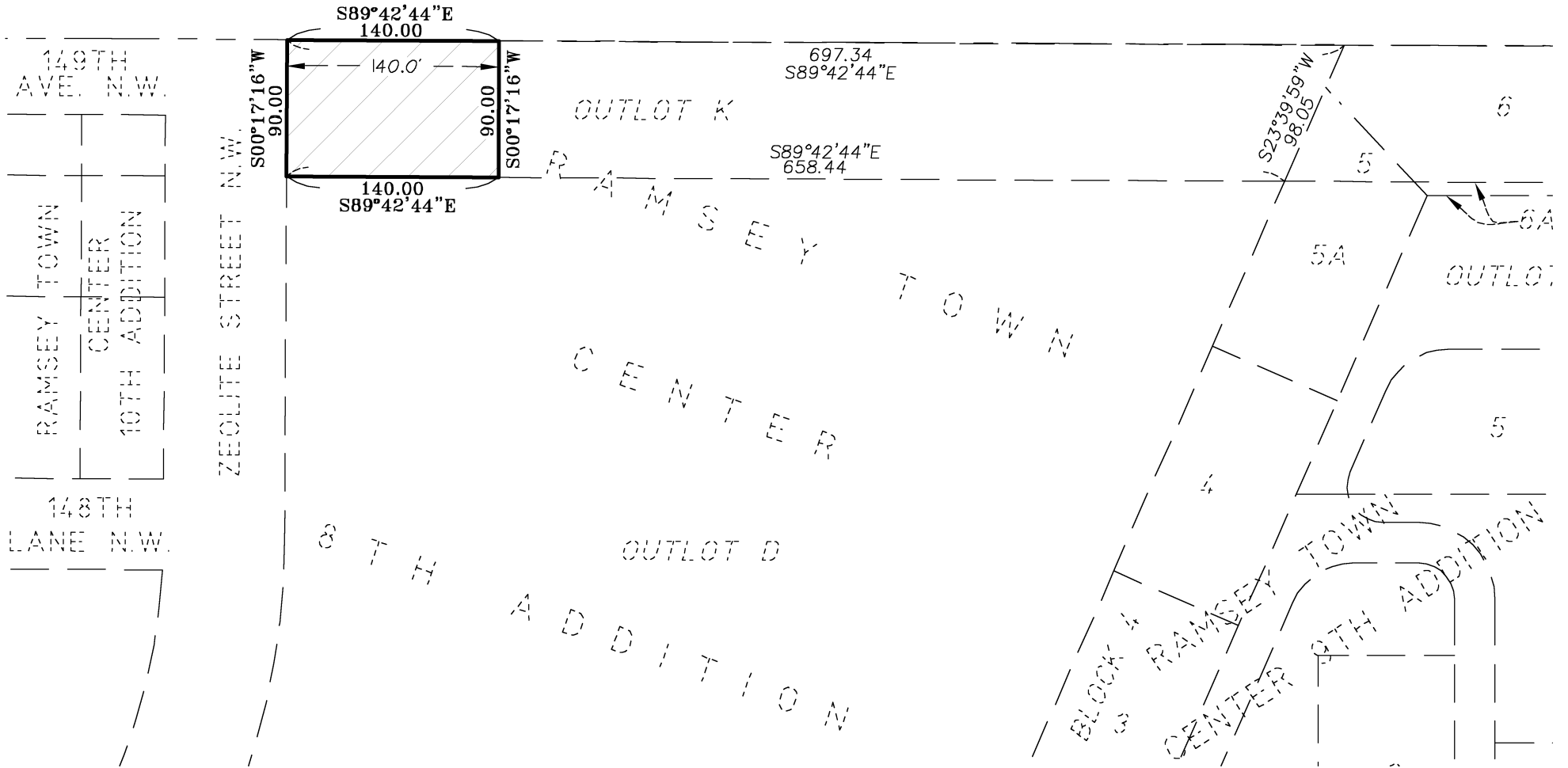
LANDFORM  
From Site to Finish

105 South Fifth Avenue  
Suite 513  
Minneapolis, MN 55401  
Web: landform.net

Job No. RAM001 Drawing: descsket.ch\_RAM001 By: SCT

# DESCRIPTION SKETCH

FOR: PART OF OUTLOT K, RAMSEY TOWN CENTER 8TH ADDITION



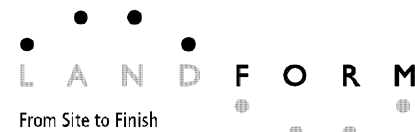
**LEGAL DESCRIPTION**

THE WEST 140 FEET OF OUTLOT K, RAMSEY TOWN CENTER 8TH ADDITION, ANOKA COUNTY, MINNESOTA.

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

*Scott C. Trosen*

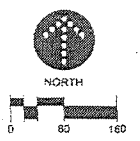
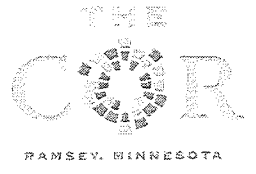
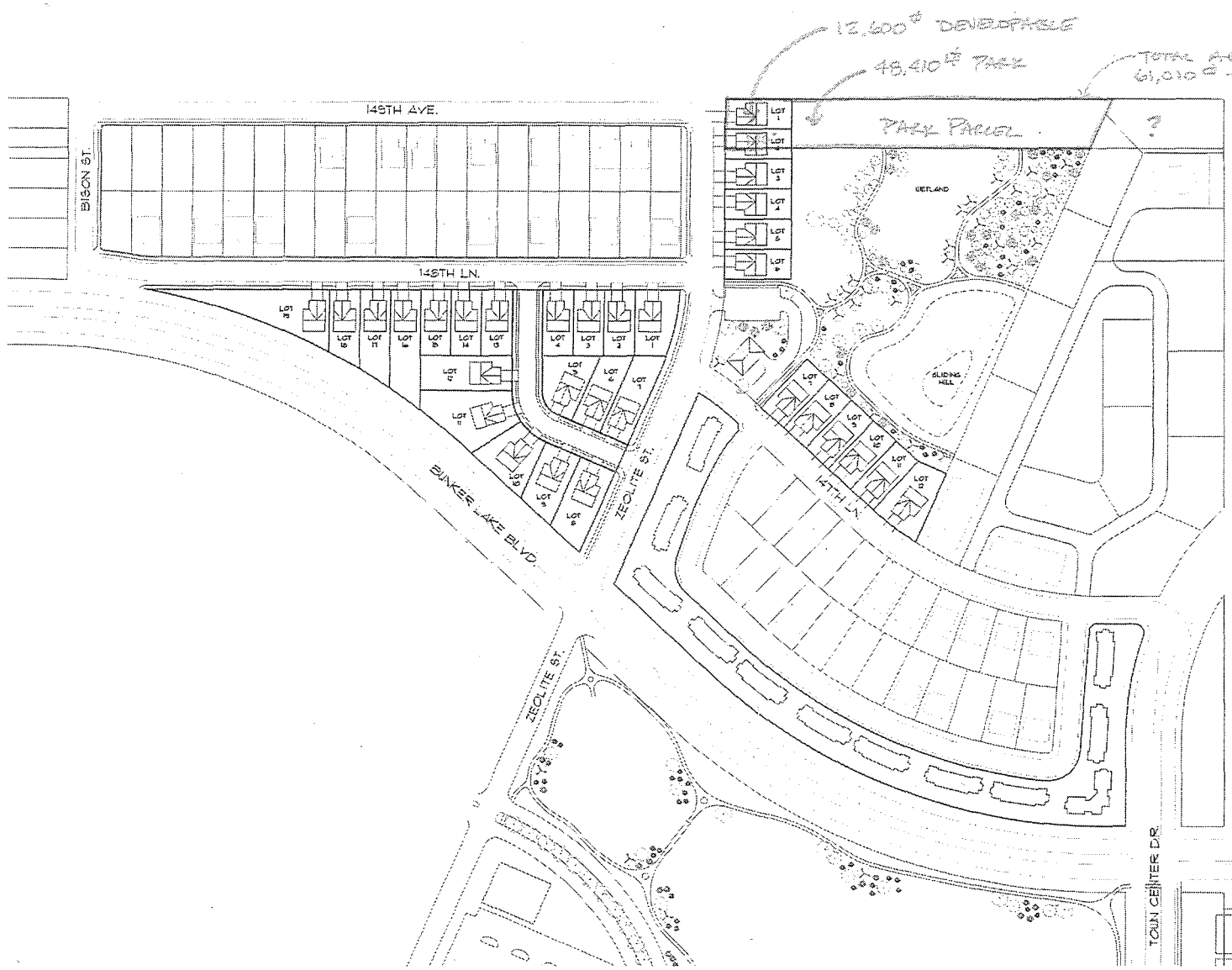
SCOTT C. TROSEN Date: 2.7.11  
 License No. 47465 Revised:



From Site to Finish

105 South Fifth Avenue  
 Suite 513  
 Minneapolis, MN 55401  
 Web: landform.net

Job No. RAM001 Drawing: descsket.ch\_RAM001 By: SCT



LANDFORM  
From Site to Finish

**NORTH RESIDENTIAL  
PROPERTIES CONCEPT**

12.13.2010

Council member \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-\_\_\_\_\_**

**RESOLUTION AUTHORIZING ACQUISITION OF TAX FORFEIT PROPERTY FOR PARK PURPOSES**

**WHEREAS**, Outlot K, Ramsey Town Center 8<sup>th</sup> Addition, Anoka County, Minnesota, except the West 140 feet thereof, PIN# 28-32-25-21-0036, has forfeited to the State of Minnesota for non-payment of taxes (the "Subject Property"); and

**WHEREAS**, the City of Ramsey has designated the Subject Property for park and recreational purposes and said property is adjacent to a similarly designated park property; and

**WHEREAS**, it appears to be in the best interest of the City to acquire the Subject Property to protect the existing park and ensure future maintenance and use of the Subject Property.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. The Mayor and City Administrator are hereby authorized to complete the application for a state use deed and any other necessary paperwork to secure ownership of the Subject Property for park purposes.
2. The Council hereby authorizes payment of the costs of acquisition and recording of the tax deed, estimated at \$325.00.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the \_\_\_\_\_ day of February, 2011.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

Council member \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-\_\_\_\_\_**

**RESOLUTION AUTHORIZING ACQUISITION OF TAX FORFEIT PROPERTY FOR RESIDENTIAL PURPOSES**

**WHEREAS**, the West 140 feet of Outlot K, Ramsey Town Center 8<sup>th</sup> Addition, Anoka County, Minnesota, PIN# 28-32-25-21-0036, has forfeited to the State of Minnesota for non-payment of taxes (the "Subject Property"); and

**WHEREAS**, the City of Ramsey is fee owner and developer of residential property in proximity to the Subject Property; and

**WHEREAS**, it appears to be in the best interest of the City to acquire the Subject Property to further its orderly development of residential property in proximity to the Subject Property and to better realize a return on the public funds expended by the City in acquiring much of the Ramsey Town Center Addition's unimproved property; and

**WHEREAS**, the City recognizes that in order to acquire the Subject Property, it will need to pay its market value as set by the Minnesota Department of Revenue.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. The Mayor and City Administrator are hereby authorized to complete the application for a state use deed and any other necessary paperwork to secure ownership of the Subject Property for park purposes.
2. The Council hereby authorizes payment of the costs of acquisition and recording of the tax deed, estimated at \$15,000.00 and requires that any acquisition in excess of \$15,000.00 shall require additional City Council consideration and approval.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the \_\_\_\_\_ day of February, 2011.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

**Date: 02/22/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Consider Support of Running Aces Harness Park Gaming Expansion

**Background:**

Staff received a request from North Metro Mayors Association (NMMA) for support of Running Aces Harness Park (RAHP) gaming expansion. At NMMA's broad meeting of February 9, Mr. Derus, RAHP Board member, requested that NMMA consider supporting RAHP's legislative effort to expand gaming options at its facility and Canterbury's facility. RAHP and Canterbury Park have joined together seeking legislation this session for that expansion.

NMMA sent a draft resolution to the 17 cities comprising the NMMA, asking them to present the language to each of the City's Councils to receive input on whether they support the RAHP's legislative effort to expand the gaming options. That resolution is attached for Council review and discussion. Staff is asking for Council's opinion/position and will report that back to the NMMA.

**Observations:**

The expansion of the gaming operation has no direct impact on the City of Ramsey and it is located outside of the City's primary market area. However, it is located in Anoka County and contributes to that portion of our tax base, and in addition, there is a potential positive economic impact of the north metropolitan area with the operation and expansion of this facility.

**Funding Source:**

N/A

**Council Action:**

Motion to notify North Metro Mayors Association of the City of Ramsey's support/non-support for the Running Aces Harness Park gaming expansion.

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**Attachments**

Running Aces Expansion Resolution

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 02/17/2011

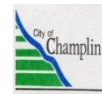
**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 09:02 AM

Started On: 02/15/2011 12:01 PM



**Associate Members**



**North Metro Mayors Association**

**Resolution Supporting Running Aces Harness Park and Its Request to Permit Electronic Gaming Machines at its State Licensed and Regulated Gaming Facility**

The North Metro Mayors Association is comprised of 17 cities, two counties as Associate members, and numerous business Community Partners.

**Whereas**, Running Aces Harness Park is a multi-use entertainment destination that provides visitors with live horse racing; card room gaming, including poker and blackjack; live music and comedy entertainment; and meeting and dining options; and

**Whereas**, Running Aces Harness park has been a good corporate citizen of the City of Columbus, the County of Anoka and the entire north metropolitan area, the State of Minnesota and has provided as the result of its operation more than \$3.4 million annually in property, sales and other taxes to the State general fund and local units of government; and

**Whereas**, Running Aces Harness Park has been an asset to the state and regional economies by employing some 550 employees, both full and part-time, with an annual payroll of \$17 million dollars; and

**Whereas**, Running Aces Harness Park and Canterbury are the only two state-licensed and regulated gaming facilities in the State of Minnesota; and

**Whereas**, permitting Running Aces Harness Park and Canterbury Park to operate video and slot machine gaming options to their customers would simply mirror that allowed currently at the state's 18 tribal

casinos and would, however, the State and local units of government would benefit directly from the tax revenues generated as the result of permitting expanded types of gaming at these facilities; and

**Whereas**, permitting slot machines at Running Aces Harness Park and Canterbury Park would generate some \$400 million annually in economic activity for the State and create some 500 new jobs, while generating more than 100 million annually in new revenues that could help balance the state's current budget shortfall, while providing resources to meet state funding priorities; and

**Whereas**, the Minnesota Gambling Control Board is a 'best practice' regulator and oversight body for 'gaming' governance and both Running Aces Harness Park and Canterbury Park have established a track record of consistent compliance with all regulatory requirements in their respective operations.

**Whereas**, NMMA encourages Running Aces Harness Park to consult with and seek the City of Columbus' input and position on this subject.

**Now Therefore Be It Resolved** that the North Metro Mayors Association supports Running Aces Harness Park's request that the Administration and the Minnesota State Legislature pass legislation to integrate electronic gaming machines and related equipment into the existing gaming opportunities offered at Minnesota's two state licensed and regulated race tracks and card rooms.

Adopted by the North Metro Mayors Association Board of Directors on February 9, 2011.

Acknowledged by:

\_\_\_\_\_

Its: Executive Vice President

Date: February \_\_, 2011