

City of Ramsey
Agenda
Personnel Committee
Tuesday February 22, 2011
5:00 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
 1. Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer
5. **Adjournment**

Date: 02/22/2011

By: Colleen Lasher
Administrative Services

Information

Title:

Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer

Background:

Staff received a letter of resignation dated February 2, 2011 from Officer Sheldon Erdman. Officer Erdman stated that his last day of employment with the City will be on May 31, 2011. He is retiring from the City with over 20 years of service.

Staff has carefully reviewed the staffing needs related to this position; a detailed evaluation is attached.

Recommendation:

Staff recommends that resolution 11-03-XXX be approved to accept Officer Erdman's resignation and to authorize staff to begin a recruitment to fill the vacancy.

Funding Source:

The funding for this replacement Patrol Officer position is part of the 2011 budget. The savings when comparing a new officer to an officer such as Officer Erdman is approximately \$4385.00 per month.

Council Action:

Motion to adopt resolution 11-03-XXX which confirms the recommendation of the Personnel Committee to accept Officer Erdman's resignation and to authorize staff to begin a recruitment to fill the vacancy.

Attachments

Resolution

Evaluation Criteria

Form Review

Inbox

Kurt Ulrich
Form Started By: Colleen Lasher
Final Approval Date: 02/17/2011

Reviewed By

Kurt Ulrich

Date

02/17/2011 05:36 PM
Started On: 02/15/2011