

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday March 8, 2011**  
**7:00 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Approve Agenda**
5. **Consent Agenda**
  1. Cash & Investments for Period Ending February 28, 2011
  2. Cash & Investments for Period Ending January 31, 2011
  3. Approve City Council and Committee Meeting Minutes
  4. Authorize Agreement for Fare Reimbursements
  5. Adopt Resolution #11-03-XXX Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 17, 2011 through March 2, 2011
  6. Resolution Approving State of MN Joint Powers Agreements with City of Ramsey on Behalf of its City Attorney and Police Department
  7. Accept the feasibility study and call the public hearing for the 2011 Street Maintenance Program; City projects 11-01 through 11-06
  8. Report from the Personnel Committee Meeting held on 02-22-11  
  
Case 1: Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer
9. Report From Finance Committee of February 22, 2011
10. Report from Public Works
6. **Public Hearing**
7. **Council Business**

1. Consideration of Final Approval of Ramsey RLF Loan to Wells Catering, Inc., and SAC/WAC Fee Assistance to Ramsey Retail Rental, LLC
2. Receive Economic Development Authority Recommendation in Regards to Name of Azurite Street in the Sunfish Lake Business Park
3. Consider design revisions for City project 11-21; intersection signalization at Armstrong and Bunker Lake Boulevards, and associated infrastructure improvements to serve the Legacy Christian Academy development
4. Consider a Resolution to Appoint Board and Commission Members
5. Consider Support of Running Aces Harness Park Gaming Expansion
6. Consider Resolution in Support of Recommendations for Refurbishment of Coon Rapids Dam
8. **Mayor/Council/Staff Input**
9. **Adjournment**

**CC Regular Session**

**Item #: 5. 1.**

**Date: 03/08/2011**

**By:** Diana Lund  
Finance

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**Information**

**Title:**

Cash & Investments for Period Ending February 28, 2011

**Background:**

Report on the City's cash and investments for the period ending February 28, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending February 28, 2011 in comparison to year ending December 31, 2010.

**Council Action:**

None required. Informational Only.

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**Attachments**

Cash & Investments for Period Ending February 28, 2011

Cash Balances on Major City Funds

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 04:01 PM

Started On: 02/28/2011 06:52 AM

**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended February 28, 2011**

	February-11 CURRENT MONTH	2011 YEAR-TO-DATE
<b>CASH AND TEMPORARY INVESTMENTS</b>		
<b>BEGINNING BALANCE</b>	\$ 43,924,745.20	\$ 44,416,971.40
CASH INFLOWS:		
Daily Deposit	550,747.62	1,083,607.25
Tax Settlements	-	235,998.83
U/B Receipts	402,777.90	507,960.94
Bond Proceeds	-	-
Interest Earnings [Net of Interest Paid on Investments]	118,730.00	199,598.22
NSF/Expired City Checks [More than 6 months]		
<b>TOTAL CASH INFLOW</b>	<u>\$ 1,072,255.52</u>	<u>\$ 2,027,165.24</u>
<b>TOTAL CASH AVAILABLE</b>	<u>\$ 44,997,000.72</u>	<u>\$ 46,444,136.64</u>
CASH OUTFLOWS:		
Prepaid Checks	376,926.49	\$ 949,727.09
Bills Lists	277,900.76	659,138.95
Pay Estimates	38,750.00	38,750.00
Payroll - Net	256,283.11	555,841.75
Flex Reimbursement	9,873.00	16,032.79
Void Checks/Dormant Checks Paid	(298.00)	(114,998.05)
Debt Service	-	302,078.75
Miscellaneous [Bank Charges; etc.]		
<b>TOTAL CASH OUTFLOW</b>	<u>\$ 959,435.36</u>	<u>\$ 2,406,571.28</u>
<b>POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE</b>	<u>\$ 44,037,565.36</u>	<u>\$ 44,037,565.36</u>
<b>MEMO - NET 2010 CASH INFLOW ( OUTFLOW)</b>	112,820.16	(379,406.04)

**INVESTMENT PORTFOLIO SUMMARY**

<b>BEGINNING BALANCE</b>	\$ 40,358,916.76	\$ 41,466,200.41
Purchases	2,470,000.00	3,425,000.00
Maturities/Sales	(1,918,368.42)	(3,980,652.07)
<b>ENDING BALANCE</b>	<u>\$ 40,910,548.34</u>	<u>\$ 40,910,548.34</u>

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	313,834.86			313,834.86 313,834.86	256,633	1.50%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR20M1		750,000.00	0.00	750,000.00	750,000	1.25%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	0.00	1,000,000.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134G1LS105S	500,000.00		0.00	500,000.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A7OBG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
								10,250,000.00		
		FNC	Clearing from 2010							
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FH	58191	100,000.00		100,000.00	0.00	100,000	3.70%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	3616OTQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		0.00	100,000.00	100,000	1.25%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		0.00	150,000.00	150,000	1.25%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B/	11971	100,000.00		0.00	100,000.00	100,000	3.70%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		0.00	150,000.00	150,000	1.50%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BANF	05649	250,000.00		0.00	250,000.00	250,000	2.45%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	2.60%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		0.00	100,000.00	100,000	3.70%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		0.00	100,000.00	100,000	5.70%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		0.00	100,000.00	100,000	4.70%
091229B	6/29/2011	ICD SEC	CD-PARAGON COMB	35100	250,000.00		0.00	250,000.00	250,000	1.60%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		0.00	100,000.00	100,000	2.70%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		0.00	100,000.00	100,000	2.70%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGI	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CC	58009	100,904.93		0.00	100,904.93	100,000	0.90%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANJ	33492	100,000.00		0.00	100,000.00	100,000	1.45%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL BA	32702	100,000.00		0.00	100,000.00	100,000	5.20%
090512	11/14/2011	ICD SEC	CD-TENNESSEE COMI	35296	100,000.00		0.00	100,000.00	100,000	2.60%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAR	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		0.00	100,000.00	100,000	5.05%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONA	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		0.00	100,000.00	100,000	1.75%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERJ	3510	150,000.00		0.00	150,000.00	150,000	2.60%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase	32633	100,000.00		0.00	100,000.00	100,000	5.45%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANJ	35160	100,000.00		0.00	100,000.00	100,000	1.60%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUJ	58469	100,000.00		0.00	100,000.00	100,000	1.10%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATION	21366	100,000.00		0.00	100,000.00	100,000	5.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		0.00	100,000.00	100,000	5.35%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		0.00	225,000.00	225,000	1.00%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%

2011 CASH AND INVESTMENT ACTIVITY

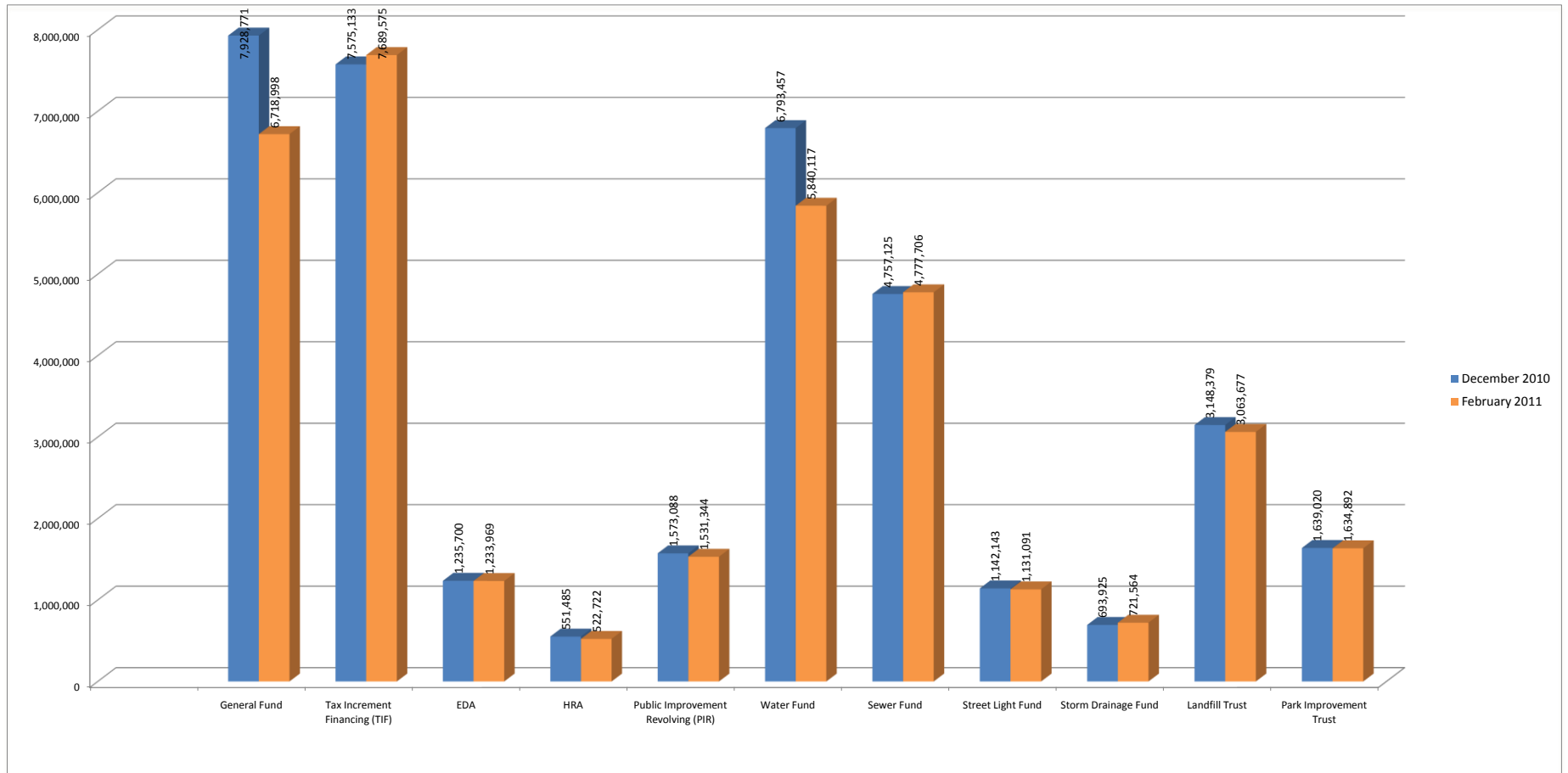
CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/ MATURE	BV PRIN	PAR	YTM
					BAL 1/1/2011	2011	2011	BAL 12/31/2011		
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
0812121	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLL	34862	100,000.00		0.00	100,000.00	100,000	4.95%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
								6,900,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	92,029.09		5,806.11	86,222.98	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		26,754.65	532,883.94	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT E	45383XBJ7	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		0.00	500,000.00	500,000	6.21%
								1,419,106.92		
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		2,719.23	21,079.72	272,453	3.77%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		7,179.49	10,378.54	100,000	5.00%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		5,798.75	103,448.74	471,937	5.00%
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
070620	6/1/2011	Northland	EASTERN IOWA CON	27654-WR-8	385,000.00		0.00	385,000.00	385,000	5.50%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		0.00	220,000.00	320,000	4.20%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		0.00	400,000.00	400,000	4.50%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
080731	12/15/2013	Northland	BEAVER CITY PA TA	744851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		13,392.36	103,861.70	339,828	5.75%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#15	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#15	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		0.00	750,000.00	750,000	3.00%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/ MATURE	BV PRIN	PAR	YTM
					BAL 1/1/2011	2011	2011	BAL 12/31/2011		
110208	12/30/2015	Northland	MCGREGOR ISD #00-	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		0.00	150,000.00	150,000	0.65%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
								<u>12,145,768.70</u>		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD'-CDARs Program		1,000,000.00		0.00	1,000,000.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD'-CDARs Program		1,021,440.62		0.00	1,021,440.62	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00		0.00	1,000,000.00	1,000,000	
090528G	5/28/2010	VILLAGE	CD'-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								<u>5,125,142.71</u>		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		40,254.96	53,109.39	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		3,469.98	38,545.94	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		8,725.84	69,719.88	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		6,331.14	127,671.14	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		2,199.23	106,780.19	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		3,986.06	68,105.53	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		9,917.37	143,215.93	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		18,123.57	199,912.43	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		19,136.07	100,061.95	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		7,416.45	62,765.13	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		265.76	3,374.43	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERII	312904GT6C	6,645.69		184.28	6,461.41	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		61.59	3,746.65	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		28.93	4,257.73	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	0.00	500,000.00	500,000	1.61%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		118.57	3,331.68	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PDSR	13,000.00		1,000.00	12,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		23,503.04	9,856.24	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		7,746.72	6,834.26	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		73.72	1,698.66	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		6,494.27	15,102.25	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		0.00	1,000,000.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		14,963.93	5,239.40	500,000.00	3.90%
								<u>4,755,790.22</u>		
Money Mkt							0.00	0.00		
TOTAL INVESTMENTS					41,466,200.41	3,425,000.00	3,980,652.07	40,910,548.34		
Unamortized Premiums					989,698.40	40,905.80		1,030,604.20		
Unamortized Discounts					(2,829,705.74)	-1,764.25		-2,831,469.99		
Village Bank Checking					4,142,232.77	6,129,095.15	7,992,078.45	2,279,249.47		
Money Market Accounts					648,545.56	2,000,087.78		2,648,633.34		
Net Cash and Investments					44,416,971.40	11,593,324.48	11,972,730.52	44,037,565.36		

# CASH BALANCES FOR PERIOD ENDING February 28, 2011

## Major City Funds



\*\*Significant Change in Water Fund: Internal Loan for Municipal Center - \$1M

**CC Regular Session**

**Item #: 5.2.**

**Date: 03/08/2011**

**By:** Diana Lund  
Finance

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**Information**

**Title:**

Cash & Investments for Period Ending January 31, 2011

**Background:**

Report on the City's cash and investments for the period ending January 31, 2011.

A chart has also been added to reflect the changes in cash balances on the city's major funds in comparison to year ending December 31, 2010.

**Council Action:**

None Required. Informational only.

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**Attachments**

Cash & Investments for Period Ending January 31, 2011

Cash Balances on Major City Funds

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 03:23 PM

Started On: 02/28/2011 06:51 AM

**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended January 31, 2011**

	January-11 CURRENT MONTH	2011 YEAR-TO-DATE
<b>CASH AND TEMPORARY INVESTMENTS</b>		
BEGINNING BALANCE	\$ 44,416,971.40	\$ 44,416,971.40
CASH INFLOWS:		
Daily Deposit	532,859.63	532,859.63
Tax Settlements	235,998.83	235,998.83
U/B Receipts	105,183.04	105,183.04
Bond Proceeds	-	-
Interest Earnings [Net of Interest Paid on Investments]	80,868.22	80,868.22
NSF/Expired City Checks [More than 6 months]	-	-
TOTAL CASH INFLOW	\$ 954,909.72	\$ 954,909.72
TOTAL CASH AVAILABLE	\$ 45,371,881.12	\$ 45,371,881.12
CASH OUTFLOWS:		
Prepaid Checks	572,800.60	\$ 572,800.60
Bills Lists	381,238.19	381,238.19
Pay Estimates	-	-
Payroll - Net	299,558.64	299,558.64
Flex Reimbursement	6,159.79	6,159.79
Void Checks/Dormant Checks Paid	(114,700.05)	(114,700.05)
Debt Service	302,078.75	302,078.75
Miscellaneous [Bank Charges; etc.]	-	-
TOTAL CASH OUTFLOW	\$ 1,447,135.92	\$ 1,447,135.92
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	<b>\$ 43,924,745.20</b>	<b>\$ 43,924,745.20</b>
MEMO - NET 2010 CASH INFLOW ( OUTFLOW)	(492,226.20)	(492,226.20)

**INVESTMENT PORTFOLIO SUMMARY**

BEGINNING BALANCE	\$ 41,466,200.41	\$ 41,466,200.41
Purchases	955,000.00	955,000.00
Maturities/Sales	(2,062,283.65)	(2,062,283.65)
ENDING BALANCE	<b>\$ 40,358,916.76</b>	<b>\$ 40,358,916.76</b>

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	313,834.86			313,834.86 313,834.86	256,633	1.50%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
091216	6/16/2015	BOW	FHLB	3133XW6R4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134GILS105S	500,000.00		0.00	500,000.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A70BG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
								9,500,000.00		
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FH	58191	100,000.00		0.00	100,000.00	100,000	3.70%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		0.00	100,000.00	100,000	2.35%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		0.00	100,000.00	100,000	1.25%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		0.00	150,000.00	150,000	1.25%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B/	11971	100,000.00		0.00	100,000.00	100,000	3.70%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		0.00	150,000.00	150,000	1.50%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BANF	05649	250,000.00		0.00	250,000.00	250,000	2.45%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	2.60%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		0.00	100,000.00	100,000	3.70%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		0.00	100,000.00	100,000	5.70%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		0.00	100,000.00	100,000	4.70%
091229B	6/29/2011	ICD SEC	CD-PARAGON COMM	35100	250,000.00		0.00	250,000.00	250,000	1.60%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		0.00	100,000.00	100,000	2.70%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		0.00	100,000.00	100,000	2.70%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGI	35242	100,000.00		0.00	100,000.00	100,000	4.70%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CC	58009	100,904.93		0.00	100,904.93	100,000	0.90%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANI	33492	100,000.00		0.00	100,000.00	100,000	1.45%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL BA	32702	100,000.00		0.00	100,000.00	100,000	5.20%
090512	11/14/2011	ICD SEC	CD-TENNESSEE COMI	35296	100,000.00		0.00	100,000.00	100,000	2.60%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAR	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATC	6557	100,000.00		0.00	100,000.00	100,000	5.05%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EU)	27150	100,000.00		0.00	100,000.00	100,000	1.75%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase	32633	100,000.00		0.00	100,000.00	100,000	5.45%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLU	58469	100,000.00		0.00	100,000.00	100,000	1.10%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		0.00	100,000.00	100,000	5.35%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		0.00	225,000.00	225,000	1.00%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLL	34862	100,000.00		0.00	100,000.00	100,000	4.95%

2011 CASH AND INVESTMENT ACTIVITY

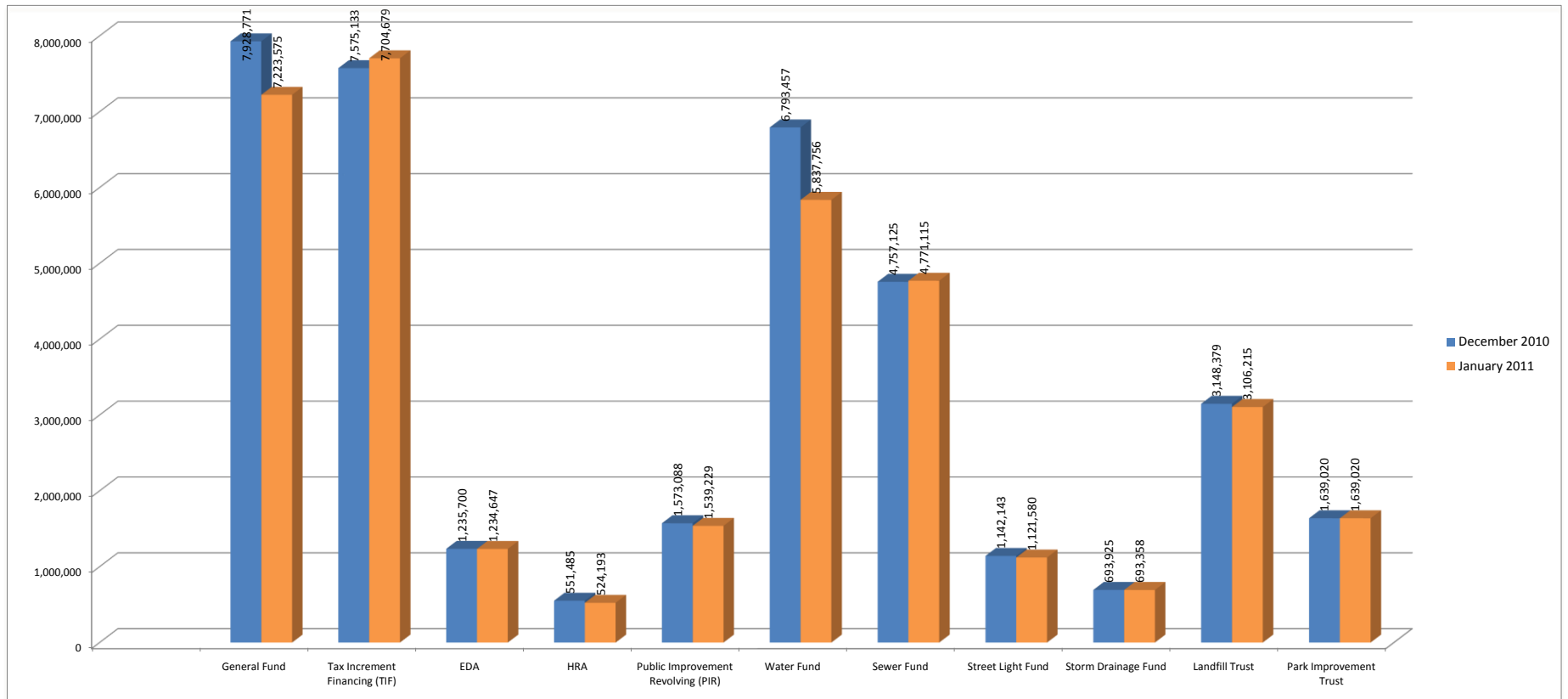
CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2011	SOLD/	BV	PAR	YTM
					BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
								7,000,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	92,029.09		0.00	92,029.09	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		15,854.55	543,784.04	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		0.00	500,000.00	500,000	6.21%
								1,435,813.13		
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		0.00	200,000.00	200,000	6.20%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		2,719.23	21,079.72	272,453	3.77%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		7,179.49	10,378.54	100,000	5.00%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		5,798.75	103,448.74	471,937	5.00%
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		0.00	45,000.00	45,000	5.75%
070620	6/1/2011	Northland	EASTERN IOWA CO	27654-WR-8	385,000.00		0.00	385,000.00	385,000	5.50%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		0.00	220,000.00	320,000	4.20%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
080507	5/1/2014	Northland	FREEMONT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		0.00	400,000.00	400,000	4.50%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
081106	6/1/2015	Northland	KIRKWOOD COMM	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		0.00	300,000.00	320,000	4.25%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		6,416.26	110,837.80	339,828	5.75%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#15	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#15	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
090420A	11/1/2013	Northland	BURLINGTON VT PL	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
090420B	11/1/2015	Northland	BURLINGTON VT PL	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090528B	5/28/2014	Northland	CD-SUNTRUST BAN	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-0	120,000.00		0.00	120,000.00	120,000	3.25%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		0.00	750,000.00	750,000	3.00%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110114B	31-16	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		0.00	150,000.00	150,000	0.65%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
								12,177,744.80		

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2011	SOLD/	BV	PAR	YTM
	MAT DATE				BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD'-CDARs Program		1,000,000.00		0.00	1,000,000.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD'-CDARs Program		1,021,440.62		0.00	1,021,440.62	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00		0.00	1,000,000.00	1,000,000	
090528G	5/28/2010	VILLAGE	CD'-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								<u>5,125,142.71</u>		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		24,097.34	69,267.01	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		3,469.98	38,545.94	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		3,731.37	74,714.35	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		6,331.14	127,671.14	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		1,759.42	107,220.00	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		3,986.06	68,105.53	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		9,917.37	143,215.93	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C388	218,036.00		10,884.23	207,151.77	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		8,777.16	110,420.86	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		7,416.45	62,765.13	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		93.41	3,546.78	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERII	312904GT6C	6,645.69		82.70	6,562.99	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		61.59	3,746.65	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		28.93	4,257.73	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	0.00	500,000.00	500,000	1.61%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		47.74	3,402.51	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PDSR	13,000.00		1,000.00	12,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		13,351.84	20,007.44	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		7,746.72	6,834.26	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		73.72	1,698.66	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		6,494.27	15,102.25	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		0.00	1,000,000.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		14,963.93	5,239.40	500,000.00	3.90%
								<u>4,805,476.33</u>		
Money Mkt							0.00	0.00		
TOTAL INVESTMENTS					41,466,200.41	955,000.00	2,062,283.65	40,358,916.76		
			Unamortized Premiums		989,698.40	31,284.75		1,020,983.15		
			Unamortized Discounts		(2,829,705.74)	-1,764.25		-2,831,469.99		
			Village Bank Checking		4,142,232.77	3,137,273.63	2,551,768.41	4,727,737.99		
			Money Market Accounts		648,545.56	31.73		648,577.29		
			Net Cash and Investments		44,416,971.40	4,121,825.86	4,614,052.06	43,924,745.20		

CASH BALANCES FOR PERIOD ENDING JANUARY 31, 2011

Major City Funds



\*\*Significant Change in Water Fund: Internal Loan for Municipal Center - \$1M

**CC Regular Session**

**Item #: 5.3.**

**Date: 03/08/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Approve City Council and Committee Meeting Minutes

**Background:**

Attached for approval are the following meeting minutes -City Council - Regular - 01/25/11;City Council - Work Session - 02/08/11; andCity Council - Regular - 02/08/11.

**Council Action:**

Approve the following meeting minutes:

- 1) City Council - Regular - 01/25/11
  
  - 2) City Council - Work Session - 02/08/11
  - 3) City Council - Regular - 02/08/11
- 

**Attachments**

CC - Regular - 01/25/11

CC - Wk Session - 02/08/11

CC - Regular - 02/08/11

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/02/2011

**Reviewed By**

Jo Thieling

**Date**

03/02/2011 03:00 PM

Started On: 03/02/2011 02:28 PM

TABLE OF CONTENTS

1. CALL TO ORDER ..... 2

2. PRESENTATION..... 2

3. CITIZEN INPUT ..... 2

4. APPROVE AGENDA ..... 2

5. CONSENT AGENDA ..... 3

6. PUBLIC HEARING ..... 4

    6.01: Public Hearing and Request for Adoption of a City of Ramsey 2011-2015 Capital  
        Improvement Plan ..... 4

7. COUNCIL BUSINESS ..... 5

    7.01: Request Request for Special Events Permit for End Zone Bar Grill at 6415 Highway  
        #10 NW ..... 5

    7.02: Request for Final Plat and Site Plan Review of Cross of Hope Addition Related to a  
        Proposed Addition to the Existing Church Located at 5730 17<sup>th</sup> Lane NW; Case of  
        Cross of Hope Lutheran Church ..... 5

    7.03: Request for a Conditional Use Permit to Operate a Religious Institution in the R-1  
        Residential District (Rural Developing) Located at 5730 179<sup>th</sup> Lane NW; Case of  
        Cross of Hope Lutheran Church ..... 6

    7.04: Consider Request to Extend Timeline to Record Final Plat of MICHELS  
        PROPERTY located at 6080 Highway 10 NW; Case of Jeanie Michels ..... 7

    7.05: Introduce Ordinance to Amend Section 117-111 (R-w Residential District) of  
        Chapter 117 of the Ramsey Zoning Code ..... 7

    7.06: Consider Amendment to Lease with Anoka County License Center with Regard to  
        Signage ..... 8

    7.07: Consider Installation of noise walls in conjunction with City project #11-20; the  
        reconstruction of Bunker Lake Boulevard from Basalt Street NW to Germanium  
        Street NW ..... 8

    7:08: Consider Ramsey B&B Associates, LLC

    7:09: Discuss Legacy Development Financial Guarantee

8. MAYOR, COUNCIL AND STAFF INPUT ..... 9

9. ADJOURNMENT ..... 10

**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, January 25, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember David Jeffrey (arrived at 7:23 p.m.)  
Councilmember Colin McGlone  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich  
Deputy City Administrator Heidi A. Nelson  
Public Works Director Brian Olson  
Associate Planner Timothy Gladhill  
City Engineer Tim Himmer  
City Attorney William Goodrich

**1. CALL TO ORDER**

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

Mayor Ramsey encouraged students in attendance to introduce themselves and their projects.

**4. APPROVE AGENDA**

City Administrator Ulrich requested that Council add Case 7.8 Ramsey B&B Associates, LLC and Case 7.9 Discuss Legacy Development Financial Guarantee to the agenda.

Motion by Councilmember Wise, seconded by Councilmember Backous, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

## **5. CONSENT AGENDA**

Motion by Councilmember Elvig seconded by Mayor Ramsey, to approve the following items on the Consent Agenda:

- 5.1 Authorize \$5,000 from the 2010 Civil Defense budget be encumbered and transferred to the budget of the HRA for use in 2011 for the purpose of relocating the siren in conjunction with the construction for the new pylon sign.
- 5.2 Award contract for a public participation campaign related to development of a City reconstruction policy and long-term road maintenance program to Himle Horner in an amount not to exceed \$43,000.
- 5.3 Award contract for engineering services to perform the City's required annual bridge inspections and reporting to Erickson Engineering in an amount not to exceed \$2,800.
- 5.4 Approve Minnesota Department of Health (MDH) grant agreement for wellhead protection implementation
- 5.5 Adopt Resolution #11-01-024 approving cash disbursements made and authorizing payment of accounts payable invoicing received during the period of January 6, 2011 through January 19, 2011
- 5.6 Adopt Resolution #11-01-025 to Enter into a Residential Recycling Program Agreement to Receive SCORE Funds for 2011
- 5.7 Adopt Resolution #11-01-026 approving an administrative amendment to the Tax Increment Financing Plan for Tax Increment Financing (Redevelopment) District No. 14
- 5.8 Adopt Resolution #11-01-027 authorizing 3<sup>rd</sup> Partial Payment to Rum River Contracting for IP 08-34; the Bituminous Paving of 151<sup>st</sup>, 152<sup>nd</sup> Avenues and Fluorine Street
- 5.9 Report from the Personnel Committee Meeting on 01-11-11

Case 1: Approve Selection of Councilmember Jeffrey as Chairperson and Councilmember McGlone as Alternate Chairperson for the Personnel Committee

Case 2: Approve Paid on Call Fire Officer Selection for year 2011/2012 as presented by Fire Chief Kapler.

Case 3: Adopt Resolution #11-01-028 approving the 2011 Health Insurance Contributions and Wages with AFSCME as it Relates to the 2010/2011 Labor Agreement

Case 4: Adopt Resolution #11-01-029 Approving the revised 2011 City Health Insurance Contribution for Non-union Employees

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

**6. PUBLIC HEARING**

**6.01: Public Hearing and Request for Adoption of a City of Ramsey 2011-2015 Capital Improvement Plan**

Mayor Ramsey closed the regular portion of the City Council meeting at 7:04 p.m. in order to conduct a public hearing.

**Public Hearing**

Mayor Ramsey called the public hearing to order at 7:05 p.m.

**Presentation**

Finance Director Lund reviewed the staff report.

Councilmember Elvig requested the Capital Improvement Plan be published on the City's website.

**Citizen Input**

There was none.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

The public hearing was closed at 7:04 p.m.

**Council Business**

Mayor Ramsey called the regular City Council meeting back to order at 7:04 p.m.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adopt Resolution #11-01-030 adopting the City of Ramsey's 2011-2015 Capital Improvement Plan (CIP)

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

## **7. COUNCIL BUSINESS**

### **7.01: Request for Special Events Permit for End Zone Bar Grill at 6415 Highway #10 NW**

Police Chief Way reviewed the staff report.

Mayor Ramsey inquired about impacts to the neighboring mobile home.

Applicant Mr. Gruber said he had notified the strip mall business owners about the event but not the residents of the mobile home park.

Motion by Councilmember Wise, seconded by Councilmember McGlone, to approve the Special Events Permit request of The End Zone to hold an outdoor tent party on Friday and Saturday nights, June 3 and 4, 2011 and approve a midnight end time.

Further discussion: Councilmember Tossey inquired about the current noise ordinance timeframe. Police Chief Way said the applicant is requesting special permission to end at midnight instead of 11:00 p.m., but that police officers, paid for by the applicant, will be at the event.

Mayor Ramsey offered a friendly amendment that if complaints are heard officers will turn down the music at 11:00 p.m. Councilmember Elvig seconded the friendly amendment.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

Councilmember Jeffrey arrived at 7:23 p.m.

### **7.02: Request for Final Plat and Site Plan Review of Cross of Hope Addition Related to a Proposed Addition to the Existing Church Located at 5730 17<sup>th</sup> Lane NW; Case of Cross of Hope Lutheran Church**

Associate Planner Gladhill reviewed the staff report.

Steve Urban, Cross of Hope Church, said they were concerned about the plat having to line up with Iodine Street because of the additional costs.

Associate Planner Gladhill explained park dedication was already paid on both lots and the only two remaining fees are storm water management and trail fee. He said a portion of the City-owned piece will be conveyed back to the church, especially regarding storm water management and impervious surfaces.

Mayor Ramsey asked about storm water flow and if the \$7,732 charge is based on square footage.

City Engineer Himmer said they are proposing to incorporate additional infiltration ideas to make them eligible for credits and that the cost is based per acre.

Motion by Councilmember McGlone, seconded by Councilmember Jeffrey, to approve Resolution #11-01-031 granting final plat approval of Cross of Hope Addition and site plan approval for the building expansion contingent upon the following:

- Compliance with City Staff Review Letter dated January 20, 2011; and
- Approval of a Conditional Use Permit to operate a religious institution in the R-1 Residential District; and
- Vacation of street and utility easement across the northern 126 feet of the East 10 acres of Auditor's Subdivision 27; and
- Sale of City-owned parcel to the north of the subject property; and
- Entering into a Development Contract with City.

Further discussion: Councilmember Elvig said he would like to reduce the fee but is reluctant to set a precedent.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

**7.03: Request for a Conditional Use Permit to Operate a Religious Institution in the R-1 Residential District (Rural Developing) Located at 5730 179<sup>th</sup> Lane NW; Case of Cross of Hope Lutheran Church**

Community Development Anderson reviewed the staff report.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to adopt Resolution #11-01-032 adopting Findings of Fact #0883 relating to the request of a conditional use permit to operate a religious institution in the R-1 Residential District and to adopt Resolution #11-01-033 approving the request for a conditional use permit to operate a religious institution in the R-1 Residential district.

Further discussion: Councilmember Elvig asked if they could remove the conditional use permit and make this a permanent use. Associate Planner Gladhill said they could add that future expansions do not require reissuance of the conditional use permit. Community Development Anderson said because of the site plan and final plan the City did not collect a separate escrow for the conditional use permit.

Motion by Mayor Ramsey to amend the motion waiving the conditional use permit fee of \$200.

Associate Planner Gladhill noted staff already collected \$400 in fees for site plan review, plat, and easement vacation.

Mayor Ramsey withdrew his amendment.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

**7.04: Consider Request to Extent Timeline to Record Final Plat of MICHELS PROPERTY located at 6080 Highway 10 NW; Case of Jeanie Michels**

Associate Planner reviewed the staff report.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to adopt Resolution #11-01-034 authorizing an extension of no more than six (6) months to record the Plat. The City has the ability to re-evaluate additional extensions at any time.

Further discussion: Councilmember McGlone asked about the trail extension and potential impacts. Associate Planner Gladhill said the Mississippi Region Trail is a critical connection for Ramsey and Anoka as the trail will eventually go to the headwaters in Louisiana. He said while it is not the best location for ADA purposes the applicant is willing to work with the City, adding it will be in the general location of Rivlyn Avenue.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

**7.05: Introduce Ordinance to Amend Section 117-111 (R-w Residential District) of Chapter 117 of the Ramsey Zoning Code**

Community Development Staff Anderson reviewed the staff report.

Councilmember McGlone expressed concern about encroaching on rear yard setbacks that don't just separate residences but uses, such as a park.

Mr. Anderson said the ordinance is specific to principal structures and detached access only needs to meet a five-foot rear yard setback.

Mayor Ramsey asked if the principal structure includes a deck. Associate Planner Gladhill said an open deck is already allowed and that he is referring to a three- or four-season porch.

Councilmember Elvig said the intent is to allow setbacks where there is no near neighbor or open land and should include conservatory or other public space.

Councilmember Tossey said he does not like to amend an entire ordinance because of one situation but understood the intent, especially in light of recent rulings regarding variances.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to introduce an Ordinance amending Chapter 117-111 of the City's Zoning Code to provide a reduced rear yard setback of twenty (20) feet for lots with a rear property line entirely adjoining a parcel zoned as Park.

Further discussion: Councilmember McGlone expressed concern that standards will no longer be followed. Councilmember Backous said the proposed change will avoid future variance discussions.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, Tossey, and Wise. Voting No: McGlone.

**7.06: Consider Amendment to Lease with Anoka County License Center with Regard to Signage**

Deputy City Administrator Nelson reviewed the staff report.

Councilmember McGlone asked that provisions include removal of the temporary signage.

Motion by Councilmember Jeffrey, seconded by Mayor Ramsey, to approve the proposed lease amendment with the Anoka County License Center with regard to signage.

Further discussion: Councilmember Wise expressed concern about giving Anoka County advertising space at no charge at both Ramsey and Armstrong Boulevards. Deputy City Administrator Nelson said staff suggests placing the County as co-tenants and not charging them in order to draw connection between the two entities. Councilmember Elvig expressed concern about matching lettering size and material. Paula Anderson, Anoka County, clarified the sign will only list License Center and not Anoka County. Mayor Ramsey requested more permanent directional signs within City Hall.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

**7.07: Consider Installation of noise walls in conjunction with City project #11-20; the reconstruction of Bunker Lake Boulevard from Basalt Street NW to Germanium Street NW**

City Engineer Himmer reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Wise, not to approve construction of a noise barrier in Area 1 as part of the reconstruction of CSAH 116 (Bunker Lake Boulevard).

Further discussion: Mayor Ramsey asked if residents along Sunfish Boulevard can petition later for a noise wall. Mr. Himmer said there is really no other recourse. Councilmember Tossey confirmed a total of eight homes affected. Mr. Himmer said residents have to have a property directly abutting Sunfish Boulevard, adding only the two end units received a vote.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: Backous.

**7.08: Ramsey B&B Associates, LLC.**

City Attorney Goodrich reviewed the staff report.

Councilmember Elvig said he is concerned about allowing Ramsey B&B to swap collaterals and asked that Central Bank review the security agreements.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to authorize the Mayor and City Administrator to execute the Ramsey B&B Associates, LLC documents as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

#### **7.09: Discuss Legacy Development Financial Guarantee**

City Administrator Ulrich and City Attorney Goodrich reviewed the staff report.

Councilmember Wise clarified we are finding another party to guarantee the funds and the new guarantor, J&B, is not connected with the development.

City Attorney Goodrich said staff will first ensure that J&B has sufficient assets to satisfy the \$100,000 guarantee and will draft a document to ensure its enforceability.

Mayor Ramsey expressed concern about J&B's financials, which could result in no guarantee.

Councilmember McGlone said the corporation has a long history and is solvent but asked the City Attorney to exercise his due diligence to protect the City.

City Administrator Ulrich said staff will verify solvency, adding No Name Steaks is a large company and the risk is short term since the letter of credit is only for three months.

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to accept the financial guarantee by J&B for Legacy Development based on City Attorney's due diligence.

Further discussion: City Engineer Himmer noted concerns about this delay as we are already two weeks into the contract with WSB.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

### **8. MAYOR, COUNCIL AND STAFF INPUT**

#### **Mayors Trail Ride**

Mayor Ramsey said the recent Mayors Trail Ride event raised \$3,500 for charities, including \$1,750 for Youth First, adding participants increased from 101 in 2010 to 156 in 2011.

### **Local Government Officials Meeting**

City Administrator Ulrich announced the upcoming Local Government Officials meeting at Greenhaven Golf Course on Wednesday, January 26.

### **Ice Skating at The Draw**

Mayor Ramsey said outdoor skating is available at the pond in Draw Park.

### **State of the City Address**

Mayor Ramsey said the February 8 Council meeting will include a State of the City address.

### **Strategic Planning Session**

Councilmember Elvig said Council and staff had just completed 10 hours in strategic planning, reviewing 2010 accomplishments and establishing 2011 goals.

## **9. ADJOURNMENT**

Motion by Councilmember Mayor Ramsey, seconded by Councilmember Jeffery, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:41 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Cathy Sorensen  
*TimeSaver Off Site Secretarial, Inc.*

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 8, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember David Jeffrey  
Councilmember Colin McGlone  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Also Present: Deputy City Administrator Heidi A. Nelson  
Finance Officer Diana Lund  
Public Works Director Brian Olson  
Community Development Director Amber Miller  
Parks Supervisor Mark Riverblood  
City Engineer Tim Himmer  
Associate Planner Tim Gladhill  
Planning Manager Amber Miller  
Economic Development/Marketing Manager Aaron Backman

**CALL TO ORDER**

Mayor Ramsey called the City Council Work Session to order at 6:05 p.m.

**APPROVE AGENDA**

Mayor Ramsey stated Item 2 will be changed to Bury and Carlson Property, and Item 2 will be changed to Item 3. The agenda was approved as amended.

**COUNCIL TOPICS FOR DISCUSSION**

**1) Great River Energy Proposed Transmission Line Project**

Planning Manager Miller presented the staff report. She introduced Mark Strophis from Great River Energy. Mr. Strophis reviewed the presentation.

Councilmember McGlone questioned why the transmission line cannot go along Highway 10.

Mr. Strophis explained the most logical route was Highway 10. However, MnDOT classifies this as a freeway design, which means the easements along the freeway cannot be occupied. There are back yards butting up to the easement. Mr. Strophis explained they would prefer to avoid residential neighborhoods, and they cannot follow railroad lines. Businesses are situated along the railroad lines, and it would entail condemning businesses to take over that land. The easement cannot simply be purchased.

Councilmember Jeffery express concern this was running through the park.

Mayor Ramsey noted the park land was not that big of an issue for him. He requested the lines going back and forth over Bunker be looked at again.

Public Works Director Olson brought up the possibility of a future project to the north and questioned whether this project would set a precedent.

Mr. Strophis responded GRE will work closely with the City, keeping this in mind.

Rick Hiring noted a fair compensation amount should be discussed for easements along the proposed line. It would be better to occupy a piece of land without an easement.

Public Works Director Olson stated since Bunker Lake Boulevard is being rebuilt in 2011, the grades and other utilities will be in place. This will be a good time to run these lines.

Mr. Strophis indicated GRE tries to follow existing easements and lines.

Councilmember Elvig asked about the new substation going in Anoka.

Mr. Strophis explained Anoka will charge for the capacity to use the station and have their own distribution system. A new substation is necessary to get the capacity to new customers. This would benefit more of the northwest area than just Anoka. Mr. Strophis explained the State will serve as the third party decision maker. Since it is going through the State process, the City of Ramsey does not have a vote, but their opinions are valued and considered.

Councilmember Backous said he is opposed to this proposed project. He would rather see it go along Highway 10. He understands the benefit, but does not want it to wind through Ramsey where it is not wanted.

Mr. Strophis proposed to keep the Council and Staff updated as this item passes through other discussions.

It was the Council's consensus to bring the item back for discussion as warranted.

## **2) Proposed Manufacturing Site on the Bury and Carlson Property**

Economic Development/Marketing Manager Backman reviewed the staff report. He asked if the Council had any interest in selling the property to a manufacturer that is interested. This manufacturer would employ 300 people.

Councilmember Backous stated he approved that option and questioned the current lease.

Economic Development/Marketing Manager Backman explained they are beginning the third year of a 10-year lease. It would cost roughly \$440,000 to end the lease early.

Councilmember Elvig brought up the issue of having only one site Public Works can move to.

Deputy City Administrator Nelson explained if there is a desire to continue this discussion, it will be brought back to Council next week. She noted there was a discussion in 2005 or 2006 regarding this property and it is important to not ignore the process that took place at that time.

Mayor Ramsey said he would be in favor of selling.

Councilmembers Elvig and McGlone stated their agreement.

It was the Council's consensus to look at the offer and discuss this item at a future meeting.

## **3) Discuss Design Considerations for City Project 11-21; Intersection Signalization at Armstrong and Bunker Lake Boulevards, and Associated Infrastructure Improvements to serve the Legacy Christian Academy Development**

City Engineer Himmer reviewed the staff report.

Councilmember McGlone asked what the size is the property they want to purchase.

Public Works Director Olson said it is 35 acres. He explained if both the seller and the City are unwilling, this trail may need to drop out of consideration. He also explained Conexus has overhead lines in that area, and they asked that the City consider burying those. Consideration should be given to the fact that if the interchange comes in, it is developable land and could cost up to \$100,000. It is a question of where those funds would come from.

It was the Council's consensus was to bring this item back at a future meeting.

## **FUTURE TOPICS FOR DISCUSSION**

### **1) Future Topics Calendar**

#### **MAYOR, COUNCIL AND STAFF INPUT**

None

## **ADJOURNMENT**

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to adjourn the meeting.

Motion carried.

The Work Session of the City Council was adjourned at 6:59 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Chris Moksnes  
*TimeSaver Off Site Secretarial, Inc.*

TABLE OF CONTENTS

1. CALL TO ORDER ..... 2

2. PRESENTATION ..... 2

3. CITIZEN INPUT ..... 2

4. APPROVE AGENDA ..... 3

5. CONSENT AGENDA ..... 3

6. PUBLIC HEARING ..... 5

    6.01: Public Hearing to Introduce Ordinance for Sale of City Owned Property in Auditor’s  
    Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran  
    Church..... 5

7. COUNCIL BUSINESS ..... 6

    7.01: Request for the adoption of Ordinance to Amend Section 117-111 (R-1 Residential  
    District) of the Ramsey Zoning Code Relating to Rear Yard Setbacks in the R-1  
    MUSA District..... 6

    7.02: Request for Consideration of Award of Contract for City Project 10-24; Wetland  
    656W Outlet..... 7

    7.03: Request for Consideration to Purchase a Drainage and Utility Easement at 7319  
    162<sup>nd</sup> Lane NW ..... 7

    7.04: Request to Consider a Resolution to Reorganize the Community Development  
    Department ..... 8

    7.05: Request for Approval of Officer Certification, Release of Land From and  
    Amendment to Ground Lease and Lease Agreement for Ramsey Municipal Center 9

8. MAYOR, COUNCIL AND STAFF INPUT ..... 9

9. ADJOURNMENT ..... 10

**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 8, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember David Jeffrey  
Councilmember Colin McGlone  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Members Absent: None

Also Present: Deputy City Administrator Heidi A. Nelson  
Public Works Director Brian Olson  
Associate Planner Timothy Gladhill  
City Engineer Tim Himmer  
City Attorney William Goodrich

**1. CALL TO ORDER**

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

**2. PRESENTATION**

Mayor Ramsey presented the State of the City Address.

**3. CITIZEN INPUT**

Frank Yamoutpour, 6401 Highway 10, expressed his concern with the median on Sunfish Lake Boulevard near his place of business. He asked if it could be opened up and presented Council with drawings of potential fixes in regard to the traffic.

Mayor Ramsey said the medians are an issue that is being worked on. There is a new County Board, and this item is being discussed. He thanked Mr. Yamatpour for his work.

#### **4. APPROVE AGENDA**

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, Jeffrey, McGlone, and Wise. Voting No: None.

#### **5. CONSENT AGENDA**

Motion by Councilmember Wise, seconded by Councilmember Jeffrey, to approve the following items on the Consent Agenda:

1. Receive Building Permit Revenue Report December 2010 2nd Avenue North
2. Approve the following Meeting Minutes:
  - a) City Council Work Session – 1/4/2011
  - b) City Council Special – 1/4/2011
  - c) City Council Special – 1/11/2011
  - d) City Council Work Session – 1/11/2011
  - e) City Council Regular – 1/11/2011
3. Authorize Funding in the amount of \$90 for the Ramsey Seniors History Program
4. Authorize Construction Incentive Payment to North Valley, Inc. for City project 08-27, 167<sup>th</sup> Avenue Reconstruction
5. Adopt Resolution #11-01-035 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of January 20, 2011 through February 2, 2011
6. Adopt Resolution #11-02-036 Adopting the 2011 Enterprise Fund Budgets and Adopt Resolution #11-01-037 Amending the 2010 Enterprise Fund Budgets
7. Adopt Resolution #11-02-038 Adopting the 2011 Economic Development Authority Budget and Adopt Resolution #11-02-039 Amending the 2010 Economic Development Authority Budget
8. Adopt Resolution #11-02-040 Amending the 2010 General Fund Budget
9. Adopt Resolution #11-02-041 which is a Joint Resolution of the Cities of Andover, Anoka and Ramsey, Requesting Anoka County to Consider a Study of Roadway Design Options to Optimize business Opportunities while Maintaining Reasonable Traffic Safety Standards
10. Report from Finance Committee of 1-25-11
  - 1) Appointment of a Chair and Vice Chair of the Finance Committee: Council confirmed the recommendation to select Councilmember Elvig as Chair and Councilmember Backous as Vice Chair of the Finance Committee.
11. Report from Public Works
  - 1) Election of Officers: *Council voted to confirm Election of Councilmember McGlone as Chairperson and Councilmember Elvig as Vice-Chairperson for the Public Works Committee.*

- 2) Review Annual Snow Activities: *Staff was directed at the PW to draft a sidewalk maintenance policy and bring it back for discussion in April. Council ratified such action.*
- 3) Proposal to Retrofit Lighting at Public Works Campus - *Staff was directed to get quotes on LED lighting and bring back to Public Works. Council ratified that action.*
- 4) Consider Request to Purchase a Drainage and Utility Easement at 7319 - 162nd Lane NW – *Upon recommendation of the PW Committee - City Council denied acquisition of the easement, subject to the City Attorney’s opinion.*
- 5) Consider Plan for Potential Soil Import to the COR - *City Council ratified the recommendation of the PW Committee and voted to acquire the drainage and utility easement across the property located at 17331 Chameleon Street in the amount of \$1500 and directed staff to conduct the necessary field surveys to prepare the easement legal descriptions.*
- 6) Consider Change Order of IP #08-34 – 151<sup>st</sup> Avenue, 152<sup>nd</sup> Avenue and Fluorine Street – *This case was brought to the Council at their regular meeting of 1/25/2011.*
- 7) Consider Priority Street Lighting along County Road #116 (Bunker Lake Boulevard) – *The motion of the PW Committee was to recommend that City Council approve installation of priority street lights at Bunker Lake Boulevard north of The COR and Bunker Lake Boulevard and Zeolite Street. Consensus was to wait until the ground thaws for installation. Staff requested revised proposals from Connexus based upon this direction and is anticipating a spring installation if ratified by Council. Council ratified this action.*
- 8) Review of Potential Pond Cleaning Project near 155<sup>th</sup> Lane NW and Armstrong Boulevard – *At the Committee level, staff was directed to instruct the resident on the City’s petition process for public improvements, and have them perform the leg work to see if there is consensus in the neighborhood on the need for such a project. No action by Council is necessary.*
- 9) Consider Minnesota Department Health (MDH) Grant for Wellhead Protection Implementation – *This case was brought to the Council at their regular meeting of 1/25/2011.*
- 10) Consider Offer to Purchase a Drainage & Utility Easement for the Chameleon Street NW Paving Project – *Council ratified the recommendation of the Public Works Committee to acquire the drainage and utility easement across the property located at 17331 Chameleon Street in the amount of \$1,500 and have staff conduct the necessary field surveys to prepare the easement legal descriptions.*
- 11) Consider Request for the Installation of a 4-Way Stop at the Intersection of Armstrong Boulevard and Alpine Drive – *Based upon discussions and taking into account the planned Armstrong/Bunker improvement project, the Committee motioned to recommend to the Council that staff work with Anoka County to consider options to enhance the safety of Armstrong Boulevard and Alpine Drive intersection during the trial construction component of the project – Council ratified that recommendation.*

- 12) Consider Award of a Contract for Engineering Services to Perform the City's required annual Bridget Inspections and Reporting – *This case was brought to the Council at their regular meeting of 1/25/2011.*

Councilmember Tossey drew attention to item number 8.1, noting that every department in the City came in under budget.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Jeffrey, Backous, Elvig, McGlone, and Tossey. Voting No: None.

## **6. PUBLIC HEARING**

### **6.01: Public Hearing to Introduce Ordinance for Sale of City Owned Property in Auditor's Subdivision Number 27; Case of City of Ramsey and Cross of Hope Lutheran Church**

Mayor Ramsey closed the regular portion of the City Council meeting at 7:26 p.m. in order to conduct a public hearing.

#### **Public Hearing**

Mayor Ramsey called the public hearing to order at 7:26 p.m.

#### **Presentation**

Associate Planner Gladhill reviewed the staff report.

#### **Citizen Input**

Robert Longfield stated the church wanted to come through his property with the road years ago. He is on the south side of the property and asked if that is still under consideration.

Associate Planner Gladhill explained the expansion is largely on the parcel to the east. There were comments by the County in the past relating to property on the south side. The City looked at that, and it is dependent if that area would still develop.

Mr. Longfield said the City did have meetings with the developer to take his property for that road. He noted if it is still under consideration, he would like to be assured that it will also be considered that his 80 acres would have to have two accesses.

Associate Planner Gladhill said if the area to the south develops, there are standards to follow. This could be an option, but there is no active development proposal.

Discussion took place regarding a possible second access on the north of the property rather than coming through Mr. Longfield's property.

Associate Planner Gladhill suggested the City hold a discussion with the church.

City Engineer Himmer stated they are platting both pieces together, but there is a piece left as an outlot. This could spur discussion, which would be included as this item proceeds.

Councilmember Elvig inquired what the process is to add onto a cemetery.

Associate Planner Gladhill explained there is a process to expand that area, which includes platting and survey work.

Councilmember Elvig suggested if anything comes about to expand that cemetery property, the City will want to keep an eye out for access.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

The public hearing was closed at 7:38 p.m.

### **Council Business**

Mayor Ramsey called the regular City Council meeting back to order at 7:38 p.m.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to introduce an ordinance authorizing the sale of property legally described on attached Exhibit A, contingent upon recording of Cross of Hope Addition plat AND to authorize the Mayor and City Administrator to execute a Quit Claim Deed releasing the permanent City easement to Cross of Hope Lutheran Church upon recording of the Cross of Hope Addition plat, which plat shall dedicate the requisite right of way for 179th Lane NW, contingent upon concurrence with any impacted utilities, if applicable.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, Jeffrey, McGlone, and Tossey. Voting No: None.

## **7. COUNCIL BUSINESS**

### **7.01: Adopt Ordinance to Amend Section 117-111 (R-1 Residential District) of the Ramsey Zoning Code Relating to Rear Yard Setbacks in the R-1 MUSA District**

Associate Planner Gladhill reviewed the staff report.

Councilmember Wise commented this is not an ideal situation, but it is a good fix.

Motion by Councilmember Wise, seconded by Councilmember Elvig, to move to waive the reading of the ordinance per City Charter and adopt Ordinance #11-01 amending Chapter 117-

111 of the City's Zoning Code to provide a reduced rear yard setback of twenty (20) feet for lots whose rear property line entirely adjoins land zoned as Park.

A roll call vote was performed by the Recording Secretary:

Councilmember Backous	aye
Councilmember Elvig	aye
Councilmember Jeffrey	aye
Councilmember McGlone	nay
Councilmember Tossey	aye
Councilmember Wise	aye
Mayor Ramsey	aye

Motion carried.

**7.02: Consider Award of Contract for City Project 10-24; Wetland 656 Outlet**

City Engineer Himmer reviewed the staff report.

Councilmember Elvig said there was question of how many culverts are actually needed. He asked if it was a culvert issue or if it is silted in.

City Engineer Himmer said the culverts had been mapped out and will be cleaned.

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to award a contract to Dry Excavating in the amount of \$28,026 for City project 10-24; wetland 656W outlet.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None.

**7.03: Consider Request to Purchase a Drainage and Utility Easement at 7319 162<sup>nd</sup> Lane NW**

City Engineer Himmer reviewed the staff report and read a letter from residents Terrance and Betty Belschner regarding their easement application.

City Attorney Goodrich explained this was a standard offer for acceptance that was referenced in the letter; however, the offer was never signed and the term is incomplete. The City did not sign this paper on the bottom, nor did the Council approve it. Therefore, this is not a binding offer and the courts would say that too much time has passed.

Councilmember Wise clarified if the question is the dollar amount, or whether they can still be paid for their easement.

City Engineer Himmer answered it is not about the dollar amount. The offer was made in the past, and the offer said to contact the City when they are ready.

Councilmember Wise stated the City doesn't have an obligation legally, but he feels it is the right thing to honor the offer.

Mayor Ramsey asked if the City needed the easement.

City Engineer Himmer stated the easement is not needed.

Councilmember Tossey questioned how many other properties have not responded to the letter the City sent in the past.

City Engineer Himmer responded that 14 out of the 25 properties have not responded. The payment was \$1,500 in 2005-2006.

Mayor Ramsey explained this was an attempt to discover any owners that may have been interested at the time in selling if there was a corridor.

Councilmember Backous added the offer was made for the hardship it would cause. After a five-year period, the hardship is gone.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to ratify the Public Works Committee recommendation, and not purchase the ditch easement on the property located at 7319 162nd Lane NW.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

#### **7.04: Consider a Resolution to Reorganize the Community Development Department**

Deputy City Administrator Nelson reviewed the staff report. She noted the planning consulting services can be used as needed, resulting in savings to the City. She suggested an RFP be sent out as soon as possible.

Councilmember McGlone asked why the RFP needed to be sent now.

Deputy City Administrator Nelson explained there are a number of items coming forward regarding code amendments. Those processes can take up to two to three months.

Councilmember Tossey asked whether the Management Intern position would be a paid position.

Deputy City Administrator Nelson responded it is part of the 2011 budget at \$11/hour from the General Fund.

Councilmember Tossey asked what the pay raises would be.

Deputy City Administrator Nelson answered it is zero percent for 2012.

Councilmember Tossey stated he will oppose the recommendation.

Motion by Mayor Ramsey, seconded by Councilmember Jeffrey, to approve Resolution #11-02-042 to reorganize the Community Development Department.

Further discussion: Councilmember Elvig stated the position as a planner is important. The main reason the City is making the adjustment is because there is not much development going on; however, this is a fairly sharp move around the talent the staff has. He noted the City has a planner that is working well in The COR and as the City starts to grow, he thinks it is an important position and that the position has to take ownership. Councilmember Elvig felt it was a visionary type of position, which requires some history. Councilmember Jeffrey agreed and added that continuity is key in planning and engineering. He encouraged staff to have good documentation and processes so the continuity is not lost. Councilmember McGlone commented the City is doing this because it is necessary and the net result will be better.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, and Wise. Voting No: Councilmember Tossey.

#### **7.05: Approve Officer Certification, Release of Land from and Amendment to Ground Lease and Lease Agreement for Ramsey Municipal Center**

Deputy City Administrator Nelson reviewed the staff report.

Councilmember Elvig asked if the plat includes all that was discussed prior in regard to the old town hall.

Deputy City Administrator Nelson answered it includes everything to the north of Civic Center Drive.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve the Officers Certification, the Resolution #11-02-043 approving the Release of Land from and Amendment to the Ground Lease Agreement and the Release of Land from and Amendment to the Lease Agreement for the Ramsey Municipal Center.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, Jeffrey, McGlone, and Tossey. Voting No: None.

### **8. MAYOR, COUNCIL AND STAFF INPUT**

- 1) **Environmental and Business Expo**  
Councilmember Backous stated the Expo is April 30, 2011. The keynote speaker is Lonnie Dupre, mountain climber, who made a solo attempt to climb Mt. McKinley.
- 2) **Open House – Armstrong Interchange**

Councilmember Wise stated the Open House will be held on February 24, 2011, from 4:00 to 6:00 p.m. in the Alexandria Room of City Hall. Public input is sought on the interchange at Armstrong Boulevard and Highway 10. Staff will have drawings of the proposed interchange, and County Engineers will be present for questions.

3) **Boards and Commissions**

Mayor Ramsey reminded that the City is still seeking applications for people to serve on boards and commissions.

4) **Mayor's Town Hall Meeting**

Mayor Ramsey noted the next Mayor's Town Hall meeting is February 17, 2011, at 7:00 p.m. in the Itasca Room. Senator John Bower will be present.

5) **Flower Arrangement**

Deputy City Administrator Nelson requested permission to send flower arrangements for Matt Look's father-in-law who passed away recently, and for Police Chief Way's mother who is in hospice. The request deviates from standard practices. The Council unanimously agreed to send flower arrangements to both individuals.

**9. ADJOURNMENT**

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:18 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Chris Moksnes  
*TimeSaver Off Site Secretarial, Inc.*

**CC Regular Session**

**Item #: 5.4.**

**Date: 03/08/2011**

**By:** Len Linton  
Engineering/Public Works

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**Information**

**Title:**

Authorize Agreement for Fare Reimbursements

**Background:**

The City of Ramsey has successfully operated the Ramsey Star Express Commuter Coach service since January 2007. Ridership has increased almost every month that the service has operated.

The Metropolitan Council collects the money from pre-paid fares ( tokens, stored value cards, stored ride cards, 31 day passes, metro passes, U-passes, etc) then redistributes a portion of the fares to the participating agencies based on established revenue sharing agreements. Cash fares are retained by the operating agency and are not subject to the sharing agreement. Fare reimbursement for the Ramsey Star Express was handled under the umbrella of the North Star Commuter Rail authority until the North Star bus service ended and the commuter rail service started. Approval of this agreement enable the city to submit a monthly invoice for reimbursement of the fares, these funds will be used to defray the cost of operating the bus service. The proposed agreement is attached to the case.

**Observations:**

The funding source for the Commuter Coach Service is the Landfill Trust Fund.

**Recommendation:**

Staff recommends authorizing the Agreement between the Metropolitan Council and the City of Ramsey for Transit Convenience/ Prepaid Fare Reimbursements.

**Council Action:**

Motion authorizing the Agreement between the Metropolitan Council and the City of Ramsey for Transit Convenience/ Prepaid Fare Reimbursements.

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**Attachments**

Fare Agreement

**Form Review**

**Inbox**

Brian Olson

Kurt Ulrich

Form Started By: Len Linton

Final Approval Date: 03/02/2011

**Reviewed By**

Brian Olson

Kurt Ulrich

**Date**

03/02/2011 12:46 PM

03/02/2011 04:01 PM

Started On: 03/02/2011 11:49 AM

**AGREEMENT  
BETWEEN THE METROPOLITAN COUNCIL  
AND \_\_\_\_\_  
FOR TRANSIT CONVENIENCE/PREPAID FARE REIMBURSEMENTS**

**THIS AGREEMENT** is made and entered into by and between the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota, (“Council”), and \_\_\_\_\_, a transit operating entity of \_\_\_\_\_ (“Provider”).

**WHEREAS:**

1. The Metropolitan Council is authorized by Minnesota Statutes, section 473.408, to establish and administer fare structure in the Twin Cities Metropolitan Area, referred to as the “region” in this agreement.
2. The regional fare structure provides regional fare levels and regional fare tools, such as prepaid fare media, for the use of all regional public transit providers to accept as payment for rides.
3. The Provider is a regional public transit provider that provides public transit service subject to the regional fare structure.
4. The Council’s Metro Transit division administers all Convenience/Prepaid Fare programs for the region and is the recipient of all Convenience/Prepaid Fare revenue.
5. Convenience/Prepaid Fare revenue is distributed on a per ride reimbursement basis to eligible providers in an equitable manner as determined by the Council.
6. The purpose of this Agreement is to define the terms and conditions under which the Council, through its Metro Transit division, will distribute Convenience/Prepaid Fare revenues to the Provider, including fares that are eligible for reimbursement, the reimbursement value per ride of various Convenience/Prepaid Fares, data collection requirements, and required methods for the reimbursement process.

**NOW, THEREFORE,** the above-named parties hereby agree as follows:

1. **Definition of a Convenience/Prepaid Fare.** A Convenience/Prepaid Fare is defined as a fare prepaid by a customer prior to a transit ride. A Convenience/Prepaid Fare allows a customer to board a regional transit vehicle by using the prepaid fare media, in whole or in part, instead of cash for payment of the transit fare.
2. **Types of Convenience/Prepaid Fares; Reimbursement Value.** At the time this agreement is entered into, the region uses the following types of Convenience/Prepaid Fares:

- tokens
- stored value cards
- stored ride cards
- Period Passes (i.e., 31 day pass, 7 day pass, day pass)
- MetroPasses
- U-Passes
- College Passes
- Mobility Smart Cards
- Mobility Flash Pass
- Mobility Magnetic Pass
- Young Adult Ride Card
- Employee Pass
- Ramp and Ride
- Student Pass
- Coupons (i.e., mass marketing, jury duty, single/free ride coupons)

Tokens, stored value cards, stored ride cards, MetroPasses, U-Passes and Mobility Passes are sold at a discount from their face cash value and thus have a reimbursement value per ride equal to the discount applied to the per ride face cash value. The following two elements are considered in determining the reimbursement value per ride: (1) the fare in effect at the time of usage and (2) the fare product. For most fare products, the reimbursement value per ride rate is the discounted value of the fareset. The current reimbursement value per ride of Convenience/Prepaid Fare rides is set forth on **Exhibit A**, the Convenience Fares Reimbursement Tracking Form, which is attached hereto and incorporated herein by this reference.

**3. Fare Adjustments.** If the Council adjusts regional fares during the term of this agreement, it shall prepare a revised **Exhibit A** reflecting any changes in the reimbursement value per ride of various classes of rides in accordance with the methodology described in Section 2 above. The Council shall provide written notice and a copy of the revised **Exhibit A** to the Provider. The revised exhibit, including the reimbursement value per ride of each type of ride, shall be effective upon the effective date of the fare change and without formal amendment of this Agreement.

**4. New Convenience/Prepaid Fare Tools.** Periodically, new Convenience/Prepaid Fare tools are developed for the region by the Council. The reimbursement value per ride for any such new Convenience/Prepaid Fare Tools will be determined by the Council using the methodology described in Section 2. Distribution of revenues from any such new Convenience/Prepaid Fare tools developed for the region during the term of this agreement shall be governed by the provisions of this Agreement. In the event the Council develops a new Convenience/Prepaid Fare tool as described in this section, the Council shall provide written notice and a copy of the revised Exhibit A, and instructions for the public availability and validity of the new fare tool, to the Provider no less than 30 days before the effective date of the tool. The revised exhibit, including the reimbursement value per ride of the new fare tool shall be effective 30 days from the receipt of a revised Exhibit A by the provider and without formal amendment of this Agreement. In the event a new fare tool is made available with less than 30

days notice, the provider, at its sole option, may, until the 30 days have been completed, either deny the use of the fare tool and require an alternate method of payment, or accept the fare tool for proper payment and be reimbursed the full cash value for the ride taken, or accept the fare tool at the proposed reimbursement value.

**5. Regional Transfer Reciprocity.** The Council’s regional fare structure provides for full regional transfer reciprocity among all regional transit providers subject to the regional fare structure. That is, all regional public transit provider issued transfers shall be accepted by all other regional public transit providers without charge and without seeking any reimbursement of Convenience/Prepaid Fare revenue for such transfers. The Provider agrees to implement regional transfer reciprocity in accordance with this section and no transfer rides shall be included in the Provider’s requests for reimbursement of Convenience/Prepaid Fare revenue. In order to implement this policy, when a Convenience/Prepaid Fare tool is used as a transfer, the Provider shall ensure that its farebox driver displays will read “TRANSFER” and that the farebox data system will classify the ride as a transfer.

**6. Reimbursement for Convenience/Prepaid Fare Eligible Rides.** Subject to the limitations and reductions provided for in this section and the regional transfer reciprocity provisions of Section 5, the Provider shall be reimbursed for the reimbursement value of all Convenience/Prepaid Fare eligible rides provided during a billing cycle.

**a. Pre-sold Portion Limitation.** The Provider may request reimbursement only for the pre-sold portion of a fare. For example, a customer boarding a peak express bus with a low denomination 31-day pass must supplement the ride with cash in the farebox. In such case, the Provider shall retain the cash amount and may only request reimbursement based on the pre-sold portion of the fare.

**b. Reimbursement Reductions.** The following percentage reductions will be applied to the gross amount of reimbursement to the Provider for Convenience/Prepaid Fare eligible rides provided during the billing cycle:

- 1.81% for commissions paid to outlets who sell Convenience/Prepaid Fares, and
- for any provider not involved in Motor Vehicle Excise Tax revenue sharing through the Regional Transit Fund, an additional 5.31% administrative fee.

**7. Data Collection.** The Provider shall base any application for reimbursement from Convenience/Prepaid Fare revenue reports from the regional fare data base. Using a standard report format created by the Council providers will request Convenience/Prepaid Fare reimbursement using electronically generated farebox and smart card data that includes ridership by fareset (fare in effect), ride type, Convenience/Prepaid Fare value and Convenience/Prepaid Fare type.

**8. Reporting of Data and Requests for Reimbursement.** The Provider shall use the Convenience Fares Reimbursement Tracking form shown on **Exhibit A**, or such other form as may be specified by the Council, in order to report Convenience/Prepaid Fare eligible rides

provided during a billing cycle and to request reimbursement of Convenience/Prepaid Fare revenue. The provider will complete the Convenience Fares Reimbursement Tracking form using electronically generated data from the regional fare data base. In addition:

- a. The provider will complete the Reimbursement Adjustments form, which is attached hereto as **Exhibit B**, based on other locally stored data to make adjustments to the total invoice amount. The “Adjusted Invoice Total” found on **Exhibit B** is equal to the payment request.
- b. If the ”Adjusted Invoice Total” on **Exhibit B** exceeds the total amount shown at the bottom of **Exhibit A** by:
  - a. 5.5% for calendar year 2011
  - b. 4 % for calendar year 2012
  - c. 3 % for calendar year 2013
  - d. 2 % for calendar year 2014 and all subsequent years

the provider must submit detailed documentation that supports the adjustments listed on **Exhibit B**.

- c. Requests for reimbursement by the Provider shall be submitted on a calendar monthly basis. The Provider shall request reimbursement by submitting a Convenience Fares Reimbursement Tracking Form for the applicable billing cycle accompanied by an -invoice. The Provider shall submit the form and an invoice for each billing cycle no later than 90 calendar days after the end of the billing cycle.
- d. The forms and invoice shall be submitted to the following address or such other address as the Council may designate in writing to the Provider:

Metro Transit  
560 Sixth Avenue North  
Minneapolis, MN 55411-4398  
Attn: Rich Moore  
[richard.moore@metc.state.mn.us](mailto:richard.moore@metc.state.mn.us)

**9. Council Review of Forms and Invoices; Payment.** Upon receipt, the Council shall review the Provider’s Convenience Fares Reimbursement Tracking Form (**Exhibit A**), Reimbursement Adjustments (**Exhibit B**) and the invoice. The Council retains the right to request additional information prior to payment and to withhold payment until proper information is received from the Provider. The Council shall remit the undisputed amount of any invoice to the Provider within 30 calendar days from receipt of the invoice. Undisputed invoices that are not paid by the Council within 30 calendar days from receipt of the invoice are subject to a 1.5% late fee.

**10. Maintenance of Records; Audit.** The Provider agrees to maintain during the term of this agreement and for six years following such term, records and files related to the reimbursement requests made by the Provider under this agreement including, without limitation, the ridership on which the requested reimbursements are based and all documentation that supports adjustments shown on Exhibit B. During the time of such maintenance, authorized representatives of the Council, the Legislative Auditor, and the State Auditor shall have access to

all such records and files for the purpose of inspection, audit, and copying during normal business hours.

**11. Relationship of Parties.** Nothing in this Agreement shall be deemed or construed as creating the relationship of principal and agent, of partnership, or of joint venture between the parties.

**12. Reservation of Rights.** Nothing in this agreement shall be deemed or construed to modify or limit any statutory authority or legal obligations or responsibilities of the Council.

**13. Duration of Agreement; Termination.** Unless terminated earlier in accordance with this Section 13, this Agreement shall be effective from April 1, 2011 until December 31, 2015. Thereafter, subject to the termination provisions of this agreement, this fare reimbursement agreement shall automatically renew for subsequent one calendar year terms unless either party gives written notice to the other party, prior to the beginning of such subsequent calendar year, that it does not wish to renew the fare reimbursement agreement. This agreement may be terminated, at any time, with or without cause by either party, upon 30 calendar days' written notice to the other party.

**IN WITNESS WHEREOF**, the parties have caused this agreement to be executed by their duly authorized officers on the dates set forth below.

**METROPOLITAN COUNCIL**

By: \_\_\_\_\_  
Regional Administrator

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to Form:

Approved as to Form:

By: \_\_\_\_\_  
Office of General Counsel  
Metropolitan Council

By: \_\_\_\_\_

**Exhibit A (as of 12/31/2010)**

**Summary Farebox and Smart Card**

Month/Year \_\_\_\_\_ Dec, 2010

Provider Name Sample

	----- Service Type Name -----					Smart card Downtown	Total
	Local Non rush	Local Rush	Express Non Rush	Express Rush			
<b>Rides reimbursed at value per ride</b>							
Farebox rides reimbursed per ride (from page 1)	0	0	0	0			0
Smart card rides reimbursed per ride (from page 2)	0	0	0	0		0	0
<b>Total rides reimbursed per ride</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>
Farebox per ride gross reimbursement value	\$ -	\$ -	\$ -	\$ -			\$ -
Smart card per ride gross reimbursement value	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>Total per ride reimbursement value</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
Deduct Retail Outlet Commission Fees at						1.81%	\$ -
Deduct Adm fees at (if not part of Motor Vehicle Excise Tax Revenue Sharing						5.31%	
<b>Invoice Total - Net Reimbursement for Farebox Rides Reimbursed Per Ride</b>							<b>\$ -</b>

**Exhibit A (as of 12/31/2010)**

**Farebox Rides by Fare Instrument and Service Type--Original boardings only; no transfers**

**From Regional Fare Database Farebox Information**

Month/Year \_\_\_\_ Dec, 2010

Provider Name Sample

<u>Rides reimbursed at value per ride</u>			----- Service Type Name -----				
	Input shaded areas						
	Fare Instrument Category	Farebox data Location	Local Non rush	Local Rush	Express Non Rush	Express Rush	Total
Rides	\$59-31 day pass	TTP 45	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 1.591	\$ 1.591	\$ 1.591	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	\$85-31 day pass	TTP 46	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.045	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	\$112-31 day pass	TTP 47	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Stored value card	TTPs 5,6,7,43	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	*Magnetic Metropass (temp card)	MetroPass					0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Employee Pass & Ramp and Ride	manual count	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Young adult 10 ride card	TTP 35	0	0	0	0	0
Rate per ride			\$ 0.682	\$ 2.045	\$ 0.682	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Mobility Flash Pass	TTP 22	0	0	0	0	0
Rate per ride			\$ 0.682	\$ 0.682	\$ 0.682	\$ 0.682	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Mobility magnetic pass	TTP 4	0	0	0	0	0
Rate per ride			\$ 0.682	\$ 0.682	\$ 0.682	\$ 0.682	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Magnetic cards not read by farebox	Star Key	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Tokens	TTP 29	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Coupons	Coupons	0	0	0	0	0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Rides	Reduced fare	Senior	0	0	0	0	0
Rate per ride			\$ 0.682	\$ 2.045	\$ 0.682	\$ 2.727	
Reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total Rides			0	0	0	0	0
Grand total farebox per ride gross reimbursement			\$ -	\$ -	\$ -	\$ -	\$ -

\* These rides are typically smart card rides, but in some circumstances rides are recorded on fareboxes

**Exhibit A (as of 12/31/2010)**

**Smart Card Rides by Fare Instrument and Service Type--Original boardings only; no transfers**

**From Regional Fare Database Cubic Information**

**Month/Year** , Dec 2010

**Provider Name** \_\_\_\_\_

Sample

<b>Rides reimbursed at value per ride</b>			----- Service Type Name -----					
	<b>Input shaded areas</b>		<b>Local Non Rush</b>	<b>Local Rush</b>	<b>Express Non Rush</b>	<b>Express Rush</b>	<b>Downtown</b>	<b>Total</b>
	<b>Fare Instrument Category</b>							
Rides	\$59-31 day pass	TTP 45	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 1.591	\$ 1.591	\$ 1.591		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	\$85-31 day pass	TTP 46	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.045		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	\$112-31 day pass	TTP 47	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Stored value card	TTPs 5,6,7,43	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Metropass	MetroPass	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Cpass	CPass	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Upass	UPass	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Ramp and Ride	Free Ride Fare Instr ID 22535 or 29185	0	0	0	0		0
Rate per ride			\$ 0.682	\$ 0.682	\$ 0.682	\$ 0.682		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Employee Pass	Free Ride Fare Instr ID 28929	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Young adult 10 ride card	TTP 35	0	0	0	0		0
Rate per ride			\$ 0.682	\$ 2.045	\$ 0.682	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Mobility Smart Card	TTP 4	0	0	0	0		0
Rate per ride			\$ 0.682	\$ 0.682	\$ 0.682	\$ 0.682		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Weekly Pass	Fare Inst ID 32001	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	High School Pass	TTP 34	0	0	0	0		0
Rate per ride			\$ 1.591	\$ 2.045	\$ 2.045	\$ 2.727		
<b>Reimbursement</b>			\$ -	\$ -	\$ -	\$ -		\$ -
Rides	Downtown	Downtown					0	0
Rate per ride							\$ 0.455	
<b>Reimbursement</b>							\$ -	\$ -
Grand Total Rides			0	0	0	0	0	0
<b>Grand total smart card per ride gross reimbursement</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Exhibit B (as of 12/31/2010)**

Month/Year \_\_\_\_\_ Dec 2010

Provider Name \_\_\_\_\_ Sample

	----- Service Type Name -----					Smart card Downtown	Total
	Local Non rush	Local Rush	Express Non Rush	Express Rush			
<b>Total Regional Fare Rides</b>	0	0	0	0		0	0
<b>Provider Adjustment Rides</b>	0	0	0	0		0	0
<b>Total Rides for Reimbursement</b>	0	0	0	0	0	0	0
<b>Total Regional Fare Reimbursement</b>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>Provider Fare Adjustment</b>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
<b>Total Fare For Reimbursement</b>	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
					Deduct Retail Outlet Commission Fees at	1.81%	\$ -
					Deduct Adm fees at (if not part of Motor Vehicle Excise Tax Revenue Sharing	5.31%	
<b>Adjusted Invoice Total - Net Reimbursement for Farebox Rides Reimbursed Per Ride</b>						<b>\$</b>	<b>-</b>

A  
B

AllowableThreshold Percentage Variance Per Section 8b 5.50%

Calculated Provider Fare Adjustment Percentage from above #DIV/0!

B / A

Is Detailed Documentation of Adjustment Needed #DIV/0!

**CC Regular Session**

**Item #: 5.5.**

**Date: 03/08/2011**

**By:** Jackie Lipski  
Finance

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**Information**

**Title:**

Adopt Resolution #11-03-XXX Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 17, 2011 through March 2, 2011

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**Attachments**

Bills Resolution

Billslist 3-8-2011

**Form Review**

**Inbox**

Diana Lund

Kurt Ulrich

Form Started By: Jackie Lipski

Final Approval Date: 03/02/2011

**Reviewed By**

Diana Lund

Kurt Ulrich

**Date**

03/02/2011 03:14 PM

03/02/2011 04:01 PM

Started On: 03/02/2011 02:53 PM

Councilmember           introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 17, 2011 THROUGH MARCH 2, 2011.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 17, 2011, through March 2, 2011, in the amount of \$561,960.63; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 17, 2011, through March 2, 2011, in the amount of \$561,960.63.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March, 2011.

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Mayor

**ATTEST:**

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City Clerk

<b>RAMSEY CITY COUNCIL MEETING</b>
<b>3/8/2011</b>
<b>BILLS LIST</b>

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 2/17/11-3/2/11	126,349.43
Accounts Payable 2/17/11-3/2/11	307,664.66
Payroll 2/17/11	127,946.54

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

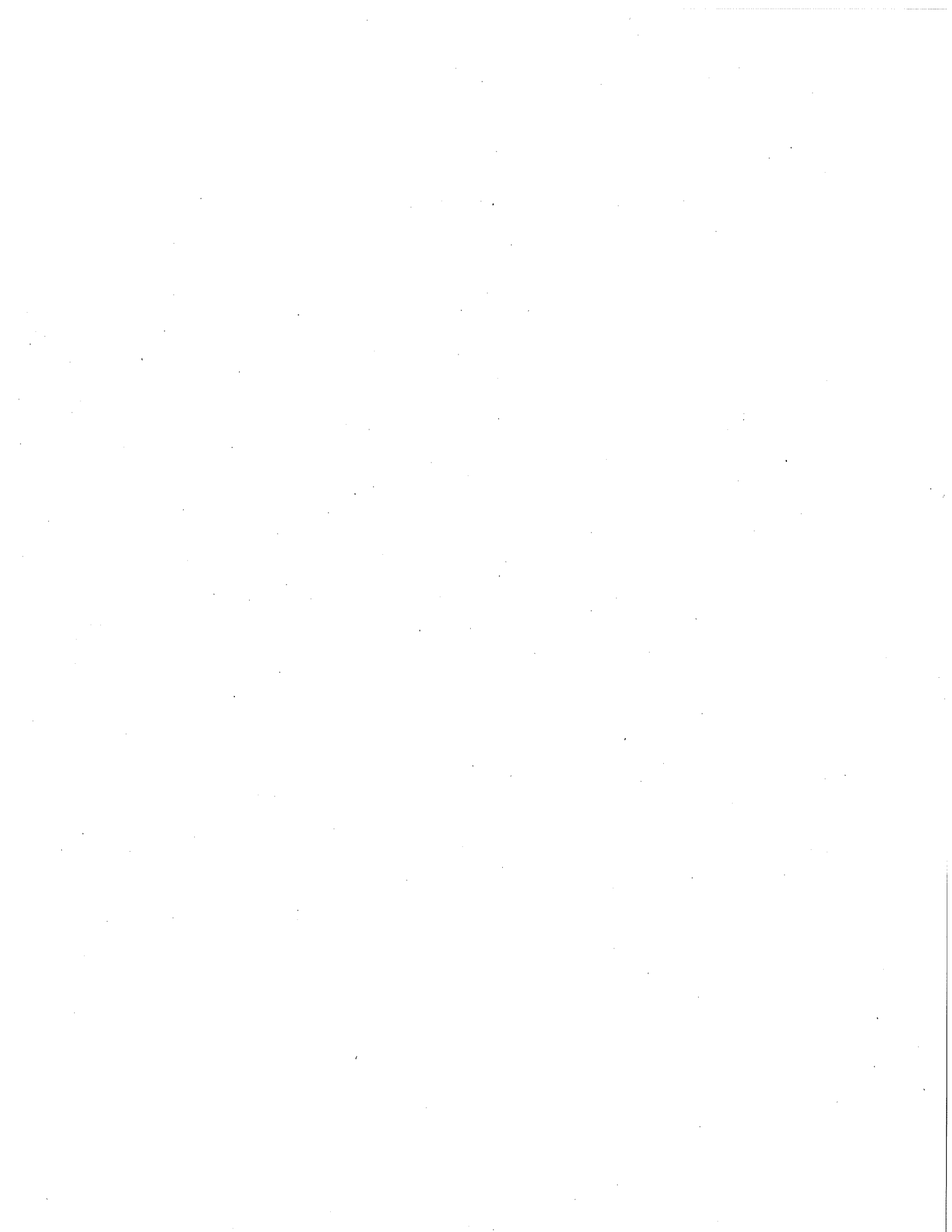
**\$ 561,960.63**

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 128,336.57	\$ 427,895.21
- CORRECTION TO PAYROLL		
PREPAIDS	240,468.30	748,157.47
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		302,078.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	185,877.81	619,243.58
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	38,750.00	78,645.37
- CHECKS VOIDED	0.00	0.00

**TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED**

**\$ 593,432.68**

**\$ 2,176,020.38**



2/17/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
84904	2/17/2011	4,170.60	107962 GENESIS EMPLOYEE BENEFITS		56214	02161113024911	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		4,170.60								
84905	2/17/2011	420.00	100257 LAW ENFORCEMENT LABOR SRV INC		55987	0202111234102	9101.2177		UNION DUES	GENERAL FUND
		420.00			56217	0216111302492	9101.2177		UNION DUES	GENERAL FUND
		840.00								
84906	2/17/2011	550.72	100298 MN AFSCME COUNCIL #5		55988	0202111234103	9101.2177		UNION DUES	GENERAL FUND
		550.61			56218	0216111302493	9101.2177		UNION DUES	GENERAL FUND
		1,101.33								
84907	2/22/2011	51.89	109424 AT & T MOBILITY		56228	878463844X02112	0301.6323		CELLULAR PHONES	ENGINEERING
		51.89				011FEB11				
84908	2/22/2011	12.83	100297 CENTERPOINT ENERGY		56229	8502405-7JAN11	9410.6373		GAS	RALF FUNDED PROJECTS
		17.17	14550 ARMSTRONG BLVD		56230	8502400-8JAN11	9204.6373		GAS	TAX INCREMENT DISTRICT #4
		541.40	14556 ARMSTRONG BLVD		56231	6011580-5JAN11	9410.6373		00041012 GAS	RALF FUNDED PROJECTS
		13.46	6701 HIGHWAY 10		56232	8144797-1JAN11	9410.6373		00041009 GAS	RALF FUNDED PROJECTS
		584.86								
84909	2/22/2011	5.00	110734 CITY OF RAMSEY		56233	021711	9601.4651		WATER REVENUE	WATER FUND
		19.22	ACCT 37942811		56233	021711	9601.4651		WATER REVENUE	WATER FUND
		24.22	ACCT 57144732							
84910	2/22/2011	47.20	107962 GENESIS EMPLOYEE BENEFITS		56234	12237	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	GENERAL FUND
		63.00	JAN 11 BILLING FLEXVEBA FEES		56234	12237	0130.6315		MISCELLANEOUS PROFESSIONAL SERADMINISTRATION	GENERAL FUND
		240.80	JAN 11 BILLING FLEXVEBA FEES		56234	12237	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		351.00								
84911	2/22/2011	13.95	100678 PETTY CASH		56235	022211	0301.6331		TRAVEL & LODGING	ENGINEERING
		22.80	MEAL AT TRAINING		56235	022211	0301.6331		TRAVEL & LODGING	ENGINEERING
		26.77	MEAL/PARKING AT TRAINING		56235	022211	0211.6231		UNIFORMS & TURN-OUT GEAR	POLICE PROTECTION
		63.52	CELL PHONE CASE							

2/17/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subldgr	Account Description	Business Unit
84912	2/22/2011	8.17	111488 POPP.COM INC JAN 11 BILLING		56236	1933655	0461.6321		TELEPHONE	ENVIRONMENTAL SERVICES
		32.67	JAN 11 BILLING		56236	1933655	0220.6321		TELEPHONE	FIRE PROTECTION
		40.84	JAN 11 BILLING		56236	1933655	0153.6321		TELEPHONE	FINANCE
		40.84	JAN 11 BILLING		56236	1933655	0191.6321		TELEPHONE	PLANNING & ZONING
		40.84	JAN 11 BILLING		56236	1933655	0240.6321		TELEPHONE	PROTECTIVE INSPECTIONS
		57.18	JAN 11 BILLING		56236	1933655	0301.6321		TELEPHONE	ENGINEERING
		90.03	JAN 11 BILLING		56236	1933655	0311.6321		TELEPHONE	STREET MAINTENANCE
		114.35	JAN 11 BILLING		56236	1933655	0130.6321		TELEPHONE	ADMINISTRATION
		120.00	JAN 11 BILLING		56236	1933655	9240.6321		TELEPHONE	PARKING RAMP MAINTENANCE
		120.00	JAN 11 BILLING		56236	1933655	0220.6321		TELEPHONE	FIRE PROTECTION
		236.88	JAN 11 BILLING		56236	1933655	0211.6321		TELEPHONE	POLICE PROTECTION
		901.80								
84913	2/22/2011	305.50	100404 QWEST FEB 11 BILLING		56237	612 E34-0550 637FEB11	0192.6321		TELEPHONE	DATA PROCESSING
		305.50	FEB 11 BILLING		56238	612 E34-0544 018FEB11	0192.6321		TELEPHONE	DATA PROCESSING
		305.50	FEB 11 BILLING		56239	612 E34-0549 596FEB11	0192.6321		TELEPHONE	DATA PROCESSING
		916.50								
84914	2/22/2011	350.00	112474 RAMSEY RETAIL RENTAL INC ROOM RENTAL- BUSINESS EXPO		56241	013111	9230.6249		MISCELLANEOUS OPERATING SUPPLYECONOMIC DEVELOPMENT AUTHORITY	
		350.00								
84915	2/22/2011	3,007.00	100413 RANDALL AND GOODRICH, P.L.C FEB 11 PROSECUTION BILLING		56240	021611	0161.6304		LEGAL FEES	LEGAL
		3,007.00								
85006	2/24/2011	5,861.70	100297 CENTERPOINT ENERGY 7550 SUNWOOD DR		56242	6702493-5JAN11	0194.6373		GAS	GENERAL GOVERNMENT BUILDINGS
		5,861.70								
85007	2/24/2011	278.71	110734 CITY OF RAMSEY CASH PYMT 719737		56245	022411	9601.4651		WATER REVENUE	WATER FUND
		278.71								
85008	2/24/2011	117.56	112476 CITY OF WYOMING TOW AND STORAGE FEE		56243	022211	0223.6389		TOWING SERVICES	DRUG FORFEITURE

2/17/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
85009	2/24/2011	117.56	112215 REAL ESTATE COMMUNICATIONS GRO							
		79.00	BUILD GREEN CONF-KAEHLER	56244		022311	0240.6451		MEMBERSHIP DUES	PROTECTIVE INSPECTIONS
		79.00								
85010	3/1/2011		100948 ANOKA COUNTY LICENSE CENTER							
		11.25	LICENSE TABS 3	56280		030111	0211.6489	00000364	OTHER CONTRACTED SERVICES	POLICE PROTECTION
		11.25	LICENSE TABS 3	56280		030111	0211.6489	00000365	OTHER CONTRACTED SERVICES	POLICE PROTECTION
		17.25	LICENSE TABS 3	56280		030111	0211.6489	00000388	OTHER CONTRACTED SERVICES	POLICE PROTECTION
		39.75								
85011	3/1/2011		110734 CITY OF RAMSEY							
		18.59	ACCT 56054622	56281		030111	9601.4651		WATER REVENUE	WATER FUND
		23.08	ACCT 718405	56281		030111	9601.4651		WATER REVENUE	WATER FUND
		41.67								
85012	3/1/2011		100116 CONNEXUS ENERGY							
		57.55	STREET LIGHTS	56282		444932-173812FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		89.05	EDA STREET LIGHTS	56283		444932-173582FE	9230.6371		ELECTRIC UTILITIES	ECONOMIC DEVELOPMENT AUTHORITY
		74.58	155TH LN & YAKIMA ST	56284		444932-267531FE	9602.6371		ELECTRIC UTILITIES	SEWER FUND
		204.95	STREET LIGHTS	56285		444932-283184FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		3,899.33	STREET LIGHTS	56286		444931-173581FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		107.28	STREET LIGHTS	56287		444931-259563FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		32.35	6600 SUNWOOD DR	56288		444931-272293FE	9601.6371		ELECTRIC UTILITIES	WATER FUND
		2,570.57	STREET LIGHTS	56289		444932-238648FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		54.65	STREET LIGHTS	56290		444932-173784FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		4,861.84	STREET LIGHTS	56291		444932-173704FE	9603.6371		ELECTRIC UTILITIES	STREET LIGHTING FUND
		12.13	15153 NOWTHEN BLVD SIGN	56292		444929-179177FE	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION
		785.52	15050 ARMSTRONG BLVD	56293		444929-255229FE	0220.6371		ELECTRIC UTILITIES	FIRE PROTECTION



2/17/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	Business Unit
97110124	2/17/2011	339.64	100301 MN CHILD SUPPORT PAYMENT CNTR		56219	0216111302494	9101.2185		GARNISHMENTS/SUPPORT	GENERAL FUND
		339.64								
98021711	2/17/2011	71.67	100219 HOME DEPOT COMMERCIAL ACCT PRO		56226	603532250120118	0452.6229		SHOP MATERIALS	PARK & RECREATION
			JAN 11 BILLING			4JAN11				
		233.17	JAN 11 BILLING		56226	603532250120118	0452.6249		MISCELLANEOUS OPERATING SUPPLY	PARK & RECREATION
		304.84				4JAN11				
99021711	2/17/2011	2,619.21	100223 ICMA RETIREMENT TRUST 457		56212	0216111302491	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		2,619.21								
99021751	2/17/2011	3,007.00	111465 STATE STREET BANK		56215	02161113024912	9101.2175		DEFERRED COMPENSATION	GENERAL FUND
		3,007.00								
99021754	2/17/2011	188.27	111465 STATE STREET BANK		56216	02161113024913	9101.2176		LIFE/HEALTH-EMPLOYEE	GENERAL FUND
		188.27								
99021811	2/18/2011	1.09	100629 MN DEPT OF REV-SALES TX		56227	JAN2011 SALES,	9101.4609		OTHER MISCELLANEOUS REVENUES	GENERAL FUND
		.71	JAN2011, SALES, USE, TRANS TAX			USE, TRANS				
		14.25	JAN2011, SALES, USE, TRANS TAX		56227	JAN2011 SALES,	9101.4308		SALES OF MAPS & PUBLICATIONS	GENERAL FUND
		50.39	JAN2011, SALES, USE, TRANS TAX			USE, TRANS				
		108.91	JAN2011, SALES, USE, TRANS TAX		56227	JAN2011 SALES,	9101.2082		RENTAL FEES	GENERAL FUND
		170.64	JAN2011, SALES, USE, TRANS TAX			USE, TRANS				
		7,497.19	JAN2011, SALES, USE, TRANS TAX		56227	JAN2011 SALES,	9601.2082		SALES/USE TAX PAYABLE	GENERAL FUND
		7,841.00	JAN2011, SALES, USE, TRANS TAX			USE, TRANS				

Payment Instrument Totals

Grand Total

126,349.43

Council Check Register

2/17/2011 - 12/31/2011

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger Account Description</u>	<u>Business Unit</u>
							<u>Check Total</u>	34,223.39	
							<u>Transfer Total</u>	92,126.04	
							<u>Total Payments</u>	126,349.43	

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

Payee Name / Mailing Address	Stub Message	Document Ty Number	Item Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Name
100011 ACE SALES	TOTE BAGS	PV 56246 001 09295		2/18/2011	2123	584.66		100011 ACE SALES
ACE SALES 17555 UNICORN STREET NW RAMSEY MN 55303						584.66		
						584.66		
111385 ACHIEVE SERVICES INC	DOCUMENT SHREDDING	PV 56247 001 09101		2/15/2011	6029	82.20		111385 ACHIEVE SERVICES INC
ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434						82.20		
						82.20		
100808 ACS FIREHOUSE SOFTWARE	FH CONTRACT RENEWAL 11-12	PV 56248 001 09101		2/9/2011	630336	856.62		100808 ACS FIREHOUSE SOFTWARE
AFFILIATED COMPUTER SERVICES C/O ACS FIREHOUSE SOFTWARE P O BOX 201322 DALLAS TX 75320-1322						856.62		
						856.62		
100013 ADVANCE CONSULTING GROUP INC	JAN 11 BILLING	PV 56249 001 09230		2/11/2011	020111	844.00		100013 ADVANCE CONSULTING GROUP INC
ADVANCE CONSULTING GROUP INC 13868 CRANE STREET NW SUITE 100 ANDOVER MN 55304						844.00		
						844.00		
						844.00		

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Name / Mailing Address Message  
 Ty Number Itm Co Due Date Invoice Number Payment Amount Discount Taken Supplier Name

110744 ALLINA HEALTH SYSTEM 110744 ALLINA HEALTH SYSTEM  
 TRAINING FD 1/1/2011 110013243 PV 56250 001 09101 1/1/2011 110013243 1,346.25 110744 ALLINA HEALTH SYSTEM  
 JAN-MAR 11

Summary Total

1,346.25

1,346.25

Payment Amount

1,346.25

100021 AMERICAN PUBLIC WORKS ASSN 100021 AMERICAN PUBLIC WORKS ASSN  
 DUES 2/10/2011 662253-2011 PV 56300 001 09101 2/10/2011 662253-2011 181.25  
 2011-2012 T. HIMMER

Summary Total

181.25

181.25

Payment Amount

181.25

100022 AMERICAN WATER WORKS ASSN 100022 AMERICAN WATER WORKS ASSN  
 MEMBERSHIP 2/18/2011 021811 PV 56251 001 09601 2/18/2011 021811 346.00  
 NELSON-DUBE

Summary Total

346.00

346.00

Payment Amount

346.00

100029 ANOKA AREA CHAMBER OF LUNCHEON (9) 100029 ANOKA AREA CHAMBER OF  
 CHAMBER 2/15/2011 15312 PV 56252 001 09101 2/15/2011 15312 135.00

135.00

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee .....	Stub	.. Document .....	Due	Invoice	Payment	Discount	Supplier
Number Name / Mailing Address	Message	Ty Number itm Co	Date	Number	Amount	Taken	Name
COMMERCE							COMMERCE
ANOKA AREA CHAMBER OF COMMERCE 12 BRIDGE SQUARE ANOKA MN 55303		Summary Total			135.00		
		Payment Amount			135.00		
107587 ANOKA COUNTY TREASURY DEPARTMENT	4TH QTR SIGNAL MAINT.	PV 56253 001 09101	2/14/2011	207745	671.37		107587 ANOKA COUNTY TREASURY DEPARTMENT
		Summary Total			671.37		
		Payment Amount			671.37		
100081 BIFFS INC	RAMSEY SCHOOL RINK	PV 56254 001 09101	2/19/2011	W427025	40.28		100081 BIFFS INC
		Summary Total			40.28		
		Payment Amount			40.28		
108513 BLAINE LOCK & SAFE, INC.	LEVER	PV 56301 001 09101	2/10/2011	8037	101.53		108513 BLAINE LOCK & SAFE, INC.
		Summary Total			101.53		
		Payment Amount			101.53		

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Name / Mailing Address Message  
 Number Ty Number Itm Co Date Due Invoice Number Payment Amount Discount Taken Supplier Name

100095 BRIGGS AND MORGAN PA INC  
 SERVICES JAN-FEB 2011  
 PV 56340 001 09295 2/28/2011 477169 6,110.00  
 100095 BRIGGS AND MORGAN PA INC

BRIGGS AND MORGAN P O BOX 64591  
 SERVICES JAN-FEB 2011  
 PV 56341 001 09202 2/28/2011 477168 6,110.00  
 9,421.02

ST PAUL MN 55164-0591  
 SERVICES JAN-FEB 2011  
 PV 56342 001 09295 2/28/2011 477167 9,421.02  
 10,732.52

SERVICES FOR 2010  
 PV 56343 001 09202 2/28/2011 477168A 10,732.52  
 19,005.07

SERVICES 2010  
 PV 56344 001 09101 2/28/2011 477167A 19,005.07  
 683.56  
 2,576.47

SERVICES 2010  
 PV 56345 001 09214 2/28/2011 477170A 3,260.03  
 8,097.40

SERVICES JAN FEB 2011  
 PV 56346 001 09214 2/28/2011 477170 8,097.40  
 1,624.55

Summary Total 1,624.55  
 Payment Amount 58,250.59

100125 COUNTRYSIDE PRINTING INC  
 PAPER- BLUE LINEN  
 PV 56303 001 09101 2/10/2011 30207 31.53

COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW  
 Summary Total 31.53

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee .....	Stub	Document .....	Due	Invoice	Discount	Payment	Supplier
Number Name / Mailing Address	Message	TY Number Item Co	Date	Number	Taken	Amount	Name

SUITE 113

RAMSEY MN 55303

Payment Amount

31.53

107878 CUMMINS  
 NPOWER, LLC

WORK ON  
 GENERATOR

PV 56302 001 09601 1/28/2011 100-8912

107878 CUMMINS  
 NPOWER, LLC

CUMMINS NPOWER LLC  
 NW 7686 P O BOX 1450  
 MINNEAPOLIS MN 55485-7686

Summary Total

558.41

Payment Amount

558.41

107322 CURTIS, CHRIS

EMP  
 REIMBURSEMENT  
 S

PV 56255 001 09101 2/22/2011 022211

107322 CURTIS, CHRIS

CHRIS CURTIS  
 13854 191ST COURT NW  
 ELK RIVER MN 55330

Summary Total

35.77

Payment Amount

35.77

100197 DEEP ROCK  
 WATER COMPANY

WATER FD  
 STATION 1

PV 56322 001 09101 2/16/2011 621331FEB11

100197 DEEP ROCK  
 WATER COMPANY

DEEP ROCK WATER COMPANY  
 P O BOX 2146

Summary Total

10.57

Summary Total

4.81

DENVER CO 80271-2146

Summary Total

4.81

Payment Amount

15.38

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Supplier Name
100158 ECM PUBLISHERS INC	HEAR-117-118 TOWN CENTER	PV	56304	001 09101	2/18/2011	01781816	56.38		100158 ECM PUBLISHERS INC
ECM PUBLISHERS INC				Summary Total			56.38		
4095 COON RAPIDS BLVD.	HEAR-AMEND 117-90 MAP	PV	56305	001 09101	2/18/2011	01781706	56.38		
COON RAPIDS MN 55433				Summary Total			56.38		
				Payment Amount			112.76		
106624 EHLERS AND ASSOCIATES, INC	DOC REVIEW TIF FILES	PV	56306	001 09230	2/10/2011	342497	475.00		106624 EHLERS AND ASSOCIATES, INC
EHLERS & ASSOCIATES, INC				Summary Total			475.00		
3060 CENTRE POINTE DRIVE	RE COR F & C PROJECT	PV	56307	001 09202	2/10/2011	342496	427.50		
ROSEVILLE MN 55113-1105				Summary Total			427.50		
				Payment Amount			902.50		
107416 ELVIG, DAVID	MISC REIMBURSEMENT	PV	56324	001 09101	2/28/2011	022811	185.50		107416 ELVIG, DAVID
DAVID ELVIG				Summary Total			185.50		
18026 UTE STREET				Payment Amount			185.50		
RAMSEY MN 55303									
112157 FANFARE PROMOTIONS	COR PENS	PV	56256	001 09295	2/1/2011	00027687	870.39		112157 FANFARE PROMOTIONS

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee .....	Stub	Document	Due	Invoice	Payment	Discount	Supplier
Number	Name / Mailing Address	Ty	Number	Co	Item	Date	Number
.....	Message	.....	.....	.....	.....	.....	Name

INC  
 FANFARE PROMOTIONS INC  
 11311 DAYTON RIVER ROAD  
 DAYTON MN 55327-7500

107099 FASTENAL	MISC PARTS	PV	56308 001 09601	2/16/2011	MNTC872395	122.94	107099 FASTENAL
FASTENAL COMPANY		Summary Total				122.94	
P O BOX 978		Payment Amount				122.94	
WINONA MN 55987							

100176 FEDEX	RE-COR F & C PROJECT DEL	PV	56309 001 09202	2/16/2011	7-395-55248	70.29	100176 FEDEX
FEDEX		Summary Total				70.29	
PO BOX 94515		Payment Amount				70.29	
PALATINE IL 60094-4515							

100143 FERGUSON WATERWORKS	METERS AND MISC	PV	56310 001 09601	2/9/2011	S01292635.001	470.62	100143 FERGUSON WATERWORKS
FERGUSON WATERWORKS		Summary Total				470.62	
PO BOX 1070		Payment Amount				470.62	
FARGO ND 58102							

107101 FIRE LOSS	REVIEW- IN	PV	56311 001 09101	1/22/2011	012211	150.00	107101 FIRE LOSS
		Payment Amount				150.00	

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Number Name / Mailing Address Message Ty Number ltr Co Date Invoice Number Discount Taken Payment Amount Supplier Name

MANAGEMENT TECH IND MANAGEMENT  
 LLC

FIRE LOSS MANAGEMENT LLC  
 678 PINEWOOD DRIVE  
 SHOREVIEW MN 55126

Summary Total

150.00

Payment Amount 150.00

100189 G & K SERVICES INC  
 MATS FD  
 PV 56312 001 09101 2/23/2011 100688781

97.87

97.87

G & K SERVICES INC  
 PO BOX 1450-NW 7536  
 MINNEAPOLIS MN 55485-7536

Summary Total

97.87

Payment Amount 97.87

100211 HAWKINS INC  
 CHEMICALS  
 PV 56313 001 09601 2/7/2011 3195943

6,979.63

6,979.63

HAWKINS INC  
 P O BOX 9171  
 MINNEAPOLIS MN 55480-9171

Summary Total

6,979.63

Payment Amount 6,979.63

106963 HEWLETT PACKARD COMPANY  
 COMPUTERS AND MISC  
 PV 56257 001 09101 2/3/2011 48929545

2,426.06

2,426.06

HEWLETT PACKARD COMPANY  
 13207 COLLECTIONS CENTER DR  
 CHICAGO IL 60693

Summary Total

2,426.06

Payment Amount 2,426.06

2,426.06



Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Name / Mailing Address Message  
 .. Document ..... Due  
 Ty Number ltr Co Date  
 Invoice  
 Number  
 Discount  
 Taken  
 Payment  
 Amount  
 Supplier  
 Name

TRUST

LEAGUE OF MN CITIES - INS TRUST  
 C/O BERKLEY RISK SERVICES INC  
 P O BOX 581517  
 MINNEAPOLIS MN 55459-1517

Summary Total

164,253.00

Payment Amount

164,253.00

100266 LOGIS

JAN 11  
BILLING

PV 56260 001 09101 1/31/2011 33331

9,737.00

100266 LOGIS

LOGIS

JAN 11  
BILLING

Summary Total  
PV 56261 001 09101 1/31/2011 33255

9,737.00  
12,441.00

GOLDEN VALLEY MN 55422-4036

JAN 11-  
NETWORK

Summary Total  
PV 56262 001 09101 1/31/2011 33285

12,441.00  
2,582.00

Summary Total

2,582.00

Summary Total

264.00

Payment Amount

25,024.00

100982 LORD OF LIFE  
CHURCH

RENTAL SAFETY  
CAMP 2011

PV 56325 001 09290 3/1/2011 030111

615.00

100982 LORD OF LIFE  
CHURCH

LORD OF LIFE CHURCH  
14501 NOWTHEN BLVD NW  
RAMSEY MN 55303

Summary Total

615.00

Payment Amount

615.00

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Name / Mailing Address Message  
 Number ..... Document ..... Due Invoice  
 Ty Number Itm Co Date Number  
 ..... Supplier .....  
 Number Name

100273 MALLOY 100273 MALLOY 5,500.00  
 MONTAGUE MONTAGUE  
 KARNOWSKI KARNOWSKI  
 RADOSEVIC RADOSEVIC

MALLOY MONTAGUE KARNOWSKI RADOSEVIC  
 410 PARK NATIONAL BANK BLDG  
 5353 WAYZATA BLVD  
 MINNEAPOLIS MN 55416

Summary Total  
 Payment Amount 5,500.00

109380 MCGLONE, 109380 MCGLONE, 51.06  
 COLIN COLIN

MILEAGE- LMC  
 CONF  
 COLIN MCGLONE  
 15890 SAINT ANDREWS LANE NW  
 RAMSEY MN 55303

Summary Total  
 Payment Amount 51.06

100289 METRO SALES 100289 METRO SALES 393.13  
 INC INC  
 METRO SALES 117.43  
 INC

COPIER MAINT  
 QTR BILLING  
 COPIER MAINT  
 QTR BILLING  
 1620 EAST 78TH STEET  
 MINNEAPOLIS MN 55423

Summary Total  
 Payment Amount 510.56

101032 MN 101032 MN 98.88  
 CITY/COUNTY MEMBERSHIP H.  
 CITY/COUNTY



Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JILPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub	Message	Document Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount	Discount Taken	Number	Supplier Name
110547	NORTHWEST LIGHTING SYSTEMS CO.		MISC LIGHTING	PV	56266	001	09101	2/9/2011	59527	238.74		110547	NORTHWEST LIGHTING SYSTEMS CO.
										238.74			
										238.74			

Summary Total  
 Payment Amount

110786	NOVOPRINT USA, INC		AD FOR ANOKA PUBLICATION	PV	56318	001	09230	2/3/2011	00072371	791.98		110786	NOVOPRINT USA, INC
										791.98			
										791.98			

Summary Total  
 Payment Amount

109358	PIONEER PRESS		1 YEAR SUBSCRIPTION	PV	56266	001	09101	2/11/2011	3198215 JAN	149.99		109358	PIONEER PRESS
										149.99			
										149.99			

Summary Total  
 Payment Amount

100387	PORTRAIT GALLERY		PICTURES-B. SIMPSON	PV	56269	001	09101	2/10/2011	11-4240	42.75		100387	PORTRAIT GALLERY
										42.75			
										42.75			

Summary Total  
 Payment Amount

Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JLIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee .....	Stub	Document .....	Due	Invoice	Payment	Discount	Supplier
Number	Name / Mailing Address	Ty	Number	ltn	Co	Date	Number
Number	Name / Mailing Address		Number			Date	Name
100421	REGAL AWARDS & TROPHIES	PV	56270	001	09101	2/17/2011	11119
	PLATES/PLAQUE						
	S						
	REGAL AWARDS & TROPHIES						
	530 WEST MAIN STREET						
	ANOKA MN 55303						
	Summary Total					424.29	100421 REGAL AWARDS & TROPHIES
	Payment Amount					424.29	
112475	S & T OFFICE PRODUCTS INC	PV	56319	001	09101	2/15/2011	010L5969
	OFFICE SUPPLIES						
	S & T OFFICE PRODUCTS INC						
	OFFICE SUPPLIES						
	Summary Total					196.75	112475 S & T OFFICE PRODUCTS INC
	Payment Amount					196.75	
1000	KRISTEN COURT	PV	56320	001	09101	2/18/2011	010L7436
	ST PAUL MN						
	55110						
	OFFICE SUPPLIES						
	OFFICE SUPPLIES						
	Summary Total					230.61	
	Payment Amount					230.61	
100485	TIMESAVER OFF SITE SECRETARIAL INC	PV	56320	002	09101	2/18/2011	010L7436
	JAN 25 MEETING						
	OFFICE SUPPLIES						
	OFFICE SUPPLIES						
	Summary Total					44.88	
	Payment Amount					44.88	
100485	TIMESAVER OFF SITE SECRETARIAL INC	PV	56271	001	09101	2/9/2011	M18236
	JAN 25 MEETING						
	OFFICE SUPPLIES						
	OFFICE SUPPLIES						
	Summary Total					338.28	100485 TIMESAVER OFF SITE SECRETARIAL INC
	Payment Amount					338.28	
100485	TIMESAVER OFF SITE SECRETARIAL INC	PV	56271	001	09101	2/9/2011	M18236
	JAN 25 MEETING						
	OFFICE SUPPLIES						
	OFFICE SUPPLIES						
	Summary Total					338.28	100485 TIMESAVER OFF SITE SECRETARIAL INC
	Payment Amount					338.28	



Bank Account 00002224 CASH IN BANK  
 Version LOGIS003V  
 Originator JIIPSKI  
 Payment Instrument Check Payment  
 Pay Through Date 12/31/2011

..... Payee ..... Stub  
 Name / Mailing Address Message  
 .. Document ..... Due  
 Ty Number Itm Co Date  
 Invoice  
 Number  
 Payment Amount  
 Payment  
 Amount  
 Discount  
 Taken  
 Supplier  
 Name

650.00

100529 WENDELL'S INC INKED STAMPS PV 56275 001 09101 2/15/2011 1604155 10.56 100529 WENDELL'S INC  
 WENDELL'S INC INKED STAMPS PV 56275 002 09101 2/15/2011 1604155 21.12  
 6601 BUNKER LAKE BLVD  
 PO BOX 458  
 RAMSEY MN 55303-0458  
 Summary Total 31.68

31.68

112473 ZIEMER, LINDA REFUND UB PV 56276 001 09601 2/17/2011 021711 6.11 112473 ZIEMER, LINDA  
 15010  
 KAMACITE ST

6.11

LINDA ZIEMER  
 1500 SOUTH SHORE DRIVE LOT 37  
 CLAER LAKE IA 50428  
 Summary Total 6.11

6.11

307,664.66

50

Total Amount to be Processed  
 Total Number of Payments to be Processed

Date: 03/08/2011

By: Jim Way  
Police

**Information**

**Title:**

Resolution Approving State of MN Joint Powers Agreements with City of Ramsey on Behalf of its City Attorney and Police Department

**Background:**

The City of Ramsey is required to have an agreement with the MN Department of Public Safety (DPS) that allows the Ramsey Police Department access to the Criminal Justice Data Communications Network and access to other repositories of data that benefit the department. The Ramsey Police Department uses these information systems on a daily basis to perform basic duties.

The Joint Powers Agreement (JPA) is between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Ramsey on behalf of the Ramsey Police Department. By law, (M.S.S. 471.59), the JPA is required to receive approval from the City Council. Attached to this case you will find a copy of the JPA and a resolution for your approval.

**Recommendation:**

Staff recommends the approval of the attached resolution.

**Council Action:**

Motion to adopt Resolution #11-03-XXX authorizing the City of Ramsey to enter into a JPA with the MN DPS to provide Criminal Justice Communications Network connections and other repositories of data that is beneficial to the Ramsey Police Department.

**Attachments**

BCA JPA Resolution

BCA JPA

**Form Review**

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/02/2011 03:04 PM
Jo Thieling	Jo Thieling	03/02/2011 03:56 PM
Kurt Ulrich	Kurt Ulrich	03/02/2011 04:01 PM
Form Started By: Jim Way		Started On: 02/18/2011 01:43 PM
Final Approval Date: 03/02/2011		

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-XX-XXX**

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF RAMSEY ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT**

**WHEREAS**, the City of Ramsey on behalf of its Prosecuting Attorney and the Police Department desires to enter into Joint Power Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communication network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF RAMSEY, MINNESOTA, as follows:**

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Ramsey on behalf of its Prosecuting Attorney and Police Department, are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and mad a part of it.
2. That the Chief James Way, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, Captain Timothy Dwyer is appointed as the Authorized Representative’s designee.

3. That the City Attorney William Goodrich, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City’s connection to the systems and tools offered by the State.
4. That Robert Ramsey, the Mayor for the City of Ramsey, and JoAnn Thieling, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

**City of Ramsey**

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

Mayor Ramsey  
Councilmember Backous  
Councilmember Wise  
Councilmember Elvig  
Councilmember McGlone  
Councilmember Tossey  
Councilmember Jeffrey

and the following voted against:

none

and the following abstained:

none

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the \_\_ day of March 2011.

---

Ramsey Mayor

**ATTEST:**

---

Ramsey City Clerk

**STATE OF MINNESOTA  
JOINT POWERS AGREEMENT  
CRIMINAL JUSTICE AGENCY**

This agreement is between the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension ("BCA") and City of Ramsey on behalf of its Police Department ("Agency").

**Recitals**

Under Minn. Stat. § 471.59, the BCA and the Agency are empowered to engage in such agreements as are necessary to exercise their powers. Under Minn. Stat. § 299C.46 the BCA must provide a criminal justice data communications network to benefit criminal justice agencies in Minnesota. The Agency is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit criminal justice agencies in performing their duties. Agency wants to access these data in support of its criminal justice duties.

The purpose of this Agreement is to create a method by which the Agency has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

**Agreement**

**1 Term of Agreement**

- 1.1 Effective date:** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
- 1.2 Expiration date:** This Agreement expires five years from the date it is effective.

**2 Agreement between the Parties**

**2.1 General access.** BCA agrees to provide Agency with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Agency is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.

**2.2 Methods of access.**

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

- A. Direct access** occurs when individual users at the Agency use Agency's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.
- B. Indirect access** occurs when individual users at the Agency go to another Agency to obtain data and information from BCA's systems and tools. This method of access generally results in the Agency with indirect access obtaining the needed data and information in a physical format like a paper report.
- C. Computer-to-computer system interface** occurs when Agency's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Agency employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Agency will select a method of access and can change the methodology following the process in Clause 2.10.

**2.3 Federal systems access.** In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA will provide Agency with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.

**2.4 Agency policies.** Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Agency has created its own policies to ensure that Agency's employees and contractors comply with all applicable requirements. Agency ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at [www.dps.state.mn.us/cjdn/](http://www.dps.state.mn.us/cjdn/).

**2.5 Agency resources.** To assist Agency in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>.

**2.6 Access granted.**

A. Agency is granted permission to use all current and future BCA systems and tools for which Agency is eligible. Eligibility is dependent on Agency (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Agency's written request for use of a specific system or tool.

B. To facilitate changes in systems and tools, Agency grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Agency needs to meet its criminal justice obligations and for which Agency is eligible.

**2.7 Future access.** On written request by Agency, BCA also may provide Agency with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Agency agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.

**2.8 Limitations on access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Agency agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.

**2.9 Supersedes prior agreements.** This Agreement supersedes any and all prior agreements between the BCA and the Agency regarding access to and use of systems and tools provided by BCA.

**2.10 Requirement to update information.** The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving a city as its prosecutor. Any change in performance of the prosecutorial function needs to be provided to the BCA in writing by giving notice to the Service Desk, [BCA.ServiceDesk@state.mn.us](mailto:BCA.ServiceDesk@state.mn.us).

**2.11 Transaction record.** The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Agency conducted a particular transaction.

If Agency uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Agency's method of access is a computer to computer interface as described in Clause 2.2C, the Agency must keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If an Agency accesses and maintains data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety, Agency must have a transaction record of all access to the data that are maintained. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

**2.12 Court information access.** Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by Agency under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Agency's access to and/or submission of the Court Records delivered through the BCA systems and tools.

### **3 Payment**

The Agency agrees to pay BCA for access to the criminal justice data communications network described in Minn. Stat. § 299C.46 as specified in this Agreement. The Ramsey Police Department pays for [1] lines and [2] terminals. The bills are sent quarterly for the amount of three hundred ninety dollars [\$390.00] or a total annual cost of one thousand five hundred sixty [\$1,560.00].

Agency will identify its contact person for billing purposes, and will provide updated information to BCA's Authorized Representative within ten business days when this information changes.

If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

### **4 Authorized Representatives**

The BCA's Authorized Representative is Dana Gotz, Department of Public Safety, Bureau of Criminal Apprehension, Minnesota Justice Information Services, 1430 Maryland Avenue, St. Paul, MN 55106, 651-793-1007, or her successor.

The Agency's Authorized Representative is James Way, Chief, 7550 Sunwood Dr. NW, Ramsey, MN 55303 (763) 433-9885 or his/her successor.

### **5 Assignment, Amendments, Waiver, and Contract Complete**

**5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.

**5.2 Amendments.** Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, or their successors in office.

**5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.

**5.4 Contract Complete.** This Agreement contains all negotiations and agreements between the BCA and the Agency. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

### **6 Liability**

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat. Ch. 466, governs the Agency's liability.

## **7 Audits**

**7.1** Under Minn. Stat. § 16C.05, subd. 5, the Agency's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement. Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

**7.2** Under applicable state and federal law, the Agency's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.

**7.3** If Agency accesses federal databases, the Agency's records are subject to examination by the FBI and Agency will cooperate with FBI examiners and make any requested data available for review and audit.

**7.4** To facilitate the audits required by state and federal law, Agency is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

## **8 Government Data Practices**

**8.1 BCA and Agency.** The Agency and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Agency under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Agency or the BCA.

**8.2 Court Records.** If Agency chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Agency comply with the Rules of Public Access for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

## **9 Investigation of alleged violations; sanctions**

For purposes of this clause, "Individual User" means an employee or contractor of Agency.

**9.1 Investigation.** Agency and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal law, state law, and policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Agency of the suspected violation, subject to any restrictions in applicable law. When Agency becomes aware that a violation has occurred, Agency will inform BCA subject to any restrictions in applicable law.

### **9.2 Sanctions Involving Only BCA Systems and Tools.**

The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment.

**9.2.1** For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Agency must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Agency must report

the status of the Individual User's access to BCA without delay.

**9.2.2** If BCA determines that Agency has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Agency's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.

### **9.3 Sanctions Involving Only Court Data Services**

The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Agency. As part of the agreement between the Court and the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Agency. The agreement further provides that only the Court has the authority to reinstate access and use.

**9.3.1** Agency understands that if it has signed the Court Data Services Subscriber Amendment and if Agency's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Agency also understands that reinstatement is only at the direction of the Court.

**9.3.2** Agency further agrees that if Agency believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

## **10 Venue**

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **11 Termination**

**11.1 Termination.** The BCA or the Agency may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

**11.2 Termination for Insufficient Funding.** Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Agency is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

**12 Continuing obligations**

The following clauses survive the expiration or cancellation of this Agreement: 6. Liability; 7. Audits; 8. Government Data Practices; 9. Investigation of alleged violations; sanctions; and 10. Venue.

*The parties indicate their agreement and authority to execute this Agreement by signing below.*

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Name: \_\_\_\_\_  
(PRINTED)

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

CFMS Contract No. A- \_\_\_\_\_

**2. AGENCY**

Name: \_\_\_\_\_  
(PRINTED)

Signed: \_\_\_\_\_

Title: \_\_\_\_\_  
(with delegated authority)

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(PRINTED)

Signed: \_\_\_\_\_

Title: \_\_\_\_\_  
(with delegated authority)

Date: \_\_\_\_\_

**3. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION**

Name: \_\_\_\_\_  
(PRINTED)

Signed: \_\_\_\_\_

Title: \_\_\_\_\_  
(with delegated authority)

Date: \_\_\_\_\_

**4. COMMISSIONER OF ADMINISTRATION**  
delegated to Materials Management Division

By: \_\_\_\_\_

Date: \_\_\_\_\_

**CC Regular Session**

Item #: 5.7.

**Date: 03/08/2011****By:** Tim Himmer  
Engineering/Public Works

---

**Information****Title:**

Accept the feasibility study and call the public hearing for the 2011 Street Maintenance Program; City projects 11-01 through 11-06

**Background:**

The 2011 Street Maintenance Program (SMP) was reviewed by the Public Works Committee on February 15, 2011, and they recommended advancing it to the City Council to receive the feasibility study and call the public hearing. Attached to this case is a copy of the report, and corresponding public hearing resolutions for the various independent projects that make up the entire program.

**Observations:**

This is the first step in the SMP process. This item will now go to a public open house at the end of the month, and the public hearing for the project will be heard at the City Council meeting on April 12, 2011. Following a 60 day waiting period the project will be brought back to Council again to order the project and authorize it for bid.

**Recommendation:**

Staff recommends that the City Council accept the feasibility study for the 2011 Street Maintenance Program, and call the public hearing.

**Council Action:**

Motion to accept the feasibility study for the 2011 Street Maintenance Program, and adopt Resolutions #11-03-XXX through Resolution #11-03-XXX to call the public hearings for Improvement Projects 11-01 through 11-06.

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**Attachments**[Feasibility study](#)[Project #11-01 public hearing resolution](#)[Project # 11-02 public hearing resolution](#)[Project # 11-03 public hearing resolution](#)[Project #11-04 public hearing resolution](#)[Project #11-05 public hearing resolution](#)[Project #11-06 public hearing resolution](#)**Form Review****Inbox**

Brian Olson

Mary Jo Warner

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 03/03/2011

**Reviewed By**

Amy Dietl

MaryJo Warner

Kurt Ulrich

**Date**

03/03/2011 01:18 PM

03/03/2011 01:37 PM

03/03/2011 04:49 PM

Started On: 03/02/2011 11:30 AM

# **Feasibility Study For the 2011 Annual Street Maintenance Program**

**Prepared by**

**City of Ramsey  
Engineering Department  
January 2011**

## **Improvement Projects**

### **Sealcoat /Crackseal**

- 11-01 River's Bend 3rd & 4th
- 11-02 Riverside West
- 11-02 Ford Brook Estates
- 11-02 Section 06 & 07(Unplatted)
- 11-02 Section 16 (Welcomes Road)
- 11-02 Hall-Anderson Acres
- 11-02 Forest Hideaway
- 11-03 Oakridge Estates
- 11-03 Alpaca Estates
- 11-04 MSA – Xkimo St.

### **Bituminous Overlay**

- 11-05 157th Lane
- 11-06 Oak Run
- 11-06 Stanhope River Hills
- 11-06 Oakridge Estates

## **BACKGROUND**

Routine maintenance is the most economical method for safeguarding the public investment in bituminous paved streets. The bituminous street surface weakens as a result of sunlight exposure, precipitation, freeze/thaw cycles and traffic loading. As a result, the asphaltic components of the bituminous become brittle and susceptible to cracking. Once water is able to penetrate surface cracks into the road base, pavement deteriorates at an accelerating pace. To avoid this rapid deterioration, it is the goal of the City to address the preventative maintenance needs of its street system on a periodic basis.

The goal of sealcoating is to restore the imperviousness of the pavement. Eliminating water and pavement oxidation retains the flexibility of bituminous pavement. Sealcoating also adds skid resistance as a secondary benefit. Unlike sealcoats which only preserve the flexibility of the bituminous, an overlay provides additional strength to the pavement structure as well as a like new surface. Streets receive a bituminous overlay when they are no longer able to benefit from a sealcoating operation.

The construction and maintenance history of the pavements proposed for the 2011 Street Maintenance Program is presented in Appendix A. The 2011 program consists of six individual projects addressing the maintenance needs on 13.47 miles of City streets. Projects 11-01 through 11-04 will address 11.93 miles of City streets, and receive a sealcoat preceded by sealing of cracks having widths that exceed one-quarter inch (1/4"). Projects 11-05 and 11-06 will address 1.54 miles of City streets, and receive a one and one-half inch (1 1/2") bituminous overlay on top of the existing bituminous pavement. Pavement maintenance on Minnesota State Aid (MSA) streets is covered under project 11-04.

2011 sealcoating projects, 11-01 through 11-04, consist of streets that have been recently overlaid, a majority of which were done in 2006. These projects will be assessed under the City's new assessment policy for sealcoating, as explained in the financing section below.

2011 overlay projects, 11-05, through 11-08, consist of streets that have been aggregated by subdivision or similar lot sizes and will be assessed per unit. The pavement distress on these proposed projects indicate that additional pavement strength is needed.

All streets scheduled for maintenance are shown in Appendix C, the preliminary assessment role. This appendix contains a general mapping of each project and lists all the parcels receiving benefit; noting the number of shares being assessed. All streets proposed for the program have received a preliminary survey by the City Engineer and Public Works Supervisor. A post winter survey will be conducted prior to awarding bids in July. Appropriate project adjustments will be made if any of the scheduled projects are deemed to be inappropriate for sealcoating due to advanced deterioration.

## PROJECT QUANTITIES AND COSTS

Table 1 includes a listing of street lengths and pavement areas for each crackseal/sealcoat project. Estimates are also provided for crack filling material application rates. Table 2 contains the estimated construction costs for each of these sealcoat projects. Both the sealcoating and crack filling operation will be applied by a contractor selected through the competitive bidding process.

Bituminous overlay projects consist of applying a one and one-half inch (1 ½") bituminous overlay over the existing pavement. Tables 3 and 4 present summaries of the project quantities and construction costs, respectively. Prior to the overlay:

- Failing base and subgrade areas will be removed and patched by the City's Public Works Department. The number of tons required for street patching is estimated on an individual project basis. The rate charged for patching will be \$200 per ton of bituminous material which includes material and labor.
- Driveways will have the adjoining street milled to form a neat joint with the newly overlaid pavement.
- For streets without curbs, the edge of the overlay street will be shouldered to eliminate a significant drop off at the pavement edge formed by the increases thickness of the bituminous surface. Shouldering around corners, bends and intersection radii will be completed with class 2 shouldering aggregate. The major portion of shouldering on the remainder of the overlays will utilize topsoil which will be seeded, mulched and disc anchored.
- For streets with concrete curbing, the bituminous edge will be milled a distance of seven feet (7') from the bituminous-concrete interface. Doing so accommodates the new bituminous overlay being rolled flush with the existing curb surface.
- Deteriorated concrete curbing will be removed and replaced.
- Existing pavement will be swept, tack coated, and a machine laid one and one-half inch (1 ½") overlay will be placed by a contractor selected through the competitive bidding process.

## FINANCING

In addition to construction cost, overhead charges of twenty-five percent (25%) will be applied to cover the following services:

Engineering and Inspection	10%
City Staff Administration	5%
Bonding and Legal	2%
Contingencies	8%

The City's street maintenance assessment policy, as shown in Appendix B, charges property owners a fixed percentage of the actual total project cost of the improvements. Bituminous overlays are assessed at fifty percent (50%) of the total project costs. Sealcoat assessments were modified by the City Council in 2007 to phase out all resident project costs over a seven year period by reducing assessments by seven percent (7%) per year beginning in 2008 and ending in

2014 with no further sealcoat assessments. Since 1991 the percentage assessed for sealcoat projects was fifty percent (50%), and prior to that time they were assessed at one-hundred percent (100%). For the 2011 street maintenance program sealcoats will be assessed at a rate of twenty-two percent (22%) of the actual total project costs. Properties are proposed to be assessed equally on a per unit basis, regardless of front footage or property size, to provide uniformity when evaluating corner lots and cul-de-sac lots. Projects are generally grouped by subdivisions, which have similar characteristics and lot sizes, to create equitable apportionment of project costs.

Table 5 contains the distribution of costs by funding source; including the City, benefiting properties, MSA, and developer escrows. A listing of benefited properties is contained in the preliminary assessment role located in Appendix C. The costs contained within this report are estimated; each project will have a final tabulation made on actual project costs upon conclusion of the work consistent with the methodology described in this report. A public hearing will be held identifying the actual costs to be recovered by special assessment. Each property owner may chose to pay the entire amount of the assessment, without interest, within 30 days of the adoption of the assessment resolution. Any payment received after 30 days from the adoption of the assessment resolution, but before certification to the Anoka County Assessor, must be done in its entirety and will incur interest. Special assessments reported to Anoka County shall be payable over a three (3) year period for sealcoat projects and over a ten (10) year period for bituminous overlay projects, with interest at a rate of two percent (2%) above the U.S. Treasury rate at the time of the special assessment hearing.

### **PROJECTED PROJECT SCHEDULE**

A schedule for the milestones associated with the 2011 street maintenance program is presented in Table 6.

Table 1  
2011 Street Maintenance Program  
Crackfill / Sealcoat Quantities

Project	Description	Length Miles	Area Sq Yds	Crkfil Rate lbs/sq yd	Crkfil Mtrl Lbs	CRS-2 Mtrl Gallons	CRS-2p Mtrl Gallons	FA-2 Sy Yds	FA-2.5 Sy Yds	Stripping Cl Ft
11-01	River's Bend 3rd & 4th	0.16	4,623	0.15	693	627	529	4,623	-	-
11-02	Riverside West	0.48	8,355	0.15	1,253	2,089	-	8,355	-	-
11-02	Ford Brook Estates	1.25	18,280	0.15	2,742	4,394	176	18,280	-	-
11-02	Section 06 & 07(Unplatted)	3.45	51,429	0.15	7,714	12,152	705	51,429	-	-
11-02	Section 16 (Welcomes Road)	0.51	8,297	0.15	1,245	2,074	-	8,297	-	-
11-02	Hall-Anderson Acres	1.89	29,100	0.15	4,365	6,746	529	29,100	-	-
11-02	Forest Hideaway	0.6	11,694	0.15	1,754	2,747	176	11,694	-	-
11-02	<b>Total</b>	<b>8.18</b>	<b>127,155</b>		<b>19,073</b>	<b>30,203</b>	<b>1,586</b>	<b>127,155</b>		
11-03	Oakridge Estates	2.15	41,135	0.15	6,170	9,755	529	41,135	-	-
11-03	Alpaca Estates 2nd & 3rd	1.15	18,283	0.15	2,742	4,042	529	18,283	-	-
11-03	<b>Total</b>	<b>3.3</b>	<b>59,418</b>		<b>8,913</b>	<b>13,797</b>	<b>1,058</b>	<b>59,418</b>		
11-04	Xkimo St	0.29	6,794	0.20	1,359	-	2,989	-	6,794	1,531
	<b>Totals</b>	<b>11.93</b>	<b>197,990</b>		<b>30,038</b>	<b>44,627</b>	<b>6,162</b>	<b>191,196</b>	<b>6,794</b>	<b>1,531</b>

Table 2  
2011 Street Maintenance Program  
Estimated Crackfill / Sealcoat Costs

Crackseal Cost	CRS-2 Cost	CRS-2p Cost	FA-2 Cost	FA-2.5 Cost	Stripping Cost	Misc Constr Cost	Constr Cost	Total
\$ 1,040	\$ 1,568	\$ 1,586	\$ 2,080	\$ -	\$ -	\$ 251	\$ 6,525	
\$ 28,610	\$ 75,506	\$ 4,759	\$ 57,220	\$ -	\$ -	\$ 6,644	\$ 172,738	
\$ 13,369	\$ 34,493	\$ 3,173	\$ 26,738	\$ -	\$ -	\$ 3,111	\$ 80,883	
\$ 2,038	\$ -	\$ 8,968	\$ -	\$ 3,737	\$ 1,531	\$ 651	\$ 16,925	
<b>\$ 45,057</b>	<b>\$ 111,566</b>	<b>\$ 18,486</b>	<b>\$ 86,038</b>	<b>\$ 3,737</b>	<b>\$ 1,531</b>	<b>\$ 10,657</b>	<b>\$ 277,072</b>	

Table 3  
2011 Street Maintenance Program  
Bituminous Overlay Quantities

Project	Description	Length Mi	Area Sq Yds	Bitum. Tons	Tack Coat Gals	Milling Sq Yds	Shoulder CL Ft	Patching Tons
11-05	157th Lane	0.41	7,034	580	703	85		4.1
11-06	Oak Run	0.43	7,708	636	771	80		4.3
11-06	Stanhope River Hills	0.49	10,838	894	1,084	100		4.9
11-06	Oakridge Estates	0.21	4,560	376	456	35		2.1
11-06	Total	1.13	23107	1906	2311	215	0	11.3
		1.54	30141	2487	3014	300	0	15.4

Table 4  
2011 Street Maintenance Program  
Bituminous Overlay Costs

Project	Description	Bitum. Cost	Tack Coat Cost	Milling Cost	Shoulder Cost	Curb or Shoulder Cost	Striping Costs	Misc Const Cost	Contracted Construct Cost	City Patching Cost	Total Construction Cost
11-05	157th Lane	\$ 34,821	\$ 1,583	\$ 850	\$ 5,178	\$ 5,178	\$ -	\$ 849	\$ 43,280	\$ 820	\$ 44,100
11-06	See Table 3 for list	\$ 114,379	\$ 5,199	\$ 2,150	\$ 14,328	\$ 14,328	\$ -	\$ 2,721	\$ 138,776	\$ 2,260	\$ 141,036
	Totals	\$ 149,199	\$ 6,782	\$ 3,000	\$ 19,505	\$ 19,505	\$ -	\$ 3,570	\$ 182,056	\$ 3,080	\$ 185,136

Table 5  
2011 Street Maintenance Program  
Financing of Project Costs

Project Description	Total			City Cost	Assessed Cost	MSA or Developer Escrow Assessed	Units Assessed	Unit Assmnt
	Construction Cost	Overhead Cost	Project Cost					
<b>Sealcoats / Crackseal</b>								
11-01 River's Bend 3rd & 4th	\$ 6,525	\$ 1,631	\$ 8,156	\$ 6,362	\$ 1,794		27	\$ 66
11-02 See Table 1 for list	\$ 172,738	\$ 43,185	\$ 215,923	\$ 168,420	\$ 47,503		290	\$ 164
11-03 Oakridge Estates / Alpaca Estates	\$ 80,883	\$ 20,221	\$ 101,104	\$ 58,640	\$ 22,243	\$ 20,221	91	\$ 244
11-04 Xkimo St	\$ 16,925	\$ 4,231	\$ 21,156	\$ (3,112)	\$ 3,112	\$ 21,156	17	\$ 183
<b>Subtotal</b>	<b>\$ 277,071</b>	<b>\$ 69,268</b>	<b>\$ 346,339</b>	<b>\$ 230,310</b>	<b>\$ 74,652</b>	<b>\$ 41,377</b>	<b>425</b>	<b>\$ 176</b>
<b>Bituminous Overlays</b>								
11-05 157th Lane	\$ 44,100	\$ 11,025	\$ 55,125	\$ 27,563	\$ 27,563		17	\$ 1,621
11-06 See Table 3 for list	\$ 141,036	\$ 35,259	\$ 176,295	\$ 88,148	\$ 88,148		39	\$ 2,260
<b>Subtotal</b>	<b>\$ 185,136</b>	<b>\$ 46,284</b>	<b>\$ 231,420</b>	<b>\$ 115,710</b>	<b>\$ 115,710</b>		<b>56</b>	<b>\$ 2,066</b>
<b>Grand Total</b>	<b>\$ 462,207</b>	<b>\$ 115,552</b>	<b>\$ 577,759</b>	<b>\$ 346,020</b>	<b>\$ 190,362</b>	<b>\$ 41,377</b>		

2011 Street Maintenance Program  
Revenue / Expenses

Revenue / Expenses	
Revenues	Expenses
PIR \$ 14,000	\$ 346,830
MSA \$ 41,377	Seals \$ 231,420
City - Budget \$ 481,600	Assessed Overlays \$ 149,000
Assessments	Dirt Street Paving - Chameleon St. \$ 727,250
Overlays \$ 115,710	<b>Total</b>
Seals \$ 74,652	<b>\$ 727,339</b>
<b>Total</b>	

**Table 6**

**SCHEDULE FOR 2011 STREET MAINTENANCE PROGRAM**

<b>COUNCIL ACTION</b>	<b>STAFF ACTION</b>	<b>ACTION ITEM</b>	<b>EXECUTED</b>
	1/11	Prepare Feasibility Study and prepare preliminary assessment roll	
	2/15/11	Present Program to the Public Works Committee	
3/8/11		Resolution Receiving Report and Calling a Public Hearing	
	3/11/11 3/18/11	Publish Public Hearing Notice in Anoka Union	
	3/28/11	Mail Public Hearing Notice to Residents	
	3/30/11	Hold Citizen Informational Meeting	
4/12/11		Hold Public Hearing on Projects	
6/14/11		Authorize Projects and Order Plans and Specs.	
6/14/11		Set date for bids	
	6/17/11 6/24/11 7/1/11	Publish Advertisement for Bids in Anoka Union and Construction Bulletin	
	7/8/11	Open Bids	
7/12/11		Award Bids	
	7/11– 9/11	Perform Construction	
9/13/11		Resolution calling for Public Hearing on Assessment	
9/13/11		Resolution Declaring Cost to be Assesses and Ordering Assessment Roll	
	9/16/11 9/23/11	Publish Public Hearing Notice in Anoka Union	
	9/12/11	Mail Public Hearing Notice to Residents	
10/4/11		Hold Assessment Public Hearing	
10/4/11		Adopt Assessment Resolution	
	11/7/11	Certify Assessment Role to County (last date for interest free payment)	

**APPENDIX A**  
**2011 Street Maintenance Program Pavement History**  
**Sealcoats**

Proj No	Plot	Road	Description	Feet	Miles	Width	Area sq. ft.	Constr	SC 1	SC 2	OL
11-01	River's Bend 3rd	143rd Ave.	Xkimo St. / End CDS	400.9	0.08	26	10423	1993	2001		
11-01	Rivers Bend 4th	143rd Lane	Xkimo St. / CDS	220.7	0.04	26	5739	1995	2001		
11-01	Rivers Bend 4th	Xkimo Crt.	Xkimo St. / CDS	246.6	0.05	26	6412	1995	2001		
					<b>0.16</b>						
11-02	Riverside West	137th Ave.	Dolomite St. / W. EOP	750.2	0.14	30	22505	1992	1996	2003	
11-02	Riverside West	Dolomite St.	Rivendale Dr. / 137th Ave.	781.3	0.15	28	21877	1992	1996	2003	
11-02	Riverside West	Ebony St.	Rivendale Dr. / 137th Ave.	1,027.1	0.19	30	30812	2005			
					<b>0.48</b>						
11-02	Ford Brook Estates	180th Ave.	E. EOP / Erkiium St.	216.6	0.04	24	5199	1981	1987	1997	2006
11-02	Ford Brook Estates	180th Ave.	Erkiium St. / Erkiium St.	256.4	0.05	24	6153	1981	1987	1997	2006
11-02	Ford Brook Estates	180th Ave.	Erkiium St. / Fluorine St.	176.7	0.03	24	4240	1981	1987	1997	2006
11-02	Ford Brook Estates	180th Ave.	Fluorine St. / Germanium St.	434.7	0.08	24	10432	1981	1987	1997	2006
11-02	Ford Brook Estates	180th Ave.	Germanium St. / Iodine St.	462.1	0.09	24	11089	1981	1987	1997	2006
11-02	Ford Brook Estates	180th Lane	Erkiium St. / CDS	313.0	0.06	24	7512	1981	1987	1997	2006
11-02	Ford Brook Estates	Erkiium St.	179th Lane / 180th Ave.	697.8	0.13	24	16747	1981	1987	1997	2006
11-02	Ford Brook Estates	Erkiium St.	180th Ave. / 180th Lane	403.0	0.08	24	9672	1981	1987	1997	2006
11-02	Ford Brook Estates	Erkiium St.	180th Lane / N. EOP	201.2	0.04	24	4829	1981	1987	1997	2006
11-02	Ford Brook Estates	Fluorine St.	179th Lane / 180th Ave.	702.1	0.13	24	16850	1981	1987	1997	2006
11-02	Ford Brook Estates	Germanium St.	179th Lane / 180th Ave.	706.4	0.13	24	16953	1981	1987	1997	2006
11-02	Ford Brook Estates	Iodine St.	179th Lane / 180th Ave.	707.8	0.13	24	16987	1981	1987	1997	2006
11-02	Ford Brook Estates	Iodine St.	180th Ave. / T.H. 47	401.2	0.08	24	9629	1981	1987	1997	2006
11-02	Ford Brook Estates	Junkite St.	179th Lane / Iodine St.	911.6	0.17	24	21878	1981	1987	1997	2006
					<b>1.25</b>						
11-02	Section 06 (Unplatted)	173rd Ave.	Baugh St. / Driscoll St.	878.0	0.17	24	21072	1981	1987	1997	2006
11-02	Section 06 (Unplatted)	173rd Ave.	Driscoll St. / Termini	453.0	0.09	24	10872	1981	1987	1997	2006
11-02	Section 06 (Unplatted)	176th Ave.	Baugh St. / CDS	2,218.1	0.42	24	53235	1980	1986	1994	2006
11-02	Section 06 (Unplatted)	180th Ave.	Ermine St. / CDS	777.4	0.15	24	18657	1980	1986	1994	2006
11-02	Section 06 (Unplatted)	Driscoll St.	176th Ave. / 173rd Ave.	1,750.9	0.33	24	42021	1981	1987	1997	2006
11-02	Section 06 (Unplatted)	Eaton St.	Ermine St. / 176th Ave.	1,877.5	0.36	24	45059	1980	1986	1994	2006

Proj No	Plat	Road	Description	Feet	Miles	Width	sq. ft.	Constr	SC 1	SC 2	OL
11-02	Section 06 (Unplatted)	Ermine Blvd.	City Limits / Baugh St.	3,829.9	0.73	24	91917	1980	1986	1994	2006
11-02	Section 06 (Unplatted)	Halas St.	Ermine St. / CDS	631.6	0.12	24	15157	1980	1986	1994	2006
11-02	Section 07 (Unplatted)	169th Lane	Baugh St. / CDS	1,280.0	0.24	24	30720	1981	1987	1997	2006
11-02	Section 07 (Unplatted)	Baugh St.	173rd Ave. / 169th Lane	2,266.0	0.43	24	54384	1981	1987	1997	2006
11-02	Section 07 (Unplatted)	Driscoll St.	173rd Ave. / 169th Lane	2,266.0	0.43	24	54384	1981	1987	1997	2006
					<b>3.45</b>						
11-02	Section 16 (Welcomes Road)	163rd Lane	Variolite St. / Uranimite St.	268	0.05	28	7504	2006			
11-02	Section 16 (Welcomes Road)	164th Ave.	Saphire St. / Pt 285ft E	285	0.05	28	7980	2006			
11-02	Section 16 (Welcomes Road)	164th Lane	Uranimite St. / Saphire St.	638	0.12	28	17870	2006			
11-02	Section 16 (Welcomes Road)	Saphire St.	164th Lane / 164th Ave.	621	0.12	28	17384	2006			
11-02	Section 16 (Welcomes Road)	Uranimite St.	163rd Lane / 164th Lane	855	0.16	28	23938	2006			
					<b>0.51</b>						
11-02	Hall-Anderson Acres	159th Lane	Sodium St. / CDS	2,092.0	0.40	24	50208	1980	1986	1996	2006
11-02	Hall-Anderson Acres	160th Lane	W. EOP / T.H. 47	3,029.8	0.57	24	72716	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Neon St.	160th Lane / CDS	274.7	0.05	24	6594	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Osmium St.	159th Lane / 160th Lane	1,118.6	0.21	24	26845	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Potassium St.	159th Lane / Osium St.	734.6	0.14	24	17630	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Radium St.	159th Lane / 160th Lane	887.3	0.17	24	21296	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Sodium St.	S. EOP / 160th Lane	1,104.9	0.21	24	26517	1980	1986	1996	2006
11-02	Hall-Anderson Acres	TH 47 Service Ro	S EOP / N EOP	752.0	0.14	28	21056	2006			
					<b>1.89</b>						
11-02	Forest Hideaway	159th Lane	159th Lane / CDS	432.7	0.08	31	13414	1977	1983	1991	2006
11-02	Forest Hideaway	159th Lane	160th Ave. / P.C. Iguana St.	842.6	0.16	31	26120	1977	1983	1991	2006
11-02	Forest Hideaway	160th Ave.	W. EOP / Kangaroo St.	393.0	0.07	31	12183	1977	1983	1991	2006
11-02	Forest Hideaway	Iguana St.	161st Ave. / P.C. 159th Lane	726.3	0.14	31	22515	1977	1983	1991	2006
11-02	Forest Hideaway	Kangaroo St.	161st Ave. / 160th Ave.	795.8	0.15	31	24669	1977	1983	1991	2006
					<b>0.60</b>						
11-03	Oakridge Estates	163rd Ave.	Llama St. / Ferret St.	2,360.9	0.45	31	73189	1979	1985	1993	2006
11-03	Oakridge Estates	Ferret St.	E.P.C. Hedgehog St. & Ferret St. / 161st Ave.	1,860.6	0.35	31	57677	1979	1985	1993	2006
11-03	Oakridge Estates	Hedgehog St.	163rd / E.P.C. Ferret St. & Hedgehog St.	1,347.7	0.26	31	41780	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo Cir.	Armstrong Blvd. / CDS	182.5	0.03	31	5657	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo St.	163rd Ave. / CDS	279.6	0.05	31	8667	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo St.	C.R. 83 / CDS	535.6	0.10	31	16604	1979	1985	1993	2006

Proj No	Plat	Road	Description	Feet	Miles	Width	sq. ft.	Constr	SC 1	SC 2	OL
11-03	Section 17 (Unplatted)	161st Ave.	C.R. 83 / Termini	3,431.5	0.65	31	106376	1979	1996		2006
11-03	Section 17 (Unplatted)	Llama St.	163rd Ave. / 161st Ave.	1,330.0	0.25	31	41230	1979	1993		2006
					<b>2.15</b>						
11-03	Alpaca Estates 2nd	142nd Ave.	E. EOP / Alpaca St.	518	0.10	24	12428	1981	1987	1997	2006
11-03	Alpaca Estates 2nd	142nd Ave.	Alpaca St. / W. EOP	1,118	0.21	24	26842	1981	1987	1997	2006
11-03	Alpaca Estates 2nd	Alpaca St.	142nd Ave. / N. EOP	932.5	0.18	24	22380	1981	1987	1997	2006
11-03	Alpaca Estates 3rd	142nd Ave.	Armstrong Blvd. / E. EOP	141	0.03	24	3386	1986	1994		2006
11-03	Alpaca Estates 3rd	142nd Ave.	W. EOP / Armstrong Blvd.	974	0.18	24	23372	1986	1994		2006
11-03	Alpaca Estates 3rd	144th Ave.	W. EOP / Armstrong Blvd.	1,006.5	0.19	24	24156	1986	1994		2006
11-03	Alpaca Estates 3rd	Armstrong Blvd.	142nd Ave. / 144th Ave.	1,035	0.20	24	24833	1986	1994		2006
11-03	Alpaca Estates 3rd	Armstrong Blvd.	144th Ave. / N. EOP	338	0.06	24	8111	1986	1994		2006
					<b>1.15</b>						
11-04	River's Bend 3rd	Xkimo St.	142nd Ave. / 143rd Ave.	684	0.13	40	27368	1993	2001		
11-04	Rivers Bend 4th	Xkimo St.	Xkimo Ct. / TH 47	211	0.04	42	8877	2000			
11-04	Rivers Bend 4th	Xkimo St.	143rd Ave. / Xkimo Ct.	623	0.12	40	24901	1995	2001		
					<b>0.29</b>						
11-05	Section 15 (Unplatted)	157th Lane	Ramsey Blvd./CDS	2,191.0	<b>0.41</b>	26	56965	1982	1997		
11-06	Oak Run	Coquina St.	Nowthen Blvd. / N. EOP	2,001.1	0.38	28	56030	1990	1996	2004	
11-06	Oak Run*	Coquina St.	Coquina St. / CDS	250.0	0.05	28	7000	1990	1996	2004	
					<b>0.43</b>						
11-06	Stanhope River Hills	153rd Lane	Roanoke St. / Oneida St.	660.0	0.13	28	18480	1987	1993	2002	
11-06	Stanhope River Hills	154th Lane	Roanoke St. / CDS	540.0	0.10	28	15120	1987	1993	2002	
11-06	Stanhope River Hills	155th Lane	Roanoke St. / CDS	540.0	0.10	28	15120	1987	1993	2002	
11-06	Stanhope River Hills	Juniper Circle	Roanoke St. / CDS	507.7	0.10	28	14215	1987	1993	2002	
11-06	Stanhope River Hills	Oneida St.	S. EOP / 153rd Lane	329.7	0.06	28	9231	1987	1993	2002	
					<b>0.49</b>						
11-06	Oakridge Estates	166th Cir.	Marmoset St. / CDS	517.3	0.10	31	16035	1979	1985	1993	
11-06	Oakridge Estates	Marmoset St.	Armstrong Blvd. / S. EOP	601.9	0.11	31	18660	1979	1985	1993	
					<b>0.21</b>						

## APPENDIX B

### Street Maintenance Program Assessment Practices

1. Projects are identified by individual subdivision, or by grouping of subdivision and lots having similar pavement histories and conditions and similar pavement areas per benefited unit.
2. An assessment share will be calculated by determining the total assessable cost of the project and dividing by the number of benefited units.
3. Where an individual lot has more than one frontage and not all frontages are scheduled to receive an improvement or the same type of improvements, the lot will be considered benefited and be assessed a full share for the improvement which is conducted along the frontage of the lot that contains the main driveway opening.
4. For overlays the amount assessed to benefited property owner is 50% of the total project cost including overhead costs. (1991).
5. For sealcoats the assessment to benefited property owner shall be 43% of the total project cost including overhead costs in program year 2008, and shall be reduced by 7% in each successive year until reduced to an 8% assessment in program year 2013. After the 2013 program there shall be no assessment for sealcoats. (2007).
6. Projects involving streets which have had previous proposed maintenance projects defeated by petition shall be ineligible to receive the City's 50% contribution, if the project requires a more expensive maintenance. (i.e. streets proposed for sealcoating project which was defeated by citizen petition now are proposed for a bituminous overlay) (1993)
7. Where the rule of dividing the assessable project cost by the number of benefited units (no. 2 above) would result in an assessable share which is grossly out of proportions to the assessable share being charged to similar lots receiving similar improvements, the City Council may elect to assess such lots the average assessable share being made to lots receiving similar improvements for that project year. (1996)
8. Where a benefited area contains commercial lots having widely varying sizes, the assessment shall be made based on area of the lot. (2003)
9. Where an individual lot has more than one frontage including a driveway frontage on a state or county road, and a non-driveway frontage on a MSA or city street, one-half assessment share will be made for an improvement to the MSA or City street (1995)

10. Where an individual lot has a single frontage on an MSA street, such lots will be assessed the average assessable share for the type of improvement made to non MSA streets receiving that improvement. (1992)
11. Whenever possible townhouse units shall be aggregated into individual projects having a single land use. In instances where townhouse units must be combined in the same project with single family units, it shall be the policy to assess the townhouse units a number of assessment units equal to the frontage of the townhouse units along the improved street(s) divided by the average frontage of the single family units. (2004)

## **Appendix C**

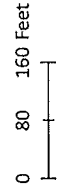
### **Preliminary Assessment Roll**



<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
253225420036	5001 143RD AVE NW	MN	55303-5657	RAMSEY	SUTHERLAND TAMMY	1 \$	66.00
253225420056	5080 143RD LN NW	MN	55303-5697	RAMSEY	OLSON MICHELLE L	1 \$	66.00
253225430048	5091 143RD AVE NW	MN	55303-5657	RAMSEY	ARRELLANO SALVADOR	1 \$	66.00
253225420053	5020 143RD LN NW	MN	55303-5697	RAMSEY	WELLER TODD & MARGARET	1 \$	66.00
253225430051	5030 143RD AVE NW	MN	55303-5658	RAMSEY	LEVKOVICH KANG	1 \$	66.00
253225420042	5041 XKIMO CT NW	MN	55303-5696	RAMSEY	BLAKLEY TED C & MEGAN C	1 \$	66.00
253225420052	5000 143RD LN NW	MN	55303-5697	RAMSEY	WILKEN PAUL	1 \$	66.00
253225420039	4970 143RD AVE NW	MN	55303-5656	RAMSEY	THAO LUE	1 \$	66.00
253225420050	5041 143RD LN NW	MN	55303-5697	RAMSEY	BRATULICH THEODORE	1 \$	66.00
253225420046	5060 XKIMO CT NW	MN	55303-5696	RAMSEY	MIKESSELL DAVID	1 \$	66.00
253225420049	5061 143RD LN NW	MN	55303-5697	RAMSEY	FURNESS CHRISTOPHER	1 \$	66.00
253225420055	5060 143RD LN NW	MN	55303-5697	RAMSEY	AESHLIMAN JASON T & REBECCA J	1 \$	66.00
253225430052	5060 143RD AVE NW	MN	55303-5658	RAMSEY	GERLACH STEVEN	1 \$	66.00
253225420037	4981 143RD AVE NW	MN	55303-5656	RAMSEY	MINGO EDWARD A & JOAN F	1 \$	66.00
253225430049	4980 143RD AVE NW	MN	55303-5656	RAMSEY	NUMFOR ERASMOS	1 \$	66.00
253225420038	4971 143RD AVE NW	MN	55303-5656	RAMSEY	BRANDANGER JM	1 \$	66.00
253225420054	5040 143RD LN NW	MN	55303-5697	RAMSEY	PURINTON AMY	1 \$	66.00
253225310006		MN	55303	RAMSEY	RIVERS BEND HOLDINGS LLC	1 \$	66.00
253225420035	5031 143RD AVE NW	MN	55303-5657	RAMSEY	BARAN TOMASZ	1 \$	66.00
253225420034	5061 143RD AVE NW	MN	55303-5657	RAMSEY	HURNER JOSEPHINE	1 \$	66.00
253225420044	5020 XKIMO CT NW	MN	55303-5696	RAMSEY	HUGHES LONNIE	1 \$	66.00
253225420043	5021 XKIMO CT NW	MN	55303-5696	RAMSEY	BAILEY II RICHARD & BAILEY JODI	1 \$	66.00
253225430050	5000 143RD AVE NW	MN	55303-5658	RAMSEY	PRICE TRACY L	1 \$	66.00
253225420048	5081 143RD LN NW	MN	55303-5697	RAMSEY	YANTES NICOLE	1 \$	66.00
253225420045	5040 XKIMO CT NW	MN	55303-5696	RAMSEY	JENSEN ALFRED D & CAROL M	1 \$	66.00
253225420051	5021 143RD LN NW	MN	55303-5697	RAMSEY	ASAMOAH AGARTHA	1 \$	66.00
253225420047	5080 XKIMO CT NW	MN	55303-5696	RAMSEY	FOX ANDREW T	1 \$	66.00
					<b>TOTAL</b>	<b>27 \$</b>	<b>1,782.00</b>



Map 2  
Riverside West  
IP 11-02



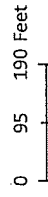
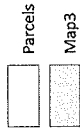
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<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
343225130024	13741 DOLOMITE ST NW	MN	55303-4564	RAMSEY	LINDAHL SCOTT	1	\$ 164.00
343225130011	6801 137TH AVE NW	MN	55303-4519	RAMSEY	HEVERN GARY W & RENEE M	1	\$ 164.00
343225130028	6710 RIVERDALE DR NW	MN	55303-4509	RAMSEY	ANDERSON COMPANIES LLP	1	\$ 164.00
343225130009		MN	55303	RAMSEY	TWO S PROPERTIES INC	1	\$ 164.00
343225130023	6711 137TH AVE NW	MN	55303-4573	RAMSEY	BISEK MICHAEL J	1	\$ 164.00
343225130038	13715 EBONY ST NW	MN	55303	RAMSEY	ORLIOGLO NATALIA	1	\$ 164.00
343225130026	13721 DOLOMITE ST NW	MN	55303-4564	RAMSEY	LARSEN TAMARA L M & ROBERT C	1	\$ 164.00
343225130030	13740 DOLOMITE ST NW	MN	55303-4564	RAMSEY	JACOBS DANIEL R & LISA M	1	\$ 164.00
343225130022	13718 DOLOMITE ST NW	MN	55303	RAMSEY	HILLYARD WILLIAM J & KRISTYNA	1	\$ 164.00
343225130010	13720 EBONY ST NW	MN	55303-4556	RAMSEY	KUZKO ALEXANDER	1	\$ 164.00
343225130031	13730 DOLOMITE ST NW	MN	55303-4564	RAMSEY	KOLLES SHAWN & JENA	1	\$ 164.00
343225130007	6800 RIVERDALE DR NW	MN	55303-4593	RAMSEY	TWO S PROPERTIES INC	1	\$ 164.00
343225420003	13659 DOLOMITE ST NW	MN	55303-4513	RAMSEY	BLAKEMORE STEVEN M	1	\$ 164.00
343225420008	6660 137TH AVE NW	MN	55303-4822	RAMSEY	SIRENO NORA	1	\$ 164.00
343225420010	6774 137TH AVE NW	MN	55303-4518	RAMSEY	KESLER LEROY L & JOANNE M	1	\$ 164.00
343225420009	6802 137TH AVE NW	MN	55303-6064	RAMSEY	STRUTHERS GARY L & SUE E	1	\$ 164.00
343225130008		MN	55303	RAMSEY	SSCI MINNESOTA CORPORATION	1	\$ 164.00
343225420005	6746 137TH AVE NW	MN	55303-4518	RAMSEY	KUCKLER CARRIE	1	\$ 164.00
343225130035		MN	55303	RAMSEY	ANDERSON COMPANIES LLP	1	\$ 164.00
343225130027	13711 DOLOMITE ST NW	MN	55303-4564	RAMSEY	HILLYARD WILLIAM J & KRISTYNA	1	\$ 164.00
343225420006	6726 137TH AVE NW	MN	55303-4518	RAMSEY	WOLENS RICHARD F & RUBY L	1	\$ 164.00
343225130025	13731 DOLOMITE ST NW	MN	55303-4564	RAMSEY	HAUCK CLARA	1	\$ 164.00
343225130019	13751 DOLOMITE ST NW	MN	55303-4564	RAMSEY	ANOKA-RAMSEY CONG OF JEHOVAH'S WITNESSES	1	\$ 164.00
343225130041	13739 EBONY ST NW	MN	55303	RAMSEY	HOLM TIM	1	\$ 164.00
343225130040	13729 EBONY ST NW	MN	55303	RAMSEY	HOLM TIM	1	\$ 164.00
343225420007		MN	55303	RAMSEY	STATE OF MINNESOTA	0	\$ -
343225130039	13725 EBONY ST NW	MN	55303	RAMSEY	SMITH VIVIAN	1	\$ 164.00
343225130033	6731 137TH AVE NW	MN	55303-4573	RAMSEY	MARK BOYUM	1	\$ 164.00
343225130037	6741 137TH AVE NW	MN	55303-4573	RAMSEY	DENISE NUTTER	1	\$ 164.00
					<b>TOTAL</b>	<b>28</b>	<b>\$ 4,592.00</b>



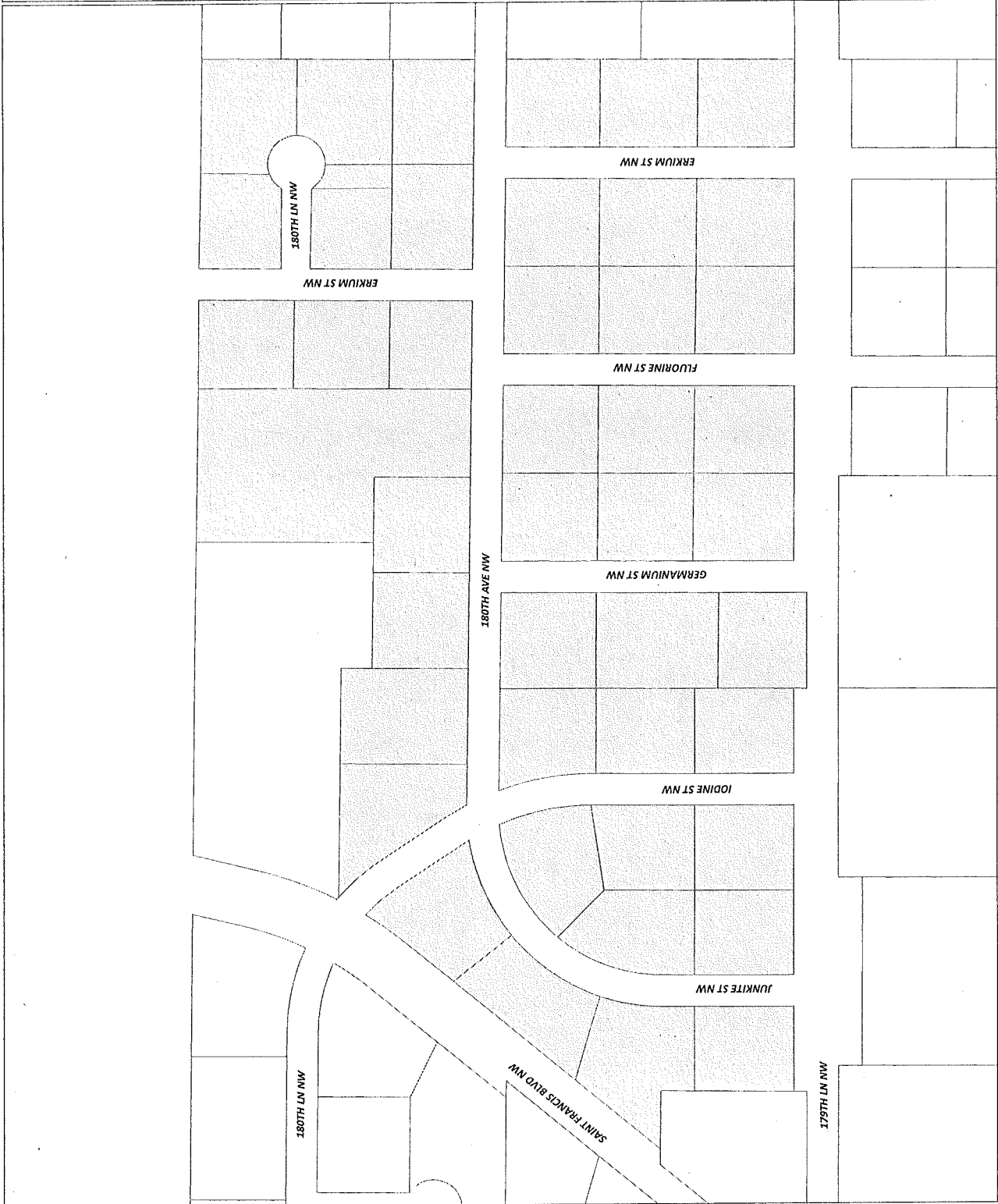
**Map 3**  
**Ford Brook Estates**  
**IP 11-02**



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<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
023225110016	5605 180TH AVE NW	MIN	55303-3329	RAMSEY	ANDERSON KRISTINA	1	\$ 164.00
023225110025	17957 IODINE ST NW	MIN	55303-3320	RAMSEY	WILSON ANGELA	1	\$ 164.00
013225220026	5418 180TH LN NW	MIN	55303-3366	RAMSEY	BANK OF AMERICA N A TRUSTEE	1	\$ 164.00
023225110015	17916 JUNKITE ST NW	MIN	55303-3359	RAMSEY	WILLIAMS MICHAEL L	1	\$ 164.00
013225220017	17957 FLUORINE ST NW	MIN	55303-3322	RAMSEY	FRAGALE KATHLEEN	1	\$ 164.00
013225220007	17938 FLUORINE ST NW	MIN	55303-3364	RAMSEY	DRAKE THOEDORE A & J E	1	\$ 164.00
013225220013	17938 ERKIUM ST NW	MIN	55303-3365	RAMSEY	CARPENTIER SCOTT & MELANIE	1	\$ 164.00
023225110014	17936 JUNKITE ST NW	MIN	55303-3359	RAMSEY	JAMES PAUL A	1	\$ 164.00
013225220002	5531 180TH AVE NW	MIN	55303-3367	RAMSEY	CHREST JOY	1	\$ 164.00
023225110017	5621 180TH AVE NW	MIN	55303-3329	RAMSEY	OLBERG EUGENE A	1	\$ 164.00
013225220031		MIN	55303	RAMSEY	RAMSEY CITY OF	1	\$ 164.00
013225220025	5419 180TH LN NW	MIN	55303-3366	RAMSEY	BAUER GREGORY	1	\$ 164.00
013225220009	17917 GERMANIUM ST NW	MIN	55303-3321	RAMSEY	JOHNSON BRANDON	1	\$ 164.00
013225220014	17918 ERKIUM ST NW	MIN	55303-3365	RAMSEY	PATTERSON JONAS & SANDY	1	\$ 164.00
013225220001	5551 179TH LN NW	MIN	55303-3335	RAMSEY	MOROZ GEORGE & JOY M	0.5	\$ 82.00
023225110022	17941 JUNKITE ST NW	MIN	55303-3318	RAMSEY	SHADRICK THOMAS W & TAMARA	1	\$ 164.00
023225110020	17916 IODINE ST NW	MIN	55303-3354	RAMSEY	DENGEL JACOB R	1	\$ 164.00
013225220018	17957 ERKIUM ST NW	MIN	55303-3328	RAMSEY	WARNEKE CHRISTOPHER & ROBB N	1	\$ 164.00
013225220033	5434 180TH LN NW	MIN	55303-3366	RAMSEY	BANK OF AMERICA N A TRUSTEE	1	\$ 164.00
013225220032		MIN	55303	RAMSEY	BANK OF AMERICA N A TRUSTEE	0	\$ -
023225110012	18014 IODINE ST NW	MIN	55303-3353	RAMSEY	GIDDINGS GARLAN R & NANCY P	1	\$ 164.00
023225110013	17956 JUNKITE ST NW	MIN	55303-3359	RAMSEY	VANG TRUE	1	\$ 164.00
023225110018	5630 180TH AVE NW	MIN	55303-3393	RAMSEY	MITCHELL KEITH	1	\$ 164.00
023225110019	17938 IODINE ST NW	MIN	55303-3354	RAMSEY	HEDEMARK JEDEDIAH E	1	\$ 164.00
013225220005	17944 GERMANIUM ST NW	MIN	55303-3355	RAMSEY	RUTTGER MIKE R & TAMMY JANE	1	\$ 164.00
013225220020	17917 ERKIUM ST NW	MIN	55303-3328	RAMSEY	HAVELKA GREGG A & NANCY A	1	\$ 164.00
013225220003	5551 180TH AVE NW	MIN	55303-3367	RAMSEY	TIMM STEVE	1	\$ 164.00
013225220027	5411 180TH AVE NW	MIN	55303-3330	RAMSEY	HODGMAN DAVID	1	\$ 164.00
023225110021	17917 JUNKITE ST NW	MIN	55303-3318	RAMSEY	MICHEALS MARK D	1	\$ 164.00
023225110023	17917 IODINE ST NW	MIN	55303-3320	RAMSEY	MILLER PAUL D & DONNA M	1	\$ 164.00
013225220006	17958 FLUORINE ST NW	MIN	55303-3364	RAMSEY	SOHNS BRIAN D & LAUREL T	1	\$ 164.00
013225220012	17958 ERKIUM ST NW	MIN	55303-3365	RAMSEY	DRUM DUWAYNE A	1	\$ 164.00
013225220024	5435 180TH LN NW	MIN	55303-3366	RAMSEY	MACLENNAN WILLIAM T & ERNST J	1	\$ 164.00
013225220019	17937 ERKIUM ST NW	MIN	55303-3328	RAMSEY	WIRKKALA DAVID W & SUSAN R	1	\$ 164.00
013225220021	18050 ERKIUM ST NW	MIN	55303-3327	RAMSEY	MARTIN CYNTHIA A	1	\$ 164.00
013225220022	18020 ERKIUM ST NW	MIN	55303-3327	RAMSEY	UREVIG MICHELLE	1	\$ 164.00

013225220015	17917 FLUORINE ST NW	MIN	55303-3322	RAMSEY	ANDERSON LAWRENCE E & JEAN D	1	\$	164.00
013225220016	17937 FLUORINE ST NW	MIN	55303-3322	RAMSEY	AUREN RYAN	1	\$	164.00
013225220010	17937 GERMANIUM ST NW	MIN	55303-3321	RAMSEY	DOWELL KEVIN G & EDWARDS S L	1	\$	164.00
013225220008	17918 FLUORINE ST NW	MIN	55303-3364	RAMSEY	HENDRICKS ROGER E & M K	1	\$	164.00
013225220004	17958 GERMANIUM ST NW	MIN	55303-3355	RAMSEY	NAULT SARAH	1	\$	164.00
013225220011	17957 GERMANIUM ST NW	MIN	55303-3321	RAMSEY	GRABAU GARY F & COLLEEN M	1	\$	164.00
013225220023	5449 180TH AVE NW	MIN	55303-3397	RAMSEY	BAUMGARD STEVEN N & ROSE A	1	\$	164.00
023225110024	17937 IODINE ST NW	MIN	55303-3320	RAMSEY	SCHEMPF TODD A & KAREN M	1	\$	164.00
013225220028	5433 180TH AVE NW	MIN	55303-3330	RAMSEY	KOLLMAN ADAM	1	\$	164.00
					<b>TOTAL</b>	<b>43.5</b>	<b>\$</b>	<b>7,134.00</b>



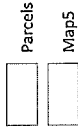
ANOKA COUNTY PID	PROPERTY ADDRESS	PROPERTY OWNER	STATE	ZIP	CITY	SHARE	EST. ASSESSMENT
063225310013	9240 176TH AVE NW	BOSE ERIC V & GRACE W	MN	55303-3154	RAMSEY	1 \$	164.00
063225240001	17710 EATON ST NW	BECK NEAL K & PHYLLIS A	MN	55303-3118	RAMSEY	1 \$	164.00
063225230006		RAMSEY CITY OF	MN	55303	RAMSEY	1 \$	164.00
063225240005	9305 ERMINE BLVD NW	GNITKA HOLLY	MN	55303-3115	RAMSEY	1 \$	164.00
073225240001	9210 169TH AVE NW	STAHLMANN HENRY C & K J	MN	55303-3172	RAMSEY	1 \$	164.00
073225210016	17210 BAUGH ST NW	KARPINSKE TRUSTEE DAVID & KARPINSKE TRUSTEE SUSAN	MN	55303-3160	RAMSEY	1 \$	164.00
073225210001	17130 DRISCOLL ST NW	FALK FREDERICK F & BEVERLY A	MN	55303-3130	RAMSEY	1 \$	164.00
073225210011	17205 DRISCOLL ST NW	GEISER JOHN H & SUSAN L	MN	55303-3129	RAMSEY	1 \$	164.00
073225210017	17150 BAUGH ST NW	WETZEL KENNETH A & LYNNE M	MN	55303-3152	RAMSEY	1 \$	164.00
063225230011	17700 EATON ST NW	THELEN JAMES A JR & JULIE M	MN	55303-3118	RAMSEY	1 \$	164.00
063225240007	9240 ERMINE BLVD NW	CHASE SAMUEL L & CHARLENE A	MN	55303-3116	RAMSEY	1 \$	164.00
063225240016	17711 EATON ST NW	COFFIN JERRY A & ANGELA M	MN	55303-3119	RAMSEY	1 \$	164.00
063225320006	9431 176TH AVE NW	OWENS WALTER T & F L	MN	55303-3167	RAMSEY	1 \$	164.00
063225340015	17330 DRISCOLL ST NW	MALONEY EDWIN & CONSTANCE L	MN	55303-3126	RAMSEY	1 \$	164.00
063225340016	17410 DRISCOLL ST NW	SUMSTAD RONALD P & L C	MN	55303-3124	RAMSEY	1 \$	164.00
063225310008	9221 176TH AVE NW	CIELOCHA JEFFREY & CATHLEEN	MN	55303-3155	RAMSEY	1 \$	164.00
063225320007	9420 176TH AVE NW	ANDERSON JERRY L & MARILYN A	MN	55303-3103	RAMSEY	1 \$	164.00
063225310002	9320 176TH AVE NW	CLARKIN DIANA	MN	55303-3104	RAMSEY	1 \$	164.00
063225220011	9430 180TH AVE NW	KOENIG ROGER L & PATRICIA A	MN	55303-3101	RAMSEY	1 \$	164.00
073225240012	17035 DRISCOLL ST NW	FRAULY TERRY & ELIZABETH A	MN	55303-3133	RAMSEY	1 \$	164.00
073225210012	17125 DRISCOLL ST NW	ZELLER MICHELE L	MN	55303-3131	RAMSEY	1 \$	164.00
063225340010	17421 DRISCOLL ST NW	MCFARLANE ALVIN C & MARILYN	MN	55303-3125	RAMSEY	1 \$	164.00
063225340017	17420 DRISCOLL ST NW	SIAS WAYNE	MN	55303-3124	RAMSEY	1 \$	164.00
073225240021	17040 DRISCOLL ST NW	ANDREASEN DAVID R & MARY J	MN	55303-3132	RAMSEY	1 \$	164.00
073225210013	17115 DRISCOLL ST NW	LUARK KAREN M & DONALD L	MN	55303-3131	RAMSEY	1 \$	164.00
063225220001	9421 180TH AVE NW	HAVRILLA RICHARD J & C J	MN	55303-3101	RAMSEY	1 \$	164.00
063225220007		WEST RONALD G & RANDEE K	MN	55303-3108	RAMSEY	1 \$	164.00
063225340018	17450 DRISCOLL ST NW	PATNODE BRIAN	MN	55303-3124	RAMSEY	1 \$	164.00
063225340006	17301 DRISCOLL ST NW	JOHNSON ROBERT P & MYRA K	MN	55303-3127	RAMSEY	1 \$	164.00
063225310012	9220 176TH AVE NW	MCEACHERN JEROLD J & A M	MN	55303-3154	RAMSEY	1 \$	164.00
063225310007	17641 EATON ST NW	JOHNSON BRUCE E & KIM A	MN	55303-3121	RAMSEY	1 \$	164.00
063225340011	17401 DRISCOLL ST NW	NELSON DOUGLAS & NANCY	MN	55303-3125	RAMSEY	1 \$	164.00
063225310004	9321 176TH AVE NW	PARRANTO CHARLES	MN	55303-3168	RAMSEY	1 \$	164.00
063225340007	17321 DRISCOLL ST NW	COUDRON JOEL L	MN	55303-3127	RAMSEY	1 \$	164.00
063225240003	17730 EATON ST NW	MAKI KELLI	MN	55303-3118	RAMSEY	1 \$	164.00
063225230007	9421 ERMINE BLVD NW	BURNS JOEL E	MN	55303-3113	RAMSEY	1 \$	164.00
073225240010	17030 DRISCOLL ST NW	HURLEY JOSEPH & DEBRA	MN	55303-3132	RAMSEY	1 \$	164.00
073225240017	17030 BAUGH ST NW	BIRCHEM ALLEN	MN	55303-3163	RAMSEY	1 \$	164.00
063225320002	9450 176TH AVE NW	MOSS DEBRA	MN	55303-3103	RAMSEY	1 \$	164.00
073225210007	17110 DRISCOLL ST NW	HOFFARD GARY M & S A	MN	55303-3130	RAMSEY	1 \$	164.00

073225240011	17045 DRISCOLL ST NW	OTTOMOELLER GARRY	MN	55303-3133	RAMSEY	1	\$	164.00
063225220019	9430 181ST AVE NW	PLASS CHESTER D	MN	55330-7702	RAMSEY	0.5	\$	82.00
063225310017	17605 EATON ST NW	MORD WILLIAM C & MARY E	MN	55303-3121	RAMSEY	1	\$	164.00
063225220016	9511 180TH AVE NW	YEAGER RICHARD A & RHONDA L	MN	55303-3165	RAMSEY	1	\$	164.00
063225220018		WEST RONALD G & RANDEE K	MN	55303	RAMSEY	1	\$	164.00
063225310014	9265 176TH AVE NW	MIERS JAMES A	MN	55303-3155	RAMSEY	1	\$	164.00
063225240011	9205 ERMINE BLVD NW	GOULD PATRICK F	MN	55303-3117	RAMSEY	1	\$	164.00
063225230001	17820 HALAS ST NW	MASSIMINO MICHELE	MN	55303-3106	RAMSEY	1	\$	164.00
073225240004	9230 169TH AVE NW	EDGETON TIMOTHY L & MARY ANN	MN	55303-3172	RAMSEY	1	\$	164.00
063225240015	17731 EATON ST NW	KREUSER JAMES A	MN	55303-3119	RAMSEY	1	\$	164.00
063225340014	17320 DRISCOLL ST NW	KRONDAK MICHAEL C & KIM D	MN	55303-3126	RAMSEY	1	\$	164.00
073225210010	17215 DRISCOLL ST NW	ANDERSON SUSAN M	MN	55303-3129	RAMSEY	1	\$	164.00
063225220006	17910 ERMINE BLVD NW	STANLEY RICHARD D & DAISY H	MN	55303-3108	RAMSEY	1	\$	164.00
063225220005		RAMSEY CITY OF	MN	55303	RAMSEY	1	\$	164.00
073225240007	9321 169TH AVE NW	DAHLBERG MICHAEL K & DIANE M	MN	55303-3105	RAMSEY	1	\$	164.00
063225330002	9501 173RD AVE NW	WILHELM LOUIS & J	MN	55303-3174	RAMSEY	1	\$	164.00
063225240002	9225 ERMINE BLVD NW	RYAN CLINTON J & MICHELLE A	MN	55303-3117	RAMSEY	1	\$	164.00
063225240012	9215 ERMINE BLVD NW	CHRISTY GREGORY & ROSINA	MN	55303-3117	RAMSEY	1	\$	164.00
063225240004	17714 EATON ST NW	MORRIS MARK E & PATRICIA A	MN	55303-3118	RAMSEY	1	\$	164.00
063225230009	17800 HALAS ST NW	DEBBAN ALAN A & WENDY E	MN	55303-3106	RAMSEY	1	\$	164.00
073225220002	9350 173RD AVE NW	NELSON JOEL F & JODEE L	MN	55303-3156	RAMSEY	1	\$	164.00
073225210005	17230 DRISCOLL ST NW	THORSON DENNIS A & MARY S	MN	55303-3128	RAMSEY	1	\$	164.00
063225320003	9520 176TH AVE NW	ONEIL BASIL W	MN	55303-3102	RAMSEY	1	\$	164.00
063225230008	17810 HALAS ST NW	NORELL H	MN	55303-3106	RAMSEY	1	\$	164.00
063225240013	9351 ERMINE BLVD NW	MCGHEE C	MN	55303-3115	RAMSEY	1	\$	164.00
063225320004	9400 176TH AVE NW	BORER JUSTIN	MN	55303-3103	RAMSEY	1	\$	164.00
063225310016	9340 176TH AVE NW	DELISLE SHARON	MN	55303-3104	RAMSEY	1	\$	164.00
073225210014	17230 BAUGH ST NW	MAMMENGA LARRY & ANNETTE	MN	55303-3160	RAMSEY	1	\$	164.00
073225210009	17225 DRISCOLL ST NW	JOHNSON PAMELA R	MN	55303-3129	RAMSEY	1	\$	164.00
063225340001	17451 DRISCOLL ST NW	HAUGLAND ERIK C & STOLL S L	MN	55303-3125	RAMSEY	1	\$	164.00
073225240019	17010 BAUGH ST NW	PERFETTO JAMES N & V A	MN	55303-3163	RAMSEY	1	\$	164.00
073225240015	16935 DRISCOLL ST NW	OVALL JESSICA	MN	55303-3135	RAMSEY	1	\$	164.00
073225240020	16930 BAUGH ST NW	BOEHLERT ISAIAH	MN	55303-3153	RAMSEY	1	\$	164.00
073225240009	17020 DRISCOLL ST NW	QUISBERG MICHAEL	MN	55303-3132	RAMSEY	1	\$	164.00
073225240018	17020 BAUGH ST NW	DICKES JOHN J & LINDA J	MN	55303-3163	RAMSEY	1	\$	164.00
073225240014	17015 DRISCOLL ST NW	MOSHER DENNIS M	MN	55303-3133	RAMSEY	1	\$	164.00
073225210006	17120 DRISCOLL ST NW	ANDERSON KAREN	MN	55303-3130	RAMSEY	1	\$	164.00
073225210018	17130 BAUGH ST NW	KUSCH BARRY J	MN	55303-3152	RAMSEY	1	\$	164.00
063225220013	9410 180TH AVE NW	BAYNHAM IRENE J & JOHN E	MN	55303-3101	RAMSEY	1	\$	164.00
063225220009	9515 ERMINE BLVD NW	NIELSEN JEFFREY A & SHELLY L	MN	55303-3111	RAMSEY	1	\$	164.00
063225220008	9501 ERMINE BLVD NW	MCCURRY MICHAEL L & HELEN M	MN	55303-3111	RAMSEY	1	\$	164.00

063225220010	9500 180TH AVE NW	HOFFMAN JAY M & JEAN M	MN	55303-3166	RAMSEY	1	\$	164.00
063225330001	9501 173RD AVE NW	WILHELMI TRUSTEE JOLEEN & WILHELMI TRUSTEE LOUIS	MN	55303	RAMSEY	0	\$	-
063225310003	17511 DRISCOLL ST NW	HOKKANEN MICHAEL W	MN	55303-3123	RAMSEY	1	\$	164.00
063225310015	17521 DRISCOLL ST NW	FLAWS SCOTT M	MN	55303-3123	RAMSEY	1	\$	164.00
063225340012	17351 DRISCOLL ST NW	MINKE CHRISTINE	MN	55303-3127	RAMSEY	1	\$	164.00
073225210003	17210 DRISCOLL ST NW	SABA LAWRENCE R & B J	MN	55303-3128	RAMSEY	1	\$	164.00
063225240008	17721 EATON ST NW	OANES RICHARD E & LIANE M	MN	55303-3119	RAMSEY	1	\$	164.00
063225310005	9255 176TH AVE NW	MARTINSON JEFFREY	MN	55303-3155	RAMSEY	1	\$	164.00
063225230002	9500 ERMINE BLVD NW	BAYER PATRICIA C	MN	55303-3110	RAMSEY	1	\$	164.00
063225230005	9401 ERMINE BLVD NW	HENDRICKS DANIEL B & VICKI M	MN	55303-3113	RAMSEY	1	\$	164.00
073225210015	17220 BAUGH ST NW	MARTIN WILLIAM R & J E	MN	55303-3160	RAMSEY	1	\$	164.00
063225240006	9331 ERMINE BLVD NW	KRUGER TIMOTHY S	MN	55303-3115	RAMSEY	1	\$	164.00
063225230004	17811 HALAS ST NW	KOLYER JAMES	MN	55303-3107	RAMSEY	1	\$	164.00
073225240013	17025 DRISCOLL ST NW	ANTONSON MICHAEL & BARBARA	MN	55303-3133	RAMSEY	1	\$	164.00
063225220012	9420 180TH AVE NW	TAUBERT EVELYN	MN	55303-3101	RAMSEY	1	\$	164.00
063225220004	17960 ERMINE BLVD NW	WEST RONALD G & RANDEE K	MN	55303	RAMSEY	1	\$	164.00
063225340013	9335 173RD AVE NW	NARVESON DIANE	MN	55303-3169	RAMSEY	1	\$	164.00
073225210008	17235 DRISCOLL ST NW	PATTERSON S M & VENTURELLA K L	MN	55303-3129	RAMSEY	1	\$	164.00
073225210004	17220 DRISCOLL ST NW	TURCOTTE AIMEE	MN	55303-3128	RAMSEY	1	\$	164.00
073225240008	17010 DRISCOLL ST NW	MIKKOLA WAYNE M & JUDY A	MN	55303-3132	RAMSEY	1	\$	164.00
063225320009	17610 EATON ST NW	VOKES LARRY W & JUDY K	MN	55303-3120	RAMSEY	1	\$	164.00
073225240003	9310 169TH AVE NW	RICHARDS DANNY P & MARCIA D	MN	55303-3105	RAMSEY	1	\$	164.00
073225240005	9220 169TH AVE NW	WAGENKNECHT DANIEL W & D S	MN	55303-3172	RAMSEY	1	\$	164.00
063225230012	9420 ERMINE BLVD NW	BILLMARK JUDITH A	MN	55303-3112	RAMSEY	1	\$	164.00
073225240002	9320 169TH AVE NW	GUSTAFSON BEVERLY	MN	55303-3105	RAMSEY	1	\$	164.00
063225320001	9468 176TH AVE NW	HAWK MELODY	MN	55303-3103	RAMSEY	1	\$	164.00
063225310006	17611 EATON ST NW	ANDERSON ROGER A & MARY L	MN	55303-3121	RAMSEY	1	\$	164.00
073225240016	17040 BAUGH ST NW	JUTILA TIMOTHY J & PAMELA K	MN	55303-3163	RAMSEY	1	\$	164.00
073225210019	17110 BAUGH ST NW	MATTSON CHARLES S & G	MN	55303-3152	RAMSEY	1	\$	164.00
063225340008	9221 173RD AVE NW	MCNAMARA RANDIN	MN	55303-3170	RAMSEY	1	\$	164.00
063225220003	17930 ERMINE BLVD NW	GILBERTSON JAMES R & D K	MN	55303-3108	RAMSEY	1	\$	164.00
063225240014	9220 ERMINE BLVD NW	BAKKEN SANDRA	MN	55303-3116	RAMSEY	1	\$	164.00
073225240006	9380 169TH AVE NW	LINDGREN DONALD	MN	55303-3105	RAMSEY	1	\$	164.00
063225320008	17640 EATON ST NW	CURRAN TIMOTHY	MN	55303-3120	RAMSEY	1	\$	164.00
063225320005	9421 176TH AVE NW	EMBERTSON RONALD E & S J	MN	55303-3167	RAMSEY	1	\$	164.00
					TOTAL	114.5	\$	18,778.00



Map 5  
Welcomes Road  
IP 11-02



This map has been compiled using information published in various government offices and on records provided for our use. The City does not warrant the accuracy of the information shown on this map. The City does not represent that the GIS data can be used for exact measurements of distance or direction. It is the user's responsibility to verify the accuracy of the information. The City of Ramsey is not responsible for any and all claims brought by third parties for damages or injuries resulting from the use of this map. The City of Ramsey is not responsible for any and all claims brought by third parties for damages or injuries resulting from the use of this map.



ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	PROPERTY OWNER	SHARE	EST. ASSESSMENT
163225120006	7501 164TH LN NW	MN	55303-3662	RAMSEY	NELSON MATTHEW A & MICHELLE M	1 \$	164.00
163225120013	7530 163RD LN NW	MN	55303-3687	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1 \$	164.00
163225120003		MN	55303	RAMSEY	KONEN JAMES E & V M	1 \$	164.00
163225120016	16411 SAPPHERE ST NW	MN	55303-3604	RAMSEY	KLUENDER WAYNE A	1 \$	164.00
163225120018	16441 SAPPHERE ST NW	MN	55303-3604	RAMSEY	SMITH RACHELLE	1 \$	164.00
163225120011	16420 URANIMITE ST NW	MN	55303-3602	RAMSEY	SCHULTZ JACQUELINE A	1 \$	164.00
163225120001	7520 164TH LN NW	MN	55303-3663	RAMSEY	SIEBERT SCOTT	1 \$	164.00
163225120004	16471 SAPPHERE ST NW	MN	55303-3604	RAMSEY	HOWE ADELBERT	1 \$	164.00
163225120017	16421 SAPPHERE ST NW	MN	55303-3604	RAMSEY	COCHRAN SUSAN	1 \$	164.00
163225120010	7550 163RD LN NW	MN	55303-3687	RAMSEY	ZIMMERMAN GERALD A & C M	1 \$	164.00
163225120015		MN	55303	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1 \$	164.00
163225120012		MN	55303	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1 \$	164.00
163225120020	16390 URANIMITE ST NW	MN	55303-3603	RAMSEY	NYSTROM ADAM R	1 \$	164.00
163225120009	16448 URANIMITE ST NW	MN	55303-3602	RAMSEY	BRANTZ WILLIAM J	1 \$	164.00
163225120008	7521 164TH LN NW	MN	55303-3662	RAMSEY	RITCEY JOHN W	1 \$	164.00
163225120005	7441 164TH LN NW	MN	55303-3664	RAMSEY	ROBERTS JAMES R & KAREN A	1 \$	164.00
163225120002	16400 URANIMITE ST NW	MN	55303-3602	RAMSEY	CHARETTE KATHIE M	1 \$	164.00
163225120014	7410 164TH AVE NW	MN	55303-3630	RAMSEY	KONEN JAMES	1 \$	164.00
163225120019	16310 URANIMITE ST NW	MN	55303-3603	RAMSEY	HANSON DEAN	1 \$	164.00
					<b>TOTAL</b>	<b>19 \$</b>	<b>3,116.00</b>

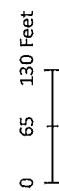
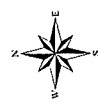
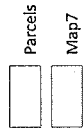


<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
143225420014	15931 OSMIUM ST NW	MN	55303-4172	RAMSEY	ACKERMAN MICHAEL J	1	\$ 164.00
143225310005	15900 SODIUM ST NW	MN	55303-4107	RAMSEY	ZELADA ABELINO & LINDA M	1	\$ 164.00
143225310031	6040 159TH LN NW	MN	55303-4130	RAMSEY	FLOERCHINGER AMY	1	\$ 164.00
143225310030	6060 159TH LN NW	MN	55303-4130	RAMSEY	EFRAM KEVIN L & NORETTA M	1	\$ 164.00
143225310023	15921 RADIUM ST NW	MN	55303-4112	RAMSEY	KEUPER JOHN H & SHARON A	1	\$ 164.00
143225310020	6040 160TH LN NW	MN	55303-4124	RAMSEY	BRUNDIN JASON & SARAH	1	\$ 164.00
143225310022	15951 RADIUM ST NW	MN	55303-4112	RAMSEY	THOMPSON ROGER D & S E	1	\$ 164.00
143225310012	16021 SODIUM ST NW	MN	55303-4106	RAMSEY	PETERSON DAVID	1	\$ 164.00
143225420002	5951 160TH LN NW	MN	55303-4165	RAMSEY	TRYGVE NEVLAND & PAMELA	1	\$ 164.00
143225420020	5911 160TH LN NW	MN	55303-4127	RAMSEY	METZGER LARRY & SUSAN	1	\$ 164.00
143225420013	15941 OSMIUM ST NW	MN	55303-4172	RAMSEY	SUNDEEN CLAUDIA	1	\$ 164.00
143225410008	5801 160TH LN NW	MN	55303-4749	RAMSEY	DVORAK GERALD F & BARBARA L	1	\$ 164.00
143225310021	16001 RADIUM ST NW	MN	55303-4160	RAMSEY	BOSCHEE ROBERT & SUSAN M	1	\$ 164.00
143225420012	15961 OSMIUM ST NW	MN	55303-4172	RAMSEY	DAHLIN JOHN W & RUTH A	1	\$ 164.00
143225310032	6020 159TH LN NW	MN	55303-4130	RAMSEY	MOSENG COLLEEN	1	\$ 164.00
143225310014	15941 SODIUM ST NW	MN	55303-4108	RAMSEY	STEINKE GARY R & SANDRA M	1	\$ 164.00
143225410007	16030 SAINT FRANCIS BLVD NW	MN	55303-5901	RAMSEY	KALLA LARRY F & CAROLYN A	1	\$ 164.00
143225420023	5821 160TH LN NW	MN	55303-4749	RAMSEY	BROCKAMP BRIAN O	1	\$ 164.00
143225420021	5851 160TH LN NW	MN	55303-4749	RAMSEY	MADZEY RICHARD A & M A	1	\$ 164.00
143225420006	5910 159TH LN NW	MN	55303-4131	RAMSEY	GERRICK JOHN	1	\$ 164.00
143225310006	6151 160TH LN NW	MN	55303-4123	RAMSEY	FORDER NANCEE A & BRAY WILLIAM	1	\$ 164.00
143225310017	15940 RADIUM ST NW	MN	55303-4111	RAMSEY	KERNS WILLIAM D & MARLENE A	1	\$ 164.00
143225420011	16021 OSMIUM ST NW	MN	55303-4120	RAMSEY	STORBAKKEN CHAD	1	\$ 164.00
143225310013	16011 SODIUM ST NW	MN	55303-4106	RAMSEY	MITCHELL D E & C J	1	\$ 164.00
143225310026	16010 POTASSIUM ST NW	MN	55303-4162	RAMSEY	THIELING MICHAEL & JOANN	1	\$ 164.00
143225310007	6141 160TH LN NW	MN	55303-4123	RAMSEY	PIOSKE MARK A & CAROL A	1	\$ 164.00
143225420009	5921 159TH LN NW	MN	55303-4169	RAMSEY	KOLBOW DAVID & JANIE E	1	\$ 164.00
143225420015	5831 159TH LN NW	MN	55303-4170	RAMSEY	ULSTAD ORVIN W & RUTH A	1	\$ 164.00
143225410005	15950 SAINT FRANCIS BLVD	MN	55303-5946	RAMSEY	RONEY JAMES J & SHARON K	1	\$ 164.00
143225310004	15920 SODIUM ST NW	MN	55303-4107	RAMSEY	BAUERLY JACOB & MAURER JOANNE	1	\$ 164.00
143225420010	16031 OSMIUM ST NW	MN	55303-4120	RAMSEY	MOSHIER DEBORAH A	1	\$ 164.00
143225310028	16020 POTASSIUM ST NW	MN	55303-4162	RAMSEY	JOHNSON ERIC	1	\$ 164.00
143225420007	5840 159TH LN NW	MN	55303-4132	RAMSEY	SHELDON D THOMAS & B A	1	\$ 164.00
143225420005	5920 159TH LN NW	MN	55303-4131	RAMSEY	ERICKSON ROBERT E & PAULA J	1	\$ 164.00
143225420004	5940 159TH LN NW	MN	55303-4131	RAMSEY	TURNER DONALD J & KENDRA M	1	\$ 164.00
143225310033	6010 159TH LN NW	MN	55303-4130	RAMSEY	JOHNSON CHARLES F & JODI L	1	\$ 164.00
143225420022	5841 160TH LN NW	MN	55303-4749	RAMSEY	JELINEK RAYMOND E & DAWN B	1	\$ 164.00
143225310010	6031 160TH LN NW	MN	55303-4125	RAMSEY	GERGELY JOSEPH L III & SUSAN M	1	\$ 164.00
143225310008	6121 160TH LN NW	MN	55303-4123	RAMSEY	WIGEN ROGER A & CHARLOTTE G	1	\$ 164.00
143225420019	5840 160TH LN NW	MN	55303-4750	RAMSEY	HILLEBREGT ANITA S	1	\$ 164.00

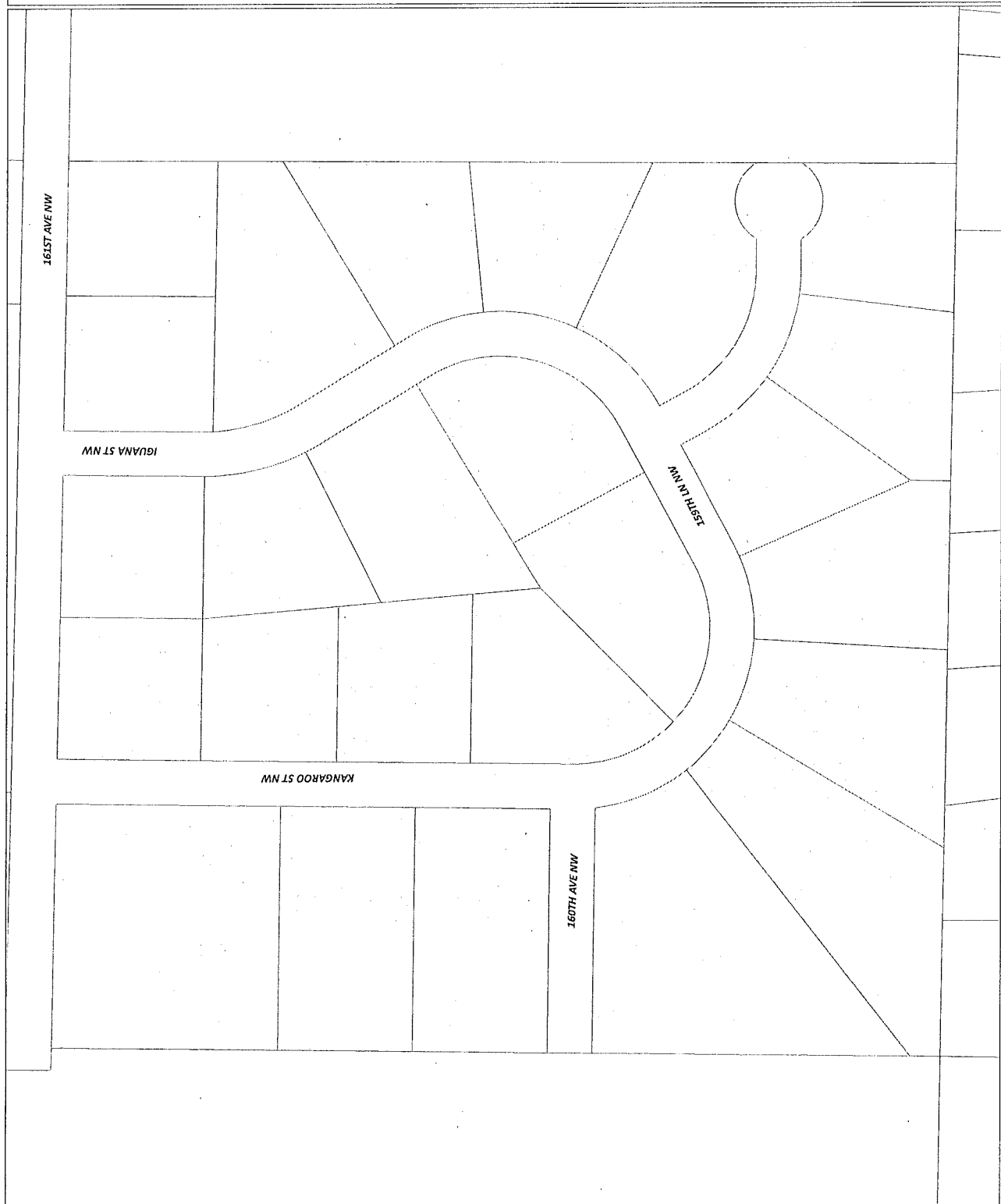
143225310019	6100 160TH LN NW	MN	55303-4122	RAMSEY	REVARD DOUGLAS F	1	\$	164.00
143225310001	16020 SODIUM ST NW	MN	55303-4105	RAMSEY	LEE JAMES O & JANICE E	1	\$	164.00
143225310005	16151 OSMIUM ST NW	MN	55303-4177	RAMSEY	MORTENSON LYNN	1	\$	164.00
143225310029	15901 SODIUM ST NW	MN	55303-4158	RAMSEY	GRAFFUNDER ANN-MARIE	1	\$	164.00
143225310024	6021 159TH LN NW	MN	55303-4168	RAMSEY	YOST EDWARD F & GULLA MARY J	1	\$	164.00
143225420003	5941 160TH LN NW	MN	55303-4165	RAMSEY	RUST ROLAND M & SHARON M	1	\$	164.00
143225410006	16000 SAINT FRANCIS BLVD NW	MN	55303-5901	RAMSEY	BOLIER GREGORY A	1	\$	164.00
143225310009	6051 160TH LN NW	MN	55303-4125	RAMSEY	SCHRAMM ALAN R & C M	1	\$	164.00
143225420016	16031 NEON ST NW	MN	55303-4164	RAMSEY	DEBAERE KIMBERLY	1	\$	164.00
143225420018	16020 NEON ST NW	MN	55303-4174	RAMSEY	GERVAIS DIANE L	1	\$	164.00
143225420017	16021 NEON ST NW	MN	55303-4164	RAMSEY	GAMEC THOMAS G & SYLVIA K	1	\$	164.00
143225310002	16010 SODIUM ST NW	MN	55303-4105	RAMSEY	LEA ROBERT W & VERNELL S	1	\$	164.00
143225420008	15951 POTASSIUM ST NW	MN	55303-4118	RAMSEY	JOHNSON DAVID R & SUSAN R	1	\$	164.00
143225310003	15940 SODIUM ST NW	MN	55303-4107	RAMSEY	KALLENBACH ARTHUR J	1	\$	164.00
143225310025	15940 POTASSIUM ST NW	MN	55303-4117	RAMSEY	MANSKE GEORGE J & CAROL A	1	\$	164.00
143225310015	6121 159TH LN NW	MN	55303-4166	RAMSEY	AWSUMB CLIFFORD R & MARY B	1	\$	164.00
143225420001	5821 159TH LN NW	MN	55303-4170	RAMSEY	LANDWEHR MILES D & DEBORAH	1	\$	164.00
143225310027	6020 160TH LN NW	MN	55303-4124	RAMSEY	MAVEUS TERRY C & M F	1	\$	164.00
143225310016	15920 RADIUM ST NW	MN	55303-4111	RAMSEY	RONALLO LAURIE	1	\$	164.00
143225310018	16000 RADIUM ST NW	MN	55303-4159	RAMSEY	MINKLER CAROL ANN	1	\$	164.00
143225310011	6011 160TH LN NW	MN	55303-4125	RAMSEY		1	\$	164.00
					<b>TOTAL</b>	<b>61</b>	<b>\$</b>	<b>10,004.00</b>



Map 7  
Forest Hideaway  
IP 11-02



This map has been compiled using information gathered from various sources, including aerial photos and other data. The City does not warrant the accuracy of the information shown on this map. The City does not represent that the GIS data can be used for exact measurements of distance or direction, or that the City or Agency is liable for any errors or omissions. The City of Ramsey, Minnesota, is not liable for the accuracy of the information shown on this map. The City of Ramsey, Minnesota, is not liable for the accuracy of the information shown on this map. The City of Ramsey, Minnesota, is not liable for the accuracy of the information shown on this map.



<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
173225420021	8260 159TH LN NW	MIN	55303-3812	RAMSEY	OLSON DENNIS	1 \$	164.00
173225420006	16020 IGUANA ST NW	MIN	55303-3821	RAMSEY	JOHNSTON RICHARD L	1 \$	164.00
173225420010	16011 KANGAROO ST NW	MIN	55303-3814	RAMSEY	RAY MICHAEL	1 \$	164.00
173225420024	8204 159TH LN NW	MIN	55303-3812	RAMSEY	GUSTAFSON SCOTT D & MARY M	1 \$	164.00
173225420001	16060 KANGAROO ST NW	MIN	55303-3813	RAMSEY	FYTEN STEPHEN R & MICHELE D	1 \$	164.00
173225420012	16051 KANGAROO ST NW	MIN	55303-3814	RAMSEY	JENSEN STEVEN & JOAN	1 \$	164.00
173225420015	16025 IGUANA ST NW	MIN	55303-3822	RAMSEY	BAKER PATRICK H & BARBARA M	1 \$	164.00
173225420011	16041 KANGAROO ST NW	MIN	55303-3814	RAMSEY	NELSON JAMES O & LYNÑ S	1 \$	164.00
173225420005	16030 IGUANA ST NW	MIN	55303-3821	RAMSEY	MERRY ROE	1 \$	164.00
173225420018	8221 159TH LN NW	MIN	55303-3868	RAMSEY	THOMAS WILLIAM J & LINDA R	1 \$	164.00
173225420023	8220 159TH LN NW	MIN	55303-3812	RAMSEY	MOEN RICHARD D & LOIS A	1 \$	164.00
173225420022	8240 159TH LN NW	MIN	55303-3812	RAMSEY	THOMPSON GARY L D & CARYL J	1 \$	164.00
173225420019	8324 159TH LN NW	MIN	55303-3862	RAMSEY	NELSON JAMES C & TERESA L	1 \$	164.00
173225420020	8310 159TH LN NW	MIN	55303-3862	RAMSEY	BEKERIS BRUNO A & RITA A	1 \$	164.00
173225420013	16051 IGUANA ST NW	MIN	55303-3822	RAMSEY	PFEIFER RODNEY J & WENDY	1 \$	164.00
173225420016	16015 IGUANA ST NW	MIN	55303-3822	RAMSEY	HAMBLET JAMES	1 \$	164.00
173225420008	8261 159TH LN NW	MIN	55303-3868	RAMSEY	MOTZ BONNIE	1 \$	164.00
173225420007	15950 IGUANA ST NW	MIN	55303-8002	RAMSEY	MAAG THOMAS G & CYNTHIA L	1 \$	164.00
173225420025		MIN	55303	RAMSEY	RAMSEY CITY OF	1 \$	164.00
173225420009	16001 KANGAROO ST NW	MIN	55303-3814	RAMSEY	BEBEAU RANDY R	1 \$	164.00
173225420017	16001 IGUANA ST NW	MIN	55303-3822	RAMSEY	OSEID PHILIP A & D L	1 \$	164.00
173225420003	8351 160TH AVE NW	MIN	55303-3860	RAMSEY	HOFFMAN WILLIAM D & TERRI L	1 \$	164.00
173225420004	16050 IGUANA ST NW	MIN	55303-3821	RAMSEY	NELSON THOMAS H & I M	1 \$	164.00
173225420002	16030 KANGAROO ST NW	MIN	55303-3813	RAMSEY	WAGNER BARBARA	1 \$	164.00
				<b>TOTAL</b>		<b>24 \$</b>	<b>3,936.00</b>

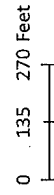


ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	OWNER	SHARE	EST. ASSESSMENT
083225430005	16601 KANGAROO CIR	MN	55303-3484	RAMSEY	KRUSE MICHAEL J & JODELL E	1	\$ 244.00
083225430006	16500 KANGAROO ST NW	MN	55303-3419	RAMSEY	WILSON JEFFREY & ELIZABETH	1	\$ 244.00
173225140006	8051 163RD AVE NW	MN	55303-3483	RAMSEY	LIZAKOWSKI JASON	1	\$ 244.00
173225130008	8250 163RD AVE NW	MN	55303-3480	RAMSEY	NEMEC WILLIAM & MONCHAMP SHARI	1	\$ 244.00
173225130012	8221 161ST AVE NW	MN	55303-3843	RAMSEY	BENSON RONALD H & LUCINDA K	1	\$ 244.00
173225140003	16201 FERRET ST NW	MN	55303-3431	RAMSEY	WICK LAWRENCE D & BARBARA M	1	\$ 244.00
173225130011	8241 161ST AVE NW	MN	55303-3843	RAMSEY	HANSON BOYD R & SHIRLEY A	1	\$ 244.00
173225110005	16361 FERRET ST NW	MN	55303-3430	RAMSEY	CUSHING CHARLES	1	\$ 244.00
173225110004	16381 FERRET ST NW	MN	55303-3430	RAMSEY	MONTOUR CHRISTINE	1	\$ 244.00
173225130010		MN	55303	RAMSEY	HANSON BOYD R & SHIRLEY A	1	\$ 244.00
173225120007	16300 KANGAROO ST NW	MN	55303-3472	RAMSEY	HINKEMEYER DAVID	1	\$ 244.00
173225120012	8301 163RD AVE NW	MN	55303-3463	RAMSEY	BREHM DANIEL R & CATHY A	1	\$ 244.00
173225120004	16400 KANGAROO ST NW	MN	55303-3470	RAMSEY	UNZELMAN MARY J	1	\$ 244.00
173225140007	8200 163RD AVE NW	MN	55303-3480	RAMSEY	DORR HERBERT T & CORICE L	1	\$ 244.00
173225140008	8100 163RD AVE NW	MN	55303-3482	RAMSEY	TEVOGT JENNIFER M	1	\$ 244.00
173225120003	16450 KANGAROO ST NW	MN	55303-3470	RAMSEY	WALLRICH RICHARD	1	\$ 244.00
173225120005	16401 KANGAROO ST NW	MN	55303-3470	RAMSEY	JOHNSON GARY F & JANET L	1	\$ 244.00
173225120013	16320 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	GRICKO ARLENE	1	\$ 244.00
173225120011	8351 163RD AVE NW	MN	55303-3462	RAMSEY	SHAY JOHN P & MARY E	1	\$ 244.00
173225130009	16171 LLAMA ST NW	MN	55303-3417	RAMSEY	WETTERLIND BRIAN F & DENISE K	1	\$ 244.00
173225120008	16350 KANGAROO ST NW	MN	55303-3472	RAMSEY	PARSONS ELAINE	1	\$ 244.00
173225120014	16340 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	LEHMAN FREDRICK E & CYNTHIA	1	\$ 244.00
173225420014	8204 161ST AVE NW	MN	55303-3841	RAMSEY	LESTER JEFFREY A & MICHELE	1	\$ 244.00
173225410002	8154 161ST AVE NW	MN	55303-3859	RAMSEY	WETTERLIND LOREN R & S J	1	\$ 244.00
173225410010	8050 161ST AVE NW	MN	55303-3853	RAMSEY	MUJICH HENRY F	1	\$ 244.00
083225430007		MN	55303	RAMSEY	MILLER TRUSTEE MARILYN & MILLER TRUSTEE THOMAS	0	\$ -
173225120002		MN	55303	RAMSEY	WILSON JEFFREY & ELIZABETH	0	\$ -
173225130003	8231 163RD AVE NW	MN	55303-3479	RAMSEY	MOLINE LORRIE	1	\$ 244.00
173225130004	8201 163RD AVE NW	MN	55303-3479	RAMSEY	BOONE SUSAN M	1	\$ 244.00
173225240001	8404 161ST AVE NW	MN	55303-3807	RAMSEY	DELANEY CHARLES L & LORAL I	1	\$ 244.00
173225140009	16200 FERRET ST NW	MN	55303-3442	RAMSEY	WAIT RICHARD W	1	\$ 244.00
083225430003	16600 KANGAROO CIR	MN	55303-3484	RAMSEY	PETERSEN JOHN P & JANIS	1	\$ 244.00
173225130002	8251 163RD AVE NW	MN	55303-3479	RAMSEY	KNAUS ALAN J & CHERYL A	1	\$ 244.00
173225140010	8051 161ST AVE NW	MN	55303-3854	RAMSEY	DAHLE AARON Z	1	\$ 244.00
173225120010	16301 KANGAROO ST NW	MN	55303-3472	RAMSEY	CHRISTOFERSON DAVE	1	\$ 244.00
173225110006	16341 FERRET ST NW	MN	55303-3430	RAMSEY	KUJAWA RICHARD A	1	\$ 244.00
173225110008	16340 FERRET ST NW	MN	55303-3475	RAMSEY	RICK TODD K & LAURIE A	1	\$ 244.00
173225130005	8350 163RD AVE NW	MN	55303-3464	RAMSEY	WEBER TROY	1	\$ 244.00
173225140002	16301 FERRET ST NW	MN	55303-3430	RAMSEY	LITKE EUGENE	1	\$ 244.00
173225130006	16201 LLAMA ST NW	MN	55303-3471	RAMSEY	HANSON JEROME A	1	\$ 244.00

173225140001	16321 FERRET ST NW	MN	55303-3430	RAMSEY	DAY ERIC A	1	\$	244.00
173225130007	8300 163RD AVE NW	MN	55303-3464	RAMSEY	MOBRY THOMAS L & ROSE M	1	\$	244.00
173225110007	16321 HEDGEHOG ST NW	MN	55303-3428	RAMSEY	NYSTROM LON R & STACY J	1	\$	244.00
173225140012	8151 161ST AVE NW	MN	55303-3867	RAMSEY	LINDGREN GENE E & MARLENE J	1	\$	244.00
173225140004	16101 FERRET ST NW	MN	55303-3457	RAMSEY	BASS PAUL A & CYNTHIA M	1	\$	244.00
173225120009	16351 KANGAROO ST NW	MN	55303-3472	RAMSEY	MICHALOV RONALD & JANICE	1	\$	244.00
083225430004	16651 KANGAROO CIR	MN	55303-3484	RAMSEY	ANDERSON AMY	1	\$	244.00
173225110002	16360 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	IVES RONALD I & SANDRA A	1	\$	244.00
173225140005	8101 163RD AVE NW	MN	55303-3481	RAMSEY	JUDGE SALLYANN D	1	\$	244.00
173225120006	16501 KANGAROO ST NW	MN	55303-3419	RAMSEY	MILLER TRUSTEE MARILYN & MILLER TRUSTEE THOMAS	1	\$	244.00
173225110009	16320 FERRET ST NW	MN	55303-3475	RAMSEY	FULLER ROBERT D & BARBARA A	1	\$	244.00
173225140011	8101 161ST AVE NW	MN	55303-3867	RAMSEY	LUTZ JAMES P	1	\$	244.00
173225410006		MN	55303	RAMSEY	MOX MORRIE S & PASQUALINA	1	\$	244.00
173225110003	16380 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	GREEN DAVID M & ERICA J	1	\$	244.00
					<b>TOTAL</b>	<b>52</b>	<b>\$</b>	<b>12,688.00</b>



**Map 9**  
**Alpaca Estates 2nd & 3rd**  
**IP 11-03**



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ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	PROPERTY OWNER	SHARE	EST. ASSESSMENT
283225330014	7854 142ND AVE NW	MN	55303-7269	RAMSEY	BROWN ROBERT W & KAREN L	1	\$ 244.00
283225330004	7913 142ND AVE NW	MN	55303-7272	RAMSEY	PLESSEL WM J JR & HEGQUIST BJ	1	\$ 244.00
293225440004	8150 142ND AVE NW	MN	55303-7288	RAMSEY	LEE DAVID T & EVELYN	1	\$ 244.00
293225410020	14312 ARMSTRONG BLVD NW	MN	55303-7281	RAMSEY	BORSTAD DALE	1	\$ 244.00
283225330015	7822 142ND AVE NW	MN	55303-7269	RAMSEY	TOSO MARY	1	\$ 244.00
293225440012	8161 142ND AVE NW	MN	55303-7289	RAMSEY	BURGER JEFFREY	1	\$ 244.00
293225440011	8141 142ND AVE NW	MN	55303-7289	RAMSEY	BRYANT ROBERT MICHAEL & PEGGY	1	\$ 244.00
293225440010	8107 142ND AVE NW	MN	55303-7289	RAMSEY	MIETTINEN JOSEPH & TONAY F	1	\$ 244.00
293225440009	8055 142ND AVE NW	MN	55303-7285	RAMSEY	KEPRIOS-TURNER KERRI	1	\$ 244.00
293225410015	14311 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	NOVAK JAMES R	1	\$ 244.00
283225330013	7884 142ND AVE NW	MN	55303-7269	RAMSEY	WRIGHT WILLIAM F & NANCY A	1	\$ 244.00
283225330010	7974 142ND AVE NW	MN	55303-7271	RAMSEY	BARNIER ELAINE	1	\$ 244.00
283225330002	7959 142ND AVE NW	MN	55303-7272	RAMSEY	THOMPSON CLAYTON	1	\$ 244.00
283225330001	8005 142ND AVE NW	MN	55303-7274	RAMSEY	LEONHARDT MARJORIE	1	\$ 244.00
293225410017	8144 144TH AVE NW	MN	55303-7286	RAMSEY	WILL STEVEN J	1	\$ 244.00
283225330006	14275 ALPACA ST NW	MN	55303-7267	RAMSEY	DIRKMAN DAVID J	1	\$ 244.00
293225410016	8150 144TH AVE NW	MN	55303-7286	RAMSEY	RICHTER LEON & KATHRYN	1	\$ 244.00
293225410011	8121 144TH AVE NW	MN	55303-7287	RAMSEY	FETTERER IDA	1	\$ 244.00
293225410013	14401 ARMSTRONG BLVD NW	MN	55303-7284	RAMSEY	PEDERSON LISA M	1	\$ 244.00
293225440003	14227 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	ERICKSON BRUCE A & BRENDA M	1	\$ 244.00
283225330005	14290 ALPACA ST NW	MN	55303-7268	RAMSEY	PREGLER ANDREW & JOANN M	1	\$ 244.00
283225330003	7929 142ND AVE NW	MN	55303-7272	RAMSEY	JOHNSON TRUSTEE JANICE & JOHNSON TRUSTEE LARRY	1	\$ 244.00
293225410018	8112 144TH AVE NW	MN	55303-7286	RAMSEY	DENNIE KIMBERLY	1	\$ 244.00
293225410009	8149 144TH AVE NW	MN	55303-7287	RAMSEY	PEARSON RODNEY & SANDRA	1	\$ 244.00
293225410012	8101 144TH AVE NW	MN	55303-7287	RAMSEY	KENT DAVID	1	\$ 244.00
283225330008	7807 142ND AVE NW	MN	55303-7270	RAMSEY	CLAUSEN JANYCE	1	\$ 244.00
283225330011	7944 142ND AVE NW	MN	55303-7271	RAMSEY	BOEDIGHEIMER PAT D & SHERYL	1	\$ 244.00
283225330009	7990 142ND AVE NW	MN	55303-7271	RAMSEY	LANDOWSKI THOMAS G	1	\$ 244.00
293225440006	8100 142ND AVE NW	MN	55303-7288	RAMSEY	BECK RONALD	1	\$ 244.00
293225440005	8134 142ND AVE NW	MN	55303-7288	RAMSEY	BECKMAN LEBURN W & CAROL A	1	\$ 244.00
283225320016	14322 ALPACA ST NW	MN	55303-7266	RAMSEY	LUND LAWRENCE S	1	\$ 244.00
293225410019	8100 144TH AVE NW	MN	55303-7286	RAMSEY	SCHOMMER DANIEL	1	\$ 244.00
293225440001	8000 142ND AVE NW	MN	55303-7273	RAMSEY	OLSON TRUSTEE PATRICIA & OLSON TRUSTEE RONALD	1	\$ 244.00
293225440007	8064 142ND AVE NW	MN	55303-7273	RAMSEY	SANNER JAMES E & DEBRA J	1	\$ 244.00
293225410014	14331 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	CHUBB DORIS	1	\$ 244.00
283225330007	14239 ALPACA ST NW	MN	55303-7267	RAMSEY	DECKER RODNEY N & MICHELLE L	1	\$ 244.00
283225330012	7900 142ND AVE NW	MN	55303-7271	RAMSEY	BERHOW MERWIN J & MILLER L	1	\$ 244.00
293225440008	8044 142ND AVE NW	MN	55303-7273	RAMSEY	MACIVER MITCHELL R & DIANE	1	\$ 244.00
293225410010	8133 144TH AVE NW	MN	55303-7287	RAMSEY		1	\$ 244.00
					<b>TOTAL</b>	<b>39</b>	<b>\$ 9,516.00</b>



**Map 10a**  
**MSA Streets (Xkimo Street)**  
**IP 11-04**

Parcels  
 Map10a



0 62.5 125 Feet

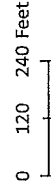
This map has been compiled using information gathered from various governmental offices and is hereby acknowledged as a true and correct copy of the information contained therein. The City of Ramsey does not intend to be held liable for any errors or omissions in this map. The City of Ramsey is not responsible for any errors or omissions in this map. The City of Ramsey is not responsible for any errors or omissions in this map. The City of Ramsey is not responsible for any errors or omissions in this map.



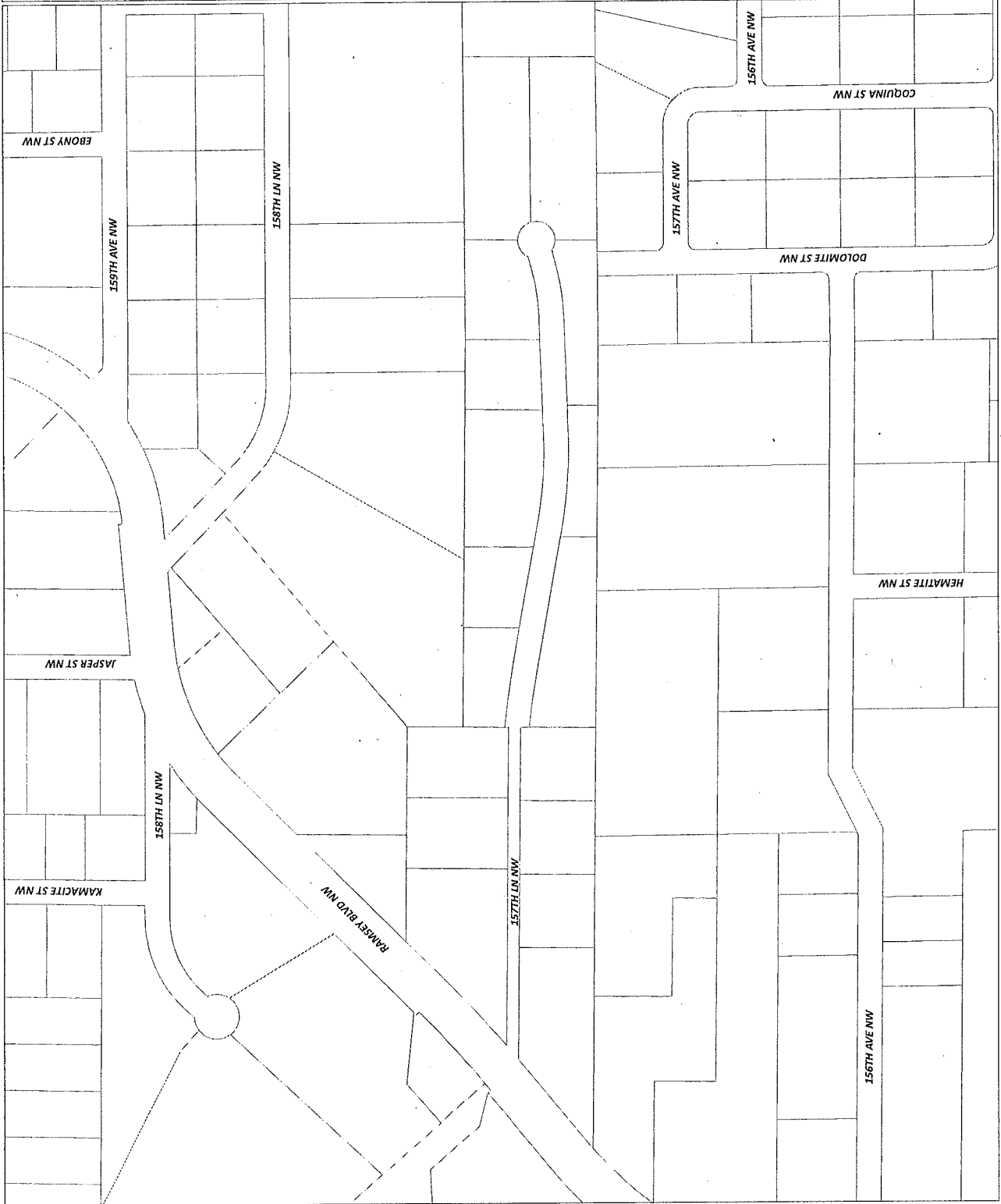
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
253225430054	14265 XKIMO ST NW	MN	55303-5659	RAMSEY	BORCHERT JULIE	1 \$	183.00
253225430072	14245 SAINT FRANCIS BLVD NW	MN	55303-6133	RAMSEY	BSW PROPERTIES	1 \$	183.00
253225310011	14350 XKIMO ST NW	MN	55303-5638	RAMSEY	HOLIDAY COMPANIES	1 \$	183.00
253225430071	14245 SAINT FRANCIS BLVD #105	MN	55303	RAMSEY	VILLAGE BANK	1 \$	183.00
253225430067	14245 SAINT FRANCIS BLVD #101	MN	55303	RAMSEY	VILLAGE BANK	1 \$	183.00
253225430068	14245 SAINT FRANCIS BLVD #102	MN	55303	RAMSEY	LANIGAN PROPERTIES LLC	1 \$	183.00
253225430053	14281 XKIMO ST NW	MN	55303-5659	RAMSEY	FIELDSETH PAUL G & LEA D	1 \$	183.00
253225430055	14249 XKIMO ST NW	MN	55303-5659	RAMSEY	FELDMAN STEVEN	1 \$	183.00
253225430056	14233 XKIMO ST NW	MN	55303-5659	RAMSEY	SENIOR WAYNE A	1 \$	183.00
253225430065		MN	55303	RAMSEY	RIVERS BEND HOLDINGS LLC	1 \$	183.00
253225430057	14217 XKIMO ST NW	MN	55303-5659	RAMSEY	ERICKSON NICHOLAS T	1 \$	183.00
253225430043	5195 142ND AVE NW	MN	55303-4699	RAMSEY	RAMSEY, CITY OF	1 \$	183.00
253225430058	14201 XKIMO ST NW	MN	55303-5659	RAMSEY	GAMAYUNOV VITALIY & ANNA	1 \$	183.00
253225430061		MN	55303	RAMSEY	RIVERS BEND HOLDINGS LLC	0 \$	-
253225430070	14245 SAINT FRANCIS BLVD #104	MN	55303	RAMSEY	VILLAGE BANK	1 \$	183.00
253225430069	14245 SAINT FRANCIS BLVD #103	MN	55303	RAMSEY	VILLAGE BANK	1 \$	183.00
253225340128		MN	55303	RAMSEY	PHOENIX ENTERPRISES LLC	1 \$	183.00
253225430060		MN	55303	RAMSEY	RIVERS BEND HOLDINGS LLC	1 \$	183.00
25322543CIC		MN	55303	RAMSEY		0 \$	-
					<b>TOTAL</b>	<b>17 \$</b>	<b>3,111.00</b>



Map 11  
 157th Lane in Sector 5  
 IP 11-05



This map has been compiled using information gathered from various government offices and is provided for informational purposes only. It is not intended for use as a legal document. The City does not warrant the accuracy or completeness of the information contained herein and is not liable for any errors or omissions. The City does not represent that the GIS data can be used for exact measurement or distance of parcels or other features. If you are a landowner and you wish to verify the accuracy of the information on this map, you should contact the City of Ramsey at 763.688.3333. The City of Ramsey is not responsible for any damages, including consequential damages, arising from the use of this map. The City of Ramsey is not responsible for any damages, including consequential damages, arising from the use of this map.



<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
153225340011	6828 157TH LN NW	MN	55303-6941	RAMSEY	SPILDE ROBERT D & SONJA K	1 \$	1,621.00
153225330003	6925 157TH LN NW	MN	55303-6940	RAMSEY	SERMON ROBERT C & KAREN L	1 \$	1,621.00
153225340002	6950 157TH LN NW	MN	55303-6939	RAMSEY	WARD ADAM	1 \$	1,621.00
153225340001	6975 157TH LN NW	MN	55303-6940	RAMSEY	DELUCA CORY M	1 \$	1,621.00
153225340016	6901 157TH LN NW	MN	55303-6940	RAMSEY	BLASKA JAMES AND DANIELLE	1 \$	1,621.00
153225340014	6801 157TH LN NW	MN	55303-6942	RAMSEY	MCKUSICK DALE F & BARBARA	1 \$	1,621.00
153225430019	6740 157TH LN NW	MN	55303-6943	RAMSEY	WELINSKI BENET D	1 \$	1,621.00
153225430015	6743 157TH LN NW	MN	55303-6944	RAMSEY	STEENERSON DAVID A & B L	1 \$	1,621.00
153225340018	6914 157TH LN NW	MN	55303-6939	RAMSEY	DACON LAURA LEE	1 \$	1,621.00
153225430017	6750 157TH LN NW	MN	55303-6943	RAMSEY	SMITH CARROLL M & JAN M	1 \$	1,621.00
153225340015	6841 157TH LN NW	MN	55303-6942	RAMSEY	ARNOLD ROBERT J & MARY L	1 \$	1,621.00
153225340017	6917 157TH LN NW	MN	55303-6940	RAMSEY	ERICKSON BRENT G & SUSAN D	1 \$	1,621.00
153225330005	7040 157TH LN NW	MN	55303-6937	RAMSEY	LISK VIOLET M	1 \$	1,621.00
153225330006	15739 RAMSEY BLVD NW	MN	55303-6952	RAMSEY	BROMEN JOHN M & CYNTHIA M	1 \$	1,621.00
153225330007	7020 157TH LN NW	MN	55303-6937	RAMSEY	DISCHINGER BRIAN	1 \$	1,621.00
153225330008	7000 157TH LN NW	MN	55303-6937	RAMSEY	NOREEN KEITH D & CHERYL J	1 \$	1,621.00
153225430002	6741 157TH LN NW	MN	55303-6944	RAMSEY	DARGIS LEVI	1 \$	1,621.00
					<b>TOTAL</b>	<b>17 \$</b>	<b>27,557.00</b>



<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
153225120019	16337 COQUINA ST NW	MN	55303-3769	STEVENSON TIMOTHY	1	\$ 2,260.00
153225120016	16300 COQUINA ST NW	MN	55303-3770	HAUCK SCOTT V & LEANN M	1	\$ 2,260.00
153225120018	16427 COQUINA ST NW	MN	55303-3767	OLSON WARREN G	1	\$ 2,260.00
153225120020	16305 COQUINA ST NW	MN	55303-3769	GERBER NATHAN	1	\$ 2,260.00
153225120013	16334 COQUINA ST NW	MN	55303-3770	WEINHOLD STEVEN L & LAURA M	1	\$ 2,260.00
153225130024	16244 COQUINA ST NW	MN	55303-3759	MASICA WILLIAM V & MILDRED G	1	\$ 2,260.00
153225120009	16324 COQUINA ST NW	MN	55303-3770	EASTMAN ADAM L & REBECCA A	1	\$ 2,260.00
153225120017	16437 COQUINA ST NW	MN	55303-3767	LAMBRES BRIAN P & PAULA JEAN	1	\$ 2,260.00
153225120010	16438 COQUINA ST NW	MN	55303-3768	PAYEUR ERIK C B & MELANIE S	1	\$ 2,260.00
153225130023	16259 COQUINA ST NW	MN	55303-3771	BRENT BENJAMIN	1	\$ 2,260.00
153225130003	16213 COQUINA ST NW	MN	55303-3771	JURGENSEN GREGORY	1	\$ 2,260.00
153225130002	16208 COQUINA ST NW	MN	55303-3759	SPITZLEY PAUL B	1	\$ 2,260.00
153225130022		MN	55303	ROOT DOROTHY D	1	\$ 2,260.00
153225120012	16358 COQUINA ST NW	MN	55303-3770	KELLY BETH A	1	\$ 2,260.00
153225120011	16418 COQUINA ST NW	MN	55303-3768	GRASKE THOMAS M & SUSAN D	1	\$ 2,260.00
				<b>TOTAL</b>	<b>15</b>	<b>\$ 33,900.00</b>



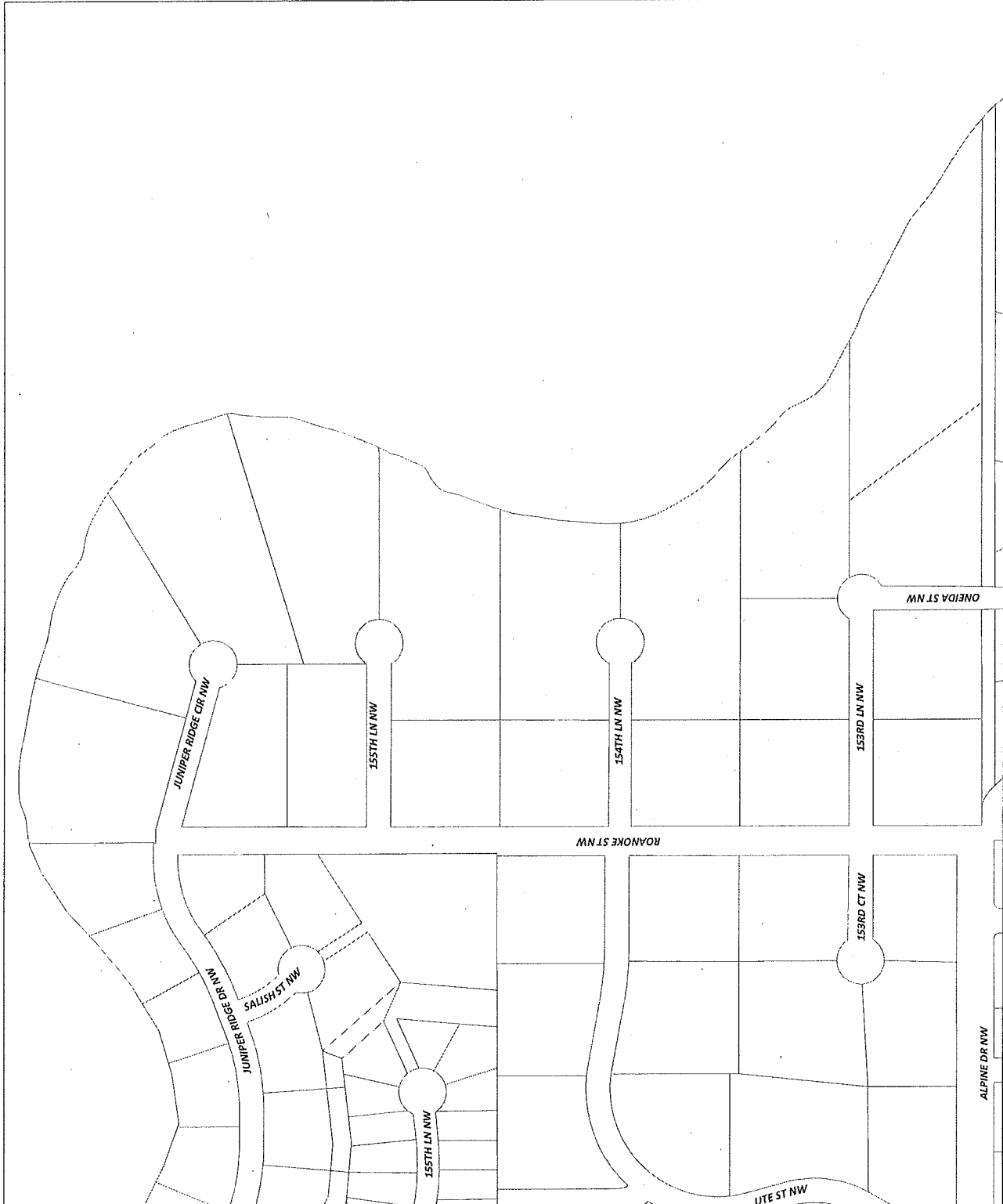
Map 14a  
Stanhope River Hills  
IP 11-06

Map 14  
Parcels



0 125 250 Feet

This map has been compiled using information gathered from various government offices and is provided for informational purposes only. It is not intended for use as a legal document. The City of Ramsey does not warrant the accuracy of the information shown on this map. The City does not represent that the GIS data can be used for exact measurements of distance or direction and precision in the absence of a professional survey. If any of a signature, a seal, or other contact information is required, please contact the City of Ramsey at 763-437-1424. The City of Ramsey disclaims any responsibility for liability for the accuracy of the information. It is the user's responsibility to verify the accuracy of the information. The City of Ramsey is not responsible for any and all claims brought to bear, its employees or agents, or third parties.



ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	PROPERTY OWNER	SHARE	EST. ASSESSMENT
193224220006	4771 JUNIPER RIDGE CIR NW	MN	55303-4284	RAMSEY	NAHRING TRUSTEE MARIANNE & NAHRING TRUSTEE NORMAN	1	\$ 2,260.00
193224220007		MN	55303	RAMSEY	MILLER JOHNNY	1	\$ 2,260.00
193224220009	4760 JUNIPER RIDGE CIR NW	MN	55303-4280	RAMSEY	BERNING PAUL R & KIM M	1	\$ 2,260.00
193224220008	4720 JUNIPER RIDGE CIR NW	MN	55303-4280	RAMSEY	ERICKSON SCOTT S & MARY K	1	\$ 2,260.00
193224220012	4720 155TH LN NW	MN	55303-4285	RAMSEY	HANOVER RICHARD P	1	\$ 2,260.00
193224220013	4760 155TH LN NW	MN	55303-4285	RAMSEY	FRANZMAN BRADLEY C & SANDRA	1	\$ 2,260.00
193224230009	4721 153RD LN NW	MN	55303-4288	RAMSEY	PARKER MICHAEL D & KAREN M	1	\$ 2,260.00
193224230010	4681 153RD LN NW	MN	55303-4288	RAMSEY	BALDIUS JOSEPH & CAROLYN R	1	\$ 2,260.00
193224220015		MN	55303	RAMSEY	BRENNY LEONARD T & JANET	1	\$ 2,260.00
193224230006	4740 154TH LN NW	MN	55303-4286	RAMSEY	ERHART WILLIAM A & ELIZABETH M	1	\$ 2,260.00
193224230004	4781 154TH LN NW	MN	55303-4286	RAMSEY	LIND CRAIG	1	\$ 2,260.00
193224230012	4760 153RD LN NW	MN	55303-4287	RAMSEY	HUSER GARY L	1	\$ 2,260.00
193224230013	4720 153RD LN NW	MN	55303-4287	RAMSEY	EISINGER KELLY	1	\$ 2,260.00
193224230007	4780 154TH LN NW	MN	55303-4286	RAMSEY	BROWN KELLY	1	\$ 2,260.00
193224230008	4761 153RD LN NW	MN	55303-4288	RAMSEY	ALPER RICHARD E & GRETCHEN S	1	\$ 2,260.00
193224230005	4741 154TH LN NW	MN	55303-4286	RAMSEY	KOCH JAMES R & KATHLEEN M	1	\$ 2,260.00
193224230011	15321 ONEIDA ST NW	MN	55303-4289	RAMSEY	ERICKSON CHARLES B & KARLA J	1	\$ 2,260.00
193224220014	4721 155TH LN NW	MN	55303-4285	RAMSEY		1	\$ 2,260.00
					<b>TOTAL</b>	<b>18</b>	<b>\$ 40,680.00</b>



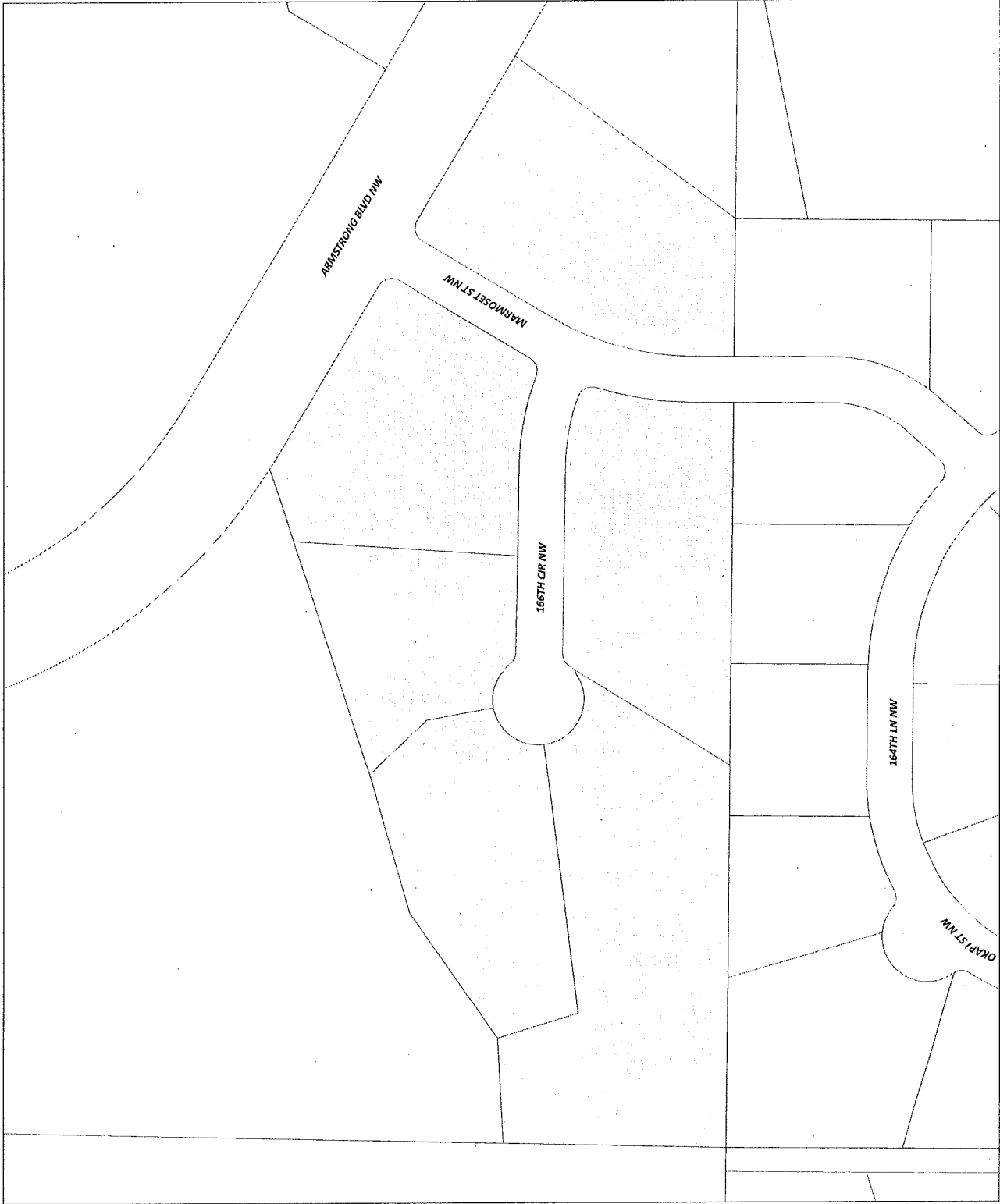
**Map 14b**  
**Oakridge Estates**  
**IP 11-06**

Map 14b  
 Parcels



0 65 130 Feet

This map has been compiled using information gathered from various government offices and other sources. The City does not warrant the accuracy of the information shown on this map and does not intend to be used for any purpose other than that for which it was prepared. The City does not represent that the GIS data can be used for exact measurement of distance or direction, and the City does not represent that the GIS data can be used for any other purpose. The City of Ramsey is not responsible for any errors or omissions in this map, and the user of this map acknowledges that the City of Ramsey is not responsible for any errors or omissions in this map, and the user of this map acknowledges that the City of Ramsey is not responsible for any errors or omissions in this map.



<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
083225340001	8401 166TH CIR NW	MN	55303-3459	RAMSEY	DE MARS MICHAEL A & PENNY J	1	\$ 2,260.00
083225340004	8450 166TH CIR NW	MN	55303-3460	RAMSEY	BIRK CANDACE	1	\$ 2,260.00
083225340006	16501 MARMOSET ST NW	MN	55303-3415	RAMSEY	DVORAK SUZANNE	1	\$ 2,260.00
083225340005	8400 166TH CIR NW	MN	55303-3460	RAMSEY	HEDBERG TIMOTHY A & JUDITH A	1	\$ 2,260.00
083225340002	8425 166TH CIR NW	MN	55303-3459	RAMSEY	STROMBERG BONNIE	1	\$ 2,260.00
083225340003	8451 166TH CIR NW	MN	55303-3459	RAMSEY	JACOB KAREN M	1	\$ 2,260.00
					<b>TOTAL</b>	<b>6</b>	<b>\$ 13,560.00</b>

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-01 THE SEALCOATING OF STREETS IN RIVERS BEND 3<sup>RD</sup> & 4<sup>TH</sup>**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11-01 the sealcoating of streets in River's Bend 3<sup>rd</sup> & 4<sup>th</sup> including the streets more specifically described below: and,

River's Bend 3rd	143rd Ave.	Xkimo St. /End CDS
Rivers Bend 4th	143rd Lane	Xkimo St. / CDS
Rivers Bend 4th	Xkimo Crt.	Xkimo St. / CDS

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of crackfilling and sealcoating of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$8,156.
- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

---

Mayor

**ATTEST:**

---

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-02 THE SEALCOATING OF STREETS IN RIVERSIDE WEST, FORD BROOK ESTATES, SECTION 06 & 07 (UNPLATTED), SECTION 16 (WELCOMES ROAD), HALL-ANDERSON ACRES, AND FOREST HIDEAWAY.**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11-02 the sealcoating of streets in Riverside West, Ford Brook Estates, Section 06 & 07 (Unplatted) Section 16 (Welcomes Road), Hall-Anderson Acres, Forest Hideaway Additions including the streets more specifically described below: and,

Riverside West	137th Ave.	Dolomite St. / W. EOP
Riverside West	Dolomite St.	Riverdale Dr. / 137th Ave.
Riverside West	Ebony St.	Riverdale Dr. / 137th Ave.
Ford Brook Estates	180th Ave.	E. EOP / Erkium St.
Ford Brook Estates	180th Ave.	Erkium St. / Erkium St.
Ford Brook Estates	180th Ave.	Erkium St. / Fluorine St.
Ford Brook Estates	180th Ave.	Fluorine St. / Germanium St.
Ford Brook Estates	180th Ave.	Germanium St. / Iodine St.
Ford Brook Estates	180th Lane	Erkium St. / CDS
Ford Brook Estates	Erkium St.	179th Lane / 180th Ave.
Ford Brook Estates	Erkium St.	180th Ave. / 180th Lane
Ford Brook Estates	Erkium St.	180th Lane / N. EOP
Ford Brook Estates	Fluorine St.	179th Lane / 180th Ave.
Ford Brook Estates	Germanium St.	179th Lane / 180th Ave.
Ford Brook Estates	Iodine St.	179th Lane / 180th Ave.
Ford Brook Estates	Iodine St.	180th Ave. / T.H. 47
Ford Brook Estates	Junkite St.	179th Lane / Iodine St.
Section 06 (Unplatted)	173rd Ave.	Baugh St. / Driscoll St.
Section 06 (Unplatted)	173rd Ave.	Driscoll St. / Termini
Section 06 (Unplatted)	176th Ave.	Baugh St. / CDS
Section 06 (Unplatted)	180th Ave.	Ermine St. / CDS
Section 06 (Unplatted)	Driscoll St.	176th Ave./173rd Ave.
Section 06 (Unplatted)	Eaton St.	Ermine St. / 176th Ave.
Section 06 (Unplatted)	Ermine Blvd.	City Limits / Baugh St.
Section 06 (Unplatted)	Halas St.	Ermine St. / CDS
Section 07 (Unplatted)	169th Lane	Baugh St. / CDS

**RESOLUTION #11-03-XXX**

Section 07 (Unplatted)	Baugh St.	173rd Ave. / 169th Lane
Section 07 (Unplatted)	Driscoll St.	173rd Ave. / 169th Lane
Section 16 (Welcomes Road)	163rd Lane	Variolite St. / Uranimite St.
Section 16 (Welcomes Road)	164th Ave.	Sapphire St. / Pt 285ft E
Section 16 (Welcomes Road)	164th Lane	Uranimite St. / Sapphire St.
Section 16 (Welcomes Road)	Sapphire St.	164th Lane / 164th Ave.
Section 16 (Welcomes Road)	Uranimite St.	163rd Lane / 164th Lane
Hall-Anderson Acres	159th Lane	Sodium St. / CDS
Hall-Anderson Acres	160th Lane	W. EOP / T.H. 47
Hall-Anderson Acres	Neon ST	160th Lane / CDS
Hall-Anderson Acres	Osmium St.	159th Lane / 160th Lane
Hall-Anderson Acres	Potassium St.	159th Lane / Osium St.
Hall-Anderson Acres	Radium St.	159th Lane / 160th Lane
Hall-Anderson Acres	Sodium St.	S. EOP / 160th Lane
Hall-Anderson Acres	TH 47 Service Road	S EOP / N EOP
Forest Hideaway	159th Lane	159th Lane / CDS
Forest Hideaway	159th Lane	160th Ave./ P.C. Iguana St.
Forest Hideaway	160th Ave.	W. EOP / Kangaroo St.
Forest Hideaway	Iguana St.	161st Ave./P.C. 159th Lane
Forest Hideaway	Kangaroo St.	161st Ave. / 160th Ave.

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of crackfilling and sealcoating of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$215,923.
- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

---

Mayor

**ATTEST:**

---

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-03 THE SEALCOATING OF STREETS IN OAKRIDGE ESTATES, AND ALPACA ESTATES**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11- the sealcoating of streets in Oakridge Estates/Alpaca Estates including the streets more specifically described below: and,

Oakridge Estates	163rd Ave.	Llama St. / Ferret St.
Oakridge Estates	Ferret St.	E.P.C. Hedgehog St & Ferret /161 <sup>st</sup> Ave.
Oakridge Estates	Hedgehog St.	163rd / E P.C. Ferret St. & Hedgehog St.
Oakridge Estates	Kangaroo Cir.	Armstrong Blvd. / CDS
Oakridge Estates	Kangaroo St.	163rd Ave. / CDS
Oakridge Estates	Kangaroo St.	C.R. 83 / CDS
Section 17 (Unplatted)	161st Ave.	C.R. 83 / Termini
Section 17 (Unplatted)	Llama St.	163rd Ave. / 161st Ave.
Alpaca Estates 2nd	142nd Ave.	E. EOP / Alpaca St.
Alpaca Estates 2nd	142rd Ave.	Alpaca St. / W. EOP
Alpaca Estates 2nd	Alpaca St.	142nd Ave. / N. EOP
Alpaca Estates 3rd	142nd Ave.	Armstrong Blvd. / E. EOP
Alpaca Estates 3rd	142nd Ave.	W. EOP / Armstrong Blvd.
Alpaca Estates 3rd	144th Ave.	W. EOP / Armstrong Blvd.
Alpaca Estates 3rd	Armstrong Blvd.	142nd Ave. / 144th Ave.
Alpaca Estates 3rd	Armstrong Blvd.	144th Ave. / N. EOP

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of crackfilling and sealcoating of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$101,104.

**RESOLUTION #11-03-XXX**

- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

---

Mayor

**ATTEST:**

---

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-04 THE SEALCOATING OF STREETS ON XKIMO STREET**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11-04 the sealcoating of streets on Alpine Drive/Xkimo Street including the streets more specifically described below: and,

River's Bend 3rd	Xkimo St.	142nd Ave. / 143rd Ave.
Rivers Bend 4th	Xkimo St.	Xkimo Cr. / TH 47
Rivers Bend 4th	Xkimo St.	143rd Ave. / Xkimo Cr.

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of crackfilling and sealcoating of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$21,156.
- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

**RESOLUTION #11-03-XXX**

**Page 1 of 2**

---

Mayor

**ATTEST:**

---

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-05 THE OVERLAY OF SECTION 15 (UNPLATTED) 157<sup>TH</sup> LANE**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11-05 the overlay of Section 15 (Unplatted) 157<sup>th</sup> Lane including the streets more specifically described below: and,

Section 15 (Unplatted)            157th Lane            Ramsey Blvd./CDS

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of overlay of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$55,125.
- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

---

Mayor

**RESOLUTION #11-03-XXX**

**ATTEST:**

---

City Clerk

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION RECEIVING REPORT AND CALLING A PUBLIC HEARING ON IMPROVEMENT PROJECT 11-06 THE OVERLAY OF OAK RUN, STANHOPE RIVER HILLS, AND OAKRIDGE ESTATES**

**WHEREAS**, pursuant to a motion of the Ramsey City Council, adopted March 8, 2011, a feasibility study for the 2011 Street Maintenance Program has been prepared by Tim Himmer, City Engineer, with reference to Improvement Project 11-06 the overlay of Oak Run including the streets more specifically described below: and,

Oak Run	Coquina St.	Nowthen Blvd. / N. EOP
Oak Run*	Coquina St.	Coquina St. / CDS
Stanhope River Hills	153rd Lane	Roanoke St. / Oneida St.
Stanhope River Hills	154th Lane	Roanoke St. / CDS
Stanhope River Hills	155th Lane	Roanoke St. / CDS
Stanhope River Hills	Juniper Circle	Roanoke St. / CDS
Stanhope River Hills	Oneida St.	S. EOP / 153rd Lane
Oakridge Estates	166 Cir.	Marmoset St. / CDS
Oakridge Estates	Marmoset St.	Armstrong Blvd. / S. EOP

**WHEREAS**, the report provides information regarding whether the proposed project is necessary, cost effective, and feasible.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the improvements of overlay of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 and the Ramsey City Code Section 4.60 at an estimated total cost of \$176,295.
- 2) That a public hearing shall be held on such proposed improvement on the 12th day of April, 2011 in the Council Chambers of the Ramsey Municipal Center located at 7550 Sunwood Drive NW at 7:00 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

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Mayor

**ATTEST:**

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City Clerk

**CC Regular Session**

**Item #: 5.8.**

**Date: 03/08/2011**

**By:** Colleen Lasher  
Administrative Services

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**Information**

**Title:**

Report from the Personnel Committee Meeting held on 02-22-11

Case 1: Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer

**Background:**

Case 1:

The case was presented to accept the resignation of Officer Sheldon Erdman and to authorize staff to begin a recruitment to fill the vacancy. Several questions were asked and staff members responded.

**Recommendation:**

Case 1:

The Personnel Committee motioned to recommend that the City Council adopt resolution #11-03-XXX to accept Officer Erdman's resignation and to authorize staff to begin a recruitment process to fill the vacancy.

**Council Action:**

Case 1:

Make a motion to confirm the recommendation of the Personnel Committee to accept Officer Erdman's resignation and to authorize staff to begin a recruitment process to fill the vacancy.

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**Attachments**

PCM Case 02-22-11

Resolution

Evaluation of Staffing Needs

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 03:23 PM

Started On: 02/25/2011

**City of Ramsey**  
**Agenda**  
**Personnel Committee**  
**Tuesday February 22, 2011**  
**5:00 p.m.**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
  1. Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer
5. **Adjournment**

**Date: 02/22/2011**

**By:** Colleen Lasher  
Administrative Services

**Information**

**Title:**

Consider a Resolution Accepting the Resignation of a Patrol Officer and Authorization to Recruit a Replacement Patrol Officer

**Background:**

Staff received a letter of resignation dated February 2, 2011 from Officer Sheldon Erdman. Officer Erdman stated that his last day of employment with the City will be on May 31, 2011. He is retiring from the City with over 20 years of service.

Staff has carefully reviewed the staffing needs related to this position; a detailed evaluation is attached.

**Recommendation:**

Staff recommends that resolution 11-03-XXX be approved to accept Officer Erdman's resignation and to authorize staff to begin a recruitment to fill the vacancy.

**Funding Source:**

The funding for this replacement Patrol Officer position is part of the 2011 budget. The savings when comparing a new officer to an officer such as Officer Erdman is approximately \$4385.00 per month.

**Council Action:**

Motion to adopt resolution 11-03-XXX which confirms the recommendation of the Personnel Committee to accept Officer Erdman's resignation and to authorize staff to begin a recruitment to fill the vacancy.

**Attachments**

Resolution

Evaluation Criteria

**Form Review**

**Inbox**

Kurt Ulrich  
Form Started By: Colleen Lasher  
Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 05:36 PM  
Started On: 02/15/2011

Councilmember     introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**Consider a Resolution Accepting the Resignation of a Patrol Officer and  
Authorization to Recruit for a Replacement Patrol Officer**

**WHEREAS**, Sheldon Erdman works for the City as a full-time, regular Patrol Officer, and

**WHEREAS**, Mr. Erdman has submitted a letter of resignation effective May 31, 2011; and

**WHEREAS**, staff has carefully reviewed the staffing needs of the Police Department and recommends replacing this Patrol Officer position.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council of the City of Ramsey confirms the recommendation of the Personnel Committee to accept Sheldon Erdman's resignation from his Patrol Officer position;
- 2) That the effective date of Mr. Erdman's resignation is May 31, 2011; and
- 3) That staff is authorized to begin the recruitment process to hire a replacement Patrol Officer.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember     , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

## Evaluation Criteria for Vacant and New Positions

1. Is the position essential? Yes

2. Is the position critical?

Critical positions are positions that are, for example, one-position job classes or positions with duties that cannot be modified, reassigned or eliminated. Detailed responses to the following questions will be required in determining whether or not a position is “critical” to providing high-quality services to residents, business owners and/or employees:

- Explain how this position is key to achieving the strategic goals identified by the City Council. *Public safety is the number one priority of a City. It is the goal of the City to provide this service and this must be done by licensed police officers. Citizens expect officers to respond to their needs and Ramsey is currently staffed to provide this service.*
- Can the duties be re-engineered or automated? Please explain. *The position of a police officer must be done by someone who holds a State of Minnesota issued license. The majority of the duties an officer performs must be completed by a licensed officer, as per Minnesota State Statute.*
- Can the duties be reassigned temporarily or permanently? Please explain. *No. If we do not fill the position, we will be short officers that respond to calls. The city would incur overtime costs to cover the hours of the officer that is scheduled to leave.*
- Can the position remain unfilled temporarily or permanently? Please explain. *We will be short an officer to fill shifts. We currently have four officers assigned to 12 hour shifts and having an officer missing for an extended period of time will cost the City in overtime to cover the shifts when officers are on vacations, holidays, sick, or in training.*
- Can the position be filled internally? *Yes. However, if an internal candidate (eligible to be licensed by the State of Minnesota) were hired for the position, that would leave a city vacancy, which may or may not need replacing. (i.e., a volunteer police reserve officer would not have to be replaced.)*

- What is the impact (i.e., to residents, business owners, employees, and/or operations) if the position is not filled? *There would be days where there would not be a full complement of officers. This would cause delays in response times and definitely a decrease in general patrol duties. Citizens would not see a squad driving by their house as often if there are fewer officers on the department patrolling the neighborhoods and businesses.*
- Can the service provided be reduced, eliminated, or contracted out? *No. The City has its own police department and provides that service. Citizens will see an impact if there are fewer officers on duty. We would still operate as a department but would have one less officer on the schedule.*
- What is the budgetary impact if the position is not filled (e.g., additional overtime/compensatory time off costs) *There would definitely be more overtime paid out if the officer is not replaced. We are at a minimum amount of officers needed to effectively respond to calls for service as we are staffed today.*
- What are the circumstances that warrant the creation of this new position? *This is not a new position.*

3. What is the total annual cost of the position (e.g., salary, taxes, benefits, equipment, etc.)?  
*The position is budgeted at step 1 and would be a total annual expense of approximately \$60,927 per year.*

Date: 03/08/2011

By: Diana Lund  
Finance

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**Information**

**Title:**

Report From Finance Committee of February 22, 2011

**Background:**

Two cases were presented to the Finance Committee:

Case #1 Consider Contract for Agent of Record for Property, Casualty, and Workers Compensation Insurance.

Staff reviewed that the city has been contracting with Bearence Management Group (formerly T.C. Field & Company) since 1997 for agent of record services for property, casualty, and workers compensation insurance. The city is currently paying \$5,800 for these services. Staff discussed the proposed two-year contract with the city's agent asking for \$6,000 in 2012 and \$6,200 in 2013. In comparison, neighboring cities are paying from \$10,000 to \$24,000 for the same services.

The Finance Committee made the recommendation that the City Council authorize the agent of records contract for two years in the amounts of \$6,000 for 2012 and \$6,200 in 2013.

Case #2 Credit Card Analysis

Staff reviewed the credit card process and respective fees involved. The Finance Committee was in agreement to bring forward to a later worksession for discussion with the entire council. A worksession on credit cards with eligible vendors and the city's utility billing company has been scheduled for March 22, 2011.

**Recommendation:**

Ratify the recommendations of the Finance Committee.

**Council Action:**

Ratify the recommendations of the Finance Committee.

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**Attachments**

Resolution Authorizing Bearence Management Group Agent of Record  
Finance Committee Agenda of February 22, 2011

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 04:01 PM

Started On: 02/28/2011 06:53 AM

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-02-XXX**

**RESOLUTION AUTHORIZING CONTRACT WITH BEARENCE MANAGEMENT GROUP (FORMERLY T.C. FIELD & COMPANY) FOR AGENT OF RECORD SERVICES FOR PROPERTY, CASUALTY, AND WORKERS COMPENSATION INSURANCE**

**WHEREAS**, Bearence Management Group has requested contract renewal for agent of records services for property/casualty/workers compensation for the 2012-2013 agreement year; and

**WHEREAS**, the current fee for these services is \$5,800; and

**WHEREAS**, city staff is recommending an increase of \$200 for 2012 and \$200 for 2013 which reflects an average increase of 3.4% for each contract year.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:**

- 1) That the City Council of the City of Ramsey authorizes contract renewal with T.C. Field & Company for agent of record services for 2012 and 2013; with fees of \$6,000 and \$6,200, respectively.

The motion for the adoption of the foregoing resolution was duly seconded by, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of March 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Finance Committee

Item #: 4. 1.

Date: 02/22/2011

By: Diana Lund  
Finance

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### Information

**Title:**

Consider Contract for Agent of Record for Property, Casualty, and Workers Compensation Insurance.

**Background:**

The City of Ramsey has had an agreement with T.C. Field & Company (now known as Bearence Management Group) since 1997 for agent of record services for property, casualty, and workers compensation insurance services. The last formal agreement ended on December 31, 2010. A separate fee is paid to Bearence for Workers Compensation insurance, which is 2% of premiums paid. The 2% fee is incorporated within the total premium charged. For 2011, the City's General Liability totals \$164,253 and Workers Compensation - \$115,814.

At the Finance Committee of February 8, 2011, the Finance Committee made the recommendation that the City Council authorize the agent of records fee for 2011 in the amount of \$5,800. During this same committee meeting, it was requested that staff approach the city's agent of record regarding the submittal of another two-year contract for 2012-2013 services.

The Insurance Service Agreement is attached for review. For 2012, the fee requested is \$6,000 (3.5% increase) and \$6,200 in 2013 (3.3% increase). The City's In comparison, neighboring cities such as Champlin pay \$24,000 annually, Anoka - \$10,000 + 2% of Workers Compensation premiums, and Elk River - 7% of total liability and workers compensation premiums.

**Recommendation:**

Staff recommends authorizing the contract for agent of record services for 2012-2013 and an increase of \$200 to the fee of Bearence Management Group for 2012 and \$200, for contracted amounts of \$6,000 and \$6,200, respectively. A resolution authorizing the contract and fees is attached for consideration.

**Funding Source:**

Agent of record fee is included in the annual General Fund budget under professional services.

**Council Action:**

Based on Finance Committee Discussion.

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### Attachments

Insurance Service Agreement

Resolution Authorizing Bearence Management Group Agent of Record

### Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	02/17/2011 08:45 AM
Form Started By: Diana Lund		Started On: 02/14/2011 08:00 AM
Final Approval Date: 02/17/2011		

# **AGREEMENT**

## **Insurance Agency Services**

This agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2011, by and between Bearence Management Group hereinafter called the Agent, and the City of Ramsey, a Minnesota Municipal Corporation, hereinafter called the City.

The City hereby engages the services of the Agent as its insurance servicing agent of record with respect to all insurance of the City within the scope of insurance and bond policies/coverages, including but not limited to fire; general liability, casualty, public official and law enforcement liability, marine, fidelity and surety bonds and other miscellaneous coverages as may be required by the City but will not include employee fringe benefits such as health, life, dental, disability insurance, or pensions. In consideration of the following covenants and agreements, it is mutually agreed by and between the parties hereto as follows:

### **TERM**

This agreement will be in effect for the January 1, 2012—December 31, 2013, for the insurance coverage policy year of January 1<sup>st</sup> to December 31<sup>st</sup>.

### **COMPENSATION**

The term "Total Compensation" as used in this agreement shall mean and be the sum of:

- All compensation received by the Agent from any insurance underwriter for the placement of property casualty insurance required or obtained by the City except workers compensation. Workers compensation will be on a standard commission basis.
- All compensation or reimbursement received by the Agent from the City pursuant to the provisions of this agreement.

It is also hereby agreed and understood:

- The fee for agent services is in addition to the premiums charged.
- The premiums charged do not include commission to the Agent, except workers compensation. The City hereby directs the League of Minnesota Cities Insurance Trust (L.M.C.I.T.) not to include any allowance for an agent's fee in quoting and billing the City's premium for property, liability and automotive coverage.
- Said compensation shall be payable upon execution of the contract.

Wherever possible insurance policies will be placed to allow payment of premium to be made by the City directly to the insurance company.

As total compensation for the services provided to the City as described below, the City will pay to the Agent a fee of \$6000 for the 2012 contract year and \$ 6200 for the 2013 contract year.

## SERVICES

The agent will perform for the City the following services:

- Advise and assist the City in assembling and accurately reporting underwriting data. Update property values for rating purposes.
- Advise and assist the City in evaluating and selecting among coverage alternatives, such as deductibles, limits, optional coverages, alternative coverage forms, etc.
- Review coverage documents and invoices to assure coverage has been correctly issued and billed. Advise the City on potential gaps or overlaps in coverages.
- Assist the City as requested in submitting claims and interpreting coverage as applied to particular claims.
- Review loss reports for correct reporting, appropriate reserves, etc.
- Assist the City in identifying risk exposures and developing appropriate strategies to address those exposures.

## TERMINATION

This agreement may be terminated by either party upon (60) sixty days written notice to the other party.

Bearence Management Group

City of Ramsey

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Finance Committee**

**Item #: 4.2.**

**Date: 02/22/2011**

**By:** Diana Lund  
Finance

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**Information**

**Title:**

Credit Card Analysis

**Background:**

Customers, residents, and staff have been inquiring regarding the city of Ramsey accepting credit cards for payments on utility bills, building permits, abatements, and various fees.

Offering the acceptance of credit cards has a fee. The fee could be absorbed by the city, thus reducing overall revenue collections, or passed onto the consumer via higher permit and/or utility fees.

An analysis of three credit card vendors is attached. The three vendors were chosen based on their experience and interfacing capability with our current utility billing vendor as the city bills over 8,000 residents and thus a high potential of future credit card use.

This will be the city's first look at the credit card process. After initial discussion, and agreement of a potential vendor, staff will be prepared to bring that vendor to a future worksession for full council input.

**Recommendation:**

Discussion only.

**Funding Source:**

Not applicable at this time.

**Council Action:**

Finance Committee Discussion only.

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**Attachments**

Credit Card Vendor Analysis

Credit Card Spreadsheet

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

Final Approval Date: 02/17/2011

**Reviewed By**

Kurt Ulrich

**Date**

02/17/2011 08:45 AM

Started On: 02/14/2011 08:02 AM

	Evalon	RevTrak	Authorize.Net
<b>Credit Cards Accepted:</b>			
VISA	YES	YES	YES
MasterCard	YES	YES	YES
American Express	YES	NO	NO
Discover Card	YES	YES	YES
Debit Cards	YES	YES	YES
<b>Types of Transactions Supported:</b>			
In Person	YES	YES	YES
Phone	YES	YES	YES
Online	YES	YES	YES
Reoccurring	YES	NO	YES (+\$10/mth)
<b>System Interfacing Capability:</b>			
Interface with Opus21	YES	Upload datafile	Upload datafile
Interface with JDE	NO	NO	NO
Interface with PIMS	NO	NO	NO
<b>Processing Fees:</b>			
Qualified "Swiped" Transactions (VISA, MC, Discover)	1.74% + \$0.20	1.99% + \$0.35	1.79% + \$0.56
Signature "Swiped" Debit (with VISA/MasterCard logo)	1.44% + \$0.20	1.99% + \$0.35	1.79% + \$0.56
Reward Cards "Swiped" Debit (with VISA/MasterCard logo)	2.05% + \$0.20	1.99% + \$0.35	1.79% + \$0.56
Partial Qualified "Keyed" or "Online" Credit Card & Signature Card (VISA, MC, Discover)	2.35% + \$0.20	2.79% + \$0.35	2.19% + \$0.60
American Express	2.89% + \$0.10	NA	
Basic Monthly Fee	NA	\$ 49.95	\$ 15.00
Monthly Statement Fee	\$ 8.00	NA	\$ 19.90
Operator Assistance Fee	\$0.90/occurrence	NA	NA
Automatic Response Authorization by Phone	\$0.75/occurrence	NA	NA
Bank Referral Fee	\$4.00/occurrence	NA	NA
Minimum Monthly Processing Fee	\$ 25.00	NA	\$ 25.00
Access to Online Merchant Account	\$15.00/month	NA	NA
NSF Fee	\$ 20.00	NA	
Chargeback Fee	\$ 25.00	NA	NA
Monthly Virtual Merchant Gateway Fee	\$ 5.00	NA	\$ 20.00
<b>Setup and Annual Fees</b>			
One-Time Setup	\$ 100.00	NA	\$ 198.00
Annual Compliance Fee (Dial-up Terminal)	\$ 55.00	NA	NA
Annual Compliance Fee (Internet Terminal)	\$ 175.00	NA	NA
Application Fee	\$ 50.00	NA	NA
Annual Validation Fee	\$ 35.00	NA	NA
<b>Terminal Pricing</b>			
POS Terminal (price per terminal)	\$ 699.00	\$ 89.95	\$ 100.00
Virtual Merchant (PC-Based w/unlimited users)	\$ 978.00	NA	Included

Month	Total Amount Transactions	Total No. of Transactions	REVTRAK		EVALON		AUTHORIZE.NET	
			Processing Fee ***	Monthly Fees	Processing Fee **	Monthly Fees	Processing Fee ****	Monthly Fees
January	\$ 1,393.31	6	\$ 35.35	\$ 49.95	\$ 27.57	\$ 38.00	\$ 50.47	\$ 54.90
February	\$ 5,214.91	37	\$ 137.59	\$ 187.54	\$ 106.22	\$ 24.00	\$ 108.77	\$ 54.90
March	\$ 6,063.57	14	\$ 89.30	\$ 69.95	\$ 111.71	\$ 24.00	\$ 114.22	\$ 54.90
April	\$ 2,617.25	24	\$ 70.95	\$ 49.95	\$ 110.55	\$ 24.00	\$ 200.94	\$ 54.90
May	\$ 7,717.38	8	\$ 20.18	\$ 70.13	\$ 54.40	\$ 28.00	\$ 71.12	\$ 54.90
June	\$ 736.71	5	\$ 19.43	\$ 69.95	\$ 15.38	\$ 28.00	\$ 41.67	\$ 54.90
July	\$ 3,563.32	22	\$ 92.86	\$ 49.95	\$ 15.02	\$ 28.00	\$ 43.82	\$ 54.90
August	\$ 5,960.58	38	\$ 153.37	\$ 49.95	\$ 118.66	\$ 28.00	\$ 146.66	\$ 54.90
September	\$ 6,762.29	18	\$ 167.51	\$ 217.46	\$ 131.42	\$ 28.00	\$ 158.42	\$ 54.90
October	\$ 3,849.78	21	\$ 50.15	\$ 69.95	\$ 89.21	\$ 28.00	\$ 92.31	\$ 54.90
November	\$ 1,995.78	52	\$ 30.15	\$ 69.95	\$ 89.21	\$ 28.00	\$ 59.05	\$ 54.90
December	\$ 6,246.89	302	\$ 1,545.60	\$ 599.40	\$ 1,202.08	\$ 316.00	\$ 1,256.03	\$ 658.80
Annual Total	\$ 61,246.89	302	\$ 1,545.60	\$ 599.40	\$ 1,202.08	\$ 316.00	\$ 1,256.03	\$ 658.80
One-time Setup Fees								
Equipment								
Annual One-Time Fees								
Year 2011 Estimated Expenditure (Based on 2010 volume)			\$ 3,127.61	\$ 2,325.00	\$ 2,463.89	\$ 6,575.77	\$ 1,432.05	\$ 5,372.22
Estimated Volume Increase **								
Adjusted 2011 Utility Forecasted Expenditure			\$ 3,127.61	\$ 2,325.00	\$ 2,463.89	\$ 6,575.77	\$ 1,432.05	\$ 5,372.22
Non-Utility Charges, Fees, & Fines								
Liquor On-Sale License	42,950.00	9,000						
Liquor Off-Sale License	1,360.00	4,000						
Professional License	7,700.00	80,000						
Pawshop License	3,000.00	6,000						
Cigarette Sales License	4,700.00	18,800						
Refuse Haulers License	1,600.00	8,000						
Motor Vehicle License	7,866.25	44,844						
Peddler License	2,855.00	28,550						
Occasional Sales License	3,800.00	19,000						
Investigation Fee	1,203.00	13,000						
Building Permits	227,865.75	613,000						
Plumbing Permits	21,150.87	112,000						
Animal License	825.00	67,000						
Heating Permits	25,799.75	157,000						
Sign Permits	1,375.00	14,000						
Fire Permits	2,358.80	73,000						
Electrical Inspection Permit	15,437.50	196,000						
Septic System Permits	14,440.00	70,000						
Urban Sewer Permit	4,425.00	47,000						
Urban Water Permit	4,675.00	48,000						
Other Non-Business License & Permits	5,397.00	85,000						
Zone and Subdivision Fees	1,335.00	39,000						
Plan Checking Fees	92,494.09	11,000						
Site of Map & Publication	157.32	53,000						
Assessment Searches	3,150.00	105,000						
Accident Reports	1,272.05	516,000						
Dog Impounds	5,000.00	33,000						
Vehicle Lock-outs	4,460.00	172,000						
Background Checks	70.00	7,000						
Open Burn Permit	1,125.00	45,000						
Plan & Specification Fees	7,030.00	105,000						
Administrative Fines	4,050.00	154,000						
Total Fees, Charges & Fines	622,777.168		\$ 4,382.34	\$ 4,082.05	\$ 4,692.45	\$ 12,916.30	\$ 2,982.15	\$ 31,979.21
Combiner Adjusted 2011 Utility & City Fees, Charges, & Fines Forecasted Expenditures **			\$ 4,382.34	\$ 4,082.05	\$ 4,692.45	\$ 12,916.30	\$ 2,982.15	\$ 31,979.21

Not included is the cost for Bitwise to configure online website in Authorize.Net or Evalon are selected

\* For analytical purposes, Evalon's tiered rates were averaged at 1.295% and did not include American Express  
 \*\* For analytical purposes, RevTrak's two rates (1.99% and 2.79%) were averaged at 2.39%  
 \*\*\* For analytical purposes, Authorize.Net's two rates (1.79% and 2.19%) were averaged at 1.99%

Date: 03/08/2011

By: MaryJo Warner  
Engineering/Public Works

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**Information**

**Title:**

Report from Public Works

**Background:**

**Case #5.1 Overview of the Utility Department SCADA System**

Utility Supervisor Nelson was present to give a demonstration to the Committee on the Utility Department SCADA System.

In reference to the water tower the Committee asked how thick the ice could get and staff responded they have heard of ice getting six feet thick, but doesn't think the climate here is cold enough to create ice that thick.

It was questioned if there is a constant evolution of the water.

Staff explained there is a control that automates this, and demonstrated how the water fluctuates. It was indicated there are alerts built into the SCADA system and there was discussion on the events that would trigger an alarm.

Staff also commented there is a manual check daily to be sure there are ample chemicals in the tanks. If there is a chemical leak, the alarm will be set off.

The Commission asked what the security override is.

Staff responded the system is password protected, and the keys to the pump house are kept by Staff. If this system fails, there is a backup system that will send a notification if there was a computer crash. In addition, there is another computer as backup, it was also explained that if an employee were to leave the City, passwords would be changed.

No action taken, for informational purposes only.

**Case #5.2 Overview of the 2011 Street Maintenance Program**

The Committee motioned to to recommend that the City Council direct staff to prepare feasibility study for the 2011 Street Maintenance Program and schedule a public open house.

The Resolutions Receiving Report and Calling for a Public Hearing on Street Maintenance Improvement projects 11-01, 11-02, 11-03, 11-04, 11-05, and 11-06 are being presented on this meetings consent agenda.

**Case #5.3 Consider Change Order for City Improvement Project #10-32; 176th Avenue Culvert**

City Engineer Tim Himmer reviewed in the staff report that staff noticed a section of the roadway along 176th Avenue between Okapi and Marmoset Streets had been eroding and settling over time.

On November 9, 2010 Council authorized the award of contract to Dryden Excavating. It was discovered that while the work was being conducted that additional removal and import would be required resulting in a contract overage

in the amount of \$20,395.56.

Motion to recommend to City Council approval of the change order for Improvement Project #10-24; 176th Avenue culvert replacement, in the amount of \$20,395.56.

#### **Case #5.4 Consider Engineering Services Request for Proposals**

Staff reviewed in the report since the reorganization of the engineering department additional dollars were budgeted for miscellaneous professional services to cover the historic specialty needs, and any overflow work such as drafting to assist the department in project delivery.

Motion to recommend that the City Council authorize staff to distribute an RFP for engineering services in an effort to build a specialized pool of three to five consultants for a term of three years to utilize, as necessary, for overflow work and to include language stating the information would be owned by the City and presented in a format the City can use and manipulate.

#### **Case #5.5 Consider Roadway Modifications at TH10 & Feldspar Street NW**

Staff reviewed that each year staff receives complaints regarding the safety concerns at this intersection. This information is relayed to MnDOT and recently they completed their scoping of the documents and proposed safety improvements at this intersection in 2015.

The Committee discussed they would like to advance this project for safety reasons but doesn't want to spend the City's money on these improvements since it is a State road.

Motion to recommend that the City Council request that MnDOT advance the project sooner with State funding and no City funding.

#### **Case #5.6: Update on Retro Fitting of Public Works Lighting**

At the January 18th Public Works Committee meeting, staff presented a proposal from AID Electric to retro fit the lighting at the Public Works Campus.

It was the Consensus of the Committee at that meeting to get quotes on LED light from another vendor and bring back the results to this meeting.

Staff received quotes from Rob Schiller of Ready Watt Electric on LED lighting. Mr. Schiller was present at the meeting and explained the cost of using LED would be 25% less than fluorescent in usage. However, the replacement cost would be a larger savings due to the low maintenance. However, fluorescent bulbs have a significantly shorter life span.

Mr. Schiller commented he discovered his bid is higher than others, though he found discrepancies with other proposals.

Public Works Director Olson stated he will research the discrepancies. He recommended the Public Works Committee delay this item until he can determine the facts. He stated he was unaware that someone would be at the meeting from one of the companies, and he would like to give the other contractor a chance to speak.

Motion to recommend City Council table this item until the next Public Works Committee meeting.

**Recommendation:**

Staff recommends ratifying the recommendation from the Public Works Committee.

**Council Action:**

Motion from City Council to ratifying the recommendation from the Public Works Committee.

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**Attachments**

agenda 2.15.11

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Himmer	Tim Himmer	03/02/2011 11:28 AM
Brian Olson	Brian Olson	03/02/2011 01:06 PM
Tim Himmer	Tim Himmer	03/03/2011 07:54 AM
Kurt Ulrich	Kurt Ulrich	03/03/2011 04:49 PM
Form Started By: MaryJo Warner		Started On: 03/01/2011 10:47 AM
Final Approval Date: 03/03/2011		

**City of Ramsey**  
**Agenda**  
**Public Works Committee**  
**Tuesday February 15, 2011**  
**5:30 pm**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
  1. Approve Regular Meeting Minutes of January 18, 2011
5. **Committee Business**
  1. Overview of the Utility Department SCADA System
  2. Overview of the 2011 Street Maintenance Program
  3. Consider Change Order for City Improvement Project #10-32; 176th Avenue Culvert Replacement
  4. Consider Engineering Services Request for Proposals
  5. Consider Roadway Modifications at TH 10 & Feldspar Street NW
  6. Update on Retro Fitting of Public Works Lighting
6. **Committee/Staff Input**
7. **Adjournment**

**Public Works Committee**

**Item #: 4. 1.**

**Date: 02/15/2011**

By: MaryJo Warner  
Engineering/Public Works

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Information

Title:

Approve Regular Meeting Minutes of January 18, 2011

Background:

Approve Regular Meeting Minutes of January 18, 2011

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Committee Action:

Approve Regular Meeting Minutes of January 18, 2011

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Attachments

PW Minutes

Form Review

**Inbox**

Brian Olson

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 02/10/2011

**Reviewed By**

Brian Olson

Jo Thieling

**Date**

02/07/2011 03:48 PM

02/10/2011 10:12 AM

Started On: 02/07/2011 01:44 PM

**PUBLIC WORKS COMMITTEE  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, January 18, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:                   Chairperson David Elvig  
  Councilmember Jason Tossey  
  Councilmember Colin McGlone

Also Present:                       Public Works Director Brian Olson  
  City Engineer Tim Himmer  
  Public Works Street Supervisor Grant Reimer  
  City Administrator Kurt Ulrich  
  Deputy City Administrator Heidi Nelson  
  Development Manager Darrin Lazan

**CALL TO ORDER**

Chairperson Elvig called the regular meeting of the Public Works Committee to order at 5:30 p.m.

**CITIZEN INPUT**

There was none.

**APPROVE AGENDA**

Move Staff Input Titled Review Annual Snow Activities up to beginning of agenda and call it Case #1A

Move Case #5.6 to Case #5.3

Motion by Chairperson Elvig, seconded by Councilmember Tossey, to approve the agenda as presented.

Motion carried. Voting Yes: Chairperson Elvig and Councilmember McGlone and Tossey.  
Voting No: None. Absent:

**APPROVE MINUTES**

Motion by Councilmember McGlone, seconded by Councilmember Tossey to approve the minutes from the November 16, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Tossey.  
Voting No: None. Absent:

## **COMMITTEE BUSINESS**

### **Case #5.1 Nominate Chair and Vice-Chair for the Public Works Committee**

Motion by Councilmember Tossey, seconded by Councilmember McGlone, to elect Councilmember McGlone as Chairperson of the Public Works Committee for 2011.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Tossey.  
Voting No: None.

Motion by Chairperson Elvig, seconded by Councilmember McGlone, to elect Chairperson Elvig as Vice-Chairperson for the Public Works Committee for 2011.

Motion carried. Voting Yes: Chairperson Elvig and Councilmembers McGlone and Tossey.  
Voting No: None.

### **Case #5.1A Review Annual Snow Activities**

Public Works Director/Principal City Engineer Olson stated that the Public Works staff have received more compliments than complaints this year included are from the Mayor on camera to the Planning Commission Chair, to the Environmental Policy Board.

Street Supervisor Riemer reviewed that normally plowing starts at 2 inches with a start time of 2:00 am. The grader and two other trucks start in the COR area. Cul-de-sac drivers start at the same time as the large trucks do. The sidewalk machine starts two hours after the rest of the crew. Normally, with a 2"-4" snowfall plowing is done in about 8 hours. 1" snowfalls, main routes and high speed intersections are done. Heavier snowfalls are divided up into five routes.

Public Works Director/Principal City Engineer Olson added that it is more of a benefit to start at 2 am. All street, parks and utility staff are working during an event clearing, streets, cul de sacs and everything. The day after the event the regular street crew drops back down to five people and the parks and utilities staff go back to their regular work duties.

Councilmember Tossey asked about the City doing sidewalks versus the resident doing their own sidewalks.

Street Supervisor Reimer responded that five to six years ago it wasn't even a policy for the City to do sidewalks and trails.

Vice Chair Elvig commented that it was reciprocated because of the school and bus drop off routes.

Director of Public Works/Principal City Engineer Olson wanted to differentiate between trails and sidewalks. He stated that trails are more regional, mostly on county roadways that have high speed and higher traffic volume. Sidewalks are mostly concrete and narrower and stated a lot of damage can easily get done to yards and sod directly adjacent to sidewalks and are more difficult to clear.

Chairperson McGlone feels this is a timely item that plays in with looking at the street reconstruction assessment policy.

Councilmember Tossey asked Street Supervisor Riemer how he feels about the City doing sidewalks.

Street Maintenance Supervisor Riemer responded sidewalks are getting to be their highest maintenance part of snow removal.

Chairperson McGlone asked if Townhome Associations can start taking over sidewalks in their developments and agrees with Vice Chair Elvig's comments regarding thinking of some sort of policy whether it is a walkable trail, verses sidewalk, density versus something different.

City Administrator Ulrich suggested that when Himle Horner does the survey as part of the street reconstruction policy to possibly include a question or two within that survey asking people how they feel about sidewalk and trail maintenance.

Committee direction is for staff to draft a sidewalk maintenance policy and bring it back for discussion in April.

#### **Case #5.2 Proposal to Retrofits Lighting at Public Works Campus**

Street Supervisor Riemer reviewed the staff report.

Councilmember Tossey asked what the cost was to replace the existing fixtures and the life span of the fixture.

Councilmember Wise provided the name of company for quotes on LED lighting, 90% of this business is efficiency related.

The consensus of the Committee was to get quotes on LED lighting and bring back to Public Works.

#### **Case #5.6 moved to Case #5.3 Consider Request to Purchase a Drainage and Utility Easement at 7319 162nd Lane NW**

City Engineer Himmer stated Mr. Belschner is present to request the purchase of a drainage and utility easement on his property located at 7319 162nd Lane NW. As part of the NW sewer and water extension project to serve development proposals at the north end of the City, ditch cleaning was necessary. In addition to acquiring easements for the utility lines it was Council direction to also secure drainage and utility easements over the existing ditch so that we could

adequately maintain it in the future. Even though state ditch laws would allow the City the right to maintain the ditch, it was Council's feeling that those individuals that have a ditch on their property should be compensated for the inconvenience of potential access and other impacts associated with maintenance. Mr. Belschner, along with many other residents along the ditch, were sent letters in 2006 requesting consideration to sell the City drainage and utility easements. Approximately 90% of the impacted property owners consented to the easements, but for those that did not respond state ditch laws were used for the ditch cleaning project. Mr. Belschner is now requesting that the City follow through with the purchase, as there was no sunset date on the correspondence.

Councilmember Tossey asked Mr. Belschner why he waited so long to come forward with this.

Mr. Belschner responded at the time there was lack of communication and distress and in reviewing the letter there is no stipulation on time.

Chairperson McGlone asked staff to clarify the communication staff had with the residents.

Public Works Director/Principal City Engineer Olson responded there was a significant amount of public input, we asked for 60 easements, we acquired 90-95% of those easements.

Vice Chair Elvig reviewed how this project originally developed.

Councilmember Tossey commented that we had the right to do this regardless.

Councilmember McGlone is not in favor of paying Mr. Belschner six years later.

Vice Chair Elvig commented that the letter does not state a statute.

Councilmember McGlone suggested bringing forward to City Attorney and getting a legal opinion and move forward to Council.

Director of Public Works/Principal City Engineer Olson added that he will contact the Tinklenberg Group for a record of correspondence to Mr. Belschner.

There was discussion from the Committee that this project dates back six years and would like to seek the City Attorney's opinion.

Motion by Chairperson McGlone, seconded by Councilmember Tossey to recommend to City Council to deny acquisition of the easement, subject to the City Attorney's opinion.

It was further discussed that this item should be presented on the regular agenda of the February 8, 2011 City Council meeting, and Mr. Belschner should be contacted.

Motion carried. Voting Yes: Chairperson McGlone and Councilmember Tossey. Voting No: Councilmember Elvig.

## **Case #5.10 Consider Plan for Potential Soil Import to the COR**

City Engineer Himmer reviewed that staff has received a letter from Mr. Peterson of Oakwood Land Development requesting the City's interest in purchasing 50,000 to 80,000 cubic yards of soil.

Vice Chair Elvig asked to clarify where Mr. Peterson is digging and asked about the soil report and he believes there was some left over materials at the Legacy Academy and thought there was some opportunity for us also.

Councilmember Tossey asked if it is going to be pad ready for businesses coming in.

Development Manager Lazan's opinion is it's a speculation issue.

Chairperson McGlone can't think of a better place to mitigate than add to an existing wetland. Loose volume and compacted volume has a difference and we need to accommodate for that. Chairperson McGlone would like to propose to the Committee to hire Landform which is part of their duties and contract to come up with a new mass grading plan, at which time we can get an idea what we need for fill. Get our new plan and then see some policies put in place what we will accept for dirt.

Vice Chair Elvig agrees about knowing where to dump the dirt and makes sense to do some planning. He is not ready to say no to his fill, if we have an idea what a good price is then offer him a price.

Chairperson McGlone would like the market to tell us what the dollar value should be.

Development Manager Lazan responding we can do mass grading now, question is to completing a fill plan.

Based on City Administrator Ulrich's comments Motion by Vice Chair Elvig, seconded by Chairperson McGlone to recommend the Committee should make a recommendation to the HRA consultant to develop a mass grading plan; including a plan for distribution of soils so land in the COR could be marketed in sequence where soils would be dropped first. The HRA should also develop a policy or strategy on how to test import soils, what do we do when such potential import sources are discovered, and a process to incorporate into the development and marketing of the COR. At this time it is too premature to act on this specific request from Oakwood, but we should keep it in the back of our mind and advance the grading analysis as quickly as possible in an effort to possibly take advantage of this potential source in the near future.

Chairperson McGlone seconded motion as part of more discussion.

City Administrator Ulrich asked if Mr. Lazan could off his opinion.

Development Manager Lazan responded it is in the scope of our proposal for engineering services on the project that will normally be done by the developer be done by Landform but that

its under separate proposal also submitted for consideration and will prepare a proposal for HRA's consideration that includes cutfill and package that up with a policy.

Motion carried. Voting Yes: Chairperson McGlone and Vice Chair Elvig and Councilmember Tossey. Voting No: none

**Case #5.3 Consider Change Order of IP08-34 151<sup>st</sup> Avenue, 152<sup>nd</sup> Avenue and Fluorine Street Improvements**

City Engineer Himmer explained the quantity of soil removed from the site exceeded the bid quantity and the contractor submitted a request for a change order.

Chairperson McGlone asked who is responsible for this Change Order request.

City Engineer Himmer responded it was an engineering error.

Chairperson McGlone asked if we have a policy for when an error occurs and protect the homeowner for additional assessment and asked for Vice Chair Elvig's comments.

Vice Chair Elvig responded when we have an estimated project we are bond to a new public hearing when that the feasibility study comes back more than 10% or more than what the estimate was we have to start the process all over again.

Staff responded that this does not exceed the 110% of the cost.

Motion by Vice Chair Elvig, seconded by Councilmember Tossey to recommend City Council approve Change Order No. 1 for I.P. 151<sup>st</sup> Avenue, 152<sup>nd</sup> Avenue and Fluorine Street in the amount of \$39,063.75.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

**Case #5.4 Consider Priority Streetlighting along County Road 116 (Bunker Lake Boulevard)**

City Engineer Himmer reviewed the staff report and recommend moving forward with proposal for lights at Town Center Drive and Bunker Lave Boulevard and Zeolite Street and Bunker Lake Boulevard at a cost of \$7,600.

Consensus is to wait until the ground thaws for installation. Staff has requested revised proposals from Connexus based upon this direction and is anticipating a spring installation, is ratified by the Council.

Motion by Vice Chair Elvig, seconded by Councilmember Tossey for installation of priority street light at Bunker Lake Boulevard north of the COR and Bunker Lake Boulevard and Zeolite Street.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

Consensus is to wait until the ground thaws for installation.

**Case #5.5      Review of Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard**

City Engineer Himmer reviewed in the staff report that a resident at 8070 155<sup>th</sup> Lane contacted City staff to express concern related to the water levels dropping over the years in the stormwater pond located in their backyard

Chairperson McGlone's opinion is the storm water utility fund is to correct water problems.

Public Works Director/Principal City Engineer Olson commented that he does not know if there is a connection with our municipal wells and this wetland.

Vice Chair Elvig would like to recommend Chris Lord of the Anoka Conservation District do a presentation to Council and staff have that presentation done and then take a look at this. He feels this is more of a regional issue.

City Administrator Ulrich commented that there is so many variables that affect the ground level and a good solution is to have them petition this as a public improvement project.

Public Works Director/Principal City Engineer Olson is suggesting doing more research into which the issue and cause is.

Vice Chair Elvig thinks this is an aesthetic issue.

Councilmember Tossey comments there is a lot of different reasons for this and he doesn't think we should take any responsibility for this.

The consensus of the Committee was to have staff instruct the resident on the City's petition process for public improvements, and have them perform the leg work to see if there is consensus in the neighborhood on the need for such a project.

**Case #5.7      Consider Minnesota Department of Health (MDH) Grant for Wellhead Protection Implementation**

City Engineer reviewed the staff report and is asking are willing to accept funds to implement our wellhead protection under this grant and staff time is not reimbursed.

Elvig asked what the perimeter is.

Himmer responded it is all around our well fields and we are required to do this anyway.

Motion by Vice Chair Elvig, seconded by Councilmember Tossey to recommend approval of the grant funds to be disbursed for the implementation of the Source Water Protection Plan.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

**Case #5.8 Consider Offer to Purchase a Drainage & Utility Easement for the Chameleon Street NW Paving Project**

City Engineer Himmer reviewed the staff report and requested consideration to acquire an easement that would assist in making the necessary drainage improvements associated with City project 10-25; the bituminous paving of Chameleon Street NW. Drainage improvements were outlined in the feasibility study for the project and the impacted resident made an offer to the City in an amount consistent with other similar acquisitions, therefore it was staff's recommendation to accept the offer

There was discussion of the project cost of \$237,000 of which \$40,000 storm water utility fund, \$140,000 of cities 50% cost and \$140,000 assessment cost.

Motion by Chairperson McGlone, seconded by Tossey to recommend to City Council the acquisition of the drainage and utility easement across the property located at 17331 Chameleon Street in the amount of \$1500 and staff conduct the necessary field surveys to prepare the easement legal descriptions.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

**Case #5.9 Consider Request for the Installation of a 4-Way Stop at the Intersection of Armstrong Boulevard and Alpine Drive**

City Engineer Himmer reviewed in the staff report a survey was posted on a local resident's blog site as to whether a 4-way stop should be installed at the intersection of Armstrong Boulevard and Alpine Drive and staff is asking if we want to ask Anoka County to do this.

Accident history data was reviewed and it was discussed whether the intersection would meet any thresholds for modifications.

Vice Chair Elvig commented it's about safety and we should lean on Anoka County for this request.

Councilmember Tossey is fine with this but if it doesn't cost us any money.

Chairperson McGlone commented that this is a County Road and high speed road and we don't have city alternatives to come from that point south and he doesn't want to keep bothering the

County for stop signs on County roads and is there anything else we can consider to enhance the safety such as striping, warning lights that we can build into the project.

Vice Chair Elvig comments are that we are putting a light in at Armstrong and 116 and it will intermittently stop the flow of traffic north and south which would create gapping in the traffic flow which we think will significantly impact the safety and clear traffic at Alpine and Armstrong and we will be happy to entertain this again after the project is complete if this intersection is still a problem.

Councilmember Tossey doesn't want to go to the County if we are putting in a trail along Armstrong Boulevard and a traffic light at Armstrong and 116.

Motion by Chairperson McGlone, seconded by Councilmember Tossey Based upon discussions, and taking into account the planned Armstrong/Bunker improvement project, recommend to the City Council that staff work with Anoka County to consider options to enhance the safety of Armstrong Boulevard and Alpine Drive intersection during the trail construction component to the project.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

**Case #5.11 Consider Award of a Contract for Engineering Services to Perform the City's Required Annual Bridge Inspections and Reporting.**

City Engineer Himmer reviewed in the staff report that we have four bridge inspections due by February 15<sup>th</sup> and staff currently does not hold the certification necessary so staff is asking in the short term to request approval to consult this service for the 2011 calendar year.

Motion by Vice Chair Elvig, seconded by Chairperson McGlone to award a contract to Erickson Engineering in an amount not to exceed \$2,800.

Motion carried. Voting Yes: Chairperson McGlone, Vice Chair Elvig and Councilmember Tossey. Voting No: None. Absent: None

**Committee/Staff Input**

None.

**COMMITTEE INPUT**

None.

**ADJOURNMENT**

Motion by Chair McGlone, seconded by Councilmember Tossey to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 8:20 p.m.

Respectfully submitted,  
Brian Olson  
Public Works Director

Drafted by Mary Jo Warner  
*City of Ramsey Public Works Secretary*

**Date: 02/15/2011**

By: MaryJo Warner  
Engineering/Public Works

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Information

Title:

Overview of the Utility Department SCADA System

Background:

The purpose of this case is to provide information on our SCADA system and to provide the Public Works Committee an opportunity to ask questions about our operations.

*What is SCADA?*

The acronym SCADA stands for Supervisory Control and Data Acquisition, this is a computerized system that includes radio telemetry, and programmable logic controllers that monitor and control all aspects of the City of Ramsey's utility system. The sites included on the SCADA system are 7 sanitary sewer lift stations, 8 city wells, 4 city well pump houses, 3 water towers, 1 well vault, 1 emergency backup generator and 1 main master PLC/Computer. We currently have around 600 different alarms that will call our on call person whenever a problem arises. An example of some of the alarms are:

- intrusion alarms when unauthorized personal enter our water site
- cold temperature
- flood alarms
- pump failures
- power outages
- high levels
- low levels

*What is a lift station?*

A sanitary sewer lift station is constructed when the elevation of a subdivision will not flow into the gravity sanitary sewer system. All the sewer mains are constructed within the subdivision to flow into a large cement holding tank. When flow enters and fills this structure, there are a series of floats that start one or two submersible pumps that push the sewer through a force main uphill sometimes several miles into our gravity system.

*How and what does the SCADA system do?*

The SCADA system monitors and controls the city's 25 different sites. Our 8 city wells are controlled by this system by water pressure at the bases of our water towers. It tells the wells when to turn on, how fast to run, how much chemical feed must be injected and when to shut down so the water towers do not overflow. Also our 7 lift stations are monitored and alarm out for issues that typically arise at these sites. They include:

- pump failures
- high and low levels in the wet well.

Most alarms and pump start and stops are controlled by a series of floats that hang in each lift station.

Staff will give a live demonstration of the SCADA system and will be available to answer questions.

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Committee Action:

For informational purpose only.

---

### Attachments

Attach 02.15.11

Attach Pumphouse #3 02.15.11

Attach Water Tower #2 02.15.11

Attach Well #6 02.15.11

### Form Review

**Inbox**

Brian Olson

Kurt Ulrich

Diana Lund

Form Started By: MaryJo Warner

Final Approval Date: 02/10/2011

**Reviewed By**

Brian Olson

Jo Thieling

Diana Lund

**Date**

02/08/2011 09:58 AM

02/10/2011 10:13 AM

02/10/2011 10:23 AM

Started On: 02/07/2011 02:04 PM

Lift  
Station  
#5

11/26/2007 14:21



11/20/2007 15:49





**Date: 02/15/2011**

By: Tim Himmer  
Engineering/Public Works

---

Information

Title:

Overview of the 2011 Street Maintenance Program

Background:

The Street Maintenance Program (SMP) is an annual program which has been implemented, beginning in 1981, to address the preventative maintenance needs of the City's streets. An idealized maintenance schedule that the City has initiated is as follows:

- Apply a first sealcoat 5 years following the construction of a bituminous pavement. Developer escrows are collected to cover this cost.
- Apply a second seal coat in Year 12 of the pavement (seven years after the first seal coat).
- Apply a one and one-half inch bituminous overlay in Year 19 (seven years following the second sealcoat). The pavement generally requires additional strength by this time and sealcoating is no longer effective in keeping water from penetrating the pavement due to extensive cracking.
- Apply a seal onto the overlay in Year 24 (five years following the bituminous overlay). Cracks will have reflected from the underlying pavement by this time and the seal will restore the imperviousness of the overlay in addition to improving the skid resistance of the pavement.

Each year the street pavements are reviewed and rated on a scale from 1 to 10 using a Phaser rating system. The streets programmed for maintenance are selected based on a combination of the idealized schedule above and the rated conditions. It is also necessary to modify the program based upon the budget available. For these reasons the actual program will vary from the idealized schedule described above. In recent years the City completed overlaying a number of streets which were initially constructed between 1979 and 1983 when Ramsey experienced a "paving boom". Because funds were needed to address streets which badly needed overlays, some of the sealcoating projects were delayed. This year the sealcoating portion of the SMP will focus on streets that were overlaid in 2006.

The 2011 program consists of sealcoating approximately 13.5 miles of City streets. The streets proposed to be sealcoated will have all cracks wider than one-quarter inch sealed prior to the sealcoat application. The program also consists of overlay projects on approximately 1.5 miles of City streets. Streets proposed for overlay will receive a one and one-half inch layer of bituminous wear course applied to the existing surface. The Public Works department will also repair failed areas prior to any maintenance activities. An exhibit illustrating the proposed SMP projects is attached for your review.

Notification:

Observations:

This year is the fourth year of a seven year program to phase out the previous policy of assessing property owners 50% for sealcoating projects. The 2011 assessment for sealcoating projects will be 22% of the total costs. This will continue to decrease by 7% per year until the entire assessment on sealcoating is eliminated in 2014. The current street maintenance assessment policy has evolved into the attached list of assessment procedures. This policy has been modified and expanded over the years as needed, and the Committee may wish to review these policies.

As usual, an informational open house will be held with property owners that reside along the proposed streets contained within the SMP to answer questions regarding the program and its process. It is also a good format to identify if any additional improvements should be considered in advance of the standard street maintenance work. Staff will use this open house as an opportunity to listen to resident issues and/or concerns that may be able to be

remedied prior to the street work taking place.

**Funding Source:**

The 2011 program is proposed to be financed through a number of funding sources; including Minnesota State Aid(MSA), special assessments, and the City general fund. A summary of the revenues, expenses, and the anticipated funding is attached.

**Staff Recommendation:**

Staff recommends that the Public Works Committee provide direction on the 2011 Street Maintenance Program, and direct staff to prepare a feasibility study and schedule to public open house.

**Committee Action:**

Motion to recommend that the City Council direct staff to prepare a feasibility study for the 2011 Street Maintenance Program and schedule a public open house.

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**Attachments**

[Project location map](#)

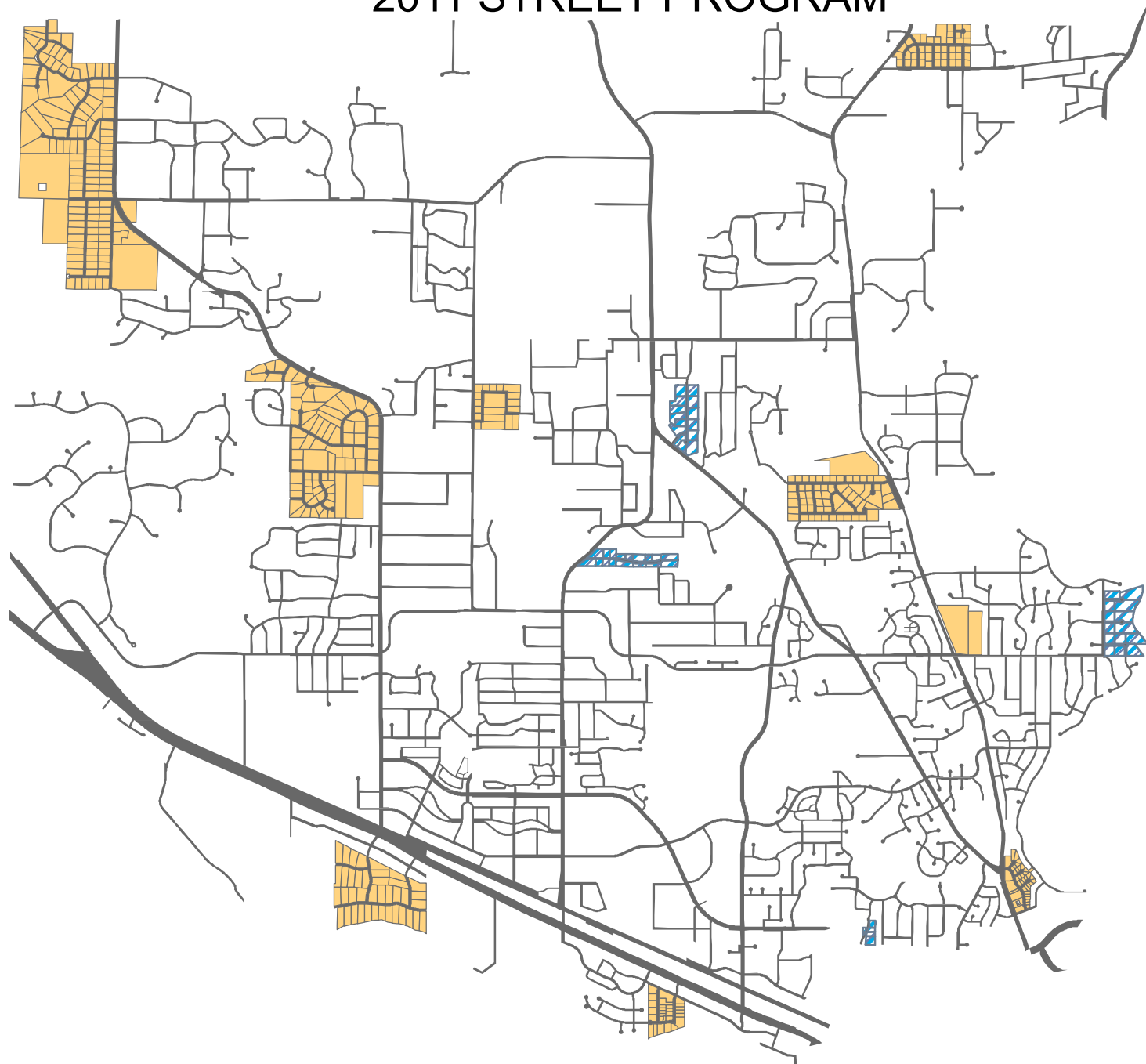
[Current assessment policy](#)

[Project financing](#)

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	02/10/2011 04:19 PM
Kurt Ulrich	Jo Thieling	02/10/2011 04:25 PM
Form Started By: Tim Himmer		Started On: 02/07/2011 04:27 PM
Final Approval Date: 02/10/2011		

# 2011 STREET PROGRAM



## Legend

-  2011 OVERLAY
-  2011 SEAL COAT
-  STREETS

## **APPENDIX B**

### **Street Maintenance Program Assessment Practices**

1. Projects are identified by individual subdivision, or by grouping of subdivision and lots having similar pavement histories and conditions and similar pavement areas per benefited unit.
2. An assessment share will be calculated by determining the total assessable cost of the project and dividing by the number of benefited units.
3. Where an individual lot has more than one frontage and not all frontages are scheduled to receive an improvement or the same type of improvements, the lot will be considered benefited and be assessed a full share for the improvement which is conducted along the frontage of the lot that contains the main driveway opening.
4. For overlays the amount assessed to benefited property owner is 50% of the total project cost including overhead costs. (1991).
5. For sealcoats the assessment to benefited property owner shall be 43% of the total project cost including overhead costs in program year 2008, and shall be reduced by 7% in each successive year until reduced to an 8% assessment in program year 2013. After the 2013 program there shall be no assessment for sealcoats. (2007).
6. Projects involving streets which have had previous proposed maintenance projects defeated by petition shall be ineligible to receive the City's 50% contribution, if the project requires a more expensive maintenance. (i.e. streets proposed for sealcoating project which was defeated by citizen petition now are proposed for a bituminous overlay) (1993)
7. Where the rule of dividing the assessable project cost by the number of benefited units (no. 2 above) would result in an assessable share which is grossly out of proportions to the assessable share being charged to similar lots receiving similar improvements, the City Council may elect to assess such lots the average assessable share being made to lots receiving similar improvements for that project year. (1996)
8. Where a benefited area contains commercial lots having widely varying sizes, the assessment shall be made based on area of the lot. (2003)
9. Where an individual lot has more than one frontage including a driveway frontage on a state or county road, and a non-driveway frontage on a MSA or city street, one-half assessment share will be made for an improvement to the MSA or City street (1995)

10. Where an individual lot has a single frontage on an MSA street, such lots will be assessed the average assessable share for the type of improvement made to non MSA streets receiving that improvement. (1992)
  
11. Whenever possible townhouse units shall be aggregated into individual projects having a single land use. In instances where townhouse units must be combined in the same project with single family units, it shall be the policy to assess the townhouse units a number of assessment units equal to the frontage of the townhouse units along the improved street(s) divided by the average frontage of the single family units. (2004)

Table 1

2011 Street Maintenance Program  
Crackfill / Sealcoat Quantities

Project	Description	Length Miles	Area Sq Yds	Crkfil Rate lbs/sq yd	Crkfil Mtrl Lbs	CRS-2		CRS-2p		FA-2 Sy Yds	FA 2.5 Sy Yds	Stripping ClFt
						Mtrl Gallons	Gallons	Mtrl Gallons	Gallons			
11-01	River's Bend 3rd & 4th	0.16	4,756	0.15	713	683	506	4,756	-	-	-	
11-02	Riverside West	0.48	9,286	0.15	1,393	2,322	-	9,286	-	-	-	
11-02	Ford Brook Estates	1.25	18,925	0.15	2,839	4,394	338	18,925	-	-	-	
11-02	Section 06 & 07 (Unplatted)	3.45	51,309	0.15	7,696	12,152	675	51,309	-	-	-	
11-02	Section 16 (Welcomes Road)	0.51	8,297	0.15	1,245	2,074	-	8,297	-	-	-	
11-02	Half-Anderson Acres	1.89	29,010	0.15	4,352	6,746	506	29,010	-	-	-	
11-02	Forest Hideaway	0.6	11,664	0.15	1,750	2,747	189	11,664	-	-	-	
11-02	Total	8.18	128,491		19,274	30,435	1,688	128,491	-	-	-	
11-03	Oakridge Estates	2.36	45,575	0.15	6,836	10,719	675	45,575	-	-	-	
11-03	Alpaca Estates 2nd & 3rd	1.67	30,371	0.15	4,556	7,087	506	30,371	-	-	-	
11-03	Total	4.03	75,946		11,392	17,805	1,181	75,946	-	-	-	
11-04	Alpine Dr. / Xkimo St	1.01	13,897	0.20	2,779	-	6,115	-	-	13,897	5,333	
	Totals	13.38	223,090		34,158	48,923	9,490	209,193	-	13,897	5,333	

Table 2

2011 Street Maintenance Program  
Estimated Crackfill / Sealcoat Costs

Crackseal	Cost	CRS-2 Cost	CRS-2p Cost	FA-2 Cost	FA-2.5 Cost	Stripping Cost	Misc Cnstr Cost	Constr Cost	Total
11-01	\$ 1,034	\$ 1,639	\$ 1,367	\$ 2,140	\$ -	\$ -	\$ 247	\$ 6,427	
11-02	\$ 27,947	\$ 73,045	\$ 4,556	\$ 57,821	\$ -	\$ -	\$ 6,535	\$ 169,903	
11-03	\$ 16,518	\$ 42,733	\$ 3,189	\$ 34,176	\$ -	\$ -	\$ 3,865	\$ 100,481	
11-04	\$ 4,030	\$ -	\$ 16,510	\$ -	\$ 6,949	\$ 5,333	\$ 1,313	\$ 34,134	
	<b>Totals</b>	<b>\$ 49,530</b>	<b>\$ 117,416</b>	<b>\$ 25,622</b>	<b>\$ 94,137</b>	<b>\$ 6,949</b>	<b>\$ 11,959</b>	<b>\$ 310,945</b>	

**Table 3**  
**2011 Street Maintenance Program**  
**Bituminous Overlay Quantities**

Project	Description	Length Mi	Area Sq Yds	Bitum. Tons	Tack Coat Gals	Milling Sq Yds	Shoulder CL Ft	Patching Tons
11-05	157th Lane	0.41	6,518	587	391	85		3.3
11-06	Oak Run	0.43	8,329	750	500	80		3.4
11-07	Magnesium St.	0.15	2,150	193	129	25	792	1.2
11-08	Stanhope River Hills	0.49	11,291	1,016	677	85		3.9
<b>Totals</b>		<b>1.48</b>	<b>28,287</b>	<b>2,546</b>	<b>1,697</b>	<b>275</b>	<b>792</b>	<b>11.8</b>

**Table 4**  
**2011 Street Maintenance Program**  
**Bituminous Overlay Costs**

Project	Description	Bitum. Cost	Tack Coat Cost	Milling Cost	Curb or Shoulder Cost	Striping Costs	Misc Const Cost	Contracted Construct Cost	City Patching Cost	Total Construction Cost
11-05	157th Lane	\$ 32,262	\$ 782	\$ 850	\$ -	\$ -	\$ 678	\$ 34,572	\$ 656	\$ 35,228
11-06	Oak Run	\$ 41,227	\$ 999	\$ 800	\$ -	\$ -	\$ 861	\$ 43,887	\$ 688	\$ 44,575
11-07	Magnesium St.	\$ 10,640	\$ 258	\$ 250	\$ -	\$ -	\$ 223	\$ 11,371	\$ 240	\$ 11,611
11-08	Stanhope River Hills	\$ 55,892	\$ 1,355	\$ 850	\$ -	\$ -	\$ 1,162	\$ 59,258	\$ 784	\$ 60,042
<b>Totals</b>		<b>\$ 140,021</b>	<b>\$ 3,394</b>	<b>\$ 2,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,923</b>	<b>\$ 149,088</b>	<b>\$ 2,368</b>	<b>\$ 151,456</b>

**Table 5**  
**2011 Street Maintenance Program**  
**Financing of Project Costs**

Project Description	Total		City Cost	Assessed Cost	MSA or Developer Escrow	Units Assessed	Unit Assmnt
	Construction Cost	Overhead Cost					
<b>Sealcoats /Crackseal</b>							
11-01 River's Bend 3rd & 4th	\$ 6,427	\$ 1,607	\$ 8,034	\$ 1,767		27	\$ 65
11-02 See Table 1 for list	\$ 169,903	\$ 42,476	\$ 212,379	\$ 46,723		258	\$ 181
11-03 Oakridge Estates / Alpaca Estates	\$ 100,481	\$ 25,120	\$ 125,601	\$ 27,632	\$ 21,352	96	\$ 288
11-04 Alpine Dr. / Xkimo St	\$ 34,134	\$ 8,534	\$ (2,416)	\$ 2,416	\$ 42,668	11.5	\$ 210
<b>Subtotal</b>	<b>\$ 310,945</b>	<b>\$ 77,736</b>	<b>\$ 388,681</b>	<b>\$ 78,539</b>	<b>\$ 64,020</b>	<b>392.5</b>	<b>\$ 200</b>
<b>Bituminous Overlays</b>							
11-05 157th Lane	\$ 35,228	\$ 8,807	\$ 44,035	\$ 22,017		17	\$ 1,295
11-06 Oak Run	\$ 44,575	\$ 11,144	\$ 55,719	\$ 27,859		15	\$ 1,857
11-07 Magnesium St.	\$ 11,611	\$ 2,903	\$ 14,514	\$ 7,257		4	\$ 1,814
11-08 Stanhope River Hills	\$ 60,042	\$ 15,011	\$ 75,053	\$ 37,527		13	\$ 2,887
<b>Subtotal</b>	<b>\$ 151,456</b>	<b>\$ 37,864</b>	<b>\$ 189,320</b>	<b>\$ 94,660</b>		<b>49</b>	<b>\$ 1,932</b>
<b>Grand Total</b>	<b>\$ 462,401</b>	<b>\$ 115,600</b>	<b>\$ 578,002</b>	<b>\$ 173,199</b>	<b>\$ 64,020</b>		

**Date: 02/15/2011**

By: Tim Himmer  
Engineering/Public Works

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Information

Title:

Consider Change Order for City Improvement Project #10-32; 176th Avenue Culvert Replacement

Background:

In the summer of 2010, staff noticed that a section of the roadway along 176th Avenue NW, between Okapi and Marmoset Streets, had been settling and eroding over time. Upon further investigation it was discovered that the culvert under that roadway, which serves as the drainage way for County Ditch #51, had deteriorated and was showing signs of failure. The roadway subgrade from above was falling through holes in the culvert causing roadway failures and it appeared as if the pipe had been settling. It was decided to address the problem prior to the end of the year to avoid further damage.

Staff solicited quotes from 3 contractors to perform a culvert replacement project, which work entailed:

- Mobilization, traffic control, and erosion control
- Ditch by-pass construction and dewatering
- Removal and replacement of a 42" culvert
- Muck excavation
- Installation of flared end sections and rip-rap placement for armoring
- Removal and reinstallation of the bituminous roadway

Council authorized award of contract to Dryden Excavating, Inc. on November 9, 2010, and work commenced immediately thereafter as it was late in the season and we were hopeful that it would be possible to complete the roadway paving before the end of the construction season.

Notification:

Observations:

Staff conducted soil borings at each end of the culvert and, based upon the results, it was assumed that there would need to be a 6' subgrade correction under the length of the pipe, resulting in approximately 100 cubic yards (CY) of muck excavation and granular soil import. When the work was being conducted it was discovered that additional removal and import would be required, as the muck under the roadway extended to an average depth of 15' (see attached photos). It was the recommendation of our geotechnical consultant to remove all substandard material from underneath the culvert and roadway to avoid a similar settling issue in the future. This additional excavation and import resulted in the need for approximately 800 CY of removal and import, causing a contract overage in the amount of \$20,395.56. Staff investigated the option of reusing some of the soils within the excavation backfill but the material was too wet and it wasn't worth the effort to attempt to dry the soils during that time of year, or risk the integrity of the road. Staff was able to, however, reuse some of the non-structural soils outside of the right-of-way for restoration activities in an effort to lessen the financial impact of additional muck export.

In analyzing this project staff could have performed additional borings along the length of the culvert, but that would have included more cost on the front end (approximately \$750 per boring) and may not have shown the entire soil impacts as the borings would have had to take place on either side of the pipe and not capture what was actually under it. It was decided to forego additional borings, with the idea that if additional poor soils were discovered that money would be spent on addressing the issue rather than the front end cost of the investigation.

Funding Source:

The entire project; including the original contract amount of \$44,365 and this change order of \$20,395.56 for a total of \$64,760.56, are being funded by the Storm Water Utility.

**Staff Recommendation:**

Staff recommends that the Public Works Committee recommend to the City Council approval of the change order for City improvement project #10-24; 176th Avenue culvert replacement, in the amount of \$20,395.56.

**Committee Action:**

Motion to recommend that the City Council approve the change order for City improvement project #10-24; 176th Avenue culvert replacement, in the amount of \$20,395.56.

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**Attachments**

[Location Map](#)

[Project photos](#)

**Form Review**

**Inbox**

Brian Olson

Kurt Ulrich

Diana Lund

Form Started By: Tim Himmer

Final Approval Date: 02/10/2011

**Reviewed By**

Brian Olson

Jo Thieling

Diana Lund

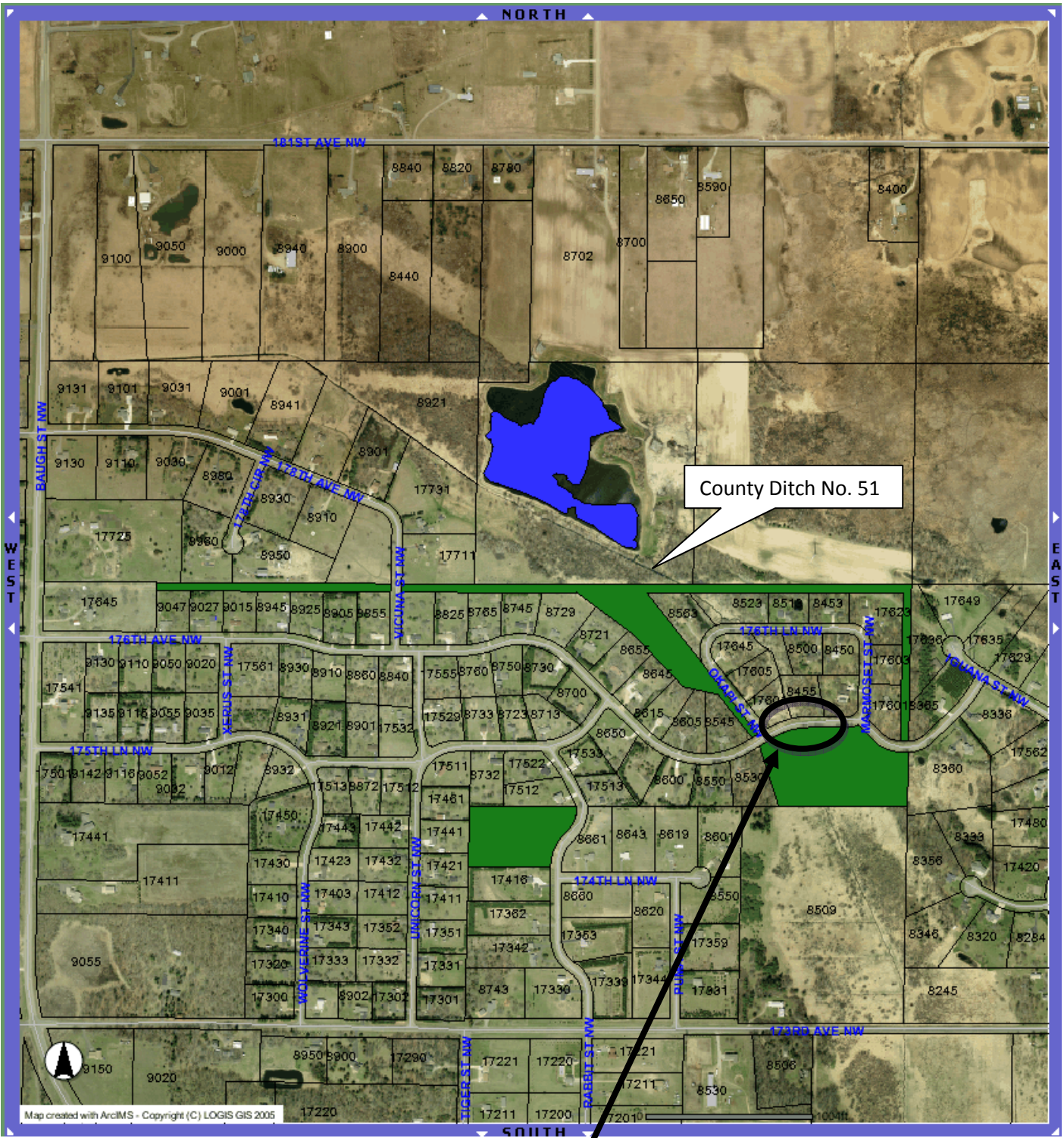
**Date**

02/09/2011 12:40 PM

02/10/2011 10:15 AM

02/10/2011 10:29 AM

Started On: 02/07/2011 04:29 PM



176<sup>th</sup> Avenue NW Culvert Cleaning Location









**Date: 02/15/2011**

By: Tim Himmer  
Engineering/Public Works

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Information

Title:

Consider Engineering Services Request for Proposals

Background:

In the recent past Council has directed staff to prepare request for proposals (RFP's) for various improvement projects; ranging from water studies, park planning, transportation, and design, as a means of "testing the market" to ensure we are always receiving the best value. These RFP's usually entail specialized work that is outside the expertise of City staff, but other times it is necessary to seek assistance in an effort to meet project deadlines. The purpose of the case tonight is to work within the confines of the attached purchasing policy and allow the engineering department to streamline its operations by selecting qualified firms for overflow municipal engineering work similar to how we currently handle geotechnical engineering.

During the engineering department reorganization in the fall of 2010 one engineering position was eliminated and additional dollars (total of \$31,500) were budgeted for miscellaneous professional services to cover the historic specialty needs, and any overflow work such as drafting to assist the department in project delivery.

Just looking at this year there are many high priority projects are on the horizon:

- Road reconstruction initiative, and road projects - Dysprosium and Chameleon Street
- COR development and infrastructure projects - Rhinestone Commons parking lot, parking ramp expansion, etc
- parking lot and trail initiatives - Central Park access improvements, Alpine Drive trail and the Mississippi River trail,
- County road improvements - 57/Alpine, 116 east of 57, 83/116, etc.
- Council directives - Developer fee analysis which requires updates to Comp Water and Sewer plans

Accomplishing these goals and objectives will not come without a streamlined process.

Notification:

Observations:

Handling consulting services by issuing a single RFP gives staff some discretion to manage our workload in an efficient manner without the time consuming RFP process for each occurrence. We would specifically be looking for general municipal engineering assistance (traffic, street and utility design, feasibility studies, etc.), AutoCAD drafting for plan preparation and exhibit creation, acquisition and finance assistance, structural analysis, and registered land surveying services.

Our intent of creating a pool allows for a more streamlined process for project delivery, establishes flexibility for staff to call on the specific expertise they need in an efficient manner, and allows relationships to be built with consulting firms for project continuity within the City over time.

Staff is requesting to prepare an RFP for overflow engineering services to build a consultant pool (up to 3) for a 3-year term as outlined in the attached purchasing policy. Staff feels the 3-year period allows for relationship building and continuity without having to educate a new consultant every time a new project comes forward. This type of term also would allow the consultant to feel invested in the community and want to work to strengthen the relationship by delivering top notch services at a reasonable cost and in a reasonable amount of time.

This extended term also locks the consultant into a fee structure throughout the life of the contract, but gives them some assurance that they will be able to revise the fee terms in the future (if they desire) as the economy begins to recover.

**Funding Source:**

Preparation and review of the RFP will be handled with staff time. Ultimate funding for the consultant dollar expenditures, if approved, would be from the budgeted general fund or the specified project budget.

**Staff Recommendation:**

Staff recommends authorization to distribute an RFP for engineering services in an effort to build a specialized consultant pool to utilize, as necessary, for overflow work.

**Committee Action:**

Motion that the City Council authorize staff to distribute an RFP for engineering services in an effort to build a specialized consultant pool to utilize, as necessary, for overflow work.

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**Attachments**

**purchasing policy**

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	02/09/2011 12:38 PM
Tim Himmer (Originator)	Tim Himmer	02/09/2011 01:19 PM
Brian Olson	Brian Olson	02/09/2011 04:31 PM
Kurt Ulrich	Jo Thieling	02/10/2011 10:16 AM
Diana Lund	Diana Lund	02/10/2011 10:34 AM
Form Started By: Tim Himmer		Started On: 02/07/2011 04:32 PM
Final Approval Date: 02/10/2011		

CITY OF RAMSEY

Section 3.30

PURCHASING POLICY

**Section 1. Purchasing Guidelines**

**1.1 Policy Statement**

The purpose of this policy is to provide a legal process for the purchase of materials and services that will be the right product, with the right quality, in the right quantity, delivered to the right place, at the right time, for the right price, to allow for the efficient and effective delivery of public services to the citizens of the City of Ramsey.

**1.2 Authorization**

The purchasing policies of the City of Ramsey are established by the City Council under the City Charter (Section 6.4), the City Code and state statute. City funds may only be spent for purposes that are expressly or implicitly authorized by statutes or the City’s charter and must be for a public purpose.

**1.3 Budget**

Under state statute and City Charter, the annual adoption of the General Fund Budget shall constitute City Council appropriations for the year. Budgetary control shall be exercised at department and fund levels. The City Administrator shall identify Department Heads or other staff who shall be responsible for each fund or department in the annual budget. These individuals shall be responsible for compliance with the annual budget and for all expenditures related to their respective departments.

**1.4 Quick Reference Guide**

VALUE OF PURCHASE	QUOTATIONS NEEDED	APPROVAL BY	APPROVALS REQUIRED
Less than \$100	None	Department Head City Administrator City Council	Yes No Yes-Annual Budget Adoption
\$101-\$5,000	Departmental Discretion	Department Head City Administrator City Council	Yes No Yes-Annual Budget Adoption
\$5,001-15,000	Three Written Quotes City Administrator Discretion	Department Head City Administrator City Council	Yes Yes Yes-Annual Budget Adoption
\$15,001-\$100,000	Three Written Quotes or RFP’s or Sealed Bids	Department Head City Administrator City Council	Yes Yes Yes
Greater than \$100,000	Sealed Bids	Department Head City Administrator City Council	Yes Yes Yes

NOTE: If a Cooperative Purchasing Agreement is in place, quotations are not needed.

## **Section 2: Purchasing Practices**

### **2.1 Ethics/Relations with Vendors**

The City of Ramsey holds its employees to the highest ethical standards. Purchases shall be conducted so they foster public confidence in the integrity of the city's procurement system, and open and free competition among prospective suppliers. In keeping with this value, employees should avoid the following practices when making purchases on behalf of the City:

*Circumventing competitive bidding requirements.*

Examples of this include:

- Splitting purchases so that they can be made through several small purchases.
- Using the emergency procedure process when no true emergency exists.
- Using a 'sole source' exemption when competition is available.

*Denying one or more vendors the opportunity to bid on a contract when they have no history of default or failure in performance.*

Examples of this include:

- Using unreasonably restrictive specifications.
- Pre-qualifying bidders on a discriminatory basis.
- Removing companies from a bidders list without just cause.
- Requiring unnecessary high bonding.

*Giving favored vendors an unfair advantage.*

Examples of this include:

- Providing vendors with non-public information regarding their competition's offer in advance of a bid opening.
- Making information available to favored vendors and not to others.
- Giving un-favored vendors inaccurate or misleading information.

*Accepting gifts from vendors.*

- Minnesota Statutes 471.895 prohibits government employees from receiving gifts except where they are included as part of the cost of a product, good or service provided (such as a meal provided as part of a conference).

## **Section 3: Decentralized Purchasing**

The City of Ramsey has a decentralized purchasing program, meaning that each department is responsible for making its own purchases of materials and services for their operation. Such items as office supplies, paper products and other general supplies that are used throughout the City will be centrally assigned to one department for purchase. The responsibility lies within each department to obtain bid or quotes, maintain records of bids or quotes, prepare purchase orders, receive deliveries and approve invoices for payment.

## **Section 4: Purchasing Alternatives**

### **4.1 Uniform Municipal Contracting Law, Chapter 471.345**

It shall be the policy of the City of Ramsey that the Uniform Municipal Contracting Law, Minnesota Statutes Chapter 471.345 shall be the policy of the city. Changes in this law will automatically become the policy of the city. City policy may be more restrictive than State Law, but may not be less restrictive. Records of quotes and

bids shall be retained for at least one year after the completion of the contract or purchase or until the annual audit for the year of purchase is completed, whichever is longer.

#### **4.2 Sealed Bids/Major Purchases**

- A formal sealed bid procedure is required for all purchases in excess of \$100,000 except professional services.
- City Council approves all bids and specifications.
- A published notice is required in the official city newspaper at least ten days in advance of the bid opening. The notice may also be published on the city's official website.
- All bid openings are to be administered by the City Administrator and/or the originating department.
- The preparation of all specifications are to be the responsibility of the City Administrator and/or the originating department.
- Required authorization for plans and specifications is the responsibility of the City Administrator and/or the originating department.
- The City Council must formally approve the bid contract.

#### **4.3 Quotes/Intermediate Purchases**

If a purchase is estimated to exceed \$15,000 but not to exceed \$100,000, the purchase may be made either by sealed bids or by direct negotiation based upon quotations. If a purchase is made in this range, staff members are required to obtain at least three written quotes and the quotations must be kept on file for at least one year. All such quotes must be forwarded to the Finance Department with the purchasing documents.

#### **4.4 Professional Service Contracts:**

The city retains outside professional services in the area of:

- Legal
- Planning
- Auditing
- Assessing
- Engineering
- Banking
- Towing

Those contracts for professional services which are included in the City's General Fund Budget will be approved annually with formal adoption of the City's Budget.

#### **4.5 Request for Proposals (RFP)**

- RFP's will generally be used to solicit proposals for professional services.
- An RFP will automatically be solicited for those services that exceed a City cost of \$15,000 or have a value to the solicitor in excess of \$15,000 (ex: towing contract).
- An RFP will be solicited every three years (unless specifically extended by City Council) for standard city services related to such services as banking, auditing, legal and towing services
- Authorization by City Council will be given to staff to issue a RFP.
- All RFP's will be advertised in the city's official newspaper and on the city's official website.
- City Council must formally approve the proposal.

- Typical information to address in RFP's includes:
  - Background and scope of the project.
  - The project's budget to ensure that the proposals stay within that range.
  - Proposal requirements should include adequate information to allow for proper review and evaluation including:
    - Description of firm and qualifications, including any specialized experience related to the project.
    - A list of similar projects the firm has completed.
    - Project timetables including: estimate of hours, breakdown of hours by phase, and the city's expectation for a completion date.
    - Designation of a firm principal who will be in charge of the project.
    - Statement that either no subcontractors are allowed or that all subcontractors will be identified and are subject to the city's approval.
    - Estimate of cost to provide the service, outline of fee schedule and payment schedule.
    - Description of city's selection process.
    - City's evaluation criteria which typically may include:
      - Quality and thoroughness of the proposal.
      - Similar past experience and/or expertise.
      - References.
      - Cost estimate
    - The following statement must be included: The city reserves the right to reject any and all proposals, waive all technicalities and accept any proposal deemed to be in the city's best interest.
    - Submit deadline: date, time, project name, and addressee.
    - Statement: "Proposers are solely responsible for delivery of their proposals to the city before the deadline. Any proposal received after the deadline will not be considered and will be returned."
    - Information about where questions should be directed.

**NOTE: Staff should make sure that all proposers are given the same information.**

Attach a copy of the agreement proposed to be used for the project, including the city's insurance certificate. The agreement includes provisions to which the firm must agree, so it is important that they see the agreement up front. It is suggested that the RFP be submitted to the city attorney for review prior to distribution.

#### **4.6 Emergency Purchases**

Emergency situations may arise where the normal purchasing process cannot be followed for the procurement of goods and services. An emergency must be a situation that arises suddenly and unexpectedly which requires speedy action essential to health, safety, and welfare of the community, and not just an inconvenience.

#### **4.7 Cooperative Purchasing Agreements**

Where a purchase contract has been awarded by the State of Minnesota, another local government, a cooperative of local governments, or a federal agency in compliance with applicable State Statutes, and where it is legally permissible for the City of Ramsey to participate, a purchase may be though the vendor named in that contract without advertising for bids or obtaining quotes.

## **Section 5: Payment**

The City of Ramsey uses various processes in making payments for goods and services.

### **5.1 Standard Purchase Orders**

Purchase orders are used when required by the vendor to acknowledge the City's request for goods and services. A copy of the purchase order will be sent to the vendor when requested.

- Obtain purchase order numbers from Finance Department.
- The completed purchase order will be attached when invoice is received and submitted to respective department to authorize payment.

### **5.2 Check Requests/Immediate Pay**

The Finance Department policy is for bills to be paid from the accounts payable bills list submitted bi-weekly to City Council for approval. For certain exceptions, check requests/immediate pay may be used under the following guidelines:

- Immediate pay is for payments that need to be made prior to Council meeting approval date. Such items include taking advantage of discounts, avoiding late charges, purchases requiring payment with order, etc.
- Immediate pay checks will be issued upon one day notice. Exceptions to the one day notice is for investments and emergency purchases.
- Checks will be issued, mailed, or returned to appropriate department.

### **5.3 Blanket Purchase Orders and Charge Accounts**

The city uses blanket purchase orders and charge accounts for frequently used vendors. This process requires submission of receipt with an account code and department approval. All new open accounts must be authorized by the requesting Department Head and Finance Department.

### **5.4 Invoices**

- Invoices, purchase order, or expense reimbursement forms must be returned to the Finance Department with proper authorization and account coding to be processed on the bills list for City Council approval.

### **5.5 Account Coding**

All requests for payment including invoices, check request, purchase order, or expense reimbursement forms must have an eight digit code to process payment. Responsible Department Head will indicate the fund/department and object number from which payment will be expensed. Reference should be made to departmental budget(s) for department and object numbers.

### **5.6 Petty Cash**

- Receptionist shall be the custodian of the petty cash.
- Petty Cash shall not exceed \$100.00.

- Used for reimbursement to employees for items \$20.00 or less for expenditures made on behalf of the City.
- Receipt and/or expense reimbursement form must be submitted with proper departmental authorization obtained prior to reimbursement.

### **5.7 Payment Processing**

- Invoices, check request, purchase orders or employee expense reimbursement forms must be submitted to the Finance Department.
- Detailed receipts, stating reason for public purpose expenditure, must be submitted with employee expense reimbursement forms.
- Immediate pays are due to the Finance Department at least one day in advance of the payment day.
- Department Heads must have fund/department and object codes to process payment. Refer to departmental line item budget for proper coding.
- Checks may not be made out to cash or bearer.

### **5.8 Electronic Funds Transfer**

Electronic Funds Transfer may be required in some cases to complete a business transaction. The funds are transferred electronically between the city's bank account and the respective business party's bank account. These transactions need to follow the same guidelines for payment processing in Section 5.7.

### **5.9 Employee Expense Reimbursement**

Employee expense forms are required for reimbursement to employees of city-related expenses on a bi-monthly basis. All employee expense forms must contain proper account codes, department approval, and detailed receipts must be attached where applicable.

## **Section 6: Capital Outlay and Fixed Assets**

### **6.1 Capitalization Threshold**

Capital outlay purchases are for items costing more than \$5,000, are a tangible asset, and have a life expectancy of more than one year. These items must be included in each department budget. It should be noted that sales tax must be included as a cost of the item purchased when determining if the purchase is a capital outlay item.

If the individual purchase is greater than \$5,000 the item is a capital outlay purchase and now should become a recorded fixed asset. The amount to record for that fixed asset would be any charge "to place the asset in its intended location and condition for use." For example: if the city were to purchase a street vehicle, all of the following would be considered part of the cost of that asset: the vehicle, warning lights, decals, sales tax, licensing and any other costs to put the asset into its usable condition.

Capital outlay purchases less than \$5,000 are inventory assets. It should be noted that sales tax must be included as a cost of the item purchased. Example of inventory assets: Computers, printers, furniture, cameras.

**Adopted 11-24-09 per ord #**



**Date: 02/15/2011**

By: Tim Himmer  
Engineering/Public Works

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Information

Title:

Consider Roadway Modifications at TH 10 & Feldspar Street NW

Background:

Staff receives several complaints each year regarding safety concerns at the TH 10 and Feldspar Street intersection. This information is relayed to MnDOT so they can investigate the situation to review whether modifications should be incorporated to mitigate the concerns. MnDOT recently completed their scoping documents, which include a proposed safety improvement at this intersection in 2015. The proposed fix includes the extension of turn lanes to 500' in each direction along TH 10, lighting, signing and striping improvements, widening of the overall median width, culvert extensions, and the installation of a concrete median to better channelize the turning movements (see attached). The estimated construction costs for this project are approximately \$300,000.

Notification:

Observations:

The proposed improvements do not appear to modify any access to/from local streets or businesses, as it is currently a 3/4 intersection with no left turns allowed from the north and south (see attached photos). The project will provide better assignment of access and decrease the median openings for each direction of traffic. Original construction of the median to eliminate certain movements did not prohibit the desired restriction of movements. Reconstructing the current geometry will better define the movements allowed and eliminate confusion of the drivers.

Staff is looking for feedback from the Council on the proposed improvement, and whether there is any interest in advancing this project sooner than what is currently outlined in MnDOT's funding schedule (2015). A few options to consider include:

- Wait for MnDOT to perform the work as proposed
- Request/prepare another design option for MnDOT consideration
- Request that MnDOT advance the project sooner with the City front-ending the costs. A reimbursement agreement would need to be executed with MnDOT under this scenario.

In conversations with MnDOT there may also be an opportunity to advance the project sooner if funds are freed up from other scoped projects; whether they are eliminated all together, constructed using other funding sources, or completed under budget in an amount sufficient to cover additional work.

Funding Source:

Staff is currently reviewing potential internal funding sources that could support this expenditure, and will provide additional information at the meeting.

Staff Recommendation:

Committee Action:

Based upon discussion.

---

## Attachments

### Proposed intersection modifications

### Intersection photos

**Inbox**

Brian Olson

Kurt Ulrich

Diana Lund

Form Started By: Tim Himmer

Final Approval Date: 02/10/2011

**Reviewed By**

Brian Olson

Jo Thieling

Diana Lund

### Form Review

**Date**

02/09/2011 01:19 PM

02/10/2011 10:14 AM

02/10/2011 10:25 AM

Started On: 02/07/2011 04:21 PM

Lower Rum River  
Watershed Management  
Organization

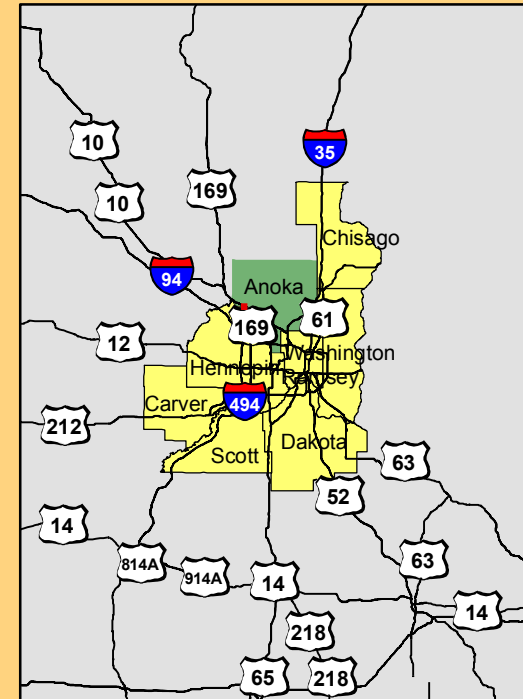
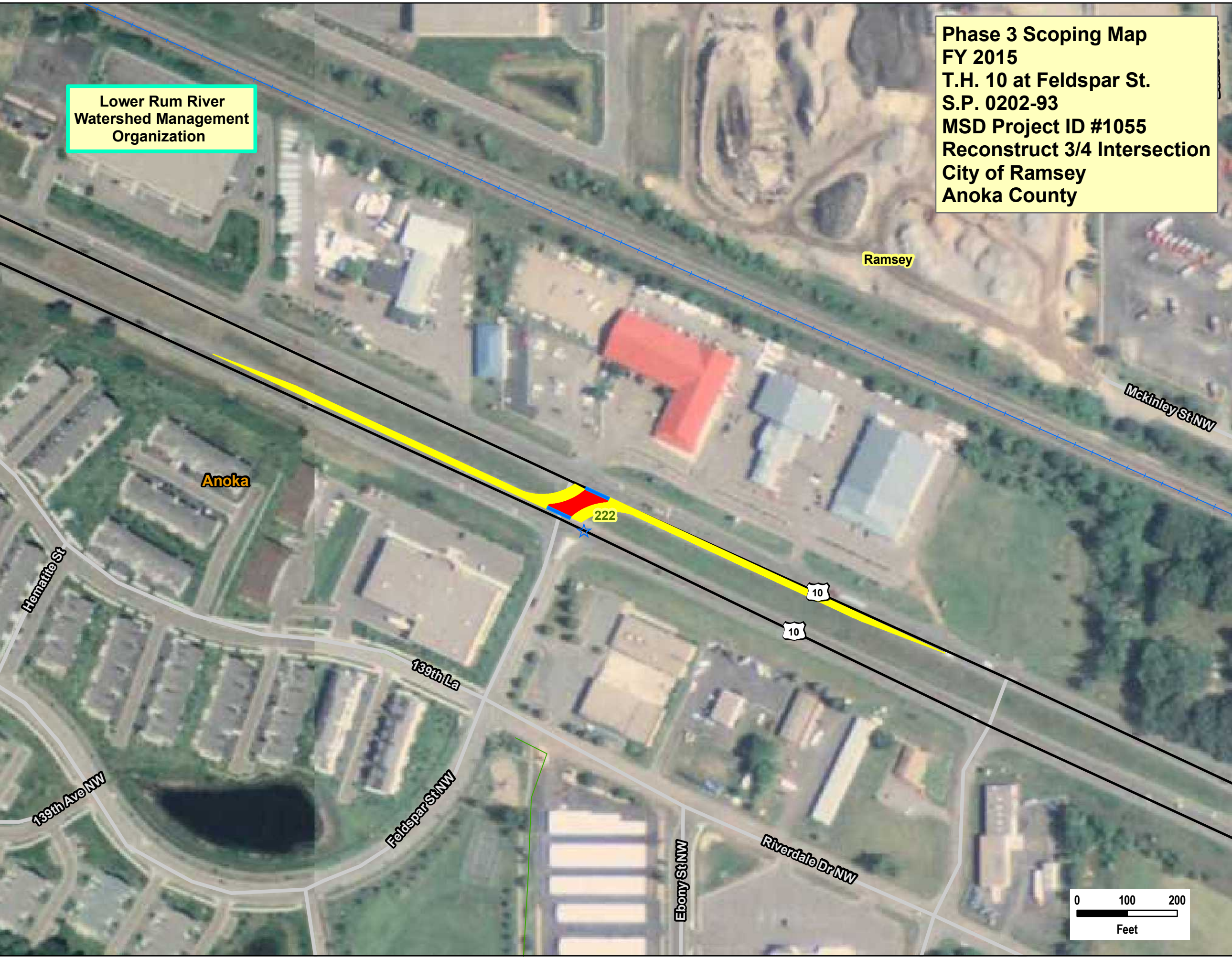
Phase 3 Scoping Map  
FY 2015  
T.H. 10 at Feldspar St.  
S.P. 0202-93  
MSD Project ID #1055  
Reconstruct 3/4 Intersection  
City of Ramsey  
Anoka County



8/13/2010

**T.H. 10 at Feldspar St.**

Reconstruct the in-place 3/4 intersection to provide better assignment of access and decrease the median openings. Original construction of the median to eliminate certain movements did not prohibit the desired restriction of movements. Reconstructing the current geometry will better define the movements allowed and eliminate confusion of the drivers. New signing and striping will also be added for differentiating movements.



Created by Pam O'Brien Scoping Project Documentation

Legend	
d020293_cl2.dgn Polygon	SDW_TRANS.ROUTES_US
<all other values>	SDW_TRANS.STREETS
Concrete Island	<b>Bikeways</b>
Turn Lanes	Bikeway on Road
Shoulder	Non-paved Trail
SDW_INFRA.REFERENCE_POSTS	Paved Trail
Railroads	

EDMS doc. #892093



**LOOKING NORTHBOUND FROM FELDSPAR STREET**



**LOOKING SOUTHBOUND FROM BUSINESS ACCESS**



**LOOKING SOUTHBOUND FROM BUSINESS ACCESS**

**Date: 02/15/2011**

By: Grant Riemer  
Engineering/Public Works

---

Information

Title:

Update on Retro Fitting of Public Works Lighting

Background:

At the January 18th Public Works Committee meeting, staff presented a proposal from AID Electric to retro fit the lighting at the Public Works campus. At present time, the buildings at the Public Works campus are lit with a combination of metal halide and T-12 fluorescent fixtures. The proposal from AID Electric calls for replacing the current fixtures with T-8 fluorescent bulbs and ballasts, with motion sensors attached to some of the fixtures. The cost for this work would be \$16,314.00. The rebate from Connexus would be \$4,871.00 bringing the final cost of the retro fit to \$11,443.00. The estimated pay back rate for the project would be 2.6-8.7 years depending on the building. After discussion staff was directed to explore the cost to retro fit using LED bulbs.

Staff contacted Rob Schiller of Ready Watt Electric for a quote on LED lighting. Rob and Jonathan Rice of Titan LED came out and inspected the buildings and gathered information for the quote. The initial quote to retro fit with LED lighting is \$47,316.32. Connexus energy would offer an estimated rebate of \$4,768.40, bringing the total cost of the project to \$42,547.92. Estimated payback time would be 90.8 months or 7.56 years. Mr. Schiller also included a bid to retro fit using fluorescent bulbs. Initial cost would be \$19,747.00 minus Connexus rebate of \$4,214.00. Final cost would be \$15,533.00.

Maintenance costs T-8 fluorescents: a quick search on the Internet puts the cost of a replacement T-8 bulb at an estimated \$2-\$4.00 with an advertised life of 20,000 hours. Replacement ballasts run about \$13.00-\$20.00

Maintenance costs on an LED system: Initial cost of 4' LED light/fixture, plus installation \$120.62 (Ready Watt Bid Proposal). Estimated life span of an LED light is 25-30 years, so maintenance on the system after install would be minimal.

These facts and figures are very general, but do give some insight into the differences between the two types of lighting systems.

Notification:

Observations:

Funding Source:

Public Facilities Fund (the projected balance at the end of 2011 is approximately \$128,000.00)

Staff Recommendation:

Staff recommends that the Public Works Committee recommend to City Council approval of the project and approve contracting with AID Electric for the installation.

Committee Action:

Motion to recommend to the City Council approval of the project and approve contracting with AID Electric for installation.

---

## Attachments

LED Bid

Ready Watt bid

AID Electric bid

AID Electric page 2

## Form Review

### Inbox

Mary Jo Warner  
Brian Olson  
Brian Olson  
Kurt Ulrich  
Diana Lund

### Reviewed By

MaryJo Warner  
Brian Olson  
Brian Olson  
Jo Thieling  
Diana Lund

### Date

02/09/2011 03:56 PM  
02/09/2011 04:39 PM  
02/09/2011 04:39 PM  
02/10/2011 10:17 AM  
02/10/2011 10:39 AM  
Started On: 02/09/2011 08:45 AM

Form Started By: Grant Riemer  
Final Approval Date: 02/10/2011



# Ready Watt ELECTRIC

## Estimate

Date	Estimate #
2/3/2011	211080

8700 171st Avenue NW  
Ramsey MN 55303

Phone 763-241-4944

Fax 763-241-5245

Name / Address	
City of Ramsey 7550 Sunwood Drive NW Ramsey, MN 55303 Attention: Grant Riemer	
Project	
211080 Retro Public Works Lights	
Description	
<p>Price to include removing and recycling of all old lights being replaced.</p> <p>North East Storage Building- Replace (18) 400mh high bay lights with (18) new 6-lamp t-8 florescent high bay lights, retro (8) 2-lamp 8' t-12 lights with (4) 4' t-8 lamps-ballast, replace (3) exit emergency lights with new LED exit emergency and change lights in rest rooms to CFL lamps also.</p> <p>South East Building- Replace (18) 400mh high bay lights with new 6-lamp t-8 high bay lights, retro (26) 8' t-12 lights with 4-lamp t-8 lamps-ballast change (4) old exit emergency lights with new LED exit emergency lights.</p> <p>West Building- Replace (6) 400mh high bay lights with new 6-lamp t-8 high bay lights. Retro (5) 2-lamp t-12 wrap lights to 2-lamp t-8, replace (2) exit emergency lights with new LED exit emergency lights.</p> <p>All light to be in same location, circuit and switching as existing includes removing of all old equipment.</p> <p>The Power Company will give you a total of \$4214.00 that will be directly sent to the customer. The total cost to City after rebate is \$15533.00 Job must be completed by October to allow rebate to be in by deadline. Your estimate payback on electric cost at \$0.10 a KH and on for 8 hours a day is around 3.8 years plus maintenance cost. Adding a OCC Sensor on individual lights would be a cost of \$85.00 each and a Power Company rebate of \$5.00</p>	
We look forward to doing business with you. Rob Schiller 612-221-4983	<b>Total</b> \$19,747.00

### ACCEPTANCE OF PROPSAL

(must be signed and returned for work to begin)

NOTE: This proposal may be withdrawn by Ready Watt Electric if not accepted with in 15 days.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the



1622 93<sup>rd</sup> Lane NE Blaine, MN 55449

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**To: Grant Riemer – City of Ramsey**

**Pages: 2**

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**Fax: 763-571-4735**

**Date: January 8, 2011**

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**Phone: 763-571-7267**

**From: Brian Kovar**

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**Re: Ramsey Public Works buildings**

***brian@aidelectriccorp.com***

---

Grant,

Please review the below scope of work per building

**Vehicle Storage Building: (same as competitive bid Alternate #1)**

- Replace 26 – 8', 2L T12 with 4 – T8 lamps and new ballast: (\$20.00 rebate each)
- Replace 14 - 400-watt MH to 6-lamp fluorescent high bay (\$80.00 rebate each)
- Recycle of lamps and ballasts included
- Provide and install 9 – fixture mounted Motion sensors (\$40.00 rebate per)
- Replace 4 – exit lights with new LED model (\$10.00 rebate each)
- Lift rental and permit cost

Not to exceed cost \$5,953.00

Connexus rebate = \$2,040.00

Net cost \$3,919 (payback based 10 hrs day – 5 days / week \$1,506.00 = 2.6 years plus the savings created by the ceiling motion sensors on the 9 fixtures)

Note: I would not add 6-lamp fixtures as this would add cost and wattage to the system even though we are installing motion sensors

**Sign – Utility Building: (same as competitive bid Alternate #2)**

- Replace 6 - 400-watt MH to 6-lamp fluorescent high bay (\$120.00 rebate each) – motion control on each
- Retrofit 4 – 8', 2L T12 with 4 – T8 lamps and new ballast: (\$20.00 rebate each)
- Retrofit 1 – 2L T12 with T8 in bathroom (\$10.00 rebate each)
- Replace 2 – exit signs with battery backup LED fixtures
- 2 – LED kits for ceiling lights (custom rebate)
- Replace 4 – 4 foot wrap fixtures in storage room

- Lift and permit cost included

Not to exceed cost \$2,902.00

Connexus Rebate: \$830.00

Net cost \$2,072.00 (payback based 10 hrs day – 5 days / week \$240.00 yr = 8.7 years)

**Main Public works garage - Base: (similar to Building #1 Alternate #1)**

- Replace 18 - 400-watt MH to 6-lamp fluorescent high bay (\$80.00 rebate each)
- Retrofit 10 – 8', 2L T12 with 4 – T8 lamps and new ballast: (\$20.00 rebate each)
- 8 fixture mounted motion sensors for the 6 Lamp high bay fixtures (\$40.00 rebate each)
- Replace 3 exit lights with L.E.D style
- Replace 4 - 60-watt incandescent with CFL (did not include rebate for this work)
- 2 – new T8 fixtures for bath vanity
- 1 - LED kit
- Lift and permit cost included

Not to exceed cost \$7,459.00

Connexus Rebate: \$2,001.00

**Notes:**

- The new lighting in the shop will be good enough to eliminate the other strip fixtures so I would not recommend retrofitting them.
- I would not recommend LED wall packs as the light quality is not good compared to HID.
- I would not place motion sensors on all shop fixtures as the on and off switching will lessen lamp life. My design includes motions for the fixtures over the parked Vehicles (8). Main isle way fixtures to be on during working hours

Net cost \$5,458.00 (payback based 10 hrs day – 5 days / week \$1,131.00 yr = 4.82 years plus the savings created by the ceiling motion sensors on the 8 fixtures)

Please call with questions

Thank you,

Brian Kovar, President

**Date: 03/08/2011****By:** Aaron Backman  
Administrative Services

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**Information****Title:**

Consideration of Final Approval of Ramsey RLF Loan to Wells Catering, Inc., and SAC/WAC Fee Assistance to Ramsey Retail Rental, LLC

**Background:**

In July of 2010 the EDA preliminarily approved assistance for The Falls Cafe / Wells Catering project to be located in The Ramsey Office Plaza building. The EDA preliminarily approved a \$68,000 RLF loan for 10 years at 4.25% interest to George Wells; and to provide a zero interest, forgivable loan (currently estimated to be \$55,000) to the developer to offset projected SAC/WAC fees associated with the new restaurant. On 2/7/11 the Econ. Dev./Marketing Mgr received the executed copy of the lease agreement between George Wells, Wells Catering Service, Inc., and Matt Kuker, Ramsey Retail Rental, LLC (whose parent company is PSD Development) for the project. Mr. Kuker would undertake the extensive building modifications, estimated to be about \$850,000, that will be necessary for this new restaurant in The COR. Following plan review, it is estimated that construction would take approximately 2 and one half months to complete.

The Falls Cafe / Wells Catering Project was presented to the City Council at the 2/15/11 Work Session, with Mr. Wells and Mr. Kuker present. The project has evolved from a coffee shop/deli to a full-service restaurant. The sit-down restaurant will now have 104 seats and a room for private events, and will now have 10 full time employees and 10 part time employees. Mike Mulrooney, the EDA's consultant, has undertaken a credit write-up of the project that was based upon historical performance of the business. The borrower, Wells Catering, Inc., appears to generate sufficient cash flow to service current and proposed debt. While there would be additional overhead and management costs, the borrower would be reducing his lease costs. The credit write-up recommended approving the \$68,000 RLF loan. The EDA will have a first position on \$165,000 of equipment and the owner will be injecting \$35,000 cash into the project. At a special meeting of the EDA on 2/24/11 the EDA members approved the staff recommendation for the \$68,000 RLF loan to Wells Catering at the terms recommended, and the zero interest, forgivable loan for \$55,000 to Ramsey Retail Rental to offset projected SAC/WAC fees associated with the new restaurant. The pro forma for the rental side of the deal for Ramsey Retail Rental was provided in December 2010. This pro forma indicates that the developer will incur losses in the initial years of the restaurant's operation. The pro forma was distributed to the EDA members at the EDA special meeting on February 24, 2011.

The EDA also had discussion regarding a potential restaurant that may be located in The COR that would be located in the Flaherty & Collins project. There were views expressed as to whether The COR could support two restaurants in close proximity. Some comments were that if the restaurants had similar formats that they would potentially undercut each other. Other comments were that given The COR projects coming on line that there was sufficient market demand to support two restaurants in this area. Following discussion the members did approve a motion that the EDA suggests that the HRA considering releasing Flaherty & Collins from their obligation to add a restaurant/retail site under the current development agreement that was approved in December 2010.

Finally, approval of this financial assistance does not mean the issue of the 60 foot strip of land north of the Ramsey Office Plaza has been resolved between the City and PSD. There is currently a 60 foot strip of land on the northeast portion of the Plaza parcel that has been developed as parking for Jim Deal's property but is currently owned by the HRA. The HRA proposes to retain ownership of the parcel, but to include it in a PUMA (Parking Use and Maintenance Agreement) that Mr. Deal would be a party to, allocating his parcel the equivalent number of stalls that would be accommodated on the parcel and allowing for additional stalls in a future parking structure at that location.

**Funding Source:**

EDA Funding would be utilized for this project.

**Council Action:**

The City Council approve a \$68,000 RLF loan with a term of 10 years at one percent over prime (4.25%) to Wells Catering for The Falls Cafe project, and secured by a first position on \$165,000 of equipment; and approve zero interest, forgivable loans totalling \$55,000 to Ramsey Retail Rental to offset SAC/WAC fees associated with a new full-service restaurant at The Ramsey Office Plaza building in The COR.

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**Form Review****Inbox**

Heidi Nelson

Kurt Ulrich

Form Started By: Aaron Backman

Final Approval Date: 03/03/2011

**Reviewed By**

Jo Thieling

Kurt Ulrich

**Date**

03/03/2011 04:12 PM

03/03/2011 04:49 PM

Started On: 02/28/2011 01:20 PM

Date: 03/08/2011

By: Tim Gladhill  
Community Development

---

### Information

**Title:**

Receive Economic Development Authority Recommendation in Regards to Name of Azurite Street in the Sunfish Lake Business Park

**Background:**

On January 11, 2011, the City Council postponed action on introducing an ordinance to rename a portion of Azurite Street in the Sunfish Lake Business Park and forwarded the case to the Economic Development Authority (EDA) for review and comment. On February 10, 2011, the EDA reviewed the request and recommended no change to this segment of Azurite Street.

**Observations:**

When this segment of Azurite Street was originally constructed, the City responded to certain concerns regarding the name of the street due to the unique alignment of the street. The City explored multiple options of a naming scheme, and chose what it thought was the best solution to a challenging naming scheme. After monitoring the actual operation of the street and responding to inquiries from both the public and City Staff, the City decided to re-evaluate the street name for this segment of Azurite Street. It appears most of the confusion stems from the fact that Azurite Street intersects Bunker Lake Boulevard in two (2) separate locations. Moreover, these two intersections are separated by a third intersection of Basalt Street and Bunker Lake Boulevard.

When coming up with a proposal for a street name change, City Staff attempted to balance the needs of the existing residents, the existing grid system for street names and addresses, and public safety response. The original proposal for a potential street name change was to amend a portion of Azurite Street to 143rd Avenue, which matched the west half of the intersection of this roadway at Bunker Lake Boulevard. The segment of the road that generally runs east/west was chosen as the closest match to the Anoka County grid system for road naming and addressing.

At the initial City Council meeting to consider a name change, the City received one (1) comment from 14440 Azurite Street suggesting the entire segment of Azurite Street from Bunker Lake Boulevard to Sunwood Drive be changed. This property owner suggested that two smaller segments of roadways may be just as confusing as what exists today. More critically, extending 143rd Ave would result in 143rd connecting to 144th Avenue, and would not be viewed positively by first responders. In addition, a representative from 14350 Azurite Street commented that the address change for his business may reflect negatively on that business by its clients and preferred that there would be no street name change. The Fire Chief has responded that, if it will help mitigate the concerns of this business, he would be willing to write a letter of explanation of need for this street name change to address any potential image of instability due to changing addresses.

Following the City Council discussion, City Staff informed affected parcels of the decision to delay the matter and explore further options with the EDA. At that time, City Staff received comments from two parcels. The response from 14485 Azurite Street was to request no change of the street, citing a potential economic impact of \$50,000 related to existing retail product in stock, among other things. Finally, a representative of 14410 Azurite Street commented that her preference was for no change to the street name change.

In reviewing any potential change, the City should consider the following:

- \* Public Safety response
- \* Financial impacts

\* Other impacts to businesses (perceived instability/numerous address changes)

**Recommendation:**

The EDA recommends no change to the name of this segment of Azurite Street in the Sunfish Lake Business Park.

**Funding Source:**

Review of this case is being handled as part of regular staff duties.

**Council Action:**

Motion to make no change to the segment of Azurite Street in the Sunfish Lake Business Park;

-OR-

Motion to direct staff to prepare an ordinance to rename all or a portion of Azurite Street to a specified name.

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**Attachments**

Site Location Map

Context Map

Email #1

Email #2

**Form Review**

**Inbox**

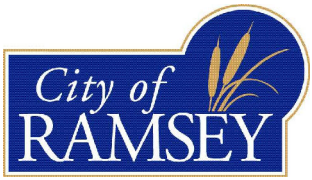
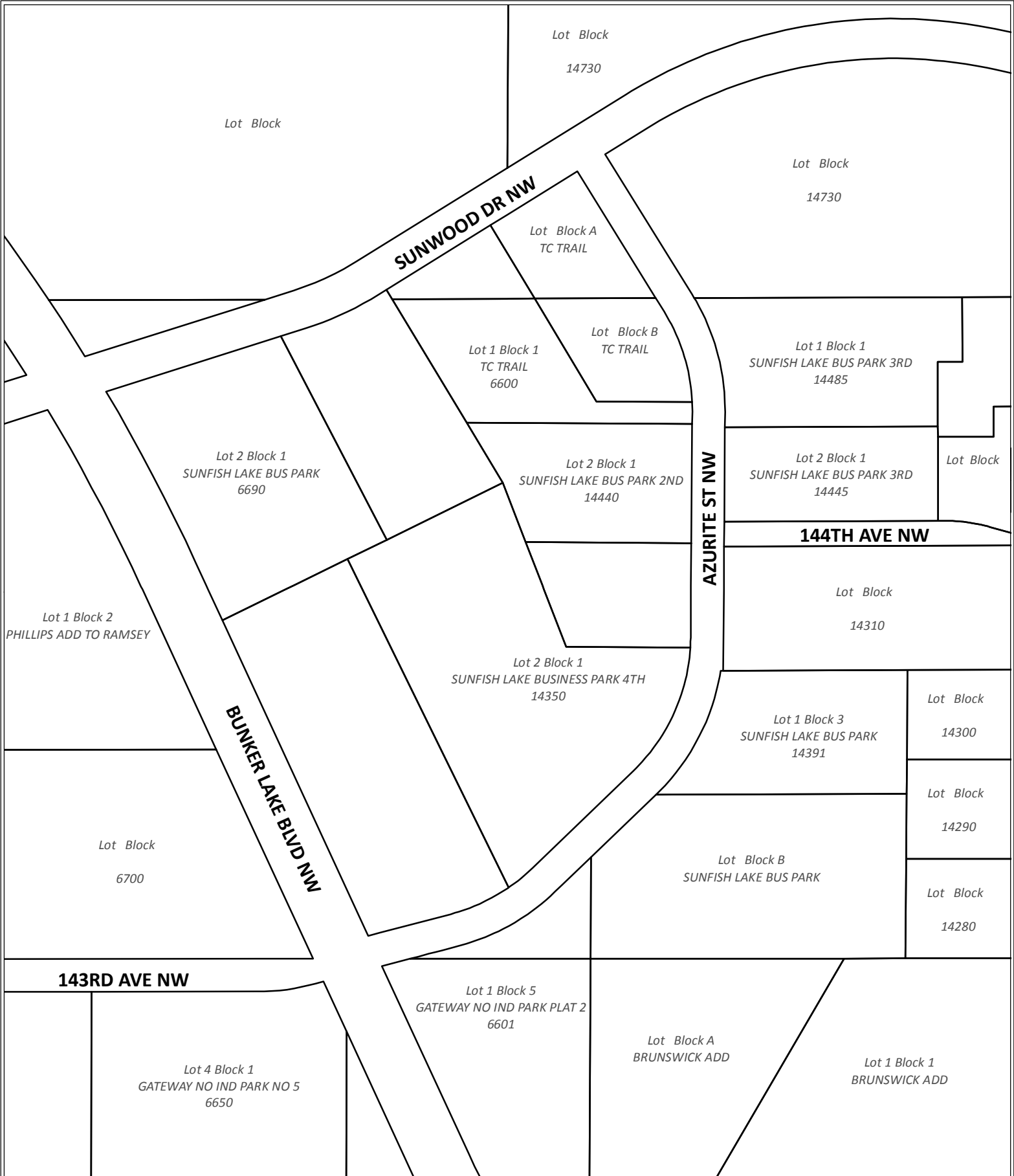
Dean Kapler  
Aaron Backman  
Kurt Ulrich  
Form Started By: Tim Gladhill  
Final Approval Date: 03/02/2011

**Reviewed By**

Dean Kapler  
Aaron Backman  
Kurt Ulrich

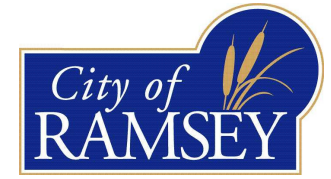
**Date**

02/28/2011 04:03 PM  
03/01/2011 02:48 PM  
03/02/2011 03:23 PM  
Started On: 02/24/2011 10:27 AM





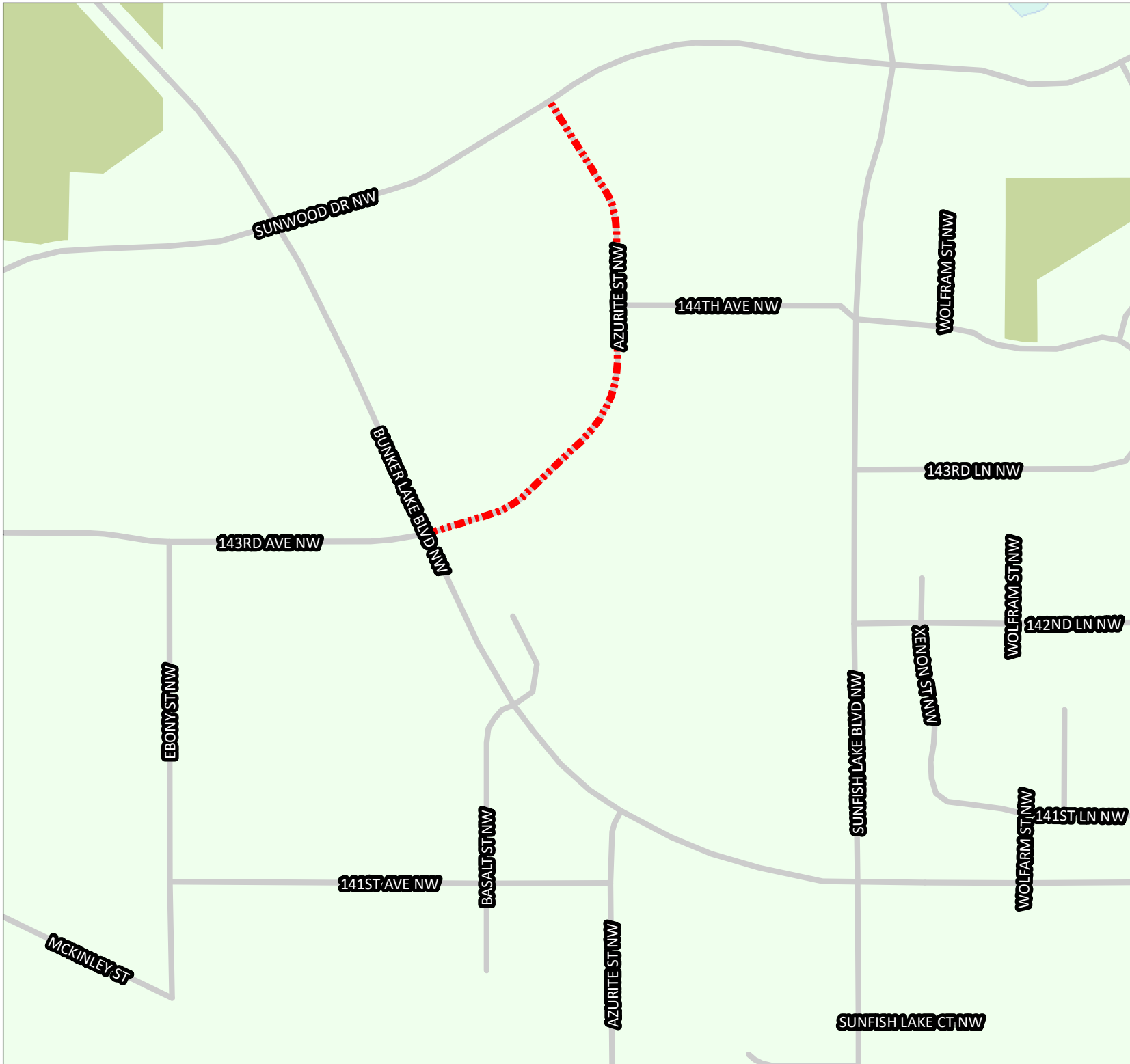
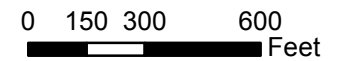
**Sunfish Lake Business Park  
Street Name Change**

 Parcels



### Azurite Street Discussion

-  Area of Interest
-  Streets



Dear Honorable Mayor and City Council Members of The City of Ramsey,

This email concerns the potential re-naming of Azurite Street NW in The City of Ramsey, the street our business is located on.

A letter was mailed to us from The City of Ramsey, stating that a name change was being considered for a portion of Azurite Street NW, but not the portion we are located on. Then we received another letter stating that The City is now considering re-naming the part of Azurite Street NW where we are located.

Changing the street name would put an extreme hardship onto our company.

We manufacture and market a large number of small products in the U.S. and Canada. Our address would need to be changed on packaging of over one hundred fifty products, and large numbers of other printed material. There would be major costs from our packaging vendors and for internal costs to implement the changes.

We estimate the costs would exceed \$50,000 in tangible costs. That does not include the intangible costs.

We have over 340 vendors who sell us supplies or services. We have commercial customers with approximately 6,400 ship-to addresses, who we sell products to.

When we moved to this building in January of 2006, we hoped we would never have to move again or deal with another address change. Dealing with the address change was extremely costly and challenging in many ways. We had to change our address on all of our packaging, other printed material, in various electronic places, legal and government forms, and send out repeated notifications to customers and vendors.

After five years at this address, we seem to be finally coming towards having our new address well communicated to the businesses and people we deal with.

When we heard The City was considering changing our address, it was a totally unexpected blow. We thought address changes were in our past.

Besides the hardship on our company, in looking at the map of Ramsey, it appears that the North / South section of Azurite Street NW that we are located on makes sense. It is a North / South Segment that appears to fall in line with parts farther to the North. We know it is common for a street to change its name when it changes from North / South to East / West as suggested in your first letter.

Re-locating into the City of Ramsey has been a good thing for our company. We would have no objection to re-naming the portion of the street that goes East / West, but sincerely hope you will not change the name of the North / South portion, where we are located.

Respectfully,  
John Burgeson (Pres)  
Mike Griffith (General Manager and resident of Ramsey)

Building location:  
L.H. Road, LLC and Wildlife Research Center, inc.  
14485 Azurite Street NW  
Ramsey, MN 55303  
Phone 763-427-3350  
Email: [jburgeson@wildlife.com](mailto:jburgeson@wildlife.com)

## Tim Gladhill

---

**From:** Julie Haugland [Julie@rotarysystems.com]  
**Sent:** Thursday, January 06, 2011 7:22 AM  
**To:** Tim Gladhill  
**Subject:** Street Name Change - Azurite Street NW

Hello Tim,

We received your letter regarding the proposed street name change to a portion of Azurite Street NW. Per our phone conversation and after reviewing the information, we strongly suggest the entire street from Bunker to Sunwood be changed. To change only a portion of the street will cause even more motorist confusion. Thank you.

Thank you,  
[Julie Haugland](#)  
Project Manager



ROTARY SYSTEMS, INC. | 14440 AZURITE STREET NW | RAMSEY, MN 55303  
PHONE 763.323.1514 x111 | FAX 763.323.1622 | TOLL FREE 800.959.0146  
[julie@rotarysystems.com](mailto:julie@rotarysystems.com)  
[www.rotarysystems.com](http://www.rotarysystems.com)



WHEN YOU HAVE A MOMENT VISIT OUR NEW  
SLIP RING SITE [www.rotarysystems-sr.com](http://www.rotarysystems-sr.com)

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**Date: 03/08/2011**

**By:** Tim Himmer  
Engineering/Public Works

---

**Information**

**Title:**

Consider design revisions for City project 11-21; intersection signalization at Armstrong and Bunker Lake Boulevards, and associated infrastructure improvements to serve the Legacy Christian Academy development

**Background:**

The Legacy Christian Academy (LCA) project, and associated feasibility study for infrastructure improvements to serve the development, were approved by Council on December 14, 2010. The final scope of improvements from the feasibility study included the extension of sanitary sewer and watermain, the westerly extension of Bunker Lake Boulevard to Puma Street (as a reduced/temporary section) with storm sewer and a bituminous trail, a paved Puma Street with a bituminous trail, and a bituminous trail along Armstrong Boulevard from Bunker Lake Boulevard to Alpine Drive. This final scope was added to the existing Armstrong/Bunker Lake Boulevard signalization project plan set, and an engineering services contract was awarded to WSB & Associates on January 11, 2011 to prepare final construction documents and provide bidding and construction administration services for the project.

**Observations:**

During review of preliminary designs and advancement of final construction documents a private utility (gas, phone, electric, and cable) issue was identified, and staff is requesting Council input prior to proceeding with portions of the project. Connexus Energy and Comcast are proposing to leave their existing overhead transmission lines along the east side of Armstrong Boulevard, from Sunwood Drive to 150th Lane. If the City would like to have those lines buried we would have to cover the incremental cost difference above what it would take to reconfigure their existing overhead system. Based upon estimates prepared by Connexus and Comcast, this amount is expected to cost approximately \$130,000 and \$22,000 respectively, for a total cost of \$152,000. This item was briefly discussed in work session on February 8, 2011 and the Council direction was to have a more refined cost estimate prepared and a funding source identified. The estimates above are the requested refined costs, and staff has identified the Public Infrastructure Revolving Fund (PIR) as the funding source; which will be reimbursed through TIF #14 when funds become available.

**Recommendation:**

Staff feels burying these lines would improve aesthetics in and around the COR, result in better use of the right-of-way, and is a good value based upon the estimated cost. Staff recommends that the City Council authorize the use of \$152,000 from the PIR fund to bury the existing private utilities in coordination with City project #11-21.

**Funding Source:**

Implementation of the overall project is part of the COR Regional Roadway Improvements and was included in the CIP, with GO Bonding identified as the funding source. These improvements are expected to be funded through future land sales, MSA revenue bonds, utility funds, and special assessment bonds. The estimate for the construction project is approximately \$3.8 million, which did not include easement acquisition or private utility burying.

For the purposes of the private utility burying, PIR has been identified as the funding source; which will be reimbursed by TIF #14 when funds become available.

**Council Action:**

Motion to authorize Resolution #11-03-XXX Approving the terms of an up to \$175,000 interfund loan (from PIR fund) in connection with Tax Increment Financing District #14 with the funds to be used to bury the existing private utilities in coordination with City project #11-21.

---

### **Attachments**

Proposed burial map

Resolution for TIF14 Interfund Loan

### **Form Review**

**Inbox**

Diana Lund

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 03/03/2011

**Reviewed By**

Diana Lund

Brian Olson

Kurt Ulrich

**Date**

03/03/2011 01:35 PM

03/03/2011 03:52 PM

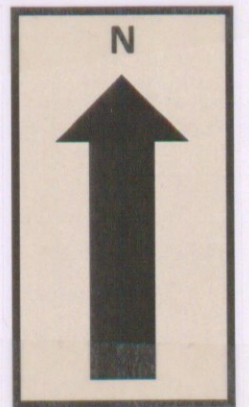
03/03/2011 04:49 PM

Started On: 03/02/2011 11:32 AM

**E-1372**

**ENP 15** Armstrong Blvd (CR 83) from Sunwood Avenue to 150<sup>th</sup> Avenue

- If existing line will remain overhead, and road work requires it to be moved, re-build from existing 4/0 ACSR to 0.6 miles new 477 ACSR. This is not shown on the drawing.
- If line is to be re-built underground, install 0.6 miles new 750 MCM cable, 2 PMH-11 cabinets, and 2 PMH-9 cabinets. This is shown on the drawing.



D. Zurn, PE, MLS 4 FEB 2011

GRE 69KV

Dayton Port Sub  
 Future feeder will extend  
 from Alpine south on  
 Puma to Bunker and  
 east to new PMH-11  
 shown at Armstrong

Future  
 Street  
 Puma Street  
 from Bunker to Alpine

← Bunker Lake Blvd  
 extends to Puma  
 for school project →

Future  
 freeway  
 Interchange



introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION APPROVING THE TERMS OF UP TO A  
\$175,000 INTERNAL LOAN  
IN CONNECTION WITH TIF DISTRICT NO 14**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY,  
MINNESOTA ("CITY") AS FOLLOWS:**

Section 1. Background.

1.01. The City has heretofore has established Tax Increment Financing District No.14 (the "TIF District") within Development District No. 1 (the "Development District"), and has adopted a tax increment financing plan for the purpose of financing certain improvements for the Project within the Development District.

1.02. The City has determined to pay for certain costs (the "Qualified Costs") identified in the TIF Plan consisting of \$175,000 in land improvement costs incurred in connection with the development of land within the TIF District, which costs will be financed on a temporary basis from the Public Improvements Revolving Loan fund (PIR).

1.03. Under Minnesota Statutes, Section 469.178, Subdivision 7, the City is authorized to advance or loan money from the City's PIR Fund or any other fund from which such advances may be legally made, in order to finance the Qualified Costs.

1.04. The City intends to reimburse itself for the Qualified Costs from tax increments derived from TIF District No. 14 in accordance with the terms of this resolution (which terms are referred to collectively as the "TIF Loan").

Section 2. Terms of TIF Loan.

2.01. The City shall repay, to the City fund from which the Qualified Costs are initially paid or advanced, the principal amount of funds advanced not to exceed \$175,000, together with interest on the principal amount advanced, accruing from the date of each initial expenditure or advance, at the greatest of (a) the rate specified under Minnesota Statutes, Section 270C.40 or (b) the rate specified under Minnesota Statutes, Section 549.09 as of the date the loan or advance is authorized, unless the written agreement states that the maximum interest rate will fluctuate as the interest rates specified under Minnesota Statutes, Section 270C.40 or Section 549.09 are from time to time adjusted. The interest rate shall be 4% and will not fluctuate.

2.02. Principal and interest ("Payments") shall be paid semi-annually on each August 1 and February 1 ("Payment Dates"), commencing on the first Payment Date after receipt of the tax increment from TIF District No. 14 and continuing through the earlier of (a) the date the principal and accrued interest of the TIF Loan is paid in full, or (b) the date of last receipt of tax increment from the TIF District. Payments will be made in the amount and only to the extent of Available Tax Increment as hereinafter defined. Payments shall be applied first to accrued interest, and then to unpaid principal. Interest accruing from the date of each expenditure to the first Payment Date shall

be compounded semiannually on February 1 and August 1 of each year and added to principal, unless otherwise specified by the City of Ramsey.

2.03. Payments on this TIF Loan are payable solely from "Available Tax Increment," which shall mean, on each Payment Date, all of the tax increment generated in the preceding six (6) months with respect to the property within TIF District No. 14 and remitted to the City by Anoka County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.179. Payments on this TIF Loan are subordinate to any outstanding or future bonds, notes or contracts secured in whole or in part with Available Tax Increment, and are on parity with any other outstanding or future interfund loans secured in whole or in part with Available Tax Increment.

2.04. The principal sum and all accrued interest payable under this TIF Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this TIF Loan.

2.05. This TIF Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, subdivision 7, and is a limited obligation payable solely from Available Tax Increment pledged to the payment hereof under this resolution. This TIF Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the City. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on this TIF Loan or other costs incident hereto except out of Available Tax Increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on this TIF Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the TIF Loan or accrued interest thereon, which may remain unpaid after the final Payment Date.

2.06. The City may amend the terms of this TIF Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

Section 3. Effective Date. This resolution is effective upon the date of its approval.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 8<sup>th</sup> day of March, 2011.

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Mayor

ATTEST:

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City Clerk

**Date: 03/08/2011**

**By:** Colleen Lasher  
Administrative Services

**Information**

**Title:**

Consider a Resolution to Appoint Board and Commission Members

**Background:**

In November 2010, staff began the annual recruitment and selection process to fill seats on the EDA, EPB, Park and Recreation Commission, Planning Commission/Board of Adjustments and the Board of Administrative Hearings which are set to expire March 31, 2011. All vacancies were advertised in the Ramsey Resident, the Anoka County Union, the City’s website, on QCTV, in the January utility billing statements, and via the city's email notification system.

On March 1, 2011, the City Council conducted 16 interviews to fill thirteen vacancies. Incumbents seeking reappointment and new applicants were considered in one collective recruitment, interview and selection process.

In addition, on Thursday morning, March 3rd at 9:52 staff received an email from Mr. David Minke, stating his desire to serve on the Park and Recreation Commission over the Economic Development Authority. His email is included as an attachment.

**Recommendation:**

It was the consensus of the City Council that the following individuals would be appointed to the board or commission indicated

<u>Name</u>	<u>Board or Commission</u>	<u>Term Dates</u>	<u>Length</u>
Jim Bendtsen	Board of Admin. Hearings	April 1, 2011 to March 31, 2015	4 Years
Based on disc.	Economic Dev. Authority	April 1, 2011 to March 31, 2017	6 Years
Jennifer Carlson	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Trent Hassett	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Michael Max	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Bridgett Barr	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Andrew Fyten	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
David Minke	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Richard Chubb	Park and Rec. Commission	April 1, 2011 to March 31, 2012	1 Year
Ralph Brauer	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2015	4 Years
Joseph Field	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2015	4 Years
Bob Schiller	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2012	1 Year
Randy Bauer	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2014	3 Years

The City Council was not able to reach a consensus regarding the open seat on the EDA.

There was one recommendation for Mr. Ryan Bakke, two recommendations for Mr. David Minke, and three recommendations for Mr. Chris Riley.

The six councilmembers that were present were unable to reach a majority consensus.

Consideration of an appointment to the vacant seat on the Economic Development Authority for the term listed above.

**Funding Source:**

Funding for Board and commission members are paid a stipend of \$25 per meeting. These funds are included in the 2011 General Fund Budget; therefore, there are no additional budgetary implications associated with making the recommended appointments.

**Council Action:**

Adopt resolution #11-03-XXX to appoint the following board and commission members:

<u>Name</u>	<u>Board or Commission</u>	<u>Term Dates</u>	<u>Length</u>
Jim Bendtsen	Board of Admin. Hearings	April 1, 2011 to March 31, 2015	4 Years
Based on disc.	Economic Dev. Authority	April 1, 2011 to March 31, 2017	6 Years
Jennifer Carlson	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Trent Hassett	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Michael Max	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Bridgett Barr	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Andrew Fyten	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
David Minke	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Richard Chubb	Park and Rec. Commission	April 1, 2011 to March 31, 2012	1 Year
Ralph Brauer	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2015	4 Years
Joseph Field	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2015	4 Years
Bob Schiller	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2012	1 Year
Randy Bauer	Planning/Bd. of Adj.	April 1, 2011 to March 31, 2014	3 Years

The City Council was not able to reach a consensus regarding the open seat on the EDA.

There was one recommendation for Mr. Ryan Bakke, two recommendations for Mr. David Minke, and three recommendations for Mr. Chris Riley.

The six councilmembers that were present were unable to reach a majority consensus.

Appoint a member to the Economic Development Authority for the term listed above as directed by the City Council.

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**Attachments**

Resolution  
Minke Email

## Form Review

**Inbox**

Heidi Nelson

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 03/03/2011

**Reviewed By**

Jo Thieling

Kurt Ulrich

**Date**

03/03/2011 04:13 PM

03/03/2011 04:49 PM

Started On: 03/03/2011 11:29 AM

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**CONSIDER A RESOLUTION APPOINTING  
BOARD AND COMMISSION MEMBERS**

**WHEREAS**, there will be thirteen open seats on the City's boards and commissions as of April 1, 2011; and

**WHEREAS**, all vacancies were advertised in the Ramsey Resident, the Anoka County Union, on the City's website, QCTV, in the January utility billing statements, and via the city's email notification system.; and

**WHEREAS**, at its March 1, 2011 work session, the City Council agreed by consensus to the following appointments with exception to the seat on the EDA; and

**WHEREAS**, at the March 8, 2011 regular meeting the City Council motioned to act based on discussion to fill the term beginning on April 1, 2011 on the EDA.

<u>Name</u>	<u>Board or Commission</u>	<u>Term Dates</u>	<u>Length</u>
Jim Bendtsen	Board of Admin. Hearings	April 1, 2011 to March 31, 2015	4 Years
Based on disc.	Economic Dev. Authority	April 1, 2011 to March 31, 2017	6 Years
Jennifer Carlson	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Trent Hassett	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Michael Max	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Bridgett Barr	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Andrew Fyten	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
David Minke	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Richard Chubb	Park and Rec. Commission	April 1, 2011 to March 31, 2012	1 Year
Ralph Brauer	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2015	4 Years
Joseph Field	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2015	4 Years
Bob Schiller	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2012	1 Year
Randy Bauer	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2014	3 Years

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

That the City Council of the City of Ramsey makes the following appointments:

<u>Name</u>	<u>Board or Commission</u>	<u>Term Dates</u>	<u>Length</u>
Jim Bendtsen	Board of Admin. Hearings	April 1, 2011 to March 31, 2015	4 Years
Based on disc.	Economic Dev. Authority	April 1, 2011 to March 31, 2017	6 Years
Jennifer Carlson	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Trent Hassett	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Michael Max	Environmental Policy Board	April 1, 2011 to March 31, 2015	4 Years
Bridgett Barr	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Andrew Fyten	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
David Minke	Park and Rec. Commission	April 1, 2011 to March 31, 2015	4 Years
Richard Chubb	Park and Rec. Commission	April 1, 2011 to March 31, 2012	1 Year
Ralph Brauer	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2015	4 Years
Joseph Field	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2015	4 Years
Bob Schiller	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2012	1 Year
Randy Bauer	Planning/Bd. of Adjustment	April 1, 2011 to March 31, 2014	3 Years

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

## Colleen Lasher

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**From:** Heidi Nelson  
**Sent:** Thursday, March 03, 2011 9:53 AM  
**To:** Colleen Lasher  
**Subject:** FW: Ramsey Board appointments

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**From:** David Minke [mailto:david\_minke@yahoo.com]  
**Sent:** Thursday, March 03, 2011 9:52 AM  
**To:** Heidi Nelson  
**Subject:** Ramsey Board appointments

Hi Heidi,

I wanted to follow up on the selection process. I appreciate the opportunity to serve the city in some capacity, and after giving additional thought to serving on the EDA or the Park Commission, I have decided that I would prefer the Park Commission. I think it is more in line with my current interest and availability. Please advise the council members of my preference and let me know if there is anything else that would be helpful.

I enjoyed meeting with the council on Tuesday night. The city is fortunate to have a diverse and qualified city council.

Thank you, Dave Minke

**Date: 03/08/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Consider Support of Running Aces Harness Park Gaming Expansion

**Background:**

During the regular City Council meeting of February 22, 2011, staff presented a report and a draft resolution with regard to support of Running Aces Harness Park (RAHP) gaming expansion. The report presented was as follows: Staff received a request from North Metro Mayors Association (NMMA) for support of Running Aces harness Park (RAHP) gaming expansion. At NMMA's board meeting of February 9, Mr. Derus, RAHP Board member, requested that the NMMA consider supporting RAHP's legislative effort to expand gaming options at its facility and Canterbury's facility. RAHP and Canterbury Park have joined together seeking legislation this session for that expansion. The NMMA sent the draft resolution to the 17 cities comprising the NMMA asking them to present the language to each of the City's Councils to receive input on whether they support the RAHP's legislative effort to expand the gaming options.

Following review of the resolution on February 22, staff recommended Council postpone action on this item due to the fact that the City of Columbus had not yet taken action. City Council agreed and asked that the item be placed back on a regular agenda once the City of Columbus reviewed and commented on the expansion. The City of Columbus adopted a resolution in support of the expansion for RAHP at their regular City Council meeting on February 23, 2011. The draft resolution presented by the NMMA and the resolution of support adopted by the City of Columbus are attached to this case.

Staff has drafted a resolution for Council consideration, specific to Ramsey, mirroring the draft resolution from NMMA and the resolution adopted by the City of Columbus.

**Recommendation:**

Staff is recommending Council adopt the resolution in support of the expansion of Running Aces Harness Park.

**Funding Source:**

N/A

**Council Action:**

Motion to adopt Resolution #11-03-XXX Supporting Running Aces Harness Park and Its Request to Permit Electronic Gaming Machines at its State Licensed and Regulated Gaming Facility.

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**Attachments**

NMMA Running Aces Resolution

City of Columbus Running Aces Resolution

Resolution in Support of Running Aces

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

**Reviewed By**

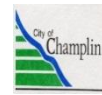
Kurt Ulrich

**Date**

03/02/2011 04:01 PM

Started On: 03/02/2011 09:19 AM





**Associate Members**



**North Metro Mayors Association**

**Resolution Supporting Running Aces Harness Park and Its Request to Permit Electronic Gaming Machines at its State Licensed and Regulated Gaming Facility**

The North Metro Mayors Association is comprised of 17 cities, two counties as Associate members, and numerous business Community Partners.

**Whereas**, Running Aces Harness Park is a multi-use entertainment destination that provides visitors with live horse racing; card room gaming, including poker and blackjack; live music and comedy entertainment; and meeting and dining options; and

**Whereas**, Running Aces Harness park has been a good corporate citizen of the City of Columbus, the County of Anoka and the entire north metropolitan area, the State of Minnesota and has provided as the result of its operation more than \$3.4 million annually in property, sales and other taxes to the State general fund and local units of government; and

**Whereas**, Running Aces Harness Park has been an asset to the state and regional economies by employing some 550 employees, both full and part-time, with an annual payroll of \$17 million dollars; and

**Whereas**, Running Aces Harness Park and Canterbury are the only two state-licensed and regulated gaming facilities in the State of Minnesota; and

**Whereas**, permitting Running Aces Harness Park and Canterbury Park to operate video and slot machine gaming options to their customers would simply mirror that allowed currently at the state's 18 tribal

casinos and would, however, the State and local units of government would benefit directly from the tax revenues generated as the result of permitting expanded types of gaming at these facilities; and

**Whereas**, permitting slot machines at Running Aces Harness Park and Canterbury Park would generate some \$400 million annually in economic activity for the State and create some 500 new jobs, while generating more than 100 million annually in new revenues that could help balance the state's current budget shortfall, while providing resources to meet state funding priorities; and

**Whereas**, the Minnesota Gambling Control Board is a 'best practice' regulator and oversight body for 'gaming' governance and both Running Aces Harness Park and Canterbury Park have established a track record of consistent compliance with all regulatory requirements in their respective operations.

**Whereas**, NMMA encourages Running Aces Harness Park to consult with and seek the City of Columbus' input and position on this subject.

**Now Therefore Be It Resolved** that the North Metro Mayors Association supports Running Aces Harness Park's request that the Administration and the Minnesota State Legislature pass legislation to integrate electronic gaming machines and related equipment into the existing gaming opportunities offered at Minnesota's two state licensed and regulated race tracks and card rooms.

Adopted by the North Metro Mayors Association Board of Directors on February 9, 2011.

Acknowledged by:

\_\_\_\_\_

Its: Executive Vice President

Date: February \_\_, 2011

**RESOLUTION 11-02  
CITY OF COLUMBUS  
COUNTY OF ANOKA  
STATE OF MINNESOTA**

**RESOLUTION SUPPORTING RUNNING ACES HARNESS PARK'S REQUEST TO  
PERMIT ELECTRONIC GAMING MACHINES AT ITS STATE LICENSED AND  
REGULATED GAMING FACILITY**

**WHEREAS**, Running Aces Harness Park is a multi-use entertainment destination that provides visitors with live horse racing, card room gaming, including poker and blackjack, live music and comedy entertainment, and meeting and dining options; and

**WHEREAS**, Running Aces Harness Park has been a good corporate citizen to the City of Columbus, the County of Anoka, the entire north metropolitan area and the State of Minnesota with more than \$3.4 million annually in property, sales and other taxes; and

**WHEREAS**, Running Aces Harness Park has been an asset to the state and regional economies by employing approximately 550 employees with an annual payroll of \$17 million; and

**WHEREAS**, Running Aces Harness Park and Canterbury Park are the only two state-licensed and regulated gaming facilities in Minnesota; and

**WHEREAS**, permitting Running Aces Harness Park and Canterbury Park to operate video and slot machines like those currently used at the state's 18 tribal casinos would generate significant tax revenue for Minnesota; and

**WHEREAS**, permitting slot machines at Running Aces Harness Park and Canterbury Park would generate more than \$400 million annually in economic activity in the state, create more than 500 additional jobs, and generate more than \$100 million annually to balance the state's budget and fund its priorities; and

**WHEREAS**, the state of Minnesota will maintain strong regulatory oversight of the state's two gaming facilities.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Columbus supports Running Aces Harness Park's request that the Minnesota state legislature pass legislation to integrate electronic gaming machines into the existing gaming opportunities offered at Minnesota's two state licensed and state regulated race tracks; and

**FURTHERMORE**, that the City of Columbus encourages its legislative delegation to support efforts to permit electronic gaming machines at Minnesota's existing race tracks and card rooms. The City's support of the legislation is specifically conditioned upon the following:

- a. The legislation will include provision for payment of a share of net gaming revenues to the City in an amount of not less than one-half of one percent per year; and

- b. Running Aces Harness Park agrees to reimburse the City for its cost of monitoring the legislation for its impact on the City and its finances.

Passed and adopted by the City Council of the City of Columbus, Minnesota, this 23rd day of February 2011.

By: 

David J. Povodny

Its: Mayor

ATTEST:



Elizabeth Mursko  
City Administrator

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION SUPPORTING RUNNING ACES HARNESS PARK'S REQUEST TO PERMIT ELECTRONIC GAMING MACHINES AT ITS STATE LICENSED AND REGULATED GAMING FACILITY**

**WHEREAS**, Running Aces Harness Park is a multi-use entertainment destination that provides visitors with live horse racing; card room gaming, including poker and blackjack; live music and comedy entertainment; and meeting and dining options; and

**WHEREAS**, Running Aces Harness park has been a good corporate citizen of the City of Columbus, the County of Anoka and the entire north metropolitan area, the State of Minnesota and has provided as the result of its operation more than \$3.4 million annually in property, sales and other taxes to the State general fund and local units of government; and

**Whereas**, Running Aces Harness Park has been an asset to the state and regional economies by employing some 550 employees, both full and part-time, with an annual payroll of \$17 million dollars; and

**WHEREAS**, Running Aces Harness Park and Canterbury are the only two state-licensed and regulated gaming facilities in the State of Minnesota; and

**WHEREAS**, permitting Running Aces Harness Park and Canterbury Park to operate video and slot machine gaming options to their customers would simply mirror that allowed currently at the state's 18 tribal casinos and would, however, the State and local units of government would benefit directly from the tax revenues generated as the result of permitting expanded types of gaming at these facilities; and

**WHEREAS**, permitting slot machines at Running Aces Harness Park and Canterbury Park would generate some \$400 million annually in economic activity for the State and create some 500 new jobs, while generating more than 100 million annually in new revenues that could help balance the state's current budget shortfall, while providing resources to meet state funding priorities; and

**WHEREAS**, the Minnesota Gambling Control Board is a 'best practice' regulator and oversight body for 'gaming' governance and both Running Aces Harness Park and Canterbury Park have established a track record of consistent compliance with all regulatory requirements in their respective operations; and

**WHEREAS**, NMMA encourages Running Aces Harness Park to consult with and seek the City of Columbus' input and position on this subject.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City of Ramsey supports Running Aces Harness Park's request that the Administration and the Minnesota State Legislature pass legislation to integrate electronic gaming machines and related equipment into the existing gaming opportunities offered at Minnesota's two state licensed and regulated racetracks and card rooms.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March, 2011.

---

Mayor Bob Ramsey

**ATTEST:**

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City Clerk Jo Ann M. Thieling

Date: 03/08/2011

By: Jo Thieling  
Administrative Services

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**Information**

**Title:**

Consider Resolution in Support of Recommendations for Refurbishment of Coon Rapids Dam

**Background:**

The Anoka City Council took action to support recommendations relating to refurbishment of the Coon Rapids Dam, as approved by the Coon Rapids Dam Commission. The five recommendations are as follows:

- 1) Complete a major refurbishment of the Coon Rapids Dam for a fifty-year or greater life span.
- 2) Begin the work on the dam refurbishment as soon as possible.
- 3) Use State Funds to complete the refurbishment work.
- 4) Keep the Coon Rapids Regional Dam Commission authorized in Chapter 361, Minnesota Session Laws, 2010 Regular Session in existence for up to 12 months to study and address the issues of governance, ownership, and operation of the dam.
- 5) Refurbishment of the dam should be done in such a manner as to not impede future installation of hydroelectric power.

Staff is asking Ramsey Council to express their support for these recommendations for refurbishment of the Coon Rapids Dam as well.

**Recommendation:**

The recommendations of the Coon Rapids Dam Commission are consistent with the interests of the City of Ramsey to retain the dam and to provide statewide funding to make the necessary repairs.

**Funding Source:**

N/A

**Council Action:**

Motion to adopt Resolution #11-03-XXX in Support of the Recommendations for Refurbishment of the Coon Rapids Dam.

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**Attachments**

Resolution in Support of CR Dam Refurbishment

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/03/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/03/2011 04:49 PM

Started On: 03/02/2011 10:44 AM

Councilmember           introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION IN SUPPORT OF RECOMMENDATIONS FOR REFURBISHMENT OF THE COON RAPIDS DAM**

**WHEREAS**, the Coon Rapids Dam is in need of refurbishment and the Coon Rapids Dam Commission (the “Commission”) has made recommendations for its restoration; and

**WHEREAS**, the Commission is recommending a major refurbishment of the Dam for a fifty-year or greater life span; and

**WHEREAS**, the Commission is recommending work on the dam refurbishment begin as soon as possible, using State Funds to complete the work; and

**WHEREAS**, the Commission is recommending keeping the Coon Rapids Regional Dam Commission authorized in Chapter 361, Minnesota Session Laws, 2010 Regular Session in existence for up to 12 months to study and address the issues of governance, ownership, and operation of the dame; and

**WHEREAS**, the refurbishment of the dam should be done in such a manner as to not impeded future installation of hydroelectric power; and

**WHEREAS**, the Commission is seeking support of their recommendations.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council supports the recommendations of the Coon Rapids Dam Commission for refurbishment of the Coon Rapids Dam.
- 2) That the City Council believes the work of the Commission has yielded a positive outcome for all involved.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following were abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March, 2011.

---

Mayor Bob Ramsey

**ATTEST:**

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City Clerk Jo Ann M. Thieling