

City of Ramsey
Agenda
Personnel Committee
Tuesday March 22, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
 1. Consider a Resolution to Authorize a Paid-on-call Firefighter Recruitment
 2. Consider a Resolution Ending the Probation of Paid-On-Call Firefighters
- 5. Adjournment**

Date: 03/22/2011

By: Colleen Lasher
Administrative Services

Information

Title:

Consider a Resolution to Authorize a Paid-on-call Firefighter Recruitment

Background:

In an effort to bring the City to its full complement of firefighters, staff wishes to begin a recruitment process to hire additional paid-on-call firefighters. If approved, a firefighter orientation will held in April 2011 followed by an application period, review of applications, interviews, physical agility tests, background checks, medical appointments and final authorization to hire.

Recommendation:

Staff recommends authorization of resolution # 11-04-XXX, which upon City Council approval, will allow staff to begin a firefighter recruitment.

Funding Source:

Paid-on-call positions are approved as part of the 2011 General Fund Budget. Per the Joint Powers Agreement with the City of Nowthen, the City of Ramsey will be reimbursed for a portion of the salaries for these positions.

Council Action:

Motion to approve resolution # 11-04-XXX to authorize staff to begin a firefighter recruitment.

Attachments

Resolution

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 03/17/2011

Reviewed By

Kurt Ulrich

Date

03/17/2011 12:57 PM

Started On: 03/14/2011 08:08 AM

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

A RESOLUTION AUTHORIZING A PAID-ON-CALL FIREFIGHTER RECRUITMENT

WHEREAS, the Fire Chief, along with the City Administrator, have agreed that a firefighter recruitment is needed in order to bring the City to its full complement of firefighters, and

WHEREAS, staff has requested authorization to begin a recruitment process for paid-on-call firefighters; and

WHEREAS, funding for these positions are part of the approved 2011 General Fund Budget. Per the Joint Powers Agreement with the City of Nowthen, the City of Ramsey will be reimbursed for a portion of the salaries for these positions.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Adopts resolution # 11-04-XXX to authorize a paid-on-call firefighter recruitment.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12nd day of April 2011.

Personnel Committee

Item #: 4.2.

Date: 03/22/2011

By: Colleen Lasher
Administrative Services

Information

Title:

Consider a Resolution Ending the Probation of Paid-On-Call Firefighters

Background:

On April 13, 2010 the City Council authorized the hire of Cory Helgoe, Steve Lundeen, and Paul Reighard. All three individuals have successfully completed the required 1-year probation, including the necessary training.

Recommendation:

Based on satisfactory completion probation, staff recommends approving resolution 11-04-XXX which, upon City Council approval, removes Cory Helgoe, Steve Lundeen, and Paul Reighard from probation and retains them as a paid on-call Fire Fighters.

Funding Source:

There is no additional funding required for this action.

Council Action:

Motion to approve resolution 11-04-XXX which confirms the recommendation of the Personnel Committee to remove Cory Helgoe, Steve Lundeen, and Paul Reighard from probation and retain them as a paid on-call Fire Fighters.

Attachments

Resolution

Form Review

Inbox

Kurt Ulrich

Form Started By: Colleen Lasher

Final Approval Date: 03/16/2011

Reviewed By

Kurt Ulrich

Date

03/16/2011 11:23 AM

Started On: 03/11/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**RESOLUTION ENDING THE PROBATIONARY PERIOD FOR
PAID ON-CALL FIRE FIGHTERS**

WHEREAS, Mr. Cory Helgoe, Mr. Steve Lundeen, and Mr. Paul Reighard began working for the City on April 14, 2010 and were subject to a 1-year probationary period; and

WHEREAS, Mr. Cory Helgoe, Mr. Steve Lundeen, and Mr. Paul Reighard have completed the required probationary period and the necessary training.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council of the City of Ramsey adopts this resolution to end the probationary period and grant status as paid on-call Fire Fighter to Mr. Cory Helgoe, Mr. Steve Lundeen, and Mr. Paul Reighard effective April 14, 2011.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of April 2011.