

City of Ramsey
Agenda
Regular City Council
Tuesday May 10, 2011
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Approve an Agreement to Allow the Construction of a Six (6) Foot Tall Wood Privacy Fence that Encroaches onto City Property
2. Adopt Resolution #11-05-XXX Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing received during the Period of April 21, 2011 through May 5, 2011
3. Consider a Resolution Re-appointing a Member to the Economic Development Authority
4. Report from the Finance Committee of 4-26-11

Agenda Item #1 - Credit Card/Debit Card Acceptance Policy
Agenda Item #2 - City Financial Dashboard

5. Report from the Personnel Committee meeting held on April 26, 2011.

Case 1: Consider authorizing staff to complete the annual COPS Grant

Case 2: Resolution to Consider Accepting a Public Works Parks Maintenance Worker Resignation

Case 3: Resolution to Consider Authorizing staff to Hire a Patrol Officer

6. Report from Public Works

6. Public Hearing

7. Council Business

1. Consider Revisions to Development Contract for Legacy Christian Academy/Alpha Development
2. Consider Storm Sewer Outlet Revisions Related to City Project #08-33; Ute Street Improvements
3. Authorize Staff to Solicit Bids for Improvement Project 10-22 Ramsey Municipal Parking Facility Phase II

4. Approve Documents to Clear Title to Lands owned by the City of Ramsey in the plat of COR ONE
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

5. 1.

Meeting Date: 05/10/2011

By: Chris Anderson, Community Development

Title:

Approve an Agreement to Allow the Construction of a Six (6) Foot Tall Wood Privacy Fence that Encroaches onto City Property

Background:

The Newlins, owners of 14290 Dysprosium St NW, have applied for zoning permit to construct a six (6) foot tall wood privacy fence around a portion of their side/rear yard and would like to 'tie in' to the existing fence along the northern property line. This property line separates the Newlin's property from a City-owned parcel to the north. There is an existing fence along this property line that veers slightly away from the common boundary as it moves from east to west and where it terminates, it is about two (2) to three (3) feet onto the City-owned parcel. This fence was in place when the Newlins purchased the property.

City Code requires fencing to be located 100% on the fence owner's lot. However, permitting the encroachment to 'tie in' to the existing fence seems logical and does not create any additional obstacles in terms of trail maintenance (there is a trail that is partially on the City-owned parcel). Staff has reviewed this request with Public Works Staff and Administration and neither raised any objections. Additionally, the City Attorney has reviewed the attached encroachment agreement, which would permit the Newlins to extend their new fencing onto the City-owned parcel such that it can 'tie in' to the existing fence, and is satisfied that it protects the City's interests sufficiently.

Council Action:

Motion to approve the encroachment agreement permitting the construction of a six (6) foot tall wood privacy fence to encroach onto a City-owned parcel so that it can 'tie in' to the existing fence.

Attachments

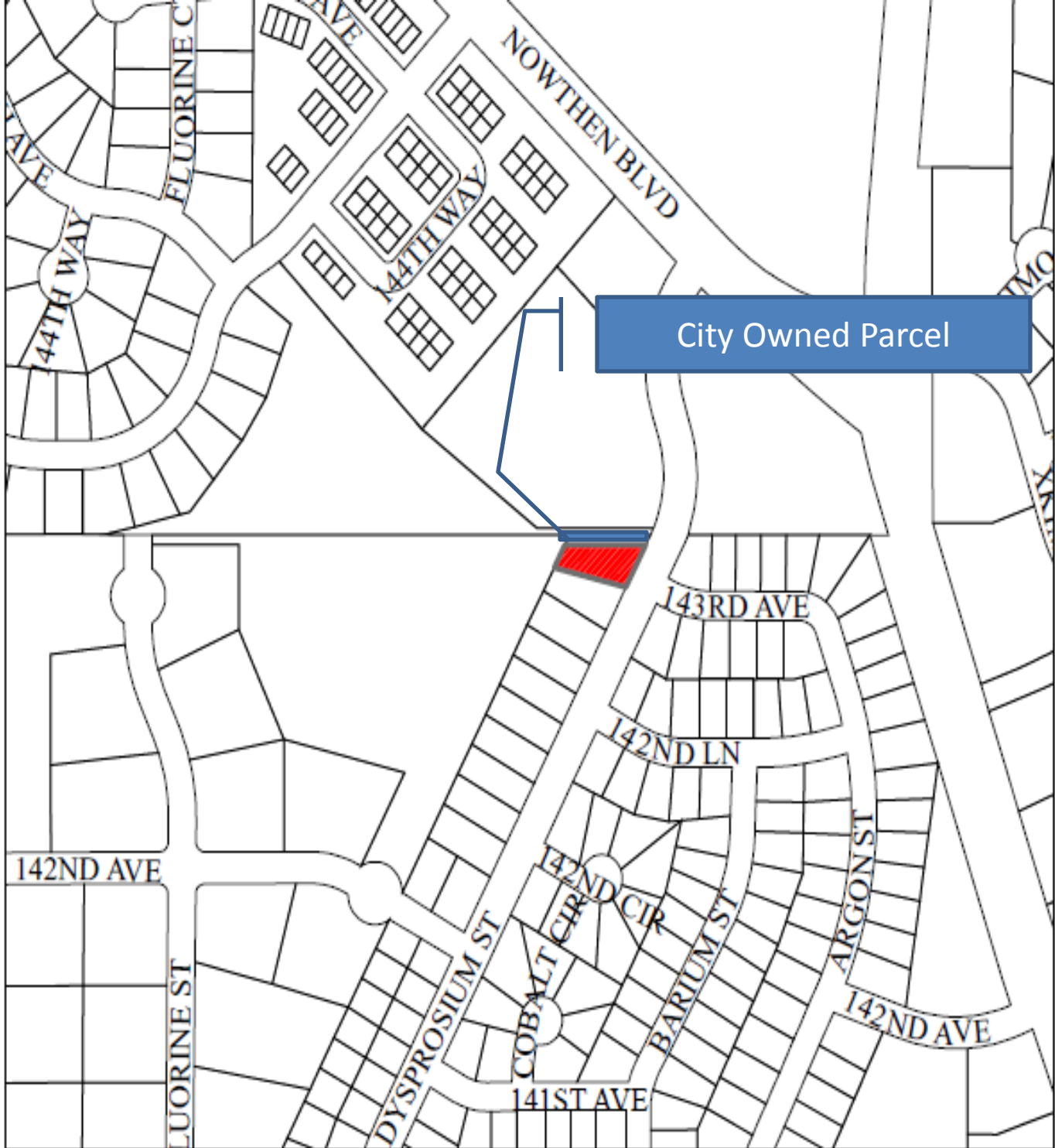
Site Location Map

Encroachment Agreement

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	05/03/2011 02:39 PM
Aaron Backman	Aaron Backman	05/04/2011 02:03 PM
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:20 PM
Form Started By: Chris Anderson		Started On: 05/02/2011 09:18 AM

Final Approval Date: 05/04/2011



City Owned Parcel



14290 Dysprosium St. NW

Legend

- Site
- Parcels



AN AGREEMENT TO ALLOW THE CONSTRUCTION OF A SIX (6) FOOT TALL WOOD PRIVACY FENCE THAT ENCROACHES ONTO CITY PROPERTY AND DECLARING TERMS OF PERMIT

WHEREAS, the City of Ramsey (the “City”) received an application from Todd Newlin and Jillian Bonsteel-Newlin (the “Permittee”) for a zoning permit (the “Permit”) to construct a six (6) foot tall wood privacy fence that would encroach onto a portion of City-owned property, identified as Parcel Identification Number 25-32-25-34-0062, which is adjacent to the property generally known as 14290 Dysprosium St NW and legally described as follows:

Lot 1, Block 1, Flintwood Hills 4th Addition, Anoka County, Minnesota.

(the "Subject Property"); and

WHEREAS, the Permittee’s home is located on Lot 1, Block 1 Flintwood Hills 4th Addition and the Permittee is the fee owner of the Subject Property; and

WHEREAS, the City-owned property is legally described as follows:

Park Flintwood Hills 2nd Add, Anoka County, Minnesota

(the “City Property”); and

WHEREAS, there is an existing fence (the “Existing Fence”) along the common property line of the Subject Property and the City Property that, moving from east to west, angles slightly away from the common property line about two (2) to three (3) feet onto the City Property; and

WHEREAS, City Code Section 117-111 requires that fencing be located 100% on the fence-owner’s property.

WHEREAS, the Permittee is proposing to install a new, six (6) foot tall wood privacy fence (the “New Fence”) around the side and rear perimeter of the Subject Property and would like to ‘tie-in’ to the Existing Fence, which would result in the New Fence encroaching on the City Property near the western end of the common property line.

NOW THEREFORE, BE IT RESOLVED BY THE ZONING ADMINISTRATOR OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA as follows:

1. That this agreement (the “Agreement”) shall permit the **New Fence** to be constructed across the common property line of the **Subject Property** and the **City Property** to connect with the **Existing Fence**.
2. That the **Permittee** shall be responsible for any and all maintenance and repairs that may be necessary or required for both the **Existing Fence** and the **New Fence** approved by the **Permit**.

CC Regular Session

5. 2.

Meeting Date: 05/10/2011

By: Jackie Lipski, Finance

Title:

Adopt Resolution #11-05-XXX Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing received during the Period of April 21, 2011 through May 5, 2011

Council Action:

Motion to adopt Resolution #11-05-XXX Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing received during the Period of April 21, 2011 through May 5, 2011

Attachments

Billslist 5-10-2011

Bills Resolution

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	05/05/2011 10:27 AM
Kurt Ulrich	Jo Thieling	05/05/2011 12:16 PM
Form Started By: Jackie Lipski		Started On: 05/05/2011 10:14 AM
	Final Approval Date: 05/05/2011	

RAMSEY CITY COUNCIL MEETING
5/10/2011
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 4/21/11-5/5/11	138,769.73
Accounts Payable 4/21/11-5/5/11	291,044.36
Payroll 4/28/11	161,824.91

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 591,639.00

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 119,158.76	\$ 1,056,525.85
- CORRECTION TO PAYROLL		
PREPAIDS	138,287.73	1,554,719.59
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		446,793.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	286,304.19	1,566,549.78
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		113,170.61
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 543,750.68	\$ 4,737,759.58

CITY OF RAMSEY
Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85366	4/21/2011		112563 ERICKSON, JEFF						
		75.00	MAILBOX DAMAGE		57109	040411	0312.6267		OTHER STREET MAINTENANC
		75.00							
85367	4/21/2011		100410 RAMSEY FIRE DEPT PETTY CASH						
		5.41	SPARK PLUGS/WRENCH FOR BOAT		57108	042011	0220.6257		OTHER VEHICLE PARTS
		6.53	MOTOR OIL		57108	042011	0220.6227		LUBRICANTS & ADDITIVES
		7.97	CLEANING SUPPLIES		57108	042011	0220.6249		MISCELLANEOUS OPERATING
		13.47	BOTTLED WATER		57108	042011	0220.6249		MISCELLANEOUS OPERATING
		14.11	MOTOR OIL FOR BOAT		57108	042011	0220.6227		LUBRICANTS & ADDITIVES
		15.39	OIL FOR DUTY OFF TRUCK		57108	042011	0220.6227		LUBRICANTS & ADDITIVES
		23.94	BOTTLED WATER AND ICE		57108	042011	0220.6249		MISCELLANEOUS OPERATING
		41.28	FOOD FOR OPEN HOUSE		57108	042011	0220.6241		COMMUNITY POLICING SUPPL
		128.10							
85368	4/21/2011		100413 RANDALL AND GOODRICH, P.L.C						
		3,059.20	APRIL PROSECUTION BILLING		57110	041811	0161.6304		LEGAL FEES
		3,059.20							
85369	4/22/2011		100031 ANOKA COUNTY						
		30.00	FOOD PERMIT- EXPO 2011		57111	042111	0455.6489		OTHER CONTRACTED SERVIC
		30.00							
85370	4/22/2011		100506 US POSTMASTER						
		1,199.01	POSTAGE- RECYCLE POSTCARD		57112	042111	9604.6249		MISCELLANEOUS OPERATING
		1,199.01							
85371	4/26/2011		100046 ANOKA COUNTY SHERIFF'S OFFICE						
		117.56	SHOOT MAR 7-18,2011		57135	032111	0211.6335		TRAINING
		117.56							
85372	4/26/2011		100116 CONNEXUS ENERGY						
		205.44	STREET LIGHTS		57117	444932-283184AP R11	9603.6371		ELECTRIC UTILITIES
		89.53	EDA STREET LIGHTS		57118	444932-173582AP R11	9230.6371		ELECTRIC UTILITIES
		57.89	STREET LIGHTS		57119	444932-173612AP R11	9603.6371		ELECTRIC UTILITIES
		4,878.11	STREET LIGHTS		57120	444932-173704AP R11	9603.6371		ELECTRIC UTILITIES
		54.86	STREET LIGHTS		57121	444932-173784AP R11	9603.6371		ELECTRIC UTILITIES
		235.36	STREET LIGHTS		57122	444932-238648AP R11	9603.6371		ELECTRIC UTILITIES
		73.76	155TH LN AND YAKIMA ST		57123	444932-267531AP R11	9602.6371		ELECTRIC UTILITIES
		30.37	6600 SUNWOOD DR		57124	444931-272293AP R11	9601.6371		ELECTRIC UTILITIES
		108.37	STREET LIGHTS		57125	444931-259563AP R11	9603.6371		ELECTRIC UTILITIES
		3,920.53	STREET LIGHTS		57126	444931-173581AP R11	9603.6371		ELECTRIC UTILITIES
		620.41	15050 ARMSTRONG BLVD		57127	444929-255229AP R11	0220.6371		ELECTRIC UTILITIES
		12.13	15153 NOWTHEN BLVD		57128	444929-179177AP R11	0220.6371		ELECTRIC UTILITIES
		344.87	15153 NOWTHEN BLVD		57129	444931-238631AP	0220.6371		ELECTRIC UTILITIES

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		653.12	15153 NOWTHEN BLVD		57130	R11 444931-179178AP	0220.6371		ELECTRIC UTILITIES
		11,284.75				R11			
85373	4/26/2011	45.00	112537 JOHNSON, TERRY RAMSEY, ELVIG AND H. NELSON		57131	042511	0130.6249		MISCELLANEOUS OPERATING
		45.00							
85374	4/26/2011	1.92	100379 PETTY CASH PW MOUSE TRAPS		57132	042211	9601.6229		SHOP MATERIALS
		3.15	CLAMP		57132	042211	9602.6249		MISCELLANEOUS OPERATING
		15.00	PARKING- ST CLOUD		57132	042211	9601.6335		TRAINING
		17.13	FLASHLIGHT		57132	042211	9601.6281		SMALL TOOLS & MINOR EQUIP
		24.07	POSTAGE		57132	042211	9601.6322		POSTAGE
		40.07	INK FOR PRINTER		57132	042211	9601.6249		MISCELLANEOUS OPERATING
		48.21	FUEL @ BILL'S		57132	042211	9601.6223		GASOLINE
		149.55							
85375	4/26/2011	79.00	112215 REAL ESTATE COMMUNICATIONS GRO RE: H. NELSON REG.		57133	032511	0295.6335		TRAINING
		79.00							
85376	4/26/2011	50.36	100510 VERIZON WIRELESS ELVIG MAR-APR BILLING		57134	2556612815	0111.6249		MISCELLANEOUS OPERATING
		50.36							
85479	4/28/2011	4,076.75	107962 GENESIS EMPLOYEE BENEFITS		57144	04271111352211	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,076.75							
85480	4/28/2011	420.00	100257 LAW ENFORCEMENT LABOR SRV INC		56928	0412111557522	9101.2177		UNION DUES
		420.00			57147	0427111135222	9101.2177		UNION DUES
		840.00							
85481	4/28/2011	505.06	100298 MN AFSCME COUNCIL 5		56929	0412111557523	9101.2177		UNION DUES
		520.19			57148	0427111135223	9101.2177		UNION DUES
		1,025.25							
85482	4/28/2011	58.35	111377 ANOKA MUNICIPAL UTILITY MARCH 2011 BILLING		57155	22-990005-01 MARCH11	9603.6371		ELECTRIC UTILITIES
		58.35							
85483	4/28/2011	4,238.90	110637 CARRIER CORPORATION SERVICES AGREE-CHILLER 11-12		57156	042611	0194.6489		OTHER CONTRACTED SERVIC
		4,238.90							
85484	4/28/2011	20.00	110734 CITY OF RAMSEY ACCT 55274544		57157	042811	9601.4651		WATER REVENUE
		150.00	ACCT 719326		57157	042811	9601.4651		WATER REVENUE
		170.00							
85488	4/28/2011	61.94	100116 CONNEXUS ENERGY 14100 JASPAR ST		57158	444930-288329AP	9605.6371		ELECTRIC UTILITIES

CITY OF RAMSEY

Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						R11			
		61.95	14100 JASPAR ST		57158	444930-288329AP	9601.6371		ELECTRIC UTILITIES
						R11			
		61.95	14100 JASPAR ST		57158	444930-288329AP	9602.6371		ELECTRIC UTILITIES
						R11			
		185.85	14100 JASPAR ST		57158	444930-288329AP	0311.6371		ELECTRIC UTILITIES
						R11			
		29.80	14861 ST FRANCIS BLVD		57159	444929-257947AP	0260.6371		ELECTRIC UTILITIES
						R11			
		60.94	14100 JASPAR ST		57160	444930-178956AP	9605.6371		ELECTRIC UTILITIES
						R11			
		60.95	14100 JASPAR ST		57160	444930-178956AP	9601.6371		ELECTRIC UTILITIES
						R11			
		60.95	14100 JASPAR ST		57160	444930-178956AP	9602.6371		ELECTRIC UTILITIES
						R11			
		182.85	14100 JASPAR ST		57160	444930-178956AP	0311.6371		ELECTRIC UTILITIES
						R11			
		35.74	14100 JASPAR ST		57161	444930-178957AP	9605.6371		ELECTRIC UTILITIES
						R11			
		35.75	14100 JASPAR ST		57161	444930-178957AP	9601.6371		ELECTRIC UTILITIES
						R11			
		35.75	14100 JASPAR ST		57161	444930-178957AP	9602.6371		ELECTRIC UTILITIES
						R11			
		107.24	14100 JASPAR ST		57161	444930-178957AP	0311.6371		ELECTRIC UTILITIES
						R11			
		46.49	7200 HWY 10		57162	444929-179115AP	0260.6371		ELECTRIC UTILITIES
						R11			
		33.73	15300 ST FRANCIS BLVD		57163	444929-257969AP	0260.6371		ELECTRIC UTILITIES
						R11			
		23.50	14351 ST FRANCIS BLVD		57164	444929-257960AP	0260.6371		ELECTRIC UTILITIES
						R11			
		31.89	7201 SUNWOOD DR		57165	444931-292833AP	0260.6371		ELECTRIC UTILITIES
						R11			
		34.48	7199 BUNKER LAKE BLVD		57166	444931-292834AP	0260.6371		ELECTRIC UTILITIES
						R11			
		48.22	HWY 10 AND ARMSTRONG		57167	444932-237817AP	0260.6371		ELECTRIC UTILITIES
						R11			
		270.09	14210 JASPAR ST		57168	444932-178997AP	0311.6371		ELECTRIC UTILITIES
						R11			
		42.38	6362 HWY 10		57169	444932-299611AP	0260.6371		ELECTRIC UTILITIES
						R11			
		125.36	137TH AND DOLOMITE ST		57170	444930-179151AP	9602.6371		ELECTRIC UTILITIES
						R11			
		76.28	16600 ST FRANCIS TOWER 3		57171	444931-301614AP	9601.6371		ELECTRIC UTILITIES
						R11			
		67.96	NEON ST AND 157TH LIFT STAT		57172	444929-246741AP	9602.6371		ELECTRIC UTILITIES
						R11			
		133.16	5770 155TH LANE NW		57173	444929-271363AP	9602.6371		ELECTRIC UTILITIES
						R11			
		10.15	16691 QUICKSILVER- WATER STAT		57174	444931-293938AP	9601.6371		ELECTRIC UTILITIES
						R11			
		54.99	7275 168TH CURVE		57175	444931-294030AP	9602.6371		ELECTRIC UTILITIES
						R11			
		218.33	14779 ZEOLITE ST WELL 8		57176	444931-295820AP	9601.6371		ELECTRIC UTILITIES
						R11			
		897.78	14200 XKIMO ST NW		57177	444931-179175AP	9601.6371		ELECTRIC UTILITIES

CITY OF RAMSEY
Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						R11			
		76.90	161ST LN AND 162 AVE LIFT		57178	444931-290657AP	9602.6371		ELECTRIC UTILITIES
						R11			
		1,085.51	7845 CIVIC CENTER DR WELL 6		57179	444931-284710AP	9601.6371		ELECTRIC UTILITIES
						R11			
		147.44	6901 SUNWOOD DR		57180	444931-261725AP	9601.6371		ELECTRIC UTILITIES
						R11			
		202.78	DYSPROSIUM ST & CO RD 5		57181	444930-179173AP	9601.6371		ELECTRIC UTILITIES
						R11			
		809.52	7901 BUNKER LAKE BLVD		57182	444932-245192AP	9601.6371		ELECTRIC UTILITIES
						R11			
		465.99	7301 BUNKER LK BLVD		57183	444932-240378AP	9601.6371		ELECTRIC UTILITIES
						R11			
		1,609.66	7600 BUNKER LK BLVD		57184	444932-265207AP	9601.6371		ELECTRIC UTILITIES
						R11			
		353.14	15030 ARMSTRONG BLVD WELL 7		57185	444931-296623AP	9601.6371		ELECTRIC UTILITIES
						R11			
		35.22	163RD AVE AND ST FRANCIS		57186	444932-290430AP	0452.6371		ELECTRIC UTILITIES
						R11			
		172.95	7949 161ST AVE NW		57187	444932-179043AP	0452.6371		ELECTRIC UTILITIES
						R11			
		11.27	6000 142ND AVE- IRRIG		57188	444932-238369AP	0452.6372		WATER/IRRIGATION
						R11			
		10.15	6600 ALPINE DR		57189	444932-243560AP	0452.6371		ELECTRIC UTILITIES
						R11			
		10.49	14700 ERKIUM ST-IRRIG		57190	444932-264284AP	0452.6372		WATER/IRRIGATION
						R11			
		24.38	6363 SUNWOOD DR-PARK		57191	444932-300508AP	9603.6371		ELECTRIC UTILITIES
						R11			
		28.22	7925 162ST AVE- PARK		57192	444930-255698AP	0452.6371		ELECTRIC UTILITIES
						R11			
		38.15	7925 162ST AVE- IRRIG		57193	444930-179039AP	0452.6372		WATER/IRRIGATION
						R11			
		32.39	162ND & CTY RD 56		57194	444930-179017AP	0452.6371		ELECTRIC UTILITIES
						R11			
		10.15	15100 NOWTHEN BLVD		57195	444931-179176AP	0452.6371		ELECTRIC UTILITIES
						R11			
		68.39	7949 161ST AVE NW		57196	444930-179050AP	0452.6371		ELECTRIC UTILITIES
						R11			
		10.15	7400 SUNWOOD- METER RECPT		57197	444931-286840AP	0452.6371		ELECTRIC UTILITIES
						R11			
		5.34	14501 RHINESTONE ST -IRRIG		57198	444931-287796AP	0452.6372		WATER/IRRIGATION
						R11			
		13.52	7850 SUNWOOD- METER RECPT		57199	444931-286841AP	0452.6371		ELECTRIC UTILITIES
						R11			
		134.11	161ST & ARMSTRONG		57200	444931-178980AP	0452.6371		ELECTRIC UTILITIES
						R11			
		12.58	6860 RIVERDALE PARK		57201	444931-300276AP	0452.6371		ELECTRIC UTILITIES
						R11			
		10.15	7925 162ST AVE- PARK		57202	444931-298903AP	0452.6371		ELECTRIC UTILITIES
						R11			
		10.83	5455 142ND AVE IRRIG		57203	444929-278434AP	0452.6372		WATER/IRRIGATION
						R11			
		89.08	7925 161ST AVE		57204	444929-237416AP	0452.6371		ELECTRIC UTILITIES
						R11			
		36.77	7401 RAMSEY PKWY-IRRIG		57205	444929-301611AP	0452.6372		WATER/IRRIGATION

CITY OF RAMSEY
Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		5.34	9015 175TH LN SIREN 1		57206	444930-300439AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	16855 NUTRIA ST SIREN 2		57207	444930-300441AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	7615 173RD AVE SIREN 3		57208	444930-300442AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	6501 GREEN VALLEY RD SIREN 4		57209	444930-300443AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	17201 ST FRANCIS SIREN 5		57210	444930-300444AP R	0250.6371		ELECTRIC UTILITIES
		5.34	5254 179TH LN SIREN 6		57211	444930-300446AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	16045 ANDRIE SIREN 7		57212	444930-300462AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	7925 161ST AVE SIREN 8		57213	444930-300463AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	16621 NOWTHEN SIREN 9		57214	444930-300464AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	5760 164TH AVE SIREN 10		57215	444930-300465AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	14900 PUMA ST SIREN 11		57216	444930-300466AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	7220 152ND LN SIREN 12		57217	444930-300467AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	6280 153RD AVE SIREN 13		57218	444930-300468AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	5201 155TH LN SIREN 14		57219	444930-300471AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	7655 HWY 10 SIREN 15		57220	444930-300472AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	6400 BUNKER LK BLVD SIREN 16		57221	444930-300474AP R11	0250.6371		ELECTRIC UTILITIES
		5.34	14501 NOWTHEN BLVD SIREN 17		57222	444930-300475AP R11	0250.6371		ELECTRIC UTILITIES
		10.15	14556 ARMSTRONG BLVD		57223	444931-178979AP R11	9204.6371		ELECTRIC UTILITIES
		54.34	14550 ARMSTRONG BLVD		57224	444931-178977AP R11	0194.6371		ELECTRIC UTILITIES
		<u>8,766.95</u>							
85489	4/28/2011		100678 PETTY CASH						
		3.20	CARD- SEN. JUNGBAUER		57225	042711	0130.6249		MISCELLANEOUS OPERATING
		4.00	PARKING		57225	042711	0141.6249		MISCELLANEOUS OPERATING
		10.00	PARKING		57225	042711	0461.6331		TRAVEL & LODGING
		20.35	CC DESSERT/MAYOR'S MTG FOOD		57225	042711	0111.6249		MISCELLANEOUS OPERATING
		20.40	MEALS AT TRAINING		57225	042711	0211.6331		TRAVEL & LODGING
		<u>57.95</u>							
85490	4/28/2011		100506 US POSTMASTER						
		1,176.61	RAMSEY RESIDENT MAY/JUNE 2011		57226	042811	0195.6322		POSTAGE
		<u>1,176.61</u>							
85491	5/3/2011		111364 ASSURANT EMPLOYEE BENEFITS						
		1,190.00	LTD MAY 2011		57342	5413144MAY2011	9101.2170		DENTAL/DISABILITY/LIFE
		<u>1,190.00</u>							

CITY OF RAMSEY
Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85492	5/3/2011		110734 CITY OF RAMSEY						
		19.49	718405		57343	050311	9601.4651		WATER REVENUE
		21.35	56054622		57343	050311	9601.4651		WATER REVENUE
		40.37	719441		57343	050311	9601.4651		WATER REVENUE
		60.00	720446		57343	050311	9601.4651		WATER REVENUE
		138.01	720802		57343	050311	9601.4651		WATER REVENUE
		<u>279.22</u>							
85493	5/3/2011		100116 CONNEXUS ENERGY						
		391.50	6701 HWY 10		57344	444931-239841AP R11	9410.6371	00041012	ELECTRIC UTILITIES
		38.57	7039 HWY 10		57345	444932-238710AP R11	9410.6371	00041018	ELECTRIC UTILITIES
		<u>430.07</u>							
85494	5/3/2011		106583 DELTA DENTAL PLAN OF MINNESOTA						
		2,218.50	DENTAL MAY 2011		57346	4605879	9101.2170		DENTAL/DISABILITY/LIFE
		<u>2,218.50</u>							
85495	5/3/2011		100871 FBINAA NORTHWEST CHAPTER						
		40.00	REG: CHIEF WAY, DAHLBERG		57348	050211	0211.6335		TRAINING
		118.00	REG VOIT AND DAHLBERG		57349	050311	0211.6335		TRAINING
		<u>158.00</u>							
85496	5/3/2011		111360 MINNESOTA LIFE INSURANCE COMPA						
		1,153.95	LIFE INS MAY 2011		57350	11150015	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>1,153.95</u>							
85497	5/3/2011		100824 MN DEPT OF PUBLIC SAFETY BCA						
		390.00	1ST QTR 2011 CHARGES		57347	P07 MD00213001J	0211.6413		OFFICE EQUIPMENT RENTAL
		<u>390.00</u>							
85498	5/3/2011		101103 NEXTEL COMMUNICATIONS						
		32.23	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0191.6323		CELLULAR PHONES
		64.75	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	9230.6323		CELLULAR PHONES
		89.35	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0240.6323		CELLULAR PHONES
		117.35	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0194.6323		CELLULAR PHONES
		188.57	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0220.6323		CELLULAR PHONES
		208.55	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0130.6323		CELLULAR PHONES
		233.55	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0311.6323		CELLULAR PHONES
		242.42	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0301.6323		CELLULAR PHONES
		246.25	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0111.6249		MISCELLANEOUS OPERATING
		261.45	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0452.6323		CELLULAR PHONES
		268.25	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	9601.6323		CELLULAR PHONES
		276.80	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0192.6281		SMALL TOOLS & MINOR EQUIP
		608.93	BILLING MARCH 15- APRIL 14, 11		57351	570683319-113	0211.6323		CELLULAR PHONES
		<u>2,838.45</u>							
85499	5/3/2011		112584 WAGENKNECHT, DENISE						
		55.00	REF DAM/KEY DEP 28597		57352	042711	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REF DAM/KEY DEP 28597		57352	042711	9804.1160		KEY & DAMAGE DEPOSIT
		<u>155.00</u>							
90172601	4/28/2011		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		50.00			57137	0426111003032	9101.2174		PERA-EMPLOYEE
		50.00			57138	0426111003033	9101.2183		PERA-EMPLOYER
		14,072.17			57150	0427111135225	9101.2174		PERA-EMPLOYEE

CITY OF RAMSEY
Council Check Register

4/19/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		18,686.77			57151	0427111135226	9101.2183		PERA-EMPLOYER
		32,858.94							
91272206	4/28/2011		107784 VILLAGE BANK						
		1,749.68			57114	0425111442052	9101.2171		FEDERAL WITHHOLDING
		2,169.95			57115	0425111442053	9101.2173		FICA & MEDICARE-EMPLOYEE
		2,924.84			57116	0425111442054	9101.2182		FICA & MEDICARE-EMPLOYER
		294.73			57140	0426111003035	9101.2173		FICA & MEDICARE-EMPLOYEE
		399.06			57141	0426111003036	9101.2182		FICA & MEDICARE-EMPLOYER
		9,348.48			57143	04271111352210	9101.2182		FICA & MEDICARE-EMPLOYER
		20,043.14			57153	0427111135228	9101.2171		FEDERAL WITHHOLDING
		7,143.21			57154	0427111135229	9101.2173		FICA & MEDICARE-EMPLOYEE
		44,073.09							
92451651	4/28/2011		100601 MN DEPT OF REV WH						
		881.35			57113	0425111442051	9101.2172		STATE WITHHOLDING
		2.90			57139	0426111003034	9101.2172		STATE WITHHOLDING
		8,238.08			57152	0427111135227	9101.2172		STATE WITHHOLDING
		9,122.33							
98110139	4/28/2011		100301 MN CHILD SUPPORT PAYMENT CNTR						
		353.81			57136	0426111003031	9101.2185		GARNISHMENTS/SUPPORT
		339.64			57149	0427111135224	9101.2185		GARNISHMENTS/SUPPORT
		693.45							
99033114	4/19/2011		100629 MN DEPT OF REV SALES TX						
		.03	MAR11 SALES/USE/TRAN TAX		57107	MAR11 SALES/USE/TRAN TAX	9101.4609		OTHER MISCELLANEOUS REV
		1.62	MAR11 SALES & TRANS TAX		57107	MAR11 SALES/USE/TRAN TAX	9101.4308		SALES OF MAPS & PUBLICATI
		24.98	MAR11 SALES/USE/TRAN TAX		57107	MAR11 SALES/USE/TRAN TAX	9101.2082		SALES/USE TAX PAYABLE
		43.86	MAR11 USE TAX		57107	MAR11 SALES/USE/TRAN TAX	9601.2082		SALES/USE TAX PAYABLE
		57.00	MAR11 SALES & TRANS TAX		57107	MAR11 SALES/USE/TRAN TAX	9101.4305		RENTAL FEES
		218.51	MAR11 SALES \$ TRANS TAX		57107	MAR11 SALES/USE/TRAN TAX	9601.2082		SALES/USE TAX PAYABLE
		346.00							
99042811	4/28/2011		100223 ICMA RETIREMENT TRUST 457						
		2,619.21			57142	0427111135221	9101.2175		DEFERRED COMPENSATION
		2,619.21							
99042851	4/28/2011		111465 STATE STREET BANK						
		3,432.00			57145	04271111352212	9101.2175		DEFERRED COMPENSATION
		3,432.00							
99042854	4/28/2011		111465 STATE STREET BANK						
		183.23			57146	04271111352213	9101.2176		LIFE/HEALTH-EMPLOYEE
		183.23							

CITY OF RAMSEY
Council Check Register

4/19/2011 -- 12/31/2011

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		<u>138,769.73</u>	Grand Total						
							<u>Payment Instrument Totals</u>		
							Check Total		45,441.48
							Transfer Total		93,328.25
							Total Payments		<u>138,769.73</u>

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Itm	Co	Date	Number	Amount
ANOKA MN 55303								5,668.40
Payment Amount								5,668.40
100043 ANOKA COUNTY	REAL	PV	57228	001	09101	4/28/2011	042811	79.97
PROPERTY	22-32-25-41-0							
RECORDS	002							
TAXATION								
ANOKA COUNTY PROPERTY RECORDS TAXATION								79.97
2100 - 3RD	REAL	PV	57229	001	09101	4/28/2011	042811A	259.72
AVENUE	29-32-25-14-0							
	014							
ANOKA MN 55303								259.72
Summary Total								259.72
	REAL	PV	57230	001	09101	4/28/2011	042811B	103.89
	16-32-25-23-0							
	001							
Summary Total								103.89
	REAL	PV	57231	001	09101	4/28/2011	042811C	233.68
	27-32-25-33-0							
	008							
Summary Total								233.68
	REAL	PV	57232	001	09101	4/28/2011	042811D	103.89
	27-32-25-33-0							
	012							
Summary Total								103.89
	REAL	PV	57233	001	09101	4/28/2011	042811E	819.08
	28-32-25-31-0							
	012							
Summary Total								819.08
	REAL	PV	57234	001	09101	4/28/2011	042811F	233.68
	23-32-25-41-0							
	019							
Summary Total								233.68
	REAL	PV	57235	001	09101	4/28/2011	042811G	233.68
	20-32-25-44-0							
	002							
Summary Total								233.68
	REAL	PV	57236	001	09101	4/28/2011	042811H	31.99
	25-32-25-44-0							
	012							
Summary Total								31.99
	REAL	PV	57237	001	09410	4/28/2011	042811I	12,251.07
	34-32-25-21-0							

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		103							
				Summary Total					12,251.07
		REAL	PV	57238	001	09410	4/28/2011	042811J	30,623.34
		34-32-25-12-0							
		008							
				Summary Total					30,623.34
		REAL	PV	57239	001	09410	4/28/2011	042811K	17,012.17
		34-32-25-12-0							
		009							
				Summary Total					17,012.17
		REAL	PV	57240	001	09101	4/28/2011	042811L	39,690.00
		27-32-25-34-0							
		009							
		REAL	PV	57240	002	09101	4/28/2011	042811L	2,328.36
		27-32-25-34-0							
		009							
		REAL	PV	57240	003	09101	4/28/2011	042811L	2,328.36
		27-32-25-34-0							
		009							
				Summary Total					44,346.72
		REAL	PV	57241	001	09101	4/28/2011	042811M	538.45
		29-32-25-41-0							
		029							
				Summary Total					538.45
		REAL	PV	57242	001	09295	4/28/2011	042811N	182.25
		28-32-25-22-0							
		057							
				Summary Total					182.25
				Payment Amount					107,053.58
100063	ASPEN MILLS	RE:STOLP PANTS	PV	57313	001	09101	4/21/2011	107668	167.90
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432								
				Summary Total					167.90
		RE:CURTIS CAP	PV	57314	001	09101	4/21/2011	107667	44.95
				Summary Total					44.95
				Payment Amount					212.85
107123	BERGE,MIKE	M. BERGE CLOTH ALLOW 2011	PV	57243	001	09101	4/20/2011	042011	85.70

CITY OF RAMSEY
Create Payment Control Groups

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Originator JLIPSKI
Payment Instrument Check Payment
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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
	MIKE BERGE								85.70
	15538 FOX STREET NW								
	ANDOVER MN 55304								
									85.70
112571	BIG LAKE	TOD TOUR	PV	57244	001	09295	4/21/2011	042111	500.00
	CHAMBER OF	SPONSORSHIP							
	COMMERCE								
	BIG LAKE CHAMBER OF COMMERCE								500.00
	NORTHSTAR TOD TOUR								
	160 LAKE STREET N								
	P O BOX 241								
	BIG LAKE MN 55309								
									500.00
112565	BIXBY	ELMCREST PARK	PV	57265	001	09101	4/18/2011	25088	68.50
	PORTABLE								
	TOILET								
	SERVICE								
	BIXBY PORTABLE TOILET SERVICE								68.50
	P O BOX 541	RIVERSBEND	PV	57266	001	09101	4/18/2011	25095	38.50
		PARK							
	PRIOR LAKE MN 55372								
		TITTERUD PARK	PV	57267	001	09101	4/18/2011	25096	38.50
		RIVERDALE	PV	57268	001	09101	4/18/2011	25094	38.50
		PARK							
									38.50
		FOX PARK	PV	57269	001	09101	4/18/2011	25093	38.50
		FLINTWOOD	PV	57270	001	09101	4/18/2011	25092	38.50
		TERRACE							
									38.50
		ALPINE	PV	57271	001	09101	4/18/2011	25091	38.50
		PARK-FIELD 2							
									38.50
		ALPINE PARK	PV	57272	001	09101	4/18/2011	25090	38.50
		FIELD 3							
									38.50
		ELMCREST PARK	PV	57273	001	09101	4/18/2011	25089	68.50

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
Summary Total								68.50
Payment Amount								406.50
106687	BLUML, BRAD	PV	57274	001	09101	4/26/2011	042611	97.92
Summary Total								97.92
Payment Amount								97.92
104474	CARQUEST AUTO PARTS	PV	57245	001	09101	4/18/2011	6975-110584	141.42
Summary Total								141.42
	CARQUEST AUTO PARTS	PV	57246	001	09101	4/18/2011	69754-110583	152.36
Summary Total								152.36
	OXYGEN SENSOR	PV	57247	001	09101	4/15/2011	6975-110468	71.37
Summary Total								71.37
	BATTERY	PV	57248	001	09101	4/15/2011	6975-110500	41.68
Summary Total								41.68
	BATTERY	PV	57249	001	09101	4/15/2011	6975-110499	41.68
Summary Total								41.68
	SEAT COVER/TOW STRAP	PV	57250	001	09101	4/14/2011	6975-110427	43.49
	SEAT COVER/TOW STRAP	PV	57250	002	09101	4/14/2011	6975-110427	40.60
Summary Total								84.09
	TIE END ROD	PV	57251	001	09101	4/18/2011	6975-110595	62.22
Summary Total								62.22
	BRAKES	PV	57276	001	09101	4/20/2011	6975-110721	139.34
Summary Total								139.34
	OIL FILTERS	PV	57277	001	09101	4/18/2011	6975-110611	38.22
Summary Total								38.22
	SEALED LAMP	PV	57278	001	09101	4/20/2011	6975-110748	4.68
Summary Total								4.68
	BOLTS AND SPRINGS	PV	57279	001	09101	4/18/2011	6975-110586	914.89
Summary Total								914.89
	SPRAY TRIM	PV	57280	001	09101	4/21/2011	6975-110795	14.10

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
ADHESIVE									
								Summary Total	14.10
								Payment Amount	1,706.05
110536	CBIZ FINANCIAL SOLUTIONS INC	SERVICES THROUGH MAR 11	PV	57275	001	09101	4/1/2011	19954-1Q11	19.07
								Summary Total	19.07
								Payment Amount	19.07
100125	COUNTRYSIDE PRINTING INC	PD DOOR HANGERS	PV	57315	001	09101	4/18/2011	30323	223.37
								Summary Total	223.37
100125	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW	COPY FORMS	PV	57316	001	09101	4/6/2011	30302	101.53
								Summary Total	101.53
								Payment Amount	324.90
100197	DEEP ROCK WATER COMPANY	APR BILLING 15153 NOWTHEN BLVD	PV	57282	001	09101	4/19/2011	621332APR11	15.54
								Summary Total	15.54
100197	DEEP ROCK WATER COMPANY P O BOX 2146	APR11 15050 ARMSTRONG	PV	57283	001	09101	4/19/2011	621331APR11	10.73
								Summary Total	10.73
								Payment Amount	26.27
107691	DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT	2011 1ST QTR BILLING	PV	57284	001	09702	4/26/2011	07982002 1ST QTR	9,248.00
								Summary Total	9,248.00
								Payment Amount	9,248.00
112275	DESTINY	PDF CONVERTER	PV	57281	001	09234	4/12/2011	3082	1,500.00

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	ltn	Co	Due Date	Invoice Number	Payment Amount
SOFTWARE INC									
	DESTINY SOFTWARE INC							Summary Total	1,500.00
	P O BOX 827								
	WOODINVILLE WA 98072							Payment Amount	1,500.00
101185	DO ALL PRINTING COM INC	SHIRT-CHANDRA	PV	57317	001	09101	4/18/2011	13837	6.40
	DO ALL PRINTING COM INC							Summary Total	6.40
	2526 N FERRY ST								
	ANOKA MN 55303							Payment Amount	6.40
100158	ECM PUBLISHERS INC	LEGAL- ORD 11-03	PV	57253	001	09101	4/15/2011	01783849	82.00
	ECM PUBLISHERS INC							Summary Total	82.00
	4095 COON RAPIDS BLVD								
	COON RAPIDS MN 55433							Summary Total	51.25
		PUBLISH ORD 11-05	PV	57254	001	09101	4/15/2011	01783848	51.25
								Summary Total	51.25
		PAID-ON CALL FF AD	PV	57285	001	09101	4/20/2011	00788408	157.50
								Summary Total	157.50
		PAID-ON CALL FF AD	PV	57286	001	09101	4/16/2011	00330829	138.60
								Summary Total	138.60
								Payment Amount	480.60
100164	ELECTRIC SYSTEM OF ANOKA INC	REPAIR SIREN 13	PV	57318	001	09101	4/21/2011	4716	157.50
	ELECTRIC SYSTEM OF ANOKA INC								
		REPAIR SIREN 13	PV	57318	002	09101	4/21/2011	4716	94.99
								Summary Total	252.49
	6314 HIGHWAY 10 NW								
	ANOKA MN 55303							Payment Amount	252.49

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	FERGUSON WATERWORKS PO BOX 1070 FARGO ND 58102								54.08
								Summary Total	54.08
								Payment Amount	54.08
111335	FIRST FINANCIAL TITLE AGENCY OF MN	REFUND UTIL17349 SAPPHIRE ST	PV	57332	001	09601	5/3/2011	720377	34.07
	FIRST FINANCIAL TITLE AGENCY OF MN 12550 W FRONTAGE ROAD # 200 BURNSVILLE MN 55337							Summary Total	34.07
								Payment Amount	34.07
100654	FRANKFURTH, TIMOTHY	FOOD- ARMORERS CLASS	PV	57292	001	09101	4/26/2011	042611	42.52
	TIMOTHY FRANKFURTH 7400 IVYSTONE AVENUE S COTTAGE GROVE MN 55016							Summary Total	42.52
								Payment Amount	42.52
110388	FRATTALLONE'S ACE HARDWARE STORES	MISC SUPPLIES	PV	57291	001	09101	4/13/2011	014424/J	35.55
	FRATTALLONE'S ACE HARDWARE STORES 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126							Summary Total	35.55
								Payment Amount	35.55
100189	G AND K SERVICES INC	FIRESTATION 1 MATS	PV	57257	001	09101	4/20/2011	1006126508	102.14
	G AND K SERVICES INC PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536							Summary Total	102.14
		UNIFORMS	PV	57293	001	09101	4/20/2011	1006126510	64.00
		UNIFORMS	PV	57293	002	09101	4/20/2011	1006126510	10.00
		UNIFORMS	PV	57293	003	09101	4/20/2011	1006126510	109.21
		UNIFORMS	PV	57293	004	09101	4/20/2011	1006126510	109.22
								Summary Total	292.43
								Payment Amount	394.57

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
112588	GIBALTAR TITLE AGENCY LLC	REFUND UTIL 6260 141ST LANE NW	PV	57333	001	09601	5/3/2011	671206364	169.25
	GIBALTAR TITLE AGENCY LLC 4700 W 77TH STREET SUITE 100 EDINA MN 55435			Summary Total					169.25
				Payment Amount					169.25
100211	HAWKINS INC	CHEMICALS	PV	57258	001	09601	4/15/2011	3214425	4,067.86
	HAWKINS INC P O BOX 9171 MINNEAPOLIS MN 55480-9171			Summary Total					4,067.86
		CHEMICALS	PV	57294	001	09601	4/19/2011	3214953	198.48
				Summary Total					198.48
				Payment Amount					4,266.34
112564	HEALTH PARTNERS GROUP HEALTH-WORKSI TE	EMP ASSIST PRO APR 11	PV	57321	001	09101	4/13/2011	W87855	105.84
	HEALTH PARTNERS GROUP HEALTH-WORKSITE MAIL STOP # 21109A P O BOX 64059 ST PAUL MN 55164-0059			Summary Total					105.84
				Payment Amount					105.84
106963	HEWLETT PACKARD COMPANY	DOCKING STATION	PV	57295	001	09101	4/14/2011	49304136	149.63
	HEWLETT PACKARD COMPANY 13207	LCD MONITOR	PV	57354	001	09101	4/14/2011	49305934	833.63
	COLLECTIONS CENTER DR CHICAGO IL 60693			Summary Total					833.63
				Payment Amount					983.26
112582	INTEGRUST ADVISORY GROUP LLC	JAN/FEB BILLING	PV	57296	001	09230	4/12/2011	127	10,500.00
	INTEGRUST ADVISORY GROUP LLC			Summary Total					10,500.00

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	3116 CHELSEA COURT BURNSVILLE MN 55337								10,500.00
									Payment Amount
106607	KAEHLER, MICK	REIMBURSEMENT	PV	57259	001	09101	4/21/2011	042111	66.30
	MICK KAEHLER	SSTS TRAINING							
		REIMBURSEMENT	PV	57259	002	09101	4/21/2011	042111	64.83
		SSTS TRAINING							
	29923 145TH ST NW PRINCETON MN 55371								Summary Total
									131.13
									Payment Amount
									131.13
109218	KARST, JOHN	MAILBOX	PV	57298	001	09101	4/26/2011	042611	75.00
		DAMAGE							
	JOHN KARST 17650 COLBALT STREET RAMSEY MN 55303								Summary Total
									75.00
									Payment Amount
									75.00
112335	KDB	D. LUND PHOTO	PV	57297	001	09101	4/26/2011	042611	58.78
		PHOTOGRAPHY							
	KDB PHOTOGRAPHY C/O KATI BERWALD 4523 230TH LANE NW ST FRANCIS MN 55070								Summary Total
									58.78
									Payment Amount
									58.78
111501	LANDFORM	RE: SUITE	PV	57355	001	09295	4/25/2011	20080	43,000.00
		LIVING-TOTI							
	PROFESSIONAL SERVICES								
	LANDFORM PROFESSIONAL SERVICES								Summary Total
									43,000.00
	105 5TH	APRIL 2011	PV	57356	001	09295	4/19/2011	20076	931.33
	AVENUE SOUTH	EXPENSES							
	SUITE 513								
	MINNEAPOLIS MN 55401								Summary Total
									931.33
		ICSC CONF	PV	57357	001	09295	4/19/2011	20075	940.50
		BOOTH/SERVICE							
		S 3/31							
		ICSC CONF	PV	57357	002	09295	4/19/2011	20075	15,000.00
		BOOTH/SERVICE							
		S 3/31							

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
112583	MATY INSURANCE AND FINANCIAL	REFUND- BUSINESS EXPO	PV	57323	001	09230	4/29/2011	042911	30.00
	MATY INSURANCE AND FINANCIAL ATTEN: DAVID MATASOVSKY 15951 ANDRIE STREET NW RAMSEY MN 55303								Summary Total 30.00
									Payment Amount 30.00
100283	MENARDS COON RAPIDS	MSIC ITEMS	PV	57300	001	09101	4/20/2011	62934	89.59
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433								Summary Total 89.59
									Payment Amount 89.59
100291	MET COUNCIL SAC	WASTEWATER JUNE 2011	PV	57358	001	09602	5/3/2011	0000959014	47,098.78
	METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES 390 ROBERT STREET N SAINT PAUL MN 55101-1805								Summary Total 47,098.78
									Payment Amount 47,098.78
112587	MILLER, ELIZABETH	REFUND UTIL 718563 14790 WILLE	PV	57330	001	09601	5/3/2011	718563	311.82
	ELIZABETH MILLER 14790 WILLEMITE WAY NW RAMSEY MN 55303								Summary Total 311.82
									Payment Amount 311.82
107095	MINKS CUSTOM HOMES	REFUND UTIL 7502 162ND AVE	PV	57337	001	09601	5/3/2011	720533	64.01
	MINKS CUSTOM HOMES 14015 SUNFISH LAKE BLVD NW RAMSEY MN 55303								Summary Total 64.01
									Payment Amount 64.01

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
100303	MINNESOTA CONWAY INC	RECHARGE	PV	57260	001	09101	4/19/2011	21285	37.41
	MINNESOTA CONWAY 575 MINNEHAHA AVE WEST ST PAUL MN 55103-1573								Summary Total 37.41
									Payment Amount 37.41
112590	MINNETONKA TITLE	REFUND UTIL 16220 DYSPROSIUM	PV	57338	001	09601	5/3/2011	629370438	35.51
	MINNETONKA TITLE 15550 WAYZATA BLVD SUITE 100 WAYZATA MN 55391								Summary Total 35.51
									Payment Amount 35.51
100326	MN CHIEFS OF POLICE ASSN	MCPA WIND SHIRT	PV	57324	001	09101	4/26/2011	3006	35.00
	MN CHIEFS OF POLICE ASSN 1951 WOODLANE DRIVE WOODBURY MN 55125								Summary Total 35.00
									Payment Amount 35.00
101268	MN COUNTY ATTORNEYS ASSOCIATION	FORMS	PV	57329	001	09101	4/18/2011	18103850	256.50
	MINNESOTA COUNTY ATTORNEYS ASSOCIATION 100 EMPIRE DRIVE SUITE 200 ST PAUL MN 55103								Summary Total 256.50
									Payment Amount 256.50
112579	MONSERUD, SCOTT	MAILBOX DAMAGE	PV	57301	001	09101	4/26/2011	042611	75.00
	SCOTT MONSERUD 5725 180TH LANE NW RAMSEY MN 55303								Summary Total 75.00
									Payment Amount 75.00
112591	MSP TITLE INC	REFUND UTIL 7347 147TH	PV	57339	001	09601	5/3/2011	720268	20.31

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
TER									
	MSP TITLE INC 7101 NORTHLAND CIRCLE # 212 BROOKLYN PARK MN 55428								Summary Total 20.31
									Payment Amount 20.31
100686	NELSON, JOHN	J. NELSON BOOT/CLOTH ALLOW	PV	57302	001	09601	4/26/2011	042611	109.99
	JOHN NELSON 15521 NUTRIA STREET NW RAMSEY MN 55303								Summary Total 109.99
									Payment Amount 109.99
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC PARTS	PV	57303	001	09101	4/19/2011	60734	239.67
	NORTHWEST LIGHTING SYSTEMS CO. 9405 HOLLY STREET NW COON RAPIDS MN 55433								Summary Total 239.67
									Payment Amount 239.67
112462	OLD REPUBLIC TITLE	REUND UTIL BILL	PV	57340	001	09601	5/3/2011	720684,719479	37.75
	OLD REPUBLIC TITLE	REUND UTIL BILL	PV	57340	002	09601	5/3/2011	720684,719479	638.36
	400 2ND AVE SOUTH MINNEAPOLIS MN 55402								Summary Total 676.11
									Payment Amount 676.11
111320	PARAMOUNT AUTO SERVICE	1 TIRE	PV	57261	001	09101	4/15/2011	019920	107.80
	PARAMOUNT AUTO SERVICE 7151 RIVERDALE DRIVE RAMSEY MN 55303								Summary Total 107.80
									Payment Amount 107.80
112585	SHEPHERD OF GRACE SENIOR COMMUNITY	REFUND BUSINESS EXPO	PV	57325	001	09230	4/29/2011	042911	45.00

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	SHEPHERD OF GRACE SENIOR COMMUNITY ATTEN: JODI SPEICHER 11175 27TH AVENUE SE BECKER MN 55308								45.00
									Summary Total
									45.00
									Payment Amount
100636	SINGEWALD, JIM	MEALS BCA CLASSES	PV	57326	001	09101	4/29/2011	042911	28.04
	JIM SINGEWALD 5950 143RD CIRCLE NW RAMSEY MN 55303								Summary Total
									28.04
									Payment Amount
109415	SOLBREKK	SCANNER	PV	57305	001	09234	4/19/2011	78355	935.16
	SOLBREKK 1000 BOONE AVENUE N. SUITE 650 GOLDEN VALLEY MN 55427								Summary Total
									935.16
									Payment Amount
112580	STENOIEN, TIM	MAILBOX DAMAGE	PV	57306	001	09101	4/26/2011	042611	75.00
	TIM STENOIEN 16310 OLIVINE STREET RAMSEY MN 55303								Summary Total
									75.00
									Payment Amount
100683	STOLP, NICHOLAS	REFRESHMENTS- SKYWARN CLASS	PV	57307	001	09101	4/26/2011	042611	21.16
	NICHOLAS STOLP 19414 EATON STREET NW ELK RIVER MN 55330								Summary Total
									21.16
									Payment Amount
105706	TINKLENBERG GROUP INC	MAR-APR BILLING	PV	57262	001	09410	4/15/2011	1845	3,166.53
	THE TINKLENBERG GROUP INC	MAR-APR BILLING	PV	57262	002	09410	4/15/2011	1845	936.52
									Summary Total
									4,103.05
	4570 CHURCHILL STREET SUITE 220 SHOREVIEW MN 55126	MAR-APR 2011 BILLING	PV	57308	001	09230	4/15/2011	1846	3,341.62

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
Summary Total									3,341.62
Payment Amount									7,444.67
109886	WEBB, RICH	MEALS- BCA TRAINING	PV	57327	001	09101	4/29/2011	042911	27.40
Summary Total									27.40
Payment Amount									27.40
100687	WEICHT, JOHN AND ASSOCIATES LLP	REFUND ESCROW BAL 112017	PV	57309	001	09804	4/27/2011	112017	219.51
Summary Total									219.51
Payment Amount									219.51
100541	ZARNOTH BRUSH WORKS INC	GUTTER BROOM	PV	57310	001	09605	4/6/2011	0132936	782.11
Summary Total									782.11
Payment Amount									782.11
112592	ZIONS MANAGEMENT SERVICES CO OREGON	REFUND UTIL 7550 HWY 10	PV	57341	001	09601	5/3/2011	718753	113.59
Summary Total									113.59
Payment Amount									113.59
Total Amount to be Processed									291,044.36
Total Number of Payments to be Processed									69

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF APRIL 21, 2011 THROUGH MAY 5, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of April 21, 2011, through May 5, 2011, in the amount of \$591,639.00; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period April 21, 2011, through May 5, 2011, in the amount of \$591,639.00.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of May 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session

5.3.

Meeting Date: 05/10/2011

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution Re-appointing a Member to the Economic Development Authority

Background:

Mr. Chris Riley is a member of the Economic Development Authority (E.D.A). His last full term on the E.D.A. ended on March 31, 2011. The Mayor, with the consensus of the City Council, has selected Chris Riley for re-appointment to the E.D.A. for a 6-year term ending March 31, 2017.

Recommendation:

Re-appoint Mr. Chris Riley to a 6-year term on the E.D.A.; term ending March 31, 2017.

Council Action:

Adopt resolution 11-05-XXX re-appointing Mr. Chris Riley to the Economic Development Authority for a 6-year term ending March 31, 2017.

Attachments

Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Jo Thieling

Date
05/05/2011 12:16 PM
Started On: 05/05/2011 09:23 AM

Form Started By: Colleen Lasher

Final Approval Date: 05/05/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**Consider a Resolution to Re-appoint a
Member to the Economic Development Authority**

WHEREAS, one seat on the Economic Development Authority expired on March 31, 2011; and

WHEREAS, all vacancies were advertised in the Ramsey Resident, the Anoka County Union, on the City's website, QCTV, in the January utility billing statements, and via the city's email notification system.; and

WHEREAS, the Mayor is responsible for making appointments to the E.D.A. with the consensus of the City Council; and

WHEREAS, Mr. Chris Riley was selected to be re-appointed to a 6-year term on the E.D.A.; term ending March 31, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the City Council of the City of Ramsey makes the following appointment:

<u>Name</u>	<u>Board or Commission</u>	<u>Term Dates</u>	<u>Length</u>
Chris Riley	Economic Development Authority	April 1, 2011 to March 31, 2017	6 Years

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of May 2011.

CC Regular Session

5. 4.

Meeting Date: 05/10/2011

By: Diana Lund, Finance

Title:

Report from the Finance Committee of 4-26-11

Agenda Item #1 - Credit Card/Debit Card Acceptance Policy

Agenda Item #2 - City Financial Dashboard

Background:

Agenda Item #1 - Staff reviewed the credit card/debit card policy that will be followed with the implementation of the city accepting credit card payments for services.

Agenda Item #2 - Staff presented the roll-out of the city's financial dashboard which hi-lights the city's cash and investments, cash flows, debt, fund balances, strategic goals and upcoming events.

Recommendation:

Agenda Item #1: Motion to adopt the Credit Card/Debit Card Acceptance Policy with language added regarding those employees who will be authorized to accept credit cards to sign a form acknowledging and accepting the terms of the credit card/debit card policy.

Agenda Item #2: Informational Only. Dashboard will be brought back to 5/10/11 finance committee for more thorough discussion.

Council Action:

Agenda Item #1: Motion to confirm the recommendation of the Finance Committee adopting the Credit Card/Debit Card Acceptance Policy with additional language added regarding those employees who will be authorized to accept credit cards to sign a form acknowledging and accepting the terms of the credit card/debit card policy.

Agenda Item #2: No Action needed. Informational Only.

Attachments

Credit Card Policy

Financial Dashboard

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Date

05/04/2011 02:23 PM

Form Started By: Diana Lund

Started On: 05/02/2011 07:47 AM

Final Approval Date: 05/04/2011

CITY OF RAMSEY

CREDIT CARD/DEBIT CARD ACCEPTANCE POLICY

POLICY STATEMENT

The city of Ramsey will accept credit and debit card payments as a means of paying for city obligations when it will enhance customer convenience, increase certainty of collection, and/or reduce city processing costs.

DEFINITIONS

Credit Card: a card or device issued under an arrangement pursuant to which the issuer gives to a card holder the privilege of obtaining credit from the issuer.

Debit Card: a card or device issued under an arrangement pursuant to which the issuer gives to a card holder the privilege of using the card to debit the account of the card holder.

Transaction Fee/Discount Fee: The processing fee imposed by credit card companies on all credit card transactions. Typically these fees are born by the vendor and built into the overhead costs.

Third Party Processor: The city must work with a third party processor that will process its credit card transactions.

Convenience Fee: A charge in addition to the original transaction amount for the convenience of being able to use an alternate payment method.

AUTHORITY

Minnesota Statute 471.381 Authorizing cities to accept payment by credit card or other methods.

OVERVIEW

Minnesota Statute sets forth the authority for cities to accept credit cards and other methods of electronic payment in the normal conduct of city business. Therefore, the city of Ramsey has established a contract with RevTrak, which is the processing facility for Merchant's Sales Transactions, to help provide the related card processing services.

- A, Merchant Accounts – A merchant account is an account that is established by a “merchant” (someone selling products or services) to receive payment via credit cards. Such accounts are available through banks and other financial service providers. The city of Ramsey has selected RevTrak as the entity to process merchant account payments for the city of Ramsey.

B. Authorized Credit Card Companies – The city of Ramsey has established the authority to accept three major credit cards:

- Visa
- Mastercard (CIS Capital)
- Discover Card

C. Accepted Service/Product Purchases – All city fees, services and products. On-line processing can only accept fixed fee transactions. Variable rate transactions will be accepted via phone-in, or in-person “swipe” at city hall.

SAFEGUARDING CREDIT CARD TRANSACTIONS

A. Fraud – More and more city customers want to pay for city services with a credit card. In addition, they want the convenience of paying over the phone, or other methods that allow them to avoid traveling to a city facility. Such payment methods have advantages and disadvantages for the city.

One major consideration is the prevention of fraud. This includes fraud committed against the city where the city suffers a loss. However, fraud also includes activities where an individual or business suffers a loss and the city contributed in some manner to the fraudulent scheme. Clearly, the city neither wants to be a victim of fraud, nor does it wish to unknowingly aid others with their fraudulent schemes.

B. General Strategies – Strategies that the city will implement for the prevention of credit card fraud.

- a. Whenever possible, the preferred processing methods will be on-line processing or in-house credit card “swiping” by customer. These select credit card processing methods allows the customer to pass their credit card information through a secure, third-party system and the city does not see or retain the card number. Avoid using methods where a credit card number is captured in written form, such as fax transmission and e-mail transmissions.
- b. If it is necessary to accept methods that require the city to directly obtain a credit card number, the following precautions will be followed:
 - Only those employees who are authorized to process daily payments through the city’s cash register will be authorized to accept and input credit card data. Those authorized will be the building technician, the city clerk, the front desk receptionists, police technicians and fire department secretary. Any staff that handles city cash and or credit cards is bonded and insured through the city’s insurance policy with the League of Minnesota Cities Insurance Trust.
 - Authorized staff members should enter credit card information directly into the third-party application avoiding documentation of credit card data. In the event the application is not available, city staff should shred any paper trail IMMEDIATELY following the completion of the transaction. Each station processing credit cards will be equipped with a shredder.
- c. Refunds are not to be charged back to credit cards. If a refund is needed, a check request will be prepared and submitted to Accounts Payable. A refund check will

be mailed to the customer.

- d. Employees authorized to accept credit cards (those listed above) will sign a form acknowledging and accepting the terms of the credit card/debit card acceptance policy. Acknowledgement & Acceptance Form is attached.

Adopted by City Council this day of May, 2011.

**ACKNOWLEDGEMENT AND ACCEPTANCE OF THE
CITY OF RAMSEY'S CREDIT CARD/DEBIT CARD ACCEPTANCE POLICY**

My signature at the bottom of this form indicates that:

I have received a copy of the City of Ramsey's Credit Card/Debit Card Acceptance Policy.

I have thoroughly read the City of Ramsey's Credit Card/Debit Card Acceptance Policy.

I agree to follow the City of Ramsey's Credit Card/Debit Card Acceptance Policy as part of my daily job duties.

I understand that the City of Ramsey's Credit Card/Debit Card Acceptance Policy has been established by management for the protection of city assets, protection and prevention of fraud, as well as for the protection of the individual employees.

Employee name

Date

Employee Title

CITY OF RAMSEY - FINANCIAL DASHBOARD
QUARTERLY UPDATE-PERIOD ENDING MARCH 31, 2011

BOND RATING: AA+ As of November 2009

BUDGET TO DATE: March 31, 2011

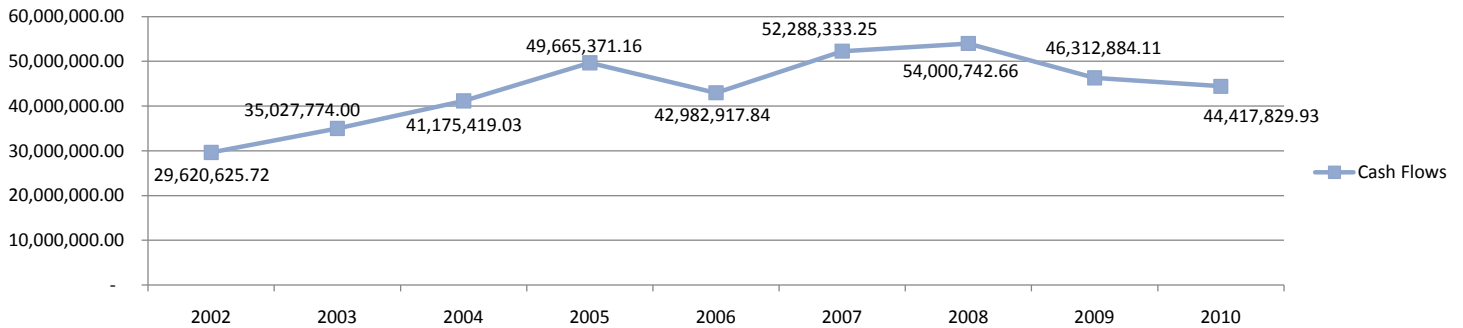
	ADOPTED BUDGET 2010		YTD ACTUALS 2010		ADOPTED BUDGET 2011		YTD ACTUALS 2011	
	Adopted Revenue	Adopted Expenditure	YTD Rev. 2010	YTD Exp. 2010	Adopted Revenue	Adopted Expenditure	YTD Rev. 2011	YTD Exp. 2011
General Fund	\$ 9,698,041	\$ 9,698,041	\$ 237,643	\$ 2,026,413	\$ 9,449,400	\$ 9,449,400	\$ 246,472	\$ 1,857,702
EDA	\$ 291,705	\$ 291,705	\$ -	\$ 92,505	\$ 291,705	\$ 291,705	\$ -	\$ 9,003
HRA	\$ 410,124	\$ 410,124	\$ -	\$ 33,152	\$ 371,049	\$ 647,926	\$ -	\$ 121,267
Water Fund	\$ 1,911,226	\$ 1,481,910	\$ 6,640	\$ 83,676	\$ 1,860,075	\$ 1,484,255	\$ 12,201	\$ 90,589
Sewer Fund	\$ 1,373,761	\$ 1,204,728	\$ 796	\$ 155,062	\$ 1,324,830	\$ 1,274,244	\$ 563	\$ 202,182
Street Lighting	\$ 193,368	\$ 171,479	\$ -	\$ 29,545	\$ 191,678	\$ 187,328	\$ -	\$ 33,608
Recycling Fund	\$ 335,673	\$ 323,392	\$ 155	\$ 74,912	\$ 336,079	\$ 324,392	\$ 420	\$ 74,110
Storm Water Fund	\$ 614,184	\$ 395,069	\$ -	\$ 27,570	\$ 614,184	\$ 395,928	\$ -	\$ 26,098

CASH & INVESTMENTS: March 31, 2011

Village Bank Checking	\$ 1,194,028
4M Savings	\$ 2,648,735
Agencies	\$ 14,726,979
Certificates of Deposits	\$ 12,483,741
Municipal Bonds	\$ 13,875,000
Less Discounts Paid on Invest)	\$ (1,760,064)
Total Cash & Investments	\$ 43,168,418

CASH FLOWS: See Attachments to Case for Detailed Cash Flows

Cash Flows 2002 - 2010



FUND BALANCES: (See Attachment)

	2010	2011
Total Fund Balances	\$ 46,476,587	\$ 43,391,195

STRATEGIC GOALS:

Strategic Goal 4: Budget/Finance

- 1) Review park programming and potential reallocation of parks
- 2) Implement credit cards and online bill pay
- 3) Review & revise Development Management contract and manage COR expenditures
- 4) Develop TIF 14 tracking plan with regard to fiscal disparities impact
- 5) Establish fund reserve policy

STATUS

Mark Riverblood doing inventory June 2011
 DM Contract Completed. Quarterly update expense First update will be August 2012 after TIF reporting Bring to FC in Summer 2011

CITY OF RAMSEY - FINANCIAL DASHBOARD
QUARTERLY UPDATE-PERIOD ENDING MARCH 31, 2011

UPCOMING EVENTS:

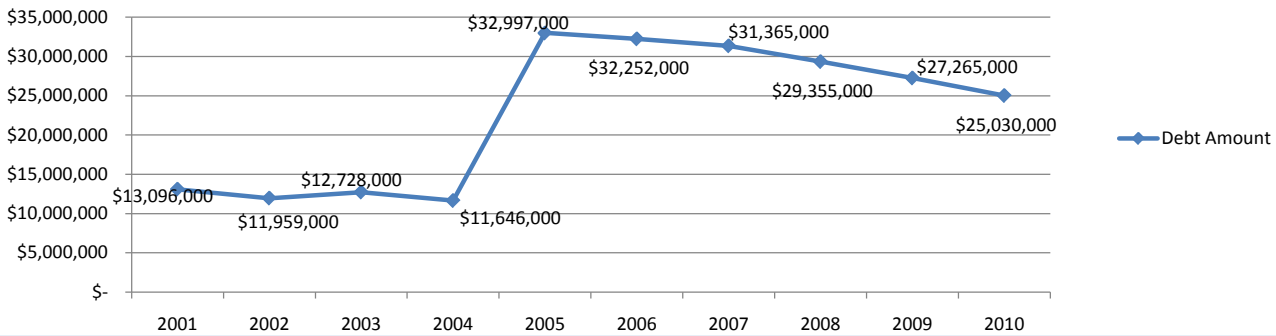
- Credit Card Implementation : Late May/June-Full Implementation. Associate Credit Card Fees presented on future updates
- Bonding for Legacy Project: Estimate June: MSA & Special Assessment Bond - Approximately \$3.7 Million
 - Bond Rating Call with Standards & Poor (S&P) - June
- Employee Self-Service for Payroll Timesheets (July - August Implementation)
- Comprehensive Annual Financial Report Presentation - June 11, 2011
- 2012 Budget-Department heads begin May
 - Municipal Center Debt Refinancing - bring to FC- May
 - Possible Early TIF Decertification
- \$603,000 held in PIR fund from Fund Balance Policy Reduction in General Fund in 2010
- Auditing Services RFP

DEBT:

Debt Limit Calc
 As of Dec 31, 2010

	2010 Values
Taxable Market Value	\$ 2,190,579,800.00
Debt Limit - 3% of Market Value	\$65,717,394.00
Debt Applicable to limit:	
Total Bonded Debt:	\$25,030,000.00
Less:	
Obligations with Special Assessments	\$ (4,865,000.00)
Obligations with Tax Increment	<u>\$ (1,175,000.00)</u>
	<u>\$ (6,040,000.00)</u>
	<u>\$18,990,000.00</u>
Legal Debt Margin	<u><u>\$46,727,394.00</u></u>

Outstanding Debt 2001-2010



Fund Balances

CITY OF RAMSEY Fund Balances 12/31/2010
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<u>FUND</u>	<u>BALANCE</u> <u>12/31/2009</u>	<u>BALANCE</u> <u>12/31/2010</u>
101 General Fund	7,016,953.39	5,456,759.22
201 TIF #2	1,619,256.56	2,122,525.57
202 TIF #2	2,934,912.08	4,468,593.87
203 TIF #3	-12,802.00	-12,802.00
204 TIF #4	1,349,206.16	321,844.28
205 TIF #5	-3,787.99	-3,787.99
207 TIF #7 (B&B)	2,022.14	7,935.36
208 TIF #8 (Amcor)	8,912.06	8,232.76
209 TIF #9	-17,882.28	-14,640.43
210 TIF #10	719,029.54	927,756.75
211 TIF #11 (Crestview)	11,242.44	21,854.34
212 TIF #12 (ACCAP)	-327.78	-780.16
213 TIF #13 (Ramsey Crossings)	39,217.65	64,432.09
214 TIF #14 (COR)	0.00	-8,097.40
225 Landfill Tipping Fee	394,226.10	326,565.42
230 EDA	1,207,091.89	1,279,044.80
231 CDBG	1,136.20	0.00
232 Business Revolving Loan Fund	230,252.82	254,697.16
233 DNR Grants	8,591.21	8,591.21
234 Equipment Revolving Fund	3,609,060.69	3,342,842.03
240 Parking Ramp Maintenance	14,237.89	19,105.97
250 Future Sealcoating-Dev Contribution	208,955.50	152,493.50
270 Lawful Gambling	114,383.88	138,492.03
290 Peace Officers Special Revenue	81,506.08	101,942.76
292 Storm Water Management	398,377.78	331,454.98
294 Park Payment Obligation (RTC)	395,122.92	0.00
295 HRA	751,807.00	617,202.00
296 Ramsey Star Express	-0.02	9,892.53
297 Ramsey Fleet	52,922.21	62,415.95
338 Fire Station #1 Debt Service	174,941.11	180,545.99
339 Muni Center Debt Service	264,260.56	327,582.92
340 AUAR County Bond Debt Service	50,279.55	62,407.63
341 \$745,000 Cap Equip Certificates	19,177.83	19,315.97
343 \$790,000 Cap Equip Certificates	207,486.35	212,045.57
344 Sunfish State Aid BAB Bond	2,044.56	14,565.18
400 PIR Fund	1,652,447.68	1,075,880.47
Fund Balance Reserve Transfer		603,000.00
402 MSA	99,553.11	515,940.94
410 RALF	-266,400.45	-96,495.35
412 Facility Fund	174,275.00	137,384.00
454 Mississippi Sub #1	2,549.43	43,976.06
468 COR Revolving Fund	476,940.52	6,547.99
477 Municenter Constr Fund	29,933.22	0.00
487 Ute Street Const Fund	32,901.29	-7,222.62

Fund Balances

CITY OF RAMSEY Fund Balances 12/31/2010
--

FUND	BALANCE 12/31/2009	BALANCE 12/31/2010
485 RTC Streetscape	31,983.44	0.00
489 151st/152nd Constr Fund	-11.44	-9,585.68
490 Alpine/Roanoake Constr Fund	0.00	-9,469.20
601 Water Fund	6,962,941.00	7,071,302.00
602 Sewer Fund	4,970,678.00	4,862,721.14
603 Contributed Cap-Reserved Future	1,107,885.00	1,167,489.44
604 Unreserved: Undesignated	162,827.53	162,827.53
605 Unreserved: Undesignated	759,703.00	938,086.20
702 Insurance Fund	378,052.69	392,006.93
803 Landfill Trust Fund	3,899,382.91	3,551,716.64
805 Park Trust Fund	4,014,829.16	2,021,123.06
810 Park Maint Fund	105,617.19	109,520.00
820 Cemetery	28,684.34	33,416.06
Total Fund Balances	46,476,586.70	43,391,195.47

BUSINESS LOAN FUND - CASHFLOW PROJECTIONS

CASH
Flows

Business Revolving Loan Fund

	Act	Actual 2007	Actual 2008	Actual 2009	Actual 2010	2011	2012	2013	2014	2015
FUND BALANCE, Beginning of Year		152,901.10	185,496.34	195,140.44	230,253.35	254,697.69	274,155.56	293,905.27	310,872.89	315,535.98
REVENUES:										
Systematic Refrig (Zero Zone)-prn										
Systematic Refrig (Zero Zone)-int										
Sunfish Loan		12,805.30	12,805.32	11,738.21	0.00	0.00	0.00	0.00	0.00	0.00
Clear Choice Prn			1,050.10	4,361.10	4,630.05	4,915.64	5,218.81	4,121.96	0.00	0.00
Clear Choice Int			359.27	1,276.37	1,094.31	721.80	418.61	103.80	0.00	0.00
Panther Precision-prn		8,948.42	9,313.01	9,692.43	10,105.26	10,498.30	10,926.04	9,444.27	0.00	0.00
Panther Precision-int		2,593.52	2,228.94	1,849.80	1,349.82	1,043.66	615.92	174.01	0.00	0.00
Interest Earnings		9,790.00	9,729.46	7,737.00	8,806.90	3,820.47	4,112.33	4,408.58	4,663.09	4,733.04
Miscellaneous		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		34,137.24	35,486.10	36,654.91	25,986.34	20,999.87	21,291.71	18,252.62	4,663.09	4,733.04
EXPENDITURES:										
Loan to Clear Choice			24,300.00							
Panther Precision-State Share		1,542.00	1,542.00	1,542.00	1,542.00	1,542.00	1,542.00	1,285.00		
Total Expenditures		1,542.00	25,842.00	1,542.00	1,542.00	1,542.00	1,542.00	1,285.00	0.00	0.00
Increase (Decrease) in Cash		32,595.24	9,644.10	35,112.91	24,444.34	19,457.87	19,749.71	16,967.62	4,663.09	4,733.04
FUND BALANCE, End of Year		185,496.34	195,140.44	230,253.35	254,697.69	274,155.56	293,905.27	310,872.89	315,535.98	320,269.02

EQUIPMENT REVOLVING FUND - CASHFLOW PROJECTIONS

EQUIPMENT REVOLVING FUND #234

Ac	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Estimated 2011	Estimated 2012	Estimated 2013	Estimated 2014	Estimated 2015
FUND BALANCE, Beginning of Year	4,502,838.85	4,373,436.90	3,669,695.17	3,609,061.22	3,342,842.56	3,250,385.20	3,169,107.98	3,077,885.60	3,029,505.88
REVENUES:									
Transfers from General Fund:									
Excess Revenue	9,348.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Fixed Assets	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prn-Sunfish Commons	11,273.00	11,873.37	11,438.59	0.00	0.00	0.00	0.00	0.00	0.00
Int-Sunfish Commons	1,532.26	931.89	299.56	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earnings	257,450.72	210,701.04	128,977.87	131,239.16	50,142.64	48,755.78	47,536.62	46,168.28	45,442.59
Total Revenues	279,604.84	226,006.30	140,716.02	131,239.16	50,142.64	48,755.78	47,536.62	46,168.28	45,442.59
EXPENDITURES:									
Capital Outlay:									
Parks CIP	49,000.00								
General Government				26,200.00	16,000.00	6,775.00		2,254.00	
Fire				17,600.00	32,000.00		90,151.00	21,101.00	
Parks/PW				87,200.00		109,448.00	32,302.00	71,193.00	6,226.00
Police	0.00	0.00	0.00	93,850.00	94,600.00	13,810.00	16,306.00	0.00	0.00
Transfers to General Fund									
Debt Service on Equipment Certificates		217,629.74							
Debt Service on Muni Bldg		298,628.00							
Capital Outlay	354,615.79	392,200.00	201,349.97	50,937.69					
Muni Center Remodel				112,333.26					
Fire Station Generator		21,290.29							
PW Repair parts on sweeper				9,336.87					
Fire Station #2 Rebuild	5,391.00								
Sign Making Equipment									
Total Expenditures	409,006.79	929,748.03	201,349.97	397,457.82	142,600.00	130,033.00	138,759.00	94,548.00	6,226.00
Increase (Decrease) in Cash	(129,401.95)	(703,741.73)	(60,633.95)	(266,218.66)	(92,457.36)	(81,277.22)	(91,222.38)	(48,379.72)	39,216.59
FUND BALANCE, End of Year	4,373,436.90	3,669,695.17	3,609,061.22	3,342,842.56	3,250,385.20	3,169,107.98	3,077,885.60	3,029,505.88	3,068,722.47

Summary Of Capital Outlay New Purchases (per policy adopted 12-18-01)

50% interest earnings/excess revenue	139,802.42	113,003.15	70,358.01	65,619.58	25,071.32	24,377.89	23,768.31	23,084.14	22,721.29
Allowable interest earnings-NEW Capital Purch	529,932.52	642,935.67	713,293.68	778,913.26	803,984.58	828,362.47	852,130.78	875,214.92	897,936.21
New Capital Purchase	0	0	0	0	0	0	0	0	0
Remaining Interest Earnings	529,932.52	642,935.67	713,293.68	778,913.26	803,984.58	828,362.47	852,130.78	875,214.92	897,936.21

FACILITY FUND #412 - CASHFLOW PROJECTIONS

FACILITY FUND #412

	<u>Actual</u> <u>2007</u>	<u>Actual</u> <u>2008</u>	<u>Actual</u> <u>2009</u>	<u>Actual</u> <u>2010</u>	<u>Est</u> <u>2011</u>	<u>Est</u> <u>2012</u>	<u>Est</u> <u>2013</u>	<u>Est</u> <u>2014</u>	<u>Est</u> <u>2015</u>
FUND BALANCE, Beginning of Year	126,722.64	169,612.48	168,249.00	174,235.48	137,383.94	119,444.70	121,236.37	23,054.92	23,400.74
REVENUES:									
Excess Revenue Transfer (Year End)	37,395.42	0.00							
Interest Earnings	6,833.81	8,287.01	5,986.48	2,613.53	2,060.76	1,791.67	1,818.55	345.82	351.01
Total Revenues	44,229.23	8,287.01	5,986.48	2,613.53	2,060.76	1,791.67	1,818.55	345.82	351.01
EXPENDITURES:									
PW Salt Shed		9,650.49							
Property Taxes	1,339.39								
PID Wire Circuits				9,465.07					
Sprinkler Fire Station #1					20,000.00				
Land Fire Station #4							100,000.00		
City Hall Design									
City Hall Remodel				30,000.00					
Total Expenditures	1,339.39	9,650.49	0.00	39,465.07	20,000.00	0.00	100,000.00	0.00	0.00
Increase (Decrease) in Cash	42,889.84	(1,363.48)	5,986.48	(36,851.54)	(17,939.24)	1,791.67	(98,181.45)	345.82	351.01
FUND BALANCE, End of Year	169,612.48	168,249.00	174,235.48	137,383.94	119,444.70	121,236.37	23,054.92	23,400.74	23,751.75

Landfill Trust Fund

Fund #803	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected
Cash Balance	2007	2008	2009	2010	2011	2012	2013	2014	2015
Beginning Balance	3,765,984	3,420,806	3,536,624	3,616,892	3,307,739	3,418,467	3,530,856	3,644,931	3,760,717
Interest Earnings	195,421.81	157,054.06	105,902.00	96,290.49	49,616.08	51,277.01	52,962.84	54,673.96	56,410.75
Loan Payments-Interest Only									
PW Facility Loan-Int (6%)-12yr									
PD Facility Loan-Int (8%)-20 Yl	30,540	28,094	25,453	22,600	19,519	16,191	12,597	12,597	12,597
Loan Payments-Principal Only									
PW Facility Loan-Prin (6%)-12y									
PD Facility Loan-Prin (8%)-20 Y	30,572	33,018	35,660	38,512	41,593	44,921	48,515	48,515	48,515
Muni Center Debt Transfer									
Elmcrest Creek Trail									(75,000)
Ramsey Crossings-City costs after pr	(521,589)	(30,284)							
RTC Ramp Expense			(14,660)						
Share of Ramsey Express Bus (net of	(80,123)	(72,064)	(72,087)	(466,556)					
Trott Brook Trail Corridor									(15,000)
Remaining Balance	<u>3,420,806</u>	<u>3,536,624</u>	<u>3,616,892</u>	<u>3,307,739</u>	<u>3,418,467</u>	<u>3,530,856</u>	<u>3,644,931</u>	<u>3,760,717</u>	<u>3,788,240</u>

LANDFILL TRUST FUND:**Revenue Sources:**

1. Interest Earnings

Expenditure Uses:

1. Legal Expenses related to lare and post closure
2. Transfers to Park Improving Fund (425)-This fund is used to account for park acquisitions and improvements as detailed in CIP
In an amount not to exceed available in the fund
3. Transfers to non-operating set, retire or avoid future debt. Can not exceed amount of interest earnings.
4. Any capital expenditures thilitze principal. Need four-fifths vote of City Council.
5. Loans or transfers other thapenditures only if City Council declares an emergency situation.

LAWFUL GAMBLING FUND - CASHFLOW PROJECTIONS

LAWFUL GAMBLING FUND #270

	Act	Actual <u>2007</u>	Actual <u>2008</u>	Actual <u>2009</u>	Actual <u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
FUND BALANCE, Beginning of Year		269,816.85	190,149.39	216,537.90	114,383.69	138,491.84	171,869.22	216,247.26	226,290.96	231,485.33
REVENUES:										
Required Contributions:										
Anoka Area Ice Arena Association		8,605.95	4,600.00	4,353.83	4,055.03	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Climb Theatre		8,895.93	12,909.70	11,356.76	9,360.78	8,100.00	8,100.00	8,100.00	8,100.00	8,100.00
Outreach Six Acres		0.00	0.00							
Ramsey Lions Club		22,565.07	23,545.08	21,359.70	16,090.28	23,700.00	23,700.00	23,700.00	23,700.00	23,700.00
Donations		790.00	800.00	920.00	5,585.00	0.00	0.00	0.00	0.00	0.00
Lions Donation for Building Fund										
Interest Earnings		14,885.88	10,946.04	6,097.00	4,517.06	2,077.38	2,578.04	3,243.71	3,394.36	3,472.28
Miscellaneous		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		<u>55,742.83</u>	<u>52,800.82</u>	<u>44,087.29</u>	<u>39,608.15</u>	<u>43,877.38</u>	<u>44,378.04</u>	<u>45,043.71</u>	<u>45,194.36</u>	<u>45,272.28</u>
EXPENDITURES:										
Park Improvement Program										
Central Park Entrance Sign/locks				3,235.00						
Alpine Playground		5,000.00								
Drinking Fountains										
Fishing Pier at Riverdale Park										
Lake Itasca Observation Boardwalk									40,000.00	
Observation Deck-Mississippi								35,000.00		
Skate Ramp		9,780.29								
Youth First					500.00	500.00				
Juvenile Diversion					5,000.00	5,000.00				
Ramsey Foundation-Cor Performance					5,000.00					
Safety Camp					5,000.00	5,000.00				
Community Programs		47,544.00	22,000.00	11,250.00						
Ramsey Lions Picnic Shelter		69,086.00								
Dog Park-Alpine Park				6,959.50						
Skateboard Park in Alpine Park			412.31	124,797.00						
Unspecified										
Anoka Aquatic Center Funding		4,000.00	4,000.00							
Transfers to Other Funds -										
Total Expenditures		<u>135,410.29</u>	<u>26,412.31</u>	<u>146,241.50</u>	<u>15,500.00</u>	<u>10,500.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>40,000.00</u>	<u>0.00</u>
Increase (Decrease) in Cash		<u>(79,667.46)</u>	<u>26,388.51</u>	<u>(102,154.21)</u>	<u>24,108.15</u>	<u>33,377.38</u>	<u>44,378.04</u>	<u>10,043.71</u>	<u>5,194.36</u>	<u>45,272.28</u>
FUND BALANCE, End of Year		<u>190,149.39</u>	<u>216,537.90</u>	<u>114,383.69</u>	<u>138,491.84</u>	<u>171,869.22</u>	<u>216,247.26</u>	<u>226,290.96</u>	<u>231,485.33</u>	<u>276,757.61</u>

MSA Fund

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Beginning Balance	851,857	1,507,801	825,672	661,593	707,503	(292,120)	70,696	433,226	303,204
Revenues									
Current Year Allocation (Held at State)	685,000	888,730	944,856	957,571	1,015,244	933,000	933,000	933,000	933,000
MSA City Received from Held Allocation	315,176	(1,099,862)	194,699	824,093					
Interest Earnings	48,918	44,218	20,420	30,085	(1,250)	(6,537)	(4,312)	(2,499)	(3,149)
Total Revenue	<u>1,900,950</u>	<u>1,340,887</u>	<u>1,985,647</u>	<u>2,473,342</u>	<u>1,721,497</u>	<u>634,343</u>	<u>999,384</u>	<u>1,363,727</u>	<u>1,233,055</u>
Expenditures									
Street Maintenance Projects	(122,423)	(181,056)	(94,102)	(168,600)					
MSA Maintenance (Received from State Held Allocation)	(130,000) (140,726)	(130,000) (149,950)	(140,000) (194,700)	(140,000) (845,728)	(140,000)	(150,000)	(150,000)	(150,000)	(150,000)
CIP Projects									
County Road #5/Alpine Drive Realignment								(500,000)	
Armstrong/Bunker Bonding					(40,299)	(252,280)	(252,728)	(250,733)	(253,213)
Alpine/Roanoke				(242,241)	(264,259)				(1,475,645)
Alpine Overlay (Ramsey-Sunfish)					(485,504)				
Sunfish Lake Blvd/Alpine Drive Intersection Impr					(120,000)				
Dysprosium Street Reconstruction					(800,000)				
Variolite Street Alpine Drive to RTC									(1,700,000)
167th Avenue Extension - Jasper to Armstrong Blvd		(54,209)	(895,252)	(192,631)					
Sunfish Blvd bond payments				(176,640)	(163,555)	(161,368)	(163,430)	(159,790)	(155,630)
Total Expenditures	<u>(393,149)</u>	<u>(515,215)</u>	<u>(1,324,054)</u>	<u>(1,765,839)</u>	<u>(2,013,617)</u>	<u>(563,648)</u>	<u>(566,158)</u>	<u>(1,060,523)</u>	<u>(2,258,843)</u>
Remaining Balance	<u>1,507,801</u>	<u>825,672</u>	<u>661,593</u>	<u>707,503</u>	<u>(292,120)</u>	<u>70,696</u>	<u>433,226</u>	<u>303,204</u>	<u>(1,025,788)</u>

MSA Fund

Sources:

1. Annual MSA Allotments
2. Interest Earnings

Expenditure Uses:

1. Transfers to General Fund for budgeted general maintenance to state-aid streets
2. Costs associated with municipal state-aid improvement projects as detailed in CIP or as approved by City Council.

Park Improvement Trust

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Beginning Balance	3,635,427	4,234,812	4,332,196	4,014,829	2,021,123	1,735,545	1,452,442	700,093	(123,542)
Projected Revenue									
Park/Trail Dedications	661,861	19,267	1,376	25,934	100,000	100,000	100,000	100,000	100,000
Tmobile Tower Rental		16,660	36,000	18,000					
Greenway Grant Reimb									
Draw Park Internal Loan Reim - \$915					101,864	101,864	101,864	101,864	101,864
Donations	45	-	-	886	1,000	1,000	1,000	1,000	1,000
Interest Earnings	210,064	182,710	130,930	130,683	30,317	26,033	21,787	10,501	(1,853)
Total Revenue	871,970	218,637	168,306	175,504	233,181	228,897	224,651	213,365	201,011
CIP Projects									
Alpaca Estates Outlet								(35,000)	
Central Park Improvements	(5,346)								
Alpine Park Winter Facilities									(2,500,000)
Community Garden			(10,000)						
Central Park Redevelopment					(135,000)			(250,000)	
Community Building for Elmcrest Pa					(250,000)				
County Road #5 Trail	(16,641)								
Drinking Fountains	(5,964)	(5,080)			(7,000)	(7,000)	(7,000)	(7,000)	
Draw Park				(1,252,957)					
Draw Park Internal Loan				(915,000)					
Elmcrest Creek Trail									(150,000)
Elmcrest Park Third Phase/Security	(96,702)	(19,505)	(91,736)						
Elmcrest Park Entrance		(865)						(50,000)	
Emerald Pond		(34,570)							
Fordbrook Playground							(50,000)		
Fox Park Boardwalk	(5,028)								
Hexagonal Shelters									
Highway 47 underpass	(1,047)	(11,809)							
Hunters Hill Park Redevelopment									(500,000)
Irrigation Titterud Park									(76,000)
King's Island Park Area									
Landscape Improvements for Parks		(1,122)			(10,000)	(5,000)	(5,000)	(5,000)	(5,000)
Mississippi River Park Development									(750,000)
Multi-Sports Facility							(475,000)		
Mississippi Trail								(100,000)	
Park Security Enhancements					(15,000)				
Peltzer Park								(40,000)	
Rabbit Park Phase II								(125,000)	
Restroom Facilities					(40,000)				
Rivers Bend Park Impr/116 Corridor	(8,691)								(20,000)
Riverdale Park Impr			(55,038)						
Riversbluff Outlaws A Acquisition									
Single Road Access Areas						(25,000)		(25,000)	
Sixth Community Park									(1,000,000)
Smith Parcel for Alpine Park			(51,905)						
Sunfish Lake Park Development		(48,302)	(259,889)	(1,253)					
Sunfish Lake Park-General Fund Traff Time on Sunfish Park					(61,759)				
Titterud Park Play Equipment	(6,000)								
Tennis Courts hydroblasted			(15,800)						

Park Improvement Trust

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Trail Projects	(88,554)		(1,304)			(75,000)	(40,000)		
Trout Brook Greenway Projects									
Urban Trail Connections									
Woodland Park Shelter	(38,613)								
Lake Itasca Park Phase I & II (Futures)						(400,000)	(400,000)	(400,000)	
Total CIP Projects	(272,586)	(121,253)	(485,673)	(2,169,210)	(518,759)	(512,000)	(977,000)	(1,037,000)	(5,001,000)
Remaining Balance	<u>4,234,812</u>	<u>4,332,196</u>	<u>4,014,829</u>	<u>2,021,123</u>	<u>1,735,545</u>	<u>1,452,442</u>	<u>700,093</u>	<u>(123,542)</u>	<u>(4,923,531)</u>

Park Improvement Trust Fund

Sources:

1. Park Dedication Fees
2. Donations
3. Interest Earnings
4. Transfers from Landfill Trust Fu

Expenditure Uses:

1. Land Acquisition
2. Park Improvements

PUBLIC IMPROVEMENT REVOLVING FUND - CASHFLOW PROJECTIONS

PUBLIC IMPROVEMENT REVOLVING (PIR) FUND #400

	Actual <u>2007</u>	Actual <u>2008</u>	Actual <u>2009</u>	Actual <u>2010</u>	Proposed <u>2011</u>	Proposed <u>2012</u>	Proposed <u>2013</u>	Proposed <u>2014</u>	Proposed <u>2015</u>
FUND BALANCE - Beginning of Year	1,058,870.48	785,490.70	1,328,578.65	1,673,587.11	1,700,019.84	1,369,711.14	1,467,124.80	1,540,999.68	1,585,982.67
REVENUES:									
Special Assessments (P&I)	599,383.65	722,623.80	454,468.21	497,225.83	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Transfers from Other Funds:									
General Fund - 10% transfer	37,395.41	0.00	0.00	603,000.00	0.00				
TIF 10 Reimbursementbt Interfund Loan									
Close Project Funds	38,665.87	135,619.95							
Haubrich Addition Transfer									
Prn/Int-Park & Ride	13,208.00	12,740.00	12,272.00	11,465.64	11,336.00	10,868.00	10,868.00	10,868.00	10,868.00
Interest Earnings	63,914.98	50,787.39	67,780.78	62,964.65	25,500.30	20,545.67	22,006.87	23,115.00	23,789.74
Miscellaneous/anoka cty share access mgmt	26,200.00			530.00					
Total Revenues	<u>778,767.91</u>	<u>921,771.14</u>	<u>534,520.99</u>	<u>1,175,186.12</u>	<u>336,836.30</u>	<u>331,413.67</u>	<u>332,874.87</u>	<u>333,983.00</u>	<u>334,657.74</u>
EXPENDITURES:									
Annual Street Maintenance Program									
150th Avenue Sidewalk				51,704					
151/152nd Assessment				211,686					
Ute Stret Assess				31,168					
Chameleon Street Assess					136,145				
Transmission Lines buried (internal Loan Res TIF 14- 4% interest 3-8-11					175,000				
Highway 10 Access Mgmt									
Sunwood Drive 56 to 116- Hakanson Study									
Azurite Septic Repair Assessed				5,174					
Alpine Drive Railroad Crossing					98,000				
160th lane/Potassium Street									
Oak Park Terrace/Welcome Road/St Francis	201,921								
River Pines Lift Station Street Connection								55,000	
Single Road Access Areas					25,000		25,000		
Potassium Street Easements	92,095								
Foster ROW Purchase				380,312					
Purchase house 5860-157th Lane	286,143								
Public Works-Salt Shed									
Anoka Cnty S.A. Expenses	10,027	6,133	6,464	6,865	13,000	14,000	14,000	14,000	14,000
Transfers to Other Funds:									
S/A To proj/bond funds	-								
Closed Project Funds	137,903	137,202							
General - Street Maint Prog	324,059	235,349	183,048	461,845	220,000	220,000	220,000	220,000	220,000
Total Expenditures	<u>1,052,148</u>	<u>378,683</u>	<u>189,513</u>	<u>1,148,753</u>	<u>667,145</u>	<u>234,000</u>	<u>259,000</u>	<u>289,000</u>	<u>234,000</u>
INCREASE (DECREASE) IN CASH	(273,379.78)	543,087.95	345,008.46	26,432.73	(330,308.70)	97,413.67	73,874.87	44,983.00	100,657.74
FUND BALANCE - End of Year	<u>785,490.70</u>	<u>1,328,578.65</u>	<u>1,673,587.11</u>	<u>1,700,019.84</u>	<u>1,369,711.14</u>	<u>1,467,124.80</u>	<u>1,540,999.68</u>	<u>1,585,982.67</u>	<u>1,686,640.41</u>

Stormwater Manag

Fund #292	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Beginning Balance	1,109,005	920,836	967,741	398,378	331,455	361,802	392,604	423,868	455,601
Developer's Contribu	105,997	425	-	24,473	25,000	25,000	25,000	25,000	25,000
Interest Earnings	66,869	47,707	27,494	15,142	5,347	5,802	6,264	6,733	7,209
CIP Projects-Park Pr									
Wetland Credits				(50,610)					
Sunfish Lake Blvd			(200,000)						
Outfall to Mississip		(1,227)	(396,857)	(55,928)					
NE/NW Sewer Ext	(361,035)								
Remaining Balance	<u>920,836</u>	<u>967,741</u>	<u>398,378</u>	<u>331,455</u>	<u>361,802</u>	<u>392,604</u>	<u>423,868</u>	<u>455,601</u>	<u>487,810</u>

TIF Projections District #1-Rivers Bend

TIF PROJECTIONS DISTRICT #1

Projected Revenue FOR TIF I	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011
District I (2011)					
Balance	893,335	817,357	1,012,349	1,415,773	2,122,527
Revenues					
TIF Increments	811,974	853,646	886,402	867,508	756,980
Repay for Sunfish Park			30,000		
Bond Proceeds					
Interest Earnings	46,152.90	41,458.38	44,765.79	59,429.26	31,837.90
Total Revenue	858,126	895,104	961,168	926,937	788,818
Less:					
Bond Principal (Fund 322/334, 324)	(255,000)				
Bond Interest	(2,869)				
Bond Pm/Int-Sunfish Business Park(Fund 331, 332) (\$1,045,000 & \$1,215,000) (Azurite St & Waste Mgmt Site)	(104,590)	(426,927)	(327,127)		
Bond Principal (B&A Cyl \$1,035,000) FUND #342	(160,000)	(165,000)	(175,000)	(185,000)	(200,000)
Bond Interest (B&A Cyl \$1,035,000)	(44,330)	(36,570)	(28,485)	(19,735)	(10,300)
Interfund Loan F&C (Tif Spending Plan)					(1,300,000)
Administrative Expenses	(30,986)	(28,354)	(27,132)	(15,448)	(35,000)
Total Expense	(597,775)	(656,851)	(557,744)	(220,183)	(1,545,300)
CIP Project Costs:					
Amoco Acquisition					
B&A Cylinder (bonded)6 yrs @4.5%					
Ramp Construction Extension					(1,064,399)
County #116 acquisition					(193,000)
Well #6 RTC Site					
Well #7 RTC Phase 1	(336,330)	(43,262)			(62,167)
Watermain RTC					
***Highway #47					
***Projects completed or to be completed					
Total CIP Project Costs	(336,330)	(43,262)	-	-	(1,319,566)
Remaining TIF Balance	817,357	1,012,349	1,415,773	2,122,527	46,478
(Total Revenue less Total Project Costs)					

TIF Projections District #2 - Gateway
(2013)

	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Possible Projects
Revenues								
TIF Increments on agreements	1,511,247	1,597,314	1,713,092	1,778,780	1,437,582	1,437,582	1,437,582	
Land Sale-Brown		38,653						
Land Sale-Ace		278,749						
Sparkle Pool Rent	1,500							
Spohn Property Resale	438,242							
St. Paul Terminal Net Sale	5,000							
Interest Earnings(2000 neg int adj for borrowing)	36,451.96	71,906.17	80,303.68	122,918.08	67,028.93	23,737.12	24,765.80	
Total Revenue	<u>\$1,992,441</u>	<u>\$1,986,623</u>	<u>\$1,793,395</u>	<u>\$1,901,698</u>	<u>\$1,504,611</u>	<u>\$1,461,319</u>	<u>\$1,462,348</u>	
Expenses								
Sauter Land Purchase Bond Int (Fund 329 \$1,680,000)	(12,697)	(2,088)	(7,152)	(3,993)	(608)			
Sauter Land Purchase Bond Prin (Fund 329 \$1,680,000)	(42,300)	(45,000)	(48,600)	(51,300)	(9,000)			
Parabody Pay-Go(site impr)	(20,264)	(20,264)	(20,264)	(20,264)	(20,264)	(20,264)	(20,264)	
*** Well #5-Bond Prin (Fund 328 \$1,695,000 bond)			(450,000)					
Well #5 Bond Int (Fund 328 \$1,695,000 Bond)	(24,075)	(24,075)	(12,038)					
Bond Interest (Fund 323/335 \$2,600,000 Bond)	(21,315)	(16,334)	(10,468)	(3,644)				
Bond Principal (Fund 323/335 \$2,600,000 Bond)	(250,000)	(255,000)	(265,000)	(265,000)				
Trunk Charges Systematic					(210,000)			
Sac/Wac misc projects(estimated 12-31-01)							(500,000)	
Sharp S&W Trunk Fees					(95,611)			
Sharp Reimbursement-Sunfish Gateway	(46,875)	(46,875)	(46,875)	(46,875)	(46,875)			
Sharp Storm Water Mgmt Fee					(35,029)			
Precise Metalcraft(Storm, Sewer, Water)					(29,163)			
Debt Service from TIF 8		(41,062)	(84,577)	(52,385)	(82,476)	(82,476)	(82,746)	
F&C City Fees(Spending Plan)					(2,444,000)			
Sharp-Duncan Project								
Administrative Expenses	(87,238)	(38,972)	(35,133)	(13,960)	(40,000)	(40,000)	(40,000)	
Total Expense	<u>(\$504,764)</u>	<u>(\$489,669)</u>	<u>(\$980,107)</u>	<u>(\$457,422)</u>	<u>(\$3,013,026)</u>	<u>(\$142,740)</u>	<u>(\$643,010)</u>	
AVAILABLE REVENUES	\$1,487,676	\$1,496,954	\$813,288	\$1,444,276	(\$1,508,415)	\$1,318,579	\$819,338	
CIP Project Costs:								
Bury Carlson Land		(159,905)						
Command/National Growth-Minks Property		(25,000)	(25,000)	(25,000)				
141st Avenue Road Construction	(35,609)							
142nd Court Street Improvements (B&A Cyl)					(325,000)			
Internal Loan from TIF 14 for Admin Fees F&C project				(89,069)	(410,931)			
Brothers Property								(600,000)
Johnson Brothers								(415,300)
Healthquest								(800,000)
D & P Properties								(700,000)
Site Impr such as demos on basalt	(143,317)							
Perkins Property								
Parks Acquisition		(17,500)						
Pond Reim-Tag,Machine			(19,360)					
Sparkle Pool		(310,400)						
Brown	(277,000)	(4,500)						
McKinley Street	(14,218)	(6,601)				(1,250,000)		
County Road #116 (#47 toDysprosium)					(600,000)			
County Road #116 (Dysprosium to County #57)			(58,225)		(41,775)			
Total CIP Project Costs	<u>(470,144)</u>	<u>(523,906)</u>	<u>(102,584)</u>	<u>(114,069)</u>	<u>(1,377,706)</u>	<u>(1,250,000)</u>	<u>-</u>	
***Projects complete or to be completed								
***Projects as placeholders only								
(Available Revenue less Total Project Costs)	<u>\$1,017,532</u>	<u>\$973,048</u>	<u>\$710,704</u>	<u>\$1,330,207</u>	<u>(\$2,886,121)</u>	<u>\$68,579</u>	<u>\$819,338</u>	
Remaining TIF Balance/(Deficit)	\$1,454,636	\$2,427,684	\$3,138,388	\$4,468,595	\$1,582,474	\$1,651,054	\$2,470,391	

TIF Projections District #4-Front Street
Exhibit B

TIF PROJECTIONS DISTRICT #4

Projected Revenue FOR TIF IV	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014
District I (2014) Balance	111,168	445,849	858,342	1,349,205	321,844	458,536	599,987	443,560
Revenues								
TIF Increments	398,146	482,859	535,185	483,351	434,573	434,573	434,573	434,573
Interest Earnings	12,157.31	25,755.87	36,234.24	24,187.28	4,827.65	6,878.04	8,999.81	6,653.40
Total Revenue	410,303	508,615	571,419	507,539	439,401	441,451	443,573	441,226
Less:								
GB Properties	(25,000)	(25,000)	(25,000)					
Riverview Community Bank (Premier La	(30,573)	(45,860)	(30,573)	(30,573)	(27,708)			
Administrative Expenses	(20,049)	(25,263)	(24,982)	(31,847)	(25,000)	(25,000)	(10,000)	(10,000)
Total Expense	(75,622)	(96,122)	(80,555)	(62,420)	(52,708)	(25,000)	(10,000)	(10,000)
CIP Project Costs:								
Oasis Market				(1,078,195)				
US Bank Road Easement				(89,630)				
Street Recon				(304,655)	(250,000)	(275,000)	(250,000)	(250,000)
Parking Ramp								
Zeolite St							(340,000)	(340,000)
Phase II streets in RTC								
***Project Completed								
Total CIP Project Costs	-	-	-	(1,472,480)	(250,000)	(275,000)	(590,000)	(590,000)
Remaining TIF Balance	445,849	858,342	1,349,205	321,844	458,536	599,987	443,560	284,786

(Total Revenue less Total Project Costs

Prepared by Finance Dept

4/20/2011

Note: 100% of Prin & interest paid thru TIF

TIF Projections District #7
B&B Carpeting

TIF PROJECTIONS DISTRICT #7

Projected Revenue OR TIF VII District VII (2015)	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Balance	(18,572)	(13,265)	(6,104)	2,022	7,935	1,978	(1,955)	(3,739)	(3,245)
Revenues									
B&B Carpeting	29,510	31,235	31,733	29,266	27,879	27,879	27,879	27,879	27,879
Special Assessment-Prin									
Special Assessment Int									
Interest Earnings	(736.80)	(561.28)	(75.23)	204.54	418.19	418.19	418.19	418.19	418.19
Total Revenue	28,773	30,673	31,657	29,471	28,297	28,297	28,297	28,297	28,297
Less:									
B&B Revenue Note-Prn (site impr)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(8,466)
B&B Revenue Note-Int					(8,754)	(6,730)	(4,582)	(2,303)	(40,340)
Administrative Expenses	(466)	(513)	(531)	(558)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
S&W Extension									
Total Expense	(23,466)	(23,513)	(23,531)	(23,558)	(34,254)	(32,230)	(30,082)	(27,803)	(51,306)
Remaining TIF Balance	(13,265)	(6,104)	2,022	7,935	1,978	(1,955)	(3,739)	(3,245)	(26,254)
(Total Revenue less Total Project Costs)									

TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
District VIII (2028) Balance	3,521	36,278	6,713	8,912	8,233	(36,644)	(54,531)	(54,748)	(145,568)
Revenues									
Land Proceeds-Cullinan	117,755								
Tax Increment	266,041	261,929	267,591	297,177	250,000	250,000	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt		41,062	84,577	52,385	82,476	126,426			
Interest Earnings	3,428.46	3,174.07	1,147.96	2,021.51	123.49	(549.66)	(817.96)	(821.21)	(2,183.52)
Total Revenue	387,224	306,165	353,316	351,584	332,599	375,876	249,182	249,179	247,816
Less:									
Principal on 920,000 GOTI Bond (Fund 330 141st&143rd)					(220,000)	(200,000)	(200,000)	(300,000)	
Int on 920,000 GOTI Bond(fund 330-141st &143rd Ave)	(41,062)	(42,810)	(32,936)	(42,050)	(42,810)	(32,800)	(23,500)	(14,100)	
Principal on 1,680,000 GO Taxable(Fund 329 Maken Land bond	(192,700)	(205,000)	(221,400)	(233,700)	(41,000)				
Interest on 1,680,000 GO Taxable(Fund 329 Maken Land Bond - S&W Trunk-Sauter & RJM	(57,843)	(49,346)	(42,238)	(18,192)	(2,768)		(117,727)		
Interfund Loan Prn									
Interfund Loan Int									
Old Castle Precast Site Impr	(10,000)								
Clean up Cullinan Site	(17,960)		(17,454)						
W Properties (Land Reimbursement)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)
Lundeen Holdings (Phase II Reimbursement)				(40,000)	(45,000)	(17,337)			
Administrative Expenses	(19,004)	(22,675)	(21,190)	(2,423)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Expense	(354,467)	(335,730)	(351,117)	(352,263)	(377,477)	(393,763)	(249,399)	(339,999)	(25,899)
CIP Project Costs:									
Total CIP Project Costs	-	-	-	-	-	-	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs)	36,278	6,713	8,912	8,233	(36,644)	(54,531)	(54,748)	(145,568)	76,350

Note: Will need to pool increment from TIF 2 to pay off bonds

TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
District VIII (2028) Balance	- 76,350 -	301,596 -	530,221 -	762,275 -	(50,523) -	172,820 -	399,513 -	645,506 -	895,189 -
Revenues									
Land Proceeds-Cullinan									
Tax Increment	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt									
Interest Earnings	1,145.25	4,523.94	7,953.31	11,434.13	(757.85)	2,592.30	5,992.70	9,682.59	13,427.83
Total Revenue	251,145	254,524	257,953	261,434	249,242	252,592	255,993	259,683	263,428
Less:									
Principal on 920,000 GOTI Bond (Fund 330 141st&									
Int on 920,000 GOTI Bond(fund 330-141st &143rd									
Principal on 1,680,000 GO Taxable(Fund 329 Maki									
Interest on 1,680,000 GO Taxable(Fund 329 Maki									
S&W Trunk-Sauter & RJM									
Interfund Loan Pm				(500,000)					
Interfund Loan Int				(548,333)					
Old Castle Precast Site Impr									
Clean up Cullinan Site									
W Properties (Land Reimbursement)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)			
Lundeen Holdings (Phase II Reimbursement)									
Administrative Expenses	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Expense	(25,899)	(25,899)	(25,899)	(1,074,232)	(25,899)	(25,899)	(10,000)	(10,000)	(10,000)
CIP Project Costs:									
Total CIP Project Costs	-	-	-	-	-	-	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs)	301,596	530,221	762,275	(50,523)	172,820	399,513	645,506	895,189	1,148,617

Note: Will need to pool increment from TIF 2 to pa

TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Projected 2025	Projected 2026	Projected 2027	Projected 2028
District VIII (2028) Balance	1,148,617	1,405,846	1,666,934	1,931,938
Revenues				
Land Proceeds-Cullinan				
Tax Increment	250,000	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt				
Interest Earnings	17,229.25	21,087.69	25,004.00	28,979.06
Total Revenue	267,229	271,088	275,004	278,979
Less:				
Principal on 920,000 GOTI Bond (Fund 330 141st&143rd)				
Int on 920,000 GOTI Bond(fund 330-141st &143rd)				
Principal on 1,680,000 GO Taxable(Fund 329 Maken)				
Interest on 1,680,000 GO Taxable(Fund 329 Maken)				
S&W Trunk-Sauter & RJM				
Interfund Loan Prn				
Interfund Loan Int				
Old Castle Precast Site Impr				
Clean up Cullinan Site				
W Properties (Land Reimbursement)				
Lundeen Holdings (Phase II Reimbursement)				
Administrative Expenses	(10,000)	(10,000)	(10,000)	(22,103)
Total Expense	(10,000)	(10,000)	(10,000)	(22,103)
CIP Project Costs:				
Total CIP Project Costs	-	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs)	1,405,846	1,666,934	1,931,938	2,188,814

Note: Will need to pool increment from TIF 2 to pa

TIF Projections District #9
 ACCAP

TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX District IIX (2029)	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015
Balance	(24,484)	(21,366)	(19,742)	(17,882)	(14,641)	(12,169)	(15,556)	(18,968)	(22,407)
Revenues									
Tax Increment	29,689	27,949	27,910	29,250	28,582	28,582	28,582	28,582	28,582
Interest Earnings	(1,095.15)	(815.20)	(521.59)	(439.00)	(109.81)	(91.26)	(116.67)	(142.26)	(168.05)
Total Revenue	28,593	27,134	27,389	28,811	28,472	28,491	28,465	28,440	28,414
Administrative Expenses	(475)	(510)	(529)	(570)	(1,000)	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Expense	(25,475)	(25,510)	(25,529)	(25,570)	(26,000)	(31,878)	(31,878)	(31,878)	(31,878)
Remaining TIF Balance (Total Revenue less Total Project Costs)	(21,366)	(19,742)	(17,882)	(14,641)	(12,169)	(15,556)	(18,968)	(22,407)	(25,871)

TIF Projections District #9
 ACCAP

TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX District IIX (2029)	Projected 2016	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Balance	(25,871)	(29,361)	(32,877)	(36,420)	(39,989)	(43,585)	(47,208)	(50,858)	(54,535)
Revenues									
Tax Increment	28,582	28,582	28,582	28,582	28,582	28,582	28,582	28,582	28,582
Interest Earnings	(194.03)	(220.21)	(246.58)	(273.15)	(299.92)	(326.88)	(354.06)	(381.43)	(409.01)
Total Revenue	28,388	28,362	28,335	28,309	28,282	28,255	28,228	28,201	28,173
Administrative Expenses	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Expense	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(6,878)
Remaining TIF Balance (Total Revenue less Total Projec	(29,361)	(32,877)	(36,420)	(39,989)	(43,585)	(47,208)	(50,858)	(54,535)	(33,240)

TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX District IIX (2029)	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Balance	(33,240)	(11,785)	9,830	31,608	53,549
Revenues					
Tax Increment	28,582	28,582	28,582	28,582	28,582
Interest Earnings	(249.30)	(88.39)	73.73	237.06	401.62
Total Revenue	28,333	28,494	28,656	28,819	28,984
Administrative Expenses	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)					
Total Expense	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)
Remaining TIF Balance (Total Revenue less Total Projec	(11,785)	9,830	31,608	53,549	75,655

TIF Projections District #10
Sunfish Commons

TIF PROJECTIONS DISTRICT #10

Projected Revenue FOR TIF X	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012
District X (2012) Balance	276,530	620,543	521,185	719,029	927,756	32,216
Revenues						
Tax Increment	101,336	132,845	106,510	182,015	128,303	128,303
Panther Land		26,007				
Diamond Graphics	148,802					
QDP/JBT Alliance Land			74,909			
Property Tax Refund-Abated		14,175				
MN Waterjet Land	81,880					
Riverside Manufacturing						
Interest Earnings	22,188.53	32,446.95	21,503.46	28,082.40	6,958.17	241.62
Total Revenue	354,207	205,474	202,923	210,098	135,261	128,545
Administrative Expenses	(1,519)	(6,773)	(1,088)	(1,370)		
Interfund Loan-PIR Fund						
Interest on Interfund Loan						
Road Construction-Waltec	(8,675)	(298,060)	(3,990)		(108,130)	
Sewer Trunk	-	-	-	-	(105,276)	
Water Trunk	-	-	-	-	(234,476)	
Storm Water Mgmt	-	-	-	-	(82,770)	
Site Improvements	-	-	-	-	(120,000)	
Land Acquisition	-	-	-	-	(380,150)	
Total Expense	(10,193)	(304,832)	(5,078)	(1,370)	(1,030,802)	-
Remaining TIF Balance	620,543	521,185	719,029	927,756	32,216	160,760
(Total Revenue less Total Project Costs)						

CC Regular Session

5. 5.

Meeting Date: 05/10/2011

By: Colleen Lasher, Administrative Services

Title:

Report from the Personnel Committee meeting held on April 26, 2011.

Case 1: Consider authorizing staff to complete the annual COPS Grant

Case 2: Resolution to Consider Accepting a Public Works Parks Maintenance Worker Resignation

Case 3: Resolution to Consider Authorizing staff to Hire a Patrol Officer

Background:

Case 1: Staff reviewed the case with the Personnel Committee to consider authorizing staff to complete the annual COPS grant.

Case 2: Staff reviewed the case with the Personnel Committee to consider accepting the resignation of Mr. Andrew Eccleston; a Public Works Parks Maintenance Worker.

Case 3: Staff reviewed the case with the Personnel Committee to consider authorizing the hire of Mr. Kyle Hemmerich; a Patrol Officer.

Notification:

Observations:

Recommendation:

Case 1: Motioned to direct staff not complete the annual COPS grant.

Case 2: Motioned to adopt resolution 11-05-XXX to accept the resignation of Mr. Andrew Eccleston; a Parks Maintenance Worker.

Case 3: Motioned to adopt resolution 11-05-XXX to authorize the hire of Mr. Kyle Hemmerich; a Patrol Officer.

Council Action:

Case 1: Make a motion to confirm the recommendation of the Personnel Committee to direct staff not to complete the annual COPS grant.

Case 2: Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-05-XXX to accept the resignation of Mr. Andrew Eccleston; a Parks Maintenance Worker.

Case 3: Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-05-XXX to hire Mr. Kyle Hemmerich; a Patrol Officer.

Attachments

04-26-11 Personnel Committee Packet

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/04/2011 02:24 PM
Started On: 05/01/2011

Form Started By: Colleen Lasher

Final Approval Date: 05/04/2011

City of Ramsey
Agenda
Personnel Committee
Tuesday April 26, 2011
5:30 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
 1. Consideration to Allow for Completion of a COPS Grant Application
 2. Consider a Resolution Accepting the Resignation of a Public Works Parks Maintenance Worker.
 3. Consider a Resolution to Hire a Patrol Officer
- 5. Adjournment**

Personnel Committee

4. 1.

Meeting Date: 04/26/2011

By: Jim Way, Police

Title:

Consideration to Allow for Completion of a COPS Grant Application

Background:

On April 18, 2011, the Office of Community Orientated Policing Services (COPS) announced the availability of funding under the COPS Hiring Program (CHP).

CHP is a competitive grant program that provides funding directly to law enforcement agencies having primary law enforcement authority to impact their community policing capacity and problem solving efforts. There is no local match requirement for CHP, but grant funding will be based on current entry-level salary and benefits packages, and therefore any additional costs for higher salaries or benefits for particular individuals hired will be the responsibility of the grantee agency.

CHP grants will provide 100 percent funding for approved entry-level salaries and benefits for 3 years (36 months) for newly-hired, full-time sworn officer positions (including filling existing unfunded vacancies) or for rehired officers who have been laid off, or are scheduled to be laid off on a future date, as a result of local budget cuts. Grantees must retain all sworn officer positions awarded under the CHP grant for a period of one year (12 months) following the conclusion of grant funding. The retained CHP-funded position(s) should be added to the grantee’s law enforcement budget with state and/or local funds, over and above the number of locally-funded positions that would have existed in the absence of the grant.

The application period begins May 2, 2011 and the deadline is May 25,2011.

Observations:

Staff anticipates about 8-10 hours of staff time to complete the on-line application.

Recommendation:

Staff recommends completing an application for one additional officer. If Ramsey is selected, the Council may then make a decision to accept the grant or reject it.

Funding Source:

None at this time.

Council Action:

Direct staff to complete an application for one additional officer.

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
04/21/2011 08:45 AM

Form Started By: Jim Way

Started On: 04/19/2011 11:26 AM

Final Approval Date: 04/21/2011

Personnel Committee

4. 2.

Meeting Date: 04/26/2011

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution Accepting the Resignation of a Public Works Parks Maintenance Worker.

Background:

Staff received a letter of resignation dated Monday, April 11, 2011 from Andrew Eccleston. Mr. Eccleston stated that his last day of employment with the City will be on Friday, August 5, 2011.

Staff will carefully review the staffing needs related to this position and will make a recommendation to the City Council based on those needs in the late summer or early fall 2011 during the upcoming budget cycle.

Recommendation:

Staff recommends that resolution 11-05-XXX be approved to accept Mr. Andrew Eccleston's resignation from the Public Works Department.

Funding Source:

There is no funding required for this action.

Council Action:

Motion to adopt resolution 11-05-XXX which confirms the recommendation of the Personnel Committee to accept Mr. Andrew Eccleston's resignation.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	04/21/2011 08:45 AM
Form Started By: Colleen Lasher		Started On: 04/19/2011
	Final Approval Date: 04/21/2011	

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**Consider a Resolution Accepting the Resignation
of a Public Works Parks Maintenance Worker**

WHEREAS, Mr. Andrew Eccleston works for the City as a full-time, regular Public Works Parks Maintenance Worker, and

WHEREAS, Mr. Eccleston has submitted a letter of resignation effective August 5, 2011; and

WHEREAS, staff will carefully review the staffing needs related to this position and will make a recommendation to the City Council based on those needs in the late summer or early fall 2011 during the upcoming budget cycle.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council of the City of Ramsey confirms the recommendation of the Personnel Committee to accept Andrew Eccleston's resignation from his Public Works Parks Maintenance Worker position;
- 2) That the effective date of Mr. Eccleston's resignation is August 5, 2011; and
- 3) Staff will carefully review the staffing needs related to this position and will make a recommendation to the City Council in the late summer or early fall during the upcoming budget cycle.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of May 2011.

Personnel Committee

4.3.

Meeting Date: 04/26/2011

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution to Hire a Patrol Officer

Background:

On February 22, 2011 staff requested the Personnel Committee to accept the resignation of a Patrol Officer Erdman and to authorize staff to begin a recruitment to fill the vacancy. On March 8, 2011 the City Council confirmed the recommendation of the Personnel Committee.

An internal recruitment was conducted and seven candidates were interviewed by the Police Chief, the Captain, the Lieutenant, two Patrol Officers and the Human Resources Representative on March 23, 2011. Two finalists were selected for second interviews which occurred on March 25, 2011 with the Police Chief and the Human Resources Representative.

Mr. Kyle Hemmerich was selected and has successfully passed the required background checks, reference checks, psychological exam and the physical exam and drug screen.

Observations:

Mr. Hemmerich has served as a Paid-On-Call Firefighter with the city of Ramsey since December 2006.

Recommendation:

Staff recommends that resolution 11-05-XXX be approved to hire Mr. Kyle Hemmerich as a Patrol Officer beginning on or near June 1, 2011 at \$21.44 per hour which is step 1 of the 2011 wage scale.

Funding Source:

The funding for this replacement Patrol Officer position is part of the 2011 budget. The savings when comparing a new officer to an officer such as Officer Erdman is approximately \$4385.00 per month.

Council Action:

Motion to adopt resolution 11-05-XXX which confirms the recommendation of the Personnel Committee to hire Mr. Kyle Hemmerich as the city's new patrol officer beginning on or near June 1, 2011 at \$21.44 per hour which is step 1 of the 2011 wage scale.

Attachments

Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
04/21/2011 08:45 AM
Started On: 04/19/2011

Form Started By: Colleen Lasher

Final Approval Date: 04/21/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

Consider a Resolution to Hire a Patrol Officer

WHEREAS, on February 22, 2011 staff requested the Personnel Committee to accept the resignation of a Patrol Officer Erdman and to authorize staff to begin a recruitment to fill the vacancy.

WHEREAS, on March 8, 2011 the City Council confirmed the recommendation of the Personnel Committee; and

WHEREAS, an internal recruitment was conducted and seven candidates were interviewed; two finalists were selected for second interviews; and

WHEREAS, Mr. Kyle Hemmerich was selected and has successfully passed the required background checks, reference checks, psychological exam and the physical exam and drug screen; and

WHEREAS, staff's recommendation is to hire Mr. Kyle Hemmerich as a Patrol Officer beginning on or near June 1, 2011 at \$21.44 per hour which is step 1 of the 2011 wage scale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to adopt resolution 11-05-XXX which confirms the recommendation of the Personnel Committee to hire Mr. Kyle Hemmerich as the city's new patrol officer beginning on or near June 1, 2011 at \$21.44 per hour which is step 1 of the 2011 wage scale.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 10th day of May 2011.

CC Regular Session

5. 6.

Meeting Date: 05/10/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Report from Public Works

Background:

The Public Works Committee met on April 19th, 2011 and discussed the following five cases:

Case #5.1 Consider Site Plan for Parking Lot Amendments for Ramsey Office Plaza

This was presented as a separate case at the April 26th, 2011 regular City Council meeting.

Case #5.2 Review Sidewalk Plowing Policy

Street Supervisor Riemer explained as part of the 2011 Strategic Action Plan for public works was to review the sidewalk plowing policy and to establish a policy on who will be responsible for maintenance.

Some of the key points the Committee discussed was if the City will do some portion of snow clearing, but the question is whether the city crew does it, is contracted out, or the residents do it. The City needs to define what it will take responsibility for.

The consensus of the Committee was to be that the townhome associations should continue to be responsible for their snow clearing; including the potential to add public sidewalks that they cover with snow during their private snow clearing efforts. The City should continue with school zone areas. The City should also clear trails and sidewalks adjacent to State Aid roads or interconnecting different neighborhoods. Sidewalks in residential areas should be handled by the residents. Staff will draft a plan and bring it back for consideration.

Case #5.3 Summary of Snow Removal Activities for 2010-2011 Season

Street Supervisor Riemer reviewed in his staff report the scope of the snow removal operations and that 84.7 inches of snow was removed this season. With the first full scale plow event being November 13th, 2010 and the last was March 23rd, 2011. He also reviewed the total mailbox and sod damage that was reported.

The Committee commended public works for having gone only 3% over budget considering the major snow events of the season. Since most of the big events were on holidays and weekends, and overtime had to be used for clearing the snow, this small overage in the budget is commendable.

No action taken, for information purpose only.

Case #5.4 Consider Storm Sewer Outlet Revisions Related to City Project #08-33, Ute Street Improvements

City Engineer reviewed in the staff report that after the substantial completion of this project a concern was expressed by a resident requesting revision to the the new storm sewer outlet.

Resident Arnold Peltzer, 4863 179th Lane, was present and stated the structure should be extended 12 feet out, and it should be narrower so it doesn't take up the entire easement. He noted when this project began, he thought it would look like any other project in the area. He commented it is unsightly and unsafe.

This will be a separate case on the regular City Council agenda, and the City Attorney will be present to aid in the

discussion. Staff added the contractor performed the work they were asked to do, and any changes would be paid by the City.

Case #5.5 Consider Amendments to the City's Topsoil Ordinance

Staff reviewed that there has been much discussion lately related to the overall cost of developing in the City and a review is underway to evaluate where the City of Ramsey stands in relation to surrounding communities with respect to development fees. One of the items identified by some builders was topsoil.

City Engineer Himmer reviewed that Staff did attempt to determine the potential cost savings on a typical family home between the current standard and without, however the numbers were inconclusive.

Motion to recommend that the City Council amend the topsoil ordinance in City Code to reduce the thickness requirement from 6 inches to 4 inches, but the material should remain as the MnDOT premium topsoil borrow specification currently in Code.

Committee/Staff Input

City Engineer Himmer gave an update on Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard.

Resident Pam Chismar, 8070 155th Lane NW, was present to discuss her concern related to a stormwater pond located in her backyard and that the surface water level of that pond has been dropping over the years.

The Committee explained it is discussing this issue with State Senators to get the issue addressed. This problem is in other suburbs as well.

Public Works Director Olson stated he does not want to lose track of this issue. It is a large, difficult issue because there are so many other jurisdictions involved. He indicated the City should continue to be involved and try to assist however it can in a regional perspective. He noted it will be on a future Council agenda.

Recommendation:

Staff Recommends Ratifying the Recommendations of the Public Works Committee.

Council Action:

Ratify the Recommendations of the Public Works Committee.

Attachments

04.19.11

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Amy Dietl	05/04/2011 11:35 AM
Tim Himmer	Tim Himmer	05/04/2011 12:36 PM
Brian Olson	Brian Olson	05/04/2011 12:37 PM
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:15 PM

Form Started By: MaryJo Warner
Started On: 04/29/2011 01:36 PM
Final Approval Date: 05/04/2011

City of Ramsey
Agenda
Public Works Committee
Tuesday April 19, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve Regular Meeting Minutes Dated March 15, 2011
5. **Committee Business**
 1. Consider Site Plan for Parking Lot Amendments for Ramsey Office Plaza
 2. Review Sidewalk Plowing Policy
 3. Summary of Snow Removal Activities for 2010-2011 Season
 4. Consider Storm Sewer Outlet Revisions Related to City Project #08-33; Ute Street Improvements
 5. Consider Amendments to the City's Topsoil Ordinance
6. **Committee/Staff Input**
 1. Update on Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard.
7. **Adjournment**

Public Works Committee

Item #: 4. 1.

Date: 04/19/2011

By: MaryJo Warner
Engineering/Public Works

Information

Title:

Approve Regular Meeting Minutes Dated March 15, 2011

Background:

The Public Works Committee held it's regular meeting on March 15, 2011

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Committee Action:

Approve Meeting Minutes dated March 15, 2011

Attachments

03.15.11 PW

Form Review

Inbox

Tim Himmer

Brian Olson

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 04/14/2011

Reviewed By

Tim Himmer

Brian Olson

Jo Thieling

Date

04/14/2011 01:31 PM

04/14/2011 01:49 PM

04/14/2011 02:08 PM

Started On: 04/14/2011 12:41 PM

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, March 15, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Colin McGlone
 Councilmember Jason Tossey
 Councilmember David Elvig
 Mayor Bob Ramsey

Also Present: City Administrator Kurtis G. Ulrich
 Public Works Director Brian Olson
 City Engineer Tim Himmer
 Fire Chief Dean Kapler
 Parks Supervisor Mark Riverblood
 Councilmember Jeffrey Wise
 Councilmember Randy Backous
 Councilmember David Jeffrey

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 5:32 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig, Mayor Ramsey, and Councilmember Tossey. Voting No: None.

APPROVE MINUTES

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to approve the minutes from the February 15, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey and Mayor Ramsey. Voting No: None.

COMMITTEE BUSINESS

Case #1: Consider Agreement with Minnesota Pollution Control Agency regarding Ambient Groundwater Quality Monitoring Wells

Public Works Director Olson reviewed the staff report and listed the elements that the Agency will be looking for. He explained the Agency is testing not just because they think the water is contaminated, but will be testing sites that have not yet been tested to establish a base line report.

Ms. Becca Reason, MPCA, explained this is a program to establish a baseline and water quality level across the state. She noted they will be putting wells in across the metro this year.

Public Works Director Olson mentioned there have been issues in groundwater in communities adjacent to Ramsey. It would be good to know if there are trace elements of contaminants. There are trace amounts of arsenic in Ramsey's drinking water wells that are less than the recommended limit. There are no concerns at this point, though any learning that can happen now can help prepare for the future.

Councilmember McGlone questioned whether the MPCA would be responsible for capping the wells when it became necessary. He asked if there is an end date.

Ms. Reason responded there is no established end date. The plan is to put the wells in and leave in for as long as possible. Some of the project depends on funding.

Public Works Director Olson noted the State of Minnesota requires the wells to be capped.

Ms. Reason explained the project is funded through the Cleanwater Land and Legacy Act.

Councilmember Elvig asked what the infrastructure was.

Ms. Reason indicated the wells will go 7 feet below groundwater. There will be a 10 foot screen which is 2 feet in diameter. After the screen, it is PVC. The finished product above grade is 2 feet high, 6 inches in diameter, and will have a cover. She added the MPCA will put a lock on it.

Chairperson McGlone noted since Ramsey has the landfill, there are already 200 wells. The MPCA is already monitoring Ramsey and he questioned whether there is any overlap.

Ms. Reason explained the Agency did look at the landfill and the functions in relation to it. This program is somewhat different since they are concentrating on shallow groundwater. The inspection process is a different. She noted the wells will not be close to the landfill for testing water. Locations were chosen based on land use area.

Chairperson McGlone established that there is no cost to the City.

Public Works Director Olson confirmed there is no cost.

Councilmember Elvig clarified the testing is only for water quality, for the record.

Ms. Reason confirmed that is the case.

Councilmember Elvig mentioned Ramsey's water table is going down and others are using it. He asked if the MPCA can work with the City to solve other issues.

Ms. Reason responded these types of issues would be handled by another department at the MPCA.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to recommend that the City Council approve of the access agreement subject to the review and approval by the City Attorney.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig, Mayor Ramsey, and Councilmember Tossey. Voting No: None.

Case #2: Consider Policy for the Disposition of Surplus Wood and Tree Waste

Parks Supervisor Riverblood reviewed the staff report.

Councilmember Elvig raised the issue of the City being responsible for spreading bugs or diseases to others' property.

Parks Supervisor Riverblood explained the policy states the City is not responsible for diseased trees or other issues.

Councilmember Elvig noted he spoke with Police Chief Kapler in regard to Happy Days. There will be a bonfire at the Happy Days festival this year. He suggested the diseased trees be kept separate and used for the bonfire.

Parks Supervisor Riverblood commented the wood does belong to the City until it is declared for sale.

Chairperson McGlone inquired if a previous policy is being ratified.

Parks Supervisor Riverblood responded there is no policy in place. If the wood was in a resident's property, they could have it if they wished. If the property owner did not want it, Staff brought it back, and it was offered as first come, first served.

Chairperson McGlone noted the County owns the compost site, though they do not accept waste from commercial businesses. He proposed that perhaps the City could be exempt from that. He

noted there are certain liability issues if the City keeps the wood and asked if the City would accept wood from the public as well.

Parks Supervisor Riverblood answered the City would not accept wood from the public. This discussion and policy pertains to only waste the City generates. He said he will check with the compost site to ask if they will work with the City.

Public Works Director Olson added if there was a City-wide incident, such as a large storm, the Public Works Committee would be consulted on how to handle the wood. The City would not pick up private waste unless so directed.

Discussion took place on whether it is more feasible to give wood away, sell good quality wood, or pay to bring it to the compost site. It was noted that the security issues related to keeping the wood are huge and there are benefits to selling or giving it away.

Parks Supervisor Riverblood offered to check with the County on their compost site, and bring an update back to the Committee. He added the policy can be updated at any point.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to recommend that the City Council approve the Policy for the Disposition of Surplus Wood and Tree Waste, with the policy brought back to this Committee for updates annually.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig, Tossey and Mayor Ramsey. Voting No: None.

Case #3: Consider Update on Retro Fitting of Public Works Lighting

Public Works Director Olson reviewed the staff report.

Motion by Councilmember Tossey, seconded by Councilmember Elvig to recommend that the City Council approve the project and contracting with AID Electric for installation of the fluorescent option and that the AID proposal be further modified to require disposal of all fixtures as described in the vehicle storage building.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Tossey and Elvig, and Mayor Ramsey. Voting No: None.

Case #4: Discuss Trail Construction in Conjunction with an Overlay to Alpine Drive near Alpine Park

City Engineer Himmer reviewed the staff report.

Councilmember Elvig gave his opinion that trails give a false sense of security and slows down progress. He pointed out the MSA funds are almost depleted with planned projects.

Chairperson McGlone stated he has advocated reducing the number of parks and connecting them. He asked if there was a way to tie those two ideas together and enhance the City's connectivity.

Public Works Director Olson indicated this program will help identify the logical connections and where the City should spend money in the park programs. He added the department has a busy year, and Staff can only do so much.

Councilmember Elvig stated that Staff needs time to study the costs and get this surveyed. The information could then be given to the State and possibly result in funding, or a different plan on how to accomplish it. The connection between the cul-de-sacs could be some benefit to the north.

Public Works Director Olson noted the work has to be done on the west side. He suggested splitting the project into two projects as needed and as funding allows.

Motion by Chairperson McGlone, seconded by Councilmember Elvig, to recommend that the Staff split the project into two projects as needed, with the construction from Alpine to Ramsey Boulevard completed in 2011, and add the possible trail construction to the study for a project next year to connect the two parks with possible new funding.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey and Mayor Ramsey. Voting No: None.

COMMITTEE INPUT

Review CSAH5 – Nowthen Boulevard Reclaim and Overlay

City Engineer Himmer stated Anoka County would like to complete this overlay this year. The County received federal funds for this project. He explained every public street intersection will have a bypass installed. He noted he has a set of plans and he invited Committee members to look at it as they have time.

Councilmember Elvig raised concerns with the school.

City Engineer Himmer responded he did bring the school to the attention of the County. Though the school has crossing guards, this could end up being a safety issue. He said the City will continue to work with the County. He explained the County policy is they do not work on trails; the City pays for trails.

Councilmember Elvig noted the Met Council has money set aside for trails.

City Engineer Himmer indicated the Met Council works with trails when they are part of a regional system, which this is not.

ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Elvig to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 6:32 p.m.

Respectfully submitted,
Brian Olson
Public Works Director

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

Date: 04/19/2011

By: Tim Gladhill
Community Development

Information

Title:

Consider Site Plan for Parking Lot Amendments for Ramsey Office Plaza

Background:

In 2005, the City approved the site plan for Ramsey Office Plaza, also known as the Ramsey Professional Center. The Applicant is requesting modifications to the parking lot to reconfigure existing parking spaces and add an access onto Sunwood Drive, a municipal state aid (MSA) street. Due to the fact that an additional access is being proposed on an MSA street, City Staff is forwarding the request to the Public Works Committee for review.

Notification:

Notification not required for site plan review.

Observations:

The scope of the Public Works Committee's review is a recommendation as to whether an access onto an MSA roadway is warranted. The site plan submittal is attached for the committee's review to understand internal circulation and access patterns and determine if the access onto Sunwood Drive is necessary and warranted. The full City Council will be considering the site plan review request at a future date to address parking and other site planning related review. The Committee should also use the site plan data to determine if there are other viable locations for the proposed access.

The initial approval for the Ramsey Office Plaza in 2005 was for the first phase of a three phase office complex on the Subject Property. At that time, approval was not given for any access onto Sunwood Drive, as the access was being proposed on Sapphire Street. The access on Sapphire Street and certain parking spaces are actually on the adjacent parcel, with no official access directly on the Subject Property. By approving this location for the proposed access on Sunwood Drive, Staff recommends that any access onto Sunwood Drive be aligned with any future access to the block to the south.

In addition, City Code encourages shared parking and accesses for adjacent uses, and thus, the City should review whether this access shall serve as a shared access to the remainder of the block. The City has required shared access easements for all other access points onto Sunwood Drive. The Development Manager has prepared a traffic circulation exhibit that illustrates potential traffic patterns and shared access for the block. Furthermore, Staff recommends minor modifications to the parking lot configuration to preserve a corridor aligned with the Sunwood Drive access to better address internal traffic circulation patterns for the Subject Property.

Staff does note that the site plan indicates certain on-street parking in an area currently guided as '15 Minute Loading/Unloading Zone'. At this time, that parking restriction is proposed to remain, regardless of approval of this site plan.

Finally, the City will require additional data to ensure that future Floor Area Ratio (FAR) will be able to be met in conjunction with maximum parking requirements for the Subject Property.

Funding Source:

All costs associated with the application are the responsibility of the Applicant.

Staff Recommendation:

Staff recommends that any access on Sunwood Drive be aligned with any future access on Sunwood Drive on the block to the south and that no further access from Sunwood be granted on the north side of Sunwood Drive between Rhinestone and Sapphire Street.

In addition, the Economic Development Authority (EDA) reviewed the project at their April 14th meeting and recommended to the City Council that the Wells Catering/PSD access and parking review be fast tracked, to allow the Wells Catering building permit to move forward separately from other issues the City is currently negotiating with PSD.

Committee Action:

Motion to recommend that the City Council approve/deny the site plan for parking lot expansion and additional access at 7533 Sunwood Drive NW, contingent upon site plan approval by the City Council.

Attachments

Site Location Map

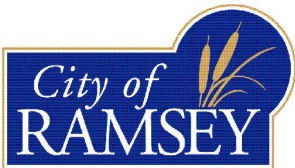
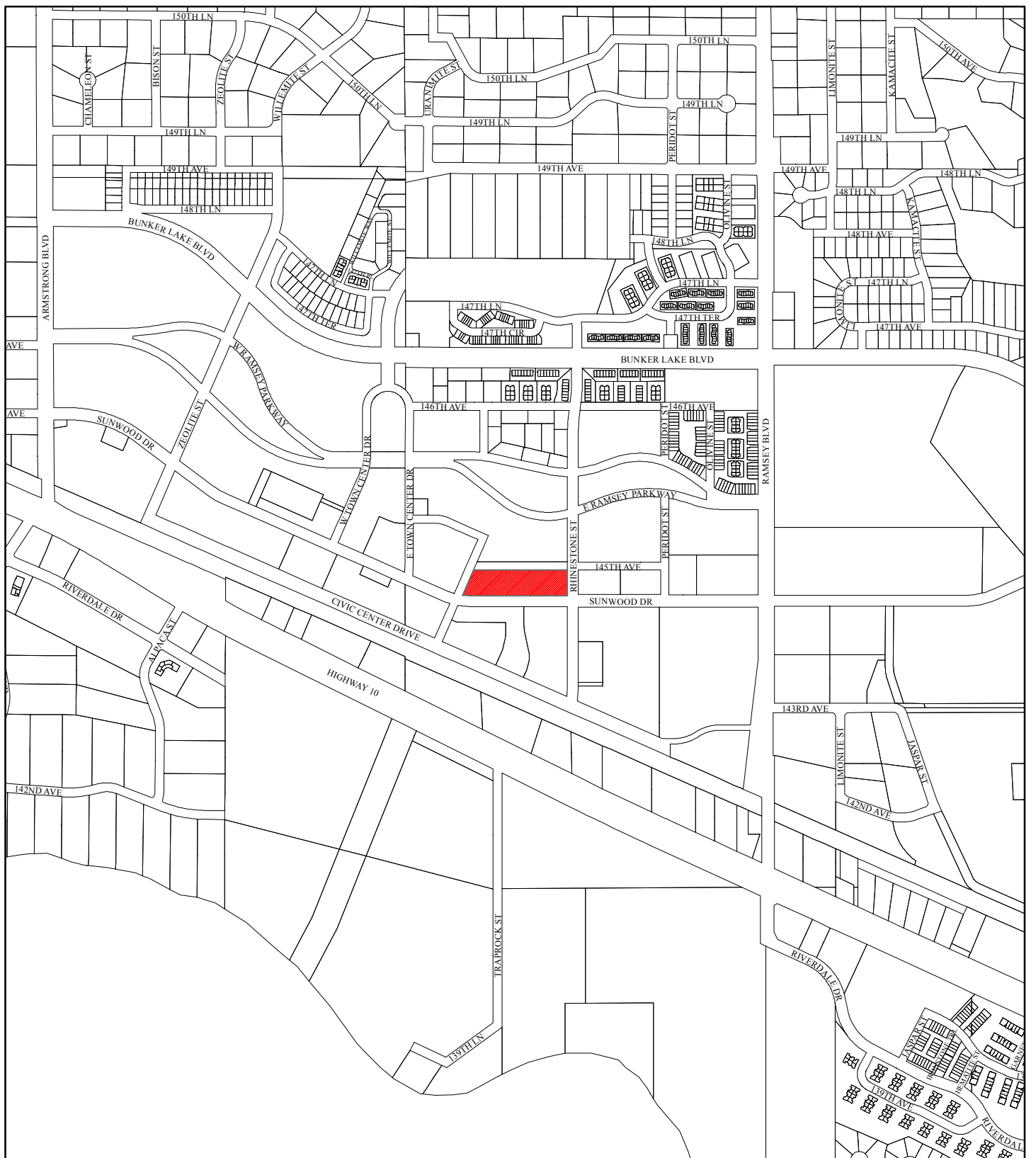
Site Plan

Request from Applicant

Traffic Circulation Example

Form Review

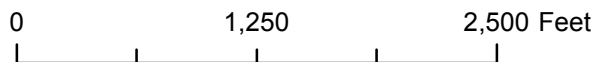
Inbox	Reviewed By	Date
Brian Olson	Brian Olson	04/13/2011 03:10 PM
Kurt Ulrich	Jo Thieling	04/14/2011 08:42 AM
Tim Gladhill (Originator)	Tim Gladhill	04/14/2011 01:47 PM
Brian Olson	Brian Olson	04/14/2011 01:51 PM
Kurt Ulrich	Kurt Ulrich	04/14/2011 04:09 PM
Form Started By: Tim Gladhill		Started On: 04/12/2011 04:18 PM
Final Approval Date: 04/14/2011		

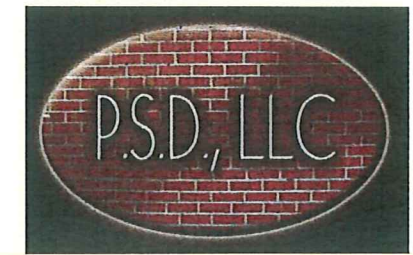


Ramsey Professional Building
7533 Sunwood Drive

Legend

- Site
- Parcels










Proposed Improvements (w/o 60' Lot)

Existing Off-Street - 65 Stalls
On-Street - 24 Stalls
Additional Off-Street - 47 Stalls *52 STALLS*
Total - ~~136 Stalls~~
141 STALLS

Legend

-  Proposed Parking Lot
-  Proposed Parking Stripes
-  Proposed Curb Line
-  Existing Patio
-  Parcels

Source: Anoka County



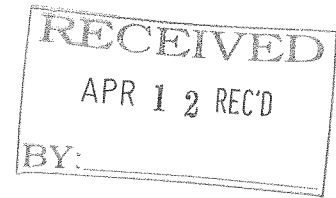
**PSD Building
Parking Improvement
Projection**



April, 2011

Map Document: (\\arcserver1\gis\PRV\PRV\10103132\ESRI\Maps\10103132-Parking Improvements - No Building 11x17.mxd) 4/11/2011 5:03:30 PM

Ramsey Professional Center, LLC
7533 Sunwood Drive
Suite 220
Ramsey, MN 55303



City of Ramsey
7533 Sunwood Drive
Ramsey, MN 55303
ATTENTION: Building Department

RE: Application for Curb Cut on Sunwood Drive

To Whom It May Concern:

Attached please find our application for a curb cut on Sunwood Drive into the parking lot servicing Ramsey Professional building located at 7533 Sunwood Drive, Ramsey, MN.

Also attached are 2 letters – the first from George Wells of Wells Catering Services, Inc. (“Wells”) and the second from Wells’ consultant, Grand Restaurant. Both letters advocate the need for a visible entrance off Sunwood Drive for the new Falls Café. Both parties feel that an entrance off Sunwood Drive is vital to the success of the restaurant. We would like to get our curb cut application expedited as soon as possible because the City has put a hold on the building permit for the construction of the restaurant until the parking matter is settled.

Please be aware that time is of the essence for Wells because of his present lease arrangements.

Thank you in advance for expediting this curb cut application. If you have any questions or need anything additional from us with regard to this application, please feel free to contact me at 763 427-5955 or Matt.kuker@psdlanddevelopment.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Kuker".

Matt Kuker
Assistant Manager

MK:vjk

Enclosures



WELLS CATERING

6139 Hwy. 10
Ramsey, MN 55303

□
763.712.0987
Fax: 763.712.0988
www.wellscatering.com

March 10th, 2011

PSD

Attn: Matt Kuker
7533 Sunwood Drive
Ramsey MN 55303

Matt:

It has been a concern of mine and also been brought to my attention from Grand Restaurant Design on not only the parking but also the signage for the Falls Café. I feel that people driving down Sunwood Drive west bound would be past the restaurants before they would see the signage on the building and figure out that they need to turn in behind the building for parking. My thought was if we could place additional signage on Sunwood Drive east of the Ramsey Office Plaza building along with an entrance into the existing parking lot. This would give our customer's better access which would help make the restaurant more successful. I have attached a letter which I have received from Grand Restaurant Design.

Thank You for your Consideration in this matter!

George Wells
Wells Catering
6139 Hwy 10
Ramsey MN 55303
Cell #612-990-9991
Office#763-712-0987
Web Site www.wellscatering.com



March 8th, 2011

The Fall's Cafe
Attn: George Wells
7533 Sunwood Drive, Suite 100
Ramsey, MN 55303

SUBJECT: Review of Plans & Site

George:

Thank you again for your business. We at Grand look forward to working with you on this exciting new project. Per our conversation today, once the health department reviews the plans we will update any errors they find, and get those changes to you in a timely manner.

Also, you asked about any possibly issues that in our experience we may see with the project. Generally, as the area develops, we believe this will be a wonderful location. I would only suggest however, parking in time may become an issue. As the facility fills with tenants additional access and parking may become important. Easy of accessibility is very important to people, and so if they have a difficult time found a parking space or getting into a space, they may decide to go elsewhere. So, my only concerns will be once the area develops more – have the ability to access the restaurant easily – especially given long cold winters.

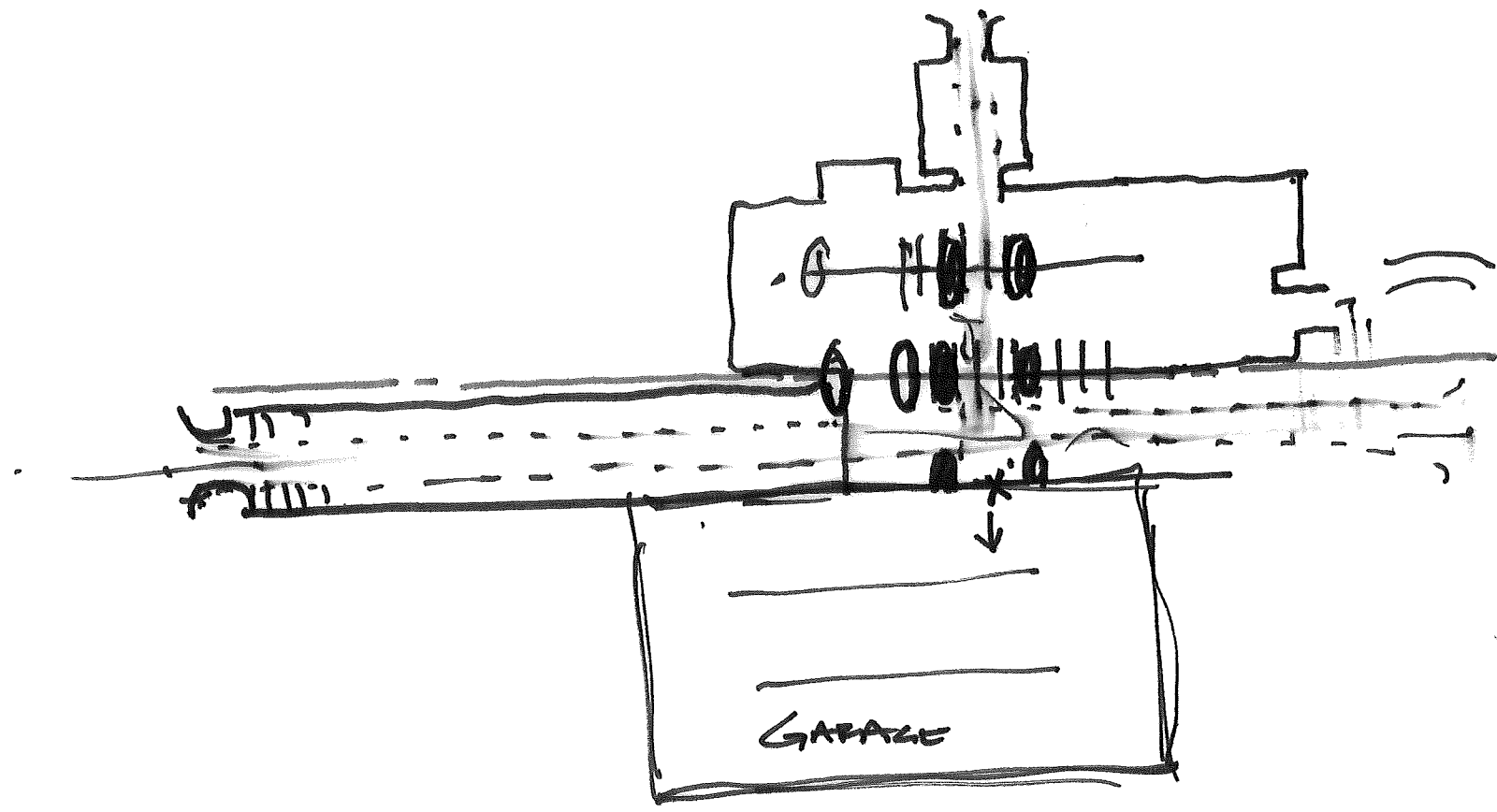
If there are any other questions you would like me to consider, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Michael Engel". The signature is written in a cursive style with a large, stylized "E" at the end.

Michael Engel
Contract/Design Specialist
Grand Restaurant Equipment & Design, Inc.
(ph) 763-746-3410 x 204
(fx) 763-746-3415
mike@grandresteq.com

SUNWOOD



Date: 04/19/2011

By: Grant Riemer
Engineering/Public Works

Information

Title:

Review Sidewalk Plowing Policy

Background:

Part of the 2011 Strategic Action Plans for engineering/public works was to review the sidewalk plowing policy. Areas to be reviewed include:

Critical plowing vs non issue

Establish policy on who will be responsible for maintenance

Define the difference between sidewalks and trails

Enforcement-Level of service

Inventory and map

Review impact to sidewalk policy-do we continue to add sidewalks

1. Critical plowing vs non issue

Our current policy requires Public Works to plow all trails and sidewalks. Under that policy our priorities are the school walking areas first, the COR area second and all remaining sidewalks and trails next. Most 8-10' trails are cleared at the end of a full scale plowing event. The remaining trails and sidewalks, not included in the school walking areas or the COR, are completed within 48 hours of the end of the plowing event. We do not use overtime to plow sidewalks or trails.

2. Establish policy on who will be responsible for maintenance

There are several options to consider.

A. Continue to operate under current policy.

Public Works would continue to be responsible for clearing all sidewalks and trails on public roadways.

B. Require town home associations to maintain sidewalks/trails within their developments.

These are the most time consuming areas. With space being limited, contractors pile snow on the sidewalks making it difficult, if not impossible to get through after a couple of snowfalls. Associations are reminded to inform their contractors about plowing snow onto sidewalks, but compliance is sporadic at best.

C. Require residents to clear all trails and sidewalks adjacent to their property

While clearing the sidewalk adjacent to residential property is fairly common, we have quite a few undeveloped lots in some areas. Any policy requiring homeowners to clear sidewalks would have to address the vacant property situation as well. Clearing the transportation/recreational trails is not commonly done by residents. This would in

all likelihood require the resident to either own or have access to some type of snow removal equipment.

D. Continue to have Public Works clear all 8-10' trails and selected sidewalks next to MSA roads

The majority of these trails and sidewalks are located along arterial roads and receive more snow than residential sidewalks. Trails are normally cleared with pickups early in the season. Later in the year, when snow depths are greater, the trails need to be widened out using a snow blower attachment. Trails along county and state roads are particularly hard to clear.

E. Contract all snow removal on sidewalk and trail system

Contractor would need to have commercial grade equipment. Once the snow gets deep a V-plow is no longer able to clear the snow and a high volume blower is needed.

F. Some combination of the above maintenance options.

A policy could include parts from all the above options.

Define the difference between sidewalks and trails

For our purposes a sidewalk is normally 5' concrete walkway used in residential areas or mixed use areas such as the COR. A trail is an 8'-10' bituminous walkway used in parks or adjacent to major roadways used for recreation or alternative transportation.

Enforcement-Level of service

If a policy is adopted where residents are responsible for snow removal, then some type of protocol will need to be established to ensure the job is completed. Minneapolis and St. Paul both require residential sidewalks be cleared within 24 hours from the end of the snow fall. Enforcement seems to start with education of the policy, but does lead to a citation and fine eventually.

Inventory and map

We have approximately 39 miles of sidewalks and trails.

Review impact to sidewalk policy-do we continue to add sidewalks

Current policy states that all new subdivisions will be constructed with sidewalks. Working towards the goal of making Ramsey a more walkable community, sidewalks may need to be installed in existing neighborhoods, as well to make our system more continuous. Adding maintenance responsibilities to residents may increase resistance to such projects.

Notification:

Observations:

Funding Source:
General fund - cost center 0312

Staff Recommendation:

Committee Action:
Based on discussion

Attachments

Trail Map

Photo 1

Photo 2

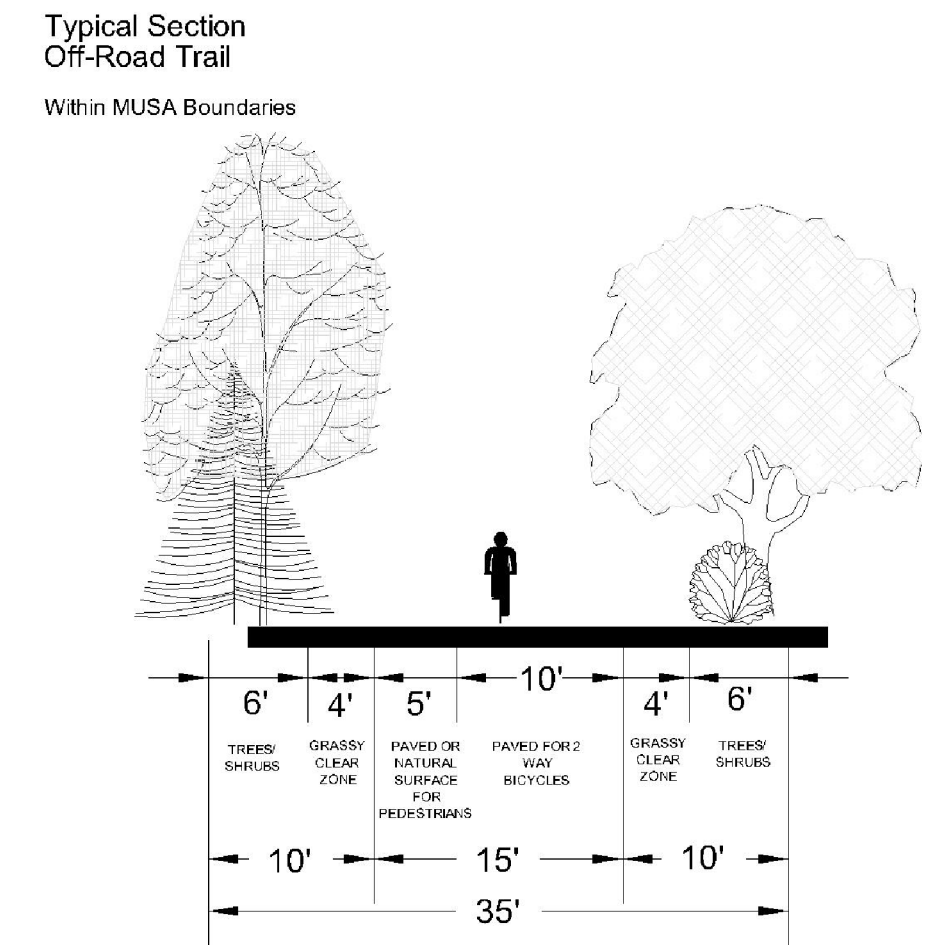
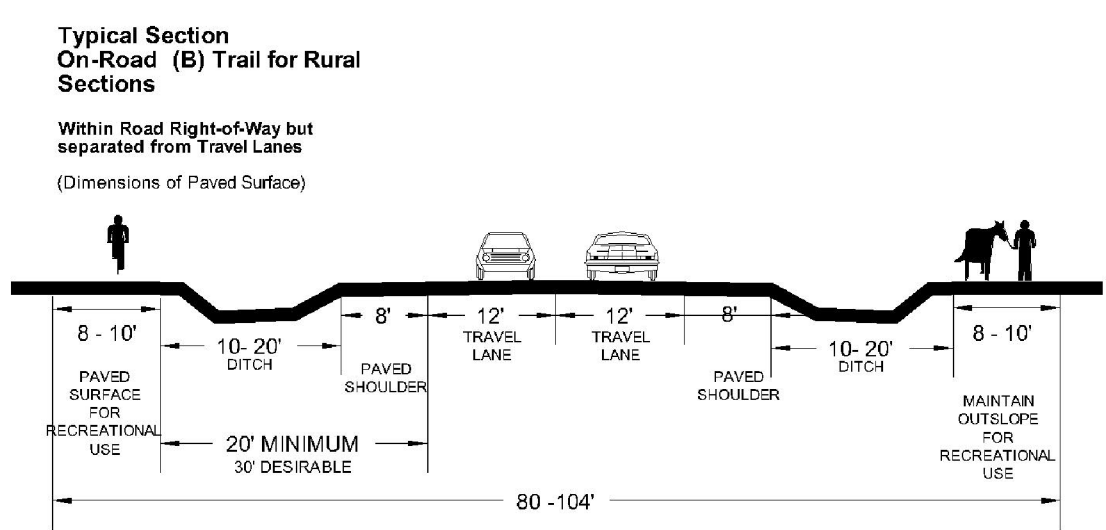
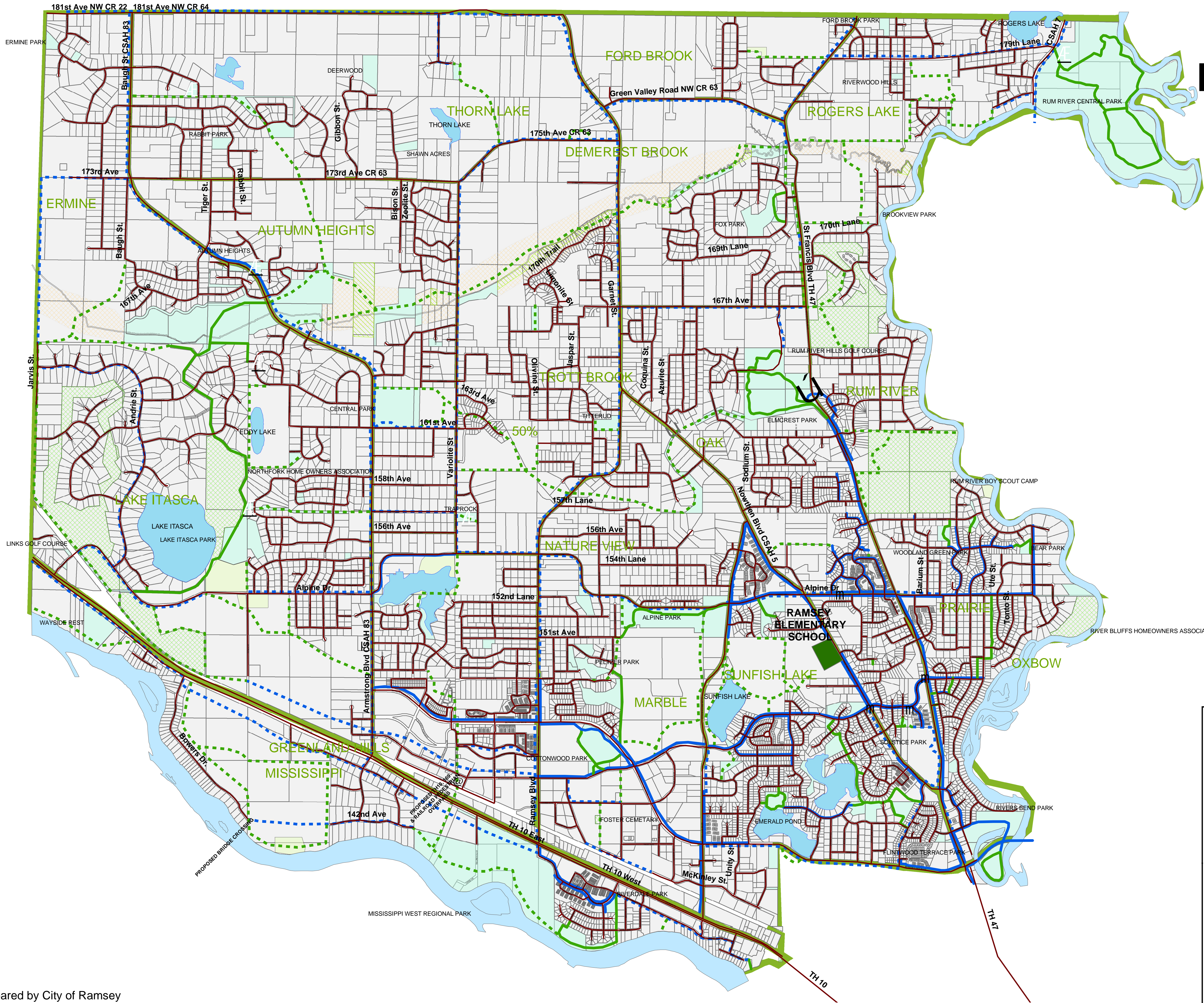
Photo 3

Photo 4

Form Review

Inbox	Reviewed By	Date
Mary Jo Warner	MaryJo Warner	04/13/2011 11:22 AM
Tim Himmer	Tim Himmer	04/13/2011 04:19 PM
Brian Olson	Brian Olson	04/14/2011 08:22 AM
Brian Olson	Brian Olson	04/14/2011 08:22 AM
Kurt Ulrich	Kurt Ulrich	04/14/2011 01:26 PM
Form Started By: Grant Riemer		Started On: 03/30/2011 02:42 PM
Final Approval Date: 04/14/2011		

City of Ramsey Existing/ Proposed Parks and Trails



Legend

Map Symbols	Existing Trails
Underpass	Off-Road
Proposed Underpass	On-Road (Separated)
Crosswalk	Proposed Trails
Existing Trailhead	Off-Road
Fire Station	On-Roadway (separated)
City Hall	Conservation Easements
Proposed Trailhead	Parks
	Quasi-Public
	Existing Parks
	Proposed Park
	TROTT BROOK SPECIAL PROTECTION CORRIDOR
	Ramsey Recreation Districts



12/16/2010 13:17



12/16/2010 12:10



12/16/2010 12:11



12/16/2010 12:12

Date: 04/19/2011

By: Grant Riemer
Engineering/Public Works

Information

Title:

Summary of Snow Removal Activities for 2010-2011 Season

Background:

Just to refresh everyones memory on the scope of our snow removal operations the Public Works department is responsible for clearing snow and ice from the following areas:

400 lane miles of road
253 cul-de-sacs and short dead end roads
39 miles of trails and sidewalks
2 fire stations
City hall parking lots and ramp
4 hockey rinks and 3 pleasure skating rinks
3 water tower sites and 3 pumphouse locations
Miscellaneous parking lots in the park system.

Notification:

Observations:

As everyone is well aware the 2010-2011 snow season has been a long one. As of March 31 we are at 84.7 inches of snow this season with our average being 55.9 inches. Our first full scale plow invent was November 13th and the last was March 23rd. This season we had 16 full scale plowing events and 11 minor events. To use last year for a comparison, we had 8 full scale plowing events and 20 minor events. Minor events are when the street department can handle the snow or ice without calling other departments for help. Salt use was up about 13% over last year as well. We started the year with approximately 500 tons in our shed, but with 7 full scale and 2 minor plowing events in November and December we were out of salt rather quickly. The Council was asked to authorize the purchase of 600 tons of additional salt to get us through to the first of the year. In all we have used 1600 tons of salt, 300 tons of sand/salt mixture and about 30 tons of granite chips this season.

On the financial side of the season, we were over budget for 2010 by 3% or \$8100.00. We were fortunate to get an early spring and did not plow at all in March of 2010. As it stands right know we are at 59% of 2011 budget. The overage in the budget can mainly be contributed to timing of the storms. 9 major events/2 minor events were on weekends or holidays. Plowing complaints were as follows:

Mailbox damage-25

Sod damage-22

Misc-33 (Misc includes such things as cul-de-sac not plowed, recycling bin tipped over, snow at the end of my driveway, snow in front of fire hydrant, snow placement in cul-de-sac, etc....)

The equipment held up well this season with only one major hydraulic hose repair that needed to be farmed out. All other repairs were completed in house. Those repairs included replacing frame bolts on two rear mount wings, some fabrication work on smaller plows, misc electrical and hydraulic repairs, etc....

Funding Source:

0312

Staff Recommendation:

None

Committee Action:

Informational only-no action required

Form Review

Inbox	Reviewed By	Date
Mary Jo Warner	MaryJo Warner	04/13/2011 12:27 PM
Tim Himmer	Tim Himmer	04/13/2011 04:20 PM
Brian Olson	Brian Olson	04/14/2011 08:22 AM
Kurt Ulrich	Kurt Ulrich	04/14/2011 01:10 PM
Form Started By: Grant Riemer		Started On: 03/30/2011 09:57 AM
Final Approval Date: 04/14/2011		

Date: 04/19/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Storm Sewer Outlet Revisions Related to City Project #08-33; Ute Street Improvements

Background:

On May 27, 2007 a petition was received by the City Council for the bituminous paving of Ute Street north of 179th Lane (terminating at the dead end turn around). City Council directed the preparation of a feasibility study, which was conducted in the fall of 2008. Through the process, many issues were identified and resolved, and the project was constructed last fall. A public hearing was held prior to the levying of assessments upon project completion. At this time the only outstanding items are completion of punchlist items and to ensure proper stabilization, since seeding was completed late in the fall.

Notification:

Observations:

Following substantial completion of the project a concern was expressed by a resident requesting revisions to the new storm sewer outlet located on his property. An easement was acquired from the property owner prior to commencing the project, but there were no meaningful conversations as to what the ultimate design and/or appearance would be for this structure. This individual believes that modifications should be made to the outfall to improve aesthetics and reduce his concern for potential liability should someone become injured while accessing the lake through this location. Attached are some photos of the outfall for review.

With the final punchlist clean up for the project, revisions could be done to this outfall but they would come with a cost, as the final design approved by the Council was implemented per the project specifications. The outfall was constructed, in conjunction with an upstream sump manhole to improve water quality prior to discharge to Rogers Lake, which was subsequently reviewed and approved by the Lower Rum River Water Management Organization (LRRWMO). Staff feels that the outfall is functioning as designed, but there may be an opportunity to narrow the basin by relocating some of the rip-rap around the edges to the spillway adjacent to the water. The resident has stated that they would like the stilling basin removed all together and the stormsewer pipes could be extended down to waters edge; they would also like a different type of rock that isn't as jagged to reduce potential liability concerns from injuries.

Staff will be contacting the resident to make them aware of this meeting, and to further discuss what their expectations are for this outfall. We have also met with a contractor that has quoted us a price of \$800 - \$1,000 to perform the stilling basin revisions mentioned above. This work would be performed utilizing hand labor or small equipment to limit damage to the new turf that is being established, and any damage done by this revision would also be restored. Staff is looking for input from the Council on whether or not to consider modifications to this stormsewer outfall.

Funding Source:

If authorized, these improvements would be funded through the Stormwater Utility Enterprise Fund.

Staff Recommendation:

Committee Action:

Based upon discussion.

Attachments

Location Map

Photos

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 04/14/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

04/14/2011 03:38 PM

04/14/2011 04:09 PM

Started On: 04/13/2011 04:37 PM



Ute Street Outfall Location

















Date: 04/19/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Consider Amendments to the City's Topsoil Ordinance

Background:

As a means of water conservation the City adopted a new topsoil ordinance on April 28, 2009, which went into effect on June 8, 2009, and included the following:

- The installation of a minimum of four (4) inches of topsoil over all exposed areas not improved with buildings and paving, excluding natural areas that are left undisturbed.
- The topsoil requirement would apply to any lot, in any zoning district, being improved with the construction of a principal structure.
- Topsoil is defined as “black dirt composed of unconsolidated material, largely undecomposed organic matter that is a suitable foundation for vegetative growth. The composition of the topsoil shall include a well balanced medium consisting of the following:
 - A maximum sand/silt content of 20%
 - A minimum organic content of 35%
 - A pH between 6 and 7
 - Removal of all rocks in excess of 3/4”

During adoption of this ordinance staff discussed an approach to pre-certify soil in an attempt to make the change easier for builders and contractors in locating the material, as well as for inspections and enforcement by City staff. Staff contacted several local suppliers and requested a sample of the material they market for potential inclusion on a list distributed to builders and contractors at the time a building permit is issued. Only one sample submitted would have met the newly adopted definition of topsoil; however that sample was submitted in the prior year when the ordinance was being investigated and was no longer available.

Staff was concerned with the lack of suppliers and material that met the then current ordinance so this item was again discussed by the Public Works Committee on July 21, 2009. The direction from that meeting was to amend the topsoil definition within City Code to reduce the minimum organic content to twenty-five percent (25%), and increase the maximum allowable sand content to thirty percent (30%). The Planning Commission held a public hearing related to this proposed amendment on September 3, 2009. There were no persons in attendance to speak to this matter, but one letter in opposition to the amendment was accepted into the record and there was much discussion by the Commissioners. The biggest issues raised at that meeting were:

- Whether the City should be participating in certifying the soil.
- Whether the requirements were too restrictive and therefore caused a hardship for builders and developers (creation of a “Ramsey mix”).
- Whether there were adequate sources of material available that would meet the City’s specification.

After much deliberation the Planning Commission motioned to approve the proposed changes. Following that meeting staff continued working toward implementation and discovered that the testing criteria used to certify the samples was slightly flawed. The problem that existed was that standard sampling and testing protocols for topsoil are conducted by weight, and all the previous discussions on this topic focused on a volumetric basis.

This item was brought before the City Council on September 22, 2009 to introduce an ordinance amendment related to the definition of topsoil. Council did introduce the ordinance amendment that evening but requested that staff continue investigating options for improvement, with the understanding that water conservation was the ultimate goal.

While it was possible to change the definition of topsoil to more accurately reflect the intent of the ordinance (volume basis), it would have been much more difficult to gather accurate reproducible test results. There is no widely accepted volume-based topsoil test, and therefore staff would be required to conduct a “jar test” for every sample submitted to determine compliance. This would be extremely onerous and somewhat subjective; and it was always staff’s intention to present clear direction to builders/developers and eliminate as much subjectivity as possible.

In the end, Council adopted the following definition of topsoil on January 12, 2010.

Topsoil: Black dirt composed of unconsolidated material, largely undecomposed organic matter that is a suitable foundation for vegetative growth. The composition of the topsoil shall include a well balanced medium consistent with the requirements of Table 3877-3 in MnDOT Specification 3877C (Premium Topsoil Borrow), and a copy of said table will be on file at the City offices.

Along with the revised specification referenced above related to material composition, Council also directed a revision to the required thickness from 4" to 6".

Notification:

Observations:

There has been much discussion lately related to the overall cost of developing in the City, and a review is currently underway to evaluate where the City of Ramsey stands in relation to surrounding communities with respect to development fees. One of the items identified by some of the builders that have had conversations with the COR development manager is topsoil. While the builders understand why the requirement is important, they have stated that other neighboring communities do not have such requirements and it is therefore difficult to justify the extra costs when they can construct the same product in a different location at a lower cost.

Particularly concerning for them is the fact that some of their existing lot stock is located within subdivisions that have already performed the mass grading of the site (and lots) to the specification of a 4" hold down for topsoil installation. The City's current ordinance calls for 6" of material to be spread across all disturbed areas on the lot, and the builders now have to bring in more equipment to subcut their lots an additional 2", and then have to relocate this material to an alternate location. Doing so causes more equipment, trucks, fuel, etc. to the bottom line, and they estimate that this amounts to an additional \$3,500 per lot.

If the City Council were to consider going to the previous requirement of 4" of topsoil that would save the builders approximately \$2,000 per lot; \$1,600 in material cost and \$400 in equipment/labor for the additional grading and material removal. Staff is looking for input from the Council on whether they are interested in revisiting the topsoil discussion for potential revisions to the ordinance. A few options to consider include:

- Amend the topsoil ordinance in City code to reduce the thickness requirement from 6" to 4"
- Amend the topsoil ordinance language such that the triggering mechanism changes. Currently the topsoil requirement is triggered by the issuance of a building permit for a principle structure, regardless of whether the lot was preexisting at the time the ordinance was adopted. We could consider revising that the triggering mechanism is the construction of a new principle structure on a new lot of record from the time the ordinance is adopted. Doing so would provide some relief for existing lots in recent subdivisions (primarily BROOKFIELD, SWEETBAY RIDGE, and THE ESTATE OF SILVER OAKS).
- Revise the topsoil definition from the current MnDOT specification.
- A combination of the above items.
- Do nothing

Staff will have information available on Tuesday relative to the potential cost savings from a typical single family home with the current standard and without.

Funding Source:

City Code amendments are processed with Staff time.

Staff Recommendation:

Based upon discussion

Committee Action:

Based upon discussion.

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Final Approval Date: 04/14/2011

Reviewed By

Brian Olson

Kurt Ulrich

Date

04/14/2011 01:17 PM

04/14/2011 01:30 PM

Started On: 04/13/2011 04:30 PM

Date: 04/19/2011

By: Tim Himmer
Engineering/Public Works

Information

Title:

Update on Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard.

Background:

The resident at 8070 155th Lane NW contacted City staff last fall to express concern related to a stormwater pond located in their backyard. They stated that the surface water level of that pond has been dropping over the years and has never rebounded to an acceptable level with a permanent pool. Staff reviewed historic aerial photographs in an effort to determine when the decline began and what might have caused it. It is possible that there may be a connection between the surface water in the area to the aquifers that supply the City's municipal water system.

Staff brought this item to the Public Works Committee on January 18, 2011 for discussion, and requested feedback on whether we should initiate a project to remove excessive vegetation and root mass from this pond in an effort to restore some of the original hydrology, and a permanent pool of water. This water body is shown in the National Wetland Inventory (NWI) as a protected surface water, which may require potential mitigation with any planned modifications. Historically such vegetative removal has been allowed as long as drainage patterns are not impacted and the defined quantity of material proposed to be removed does not exceed certain thresholds, which are determined based upon wetland type and quality.

Direction at that time was to instruct the resident about the City's petitioning process for implementation of a public project. The appropriate information was conveyed to them property owner, but they have responded that this approach is unacceptable and the City should be doing something to assist with corrective actions. There will be residents in attendance to discuss this matter first hand with the Committee.

Notification:

Observations:

Funding Source:

To date, staff time has been used to investigate this concern. A funding source may need to be identified depending on discussion and ultimate Council direction.

Staff Recommendation:

Committee Action:

Based upon discussion.

Attachments

Location Map

Historical Aerial Depiction

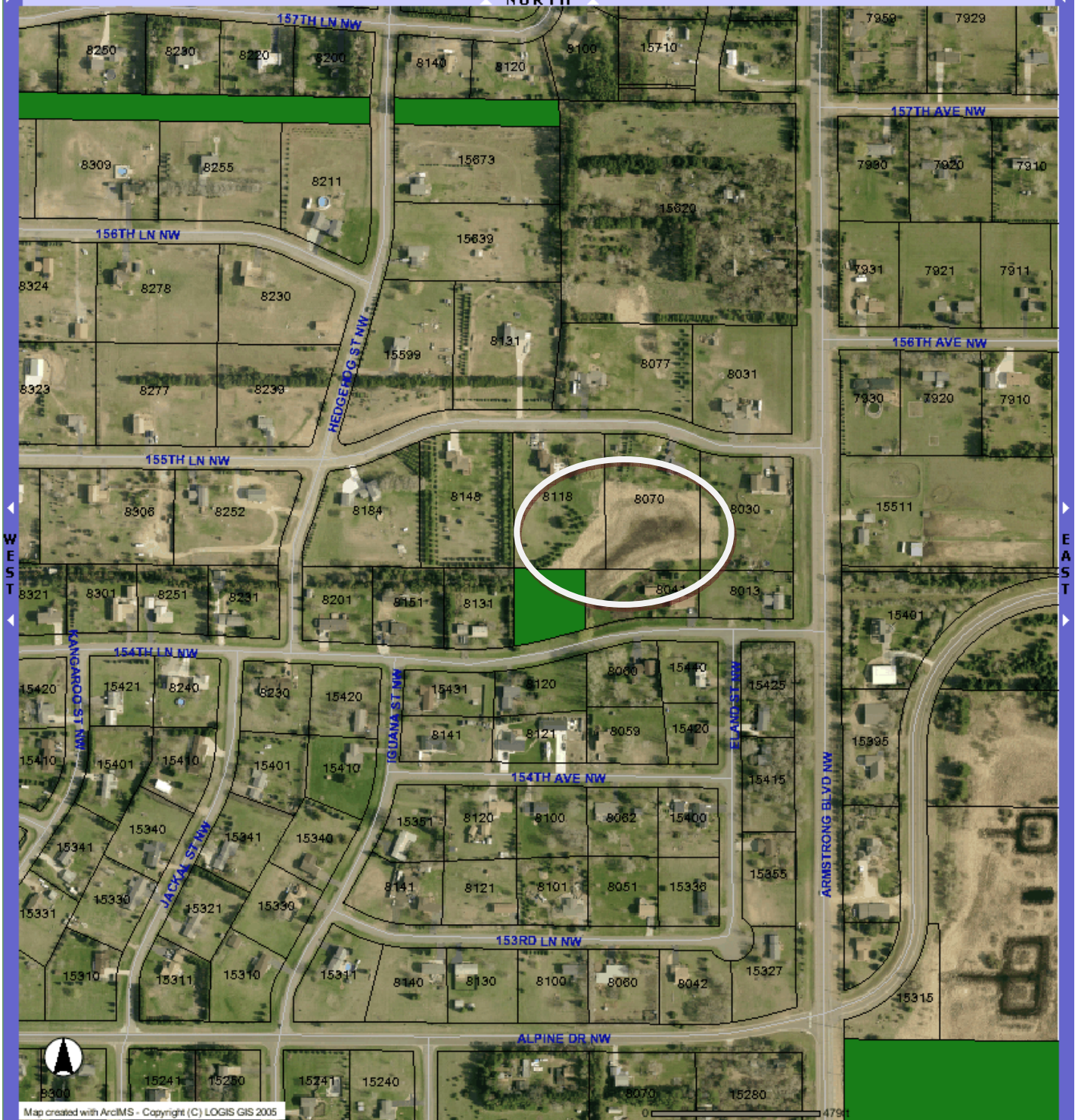
Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	04/14/2011 01:17 PM
Kurt Ulrich	Kurt Ulrich	04/14/2011 01:30 PM

Form Started By: Tim Himmer
Final Approval Date: 04/14/2011

Started On: 04/13/2011 04:57 PM

NORTH



Map created with ArcIMS - Copyright (C) LOGIS GIS 2005

SOUTH

Pond between 154th and 155th Lanes



Meeting Date: 05/10/2011

By: Tim Gladhill, Community Development

Title:

Consider Revisions to Development Contract for Legacy Christian Academy/Alpha Development

Background:

On December 14, 2010, the City Council approved the Final Plat for Alpha Development as well as the Site Plan for Legacy Christian Academy. Per City Code requirements, developers are required to enter into development agreements to ensure the timely completion of all required improvements. A Development Contract addressing both the Final Plat and Site Plan were approved on December 14th. The Applicant has requested revisions to the Development Contract.

Notification:

No notification is required.

Observations:

The Applicant has requested several amendments to the approved Development Contract, including an alternative financial surety package, consistent with the City's recently amended ordinance related to financial sureties.

Highlights of requested amendments that Staff recommends are consistent with approvals and applicable City Code include the following:

- Including an Assessment Agreement as an Exhibit related to the 429 Assessment Project for required improvements.
- Clarifying responsible party for all Stage I and Stage II required improvements.
- Extending the Completion Date for required improvements.
- Required surety for completion of Applicant's required private improvements shall be in the form of an agreement to withhold the required Certificate of Occupancy until required improvements are completed.
 - Applicant may request a Certificate of Occupancy and submit a Letter of Credit or Cash Escrow for any uncompleted required improvement consistent with applicable levels of surety as required by City Code.
- Applicant agrees to allow City to use required inspection fee (5% of the cost of the required improvements) in the event of incompletion of project to abate nuisance issues.
- Clarify warranty guarantee only applies to landscape improvements at this time and included standard warranty formula for landscape improvements.

The Applicant is requesting additional amendments that are not in this final draft of the Development Contract:

- Including language of "to the best of its knowledge" to statements that the Applicant has received proper approvals from City, County, State, etc., and that the plans are in compliance with applicable rules and regulations.
- Applicant objects to the termination clause that the City can terminate the assessment agreement in the event the amount of the contract for the 429 assessment project exceeds the Engineer's Estimate, obligating the City to additional costs beyond the original agreement.

The remainder of the requested amendments are as to legal form and clarified certain City Code requirements as well as site plan and plat approvals. Final approval of the Development Contract shall be contingent upon final construction costs as determined by the 429 assessment project bidding process.

Recommendation:

City Staff recommends approval of the revised Development Contract, contingent upon opening and awarding of bids for the 429 Assessment Project to ensure City constructed improvements are properly funded.

Funding Source:

All costs associated with the request are the responsibility of the Applicant.

Council Action:

Motion to approve the revised Development Contract, contingent upon opening and awarding of bids for the 429 Assessment Project to ensure City constructed improvements are properly funded.

Attachments

Proposed Revised Development Contract

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	05/04/2011 01:38 PM
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:22 PM
Form Started By: Tim Gladhill		Started On: 05/02/2011 08:57 AM

Final Approval Date: 05/04/2011

**CITY OF RAMSEY
DEVELOPMENT CONTRACT
FOR ALPHA DEVELOPMENT AND LEGACY CHRISTIAN ACADEMY SITE PLAN**

This CONTRACT dated this 17th day of May, 2011, and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the “**CITY**”), and Hageman Holdings, LLC (“**PERMITTEE**”), a Minnesota limited liability company having an address for purposes of this Contract of 2019 Westridge Court, Buffalo, MN 55313.

Comment [TG1]: May need to amend.

WHEREAS, PERMITTEE is the owner of fee title to land situated within the city limits of the City, Anoka County, Minnesota, legally described as follows (the “Property”):

Lot 1, Block 1, HY-10 Ramsey 2nd Addition, Anoka County, Minnesota, except that part thereof depicted as Parcel 2 on Anoka County Highway Right of Way Plat No. 74, which was conveyed to the County of Anoka by Warranty Deed dated January 25, 2010, recorded on January 28, 2010, as Document No. 2012921.002;

-And-

The Northeast Quarter of the Southwest Quarter, Section 20, Township 32, Range 25, Anoka County, Minnesota;

-And-

Outlot A, Pine Shadows, according to the map or plat thereof on file and of record in the office of the County Recorder in and for Anoka County, Minnesota;

-And-

The Southwest Quarter of the Southeast Quarter, Section 20, Township 32, Range 25, Anoka County, Minnesota, except that part platted as Menkveld’s Pine Hills North;

-And-

That part of the Northeast Quarter of the Northwest Quarter and the Northwest Quarter of the Northeast Quarter that lies north of the Burlington Northern Railway right-of-way, Section 29, Township 32, Range 25, Anoka County, Minnesota.

-or upon recording of the Plat contemplated herein-

Lot 1, Block 1 and Outlots A, B, C, and D, ALPHA DEVELOPMENT, Anoka County, Minnesota.

WHEREAS, on December 14, 2010, pursuant to Resolution No. 10-12-~~271~~, the **CITY** approved the final plat of the Property, which plat is known as **ALPHA DEVELOPMENT** (the “**Plat**”), which approval is contingent on certain requirements, including **PERMITTEE** and the **CITY** entering into this Contract; and

WHEREAS, the **CITY** requires that certain improvements be constructed on the Property, which improvements (collectively, the “Improvements”) are defined in this Contract and consist of the Stage I Improvements and the Stage II Improvements; and

WHEREAS, **PERMITTEE** has requested, and the **CITY** has agreed, to cause certain Stage I Improvements to the Property to be constructed by and with financial participation by the **CITY** through a Minnesota Statutes Chapter 429 and City Charter assessment process; and

WHEREAS, **PERMITTEE** desires to construct certain Stage I and Stage II Improvements in accordance with the Plat and plans approved by **PERMITTEE** and the **CITY**; and

WHEREAS, **PERMITTEE** understands that the **CITY** will expend no **CITY** funds until **PERMITTEE** has complied with the relevant escrow requirements in the Code of Ordinances of the **CITY**.

WHEREAS, the PERMITTEE has proposed to construct a single buildable lot public/quasi public development.

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WHEREAS, the PERMITTEE has proposed to construct a K-12 private school and that the CITY has had a long standing strategic goal to increase the educational opportunities within the community.

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NOW, THEREFORE, the **CITY** and **PERMITTEE** agree as follows:

1. Conditions of Approval. The **CITY** hereby approves the Plat on condition that **PERMITTEE** provide the necessary security in accordance with the terms of this Contract pursuant to the City Code and agrees to the Assessment Agreement as defined below in paragraph #5.
2. Permittee Plans. **PERMITTEE** shall develop the Property in accordance with the Permittee Plans. The Permittee Plans as they currently exist were prepared by Anderson Engineering, are dated September 3, 2010 and revised November 1, 2010 and [REDACTED], are in the files of the **CITY** and consist of the following: Final Plat Plan, Utility Plans; Sanitary Sewer and Watermain Construction; Storm Sewer and Street Construction; Grading, Erosion Control and Details; Landscape Plan and Tree Inventory. The Permittee Plans shall not be amended without the consent of the **CITY**.
3. Stage I Improvements. The “Stage I City Improvements”, consist of the following:
 - a. Extension of sanitary sewer along the west side of Armstrong Boulevard from just north of Sunwood Drive to Bunker Lake Boulevard;

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- b. Extension of watermain from the east side of Armstrong Boulevard to the west side of Bunker Lake Boulevard;
- c. Extension of sanitary sewer and watermain in the Bunker Lake Boulevard right-of-way dedicated pursuant to the Plat;
- d. Development of a storm sewer system to service the street and right-of-way requirements in the Property;
- e. Extension of Bunker Lake Boulevard roadway through the Property from Armstrong Boulevard to Puma Street N.W., consisting of two lanes, with curb and gutter on the north side of the roadway, and shoulder, feet wide, on the south side of the roadway; and
- f. Construction of trail: along the north side of Bunker Lake Boulevard from Armstrong Boulevard to Puma Street N.W.; and along the west side of Puma Street N.W. from Bunker Lake Boulevard to Alpine Drive.
- g. Extension of Puma Street roadway from Bunker Lake Blvd. to Alpine Drive with limited width and overlay standards, consisting of two lanes, no curb and trail extension on west side of street.

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The **CITY** agrees to construct the Stage I City Improvements according to the terms and conditions of this Contract and in accordance with the Plans, which are subject to revisions per City Staff Review Letter dated December 8, 2010, and which, together with each contract for construction of the Improvements, shall be submitted to the City Engineer and to **PERMITTEE** for their review and approval prior to execution by the **CITY** of any such contract and prior to commencement of construction of the Stage I City Improvements.

- 4. The improvements that the **CITY** requires be made to the Property and that the **PERMITTEE** shall cause to be made are the “Stage I Permittee Improvements”, and consist of the following:
 - a. Sanitary sewer and water line extensions from the main municipal trunk line to the building to be constructed on Lot 1.
 - b. Natural gas line to building on Lot 1
 - c. Telephone service to building on Lot 1
 - d. Electric Service to building on Lot 1
 - e. Landscaping improvements in accordance with the approved Permittee Plans on Lot 1 and within the Bunker Lake Boulevard right-of-way.
 - f. Stormwater facilities on Lot 1 and Outlot D
 - g. Easements
 - h. Grading of Lot 1 and stormwater facilities on Outlot D

- i. Rough grading in right-of-way of Bunker Lake Boulevard and required removals consistent with City plans prepared by WSB dated [REDACTED].
- j. As-builts in scalable, reproducible format, public and private Stormwater ponds and utilities as part of Stage I Permittee Improvements.

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A Stage I Permittee Improvement Financial Guarantee shall be provided as required in Paragraph 6 below in conjunction only with items a, e, f, h, i and j above.

PERMITTEE agrees to construct the Stage I Permittee Improvements according to the terms and conditions of this Contract and in accordance with the Permittee Plans, which are subject to revisions per City Staff Review Letter dated December 8, 2010, and which, together with each contract for construction of the Permittee Improvements, shall be submitted to the City Engineer and to **PERMITTEE** for their review and approval prior to execution by **PERMITTEE** of any such contract and prior to commencement of construction of the Stage I Permittee Improvements.

- 5. Assessment Agreement. **PERMITTEE** and the **CITY** shall execute and deliver an Assessment Agreement (the "Assessment Agreement"), substantially in the form and substance attached hereto as **Exhibit "A"** prior to commencement of the Stage I City Improvements.
- 6. Stage I Improvement Financial Guarantee. **PERMITTEE** shall not be responsible for a financial guarantee for the Stage I City Improvements. **PERMITTEE** shall be responsible for a financial guarantee for the Stage I Permittee Improvements to insure timely completion of the Stage I Permittee Improvements. **PERMITTEE** agrees that the Certificate of Occupancy shall not be released until the Stage I Permittee Improvements are completed. **PERMITTEE** shall be responsible for a financial guarantee for any remaining Stage I Permittee Improvements that are not complete at the time a City required Certificate of Occupancy is requested by **PERMITTEE** equal to the amount of 125% of the City Engineer's estimated cost of the remaining Stage I Permittee Improvements. The said financial guarantee shall be in the form of a letter of credit or cash escrow held by the **CITY**. **PERMITTEE** agrees to provide the City with documentation from applicable utility companies that said utility has been satisfied as to Stage I Permittee Improvements and properly paid for said work or provide appropriate lien waivers. The **PERMITTEE** may apply for reductions in the Letter of Credit or cash escrow as the Stage I Permittee Improvements are completed and accepted by the City. Upon completion of the Stage I Permittee Improvements and final inspection and acceptance by the City, any remaining balanced on the letter of credit or escrow account shall be promptly returned to the Permittee.
- 7. Inspection Fees. **PERMITTEE** shall be responsible for all inspection costs incurred by the **CITY** related to the installation of the Stage I Permittee Improvements. **PERMITTEE** shall be responsible for all inspection costs incurred by the **CITY** related to the installation of the Stage I Permittee Improvements in the amount of [REDACTED] **Dollars and No Cents (\$___,00)**, which equals 5% of the City Engineer's estimated cost of the Stage I Permittee Improvements. **PERMITTEE** shall deposit said amount as a cash

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escrow held by the CITY. **PERMITTEE** agrees that said fees may be used to address clean-up costs in the event of default by the **PERMITTEE**. The ~~City~~ **CITY** shall maintain an accurate accounting of charges to the escrow amount and shall provide a monthly statement of all such charges. Upon completion of the Stage I Permittee Improvements and final inspection and acceptance by the ~~City~~ **CITY**, the remaining balance in the escrow account shall be promptly returned to ~~the Permittee~~ **PERMITTEE**.

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8. Stage I Improvement Installation. The Stage I Improvements shall be installed in accordance with the City Plans and Permittee Plans and in accordance with CITY standards and the City Code. The CITY and PERMITTEE shall obtain all necessary permits from all agencies before proceeding with construction of the Stage I Improvements. Within thirty (30) days after the completion of the Stage I City Improvements, the CITY shall have prepared a complete set of reproducible "As Built" plans for the Stage I City Improvements, developed by a certified engineer.

9. Time of Performance. The CITY shall have substantial completion of all Stage I City Improvements by December 1, 2011 and final completion by June 30, 2012, provided that the time for completion shall be extended to the extent that PERMITTEE'S acts or omissions unreasonably delays completion of the Stage I City Improvements. PERMITTEE shall install all Stage I Permittee Improvements by June 30, 2012, provided that the time for completion shall be extended to the extent that CITY'S acts or omissions unreasonably delays completion of the Stage I Permittee Improvements.

10. Stage I Improvement Warranty Financial Guarantee. A Stage I Improvement Financial ~~Warranty~~ Guarantee shall not be required for Stage I City Improvements. A Stage I Improvement Warranty Financial Guarantee shall be required for Stage I Permittee Improvements inas applicable to Item #4.e above. The PERMITTEE shall deposit as cash escrow or letter of credit the amount of _____ Dollars and No Cents (\$____.00), which is equivalent to $([\$150/tree + \$75/shrub] \times 30\% \text{ mortality rate})$. The PERMITTEE may apply for reductions in the Letter of Credit or cash escrow as the Stage I Permittee Improvements are completed and accepted by the City. Upon completion of the Stage I Permittee Improvements and final inspection and acceptance by the City, any remaining balanced on the letter of credit or escrow account shall be promptly returned to the Permittee.

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11. Ownership of Improvements. Upon completion and acceptance by the ~~City~~ **CITY**, the Stage I City Improvements lying within public easements shall become CITY property without further notice or action.

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12. License. PERMITTEE hereby grants to the CITY, its agents, employees, officers and contractors, a license to enter the Property from time to time in order to perform all work and/or inspections deemed appropriate by the CITY during installation of the Improvements. This license shall expire after the Improvements installed pursuant to this Contract have been installed and accepted by the CITY.

13. Stage II Improvements. The Stage II Improvements which the **CITY** requires **PERMITTEE** to construct, which are not otherwise included in the Stage I Improvements, are as follows:
 - a. Monument stakes for the Plat
14. Stage II Improvements to remaining Plat outlots. **PERMITTEE** agrees that Stage II Improvements shall be required on remaining Plat outlots at the time of development of said outlots.
15. Clean Up. **PERMITTEE** and the **CITY** each shall promptly clear from public streets and property any soil, earth, or debris resulting from the construction work on the Stage I Permittee Improvements or the Stage I City Improvements, as the case may be.
16. Payment for Stage II Improvements. **PERMITTEE** shall be responsible for a financial guarantee for the Stage II Improvements to ensure timely completion of the Stage II Improvements. **PERMITTEE** agrees that the Certificate of Occupancy shall not be released until the Stage II Improvements are completed. **PERMITTEE** shall be responsible for a financial guarantee for any remaining Stage II Improvements that are not complete at the time a Certificate of Occupancy is requested by **PERMITTEE** in the amount of _____ Dollars and No Cents (\$_____.00), which amount is 125% of the City Engineer's estimated cost of the remaining State II Improvements. **PERMITTEE** shall deposit said amount as a letter of credit or cash escrow.
17. Street Cleaning. After the street surfacing is installed, the **CITY** and **PERMITTEE** each shall clear any soil, earth or debris from the streets and Stormwater facilities resulting from any construction within the Plat by such party. From time to time and upon not less than thirty six (36) hours prior notice to **PERMITTEE**, the **CITY** may remove, at the expense of **PERMITTEE**, accumulations of soil, earth and debris from the streets and Stormwater facilities within the Plat resulting from construction of the Improvements, and **PERMITTEE** shall pay each invoice from the **CITY** to **PERMITTEE** for such costs within fifteen (15) days of receipt of the invoice.
18. Default. In the event of default by **PERMITTEE** as to any of the work to be performed by it hereunder, the **CITY** may, at its option, perform the work and **PERMITTEE** shall promptly reimburse the **CITY** for any reasonable expense incurred by the **CITY**, provided **PERMITTEE** is first given written notice of the work in default, not less than 48 hours in advance. This Contract is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the Property. When the **CITY** does any such work, the **CITY** may, in addition to its other remedies, assess the cost in whole or in part to the benefitted portion(s) of the Property. **PERMITTEE** authorizes reimbursement from any of **PERMITTEE**'s escrows held by the **CITY**.
19. Miscellaneous.

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- a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Contract is for any reason invalid, such decision shall not affect the validity of the remaining portions of this Contract.
- b. Written Amendments Only. The action or inaction of the **CITY** shall not constitute a waiver of or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The **CITY**'s failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
- c. Compliance with Laws and Regulations. **PERMITTEE** represents to the **CITY** to the best of its knowledge that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until **PERMITTEE** cause the Plat to so comply. Upon the **CITY**'s demand, **PERMITTEE** shall cease work until there is compliance.
- d. Recording; Termination and Release. This Contract shall run with the land and shall be recorded in the office of the Anoka County Recorder at the expense of **PERMITTEE**. After **PERMITTEE** has completed the work required of it under this Contract, as to all or any portion of the Property, at the request of **PERMITTEE** the **CITY** will execute in recordable form and deliver either a termination of this Contract or a release of such portion of the Property from the effect of this Contract.
- e. Mailbox Locations. **PERMITTEE** agree that the placement of mailboxes along public streets is subject to the approval by the **CITY**, and location of utilities will be necessary through Gopher State One-Call.
- f. Boulevard and Area Restoration. The **CITY** shall be responsible for the cost of establishing seed in all boulevards, except as otherwise noted, within thirty (30) days after completion of the street improvements included in the Stage I City Improvements, and restoring all other areas disturbed by the Stage I City Improvements, in accordance with approved Grading and Erosion Control plans prepared by WSB Associated dated [REDACTED]. **PERMITTEE** shall be responsible for topsoil, trees, and establishment of seed along the north side of Bunker Lake Boulevard. The **CITY** or **PERMITTEE**, as the case may be, shall be responsible for the cost of cleaning any soil, earth or debris from wetlands within and adjacent to the Property resulting from grading in connection with the Stage I City Improvements or the Stage I Permittee Improvements, respectively.
- g. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday, 7:00 a.m. to 10:00 p.m. **PERMITTEE** is required to provide a sign at each entrance point stating delivery

Comment [TG2]: PERMITTEE objects to this language. Staff will note objection as part of case.

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and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.

- h. Construction Site Maintenance. **PERMITTEE** shall adhere to all **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc.
- i. Estimated Cost. It is understood and agreed that cost amounts set forth in this Contract as to the Stage I City Improvements, unless qualified as fixed amounts, are estimated. **PERMITTEE** agree to pay the entire cost of the Improvements, including interest, engineering and legal fees related thereto; provided, however, that **PERMITTEE'S** responsibility for payment of the cost of the Stage I City Improvements shall be limited to the obligations of **PERMITTEE** under the Assessment Agreement.
- j. Plat Approval Expenses. **PERMITTEE** shall pay to **CITY** all reasonable **CITY** expenses incurred in the approval of the Plat, including, but not limited to, administration expenses, and engineering and legal fees. Any such expenses incurred after recording of the Plat shall be paid within fifteen (15) days after receipt of an invoice therefor. Failure to pay the **CITY'S** expenses within that fifteen (15) day period will permit the **CITY** to draw for payment upon any of the escrows required by this Contract. The **CITY** agrees to provide to **PERMITTEE**, promptly upon request, an estimate of all such expenses.
- k. Reimbursement to the CITY. **PERMITTEE** shall reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Contract, or any portion thereof, including court costs and reasonable engineering and attorney's fees.
- l. Marketable Title. Prior to recording of the Plat, **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Property, either through a currently certified abstract, registered property abstract or title insurance.
- m. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Contract shall be defined as a document issued by the **CITY'S** Building Official, which authorizes a structure to be used for its intended purposes.
- n. Proof of Authority. The **CITY** requires **PERMITTEE** to provide proof of authority by its governing board to execute this Contract. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of **PERMITTEE**.
- o. Recording of This Contract. See Section 19(d) above.
- p. Violation of This Contract. If **PERMITTEE** fail to perform any of the terms of this Contract, the **CITY** shall be entitled to recover, from **PERMITTEE** or the issuer of its financial guarantee, the full amount of any and all financial

guarantees or withhold the Certificate of Occupancy as defined in Section 16(m) above. Breach of any of the terms of this Contract by **PERMITTEE** shall be grounds for denial of a building permit for any portion of the Property still owned by **PERMITTEE**.

- q. Contract Binding On Successors and Assigns. This Contract shall be binding upon the parties, and their respective successors and assigns.
- r. Letters of Credit. All letters of credit presented as a financial guarantee, if required prior to issuance of a Certificate of Occupancy, shall be first approved as to form and content prior to acceptance by the City.

20. Requirements for Building Permit and Certificate of Occupancy.

- a. No building permit for any lot in the Plat shall be issued until: (a) a Class 5 driving surface is installed to within 300 feet of the proposed structure; (b) a Certificate of Survey, including the survey information required by the **CITY**, has been supplied to the **CITY** Building Official; (c) all the financial guarantees required by the **CITY** have been satisfied; (d) a permit from the Lower Rum River Watershed Management Organization has been obtained; (e) a permit from Anoka County Soil Conservation District has been obtained (if necessary); and (f) this Contract has been signed and received by the **CITY**. A footings and foundation permit for the structure has been waived by prior action of the City Council.
- b. No Certificate of Occupancy for any lot in the Plat shall be issued until: (a) vehicular access to the lot is provided, including installation of at least one layer of bituminous surfacing; (b) all utilities are in place, operational and accepted by the **CITY** in accordance with this Agreement; (c) for lots that have a slope of less than 2%, a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, is provided to the **CITY** documenting that the flattest grade on the lot is 1% or greater; and (d) boulevard sod and landscape tree, or escrow for same, have been provided.
- c. All improvements included in the Permittee Plans, including amendment required of the City Staff Review Letter dated [REDACTED] are completed, or financial guarantee in the amount of 150% the City Engineer's estimate of the cost of said improvements is secured in the form of cash escrow or letter of credit for the parking lot and related items.

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- 21. Park Dedication. The Plat is located in the **CITY**'s Greenland Hills District. The current park dedication requirement is \$4,738 per commercial acre. At the City Council meeting on October 26, 2010, the Council accepted the recommendation of the Park Commission to accept, in full satisfaction of the park dedication requirement for the Plat, fee title to a 4.175 acre Outlot in the Plat. As a condition to the **CITY**'S release of the Plat for recording, **PERMITTEE** shall convey to the **CITY** fee title to the 4.175 acre Outlot C as shown on the proposed Plat, dated [REDACTED] prepared by Anderson Engineering

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of Minnesota, LLC. The **CITY** and **PERMITTEE** agree that said Outlot is not being dedicated as park, but being transferred in fee-title to the **CITY**.

22. Trail Development Fees. The current trail development fee is \$1,090 per commercial acre. The amount due for the Plat is Fifty Eight Thousand Dollars and No Cents ($\$1,090.00 \times 64.26 \text{ acres} = \$70,043.00$, less trail credit of $\$12,043 = \$58,000.00$ – final trail credit and fee amount to be inserted). The acreage is based on a net developable acreage amount instead of a gross acreage amount. **PERMITTEE**'s obligations with respect thereto are provided in the Assessment Agreement, and the actual costs of trail construction of off-site trail improvements as shown on Exhibit B, herein attached, payable by **PERMITTEE** pursuant to the Assessment Agreement shall be credited against the trail development fee for the Plat.
23. Water and Sanitary Sewer Connection (Trunk) Fees. The current water connection fee is \$8,337 per acre. The current sanitary sewer connection fee is \$3,824 per commercial acre. Based on the net acreage amount of 64.26 acres: the total amount due on the 64.26 acre Plat is Seven Hundred Eighty One Thousand Four Hundred Sixty Six Dollars and No Cents ($[\$8,337.00 \times 64.26 \text{ acres}] + [\$3,824.00 \times 64.26 \text{ acres}] = \mathbf{\$781,466.00}$). **PERMITTEE**'s obligations with respect thereto are provided in the Assessment Agreement, and the actual costs of water and sanitary sewer trunk construction part of the Stage I City Improvements payable by **PERMITTEE** pursuant to the Assessment Agreement shall be credited against the water connection and sanitary sewer connection fees for the Plat.
24. Water and Sanitary Sewer Lateral Fees. The Property is not subject to standard sanitary sewer and water lateral fees. Water and sanitary sewer improvements are being constructed pursuant to the Assessment Agreement.
25. Stormwater Management Fee. The current stormwater management fee is \$4,465 per commercial acre. The amount due for the Plat is Two Hundred Fifty Thousand Forty and No/100 Dollars ($\$4,465.00 \times 56 \text{ acres} = \mathbf{\$250,040.00}$). The acreage is based on a permeable surface calculation instead of a gross acreage calculation. **PERMITTEE**'s obligations with respect thereto are provided in the Assessment Agreement, and the actual costs of stormwater facilities part of the Stage I City Improvements payable by **PERMITTEE** pursuant to the Assessment Agreement shall be credited against the stormwater management fee for the Plat.
26. Future Development Fees. **PERMITTEE** agrees that none of the above fees are being collected for any of the outlots in the Plat, and therefore said outlots are subject to similar fees at a future date when such outlots are subdivided for development.
27. Trail Construction. Trails are being constructed pursuant to the Assessment Agreement.
28. Easements. **PERMITTEE** shall be responsible for drafting and recording easements for all trails and sidewalks on private property. Said easements shall be executed prior to the **CITY** releasing the Plat for recording and shall be recorded at the same time as the Plat.

29. Maintenance Agreement. **PERMITTEE** shall be responsible for drafting and recording a maintenance agreement for on-site stormwater improvements, subject to review and approval of the City Engineer.
30. Notices. All notices required or permitted by this Contract to be given to a party shall be in writing, and shall be either personally delivered or mailed by certified or registered mail to such party at the following address or such other address as such party shall specify in a notice to the other party:

Hageman Holdings, LLC
[13200 43rd Street NE](#)
[St. Michael, MN 55376-8420](#)
~~[2019 Westridge Court](#)~~
~~[Buffalo, MN 55313](#)~~

City Administrator
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

City of Ramsey

By: _____
Its Mayor

By: _____
Its City Administrator

Hageman Holdings, LLC

By: Mike Hageman _____

Its: Chief Manager _____

STATE OF MINNESOTA)
)ss.
COUNTY OF ANOKA)

On this _____ day of _____, 2011, before me a Notary Public within and for said County, personally appeared Bob Ramsey and Kurtis G. Ulrich, to me personally known, who each by me duly sworn, each did say that they are respectively the Mayor and the City Clerk of Ramsey, the municipal corporation named in the foregoing instrument, and that the seal affixed to said instrument was signed and sealed in behalf of said municipality by authority of its City Council and said Mayor and City Clerk acknowledged said instrument to be the free act and deed of said municipal corporation.

Notary Public

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2011, by _____, the _____ of Hageman Holdings, LLC, a Minnesota limited liability company, on behalf of the limited liability company.

Notary Public

This Document Drafted By:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This Document Reviewed By:
Randall and Goodrich
2140 4th Avenue
Anoka, MN 55303

Exhibit A
Assessment Agreement
NOTE: FOR PRELIMINARY REVIEW
ALL FINANCIAL FIGURES ARE ESTIMATES UNTIL FINAL BID IS AWARDED

THIS ASSESSMENT AGREEMENT (this "Agreement") is made this _____ day of _____, 2011, by and between **City of Ramsey**, a Minnesota municipal corporation (the "City") with offices at 7550 Sunwood Drive N.W., Ramsey, Minnesota 55303, and **Hageman Holdings, LLC**, a Minnesota limited liability company ("Owner"), and is based on the following facts:

A. Owner is the owner of fee title the Property, as defined in the Development Contract.

B. Owner has applied to the City for approval of a subdivision of the Property into Lot 1, Block 1, and Outlots A, B, C and D, Alpha Development, Anoka County, Minnesota, pursuant to the plat of Alpha Development (the "Plat").

C. The City has approved the Plat subject to certain conditions as specified in that certain Development Contract between the City and Owner, dated [REDACTED], 2011 (the "Development Contract").

D. The Development Contract contemplates that the City and Owner will enter into this Agreement.

NOW, THEREFORE, in consideration of the facts stated above, the mutual promises and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the City and Owner, the parties hereby agree as follows:

1. Recitals Incorporated. The facts stated above are hereby incorporated into this Agreement and made a part of this Agreement by this reference.

2. Definitions. Capitalized terms used but not defined in this Agreement are defined as provided in the Development Contract.

3. Assessment. A special assessment (the "Assessment") is hereby levied against the Property under Minnesota Statutes Chapter 429 in an amount (the "Aggregate Assessment Amount") equal to the amount of the "Project Costs" of the Stage I City Improvements as defined in the Development Contract. For purposes of this Agreement, "Project Costs" means the actual total cost of the Stage I City Improvements including: 1) 10% contingency; ~~and 2)~~ 18% for for construction engineering- and administration fees, ~~and; as well as~~ 3) trunk fees. ~~If~~ The Aggregate Assessment Amount ~~shall not exceed~~ ~~equals~~ \$1,761,721.00 ~~33,203.00~~, ~~and the~~ ~~assessment~~ ~~it~~ shall be allocated to and levied against portions of the Property created by the Plat as follows:

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Comment [TG3]: It is understood that these are estimates only, subject to final bid numbers.

Parcel Description	Area	Allocation %	Assessment Amount
Lot 1, Block 1	86.436 acres	61%	\$1,074,650-\$ 1,057,254.02
Outlot B	45.196 acres	32%	\$563,751-\$ 554,624.24
Outlot D	9.621 acres	7%	\$123,320-\$ 121,324.74
Total			\$1,761,721-\$ 1,733,203.00

To the extent that the Aggregate Assessment Amount is less than \$1,761,721~~1,721~~, the Assessment Amount for Lot 1, Block 1 shall be reduced. The composition of the maximum amount of Project Costs is set forth as listed below:

<u>Estimated Improvement Costs</u>	
Street and Trail Improvement - Bunker Lake Extension	\$566,048.00
West Leg - Armstrong Intersection	\$(65,400.00)
Drainage Improvements - Bunker Lake	\$189,965.00
Sanitary Sewer - Bunker Lake	\$222,996.00
Watermain Extension - Bunker Lake Blvd.	\$277,512.00
Puma Street Surfacing	\$117,049.00
Puma Street Trail	\$56,518.00
Sub-total	\$1,364,688.00 90,688.00
<u>Allocation of Development Fees</u>	
Stormwater Fee	\$60,075.00
Sanitary Sewer Trunk Fee	\$22,734.00
Trail Development Fee	\$56,000 1,482.00
Water Trunk Fee	\$258,224.00
Grand Total	\$1,761,721 33,203.00

Comment [TG4]: ESTIMATED: Per discussion in regards to credit for grading work in ROW.

4. **Waiver by Owner.** The Assessments levied under Section 3 above shall be deemed adopted on the date this Agreement is signed by the City. Owner, by signing this Agreement, acknowledges that the Property is benefited by the Stage I City Improvements in an amount at least equal to the amount of the Project Costs, and hereby unconditionally waives all procedural and substantive objections to the Assessment, including without limitation any right to a hearing and any right to appeal the levying of the Assessment.

5. **Payment of Lot 1, Block 1 Assessment.** The Assessment for Lot 1, Block 1 of the Plat shall be payable in equal semi-annual installments over a period of twenty (20) years, the first installment of which shall be due not sooner than October 15, 2012. The fixed interest rate applied to the Assessment shall be: (a) if the City elects to finance the Project Costs internally, a fixed rate not greater than two percent (2%) per annum in excess of the "prime rate" as published in *The Wall Street Journal* on the date of this Agreement; or (b) if the City elects to finance Project Costs

Exhibit B
Off-Site Trail Improvements

CC Regular Session

7. 2.

Meeting Date: 05/10/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Storm Sewer Outlet Revisions Related to City Project #08-33; Ute Street Improvements

Background:

On May 27, 2007 a petition was received by the City Council for the bituminous paving of Ute Street north of 179th Lane (terminating at the dead end turn around). City Council directed the preparation of a feasibility study, which was conducted in the fall of 2008. Through the process, many issues were identified and resolved, and the project was constructed last fall. A public hearing was held prior to the levying of assessments upon substantial project completion. Currently only minor punchlist items and turf establishment remain as outstanding items to be completed.

Following substantial completion of the project a concern was expressed by a resident requesting revisions to the new storm sewer outlet located on his property. An easement was acquired from the property owner prior to commencing the project, but there were no meaningful conversations as to what the ultimate design and/or appearance would be for this structure. This individual believes that modifications should be made to the outfall to improve aesthetics and reduce his concern for potential liability should someone become injured while accessing the lake through this location. Attached are some photos of the outfall for review.

This item was discussed by the Public Works Committee on April 19, 2011 and it was their recommendation to schedule an on-site meeting with the property owners and staff to discuss 2 issues:

1. Legal implications of an easement over an easement. Does the constructed storm sewer outfall in our easement affect the use of a private access easement over the same piece of ground? Apparently a private access easement to the lake exists between property owners in the neighborhood, and there was concern that this improvement would hinder the use of this property for lake access. The City Attorney is currently reviewing all pertinent information related to this matter, and may have additional input at the Council meeting.
2. A potential outfall revision to address the legal issue described above, and attend to the resident concerns associated with the existing condition.

This item should then be scheduled as a stand alone case on the next regular City Council agenda for consideration.

Notification:

Observations:

A site meeting was held on April 26, 2011, and a plan developed to narrow the outfall settling basin along the south side to create additional space for lake access. The plan also included that the settling basin get filled with rip-rap to level the grade along the slope, as opposed to leaving it as a hole.

These outfall revisions could be completed with the final punchlist items currently underway by the contractor, but they will come with a cost as the final design approved by the Council was implemented per the project specifications. The outfall was constructed, in conjunction with an upstream sump manhole, to improve water quality prior to discharge to Rogers Lake. Staff feels that the outfall is functioning as designed, but revisions could still be incorporated that would alleviate some of the resident's concerns and still comply with the City's approved Lower Rum River Water Management Organization (LRRWMO) permit. The resident has stated that he would like the stilling basin removed all together and have the stormsewer pipes extended down to waters edge. He would also like a different type of rock that isn't as jagged to reduce potential liability concerns from injuries, but there was consensus by all at the meeting that the approach outlined above would improve the situation and be acceptable.

We have discussed these revisions with a contractor and have been quoted a price to correct as time and material costs, not to exceed \$2,000. This work would be performed utilizing hand labor to the extent possible, but small equipment will be necessary to haul the rip-rap material to the outfall location. It is their intent to protect and limit damage to the new turf that is being established, but any damage done will also be restored.

Funding Source:

If authorized, these improvements would be funded through the Stormwater Utility Enterprise Fund.

Staff Recommendation:

Staff recommends that the City Council authorize the proposed outfall revisions on a time and material basis, not to exceed \$2,000.

Committee Action:

Motion to authorize the proposed Ute Street storm sewer outfall revisions on a time and material basis, not to exceed \$2,000.

Attachments

[Location Map](#)

[Photos](#)

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	05/04/2011 12:27 PM
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:19 PM
Form Started By: Tim Himmer		Started On: 05/03/2011
	Final Approval Date: 05/04/2011	



Ute Street Outfall Location

















CC Regular Session

7.3.

Meeting Date: 05/10/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Authorize Staff to Solicit Bids for Improvement Project 10-22 Ramsey Municipal Parking Facility Phase II

Background:

In January of 2011, City Staff was given direction to submit the design modifications to MnDOT for the successful integration of a transit oriented residential project with the 200 stall expansion of the existing parking facility. The existing ramp has 150 dedicated park and ride stalls and are being used by transit riders.

Ramsey was granted Congestion Mitigation/Air Quality funds for an expansion of 200 additional park and ride stalls because this location was selected by the Met Council in their Regional Park & Ride Study as needing expansion of park and ride.

Northstar Commuter Rail and the Anoka County Regional Rail Authority have a high priority to build ridership on the Northstar rail and a rail station at Ramsey would immediately add over 50,000 or more trips annually to a \$330 million transit investment.

Safe convenient and DEDICATED parking is a requirement of the City of Ramsey to receive a new Northstar Rail Station.

Staff will attempt to bring forward an agreement before the bids are awarded that summarizes the approval of the Anoka County Regional Rail Authority and the Metropolitan Council of a Ramsey Rail Station. In the specifications of the parking ramp contract we have 60 days after opening bids to award the Contract and utilize the \$3.5 million grant.

Funding Source:

TIF 1

Council Action:

Staff recommends that the City Council make a motion to authorize Staff to solicit bids for Improvement Project 10-22, Ramsey Municipal Parking Facility Phase II.

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/04/2011 02:16 PM
Started On: 05/04/2011 11:07 AM

Form Started By: MaryJo Warner

Final Approval Date: 05/04/2011

CC Regular Session

7. 4.

Meeting Date: 05/10/2011

By: Heidi Nelson, Administrative Services

Title:

Approve Documents to Clear Title to Lands owned by the City of Ramsey in the plat of COR ONE

Background:

Over the past 12 months in preparation for land transactions in The COR with Flaherty and Collins and TOTI Land Development, the DM Team has been working with the City's HRA Real Estate Counsel to research and resolve any title issues that would need to be cleared prior to completing a land transaction.

There are five documents that need to be approved by the City Council. The HRA (items no. 2 and 6 in Bray letter) and Board of Adjustment (item no. 3 in Bray letter) will also need to approve documents related to clearing the title. Those actions will be requested at upcoming meetings of those Boards.

The following documents are presented to the City Council this evening for approval (item no.'s in attached Bray letter):

Release of Option (item no. 1)

Release of Land from Restrictions (item no. 2)

Release of Deferred Assessments (item no. 5)

Quit Claim Deed (item no. 6)

Declaration of Easment (item no. 6)

The attached letter from Mr. Tom Bray, the HRA's Real Estate Counsel, describes in detail the title issue that is being resolved with each document. As Council may recall, item no. 4 (Release of Land from and Amendment to Lease Agreement) in the attached letter was completed earlier this year by action of the City Council, HRA and EDA. Items no. 1 (Release of Option), 2 (Release from Use Restrictions), 5 (Release of Deferred Assessments) will be executed, upon approval, and recorded immediately following tonight's action. Item no. 6 (Quit Claim Deed and Easement Declaration) will be recorded at closing.

Notification:

None required.

Observations:

Please refer to letter from the HRA's Real Estate Counsel, Mr. Tom Bray. Letter is attached as first attachment.

Recommendation:

Staff recommends that the following documents be approved by the City Council:

Release of Option

Release of Land from Restrictions

Release of Deferred Assessments

Quit Claim Deed

Declaration of Easment

Funding Source:

HRA legal is funded by the 2011 HRA levy and budget.

Council Action:

Approve the following documents:

Release of Option

Release of Land from Restrictions

Release of Deferred Assessments

Quit Claim Deed

Declaration of Easment

Attachments

Letter from Tom Bray re Clear Title Documents

Release of Option Agreement

Release of Use Restrictions

Release of Deferred Assessments

Quit Claim Deed

Declaration of Easement

Deed - Use Restrictions

Form Review

Inbox	Reviewed By	Date
Darren Lazan	Heidi Nelson	05/03/2011 07:50 PM
Heidi Nelson (Originator)	Heidi Nelson	05/03/2011 10:34 PM
Darren Lazan	Darren Lazan	05/05/2011 01:22 PM
Diana Lund	Diana Lund	05/05/2011 02:18 PM
Kurt Ulrich	Jo Thieling	05/05/2011 02:20 PM

Form Started By: Heidi Nelson

Started On: 05/03/2011 01:48 PM

Final Approval Date: 05/05/2011



2200 IDS Center
80 South 8th Street
Minneapolis MN 55402-2157
tel 612.977.8400
fax 612.977.8650

March 3, 2011

Thomas L. Bray
(612) 977-8285
tbray@briggs.com

VIA E-MAIL

Heidi Nelson
Assistant Administrator
City of Ramsey
Ramsey Municipal Center
7550 Sunwood Drive
Ramsey, MN 55303

Dear Heidi:

Heidi, enclosed with this letter I am sending to you a number of documents that the City, the EDA and/or the HRA must execute to clear title to the F&C property. Some of these documents also clear title to the TOTI property. A brief description of each document is set forth below.

Note that the documents referenced in paragraph 4 relate to the bond financing for Ramsey Municipal Center, and by copy of this letter I ask that Mary Ippel contact you directly to discuss any requirements related to the City's and the EDA's approval and execution of these documents.

1. Release of Option. As you may recall, Ramsey Town Center LLC granted the City of Ramsey an option to purchase a portion of the RTC property in connection with the execution of the First Amendment to the Master Declaration Agreement in February of 2005. That option still encumbers Outlot A, Ramsey Town Center Fifth Addition and a portion of Outlot B, Ramsey Town Center Fifth Addition. The City needs to release its Option. The City Council can approve the execution of, execute and record this Agreement at any time. It must be recorded before the recording of the Plat.
2. Use Restrictions Paragraph 8 of Exhibit B to the Warranty Deed dated February 22, 2005 from Ramsey Town Center LLC to the City of Ramsey. A Deed was recorded as Document No. 482124.004 (Torrens) and 1973660.003 (Abstract) imposes use restrictions on portions of the F & C Property. A copy of the Deed is enclosed for your reference. I am also enclosing an instrument entitled Release of Land from Restrictions that releases and terminates these Restrictions. The City and the HRA need to approve and execute the release of land from restrictions in order to terminate these restrictions of record. The City Council and the HRA can

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Heidi Nelson
March 3, 2011
Page 2

approve the execution of, execute and record this Agreement at any time. It must be recorded before the recording of the Deed to F & C.

3. Resolution Approving the Modification of a Variance to the Maximum Front Yard Setback for the Ramsey Municipal Facility. When Ramsey Municipal Center was built, the City granted itself a variance from the applicable front yard setbacks. The Resolution approving the variance was recorded in the Anoka County Land Records. The Resolution describes the property subject to the Resolution as Outlots S, T, X, Y and Z, Ramsey Town Center Addition. These lots were later replatted at parts of Lots 1, 1A and 2, Block 1, Ramsey Town Center Fifth Addition and are now being replatted as parts of COR ONE. The purpose of this Resolution is to amend the legal description attached to the original variance so that the variance only affects the actual Ramsey Municipal Center site which will now be described as Lots 1 and 1A, Block 1, COR ONE, Anoka County, Minnesota. I assume it will need to satisfy the same public notice requirements as an original variance, but I suggest you check with Bill Goodrich as to that issue. The City's Board of Adjustment should consider the adoption of this Resolution after the City Council has approved the Preliminary Plat of COR ONE. It should be recorded after the Plat of COR ONE is recorded and before the HRA conveys the COR ONE Parcel to COR ONE.
4. Release of Land from and Amendment to Lease Agreement and Release of Land from and Amendment to Ground Lease Agreement. As a part of the financing of the Ramsey Municipal Center, the City ground leased the Municipal Center site to the EDA and the EDA leased the property back to the City. Both the Ground Lease and the Lease describe the property subject to the Lease as Lots 1 and 1A, Block 1, Ramsey Town Center Fifth Addition. As the result of the replatting, a portion of that property will no longer be a part of the Municipal Center site. The purpose of these instruments are to amend the Ground Lease and Lease so they only encumber Lots 1 and 1A, COR ONE, Anoka County, Minnesota and to release the portion of the former Lot 1 and Lot 1A, Ramsey Town Center Fifth Addition that will not be a part of Lots 1 and 1A, COR ONE. As I indicated above, please contact Mary Ippel to discuss the specific procedures which must be followed in approving, executing and recording these instruments.
5. Release of Deferred Assessments. There is a Certificate of Deferred Assessments recorded against title to Lot 1, Block 1, Ramsey Town Center Addition. The Certificate indicates that there is a deferred assessment of \$170,330.00 as of April 6, 2007. I assume that this deferred assessment was released at the same time as the rest of the special assessments were released. If so, the City must release the deferred assessment of record because a portion of Lot 1, Block 1,

Heidi Nelson
March 3, 2011
Page 3


Ramsey Town Center Fifth Addition will be included within the F&C site. Enclosed is a Release of Land from Deferred Assessments for approval by the Ramsey City Council and execution by the Mayor and City Administrator. The City Council may approve, execute and record this Release at any time and must record this release before the recording of the Plat.

6. Quit Claim Deed and Declaration of Easement. The F & C parcel is being assembled from both City and HRA property. Before the HRA can convey to F & C, the City must quit claim its interest to the HRA. In addition, before the HRA conveys Lot 3 to F & C, the HRA must declare and easement over Lot 3 to provide access from Sunwood Drive to the City's Parking Ramp. I am enclosing these for informational purposes. These documents should be approved and executed at the same time as the F & C closing documents and will be recorded after the recording of the Plat.

We can discuss how you want to process these documents but once they have all been approved by the City and, as applicable, the EDA and HRA, we should deliver them all to Commercial Partners Title for recording. If the TOTI transaction closes first, I will need to coordinate between Commercial Partners Title and Land Title to ensure that the Release of Option is recorded in time for the TOTI closing.

If you have any questions regarding these documents or their proper approval, please call me at 612-977-8285.

Very truly yours,



Thomas L. Bray

TLB/dgp
Enclosures
cc: Darren Lazan
Mary Ippel

RELEASE OF OPTION

RECITALS

A. Ramsey Town Center LLC, a Minnesota limited liability company ("RTC") and the City of Ramsey, a municipal corporation organized and existing under the laws of the State of Minnesota ("City") entered into an Option Agreement dated February 28, 2005 and recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles on January 18, 2006 as Document No. 1981372.001 (Abstract) and Document No. 486116.001 (Torrens) (the "Option Agreement").

B. Pursuant to the Option Agreement, RTC granted City an option to purchase the real property located in the City of Ramsey, County of Anoka, State of Minnesota and described on the attached Exhibit A (the "Property").

C. On or about February 8, 2006, RTC and Minnwest Bank Central, a bank corporation organized and existing under the laws of the State of Minnesota ("Minnwest"), entered into an Acknowledgment of Option Agreement wherein Minnwest acknowledged that its interests in the Property, as mortgagee, were subject to the City's rights under the Option Agreement (the "Acknowledgement"). The Acknowledgement was recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles on February 16, 2006 as Document No. 1982185.001 (Abstract) and as Document No. 486509.001 (Torrens).

D. City desires to execute this Release to document in the public records of Anoka County, Minnesota that City releases any and all rights it has or had under the Option Agreement.

RELEASE

NOW THEREFORE, City hereby releases any and all right, title, and interest it has or may have in the Property pursuant to the Option Agreement.

IN WITNESS WHEREOF, City has executed this Release of Option by duly authorized representatives, effective as of the Effective Date.

CITY OF RAMSEY,
a municipal corporation organized and existing under the laws of the State of Minnesota

By: _____
Its: Mayor

By: _____
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me on _____, 2011, by Bob Ramsey, the Mayor, and Kurt Ulrich, the City Administrator, of the City of Ramsey, a municipal corporation, on behalf of the corporation.

Signature of Notary Public

DRAFTED BY AND WHEN
RECORDED RETURN TO:
Briggs and Morgan, P.A. (LRC)
2200 IDS Center
80 South 8th Street
Minneapolis, MN 55402
(612) 977-8400

EXHIBIT A

That part of Outlot M, RAMSEY TOWN CENTER ADDITION, Anoka County, Minnesota, described as follows:

Commencing at the southeast corner of Outlot S, said RAMSEY TOWN CENTER ADDITION, assumed bearing; thence North 66 degrees 10 minutes 33 seconds West, according to said RAMSEY TOWN CENTER ADDITION along the southwesterly line of Outlots S and M, 621.79 feet to the point of beginning of the parcel to be described; thence North 23 degrees 43 minutes 04 seconds East 274 .15 feet; to the northerly line of said Outlot M; thence North 66 degrees 10 minutes 33 seconds West, along said northerly line, 350.00 feet; thence South 23 degrees 43 minutes 04 seconds West 274.15 feet; to the southwesterly line of said Outlot M; thence South 66 degrees 10 minutes 33 seconds East, along the southwesterly line of said Outlot M, 350.00 feet to the point of beginning.

Now known as Outlot A, Ramsey Town Center Fifth Addition.

AND

That part of Outlot W, RAMSEY TOWN CENTER ADDITION, Anoka County, Minnesota, described as follows:

Commencing at the southwest corner of said Outlot W; thence South 66 degrees 10 minutes 33 seconds East, according to said RAMSEY TOWN CENTER ADDITION, assumed bearing along the southwesterly line of said Outlot W, 121.45 feet to the point of beginning of the parcel to be described; thence continuing South 66 degrees 10 minutes 33 seconds East 151.72 feet; thence easterly along a tangential curve concave to the north 121.42 feet, said curve having a radius of 420.00 feet and a central angle of 16 degrees 33 minutes 52 seconds; thence North 23 degrees 43 minutes 04 seconds East not tangent to last said curve 479.47 feet; thence North 66 degrees 16 minutes 56 seconds West 323.70 feet; thence westerly along a tangential curve concave to the south 95.21 feet, said curve having a radius of 230.00 feet and a central angle of 23 degrees 43 minutes 04 seconds; thence South 89 degrees 58 minutes 00 seconds West, tangent to last said curve 59.17 feet to the southeast corner of Lot 1, Block 2, said RAMSEY TOWN CENTER ADDITION; thence South 00 degrees 01 minutes 19 seconds West 494.86 feet to the point of beginning.

Which is now known as a portion of Outlot B, Ramsey Town Center Fifth Addition.

RELEASE OF LAND FROM RESTRICTIONS

WHEREAS, Ramsey Town Center LLC, a Minnesota limited liability company, executed a warranty deed conveying certain property legally described as Outlots L, M, S, T, X, Y, Z and AA, RAMSEY TOWN CENTER, Anoka County, Minnesota to the City of Ramsey, a Minnesota municipal corporation (the "City") dated on or about February 22, 2005, and filed for record on March 16, 2005 as Torrens Document No. 482124.004 and Abstract Document No. 1973660.003, in the Office of the Registrar of Titles of Anoka County, Minnesota (the "Warranty Deed"). Exhibit B of the Warranty Deed sets forth certain Permitted Encumbrances and creates a Restriction on the use of "the City Hall and Parking Ramp Sites." The Restriction states that it shall run with the land and is for the benefit of the owners of the property in the Core Area, which is legally described on Exhibit B-1 to the Warranty Deed.

WHEREAS, the City and the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota, a body politic and corporate under the laws of the State of Minnesota (the "HRA") are now the owners of all of the property in the Core Area.

WHEREAS, the second paragraph of Section 8 on Exhibit B to the Warranty Deed states that the restrictions set forth on Exhibit B may be amended or released with the written consent of the owners of a majority of the tax parcels within the Core Area.

WHEREAS, the City and the HRA, as the owners of all of the tax parcels within the Core Area, as set forth on Exhibit A, desire to release and terminate the restrictions set forth on Exhibit B of the Warranty Deed.

NOW THEREFORE, pursuant to the authority set forth in Paragraph 8 on Exhibit B of the Warranty Deed, the City and the HRA, as the Owners of all of the tax parcels located wholly or partially within the "Core Area" as defined on Exhibit B-1 of the Warranty Deed, completely and fully release the restrictions set forth in Paragraph 8 on Exhibit B of the Warranty Deed.

CITY OF RAMSEY, a municipal corporation
organized and existing under the laws of the State of
Minnesota

By: _____
Its Mayor

By: _____
Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me on _____, 2011, by Bob Ramsey, the Mayor, and Kurt Ulrich, the City Administrator, of the City of Ramsey, a Minnesota municipal corporation, on behalf of said corporation.

Signature of Notary Public

DRAFTED BY AND WHEN
RECORDED RETURN TO:
Briggs and Morgan, P.A. (LRC)
2200 IDS Center
80 South 8th Street
Minneapolis, MN 55402
(612) 977-8400

EXHIBIT A

TAX PARCELS LOCATED IN CORE AREA

CORE AREA TAX PARCEL PIN NUMBERS	OWNER OF TAX PARCEL
283225310015 (Partial)	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225310014	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225310012	City of Ramsey
283225310013	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225420010	City of Ramsey
283225240011 (Partial)	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225240013	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225240012	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225240010	City of Ramsey
283225240009 (Partial)	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225240007 (Partial)	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225240008	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225310009	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota
283225420018	The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota

RELEASE OF LAND FROM DEFERRED ASSESSMENTS

WHEREAS, the City of Ramsey, a Minnesota municipal corporation (the "City") executed a Certificate of Deferred Assessments dated as of March 27, 2007, and filed for record on April 6, 2007 as Torrens Document No. 491186.010, in the Office of the Registrar of Titles of Anoka County, Minnesota (the "Certificate").

WHEREAS, deferred assessments in the amount of \$170,330.00 for Project #05-RTC City Phase II Roadway Improvements; AUAR Roadway Improvements; and Ramsey Town Center Parking Facilities, assessed February 22, 2005 (the "Deferred Assessments") were issued against certain properties described on Exhibit A of the Certificate.

WHEREAS, the City confirms that the Deferred Assessments have been paid or otherwise extinguished and the City desires to release the property described on Exhibit A of the Certificate from the Deferred Assessments.

NOW THEREFORE, the City acknowledges that the City no longer claims an assessment lien on the property described on Exhibit A of the Certificate and completely and fully releases the property described on Exhibit A of the Certificate from the Deferred Assessments.

IN WITNESS WHEREOF, the undersigned have executed this Release of Land from Deferred Assessments, effective as of _____, 2011.

CITY OF RAMSEY, a municipal corporation
organized and existing under the laws of the
State of Minnesota

By: _____
Its Mayor

By: _____
Its City Administrator

State of Minnesota, County of _____

This instrument was acknowledged before me on _____, by _____
(month/day/year) *(name of authorized signer)*

_____ as _____
(type of authority)

and by _____
(name of authorized signer)

as _____ of The City of Ramsey _____
(type of authority) *(name of Grantor)*

(Seal, if any)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Briggs and Morgan, P.A. (TLB)
2200 IDS Center
80 South Eighth Street
Minneapolis, MN 55402-2157

TAX STATEMENTS FOR THE REAL PROPERTY
DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT
TO:
*(insert name and address of Grantee to whom tax statements should be
sent)*

The Housing and Redevelopment Authority
in and for the City of Ramsey, Minnesota
Ramsey Municipal Center
7550 Sunwood Drive
Ramsey, MN 55303

DECLARATION OF PUBLIC ROADWAY EASEMENT

1. **Declarant.** The Housing and Redevelopment Authority in and for the City of Ramsey, a body politic and corporate under the laws of the state of Minnesota (the "HRA") makes this Declaration of Public Roadway Easement (the "Declaration of Easement") as of the date set forth in Section 2 below.

2. **Effective Date.** This Declaration of Easement is effective as of the ____ day of _____, 2011.

3. **Recitals.**

3.1 **Recital One.** The HRA is the owner of the real property legally described on the attached **Exhibit A** (the "F&C Property");

3.2 **Recital Two.** The City of Ramsey, a municipal corporation and political subdivision of the State of Minnesota (the "City") is the owner of the real property legally described on the attached **Exhibit B** (the "City Property").

3.3 **Recital Three.** The F&C Property and the City Property are referred to collectively in this Declaration of Easement as the "Property."

3.4 **Recital Four.** The HRA is selling the F&C Property to F & C Ramsey, LLC, an Indiana limited liability company ("F&C") pursuant to that certain Purchase Agreement among and between F&C, the City and the HRA dated January 31, 2011 (the "Purchase Agreement").

3.5 **Recital Five.** Pursuant to Section 6(b)(ii)(F) of the Purchase Agreement, the HRA is to convey the F&C Property to F&C subject an appurtenant, exclusive easement over a portion of the F&C Property for public vehicular and pedestrian ingress and egress between the City Property and Sunwood Drive. The public may use the easement 24 hours a day, every day without restriction.

4. **Declaration of Access Easement.** The City hereby declares a perpetual, exclusive easement over and across the real property legally described on **Exhibit C-1** (the "Easement Property") and depicted on **Exhibit C-2** for the construction, maintenance and repair of a public roadway and the use of such public roadway by the public for vehicular and pedestrian ingress and egress between the City Property and adjacent public rights of way. The easement is referred to herein as the "Public Roadway Easement."

5. **Benefitted Property.** The Public Roadway Easement is appurtenant to the City Property and is for the use and benefit of the City and the public.

6. **Construction Obligations.** [Needed?/Discuss]

7. **Maintenance of the Roadway Improvements.** [Discuss]

8. **Enforcement.** F&C, the City and any future owner of all or any portion of the Property have the right to enforce the terms of this Declaration of Easement in a legal or equitable action brought in a court of competent jurisdiction, and the prevailing party in any such action is entitled to recover from the opposing party the prevailing parties attorney's fees and costs.

9. **Run With Title.** The Public Roadway Easement runs with title to the City Property and inures to the benefit of and is binding upon all the owners of the City Property and the F&C Property, their heirs, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Declaration of Easement on the date set forth in Section 2 above.

CITY OF RAMSEY, a municipal corporation
organized and existing under the laws of the
State of Minnesota

By: _____
Its Mayor

By: _____
Its City Administrator

[AFFIX CITY SEAL]

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me on _____, 2011, by Bob Ramsey, the Mayor, and Kurt Ulrich, the City Administrator, of the City of Ramsey, a Minnesota municipal corporation, on behalf of said corporation.

Signature of Notary Public

DRAFTED BY AND WHEN
RECORDED RETURN TO:
Briggs and Morgan, P.A. (LRC)
2200 IDS Center
80 South 8th Street
Minneapolis, MN 55402
(612) 977-8400

EXHIBIT A

Legal Description of F&C Property

Lot 3, Block 1, COR ONE, Anoka County, Minnesota according to the recorded plat thereof.

EXHIBIT B

Legal Description of City Property

Lot 2, Block 1, COR ONE, Anoka County, Minnesota according to the recorded plat thereof.

EXHIBIT C-1

EXHIBIT C-2



Record ID 1528179

482124.004

ABSTRACT/TORRENS
DOCUMENT

ABSTRACT/TORRENS
DOCUMENT

1973660.003

Record ID 1527904



THIS PAGE IS NOT PART OF THE ORIGINAL DOCUMENT
PRESENTED FOR RECORDING

Added by Anoka County Recorder for posting only.

Post to Abstract Document Number _____

	PIN	Range
T	1. 28-32.25-24-0004	through
T	2. _____ 31-0008	through
T	3. _____ 31-0010	through
T	4. _____ 31-0011	through
A	5. _____ 42-0005	through
A	6. _____ 42-0006	through
A	7. _____ 42-0007	through
A	8. _____ 42-0003	through
	9.	through
	10.	through
	11.	through
	12.	through
	13.	through
	14.	through

DEED TAX DUE: \$ 9,413.83
Date: February 22, 2005

4

FOR VALUABLE CONSIDERATION, Ramsey Town Center LLC

a limited liability company under the laws of Minnesota
Grantor, hereby conveys and warrants to the City of Ramsey

Grantee, a municipal corporation under the laws of Minnesota
real property in Anoka County, Minnesota, described as follows:

See Exhibit A

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions: the lien of all unpaid special assessments and interest thereon; and those Permitted Encumbrances set out in Exhibit B, and the restrictions reflected in the permitted encumbrances.

Check box if applicable:

- A well disclosure certificate accompanies this document.
- The Seller certifies that the seller does not know of any wells on the described real property.
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Affix Deed Tax Stamp Here

STATE OF MINNESOTA }
COUNTY OF Anoka } ss.

Ramsey Town Center LLC

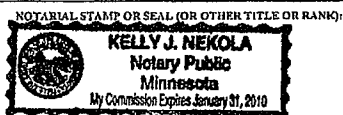
By Bruce A. Nedegaard
Bruce A. Nedegaard
Its Chief Manager

By _____
Its _____

This instrument was acknowledged before me on February 22, 2005
(Date)

by Bruce A. Nedegaard and _____
the Chief Manager and _____
of Ramsey Town Center LLC

a limited liability company under the laws of Minnesota
on behalf of the limited liability company



Kelly J. Nekola
SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

Check here if part or all of the land is Registered (Torrens)
Tax Statements for the real property described in this instrument should be sent to (include name and address of Grantee):

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS):

Rolfe A. Worden
Hinshaw & Culbertson
3100 Campbell Mithun Tower
222 South Ninth Street
Minneapolis, MN 55402
(612) 334-2516
118862

REGISTERED ABSTRACTERS, INC.
2115 3rd AVENUE NORTH
ANOKA, MN 55303

City of Ramsey
15153 Nowthen Boulevard NW
Ramsey, MN 55303

705-01154

Exhibit A

Legal Description

Outlots L, M, S, T, X, Y, Z, and AA, Ramsey Town Center Addition

EXHIBIT B

PERMITTED ENCUMBRANCES AND RESTRICTIONS

1. Master Development Agreement dated September 17, 2003, filed September 24, 2003 as Document No. 1854364 (abstract) and 446333 (Torrens), as amended by a First Amendment to Master Development Agreement dated as of the 28th day of February, 2005 and recorded in the office of the Anoka County Recorder and the office of the Anoka County Registrar of Titles on March 9, 2005 as Document Nos. 1973508 and 482049, respectively.
2. Levied and pending special assessments.
3. Parking Improvement Use and Maintenance Agreement dated as of the 28 day of February, 2005 and recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles on _____, 2005 as Document No. _____.
4. City of Ramsey Parkland and Trail Plan Agreement for Ramsey Town Center dated _____, 2005, and recorded in the office of the Anoka County Recorder and the Anoka County Registrar of Titles as Document No. _____ on _____.
5. The restriction setting forth the Declaration of Restrictive Covenant Regarding Banking or Financial Institutions Agreement dated September 23, 2003 and recorded in the office of the Anoka County Recorder and Registrar of Titles on September 26, 2003 as, respectively, Document Nos. 1855389.0 and 446644.0.
6. Easements dedicated on the plat of Ramsey Town Center Addition.
7. Terms and conditions of Ordinance No. 86-11 establishing a Storm Sewer Improvement Tax District, recorded as Document No. 784944.
8. For a period of 30 years following the date of this deed, the City may only use the City Hall and Parking Ramp Sites for purposes of a City Hall, a multi-modal transit station, one or more public parking ramps, one or more public parking lots or other parking facilities, or a combination of the above uses. This restriction shall run with the land and are for the benefit of the owners of property in the Core Area, which is legally described in Exhibit B-1 attached hereto.

The restrictions hereby imposed may be amended or released with the written consent of the owners of a majority of the tax parcels within the Core Area. A document amending or releasing these restrictions must: be in writing and must reflect with specificity the nature of the release of the restriction or the amendment of the restriction, and:

- a. be signed and acknowledged by a majority of the owners of the tax parcels in the Core Area, be in recordable form, or in lieu thereof,
- b. may consist of an affidavit of the City Administrator of the City of Ramsey, in recordable form certifying that the City of Ramsey has obtained the written approval of the owners of a majority of the tax parcels in the Core Area approving such amendment or release. Said affidavit shall be prima facie evidence of the facts set forth therein.

In the event of a breach of the restriction, the benefited parties' sole remedy is to commence an action in Anoka County District Court to enjoin any use of the City Hall and Parking Ramp Sites which violates the restriction.

EXHIBIT B-1

LEGAL DESCRIPTION OF THE CORE AREA

PARKING DISTRICT DESCRIPTION FOR THE CITY OF RAMSEY

All that part of Outlots L, M, Q, R, S, T, W, X, Y, Z and AA and that part of Sunwood Drive, Civic Center Drive, East Town Center Drive, West Town Center Drive and West Ramsey Parkway, RAMSEY TOWN CENTER ADDITION, Anoka County, Minnesota, lying within the following described boundary:

Commencing at the southeast corner of said Outlot M; thence North 66 degrees 10 minutes 33 seconds West, assumed bearing along the southwest line of said Outlot M, 979.56 feet; thence South 23 degrees 43 minutes 04 seconds West 50.00 feet to the center line of said Civic Center Drive and the point of beginning of the boundary to be described; thence South 66 degrees 10 minutes 33 seconds East, along said centerline, 1652.56 feet, to the intersection with the southwesterly extension of a line 30.00 feet southeasterly of and parallel with the northwesterly line of said Outlot AA; thence North 23 degrees 43 minutes 04 seconds East, along said parallel line and its extension, 870.99 feet; thence North 66 degrees 16 minutes 56 seconds West 293.70 feet; thence westerly along a tangential curve concave to the south 82.79 feet, said curve having a radius of 200.00 feet and a central angle of 23 degrees 43 minutes 04 seconds; thence bearing West 135.01 feet to the centerline of said East Town Center Drive; thence North 00degrees 01 minutes 19 seconds East, along said centerline, 436.60 feet; thence bearing West 557.48 feet; thence westerly along a tangential curve concave to the north 426.06 feet, said curve having a radius of 963.00 feet and a central angle of 25 degrees 20 minutes 58 seconds, to a point on a line bearing North 23 degrees 43 minutes 04 seconds East from the point of beginning; thence South 23 degrees 43 minutes 04 seconds West 867.54 feet to the point of beginning.

ANOKA COUNTY MINNESOTA

Document No.: 482124.004 TORRENS

I hereby certify that the within instrument was filed in this office for record on: 03/16/2005 11:25:00 AM

Fees/Taxes In the Amount of: \$9,453.33

MAUREEN DEVINE

Anoka County Property Tax

Administrator/Recorder/Registrar of Titles

JMD, Deputy

Certificate of Real Estate Value Filed

Delinquent Taxes Certified

Transfer Entered

Record ID: 1528179

ANOKA COUNTY MINNESOTA

Document No.: 1973660.003 ABSTRACT

I hereby certify that the within instrument was filed in this office for record on: 03/16/2005 11:24:00 AM

Fees/Taxes In the Amount of: \$19.50

MAUREEN DEVINE

Anoka County Property Tax

Administrator/Recorder/Registrar of Titles

BMC, Deputy

Certificate of Real Estate Value Filed

Delinquent Taxes Certified

Transfer Entered

Record ID: 1527904