City of Ramsey
Agenda
Regular City Council
Tuesday May 31, 2011
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

3. Citizen Input

4. Approve Agenda

5. Consent Agenda

1. Cash & Investments for Period Ending April 30, 2011

2. Fire Department 1st Quarter Report

3. Note the following Commission and Board meeting minutes:

Environmental Policy Board meeting minutes dated April 4, 2011
Planning Commission meeting minutes dated April 7, 2011
Economic Development Authority meeting minutes dated April 14, 2011

4. Approve the following licenses:
Motor Vehicle Sales
Escape RV Center - 8170 Highway #10 NW
Garbage and Refuse Haulers
Lepage & Sons - 3118 - 16nd Lane NW, Suite B, Andover, MN 55304
Temporary Special Events
Anoka High School Students - Senior Project at Central Park - *this event took place on May 13 and was administratively approved w/Council knowledge*
Peddler/Solicitor/Transient Merchant
Southwestern Books - Joy Bradley - current time until August, 2011

5. Community of Promise Donation Request

6. Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr NW; Case of Leroy Signs, Inc.

7. Approve the Following Meeting Minutes:

Special City Council - 4/05/2011
City Council Work Session - 4/05/11
City Council Work Session - 4/12/11
City Council Regular - 4/12/11
City Council Work Session - 4/19/11

City Council Work Session - 4/26/11
City Council Regular - 4/26/11
City Council Joint Meeting w/Andover - 5/02/11
City Council Work Session - 5/03/11
City Council Work Session - 5/10/11
City Council Regular - 5/10/11

8. Introduce Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

9. Introduce Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

10. Adopt Resolution #11-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 6, 2011 through May 25, 2011

11. Adopt Resolution 11-05-XXX Authorizing 4th Partial Payment to Rum River Contracting for IP 08-34 Bituminous Paving of 151st, 152nd and Fluorine Street

12. Adopt Resolution 11-05-XXX Authorizing 2nd Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements

13. Consider a Resolution Approving the 2011-2012 LELS Patrol Labor Contract

14. Report from the Personnel Committee meeting held on May 10, 2011.

Case 1: Resolution to Consider Accepting the Resignation of a Clerk Typist in the Finance Department

Case 2: Resolution to Consider Ending the Probationary Period of the Accountant I

15. Report from Public Works

6. Public Hearing

7. Council Business

1. Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St NW; Case of Lawrence and Paula Ferber

2. Request for Interim Use Permit for Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

3. Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231 Sunwood Dr NW; Case of Allina Medical Clinic.

4. Consider Selection of Planning Firm for Consultant Planning Services

5. Consider Award of Contract for City Improvement Project #09-25; Dysprosium Street Reconstruction

6. Consider Award of Contract for City Improvement Project #11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization

7. Consider Change Order for City Project #10-24; Wetland 656 Outlet

8. Consider Change Order for City Project #10-07; Alpine Drive and Roanoke Street Improvements

9. Accept Councilmember Jeffrey's Resignation as Ward 4 Councilmember, Declare the Ward 4 Councilmember Vacancy, and Schedule a Special Election to Elect a Successor

8. Mayor/Council/Staff Input

1) **Thursday, June 2, 2011 - Joint City Council/Planning Commission - Lake Itasca Room**
2) **Sunday, June 5, 2011 - Benefit for Councilmember Jeffrey - The Fountains of Ramsey**

9. Adjournment

CC Regular Session **5. 1.**

Meeting Date: 05/31/2011

By: Diana Lund, Finance

Title:

Cash & Investments for Period Ending April 30, 2011

Background:

Report on the city's cash and investments for the period ending April 30, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending April 30, 2011 in comparison to year ending December 31, 2010.

Funding Source:

None Required. Informational Only.

Attachments

Cash & Investments for Period Ending April 30, 2011

Cash Balances on Major City Funds - April 30, 2011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 01:58 PM

Form Started By: Diana Lund Started On: 05/12/2011 11:55 AM

Final Approval Date: 05/26/2011

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended April 30, 2011

	April-11 CURRENT MONTH	2011 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 43,168,418.36	$ 44,417,829.93
CASH INFLOWS:		
Daily Deposit	182,437.35	1,577,342.96
Tax Settlements	-	235,998.83
U/B Receipts	64,086.74	896,779.12
Bond Proceeds	-	-
Interest Earnings [Net of Interest Paid on Investments]	36,898.32	300,244.53
NSF/Expired City Checks [More than 6 months]		
TOTAL CASH INFLOW	$ 283,422.41	$ 3,010,365.44
TOTAL CASH AVAILABLE	$ 43,451,840.77	$ 47,428,195.37
CASH OUTFLOWS:		
Prepaid Checks	276,038.66	$ 1,775,420.02
Bills Lists	493,127.36	1,606,445.15
Pay Estimates	-	73,275.24
Payroll - Net	280,983.67	1,218,350.76
Flex Reimbursement	5,448.49	26,701.68
Void Checks/Dormant Checks Paid	(75.00)	(115,108.82)
Debt Service	-	446,793.75
Miscellaneous [Bank Charges; etc.]		-
TOTAL CASH OUTFLOW	$ 1,055,523.18	$ 5,031,877.78
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 42,396,317.59**	**$ 42,396,317.59**
MEMO - NET 2010 CASH INFLOW (OUTFLOW)	**(772,100.77)**	**(2,021,512.34)**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 41,085,720.20**	**$ 41,467,058.94**
Purchases	250,000.00	6,075,000.00
Maturities/Sales	(1,492,332.58)	(7,698,671.32)
ENDING BALANCE	**$ 39,843,387.62**	**$ 39,843,387.62**

Prepared by the City of Ramsey Finance Department
5/12/2011

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	314,693.39			314,693.39 314,693.39	256,633	1.50%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR2OM1		750,000.00	0.00	750,000.00	750,000	1.25%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	1,000,000.00	0.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134G1LS105S	500,000.00		0.00	500,000.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A7OBG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
								9,250,000.00		
		FNC	Clearing from 2010							
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FII	58191	100,000.00		100,000.00	0.00	100,000	3.70%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	3616OTQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	-	100,000.00	0.00	100,000.00	100,000	1.00%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		100,000.00	0.00	100,000	1.25%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		150,000.00	0.00	150,000	1.25%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B/	11971	100,000.00		100,000.00	0.00	100,000	3.70%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		150,000.00	0.00	150,000	1.50%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BANI	05649	250,000.00		0.00	250,000.00	250,000	2.45%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	2.60%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		0.00	100,000.00	100,000	3.70%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		0.00	100,000.00	100,000	5.70%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		0.00	100,000.00	100,000	4.70%
091229B	6/29/2011	ICD SEC	CD-PARAGON COMI	35100	250,000.00		0.00	250,000.00	250,000	1.60%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		0.00	100,000.00	100,000	2.70%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		0.00	100,000.00	100,000	2.70%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGI/	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CO	58009	100,904.93		0.00	100,904.93	100,000	0.90%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANI	33492	100,000.00		0.00	100,000.00	100,000	1.45%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL BA	32702	100,000.00		0.00	100,000.00	100,000	5.20%
090512	11/14/2011	ICD SEC	CD-TENNESEE COMI	35296	100,000.00		0.00	100,000.00	100,000	2.60%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAI	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		0.00	100,000.00	100,000	5.05%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAI	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		0.00	100,000.00	100,000	1.75%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase (	32633	100,000.00		0.00	100,000.00	100,000	5.45%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUS	58469	100,000.00		0.00	100,000.00	100,000	1.10%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		0.00	100,000.00	100,000	5.35%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		0.00	225,000.00	225,000	1.00%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
;0812121	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLL/	34862	100,000.00		0.00	100,000.00	100,000	4.95%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
								6,500,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JJG5	92,029.09		10,495.03	81,534.06	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		61,886.07	497,752.52	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7'	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		0.00	500,000.00	500,000	6.21%
								1,379,286.58		
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		18,456.61	**-898.58**	100,000	5.00%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		150,000.00	0.00	150,000	0.65%
070620	6/1/2011	Northland	EASTERN IOWA CO	27654-WR-8	385,000.00		0.00	385,000.00	385,000	5.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		0.00	400,000.00	400,000	4.50%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		21,987.63	**87,259.86**	471,937	5.00%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		105,000.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2		150,000.00	0.00	150,000.00	150,000	5.20%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		6,589.63	**17,209.32**	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#19	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#19	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOW/	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA CO	250097-YR-7		265,000.00	0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNM,A	3136FR-EV-1		250,000.00	0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CO	250097-YS-5		100,000.00	0.00	100,000.00	100,000	2.50%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		750,000.00	0.00	750,000	3.00%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA '	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%

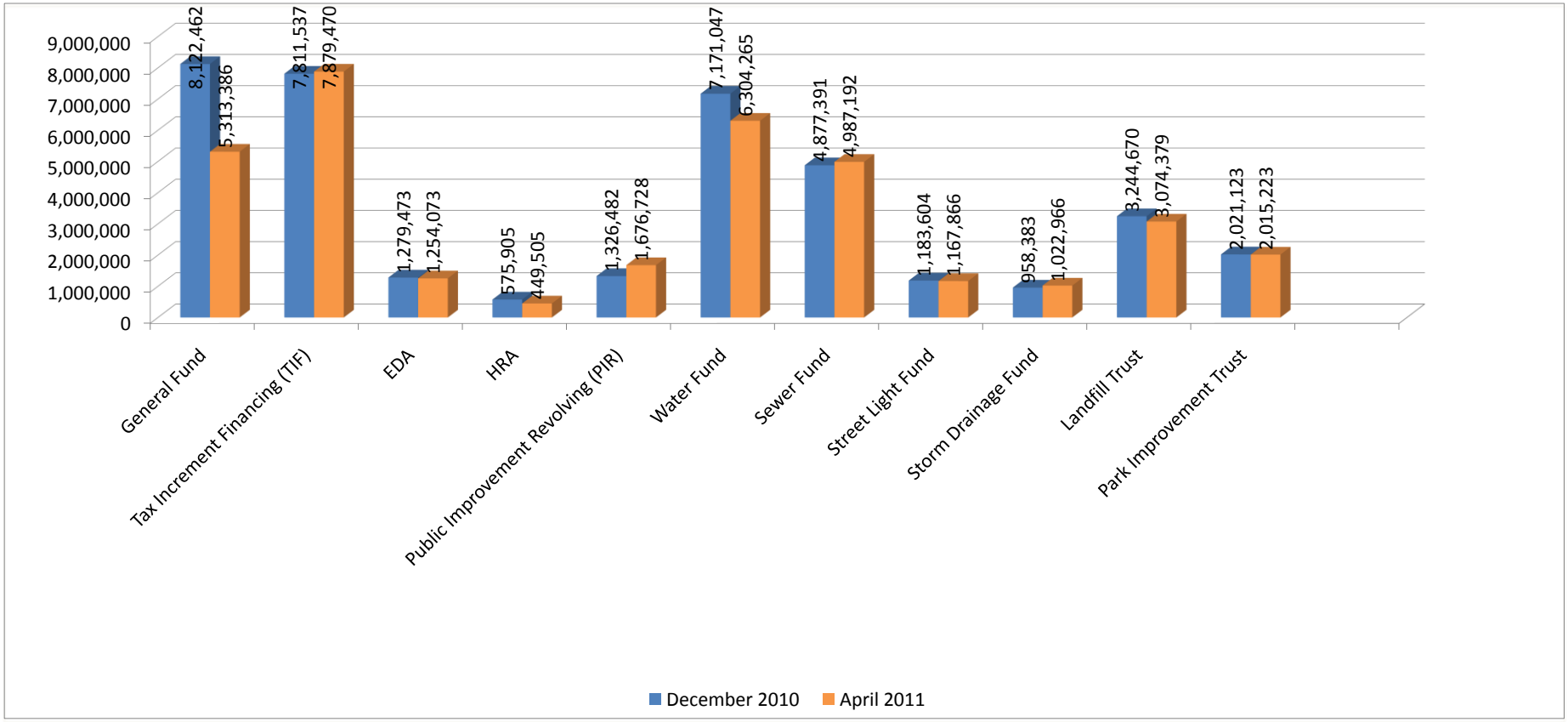
2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
110201B	6/1/2016	Northland	WINDSOR HTS IOW/	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH(	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		**24,063.30**	93,190.76	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9		285,000.00	0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								12,148,761.36		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD'-CDARs Program		1,000,000.00		1,000,000.00	0.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD'-CDARs Program		1,021,440.62		0.00	1,021,440.62	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00		0.00	1,000,000.00	1,000,000	
090528G	5/28/2010	VILLAGE	CD'-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								4,125,142.71		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST.	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		65,181.85	28,182.50	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA2	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		5,838.10	36,177.82	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		14,609.07	63,836.65	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		17,327.85	116,674.43	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		7,289.60	101,689.82	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		10,997.76	61,093.83	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		25,854.38	127,278.92	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		28,453.74	189,582.26	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		30,230.22	88,967.80	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		15,483.45	54,698.13	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		362.61	**3,277.58**	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERI	312904GT6C	6,645.69		799.72	**5,845.97**	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		214.46	3,593.78	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		161.57	4,125.09	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	0.00	500,000.00	500,000	1.61%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9		1,000,000.00	0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4		500,000.00	0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		218.45	3,231.80	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	13,000.00		1,000.00	12,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		30,457.48	2,901.80	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		14,581.01	-0.03	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		249.05	1,523.33	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		15,679.14	5,917.38	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		0.00	1,000,000.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		20,203.54	-0.21	500,000.00	3.90%
								6,124,598.65		
Money Mkt							0.00	0.00		
	TOTAL INVESTMENTS				41,467,058.94	6,075,000.00	7,698,671.32	39,843,387.62		
			Unamortized Premiums		989,698.40	81,707.65		1,071,406.05		
			Unamortized Discounts		(2,829,705.74)	-1,764.25		-2,831,469.99		
			Village Bank Checking		4,142,232.77	10,841,590.46	13,319,661.75	1,664,161.48		
			Money Market Accounts		648,545.56	2,000,286.87		2,648,832.43		
			Net Cash and Investments		44,417,829.93	18,996,820.73	21,018,333.07	42,396,317.59		

PRINTED 5/12/2011

CASH BALANCES FOR PERIOD ENDING APRIL 30, 2011

Major City Funds



**Significant Change in Water Fund: Internal Loan for Municipal Center - $1M

CC Regular Session **5. 2.**

Meeting Date: 05/31/2011

By: Dean Kapler, Fire Department

Title:

Fire Department 1st Quarter Report

Attachments

1st Quarter Report

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:18 PM

Form Started By: Dean Kapler Started On: 05/18/2011 03:18 PM

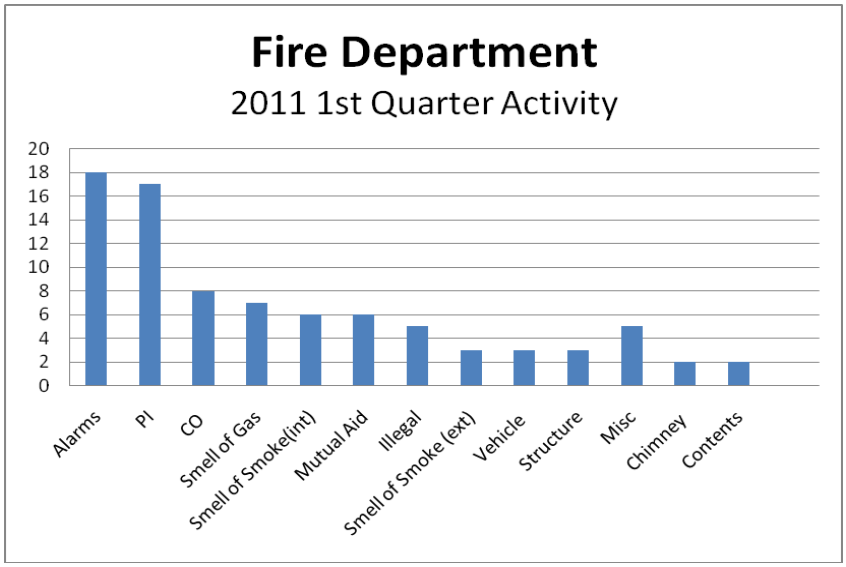
Final Approval Date: 05/26/2011

Ramsey Fire Department

1st Quarter Report 2011

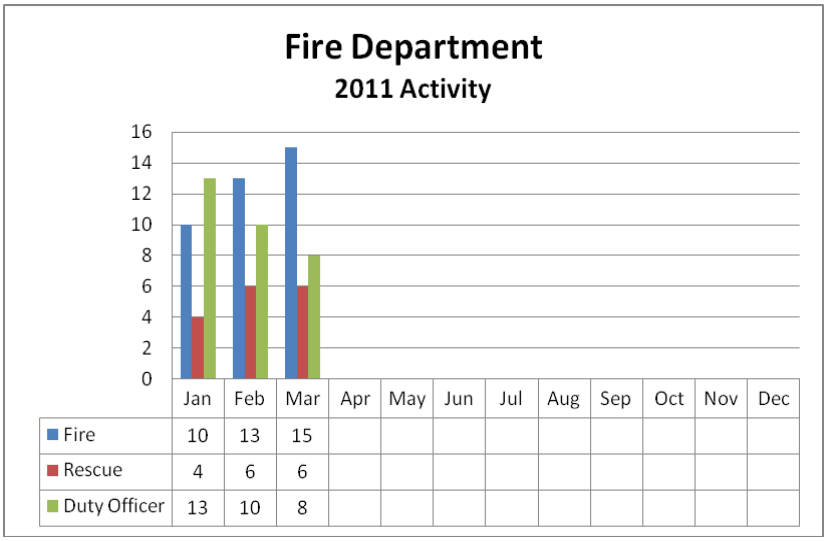
Responses

The first quarter of 2011 found the Fire Department responding to 85 calls for service. This is down substantially from historic numbers. Of the 85 calls, 13 were calls to the Nowthen service area. The first quarter included 3 structure fires, 3 vehicle fires, 17 personal injury accidents, 18 alarms responses, and 6 calls for mutual aid. Below is the breakdown of calls for the first quarter:



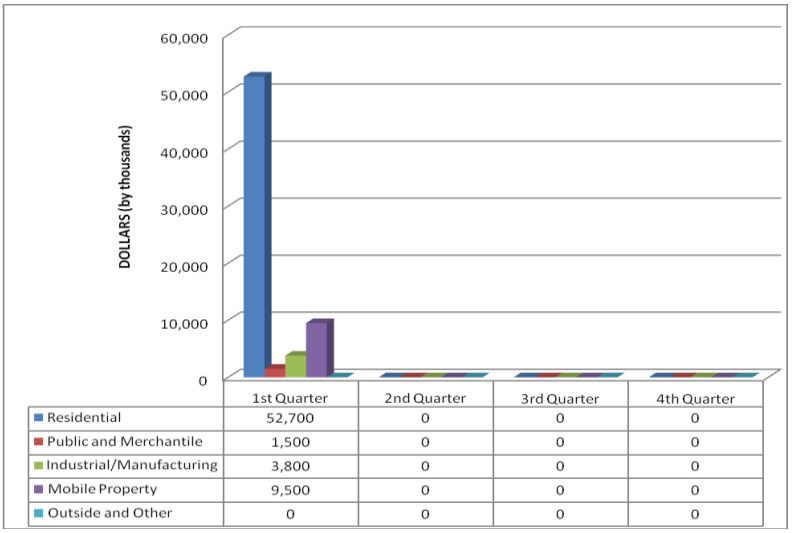
Activity Catagories

Below is a chart illustrating the Fire Department activity broken down into 3 responses: Fire, Rescue and Duty Officer.

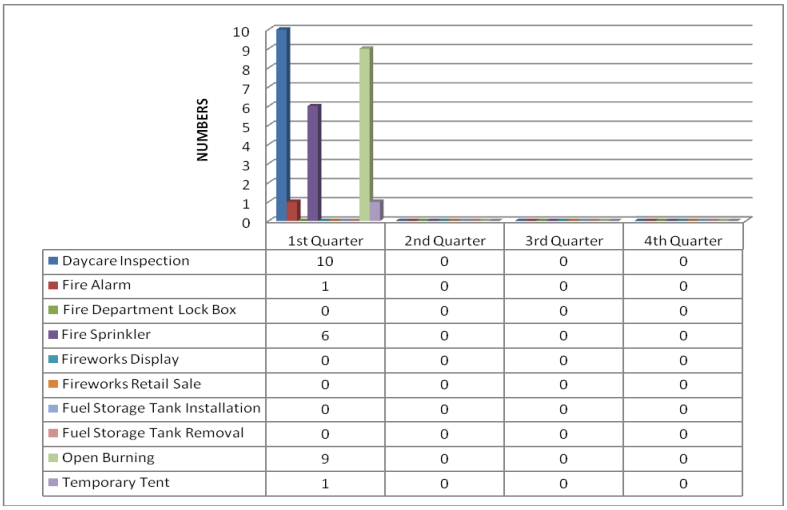


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	10	13	15									
Rescue	4	6	6									
Duty Officer	13	10	8									

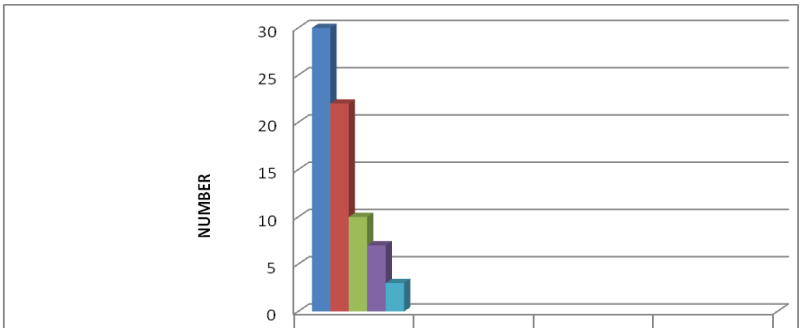
Code Compliance/Investigations



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Residential	52,700	0	0	0
Public and Merchantile	1,500	0	0	0
Industrial/Manufacturing	3,800	0	0	0
Mobile Property	9,500	0	0	0
Outside and Other	0	0	0	0



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Daycare Inspection	10	0	0	0
Fire Alarm	1	0	0	0
Fire Department Lock Box	0	0	0	0
Fire Sprinkler	6	0	0	0
Fireworks Display	0	0	0	0
Fireworks Retail Sale	0	0	0	0
Fuel Storage Tank Installation	0	0	0	0
Fuel Storage Tank Removal	0	0	0	0
Open Burning	9	0	0	0
Temporary Tent	1	0	0	0



	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
New Permit Inspections	30			
Existing Building Inspections	22			
Daycare/Foster Care Inspections	10			
Fire Investigations	7			
Public Education Presentations	3			

Dept Training

Below is a list of the training dates and topics for 1st quarter of 2011:

Date	Topic	Date	Topic
Jan 5	Suicide by Chemical	Feb 23	2800/PD tour
Jan 19	Anatomy and Physiology	Mar 2	Table Top Exercise
Jan 26	Major Maintenance	Mar 16	Bones, Splints, Bandaging
Feb 2	Incident Command of Bridge Collapse	Mar 23	Confined Space Refresher
Feb 16	Medical Skills Refresher	Mar 30	Major Maintenance

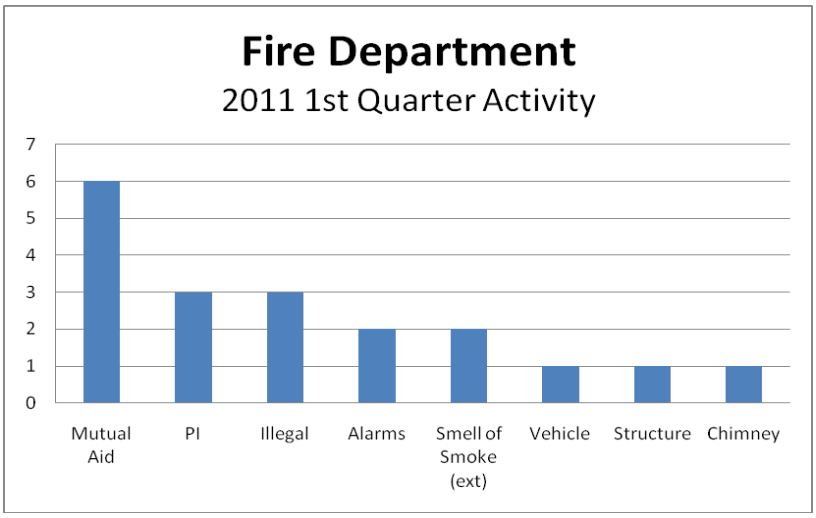
Note: 11 firefighters completed a Fire Officer II class and were state certified

Nowthen Reporting

1st Quarter 2011

Responses

The Fire Department responded to 19 calls in Nowthen (6 of which were Mutual Aid to other communities). The graph below illustrates those calls and their frequency:



Incident Detail

Incident Detail is listed below without addresses. Nowthen Administrative Staff can be contacted for address information:

Date	Incident Type	Incident Timeframe
Jan 21	Mutual Aid to Anoka for garage fire	1 hr
Jan 23	Snowmobile fire 6709 215 Ct	1 hr
Feb 2	Auto aid to Oak Grove Flames in attic	1 hr
Feb 4	Vehicle hit powerpole Co 5 and Co 24	1 hr
Feb 4	Fire alarm sounding 19635 Nowthen Blvd (Duty Officer)	2 hr
Feb 19	Auto Aid to Andover house fire	1 hr
Feb 22	Auto Aid to Andover Garage fire	1 hr
Feb 27	Heavy smoke in area. Actually permit burn in Elk River	1 hr
Mar 11	Horse barn fire 8955 194th Ln	1 hr
Mar 12	Illegal burn 18775 Nowthen Blvd (Duty Officer)	1 hr
Mar 19	Illegal burn 22480 Garnet St	1 hr
Mar 20	Chimney Fire 8153 201st Ave	2 hr
Mar 21	Auto Aid to Anoka Possible house fire	1 hr
Mar 23	Controlled burn 18633 Peridot St	1 hr
Mar 26	Rollover PI 191 Ln and Uranium St	1 hr
Mar 31	Mutual Aid to Anoka Structure fire	1 hr
Mar 31	Smoke in area 21600 Block of Waco St	1 hr
Mar 31	Fire Alarm 9060 203rd Ave (Duty Officer)	1 hr

Fees for Service

The table below illustrates the fees for service for the 4th quarter of 2010. Figures in parenthesis (xxx) indicate amounts the City of Ramsey is responsible for:

Month	Staff Costs Training, Meetings, Events	Staff Costs Incident Calls to Nowthen	Truck Fees Ramsey Responsibility	Truck Fees Nowthen Responsibility
January	$798.56	$206.08	($300)	0
February	$978.88	$425.04	($1400)	0
March	$1146.32	$901.60	0	$500

CC Regular Session **5. 3.**

Meeting Date: 05/31/2011

By: JoAnn Shaw, Community Development

Title:

Note the following Commission and Board meeting minutes:

Environmental Policy Board meeting minutes dated April 4, 2011
Planning Commission meeting minutes dated April 7, 2011
Economic Development Authority meeting minutes dated April 14, 2011

Background:

n/a

Funding Source:

n/a

Council Action:

n/a

Attachments

EPB 4.4.11
Planning 4.7.11
EDA 4.14.11

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	05/26/2011 09:27 AM

Form Started By: JoAnn Shaw Started On: 05/23/2011 11:36 AM

Final Approval Date: 05/26/2011

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, April 4, 2011, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:	Chairperson Michael Max Board Member Trent Hassett Board Member Jennifer Carlson Board Member John Enstrom Board Member Kathleen Riley-Daniels Board Member Bob Bentz
Members Absent:	Board Member Thomas Stodola
Also Present:	Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Chairperson Max called the meeting to order at 6:34 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Board Member Hassett and seconded by Board Member Bentz to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Carlson, Riley-Daniels, Bentz, Hassett and Enstrom. Voting No: None. Absent: Board Member Stodola.

APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES

Motion by Board Member Riley-Daniels and seconded by Board Member Bentz to approve the regular meeting minutes dated March 7, 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

POLICY BOARD BUSINESS

Chairperson Max asked new Board Member Carlson to introduce herself.

Board Member Carlson introduced herself to the Board and gave some background about herself including her education, why she was interested in serving on the Board, and that she is a science teacher at a middle school in Spring Lake Park.

Case #1: Appointment of Chairperson and Vice Chairperson

Associate Planner/Environmental Coordinator Anderson presented the staff report.

The Board discussed whether the appointments should match the timeframe of its work plan. The Board then discussed several options regarding the terms for chair and vice chair including proceeding with appointments effective April through March, proceeding with appointments from April through June of 2012, or extending the current appointments through June of 2011 and then revisiting the appointments in July after the work plan has been approved by City Council.

Motion by Board Member Riley-Daniels and seconded by Board Member Enstrom to extend the current chair and vice chair appointments through June of 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

Case #2: 2011 Work Plan

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Hassett stated that during his interview with City Council for reappointment to the Board, the Council had expressed some interest in revisiting how the Board is used and possibly expanding its role in some capacity.

Board Member Hassett stated that he was excited with this prospect and is hopeful that City Council may identify certain goals and provide some more specific direction for the Board.

Motion by Board Member Carlson and seconded by Board Member Riley-Daniels to approve the work plan and forward it to City Council for consideration.

Further discussion: Associate Planner/Environmental Coordinator Anderson stated that he will get the work plan added to a future City Council work session agenda for review and discussion with City Council. It would then be placed on the consent agenda of the following regular City Council meeting.

Board Member Bentz inquired why it couldn't be discussed during a televised meeting to promote what the Board will be working on.

Associate Planner/Environmental Coordinator Anderson stated that he believed a work session was more appropriate for discussion of the work plan and any possible brainstorming that may occur with City Council rather than at a formal meeting. He stated that it could probably be added to Council Business during a regular meeting if the Board wished.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

Case #3 2011 Environmental Expo & Tree Sale

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Chairperson Max stated that he had Master Naturalists lined up to staff a booth.

Associate Planner/Environmental Coordinator Anderson requested that Chairperson Max fill out a reservation form for the Master Naturalists so that he can account for them when determining the layout of exhibitors.

Chairperson Max asked Board Member Enstrom if he had any success with the John Deere distributor with regard to attending the event.

Board Member Enstrom stated that he has not been able to get confirmation yet and is uncertain at this point if they are interested in participating or not.

Board Member Hassett inquired when the planning for this event started.

Associate Planner/Environmental Coordinator Anderson stated that planning really didn't begin until January because with the budget concerns, it wasn't certain that there would be funding for the expo until the budget was formally approved.

Board Member Hassett expressed a desire to begin planning for the 2012 event much earlier and to possibly look at splitting the expo and tree sale into two separate events.

Board Member Riley-Daniels inquired if the event name should be changed from Environmental Expo to Green or Eco or something similar as that may be more marketable and inviting to the public.

Associate Planner/Environmental Coordinator Anderson stated that any name change would have to be for future events as all the marketing for this event identifies it as Environmental Expo.

Board Member Riley-Daniels requested to have any photos of past Arbor Day plantings or photos of Ramsey in general sent to her so that she can develop some sort of montage for the Board's booth.

Board Member Carlson stated that she wouldn't be able to make it to the expo until about 12pm because she's already committed to volunteering elsewhere that morning.

Board Member Bentz asked if any assistance would be needed setting up the night before the expo.

Associate Planner/Environmental Coordinator Anderson stated that if any Board Members are willing to assist with set up that Friday night, it would be appreciated. It would likely be things such as helping direct any exhibitors that may be setting up that evening, putting up all the drawings from the coloring contest, etc.

Case #4 2011 Arbor Day

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Enstrom stated that he preferred the option of planting the larger trees in Rhinestone Commons park as that would have much more visibility then the seedling option.

Consensus of the Board was for the Rhinestone Commons planting option.

Associate Planner/Environmental Coordinator Anderson stated that it would likely need to be a mid afternoon planting so that Parks staff was available to assist. He will provide more details at the May meeting.

BOARD/STAFF INPUT

Associate Planner/Environmental Coordinator Anderson stated the Cities of Ramsey and Andover are jointly offering a free workshop on EAB for residents on April 6. The workshop will be in the Alexander Ramsey conference room.

Board Member Hassett informed the Board that this could potentially be his last meeting. While nothing has been finalized, his employer may be transferring him to Washington D.C.

ADJOURNMENT

Motion by Board Member Riley-Daniels and seconded by Board Member Hassett to adjourn the meeting.

The meeting adjourned at 8:02p.m.

Respectfully submitted,

_____

Chris Anderson
Associate Planner/Environmental Coordinator

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, April 7, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Gary Levine Commissioner Ralph Brauer Commissioner Andrew Dunaway Commissioner Gary Van Scoy Commissioner Joe Field Commissioner Rob Schiller Commissioner Randy Bauer
Also Present:	Senior Planner Tim Gladhill Associate Planner/Environmental Coordinator Chris Anderson Economic Development/Marketing Manager Aaron Backman Management/Planning Intern Patrick Brama

CALL TO ORDER

Chairperson Levine called the regular meeting to order at 7:13 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Commissioner Van Scoy, seconded by Commissioner Dunaway, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Schiller, Field, Bauer and Dunaway. Voting No: None. Absent: None.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Dunaway, seconded by Commissioner Van Scoy to approve the following minutes as presented:

1) Planning Commission regular meeting minutes dated March 3, 2011.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Dunaway, Bauer, Schiller and Van Scoy. Voting No: None. Abstain: Commissioner Field. Absent: None.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

1) City Council regular meeting minutes dated February 8, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Appointment of Chairperson and Vice Chairperson

Senior Planner Gladhill presented the Staff Report.

Motion by Commissioner Dunaway, seconded by Commissioner Bauer, to appoint Gary Levine as Chairperson of the Planning Commission through March 31, 2011.

Motion Carried. Voting Yes: Commissioners Brauer, Field, Dunaway, Bauer, Schiller and Van Scoy. Voting No: None. Abstain: Chairperson Levine. Absent: None.

Motion by Commissioner Bauer, seconded by Commissioner Brauer, to appoint Gary Van Scoy as Vice Chairperson of the Planning Commission through March 31, 2012.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Field, Dunaway, Bauer, and Schiller. Voting No: None. Abstain: Commissioner Van Scoy. Absent: None.

Case #2: Introduce Ordinance to Amend City Subdivision Code Related to Financial Sureties for Required Improvements

Senior Planner Gladhill presented the Staff Report and noted that the proposed ordinance amendment is only applicable to commercial, industrial and public/quasi public projects. He further stated that this would only give the City the ability to discuss surety requirements to ensure that it is fair and equitable.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway, to recommend that the ordinance be introduced to amend the City's subdivision regulations relating to financial sureties.

Discussion:

Commissioner Van Scoy asked how the City will verify that the City is adequately protected if this is adopted.

Senior Planner Gladhill stated that a consideration could be to withhold a Certificate of Occupancy until the private improvements are complete or collect a Letter of Credit surety or cash escrow to cover any outstanding private improvements.

Economic Development/Marketing Manager Backman inquired what adjacent communities do.

Senior Planner Gladhill stated that it doesn't appear that any other communities waiver from a surety requirement on public improvements.

Commissioner Dunaway asked if it would help to reduce the 125% surety requirement to a lesser amount.

Senior Planner Gladhill stated that it would likely need to be substantially less than 100% of the required improvements.

Commissioner Brauer asked if language could be incorporated into the ordinance amendment such that clarify when these alternative securities could be used.

Senior Planner Gladhill stated that his recommendation would be to continue to require a standard letter of credit either under the zoning or subdivision standards unless city-initiated projects are backed by assessments back to the benefiting property or properties and also that the City would have the flexibility to withhold the Certificate of Occupancy for private improvements separate from the public improvements.

Commissioner Van Scoy asked if this is intended to provide a competitive advantage for the City.

Senior Planner Gladhill stated that may be an outcome but that it is not the purpose of the amendment.

Commissioner Bauer accepted the friendly amendment with the suggested language provided by Senior Planner Gladhill.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Dunaway, Van Scoy, Field, Brauer, Schiller and Bauer. Voting No: None. Absent: None.

Case #3: Presentation of the Basics of Planning and Zoning

City Staff presented the presentation and addressed questions from the Planning Commission.

Case #4: Staff Update

The Staff Update was noted.

Associate Planner/Environmental Coordinator updated the Planning Commission regarding the upcoming Business Expo at the Fountains of Ramsey and the Environmental Expo & Tree Sale at the Municipal Center. Both events will be held on April 30, 2011 from 9am to 2pm.

Case #5: Upcoming Training Opportunities.

Senior Planner Gladhill identified several upcoming training opportunities that the Planning Commission may find interesting.

Case #6: Planning Minnesota—Official Newsletter of the American Planning Association, Minnesota Chapter

The newsletter was noted.

Case #7: Zoning Bulletins

The Zoning Bulletins were noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Commissioner Dunaway, seconded by Commissioner Van Scoy, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Dunaway, Van Scoy, Field, Bauer, Schiller and Brauer. Voting No: None. Absent: None.

The regular meeting of the Planning Commission adjourned at 8:57 p.m.

Respectfully submitted,

_____

Chris Anderson
Associate Planner/Environmental Coordinator

ATTEST:

_____

JoAnn Shaw
Planning Division Secretary

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted a joint meeting with the City Council on Thursday, April 14, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

EDA Members Present:	Chairperson Chris Riley Member John LeTourneau Member Colin McGlone Member Wayne Skaff Member Jim Steffen Member Jeffrey Wise
EDA Members Absent:	Member Kristine Williams
Council Members Present:	Mayor Bob Ramsey Councilmember David Elvig Councilmember Colin McGlone (also listed as EDA member) Councilmember Jeffrey Wise (also listed as EDA member)
Council Members Absent:	Councilmember Randy Backous Councilmember David Jeffrey Councilmember Jason Tossey
Also Present:	Aaron Backman, Economic Development/Marketing Manager Kurtis Ulrich, City Administrator Heidi Nelson, Deputy City Administrator/Community Development Director Mike Mulrooney, Economic Development Consultant

CALL TO ORDER

Chairperson Riley called the Economic Development Authority meeting to order at 7:30 a.m.

APPROVE AGENDA

Chairperson Riley requested to add an item to discuss Wells Catering prior to the staff updates.

Motion by Member Skaff, seconded by Member Steffen, to approve the agenda.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, Steffen, LeTourneau, McGlone, and Wise. Voting No: None. Absent: Williams.

APPROVE MINUTES

Motion by Member Steffen, seconded by Member Skaff, to approve the March 10, 2011, minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, Skaff, LeTourneau, McGlone, and Wise. Voting No: None. Absent: Williams.

EDA BUSINESS

Wells Catering

Economic Development/Marketing Manager Backman reviewed the recent approvals and financial assistance that the EDA and City Council had approved for Wells Catering. He noted that the projected amount for SAC and WAC fees of $55,000 was higher than the current cost and noted there would be a savings of approximately $15,000 to $20,000 in City assistance to the developer.

George Wells stated that he had received a letter stating that the building permit was being held and questioned what he could do during this process. He noted that his current lease is expiring and he would need to move to the new site soon. He acknowledged outstanding issues between the City and PSD but did not believe those issues should delay the building permit for Wells Catering.

Deputy City Administrator/Community Development Director Nelson stated that she had received the same letter and was drafting a response to Mr. Wells which would be completed later in the day. She explained the outstanding issue with PSD and the parcel regarding the 60 foot swath of land that is City-owned and currently provides access and parking to the site. She noted that the City had offered an interim solution, a signed agreement which would allow for access and parking on the City-owned land for the next six months. She stated that it is not in the best interest of the HRA to not have this agreement signed. She advised that a land use application to provide a curb cut on Sunwood Drive for this parcel had been received in the past week and advised that the Public Works Committee would be reviewing the request at their meeting the following Tuesday. She stated that it is evident that the EDA and Council have supported this restaurant project and advised that staff has been working with Mr. Deal to resolve the issue prior to this point. She hoped this issue would be resolved so that the project could continue to move forward.

Councilmember Wise noted that the Council and staff had been working on this issue for the past 18 months.

Councilmember McGlone believed that the issue would also need to be resolved prior to a certificate of occupancy being granted.

Chairperson Riley explained that while it was important to the EDA to have a local business expressing this concern he was unsure if there was anything the EDA could do in this situation.

Deputy City Administrator/Community Development Director Nelson advised that PSD has proposed a solution to the problem, with the proposed access off of Sunwood Drive, which would be addressed by the City the following Tuesday.

City Administrator Ulrich hoped to have resolution soon. He confirmed that the Public Works Committee would be reviewing the application on April 19th and noted that the Council could review the item as early as April 26th. He questioned the timeline for Wells Catering.

George Wells stated that he did not have a firm timeline but noted that construction would take approximately three months and the project was slated to begin three weeks ago.

Deputy City Administrator/Community Development Director Nelson confirmed that if the curb cut and parking were approved, the parking lot could be constructed while the building improvements were taking place, which would not delay the project any further.

Councilmember McGlone confirmed that throughout this process parking has been an issue.

City Administrator Ulrich noted that there were many issues with PSD but advised that if this issue were resolved the building permit could be issued.

Motion by Member LeTourneau seconded by Member Skaff, to recommend to City Council that the Wells Catering/PSD access and parking review be fast tracked, with an attempt to split the Wells Catering building permit away from the issues with PSD.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Skaff, McGlone, Steffen, and Wise. Voting No: None. Absent: Williams.

Case #1: STAFF UPDATE

Business Expo

Economic Development/Marketing Manager Backman presented the Staff Report. He noted that 100 percent of the booths had been filled and a waiting list had been started. He advised that marketing had begun and postcards would soon be mailed to residents, an insert will also be included with the utility billing. The event will be held from 9:00 a.m. to 2:00 p.m. on Saturday, April 30th at the Fountains of Ramsey.

Minneapolis Manufacturing Company

Economic Development/Marketing Manager Backman presented the Staff Report. He provided an update on the project and noted that although other sites are being considered for the project, Ramsey is still in the running. He explained that sites, such as Indiana and Ohio, were being

considered to possibly save on shipping costs. He noted that this project is moving more slowly than originally forecasted, but staff is still working on the item.

Councilmember Wise questioned the timeline for the project.

Economic Development/Marketing Manager Backman advised that the company had wanted to be in place by August or September but noted that the earliest at this time would be November. He thought it would be more realistic for the construction to begin this summer and be completed next spring.

Councilmember Wise suggested that the City propose to store equipment for the company in Ramsey for the time being.

Multi-Source Manufacturing

Economic Development/Marketing Manager Backman presented the Staff Report. He noted that this project was moving forward and advised that Multi-Source Manufacturing had closed on the building on December 29th. He explained that the building is being renovated and the company has pulled several permits in the past two weeks. He stated that the original goal was for the company to be in place, with 85 employees, in April but noted that the timeline had been shifted to June. He also advised that Connexus had saved the company additional funds with energy credits the company was unaware of.

Councilmember Elvig suggested that this project be used as an example with Minneapolis Manufacturing Company.

Economic Development/Marketing Manager Backman advised that Multi-Source has already prepared for a phase two addition and incorporated additional parking into the site now.

Former Diamonds Property

Economic Development/Marketing Manager Backman presented the Staff Report. He reported that a purchase agreement had been signed at the end of March and noted that the buyer was going through due diligence at this time. He advised that PSD expects to close on the purchase of land in the next two weeks and would then pull permits to renovate the existing structure. He explained that negotiations had begun with PACT Charter School for the school to use the site for their online education and for sports activities.

Other

Economic Development/Marketing Manager Backman provided an update on RM Golf Carts, located near the border of Anoka on Highway 10. He explained that the existing business location does not have visibility and the owner would also need additional space. He stated that he had toured different locations in the City with the business owner and advised that the owner was interested in the former Easy Tractor site. He explained that the building is in rough

condition but advised that the business owner would be willing to make improvements. He noted that negotiations are still occurring.

Councilmember McGlone commented that would also put another property back onto the tax roll for the City.

Councilmember Wise confirmed that the Public Works department is currently using that building for storage.

Economic Development/Marketing Manager Backman advised that the Public Works Director stated that the equipment could be moved to another location, should the building be leased.

Deputy City Administrator/Community Development Director Nelson and Member LeTourneau left the meeting at 8:30 a.m.

Case #2: JOINT EDA/CITY COUNCIL GENERAL DISCUSSIONS

Economic Development/Marketing Manager Backman explained that at the March meeting it had been decided that it would be beneficial for the EDA and the Council to conduct a joint meeting to review the 2011 work plan for the EDA. He advised that a draft work plan had been created in January and had been revised based on staff and Member input. He noted that some items were listed as guidelines and the remaining were ranked by priority.

Discussion occurred regarding the redevelopment of the 167th Avenue area including possible tenants and the best method to attract that type of redevelopment.

Councilmember McGlone commented that there is an overlap on some issues between the Council, HRA and EDA and believed that there should be better communication between the three groups.

Chairperson Riley acknowledged that although there are shared Members on the three Boards and minutes are provided for all meetings, there had been a breakdown in communication.

Councilmember Elvig suggested that staff develop guidelines and tools available to each Board.

City Administrator Ulrich agreed that it would be beneficial to specify the responsibilities and roles of each group. He advised that an EDA report could be given to the HRA and vice versa, or the liaison or staff member could provide an update.

Mayor Ramsey believed things were going well and confirmed that he would like to see more effort on the area of 167th and 47. He believed that the club homes, built in Champlin, could be successful in that area.

MEMBER/STAFF UPDATE

None.

ADJOURNMENT

Motion by Member Skaff, seconded by Member Steffen, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members McGlone, Skaff, Steffen, and Wise. Voting No: None. Absent: LeTourneau and Williams.

The regular meeting of the Economic Development Authority adjourned at 9:05 a.m.

Respectfully submitted,

_____

Aaron Backman
Economic Development/Marketing Manager

ATTEST:

_____

JoAnn Shaw
Planning Division Secretary

Draft by Amanda Staple
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 4.**

Meeting Date: 05/31/2011

By: Jo Thieling, Administrative Services

Title:

Approve the following licenses:
Motor Vehicle Sales
Escape RV Center - 8170 Highway #10 NW
Garbage and Refuse Haulers
Lepage & Sons - 3118 - 16nd Lane NW, Suite B, Andover, MN 55304
Temporary Special Events
Anoka High School Students - Senior Project at Central Park - *this event took place on May 13 and was administratively approved w/Council knowledge*
Peddler/Solicitor/Transient Merchant
Southwestern Books - Joy Bradley - current time until August, 2011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	05/26/2011 04:29 PM

Form Started By: Jo Thieling Started On: 05/26/2011 04:24 PM

Final Approval Date: 05/26/2011

CC Regular Session **5. 5.**

Meeting Date: 05/31/2011

By: Patrick Brama, Administrative Services

Title:

Community of Promise Donation Request

Background:

Youth First Community of Promise is requesting $5,000 in program support for their after school and summer programs located in the Ramsey Neighborhood Center.

Youth First operates under a joint powers agreement with the Cities of Ramsey, Andover and Anoka along with Anoka County and the Anoka-Hennepin School District. This program offers after school and summer programs to youth and families. Youth First focuses on five promises: caring adults, safe places, effective education, a healthy start and opportunities to serve.

In 2010, Youth First served 73 Ramsey residents and 5.5% of the youth served were homeless.

For more information on the request letter and the Youth First program please reference the attached document labeled "Community of Promise Donation Request."

Funding Source:

Funding for Community of Promise is proposed to be re-allocated from the Ramsey Police Department Safety Camp program.

The City of Ramsey contributes $5,000 to the Ramsey Police Department (PD) Safety Camp Program annually. Said funding originates from the city's Charitable Gambling Fund. In 2010, the PD Safety Camp Program will not need the annual $5,000 gambling fund contribution due to the current fund balance of the Safety Camp account and private contributions sufficient to fund the event. As a result, the $5,000 allocation for the PD Safety Camp will be available for re-allocation to the Youth First Community of Promise program.

Council Action:

Approve donation in amount of $5,000 for the Youth First Community of Promise program from the City's Charitable Gambling Fund.

Attachments

Community of Promise Donation Request

Form Review

Inbox	Reviewed By	Date
Heidi Nelson	Heidi Nelson	05/26/2011 11:29 AM
Kurt Ulrich	Kurt Ulrich	05/26/2011 01:58 PM

Form Started By: Patrick Brama Started On: 05/09/2011 11:27 AM

Final Approval Date: 05/26/2011

6701 Highway 10 NW
Ramsey, MN 55303
Phone: 763-421-8530
Fax: 763-421-8960
www.youth1st.net

YOUTH FIRST
COMMUNITY OF PROMISE
ANDOVER • ANOKA • RAMSEY

April 14, 2011

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Mayor Ramsey and City Council Members,

On behalf of Youth First Community of Promise I am writing to request $5,000.00 in program support for our after school and summer programs at the Ramsey Neighborhood Center.

Youth First operates under a joint powers agreement with the City of Ramsey along with the Cities of Andover and Anoka, Anoka County and the Anoka Hennepin School District. The City of Ramsey has been a strong supporter of Youth First for many years. Your past and continued support is greatly appreciated.

Youth First offers free after school and summer programs to youth and families who live in the City of Ramsey. Our programs focus on providing youth in our community with 5 promises. Caring Adults, Safe Places, Effective Education, A Healthy Start and Opportunities to Serve. For the past 5 years we have been fulfilling these promises to area youth by offering a wide range of programs and services at the Ramsey Neighborhood Center. Attached is an overview of our 2010 programs and participants in the City of Ramsey.

Thank you for your consideration of our request. Please feel free to contact me if you have any questions or if you would like to come tour the Ramsey Neighborhood Center.

Sincerely,

Heidi Geiss

Heidi Geiss, LSW
Program Director

CARING ADULTS
SAFE PLACES
a healthy start
MARKETABLE SKILLS
service
opportunities

Active Partners with:
• Anoka County • City Governments of Andover, Anoka & Ramsey • School District #11 • Business •
• Faith Based Communities • Civic & community groups •

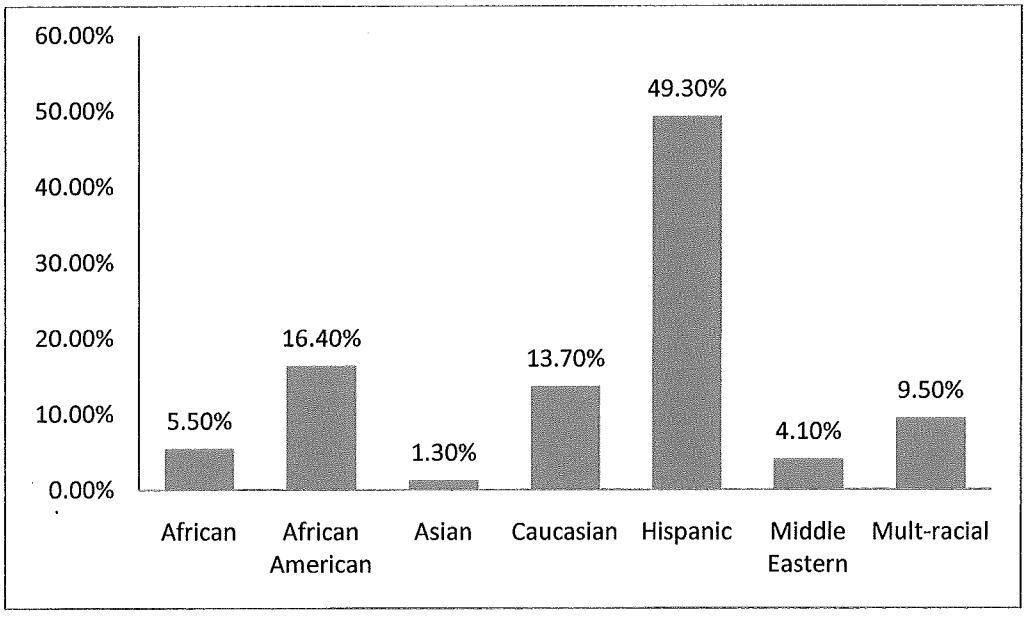
YOUTH FIRST
COMMUNITY
OF PROMISE
ANDOVER • ANOKA • RAMSEY

Youth First 2010 Summary

Ramsey Neighborhood Center

Student Demographics

- 73 unduplicated Ramsey middle/high school youth served
- 5.5% of Ramsey participants (youth) were homeless in 2010
- 64% participated in both summer and after school programs
- 100% of students qualified for free/reduced lunch
- Participants live in the following residential developments: Oak Terrace, Rivenwick Village, Sunwood Estates, and the townhomes at Sunfish Lake Blvd/Bunker Lake Blvd NW



Afterschool Program

- Offered on Tuesdays, Wednesdays and Thursdays from 2:45 – 5:30 p.m.
- Provide students with homework help and access to computers and text books as well as materials needed to complete assignments.
- Communicate regularly with teachers and staff to hold students accountable for missing/late work and to prepare for tests.
- Provide students with a healthy snack (provided by Anoka-Hennepin School District 11 and partnership with Second Harvest Food Bank

Summer Programs

- On site activities twice a week with an additional field trip on Thursday's to a variety of educational and recreational locations. Transportation provided by Anoka-Hennepin Community Education. The Anoka-Hennepin School District provided free bag lunches for each child.
- Community Garden – Facilitated by City of Ramsey
- Collaboration with Alexandra House and the Choose Respect Curriculum
- Weekly Family Clubs – evening opportunities for Ramsey residents to share a meal; hear an educational speaker and spend time getting to know their neighbors. This year's topics included: Saving for college, Human Rights Coalition, Anoka County Public Health, and Railroad Safety.
- Community Service Opportunities – During the summer months, students participated in three community service projects at Second Harvest, Feed My Starving Children and area nursing homes. These projects were a great opportunity for our students to give back to the community.

Other Activities & Services

- Provided homework assistance in the ESL Student Center at Anoka High School for Ramsey students twice a week. Liaison between the teachers, students and parents to ensure that assignments are being completed. Attend school conferences and help to organize and implement special family events at school designed to get families more involved.
- Through Ronald McDonald Mobile Dental Unit, we had three clinics in 2010 serving 29 kids and completing approximately $10,000 in dental services. The majority of the kids have never had dental care before.
- Distributed over 300 new filled backpacks to K-12th grade kids
- Provided movie/dinner nights throughout the year at the Neighborhood Center for kids 14 and older to spend time in the company of their peers in a healthy way.
- Coordinated Saturday morning basketball games/lunch at the Andover YMCA for middle and high school boys.
- Coordinated free eye exams and eye glasses for uninsured students through a collaborative with Caring & Sharing Hands and Pearl Vision. Four Ramsey students were provided with eye glasses. None of the students have had vision checks in the past and all had significant visual deficiencies.
- Provided students and their families with assistance in completing required forms for school, sports and other activities.
- Access to computers, copiers, fax and phone for our students and families for a variety of purposes. Provided direct services and referrals for mental health, housing, employment, and educational needs.

CC Regular Session **5. 6.**

Meeting Date: 05/31/2011

By: Chris Anderson, Community Development

Title:

Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr NW; Case of Leroy Signs, Inc.

Background:

The City received an application on April 11, 2011 from Leroy Signs, Inc., on behalf of NAU Country, requesting a conditional use permit to exceed sign size restrictions for the NAU Country single occupant building located at 7333 Sunwood Drive NW.

Notification:

In accordance with State statute, Staff attempted to notify property owners within 350 feet of the subject property of the public hearing via Standard US Mail. The Public Hearing was also noticed in the Anoka County Union, the City's official newsletter for public notices.

Observations:

The COR zoning district sign regulations, excluding the COR-2 subdistrict, have distinctly different architectural standards than those for the general Business and Employment zoning districts within the community. These regulations were developed with the intention of applying them to the central areas of The COR where there will be many multi-tenant buildings, with each individual tenant having very limited frontage. Consistent with all sign regulations in the City, the City has built in flexibility in its sign regulations through the use of the CUP process.

The NAU Country building has dimensions of 179 feet by 183 feet, has frontage along three (3) public roads, and is a single-occupant building. It is located in the COR-3 zoning district, which restricts wall-mounted signs to a maximum of five percent (5%) of the ground floor building facade area or twenty-four (24) square feet, whichever is less. Furthermore, lettering, numbers, or graphics are restricted to a maximum height of twelve (12) inches. However, businesses with frontage on more than one public road are allowed the permitted sign criteria for each street frontage.

According to the applicant, NAU Country has redesigned their company logo and thus, needs to update their existing wall signage. In 2005, the City Council approved a conditional use permit (CUP) for the current signage on the building. That CUP allowed two (2) wall signs, each totaling just over fifty-three (53) square feet and permitted twenty-four (24) inch tall lettering.

The applicant is proposing to replace both of the existing wall signs with new wall mounted signs. The lettering and graphics are proposed to be twenty-four (24) inches in height, consistent with previously approved letter height for the building, but the overall square footage, which would be forty-five (45) feet per sign, would be slightly less than what was previously approved in 2005. The proposed signage would be front-lit with internal illumination. Neither sign would project more than six (6) inches from the wall.

The Planning Commission held a public hearing on May 5, 2011 and there were no verbal or written comments submitted.

Recommendation:

Staff is aware that the sign regulations for the COR area are limited in terms of size of signs allowed and will be revisiting these regulations for possible amendments in the very near future. This request is for a larger, single tenant building with frontage on three (3) public roads. The current proposal represents a slight reduction in square footage per sign from what exists on the building presently and maintains the twenty-four (24) inch letter height approved by the original conditional use permit in 2005. Both Staff and the Planning Commission recommend approval of the request.

Funding Source:

All costs associated with reviewing the application are the responsibility of the Applicant.

Council Action:

Motion to adopt findings of fact relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

-and-

Motion to approve Leroy Signs, Inc. request to exceed sign size restrictions based on the findings of fact, and adopt a resolution declaring terms of conditional use permit.

Attachments

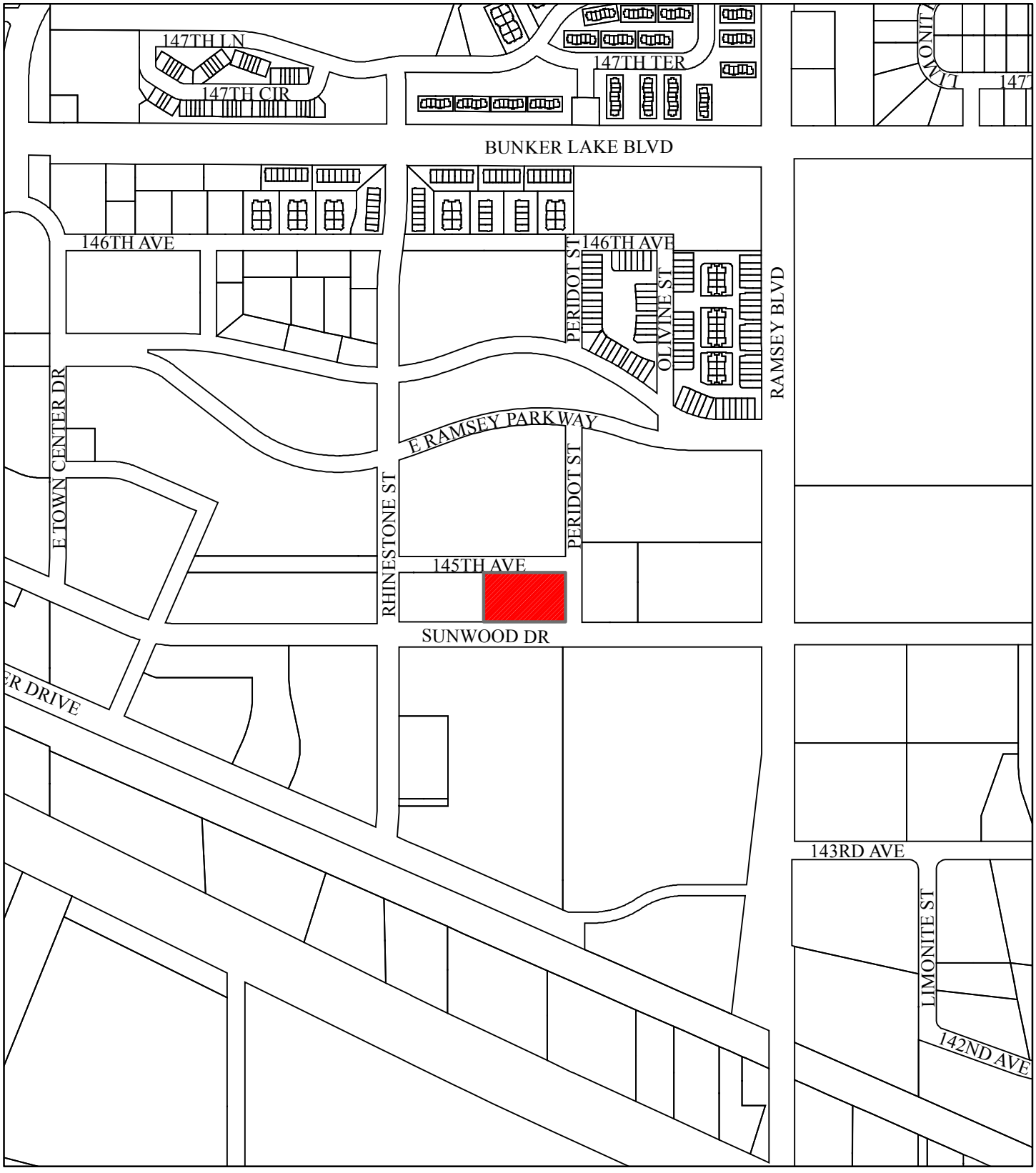
Site Location Map
Existing Signage on Building
Proposed Signage
Draft Planning Commission Meeting Minutes Dated May 5, 2011
Proposed Findings of Fact
Proposed Conditional Use Permit

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	05/23/2011 08:34 AM
Aaron Backman	Chris Anderson	05/23/2011 08:37 AM
Chris Anderson (Originator)	Chris Anderson	05/23/2011 08:42 AM
Tim Gladhill	Tim Gladhill	05/23/2011 08:43 AM
Aaron Backman	Aaron Backman	05/25/2011 07:50 PM
Kurt Ulrich	Jo Thieling	05/26/2011 03:14 PM

Form Started By: Chris Anderson Started On: 05/20/2011 04:10 PM

Final Approval Date: 05/26/2011



City of RAMSEY

7333 Sunwood Drive

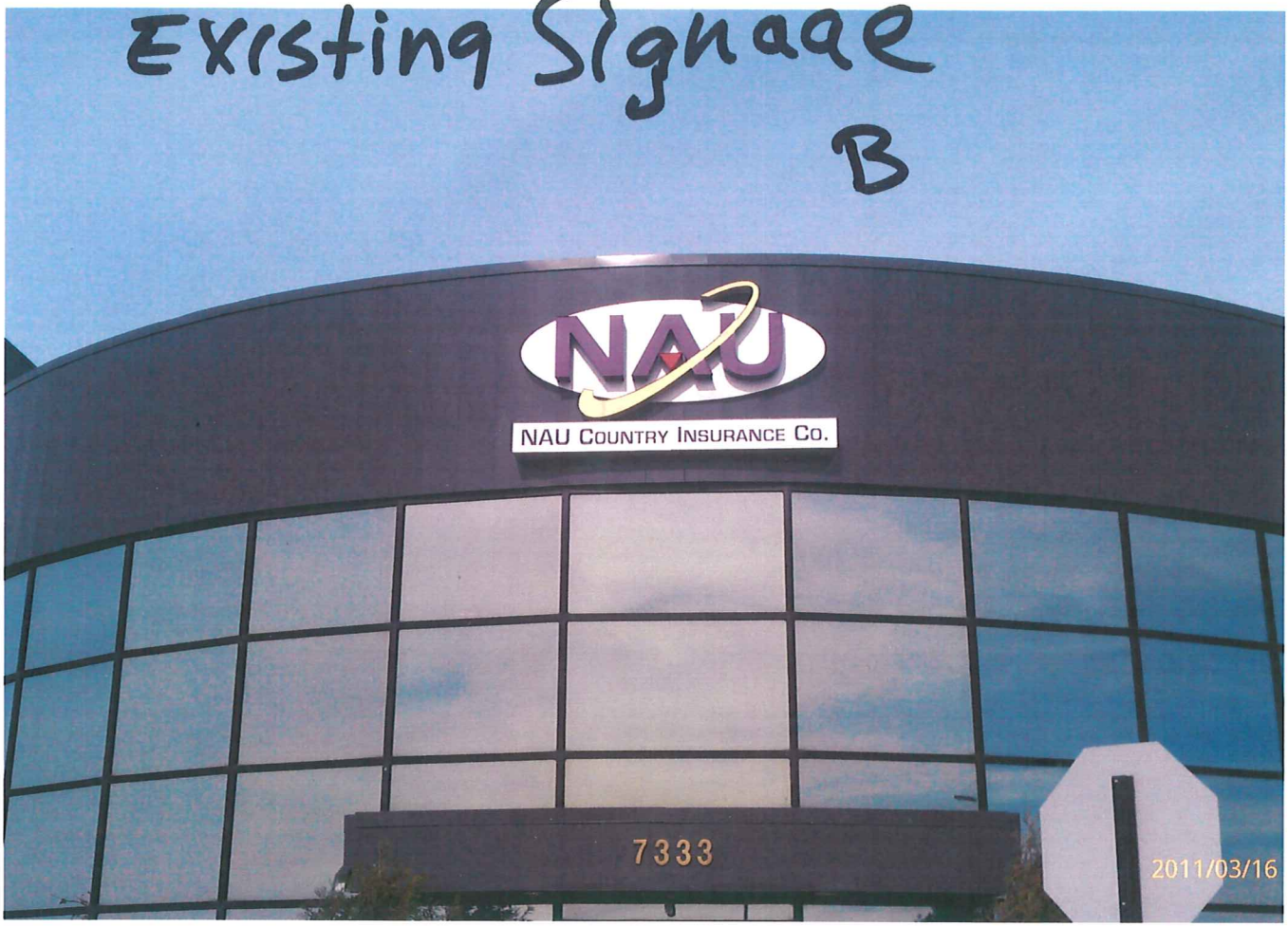
Legend
Site
Parcels

N

0 625 1,250 Feet

Existing Signage

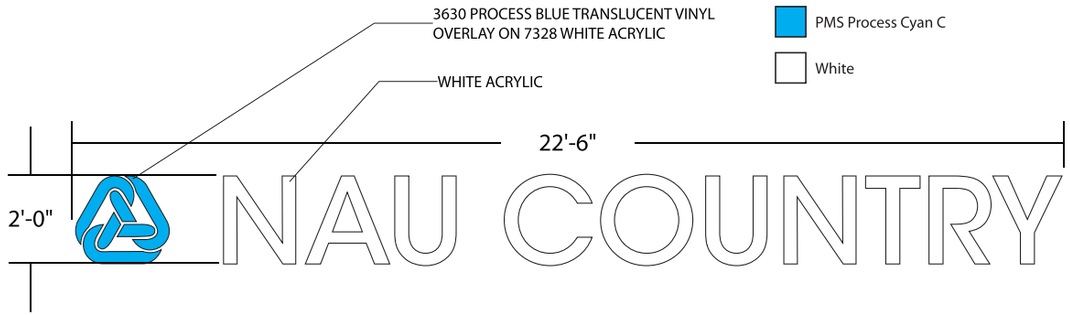
B



A

Front Entrance of Building

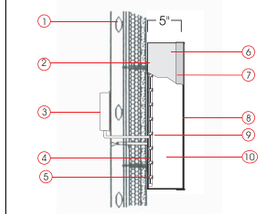
Back of Building Facing Peridot Street and Sunwood Dr NW



REMOVE EXISTING SIGNS / FABRICATE AND INSTALL TWO NEW SETS INTERNALLY ILLUMINATED CHANNEL LETTERS

FRONT LIT

TYPICAL DETAIL / LED CHANNEL LETTERS / THRU WALL INSTALLATION



SIDE VIEW

1- STANDARD WALL BACKING
2- NON-CORROSIVE ANCHOR BOLTS
3- REMOTE POWER SUPPLY
4- LED STRIP
5- WHITE LED MODULE
6- 5" DEEP .063" ALUMINUM RETURN
7- 1" TRIM CAP
8- 3/16" WHITE ACRYLIC FACES
9- 8' ELECTRICAL WHIP OUT BACK
10- INTERIOR OF LETTERS PAINTED WHITE

V4A

NAU	Channel Letters	Ramsey, MN	Scott Laage	1/4" = 1'	04/05/11	NAU_CL_V4A.ai
	SIGN DESCRIPTION:	LOCATION:	SALESPERSON:	SCALE:	DATE:	FILENAME:

IMPORTANT NOTICE:
This is a proprietary design of Leroy Signs, Inc., designed specifically for this project. It is illegal and unethical to distribute to any other entity for copy or use. This design cannot be used without the written consent of Leroy Signs, Inc.

LEROY SIGNS
6325 WELCOME AVE, N.
MINNEAPOLIS, MN 55429
Phone: 763-535-0080
Fax: 763-533-2593

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

1) City Council regular meeting minutes dated February 22, 2011
2) City Council regular meeting minutes dated March 8, 2011
3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

RESOLUTION #11-05-____

A RESOLUTION ADOPTING FINDINGS OF FACT #_____ RELATING TO A REQUEST FROM LEROY SIGNS, INC. FOR A CONDITIONAL USE PERMIT TO EXCEED SIGN SIZE RESTRICTIONS

WHEREAS, the City of Ramsey received an application from Leroy Signs, Inc. for a conditional use permit to exceed the sign size restrictions on the property generally known as 7333 Sunwood Dr and legally described as follows:

Lot 1, Block 1, Ramsey Town Center 4th Addition, Anoka County, Minnesota

("Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That Leroy Signs, Inc., hereinafter referred to as "Applicant," properly applied for a conditional use permit (the "Permit") to exceed the allotted square footage for wall signs and to use lettering that is greater than twelve (12) inches in height.

2. That the Applicant appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 (Conditional Use Permits) of the City Code on May 5, 2011, and that said public hearing was properly advertised, and that the minutes of said public hearing are hereby incorporated as a part of these findings by reference.

3. That the Subject Property is approximately 1.23 acres in size.

4. That the Subject Property is zoned COR-3.

5. That the parcels to the south, west and east of the Subject Property are zoned COR-3 and the parcel to the north of the Subject Property is zoned COR-5.

6. That the COR district sign regulations, excluding the COR-2 sub-district, are much more restrictive than the sign regulations for the other Business and Employment districts.

7. That the intent of the more restrictive sign regulations was to apply them to the central areas of The COR where there will typically be many multi-tenant buildings, with individual tenants having very limited frontage.

8. That the Subject Property has a single-occupant building with dimensions of 179 feet by 183 feet and frontage along three (3) public streets, Sunwood Drive, Peridot Street, and 145th Avenue.

9. That Section 117-118 (COR District) of the Ramsey City Code states that a sign shall be affixed to the front facade of the building and shall project outward from the wall to which it is attached no more than six (6) inches. The area of the signboard shall not exceed five percent (5%) of the ground

floor building facade area or twenty-four (24) square feet, whichever is less, and the height of the lettering, numbers, or graphics shall not exceed twelve (12) inches.

10. That Section 117-118 (COR District) of the Ramsey City Code also states that businesses with frontage on more than one public street are allowed the permitted sign criteria for each street frontage.

11. That the Applicant is contracted by NAU Country Insurance Company, which is affiliated with NAU Holding Company LLC, the owner of the Subject Property.

12. That the Applicant is proposing to install two (2) signs. One would be affixed to the front facade of the building and one would be affixed to the rear facade of the building. Both would exceed the twelve (12) inch high letter restriction and maximum size of twenty-four (24) square feet.

13. That the two (2) proposed wall signs would replace the two (2) existing wall signs currently on the building.

14. That the dimensions of the proposed signs are twenty-two feet six inches (22.5 feet) in length and two (2) feet in height, resulting in a total of forty-five (45) square feet per sign. The proposed signs would project six (6) inches from the wall and each would utilize twenty-four (24) inch high letters.

15. That the applicant would prefer to utilize internally illuminated lettering and graphics rather than reverse lit lettering and graphics (halo-style lighting).

16. That a conditional use permit was approved by the City in 2005 allowing two (2) wall signs, each totaling 53.17 square feet.

17. That a conditional use permit to exceed sign size restrictions will not grant the Applicant special privileges that are denied by the City Code to other properties in the commercial area.

18. That the proposed increase in sign surface area will be designed so as to be harmonious and appropriate in appearance with the existing or intended character of the vicinity and will not change the essential character of the area.

19. That the proposed increase in sign surface area will not adversely impact traffic in the area.

20. That the proposed increase in sign surface area will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.

21. That the proposed increase in sign surface area will not substantially impair the use, enjoyment, or market value of surrounding properties.

22. That the proposed increase in sign surface area will not be hazardous or disturbing to existing or future neighboring uses.

23. That the proposed increase in sign surface area will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.

24. That the proposed increase in sign surface area will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of glare.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-___

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT BASED ON FINDINGS OF FACT #____ AND DECLARING TERMS OF PERMIT TO EXCEED SIGN SIZE RESTRICTIONS ESTABLISHED IN CITY CODE.

WHEREAS, Leroy Signs, Inc., properly applied for a conditional use permit to exceed wall sign size restrictions as established in City Code on the property generally known as 7333 Sunwood Drive and legally described as follows:

Lot 1, Block 1, Ramsey Town Center 4th Addition, Anoka County, Minnesota

("Subject Property")

WHEREAS, the Planning Commission met on May 5, 2011, conducted a public hearing, and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Findings of Fact #____, a conditional use permit ("Permit") to exceed sign size restrictions is hereby granted to Leroy Signs, Inc. ("Permittee").

2. The **Permittee** is herein granted permission to erect two (2) wall signs on the **Subject Property**, each consisting of forty-five (45) square feet and each with two (2) foot high letters.

3. The signs shall not project outward from the wall to which they are attached more than six (6) inches.

4. The installation of the signs on the **Subject Property** shall require a sign permit from the City of Ramsey (the "City").

5. The signs shall be properly constructed and maintained in accordance with Division 8 (Signs) & 117-118 (COR District) (f) (Signage) of the Ramsey City Code.

6. That the **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**.

7. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

8. That if any provision of this **Permit** shall be declared void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

9. That this **Permit** shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the **City** and the **Permittee**.

10. That if the **Permittee** or its successors or assigns violates any material term or condition of this **Permit** it is grounds for suspension or revocation hereof consistent with applicable law, if the City Council reasonably determines that continued operation of the facility places the public health, safety or welfare or the environment in jeopardy or creates a public nuisance due to odors, litter, debris or other nuisance factors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

Leroy Signs, Inc. hereby acknowledges receipt of this permit and has reviewed the conditions of this permit and has agreed to comply with the terms of this permit.

Leroy Signs, Inc.

By:_____

Its:_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared _____, the _____ of Leroy Signs, Inc., a domestic corporation under the laws of the State of Minnesota, on behalf of the corporation.

_____
Notary Public

NAU Holding Company, LLC hereby acknowledges receipt of this permit and has reviewed the conditions of this permit and has agreed to comply with the terms of this permit.

NAU Holding Company, LLC

By:_____

Its:_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared _____, the _____ of NAU Holding Company, LLC, a limited liability company under the laws of the State of Minnesota, on behalf of the company.

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared Bob Ramsey and JoAnn M Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Bob Ramsey and JoAnn M Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
15153 Nowthen Boulevard NW
Ramsey, MN 55303

This document reviewed by:
Randall, Dehn and Goodrich
2140 Fourth Avenue
Anoka, Mn 55303

CC Regular Session **5. 7.**

Meeting Date: 05/31/2011

By: Jo Thieling, Administrative Services

Title:

Approve the Following Meeting Minutes:

Special City Council - 4/05/2011
City Council Work Session - 4/05/11
City Council Work Session - 4/12/11
City Council Regular - 4/12/11
City Council Work Session - 4/19/11
City Council Work Session - 4/26/11
City Council Regular - 4/26/11
City Council Joint Meeting w/Andover - 5/02/11
City Council Work Session - 5/03/11
City Council Work Session - 5/10/11
City Council Regular - 5/10/11

Attachments

Spec CC Mts 4/5/11
Work Session Mts 4/5/11
Work Session Mts 4/12/11
City Council Mts 4/12/11
Work Session Mts 4/19/11
Work Session Mts 4/26/11
City Council Mts 4/26/11
CC Jt Mtg w/Andover 5/02/11
Work Session Mts 5/03/11
Work Session Mts 5/10/11
City Council Mts 5/10/11

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	05/26/2011 09:28 AM

Form Started By: Jo Thieling Started On: 05/26/2011 08:49 AM

Final Approval Date: 05/26/2011

CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a special meeting on Tuesday, April 5, 2011, in the Lake Itasca Room at Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis G. Ulrich
Deputy City Administrator Heidi Nelson
Director of Public Works Brian Olson
Senior Planner Tim Gladhill
Human Resources Representative Colleen Lasher
City Attorney William K. Goodrich
Management/Planning Intern Patrick Brama
Development Manager Darren Lazan

CALL TO ORDER

Mayor Ramsey called the special meeting of the City Council to order at 5:30 p.m.

CITIZEN INPUT

None

APPROVE AGENDA

Motion by Councilmember Jeffrey, seconded by Councilmember Tossey to approve the agenda as presented.

Motion carried. All in favor.

COUNCIL BUSINESS

4.1) Review Power by Karl Agreement

City Administrator Ulrich reported that he and the City Attorney met with Power by Karl owner Karl Jansen and drafted an agreement.

City Attorney Goodrich reviewed the provisions of the agreement. He noted that Karl has incorporated into TK Enterprises, LLC. He stated that this use has to have a public purpose and it does – it will be a potential source of revenue for the Happy Days celebration. The City does not want to be a partner nor a co-owner – we want to be a leasee who happens to get return via the profit sharing. To Council he stated that your number one obligation is not to this agreement – it's to look to see that the ordinance is complied with and whether or not you grant that. He emphasized what Council has to look at to issue the CUP. One hundred dollars would be the base rent and then there would be profit sharing. They would add up the revenue and deduct the expenses and what's left, TK will get 50 percent and the City will get 50 percent. That does not include things they might sell at the site, including beverages, etc. This is only for fees to see the race as well as the entry fees to be allowed to race.

Karl Jansen stated we will split everything except the concession money as that will be done by a private party.

Mr. Goodrich continued that Mr. Jansen has identified the following categories - $5 to watch the race, $20 to drive in it, $10 for a pit pass and $10 for race staff. There may be 14 races per season with about 40 people attending the race.

Mr. Jansen suggested this could net $16,000 to $33,000 depending on how many show up – so for the City's half – it could be anywhere from $8,000 to $16,000 or so.

Mr. Goodrich added that the $100 monthly rent would be deducted from that.

Mayor Ramsey reminded Mr. Jansen that the vendor that will sell concessions will have to contact the City to get a license/permit to do so.

The group talked briefly about "kitty kat" races in the winter, as well as a couple of lawnmower races.

Mayor Ramsey presented the scenario of what if the government gives us $30 million to do Highway 10 improvements tomorrow – what happens.

Mr. Jansen stated that he has agreed to a six-month termination clause.

Mr. Goodrich added that this is a 36-month lease – Mr. Jansen has identified that he may want to do winter events three or four times per year, such as the little kids events (kitty kat races) and possibly four lawnmower events per summer. It totals approximately 20 events per year.

Councilmember Backous inquired what Acapulco and other businesses in the area are expecting for the number of events.

Mr. Jansen stated that we have talked with them about the numbers – an event about every other Friday night.

Councilmember McGlone stated he asked the Manager at Acapulco and they asked when they could go over to the area with a banner.

Councilmember Elvig stated he always has to question what profit is and that he would like to see a baseline and projection.

Mr. Jansen replied they do have that.

Councilmember Elvig asked what our monitoring protocol is.

Mr. Goodrich stated TK will prepare that information for the City.

Councilmember Elvig suggested maybe spelling it out quarterly per year.

Mr. Jansen stated he is open to whatever.

Mr. Goodrich offered to put some dates in the agreement for that.

Discussion ensued relating to parking and the areas that would work.

Mr. Jansen added they will try to assist with parking as well.

A representative of TK Enterprises stated their plan was to have signage made that would specify spectator parking, pit parking, etc.

Discussion ensued relating to excessive noise and how it will be gauged.

City Administrator Ulrich stated that this IUP will be addressed by the Planning Commission. The process will be gone through and the standards will have to be met.

City Attorney Goodrich stated that with regard to the potential contamination – subject to the City Engineer – this project can go forward without any problems regarding the contamination.

Councilmember Elvig stated that if we have some complaints, we need to be strong – we cannot have two complaints and then shut this down.

Mr. Jansen talked about some of the things they will do to help against the noise, etc.

Councilmember Jeffrey asked, with regard to the possible contamination, if it is proper to notify the previous owner that they may be on the hook for something.

Mr. Goodrich replied they know that as they have signed an indemnification agreement.

Motion by Councilmember Jeffrey, seconded by Councilmember Elvig to authorize entering into an agreement with Power by Karl, subject to the City Attorney's approval.

Motion carried. All voted in favor.

4.2) Introduce Ordinance to Amend City Subdivision Code related to Financial Sureties for Required Improvements

Senior Planner Gladhill stated that the City has been approached by a developer and asked to explore other forms of surety to ensure that required improvements as defined in City Code are completed in a timely manner consistent with approved plans. He summarized the City's current policy/standard procedure – cash surety or letter of credit in the amount of 125 percent of the cost of required improvements. For petitioned projects, Code requires a financial guarantee of 20 percent of the cost of the project over the life of the assessment. Mr. Gladhill pointed out that cash sureties or letters of credit are common tools for cities to ensure timely completion of the required improvements. This ensures, in the event of default of the developer, that the City has adequate financial resources to complete these necessary public improvements. One method suggested was to agree to hold the required Certificate of Occupancy until required improvements are completed. Under this scenario, a building would not be occupied until the required improvements were completed. The City could then collect a financial surety in the amount of 125% of the remaining/uncompleted required improvements if a Certificate of Occupancy. He noted that the Certificate of Occupancy is legally tied to only the building code and extends only ten (10) feet beyond the foundation of the building. The Building Official has stated this scenario would only be viable if the developer agreed to withhold the Certificate of Occupancy within the Development Agreement/Contract, which would be recorded against the property. This way, the City has a legal avenue to withhold the Certificate of Occupancy for activities not ordinarily part of the Certificate of Occupancy. Mr. Gladhill stated that a concern with this scenario is in the event of developer default once a Building Permit has been issued but before a Certificate of Occupancy is issued. He continued that this may be a tool to spur economic development; however, the City should take care to ensure that the City is protected in the event of developer default. The City has had to, on occasion, call on these financial sureties even after construction has commenced and certificate of occupancies have been issued within a project. The City needs to ensure that the City will not end up being responsible for completing required public improvements without a financial surety to pay for these improvements. Mr. Gladhill stated that staff researched a small sample of metro cities with experience dealing with financial sureties. Each of these three communities, based on staff's interpretation of these codes, required a financial surety of at least the amount of the required improvements until such time the improvements were completed.

City Attorney Goodrich stated that as staff reviewed our provisions, it was evident this was drafted some years ago and addressed mostly residential. To cover this and give us more flexibility we will propose the language in the draft ordinance. This would not be allowed the way the Code is written now.

Councilmember Elvig asked if it is only one developer asking for this.

Mr. Gladhill noted that this was received as a request from Legacy Christian Academy. We hear a lot of feedback from other developers asking us to streamline and to look at the sureties as well. We have been flexible in reducing that letter of credit.

Mr. Goodrich cautioned this is a special meeting – we have identified this one subject so we will be a little constrained to talk about one development. We will put this on the work session in the future to be able to lay out more

Senior Planner Gladhill stated we are bringing this forward because of the timeline. It will be brought back for formal adoption.

Councilmember Wise stated he did not like not allowing occupancy. If weather prohibits landscaping, etc., they should still be able to occupy their building. He added that now that he hears we can reduce the letter of credit as we go, we can streamline what we are doing but he is not interested in giving up any financial backing.

Councilmember Backous asked for an example which Mr. Gladhill provided the following: If a project we have identified needs an extension of roadway and the project to the west needs that roadway as well, it might be one project waiting for another. There might be a lapse between when we let the plat for recording – it's when the Certificate of Occupancy is given.

Director of Public Works Olson explained that in order to receive a Certificate of Occupancy when there is a lapse between the time the improvements can be completed – they will be required to provide a surety/letter of credit to cover these improvements. With regard to the assessment portion – we say we cannot go past five years; however, the State allows 20 years. To make them pay this off within five years, that percentage could create a substantial hardship.

Councilmember Elvig stated he has no problem with helping a certain developer but looking at changing the overall ordinance – he wasn't sure about. The best thing we can have to protect the City is cash.

Attorney Goodrich stated that in order for the City to negotiate and have some flexibility, we need to change the ordinance unless we want to do that for every specific item. We are not proposing that we even do any changes – we are saying this gives us the ability to do that.

Mayor Ramsey stated that this gives Council some more flexibility. We want to be a little more friendly to developers and removing some barriers that seem to exist – he has no problem with that.

Mr. Goodrich added that staff will be going through each item.

Councilmember Jeffrey stated this is introduction tonight and prior to adoption, we will have that discussion.

Mr. Goodrich explained that the plan is to adopt this ordinance on April 12, for an effective date of May 12. We will have a work session to discuss the final terms that we have arrived at for the development agreement but that agreement will not be signed until we get the bids. They may not go forward until they see what the bids are and we may not want to either. All this will come together near the end of May.

Director of Public Works Olson reiterated that adoption of this ordinance allows the Council more flexibility.

Motion by Mayor Ramsey, seconded by Councilmember Jeffrey to introduce the ordinance amending the City's subdivision ordinance related to financial sureties.

Further discussion: Councilmember Elvig stated he still had some concerns. The problem we run into is entrepreneurs are optimistic and find themselves short of cash but the City needs to be cognizant of this. He expressed concern of when it would get used and when it does not get used. Mr. Gladhill stated that if any more information is required by Council, to please contact staff. We need to address the assessment timeframe and we can talk more about sureties. Councilmember Elvig stated that he would like a handful of examples of what Mr. Olson has wrestled through with projects and how that would work with our new model. Mr. Olson reiterated that we are not proposing changing anything in our subdivision Code – only giving Council more flexibility to waive. Councilmember Wise stated he did not want to have to be based strictly on a dollar amount. Maybe have it be a percentage or something like that. He did not want to penalize the "little or the big" guy – he wanted there to be an even playing ground. Mr. Goodrich stated that the system is not geared to the viability of development – it's to assure public funds are protected. It was noted that the Planning Commission would hear this prior to the City Council meeting on April 12.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey and Wise. Voting No: None.

MAYOR/COUNCIL/STAFF INPUT

City Administrator Performance Review

Human Resources Representative Lasher stated she emailed the City Council regarding Mr. Ulrich's annual performance review – to be completed by April 15. However, new Councilmembers have only worked with Mr. Ulrich since January so she wondered if Council would like to delay the review until June or so.

City Administrator Ulrich stated he has no objection to delaying the review to June or July.

Councilmember Tossey indicated he had no problem and felt that would be a good idea.

Councilmember Backous felt that was fair to both the new Councilmembers as well as the City Administrator.

Ms. Lasher stated she would bring it forwards and pick a date between June 1 and July 31.

Tour of Rail Stations

City Administrator Ulrich stated that he found out today that the NSCA is planning an event on May 5 – a tour of all stations along the line. Heidi Nelson and Darren Lazan will be working on that. It's a developer's bus tour and he suggested Council will be welcome and invited as well. They will spend about 15 to 20 minutes at each stop. That will allow us to give our pitch to developers and a chance to showcase The COR.

Definition of Staff Roles

Mayor Ramsey stated he would like Council to define what staff's roles – our developer roles and our City roles. Questions need to be addressed to the right people - Heidi, Darren or Kurt. For example, when it comes to development – questions should be addressed to Heidi. He stated he would like to either have this discussion now or at an HRA meeting – or schedule it for a work session.

Councilmember Elvig suggested it be done at a Council work session and not the HRA.

ADJOURNMENT

Motion by Councilmember Jeffrey, seconded by Councilmember Wise to adjourn the Special City Council meeting.

Motion carried. All voted in favor.

The special meeting of the City Council adjourned at 6:15 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____

Jo Ann M. Thieling
City Clerk

Minutes drafted by Jo Thieling, City Clerk

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a work session on Tuesday, April 5, 2011, in the Lake Itasca Room, at Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota,

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis G. Ulrich
Deputy City Administrator Heidi Nelson
Director of Public Works Brian Olson
Senior Planner Tim Gladhill
City Attorney William K. Goodrich
Management/Planning Intern Patrick Brama
Development Manager Darren Lazan

CALL TO ORDER

Mayor Ramsey called the work session of the City Council to order at 6:17 p.m.

APPROVE AGENDA

Mayor Ramsey stated he would like to add a Topic Report titled Staff Roles.

Consensus was to approve the agenda as amended.

TOPICS FOR DISCUSSION

2.1) Update on Anoka County Conversation regarding Access Spacing Guidelines

Director of Public Works Olson stated that we have had multiple meetings with the Cities of Andover and Anoka and Anoka County. Anoka County is somewhat willing to look at the policies they created that have created access issues due to medians. He reported that last year, during the discussion of the Bunker Lake Boulevard (Sunfish Lake Boulevard – Germanium Street) project, the County was operating under the 2003 Access Spacing Guidelines. He noted these guidelines are attached to the Topic Report. These guidelines provided little flexibility for modification and basically required full access control at one-half mile increments. Almost all of the County roadways in the City of Ramsey fall under that same criteria since they have a speed

limit of 50 to 55 miles per hour. It really doesn't matter whether the roadway is classified as an A minor arterial, B minor arterial, or collector roadway because the access spacing guideline remains the same. Full access is allowed at one-half mile increments and conditional secondary access is only allowed at one-quarter spacing. Under this guideline, a conditional secondary access is considered only right-in / right-out. Mr. Olson continued that in late 2010, the County changed their access spacing guidelines by allowing other access consideration as long as there was a benefit provided to the County transportation system. This is done under an exception rule, Number 4, that was identified in the 2010 access spacing guidelines, which he noted are also attached to the Topic Report. This does provide for an exception to the access spacing guidelines but the spacing guidelines remained pretty much the same as before from Ramsey's perspective because the access is still relative to speed limit. The City did benefit from this shift in policy direction as it did allow us to ask for a deviation from the approved policy to get a three quarter access (left-in) at the intersection of Unity Street and Bunker Lake Boulevard. Mr. Olson continued that, of course, the overall goals of the City and the County are the same in that we want to have safe transportation corridors through the City and the County. He stated that it would be unrealistic to think that we could eliminate hard channelization altogether but he felt there could be changes to the access spacing guidelines that could effectively maintain a safe corridor and provide for better access into our local businesses. He alluded to the meetings that have been taking place with the Cities of Anoka and Andover and the County of Anoka and stated that a number of topics have come up that revolve around the spacing requirements. We collectively agree that one-eighth mile spacing would be more reasonable for a conditional secondary access and that there should be consideration for allowing a left in as a conditional secondary access. If we could agree on different spacing – any deviation shall have a detailed traffic study. He stated we have identified two primary concerns with the access spacing guidelines. 1) It does not matter what type of roadway they are because they are basing everything on the speed limit. Since we are always on the one-half mile full access and one-quarter mile secondary, it does not provide any flexibility. If you design a road for 55 miles per hour – if you talk about changing speed limits, you will have to ask for a study to be done and it will not have an 85 percentile lower than 55 miles per hour. They have agreed to look at other counties and compile a list of what other Counties do. He noted in the attachment for the 2010 Guidelines, the higher the function, less access and more mobility. In looking at other counties, they all started out with MnDOT's access guidelines but they all tweaked them. Access spacing criteria changes whether urban or rural. There is a dramatic difference as to what we currently have. It is based on speed limits and since all of ours are high, the spacing is high. If they stick with 50 to 55 miles per hour, we feel it's reasonable at that speed limit to have one-eighth mile versus one-fourth mile for conditional secondary accesses and not only right-in / right-out, but left in. Other issues – full access in the urban district in Hennepin County is at one-quarter mile – ours is one-half mile. Dakota County's is based on traffic flow versus speed limit. Carver County has not changed MnDOT's spacing whatsoever – so that's even worse than Anoka County. Sherburne County allows for conditional accesses as well – there is no reference to speed limit. The other thing he wanted to share is that they are willing to share the design modification if the traffic study is done by an agency and would have to be supported by the City. Mr. Olson continued that he had talked to Doug Fischer again today and in the next 30 days, he will have the other Counties questions and our survey completed and would like to sit down with Ramsey, Anoka and Andover.

Mayor Ramsey inquired if there was any conversation about altering existing projects without traffic volume - so – there could be three-quarter accesses there so not two lanes.

Mr. Olson stated he did not think they got into traffic volume or willingness to change that to traffic volumes. He stated he knows Council is concerned with C.R. #116 and S.H. #47 and others for Sunfish Lake Boulevard.

City Administrator Ulrich stated that it got down to what are the impacts on the system. If we can show it benefits the system overall, they are open to that approach.

Mayor Ramsey clarified that it has to benefit – it cannot be neutral.

Mr. Ulrich responded it has to show at least a slight benefit.

Director of Public Works Olson stated that one challenge would be they would not allow left out anyway – only left in.

Councilmember Wise asked if the project was a developer who wanted to have a change in access – does the City have to hire someone to do the study.

Mr. Olson replied that the only way they will consider the access improvements is if the City supports it. We do not have to hire – but we have to support the recommendation from the design engineer.

Councilmember Elvig stated that he feels the County is talking out of both sides of their mouth. The speed limit on Sunfish Lake Boulevard is 50 mph, Ramsey Boulevard is 55 mph, and Armstrong Boulevard is 55 mph. When we were talking about the overpass, people said it's down to 45 mph – not that much of a slowdown. He stated he still has a contest with them. He feels we should be able to put some sort of petition together to get these things slowed down to 45 mph. Then we do not have to have dedication turn lanes.

Councilmember McGlone cautioned that we have to consider where our corners are at the highest place of conflict. In Andover, by the cinema, you have that limited access. You can make left in but not left out. That was a brilliant compromise. There are still two lighted intersections and it works well there. Being able to not make a left out, he could not see how that could not benefit the system. We need a grid of high speed, high mobility roadways. We should make a push on things that would give us better access for our businesses.

Councilmember Jeffrey stated his quest was for public safety around schools. We got the flashing lights and they finally lowered the speed limit to 50. The County moves slow – we will be waiting for a long time.

Mayor Ramsey stated there are other areas we need to look at.

Mr. Olson asked where do we push and where do we not. We will not get rid of median – we will not get the County talked into that but if we could provide a better access, that would be

good. As far as them asking us to support, we had better know what we want for our business park on the north and south side.

Mayor Ramsey asked if there has been any thought of redesigning down #47 and Bunker Lake Boulevard.

Mr. Olson replied yes, the owner of the bank hired RLK Engineering that provided some conceptual design for modifications for that area. Working with the City of Anoka would be the next action step before we go to the County.

Councilmember Elvig asked should we look at different legs; are we looking over all and how do we organize the rest of this and what is our goal.

Mr. Olson stated that's why we are here tonight is to hear our goals. We talked about eliminating hard channelization – that will probably not be possible.

Mr. Ulrich stated that he thinks the approach will be going intersection by intersection. We need to show these designs will work versus the spacing. Is there still support for modifying access on Bunker Lake Boulevard and #47. There will probably be some dollars matched for engineering from the two cities. We may have to do it ourselves or get some share with business owners.

Mayor Ramsey stated they have talked about it having to benefit the County system – what if it benefits the State system.

Mr. Olson replied that was a good point.

Mayor Ramsey stated that a right-in at End Zone and Sunfish Express would benefit the State system. You will make it safer on Highway #10 with a right out only and adding an acceleration lane.

Mr. Olson stated, regarding Frank Yamoutpour, that he is not so sure business owners would want that but he is fairly certain the biggest concern he heard from him (Yamoutpour) was a left out northbound.

Mayor Ramsey suggested that a left in northbound would be a 50 percent plus for Mr. Yamoutpour.

Councilmember McGlone stated that Bunker Lake Boulevard is a reliever for Highway #10 NW. Bunker Lake Boulevard is the only roadway close to that one. The idea of limiting the speed in moving things will not fly with the County. It seems they will be unreasonable to some suggestions. If you think it's difficult to lower the speed limit, try raising them.

Councilmember Wise suggested that if 45 gets rid of hard channeling you could move just as many people just as fast. You are not stacking people. He did not know if any, as far as engineering firms, would support that.

Councilmember Elvig talked about a road (#96) over in North Oaks, which is a beautiful road plus the one in Lakeville. That's Dakota County – they move them at 45 or 50 mph.

Councilmember McGlone stated he is not pro concrete median – if we could find a way to do it without them – that would be great.

Mr. Olson identified #116 and #47 and Sunfish Lake Boulevard – and asked if there are any other issues Council would like staff to look into or do we not want to work at changing the spacing guidelines.

Councilmember Wise suggested that old sites like Holiday are a lot more marketable if we have accesses. He mentioned a design that Mr. Yamoutpour came up with seemed viable and that it might be a benefit.

Councilmember McGlone asked how it could not be a safety problem. You come out and the railroad track is right here – how can that not be a safety issue.

Mayor Ramsey stated he feels the argument could be that a left turn on Bunker Lake Boulevard would be safer and he talked more about acceleration lanes.

2.2) Potential Revisions to Accessory Structure Regulations

Senior Planner Gladhill stated that Council agreed that the amount of square footage allowed for an accessory structure could be increased administratively. Staff put together a packet that would get at Council's direction at that work session. At that time, we talked about continuing to allow variances. He inquired if that is still Council's direction. He noted that attached to the case are the standards we would anticipate. For all residential districts, the thought is to require a minimum 3/12 pitch roof rather than limiting sidewall height.

Councilmember McGlone felt that would be ridiculous – the 3/12 roof pitch – it still has to match the house. At minimum, it would have to match the house. If we can match the pitch of the roof, it can be up to 14 feet.

Mr. Gladhill stated that we could look at the sidewall height to increase to match the pitch. He asked are we still requiring hip roof or just pitch.

Mayor Ramsey stated that it depends on where the structure is placed; then what do you care. He did not know how you could include that – maybe if the setback is far enough away, you will not have to match the pitch.

Mr. Gladhill asked Council if they want to address requiring driveways for secondary buildings.

Discussion ensued relating to whether or not a driveway should be required to the secondary building. It was noted that if the secondary building had doors and could store a vehicle, it should be required to have a driveway. Also discussed were certain garage door sizes. Mr.

Gladhill clarified if, for example, a shed is not large enough to fit a vehicle, it would not require a driveway.

Councilmember Elvig stated he would be fine with Class 5, but to have a 15 to 20 foot apron.

Councilmember McGlone asked if we didn't address this with street paving that we would be coming 20 feet or so. He added that if there is access from the street – but if it's from your driveway – there's nothing to talk about.

Senior Planner Gladhill stated we could just calculate detached garages – we do not see any issue with not including attached garages. He asked if there is a preference on increasing square footage overall – and excluding the existing garage. There is still an overall square footage you can have for the lot. Mr. Gladhill continued with if there was any appetite for allowing accessory apartments.

Mayor Ramsey stated he is in favor of them but not as living space.

Mr. Gladhill stated that this is one tool we can use to address living arrangements for aged parents but added that it is controversial.

Mayor Ramsey suggested making it attached – not detached.

Councilmember McGlone stated that when you allow these and Grandma dies, you have to pay taxes on this extra space.

Mr. Gladhill stated it may be a bit premature to discuss this topic and suggested it be brought back for the HRA for discussion or a future work session.

Mayor Ramsey stated that if you match the accessory structure to the pitch of the roof, that's a lot of wasted space.

Mr. Gladhill stated that this would be brought back under a separate discussion – and that staff has some good ideas for dealing with this. He talked about defining living space – just having a bathroom does not make it a living space. On lots that are one acre or larger - two acres – any appetite to use one acre – it can be in the front yard or leave it as is.

Councilmember Wise inquired if we are including the Mississippi River area to which Mr. Gladhill replied this would be overall.

Councilmember Elvig stated he cannot see it going onto a gridded area and plopping a building in front of the home but a lot of places have a good wood behind the house and the river and they may be considered a hardship.

Councilmember McGlone commented that if the owner wants to build in front of his house and if we don't allow it, he can move. He talked about in the 1990's, he was told he needed to do something with his commercial vehicles. We do not take away your right to move.

Councilmember Elvig stated there might be times when we can look at this.

Mr. Gladhill stated that would be a variance.

Councilmember McGlone reiterated that we are not taking away anyone's rights – they have a right to move.

Councilmember Wise suggested that maybe the definition of front yard could be the river side.

Senior Planner Gladhill talked about the critical river rule making – they could apply for a variance and if we could do it administratively, it would really streamline this process.

Mayor Ramsey stated that if you live on a corner and if your front yard is on both sides – that's wrong.

Mr. Gladhill talked about the idea behind that and about the ordinance and setbacks.

Mayor Ramsey felt that it was like you are being penalized for having a corner lot. There has to be some way to put in another garage.

Mr. Gladhill offered that staff could craft language to allow more flexibility in that instance.

Councilmember McGlone cautioned that on riverfront property, you do not want to turn what other people think is front yard into alleys.

Councilmember Wise commented on minimum setbacks.

Mayor Ramsey stated that he would be in favor of a case-by-case basis and to do it administratively.

Councilmember Tossey agreed.

Councilmember McGlone questioned how staff would handle the person that comes in and says they do not want to cut down trees.

Mr. Gladhill replied that if they do not want to cut down trees, that would probably have to go through a variance process. That would not be an administrative approval. He inquired about allowing metal panels in the rural area and laid out some criteria to allow that. He suggested we could choose three from the criteria and then we could administratively approve it. He added that he talked to a representative of Morton Buildings and that he could get more information.

Councilmember Wise suggested maybe changing brick to masonry.

Councilmember McGlone inquired if a metal building would be okay on the golf course to which Mr. Gladhill replied it could be approved with our current threshold.

Councilmember Elvig commented that the scenario of what you would like is good but he has concerns about no eaves.

Mayor Ramsey mentioned two-foot eaves and one-foot gable. If less than 5.5 acres, regardless of exterior material, you have to have an eaves overhang to match the home.

Mr. Gladhill reported that right now one would have to apply for a conditional use permit for a two-story accessory building – is Council interested in allowing that to be approved administratively.

Councilmember Jeffrey stated that if we only allow it so high – why would we worry about that – do it administratively.

Mr. Gladhill stated staff will put that into ordinance format. It will be in front of the Planning Commission in May.

2.3) City Survey Proposal

City Administrator Ulrich noted that as part of an earlier proposal, the City had already approved $9,000 for a 30-question survey on road reconstruction. At subsequent work sessions, the Council discussed conducting a public safety/police survey, asking more general questions. To increase this survey to 100 questions would cost $15,500 total – an additional $6,500 added to the $9,000. Mr. Ulrich pointed out that the proposal is to survey 300 randomly selected households in the City. A sample of 300 residents would provide results projectable to the entire City adult population within plus or minus 6.0 percent in 95 out of 100 cases. Each additional question unit beyond the initial allotment would be about $139. Mr. Ulrich stated that a draft survey was sent out with the agenda that contained about 80 general questions that could be added to get more of a broad variety of topics. It could be scaled back from the 80 or we could just stick with the 30 original questions. He inquired if there is any interest in pursuing the broader questionnaire.

Mayor Ramsey suggested the feeling would be if there are more than 20 questions, there should be some type of compensation for filling out the survey.

Mr. Ulrich stated this is a telephone survey.

Councilmember Jeffrey stated he could not imagine himself on the phone for hours answering 100 questions – this is a tough way to gather data.

Councilmember Tossey dittoed Councilmember Jeffrey's statement.

Councilmember McGlone thought the idea of public safety questions went down in flames and now it's in here again. He stated he did not appreciate that and stated we do not want to muddy this up.

Councilmember Elvig talked about contacting businesses to offer coupons - $5 or something like that.

Mayor Ramsey stated he is not opposed to that but he did not want more than 20 questions. Councilmember Elvig agreed with that.

Councilmember Wise expressed issue with random selection. He suggested "x" percent coming from the northwest corner, "x" percent coming from another corner – or maybe do it by ward.

Mayor Ramsey asked why someone is going to care who lives in Sweet Bay Ridge right now – they will not have to deal with this for years but someone on 151st will have to have their roads done in the next five years.

Councilmember Backous stated that 100 questions is outrageous. The idea came up because we wanted it to be broader but maybe just five to ten carefully thought-out questions would work. People who are doing this proposal have figures on how much accuracy drops off after so many questions and paying people too much will do something to the accuracy as well. He appreciated adding some questions to it but not many.

Mayor Ramsey agreed that 30 should be the maximum amount of questions.

Councilmember Backous inquired how long the survey would take.

Director of Public Works Olson replied that staff has had a couple of conversations with Decision Resources and they have said 20 to 25 minutes and they would call randomly. That's the only way you can get statistically significant results on this issue. Generally you are getting answers from people who have issues that need resolving. They will call and if you cannot spend a half hour on this, they will call you back unless you do not want them to – then they choose another random number. He stated he appreciated the comments received tonight and wished that Decision Resources could have been present. They do this and they do not have to supply coupons for doing it. He added that the City of Burnsville did a 139-question survey.

Councilmember McGlone stated that this road issue is a stand-alone issue. They will need 30 questions to get at what we are trying to get at and he was not interesting in changing it.

Councilmember Backous stated that if we are tacking on this other part of the survey, then we should just stick with the original questions. If it works well, we can do another one later on a different question.

Councilmember Wise inquired if these are anonymous, to which Mr. Olson replied yes. Councilmember Wise wondered if we should give the person the option to give his name and we could do a follow-up if they want – maybe conduct a focus group.

Mr. Ulrich suggested we could ask that question at the end. This will be a 30-questions survey and about ten questions be background information. It will be kept short, it will be purely about streets, and maybe it could be segmented into wards.

Councilmember Backous stated that we talked originally about doing this on-line and mailing people and identification number and that they would get a $5 coupon. He asked why that is not a part of this proposal.

Director of Public Works Olson responded it has to do with statistical significance.

Councilmember Backous stated that he is saying to randomly select 400 households and ask them to participate and give them a $20 coupon, etc.

Mr. Ulrich asked if Council is interested in a longer survey then; still look at the street survey as proposed but look at a broader survey.

Councilmember McGlone stated to keep it simple. We could remind the public to do the survey on line and maybe solicit coupons from Ramsey businesses.

Councilmember Backous stated we could randomly put a number on three or four of them – in the *Ramsey Resident.*

Councilmember Wise stated that people that respond to any City initiative – they are the 10 percent of the citizens who go to the Council meetings or visit on-line.

Mayor Ramsey suggested doing the 30 questions – get that done and then talk about other surveys.

Mr. Olson stated there are no questions in there that are dealing with road reconstructions. They wanted to do research on other communities that have done this type of survey and provide what they had success with and what they experienced challenges with. They will spend the next couple of weeks doing the research and then draft 20 questions plus 10 demographic questions. They will deal with financing packets or challenges facing us today with regard to road reconstruction. The survey will be brought back to the City Council for approval – we may have a survey out as early as June 2011.

2.4) Game Fair Participation

City Administrator Ulrich stated that last year the City became a more active participant in the Game Fair Event than it had in the past. As part of an agreement with Game Fair, the City discounted the charge for Police services from $9,417 to one-third of that. The City picked up the two-thirds through the HRA and the EDA as this was an economic development event – promoting The COR. Last year's booth was staffed by Council, City staff and Landform. We had a 10 x 10 booth in 2010; however, this year we requested a 20 x 20, which would cost an additional $750. Mr. Delaney has proposed that this be an additional reduction from his one-third of Police services. The additional space could be used to promote other aspects of the City which could include Police and Fire, Safety Camp, Police Explorers, Fire Safety, Recycling, local business contacts, large Public Works projects, park facilities, the boat launch, Happy Days

events, etc. He noted that it is not strictly Ramsey residents who attend this event and he felt this would be very valuable.

Councilmember Jeffrey noted that Mr. Delaney listed Ramsey on his website this year.

Councilmember McGlone stated that this is the most expensive booth he has ever seen. He stated he is not paying any more money and he wants the doubled space.

Councilmember Backous responded "amen to that" and added that he wants Ramsey listed on all his information. He suggested maybe having no police protection and Mr. Delaney could provide his own security.

Mayor Ramsey stated that Mr. Delaney gets a lot of assistance from the Ramsey Lions. He stated that last year the sentiment was it's a big benefit to have this in our community. He added that we are forcing police coverage on this. He said to ask for the 20 x 20 booth but to skip the additional $750 charge.

Mr. Ulrich reported that last year was the first year the City really embraced the Game Fair – giving publicity to the event.

Councilmember Elvig commented that we have always had kind of an adversarial relationship with Mr. Delaney but last year we tried to change that. It's promoting the City of Ramsey. He stated he is not sure what we are doing at The COR booth. If there is another purpose we could give to the booth, that would be good. He stated he is not sure what we are doing there, other than showing support for the community. He added he was not sure Chuck shared that support.

Councilmember Wise inquired if we have information documenting that we need the Police Department present to that extent.

Mr. Ulrich replied yes, there are traffic concerns and that we get a number of complaints related to parking. He offered to provide the complaint information.

Deputy City Administrator Nelson stated that any time you have that many people in one place you will have issues. These things cross over the boundaries of the normal.

Councilmember Jeffrey stated that when Lord of Life had their festival, there were police there. We have them at Happy Days and we have them at lots of places so he felt having police presence at the Game Fair is not out of line.

Councilmember McGlone commented that the idea of why we have this booth – he thought was fabulous. He is not interested in making a business thing out of this.

Mayor Ramsey added he feels it is valuable to have a booth at the Game Fair but he is not interested in giving Mr. Delaney extra money for the 20 x 20 booth. That is the least Mr. Delaney could do and he needs to make sure he calls it Ramsey and not Anoka.

Mr. Ulrich summarized that the consensus of the Council is to go with the larger booth but to keep it within the cost of last year and request advertising efforts to state the City of Ramsey and explain the advertising we are doing for them.

Marketing Manager Lazan stated that some of the issues relating to Mr. Delaney go way back – storm water fees, property line problems, etc. He (Lazan) feels it is a tremendous component right here in the City. This fits us well. He was there all but one day last year and he would do it again. He encouraged Council to be a part of the event – to continue the relationship and identity piece.

Councilmember Elvig stated that in turn, we should give Mr. Delaney a booth at Happy Days or the Business Expo – or both.

Councilmember Backous requested Mr. Ulrich talk to Mr. Delaney about his radio copy too – say the Game Fair is located in the City of Ramsey – not located just west of Anoka.

2.5) Staff Roles

Mayor Ramsey noted this case was added to clarify what roles everyone has with regard to development, etc. across the City. It was pointed out that all COR development questions, etc. should be directed to Heidi Nelson or Darren Lazan. Following discussion, Council asked that all staff be made aware of where questions should be directed and also be aware of what everyone's role is.

ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Jeffrey to adjourn the meeting.

Motion carried. All voted in favor. The City Council Work Session adjourned at 8:21 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____

Jo Ann M. Thieling
City Clerk
Minutes drafted by Jo Thieling, City Clerk

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, April 12, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Elvig Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Absent:	Councilmember David Jeffrey
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Public Works Director Brian Olson Assistant City Engineer Tim Himmer City Attorney Bill Goodrich

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:40 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Grass Public Nuisance and Abatement Process

City Attorney Goodrich reviewed the staff report.

Councilmember Wise questioned if there is a clause that a resident cannot plant grass that does not need to be mowed, such as prairie grass, in their front yard.

Public Works Director Olson responded a resident can have a yard with those types of grasses, as long as there is a management plan showing how it will be maintained.

Councilmember McGlone indicated he was hired at the end of last season for grass mowing when the previous contractor was released. There was an issue with the previous contractor

being unable to mow before the grasses were too long and bent over. This meant Councilmember McGlone had to mow 4 times or more in order to get all the grasses cut, which drove the cost up. He agreed this was a good idea to get grass mowed in the City before it gets out of control.

City Attorney Goodrich noted most of the properties this ordinance would pertain to would be foreclosed properties. However, if there is a habitual offender, the City would want to have the ability to mow the grasses sooner than the 14 days currently in the ordinance. He questioned where the defining line would be for the City to become a landscape contractor. He posed the question if the mortgage company realizes the City would maintain the lawn, would it cause issues.

Discussion took place regarding a fee structure. City Attorney Goodrich explained the potential fees would be discussed at a later time.

Consensus was reached to agree with the concept of redefining a public nuisance and starting the abatement process at the 8 inch height.

2) Discuss easement acquisitions related to City project #11-21; the signalization of Armstrong and Bunker Lake Boulevards (portions of this discussion may be closed to the public)

Assistant City Engineer Himmer reviewed the staff report. He stated the City has considered the purchase of an entire property, considered the purchase of an easement on Armstrong Boulevard and considered the purchase of an easement on Puma Street.

Councilmember McGlone questioned whether Mr. Pearson owns the property along Puma Street.

Mr. Himmer answered he does and staff has discussed these options with him.

Mayor Ramsey stated he would prefer 10-foot trails, not 8-foot trails.

Mr. Himmer responded 10-foot trails could exist with the existing right of way. The City will own more land later, depending on the potential sale of the land to the City.

Public Works Director Olson indicated it looks as though the 10-foot trail can fit within the limits, and allow for a good-sized street as well. The City is asking for 20 feet now to ensure there would be sufficient room.

Councilmember Wise and Mayor Ramsey agreed they are not interested in the 35 acres by the fire station.

Councilmember Elvig questioned why the City cannot request, or demand, that it gets the easements needed from Legacy Christian Academy.

Mr. Himmer explained the trail is on the west and they own everything on the east. They are dedicating 40 feet for the right of way. The east side has more wetland to deal with and a more

defined swale. The west has more trees to work with, but is easier to work with in regard to construction.

Public Works Director Olson pointed out Legacy had a certain budget and City staff has worked with them extensively to fit within their budget. It was affordable for them to go more to the west. It is much more expensive to work with the land on the east due to the wetland and creating buildable ground. It has been a challenge for staff to make this project keep moving forward with Legacy.

Public Works Director Olson noted Legacy now owns the land, and the City cannot take the land without legal issues.

Motion by Councilmember Wise, seconded by Councilmember McGlone to move to closed session.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, McGlone, Backous, Elvig, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

The Special Council meeting moved into a closed session at 6:05 p.m.

The closed session ended at 6:20 p.m.

Consensus was reached to present an offer to the landowners.

FUTURE TOPICS FOR DISCUSSION

1) **Review Future Topics/Calendar**

MAYOR, COUNCIL AND STAFF INPUT

None.

ADJOURNMENT

The Work Session of the City Council was adjourned at 6:30 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____

Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, April 12, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: Councilmember David Jeffrey

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
Senior Planner Timothy Gladhill
Assistant City Engineer Tim Himmer
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance, led by Elk River Government Class Students.

2. PRESENTATION

Following approval of the Consent Agenda, which includes approval of End of Probationary Periods, the following Fire Fighters were presented: Cory Helgoe, Steve Lundeen, Paul Reighard.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

City Administrator Ulrich stated Item 12 in the Consent Agenda, Introduce Ordinance to Amend City Code Section 117-118 (Town Center) of the Ramsey City Code; Case of City of Ramsey,

should be moved to the regular Agenda Item 7.6 and the title will be changed to say "adopt" instead of "introduce".

Motion by Councilmember Wise, seconded by Councilmember Tossey, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Tossey, Backous, Elvig, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

5. CONSENT AGENDA

Motion by Councilmember Wise, seconded by Councilmember Backous, to approve the following items on the Consent Agenda:

5.01 Approve the following License Applications:
Vehicle, D. Allen Holding LLC, 7060 – 143rd Avenue NW – Suite 2, Ramsey, MN 55303
Vehicle, TMBC LLC dba Crystal Pierz Marine, 6781 Highway #10 NW – Suite 110, Ramsey, MN 55303
Peddler/ Solicitor, Walters Recycling & Refuse, Inc., P.O. Box 67, Circle Pines, MN 55014
Peddler/Solicitor, Custom Remodelers Inc., 474 Apollo Drive, Lino Lakes, MN 55014
Peddler/Solicitor, American Exteriors of MN LLC, 1408 Northland Drive, Mendota Heights, MN 55120
Pawnbroker, Vehicle Pledge – Div. of Berwyck Group LLC, 6740 NW Highway #10 NW, Ramsey, MN 55303
Pawnbroker, Ramsey Pawn LLC, dba Twin Cities Pawn, 6650 Highway #10 NW, Ramsey, MN 55303
Special Events, Northgate Church, 7250 E. Ramsey Pkwy, Ramsey, MN 55303
Temporary On-Sale Liquor, Church of St. Katharine Drexel, 7101 – 143rd Avenue NW – Suite G, Ramsey, MN 55303

5.02 Approve the following City Council and City Council Committee Meeting Minutes:
a) January 18, 2011 City Council Work Session
b) January 24 - 25, 2011 Strategic Planning Session
c) February 1, 2011 Special City Council
d) February 1, 2011 City Council Work Session

5.03 Reschedule May 24, 2011 Regular City Council Meeting to May 31, 2011

5.04 Approve Exemption for a Gambling License for Greyhound Pets of America – Minnesota

5.05 Accept Plans and Specifications, and authorization to bid City project #09-25; Dysprosium Street improvements

5.06 Adopt Resolution #11-04-081 amending the terms of the Conditional Use Permit relating to the operation of a religious institution in the R-1 Residential District to allow external activities to occur on the property between the hours of 6:00 a.m. and 11:00 p.m.

5.07 Approve agreement for online auction services

5.08 Adopt Resolution #11-04-082 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 17, 2011 through April 6, 2011

5.09 Adopt Resolution #11-04-083 Proclaiming April 29, 2011 as "Arbor Day" and the Month of May, 2011 as "Arbor Month"

5.10 Adopt Resolution #11-04-084 relating to parking restrictions for the Dysprosium Street NW Reconstruction Project, State Aid project 199-110-106

5.11 Introduce an Ordinance amending Section City Code Section 30-3 titled Property Conditions constituting a public nuisance AND amending City Code Section 2-332 titled Abatement and relating to the abatement of grass, weeds or noxious growths in excess of eight inches in height.

5.12 Moved to Regular Agenda

5.13 Report from the Personnel Committee meeting held on March 22, 2011.

1) Consider a Resolution to Authorize a Paid-on-call Firefighter Recruitment
Ratify the recommendation of the Personnel Committee and adopt Resolution #11-04-085 Authorizing a Paid-on-call Firefighter Recruitment.

2) Consider a Resolution Ending the Probation of Paid-On-Call Firefighters
Ratify the recommendation of the Personnel Committee and adopt Resolution #11-04-086 approving the End of Probation of Paid-On-Call Firefighters.

5.14 Report from Public Works

1) Consider Agreement with Minnesota Pollution Control Agency regarding Ambient Groundwater Quality Monitoring Wells
Ratify the recommendation of the Public Works Committee and authorize the use of City owned property to install monitoring wells by Minnesota Pollution control Agency.

2) Consider Policy for the Disposition of Surplus Wood and Tree Waste – *Ratify the recommendation of the Public Works Committee and approve the Policy for the Disposition of Surplus Wood and Tree Waste*

3) Consider Update on Retro Fitting of Public Works Lighting – *Ratify the recommendation of the Public Works Committee and approve the project and contracting with AID Electric for installation of the fluorescent option and that the AID proposal be further modified to require disposal of all fixtures as described in the vehicle storage building.*

4) Discuss Trail Construction in Conjunction with an Overlay to Alpine Drive near Alpine Park

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

6. PUBLIC HEARING

6.01 Public Hearing for City Improvement projects #11-01 through 11-06; 2011 Street Maintenance Program

Mayor Ramsey closed the regular portion of the City Council meeting at 7:08 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:08 p.m.

Presentation

City Planner Himmer reviewed the staff report.

Citizen Input

There was none.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

The public hearing was closed at 7:08 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:08 p.m.

Motion by Councilmember Wise, seconded by Councilmember Elvig, to approve the feasibility study for the 2011 Street Maintenance Program; including any proposed revisions.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Elvig, Backous, McGlone, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

7. COUNCIL BUSINESS

7.01: Consider authorization to bid City project #11-21; the signalization of Armstrong and Bunker Lake Boulevards

Assistant City Engineer Himmer reviewed the staff report.

Mayor Ramsey noted some residents may question why the school is paying a portion and the City is paying a portion. He stated it is due to an agreement that was made in 2009, which the City is honoring.

Mr. Himmer added the funding from the City is going to come from State Aid, and not from the City's General Fund.

Public Works Director Olson added the County paid for approximately one-third of the roadway improvements.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to authorize the solicitation of bids for City project #11-21.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Elvig, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

7.02: Request to Approve Anoka County Connectivity Services Agreement for Broadband Services

City Attorney Goodrich reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to approve the agreement with the noted amendments and to grant the City Attorney authorization to agree to any additional modifications that may be proposed by the County.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

7.03: Request to Adopt Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan; Case of the City of Ramsey

Senior Planner Gladhill reviewed the staff report.

Councilmember McGlone commented there were a few residents in the room at the last meeting that thought their taxes may go up in response to this issue. He noted they will not be going up as a result.

Senior Planner Gladhill explained that staff received a response from the County Planner, which reiterated this will not trigger a change to residents' assessed value. Functional use changes may occur such as residential to commercial. He suggested residents call City Hall or go to the City's website if there are any concerns.

Councilmember McGlone asked Senior Planner Gladhill to explain legal non-conforming use, also called grandfathering.

Senior Planner Gladhill clarified if a resident has been approved for a certain use or tax level currently, the City cannot demand a resident change to conform to future regulations. This is in the City Statute.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #11-03 to amend section 117-90 "Map" of Chapter 117 of the Ramsey City Code related to the 2030 Comprehensive Plan.

Roll call vote:

Councilmember Tossey	aye
Councilmember Elvig	aye
Councilmember Jeffrey	absent
Councilmember Backous	aye
Councilmember Wise	aye
Councilmember McGlone	aye

Mayor Ramsey aye

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Tossey, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

7.04: Request for Adopt Ordinance to Amend City Subdivision Code Related to Financial Sureties for Required Improvements

City Planner Gladhill reviewed the staff report.

Councilmember Elvig stated he appreciated the amendments that have been incorporated into this ordinance. He suggested staff document what worked, and what didn't, and visit this in 12 months.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #11-04 amending the City's subdivision ordinance related to financial sureties including the amendments proposed at this meeting.

Roll Call Vote:

Councilmember Elvig aye
Councilmember McGlone aye
Councilmember Wise aye
Councilmember Backous aye
Councilmember Jeffrey absent
Councilmember Tossey aye
Mayor Ramsey aye

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

7.05: Consider Proposed Amendment to Purchase Agreement - The Residence at The COR

Deputy City Administrator Nelson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to approve the proposed amendment to the purchase agreement contingent on the HRA's approval of the agreement in the next HRA meeting.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Jeffrey.

7.06: Introduce Ordinance to Adopt City Code Section 117-118 (Town Center) of the Ramsey City Code; Case of City of Ramsey

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #11-05 to Adopt City Code Section 117-118 (Town Center) of the Ramsey City Code; Case of City of Ramsey

Roll Call Vote:

Councilmember Elvig	aye
Councilmember Jeffrey	absent
Councilmember McGlone	aye
Councilmember Wise	aye
Councilmember Backous	aye
Councilmember Tossey	aye
Mayor Ramsey	aye

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, and Wise. Voting No: None. Absent: Councilmember Jeffrey.

8. MAYOR, COUNCIL AND STAFF INPUT

May 24 CC Meeting Rescheduled

The May 24 City Council meeting has been rescheduled to May 31, 2011, beginning at 7:00 p.m. due to some Councilmembers attending the ICSC Conference.

Support for Councilmember Jeffrey

Mayor Ramsey reported Councilmember Jeffrey has been absent the past few meetings, and had just learned he is diagnosed with pancreatic cancer. Councilmember Jeffrey will have surgery for the tumor. Mayor Ramsey asked for support for Councilmember Jeffrey.

Joint City Council Meeting w/EDA

City Administrator Ulrich noted there is a Joint Council EDA meeting on April 14 at 7:00 p.m. He noted staff is in the process of scheduling joint meetings with surrounding cities.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:35 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, April 19, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Elvig Councilmember Colin McGlone Councilmember Jason Tossey
Absent:	Councilmember David Jeffrey Councilmember Jeffrey Wise
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Public Works Director Brian Olson

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 7:06 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Economic Development Authority Interviews

Councilmember Backous left at 7:06 p.m.

The Council interviewed one applicant for the City's Economic Development Authority.

The City Council Work Session meeting was recessed at 7:16 p.m. to reconvene the Public Works Committee meeting. The City Council Work Session meeting was reconvened at 7:29 p.m.

Councilmember Backous returned at 7:29 p.m.

2) Review Recent Success of In-house Services and Review Contracted City Operations

Parks Supervisor Riverblood reviewed the staff report.

Councilmember Elvig questioned the level of supervision needed for these projects, and what the cost difference is in that aspect of the jobs.

Public Works Director Olson explained the City's engineering rates and design standards are typically 9 to 10 percent.

Parks Supervisor Riverblood noted staff realizes its schedules and where money can be saved and when it is time to contract out. Staff is mindful of the best return for their services.

City Administrator Ulrich stated the purpose of this case was to highlight successes the City has had with contract labor. He noted there have been other successes in the City as well. He reviewed savings in utility billing.

Deputy City Administrator Nelson reviewed electrical and building permit revenue. The cost for contracted inspections is down, as the activity is down. There is less need for inspections, so this position is contracted out. It has been working very well.

City Administrator Ulrich noted the City would continue to consider contract opportunities when feasible. The in-house staff offers many advantages as well. He said he would like to discuss making the RFP process more proficient and looking at pilot projects that include more volunteer labor moving forward.

Discussion took place regarding the ability to hold contractors accountable for their work.

Parks Supervisor Riverblood pointed out the projects that have been highlighted in this report are not standout shining examples; they were just recent examples. The good examples are continuous.

3) Update on Long Term Road Maintenance Program

Public Works Director Olson reviewed the staff report.

Public Works Director Olson informed the Council that the City needs to generate $2.7 million. One way is through assessments and the other is through property tax. He explained the possible assessment numbers per resident and then what the possible property tax could be related to a $250,000 home. He noted staff has considered generating the funds through franchise fee calculations. He reviewed the potential monthly charge per resident of $27 and $54 per business customer.

Councilmember McGlone questioned if these predictions are for reconstruction, or whether they include maintenance costs.

Public Works Director Olson responded this request does not include sealcoating. He explained it will be the Council's decision, but he is planning to increase their request incrementally for maintenance. The overlay fund is used for the streets needing the most repairs now.

City Administrator Ulrich noted a standard road is 9 ton and consists of a concrete curb and gutter.

Councilmember Backous offered his opinion that he would rather spend money on tonnage than on sidewalks.

Public Works Director Olson noted the concrete curb and gutter does hold the road well. He stated he would like to keep curb and gutter in the equation.

Chuck Himle, Account Supervisor, Himle Homer explained he was brought on board to help with the communications issues on this situation. He noted he will help the City assess the public's understanding of the need for street reconstruction. The final goal of their participation is to provide the Public Works Department and City in general a communication plan. This will be a multi-step process. He noted the first step is research, which has begun. The second part of that step is a survey. He stated they will prepare a 30-question survey to help communicate the issues and allow the public to feel they are part of the decision-making. He projected this would be done in early to mid-June.

Mayor Ramsey stated the questions will be developed and approved by staff and Council.

4) Discuss Resolution Recognizing Mark Fisher – Fishing Hall of Fame

Councilmember Tossey reviewed his report. He said after he learned about Mark Fisher, he ran into Mr. Fisher and explained he was considering writing up a resolution. He said Mr. Fisher questioned why there are no outdoor retailers in the area and offered to help advocate for one.

Consensus was reached to draw up a Resolution recognizing Mark Fisher.

FUTURE TOPICS FOR DISCUSSION

1) Review Future Topics/Calendar

Councilmember Tossey expressed his concern with the recommendation made the previous week regarding extending the Economic Development/Marketing Manager's probation. He suggested this be put on the agenda for the work session on April 26.

Councilmember Elvig gave an update regarding Happy Days and that the committee had discussed the issue of having electrical on the other side of the road.

Public Works Director Olson reviewed the costs that had been researched for electrical.

Mayor Ramsey suggested the issue be added to a work session agenda.

MAYOR, COUNCIL AND STAFF INPUT

Update on Councilmember Jeffrey

Councilmember Backous gave an update on Councilmember Jeffrey who had surgery earlier in the day. He was out of surgery and doing well.

ADJOURNMENT

The Work Session of the City Council was adjourned at 8:50 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, April 26, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember David Elvig Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Absent:	Councilmember David Jeffrey Councilmember Randy Backous
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Finance Officer Diana Lund Public Works Director Brian Olson Fire Chief Dean Kapler Police Chief James Way

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:51 p.m.

APPROVE AGENDA

Mayor Ramsey suggested Item #3 be changed to Item #2 on the agenda to accommodate presenters of that item. The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Consider an Agreement with Metropolitan Council for Service Expansion

Public Works Director Olson reviewed the Staff report.

Metropolitan Council Representative Arlene McCarthy reviewed a PowerPoint presentation. She noted that four metro cities have executed service expansion agreements with the Met Council since 2001. She explained the Met Council has set up express service between Minneapolis, Forest Lake and Columbus. A similar Transit Service Plan would be used for Ramsey and made more specific to the City.

Public Works Director Olson explained this is a schedule created by Himle Horner, who is leading the project management team and would not use federal funds. The project opening is proposed for December 2012.

Mayor Ramsey questioned when groundbreaking would be in this schedule.

Public Works Director Olson responded it would be in April 2012.

Met Council Representative McCarthy noted they understand the timing issue and the consideration of the Ramsey Express Bus Service. Once the rail operation is in service, the bus service would not continue. She explained there is a June 30 deadline in order to have a levy implemented next year. She stated it will be difficult until the funding comes in place. She emphasized given the issue with the bus service, the Met Council understands the City would not want to pay for both services. This would require more discussion. She indicated the Metro Transit officials have heard from train riders that they would like more times and services. The Met Council is looking into how to provide more services.

City Administrator Ulrich noted there will be revenue from the riders to help offset the costs as well.

Councilmember Elvig clarified the $300,000 coming in from TIF is only for capital investments.

Met Council Representative McCarthy replied that is correct and some of the operational dollars would need to be absorbed.

Mayor Ramsey mentioned there is a stop for an MTC bus at the Anoka Hennepin Technical College. He asked if it could come farther into Ramsey.

Met Council Representative McCarthy replied that this has been mentioned and must be discussed. She noted that all the agreements they have signed states the Council reserves the right to make service changes based on ridership.

City Administrator Ulrich pointed out that in order to get the 2013 levy on January 1, 2013, a decision will need to be made by next year at this time.

Metropolitan Council Representative McCarthy explained if the Council wanted a commitment sooner, the decision would need to be made by June 30 for next year.

2) Discussion Regarding the City's Policy on Employee Probationary Periods

Mayor Ramsey explained there are concerns that there may not be sufficient time to evaluate an employee's performance in 6 months for some positions.

Discussion took place regarding a change in the time frame to 12 months for new hires.

Councilmember McGlone pointed out some projects take over 18 months, and even 12 months may not be fair.

City Attorney Goodrich suggested a discussion take place in the near future to define probation.

City Administrator Ulrich stated research will be conducted and brought to a future meeting to discuss changing the policy.

3) Proposed Lease Agreement for 7039 Hwy 10 by RM Golf Carts

Economic Development/Marketing Manager Backman reviewed the Staff report.

Mayor Ramsey stated his support to approve the agreement, stating this helps retain a good business, and puts a property on the tax roll.

Discussion took place regarding the amounts of the lease proposal and the payments to the City.

Economic Development/Marketing Manager Backman acknowledged the first year revenues would not be as much due to the fact that the business owner has a significant outlay in cash to move in. The owner is aware that he is taking a large risk. He also noted the plan was always to structure the payments to cover the taxes. He noted it is hard to know what amount the assessors will place on that land and the owner is planning to cover all his insurances.

Councilmember McGlone suggested language be added to the agreement to the effect that "the lease payment would never be less than the taxes owed."

City Administrator Ulrich suggested adding a 3-year provision to the agreement in case this property needs to be purchased for the highway. He said he does have a concern that the taxes could exceed the rent.

Mark Kaufman, property owner, agreed that language could be added to the agreement regarding the amount of rent to cover taxes.

Consensus was reached to recommend the City Council consider approving the proposed five-year lease, noting the taxes will not exceed the lease payment at any time, with RM Golf Carts, Inc.

Councilmember Wise suggested adding language to make sure the lease covers the taxes plus a 2% buffer to cover any administrative fees.

Mayor Ramsey stated he could see the point of this suggestion, though having the property utilized is worth more than the 2% language.

City Attorney Goodrich indicated he would add to the agreement that the owner can have access starting May 1 to begin upgrades, and not pay rent until June 1.

MAYOR, COUNCIL AND STAFF INPUT

None

ADJOURNMENT

The Work Session of the City Council was adjourned at 6:45 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, April 26, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember David Elvig Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Members Absent:	Councilmember David Jeffrey Councilmember Randy Backous
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Public Works Director Brian Olson Senior Planner Timothy Gladhill Assistant City Engineer Tim Himmer Police Chief James Way Parks Supervisor Mark Riverblood City Attorney William Goodrich Human Resources Director Colleen Lasher Economic Development/Marketing Manager Aaron Backman Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

Mayor Ramsey recognized Mark Fisher, Anoka County resident, for his induction into the National Freshwater Fishing Hall of Fame.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Tossey, seconded by Councilmember McGlone, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, McGlone, Elvig, and Wise. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

5. CONSENT AGENDA

Councilmember Tossey requested item 5.10, Report from the Personnel Committee meeting held on April 12, 2011, be removed from the Consent Agenda and added as item 7.05.

Motion by Councilmember Tossey, seconded by Councilmember Elvig, to approve the following items on the Consent Agenda:

5.01 Receive Cash & Investments for Period Ending March 31, 2011
5.02 Receive January - March 2011 Financial Reports - General Fund and Enterprise Funds
5.03 Note the following Commission and Boards meeting minutes:
- a. Planning Commission meeting minutes dated Thursday, March 3, 2011
- b. EPB meeting minutes dated Monday, March 7, 2011
- c. Economic Development Authority meeting minutes dated March 10, 2011

5.04 Approve Exemption for a Gambling License for Capable Partners at Game Fair
5.05 Approve Rental License - Terrace Hill Apartments
5.06 Approve Building Inspection Services Agreement - Contract Renewal
5.07 Approve Easement Modification at 7130 156th Avenue NW Related to City Project #10-24; Wetland 656W Outlet
5.08 Adopt Resolution #11-04-087 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of April 7, 2011 through April 20, 2011
5.09 Adopt Resolution #11-04-088 Recognizing Mark Fisher for His Induction into the National Freshwater Fishing Hall of Fame

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Elvig, McGlone, and Wise. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Approval of Contractors for Abatement Services

Police Chief Jim Way reviewed the staff report.

Motion by Councilmember Wise, seconded by Councilmember Tossey, to approve Rushstar Systems for mowing abatement and clean up abatement services.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Tossey, Elvig, and McGlone. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

7.02: Request for Adopt Ordinance Amending Section City Code Section 30-3 titled Property Conditions Constituting a Public Nuisance AND Amending City Code Section 2-332 titled Abatement and relating to the Abatement of Grass, Weeds or Noxious Growths in Excess of Eight Inches in Height.

City Attorney Goodrich reviewed the staff report.

Councilmember Wise pointed out the reason the height is being changed from 12 to 8 inches is that by the time the abatement process is complete, the weeds are already at 8 inches.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to waive the reading of and adopt Ordinance #11-06 amending Section City Code Section 30-3 titled Property Conditions constituting a public nuisance AND amending City Code Section 2-332 title Abatement and relating to the abatement of grass, weeds or noxious growths in excess of eight inches in height.

Roll call vote:

Councilmember Tossey	aye
Councilmember Elvig	aye
Councilmember Jeffrey	absent
Councilmember Backous	absent
Councilmember Wise	aye
Councilmember McGlone	aye
Mayor Ramsey	aye

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Elvig, McGlone, and Tossey. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

7.03: Consider Site Plan for Parking Lot Amendments for Ramsey Office Plaza

Senior Planner Gladhill reviewed the staff report.

Councilmember McGlone questioned whether there is a minimum or maximum parking requirement and if the City was meeting one of them.

Senior Planner Gladhill explained there are no minimum parking requirements at this time. The City does want to be assured there is sufficient parking, and the parking requirements will be considered with the developer.

Councilmember Wise inquired whether the discussion regarding the assurance that the access would align with any to the south is documented.

Senior Planner Gladhill explained there has been a verbal discussion regarding the line up of the accesses. He suggested this requirement be put in writing with instruction from the City Attorney for the applicant.

Councilmember Elvig commented there seems to be a bottleneck with trucks and other large vehicles getting in and out of there.

Senior Planner Gladhill noted a more detailed drawing could be created and the permit will not be released without stipulations the Council proposes.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve the site plan for parking lot expansion and additional access at 7533 Sunwood Drive NW and require written documentation on the southern ingress and egress.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, McGlone, and Tossey. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

7.04: Consider Lease Agreement for 7039 Hwy 10 by RM Golf Carts

Economic Development/Marketing Manager Backman reviewed the staff report.

City Attorney Goodrich stated the rent will be at least as much as the property taxes. The tenant can have possession in May, subject to the City moving its equipment from the property. They will not start rental payments until the City's possessions are removed. The City recognizes the applicants are putting substantial dollars into the property in order to open it.

Councilmember Elvig stated proof of insurance will be needed for early possession.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to approve the proposed five-year lease with RM Golf Carts, Inc.

Discussion: Councilmember McGlone stated it is important to point out the building is a gutted structure. There is no sheetrock, heat, or bathroom and the applicant is fronting all of those costs at his own risk.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Tossey, and Wise. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

7.05: Report from the Personnel Committee meeting held on April 12, 2011.

Case 1: Resolution to Consider the Probationary Period of the Economic Development and Marketing Manager

Deputy City Administrator Nelson reviewed the staff report.

Councilmember Tossey explained the probation was voted to be extended by the City Council. The City Administrator is to make the decision and not the Council. Therefore, the Council acted in error.

Mayor Ramsey agreed that the recommendation to extend the probation should not have been made.

Motion by Mayor Ramsey, seconded by Councilmember Tossey to reverse the motion to extend the probationary period and adopt Resolution #11-04-089 to end the probationary period of the Economic Development and Marketing Manager as of May 8, 2011.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Elvig, McGlone, and Wise. Absent: Councilmembers Backous and Jeffrey. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

Mayor Ramsey noted the following events:

Thursday, April 28, 2011 - Anoka Technical College Annual Fundraiser Breakfast - 7:30 a.m. at The Fountains of Ramsey. Honored at the breakfast will be retired Anoka County Commissioner Dennis Berg.

Friday, April 29, 2011 - Retirement Dinner for Anoka County Administrator Terry Johnson - 4:30 p.m. - 7:00 p.m. - Greenhaven Golf Course, Anoka, MN

Saturday, April 30, 2011 - Ramsey Business/Environmental Expo. 9:00 a.m. to 2:00 p.m. The Business Expo will be held at The Fountains and the Environmental Expo & Tree Sale will be held at the Ramsey Municipal Center

Monday, May 2, 2011 - Joint City Council meeting with the City of Andover - 6:30 p.m. - Ramsey City Hall - Lake Itasca Room. Public is invited.

Saturday, May 7, 2011 - Spring Recycling Day Event - 8:00 a.m. to Noon - Ramsey Public Works Facility - 14100 Jaspar Street NW, Ramsey

Monday, May 9, 2011 - Joint City Council meeting with the City of Elk River - 6:30 p.m. - Elk River City Hall

Tuesday, May 31, 2011 – City Council meeting. There will be no meeting on Tuesday, May 24.

Councilmember Tossey noted that Councilmember Jeffrey had surgery and is doing remarkably well.

9. ADJOURNMENT

Motion by Councilmember Wise, seconded by Councilmember Elvig, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:24 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

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JOINT CITY COUNCIL MEETING
WITH THE CITY OF ANDOVER
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a joint meeting with the City Council of Andover on Monday, May 2, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Elvig (arrived 7:58 p.m.) Councilmember David Jeffrey Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Absent:	Councilmember David Jeffrey
Andover members Present:	Mayor Mike Gamache Councilmember Sheri Bukkila Councilmember Don Jacobson Councilmember Mike Knight Councilmember Julie Trude
Also Present:	City Administrator Kurtis Ulrich Public Works Director Brian Olson Senior Planner Timothy Gladhill Andover City Administrator Jim Dickinson Andover Director of Public Works/City Engineer David Berkowitz

1. CALL TO ORDER

Mayor Ramsey called the joint meeting of the Ramsey City Council and Andover City Council to order at 6:30 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. INTRODUCTION

None.

3. COUNCIL BUSINESS

3.01: General Development Update

City Administrator Ulrich explained the concept of The COR at Ramsey. He noted the rail station is planned to be within The COR development. This is a high priority for Ramsey. In addition, a 230-unit apartment and 80-unit senior living project is being proposed. He noted the other events such as the Farmers Market and The Draw. He mentioned Legacy Christian Academy is going to build at the intersection of Bunker Lake Boulevard and Armstrong where they purchased 187 acres total, although they are building on 90 acres and that is off the tax rolls.

Councilmember Trude acknowledged Legacy's move to Ramsey and explained their Council was aware because one of their Councilmembers is on its Board.

Andover City Administrator Dickinson stated their City reached 70 new homes in the last year; 68 of them were single family. They started out 2011 with 10 new homes. He noted the major projects Andover has had such as the new law enforcement center; expansions at Bunker Lake; and a few commercial businesses will be expanding. He said he does not anticipate an increase in residential development and the City is working on electronic signs in the community. Andover City Administrator Dickinson advised that the intersection of 7th Avenue and Bunker Lake Boulevard will have some work this summer.

Councilmember Knight mentioned Castle Field will be moved from Anoka to Andover at the intersection of 7th Avenue and Bunker Lake Boulevard. This is being marketed now.

3.02: Bunker Lake Boulevard Reconstruction

Public Works Director Olson warned this summer will be very busy for road construction on Bunker Lake Boulevard. It will be closed for eight weeks and there will be many detours through the City.

Mayor Ramsey noted the road closures and detours have been very controversial for the Ramsey Council.

Discussion took place regarding the best place to create turns into the industrial park off Bunker Lake Boulevard.

Councilmember McGlone commented the cuts and accesses in Andover into the Cinema area seem to work well.

Councilmember Trude explained it is not the best situation for businesses. The County provided the access and this is currently going through an engineering study.

Public Works Director Olson noted Anoka County is somewhat stringent on accesses and he hopes to see information on guidelines from the County by the first part of May. He explained

Bunker Lake Boulevard will be a 4-lane divided highway through Ramsey and one section between Ramsey Boulevard and Sunfish Lake Boulevard that will need to be upgraded.

Mayor Gamache questioned why the ramp over Highway 10 will be at Armstrong Boulevard and not Ramsey Boulevard.

Mayor Ramsey responded Ramsey Boulevard is lesser traveled and in the future could be the gateway to a bridge.

City Administrator Ulrich added the decision was made a few years ago. Sunfish Lake Boulevard, Ramsey Boulevard and Armstrong Boulevard were the three choices for the ramp. Since Sunfish Lake Boulevard and Ramsey Boulevard have been reconstructed, Armstrong Boulevard was the ultimate solution.

Public Works Director Olson raised the issue of the Highway 10 placement. In 2004, the businesses that were part of the decision-making were 27% of the tax rolls. This was a big decision. Now MnDOT is changing gears and does not want to change the Highway 10 placement. Public Works Director Olson noted Arlene McCarthy from the Metropolitan Council attended a meeting last week to discuss the transit tax district. At this point, Ramsey could not opt out and the cost to the City would be $300,000.

Andover City Administrator Dickinson acknowledged their cost is about the same.

Discussion took place on the pros and cons of a rail station and the potential TIF district.

3.03: County Highway Access Policy

Andover Director of Public Works/City Engineer Berkowitz explained Bunker Lake Boulevard from Jefferson Street in Ham Lake all the way through Ramsey will be a divided highway. Anoka County is helping monetarily as well as MnDOT. Andover is planning various uses on the northeast corner of 7th Avenue and Bunker Lake Boulevard. Andover Director of Public Works/City Engineer Berkowitz mentioned that the State pays up to 75% of reconstruction costs, and the remaining 25% is assessed to the citizens. Most of the neighborhood knows their road needs reconstruction and anticipate it. When the staff has to spend a lot of time on the upkeep of the roads, they evaluate to determine if it should be reconstructed.

Public Works Director Olson stated Ramsey's assessment is 50% for overlays. The roads are lasting about 40 years before Staff has to reconstruct and Ramsey sealcoats on a preplanned schedule to maintain the quality of the roads.

3.04: QCTV Strategic Plan

Councilmember Jacobson commented when QCTV began, it was a broadcast vehicle that provided an outlet for people to make their own movies. Now there are social networking sites for that, and QCTV is still handling the government broadcasting and the sports events. He felt it was becoming an internet operation and it is questionable what the future holds.

Councilmember Trude noted the Joint Powers agreed to pay for the structure, which is paid for, and she believed the member cities still have an obligation to run the system.

Councilmember Jacobson stated he believes it will go to high definition and be internet based in the future.

Mayor Ramsey questioned how funds could be generated to use the facilities to move forward because without cable TV, there are no franchise fees. He asked if it can be sustained if only used for venues to broadcast meetings or similar programs.

Councilmember Jacobson explained the franchise agreement needs to be renegotiated. The County broadband signal is coming in, and Comcast may ask for a fee.

Mayor Ramsey brought up the issue of the split for income from QCTV. Historically, Anoka was paying the most because of its growth, but it cannot grow anymore. However, Ramsey and Andover can continue to grow, so the distribution may need to be reconsidered.

3.05: Lower Rum River Watershed Management Organization

Mayor Ramsey suggested cities should be represented by an elected official on this board rather than Staff because decisions are being made that affect the cities, and those decisions should come from elected officials. He pointed out that if the Board exceeds any state or federal guidelines, there is a potential for a lawsuit and the municipality is liable to pay for the litigation.

Councilmember Trude mentioned she is on the Technical Advisory Committee. The Committee provides technical expertise and considers planning and zoning for the County. She said she can see what is happening at the Council level and used that knowledge for this Committee; however, the discussions in this Committee center mostly on engineering. She can consider the impact to the residents while the engineers do not have that kind of exposure.

Andover City Administrator Dickinson explained the cities have been following the grandfather rule, which has been reviewed by attorneys. He noted if at some point, a certain representative from a City did not want the position any more, it would have to be filled with an elected official going forward.

Mayor Gamache commented he is comfortable with their councilmember on the TAC because of the member's background. He said they have staff on the LRRWMO which works out well because staff is familiar with the City's position on many of the items that are discussed.

Councilmember Elvig arrived at 7:59 p.m.

3.06: City Collaboration Opportunities

Andover City Administrator Dickinson stated in a recent Local Government Official's meeting, discussions took place regarding cooperation between cities. The discussions identified five

areas the cities should work together with other entities. One is service sharing and another is equipment sharing. He felt it would be beneficial to take advantage of fiber and technological systems, which could be a countywide sharing. He said another area is that each City should know what is available in the neighboring communities as far as economic development. He suggested a goal be identified to keep economic development within the County. The last area is citizen communication, including communication at the administration level. Andover City Administrator Dickinson felt cities needed to do a better job to engage, listen and get information back to citizens.

Mayor Ramsey stated sharing software would be a big improvement.

Councilmember Knight noted if the public sees the cities working together, that alone is a benefit. He gave examples of other cities and how their sharing of equipment worked.

Andover City Administrator Dickinson noted they will be a meeting soon at the County level, where he will propose the collaboration concept. Once it is adopted at the County level, it will be distributed to City Councils. At that point, there will be a recruitment of volunteers to attend the meetings.

Discussion took place regarding sharing equipment, the potential of the equipment coming back needing repair, and whether it would feasible to share snow plowing.

3.07: Other Topics

Mayor Ramsey solicited ideas for a "brand" of the area.

Andover City Administrator Dickinson said the theme they are now considering is "Up North" – the northern metro area is the new up north, which Anoka County has approved.

Councilmember Knight discussed the carp issue at the Coon Rapids Dam.

Councilmember Tossey stated he understood the approach that is being taken is highly efficient. He added if the carp get into the Rum River, it can easily get to Milaca.

City Administrator Ulrich noted this issue will be discussed further.

Discussions took place on the state of trails, and the possibility of having trails that connect the two County parks. A discussion also ensued on the types of associations that oversee athletic organizations.

4. MAYOR, COUNCIL AND STAFF INPUT

None.

5. ADJOURNMENT

The joint meeting of the Ramsey City Council and Andover City Council adjourned at 8:40 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, May 3, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey (arrived 6:06 p.m.) Councilmember Randy Backous Councilmember David Elvig Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Members Absent:	Councilmember David Jeffrey
Also Present:	City Administrator Kurtis Ulrich (arrived 6:08 p.m.) Deputy City Administrator Heidi A. Nelson IT Developer Dean Busch Public Works Director Brian Olson Fire Chief Dean Kapler Police Chief James Way Assistant City Engineer Tim Himmer Senior Planner Tim Gladhill Environmental Coordinator Chris Anderson Human Resources Director Colleen Lasher Development Manager Darren Lazan

CALL TO ORDER

Mayor Pro Tem Wise called the City Council Work Session to order at 5:33 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Emergency Operations Plan

Fire Chief Kapler reviewed the staff report. He clarified the Mayor or Mayor's designee is the only personnel that can declare an emergency disaster. Once an emergency is declared, it starts a 3-day clock. The declaration cannot go longer than 3 days. If it is necessary for it to be in effect longer, it takes a quorum of the City Council to extend it.

Councilmember Elvig questioned when the most recent disaster was claimed.

Police Chief Way responded there was an explosion on Highway 10 a couple of years ago, and prior to that, it was the flooding in 1997 or 1998. There was outside and federal help for the flooding.

Fire Chief Kapler reviewed the steps to take in the event of a disaster.

Councilmember Elvig raised the issue of when the sirens are sounded. Since Ramsey is the farthest west in Anoka County, it is the first City to sound the sirens in the County. This gives other cities time to prepare, but doesn't give the Ramsey residents much notice.

Police Chief Way noted the recent hires in the City are trained spotters. He explained the regulations have changed, and the County no longer mandates when the sirens sound. Ramsey can sound them whenever there is a need. Rather than the notification by sirens being sectioned by County, they are now by geographical sections.

Fire Chief Kapler walked through a possible scenario of an emergency. He pointed out there are solid mutual aid agreements in the cities around Ramsey. All levels and departments are aware of the chain of command and events that need to be put in place.

Councilmember Wise asked if there is a certain amount of time after an event that the Mayor or Council has to act for financial reimbursement.

Fire Chief Kapler replied there is not. The departments keep track of all personnel called in and vehicles that are used. Any staff or vehicles already in use at the time of the disaster cannot be claimed.

Councilmember Backous inquired what has been done to help educate the public on emergencies. He suggested having a video on the web site, or having the ability to sign up for mobile alerts in the event of a disaster.

Discussion took place regarding various ways to alert the public to emergencies and disasters.

Councilmember Elvig stated the source should be easily identified since on some social networking such as Twitter, there are enough conversations that the source could be lost. He suggested looking into a dedicated program.

2) Discussion Regarding 2011 Contract Negotiations with LELS Patrol and LELS Sergeants – *Portions of this discussion may be closed to the public*

City Administrator Ulrich noted that this meeting can move into closed session to discuss labor negotiations.

Motion by Councilmember Tossey, seconded by Councilmember Elvig, to move to closed session.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Elvig, Backous, McGlone, and Wise. Absent: Councilmember Jeffrey. Voting No: None.

The Special Council meeting moved into a closed session at 6:12 p.m.

The closed session ended at 6:38 p.m.

3) Review Code Enforcement and Abatement Level of Service

Deputy City Administrator Nelson reviewed the staff report.

Senior Planner Gladhill indicated some internal work has been done to make sure all areas are covered.

Deputy City Administrator Nelson said their goal is to get policy direction. The City has a desire to meet the expectations of the community, and the question is how to accomplish that with the current staffing issue.

Assistant City Engineer Himmer explained the zoning issues are typically handled by Planners.

Deputy City Administrator Nelson noted Community Service Officers have been handling most other complaints. She clarified help is needed in both CSO and Planning departments. The summer season is very active with code enforcements.

Police Chief Way clarified there are some situations with multiple violations. In these cases, the CSOs handle their part, and the Planning Department handles their part. He stated he would want to be conscious of the limited funding available for this position, and possibly an internal notice could be posted first to open up the position to on call positions.

Deputy City Administrator Nelson explained there is a full year intern position that was budgeted for, and is not being used now. Those funds would be used for this season position, and it would be worked in more fully for the next budget season.

Consensus was reached to move forward toward researching consultants and/or an internal position.

4) Review Dangerous Dog Ordinance and Signage with Regard to Dog Park

Deputy City Administrator Nelson reviewed the staff report.

Consensus was reached to leave the ordinance as is and signage is adequate.

5) Review Appraisal of Former Municipal Center

City Administrator Ulrich reviewed the staff report. He added Staff has been working informally with a local landowner who owns several properties in the area. This landowner may be interested in combining this parcel with his current holdings. He noted a new station would cost $2.5 million.

Councilmember Wise inquired what the $2.5 million would entail and whether there are drawings yet.

Fire Chief Kapler stated there are preliminary drawings from when the department moved to the new Municipal Building. He said he would recommend a space needs analysis be completed. The $2.5 million figure includes some estimation. He emphasized the preliminary plans are conceptual and not usable for a definitive plan at this point.

City Administrator Ulrich noted the City would work with an architect. He said there is an item in the CIP to begin planning on the architecture of this item.

Consensus was reached to explore the possibility of a land swap with a private owner. In addition, a space needs analysis will be conducted. City Administrator Ulrich stated he will research the legal aspects of a land swap.

6) Consider EPB Annual Work Plan

Environmental Coordinator Anderson reviewed the staff report. He noted the Board is looking to the Council for direction of what they should do in the future.

Councilmember Wise mentioned there has been a lot of discussion regarding stormwater runoff with potential developments in The COR.

Discussion took place regarding potential systems that could be of benefit.

Councilmember Elvig mentioned the TAC Board and stated he was pleased the Development Manager was part of the TAC Board. He asked if any EPB members would like to be part of the TAC Board. He stated he would like the EPB to come up with ideas that would assist the preservation level of what they have done so far. He would like the two Boards to collaborate.

Mayor Ramsey mentioned there are community gardens and he would like to have the EPB start collaborating with the garden clubs.

Councilmember McGlone suggested they collaborate with Scouts, and nurseries. He added the Board should get out in the community and make citizens more aware of what they do.

Councilmember Backous commented the Board could collaborate with the schools and colleges or technical schools in the area. He stated he likes the idea of trail markers and information

pieces along trails. He further suggested working on environmental issues regarding shorelines and pollution along the river.

Mayor Ramsey suggested a kiosk or display to educate the public on what to look for in oak wilt and noxious weed.

Councilmember Tossey noted the fishing and hunting groups may be groups to work with on conservation.

City Administrator Ulrich noted the City is partnering with the Game Fair and offered the EPB a space at the Fair. It could be a good opportunity for the community to be involved.

Councilmember Elvig stated he would prefer to see this item on the Council agenda as opposed to the Consent Agenda.

Environmental Coordinator Anderson stated the point of the topsoil ordinance the City passed was to reduce the consumption of water. He explained there are soil moisture sensors that can help the homeowner know when to put in irrigation and in what areas. He offered if the Council would like to pursue this program, the EPB Board could explore that option.

Mayor Ramsey commented on the Coon Rapids Dam with the Asian carp. He asked if this would be appropriate for the EPB to consider.

Environmental Coordinator Anderson responded it could be beneficial to have collaboration with State studies on the Asian carp. He also suggested it would be helpful to translate those studies into layman's terms.

FUTURE TOPICS FOR DISCUSSION

Review Future Topics/Calendar

MAYOR, COUNCIL AND STAFF INPUT

Mayor Ramsey discussed the EDA appointment. He noted there was one interview the previous week. The candidate had a great background. He said he is undecided which candidate to choose at this point.

Councilmember Backous suggested a term limit be discussed as a matter of policy in the near future.

Deputy City Administrator Nelson noted the Northstar Corridor Transit Development Orientation Tour is this coming Thursday afternoon.

ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Wise, to adjourn the Work Session of the City Council at 8:06 p.m.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Backous, Elvig, and McGlone. Absent: Councilmember Jeffrey. Voting No: None.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, May 10, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Jeffrey Councilmember Colin McGlone Councilmember Jason Tossey Councilmember Jeffrey Wise
Absent:	Councilmember David Elvig
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Senior Planner Tim Gladhill Fire Chief Dean Kapler City Attorney Bill Goodrich

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:20 p.m.

COUNCIL TOPICS FOR DISCUSSION

1) Contract Service for City of St. Francis for Fire Department Management

City Administrator Ulrich reviewed the staff report.

Fire Chief Kapler stated he would like to discuss needs with each firefighter so he can assist them in the best way.

Councilmember McGlone asked whether a board will be structured such as what is in place with Nowthen.

Fire Chief Kapler answered since this is a short-term solution to stabilize the group, a board will not be structured. He added he will look into it if it becomes a longer-term situation.

Mayor Ramsey pointed out this is a benefit for both sides; they will provide mutual aid for Ramsey, and Ramsey has an interest in keeping their situation stable.

Fire Chief Kapler raised the issue of liability. He said he spoke with the City Attorney regarding this.

Councilmember Backous questioned how the monthly fee was calculated.

Fire Chief Kapler responded it is an estimate. As of now, it looks as though he would work 8 to 10 hours a week.

Discussion took place regarding whether this should be a contracting position, or if Fire Chief Kapler should become an employee of St. Francis. The considerations of sharing an employee and the equipment were discussed. Also discussed was the role liability would play in either situation.

Deputy City Administrator Nelson noted from a personnel perspective, there would have to be a careful watch on doing private work on City time. The lines can be blurred easily.

Councilmember Backous questioned how Ramsey would benefit if Fire Chief Kapler became a part time employee of St. Francis.

City Administrator Ulrich explained the priorities and lines would need to be drawn carefully. This situation could be handled like a Joint Powers Agreement. This arrangement is only good for 6 months. He added that determining when he is an employee of Ramsey, and when he is an employee of St. Francis would need to be identified. He suggested Fire Chief Kapler work as an employee of St. Francis, and then a fee would be paid to the City of Ramsey for the service through the Joint Powers Agreement.

City Attorney Goodrich confirmed that if the City of Ramsey rents out the "rights" of its Fire Chief to another entity, the other entity should pay a stipend. He said he was sure any liability issues could be solved.

Councilmember Jeffrey noted the City of St. Francis should compensate toward the amount of communication devices the Fire Chief needs to carry, since it will increase if he works for St. Francis.

Councilmember Tossey suggested the City of St. Francis pay the Fire Chief for his time, and the City of Ramsey for the use of equipment.

City Administrator Ulrich stated he will draft a policy and bring it to the next Council meeting on May 17. The policy will be a Joint Powers Agreement with the Fire Chief serving as a secondary employee with the City of St. Francis. There will be an overhead agreement for the equipment he uses, and an extra fee for Fire Chief Kapler's work. The City of Ramsey will get a stipend from the City of St. Francis.

2) Interview Planning Services Consultants for Interview with the City Council

Senior Planner reviewed the staff report.

Landform was the first company to present.

Kendra Lindahl, Project Principal and Planner with Landform reviewed her experience. She introduced Bob Schunicht, Vice President, who will serve as her back up. She noted Steve Sabraski is a designer and would provide graphic support. Mr. Sabraski is working on the design of The COR presently. Since the firm is already working on The COR, they know the City staff and what the needs are, reducing the time spent in learning what another firm would have to input.

Senior Planner Gladhill questioned how she sees her role and how she would assist the City.

Project Principal Lindahl responded the key areas have already been identified, so they would write ordinances and make sure current ordinances are in place. The expectation of the City would be clearly outlined.

Senior Planner Gladhill asked how Project Principal Lindahl would handle any potential conflicts of interest.

Project Principal Lindahl explained there is no conflict of interest. However, she would manage the perception of one by enlisting another developer to work on the project when the time was appropriate.

Lead Planner Ben Gozola with MFRA stated his experience. He introduced Tom Goodrum, Leader of Planning and Pat Smith, Leader in Planning. He explained they have rewritten two full zoning ordinances for the City of Monticello and the City of New Ulm. If there are clear ordinances, procedures and requirements, the work is done more efficiently and the City can accomplish what it had planned. He noted his firm makes ordinances consistent to read and have illustrations so the reader can better understand.

City Planner Gladhill asked what Mr. Gozola sees as facilitating growth, and how they would assist the city in guiding development.

Lead Planner Gozola explained he would like to rewrite the ordinances and make the language very clear so developers know what is expected, and needed.

City Planner Gladhill questioned how they would manage perceived conflict of interest.

Lead Planner Gozola said they would do all they could to deter that.

Tina Goodroad with Bonestroo reviewed her experience. She introduced Phil Carlson who has worked in Ramsey before and indicated their number one goal is to support the staff. She pointed out they are very familiar with Ramsey's Comp Plan and mentioned they will not have private conflict.

Phil Carlson added that Ms. Goodroad would serve as the day-to-day planner and he would serve as backup.

Senior Planner Gladhill questioned how Ms. Goodroad sees the role of Bonestroo with Ramsey and how they would assist in guiding development.

Ms. Goodroad explained they would implement the Comp Plan, which will help facilitate growth. She added that development review would be helpful as well.

Senior Planner Gladhill questioned what potential and perceived conflicts she might see.

Ms. Goodroad explained she does not see that happening as her work is with public entities. She noted if it did arise, there is a private decision within their company which Ramsey could work with.

FUTURE TOPICS FOR DISCUSSION

Deputy City Administrator Nelson reviewed upcoming work session topics.

MAYOR, COUNCIL AND STAFF INPUT

None

ADJOURNMENT

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____

Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, May 10, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Senior Planner Tim Gladhill
Fire Chief Dean Kapler
Public Works Director Brian Olson
Assistant City Engineer Tim Himmer
Police Chief James Way
Economic Development/Marketing Manager Aaron Backman
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by students from Elk River High School Government Class.

2. PRESENTATION

None.

3. CITIZEN INPUT

Councilmember McGlone noted he received a call from Mr. Gary Greb who raised his concern regarding the road closure at 142nd Avenue. Mr. Greb was in the hospital and could not attend the meeting. He had a medical emergency and was concerned that if that had happened at his home, he could have died due to the inability for emergency vehicles to get through the road

closure. Councilmember McGlone stated he drove to the road closure to observe this concern. He said he called the Chief of Police, and was told the barriers in place are "knock-down" barriers and the emergency vehicles can drive over them. He noted the concern of the caller was unfounded.

Councilmember Backous questioned how many accidents have happened at that intersection since the road was closed.

Fire Chief Kapler responded he was not sure, but he does know there has been none with injuries because that's when the Fire Department responds.

4. APPROVE AGENDA

Motion by Councilmember Jeffrey, seconded by Councilmember Backous, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

5. CONSENT AGENDA

Councilmember Wise requested to move Case 5.5 to Case 7.05.

Councilmember McGlone requested to move Case 5.3 to Case 7.06.

Motion by Councilmember Jeffrey, seconded by Councilmember Tossey, to approve the following items on the Consent Agenda:

5.01 Approve an Agreement to Allow the Construction of a Six (6) Foot Tall Wood Privacy Fence that Encroaches onto City Property

5.02 Adopt Resolution #11-05-090 Approving Cash Disbursements made and Authorizing Payment of Accounts Payable Invoicing received during the Period of April 21, 2011 through May 5, 2011

5.04 Report from the Finance Committee of 4-26-

1) Agenda Item #1 - Credit Card/Debit Card Acceptance Policy11 (*Ratify the recommendation of the Finance Committee adopting the Credit Card/Debit Card Acceptance Policy with additional language added regarding those employees who will be authorized to accept credit cards to sign a form acknowledging and accepting the terms of the credit card/debit card policy.)*

2) Agenda Item #2 - City Financial Dashboard *(Informational only.)*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Tossey, Backous, Elvig, McGlone, and Wise. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Revisions to Development Contract for Legacy Christian Academy/Alpha Development

Senior Planner Gladhill reviewed the staff report.

Mike Altimer, Legacy Christian Academy, stated the Academy is in agreement with the changes in the report.

City Attorney Goodrich explained the purpose is that if the bids come in higher, the City Council would like to have another option to look at it to consider whether the City would like to assist more financially if the developer chooses not to.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to approve the revised Development Contract, contingent upon opening and awarding of bids for the 429 Assessment Project to ensure City constructed improvements are properly funded and authorizing the City Attorney to make minor amendments as to legal form to the development contract.

Discussion: Councilmember Elvig questioned why this could change from past policies. Senior Planner Gladhill explained this case is specifically relating to the sewer and water. The City is stating it will collect a letter of credit if the private improvements were not complete. Councilmember Elvig stated he wanted to be careful about setting precedence for the public. Senior Planner Gladhill noted there is a finding in the proposal that this is a non-profit and the City is assured it will be reimbursed. City Attorney Goodrich stated this case is different in that usually the developer sells off lots and the assessments are paid off when the lots are sold.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

7.02: Consider Storm Sewer Outlet Revisions Related to City Project #08-33, Ute Street Improvements

Assistant City Engineer Himmer reviewed the staff report.

City Attorney Goodrich stated he and staff have looked at the easement issue. He noted there are no drainage issues. There is sufficient legal basis with regard to ownership to have the easement where it is.

Motion by Councilmember Jeffrey, seconded by Mayor Ramsey, to authorize the proposed Ute Street storm sewer outfall revisions on a time and material basis, not to exceed $2,000.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None. Abstain: Councilmember Elvig.

7.03: Request to Authorize Staff to Solicit Bids for Improvement Project 10-22, Ramsey Municipal Parking Facility

Public Works Director Olson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to authorize Staff to solicit bids for Improvement Project 10-22, Ramsey Municipal Parking Facility Phase II.

Further discussion: Councilmember Tossey questioned how much it costs to place ads and request a proposal. Public Works Director Olson responded approximately $360 per publication. This would be in three different publications, which would bring the total to approximately $1,000. Councilmember Tossey stated he has no desire to expand this ramp; he sees no reason to do so and does not want to accept the grant. Public Works Director Olson noted there are 350 stalls dedicated solely to transit. The land use next to the ramp cannot be approved without approving the ramp expansion. It is anticipated the parking stalls will be used by the adjacent land use. Deputy City Administrator Nelson explained the design guideline and zoning in place for The COR dictate structured parking in order to reach the density for the plan. If there was no structured parking arrangement, the land use would have to be reconsidered. Mayor Ramsey stated he firmly believes when the rail stop is put into place, 350 stalls will be filled with transit riders. The City solicited for the grant, and it was approved, and he does not want to give it back. City Administrator Ulrich pointed out this would make the land more valuable and is a landmark for the future. Councilmember Backous stated he agreed with Councilmember Tossey and does not believe in building things that are not needed. He suggested sending the money back. Councilmember Elvig theorized sewer pipes are run months and years prior to building in anticipation of building, and it also raises land value. This would be the same type of situation.

Substitute motion by Mayor Ramsey, seconded by Councilmember Elvig to authorize Staff to solicit bids for construction for Improvement Project 10-22, Ramsey Municipal Parking Facility Phase II.

Further Discussion: Mayor Ramsey clarified after 60 days, the Council will decide whether to accept any of the bids. This item will be brought to the Council on June 28.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, McGlone, and Wise. Voting No: Councilmember Backous and Tossey. Absent: None.

7.04: Request for Approval of Documents to Clear Title to Lands Owned by the City of Ramsey in the Plat of COR ONE.

Deputy City Administrator Nelson reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Tossey to approve the following documents contingent upon the action by the HRA:

Release of Option
Release of Land from Restrictions
Release of Deferred Assessments
Quit Claim Deed
Declaration of Easement.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, Jeffrey, McGlone, and Wise. Voting No: None.

7.05: Report from the Personnel Committee meeting held on April 26, 2011

Case 1: Consider authorizing staff to complete the annual COPS Grant

Case 2: Resolution to Consider Accepting a Public Works Parks Maintenance Worker Resignation

Case 3: Resolution to Consider Authorizing staff to Hire a Patrol Officer

Motion by Councilmember Wise, seconded by Councilmember Tossey, to approve the original recommendations from the Personnel Department, which are as follows:

1) Direct staff to not complete the annual COPS Grant paperwork
2) Adopt Resolution #11-05-091 Accepting the resignation of Andrew Eccleston, Parks Maintenance Worker
3) Adopt Resolution #11-05-092 Authorizing the hiring of Kyle Hemmerich as Patrol Officer.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Tossey, Backous, Elvig, Jeffrey, and McGlone. Voting No: None.

7.06: Consider a Resolution Re-appointing a Member to the Economic Development Authority

Mayor Ramsey reviewed the steps necessary to appoint a member to the Economic Development Authority (EDA). He stated he chose to reappoint the seated EDA member, Chris Riley.

Councilmember McGlone stated he opposes the appointment of that member.

Motion by Councilmember Jeffrey, seconded by Councilmember Backous, to ratify Mayor Ramsey's appointment of Chris Riley to the EDA by adopting Resolution #11-05-093.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, Tossey, and Wise. Voting No: Councilmember McGlone.

8. MAYOR, COUNCIL AND STAFF INPUT

<u>Road Closure</u>

Councilmember Backous inquired how many accidents have occurred since the road closure was put into place at 142nd Avenue.

Police Chief Way stated he did not recall any accidents involving vehicles. There had been four times the amount of typical accidents at that intersection prior to it being closed.

Councilmember Backous pointed out the intersection has been made much safer with the road closure. He noted there have been many letters to the editor of *ABC Newspapers*, and this issue is now done. The process has been completed, and there had been abundant time for debate. One person continues to write the letters and portray the situation as though the neighborhood is against the road closure, which is inaccurate. Councilmember Backous wanted the public to understand there are no safety issues. It was discussed earlier in this meeting that police and fire can get through the barricades that are in place now.

Councilmember McGlone clarified there is more than one individual and at least one Councilmember that was opposed to the closure. He clarified where the actual closure is located.

Public Works Director Olson indicated he had a list of accidents, and they are one-fourth the amount of accidents prior to road closure.

Councilmember Resignation

Councilmember Jeffrey announced he is battling pancreatic cancer. Though he has had successful surgery, he will now embark on aggressive chemotherapy treatments. Because of this, he is unsure he can fulfill the duties he was elected to serve. As such, he submitted his resignation as a Councilmember. He noted he has been on the Council six and a half years, and reviewed some of the events and milestones he has had the pleasure of being part of. He thanked the staff for their service and dedication.

Mayor Ramsey thanked Councilmember Jeffrey for his service.

9. ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:00 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich

City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **5. 8.**

Meeting Date: 05/31/2011

By: Tim Gladhill, Community Development

Title:

Introduce Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Background:

Every ten (10) years, municipalities within the Metropolitan Council's jurisdiction are required to adopt an updated Comprehensive Plan per Minnesota Statute 473, which includes a Future Land Use (FLU) Map. The City recently completed this round of updates and officially instituted a revised FLU Map. Within nine (9) months, the City must now update its official controls, including zoning code text amendments and amendments to the Official Zoning Map to be consistent with the Future Land Use Map.

Notification:

The Public Hearing was properly notified in the Anoka County Union. Although mailing notices are not required if the amendment involves more than five (5) acres, City Staff attempted to notify affected parcels of the Public Hearing via Standard US Mail.

Observations:

The City is processing these amendments in phases. This first phase, already approved, included amendments that did not include revised or new zoning districts be established. This second phase (current) consists only of the current Central Rural Reserve District as a follow up to the Central Rural Reserve Study. The final phase is anticipated to include those areas which require new or revised zoning districts. These districts include an 'Office Park' and 'Park' zoning district, which are currently not established in the zoning code at this time.

Prior to the 2030 Comprehensive Plan Update, the City undertook a study to review the redevelopment potential of the area known as the Central Rural Reserve. The study ranged from land use types, to current traffic pattern concerns, to aging private septic stems, to protecting existing land owners and natural resources. The City received a great deal of feedback and data as part of the process and the Open House was well attended. The ultimate decision based on completion of the study was to make no formal redevelopment effort at this time nor make any permanent changes to the land use designation based on the Study itself.

The 2030 Comprehensive Plan guides this area now as Rural Developing consistent with the remainder of the rural-type zoning surrounding this area. The minimum lot size in this area is currently ten (10) acres. The proposed Rural Developing category has a minimum lot size of 2.5 acres. Also, the Rural Developing category is not guided for city sewer and water.

Based on questions from the public, Staff has revised the map that was mailed to impacted parcels. The revised map attempts to clarify the actual area of change. It should be noted that the proposed amendment does not have any negative impact to wetlands, which are protected under Minnesota Statutes related to the Wetland Conservation Act. Also, the proposed amendment is not an indication of any pending development, simply reverting back to the original zoning following completion of the Central Rural Reserve Study. The revised map also overlays existing wetlands to illustrate areas of protected wetlands.

Funding Source:

All costs associated with the amendment are being handled as regular staff duties.

Staff Recommendation:

The Planning Commission held a Public Hearing on May 5, 2011 and recommends approval of the Ordinance to amend the Official Zoning Map as presented.

Committee Action:

Motion to introduce the ordinance to amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code related to the 2030 Comprehensive Plan.

Attachments

Proposed Zoning Map Changes

Approved Future Land Use Map

Proposed Ordinance

Planning Commission Minutes dated 05/05/2011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 03:12 PM
Tim Gladhill (Originator)	Tim Gladhill	05/26/2011 03:15 PM
Aaron Backman	Aaron Backman	05/26/2011 04:12 PM

Form Started By: Tim Gladhill Started On: 05/23/2011

Final Approval Date: 05/26/2011

Area of Change

City of RAMSEY

Official Zoning Map Proposed Changes

- NWI
- Former Central Rural Reserve
- 2030 MUSA
- R-1 Residential (MUSA)
- R-1 Residential (Central Rural Reserve)
- R-1 Residential (Rural Developing)
- R-2
- R-3
- B-1
- B-2
- H-1
- E-1
- E-2
- MU-PUD
- Public/Quasi-Public
- PUD
- Town Center (See Master Plan for Sub-Districts)
- Parcels

Update: March 2011
Update: April 2011

N

0 0.15 0.3 Miles

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free.

The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

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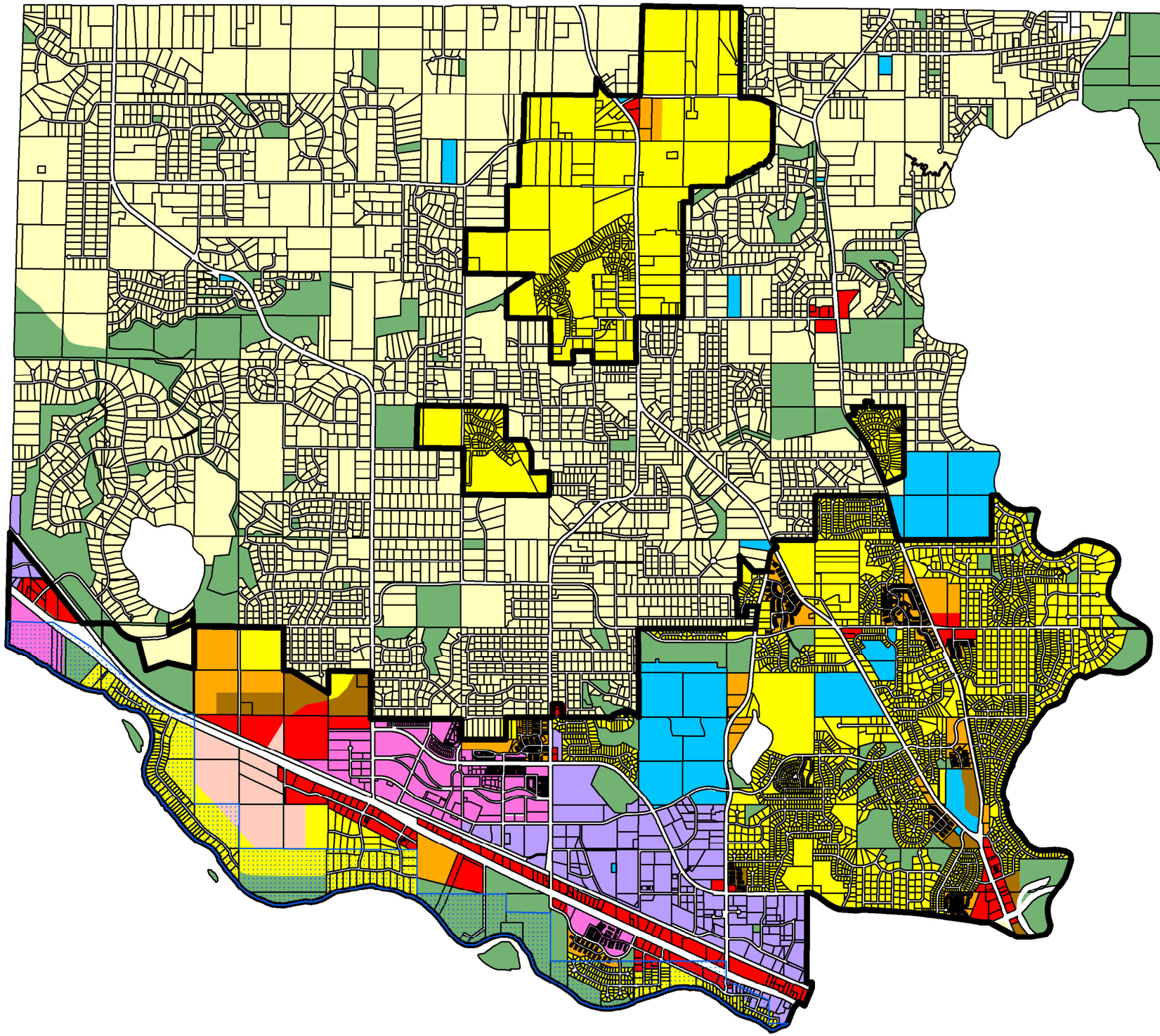

City of RAMSEY

2030 Comprehensive Plan
Future Land Use Map

Future Land Use

- LDR
- MDR
- HDR
- Office Park
- Commercial
- MU
- Business Park
- Public
- Rural Developing
- Rural Preserve
- Park
- MUSA
- MRCCA Boundary

N
W E
S

0 0.5 1 Miles

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ORDINANCE #11-___

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-90 "MAP" OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AMENDMENT

The following legally described properties or portions thereof, herein attached as Exhibit A, are hereby rezoned from R-1 Residential (Central Rural Reserve) to R-1 Residential (Rural Developing).

(the "Subject Property")

SECTION 2. MAP

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Zoning Map", which map was adopted pursuant to Section 117-90 of the Ramsey City Code.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of_____, 2010.

_____
Mayor

ATTEST:

_____
City Administrator

Introduction date:
Posting dates:
Adoption date:
Publication date:
Effective date:

Exhibit A
R-1 Residential (Central Rural Reserve) to R-1 Residential (Rural Developing)

203225430003	213225410035	213225430007	163225330015	163225340019
223225330013	213225140014	213225210007	213225410013	213225340012
223225330009	213225140027	203225420029	213225410015	213225330031
223225320012	163225440001	213225220015	203225420014	223225230002
213225320009	213225120001	213225120002	163225430001	203225420001
223225340004	223225320002	213225120006	223225340008	223225320024
163225320001	213225320012	213225330017	213225420015	213225210009
163225320005	213225440011	213225430024	213225320013	213225210011
223225330001	213225440015	213225330030	203225410014	213225140032
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213225310013	203225410005	163225310009	213225410024	223225340003
223225340015	203225410009	223225330002	203225410023	223225330025
213225420006	203225420005	213225340007	223225230004	223225340012
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213225420029	213225220013	213225310006	213225340026	213225320011
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213225320021	223225310020	213225420009	213225430034	223225330020
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213225440014	163225340006	213225430008	163225340014	213225430027
213225440019	163225320014	203225410010	213225110006	213225340016
213225440013	223225340006	213225410023	223225340011	213225340001
213225330022	223225330008	213225410031	223225330014	213225430035
213225330024	213225410008	163225330017	223225340007	213225430033
213225440020	213225320010	163225340005	213225440032	223225330012
213225440021	213225210001	213225410037	163225330016	213225320008
213225430020	213225340021	163225340020	203225410017	203225420017
213225440001	213225420016	163225340017	203225420030	203225410013

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Vice Chairperson Gary Van Scoy Commissioner Randy Bauer Commissioner Ralph Brauer Commissioner Andrew Dunaway Commissioner Joseph Field Commissioner Robert Schiller
Members Absent:	Chairperson Gary Levine
Also Present:	Senior Planner Tim Gladhill Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

1) City Council regular meeting minutes dated February 22, 2011
2) City Council regular meeting minutes dated March 8, 2011
3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.
Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 10 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 "These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety". #3 "The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m." #22 "That the IUP shall abide by all lease terms between the PERMITTEE and the City".

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.
Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the prinicipals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

_____
Tim Gladhill
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

CC Regular Session **5. 9.**

Meeting Date: 05/31/2011

By: Tim Gladhill, Community Development

Title:

Introduce Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Background:

At a recent Work Session, the City Council reviewed a list of potential amendments to the City's Zoning Code related to accessory structures and buildings. Based on Council input, Staff is forwarding a proposed ordinance to reflect that discussion.

Notification:

The Public Hearing was properly notified in the Anoka County Union, the City's official newspaper for Public Notices.

Observations:

The proposed amendments are intended to better reflect the future land use vision of the different residential land uses and provide for additional flexibility and clarification within each zoning district. Specifically, the ordinance amends the Code as follows:

- Provides for separate sub-sections for MUSA and Rural Developing categories in order to allow for use of metal panel (pole barn) structures in the Rural Developing area.
- Excludes attached garages from square footage calculations to provide for additional square footage per lot (still need to meet maximum building coverage requirements).
- Provides for better design standards for metal panel structures in order to allow for a broader use in the Rural Developing area.
- Provides for an administrative process for two-story accessory structures.
- Provides for clarification on driveway requirements for certain structures.
- Provides for additional flexibility within environmental overlay districts.

The impetus for the amendment is based on a City Council strategic goal to look at better residential design and architectural standards and provide for additional accessory structure space based on recent amendments to the public nuisance ordinance. The additional square footage is intended to allow for enclosed space to store various items that are addressed by off-street parking and blight regulations without the additional process of a conditional use permit. Over the past several years, the City has established a consistent policy in permitting larger accessory buildings. Many of these conditions included in conditional use permits can now be processed administratively. The amendment also protects the residential and architectural character of our residential neighborhoods by providing design standards and flexible tools.

The Planning Commission reviewed the case on May 5, 2011 and recommended the following additions:

- CUP required for all two-story accessory structures within the MUSA and two-story accessory structures on parcels less than two (2) acres outside of the MUSA.

Funding Source:

Amendments are being processed as part of regular staff duties.

Staff Recommendation:

The Planning Commission held a Public Hearing on May 5, 2011 and recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings).

Committee Action:

Motion to introduce the ordinance to amend City Code Section 117-349 (Accessory Uses and Buildings).

Attachments

Proposed Ordinance

Planning Commission Minutes dated 5/5/11

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 03:14 PM
Tim Gladhill (Originator)	Tim Gladhill	05/26/2011 03:15 PM
Aaron Backman	Aaron Backman	05/26/2011 04:14 PM

Form Started By: Tim Gladhill Started On: 05/23/2011

Final Approval Date: 05/26/2011

ORDINANCE #11-____

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-349 (ACCESSORY USES AND BUILDINGS) OF THE RAMSEY CITY CODE.

The City of Ramsey ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTON 2 AMENDMENTS

City Code Section 117-349 is amended as follows (additions indicated as underline, deletions indicated as ~~strike-through~~)

Sec. 117-349. - Accessory uses and buildings.

(a)

Sport courts and other impervious surfaces must meet the minimum setbacks established for accessory buildings in section 117-111 unless otherwise specified by this Code.

(b)

Every commercial fishing pond shall be enclosed by a fence or wall not less than four feet high to prevent uncontrolled access by small children.

(c)

Swimming pools and spas (also see chapter 105, article III).

(1)

Setback requirements.

a.

Swimming pools and spas shall be set back a minimum of ten feet from all adjoining lots. For corner lots, swimming pools and spas shall meet the required side yard setback for buildings in the applicable zoning district (section 117-111(d)). Swimming pools and spas may not extend closer to the front lot line of the parcel than the principal structure

located on said parcel, except that on residential parcels of one acre or more in size, a swimming pool or spa may be constructed closer to the front lot line than the principal structure, provided that such swimming pool or spa can maintain a 200-foot setback from the property line.

b.

A swimming pool or spa may not be located closer than four feet to the principal structure located on the parcel where the swimming pool or spa is to be constructed.

c.

No swimming pool or spa may be constructed within 20 feet of any portion of an on-site sewer system or any private water well.

d.

No person shall build, construct, locate or install a swimming pool and walkway or spa within any easement.

(2)

Fencing.

a.

Temporary fencing. During the construction of any in-ground swimming pool or spa, the construction area must be secured with a portable fence which is not less than four feet in height.

1.

Temporary fencing shall be flush with the ground and securely anchored.

2.

Supportive posts shall be placed no more than eight feet apart.

b.

Permanent fencing.

1.

All aboveground swimming pools that have a minimum side-wall height of four feet need not be fenced, but shall have removable steps, which steps shall be removed when the swimming pool is unattended. In the event that an accessory deck to the swimming pool is constructed, which is adjacent to any part of the swimming pool, said deck shall include, on its entire outside perimeter, a 36-inch-high guard rail. The guard rail shall be constructed so that no open space within it is wider than six inches.

2.

All outdoor spas shall have either a fence as described in subsection (c)(2)b.1 of this section, or a secured cover.

(3)

Noise.

a.

The swimming pool or spa shall be designed, constructed and sited in such a way as to limit noise generated by its mechanical equipment, so as not to create a nuisance and/or affect the reasonable use and enjoyment of adjacent property owners.

b.

The swimming pool and/or spa shall be sited on the parcel so that its mechanical equipment, including heating and filtering equipment, is located at least 30 feet from the inhabited portion of neighboring residential structures.

(4)

Pool walkway deck and deck drains. Unobstructed deck areas not less than 48 inches wide shall be provided to extend entirely around each in-ground swimming pool. Swimming pool decks shall be constructed above, but not more than nine inches above, the normal water line. The required deck area shall be constructed of impervious material. The deck shall have a pitch of at least one-fourth inch to the foot, designed so as to prevent back drainage into the pool. If deck drains are provided, drain pipe lines shall be at least two inches in diameter; drain openings shall have an open area of at least four times the cross sectional area of the drain pipe. Deck drains shall not be connected to the re-circulation system pipe.

(5)

Swimming pool drainage. To the extent feasible, back flush water or water from pool drainage shall be on the owner's property or into approved public drainageways. Water shall not drain onto adjacent or nearby private land.

(6)

Lighting. Lights used in conjunction with a swimming pool and/or spa shall be located and constructed so as to deflect away from adjacent property and in such a manner that they do not create a nuisance or affect the reasonable use and enjoyment of adjacent property.

(7)

Permits. Swimming pools or spas that are less than 5,000 gallons shall be allowed without the issuance of a building permit; however, a zoning permit must be obtained prior to the swimming pool or spa being constructed, installed, or moved onto a property.

(d)

Accessory buildings.

(1)

Any proposed accessory building should be located on the parcel of land so as to allow for orderly future re-subdivision of a parcel on which the building is to be located.

(2)

No accessory building shall be constructed on any lot prior to the time of construction of the principal building.

(3)

Detached accessory buildings with 120 square feet or less of floor area shall be allowed without issuance of a building permit. However, a zoning permit must be obtained prior to the building being constructed or moved onto a property. Detached accessory buildings not exceeding 120 square feet shall comply with all required setbacks and zoning regulations. Detached accessory buildings not exceeding 120 square feet of floor area may be finished with hardboard lap siding, vinyl lap siding, metal siding, metal panels, wood (painted) and/or masonry. Prefabricated molded plastic storage containers not exceeding 120 square feet in floor area are permitted.

(4)

Agricultural buildings, as defined in Minn. Stats. § 326B.103, subd. 3, shall require a zoning permit prior to the building being constructed or moved onto a property and shall comply with all other zoning regulations.

(5)

Detached accessory buildings greater than 120 square feet in floor area shall require a building permit and comply with all applicable building codes and zoning regulations.

(6)

Accessory building height.

a.

The height of detached accessory buildings shall not exceed 22 feet on parcels two acres (87,120 square feet) or greater in size.

b.

The height of detached accessory buildings shall not exceed 16 feet on parcels less than two acres (87,120 square feet) in size. On parcels less than two acres, the height of side walls shall not exceed fourteen~~ten~~ feet.

c.

The height of attached accessory buildings shall not exceed the height of the principal structure.

d.

A variance will be required to exceed the established height restrictions for accessory buildings. The variance shall be processed in accordance with the procedures established in section 117-53. Criteria governing consideration of a variance request to exceed height restrictions on accessory buildings shall include, but not be limited to the following:

1.

Whether the variance will impair an adequate supply of light and air to adjacent property.

2.

Whether the variance will have the effect of allowing a use that is prohibited in the applicable zoning district.

3.

Whether the variance will impair established property values within the neighborhood.

4.

Whether the increased height will be compatible with the principal building on the same parcel.

5.

Whether the increased height will be compatible with existing development in the immediate neighborhood.

6.

Whether the variance requested is the minimum variance necessary to accomplish the intended purpose of the applicant.

(7)

Architectural and exterior standards for accessory buildings:

a. Gambrel roofs (barn style) are permitted.

b. Where provided, accessory buildings with metal panel exterior finish must include the following:

1. If located in the front yard, shall include at least three (3) of the following:

i. Minimum of three (3) complimentary colors

ii. Minimum of 35% brick on front (street facing) façade.

iii. 100% vegetative screening. Use of vegetative screening shall require an agreement, recorded against the property with the Anoka County Recorder, specifying replacement standards, species, size of plantings, and other items as required by the Zoning Administrator.

iv. 10% window coverage on front (street facing) façade and common property lines.

c. Driveways shall be required for doorway openings meeting or exceeding eight (8) feet wide by seven (7) feet tall. All driveways must meet underlying zoning district standards in which the property is located, except that Class V shall be permitted as an extension of an existing driveway for the sole purpose of accessing a detached accessory structure if the existing driveway is in compliance with current zoning standards.

(8)

Detached accessory buildings shall be prohibited from containing complete independent living facilities (accessory apartments), which would include permanent provisions for living, sleeping, eating, and sanitation. Independent living facilities shall be considered those which meet three or more of the criteria in subsection (6)d of this section and have provisions for separating the living space.

(9)

Two-story accessory buildings shall ~~not~~ be permitted on properties under the following conditions:

a. Within MUSA with the issuance of a Conditional Use Permit in accordance with City Code Section 117-51.

b. Outside the MUSA on parcels less than two (2) acres in size with the issuance of a Conditional Use Permit in accordance with City Code Section 117-51.

c. Outside the MUSA on parcels two (2) acres in size or greater.

less than two acres in size~~. A conditional use permit shall be required for two-story accessory buildings on properties that are two acres or greater in size~~.

(10)

No part of an accessory building shall extend into a drainage and utility easement or any required setback.

(11)

Any accessory building proposed to be within five feet, overhang to overhang, of the principal building shall either be made structurally a part of the principal building or the wall and soffit area of the accessory building that is within five feet of the principal building shall be constructed to a one-hour fire rating.

(12)

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Accessory building location.

a.

On lots two acres (87,120 square feet) or greater in size, the detached accessory building may be located nearer the front property line than the principal building provided the following criteria are met:

1.

The placement of the detached accessory building maintains compliance with the standard front yard structure setback requirement for the respective zoning district;

2.

The exterior materials used on the detached accessory building match those of the principal building on the subject property unless otherwise provided for in this Section;

3.

The accessory building is designed with soffit, fascia and eave overhang; and

4.

The accessory building does not exceed the height of the principal building or 22 feet, whichever is less.

b.

On lots less than two acres (87,120 square feet) in size, the accessory building shall be located in the side or rear yard and shall not be located nearer the front property line than the principal building on that lot, unless a variance is obtained. This provision shall not apply to attached garages that maintain compliance with the applicable front yard setback requirement.

c.

Front, side and rear yard accessory building setback requirements are outlined in section 117-111(d).

d.

Detached accessory buildings may be located in the front (street facing) yard when located riparian lots in the Wild and Scenic, Critical Area, or Shoreland Overlay Districts, provided the structure meets the underlying front yard setback and cannot exceed the height of the principal structure. Detached accessory buildings located nearer the front property line than that of the principal structure must meet the same general design and materials as the principal structure.

(13)

All accessory buildings, with the exception of attached garages, shall be included when calculating the maximum square footage of accessory building space allowed on a property. All accessory buildings, including attached garages, shall be included ~~and~~ when determining the total number of accessory buildings on a property.

(14)

Accessory building size restrictions. Size restrictions and performance standards for accessory buildings in residential districts shall be as follows:

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a. R-1 Residential (MUSA)

Parcel Size (sq. ft. and acres) (excl. road right-of-way)	Maximum Square Footage Allowed for Accessory Buildings[1]	Maximum # of Acc. Bldgs. Allowed (includes primary garage)	Exterior Finish Permitted	Architectural Standards Required	Maximum Allowable Height in Feet (one story buildings permitted, two with CUP and 2 acres)
0—21,779 (0 to 0.5 acre)	10% of lot, or 1,500 square feet, whichever is smaller	2	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
21,780—43,559 (0.5 acre to 1 acre)	1,800	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
43,560—65,339 (1 acre to 1.49 acres)	2,200	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
65,340—87,119 (1.5 to 1.99 acres)	2,400	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
87,120—108,899 (2.0 to 2.49 acres)	2,400	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
108,900—152,459 (2.5-3.49 acres)	2,700	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
152,460—196,019 (3.5-4.49 acres)	3,000	4	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
196,020—239,579 (4.5-5.49 acres)	3,500	4	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
239,580—	3,900	4	Same general	Soffit, fascia,	22[4]

283,139 (5.5-6.49 acres)			design and materials as home or color compatible metal panels[2]	eave overhang to match home~~None~~[3]	
283,140—326,699 (6.5-7.49 acres)	4,300	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
326,700—370,259 (7.5-8.49 acres)	4,700	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
370,260—413,819 (8.5-9.49 acres)	5,100	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
413,820—435,599 (9.5 to 9.99 acres)	5,500	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
435,600—871,199 (10 to 19.99 acres)	6,000	6	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
871,200—1,742,399 (20 to 39.99 acres)	8,000	7	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]
1,472,400 plus (40 acres or more)	12,000	8	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home~~None~~[3]	22[4]

[1] A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

[2] If the accessory building is closer to the front property line than the principal building, then the

construction must have the same general design and materials as the home.

[3] ~~If the accessory building is closer to the front property line than the principal building, then a design with soffit, fascia and eave overhang will be required.~~

[4] If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.

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b. R-1 Residential (Rural Developing)

Parcel Size (sq. ft. and acres) (excl. road right-of-way)	Maximum Square Footage Allowed for Accessory Buildings[1]	Maximum # of Acc. Bldgs. Allowed (includes primary garage)	Exterior Finish Permitted	Architectural Standards Required	Maximum Allowable Height in Feet (one story buildings permitted, two with CUP and 2 acres)
0—21,779 (0 to 0.5 acre)	10% of lot, or 1,500 square feet, whichever is smaller	2	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	16
21,780—43,559 (0.5 acre to 1 acre)	1,800	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	16
43,560—65,339 (1 acre to 1.49 acres)	2,200	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	16
65,340—87,119 (1.5 to 1.99 acres)	2,400	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	16
87,120—108,899 (2.0 to 2.49 acres)	2,400	3	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
108,900—152,459 (2.5-3.49 acres)	2,700	3	Same general design and materials as	Soffit, fascia, eave overhang to match home	22[4]

			home or color compatible metal panels[2]		
152,460—196,019 (3.5-4.49 acres)	3,000	4	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
196,020—239,579 (4.5-5.49 acres)	3,500	4	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
239,580—283,139 (5.5-6.49 acres)	3,900	4	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
283,140—326,699 (6.5-7.49 acres)	4,300	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
326,700—370,259 (7.5-8.49 acres)	4,700	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
370,260—413,819 (8.5-9.49 acres)	5,100	5	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
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871,200—1,742,399 (20 to 39.99 acres)	8,000	7	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]
1,472,400 plus (40 acres or more)	12,000	8	Same general design and materials as home or color compatible metal panels[2]	Soffit, fascia, eave overhang to match home	22[4]

[1] A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

[2] If the accessory building is closer to the front property line than the principal building, then the construction must have the same general design and materials as the home or with metal panels as outlined in this Section.

[4] If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.

SECTION 3 SUMMARY

The following official summary of Ordinance #11-__ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #11-__ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-349 (Accessory Structures) to:

- Provide separate standards for the R-1 Residential (MUSA) and R-1 Residential (Rural Developing) zoning districts to reflect land use descriptions in the 2030 Comprehensive Plan.
- Exclude attached garages from square footage calculations
- Provide flexibility in use of metal panel structures by providing additional architectural standard clarification
- Provide for flexibility for detached accessory structures when located along riparian lots within environmental overlay districts

SECTION 4 EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the ___ day of _____, 2011.

_____
Mayor

ATTEST:

_____
City Administrator

Introduction Date: _____
Posting Dates: _____
Adoption Date: _____
Publication Date: _____
Effective Date: _____

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Vice Chairperson Gary Van Scoy Commissioner Randy Bauer Commissioner Ralph Brauer Commissioner Andrew Dunaway Commissioner Joseph Field Commissioner Robert Schiller
Members Absent:	Chairperson Gary Levine
Also Present:	Senior Planner Tim Gladhill Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

1) City Council regular meeting minutes dated February 22, 2011
2) City Council regular meeting minutes dated March 8, 2011
3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.
Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 10 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 "These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety". #3 "The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m." #22 "That the IUP shall abide by all lease terms between the PERMITTEE and the City".

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.
Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the prinicipals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

_____
Tim Gladhill
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

CC Regular Session **5. 10.**

Meeting Date: 05/31/2011

By: Jackie Lipski, Finance

Title:

Adopt Resolution #11-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 6, 2011 through May 25, 2011

Background:

Billslist 5-31-2011

Funding Source:

Billslist 5-31-2011

Council Action:

Adopt Resolution #11-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 6, 2011 through May 25, 2011.

Attachments

Bills Resolution

Billslist 5-31-2011

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	05/26/2011 08:47 AM
Kurt Ulrich	Jo Thieling	05/26/2011 09:28 AM

Form Started By: Jackie Lipski Started On: 05/25/2011 11:42 AM

Final Approval Date: 05/26/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF MAY 6, 2011 THROUGH MAY 25, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of May 6, 2011, through May 25, 2011, in the amount of $1,451,344.11; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period May 6, 2011, through May 25, 2011, in the amount of $1,451,344.11.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May 2011.

_____
Mayor

ATTEST:

_____
City Clerk

CITY OF RAMSEY - FINANCE OFFICE Printed 5/25/2011

RAMSEY CITY COUNCIL MEETING

5/31/2011

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 5/6/11-5/25/11	276,081.47
Accounts Payable 5/6/11-5/25/11	604,609.50
Payroll 5/12/2011	121,425.41
Pay Estimates- Projects	3,617.73
Debt Service	445,610.00
TOTAL SUBMITTED FOR APPROVAL THIS MEETING	**$ 1,451,344.11**

		APPROVED PREV. MTG	2011 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 161,824.91	$ 1,218,350.76
-	CORRECTION TO PAYROLL		
	PREPAIDS	138,769.73	1,693,489.32
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		446,793.75
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	291,044.36	1,857,594.14
	ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)		113,170.61
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 591,639.00**	**$ 5,329,398.58**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85500	**5/5/2011**		**110734 CITY OF RAMSEY**						
		19.49	ACCT 49533970		57359	050511	9601.4651		WATER REVENUE
		19.49	ACCT 709988723		57359	050511	9601.4651		WATER REVENUE
		20.00	ACCT 36262643		57359	050511	9601.4651		WATER REVENUE
		42.98	ACCT 66675678		57359	050511	9601.4651		WATER REVENUE
		50.00	ACCT 718262		57359	050511	9601.4651		WATER REVENUE
		100.00	ACCT 676705915		57359	050511	9601.4651		WATER REVENUE
		150.00	ACCT 718327		57359	050511	9601.4651		WATER REVENUE
		401.96							
85501	**5/5/2011**		**100116 CONNEXUS ENERGY**						
		1,031.18	RELOCATE SIREN 15		57360	444930-302417AP R11	0295.6580		OTHER EQUIPMENT
		1,031.18							
85502	**5/5/2011**		**100413 RANDALL AND GOODRICH, P L .C**						
		3,025.00	APRIL 11 PROSECUTION BILLING		57361	050411	0161.6304		LEGAL FEES
		55.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	0295.6304		LEGAL FEES
		104.50	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9210.6304		LEGAL FEES
		110.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9804.6304	00107223	LEGAL FEES
		165.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9804.6304	00112145	LEGAL FEES
		210.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9605.1730	00201024	IMPROVEMENTS OTHER THAN
		228.50	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9492.6304		LEGAL FEES
		264.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9410.6304	00041018	LEGAL FEES
		366.00	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9410.6304	00041005	LEGAL FEES
		382.25	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	9400.6304		LEGAL FEES
		2,850.50	APRIL 2011 CIVIL BILLING		57362	050411-CIVIL	0161.6304		LEGAL FEES
		7,760.75							
85503	**5/10/2011**		**100012 ACE SOLID WASTE INC**						
		62.00	FIRE- TRASH		57363	0008434380	0220.6374		REFUSE/RECYCLING
		62.00							
85504	**5/10/2011**		**100948 ANOKA COUNTY LICENSE CENTER**						
		60.00	TITLE APP 316,317 & 318		57364	050911	0211.6489		OTHER CONTRACTED SERVIC
		60.00							
85505	**5/10/2011**		**110734 CITY OF RAMSEY**						
		148.73	6701 HWY 10		57365	719019APR11	9410.6372	00041012	WATER/IRRIGATION
		104.77	7650 SUNWOOD DR		57366	444931372APR11	9240.6372		WATER/IRRIGATION
		149.96	7550 SUNWOOD DR		57367	444931294APR11	0194.6372		WATER/IRRIGATION
		403.46							
85506	**5/10/2011**		**100116 CONNEXUS ENERGY**						
		5,007.87	7550 SUNWOOD DR		57369	444931-286294AP R11	0194.6372		WATER/IRRIGATION
		2,334.41	7650 SUNWOOD DR- PARK RAMP		57370	444931-288372AP R11	9240.6371		ELECTRIC UTILITIES
		7,342.28							
85507	**5/10/2011**		**100117 CONNEXUS ENERGY**						
		1,525.00	DAMAGED LIGHT POLE		57368	EI520	0311.6249		MISCELLANEOUS OPERATING
		1,525.00							
85508	**5/10/2011**		**100404 QWEST**						
		65.35	APR/MAY 2011 BILLING		57371	763 422-1452 795APR11	0452.6321		TELEPHONE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		65.35							
85509	**5/10/2011**		**111137 WRIGHT HENNEPIN COOPERATIVE EL**						
		26.67	7550 SUNWOOD DR		57372	150-1681-6340APR11	0211.6489		OTHER CONTRACTED SERVIC
		29.87	150-1682-6501 POLICE		57373	150-1682-6501APR11	0211.6489		OTHER CONTRACTED SERVIC
		56.54							
85579	**5/12/2011**		**107962 GENESIS EMPLOYEE BENEFITS**						
		4,076.75			57377	05101114023912	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,076.75							
85580	**5/12/2011**		**100297 CENTERPOINT ENERGY**						
		12.83	14556 ARMSTRONG BLVD		57437	8502400-8MAR11	9204.6373		GAS
		224.19	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	9601.6373		GAS
		224.19	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	9602.6373		GAS
		224.19	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	9605.6373		GAS
		264.25	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	0452.6373		GAS
		672.58	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	0311.6373		GAS
		1,377.38	MAR 2011 GAS CHARGES		57438	8000014064-2MAR11	0220.6373		GAS
		2,999.61							
85581	**5/12/2011**		**110734 CITY OF RAMSEY**						
		.27	48903907		57448	051211	9601.4651		WATER REVENUE
		19.49	55244541		57448	051211	9601.4651		WATER REVENUE
		38.98	489791374		57448	051211	9601.4651		WATER REVENUE
		40.64	37102727		57448	051211	9601.4651		WATER REVENUE
		42.49	51094126		57448	051211	9601.4651		WATER REVENUE
		131.00	71892199		57448	051211	9601.4651		WATER REVENUE
		140.00	720532		57448	051211	9601.4651		WATER REVENUE
		400.50	691167119		57448	051211	9601.4651		WATER REVENUE
		813.37							
85582	**5/12/2011**		**100112 COMMISSIONER OF TRANSPORTATION**						
		435.80	MATERIAL TESTING		57439	T79 PA00019815I	9400.6315		MISCELLANEOUS PROFESSIO
		435.80							
85583	**5/12/2011**		**110386 HEALTH PARTNERS**						
		104.16	MAY 2011 HEALTH INS		57440	37355060	9101.6315		MISCELLANEOUS PROFESSIO
		54,090.92	MAY 2011 HEALTH INS		57440	37355060	9101.2176		LIFE/HEALTH-EMPLOYEE
		54,195.08							
85584	**5/12/2011**		**100351 MN NCPERS LIFE INSURANCE**						
		416.00	MAY 2011 BILLING		57441	7048511MAY11	9101.2170		DENTAL/DISABILITY/LIFE
		416.00							
85585	**5/12/2011**		**100678 PETTY CASH**						
		4.26	KEYS		57442	051111	0301.6249		MISCELLANEOUS OPERATING
		9.00	PARKING		57442	051111	0191.6331		TRAVEL & LODGING
		9.05	LUNCH		57442	051111	0211.6331		TRAVEL & LODGING

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		11.25	LIC TABS RENEWAL 375		57442	051111	0211.6489	00000375	OTHER CONTRACTED SERVIC
		15.00	T. JOHNSON RETIREMENT		57442	051111	0301.6335		TRAINING
		15.23	LUNCH		57442	051111	0301.6335		TRAINING
		63.79							
85586	**5/12/2011**		**111488 POPP.COM INC**						
		8.02	APRIL 2011 BILLING		57443	1954826	0461.6321		TELEPHONE
		32.07	APRIL 2011 BILLING		57443	1954826	0220.6321		TELEPHONE
		40.09	APRIL 2011 BILLING		57443	1954826	0153.6321		TELEPHONE
		40.09	APRIL 2011 BILLING		57443	1954826	0191.6321		TELEPHONE
		40.09	APRIL 2011 BILLING		57443	1954826	0240.6321		TELEPHONE
		56.13	APRIL 2011 BILLING		57443	1954826	0301.6321		TELEPHONE
		89.92	APRIL 2011 BILLING		57443	1954826	0311.6321		TELEPHONE
		112.26	APRIL 2011 BILLING		57443	1954826	0130.6321		TELEPHONE
		119.80	APRIL 2011 BILLING		57443	1954826	9240.6321		TELEPHONE
		119.80	APRIL 2011 BILLING		57443	1954826	0220.6321		TELEPHONE
		232.53	APRIL 2011 BILLING		57443	1954826	0211.6321		TELEPHONE
		890.80							
85587	**5/12/2011**		**100404 QWEST**						
		303.92	MAY 2011 BILLING		57444	612 E34-0544 018MAY11	0192.6321		TELEPHONE
		303.92	MAY 2011 BILLING		57445	612 E34-0550 637MAY11	0192.6321		TELEPHONE
		303.92	MAY 2011 BILLING		57446	612 E34-0549 596MAY11	0192.6321		TELEPHONE
		911.76							
85588	**5/12/2011**		**100510 VERIZON WIRELESS**						
		77.41	MAR-APR 2011 BILLING		57447	2562115753	0130.6323		CELLULAR PHONES
		77.41							
85589	**5/17/2011**		**100012 ACE SOLID WASTE INC**						
		26.50	TRASH		57545	0008434302	9605.6374		REFUSE/RECYCLING
		26.51	TRASH		57545	0008434302	9601.6374		REFUSE/RECYCLING
		26.51	TRASH		57545	0008434302	9602.6374		REFUSE/RECYCLING
		79.53	TRASH		57545	0008434302	0311.6374		REFUSE/RECYCLING
		172.76	TRASH		57545	0008434302	0194.6374		REFUSE/RECYCLING
		259.05	TRASH		57545	0008434302	0452.6374		REFUSE/RECYCLING
		590.86							
85590	**5/17/2011**		**109424 AT AND T MOBILITY**						
		50.99	MAY 2011 BILLING		57546	876463844X05112 011MAY11	0301.6323		CELLULAR PHONES
		50.99							
85591	**5/17/2011**		**110734 CITY OF RAMSEY**						
		19.49	ACCT 612206594		57547	051711	9601.4651		WATER REVENUE
		19.49	ACCT 612206156		57547	051711	9601.4651		WATER REVENUE
		19.49	ACCT 40323049		57547	051711	9601.4651		WATER REVENUE
		19.50	ACCT 55994616		57547	051711	9601.4651		WATER REVENUE
		20.00	ACCT 656265108		57547	051711	9601.4651		WATER REVENUE
		20.00	ACCT 52894306		57547	051711	9601.4651		WATER REVENUE
		100.00	ACCT 720858		57547	051711	9601.4651		WATER REVENUE
		120.00	ACCT 638781896		57547	051711	9601.4651		WATER REVENUE
		337.97							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85592	**5/17/2011**		**111145 HORIZON TALENT AGENCY**						
		1,300.00	DEP JOHNNY HOLM 9-17-11		57552	051611	0296.6249		MISCELLANEOUS OPERATING
		1,300.00							
85593	**5/17/2011**		**112600 MINNETONKA POLICE DEPARTMENT**						
		25.00	COMBAT PISTOL SHOOT REG FEE		57548	051011	0211.6335		TRAINING
		25.00							
85594	**5/17/2011**		**112164 NEON EXPRESS ENTERTAINMENT**						
		50.00	HAPPY DAYS DEP DJ		57551	051611	0296.6249		MISCELLANEOUS OPERATING
		50.00							
85595	**5/17/2011**		**111532 USA INFLATABLES**						
		1,827.50	HAPPY DAYS- INFLATABLES		57553	051611	0296.6249		MISCELLANEOUS OPERATING
		1,827.50							
85596	**5/17/2011**		**100290 USA MOBILITY INC**						
		6.36	MAY 2011 BILLING		57549	U0317755E	0311.6323		CELLULAR PHONES
		417.30	MAY 2011 BILLING		57549	U0317755E	0220.6323		CELLULAR PHONES
		423.66							
85597	**5/19/2011**		**112603 ADT SECURITY SERVICES INC**						
		5.00	CANCEL FIRE ALARM PERMIT 22421		57556	051611	9101.2081		SURCHARGES-PERMITS
		51.13	CANCEL FIRE ALARM PERMIT 22421		57556	051611	9101.4307		PLAN CHECKING FEES
		78.66	CANCEL FIRE ALARM PERMIT 22421		57556	051611	9101.4213		FIRE PERMIT
		134.79							
85598	**5/19/2011**		**110734 CITY OF RAMSEY**						
		40.64	CASH PYMT ACCT 720509		57612	051811	9601.4651		WATER REVENUE
		40.64							
85599	**5/19/2011**		**103454 DPMS PANTHER ARMS**						
		2,029.56	MISC GUNS		57557	0428838	0211.6231		UNIFORMS & TURN-OUT GEAF
		1,000.00	MISC GUNS/SUPPLIES		57558	0428839	0223.6389		TOWING SERVICES
		1,818.29	MISC GUNS/SUPPLIES		57558	0428839	0211.6231		UNIFORMS & TURN-OUT GEAF
		4,847.85							
85600	**5/19/2011**		**107416 ELVIG, DAVID**						
		400.00	ADVANCE FOR ICSC CONF		57614	051911	0295.6331		TRAVEL & LODGING
		400.00							
85601	**5/19/2011**		**112607 GOEDE, GENE**						
		1,971.38	RELEASE ESCROW 111147		57560	111147	9804.6433	00111147	REFUNDS
		1,971.38							
85602	**5/19/2011**		**109380 MCGLONE, COLIN**						
		400.00	ADVANCE FOR ICSC CONF		57615	051911	0295.6331		TRAVEL & LODGING
		400.00							
85603	**5/19/2011**		**100824 MN DEPT OF PUBLIC SAFETY BCA**						
		150.00	CJDN CONNECT CHARGES		57559	P07 MD00213001	0211.6415		OTHER EQUIPMENT RENTAL
		150.00							
85604	**5/19/2011**		**111366 RAMSEY, ROBERT**						
		400.00	ADVANCE FOR ICSC CONF		57613	051911	0295.6331		TRAVEL & LODGING
		400.00							

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85605	**5/19/2011**		**100413 RANDALL AND GOODRICH, P L .C**						
		2,842.20	PART MAY 2011 PROSECUTION		57561	051711	0161.6304		LEGAL FEES
		2,842.20							
85606	**5/19/2011**		**100499 US POSTAL SERVICE**						
		2,000.00	POSTAGE FOR METER		57562	051711	9101.1551		POSTAGE METER DEPOSIT
		2,000.00							
85607	**5/19/2011**		**112608 WISE, JEFF**						
		400.00	ADV FOR ICSC CONF		57616	051911	0295.6331		TRAVEL & LODGING
		400.00							
85608	**5/24/2011**		**111377 ANOKA MUNICIPAL UTILITY**						
		34.29	BUNKER LK BLVD/DYSPOSIUM		57657	22-612000-01APR 11	9603.6371		ELECTRIC UTILITIES
		4.38	14120 ST FRANCIS BLVD		57658	22-612060-01APR 11	9603.6371		ELECTRIC UTILITIES
		138.04	CTY RD 116/HWY 47 SIGNAL		57659	22-613120-01APR 11	9603.6371		ELECTRIC UTILITIES
		176.71							
85609	**5/24/2011**		**110734 CITY OF RAMSEY**						
		7.50	ACCT 720970		57664	052411	9601.4651		WATER REVENUE
		40.44	ACCT 41813198		57664	052411	9601.4651		WATER REVENUE
		100.00	ACCT 676705915		57664	052411	9601.4651		WATER REVENUE
		271.06	ACCT 719881		57664	052411	9601.4651		WATER REVENUE
		372.75	ACCT 685944063		57664	052411	9601.4651		WATER REVENUE
		791.75							
85610	**5/24/2011**		**106583 DELTA DENTAL PLAN OF MINNESOTA**						
		2,218.50	DENTAL JUNE 2011		57660	5623209	9101.2170		DENTAL/DISABILITY/LIFE
		2,218.50							
85611	**5/24/2011**		**110386 HEALTH PARTNERS**						
		104.16	JUNE 11 HEALTH INSURANCE		57662	37534740	0130.6315		MISCELLANEOUS PROFESSIO
		54,090.92	JUNE 11 HEALTH INSURANCE		57662	37534740	9101.2176		LIFE/HEALTH-EMPLOYEE
		54,195.08							
85612	**5/24/2011**		**112564 HEALTH PARTNERS GROUP HEALTH-W**						
		105.84	EAP 5-1-11/6-1-11		57661	W87919	0130.6315		MISCELLANEOUS PROFESSIO
		105.84							
85613	**5/24/2011**		**100291 MET COUNCIL SAC**						
		44.60-	APRIL 2011 SAC		57663	052411	9602.4356		SEWER AVAILABILITY CHARGI
		4,460.00	APRIL 2011 SAC		57663	052411	9602.2083		SAC CHARGES
		4,415.40							
90173995	**5/12/2011**		**100398 PUBLIC EMPLOYEES RETIREMENT AS**						
		14,153.75			57384	0510111402396	9101.2174		PERA-EMPLOYEE
		18,831.69			57385	0510111402397	9101.2183		PERA-EMPLOYER
		32,985.44							
90237614	**5/12/2011**		**107784 VILLAGE BANK**						
		7,118.26			57375	05101114023910	9101.2173		FICA & MEDICARE-EMPLOYEE
		9,309.29			57376	05101114023911	9101.2182		FICA & MEDICARE-EMPLOYER
		20,170.97			57387	0510111402399	9101.2171		FEDERAL WITHHOLDING
		36,598.52							

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92110109	**5/12/2011**		**100301 MN CHILD SUPPORT PAYMENT CNTR**						
		339.64			57382	0510111402394	9101.2185		GARNISHMENTS/SUPPORT
		864.42			57383	0510111402395	9101.2185		GARNISHMENTS/SUPPORT
		1,204.06							
92543503	**5/12/2011**		**100601 MN DEPT OF REV WH**						
		8,279.41			57386	0510111402398	9101.2172		STATE WITHHOLDING
		8,279.41							
99043011	**5/13/2011**		**108768 COMDATA NETWORK INC**						
		16.38	4.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		16.60	4.34 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		16.87	4.41 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000388	GASOLINE
		16.87	4.41 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		17.86	4.58 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		18.03	4.78 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		18.61	5.25 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000627	GASOLINE
		18.78	5.26 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		19.00	5.385 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		19.22	5.43 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		19.46	5.12 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		20.05	5.31 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		20.48	5.73 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		20.55	5.45 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		20.84	5.38 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		21.41	5.44 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		21.45	5.67 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		21.83	5.64 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		21.83	5.71 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		22.00	6.23 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		22.07	5.85 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		22.58	6.02 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		22.75	5.988 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE

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		23.00	6.05 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		23.36	6.11 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		23.48	6.654 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		23.81	6.31 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		23.82	6.06 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		23.99	6.36 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		24.26	6.43 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		24.31	6.48 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		24.32	6.87 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		24.61	6.26 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		24.79	7 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		25.00	6.599 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		25.02	6.32 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		25.67	6.84 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		25.78	7.28 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		25.79	6.84 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		25.79	6.84 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		25.80	6.5 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		26.18	7.39 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		26.22	6.86 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		26.37	6.9 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		26.38	6.99 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		26.46	6.84 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		26.51	7.03 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		26.66	7.05 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		26.78	7.2 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		26.79	7.01 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		26.79	7.1 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE

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		26.83	7.6 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		26.88	6.94 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		26.93	7.24 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		27.01	7.128 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		27.03	7.26 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		27.96	7.92 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		28.78	7.48 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		29.27	7.76 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		29.33	7.67 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		29.35	7.46 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		29.40	8.3 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		29.62	8.3 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		29.75	8.33 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		29.77	7.69 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		29.82	7.64 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		30.00	7.794 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		30.34	7.94 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		30.46	8.038 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		30.53	7.83 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		31.01	8.163 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		31.52	8.36 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		31.54	8.02 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		31.70	8.3 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		31.75	8.997 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		32.09	8.45 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		32.19	9.09 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		32.24	8.66 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0194.6223	00000404	GASOLINE
		32.27	8.385 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE

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		32.34	8.62 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		32.66	9.22 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		32.78	8.58 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		32.80	8.7 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		32.97	8.74 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		33.25	8.82 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		33.37	8.85 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		33.56	8.83 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		33.73	8.94 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		33.73	8.94 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		33.74	8.58 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		33.93	8.88 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		34.00	8.97 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		34.14	9.05 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		34.32	9.1 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		34.33	9.084 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		34.54	9.68 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		34.66	9.07 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		34.72	9.21 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		34.74	9.09 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		35.65	9.45 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		35.72	9.47 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		35.90	9.13 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		36.01	9.36 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		36.20	9.53 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		36.21	9.6 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		36.36	9.25 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		36.72	9.34 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE

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		36.97	9.4 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		37.17	9.836 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		37.20	9.92 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		37.23	10.01 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		37.35	9.91 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		37.48	9.466 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		37.75	9.88 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		38.14	9.85 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		38.69	10.26 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		38.72	10.19 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000641	GASOLINE
		38.80	10.29 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		39.53	11.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		39.60	10.64 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		39.71	10.39 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		39.86	10.07 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		39.95	10.6 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0240.6223	00000405	GASOLINE
		40.19	10.22 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		40.19	10.22 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		40.63	11.38 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE
		40.68	10.79 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		40.77	10.96 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		41.67	11.05 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		41.68	10.6 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		42.19	11.19 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		42.24	11.11 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		42.36	10.78 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		42.67	11.32 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		42.92	11 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE

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		43.00	11.44 BILL'S SUPERETTE BURNS T		57554	APR11 COMDATA FUEL	0220.6223	00000563	GASOLINE
		43.04	11.18 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		43.35	11.12 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		43.65	11.58 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		43.95	11.66 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		44.22	11.73 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		44.25	11.34 SHELL OIL RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		44.31	11.75 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		44.32	11.75 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000351	GASOLINE
		44.63	12.61 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		45.53	12.86 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		45.64	12.1 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000365	GASOLINE
		45.65	11.79 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		45.84	12 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		46.10	12.81 SUPERAMERICA ANDOVER		57554	APR11 COMDATA FUEL	0211.6223	00000351	GASOLINE
		46.40	12.31 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		47.02	11.96 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000383	GASOLINE
		47.04	12.38 SHELL OIL RAMSEY		57554	APR11 COMDATA FUEL	0301.6223	00000407	GASOLINE
		47.09	12.66 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		47.52	12.77 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		47.54	12.51 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000352	GASOLINE
		47.62	12.63 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000365	GASOLINE
		48.12	12.76 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		48.57	13.72 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		48.84	12.62 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		49.08	13.86 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000352	GASOLINE
		49.11	12.86 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		49.52	13.03 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE

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		49.57	12.97 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		49.60	13.23 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		49.61	13.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000365	GASOLINE
		49.62	12.99 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000653	GASOLINE
		49.64	13.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000364	GASOLINE
		49.71	14.04 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0194.6223	00000403	GASOLINE
		50.61	12.98 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		50.69	13.44 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		51.16	13.39 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		51.26	13.04 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		51.30	13.05 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		51.46	13.65 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000387	GASOLINE
		51.48	13.3 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000392	GASOLINE
		51.59	13.51 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		51.78	14.673 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		52.01	13.79 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		52.55	14.85 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		52.79	13.82 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0240.6223	00000405	GASOLINE
		53.13	14.09 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000352	GASOLINE
		53.15	15.01 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		53.53	13.589 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		53.79	14.78 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0240.6223	00000406	GASOLINE
		54.00	14.21 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000563	GASOLINE
		54.00	14.289 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		54.00	15.303 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		54.12	14.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		54.56	14.67 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		55.36	14.68 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000393	GASOLINE

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		55.60	14.71 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000558	GASOLINE
		55.63	14.37 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		55.64	14.685 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		56.08	14.38 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000351	GASOLINE
		56.36	14.84 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000675	GASOLINE
		56.61	15.01 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		56.73	14.43 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000384	GASOLINE
		56.98	16.14 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000504	GASOLINE
		57.00	13.57 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6225	00000500	DIESEL FUEL
		57.00	15.164 BILL'S SUPERETTE BURNS		57554	APR11 COMDATA FUEL	0220.6223	00000563	GASOLINE
		57.85	16.34 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000391	GASOLINE
		58.19	15.31 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		58.34	15.47 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0240.6223	00000406	GASOLINE
		58.44	15.5 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000375	GASOLINE
		58.55	15.13 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000365	GASOLINE
		58.66	15.56 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000385	GASOLINE
		59.53	15.58 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000384	GASOLINE
		59.59	15.28 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		60.00	15.794 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000301	GASOLINE
		60.02	15.92 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		60.12	15.83 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000362	GASOLINE
		60.24	15.98 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0240.6223	00000401	GASOLINE
		60.52	16.05 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000302	GASOLINE
		60.52	16.05 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		61.10	15.99 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000375	GASOLINE
		61.16	16.01 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		61.16	16.22 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		61.50	16.19 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE

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		61.52	15.9 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		61.52	16.1 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000303	GASOLINE
		62.52	16.54 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000675	GASOLINE
		64.50	16.67 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000555	GASOLINE
		66.16	16.84 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		66.47	17.63 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000564	GASOLINE
		67.59	17.2 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000563	GASOLINE
		68.46	18.16 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000564	GASOLINE
		69.07	19.51 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		70.45	18.44 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000558	GASOLINE
		70.50	18.7 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		74.00	18.69 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6225	00000560	DIESEL FUEL
		74.22	19.64 RAMSEY MARKETRAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000676	GASOLINE
		75.00	19.84 RAMSEY MARKETRAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000641	GASOLINE
		75.00	19.58 RAMSEY MARKETRAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		75.00	19.23 RAMSEY MARKETRAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		75.00	19.23 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000558	GASOLINE
		75.00	17.86 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
		75.08	19.92 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	9601.6223	00000667	GASOLINE
		75.40	20 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000558	GASOLINE
		76.00	20.219 BILL'S SUPERETTE BURNS		57554	APR11 COMDATA FUEL	0220.6223	00000564	GASOLINE
		77.01	20.27 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		78.15	19.74 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000386	GASOLINE
		78.58	20.57 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0220.6223	00000555	GASOLINE
		79.06	20.43 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		79.49	20.92 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000653	GASOLINE
		80.81	21.27 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0301.6223	00000402	GASOLINE
		84.05	23.81 BILL'S SUPERETTE RAMSEY		57554	APR11 COMDATA FUEL	0301.6223	00000638	GASOLINE

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		84.25	22.17 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000654	GASOLINE
		86.33	22.6 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0194.6223	00000312	GASOLINE
		87.00	22.96 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000654	GASOLINE
		87.64	22.3 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000653	GASOLINE
		87.68	23.26 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0211.6223	00000353	GASOLINE
		88.81	22.95 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		89.27	23.68 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	9601.6223	00000667	GASOLINE
		89.48	22.6 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0301.6223	00000402	GASOLINE
		90.75	23.58 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000654	GASOLINE
		91.57	24.1 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000665	GASOLINE
		93.19	24.86 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000664	GASOLINE
		93.50	24.293 SUPERAMERICA RAMSEY		57554	APR11 COMDATA FUEL	0301.6223	00000638	GASOLINE
		94.90	24.98 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000676	GASOLINE
		97.53	24.64 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	9601.6223	00000667	GASOLINE
		98.36	25.36 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		100.00	26.25 CASEYS GNRL STRE RAMSEY		57554	APR11 COMDATA FUEL	9605.6223	00000612	GASOLINE
		102.23	26.76 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000627	GASOLINE
		103.41	27.22 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000627	GASOLINE
		104.71	26.45 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000664	GASOLINE
		107.12	27.19 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000627	GASOLINE
		107.49	27.93 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	9601.6223	00000667	GASOLINE
		125.00	32.9 HOLIDAY RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000675	GASOLINE
		148.82	39.48 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0452.6223	00000675	GASOLINE
		148.86	37.88 LITTLE DUKES RAMSEY		57554	APR11 COMDATA FUEL	0311.6223	00000676	GASOLINE
		425.00-	ICSCMISC ADJUSTMENT		57555	APR11 COMDATA PURCHASES	0295.6335		TRAINING
		.90	OFFICE MAXSINGLE BLK PERMANENT		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		1.42	MENARDS SALES TAX		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		1.53	MENARDS SALES TAX		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS

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		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.98	MENARDS 1/2" X 10' EMT CONDU		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		2.28	MENARDS 6X1-1/4 CONSTRUCTION		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		2.28	MENARDS 8X3 CONSTRUCTION SCR		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		2.49	MENARDS 2-1/2 TP HGE PS		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		2.49	MENARDS 2-1/2 TP HGE PS		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		2.49	MENARDS 2-1/2 TP HGE PS		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		3.27	BEST BUY SALES TAX		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		3.36	MENARDS 1X3/4 TXT BUSH PVC 8		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		3.49	OFFICE MAXKRAZY GLUE GEL SINGL		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		3.49	OFFICE MAXKRAZY GLUE GEL SINGL		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		3.59	OFFICE MAXCLEAR PACK TAPE W/DI		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		3.78	MENARDS 2X4X8' STUD/#2+BTR S		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		3.99	THE HOME DEPOT 51007		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		4.12	MENARDS SALES TAX		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		4.65	OFFICE MAXSALES TAX		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING

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		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXREPOSITIONABLE FOAMB		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		4.79	OFFICE MAXTICOND BLACK #2 PEN		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		4.97	THE HOME DEPOT EUR J BAGS		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		4.99	MENARDS 4-1/2" SWVL HASP STA		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		5.29	OFFICE MAXOMX DUR VW 1" BINDER		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		5.29	OFFICE MAXOMX DUR VW 1" BINDER		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		5.29	OFFICE MAXOMX DUR VW 1" BINDER		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		5.29	OFFICE MAXOMX DUR VW 1" BINDER		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		5.88	MENARDS SALES TAX		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		6.49	MENARDS 3/4" BRASS STREET EL		57555	APR11 COMDATA PURCHASES	0311.6229		SHOP MATERIALS
		6.49	MENARDS 4-1/2 DBL HASP ZN		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		6.99	OFFICE MAXFILE FLDR LTR 1/3CUT		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.48	HOLIDAY OTHER MISCELLANEOUS TR		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		7.49	OFFICE MAXOMX DUR VW 1.5" BIND		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.49	OFFICE MAXOMX DUR VW 1.5" BIND		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.49	OFFICE MAXOMX DUR VW 1.5" BIND		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.49	OFFICE MAXOMX DUR VW 1.5" BIND		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		7.99	OFFICE MAXSM&MED BLK BNDR CLIP		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		7.99	OFFICE MAXSTORE'N GO 2GB SWIVE		57555	APR11 COMDATA PURCHASES	0211.6206		FILM, MICROFILM, TAPES, DIS
		8.97	AMAZON OTHER MISCELLANEOUS TRA		57555	APR11 COMDATA PURCHASES	9240.6315		MISCELLANEOUS PROFESSIO
		8.57	THE HOME DEPOT PINE SOL 144		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		8.57	THE HOME DEPOT PINE SOL 144		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING

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		8.57	THE HOME DEPOT PINE SOL 144		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		8.99	MENARDS NAIL 7" SPIKE		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		9.00	SHELL OIL		57555	APR11 COMDATA PURCHASES	0301.6249		MISCELLANEOUS OPERATING
		9.62	OFFICE MAXSALES TAX		57555	APR11 COMDATA PURCHASES	9601.6249		MISCELLANEOUS OPERATING
		9.79	OFFICE MAX108MECHANICAL PENCIL		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		9.99	OFFICE MAXDRY CORRECTION 10 PA		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		9.99	OFFICE MAXDRY CORRECTION 10 PA		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		10.00	JIMMY JOHN'S OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		10.29	ACAPULCO OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0211.6331		TRAVEL & LODGING
		11.86	MENARDS SALES TAX		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		11.94	MENARDS 1/4"-4'X8' WAFERBOAR		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		12.99	OFFICE MAXCDR 52X SPINDLE 100P		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		13.96	OFFICE MAXSALES TAX		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		14.97	THE HOME DEPOT SCRUB BRUSH		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		14.99	BEST BUY TABLET SCREEN INST		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		15.53	SUBWAY OTHER MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		18.16	AMAZON 8" CAST IRON DRAIN GRAT		57555	APR11 COMDATA PURCHASES	9240.6315		MISCELLANEOUS PROFESSIO
		17.79	OFFICE MAXSELF-STICK NOTES 3X3		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		18.08	PAPERMARTOTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		19.92	THE HOME DEPOT HD2GAL SPRAY		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		19.92	THE HOME DEPOT HD2GAL SPRAY		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		19.95	SURVEYMONKEY.COMSUBSCRIPTION R		57555	APR11 COMDATA PURCHASES	0192.6405		OFFICE & DATA PROCESSING

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		19.97	MENARDS SCOTTSDALE MAILBOX P		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		19.97	MENARDS SCOTTSDALE MAILBOX P		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		19.97	MENARDS SCOTTSDALE MAILBOX P		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		19.97	MENARDS SCOTTSDALE MAILBOX P		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		21.36	FRATTALLONESOTHER MISCELLANEOU		57555	APR11 COMDATA PURCHASES	0311.6249		MISCELLANEOUS OPERATING
		22.87	CHANGEMAKER CORPOTHER MISCELLA		57555	APR11 COMDATA PURCHASES	0194.6281		SMALL TOOLS & MINOR EQUIF
		21.42	MENARDS 2X2X8' FURRING STRIP		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		21.51	THE HOME DEPOT SALES TAX		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		22.49	OFFICE MAXMAGIC TAPE 3/4"X1000		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		22.98	MENARDS 3/8" (11/32)-4'X8'		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		25.00	TARGET MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		25.00	ACTOTHER MISCELLANEOUS TRANS		57555	APR11 COMDATA PURCHASES	0211.6335		TRAINING
		27.72	DYSON LIMITEDOTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0194.6281		SMALL TOOLS & MINOR EQUIF
		27.62	PANDA GARDENOTHER MISCELLANEOU		57555	APR11 COMDATA PURCHASES	0211.6331		TRAVEL & LODGING
		27.90	DAI*SHOP.HISTORY.COMOTHER MISC		57555	APR11 COMDATA PURCHASES	0301.6249		MISCELLANEOUS OPERATING
		28.67	WAL-MART OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		29.99	BEST BUY XOOM SHIELD		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		29.99	VERIZON WRLS OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		30.54	HOLIDAY ETUNLREG-86/87OC		57555	APR11 COMDATA PURCHASES	0211.6223		GASOLINE
		33.81	WAL-MART OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		34.99	OFFICE MAXAPC 350VA BATTERY BA		57555	APR11 COMDATA PURCHASES	9601.6249		MISCELLANEOUS OPERATING
		34.99	OFFICE MAXAPC 350VA BATTERY BA		57555	APR11 COMDATA PURCHASES	9601.6249		MISCELLANEOUS OPERATING
		34.99	OFFICE MAXAPC 350VA BATTERY BA		57555	APR11 COMDATA PURCHASES	9601.6249		MISCELLANEOUS OPERATING
		34.99	OFFICE MAXAPC 350VA BATTERY BA		57555	APR11 COMDATA PURCHASES	9601.6249		MISCELLANEOUS OPERATING
		35.57	KHANS MONGOLIAN BBQOTHER MISCE		57555	APR11 COMDATA PURCHASES	0211.6331		TRAVEL & LODGING
		37.92	THE HOME DEPOT 1 QT.LIQUID		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		37.92	THE HOME DEPOT 1 QT.LIQUID		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		37.92	THE HOME DEPOT 1 QT.LIQUID		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING

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		37.92	THE HOME DEPOT 1 QT.LIQUID		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		38.29	MA MAS PIZZAOTHER MISCELLANEOU		57555	APR11 COMDATA PURCHASES	0111.6331		TRAVEL & LODGING
		40.92	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0270.6249		MISCELLANEOUS OPERATING
		42.58	WAL-MART OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		46.31	OFFICE DEPOTSALES TAX		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		47.08	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0220.6249		MISCELLANEOUS OPERATING
		50.00	MINNESOTA SHOPPING CENOTHER MI		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		51.67	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0130.6249		MISCELLANEOUS OPERATING
		52.32	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		61.00	JIMMY JOHN'S OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		63.46	WAL-MART OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		71.72	THE HOME DEPOT WIRE ROPE		57555	APR11 COMDATA PURCHASES	0452.6249		MISCELLANEOUS OPERATING
		79.00	LBP*REALESTATECOMMGRPOTHER MIS		57555	APR11 COMDATA PURCHASES	0295.6335		TRAINING
		79.00	LBP*REALESTATECOMMGRPOTHER MIS		57555	APR11 COMDATA PURCHASES	9230.6335		TRAINING
		79.00	LBP*REALESTATECOMMGRPOTHER MIS		57555	APR11 COMDATA PURCHASES	0191.6335		TRAINING
		81.76	MAMA DE LUCAS PIZZERIAOTHER MI		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		84.32	EXPO EASE OTHER MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		100.00	ACTOTHER MISCELLANEOUS TRANS		57555	APR11 COMDATA PURCHASES	0211.6335		TRAINING
		107.87	NORTHERN TOOL EQUIPOTHER MISCE		57555	APR11 COMDATA PURCHASES	9601.6281		SMALL TOOLS & MINOR EQUIF
		112.25	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		112.35	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		120.91	MAMA DE LUCAS PIZZERIAOTHER MI		57555	APR11 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		121.15	LANE TRUE VALUE HARDWAOTHER MI		57555	APR11 COMDATA PURCHASES	0455.6489		OTHER CONTRACTED SERVIC
		121.92	CUBBY'S COFFEE & DELIOTHER MIS		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		132.31	FAST ACCESS SECURITYOTHER MISC		57555	APR11 COMDATA PURCHASES	0311.6249		MISCELLANEOUS OPERATING
		126.00	ASE TEST FEESOTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0311.6335		TRAINING
		128.22	FRATTALLONESOTHER MISCELLANEOU		57555	APR11 COMDATA PURCHASES	0311.6269		LANDSCAPE MATERIALS
		141.25	JIMMY JOHN'S OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING

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		150.00	HESSD2 LS		57555	APR11 COMDATA PURCHASES	0220.6249		MISCELLANEOUS OPERATING
		159.92	MENARDS 20# SUN/SHADE GRASS		57555	APR11 COMDATA PURCHASES	0312.6267		OTHER STREET MAINTENANC
		160.66	FRATTALLONESOTHER MISCELLANEOU		57555	APR11 COMDATA PURCHASES	0311.6269		LANDSCAPE MATERIALS
		166.25	JIMMY JOHN'S OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		166.50	GES*EXHIBITIONS&EVENTSOTHER MI		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		167.06	BESTBUY.COM OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0220.6249		MISCELLANEOUS OPERATING
		175.99	OFFICE DEPOTCARTRIDGE,LASERJET		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		194.21	GRAND VIEW LODGEOTHER MISCELLA		57555	APR11 COMDATA PURCHASES	0130.6331		TRAVEL & LODGING
		200.02	BEST WESTERN HOTELSOTHER MISCE		57555	APR11 COMDATA PURCHASES	0211.6331		TRAVEL & LODGING
		210.00	U OF M CCE NONCREDITOTHER MISC		57555	APR11 COMDATA PURCHASES	0301.6335		TRAINING
		225.00	GOVTTRNGSVCOTHER MISCELLANEOUS		57555	APR11 COMDATA PURCHASES	0130.6335		TRAINING
		236.99	OFFICE DEPOTCARTRIDGE,LASERJET		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		236.99	OFFICE DEPOTCARTRIDGE,LASERJET		57555	APR11 COMDATA PURCHASES	0280.6241		COMMUNITY POLICING SUPPL
		253.99	SUPER WAREHOUSEOTHER MISCELLAN		57555	APR11 COMDATA PURCHASES	0211.6208		MISCELLANEOUS OFFICE SUF
		262.85	COBORN'S OTHER MISCELLANEOUS T		57555	APR11 COMDATA PURCHASES	0111.6249		MISCELLANEOUS OPERATING
		298.52	MECHTRONICS CONTROLSOTHER MISC		57555	APR11 COMDATA PURCHASES	0194.6281		SMALL TOOLS & MINOR EQUIF
		299.00	ROCKHURST UNIVERSITY CSUMMARY		57555	APR11 COMDATA PURCHASES	0311.6335		TRAINING
		313.24	CENTRAL HYDRAULICSOTHER MISCEL		57555	APR11 COMDATA PURCHASES	0312.6257		OTHER VEHICLE PARTS
		347.88	NSC*NORTHERN SAFETY COOTHER MI		57555	APR11 COMDATA PURCHASES	0192.6281		SMALL TOOLS & MINOR EQUIF
		345.56	GRAND VIEW LODGEOTHER MISCELLA		57555	APR11 COMDATA PURCHASES	0301.6335		TRAINING
		345.56	GRAND VIEW LODGEOTHER MISCELLA		57555	APR11 COMDATA PURCHASES	9601.6335		TRAINING
		683.58	MYM AND M OTHER MISCELLANEO		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		938.00	GASAWAY CONSULTINGOTHER MISCEL		57555	APR11 COMDATA PURCHASES	0220.6335		TRAINING
		1,868.20	GES*EXHIBITIONS&EVENTSOTHER MI		57555	APR11 COMDATA PURCHASES	0295.6246		MARKETING & PROMOTIONS
		53.34-			57555	APR11 COMDATA PURCHASES	9101.2082		SALES/USE TAX PAYABLE
		1.75-			57555	APR11 COMDATA PURCHASES	9240.2082		SALES/USE TAX PAYABLE
		24,595.14							
99043111	**5/19/2011**		**100629 MN DEPT OF REV SALES TX**						
		.10-	APR11 SALES,USE,TRANS TAX		57617	APR11	9101.4609		OTHER MISCELLANEOUS REV

CITY OF RAMSEY

Council Check Register

5/5/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						SALE,USE,TRANS TAX			
		.36	APR11 SALES & TRANS TAX		57617	APR11 SALE,USE,TRANS TAX	9101.4308		SALES OF MAPS & PUBLICATI
		1.75	APR11 USE TAX		57617	APR11 SALE,USE,TRANS TAX	9240.2082		SALES/USE TAX PAYABLE
		14.61	APR11 SALES & TRANS TAX		57617	APR11 SALE,USE,TRANS TAX	9101.4305		RENTAL FEES
		77.80	APR11 METER SALES & TRANS TAX		57617	APR11 SALE,USE,TRANS TAX	9601.2082		SALES/USE TAX PAYABLE
		125.37	APR11 UB TRANS TAX		57617	APR11 SALE,USE,TRANS TAX	9601.2085		ANOKA COUNTY TRANSIT TAX
		237.23	APR11 USE TAX		57617	APR11 SALE,USE,TRANS TAX	9101.2082		SALES/USE TAX PAYABLE
		1,789.98	APR11 UB SALES TAX		57617	APR11 SALE,USE,TRANS TAX	9601.2082		SALES/USE TAX PAYABLE
		2,247.00							
99051211	**5/12/2011**		**100223 ICMA RETIREMENT TRUST 457**						
		2,619.21			57374	0510111402391	9101.2175		DEFERRED COMPENSATION
		2,619.21							
99051251	**5/12/2011**		**111465 STATE STREET BANK**						
		3,432.00			57378	05101114023913	9101.2175		DEFERRED COMPENSATION
		3,432.00							
99051254	**5/12/2011**		**111465 STATE STREET BANK**						
		281.27			57379	05101114023914	9101.2176		LIFE/HEALTH-EMPLOYEE
		281.27							
99051711	**5/17/2011**		**100219 HOME DEPOT COMMERCIAL ACCT PRO**						
		13.71	APRIL 2011 BILLING		57550	042811	0194.6281		SMALL TOOLS & MINOR EQUIF
		140.70	APRIL 2011 BILLING		57550	042811	0452.6249		MISCELLANEOUS OPERATING
		154.41							
		276,081.47	Grand Total						

Payment Instrument Totals	
Check Total	163,685.01
Transfer Total	112,396.46
Total Payments	276,081.47

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100013	ADVANCE CONSULTING GROUP INC	APRIL 2011 SERVICES	PV	57449	001	09230	5/1/2011	050111	1,068.00
				Summary Total					1,068.00
	ADVANCE CONSULTING GROUP INC 13868 CRANE STREET NW SUITE 100 ANDOVER MN 55304								
				Payment Amount					1,068.00
100017	AIRGAS NORTH CENTRAL	HARNESS AND SLEEVE	PV	57501	001	09601	5/4/2011	105179410	2,399.09
				Summary Total					2,399.09
	AIRGAS NORTH CENTRAL PO BOX 802588	GASES	PV	57502	001	09101	5/3/2011	105175376	58.17
	CHICAGO IL 60680-2588			Summary Total					58.17
		1 YEAR LEASE	PV	57563	001	09101	4/30/2011	105137387	92.01
				Summary Total					92.01
		GASES	PV	57618	001	09101	4/30/2011	105151610	18.56
				Summary Total					18.56
		GASES	PV	57671	001	09101	5/18/2011	105221736	64.65
				Summary Total					64.65
				Payment Amount					2,632.48
107485	ALEXANDRA HOUSE INC	2011 PROFESSIONAL SERVICES	PV	57619	001	09101	5/23/2011	052311	7,000.00
				Summary Total					7,000.00
	ALEXANDRA HOUSE INC P O BOX 49039 BLAINE MN 55449-0039								
				Payment Amount					7,000.00
110744	ALLINA HEALTH SYSTEM	FIRST RESP CLASS (5)	PV	57673	001	09101	4/30/2011	II10013857	1,680.00
				Summary Total					1,680.00
	ALLINA HEALTH SYSTEM LAWSON MISC BILLING NW 7710 P O BOX 9383 MINNEAPOLIS MN 55440-9383								
				Payment Amount					1,680.00
100019	ALLINA MEDICAL	RE: K. HEMMERICH	PV	57672	001	09101	4/30/2011	70000195 APR 11	435.50

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CLINIC								
	ALLINA MEDICAL CLINIC P O BOX 60 NW 5685 MINNEAPOLIS MN 55440-0060			Summary Total					435.50
				Payment Amount					435.50
100020	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP T. GLADHILL	PV	57388	001	09101	4/18/2011	041811	265.00
	AMERICAN PLANNING ASSOCIATION PO BOX 4291 CAROL STREAM IL 60197-4291			Summary Total					265.00
				Payment Amount					265.00
108664	AMERICAN VENDING INC	COFFEE	PV	57620	001	09101	4/29/2011	6000	158.40
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369			Summary Total					158.40
				Payment Amount					158.40
100618	ANCOM COMMUNICATION S INC	EAR JACK	PV	57503	001	09101	5/6/2011	22199	163.30
	ANCOM COMMUNICATIONS INC 1800 EAST CLIFF ROAD SUITE 17A BURNSVILLE MN 55337			Summary Total					163.30
				Payment Amount					163.30
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	APRIL 2011 INTERNET ACCESS	PV	57564	001	09101	5/12/2011	2011-226	454.54
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303			Summary Total					454.54
				Payment Amount					454.54
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	RE: US 10 & CSAH 83	PV	57389	001	09468	4/26/2011	042611	255,788.55

Bank Account	00002224 CASH IN BANK
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Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD ANDOVER MN 55304			Summary Total					255,788.55
				Payment Amount					255,788.55
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	MISC CHARGES	PV	57653	001	09804	5/2/2011	534 APRIL 2011	46.00
	ANOKA COUNTY PROPERTY RECORDS TAXATION	MISC CHARGES	PV	57653	002	09804	5/2/2011	534 APRIL 2011	46.00
	2100 - 3RD AVENUE ANOKA MN 55303			Summary Total					92.00
				Payment Amount					92.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	EXCEL- SHAW AND WARNER	PV	57450	001	09101	4/26/2011	209391	70.00
	ANOKA COUNTY TREASURY DEPARTMENT	EXCEL- SHAW AND WARNER	PV	57450	002	09101	4/26/2011	209391	70.00
	2100 THIRD AVENUE			Summary Total					140.00
	ANOKA MN 55303	PICTOMETRY- HARD DRIVE	PV	57621	001	09101	5/12/2011	209766	3,022.66
				Summary Total					3,022.66
				Payment Amount					3,162.66
100052	ANOKA POLICE DEPARTMENT	ANIMAL CONTAINMENT APRIL 11	PV	57504	001	09101	5/5/2011	050511	1,050.00
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					1,050.00
				Payment Amount					1,050.00
100058	ANOKA RAMSEY FARM AND GARDEN	MINK MULCH	PV	57451	001	09101	5/4/2011	2946-40	269.33
	ANOKA RAMSEY FARM AND GARDEN			Summary Total					269.33
	7435 HIGHWAY	MINK MULCH	PV	57452	001	09101	4/21/2011	2946-32	538.65

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
10									
	RAMSEY MN 55303			Summary Total					538.65
		MINK MULCH	PV	57453	001	09101	4/25/2011	2946-33	538.65
				Summary Total					538.65
		MISC SUPPLIES	PV	57674	001	09101	5/20/2011	3	361.24
				Summary Total					361.24
				Payment Amount					1,707.87
100063	ASPEN MILLS	A. GORDON GOLD BUGLES	PV	57390	001	09101	4/29/2011	107930	7.32
	ASPEN MILLS			Summary Total					7.32
	8201 C CENTRAL AVE NE	C. HASSEL-PANTS	PV	57565	001	09101	5/9/2011	108237	209.85
	SPRING LAKE PARK MN 55432			Summary Total					209.85
		RE: PAUL REIGHARD	PV	57675	001	09101	5/17/2011	108557	678.07
				Summary Total					678.07
		RE: MATT KOHNER	PV	57676	001	09101	5/17/2011	108561	263.11
				Summary Total					263.11
		RE: T. BERGERSEN	PV	57677	001	09101	5/17/2011	108560	7.32
				Summary Total					7.32
		RE: C. HELGOE	PV	57678	001	09101	5/17/2011	108559	672.07
				Summary Total					672.07
		RE: S. LUNDEEN	PV	57679	001	09101	5/17/2011	108558	683.07
				Summary Total					683.07
				Payment Amount					2,520.81
108121	AUDUBON CENTER OF THE NORTH WOODS	ENVIRO EXPO 2011	PV	57454	001	09101	4/30/2011	4690	544.00
	AUDUBON CENTER OF THE NORTH WOODS P O BOX 530 54165 AUDUBON DRIVE SANDSTONE MN 55072			Summary Total					544.00
				Payment Amount					544.00

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224 CASH IN BANK
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
107657	BEACON ATHLETICS	LINE MATE CABLE	PV	57505	001	09101	4/29/2011	0411322	157.24
	BEACON ATHLETICS				Summary Total				157.24
	8233 FORSYTHIA STREET #120	LINE MATE CABLE	PV	57566	001	09602	4/29/2011	0411323	157.24
	MIDDLETON WI 53562				Summary Total				157.24
		SPARKLE	PV	57680	001	09101	5/17/2011	0411930	380.60
					Summary Total				380.60
					Payment Amount				695.08
106837	BENSON, LUCINDA	DAM/KEY DEP REFUND #33598	PV	57567	001	09804	5/18/2011	051811	100.00
	LUCINDA BENSON	DAM/KEY DEP REFUND #33598	PV	57567	002	09804	5/18/2011	051811	55.00
	8221 161ST AVENUE NW				Summary Total				155.00
	RAMSEY MN 55303				Payment Amount				155.00
112565	BIXBY PORTABLE TOILET SERVICE	ALPINE PARK # 2	PV	57681	001	09101	5/18/2011	25584	38.50
	BIXBY PORTABLE TOILET SERVICE				Summary Total				38.50
	P O BOX 541	ALPINE PARK # 3	PV	57682	001	09101	5/18/2011	25585	38.50
	PRIOR LAKE MN 55372				Summary Total				38.50
		ELMCREST PARK # 1	PV	57683	001	09101	5/18/2011	25586	68.50
					Summary Total				68.50
		ELMCREST PARK # 2	PV	57684	001	09101	5/18/2011	25587	68.50
					Summary Total				68.50
		FLINTWOOD TERRACE	PV	57685	001	09101	5/18/2011	25588	38.50
					Summary Total				38.50
		FOX PARK	PV	57686	001	09101	5/18/2011	25589	38.50
					Summary Total				38.50
		RIVERDALE PARK	PV	57687	001	09101	5/18/2011	25590	38.50

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					38.50
		RIVERS BEND PARK	PV	57688	001	09101	5/18/2011	25591	38.50
				Summary Total					38.50
		TITTERUD PARK	PV	57689	001	09101	5/18/2011	25592	38.50
				Summary Total					38.50
				Payment Amount					406.50
112595	BMI	MUSIC LICENSING	PV	57391	001	09101	5/3/2011	050311	309.00
	BMI 10 MUSIC SQUARE E NASHVILLE TN 37203			Summary Total					309.00
				Payment Amount					309.00
100095	BRIGGS AND MORGAN PA INC	SERVICES HRA LEGAL	PV	57455	001	09295	4/30/2011	479829	11,614.45
	BRIGGS AND MORGAN P O BOX 64591 ST PAUL MN 55164-0591			Summary Total					11,614.45
		SERVICES FOR TOTI	PV	57456	001	09295	4/29/2011	479827	2,771.08
				Summary Total					2,771.08
		SERVICES FOR TIF 14 ADMIN	PV	57457	001	09214	4/29/2011	479828	1,685.76
				Summary Total					1,685.76
		SERVICES F&C TIF ADMIN FEES	PV	57458	001	09202	4/29/2011	479826	5,974.46
				Summary Total					5,974.46
		SERVICES FOR HRA LEGAL	PV	57459	001	09295	4/29/2011	479825	833.70
				Summary Total					833.70
				Payment Amount					22,879.45
107769	BROADWAY PARTY RENTAL	BUSINESS EXPO	PV	57460	001	09230	4/29/2011	5028774	393.62
	BROADWAY PARTY RENTAL 7409 JOLLY LANE NORTH BROOKLYN PARK MN 55428			Summary Total					393.62
				Payment Amount					393.62

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CITY OF RAMSEY
Create Payment Control Groups

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
104091	BROWNELLS, INC	MISC SUPPLIES	PV	57506	001	09101	5/3/2011	06662537.00	388.97
				Summary Total					388.97
	BROWNELLS, INC 200 SOUTH FRONT STREET MONTEZUMA IA 50171-1000								
				Payment Amount					388.97
107943	BYRON JR, TERRY	T. BYRON CLOTHING 2011	PV	57392	001	09101	5/3/2011	050311	69.80
				Summary Total					69.80
	TERRY BYRON, JR 9170 WASHINGTON STREET NE BLAINE MN 55434								
				Payment Amount					69.80
104474	CARQUEST AUTO PARTS	HOSE NOZZLE/ CAR WASH	PV	57393	001	09101	5/3/2011	6975-111424	21.34
				Summary Total					21.34
	CARQUEST AUTO PARTS P O BOX 503589	BRAKES	PV	57394	001	09101	4/22/2011	6975-110866	117.48
				Summary Total					117.48
	ST LOUIS MO 63150-3589	BRAKES	PV	57395	001	09101	5/4/2011	6975-111484	173.18
				Summary Total					173.18
		STANDARD CAPSULE	PV	57396	001	09101	5/5/2011	6975-111546	8.22
				Summary Total					8.22
		POP OIL FILLER	PV	57568	001	09605	5/5/2011	6975-111553	9.68
				Summary Total					9.68
		MINI BULB	PV	57569	001	09101	5/12/2011	6975-111882	4.08
				Summary Total					4.08
		SILICONE PASTE/WIPERS	PV	57570	001	09101	5/6/2007	6975-111607	76.76
				Summary Total					76.76
		MISC SUPPLIES	PV	57571	001	09601	5/10/2011	6975-111760	43.89
				Summary Total					43.89
		AIR FILTER	PV	57572	001	09101	5/10/2011	6975-111758	137.90
		AIR FILTER	PV	57572	002	09101	5/10/2011	6975-111758	11.43
				Summary Total					149.33
		BRAKE CABLE	PV	57622	001	09101	5/5/2011	6975-111514	5.31
				Summary Total					5.31

CITY OF RAMSEY
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		PASS WEIGHTS	PV	57623	001	09101	5/4/2011	6975-111481	26.07
				Summary Total					26.07
		AMP BOOSTER PACK	PV	57624	001	09101	5/12/2011	6975-111881	106.86
				Summary Total					106.86
		AIR FILTER/SWITCH ES/TERMINAL	PV	57625	001	09101	5/11/2011	6975-111846	29.23
				Summary Total					29.23
		EMERY CLOTH	PV	57626	001	09101	5/13/2011	6975-111946	27.12
				Summary Total					27.12
		RETURN-MINI LAMP	PD	57627	001	09101	5/18/2011	6975-112181	5.44-
				Summary Total					5.44-
		MINI BULB	PV	57628	001	09101	5/18/2011	6975-112177	5.44
				Summary Total					5.44
		MINI LAMP	PV	57629	001	09101	5/18/2011	6975-112180	7.45
				Summary Total					7.45
		ATO FUSE KIT	PV	57690	001	09101	5/18/2011	6975-112196	44.76
				Summary Total					44.76
		MINI LAMP	PV	57691	001	09101	5/20/2011	6975-112327	3.62
				Summary Total					3.62
		BATTERY 303	PV	57692	001	09101	5/19/2011	6975-112269	91.89
				Summary Total					91.89
		MINI LAMPS	PV	57693	001	09101	5/20/2011	6975-112301	7.45
				Summary Total					7.45
				Payment Amount					953.72
100297	CENTERPOINT ENERGY	6701 HIGHWAY 10	PV	57573	001	09410	5/9/2011	6011580-5APR11	76.92
				Summary Total					76.92
	CENTERPOINT ENERGY P O BOX 4671	7550 SUNWOOD DR	PV	57574	001	09101	5/9/2011	6702493-5APR2011	1,673.56
	HOUSTON TX 77210-4671			Summary Total					1,673.56
		14515 E TOWN CENTER DR	PV	57575	001	09601	5/9/2011	8782239-1APR11	58.76
				Summary Total					58.76
		GAS APRIL 2011 BILLING	PV	57694	001	09101	5/17/2011	8000014064-2APR 11	184.83

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		GAS APRIL 2011 BILLING	PV	57694	002	09101	5/17/2011	8000014064-2A PR 11	199.91
		GAS APRIL 2011 BILLING	PV	57694	003	09101	5/17/2011	8000014064-2A PR 11	66.64
		GAS APRIL 2011 BILLING	PV	57694	004	09101	5/17/2011	8000014064-2A PR 11	66.64
		GAS APRIL 2011 BILLING	PV	57694	005	09101	5/17/2011	8000014064-2A PR 11	66.62
		GAS APRIL 2011 BILLING	PV	57694	006	09101	5/17/2011	8000014064-2A PR 11	854.66
							Summary Total		1,439.30
							Payment Amount		3,248.54
106670	CENTRAL POWER DISTRIBUTORS INC	ELEMENTS	PV	57630	001	09101	5/12/2011	690018	131.56
	CENTRAL POWER DISTRIBUTORS INC						Summary Total		131.56
	3801 THURSTON AVENUE	AIR CLEANER	PV	57631	001	09101	5/5/2011	682493	5.27
	ANOKA MN 55303						Summary Total		5.27
		TRIMMER HEAD	PV	57632	001	09101	5/11/2011	688726	41.36
							Summary Total		41.36
							Payment Amount		178.19
110483	CITY OF ST PAUL	ASPHALT	PV	57602	001	09101	5/6/2011	118362	415.65
	CITY OF ST PAUL 15 W KELLOGG BLVD 700 CITY HALL ST PAUL MN 55102						Summary Total		415.65
							Payment Amount		415.65
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	57633	001	09101	5/15/2011	051511	417.91
	COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480						Summary Total		417.91
							Payment Amount		417.91
100118	CONSTRUCTION	AD FOR BIDS	PV	57461	001	09805	5/2/2011	54508	386.75

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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	BULLETIN								
				Summary Total					386.75
	SGC HORIZON LLC P O BOX 791	AD BID DYSPORSUM ST	PV	57634	001	09491	5/11/2011	54729	477.75
	ARLINGTON HEIGHTS IL 60006			Summary Total					477.75
		AD FOR BIDS DYSPORSIUM ST	PV	57695	001	09491	5/16/2011	54961	477.75
				Summary Total					477.75
				Payment Amount					1,342.25
100125	COUNTRYSIDE PRINTING INC	WINDOW ENVELOPES	PV	57397	001	09101	4/27/2011	30343	120.23
	COUNTRYSIDE PRINTING			Summary Total					120.23
	6250 BUNKER LAKE BLVD NW	SPRING RECYCLE POST CARDS	PV	57462	001	09604	4/19/2011	30325	550.19
	SUITE 113			Summary Total					550.19
	RAMSEY MN 55303	BUS CARDS-ELVIG	PV	57463	001	09101	5/2/2011	30346	63.06
				Summary Total					63.06
		BUS CARDS-KATY O.	PV	57464	001	09101	5/2/2011	30349	37.41
				Summary Total					37.41
		PROPERTY/EVIDENCE FORMS	PV	57635	001	09101	5/17/2011	30373	106.34
				Summary Total					106.34
				Payment Amount					877.23
100141	DAVE PERKINS CONTRACTING INC	STORM SEWER REPAIR173RD	PV	57398	001	09605	4/26/2011	24864	3,827.50
	DAVE PERKINS CONTRACTING INC 7060 143RD AVE NW SUITE 100 RAMSEY MN 55303			Summary Total					3,827.50
				Payment Amount					3,827.50
112617	DECISION RESOURCES LTD	TELEPHONE SURVEY	PV	57636	001	09400	5/16/2011	051611.2	4,500.00
	DECISION RESOURCES LTD 3128 DEAN COURT			Summary Total					4,500.00

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MINNEAPOLIS MN 55416								
				Payment Amount					4,500.00
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	57399	001	09101	4/20/2011	8256	1,537.20
	DEHN OIL COMPANY			Summary Total					1,537.20
	6735 141ST AVENUE NW	RED DIESEL	PV	57400	001	09101	4/20/2011	8255	2,709.56
	RAMSEY MN 55303			Summary Total					2,709.56
		AF LITH PLUS	PV	57401	001	09101	5/3/2011	DO14726	106.98
				Summary Total					106.98
				Payment Amount					4,353.74
112602	DUPRE, LONNIE	SPEAKER-ENVIR EXPO	PV	57576	001	09101	5/10/2011	051011	900.00
	LONNIE DUPRE P O BOX 1183 GRAND MARAIS MN 55604			Summary Total					900.00
				Payment Amount					900.00
109416	DUSTBUSTER'S PAVEMENT SWEEPING, LLC	SWEEP RAMP	PV	57577	001	09296	5/9/2011	192353	660.00
	DUSTBUSTER'S PAVEMENT SWEEPING, LLC 1380 126TH AVENUE NW COON RAPIDS MN 55448			Summary Total					660.00
				Payment Amount					660.00
111131	E CYCLING SOLUTIONS	RECYCLE DAYS	PV	57508	001	09604	5/9/2011	0511318	361.00
	E CYCLING SOLUTIONS 10544 LIBERTY LANE CHISAGO CITY MN 55013			Summary Total					361.00
				Payment Amount					361.00
100158	ECM PUBLISHERS INC	AD-RHINESTONE PARKING	PV	57465	001	09805	5/6/2011	01784681	230.62
	ECM PUBLISHERS INC			Summary Total					230.62
	4095 COON	AD-INTERSECTI	PV	57471	001	09494	4/29/2011	01784517	328.00

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	RAPIDS BLVD	ON CSAH 83 & 116							
	COON RAPIDS MN 55433			Summary Total					328.00
		HEAR MAP	PV	57495	001	09101	4/22/2011	01784257	56.38
				Summary Total					56.38
		HEAR- RAMSEY RACEWAY	PV	57496	001	09101	4/22/2011	01784119	61.50
				Summary Total					61.50
		HEAR-LARRY'S AUTOBODY	PV	57497	001	09804	4/22/2011	01784118	61.50
				Summary Total					61.50
		RE: NAU/LEROY'S SIGNS	PV	57498	001	09804	4/22/2011	01784117	61.50
				Summary Total					61.50
		RE: ACCESSORY STRUCTURE	PV	57499	001	09101	4/22/2011	1784120	51.25
				Summary Total					51.25
		HEAR- ALLINA SIGN	PV	57507	001	09804	5/6/2011	01784799	61.50
				Summary Total					61.50
		AD- BID DYSPROSIUM STREET	PV	57696	001	09491	5/20/2011	01785262	276.75
				Summary Total					276.75
				Payment Amount					1,189.00
106624	EHLERS AND ASSOCIATES, INC	TIF F&C PROJECT	PV	57509	001	09202	5/10/2011	342794	1,425.00
	EHLERS & ASSOCIATES, INC			Summary Total					1,425.00
	3060 CENTRE POINTE DRIVE	RE:COR TIF DISTRICT	PV	57544	001	09214	5/10/2011	342795	95.00
	ROSEVILLE MN 55113-1105			Summary Total					95.00
				Payment Amount					1,520.00
100167	ELK RIVER FORD INC	SQUAD 316 2011 CR VIC	PV	57402	001	09101	5/5/2011	046028	22,392.64
	ELK RIVER FORD INC			Summary Total					22,392.64
	17219 HIGHWAY	SQUAD 317 CR	PV	57403	001	09101	5/5/2011	046029	22,392.64

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	10 NW	VIC 2011							
	PO BOX 304				Summary Total				22,392.64
	ELK RIVER MN 55330	SQUAD 318 CR VIC 2011	PV	57404	001	09101	5/5/2011	046030	22,392.64
					Summary Total				22,392.64
					Payment Amount				67,177.92
100170	EMERGENCY MEDICAL PRODUCTS INC	MISC SUPPLIES	PV	57405	001	09101	4/18/2011	1367701	320.46
	EMERGENCY MEDICAL PRODUCTS INC 25196 NETWORK PLACE CHICAGO IL 60673-1251				Summary Total				320.46
					Payment Amount				320.46
112596	ENVIROMENTAL PRODUCTS AND ACCESS	PRESSURE GUN REAR HANDLE	PV	57510	001	09602	4/29/2011	201140	159.07
	ENVIROMENTAL PRODUCTS AND ACCESS JETTING AND VACUUM PARTS P O BOX513 HIXSON TN 37343				Summary Total				159.07
					Payment Amount				159.07
106962	F I R E	ASBESTOS INSP-5550 170TH LN	PV	57407	001	09101	4/21/2011	08610	450.00
	F I R E				Summary Total				450.00
	2486 PINEVIEW BLVD	FFII HAFT & WIEMANN	PV	57408	001	09101	4/21/2011	08606	700.00
	MOTLEY MN 56466				Summary Total				700.00
					Payment Amount				1,150.00
112157	FANFARE PROMOTIONS INC	COR MUGS	PV	57472	001	09295	4/21/2011	00027781	1,007.96
	FANFARE PROMOTIONS INC				Summary Total				1,007.96
	11311 DAYTON RIVER ROAD	MISC COR CLOTHING	PV	57578	001	09295	5/9/2011	00027793	568.00
	DAYTON MN 55327-7500				Summary Total				568.00

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		MISC COR CLOTHING	PV	57579	001	09295	5/16/2011	00027807	741.00
				Summary Total					741.00
				Payment Amount					2,316.96
107099	FASTENAL	MISC PARTS	PV	57406	001	09101	4/29/2011	MNTC874594	49.49
	FASTENAL COMPANY			Summary Total					49.49
	P O BOX 978	MISC PARTS	PV	57473	001	09101	5/3/2011	MNTC874780	12.74
	WINONA MN 55987			Summary Total					12.74
		MISC PARTS	PV	57511	001	09101	5/2/2011	MNTC874724	1.00
				Summary Total					1.00
		MISC PARTS	PV	57512	001	09101	5/4/2011	MNTC874822	79.28
				Summary Total					79.28
		MISC PARTS	PV	57580	001	09101	5/6/2011	MNTC874891	23.73
				Summary Total					23.73
		MISC PARTS	PV	57581	001	09101	5/11/2011	MNTC875078	18.28
				Summary Total					18.28
		MISC PARTS	PV	57582	001	09101	5/13/2011	MNTC874940	69.56
				Summary Total					69.56
				Payment Amount					254.08
100143	FERGUSON WATERWORKS	MISC WATER METER PARTS	PV	57513	001	09601	5/4/2011	S01302032.003	15,817.50
	FERGUSON WATERWORKS			Summary Total					15,817.50
	PO BOX 1070	WATER METER MISC	PV	57514	001	09601	5/4/2011	S01302057.001	199.46
	FARGO ND 58102			Summary Total					199.46
				Payment Amount					16,016.96
107737	FINANCE AND COMMERCE	AD FOR BIDS	PV	57474	001	09805	4/21/2011	22275820	310.47
	FINANCE AND COMMERCE			Summary Total					310.47
	SDS-12-2619								
	P O BOX 86								
	MINNEAPOLIS MN 55486-2619								
				Payment Amount					310.47
112421	FIRST SCRIBE	RO WEB APP MAY 2011	PV	57409	001	09101	5/1/2011	21742	200.00

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	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
111709	FIRST TRANSIT INC	APRIL 2011 RAMSEY STAR EXPRESS	PV	57515	001	09296	5/4/2011	558090411R	53,183.81
	FIRST TRANSIT INC 22192 NETWORK PLACE CHICAGO IL 60673-1221			Summary Total					53,183.81
				Payment Amount					53,183.81
110388	FRATTALLONE'S ACE HARDWARE STORES	MISC PARTS	PV	57410	001	09101	4/26/2011	014517/J	76.76
	FRATTALLONE'S ACE HARDWARE STORES	MISC PARTS	PV	57410	002	09101	4/26/2011	014517/J	30.00
	3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126			Summary Total					106.76
				Payment Amount					106.76
100189	G AND K SERVICES INC	UNIFORMS	PV	57411	001	09101	4/27/2011	1006137472	64.00
	G AND K SERVICES INC	UNIFORMS	PV	57411	002	09101	4/27/2011	1006137472	10.00
	PO BOX 1450-NW 7536	UNIFORMS	PV	57411	003	09101	4/27/2011	1006137472	60.43
	MINNEAPOLIS MN 55485-7536	UNIFORMS	PV	57411	004	09101	4/27/2011	1006137472	60.43
				Summary Total					194.86
		MATS FD	PV	57412	001	09101	4/27/2011	1006137475	83.65
				Summary Total					83.65
		UNIFORMS	PV	57516	001	09101	5/4/2011	1006148325	64.00
		UNIFORMS	PV	57516	002	09101	5/4/2011	1006148325	10.00
		UNIFORMS	PV	57516	003	09101	5/4/2011	1006148325	122.70
		UNIFORMS	PV	57516	004	09101	5/4/2011	1006148325	122.71
				Summary Total					319.41
		UNIFORMS	PV	57583	001	09101	5/11/2011	1006159196	64.00
		UNIFORMS	PV	57583	002	09101	5/11/2011	1006159196	10.00
		UNIFORMS	PV	57583	003	09101	5/11/2011	1006159196	62.22

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		UNIFORMS	PV	57583	004	09101	5/11/2011	1006159196	62.23
				Summary Total					198.45
		UNIFORMS	PV	57637	001	09101	5/18/2011	1006170064	64.00
		UNIFORMS	PV	57637	002	09101	5/18/2011	1006170064	10.00
		UNIFORMS	PV	57637	003	09101	5/18/2011	1006170064	109.21
		UNIFORMS	PV	57637	004	09101	5/18/2011	1006170064	109.22
				Summary Total					292.43
		MATS	PV	57697	001	09101	5/18/2011	1006170062	102.14
				Summary Total					102.14
				Payment Amount					1,190.94
107962	GENESIS EMPLOYEE BENEFITS	REBA TRUSTEE FEE 2011	PV	57517	001	09101	1/1/2011	12009	125.00
	GENESIS EMPLOYEE BENEFITS, INC BRAEMAR OFFICE CENTER 8000 W. 78TH STREET SUITE 320 MINNEAPOLIS MN 55439-2506			Summary Total					125.00
				Payment Amount					125.00
		FLEX/VEBA FEES APRIL 11	PV	57518	001	09101	4/30/2011	12618	46.20
		FLEX/VEBA FEES APRIL 11	PV	57518	002	09101	4/30/2011	12618	236.50
				Summary Total					282.70
				Payment Amount					282.70
100200	GOPHER STATE ONE CALL INC	192 TICKETS	PV	57413	001	09601	5/2/2011	11445	95.28
	GOPHER STATE ONE CALL	192 TICKETS	PV	57413	002	09601	5/2/2011	11445	95.28
	18946 LAKE DRIVE EAST	192 TICKETS	PV	57413	003	09601	5/2/2011	11445	95.29
	CHANHASSEN MN 55317			Summary Total					285.85
				Payment Amount					285.85
100650	GRAINGER	VACUUM BREAKER PARTS	PV	57584	001	09101	5/10/2011	9531043637	24.51
	GRAINGER INC DEPT. 806511127			Summary Total					24.51

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	PALATINE IL 60038-0001								
				Payment Amount					24.51
100827	GREAT AMERICAN OFFICE SUPPLIES	OFFICE SUPPLIES	PV	57519	001	09101	4/8/2011	36460	114.36
	GREAT AMERICAN OFFICE SUPPLIES 1 HARDY ROAD #223 BEDFORD NH 03110			Summary Total					114.36
				Payment Amount					114.36
111609	GREAT RIVER PRINTING	RAMSEY RESIDENT MAY/JUNE	PV	57475	001	09101	5/2/2011	6696	5,883.36
	GREAT RIVER PRINTING 7150 BOONE AVE N SUITE 100 MINNEAPOLIS MN 55428-1551			Summary Total					5,883.36
				Payment Amount					5,883.36
110568	GREEN VALLEY GREENHOUSE	TREE SALE PRE ORDERS	PV	57521	001	09101	5/10/2011	051011	197.72
	GREEN VALLEY GREENHOUSE			Summary Total					197.72
	6530 GREEN VALLEY ROAD	TREES- DOOR PRIZES ENVI EXPO	PV	57585	001	09101	5/17/2011	155371	154.97
	RAMSEY MN 55303			Summary Total					154.97
				Payment Amount					352.69
109262	GREENBERG IMPLEMENT INC	FUEL VALVE	PV	57638	001	09101	5/11/2011	PS67421	142.21
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303			Summary Total					142.21
				Payment Amount					142.21
107000	GTS	K. ULRICH MCMA CONF	PV	57642	001	09101	5/11/2011	33199628	225.00
	GTS 2233 UNIVERSITY AVE W SUITE 150			Summary Total					225.00

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	ST PAUL MN 55114								
				Payment Amount					225.00
111410	HENKE, KAREN	PRE ORDERS-HOSTAS & MORE	PV	57522	001	09101	5/10/2011	051011	549.00
	KAREN HENKE 6861 164TH LANE NW RAMSEY MN 55303			Summary Total					549.00
				Payment Amount					549.00
106963	HEWLETT PACKARD COMPANY	MISC COMPUTER	PV	57476	001	09101	4/25/2011	49363381	1,297.99
	HEWLETT PACKARD COMPANY 13207 COLLECTIONS CENTER DR CHICAGO IL 60693			Summary Total					1,297.99
				Payment Amount					1,297.99
111402	HIMLE HORNER INC	APRIL 2011 BILLING	PV	57414	001	09400	5/3/2011	0411	2,884.38
	HIMLE HORNER INC 8500 NORMANDALE LAKE BLVD SUITE 720 BLOOMINGTON MN 55437			Summary Total					2,884.38
				Payment Amount					2,884.38
102946	ICMA	MEMBERSHIP H. NELSON 11-12	PV	57523	001	09101	5/16/2011	051611	805.15
	ICMA PO BOX 79403 BALTIMORE MD 21279-0403			Summary Total					805.15
				Payment Amount					805.15
112586	INDUSTRIAL CHEM. LABS AND SERVICES INC	LIFT STATION DEGREASER	PV	57415	001	09602	4/20/2011	86541	288.77
	INDUSTRIAL CHEM. LABS AND SERVICES INC 55- G BROOK AVENUE DEER PARK NY 11729-7200			Summary Total					288.77
				Payment Amount					288.77

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111083	ISS	CARD READER-CANOE RACK	PV	57477	001	09805	5/3/2011	9729A	6,777.15
	ISS 18125 TULANE STREET NE FOREST LAKE MN 55025			Summary Total					6,777.15
				Payment Amount					6,777.15
104293	J.R.'S ADVANCED RECYCLERS	RECYCLING EVENT 2011	PV	57640	001	09604	5/15/2011	75240	40.00
	J.R.'S ADVANCED RECYCLERS 10619 COURTHOUSE BLVD INVER GROVE HEIGHTS MN 55077			Summary Total					40.00
				Payment Amount					40.00
100238	JOHNSTON FARGO CULVERT INC	BAND BOLTS	PV	57639	001	09605	5/17/2011	170687	82.72
	JOHNSTON FARGO CULVERT INC NW 5605 P O BOX 1450 MINNEAPOLIS MN 55485-5605			Summary Total					82.72
				Payment Amount					82.72
112594	JOLLY KNOT	ENVIRO EXPO-TOTES	PV	57478	001	09101	4/29/2011	100	475.60
	JOLLY KNOT 5425 144TH WAY NW UNIT 12 RAMSEY MN 55303			Summary Total					475.60
				Payment Amount					475.60
111501	LANDFORM PROFESSIONAL SERVICES	SERVICES THROUGH 4-30-11	PV	57524	001	09295	5/10/2011	20116	900.23
	LANDFORM PROFESSIONAL SERVICES 105 5TH AVENUE SOUTH SUITE 513 MINNEAPOLIS MN 55401			Summary Total					900.23
		SERVICES THROUGH 4-30-11	PV	57525	001	09295	5/10/2011	20115	15,000.00
				Summary Total					15,000.00

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		SERVICES THROUGH 4-30-11	PV	57586	001	09295	5/10/2011	20121	5,010.00
					Summary Total				5,010.00
		SERVICES THROUGH 4/30/2011	PV	57587	001	09101	5/10/2011	20117	760.00
					Summary Total				760.00
					Payment Amount				21,670.23
112601	LEGACY CHRISTIAN ACADEMY	GOLF TOURNEY PLAY/SPONSOR	PV	57588	001	09295	5/16/2011	051611	700.00
	LEGACY CHRISTIAN ACADEMY 3037 BUNKER LAKE BLVD ANDOVER MN 55304				Summary Total				700.00
					Payment Amount				700.00
100262	LEHMANN'S OUTDOOR POWER EQUIP	REPAIR KIT	PV	57654	001	09101	5/11/2011	164462	11.70
	LEHMANN'S OUTDOOR POWER EQUIP 620 EAST RIVER ROAD ANOKA MN 55303				Summary Total				11.70
					Payment Amount				11.70
106741	LSA DESIGN INC	RAMSEY DECK BIDDING	PV	57479	001	09468	5/2/2011	11049	7,211.70
	LSA DESIGN INC 219 N 2ND STREET SUITE 302 MINNEAPOLIS MN 55401-1454				Summary Total				7,211.70
					Payment Amount				7,211.70
105991	M K GRAPHICS	AP CHECKS	PV	57416	001	09101	5/3/2011	5742	326.75
	M K GRAPHICS 8224 FLORIDA COURT BROOKLYN PARK MN 55445				Summary Total				326.75
					Payment Amount				326.75
112512	MADDEN,GALANT	SERVICES	PV	57641	001	09101	5/1/2011	050111	180.00

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	ER,HANSEN LLP	THROUGH 4-30-11							
	MADDEN,GALANTER,HANSEN LLP 505 NORTH HIGHWAY 169 SUITE 295 PLYMOUTH MN 55441-6444			Summary Total					180.00
				Payment Amount					180.00
100271	MAIN MOTORS	SENSOR	PV	57417	001	09101	4/22/2011	270147	97.32
	MAIN MOTORS 435 WEST MAIN STREET ANOKA MN 55303			Summary Total					97.32
				Payment Amount					97.32
100273	MALLOY MONTAGUE KARNOWSKI RADOSEVIC	AUDIT SERVICES THROUGH 4-30-11	PV	57526	001	09101	4/30/2011	29110	13,500.00
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC			Summary Total					13,500.00
	410 PARK NATIONAL BANK BLDG 5353 WAYZATA BLVD MINNEAPOLIS MN 55416	RE: FIRE RELIEF	PV	57527	001	09101	4/30/2011	29111	2,150.00
				Summary Total					2,150.00
				Payment Amount					15,650.00
100274	MAMA	K. ULRICH	PV	57480	001	09101	4/21/2011	548	20.00
	MAMA			Summary Total					20.00
	145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044	P. BRAMA	PV	57528	001	09101	4/28/2011	517	30.00
				Summary Total					30.00
				Payment Amount					50.00
111929	MAPLE LEAF LANDSCAPING	PRE-ORDER TREES	PV	57589	001	09101	5/16/2011	051611	590.00
	MAPLE LEAF LANDSCAPING 8619 COUNTY ROAD 39 NE MONTICELLO MN 55362			Summary Total					590.00
				Payment Amount					590.00

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106616	MARTIN MCALLISTER, INC	EMPL EVAL K. HEMMERICH	PV	57418	001	09101	4/29/2011	7376	400.00
	MARTIN MCALLISTER, INC 3900 IDS CENTER MINNEAPOLIS MN 55402				Summary Total				400.00
					Payment Amount				400.00
109380	MCGLONE, COLIN	RE: TERRY JOHNSON RETIREMENT	PV	57529	001	09101	5/2/2011	050211	15.00
	COLIN MCGLONE 15890 SAINT ANDREWS LANE NW RAMSEY MN 55303				Summary Total				15.00
					Payment Amount				15.00
100283	MENARDS COON RAPIDS	FIRE MISC	PV	57698	001	09101	5/16/2011	73638	103.46
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433				Summary Total				103.46
					Payment Amount				103.46
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	57590	001	09601	5/10/2011	56656	454.27
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077				Summary Total				454.27
					Payment Amount				454.27
100287	METRO FIRE INC	ADAPTERS FD	PV	57419	001	09101	4/29/2011	40903	136.05
	METRO FIRE INC				Summary Total				136.05
	13915 LINCOLN ST NE SUITE D	RE:HELGOE,REI GHARD,LUNDEEN	PV	57699	001	09101	5/17/2011	41066	5,677.96
	HAM LAKE MN 55304				Summary Total				5,677.96
		CARRIER/HARNESS	PV	57700	001	09101	5/18/2011	41078	262.68
					Summary Total				262.68
					Payment Amount				6,076.69

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100289	METRO SALES INC	COPIER 1ST QTR 2011 CHARGES	PV	57482	001	09101	4/27/2011	406820	1,967.23
	METRO SALES INC	COPIER 1ST QTR 2011 CHARGES	PV	57482	002	09101	4/27/2011	406820	587.61
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423						Summary Total		2,554.84
							Payment Amount		2,554.84
108201	METRO TENT RENTAL	RENTAL-TABLES/COVERINGS	PV	57483	001	09101	4/3/2011	2637	149.63
	METRO TENT RENTAL 9273 188TH AVE NW ELK RIVER MN 55330						Summary Total		149.63
							Payment Amount		149.63
111409	MHS	EXHIBIT AT ENVIRO EXPO 2011	PV	57530	001	09101	5/10/2011	051011	100.00
	MHS C/O JANET LARSON 6815 SKUNK HOLLOW TRAIL CANNON FALLS MN 55009						Summary Total		100.00
							Payment Amount		100.00
110542	MICKELSON, STACY	PLEAA CONF MILEAGE	PV	57420	001	09101	5/6/2011	050611	117.30
	STACY MICKELSON						Summary Total		117.30
							Payment Amount		117.30
106653	MN DEPT OF EMPLOYMENT ECONOMIC DEVELOP	CDAP-03-0008-H-FY04 PAN PREC	PV	57422	001	09232	5/9/2011	050911	128.50
	MN DEPT OF EMPLOYMENT ECONOMIC DEVELOP ATTEN: FISCAL SERVICES DIVISION 332 MINNESOTA ST SUITE 200 ST PAUL MN 55101-1350						Summary Total		128.50

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				Payment Amount					128.50
100330	MN FIRE SRV CERTIFICATION BRD	OFF II CERT - D. KAPLER	PV	57421	001	09101	4/27/2011	22413	85.00
	MN FIRE SRV CERTIFICATION BRD			Summary Total					85.00
	2650 FOX RIDGE NE	OFF II CERT EXAM (9)	PV	57701	001	09101	5/11/2011	890	765.00
	BLAINE MN 55449			Summary Total					765.00
				Payment Amount					850.00
100224	MN OFFICE OF ENTERPRISE TECH SHARED SER.	APRIL 2011 WAN BILLING	PV	57481	001	09101	5/4/2011	DV11040378	176.38
	MN OFFICE OF ENTERPRISE TECH SHARED TECH ROOM 510 658 CEDAR STREET ST PAUL MN 55155			Summary Total					176.38
				Payment Amount					176.38
109213	MOLDENHAUER, DREW	REIMSBURSE-RESP CLASS	PV	57591	001	09101	5/18/2011	051811	15.49
	DREW MOLDENHAUER	REIMSBURSE-RESP CLASS	PV	57591	002	09101	5/18/2011	051811	18.04
	16631 231ST AVENUE NW BIG LAKE MN 55309			Summary Total					33.53
				Payment Amount					33.53
112605	MURPHY, SHAWN	ALCOHOL COMP WORK	PV	57592	001	09101	5/18/2011	051811	30.00
	SHAWN MURPHY 6336 PIERCE STREET FRIDLEY MN 55432			Summary Total					30.00
				Payment Amount					30.00
100343	MY TYME INC	CALENDAR REFILL	PV	57423	001	09101	4/15/2011	116347-00	49.95
	MY TYME INC PO BOX 7126			Summary Total					49.95

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	WACO TX 76714-7126								
				Payment Amount					49.95
100345	NAPA AUTO PARTS ELK RIVER	AIR FILTERS	PV	57593	001	09101	5/5/2011	559691	54.57
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330			Summary Total					54.57
				Payment Amount					54.57
108085	NATIONAL CRIME PREVENTION COUNCIL	CRIME PREV MATERIAL	PV	57594	001	09101	5/2/2011	147533	218.41
	NATIONAL CRIME PREVENTION COUNCIL SPECIAL PRODUCTS OFFICE 1 PROSPECT STREET P O BOX 229 AMSTERDAM NY 12010			Summary Total					218.41
				Payment Amount					218.41
109212	NIELSEN, MICHAEL	2011 BOOT REMIB. M. NIELSEN	PV	57531	001	09101	5/16/2011	051611	89.99
	MICHAEL NIELSEN 14737 FLUORINE STREET NW RAMSEY MN 55303			Summary Total					89.99
				Payment Amount					89.99
100988	NORTHERN SAFETY TECHNOLOGY	2 STROBE BEACONS	PV	57436	001	09101	4/27/2011	27400	207.58
	NORTHERN SAFETY TECHNOLOGY P.O. BOX 328 5121 W 212TH STREET FARMINGTON MN 55024			Summary Total					207.58
				Payment Amount					207.58
100363	NORTHERN	MISC SUPPLIES	PV	57485	001	09101	4/27/2011	148220	462.72

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	SANITARY SUPPLY CO								
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					462.72
				Payment Amount					462.72
103461	NORTHERN TECHNOLOGIES INC	SERVICES FOR APRIL 2011	PV	57652	001	09804	5/8/2011	5319	400.00
	NORTHERN TECHNOLOGIES INC 6588 141ST AVENUE N.W. RAMSEY MN 55303			Summary Total					400.00
				Payment Amount					400.00
107244	NORTHLAND TRUST SERVICES INC	BONDS	PV	57425	001	09340	4/19/2011	041911	78,421.25
	NORTHLAND TRUST SERVICES INC			Summary Total					78,421.25
	45 SOUTH 7TH STREET SUITE 2000	BONDS	PV	57426	001	09330	4/19/2011	041911A	18,218.75
	MINNEAPOLIS MN 55402			Summary Total					18,218.75
		BONDS	PV	57427	001	09342	4/5/2011	040511	5,150.00
				Summary Total					5,150.00
				Payment Amount					101,790.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC BULBS	PV	57484	001	09240	5/2/2011	60953	249.49
	NORTHWEST LIGHTING SYSTEMS CO.			Summary Total					249.49
	9405 HOLLY STREET NW	MISC SUPPLIES	PV	57595	001	09101	5/5/2011	61037	37.41
	COON RAPIDS MN 55433			Summary Total					37.41
				Payment Amount					286.90
100368	OFFICE DEPOT	OFFICE SUPPLIES	PV	57532	001	09101	4/26/2011	562350728001	90.68
	OFFICE DEPOT	OFFICE SUPPLIES	PV	57532	002	09101	4/26/2011	562350728001	5.10
	P O BOX 70049	OFFICE	PV	57532	003	09101	4/26/2011	562350728001	3.12

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		SUPPLIES							
	LOS ANGELES CA 90074-0049				Summary Total				98.90
					Payment Amount				98.90
110480	OPUS 21 MANAGEMENT SOLUTIONS	APRIL 2011 BILLING	PV	57486	001	09601	5/8/2011	110456	3,158.24
	OPUS 21 MANAGEMENT SOLUTIONS	APRIL 2011 BILLING	PV	57486	002	09601	5/8/2011	110456	2,526.59
	680 COMMERCE DRIVE SUITE 160	APRIL 2011 BILLING	PV	57486	003	09601	5/8/2011	110456	2,526.59
	WOODBURY MN 55125	APRIL 2011 BILLING	PV	57486	004	09601	5/8/2011	110456	1,894.92
		APRIL 2011 BILLING	PV	57486	005	09601	5/8/2011	110456	2,526.59
					Summary Total				12,632.93
					Payment Amount				12,632.93
112604	PARADISE, LINDSEY	ALCOHOL COMP/MILEAGE	PV	57596	001	09101	5/18/2011	051811	40.70
	LINDSEY PARADISE 6240 RAINBOW DRIVE FRIDLEY MN 55432				Summary Total				40.70
					Payment Amount				40.70
112598	PAUL EMMERICH CONSTRUCTION INC	T & S REFUND 14559 ARGON ST NW	PV	57533	001	09252	5/13/2011	051311	1,000.00
	PAUL EMMERICH CONSTRUCTION INC 1870 181ST AVENUE NW CEDAR MN 55011				Summary Total				1,000.00
					Payment Amount				1,000.00
100829	PCS SAFETY SYSTEMS INC	REPAIR LIGHTBAR	PV	57534	001	09101	5/9/2011	8159	147.49
	PCS SAFETY SYSTEMS INC P O BOX 405 ELK RIVER MN 55330				Summary Total				147.49
					Payment Amount				147.49

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112606	PEDERSON, MIKE	MAILBOX DAMAGE	PV	57597	001	09101	5/18/2011	051811	75.00
	PEDERSON, MIKE 7091 147TH AVENUE NW RAMSEY MN 55303						Summary Total		75.00
							Payment Amount		75.00
111935	PPL INDUSTRIES	RECYCLING EVENT	PV	57535	001	09604	5/7/2011	0138260	150.00
	PPL INDUSTRIES 1179 15TH AVENUE SE MINNEAPOLIS MN 55414						Summary Total		150.00
							Payment Amount		150.00
112599	RAPP. ANITA	MAILBOX DAMAGE	PV	57536	001	09101	5/16/2011	051611	75.00
	ANITA RAPP 17700 COBALT STREET NW RAMSEY MN 55303						Summary Total		75.00
							Payment Amount		75.00
100418	RDO EQUIPMENT CO	BRAKE LIGHT PARTS	PV	57598	001	09101	5/9/2011	W17453	503.41
	POWERPLAN 0IB 21310 NETWORK PLACE CHICAGO IL 60673-1213						Summary Total		503.41
							Payment Amount		503.41
107880	RICK JOHNSON DEER AND BEAVER INC	APRIL 2011 BILLING	PV	57428	001	09101	5/1/2011	050111	180.00
	RICK JOHNSON DEER AND BEAVER INC 18595 XENOLITH STREET NW BURNS TOWNSHIP MN 55303						Summary Total		180.00
							Payment Amount		180.00
100852	S AND S ELECTRIC INC	RE: SUNFISH LAKE PARK	PV	57487	001	09805	5/3/2011	1279	1,125.00
	S AND S ELECTRIC						Summary Total		1,125.00

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	14290 SUNFISH LAKE BLVD SUITE 100 RAMSEY MN 55303								
				Payment Amount					1,125.00
112475	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	57488	001	09101	4/26/2011	01005082	57.54
	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	57488	002	09101	4/26/2011	01005082	120.94
	1000 KRISTEN COURT	MISC OFFICE SUPPLIES	PV	57488	003	09101	4/26/2011	01005082	16.13
	ST PAUL MN 55110			Summary Total					194.61
		OFFICE SUPPLIES	PV	57538	001	09101	5/3/2011	01008065	115.80
		OFFICE SUPPLIES	PV	57538	002	09101	5/3/2011	01008065	7.96
				Summary Total					123.76
		OFFICE SUPPLIES	PV	57539	001	09101	5/3/2011	01008055	59.02
		OFFICE SUPPLIES	PV	57539	002	09101	5/3/2011	01008055	60.36
				Summary Total					119.38
				Payment Amount					437.75
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	57599	001	09101	4/29/2011	924223511	101.00
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066			Summary Total					101.00
				Payment Amount					101.00
100433	SALVERDA AND ASSOC, DONALD	3 BOOKS	PV	57643	001	09101	5/2/2011	P-11029B	76.89
	DONALD SALVERDA AND ASSOC 2233 HAMLINE AVE N SUITE 620 ROSEVILLE MN 55113			Summary Total					76.89
				Payment Amount					76.89
107711	SCHINDLER	2ND QTR	PV	57490	001	09101	5/1/2011	8102898801	499.41

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	ELEVATOR	BILLING-RAMP							
	SCHINDLER ELEVATOR 875 BLUE GENTIAN ROAD EGAN MN 55121			Summary Total					499.41
				Payment Amount					499.41
107247	SHERBURNE COUNTY GOVERNMENT CENTER	NORTHSTAR TOUR	PV	57537	001	09295	5/12/2011	051211	400.00
	SHERBURNE COUNTY GOVERNMENT CENTER 13880 BUSINESS CENTER DRIVE ELK RIVER MN 55330			Summary Total					400.00
				Payment Amount					400.00
100920	SHERWIN WILLIAMS	SHERSTRIPE ATH WHITE	PV	57600	001	09101	5/3/2011	6276	31.36
	SHERWIN WILLIAMS 2975 COON RAPIDS BLVD NW COON RAPIDS MN 55433-3430			Summary Total					31.36
				Payment Amount					31.36
111291	SHRM	RENEWAL C. LASHER 2011/12	PV	57489	001	09101	5/6/2011	050611	180.00
	SHRM P O BOX 791139 BALTIMORE MD 21279-1139			Summary Total					180.00
				Payment Amount					180.00
107564	SPRING LAKE PARK FIRE DEPARTMENT	SIMULATOR USAGE 4-11 AND 18,11	PV	57429	001	09101	4/27/2011	SIM-0027	340.00
	SPRING LAKE PARK FIRE DEPARTMENT 1710 COUNTY HIGHWAY 10 NE SPRING LAKE PARK MN 55432-2812			Summary Total					340.00
				Payment Amount					340.00
100453	SRF CONSULTING GROUP INC	SERVICES THROUGH 4-30-11	PV	57601	001	09101	4/30/2011	07364.00-3	4,689.80

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	SRF CONSULTING GROUP INC ONE CARLSON PARKWAY NORTH SUITE 150 MINNEAPOLIS MN 55447-4443			Summary Total					4,689.80
				Payment Amount					4,689.80
100683	STOLP, NICHOLAS	PRIZES-RESERVE DRIVING COURSE	PV	57606	001	09101	5/18/2011	051811	40.00
	NICHOLAS STOLP 19414 EATON STREET NW ELK RIVER MN 55330			Summary Total					40.00
				Payment Amount					40.00
100469	STREICHER'S POLICE EQUIPMENT	TRAINING AMMO	PV	57430	001	09101	4/29/2011	I833294	26.71
	STREICHER'S POLICE EQUIPMENT			Summary Total					26.71
	LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438	IRRITANT (50)	PV	57431	001	09101	4/29/2011	I833132	585.66
				Summary Total					585.66
		BOOTS- WIELER	PV	57540	001	09101	5/3/2011	I833780	90.98
				Summary Total					90.98
		RE: K. HEMMERICH	PV	57603	001	09101	5/12/2011	I836660	525.46
				Summary Total					525.46
		MISC	PV	57604	001	09101	5/12/2011	I836605	83.33
				Summary Total					83.33
		MISC	PV	57605	001	09101	5/12/2011	I836656	108.34
				Summary Total					108.34
		COVERSION BOLT	PV	57644	001	09101	5/17/2011	I837859	801.53
				Summary Total					801.53
				Payment Amount					2,222.01
106899	TAPCO INC	MISC PARTS	PV	57609	001	09101	5/5/2011	I366973	195.57
	TAPCO INC 5100 W BROWN DEER ROAD BROWN DEER WI 53223			Summary Total					195.57

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				Payment Amount					195.57
110871	TBEI, INC	30 GAL RESERVOIR	PV	57607	001	09101	5/10/2011	LC00004614	719.27
	TBEI, INC			Summary Total					719.27
	P O BOX 673583	FREIGHT CHARGES	PV	57645	001	09101	5/17/2011	LCDR000085	110.30
	DETROIT MI 48267-3583			Summary Total					110.30
				Payment Amount					829.57
100485	TIMESAVER OFF SITE SECRETARIAL INC	APRIL MEETINGS	PV	57491	001	09101	4/27/2011	M18375	436.80
	TIMESAVER OFF SITE SECRETARIAL INC			Summary Total					436.80
	28601 HUB DRIVE	APR/MAY MEETINGS	PV	57608	001	09101	5/12/2011	M18401	952.03
	MADISON LAKE MN 56063-4179			Summary Total					952.03
				Payment Amount					1,388.83
112079	TOKLE INSPECTIONS INC	APRIL BILLING	PV	57541	001	09101	4/1/2011	050111	2,292.00
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448			Summary Total					2,292.00
				Payment Amount					2,292.00
106431	TORGERSON, DON	SPRING RECYCLE EVENT	PV	57542	001	09604	5/10/2011	051011	160.00
	DON TORGERSON 22277 ST. FRANCIS BLVD. N.W. ANOKA MN 55303			Summary Total					160.00
				Payment Amount					160.00
108522	TOTAL CONTROL SYSTEMS, INC	REPAIR SENSAPHONE	PV	57432	001	09601	4/25/2011	5551	673.70
	TOTAL CONTROL SYSTEMS, INC P O BOX 40 STANCHFIELD MN 55080			Summary Total					673.70

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				Payment Amount					673.70
111742	TWIN CITY WATER CLINIC INC	COLIFORM	PV	57434	001	09601	4/29/2011	1114	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343			Summary Total					150.00
				Payment Amount					150.00
105569	ULTRA ACRYLICS, INC	ACRYLIC	PV	57646	001	09101	5/9/2011	14150	96.00
	ULTRA ACRYLICS, INC 1257 172ND LANE NE SUITE 100 HAM LAKE MN 55304			Summary Total					96.00
				Payment Amount					96.00
100497	UNIFORMS UNLIMITED	BADGE FOR HAT AND SHIELD	PV	57647	001	09101	5/10/2011	76343	244.21
	UNIFORMS UNLIMITED 935 NORTH DALE STREET ST. PAUL MN 55103			Summary Total					244.21
				Payment Amount					244.21
109245	UNITED STATES POSTAL SERVICES	DELIVERY STATUS	PV	57493	001	09101	4/7/2011	1012110	80.00
	UNITED STATES POSTAL SERVICES 6060 PRIMACY PARKWAY SUITE 101 MEMPHIS TN 38188			Summary Total					80.00
				Payment Amount					80.00
103466	URS	SERVICES THROUGH 4-22-11	PV	57433	001	09468	4/28/2011	4669570	1,386.21
	URS P O BOX 116183 ATLANTA GA 30368-6183			Summary Total					1,386.21
				Payment Amount					1,386.21

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100504	US BANK	BONDS	PV	57435	001	09339	5/11/2011	051111	379,107.50
	US BANK	BONDS	PV	57435	002	09339	5/11/2011	051111	36,975.00-
				Summary Total					342,132.50
		BONDS	PV	57492	001	09329	5/12/2011	051211	1,687.50
				Summary Total					1,687.50
				Payment Amount					343,820.00
112615	W S AND D PERMIT SERVICE	PERMIT REFUND 022373	PV	57649	001	09101	5/20/2011	052011	94.00
	W S AND D PERMIT SERVICE	PERMIT REFUND 022373	PV	57649	002	09101	5/20/2011	052011	5.00
	9533 367TH STREET NORTH BRANCH MN 55056			Summary Total					99.00
				Payment Amount					99.00
106351	WATER LABORATORIES, INC	POND TEST, 158TH LANE	PV	57543	001	09101	5/2/2011	2248	50.00
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330			Summary Total					50.00
				Payment Amount					50.00
112616	WEBSTER, MITCHELL	MAILBOX DAMAGE	PV	57648	001	09101	5/20/2011	052011	75.00
	MITCHELL WEBSTER 9091 164TH LANE NW RAMSEY MN 55303			Summary Total					75.00
				Payment Amount					75.00
100539	WRIGHT TIRE SERVICE INC	TRACTOR TUBE/ LOOSE TIRE	PV	57610	001	09101	5/5/2011	061273	60.26
	WRIGHT TIRE SERVICE INC			Summary Total					60.26
	710 WEST MAIN STREET	TIRES	PV	57611	001	09601	5/6/2011	061345	622.87
	ANOKA MN 55303			Summary Total					622.87
		TIRES	PV	57650	001	09101	5/18/2011	061959	195.15

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				Summary Total					195.15
				Payment Amount					878.28
112515	WSB AND ASSOCIATES INC	ARMSTRONG/BUNKER INTERSECTION	PV	57494	001	09494	4/22/2011	3	18,768.00
	WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416			Summary Total					18,768.00
				Payment Amount					18,768.00
100541	ZARNOTH BRUSH WORKS INC	BROOM REFILL	PV	57651	001	09605	5/3/2011	0133605	884.93
	ZARNOTH BRUSH WORKS INC PO BOX 141 CHILTON WI 53014-0141			Summary Total					884.93
				Payment Amount					884.93
108094	ZBIKOWSKI, DOUG	EXHIBIT ENVIRO EXPO 2011	PV	57520	001	09101	5/10/2011	051011	75.00
	DOUG ZBIKOWSKI 7833 ABLE STREET NE SPRING LAKE PARK MN 55432			Summary Total					75.00
				Payment Amount					75.00
				Total Amount to be Processed					1,050,219.50
				Total Number of Payments to be Processed					143

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111100	RUM RIVER CONTRACTING INC	PAY EST 4 151-152-FLUOR INE	PV	57655	001	09400	5/23/2011	052311	2,425.00
	RUM RIVER CONTRACTING INC 31913 124TH STREET PRINCETON MN 55371						Summary Total		2,425.00
							Payment Amount		2,425.00
		PAY EST 2 ALPINE/ROANOK E	PV	57656	001	09490	5/23/2011	052311A	1,192.73
							Summary Total		1,192.73
							Payment Amount		1,192.73
							Total Amount to be Processed		3,617.73
							Total Number of Payments to be Processed		2

RECD [illegible] 0 5 2011

usbank
All Of Us Serving You

Debt Service Invoice

Corporate Trust Services

Name of Issue:
CITY OF RAMSEY GENERAL OBLIGATION
TAX INCREMENT BOND SERIES 2001 A
CHK

Account Number: 33388320
Debt Service Date: 06/15/2011
Payment Due Date: 06/15/2011
Page: 1 of 1

CITY OF RAMSEY
7550 SUNWOOD DRIVE

RAMSEY MN 55303

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
12/15/2011	6.75%	50,000.00	12/15/2010	06/14/2011	1,687.50	0.00	0.00
Totals		**50,000.00**			**1,687.50**	**0.00**	**0.00**

Total Amount Due:	$1,687.50

Wire Instruction:
(must be received by 11:30am central time on due date)
BBK: U.S. Bank N.A. (091000022)
BNF: U.S. Bank Trust N.A.
AC: 170225065979
OBI: TFM
REF: 33388320
For questions contact: CLAUDIA HERNANDEZ 651-495-3717

#100504
9 329.6611
1687.50

Please Remit with Payment

Name of Issue:
CITY OF RAMSEY GENERAL OBLIGATION
TAX INCREMENT BOND SERIES 2001 A
CHK

Account #	33388320
Debt Service Date:	06/15/2011
Payment Due On:	**06/15/2011**
Net Amount Due:	**$1,687.50**
Amount Enclosed:	1687.50

Remit check to: **(must be received 5 business days prior to due date)**
US Bank
CM-9705
PO Box 70870
St. Paul, MN 55170-9705

Change of Address:

FTREGI 25137 04/04/11-048 RAMSGOTXI01A CYH

Debt Service Invoice

Name of Issue:
ECONOMIC DEVELOPMENT AUTHORITY OF
THE CITY OF RAMSEY MINNESOTA
PUBLIC PROJECT LEASE REVENUE BONDS
SERIES 2005A

Acount Number: 789476000
Debt Service Date: 6/15/2011
Payment Due Date: 6/1/2011
Page: 1 of 1

CITY OF RAMSEY
ATTN: DIANA LUND PH:
ECONOMIC DEVELOPMENT AUTHORITY
7550 SUNWOOD DR NW
RAMSEY, MN 55303

FAX: 763-433-9898

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
12/15/2011	4.00%	$750,000.00	12/15/2010	6/14/2011	$15,000.00	0	0
12/15/2012	4.00%	$785,000.00	12/15/2010	6/14/2011	$15,700.00	0	0
12/15/2013	4.50%	$815,000.00	12/15/2010	6/14/2011	$18,337.50	0	0
12/15/2018	4.25%	$4,600,000.00	12/15/2010	6/14/2011	$97,750.00	0	0
12/15/2019	4.00%	$1,010,000.00	12/15/2010	6/14/2011	$20,200.00	0	0
12/15/2022	4.20%	$3,205,000.00	12/15/2010	6/14/2011	$67,305.00	0	0
12/15/2025	4.35%	$3,740,000.00	12/15/2010	6/14/2011	$81,345.00	0	0
12/15/2027	4.40%	$2,885,000.00	12/15/2010	6/14/2011	$63,470.00	0	0
Totals		$17,790,000			$379,107.50	$0.00	$0.00

Total amount Due: $379,107.50

Adjustments
Excess Over Reserve $36,975.00

Net Amount Due: $342,132.50

Wire Instructions:
(must be received by 11:30am central time on due date)
BBK: U.S. Bank N.A. (091000022)
BNF: U.S. Bank Trust N.A.
AC: 170225065771
OBI: TFM
REF: 789476000
For Questions contact: Lucille Salas
651-495-3556

Please Remit with Payment

Name of Issue:
ECONOMIC DEVELOPMENT AUTHORITY OF
THE CITY OF RAMSEY MINNESOTA
PUBLIC PROJECT LEASE REVENUE BONDS
SERIES 2005A

Account # 789476000
Debt Service Date 6/15/2011
Payment Due On: 6/1/2011
Net Amount Due: $342,132.50

Amount Enclosed:

Remit check to: (must be received 3 business days prior to due date)
US Bank
CM-9705
PO Box 70870
St. Paul MN 55170-9705

Change of Address

FTCU 14223 ECDEVARMN05A SXP

9339.6611
9339.1015

379,107.50
(36,975)
342,132.50

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

04/19/11

RAMS07B

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNDWOOD DRIVE NW
RAMSEY MN 55303-6140

9330,6611
18218 75

Re:
CITY OF RAMSEY, MINNESOTA
$945,000 GENERAL OBLIGATION TAX
INCREMENT REFUNDING BONDS, SERIES 2007B

Debt Service		
Principal paydown due 06/15/11	$	0.00
Interest due 06/15/11	$	18,218.75
Paying Agent Annual Fee		0.00
Amount Due by Check 6/08/2011 *	$	18,218.75

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

RECD APR 27 2011

04/19/11

RAMS05B

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNDWOOD DRIVE NW
RAMSEY MN 55303-6140

9340.6611
78421.25

Re:
CITY OF RAMSEY, MINNESOTA
$4,335,000 GENERAL OBLIGATION
IMPROVEMENT BONDS, SERIES 2005B

Debt Service		
Principal paydown due 06/15/11	$	0.00
Interest due 06/15/11	$	78,421.25
Paying Agent Annual Fee		0.00
Amount Due by Check 6/08/2011 *	$	78,421.25

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds.
Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

04/05/11

RAMS06A

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNDWOOD DRIVE NW
RAMSEY MN 55303-5137

9-342.661
5150.00

Re:
CITY OF RAMSEY, MINNESOTA
$1,035,000 G O TAXABLE TAX INCREMENT
BONDS, SERIES 2006A

Debt Service		
Principal paydown due 06/01/11	$	0.00
Interest due 06/01/11	$	5,150.00
Paying Agent Annual Fee		0.00
Amount Due by Check 5/25/2011	$	5,150.00

RECD APR 21 2011

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

CC Regular Session **5. 11.**

Meeting Date: 05/31/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Adopt Resolution 11-05-XXX Authorizing 4th Partial Payment to Rum River Contracting for IP 08-34 Bituminous Paving of 151st, 152nd and Fluorine Street

Background:

Resolution and Pay Request Attached

Council Action:

Motion to Adopt Resolution 11-05-XXX Authorizing 4th Partial Payment to Rum River Contracting for IP 08-34 Bituminous Paving of 151st, 152nd and Fluorine Street

Attachments

Pay 4 05.31.11

Pay 4 Attachment

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	05/24/2011 01:09 PM
Brian Olson	Brian Olson	05/25/2011 03:43 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 03:04 PM

Form Started By: MaryJo Warner Started On: 05/24/2011 10:55 AM

Final Approval Date: 05/26/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION AUTHORIZING 4th PARTIAL PAYMENT TO RUM RIVER CONTRACTING FOR IP 08-34, THE BITUMINOUS PAVING OF 151ST AND 152ND AVENUES, AND FLUORINE STREET

WHEREAS, on January 12, 2010 the Ramsey City Council authorized the solicitation of bids from plans prepared by City staff; and

WHEREAS, pursuant to an advertisement for bids for Improvement Project 08-34, the bituminous paving of 151st and 152nd Avenues, and Fluorine Street, bids were received, opened and tabulated according to law; and awarded on September 14, 2010 and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $174,189.45.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $95,852.17.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $39,895.37.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $2,425.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Rum River Contracting, Inc. for Improvement Project 08-34, Bituminous Paving of 151st and 152nd Avenues and Fluorine Street in the amount of $2,425.00.

2) That the City Council hereby accepts the partial pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of May 31, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May 2011.

_____
Mayor

ATTEST:

_____
City Clerk

IP 08-34 Bituminous Paving of 151st, 152nd, and Fluorine Street

City of Ramsey
May 23, 2011

Pay Estimate No. 4

Total Contract	$271,987.39	Total	$0.00	$269,951.82
Additional Work	$13,441.60		$2,500.00	$10,941.60
Change Order # 1	$41,129.25			$41,129.25
Total W/ Additional	$326,558.24		$2,500.00	$322,022.67

IP 08-34 Bituminous Paving of 151st, 152nd, and Fluorine Street

BID ITEM	QTY	UNIT	UNIT PRICE	CONTRACT AMOUNT	This Pay Application Quantity	This Pay Application EXTENSION	Completed to Date Quantity	Completed to Date EXTENSION
Mobilization	1	LS	$ 7,000.00	$7,000.00	0.00	$0.00	1.00	$7,000.00
Traffic Control	1	LS	$ 2,000.00	$2,000.00	0.00	$0.00	1.00	$2,000.00
Salvage Fence	50	LF	$ 2.00	$100.00	0.00	$0.00	40.00	$80.00
Remove and Grub Trees	30	EA	$ 111.00	$3,330.00	0.00	$0.00	35.00	$3,885.00
Silt Fence	1000	LF	$ 1.25	$1,250.00	0.00	$0.00	100.00	$125.00
Construction Fence	750	LF	$ 0.50	$375.00	0.00	$0.00	0.00	$0.00
Inlet Protection	10	EA	$ 90.00	$900.00	0.00	$0.00	0.00	$0.00
Salvage Hydrant	1	EA	$ 650.00	$650.00	0.00	$0.00	1.00	$650.00
Remove Bituminous Pavement	755	SY	$ 2.00	$1,510.00	0.00	$0.00	755.00	$1,510.00
Remove Concrete Driveway	39	SY	$ 3.00	$117.00	0.00	$0.00	39.50	$118.50
Salvage Signs	5	EA	$ 30.00	$150.00	0.00	$0.00	5.00	$150.00
Remove Sewer Pipe and/or Structure	1	LS	$ 500.00	$500.00	0.00	$0.00	1.00	$500.00
Temp. Mailboxes	1	LS	$ 600.00	$600.00	0.00	$0.00	1.00	$600.00
Grading	26	STA	$ 195.00	$5,070.00	0.00	$0.00	26.00	$5,070.00
Topsoil Borrow	500	CY	$ 13.00	$6,500.00	0.00	$0.00	500.00	$6,500.00
Common Borrow	100	CY	$ 0.01	$1.00	0.00	$0.00	0.00	$0.00
Subgrade Excavation	169	CY	$ 0.01	$1.69	0.00	$0.00	0.00	$0.00
Export Excess Material	400	CY	$ 6.89	$2,756.00	0.00	$0.00	400.00	$2,756.00
Connect to Existing Storm Sewer	1	EA	$ 500.00	$500.00	0.00	$0.00	1.00	$500.00
2 x 3 Catch Basin	4	EA	$ 826.00	$3,304.00	0.00	$0.00	3.00	$2,478.00
48" Stormwater MH	38.1	VFT	$ 247.00	$9,410.70	0.00	$0.00	36.41	$8,993.27

IP 08-34 Bituminous Paving of 151st, 152nd, and Fluorine Street

BID ITEM	QTY	UNIT	UNIT PRICE	CONTRACT AMOUNT	This Pay Application Quantity	This Pay Application EXTENSION	Completed to Date Quantity	Completed to Date EXTENSION
60" Stormwater MH w/ internal baffle	1	LS	$ 2,130.00	$2,130.00	0.00	$0.00	1.00	$2,130.00
120" Stormwater Sump MH	1	LS	$13,746.00	$13,746.00	0.00	$0.00	1.00	$13,746.00
Storm Castings	10	EA	$ 758.00	$7,580.00	0.00	$0.00	13.00	$9,854.00
12" RCP	65	LF	$ 21.00	$1,365.00	0.00	$0.00	72.00	$1,512.00
15" RCP	592	LF	$ 23.00	$13,616.00	0.00	$0.00	601.00	$13,823.00
18" RCP	557	LF	$ 25.00	$13,925.00	0.00	$0.00	540.00	$13,500.00
36" Subsurface Drains	1	LS	$38,035.00	$38,035.00	0.00	$0.00	1.00	$38,035.00
18" RCP FES w/trashguard	1	EA	$ 495.00	$495.00	0.00	$0.00	1.00	$495.00
Rip Rap Class 3 w/filter fabric	8.9	CY	$ 60.00	$534.00	0.00	$0.00	9.00	$540.00
Concrete Curb & Gutter	300	LF	$ 16.00	$4,800.00	0.00	$0.00	367.00	$5,872.00
4" Modified Class 5 Aggregate Base	2165	TONS	$ 10.10	$21,866.50	0.00	$0.00	2,151.98	$21,735.00
2" Bituminous Base Course (LVNW45030B)	1020	TONS	$ 49.50	$50,490.00	0.00	$0.00	974.58	$48,241.71
1 1/2" Bituminous Wear Course (LVWE45030B)	765	TONS	$ 54.50	$41,692.50	0.00	$0.00	814.52	$44,391.34
Bituminous Tack Coat	420	GAL	$ 2.50	$1,050.00	0.00	$0.00	450.00	$1,125.00
Casting Adjustments	5	EA	$ 353.00	$1,765.00	0.00	$0.00	13.00	$4,589.00
Sod with fertilizer	350	SY	$ 5.00	$1,750.00	0.00	$0.00	0.00	$0.00
Fertilizer, Seed & Mulch	0.85	ACRE	$ 1,500.00	$1,275.00	0.00	$0.00	0.00	$0.00
Erosion Control Blanket, Category 3	1000	SY	$ 1.20	$1,200.00	0.00	$0.00	0.00	$0.00
Irrigation and Landscaping Protection	1	LS	$ 500.00	$500.00	0.00	$0.00	0.00	$0.00
Bituminous Driveway Restoration	1470	SF	$ 1.50	$2,205.00	0.00	$0.00	1,270.00	$1,905.00
Concrete Driveway Restoration	332	SF	$ 6.00	$1,992.00	0.00	$0.00	332.00	$1,992.00
Reinstall Fence	50	LF	$ 8.00	$400.00	0.00	$0.00	0.00	$0.00
Reinstall Hydrant	1	LS	$ 3,050.00	$3,050.00	0.00	$0.00	1.00	$3,050.00
Reinstall Signs	5	EA	$ 100.00	$500.00	0.00	$0.00	5.00	$500.00

BID ITEM	QTY	UNIT	UNIT PRICE	CONTRACT AMOUNT	This Pay Application Quantity	This Pay Application EXTENSION	Completed to Date Quantity	Completed to Date EXTENSION
Additional Work								
Curb & Gutter Removal	1	LS	$ 335.50	$335.50	0.00	$0.00	1.00	$335.50
Sidewalk Removal	1	LS	$ 192.50	$192.50	0.00	$0.00	1.00	$192.50
CB #14	1	LS	$ 2,929.00	$2,929.00	0.00	$0.00	1.00	$2,929.00
CB #15	1	LS	$ 926.00	$926.00	0.00	$0.00	1.00	$926.00
CB #16	1	LS	$ 988.00	$988.00	0.00	$0.00	1.00	$988.00
12" RCP Pipe	1	LS	$ 576.00	$576.00	0.00	$0.00	1.00	$576.00
4" Pedestrian Ramp	1	LS	$ 2,048.00	$2,048.00	0.00	$0.00	1.00	$2,048.00
406 SF Sidewalk	1	LS	$ 446.60	$446.60	0.00	$0.00	1.00	$446.60
Winter/Temp. Erosion Control	1	LS	$ 2,500.00	$2,500.00	1.00	$2,500.00	1.00	$2,500.00
				10,941.60		2,500.00		10,941.60
Change Order # 1								
Remove Bituminous Pavement	476.9	SY	$ 2.00	$953.80		$0.00	476.90	$953.80
Remove Concrete Driveway	48.9	SY	$ 3.00	$146.70		$0.00	48.90	$146.70
Grading	11.0	STA	$ 195.00	$2,145.00		$0.00	11.00	$2,145.00
Topsoil Borrow	118.0	CY	$ 13.00	$1,534.00		$0.00	118.00	$1,534.00
Export Excess Material	4775	CY	$ 6.89	$32,899.75		$0.00	4,775.00	$32,899.75
Concrete Driveway Restoration	575	SF	$ 6.00	$3,450.00		$0.00	575.00	$3,450.00
				41,129.25		0.00		41,129.25

CC Regular Session **5. 12.**

Meeting Date: 05/31/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Adopt Resolution 11-05-XXX Authorizing 2nd Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements

Background:

Resolution and Pay Request Attached

Council Action:

Motion to adopt Resolution 11-05-XXX Authorizing 2nd Partial Payment to Rum River Contracting for IP 10-07 Alpine Drive/Roanoka Street Improvements

Attachments

Pay Resolution 05.31.11

Attachement 05.31.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	05/24/2011 01:08 PM
Brian Olson	Brian Olson	05/25/2011 03:44 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 03:04 PM

Form Started By: MaryJo Warner Started On: 05/24/2011 11:11 AM

Final Approval Date: 05/26/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION AUTHORIZING 2ND PARTIAL PAYMENT TO RUM RIVER CONTRACTING FOR IP 10-07 ALPINE DRIVE/ROANOKE STREET IMPROVEMENTS

WHEREAS, the Ramsey City Council authorized the preparation of plans and specifications for the above referenced work; and

WHEREAS, the Ramsey City Council approved the plans and specifications and the advertisement for bids for the above referenced work on May 11, 2010; and

WHEREAS, pursuant to an advertisement for bids for Alpine Drive/Roanoke Street Improvements, bids were received, opened and tabulated according to law and awarded on October 12, 2010; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $177,225.31.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of $1,192.73.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Rum River Contracting for the Alpine Drive/Roanoke Street Improvements in the amount of $1,192.73.

2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of May 31, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

ATTEST: Mayor

City Clerk

IP 10-07 ALPINE DRIVE/ ROANOKE STREET IMPROVEMENTS

City of Ramsey
May 23, 2011

Pay Estimate No. 2

Bid	$437,833.43	Total	$1,255.50	$187,808.45
Change Order				
With Change Order	$437,833.43		$1,255.50	$187,808.45
			This Pay Application	Completed to Date

IP 10-07 ALPINE DRIVE/ ROANOKE STREET IMPROVEMENTS — **CONTRACT**

ITEM	*UNIT*	*QTY*	*UNIT COST*	*EXTENSION*				
MOBILIZATION	LS	1	8,000.00	8,000.00	0.00	0.00	0.50	4,000.00
REMOVE TREES	EACH	16	95.00	1,520.00	0.00	0.00	2.00	190.00
GRUB TREES	EACH	16	55.00	880.00	0.00	0.00	0.00	0.00
REMOVE CONCRETE CURB AND GUTTER	LF	1924	2.00	3,848.00	0.00	0.00	541.00	1,082.00
REMOVE 12 - 18 INCH RCP	LF	83	3.00	249.00	0.00	0.00	0.00	0.00
REMOVE 21 - 24 INCH RCP	LF	166	3.00	498.00	0.00	0.00	138.00	414.00
REMOVE BITUMINOUS PAVEMENT	SQ YD	2273	2.00	4,546.00	0.00	0.00	1,835.10	3,670.20
REMOVE 2 X 3 CATCHBASIN	EACH	13	100.00	1,300.00	0.00	0.00	9.00	900.00
REMOVE 60" STORM MANHOLE	EACH	1	200.00	200.00	0.00	0.00	0.00	0.00
SAWING BITUMINOUS PAVEMENT	LIN FT	760	1.50	1,140.00	0.00	0.00	330.00	495.00
SALVAGE SIGN	EACH	29	30.00	870.00	0.00	0.00	0.00	0.00
COMMON EXCAVATION (TRAIL CONSTRUCTION)	CY	1375	10.05	13,818.75	0.00	0.00	0.00	0.00
COMMON BORROW IMPORT	CY	300	8.00	2,400.00	0.00	0.00	0.00	0.00
EXPORT SOILS (TRAIL CONSTRUCTION)	CY	72	6.00	432.00	0.00	0.00	126.00	756.00
GEOTEXTILE FABRIC TYPE V (TRAIL CONSTRUCTION)	SY	500	1.00	500.00	0.00	0.00	0.00	0.00
4" AGGREGATE BASE, CLASS 5	TON	477	12.00	5,724.00	0.00	0.00	337.79	4,053.48
4" AGGREGATE BASE, CLASS 5 TRAIL CONSTRUCTION	TON	2135	9.65	20,602.75	0.00	0.00	0.00	0.00
MILL BITUMINOUS SURFACE 0" - 1.5", 7 FEET WIDE	SQ YD	11168	0.83	9,269.44	0.00	0.00	6,088.00	5,053.04
MILL BITUMINOUS SURFACE 1.5" ,FULL WIDTH	SQ YD	4927	0.92	4,532.84	0.00	0.00	5,650.00	5,198.00
2" NON-WEARING COURSE LV3NW35030BR	TON	272	47.35	12,879.20	0.00	0.00	211.81	10,029.20
1.5" WEARING COURSE LV4WE45030B	TON	3200	52.55	168,160.00	0.00	0.00	2,034.49	106,912.45
2.5" WEARING COURSE LV4WE45030B TRAIL CONSTRUCTION	TON	1115	56.20	62,663.00	0.00	0.00	0.00	0.00
BITUMINOUS MATERIAL FOR TACK COAT	GAL	1770	2.50	4,425.00	0.00	0.00	980.00	2,450.00
15" RC PIPE SEWER, DESIGN 3006	LIN FT	239	22.00	5,258.00	0.00	0.00	160.00	3,520.00
18" RC PIPE SEWER, DESIGN 3006	LIN FT	146	24.00	3,504.00	0.00	0.00	176.00	4,224.00
21" RC PIPE SEWER, DESIGN 3006	LIN FT	119	27.00	3,213.00	0.00	0.00	92.00	2,484.00
24" RC PIPE SEWER, DESIGN 3006	LIN FT	62	29.00	1,798.00	0.00	0.00	64.00	1,856.00
CONSTRUCT 2' x 3' STORM CATCH BASIN	EACH	4	590.00	2,360.00	0.00	0.00	1.00	590.00
CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020/4022	EACH	11	950.00	10,450.00	0.00	0.00	12.00	11,400.00
CONSTRUCT DRAINAGE STRUCTURE DESIGN 54-4020/4022	EACH	1	1,300.00	1,300.00	0.00	0.00	1.00	1,300.00
CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020/4022	EACH	1	2,000.00	2,000.00	0.00	0.00	0.00	0.00
CONSTRUCT RCP FLARED END SECTION 24 INCH	EACH	1	498.00	498.00	0.00	0.00	1.00	498.00
F&I CASTING ASSEMBLY (STORM)	EACH	16	528.00	8,448.00	0.00	0.00	4.00	2,112.00

IP 10-07 ALPINE DRIVE/ ROANOKE STREET IMPROVEMENTS

CONTRACT

ITEM	*UNIT*	*QTY*	*UNIT COST*	*EXTENSION*				
CONNECT TO EXISTING STORM SEWER STRUCTURE	EACH	6	100.00	600.00	0.00	0.00	5.00	500.00
CONCRETE CURB & GUTTER DESIGN B612	LIN FT	400	14.00	5,600.00	0.00	0.00	0.00	0.00
CONCRETE CURB & GUTTER DESIGN B618	LIN FT	1505	10.38	15,621.90	0.00	0.00	541.00	5,615.58
CONCRETE MEDIAN	SY	70	46.00	3,220.00	0.00	0.00	0.00	0.00
F & I PEDESTRIAN RAMP	EACH	16	410.00	6,560.00	0.00	0.00	0.00	0.00
F & I TRUNCATED DOMES	SF	128	36.00	4,608.00	0.00	0.00	0.00	0.00
TRAFFIC CONTROL	LS	1	7,000.00	7,000.00	0.00	0.00	0.50	3,500.00
REINSTALL SIGN	EACH	29	120.00	3,480.00	0.00	0.00	0.00	0.00
SILT FENCE, HEAVY DUTY	LF	5000	1.50	7,500.00	837.00	1,255.50	3,337.00	5,005.50
INLET PROTECTION	EACH	16	60.00	960.00	0.00	0.00	0.00	0.00
SEEDING	ACRE	1.22	440.00	536.80	0.00	0.00	0.00	0.00
SEED MIX 240	LBS	28	3.00	84.00	0.00	0.00	0.00	0.00
SEED MIX 270	LBS	102	2.65	270.30	0.00	0.00	0.00	0.00
MULCH TYPE 1	TONS	3	400.00	1,200.00	0.00	0.00	0.00	0.00
DISK ANCHORING	ACRE	1.22	125.00	152.50	0.00	0.00	0.00	0.00
EROSION CONTROL BLANKET, CATEGORY 2	SY	500	1.20	600.00	0.00	0.00	0.00	0.00
FERTILIZER 20-0-10	LBS	427	0.85	362.95	0.00	0.00	0.00	0.00
PAVEMENT MARKING RAILROAD CROSSING WHITE - EPOXY	EACH	2	950.00	1,900.00	0.00	0.00	0.00	0.00
4" DOUBLE YELLOW LINE - EPOXY	LIN FT	9450	0.52	4,914.00	0.00	0.00	0.00	0.00
4" SOLID LINE WHITE - EPOXY	LIN FT	18900	0.26	4,914.00	0.00	0.00	0.00	0.00
24" SOLID LINE WHITE STOP BARS - EPOXY	LIN FT	66	7.00	462.00	0.00	0.00	0.00	0.00
Total				437,833.43		1,255.50		187,808.45

CC Regular Session **5. 13.**

Meeting Date: 05/31/2011

By: Jo Thieling, Administrative Services

Title:

Consider a Resolution Approving the 2011-2012 LELS Patrol Labor Contract

Background:

City staff and LELS-Patrol have reached tentative agreement on a two-year labor agreement. Below is a list of the terms and conditions that have been tentatively agreed to:

Duration: 2-years / 2011-2012

Wages: 2011-0%, 2012-2%

Insurance: 2011: Memorandum of Understanding - See below
2012: Reopener

Effective January 1, 2011, the chart below shows the City of Ramsey's employee health insurance premiums. The employer will make the following contributions toward group single or family health insurance coverage for employees enrolled in the City's plan. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

	Total Premium	City Contribution to Premium	City Contribution to VEBA**	Total COR Contribution	EE Contribution to Premium
Three for Free*					
Single ($2000 deductible)	$536.87	$536.87	$130.00	$666.87	$0.00
Family ($4000 deductible)	$1344.66	$846.94	$192.00	$1038.94	$497.72
$1500 Deductible					
Single ($1500 deductible)	$554.65	$469.91	$130.00	$599.91	$84.75
Family ($3000 deductible)	$1389.14	$820.17	$192.00	$1012.17	$568.97
$25/100%					
Single ($0 deductible)	$762.77	$517.14	NA	$517.14	$245.63
Family ($0 deductible)	$1909.59	$831.56	NA	$831.56	$1078.03

*Each plan member receives three free office visits (physician services) annually in addition to the free preventive care visit.

**The City's 2011 VEBA contribution includes the $4.30 monthly claims fee.

Court Time – Clarification to Language

An Employee who ~~works the "C" or "D" shift shall receive a minimum of three (3) hours pay at two (2) times the Employees base pay rate if the Employee is required to appear in court prior to 1:00 p.m. that same day~~. is required to appear in court within six (6) hours of the end of a scheduled shift shall receive a minimum of three (3) hours pay at Two (2) times the Employees base pay rate

Injury on Duty – Clarification to Language

Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the Employee's regular pay and Worker's Compensation insurance payments for a period not to exceed

ninety (90) working days per injury, not charged to the Employee's vacation, sick leave or other accumulated paid benefits, after a ~~five (5),~~ three (3) working day initial waiting period per injury. The ~~five (5)~~ three (3) working day waiting period shall be charged to the employee's sick leave account less Worker's Compensation insurance payments. Employees drawing Workers' Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the Employee made while working.

Funeral Leave- Clarification to Language

Employees are allowed funeral leave up to ~~three (3) consecutive days~~ 24 hours twice annually per occurrence (a maximum of ~~six days~~ 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within 5 (five) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

Compensatory Time Off (New Item)

Employees may elect to take compensatory time off in lieu of receiving overtime compensation except for the following: 1) Court time will be paid as overtime, 2) Hold-overs will be paid as overtime, 3) Early shift starts over two hours to cover the schedule will be paid as overtime (two hours and under may be taken as compensatory time off or overtime) 4) Scheduled overtime will be paid as overtime.

Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 34 hours at any time and employees may not earn more than 40 hours of compensatory time off annually.

Compensatory time off may only be used with prior approval from the employee's department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the employee at the then current rate. Compensatory time off will be approved pending scheduling. Payback time must be satisfied before compensatory time off willbe approved.

M.O.U. Holidays

For 2011 and 2012 only, the following changes apply to the 2011/2012 LELS Labor Agreement:

Each Employee shall have the option to sell ~~any or all~~ up to a maximum of 54 hours of his/her holiday hours back to the employer at his/her current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

M.O.U. Fitness-on-Duty (New Item)

For 2011 and 2012 only, the following changes apply to the 2011/2012 LELS Labor Agreement:

The purpose of this M.O.U. is to give each Patrol Officer the option to exercise while on duty. This is a voluntary program and is subject to the terms and conditions as set forth in the Police Department Fitness-on-Duty policy, as established by the Chief of Police.

This voluntary Fitness-on-Duty program provides an opportunity for employees engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, and 4) Reduce absenteeism.

Recommendation:

To approve the above-listed changes to the City's labor agreement with LELS-Patrol. The proposed language will be effective January 2011-December 2012.

Funding Source:

The 2011 health insurance proposal is part of the 2011 General Fund Budget and is the same as the amounts that have already been approved for non-union and AFSCME employees. There will be a required re-opener for 2012 health insurance.

The 2012, 2% wage adjustment will be included as part of the 2012 General Fund Budget.

Council Action:

Motion to adopt resolution 11-05-XXX to approve the 2011-2012 LELS Patrol Labor Contract.

Attachments

Resolution

Fitness-on-Duty Policy

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:41 PM

Form Started By: Jo Thieling Started On: 05/26/2011 12:10 PM

Final Approval Date: 05/26/2011

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

APPROVING 2011-2012 LABOR AGREEMENT WITH LELS-PATROL

WHEREAS, the City and LELS-Patrol have been negotiating the terms of a two-year labor agreement; and

WHEREAS, the City and LELS-Patrol have reached tentative agreement.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Motions to approve resolution 11-05-XXX to approve the following terms of a two-year agreement between the City of Ramsey and LELS-Patrol:

Duration: 2-years / 2011-2012
Wages: 2011-0%, 2012-2%
Insurance: 2011: Memorandum of Understanding - See below
2012: Reopener

Effective January 1, 2011, the chart below shows the City of Ramsey's employee health insurance premiums. The employer will make the following contributions toward group single or family health insurance coverage for employees enrolled in the City's plan. In addition, the City will purchase $20,000 of basic life insurance for full-time regular employees.

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Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the Employee's regular pay and Worker's Compensation insurance payments for a period not to exceed ninety (90) working days per injury, not charged to the Employee's vacation, sick leave or other accumulated paid benefits, after a ~~five (5)~~ three (3) working day initial waiting period per injury. The ~~five (5)~~ three (3) working day waiting period shall be charged to the employee's sick leave account less Worker's Compensation insurance payments. Employees drawing Workers' Compensation benefits will not receive supplementary IOD pay or sick leave pay, which provides for more after-tax pay than the Employee made while working.

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Compensatory time off is computed at one and one-half (1 ½) times the time worked. Accrued and banked compensatory time off shall not exceed 34 hours at any time and employees may not earn more than 40 hours of compensatory time off annually.

Compensatory time off may only be used with prior approval from the employee's department head. Upon separation from employment, accrued and unused compensatory time off will be paid to the employee at the then current rate. Compensatory time off will

be approved pending scheduling. Payback time must be satisfied before compensatory time off will be approved.

M.O.U. Holidays

For 2011 and 2012 only, the following changes apply to the 2011/2012 LELS Labor Agreement:

Employees will receive or be given credit in the work schedule for ninety-six (96) holiday hours per year. Each Employee shall have the option to sell ~~any or all~~ up to a maximum of 54 hours of his/her holiday hours back to the employer at his/her current rate of pay. This holiday buy back option may be taken during two time periods annually: January 1 through January 15, and November 1 through November 15. In any event, no holiday hours shall carry over to the next year.

M.O.U. Fitness-on-Duty (New Item)

For 2011 and 2012 only, the following changes apply to the 2011/2012 LELS Labor Agreement:
The purpose of this M.O.U. is to give each Patrol Officer the option to exercise while on duty. This is a voluntary program and is subject to the terms and conditions as set forth in the Police Department Fitness-on-Duty policy, as established by the Chief of Police.

This voluntary Fitness-on-Duty program provides an opportunity for employees engaged in stressful and somewhat sedentary jobs an opportunity to: 1) Improve job performance, 2) Reduce health risks, 3) Reduce job-related injuries, and 4) Reduce absenteeism.

Funding Source

The 2011 health insurance proposal is part of the 2011 General Fund Budget and is the same as the amounts that have already been approved for non-union and AFSCME employees. There will be a required re-opener for 2012 health insurance.

The 2012 2% wage adjustment will be included as part of the 2012 General Fund Budget

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

315.00 PHYSICAL FITNESS PROGRAM

315.01 PURPOSE

This policy is designed to give guidance to the police department officers who elect to participate in the physical fitness program.

315.02 INTENT

The fitness program provides an opportunity for employees engaged in stressful and somewhat sedentary jobs, an opportunity to:

A. Improve job performance
B. Reduce health risks
C. Reduce job related injuries
D. Reduce absenteeism
E. Improve overall fitness

315.03 SCOPE

A. This program is a voluntary fitness program that will consist of the employee providing the employer with a signed copy of the provided Physician Referral Form approving the employee's use of the Police Department Fitness Facility.
B. Employees who participate in this fitness program are required to sign a waiver releasing the city from liability regarding any injuries resulting from participation in the program.
C. Employees must work out during non-peak hours. Additionally, patrol personnel will check out 10-10 with CC while participating in the program.
    1. Peak hours are defined as:

a. 0730 hours to 0930 hours, 1630 hours to 1830 hours, and 0030 hours to 0230 hours (Thursday –Saturday).

b. Supervisors may authorize workouts outside of the parameters listed above after considering staff levels and work load.

D. A maximum of sixty minutes may be used to work out and shower. Employees will utilize this program using 30 minutes of their break time along with 30 minutes of their shift time.

E. In order to work out there must be a minimum of 2 patrol officers (or Sgt's) still on the road available for calls.

F. One employee from each unit of the department may utilize the fitness room at any given time (i.e. patrol, investigation, administration)

G. Employees who are responsible for calls for service response will be required to monitor their police radio. If the supervisor/senior officer deems it necessary for the employee to end their work-out due to a call for service then that employee shall terminate their work-out immediately and return to patrol duties.

H. Employees participating in this program will have no more than 6 on duty work outs in each 14 day pay period. This is not an assurance that they will get to use all 6 fitness periods. This will be determined by minimums and call load.

I. Authorized activities will include walking, jogging, running, recumbent bike, elliptical, aerobics and weight training (machines and free weights).

J. Employees are also encouraged to work out on their own time as needed to maintain or improve their fitness level.

K. Employees who do not participate in this program will still be held to the physical standards required of their position in accordance with the City of Ramsey position profile.

L. Employee participation in physical fitness program may be suspended or revoked for unsatisfactory job performance or a violation of exercise room rules of conduct.

M. Should an injury occur while utilizing the fitness room, the injured employee must immediately report it to a department supervisor.

N. Participation in the physical fitness program or use of the fitness room is not a condition of employment and this policy can be reviewed or amended at anytime.

O. Employees participating in the physical fitness program must sign the log book in the workout room upon completion of exercising each day. By signing the book the employee is attesting to following the above mentioned policies as well as using their work out time for exercising.

P. Employees will be responsible for the cleanliness and maintenance to the facility.

CC Regular Session **5. 14.**

Meeting Date: 05/31/2011

By: Colleen Lasher, Administrative Services

Title:

Report from the Personnel Committee meeting held on May 10, 2011.

Case 1: Resolution to Consider Accepting the Resignation of a Clerk Typist in the Finance Department

Case 2: Resolution to Consider Ending the Probationary Period of the Accountant I

Background:

Case 1: Staff reviewed the case with the Personnel Committee to consider accepting the resignation of Ms. Joan Smith; a Clerk Typist in the Finance Department. Due to current budget constraints staff is not requesting to fill this position at this time.

Case 2: Staff reviewed the case with the Personnel Committee to consider ending the probationary period of the Accountant I; Ms. Cindy Nelson. Administrator Ulrich stated that Ms. Nelson has performed her Accountant I duties well and that she is assuming additional duties as part of the vacancy of the Clerk Typist position; Ms. Nelson will not receive additional compensation for doing so.

Notification:

N/A

Observations:

N/A

Recommendation:

Case 1: The Personnel Committee motioned to recommend adoption of resolution 11-05-XXX to accept the resignation of Ms. Joan Smith; a Clerk Typist in the Finance Department.

Case 2: The Personnel Committee motioned to recommend adoption of resolution 11-05-XXX to end the probationary period of Ms. Cindy Nelson, Accountant I in the Finance Department.

Council Action:

Case 1: Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-05-XXX to accept the resignation of Ms. Joan Smith; a Clerk Typist in the Finance Department.

Case 2: Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-05-XXX to end the probationary period of Ms. Cindy Nelson, Accountant I in the Finance Department.

Attachments

05-10-11 Personnel Committee Packet

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:52 PM

Form Started By: Colleen Lasher Started On: 05/25/2011

Final Approval Date: 05/26/2011

City of Ramsey
Agenda
Personnel Committee
Tuesday May 10, 2011
5:00 pm
Lake Itasca Room - 7550 Sunwood Drive NW

1. **Call to Order**

2. **Citizen Input**

3. **Approve Agenda**

4. **Committee Business**

1. Consider a Resolution Accepting the Resignation of a Clerk Typist in the Finance Department.

2. Consider a Resolution to End the Probationary Period of the Accountant I.

5. **Adjournment**

Personnel Committee **4. 1.**

Meeting Date: 05/10/2011

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution Accepting the Resignation of a Clerk Typist in the Finance Department.

Background:

Staff received a letter of resignation from Joan Smith stating that her last day of employment with the City will be on Tuesday, May 31, 2011. Joan will be retiring after 12 years of part-time service in the Finance Department.

Due to budget constraints staff is delaying the request to refill this position at this time.

Notification:

Observations:

Recommendation:

Staff recommends that resolution 11-05-XXX be approved to accept Ms. Joan Smith's resignation from the Finance Department.

Funding Source:

There is no funding required for this action. The annual savings for this reduction is $32,400 of which $1,900 is charged against the enterprise funds.

Council Action:

Motion to adopt resolution 11-05-XXX which confirms the recommendation of the Personnel Committee to accept Ms. Joan Smith's resignation.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Amy Dietl	05/03/2011 08:14 AM
Colleen Lasher (Originator)	Colleen Lasher	05/03/2011 08:29 AM
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:20 PM
Form Started By: Colleen Lasher		Started On: 05/02/2011

Final Approval Date: 05/04/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

Consider a Resolution Accepting the Resignation of a Finance Department Clerk Typist

WHEREAS, Ms. Joan Smith works for the City as a part-time, regular Finance Department Clerk Typist, and

WHEREAS, Ms. Smith has submitted a letter of resignation effective May 31, 2011; and

WHEREAS, due to budget constraints staff is not requesting to fill this position at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council of the City of Ramsey confirms the recommendation of the Personnel Committee to accept Joan Smith's resignation from her Clerk Typist position in the Finance Department;

2) That the effective date of Ms. Smith's resignation is May 31, 2011.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May 2011.

Personnel Committee **4. 2.**

Meeting Date: 05/10/2011

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution to End the Probationary Period of the Accountant I.

Background:

Ms. Cindy Nelson was hired for the position of Accountant I on November 29, 2010 and was subject to a six-month probationary period. Ms. Nelson has successfully completed the required six-month probationary period and the Finance Director recommends retaining her as the city's full-time regular Accountant I.

Notification:

Observations:

Recommendation:

To remove Ms. Cindy Nelson from probation effective May 29, 2011 and retain her as the full-time regular Accountant I.

Funding Source:

There are no additional funds required to remove Ms. Nelson from probation.

Council Action:

Motion to approve resolution 11-05-XXX which confirms the recommendation of the Personnel Committee to remove Ms. Cindy Nelson from probation and retain her as the City's full-time regular Accountant I.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/04/2011 02:24 PM
Form Started By: Colleen Lasher		Started On: 05/01/2011
Final Approval Date: 05/04/2011		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

RESOLUTION ENDING THE PROBATIONARY PERIOD FOR THE ACCOUNTANT I

WHEREAS, Ms. Cindy Nelson was hired for the position of Accountant I on November 29, 2010 and was subject to a six-month probationary period; and

WHEREAS, Ms. Nelson has successfully completed the required six-month probationary period; and

WHEREAS, the Finance Director recommends removing Ms. Nelson from probation effective May 29, 2011, and retaining her as the full-time regular Accountant I.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to approve resolution 11-05-XXX confirming the recommendation of the Personnel Committee to end the probationary period for Cindy Nelson, effective May 29, 2011 and retain her as the full-time regular Accountant I.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council on the 31st day of May, 2011

CC Regular Session **5. 15.**

Meeting Date: 05/31/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Report from Public Works

Background:

The Public Works Committee met on May 17th, 2011 and discussed the following six cases.

Case #5.1 Consider Stormwater Utility Rate Change Request from Green Valley Greenhouse

Staff reviewed that Green Valley Greenhouse submitted a request to have their stormwater utility fees changed to $37.08 per year.

This property is defined by the tax status and type of business operating on the site. It is unique among the properties being charged a stormwater utility fee.

Staff and the Committee agreed that the owner has put many things in place that the City has asked him to do to protect his property.

Motion to recommend that the City Council approve a request to change the stormwater utility fees to $37.08 for Green Valley Greenhouse, retroactive to July 2009.

Case #5.2 Consider Installing Permanent Power for Happy Days Celebration

Staff reviewed that the Happy Days Committee rents portable generators to provide power for the stage show, food vendors and inflatable attractions. Staff was asked to investigate installing underground power to the site.

The estimate for the generators for 2011 is $3,500. The estimate form Connexus is $8,300. The estimate from Rapid Electric is $3,000. The City Permit fee is $500. The total estimate to the site is $13,000.

Discussion took place regarding the type of service needed and possible locations and the Committee asked to see what the configuration would look like.

Staff offered to present the configuration at the June Council meeting when it is discussed and explained it would look much like what is at campgrounds for power.

Motion to recommend that the City Council consider approval of installing permanent power of either 400 amp service in one location, or 200 amp service in 2 locations, dependent on further research, on the east side.

Case #5.3 The Use of Social Media in Public Works

Staff reviewed in the report that it is the primary goal is to improve communication with our residents.

Staff and the Committee discussed the use of Facebook as a means to communicate public works operations as well as research by the Planning Intern of the Citizen Request Tracker which is used in other cities.

Motion to recommend that the City Council consider conducting research in an effort to begin using Facebook and Citizen Request Tracker as communication tools for the Public Works Department.

Case #5.4 Consider Options for Street Sweeping

Staff reviewed that during the strategic planning session this item was placed in the parking lot to discuss the contracting out of City services to decrease costs to the residents.

Staff reviewed various options with the Committee and recommended Option 2 which is to supplement City staff and equipment with contracted sweepers. City of Plymouth subcontracts out all its work; refurbished pieces of equipment may prove to be feasible.

The Committee discussed that the City of Plymouth subcontracts out all its work; refurbished pieces of equipment may prove to be feasible. It was proposed the City research the possibility of subcontracting out its work.

The consensus was to research costs of subcontracting by discussing this option with the City of Plymouth, and look at the viability of using refurbished sweepers.

Case #5.5 Consider Priority Streetlight Installation Related to Various 2011 Improvement Projects

Staff presented the case and outlined all the requested proposals for streetlight installation, all of which relate to previously approved 2011 construction projects. Each streetlight proposal was discussed with a few options for potential funding sources.

Chairperson McGlone inquired if this is all the lights the City perceives will be needed.

City Engineer Himmer answered that some of the lights were a carryover from last year, which were delayed due to the pending construction projects, and the remainder were to provide coverage consistent with the City's priority street lighting policy. Typically, the City receives several calls per year from residents requesting the installation of streetlights in and around their neighborhood; so it could not be stated with certainty that these would be the only requests for the year.

Discussion ensued regarding the City's street lighting policy and requirements. He explained there is approximately $1 million in the lighting fund, which can only be used for lights. Some of the funds are paid in by developers and some are used specifically for development lighting. At the same time, some funds are being used for vandalism repair, energy and maintenance, etc. Commissioner Tossey stated this is an item that should be brought to the Council, and he expressed his desire to see less taken from taxpayers. Commissioner Elvig suggested a work session be scheduled to talk about the policy.

Motion to recommend that the City Council direct staff to install all the streetlights referenced in this case, and to utilize the streetlight utility fund to pay for them.

Case #5.6 Review Mass Grading Concepts and Import Policy for The COR

Development Manager Lazan reviewed the staff report. He noted Steve Sabraska from Landform is present.

City Engineer Himmer pointed out there are still wetlands on the site, and that hurdle needs to be cleared.

Commissioner Elvig stated he is in favor of using the pond for grading and generating excess fill to better balance the site. He expressed concern with utilizing the planned access off of Sunwood Drive and proposed an access from the north may work better. He questioned what the next step is to formulate a policy.

Chairperson McGlone suggested a model policy be drafted. It was the consensus of the group that staff should draft

a policy for accepting fill material within the COR to implement the preliminary grading plan and bring it back before the PW Committee before it is forwarded to the HRA for consideration. Some of the items within the policy to focus on include free material, where should it be placed and how should it be placed (compacted vs. stockpiled), what types of material should be accepted, erosion control, and access.

Recommendation:

Staff recommends ratifying the recommendation of the Public Works Committee.

Council Action:

Ratify the recommendation of the Public Works Committee.

Attachments

Agenda 05.17.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	05/24/2011 01:30 PM
Len Linton	Len Linton	05/25/2011 09:03 AM
Grant Riemer	MaryJo Warner	05/25/2011 12:59 PM
Brian Olson	Brian Olson	05/25/2011 03:43 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:22 PM

Form Started By: MaryJo Warner Started On: 05/20/2011 09:54 AM

Final Approval Date: 05/26/2011

City of Ramsey
Agenda
Public Works Committee
Tuesday May 17, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**

2. **Citizen Input**

3. **Approve Agenda**

4. **Approve Minutes**

1. Approve Public Works Committee Meeting Minutes dated April 19, 2011

5. **Committee Business**

1. Consider Stormwater Utility Rate Change Request from Green Valley Greenhouse

2. Consider Installing Permanent Power for Happy Days Celebration

3. The Use of Social Media in Public Works

4. Consider Options for Street Sweeping

5. Consider Priority Streetlight Installation Related to Various 2011 Improvement Projects

6. Review Mass Grading Concepts and Import Policy for The COR

6. **Committee/Staff Input**

7. **Adjournment**

Public Works Committee **4. 1.**

Meeting Date: 05/17/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Public Works Committee Meeting Minutes dated April 19, 2011

Background:

The Public Works Committee held its regular meeting on April 19, 2011

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Committee Action:

Approve Meeting Minutes dated April 29, 2011

Attachments

Minutes 04/19/11

Form Review

Inbox	Reviewed By	Date
Brian Olson	Amy Dietl	05/12/2011 03:40 PM
Kurt Ulrich	Amy Dietl	05/12/2011 03:41 PM

Form Started By: MaryJo Warner Started On: 05/12/2011 03:25 PM

Final Approval Date: 05/12/2011

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, April 19, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Colin McGlone Councilmember David Elvig Councilmember Jason Tossey
Also Present:	City Administrator Kurtis G. Ulrich Public Works Director Brian Olson City Engineer Tim Himmer Councilmember Bob Ramsey Councilmember Randy Backous Economic Development/Marketing Manager Aaron Backman Parks Supervisor Mark Riverblood Street Supervisor Grant Reimer Senior Planner Tim Gladhill

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 5:32 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Elvig, seconded by Chairperson McGlone and Councilmember Tossey to approve the agenda as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey. Voting No: None.

APPROVE MINUTES

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to approve the minutes from the March 15, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey. Voting No: None.

COMMITTEE BUSINESS

Case #1: Consider Site Plan for Parking Lot Amendments for Ramsey Office Plaza

Senior Planner Gladhill reviewed the staff report. He noted 24 feet of drive lane is the minimum needed and expressed concern there could be conflicts in a small parking lot. A future drive through access is planned. He also noted some park space on the north is being eliminated and some is moving to the east.

Public Works Director Olson added that it is not clear yet how this plan impacts the streetscape. Staff has spent a lot of time and effort in achieving continuity with the plans in place. When this plan is further defined, Staff wants to reserve the right to adjust as necessary.

Chairperson McGlone suggested the ingress parking spaces off Sunwood would be safer if they were angled for the purpose of in/out traffic.

Public Works Director Olson explained the way the parked cars would have to pull out and to the north and turnaround would not be safe.

Chairperson McGlone stated if all parties are satisfied with the current plan, then it does not need to be changed at this point.

Councilmember Elvig expressed concern with the shared parking that the City is encouraging. He cited the situation at Subway. He asked where the discussions are regarding the use of the easement and parking lot the city owns.

City Administrator Ulrich responded the parties are in the process of negotiating. He explained it is difficult to project a timeline, however, optimistically it could be 30 to 60 days.

Councilmember Elvig asked if there has been discussion of having an access from Rhinestone Street.

Public Works Director Olson indicated that is a State Aid road. There are State Aid roads on both sides.

Senior Planner Gladhill noted discussions have taken place regarding access on this road, exclusive of this discussion.

City Administrator Ulrich noted the 60 feet of property owned by the HRA will be discussed at a future meeting. This item is being discussed to move forward with the restaurant proposal. The Staff recommendation at this point is that this proposal does fit into the City's overall plan. It is not compromising what was originally envisioned.

Public Works Director Olson pointed out this is a walkable community, and the design of The COR is geared more toward pedestrians. There is a happy medium.

Motion by Councilmember Tossey, seconded by Chairperson McGlone, to recommend that the City Council approve the site plan for parking lot expansion and additional access at 7533 Sunwood Drive NW, contingent upon site plan approval by the City Council.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Tossey and Elvig. Voting No: None.

Case #2: Review Sidewalk Plowing Policy

Street Supervisor Grant Reimer reviewed the staff report.

Chairperson McGlone pointed out that homeowners that have a sidewalk on their property knew when they bought the property that they would be responsible for it. He noted that hiring subcontractors for some of the plowing is something that should be explored. He said the townhomes have association dues, and the dues should cover the removal of snow. He cautioned the City to carefully consider any design standards that could cause issues such as a car parked on the road making traffic difficult to flow through. He added that snowplowing can be a precarious issue for the City. It is easy to fall into providing a service.

City Administrator Ulrich said the City will do some portion of snow clearing, but the question is whether the city crew does it, it is contracted out, or the residents do it. The City needs to define what it will take responsibility for.

Public Works Director Olson indicated 75% of trails are on State Aid Roads or connecting neighborhoods. He noted one of the reasons the department is only over budget by $3,000 is that the roads and school walking trails are done first. It takes three to four days to get to trails and sidewalks, but the City is not paying overtime to get them cleared. If the department was to cut back, the cost savings may not be evident.

Councilmember Elvig asked how many hours or days are put into clearing trails.

Street Maintenance Supervisor Reimer responded they are done in four hours by three Staff.

Councilmember Elvig suggested the City take over all the trails as part of the City Parks maintenance. The internal sidewalks in the residential areas should be done by the residents. The areas that have associations should manage the snow clearing themselves. The school trails must be done by the City for the students to get to school safely.

Councilmember Tossey agreed. He predicted there may be issues with empty lots because many will be bank owned.

City Administrator Ulrich noted the consensus seems to be that the townhome associations should continue to be responsible for their snow clearing. The City should continue with school

zone areas. The City should also clear trails and sidewalks adjacent to State Aid roads or interconnecting different neighborhoods. Sidewalks in residential areas should be handled by the residents. He stated Staff will draft a plan and bring it back for consideration.

Case #3: Summary of Snow Removal Activities for 2010-2011 Season

Street Supervisor Reimer reviewed the staff report.

Councilmember Elvig noted he was pleased with the efficient snow removal he saw all season. There was not as much ice buildup as in the past.

Councilmember Tossey commended Street Supervisor Reimer for having gone only 3% over budget considering the major snow events of the season. Since most of the big events were on holidays and weekends, and overtime had to be used for clearing the snow, this small overage in the budget is commendable.

Case #4: Consider Storm Sewer Outlet Revisions Related to City Project #08-33; Ute Street Improvements

City Engineer Himmer reviewed the staff report.

Resident Arnold Peltzer, 4863 179th Lane, stated the structure should be extended 12 feet out, and it should be narrower so it doesn't take up the entire easement. He noted when this project began, he thought it would look like any other project in the area. He commented it is unsightly and unsafe.

City Engineer Himmer stated he did have a conversation with the City Attorney regarding the liability issues. The City Attorney informed him there is no more liability with this than with anything else for the City or property owner.

Public Works Director Olson explained in the beginning, concerns were raised that the DNR may need to be involved. A few options were considered before the plan was final. The structure does not need to be any set distance away from the water's edge, but it does need to be higher than the high water mark. It was challenging to create a design.

Chairperson McGlone questioned whether more uniform rip rap could be used.

City Engineer Himmer stated he will specify smaller rip rap be used in reconstructing the project.

Mr. Peltzer pointed out the easement is not taken care of.

City Engineer Himmer noted the easement issue is being discussed. He said he is not sure if it is a recorded easement or if it is existing. He said he is in discussion with the City Attorney.

Mr. Peltzer stated the easement is recorded.

Councilmember Elvig stated as a resident that shares this easement, he was shocked to see the size of the project and the lack of uniformity. He understood from the City Attorney that he was the sole owner of the top of the land. He explained he wanted to put a dock on the top of the rock, and that cannot happen now. This has severed access along any easement he owns.

Chairperson McGlone clarified the City intends to change the structure as it is now.

City Engineer Himmer replied the City does intend to make changes that include this Committee's and the Council's direction. This will be a separate case on the Council agenda, and the City Attorney will be present to aid in the discussion. He added the contractor performed the work they were asked to do, and any changes would be paid by the City.

Case #5: Consider Amendments to the City's Topsoil Ordinance

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to recommend that the Public Works Committee table this item to call the City Council Work Session to order.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey. Voting No: None.

The Public Works Committee meeting recessed at 7:06 p.m. and reconvened at 7:16 p.m.

City Engineer Himmer reviewed the staff report. He added that Staff did attempt to determine the potential cost savings on a typical family home between the current standard and without, however the numbers were inconclusive.

Motion by Chairperson McGlone, seconded by Councilmember Elvig, to recommend that the City Council amend the topsoil ordinance in City Code to reduce the thickness requirement from 6 inches to 4 inches.

Discussion: Councilmember Tossey expressed concern in how readily available the topsoil compound is and how expensive it is. City Engineer Himmer explained it is a MNDOT specification now. The City gives reminders of its ordinance to all the contractors. It is more expensive. The builders have mentioned it is $1,500 more per lot. It is readily available. Chairperson McGlone noted every state highway project uses this topsoil compound. He also noted that the soil Ramsey has is unable to hold water so this kind of compound is necessary. Public Works Director Olson stated this is a good compromise to help hold the water, and for the builders that have already graded their lots. This is a good step in finding another management tool to decrease water consumption and decrease the demand on the system.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey. Voting No: None.

COMMITTEE INPUT

City Engineer Himmer gave an update on Potential Pond Cleaning Project Near 155th Lane NW and Armstrong Boulevard.

Resident Pam Chismar, 8070 155th Lane NW, described her property.

Chairperson McGlone noted the City is discussing this issue with Senators to get the issue addressed. This problem is in other suburbs as well.

Public Works Director Olson stated he does not want to lose track of this issue. It is a large, difficult issue because there are so many other jurisdictions involved. He indicated the City should continue to be involved and try to assist in whatever it can in a regional perspective. He noted it will be on a future Council agenda.

ADJOURNMENT

Motion by Councilmember Tossey, seconded by Chairperson McGlone to adjourn the Public Works Committee Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:29 p.m.

Respectfully submitted,
Brian Olson
Public Works Director

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

Public Works Committee **5. 1.**

Meeting Date: 05/17/2011

By: Len Linton, Engineering/Public Works

Title:

Consider Stormwater Utility Rate Change Request from Green Valley Greenhouse

Background:

Green Valley Greenhouse submitted a request to have their stormwater utility fees changed to $37.08 per year. This is the rate applied to farmsteads with associated outbuildings.

The stormwater utility was established in 2000. The ordinance defined standardized acreages for use in determining the charges for a particular property. Single family, two family, townhouse units and farmland properties that contain only a farmstead and typical associated outbuildings shall be considered as single family residential property. Single family residential properties shall be considered having an acreage of one-fourth acre and an Residential Equivalent Factor (REF) of 1. Single family properties with a business on the site shall be charged one-half of the residential rate and one-half of the business rate until such time as the business is no longer active on the site, at which time the rate shall be the standard single family residentail rate .

The ordinance was amemded to established criteria for granting credits for specific classes of property:

A) Parcels over 20 acres with an overall impervous area less than 15%.

B) Stormwater detention on non-residential properties. The maximum credit is 25%.

C) Stormwater quality treatment on non-residential properties. The maximum credit is 25%.

The ordinance defined a calculation method based on the percent impervious cover on non-residential properties. "Impervious" shall mean any ground surface that is not substantially covered with vegetation and produces run-off amounts that are in excess of undeveloped land. Paths and parking areas that consist of gravel and dirt will be considered impervious surface.

The area determinations for business properties used property data from the county for parcel areas and aerial half-sections for determining impervious areas on each site.

Green Valley Greenhouse met the 50/50 criteria when the stormwater utility was established. The owner lived on the site and it was one property. The property was platted in 2004, separating the single family residence from the business. The single family property is now under separate ownership.

The Green Valley Greenhouse site is currently 38.69 acres with 54% impervious cover.

The city acquired it's own aerial imagery in 2003. Staff reviewed the impervious calculations for Green Valley Greenhouse after the plat was filed using the 2003 imagery and determined that additional impervious cover had been added to the site. The owner was notified of the proposed changes and he appealed the changes to the City Council. The City Council gave the applicant time to construct a pond onsite in order to recieve credits B and C. Staff visited the site in mid 2009 and observed that the pond was constructed. The billing rate was changed to reflect the credit commencing with the October 2009 bill. The applicant currently pays $1,991.76 per quarter.

Notification:

Observations:

Staff searched the property tax data base and found three (3) properties in the City with the same tax classification as the subject parcel, 'AGRICULTURAL, COMMERCIAL / GOLF COURSE,'. The other two (2) properties are vacant land. The Stormwater Utility database was compared with the tax database and there are two (2) properties in the Stormwater utility with an agricultural classification. The other parcel has a designation 'AGRICULTURAL, AGRICULTURAL,'.

Staff also researched "Green Acres" on the county and state tax websites. There is tightly defined set of criteria that assesors must follow to grant "Green Acres" status to a parcel including minimum area devoted to agriculture and minimum period of ownership.

This property is defined by the tax status and the type of business operating on the site. It is unique among the properties being charge a stormwater utility fee. It is unlikely that another storm water utility customer could meet the criteria to apply for this same rate change.

Funding Source:

This case does not require expenditure of City Funds. The decision will change the income to the Stormwater Utility Fund.

Staff Recommendation:

Based upon discussion.

Committee Action:

Based upon discussion

Attachments

Ordinance

Rate Calculation

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	03/08/2011 03:43 PM
Len Linton	Len Linton	03/09/2011 10:49 AM
Tim Himmer	Tim Himmer	03/09/2011 10:59 AM
Brian Olson	Amy Dietl	03/10/2011 08:42 AM
Kathy Schmitz	Amy Dietl	03/10/2011 08:43 AM

Form Started By: Len Linton Started On: 03/08/2011 08:39 AM

Final Approval Date: 03/10/2011

Ramsey, Minnesota, Code of Ordinances >> PART II - CODE OF ORDINANCES >> Chapter 58 - UTILITIES >> ARTICLE V. - STORM DRAINAGE UTILITY >>

ARTICLE V. - STORM DRAINAGE UTILITY

Sec. 58-194. - Storm sewer system; statutory authority.
Sec. 58-195. - Findings and determinations.
Sec. 58-196. - Rates and charges.
Sec. 58-197. - Establishing basic rate.
Sec. 58-198. - Standardized acreage.
Sec. 58-199. - Adjustments of charges.
Sec. 58-200. - Excluded lands.
Sec. 58-201. - Supplying information.
Sec. 58-202. - Estimated charges.
Sec. 58-203. - Drainage and erosion control.

Sec. 58-194. - Storm sewer system; statutory authority.

The provisions of Minn. Stats. § 444.075, authorizes cities to impose just and reasonable charges for the use and availability of storm sewer facilities ("charges"). By this article, the city elects to exercise such authority.

(Code 1978, § 4.80.01; Ord. No. 00-01, 3-13-2000)

Sec. 58-195. - Findings and determinations.

In providing for such charges, the findings and determination set out in this article are made.

(1) In the exercise of its governmental authority and in order to promote the public health, safety, convenience and general welfare, the city has constructed, operated and maintained a storm sewer system ("the system"). This article is adopted in the further exercise of such authority and for the same purposes.

(2) The system, as constructed, heretofore has been financed and paid for through the imposition of special assessments and ad valorem taxes. Such financing methods were appropriate to the circumstances at the time they were used. It is now necessary and desirable to provide an alternative method of recovering some or all of the further costs of improving, maintaining and operating the system through the imposition of charges as provided in this article.

(3) In imposing charges, it is necessary to establish a methodology that undertakes to make them just and equitable. Taking into account the status of completion of the system, past methods of recovering system costs, the topography of the city and other relevant factors, it is determined that it would be just and equitable to assign responsibility for some or all of the future costs of operating, maintaining and improving the system on the basis of the expected stormwater runoff from the various parcels of land within the city during a standard five-year rainfall event.

(4) Assigning costs and making charges based upon expected typical stormwater runoff cannot be done with mathematical precision but can only be accomplished within reasonable and practical limits. The provisions of this article undertake to establish a reasonable and practical methodology for making such charges.

(Code 1978, § 4.80.02; Ord. No. 00-01, 3-13-2000; Ord. No. 00-10, 9-5-2000)

Sec. 58-196. - Rates and charges.

(a) *Residential equivalent factor.* Rates and charge for the use and availability of the system shall be determined through the use of a residential equivalent factor (REF). For the purposes of this article, one REF is defined as the ratio of the average volume of surface water runoff coming from one acre of land and subjected to a particular use, to the average volume of runoff coming from one acre of land subjected to typical single-family residential use within the city during a standard five-year rainfall event.

(b) *Residential equivalent unit.* Rates and charges for the use and availability of the system shall be determined through the use of a residential equivalent unit (REU). For the purposes of this article, one REU is defined as the product of the acreage of a particular parcel multiplied by the REF.

(c) *Determination of REFs and REUs.* The REF shall be based on the relative runoff generated by any land use compared to the expected runoff from a typical half-acre single-family dwelling. This relationship shall be interpreted as a function of the percent of the total lot area that is impervious and shall be applied as determined in the table below.

STORM SEWER RESIDENTIAL EQUIVALENT FACTOR

Percent Coverage	Q-Runoff (In.)	REF/Acre	Percent Coverage	Q-Runoff (In.)	REF/Acre
1	0.88	1.02	51	1.84	2.75
2	0.90	1.08	52	1.87	2.79
3	0.92	1.14	53	1.89	2.82
4	0.94	1.20	54	1.92	2.86
5	0.95	1.25	55	1.94	2.90
6	0.97	1.30	56	1.96	2.93
7	0.99	1.35	57	1.99	2.97
8	1.01	1.40	58	2.02	3.01
9	1.02	1.44	59	2.04	3.04
10	1.04	1.48	60	2.06	3.08
11	1.06	1.52	61	2.09	3.12
12	1.08	1.56	62	2.12	3.16
13	1.09	1.58	63	2.14	3.19
14	1.11	1.63	64	2.16	3.23
15	1.13	1.67	65	2.19	3.27
16	1.15	1.70	66	2.22	3.31
17	1.16	1.73	67	2.24	3.35
18	1.18	1.76	68	2.27	3.39
19	1.20	1.79	69	2.30	3.43
20	1.22	1.82	70	2.32	3.47
21	1.24	1.85	71	2.35	3.51
22	1.26	1.88	72	2.38	3.55
23	1.28	1.91	73	2.40	3.59
24	1.30	1.94	74	2.43	3.63
25	1.32	1.97	75	2.46	3.67
26	1.34	2.00	76	2.48	3.71
27	1.35	2.02	77	2.51	3.75
28	1.37	2.04	78	2.54	3.79
29	1.38	2.06	79	2.56	3.83
30	1.40	2.09	80	2.59	3.87
31	1.42	2.12	81	2.62	3.91
32	1.44	2.15	82	2.64	3.95
33	1.46	2.18	83	2.68	4.00
34	1.48	2.21	84	2.71	4.04
35	1.50	2.24	85	2.74	4.09
36	1.53	2.28	86	2.78	4.14
37	1.55	2.31	87	2.81	4.19
38	1.57	2.34	88	2.84	4.24
39	1.59	2.37	89	2.88	4.29
40	1.61	2.40	90	2.91	4.34
41	1.63	2.43	91	2.94	4.40
42	1.66	2.48	92	2.98	4.45
43	1.68	2.51	93	3.02	4.50
44	1.70	2.54	94	3.05	4.55

45	1.72	2.57	95	3.09	4.61
46	1.74	2.60	96	3.13	4.67
47	1.76	2.63	97	3.17	4.73
48	1.78	2.66	98	3.22	4.80
49	1.81	2.70	99	3.26	4.86
50	1.83	2.73	100	3.30	4.93

For the purpose of this article, the term "impervious" shall mean any ground surface that is not substantially covered with vegetation and produces run-off amounts that are in excess of undeveloped land. Paths and parking areas that consist of gravel and dirt will be considered impervious surface.

(d) *Appeals.* Appeals from the city administrator's determination of the proper classifications may be made to the city council. The council may adjust, by ordinance, the storm drainage fee for a parcel or a class of parcels based upon hydrologic data to be supplied by property owners, which data demonstrates a hydrologic response substantially different from the standards. Such adjustments of stormwater drainage fees shall not be made retroactively.

(Code 1978, § 4.80.03; Ord. No. 00-01, 3-13-2000; Ord. No. 00-10, 9-5-2000)

Sec. 58-197. - Establishing basic rate.

In determining charges, the council shall, from time to time, by ordinance, establish a basic system rate to be charged against one acre of land having an REF of one. The charge to be made against each parcel of land shall then be determined by multiplying the REU times the basic system rate.

(Code 1978, § 4.80.04, subd. 1; Ord. No. 00-01, 3-13-2000; Ord. No. 00-10, 9-5-2000)

Sec. 58-198. - Standardized acreage.

For the purpose of simplifying and equalizing charges against property used for residential purposes, the following process shall be used. Single-family, two-family, townhouse units and farmland properties that contain only a farmstead and typical associated outbuildings shall be considered as a single-family residential property. Single-family residential properties shall be considered to have an acreage of one-fourth acre and an REF of 1. Single-family properties with a business on the site shall be charged one-half the residential rate and one-half the business rate until such time as the business is no longer active on the site, at which time the rate shall be the standard single-family residential rate. The property owner shall be responsible for notifying the city of this change of status.

(Code 1978, § 4.80.05; Ord. No. 00-01, 3-13-2000; Ord. No. 00-10, 9-5-2000; Ord. No. 04-14, 6-1-2004)

Sec. 58-199. - Adjustments of charges.

The city council may, by resolution, from time to time, adopt policies providing for the adjustment of charges for parcels or groups of parcels, based upon hydrologic data supplied by affected property owners, demonstrating an actual hydrologic response substantially different from the REF being used for the parcel. Such adjustment shall be made only after receiving the recommendation of the city administrator and shall not be made effective retroactively. If the adjustment would have the effect of changing the REF for all or substantially all of the land uses in a particular classification; however, such adjustment shall be accomplished by amending the REF table in section 58-196.

(Code 1978, § 4.80.06; Ord. No. 00-01, 3-13-2000)

Sec. 58-200. - Excluded lands.

No charge for system availability or service shall be made against land which is either public street right-of-way or vacant and unimproved with substantially all of its surface having vegetation as ground cover.

(Code 1978, § 4.80.07; Ord. No. 00-01, 3-13-2000)

Sec. 58-201. - Supplying information.

The owner, occupant or person in charge of any premises shall supply the city with such information as the city may reasonably request related to the use, development and area of the premises. Willful failure to provide such information or to falsify it is a violation of this article.

(Code 1978, § 4.80.08; Ord. No. 00-01, 3-13-2000)

Sec. 58-202. - Estimated charges.

If the owner, occupant or person in charge of any premises fails or refuses to provide the information requested, as provided in section 58-201, the charge for such premises shall be estimated and billed in accordance with such estimate, based upon information available to the city.

(Code 1978, § 4.80.09; Ord. No. 00-01, 3-13-2000)

Sec. 58-203. - Drainage and erosion control.

(a) *Drainage plan.* In the development improvement or alteration of land, the direction, quantity or quality of drainage shall not be changed unless plans for the development are submitted to the city engineer and are found to be in compliance with the city's comprehensive surface water management plan or have received a variance from the appropriate water management organization as necessary. Runoff shall be properly channeled into a storm drain, watercourse, ponding area or other public facility.

(b) *Erosion and sediment control plan.* Prior to the issuance of a building or grading permit for any development, improvement or alteration of land, a plan for erosion and sedimentation control shall be presented with the site plan. The erosion and sedimentation control plan shall specify the measures to be used before, during and after construction until the soil and slope are stabilized by permanent cover. These control measures shall be maintained in good working order until site stabilization occurs.

(c) *Plan approval.* In areas which are susceptible to erosion hazard or sedimentation damage, the city may require the erosion and sedimentation control plan to be approved by the appropriate water management organization prior to the issuance of a permit.

(d) *Approval.* Plans and provisions required for compliance with this article must be submitted to the community development director for approval.

(Code 1978, § 4.80.10; Ord. No. 00-01, 3-13-2000)

Councilmember Zimmerman introduced the following resolution and moved for its adoption:

RESOLUTION #00-12-341

A RESOLUTION MODIFYING THE CREDITS AVAILABLE FOR THE STORM DRAINAGE UTILITY

WHEREAS, on January 11, 2000, the Ramsey City Council adopted Ordinance #00-01; and

WHEREAS, according to Ordinance #00-01, Section 4.80.06, Adjustments of Charges. The City Council may, by resolution, from time to time, adopt policies providing for the adjustment of charges for parcels or groups of parcels, based upon hydrologic data supplied by affected property owners; and

WHEREAS, according to Resolution #00-07-172, the procedure and credits that are available for the storm drainage utility were established. The procedure that was established with the above referenced resolution will herein be referred to as the formal application.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA, as follows:

That in order to be considered for a storm drainage utility credit, the property owner will be required to supply ALL of the information included in the pre-application form. The intent of this resolution is to introduce a procedure allowing the property owner the ability to apply for the credits outlined in Resolution #00-07-172 without supplying all of the information that is necessary to formally apply for a credit. There are also some modifications to the existing credit policy in which this resolution would supercede. Those changes will be identified clearly in this resolution.

A. **Modified Method** - For those properties that exceed 5 acres in size and have an overall percent impervious less than 25%, the property owner may request that the City modify the approach taken to calculate the storm drainage fee for their property. The modified approach to the storm drainage fee is calculated by assuming that a single rectangular area which completely encompasses the impervious area be regarded as the modified area. The percent impervious and then the REU calculated using this modified area and the table of REFs in Ordinance #00-01. (The criteria for this credit have been modified from Resolution #00-07-172.)

B. **Storm water detention** - The criteria for the credits outlined in Resolution #00-07-172 have not been changed.

C. **Wet ponding credit** - The criteria for the credit outlined in Resolution #00-07-172 has not been changed.

Once the property owner completes and has returned the pre-application form, the City Engineer will make an on-site inspection of the "structure" to see if it is obviously eligible for the credits available for the storm drainage utility. If it is not obvious, or the property owner disagrees with the findings of the City Engineer, they may complete the formal application to provide the necessary information to justify the credits. The formal application will require the signature of a professional engineer

licensed in the State of Minnesota.

This resolution also establishes a grace period for the credit applications. If the pre-application form is returned to the City of Ramsey by February 28, 2001, then the property will be eligible for retroactivity. If the credit is approved, the new rate will be effective as of the implementation of the storm drainage utility. There will be no retroactivity of ANY storm drainage utility rates and/or credits after February 28, 2001. This is a change to Resolution #00-07-172.

The motion for the adoption of the foregoing resolution as duly seconded by Councilmember Hendriksen, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Gamec
Councilmember Zimmerman
Councilmember Hendriksen
Councilmember Anderson
Councilmember Connolly

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council, this the 19th day of December, 2000.

Mayor

ATTEST:

City Administrator

Councilmember Connolly introduced the following resolution and moved for its adoption:

RESOLUTION #00-07-172

A RESOLUTION APPROVING THE CREDITS AVAILABLE FOR THE STORM DRAINAGE UTILITY

WHEREAS, on January 11, 2000, the Ramsey City Council adopted Ordinance #00-01; and

WHEREAS, according to Ordinance #00-01, Section 4.80.06, Adjustments of Charges. The City Council may, by resolution, from time to time, adopt policies providing for the adjustment of charges for parcels or groups of parcels, based upon hydrologic data supplied by affected property owners.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA, as follows:

1. That in order to be considered for a storm drainage utility credit, the property owner will be required to supply ALL of the information, including engineering calculations, to justify the credit. If a property owner or person responsible for paying for the storm drainage fee believes that a particular fee is incorrect, such person may request in writing that the fee be recomputed. If an error of more than 20% has been made, the fee will be adjusted effective the quarter after receipt of the letter. No adjustments will be made retroactively.

   A. **Modified Method** – For those properties that exceed 20 acres in size and have an overall percent impervious less than 15%, the property owner may request that the City modify the approach taken to calculate the storm drainage fee for their property. The modified approach to the storm drainage fee is calculated by assuming that a single rectangular area which completely encompasses the impervious area be regarded as the modified area. The percent impervious and then the REU calculated using this modified area and the table of REFs in Ordinance #00-01. The new charge will not be retroactive.

   B. **Storm water detention** - No adjustments will be made to single family and two family residential parcels. An adjustment of up to twenty-five (25%) will be made for those parcels with onsite measures that limit outflow peak events according to the following conditions:

      I. Ten percent (10%) credit for parcels that limit peak outflow rates during a 5-year rainfall event to rates comparable to the rates from an unimproved vacant property of the same size.

      II. An additional fifteen percent (15%) credit will be given to parcels that limit peak outflow rate during a 100-year rainfall event to rates comparable to the rates from an unimproved vacant property of the same size.

C. **Wet ponding credit** - An adjustment of up to twenty-five percent (25%) will be made to the storm water utility fee of a parcel for onsite measures which are owned and maintained by the applicant that effectively reduces the amount of sediments/nutrients that enter the system. No adjustments will be made to single family, duplex residential, and agricultural parcels. It is the responsibility of the applicant to prove that the wet pond in question meets the following design criteria.

I. Permanent Pool Volume: The volume of the permanent pool ("dead storage") should be at least 1.3 and preferably up to 2.5 times greater than the runoff volume generated from a 0.34 inch rainfall event (average summer storm) over the pond tributary area.

II. Permanent Pool Depth: To promote settling and provide space for sediment accumulation, the average depth (volume/area) of the permanent pool should be at least 4 feet with a maximum depth of 10 feet.

III. Pond Shape: The pond should be wedge shaped, narrowest at the inlet and widest at the outlet. A minimum length to width ratio of 3:1 should be used. The distance between storm sewer outfalls and the pond outlet should be maximized to prevent short-circuiting.

IV. Detention Time: The pond should provide a detention time of at least 6 hours.

V. Skimming: The pond should have some type of facility to retain oils and floatable debris. This facility will be maintained by the applicant. Skimming shall be considered adequate if a baffle structure extends at least 4 inches below the normal water surface and the velocity of water passing under the baffle does not exceed 0.5 feet per second for the one year rainfall event.

VI. Emergency Overflow: An emergency overflow structure or stabilized spillway will be provided to accommodate discharges during a storm event greater than a 2.5 inch rainfall.

VII. Side Slopes: For purposes of stability, the side slopes should not exceed three feet horizontal to one foot vertical.

The motion for the adoption of the foregoing resolution as duly seconded by Councilmember Anderson, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Gamec
Councilmember Connolly
Councilmember Anderson
Councilmember Hendriksen

Councilmember Zimmerman

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council, this the 11th day of July, 2000.

Mayor

ATTEST:

City Administrator

Name	***Green Valley Greenhouse 2010***				
Address	*6530 Green Valley Road*				
PIN	*03-32-25-41-0002*				
	Acre	SF			
Site Size:	38.69	1,685,336	REF		2.86
Impervious Area	20.88	909,533	REU		110.653
% Impervious		54%	Quarterly Charge		**$ 3,983.52**
Rational C		0.62			

Credits		None	
Pre-Application Filed		None	
A. Modified Method		N/A	
Is Site > 20 acres and less than 10% imp		no	
B. Rate of Discharge			25%
Rate less than 5 yr Pre Develop	10%	Yes	
Rate less than 100 yr Pre Develop	15%	Yes	
See Hydrocad printouts in file			
C. Wet Ponding Credit			25%
% Property that drains to wet pond.	100%		
Wetpond volume required 0.34 inch rain (cf) (full site)	38,724		
Wetpond volume available (af)	2.46		
Dry Pond volume (no outlet)	0		
Total Credits			50%

New Rate	
REU	55.327
Quarterly Charge	$ 1,991.76

2000 REU 23.34 based on 50% commercial 50% single family

10/5/06 rate 3,346.16 @ 30.24/q Credit Based on submittal by MFRA on hehalf of Green Valley Greenhouse and reflects 2006 Site Additional construction will require rate review

10/5/06 Reviewed Credit Application

12/12/07 Changed to $31.16

3/14/2008 Submitted REU of 110.65 to Opus 21

9/2009 Submitted REU of 55.327 to Opus 21

Public Works Committee **5. 2.**

Meeting Date: 05/17/2011

By: Len Linton, Engineering/Public Works

Title:

Consider Installing Permanent Power for Happy Days Celebration

Background:

The Happy Days Committee rents portable generators to provide power for the stage show, food vendors and inflatable attractions. They are planning to rent three (3) generators for 2011. Staff was asked to investigate installing underground power to the site. We contacted Connexus Energy and asked for a quote to provide three (3) service locations to match the generator placement. Their quote will provide cable to the meter location. The City will need to hire an electrician to install the wire from the meter to the service panel locations. We contacted Rapid Electric who performes electrical work for the City to get an estimate for setting the service panels and connecting to the meters.
We used the attached map for 2010 to develop the estimate. The location of the inflatables has not been determined for 2011.

The estimate for the generators for 2011 is $3,500. The estimate from Connexus is $8,300. The estimate from Rapid electric is $3,000. There will be City Permit fees of $500. The total estimate for installing permanent power to the site is $13,000. There will be monthly service charges once the permanent power is installed.

The cost of installing permanent power is 4 times the projected rental rate for 2011.

Notification:

Observations:

Funding Source:

The proposed funding source is the Happy Days fund.

Staff Recommendation:

Staff recommends evaluating the the long term plans for the COR and Happy Days. The decision on installing permanent power should complement the long term plans.

Committee Action:

Motion based on discussion.

Attachments

2010 Map

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	05/10/2011 12:59 PM
Kurt Ulrich	Jo Thieling	05/12/2011 12:01 PM

Form Started By: Len Linton Started On: 05/10/2011 08:54 AM

Final Approval Date: 05/12/2011

City of Ramsey
Happy Days 2010

Legend

Events

Info Booth

N

CARNIVAL

14515

FIREWORKS SETUP

HOT AIR BALLOON RIDES

FOOD VENDORS

CAR SHOW IF NEEDED

SUNWOOD DR

PICNIC TABLES

OVERFLOW PARKING

BINGO TENT

STAGE

FARMERS' MARKET

***FIRST FLOOR PARKING RAMP - CAR SHOW

7850

CRAFT SHOW/ BUSINESS EXPO

HANDICAPPED PARKING

7550

CIVIC CENTER DR

Public Works Committee **5. 3.**

Meeting Date: 05/17/2011

By: Grant Riemer, Engineering/Public Works

Title:

The Use of Social Media in Public Works

Background:

One of staff's primary goals is to improve communication with our residents. Currently we use Cable TV, the Ramsey Resident, the City of Ramsey website and Face Book to some extent to accomplish this goal. Staff has also begun to look into CRM systems (Citizen Request Management) to track and respond to service requests more efficiently. Public Works would like to also include the use of Facebook and Twitter in our department, as a means for residents and staff to communicate service requests and to inform residents of maintenance activities in their neighborhoods.

One of the more traditional methods of residents reaching us is to pick up the phone and give us a call. In the winter we use a spare phone line in the system for our "Snow Plow Information Line". We use this line to communicate start and end times and some basic weather information. Residents in turn can leave messages about icy conditions or damage from snowplowing. This gives us a central place to collect phone calls, so we don't lose track of the service requests. This line is not used during the summer and could easily be changed into the "report a pothole line." With a little marketing on Cable TV, Council meetings and the Ramsey Resident, people would soon be familiar with the phone line.

The next communication tool is our website. Residents can use the access phone numbers and email addresses of City staff and other basic information here. Anoka County uses an interactive page on their website for pothole reporting. Residents fill out the basic information and submit the request for repair. We could do something like this as well, but it is fairly cumbersome. You have to go to the web page find the form, fill it out, and then submit it.

The City of Ramsey also has a Facebook page. Currently it is used to announce public meetings and City events, etc…. but nothing to do with Public Works operations. Public Works staff feels this could be expanded to include information on larger Public Works operations such as water main flushing, street sweeping, street improvement projects, storm water repairs and road closures.

Notification:

Observations:

Twitter is another avenue that could be used to get information out. Staff believes this outlet would work well for Public Works. People could leave short messages asking for service or reporting problems they see throughout the City. Staff could use the service to inform people of what projects we are working on. Plowing start and finish times, what areas we will be sweeping, what road we will be patching, water main flushing, etc… could all be explained quickly. Some days in Public Works our priorities change quickly and this service is based on instant communication.

Funding Source:

0311

Staff Recommendation:

Begin using the social media as another way Public Works can communicate with our residents.

Committee Action:
Based on discussion

Form Review

Inbox	Reviewed By	Date
Brian Olson	Amy Dietl	05/12/2011 02:54 PM
Kurt Ulrich	Jo Thieling	05/12/2011 02:55 PM
Heidi Nelson	Heidi Nelson	05/12/2011 02:58 PM
Mary Jo Warner	MaryJo Warner	05/12/2011 03:06 PM
Brian Olson	Amy Dietl	05/12/2011 03:40 PM
Kurt Ulrich	Amy Dietl	05/12/2011 03:41 PM

Form Started By: Grant Riemer Started On: 05/11/2011 11:29 AM

Final Approval Date: 05/12/2011

Public Works Committee **5. 4.**

Meeting Date: 05/17/2011

By: Grant Riemer, Engineering/Public Works

Title:

Consider Options for Street Sweeping

Background:

Street sweeping is an important part of our roadway maintenance. Sweeping impacts areas such as pedestrian and vehicle safety, storm water runoff and other environmental issues. Spring sweeping usually starts in late March or early April and continues into May. Sweeping this time of year is greatly impacted by weather and road conditions. Snow or rains are common; as is ice in the gutter line.

During the strategic planning session, an item that was placed in the "parking lot" to discuss was the Contracting out of City services to decrease costs to the resident. The following is an analysis of our current sweeping operation as well as a list of options for the Public Works Committee to consider.

Currently, sweeping is accomplished in-house with City staff and equipment and paid for with the Storm Drainage Utility fund. Presently we have two street sweepers, both are 3 wheel Elgin Pelican models (1984 and 2004). Because of the heavier amount of debris in the spring, both sweepers are generally used in tandem. The first sweeper does the gutter line picking up the majority of the material, with the second sweeper doing a clean up pass and intersections. In addition to the sweepers, we run a dump truck and a water truck with the sweeping crew. The driver alternates between hauling debris cleaned off the streets and supplying water to the sweepers, needed for dust control.

Allied Blacktop currently sweeps another City with mileage similar to ours and they estimate that they would need 500 sweeper hours to completely sweep our City once. This, of course, depends on road conditions and type of roads they encounter. Intersections, cul-de-sacs and amount of debris and other conditions all factor into the number.

In all of the following scenarios, the truck hauling and water supply will continue to be provided by the City. There is 300 hours in the spring, 100 hours in the summer and 300 hours in the fall that we sweep. Operator costs for sweeping activities must be done by a full time staff member instead of our seasonal staff and therefore maintain a consistent cost per hour of $30.88 ($ 23.22 x 1.33). Capital cost per hour is $25.29 ($8,850/350) or $18.75 ($6,500/350) depending on which sweeper we use. Operating expenses including gas, oil changes, brushes, insurance, tire replacement, and miscellaneous parts resulting in a per hour cost of $19.77. This leaves a total cost of $75.93 per hour for the new sweeper or $69.22 for the 2004 sweeper.

Following is a list of options for street sweeping (see attached spreadsheet):

1. Continue to use City staff and equipment to perform street sweeping. If this option is preferred, then consideration should be given to replacing the 1984 Elgin. Staff has maintained it well and to this point has been able to find replacement parts, but they are becoming scarcer. A new replacement sweeper would range from $165,000.00-$177,000.00, depending on the make, model and options. At $177,000.00 spread over 20 years the cost of a new machine would be approximately
$8,850/year. Total cost to complete spring and fall sweeping annually would be $50,804.

2. Supplement City staff and equipment with contracted sweepers. This type of operation is fairly common and used for spring and fall sweeping when debris is the heaviest. The contractor supplies street sweepers with operators and works alongside the city crew. It’s also common for the city to provide the dump trucks and a water truck. The normal operation would include the City providing one dump truck per two sweepers and the water truck

would work independently, within the operation, supporting all sweepers. This would amount to the replacement of the work that was done with the second sweeper and results in an annual expense of $50,813.

3. Renting a sweeper and operating it with City Staff: It became evident in our analysis that this option would not fare well since the rental rate based on a $40 hour week would amount to a capital cost alone of over $90 per hour compared to our capital and maintenance costs of approximately $45.

Notification:

Observations:

It also became evident during our discussions with Contractors and others in the industry that this is a highly competitive service that is provided. The truck mounted sweeper was more expensive than the standard 3 wheel Elgin that was purchased in 2004 but would provide flexibility and increase efficiency during the off season. For those that are not aware, we utilize our sweeper to maintain the ice rinks in the winter and felt that the increased travel speeds would be beneficial to get to and from the rinks as well as making us more efficient in responding to an emergency where a sweeper may be useful. The top speed of a typical sweeper is 15 mph and the truck mounted sweeper can travel highway speeds thereby reducing our travel time to a scene.

Funding Source:

9605- Storm Water Utility
General Fund
Equipment Revolving Fund

Staff Recommendation:

As you can see by the analysis, the difference in cost is minimal and relies on many assumptions for costs to perform this very valuable service. Our recommendation at this time is to go with Option 2 and not replace the 1984 Elgin sweeper, prepare a quote form for the 2012 season so that we can get some real costs for performing this service.

Committee Action:

Motion to move forward with Option #2 thereby not replacing the 1984 Elgin and try Contracting out half of the annual street sweeping activity.

Attachments

analysis of sweeping options

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	05/10/2011 02:27 PM
Grant Riemer (Originator)	Grant Riemer	05/10/2011 04:11 PM
Brian Olson	Brian Olson	05/10/2011 06:36 PM
Grant Riemer (Originator)	Kathy Schmitz	05/11/2011 09:05 AM
Mary Jo Warner	MaryJo Warner	05/11/2011 01:32 PM
Kurt Ulrich	Jo Thieling	05/12/2011 11:32 AM
Brian Olson	Amy Dietl	05/12/2011 02:41 PM
Kurt Ulrich	Amy Dietl	05/12/2011 02:41 PM
Form Started By: Grant Riemer		Started On: 04/25/2011 02:57 PM

Final Approval Date: 05/12/2011

Sweeping Facts:	Spring hours	SMP and Miscellaneous
	Hours	Hours
Sweeper #1 (1984 Elgin) - SW #1	150	50
Sweeper # 2 (2004 Elgin) - SW #2	150	50

Total hourly cost of FT PW MW	$30.88	
SW #1 replacement cost	$177,000.00	
SW #2 cost	$130,000.00	
Annual capital cost of SW #1	$8,850.00	
Annual capital cost of SW #2	$6,500.00	
Total hourly capital cost of SW #1	$25.29	
Total hourly capital cost of SW #2	$18.57	
Annual cost to maintain sweepers	$5,930.00	per 300 hours of operation
Total hourly cost of sweeper maintenance	$19.77	
Ave hourly cost for Contracting sweeping	**$75.96**	
Total hourly cost for sweeping with SW #1	**$75.93**	truck mounted sweeper
Total hourly cost for sweeping with SW #2	**$69.22**	

Scenario #1: Existing operations - 2 operators and 2 sweepers

	Operator	Capital
SW #1	$10,808.91	$8,850.00
SW #2	$10,808.91	$6,500.00

Scenario #2: Don't replace SW #1, contract out for SW #1

SW #1	0		0
SW #2	$10,808.91		$6,500.00
Contract	350	hours @	

Fall Hours	Total Hours
150	350
150	350

Maintenance

$6,918.33	$26,577.24
$6,918.33	$24,227.24
	$50,804.49

0	$0.00
$6,918.33	$24,227.24
$75.96	$26,586.00
	$50,813.24

Public Works Committee **5. 5.**

Meeting Date: 05/17/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Priority Streetlight Installation Related to Various 2011 Improvement Projects

Background:

The City Council adopted the attached current street lighting policy on November 14, 2006. This policy references two distinct classifications of street lights:

1. ***Priority lights***, which are placed at key intersections and other locations (mostly along high speed, high volume roadways) as a public safety measure. These lights are financed through the general fund and a City-wide street lighting utility.
2. ***Subdivision lights***, which are placed in new subdivisions and established neighborhoods for greater pedestrian safety and increased crime deterrent. In new developments, these lights are financed initially by the developer, and on-going maintenance and operation costs are paid by the residents of that neighborhood. Existing neighborhoods can petition the City for additional street lights, with the costs assessed back to the benefiting residents in that neighborhood.

Notification:

Observations:

The Public Works Committee evaluated the need for additional priority streetlights along Bunker Lake Boulevard, at the intersections of Basalt and Azurite Streets, last year. The recommendation at that time was to wait and install these lights in conjunction with the pending Bunker Lake reconstruction project being initiated by Anoka County. The attached proposal outlines the costs for the installation of these priority streetlights.

During the private utility coordination phase of this same project it was discovered that, due to the burial of the overhead electric lines, certain existing cobra-head style streetlights would have to be reconfigured because the service poles that they are hanging on are being removed. Connexus Energy has prepared a proposal to install stand-alone streetlights, similar to those located elsewhere along Bunker Lake Boulevard, at the intersections of Bunker Lake Boulevard and Magnesium St., Tungsten St., Unity St., and Wolfram St., and at the intersection of Sunfish Lake Boulevard and 142nd Ln. (see attached).

The feasibility study for the reconstruction of Dysprosium Street included the installation of streetlights in the boulevard areas, and these are proposed to be installed at each intersection consistent with the priority streetlighting policy. Attached is a Connexus Energy proposal for the installation of these lights in conjunction with the pending project.

Since portions of the City are contained in the Anoka Electric Utility service area, staff requested that Connexus Energy prepare another proposal to install and meter the priority streetlights for both the Bunker Lake Boulevard and Dysprosium Street reconstruction projects that would fall within the Anoka Electric area. Attached is the proposal to install these lights that will be on handled consistent with all other streetlighting in the City; with ownership and maintenance handled by Connexus.

Current City policy establishes a $15,000 annual budget to address concerns and requests for priority streetlights as they arise. As areas are identified they are brought before the Public Works Committee for discussion. The proposals attached for consideration total approximately $62,000; and all streetlights are proposed to be installed in conjunction with previously approved construction projects. If we were to follow our current policy it would take us in excess of four years to complete the required installations, so staff is requesting that the City Council consider these proposals for the pending construction season.

Funding Source:

Funding for the Bunker Lake Boulevard/Basalt and Azurite Street intersections could come from the City's Streetlight Utility fund as an eligible priority streetlight, or could possibly be included in the TIF funding that will be used for the City's share on the pending Anoka County reconstruction project for Bunker Lake Boulevard. Similarly, the proposed stand-alone streetlights along the pending Anoka County Bunker Lake Boulevard reconstruction project (at Magnesium, Tungsten, Unity, and Wolfram) could also potentially be funded in a similar manner as outlined above. Staff will be discussing current estimates and budgets with Anoka County and have additional information available at the meeting.

The Dysprosium streetlights could potentially be funded by State Aid funds as a project cost, but are also eligible for funding through the City's Streetlight Fund as priority streetlights. Staff has a call into MnDOT to discuss the use of State Aid funds for these streetlights and will have more information available at the meeting.

The streetlights referenced in the Anoka Electric Utility service area can potentially be funded by any or all of the options listed above; TIF for those adjacent to the Anoka County Bunker Lake Boulevard reconstruction project, State Aid for the one located along Dysprosium Street, or the City's Streetlight Utility Fund.

Staff Recommendation:

Staff is recommending the installation of all the streetlights referenced in this case, depending on Council direction related to the funding mechanism for each.

Committee Action:

Motion to recommend that the City Council direct staff to install all the streetlights referenced in this case with a dedicated funding source for each, which will be determined based upon submission of additional information and discussion.

Attachments

Streetlighting Policy

Bunker & Azurite/Basalt Proposal

Bunker Recon Proposal

Dysprosium Proposal

Anoka Electric Service Area Proposal

Form Review

Inbox	Reviewed By	Date
Brian Olson	Amy Dietl	05/12/2011 02:54 PM
Kurt Ulrich	Jo Thieling	05/12/2011 02:56 PM
Heidi Nelson	Heidi Nelson	05/12/2011 03:06 PM

Form Started By: Tim Himmer Started On: 05/10/2011 12:56 PM

Final Approval Date: 05/12/2011

STREET LIGHTING POLICY

Purpose:

It shall be the purpose of this policy to provide for a rational basis for the location, types, and methods of installing and financing of municipal street lighting within the City.

General:

Two distinct classifications of street lighting within the City are acknowledged. Priority street lighting shall consist of street lights placed at key intersections and locations within the City. The chief benefit from this class of lighting is to improve safety at higher volume intersections and on high speed roadways. Because of the general nature of the benefit from this type of lighting it shall be financed through revenue derived from the general fund and a citywide street lighting utility.

Subdivision lighting is the second classification of street lighting. The increased benefit from this continuous type of lighting includes greater pedestrian safety and increased crime deterrent. These benefits occur chiefly to residents of subdivisions and neighborhoods, who should be involved in the decision to provide such street lighting and the financing of the system.

Priority Street Lighting:

Eligibility for priority street lighting shall include the intersection of city streets with state trunk highways, county roads, and city arterial and collector streets. In addition priority lighting eligibility shall also be considered where one or more factors may establish a basis for street lighting that will benefit the general public. These factors shall include:

- High frequency of nighttime accidents
- Marked pedestrian crossings
- Locations used by a high number of pedestrians near parks and schools
- Selected intersections on neighborhood collector streets were traffic volumes are significantly higher than on adjacent residential streets.
- Within the Ramsey Town Center.

Priority Street lighting shall consist of wood or fiberglass standards equipped with 150 watt high pressure sodium lamps and cobra head luminaries fitted with flat glass lens. Other technical specifications shall be determined by the Director of Public Works.

Subdivision Street Lighting:

This type of street lighting shall consist of continuous lighting provided at 200 to300 foot intervals throughout a subdivision or neighborhood. The light standard shall be a fiberglass with a traditionaire style fixture equipped with a 150 watt full cutoff luminair. Alternative styles may be installed with the approval of the Director of Public Works.

Various subdivision street lighting rates may be utilized to reflect the cost of providing the cost of operating and maintaining the subdivision street lights depending upon the densities of neighborhoods being served by subdivision street lights.

Areas without subdivision street lighting may request the installation of such street lighting through the following process. A petition shall be submitted to the City along with a map identifying the area requesting subdivision street lighting service. This petition shall be signed by a minimum of 35% of the property owners within the district of the petitioning area. The area of the petition request shall be reviewed by the Public Works Committee which shall approve or reject the reasonableness of the area to be considered for subdivision street light installation. Following approval of the petition area and certification of the required signatures on the petition, the City Council shall direct a feasibility study to be prepared and the installation of subdivision street lights shall be considered following the process outlined under the regulations of Chapter 4 of City Code and State Statutes 429 which regulate special assessment public improvement projects.

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Your Community Energy Partner

14601 Ramsey Boulevard
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763-323-2600
Fax: 763-506-9541
1-800-642-1672
www.connexusenergy.com
info@connexusenergy.com

Mr. Tim Himmer
City of Ramsey
7550 Sunwood Dr NW
Ramsey MN 55303

April 13, 2011

Dear Mr. Himmer,

I have prepared the following proposal to install streetlights at the Bunker Blvd intersections of Azurite and Basalt. Connexus Energy will install, retain ownership, and will provide ongoing maintenance of the lights under our monthly energy and maintenance rate. The installation costs shown below are a preliminary estimate prior to the final design by Connexus Energy's engineering department.

2 –250 W High pressure sodium commercial shoebox lights on 30' square fiberglass poles, bronze in color. $8,624.00

The above pricing includes 632' of lighting conductor and a directional bore at Basalt. If we are able to place pipe crossings at Basalt during construction to eliminate the bore, the cost will be reduced by $800.00

The monthly energy and maintenance rates for the lights will be $12.72 per light, per month. The lights will be installed to utility specifications and will operate on a dusk-to-dawn schedule. The above installation costs are based upon our best practices. If job site conditions beyond our control prevent normal installation procedures or if winter construction is required, additional charges may be applied. The manufacturer's lead time for material is 6 to 8 weeks.

Please indicate your acceptance of this proposal by returning a signed copy via, USPS, Fax 763-506-9541, or e-mail: leoo@connexusenergy.com

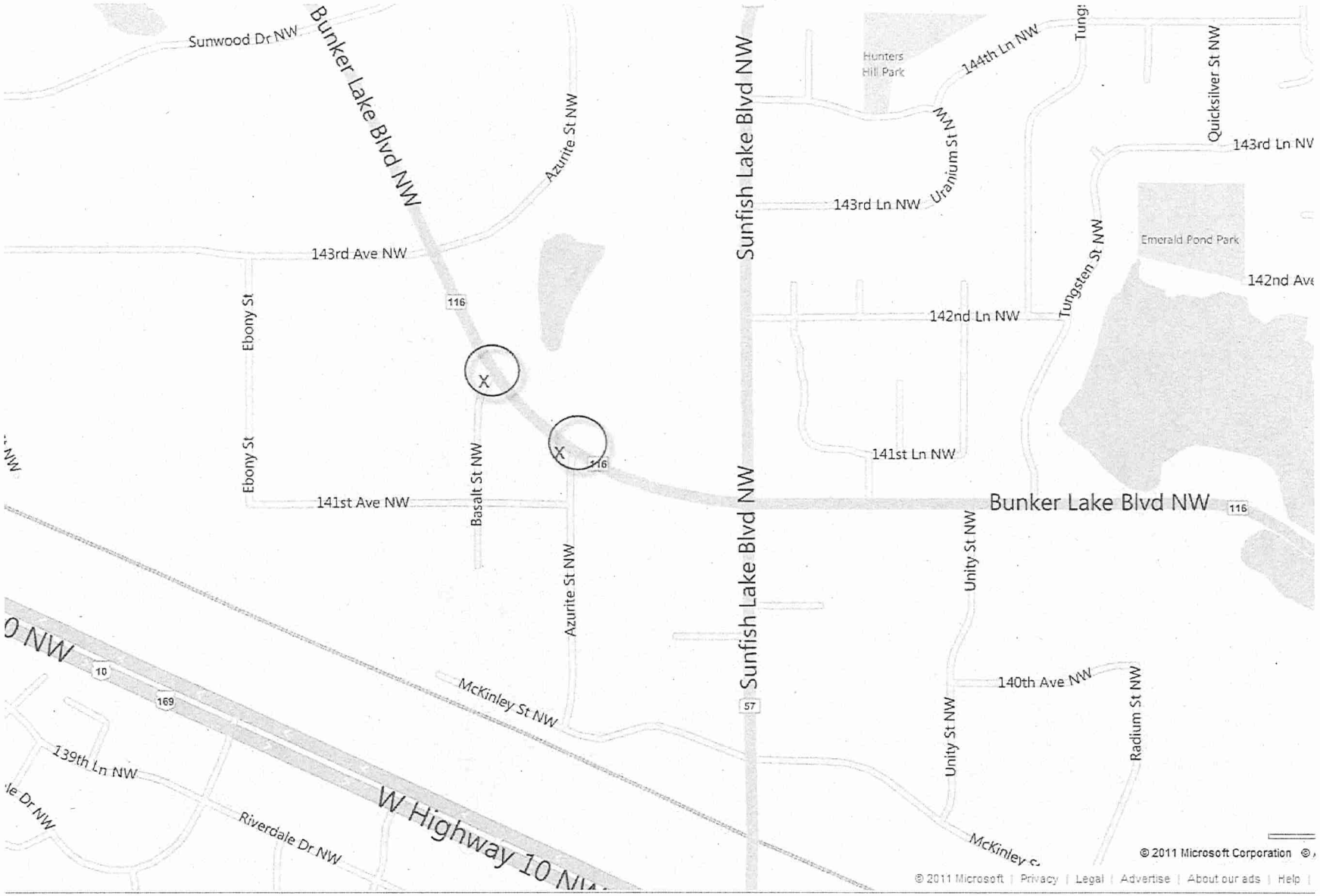
I hope that this information is satisfactory for you. Do not hesitate to contact me if you have any questions.

Sincerely,

Leo Offerman
CEM
Utility Services Representative

Digitally signed by Leo Offerman CEM
DN: cn=Leo Offerman CEM, o=Connexus Energy, ou, email=leoo@connexusenergy.com, c=US
Date: 2011.04.13 16:12:46 -05'00'

Accepted by: _____
Date: _____


Sunwood Dr NW
Bunker Lake Blvd NW
Azurite St NW
143rd Ave NW
116
Ebony St
Ebony St
141st Ave NW
Basalt St NW
Azurite St NW
116
Sunfish Lake Blvd NW
Hunters Hill Park
144th Ln NW
Quicksilver St NW
143rd Ln NW
Uranium St NW
143rd Ln NW
Emerald Pond Park
142nd Ln NW
Tungsten St NW
141st Ln NW
Bunker Lake Blvd NW
116
Unity St NW
140th Ave NW
Radium St NW
Sunfish Lake Blvd NW
57
Unity St NW
McKinley St NW
10
169
139th Ln NW
Riverdale Dr NW
W Highway 10
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info@connexusenergy.com

March 7, 2011

Mr. Tim Himmer
City of Ramsey
7550 Sunwood Dr NW
Ramsey MN 55303

Dear Mr. Himmer,

I have prepared the following ***REVISED*** proposal to install streetlights at the intersections listed below in conjunction with the Bunker Blvd reconstruction project. Connexus Energy will install, retain ownership, and will provide ongoing maintenance of the lights under our monthly energy and maintenance rate. The installation costs shown below are a preliminary estimate prior to the final design by Connexus Energy's engineering department.

Magnesium and Bunker Lake Blvd	
1 -250W HPS Shoebox on a 30' SQ fiberglass pole including a 420' bore.	$5,550.00
Tungsten and Bunker Lake Blvd	
1 -250W HPS Shoebox on a 30' SQ fiberglass pole including a 120' bore.	$2,675.00
Wolfram and Bunker Lake Blvd	
1 -250W HPS Shoebox on a 30' SQ fiberglass pole including a 220' bore.	$4,480.00
142nd and Sunfish	
1 -250W HPS Shoebox on a 30' square fiberglass pole.	$1,525.00
Unity and Bunker Lake Blvd	
1 -250W HPS Shoebox on a 30' SQ fiberglass pole, including credit for the retirement of a 14' Traditionaire light.	$1,599.00

The first four intersections listed above were each credited $574.00 for the retirement of the existing cobra head lights, for a total credit of $2,296.00.

The monthly energy and maintenance rate for the 250W HPS lights is $12.72 per light, per month. The lights will be installed to utility specifications and will operate on a dusk-to-dawn schedule. The above installation costs are based upon our best practices. If job site conditions beyond our control prevent normal installation procedures or if winter construction is required, additional charges may be applied. The manufacturer's lead time for material is 6 to 8 weeks.

Please indicate your acceptance of this proposal by returning a signed copy via USPS, or e-mail: leoo@connexusenergy.com

I hope that this information is satisfactory for you. Do not hesitate to contact me if you have any questions.

Sincerely,

Leo Offerman

Digitally signed by Leo Offerman
DN: cn=Leo Offerman, o=Connexus Energy, ou=Utility Services Representative, email=leoo@connexusenergy, c=US
Date: 2011.03.07 16:05:32 -06'00'

Accepted by: _____
Date: _____

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Ramsey, Minnesota 55303
763-323-2600
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1-800-642-1672
www.connexusenergy.com
info@connexusenergy.com

April 27, 2011

Mr. Tim Himmer
City of Ramsey
7550 Sunwood Dr NW
Ramsey MN 55303

Dear Mr. Himmer,

I have prepared the following ***REVISED*** proposal to install streetlights on Dysprosium St. as shown on the attached sketch. Connexus Energy will install, retain ownership, and will provide ongoing maintenance of the lights under our monthly energy and maintenance rate. The installation costs shown below are a preliminary estimate prior to the final design by Connexus Energy's engineering department.

5 –100 W High pressure sodium Traditionaire style lights on standard 14' fiberglass poles $13,395.00

The monthly energy and maintenance rates for the lights will be $7.76 per light, per month. The lights will be installed to utility specifications and will operate on a dusk-to-dawn schedule. The above installation costs are based upon our best practices. If job site conditions beyond our control prevent normal installation procedures or if winter construction is required, additional charges may be applied. The manufacturer's lead time for material is 6 to 8 weeks.

Please indicate your acceptance of this proposal by returning a signed copy via, USPS, Fax 763-506-9541, or e-mail: leoo@connexusenergy.com

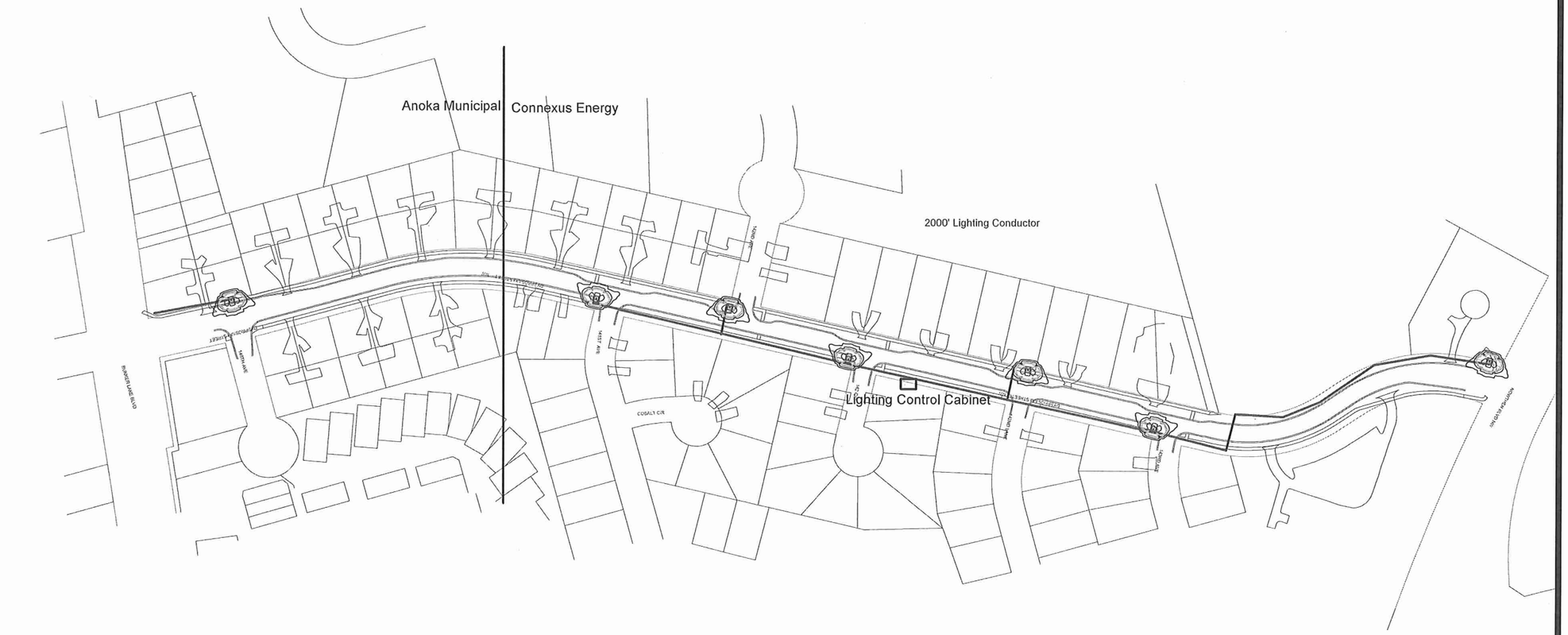
I hope that this information is satisfactory for you. Do not hesitate to contact me if you have any questions.

Sincerely,
Leo Offerman
CEM
Utility Services Representative

Digitally signed by Leo Offerman CEM
DN: cn=Leo Offerman CEM, o=Connexus Energy, ou, email=leoo@connexusenergy.com, c=US
Date: 2011.04.27 12:56:50 -05'00'

Accepted by: _____

Date: _____



City of Ramsey, Disprosium St.

Luminaire Schedule	
Qty	Description
7	100W HPS Priority Streetlight

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info@connexusenergy.com

Mr. Tim Himmer
City of Ramsey
7550 Sunwood Dr NW
Ramsey MN 55303

April 13, 2011

Dear Mr. Himmer,

I have prepared the following proposal to install streetlights at three intersections on Bunker Blvd and one on Dysprosium as shown on the attached sketch. Connexus Energy will install, retain ownership, and will provide ongoing maintenance of the lights under a monthly maintenance fee. The energy for the lighting system will be provided by Anoka Municipal Utilities and fed from a Connexus Energy owned lighting control cabinet. The installation costs shown below are a preliminary estimate prior to the final design by Connexus Energy's engineering department.

3 –250 W High pressure sodium commercial shoebox lights on 30' square fiberglass poles, bronze in color.
1 – 100W HPS Traditionaire style priority streetlight $21,846.00

The monthly maintenance fee for the lights will be $4.00 per light, per month. The lights will be installed to utility specifications and will operate on a dusk-to-dawn schedule. The above installation costs are based upon our best practices. If job site conditions beyond our control prevent normal installation procedures or if winter construction is required, additional charges may be applied. The manufacturer's lead time for material is 6 to 8 weeks.

Please indicate your acceptance of this proposal by returning a signed copy via, USPS, Fax 763-506-9541, or e-mail: leoo@connexusenergy.com

I hope that this information is satisfactory for you. Do not hesitate to contact me if you have any questions.

Sincerely,

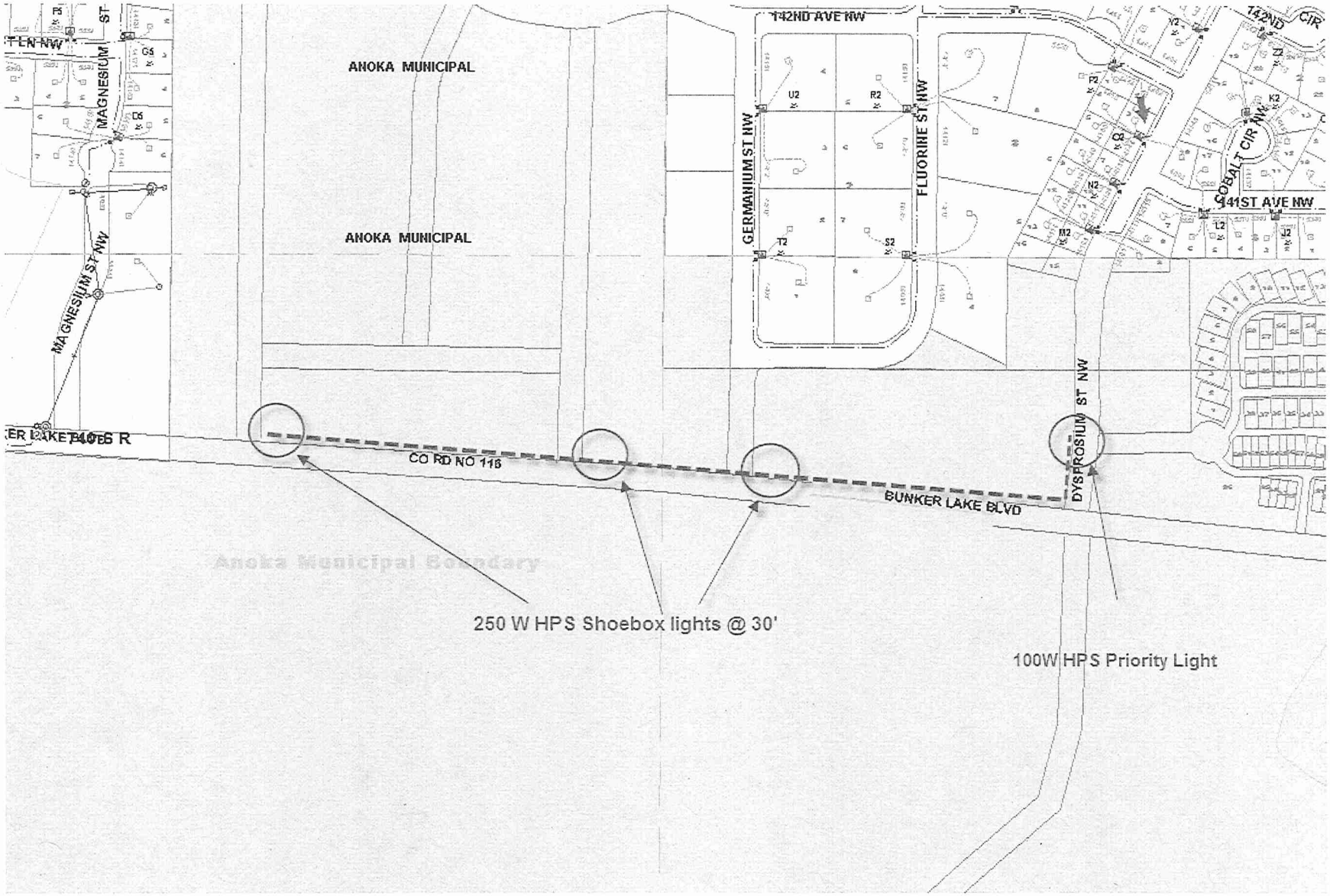
Leo Offerman CEM

Digitally signed by Leo Offerman CEM
DN: cn=Leo Offerman CEM, o=Connexus Energy, ou, email=leoo@connexusenergy.com, c=US
Date: 2011.04.13 16:35:10 -05'00'

Utility Services Representative

Accepted by: _____

Date: _____


ANOKA MUNICIPAL
ANOKA MUNICIPAL
142ND AVE NW
142ND CIR
141ST AVE NW
GERMANIUM ST NW
FLUORINE ST NW
COBALT CIR NW
MAGNESIUM ST
MAGNESIUM ST NW
BUNKER LAKE BLVD
CO RD NO 116
DYSPROSIUM ST NW
Anoka Municipal Boundary
250 W HPS Shoebox lights @ 30'
100W HPS Priority Light

Public Works Committee **5. 6.**

Meeting Date: 05/17/2011

By: Darren Lazan, Housing & Redevelopment Authority

Title:

Review Mass Grading Concepts and Import Policy for The COR

Background:

In late 2010, the HRA authorized Landform to perform an extensive review of the grading, hydrology, and import policies for The COR. Over the last several years it has been assumed that the current site would require considerable fill to meet the proposed grades, and accordingly we have been accepting appropriate fill materials on-site in anticipation of that shortfall.

The current development plan for The COR contemplates a considerable pond structure that will generate fill for the site, but it was unknown as to how much fill was necessary, and how much would be generated by this pond structure. Accordingly, the analysis needed to consider enough hydrological review to establish the pond volumes and determine the volume generated. In addition, there has been considerable discussion about the characteristics of this pond as it relates to the expected features such as fountains, livestock, and other recreational uses.

Finally, it was the direction of the HRA to generate an import policy based on these design efforts, that would guide the procurement of import materials, their testing, and placement on the site.

Notification:

Observations:

A mass grading concept design was completed based on Development Plan 5.02, and the hydrologic review of the subject site, as well as the anticipated inflow from outside the project borders. The grading contemplates a predominant commercial/retail use on the west side of the site, and accordingly provides pad elevations consistent with the proposed uses. With the exception of the proposed pond structure, there were no remarkable conditions encountered in the design.

The design contemplates routing the majority of the remaining developable area through the new pond, then outletting to the existing system and eventually to the river. There were two forebays contemplated in the new pond that provide the required pre-treatment anticipated for the development, however, the possibility to do additional treatment at each location remains an option to be considered at each site plan review. This is consistent with the current review process in The COR.

The open discussion items for the committee include the following:

Depth of Lake Ramsey - it is currently anticipated that the proposed pond would have an average depth of approximately 15 feet. This is adequate to provide a considerable amount of fill to offset the shortfall, but could be further excavated to support livestock and generate additional material.

Policy for Import of Materials - Based on the findings of the grading analysis, it appears that the proposed site will be approximately 50,000 - 100,000 cubic yards short of balancing. A deeper excavation of the new pond could offset that by approximately 50,000 yards which would still likely result in the need for additional material. Based on the direction of the committee, staff would like to develop a policy for the import of materials that includes direction on pricing, placement locations, materials, testing, access, and erosion control measures. A final fill placement plan would be prepared from this direction.

Funding Source:

Funding for the Landform work to date, to complete the mass grading plan and cut/fill analysis, was funded through the HRA. Funding to import material to the COR for the implementation of the mass grading plan will be discussed and developed as part of the policy discussion.

Staff Recommendation:

Staff recommends the committee consider the draft analysis prepared by Landform, and consider the items above. Based on discussion, provide direction to staff to prepare a proposed policy on the import of materials and present to the committee at a future date.

Committee Action:

Based upon discussion.

Attachments

Preliminary Cut/Fill Map

Preliminary Mass Grading

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Darren Lazan	05/12/2011 12:12 PM
Darren Lazan (Originator)	Darren Lazan	05/12/2011 12:38 PM
Darren Lazan (Originator)	Darren Lazan	05/12/2011 12:38 PM
Tim Himmer	Tim Himmer	05/12/2011 01:41 PM
Brian Olson	Amy Dietl	05/12/2011 02:54 PM
Kurt Ulrich	Jo Thieling	05/12/2011 02:55 PM
Heidi Nelson	Heidi Nelson	05/12/2011 03:06 PM
Form Started By: Darren Lazan		Started On: 05/12/2011 11:41 AM

Final Approval Date: 05/12/2011

THE COR

RAMSEY, MINNESOTA

LEGEND

CUT DEPTH: -X.X

FILL DEPTH: +X.X

EARTHWORK QUANTITIES DESCRIBED BELOW INCLUDE A 1' HOLD DOWN FOR BUILDING PADS. THESE QUANTITIES EXCLUDE COMPACTION/EXPANSION FACTORS. SOIL CORRECTION FOR THE SITE HAD ALSO BEEN EXCLUDED FROM THESE QUANTITIES.

TOTAL CUT VOLUME = 308,066 C.Y.

TOTAL FILL VOLUME = 412,346 C.Y.

NET VOLUME = 104,280 C.Y. FILL

NORTH

0 150 300

LANDFORM

From Site to Finish

PRELIMINARY CUT / FILL MAP

05.11.2011

Landform℠ and Site to Finish ℠ are service marks of Landform Professional Services, LLC.

THE COR

RAMSEY, MINNESOTA

MASS GRADING NOTES

1. PROPOSED GRADING BASED ON COR DEVELOPMENT PLAN 5.0.
2. TEMPORARY POND 83A TO BE ROUTED THROUGH THE COR WHEN DEVELOPMENT ENSUES.
3. FINAL STORM SEWER ROUTING FROM ONSITE AND ADJACENT PROPERTIES TO BE DETERMINED WHEN DEVELOPMENT ENSUES.
4. MASS GRADING CONTOURS INDICATE ANTICIPATED HOLD DOWN ELEVATIONS.
5. EROSION & SEDIMENT CONTROL PLAN TO BE ISSUED PRIOR TO MASS GRADING.

NORTH

0 150 300

LANDFORM

From Site to Finish

PRELIMINARY MASS GRADING

05.11.2011

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CC Regular Session **7. 1.**

Meeting Date: 05/31/2011

By: Chris Anderson, Community Development

Title:

Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St NW; Case of Lawrence and Paula Ferber

Background:

On April 11, 2011, the City received an application from Lawrence and Paula Ferber to operate an auto body repair business on the property located at 17441 Baugh St NW.

Notification:

In accordance with State statute, Staff attempted to notify property owners within 350 feet of the subject property of the public hearing via Standard US Mail. The Public Hearing was also published in the Anoka County Union, the City's official newsletter for public notices.

Observations:

In March of 2011, the City received a complaint concerning the potential operation of an auto body repair business being operated at 17441 Baugh St NW. Upon initial inspection, no evidence of a business was seen from the road. However, an auto body repair business was found online that matched this address and thus, Staff sent a notice of violation to the property owner regarding home-based businesses.

The subject property is approximately ten (10) acres in size and is zoned R-1 Residential (Rural Developing). There are two (2) detached accessory buildings on the property (behind the home) and the auto body repair business is currently being operated in the larger of the two detached accessory buildings. The business operation consists of minor repairs to the bodies of motor vehicles, such as doors, fenders, bumpers etc, including painting. The detached accessory building is equipped with a spray booth where the painting occurs. The hours of operation are Monday through Friday from 8:00 a.m. to 4:30 p.m. The applicant has stated that he does not have any employees and does no advertising; his business is strictly by referrals.

The detached accessory building is setback approximately 300 feet from Baugh St. and is screened partially by the home and a stand of evergreen trees. The only exterior evidence of the business operation is a small, fenced enclosure where various parts are stored until they can be disposed of properly, which is situated within the evergreen trees and is virtually unnoticeable from the road and adjacent properties.

The property to south of the subject property is approximately nine (9) acres in size and the properties to the north are all approximately 1.30 acres or larger. The nearest neighboring principal structure is approximately 275 feet from the detached accessory building housing the business operation.

City Code restricts the number of vehicle trips to two (2) per hour per standard eight (8) hour business day or sixteen (16) trips within a 24-hour period. However, since the subject property is located on county road (CR 83), City Code allows for an increased rate of twenty-five percent (25%) or twenty (20) vehicle trips per 24-hour period. According to the applicant, during his busiest weeks, he would not anticipate more than sixteen (16) vehicle trips per week, including deliveries, pick-ups, and clientele, clearly within the provisions of City Code.

The applicant has provided documentation verifying that the business operation complies with various federal requirements and that he has completed certain training requirements of the EPA with regard to spray painting.

The Planning Commission held a public hearing on May 5, 2011 and there were several written statements

submitted for the record. Two of the letters fully support this request and the third letter does not object to the request as long as it does not grow beyond its current operating level.

Recommendation:

Planning Staff has consulted with both the Building Official and Fire Marshal regarding this request. The following factors were discussed and considered:

- Size of property (ten [10] acres)
- Screening
- Virtually no exterior evidence (other than the small, fenced enclosure)
- Relatively short duration remaining for the business operation (applicant has stated that he plans to retire in a couple years)
- Low level of intensity and frequency concerning actual repair and refinishing that occurs on the property
- Steps that the applicant has already taken, such as completion of EPA training requirements, documentation showing passing a paint arrestance filter test and use of a functional spray booth for painting.

Based on these factors, it is Planning Commission's opinion that this business operation, in its current state, is not a nuisance to, nor does it pose a safety concern for, the surrounding properties. Both Staff and the Planning Commission recommend approving the request for a home occupation permit, provided that there shall be no exterior evidence of the home occupation, including but not limited to, outdoor storage of vehicles being serviced.

Funding Source:

All costs associated with reviewing the application are the responsibility of the Applicant.

Council Action:

Motion to adopt Resolution #11-05-___ adopting Findings of Fact #____ relating to the Applicant's request for a home occupation permit.

-and-

Motion to adopt Resolution #11-05-___ to approve the request for a home occupation permit based on the findings of fact.

Attachments

Site Location Map
Exterior Photos of Shop from Applicant
Site Photos Interior/Exterior
Aerial Image
EPA Rule 40 Compliance Status Report
EPA Rule 40 Paint Booth Compliance Report
Shop Insurance Policy
Letters Submitted for Public Hearing
Draft Planning Commission Meeting Minutes Dated May 5, 2011
Proposed Findings of Fact
Proposed Home Occupation Permit

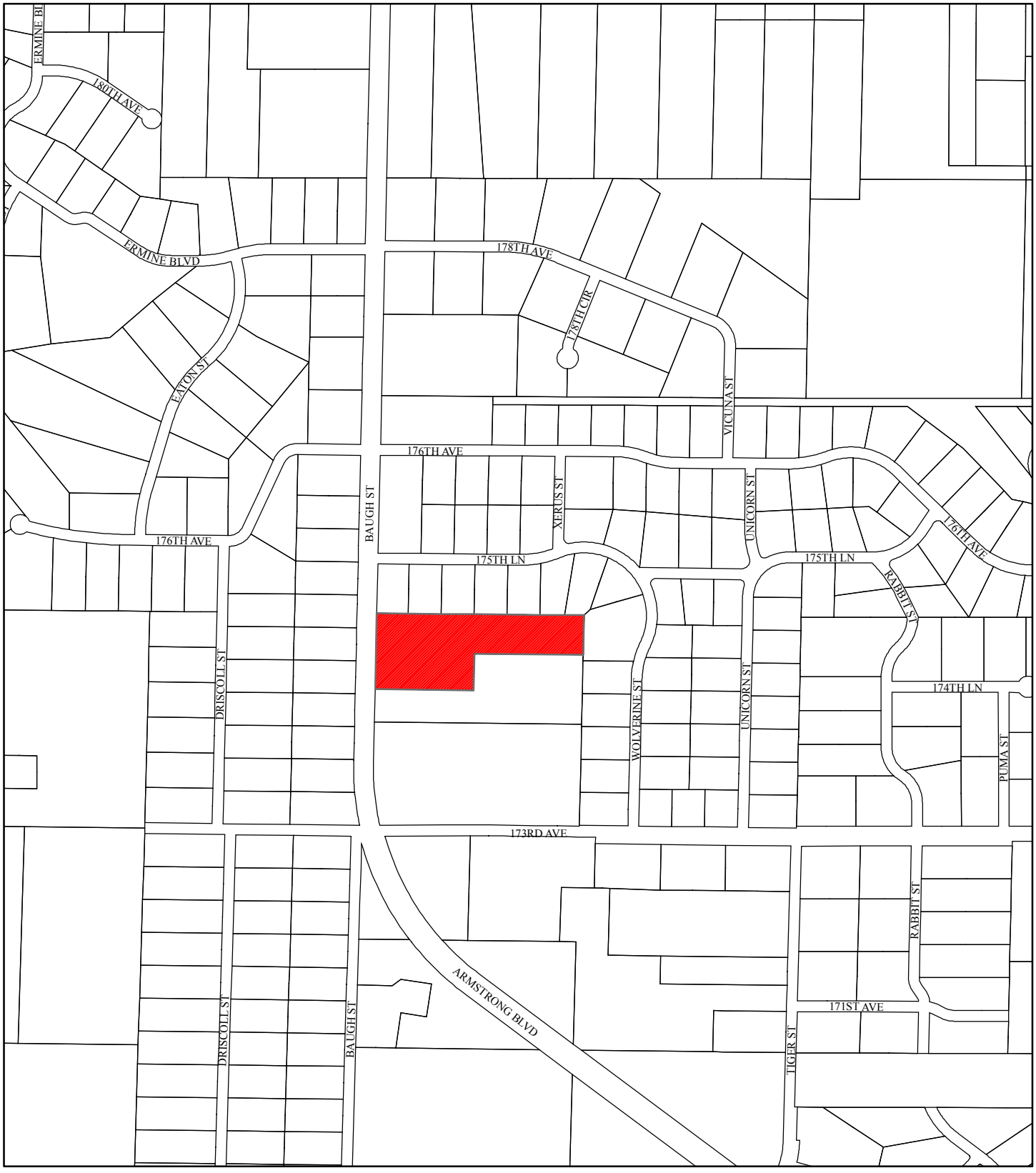
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	05/23/2011 08:31 AM
Aaron Backman	Chris Anderson	05/23/2011 08:37 AM
Chris Anderson (Originator)	Chris Anderson	05/23/2011 08:42 AM
Tim Gladhill	Tim Gladhill	05/23/2011 08:43 AM

Aaron Backman	Aaron Backman	05/25/2011 07:56 PM
Kurt Ulrich	Jo Thieling	05/26/2011 03:14 PM

Form Started By: Chris Anderson Started On: 05/20/2011 03:58 PM

Final Approval Date: 05/26/2011



City of RAMSEY

17441 Baugh Street

Legend

Site

Parcels

N

0 1,050 2,100 Feet

SHOP PHOTOS

ICE MOUNTAIN

PPG
WIZARDS

175TH LN NW
17501
06-420013
9142
06-420014
9116
06-420015
9052
06-420016
9032
06-420017
~300 feet
~275 feet
Detached Accessory Bldg housing home occupation
BAUGH ST NW
17441
06-430003
~350 feet
17411
06-430004
EAST
SOUTH
(C) LOGIS GIS 2005
0
195ft

Notification of Compliance Status
For Paint Stripping and Miscellaneous Surface Coating Operations Area Source NESHAP
40 CFR Part 63, Subpart HHHHHH (Parts 63.11169-63.11180)

Auto body collision repair facilities subject to 40 CFR Part 63, Subpart HHHHHH must be in compliance with the requirements of the rule by January 10, 2011, and must submit a Notification of Compliance Status by March 11, 2011. Facilities that started up after September 17, 2007 must be in compliance with the requirements and notifications upon startup.

1. Company Information

Business Name LAREY'S AUTO BODY

Address 17441 BALCH ST N.W

City, State, Zip RAMSEY, MN. 55303

2. Facility Location Information (if different from Company Information)

Business Name _____

Street Address (physical location) _____

City, State, Zip _____

3. Mobile Repair

Do you repair vehicles at the customer's location, rather than at a fixed location?

Yes ☐ No ☒

If yes, please provide the address where records are kept

Address _____

City, State, Zip _____

4. Compliance Certification for Surface Coating – full requirements detailed in 40 CFR 63.11173(e) through (g)

If you surface coat motor vehicles or mobile equipment you must meet the following requirements:

- Spray-applied coatings must be applied in a preparation station or spray booth that:
  - Has a full roof and three complete walls/curtains when coating subassemblies.
  - Has a full roof and four walls/curtains when coating complete vehicles.
  - Has either dry filters demonstrated to achieve at least 98% capture of paint coating overspray or a waterwash system.
  - Is ventilated at either negative pressure, or at positive pressure of no more than 0.05 inches water gauge if the booth is sealed and has an automatic pressure balancing system.

- Spray-applied coatings must be applied with high-volume low-pressure (HVLP) spray guns, HVLP-equivalent technology, electrostatic application, airless spray gun, or air-assisted airless spray gun.
- Spray guns must be cleaned using non-atomizing methods.
- Painters must be trained and certified in the proper application of surface coatings.
- An Initial Notification form must be submitted to the U.S. Environmental Protection Agency (EPA).
- Records demonstrating compliance with these requirements must be kept on site.

Please Check One

☒	This facility is currently in compliance with all of the requirements listed above.
☐	This facility does not use coatings that contain cadmium, chromium, lead, manganese, or nickel, and has received an **approved** petition for exemption from the EPA.

5. Compliance Certification for Methylene Chloride Paint Stripping – full requirements detailed in 40 CFR 63.11173(a) through (d)

If you use paint strippers containing methylene chloride, you must meet the following requirements:

- Evaluate each use to see if there is truly a need for paint to be removed.
- Evaluate each use to see if non-chemical paint removal can be done.
- Minimize evaporation of paint strippers containing methylene chloride during use.
- Minimize exposure to the air of paint strippers containing methylene chloride.
- Practice proper storage and disposal of paint strippers containing methylene chloride.
- Track usage of methylene chloride paint strippers.

Please Check One

☐	This facility is currently in compliance with the requirements listed above.
☒	This facility does not use paint strippers containing methylene chloride.

If you use more than one ton (about 150 gallons) each year of paint strippers containing methylene chloride, you must:

- Develop and implement a written methylene chloride management plan addressing the above requirements, and
- In areas where paint strippers containing methylene chloride are used, post a placard outlining the plan.

Please Check One

☒	This facility is currently in compliance with the requirements listed above.
☐	This facility does not use more than one ton annually of paint strippers containing methylene chloride.

6. Compliance Verification Statement

I certify the truth, accuracy, and completeness of the information being submitted. The facility is in compliance with all the relevant standards of 40 CFR Part 63, Subpart HHHHHH.

Signature [signature] Date 3-14-11

Printed Name LAWRENCE J FEEBER Title OWNER

Address 17441 BALSH ST NW

City, State, Zip RAMSEY, MN 55303

Telephone number 763-441-3805 Email (if available) _____

I am the: Owner ☒ Operator ☐ Certifying Official ☐

7. Where to send the completed Notification of Compliance Status

Retain a copy for your records.
If two addresses are listed for your state, send a copy to both addresses.

Indiana businesses USEPA Region 5 Compliance Tracker AE-17J 77 W Jackson Blvd Chicago, IL 60604	and	IDEM Office of Air Quality Compliance and Enforcement Branch 100 North Senate Avenue MC61-53, IGCN 1003 Indianapolis, IN 46204-2251
Michigan businesses USEPA Region 5 Compliance Tracker AE-17J 77 W Jackson Blvd Chicago, IL 60604		No State Submittal Required
Minnesota businesses USEPA Region 5 Compliance Tracker AE-17J 77 W Jackson Blvd Chicago, IL 60604		No State Submittal Required
Wisconsin businesses USEPA Region 5 Compliance Tracker AE-17J 77 W Jackson Blvd Chicago, IL 60604	and	MACT Notifications WI DNR - Air Program AM/7 PO Box 7921 Madison, WI 53707-7921

Larry Ferrell

Paint Technician

HAS SUCCESSFULLY COMPLETED
THE TRAINING REQUIREMENTS AS OUTLINED IN

EPA Rule 40 CFR Part 63

Subpart HHHHHH

National Emission Standards for Hazardous Air Pollutants (HAP)

Signed by Training Instructor

3/23/11

Date of Training

DUPONT

EPA Rule 40 CFR Part 63 subpart HHHHHH Training Review

Technician Name: Larry Ferber **Date:** 3-23-11

1. **A technician paints cars and light trucks at a local collision center. Is this technician required to have documented training under EPA Rule 40 CFR Part 63?**
   - ☑ Yes
   - ☐ No
2. **Which of the following help improve transfer efficiency?**
   - ☐ Spray gun set-up
   - ☐ Gun distance
   - ☐ Spray overlap
   - ☑ All these
3. **Where may coatings be sprayed under EPA Rule 40 CFR Part 63?**
   - ☐ Open shop floor
   - ☐ Enclosed prep stations
   - ☑ Enclosed booths
   - ☐ Outdoors
4. **How may spray guns be cleaned under this EPA Rule?**
   - ☐ Spraying solvent into booth filter
   - ☑ Enclosed gun cleaner or by hand
5. **Does my shop have to notify the EPA that we are compliant to EPA Rule 40 CFR Part 63?**
   - ☑ Yes
   - ☐ No

EPA Rule 40 CFR Part 63 subpart HHHHHH Training Review

Technician Name: Larry Ferber **Date:** 3-21-11

6. How often is painter recertification required?

- ☐ Every 2 years
- ☐ Every 3 years
- ☐ Every 4 years
- ☑ Every 5 years

7. Is a facility that does not apply products containing target HAPs automatically exempt from this rule?

- ☐ Yes
- ☑ No

8. Are non-refillable aerosols exempt from this rule?

- ☑ Yes
- ☐ No

9. This rule requires my shop to document that the spray booth filters have 98% or greater efficiency

- ☑ Yes
- ☐ No

10. Proper overlap for spray coatings is

- ☐ 45% - 55%
- ☐ 55% - 65%
- ☑ 65% - 75%
- ☐ 75% - 85%

Score: 100 %

DUPONT

Compliance Checklist for LARRY FERBER

Paint Technician Name

Training content:

- **Roles requiring training**
- **Identify coatings subject to EPA Rule**
- **Select compliant equipment**
- **Select compliant spray guns, fluid tips, and gun set-ups for the products used**
- **Describe regulations regarding spray booth operations and filter maintenance**
- **Make adjustments to spray technique to maximize efficiency and minimize overspray**
- **Identify compliant methods for cleaning spray guns**

Training Evaluation:

- **Knowledge Assessment completed** ☑
- **Observed Performance:**
  - **Proper spray equipment** ☑
  - **Proper gun set-ups** ☑
  - **Proper spray techniques** ☑
  - **Proper booth filters** ☑
  - **Proper cleaning techniques** ☑

I certify that the Technician named above has successfully completed the hands-on training and evaluation to meet the requirements of EPA Rule 40 CFR Part 63 Subpart HHHHHH National Emission Standards for Hazardous Air Pollutants (HAP)

[signature] 3-23-11

Signed by Collision Center Owner Date

Re-certification required by 3-23-16 (date)

DUPONT

PAINT ARRESTANCE FILTER TEST REPORT

Spray Removal Efficiency & Paint Holding Capacity

Tested for:	Air Flow Technology Inc.
Filter Mfr.:	Air Flow Technology Inc.
Filter Name:	15 Grams Paint Arrestor
Report#./Test#	R 660 T 760
Report Date:	March 16, 2005

Test Information

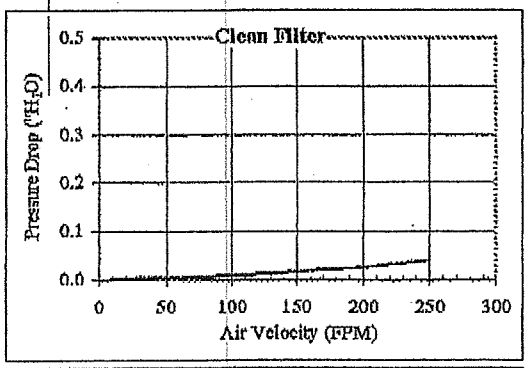
FILTER DESCRIPTION:
White/Green highloft fiberglass
PAINT DESCRIPTION:
High Solids Baking Enamel (S.W. #1 Permaclad 2400, red)
PAINT SPRAY METHOD:
Conventional Air Gun at 40 PSI
SPRAY FEED RATE:
137 gr./min. 130 cc./min.
AIR VELOCITY:
150 FPM

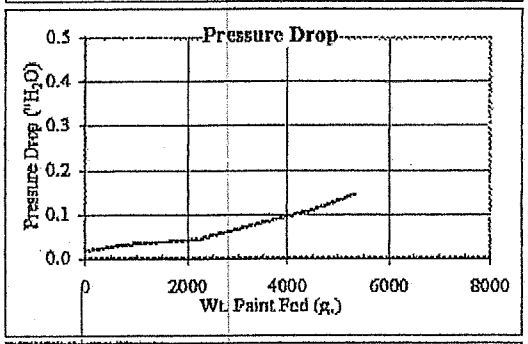
Test Results

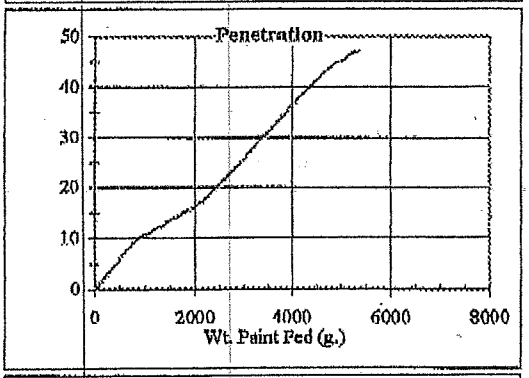
INITIAL PRESSURE DROP of Clean Test Filter
0.02 in. water
FINAL PRESSURE DROP of Loaded Test Filter
0.14 in. water
WEIGHT GAIN on TEST FILTER & Test Frame Trough
3925 grams
PAINT HOLDING CAPACITY of TEST FILTER
1073 grams = 2.4 lbs.
PAINT RUN-OFF
2852 grams
WEIGHT GAIN on FINAL FILTER
47.1 grams = PENETRATION
AVERAGE REMOVAL EFFICIENCY of TEST FILTER
98.81 %

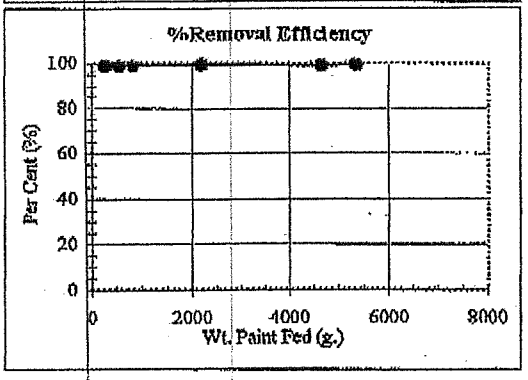
COMPLIANT WITH 40 CFR PART 63 NESHAP

Test Engineer: Todd Kruger
Supervising Engineer: K. C. Kwok, Ph.D.









PPG BUSINESS DEVELOPMENT CENTER REGISTRATION FORM.

This form must be ***completely*** filled out to properly register you for class.

Participant

Social Security #: (LAST 4 DIGITS ONLY) 3|8|5|8

Name: Larry Ferber

Home Address: 17441 Baugh St NW

City: Ramsey State: MN Zip: 55303

Home Phone Number: (763) 441-3805

Job Title: Owner

Do you have a minimum of one (1) year technician experience in a collision repair facility and are you familiar with basic paint application techniques? ☒ yes ☐ no

Do you have any health concerns which may prohibit your participation in any hands-on activities involving application of refinish products? ☐ yes ☒ no

If yes, what are they? _____

Signature: [signature]

Date: 3-10-11

Company / Employer

Name: Larry's Auto Body

Address: 17441 Baugh St NW

City: Ramsey State: MN Zip: 55303

Phone Number: (763) 441-3805

Fax Number: (763) 441-7640

Certified First ☐

Sponsoring Jobber

Name: Keystone Automotive

City: Minneapolis, MN State: _____

Account #: _____ P. O. # _____

[signature]
Distributor Signature Date

[signature]
PPG Territory Manager Territory #

Class Information

Class Desired: 6H Class

Date: Waiting list
(First Choice) (Second Choice)

Location: Edina MN
(First Choice) (Second Choice)

- For list of available classes contact Faxback at **1-800-450-2654** or **www.ppgrefinish.com**.
- You will be invoiced through your sponsoring jobber.
- For product-related classes, travel/lodging arrangements and costs are the participant's responsibility.
- Do not make airline reservations until you have received written confirmation.

Cancellation Notice

Please remember you must cancel your class registration three (3) business days prior to start of class, otherwise a "No Call - No Show" will result in PPG billing you the full cost of this class.

Please fax or mail this **completed** application to:

PPG Business Development Center
7715 Parklawn Ave
Edina, MN 55435
Phone: 952-831-3181

Fax: 952-831-5606

MIDWEST FAMILY MUTUAL INSURANCE COMPANY

P.O. BOX 9425 Minneapolis, MN 55440-9425

PART B DECLARATION PAGE

GARAGE BUSINESSOWNERS

Renewal Coverage Summary

DB

POLICY NUMBER	POLICY PERIOD FROM	POLICY PERIOD TO		AGENT
GRMN0560025417	08/17/10	08/17/11	12:01 AM STANDARD TIME	00250

NAMED INSURED AND ADDRESS	AGENT
LAWRENCE JOSEPH FERBER DBA: LARRY'S AUTO BODY 17441 BAUGH ST RAMSEY, MN 55303	ASPEN AGENCY LLC 2669 COON RAPIDS BLVD NW COON RAPIDS, MN 55433 Phone: (763) 755-7000 19

'X' IF SUPPLEMENTAL DECLARATION [X] SUPPLEMENTAL DECLARATION

Business Description:	Form of Business:
Auto Body or Paint Shops	Individual

In return for the payment of the premium and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.

DESCRIBED PREMISES — Forms Applicable: Special

Premises No. Bldg. No. Location — Mortgage Holder Name and Address

SEE ATTACHED SUPPLEMENTAL DECLARATIONS — **SEE ATTACHED SCHEDULE**

PROPERTY	PREM. NO.	BLDG. NO.	PREM. NO.	BLDG. NO.	PREM. NO.	BLDG. NO.

SEE ATTACHED SUPPLEMENTAL DECLARATIONS

Deductible $ **SEE ATTACHED SUPPLEMENTAL DECLARATIONS**

OPTIONAL COVERAGES

SEE ATTACHED SUPPLEMENTAL DECLARATIONS

LIABILITY AND MEDICAL PAYMENTS

Except for Fire Legal Liability, each paid claim for the following coverages reduces the amount of insurance we provide during the applicable annual period. Please refer to paragraph D.4. of the Businessowners Liability Coverage Form.

	Limits of Insurance
Liability $100 DEDUCTIBLE COMPLETED OPERATIONS	$1,000,000 per accident/ $2,000,000 annual aggregate.
Medical Expense	$5,000 per person
Fire Legal Liability	$150,000 any one fire or explosion

TOTAL PREMIUM $1,842.00

FORMS AND ENDORSEMENTS: SEE ATTACHED SCHEDULE

SYMBOL 30 APPLIES TO GARAGE LIABILITY (See CA0005)

THESE DECLARATIONS, TOGETHER WITH THE COVERAGE FORM(S), COMMON POLICY CONDITIONS AND FORMS AND ENDORSEMENTS, IF ANY, ISSUED TO FORM A PART THEREOF, COMPLETE THE ABOVE NUMBERED POLICY.

Includes copyright material of Insurance Service Office Inc., with its permission. Copyright Insurance Service Inc., 1984, 1985

POLICY NUMBER	POLICY PERIOD FROM	POLICY PERIOD TO		AGENT
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NAMED INSURED AND ADDRESS	AGENT
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BUSINESSOWNERS SUPPLEMENTAL DECLARATIONS

LOCATION ADDRESS(ES)

Prems. No.	Bldg. No.	Address
1	1	17441 BAUGH ST, RAMSEY MN 55303

DESCRIPTION OF PREMISES

Prems. No.	Bldg. No.	Occupancy	Construction
1	1	Auto Body or Paint Shops	Frame

COVERAGES

COVERAGES PROVIDED

Prems. No.	Bldg. No.	Coverages	Limit of Insurance	Automatic Increase in Insuranc	Ded
1	1	Building - RC	$94,800	6%	$1,000
1	1	Personal Property/Contents - RC	$19,000	6%	$1,000

OPTIONAL COVERAGES

Prems. No.	Bldg. No.	Coverages	Limit	Ded
1	1	Uninsured Motorist	$500,000	
1	1	Underinsured Motorist	$500,000	
1	1	Personal Injury Protection	$0	
1	1	Non-Owned Auto Liability	$1,000,000	
1	1	Loss of Income/Extra Expense	ACTUAL LOSS SUSTAINED	
1	1	Garagekeepers- Collision - Primary	$60,000	$1,000
1	1	Garagekeepers- Comprehensive - Primary	$60,000	$1,000

MIDWEST FAMILY MUTUAL INSURANCE COMPANY

P.O. BOX 9425 Minneapolis, MN 55440-9425

GARAGE BUSINESSOWNERS

Renewal Coverage Summary

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Tool Floater Coverage

Description	Serial Number	Value	Deductible	Premium

FORM SCHEDULE

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:

FORMS APPLICABLE TO ALL PREMISES AND COVERAGES

Form	Edition	Description	Loc Item	Ded	Limit	Premium
BP0002	06-89	Businessowners Special Property Coverage Form				
BOP0996	05-00	Deductible Clause				
BP 05 15	01-08	Disclosure Pursuant to Terrorism Risk Ins Act				
BP-05-26	01-08	Nuclear, Bio, Chemical Terrorism Exclusions				
BP0009	06-89	Businessowners Common Policy Conditions				
BP0125	06-90	Minnesota Changes				
BP0412	01-87	Limitation of Coverage to Designated Premises				
BP0417	06-89	Employment - Related Practices Exclusion				
CA0005	06-92	Garage Coverage Form				
CA0218	01-92	Minnesota Changes - Cancellation & Nonrenewal				
CA2505	06-92	Garage Locations & Operations Med Payment Cov				
GAR0001	10-92	Policy Conditions				
GAR0002	10-92	Garage Property Amendatory Endorsement				
IL0003	06-89	Calculation of Premium				
IL0017	11-85	Common Policy Conditions				
IL0021	11-85	Nuclear Energy Liability Exclusion Endt				
MFM 001	01-08	Policy Holder Notice				
MFM-GR01	01-08	Dealers Covered Auto Symbols				
MFM-GR02	01-08	Drive Away Collision Extension				
MFMBP-02	01-09	Asbestos Exclusion				
PRIV NTC	07-01	Privacy Policy Notice				
BOP 0006	06-89	Liability Coverage Form				
CA 21 24	01-90	UM/UIM Motorist Coverage - MN				
CA2225	12-96	MN PIP				

MIDWEST FAMILY MUTUAL INSURANCE COMPANY

P.O. BOX 9425 Minneapolis, MN 55440-9425

GARAGE BUSINESSOWNERS

Renewal Coverage Summary

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FORM SCHEDULE

Forms and Endorsements applying to this Coverage Part and made part of this policy at time of issue:

FORMS APPLICABLE TO ALL PREMISES AND COVERAGES

Form	Edition	Description	Loc Item	Ded	Limit	Premium
CA2510	06-92	Fire Legal Liability Coverage - Garage				
GAR0003	10-92	Garagekeepers Coverage				
IR 00 85	04-05	Identity Recovery Rejection				

4/25/11

Ramsey Planning Commission
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Request from Lawrence and Paula Ferber for a Home Occupation Permit,
Auto body repair shop, Lot 1, Block 1, Whitetail Meadows, Anoka County, Minnesota

We live immediately adjoining the subject property, on Lot 2. Although we have had no problems with the Ferbers' business as it has operated thus far, a horrible experience with a similar situation in another locality makes us worry about a possible repeat of those troubles.

In that prior case, shortly after we had built on a rural property, the adjacent land owners began bringing in junked cars. They told us they just did a little work for friends. Before long it became a full-fledged junk yard – hundreds of vehicles -- in violation of all the laws and regulations. It was ugly, it was noisy at all hours, and it lowered property values for everyone around. Orders from county zoning went ignored. Only after multiple court hearings, when a judge began issuing expensive citations for contempt, was the junk removed. Getting this resolved took a lot of time, effort, and emotional stress. We don't want to go through that again.

The Ferbers' business has not been like that. But we want the City to make sure that the permit, if issued, does not allow anything similar to happen in the future.

Our neighborhood is pleasant, quiet, rural residential suburbia, a nice place to live. We urge the Planning Commission to include limits on hours of operation, traffic, and (preferably no) signage, to keep the business no larger than it currently is. We urge that the permit, if issued, apply only to the Ferbers and not to future owners. And of course, we oppose any outdoor storage of junked vehicles.

Sincerely,

Dan Guynn Jr.
Pamela L. Guynn

Dan Guynn, Jr. & Pamela L. Guynn
17411 Baugh St. NW
Ramsey, MN 55303

Tim Gladhill, Senior Planner
Ramsey Planning Commission
7550 Sunwood Drive NW
Ramsey, MN 55303

April 29, 2011

Re: Hearing to consider a request from Larry and Paula Ferber for a Home Occupation Permit to operate an auto body repair shop on the property generally known as 17441

We are writing this letter in support of Larry and Paula Ferber's request for a Home Occupation Permit as described in the Notice of Public Hearing dated April 22, 2011, for a hearing to be held on May 5, 2011.

We will be unable to attend the hearing in person and so submit this letter in place of appearing in person.

We have been neighbors to the Ferber's for over 25 years. Our address is 9142 175th LN NW and is "just around the corner" from the Ferber's. The rear property line of our lot and the northern most property line of the Ferber's property directly abut each other.

We couldn't ask for better neighbors. The Ferber's keep their property as neat as a pin. There is rarely if ever anything remotely like a junk car sitting around. If we didn't know them as well as we do, we wouldn't even know they have the auto body repair business on their property. There is no sign indicating a business is located there. Since Larry is essentially the sole employee of the business, the size of the business is smaller and does not result in a noticeable amount of traffic related to the business. Larry does superb work and his business is actually an asset to the neighborhood. We support them wholeheartedly!

Sincerely,

Mr. & Mrs. Stan Selander

Stan and Glad Selander
9142 175th LN NW
Ramsey, MN 55303

c: Larry and Paula Ferber

REC'D MAY 02 2011

May 2, 2011

Ramsey Planning Commission
7550 Sunwood Drive N.W.
Ramsey, MN 55303

This letter is written in response to the Notice of Public Hearing on May 5, 2011 for the home occupation permit of Larry & Paula Ferber.

My husband and I have lived next door to the Ferber's for the last 18 years. In fact, we purchased the home that they lived in for twenty years. I would like to stress that I have NO problems with the auto body repair business that is located to the south of us. In fact, you would never know there was a business located at that address.

I will be attending the meeting on Thursday and hope that you will find in favor of this permit.

Regards,

Betty Johnston

Betty Johnston
17501 Baugh Street N.W.
Ramsey, MN 55303

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-___

A RESOLUTION ADOPTING FINDINGS OF FACT #____ RELATING TO A REQUEST FROM LAWRENCE AND PAULA FERBER FOR A HOME OCCUPATION PERMIT TO OPERATE AN AUTO BODY REPAIR AND REFINISHING BUSINESS ON THE PROPERTY LOCATED AT 17441 BAUGH ST NW.

WHEREAS, the City of Ramsey received an application from Lawrence and Paula Ferber requesting a home occupation permit to operate an auto body repair and refinishing business in a detached accessory building located on the property generally known as 17441 Baugh St NW and legally described as follows:

Lot 1, Block 1, Whitetail Meadows, City of Ramsey, Anoka County, Minnesota.

(the "Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1. That on April 11, 2011, Lawrence and Paula Ferber, herein referred to as the "Applicant", properly applied for a home occupation permit to operate an auto body repair and refinishing business (the "Home Occupation") in a detached accessory building on the **Subject Property**.

2. That the **Applicant** appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 of the City Code on May 5, 2011, and that said public hearing was properly advertised.

3. That the **Subject Property** is zoned R-1 Residential (Rural Developing) and the surrounding parcels are also zoned R-1 Residential (Rural Developing).

4. That the **Subject Property** is approximately ten (10) acres in size; the lot to the south is approximately nine (9) acres and the lots to the north and east are at least 1.3 acres or larger in size.

5. That the **Applicant** shall occupy and own the dwelling unit on the site of the **Home Occupation**.

6. That the **Home Occupation** is located in a detached accessory building located on the **Subject Property** and shall not exceed total accessory building space or height allowed on the site of the home occupation (allowed 6,000 square feet of accessory building space and a maximum allowable height of twenty-two [22] feet; **Home Occupation** is located in a fifty-two by thirty-six [52 x 36] square foot building [1,872 sq. ft.] and the **Subject Property** also includes a second, smaller detached accessory building and an attached garage, which combined square footage is less than 6,000 sq. ft.).

7. That at least 400 square feet of garage space will be reserved for indoor residential parking and storage related to the residential use on the **Subject Property**.

8. That the only exterior evidence of the **Home Occupation** on the **Subject Property** is a small, fenced enclosure, just west of the detached accessory building and well screened from the road by a stand of evergreen trees, which is used to store miscellaneous parts until they can be disposed of properly.

9. That there is no interior or exterior business signs or display related to the **Home Occupation** on the **Subject Property**.

10. That there shall be no more than twenty (20) vehicle trips per 24 hour period related to the **Home Occupation**, as established in City Code Sec. 117-351 (Home Occupations). Vehicle trips shall include deliveries, non-residential waste collection, customers and employees.

11. That the **City** finds the **Home Occupation** does not constitute a fire hazard to neighboring residences.

12. That the **City** finds the **Home Occupation** does not constitute a nuisance to neighbors due to excessive traffic, light glare, noise, odors, vibration or other circumstances.

13. That the **Home Occupation** does involve operations related to auto body repair and refinishing.

14. That the **Home Occupation** does not employ any persons that do not live in the dwelling unit on the **Subject Property** (Non-resident Employees).

15. That based on the size of the **Subject Property**, the Applicant could utilize up to three (3) Non-resident Employees for the **Home Occupation**.

16. That the **Home Occupation** does include operating methods that include transactions with the public (customers, clients, consultants, subcontractors, etc.) on the **Subject Property**.

17. That the **Home Occupation** does not conduct retail sales on the **Subject Property**.

18. That the **Home Occupation** business hours are proposed to be 8:00 a.m. to 4:30 p.m. Monday through Friday. The **Home Occupation** will not operate on Saturdays or Sundays.

19. That all structures shall comply with all applicable codes, including, but not limited to, building, fire and zoning.

20. That the **City** finds the **Home Occupation** operates beyond the parameters of the general and administrative home occupation permit requirements (117-351) and therefore requires Planning Commission and City Council review and approval.

21. That the **City** finds that the **Home Occupation** operates beyond the intent and parameters of Subsections 1 and 2 of Section 117-351 (Home Occupations) and that Subsection 3 of Section 117-351 (Home Occupations) states that home occupations that propose to operate beyond the scope of the parameters in Subsection 1 and/or 2 shall be processed in accordance with the procedures established for conditional use permits in Section 117-51.

22. That the **City** finds that the **Home Occupation** is low-level and is not a use typically found in a residential area.

23. That the proposed use will not adversely impact traffic in the area.

24. That the proposed use will be compatible with the residential neighborhood due to density and lot size of the surrounding lots.

25. That the proposed use will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.

26. That the proposed use will not substantially adversely impair the use, enjoyment, or market value of neighboring properties.

27. That the proposed use will not be hazardous or disturbing to existing or future neighboring uses.

28. That the proposed use will be served adequately by public facilities and services such as highways and streets.

29. That the proposed use will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.

30. That the proposed use will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

where upon said resolution was declared duly passed and adopted by the Ramsey City Council on this the 31st day of May, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-___

A RESOLUTION APPROVING THE ISSUANCE OF A HOME OCCUPATION PERMIT TO OPERATE AN AUTO BODY REPAIR AND REFINISHING BUSINESS ON THE PROPERTY LOCATED AT 17441 BAUGH ST NW BASED ON FINDINGS OF FACT #____ AND DECLARING TERMS OF PERMIT

WHEREAS, the Ramsey City Council adopted Resolution #11-05-___ adopting Findings of Fact #____ for this use and herein approves the home occupation permit.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

On May 31st, 2011, a home occupation permit ("Permit") was issued by the City of Ramsey ("CITY") to Lawrence and Paula Ferber ("PERMITTEE") to operate an auto body repair and refinishing business on the property generally known as 17441 Baugh St NW and legally described as follows:

Lot 1, Block 1, Whitetail Meadows, City of Ramsey, Anoka County, Minnesota.

(the "Subject Property")

This permit is issued pursuant to Section 117-51 and 117-351 of the Ramsey City Code. The conditions of this permit are as follows:

1. That this resolution shall allow for the operation of an auto body repair and refinishing business (the "Home Occupation") to operate in a detached accessory building on the **Subject Property**. The area set aside for the home occupation in the detached accessory building shall not exceed the total accessory building space or height allowed on the site (as established in City Code Section 117-349). The **PERMITTEE** shall be required to reserve at least 400 square feet of accessory building space for the purposes of the primary residential use.

2. That the **PERMITTEE** shall reside in the dwelling unit of the **Subject Property** and is allowed up to three (3) non-resident employees (the "Non-resident Employees") on the **Subject Property** unless otherwise permitted by City Code. Notification must be given to the **CITY** if the **PERMITTEE** will utilize any non-resident employees.

3. That the established business hours are Monday-Friday from 8:00 a.m. to 4:30 p.m. on the **Subject Property**. The Home Occupation may not operate on Saturdays or Sundays.

4. That the number of vehicular traffic trips per day to and from the **Subject Property** may not exceed twenty (20) vehicle trips per twenty-four (24) hour period and vehicular traffic trips include deliveries, non-residential waste collection, customers, and employees, five (5) days a week on the Subject Property.

5. That the **PERMITTEE** shall not lease the business portion of the accessory building located on the Subject Property to any person(s) that does not reside on the **Subject Property**.

6. That the **PERMITTEE** agrees to comply with Chapter 117, Article II, Division 6, Subdivision 1 of City Code, titled "Signs".

7. That the **PERMITTEE** agrees to comply with section 117-355 of City Code relating to outside storage and maneuvering of vehicles and equipment on the **Subject Property**; all parking and maneuvering areas on the **Subject Property** must be surfaced with concrete, bituminous or class V gravel.

8. That should the **PERMITTEE** utilize Non-resident Employees, they shall park on the driveway on the **Subject Property**.

9. That the **PERMITTEE** agrees there shall be no exterior evidence of the home occupation on the **Subject Property** other than the existing, small, fenced enclosure west of the detached accessory building and customer and employee parking.

10. That the **PERMITTEE** must obtain all applicable permits to ensure that the structures are compliant with all applicable state and local codes.

11. That the **PERMITTEE** shall install proper ventilation for the flammable liquid separator, which is located on the exterior of the detached accessory building and is required to collect waste from the floor drain, within ten (10) days of approval of this **Permit**. Said ventilation shall be a minimum three (3) inch vent installed a minimum of twelve (12) inches above finished grade.

12. That should the **PERMITTEE** die or sell the **Subject Property**, the **Permit** shall be automatically terminated, except that in the case of death, should a surviving spouse or child, residing at the same address, desire to continue the home occupation, written notice to that effect shall be given to the City Administrator and the City Council may authorize continuation of the **Permit** without further hearing.

13. The **PERMITTEE** shall reside on the **Subject Property**; if the **PERMITTEE** does not reside on the **Subject Property**, the **Permit** shall be terminated.

14. That adequate water supply and on-site sewage disposal facilities shall be the responsibility of the **PERMITTEE**.

15. The **PERMITTEE** shall be responsible for maintaining any applicable State or County licenses and permits.

16. The **PERMITTEE** shall be responsible for all costs incurred in the administration and enforcement of this **Permit**.

17. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

18. That the **Permit** may be suspended or revoked by the City Council for cause after a hearing before the City Council. Any such revocation hearing shall be processed the same as for conditional use permits in accordance with City Code Section 117-51.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

Lawrence and Paula Ferber, owner(s) of fee title to the Subject Property, hereby acknowledge receipt of this Permit and have reviewed the conditions of this Permit and have agreed to comply with the terms of this Permit.

Lawrence Ferber **Paula Ferber**

_____ _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared Lawrence and Paula Ferber, husband and wife, owner(s) of fee title to the Subject Property, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that he/she executed the same as his/her free act and deed.

_____
Notary Public

CITY OF RAMSEY:

By: _____ By: _____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared Bob Ramsey and JoAnn M Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council and said Bob Ramsey and JoAnn M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, Minnesota 55303

This document reviewed by:
Randall and Goodrich
2140 Fourth Avenue
Anoka, MN 55303

CC Regular Session **7. 2.**

Meeting Date: 05/31/2011

By: Tim Gladhill, Community Development

Title:

Request for Interim Use Permit for Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Background:

The City has received an application from Karl Janzen for an Interim Use Permit (IUP) to operate Ramsey Raceway, a go-cart racing track to host a weekly racing circuit. The Subject Property is the former site of an Oasis Market gas and convenience store, recently demolished. The City acquired the parcel for the eventual reconstruction of Armstrong Boulevard. The proposed interim use would be set to expire when the parcel is needed for this public purpose.

The purpose and intent of allowing interim uses is to allow for uses for a limited time that reasonably utilizes the property where it is not reasonable to utilize in the manner provided in the comprehensive plan and to allow uses that are presently acceptable but that, with anticipated development will not be acceptable in the future. In issuing the permit, the City should find the following:

- The use generally conforms with zoning regulations (i.e. bulk standards)
- The date or event that will terminate the use can be identified with certainty
- Permission of the use will not impose additional costs on the public if it is necessary for the public to take the property in the future
- The user agrees to any conditions that the City Council deems appropriate for permission of the use.

Notification:

All properties within 350 feet of the Subject Property were notified of the Public Hearing by Standard US Mail. The Public Hearing was also notified in the Anoka County Union, the official newspaper of the City of Ramsey.

Observations:

The Subject Property is approximately 1.23 acres in size and the proposed track would be less than one (1) acre in size and consist of a clay surface. The Subject Property is located just north of Highway 10 and the parallel railroad tracks, and west of Armstrong Blvd. The proposed track would be a 'sunken' track, in that grades would be lowered from the existing surface to create a bowl effect. This was done to decrease visibility of the track itself from Armstrong Boulevard and attempt to better manage stormwater. The proposed use would be classified as commercial outdoor recreation, which is not currently an allowable use within the COR-2 sub-district, but could serve as an acceptable interim use of the Subject Property until such time it is needed for the eventual reconstruction of Armstrong Boulevard. When reviewing the proposed IUP, Staff focused on the following:

- Other potential uses that would be viable for a short interim period such as this
- Compatibility with surrounding uses, including The COR
- Compatibility and potential issues with the City's public nuisance ordinances
- Safety of racers and spectators

The site plan indicates construction of a wood privacy fence for aesthetic controls and screening, and a chain link fence around the track itself for spectator safety. The interior fence would be lined with tires 18-24 inches high, consistent with the Applicant's insurance requirements, according to the Applicant. A water truck is proposed to be used to control dust created by the racing surface. The Applicant has stated that all safety measures are being provided in accordance with insurance requirements. Staff has avoided making subjective direction as to safety measures to avoid exposure to liability in case the City's safety recommendations were ever deemed insufficient.

Races would be held weekly in summer months on either Friday or Saturday nights with one race event per week.

The Applicant would also like the flexibility to host other similar events, such as snowmobile racing in the winter months. All racing would need to comply with the City's nuisance regulations found in City Code Section 30-3 (Public nuisances), including noise regulations.

A portion of the adjacent property is proposed to be used for racer parking, but not for parking for spectators of the event. There are no plans to upgrade this parking area and thus, parking would be accommodated directly on top of the existing grass area. The owner of the adjacent parcel will need to be party to the IUP in order for this to be accomplished.

The Applicant is proposing to utilize four (4) portable restrooms on the Subject Property. In a cursory review by Staff, it appears that a special event with the proposed number of attendees falls in line with this calculation ranging from four (4) to six (6) portable restrooms. Other items to be used on the Subject Property include an electrical distribution box, concession trailers, and small accessory structure (for racer check-in). Alcohol will not be served on site. The Applicant is also proposing a eight (8) foot by four (4) foot sign affixed to the proposed privacy fence. The Applicant is working on a final electric distribution plan to maximize safety of the distribution box. All items to be placed or erected on the Subject Property shall be subject to applicable licenses and permits.

Staff's principle concern is in regards to available on-site parking for this assembly type use. With only 21 available off-street parking spaces provided, this would only provide for an estimated 50-60 spectators. As stated above, parking for race teams would be proposed for the parcel to the west of the Subject Property. The proposed interim use has the potential to draw a larger crowd with this. The parking lot is connected to the parcel to the north, which could absorb some of this parking demand, although would take away from available spaces for that use. Staff would recommend the Applicant provide proof-of parking for an additional 30 spaces or more including shared parking agreements with both adjacent property owners. This would allow parking for approximately 100 more spectators. In addition, Staff would recommend that the Applicant provide plans for preventing on-street parking on Armstrong Boulevard.

The Applicant is currently working on final plans and details prior to review by the City Council. There are a few items that the City will need clarification on, in writing, prior to review by the City Council, consistent with the Staff Review Letter.

Following the review by the Planning Commission, Staff continued to discuss with various impacted agencies of the request. Staff is working on final details with Anoka County.

In addition, a 75-foot drainage and utility easement exists on the Subject Property. Within this easement exists current infrastructure owned by Connexus Energy. Staff met with the Applicant and Connexus Energy on Tuesday, May 24th to discuss the request. Connexus staff expressed concern with a commercial use underneath an existing transmission line. In order to mitigate this concern, Connexus proposed two solutions. The first solution would be to bury the overhead transmission line. The cost of relocating this transmission line would be the responsibility of the Applicant, according to Connexus staff. Connexus staff also noted this line would need to be adjusted again in the future upon construction of the Armstrong Boulevard interchange. The second option is to enter into an Easement Encroachment/Limited Liability Waiver without any relocation of the existing infrastructure. Connexus staff is verifying with their legal counsel as to whether this is a feasible option.

Staff will update final details of these two issues at the meeting.

Funding Source:

Per direction and approval of the City Council, all costs associated with review of the application are being handled as part of regular staff duties.

Staff Recommendation:

The Planning Commission held a Public Hearing on May 5, 2011 and recommended approval of the request.

Committee Action:

Motion to adopt the resolution adopting findings of fact related to the request for an Interim Use Permit;

-AND-

Motion to adopt/not adopt the resolution approving the Interim Use Permit, based on findings of fact and contingent upon compliance with the City Staff Review Letter dated April 28, 2011.

Attachments

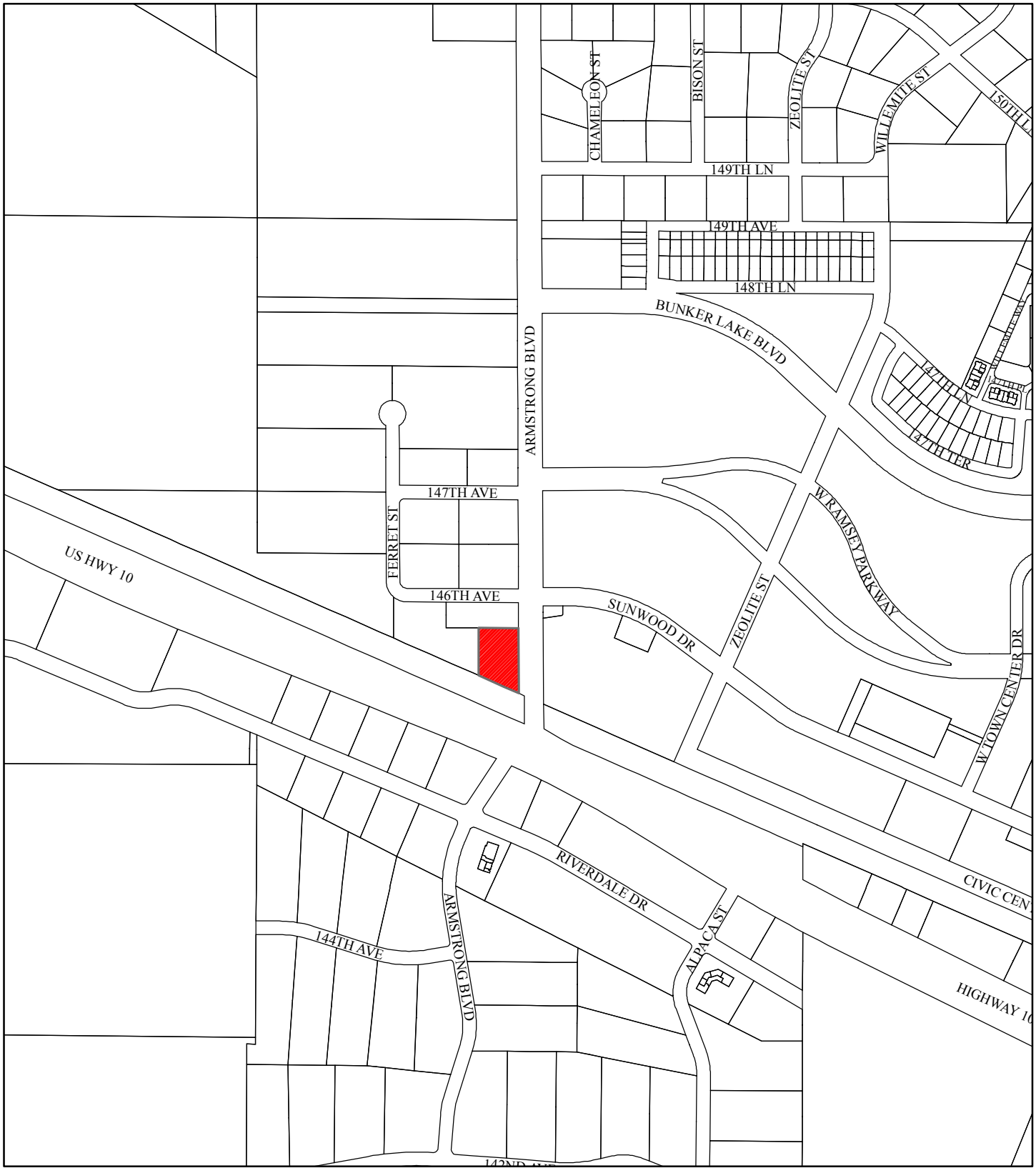
Site Location Map
Site Plan Sheet 1
Site Plan Sheet 2
Proposed Findings of Fact
Proposed IUP
Staff Review Letter
Planning Commission Minutes dated 5/5/11

Form Review

Inbox	Reviewed By	Date
Heidi Nelson	Heidi Nelson	05/26/2011 12:17 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:53 PM
Tim Gladhill (Originator)	Tim Gladhill	05/26/2011 03:13 PM
Aaron Backman	Aaron Backman	05/26/2011 04:05 PM

Form Started By: Tim Gladhill Started On: 05/23/2011

Final Approval Date: 05/26/2011



City of RAMSEY

Ramsey Raceway
14550 Armstrong Blvd.

Legend

Site

Parcels

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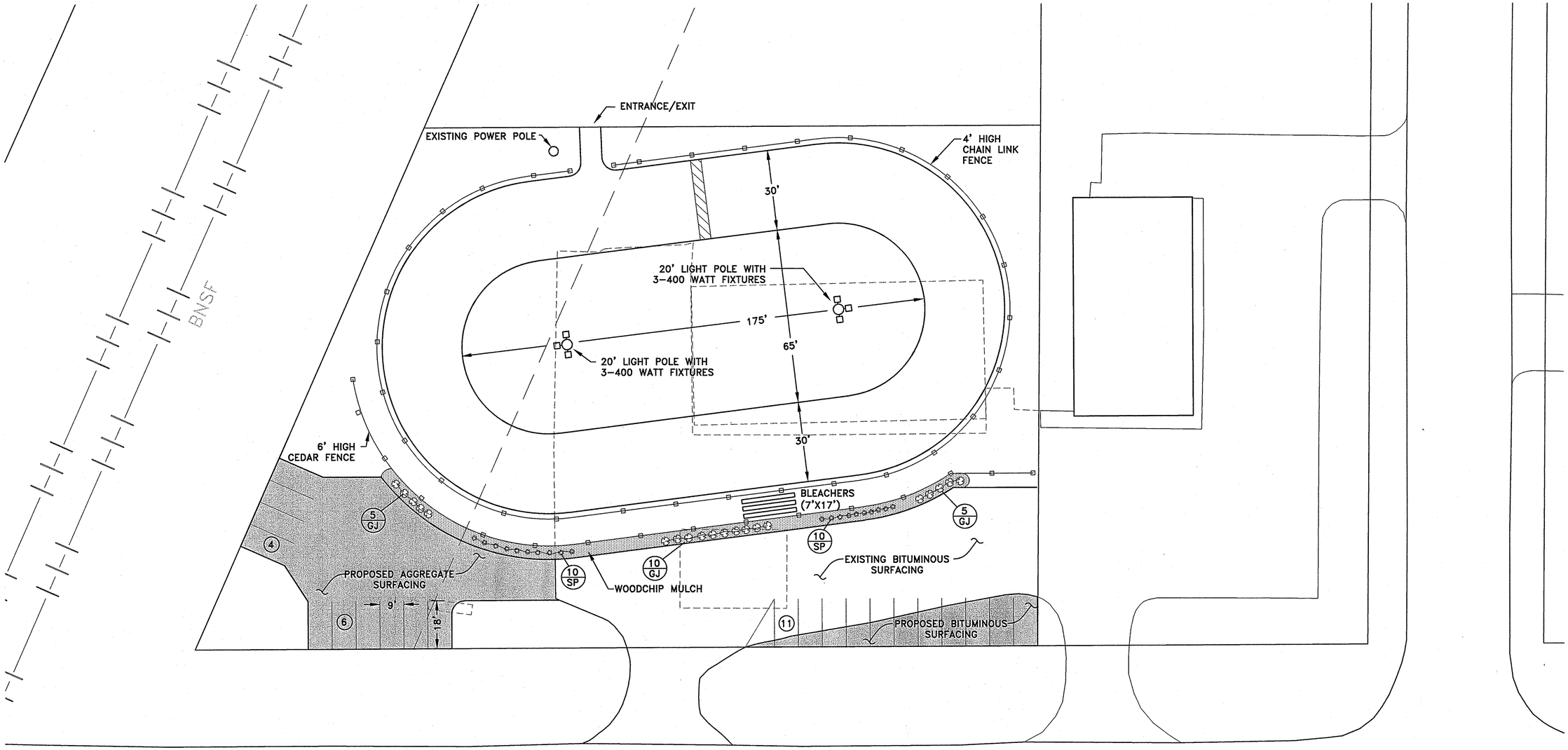
0 850 1,700 Feet



NO SP SEA GREEN JUNIPER (20 TOTAL)

NO GJ GOLD FLAME SPIREA (20 TOTAL)

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

BRAD C. WILKENING, P.E.
Date 4/12/11 Lic. No. 26908

DESIGNED BY: BCW
DRAWN BY: DMS
CHECKED BY: BCW

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

RAMSEY GO-CART FACILITY
RAMSEY, MINNESOTA

SITE AND LANDSCAPE PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 1 OF 2 SHEETS

RA812

Apr 13, 2011 - 2:42pm
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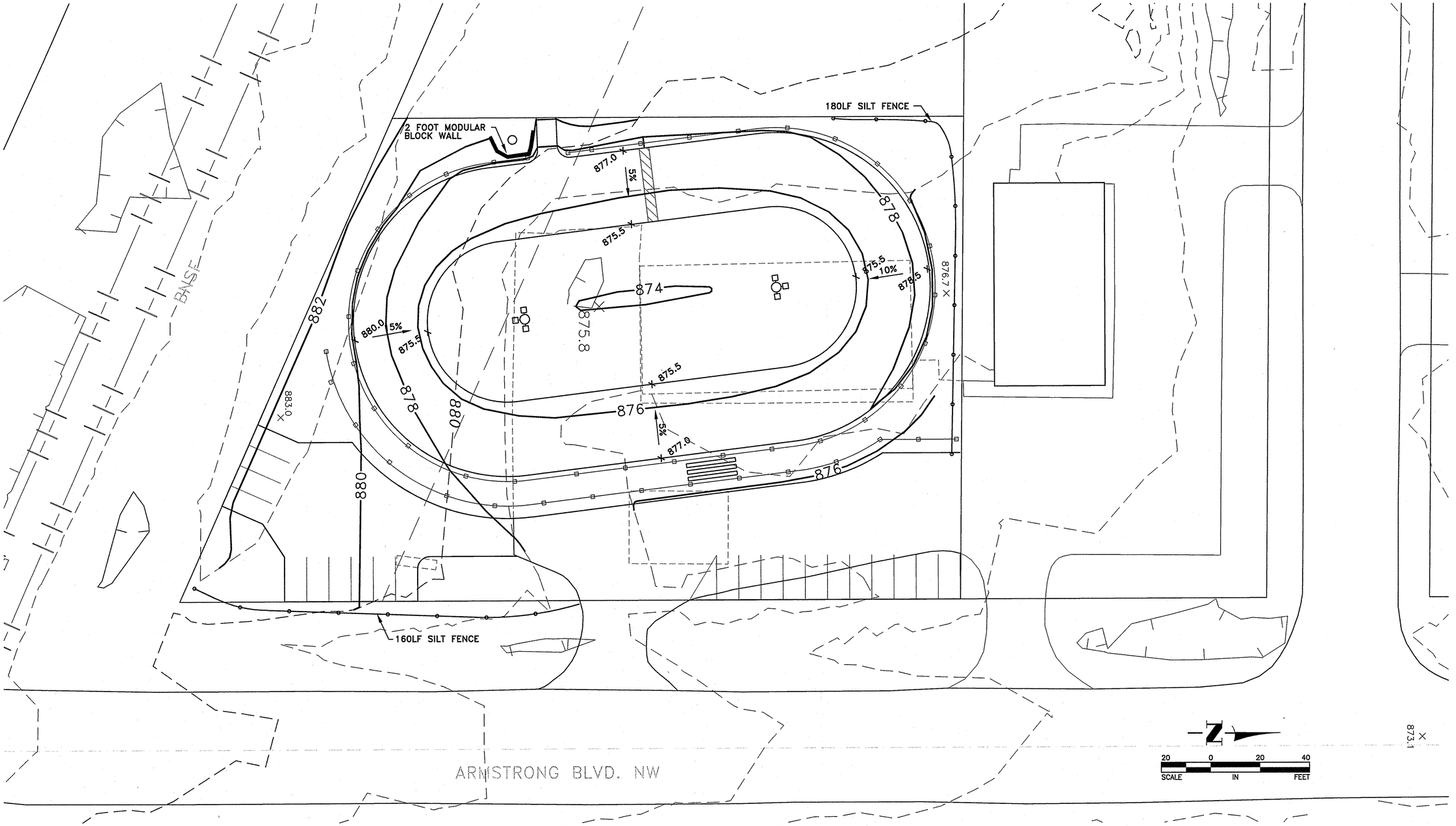

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

BRAD C. WILKENING, P.E.
Date 4/12/11 Lic. No. 26908

DESIGNED BY: BCW
DRAWN BY: DMS
CHECKED BY: BCW

Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
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www.hakanson-anderson.com

RAMSEY GO-CART FACILITY
RAMSEY, MINNESOTA

GRADING AND EROSION CONTROL PLAN

CITY OF RAMSEY, MINNESOTA

SHEET 2 OF 2 SHEETS

RA812

Apr 13, 2011 - 2:23pm
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Councilmember _____ moved for the adoption of the following resolution:

RESOLUTION #11-05-___

A RESOLUTION ADOPTING FINDINGS OF FACT #____ RELATING TO A REQUEST FOR AN INTERIM USE PERMIT TO ALLOW FOR COMMERCIAL OUTDOOR RECREATION FOR THE OPERATION OF A GO CART TRACK

WHEREAS, Karl Janzen, hereinafter referred to as "Applicant", has properly applied for an Interim Use Permit to allow the operation of a go cart track on the subject property generally known as 14550 Armstrong Blvd NW, legally described as:

Lot 1 and 3, Block 1, Hauser Addition, Anoka County, Minnesota.

(the "Subject Property").

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on May 5, 2011 and that said public hearing was properly advertised.

2. That the Subject Property is approximately 1.23 acres in size and located in the COR-2 Sub-District.

3. That the Subject Property is surrounded by parcels also zoned COR-2 and is located adjacent to the Burlington Northern/Santa Fe Railroad.

4. That Section 117-118 (The COR) of City Code does not list commercial outdoor recreation as a permitted or conditional use.

5. That the Subject Property was previously used as a gas and convenience store and is currently vacant.

6. That the Applicant is proposing to host weekly go cart races and other related recreational vehicle races including, but not limited to, snowmobiles and lawn mowers, on the Subject Property with up to forty (40) racers per event.

7. That the Applicant is proposing to construct a clay racing surface as proposed on the site plan prepared by Hakanson Anderson dated April 12, 2011 (the “Site Plan”), including safety and screening fencing, herein attached as Exhibit A.

8. That the Site Plan indicates construction of a six (6) foot tall privacy fence and a four (4) foot tall chain-link fence.

DRAFT

9. That the Applicant is proposing to construct a sign and scoring tower on the Subject Property.

10. That the Applicant is proposing to utilize used tires, off-rim, stacked eighteen (18) to twenty-four (24) inches high on the inside of the proposed chain-link fence of the track as a safety measure for spectators, per insurance requirements for the Applicant.

11. That the Applicant is proposing to establish a parking area consisting of a combination of asphalt and gravel totaling twenty-one (21) parking spaces on the Subject Property.

12. That a drainage and utility easement exists in the southern portion of the Subject Property.

13. That the Applicant has proposed to utilize the adjacent parcel for parking for racers on a grass surface.

14. That the Applicant is proposing to erect a seventeen (17) feet long by three (3) tier high bleacher section on the Subject Property.

15. That the Applicant is proposing to utilize two (2) portable restrooms on the Subject Property.

16. That the Applicant has stated that there will not be a fuel pump on the Subject Property and that individual racers shall be responsible for their own fuel.

17. That the Applicant has stated that concessions will be provided on the Subject Property by a private vendor.

18. That the Applicant has stated that electrical service will be provided in the interior of the track.

19. That the Applicant has stated that the gravel/clay track will be monitored as to control dust through the use of a water truck.

20. That the Applicant has stated that the Applicant will carry a $2,000,000 insurance policy for the interim use and building all safety specification per requirements of the Applicant's insurance agency.

21. That the City has researched formulas for number of portable restrooms required for similar uses that show it appears that four (4) to six (6) portable restrooms should be required.

22. That the Applicant's proposal will/will not substantially adversely impair the use, enjoyment or market value of any surrounding property.

23. That the Applicant's proposal will/will not be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will/will not change the essential character of the area.

24. That the proposed interim use will/will not be served adequately by essential public facilities and services, such as highways, streets, police and fire protection.

25. That the proposed interim use will/will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.

26. That the proposed interim use will/will not be consistent with the intent and purposes of this chapter.

The motion for the adoption of the foregoing findings of fact was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Exhibit A
Site Plan

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-___

A RESOLUTION APPROVING AN INTERIM USE PERMIT TO ALLOW FOR COMMERCIAL OUTDOOR RECREATION FOR THE OPERATION OF A GO CART TRACK, BASED UPON FINDINGS OF FACT #____ AND DECLARING TERMS OF SAME.

WHEREAS, Karl Janzen, hereinafter referred to as "**PERMITTEE**", has properly applied for an Interim Use Permit to allow the operation of a go cart track on the subject property generally known as 14550 Armstrong Blvd NW, legally described as:

Lots 1 and 3, Block 1, Hauser Addition, Anoka County, Minnesota.

(the "Subject Property"); and

WHEREAS, the City Council has adopted findings of fact related to the **PERMITTEE's** application by its Resolution #11-05-___, which are hereby incorporated as reference.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That based on the foregoing findings of fact, the City Council concludes that an Interim Use Permit ("IUP") may be granted to the **PERMITTEE** conditioned upon the following:

1) The **PERMITTEE** may operate go-cart racing track on the Subject Property as indicated on the site plan prepared by Hakanson Anderson, dated April 12, 2011 (the "Site Plan"), herein attached as Exhibit A.

2) These IUP uses are for a five year term commencing on the date of approval of this permit. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety.

3) The **PERMITTEE** may operate no more than twice per week.

4) The **PERMITTEE** shall acquire permission from any and all persons, organizations, or companies with rights to any and all drainage and utility easements to perform any work within any drainage and utility easement and shall be subject to approval of the City Attorney as to legal form.

5) The **PERMITTEE** shall provide the City's City Engineer with final civil engineering plans to ensure compliance with Stormwater management and erosion control prior to commencing any construction.

DRAFT

6) The **PERMITTEE** shall be responsible for any environmental cleanup on the Subject Property as a result of any hazardous material spill.

7) The **PERMITTEE** shall comply with City Code Section 30-3 (Public nuisances) including, but not limited to, noise levels and dust control.

8) The **PERMITTEE** shall be responsible for obtaining all applicable permits, licenses, etc. including, but not limited to, a Zoning Permit for fence construction, a permanent sign permit, a grading permit, and a license from Anoka County for all food vendors.

9) The **PERMITTEE** shall be allowed to expand the existing parking lot consistent with the Site Plan. The PERMITTEE shall be responsible for securing an additional thirty (30) proof of parking spaces in addition to the twenty-one (21) shown on the Site Plan. The **PERMITTEE** shall secure shared parking easements, subject to review and approval of the City as to form prior to executing such agreement, for all proof of parking for spaces not on the Subject Property.

10) The **PERMITTEE** shall be allowed by utilize tires along the inside of the chain-link fence stacked no more than two (2) tires high.

11) The **PERMITTEE** shall be allowed to park vehicles on a grass surface for those vehicles necessary for the operation of the go carts.

12) The **PERMITTEE** shall be allowed to utilize bleacher sections in accordance with applicable building regulations. The **PERMITTEE** shall notify the City prior to placing any bleacher on the Subject Property to ensure compliance with applicable regulations.

13) The **PERMITTEE** shall be required to maintain six (6) portable restroom facilities in clean and sanitary conditions at all times of operation.

14) Any improvements, including financial investment, the **PERMITTEE** may make in reliance on this IUP SHALL NOT be considered as factors by the City in the event the **PERMITTEE** applies for an extension of the IUP.

15) The **PERMITTEE** shall be required to provide appropriate safety barriers surrounding the electrical service to prevent damage and injury to racers and spectators, subject to approval of the City's Police Chief and Fire Chief.

16) If any provision of this IUP shall be declared void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

17) This IUP shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the City and the **PERMITTEE**.

18) The violation of any of the material terms of this IUP is grounds for suspension or revocation hereof, consistent with applicable law. Furthermore, the City specifically reserves the right to amend, suspend or revoke this IUP consistent with applicable law as reasonably required to protect the public health, safety and welfare and the environment. Specifically, but without limiting the foregoing, the City may amend, suspend or revoke this IUP consistent with applicable law if the City Council reasonably determines that

continued operation of the one-day events places the public health, safety, or welfare, or the environment in jeopardy or creates a public nuisance due to noise or other nuisance factors.

19) The City reserves the right to enter the Subject Property for the purposes of conducting inspections and obtaining necessary information pertaining to the construction and operational effect of the IUP or any related event.

20) All costs incurred by the City in administering and enforcing this permit shall be the responsibility of the Permittee and shall be paid within thirty (30) days of billing by the City.

21) The **PERMITTEE** shall be responsible for removal of all outdoor storage and debris within 48 hours of conclusion of event.

22) That the IUP shall abide by all lease terms between the PERMITTEE and the City, including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, construction of Armstrong Boulevard.

The motion for the adoption of the foregoing resolution as duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council, this the 31st day of May, 2011.

Karl Janzen hereby acknowledges receipt of this permit and that its representatives have reviewed the conditions of this permit and have agreed that the organization will comply with the terms and conditions of this permit.

KARL JANZEN

_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2011, before me a Notary Public, personally appeared Karl Janzen, a single person, to me known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed

_____
Notary Public

Peter Chalich hereby acknowledges receipt of this permit and that its representatives have reviewed the conditions of this permit and have agreed that the organization will comply with the terms and conditions of this permit.

PETER CHALICH

_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2011, before me a Notary Public, personally appeared Peter Chalich, a single person, to me known to be the person described in and who executed the foregoing instrument and acknowledged that he executed the same as his free act and deed

_____
Notary Public

CITY OF RAMSEY

By:_____ Attest: _____

Its: Mayor_____ Its: City Administrator_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2011, before me a Notary Public personally appeared Bob Ramsey and Kurt G. Ulrich, to me personally known, being each by me duly sworn did say that they are respectively the Mayor and City Administrator of the City of Ramsey, the municipal corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said municipal corporation, and the said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council and said Bob Ramsey and Kurt G. Ulrich acknowledge said instrument to be the free act and deed of said municipal corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

This document reviewed by:
William Goodrich, City Attorney
2140 Fourth Avenue
Anoka, MN 55303

April 28, 2011

Karl Janzen
Ramsey Raceway
9131 178th Ave NW
Ramsey, MN 55303

Re: Interim Use Permit Review – Ramsey Raceway

Dear Mr. Janzen:

We are in receipt of a Interim Use Permit Application for a go cart track at 14550 Armstrong Blvd NW along with plans prepared by Hakanson Anderson Associates, Inc. dated April 12, 2011. We offer the following comments:

General: The site plan is proposing to develop a gravel go cart track. This development will not include any buildings as part of this site plan. The subject property is bordered by Armstrong Boulevard on the east and the Burlington Northern-Santa Fe Railroad right-of-way to the south. The track is proposed as a clay surface. *Please provide the City with specifications of the type of gravel/clay proposed.*

Zoning: The property is zoned COR-2. There are no building uses to review as part of this site plan application.

Grading, Drainage, and Utility Plans: Staff has the following comments on the plans prepared by Hakanson Anderson Associates, Inc. Please revise the plans accordingly:

- Plans should reference existing contours
- Plans for Stormwater management (ponding/treatment) should be included

Landscaping: The submitted plans include a landscaping plan, which is generally acceptable for the interim use, although it would not meet the typical design standards of the COR-2 sub-district. The City prefers the use of additional trees along the proposed privacy fence or Armstrong Boulevard.

Access: The Subject Property is proposed to gain access from Armstrong Boulevard from an existing access of the previous user. The existing access is only fifteen (15) feet wide, which does not provide for two-way circulation. The existing parking lot is connected to the parking area for the parcel to the north, which has a separate access which could provide additional circulation. A wider access to the Subject Property (24 ft.) should still be considered given the assembly-use nature of the interim use.

The Site Plan also indicates an access to the west directly to the adjacent parcel. Please provide the City with proof of authorization from the adjacent parcel. If approved, the IUP shall be recorded on the adjacent parcel as well to authorize the use of that parcel for parking and access. Also, it is unclear based

on the plans the access point for spectator to the proposed bleachers. *Please submit a revised plan that addresses these matters*.

Parking Standards: You are proposing to utilize a portion of the existing parking surface for parking as well as expand a gravel parking surface to the south. In addition, it appears that you are proposing for racers to Staff has concern with the limited number of parking spaces provided on the Subject Property.

Easements: The proposed interim use includes improvements in an existing utility easement. Entities with rights to these easements shall provide approval of the interim use. *Please provide the City with proof of authorization prior to review by the City Council*.

Safety: In order to provide a safe racing and spectator event, the City shall require certain safety improvements and clarification as follows:

- Please provide specifications on the bleacher sections
- Please provide information on fuel storage; it is our understanding that no fuel pump will be provided.
- Please provide final electrical service plans; plans should be made to provide an electrical service vault.
- Spectator safety is provided through the use of a four (4) foot tall chain-link fence.
- Please provide an emergency response action plan including hazardous material spills.

Signs: In our discussions, you have mentioned the use of signs throughout the raceway. However, the plans do not indicate locations or specifications of signs. *Please submit a plan sheet indicating the locations and specifications (sizes) of signs prior to review by the City Council*.

Lighting: Please provide the City with details regarding the lighting that will be located on the Subject Property. City standards require that the luminaire (light source) must not be visible from beyond the property line. *The applicant should submit shop drawings of the lighting fixtures for review and approval by the City Engineer.*

Concessions: All food service shall be required to obtain proper permits and licenses. *Please provide the City with proof of licensure prior to operation.*

REU Number: The Residential Equivalent Unit (REU) is a method of assessing accurate quarterly usage charges for stormwater management, and is based on percent of impervious surface coverage. Due to the change in impervious area with this project the REU will need to be revised accordingly. Please provide the impervious area calculation so a new REU can be calculated. This item will be completed with the building permit application.

The Planning Commission will be meeting at 7:00 p.m. on Thursday, May 5, 2009 at the Ramsey Municipal Center, 7550 Sunwood Drive NW to review your proposed site plan. You or your representative may want to be present to answer any questions that may arise. Thank you for your cooperation in this process.

If you have any questions, please call us at (763) 427-1410.

Respectfully,

CITY OF RAMSEY

Tim Gladhill
Senior Planner

Tim Himmer
City Engineer

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Vice Chairperson Gary Van Scoy Commissioner Randy Bauer Commissioner Ralph Brauer Commissioner Andrew Dunaway Commissioner Joseph Field Commissioner Robert Schiller
Members Absent:	Chairperson Gary Levine
Also Present:	Senior Planner Tim Gladhill Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

1) City Council regular meeting minutes dated February 22, 2011
2) City Council regular meeting minutes dated March 8, 2011
3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.
Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 10 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 "These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety". #3 "The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m." #22 "That the IUP shall abide by all lease terms between the PERMITTEE and the City".

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.
Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the prinicipals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

_____
Tim Gladhill
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

CC Regular Session **7. 3.**

Meeting Date: 05/31/2011

By: Jo Thieling, Administrative Services

Title:

Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231 Sunwood Dr NW; Case of Allina Medical Clinic.

Background:

The City received an application on May 4, 2011 from Allina Medical Clinic requesting a conditional use permit to exceed sign size restrictions for the new Allina Medical Clinic building located at 7231 Sunwood Drive NW. The proposed signage includes multiple wall signs, a monument sign and two directional signs.

Notification:

In accordance with State statute, Staff attempted to notify property owners within 350 feet of the subject property of the public hearing via Standard US Mail. The Public Hearing was also noticed in the Anoka County Union, the City's official newsletter for public notices.

Observations:

The COR zoning district sign regulations, excluding the COR-2 subdistrict, have distinctly different architectural standards than those for the general Business and Employment zoning districts within the community. These regulations were developed with the intention of applying them to the central areas of The COR where there will be many multi-tenant buildings, with each individual tenant having very limited frontage. Consistent with all sign regulations in the City, the City has built in flexibility in its sign regulations through the use of the CUP process.

The site is located in the COR-3 zoning district, which restricts wall-mounted signs to a maximum of five percent (5%) of the ground floor building facade area or twenty-four (24) square feet, whichever is less (in this case, twenty-four [24] square feet would be the maximum allowable area per City Code). Furthermore, lettering, numbers, and graphics are restricted to a maximum height of twelve (12) inches. One freestanding sign, not exceeding six (6) square feet in area nor six (6) feet in height, is permitted within the COR-3 zoning district. Finally, one directional sign, facing a rear parking lot, is permitted. Businesses with frontage on more than one public road are allowed the permitted sign criteria for each street frontage.

The applicant's sign package proposal includes two (2) wall signs, a monument sign (mounted on one of the sitting walls) and two directional signs. Both the wall and monument signage consist of brushed aluminum, flat cut letters and graphics and will be externally lit (either up-lit or down-lit). Proposed letter height of the wall signage ranges from six (6) inches to fourteen and three quarters (14.75) inches and the proposed logo would be thirty-six (36) inches in height. The 'primary' wall sign would total approximately thirty-seven and a half (37.5) square feet and the 'secondary' wall sign would total approximately eleven (11) square feet, resulting in a total of forty-eight and a half (48.5) square feet of wall signage.

Originally, the monument sign included a logo similar in size to that of the 'primary' wall sign (close to thirty-six [36] inch height) and an area of approximately thirty-two (32) square feet. But, based on discussion with the Planning Commission, the applicant reduced the proposed monument signage to a twenty-three (23) inch tall logo, letter heights ranging from four (4) to ten (10) inches, and an area of approximately twenty-five (25) square feet. However, the applicant has since informed Staff that their preference would be to pursue a logo height of thirty (30) inches, which was the maximum allowable height recommended by the Planning Commission.

The request also includes two (2) double-faced, non-illuminated directional signs. Each sign is approximately three and three quarters (3.75) square feet in area and will be mounted to a six (6) foot tall post. The proposed signage would help direct traffic movement within the parking area.

The Planning Commission held a public hearing on May 19, 2011 and there were no verbal or written comments regarding this request.

Recommendation:

Staff is aware that the sign regulations for the COR area are limited in terms of both size and number of signs allowed and will be revisiting these regulations for possible amendments in the very near future. The style and material of the proposed signage complements the architectural features of the building.

As was recently discussed with a similar request, our current preference for letter height in this area would be no more than eighteen (18) inches (through the issuance of a CUP). Excluding the logos, all proposed lettering is less than eighteen (18) inches in height and the style of lettering and graphics is consistent with the intent of the current sign regulations for The COR area. The property does front on both Sunwood Dr and Ramsey Blvd and therefore is eligible for up to twenty-four (24) square feet of wall signage for each frontage and a ground/monument sign for each frontage as well.

Some concern was noted regarding the proposed monument sign, which initially included a logo with very similar dimensions as the proposed wall sign logo. The Planning Commission indicated that they would prefer to see the logo height reduced from thirty-six (36) inches to no more than thirty (30) inches and recommended approval of the request contingent on a reduced logo height. It appears that the Applicant has attempted to meet the intent of the Planning Commission recommendation, as noted in the revised drawings.

Funding Source:

All costs associated with reviewing the application are the responsibility of the Applicant.

Council Action:

Motion to adopt findings of fact relating to Allina Medical Clinic's request for a conditional use permit to exceed sign size restrictions established in City Code subject to review by the City Attorney as to legal form.

-and-

Motion to approve Allina Medical Clinic's request to exceed sign size restrictions based on the findings of fact, and adopt a resolution declaring terms of conditional use permit subject to review by the City Attorney as to legal form.

Attachments

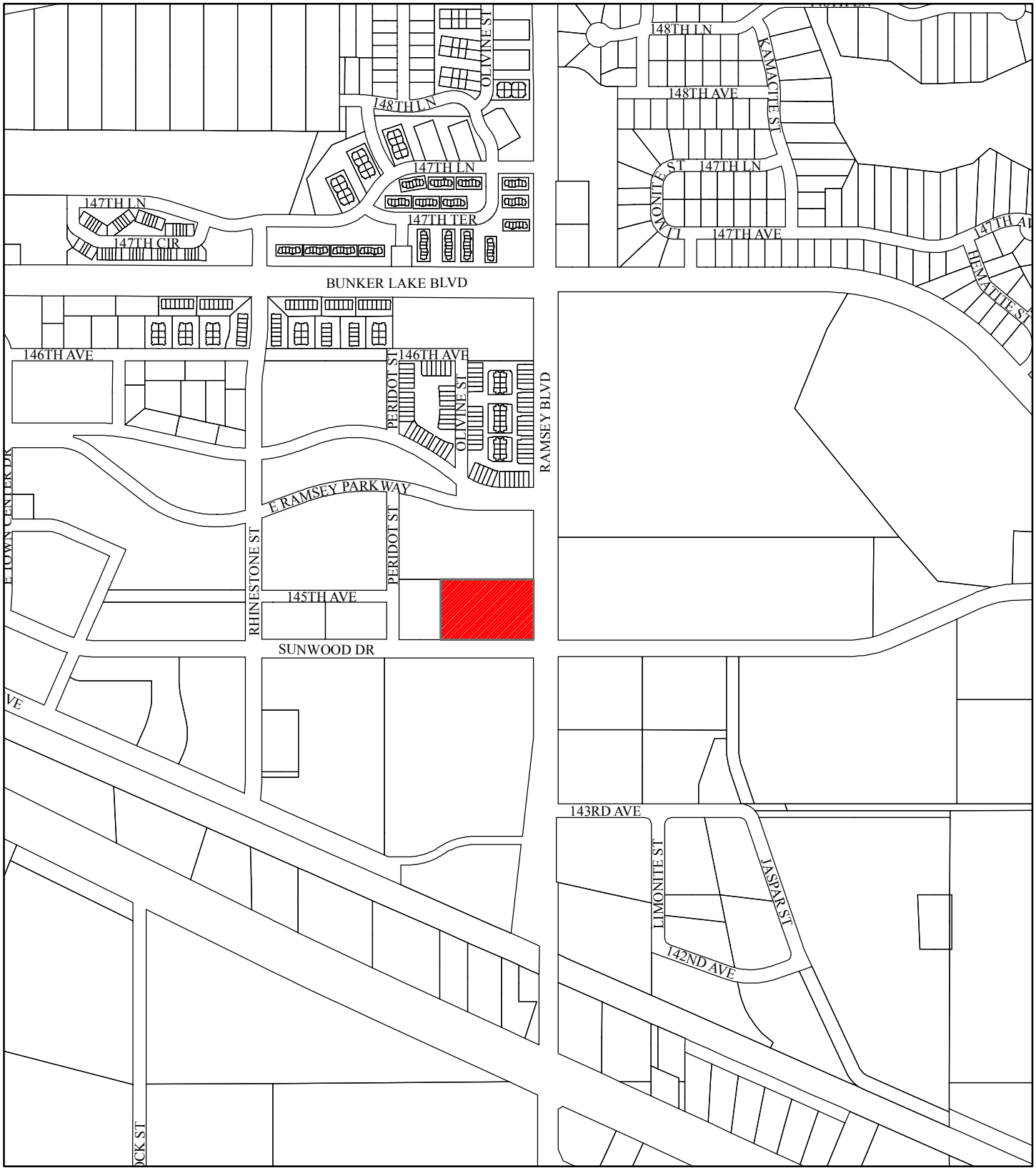
Site Location Map
Primary Wall Sign
Secondary Wall Sign
Monument Sign w/Logo 30
Revised Monument Sign with Logo Height of 23 Inches
Directional Signs
Directional Sign Locations
Special Planning Commission Meeting Minutes Dated May 19, 2011
Proposed Findings of Fact
Proposed Conditional Use Permit

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	05/26/2011 03:50 PM

Form Started By: Jo Thieling Started On: 05/26/2011 03:40 PM

Final Approval Date: 05/26/2011



City of RAMSEY

Allina Medical Center
7231 Sunwood Drive NW

Legend

Site

Parcels

N

0 850 1,700 Feet

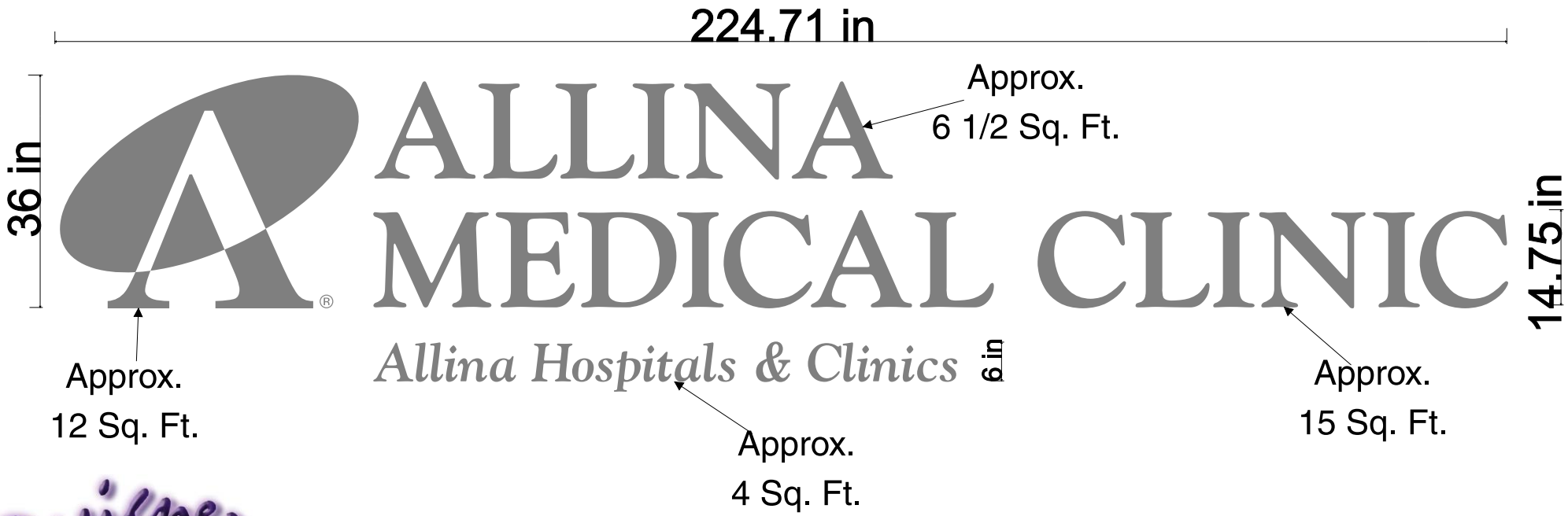
Allina Hospitals and Clinics
Ramsey Medical Clinic

ST-ME Main Entry
Flat Cut Horizontal Brushed Aluminum
Logo and Text

Text and Logo:
36" Logo and 14 3/4" "ALLINA MEDICAL CLINIC
Horizontal Brushed Alluminum 1/2" Flat Cut

Text: 6" "Allina Hospitals & Clinics"
Flat Cut Horizontal Brushed Alluminum 1/4"

Mounting: TBD



Designer SIGN SYSTEMS
9975 Flanders Court NE, Blaine, MN, 55449
(763) 784-5858 (763) 784-2300 Fax

Project: Ramsey
Client: Allina Hospitals and Clinics
Sales/Design: BE/KS Date: March 16, 2011
File Name: Clay/Flexi/Allina/New Sign Design 2009/Ramsey/ST-ME

Revisions
3/24/11 KS
4/12/11 KS
4/15/11 KS

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Allina Hospitals and Clinics
Ramsey Medical Clinic

ST-W
West Wall Halo Lit and Flat Cut Dimensional Text

Text:
10" Flat Cut Brushed Aluminum
6" Letters Flat Cut Brushed Aluminum
Goudy Bold Font

Mounting: TBD

120.95 in
73.67 in

10 in

Sister Kenny

Approx. 6 Sq. Ft.

6 in

Sports & Physical Therapy Center

Approx. 5 Sq. Ft.

Designer SIGN SYSTEMS
9975 Flanders Court NE, Blaine, MN, 55449
(763) 784-5858 (763) 784-2300 Fax

Project: Ramsey
Client: Allina Hospitals and Clinics
Sales/Design: BE/KS Date: March 16, 2011
File Name: Clay/Flexi/Allina/New Sign Design 2009/Ramsey/ST-W

Revisions
3/28/11 KS
4/12/11 KS
4/26/11 KS

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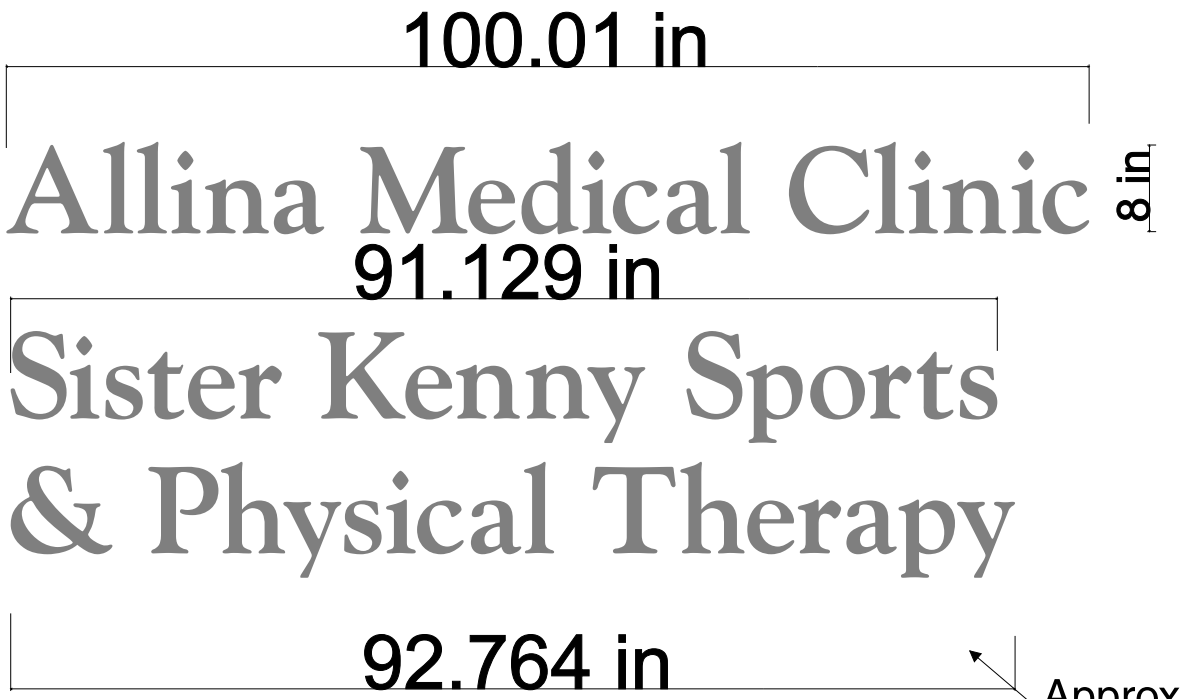
Allina Hospitals and Clinics
Ramsey Medical Clinic

ST-Monument
Main Entry Flat Cut Dimensional
Logo and Text

Text:
1/4" Flat Cut Brushed Aluminum

Mounting: 1/2" Stud W/Standoffs
Mathews Clear Coat Finish by D.S.S

Approx.
9 Sq. Ft.



Approx.
11 1/4 Sq. Ft.

Designer SIGN SYSTEMS
9975 Flanders Court NE, Blaine, MN, 55449
(763) 784-5858 (763) 784-2300 Fax

Project: Ramsey
Client: Allina Hospitals and Clinics
Sales/Design: BE/KS Date: March 16, 2011
File Name: Clay/Flexi/Allina/New Sign Design 2009/Ramsey/ST-Monument

Revisions
5/20/11 KS

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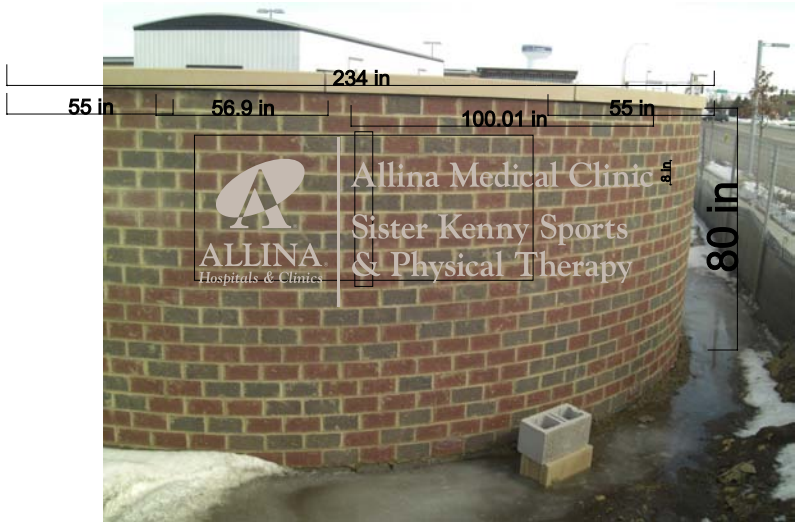
Allina Hospitals and Clinics
Ramsey Medical Clinic

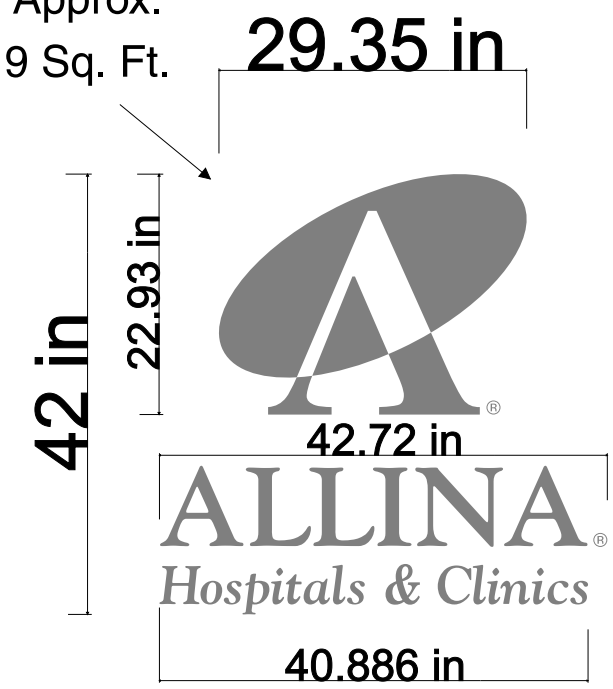
ST-Monument
Main Entry Flat Cut Dimensional
Logo and Text

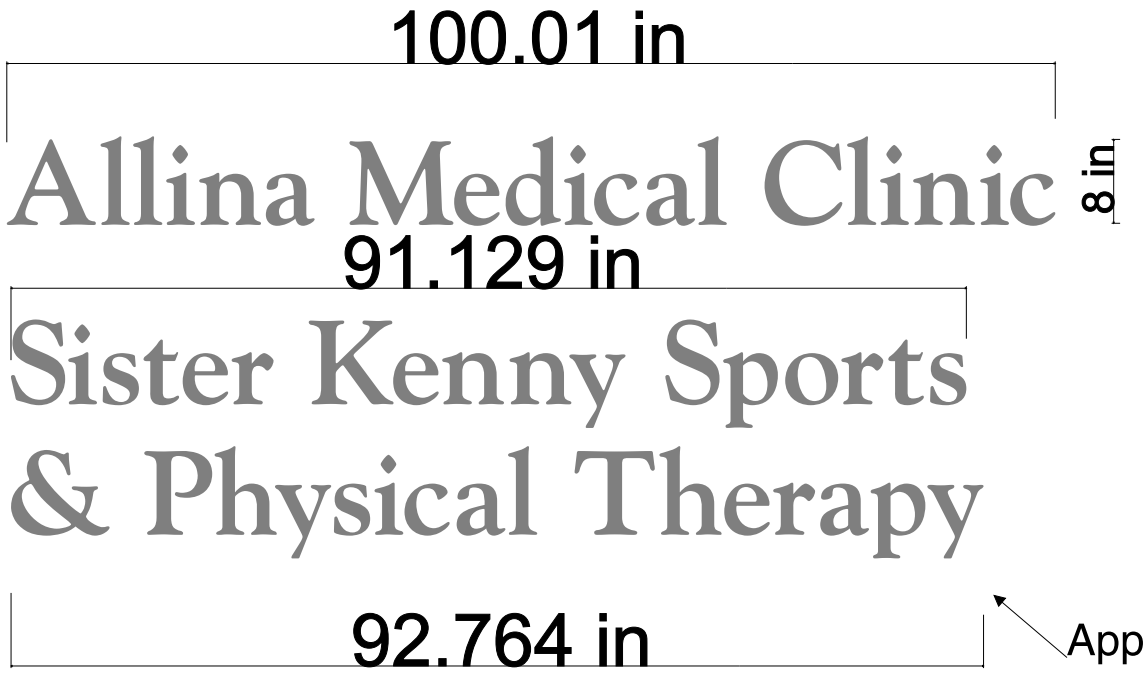
Text:
1/4" Flat Cut Brushed Aluminum

Mounting: 1/2" Stud W/Standoffs
Mathews Clear Coat Finish by D.S.S



Approx.
9 Sq. Ft.





Approx.
11 1/4 Sq. Ft.

Designer SIGN SYSTEMS
9975 Flanders Court NE, Blaine, MN, 55449
(763) 784-5858 (763) 784-2300 Fax

Project: Ramsey
Client: Allina Hospitals and Clinics
Sales/Design: BE/KS Date: March 16, 2011
File Name: Clay/Flexi/Allina/New Sign Design 2009/Ramsey/ST-Monument

Revisions
5/20/11 KS

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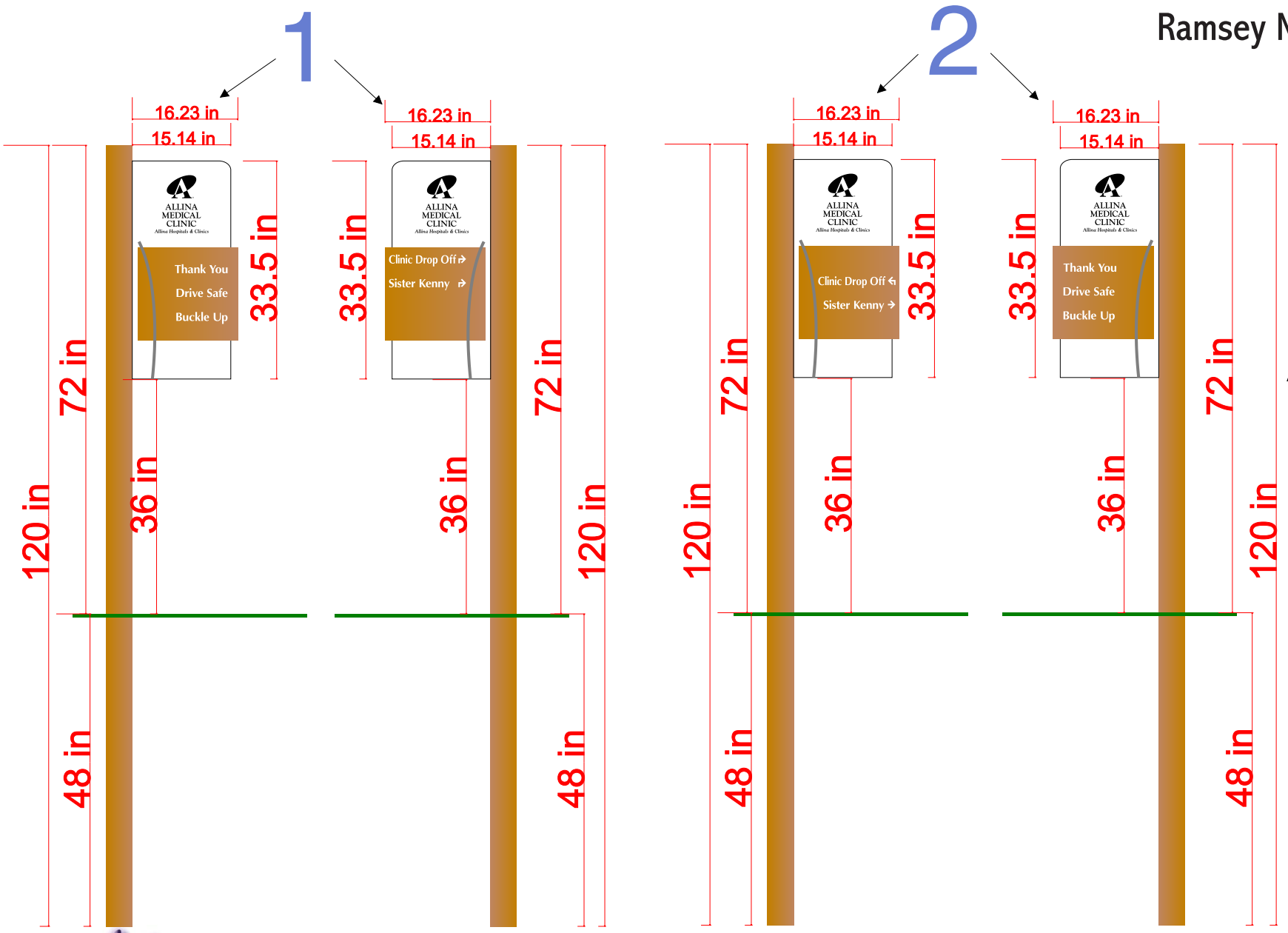
Allina Hospitals and Clinics
Ramsey Medical Clinic

ST-P&P
Non Illuminated Post and Panel
Double Sided

Mounting: Post in Ground



Each Sign Face
Approx. 3 Sq. Ft.

Designer SIGN SYSTEMS
9975 Flanders Court NE, Blaine, MN, 55449
(763) 784-5858 (763) 784-2300 Fax

Project: Ramsey
Client: Allina Hospitals and Clinics
Sales/Design: BE/KS Date: March 16, 2011
File Name: Clay/Flexi/Allina/New Sign Design 2009/Ramsey/ST-P&P

Revisions
4/28/11 KS
4/29/11 KS

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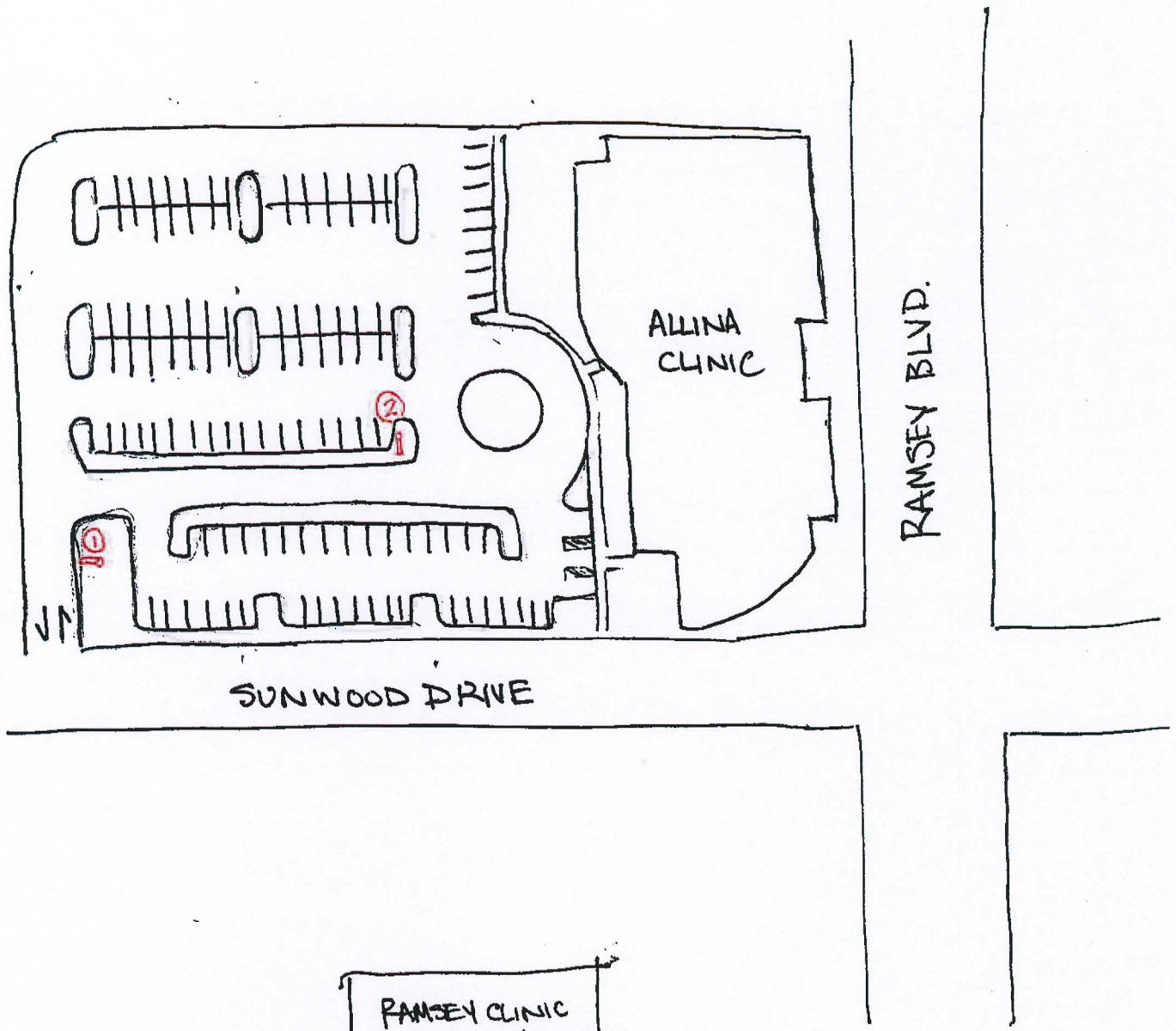


RAMSEY CLINIC
SITE PLAN (SIGNAGE)
4.29.11

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a special meeting on Thursday, May 19, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Vice Chairperson Gary Van Scoy Commissioner Andrew Dunaway Commissioner Joseph Field Commissioner Robert Schiller
Members Absent:	Chairperson Gary Levine Commissioner Randy Bauer Commissioner Ralph Brauer
Also Present:	Senior Planner Tim Gladhill Economic Development/Marketing Manager Aaron Backman Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 6:00 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Field, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, and Field. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

APPROVE PLANNING COMMISSION MINUTES

There were none.

NOTE CITY COUNCIL MINUTES

1) There were none.

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231 Sunwood Dr. NW; Case of Allina Medical Clinic.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 6:01 p.m.

Presentation

Associate Planner/Environmental Coordinator Anderson presented the Staff Report.

Citizen Input

There was none.

Motion by Commissioner Dunaway, seconded by Vice Chair Van Scoy, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

The public hearing closed at 6:06 p.m.

Commission Business

Vice Chairperson VanScoy asked if the Applicant was willing to reduce the size of the logo on the monument sign.

Kristian Thonvold of Allina Hospitals and Clinics stated Allina would be open to the request, but would need additional information.

Vice Chairperson VanScoy inquired if the wall to serve as the monument sign has already been constructed.

Mr. Thonvold confirmed in the affirmative.

Associate Planner/Environmental Coordinator Anderson reviewed the proposed locations of the signs.

Commissioner Schiller stated he was in favor of the request as presented by the Applicant.

Commissioner Field reviewed the intent of the monument sign to attract attention to the entrance of the parking lot.

Mr. Thonvold confirmed and reviewed the location of the signs and stated that the proposed signs have the highest visibility facing west.

Brian Elsesser of Designer Sign Systems stated a larger logo is desired for visibility purposes.

Discussion ensued regarding current sign regulations and how square footage is calculated.

Senior Planner Gladhill reviewed the upcoming potential amendments to the City's sign code and the City's desire for more flexibility. Senior Planner Gladhill stated this request appears to generally be in line with those discussions, especially in terms of construction specifications of the proposed lettering.

Discussion ensued regarding proposed sign size as well as current procedures and regulations related to sign review.

Economic Development/Marketing Manager Backman clarified that no sign is being proposed along Ramsey Boulevard.

Vice Chairperson Van Scoy stated he desired the logo height on the monument sign to be lowered.

Commissioner Schiller stated he believed that the logo would not stand out enough if the height was lowered.

Discussion ensued regarding locations of signs and visibility from Ramsey Boulevard.

Senior Planner Gladhill reviewed the original conceptual drawings that were part of the site plan review which showed lettering on the glass façade facing Ramsey Boulevard. Senior Planner Gladhill stated it was his understanding that lettering on the glass façade did not provide enough contrast to give adequate visibility of the letters, so the Applicant amended the sign plan as shown today.

Mr. Thonvold stated that they would be willing to reduce the logo height to 30 inches.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to recommend City Council approve the resolution adopting findings of fact favorable relating to Allina Medical Clinic's request for a conditional use permit to exceed sign size restrictions established in City Code, and reducing the logo height on the monument sign to 30 inches..

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Allina Medical Clinic's request and adopt the resolution declaring the terms and reducing the height of the monument sign logo to 30 inches.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Brauer and Bauer.

OTHER COMMISSION BUSINESS

None.

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

The regular meeting of the Planning Commission adjourned at 6:40 p.m.

Respectfully submitted,

_____

Tim Gladhill
Senior Planner

ATTEST:

_____

JoAnn Shaw
Planning Division Secretary

RESOLUTION #11-05-____

A RESOLUTION ADOPTING FINDINGS OF FACT #_____ RELATING TO A REQUEST FROM ALLINA MEDICAL CLINIC FOR A CONDITIONAL USE PERMIT TO EXCEED SIGN SIZE AND NUMBER RESTRICTIONS

WHEREAS, the City of Ramsey received an application from Allina Medical Clinic for a conditional use permit to exceed the both the allowable number of signs and sign size restrictions on the property generally known as 7231 Sunwood Dr and legally described as follows:

Lot 1, Block 1, Ramsey Town Center 14th Addition, Anoka County, Minnesota

("Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That Allina Medical Clinic, hereinafter referred to as "Applicant," properly applied for a conditional use permit (the "Permit") to exceed the allotted square footage for wall and monument signage, to use lettering and graphics that are greater than twelve (12) inches in height, and to exceed the allowable number of signs on the Subject Property.

2. That the Applicant appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 (Conditional Use Permits) of the City Code on May 19, 2011, and that said public hearing was properly advertised, and that the minutes of said public hearing are hereby incorporated as a part of these findings by reference.

3. That the Subject Property is approximately 3.02 acres in size.

4. That the Subject Property is zoned COR-3.

5. That the parcels to the south and west of the Subject Property are zoned COR-3, the parcel to north is zoned COR-3a, and the parcels to the east of the Subject Property are zoned E-2.

6. That the COR district sign regulations, excluding the COR-2 sub-district, are much more restrictive than the sign regulations for the other Business and Employment districts.

7. That the intent of the more restrictive sign regulations was to apply them to the central areas of The COR where there will typically be many multi-tenant buildings, with individual tenants having very limited frontage.

8. That building on the Subject Property is 221 feet in length and eighteen (18) feet in height and has frontage along two (2) public streets, Sunwood Drive and Ramsey Boulevard.

9. That Section 117-118 (COR District) of the Ramsey City Code states that a sign shall be affixed to the front facade of the building and shall project outward from the wall to which it is attached no

more than six (6) inches. The area of the signboard shall not exceed five percent (5%) of the ground floor building facade area or twenty-four (24) square feet, whichever is less, and the height of the lettering, numbers, or graphics shall not exceed twelve (12) inches.

10. That Section 117-118 (COR District) of the Ramsey City Code also states that businesses with frontage on more than one public street are allowed the permitted sign criteria for each street frontage.

11. That the Applicant is proposing to install two (2) wall signs, one (1) monument sign and two (2) directional signs. Both wall signs would be affixed to the front façade of the building, the monument sign will be affixed to one of the sitting walls, and the directional signs will each be affixed to a six (6) foot tall post within the parking lot.

12. The primary wall sign will utilize letters that are fourteen and three quarters (14.75) inches in height and the logo will be thirty-six (36) inches in height for a total of thirty-seven and a half (37.5) square feet.

13. The secondary wall sign will utilize letters that are ten (10) inches and six (6) inches in height and will total eleven (11) square feet in size.

14. That the originally proposed monument sign included letter heights of ten (10), eight (8) and four (4) inches, logo height of approximately thirty-six (36) inches, and overall area of thirty-two square feet.

15. That the Applicant revised the proposed monument signage to include letter heights of ten (10), eight (8) and four (4) inches in height, logo height of approximately twenty-three (23) inches and an overall area of twenty-five (25) square feet.

16. That the two directional signs will each be three and three quarters (3.75) square feet in area and would include the company logo and name.

17. That the wall and monument signs will be externally lit (either up-lit or down-lit) and the directional signs will not be illuminated.

18. That a conditional use permit to exceed sign size restrictions will not grant the Applicant special privileges that are denied by the City Code to other properties in the commercial area.

19. That the proposed increase in sign surface area will be designed so as to be harmonious and appropriate in appearance with the existing or intended character of the vicinity and will not change the essential character of the area.

20. That the proposed increase in sign surface area will not adversely impact traffic in the area.

21. That the proposed increase in sign surface area will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.

22. That the proposed increase in sign surface area will not substantially impair the use, enjoyment, or market value of surrounding properties.

23. That the proposed increase in sign surface area will not be hazardous or disturbing to existing or future neighboring uses.

24. That the proposed increase in sign surface area will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.

25. That the proposed increase in sign surface area will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of glare.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-___

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT BASED ON FINDINGS OF FACT #____ AND DECLARING TERMS OF PERMIT TO EXCEED SIGN REGULATIONS ESTABLISHED IN CITY CODE.

WHEREAS, Allina Medical Clinic properly applied for a conditional use permit to exceed sign size and number restrictions as established in City Code on the property generally known as 7231 Sunwood Drive and legally described as follows:

Lot 1, Block 1, Ramsey Town Center 14th Addition, Anoka County, Minnesota

("Subject Property")

WHEREAS, the Planning Commission met on May 19, 2011, conducted a public hearing, and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Findings of Fact #____, a conditional use permit ("Permit") to exceed both the allowable number of signs as well as sign size is hereby granted to Allina Medical Clinic ("Permittee").

2. The **Permittee** is herein granted permission to erect two (2) wall signs, one (1) monument sign and two (2) directional signs on the **Subject Property**.

3. The wall signs shall not exceed thirty-seven and a half (37.5) square feet and eleven (11) square feet in size.

4. The monument sign shall not exceed twenty-five (25) square feet in area and the logo height shall not be greater than twenty-four (24) inches.

5. The wall and monument signs shall not project outward from the wall to which they are attached more than six (6) inches.

6. The directional signs shall not exceed three and three quarters (3.75) square feet in size each, shall be individually mounted on posts not exceeding six (6) feet in height, and may contain the company logo and name.

7. The installation of the signs on the **Subject Property** shall require a sign permit from the City of Ramsey (the "City").

8. The signs shall be properly constructed and maintained in accordance with Division 8 (Signs) & 117-118 (COR District) (f) (Signage) of the Ramsey City Code.

9. That the **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**.

10. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

11. That if any provision of this **Permit** shall be declared void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

12. That this **Permit** shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the **City** and the **Permittee**.

13. That if the **Permittee** or its successors or assigns violates any material term or condition of this **Permit** it is grounds for suspension or revocation hereof consistent with applicable law, if the City Council reasonably determines that continued operation of the facility places the public health, safety or welfare or the environment in jeopardy or creates a public nuisance due to odors, litter, debris or other nuisance factors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May, 2011.

Allina Medical Clinic hereby acknowledges receipt of this permit and has reviewed the conditions of this permit and has agreed to comply with the terms of this permit.

Allina Medical Clinic

By:_____

Its:_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared _____, the _____ of Allina Medical Clinic, a non-profit corporation under the laws of the State of Minnesota, whose address is 2925 Chicago Avenue, Minneapolis, MN 55407, on behalf of the corporation.

_____
Notary Public

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared Bob Ramsey and JoAnn M Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Bob Ramsey and JoAnn M Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
15153 Nowthen Boulevard NW
Ramsey, MN 55303

This document reviewed by:
Randall, Dehn and Goodrich
2140 Fourth Avenue
Anoka, Mn 55303

CC Regular Session **7. 4.**

Meeting Date: 05/31/2011

By: Tim Gladhill, Community Development

Title:

Consider Selection of Planning Firm for Consultant Planning Services

Background:

On February 8, 2011, the City Council approved a reorganization of the City's Community Development Department and authorized the utilization of consulting/contracted services for planning and zoning services. The selected consultant is proposed to work on an as-needed basis to provide on-going services and provide a cost-savings measure that allows the City to utilize this service only when needed. The City received nine (9) responses to the proposal and Staff interviewed five (5) of these firms. Three (3) firms were invited to present to the City Council on May 10, 2011 at a City Council Work Session. Consensus at the Work Session was to direct Staff to recommend a planning firm to fulfill these obligations. Various scoring sheets are attached for review.

Within the RFP, the City identified the purpose of the project as the following:

- The selected consultant will assist the Planning Division in administering the City's Zoning and Subdivision ordinance by providing the following:
  - Review of selected land use applications for compliance with the City's Zoning and Subdivision Ordinances as directed by the Senior Planner.
  - Process amendments to the City's Zoning Code including, but not limited to:
    - Compliance with the 2030 Comprehensive Plan (required)
    - Residential Architectural Standards (required)
    - Addition of Office Park Zoning District (required)
    - Revisions to existing zoning districts (as needed)
    - Form-based codes or other flexible zoning techniques (potential)
    - Sign ordinance (potential)

Notification:

None required.

Observations:

Based on submitted responses and subsequent interviews and presentations, Staff is recommending the selection of Bonestroo for on-going planning services. The City recently worked with Bonestroo to complete the required 2030 Comprehensive Plan with the Metropolitan Council. Selecting Bonestroo for on-going planning services enables the City to maximize and leverage an on-going relationship with the firm from completion of the 2030 Comprehensive Plan. Bonestroo is able to provide the necessary assistance at a competitive rate. Furthermore, Bonestroo provided examples of how they have used illustrations in the past to visualize zoning regulations, an important component if the City will be exploring form-based codes. Ms. Goodroad has stated that Bonestroo could capitalize on graphics that have already been developed, tailored to Ramsey's needs. Illustrations are able to be created at Ms. Goodroad's rate. All three (3) of the firms would be able to provide similar product. The selection of this firm will allow the City to capitalize on a set of resources to complement existing City Staff and contracted services. There appears to be some synergy in utilizing Bonestroo for consistency in completing this process (implementing the Comprehensive Plan). Tina Goodroad would serve as the primary staff member from Bonestroo at a rate of $93/hour. Throughout the interview process, Ms. Goodroad was able to demonstrate not only the ability to work with developers, but presented a great framework of working with existing residents on smaller projects as well. Finally, Bonestroo provided an example of management of the review process they have created that may assist in streamlining the administrative portions of development review.

The City is currently working with Landform for development management services for The COR. There is also some synergy in utilizing the services of this consultant as it relates to the current relationship with the City. There are certain perceived and potential conflicts when working on review of projects within The COR. Landform has agreed that it would not review projects within The COR. It is anticipated that a large portion of development within the community will occur within The COR for the next several years. This would reduce the number of projects assignable to Landform. However, much of the early assistance will come in the form of ordinance updates. The project manager for Landform for this project is identified as Kendra Lindahl at a rate of $78. This is a special rate due to the existing relationship Landform has with the City. It's anticipated that this rate may not always be sustained beyond the two (2) year proposed contract, but does present some cost savings in the short term. Likewise, as all three (3) firms are agreeable to a two (2) year contract at the proposed rate, none of the three (3) firms are guaranteeing that the proposed rate will remain beyond two (2) years. It appears that Ms. Lindahl's standard rate is $115.

Based on review of MFRA's response and subsequent presentations, MFRA would provide a great deal of technical expertise and presented various examples of illustrations that could be utilized to assist in visualizing the zoning text. It appears that MFRA's demonstration of developing a zoning ordinance with simple illustrations was well received by the City Council. The project manager for MFRA would be Ben Gozola at a rate of $110 per hour. The City would need to balance a higher cost for a potential return by streamlining other administrative processes. Staff was very impressed with the quality of the product presented by MFRA. However, as Staff reviewed budgetary concerns, Staff felt prudent to manage the cost over the long term to maximize efficiencies and reduce actual cost.

The City has been exploring developing a more user friendly zoning ordinance as well as a streamlined and easily understandable review process. In terms of a reformatting of the zoning ordinance to include illustrations, the Senior Planner has an educational background in mapping software, including GIS. Many of the simple illustrations that would be used for the general residential districts could be accomplished fairly cost effectively in-house either with existing software or minor additional purchases, including several free packages. This could be used in conjunction with graphic design capabilities of either of the consultants.

Recommendation:

Staff recommends that the City Council approve a contract with Bonestroo for consultant planning services. Staff is recommending a two (2) year contract with expiration occuring on or around May 31, 2013. This timeframe would coincide with Board and Commission appointment timeframe.

Funding Source:

Funding for consulting services was approved as part of the restructuring of the Community Development Department.

Council Action:

Motion to approve a contract with Bonestroo for consultant Planning Services and direct staff to prepare and execute a two-year contract for services, subject to review by the City Attorney as to legal form.

Attachments

RFP
Bonestroo Response
Landform Response
MFRA Response
Response Scoring Matrix
Interview Scoring Matrix

Form Review

Inbox	Reviewed By	Date
Aaron Backman	Aaron Backman	05/26/2011 12:06 PM

Heidi Nelson	Heidi Nelson	05/26/2011 12:21 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 01:58 PM

Form Started By: Tim Gladhill Started On: 05/16/2011 08:03 AM

Final Approval Date: 05/26/2011

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

March 15, 2011

Re: Planning Services – Ramsey, MN

To Whom It May Concern:

Thank you for your expressed interest in assisting the City of Ramsey with planning services. The City is requesting that your firm submit a response to our Request For Proposal (RFP). The responses we receive to our RFP will be reviewed beginning April 8, 2011.

The City is expecting that work on the project will begin in the summer of 2011. The consultant will be expected to coordinate with the Senior Planner with the administration of zoning and subdivision regulations. This includes amendments to the City's Zoning Code in order to implement the City's 2030 Comprehensive Plan through updates to the City's Zoning Code and review various land use applications for compliance with the City's zoning and subdivision ordinance on an as needed basis.

Please review the enclosed Request for Proposal and contact the City of Ramsey with any questions. To assist your firm in developing a competitive proposal, City staff will make themselves available for questions, as well as providing copies of any appropriate plans, studies or other materials. The first date of review of the submitted proposals will occur beginning April 8, 2011. The City of Ramsey looks forward to receiving your response.

Sincerely,

Tim Gladhill

Tim Gladhill
Senior Planner
Tel. (763) 576-4308, Fax (763) 427-5543
tgladhill@ci.ramsey.mn.us

Request For Proposal

Planning Services

City of Ramsey, Minnesota

City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

City of Ramsey, Minnesota

PLANNING AND ZONING SERVICES

REQUEST FOR PROPOSAL ("RFP")

The City of Ramsey is seeking a qualified consultant to assist with general planning and zoning support. The City of Ramsey is a developing suburban community with an estimated population of 23,500. Population forecasts estimate a population of approximately 43,000 by the year 2030. The City desires to hire a consultant to assist the City in its effort to balance thoughtful, orderly development that will support continued residential and economic development.

The City of Ramsey intends to select a consultant and enter into a Scope of Services agreement for on-going planning and zoning support. City Staff will review submitted proposals and schedule presentations to City Staff as needed.

RFP Issued:	March 15, 211
First Date of Review:	April 8, 2011
Meetings with Consultants:	April 18-29, 2011
Consideration by City Council:	May 10 or 24 (anticipated)

These dates are subject to change.

The City of Ramsey reserves the right to reject any and all consultant responses to the Request for Proposals.

Project Description

The selected consultant will assist the Planning Division in administering the City's Zoning and Subdivision ordinance by providing the following:

- Review of selected land use applications for compliance with the City's Zoning and Subdivision Ordinance as directed by the Senior Planner.
- Process amendments to the City's Zoning Code including, but not limited to:
    - Compliance with the 2030 Comprehensive Plan (required)
    - Residential Architectural Standards (required)
    - Addition of Office Park Zoning District (required)
    - Revisions to existing zoning districts (as needed)
    - Form-based codes or other flexible zoning techniques (potential)
    - Sign Ordinance (potential)

The City of Ramsey intends to utilize consultant experience on a flat-rate, hourly basis for approximately 15-20 hours per week. The number of hours could increase or decrease based upon workload.

We request that you include the following information in your proposal:

I. Organization

a. Name, address, and telephone number(s) of the main office and contact for this project.

b. Name, position, qualifications and experience of individuals designated to work on this project.

II. Experience

a. What percent of the firm's business is related to community planning and zoning?

b. What percent of the firm's business is from zoning code and development review?

c. Brief description of your firm's philosophy on residential and economic development and its balance with zoning and subdivision regulations.

d. Brief description of how your firm will utilize the zoning and subdivision code to foster enhanced economic development and residential growth.

e. Provide a list of municipalities, counties or public organizations with whom your firm has worked on that were similar projects in the past three years.

f. Provide three (3) references from municipalities, counties, or public organizations with whom your firm has worked on that were similar projects in the past three years.

III. Planning Projects

Describe representative projects completed by the firm, including three (3) recent planning appropriate projects relevant to an issue experienced by a suburban developing community. Include the following information:

a. Project name.

b. Project location.

c. Year project was completed.

d. Brief description of the project, including level of responsibility, scope of services, process, etc.

IV. Process and Services

a. Describe the process to be used by your firm for this RFP.

b. Identify which elements of the process your firm performs with in-house staff and which elements of the process are contract services (i.e. sub-contracted work).

c. Describe the level and type of participation required by City staff and officials.

d. Describe how public participation will be incorporated into the process of zoning code amendments, both formal and informal, including workshops, open houses and focus groups.

e. Describe the product to be delivered upon completion of the project.

V. Timing

a. Indicate the proposed start date.

b. Indicate an end date for the amended zoning code.

c. Provide a timeline for the amendment to the zoning code.

d. Provide standard schedule for reviewing land use applications to ensure compliance with Minnesota Statute 15.99 (60 Day Rule) and Minnesota Statute 462.358 Subd. 3b (Review process for Plats).

VI. Cost

Provide an estimated hourly rate for services:

a. Detailed fee listing.

b. Detailed billing structure (i.e. bill in 15 minute increments)

Please include any “additional” services offered by your firm that may be relevant to the project and are not specifically included in the estimated total project cost.

VII. Additional Information

Include an attachment of any additional information you consider relevant to the fair evaluation of your firm's proposal.

VIII. RFP Submission Requirements

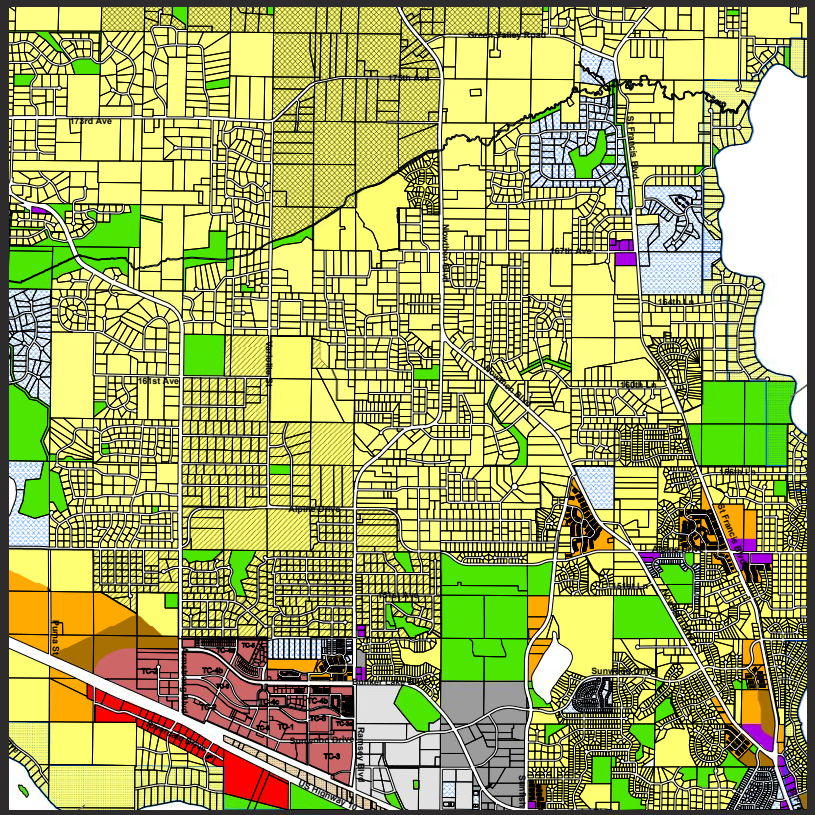
The first date of review for this Request for Proposal ("RFP") will occur on April 8, 2011. All submissions must be submitted electronically in PDF format to be considered. Please email the submission to tgladhill@ci.ramsey.mn.us or deliver one (1) CD containing a PDF copy of your response to Tim Gladhill at the following location:

Tim Gladhill, Senior Planner
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Tel. (763) 576-4308 Fax (763) 427-5543

Questions concerning this RFP may be directed to Tim Gladhill or Aaron Backman, Economic Development and Marketing Manager at the above-referenced location.

City Staff will review each response to this RFP and may select firms to present their proposals to staff following the first review of submittals.


177th Ave
173rd Ave
169th St Ave
Sunwood Drive
Sunwood Drive
Sunwood Drive

April 8, 2011

Bonestroo

CITY OF RAMSEY
Tim Gladhill
Senior Planner
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Tim:

Thank you for the opportunity to present our professional planning services to Ramsey. We are prepared to assist your staff as needed with an experienced team of planners. We understand the need to be efficient with the City's resources, responsive to the City's needs, and yet thorough and thoughtful in our assistance on planning and zoning issues.

We are very familiar with Ramsey, having assisted with the most recent Comprehensive Plan, and we understand the issues and forces that have shaped the community. Ramsey deserves to have first-rate advice and assistance on planning matters, and Bonestroo is recognized as a leader in municipal planning and engineering. Our planners are among the most experienced and respected in the region.

We bring not just a day-to-day planner to handle the zoning applications, but a team of only experienced, seasoned professionals with specialties in zoning law, urban design, economic development, market research, redevelopment, environmental review, sustainable regulations, GIS mapping and analysis, and many other specialties.

Bonestroo's planners offer Ramsey our wealth of experience helping communities achieve their goals and build quality environments. Our team is excited about the opportunity to meet Ramsey's planning needs with our skill, enthusiasm, and diligence, and we have proposed what we believe are competitive rates for your consideration.

All cities are faced with limited resources. We take seriously the challenge to stretch those resources and deliver quality services and advice to Ramsey. We are eager to work with you again, and demonstrate how the breadth and depth of Bonestroo's expertise will benefit the City.

Sincerely,

BONESTROO, INC.

Tina Goodroad

Christina E. Goodroad
City Planner

Philip J. Carlson, AICP
Director of Planning

Organization & Planning Team

FIRM INFORMATION

Ranked 197th among design firms nationally in *Engineering News Record's* list of Top 500 Design Firms, Bonestroo is one of the Midwest's largest full-service planning, engineering, and environmental science firms. We provide innovative, practical solutions for our municipal clients.

CONTACT INFORMATION

Bonestroo, Inc.
2335 West Highway 36
St. Paul, MN 55113

Phone: 651-636-4600
Fax: 651-636-1311
Website: www.bonestroo.com

COMMITMENT TO SUSTAINABILITY

Dedicated to improving places and improving lives, Bonestroo is committed to sustainable practices internally and externally. As a builder of communities, an employer, and a corporate citizen, we are conscious of the environmental, economic, and social impacts of our actions. We strive for steady and meaningful progress toward a sustainable future as purposeful stewards of the environment.

BROAD KNOWLEDGE AND EXPERIENCE WITH NUMEROUS PLANNING ACTIVITIES

Our planners have extensive experience inside city halls handling day-to-day zoning applications, including variances, conditional use permits, site plan reviews, and planned unit developments.

Because we also have experience with private sector development, we can speak the developer's language. This results in clear, consistent communication and the ability to create development scenarios that are mutually beneficial.

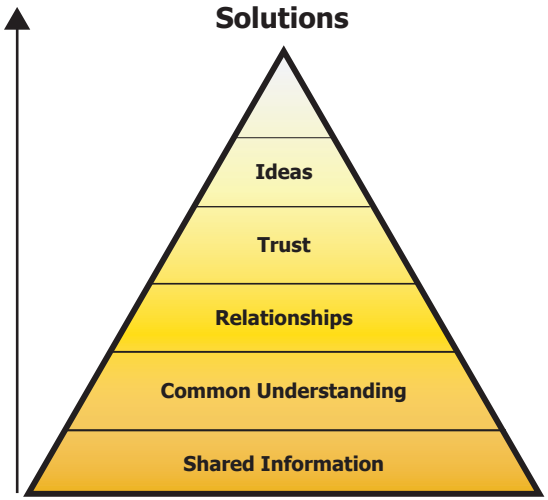
Many zoning applications, however, are not from sophisticated developers, but rather from modest contractors or ordinary citizens simply trying to get a small project going to improve their corner of the world.

Bonestroo's planners take pride in our ability to communicate the world of planning and zoning to ordinary folks, so that the process can be seen as fair, reasonable and – to the extent possible – predictable.

Our planning group also has significant experience working with communities to:

- Develop application procedures and improve record keeping
- Draft zoning ordinance and comprehensive plan amendments
- Conduct planning education and training workshops
- Prepare environmental reviews, special studies, or master plans

Our core planning team is supported by more than 300 Bonestroo professionals, including engineers, ecologists, and landscape architects with the capabilities and the skills to help Ramsey build its future.



COMMUNICATION IS CRITICAL

Bonestroo believes the ability to communicate is critical to our work. Effective communication begins with understanding your audience and developing a means to clearly convey the message. Our employees are taught the key elements of communication: listening, writing, public speaking and listening again!

Good communication leads to collaborative, sustainable solutions as shown in the solutions pyramid to the left. This pyramid describes a people-driven process, which starts with shared information and common understanding and leads to relationships and trust. Unleashing the power of relationships and trust leads to shared vision and sustainable solutions.

PLANNERS PARTNER WITH COMMUNITIES TO ACHIEVE VISION

At its core, Bonestroo is a municipal consulting firm. We train and develop our people to understand the workings of communities and to partner with our communities to achieve their vision. We take pride in mentoring and training our professionals beyond their required technical expertise and growing their understanding of each individual city.

We know the importance of community engagement and education, the need to support decision-makers with the right information, and the results of effective participation.

Our training supports the concept that four primary elements need to be addressed to develop sustainable solutions for our clients:

- Technical – Solutions must be technically sound.
- Environmental – We understand the impact of our work on the environment and look for opportunities to enhance the natural environment. Because sustainability is an important element of everything cities do, we keep our clients up-to-date on the latest thinking and advances.
- Financial – Total costs and cash flow are extremely important to maintaining healthy communities. We treat our clients' resources the same way we would treat our own.
- Social/Political – A small group of people can have a strong voice in representative government. We firmly believe you don't have a solution until you have consent (not necessarily consensus).

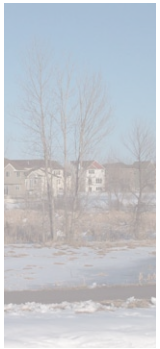
Ramsey Core Planning Team

RAMSEY PLANNING TEAM

We are pleased to offer the City of Ramsey experienced and collaborative staff members who can help staff administer land use application reviews, and process City zoning and subdivision amendments. Bonestroo's planners are among the most well-known and respected in the region. We have a reputation for delivering practical and implementable results that effectively guide communities.

Tina Goodroad

CITY PLANNER



EDUCATION

St Cloud State University
Bachelor of Arts - Local and Urban Affairs

AFFILIATIONS

American Planning Association (APA)

Minnesota Chapter of the American Planning Association (MnAPA)

Sensible Land Use Coalition (SLUC)

Urban Land Institute (ULI)

Tina will manage the City's zoning code updates and serve as the primary point of contact with Ramsey for day-to-day assistance with development review as needed and requested by the City.

With 18 years of planning experience and 12 years serving municipalities as city planner, Tina brings the necessary skills and consistency in service and professionalism needed to assist Ramsey. Her clients have consistently given her rave reviews for her knowledge, energy, dedication and professionalism.

Tina's experience working as a city planner provides her the skills necessary to provide a precise level of service to applicants. She has responded to hundreds of phone calls and conducted "planning counter" conversations with residents and developers, effectively assisting them through the often unknown planning review process.

Tina has also prepared hundreds of staff reports for planning commissions, park commissions, and city councils. She has built trust and rapport with each planning commission and city council she has had the opportunity to serve. Tina is committed to providing a friendly, consistent, and professional level of service in Ramsey.

Tina's consulting experience focuses on comprehensive planning, zoning studies, and full ordinance updates. She completed three major updates as part of the implementation efforts of recently completed Comprehensive Plans. Tina also serves municipal clients in day-to-day planning services, sustainability planning and ordinance development.

Phil Carlson, AICP

PLANNING DIRECTOR

EDUCATION
University of Minnesota
Bachelor of Architecture

CERTIFICATIONS
American Institute of Certified Planners (AICP)

AFFILIATIONS
American Institute of Certified Planners (AICP)

American Planning Association (APA)

Minnesota Chapter of the American Planning Association (MnAPA)

Sensible Land Use Coalition (SLUC)

Phil was project manager for Ramsey's recent Comprehensive Plan Update and is intimately familiar with Ramsey's planning and zoning issues.

Phil and his planning team have provided municipal planning services to dozens of metro area communities. He brings the knowledge, understanding, and talent to address Ramsey's distinct needs and opportunities. Phil will oversee the project team and serve as a resource to Tina.

Phil has extensive experience working with cities to deliver day-to-day planning services and prepare comprehensive plan updates. He is adept at collaborating with City staff, various commissions, and the public to achieve a community vision that stakeholders can support.

Along with his comprehensive planning expertise, Phil has more than 30 years of experience working on zoning studies, master plans, redevelopment projects, environmental reviews, and designing mixed use, residential, retail, office, and industrial projects. He is frequently called as an expert witness in land use and zoning cases.

ZONING ORDINANCE PREPARATION

Phil has experience designing and implementing mixed-use town centers with form-based codes that encourage increased density, pedestrian traffic and conservation practices. He worked with the City of Owatonna on low impact development codes, the City of Burnsville on the mixed use Heart of the City development, Maple Grove on the Arbor Lakes area, West St. Paul on the Robert Street Corridor design guidelines, Mankato on the Downtown Mankato Urban Design Guidelines, and many others.

EDUCATION AND OUTREACH

Phil has served on the faculty of Government Training Services for more than 25 years, conducting seminars on comprehensive planning, zoning, tax increment financing, and shoreland regulation to city staff and decision-makers.

COMPREHENSIVE PLANNING

Phil has assisted with dozens of comprehensive plans for Minnesota communities in his 33-year career, including St. Cloud, Roseville, Burnsville, Blaine, Mendota Heights, Dayton, Minnetrista, Spring Lake Park, Sauk Centre, Sauk Rapids, Alexandria, Little Falls, and others.

Jay Demma

MARKET RESEARCH

Jay is well known for his knowledge and experience in researching land use, housing, and economic development in the upper Midwest. In his 16 years in market research, Jay has held a variety of staff and executive positions at leading market research firms in the Twin Cities and Philadelphia, and has worked on hundreds of research and consulting assignments throughout the United States.

EDUCATION

University of Minnesota
Bachelor of Science - Geography
Master of Urban and Regional Planning

AFFILIATIONS

Sensible Land Use Coalition (SLUC)

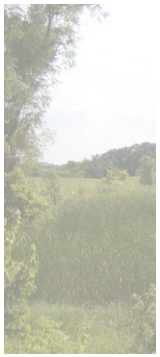
American Planning Association (APA)

Urban Land Institute (ULI)

Economic Development Association of Minnesota (EDAM)

Hongyi Duan

GIS COORDINATOR



A specialist in mapping and GIS, Hongyi will make sure the team's data is properly recorded in Ramsey's GIS system. Hongyi has worked on a wide variety of projects in her role as GIS Coordinator including comprehensive plans, zoning studies, and urban design. She also serves as a day-to-day mapping consultant for a number of cities in Minnesota.

EDUCATION

Beijing Polytechnic University
Bachelor of Science - Architecture
Iowa State University
Master of Science - Planning

AFFILIATIONS

Urban Land Institute (ULI)

COMPUTER EXPERIENCE

Adobe Suite
ArcInfo
ArcView
AutoCAD
CorelDraw Suite
Microsoft Suite

Experience

EXPERIENCE PROVIDING PLANNING SERVICES

Bonestroo provides professional consulting services in engineering, planning, and environmental science. Our staff includes planning, landscape architecture, and urban design professionals who respond to our clients' community planning, zoning code development or development plan review needs on a project basis or combined with day-to-day planning assistance.

Planning and related services represent about 5% of Bonestroo's total services. Among the seven key members of the Bonestroo planning team, all types of community planning and zoning work are about 90% of our work, with about 30% of that work devoted to zoning code and development review.

Bonestroo planners are familiar with Ramsey's planning history.

PHILOSOPHY

Our philosophy on the balance between economic development and zoning regulation is rooted in our understanding of the foundations of planning and zoning in our American form of government. The Constitution establishes a government with limited and clearly delineated powers.

There are key functions government must perform – regulation of land for the community's health, safety and welfare is among them – but we must guarantee everyone the right to enjoy and invest in their individual properties as long as they pose no harm to their neighbors.

Bonestroo planners are leaders in education on planning and zoning issues. We stress to the attendees of the seminars we teach that we must be clear regarding the intent of any regulation, be sure that has a rational basis, and that it is the minimum necessary requirement to achieve a desired end result.

With this background in mind, communities come together to craft a shared vision in a comprehensive plan and then implement that plan with regulations, such as the zoning code and subdivision code.

A varied mix of business types is essential to Ramsey's future success.

MARKET RESEARCH IS KEY

In Ramsey's plan, and in all recent comprehensive planning efforts by the Bonestroo planning team, there is a market research component – a community market overview – that indicates what the market demand is likely to be in terms of the type and scale of residential and commercial development in the future.

Translating this market information into zoning code standards, reflecting the various types of development at the right scale in the right locations, will help create community that can succeed in the marketplace.

Bonestroo supoprts its planning work with market research to help achieve real world success.

COMMUNITY CHARACTER CONSIDERATIONS

We believe it is vitally important to understand the character of the community as it exists today together with goals set forth for future development when preparing zoning codes that may affect not only future development but current property owners. We do not believe in a one-size-fits-all approach to zoning.

We will create specific standards that provide a balanced approach to residential development that supports rural areas that may remain rural for some time, while preparing new standards for developing or soon-to-be developing areas of the community.

CREATIVE APPROACHES TO ZONING

Zoning can be very creative with customized approaches to fit with and adapt to unique character of the land or to meet specific density objectives.

Codes should be reasonable with clear standards to meet the City's objectives. We will look for solutions that help current property owners see economic return on their property (allow expansion or other needs), while also creating clear standards for new residential development that meet the density and design objectives set forth in the plan.

This combined approach will result in balance between promoting development of any scale, while also employing the correct level of regulatory tool to meet city's objectives.

HOW TO FOSTER GROWTH

The single most important thing a community can do to support and encourage development (whether it's a small business expansion, single family home expansion, or 100+ unit residential subdivision) is to manage and reduce the applicant's risk and provide as much certainty as possible about the ultimate outcomes of the development review and approval process. This can only happen when regulatory standards are clear, concise, and usable by any applicant.

Bonestroo believes creative standards based on flexibility using best management practices, incentives, and other methods provides the greatest opportunity for each project to meet the City's vision without an overly cumbersome process resulting from over regulation. We will achieve this through the use of graphics/illustrations, strong definitions, and clear requirements and built in flexibility where appropriate to meet the goals for each land use.

Our ability to produce quality graphics illustrates concepts for decision makers.

PLANNING SERVICES CLIENTS IN THE LAST THREE YEARS

Bonestroo works for a wide variety of communities with vastly different planning needs. We follow the evolution of our municipal clients and their needs at each stage.

Bonestroo has helped many of our long-term clients, which were once facing similar challenges as Ramsey, develop comprehensive plans, zoning ordinances, special studies, and assist with day-to-day planning activities to help achieve their vision for the future.

Most recently (in the past three years), these clients include:

- Stacy
- Harris
- Dayton
- Forest Lake
- Corcoran
- Brooklyn Park
- Lauderdale
- Oakdale
- LaCrescent
- Albany
- Melrose
- Victoria
- Princeton

REFERENCES

We welcome you to contact the following clients for whom we have provided planning services.

CITY OF DAYTON

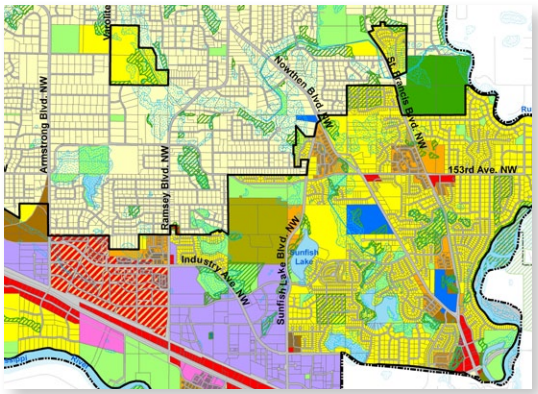
Erin Stwora 763-421-3487
Assistant to the City Administrator
12260 South Diamond Lake Road
Dayton, MN 55372
estwora@cityofdaytonmn.com

CITY OF FOREST LAKE

Doug Borglund 651-209-9734
Community Development Director
21350 Forest Boulevard
Forest Lake, MN 55025
doug@ci.forest-lake.mn.us

CITY OF BROOKLYN PARK

Cindy Sherman 763-493-8051
Planning Director
5200 85th Avenue North
Brooklyn Park, MN 55443
cindy.sherman@brooklynpark.org



The Land Use Plan and its goals are the basis for current and future planning decisions.

2030 Comprehensive Plan Update, Zoning Ordinance Update, Form Based Design Requirement Manual

2010 MN APA MERIT AWARD

FOREST LAKE, MN

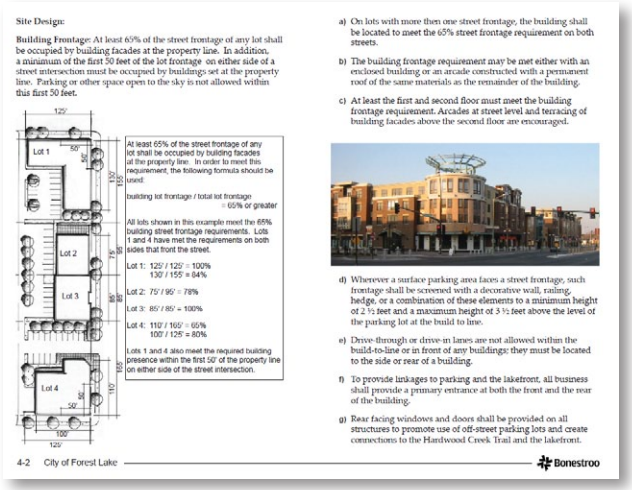
Completed 2009

Tina served as project manager for preparation of the City's 2030 Comprehensive Plan Update, and immediately after completed a full update to the Zoning Ordinance that included new downtown and general mixed use districts, new business park district and a form based design requirement manual for all commercial, industrial and mixed use zoning districts.

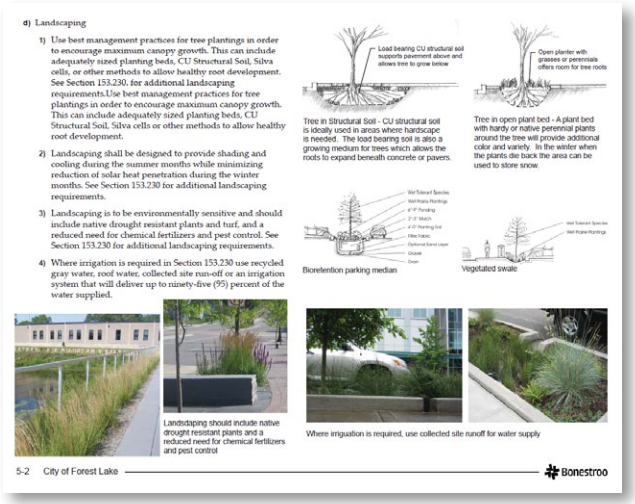
Mixed use districts were created to allow for increased residential density along Highway 61 within city's downtown and major commercial corridor. This increased density coupled with strong design standards intensified an area with existing infrastructure rather than extending growth prematurely.

The form-based design requirement manual serves as an effective regulatory tool to illustrate the site, building and sustainability design standards required within the ordinance.

Throughout the update process, Tina worked closely with staff and the Planning Commission with periodic reviews, input and final adoption.



Mixed Use Guideline example



Sustainability Guideline example

2030 Comprehensive Plan Update & Zoning Ordinance Update

DAYTON, MN

Completed 2010

Tina served as project manager for all aspects of the Comprehensive Plan Update and Zoning Ordinance Update. As Dayton is just now extending municipal services, the comprehensive plan update required extensive public education to educate and inform residents and the Steering Committee about their options for land use, staging of growth, and growth management.

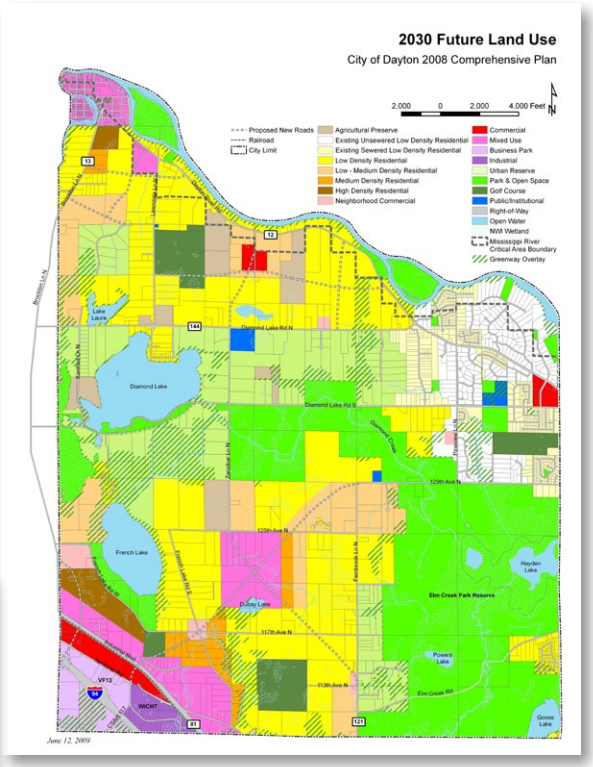
A strong connection for future land use planning was tied to natural resource planning and protection. With so many changes made to land use and creation of new land use categories, the Zoning Ordinance was completely updated.

New standards for residential, commercial, and industrial use districts with site and building design standards were developed to ensure the very first sewered development meets the standards set forth in the plan.

In addition, Tina created three new Mixed Use Districts and form based design requirements to respond to new growth areas including the Historic Village. New landscaping, parking, and growth management ordinances were also created.

Tina divided the ordinance update in the phases and worked closely with staff and the Planning Commission for review, public hearing and recommendation after each phase.

Historic Village Concept Plan



2030 Future Land Use Plan

2030 Comprehensive Plan Update & Zoning Ordinance Update

CORCORAN, MN

Completed February 2011

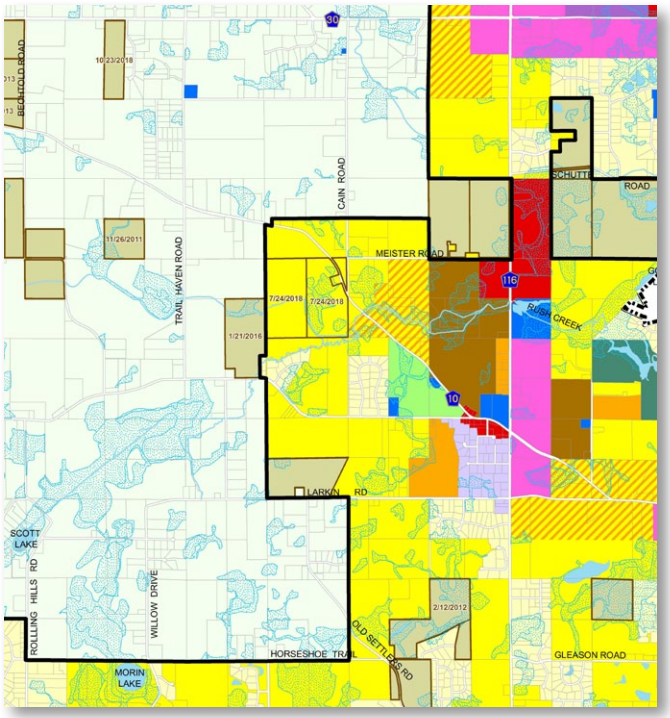
Tina served as project manager for the Comprehensive Plan Update and then prepared key zoning ordinance elements for plan implementation. Zoning ordinance elements focused largely on environmental conservation, integrated tree preservation, open space plat, growth management, and updates to all use districts with preparation of new mixed use districts including building and site design standards for all districts.

Each of these elements considered the effect of new regulations on existing property owners with creation of alternative ways owners can benefit from economic return now prior to extension of sewer into the City or reaching its western limits.

Creative approaches to residential use districts were developed to meet densities called forth in the plan, but with built-in flexibility and choice of elements that allows range in lot sizes in a single district without the added requirement of a PUD but still providing PUD level benefits.

These tools allow the City to work with applicant on innovative developments within the ordinance provisions resulting in better developments but without the added time a PUD often requires.

Tina completed the open space plat ordinance work in conjunction with efforts of a Greenway Committee. Remaining ordinances were prepared and reviewed by staff and joint Planning Commission and City Council review meetings.



Process & Services

UNDERSTANDING RAMSEY'S PLANNING NEEDS

The City is looking for day-to-day assistance in development review in addition to project specific work to create amendments to the City's Zoning Ordinance that will fully implement the 2030 Comprehensive Plan.

Bonestroo is a valuable resource for the City of Ramsey in supporting staff in day-to-day planning duties and in implementing the goals and policies of the City's Comprehensive Plan.

The City wants to amend its Zoning Code to comply with the Comprehensive Plan. This effort will result in new residential architectural standards, creation of a new Office Park Zoning District and potential revisions to the signage ordinance.

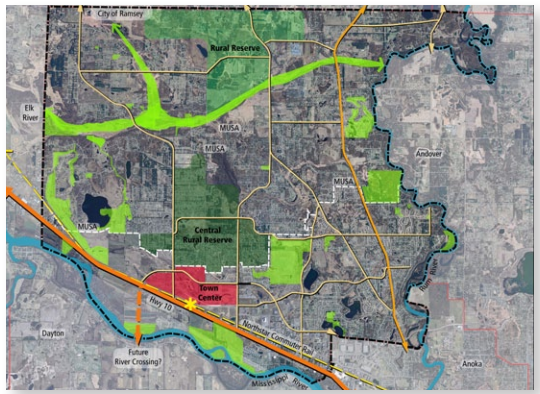
We will review existing use districts and update as needed and provide recommendations and options for development of form-based codes or other flexible zoning techniques that support the type, scale, and design desired in the City.

THE BONESTROO ADVANTAGE

Bonestroo planners assisted the city in preparing the current Comprehensive Plan, starting in 2007, working within the Ramsey3 process. We assisted the community in a unique, day-long, hands-on charrette workshop to create the land use plan for Ramsey. We are familiar with many of the issues that are important to various parts of the Ramsey community and with many of the people who have helped shape the plan.

Our planning group has in-depth experience providing municipal planning services. We have worked with numerous developing and fully developed communities in the metropolitan area to manage both growth and redevelopment and achieve their vision for a successful future.

Bonestroo worked with the Ramsey3 process in developing the Comprehensive Plan



Bonestroo planners are familiar with the planning issues facing Ramsey

With a team that includes some of the region's most experienced and respected planners, our experience includes working on a few of the area's most complex and interesting planning projects as well as decades of experience working with many communities on the smallest zoning applications.

We bring not just a day-to-day planner to handle the zoning applications, but a team of experienced, seasoned professionals with specialties in market research, zoning law, urban design, economic development, redevelopment, environmental review, sustainable regulations, GIS mapping and analysis, and many other specialties.

APPROACH TO SERVING RAMSEY

The RFP divides the effort into two parts. Bonestroo has full in-house capability for all aspects of the work including development review, preparation of zoning ordinance amendments, creation of form-based design elements or other flexible zoning techniques identified throughout the process. No subconsultants are needed.

DEVELOPMENT REVIEW:

If desired Bonestroo can provide on-site office hours to assist staff in review of selected land use applications and preparation of staff reports for Planning Commission and City Council.

Benefits of on-site office hours would include convenient pre- and post-application meetings with applicants and staff and ability to assist in resident calls or inquires.

We believe strongly in face-to-face discussion of planning projects and proposals and in site visits to understand the issues. Once these initial contacts are made we can continue to meet face-to-face or communicate via phone or email on many issues.

Housing choices are an important part of Ramsey's appeal.

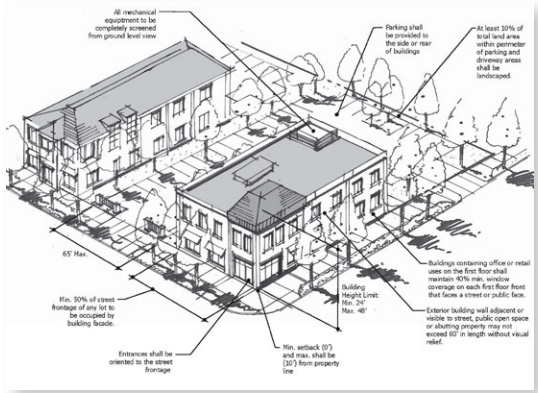
CITY ZONING CODE AMENDMENTS:

Bonestroo staff will meet with City staff to discuss necessary updates, format, content, etc., and then prepare draft amendments for staff review. Upon review and discussion with city staff, Bonestroo will prepare final drafts and staff reports for review and presentation to the Planning Commission. Bonestroo will attend all necessary Planning Commission public hearings and City Council meetings for final adoption.

PARTICIPATION BY CITY STAFF AND OFFICIALS:

Bonestroo staff will complete development review and preparation of staff reports under direction of the Senior Planner. It is anticipated that the Senior Planner will review staff reports prior to presentation to Planning Commission and City Council. Bonestroo will be available to attend meetings as requested. Participation by officials would be limited their respective meetings.

Bonestroo will coordinate review of Zoning Code Amendments in a similar way with staff. We will coordinate scheduling of meetings and venues with City Staff but facilitate the various meetings throughout the amendment and adoption process. It is anticipated that the Planning Commission would have a greater role in reviewing drafts throughout the six-month process.



Communicating graphically is an important part of Bonestroo's work in creating special places that foster community identity.

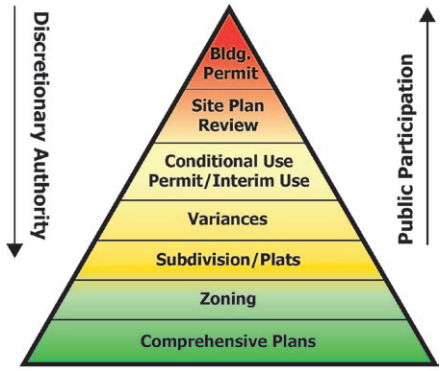
Community involvement in the process will allow our team to identify key issues and concerns early on, develop alternative amendments and evaluate the alternatives in order to develop consensus around a preferred alternative.

By promoting public involvement, a community can tap into the concerns, expectations, and creativity of its residents to produce innovative solutions.

Bonestroo promotes and encourages city's to consider a high level of public participation with ordinance updates similarly to the comprehensive plan as the city's highest level of discretionary authority lies in these two tools.

The right plan for public participation will be determined along with City staff, but some options we like to consider include:

- Utilize the Planning Commission as a working group for all draft reviews. Hold special workshop meetings with the Planning Commission at the onset of the project to determine the final scope of amendments; during key points of the drafting to educate and share drafts; final draft reviews; and all necessary public hearings.



Planning & Zoning Discretion Pyramid

- Focus groups meeting(s):
  - Engage the local business community to discuss changes to commercial, industrial districts and related ordinances that will affect them such as site/building design and signage.
  - Meet with local residents regarding proposed changes to residential districts. Identify current needs for expansion that might result in changes to ordinances or flexible zoning techniques that support improvements without a need for a variance.
  - Other groups identified through initial staff and Planning Commission efforts.

- Open Houses: An open house style meeting will be utilized prior to the public hearing to unveil the draft amendments to the public. Summaries of each draft ordinance will be prepared to help residents understand the changes, how it may affect them or others through future developments. Feedback forms will be available to solicit input from the public. Bonestroo will coordinate preparation materials for display on the City's website.

Recognizing that community involvement happens in a variety of ways, Bonestroo planners are experienced in many techniques and approaches to maximize participation and input.

DELIVERABLE:

Final ordinance documents in current ordinance format for codification.

Maple Grove, MN – Arbor Lakes

RELATED SERVICE CAPABILITIES

REDEVELOPMENT MASTER PLANS

Community planning evolves and redevelopment is a key component. We base our approach on real market conditions and traditional urban design principles to create plans that build economic value, as well as a, sense of place overtime.

We have a strong track record for creating award-winning redevelopment plans that build memorable places through thoughtful, artful, high-quality design that respects, reinforces, and enhances a communities' unique characteristics and builds economic value.

STREETSCAPE AND PLAZA DESIGN

Streetscape projects must balance the functional needs of vehicles with safety and aesthetic considerations to improve pedestrian comfort and create a fresh identity. Human scale improvements and pedestrian friendly environments are the focus of these projects. Calming traffic through narrowing of roads and landscaping and creating open spaces that invite people to interact are critical to successful public spaces.

Our team has experience working with communities to define objectives, review alternatives, and prepare designs that reinforce their ultimate vision and create a sense of community pride.

CORRIDOR PLANNING AND DESIGN

Urban corridors can be challenging for their diverse land use, stakeholders, and street characteristics. The key is to create a cohesive design throughout the entire corridor that expresses a sense of place. Streetscape treatments such as monumentation, lighting, and signage to building architecture and the setbacks play key roles in defining the character along any corridor.

URBAN DESIGN GUIDELINES AND FRAMEWORK MANUALS

A key component to implementing a community's vision is to document the design into definitive components that can be used to guide future development. Design guidelines and frameworks plans are tools the community can use, once adopted, to do just that. They set aesthetic and design principles that must be followed when new development is proposed.

Excelsior, MN – Streetscape Framework

SITE MASTER PLANNING AND DESIGN

Planning can offer the structure vision and guidance for successful creation of places and the implementation of multiple project types.

We provide context sensitive solutions to site issues and explore multiple alternatives for how the site can be utilized. We conduct aspects from inventory to implementation, including goals and objectives, public facilitation, technical analysis, creative design, and feasibility of improvements.

TRAIL AND GREENWAY DESIGN

When properly designed and developed, these corridors can provide a wide range of benefits to people, habitats, and wildlife. Each corridor can uniquely express the cultural and natural features of the area.

Our knowledgeable staff is ready to solve the technical, environmental, and political challenges posed by your project. We can help at every step, including feasibility analysis, master planning, cost estimation, phasing, public involvement and funding strategies.

Burnsville, MN – Nicollet Commons Park

PARKS, OPEN SPACE, AND AMENITY DESIGN

Ranging from parks, monuments, to rain gardens, our services can enhance communities by combining public green space and high quality design standards. People are looking more and more for ways to be distinguished as a community, to have places to socialize with others in their neighborhoods, and promote the preservation of significant natural features.

Our staff has assisted a wide range of communities in making these ideals reality. We can create meaningful and expressive designs that will enhance the overall quality of living.

GOLF COURSE DESIGN

Our golf course designers provide clients with a full range of in-house services to support the creation or renovation of a golf course. From initial site analysis, land survey, or design to guiding the project through the approval process, our staff is equipped to address any issues that may arise.

Approval for golf course design is particularly challenging in areas that are considered environmentally or culturally sensitive. With our knowledge of federal, state, and local guidelines, our staff brings you the expertise needed to obtain approvals without substantial modifications.

Timing

MEETING YOUR SCHEDULE

To meet with timelines desired by the City, to update the Zoning Code in compliance with the Comprehensive Plan, Bonestroo proposes a start date no later than June 1, 2011 and completion by December 1, 2011 using the following schedule for drafting, focus groups, open house and key City meetings:

	2011									2012
	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN
Draft Code Amendments			JUNE - AUGUST							
Draft Review					AUGUST - OCTOBER					
Public Participation			JUNE		AUGUST - OCTOBER					
Final Review & Adoption							OCTOBER - DECEMBER			

SAMPLE PLANNING TRACKING TABLE

MANAGEMENT SYSTEMS

Whether it's planning and zoning processes and procedures, inspection, or information to manage the City's infrastructure, Ramsey's systems needs to be easily explained and easy to use.

The planning systems Bonestroo will manage with the City include:

- Clear ordinances that implement your comprehensive plan goals.
- Consistent and equitable procedures for reviewing and processing development applications so developers, business owners, and residents receive fair treatment in the City's approval process.
- Application forms, submittal schedules, summaries and checklists for the various applications will be provided in a user-friendly format so individuals using them understand what is expected, the timing of the process, and why and how things will be accomplished.
- Procedures for tracking applications to maintain the 60-day rule and any other statue requirements.
- Streamlined planning procedures for specific applications related to existing residents and existing development.
- Record-keeping related to planning policies, zoning ordinances, and development applications – organized filing systems, policy tracking, ordinance tracking, and consistent file structures.

APPLICANT NAME	APPLICANT ADDRESS	PERMIT ADDRESS	STAFF	DATE APPLICATION SUBMITTED	COMPLETION LETTER DEADLINE	DATE INCOMPLETE LETTER SENT
Smithson	1140 Green Ave N	1140 Green Ave N - Administrative Variance	Whitney	April 26, 2010	May 11, 2010	N/A
Olson	7810 44th St North	7810 44th St North - Oversized Building	Whitney	April 20, 2010	May 3, 2010	N/A
Rogers	720 5th St North	720 5th St North	Whitney	October 25, 2010	December, 23 2010	N/A

DATE APPLICATION COMPLETE	60 - DAY DEADLINE	60 - DAY EXTENSION	APPLICANT EXTENSION	RESIDENT LETTER MAILED	DATE OF PUBLIC HEARING NOTICE SENT TO OFFICIAL NEWSPAPER	DATE OF PUBLICATION OF PUBLIC NEARING NOTICE
April 20, 2010	June 19, 2010			April 26, 2010	May 11, 2010	N/A
April 15, 2010	June 14, 2010			May 21, 2010	June 3, 2010	
N/A	N/A					

PLANNING COMMISSION		CITY COUNCIL		RESOLUTION # RECORDED	INSPECTION COMPLETED
PUBLIC HEARING	ACTION	REVIEW	ACTION		
Administrative	Approved		Denied	2010-38	Not Started
June 15, 2010	Tabled				
N/A	N/A	Administrative	Approved		

(Prepared for the City of Oakdale)

Compensation

BILLING RATES

Bonestroo will provide the planning services in this proposal on an hourly basis at the following rates:

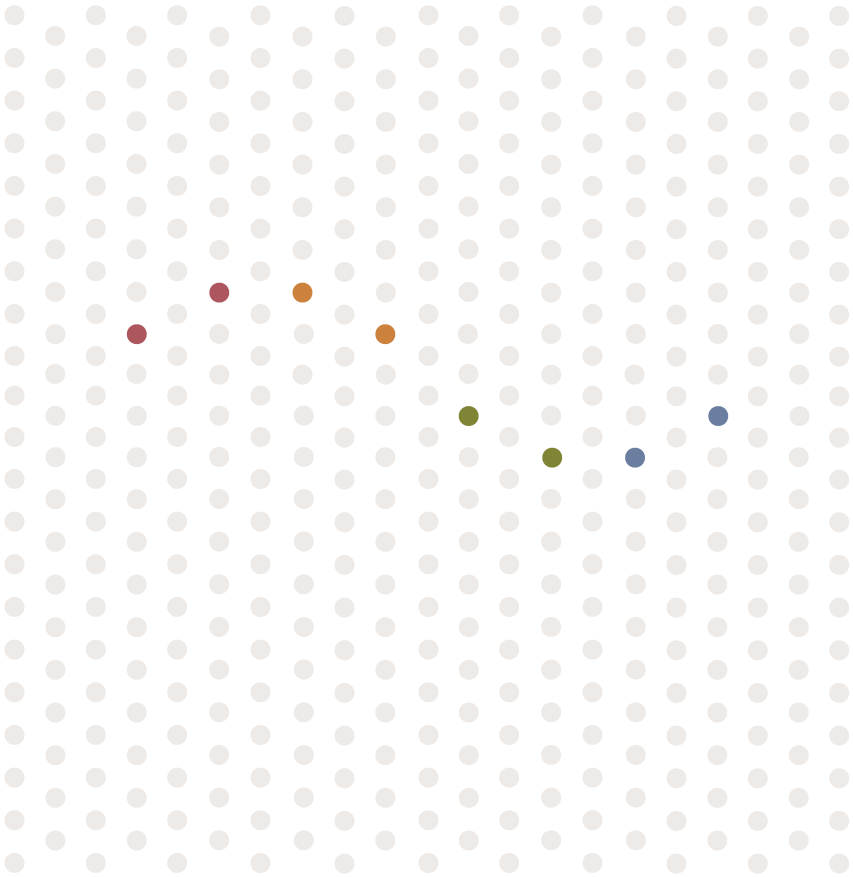
- Tina Goodroad $93/hour
- Phil Carlson $104/hour
- Jay Demma $90/hour
- Hongyi Duan $85/hour

Rates for other staff if needed will be quoted on request

We will charge our time in 0.25-hour increments.

In addition to the hourly rates for staff we will charge the City for typical expenses, such as mileage, copies, plots, supplies, or other necessary materials for requested planning work.

LANDFORM



City of Ramsey
Planning Services

Planning

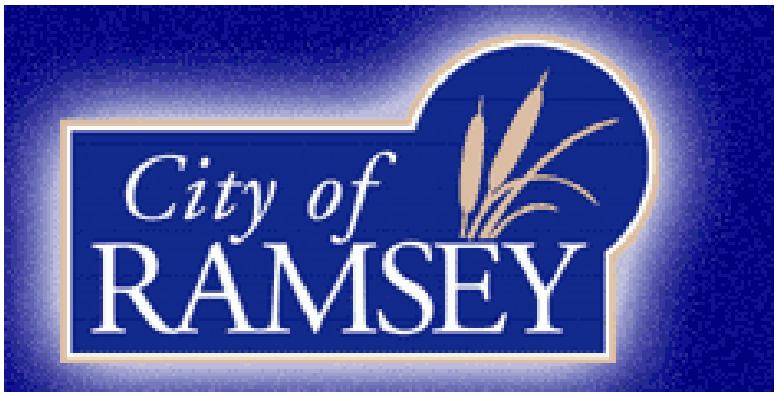
Zoning

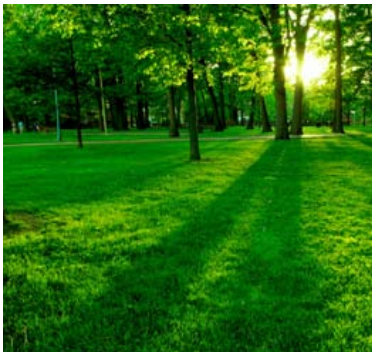
Plan Review

Ordinance Updates

City Meetings

Respond to Residents





April 8, 2011

Prepared for:
Tim Gladhill
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City of Ramsey
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Prepared by:
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Attachments	Resumes
	Project Examples

Approach to the Scope of Services

It is vital to address Ramsey's land use challenges, growth trends and development issues to better establish planning goals for the community in its current and future development needs.

The City of Ramsey faces a number of planning challenges as growth continues and the community works to balance the rural and urban elements within the City. In the current marketplace, consulting planning staff can supplement the city planning team and help to balance the inevitable peaks and valleys of the development cycle.

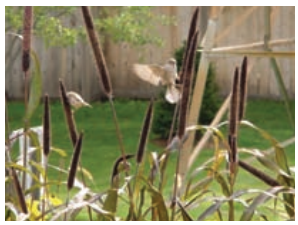
We understand that the City is looking for professional planning assistance to provide support for day-to-day planning activities, development review and ordinance preparation. Our Landform team is experienced and committed to providing excellent service and helping you meet these planning demands.

Landform is dedicated to interweaving the broader issues of the urban landscape with the intimate scale of our community, neighborhood spaces and natural environment. We understand the value of design and planning at any scale and the need for a thoughtful, innovative and sustainable design process. Our work is based on an in-depth understanding of the uniqueness of place. We believe that by uncovering and building upon the unique qualities of a place in a restorative manner, we will ensure its long-term success.

A major component of place is the natural environment and its resources. We strive to responsibly achieve harmony with the earth's land and resources in projects of all scales. Our SensiblyGreen® initiative is the result of a focus on both resource management and economic viability. Our sensible approach provides economical solutions, cost-saving opportunities and a sensitive use of natural resources.

Community -Based Planning Solutions

We take a community-based approach to the planning process and are dedicated to tailoring a planning approach that meets the needs of your community. We would also provide planning staff for Planning Commission and City Council meetings as needed. We work at your direction and look forward to working with you to set priorities and establish ordinances, policies and procedures to help you accomplish your goals.



We employ a SensiblyGreen® approach to planning and design and can help you understand and discover new ways to improve and expand upon sustainability in your community.

We look forward to once again working with Ramsey. Our principal planner, Kendra Lindahl, began her planning career as a planning intern for the City of Ramsey which created a strong foundation for her planning career. Our Landform team is currently working as the Development Manager for the City of Ramsey HRA for The COR, which gives us an immediate understanding of the issues and challenges facing the City.

Our ultimate goal is to provide approachable, knowledgeable planners that are available to answer questions and provide professional planning support to staff as needed. We would be able to schedule regular office hours at City Hall if desired. This would allow us to be available for staff meetings and meetings with residents or developers as scheduled by staff.

Approach to the Scope of Services

You will gain a team experienced in both the public and private sectors – a design team that has in-depth and successful experience with the policy portion of community plans and studies as well as the development realities of the plans.

Our company is unique in that we have experience with both public and private sector clients. This helps us incorporate market realities into the planning we do for cities and helps us to better understand the resident and developer positions, while ensuring that the city's goals are met. This is especially valuable for the City when we are working on ordinance updates as we can anticipate challenges and opportunities and draft language to address those issues up front to minimize conflicts.

Planning & Zoning and Economic Development are two separate but related City activities. We believe that planning and zoning tools put in place by the City should encourage the type of development you wish to see and clearly define expectations. However, these ordinances must leave enough flexibility for developers to respond to market changes that allow development that is consistent with the City's overall vision.

Our firm has extensive experience working with cities to develop and implement ordinances and development policies. We have a solid understanding of the opportunities and challenges new developments present for communities.

We can help the City Council, Planning Commission and City Staff make appropriate decisions regarding City zoning and land use policies. We understand that the needs of a community like Ramsey are different than other cities, but we can apply our experience from working in other communities to help create solutions that work for you. We can help you with plan review for new development, be present at meetings and create ordinances and maps to implement the goals and the objectives of the City. We will create tools to assist you in preserving the historic characteristics of your City while responding to new influences and other impacts. We can create ordinances that meet the specific needs of Ramsey and will be readable and understandable to the public and the Council. We pride ourselves on our ability to communicate effectively with people both verbally and in writing and we relish the opportunity to work with you this year as you finalize your code updates.

Our firm is uniquely qualified to help you implement these plans as we have a solid understanding of the market realities and professional planning principles. We can capitalize on these skill sets to benefit the City of Ramsey as you review development proposals.

General Planning Services

We are experienced in the public policy and planning side of municipal projects as well as the design realm. We have completed park master plan options for the City of Oak Grove, MN.

Landform has the experience and staff available to provide the planning services requested by Ramsey. Specifically, Landform will:

- Prepare Ordinance Updates. The City is in the process of implementing the 2030 Comprehensive Plan and must prepare a number of ordinance amendments and updates. Our staff has experience developing ordinances to implement the Comprehensive Plan and currently leading a similar exercise in the City of Corcoran. We can lead the process to develop Residential Architectural Standards, create a new Office Park Zoning District, update other zoning districts, update the Sign Ordinance, evaluate form-based codes, etc.
- Review Land Use Applications. We will review applications for consistency with City adopted Zoning Ordinance and Comprehensive Plan, city policies and relevant, laws, rules and regulations and develop appropriate findings.
- Prepare Planning Reports and Technical Correspondence. We will prepare planning reports for the Planning Commission and City Council with supporting documentation. We will work with the city to ensure that the format and style of these reports meets your needs. We will present the information at public meetings as directed.
- Attend City Meetings. We understand that the planner is typically asked to attend the planning commission meeting and the Council meeting where applications are being presented. Additionally, we would attend staff meetings as requested by the city.
- Provide Office Hours. We will work with city staff to provide office hours when needed. We often find that these office hours provide great opportunities to learn from each other and improve the planning process.
- Planning Resource. Our experienced planning staff will support city planning staff and provide a resource for planning process and policies. Our experience gives us insight into how to create and maintain a Community Development Department that is open and transparent. Landform is currently formalizing our "market-readiness" assessment tools to help cities determine their perception in the marketplace and help them be more user-friendly.
- Professionalism. We will consistently maintain a courteous and professional manner. We believe that we work for the community and pride ourselves on providing exceptional service every day.

Shoreview Town Center master planning design process created a master plan and preliminary design standards for area redevelopment.

Timing/Schedule

Our team is available to begin work on this project immediately. Our first step would be to meet with City staff to identify priorities for the ordinance updates and present these recommendations to the City Council for approval. Updates to the zoning ordinance can vary greatly depending on the scope of work and public process. We believe that several of the required ordinance updates can be completed concurrently and, therefore, reduce the amount of time needed. Several of the ordinance updates

are very simple updates that will likely not involve significant public interest, but other like the residential architectural standards will create interest. We believe that a combination of open houses and workshops with key stakeholders will be required for some of the updates (like residential builders to discuss proposed architectural standards). Other more simple ordinance update may be adequately addressed through the public hearing process. We would work with staff to develop the process for each of the ordinance updates and believe all of the specific ordinances identified in the RFP can be completed by the fall of 2011.

60-day Review

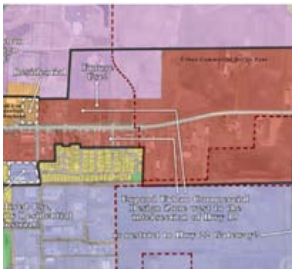
We have reviewed the City's current application schedule and believe that we can work within that schedule, which will ensure compliance with the 60 day review period. We would ask that when we are to be assigned a land use application, city staff notify us of the submittal and we will complete the required review for completeness so that we can notify the applicant of the review schedule and any missing information. We would then prepare public hearing notices as required and schedule the application for Commission and Council review.

Landform Planning Services

Our Planning & Infrastructure Studio focuses 100% on pubic sector clients. Our public work represents approximately 50% of the firm's overall revenues. Due to the recent required Comprehensive Plan updates, our planning work is now split evenly between ordinance updates and development review.

Planning & Economic Development

We believe that well-written ordinances and policies are a critical component of economic development. City that have been thoughtful about their vision for the community and have developed the tools to make that vision a reality are the cities that are experiencing economic development. Our planning philosophy is that cities need to make it easy for landowners and developers to do the right thing. When cities are clear about what they want to see and outline a process that is easy for developers to understand and complete, development follows. This is why we believe that ordinances need be developed to meet the City objectives and vision and need to be clearly written so that staff, developers, residents and City officials all understand what is expected.



This Land Use Plan and recommendations for Highway 7 Corridor Study in Hutchinson, MN, is relevant because of the similarity between Hutchinson's and Ramsey's growth along significant Highway and river corridors.

We have experience implementing regulations and ensuring compliance with local, regional, state and federal regulations. Our team understands the important of relationships between neighboring communities, the County, the Metropolitan Council, the State and Ramsey. Our team has experience working with all of these entities and creating successful outcomes for our clients. We are passionate about helping our clients reach their goals!

Identification & Qualifications of Assigned Personnel

Our team possesses the talent and expertise to provide city planning services to Ramsey. At Landform, we look to build relationships with communities where we believe our team is well-suited to the needs of the specific community. We create solutions for your community that are as unique as you are. You can be assured that Ramsey is a significant client for our studio and will be given our full commitment. The team members identified will be available immediately and will be committed to this team for the duration of this project.

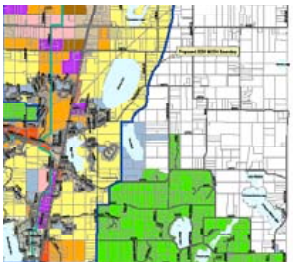
Quality + Experience = Value

Kendra Lindahl will be the primary Landform contact for Ramsey. Other staff members will be available to provide planning services should additional staff time be required. Our staff members have experience with a number of municipalities and will be available to support Ms. Lindahl and the City.

Your Planning Team

Leadership

Ms. Kendra Lindahl and Mr. Robert Schunicht lead the Planning & Infrastructure Studio. This group is focused exclusively on serving our municipal clients. We make it our business to understand the public process, the development process, the current market climate and conditions, and the pressures you face. With that solid understanding as a foundation, we help shape the project approach, production and delivery processes to anticipate those needs. Our proactive approach means we can be as fully responsive and flexible while still meeting demanding city schedules and challenging budgets.



At Landform, we look to build relationships with a limited number of communities where we believe our team is well-suited to the needs of the specific community.

Ms. Kendra Lindahl, AICP, Project Principal and Planner

Ms. Lindahl will be the primary city contact. Her knowledge of the area and professional planning experience will be an asset to the City of Ramsey. She will responsible for committing firm resources and assuring performance and overall client satisfaction. Ms. Lindahl's experience with both public and private sector clients has provided her with an understanding of the big-picture concepts and the expertise to ensure that details are addressed. Relevant experience is as follows:

- Ramsey Town Center Re-Visioning (now "The COR"), Ramsey, MN
- Village of Hardwood Creek, Lino Lakes, MN
- Big Lake Downtown Framework Plan, Big Lake, MN
- Highway 7 Corridor Study, Hutchinson, MN
- Corcoran Planning Services; Zoning and Subdivision Ordinance; Area Plans and Design Guidelines, Corcoran, MN
- Hugo Comprehensive Plan Update; Downtown Plan and Design Guidelines; and Multi-Family Design Guidelines, Hugo, MN Corcoran Planning Services, Corcoran, MN
- Hanifl Fields Athletic Park Shelter, Hugo, MN

Identification & Qualifications of Assigned Personnel

Highway 7 Corridor Study in Hutchinson, MN, involved working with City staff and residents to shape the corridor plan for area growth due to the expansion of Highway 7.

Mr. Robert Schunicht, P.E., Vice President

Mr. Schunicht has over 30 years of diverse experience in all aspects of infrastructure planning and design for both the public and private sectors. His broad experience includes working for a variety of government units ranging from small townships to large metropolitan agencies and the federal government. In the course of his career, he has completed infrastructure plans for approximately 40 communities, including one third of the developing communities in the 7-County Metropolitan Area. He is adept at public facilitation and specializes in developing collaborative, multi-jurisdictional agreements. He has provided consulting engineering services to the City of Maple Grove for over 30 years and has been involved in the planning and design of the infrastructure that allowed the City to grow from a population of 10,000 to over 60,000. In late 2007 and 2008 he stepped in to an interim role as Sartell's client service manager and led the development and construction support services of a $30 million capital improvement program. Relevant experience is as follows:

- Maple Grove Gravel Mining Area Master Plan, Maple Grove, MN
- Sartell Brookwood Area Reconstruction, Sartell, MN
- Elm Creek Interceptor Master Plan

Mr. Steve Sabraski, Designer III

Mr. Sabraski will provide planning and graphic design support on this project. He has worked closely with Ms. Lindahl on a wide range of projects. His design talent combined with his strong technical and analytical skills make him invaluable to our team. Mr. Sabraski will be responsible for maintenance of the GIS database for the City of Ramsey and preparation of supporting graphics as requested. He will be assisting Ms. Lindahl in daily planning operations as well.

Experience

We have completed projects such as Ordinance updates, Comprehensive Plan updates and planning studies that involve extensive public participation processes.

Landform has a wide range of experience on similar municipal planning projects. Details of several of our most current, relevant projects are summarized below:

City of Corcoran

Landform served as the City Planner for the City of Corcoran from 2003-2007 and again beginning in 2009-present providing plan review and other daily planning services. We also led the following City projects during that time:

Zoning and Subdivision Ordinance, 2010

Zoning and Subdivision Ordinance, 2004

Area Plans and Design Guidelines for three distinct areas in the City, 2004

City of Hugo

Landform has served as the City Planner for the City of Hugo since 2001, providing plan review and other daily planning services. We were also the lead on the following City projects during that time:

Hanifl Fields Athletic Park Shelter (design & construction administration), 2010

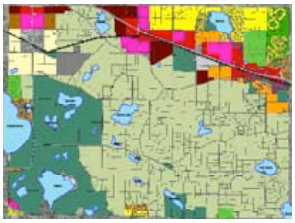
Comprehensive Plan Update, 2008

CSAH 8 Streetscape Plan, 2008

Downtown Plan and Design Guidelines, 2007

Multi-Family Design Guidelines, 2006

Rural Preservation Program Ordinance, 2005



Our planning services for the City of Hugo included Comprehensive Plan and Ordinance updates that involved extensive public process coordination and participation.

City of Medina

Landform served as the City Planner for the City of Medina 2004-2009, providing plan review and other daily planning services. We were the lead on the following City projects during that time:

Comprehensive Plan Update (including a number of mapping elements), 2008

Miscellaneous Ordinance Updates, 2004-2008

City of Hutchinson

Landform completed a Corridor Study for the City of Hutchinson, MN, that included recommended changes to the City's zoning map and ordinance:

Highway 7 Corridor Study, 2007

Additional Work Experience

Many of our other planning and urban design projects are also very applicable to our work with the City of Ramsey for planning services and we would be happy to provide additional work examples upon request.

Firm Profile

Our experience in the planning and design of active, healthy places will benefit you with more thoughtful, unique planning services.

Landform is a multi-disciplinary consulting firm, founded in 1994 and based in Minneapolis, Minnesota. In 2009, we corporately restructured and brought in Robert Schunicht, who joins Darren Lazan in partnership of the firm. We offer a full range of site design, planning and engineering services. Our professional resources include landscape architects, planners, urban designers, civil engineers and land surveyors for a total of nearly 20 professional staff. We are committed to client service, design quality, principles of sustainability and an innovative approach to site design.

Landform is organized into studios, each with their own expertise and area of specialization and experience. We shape our project design and delivery process to anticipate the needs of our clients based on an in-depth understanding of their project type or market. Each studio offers a fully integrated and interdisciplinary design process from Site to Finish®. Within the studios, project teams bring together the professionals with the specific expertise and the experience needed to meet their clients' project objectives. Professional services include:

- planning
- landscape architecture
- sustainable design
- LEED® design/management
- development management
- urban design and architecture
- civil engineering
- land survey
- environmental coordination
- master planning

Our team offers you:

- a team leader with proven experience working in communities to address their unique needs.
- a team leader with personal knowledge of Ramsey and the surrounding area.
- a team experienced in leading public processes to gather meaningful and significant input.
- a team which has demonstrated success in keeping projects moving forward while maintaining a high level of stakeholder and community involvement.
- a team with strong analytical skills.
- a team with strong graphic, mapping and GIS skills.

Conflict of Interest/ Multiple Roles

Landform is currently working for the City HRA as the Development Manager for The COR. We believe that this experience is an advantage to the City because our team is already familiar with the City process, City Code and Comprehensive Plan. We do not believe that the planning services anticipated by the RFP create any conflict of interest. However, we do know that it is important to ensure transparency in the process. Therefore, we would recommend that any land use application for a development proposal in The COR be reviewed by City staff rather than the Landform consulting planner. While the review of a land use application must be based only on the facts of the application and does not give the planner discretion in their review, we believe this separation would be important to maintain transparency and avoid any perception of impropriety.

Basis for Compensation

If our work plan does not meet your goals, we will work with you to make the adjustments needed to tailor our proposal to meet your needs.

We understand that municipalities face many budgetary challenges--providing essential services to its citizens while maintaining the budget without overburdening citizens. We provide cost-effective solutions to your planning challenges.

We would provide daily planning services (such as review of applications) on an hourly basis (in 15 minute increments) but would propose a flat rate ($200) for attendance at regularly scheduled Planning Commission and City Council meetings.
For ordinance updates and amendments, we can work with the City to develop a scope of work and can complete the work on an hourly or a fixed fee basis. We find when the scope of work and process can be clearly defined, a fixed fee works very well, but when outcomes and process are still undefined, an hourly agreement works best. We will work with you and tailor our proposal to meet your needs.

Our team possesses the talent and expertise to help you realize your vision and develop policies, plans and documents for the City of Ramsey, your residents and developers.

We could provide staffed office hours should the city desire staffed hours, but we would always be available via email and phone for questions. Based on our experience in other communities, we believe that telephone and email correspondence can be a cost-effective and efficient method of handling simple questions and requests.

Our fee schedule is attached. If our plan does not meet your goals in terms of fees and expenses, we will work with you to make the adjustments needed to tailor our proposal to meet your needs. We believe that, together, we can ensure that the City's investment in our quality planning services remains a cost-effective service.

Standard 2011 Hourly Billing Rates ($/hr)

Standard Rates

Principal Planner	$115.00
Associate	$120.00
Project/Senior Planner	$106.00
Planner III	$78.00
Planner II	$73.00
Planner I	$69.00
Senior Principal	$130.00

Reduced 2011 Ramsey Rate

Ramsey Rates

Landform values our existing relationship with the City of Ramsey. We evaluated our history with the City and have adjusted our rates to provide Kendra Lindahl as the consulting City Planner at a reduced rate of **$78.00/hour**. Ramsey would benefit from working directly with a firm principal who is experienced in management of a planning department and the public process at a significant reduction from our standard municipal rates.

List of References

We are proud of our record of professional, quality service and our ongoing relationships with our clients. We encourage you to speak to them about our team.

Mr. Ken Guenthner
Mayor, City of Corcoran
Ph: 612-710-0734 kenguenthner@aol.com

Mr. Bryan Bear
Community Development Director, City of Hugo
Ph: 651-762-6320 bbear@ci.hugo.mn.us

Ms. Rebecca Bowers
Director of Community, Economic, and Housing Support, Scott-Carver-Dakota CAP Agency (Former Community Development Director, City of Hutchinson)
Ph: 651-322-3513 Rebecca.Bowers@capagency.org

Resumes

Kendra Lindahl, AICP
Principal

Ms. Lindahl leads the Planning and Infrastructure Studio. Ms. Lindahl's experience with both public and private sector clients has provided her with an understanding of the big picture concepts and the expertise to ensure that the details are addressed. This client mix keeps her on the cutting edge which allows her to be creative and successful in managing the increasingly complex approval process. Ms. Lindahl brings a complete understanding of the review and permitting process and is a valuable addition to your development team. In addition to solid writing skills, her strengths include effective presentation skills at public hearings and meetings.

Education
Master of Arts in Public Administration, Hamline University
Bachelor of Arts, University of Minnesota-Morris

Registration
American Institute of Certified Planners (AICP)

Municipal Experience
Landform, Planner
Consulting City Planner, Hugo, Minnesota
Consulting City Planner, Corcoran, Minnesota
Hanifl Fields Athletic Park Shelter, Hugo, Minnesota
Hugo Comprehensive Plan Update, Hugo, Minnesota
Dunlop Park, Oak Grove, Minnesota
Highway 7 Corridor Study, Hutchinson, Minnesota
Shoreview Town Center Plan and Design Guidelines, Shoreview, Minnesota
Hugo Downtown Redevelopment Plan and Design Guidelines, Hugo, Minnesota
Big Lake Downtown Framework Plan, Big Lake, Minnesota
City of Plymouth, Senior Planner, Plymouth, Minnesota
City of Elk River, Zoning Assistant, Elk River, Minnesota

Skills
Prepare updates to city ordinances, codes and comprehensive plans
Prepare environmental review documents (EAW, EIS, AUAR)
Coordinate development plan reviews
Organize and facilitate neighborhood, task force and public meetings and workshops
Lead strategic goal-setting sessions with City Councils and Planning Commissions
Respond effectively to public inquiries about development projects and procedures
Understand and interpret government regulations and procedures
Facilitate the development process

Affiliations
American Planning Association (APA)
Minnesota Chapter of American Planning Association (MnAPA)
Sensible Land Use Coalition (SLUC) Board Member
Economic Development Association of Minnesota (EDAM)

Robert G. Schunicht, PE
Vice President

Mr. Schunicht has more than 30 years of experience in all aspects of infrastructure planning and design for both the public and private sectors. His broad experience includes working for a variety of government units ranging from small townships to large metropolitan agencies and the federal government. In the course of his career he has completed infrastructure plans for approximately 40 communities, including one third of the developing communities in the Seven County Metropolitan Area. He is adept at public facilitation and specializes in developing collaborative, multi-jurisdictional agreements. He applies his institutional and regional knowledge to pursue meaningful relationships that help his clients achieve their desired future. Bob has successfully completed several mergers/acquisitions using a relationship-based integration process that he developed.

Education

Master of Science in Civil Engineering, University of Minnesota
Bachelor of Science in Civil Engineering, University of Minnesota

Registration

States of Minnesota, Wisconsin and Michigan

Experience

City of Maple Grove, MN:

- Consulting engineering services for 30+ years
- Developed Maple Grove's original sanitary sewer, water and storm water plans
- Discovered, defined and developed Maple Grove's unique drift aquifer into the most cost-effective source of water in the Metro Area
- Led the preparation of Maple Grove's Gravel Mining Area Plan which set the stage for the reclamation of four square miles of gravel pits and the development of the highly successful Arbor Lakes commercial area

Metropolitan Council Environmental Services (MCES), St. Paul, MN:

- Consulting services to the MCES for 30+ years
- Planned and designed the interceptor system in Eden Prairie, Chanhassen and Shorewood
- Led the preparation of the master plan for the MCES's interceptor system
- Led an advisory team of eight communities and the MCES to a collaborative solution for the Elm Creek gravity interceptor system that will serve over 100,000 people

City of Sartell, MN:

- Recently served as interim City Engineer in Sartell for 12 months
- Successfully developed and implemented a $30-million capital improvement program that included street reconstruction, a water treatment plant, two County Road reconstructions (with roundabouts) and a variety of utility projects.

Affiliations

City Engineers of Minnesota
Minnesota Public Works Association
American Council of Engineering Companies (ACEC)

Steven E. Sabraski, PE
Designer

Mr. Sabraski is a Designer for the Retail & Commercial Design Studio. His dedication to project success and attention to detail is unmatched. His expertise in grading design, stormwater modeling, and drafting provide the essential tools necessary for successful project development. The experience he has gained through work on large commercial projects has given him broad exposure to the complexities related to the site development process, and has a clear understanding of what it takes to bring a project from Site to Finish®.

Education

Bachelor of Civil Engineering, University of Minnesota

Registration/ Certification

State of Minnesota
Erosion and Sediment Control Specialist/Design of SWPPP Certification, University of Minnesota

Experience

Minneapolis Public Schools Headquarters, Minneapolis, Minnesota
Radisson BLU at Mall of America, Bloomington, Minnesota
Costco, Burnsville, Minnesota
Target Corporation, Multiple Nationwide Locations
The Residence at the COR, Ramsey, Minnesota
The COR at Ramsey, Ramsey, Minnesota
The Foundry, South Strabane Township, Pennsylvania
Bridgewater Falls, Fairfield Township, Ohio
Parkway Village, Goodyear, Arizona
Church of South Mountain, Phoenix, Arizona
Applebee's International, Multiple Minnesota Locations
Chipotle, Multiple Nationwide Locations
McDonald's Restaurants, Multiple Midwest Locations
Wendy's, Multiple Minnesota Locations
Suite Living, Multiple Minnesota Locations
Brookdale Chevrolet / BG, Brooklyn Center, Minnesota

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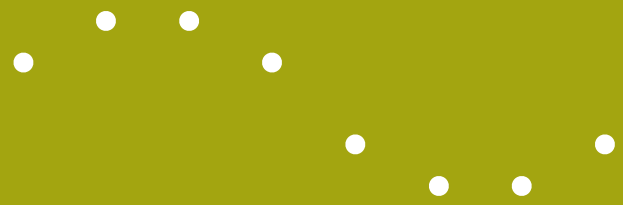
of Landform Professional Services, LLC.



Projects

2008 Comprehensive Plan Update
Hugo, Minnesota

for City of Hugo

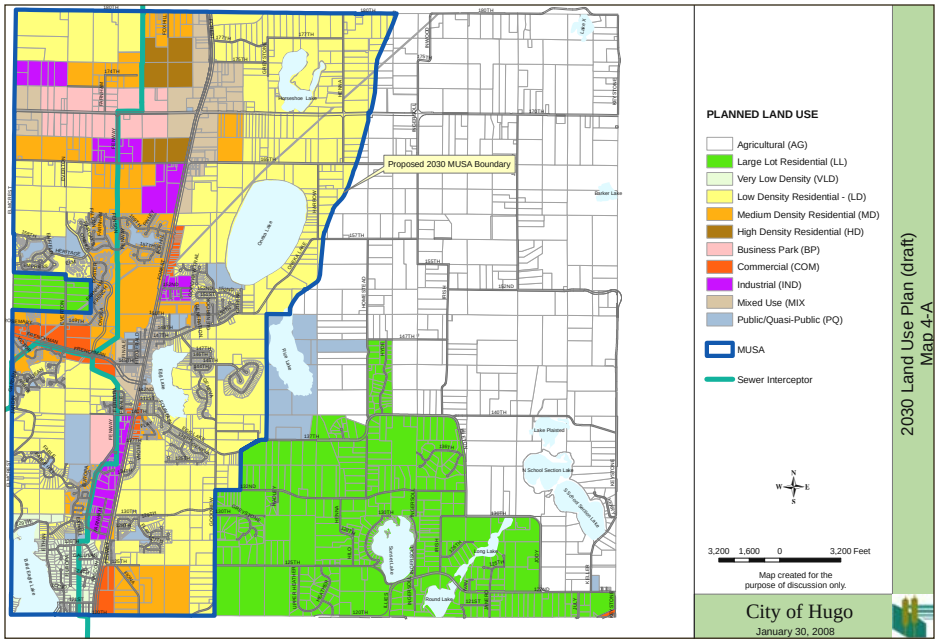
Hugo City Hall

Project involves several phases including establishing a project background, a vision, goals and strategies.

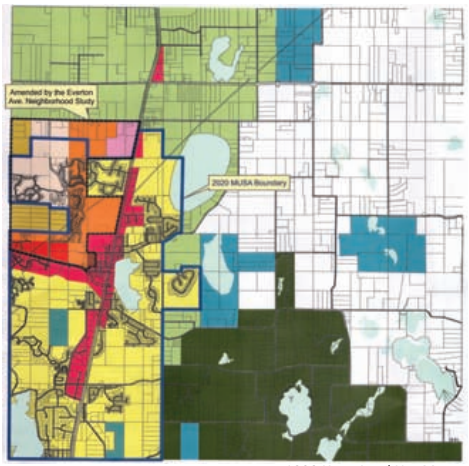
Comprehensive Plan options for alternative development, land use and growth, developing land use options, growth scenarios and the plan development and final draft (to be completed in Spring 2008).

Process of the project includes a series of community workshops, public open houses, meetings with City staff and other project team consultants.

2008 Estimated Completion



Current draft of the Hugo Land Use Map

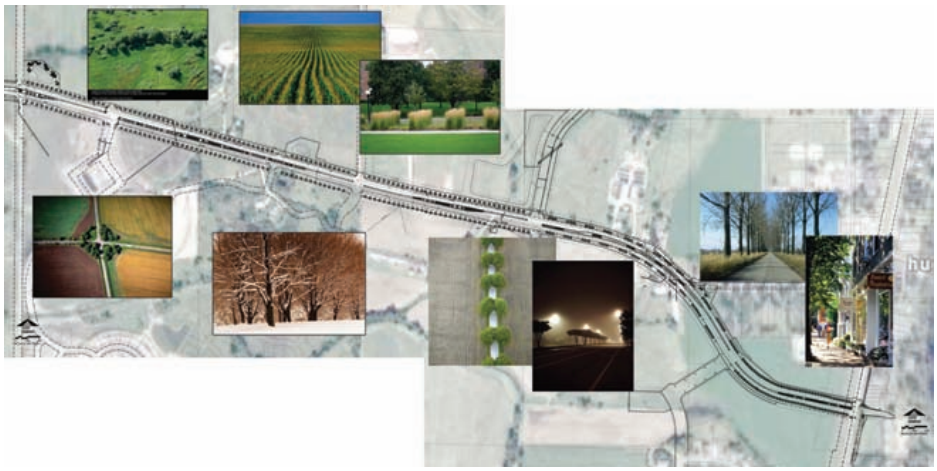


1998 Hugo Land Use Map

CSAH 8 Landscape Plan for City of Hugo
Hugo, Minnesota

Victor Square in Hugo

Feel of redevelopment plans along CSAH 8



Landscape plan and gateway into downtown Hugo along CSAH 8 and its re-alignment that is changing the traffic flow through downtown Hugo.

Worked directly with City Council and Planning Commission throughout the design process.

Created trail linkages, pedestrian-friendly streetscapes, improved traffic flow, better access to existing businesses and homes and scenic linkages to and from downtown Hugo. Landform also designed the Hugo Downtown Plan.

2008 Plan Completion

Hugo Downtown Plan
& Design Guidelines
Hugo, Minnesota

for City of Hugo

Landmark feed mill

New Hugo City Hall

Plan for the redevelopment of the downtown area based on a new County Road 8 alignment that changed the traffic flow through Hugo.

Determine for retail and commercial opportunities to attract new businesses to downtown.

Plan creates trail linkages, pedestrian-friendly streetscapes, improved traffic flow, access to existing businesses and linkages to the lake front from downtown.

Project is the recipient of a 2004 Livable Communities Opportunity Grant.

2005 Plan Completion

City of Corcoran
Area Plans
Corcoran, Minnesota

for City of Corcoran

Downtown and Area Plans created as part of the implementation tools prescribed by the City's Comprehensive Plan

Area Plans direct growth while preserving natural resources and Corcoran's rural character.

Downtown Plan focuses on a walkable town center which includes a mixture of commercial, residential an civic uses.

Design Guidelines provide both general concepts and specific recommendations for new development.

2003 Completion

Northeast District

Southeast District

Southwest District

City of Corcoran
Planning Services
Corcoran, Minnesota

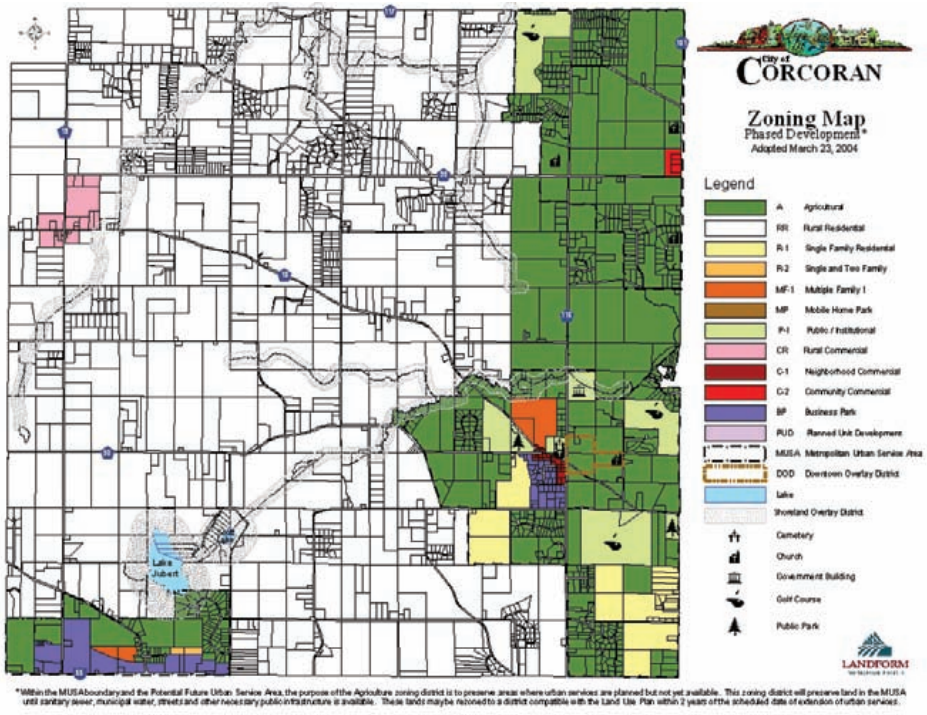
for City of Corcoran

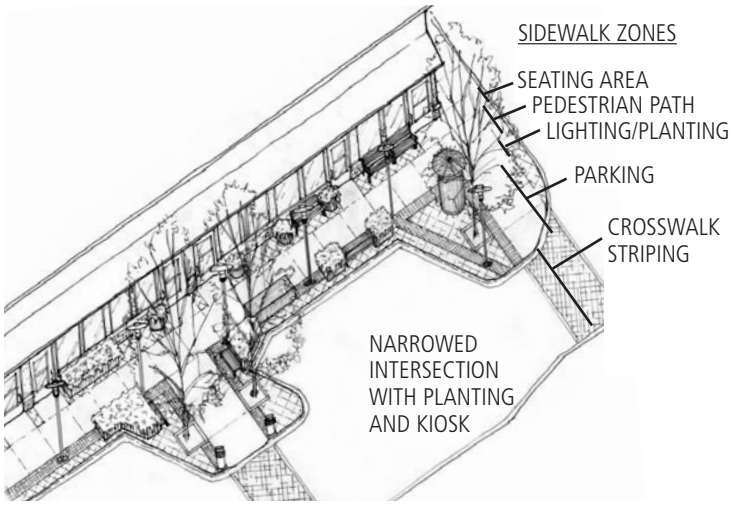
Landform provides general planning support, including development review and responding to resident inquiries as well as developing the City Zoning and Land Use maps in ArcGIS format.

Monitor other programs such as Agricultural Preserve status and Development Rights counts, and process the requests for changes to all of the above.

In addition to the on-going review of development applications, Landform also prepared a new Zoning Ordinance and Subdivision Ordinance for the City.

The Zoning Ordinance contained many new elements including design guidelines for the urban areas of the community. The intent of the design guidelines for the City of Corcoran is to assist in creating high-quality development while preserving the City's rural character.





Design Guidelines illustration

County Road J Gateway Master Plan for the City of Lino Lakes
Lino Lakes, Minnesota

Master plan for the area surrounding County Road J and Hodgeson Road, which is a gateway into Lino Lakes Road and water/sewer improvements will create new opportunities for mixed-use development.

Plan goal was to identify road connections, trail linkages and create guidelines to shape pedestrian-friendly streetscapes to access businesses.

Preserve and protect wetland areas and plan for ponding and stormwater treatment.

2006 Plan Completed

Akin Riverside Historic Promenade Master Plan
Anoka, Minnesota

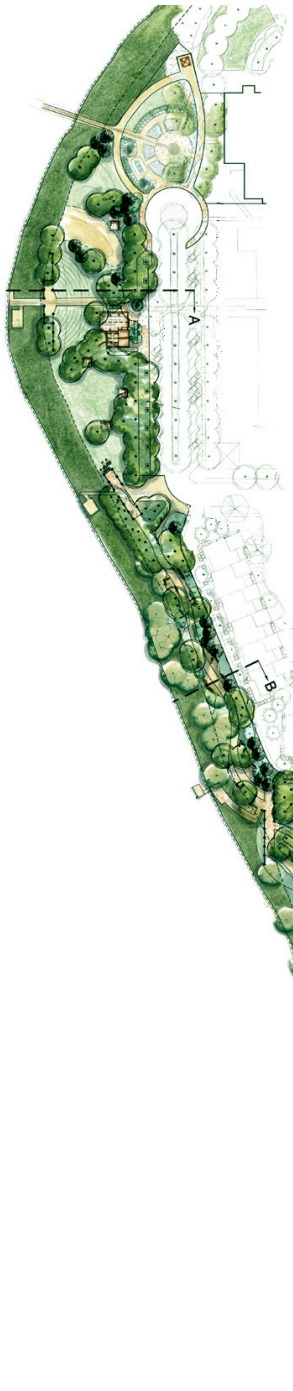
for City of Anoka

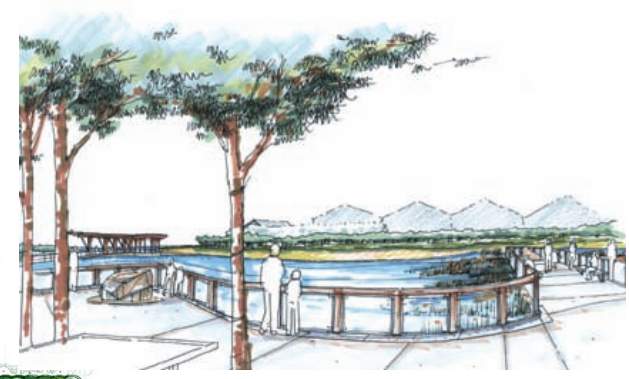
The Riverside Park Master Plan was developed in a public planning process in which residents attended workshops and indicated priorities for improvements to the historic riverfront area.

Improving the Rum River water quality while filtering the existing storm sewer outlet was a high priority.

Other priorities included restoration of riverfront vegetation, public trails, overlooks, park pavilion and picnic areas and expression of Anoka's history on the river.

2001 Plan Completed





Akin Riverside South Pond Area Plan & Interpretive Walk
Anoka, Minnesota

for City of Anoka

Riverside Park improvements included native grasses and curvilinear forms to create a naturalistic setting along the Rum River. Meandering multi-use trail reflects river movement.

A new trailhead marks the start of the walk. Here, South Pond provides stormwater treatment for 57 acres of surrounding development with an on-site grit chamber and stormwater basins.

Landform designed interpretive graphics for signage used in key places along the Rum River trail. The City of Anoka and the Anoka County Historical Society received a Certificate of Commendation from the American Association for State and Local History in 2004 for being an excellent outdoor learning environment.

2003 Project Completion

(Courtesy of Minnesota Historical Society)

Landform's graphics for interpretive signage

Dunlop Property
Master Park Plan
Oak Grove, Minnesota

for City of Oak Grove

Existing wetlands on portion of site

Master park plan, phasing plan and cost estimate of a new park with pavilion, wetland boardwalks, skating pond, sledding hill, playground, restored prairie and sports fields.

Protected natural resources by improving wetlands and restoring prairie.

Improved quality of life by creating a more centralized park for the community.

Landform designed the master park plan and provided landscape architecture services as part of this larger, regional park improvements project.

2009 Plan Completion

Master plan

Site analysis

Medina Comprehensive Plan Update
Medina, Minnesota

for City of Medina

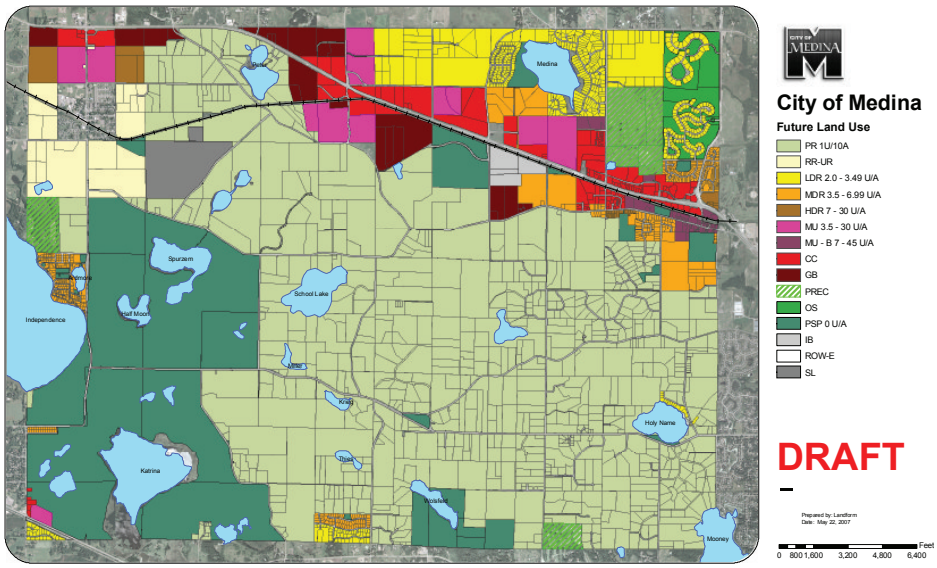
The Comprehensive Plan will focus on a balanced land use plan that integrates natural resource preservation, compact urbanized growth, and rural development.

Plan includes infrastructure, land use, and open space planning to comprehensively address the future needs of the community.

Public participation was encouraged in the process by offering a series of public open houses, a community survey, and opening all Advisory Panel worksessions for feedback and input.

The Plan is being updated as mandated by the Metropolitan Council's 2008 directive.

2008 Completion



Approved by City Council for distribution in February 2008

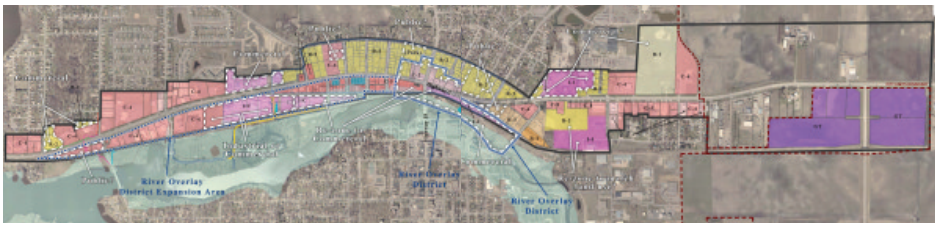
Highway 7
Corridor Study
Hutchinson, Minnesota

for City of Hutchinson

Evaluated current conditions, zoning and land use maps associated with area along Highway 7.

Created zoning, land use and development recommendations for Overlay District to serve as a gateway into Hutchinson.

2007 Study Completed



Zoning Recommendations

Existing Zoning

Land Use Recommendations

Existing Land Use

Highway 7
Corridor Study
Hutchinson, Minnesota

for City of Hutchinson

Hutchinson power plant

Worked with Advisory Panel to develop conceptual site plans within new overlay district.

Throughout series of Advisory Panel Workshops and Community Workshops, created a framework for changes to zoning and land use strategies in order to accomplish goals of city and community.

2007 Study Completed

Contemporary Development Recommendations

Mixed-Use Development Recommendations

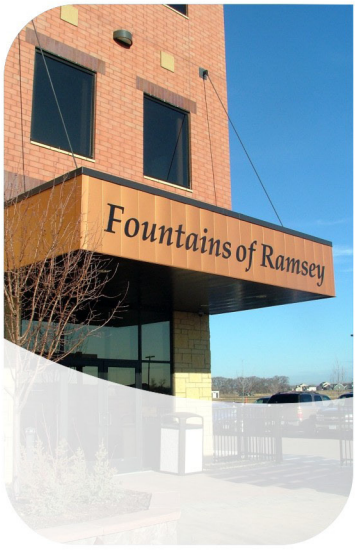
City of Ramsey

Proposal to Provide Professional Planning Services

4-7-11

THE COR

RAMSEY, MINNESOTA



Proposal by Ben Gozola
763-746-1650
bgozola@mfra.com

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April 7, 2011

Tim Gladhill
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

RE: Proposal to Provide Routine Professional Planning Services

Dear Mr. Gladhill,

MFRA, Inc. sincerely appreciates the opportunity to introduce ourselves and our planning service qualifications to the City of Ramsey. We believe that our past experiences providing general planning and zoning support make us an ideal candidate to help the City achieve its visions and goals.

MFRA is a multi-disciplinary consulting firm that has served the private and public sectors for nearly 50 years. We currently act as the primary City Planner for the cities of North Oaks, Tonka Bay, Aitkin Hampton, St. Mary's Point and Maple Plain; and provide as-needed planning consultation to full-time planning staff in Orono, Monticello and Lake Elmo. We believe that our services cannot be matched in terms of quality and affordability, and we stand apart from our competition in many ways:

- MFRA has three municipal planners with experience working as City Planners. Having past City experience distinguishes us from other consultants who have only worked for private developers and not for a City and its residents. We've stood in your shoes and understand what commissions and Councils are seeking from their staff.

- Our planning staff has years of experience reviewing development applications, building permits, and all other application types.

- Having two landscape architects and an environmental specialist on staff provides our clients with added benefit through comprehensive reviews which take into account possible alternative designs that are more environmentally sensitive and/or visual pleasing.

- We are planners that represent the City's direction for development; not planners that direct cities how to develop.

The City of Ramsey deserves special attention and a strong commitment from the most qualified individuals in the consulting industry. We at MFRA are ready to meet with you and would sincerely appreciate the opportunity to present our qualifications in person. If you have any further questions or concerns, please feel free to contact me at **(763) 476-6010** or email me at **bgozola@mfra.com**.

Sincerely,

Ben Gozola, AICP
Senior Planner

Consultants focused on service, quality and innovation.

MFRA, Inc. (MFRA) is a professional consulting firm with nearly 50 years of experience serving clients throughout the United States. We offer cities a single source for planning, civil engineering, surveying, and landscape architecture which can ensure your community's goals and visions become a reality.

BACKGROUND:

Since 1966, MFRA has been providing professional consulting services in the public and private sectors throughout Minnesota and beyond. Our more than 40 professionals and support staff are industry leaders in the consulting field, and each can bring you a diverse background of skills and experience to overcome the challenges you face.

The hallmarks of MFRA's success stem from our dedication to professional integrity, strong client advocacy and client satisfaction. We strive to instill an atmosphere of mutual trust with our clients by providing responsive, high-quality service that emphasizes innovation and technical expertise. We will always represent you without conflicts of interest, and will endeavor to address your needs with creative, practical and visionary solutions that do not overlook the important factors of safety, functionality and cost effectiveness. Such an approach gives our communities exactly what they seek: a unique sense of place that is cognizant of economic realities.

MFRA addresses the public's needs--and by extension a City's goals--through a firm grasp of advocacy and public participation techniques. We strive to engage all stakeholders and provide support and assistance to all parties throughout the course of a project. Importantly, we make sure to communicate all of the gathered feedback and facts to the City's decision makers so they can make the best and most educated decisions on behalf of the community.

Professionals by Discipline

Professional Engineers: 13 (39%)
Registered Surveyors: 1 (3%)
Landscape Architects: 2 (6%)
Planners: 3 (9%)
Survey Crews: 6 (18%)
Technical Staff: 8 (24%)

As a consulting city planner for communities large and small, we bring with us a broad spectrum of experiences and knowledge that will be of significant value to the City of Ramsey. Whether we are warning you about issues being faced by a similar community or drawing from successful solutions we've implemented elsewhere, Ramsey will reap the benefits of being part of our family!

WHY MFRA?

The remainder of this proposal supports the following reasons to select MFRA for your planning needs:

- **Extensive background providing the specific services you are seeking**
- **Tailored & economical service**
- **Demonstrated experience in ordinance writing including park dedication ordinances, office park zoning districts, and transitional regulations.**
- **Our planning services approach**
- **Ability to save the City money by utilizing similar efforts as a template in Ramsey**
- **Our strong references**

> Through the hard work and dedication of our employees, MFRA will continue to grow and position itself as the preeminent full-service consulting firm within the Twin Cities over the next five years. We see no reason to doubt this vision given our combined experience and the high-quality work products we produce!
>
> **- Sirish Samba,** President, MFRA, Inc.

The key to excellent service is exceptional people. MFRA prides itself on hiring leaders within their field who understand the importance of clear communication and second to none customer service. For each of our prospective clients, we carefully suggest those staff members whom we believe will be a great fit for your needs. We are committed to providing the City of Ramsey with the following team.

Proposed Lead Staff Member

Ben Gozola, AICP

Ben Gozola, AICP, is our firm's primary contact for supplying day-to-day planning assistance for communities just like the City of Ramsey. **Ben has over twelve years of experience in the planning field** and has worked for communities both large and small.

You will find in contacting our references that Ben comes highly recommended for the planning services you are seeking. His experience in a wide variety of city types and political settings allows him to quickly integrate himself into the flow of City business and to begin addressing your needs from day one. The following is a brief overview of what he will bring to your City:

- Outstanding ability to craft ordinances tailored to specific community goals and desired outcomes – rewrote all zoning codes for both New Ulm and Monticello
- Thorough knowledge of comprehensive planning and the relation to city code requirements
- Exceptional in writing and interpreting city codes
- Skilled in developing new processes and procedures for organizations
- Extensive experience reviewing and presenting land use applications to city councils and boards
- Personable and well suited for interacting with residents as a representative for the community
- Excellent communication skills and an understanding of how to involve the public from the beginning of a project
- Detail oriented organizational skills to ensure all applications and/or tasks are reviewed and completed by the anticipated deadline
- Proficient in GIS and cartography for all your mapping needs

Education

Bachelor of Arts in Geography
University of Minnesota,
Duluth, MN (1995)

Professional Associations

The American Institute of Certified Planners (AICP)

American Planning Association (APA)

Professional Experience

Over 12 years of municipal and regional planning experience

4 years with MFRA

4 years as City Planner for the City of Minnetrista

1 year as Zoning Administrator for the City of Minnetrista

4 years as a transportation planner with ARDC

City of Robbinsdale Charter Commission Member

Supplementary Planning Staff

Tom Goodrum, Director of Planning Services

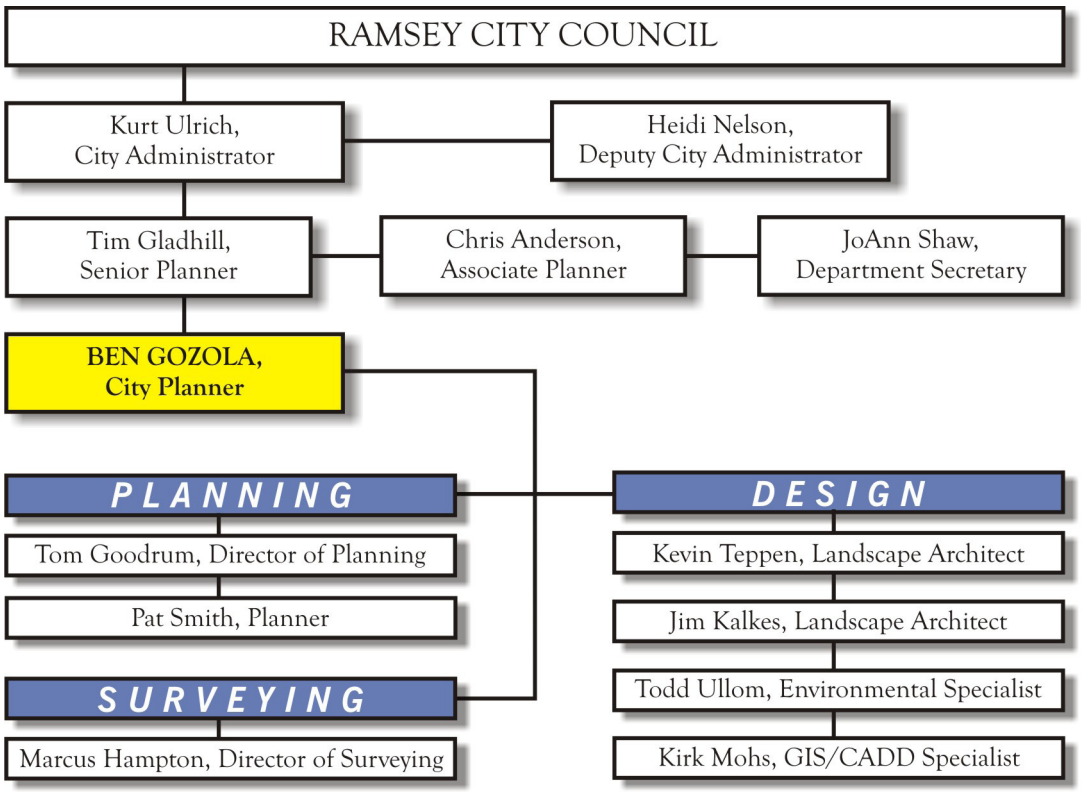
Mr. Goodrum oversees all planning work performed by MFRA, and would assist Ben when necessary to provide the City of Ramsey with the highest degree of service. In the event Ben is unavailable to attend a meeting, Tom would be the City's back up planner. Tom understands the dynamics which exist in a suburban developing community like Ramsey thanks to his experiences in Minnetonka and Shakopee. Additionally, his experiences as a City Planner for Carver County, Independence, Maple Plain, and St. Bonifacious gives him a broad perspective in development types and methodologies.

Pat Smith, AICP

Mr. Pat Smith is an accredited planner with over 11 years of municipal planning experience. He would be a secondary backup planner for Ramsey in the unlikely event that Ben or Tom would not be available. His experiences in the suburbs of Richfield and Chaska would benefit any projects in Ramsey, as would his background in historic preservation and economic development.

Organizational Chart

Ben Gozola is proposed to be the City's main contact for all services provided by MFRA and will report directly to Mr. Gladhill. Additional team members available to provide supplementary services as requested are also shown.



What percentage of the Firm's Business is related to Planning/Zoning?

MFRA is a multi-disciplined small company providing primarily engineering, surveying and planning services to our clients. Within the company, 18% of our professional staff (three planners, two landscape architects and one environmental scientist) focus their talents on planning related issues.

What percent of the Firm's Business comes from Zoning Code and Development Review?

For the planners at our firm, zoning code and development review makes up roughly one half of yearly income. Importantly, the proposed main planner for the City of Ramsey, Ben Gozola, devotes 100% of his time and yearly income specifically focusing on writing ordinances and providing exactly the type of services you seek. He has written entire zoning ordinances for the Cities of New Ulm and Monticello, and assists his other client cities with ordinance updates on an as-needed basis.

Philosophy on Zoning as it Relates to Economic Development

First and foremost, MFRA approaches all ordinance writing with a City's underlying goals in mind. For example, an ordinance we write to regulate hardcover in Orono (a city extremely focused on water quality above all other goals) will be far different than a set of hardcover regulations we'd craft for the City of Monticello (a city striving to be business friendly that does not want to create any unnecessary impediments to their growth). MFRA will work with your local staff to gain a deep understanding of what you want to accomplish, and will provide you with an ordinance tailored to meet your needs. We believe our broad spectrum of experiences is invaluable to meeting our clients goals.

How can Zoning be used to Foster Economic Growth & Residential Development

Easy to read, easy to understand, and easy to comply. Developers all understand there are certain things they will need to do in every community when plying their trade. What can set your community apart though is a straightforward set of regulations and clean process time lines. If a developer knows that 1 + 1 always = 2 in your community (and there won't be any surprises), you'll already have a leg up on most of your competition.

Client List

MFRA's municipal clients for whom we've provided similar planning services to include:

- Monticello -- full zoning ordinance re-write
- New Ulm -- full zoning ordinance re-write
- Aitkin -- acting city planner
- Lake Elmo -- as-needed services to assist full-time staff
- Orono -- as-needed services to assist full-time staff
- North Oaks -- acting city planner
- St. Paul Park -- as-needed planning services
- Tonka Bay -- acting city planner
- St. Paul Park -- as-needed planning services
- St. Mary's Point -- acting city planner
- Maple Plain -- acting city planner
- Hampton -- acting City planner

References

The following is a brief list of references who can speak directly to MFRA's experience related to Routine Professional Planning Services. We strongly encourage you to contact all of our references as our clients can best inform you of the services you'll receive from MFRA. Additional references can also be provided upon request.

Angela Schumann, Community Development Director, City of Monticello
(763) 271-3224
angela.schumann@ci.monticello.mn.us

Jessica Loftus, City Administrator, City of Orono
(952) 249-4601
jloftus@ci.orono.mn.us

Joseph Kohlmann, City Administrator, City of Tonka Bay
(952) 474-7994
jkohlmann@cityoftonkabay.net

Susan Hoyt, Sector Representative, Metropolitan Council Sector Representative
(former City Administrator in Lake Elmo)
(651) 602-1330
susan.hoyt@metc.state.mn.us

Dean Lotter, City Administrator, City of New Brighton
(former supervisor of Ben Gozola with the City of Minnetrista)
(651) 638-2100
dean.lotter@newbrightonmn.gov

MFRA understands that the COR development is vital to the economic prosperity of the City of Ramsey. Our planners and engineers have been involved with the design and development of the region's most significant development projects and are familiar with the economic impact that they bring to a community. Our most recent relevant projects are listed here:.

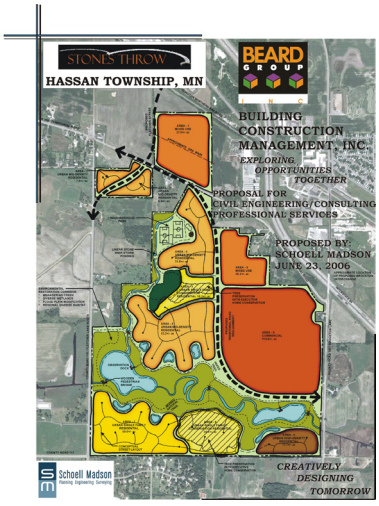
REDEVELOPMENT PROJECTS

The Shops at West End.....St. Louis Park, MN

MFRA provide the site design and engineering for this class "A" urban office and lifestyle center. The Shops at West End is the first phase of a new regional destination mixed-use retail and office development with 375,000 square feet of retail and 33,000 square feet of office space. Open in late 2010, the upscale project has taken off and is currently leased at approximately 70% in spite of the down economy. MFRA's design for the development included upscale streetscaping, site furnishings, banners, lighting, public art, and gathering spaces which worked in harmony to create a vibrant and attractive setting.

Stones Throw.....Rogers, MN

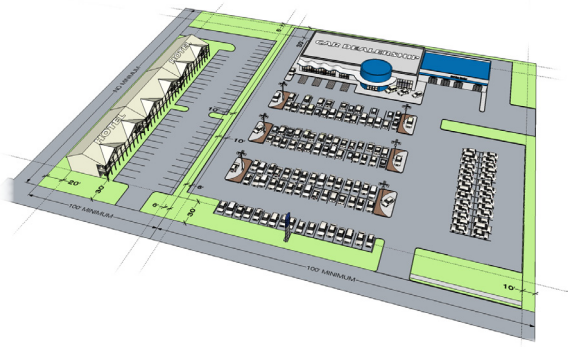
MFRA provide the planning and engineering design for this 619-acre master planned community consisting up to 1,361 units of life-cycle housing plus 183 acres of commercial retail, office, industrial and mixed uses with two hundred acres of public open space and 14 miles of trails. While all parties were excited to see this plan come to fruition, the downturn in the economy coupled with delayed implementation of a new interchange with I-94 has put this project on-hold.



Other Redevelopment Projects:

MFRA was also involved in the following redevelopment projects:

- Arbor Lakes, Maple Grove, MN
- Excelsior & Grand, St. Louis Park, MN
- Red Rock Territory, Woodbury, MN
- Tamarack Hills, Woodbury, MN

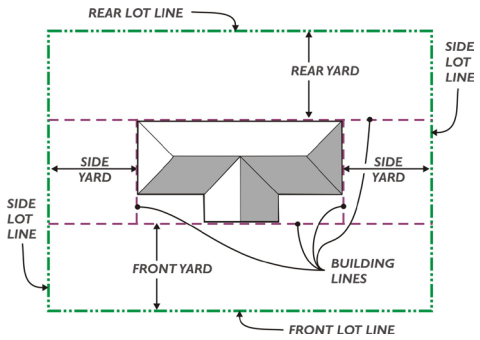


ZONING CODE UPDATE PROJECTS

City of Monticello Zoning Code

MFRA led an 18 month effort to fully revise and rewrite the City of Monticello's zoning ordinance which included multiple avenues for public input including:

- A Kick-Off Open House Meeting
- Twelve (12+) Steering Committee Meetings
- IEDC Meetings (4 meetings/2 agenda items)
- Chamber of Commerce Meetings (2)
- Usage of an Email Distribution List
- One-on-one meetings with residents
- Direct email responses to those with questions
- Newsletter & Website Updates
- Concluding Comments Open House
- and a Joint Planning/Council workshop



The end result of the process was a new code that encapsulated the community's vision outlined in their comprehensive plan, addressed old code deficiencies and inaccuracies, and is easy to read and user friendly thanks to the use of graphics, tables, and other communication tools. Additionally, the final document was formatted in a web-friendly manner so as to allow for easy use on the City's website. We strongly encourage you to view the final results on the City's website (www.ci.monticello.mn.us).

City of New Ulm Zoning Code

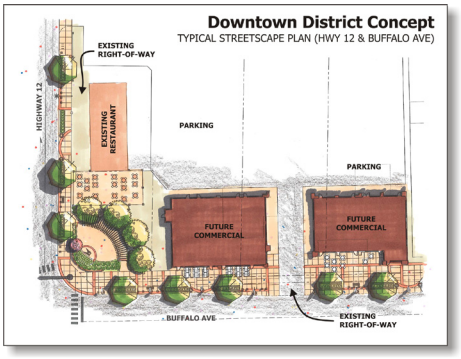
MFRA completed a similar zoning code update project for the City of New Ulm but utilizing a different process. In this effort, MFRA was simply asked to draft a new draft ordinance that the City would then use/rework utilizing in-house staff. Local work on this project is still on-going as of the writing of this proposal, so final results cannot yet be viewed.

DOWNTOWN REVITALIZATION PROJECTS

Downtown Master Plan.....Maple Plain, MN

As the City's planning consultant, MFRA along with a City task force created three distinct plans for revitalization of the City's Downtown and Gateway districts. The plans included design guidelines and new zoning standards for each area which invited redevelopment. Since its adoption, the plan has led to the establishment of a new park-and-ride from metro transit that was initially proposed to be located outside of town, a proposed redevelopment of a city block for a mixed-use project which includes a new City Hall, and has invited new businesses such as ACE Hardware to locate within the City. Like Ramsey, Maple Plain needed new zoning regulations to govern a new Office Park designation in their comprehensive plan, so this effort also addressed that need.

Highway Corridor Plan.....Montrose, MN



The City of Montrose hired MFRA to prepare a downtown and highway corridor plan to proactively address a planned MnDOT project through their community. The planners at MFRA worked with a City task force in capturing their vision and devising plans to make that vision a reality. Since the plans adoption, the City has begun to implement the suggested improvements starting with pedestrian friendly street reconfigurations and the installation of municipal banners. Local business leaders have also embraced the plan and are actively implementing the proposed design elements as part of their private growth initiatives.

Eau Claire Central Area Plan.....Eau Claire, WI

MFRA lead an effort in the City of Eau Claire to prepare a master plan for the city's educational and medical districts with a focus on developing a sense-of-place and acceptance by a diverse group of land owners. The plan assessed the current conditions and major planning issues facing the area including the existing land use patterns, automobile circulation issues, alternative transportation options, natural features, the pattern of property ownership, adopted development plans and city zoning regulations. The end product was widely accepted by the community as it addressed the needs of a diverse range of interests and represented a win-win for all parties involved.

MFRA's top priority is client satisfaction. More than half of our yearly workload is derived from repeat clients who appreciate our commitment to timely service and quality products. If selected to provide you with services, the city will have one main contact at our company who would be responsible for your satisfaction and through whom all communication would go. This approach ensures clear communication between both parties, and delineates who at MFRA will be responsible for your satisfaction. Our employees thrive in this environment, and we are anxious to put our team to work for you.

Approach to General Planning Services.

MFRA's approach to providing planning services is to serve the community as a member of the City staff and not be simply an outside resource. In general, the following items exemplify the approach and/or services we provide to our municipal clients.

- Be knowledgeable of the requirements of the City's comprehensive plan, zoning ordinances, subdivision regulations and other codes and policies.
- Lead efforts to identify short and long-range planning/economic goals, and establish plans to bring such goals to fruition.
- Be available to meet with potential applicants to explain the City review process, provide feedback on proposed plans, and to do whatever is necessary to ensure the land use process is user friendly.
- Provide thorough reviews of land use applications by analyzing requests in relation to City codes, and to do so in a timely manner which allows the applicable commissions and the City Council ample time to consider the facts surrounding a case well before the night of a meeting.
- Conduct special project research as directed by City Staff.

- Track and manage all land use applications to ensure the City is always in compliance with state mandated deadlines for application review. This includes the coordination of reviews by internal staff, other consultants and outside governmental agencies.
- Attend meetings as directed by the City to present our reports and recommendations.
- Be available to knowledgeably answer questions that arise during the review.
- Attend staff meetings as requested to provide a planning perspective on current issues and to receive direction on needed services.

- Write or amend City codes as needed to implement necessary regulations to ensure the City continues to build towards its vision.
- Manage code enforcement activities by conducting investigations as directed, tracking complaints from beginning to end, and rectifying identified non conformities through an orderly and consistent process.
- Provide administrative support to Commissions and Councils, and recommend new policies or procedures to proactively address future concerns.
- Represent the City in a friendly, respectful, and efficient manner; and make reasonable estimates on the cost of requested services.

- Provide detailed maps and graphics as needed utilizing our Geographical Information System (GIS) and other professional graphics software.
- Maintain detailed records of projects and service time to ensure that costs and fees are accurately assessed.

> "I have been very pleased with MFRA's planning services for the City of Tonka Bay. [MFRA has] consistently provided the City with excellent work while navigating through the intricate planning issues that Lake Minnetonka cities consistently face."
>
> **- Joseph Kohlmann**
> City Administrator,
> City of Tonka Bay

Distribution of Work

MFRA's is comfortable doing as-much or as-little of a project depending upon the City's needs. With some of our clients, MFRA is asked to complete projects from stem to stern; with others, we may only provide graphical assistance. Whatever the task, MFRA will be there to help. Unless we are asked to do work outside of our expertise (and we have received authorization from the City), we will not sub-contract any work requested of us.

The above holds true with regards to the specific ordinance updates outlined in the RFP. In our experience, a code update process using a steering committee made up of commission members and council members is an excellent way to tackle goals the public has already established in the comprehensive plan. That said, "process" is not a one-size-fits-all endeavour. MFRA will work with local staff to identify not just the problems to be solved, but also the outside challenges that need to be considered. Is there a deadline to complete the update? Is the issue publicly contentious thereby requiring significant public involvement, feedback and input? Are there special groups that need to be directly consulted to ensure all voices are heard?

Public Participation

People are very busy in today's world, so convincing them to participate in a planning process can be difficult. MFRA therefore recommends certain principles be followed:

- **Make it Personal:** Tell them how the outcome may affect their lives or property.
- **Make it Significant:** Tell them how the process may have great impact on their community.
- **Make it Easy and Fun:** Provide various ways to participate. Overcome any literacy barriers. Encourage individual expression without criticism. Make it hands-on.

Again, in working with your City staff, we will identify the specific public involvement procedures that will ensure a successful outcome on a project-by-project basis. Options we have found to be successful include:

Newsletters: Newsletters could be mailed to every address in the city and include summaries, schedules and contact names.

Post Cards: Post cards could be used to announce meetings and lead people to the project Website.

Mobile Display: A display of project graphics with "word boards" could be set up in libraries, City Hall, Chamber of Commerce office, banks, etc.

Website: A page can easily be established on the Website of the City of the consultant, or an individual site can be created.

Radio Call-In Show: City staff and consultant could participate in a local radio talk and call-in show.

Cable Television Show: City staff and the consultant could be video taped while discussing the draft plan with project graphic boards. The local cable TV provider will gladly produce and distribute the thirty minute program.

Televised Meetings: Meetings of the advisory committee could be video taped by the local cable television franchisee.

Newspaper Articles: Newspapers are often hungry for local content. Build a relationship with a reporter and help him or her find ways to find human-interest angles for the story. In Green Bay, the local paper won a National APA award for their coverage of the comprehensive plan.

Newspaper Editorial Support: Seek editorial support for the draft plan by involving the editor and reporter throughout the process.

"Open House" Presentations: Provide opportunities for people to casually learn about the plan and provide comments at convenient times through City staff and consultants.

Citizens Advisory Committee: The most effective single method of receiving public opinion. Representatives of various local "groups" can be involved from beginning to end, thus building understanding of the intricacies of the issues. They serve as liaisons to their constituencies.

Product(s) to be Delivered

MFRA will complete all draft ordinances in a style and format consistent with the City's current practices. We are very experienced in notice requirements for public hearings and can assist with all administrative steps as needed. Additionally, we have in-house expertise to take care of any graphics needs (CADD, GIS, Sketch-up, Photoshop, etc). In choosing MFRA to provide planning services, the City will receive exactly what it is looking for on a project-by-project basis.

Schedule of Work

MFRA would strongly recommend the City focus its energies during this process to find the consulting group your staff is most comfortable working with and that you believe will best represent the City. We believe our proposal clearly demonstrates our strong qualifications, and we know our references will confirm that MFRA is an ideal choice. Furthermore, it is our belief that telling the City what you should specifically do prior to having all of the facts and input from your staff and local officials is contrary to MFRA's way of doing business.

In updating the City code to be compliant with the comprehensive plan, there will be some tasks that can likely be accomplished in a quick time frame (i.e. application submittal requirements review) while other implementation issues may require a more lengthy process (i.e. park dedication process updates). Once selected as your consultant, MFRA will sit down with city staff and local officials to develop a schedule that meets any state mandated deadlines for comprehensive plan implementation, and prioritizes the remaining issues (residential architectural standards, creation of an office park zoning district, other district updates, etc) as the City sees fit.

Importantly, MFRA already has experience completing the specific work you are seeking. In the City of Maple Plain, we assisted with Comp Plan implementation efforts which included the creation of a new office park zoning district, creation of architectural guidelines for redevelopment areas, and reworked the City's park dedication ordinance.

Because you are seeking a consultant to provide services on an hourly basis, we will work closely with your staff to understand your budgetary constraints and assist in prioritizing how the limited dollars available can best be spent given all identified needs. Based on our past experiences, we find that the final process to be used will have a major impact on how drawn out the update process becomes. The following are estimated time frames for updates using different methodologies:

TASK	LANGUAGE DRAFT ONLY	USE OF TASK FORCE
Compliance with the 2030 Comp Plan	3 to 5 weeks	2 to 4 months
Residential Architectural Standards	6 to 8 weeks	3 to 5 months
Office Park Zoning District	2 to 4 weeks	2 to 4 months
Revisions to existing zoning districts	2 weeks per section	1 to 4 months
Form based codes	6 to 8 weeks	3 to 5 months
Sign Ordinance	2 to 4 weeks	2 to 4 months

Standard Review Process

MFRA has assisted many communities with updating their internal procedures to ensure the community can always adhere to Minnesota Statute 15.99. The following pages depict a process checklist we've used in other communities.

Lake Elmo City Process Handbook *Last Updated 11.1.07*

Chapter 1: Processing New Land Use Applications (in general)

Each month, the city may receive new land use applications which require review by the Planning Commission and City Council. The date applications are submitted will dictate the resulting review timeline as staff must ensure the City Council is provided with adequate time to make a decision. Regardless of the type of application, the following procedure should be followed to ensure the application is complete and is sent to the appropriate commenting agencies.

☐ STEP 1: Administrative staff will take in and date stamp all new land use applications and associated materials when submitted by an applicant. Of greatest importance at this time is to ensure the required fee was paid and the application is signed. Each application must be placed in a file, and then be provided directly to the Planner for processing. The transfer of the file to the Planner should occur on the same business day the application was submitted (and no later than the next business day if circumstances dictate such).

☐ STEP 2: The Planner will assign the file(s) a unique land use number to indicate the year and order in which the application was received (i.e. 2007-11 would indicate the eleventh application received in the year 2007). All applications shall be given such a unique number (using subdivision as an example; the phases of concept plan, preliminary plat, and final plat would each have their own separate file even though all focus on the same issue). The Planner shall log each new application into a tracking spreadsheet stored in the folder {S:/Land Use} on the City's server. It is critical that all information is entered at this time (application date, review expiration date, etc.)

☐ STEP 3: The Planner shall review the provided information, and make a determination on whether the application is complete according to the City's submittal requirements outlined in code. Note that state statue currently gives the City 15 business days to complete this application review to determine whether it is complete.

- If an application is incomplete, the Planner shall send a letter to the applicant explaining what information was missing, and provide instructions on how to "complete" the application so that it may be reviewed (Appendix A). The Senior Planner shall be copied on all such letters. Sending of an "incomplete" letter will end all review on the submitted application, and will close the applicable file. One copy of all submitted materials along with the City's "incomplete" letter should remain in the file. All other paperwork can be set aside for pick up by the applicant by a specified time. If the paperwork is not picked up, it should be recycled. Note that any future resubmission will require a new land use application, and will receive a new unique file number.[1] <END REVIEW>

[1] Closing out incomplete files and requiring a new application with resubmittals will ensure the City adequately documents the beginning and end dates of all applications, thereby ensuring adherence to MN State Statute 15.99.

Reviewing Land Use Applications
Ch 1 – pg 1

- If an application is deemed complete, the Assistant Planner shall continue to Step 4.

☐ STEP 4: The Planner will begin by placing all items on the appropriate future agenda(s). This will differ based on the type of application submitted.

- Most land use items will need to be placed on both a Planning Commission and City Council agenda. Begin by placing the item on the Planning Commission agenda for the fourth Monday of the following month (which should be approximately 30 days out).
- Next, the item is to be placed on the next available City Council agenda (the first Monday of the following month).
- If the application is for…__(will be updated to include only those items which go to council)___, only City Council review will be necessary. As such, the item should be placed on the first available agenda only once the item is ready for presentation. Planning staff will track such items on the land use spreadsheet administered by the Planner.

☐ STEP 5: The Planner must then ensure that all required public hearings are properly noticed. Begin by placing all items which require a public hearing on a notice to be published in the paper of record (Appendix B). Once prepared, the Planner should email the notice to the paper for publication (be sure the notice is provided three weeks prior to the Monday of the scheduled Planning Commission meeting in order to meet the 10 day notification requirement[2]). Then you must prepare two forms of public hearing notices for each application: one to send to surrounding neighbors (Appendix C), and one to send directly to the applicant (see Appendix D). Once prepared, provide all notices to administrative staff for mailing. Be sure to clearly communicate the date by which the notices MUST be sent[3].

☐ STEP 6: The application(s) then need to be organized and relevant information sent to interested agencies for comment. Fill out a review request sheet (Appendix E) by identifying the new applications and agencies to which the information is to be sent[4]. Then go through each application and identify which information other agencies may want to review (the consultant planner, legal council, and consultant engineer should receive copies of all submitted information). Provide the review request sheet and identified information for each application to the administrative staff for mailing.

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[2] The publication deadline at the _____ is ____ p.m. every _____.

[3] All materials must be sent to the appropriate parties a minimum of ten days prior to the public hearing. **It is always recommended to complete the mailings as soon as possible to avoid missing a time deadline.**

[4] If you are unsure of whether an agency will be interested in a given item, be sure to send them the information; better to go the additional mile than regret not having provided the information.

Lake Elmo City Process Handbook *Last Updated 11.1.07*

☐ STEP 7: The lead planner on the application is now responsible for preparing the staff report(s) for the applicable meeting(s).

☐ STEP 8: Once the City Council takes action on the application, the lead planner on the application shall prepare any applicable resolutions approving the request. It is recommended to have the City Attorney draft all resolutions of denial as these are the documents most likely to be scrutinized in court if a lawsuit ensues. The resolution should then be place on the consent agenda for the following City Council meeting. Once the resolution has been approved by the Council, Administrative staff shall mail one copy to the applicant(s), and file one copy in the appropriate land use file. Administrative staff should take this opportunity to organized the materials in the file for future reference (i.e. removing duplicate pieces of information, putting items in a consistent order with other land use applications, etc).

☐ STEP 9: As a final step, the Planner shall update the land use tracking spreadsheet to indicate whether an application was approved or denied, and to signify the application is no longer active. <END REVIEW>

Reviewing Land Use Applications
Ch 1 – pg 3

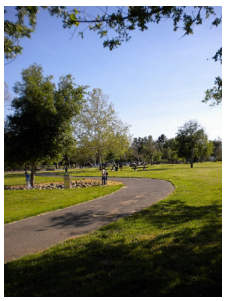
MFRA can easily amend this and other "planning department handbook" items we've previously created. Doing so will not only address the City's review issues, but also conserve your limited planning dollars as we will not be recreating the wheel,

MFRA is open to negotiating a compensation schedule that works for both parties, and we offer the following proposal for your consideration. Please note that we understand the budgetary concerns that currently exist for all cities and therefore offer the City of Ramsey the minimum hourly rate for our planners and the elimination of some reimbursable costs typically included in consulting services.

MFRA proposes to be compensated at an hourly rate for services provided. If the City would like us to complete a specialty study (e.g. a park study or a neighborhood redevelopment plan), that can either be completed at our agreed upon hourly rate or be subject to a separate negotiated contract per the City's preference. For the City of Ramsey, we are proposing the following fees for our planners:

- **Ben Gozola, Proposed consulting planner for the City of Ramsey – $110/hour**
- Tom Goodrum, Backup Planner – $135/hour
- Pat Smith, Planner / Secondary Back-up – $70/hour

We believe these rates for our planners will meet the City's goal of securing a professional planner at the best possible price. Please know that we are open to locking in these rates and/or exploring alternative compensation rates provided both parties can agree to a win-win compensation schedule.



Planning Commission And City Council Meetings

MFRA proposes to cap hourly fees for Planning Commission or City Council meetings at four (4) hours for any commission or council meeting we are asked to attend (this price is INCLUSIVE of travel time).

Mileage

Mileage will be charged to the City at the standard rate adopted by the State of Minnesota yearly.

Reimbursable Expenses

MFRA will not invoice the City for the following expenses:

- Invoicing (accounting time)
- Copies (unless budgeted as part of a specialized project)
- Faxes
- Mailings

Fee Schedule

All services not specifically discounted by this proposal will be billed using the 2011 MFRA Fee Schedule shown on the following page.

Sample Invoice

A sample MFRA invoice is provided herein. We believe the level of detail we provide when documenting our time is a great asset to our client communities as they allow a municipality to recoup its costs in a fair and transparent manner.

> "...[MFRA] has been extremely helpful assisting the City through numerous planning issues including a city-wide rezoning effort and adoption of an updated Zoning Ordinance. [Ben Gozola] is very professional and has displayed excellent communication skills when dealing with controversial or complicated issues, both with the Planning Commission and with the public."
>
> **- Kathy Brophy**
> City Clerk,
> City of Aitkin

MFRA, Inc.
Hourly Fee Schedule **
(Effective 01/01/2011)

The hourly charges are in the following ranges, depending on the associates involved:

Principal Engineer/Land Surveyor/Planner	$ 135.00 - 151.00/Hour
Registered Engineer/Land Surveyor	$ 100.00 - 140.00/Hour
Supervisory and Senior Technician	$ 95.00 - 125.00/Hour
Certified Planner	$ 95.00 - 125.00/Hour
Landscape Architect	$ 100.00 - 126.00/Hour
Engineer	$ 90.00 - 95.00/Hour
Soil Scientist	$ 105.00 - 112.00/Hour
CADD/Technician	$ 85.00 - 95.00/Hour
Construction Technician	$ 95.00 - 100.00/Hour
Survey Technician/Surveyor (Crew Chief)	$ 99.00 - 103.00/Hour
GPS-GEOXH Crew	$ 126.00/Hour
Survey Crew	$ 125.00 - 200.00/Hour
Clerical	$ 62.00 - 77.00/Hour

** Subject to annual adjustment.

S:\MAINFILE\MFRA\Hourly Rates\Hourly Fees -2011.DOC

mfra
engineering surveying planning energy

Sample Invoice

Invoice

Invoice Number: 66445
February 01, 2010

To: City of XXXXXXX
Attention: XXXXXXX
4901 Address
XXXXXX, MN XXXXX

Project: 16907 ***General Planning Services***

Project Manager: Benjamin Gozola
Professional Services thru: 1/31/2010
Billing Group: 001

Hours worked, charge rate, and final billing per item is clearly denoted

Each entry clearly denotes the project that was completed

Professional Services

	Bill Hours	Rate	Charge
Project Administration			
Senior Planner	0.25	105.00	26.25
70 WEST PT PL (1-4-09) -- discussing upcoming meeting with Jeff , identifying alternative engineer if needed -- reviewing MCWD delineation with Jeff			
Senior Planner	2.50	105.00	262.50
70 WEST POINT PLACE (1-5-09) -- organizing new information received to date -- email to Rose regarding updated narrative -- communication with City on latest submittals from both sides -- conversation with Jim , on legal concerns -- revisions to the report -- emails from Rose and Charles -- email response to Charles regarding table request			
Senior Planner	1.50	105.00	157.50
70 WEST POINT PLACE (1-6-09) -- conversation with Charles regarding request to table -- conversation with Jim on options -- draft email and letter penned for attorney review -- email to Charles describing options -- final email to City staff on application withdrawal			
Senior Planner	1.50	105.00	157.50
165 LAKEVIEW (1-6-10) -- conversation with the City Attorney regarding applicant's procedural complaint -- email to Jessica requesting she send an email to the applicant -- beginning initial review of application			

Detailed notes on how the time was used are also provided

TERMS: Due on

An Equal Opportunity Employer

MFRA, Inc
Project: 16907

Monday, February 01, 2010
Invoice: 66445

Invoice date is shown at the top of each page

Professional Services

	Bill Hours	Rate	Charge
Senior Planner 165 LAKEVIEW (1-6-10) -- full code review of application -- notations for quick discussion with the City Attorney	2.00	105.00	210.00
Senior Planner 165 Lakeview (1-8-09) -- conversation with Jim on my findings -- discussion with Jeff on engineering concerns -- phone conversation with Steve regarding problems and needed plan changes	1.75	105.00	183.75
Senior Planner 165 Lakeview (1-12-10) -- VM from applicant on new plan sets -- drafting report for DRC review -- DRC meeting -- travel	6.25	105.00	656.25
Senior Planner 165 LAKEVIEW (1-13-10) -- call to Scott regarding application review and meeting date	0.13	105.00	13.65
Senior Planner 165 LAKEVIEW AVE (1-20-10) -- public hearing notice creation -- report update (still need engineering comments)	0.50	105.00	52.50
Senior Planner 165 LAKEVIEW (1-25-10) -- 60 day review extension letters -- completing report for delivery to city -- executive summary creation -- area map creation	2.00	105.00	210.00
Senior Planner 165 LAKEVIEW (1-26-10) -- completing area map -- delivering packet materials to City Hall for review -- sending materials to DNR and MCWD for review	0.50	105.00	52.50
Senior Planner 165 LAKEVIEW (1-27-10) -- call from mortgage company regarding 60-day extension -- review of application/discovery of two addresses -- informing attorney of ownership/application issue; decision to send out letter to applicant as well -- preparation of applicant extension letter / sending	50	105.00	52.50
		Professional Services Totals:	***$2,034.90***

Reimbursables are clearly denoted and organized

Reimbursables

	Date	Bill Units	Unit Bill Rate	Charge
Mileage	1/12/2010	30.00	0.50	15.00
Mileage	1/21/2010	30.00	0.50	15.00
		Reimbursables Totals:		***$30.00***

Project Totals:

****** Total Project Invoice Amount:*** ***$2,064.90***

The final total due is clearly shown as the final invoice item

14800 28th Avenue N - Suite 140 ~ Plymouth, Minnesota ~ 55447
phone 763/476-6010 ~ fax 763/476-8532 ~ e-mail: mfra@mfra.com

TERMS: Due on receipt. Past due accounts subject to finance charge of 1% per month (12% APR).

An Equal Opportunity Employer

Avoiding Conflicts of Interest

If hired as your consultant, MFRA will represent Ramsey without conflicts. While we do represent private clients who develop land throughout the state, we will refrain from taking any new planning or engineering work in the City to avoid even the appearance of a conflict of interest while we act as representatives for the City. We also pledge to disclose to the City if an application includes a client that we had served in the past, and will recuse ourselves when requested to do so by the City.

At this time, MFRA is working with OPUS on a potential project at St. Thomas Academy. We do not anticipate this to cause a conflict, but will recuse ourselves if/when the project moves forward, and can offer suggested secondary service providers if needed.

Sample Report

On the following pages, we have provided a sample report prepared by Ben Gozola for the City of Tonka Bay. We believe this report exemplifies the thorough reviews done by MFRA. Please note that all code criteria for approving the specific application type(s) are listed along with staff's recommendations as to whether or not the requirement has been met. Full findings are provided at the end of the report as are recommended Council options.

City of Tonka Bay Planning Department
Variance & Conditional Use Permit Report

To: **City Council**

From: Ben Gozola, City Planner

Meeting Date: **11-11-08**

Applicant: **James & Catherine Gray**

Owner: Same

Location: **115 Clay Cliffe Drive**

Zoning: **R1-A**

Introductory Information

Proposed Project: The applicant is seeking to build a "lanai" [lah-**nah**-ee, l*uh*-**nahy**] on the northeast side of the home. "Lanai" is a Hawaiian term for porch or veranda. The proposed structure will essentially be a roofed porch that will include retractable screens (please see the attached exhibit for a rendering of the lanai).

Variance Request(s): The proposed lanai will require an 18-foot variance from the required 50-foot lakeshore setback from Lake Minnetonka.

CUP Request(s): The proposed changes will require approval of a Shoreland Impact Plan CUP for total hardcover in the amount of 41.08%.

Applicable Codes: **Section 1017.06. Lot Area and Setback Requirements.** Requires that all principal structures in the R1-A zoning district be at least 50 feet from the front property line (the lakeshore), and at least 8 feet from all side lot lines.

1070.09 Minimum Setback Requirement. Requires that all principal structures in the shoreland district be at least 50 feet from the ordinary high water mark.

Section 1070.11 Impervious Surface Coverage. Requires that a shoreland impact plan and conditional use permit be obtained if the proposed impervious surface on a lot is proposed to be between 35% and 45%.

Variance: 115 Clay Cliffe Drive
City Council Report; 11-11-08

Findings

Site Data:

Lot Size – 24,630 square feet

Existing Use – Residential

Existing Zoning – R1-A

Property Identification Number: 28-117-23-21-0009

Building Height:

- The proposed lanai will not exceed the allowable height in the R1-A zoning district.

Flood Plain Buffer:

- The elevations within 15' of the proposed lanai are all conforming to the required floodplain buffer elevation.

Floor Area Ratio:

- The proposed structure will essentially be a porch / entryway with a roof that includes retractable screens, and will be open to the elements throughout the year. An exterior door will be used to separate the lanai from the remainder of the home. These features lead us to conclude the proposed structure is not part of the floor area of the home and therefore the addition would have no bearing on the existing FAR for this lot.

  If Council disagrees with staff's interpretation of the lanai and finds that it should be included in the calculation, there is still no problem as the FAR. Including the lanai square footage as part of the floor area would increase the FAR from 24.1% to 25.0% according to calculations provided by the applicant.

Hardcover Analysis:

- The existing impervious surface on the property covers 10,393 square feet (or 42.2% of the lot).
- The proposed impervious surface coverage following construction of the lanai will be 10,118 (or 41.08% of the lot). Note that the applicants are proposing to remove significant areas of stone walkway to ensure that even though a covered porch is being built, the overall hardcover will still be going down as part of this project.
- In accordance with section 1070.11 of City Code, a proposal that creates impervious surface totals between 36% and 45% requires approval of a shoreland impact plan and a conditional use permit by the City Council. Reviews of both requests are included herein.

Application Review:

Applicable Code Definitions:

Building. Any structure built for the support, shelter or enclosure of persons, animals, chattel or movable property of any kind, and includes any structure.

(cont.)

Building Setback. The minimum horizontal distance between the building and the lot line.

Conditional Use. Those occupations, vocations, skills, arts, businesses, professions, or uses and/or related building/structures, or improvements specifically designated in each zoning use district or by this Ordinance, which for the respective conduct or performance may require reasonable, but special, peculiar, unusual or extraordinary limitations, facilities, plans, structures, conditions, modification, or regulations for the promotion or preservation of the general public welfare, health, convenience and the integrity of the City Comprehensive Municipal Plan and this Ordinance.

Deck. A horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site.

Floor Area, Gross. The sum of the gross horizontal areas of all floors of the building or portion thereof devoted to a particular use, including accessory storage areas located within selling or working space such as activities, to the production or processing of goods, or to business or professional offices. However, the floor area shall not include basement or cellar floor area other than area devoted to retailing activities, the production or processing of goods, or to business or professional offices. The floor area of a residence shall not include the cellar area.

Floor Area Ratio (FAR). The floor area of a building or buildings on any lot divided by the area of such lot, or in the case of planned developments by the net site area. The floor area ratio requirements, as set forth under each zoning district, shall determine the maximum floor area allowable for a building or buildings (total floor area of both principal and accessory buildings) in direct ratio to the gross area of the zoning lot.

Impervious Surface. Any structure or surface which interferes to any degree with the direct absorption of water into the ground, including but not limited to, roofs, sidewalks, paved driveways and parking areas, patios, tennis courts, swimming pools, or any other similar surface.

Lot, Frontage. The front of a lot shall be, for purposes of complying with this Ordinance, that boundary abutting a public right-of-way. For lots abutting on two streets, the front shall be the boundary with the shortest length. For lakeshore lots, the boundary abutting the lakeshore shall be considered the front.

Setback. The minimum horizontal distance between a building and street or lot line. Distances are to be measured from the most outwardly extended portion of the structure at ground level.

(cont.)

Variance. A variance is a relaxation of the terms of the Zoning Ordinance where such deviation will not be contrary to the public interest and where, owing to conditions unique to the individual property under consideration and not the result of the actions of the applicant, a literal enforcement of the ordinance would result in unnecessary and undue hardship.

Variance Criteria:

By state statute, there are three definitive criteria that all variances must address. The three criteria are as follows, along with staff's analysis of the applicant's request.

A. *Is the variance request reasonable? The hardship requirement does not mean that a property owner must show the land cannot be put to any reasonable use without the variance. Rather, the property owners must show that they would like to use their property in a reasonable manner that is prohibited by the ordinance.*

Staff Comments: Staff finds this request is reasonable as the proposed lanai is conforming to all setbacks specific to the lot lines defining this lot; most notably it meets the two eight (8) foot setback requirements from the northwestern and northeastern property lines. The nonconformity relates to the required OHW setback from the lakeshore *on the adjacent lot*. This lakeshore setback cuts into the otherwise buildable area on the northeastern side of the home, making it difficult to locate a porch off the back of the home. **Staff finds this criteria is met.**

B. *Does the application present unique circumstances?*

Staff Comments: The lot in question presents a unique circumstance in that it must comply with an additional setback not related to the lot lines defining this lot. This additional setback limits the landowners ability to construct a porch off the rear of the home that would otherwise be allowed. **Staff finds this criteria is met.**

C. *If approved, would the variance alter the essential character of the locality?*

Staff Comments: Granting of the requested lakeshore setback variance would not impact the character of the neighborhood. Please note that the Clay Cliffe Homeowners Association architectural control committee has reviewed the proposed lanai and has approved the plans. It is the Homeowners association that owns the adjacent lakeshore, so they would be the only party potentially impacted by the proposed construction. **Staff finds this criteria is met.**

The applicant must also establish and demonstrate compliance with the variance criteria set forth in Tonka Bay City Code Section 1004.02 Subd 3. before an exception or modification to city code requirements can be granted by the City Council. The following are the nine additional criteria established by code, along with staff's analysis of the applicant's request(s).

(cont.) In considering all requests for a variance and in taking subsequent action, the City Council shall make a finding of fact that proposed action will not:

A. *Impair an adequate supply of light and air to adjacent property.*

Staff Comments: The requested variance will have no if any impact on the availability of light and air to adjacent properties. **Staff finds this criteria is met.**

B. *Unreasonably increase the congestion in the public street.*

Staff Comments: The addition of a lanai to this home will have no impact on traffic. **Staff finds this criteria is met.**

C. *Increase the danger of fire or endanger the public safety.*

Staff Comments: The addition of a lanai to this home will have no impact on fire danger related to a single family dwelling, nor will it pose a danger to public safety. **Staff finds this criteria is met.**

D. *Unreasonably diminish or impair established property values within the neighborhood, or in any way be contrary to the intent of this Ordinance.*

Staff Comments: Improvements to properties such as this will typically (if anything) increase surrounding property values rather than have a negative impact. With regards to fulfilling the intent of the ordinance, the unique location of this home and the unique configuration of the lakeshore ensure that no lakeshore views will be impacted. And provided the City finds the resulting hardcover and shoreland impact plan is acceptable, then the other reasons for meeting lakeshore setbacks will also be fulfilled. **Provided the requested CUPs are granted, staff finds this criteria is met.**

E. *Violate the intent and purpose of the Comprehensive Plan.*

Staff Comments: The Comprehensive Plan calls for this area of the City to be used for single-family dwellings, and for development to occur in an orderly fashion in a manner best for the community. **Provided the requested CUPs are granted, staff finds this criteria is met.**

F. *Violate any of the terms or conditions of 1004.02 Subd 4.*

1004.02 Subd 4. Conditions. A variance from the terms of this Ordinance shall not be granted unless it can be demonstrated that:

a. Undue hardship will result if the variance is denied due to the existence of special conditions and circumstances which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same district.

1. Special conditions may include exceptional topographic or water conditions or, in the case of an existing lot or parcel of record, narrowness, shallowness, insufficient area or shape of the property.

(cont.)

2. *Undue hardship caused by the special conditions and circumstances may not be solely economic in nature, if a reasonable use of the property exists under the terms of this Chapter.*

   Staff Comments: The home at 115 Clay Cliffe Drive was the original home around which the Clay Cliffe development was platted. As such, it was not originally constructed with current codes and setbacks in mind which results in the existing home being nonconforming to lakeshore setbacks on both sides of the point. The age of the home, the narrowness of the point, and the fact that the proposed addition meets all setbacks specific to the lot lines defining the parcel work together to define a special set of circumstances for construction on this lot. **Staff finds this criteria is met.**

b. *Literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance or deny the applicant the ability to put the property in question to a reasonable use.*

   Staff Comments: Construction of a porch or deck off the rear of a home is commonplace throughout the City. Because of the unique lakeshore configuration *on the adjacent lot*, constructing a useable rear facing deck on this home would be difficult given the homes configuration. As we have also found the request is reasonable, we do find **this criteria is met.**

c. *The special conditions and circumstances causing the undue hardship do not result from the actions of the applicant.*

   Staff Comments: As previously noted, this was the original home on the point around which the Clay Cliffe development was established. The current owners did not build the home and are not responsible for the existing nonconformities or difficulties that arise for construction of the proposed lanai. **Staff finds this criteria is met.**

d. *Granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures or buildings in the same district under the same conditions.*

   Staff Comments: Construction of a porch off the rear of a home is normal and customary throughout the city. Provided the CUPs for hardcover and the shoreland impact plan are granted, there are no identified impacts being created by the proposed lanai. We find no reason to believe that a special privilege would be granted to the property owner given the facts outlined in our analysis. **Staff finds this criteria is met.**

Shoreland Impact Plan CUP:

For applications proposing to have between thirty-five (35) and forty-five (45) percent hardcover, code requires an applicant obtain a shoreland impact CUP. Essentially, the applicant's plan must "…set forth proposed provisions for sediment control, water management, maintenance of landscaped features, and any additional matters intended to set forth proposed changes requested by the applicant and affirmatively disclose what, if any, change will be made in the natural condition of the earth, including loss of change of earth ground cover, destruction of trees, grade courses and marshes. The plan shall minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible, and shall affirmatively provide for the relocation or replanting of as many trees as possible which are proposed to be removed. The purpose of the Shoreland Impact Plan shall be to eliminate potential pollution, erosion and siltation." For these types of CUPs, the following criteria are to be reviewed:

a. *The projects shall be analyzed to determine the impact of impervious surfaces, storm water runoff, floodplain, and water quality implications. Only those projects shall be allowed where the adverse impacts have been mitigated through approved means to the extent possible.*

   The city engineer has fully reviewed the proposed plans and has found the proposed reduction in hardcover is being done responsibly and in a manner than will not impact the adjacent property. Authorization of this project would actually reduce overall hardcover and benefit the property. Please see the attached memo and the associated findings of the engineer. **Staff finds this criteria is met.**

b. *Storm water treatment measures including, but not limited to, sediment basis (debris basins), desilting basins or silt traps, installation of debris guards, and microsilt basins on storm water inlets, oil skimming devices, etc. shall be required subject to the review of the City Engineer and Minnehaha Creek Watershed District on projects where applicable.*

   None of the listed BMPs are reasonable to require given the small changes proposed by this project. The applicant's willingness to eliminate existing hardcover in conjunction with this project, however, will provide benefits to this and the adjacent lot. **Staff finds this criteria is met.**

c. *Projects shall be analyzed by the City in terms of provisions for maintenance and enhancement of landscape features, change in the natural condition of the soil, removal of trees, grade courses and marshes. The plan shall also minimize tree removal, ground cover change, loss of natural vegetation, and grade changes as much as possible. It shall further provide for the relocation or replanting as many trees as possible which are proposed to be removed.*

   There will be little vegetation removal in the area of the proposed lanai, and no elevation changes where existing hardcover will be removed. Unlike many projects, the overall impacts created by construction will be very minimal and will be outweighed by the resulting benefits of additional plantings and hardcover removal. **Staff finds this criteria is met.**

(cont.)

d. *Projects shall be analyzed by the City in terms of the appearance of the structure when viewed from the lake's surface. Building materials, and color shall be analyzed to determine which facade and roof materials minimize the appearance and blend the structure into the shoreland and vegetation.*

The lanai is proposed to blend in with the existing structure by utilizing the same materials and colors. Additionally, because of the unique configuration of this lot and the surrounding lakeshore, the lanai will not impede any lakeshore views. **Staff finds this criteria is met.**

e. *Lot coverage on a project basis shall be restricted to the provisions for maximum impervious surface coverage as provided for in this Ordinance.*

Tonka Bay city codes allows for requests of hardcover up to 45% without the need for a variance. As this request does not exceed this threshold, and is not subject to a variance review, **staff finds this criteria is met.**

f. *Residential densities on a project basis shall not be allowed to exceed the maximum allowed density of the base zoning districts for which the project is proposed.*

As this proposal does not include subdivision of the parcel, **this criteria does not apply.**

g. *All projects shall be in conformance with the Shoreland Management Plan, Comprehensive Plan, and Zoning and Subdivision Ordinances of the City of Tonka Bay.*

Provided all needed variances and conditional use permits are approved, the proposal would be in line with the noted documents. Engineering has conducted a full review of the proposed plans and is recommending approval. **Staff finds this criteria is satisfied.**

h. *All projects shall be subject to the review by the Minnehaha Creek Watershed District and the City Engineer.*

As always, staff would propose to make any approval contingent upon the acquisition of all necessary permits from the MCWD. Additionally, the plan has been reviewed and is recommended for approval by the City engineer (review memo is attached). **As such, staff finds this criteria is satisfied.**

Resident Concerns: Staff is not aware of any resident concerns surrounding the requested variances. As noted, the Clay Cliffe Homeowners Association is aware of the project, and their architectural review committee has already approved the plans.

Additional Information: None.

Conclusion:

The applicants are seeking approval of the following:

1. An 18-foot variance from the required 50-foot lakeshore setback from Lake Minnetonka for construction of a lanai of the northeastern side of the existing home.
2. A Shoreland Impact Plan CUP to authorize total hardcover in the amount of 41.08%.

Variance Findings:

Based on our analysis of the review criteria in state statute and in City Code, **staff would recommend approval of the requested lakeshore setback variance** based on the following:

- The request is reasonable as construction of a porch off the rear of a home is a normal and customary improvement on homes in Tonka Bay.
- The lot in question presents a unique circumstance in that construction must comply with an additional setback not related to the lot lines defining this lot.
- The lanai will be conforming to all setbacks specific to the lot lines defining this lot, and is only nonconforming to the required OHW setback from the lakeshore *on the adjacent lot.*
- The lanai will not impair an adequate supply of light and air to adjacent property, will not increase street congestion, and will not pose a fire or safety danger.
- The lanai will not impair surrounding property values, and its construction would not generate impacts designed to be avoided by city codes and the comprehensive plan.
- The age of the home, the narrowness of the point, and the fact that the proposed addition meets all setbacks specific to the lot lines define a special set of circumstances for construction on this lot.
- The current owners did not build the home and are not responsible for the existing nonconformities or difficulties that arise for construction of the proposed lanai.
- Granting of the variance will not confer a special privilege upon the landowner.

Shoreland Plan CUP Findings:

Based on our analysis of the review criteria in City Code, **staff would recommend approval of the requested shoreland impact plan CUP** based on the following:

- The proposed reduction in hardcover is being done responsibly and in a manner than will not impact the adjacent property.
- There will be little vegetation removal in the area of the proposed lanai, and no elevation changes where existing hardcover will be removed.
- The lanai will blend in with the existing home and will not impede any lakeshore views.

Council Options:

The City Council has the following options:

A) DIRECT STAFF TO PREPARE A RESOLUTION APPROVING one or more of the requests based on the applicant's submittals and findings of fact.

B) DIRECT STAFF TO PREPARE A RESOLUTION DENYING one or more of the requests (based on the applicant's submittals and findings of fact).

C) TABLE THE ITEMS and request additional information

By code, a 4/5 vote of the City Council is necessary to approve these requests. The 60-day review period for this application expires on 12-9-08, but can be extended an additional 60 days if more time is needed.

Recommended Conditions:

Staff would recommend the following conditions be placed on any approvals granted by the City:

1. **The applicant shall obtain all necessary permits and approvals from the City and other applicable entities with jurisdiction prior to any construction.**
2. **Proof of securing an MCWD permit shall be required prior to the City issuing a building permit for the proposed construction.**
3. **Additional conditions as listed in the City Engineer's memo.**

Denial Motion Template:

I move that we direct staff to prepare a resolution of denial for the requested variance (and/or) CUP based on the following findings of fact…

Approval Motion Template:

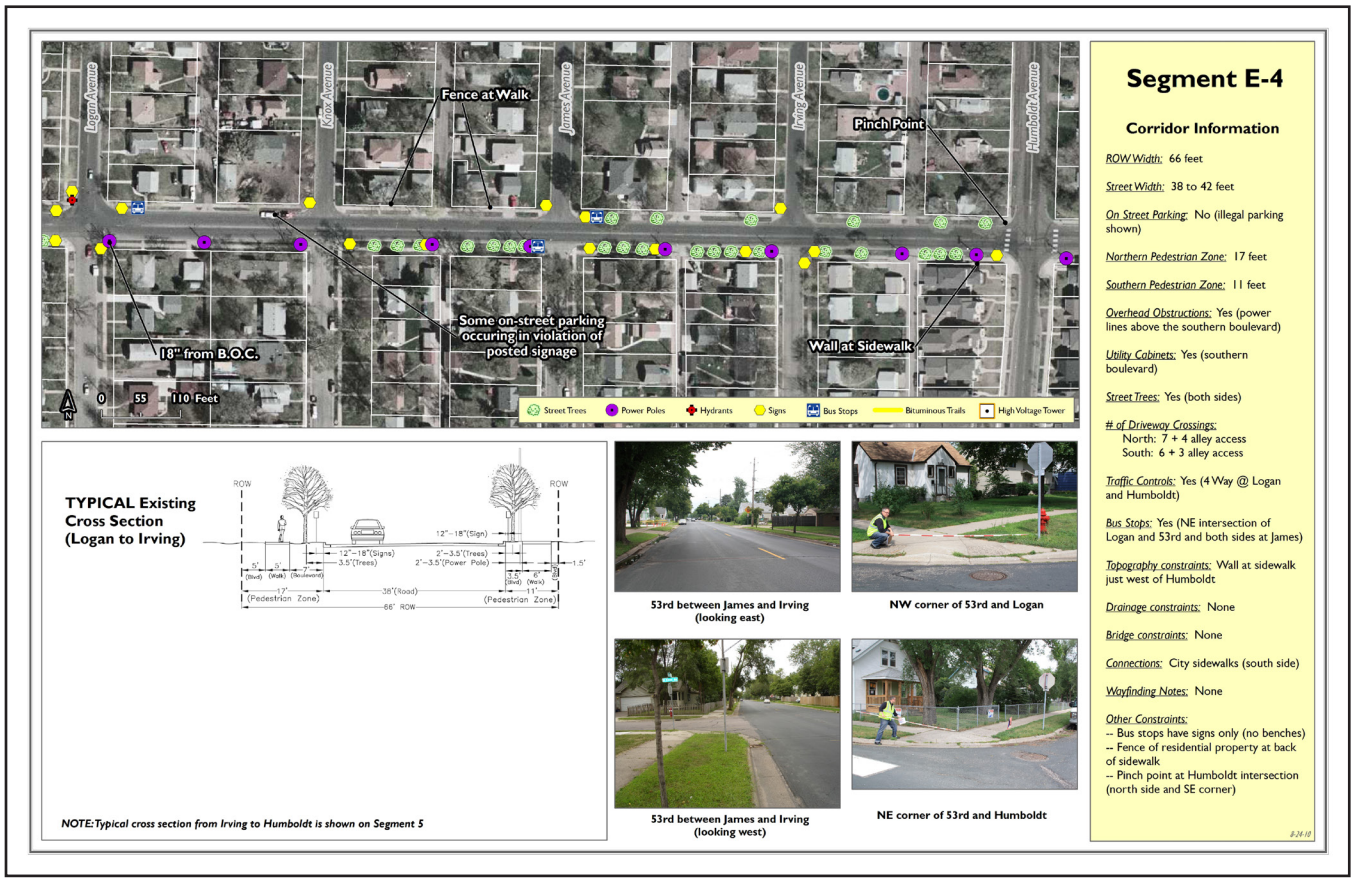
I move that we direct staff to prepare a resolution of approval for the requested variance and CUP based on the following findings of fact…

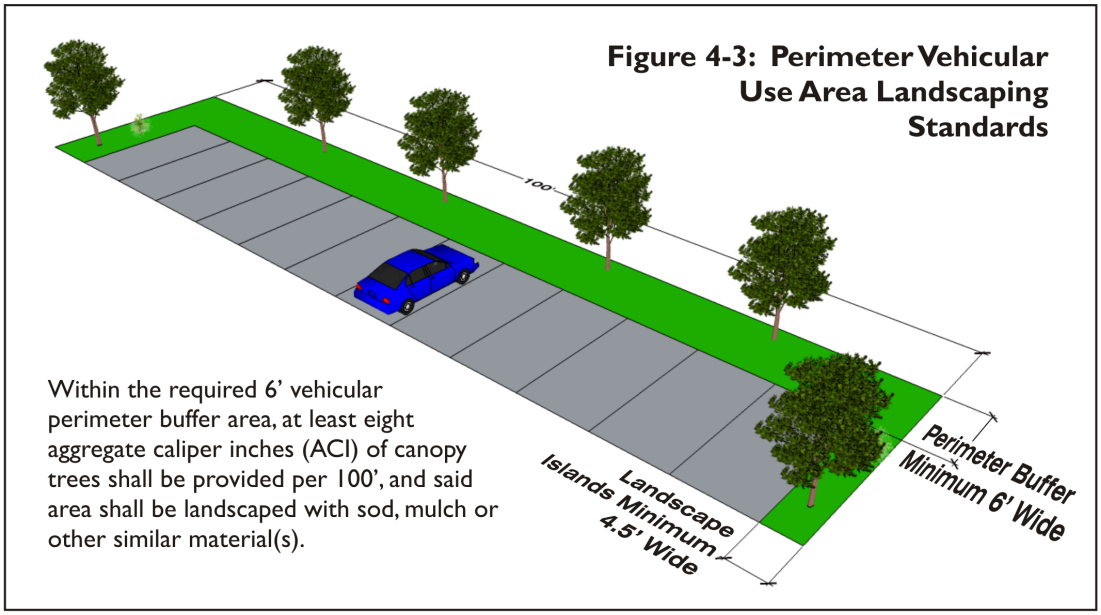
…with the following conditions:

cc: James and Catherine Gray, *Applicants*

Graphics

The example images on this page (and those found throughout this proposal) illustrate the strong graphic abilities MFRA can bring to the City of Ramsey





Primary Backup Planner Full Resume

Tom Goodrum, Director of Planning Services

Mr. Goodrum is the Director of Planning Services at McCombs Frank Roos Associates. His experience covers Commercial Development, Residential Development, Urban Planning, and Re-development, Conservation Development, Rural Planning, Parks and Recreation Planning and Design, Regional Policies, Streetscapes and many other specialties. Duties performed within these projects include Project and Construction Management, Site Design, Government Liaison, Code and Regulation Interpretation, Coordination with special interest groups and municipalities, Public Presentation, Report and Summary Writing.

His experiences have provided comprehensive knowledge in planning and development implementation in the following areas:

- A planner for the full-spectrum of residential and commercial development with previous employment in rural, urban and regional units of government, including consulting services.
- Preparing comprehensive reports with a detailed analysis of the proposed project and providing recommendations to assure a quality project.
- Drafting and administering environmental sensitive ordinances (wetland, shoreland, floodplain and erosion control) within land use plans as they relate to specific projects.
- Guiding cities through conservation developments that used alternative planning practices to create harmonious developments within environmentally sensitive sites.
- Thorough knowledge in developing a comprehensive plan that best suites the goals of the community and the strategies of the regional plans.
- Focal person in gathering information from communities, outside government agencies, consultants, affected parties, neighborhood meetings and other resources to effectively explain the facts of a project and to provide appropriate measures in resolving issues.
- Lead in overseeing projects, from initial contact through final approval, providing guidance throughout the planning process to create a favorable project.

Education

Bachelor of Elective Studies (BES), 1987, St. Cloud State University, St. Cloud, MN

Planning Internship, City of Shakopee

Professional Associations

American Planning Association

Sensible Land Use Coalition

Met Council Natural Resource Task Force

Local Government Unit (LGU)

Representative for Carver County, MN and City of Minnetonka, MN

Professional Experience

24 Years Total

7 Years consulting

15 Years of City, County and Regional Planning:

Metropolitan Council
City of Minnetonka
Carver County
St. Bonifacius
Northwest Consultants

Secondary Backup Planner Full Resume

Pat Smith, AICP

Mr. Smith is a Community Planner with MFRA. His experience as a Municipal planner for multiple communities has prepared him to be a consulting planner providing general city services. He is highly skilled in analyzing local ordinances, writing detailed reports, and presenting difficult information to elected bodies and members of the public. His understanding of statutory requirements coupled with his experience in tracking and administering application reviews will ensure your City complies with all regulations while providing exemplary service to your citizens.

Mr. Smith brings to the table a comprehensive knowledge in the planning and development field. The following is a brief overview of what he will bring to your City:

- Extensive experience leading neighborhood redevelopment projects
- Skilled in bringing different interest groups together to provide public input on difficult projects
- Thorough knowledge of comprehensive planning and economic development
- Strong design and site plan review skills
- Excellent communication skills and able to lead quality, professional presentations
- Ambitious team player who is willing to take on difficult challenges
- Outstanding ability to craft ordinances tailored to specific community goals and desired outcomes
- Exceptional in writing and interpreting city codes
- Personable and well suited for representing a city in any venue
- Detail oriented organizational skills to ensure all applications and/or tasks are reviewed and completed by the anticipated deadline

Education

Master of Science in Urban & Regional Planning
University of Wisconsin, Madison

Bachelor of Science in Economics
University of Wisconsin, Eau Claire

Post Graduate Study of Historic Preservation, Real Estate Finance, and Architectural Drawing

Professional Associations

The American Institute of Certified Planners (AICP)

American Planning Association (APA)

Professional Experience

Over 10 Years of Municipal and Regional Planning Experience

1 Year with MFRA

5 Years as a City Planner for the City of Chaska, MN

4 Years as a City Planner for the City of Burien, WA

2 Years as the Community Development Manager for Richfield, MN

MFRA
14800 28th Avenue North
Suite 140
Plymouth, MN 55447
763-476-6010
www.mfra.com

PLANNING SERVICES INTERVIEW

Responder:	
1. HOW WILL YOU UTILIZE THE COMPREHENSIVE PLAN TO GUIDE YOUR POLICY ANALYSIS IN ASSISTING IN THE IMPLEMENTATION OF THE ZONING AND SUBDIVISION CODE?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
2. WHAT TYPES OF ON-GOING TRAINING DO YOU PROVIDE TO YOUR EMPLOYEES?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
3. WHAT RECOMMENDATIONS DO YOU HAVE TO BALANCE THE NEED FOR PUBLIC PARTICIPATION AND INPUT WITH FIRM DEADLINES OUTSIDE OF THE CONTROL OF THE CITY?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
4. THE SELECTED CONSULTANT MUST HAVE THE SKILLS TO PROVIDE EXCELLENT CUSTOMER SERVICE TO RAMSEY RESIDENTS, CONTRACTORS, STAFF, BOARDS, AND COUNCIL. PLEASE GIVE AN EXAMPLE OF A TIME WHEN YOU WERE DISAPPOINTED WITH YOUR CONFLICT MANAGEMENT SKILLS, HOW YOU HANDLED THE SITUATION, AND WHAT YOU LEARNED FROM IT? FOLLOW UP: RECOMMENDING DENIAL OF APPLICATION?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
5. WHAT RECOMMENDATIONS WOULD YOU HAVE FOR THE CITY TO STREAMLINE THE REVIEW PROCESS AND STILL ENSURE COMPLIANCE WITH APPLICABLE REGULATIONS?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
6. HOW WILL YOU MANAGE POTENTIAL CONFLICTS OF INTEREST THAT MAY ARISE IF YOU ARE WORKING FOR THE PRIVATE SECTOR THAT MAY BRING APPLICATIONS TO THE CITY OR RELY ON COMPLIANCE WITH REGULATIONS YOU MAY INFLUENCE THROUGH CITY CODE UPDATES?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
Subtotal	/60

7. WHAT ARE YOUR BACKUP PLANS IN THE EVENT OF VACATION, ILLNESS, ETC.? WHO WILL BE THE POINT OF CONTACT?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
8. OVERVIEW OF NEXT STEPS	
USE ATTACHMENT	
9. QUESTIONS FROM FIRM?	
OTHER COMMENTS	
Comments:	
Total Score:	/70

PLANNING SERVICES INTERVIEW

Responder:	
1. HOW WILL YOU UTILIZE THE COMPREHENSIVE PLAN TO GUIDE YOUR POLICY ANALYSIS IN ASSISTING IN THE IMPLEMENTATION OF THE ZONING AND SUBDIVISION CODE?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
2. WHAT TYPES OF ON-GOING TRAINING DO YOU PROVIDE TO YOUR EMPLOYEES?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
3. WHAT RECOMMENDATIONS DO YOU HAVE TO BALANCE THE NEED FOR PUBLIC PARTICIPATION AND INPUT WITH FIRM DEADLINES OUTSIDE OF THE CONTROL OF THE CITY?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
4. THE SELECTED CONSULTANT MUST HAVE THE SKILLS TO PROVIDE EXCELLENT CUSTOMER SERVICE TO RAMSEY RESIDENTS, CONTRACTORS, STAFF, BOARDS, AND COUNCIL. PLEASE GIVE AN EXAMPLE OF A TIME WHEN YOU WERE DISAPPOINTED WITH YOUR CONFLICT MANAGEMENT SKILLS, HOW YOU HANDLED THE SITUATION, AND WHAT YOU LEARNED FROM IT? FOLLOW UP: RECOMMENDING DENIAL OF APPLICATION?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
5. WHAT RECOMMENDATIONS WOULD YOU HAVE FOR THE CITY TO STREAMLINE THE REVIEW PROCESS AND STILL ENSURE COMPLIANCE WITH APPLICABLE REGULATIONS?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
6. HOW WILL YOU MANAGE POTENTIAL CONFLICTS OF INTEREST THAT MAY ARISE IF YOU ARE WORKING FOR THE PRIVATE SECTOR THAT MAY BRING APPLICATIONS TO THE CITY OR RELY ON COMPLIANCE WITH REGULATIONS YOU MAY INFLUENCE THROUGH CITY CODE UPDATES?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
Subtotal	/60

7. WHAT ARE YOUR BACKUP PLANS IN THE EVENT OF VACATION, ILLNESS, ETC.? WHO WILL BE THE POINT OF CONTACT?	TOTAL
Score: 10 9 8 7 6 5 4 3 2 1 Comments:	/10
8. OVERVIEW OF NEXT STEPS	
USE ATTACHMENT	
9. QUESTIONS FROM FIRM?	
OTHER COMMENTS	
Comments:	
Total Score:	/70

CC Regular Session **7. 5.**

Meeting Date: 05/31/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Award of Contract for City Improvement Project #09-25; Dysprosium Street Reconstruction

Background:

On May 11, 2010 the City Council ordered the project and authorized staff to prepare plans and specifications for the reconstruction of Dysprosium Street NW. This project was initiated at the direction of City Council and involved significant input from the Public Works Committee beginning as far back as April of 2009. Much thought and debate went into the preparation of the feasibility study, with many revisions being incorporated along the way.

Observations:

Dysprosium Street is proposed to be reconstructed to Municipal State Aid (MSA) standards, including a 9-ton design. It will be reduced in width from 47' to 34' (which allows for parking along one side) and include the installation of sidewalks, lighting, and boulevard trees along both sides. Curb chokers have been incorporated into the design as a traffic calming feature, and will provide improved pedestrian safety due to narrower crossing distances.

Storm sewer improvements are also proposed to improve drainage through the corridor, and a section of watermain is proposed to be replaced due to its age and the constriction it places on the distribution system downstream of the adjacent water tower. Staff has also successfully worked with several property owners to split some of the existing shared driveways.

Bids are scheduled to be opened at 2:00 pm on Friday May 27th, and the results will be forwarded to the Council under separate cover in advance of the May 31st meeting for review.

Recommendation:

Staff recommends that the City Council award a contract for City project #09-25; Dysprosium Street Reconstruction to XXX in the amount of $XXX.

Funding Source:

Total project costs; which include design, concrete curb and gutter, bituminous pavement, concrete sidewalks, storm sewer replacement and expansion, watermain improvements, streetlights, and landscaping are estimated to be $941,857. The City will fund approximately 88% of all project costs, in the amount of $790,450 from its MSA account, and $42,315 from the water utility fund. The remaining $108,822 shall be funded through special assessments to benefiting property owners with frontage along the street, consistent with previous Council direction.

Council Action:

Motion to approve Resolution 11-05-XXX awarding a contract for City project #09-25, Dysprosium Street reconstruction to XXX in the amount of $XXX.

Attachments

Location Map

Resolution

Form Review

Inbox	Reviewed By	Date

Brian Olson	Brian Olson	05/25/2011 03:41 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:18 PM

Form Started By: Tim Himmer Started On: 05/20/2011 08:13 AM

Final Approval Date: 05/26/2011

2011 DYSPROSIUM STREET RECONSTRUCTION

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION AWARDING A CONTRACT FOR CITY IMPROVEMENT PROJECT #09-25; DYSPROSIUM STREET RECONSTRUCTON

WHEREAS, on May 11, 2010 the Ramsey City Council ordered Improvement project 09-25; Dysprosium Street Reconstruction, called for the preparation of plans and specifications and authorized the solicitation of bids; and

WHEREAS, pursuant to an advertisement for bids for Improvement Project 09-25; Dysprosium Street Reconstruction, bids were received, opened and tabulated according to law; and

WHEREAS, the following is a summary of the bids that were received:

Contractor	Bid

WHEREAS, XXX is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Mayor and City Administrator are hereby authorized and directed to enter into a contract with XXX for Improvement Project 09-25; Dysprosium Street Reconstruction in the amount of $XXX, and

2) That the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May 2011.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 6.**

Meeting Date: 05/31/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Award of Contract for City Improvement Project #11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization

Background:

As part of the COR Regional Roadway Improvements associated with the Joint Powers Agreement (JPA) with Anoka County, the City was required to be the lead agency for the reconstruction of Armstrong Boulevard, similar to the already completed Ramsey and Sunfish Lake Boulevards, from TH 10 to the north. The Armstrong Boulevard improvements were scheduled for construction in 2009; however during the plan approval process in 2008, Council directed staff to investigate the option of constructing an overpass instead of the proposed interim improvements. On March 10, 2009 the City Council approved a revision to the JPA with Anoka County, and City and County staff began studying the options for an Armstrong Boulevard interchange over the BNSF tracks and TH 10.

The County requested as part of the JPA revision that the City continue to move forward with planned improvements at the Armstrong Boulevard and Bunker Lake Boulevard intersection as a 2010 construction project, which would include the installation of traffic signals, turn lanes and concrete medians. Council authorized the acquisition of properties associated with this project on January 12, 2010. Due to the unknown location of the TH 10 interchange, and its effects on the existing Armstrong Boulevard alignment, the signalization of the Bunker Lake and Armstrong Boulevard intersection was delayed. Now that it has been determined that the existing intersection will remain in its current location this project can now be initiated.

In the fall of 2010 staff began reviewing the Legacy Christian Academy (LCA) development proposal for a pre-K through 12 school project to be located west of Armstrong Boulevard on a roadway extension of Bunker Lake Boulevard. On September 23, 2010 a petition was received requesting utility and roadway improvements to serve this project. The petition was accepted by the City Council on October 12, 2010, and Bolton & Menk was awarded a contract to undertake the preparation of the feasibility study.

The feasibility study for the LCA improvements was accepted by the Council on November 9, 2010, and the public hearing was held on December 14, 2010. The direction of Council at that time was to approve the feasibility study and undertake the 429 assessment process to design and construct the required LCA development improvements in conjunction with the Armstrong/Bunker signal project. The Council directed LCA improvements included the extension of sanitary sewer and watermain, the westerly extension of Bunker Lake Boulevard to Puma Street (as a reduced/temporary section) with storm sewer and a bituminous trail, a paved Puma Street with a bituminous trail, and a bituminous trail along Armstrong Boulevard from Bunker Lake Boulevard to Alpine Drive.

A majority of the project costs from the feasibility study will be special assessed to the benefited properties within the ALPHA DEVELOPMENT subdivision, of which LCA is Lot 1, Block 1. In addition to the required Regional Roadway Improvements for the COR (intersection signalization), some of the items identified in the feasibility study will be paid by the City; specifically any extra utility costs that will serve the larger service area to the north and west of the development (to be paid utilizing the appropriate utility funds), a trail along the west side of Armstrong Boulevard from Bunker Lake Blvd to Alpine Dr. (utilizing MSA funds), and a portion of the Puma St. paving (under the City's dirt road elimination policy).

Observations:

Council authorized the solicitation of bids on April 12, 2011 bids, and bids were opened on May 16th. The low bid received was the basis for negotiations with LCA to finalize the development and assessment agreements, and agree on the overall funding splits for the project. Council approved the final development and assessment agreements on May 17, 2011, and LCA successfully closed on the property and executed all required agreements on May 20, 2011. Staff is now requesting the award of contract for the entire improvement project so that construction implementation can begin.

Overall there were 12 total bids received on the project, and the attached summary and tabulation shows the breakdown and analysis.

Recommendation:

Staff recommends award of contract for City improvement project #11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization, to Douglas-Kerr Underground, LLC in the amount of $3,458,170.43.

Staff further recommends that the City Council authorize the Public Works Director to be able to approve change orders in amounts less than $15,000. All change orders will be brought back to the Council as an update prior to finalizing the project, but this would allow for timely decisions that would keep the project on schedule should issues be discovered during construction activities.

Funding Source:

The City's responsibility for the intersection signalization (estimated at $2,775,798.57) was a requirement of the COR Regional Roadway Improvements and was included in the CIP with GO Bonding identified as the funding source. They are now proposed to be funded by MSA revenue bonds and contributions from the appropriate City utility enterprise funds.

The required LCA development improvements (estimated at $1,701,077.34) are to be funded with special assessment bonds and assessed against the benefiting properties, consistent with the recently approved development assessment agreement (see attached).

Council Action:

Motion to approve Resolution 11-05-XXX awarding a contract for City project #11-21, Armstrong and Bunker Lake Boulevard Intersection Signalization to Douglas-Kerr Underground, LLC in the amount of $3,458,170.43.

-and-

Motion to allow the Public Works Director to approve project change orders in amounts less than $15,000.

Attachments

Project Overview Map
Bid Tabulation and Summary
Legacy Assessment Agreement
Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:18 PM

Form Started By: Tim Himmer Started On: 05/20/2011 08:14 AM

Final Approval Date: 05/26/2011

Date Printed: 3/17/2011
WSB Filename: K:\01973-00\Cad\Exhibits\Boards 3-17-11\Project Overview Map.dgn

WSB & Associates, Inc.

0' 300'

COUNTY 83

PUMA STREET

Legacy Christian Academy (Proposed)

ARMSTRONG BLVD NW

150th LANE NW

149th LANE NW

BUNKER LAKE BLVD

COUNTY 116

147th AVENUE NW

10

BNSF RAILWAY

SUNWOOD DR NW

Armstrong Blvd / Bunker Lake Blvd Intersection

City of Ramsey, Minnesota

WSB & Associates, Inc.

BID TABULATION SUMMARY

Project: Armstrong Boulevard / Bunker Lake Boulevard
Location: Ramsey, MN
Project Nos. SAP 199-020-005 / SAP 199-121-001
WSB Project No. 1973-00

Date: May 16, 2011, 10:00 a.m.

	Contractor	Bid Security	Addendums 1 - 3	Total Bid
1	Douglas-Kerr Underground, LLC	X	Yes	$3,458,170.43
2	R.L. Larson Excavating, Inc.	X	Yes	$3,496,547.40
3	Redstone Construction	X	Yes	$3,618,367.35
4	Forest Lake Contracting, Inc.	X	Yes	$3,719,824.85
5	Veit & Company, Inc.	X	Yes	$3,795,968.09
6	Geislinger & Sons, Inc.	X	Yes	$3,822,606.80
7	New Look Contracting	X	Yes	$3,828,751.69
8	Kuechle Underground	X	Yes	$3,937,001.86
9	Dresel Contracting	X	Yes	$3,991,680.50
10	Burschville Construction Inc.	X	Yes	$4,113,181.00
11	Northwest Asphalt, Inc.	X	Yes	$4,208,669.98
12	S.R. Weidema, Inc.	X	Yes	$4,246,185.61
	Engineer's Estimate			$3,646,702.70

I hereby certify that this is a true and correct tabulation of the bids as received on May 16, 2011.

Jupe C. Hale, PE, Project Manager

Denotes corrected figure

WSB & Associates, Inc.

WSB
Project Bid Abstract

Project Name: RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions
Contract No.:
Client: City of Ramsey
Project No.: 01973-00
Bid Opening: 5/16/2011 1:00 PM
Owner: Minneapolis

Denotes correction

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Douglas-Kerr Underground, LLC		R. L. Larson Excavating, Inc.		Redstone Construction	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Base Bid												
1	2021.501	MOBILIZATION	LUMP SUM	1	$110,000.00	$110,000.00	$116,195.00	$116,195.00	$40,000.00	$40,000.00	$138,500.00	$138,500.00
2	2031.501	FIELD OFFICE TYPE D	EACH	1	$15,000.00	$15,000.00	$6,700.00	$6,700.00	$5,000.00	$5,000.00	$8,000.00	$8,000.00
3	2101.501	CLEARING	ACRE	0.4	$2,200.00	$880.00	$1,500.00	$600.00	$1,000.00	$400.00	$600.00	$240.00
4	2101.502	CLEARING	TREE	127	$120.00	$15,240.00	$60.00	$7,620.00	$65.00	$8,255.00	$60.00	$7,620.00
5	2101.506	GRUBBING	ACRE	0.4	$1,700.00	$680.00	$1,500.00	$600.00	$2,000.00	$800.00	$600.00	$240.00
6	2101.507	GRUBBING	TREE	127	$80.00	$10,160.00	$20.00	$2,540.00	$20.00	$2,540.00	$20.00	$2,540.00
7	2104.501	REMOVE METAL CULVERT	LIN FT	532	$7.00	$3,724.00	$5.00	$2,660.00	$3.00	$1,596.00	$3.20	$1,702.40
8	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	148	$12.00	$1,776.00	$8.00	$1,184.00	$4.00	$592.00	$8.50	$1,258.00
9	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	6	$7.00	$42.00	$0.01	$0.06	$10.00	$60.00	$11.00	$66.00
10	2104.501	REMOVE STEEL CASING	LIN FT	10	$65.00	$650.00	$150.00	$1,500.00	$20.00	$200.00	$21.30	$213.00
11	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	20800	$2.00	$41,600.00	$1.50	$31,200.00	$1.50	$31,200.00	$1.50	$31,200.00
12	2104.509	REMOVE CONCRETE APRON	EACH	3	$250.00	$750.00	$125.00	$375.00	$50.00	$150.00	$105.00	$315.00
13	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	1	$150.00	$150.00	$175.00	$175.00	$200.00	$200.00	$316.00	$316.00
14	2104.509	REMOVE SIGN TYPE C	EACH	35	$25.00	$875.00	$35.00	$1,225.00	$25.00	$875.00	$25.00	$875.00
15	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	1	$120.00	$120.00	$25.00	$25.00	$30.00	$30.00	$25.00	$25.00
16	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	970	$2.50	$2,425.00	$2.90	$2,813.00	$2.50	$2,425.00	$2.90	$2,813.00
17	2104.521	SALVAGE FENCE	LIN FT	400	$8.00	$3,200.00	$6.00	$2,400.00	$4.00	$1,600.00	$7.00	$2,800.00
18	2104.521	SALVAGE METAL CULVERTS	LIN FT	72	$7.00	$504.00	$5.20	$374.40	$5.00	$360.00	$3.20	$230.40
19	2104.523	SALVAGE GATE VALVE	EACH	1	$150.00	$150.00	$187.50	$187.50	$150.00	$150.00	$158.00	$158.00
20	2104.523	SALVAGE HYDRANT	EACH	1	$300.00	$300.00	$375.00	$375.00	$210.00	$210.00	$213.00	$213.00
21	2104.523	SALVAGE METAL APRON	EACH	2	$250.00	$500.00	$93.75	$187.50	$25.00	$50.00	$25.00	$50.00
22	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	2	$180.00	$360.00	$25.00	$50.00	$30.00	$60.00	$25.00	$50.00
23	2105.525	TOPSOIL BORROW (CV)	CU YD	500	$12.00	$6,000.00	$16.15	$8,075.00	$16.00	$8,000.00	$16.15	$8,075.00
24	2105.601	DEWATERING	LUMP SUM	1	$20,000.00	$20,000.00	$112,766.00	$112,766.00	$115,000.00	$115,000.00	$100,000.00	$100,000.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Douglas-Kerr Underground, LLC		R. L. Larson Excavating, Inc.		Redstone Construction	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
25	2106.607	EXCAVATION - COMMON	CU YD	34767	$5.00	$173,835.00	$3.30	$114,731.10	$4.50	$156,451.50	$3.30	$114,731.10
26	2106.607	COMMON EMBANKMENT (CV)	CU YD	36135	$2.00	$72,270.00	$3.75	$135,506.25	$4.10	$148,153.50	$3.75	$135,506.25
27	2106.607	SELECT GRANULAR EMBANKMENT (CV)	CU YD	300	$8.00	$2,400.00	$9.65	$2,895.00	$13.00	$3,900.00	$9.65	$2,895.00
28	2112.604	SUBGRADE PREPARATION	SQ YD	44810	$0.75	$33,607.50	$0.95	$42,569.50	$0.20	$8,962.00	$0.95	$42,569.50
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	$130.00	$5,200.00	$115.00	$4,600.00	$110.00	$4,400.00	$115.00	$4,600.00
30	2130.501	WATER	M GALLONS	100	$20.00	$2,000.00	$28.00	$2,800.00	$30.00	$3,000.00	$28.00	$2,800.00
31	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	14801	$22.00	$325,622.00	$17.75	$262,717.75	$18.50	$273,818.50	$17.75	$262,717.75
32	2221.503	AGGREGATE SHOULDERING (CV) CLASS 5 MOD	CU YD	760	$17.00	$12,920.00	$29.50	$22,420.00	$30.00	$22,800.00	$29.50	$22,420.00
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,C)	TON	8459	$60.00	$507,540.00	$59.57	$503,902.63	$62.00	$524,458.00	$59.57	$503,902.63
34	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	5691	$55.00	$313,005.00	$55.07	$313,403.37	$57.50	$327,232.50	$55.07	$313,403.37
35	2501.511	15" CS PIPE CULVERT	LIN FT	80	$30.00	$2,400.00	$20.85	$1,668.00	$16.00	$1,280.00	$24.40	$1,952.00
36	2501.511	15" RC PIPE CULVERT CLASS V	LIN FT	196	$27.00	$5,292.00	$23.70	$4,645.20	$23.00	$4,508.00	$26.90	$5,272.40
37	2501.511	18" RC PIPE CULVERT CLASS III	LIN FT	103	$32.00	$3,296.00	$25.55	$2,631.65	$24.00	$2,472.00	$28.70	$2,956.10
38	2501.511	21" RC PIPE CULVERT CLASS III	LIN FT	155	$34.00	$5,270.00	$38.10	$5,905.50	$27.00	$4,185.00	$31.90	$4,944.50
39	2501.511	24" RC PIPE CULVERT CLASS III	LIN FT	188	$40.00	$7,520.00	$43.50	$8,178.00	$29.00	$5,452.00	$34.90	$6,561.20
40	2501.515	15" RC PIPE APRON	EACH	3	$200.00	$600.00	$357.70	$1,073.10	$300.00	$900.00	$309.00	$927.00
41	2501.515	18" RC PIPE APRON	EACH	3	$300.00	$900.00	$428.10	$1,284.30	$335.00	$1,005.00	$354.00	$1,062.00
42	2501.515	21" RC PIPE APRON	EACH	2	$375.00	$750.00	$374.95	$749.90	$365.00	$730.00	$385.00	$770.00
43	2501.515	24" RC PIPE APRON	EACH	4	$400.00	$1,600.00	$411.15	$1,644.60	$460.00	$1,840.00	$419.00	$1,676.00
44	2501.515	36" RC PIPE APRON	EACH	2	$1,000.00	$2,000.00	$787.20	$1,574.40	$775.00	$1,550.00	$835.00	$1,670.00
45	2501.521	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	231	$120.00	$27,720.00	$71.85	$16,597.35	$68.00	$15,708.00	$74.70	$17,255.70
46	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	2	$800.00	$1,600.00	$454.10	$908.20	$1,020.00	$2,040.00	$458.00	$916.00
47	2501.525	36" SPAN RC PIPE-ARCH APRON	EACH	1	$1,100.00	$1,100.00	$658.10	$658.10	$1,175.00	$1,175.00	$555.00	$555.00
48	2501.525	44" SPAN RC PIPE-ARCH APRON	EACH	4	$1,200.00	$4,800.00	$705.70	$2,822.80	$1,510.00	$6,040.00	$701.00	$2,804.00
49	2501.569	15" CS SAFETY APRON	EACH	2	$500.00	$1,000.00	$391.40	$782.80	$250.00	$500.00	$211.00	$422.00
50	2501.569	15" RC SAFETY APRON	EACH	5	$600.00	$3,000.00	$443.15	$2,215.75	$325.00	$1,625.00	$448.00	$2,240.00
51	2501.569	18" RC SAFETY APRON	EACH	2	$700.00	$1,400.00	$423.30	$846.60	$380.00	$760.00	$508.00	$1,016.00
52	2501.571	INSTALL METAL CULVERT	LIN FT	72	$40.00	$2,880.00	$5.20	$374.40	$10.00	$720.00	$6.35	$457.20
53	2501.573	INSTALL METAL APRON	EACH	2	$450.00	$900.00	$93.75	$187.50	$25.00	$50.00	$27.30	$54.60
54	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	2	$250.00	$500.00	$212.55	$425.10	$250.00	$500.00	$240.00	$480.00
55	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	1	$300.00	$300.00	$303.10	$303.10	$535.00	$535.00	$518.00	$518.00
56	2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	2	$450.00	$900.00	$521.90	$1,043.80	$885.00	$1,770.00	$857.00	$1,714.00
57	2501.602	TRASH GUARD FOR 28" SPAN PIPE APRON	EACH	2	$650.00	$1,300.00	$548.10	$1,096.20	$680.00	$1,360.00	$544.00	$1,088.00
58	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	1	$850.00	$850.00	$654.70	$654.70	$930.00	$930.00	$658.00	$658.00
59	2501.602	TRASH GUARD FOR 44" SPAN PIPE APRON	EACH	4	$1,000.00	$4,000.00	$879.15	$3,516.60	$1,020.00	$4,080.00	$897.00	$3,588.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Douglas-Kerr Underground, LLC		R. L. Larson Excavating, Inc.		Redstone Construction	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
60	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	325	$65.00	$21,125.00	$39.80	$12,935.00	$42.00	$13,650.00	$41.00	$13,325.00
61	2503.521	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	65	$95.00	$6,175.00	$51.80	$3,367.00	$54.00	$3,510.00	$54.30	$3,529.50
62	2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	2912	$25.00	$72,800.00	$20.10	$58,531.20	$23.00	$66,976.00	$23.10	$67,267.20
63	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1395	$30.00	$41,850.00	$22.40	$31,248.00	$25.00	$34,875.00	$23.90	$33,340.50
64	2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	921	$32.00	$29,472.00	$23.75	$21,873.75	$29.00	$26,709.00	$27.70	$25,511.70
65	2503.541	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	996	$39.00	$38,844.00	$23.80	$23,704.80	$30.00	$29,880.00	$31.60	$31,473.60
66	2503.541	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	710	$70.00	$49,700.00	$45.90	$32,589.00	$51.00	$36,210.00	$49.70	$35,287.00
67	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	$750.00	$750.00	$1,500.00	$1,500.00	$2,700.00	$2,700.00	$529.00	$529.00
68	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	$600.00	$600.00	$562.50	$562.50	$350.00	$350.00	$158.00	$158.00
69	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	$800.00	$800.00	$750.00	$750.00	$800.00	$800.00	$369.00	$369.00
70	2503.602	8" PIPE PLUG	EACH	1	$100.00	$100.00	$91.95	$91.95	$20.00	$20.00	$53.80	$53.80
71	2503.602	15" PIPE PLUG	EACH	7	$300.00	$2,100.00	$103.35	$723.45	$65.00	$455.00	$159.00	$1,113.00
72	2503.602	18" PIPE PLUG	EACH	1	$350.00	$350.00	$260.60	$260.60	$200.00	$200.00	$229.00	$229.00
73	2503.602	21" PIPE PLUG	EACH	1	$400.00	$400.00	$437.40	$437.40	$375.00	$375.00	$447.00	$447.00
74	2503.603	8" PVC PIPE SEWER	LIN FT	65	$29.00	$1,885.00	$20.65	$1,342.25	$17.00	$1,105.00	$22.40	$1,456.00
75	2503.603	18" PVC PIPE SEWER	LIN FT	2724	$52.00	$141,648.00	$40.05	$109,096.20	$47.00	$128,028.00	$49.30	$134,293.20
76	2503.603	21" PVC PIPE SEWER	LIN FT	1312	$58.00	$76,096.00	$63.10	$82,787.20	$60.00	$78,720.00	$66.40	$87,116.80
77	2503.603	24" PVC PIPE SEWER	LIN FT	1431	$64.00	$91,584.00	$71.85	$102,817.35	$71.00	$101,601.00	$83.60	$119,631.60
78	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	$1,000.00	$2,000.00	$987.00	$1,974.00	$975.00	$1,950.00	$393.00	$786.00
79	2504.602	HYDRANT	EACH	7	$2,700.00	$18,900.00	$3,002.85	$21,019.95	$3,100.00	$21,700.00	$2,890.00	$20,230.00
80	2504.602	INSTALL HYDRANT	EACH	1	$1,000.00	$1,000.00	$595.00	$595.00	$735.00	$735.00	$449.00	$449.00
81	2504.602	INSTALL GATE VALVE	EACH	1	$300.00	$300.00	$252.50	$252.50	$170.00	$170.00	$221.00	$221.00
82	2504.602	ADJUST GATE VALVE AND BOX	EACH	5	$200.00	$1,000.00	$175.00	$875.00	$150.00	$750.00	$213.00	$1,065.00
83	2504.602	16" BUTTERFLY VALVE AND BOX	EACH	6	$3,000.00	$18,000.00	$3,302.15	$19,812.90	$2,350.00	$14,100.00	$2,760.00	$16,560.00
84	2504.602	24" BUTTERFLY VALVE	EACH	1	$4,500.00	$4,500.00	$6,154.75	$6,154.75	$4,920.00	$4,920.00	$5,570.00	$5,570.00
85	2504.602	6" GATE VALVE AND BOX	EACH	7	$1,000.00	$7,000.00	$1,106.15	$7,743.05	$1,000.00	$7,000.00	$1,150.00	$8,050.00
86	2504.602	8" GATE VALVE AND BOX	EACH	2	$1,200.00	$2,400.00	$1,545.40	$3,090.80	$1,350.00	$2,700.00	$1,640.00	$3,280.00
87	2504.603	6" WATER MAIN-DUCT IRON CL 53	LIN FT	135	$28.00	$3,780.00	$29.15	$3,935.25	$29.00	$3,915.00	$34.40	$4,644.00
88	2504.603	8" WATER MAIN-DUCT IRON CL 52	LIN FT	169	$38.00	$6,422.00	$30.00	$5,070.00	$32.00	$5,408.00	$34.80	$5,881.20
89	2504.603	16" WATER MAIN-DUCT IRON CL 52	LIN FT	2768	$44.00	$121,792.00	$59.30	$164,142.40	$60.00	$166,080.00	$67.00	$185,456.00
90	2504.603	24" WATER MAIN-DUCT IRON CL 52	LIN FT	140	$56.00	$7,840.00	$103.20	$14,448.00	$96.00	$13,440.00	$167.00	$23,380.00
91	2504.604	6" POLYSTYRENE INSULATION	SQ YD	11	$80.00	$880.00	$46.70	$513.70	$40.00	$440.00	$52.10	$573.10
92	2504.608	DUCTILE IRON FITTINGS	POUND	9825	$3.00	$29,475.00	$2.25	$22,106.25	$2.00	$19,650.00	$2.85	$28,001.25
93	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	214.4	$240.00	$51,456.00	$133.50	$28,622.40	$165.00	$35,376.00	$156.00	$33,446.40
94	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	91.1	$300.00	$27,330.00	$286.50	$26,100.15	$240.00	$21,864.00	$301.00	$27,421.10

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Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
95	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60	LIN FT	4	$450.00	$1,800.00	$398.15	$1,592.60	$300.00	$1,200.00	$393.00	$1,572.00
96	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-42	LIN FT	7.8	$600.00	$4,680.00	$535.50	$4,176.90	$580.00	$4,524.00	$554.00	$4,321.20
97	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	128.7	$250.00	$32,175.00	$214.30	$27,580.41	$240.00	$30,888.00	$226.00	$29,086.20
98	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	31.3	$300.00	$9,390.00	$317.85	$9,948.71	$300.00	$9,390.00	$317.00	$9,922.10
99	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	4.9	$350.00	$1,715.00	$438.25	$2,147.43	$580.00	$2,842.00	$460.00	$2,254.00
100	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	1	$7,000.00	$7,000.00	$3,827.85	$3,827.85	$4,000.00	$4,000.00	$3,630.00	$3,630.00
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	11	$1,000.00	$11,000.00	$627.55	$6,903.05	$1,000.00	$11,000.00	$828.00	$9,108.00
102	2506.516	CASTING ASSEMBLY	EACH	73	$500.00	$36,500.00	$990.00	$72,270.00	$875.00	$63,875.00	$928.00	$67,744.00
103	2506.516	CASTING ASSEMBLY	EACH	18	$400.00	$7,200.00	$681.55	$12,267.90	$460.00	$8,280.00	$720.00	$12,960.00
104	2511.501	RANDOM RIPRAP CLASS II	CU YD	84.2	$100.00	$8,420.00	$89.90	$7,569.58	$60.00	$5,052.00	$84.90	$7,148.58
105	2511.501	RANDOM RIPRAP CLASS III	CU YD	6.3	$200.00	$1,260.00	$89.75	$565.43	$60.00	$378.00	$96.20	$606.06
106	2511.501	RANDOM RIPRAP CLASS IV	CU YD	6	$200.00	$1,200.00	$90.00	$540.00	$60.00	$360.00	$95.50	$573.00
107	2521.501	4" CONCRETE WALK	SQ FT	26523	$3.00	$79,569.00	$2.45	$64,981.35	$2.80	$74,264.40	$2.65	$70,285.95
108	2521.511	2" BITUMINOUS WALK	SQ FT	104909	$1.30	$136,381.70	$0.84	$88,123.56	$0.90	$94,418.10	$0.84	$88,123.56
109	2531.501	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	2477	$10.00	$24,770.00	$8.79	$21,772.83	$9.20	$22,788.40	$10.15	$25,141.55
110	2531.501	CONCRETE CURB & GUTTER DESIGN B418 (MOD)	LIN FT	108	$12.00	$1,296.00	$16.59	$1,791.72	$16.50	$1,782.00	$11.95	$1,290.60
111	2531.501	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	4008	$13.00	$52,104.00	$10.16	$40,721.28	$10.50	$42,084.00	$11.70	$46,893.60
112	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	4146	$12.00	$49,752.00	$9.35	$38,765.10	$9.20	$38,143.20	$10.15	$42,081.90
113	2531.501	CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	LIN FT	60	$15.00	$900.00	$16.84	$1,010.40	$18.00	$1,080.00	$11.95	$717.00
114	2531.507	6" CONCRETE PAVEMENT	SQ YD	24	$60.00	$1,440.00	$59.93	$1,438.32	$56.00	$1,344.00	$63.00	$1,512.00
115	2531.602	CONCRETE MEDIAN NOSE DESIGN 7109	EACH	3	$500.00	$1,500.00	$486.75	$1,460.25	$300.00	$900.00	$275.00	$825.00
116	2531.602	CONC ENTRANCE NOSE DES 7113	EACH	5	$500.00	$2,500.00	$486.75	$2,433.75	$300.00	$1,500.00	$250.00	$1,250.00
117	2531.618	TRUNCATED DOMES	SQ FT	96	$40.00	$3,840.00	$32.00	$3,072.00	$32.00	$3,072.00	$30.00	$2,880.00
118	2533.507	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	2705	$15.00	$40,575.00	$13.50	$36,517.50	$13.50	$36,517.50	$14.50	$39,222.50
119	2533.508	RELOCATE PORTABLE PRECAST CONC BARRIER DESIGN 8337	LIN FT	1730	$4.00	$6,920.00	$3.00	$5,190.00	$3.00	$5,190.00	$3.50	$6,055.00
120	2540.602	PROTECT MAIL BOX	EACH	1	$100.00	$100.00	$150.00	$150.00	$50.00	$50.00	$100.00	$100.00
121	2554.615	IMPACT ATTENUATOR	ASSEMBLY	6	$3,000.00	$18,000.00	$2,400.00	$14,400.00	$2,400.00	$14,400.00	$2,650.00	$15,900.00
122	2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	4	$750.00	$3,000.00	$400.00	$1,600.00	$400.00	$1,600.00	$750.00	$3,000.00
123	2557.603	INSTALL WOODEN FENCE	LIN FT	400	$10.00	$4,000.00	$15.50	$6,200.00	$20.00	$8,000.00	$31.00	$12,400.00
124	2563.601	TRAFFIC CONTROL	LUMP SUM	1	$80,000.00	$80,000.00	$11,000.00	$11,000.00	$12,500.00	$12,500.00	$15,900.00	$15,900.00
125	2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	925	$2.00	$1,850.00	$1.40	$1,295.00	$1.40	$1,295.00	$1.50	$1,387.50
126	2564.531	SIGN PANELS TYPE C	SQ FT	428.9	$30.00	$12,867.00	$31.00	$13,295.90	$32.00	$13,724.80	$29.00	$12,438.10
127	2564.537	INSTALL SIGN TYPE SPECIAL	EACH	2	$150.00	$300.00	$100.00	$200.00	$100.00	$200.00	$125.00	$250.00
128	2564.550	DELINEATOR TYPE X4-13	EACH	3	$50.00	$150.00	$45.00	$135.00	$50.00	$150.00	$50.00	$150.00
129	2564.552	HAZARD MARKER X4-2	EACH	7	$50.00	$350.00	$65.00	$455.00	$70.00	$490.00	$65.00	$455.00

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Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
130	2564.554	SNOW PLOW MARKER X4-5	EACH	7	$50.00	$350.00	$75.00	$525.00	$80.00	$560.00	$50.00	$350.00
131	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	1	$220,000.00	$220,000.00	$264,150.00	$264,150.00	$269,500.00	$269,500.00	$245,050.00	$245,050.00
132	2565.601	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	1	$10,000.00	$10,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00	$40,000.00	$40,000.00
133	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	2615	$2.00	$5,230.00	$1.45	$3,791.75	$1.60	$4,184.00	$1.55	$4,053.25
134	2573.530	STORM DRAIN INLET PROTECTION	EACH	64	$250.00	$16,000.00	$100.00	$6,400.00	$75.00	$4,800.00	$75.00	$4,800.00
135	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	654	$4.00	$2,616.00	$2.95	$1,929.30	$3.00	$1,962.00	$2.75	$1,798.50
136	2573.602	CULVERT PROTECTION	EACH	13	$250.00	$3,250.00	$250.00	$3,250.00	$75.00	$975.00	$75.00	$975.00
137	2575.501	SEEDING	ACRE	15.5	$200.00	$3,100.00	$150.00	$2,325.00	$120.00	$1,860.00	$115.00	$1,782.50
138	2575.502	SEED MIXTURE 240	POUND	900	$1.50	$1,350.00	$1.99	$1,791.00	$2.00	$1,800.00	$1.90	$1,710.00
139	2575.502	SEED MIXTURE 260	POUND	470	$2.00	$940.00	$1.55	$728.50	$2.00	$940.00	$1.50	$705.00
140	2575.502	SEED MIXTURE 310	POUND	30	$3.00	$90.00	$14.30	$429.00	$15.00	$450.00	$14.00	$420.00
141	2575.502	SEED MIXTURE 350	POUND	50	$2.50	$125.00	$3.65	$182.50	$5.00	$250.00	$4.00	$200.00
142	2575.511	MULCH MATERIAL TYPE 1	TON	32	$200.00	$6,400.00	$175.00	$5,600.00	$170.00	$5,440.00	$165.00	$5,280.00
143	2575.519	DISK ANCHORING	ACRE	13.5	$150.00	$2,025.00	$75.00	$1,012.50	$60.00	$810.00	$50.00	$675.00
144	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	4545	$1.50	$6,817.50	$0.96	$4,363.20	$0.90	$4,090.50	$0.85	$3,863.25
145	2575.532	FERTILIZER TYPE 3	POUND	6250	$1.00	$6,250.00	$0.39	$2,437.50	$0.50	$3,125.00	$0.45	$2,812.50
146	2575.532	FERTILIZER TYPE 4	POUND	100	$3.00	$300.00	$1.00	$100.00	$1.00	$100.00	$0.85	$85.00
147	2575.570	RAPID STABILIZATION METHOD 2	ACRE	2.5	$1,100.00	$2,750.00	$950.00	$2,375.00	$1,000.00	$2,500.00	$950.00	$2,375.00
148	2582.501	PAVT MSSG (LT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$400.00	$3,600.00	$400.00	$3,600.00
149	2582.501	PAVT MSSG (RT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$400.00	$3,600.00	$400.00	$3,600.00
150	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	19800	$0.20	$3,960.00	$0.10	$1,980.00	$0.10	$1,980.00	$0.15	$2,970.00
151	2582.502	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	18150	$0.40	$7,260.00	$0.28	$5,082.00	$0.30	$5,445.00	$0.30	$5,445.00
152	2582.502	24" STOP LINE WHITE-PREFORMED THERMOPLASTIC	LIN FT	240	$8.00	$1,920.00	$18.00	$4,320.00	$20.00	$4,800.00	$18.00	$4,320.00
153	2582.502	24" SOLID LINE YELLOW-PREFORMED THERMOPLASTIC	LIN FT	1925	$8.00	$15,400.00	$8.00	$15,400.00	$8.00	$15,400.00	$8.00	$15,400.00
154	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	17610	$0.50	$8,805.00	$0.32	$5,635.20	$0.35	$6,163.50	$0.32	$5,635.20
155	2582.502	4" BROKEN LINE WHITE-EPOXY	LIN FT	550	$0.50	$275.00	$0.32	$176.00	$0.35	$192.50	$0.32	$176.00
156	2582.502	8" DOTTED LINE WHITE-EPOXY	LIN FT	120	$0.85	$102.00	$3.00	$360.00	$3.00	$360.00	$3.00	$360.00
157	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	5270	$0.50	$2,635.00	$0.33	$1,739.10	$0.35	$1,844.50	$0.33	$1,739.10
158	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	6810	$1.00	$6,810.00	$0.66	$4,494.60	$0.70	$4,767.00	$0.66	$4,494.60
159	2582.503	CROSSWALK MARKING-PREFORMED THERMOPLASTIC	SQ FT	1360	$12.00	$16,320.00	$16.00	$21,760.00	$16.00	$21,760.00	$16.00	$21,760.00
				Total Base Bid:		$3,646,702.70		$3,458,170.43		$3,496,547.40		$3,618,367.35
	Total Base Bid:					$3,646,702.70		$3,458,170.43		$3,496,547.40		$3,618,367.35
	Totals for Project 01973-00					$3,646,702.70		$3,458,170.43		$3,496,547.40		$3,618,367.35
	% of Estimate for Project 01973-00							-5.17%		-4.12%		-0.78%

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Forest Lake Contracting, Inc.		Veit & Company, Inc.		Geislinger and Sons, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Base Bid												
1	2021.501	MOBILIZATION	LUMP SUM	1	$110,000.00	$110,000.00	$135,000.00	$135,000.00	$92,102.00	$92,102.00	$50,000.00	$50,000.00
2	2031.501	FIELD OFFICE TYPE D	EACH	1	$15,000.00	$15,000.00	$4,000.00	$4,000.00	$5,666.00	$5,666.00	$10,000.00	$10,000.00
3	2101.501	CLEARING	ACRE	0.4	$2,200.00	$880.00	$1,500.00	$600.00	$1,647.00	$658.80	$2,200.00	$880.00
4	2101.502	CLEARING	TREE	127	$120.00	$15,240.00	$60.00	$7,620.00	$66.00	$8,382.00	$60.00	$7,620.00
5	2101.506	GRUBBING	ACRE	0.4	$1,700.00	$680.00	$1,500.00	$600.00	$1,647.00	$658.80	$1,000.00	$400.00
6	2101.507	GRUBBING	TREE	127	$80.00	$10,160.00	$20.00	$2,540.00	$22.00	$2,794.00	$20.00	$2,540.00
7	2104.501	REMOVE METAL CULVERT	LIN FT	532	$7.00	$3,724.00	$5.00	$2,660.00	$10.00	$5,320.00	$4.00	$2,128.00
8	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	148	$12.00	$1,776.00	$11.00	$1,628.00	$10.00	$1,480.00	$6.00	$888.00
9	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	6	$7.00	$42.00	$25.00	$150.00	$13.00	$78.00	$2.00	$12.00
10	2104.501	REMOVE STEEL CASING	LIN FT	10	$65.00	$650.00	$30.00	$300.00	$10.00	$100.00	$25.00	$250.00
11	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	20800	$2.00	$41,600.00	$1.40	$29,120.00	$0.93	$19,344.00	$1.80	$37,440.00
12	2104.509	REMOVE CONCRETE APRON	EACH	3	$250.00	$750.00	$300.00	$900.00	$163.00	$489.00	$250.00	$750.00
13	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	1	$150.00	$150.00	$400.00	$400.00	$340.00	$340.00	$450.00	$450.00
14	2104.509	REMOVE SIGN TYPE C	EACH	35	$25.00	$875.00	$25.00	$875.00	$22.00	$770.00	$50.00	$1,750.00
15	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	1	$120.00	$120.00	$25.00	$25.00	$49.00	$49.00	$150.00	$150.00
16	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	970	$2.50	$2,425.00	$2.20	$2,134.00	$2.00	$1,940.00	$3.00	$2,910.00
17	2104.521	SALVAGE FENCE	LIN FT	400	$8.00	$3,200.00	$4.00	$1,600.00	$6.00	$2,400.00	$8.00	$3,200.00
18	2104.521	SALVAGE METAL CULVERTS	LIN FT	72	$7.00	$504.00	$5.00	$360.00	$163.00	$11,736.00	$8.00	$576.00
19	2104.523	SALVAGE GATE VALVE	EACH	1	$150.00	$150.00	$200.00	$200.00	$186.00	$186.00	$250.00	$250.00
20	2104.523	SALVAGE HYDRANT	EACH	1	$300.00	$300.00	$1,000.00	$1,000.00	$373.00	$373.00	$500.00	$500.00
21	2104.523	SALVAGE METAL APRON	EACH	2	$250.00	$500.00	$75.00	$150.00	$163.00	$326.00	$100.00	$200.00
22	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	2	$180.00	$360.00	$25.00	$50.00	$49.00	$98.00	$500.00	$1,000.00
23	2105.525	TOPSOIL BORROW (CV)	CU YD	500	$12.00	$6,000.00	$10.00	$5,000.00	$13.00	$6,500.00	$22.00	$11,000.00
24	2105.601	DEWATERING	LUMP SUM	1	$20,000.00	$20,000.00	$120,000.00	$120,000.00	$126,937.00	$126,937.00	$140,000.00	$140,000.00
25	2106.607	EXCAVATION - COMMON	CU YD	34767	$5.00	$173,835.00	$6.00	$208,602.00	$2.00	$69,534.00	$3.85	$133,852.95
26	2106.607	COMMON EMBANKMENT (CV)	CU YD	36135	$2.00	$72,270.00	$5.00	$180,675.00	$2.35	$84,917.25	$4.90	$177,061.50
27	2106.607	SELECT GRANULAR EMBANKMENT (CV)	CU YD	300	$8.00	$2,400.00	$12.00	$3,600.00	$16.18	$4,854.00	$15.00	$4,500.00
28	2112.604	SUBGRADE PREPARATION	SQ YD	44810	$0.75	$33,607.50	$0.01	$448.10	$0.80	$35,848.00	$1.00	$44,810.00
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	$130.00	$5,200.00	$100.00	$4,000.00	$132.00	$5,280.00	$130.00	$5,200.00
30	2130.501	WATER	M GALLONS	100	$20.00	$2,000.00	$24.00	$2,400.00	$6.00	$600.00	$30.00	$3,000.00
31	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	14801	$22.00	$325,622.00	$24.00	$355,224.00	$16.00	$236,816.00	$19.00	$281,219.00
32	2221.503	AGGREGATE SHOULDERING (CV) CLASS 5 MOD	CU YD	760	$17.00	$12,920.00	$29.50	$22,420.00	$21.00	$15,960.00	$21.50	$16,340.00
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,C)	TON	8459	$60.00	$507,540.00	$59.57	$503,902.63	$67.00	$566,753.00	$60.80	$514,307.20
34	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	5691	$55.00	$313,005.00	$55.07	$313,403.37	$60.00	$341,460.00	$54.00	$307,314.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Forest Lake Contracting, Inc.		Veit & Company, Inc.		Geislinger and Sons, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
35	2501.511	15" CS PIPE CULVERT	LIN FT	80	$30.00	$2,400.00	$30.00	$2,400.00	$33.00	$2,640.00	$28.00	$2,240.00
36	2501.511	15" RC PIPE CULVERT CLASS V	LIN FT	196	$27.00	$5,292.00	$26.00	$5,096.00	$25.00	$4,900.00	$32.00	$6,272.00
37	2501.511	18" RC PIPE CULVERT CLASS III	LIN FT	103	$32.00	$3,296.00	$27.00	$2,781.00	$27.00	$2,781.00	$33.00	$3,399.00
38	2501.511	21" RC PIPE CULVERT CLASS III	LIN FT	155	$34.00	$5,270.00	$29.00	$4,495.00	$29.00	$4,495.00	$36.00	$5,580.00
39	2501.511	24" RC PIPE CULVERT CLASS III	LIN FT	188	$40.00	$7,520.00	$33.00	$6,204.00	$30.00	$5,640.00	$38.00	$7,144.00
40	2501.515	15" RC PIPE APRON	EACH	3	$200.00	$600.00	$525.00	$1,575.00	$402.00	$1,206.00	$580.00	$1,740.00
41	2501.515	18" RC PIPE APRON	EACH	3	$300.00	$900.00	$550.00	$1,650.00	$423.00	$1,269.00	$600.00	$1,800.00
42	2501.515	21" RC PIPE APRON	EACH	2	$375.00	$750.00	$600.00	$1,200.00	$443.00	$886.00	$620.00	$1,240.00
43	2501.515	24" RC PIPE APRON	EACH	4	$400.00	$1,600.00	$625.00	$2,500.00	$564.00	$2,256.00	$640.00	$2,560.00
44	2501.515	36" RC PIPE APRON	EACH	2	$1,000.00	$2,000.00	$1,000.00	$2,000.00	$924.00	$1,848.00	$880.00	$1,760.00
45	2501.521	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	231	$120.00	$27,720.00	$82.00	$18,942.00	$65.00	$15,015.00	$82.00	$18,942.00
46	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	2	$800.00	$1,600.00	$725.00	$1,450.00	$400.00	$800.00	$650.00	$1,300.00
47	2501.525	36" SPAN RC PIPE-ARCH APRON	EACH	1	$1,100.00	$1,100.00	$850.00	$850.00	$825.00	$825.00	$850.00	$850.00
48	2501.525	44" SPAN RC PIPE-ARCH APRON	EACH	4	$1,200.00	$4,800.00	$1,100.00	$4,400.00	$2,500.00	$10,000.00	$1,300.00	$5,200.00
49	2501.569	15" CS SAFETY APRON	EACH	2	$500.00	$1,000.00	$700.00	$1,400.00	$290.00	$580.00	$600.00	$1,200.00
50	2501.569	15" RC SAFETY APRON	EACH	5	$600.00	$3,000.00	$600.00	$3,000.00	$427.00	$2,135.00	$620.00	$3,100.00
51	2501.569	18" RC SAFETY APRON	EACH	2	$700.00	$1,400.00	$625.00	$1,250.00	$635.00	$1,270.00	$650.00	$1,300.00
52	2501.571	INSTALL METAL CULVERT	LIN FT	72	$40.00	$2,880.00	$16.00	$1,152.00	$32.00	$2,304.00	$14.00	$1,008.00
53	2501.573	INSTALL METAL APRON	EACH	2	$450.00	$900.00	$100.00	$200.00	$264.00	$528.00	$150.00	$300.00
54	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	2	$250.00	$500.00	$160.00	$320.00	$221.00	$442.00	$150.00	$300.00
55	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	1	$300.00	$300.00	$250.00	$250.00	$480.00	$480.00	$230.00	$230.00
56	2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	2	$450.00	$900.00	$375.00	$750.00	$794.00	$1,588.00	$340.00	$680.00
57	2501.602	TRASH GUARD FOR 28" SPAN PIPE APRON	EACH	2	$650.00	$1,300.00	$225.00	$450.00	$609.00	$1,218.00	$220.00	$440.00
58	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	1	$850.00	$850.00	$300.00	$300.00	$831.00	$831.00	$280.00	$280.00
59	2501.602	TRASH GUARD FOR 44" SPAN PIPE APRON	EACH	4	$1,000.00	$4,000.00	$380.00	$1,520.00	$1,292.00	$5,168.00	$360.00	$1,440.00
60	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	325	$65.00	$21,125.00	$52.00	$16,900.00	$47.00	$15,275.00	$50.00	$16,250.00
61	2503.521	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	65	$95.00	$6,175.00	$66.00	$4,290.00	$58.00	$3,770.00	$60.00	$3,900.00
62	2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	2912	$25.00	$72,800.00	$22.00	$64,064.00	$26.00	$75,712.00	$31.00	$90,272.00
63	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1395	$30.00	$41,850.00	$22.00	$30,690.00	$28.00	$39,060.00	$32.00	$44,640.00
64	2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	921	$32.00	$29,472.00	$24.00	$22,104.00	$31.00	$28,551.00	$33.00	$30,393.00
65	2503.541	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	996	$39.00	$38,844.00	$25.00	$24,900.00	$34.00	$33,864.00	$36.00	$35,856.00
66	2503.541	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	710	$70.00	$49,700.00	$50.00	$35,500.00	$53.00	$37,630.00	$88.00	$62,480.00
67	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	$750.00	$750.00	$1,000.00	$1,000.00	$9,384.00	$9,384.00	$1,000.00	$1,000.00
68	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	$600.00	$600.00	$400.00	$400.00	$1,118.00	$1,118.00	$1,000.00	$1,000.00
69	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	$800.00	$800.00	$600.00	$600.00	$1,118.00	$1,118.00	$1,100.00	$1,100.00

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Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
70	2503.602	8" PIPE PLUG	EACH	1	$100.00	$100.00	$50.00	$50.00	$92.00	$92.00	$20.00	$20.00
71	2503.602	15" PIPE PLUG	EACH	7	$300.00	$2,100.00	$225.00	$1,575.00	$212.00	$1,484.00	$200.00	$1,400.00
72	2503.602	18" PIPE PLUG	EACH	1	$350.00	$350.00	$250.00	$250.00	$268.00	$268.00	$200.00	$200.00
73	2503.602	21" PIPE PLUG	EACH	1	$400.00	$400.00	$400.00	$400.00	$456.00	$456.00	$500.00	$500.00
74	2503.603	8" PVC PIPE SEWER	LIN FT	65	$29.00	$1,885.00	$29.00	$1,885.00	$25.00	$1,625.00	$36.00	$2,340.00
75	2503.603	18" PVC PIPE SEWER	LIN FT	2724	$52.00	$141,648.00	$47.00	$128,028.00	$54.00	$147,096.00	$57.00	$155,268.00
76	2503.603	21" PVC PIPE SEWER	LIN FT	1312	$58.00	$76,096.00	$64.00	$83,968.00	$77.00	$101,024.00	$69.00	$90,528.00
77	2503.603	24" PVC PIPE SEWER	LIN FT	1431	$64.00	$91,584.00	$78.00	$111,618.00	$90.00	$128,790.00	$80.00	$114,480.00
78	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	$1,000.00	$2,000.00	$1,000.00	$2,000.00	$663.00	$1,326.00	$1,000.00	$2,000.00
79	2504.602	HYDRANT	EACH	7	$2,700.00	$18,900.00	$3,300.00	$23,100.00	$3,260.00	$22,820.00	$3,600.00	$25,200.00
80	2504.602	INSTALL HYDRANT	EACH	1	$1,000.00	$1,000.00	$1,100.00	$1,100.00	$411.00	$411.00	$1,250.00	$1,250.00
81	2504.602	INSTALL GATE VALVE	EACH	1	$300.00	$300.00	$225.00	$225.00	$226.00	$226.00	$250.00	$250.00
82	2504.602	ADJUST GATE VALVE AND BOX	EACH	5	$200.00	$1,000.00	$275.00	$1,375.00	$214.00	$1,070.00	$150.00	$750.00
83	2504.602	16" BUTTERFLY VALVE AND BOX	EACH	6	$3,000.00	$18,000.00	$2,400.00	$14,400.00	$2,487.00	$14,922.00	$2,500.00	$15,000.00
84	2504.602	24" BUTTERFLY VALVE	EACH	1	$4,500.00	$4,500.00	$5,100.00	$5,100.00	$5,202.00	$5,202.00	$5,100.00	$5,100.00
85	2504.602	6" GATE VALVE AND BOX	EACH	7	$1,000.00	$7,000.00	$1,100.00	$7,700.00	$1,026.00	$7,182.00	$1,130.00	$7,910.00
86	2504.602	8" GATE VALVE AND BOX	EACH	2	$1,200.00	$2,400.00	$1,500.00	$3,000.00	$1,461.00	$2,922.00	$1,500.00	$3,000.00
87	2504.603	6" WATER MAIN-DUCT IRON CL 53	LIN FT	135	$28.00	$3,780.00	$40.00	$5,400.00	$35.00	$4,725.00	$44.00	$5,940.00
88	2504.603	8" WATER MAIN-DUCT IRON CL 52	LIN FT	169	$38.00	$6,422.00	$40.00	$6,760.00	$38.00	$6,422.00	$45.00	$7,605.00
89	2504.603	16" WATER MAIN-DUCT IRON CL 52	LIN FT	2768	$44.00	$121,792.00	$61.00	$168,848.00	$70.00	$193,760.00	$69.00	$190,992.00
90	2504.603	24" WATER MAIN-DUCT IRON CL 52	LIN FT	140	$56.00	$7,840.00	$102.00	$14,280.00	$120.00	$16,800.00	$105.00	$14,700.00
91	2504.604	6" POLYSTYRENE INSULATION	SQ YD	11	$80.00	$880.00	$42.00	$462.00	$29.00	$319.00	$50.00	$550.00
92	2504.608	DUCTILE IRON FITTINGS	POUND	9825	$3.00	$29,475.00	$1.00	$9,825.00	$2.00	$19,650.00	$2.00	$19,650.00
93	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	214.4	$240.00	$51,456.00	$155.00	$33,232.00	$153.00	$32,803.20	$170.00	$36,448.00
94	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	91.1	$300.00	$27,330.00	$265.00	$24,141.50	$378.00	$34,435.80	$280.00	$25,508.00
95	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60	LIN FT	4	$450.00	$1,800.00	$350.00	$1,400.00	$467.00	$1,868.00	$440.00	$1,760.00
96	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-42	LIN FT	7.8	$600.00	$4,680.00	$450.00	$3,510.00	$596.00	$4,648.80	$460.00	$3,588.00
97	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	128.7	$250.00	$32,175.00	$210.00	$27,027.00	$284.00	$36,550.80	$280.00	$36,036.00
98	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	31.3	$300.00	$9,390.00	$290.00	$9,077.00	$381.00	$11,925.30	$380.00	$11,894.00
99	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	4.9	$350.00	$1,715.00	$380.00	$1,862.00	$502.00	$2,459.80	$520.00	$2,548.00
100	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	1	$7,000.00	$7,000.00	$3,600.00	$3,600.00	$3,493.00	$3,493.00	$2,520.00	$2,520.00
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	11	$1,000.00	$11,000.00	$800.00	$8,800.00	$796.00	$8,756.00	$1,050.00	$11,550.00
102	2506.516	CASTING ASSEMBLY	EACH	73	$500.00	$36,500.00	$950.00	$69,350.00	$1,247.00	$91,031.00	$720.00	$52,560.00
103	2506.516	CASTING ASSEMBLY	EACH	18	$400.00	$7,200.00	$725.00	$13,050.00	$766.00	$13,788.00	$430.00	$7,740.00
104	2511.501	RANDOM RIPRAP CLASS II	CU YD	84.2	$100.00	$8,420.00	$85.00	$7,157.00	$77.00	$6,483.40	$150.00	$12,630.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Forest Lake Contracting, Inc.		Veit & Company, Inc.		Geislinger and Sons, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
105	2511.501	RANDOM RIPRAP CLASS III	CU YD	6.3	$200.00	$1,260.00	$105.00	$661.50	$77.00	$485.10	$150.00	$945.00
106	2511.501	RANDOM RIPRAP CLASS IV	CU YD	6	$200.00	$1,200.00	$110.00	$660.00	$77.00	$462.00	$150.00	$900.00
107	2521.501	4" CONCRETE WALK	SQ FT	26523	$3.00	$79,569.00	$2.80	$74,264.40	$3.00	$79,569.00	$3.15	$83,547.45
108	2521.511	2" BITUMINOUS WALK	SQ FT	104909	$1.30	$136,381.70	$1.10	$115,399.90	$1.56	$163,658.04	$1.40	$146,872.60
109	2531.501	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	2477	$10.00	$24,770.00	$8.70	$21,549.90	$11.00	$27,247.00	$9.20	$22,788.40
110	2531.501	CONCRETE CURB & GUTTER DESIGN B418 (MOD)	LIN FT	108	$12.00	$1,296.00	$20.00	$2,160.00	$16.00	$1,728.00	$11.00	$1,188.00
111	2531.501	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	4008	$13.00	$52,104.00	$10.00	$40,080.00	$13.00	$52,104.00	$10.75	$43,086.00
112	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	4146	$12.00	$49,752.00	$8.80	$36,484.80	$11.00	$45,606.00	$9.20	$38,143.20
113	2531.501	CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	LIN FT	60	$15.00	$900.00	$20.00	$1,200.00	$16.00	$960.00	$11.00	$660.00
114	2531.507	6" CONCRETE PAVEMENT	SQ YD	24	$60.00	$1,440.00	$62.00	$1,488.00	$59.00	$1,416.00	$47.00	$1,128.00
115	2531.602	CONCRETE MEDIAN NOSE DESIGN 7109	EACH	3	$500.00	$1,500.00	$350.00	$1,050.00	$983.00	$2,949.00	$275.00	$825.00
116	2531.602	CONC ENTRANCE NOSE DES 7113	EACH	5	$500.00	$2,500.00	$350.00	$1,750.00	$636.00	$3,180.00	$250.00	$1,250.00
117	2531.618	TRUNCATED DOMES	SQ FT	96	$40.00	$3,840.00	$32.00	$3,072.00	$37.00	$3,552.00	$30.00	$2,880.00
118	2533.507	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	2705	$15.00	$40,575.00	$13.50	$36,517.50	$16.00	$43,280.00	$14.50	$39,222.50
119	2533.508	RELOCATE PORTABLE PRECAST CONC BARRIER DESIGN 8337	LIN FT	1730	$4.00	$6,920.00	$3.00	$5,190.00	$5.00	$8,650.00	$3.50	$6,055.00
120	2540.602	PROTECT MAIL BOX	EACH	1	$100.00	$100.00	$100.00	$100.00	$25.00	$25.00	$500.00	$500.00
121	2554.615	IMPACT ATTENUATOR	ASSEMBLY	6	$3,000.00	$18,000.00	$2,400.00	$14,400.00	$2,745.00	$16,470.00	$2,650.00	$15,900.00
122	2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	4	$750.00	$3,000.00	$400.00	$1,600.00	$604.00	$2,416.00	$750.00	$3,000.00
123	2557.603	INSTALL WOODEN FENCE	LIN FT	400	$10.00	$4,000.00	$10.00	$4,000.00	$34.00	$13,600.00	$32.00	$12,800.00
124	2563.601	TRAFFIC CONTROL	LUMP SUM	1	$80,000.00	$80,000.00	$13,000.00	$13,000.00	$10,431.00	$10,431.00	$16,000.00	$16,000.00
125	2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	925	$2.00	$1,850.00	$1.40	$1,295.00	$2.00	$1,850.00	$1.50	$1,387.50
126	2564.531	SIGN PANELS TYPE C	SQ FT	428.9	$30.00	$12,867.00	$31.00	$13,295.90	$33.00	$14,153.70	$29.00	$12,438.10
127	2564.537	INSTALL SIGN TYPE SPECIAL	EACH	2	$150.00	$300.00	$100.00	$200.00	$137.00	$274.00	$125.00	$250.00
128	2564.550	DELINEATOR TYPE X4-13	EACH	3	$50.00	$150.00	$45.00	$135.00	$44.00	$132.00	$50.00	$150.00
129	2564.552	HAZARD MARKER X4-2	EACH	7	$50.00	$350.00	$65.00	$455.00	$49.00	$343.00	$65.00	$455.00
130	2564.554	SNOW PLOW MARKER X4-5	EACH	7	$50.00	$350.00	$75.00	$525.00	$60.00	$420.00	$50.00	$350.00
131	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	1	$220,000.00	$220,000.00	$204,000.00	$204,000.00	$290,043.00	$290,043.00	$264,150.00	$264,150.00
132	2565.601	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	1	$10,000.00	$10,000.00	$36,000.00	$36,000.00	$5,490.00	$5,490.00	$5,000.00	$5,000.00
133	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	2615	$2.00	$5,230.00	$1.75	$4,576.25	$2.00	$5,230.00	$1.60	$4,184.00
134	2573.530	STORM DRAIN INLET PROTECTION	EACH	64	$250.00	$16,000.00	$125.00	$8,000.00	$80.00	$5,120.00	$220.00	$14,080.00
135	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	654	$4.00	$2,616.00	$2.80	$1,831.20	$3.00	$1,962.00	$3.00	$1,962.00
136	2573.602	CULVERT PROTECTION	EACH	13	$250.00	$3,250.00	$375.00	$4,875.00	$86.00	$1,118.00	$100.00	$1,300.00
137	2575.501	SEEDING	ACRE	15.5	$200.00	$3,100.00	$150.00	$2,325.00	$126.00	$1,953.00	$150.00	$2,325.00
138	2575.502	SEED MIXTURE 240	POUND	900	$1.50	$1,350.00	$3.00	$2,700.00	$2.00	$1,800.00	$3.00	$2,700.00
139	2575.502	SEED MIXTURE 260	POUND	470	$2.00	$940.00	$2.50	$1,175.00	$2.00	$940.00	$2.50	$1,175.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Forest Lake Contracting, Inc.		Veit & Company, Inc.		Geislinger and Sons, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
140	2575.502	SEED MIXTURE 310	POUND	30	$3.00	$90.00	$16.00	$480.00	$15.00	$450.00	$16.00	$480.00
141	2575.502	SEED MIXTURE 350	POUND	50	$2.50	$125.00	$5.00	$250.00	$4.00	$200.00	$5.00	$250.00
142	2575.511	MULCH MATERIAL TYPE 1	TON	32	$200.00	$6,400.00	$120.00	$3,840.00	$181.00	$5,792.00	$120.00	$3,840.00
143	2575.519	DISK ANCHORING	ACRE	13.5	$150.00	$2,025.00	$50.00	$675.00	$55.00	$742.50	$50.00	$675.00
144	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	4545	$1.50	$6,817.50	$0.90	$4,090.50	$0.94	$4,272.30	$1.00	$4,545.00
145	2575.532	FERTILIZER TYPE 3	POUND	6250	$1.00	$6,250.00	$0.55	$3,437.50	$0.50	$3,125.00	$0.55	$3,437.50
146	2575.532	FERTILIZER TYPE 4	POUND	100	$3.00	$300.00	$1.50	$150.00	$0.94	$94.00	$1.50	$150.00
147	2575.570	RAPID STABILIZATION METHOD 2	ACRE	2.5	$1,100.00	$2,750.00	$960.00	$2,400.00	$1,043.00	$2,607.50	$950.00	$2,375.00
148	2582.501	PAVT MSSG (LT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$439.00	$3,951.00	$400.00	$3,600.00
149	2582.501	PAVT MSSG (RT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$439.00	$3,951.00	$400.00	$3,600.00
150	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	19800	$0.20	$3,960.00	$0.26	$5,148.00	$0.11	$2,178.00	$0.10	$1,980.00
151	2582.502	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	18150	$0.40	$7,260.00	$0.58	$10,527.00	$0.31	$5,626.50	$0.28	$5,082.00
152	2582.502	24" STOP LINE WHITE-PREFORMED THERMOPLASTIC	LIN FT	240	$8.00	$1,920.00	$18.00	$4,320.00	$20.00	$4,800.00	$18.00	$4,320.00
153	2582.502	24" SOLID LINE YELLOW-PREFORMED THERMOPLASTIC	LIN FT	1925	$8.00	$15,400.00	$8.00	$15,400.00	$9.00	$17,325.00	$8.00	$15,400.00
154	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	17610	$0.50	$8,805.00	$0.32	$5,635.20	$0.35	$6,163.50	$0.32	$5,635.20
155	2582.502	4" BROKEN LINE WHITE-EPOXY	LIN FT	550	$0.50	$275.00	$0.32	$176.00	$0.35	$192.50	$0.32	$176.00
156	2582.502	8" DOTTED LINE WHITE-EPOXY	LIN FT	120	$0.85	$102.00	$3.00	$360.00	$3.00	$360.00	$3.00	$360.00
157	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	5270	$0.50	$2,635.00	$0.33	$1,739.10	$0.36	$1,897.20	$0.33	$1,739.10
158	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	6810	$1.00	$6,810.00	$0.66	$4,494.60	$0.73	$4,971.30	$0.66	$4,494.60
159	2582.503	CROSSWALK MARKING-PREFORMED THERMOPLASTIC	SQ FT	1360	$12.00	$16,320.00	$16.00	$21,760.00	$18.00	$24,480.00	$16.00	$21,760.00
				Total Base Bid:		$3,646,702.70		$3,719,824.85		$3,795,968.09		$3,822,606.80
	Total Base Bid:					$3,646,702.70		$3,719,824.85		$3,795,968.09		$3,822,606.80
	Totals for Project 01973-00					$3,646,702.70		$3,719,824.85		$3,795,968.09		$3,822,606.80
	% of Estimate for Project 01973-00							2.01%		4.09%		4.82%

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		New Look Contracting, Inc.		Kuechle Underground		Dresel Contracting, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Base Bid												
1	2021.501	MOBILIZATION	LUMP SUM	1	$110,000.00	$110,000.00	$100,000.00	$100,000.00	$93,000.00	$93,000.00	$200,000.00	$200,000.00
2	2031.501	FIELD OFFICE TYPE D	EACH	1	$15,000.00	$15,000.00	$9,500.00	$9,500.00	$15,000.00	$15,000.00	$10,000.00	$10,000.00
3	2101.501	CLEARING	ACRE	0.4	$2,200.00	$880.00	$2,500.00	$1,000.00	$1,500.00	$600.00	$2,000.00	$800.00
4	2101.502	CLEARING	TREE	127	$120.00	$15,240.00	$60.00	$7,620.00	$50.00	$6,350.00	$52.00	$6,604.00
5	2101.506	GRUBBING	ACRE	0.4	$1,700.00	$680.00	$2,500.00	$1,000.00	$1,100.00	$440.00	$2,000.00	$800.00
6	2101.507	GRUBBING	TREE	127	$80.00	$10,160.00	$20.00	$2,540.00	$20.00	$2,540.00	$50.00	$6,350.00
7	2104.501	REMOVE METAL CULVERT	LIN FT	532	$7.00	$3,724.00	$6.50	$3,458.00	$5.00	$2,660.00	$10.00	$5,320.00
8	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	148	$12.00	$1,776.00	$8.50	$1,258.00	$9.00	$1,332.00	$12.00	$1,776.00
9	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	6	$7.00	$42.00	$25.00	$150.00	$25.00	$150.00	$50.00	$300.00
10	2104.501	REMOVE STEEL CASING	LIN FT	10	$65.00	$650.00	$50.00	$500.00	$74.00	$740.00	$50.00	$500.00
11	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	20800	$2.00	$41,600.00	$2.25	$46,800.00	$2.00	$41,600.00	$1.00	$20,800.00
12	2104.509	REMOVE CONCRETE APRON	EACH	3	$250.00	$750.00	$150.00	$450.00	$84.00	$252.00	$150.00	$450.00
13	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	1	$150.00	$150.00	$500.00	$500.00	$280.00	$280.00	$250.00	$250.00
14	2104.509	REMOVE SIGN TYPE C	EACH	35	$25.00	$875.00	$25.00	$875.00	$25.00	$875.00	$30.00	$1,050.00
15	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	1	$120.00	$120.00	$25.00	$25.00	$25.00	$25.00	$30.00	$30.00
16	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	970	$2.50	$2,425.00	$1.85	$1,794.50	$2.00	$1,940.00	$4.00	$3,880.00
17	2104.521	SALVAGE FENCE	LIN FT	400	$8.00	$3,200.00	$7.00	$2,800.00	$7.00	$2,800.00	$7.25	$2,900.00
18	2104.521	SALVAGE METAL CULVERTS	LIN FT	72	$7.00	$504.00	$10.00	$720.00	$11.00	$792.00	$20.00	$1,440.00
19	2104.523	SALVAGE GATE VALVE	EACH	1	$150.00	$150.00	$250.00	$250.00	$630.00	$630.00	$650.00	$650.00
20	2104.523	SALVAGE HYDRANT	EACH	1	$300.00	$300.00	$500.00	$500.00	$630.00	$630.00	$1,250.00	$1,250.00
21	2104.523	SALVAGE METAL APRON	EACH	2	$250.00	$500.00	$150.00	$300.00	$75.00	$150.00	$200.00	$400.00
22	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	2	$180.00	$360.00	$25.00	$50.00	$25.00	$50.00	$30.00	$60.00
23	2105.525	TOPSOIL BORROW (CV)	CU YD	500	$12.00	$6,000.00	$16.50	$8,250.00	$13.00	$6,500.00	$18.00	$9,000.00
24	2105.601	DEWATERING	LUMP SUM	1	$20,000.00	$20,000.00	$155,000.00	$155,000.00	$57,000.00	$57,000.00	$82,500.00	$82,500.00
25	2106.607	EXCAVATION - COMMON	CU YD	34767	$5.00	$173,835.00	$5.75	$199,910.25	$3.76	$130,723.92	$4.00	$139,068.00
26	2106.607	COMMON EMBANKMENT (CV)	CU YD	36135	$2.00	$72,270.00	$4.50	$162,607.50	$4.91	$177,422.85	$5.00	$180,675.00
27	2106.607	SELECT GRANULAR EMBANKMENT (CV)	CU YD	300	$8.00	$2,400.00	$14.50	$4,350.00	$11.00	$3,300.00	$12.00	$3,600.00
28	2112.604	SUBGRADE PREPARATION	SQ YD	44810	$0.75	$33,607.50	$1.10	$49,291.00	$0.75	$33,607.50	$1.00	$44,810.00
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	$130.00	$5,200.00	$115.00	$4,600.00	$115.00	$4,600.00	$100.00	$4,000.00
30	2130.501	WATER	M GALLONS	100	$20.00	$2,000.00	$35.00	$3,500.00	$50.00	$5,000.00	$35.00	$3,500.00
31	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	14801	$22.00	$325,622.00	$18.95	$280,478.95	$20.00	$296,020.00	$24.00	$355,224.00
32	2221.503	AGGREGATE SHOULDERING (CV) CLASS 5 MOD	CU YD	760	$17.00	$12,920.00	$29.50	$22,420.00	$21.00	$15,960.00	$35.00	$26,600.00
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,C)	TON	8459	$60.00	$507,540.00	$59.57	$503,902.63	$61.00	$515,999.00	$62.00	$524,458.00
34	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	5691	$55.00	$313,005.00	$55.07	$313,403.37	$58.00	$330,078.00	$56.00	$318,696.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		New Look Contracting, Inc.		Kuechle Underground		Dresel Contracting, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
35	2501.511	15" CS PIPE CULVERT	LIN FT	80	$30.00	$2,400.00	$20.00	$1,600.00	$23.00	$1,840.00	$35.00	$2,800.00
36	2501.511	15" RC PIPE CULVERT CLASS V	LIN FT	196	$27.00	$5,292.00	$22.00	$4,312.00	$31.00	$6,076.00	$24.00	$4,704.00
37	2501.511	18" RC PIPE CULVERT CLASS III	LIN FT	103	$32.00	$3,296.00	$25.00	$2,575.00	$32.00	$3,296.00	$28.00	$2,884.00
38	2501.511	21" RC PIPE CULVERT CLASS III	LIN FT	155	$34.00	$5,270.00	$27.50	$4,262.50	$34.00	$5,270.00	$35.00	$5,425.00
39	2501.511	24" RC PIPE CULVERT CLASS III	LIN FT	188	$40.00	$7,520.00	$30.00	$5,640.00	$40.00	$7,520.00	$40.00	$7,520.00
40	2501.515	15" RC PIPE APRON	EACH	3	$200.00	$600.00	$550.00	$1,650.00	$530.00	$1,590.00	$450.00	$1,350.00
41	2501.515	18" RC PIPE APRON	EACH	3	$300.00	$900.00	$600.00	$1,800.00	$550.00	$1,650.00	$500.00	$1,500.00
42	2501.515	21" RC PIPE APRON	EACH	2	$375.00	$750.00	$700.00	$1,400.00	$570.00	$1,140.00	$500.00	$1,000.00
43	2501.515	24" RC PIPE APRON	EACH	4	$400.00	$1,600.00	$800.00	$3,200.00	$670.00	$2,680.00	$525.00	$2,100.00
44	2501.515	36" RC PIPE APRON	EACH	2	$1,000.00	$2,000.00	$1,200.00	$2,400.00	$930.00	$1,860.00	$850.00	$1,700.00
45	2501.521	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	231	$120.00	$27,720.00	$82.00	$18,942.00	$107.00	$24,717.00	$90.00	$20,790.00
46	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	2	$800.00	$1,600.00	$750.00	$1,500.00	$680.00	$1,360.00	$650.00	$1,300.00
47	2501.525	36" SPAN RC PIPE-ARCH APRON	EACH	1	$1,100.00	$1,100.00	$950.00	$950.00	$810.00	$810.00	$850.00	$850.00
48	2501.525	44" SPAN RC PIPE-ARCH APRON	EACH	4	$1,200.00	$4,800.00	$1,150.00	$4,600.00	$930.00	$3,720.00	$900.00	$3,600.00
49	2501.569	15" CS SAFETY APRON	EACH	2	$500.00	$1,000.00	$150.00	$300.00	$550.00	$1,100.00	$250.00	$500.00
50	2501.569	15" RC SAFETY APRON	EACH	5	$600.00	$3,000.00	$700.00	$3,500.00	$560.00	$2,800.00	$465.00	$2,325.00
51	2501.569	18" RC SAFETY APRON	EACH	2	$700.00	$1,400.00	$800.00	$1,600.00	$600.00	$1,200.00	$565.00	$1,130.00
52	2501.571	INSTALL METAL CULVERT	LIN FT	72	$40.00	$2,880.00	$15.00	$1,080.00	$10.00	$720.00	$20.00	$1,440.00
53	2501.573	INSTALL METAL APRON	EACH	2	$450.00	$900.00	$100.00	$200.00	$35.00	$70.00	$200.00	$400.00
54	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	2	$250.00	$500.00	$325.00	$650.00	$180.00	$360.00	$385.00	$770.00
55	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	1	$300.00	$300.00	$475.00	$475.00	$260.00	$260.00	$425.00	$425.00
56	2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	2	$450.00	$900.00	$575.00	$1,150.00	$440.00	$880.00	$600.00	$1,200.00
57	2501.602	TRASH GUARD FOR 28" SPAN PIPE APRON	EACH	2	$650.00	$1,300.00	$475.00	$950.00	$510.00	$1,020.00	$450.00	$900.00
58	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	1	$850.00	$850.00	$525.00	$525.00	$700.00	$700.00	$550.00	$550.00
59	2501.602	TRASH GUARD FOR 44" SPAN PIPE APRON	EACH	4	$1,000.00	$4,000.00	$550.00	$2,200.00	$730.00	$2,920.00	$600.00	$2,400.00
60	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	325	$65.00	$21,125.00	$52.00	$16,900.00	$65.00	$21,125.00	$62.00	$20,150.00
61	2503.521	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	65	$95.00	$6,175.00	$70.00	$4,550.00	$89.00	$5,785.00	$90.00	$5,850.00
62	2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	2912	$25.00	$72,800.00	$22.00	$64,064.00	$38.00	$110,656.00	$22.00	$64,064.00
63	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1395	$30.00	$41,850.00	$25.00	$34,875.00	$39.00	$54,405.00	$26.00	$36,270.00
64	2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	921	$32.00	$29,472.00	$27.50	$25,327.50	$45.00	$41,445.00	$33.00	$30,393.00
65	2503.541	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	996	$39.00	$38,844.00	$30.00	$29,880.00	$47.00	$46,812.00	$34.00	$33,864.00
66	2503.541	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	710	$70.00	$49,700.00	$65.00	$46,150.00	$78.00	$55,380.00	$68.00	$48,280.00
67	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	$750.00	$750.00	$250.00	$250.00	$2,500.00	$2,500.00	$1,000.00	$1,000.00
68	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	$600.00	$600.00	$500.00	$500.00	$1,300.00	$1,300.00	$850.00	$850.00
69	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	$800.00	$800.00	$600.00	$600.00	$1,500.00	$1,500.00	$850.00	$850.00

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Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
70	2503.602	8" PIPE PLUG	EACH	1	$100.00	$100.00	$50.00	$50.00	$65.00	$65.00	$50.00	$50.00
71	2503.602	15" PIPE PLUG	EACH	7	$300.00	$2,100.00	$200.00	$1,400.00	$210.00	$1,470.00	$150.00	$1,050.00
72	2503.602	18" PIPE PLUG	EACH	1	$350.00	$350.00	$275.00	$275.00	$220.00	$220.00	$250.00	$250.00
73	2503.602	21" PIPE PLUG	EACH	1	$400.00	$400.00	$500.00	$500.00	$420.00	$420.00	$500.00	$500.00
74	2503.603	8" PVC PIPE SEWER	LIN FT	65	$29.00	$1,885.00	$20.00	$1,300.00	$40.00	$2,600.00	$25.00	$1,625.00
75	2503.603	18" PVC PIPE SEWER	LIN FT	2724	$52.00	$141,648.00	$50.00	$136,200.00	$67.00	$182,508.00	$48.00	$130,752.00
76	2503.603	21" PVC PIPE SEWER	LIN FT	1312	$58.00	$76,096.00	$63.00	$82,656.00	$78.00	$102,336.00	$63.00	$82,656.00
77	2503.603	24" PVC PIPE SEWER	LIN FT	1431	$64.00	$91,584.00	$80.00	$114,480.00	$93.00	$133,083.00	$75.00	$107,325.00
78	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	$1,000.00	$2,000.00	$500.00	$1,000.00	$1,500.00	$3,000.00	$1,000.00	$2,000.00
79	2504.602	HYDRANT	EACH	7	$2,700.00	$18,900.00	$3,250.00	$22,750.00	$3,300.00	$23,100.00	$3,500.00	$24,500.00
80	2504.602	INSTALL HYDRANT	EACH	1	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,300.00	$1,300.00	$1,500.00	$1,500.00
81	2504.602	INSTALL GATE VALVE	EACH	1	$300.00	$300.00	$350.00	$350.00	$460.00	$460.00	$1,500.00	$1,500.00
82	2504.602	ADJUST GATE VALVE AND BOX	EACH	5	$200.00	$1,000.00	$250.00	$1,250.00	$150.00	$750.00	$200.00	$1,000.00
83	2504.602	16" BUTTERFLY VALVE AND BOX	EACH	6	$3,000.00	$18,000.00	$3,250.00	$19,500.00	$3,100.00	$18,600.00	$4,000.00	$24,000.00
84	2504.602	24" BUTTERFLY VALVE	EACH	1	$4,500.00	$4,500.00	$6,600.00	$6,600.00	$5,800.00	$5,800.00	$6,500.00	$6,500.00
85	2504.602	6" GATE VALVE AND BOX	EACH	7	$1,000.00	$7,000.00	$1,400.00	$9,800.00	$1,300.00	$9,100.00	$1,800.00	$12,600.00
86	2504.602	8" GATE VALVE AND BOX	EACH	2	$1,200.00	$2,400.00	$1,900.00	$3,800.00	$1,800.00	$3,600.00	$2,000.00	$4,000.00
87	2504.603	6" WATER MAIN-DUCT IRON CL 53	LIN FT	135	$28.00	$3,780.00	$31.50	$4,252.50	$41.00	$5,535.00	$30.00	$4,050.00
88	2504.603	8" WATER MAIN-DUCT IRON CL 52	LIN FT	169	$38.00	$6,422.00	$32.00	$5,408.00	$41.00	$6,929.00	$30.00	$5,070.00
89	2504.603	16" WATER MAIN-DUCT IRON CL 52	LIN FT	2768	$44.00	$121,792.00	$68.00	$188,224.00	$69.00	$190,992.00	$65.00	$179,920.00
90	2504.603	24" WATER MAIN-DUCT IRON CL 52	LIN FT	140	$56.00	$7,840.00	$105.00	$14,700.00	$112.00	$15,680.00	$125.00	$17,500.00
91	2504.604	6" POLYSTYRENE INSULATION	SQ YD	11	$80.00	$880.00	$75.00	$825.00	$54.00	$594.00	$20.00	$220.00
92	2504.608	DUCTILE IRON FITTINGS	POUND	9825	$3.00	$29,475.00	$3.75	$36,843.75	$3.21	$31,538.25	$2.50	$24,562.50
93	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	214.4	$240.00	$51,456.00	$200.00	$42,880.00	$190.00	$40,736.00	$165.00	$35,376.00
94	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	91.1	$300.00	$27,330.00	$285.00	$25,963.50	$450.00	$40,995.00	$200.00	$18,220.00
95	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60	LIN FT	4	$450.00	$1,800.00	$350.00	$1,400.00	$520.00	$2,080.00	$250.00	$1,000.00
96	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-42	LIN FT	7.8	$600.00	$4,680.00	$450.00	$3,510.00	$640.00	$4,992.00	$365.00	$2,847.00
97	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	128.7	$250.00	$32,175.00	$215.00	$27,670.50	$380.00	$48,906.00	$200.00	$25,740.00
98	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	31.3	$300.00	$9,390.00	$320.00	$10,016.00	$450.00	$14,085.00	$310.00	$9,703.00
99	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	4.9	$350.00	$1,715.00	$510.00	$2,499.00	$600.00	$2,940.00	$420.00	$2,058.00
100	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	1	$7,000.00	$7,000.00	$4,250.00	$4,250.00	$4,300.00	$4,300.00	$4,125.00	$4,125.00
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	11	$1,000.00	$11,000.00	$950.00	$10,450.00	$1,200.00	$13,200.00	$850.00	$9,350.00
102	2506.516	CASTING ASSEMBLY	EACH	73	$500.00	$36,500.00	$975.00	$71,175.00	$880.00	$64,240.00	$825.00	$60,225.00
103	2506.516	CASTING ASSEMBLY	EACH	18	$400.00	$7,200.00	$680.00	$12,240.00	$450.00	$8,100.00	$825.00	$14,850.00
104	2511.501	RANDOM RIPRAP CLASS II	CU YD	84.2	$100.00	$8,420.00	$90.00	$7,578.00	$71.00	$5,978.20	$85.00	$7,157.00

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Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
105	2511.501	RANDOM RIPRAP CLASS III	CU YD	6.3	$200.00	$1,260.00	$90.00	$567.00	$71.00	$447.30	$125.00	$787.50
106	2511.501	RANDOM RIPRAP CLASS IV	CU YD	6	$200.00	$1,200.00	$90.00	$540.00	$71.00	$426.00	$150.00	$900.00
107	2521.501	4" CONCRETE WALK	SQ FT	26523	$3.00	$79,569.00	$2.75	$72,938.25	$2.65	$70,285.95	$3.75	$99,461.25
108	2521.511	2" BITUMINOUS WALK	SQ FT	104909	$1.30	$136,381.70	$1.07	$112,252.63	$0.82	$86,025.38	$1.65	$173,099.85
109	2531.501	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	2477	$10.00	$24,770.00	$9.05	$22,416.85	$9.20	$22,788.40	$9.25	$22,912.25
110	2531.501	CONCRETE CURB & GUTTER DESIGN B418 (MOD)	LIN FT	108	$12.00	$1,296.00	$16.00	$1,728.00	$11.00	$1,188.00	$16.50	$1,782.00
111	2531.501	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	4008	$13.00	$52,104.00	$10.25	$41,082.00	$11.00	$44,088.00	$10.50	$42,084.00
112	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	4146	$12.00	$49,752.00	$9.10	$37,728.60	$9.20	$38,143.20	$9.25	$38,350.50
113	2531.501	CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	LIN FT	60	$15.00	$900.00	$16.00	$960.00	$11.00	$660.00	$17.00	$1,020.00
114	2531.507	6" CONCRETE PAVEMENT	SQ YD	24	$60.00	$1,440.00	$54.00	$1,296.00	$42.00	$1,008.00	$60.00	$1,440.00
115	2531.602	CONCRETE MEDIAN NOSE DESIGN 7109	EACH	3	$500.00	$1,500.00	$300.00	$900.00	$275.00	$825.00	$400.00	$1,200.00
116	2531.602	CONC ENTRANCE NOSE DES 7113	EACH	5	$500.00	$2,500.00	$275.00	$1,375.00	$250.00	$1,250.00	$350.00	$1,750.00
117	2531.618	TRUNCATED DOMES	SQ FT	96	$40.00	$3,840.00	$30.00	$2,880.00	$30.00	$2,880.00	$35.00	$3,360.00
118	2533.507	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	2705	$15.00	$40,575.00	$13.50	$36,517.50	$15.00	$40,575.00	$15.00	$40,575.00
119	2533.508	RELOCATE PORTABLE PRECAST CONC BARRIER DESIGN 8337	LIN FT	1730	$4.00	$6,920.00	$3.00	$5,190.00	$3.50	$6,055.00	$4.00	$6,920.00
120	2540.602	PROTECT MAIL BOX	EACH	1	$100.00	$100.00	$75.00	$75.00	$200.00	$200.00	$125.00	$125.00
121	2554.615	IMPACT ATTENUATOR	ASSEMBLY	6	$3,000.00	$18,000.00	$2,400.00	$14,400.00	$2,700.00	$16,200.00	$2,800.00	$16,800.00
122	2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	4	$750.00	$3,000.00	$400.00	$1,600.00	$750.00	$3,000.00	$825.00	$3,300.00
123	2557.603	INSTALL WOODEN FENCE	LIN FT	400	$10.00	$4,000.00	$31.00	$12,400.00	$31.00	$12,400.00	$32.00	$12,800.00
124	2563.601	TRAFFIC CONTROL	LUMP SUM	1	$80,000.00	$80,000.00	$11,000.00	$11,000.00	$16,000.00	$16,000.00	$18,500.00	$18,500.00
125	2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	925	$2.00	$1,850.00	$1.40	$1,295.00	$1.50	$1,387.50	$2.00	$1,850.00
126	2564.531	SIGN PANELS TYPE C	SQ FT	428.9	$30.00	$12,867.00	$31.00	$13,295.90	$29.00	$12,438.10	$30.00	$12,867.00
127	2564.537	INSTALL SIGN TYPE SPECIAL	EACH	2	$150.00	$300.00	$100.00	$200.00	$125.00	$250.00	$135.00	$270.00
128	2564.550	DELINEATOR TYPE X4-13	EACH	3	$50.00	$150.00	$45.00	$135.00	$50.00	$150.00	$55.00	$165.00
129	2564.552	HAZARD MARKER X4-2	EACH	7	$50.00	$350.00	$65.00	$455.00	$65.00	$455.00	$70.00	$490.00
130	2564.554	SNOW PLOW MARKER X4-5	EACH	7	$50.00	$350.00	$75.00	$525.00	$65.00	$455.00	$55.00	$385.00
131	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	1	$220,000.00	$220,000.00	$264,150.00	$264,150.00	$245,000.00	$245,000.00	$275,000.00	$275,000.00
132	2565.601	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	1	$10,000.00	$10,000.00	$11,620.00	$11,620.00	$40,000.00	$40,000.00	$6,500.00	$6,500.00
133	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	2615	$2.00	$5,230.00	$1.55	$4,053.25	$1.55	$4,053.25	$1.65	$4,314.75
134	2573.530	STORM DRAIN INLET PROTECTION	EACH	64	$250.00	$16,000.00	$125.00	$8,000.00	$300.00	$19,200.00	$125.00	$8,000.00
135	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	654	$4.00	$2,616.00	$2.79	$1,824.66	$2.79	$1,824.66	$3.00	$1,962.00
136	2573.602	CULVERT PROTECTION	EACH	13	$250.00	$3,250.00	$200.00	$2,600.00	$150.00	$1,950.00	$125.00	$1,625.00
137	2575.501	SEEDING	ACRE	15.5	$200.00	$3,100.00	$150.00	$2,325.00	$150.00	$2,325.00	$130.00	$2,015.00
138	2575.502	SEED MIXTURE 240	POUND	900	$1.50	$1,350.00	$2.95	$2,655.00	$3.00	$2,700.00	$2.00	$1,800.00
139	2575.502	SEED MIXTURE 260	POUND	470	$2.00	$940.00	$2.45	$1,151.50	$2.45	$1,151.50	$2.00	$940.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		New Look Contracting, Inc.		Kuechle Underground		Dresel Contracting, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
140	2575.502	SEED MIXTURE 310	POUND	30	$3.00	$90.00	$15.79	$473.70	$16.00	$480.00	$15.00	$450.00
141	2575.502	SEED MIXTURE 350	POUND	50	$2.50	$125.00	$4.95	$247.50	$5.00	$250.00	$5.00	$250.00
142	2575.511	MULCH MATERIAL TYPE 1	TON	32	$200.00	$6,400.00	$120.00	$3,840.00	$120.00	$3,840.00	$185.00	$5,920.00
143	2575.519	DISK ANCHORING	ACRE	13.5	$150.00	$2,025.00	$50.00	$675.00	$50.00	$675.00	$55.00	$742.50
144	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	4545	$1.50	$6,817.50	$0.90	$4,090.50	$0.90	$4,090.50	$1.00	$4,545.00
145	2575.532	FERTILIZER TYPE 3	POUND	6250	$1.00	$6,250.00	$0.55	$3,437.50	$0.55	$3,437.50	$0.50	$3,125.00
146	2575.532	FERTILIZER TYPE 4	POUND	100	$3.00	$300.00	$1.50	$150.00	$1.50	$150.00	$1.00	$100.00
147	2575.570	RAPID STABILIZATION METHOD 2	ACRE	2.5	$1,100.00	$2,750.00	$960.00	$2,400.00	$960.00	$2,400.00	$1,000.00	$2,500.00
148	2582.501	PAVT MSSG (LT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$400.00	$3,600.00	$450.00	$4,050.00
149	2582.501	PAVT MSSG (RT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$400.00	$3,600.00	$400.00	$3,600.00	$450.00	$4,050.00
150	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	19800	$0.20	$3,960.00	$0.10	$1,980.00	$0.10	$1,980.00	$0.13	$2,574.00
151	2582.502	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	18150	$0.40	$7,260.00	$0.28	$5,082.00	$0.28	$5,082.00	$0.33	$5,989.50
152	2582.502	24" STOP LINE WHITE-PREFORMED THERMOPLASTIC	LIN FT	240	$8.00	$1,920.00	$18.00	$4,320.00	$18.00	$4,320.00	$20.00	$4,800.00
153	2582.502	24" SOLID LINE YELLOW-PREFORMED THERMOPLASTIC	LIN FT	1925	$8.00	$15,400.00	$8.00	$15,400.00	$8.00	$15,400.00	$9.00	$17,325.00
154	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	17610	$0.50	$8,805.00	$0.32	$5,635.20	$0.32	$5,635.20	$0.35	$6,163.50
155	2582.502	4" BROKEN LINE WHITE-EPOXY	LIN FT	550	$0.50	$275.00	$0.32	$176.00	$0.32	$176.00	$0.35	$192.50
156	2582.502	8" DOTTED LINE WHITE-EPOXY	LIN FT	120	$0.85	$102.00	$3.00	$360.00	$3.00	$360.00	$3.15	$378.00
157	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	5270	$0.50	$2,635.00	$0.33	$1,739.10	$0.33	$1,739.10	$0.37	$1,949.90
158	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	6810	$1.00	$6,810.00	$0.66	$4,494.60	$0.66	$4,494.60	$0.80	$5,448.00
159	2582.503	CROSSWALK MARKING-PREFORMED THERMOPLASTIC	SQ FT	1360	$12.00	$16,320.00	$16.00	$21,760.00	$16.00	$21,760.00	$17.00	$23,120.00
				Total Base Bid:		$3,646,702.70		$3,828,751.69		$3,937,001.86		$3,991,680.50
	Total Base Bid:					$3,646,702.70		$3,828,751.69		$3,937,001.86		$3,991,680.50
	Totals for Project 01973-00					$3,646,702.70		$3,828,751.69		$3,937,001.86		$3,991,680.50
	% of Estimate for Project 01973-00							4.99%		7.96%		9.46%

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Burschville Construction, Inc.		Northwest Asphalt, Inc.		S. R. Weidema, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Base Bid												
1	2021.501	MOBILIZATION	LUMP SUM	1	$110,000.00	$110,000.00	$113,000.00	$113,000.00	$130,458.00	$130,458.00	$115,000.00	$115,000.00
2	2031.501	FIELD OFFICE TYPE D	EACH	1	$15,000.00	$15,000.00	$50,000.00	$50,000.00	$12,500.00	$12,500.00	$12,200.00	$12,200.00
3	2101.501	CLEARING	ACRE	0.4	$2,200.00	$880.00	$1,600.00	$640.00	$1,200.00	$480.00	$1,500.00	$600.00
4	2101.502	CLEARING	TREE	127	$120.00	$15,240.00	$50.00	$6,350.00	$60.00	$7,620.00	$65.00	$8,255.00
5	2101.506	GRUBBING	ACRE	0.4	$1,700.00	$680.00	$1,100.00	$440.00	$1,200.00	$480.00	$1,500.00	$600.00
6	2101.507	GRUBBING	TREE	127	$80.00	$10,160.00	$25.00	$3,175.00	$20.00	$2,540.00	$20.00	$2,540.00
7	2104.501	REMOVE METAL CULVERT	LIN FT	532	$7.00	$3,724.00	$6.00	$3,192.00	$3.50	$1,862.00	$5.65	$3,005.80
8	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	148	$12.00	$1,776.00	$10.00	$1,480.00	$5.00	$740.00	$10.00	$1,480.00
9	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	6	$7.00	$42.00	$100.00	$600.00	$15.00	$90.00	$117.00	$702.00
10	2104.501	REMOVE STEEL CASING	LIN FT	10	$65.00	$650.00	$100.00	$1,000.00	$20.00	$200.00	$140.00	$1,400.00
11	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	20800	$2.00	$41,600.00	$2.75	$57,200.00	$0.75	$15,600.00	$2.00	$41,600.00
12	2104.509	REMOVE CONCRETE APRON	EACH	3	$250.00	$750.00	$300.00	$900.00	$250.00	$750.00	$200.00	$600.00
13	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	1	$150.00	$150.00	$400.00	$400.00	$500.00	$500.00	$250.00	$250.00
14	2104.509	REMOVE SIGN TYPE C	EACH	35	$25.00	$875.00	$26.00	$910.00	$20.00	$700.00	$25.00	$875.00
15	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	1	$120.00	$120.00	$30.00	$30.00	$45.00	$45.00	$25.00	$25.00
16	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	970	$2.50	$2,425.00	$3.50	$3,395.00	$3.00	$2,910.00	$3.35	$3,249.50
17	2104.521	SALVAGE FENCE	LIN FT	400	$8.00	$3,200.00	$8.00	$3,200.00	$10.00	$4,000.00	$7.00	$2,800.00
18	2104.521	SALVAGE METAL CULVERTS	LIN FT	72	$7.00	$504.00	$20.00	$1,440.00	$4.00	$288.00	$13.00	$936.00
19	2104.523	SALVAGE GATE VALVE	EACH	1	$150.00	$150.00	$500.00	$500.00	$100.00	$100.00	$177.00	$177.00
20	2104.523	SALVAGE HYDRANT	EACH	1	$300.00	$300.00	$750.00	$750.00	$200.00	$200.00	$355.00	$355.00
21	2104.523	SALVAGE METAL APRON	EACH	2	$250.00	$500.00	$100.00	$200.00	$75.00	$150.00	$57.00	$114.00
22	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	2	$180.00	$360.00	$30.00	$60.00	$45.00	$90.00	$25.00	$50.00
23	2105.525	TOPSOIL BORROW (CV)	CU YD	500	$12.00	$6,000.00	$14.00	$7,000.00	$29.00	$14,500.00	$15.60	$7,800.00
24	2105.601	DEWATERING	LUMP SUM	1	$20,000.00	$20,000.00	$189,000.00	$189,000.00	$135,615.00	$135,615.00	$160,000.00	$160,000.00
25	2106.607	EXCAVATION - COMMON	CU YD	34767	$5.00	$173,835.00	$6.25	$217,293.75	$6.00	$208,602.00	$4.00	$139,068.00
26	2106.607	COMMON EMBANKMENT (CV)	CU YD	36135	$2.00	$72,270.00	$4.50	$162,607.50	$13.00	$469,755.00	$7.50	$271,012.50
27	2106.607	SELECT GRANULAR EMBANKMENT (CV)	CU YD	300	$8.00	$2,400.00	$14.10	$4,230.00	$15.00	$4,500.00	$20.25	$6,075.00
28	2112.604	SUBGRADE PREPARATION	SQ YD	44810	$0.75	$33,607.50	$0.70	$31,367.00	$0.60	$26,886.00	$1.16	$51,979.60
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	40	$130.00	$5,200.00	$100.00	$4,000.00	$135.00	$5,400.00	$125.00	$5,000.00
30	2130.501	WATER	M GALLONS	100	$20.00	$2,000.00	$27.00	$2,700.00	$50.00	$5,000.00	$33.00	$3,300.00
31	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	14801	$22.00	$325,622.00	$18.70	$276,778.70	$23.95	$354,483.95	$23.50	$347,823.50
32	2221.503	AGGREGATE SHOULDERING (CV) CLASS 5 MOD	CU YD	760	$17.00	$12,920.00	$22.00	$16,720.00	$31.20	$23,712.00	$30.00	$22,800.00
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,C)	TON	8459	$60.00	$507,540.00	$61.80	$522,766.20	$61.40	$519,382.60	$59.60	$504,156.40
34	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	5691	$55.00	$313,005.00	$55.00	$313,005.00	$60.40	$343,736.40	$58.35	$332,069.85

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Burschville Construction, Inc.		Northwest Asphalt, Inc.		S. R. Weidema, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
35	2501.511	15" CS PIPE CULVERT	LIN FT	80	$30.00	$2,400.00	$24.00	$1,920.00	$26.25	$2,100.00	$33.00	$2,640.00
36	2501.511	15" RC PIPE CULVERT CLASS V	LIN FT	196	$27.00	$5,292.00	$23.00	$4,508.00	$30.59	$5,995.64	$27.00	$5,292.00
37	2501.511	18" RC PIPE CULVERT CLASS III	LIN FT	103	$32.00	$3,296.00	$28.00	$2,884.00	$32.20	$3,316.60	$28.00	$2,884.00
38	2501.511	21" RC PIPE CULVERT CLASS III	LIN FT	155	$34.00	$5,270.00	$35.50	$5,502.50	$34.04	$5,276.20	$30.00	$4,650.00
39	2501.511	24" RC PIPE CULVERT CLASS III	LIN FT	188	$40.00	$7,520.00	$37.00	$6,956.00	$35.37	$6,649.56	$32.00	$6,016.00
40	2501.515	15" RC PIPE APRON	EACH	3	$200.00	$600.00	$363.00	$1,089.00	$445.00	$1,335.00	$175.00	$525.00
41	2501.515	18" RC PIPE APRON	EACH	3	$300.00	$900.00	$409.00	$1,227.00	$466.00	$1,398.00	$215.00	$645.00
42	2501.515	21" RC PIPE APRON	EACH	2	$375.00	$750.00	$453.00	$906.00	$497.00	$994.00	$250.00	$500.00
43	2501.515	24" RC PIPE APRON	EACH	4	$400.00	$1,600.00	$498.00	$1,992.00	$468.00	$1,872.00	$270.00	$1,080.00
44	2501.515	36" RC PIPE APRON	EACH	2	$1,000.00	$2,000.00	$990.00	$1,980.00	$809.00	$1,618.00	$410.00	$820.00
45	2501.521	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	231	$120.00	$27,720.00	$85.00	$19,635.00	$77.58	$17,920.98	$76.40	$17,648.40
46	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	2	$800.00	$1,600.00	$475.00	$950.00	$518.00	$1,036.00	$385.00	$770.00
47	2501.525	36" SPAN RC PIPE-ARCH APRON	EACH	1	$1,100.00	$1,100.00	$735.00	$735.00	$810.00	$810.00	$450.00	$450.00
48	2501.525	44" SPAN RC PIPE-ARCH APRON	EACH	4	$1,200.00	$4,800.00	$975.00	$3,900.00	$906.00	$3,624.00	$525.00	$2,100.00
49	2501.569	15" CS SAFETY APRON	EACH	2	$500.00	$1,000.00	$400.00	$800.00	$225.00	$450.00	$355.00	$710.00
50	2501.569	15" RC SAFETY APRON	EACH	5	$600.00	$3,000.00	$431.00	$2,155.00	$471.00	$2,355.00	$418.00	$2,090.00
51	2501.569	18" RC SAFETY APRON	EACH	2	$700.00	$1,400.00	$506.00	$1,012.00	$509.00	$1,018.00	$500.00	$1,000.00
52	2501.571	INSTALL METAL CULVERT	LIN FT	72	$40.00	$2,880.00	$20.00	$1,440.00	$20.00	$1,440.00	$16.10	$1,159.20
53	2501.573	INSTALL METAL APRON	EACH	2	$450.00	$900.00	$100.00	$200.00	$100.00	$200.00	$165.00	$330.00
54	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	2	$250.00	$500.00	$315.00	$630.00	$230.00	$460.00	$155.00	$310.00
55	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	1	$300.00	$300.00	$475.00	$475.00	$492.00	$492.00	$240.00	$240.00
56	2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	2	$450.00	$900.00	$845.00	$1,690.00	$811.00	$1,622.00	$358.00	$716.00
57	2501.602	TRASH GUARD FOR 28" SPAN PIPE APRON	EACH	2	$650.00	$1,300.00	$465.00	$930.00	$605.00	$1,210.00	$225.00	$450.00
58	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	1	$850.00	$850.00	$705.00	$705.00	$623.00	$623.00	$295.00	$295.00
59	2501.602	TRASH GUARD FOR 44" SPAN PIPE APRON	EACH	4	$1,000.00	$4,000.00	$752.00	$3,008.00	$848.00	$3,392.00	$467.00	$1,868.00
60	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	325	$65.00	$21,125.00	$58.25	$18,931.25	$46.04	$14,963.00	$60.00	$19,500.00
61	2503.521	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	65	$95.00	$6,175.00	$74.00	$4,810.00	$59.48	$3,866.20	$70.00	$4,550.00
62	2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	2912	$25.00	$72,800.00	$22.00	$64,064.00	$29.18	$84,972.16	$35.00	$101,920.00
63	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1395	$30.00	$41,850.00	$25.00	$34,875.00	$29.00	$40,455.00	$36.00	$50,220.00
64	2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	921	$32.00	$29,472.00	$26.00	$23,946.00	$31.41	$28,928.61	$37.00	$34,077.00
65	2503.541	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	996	$39.00	$38,844.00	$29.50	$29,382.00	$33.80	$33,664.80	$40.00	$39,840.00
66	2503.541	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	710	$70.00	$49,700.00	$56.25	$39,937.50	$53.25	$37,807.50	$60.00	$42,600.00
67	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	$750.00	$750.00	$2,500.00	$2,500.00	$690.00	$690.00	$4,675.00	$4,675.00
68	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	$600.00	$600.00	$1,500.00	$1,500.00	$690.00	$690.00	$760.00	$760.00
69	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	1	$800.00	$800.00	$1,500.00	$1,500.00	$690.00	$690.00	$760.00	$760.00

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Burschville Construction, Inc.		Northwest Asphalt, Inc.		S. R. Weidema, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
70	2503.602	8" PIPE PLUG	EACH	1	$100.00	$100.00	$100.00	$100.00	$22.00	$22.00	$75.00	$75.00
71	2503.602	15" PIPE PLUG	EACH	7	$300.00	$2,100.00	$100.00	$700.00	$150.00	$1,050.00	$200.00	$1,400.00
72	2503.602	18" PIPE PLUG	EACH	1	$350.00	$350.00	$200.00	$200.00	$191.00	$191.00	$240.00	$240.00
73	2503.602	21" PIPE PLUG	EACH	1	$400.00	$400.00	$400.00	$400.00	$368.00	$368.00	$475.00	$475.00
74	2503.603	8" PVC PIPE SEWER	LIN FT	65	$29.00	$1,885.00	$33.00	$2,145.00	$27.97	$1,818.05	$35.00	$2,275.00
75	2503.603	18" PVC PIPE SEWER	LIN FT	2724	$52.00	$141,648.00	$59.00	$160,716.00	$52.71	$143,582.04	$60.00	$163,440.00
76	2503.603	21" PVC PIPE SEWER	LIN FT	1312	$58.00	$76,096.00	$72.00	$94,464.00	$71.63	$93,978.56	$95.00	$124,640.00
77	2503.603	24" PVC PIPE SEWER	LIN FT	1431	$64.00	$91,584.00	$84.00	$120,204.00	$79.63	$113,950.53	$100.00	$143,100.00
78	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	2	$1,000.00	$2,000.00	$1,000.00	$2,000.00	$690.00	$1,380.00	$1,610.00	$3,220.00
79	2504.602	HYDRANT	EACH	7	$2,700.00	$18,900.00	$2,950.00	$20,650.00	$2,644.00	$18,508.00	$3,100.00	$21,700.00
80	2504.602	INSTALL HYDRANT	EACH	1	$1,000.00	$1,000.00	$700.00	$700.00	$533.00	$533.00	$775.00	$775.00
81	2504.602	INSTALL GATE VALVE	EACH	1	$300.00	$300.00	$250.00	$250.00	$266.00	$266.00	$130.00	$130.00
82	2504.602	ADJUST GATE VALVE AND BOX	EACH	5	$200.00	$1,000.00	$300.00	$1,500.00	$250.00	$1,250.00	$285.00	$1,425.00
83	2504.602	16" BUTTERFLY VALVE AND BOX	EACH	6	$3,000.00	$18,000.00	$3,300.00	$19,800.00	$3,131.00	$18,786.00	$2,500.00	$15,000.00
84	2504.602	24" BUTTERFLY VALVE	EACH	1	$4,500.00	$4,500.00	$5,825.00	$5,825.00	$5,762.00	$5,762.00	$5,155.00	$5,155.00
85	2504.602	6" GATE VALVE AND BOX	EACH	7	$1,000.00	$7,000.00	$1,000.00	$7,000.00	$1,075.00	$7,525.00	$950.00	$6,650.00
86	2504.602	8" GATE VALVE AND BOX	EACH	2	$1,200.00	$2,400.00	$1,350.00	$2,700.00	$1,470.00	$2,940.00	$1,500.00	$3,000.00
87	2504.603	6" WATER MAIN-DUCT IRON CL 53	LIN FT	135	$28.00	$3,780.00	$31.00	$4,185.00	$37.54	$5,067.90	$40.00	$5,400.00
88	2504.603	8" WATER MAIN-DUCT IRON CL 52	LIN FT	169	$38.00	$6,422.00	$32.00	$5,408.00	$35.99	$6,082.31	$50.00	$8,450.00
89	2504.603	16" WATER MAIN-DUCT IRON CL 52	LIN FT	2768	$44.00	$121,792.00	$62.00	$171,616.00	$63.26	$175,103.68	$70.00	$193,760.00
90	2504.603	24" WATER MAIN-DUCT IRON CL 52	LIN FT	140	$56.00	$7,840.00	$99.00	$13,860.00	$99.56	$13,938.40	$100.00	$14,000.00
91	2504.604	6" POLYSTYRENE INSULATION	SQ YD	11	$80.00	$880.00	$30.00	$330.00	$32.00	$352.00	$41.41	$455.51
92	2504.608	DUCTILE IRON FITTINGS	POUND	9825	$3.00	$29,475.00	$2.70	$26,527.50	$1.86	$18,274.50	$2.25	$22,106.25
93	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	214.4	$240.00	$51,456.00	$157.00	$33,660.80	$150.00	$32,160.00	$176.50	$37,841.60
94	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	91.1	$300.00	$27,330.00	$306.00	$27,876.60	$246.00	$22,410.60	$342.00	$31,156.20
95	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60	LIN FT	4	$450.00	$1,800.00	$423.50	$1,694.00	$361.00	$1,444.00	$450.00	$1,800.00
96	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-42	LIN FT	7.8	$600.00	$4,680.00	$445.50	$3,474.90	$477.00	$3,720.60	$547.00	$4,266.60
97	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	128.7	$250.00	$32,175.00	$246.50	$31,724.55	$207.00	$26,640.90	$263.00	$33,848.10
98	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	31.3	$300.00	$9,390.00	$361.50	$11,314.95	$318.00	$9,953.40	$375.00	$11,737.50
99	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	4.9	$350.00	$1,715.00	$499.00	$2,445.10	$423.00	$2,072.70	$475.00	$2,327.50
100	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	1	$7,000.00	$7,000.00	$5,000.00	$5,000.00	$3,529.40	$3,529.40	$3,825.00	$3,825.00
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	11	$1,000.00	$11,000.00	$800.00	$8,800.00	$728.00	$8,008.00	$850.00	$9,350.00
102	2506.516	CASTING ASSEMBLY	EACH	73	$500.00	$36,500.00	$1,000.00	$73,000.00	$915.00	$66,795.00	$965.00	$70,445.00
103	2506.516	CASTING ASSEMBLY	EACH	18	$400.00	$7,200.00	$877.00	$15,786.00	$565.00	$10,170.00	$680.00	$12,240.00
104	2511.501	RANDOM RIPRAP CLASS II	CU YD	84.2	$100.00	$8,420.00	$100.00	$8,420.00	$75.00	$6,315.00	$94.00	$7,914.80

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Burschville Construction, Inc.		Northwest Asphalt, Inc.		S. R. Weidema, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
105	2511.501	RANDOM RIPRAP CLASS III	CU YD	6.3	$200.00	$1,260.00	$100.00	$630.00	$75.00	$472.50	$94.00	$592.20
106	2511.501	RANDOM RIPRAP CLASS IV	CU YD	6	$200.00	$1,200.00	$100.00	$600.00	$75.00	$450.00	$94.00	$564.00
107	2521.501	4" CONCRETE WALK	SQ FT	26523	$3.00	$79,569.00	$3.75	$99,461.25	$3.25	$86,199.75	$3.80	$100,787.40
108	2521.511	2" BITUMINOUS WALK	SQ FT	104909	$1.30	$136,381.70	$1.75	$183,590.75	$1.00	$104,909.00	$1.10	$115,399.90
109	2531.501	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	2477	$10.00	$24,770.00	$10.05	$24,893.85	$9.05	$22,416.85	$9.85	$24,398.45
110	2531.501	CONCRETE CURB & GUTTER DESIGN B418 (MOD)	LIN FT	108	$12.00	$1,296.00	$17.00	$1,836.00	$16.00	$1,728.00	$16.80	$1,814.40
111	2531.501	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	4008	$13.00	$52,104.00	$11.25	$45,090.00	$10.25	$41,082.00	$11.00	$44,088.00
112	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	4146	$12.00	$49,752.00	$10.10	$41,874.60	$9.10	$37,728.60	$10.00	$41,460.00
113	2531.501	CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	LIN FT	60	$15.00	$900.00	$18.00	$1,080.00	$16.00	$960.00	$17.00	$1,020.00
114	2531.507	6" CONCRETE PAVEMENT	SQ YD	24	$60.00	$1,440.00	$60.00	$1,440.00	$59.00	$1,416.00	$58.00	$1,392.00
115	2531.602	CONCRETE MEDIAN NOSE DESIGN 7109	EACH	3	$500.00	$1,500.00	$350.00	$1,050.00	$300.00	$900.00	$300.00	$900.00
116	2531.602	CONC ENTRANCE NOSE DES 7113	EACH	5	$500.00	$2,500.00	$325.00	$1,625.00	$275.00	$1,375.00	$275.00	$1,375.00
117	2531.618	TRUNCATED DOMES	SQ FT	96	$40.00	$3,840.00	$32.00	$3,072.00	$30.00	$2,880.00	$30.00	$2,880.00
118	2533.507	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	2705	$15.00	$40,575.00	$15.00	$40,575.00	$14.50	$39,222.50	$15.00	$40,575.00
119	2533.508	RELOCATE PORTABLE PRECAST CONC BARRIER DESIGN 8337	LIN FT	1730	$4.00	$6,920.00	$4.00	$6,920.00	$4.75	$8,217.50	$5.00	$8,650.00
120	2540.602	PROTECT MAIL BOX	EACH	1	$100.00	$100.00	$1,000.00	$1,000.00	$150.00	$150.00	$150.00	$150.00
121	2554.615	IMPACT ATTENUATOR	ASSEMBLY	6	$3,000.00	$18,000.00	$2,750.00	$16,500.00	$2,500.00	$15,000.00	$2,650.00	$15,900.00
122	2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	4	$750.00	$3,000.00	$800.00	$3,200.00	$550.00	$2,200.00	$750.00	$3,000.00
123	2557.603	INSTALL WOODEN FENCE	LIN FT	400	$10.00	$4,000.00	$32.00	$12,800.00	$28.00	$11,200.00	$31.00	$12,400.00
124	2563.601	TRAFFIC CONTROL	LUMP SUM	1	$80,000.00	$80,000.00	$26,000.00	$26,000.00	$9,500.00	$9,500.00	$31,000.00	$31,000.00
125	2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	925	$2.00	$1,850.00	$2.00	$1,850.00	$1.45	$1,341.25	$1.50	$1,387.50
126	2564.531	SIGN PANELS TYPE C	SQ FT	428.9	$30.00	$12,867.00	$30.00	$12,867.00	$30.00	$12,867.00	$30.00	$12,867.00
127	2564.537	INSTALL SIGN TYPE SPECIAL	EACH	2	$150.00	$300.00	$135.00	$270.00	$125.00	$250.00	$125.00	$250.00
128	2564.550	DELINEATOR TYPE X4-13	EACH	3	$50.00	$150.00	$60.00	$180.00	$40.00	$120.00	$50.00	$150.00
129	2564.552	HAZARD MARKER X4-2	EACH	7	$50.00	$350.00	$75.00	$525.00	$45.00	$315.00	$65.00	$455.00
130	2564.554	SNOW PLOW MARKER X4-5	EACH	7	$50.00	$350.00	$60.00	$420.00	$55.00	$385.00	$55.00	$385.00
131	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	1	$220,000.00	$220,000.00	$250,000.00	$250,000.00	$264,150.00	$264,150.00	$245,100.00	$245,100.00
132	2565.601	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	1	$10,000.00	$10,000.00	$45,000.00	$45,000.00	$5,000.00	$5,000.00	$40,000.00	$40,000.00
133	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	2615	$2.00	$5,230.00	$1.60	$4,184.00	$1.80	$4,707.00	$1.85	$4,837.75
134	2573.530	STORM DRAIN INLET PROTECTION	EACH	64	$250.00	$16,000.00	$250.00	$16,000.00	$100.00	$6,400.00	$385.00	$24,640.00
135	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	654	$4.00	$2,616.00	$2.90	$1,896.60	$2.79	$1,824.66	$2.80	$1,831.20
136	2573.602	CULVERT PROTECTION	EACH	13	$250.00	$3,250.00	$200.00	$2,600.00	$150.00	$1,950.00	$280.00	$3,640.00
137	2575.501	SEEDING	ACRE	15.5	$200.00	$3,100.00	$160.00	$2,480.00	$150.00	$2,325.00	$150.00	$2,325.00
138	2575.502	SEED MIXTURE 240	POUND	900	$1.50	$1,350.00	$3.05	$2,745.00	$2.95	$2,655.00	$2.95	$2,655.00
139	2575.502	SEED MIXTURE 260	POUND	470	$2.00	$940.00	$2.60	$1,222.00	$2.45	$1,151.50	$2.45	$1,151.50

	Project: 01973-00 - RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions				Engineers Estimate		Burschville Construction, Inc.		Northwest Asphalt, Inc.		S. R. Weidema, Inc.	
Item No.	Item		Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
140	2575.502	SEED MIXTURE 310	POUND	30	$3.00	$90.00	$16.00	$480.00	$15.79	$473.70	$16.00	$480.00
141	2575.502	SEED MIXTURE 350	POUND	50	$2.50	$125.00	$5.10	$255.00	$4.95	$247.50	$5.00	$250.00
142	2575.511	MULCH MATERIAL TYPE 1	TON	32	$200.00	$6,400.00	$125.00	$4,000.00	$120.00	$3,840.00	$120.00	$3,840.00
143	2575.519	DISK ANCHORING	ACRE	13.5	$150.00	$2,025.00	$55.00	$742.50	$50.00	$675.00	$50.00	$675.00
144	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	4545	$1.50	$6,817.50	$1.00	$4,545.00	$0.90	$4,090.50	$1.00	$4,545.00
145	2575.532	FERTILIZER TYPE 3	POUND	6250	$1.00	$6,250.00	$0.65	$4,062.50	$0.55	$3,437.50	$0.55	$3,437.50
146	2575.532	FERTILIZER TYPE 4	POUND	100	$3.00	$300.00	$1.60	$160.00	$1.50	$150.00	$1.50	$150.00
147	2575.570	RAPID STABILIZATION METHOD 2	ACRE	2.5	$1,100.00	$2,750.00	$1,000.00	$2,500.00	$960.00	$2,400.00	$960.00	$2,400.00
148	2582.501	PAVT MSSG (LT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$420.00	$3,780.00	$400.00	$3,600.00	$430.00	$3,870.00
149	2582.501	PAVT MSSG (RT ARROW) PREFORMED THERMOPLASTIC	EACH	9	$300.00	$2,700.00	$420.00	$3,780.00	$400.00	$3,600.00	$430.00	$3,870.00
150	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	19800	$0.20	$3,960.00	$0.12	$2,376.00	$0.10	$1,980.00	$0.15	$2,970.00
151	2582.502	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	18150	$0.40	$7,260.00	$0.30	$5,445.00	$0.28	$5,082.00	$0.35	$6,352.50
152	2582.502	24" STOP LINE WHITE-PREFORMED THERMOPLASTIC	LIN FT	240	$8.00	$1,920.00	$19.00	$4,560.00	$18.00	$4,320.00	$19.00	$4,560.00
153	2582.502	24" SOLID LINE YELLOW-PREFORMED THERMOPLASTIC	LIN FT	1925	$8.00	$15,400.00	$8.25	$15,881.25	$8.00	$15,400.00	$8.50	$16,362.50
154	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	17610	$0.50	$8,805.00	$0.35	$6,163.50	$0.32	$5,635.20	$0.35	$6,163.50
155	2582.502	4" BROKEN LINE WHITE-EPOXY	LIN FT	550	$0.50	$275.00	$0.35	$192.50	$0.32	$176.00	$0.35	$192.50
156	2582.502	8" DOTTED LINE WHITE-EPOXY	LIN FT	120	$0.85	$102.00	$4.00	$480.00	$3.00	$360.00	$3.00	$360.00
157	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	5270	$0.50	$2,635.00	$0.37	$1,949.90	$0.33	$1,739.10	$0.35	$1,844.50
158	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	6810	$1.00	$6,810.00	$0.70	$4,767.00	$0.66	$4,494.60	$0.75	$5,107.50
159	2582.503	CROSSWALK MARKING-PREFORMED THERMOPLASTIC	SQ FT	1360	$12.00	$16,320.00	$16.25	$22,100.00	$16.00	$21,760.00	$17.00	$23,120.00
				Total Base Bid:		$3,646,702.70		$4,113,181.00		$4,208,669.98		$4,246,185.61
	Total Base Bid:					$3,646,702.70		$4,113,181.00		$4,208,669.98		$4,246,185.61
	Totals for Project 01973-00					$3,646,702.70		$4,113,181.00		$4,208,669.98		$4,246,185.61
	% of Estimate for Project 01973-00							12.79%		15.41%		16.44%

I hereby certif **f bids received.**

Certified By: **License No.** 42064

Date: 5/16/11

ASSESSMENT AGREEMENT

THIS ASSESSMENT AGREEMENT (this "Agreement") is made this 20th day of May, 2011, by and between **City of Ramsey**, a Minnesota municipal corporation (the "City") with offices at 7550 Sunwood Drive N.W., Ramsey, Minnesota 55303, and **Hageman Holdings, LLC**, a Minnesota limited liability company ("Owner") having an address of 13200 43rd St. NE, St. Michael, MN 55376, and is based on the following facts:

A. Owner is the owner of fee title the Property, as defined in the Development Contract.

B. Owner has applied to the City for approval of a subdivision of the Property into Lot 1, Block 1, and Outlots A, B, C and D, Alpha Development, Anoka County, Minnesota, pursuant to the plat of Alpha Development (the "Plat").

C. The City has approved the Plat subject to certain conditions as specified in that certain Development Contract between the City and Owner, dated May 19, 2011 (the "Development Contract").

D. The Development Contract contemplates that the City and Owner will enter into this Agreement.

NOW, THEREFORE, in consideration of the facts stated above, the mutual promises and agreements set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the City and Owner, the parties hereby agree as follows:

1. Recitals Incorporated. The facts stated above are hereby incorporated into this Agreement and made a part of this Agreement by this reference.

2. Definitions. Capitalized terms used but not defined in this Agreement are defined as provided in the Development Contract.

3. Assessment. A special assessment (the "Assessment") is hereby levied against the Property under Minnesota Statutes Chapter 429 in an amount (the "Aggregate Assessment Amount") equal to the amount of the "Project Costs" of the Stage I City Improvements as defined in the Development Contract. For purposes of this Agreement, "Project Costs" means the actual total cost of the Stage I City Improvements including: 1) 5% contingency, 2) 16% for for construction engineering and administration fees, and; 3) trunk fees. The Aggregate Assessment Amount shall not exceed $1,701,077.34, and the assessment shall be allocated to and levied against portions of the Property created by the Plat as follows:

Parcel Description	Area	Allocation %	Assessment Amount
Lot 1, Block 1	86.436 acres	60%	$1,014,006.34
Outlot B	45.196 acres	33%	$563,751.00
Outlot D	9.621 acres	7%	$123,320.00
Total			**$1,701,077.34**

The composition of the maximum amount of Project Costs is set forth as listed below:

Estimated Improvement Costs	
Street and Trail Improvement - Bunker Lake Extension	$429,133.32
Drainage Improvements - Bunker Lake	$113,176.31
Sanitary Sewer - Bunker Lake	$135,096.73
Watermain Extension - Bunker Lake Blvd.	$246,717.05
Puma Street Surfacing & Trail	$247,351.74
Sub-total	$1,171,475.15
5% Contingency	$58,573.76
Sub-total	**$1,230,048.91**
Engineering Costs	
Developer Construction Engineering Fee	$64,363.59
Design Engineering Fee	$85,000.00
3% for City Construction Administration	$35,144.25
Sub-total	**$184,507.84**
Allocation of Development Fees	
Sanitary Sewer Trunk Fee	$70,374.44
Stormwater Trunk Fee	$103,137.15
Water Trunk Fee	$215,497.27
Trail Development Fee	$58,043.00
Sub-total	**$447,051.86**
Dirt Road Elimination Program	($160,531.28)
Grand Total	**$1,701,077.34**

4. Waiver by Owner. The Assessments levied under Section 3 above shall be deemed adopted on the date this Agreement is signed by the City. Owner, by signing this Agreement, acknowledges that the Property is benefited by the Stage I City Improvements in an amount at least equal to the amount of the Project Costs, and hereby unconditionally waives all procedural and substantive objections to the Assessment, including without limitation any right to a hearing and any right to appeal the levying of the Assessment.

5. Payment of Lot 1, Block 1 Assessment. The Assessment for Lot 1, Block 1 of the Plat shall be payable in equal semi-annual installments over a period of twenty (20) years, the first installment of which shall be due not sooner than October 15, 2012. The fixed interest rate applied to the Assessment shall be: (a) if the City elects to finance the Project Costs internally, a fixed rate not greater than two percent (2%) per annum in excess of the "prime rate" as published in *The Wall Street Journal* on the date of this Agreement; or (b) if the City elects to finance Project Costs through issuance of bonds (the "Bonds"), the fixed rate payable on the Bonds plus any discount and costs of issuance of the Bonds actually payable by the City, not to exceed two percent (2%) of the aggregate amount of the Bonds.

6. Deferred Assessments. The Assessments for Outlots B and D of the Plat shall be payable in equal semi-annual installments over a period of twenty (20) years, the first installment of which shall be due not sooner than May 15, 2015, except that if Owner conveys either of said outlots to a party unaffiliated with Owner, the due date of the first installment of the Assessments for that outlot may be accelerated by the City to the May 15 next succeeding the date of such conveyance. The interest rate on the Assessments levied against Outlots B and D shall be the same as the interest rate specified in Section 5 above. Said interest will accrue beginning on the date of the bond sale.

7. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which together shall constitute a single agreement.

CITY OF RAMSEY

By: _____
Its: Mayor

ATTEST

By: _____
Its: City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this 20th day of May, 2011, by Bob Ramsey and Kurtis G. Ulrich, the Mayor and City Administrator, respectively, of City of Ramsey, a Minnesota municipal corporation pursuant to the authority granted by its City Council.

_____
Notary Public

JOANN THIELING
Notary Public
Minnesota
My Commission Expires January 31, 2015

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2011, by Bob Ramsey and Kurtis G. Ulrich, the Mayor and City Administrator, respectively, of City of Ramsey, a Minnesota municipal corporation pursuant to the authority granted by its City Council.

_____
Notary Public

HAGEMAN HOLDINGS, LLC

By: _____
Its: Chief manager

STATE OF MINNESOTA)
) SS.
COUNTY OF Wright)

On this 25 day of May, 2011, before me a Notary Public within and for said County, personally Mike Hageman, to me personally known, who each by me duly sworn, did say that he is the Chief Manager of Hageman Holdings, LLC, a limited liability corporation under the laws of the State of Minnesota, acknowledged said instrument to be the free act and deed of said corporation.

_____
Notary Public

JANE M. MILLER
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

THIS INSTRUMENT WAS DRAFTED BY:
Moss & Barnett (JLW)
A Professional Association
4800 Wells Fargo Center
90 South Seventh Street
Minneapolis, MN 55402-4129

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION AWARDING A CONTRACT FOR CITY IMPROVEMENT PROJECT #11-21; ARMSTRONG AND BUNKER LAKE BOULEVARD INTERSECTION SIGNALIZATON

WHEREAS, on December 14, 2010 the Ramsey City Council ordered improvement project 11-21; Armstrong and Bunker Lake Boulevard Signalization Project; and

WHEREAS, on January 11, 2011 the Ramsey City Council called for the preparation of plans and specifications when they awarded of an engineering services contract with WSB & Associates; and

WHEREAS, on April 12, 2011 the Ramsey City Council authorized the solicitation of bids; and

WHEREAS, pursuant to an advertisement for bids for Improvement Project 11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization, bids were received, opened and tabulated according to law; and

WHEREAS, the following is a summary of the bids that were received:

Contractor	Bid
Douglas-Kerr Underground, LLC	$3,458,170.43
R.L. Larson Excavating, Inc.	$3,496,547.40
Redstone Construction	$3,618,367.35
Forest Lake Contracting, Inc.	$3,719,824.85
Veit & Company, Inc.	$3,795,968.09
Geislinger & Sons, Inc.	$3,822,606.80
New Look Contracting	$3,828,751.69
Kuechle Underground	$3,937,001.86
Dresel Contracting	$3,991,680.50
Burschville Construction Inc.	$4,113,181.00
Northwest Asphalt, Inc.	$4,208,669.98
S.R. Weidema, Inc.	$4,246,185.61
Engineer's Estimate	$3,646,702.70

WHEREAS, Douglas-Kerr Underground, LLC is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Mayor and City Administrator are hereby authorized and directed to enter into a contract with Douglas-Kerr Underground, LLC for Improvement Project 11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization in the amount of $3,458,170.43, and

2) That the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 31st day of May 2011.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 7.**

Meeting Date: 05/31/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Change Order for City Project #10-24; Wetland 656 Outlet

Background:

In an effort to provide flood protection and to improve overall drainage through the watershed, the City identified a ditch cleaning project known as the 656W Wetland Outlet Project. This project (as illustrated on the enclosed aerial photograph) would create an outlet for wetland 656W, the large wetland complex south of Alpine Drive and east of Ramsey Blvd., by cleaning out approximately 3000 feet of drainage ditch and/or culverts. The project was approved approved by Council and a contract awarded on February 8, 2011.

Observations:

The project was substantially completed in the month of February, with only some culvert cleaning and turf restoration to be conducted in the spring when things thawed out. When the culvert at the intersection of 156th Avenue and Hematite Street was jetted out this spring it was observed that the side walls were failing and tree root intrusion was causing the deterioration of the entire culvert, therefore it will need to be replaced. There were no accommodations in the contract for culvert replacement, so Council must consider a change order for this work (see attached). It should be noted that there is a second culvert that must be replaced, located on 157th Lane, but since that roadway will be receiving an overlay with the 2011 Street Maintenance Program (SMP) we will be including that replacement under that project.

Recommendation:

Staff recommends approval of the change order with Dryden Excavating in the amount of $8,500.

Funding Source:

Funding for this project to date (original contract amount of $28,026) has come from the City's Stormwater Utility Fund, and this change order is proposed to be funded from that account as well.

Council Action:

Motion to approve

Attachments

Location Map

Change Order Proposal

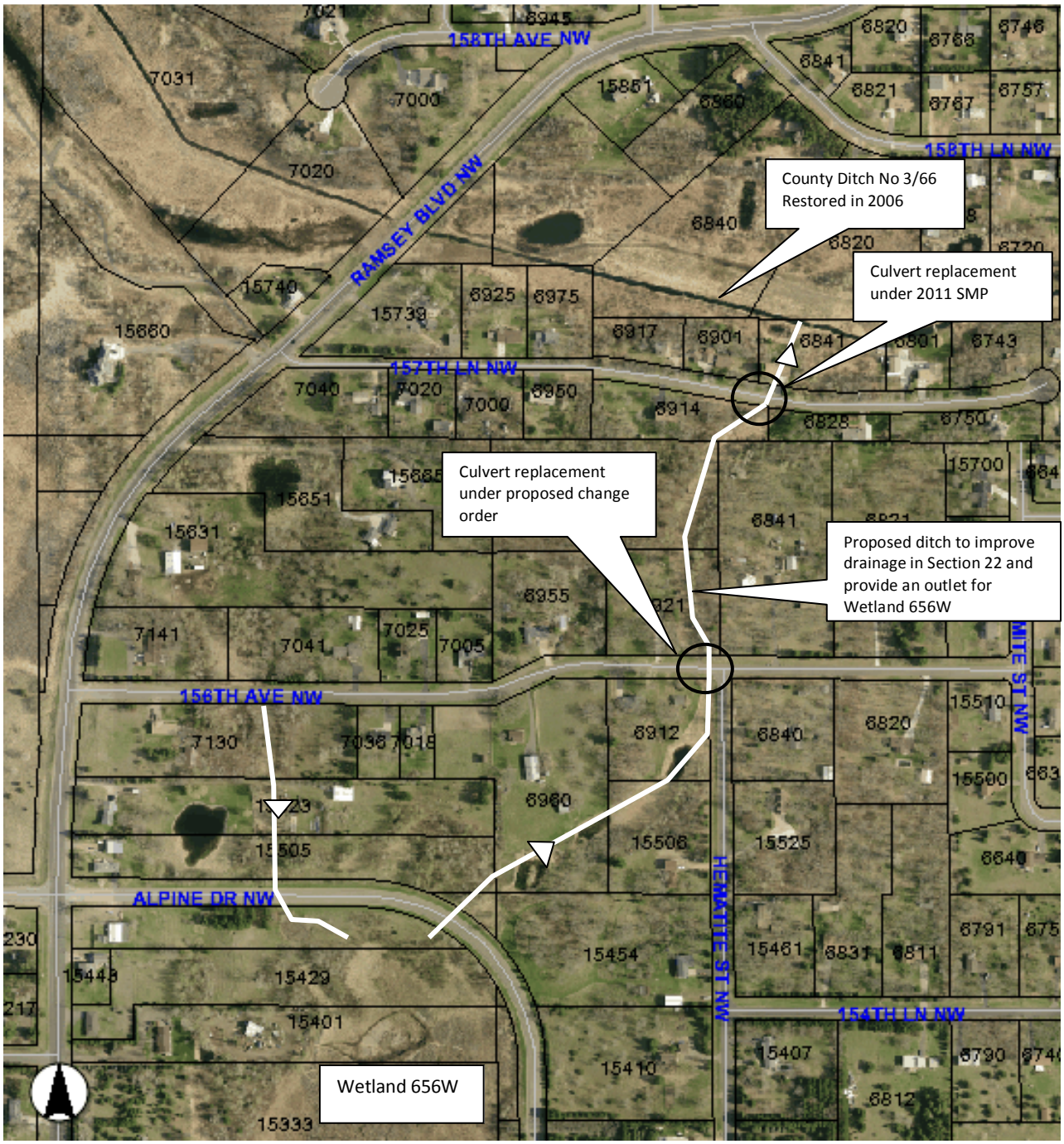
Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	05/26/2011 01:35 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:52 PM

Form Started By: Tim Himmer Started On: 05/24/2011 04:06 PM

Final Approval Date: 05/26/2011

Wetland 656W Outlet Project



Dryden Excavating Inc.

6700 Viking Blvd NW
Anoka, MN 55303
Phone 763-753-7784
Fax 763-753-3247

Date: 5/25/11

To: Tim Himmer/ Mike McDowell

Project: Ditch Project – Ramsey MN

SCHEDULE OF VALUES FOR THE PROJECT

Mobilization	**$750.00**
Traffic Control	**$800.00**
15" Culvert	**$2175.00**
Remove Culvert	**$350.00**
Trucking	**$350.00**
Bituminous Removal	**$300.00**
Bituminous Patching	**$3275.00**
Class 5	**$500.00**
TOTAL	**$8500.00**

Randy Dryden
Dryden Excavating, Inc.

CC Regular Session **7. 8.**

Meeting Date: 05/31/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Change Order for City Project #10-07; Alpine Drive and Roanoke Street Improvements

Background:

On May 11, 2010 City Council ordered the bituminous paving of portions of Alpine Drive and Roanoke Street, and authorized staff to prepare plans and specifications. This project was included in the feasibility study for the 2010 Street Maintenance Program (SMP) and adopted on February 9, 2010.

On October 12, 2010 the City Council awarded a contract to Rum River Contracting Company, and construction commenced. Due to the lateness in the season only storm sewer improvements and an overlay were able to be completed on portions of Alpine Drive. Construction has begun again this spring to complete the project, and the storm sewer improvements were recently installed on Roanoke Street and the trail and railroad whistle free improvements along Alpine Drive are currently underway.

Notification:

Observations:

During the public open house in advance of the 2011 SMP, a drainage concern was identified on 153rd Lane, east of Roanoke Street. This road currently has a flat grades that drains east to west, and there isn't any storm sewer in the area to collect drainage prior to discharging overland onto Roanoke Street, therefore water stands on the street and is causing premature deterioration of the pavement. Staff quickly evaluated the concern since we were already working in the area completing the Alpine/Roanoke project from 2010.

It has been determined that the best approach to resolve this drainage concern is to extend the nearest storm sewer in the area to the location of 153rd Lane and Roanoke Street, such that additional improvements can be incorporated into the 2011 SMP to correct the problem. Staff is requesting a change order to the Alpine/Roanoke contract to install the required storm sewer extensions before Roanoke Street is milled and overlaid to complete the 2010 contract with Rum River. If we do not extend storm sewer at this time we will lose the opportunity to solve this concern without spending significantly more money at a later date, and impacting the roadway that would have recently received an overlay; basically performing the same work twice in consecutive years. Staff prepared a design for the storm sewer extension and submitted to Rum River for pricing (see attached).

Recommendation:

Staff recommends that the City Council approve a change order for City project #10-07, Alpine Drive and Roanoke Street improvements, in the amount of $100,779.70.

Funding Source:

Funding for this change order is proposed to come from the City's Stormwater Utility Fund.

Council Action:

Motion to approve the change order for City project #10-07, Alpine Drive and Roanoke Street improvements, in the amount of $100,779.70.

Attachments

Location Map

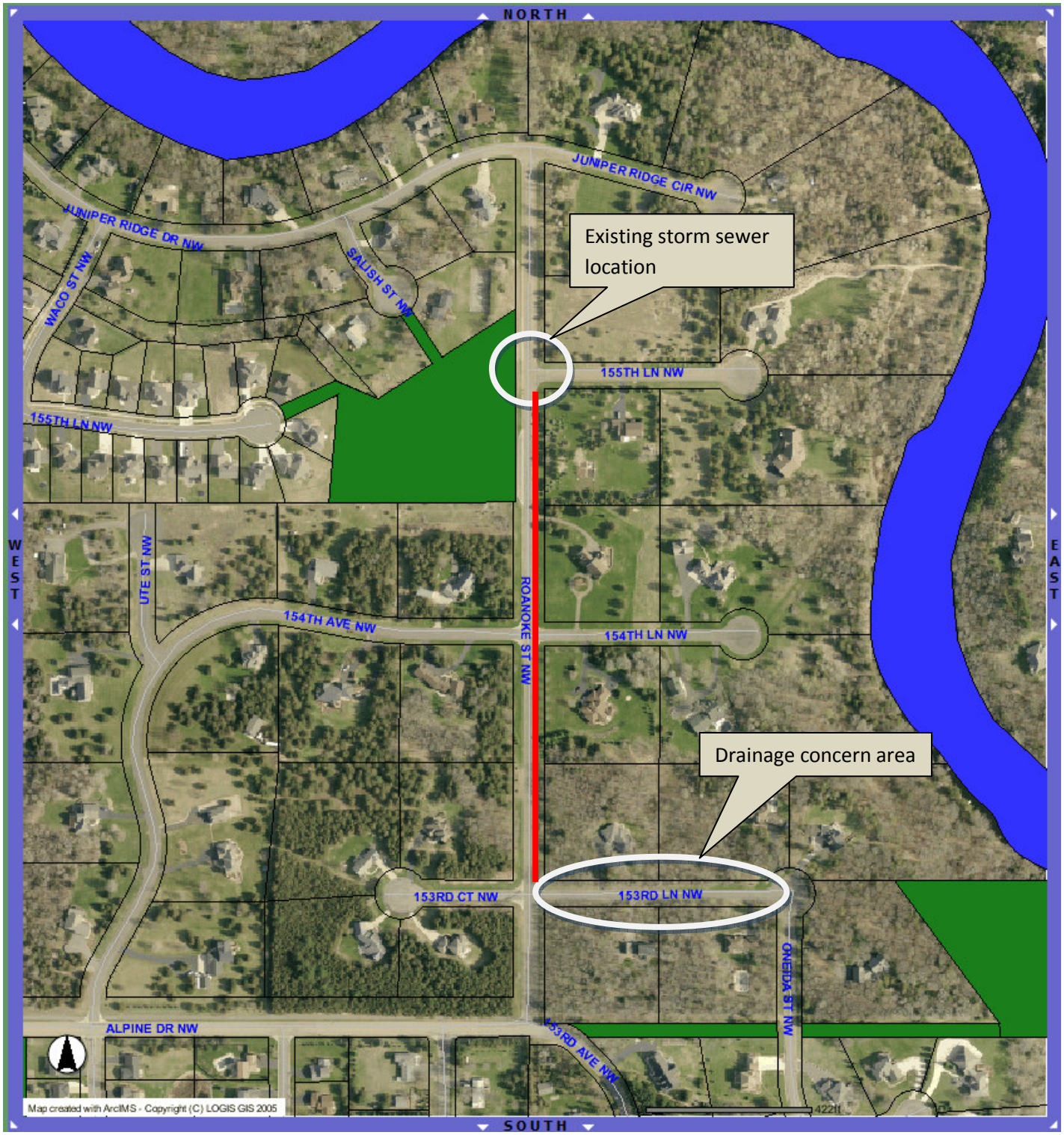
Change Order Quote

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	05/25/2011 04:54 PM
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:18 PM

Form Started By: Tim Himmer Started On: 05/20/2011 08:19 AM

Final Approval Date: 05/26/2011



Proposed storm sewer installation (approx. 1300')

BID FORM
ROANOKE STORM SEWER

BASE BID

ITEM	UNIT	QUANTITY	PRICE	EXTENSION
GRADING				
MOBILIZATION	LS	1	9000.00	9000.00
REMOVE CONCRETE CURB AND GUTTER	LF	1,340	2.00	2680.00
REMOVE BIUMINOUS PAVEMENT	SY	1,150	2.00	2300.00
SAWCUT BITUMINOUS	LF	1,450	1.50	2175.00
SILT FENCE	LF	750	1.50	1125.00
INLET PROTECTION	EA	2	60.00	120.00
STORM SEWER				
15" RCP STORM SEWER	LF	556	22.00	12232.00
18" RCP STORM SEWER	LF	757	24.00	18168.00
2 X 3 CATCH BASIN	EA	2	590.00	1180.00
DRAINAGE STRUCTURE 48-4020	EA	8	950.00	7600.00
CONNECT TO EXISTING STORM SEWER	EA	1	100.00	100.00
CASTINGS	EA	9	528.00	4752.00
PAVEMENT				
4" AGGREGATE BASE(CV) CLASS 5 (MOD)	TON	280	12.00	3360.00
2" BITUMINOUS BASE COURSE (LVNW35030B)	TON	140	47.35	6629.00
1 1/2" BITUMINOUS WEAR COURSE (LVWE45030B)	TON	110	56.20	6182.00
BITUMINOUS TACK COAT	GAL	60	2.50	150.00
B 618 CONCRETE CURB AND GUTTER	LF	1,340	12.38	16589.20
RESTORATION				
SOD	SY	1,050	3.75	3937.50
IRRIGATION SYSTEM REPAIR	LS	1	2500.00	2500.00
Total				100779.70

CC Regular Session **7. 9.**

Meeting Date: 05/31/2011

By: Jo Thieling, Administrative Services

Title:

Accept Councilmember Jeffrey's Resignation as Ward 4 Councilmember, Declare the Ward 4 Councilmember Vacancy, and Schedule a Special Election to Elect a Successor

Background:

As the City Council is aware, Councilmember David Jeffrey who represents Ward 4 has announced his intent to resign his Councilmember position. We assume the resignation will be effective on or about June 1, 2011. A written resignation from Councilmember Jeffrey will be available at the City Council meeting confirming the exact resignation date.

City Charter, Section 2.5 provides that upon a councilmember/mayor vacancy, the Council shall ". . . publicly declare the vacancy to exist within fifteen (15) days of its occurrence . . . ."

Section 4.5 of the Charter directs how vacancies on the City Council are filled. Councilmember Jeffrey's term expires December 31, 2012, and thus there are 365 days or more remaining in the term of his vacated office, which then requires a special election to fill the vacancy within ninety days of the vacancy. Therefore, with a June 1 vacancy, a special election will need to be held to fill the vacancy on or before August 29, 2011. The Charter does not require a primary election for special elections.

City Clerk Thieling, in cooperation with the Anoka County Elections Supervisor, has formulated an election schedule which is attached for the Council's review and approval.

Recommendation:

Adopt a resolution accepting City Councilmember Jeffrey's resignation, declaring a vacancy in the City's Ward 4 elective City Council office, scheduling a special election to elect a successor to fill the vacancy and approving the special election schedule.

Funding Source:

N/A

Council Action:

Motion to adopt Resolution 11-05-XXX accepting City Councilmember Jeffrey's resignation, declaring a vacancy in the City's Ward 4 elective City Council office, and scheduling a special election to elect a successor to fill the vacancy and approving the special election schedule.

Attachments

Special Election Timeline

Resolution Cmbr Jeffrey Resig - Special Election

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/26/2011 02:41 PM

Form Started By: Jo Thieling Started On: 05/26/2011 01:52 PM

Final Approval Date: 05/26/2011

Special Election Timelines		
Publication Date		Friday, June 03, 2011
filing opens	7	Friday, June 10, 2011
filing closes	14	Friday, June 24, 2011
withdrawal	2	Monday, June 27, 2011
ballot preparation	14	Monday, July 11, 2011
absentee begins general	4	Friday, July 15, 2011
absentee ends general	31	Monday, August 15, 2011
special election held	1	Tuesday, August 16, 2011
	73	

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-_____

A RESOLUTION ACCEPTING THE RESIGNATION OF CITY COUNCILMEMBER DAVID JEFFREY WHO REPRESENTS WARD 4; DECLARING A VACANCY IN THE CITY'S WARD 4 COUNCILMEMBER ELECTIVE OFFICE, SCHEDULING A SPECIAL ELECTION TO ELECT A SUCCESSOR, AND APPROVING THE SPECIAL ELECTION SCHEDULE.

WHEREAS, City Councilmember David Jeffrey, who represents Ward 4 on the City Council, has submitted his written resignation from said office effective June 1, 2011; and

WHEREAS, City Councilmember Jeffrey has resigned due to medical reasons; and

WHEREAS, pursuant to the City Charter, Section 2.5 upon a councilmember's resignation, ". . . the Council shall publicly declare by resolution the vacancy to exist . . . "; and

WHEREAS, when a vacancy on the City Council ". . . occurs with 365 days or more remaining in the term of the vacated office, there shall be a special election held within ninety days after the vacancy occurs to elect a successor to serve for the remainder of the unexpired term of the office vacated" (Charter Section 4.5.1); and

WHEREAS, City Councilmember Jeffrey's term of office expires December 31, 2012 which is more than 365 days from the June 1, 2011 vacancy date; and

WHEREAS, the City Charter does not require a primary election be held for special municipal elections.

NOW, THEREFORE, be it resolved by the City Council of the City of Ramsey as follows:

1. That Councilmember David Jeffrey's resignation from the City Council as Ward 4 representative is accepted, effective June 1, 2011.

2. That the City Council publicly declares that a vacancy exists in the City Council's Ward 4 elective office, as of June 1, 2011.

3. That as a result of the vacancy in Ward 4, and because more than 365 days remains in the term of the vacated office, pursuant to City Charter requirement, the City Council directs that a special election be held within 90 days of the June 1, 2011 vacancy date to elect a successor to serve for the remainder of the unexpired term of the office vacated.

4. That no primary election shall be held prior to the special election.

5. That the special election as required shall be held on Tuesday, August 16, 2011, following the attached election procedures schedule.

The motion for the adoption of the foregoing resolution was seconded by Commission member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this _____ day of May, 2011.

By:_____
Mayor

ATTEST:

By:_____
City Clerk

No Primary		
Publication Date		Friday, June 03, 2011
filing opens	7	Friday, June 10, 2011
filing closes	14	Friday, June 24, 2011
withdrawal	2	Monday, June 27, 2011
ballot preparation	14	Monday, July 11, 2011
absentee begins general	4	Friday, July 15, 2011
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	73	