

City of Ramsey
Agenda
Regular City Council
Tuesday June 14, 2011

7:00 pm
Council Chambers, 7550 Sunwood Drive NW

2. **Presentation: Leading in the Pledge of Allegiance this evening is City employee Len Linton and his five sons, Jeff, Jason, Jeremy, Jacob and Jared. Len and all five sons have earned the highest honor of Eagle Scout.**

Presentation: Swearing in of Patrol Officer Kyle Hemmerich

Presentation: The City's Auditing Firm of Malloy, Montague, Karnowski, Radosevich & Co. will present the City's 2010 Audit Report

1. Bio of Len Linton and Sons
3. **Citizen Input**
4. **Approve Agenda**
5. **Consent Agenda**
 1. Receive Cash & Investments for Period Ending May 31, 2011
 2. Receive April 2011 Financial Reports - General Fund and Enterprise Funds
 3. Receive 2010 Comprehensive Annual Financial Report (CAFR)
 4. Note the following Commission and Boards meeting minutes:

Environmental Policy Board meeting minutes dated May 3, 2011
Planning Commission meeting minutes dated May 5, 2011
Economic Development Authority meeting minutes dated May 12, 2011
Special Planning Commission meeting minutes dated May 19, 2011
 5. Introduce Ordinance to Amend to Chapter 117 of City Code Relating to Required Depth of Topsoil; Case of City of Ramsey
 6. Approval of Business Subsidy Agreement with Ramsey Retail Rental for SAC/WAC Assistance
 7. Consider Registered Land Survey Related to Bunker Lake Boulevard Project
 8. Consider Ordering City Improvement Projects #11-01 through 11-06; 2011 Street Maintenance Program
 9. Accept Plans and Specifications, and Authorization to Bid City Improvement Project #10-25; Chameleon Street Paving

10. Approve Off-Sale Intoxicating Liquor, Off-Sale 3.2% Liquor, On-Sale Intoxicating Liquor, Beer, Sunday Sales, and Optional 2:00 a.m. Closing
11. Adopt Resolution #11-06-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of May 26, 2011 through June 8, 2011
12. Adopt Resolution #11-06-XXX Supporting the Concept of Cooperation and Collaboration to Promoting Greater Efficiency in the Use of Public Resources
13. Adopt Resolution #11-06-XXX in Support of 2011 State Bond Funding for the Repair and Renovation of the Coon Rapids Dam as an Invasive Fish Barrier
14. Authorize Resolution #11-06-XXX Resolution Establishing Procedures Relating to Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code.
15. Report from the Finance Committee of May 31, 2011

Agenda Item #1 Consider Collection Procedure for Delinquent Escrow Accounts
Agenda Item #2 City Financial Dashboard

16. Report from the Personnel Committee meeting held on May 31, 2011.

Case 1: Resolution to Consider Authorizing Staff to Recruit and hire a temporary IT Intern.

6. **Public Hearing**

7. **Council Business**

1. Selection of a Towing Vendor for the City of Ramsey
2. Consider Receiving Petition for Feasibility Study to Install Subdivision Street Lights on Sunfish Lake Boulevard between Highway #10 and Bunker Lake Boulevard
3. Consider Revised Full-Service Restaurant Subsidy Policy
4. Consider Approval of Environmental Policy Board Work Plan
5. Adopt Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.
6. Adopt Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

8. **Mayor/Council/Staff Input**

- 1) **Mayors Town Hall Meeting - Thursday, June 16 - 7:00 p.m. - Lake Itasca Room**
- 2) **Joint Meeting with Nowthen City Council - Wednesday, June 22 - Lake Itasca Room**

9. **Adjournment**

CC Regular Session

2. 1.

Meeting Date: 06/14/2011

By: Jo Thieling, Administrative Services

Title:

Bio of Len Linton and Sons

Background:

The City Council is privileged to have City employee Leonard Linton and his sons present tonight to lead in the Pledge of Allegiance to the Flag. Mr. Linton has worked in the City's Engineering Department for over seven years. Len earned his Eagle Scout designation in 1976. His project was for the Red Cross Community Fund Drive in Meeteetse, Wyoming. Mr. Linton has served as a Scout leader for 17 years.

Each of Len's five sons has also earned the distinguished honor of being an Eagle Scout.

Jeff - age 28 - earned his Eagle Scout designation in 1999. His project was a painting project at the Doris A. Kemp Park in Champlin, MN. Jeff is currently employed by Arrow Components in Ramsey and he and his wife Kasey reside in Champlin.

Jason - age 25 - earned his Eagle Scout designation in 2003. His project was also a painting project at the Doris A. Kemp Park in Champlin. Jason is currently seeking employment and resides in Champlin with his parents.

Jeremy - age 23 - earned his Eagle Scout designation in 2004. His project was a painting project at Andrews and Northland Parks in Champlin, MN. Jeremy is working this summer as staff at Many Point Scout Camp and as a Range Master for the high adventure camp.

Jacob - age 20 - earned his Eagle Scout designation in 2008. His project was painting fire hydrants in Champlin, MN. Jacob is currently a student at the University of Minnesota, Twin Cities Campus, and will also be living and working on campus this summer.

Jared - age 19 - earned his Eagle Scout designation in 2010. His project was replacing sidewalk at the Champlin American Legion. Jared is currently attending Transitions Plus in Anoka, and will be attending Anoka-Ramsey Community College in the fall. He volunteers at Mercy Medical Center in Coon Rapids and is currently seeking employment. Jared resides in Champlin with his parents.

All five Linton sons graduated from Champlin High School and all five participated in musical extra curricular activities. All five young men, over the years, attended Rum River Scout Camp and Many Point Scout Camp. In addition, Jeff, Jason, and Jeremy attended Philmont Scout Ranch (a national high adventure camp). Jeremy also attended Northern Tier High Adventure Base and Florida Sea Base. Jacob and Jared attended Medicine Mountain Scout Camp as well.

Congratulations to the Linton family for their hard work and dedication to the Boy Scouts of America and on achieving such high honor.

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Jo Thieling

Date

06/09/2011 11:56 AM

Started On: 06/09/2011 10:38 AM

Final Approval Date: 06/09/2011

CC Regular Session

5. 1.

Meeting Date: 06/14/2011

By: Diana Lund, Finance

Title:

Receive Cash & Investments for Period Ending May 31, 2011

Background:

Report on the City's cash and investments for the period ending May 31, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending May 31, 2011 in comparison to year ending December 31, 2010. December 2010 numbers reflect final audited numbers.

Council Action:

None required. Informational only.

Attachments

Cash & Investments for Period Ending May 31, 2011

Cash Balances on Major City Funds - May 31, 2011

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

06/08/2011 05:19 PM

Started On: 06/01/2011 07:24 AM

Final Approval Date: 06/08/2011

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended May 30, 2011

	May-11 CURRENT MONTH	2011 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	\$ 42,446,317.59	\$ 44,417,829.93
CASH INFLOWS:		
Daily Deposit	256,404.07	1,883,747.03
Tax Settlements	-	235,998.83
U/B Receipts	636,236.53	1,533,015.65
Bond Proceeds	-	-
Interest Earnings [Net of Interest Paid on Investments]	23,369.28	323,613.81
NSF/Expired City Checks [More than 6 months]		
TOTAL CASH INFLOW	\$ 916,009.88	\$ 3,976,375.32
TOTAL CASH AVAILABLE	\$ 43,362,327.47	\$ 48,394,205.25
CASH OUTFLOWS:		
Prepaid Checks	422,229.63	\$ 2,197,649.65
Bills Lists	291,044.36	1,897,489.51
Pay Estimates	-	73,275.24
Payroll - Net	248,301.96	1,466,652.72
Flex Reimbursement	6,812.55	33,514.23
Void Checks/Dormant Checks Paid	(75.00)	(115,183.82)
Debt Service	5,150.00	451,943.75
Miscellaneous [Bank Charges; etc.]		
TOTAL CASH OUTFLOW	\$ 973,463.50	\$ 6,005,341.28
POOLED CASH AND TEMPORARY INVESTMENTS		
ENDING BALANCE	\$ 42,388,863.97	\$ 42,388,863.97
MEMO - NET 2010 CASH INFLOW (OUTFLOW)	(57,453.62)	(2,028,965.96)
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	\$ 39,843,387.62	\$ 41,467,058.94
Purchases	1,200,000.00	7,275,000.00
Maturities/Sales	(1,186,625.07)	(8,885,296.39)
ENDING BALANCE	\$ 39,856,762.55	\$ 39,856,762.55

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL		MATURE	PRIN		
					1/1/2011	2011	2011	12/31/2011		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	314,693.39			314,693.39 314,693.39	256,633	1.50%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR20M1		750,000.00	0.00	750,000.00	750,000	1.25%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	1,000,000.00	0.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134GILS105S	500,000.00		0.00	500,000.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	313984A470BG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		0.00	1,000,000.00 9,250,000.00	1,000,000	2.00%
		FNC	Clearing from 2010							
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FII	58191	100,000.00		100,000.00	0.00	100,000	3.70%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	36160TQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	-	200,000.00	0.00	200,000.00	200,000	0.65%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	-	100,000.00	0.00	100,000.00	100,000	1.00%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		100,000.00	0.00	100,000	1.25%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		150,000.00	0.00	150,000	1.25%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B/	11971	100,000.00		100,000.00	0.00	100,000	3.70%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		150,000.00	0.00	150,000	1.50%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BAN	05649	250,000.00		0.00	250,000.00	250,000	2.45%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	2.60%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		0.00	100,000.00	100,000	3.70%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		0.00	100,000.00	100,000	5.70%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		0.00	100,000.00	100,000	4.70%
091229B	6/29/2011	ICD SEC	CD-PARAGON COM	35100	250,000.00		0.00	250,000.00	250,000	1.60%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		0.00	100,000.00	100,000	2.70%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		0.00	100,000.00	100,000	2.70%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGI	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CC	58009	100,904.93		0.00	100,904.93	100,000	0.90%
100326	9/26/2011	ICD SEC	CD-CRESCENT BAN	33492	100,000.00		0.00	100,000.00	100,000	1.45%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL B/	32702	100,000.00		0.00	100,000.00	100,000	5.20%
090512	11/14/2011	ICD SEC	CD-TENNESSEE COM	35296	100,000.00		0.00	100,000.00	100,000	2.60%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAR	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NAT	6557	100,000.00		0.00	100,000.00	100,000	5.05%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EU	27150	100,000.00		0.00	100,000.00	100,000	1.75%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERJ	3510	150,000.00		0.00	150,000.00	150,000	2.60%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase	32633	100,000.00		0.00	100,000.00	100,000	5.45%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BAN	35160	100,000.00		0.00	100,000.00	100,000	1.60%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLU	58469	100,000.00		0.00	100,000.00	100,000	1.10%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATH	21366	100,000.00		0.00	100,000.00	100,000	5.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		100,000.00	0.00	100,000	5.35%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		0.00	225,000.00	225,000	1.00%

2011 CASH AND INVESTMENT ACTIVITY

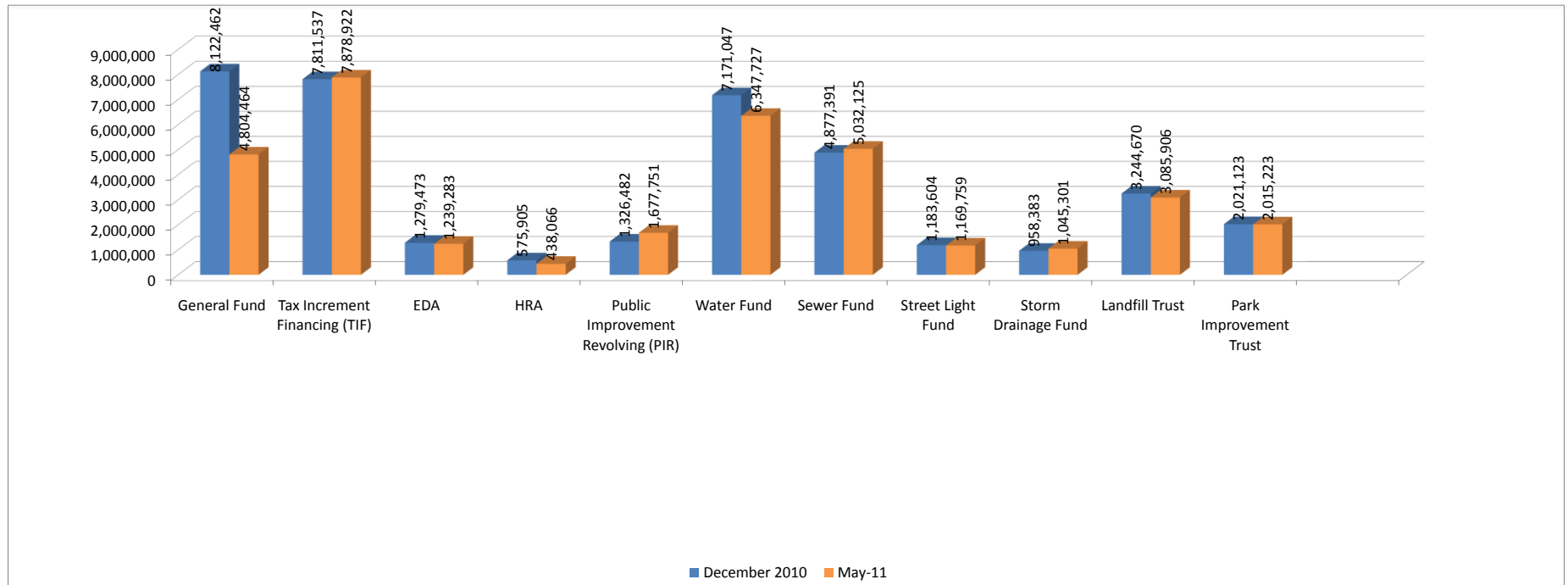
CITY INVEST #	STATED		SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE	BROKER			BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
0812121	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
								6,600,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	92,029.09		13,593.80	78,435.29	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		76,727.47	482,911.12	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		0.00	500,000.00	500,000	6.21%
								1,361,346.41		
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		18,456.61	-898.58	100,000	5.00%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		150,000.00	0.00	150,000	0.65%
070620	6/1/2011	Northland	EASTERN IOWA CON	27654-WR-8	385,000.00		0.00	385,000.00	385,000	5.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		0.00	400,000.00	400,000	4.50%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		28,135.16	81,112.33	471,937	5.00%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		105,000.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2		150,000.00	0.00	150,000.00	150,000	5.20%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		7,796.62	16,002.33	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#15	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PL	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#15	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEMONT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BAN	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA CON	250097-YR-7		265,000.00	0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNMA	3136FR-EV-1		250,000.00	0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM T	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CON	250097-YS-5		100,000.00	0.00	100,000.00	100,000	2.50%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		750,000.00	0.00	750,000	3.00%
090420B	11/1/2015	Northland	BURLINGTON VT PL	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED		SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BY	PAR	YTM
	MAT	BROKER			BAL		MATURE	PRIN		
	DATE				1/1/2011	2011	2011	12/31/2011		
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		28,182.92	89,071.14	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9		285,000.00	0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								<u>12,137,287.22</u>		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD-CDARs Program		1,000,000.00		1,000,000.00	0.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD-CDARs Program		1,021,440.62		1,021,440.63	-0.01	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00		0.00	1,000,000.00	1,000,000	
090528G	5/28/2010	VILLAGE	CD-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								<u>3,103,702.08</u>		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		74,298.25	19,066.10	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		6,508.00	35,507.92	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		16,509.60	61,936.12	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		20,236.36	113,765.92	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		10,119.04	98,860.38	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		13,192.64	58,898.95	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		28,924.73	124,208.57	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		32,862.98	185,173.02	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		34,160.28	85,037.74	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		17,194.59	52,986.99	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		408.67	3,231.52	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERII	312904GT6C	6,645.69		880.36	5,765.33	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		268.94	3,539.30	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		334.62	3,952.04	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	0.00	500,000.00	500,000	1.61%
110525	11/25/2019	UBS	FHLMC	3134G2FQO		500,000.00	0.00	500,000.00	500,000	1.09%
110526	11/26/2018	UBS	FHLB	313373R38		500,000.00	0.00	500,000.00	500,000	2.00%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9		1,000,000.00	0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4		500,000.00	0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		260.29	3,189.96	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	13,000.00		1,000.00	12,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		31,415.03	1,944.25	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		14,581.01	-0.03	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		302.37	1,470.01	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		17,301.88	4,294.64	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		0.00	1,000,000.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		20,203.54	-0.21	500,000.00	3.90%
								<u>7,088,828.52</u>		
Money Mkt							0.00	0.00		
TOTAL INVESTMENTS					41,467,058.94	7,275,000.00	8,885,296.39	39,856,762.55		
			Unamortized Premiums		989,698.40	88,332.65		1,078,031.05		
			Unamortized Discounts		(2,829,705.74)	-1,764.25		-2,831,469.99		
			Village Bank Checking		4,142,232.77	12,995,049.27	15,500,675.21	1,636,606.83		
			Money Market Accounts		648,545.56	2,000,387.97		2,648,933.53		
			Net Cash and Investments		44,417,829.93	22,357,005.64	24,385,971.60	42,388,863.97		

CASH BALANCES FOR PERIOD ENDING May 31, 2011

Major City Funds



**Significant Change in Water Fund: Internal Loan for Municipal Center - \$1M

CC Regular Session

5.2.

Meeting Date: 06/14/2011

By: Diana Lund, Finance

Title:

Receive April 2011 Financial Reports - General Fund and Enterprise Funds

Background:

Brief Summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Storm, Street Lighting, Recycling and Storm Drainage.

Council Action:

No action required. Informational only.

Attachments

April 2011 General Fund Financial Report - Budget to Actual

April 2011 Enterprise Funds - Budget Compared to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

06/08/2011 05:19 PM

Started On: 06/01/2011 07:24 AM

Final Approval Date: 06/08/2011

CITY OF RAMSEY

Period Summary - General Fund

Reporting Period: 1/1/2011 - 04/30/2011

Expenditures By Dept Head	2011	2011	2010	2010	2009	2009
	Budget	YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Com Dev	557,272	157,555	597,419	181,880	824,350	296,947
Fire	749,783	181,754	748,713	211,027	764,766	188,570
Finance	471,420	121,276	518,175	133,430	511,814	127,623
Admin	1,344,287	455,636	1,488,890	451,010	1,512,148	379,673
Public Works	2,711,681	663,280	2,669,548	623,547	2,718,718	755,446
Police	2,919,369	840,837	2,863,561	827,077	2,772,287	809,707
Council	141,156	56,894	144,236	48,501	166,360	56,877
Legal	117,000	33,310	122,000	32,438	131,000	25,715
Transfers out	-	-	-	-	-	-
Debt Service	260,934	-	252,647	-	37,724	37,724
Contingency	33,898	-	68,002	-	93,792	-
	<u>9,306,800</u>	<u>2,510,542</u>	<u>9,473,191</u>	<u>2,508,910</u>	<u>9,532,959</u>	<u>2,678,282</u>
	-	0	-	(0)	-	(0)

Revenue	2011	2011	2010	2010	2009	2009
	Budget	YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Taxes	7,037,127	-	7,034,194	-	7,532,034	-
Business Licenses/Permits	71,200	15,014	69,500	17,334	78,000	15,515
Non-Business Licenses/Permits	367,532	97,722	330,750	112,739	398,400	68,478
Federal Intergovernmental	6,000	-	6,000	-	6,000	358
State Intergovernmental	299,300	68,500	277,100	70,000	277,100	70,000
Local Intergovernmental	-	5,017	-	-	-	9
Charges for Services	823,875	99,054	700,451	116,499	785,588	64,379
Fines and Forfeits	112,500	29,546	120,000	16,496	120,000	31,075
Miscellaneous	19,000	10,149	45,000	1,081	2,000	3,539
Interest	100,000	-	150,000	-	240,000	-
Transfers in	612,866	-	965,046	-	257,687	398,620
	<u>9,449,400</u>	<u>325,003</u>	<u>9,698,041</u>	<u>334,149</u>	<u>9,696,809</u>	<u>651,975</u>

CITY OF RAMSEY

Period Summary - General Fund

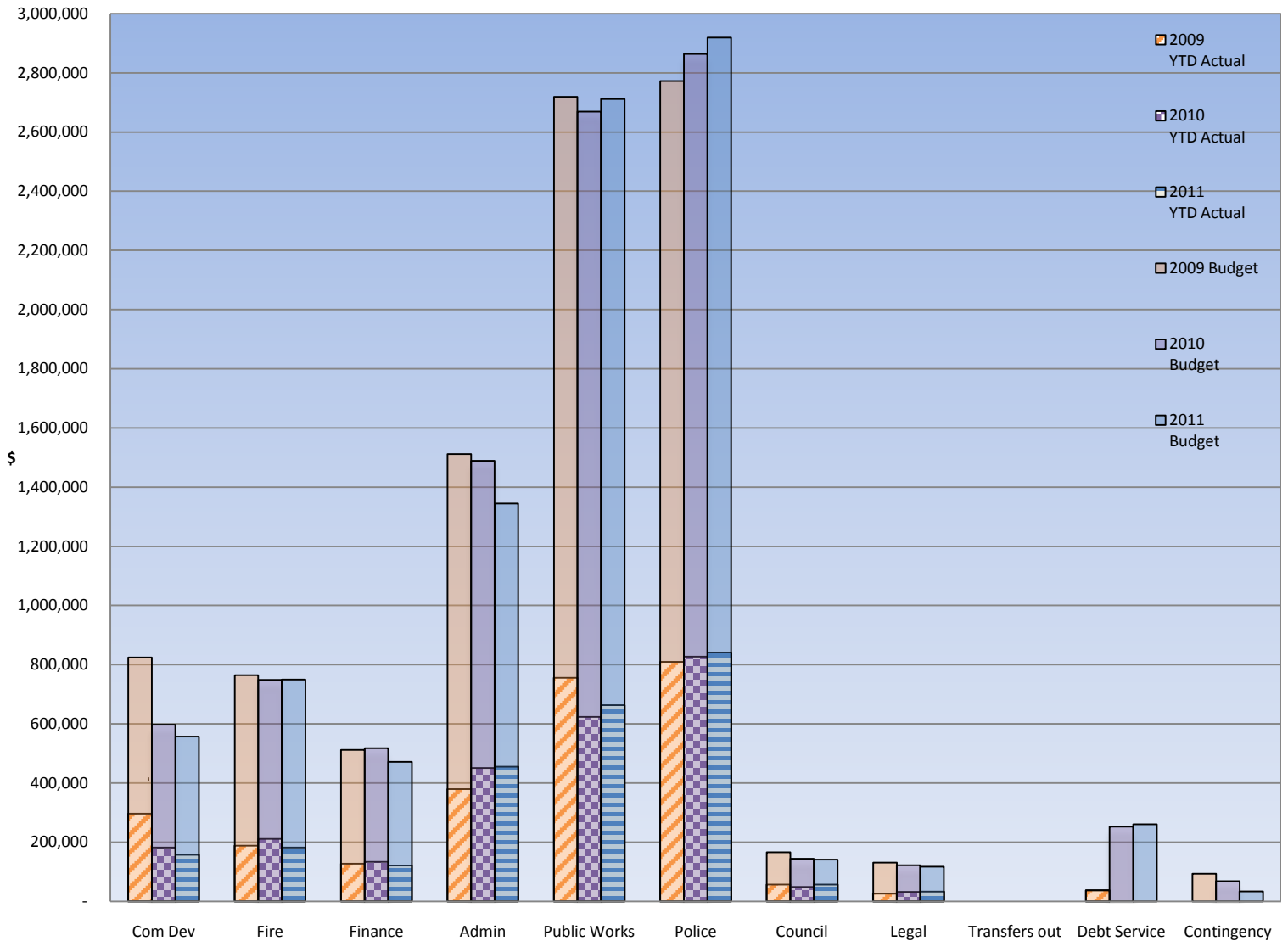
Reporting Period: 1/1/2011 - 04/30/2011

Capital Outlay	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Com Dev	-	-	-	-	-	-
Fire	32,000	-	10,800	8,490	31,600	32,427
Finance	-	-	-	-	-	-
Admin	16,000	-	33,000	1,015	17,400	-
Public Works	-	-	87,200	10,974	21,000	20,865
Police	94,600	6,373	93,850	78,688	93,850	-
Council	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
	142,600	6,373	224,850	99,167	163,850	53,292
	-	-	-	-	-	-

Expenditures	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Personal Services	6,275,744	1,956,926	6,559,765	2,034,556	6,643,206	2,106,230
Supplies	724,837	259,435	710,972	225,767	749,309	225,420
Other Services & Charges	2,045,285	294,182	1,949,807	248,588	2,102,720	308,907
Transfers out	-	-	-	-	-	-
Debt Service	260,934	-	252,647	-	37,724	37,724
	9,306,800	2,510,542	9,473,191	2,508,910	9,532,959	2,678,282
	142,600	(2,185,539)	224,850	(2,174,761)	163,850	(2,026,307)
Revenue	(9,449,400)	(325,003)	(9,698,041)	(334,149)	(9,696,809)	(651,975)
Expenses	9,449,400	2,516,915	9,698,041	2,608,077	9,696,809	2,731,574
	-	-	-	-	-	-

CITY OF RAMSEY

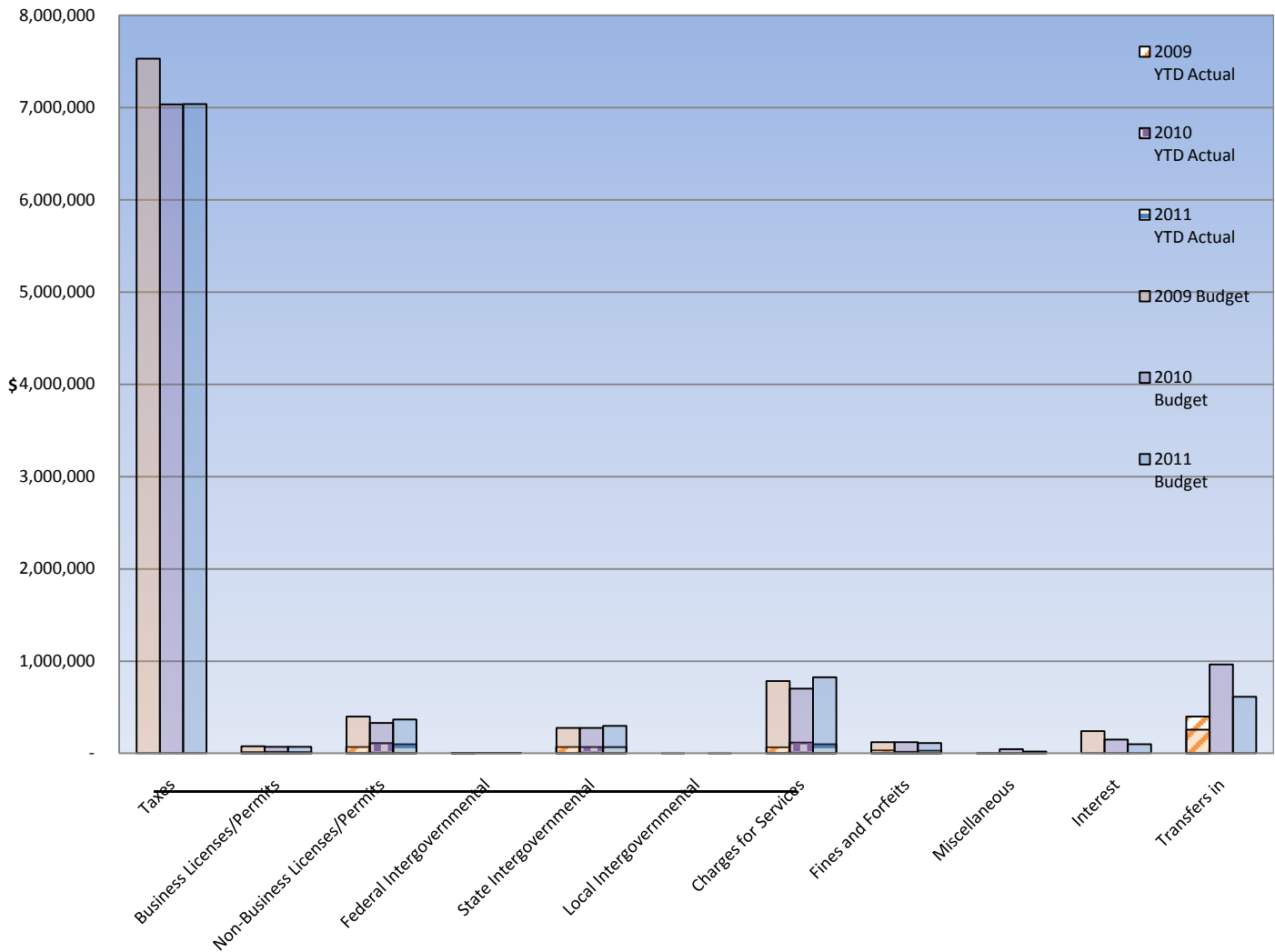
Budget to Actual Expenditures by Department YTD thru April 2011



	<u>Com Dev</u>	<u>Fire</u>	<u>Finance</u>	<u>Admin</u>	<u>Public Works</u>	<u>Police</u>	<u>Council</u>	<u>Legal</u>	<u>Transfers out</u>	<u>Debt Service</u>	<u>Contingency</u>	<u>Total</u>
2011 Budget	557,272	749,783	471,420	1,344,287	2,711,681	2,919,369	141,156	117,000	-	260,934	33,898	9,306,800
2011 YTD Actual	157,555	181,754	121,276	455,636	663,280	840,837	56,894	33,310	-	-	-	2,510,542
2010 Budget	597,419	748,713	518,175	1,488,890	2,669,548	2,863,561	144,236	122,000	-	252,647	68,002	9,473,191
2010 YTD Actual	181,880	211,027	133,430	451,010	623,547	827,077	48,501	32,438	-	-	-	2,508,910
2009 Budget	824,350	764,766	511,814	1,512,148	2,718,718	2,772,287	166,360	131,000	-	37,724	93,792	9,532,959
2009 YTD Actual	296,947	188,570	127,623	379,673	755,446	809,707	56,877	25,715	-	37,724	-	2,678,282
2011 YTD % of Budget	28.27%	24.24%	25.73%	33.89%	24.46%	28.80%	40.31%	28.47%	#DIV/0!	0.00%	0.00%	26.98%

CITY OF RAMSEY

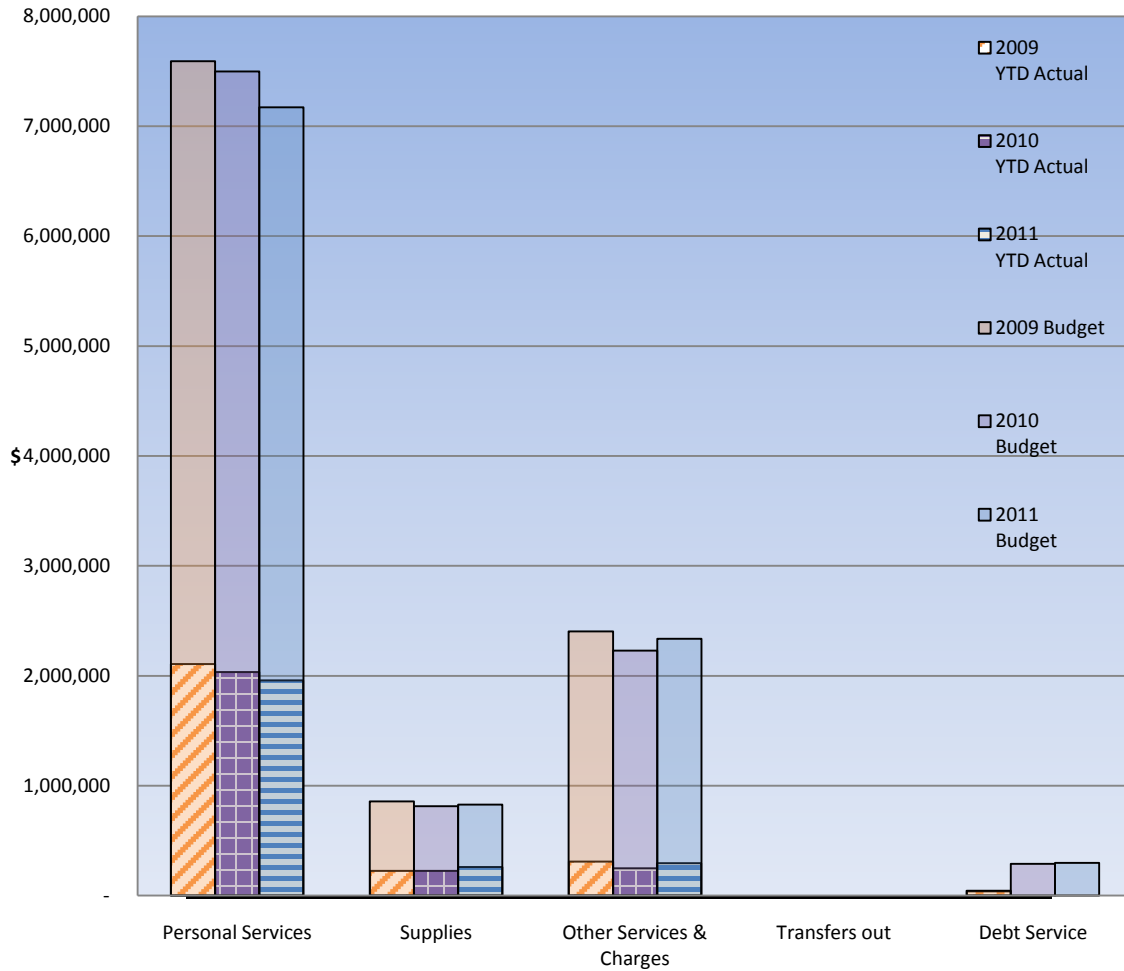
Budget to Actual Revenues YTD thru April 2011



	<u>Taxes</u>	<u>Business Licenses/Permits</u>	<u>Non-Business Licenses/Permits</u>	<u>Federal Intergovernmental</u>	<u>State Intergovernmental</u>	<u>Local Intergovernmental</u>	<u>Charges for Services</u>	<u>Fines and Forfeits</u>	<u>Misc.</u>	<u>Interest</u>	<u>Transfers in</u>	<u>Total</u>
2011 Budget	7,037,127	71,200	367,532	6,000	299,300	-	823,875	112,500	19,000	100,000	612,866	9,449,400
2011 YTD Actual	-	15,014	97,722	-	68,500	5,017	99,054	29,546	10,149	-	-	325,003
2010 Budget	7,034,194	69,500	330,750	6,000	277,100	-	700,451	120,000	45,000	150,000	965,046	9,698,041
2010 YTD Actual	-	17,334	112,739	-	70,000	-	116,499	16,496	1,081	-	-	334,149
2009 Budget	7,532,034	78,000	398,400	6,000	277,100	-	785,588	120,000	2,000	240,000	257,687	9,696,809
2009 YTD Actual	-	15,515	68,478	358	70,000	9	64,379	31,075	3,539	-	398,620	651,975
2011 YTD % of Budget	0.00%	21.09%	26.59%	0.00%	22.89%	#DIV/0!	12.02%	26.26%	53.42%	0.00%	0.00%	3.44%

CITY OF RAMSEY

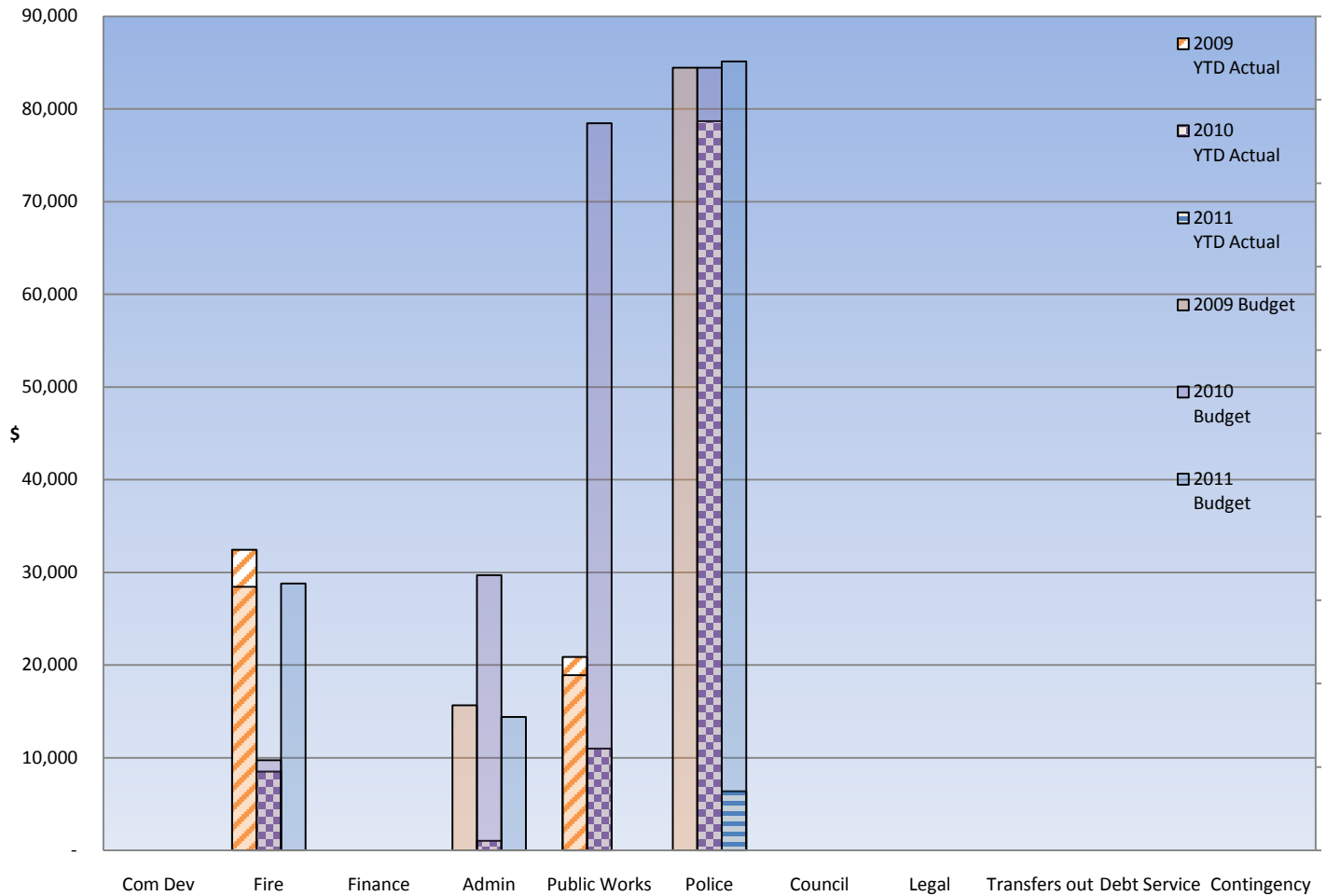
Budget to Actual Expenditures by Category YTD thru April 2011



	<u>Personal Services</u>	<u>Supplies</u>	<u>Other Services & Charges</u>	<u>Transfers out</u>	<u>Debt Service</u>	<u>Total</u>
2011 Budget	6,275,744	724,837	2,045,285	-	260,934	9,306,800
2011 YTD Actual	1,956,926	259,435	294,182	-	-	2,510,542
2010 Budget	6,559,765	710,972	1,949,807	-	252,647	9,473,191
2010 YTD Actual	2,034,556	225,767	248,588	-	-	2,508,910
2009 Budget	6,643,206	749,309	2,102,720	-	37,724	9,532,959
2009 YTD Actual	2,106,230	225,420	308,907	-	37,724	2,678,282
2011 YTD % of Budget	31.18%	35.79%	14.38%	#DIV/0!	0.00%	26.98%

CITY OF RAMSEY

Budget to Actual Capital Outlay YTD thru April 2011



	Com Dev	Fire	Finance	Admin	Public Works	Police	Council	Legal	Transfers out	Debt Service	Contingency	Total
2011 Budget	-	32,000	-	16,000	-	94,600	-	-	-	-	-	142,600
2011 YTD Actual	-	-	-	-	-	6,373	-	-	-	-	-	6,373
2010 Budget	-	10,800	-	33,000	87,200	93,850	-	-	-	-	-	224,850
2010 YTD Actual	-	8,490	-	1,015	10,974	78,688	-	-	-	-	-	99,167
2009 Budget	-	31,600	-	17,400	21,000	93,850	-	-	-	-	-	163,850
2009 YTD Actual	-	32,427	-	-	20,865	-	-	-	-	-	-	53,292
2011 YTD % of Budget	#DIV/0!	0.00%	#DIV/0!	0.00%	#DIV/0!	6.74%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	4.47%

CITY OF RAMSEY

**PERIOD SUMMARY BY DEPARTMENT
ENTERPRISE FUND**

Net Revenue (Loss) for Period				Reporting Period: 1/1/2011 - 4/30/11		
Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	375,820.00	117,830.75	509,873.00	42,383.37	129,745.00	78,373.67
Sewer	50,586.00	64,359.60	227,191.00	65,346.33	115,228.00	66,695.03
Priority Street Lighting	4,350.00	870.83	24,740.00	4,765.58	39,593.00	(7,191.34)
Recycling	11,687.00	(25,023.79)	28,780.00	(27,202.07)	203.00	(33,657.52)
Storm Water	218,257.00	124,913.05	233,890.00	113,137.17	190,434.00	86,414.46

REVENUE SUMMARY - BY FUND				Reporting Period: 1/1/2011 - 4/30/11		
Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	1,860,075.00	240,265.16	1,901,882.00	178,073.70	1,668,332.00	252,783.99
Sewer	1,324,830.00	318,072.14	1,372,897.00	271,323.27	1,247,885.00	280,288.71
Priority Street Lighting	191,678.00	44,352.41	199,272.00	43,533.66	191,710.00	40,481.28
Recycling	336,079.00	74,106.17	343,441.00	73,061.31	334,245.00	70,652.31
Storm Water	614,184.00	158,814.71	625,367.00	154,693.36	598,671.00	148,255.22

EXPENSE SUMMARY - BY FUND				Reporting Period: 1/1/2011 - 4/30/11		
Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	1,484,255.00	122,434.41	1,392,009.00	135,690.33	1,538,587.00	174,410.32
Sewer	1,274,244.00	253,712.54	1,145,706.00	205,976.94	1,132,657.00	213,593.68
Priority Street Lighting	187,328.00	43,481.58	174,532.00	38,768.08	152,117.00	47,672.62
Recycling	324,392.00	99,129.96	314,661.00	100,263.38	334,042.00	104,309.83
Storm Water	395,927.00	33,901.66	391,477.00	41,556.19	408,237.00	61,840.76

CITY OF RAMSEY

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9601 WATER UTILITY		Reporting Period: 1/1/2011 - 4/30/11				
Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,579,812.00	220,607.44	1,566,072.00	193,733.93	1,384,832.00	203,036.55
Charges for Services	28,000.00	10,802.00	32,422.00	16,871.00	33,500.00	11,335.00
Taxes	32,263.00	-	83,388.00	-	-	-
Business Licenses/Permits	-	-	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	8,855.72	-	(32,531.23)	-	2,423.71
Interest	220,000.00	-	220,000.00	-	250,000.00	35,988.73
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,860,075.00	240,265.16	1,901,882.00	178,073.70	1,668,332.00	252,783.99
EXPENSES						
Personal Services	239,660.00	66,600.61	247,086.00	63,156.73	251,732.00	59,721.59
Supplies	346,500.00	16,621.28	307,540.00	42,978.28	396,000.00	51,035.69
Other Services & Charges	217,435.00	39,212.52	204,723.00	29,555.32	213,195.00	33,653.04
Transfers out	33,000.00	-	32,000.00	-	30,000.00	30,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	647,660.00	-	600,660.00	-	647,660.00	-
TOTAL EXPENSES	1,484,255.00	122,434.41	1,392,009.00	135,690.33	1,538,587.00	174,410.32
EXCESS OF REVENUES OVER/UNDER EXPENSES	375,820.00	117,830.75	509,873.00	42,383.37	129,745.00	78,373.67

CITY OF RAMSEY

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9602 SEWER UTILITY		Reporting Period: 1/1/2011 - 4/30/11				
Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,224,435.00	317,416.92	1,240,820.00	303,302.60	1,145,885.00	279,711.27
Charges for Services	1,000.00	533.90	2,077.00	1,006.00	2,000.00	120.00
Taxes	19,395.00	-	50,000.00	-	-	-
Business Licenses/Permits	-	-	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	121.32	-	(32,985.33)	-	457.44
Interest	80,000.00	-	80,000.00	-	100,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,324,830.00	318,072.14	1,372,897.00	271,323.27	1,247,885.00	280,288.71
EXPENSES						
Personal Services	121,530.00	5,440.80	53,295.00	6,700.60	92,281.00	5,134.36
Supplies	11,700.00	680.72	12,630.00	5,181.06	6,250.00	1,256.72
Other Services & Charges	616,580.00	247,591.02	596,347.00	194,095.28	552,692.00	183,202.60
Transfers out	27,000.00	-	26,000.00	-	24,000.00	24,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	497,434.00	-	457,434.00	-	457,434.00	-
TOTAL EXPENSES	1,274,244.00	253,712.54	1,145,706.00	205,976.94	1,132,657.00	213,593.68
EXCESS OF REVENUES OVER/UNDER EXPENSES	50,586.00	64,359.60	227,191.00	65,346.33	115,228.00	66,695.03

CITY OF RAMSEY

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9603 STREET LIGHTING UTILITY			Reporting Period: 1/1/2011 - 4/30/11			
Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	171,678.00	44,352.41	179,272.00	43,533.66	169,710.00	40,481.28
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	-	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Interest	20,000.00	-	20,000.00	-	22,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	191,678.00	44,352.41	199,272.00	43,533.66	191,710.00	40,481.28
EXPENSES						
Personal Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Services & Charges	134,328.00	43,481.58	127,453.00	38,768.08	106,545.00	35,672.62
Transfers out	13,000.00	-	12,500.00	-	12,000.00	12,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	40,000.00	-	34,579.00	-	33,572.00	-
TOTAL EXPENSES	187,328.00	43,481.58	174,532.00	38,768.08	152,117.00	47,672.62
EXCESS OF REVENUES OVER/UNDER EXPENSES	4,350.00	870.83	24,740.00	4,765.58	39,593.00	(7,191.34)

CITY OF RAMSEY

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9604 RECYCLING UTILITY		Reporting Period: 1/1/2011 - 4/30/11				
Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	285,600.00	73,686.22	293,368.00	72,906.31	285,600.00	70,532.31
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	-	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	50,279.00	-	49,873.00	-	48,145.00	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	419.95	-	155.00	-	120.00
Interest	200.00	-	200.00	-	500.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	336,079.00	74,106.17	343,441.00	73,061.31	334,245.00	70,652.31
EXPENSES						
Personal Services	5,992.00	1,192.48	6,764.00	1,578.49	5,992.00	1,621.64
Supplies	10,000.00	1,199.01	7,690.00	1,837.10	10,000.00	1,550.03
Other Services & Charges	300,400.00	96,738.47	293,207.00	96,847.79	311,250.00	94,338.16
Transfers out	8,000.00	-	7,000.00	-	6,800.00	6,800.00
Capital Outlay	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
TOTAL EXPENSES	324,392.00	99,129.96	314,661.00	100,263.38	334,042.00	104,309.83
EXCESS OF REVENUES OVER/UNDER EXPENSES	11,687.00	(25,023.79)	28,780.00	(27,202.07)	203.00	(33,657.52)

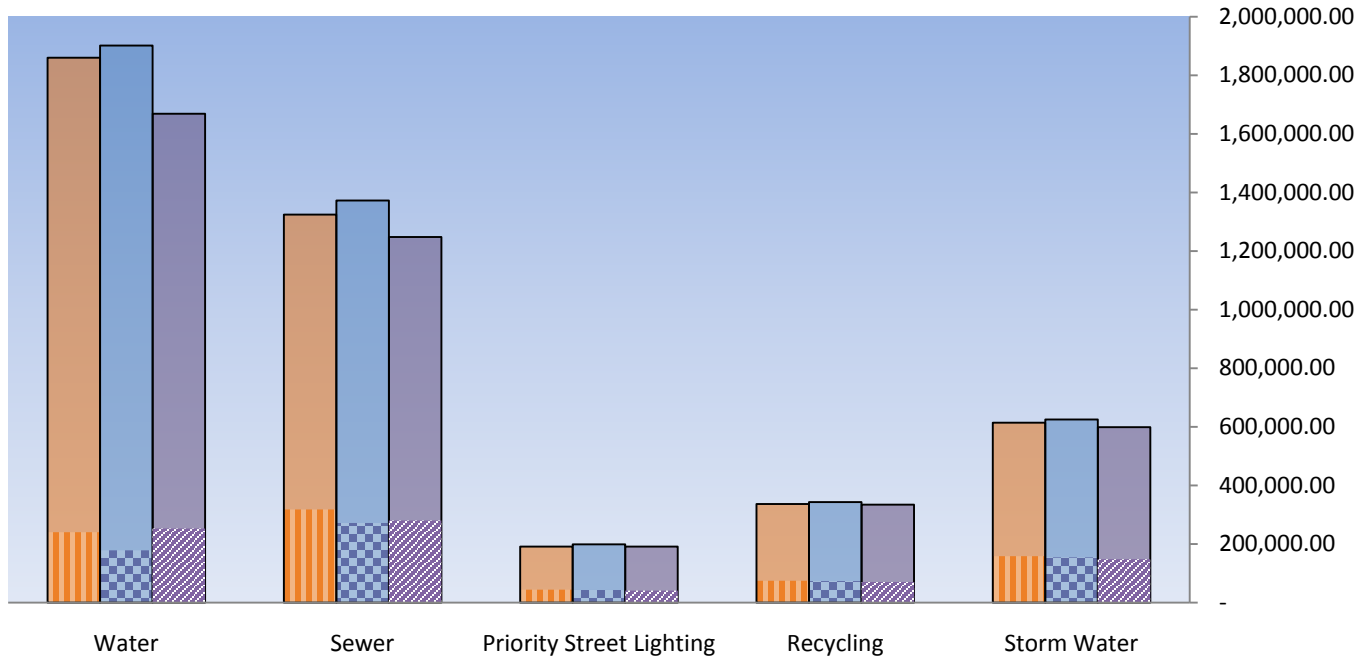
CITY OF RAMSEY

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9605 STORM WATER UTILITY		Reporting Period: 1/1/2011 - 4/30/11				
Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	606,184.00	158,814.71	617,367.00	154,693.36	588,671.00	147,970.82
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	-	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	284.40
Interest	8,000.00	-	8,000.00	-	10,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	614,184.00	158,814.71	625,367.00	154,693.36	598,671.00	148,255.22
EXPENSES						
Personal Services	70,231.00	9,050.65	68,630.00	9,066.84	69,008.00	16,477.53
Supplies	22,500.00	2,998.13	32,890.00	11,618.41	21,600.00	5,877.38
Other Services & Charges	51,420.00	21,852.88	43,957.00	20,870.94	58,315.00	20,485.85
Transfers out	22,000.00	-	21,000.00	-	19,000.00	19,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	229,776.00	-	225,000.00	-	240,314.00	-
TOTAL EXPENSES	395,927.00	33,901.66	391,477.00	41,556.19	408,237.00	61,840.76
EXCESS OF REVENUES OVER/UNDER EXPENSES	218,257.00	124,913.05	233,890.00	113,137.17	190,434.00	86,414.46

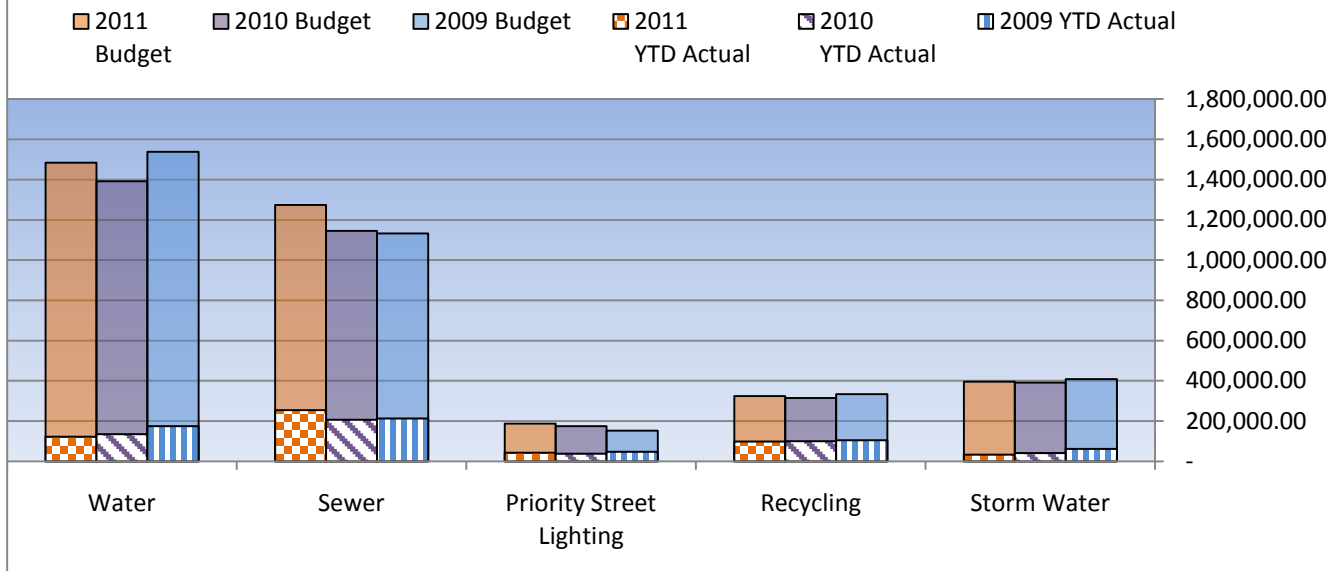
Budget to Actual Revenues YTD thru April 2011

2011 YTD Actual
 2010 YTD Actual
 2009 Budget
 2011 Budget
 2010 Budget
 2009 YTD Actual



	<u>Water</u>	<u>Sewer</u>	<u>Priority Street Lighting</u>	<u>Recycling</u>	<u>Storm Water</u>
2011 Budget	1,860,075	1,324,830	191,678	336,079	614,184
2011 YTD Actual	240,265	318,072	44,352	74,106	158,815
2011 YTD % of Budget	12.92%	24.01%	23.14%	22.05%	25.86%
2010 Budget	1,901,882	1,372,897	199,272	343,441	625,367
2010 YTD Actual	178,074	271,323	43,534	73,061	154,693
2010 YTD % of Budget	9.36%	19.76%	21.85%	21.27%	24.74%
2009 Budget	1,668,332	1,247,885	191,710	334,245	598,671
2009 YTD Actual	252,784	280,289	40,481	70,652	148,255
2009 YTD % of Budget	15.15%	22.46%	21.12%	21.14%	24.76%

Budget to Actual Expense YTD thru April 2011



	<u>Water</u>	<u>Sewer</u>	<u>Priority Street Lighting</u>	<u>Recycling</u>	<u>Storm Water</u>
2011 Budget	1,484,255	1,274,244	187,328	324,392	395,927
2011 YTD Actual	122,434	253,713	43,482	99,130	33,902
2011 YTD % of Budg	8.25%	19.91%	23.21%	30.56%	8.56%
2010 Budget	1,392,009	1,145,706	174,532	314,661	391,477
2010 YTD Actual	135,690	205,977	38,768	100,263	41,556
2010 YTD % of Budg	9.75%	17.98%	22.21%	31.86%	10.62%
2009 Budget	1,538,587	1,132,657	152,117	334,042	408,237
2009 YTD Actual	174,410	213,594	47,673	104,310	61,841
2009 YTD % of Budg	11.34%	18.86%	31.34%	31.23%	15.15%

CC Regular Session

5.3.

Meeting Date: 06/14/2011

By: Diana Lund, Finance

Title:

Receive 2010 Comprehensive Annual Financial Report (CAFR)

Background:

The City of Ramsey is required to undergo a certified audit, on an annual basis, of all of its funds and account groups. This audit is performed by the firm of Malloy, Montague, Karnowski, Radosevich & Co., P.A.

Incorporated into the 2010 CAFR are changes that are consistent with recommendations from the review for the "Certificate of Achievement for Excellence in Financial Reporting: (Certificate) and any reporting changes required by the Governmental Accounting Standards Board (GASB). It is our belief that this report is again a good candidate for receipt of the Certificate and it is intended that we submit the 2010 CAFR for review and consideration.

The auditors, as a part of their work, prepare a Management Report for the City. This report contains information on the following:

- 1. Audit Summary
- 2. Funding Cities in Minnesota
- 3. Governmental Fund Overview
- 4. Financial Trends and Conditions of Your City
- 5. Accounting and Auditing Updates

A presentation from a representative with the firm of Malloy, Montague, Karnowski, Radosevich will review the auditors opinions contained in the CAFR, the Management Report and answer any questions that Council may have. This presentation will be scheduled prior to the regular City Council meeting to account for time and a brief summary will be presented at the beginning the regular City Council meeting.

Notification:

The 2010 CAFR and Management Report were included as attachments with the worksession case entitles "2010 CAFR and Management Report".

Funding Source:

The 2010 annual audit was included in the 2011 General Fund Finance budget.

Council Action:

Motion to recommend Council accept the 2010 Comprehensive Annual Financial Report and authorize the Finance Officer to submit to the State of Minnesota Department of Revenue and other agencies, as required, and to submit the report with application for the Certificate to the Government Finance Officers Association of the United States and Canada.

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
06/08/2011 05:25 PM
Started On: 06/02/2011 07:43 AM

Form Started By: Diana Lund

Final Approval Date: 06/08/2011

CC Regular Session

5.4.

Meeting Date: 06/14/2011

By: JoAnn Shaw, Community Development

Title:

Note the following Commission and Boards meeting minutes:

Environmental Policy Board meeting minutes dated May 3, 2011

Planning Commission meeting minutes dated May 5, 2011

Economic Development Authority meeting minutes dated May 12, 2011

Special Planning Commission meeting minutes dated May 19, 2011

Background:

n/a

Funding Source:

n/a

Council Action:

n/a

Attachments

EBP 5.3.11

Planning 5.5.11

EDA 5.12.11

Special Planning 5.19.11

Form Review

Inbox

Kurt Ulrich

Form Started By: JoAnn Shaw

Reviewed By

Jo Thieling

Date

06/09/2011 02:14 PM

Started On: 06/08/2011 11:59 AM

Final Approval Date: 06/09/2011

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Tuesday, May 3, 2011, the Environmental Policy Board (EPB) met in the Rum River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Max
 Board Member Trent Hassett
 Board Member Jennifer Carlson
 Board Member John Enstrom
 Board Member Kathleen Riley-Daniels
 Board Member Bob Bentz
 Board Member Thomas Stodola (arrived 6:02 p.m.)

Members Absent: None

Also Present: Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Chairperson Max called the meeting to order at 6:00 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Board Member Hassett and seconded by Board Member Riley-Daniels to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Carlson, Riley-Daniels, Bentz, Hassett and Enstrom. Voting No: None. Absent: Board Member Stodola.

APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES

Motion by Board Member Riley-Daniels and seconded by Board Member Bentz to approve the regular meeting minutes dated April 4, 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

POLICY BOARD BUSINESS

Board Member Stodola arrived.

Case #1: Review 2011 Environmental Expo & Tree Sale Event

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Chairperson Max stated that he thought the logistics of the event were good. He thought the front/main lobby setup and the use of the main corridor were good. He was surprised that the Alexander Ramsey Room was as quiet as it was. Typically that area is the most active in terms of attendees.

Board Member Hassett stated that Lonnie Dupre's presentation was great and had very good attendance. He suggested that maybe some form of mini presentations could be offered in the Alexander Ramsey Room in the future.

Board Member Riley-Daniels stated that maybe the Alexander Ramsey Room was less active this year because the 4-H area was in the main lobby. Maybe the kids/families never made it all the way down to the Alexander Ramsey Room.

Board Member Bentz stated that no matter the length of the presentation, if there is a keynote speaker at future events, it should be taped.

Board Member Hassett stated that he'd like to thank Mrs. Bentz for use of the television for the Board's booth.

Board Member Bentz stated that he staffed the Board's booth for the majority of the event and they had very few visitors. He stated the Board really needs to reconsider their booth and its contents to draw people in.

Board Member Enstrom stated that he was not at all happy with the attendance. He thought it was way too low. He suggested that a survey be sent out to all exhibitors asking how the event can be improved.

Associate Planner/Environmental Coordinator Anderson stated that last year he sent out a survey through Survey Monkey to all exhibitors and intends to do the same this year. He stated that the majority of the responses last year were very positive and where possible, he incorporated the suggestions from that survey into this year's event.

Board Member Riley-Daniels asked what the purpose of the event really was.

Associate Planner/Environmental Coordinator Anderson stated that in his opinion, the purpose of this event is to educate the citizenry about environmental concerns and issues and to promote awareness of these issues. At its core, he stated it is an educational event.

Board Member Enstrom stated that he thought more retailers should be involved in the event to try and draw people in.

Associate Planner/Environmental Coordinator Anderson stated that after one of the recent expo events when he solicited feedback from exhibitors, one response was that this event should not have a booth for Tupperware as that has no real connection to the purpose of the event. He stated that he can see both the pros and cons of bringing in more retailers but that space is still a limiting factor.

Associate Planner/Environmental Coordinator Anderson stated that he and some of his counterparts within the County have periodically tossed around the idea of a multi-community type of event which may allow for more exhibitors and a wider range of exhibitors. However, each community would have to 'give up' some control over the event.

Board Member Enstrom suggested that we solicit from exhibitors 'prizes' that could be used in a drawing towards the end of the event in which people would need to be present to win. That way, people may stick around longer.

Board Member Hassett stated that he thinks planning for the 2012 event should start next month.

Associate Planner/Environmental Coordinator Anderson stated that he did not want the Board's agenda to continue to be dominated by the expo. He also stated that with the reorganization of the Community Development Department, going forward he'll have even less time to focus on the expo event. While he has heard some good thoughts on ways to expand the event, anything beyond its current format would really need to be organized by the Board. He suggested that the Board consider forming an expo subcommittee that could continue to work on the event and report back to the Board monthly.

Chairperson Max stated that he thought a standing item on the agenda for the expo would be a good thing and he also supported the idea of forming an expo subcommittee.

Board Member Carlson stated that she would be happy to assist with lining up a speaker for next year's event.

BOARD/STAFF INPUT

Associate Planner/Environmental Coordinator Anderson stated that the Arbor Day planting in Rhinestone Commons Park probably wouldn't be until June, hopefully. He'll provide more details either as they become available or at the next meeting. Associate Planner/Environmental Coordinator Anderson also noted that he and Parks Supervisor Riverblood did a tree planting with the 3rd graders from PACT Charter School and took the opportunity to speak with them about the benefits of trees, Arbor Day, and proper planting techniques.

ADJOURNMENT

Motion by Board Member Riley-Daniels and seconded by Board Member Stodola to adjourn the meeting.

The meeting adjourned at 6:56 p.m.

Respectfully submitted,

Chris Anderson
Associate Planner/Environmental Coordinator

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Vice Chairperson Gary Van Scoy
 Commissioner Randy Bauer
 Commissioner Ralph Brauer
 Commissioner Andrew Dunaway
 Commissioner Joseph Field
 Commissioner Robert Schiller

Members Absent: Chairperson Gary Levine

Also Present: Senior Planner Tim Gladhill
 Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

- 1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

- 1) City Council regular meeting minutes dated February 22, 2011
- 2) City Council regular meeting minutes dated March 8, 2011
- 3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lit letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what may be suggested to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was previously.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 2.5 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant at the request of Vice Chairperson Van Scoy.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 “These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety”. #3 “The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m.” #22 “That the IUP shall abide by all lease terms between the PERMITTEE and the City”.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two-story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two-story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.

Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the principals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

Tim Gladhill
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, May 12, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
 Member John LeTourneau
 Member Colin McGlone
 Member Wayne Skaff
 Member Jim Steffen
 Member Kristine Williams
 Member Jeff Wise (left the meeting at 8:50 a.m.)

Members Absent: None

Also Present: Aaron Backman, Economic Development/Marketing Manager
 Heidi Nelson, Deputy City Administrator/Community Development Director
 (left the meeting at 8:15 a.m.)
 Mayor Bob Ramsey

CALL TO ORDER

Chairperson Riley called the Economic Development Authority meeting to order at 7:34 a.m.

APPROVE AGENDA

Motion by Member LeTourneau, seconded by Member Skaff, to approve the agenda moving case number 5.5 to 5.3.

Motion carried. Voting Yes: Chairperson Riley, Members, LeTourneau, Skaff, McGlone, Steffen, Williams, and Wise. Voting No: None. Absent: None.

APPROVE MINUTES

Motion by Member Steffen, seconded by Member LeTourneau, to approve April 14, 2011 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, LeTourneau, McGlone, Skaff, Williams, and Wise. Voting No: None. Absent: None.

EDA BUSINESS

Case #1: Appointment of Chairperson and Vice Chairperson

Motion by Member LeTourneau, seconded by Member Williams to appoint Chris Riley as Chairperson and Wayne Skaff as Vice Chairperson of the Economic Development Authority.

Motion carried. Voting Yes: Members LeTourneau, Williams, Steffen, and Wise. Voting No: Member McGlone. Abstain: Chairperson Riley and Member Skaff. Absent: None.

Case #2: RM Golf Carts Project Update

Economic Development/Marketing Manager Backman presented the Staff Report that discussed the relocation of RM Golf Carts to the City-owned building at 7039 Highway 10 (known as the former EZ Tractor site). City Council approved a five year lease with RM Golf Carts paying for any leasehold improvements to the existing building.

Mr. Backman will bring a tenant request to City Council on May 17th for approval of Class V aggregate in the rear of the lot.

Chairperson Riley stated it is great that the City is helping out a current business and using an under-utilized property.

Mr. Backman stated that this is a RALF property and cannot be sold. A profit on the lease cannot be made, however the lease revenue does cover the taxes and administrative costs.

Member Wise stated that there were issues with them being their own general contractor.

Deputy City Administrator/Community Development Director Nelson stated they have worked through the issue and they have their contractor license with the City and have proof of their issuance.

Member McGlone stated that the City owns the building, not the contractor and that is why a license was needed. He continued that a City license is only needed when the contractor does not have a state license.

CASE #5 The COR Status Report

Deputy City Administrator/Community Development Director Nelson presented The COR update, this included the two current projects with one tentative closing date in July and the other to close in August.

Ms. Nelson stated the development management team presented at the Minnesota Shopping Center Association (MSCA) and participated in the NorthStar Transit Orientation Tour. The tour allowed for Staff to see the vision of each station's community. The team had a booth at the Ramsey Business Expo, which was a community relations event for The COR, and are now preparing to attend the International Council of Shopping Centers Conference (ICSC) in Las Vegas.

Ms. Nelson stated that if the members had any questions or concerns regarding The COR to contact her or Development Manager Darren Lazan who is in the office on Tuesdays.

Ms. Nelson stated the final development agreement was approved for the Legacy Christian Academy project.

Discussion ensued regarding financing of the Flaherty and Collins project and if the EDA would be a participant in the financing. At this time EDA will not be brought into the financing and this update is informational.

Chairperson Riley asked if the Development Management Team was using the Buxton Study and if now was the time to have the update done.

Ms. Nelson stated the study is being used, it helps shape who the City reaches out to and helps guide the marketing.

Economic Development/Marketing Manager Backman stated the update is part of the 2011 Work Plan.

Member Williams communicated that the president of the MSCA complimented the development team and was impressed with the presentation and marketing materials presented at the MSCA conference.

CASE #3 HRA/EDA Powers and Responsibilities

Economic Development/Marketing Manager Backman presented the Staff Report and an updated "Comparison of HRA and EDA Entities in Minnesota" handout.

Members discussed the similarities and differences of the HRA and EDA as presented in the "Comparison of HRA and EDA Entities in Minnesota" handout.

Chairperson Riley stated from reviewing this handout both entities have been operating within their statutory framework.

Mr. Backman stated the attorneys would have spoken up to the boards if they were not acting within their boundaries.

Case #4 Staff Project Update

Economic Development/Marketing Manager Backman presented an update on the 2011 Business Expo. He stated it was at the Fountains of Ramsey, a new location this year, which made it more convenient for attendees to access both expos. There were 49 exhibitors and a waiting list of businesses wanting to be at the event. This is the first year that businesses could set up the night before and approximately 40% did so. Mr. Backman thanked Member Skaff for helping at the event.

Mr. Backman stated he is continuing to work with the Minneapolis company that is looking at re-locating to Ramsey, among other states. The State of Minnesota prepared a tax comparative with

the other states and Minnesota compared well. There is a board of directors meeting for the prospect the first part of June, so a decision should be made soon.

Members were updated on the Anoka County fiber line. The timing of the telecommunications line is important to the VA Clinic; when the fiber line is run will impact the opening of the clinic.

Mr. Backman listed the 15 largest employers in the community.

Mr. Backman stated that PSD will install the final lift on Sapphire Street at the same time the curb cut and parking lot extension are done.

The EDA Business Appreciation Golf Tournament will be held on August 16, 2011.

MEMBER INPUT

Mayor Ramsey thanked the members for their work. He continued that they are ambassadors for the City and to be careful what is said in public on The COR or any project in the city.

Member LeTourneau stated that the board looks for the big picture and if there is a way to better communicate with the community to let the members know.

ADJOURNMENT

Motion by Member Steffen, seconded by Member Skaff, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, Skaff, LeTourneau, McGlone, and Williams. Voting No: None. Absent: Member Wise.

The regular meeting of the Economic Development Authority adjourned at 8:57 a.m.

Respectfully submitted,

Aaron Backman
Economic Development/Marketing Manager

ATTEST:

JoAnn Shaw
Planning Division Secretary

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a special meeting on Thursday, May 19, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Vice Chairperson Gary Van Scoy
Commissioner Andrew Dunaway
Commissioner Joseph Field
Commissioner Robert Schiller

Members Absent: Chairperson Gary Levine
Commissioner Randy Bauer
Commissioner Ralph Brauer

Also Present: Senior Planner Tim Gladhill
Economic Development/Marketing Manager Aaron Backman
Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 6:00 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Field, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, and Field. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

APPROVE PLANNING COMMISSION MINUTES

There were none.

NOTE CITY COUNCIL MINUTES

1) There were none.

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231 Sunwood Dr. NW; Case of Allina Medical Clinic.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 6:01 p.m.

Presentation

Associate Planner/Environmental Coordinator Anderson presented the Staff Report.

Citizen Input

There was none.

Motion by Commissioner Dunaway, seconded by Vice Chair Van Scoy, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

The public hearing closed at 6:06 p.m.

Commission Business

Vice Chairperson VanScoy asked if the Applicant was willing to reduce the size of the logo on the monument sign.

Kristian Thonvold of Allina Hospitals and Clinics stated Allina would be open to the request, but would need additional information.

Vice Chairperson VanScoy inquired if the wall to serve as the monument sign has already been constructed.

Mr. Thonvold confirmed in the affirmative.

Associate Planner/Environmental Coordinator Anderson reviewed the proposed locations of the signs.

Commissioner Schiller stated he was in favor of the request as presented by the Applicant.

Commissioner Field reviewed the intent of the monument sign to attract attention to the entrance of the parking lot.

Mr. Thonvold confirmed and reviewed the location of the signs and stated that the proposed signs have the highest visibility facing west.

Brian Elsesser of Designer Sign Systems stated a larger logo is desired for visibility purposes.

Discussion ensued regarding current sign regulations and how square footage is calculated.

Senior Planner Gladhill reviewed the upcoming potential amendments to the City's sign code and the City's desire for more flexibility. Senior Planner Gladhill stated this request appears to generally be in line with those discussions, especially in terms of construction specifications of the proposed lettering.

Discussion ensued regarding proposed sign size as well as current procedures and regulations related to sign review.

Economic Development/Marketing Manager Backman clarified that no sign is being proposed along Ramsey Boulevard.

Vice Chairperson Van Scoy stated he desired the logo height on the monument sign to be lowered.

Commissioner Schiller stated he believed that the logo would not stand out enough if the height was lowered.

Discussion ensued regarding locations of signs and visibility from Ramsey Boulevard.

Senior Planner Gladhill reviewed the original conceptual drawings that were part of the site plan review which showed lettering on the glass façade facing Ramsey Boulevard. Senior Planner Gladhill stated it was his understanding that lettering on the glass façade did not provide enough contrast to give adequate visibility of the letters, so the Applicant amended the sign plan as shown today.

Mr. Thonvold stated that they would be willing to reduce the logo height to 30 inches.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to recommend City Council approve the resolution adopting findings of fact favorable relating to Allina Medical Clinic's request for a conditional use permit to exceed sign size restrictions established in City Code, and reducing the logo height on the monument sign to 30 inches..

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Allina Medical Clinic's request and adopt the resolution declaring the terms and reducing the height of the monument sign logo to 30 inches.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Brauer and Bauer.

OTHER COMMISSION BUSINESS

None.

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine, Commissioners Bauer and Brauer.

The regular meeting of the Planning Commission adjourned at 6:40 p.m.

Respectfully submitted,

Tim Gladhill
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary

CC Regular Session

5. 5.

Meeting Date: 06/14/2011

By: Chris Anderson, Community Development

Title:

Introduce Ordinance to Amend to Chapter 117 of City Code Relating to Required Depth of Topsoil; Case of City of Ramsey

Background:

In January of 2010, City Council adopted Ordinance #10-01 amending the definition of topsoil to ensure material was available that could meet the City's specification. The City Council directed Staff to bring forth an ordinance that would increase the required depth of topsoil from four (4) inches to six (6) inches, due to the more lenient definition of topsoil, which was adopted in April of 2010 (Ordinance #10-04).

Notification:

In accordance with Minnesota Statute §15.99, the City properly advertised the Public Hearing in the Anoka Union, the official City newspaper.

Observations:

One of City Council's strategic goals for 2011 is to review the costs of developing within the City. One topic that several builders called attention to is topsoil. While builders generally understand the purpose of the requirement, they have stated that Ramsey's topsoil requirement is more stringent than surrounding communities and it is difficult to justify the additional cost when they can offer their same housing product in other communities at a lesser cost. Reducing the required depth of topsoil back to four (4) inches, as it was when the topsoil requirement was established in 2009, could result in an estimated \$1,500 savings per lot for builders while still providing improved moisture retention capabilities. This information was presented to the Public Works Committee in April and their recommendation, which was subsequently ratified by City Council, was to amend the required depth of topsoil to four (4) inches and leave all other aspects, such as trigger mechanisms and the specification itself, as is.

Recommendation:

The Planning Commission held a public hearing at their June 2, 2011 regular meeting and there were no written or verbal comments regarding this matter. The Planning Commission recommended approving the ordinance to reduce the required depth of topsoil from six (6) to four (4) inches.

Funding Source:

Amendments to Chapter 117 are processed as part of regular Staff duties.

Council Action:

Motion to introduce Ordinance #11-__ amending the required depth of topsoil from six (6) to four (4) inches.

Attachments

Public Works Committee Meeting Minutes Dated April 19, 2011

Proposed Ordinance

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/08/2011 12:45 PM
Tim Gladhill	Tim Gladhill	06/08/2011 12:52 PM
Aaron Backman	Aaron Backman	06/08/2011 01:35 PM

Kurt Ulrich

Kurt Ulrich

06/08/2011 05:28 PM

Form Started By: Chris Anderson

Started On: 06/06/2011 08:25 AM

Final Approval Date: 06/08/2011

Councilmember Elvig stated as a resident that shares this easement, he was shocked to see the size of the project and the lack of uniformity. He understood from the City Attorney that he was the sole owner of the top of the land. He explained he wanted to put a dock on the top of the rock, and that cannot happen now. This has severed access along any easement he owns.

Chairperson McGlone clarified the City intends to change the structure as it is now.

City Engineer Himmer replied the City does intend to make changes that include this Committee's and the Council's direction. This will be a separate case on the Council agenda, and the City Attorney will be present to aid in the discussion. He added the contractor performed the work they were asked to do, and any changes would be paid by the City.

Case #5: Consider Amendments to the City's Topsoil Ordinance

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to recommend that the Public Works Committee table this item to call the City Council Work Session to order.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey.
Voting No: None.

The Public Works Committee meeting recessed at 7:06 p.m. and reconvened at 7:16 p.m.

City Engineer Himmer reviewed the staff report. He added that Staff did attempt to determine the potential cost savings on a typical family home between the current standard and without, however the numbers were inconclusive.

Motion by Chairperson McGlone, seconded by Councilmember Elvig, to recommend that the City Council amend the topsoil ordinance in City Code to reduce the thickness requirement from 6 inches to 4 inches.

Discussion: Councilmember Tossey expressed concern in how readily available the topsoil compound is and how expensive it is. City Engineer Himmer explained it is a MNDOT specification now. The City gives reminders of its ordinance to all the contractors. It is more expensive. The builders have mentioned it is \$1,500 more per lot. It is readily available. Chairperson McGlone noted every state highway project uses this topsoil compound. He also noted that the soil Ramsey has is unable to hold water so this kind of compound is necessary. Public Works Director Olson stated this is a good compromise to help hold the water, and for the builders that have already graded their lots. This is a good step in finding another management tool to decrease water consumption and decrease the demand on the system.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey.
Voting No: None.

COMMITTEE INPUT

ORDINANCE #11-XX
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMEMDMENT TO CHAPTER 117 OF THE RAMSEY CITY CODE, WHICH CHAPTER IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE RAMSEY, MINNESOTA, CITY CODE.

AN ORDINANCE AMENDING SECTIONS 117-114 (B-1 GENERAL BUSINESS DISTRICT), 117-115 (B-2 HIGHWAY BUSINESS DISTRICT), 117-116 (E-2 EMPLOYMENT DISTRICT), 117-117 (E-1 EMPLOYMENT DISTRICT), 117-120 (H-1 HIGHWAY 10 BUSINESS DISTRICT), 117-121 (B-3 BUSINESS DISTRICT), 117-348 (NEWLY ERECTED BUILDINGS; LOT GRADE ELEVATIONS), 117-614 (SUBDIVISION DESIGN STANDARDS), AND 117-615 (CONSTRUCTION OF IMPROVEMENTS).

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS

Section 117-114 (e) (14) b. is hereby amended to read as follows:

- b. Topsoil. All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-115 (e) (16) b. is hereby amended to read as follows:

- b. Topsoil. All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-116 (e) (3) b. is hereby amended to read as follows:

- b. Topsoil. All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four (4) inches of

topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-117 (e) (3) b. is hereby amended to read as follows:

- b. Topsoil. All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-120 (e) (14) b. is hereby amended to read as follows:

- b. Topsoil. All exposed ground areas of a site not occupied by building, parking or storage, excluding natural areas that are left undisturbed, shall be covered with four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-121 (g) (2) f. is hereby amended to read as follows:

- f. *Landscaping*. The master plan shall include a landscape plan for the entire development site. Landscaping shall be integrated throughout the site and shall include a combination of overstory trees, ornamental trees, shrubs, flowers (planting beds and raised planters), ground cover, and other landscaping elements. The required number of plantings will be site specific and will be determined largely by the total pervious area of a site. Landscaping should be used to soften and shade parking areas, line sidewalks and streets, accent building entrances, and break up large building facades. Plant selection should focus on functionality and take into account characteristics such as tolerance of soil compaction, poor drainage, and deicing salts. All landscaping shall be over at least four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348, and all landscaped areas shall include underground irrigation systems.

Section 117-348 (h) (1) & (2) are hereby amended to read as follows:

- (1) Mass grading activities of the overall development of a site may utilize on-site stripped topsoil at a minimum thickness of four (4) inches.
- (2) Areas reserved for open space or dedicated parkland, except for natural areas that are left undisturbed, shall include a minimum of four (4) inches of topsoil, as defined in Section 117-1, or an approved alternative as referenced in section 117-348 (i) (1) b., over the entire area and reestablish the same with sod (or seed and/or native grasses and wildflowers, if approved by the city council). Noxious weeds do not constitute acceptable ground cover in any district.

Section 117-348 (i) (1) is hereby amended to read as follows:

(i) Lawn requirements/ground cover. All exposed ground areas, including boulevards and areas not devoted to off-street parking, driveways, sidewalks and/or trails, patios or other such improvements shall be landscaped with grass, shrubs, trees and/or other ornamental landscape materials within six (6) months of the date of issuance of the certificate of occupancy. Also refer to individual zoning districts for specific planting requirements.

(1) Topsoil. In all zoning districts, a minimum of four (4) inches of topsoil, as defined in Section 117-1, shall be applied across all exposed ground areas to the edge of improved streets, sidewalks, driveways and other impervious surfaces, excluding natural areas that are left undisturbed, whenever a building permit is issued for the construction of a principal building.

a. The depth of topsoil at the time of inspection shall be no less than four (4) inches.

b. Alternatives to the import of topsoil, such as compost or other soil amendments known to improve soil water holding capacity may be permitted, but only with the prior approval of the city engineer.

Section 117-614 (j) (10) a. is hereby amended to read as follows:

a. Provide finish grading and turf establishment for all park, playground, trail and public open spaces and provide landscape screening in accordance with City Policy. Except for natural areas that are left undisturbed and areas improved with buildings or paving, all areas reserved for dedicated parkland shall include at least four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

Section 117-615 (c) (8) is hereby amended to read as follows:

(8) *Lot grading*. All lots shall be graded in accordance with the final grading plan. In addition, erosion control measures shall be followed to eliminate erosion. Upon completion of the grading, at least four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348, shall be applied to all exposed ground areas. And said areas shall be landscaped in accordance with the final landscape plan.

Section 117-615 (c) (14) is hereby amended to read as follows:

(14) *Boulevard sodding*. This item shall be completed just prior to occupancy of the building. This item may be completed sooner provided the subdivider maintains the sod until the dwelling or structure is occupied. Boulevard sod shall be installed over at least four (4) inches of topsoil, as defined in section 117-1, or an approved alternative as referenced in section 117-348.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #11-XX which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #11-XX to amend Ramsey, Minnesota City Code Sections 117-114 (B-1 General Business District), 117-115 (B-2 Highway Business District), 117-116 (E-2 Employment District), 117-117 (E-1 Employment District), 117-120 (H-1 Highway 10 Business District), 117-121 (B-3 Business District), 117-348 (Newly erected buildings; lot grade elevations), 117-614 (Subdivision design standards), and 117-615 (Construction of improvements) to:

- Reduce the required depth of topsoil from six (6) inches to four (4) inches on a lot whenever a building permit is issued for the construction of a principal structure, excluding those areas that will be improved with buildings, structures, parking and storage as well as natural areas that are left undisturbed.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the XXX day of XXXXXX, 2011.

Mayor

ATTEST:

City Clerk

Introduction Date:

Posting Dates:

Adoption Date:

Publication Date:

Effective Date:

CC Regular Session

5. 6.

Meeting Date: 06/14/2011

By: Aaron Backman, Administrative Services

Title:

Approval of Business Subsidy Agreement with Ramsey Retail Rental for SAC/WAC Assistance

Background:

At the March 8, 2011 regular meeting the Ramsey City Council approved a \$68,000 RLF Loan to Wells Catering, Inc. and up to \$55,000 in Sewer Access Charge (SAC) and Water Access Charge (WAC) fee assistance to the developer, Ramsey Retail Rental, LLC as part of The Falls Cafe project. That project involves the relocation of the Wells Catering business and the establishment of a full-service restaurant on the first floor of the Ramsey Office Plaza Building.

While the City Council approved up to \$55,000 in financial assistance, the final determination by the Metropolitan Council was that SAC/WAC fees for the new sit-down restaurant would total \$35,579.00. It should be noted that when the developer obtained the building permit on 5/2/11 to start construction, they paid all the City's SAC and WAC fees upfront. Attached is the relevant business subsidy agreement between the City and the developer. It outlines that the restaurant will create at least 10 full-time equivalent jobs at a wage rate of at least \$12.00 per hour (including tips) during the first two years of operation. As part of the agreement, a note for \$35,579.00 will be set up. The terms of the note will be zero percent interest for seven years with annual payments of \$5,082.27. The first payment would be on April 1, 2012. To receive the financial assistance, the developer must ensure that a full-service restaurant operates at least seven months during any fiscal year.

Recommendation:

Approve the proposed business subsidy agreement for \$35,579.00 between the City of Ramsey and Ramsey Retail Rental, LLC.

Funding Source:

EDA funding would be utilized for paying the note over seven years.

Council Action:

Approve the business subsidy agreement between the City of Ramsey and Ramsey Retail Rental that provides \$35,579.00 over seven years at zero percent interest commencing April 1, 2012 and continuing until April 1, 2019.

Attachments

Bus. Subsidy Agreement - Ramsey Retail Rental

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
06/08/2011 05:45 PM
Started On: 06/08/2011 01:41 PM

Form Started By: Aaron Backman

Final Approval Date: 06/08/2011

BUSINESS SUBSIDY AGREEMENT

This Business Subsidy Agreement (this "Agreement") is made as of the _____ day of June, 2011, between the City of Ramsey, Minnesota, a Minnesota municipal corporation (the "Grantor") and Ramsey Retail Rental, LLC, a Minnesota limited liability company, (the "Recipient"). In order to satisfy the provisions of Minnesota Statutes, Sections 116J.993 through 166J.995 (the "Act"), the Recipient acknowledges and agrees as follows:

1. Description of the Business Subsidy.

(a) *The Project.* The Recipient will be undertaking the following project within the Grantor's Municipal boundary: The renovation/building improvements of 7533 Sunwood Drive, Suite 108, Ramsey, MN 55303 and related site improvements in order to establish a full-service restaurant, called The Falls Café, as defined herein (the "Project").

(b) *Type of Business Subsidy.* The Business Subsidy consists of the following assistance to the Recipient for the Project: Repayment of fees paid for Sewer Access Charges ("SAC") and Water Access Charges ("WAC") associated with the restaurant build-out for the Project (the "Business Subsidy").

(c) *Amount of the Business Subsidy.* The amount of the Business Subsidy granted to the Recipient under this agreement has a value of \$35,579.00. This is based upon a \$35,579.00 repayment to recipient for its fees paid for the SAC and WAC associated with the restaurant build-out for the Project.

2. Public Purpose for the Business Subsidy. The public purpose of this Business Subsidy is to:

(a) To increase the number and diversity of jobs that offer stable employment and attractive wages and benefits.

(b) To enhance and diversify the City's economic base.

(c) To encourage unsubsidized private development.

3. Why the Business Subsidy is needed.

The Business Subsidy is needed because the costs associated with the SAC and WAC for the project make a potential restaurant project economically unfeasible. A lease agreement with a restaurant tenant and the Recipient would not be reached without this Business Subsidy.

4. Job and Wage Goals for the Business Subsidy. Recipient agrees to create at least 10 full time equivalent jobs and a wage rate at least equal to or exceeding the rate outlined in the adopted business subsidy policy within two years of the benefit date. The Grantor may determine that the creation or retention of jobs is not a goal of providing the Business Subsidy and the wage and job goals for the Business Subsidy are then set at zero.

5. Continued Operations. The Recipient agrees to continue the restaurant operations at the location of the Project for at least seven (7) years after the Benefit Date. As used herein “Benefit Date” means the date the Business Subsidy is received. The Business Subsidy is for improvements to property, therefore the Benefit Date refers to the earliest of either: when the improvements are finished for the entire Project; or when the Recipient occupies the property.

6. Financial Obligation of the Recipient if Recipient Does Not Fulfill this Agreement. If the Recipient does not fulfill this Agreement, the Recipient will repay all of the Business Subsidy to the Grantor plus interest (“Interest”) set at the implicit price deflator defined in Minnesota Statutes, Section 275.70, Subd. 2, accruing from and after the Benefit Date, compounded semiannually. Said repayment will be pursuant to the terms and conditions of the Note.

7. Business Subsidy Contingency. The amount of the Business Subsidy is \$35,579.00, which is the total of the SAC and WAC. As a guarantee for Recipient to fulfill this Agreement, Recipient shall execute this Agreement.

8. Reporting Requirements.

(a) The Recipient agrees to furnish to the Grantor on or before March 1 in each year the report required in Section I 16J.994, Subd 7 of the Act on forms developed by the Minnesota Department of Trade and Economic Development (the “Reports”).

(b) If the Grantor does not receive the Reports, it will mail the Recipient a warning within one week of the required filing date. If within 14 days of the post marked date of the warning the Reports are not made, the Recipient agrees to pay to the Grantor a penalty of \$100 for each subsequent day until the Reports are filed up to a maximum of \$1,000.

9. Parent Corporation. There is no parent corporation for the Recipient.

10. Other Grantors. The following is a list of all financial assistance to be provided by all grantors for the Project: None.

11. Miscellaneous Provisions. The following miscellaneous provisions are a part of this Agreement.

Amendments. This Agreement, together with any Related Documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Agreement. No alteration of or amendment to this Agreement shall be effective unless given in writing and signed by the party or parties sought to be charged or bound by the alteration or amendment.

Caption Headings. Caption headings in this Agreement are for convenience purposes only and are not to be used to interpret or define the provisions of this Agreement.

Governing Law. This Agreement will be governed by the laws of the State of Minnesota.

Severability. If a court of competent jurisdiction finds any provision of this Agreement to be illegal, invalid, or unenforceable as to any circumstance, that finding shall not make the offending provision illegal, invalid, or unenforceable as to any other circumstance. If feasible, the offending provision shall be considered modified so that it becomes legal, valid and enforceable. If the offending provision cannot be so modified, it shall be considered

deleted from this Agreement. Unless otherwise required by law, the illegality, invalidity, or unenforceability of any provision of this Agreement shall not affect the legality, validity or enforceability of any other provision of this Agreements.

Successors and Assigns. All covenants and agreements by or on behalf of Recipient contained in this Agreement or any Related Documents shall bind Recipient's successors and assigns and shall inure to the benefit of Grantor and its successors and assigns. Recipient shall not, however, have the right to assign Recipient's rights under this Agreement or any interest therein, without the prior written consent of Grantor.

Survival of Representations and Warranties. Recipient understands and agrees that in making this Agreement, Grantor is relying on all representations, warranties, and covenants made by Recipient in this Agreement or in any certificate or other instrument delivered by Recipient to Grantor under this Agreement or the Related Documents. Recipient further agrees that regardless of any investigation made by Grantor, all such representations, warranties and covenants will survive the making of this Agreement and delivery to Grantor of the Related Documents, shall be continuing in nature, and shall remain in full force and effect until such time as Recipient's indebtedness shall be paid in full, or until this Agreement shall be terminated in the manner provided herein, whichever is the last to occur.

Time is of the Essence. Time is of the essence in the performance of this Agreement.

12. **Term of Agreement.** This Agreement will be in full force and effect until the earlier of the Recipient meeting all of its obligations hereunder or the provisions of the Act no longer apply to the Grantor, the Recipient or the Project, in which this Agreement will be terminated. The Grantor and Recipient have executed this Agreement as of the date written above.

13. **Definitions.** The following capitalized words have the following meanings when used in this Agreement.

Agreement. The word "Agreement" means this Business Subsidy Agreement as this Business Subsidy Agreement may be amended or modified from time to time, together with all exhibits and schedules attached to this Business Subsidy Agreement from time to time.

Benefit Date. The words "Benefit Date" means the date the Business Subsidy is received.

Business Subsidy. The words "Business Subsidy" mean repayment of the SAC and WAC already paid by Recipient in the amount of \$35,579.00.

Fiscal Year. The words "Fiscal Year" mean October 1 through September 30 of the year referenced.

Grantor. The word "Grantor" means the City of Ramsey, Anoka County, Minnesota, a Minnesota municipal corporation, which City is granting the business subsidy.

Note. The word "Note" means the Note executed by City of Ramsey, as maker, in the principal amount of \$35,579.00 dated June ____, 2011, together with all renewals of, extensions of, modifications of, refinancings of, consolidations of, and substitutions for the Note or credit agreement. The Note shall have the following terms:

Maker	City of Ramsey A Minnesota municipal corporation
Lender	Ramsey Retail Rental, LLC
Principal Amount	\$35,579.00
Interest Rate	Zero percent (0%)
Term	Seven (7) Years
Annual Payments	\$5082.27 due annually each April 1 st commencing with April 1, 2012 and continuing each April 1 st thereafter until April 1, 2019 when all interest and principal shall be due in full.
Balloon Payment	None
Payment in Lieu of Annual Payment	If a Restaurant is operated on the Site for a minimum of seven (7) full months during any Fiscal Year during the Term of the Note, the Maker will pay 1/7 of the principal due on Note in the amount of \$5082.27 annually. No such payment will be made after April 1, 2019.

Project. The word “Project” means the renovation/building improvements of 5214 square foot of 7533 Sunwood Drive NW, Suite 108, Ramsey, MN which property is located on the following legally described property:

Addition, Anoka County, Minnesota.

Recipient. The word “Recipient” means Ramsey Retail Rental, LLC, a Minnesota limited liability company which LLC is receiving the business subsidy granted herein.

Related Documents. The words “Related Documents” mean all promissory notes, credit agreements, loan agreements, and all other instruments, agreements and documents, whether now or hereafter existing, executed in connection with the Loan.

Restaurant. The word “Restaurant” means an eating facility, under the control of a single proprietor or manager, where meals are regularly prepared on the premises, where full waitress/waiter table service is provided, where a customer orders food from printed menus and where the main food course is served and consumed while seated at a single location. To be a restaurant as defined by this term in this Agreement, an establishment shall have a license from the state as required by Minnesota Statutes §157.16, as it may be amended from time to time, and meet the definition of “large establishment” as defined in said Minnesota Statutes §157.16. An establishment which serves prepackaged food that receives heat treatment and is served in the package or frozen pizza that is heated and served, shall not be considered to be a Restaurant for purposes of this Agreement unless it meets the definition of “large establishment”. Minnesota Statutes §157.16 is attached hereto as Exhibit A and is incorporated herein as if fully set forth at this point.

Sewer Access Charge. The words "Sewer Access Charge" ("SAC") mean the fee required to be paid to the Metropolitan Waste Control Commission for properties to connect to the Metropolitan Waste Control Commission's public sanitary sewer system. The amount of the SAC for the Project is \$20,270.00.

Site. The word "Site" or "the Site" means the property commonly known as 7573 Sunwood Drive NW, Suite 100, Ramsey, MN which property is located on the following legally described parcel:

Addition, Anoka County, Minnesota.

Water Access Charge. The words "Water Access Charge" ("WAC") mean the fee required by the City of Ramsey for properties to receive municipal through the said City's municipal water system. The amount of WAC for the Project is \$15,309.00.

RECIPIENT ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS BUSINESS SUBSIDY AGREEMENT AND RECIPIENT AGREES TO ITS TERMS. THIS BUSINESS SUBSIDY AGREEMENT IS DATED JUNE _____, 2011.

Grantor:

By _____
Its Mayor

By _____
Its City Administrator

Recipient:

By _____
Its Chief Manager

CC Regular Session

5. 7.

Meeting Date: 06/14/2011

By: Tim Gladhill, Community Development

Title:

Consider Registered Land Survey Related to Bunker Lake Boulevard Project

Background:

The City has received a request for an Administrative Subdivision to realign property boundaries related to a realignment of Magnesium Street. Magnesium Street is being realigned as part of the Bunker Lake Boulevard project. Requests such as this are normally handled as part of regular staff duties, however, due to the fact a portion of the Subject Property is registered (torrens), a Registered Land Survey is required. Council approval is required, as a Registered Land Survey requires City signatures.

It appears that with the proposed property line reconfiguration, all buildable lots continue to meet applicable zoning code.

Notification:

None required.

Recommendation:

Staff recommends approval of the Registered Land Survey.

Funding Source:

Review of the RLS is being processed as part of regular staff duties.

Council Action:

Motion to approve/deny the Registered Land Survey, subject to review by the City Attorney as to legal form.

Attachments

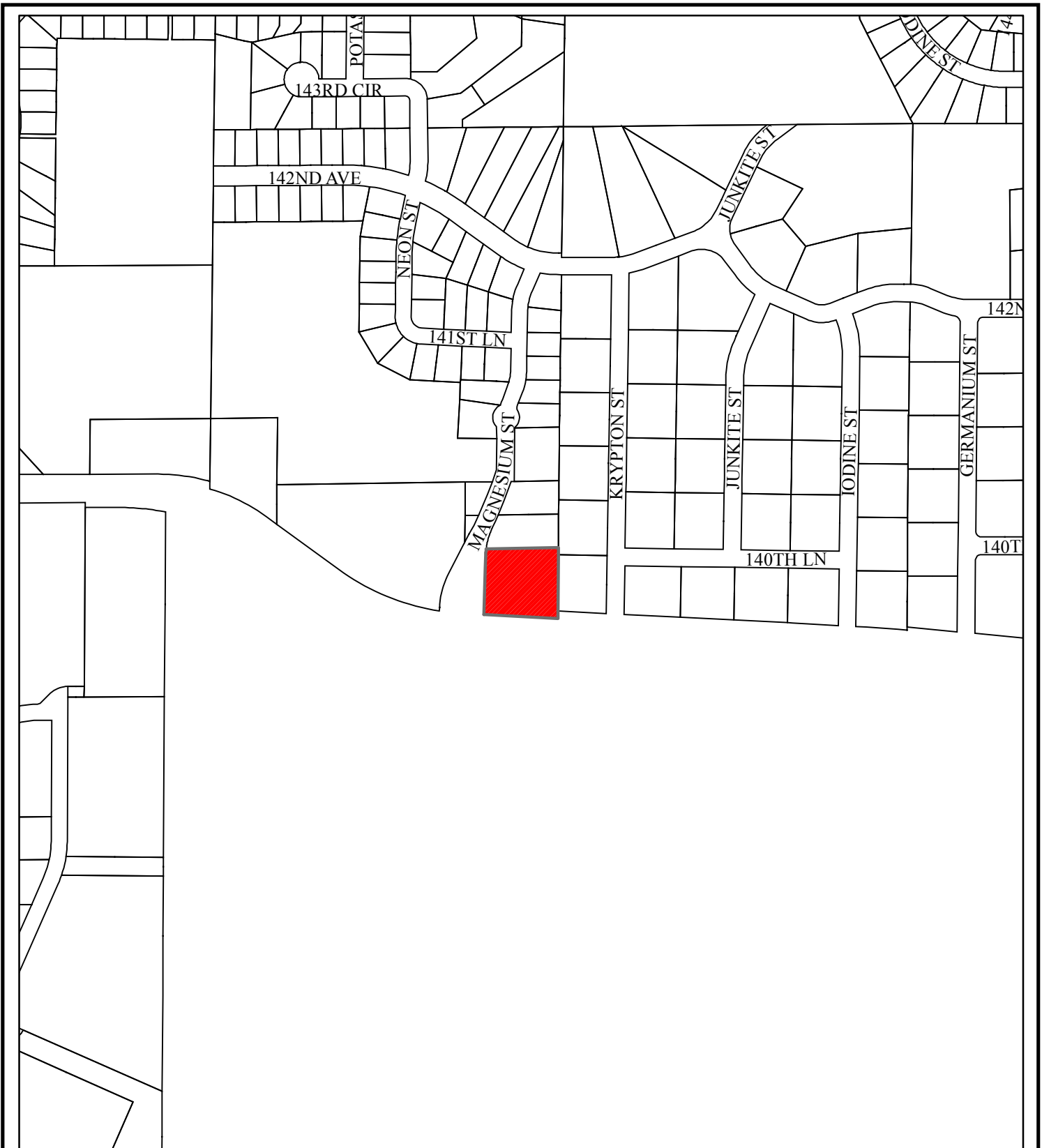
Site Location Map

Proposed RLS

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/08/2011 01:54 PM
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:45 PM
Form Started By: Tim Gladhill		Started On: 06/08/2011 01:17 PM

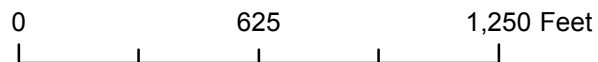
Final Approval Date: 06/08/2011



5759 Bunker Lake Blvd NW

Legend

- Site
- Parcels



Meeting Date: 06/14/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Ordering City Improvement Projects #11-01 through 11-06; 2011 Street Maintenance Program

Background:

The City Council held the public hearing for the 2011 Street Maintenance Program (SMP) on April 12, 2011. There were no comments received, and the feasibility study was accepted. The 60 day waiting period for counter-petitioning the project, consistent with the City Charter, has passed without any such petitions being received and the City may now initiate the project.

The 2011 Street Maintenance Program (SMP) consists of six individual projects addressing the maintenance needs on 13.47 miles of City streets. Projects 11-01 through 11-04 will cover 11.93 miles of City streets, and receive a seal coat preceded by sealing of cracks having widths that exceed one-quarter inch (1/4"). Projects 11-05 and 11-06 will address 1.54 miles of City streets, and receive a one and one-half inch (1 1/2") bituminous overlay on top of the existing bituminous pavement. The goal of seal coating is to restore the imperviousness of the pavement; eliminating water penetration and pavement oxidation retains the flexibility of bituminous pavement. Unlike seal coats, which only preserve the flexibility of the bituminous, an overlay provides additional strength to the pavement structure. Streets receive a bituminous overlay when they are no longer able to benefit from a seal coating operation.

The proposed seal coating projects consist primarily of streets that were recently overlaid, a majority of which were done in 2006, and they will be assessed according to the City's revised policy on seal coat assessments (22% of actual total project costs). The proposed overlay projects consist of streets that have been combined by subdivision or similar lot sizes, and will be assessed per unit.

The attached feasibility study outlines all the streets proposed for maintenance activities, estimated costs, and the preliminary assessment role. It also contains a general mapping of each project and lists all the parcels receiving benefit; noting the number of shares being assessed.

Observations:

A public open house was held on March 30, 2011, and 10 property owners attended the meeting to ask questions and provide input on making the project more successful. Staff has also received a few comments from other residents that were not able to attend the open house. Each concern identified will be investigated and attempts will be made to incorporate corrective actions into the final design prior to soliciting bids. Staff will contact each resident that communicated a concern to make sure they understand what will be done to address their issue.

It is staff's intent to have the project ordered this evening, and also receive authorization to prepare plans and specifications, and solicit bids. It is anticipated that the project will be bid in late June, and a contract awarded in mid-July. Construction activities will commence thereafter, with a majority of the work taking place in August. Following project completion in mid-September a final accounting will be conducted on actual project costs and an assessment hearing will be scheduled for early October.

Recommendation:

Staff recommends that the City Council order City Improvement Projects #11-01 through 11-06; 2011 Street Maintenance Program, and also authorize staff to prepare plans and specifications, and solicit bids.

Funding Source:

The entire 2011 SMP is estimated to cost approximately \$578,000. The City will be paying approximately \$346,000, benefiting property owner assessments are estimated at \$190,000, and State Aid funding is estimated at \$41,000.

Council Action:

Motion to order City Improvement Projects #11-01 through 11-06; 2011 Street Maintenance Program, and also authorize staff to prepare plans and specifications, and solicit bids.

Attachments

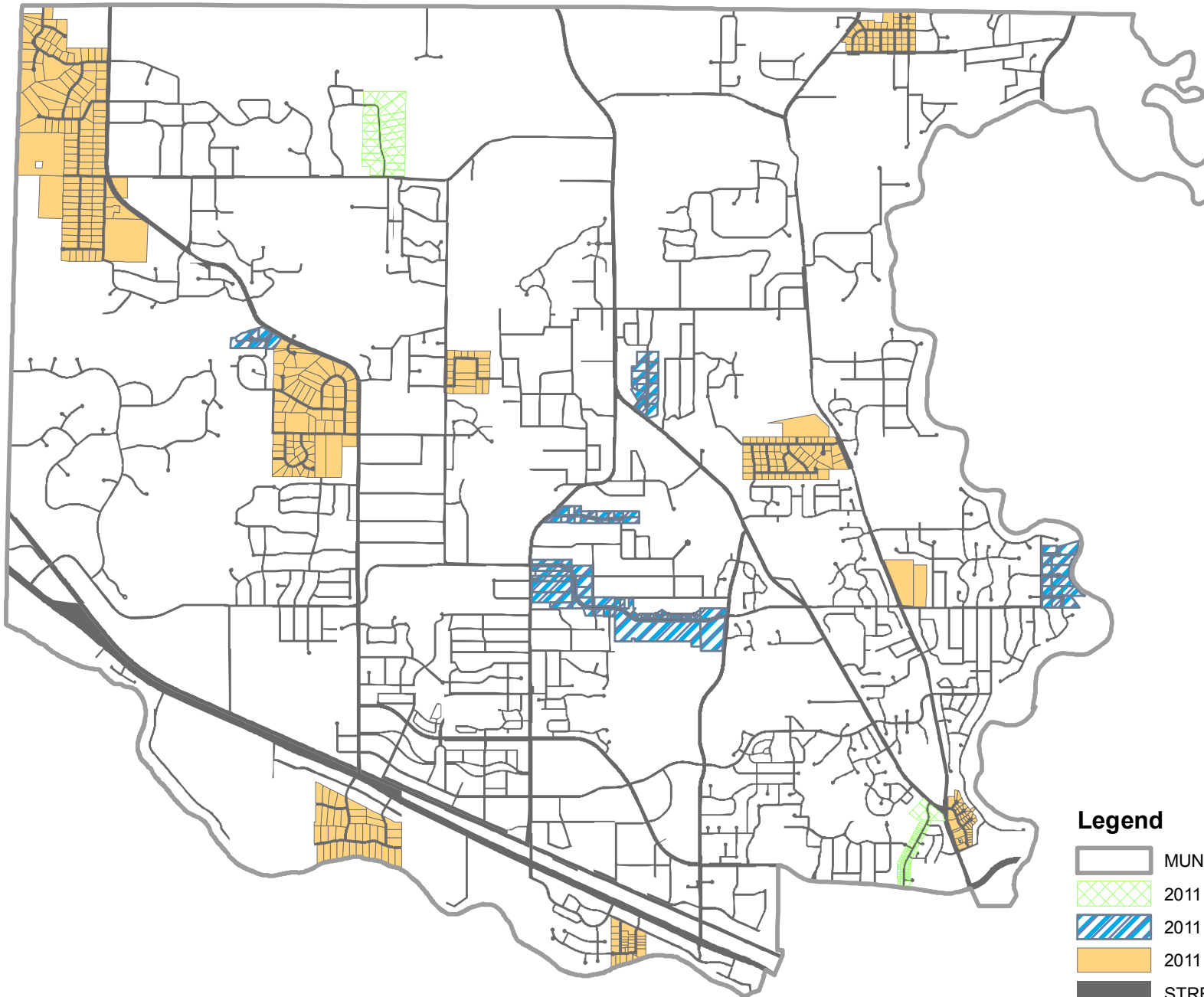
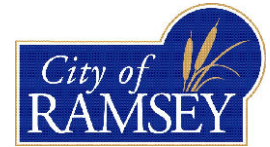
Location Map

Feasibility Study






Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	06/08/2011 04:02 PM
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:42 PM
Form Started By: Tim Himmer		Started On: 06/08/2011 12:52 PM
	Final Approval Date: 06/08/2011	

2011 STREET PROGRAM



Legend

-  MUNICIPAL BOUNDARY
-  2011 STREET RECONSTRUCTION
-  2011 OVERLAY
-  2011 SEAL COAT
-  STREETS

**Feasibility Study
For the 2011 Annual
Street Maintenance Program**

Prepared by

**City of Ramsey
Engineering Department
January 2011**

Improvement Projects

Sealcoat /Crackseal

- 11-01 River's Bend 3rd & 4th
- 11-02 Riverside West
- 11-02 Ford Brook Estates
- 11-02 Section 06 & 07(Unplatted)
- 11-02 Section 16 (Welcomes Road)
- 11-02 Hall-Anderson Acres
- 11-02 Forest Hideaway
- 11-03 Oakridge Estates
- 11-03 Alpaca Estates
- 11-04 MSA – Xkimo St.

Bituminous Overlay

- 11-05 157th Lane
- 11-06 Oak Run
- 11-06 Stanhope River Hills
- 11-06 Oakridge Estates

BACKGROUND

Routine maintenance is the most economical method for safeguarding the public investment in bituminous paved streets. The bituminous street surface weakens as a result of sunlight exposure, precipitation, freeze/thaw cycles and traffic loading. As a result, the asphaltic components of the bituminous become brittle and susceptible to cracking. Once water is able to penetrate surface cracks into the road base, pavement deteriorates at an accelerating pace. To avoid this rapid deterioration, it is the goal of the City to address the preventative maintenance needs of its street system on a periodic basis.

The goal of sealcoating is to restore the imperviousness of the pavement. Eliminating water and pavement oxidation retains the flexibility of bituminous pavement. Sealcoating also adds skid resistance as a secondary benefit. Unlike sealcoats which only preserve the flexibility of the bituminous, an overlay provides additional strength to the pavement structure as well as a like new surface. Streets receive a bituminous overlay when they are no longer able to benefit from a sealcoating operation.

The construction and maintenance history of the pavements proposed for the 2011 Street Maintenance Program is presented in Appendix A. The 2011 program consists of six individual projects addressing the maintenance needs on 13.47 miles of City streets. Projects 11-01 through 11-04 will address 11.93 miles of City streets, and receive a sealcoat preceded by sealing of cracks having widths that exceed one-quarter inch (1/4"). Projects 11-05 and 11-06 will address 1.54 miles of City streets, and receive a one and one-half inch (1 1/2") bituminous overlay on top of the existing bituminous pavement. Pavement maintenance on Minnesota State Aid (MSA) streets is covered under project 11-04.

2011 sealcoating projects, 11-01 through 11-04, consist of streets that have been recently overlaid, a majority of which were done in 2006. These projects will be assessed under the City's new assessment policy for sealcoating, as explained in the financing section below.

2011 overlay projects, 11-05, through 11-08, consist of streets that have been aggregated by subdivision or similar lot sizes and will be assessed per unit. The pavement distress on these proposed projects indicate that additional pavement strength is needed.

All streets scheduled for maintenance are shown in Appendix C, the preliminary assessment role. This appendix contains a general mapping of each project and lists all the parcels receiving benefit; noting the number of shares being assessed. All streets proposed for the program have received a preliminary survey by the City Engineer and Public Works Supervisor. A post winter survey will be conducted prior to awarding bids in July. Appropriate project adjustments will be made if any of the scheduled projects are deemed to be inappropriate for sealcoating due to advanced deterioration.

PROJECT QUANTITIES AND COSTS

Table 1 includes a listing of street lengths and pavement areas for each crackseal/sealcoat project. Estimates are also provided for crack filling material application rates. Table 2 contains the estimated construction costs for each of these sealcoat projects. Both the sealcoating and crack filling operation will be applied by a contractor selected through the competitive bidding process.

Bituminous overlay projects consist of applying a one and one-half inch (1 ½") bituminous overlay over the existing pavement. Tables 3 and 4 present summaries of the project quantities and construction costs, respectively. Prior to the overlay:

- Failing base and subgrade areas will be removed and patched by the City's Public Works Department. The number of tons required for street patching is estimated on an individual project basis. The rate charged for patching will be \$200 per ton of bituminous material which includes material and labor.
- Driveways will have the adjoining street milled to form a neat joint with the newly overlaid pavement.
- For streets without curbs, the edge of the overlay street will be shouldered to eliminate a significant drop off at the pavement edge formed by the increases thickness of the bituminous surface. Shouldering around corners, bends and intersection radii will be completed with class 2 shouldering aggregate. The major portion of shouldering on the remainder of the overlays will utilize topsoil which will be seeded, mulched and disc anchored.
- For streets with concrete curbing, the bituminous edge will be milled a distance of seven feet (7') from the bituminous-concrete interface. Doing so accommodates the new bituminous overlay being rolled flush with the existing curb surface.
- Deteriorated concrete curbing will be removed and replaced.
- Existing pavement will be swept, tack coated, and a machine laid one and one-half inch (1 ½") overlay will be placed by a contractor selected through the competitive bidding process.

FINANCING

In addition to construction cost, overhead charges of twenty-five percent (25%) will be applied to cover the following services:

Engineering and Inspection	10%
City Staff Administration	5%
Bonding and Legal	2%
Contingencies	8%

The City's street maintenance assessment policy, as shown in Appendix B, charges property owners a fixed percentage of the actual total project cost of the improvements. Bituminous overlays are assessed at fifty percent (50%) of the total project costs. Sealcoat assessments were modified by the City Council in 2007 to phase out all resident project costs over a seven year period by reducing assessments by seven percent (7%) per year beginning in 2008 and ending in

2014 with no further sealcoat assessments. Since 1991 the percentage assessed for sealcoat projects was fifty percent (50%), and prior to that time they were assessed at one-hundred percent (100%). For the 2011 street maintenance program sealcoats will be assessed at a rate of twenty-two percent (22%) of the actual total project costs. Properties are proposed to be assessed equally on a per unit basis, regardless of front footage or property size, to provide uniformity when evaluating corner lots and cul-de-sac lots. Projects are generally grouped by subdivisions, which have similar characteristics and lot sizes, to create equitable apportionment of project costs.

Table 5 contains the distribution of costs by funding source; including the City, benefiting properties, MSA, and developer escrows. A listing of benefited properties is contained in the preliminary assessment role located in Appendix C. The costs contained within this report are estimated; each project will have a final tabulation made on actual project costs upon conclusion of the work consistent with the methodology described in this report. A public hearing will be held identifying the actual costs to be recovered by special assessment. Each property owner may chose to pay the entire amount of the assessment, without interest, within 30 days of the adoption of the assessment resolution. Any payment received after 30 days from the adoption of the assessment resolution, but before certification to the Anoka County Assessor, must be done in its entirety and will incur interest. Special assessments reported to Anoka County shall be payable over a three (3) year period for sealcoat projects and over a ten (10) year period for bituminous overlay projects, with interest at a rate of two percent (2%) above the U.S. Treasury rate at the time of the special assessment hearing.

PROJECTED PROJECT SCHEDULE

A schedule for the milestones associated with the 2011 street maintenance program is presented in Table 6.

Table 1
2011 Street Maintenance Program
Crackfill / Sealcoat Quantities

Project	Description	Length	Area	Crkfil Rate	Crkfil Mtrl	CRS-2 Mtrl	CRS-2p Mtrl	FA- 2	FA 2.5	Stripping
		Miles	Sq Yds	lbs/sq yd	Lbs	Gallons	Gallons	Sy Yds	Sy Yds	Ci Ft
11-01	River's Bend 3rd & 4th	0.16	4,623	0.15	693	627	529	4,623	-	
11-02	Riverside West	0.48	8,355	0.15	1,253	2,089	-	8,355	-	
11-02	Ford Brook Estates	1.25	18,280	0.15	2,742	4,394	176	18,280	-	
11-02	Section 06 & 07(Unplatted)	3.45	51,429	0.15	7,714	12,152	705	51,429	-	
11-02	Section 16 (Welcomes Road)	0.51	8,297	0.15	1,245	2,074	-	8,297	-	
11-02	Hall-Anderson Acres	1.89	29,100	0.15	4,365	6,746	529	29,100	-	
11-02	Forest Hideaway	0.6	11,694	0.15	1,754	2,747	176	11,694	-	
11-02	Total	8.18	127,155		19,073	30,203	1,586	127,155	-	
11-03	Oakridge Estates	2.15	41,135	0.15	6,170	9,755	529	41,135	-	
11-03	Alpaca Estates 2nd & 3rd	1.15	18,283	0.15	2,742	4,042	529	18,283	-	
11-03	Total	3.3	59,418		8,913	13,797	1,058	59,418	-	
11-04	Xkimo St	0.29	6,794	0.20	1,359	-	2,989	-	6,794	1,531
	Totals	11.93	197,990		30,038	44,627	6,162	191,196	6,794	1,531

Table 2
2011 Street Maintenance Program
Estimated Crackfill / Sealcoat Costs

	Crackseal Cost	CRS-2 Cost	CRS-2p Cost	FA-2 Cost	FA-2.5 Cost	Stripping Cost	Misc Cnstr Cost	Total Constr Cost
11-01	\$ 1,040	\$ 1,568	\$ 1,586	\$ 2,080	\$ -	\$ -	\$ 251	\$ 6,525
11-02	\$ 28,610	\$ 75,506	\$ 4,759	\$ 57,220	\$ -	\$ -	\$ 6,644	\$ 172,738
11-03	\$ 13,369	\$ 34,493	\$ 3,173	\$ 26,738	\$ -	\$ -	\$ 3,111	\$ 80,883
11-04	\$ 2,038	\$ -	\$ 8,968	\$ -	\$ 3,737	\$ 1,531	\$ 651	\$ 16,925
	Totals	\$ 45,057	\$ 111,566	\$ 18,486	\$ 86,038	\$ 3,737	\$ 1,531	\$ 277,072

Table 3
2011 Street Maintenance Program
Bituminous Overlay Quantities

Project	Description	Length	Area	Bitum.	Tack Coat	Milling	Shoulder	Patching
		Mi	Sq Yds	Tons	Gals	Sq Yds	CL Ft	Tons
11-05	157th Lane	0.41	7,034	580	703	85		4.1
11-06	Oak Run	0.43	7,708	636	771	80		4.3
11-06	Stanhope River Hills	0.49	10,838	894	1,084	100		4.9
11-06	Oakridge Estates	0.21	4,560	376	456	35		2.1
11-06	Total	1.13	23107	1906	2311	215	0	11.3
	Totals	1.54	30141	2487	3014	300	0	15.4

Table 4
2011 Street Maintenance Program
Bituminous Overlay Costs

	Description	Bitum.	Tack Coat	Milling	Curb or	Striping	Misc Const	Contracted	City	Total
		Cost	Cost	Cost	Shoulder	Costs	Cost	Construct	Patching	Construction
					Cost			Cost	Cost	Cost
11-05	157th Lane	\$ 34,821	\$ 1,583	\$ 850	\$ 5,178	\$ -	\$ 849	\$ 43,280	\$ 820	\$ 44,100
11-06	See Table 3 for list	\$ 114,379	\$ 5,199	\$ 2,150	\$ 14,328	\$ -	\$ 2,721	\$ 138,776	\$ 2,260	\$ 141,036
	Totals	\$ 149,199	\$ 6,782	\$ 3,000	\$ 19,505	\$ -	\$ 3,570	\$ 182,056	\$ 3,080	\$ 185,136

**Table 5
2011 Street Maintenance Program
Financing of Project Costs**

Project	Description	Total Construction Cost	Overhead Cost	Total Project Cost	City Cost	Assessed Cost	MSA or Developer Escrow	Units Assessed	Unit Assmnt
Sealcoats /Crackseal									
11-01	River's Bend 3rd & 4th	\$ 6,525	\$ 1,631	\$ 8,156	\$ 6,362	\$ 1,794		27	\$ 66
11-02	See Table 1 for list	\$ 172,738	\$ 43,185	\$ 215,923	\$ 168,420	\$ 47,503		290	\$ 164
11-03	Oakridge Estates / Alpaca Estates	\$ 80,883	\$ 20,221	\$ 101,104	\$ 58,640	\$ 22,243	\$ 20,221	91	\$ 244
11-04	Xkimo St	\$ 16,925	\$ 4,231	\$ 21,156	\$ (3,112)	\$ 3,112	\$ 21,156	17	\$ 183
	Subtotal	\$ 277,071	\$ 69,268	\$ 346,339	\$ 230,310	\$ 74,652	\$ 41,377	425	\$ 176
Bituminous Overlays									
11-05	157th Lane	\$ 44,100	\$ 11,025	\$ 55,125	\$ 27,563	\$ 27,563		17	\$ 1,621
11-06	See Table 3 for list	\$ 141,036	\$ 35,259	\$ 176,295	\$ 88,148	\$ 88,148		39	\$ 2,260
	Subtotal	\$ 185,136	\$ 46,284	\$ 231,420	\$ 115,710	\$ 115,710		56	\$ 2,066
	Grand Total	\$ 462,207	\$ 115,552	\$ 577,759	\$ 346,020	\$ 190,362	\$ 41,377		

**2011 Street Maintenance Program
Revenue / Expenses**

Revenues		Expenses	
PIR	\$ 14,000	\$ 346,830	Seals
MSA	\$ 41,377	\$ 231,420	Assessed Overlays
City - Budget	\$ 481,600	\$ 149,000	Dirt Street Paving - Chameleon St.
Assessments		\$ 727,250	Total
Overlays	\$ 115,710		
Seals	\$ 74,652		
Total	\$ 727,339		

Table 6

SCHEDULE FOR 2011 STREET MAINTENANCE PROGRAM

COUNCIL ACTION	STAFF ACTION	ACTION ITEM	EXECUTED
	1/11	Prepare Feasibility Study and prepare preliminary assessment roll	
	2/15/11	Present Program to the Public Works Committee	
3/8/11		Resolution Receiving Report and Calling a Public Hearing	
	3/11/11 3/18/11	Publish Public Hearing Notice in Anoka Union	
	3/28/11	Mail Public Hearing Notice to Residents	
	3/30/11	Hold Citizen Informational Meeting	
4/12/11		Hold Public Hearing on Projects	
6/14/11		Authorize Projects and Order Plans and Specs.	
6/14/11		Set date for bids	
	6/17/11 6/24/11 7/1/11	Publish Advertisement for Bids in Anoka Union and Construction Bulletin	
	7/8/11	Open Bids	
7/12/11		Award Bids	
	7/11- 9/11	Perform Construction	
9/13/11		Resolution calling for Public Hearing on Assessment	
9/13/11		Resolution Declaring Cost to be Assesses and Ordering Assessment Roll	
	9/16/11 9/23/11	Publish Public Hearing Notice in Anoka Union	
	9/12/11	Mail Public Hearing Notice to Residents	
10/4/11		Hold Assessment Public Hearing	
10/4/11		Adopt Assessment Resolution	
	11/7/11	Certify Assessment Role to County (last date for interest free payment)	

APPENDIX A
2011 Street Maintenance Program Pavement History
Sealcoats

Proj No	Plat	Road	Description	Feet	Miles	Width	Area		Constr	SC 1	SC 2	OL
							sq. ft.					
11-01	River's Bend 3rd	143rd Ave.	Xkimo St. /End CDS	400.9	0.08	26	10423	1993	2001			
11-01	Rivers Bend 4th	143rd Lane	Xkimo St. / CDS	220.7	0.04	26	5739	1995	2001			
11-01	Rivers Bend 4th	Xkimo Cr.	Xkimo St. / CDS	246.6	0.05	26	6412	1995	2001			
				0.16								
11-02	Riverside West	137th Ave.	Dolomite St. / W. EOP	750.2	0.14	30	22505	1992	1996	2003		
11-02	Riverside West	Dolomite St.	Riverdale Dr. / 137th Ave.	781.3	0.15	28	21877	1992	1996	2003		
11-02	Riverside West	Ebony St.	Riverdale Dr. / 137th Ave.	1,027.1	0.19	30	30812	2005				
				0.48								
11-02	Ford Brook Estates	180th Ave.	E. EOP / Erkium St.	216.6	0.04	24	5199	1981	1987	1997	2006	
11-02	Ford Brook Estates	180th Ave.	Erkium St. / Erkium St.	256.4	0.05	24	6153	1981	1987	1997	2006	
11-02	Ford Brook Estates	180th Ave.	Erkium St. / Fluorine St.	176.7	0.03	24	4240	1981	1987	1997	2006	
11-02	Ford Brook Estates	180th Ave.	Fluorine St. / Germanium St.	434.7	0.08	24	10432	1981	1987	1997	2006	
11-02	Ford Brook Estates	180th Ave.	Germanium St. / Iodine St.	462.1	0.09	24	11089	1981	1987	1997	2006	
11-02	Ford Brook Estates	180th Lane	Erkium St. / CDS	313.0	0.06	24	7512	1981	1987	1997	2006	
11-02	Ford Brook Estates	Erkium St.	179th Lane / 180th Ave.	697.8	0.13	24	16747	1981	1987	1997	2006	
11-02	Ford Brook Estates	Erkium St.	180th Ave. / 180th Lane	403.0	0.08	24	9672	1981	1987	1997	2006	
11-02	Ford Brook Estates	Erkium St.	180th Lane / N. EOP	201.2	0.04	24	4829	1981	1987	1997	2006	
11-02	Ford Brook Estates	Fluorine St.	179th Lane / 180th Ave.	702.1	0.13	24	16850	1981	1987	1997	2006	
11-02	Ford Brook Estates	Germanium St.	179th Lane / 180th Ave.	706.4	0.13	24	16953	1981	1987	1997	2006	
11-02	Ford Brook Estates	Iodine St.	179th Lane / 180th Ave.	707.8	0.13	24	16987	1981	1987	1997	2006	
11-02	Ford Brook Estates	Iodine St.	180th Ave. / T.H. 47	401.2	0.08	24	9629	1981	1987	1997	2006	
11-02	Ford Brook Estates	Junkite St.	179th Lane / Iodine St.	911.6	0.17	24	21878	1981	1987	1997	2006	
				1.25								
11-02	Section 06 (Unplatted)	173rd Ave.	Baugh St. / Driscoll St.	878.0	0.17	24	21072	1981	1987	1997	2006	
11-02	Section 06 (Unplatted)	173rd Ave.	Driscoll St. / Termini	453.0	0.09	24	10872	1981	1987	1997	2006	
11-02	Section 06 (Unplatted)	176th Ave.	Baugh St. / CDS	2,218.1	0.42	24	53235	1980	1986	1994	2006	
11-02	Section 06 (Unplatted)	180th Ave.	Ermine St. / CDS	777.4	0.15	24	18657	1980	1986	1994	2006	
11-02	Section 06 (Unplatted)	Driscoll St.	176th Ave./173rd Ave.	1,750.9	0.33	24	42021	1981	1987	1997	2006	
11-02	Section 06 (Unplatted)	Eaton St.	Ermine St. / 176th Ave.	1,877.5	0.36	24	45059	1980	1986	1994	2006	

Proj No	Plat	Road	Description	Feet	Miles	Width	sq. ft.	Constr	SC 1	SC2	OL
11-02	Section 06 (Unplatted)	Ermine Blvd.	City Limits / Baugh St.	3,829.9	0.73	24	91917	1980	1986	1994	2006
11-02	Section 06 (Unplatted)	Halas St.	Ermine St. / CDS	631.6	0.12	24	15157	1980	1986	1994	2006
11-02	Section 07 (Unplatted)	169th Lane	Baugh St. / CDS	1,280.0	0.24	24	30720	1981	1987	1997	2006
11-02	Section 07 (Unplatted)	Baugh St.	173rd Ave. / 169th Lane	2,266.0	0.43	24	54384	1981	1987	1997	2006
11-02	Section 07 (Unplatted)	Driscoll St.	173rd Ave. / 169th Lane	2,266.0	0.43	24	54384	1981	1987	1997	2006
				3.45							
11-02	Section 16 (Welcomes Road)	163rd Lane	Variolite St. / Uranimite St.	268	0.05	28	7504	2006			
11-02	Section 16 (Welcomes Road)	164th Ave.	Saphire St. / Pt 285ft E	285	0.05	28	7980	2006			
11-02	Section 16 (Welcomes Road)	164th Lane	Uranimite St. / Saphire St.	638	0.12	28	17870	2006			
11-02	Section 16 (Welcomes Road)	Sapphire St.	164th Lane / 164th Ave.	621	0.12	28	17384	2006			
11-02	Section 16 (Welcomes Road)	Uranimite St.	163rd Lane / 164th Lane	855	0.16	28	23938	2006			
				0.51							
11-02	Hall-Anderson Acres	159th Lane	Sodium St. / CDS	2,092.0	0.40	24	50208	1980	1986	1996	2006
11-02	Hall-Anderson Acres	160th Lane	W. EOP / T.H. 47	3,029.8	0.57	24	72716	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Neon St.	160th Lane / CDS	274.7	0.05	24	6594	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Osmium St.	159th Lane / 160th Lane	1,118.6	0.21	24	26845	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Potassium St.	159th Lane / Osium St.	734.6	0.14	24	17630	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Radium St.	159th Lane / 160th Lane	887.3	0.17	24	21296	1980	1986	1996	2006
11-02	Hall-Anderson Acres	Sodium St.	S. EOP / 160th Lane	1,104.9	0.21	24	26517	1980	1986	1996	2006
11-02	Hall-Anderson Acres	TH 47 Service Ro	S EOP / N EOP	752.0	0.14	28	21056	2006			
				1.89							
11-02	Forest Hideaway	159th Lane	159th Lane / CDS	432.7	0.08	31	13414	1977	1983	1991	2006
11-02	Forest Hideaway	159th Lane	160th Ave./ P.C. Iguana St.	842.6	0.16	31	26120	1977	1983	1991	2006
11-02	Forest Hideaway	160th Ave.	W. EOP / Kangaroo St.	393.0	0.07	31	12183	1977	1983	1991	2006
11-02	Forest Hideaway	Iguana St.	161st Ave./P.C. 159th Lane	726.3	0.14	31	22515	1977	1983	1991	2006
11-02	Forest Hideaway	Kangaroo St.	161st Ave. / 160th Ave.	795.8	0.15	31	24669	1977	1983	1991	2006
				0.60							
11-03	Oakridge Estates	163rd Ave.	Llama St. / Ferret St.	2,360.9	0.45	31	73189	1979	1985	1993	2006
11-03	Oakridge Estates	Ferret St.	E P.C. Hedgehog St. & Ferret St. / 161st Ave.	1,860.6	0.35	31	57677	1979	1985	1993	2006
11-03	Oakridge Estates	Hedgehog St.	163rd / E P.C. Ferret St. & Hedgehog St.	1,347.7	0.26	31	41780	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo Cir.	Armstrong Blvd. / CDS	182.5	0.03	31	5657	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo St.	163rd Ave. / CDS	279.6	0.05	31	8667	1979	1985	1993	2006
11-03	Oakridge Estates	Kangaroo St.	C.R. 83 / CDS	535.6	0.10	31	16604	1979	1985	1993	2006

Proj No	Plat	Road	Description	Feet	Miles	Width	sq. ft.	Constr	SC 1	SC 2	OL
11-03	Section 17 (Unplatted)	161st Ave.	C.R. 83 / Termini	3,431.5	0.65	31	106376	1979	1996		2006
11-03	Section 17 (Unplatted)	Llama St.	163rd Ave. / 161st Ave.	1,330.0	0.25	31	41230	1979	1993		2006
					2.15						
11-03	Alpaca Estates 2nd	142nd Ave.	E. EOP / Alpaca St.	518	0.10	24	12428	1981	1987	1997	2006
11-03	Alpaca Estates 2nd	142rd Ave.	Alpaca St. / W. EOP	1,118	0.21	24	26842	1981	1987	1997	2006
11-03	Alpaca Estates 2nd	Alpaca St.	142nd Ave. / N. EOP	932.5	0.18	24	22380	1981	1987	1997	2006
11-03	Alpaca Estates 3rd	142nd Ave.	Armstrong Blvd. / E. EOP	141	0.03	24	3386	1986	1994		2006
11-03	Alpaca Estates 3rd	142nd Ave.	W. EOP / Armstrong Blvd.	974	0.18	24	23372	1986	1994		2006
11-03	Alpaca Estates 3rd	144th Ave.	W. EOP / Armstrong Blvd.	1,006.5	0.19	24	24156	1986	1994		2006
11-03	Alpaca Estates 3rd	Armstrong Blvd.	142nd Ave. / 144th Ave.	1,035	0.20	24	24833	1986	1994		2006
11-03	Alpaca Estates 3rd	Armstrong Blvd.	144th Ave. / N. EOP	338	0.06	24	8111	1986	1994		2006
					1.15						
11-04	River's Bend 3rd	Xkimo St.	142nd Ave. / 143rd Ave.	684	0.13	40	27368	1993	2001		
11-04	Rivers Bend 4th	Xkimo St.	Xkimo Cr. / TH 47	211	0.04	42	8877	2000			
11-04	Rivers Bend 4th	Xkimo St.	143rd Ave. / Xkimo Cr.	623	0.12	40	24901	1995	2001		
					0.29						
11-05	Section 15 (Unplatted)	157th Lane	Ramsey Blvd./CDS	2,191.0	0.41	26	56965	1982	1997		
11-06	Oak Run	Coquina St.	Nowthen Blvd. / N. EOP	2,001.1	0.38	28	56030	1990	1996	2004	
11-06	Oak Run*	Coquina St.	Coquina St. / CDS	250.0	0.05	28	7000	1990	1996	2004	
					0.43						
11-06	Stanhope River Hills	153rd Lane	Roanoke St. / Oneida St.	660.0	0.13	28	18480	1987	1993	2002	
11-06	Stanhope River Hills	154th Lane	Roanoke St. / CDS	540.0	0.10	28	15120	1987	1993	2002	
11-06	Stanhope River Hills	155th Lane	Roanoke St. / CDS	540.0	0.10	28	15120	1987	1993	2002	
11-06	Stanhope River Hills	Juniper Circle	Roanoke St. / CDS	507.7	0.10	28	14215	1987	1993	2002	
11-06	Stanhope River Hills	Oneida St.	S. EOP / 153rd Lane	329.7	0.06	28	9231	1987	1993	2002	
					0.49						
11-06	Oakridge Estates	166th Cir.	Marmoset St. / CDS	517.3	0.10	31	16035	1979	1985	1993	
11-06	Oakridge Estates	Marmoset St.	Armstrong Blvd. / S. EOP	601.9	0.11	31	18660	1979	1985	1993	
					0.21						

APPENDIX B

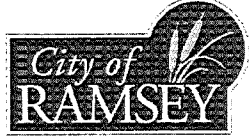
Street Maintenance Program Assessment Practices

1. Projects are identified by individual subdivision, or by grouping of subdivision and lots having similar pavement histories and conditions and similar pavement areas per benefited unit.
2. An assessment share will be calculated by determining the total assessable cost of the project and dividing by the number of benefited units.
3. Where an individual lot has more than one frontage and not all frontages are scheduled to receive an improvement or the same type of improvements, the lot will be considered benefited and be assessed a full share for the improvement which is conducted along the frontage of the lot that contains the main driveway opening.
4. For overlays the amount assessed to benefited property owner is 50% of the total project cost including overhead costs. (1991).
5. For sealcoats the assessment to benefited property owner shall be 43% of the total project cost including overhead costs in program year 2008, and shall be reduced by 7% in each successive year until reduced to an 8% assessment in program year 2013. After the 2013 program there shall be no assessment for sealcoats. (2007).
6. Projects involving streets which have had previous proposed maintenance projects defeated by petition shall be ineligible to receive the City's 50% contribution, if the project requires a more expensive maintenance. (i.e. streets proposed for sealcoating project which was defeated by citizen petition now are proposed for a bituminous overlay) (1993)
7. Where the rule of dividing the assessable project cost by the number of benefited units (no. 2 above) would result in an assessable share which is grossly out of proportions to the assessable share being charged to similar lots receiving similar improvements, the City Council may elect to assess such lots the average assessable share being made to lots receiving similar improvements for that project year. (1996)
8. Where a benefited area contains commercial lots having widely varying sizes, the assessment shall be made based on area of the lot. (2003)
9. Where an individual lot has more than one frontage including a driveway frontage on a state or county road, and a non-driveway frontage on a MSA or city street, one-half assessment share will be made for an improvement to the MSA or City street (1995)



10. Where an individual lot has a single frontage on an MSA street, such lots will be assessed the average assessable share for the type of improvement made to non MSA streets receiving that improvement. (1992)
11. Whenever possible townhouse units shall be aggregated into individual projects having a single land use. In instances where townhouse units must be combined in the same project with single family units, it shall be the policy to assess the townhouse units a number of assessment units equal to the frontage of the townhouse units along the improved street(s) divided by the average frontage of the single family units. (2004)

Appendix C

Preliminary Assessment Roll

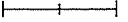


Map 1
Rivers Bend 3rd & 4th
IP 11-01

-  Parcels
-  Map1



0 62.5 125 Feet



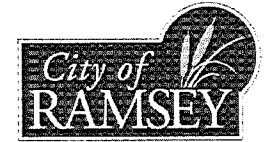
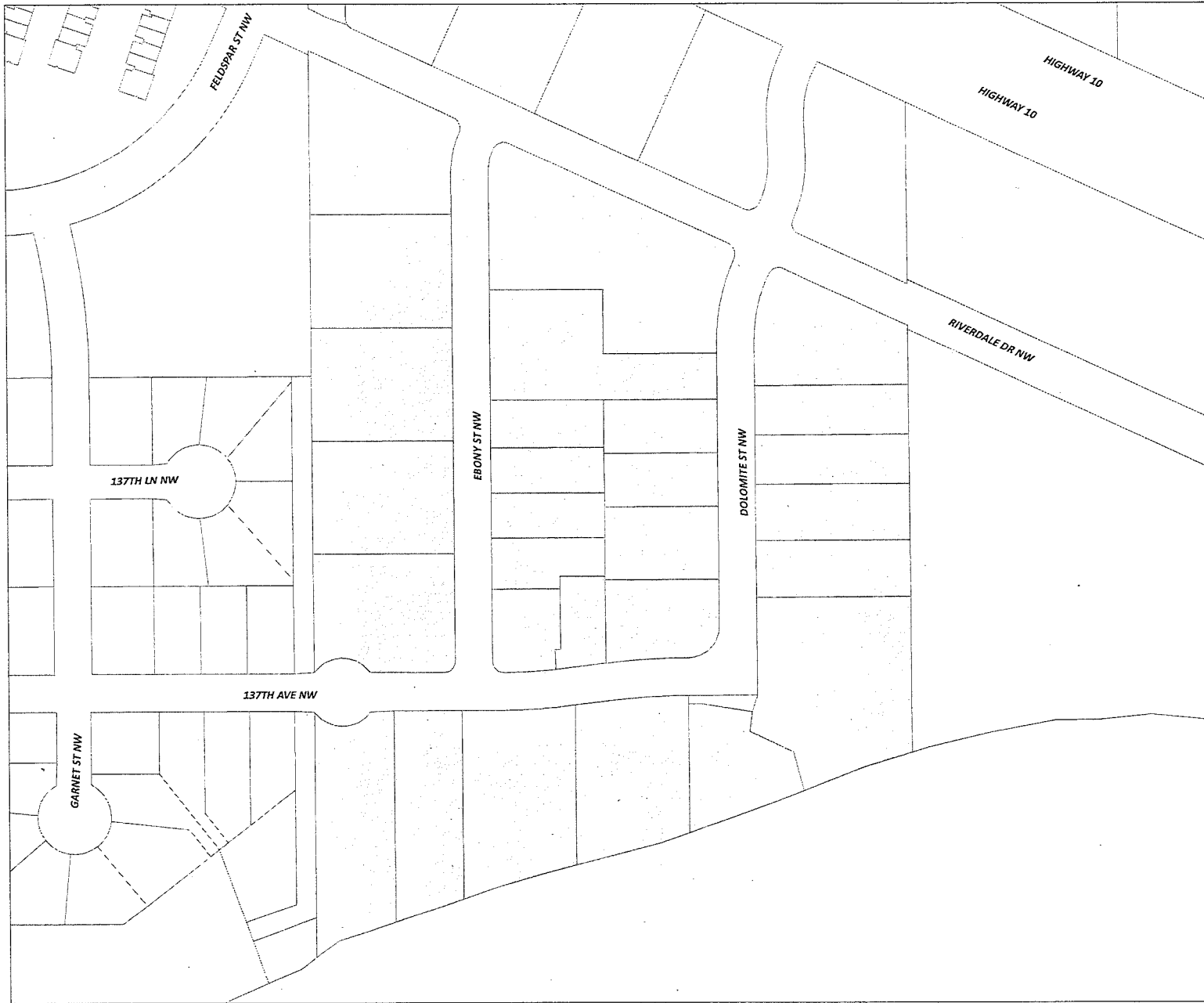
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
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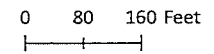
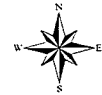
IMPROVEMENT PROJECT 11-01

<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
253225420036	5001 143RD AVE NW	MN	55303-5657	RAMSEY	SUTHERLAND TAMMY	1	\$ 66.00
253225420056	5080 143RD LN NW	MN	55303-5697	RAMSEY	OLSON MICHELLE L	1	\$ 66.00
253225430048	5091 143RD AVE NW	MN	55303-5657	RAMSEY	ARRELLANO SALVADOR	1	\$ 66.00
253225420053	5020 143RD LN NW	MN	55303-5697	RAMSEY	WELLER TODD & MARGARET	1	\$ 66.00
253225430051	5030 143RD AVE NW	MN	55303-5658	RAMSEY	LEVKOVICH KANG	1	\$ 66.00
253225420042	5041 XKIMO CT NW	MN	55303-5696	RAMSEY	BLAKLEY TED C & MEGAN C	1	\$ 66.00
253225420052	5000 143RD LN NW	MN	55303-5697	RAMSEY	WILKEN PAUL	1	\$ 66.00
253225420039	4970 143RD AVE NW	MN	55303-5656	RAMSEY	THAO LUE	1	\$ 66.00
253225420050	5041 143RD LN NW	MN	55303-5697	RAMSEY	BRATULICH THEODORE	1	\$ 66.00
253225420046	5060 XKIMO CT NW	MN	55303-5696	RAMSEY	MIKESELL DAVID	1	\$ 66.00
253225420049	5061 143RD LN NW	MN	55303-5697	RAMSEY	FURNESS CHRISTOPHER	1	\$ 66.00
253225420055	5060 143RD LN NW	MN	55303-5697	RAMSEY	AESHLIMAN JASON T & REBECCA J	1	\$ 66.00
253225430052	5060 143RD AVE NW	MN	55303-5658	RAMSEY	GERLACH STEVEN	1	\$ 66.00
253225420037	4981 143RD AVE NW	MN	55303-5656	RAMSEY	MINGO EDWARD A & JOAN F	1	\$ 66.00
253225430049	4980 143RD AVE NW	MN	55303-5656	RAMSEY	NUMFOR ERASMOS	1	\$ 66.00
253225420038	4971 143RD AVE NW	MN	55303-5656	RAMSEY	BRANDANGER JM	1	\$ 66.00
253225420054	5040 143RD LN NW	MN	55303-5697	RAMSEY	PURINTON AMY	1	\$ 66.00
253225310006	19230 EVANS ST #115	MN	55330-0000	RAMSEY	RIVERS BEND HOLDINGS LLC	1	\$ 66.00
253225420035	5031 143RD AVE NW	MN	55303-5657	RAMSEY	BARAN TOMASZ	1	\$ 66.00
253225420034	5061 143RD AVE NW	MN	55303-5657	RAMSEY	HURNER JOSEPHINE	1	\$ 66.00
253225420044	5020 XKIMO CT NW	MN	55303-5696	RAMSEY	HUGHES LONNIE	1	\$ 66.00
253225420043	5021 XKIMO CT NW	MN	55303-5696	RAMSEY	BAILEY II RICHARD & BAILEY JODI	1	\$ 66.00
253225430050	5000 143RD AVE NW	MN	55303-5658	RAMSEY	PRICE TRACY L	1	\$ 66.00
253225420048	5081 143RD LN NW	MN	55303-5697	RAMSEY	YANTES NICOLE	1	\$ 66.00
253225420045	5040 XKIMO CT NW	MN	55303-5696	RAMSEY	JENSEN ALFRED D & CAROL M	1	\$ 66.00
253225420051	5021 143RD LN NW	MN	55303-5697	RAMSEY	ASAMOAH AGARTHA	1	\$ 66.00
253225420047	5080 XKIMO CT NW	MN	55303-5696	RAMSEY	FOX ANDREW T	1	\$ 66.00
					TOTAL	27	\$ 1,782.00



**Map 2
Riverside West
IP 11-02**

-  Parcels
-  Map2



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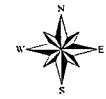
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
343225130024	13741 DOLOMITE ST NW	MN	55303-4564	RAMSEY	LINDAHL SCOTT	1	\$ 164.00
343225130011	6801 137TH AVE NW	MN	55303-4519	RAMSEY	HEVERN GARY W & RENEE M	1	\$ 164.00
343225130028	6710 RIVERDALE DR NW	MN	55303-4509	RAMSEY	ANDERSON COMPANIES LLP	1	\$ 164.00
343225130009	6800 RIVERDALE DR NW	MN	55303	RAMSEY	TWO S PROPERTIES INC	1	\$ 164.00
343225130023	6711 137TH AVE NW	MN	55303-4573	RAMSEY	BISEK MICHAEL J	1	\$ 164.00
343225130038	13715 EBONY ST NW	MN	55303	RAMSEY	ORLIOGLO NATALIA	1	\$ 164.00
343225130026	13721 DOLOMITE ST NW	MN	55303-4564	RAMSEY	LARSEN TAMARA L M & ROBERT C	1	\$ 164.00
343225130030	13740 DOLOMITE ST NW	MN	55303-4564	RAMSEY	JACOBS DANIEL R & LISA M	1	\$ 164.00
343225130022	13718 DOLOMITE ST NW	MN	55303	RAMSEY	HILLYARD WILLIAM J & KRISTYNA	1	\$ 164.00
343225130010	13720 EBONY ST NW	MN	55303-4556	RAMSEY	KUZKO ALEXANDER	1	\$ 164.00
343225130031	13730 DOLOMITE ST NW	MN	55303-4564	RAMSEY	KOLLES SHAWN & JENA	1	\$ 164.00
343225130007	6800 RIVERDALE DR NW	MN	55303-4593	RAMSEY	TWO S PROPERTIES INC	1	\$ 164.00
343225420003	13659 DOLOMITE ST NW	MN	55303-4513	RAMSEY	BLAKEMORE STEVEN M	1	\$ 164.00
343225420008	6660 137TH AVE NW	MN	55303-4822	RAMSEY	SIRENO NORA	1	\$ 164.00
343225420010	6774 137TH AVE NW	MN	55303-4518	RAMSEY	KESLER LEROY L & JOANNE M	1	\$ 164.00
343225420009	6802 137TH AVE NW	MN	55303-6064	RAMSEY	STRUTHERS GARY L & SUE E	1	\$ 164.00
343225130008	6800 RIVERDALE DR NW	MN	55303	RAMSEY	SSCI MINNESOTA CORPORATION	1	\$ 164.00
343225420005	6746 137TH AVE NW	MN	55303-4518	RAMSEY	KUCKLER CARRIE	1	\$ 164.00
343225130035	563 BIELENBERG DR STE 11	MN	55125	WOODBURY	ANDERSON COMPANIES LLP	1	\$ 164.00
343225130027	13711 DOLOMITE ST NW	MN	55303-4564	RAMSEY	HILLYARD WILLIAM J & KRISTYNA	1	\$ 164.00
343225420006	6726 137TH AVE NW	MN	55303-4518	RAMSEY	WOLENS RICHARD F & RUBY L	1	\$ 164.00
343225130025	13731 DOLOMITE ST NW	MN	55303-4564	RAMSEY	HAUCK CLARA	1	\$ 164.00
343225130019	13751 DOLOMITE ST NW	MN	55303-4564	RAMSEY	ANOKA-RAMSEY CONG OF JEHOVAH'S WITNESSES	1	\$ 164.00
343225130041	13739 EBONY ST NW	MN	55303	RAMSEY	HOLM TIM	1	\$ 164.00
343225130040	13729 EBONY ST NW	MN	55303	RAMSEY	HOLM TIM	1	\$ 164.00
343225420007	MAIL STATION 3340	MN	55146	ST PAUL	STATE OF MINNESOTA	0	\$ -
343225130039	13725 EBONY ST NW	MN	55303	RAMSEY	SMITH VIVIAN	1	\$ 164.00
343225130033	6731 137TH AVE NW	MN	55303-4573	RAMSEY	MARK BOYUM	1	\$ 164.00
343225130037	6741 137TH AVE NW	MN	55303-4573	RAMSEY	DENISE NUTTER	1	\$ 164.00
					TOTAL	28	\$ 4,592.00



Map 3
Ford Brook Estates
IP 11-02



- Parcels
- Map 3



0 95 190 Feet

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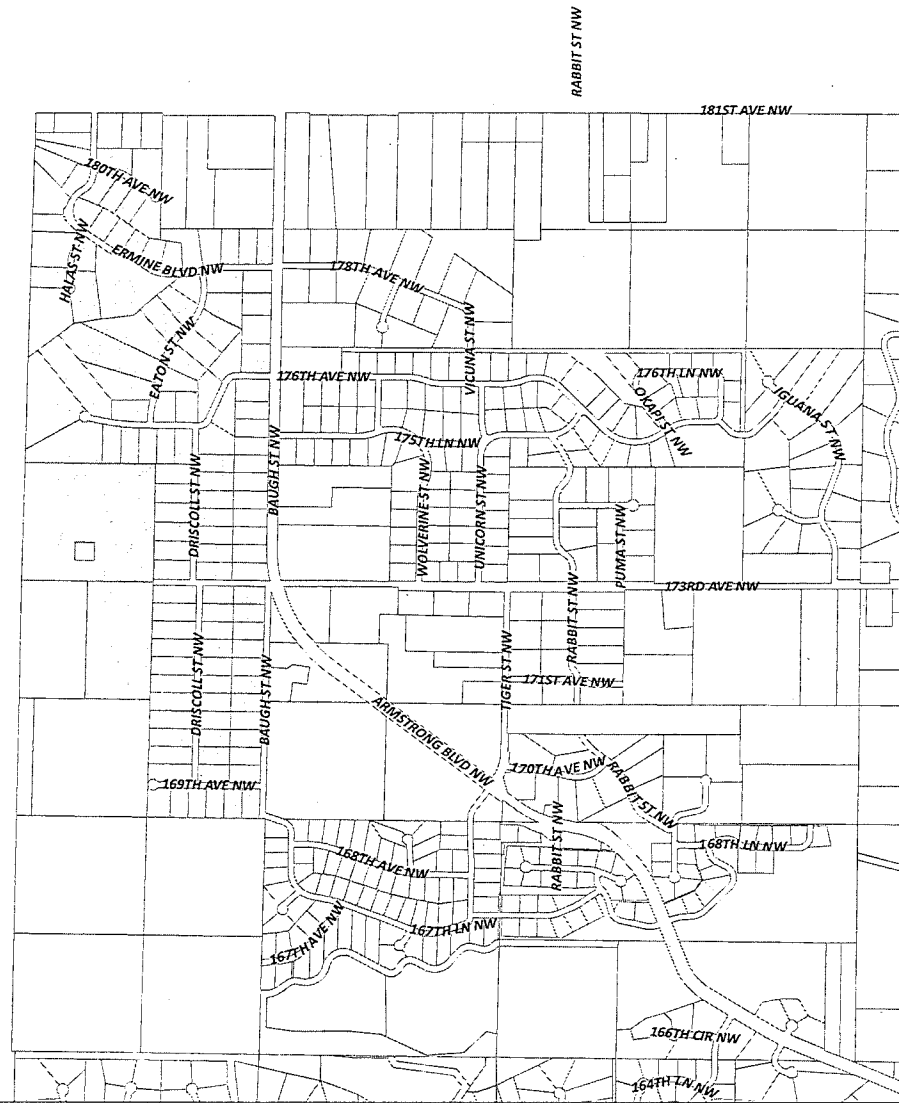
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
023225110016	5605 180TH AVE NW	MN	55303-3329	RAMSEY	ANDERSON KRISTINA	1	\$ 164.00
023225110025	17957 IODINE ST NW	MN	55303-3320	RAMSEY	WILSON ANGELA	1	\$ 164.00
013225220026	5418 180TH LN NW	MN	55303-3366	RAMSEY	BANK OF AMERICA N A TRUSTEE	1	\$ 164.00
023225110015	17916 JUNKITE ST NW	MN	55303-3359	RAMSEY	WILLIAMS MICHAEL L	1	\$ 164.00
013225220017	17957 FLUORINE ST NW	MN	55303-3322	RAMSEY	FRAGALE KATHLEEN	1	\$ 164.00
013225220007	17938 FLUORINE ST NW	MN	55303-3364	RAMSEY	DRAKE THOEDORE A & J E	1	\$ 164.00
013225220013	17938 ERKIUM ST NW	MN	55303-3365	RAMSEY	CARPENTIER SCOTT & MELANIE	1	\$ 164.00
023225110014	17936 JUNKITE ST NW	MN	55303-3359	RAMSEY	JAMES PAUL A	1	\$ 164.00
013225220002	5531 180TH AVE NW	MN	55303-3367	RAMSEY	CHREST JOY	1	\$ 164.00
023225110017	5621 180TH AVE NW	MN	55303-3329	RAMSEY	OLBERG EUGENE A	1	\$ 164.00
013225220031	7550 SUNWOOD DRIVE	MN	55303	RAMSEY	RAMSEY CITY OF	1	\$ 164.00
013225220025	5419 180TH LN NW	MN	55303-3366	RAMSEY	BAUER GREGORY	1	\$ 164.00
013225220009	17917 GERMANIUM ST NW	MN	55303-3321	RAMSEY	JOHNSON BRANDON	1	\$ 164.00
013225220014	17918 ERKIUM ST NW	MN	55303-3365	RAMSEY	PATTERSON JONAS & SANDY	1	\$ 164.00
013225220001	5551 179TH LN NW	MN	55303-3335	RAMSEY	MOROZ GEORGE & JOY M	0.5	\$ 82.00
023225110022	17941 JUNKITE ST NW	MN	55303-3318	RAMSEY	SHADRICK THOMAS W & TAMARA	1	\$ 164.00
023225110020	17916 IODINE ST NW	MN	55303-3354	RAMSEY	DENGEL JACOB R	1	\$ 164.00
013225220018	17957 ERKIUM ST NW	MN	55303-3328	RAMSEY	WARNEKE CHRISTOPHER & ROBB N	1	\$ 164.00
013225220033	5434 180TH LN NW	MN	55303-3366	RAMSEY	BANK OF AMERICA N A TRUSTEE	1	\$ 164.00
013225220032	P O BOX 292190, 800 STATE H	TX	75067	LEWISVILLE	BANK OF AMERICA N A TRUSTEE	0	\$ -
023225110012	18014 IODINE ST NW	MN	55303-3353	RAMSEY	GIDDINGS GARLAN R & NANCY P	1	\$ 164.00
023225110013	17956 JUNKITE ST NW	MN	55303-3359	RAMSEY	VANG TRUE	1	\$ 164.00
023225110018	5630 180TH AVE NW	MN	55303-3393	RAMSEY	MITCHELL KEITH	1	\$ 164.00
023225110019	17938 IODINE ST NW	MN	55303-3354	RAMSEY	HEDEMARK JEDEDIAH E	1	\$ 164.00
013225220005	17944 GERMANIUM ST NW	MN	55303-3355	RAMSEY	RUTTGER MIKE R & TAMMY JANE	1	\$ 164.00
013225220020	17917 ERKIUM ST NW	MN	55303-3328	RAMSEY	HAVELKA GREGG A & NANCY A	1	\$ 164.00
013225220003	5551 180TH AVE NW	MN	55303-3367	RAMSEY	TIMM STEVE	1	\$ 164.00
013225220027	5411 180TH AVE NW	MN	55303-3330	RAMSEY	HODGMAN DAVID	1	\$ 164.00
023225110021	17917 JUNKITE ST NW	MN	55303-3318	RAMSEY	MICHEALS MARK D	1	\$ 164.00
023225110023	17917 IODINE ST NW	MN	55303-3320	RAMSEY	MILLER PAUL D & DONNA M	1	\$ 164.00
013225220006	17958 FLUORINE ST NW	MN	55303-3364	RAMSEY	SOHNS BRIAN D & LAUREL T	1	\$ 164.00
013225220012	17958 ERKIUM ST NW	MN	55303-3365	RAMSEY	DRUM DUWAYNE A	1	\$ 164.00
013225220024	5435 180TH LN NW	MN	55303-3366	RAMSEY	MACLENNAN WILLIAM T & ERNST J	1	\$ 164.00
013225220019	17937 ERKIUM ST NW	MN	55303-3328	RAMSEY	WIRKKALA DAVID W & SUSAN R	1	\$ 164.00
013225220021	18050 ERKIUM ST NW	MN	55303-3327	RAMSEY	MARTIN CYNTHIA A	1	\$ 164.00
013225220022	18020 ERKIUM ST NW	MN	55303-3327	RAMSEY	UREVIG MICHELLE	1	\$ 164.00

IMPROVEMENT PROJECT 11-02

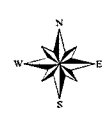
013225220015	17917 FLUORINE ST NW	MN	55303-3322	RAMSEY	ANDERSON LAWRENCE E & JEAN D	1	\$	164.00
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013225220011	17957 GERMANIUM ST NW	MN	55303-3321	RAMSEY	GRABAU GARY F & COLLEEN M	1	\$	164.00
013225220023	5449 180TH AVE NW	MN	55303-3397	RAMSEY	BAUMGARD STEVEN N & ROSE A	1	\$	164.00
023225110024	17937 IODINE ST NW	MN	55303-3320	RAMSEY	SCHEMPF TODD A & KAREN M	1	\$	164.00
013225220028	5433 180TH AVE NW	MN	55303-3330	RAMSEY	KOLLMAN ADAM	1	\$	164.00
					TOTAL	43.5	\$	7,134.00



Map 4
Sectors 6 & 7 (Unplanned)
IP 11-02



Parcels
Map4



0 600 1,200 Feet

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IMPROVEMENT PROJECT 11-02

<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
063225310013	9240 176TH AVE NW	BOSE ERIC V & GRACE W	MN	55303-3154	RAMSEY	1 \$	164.00
063225240001	17710 EATON ST NW	BECK NEAL K & PHYLLIS A	MN	55303-3118	RAMSEY	1 \$	164.00
063225230006	Unassigned	RAMSEY CITY OF	MN	55303	RAMSEY	1 \$	164.00
063225240005	9305 ERMINE BLVD NW	GNITKA HOLLY	MN	55303-3115	RAMSEY	1 \$	164.00
073225240001	9210 169TH AVE NW	STAHLMANN HENRY C & K J	MN	55303-3172	RAMSEY	1 \$	164.00
073225210016	17210 BAUGH ST NW	KARPINSKE TRUSTEE DAVID & KARPINSKE TRUSTEE SUSAN	MN	55303-3160	RAMSEY	1 \$	164.00
073225210001	17130 DRISCOLL ST NW	FALK FREDERICK F & BEVERLY A	MN	55303-3130	RAMSEY	1 \$	164.00
073225210011	17205 DRISCOLL ST NW	GEISER JOHN H & SUSAN L	MN	55303-3129	RAMSEY	1 \$	164.00
073225210017	17150 BAUGH ST NW	WETZEL KENNETH A & LYNNE M	MN	55303-3152	RAMSEY	1 \$	164.00
063225230011	17700 EATON ST NW	THELEN JAMES A JR & JULIE M	MN	55303-3118	RAMSEY	1 \$	164.00
063225240007	9240 ERMINE BLVD NW	CHASE SAMUEL L & CHARLENE A	MN	55303-3116	RAMSEY	1 \$	164.00
063225240016	17711 EATON ST NW	COFFIN JERRY A & ANGELA M	MN	55303-3119	RAMSEY	1 \$	164.00
063225320006	9431 176TH AVE NW	OWENS WALTER T & F L	MN	55303-3167	RAMSEY	1 \$	164.00
063225340015	17330 DRISCOLL ST NW	MALONEY EDWIN & CONSTANCE L	MN	55303-3126	RAMSEY	1 \$	164.00
063225340016	17410 DRISCOLL ST NW	SUMSTAD RONALD P & L C	MN	55303-3124	RAMSEY	1 \$	164.00
063225310008	9221 176TH AVE NW	CIELOCHA JEFFREY & CATHLEEN	MN	55303-3155	RAMSEY	1 \$	164.00
063225320007	9420 176TH AVE NW	ANDERSON JERRY L & MARILYN A	MN	55303-3103	RAMSEY	1 \$	164.00
063225310002	9320 176TH AVE NW	CLARKIN DIANA	MN	55303-3104	RAMSEY	1 \$	164.00
063225220011	9430 180TH AVE NW	KOENIG ROGER L & PATRICIA A	MN	55303-3101	RAMSEY	1 \$	164.00
073225240012	17035 DRISCOLL ST NW	FRAULY TERRY & ELIZABETH A	MN	55303-3133	RAMSEY	1 \$	164.00
073225210012	17125 DRISCOLL ST NW	ZELLER MICHELE L	MN	55303-3131	RAMSEY	1 \$	164.00
063225340010	17421 DRISCOLL ST NW	MCFARLANE ALVIN C & MARILYN	MN	55303-3125	RAMSEY	1 \$	164.00
063225340017	17420 DRISCOLL ST NW	SIAS WAYNE	MN	55303-3124	RAMSEY	1 \$	164.00
073225240021	17040 DRISCOLL ST NW	ANDREASEN DAVID R & MARY J	MN	55303-3132	RAMSEY	1 \$	164.00
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063225220001	9421 180TH AVE NW	HAVRILLA RICHARD J & C J	MN	55303-3101	RAMSEY	1 \$	164.00
063225220007	17960 ERMINE BLVD NW	WEST RONALD G & RANDEE K	MN	55303-3108	RAMSEY	1 \$	164.00
063225340018	17450 DRISCOLL ST NW	PATNODE BRIAN	MN	55303-3124	RAMSEY	1 \$	164.00
063225340006	17301 DRISCOLL ST NW	JOHNSON ROBERT P & MYRA K	MN	55303-3127	RAMSEY	1 \$	164.00
063225310012	9220 176TH AVE NW	MCEACHERN JEROLD J & A M	MN	55303-3154	RAMSEY	1 \$	164.00
063225310007	17641 EATON ST NW	JOHNSON BRUCE E & KIM A	MN	55303-3121	RAMSEY	1 \$	164.00
063225340011	17401 DRISCOLL ST NW	NELSON DOUGLAS & NANCY	MN	55303-3125	RAMSEY	1 \$	164.00
063225310004	9321 176TH AVE NW	PARRANTO CHARLES	MN	55303-3168	RAMSEY	1 \$	164.00
063225340007	17321 DRISCOLL ST NW	COUDRON JOEL L	MN	55303-3127	RAMSEY	1 \$	164.00
063225240003	17730 EATON ST NW	MAKI KELLI	MN	55303-3118	RAMSEY	1 \$	164.00
063225230007	9421 ERMINE BLVD NW	BURNS JOEL E	MN	55303-3113	RAMSEY	1 \$	164.00
073225240010	17030 DRISCOLL ST NW	HURLEY JOSEPH & DEBRA	MN	55303-3132	RAMSEY	1 \$	164.00
073225240017	17030 BAUGH ST NW	BIRCHEM ALLEN	MN	55303-3163	RAMSEY	1 \$	164.00
063225320002	9450 176TH AVE NW	MOSS DEBRA	MN	55303-3103	RAMSEY	1 \$	164.00
073225210007	17110 DRISCOLL ST NW	HOFFARD GARY M & S A	MN	55303-3130	RAMSEY	1 \$	164.00

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

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063225310014	9265 176TH AVE NW	MIERS JAMES A	MN	55303-3155	RAMSEY	1	\$	164.00
063225240011	9205 ERMINE BLVD NW	GOULD PATRICK F	MN	55303-3117	RAMSEY	1	\$	164.00
063225230001	17820 HALAS ST NW	MASSIMINO MICHELE	MN	55303-3106	RAMSEY	1	\$	164.00
073225240004	9230 169TH AVE NW	EDGETON TIMOTHY L & MARY ANN	MN	55303-3172	RAMSEY	1	\$	164.00
063225240015	17731 EATON ST NW	KREUSER JAMES A	MN	55303-3119	RAMSEY	1	\$	164.00
063225340014	17320 DRISCOLL ST NW	KRONDAK MICHAEL C & KIM D	MN	55303-3126	RAMSEY	1	\$	164.00
073225210010	17215 DRISCOLL ST NW	ANDERSON SUSAN M	MN	55303-3129	RAMSEY	1	\$	164.00
063225220006	17910 ERMINE BLVD NW	STANLEY RICHARD D & DAISY H	MN	55303-3108	RAMSEY	1	\$	164.00
063225220005	Unassigned	RAMSEY CITY OF	MN	55303	RAMSEY	1	\$	164.00
073225240007	9321 169TH AVE NW	DAHLBERG MICHAEL K & DIANE M	MN	55303-3105	RAMSEY	1	\$	164.00
063225330002	9501 173RD AVE NW	WILHELMI LOUIS & J	MN	55303-3174	RAMSEY	1	\$	164.00
063225240002	9225 ERMINE BLVD NW	RYAN CLINTON J & MICHELLE A	MN	55303-3117	RAMSEY	1	\$	164.00
063225240012	9215 ERMINE BLVD NW	CHRISTY GREGORY & ROSINA	MN	55303-3117	RAMSEY	1	\$	164.00
063225240004	17714 EATON ST NW	MORRIS MARK E & PATRICIA A	MN	55303-3118	RAMSEY	1	\$	164.00
063225230009	17800 HALAS ST NW	DEBBAN ALAN A & WENDY E	MN	55303-3106	RAMSEY	1	\$	164.00
073225220002	9350 173RD AVE NW	NELSON JOEL F & JODEE L	MN	55303-3156	RAMSEY	1	\$	164.00
073225210005	17230 DRISCOLL ST NW	THORSON DENNIS A & MARY S	MN	55303-3128	RAMSEY	1	\$	164.00
063225320003	9520 176TH AVE NW	ONEIL BASIL W	MN	55303-3102	RAMSEY	1	\$	164.00
063225230008	17810 HALAS ST NW	NORELL H	MN	55303-3106	RAMSEY	1	\$	164.00
063225240013	9351 ERMINE BLVD NW	MCGHEE C	MN	55303-3115	RAMSEY	1	\$	164.00
063225320004	9400 176TH AVE NW	BORER JUSTIN	MN	55303-3103	RAMSEY	1	\$	164.00
063225310016	9340 176TH AVE NW	DELISLE SHARON	MN	55303-3104	RAMSEY	1	\$	164.00
073225210014	17230 BAUGH ST NW	MAMMENGA LARRY & ANNETTE	MN	55303-3160	RAMSEY	1	\$	164.00
073225210009	17225 DRISCOLL ST NW	JOHNSON PAMELA R	MN	55303-3129	RAMSEY	1	\$	164.00
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073225240015	16935 DRISCOLL ST NW	OVALL JESSICA	MN	55303-3135	RAMSEY	1	\$	164.00
073225240020	16930 BAUGH ST NW	BOEHLERT ISIAHA	MN	55303-3153	RAMSEY	1	\$	164.00
073225240009	17020 DRISCOLL ST NW	QUISBERG MICHAEL	MN	55303-3132	RAMSEY	1	\$	164.00
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063225220009	9515 ERMINE BLVD NW	NIELSEN JEFFREY A & SHELLY L	MN	55303-3111	RAMSEY	1	\$	164.00
063225220008	9501 ERMINE BLVD NW	MCCURRY MICHAEL L & HELEN M	MN	55303-3111	RAMSEY	1	\$	164.00

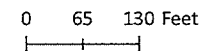
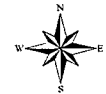
IMPROVEMENT PROJECT 11-02

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063225310015	17521 DRISCOLL ST NW	FLAWS SCOTT M	MN	55303-3123	RAMSEY	1	\$	164.00
063225340012	17351 DRISCOLL ST NW	MINKE CHRISTINE	MN	55303-3127	RAMSEY	1	\$	164.00
073225210003	17210 DRISCOLL ST NW	SABA LAWRENCE R & B J	MN	55303-3128	RAMSEY	1	\$	164.00
063225240008	17721 EATON ST NW	OANES RICHARD E & LIANE M	MN	55303-3119	RAMSEY	1	\$	164.00
063225310005	9255 176TH AVE NW	MARTINSON JEFFREY	MN	55303-3155	RAMSEY	1	\$	164.00
063225230002	9500 ERMINE BLVD NW	BAYER PATRICIA C	MN	55303-3110	RAMSEY	1	\$	164.00
063225230005	9401 ERMINE BLVD NW	HENDRICKS DANIEL B & VICKI M	MN	55303-3113	RAMSEY	1	\$	164.00
073225210015	17220 BAUGH ST NW	MARTIN WILLIAM R & J E	MN	55303-3160	RAMSEY	1	\$	164.00
063225240006	9331 ERMINE BLVD NW	KRUGER TIMOTHY S	MN	55303-3115	RAMSEY	1	\$	164.00
063225230004	17811 HALAS ST NW	KOLYER JAMES	MN	55303-3107	RAMSEY	1	\$	164.00
073225240013	17025 DRISCOLL ST NW	ANTONSON MICHAEL & BARBARA	MN	55303-3133	RAMSEY	1	\$	164.00
063225220012	9420 180TH AVE NW	TAUBERT EVELYN	MN	55303-3101	RAMSEY	1	\$	164.00
063225220004	17960 ERMINE BLVD NW	WEST RONALD G & RANDEE K	MN	55303	RAMSEY	1	\$	164.00
063225340013	9335 173RD AVE NW	NARVESON DIANE	MN	55303-3169	RAMSEY	1	\$	164.00
073225210008	17235 DRISCOLL ST NW	PATTERSON S M & VENTURELLA K L	MN	55303-3129	RAMSEY	1	\$	164.00
073225210004	17220 DRISCOLL ST NW	TURCOTTE AIMEE	MN	55303-3128	RAMSEY	1	\$	164.00
073225240008	17010 DRISCOLL ST NW	MIKKOLA WAYNE M & JUDY A	MN	55303-3132	RAMSEY	1	\$	164.00
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073225240003	9310 169TH AVE NW	RICHARDS DANNY P & MARCIA D	MN	55303-3105	RAMSEY	1	\$	164.00
073225240005	9220 169TH AVE NW	WAGENKNECHT DANIEL W & D S	MN	55303-3172	RAMSEY	1	\$	164.00
063225230012	9420 ERMINE BLVD NW	BILLMARK JUDITH A	MN	55303-3112	RAMSEY	1	\$	164.00
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063225320001	9468 176TH AVE NW	HAWK MELODY	MN	55303-3103	RAMSEY	1	\$	164.00
063225310006	17611 EATON ST NW	ANDERSON ROGER A & MARY L	MN	55303-3121	RAMSEY	1	\$	164.00
073225240016	17040 BAUGH ST NW	JUTILA TIMOTHY J & PAMELA K	MN	55303-3163	RAMSEY	1	\$	164.00
073225210019	17110 BAUGH ST NW	MATTSON CHARLES S & G	MN	55303-3152	RAMSEY	1	\$	164.00
063225340008	9221 173RD AVE NW	MCNAMARA RANDIN	MN	55303-3170	RAMSEY	1	\$	164.00
063225220003	17930 ERMINE BLVD NW	GILBERTSON JAMES R & D K	MN	55303-3108	RAMSEY	1	\$	164.00
063225240014	9220 ERMINE BLVD NW	BAKKEN SANDRA	MN	55303-3116	RAMSEY	1	\$	164.00
073225240006	9380 169TH AVE NW	LINDGREN DONALD	MN	55303-3105	RAMSEY	1	\$	164.00
063225320008	17640 EATON ST NW	CURRAN TIMOTHY	MN	55303-3120	RAMSEY	1	\$	164.00
063225320005	9421 176TH AVE NW	EMBERTSON RONALD E & S J	MN	55303-3167	RAMSEY	1	\$	164.00
					TOTAL	114.5	\$	18,778.00



**Map 5
Welcomes Road
IP 11-02**

-  Parcels
-  Map5



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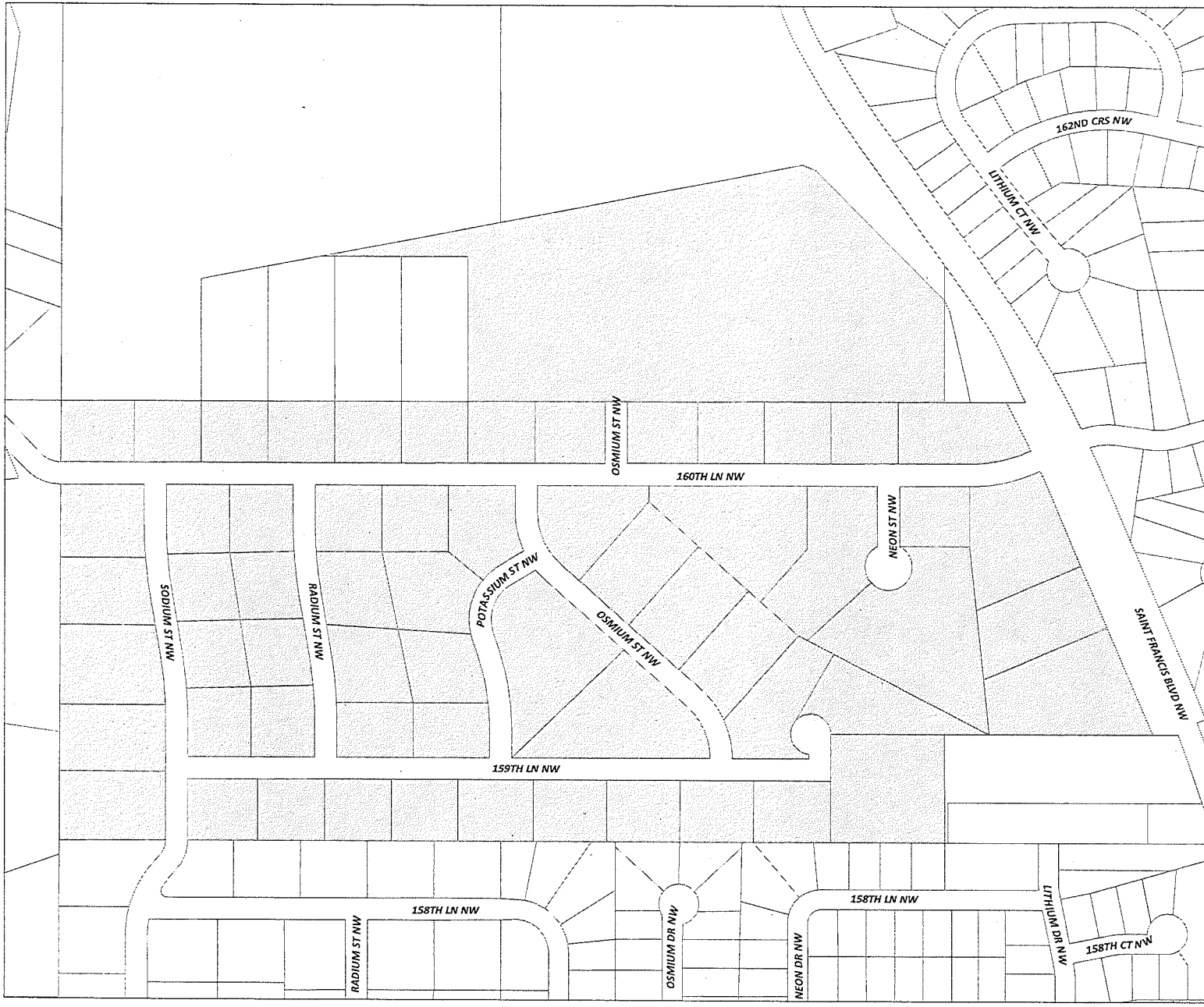
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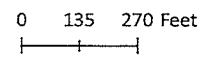
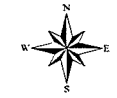
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
163225120006	7501 164TH LN NW	MN	55303-3662	RAMSEY	NELSON MATTHEW A & MICHELLE M	1	\$ 164.00
163225120013	7530 163RD LN NW	MN	55303-3687	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1	\$ 164.00
163225120003	7410 164TH AVE NW	MN	55303	RAMSEY	KONEN JAMES E & V M	1	\$ 164.00
163225120016	16411 SAPPHIRE ST NW	MN	55303-3604	RAMSEY	KLUENDER WAYNE A	1	\$ 164.00
163225120018	16441 SAPPHIRE ST NW	MN	55303-3604	RAMSEY	SMITH RACHELLE	1	\$ 164.00
163225120011	16420 URANIMITE ST NW	MN	55303-3602	RAMSEY	SCHULTZ JACQUELINE A	1	\$ 164.00
163225120001	7520 164TH LN NW	MN	55303-3663	RAMSEY	SIEBERT SCOTT	1	\$ 164.00
163225120004	16471 SAPPHIRE ST NW	MN	55303-3604	RAMSEY	HOWE ADELBERT	1	\$ 164.00
163225120017	16421 SAPPHIRE ST NW	MN	55303-3604	RAMSEY	COCHRAN SUSAN	1	\$ 164.00
163225120010	7550 163RD LN NW	MN	55303-3687	RAMSEY	ZIMMERMAN GERALD A & C M	1	\$ 164.00
163225120015	7530 163RD LN NW	MN	55303	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1	\$ 164.00
163225120012	7530 163RD LN NW	MN	55303	RAMSEY	SHUMWAY TRUSTEE CAROLYN	1	\$ 164.00
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163225120002	16400 URANIMITE ST NW	MN	55303-3602	RAMSEY	CHARETTE KATHIE M	1	\$ 164.00
163225120014	7410 164TH AVE NW	MN	55303-3630	RAMSEY	KONEN JAMES	1	\$ 164.00
163225120019	16310 URANIMITE ST NW	MN	55303-3603	RAMSEY	HANSON DEAN	1	\$ 164.00
					TOTAL	19	\$ 3,116.00



Map 6
Hall Anderson Acres
IP 11-02



- Parcels
- Map6



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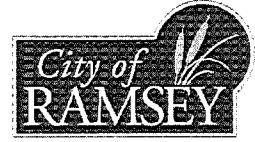
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
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
143225420014	15931 OSMIUM ST NW	MN	55303-4172	RAMSEY	ACKERMAN MICHAEL J	1	\$ 164.00
143225310005	15900 SODIUM ST NW	MN	55303-4107	RAMSEY	ZELADA ABELINO & LINDA M	1	\$ 164.00
143225310031	6040 159TH LN NW	MN	55303-4130	RAMSEY	FLOERCHINGER AMY	1	\$ 164.00
143225310030	6060 159TH LN NW	MN	55303-4130	RAMSEY	EFRAM KEVIN L & NORETTA M	1	\$ 164.00
143225310023	15921 RADIUM ST NW	MN	55303-4112	RAMSEY	KEUPER JOHN H & SHARON A	1	\$ 164.00
143225310020	6040 160TH LN NW	MN	55303-4124	RAMSEY	BRUNDIN JASON & SARAH	1	\$ 164.00
143225310022	15951 RADIUM ST NW	MN	55303-4112	RAMSEY	THOMPSON ROGER D & S E	1	\$ 164.00
143225310012	16021 SODIUM ST NW	MN	55303-4106	RAMSEY	PETERSON DAVID	1	\$ 164.00
143225420002	5951 160TH LN NW	MN	55303-4165	RAMSEY	TRYGVE NEVLAND & PAMELA	1	\$ 164.00
143225420020	5911 160TH LN NW	MN	55303-4127	RAMSEY	METZGER LARRY & SUSAN	1	\$ 164.00
143225420013	15941 OSMIUM ST NW	MN	55303-4172	RAMSEY	SUNDEEN CLAUDIA	1	\$ 164.00
143225410008	5801 160TH LN NW	MN	55303-4749	RAMSEY	DVORAK GERALD F & BARBARA L	1	\$ 164.00
143225310021	16001 RADIUM ST NW	MN	55303-4160	RAMSEY	BOSCHEE ROBERT & SUSAN M	1	\$ 164.00
143225420012	15961 OSMIUM ST NW	MN	55303-4172	RAMSEY	DAHLIN JOHN W & RUTH A	1	\$ 164.00
143225310032	6020 159TH LN NW	MN	55303-4130	RAMSEY	MOSENG COLLEEN	1	\$ 164.00
143225310014	15941 SODIUM ST NW	MN	55303-4108	RAMSEY	STEINKE GARY R & SANDRA M	1	\$ 164.00
143225410007	16030 SAINT FRANCIS BLVD NW	MN	55303-5901	RAMSEY	KALLA LARRY F & CAROLYN A	1	\$ 164.00
143225420023	5821 160TH LN NW	MN	55303-4749	RAMSEY	BROCKAMP BRIAN O	1	\$ 164.00
143225420021	5851 160TH LN NW	MN	55303-4749	RAMSEY	MADZEY RICHARD A & M A	1	\$ 164.00
143225420006	5910 159TH LN NW	MN	55303-4131	RAMSEY	GERRICK JOHN	1	\$ 164.00
143225310006	6151 160TH LN NW	MN	55303-4123	RAMSEY	FORDER NANCEE A & BRAY WILLIAM	1	\$ 164.00
143225310017	15940 RADIUM ST NW	MN	55303-4111	RAMSEY	KERNS WILLIAM D & MARLENE A	1	\$ 164.00
143225420011	16021 OSMIUM ST NW	MN	55303-4120	RAMSEY	STORBAKKEN CHAD	1	\$ 164.00
143225310013	16011 SODIUM ST NW	MN	55303-4106	RAMSEY	MITCHELL D E & C J	1	\$ 164.00
143225310026	16010 POTASSIUM ST NW	MN	55303-4162	RAMSEY	THIELING MICHAEL & JOANN	1	\$ 164.00
143225310007	6141 160TH LN NW	MN	55303-4123	RAMSEY	PIOSKE MARK A & CAROL A	1	\$ 164.00
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143225420015	5831 159TH LN NW	MN	55303-4170	RAMSEY	ULSTAD ORVIN W & RUTH A	1	\$ 164.00
143225410005	15950 SAINT FRANCIS BLVD	MN	55303-5946	RAMSEY	RONEY JAMES J & SHARON K	1	\$ 164.00
143225310004	15920 SODIUM ST NW	MN	55303-4107	RAMSEY	BAUERLY JACOB & MAURER JOANNE	1	\$ 164.00
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143225310028	16020 POTASSIUM ST NW	MN	55303-4162	RAMSEY	JOHNSON ERIC	1	\$ 164.00
143225420007	5840 159TH LN NW	MN	55303-4132	RAMSEY	SHELDON D THOMAS & B A	1	\$ 164.00
143225420005	5920 159TH LN NW	MN	55303-4131	RAMSEY	ERICKSON ROBERT E & PAULA J	1	\$ 164.00
143225420004	5940 159TH LN NW	MN	55303-4131	RAMSEY	TURNER DONALD J & KENDRA M	1	\$ 164.00
143225310033	6010 159TH LN NW	MN	55303-4130	RAMSEY	JOHNSON CHARLES F & JODI L	1	\$ 164.00
143225420022	5841 160TH LN NW	MN	55303-4749	RAMSEY	JELINEK RAYMOND E & DAWN B	1	\$ 164.00
143225310010	6031 160TH LN NW	MN	55303-4125	RAMSEY	GERGELY JOSEPH L III & SUSAN M	1	\$ 164.00
143225310008	6121 160TH LN NW	MN	55303-4123	RAMSEY	WIGEN ROGER A & CHARLOTTE G	1	\$ 164.00
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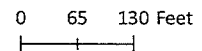
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143225310019	6100 160TH LN NW	MN	55303-4122	RAMSEY	REVARD DOUGLAS F	1	\$	164.00
143225310001	16020 SODIUM ST NW	MN	55303-4105	RAMSEY	LEE JAMES O & JANICE E	1	\$	164.00
143225130005	16151 OSMIUM ST NW	MN	55303-4177	RAMSEY	MORTENSON LYNN	1	\$	164.00
143225310029	15901 SODIUM ST NW	MN	55303-4158	RAMSEY	GRAFFUNDER ANN-MARIE	1	\$	164.00
143225310024	6021 159TH LN NW	MN	55303-4168	RAMSEY	YOST EDWARD F & GULLA MARY J	1	\$	164.00
143225420003	5941 160TH LN NW	MN	55303-4165	RAMSEY	RUST ROLAND M & SHARON M	1	\$	164.00
143225410006	16000 SAINT FRANCIS BLVD NW	MN	55303-5901	RAMSEY	BOLIER GREGORY A	1	\$	164.00
143225310009	6051 160TH LN NW	MN	55303-4125	RAMSEY	SCHRAMM ALAN R & C M	1	\$	164.00
143225420016	16031 NEON ST NW	MN	55303-4164	RAMSEY	DEBAERE KIMBERLY	1	\$	164.00
143225420018	16020 NEON ST NW	MN	55303-4174	RAMSEY	GERVAIS DIANE L	1	\$	164.00
143225420017	16021 NEON ST NW	MN	55303-4164	RAMSEY	GAMEC THOMAS G & SYLVIA K	1	\$	164.00
143225310002	16010 SODIUM ST NW	MN	55303-4105	RAMSEY	LEA ROBERT W & VERNELL S	1	\$	164.00
143225420008	15951 POTASSIUM ST NW	MN	55303-4118	RAMSEY	JOHNSON DAVID R & SUSAN R	1	\$	164.00
143225310003	15940 SODIUM ST NW	MN	55303-4107	RAMSEY	KALLENBACH ARTHUR J	1	\$	164.00
143225310025	15940 POTASSIUM ST NW	MN	55303-4117	RAMSEY	MANSKE GEORGE J & CAROL A	1	\$	164.00
143225310015	6121 159TH LN NW	MN	55303-4166	RAMSEY	AWSUMB CLIFFORD R & MARY B	1	\$	164.00
143225420001	5821 159TH LN NW	MN	55303-4170	RAMSEY	LANDWEHR MILES D & DEBORAH	1	\$	164.00
143225310027	6020 160TH LN NW	MN	55303-4124	RAMSEY	MAVEUS TERRY C & M F	1	\$	164.00
143225310016	15920 RADIUM ST NW	MN	55303-4111	RAMSEY	RONALLO LAURIE	1	\$	164.00
143225310018	16000 RADIUM ST NW	MN	55303-4159	RAMSEY	MIINKLER CAROL ANN	1	\$	164.00
143225310011	6011 160TH LN NW	MN	55303-4125	RAMSEY		1	\$	164.00
					TOTAL	61	\$	10,004.00



Map 7
Forest Hideaway
IP 11-02

-  Parcels
-  Map7



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<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
173225420021	8260 159TH LN NW	MN	55303-3812	RAMSEY	OLSON DENNIS	1	\$ 164.00
173225420006	16020 IGUANA ST NW	MN	55303-3821	RAMSEY	JOHNSTON RICHARD L	1	\$ 164.00
173225420010	16011 KANGAROO ST NW	MN	55303-3814	RAMSEY	RAY MICHAEL	1	\$ 164.00
173225420024	8204 159TH LN NW	MN	55303-3812	RAMSEY	GUSTAFSON SCOTT D & MARY M	1	\$ 164.00
173225420001	16060 KANGAROO ST NW	MN	55303-3813	RAMSEY	FYTEN STEPHEN R & MICHELE D	1	\$ 164.00
173225420012	16051 KANGAROO ST NW	MN	55303-3814	RAMSEY	JENSEN STEVEN & JOAN	1	\$ 164.00
173225420015	16025 IGUANA ST NW	MN	55303-3822	RAMSEY	BAKER PATRICK H & BARBARA M	1	\$ 164.00
173225420011	16041 KANGAROO ST NW	MN	55303-3814	RAMSEY	NELSON JAMES O & LYNN S	1	\$ 164.00
173225420005	16030 IGUANA ST NW	MN	55303-3821	RAMSEY	MERRY ROE	1	\$ 164.00
173225420018	8221 159TH LN NW	MN	55303-3868	RAMSEY	THOMAS WILLIAM J & LINDA R	1	\$ 164.00
173225420023	8220 159TH LN NW	MN	55303-3812	RAMSEY	MOEN RICHARD D & LOIS A	1	\$ 164.00
173225420022	8240 159TH LN NW	MN	55303-3812	RAMSEY	THOMPSON GARY L D & CARYL J	1	\$ 164.00
173225420019	8324 159TH LN NW	MN	55303-3862	RAMSEY	NELSON JAMES C & TERESA L	1	\$ 164.00
173225420020	8310 159TH LN NW	MN	55303-3862	RAMSEY	BEKERIS BRUNO A & RITA A	1	\$ 164.00
173225420013	16051 IGUANA ST NW	MN	55303-3822	RAMSEY	PFEIFER RODNEY J & WENDY	1	\$ 164.00
173225420016	16015 IGUANA ST NW	MN	55303-3822	RAMSEY	HAMBLET JAMES	1	\$ 164.00
173225420008	8261 159TH LN NW	MN	55303-3868	RAMSEY	MOTZ BONNIE	1	\$ 164.00
173225420007	15950 IGUANA ST NW	MN	55303-8002	RAMSEY	MAAG THOMAS G & CYNTHIA L	1	\$ 164.00
173225420025	Unassigned	MN	55303	RAMSEY	RAMSEY CITY OF	1	\$ 164.00
173225420009	16001 KANGAROO ST NW	MN	55303-3814	RAMSEY	BEBEAU RANDY R	1	\$ 164.00
173225420017	16001 IGUANA ST NW	MN	55303-3822	RAMSEY	OSEID PHILIP A & D L	1	\$ 164.00
173225420003	8351 160TH AVE NW	MN	55303-3860	RAMSEY	HOFFMAN WILLIAM D & TERRI L	1	\$ 164.00
173225420004	16050 IGUANA ST NW	MN	55303-3821	RAMSEY	NELSON THOMAS H & I M	1	\$ 164.00
173225420002	16030 KANGAROO ST NW	MN	55303-3813	RAMSEY	WAGNER BARBARA	1	\$ 164.00
				TOTAL		24	\$ 3,936.00

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

<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
083225430005	16601 KANGAROO CIR	MN	55303-3484	RAMSEY	KRUSE MICHAEL J & JODELL E	1	\$ 244.00
083225430006	16500 KANGAROO ST NW	MN	55303-3419	RAMSEY	WILSON JEFFREY & ELIZABETH	1	\$ 244.00
173225140006	8051 163RD AVE NW	MN	55303-3483	RAMSEY	LIZAKOWSKI JASON	1	\$ 244.00
173225130008	8250 163RD AVE NW	MN	55303-3480	RAMSEY	NEMEC WILLIAM & MONCHAMP SHARI	1	\$ 244.00
173225130012	8221 161ST AVE NW	MN	55303-3843	RAMSEY	BENSON RONALD H & LUCINDA K	1	\$ 244.00
173225140003	16201 FERRET ST NW	MN	55303-3431	RAMSEY	WICK LAWRENCE D & BARBARA M	1	\$ 244.00
173225130011	8241 161ST AVE NW	MN	55303-3843	RAMSEY	HANSON BOYD R & SHIRLEY A	1	\$ 244.00
173225110005	16361 FERRET ST NW	MN	55303-3430	RAMSEY	CUSHING CHARLES	1	\$ 244.00
173225110004	16381 FERRET ST NW	MN	55303-3430	RAMSEY	MONTOUR CHRISTINE	1	\$ 244.00
173225130010	8241 161ST AVE NW	MN	55303	RAMSEY	HANSON BOYD R & SHIRLEY A	1	\$ 244.00
173225120007	16300 KANGAROO ST NW	MN	55303-3472	RAMSEY	HINKEMEYER DAVID	1	\$ 244.00
173225120012	8301 163RD AVE NW	MN	55303-3463	RAMSEY	BREHM DANIEL R & CATHY A	1	\$ 244.00
173225120004	16400 KANGAROO ST NW	MN	55303-3470	RAMSEY	UNZELMAN MARY J	1	\$ 244.00
173225140007	8200 163RD AVE NW	MN	55303-3480	RAMSEY	DORR HERBERT T & CORICE L	1	\$ 244.00
173225140008	8100 163RD AVE NW	MN	55303-3482	RAMSEY	TEVOGT JENNIFER M	1	\$ 244.00
173225120003	16450 KANGAROO ST NW	MN	55303-3470	RAMSEY	WALLRICH RICHARD	1	\$ 244.00
173225120005	16401 KANGAROO ST NW	MN	55303-3470	RAMSEY	JOHNSON GARY F & JANET L	1	\$ 244.00
173225120013	16320 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	GRICKO ARLENE	1	\$ 244.00
173225120011	8351 163RD AVE NW	MN	55303-3462	RAMSEY	SHAY JOHN P & MARY E	1	\$ 244.00
173225130009	16171 LLAMA ST NW	MN	55303-3417	RAMSEY	WETTERLIND BRIAN F & DENISE K	1	\$ 244.00
173225120008	16350 KANGAROO ST NW	MN	55303-3472	RAMSEY	PARSONS ELAINE	1	\$ 244.00
173225120014	16340 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	LEHMAN FREDRICK E & CYNTHIA	1	\$ 244.00
173225420014	8204 161ST AVE NW	MN	55303-3841	RAMSEY	LESTER JEFFREY A & MICHELE	1	\$ 244.00
173225410002	8154 161ST AVE NW	MN	55303-3859	RAMSEY	WETTERLIND LOREN R & S J	1	\$ 244.00
173225410010	8050 161ST AVE NW	MN	55303-3853	RAMSEY	MUHICH HENRY F	1	\$ 244.00
083225430007	16501 KANGAROO ST NW	MN	55303	RAMSEY	MILLER TRUSTEE MARILYN & MILLER TRUSTEE THOMAS	0	\$ -
173225120002	16500 KANGAROO ST NW	MN	55303	RAMSEY	WILSON JEFFREY & ELIZABETH	0	\$ -
173225130003	8231 163RD AVE NW	MN	55303-3479	RAMSEY	MOLINE LORRIE	1	\$ 244.00
173225130004	8201 163RD AVE NW	MN	55303-3479	RAMSEY	BOONE SUSAN M	1	\$ 244.00
173225240001	8404 161ST AVE NW	MN	55303-3807	RAMSEY	DELANEY CHARLES L & LORAL I	1	\$ 244.00
173225140009	16200 FERRET ST NW	MN	55303-3442	RAMSEY	WAIT RICHARD W	1	\$ 244.00
083225430003	16600 KANGAROO CIR	MN	55303-3484	RAMSEY	PETERSEN JOHN P & JANIS	1	\$ 244.00
173225130002	8251 163RD AVE NW	MN	55303-3479	RAMSEY	KNAUS ALAN J & CHERYL A	1	\$ 244.00
173225140010	8051 161ST AVE NW	MN	55303-3854	RAMSEY	DAHLE AARON Z	1	\$ 244.00
173225120010	16301 KANGAROO ST NW	MN	55303-3472	RAMSEY	CHRISTOFERSON DAVE	1	\$ 244.00
173225110006	16341 FERRET ST NW	MN	55303-3430	RAMSEY	KUJAWA RICHARD A	1	\$ 244.00
173225110008	16340 FERRET ST NW	MN	55303-3475	RAMSEY	RICK TODD K & LAURIE A	1	\$ 244.00
173225130005	8350 163RD AVE NW	MN	55303-3464	RAMSEY	WEBER TROY	1	\$ 244.00
173225140002	16301 FERRET ST NW	MN	55303-3430	RAMSEY	LITKE EUGENE	1	\$ 244.00
173225130006	16201 LLAMA ST NW	MN	55303-3471	RAMSEY	HANSON JEROME A	1	\$ 244.00

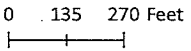
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173225140001	16321 FERRET ST NW	MN	55303-3430	RAMSEY	DAY ERIC A	1	\$	244.00
173225130007	8300 163RD AVE NW	MN	55303-3464	RAMSEY	MOBRY THOMAS L & ROSE M	1	\$	244.00
173225110007	16321 HEDGEHOG ST NW	MN	55303-3428	RAMSEY	NYSTROM LON R & STACY J	1	\$	244.00
173225140012	8151 161ST AVE NW	MN	55303-3867	RAMSEY	LINDGREN GENE E & MARLENE J	1	\$	244.00
173225140004	16101 FERRET ST NW	MN	55303-3457	RAMSEY	BASS PAUL A & CYNTHIA M	1	\$	244.00
173225120009	16351 KANGAROO ST NW	MN	55303-3472	RAMSEY	MICHALOV RONALD & JANICE	1	\$	244.00
083225430004	16651 KANGAROO CIR	MN	55303-3484	RAMSEY	ANDERSON AMY	1	\$	244.00
173225110002	16360 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	IVES RONALD I & SANDRA A	1	\$	244.00
173225140005	8101 163RD AVE NW	MN	55303-3481	RAMSEY	JUDGE SALLYANN D	1	\$	244.00
173225120006	16501 KANGAROO ST NW	MN	55303-3419	RAMSEY	MILLER TRUSTEE MARILYN & MILLER TRUSTEE THOMAS	1	\$	244.00
173225110009	16320 FERRET ST NW	MN	55303-3475	RAMSEY	FULLER ROBERT D & BARBARA A	1	\$	244.00
173225140011	8101 161ST AVE NW	MN	55303-3867	RAMSEY	LUTZ JAMES P	1	\$	244.00
173225410006	16000 ARMSTRONG BLVD NW	MN	55303	RAMSEY	MOX MORRIE S & PASQUALINA	1	\$	244.00
173225110003	16380 HEDGEHOG ST NW	MN	55303-3473	RAMSEY	GREEN DAVID M & ERICA J	1	\$	244.00
					TOTAL	52	\$	12,688.00



Map 9
Alpaca Estates 2nd & 3rd
IP 11-03

-  Parcels
-  Map9



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
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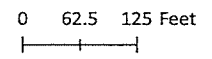
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ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	PROPERTY OWNER	SHARE	EST. ASSESSMENT
283225330014	7854 142ND AVE NW	MN	55303-7269	RAMSEY	BROWN ROBERT W & KAREN L	1	\$ 244.00
283225330004	7913 142ND AVE NW	MN	55303-7272	RAMSEY	PLESSEL WM J JR & HEGQUIST B J	1	\$ 244.00
293225440004	8150 142ND AVE NW	MN	55303-7288	RAMSEY	LEE DAVID T & EVELYN	1	\$ 244.00
293225410020	14312 ARMSTRONG BLVD NW	MN	55303-7281	RAMSEY	BORSTAD DALE	1	\$ 244.00
283225330015	7822 142ND AVE NW	MN	55303-7269	RAMSEY	TOSO MARY	1	\$ 244.00
293225440012	8161 142ND AVE NW	MN	55303-7289	RAMSEY	BURGER JEFFREY	1	\$ 244.00
293225440011	8141 142ND AVE NW	MN	55303-7289	RAMSEY	BRYANT ROBERT MICHAEL & PEGGY	1	\$ 244.00
293225440010	8107 142ND AVE NW	MN	55303-7289	RAMSEY	MIETTINEN JOSEPH & TONAY F	1	\$ 244.00
293225440009	8055 142ND AVE NW	MN	55303-7285	RAMSEY	KEPRIOS-TURNER KERRI	1	\$ 244.00
293225410015	14311 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	NOVAK JAMES R	1	\$ 244.00
283225330013	7884 142ND AVE NW	MN	55303-7269	RAMSEY	WRIGHT WILLIAM F & NANCY A	1	\$ 244.00
283225330010	7974 142ND AVE NW	MN	55303-7271	RAMSEY	BARNIER ELAINE	1	\$ 244.00
283225330002	7959 142ND AVE NW	MN	55303-7272	RAMSEY	THOMPSON CLAYTON	1	\$ 244.00
283225330001	8005 142ND AVE NW	MN	55303-7274	RAMSEY	LEONHARDT MARJORIE	1	\$ 244.00
293225410017	8144 144TH AVE NW	MN	55303-7286	RAMSEY	WILL STEVEN J	1	\$ 244.00
283225330006	14275 ALPACA ST NW	MN	55303-7267	RAMSEY	DIRKMAN DAVID J	1	\$ 244.00
293225410016	8150 144TH AVE NW	MN	55303-7286	RAMSEY	RICHTER LEON & KATHRYN	1	\$ 244.00
293225410011	8121 144TH AVE NW	MN	55303-7287	RAMSEY	FETTERER IDA	1	\$ 244.00
293225410013	14401 ARMSTRONG BLVD NW	MN	55303-7284	RAMSEY	PEDERSON LISA M	1	\$ 244.00
293225440003	14227 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	ERICKSON BRUCE A & BRENDA M	1	\$ 244.00
283225330005	14290 ALPACA ST NW	MN	55303-7268	RAMSEY	PREGLER ANDREW & JOANN M	1	\$ 244.00
283225330003	7929 142ND AVE NW	MN	55303-7272	RAMSEY	JOHNSON TRUSTEE JANICE & JOHNSON TRUSTEE LARRY	1	\$ 244.00
293225410018	8112 144TH AVE NW	MN	55303-7286	RAMSEY	DENNIE KIMBERLY	1	\$ 244.00
293225410009	8149 144TH AVE NW	MN	55303-7287	RAMSEY	PEARSON RODNEY & SANDRA	1	\$ 244.00
293225410012	8101 144TH AVE NW	MN	55303-7287	RAMSEY	KENT DAVID	1	\$ 244.00
283225330008	7807 142ND AVE NW	MN	55303-7270	RAMSEY	CLAUSEN JANYCE	1	\$ 244.00
283225330011	7944 142ND AVE NW	MN	55303-7271	RAMSEY	BOEDIGHEIMER PAT D & SHERYL	1	\$ 244.00
283225330009	7990 142ND AVE NW	MN	55303-7271	RAMSEY	LANDOWSKI THOMAS G	1	\$ 244.00
293225440006	8100 142ND AVE NW	MN	55303-7288	RAMSEY	BECK RONALD	1	\$ 244.00
293225440005	8134 142ND AVE NW	MN	55303-7288	RAMSEY	BECKMAN LEBURN W & CAROL A	1	\$ 244.00
283225320016	14322 ALPACA ST NW	MN	55303-7266	RAMSEY	LUND LAWRENCE S	1	\$ 244.00
293225410019	8100 144TH AVE NW	MN	55303-7286	RAMSEY	SCHOMMER DANIEL	1	\$ 244.00
293225440001	8000 142ND AVE NW	MN	55303-7273	RAMSEY	OLSON TRUSTEE PATRICIA & OLSON TRUSTEE RONALD	1	\$ 244.00
293225440007	8064 142ND AVE NW	MN	55303-7273	RAMSEY	SANNER JAMES E & DEBRA J	1	\$ 244.00
293225410014	14331 ARMSTRONG BLVD NW	MN	55303-7282	RAMSEY	CHUBB DORIS	1	\$ 244.00
283225330007	14239 ALPACA ST NW	MN	55303-7267	RAMSEY	DECKER RODNEY N & MICHELLE L	1	\$ 244.00
283225330012	7900 142ND AVE NW	MN	55303-7271	RAMSEY	BERHOW MERWIN J & MILLER L	1	\$ 244.00
293225440008	8044 142ND AVE NW	MN	55303-7273	RAMSEY	MACIVER MITCHELL R & DIANE	1	\$ 244.00
293225410010	8133 144TH AVE NW	MN	55303-7287	RAMSEY	KANG SHIN CHUE	1	\$ 244.00
					TOTAL	39	\$ 9,516.00



Map 10a
MSA Streets (Xkimo Street)
IP 11-04

-  Parcels
-  Map10a



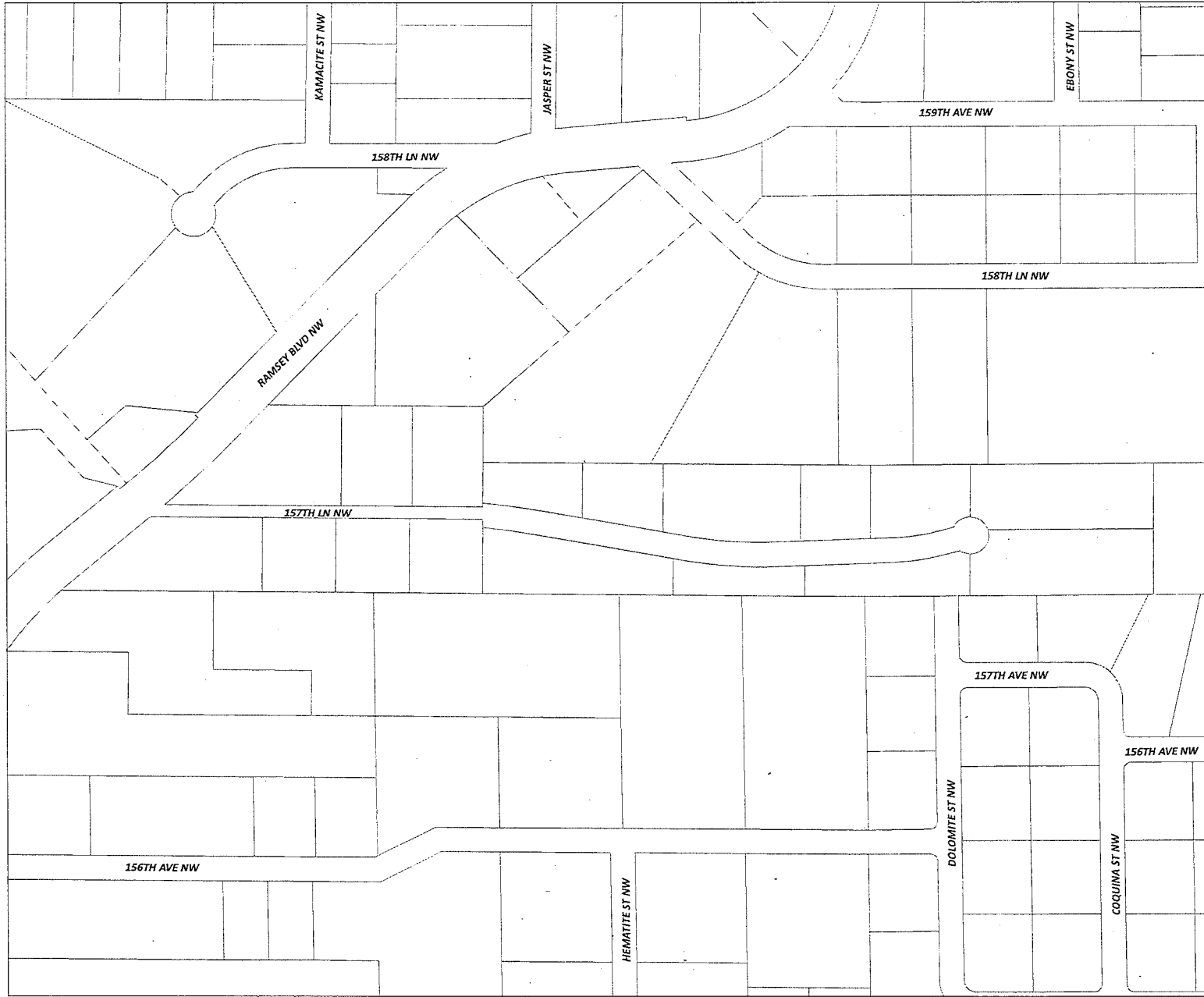
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IMPROVEMENT PROJECT 11-04

ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	OWNER	SHARE	EST. ASSESSMENT
253225430054	14265 XKIMO ST NW	MN	55303-5659	RAMSEY	BORCHERT JULIE	1	\$ 183.00
253225430072	14245 SAINT FRANCIS BLVD NW	MN	55303-6133	RAMSEY	BSW PROPERTIES	1	\$ 183.00
253225310011	14350 XKIMO ST NW	MN	55303-5638	RAMSEY	HOLIDAY COMPANIES	1	\$ 183.00
253225430071	14245 SAINT FRANCIS BLVD #105	MN	55303	RAMSEY	VILLAGE BANK	1	\$ 183.00
253225430067	14245 SAINT FRANCIS BLVD #101	MN	55303	RAMSEY	VILLAGE BANK	1	\$ 183.00
253225430068	14245 SAINT FRANCIS BLVD #102	MN	55303	RAMSEY	LANIGAN PROPERTIES LLC	1	\$ 183.00
253225430053	14281 XKIMO ST NW	MN	55303-5659	RAMSEY	FIELDSETH PAUL G & LEA D	1	\$ 183.00
253225430055	14249 XKIMO ST NW	MN	55303-5659	RAMSEY	FELDMAN STEVEN	1	\$ 183.00
253225430056	14233 XKIMO ST NW	MN	55303-5659	RAMSEY	SENIOR WAYNE A	1	\$ 183.00
253225430065	19230 EVANS ST NW #115	MN	55330	ELK RIVER	RIVERS BEND HOLDINGS LLC	1	\$ 183.00
253225430057	14217 XKIMO ST NW	MN	55303-5659	RAMSEY	ERICKSON NICHOLAS T	1	\$ 183.00
253225430043	5195 142ND AVE NW	MN	55303-4699	RAMSEY	RAMSEY, CITY OF	1	\$ 183.00
253225430058	14201 XKIMO ST NW	MN	55303-5659	RAMSEY	GAMAYUNOV VITALIY & ANNA	1	\$ 183.00
253225430061	19230 EVANS ST #115	MN	55330	ELK RIVER	RIVERS BEND HOLDINGS LLC	0	\$ -
253225430070	14245 SAINT FRANCIS BLVD #104	MN	55303	RAMSEY	VILLAGE BANK	1	\$ 183.00
253225430069	14245 SAINT FRANCIS BLVD #103	MN	55303	RAMSEY	VILLAGE BANK	1	\$ 183.00
253225340128	19230 EVANS ST #115	MN	55330	ELK RIVER	PHOENIX ENTERPRISES LLC	1	\$ 183.00
253225430060	19230 EVANS ST NW #115	MN	55330	ELK RIVER	RIVERS BEND HOLDINGS LLC	1	\$ 183.00
25322543CIC		MN	55303	RAMSEY		0	\$ -
					TOTAL	17	\$ 3,111.00

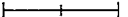


Map 11
157th Lane in Section 5
IP 11-05

-  Parcels
-  Map11



0 120 240 Feet



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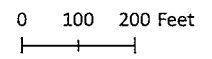
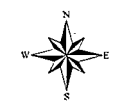
IMPROVEMENT PROJECT 11-05

<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
153225340011	6828 157TH LN NW	MN	55303-6941	RAMSEY	SPILDE ROBERT D & SONJA K	1	\$ 1,621.00
153225330003	6925 157TH LN NW	MN	55303-6940	RAMSEY	SERMON ROBERT C & KAREN L	1	\$ 1,621.00
153225340002	6950 157TH LN NW	MN	55303-6939	RAMSEY	WARD ADAM	1	\$ 1,621.00
153225340001	6975 157TH LN NW	MN	55303-6940	RAMSEY	DELUCA CORY M	1	\$ 1,621.00
153225340016	6901 157TH LN NW	MN	55303-6940	RAMSEY	BLASKA JAMES AND DANIELLE	1	\$ 1,621.00
153225340014	6801 157TH LN NW	MN	55303-6942	RAMSEY	MCKUSICK DALE F & BARBARA	1	\$ 1,621.00
153225430019	6740 157TH LN NW	MN	55303-6943	RAMSEY	WELINSKI BENET D	1	\$ 1,621.00
153225430015	6743 157TH LN NW	MN	55303-6944	RAMSEY	STEENERSON DAVID A & B L	1	\$ 1,621.00
153225340018	6914 157TH LN NW	MN	55303-6939	RAMSEY	DACON LAURA LEE	1	\$ 1,621.00
153225430017	6750 157TH LN NW	MN	55303-6943	RAMSEY	SMITH CARROLL M & JAN M	1	\$ 1,621.00
153225340015	6841 157TH LN NW	MN	55303-6942	RAMSEY	ARNOLD ROBERT J & MARY L	1	\$ 1,621.00
153225340017	6917 157TH LN NW	MN	55303-6940	RAMSEY	ERICKSON BRENT G & SUSAN D	1	\$ 1,621.00
153225330005	7040 157TH LN NW	MN	55303-6937	RAMSEY	LISK VIOLET M	1	\$ 1,621.00
153225330006	15739 RAMSEY BLVD NW	MN	55303-6952	RAMSEY	BROMEN JOHN M & CYNTHIA M	1	\$ 1,621.00
153225330007	7020 157TH LN NW	MN	55303-6937	RAMSEY	DISCHINGER BRIAN	1	\$ 1,621.00
153225330008	7000 157TH LN NW	MN	55303-6937	RAMSEY	NOREEN KEITH D & CHERYL J	1	\$ 1,621.00
153225430002	6741 157TH LN NW	MN	55303-6944	RAMSEY	DARGIS LEVI	1	\$ 1,621.00
					TOTAL	17	\$ 27,557.00



**Map 12
Oak Run
IP 11-06**

-  Parcels
-  Map12



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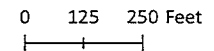
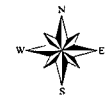
IMPROVEMENT PROJECT 11-06

ANOKA COUNTY PID	PROPERTY ADDRESS	STATE	ZIP	CITY	PROPERTY OWNER	SHARE	EST. ASSESSMENT
153225120019	16337 COQUINA ST NW	MN	55303-3769	RAMSEY	STEVENSON TIMOTHY	1	\$ 2,260.00
153225120016	16300 COQUINA ST NW	MN	55303-3770	RAMSEY	HAUCK SCOTT V & LEANN M	1	\$ 2,260.00
153225120018	16427 COQUINA ST NW	MN	55303-3767	RAMSEY	OLSON WARREN G	1	\$ 2,260.00
153225120020	16305 COQUINA ST NW	MN	55303-3769	RAMSEY	GERBER NATHAN	1	\$ 2,260.00
153225120013	16334 COQUINA ST NW	MN	55303-3770	RAMSEY	WEINHOLD STEVEN L & LAURA M	1	\$ 2,260.00
153225130024	16244 COQUINA ST NW	MN	55303-3759	RAMSEY	MASICA WILLIAM V & MILDRED G	1	\$ 2,260.00
153225120009	16324 COQUINA ST NW	MN	55303-3770	RAMSEY	EASTMAN ADAM L & REBECCA A	1	\$ 2,260.00
153225120017	16437 COQUINA ST NW	MN	55303-3767	RAMSEY	LAMBRES BRIAN P & PAULA JEAN	1	\$ 2,260.00
153225120010	16438 COQUINA ST NW	MN	55303-3768	RAMSEY	PAYEUR ERIK C B & MELANIE S	1	\$ 2,260.00
153225130023	16259 COQUINA ST NW	MN	55303-3771	RAMSEY	BRENT BENJAMIN	1	\$ 2,260.00
153225130003	16213 COQUINA ST NW	MN	55303-3771	RAMSEY	JURGENSEN GREGORY	1	\$ 2,260.00
153225130002	16208 COQUINA ST NW	MN	55303-3759	RAMSEY	SPITZLEY PAUL B	1	\$ 2,260.00
153225130022	4343 STATE HWY 25	MN	55313	BUFFALOR	ROOT DOROTHY D	1	\$ 2,260.00
153225120012	16358 COQUINA ST NW	MN	55303-3770	RAMSEY	KELLY BETH A	1	\$ 2,260.00
153225120011	16418 COQUINA ST NW	MN	55303-3768	RAMSEY	GRASKE THOMAS M & SUSAN D	1	\$ 2,260.00
					TOTAL	15	\$ 33,900.00



Map 14a
Stanhope River Hills
IP 11-06

-  Map 14
-  Parcels



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IMPROVEMENT PROJECT 11-06

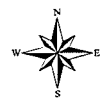
<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>PROPERTY OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
193224220006	4771 JUNIPER RIDGE CIR NW	MN	55303-4284	RAMSEY	NAHRING TRUSTEE MARIANNE & NAHRING TRUSTEE NORMAN	1	\$ 2,260.00
193224220007	12085 COTTONWOOD ST	MN	55448	COON RA	MILLER JOHNNY	1	\$ 2,260.00
193224220009	4760 JUNIPER RIDGE CIR NW	MN	55303-4280	RAMSEY	BERNING PAUL R & KIM M	1	\$ 2,260.00
193224220008	4720 JUNIPER RIDGE CIR NW	MN	55303-4280	RAMSEY	ERICKSON SCOTT S & MARY K	1	\$ 2,260.00
193224220012	4720 155TH LN NW	MN	55303-4285	RAMSEY	HANOVER RICHARD P	1	\$ 2,260.00
193224220013	4760 155TH LN NW	MN	55303-4285	RAMSEY	FRANZMAN BRADLEY C & SANDRA	1	\$ 2,260.00
193224230009	4721 153RD LN NW	MN	55303-4288	RAMSEY	PARKER MICHAEL D & KAREN M	1	\$ 2,260.00
193224230010	4681 153RD LN NW	MN	55303-4288	RAMSEY	BALDUS JOSEPH & CAROLYN R	1	\$ 2,260.00
193224220015	4721 155TH LANE NW	MN	55303	RAMSEY	BRENNY LEONARD T & JANET	1	\$ 2,260.00
193224230006	4740 154TH LN NW	MN	55303-4286	RAMSEY	ERHART WILLIAM A & ELIZABETH M	1	\$ 2,260.00
193224230004	4781 154TH LN NW	MN	55303-4286	RAMSEY	LIND CRAIG	1	\$ 2,260.00
193224230012	4760 153RD LN NW	MN	55303-4287	RAMSEY	HUSER GARY L	1	\$ 2,260.00
193224230013	4720 153RD LN NW	MN	55303-4287	RAMSEY	EISINGER KELLY	1	\$ 2,260.00
193224230007	4780 154TH LN NW	MN	55303-4286	RAMSEY	BROWN KELLY	1	\$ 2,260.00
193224230008	4761 153RD LN NW	MN	55303-4288	RAMSEY	ALPER RICHARD E & GRETCHEN S	1	\$ 2,260.00
193224230005	4741 154TH LN NW	MN	55303-4286	RAMSEY	KOCH JAMES R & KATHLEEN M	1	\$ 2,260.00
193224230011	15321 ONEIDA ST NW	MN	55303-4289	RAMSEY	ERICKSON CHARLES B & KARLA J	1	\$ 2,260.00
193224220014	4721 155TH LN NW	MN	55303-4285	RAMSEY	BRENNY LEONARD T & JANET	1	\$ 2,260.00
					TOTAL	18	\$ 40,680.00



**Map 14b
Oakridge Estates
IP 11-06**



Map14b
Parcels



0 65 130 Feet

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IMPROVEMENT PROJECT 11-06

<u>ANOKA COUNTY PID</u>	<u>PROPERTY ADDRESS</u>	<u>STATE</u>	<u>ZIP</u>	<u>CITY</u>	<u>OWNER</u>	<u>SHARE</u>	<u>EST. ASSESSMENT</u>
083225340001	8401 166TH CIR NW	MN	55303-3459	RAMSEY	DE MARS MICHAEL A & PENNY J	1	\$ 2,260.00
083225340004	8450 166TH CIR NW	MN	55303-3460	RAMSEY	BIRK CANDACE	1	\$ 2,260.00
083225340006	16501 MARMOSET ST NW	MN	55303-3415	RAMSEY	DVORAK SUZANNE	1	\$ 2,260.00
083225340005	8400 166TH CIR NW	MN	55303-3460	RAMSEY	HEDBERG TIMOTHY A & JUDITH A	1	\$ 2,260.00
083225340002	8425 166TH CIR NW	MN	55303-3459	RAMSEY	STROMBERG BONNIE	1	\$ 2,260.00
083225340003	8451 166TH CIR NW	MN	55303-3459	RAMSEY	JACOB KAREN M	1	\$ 2,260.00
					TOTAL	6	\$ 13,560.00

CC Regular Session**5. 9.****Meeting Date:** 06/14/2011**By:** Tim Himmer, Engineering/Public Works**Title:**

Accept Plans and Specifications, and Authorization to Bid City Improvement Project #10-25; Chameleon Street Paving

Background:

A petition was received from 12 of the 20 property owners having frontage on Chameleon Street on February 2, 2010 for the bituminous paving of Chameleon Street, between 173rd Ave and 176th Lane, in the Shawn Acres subdivision. This petition was received by the Council on February 23, 2010, and a feasibility study was ordered. The feasibility study was completed and discussed by the Public Works Committee on June 15, 2010. The public hearing for the project was held by the City Council on August 24, 2010, and the project ordered on October 26, 2010. At the time the project was ordered one change was made to the feasibility study, which was to apply a single assessment share to the property at 17310 Chameleon Street due to the combination of two separate parcels into one.

The project is proposed to grade and pave a 28 foot wide road centered within the existing 66 foot right of way. The pavement section will consist of four inches of class 5 granular base, two inches of bituminous base course, and 1.5 inches of bituminous wear course. This project will also include the grading of ditches alongside the roadway and new culverts will be placed beneath driveways to improve drainage. Storm water improvements will direct drainage to discharge into utility easements dedicated on the plat of this subdivision, or acquired through the process.

Notification:**Observations:**

Staff has completed all field work and the final design is substantially complete. A neighborhood open house has been scheduled for June 15, 2011 to provide the residents with a project update, and discuss some of the drainage concerns that have brought to our attention throughout the process (see attached letter). Following the open house revisions can be made to the plans (if necessary) to address any remaining concerns, and the project can be let for bidding. It is anticipated that Council will be considering an award of contract for this project on July 12, 2011, and construction would commence around August 1st.

Recommendation:

Staff recommends accepting the plans and specifications for City Improvement Project 10-25; Chameleon Street paving, and authorizing the project for bid.

Funding Source:

The total cost of the project is estimated to be \$300,000, and is anticipated to be financed as follows:

- \$149,000 City General Fund (includes asmt. for Shawn Acres Park, and additional share for previous lot combination)
- \$26,000 Storm Water Utility
- \$125,000 Property Assessments

Council Action:

Motion to accept the plans and specifications for City Improvement Project 10-25; Chameleon Street paving, and authorize the project for bid.

Attachments

Location Map

Resident Update Letter

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	06/08/2011 02:04 PM
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:41 PM
Form Started By: Tim Himmer		Started On: 06/08/2011 09:20 AM

Final Approval Date: 06/08/2011

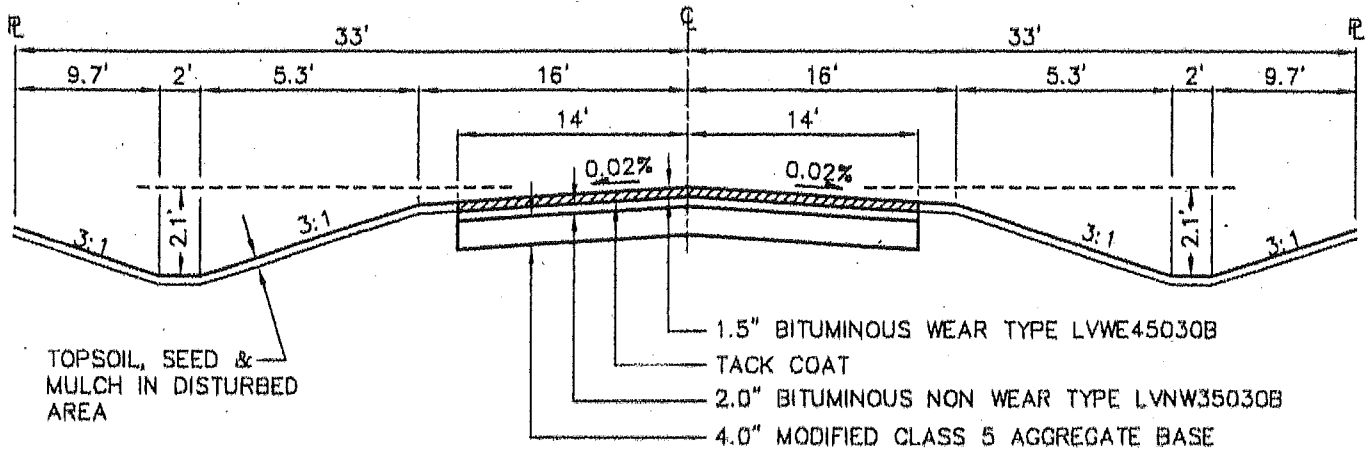
Figure 1
Project Area

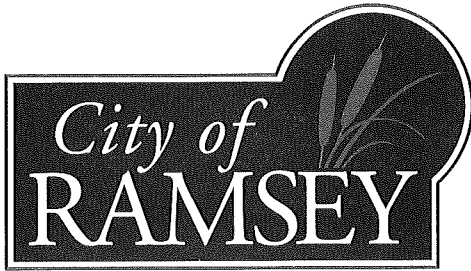


— Benefitted Properties

Figure 2

Proposed Street Cross Section





7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

June 8, 2011

RE: Project Update for City Improvement Project # 10-25; Chameleon Street Paving

Dear Resident:

City staff has completed all necessary field work for the above referenced project, and is substantially complete with the final design. Construction documents are planned to be forwarded to the City Council on June 14, 2011 to request authorization to solicit bids. We have spent considerable time trying to improve drainage concerns that have been identified within the project limits, but due to existing grades it has been extremely difficult to address all of them.

The City's engineering department will be holding an informational open house to familiarize you with the current plans and issues we are facing in solving some of the drainage concerns in the neighborhood. We will be available to answer questions, and individually identify the issues we have encountered related to drainage. We can also provide you with an updated schedule for the pending construction project. You are invited to attend this informal meeting any time between 5:30pm – 7:00pm on Wednesday, June 15, 2011 in the Alexander Ramsey Room at the Ramsey Municipal Center located at 7550 Sunwood Drive NW.

If you have any questions or concerns and are unable to attend this meeting, please feel free to contact me directly at 763-433-9893 or by e-mail at thimmer@ci.ramsey.mn.us.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Himmer", with a long horizontal line extending to the right.

Tim Himmer
City Engineer

CC Regular Session

5. 10.

Meeting Date: 06/14/2011

By: Jo Thieling, Administrative Services

Title:

Approve Off-Sale Intoxicating Liquor, Off-Sale 3.2% Liquor, On-Sale Intoxicating Liquor, Beer, Sunday Sales, and Optional 2:00 a.m. Closing

Background:

Applications for renewal of the following liquor licenses have been applied for:

OFF SALE INTOXICATING

Rum River Wine & Spirits Inc. d/b/a Rum River Wine & Spirits
J.N.T. Enterprises Inc. d/b/a M & L Country Liquors
Coborn's Inc. d/b/a Coborn's Liquor
Wiser Choice Liquor, Inc. d/b/a Wiser Choice Liquor

ON SALE & SUNDAY INTOXICATING AND 3.2 AND/OR BEER & OPTIONAL 2:00 A.M.

The Links at Northfork G.C. LLC d/b/a The Links At Northfork
Fairways on the Rum Inc. d/b/a McDuff's Eatery & Pub
S & B of Ramsey LLC d/b/a End Zone Bar & Grill
Templer Group Inc. d/b/a JR's Outpost
M&M Super Bowl, Inc. d/b/a Super Bowl
Wells Catering Inc. d/b/a Wells Catering*
SPM Properties, Inc. d/b/a Penalty Box Bar & Grill*
Acapulco of Ramsey, Inc. d/b/a Acapulco Mexican Restaurant*

3.2% OFF SALE

Rademacher Companies Inc. d/b/a Bill's Superette #8
Speedway SuperAmerica LLC d/b/a SuperAmerica #4508
Yamoutpour, Frank d/b/a Sunfish Express
Coborn's Inc. d/b/a Coborn's Superstore

*All the paperwork was not received by the time of this writing. Since these are renewals are not new license apps, staff is asking Council to approve these licenses contingent upon proper paperwork being received.

Council Action:

Motion to approve Off-Sale Intoxicating Liquor License renewals for Rum River Wine & Spirits, M & L Country Liquors, Wiser Choice Liquors, and Coborn's Liquor for the 2011 – 2012 license year.

- and -

Motion to approve On-Sale Intoxicating and 3.2 and Sunday, and Beer Liquor License renewals for The Links At Northfork, McDuff's Eatery & Pub, End Zone, JR's Outpost, Super Bowl, Wells Catering, Penalty Box, and Acapulco for the 2011 – 2012 license year. Optional 2:00 a.m. licenses have been requested by Spectators, JR's, and Penalty Box.

- and

Motion to approve 3.2% Off Sale License for Bill's Superette, SuperAmerica, Sunfish Express and Coborn's Superstore for the 2011 – 2012 license year.

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

06/08/2011 05:38 PM

Started On: 06/07/2011 02:46 PM

Final Approval Date: 06/08/2011

CC Regular Session

5. 11.

Meeting Date: 06/14/2011

By: Jackie Lipski, Finance

Title:

Adopt Resolution #11-06-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of May 26, 2011 through June 8, 2011

Background:

The bills list as well as the resolution for adoption are attached to this case.

Funding Source:

N/A

Council Action:

Motion to adopt Resolution #11-06-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of May 26, 2011 through June 8, 2011.

Attachments

[Billslist 6-14-2011](#)

[Bills Resolution](#)

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	06/08/2011 02:14 PM
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:45 PM
Form Started By: Jackie Lipski		Started On: 06/08/2011 02:01 PM
	Final Approval Date: 06/08/2011	

RAMSEY CITY COUNCIL MEETING
6/14/2011
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 5/26/11-6/8/11	128,704.30
Accounts Payable 5/26/11-6/8/11	262,745.85
Payroll 5/26/11	122,634.96

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 514,085.11

	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:		
NET PAYROLL TOTAL	\$ 121,425.41	\$ 1,339,776.17
CORRECTION TO PAYROLL		
PREPAIDS	276,081.47	1,969,570.79
PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	440,460.00	887,253.75
CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
BILLS LIST SUBMITTED	604,609.50	2,462,203.64
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	3,617.73	116,788.34
CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 1,446,194.11	\$ 6,775,592.69
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CITY OF RAMSEY

Council Check Register

5/26/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85614	5/26/2011	51.06	100659 BRAY, DAN REIMBURSE FOR SUPPLIES		57716	052611	0153.6249		MISCELLANEOUS OPERATING
		51.06							
85615	5/27/2011	4,076.75	107962 GENESIS EMPLOYEE BENEFITS		57705	05251115074512	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,076.75							
85616	5/27/2011	420.00	100257 LAW ENFORCEMENT LABOR SRV INC		57380	0510111402392	9101.2177		UNION DUES
		420.00			57708	0525111507452	9101.2177		UNION DUES
		840.00							
85617	5/27/2011	520.28	100298 MN AFSCME COUNCIL 5		57381	0510111402393	9101.2177		UNION DUES
		520.19			57709	0525111507453	9101.2177		UNION DUES
		1,040.47							
85618	5/31/2011	90.00	100020 AMERICAN PLANNING ASSOCIATION ZONING PRACTICE MAG.		57725	052611	0191.6452		SUBSCRIPTIONS
		90.00							
85619	5/31/2011	58.35	111377 ANOKA MUNICIPAL UTILITY RAMSEY STREET LIGHTS		57726	22-990005-01APR IL 11	9603.6371		ELECTRIC UTILITIES
		58.35							
85623	5/31/2011	2,055.86	100116 CONNEXUS ENERGY 7650 SUNWOOD- PARKING RAMP		57727	444931-288372MA Y11	9240.6371		ELECTRIC UTILITIES
		6,241.17	7550 SUNWOOD DR		57728	444931-286294MA Y11	0194.6371		ELECTRIC UTILITIES
		33.06	162ND & CTY RD 56		57729	444930-179017MA Y11	0452.6371		ELECTRIC UTILITIES
		34.32	7925 161ST AVE- IRRIG		57730	444930-179039MA Y11	0452.6372		WATER/IRRIGATION
		36.77	7401 RAMSEY PRKWY- IRRIG		57731	444929-301611MA Y11	0452.6372		WATER/IRRIGATION
		171.81	16300 ST FRANCIS BLVD-IRRIG		57732	444931-267449MA Y11	0452.6371		ELECTRIC UTILITIES
		43.51	7925 161ST AVE NW		57733	444929-237416MA Y11	0452.6371		ELECTRIC UTILITIES
		10.72	5455 142ND AVE IRRIG		57734	444929-278434MA Y11	0452.6372		WATER/IRRIGATION
		21.45	6363 SUNWOOD DR PARK		57735	444932-300508MA Y11	9603.6371		ELECTRIC UTILITIES
		195.47	7949 161ST AVE NW		57736	444932-179043MA Y11	0452.6371		ELECTRIC UTILITIES
		12.17	6000 142ND AVE NW- IRRIG		57737	444932-238369MA Y11	0452.6372		WATER/IRRIGATION
		10.15	6600 ALPINE DR		57738	444932-243560MA Y11	0452.6371		ELECTRIC UTILITIES
		10.15	14700 ERKIUM ST- IRRIG		57739	444932-264284MA Y11	0452.6372		WATER/IRRIGATION
		35.22	163RD AVE & ST FRANCIS BLVD		57740	444932-290430MA Y11	0452.6371		ELECTRIC UTILITIES
		10.15	7400 SUNWOOD DR-MET RECPT		57741	444931-286840MA	0452.6371		ELECTRIC UTILITIES

CITY OF RAMSEY
Council Check Register

5/26/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						Y11			
		12.39	7850 SUNWOOD- MET RECPT		57742	444931-286841MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		5.34	14501 RHINESTONE ST IRRIG		57743	444931-287796MA	0452.6372		WATER/IRRIGATION
						Y11			
		40.03	7925 161ST AVE NW PARK		57744	444930-255698MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		10.15	7925 161ST NW PARK		57745	444931-298903MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		12.47	6860 RIVERDALE DE- PARK		57746	444931-300276MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		47.81	161ST AND ARMSTRONG		57747	444931-178980MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		10.15	15100 NOWTHEN BLVD		57748	444931-179176MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		40.55	7200 HWY 10		57749	444929-179115MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		32.06	15300 ST FRANCIS BLVD		57750	444929-257969MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		35.09	14351 ST FRANCIS BLVD		57751	444929-257960MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		39.35	14861 ST FRANCIS BLVD		57752	444929-257947MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		254.43	14210 JASPER ST		57753	444932-178997MA	0311.6371		ELECTRIC UTILITIES
						Y11			
		55.19	HWY 10 & ARMSTRONG		57754	444932-237817MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		33.74	6362 HWY 10		57755	444932-299611MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		33.24	7201 SUNWOOD DR		57756	444931-292833MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		35.94	7199 BUNKER LAKE BLVD		57757	444931-292834MA	0260.6371		ELECTRIC UTILITIES
						Y11			
		42.12	14100 JASPER ST		57758	444930-288329MA	9601.6371		ELECTRIC UTILITIES
						Y11			
		42.12	14100 JASPER ST		57758	444930-288329MA	9602.6371		ELECTRIC UTILITIES
						Y11			
		42.13	14100 JASPER ST		57758	444930-288329MA	9605.6371		ELECTRIC UTILITIES
						Y11			
		126.37	14100 JASPER ST		57758	444930-288329MA	0311.6371		ELECTRIC UTILITIES
						Y11			
		56.53	14100 JASPER ST		57759	444930-178956MA	9605.6371		ELECTRIC UTILITIES
						Y11			
		56.54	14100 JASPER ST		57759	444930-178956MA	9601.6371		ELECTRIC UTILITIES
						Y11			
		56.54	14100 JASPER ST		57759	444930-178956MA	9602.6371		ELECTRIC UTILITIES
						Y11			
		169.61	14100 JASPER ST		57759	444930-178956MA	0311.6371		ELECTRIC UTILITIES
						Y11			
		31.58	14100 JASPER ST		57760	444930-178957MA	9605.6371		ELECTRIC UTILITIES
						Y11			
		31.59	14100 JASPER ST		57760	444930-178957MA	9601.6371		ELECTRIC UTILITIES
						Y11			
		31.59	14100 JASPER ST		57760	444930-178957MA	9602.6371		ELECTRIC UTILITIES
						Y11			
		94.77	14100 JASPER ST		57760	444930-178957MA	0311.6371		ELECTRIC UTILITIES

CITY OF RAMSEY

Council Check Register

5/26/2011 -- 12/31/2011

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
						Y11			
		4,878.76	STREET LIGHTS		57761	444932-173704MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		3,921.39	STREET LIGHTS		57762	444931-173581MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		28.91	6600 SUNWOOD DR		57763	444931-272293MA	9601.6371		ELECTRIC UTILITIES
						Y11			
		205.46	STREET LIGHTS		57764	444932-283184MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		75.86	155TH LN AND YAKIMA STREET		57765	444932-267531MA	9602.6371		ELECTRIC UTILITIES
						Y11			
		38.57	7039 HWY 10 NW		57766	444932-238710MA	9410.6371	00041018	ELECTRIC UTILITIES
						Y11			
		235.45	STREET LIGHTS		57767	444932-238648MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		54.86	STREET LIGHTS		57768	444932-173784MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		57.90	STREET LIGHTS		57769	444932-173612MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		89.55	EDA STREET LIGHTS		57770	444932-173582MA	9230.6371		ELECTRIC UTILITIES
						Y11			
		108.41	STREET LIGHTS		57771	444931-259563MA	9603.6371		ELECTRIC UTILITIES
						Y11			
		403.63	6701 HWY 10 NW		57772	444931-239841MA	9410.6371	00041012	ELECTRIC UTILITIES
						Y11			
		71.47	7949 161ST AVE NW		57773	444930-179050MA	0452.6371		ELECTRIC UTILITIES
						Y11			
		5.34	9015 175TH LN SIREN 1		57774	444930-300439MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	16855 NUTRIA ST SIREN 2		57775	444930-300441MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	7615 173RD AVE SIREN 3		57776	444930-300442MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	6501 GREEN VALLEY SIREN 4		57777	444930-300443MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	17201 ST FRANCIS SIREN 5		57778	444930-300444MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	5254 179TH LN SIREN 6		57779	444930-300446MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	16045 ANDRIE ST SIREN 7		57780	444930-300462MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	7925 161ST AVE SIREN 8		57781	444930-300463MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	16621 NOWTHEN BLVD SIREN 9		57782	444930-300464MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	5760 164TH AVE SIREN 10		57783	444930-300465MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	14900 PUMA ST SIREN 11		57784	444930-300466MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	7220 152ND LN SIREN 12		57785	444930-300467MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	6280 153RD AVE SIREN 13		57786	444930-300468MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	5201 155TH LN SIREN 14		57787	444930-300471MA	0250.6371		ELECTRIC UTILITIES
						Y11			
		5.34	7655 HWY 10 SIREN 15		57788	444930-300472MA	0250.6371		ELECTRIC UTILITIES

CITY OF RAMSEY

Council Check Register

5/26/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		5.34	6400 BUNKER LK BLVD SIREN 16		57789	Y11 444930-300474MA	0250.6371		ELECTRIC UTILITIES
		5.34	14501 NOWTHEN SIREN 17		57790	Y11 444930-300475MA	0250.6371		ELECTRIC UTILITIES
		<u>20,662.40</u>							
85770	6/2/2011		111364 ASSURANT EMPLOYEE BENEFITS						
		1,184.17	LTD JUNE 2011		57792	060111	9101.2170		DENTAL/DISABILITY/LIFE
		<u>1,184.17</u>							
85771	6/2/2011		110734 CITY OF RAMSEY						
		28.50	UTILITY CASH PYMT 720466		57793	060211	9601.4651		WATER REVENUE
		<u>28.50</u>							
85772	6/2/2011		100413 RANDALL AND GOODRICH, P L C						
		2,833.00	MAY 2011 PROSECUTION		57791	060111	0153.6304		LEGAL FEES
		<u>2,833.00</u>							
85773	6/2/2011		112623 SEIBURE, JOSEPH						
		55.00	REFUND DAM/KEY DEP 28853		57794	060111	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REFUND DAM/KEY DEP 28853		57794	060111	9804.1160		KEY & DAMAGE DEPOSIT
		<u>155.00</u>							
85774	6/8/2011		106945 AMERICAN EXPRESS						
		100.00	MEMBER RENEWAL		57851	060311	0211.6451		MEMBERSHIP DUES
		<u>100.00</u>							
85775	6/8/2011		100116 CONNEXUS ENERGY						
		125.81	5770 155TH LANE		57852	444929-271363MA Y11	9602.6371		ELECTRIC UTILITIES
		12.13	15153 NOWTHEN BLVD		57853	444929-179177MA Y11	0220.6371		ELECTRIC UTILITIES
		485.05	15050 ARMSTRONG BLVD		57854	444929-255229MA Y11	0220.6371		ELECTRIC UTILITIES
		205.48	15153 NOWTHEN BLVD		57855	444931-238631MA Y11	0220.6371		ELECTRIC UTILITIES
		592.67	15153 NOWTHEN BLVD		57856	444931-179178MA Y17	0220.6371		ELECTRIC UTILITIES
		74.22	NEON ST & 157TH LANE		57857	444929-246741MA Y11	9602.6371		ELECTRIC UTILITIES
		53.51	16600 ST FRANCIS-WATER TOWER 3		57858	444931-301614MA Y11	9601.6371		ELECTRIC UTILITIES
		10.15	16691 QUICKSILVER-WATER FILL		57859	444931-293938MA Y11	9601.6371		ELECTRIC UTILITIES
		92.59	137TH AND DOLOMITE ST		57860	444930-179151MA Y11	9602.6371		ELECTRIC UTILITIES
		285.44	7301 BUNKER LAKE BLVD WELL 3		57861	444932-240378MA Y11	9601.6371		ELECTRIC UTILITIES
		2,628.57	7601 BUNKER LAKE BLVD		57862	444932-245192MA Y11	9601.6371		ELECTRIC UTILITIES
		629.31	7600 BUNKER LAKE BLVD		57863	444932-265207MA Y11	9601.6371		ELECTRIC UTILITIES
		141.30	6901 SUNWOOD DR		57864	444931-261725MA Y11	9601.6371		ELECTRIC UTILITIES
		135.85	7845 CIVIC CENTER WELL 6		57865	444931-284710MA Y11	9601.6371		ELECTRIC UTILITIES

5/26/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		164.31	DYSPROSIUM ST & CO RD 5		57866	444930-179173MA Y11	9601.6371		ELECTRIC UTILITIES
		75.40	161ST LANE & 162ND AVE LIFT		57867	444931-290657MA Y11	9602.6371		ELECTRIC UTILITIES
		60.54	7275 168TH CURVE		57868	444931-294030MA Y11	9602.6371		ELECTRIC UTILITIES
		190.80	15030 ARMSTRONG BLVD WELL 7		57869	444931-296623MA Y11	9601.6371		ELECTRIC UTILITIES
		1,379.21	14200 XKIMO ST		57870	444931-179175MA Y11	9601.6371		ELECTRIC UTILITIES
		205.04	14779 ZEOLITE ST WELL 8		57873	444931-295820MA Y11	9601.6371		ELECTRIC UTILITIES
		<u>7,547.38</u>							
85776	6/8/2011		101103 NEXTEL COMMUNICATIONS						
		34.38	BILLING 4-15-11/5-14-11		57906	570683319-114	0191.6323		CELLULAR PHONES
		64.51	BILLING 4-15-11/5-14-11		57906	570683319-114	9230.6323		CELLULAR PHONES
		89.27	BILLING 4-15-11/5-14-11		57906	570683319-114	0240.6323		CELLULAR PHONES
		117.03	BILLING 4-15-11/5-14-11		57906	570683319-114	0194.6323		CELLULAR PHONES
		128.52	BILLING 4-15-11/5-14-11		57906	570683319-114	0111.6249		MISCELLANEOUS OPERATING
		186.18	BILLING 4-15-11/5-14-11		57906	570683319-114	0130.6323		CELLULAR PHONES
		192.19	BILLING 4-15-11/5-14-11		57906	570683319-114	9601.6323		CELLULAR PHONES
		192.98	BILLING 4-15-11/5-14-11		57906	570683319-114	0220.6323		CELLULAR PHONES
		233.07	BILLING 4-15-11/5-14-11		57906	570683319-114	0311.6323		CELLULAR PHONES
		243.13	BILLING 4-15-11/5-14-11		57906	570683319-114	0301.6323		CELLULAR PHONES
		262.63	BILLING 4-15-11/5-14-11		57906	570683319-114	0452.6323		CELLULAR PHONES
		617.45	BILLING 4-15-11/5-14-11		57906	570683319-114	0211.6323		CELLULAR PHONES
		<u>2,361.34</u>							
85777	6/8/2011		100812 PARTS ASSOCIATES INC						
		83.36	MISC PARTS		57874	PAI1016442	0301.6249		MISCELLANEOUS OPERATING
		500.17	MISC PARTS		57874	PAI1016442	9601.6249		MISCELLANEOUS OPERATING
		<u>1,115.01</u>	MISC PARTS		57874	PAI1016442	0260.6249		MISCELLANEOUS OPERATING
		1,698.54							
85778	6/8/2011		111137 WRIGHT HENNEPIN COOPERATIVE EL						
		26.67	7550 SUNWOOD DR		57871	150-1681-6340MA Y11	0211.6489		OTHER CONTRACTED SERVIC
		29.87	7550 SUNWOOD DR PD		57872	150-1682-6501MA Y11	0211.6489		OTHER CONTRACTED SERVIC
		<u>56.54</u>							
90175396	5/26/2011		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		50.00			57666	0524111318432	9101.2174		PERA-EMPLOYEE
		50.00			57667	0524111318433	9101.2183		PERA-EMPLOYER
		13,919.24			57712	0525111507456	9101.2174		PERA-EMPLOYEE
		<u>18,496.27</u>			57713	0525111507457	9101.2183		PERA-EMPLOYER
		32,515.51							
92631445	5/26/2011		100601 MN DEPT OF REV WH						
		2.90			57668	0524111318434	9101.2172		STATE WITHHOLDING
		<u>8,207.74</u>			57714	0525111507458	9101.2172		STATE WITHHOLDING
		8,210.64							
95757841	5/26/2011		107784 VILLAGE BANK						
		277.52			57669	0524111318435	9101.2173		FICA & MEDICARE-EMPLOYEE
		375.76			57670	0524111318436	9101.2182		FICA & MEDICARE-EMPLOYER

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		7,249.19			57703	05251115074510	9101.2173		FICA & MEDICARE-EMPLOYEE
		9,494.71			57704	05251115074511	9101.2182		FICA & MEDICARE-EMPLOYER
		19,933.22			57715	0525111507459	9101.2171		FEDERAL WITHHOLDING
		<u>37,330.40</u>							
96110159	5/26/2011		100301 MN CHILD SUPPORT PAYMENT CNTR						
		339.66			57665	0524111318431	9101.2185		GARNISHMENTS/SUPPORT
		339.64			57710	0525111507454	9101.2185		GARNISHMENTS/SUPPORT
		864.42			57711	0525111507455	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,543.72</u>							
99052611	5/26/2011		100223 ICMA RETIREMENT TRUST 457						
		2,619.21			57702	0525111507451	9101.2175		DEFERRED COMPENSATION
		<u>2,619.21</u>							
99052651	5/26/2011		111465 STATE STREET BANK						
		3,322.00			57706	05251115074513	9101.2175		DEFERRED COMPENSATION
		<u>3,322.00</u>							
99052654	5/26/2011		111465 STATE STREET BANK						
		379.32			57707	05251115074514	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>379.32</u>							
		<u>128,704.30</u>	Grand Total						

Payment Instrument Totals

Check Total	42,783.50
Transfer Total	85,920.80
Total Payments	<u>128,704.30</u>

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CITY OF RAMSEY
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Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
100011	ACE SALES	SAFETY VESTS	PV	57795	001	09101	5/25/2011	2162	232.50
	ACE SALES	SAFETY VESTS	PV	57795	002	09101	5/25/2011	2162	232.50
	17555 UNICORN STREET NW RAMSEY MN 55303							Summary Total	465.00
								Payment Amount	465.00
100012	ACE SOLID WASTE INC	CITY CONTRACT RECYCLE	PV	57907	001	09604	6/1/2011	0008508142	23,617.70
	ACE SOLID WASTE INC 6601 MCKINLEY STREET NW RAMSEY MN 55303							Summary Total	23,617.70
								Payment Amount	23,617.70
111385	ACHIEVE SERVICES INC	DOC SHREDDING	PV	57875	001	09101	5/31/2011	6251	88.70
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434							Summary Total	88.70
								Payment Amount	88.70
107526	ANCOM TECHNICAL CENTER	REPAIR PAGER	PV	57876	001	09101	5/25/2011	22648	95.00
	ANCOM TECHNICAL CENTER 1800 EAST CLIFF ROAD SUITE 17A BURNSVILLE MN 55337							Summary Total	95.00
		REPAIR PAGER	PV	57877	001	09101	5/25/2011	22650	105.00
								Summary Total	105.00
		REPAIR PAGER	PV	57878	001	09101	5/25/2011	22649	95.00
								Summary Total	95.00
								Payment Amount	295.00
100063	ASPEN MILLS	MISC PD	PV	57879	001	09101	5/17/2011	108562	22.26
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432							Summary Total	22.26
		2 BELTS C. KREYER	PV	57880	001	09101	5/17/2011	108563	202.90
								Summary Total	202.90
								Payment Amount	225.16

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Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee Number Name / Mailing Address	Stub Message	Document Ty Number Itm Co	Due Date	Invoice Number	Payment Amount	
112321 BACKMAN, AARON	EMP REIMBURSEMENT S	PV 57796 001 09230	6/1/2011	060111	16.83	
AARON BACKMAN	EMP REIMBURSEMENT S	PV 57796 002 09230	6/1/2011	060111	14.79	
3221 WENDHURST AVE ST ANTHONY MN 55418					Summary Total	31.62
					Payment Amount	31.62
104474 CARQUEST AUTO PARTS	INVERTER	PV 57797 001 09101	5/24/2011	6975-112476	114.14	
CARQUEST AUTO PARTS P O BOX 503589 ST LOUIS MO 63150-3589					Summary Total	114.14
	INVERTER	PV 57798 001 09101	5/25/2011	6975-112582	45.41	
					Summary Total	45.41
	SUCTION GUN	PV 57799 001 09101	5/25/2011	6975-112580	11.63	
					Summary Total	11.63
	OIL FILTER	PV 57800 001 09101	5/25/2011	6975-112541	22.32	
					Summary Total	22.32
	COUPLER PLUG	PV 57801 001 09101	5/23/2011	6975-112394	3.31	
					Summary Total	3.31
	FUSE	PV 57802 001 09101	5/27/2011	6975-112684	4.26	
					Summary Total	4.26
	AIR FILTER	PV 57803 001 09101	5/26/2011	6975-112616	17.09	
					Summary Total	17.09
	MISC SUPPLIES	PV 57881 001 09101	5/19/2011	6975-112242	7.94	
	MISC SUPPLIES	PV 57881 002 09101	5/19/2011	6975-112242	4.38	
					Summary Total	12.32
	COUPLER PLUG	PV 57882 001 09101	6/1/2011	6975-112892	6.37	
					Summary Total	6.37
					Payment Amount	236.85
100297 CENTERPOINT ENERGY	FINAL BILL 7167 HIGHWAY 10	PV 57883 001 09204	5/26/2011	8144797-1MAY 11	13.98	
CENTERPOINT ENERGY P O BOX 4671 HOUSTON TX 77210-4671					Summary Total	13.98

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Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
110544	CORPORATE CONNECTION	SAFETY ITEMS	PV	57812	001	09101	5/18/2011	3696	79.06
	CORPORATE CONNECTION	SAFETY ITEMS	PV	57812	002	09101	5/18/2011	3696	79.06
	22243 206TH STREET NW BIG LAKE MN 55309								Summary Total 158.12
									Payment Amount 158.12
100141	DAVE PERKINS CONTRACTING INC	CURBING 14000 MCKINLEY	PV	57884	001	09605	5/20/2011	24879	1,937.00
	DAVE PERKINS CONTRACTING INC 7060 143RD AVE NW SUITE 100 RAMSEY MN 55303								Summary Total 1,937.00
									Payment Amount 1,937.00
100197	DEEP ROCK WATER COMPANY	MAY 2011 BILLING	PV	57885	001	09101	5/18/2011	621332MAY11	30.18
	DEEP ROCK WATER COMPANY P O BOX 2146 DENVER CO 80271-2146								Summary Total 30.18
		MAY 2011 BILLING	PV	57886	001	09101	5/18/2011	621331MAY11	10.88
									Summary Total 10.88
									Payment Amount 41.06
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	57813	001	09101	5/23/2011	9124	1,427.80
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303								Summary Total 1,427.80
		DIESEL RED	PV	57814	001	09101	5/23/2011	9123	1,685.25
									Summary Total 1,685.25
									Payment Amount 3,113.05
104026	DIVERSIFIED PAVING INC	ASPHALT 6701 HWY 10	PV	57908	001	09410	6/2/2011	5359	4,000.00
	DIVERSIFIED PAVING INC 8019 146TH AVENUE NW RAMSEY MN 55303								Summary Total 4,000.00
									Payment Amount 4,000.00

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
101185	DO ALL PRINTING COM INC	WINDSHIRT-KREYER	PV	57815	001	09101	6/1/2011	14160	68.00
	DO ALL PRINTING COM INC 2526 N FERRY ST ANOKA MN 55303								Summary Total 68.00
									Payment Amount 68.00
100158	ECM PUBLISHERS INC	HEAR-VARI-MUNI CENTER	PV	57887	001	09101	5/20/2011	01785264	61.50
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433								Summary Total 61.50
		TOPSOIL AMEND.	PV	57888	001	09101	5/20/2011	01785263	56.38
									Summary Total 56.38
		ORD. PUBLIC NUISANCE/ABATE	PV	57889	001	09101	5/27/2011	01785662	128.13
									Summary Total 128.13
									Payment Amount 246.01
100164	ELECTRIC SYSTEM OF ANOKA INC	REPAIR SIREN 8	PV	57816	001	09101	5/24/2011	4748	202.50
	ELECTRIC SYSTEM OF ANOKA INC 6314 HIGHWAY 10 NW ANOKA MN 55303								Summary Total 717.22
		REPAIR SIREN 8	PV	57816	002	09101	5/24/2011	4748	514.72
									Payment Amount 717.22
112157	FANFARE PROMOTIONS INC	MEN'S CAMP SHIRT COR	PV	57817	001	09295	5/24/2011	00027827	48.00
	FANFARE PROMOTIONS INC 11311 DAYTON RIVER ROAD DAYTON MN 55327-7500								Summary Total 48.00
									Payment Amount 48.00
107099	FASTENAL	MISC PARTS	PV	57818	001	09101	5/25/2011	MNTC875502	7.06

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Item	Co	Due Date	Invoice Number	Payment Amount
MN 55485-7536								
Summary Total								194.86
		MAT FD	PV	57891 001 09101		5/25/2011	1006181025	83.65
Summary Total								83.65
Payment Amount								278.51
100200	GOPHER STATE	293 TICKETS	PV	57912 001 09601		6/1/2011	14491	133.95
	ONE CALL INC							
	GOPHER STATE	293 TICKETS	PV	57912 002 09601		6/1/2011	14491	133.95
	ONE CALL							
	18946 LAKE	293 TICKETS	PV	57912 003 09601		6/1/2011	14491	133.95
	DRIVE EAST							
CHANHASSEN MN 55317								
Summary Total								401.85
Payment Amount								401.85
109262	GREENBERG	MISC PARTS	PV	57823 001 09101		5/27/2011	PS68044A	153.60
	IMPLEMENT INC							
Summary Total								153.60
	GREENBERG IMPLEMENT INC	MISC PARTS	PV	57824 001 09101		5/25/2011	PS68044	28.92
	19745 NOWTHEN							
	BLVD NW							
RAMSEY MN 55303								
Summary Total								28.92
Payment Amount								182.52
100211	HAWKINS INC	CHEMICALS	PV	57825 001 09602		5/18/2011	3223729	1,536.33
Summary Total								1,536.33
	HAWKINS INC	CHEMICALS	PV	57826 001 09601		5/16/2011	3222975	3,390.36
	P O BOX 9171							
MINNEAPOLIS MN 55480-9171								
Summary Total								3,390.36
Payment Amount								4,926.69
112582	INTEGRUST	MAR/APR	PV	57893 001 09230		5/24/2011	147	2,312.50
	ADVISORY	SERVICES						
	GROUP LLC							
INTEGRUST ADVISORY GROUP LLC								
Summary Total								2,312.50
Payment Amount								2,312.50
103820	ITL PATCH	SAFETY CAMP	PV	57892 001 09290		5/23/2011	30248	597.97
	CO., INC	MEDALS/RIBBON						

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
S									
	ITL PATCH CO., INC 9608 WINDSOR CT SAVAGE MN 55378-2160							Summary Total	597.97
								Payment Amount	597.97
100240	K MART 3897 K MART 3897 1100 WEST HIGHWAY 10 ANOKA MN 55303	MISC SUPPLIES	PV	57827	001	09101	5/31/2011	03897 053111 003 67628	8.98
								Summary Total	8.98
								Payment Amount	8.98
100256	LANO EQUIPMENT INC LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303	CLIP	PV	57828	001	09101	6/1/2011	197737	5.24
								Summary Total	5.24
								Payment Amount	5.24
100610	LAWSON PRODUCTS INC LAWSON PRODUCTS INC P O BOX 809401 CHICAGO IL 60680-9401	PLASTIC COVERS	PV	57894	001	09101	5/18/2011	0466764	38.70
								Summary Total	38.70
								Payment Amount	38.70
100266	LOGIS LOGIS 5750 DULUTH STREET GOLDEN VALLEY MN 55422-4036	APRIL 2011 BILLING	PV	57829	001	09101	4/30/2011	33628	9,737.00
								Summary Total	9,737.00
		NETWORK APRIL 2011	PV	57830	001	09101	4/30/2011	33679	768.00
								Summary Total	768.00
								Payment Amount	10,505.00
111999	MEADOW CREEK BUILDERS INC MEADOW CREEK BUILDERS INC 6832 BALSAM LANE	REL 15232 KRYPTON TER NW	PV	57831	001	09252	6/3/2011	060311	5,000.00
								Summary Total	5,000.00

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CITY OF RAMSEY
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Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
MAPLE GROVE MN 55369									5,000.00
Payment Amount									5,000.00
100284	MENARDS ELK RIVER	MISC ITEMS	PV	57832	001	09601	5/19/2011	59311	236.87
MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077									236.87
Summary Total									236.87
Payment Amount									236.87
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER JULY 2011	PV	57913	001	09602	6/2/2011	0000961846	47,098.78
MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064									47,098.78
Summary Total									47,098.78
Payment Amount									47,098.78
100287	METRO FIRE INC	HYDRANT VALVE	PV	57895	001	09101	5/23/2011	41104	4,902.79
METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304									4,902.79
Summary Total									4,902.79
100287	METRO FIRE INC	FLOW TEST	PV	57896	001	09101	5/27/2011	41185	130.00
Summary Total									130.00
Payment Amount									5,032.79
108208	METRO PRODUCTS INC	MISC PARTS	PV	57833	001	09101	5/24/2011	78304	51.91
METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432									51.91
Summary Total									51.91
Payment Amount									51.91
100328	MN DEPT OF HEALTH WATER	4/11-6/11 BILLING	PV	57897	001	09601	6/6/2011	060611	6,033.00
MN DEPT OF HEALTH DRINKING WATER PROTECTION SECTION P O BOX 64494 ST PAUL MN 55164-0494									6,033.00
Summary Total									6,033.00

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Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
					6,033.00
				Payment Amount	
102216 MN DEPT OF TRANSPORTATION	PERMIT FOR SIGNS-COR	PV 57914 001 09295	6/6/2011	060611	180.00
				Summary Total	180.00
	MINNESOTA DEPT OF TRANSPORTATION COMMISSIONER OF TRANSPORTATION CASH ACCOUNTING -MS 215 395 JOHN IRELAND BLVD ST PAUL MN 55155-1899			Payment Amount	180.00
100341 MTI	MISC SUPPLIES	PV 57834 001 09101	5/23/2011	787898.00	666.05
				Summary Total	666.05
	MTI DISTRIBUTING INC SDS 12-1900 P O BOX 86 MINNEAPOLIS MN 55486-1900			Payment Amount	666.05
108085 NATIONAL CRIME PREVENTION COUNCIL	BICYCLE SAFETY ITEMS	PV 57835 001 09101	5/9/2011	148537	234.57
				Summary Total	234.57
	NATIONAL CRIME PREVENTION COUNCIL SPECIAL PRODUCTS OFFICE 1 PROSPECT STREET P O BOX 229 AMSTERDAM NY 12010			Payment Amount	234.57
112624 NELSON, CINDY	REIMB. MILEAGE-LOGIS	PV 57836 001 09101	5/31/2011	053111	19.69
				Summary Total	19.69
	CINDY NELSON 19460 MARMOSSET STREET NW NOWTHEN MN 55303			Payment Amount	19.69
103144 NELSON, HEIDI	MISC REIMB	PV 57837 001 09295	6/2/2011	060211	111.29

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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
HEIDI NELSON	MISC REIMB	PV	57837	002	09295	6/2/2011	060211		35.70
203 CHERRYWOOD AVE NW								Summary Total	146.99
ST MICHAEL MN 55376								Payment Amount	146.99
100363 NORTHERN	MISC SUPPLIES	PV	57838	001	09101	5/24/2011	148685		519.82
SANITARY								Summary Total	519.82
SUPPLY CO								Payment Amount	519.82
NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	57898	001	09101	5/31/2011	148794		58.50
341 COON								Summary Total	58.50
RAPIDS BLVD								Payment Amount	58.50
MINNEAPOLIS MN 55433								Summary Total	578.32
								Payment Amount	578.32
100829 PCS SAFETY	REPAIR 303	PV	57899	001	09101	5/17/2011	8173		112.50
SYSTEMS INC								Summary Total	112.50
PCS SAFETY	REPAIR 303	PV	57899	002	09101	5/17/2011	8173		15.00
SYSTEMS INC								Summary Total	127.50
P O BOX 405								Payment Amount	127.50
ELK RIVER MN	REPAIR 302	PV	57900	001	09101	5/16/2011	8172		75.00
55330								Summary Total	75.00
								Payment Amount	202.50
106051 PRO POWER	MISC PARTS	PV	57915	001	09101	5/18/2011	352045		134.58
SPORTS AND								Summary Total	134.58
MARINE								Payment Amount	134.58
PRO POWER SPORTS AND MARINE								Summary Total	134.58
6781 WHWY 10								Payment Amount	134.58
RAMSEY MN 55303								Summary Total	7,735.00
110330 RESHETAR	RE: 13670	PV	57839	001	09101	6/3/2011	11-1172		7,735.00
SYSTEM INC	GARNET ST							Summary Total	7,735.00
	RAMSEY							Payment Amount	7,735.00
RESHETAR SYSTEM INC								Summary Total	7,735.00
730 BUNKER LAKE BLVD								Payment Amount	7,735.00
ANOKA MN 55303								Summary Total	7,735.00
								Payment Amount	7,735.00

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Create Payment Control Groups

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Payment Instrument Check Payment
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
103646	SEWER WORKS	PUMPED-7039 HWY 10	PV	57842	001	09410	5/23/2011	052311	245.00
	SEWER WORKS 17725 NOWTHEN BLVD ANOKA MN 55303							Summary Total	245.00
								Payment Amount	245.00
102204	SIRCHIE FINGER PRINT LAB INC	MISC SUPPLIES PD	PV	57843	001	09101	5/19/2011	0038207	386.84
	SIRCHIE FINGER PRINT LAB INC 100 HUNTER PLACE YOUNGSVILLE NC 27596							Summary Total	386.84
								Payment Amount	386.84
112631	SYSTEM SOLUTIONS	LOCATE DRAINFIELD/TA NK	PV	57844	001	09410	5/23/2011	052311	235.00
	SYSTEM SOLUTIONS 15231 JACKEL STREET NW RAMSEY MN 55303							Summary Total	235.00
								Payment Amount	235.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	MAY 11 MEETINGS	PV	57916	001	09101	5/31/2011	M18434	658.75
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179	MAY 11 MEETING	PV	57917	001	09101	5/31/2011	M18417	345.00
								Summary Total	658.75
								Summary Total	345.00
								Payment Amount	1,003.75
112079	TOKLE INSPECTIONS INC	MAY 2011 BILLING	PV	57905	001	09101	6/1/2011	060111	3,627.38
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448							Summary Total	3,627.38
								Payment Amount	3,627.38

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
100493	TRI STATE PUMP AND CONTROL INC TRI STATE PUMP AND CONTROL INC P O BOX 7 CLEARWATER MN 55320	PLUG/PIPE FOR LIFT STATION	PV	57846	001	09602	5/25/2011	031423	1,179.59
									Summary Total 1,179.59
									Payment Amount 1,179.59
100494	TRUGREEN CHEMLAWN INC TRUGREEN CHEMLAWN INC P O BOX 170 OSSEQ MN 55369	MISC PARKS SPRING APP	PV	57847	001	09101	5/26/2011	6613052611	6,878.05
									Summary Total 6,878.05
									Payment Amount 6,878.05
109912	ULRICH, KURTIS G. KURTIS G. ULRICH 11639 OAKVIEW COURT CHAMPLIN MN 55316	REIMBURSEMENT S FROM ICSC	PV	57919	001	09295	6/8/2011	060811	19.00
									Summary Total 19.00
									Payment Amount 19.00
100497	UNIFORMS UNLIMITED UNIFORMS UNLIMITED 935 NORTH DALE STREET ST. PAUL MN 55103	TASERS-MILLS/ CAMACHO	PV	57848	001	09101	5/31/2011	78678	1,731.27
									Summary Total 1,731.27
									Payment Amount 1,731.27
108662	UPS UPS LOCKBOX 577 CAROL STREAM MN 60132-0577	RE: ADM TO BRIGGS & MORGAN	PV	57849	001	09295	5/21/2011	00003529RW211	17.09
									Summary Total 17.09
									Payment Amount 17.09
100731	WIEMANN, JOLEEN JOLEEN	RE: ERDMAN RETIREMENT RE: ERDMAN	PV	57918	001	09101	6/7/2011	060711	46.08
			PV	57918	002	09101	6/7/2011	060711	29.98

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
WIEMANN	RETIREMENT				
19295 BURNS PARKWAY NW				Summary Total	76.06
ANOKA MN 55303				Payment Amount	76.06
100539 WRIGHT TIRE	MOUNT TIRES	PV 57850 001 09101	5/27/2011	062436	30.00
SERVICE INC				Summary Total	30.00
WRIGHT TIRE SERVICE INC				Payment Amount	30.00
710 WEST MAIN STREET					
ANOKA MN 55303					
Total Amount to be Processed					262,745.85
Total Number of Payments to be Processed					67

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-05-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF MAY 26, 2011 THROUGH JUNE 8, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of May 26, 2011, through June 8, 2011, in the amount of \$514,085.11; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period May 26, 2011, through June 8, 2011, in the amount of \$514,085.11.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of June 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 12.

Meeting Date: 06/14/2011

By: Jo Thieling, Administrative Services

Title:

Adopt Resolution #11-06-XXX Supporting the Concept of Cooperation and Collaboration to Promoting Greater Efficiency in the Use of Public Resources

Background:

The Anoka County Board of Commissioners, at their May 24, 2011 meeting, adopted a resolution supporting the cooperation and collaboration of local governments in Anoka County and promoting the greater efficiency in the use of public resources. City staff has been contacted by David Minke, Anoka County, requesting our Council consider support of this cooperation and collaboration by adopting a like resolution. Mr. Minke sent a draft resolution, which is attached to this Consent case for Council consideration. This resolution may be modified prior to adoption if Council chooses. The resolution adopted by the Anoka County Board of Commissioners is also attached for Council information.

Council Action:

Motion to adopt Resolution #11-06-XXX Supporting the Concept of Cooperation and Collaboration to Promoting Greater Efficiency in the Use of Public Resources.

Attachments

Anoka County Resolution Cooperation/Collaboration

City of Ramsey Resolution Cooperation/Collaboration

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

06/08/2011 05:32 PM

Started On: 06/07/2011 10:29 AM

Final Approval Date: 06/08/2011

BOARD OF COUNTY COMMISSIONERS

Anoka County, Minnesota

DATE: May 24, 2011

RESOLUTION #2011-75

OFFERED BY COMMISSIONER: West

RESOLUTION SUPPORTING THE COOPERATION AND COLLABORATION OF LOCAL GOVERNMENTS IN ANOKA COUNTY AND PROMOTING THE GREATER EFFICIENCY IN THE USE OF PUBLIC RESOURCES

WHEREAS, the county, cities, and school districts in Anoka County have been meeting to explore and improve the cooperation and collaboration between the local units of government; and,

WHEREAS, the local units of government in Anoka County have a history of working together to reduce costs and provide efficient services; and,

WHEREAS, the economic, social, and civic environments continue to change requiring local units of government to develop new methods of service delivery; and,

WHEREAS, the changes in the roles and working relationships of elected officials, staff, and constituents; the evolution of the services to be delivered; and the degree and accountability of authority require vision-driven leadership; and,

WHEREAS, we must lead through an uncertain financial future, unstable economic conditions, undesirable financial trends, unfamiliar budget practices, changing organizational models, worried employees, and a concerned population:

NOW, THEREFORE, BE IT RESOLVED that Anoka County embraces the concept of cooperation and collaboration to promote greater efficiency in the use of public resources and is committed to exploring opportunities.

BE IT FURTHER RESOLVED that Anoka County supports the efforts of the City, County, and School Collaboration Project and endorses the five principal focus areas:

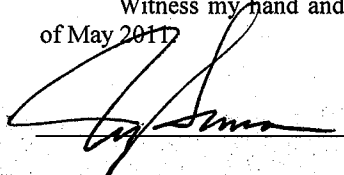
1. Trust and Information Sharing: Establishing an environment of trust among the cities, county, and school districts, and developing better working relationships and providing more cost-effective public services.
2. Service Sharing: Facilitating efficient and cost-effective sharing of services, facilities, and other resources.
3. Fiber and Technology: Maximizing the use of fiber and shared technology to support public services.
4. Economic Development: Promoting a business-friendly environment that expands and retains a dynamic range of business and industry within our communities.
5. Citizen Communication: Developing effective, consistent, and ongoing communication networks with citizens, businesses, and other stakeholders.

BE IT FURTHER RESOLVED that the county administrator shall lead and direct staff to work with other units of government to implement this project and keep the Anoka County Board of Commissioners informed and engaged in the process.

STATE OF MINNESOTA)
COUNTY OF ANOKA) ss

I, Jerry Soma, County Administrator, Anoka County, Minnesota, hereby certify that I have compared the foregoing copy of the resolution of the county board of said county with the original record thereof on file in the Administration Office, Anoka County, Minnesota, as stated in the minutes of the proceedings of said board at a meeting duly held on May 24, 2011, and that the same is a true and correct copy of said original record and of the whole thereof, and that said resolution was duly passed by said board at said meeting.

Witness my hand and seal this 24th day of May 2011



JERRY SOMA
COUNTY ADMINISTRATOR

	<u>YES</u>	<u>NO</u>
DISTRICT #1 – LOOK	<u>X</u>	<u> </u>
DISTRICT #2 – WESTERBERG	<u>X</u>	<u> </u>
DISTRICT #3 – WEST	<u>X</u>	<u> </u>
DISTRICT #4 – KORDIAK	<u>X</u>	<u> </u>
DISTRICT #5 – LEDOUX	<u>X</u>	<u> </u>
DISTRICT #6 – SIVARAJAH	<u>X</u>	<u> </u>
DISTRICT #7 – ERHART	<u>Absent</u>	<u> </u>

RESOLUTION #11-06-XXX

RESOLUTION OF THE CITY OF RAMSEY SUPPORTING THE CONCEPT OF COOPERATION AND COLLABORATION TO PROMOTING GREATER EFFICIENCY IN THE USE OF PUBLIC RESOURCES

WHEREAS, the county, cities, and school districts in Anoka County have been meeting to explore and improve the cooperation and collaboration between the local units of government; and,

WHEREAS, the local units of government in Anoka County have a history of working together to reduce costs and provide efficient services; and,

WHEREAS, the economic, social, and civic environments continue to change, requiring local units of government to develop new methods of service delivery; and,

WHEREAS, the changes in the roles and working relationships of elected officials, staff, and constituents, the evolution of the services to be delivered, and the degree and accountability of authority require vision-driven leadership; and,

WHEREAS, we must lead through an uncertain financial future, unstable economic conditions, undesirable financial trends, unfamiliar budget practices, changing organizational models, worried employees, and a concerned population,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the City of Ramsey embraces the concept of cooperation and collaboration to promote greater efficiency in the use of public resources and is committed to exploring opportunities.
2. That the City of Ramsey supports the efforts of the City, County, and School Collaboration Project and endorses the five principal focus areas:
 - a) Trust and Information Sharing: Establishing an environment of trust among the cities, county, and school districts, and developing better working relationships and providing more cost-effective public services.
 - b) Service Sharing: Facilitating efficient and cost-effective sharing of services, facilities, and other resources.
 - c) Fiber and Technology: Maximizing the use of fiber and shared technology to support public services.

- d) Economic Development: Promoting a business-friendly environment that expands and retains a dynamic range of business and industry within our communities.
 - e) Citizen Communication: Developing effective, consistent, and ongoing communication networks with citizens, businesses, and other stakeholders.
3. That the City Administrator of the City of Ramsey shall lead and direct staff to work with other units of government to implement this project and keep the City Council of the City of Ramsey informed and engaged in the process.
 4. That the staff of the City of Ramsey at all levels are encouraged and directed to work with their counterparts in other governmental units to identify opportunities for cooperation and consolidation and recommend these opportunities to their supervisors.
 5. That the managers and supervisors of the City of Ramsey are hereby authorized to test opportunities for cooperation and consolidation of services and implement them where practical.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of June 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 13.

Meeting Date: 06/14/2011

By: Jo Thieling, Administrative Services

Title:

Adopt Resolution #11-06-XXX in Support of 2011 State Bond Funding for the Repair and Renovation of the Coon Rapids Dam as an Invasive Fish Barrier

Background:

Staff received a letter from Kathy Tingelstad, Intergovernmental Relations, requesting support for State bond funding for the Coon Rapids Dam. She also sent a draft resolution for Council consideration for such support. That resolution is attached to this Consent case. This request for support was sent to the following cities: Anoka, Champlin, Brooklyn Park, Coon Rapids, Dayton and Ramsey. Ms. Tingelstad is asking for consideration of this resolution in order to communicate a united message to Legislators for the upcoming State Bonding Bill in Special Session (late June). It is anticipated the Anoka County Board will pass a resolution of support for the bond funding at their June 10 meeting.

Council Action:

Motion to adopt Resolution #11-06-XXX in Support of 2011 State Bond Funding for the Repair and Renovation of the Coon Rapids Dam as an Invasive Fish Barrier.

Attachments

Resolution Funding for Coon Rapids Dam

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:32 PM
Form Started By: Jo Thieling		Started On: 06/07/2011 12:03 PM
		Final Approval Date: 06/08/2011

RESOLUTION #11-06-XXX

RESOLUTION IN SUPPORT OF 2011 STATE BOND FUNDING FOR THE REPAIR AND RENOVATION OF THE COON RAPIDS DAM AS AN INVASIVE FISH BARRIER

WHEREAS, the Coon Rapids Regional Dam Commission (Commission) was established by the Minnesota Legislature in 2010 to study and make recommendations on the future governance, operation, maintenance, and financing of the Coon Rapids Dam on the Mississippi River; and

WHEREAS, following two public meetings and ten Commission meetings, a report of findings and recommendations was released to the Legislature in February 2011; and

WHEREAS, among its findings, the Commission determined that the Coon Rapids Dam offers the most viable opportunity to stop the spread of invasive fish into northern Minnesota, including the Asian carp, thereby helping to protect a \$2.8 billion annual state sport fishing industry; and

WHEREAS, the Commission recommended that the State of Minnesota should provide the funding for the repair and renovation of the Coon Rapids Dam for a 50-year life span and to serve as an effective barrier to invasive fish species, and that this work should be done immediately.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the City of Ramsey embraces the concept of cooperation and collaboration to promote greater efficiency in the use of public resources and is committed to exploring opportunities.
2. That the City of Ramsey hereby supports legislation authorizing 2011 state bond funding in the amount of \$17 million for the immediate renovation of the Coon Rapids Dam as an effective invasive fish barrier.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of June 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 14.

Meeting Date: 06/14/2011

By: Diana Lund, Finance

Title:

Authorize Resolution #11-06-XXX Resolution Establishing Procedures Relating to Compliance With Reimbursement Bond Regulations Under the Internal Revenue Code.

Background:

The City will be bonding for the improvements at Armstrong Boulevard and Bunker Lake Boulevard in the immediate future. Set bond sale will be brought to a future council meeting for approval. This bond will be for the roadway improvements and utility improvements that relate to the Legacy Christian Academy and for the city's share of AUAR roadway improvements. A special assessment bond will be issued for the school's share of cost and an MSA bond for the City's share.

As the city will be incurring costs on this project before bond funds will be received (which has a targeted August receipt of bond proceeds), the City needs to adopt a resolution that allows the City to repay itself from the future bond proceeds. A resolution can be adopted no later than 60 days after the first construction payment. The first payment is expected to be made in July.

Funding Source:

Funding for improvements will be from future bond issue.

Council Action:

Adopt Resolution #11-06-XXX Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code.

Attachments

Resolution #11-06-XXX Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:25 PM
Form Started By: Diana Lund		Started On: 06/01/2011 07:37 AM
		Final Approval Date: 06/08/2011

RESOLUTION NO. _____
RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Ramsey, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City (as the issuer of or the primary obligor under the bonds) make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the Administrator to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect that reimbursement bonds will be issued to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. If the City is acting as the issuer of the reimbursement bonds, the designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted on _____, 2011, by the City Council of the City of Ramsey, Minnesota.

CERTIFICATION

The undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, hereby certifies the following:

The foregoing is true and correct copy of a Resolution on file and of official, publicly available record in the offices of the City, which Resolution relates to procedures of the City for compliance with certain IRS Regulations on reimbursement bonds. Said Resolution was duly adopted by the governing body of the City (the "Council") at a regular meeting of the Council held on _____, 2011. The Council meeting was duly called, regularly held, open to the public, and held at the place at which meetings of the Council are regularly held. Councilmember _____ moved the adoption of the Resolution, which motion was seconded by Councilmember _____. A vote being taken on the motion, the following members of the Council voted in favor of the motion to adopt the Resolution:

and the following voted against the same:

Whereupon said Resolution was declared duly passed and adopted. The Resolution is in full force and effect and no action has been taken by the Council which would in any way alter or amend the Resolution.

WITNESS MY HAND officially as the Administrator of the City of Ramsey, Minnesota, on _____, 2011.

Administrator
City of Ramsey, Minnesota

EXHIBIT A

Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator of the City of Ramsey, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council of the City to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed: All costs and expenses incurred in connection with the construction of utility and roadway Improvements for Bunker Lake Boulevard and Armstrong Boulevard in the city of Ramsey, Minnesota with total improvements not to exceed \$5,000,000 . This includes a not-to-exceed \$2,000,000 that will pertain to the special assessment bonding of the Legacy Christian Academy for said improvements and a not-to-exceed amount of \$3,000,000 for an MSA bond for the city's share of such improvements.

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$5,000,000 is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____, 2011.

Administrator
City of Ramsey, Minnesota

CC Regular Session

5. 15.

Meeting Date: 06/14/2011

By: Diana Lund, Finance

Title:

Report from the Finance Committee of May 31, 2011

- Agenda Item #1 Consider Collection Procedure for Delinquent Escrow Accounts
- Agenda Item #2 City Financial Dashboard

Background:

Agenda Item #1 - Staff Reviewed the current escrow billing process and how delinquencies occur and the city's process for collection.

Agenda Item #2 - Continued review of the City's Financial Dashboard.

Recommendation:

Agenda Item #1: The Finance Committee would like to see an escrow policy created. In such it will set the terms of how delinquent escrow accounts will be handled. The policy will contain such items as: \$1000 or more delinquent; after 6 months of delinquency, the escrow applicant will have 30 days in which to pay the outstanding delinquent balance with the added incentive of a 25% write off; and if payment is not made after the thirty day period, the outstanding balance will be forwarded to a collection agency. A draft escrow policy will be presented at a later date for adoption.

Agenda Item #2: The Finance Committee would like to see more detail on the Cash Flow section of the financial dashboard such as five items that contributed to the changes in cash balances from year to year and what funds had the most significant change. Would also like to see a copy of the document on the city's web site for public review.

Council Action:

Agenda Item #1: Motion to confirm the recommendation of the Finance Committee to draft an escrow policy with the terms as outlined above and bring back for future approval.

Agenda Item #2: Motion to confirm the recommendation of the Finance Committee to update the financial dashboard with additional information related to the cash flow section and to place on the city's web site.

Form Review

Inbox Kurt Ulrich	Reviewed By Kurt Ulrich	Date 06/08/2011 05:19 PM
Form Started By: Diana Lund		Started On: 06/01/2011 07:31 AM
Final Approval Date: 06/08/2011		

CC Regular Session

5. 16.

Meeting Date: 06/14/2011

By: Colleen Lasher, Administrative Services

Title:

Report from the Personnel Committee meeting held on May 31, 2011.

Case 1: Resolution to Consider Authorizing Staff to Recruit and hire a temporary IT Intern.

Background:

Case 1: Staff reviewed the case with the Personnel Committee to consider authorizing the recruitment and hiring of a temporary IT Intern.

Recommendation:

null

Council Action:

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-06-XXX to recruit and hire a temporary IT Intern.

Attachments

Resolution

Personnel Committee Packet from 06-07-11

Form Review

Inbox
Kurt Ulrich

Reviewed By
Jo Thieling
Form Started By: Colleen Lasher

Date
06/09/2011 11:39 AM
Started On: 06/09/2011

Final Approval Date: 06/09/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**Consider a Resolution Authorizing the Recruitment
and Hiring of a Temporary IT Intern**

WHEREAS, the demands of the IT function have increased dramatically within the city due to additional IT devises, software and social media; and

WHEREAS, the temporary IT Intern will assist the IT manager with multiple IT related projects; and

WHEREAS, the funding for this position will come from the unused budget of the retired Clerk Typist in the Finance Department.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council of the City of Ramsey confirms the recommendation of the Personnel Committee to authorize the recruitment and hiring of a temporary IT Intern. The hourly rate of pay is \$10.00 to \$12.00 per hour, depending on qualifications.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 14th day of June 2011.

City of Ramsey
Agenda
Personnel Committee
Tuesday June 7, 2011
5:15 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
 - 1. Consider Recruiting/Hiring for IT-Temporary Intern**
- 5. Adjournment**

Personnel Committee

4. 1.

Meeting Date: 06/07/2011

By: Patrick Brama, Administrative Services

Title:

Consider Recruiting/Hiring for IT-Temporary Intern

Background:

Staff is proposing the recruitment and hiring an IT-Temporary Intern.

As the city has become more involved with IT management products the need for assistance in the IT department has increased. Examples of new IT devices and software installed over the past two years include: Agenda Quick (paperless packets), mobile computer devices, smart phone technology, social media, and web site upgrades.

Duties for the IT Temporary Intern position include (1) assisting the IT manager in PC set ups (2) conducting IT inventory data collection and entry (3) trouble shooting (4) installation of IT assets (5) assisting the IT manager with simple requests. For specific job duties and responsibilities please see the attached IT Temporary Intern job posting.

The proposed intern will work under direct supervision of the IT Manager for the balance of 2011 with an estimated hiring date of July 12. The position will be advertised through QCTV, MCSCU, HR list serve, in house and on line. Funding for the IT intern will be attained through the General Fund, Dept 153, finance. Said funding is a direct result of savings from former IT clerk/typist position. The IT intern is a non-exempt position and the pay rate will be \$10.00-\$12.00 depending on qualifications.

Recommendation:

Staff recommends recruiting for a temporary, part-time IT Intern.

Funding Source:

Funding for the IT intern will be attained through the General Fund, Dept 153, Finance. Said funding is a direct result of savings from former IT clerk/typist position.

Council Action:

Motion to recruit and hire a temporary, part-time IT Intern.

Attachments

IT Temporary Intern Job Posting

Hardware/Software Inventory

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
06/02/2011 05:07 PM
Started On: 06/01/2011 10:53 AM

Form Started By: Patrick Brama

Final Approval Date: 06/02/2011

CITY OF RAMSEY POSITION ANALYSIS

POSITION TITLE: Information Technology– Temporary Intern

DEPARTMENT: Administrative Services

POSITION TITLE OF IMMEDIATE SUPERIOR: IT Manager

FLSA STATUS: Non-Exempt

PRIMARY OBJECTIVE OF POSITION:

To assist the Information Technology Department (IT) with special projects; installation, maintenance and troubleshooting of computer systems; and IT operational support.

ESSENTIAL JOB FUNCTIONS

1. Set up and install systems and software on personal computers for the appropriate functions for the personnel to whom they will be assigned
2. Transport and install personal computers and various other equipment to multiple City facilities
4. Assist IT staff with solving problems employees are experiencing with personal computers, mobile data computers, Network (LAN/WAN) connections and software functions at various City buildings
6. Conduct project research, evaluations, recommendations, purchasing and implement solutions as directed
7. Assist in the implementation and management of IT assets. Maintain inventory of computer hardware and software
8. Other duties as assigned

KNOWLEDGE, SKILLS & ABILITIES

- Knowledge of personal computer hardware, software, Smartphones, printers, multi-function devices and networking.
- Knowledge of technical IT systems support
- Ability to provide superior customer service
- Ability to maintain self-motivation and to take direction
- Ability to communicate effectively in written and oral form
- Ability to perform all essential position functions under the working conditions described

MINIMUM QUALIFICATIONS

- Must be a recent graduate or currently pursuing a degree in computer operations, information technology or related field and looking for practical work experience
- Experience in multiple platforms; Operating systems- Windows XP, 7 SP1, Apple iOS, Desktop Office products: MS Office 2007/2010
- Experience in setting up and installing personal computers, printers, and wireless devices in a network environment
- Experience with Local Area Network (LAN), and WiFi communications systems and equipment
- Valid Class D driver's license required

WORKING CONDITIONS

- Position involves lifting personal computers and related equipment weighing up to 50 lbs. from a box to a cart and from a cart to a computer table or desk.
- Position involves installing wiring/cabling for communications equipment around and under desks and tables, in walls in ceilings.
- Although the majority of the work will be performed indoors, the position involves driving to various locations for the purpose of delivering equipment or maintaining equipment.

Created: June 2011

Hardware Inventory – Cityhall/Public Works

Device/Hardware	Information	Number Supported
PC's.	Desktop PC's running standard software programs (Microsoft Office, AntiVirus) and custom applications (LOGIS.)	60
Laptops	Mobile laptops used in the field (e.g. public works utilities, fire inspections)	8
Laptops and tablets	Laptops, Netbooks and Tablets used for presentations, council meetings, etc...	20
Blackberry's	Blackberry Phones – supported by Blackberry server. Email, calendar, contacts.	14
Copiers, Printers, Plotters		15

Hardware Inventory – Police

Device/Hardware	Information	Number Supported
PC's.	Desktop PC's running standard software programs (Microsoft Office, AntiVirus) and custom applications (LOGIS.)	25
Laptops	Mobile laptops – squad cars	13
Laptops and tablets	Laptops, Netbooks and Tablets used for presentations, council meetings, etc...	2
Blackberry's	Blackberry Phones – supported by Blackberry server. Email, calendar, contacts.	3
Copiers, Printers, Plotters		5

Network Inventory and systems

- 5 Servers located on site.
- Tape library (2 tap drives) for network/email/file backup
- DVR with 9 camera's (Cityhall and Police) DVR with 24 camera's (parking ramp) Remote DVR with 2 camera's (Elmcrest Park)
- Core Router and switch, State router, Adtran devices to connect remote buildings
- Police squad car video system.
- 4 Wireless access points , 3 separate wireless networks
- Door access security system. Two segments: Police and Cityhall
- Intertel phone system and voice mail (Approximately 200 mailboxes and extensions)

Network Programs and Software Systems

- Microsoft Exchange email system
- Microsoft SQL server
- eTrust Anti-virus
- WSUS Microsoft Updates
- Acrvserve – tape backup software
- AgendaQuick
- Blackberry Enterprise Server
- LaserFiche – document imaging system

PC Programs and Software

- Microsoft Office (Word, Excel, Outlook, PowerPoint)
- LaserFiche Client
- PIMS – permits and inspections
- JDE – Financial Reporting
- AutoCAD
- ArcGIS
- eTrust Anti-virus

CC Regular Session

7. 1.

Meeting Date: 06/14/2011

By: Jim Way, Police

Title:

Selection of a Towing Vendor for the City of Ramsey

Background:

The City of Ramsey has had a two-year contract for towing services with Champlin Towing that will expire June 30, 2011. Staff is requesting authorization to enter into a new contract for towing services for the City of Ramsey for a two-year period.

A notice was published in the Anoka County Union once a week for two weeks beginning April 1, 2011. The deadline for proposals was Monday, May 23, 2011, at 4:30 p.m. The same RFP that was used in 2009 was used with minor changes.

Staff was aware of four towing companies that had shown interest in providing a proposal for service. These four companies were mailed requests for proposals during the release date.

Four proposals were received by the City that met the requirements as stated in the RFP. The four proposals that were received are attached to this case. A summary sheet has also been added that shows the various charges for services. Two of the proposals that were received are from Ramsey businesses (Champlin Towing and First Choice Towing) and the other two are from businesses outside of Ramsey (North Star - Anoka and Collins Brothers - Elk River).

North Star Towing had the City contract from 2007-2009 and Champlin Towing has had the contract from 2009-2011.

Recommendation:

Authorize staff to enter into contract with selected towing service based on Council discussion.

Funding Source:

Police and Fire vehicles will be towed at no cost. Seized vehicles will be at a rate determined in the towing contract. Tows that occur due to arrest, accident, motorist aid or other police matter will be paid by the owner/driver of the vehicle at the rate determined in the selected proposal.

Council Action:

Motion to select vendor and approve a two year contract with same.

Attachments

Towing RFP

Completed Proposals

Proposal Comparison

Form Review

Inbox	Reviewed By	Date
Jo Thieling	Jo Thieling	06/02/2011 12:06 PM
Kurt Ulrich	Kurt Ulrich	06/02/2011 05:07 PM

Form Started By: Jim Way

Started On: 05/31/2011 09:28 AM

Final Approval Date: 06/02/2011

CITY OF RAMSEY

REQUEST FOR PROPOSAL

**TOWING, IMPOUNDING AND STORAGE
OF MOTOR VEHICLES**

Proposal Release Date: March 23, 2011
Proposal Due Date: May 23, 2011 4:30pm

Chief James Way
Ramsey Police Department
7550 Sunwood Dr.
Ramsey, MN 55303
(753)-427-6812

Introduction

The City of Ramsey, Minnesota, hereby issues a Request for Proposal for the intended purpose of retaining a service to provide Towing, Impounding and Storage of Motor Vehicles for the City 24 hours per day, 365 days per year, on an as needed and directed basis. Such direction is to be by the Chief of Police, the Fire Chief, the Director of Public Works and the Director of Fire and Building Inspections, of the City of Ramsey or their authorized and legal representatives.

Interested parties in the Towing service business may submit a proposal for Towing, Impounding and Storage of Motor Vehicles services. Each proposal must be submitted in a sealed envelope. To be considered a valid proposal, all interested Towing service businesses must submit proposals consistent with the terms and conditions outlined herein on or by 4:30 p.m. on Monday, May 23, 2011. A copy of the RFP may be received by contacting Chief James Way, Ramsey Police Department, 7550 Sunwood Dr NW, Ramsey, MN 55303.

The contract for service shall commence on July 1, 2011 and terminate on June 30, 2013.

RFP Process and Limitations

Prospective Towing service businesses please note that this is a request for proposal process and not a request for bids. The City of Ramsey will take all factors into consideration when determining the appropriate service provider for Ramsey. This RFP outlines minimum terms and conditions that must be met in order to be considered a viable proposal. Any proposal that does not meet the minimum requirements will be rejected. Towing service businesses have the option of making a proposal that is above and beyond the minimum terms and conditions. There will be no public bid opening.

The RFP does not commit the City of Ramsey to award or pay any costs incurred in preparation of a Towing service business's proposal. The City may modify any part of the RFP at any time prior to the contract selection. The City will modify the RFP only by issuing a written addendum. Addenda will be consecutively numbered in the order they are issued. The City reserves the right to reject all proposals. The City reserves the right to cancel this RFP if it is in the best interest of the City. The selection of this contract is contingent upon the approval of the Ramsey City Council.

Any addenda issued by the City will be mailed to all that are specifically known by the City to have received an original RFP. The City is not responsible for a Towing service business that does not receive an addendum.

Each towing service business may supplement their proposal once in response to each addendum. Towing service businesses may also clarify their proposals in response to a written request by the City for supplemental information. The City will consider no other proposal supplements.

All submissions by the towing service business will become part of the selected towing service business's contract by the City.

Any proposal received after 4:30 p.m. on May 23, 2011 will not be considered and will be returned to the towing service business unopened. Once the City receives the proposals, Towing service businesses cannot modify or withdraw their proposal unless directed by the City. All proposals become the property of the City of Ramsey, and will be considered public information after a proposal has been selected. Towing service businesses may label certain sections as "Proprietary," as allowed by the Minnesota Government Data Practices Act, and those sections will not be made public.

Submittal of RFP

Proposal shall be submitted to the attention of

Chief James Way
Ramsey Police Department
7550 Sunwood Dr NW
Ramsey, MN 55303

Deadline for submission of proposals is 4:30 p.m., Monday, May 23, 2011.

Questions relative to the RFP should be directed to Chief Way at (763)427-6812. Requests for clarification(s) will be considered until five (5) working days prior to proposal due date.

Terms and Conditions

1. In order to qualify for consideration under these terms and conditions, the potential Contractor's proposal must state what satisfactory equipment the Towing service actually owns, plans to buy or is planning to rent at the time the proposal is submitted. The potential Contractor must also have direct access to trained, available personnel at the time the contract begins, in order to provide immediate and prompt service as ordered and requested by the authorized City officials. The qualifying of proposals to meet this will be permitted, such as the acquisition of equipment being dependent upon proposal selection, etc. Failure to have or have access to the listed equipment when the contract is to commence will void the contract.
2. The successful Contractor must own or have available within a 10-mile radius of the Intersection of Ramsey Blvd NW (Co Rd 56) and Industry Ave NW (Co Rd 116), Ramsey, MN 55303, the following equipment as a minimum:
 - A. To tow passenger vehicles, including cars, light trucks, vans, utility vehicles, 4-wheel drive vehicles, motorcycles, and recreational vehicles (to include ATV's, snowmobiles and mini-bikes), one truck having a manufacturer's gross vehicle weight rating of 12,000 lbs., to be equipped with a crane and winch, and further equipped to control movement of the towed vehicle, and
 - B. To tow vehicles of $\frac{3}{4}$ ton to 1 $\frac{1}{2}$ ton capacity, one truck having a manufacturer's gross vehicle weight rating of 16,000 lbs., to be equipped with a crane and winch, and further equipped to control movement of the towed vehicle, and

- C. One truck having a manufacturer's gross vehicle weight rating of 52,000 lbs., to be equipped with a crane and winch, and further equipped to control movement of the towed vehicle, and
- D. Equipment sufficient and designed to move vehicles not amenable to towing or to move a completely demolished vehicle by means of dollies or low bed trailers.
- E. Equipment for 2-way communications with Anoka County Central Communications (Dispatch).

A listing of all equipment to be utilized shall be submitted with the proposal. Such listing shall show the make and model of all equipment available for use under this contract, along with size and all other pertinent information, such as specialized equipment not necessarily herein specified, but which may be a factor in performing effectively and efficiently.

All equipment to be used by the Contractor under this contract shall be maintained in good repair and condition. The City reserves the right to inspect the equipment from time to time for the purpose of determining that equipment condition is in conformance with the terms and conditions and the contract.

- 3. In order to be in consideration for proposal selection, all storage and parking lot facilities and all equipment to be used by the Contractor under this contract must be located within a 10-mile radius of the Intersection of Ramsey Blvd NW (Co Rd 56) and Industry Ave NW (Co Rd 116), Ramsey, MN 55303. The storage and parking lot facilities must meet all of the applicable State building code standard and municipal license and zoning requirements, including those relating to screening and landscaping of the City in which the facility is located.
- 4. The facilities proposed to be utilized under this contract must have the capability of storing a minimum of one (1) vehicle inside and a further capability of providing storage for a minimum of ten (10) vehicles outside. Inside storage will be necessary only when so requested or directed by an authorized official of the City of Ramsey as identified in these terms and conditions. When a direction is given to store a unit inside, such directions may be accompanied by certain instructions for security measures to be employed. The security responsibilities become the responsibility of the storing agent while the unit is in his/her keeping.
- 5. The Contractor performing under this contract shall assume all and full responsibility for the conduct of his/her employees. The Contractor guarantees that all of the employees performing under this contract will be adequately trained in their profession, will respond promptly to all calls, will provide safe and adequate equipment (as herein specified), be clean and neat in appearance, use decent language, free of profanity, and treat the public courteously at all times. Request for service from the Ramsey Police Department must be given first priority by all towing dispatchers serving as agents for the Contractor.

6. The Contractor will be solely responsible for loss or damage to any vehicle, including all equipment and contents, from the time direction is given by the authorized City representative turning the vehicle over to the Contractor or his Agency and until such time as the vehicle is legally released to the registered or actual owner or legal agent thereof.
7. The performing Contractor must agree to maintain proper records of all vehicles received. The record keeping system shall meet the approval of the Ramsey Chief of Police and records are to be available at all times for inspection by authorized City officials. The records must include a copy of the police impounding report. A report shall be submitted monthly to the Ramsey Chief of Police detailing all vehicles towed for the City and charges incurred during that current month. All contents of such reports shall meet the approval of the Ramsey Chief of Police.
8. All vehicles towed or impounded are to be released only upon receipt of the proper legal release form to be issued by the Ramsey Police Department, except for private tows. In special cases, a verbal release may be given by the Ramsey Police Department. The release form will then include the name of the department official that approved the release.
9. While performing under this contract and under these terms and conditions, the Contractor or his/her designated representative(s) must be present at the storage facility for the purpose of releasing vehicles to authorized persons Monday through Friday, between the hours of 8:30 a.m. and 4:30 p.m. (excluding legal holidays). During Saturdays, Sundays, and legal holidays, the Contractor must be available between 12:00 p.m. and 2:00 p.m. by appointment only. It is not necessary that the Contractor or his/her designated representatives be physically present at the storage facility, but the City must be able to contact the Contractor or his/her designated representative on an as needed basis during these times. Providing the City with a home phone number where the Contractor can be reached during these times would be adequate for purposes of this paragraph.
10. It shall be agreed under this contract that motor vehicles will not be driven at anytime during the towing procedure. In the event that the vehicle is without tires or has flat tires, the performing Contractor agrees to tow the vehicle without damaging the wheels and further agrees not to tow any vehicle on its rims, on wheels without tires, or on flat tires.
11. Upon arrival at the scene of a tow where a vehicle accident has occurred, the performing Contractor, in addition to the physical removal of the vehicle, assumes full responsibility for removing any vehicular parts or other debris, excluding liquids and other commercial cargo, resulting from the accident. This clean-up is to be completed without any additional compensation.
12. The performing Contractor shall be entitled to a charge for his/her towing and storage services pursuant to the fees submitted in the accompanying proposal. The Contractor shall agree that neither the City nor any Department thereof is responsible for any charges as a result of towing and/or storage and that the Contractor assumes all liability for any and all unpaid charges. NOTE: This provision and these terms and conditions are in no way a law or regulation relating to the "price, route, or service of

any motor carrier... with respect to the transportation of property” under 49 U.S.C. Sec. 14501 (C)(1)(1997).

13. If an involved private owner/operator makes a timely request for a tow by other than our Contractor, such request shall be honored by the Police Department. In either instance, the owner/operator is solely responsible for all associated charges.
14. For vehicles identified by the Police Department as subject to forfeiture, and subsequently released to the Police Department pending the outcome of forfeiture proceedings, the performing Contractor shall indicate a flat rate charge per forfeited vehicle. The flat rate shall include towing, storage on the date of the tow, and three days of storage after the date of the tow. The flat rate applies to all cars, light trucks, vans, utility vehicles, 4-wheel drive vehicles, motorcycles, and recreational vehicles (to include ATV's, snowmobiles and mini-bikes), identified by the Police Department as subject to forfeiture by the City.
15. Should the Contractor fail to appear at a designated tow point **within twenty (20) minutes** after receiving a call for a tow, the City reserves the right to call another towing service to perform the work.

If the Contractor is called and is unable to respond due to conditions beyond his/her control, the authorized City officials shall be immediately so informed, and the right is hereby reserved to call another service to perform the work.

In the event that at any time, it becomes necessary for the City to request the services of another towing service for the reasons detailed above, the City retains the right to hold the Contractor retrained under this contract responsible for any additional charges over and above the fee schedule recorded in this proposal. Such charges shall be assessed only if the response time is due to negligence or laxity on the part of the Contractor, which negligence might include equipment failure.

16. The Contractor performing under this contract shall operate and maintain its parking and storage facility in compliance with the terms of this contract and all State and City applicable laws, ordinances, rules and regulations that are presently in effect or which may hereafter be adopted. Pursuant to Minnesota Statutes sections 168B.06, subdivisions 1 and 2, it is the responsibility of the Contractor taking a vehicle in custody to give notice of the taking within five (5) days to the vehicle owner and/or lien holder(s).
17. The Contractor performing under this contract shall all other towing companies into their facility to retrieve or claim vehicles that they have been authorized to removed.
18. No alterations or modifications of the terms of this contract shall be valid unless made in writing and signed by authorized representatives of both parties hereto.
19. In the event of a breach by the Contractor of any terms or conditions of this agreement, the City shall have, in addition to any other legal recourse, the right to terminate this agreement forthwith.

20. Either party may terminate this contract upon the serving of such termination notice to the other, in writing, thirty (30) days prior to the intended termination date.
21. A copy of this contract, along with the authorized fee schedule, shall be posted in a conspicuous place in the Contractor's place of business.

Failure to meet any or all of the requirements of this section may result in termination of the contract at any time, as per the conditions specified for contract termination.

Insurance

The successful Contractor shall not commence work under the contract until the specified insurance coverages have been obtained. The Contractor shall file, within seven (7) days following notification of proposal selection, with the Ramsey City Clerk, all certificates of insurance or documentation thereof indicating that all specific insurance has been obtained and is in full force. The City of Ramsey shall be named as an additional insured on said comprehensive general liability policy.

The following coverage's are required as minimums:

- A.
 1. Public Liability Insurance: \$1,000,000 Comprehensive General Liability (including assault)
 2. Business Auto Policy with all coverage's (all vehicles) with \$1,000,000 limits.
 3. Garage Keepers Legal Liability.
- B. Workers' Compensation Insurance covering all employees of the Contractor, or his/her agents, working under this contract in accordance with the Minnesota Workers' Compensation Law.

The Contractor shall agree to provide to the Ramsey City Clerk, thirty (30) days prior written notice in the event any policy is canceled or a material change is effected and each policy must contain a provision that the insurer notify the Ramsey City Clerk immediately if a policy is canceled or a material change has been effected.

Performance Bond

On or before the date that the contract between the City and the towing service becomes effective, the Contractor shall file with the Ramsey City Clerk an acceptable Corporate surety bond in the amount of \$10,000, payable to the City of Ramsey and subject to the approval by the Ramsey City Attorney for the faithful performance of all duties and obligations imposed under the terms and conditions of the contract.

Proposal Evaluation and Selection of Contract

It is the intent of the City to enter into a contract with the towing service that will best serve the City's needs and who meets all of the terms and conditions set forth herein. In addition, the City will evaluate proposals in a manner consistent with the following:

Performance Standards

All towing service proposals will be evaluated on their ability to provide the following services and the cost that each towing service business will charge for providing each service. The towing and storage services listed below have been given a point total based on service provided to citizens and the City of Ramsey. Proposals can score a maximum of **75 points**. The towing service business that offers to provide each service for the lowest cost shall receive the highest point value for that service. The towing service business with the highest aggregate point total is the low proposal in terms of cost, but is not necessarily the Towing service that will best serve the City's needs.

1. Base charge for towing of passenger vehicles; including cars, light trucks (3/4 ton or less), vans, utility vehicles, 4-wheel drive vehicles, motorcycles, and recreational vehicles (to include ATV's, snowmobiles and mini-bikes), i.e.- a basic impound tow. **10 points possible- 5 each**
 - a) tow truck
 - b) flat bed
2. Base charge for towing of passenger vehicles (listed above) that have been involved in an accident. **10 points possible- 5 each**
 - a) tow truck
 - b) flat bed
3. Base charge for towing of vehicles $\frac{3}{4}$ ton to $1\frac{1}{2}$ ton capacity **5 points possible**
 - a) tow truck
 - b) flat bed
4. Base charge for towing of vehicles larger than $1\frac{1}{2}$ ton capacity **5 points possible**
5. Base charge for towing of vehicles larger than $1\frac{1}{2}$ ton capacity involved in an accident **5 points possible**
6. Wench out charge (use the following location for purposes of this proposal: median of Hwy 10 NW, 30 feet off roadway) **5 points possible**
7. "Hook up" or "Impound" charge (in lieu of fees charged in #1, #2, #3 or #4 above)
Charge for vehicle dropped at same location- not removed **5 points possible**
8. "Loaded Mile" rate for transporting vehicle to impound lot **5 points possible**
9. Charge for each 24 hours of storage; including day of tow.
Inside storage **5 points possible**
Outside storage **5 points possible**

10. Flat rate charge for designated forfeiture vehicles released to Police **5 points possible**
11. Charge for towing of marked or unmarked police vehicles and fire department administrative vehicles **5 points possible**
12. Administrative fee (per tow) **5 points possible**

All prices or rates for these services contained in a towing business's proposal are considered the prices that will be used when the City enters into the contract for Towing services with the Contractor. The Contractor may not change, modify, alter, or amend the prices or rates for services contained in its proposal when entering into the contract for towing services. The Contractor also may not change, modify, alter, or amend the prices or rates for services contained in its proposal for the duration of the contract period, unless such change, modification, alteration, or amendment is made in writing and approved by both the City and the Contractor.

The City retains the right to waive any informality or irregularity in any proposal or proposals received; and to select the proposal(s) which in its judgment is in its own best interest. Upon selection, the Towing service shall negotiate with the City for the purpose of entering into a contract implementing the terms of the proposal. Unsuccessful Towing service businesses will receive notification within ten (10) working days after the selection of the Towing services.

Each proposal shall address items called out in the Terms and Conditions section along with each of the performance standards.

FIRST CHOICE TOWING

16450 Nowthen Blvd. Ramsey, MN 55303

1. Base charge for towing of passenger vehicles; including cars, light trucks (3/4 ton or less), vans, utility vehicles, 4-wheel drive vehicles, motorcycles, and recreational vehicles (to include ATV's, snowmobiles and mini-bikes)

a) Tow truck \$55.00

b) Flatbed \$65.00

2. Base charge for towing of passenger vehicles (listed above) that have been involved in an accident.

a) Tow truck \$65.00

b) Flatbed \$75.00

3. Base charge for towing of vehicles ¾ ton to 1½ ton capacity

a) Tow truck \$70.00

b) Flatbed \$80.00

4. Base charge for towing of vehicles larger than 1½ ton capacity

\$90.00

5. Base charge for towing of vehicles larger than 1½ ton capacity involved in an accident

\$95.00 hr

6. Wench out charge (use the following location for purposes of this proposal: median of Hwy 10 NW, 30 feet off roadway)

\$50.00 charge for example given.

\$25.00 Minimum charge for winching

7. "Hook up" or "Impound" charge (in lieu of fees charged in #1, #2, #3 or #4 above) Charge for vehicle dropped at same location- not removed

No Charge

8. "Loaded Mile" rate for transporting vehicle to impound lot

No Charge

9. Charge for each 24 hours of storage; including day of tow.

Inside storage \$30.00

Outside storage \$30.00

10. Flat rate charge for designated forfeiture vehicles released to Police

No Charge

11. Charge for towing of marked or unmarked police vehicles and fire department administrative vehicles

No Charge

12. Administrative fee (per tow)

\$15.00



16450 Nowthen Blvd. Ramsey, MN 55303

Current Equipment list

2011 Freightliner M2 Flatbed

2006 Chevy 5500 Flatbed

2009 Chevy K3500 HD Tow truck. (with Dollies)

Additional piece equipment needed will be added to comply with the terms of the contract. Arrangements have been made with zips truck equipment and Twin cities wrecker sales to ensure I will have equipment available on or before contract start date.

Possibilities are

2011 International 4400
Vulcan V30

1997 Kenworth T600, Century 5130 Heavy Duty Wrecker

1998 FREIGHTLINER FLD12064T DTU

NORTH STAR TOWING INC.

833 NORTH STREET, ANOKA, MINNESOTA 55303

OFFICE: 763-427-4160

FAX: 763-323-7257

May 18, 2011

Chief Jim Way
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

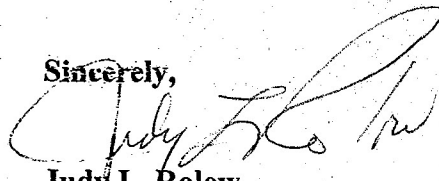
Chief Way,

Enclosed is our proposal for the towing, impounding and storage of vehicles for the City of Ramsey.

We at North Star Towing are a community-oriented organization. We donate cars to the fire department to cut up, donate to the Ramsey Safety Camp, participate in the Ramsey Happy Days, and supply cars to Anoka Technical College for their car classes. We have always provided the best service possible for the cities we service.

North Star Towing would greatly appreciate being of service to the City of Ramsey. A brochure of our vehicles and services is enclosed. If you or any council members have any further questions or would like to visit our facilities, please feel free to contact me.

Sincerely,



Judy L. Rolow
President

Encl.

May 16, 2011

City of Ramsey – Request for Proposal for Towing, Impounding & Storage of Motor Vehicles

1. Base charge for passenger vehicles;
 - A. Tow Truck - \$75.00
 - B. Flatbed Truck - \$75.00
2. Base charge for accident passenger vehicles:
 - A. Tow Truck - \$85.00
 - B. Flatbed Truck - \$85.00
3. Charge for towing of vehicles larger $\frac{3}{4}$ ton to $1 \frac{1}{2}$ ton
 - A. Tow Truck - \$85.00
 - B. Flatbed - \$85.00
4. Base charge for towing of vehicles larger than $1 \frac{1}{2}$ ton: \$85.00/hr.
5. Base charge for towing of accident vehicles larger than $1 \frac{1}{2}$ ton: \$95.00/hr.
6. Winch out charge: \$30.00 min.
7. Hook up charge: Included above
8. Loaded mile rate: Included above
9. Storage Charge: \$20.00 inside
\$25.00 outside
10. Forfeiture vehicles to forfeiture lot – No charge
11. Marked, unmarked police vehicles & fire department administrative vehicles- No charge
12. Administrative fee – \$10.00

EQUIPMENT LIST

Wreckers

1. 2011 Ford F350 super cab 4x4 w/ Century 311 express wheel lift w/dollies
2. 2007 Chevrolet 3500 super cab w/Century 311 express wheel lift w/dollies
3. 2007 Ford F350 super cab 4x4 w/ Eagle wheel lift w/dollies
4. 2007 International 4400EC w/Vulcan V30 wrecker
5. 2007 Ford F350 4x4 super cab w/Century 311 express wheel lift w/dollies
6. 2005 International 4300 w/Century 3212 16T wrecker
7. 2004 Kenworth T800 w/ Vulcan V100/50T wrecker - heavy duty
8. 2002 Kenworth T800 w/Vulcan V70/35T wrecker – heavy duty
9. 2002 Ford F350 Crew Cab Pickup Service Truck
10. 2000 Peterbilt Conventional 379 tractor w/2005 XL slide axel landoll trailer

Flatbeds

1. 2011 Internatonal 4300 Ext. Cab w/Century 22' steel car carrier w/wheelift (2-car carrier)
2. 2005 Ford F750 w/Century 22' steel car carrier w/wheelift (2-car carrier)
3. 2004 International 4300 w/Century 21' steel car carrier w/ wheelift (2-car carrier)

Additional Equipment

1. Bobcat with pallet forks, bucket and sweeper
2. '05 Arctic Cat 650 ATV w/winch

3. 20' Tandem axel tilt bed trailer
4. Converter dolly for semi trailers

REFERENCES

1. Anoka City Police Department Chief Phil Johansen
2. Coon Rapids Police Department Former Chief Steve Wells
3. Anoka County Sheriff's Office Sheriff James Stuart
4. Minnesota State Patrol Sgt. Gus Wehmeyer
5. Ramsey City Police Department Chief Jim Way



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/15/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Zurich, Account Service Center 7045 College Blvd. Overland Park, KS 66211 Fax: 888-734-6776 Ph: 877-225-5276 Opt. 1	CONTACT NAME: Zurich N.A. - Account Service Center		
	PHONE (A/C No. EXT): 877-225-5276	FAX (A/C No): 888-734-6776	
E-MAIL ADDRESS: service.center@zurichna.com			
INSURED 0140876-00 NORTHSTAR TOWING AND SERVICE CENTER, INC. 833 NORTH ST ANOKA, MN 55303	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Universal Underwriters Insurance Company		41181
	INSURER B: Universal Underwriters of Texas Ins. Co.		40843
	INSURER C:		
	INSURER D:		
INSURER E:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

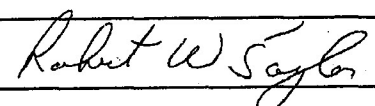
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADD'L INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ <input type="checkbox"/> _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	<input type="checkbox"/>	<input type="checkbox"/>	304831	03/18/11	03/18/12	EACH OCCURRENCE	\$300,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> COMP/COLL DED \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	304831	03/18/11	03/18/12	COMBINED SINGLE LIMIT (Ea Accident)	\$300,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	304831	03/18/11	03/18/12	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A <input type="checkbox"/>				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE -EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	<input type="checkbox"/>	<input type="checkbox"/>	304831	03/18/11	03/18/12	OTHER THAN AUTO ONLY EACH OCC:	\$ 300,000
A	Customer Auto-Legal Liability	<input type="checkbox"/>	<input type="checkbox"/>	304831	03/18/11	03/18/12		\$ 500,000 Limit

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Reason for Certificate: General Liability.

30 day notice of cancellation applies, except for cancellation due to non-payment of premium.
See Additional Remarks Schedule Attached

CERTIFICATE HOLDER City of Ramsey Police Dept. Ramsey, MN 55303	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Champlin Towing Inc.

14300 Sunfish Lake Blvd. Ramsey, MN 55303

TOWING AND RECOVERY PRICE LIST

1. **Base Charge for towing of passenger vehicles; including cars, light trucks (less than $\frac{3}{4}$ ton, vans, utility vehicles, 4x4's and motorcycles ect).**
 - a. Tow Truck 75.00
 - b. Flat bed 75.00
2. **Base Charge for towing of passenger vehicles listed above that have been involved in an accident.**
 - a. Tow Truck 75.00
 - b. Flat bed 75.00
3. **Base Charge for towing of vehicles $\frac{3}{4}$ ton to $1\frac{1}{2}$ ton capacity.**
 - a. Tow Truck 75.00
 - b. Flat bed 75.00
4. **Base charge for towing of vehicles larger than $1\frac{1}{2}$ ton capacity.**

60.00
5. **Base charge for towing of vehicles larger than $1\frac{1}{2}$ ton capacity involved in an accident.**

65.00
6. **Wench out charge.**

30.00 min

7. Hook up or impound charge (in lieu of #1 #2 #3 #4) not removed.

No charge

8. Loaded mile rate.

No Charge

9. Charge for each 24 hours of storage.

Inside 15.00 per day

Outside 25.00 per day

10. Flat rate charge for designated forfeiture vehicles released to police.

No charge

11. Charge for towing of marked or unmarked police vehicles and fire department administrative vehicles.

No charge

12. Adminstrative fee per stored vehicle.

202

20.00

Champlin Towing Inc.

14300 Sunfish Lake Blvd.

Ramsey, MN 55303

763-421-5501

EQUIPMENT LIST

08' INTERNATIONAL FLATBED 26,000LB CAP.

11' INTERNATIONAL FLATBED 26,000LB CAP.

08' STERLING BULLET MEDIUM DUTY.

08' PETERBILT 379 MILLER IND 35TON.

03' BOBCAT WITH GRAPPLE BUCKET, BOOM, PALLET FORKS, AND DIRT BUCKET. AVAILABLE FOR CLEANING UP LARGE DEBRIS FIELDS OR LOAD SPILLAGE.

10,000LB FELLING LOWBOY TRAILER.

4X4 ATV'S FOR USE IN PARKS OR SENSITIVE AREAS TO RETRIEVE ATV'S OR SMALL VEHICLES. THEY ARE EQUIPED WITH PORTABLE WINCHING EQUIPMENT WITH A 12,000 WINCHING CAPACITY. THEY WORK GREAT FOR RECOVERY IN AREAS INACCESSIBLE TO CARS AND TRUCKS.

We also have a large clean secure release area where clients can be seated if so desired this is greatly appreciated by the elderly and those with children. We are commonly told by clients and insurance adjusters that we have the nicest release area in the industry . We are proud to say in our 23 year existence in the industry working with law enforcement. We have never had a complaint of anything missing from a vehicle while in our care and storage facility.



Collins Brothers

T O W I N G

May 16, 2011

Chief Jim Way
Ramsey Police Department
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Chief Way,

Enclosed is a copy of our proposal for the Towing, Impounding and Storage of Motor Vehicles for the City of Ramsey.

We would greatly appreciate the opportunity to serve the City of Ramsey. We have 2 locations, Elk River & St. Cloud, and we work with several law enforcement agencies. We are a service provider for AAA, which includes the western portion of Anoka County, and also an Authorized AAA Battery Contractor. We provide service for Cross Country, Signature, Allstate and various other motor clubs. In addition, we are a member of MPTA (Minnesota Professional Towing Association). We are a community focused company that takes pride in servicing our area.

If you have any further questions, please feel free to contact me. We look forward to working with you in the future.

Sincerely,

Phil Collins
Owner

May 11, 2011

City of Ramsey – Request for Proposal for Towing, Impounding & Storage of Motor Vehicles

1. Charges for passenger vehicles; including cars, light trucks (3/4 ton or less), vans, utility vehicles, 4x4's, motorcycles, ATV's and snowmobiles.*
 - A) Tow Truck - \$80.00 hook-up plus \$4.00/mile, \$3.50 per mile after 20 miles
 - B) Flatbed Truck - \$95.00 hook-up plus \$4.00/mile, \$3.50 per mile after 20 miles
 - C) Hook-up or impound charge for vehicles dropped at same location-not removed-\$75.00
2. Charge for towing of vehicles 3/4 ton to 1 1/2 ton capacity.*
 - A) Tow Truck - \$95.00 hook-up plus \$4.00/mile, \$3.50 per mile after 20 miles
 - B) Flatbed Truck - \$110.00 hook-up plus \$4.00/mile, \$3.50 per mile after 20 miles
 - C) Hook-up or impound charge for vehicles dropped at same location-not removed-\$75.00
3. Charge for towing of vehicles larger than 1 1/2 ton including RV's*
 - A) Medium Duty - \$115.00 per hour (port to port)
 - B) Heavy Duty - \$130.00-\$155.00 per hour (port to port)
 - C) Hook-up or impound charge for vehicles dropped at same location-not removed-\$75.00
4. Winch Out - Minimum of \$60.00*
 - A) Per your performance standard scenario (#4) winch out fee on a standard passenger vehicle would be \$60.00 + sales tax.
5. Winch Out plus Tow - Minimum \$35.00 in addition to charges listed in 1, 2 & 3*
6. Mileage – Any Mileage charges listed in 1, 2 & 3 will be on mileage towed only. We do not charge in route mileage.
7. Storage Charge - \$30.00 per day for vehicles listed in 1 & 2. \$40.00 per day for vehicles stored inside. \$50.00 per day for larger vehicles (25-40 ft).

8. Flat rate for designated forfeiture vehicles and vehicles towed as evidence to RPD or RPD storage facility - \$65.00 plus sales tax. Charges listed in 1, 2 & 3 apply to vehicles that are not forfeited. *
9. Vehicle Service (towing, winching, tire change, unlock, jump starts) of marked or unmarked police vehicles, fire chief, fire marshal & duty officer vehicles - \$15.00
10. Administrative fee – \$25.00 on any vehicle impounded at Collins Brothers Towing. Administrative fee covers the cost of obtaining registered owner's information and notifying them by certified mail according to state requirements.*
11. Fuel Surcharge – maximum \$10.00 per tow when pump prices for diesel is over \$3.00/gallon*
12. Vehicle Release hours are 8:30am – 4:30pm Monday thru Friday, weekends and holidays between 12:00pm -2:00pm by appointment only.

*The services listed above are subjected to Minnesota state sales tax.

EQUIPMENT LIST

TOW TRUCKS

- 1) 2001 Ford F-350 extended cab 4x4 with wheel lift and dollies 12,000 lbs
- 2) 2002 Ford F-450 4x4 with wheel lift and dollies 12,000 lbs
- 3) 2005 International medium duty under-reach recovery truck 16,000 lbs
- 4) 2001 Peterbilt heavy-duty under-reach recovery truck 52,000 lbs

FLATBEDS

- 1) 2006 Ford F-650 21' flatbed with wheel lift (2 car carrier) 15,000 lbs

MISCELLANIOUS EQUIPMENT

- 1) 2002 Chevy 2500 service truck (accident support vehicle)
- 2) Bobcat (accident support)
- 3) Air Compressor for tire changes – Light & Heavy Duty

REFERENCES

(Contact information available by request.)

- 1) Elk River Police Department
- 2) Sherburne County Sheriff's Department
- 3) Wright County Sheriff's Department
- 4) Minnesota State Patrol (St. Cloud district)
- 5) Cornerstone Auto Resource
- 6) A-T Repair
- 7) Deano's Collision

Towing Services

	<i>Champlin Towing</i>	<i>Collins Brothers Towing</i>	<i>North Star Towing</i>	<i>First Choice</i>
Base Charge Tow Truck (Cars/Light Trucks/MC/ATV)	\$75.00	\$80.00	\$75.00	\$55.00
Involved in Accident	\$75.00	\$80.00	\$85.00	\$65.00
Base Charge Flat Bed (Cars/Light Trucks/MC/ATV)	\$75.00	\$95.00	\$75.00	\$65.00
Involved in Accident	\$75.00	\$95.00	\$85.00	\$75.00
Base Charge Tow Truck (Large Trucks 3/4-1 1/2 ton)	\$75.00	\$95.00	\$85.00	\$70.00
Base Charge Flat Bed (Large Trucks 3/4-1 1/2 ton)	\$75.00	\$110.00	\$85.00	\$80.00
Base Charge Med Duty Tow (L Trucks over 1 1/2 ton)	\$60.00	\$115.00	\$95.00	\$90.00
Involved in Accident	\$65.00	\$115.00	\$95.00	\$95.00
Base Charge Heavy Duty Tow (L Trucks over 1 1/2 ton)	\$60.00	\$130.00	\$95.00	\$90.00
Per Mile Additional Charge	\$0.00	\$4.00	\$0.00	\$0.00
Winch Out Charge	\$30.00	\$35.00	\$30.00	\$25.00
Winch Out + 30 Feet	n/a	\$60.00	n/a	\$50.00
Hook Up/Impound Charge	\$0.00	\$75.00	\$0.00	\$0.00
Loaded Mile Rate	\$0.00	\$0.00	\$0.00	\$0.00
Inside Storage (per day)	\$15.00	\$40.00	\$20.00	\$30.00
Outside Storage (per day)	\$25.00	\$30.00	\$25.00	\$30.00
Police Forfeited Vehicle Flat Rate Charge	\$0.00	\$65.00	\$0.00	\$0.00
Police & Fire Vehicle Tows	\$0.00	\$15.00	\$0.00	\$0.00
Administrative Fee Per Tow ***	\$20.00	\$25.00	\$10.00	\$15.00
Fuel Surcharge	\$0.00	\$10.00	\$0.00	\$0.00

CC Regular Session

7. 2.

Meeting Date: 06/14/2011

By: Jo Thieling, Administrative Services

Title:

Consider Receiving Petition for Feasibility Study to Install Subdivision Street Lights on Sunfish Lake Boulevard between Highway #10 and Bunker Lake Boulevard

Background:

Staff received the attached petition requesting the installation of street lights on Sunfish Lake Boulevard between Highway #10 and Bunker Lake Boulevard, and is in the process of verifying the signatures on the petition. City Code requires 35 percent of the property owners to petition for the feasibility study.

Funding Source:

N/A

Council Action:

Motion to receive petition.

Attachments

Petition for Street Lights

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	06/08/2011 04:07 PM
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:51 PM
Form Started By: Jo Thieling		Started On: 06/08/2011 03:47 PM
Final Approval Date: 06/08/2011		

City of Ramsey, Minnesota, 6 / 2 / 2011.

To the City Council of Ramsey Minnesota:

We, the undersigned, owners of not less than 35 percent in frontage of the real property abutting on Sunfish Lake Blvd., between US high way 10 west and County Road 116 (Bunker Lake Road) here by petition that such street be improved by installation of street lighting pursuant to Minnesota Statutes, Chapter 429.

Signature of Owner

Description of Property

1. Tony Z... 6401 HWY 10 Sunfish Express
2. George Young 14059 Sunfish Lake Blvd. ^{Matrix tooling} And Design
3. James White 13745 Sunfish-Lake Blvd,
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

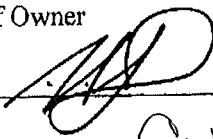
Examined checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

City Clerk

City of Ramsey, Minnesota, 6 / 2 /2011.

To the City Council of Ramsey Minnesota:

We, the undersigned, owners of not less than 35 percent in frontage of the real property abutting on Sunfish Lake Blvd., between US high way 10 west and County Road 116 (Bunker Lake Road) here by petition that such street be improved by installation of street lighting pursuant to Minnesota Statutes, Chapter 429.

Signature of Owner	Description of Property
1. 	Jim Resch 13900 SUNFISH LAKE BLVD N.W.
2. _____	Gulf Eagle Supply Ramsey, MN 55303
3. _____	
4. _____	
5. _____	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	

Examined checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvement petitioned for.

City Clerk

CC Regular Session

7.3.

Meeting Date: 06/14/2011

By: Aaron Backman, Administrative
Services

Title:

Consider Revised Full-Service Restaurant Subsidy Policy

Background:

It has been a long-term goal and desire of the City to attract new, quality sit-down restaurants to the community. In September 2009, the EDA/City approved \$209,863 in assistance to Sophia-Ramsey, the building owner for the addition of Acapulco Mexican Restaurant in the Coborn's anchored retail center in The COR. The actual financial assistance ended up to be \$104,356.00. It was set up in two promissory notes (one interest-bearing at 3.0% interest and one non-interest bearing) and was for defraying Sewer Access Charges and Water Access Charges (SAC & WAC fees). In March 2011, the EDA/City approved up to \$55,000 for SAC/WAC financial assistance to Ramsey Retail Rental, the developer, and a \$68,000 RLF loan to business owner for the relocation of the Well's Catering operation and the addition of The Falls Cafe in The Ramsey Office Plaza building. The Falls Cafe SAC/WAC financial assistance has a term of seven years and an actual cost of \$35,579.

Given that restaurant subsidies have been approved by the City of Ramsey in the recent past, it is advisable that restaurant subsidy guidelines be established to guide such development in the future. In October 2010 the Deputy City Administrator/Director of Community Development presented information to the EDA regarding the restaurant subsidy policy from the City of Champlin and background material that included analysis of utility fee structures in various north metro communities. It should be noted, for instance, that the City of Champlin offers qualified restaurants forgivable loans for up to 70% of WAC fees with terms of 5% interest for five years. Champlin does not provide similar loans for defraying SAC fees. The City of Brooklyn Park, for example, provides non-forgivable loans for restaurants to minimize the impact of WAC fees. It also differentiates loans--loans less than three years carry no interest, loans with terms of 3 to 5 years are charged a one percent interest rate. Loan payments are made with utility payments. The maximum WAC loan in Brooklyn Park is for \$75,000.

Taking into account the restaurant subsidy programs that other cities have developed, the Economic Development/Marketing Manager has developed program guidelines utilizing a forgivable loan structure. The proposed Full-Service Restaurant Subsidy Policy is focused on assisting new sit-down restaurants with water connections costs. It is proposed that Ramsey offer a forgivable loan for up to 70% of WAC fees with a maximum term of five years. The forgivable loan would be at zero percent interest. Under the proposed guidelines, SAC fees would be fully paid by the businesses. At the regular EDA meeting in January, the commissioners revised and recommended approval of the attached Full-Service Restaurant Subsidy Policy.

The Economic Development/Marketing Manager presented the Full-Service Restaurant Subsidy Policy at the 5/12/11 Work Session. City Council members discussed the proposed program guidelines. It was the consensus of the members to add references to financial assistance for restaurants being subject to City Council approval, availability of funds, and to add a sunset date for the policy. A revised Full-Service Restaurant Subsidy Policy is attached for your review.

Recommendation:

Consider approving the proposed Full-Service Restaurant Subsidy Program Guidelines as recommended by the Ramsey EDA.

Funding Source:

Restaurant subsidies would be coming from EDA funds.

Council Action:

Review and provide direction to City Staff regarding establishing the proposed Full-Service Restaurant Subsidy Program Guidelines.

Attachments

Revised Full-Service Restaurant Policy

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/08/2011 05:48 PM
Form Started By: Aaron Backman		Started On: 06/08/2011 02:37 PM
	Final Approval Date: 06/08/2011	



Full-Service Restaurant Subsidy Program Guidelines

The Program

The purpose of the program is to create an environment of contiguous, complementary retail activity along key transportation corridors of the City of Ramsey. This subsidy program is intended to serve as a catalyst for securing new restaurant concepts in Ramsey by providing financial assistance to qualified restaurant businesses. The full-service restaurant must be located in The Cor, along Armstrong Boulevard, on U.S. Highway 10, or along State Highway 47 in the City of Ramsey (See Exhibit A). To be in the corridor, the proposed restaurant must be located on the highway, on a frontage road, or be visibly seen from the highway.

To facilitate new full-service restaurants, the EDA would provide zero interest, forgivable loans to eligible full-service restaurants for the purpose of financing their water connection fees. The maximum loan amount would be 70% of the proposed restaurant's Water Access Charge (WAC fee). The 70% cap would ensure that the businesses are covering some of the fixed capital costs for the City's water system. The loan would be recorded as a subordinated mortgage and the principal would be forgiven if the restaurant remained in operation and in good standing with the City for five years. The loan principal would be forgiven at a rate of 20% per year.

In establishing the loan amount and the percentage of WAC subsidy, the EDA would advise the Ramsey City Council regarding several factors. The factors are (1) the size of the restaurant's capital investment, (2) the financial need and potential for long-term viability, and (3) the quality of the restaurant's concept. A full-service restaurant is defined as one that has washable plates, cups and utensils, wait staff, food served at tables, and whose projected SAC/WAC fees are charged at a rate of one unit per eight seats.

Eligibility

Eligible applicants are for-profit restaurant businesses that are not currently operating in the designated areas shown on Exhibit A. Eligible businesses must devote a majority of their floor space to the restaurant concept. All applicants must be a permitted use in compliance with all laws, zoning ordinances, rules and regulations applicable to the business. The Ramsey EDA will review each application on a case-by-case basis and reserves the right to exclude activities not consistent with the City's Comprehensive Plan, or if the concept does not benefit the health, safety and welfare of the community.

Full-Service Restaurant Subsidy Program Guidelines

DRAFT

Revised 6/14/11

Application Process

The applicant must submit a completed Business Assistance Application and all required attachments to the City's Community Development Department. City staff will make every effort to review completed applications within a three-week period of time. The Ramsey Economic Development Authority will make a recommendation on the full-service restaurant subsidy to the Ramsey City Council. Applicants will be notified of EDA and City Council meetings and may be asked to attend to present their request for assistance. Any financial assistance to full-service restaurants as part of this program is subject to City Council approval. Moreover, such financial assistance is limited by the availability of City funds.

Implementation Procedures

The program does require the applicant pay upfront permit fees and all applicable Sewer Access Charge (SAC fees) that the City of Ramsey is required to pay on behalf of the project to the Metropolitan Council. To be in good standing with the City, applicant and/or landlords must be current on all municipal taxes, special assessments, City utility bills, or EDA loans. Principal forgiveness will cease if the applicant and/or landlords fail to be current on these obligations. Principal forgiveness will cease if the applicant discontinues the business, moves the business, or fails to comply with any and all building, fire, health, or zoning codes or regulations.

Sunset Date

The Full-Service Restaurant Subsidy Policy and Program Guidelines will expire two years (and at the end of the month) from the date this policy is approved. Financial assistance that has been approved for projects that have not yet begun by the sunset date would still be valid, unless otherwise determined by the City Council.

CC Regular Session

7. 4.

Meeting Date: 06/14/2011

By: Chris Anderson, Community Development

Title:

Consider Approval of Environmental Policy Board Work Plan

Background:

As outlined in Section 2-159 of City Code, the primary objective of the Environmental Policy Board (EPB) is to review, consider, initiate and recommend to the City Council such policies, plans or projects which will enhance and preserve the natural environment of the City. Furthermore, the Board's scope shall include, but not necessarily be limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, ecological preservation, and control of soil erosion and air, noise and light pollution.

The EPB is responsible for developing an annual work plan that is subject to the approval of City Council. The draft work plan was presented to the City Council at a work session on May 3, 2011 and the City Council provided some feedback and ideas for the work plan and stated that this item should be added as a regular agenda item of a future City Council meeting.

Observations:

At the EPB's June meeting, they reviewed the work session discussion and directed Staff to update the draft work plan to include the following items:

- Research and review green building principles and low impact development practices that could be encouraged or incentivized within The COR as well as their return on investment.
- Enhance visibility of 'green' information on the City's website.
- Promote, enhance and expand recycling opportunities at the Municipal Center and other public buildings.

Traditionally, the Board has developed its work plan for an upcoming year in December and finalized it in January. However, with Board and Commission terms now running from April through March, the Board delayed finalizing its' proposed work plan until April, which gave new members the opportunity to not only review it but also to provide input as well. This also ensured that the work plan would not be presented to City Council prior to the Council finalizing its strategic goals for the year. However, this delay also puts the EPB in a time crunch, essentially leaving just over half a year to complete any items on the work plan. With that in mind, the Board is proposing that the work plan take effect July 1, 2011 and run through June 30, 2012.

Funding Source:

The EPB operates with no budget. Any costs incurred with their work plan would be covered as part of Staff's regular duties.

Council Action:

Motion to adopt Resolution #11-06-___ approving the EPB's annual work plan.

Attachments

City Council Work Session Meeting Minutes Dated May 3, 2011
2011-2012 Proposed Work Plan

Form Review

Inbox
Tim Gladhill
Aaron Backman

Reviewed By
Tim Gladhill
Aaron Backman

Date
06/08/2011 12:54 PM
06/08/2011 01:40 PM

Kurt Ulrich

Kurt Ulrich

06/08/2011 05:28 PM

Form Started By: Chris Anderson

Started On: 06/06/2011 09:03 AM

Final Approval Date: 06/08/2011

5) Review Appraisal of Former Municipal Center

City Administrator Ulrich reviewed the staff report. He added Staff has been working informally with a local landowner who owns several properties in the area. This landowner may be interested in combining this parcel with his current holdings. He noted a new station would cost \$2.5 million.

Councilmember Wise inquired what the \$2.5 million would entail and whether there are drawings yet.

Fire Chief Kapler stated there are preliminary drawings from when the department moved to the new Municipal Building. He said he would recommend a space needs analysis be completed. The \$2.5 million figure includes some estimation. He emphasized the preliminary plans are conceptual and not usable for a definitive plan at this point.

City Administrator Ulrich noted the City would work with an architect. He said there is an item in the CIP to begin planning on the architecture of this item.

Consensus was reached to explore the possibility of a land swap with a private owner. In addition, a space needs analysis will be conducted. City Administrator Ulrich stated he will research the legal aspects of a land swap.

6) Consider EPB Annual Work Plan

Environmental Coordinator Anderson reviewed the staff report. He noted the Board is looking to the Council for direction of what they should do in the future.

Councilmember Wise mentioned there has been a lot of discussion regarding stormwater runoff with potential developments in The COR.

Discussion took place regarding potential systems that could be of benefit.

Councilmember Elvig mentioned the TAC Board and stated he was pleased the Development Manager was part of the TAC Board. He asked if any EPB members would like to be part of the TAC Board. He stated he would like the EPB to come up with ideas that would assist the preservation level of what they have done so far. He would like the two Boards to collaborate.

Mayor Ramsey mentioned there are community gardens and he would like to have the EPB start collaborating with the garden clubs.

Councilmember McGlone suggested they collaborate with Scouts, and nurseries. He added the Board should get out in the community and make citizens more aware of what they do.

Councilmember Backous commented the Board could collaborate with the schools and colleges or technical schools in the area. He stated he likes the idea of trail markers and information

pieces along trails. He further suggested working on environmental issues regarding shorelines and pollution along the river.

Mayor Ramsey suggested a kiosk or display to educate the public on what to look for in oak wilt and noxious weed.

Councilmember Tossey noted the fishing and hunting groups may be groups to work with on conservation.

City Administrator Ulrich noted the City is partnering with the Game Fair and offered the EPB a space at the Fair. It could be a good opportunity for the community to be involved.

Councilmember Elvig stated he would prefer to see this item on the Council agenda as opposed to the Consent Agenda.

Environmental Coordinator Anderson stated the point of the topsoil ordinance the City passed was to reduce the consumption of water. He explained there are soil moisture sensors that can help the homeowner know when to put in irrigation and in what areas. He offered if the Council would like to pursue this program, the EPB Board could explore that option.

Mayor Ramsey commented on the Coon Rapids Dam with the Asian carp. He asked if this would be appropriate for the EPB to consider.

Environmental Coordinator Anderson responded it could be beneficial to have collaboration with State studies on the Asian carp. He also suggested it would be helpful to translate those studies into layman's terms.

FUTURE TOPICS FOR DISCUSSION

Review Future Topics/Calendar

MAYOR, COUNCIL AND STAFF INPUT

Mayor Ramsey discussed the EDA appointment. He noted there was one interview the previous week. The candidate had a great background. He said he is undecided which candidate to choose at this point.

Councilmember Backous suggested a term limit be discussed as a matter of policy in the near future.

Deputy City Administrator Nelson noted the Northstar Corridor Transit Development Orientation Tour is this coming Thursday afternoon.

ADJOURNMENT

Environmental Policy Board 2011-2012 Proposed Work Plan

As outlined in City Code, the primary objective of the Environmental Policy Board is to review, consider, initiate and recommend to the City Council such policies, plans or projects which will enhance and preserve the natural environment of the City. The Board's scope shall include, but not necessarily be limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, control of soil erosion and air, noise and light pollution.

The Environmental Policy Board will focus its efforts on the following tasks in 2011:

- Participating in an Arbor Day tree planting event.
- Encouraging citizen awareness and education on environmental stewardship through the Environmental Expo & Tree Sale.
- Revisiting the water conservation and invasive species web pages as needed and/or directed by City Council.
- Exploring potential public outreach opportunities such as developing an additional web page(s) that identify various wildlife and plants that may be seen while utilizing the City's trail system and includes phenological information as well (potentially in conjunction/unison with the Go Anoka County project).
- Undertaking a demonstration project (such as a rain garden or 'mini arboretum' highlighting species that perform well in Ramsey's sandy soil).
- Promoting, enhancing and expanding recycling opportunities within the Municipal Center and other public buildings.
- Research and review green building principles and low impact development practices that could be encouraged or incentivized within The COR as well as their return on investment.
- Enhance visibility of 'green' information on the City's website.

CC Regular Session

7. 5.

Meeting Date: 06/14/2011

By: Tim Gladhill, Community Development

Title:

Adopt Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Background:

Every ten (10) years, municipalities within the Metropolitan Council's jurisdiction are required to adopt an updated Comprehensive Plan per Minnesota Statute 473, which includes a Future Land Use (FLU) Map. The City recently completed this round of updates and officially instituted a revised FLU Map. Within nine (9) months, the City must now update its official controls, including zoning code text amendments and amendments to the Official Zoning Map to be consistent with the Future Land Use Map.

Notification:

The Public Hearing was properly notified in the Anoka County Union. Although mailing notices are not required if the amendment involves more than five (5) acres, City Staff attempted to notify affected parcels of the Public Hearing via Standard US Mail.

Observations:

The City is processing these amendments in phases. This first phase, already approved, included amendments that did not include revised or new zoning districts be established. This second phase (current) consists only of the current Central Rural Reserve District as a follow up to the Central Rural Reserve Study. The final phase is anticipated to include those areas which require new or revised zoning districts. These districts include an 'Office Park' and 'Park' zoning district, which are currently not established in the zoning code at this time.

Prior to the 2030 Comprehensive Plan Update, the City undertook a study to review the redevelopment potential of the area known as the Central Rural Reserve. The study ranged from land use types, to current traffic pattern concerns, to aging private septic stems, to protecting existing land owners and natural resources. The City received a great deal of feedback and data as part of the process and the Open House was well attended. The ultimate decision based on completion of the study was to make no formal redevelopment effort at this time nor make any permanent changes to the land use designation based on the Study itself.

The 2030 Comprehensive Plan guides this area now as Rural Developing consistent with the remainder of the rural-type zoning surrounding this area. The minimum lot size in this area is currently ten (10) acres. The proposed Rural Developing category has a minimum lot size of 2.5 acres. Also, the Rural Developing category is not guided for city sewer and water.

Based on questions from the public, Staff has revised the map that was mailed to impacted parcels. The revised map attempts to clarify the actual area of change. It should be noted that the proposed amendment does not have any negative impact to wetlands, which are protected under Minnesota Statutes related to the Wetland Conservation Act. Also, the proposed amendment is not an indication of any pending development, simply reverting back to the original zoning following completion of the Central Rural Reserve Study. The revised map also overlays existing wetlands to illustrate areas of protected wetlands.

The ordinance was introduced on May 31, 2011 and is now eligible for adoption.

Funding Source:

All costs associated with the amendment are being handled as regular staff duties.

Staff Recommendation:

The Planning Commission held a Public Hearing on May 5, 2011 and recommends approval of the Ordinance to amend the Official Zoning Map as presented.

Committee Action:

Motion to waive the Charter requirement to read the ordinance aloud -AND- adopt the ordinance to amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code related to the 2030 Comprehensive Plan.

Roll Call Vote:

Councilmember Tossey
Councilmember Backous
Councilmember Wise
Councilmember McGlone
Councilmember Elvig
Mayor Ramsey

Attachments

Proposed Zoning Map Changes

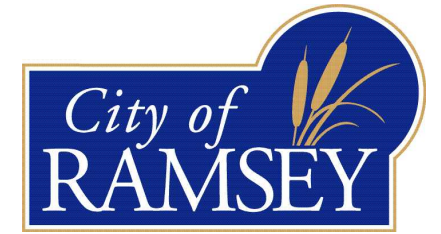
Approved Future Land Use Map

Proposed Ordinance

Planning Commission Minutes dated 05/05/2011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/02/2011 05:09 PM
Tim Gladhill (Originator)	Tim Gladhill	06/03/2011 09:47 AM
Aaron Backman	Aaron Backman	06/08/2011 01:27 PM
Form Started By: Tim Gladhill		Started On: 06/01/2011
	Final Approval Date: 06/08/2011	



Official Zoning Map Proposed Changes

- NWI
- Former Central Rural Reserve
- 2030 MUSA
- R-1 Residential (MUSA)
- R-1 Residential (Central Rural Reserve)
- R-1 Residential (Rural Developing)
- R-2
- R-3
- B-1
- B-2
- H-1
- E-1
- E-2
- MU-PUD
- Public/Quasi-Public
- PUD
- Town Center (See Master Plan for Sub-Districts)
- Parcels

Update: March 2011
Update: April 2011

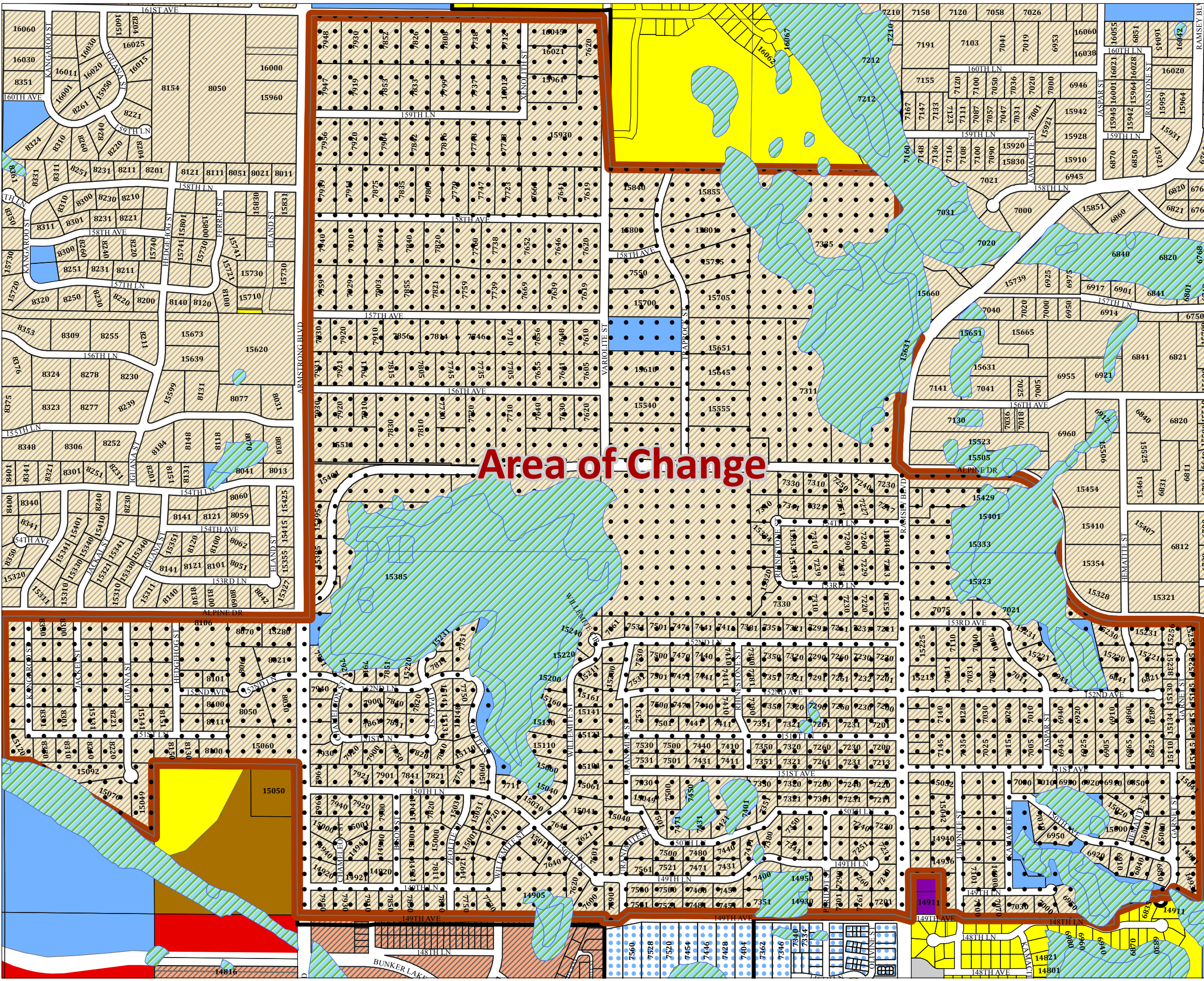


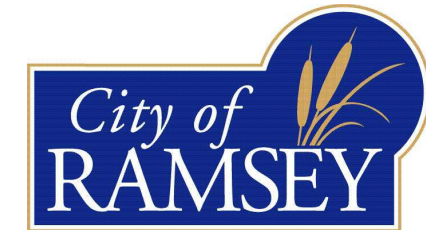
0 0.15 0.3 Miles

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free.

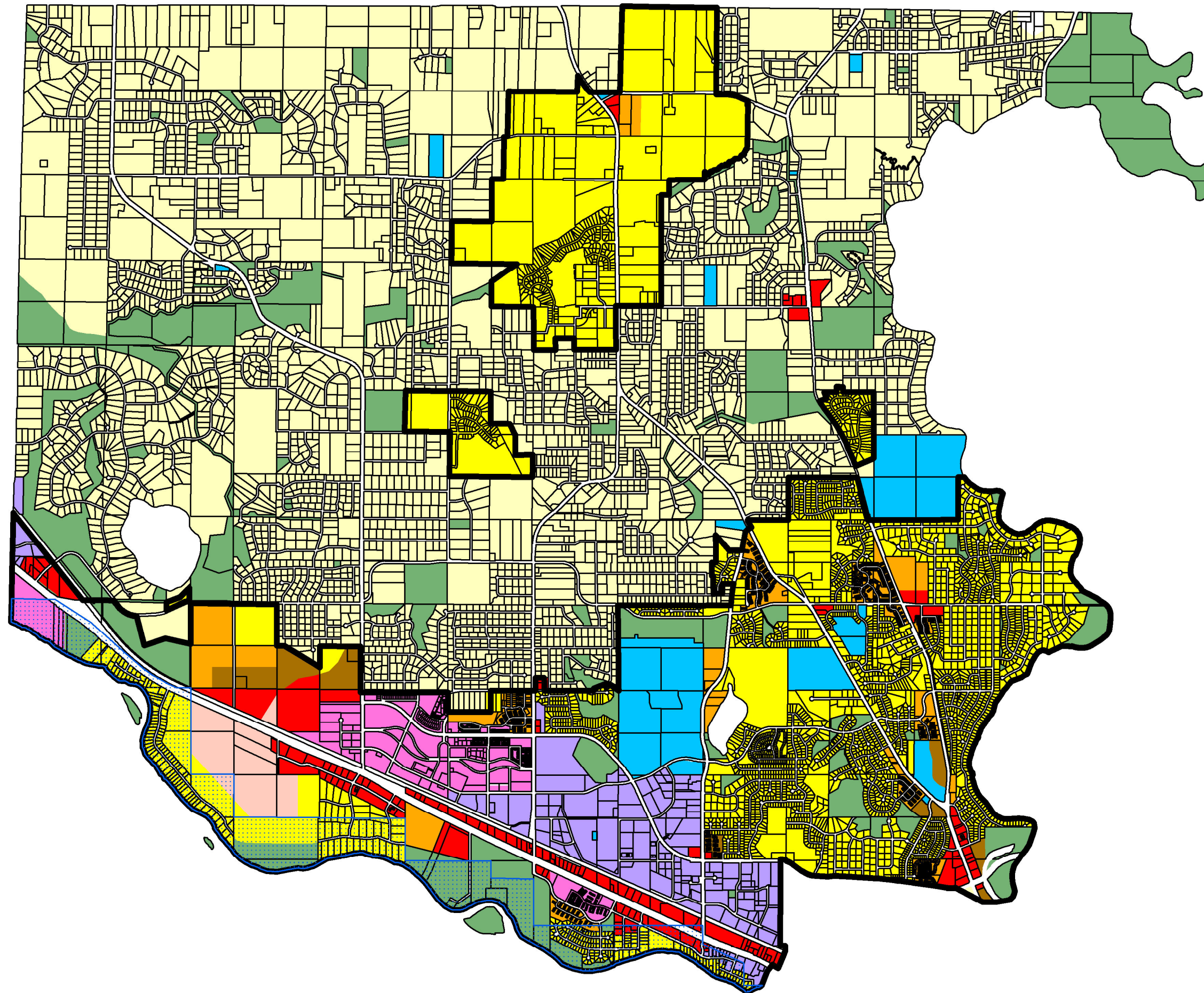
The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

The City of Ramsey disclaims any responsibility for or liability for the accuracy of the information at any point of initial contact with a GIS user. The public has general access to the geographic data made available pursuant to Minnesota Statute 466.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Ramsey is immune from any and all claims brought by User, its employees or agents, or third parties who access or use the user's access of the data.

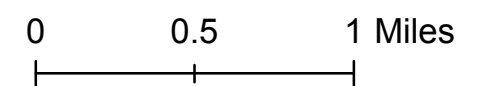
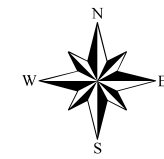




2030 Comprehensive Plan Future Land Use Map



- Future Land Use
- LDR
 - MDR
 - HDR
 - Office Park
 - Commercial
 - MU
 - Business Park
 - Public
 - Rural Developing
 - Rural Preserve
 - Park
 - MUSA
 - MRCCA Boundary



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ORDINANCE #11-__
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-90 "MAP" OF CHAPTER 117 OF THE CITY CODE OF RAMSEY, MINNESOTA.

SECTION 1. AMENDMENT

The following legally described properties or portions thereof, herein attached as Exhibit A, are hereby rezoned from R-1 Residential (Central Rural Reserve) to R-1 Residential (Rural Developing).

(the "Subject Property")

SECTION 2. MAP

The City is hereby instructed to cause this amendment to be shown on the "City of Ramsey Zoning Map", which map was adopted pursuant to Section 117-90 of the Ramsey City Code.

SECTION 3. EFFECTIVE DATE

This ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota the _____ day of _____, 2010.

Mayor

ATTEST:

City Administrator

- Introduction date:
- Posting dates:
- Adoption date:
- Publication date:
- Effective date:

Exhibit A
R-1 Residential (Central Rural Reserve) to R-1 Residential (Rural Developing)

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223225320012	163225440001	213225220015	203225420014	223225230002
213225320009	213225120001	213225120002	163225430001	223225420001
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223225340015	203225410009	223225330002	203225410023	223225330025
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213225320021	223225310020	213225420009	213225430034	223225330020
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163225310005	223225320017	213225420040	213225330023	213225320023
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**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Vice Chairperson Gary Van Scoy
 Commissioner Randy Bauer
 Commissioner Ralph Brauer
 Commissioner Andrew Dunaway
 Commissioner Joseph Field
 Commissioner Robert Schiller

Members Absent: Chairperson Gary Levine

Also Present: Senior Planner Tim Gladhill
 Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

- 1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

- 1) City Council regular meeting minutes dated February 22, 2011
- 2) City Council regular meeting minutes dated March 8, 2011
- 3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 10 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 “These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety”. #3 “The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m.” #22 “That the IUP shall abide by all lease terms between the PERMITTEE and the City”.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.

Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the principals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

Tim Gladhill
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary

CC Regular Session

7. 6.

Meeting Date: 06/14/2011

By: Tim Gladhill, Community Development

Title:

Adopt Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Background:

At a recent Work Session, the City Council reviewed a list of potential amendments to the City's Zoning Code related to accessory structures and buildings. Based on Council input, Staff is forwarding a proposed ordinance to reflect that discussion.

Notification:

The Public Hearing was properly notified in the Anoka County Union, the City's official newspaper for Public Notices.

Observations:

The proposed amendments are intended to better reflect the future land use vision of the different residential land uses and provide for additional flexibility and clarification within each zoning district. Specifically, the ordinance amends the Code as follows:

- Provides for separate sub-sections for MUSA and Rural Developing categories in order to allow for use of metal panel (pole barn) structures in the Rural Developing area.
- Excludes attached garages from square footage calculations to provide for additional square footage per lot (still need to meet maximum building coverage requirements).
- Provides for better design standards for metal panel structures in order to allow for a broader use in the Rural Developing area.
- Provides for an administrative process for two-story accessory structures.
- Provides for clarification on driveway requirements for certain structures.
- Provides for additional flexibility within environmental overlay districts.

The impetus for the amendment is based on a City Council strategic goal to look at better residential design and architectural standards and provide for additional accessory structure space based on recent amendments to the public nuisance ordinance. The additional square footage is intended to allow for enclosed space to store various items that are addressed by off-street parking and blight regulations without the additional process of a conditional use permit. Over the past several years, the City has established a consistent policy in permitting larger accessory buildings. Many of these conditions included in conditional use permits can now be processed administratively. The amendment also protects the residential and architectural character of our residential neighborhoods by providing design standards and flexible tools.

The Planning Commission reviewed the case on May 5, 2011 and recommended the following additions:

- CUP required for all two-story accessory structures within the MUSA and two-story accessory structures on parcels less than two (2) acres outside of the MUSA.

The ordinance was introduced on May 31, 2011 and is now eligible for adoption.

Funding Source:

Amendments are being processed as part of regular staff duties.

Staff Recommendation:

The Planning Commission held a Public Hearing on May 5, 2011 and recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings).

Committee Action:

Motion to waive the Charter requirement to read the ordinance aloud -AND- adopt the ordinance to amend City Code Section 117-349 (Accessory Uses and Buildings).

Roll Call Vote:

Councilmember Elvig
Councilmember McGlone
Councilmember Wise
Councilmember Backous
Councilmember Tossey
Mayor Ramse

Attachments

Proposed Ordinance

Planning Commission Minutes dated 5/5/11

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/02/2011 05:34 PM
Tim Gladhill (Originator)	Tim Gladhill	06/03/2011 09:48 AM
Aaron Backman	Aaron Backman	06/08/2011 01:31 PM
Form Started By: Tim Gladhill		Started On: 06/01/2011
	Final Approval Date: 06/08/2011	

ORDINANCE #11-_____

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-349 (ACCESSORY USES AND BUILDINGS) OF THE RAMSEY CITY CODE.

The City of Ramsey ordains:

SECTION 1 AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2 AMENDMENTS

City Code Section 117-349 is amended as follows (additions indicated as underline, deletions indicated as ~~strike through~~)

Sec. 117-349. - Accessory uses and buildings.

- (a) Sport courts and other impervious surfaces must meet the minimum setbacks established for accessory buildings in section 117-111 unless otherwise specified by this Code.
- (b) Every commercial fishing pond shall be enclosed by a fence or wall not less than four feet high to prevent uncontrolled access by small children.
- (c) Swimming pools and spas (also see chapter 105, article III).
 - (1) *Setback requirements.*
 - a. Swimming pools and spas shall be set back a minimum of ten feet from all adjoining lots. For corner lots, swimming pools and spas shall meet the required side yard setback for buildings in the applicable zoning district (section 117-111(d)). Swimming pools and spas may not extend closer to the front lot line of the parcel than the principal structure

located on said parcel, except that on residential parcels of one acre or more in size, a swimming pool or spa may be constructed closer to the front lot line than the principal structure, provided that such swimming pool or spa can maintain a 200-foot setback from the property line.

- b.** A swimming pool or spa may not be located closer than four feet to the principal structure located on the parcel where the swimming pool or spa is to be constructed.
- c.** No swimming pool or spa may be constructed within 20 feet of any portion of an on-site sewer system or any private water well.
- d.** No person shall build, construct, locate or install a swimming pool and walkway or spa within any easement.

(2)

Fencing.

- a.** *Temporary fencing.* During the construction of any in-ground swimming pool or spa, the construction area must be secured with a portable fence which is not less than four feet in height.
 - 1.** Temporary fencing shall be flush with the ground and securely anchored.
 - 2.** Supportive posts shall be placed no more than eight feet apart.

b.

Permanent fencing.

- 1.** All aboveground swimming pools that have a minimum side-wall height of four feet need not be fenced, but shall have removable steps, which steps shall be removed when the swimming pool is unattended. In the event that an accessory deck to the swimming pool is constructed, which is adjacent to any part of the swimming pool, said deck shall include, on its entire outside perimeter, a 36-inch-high guard rail. The guard rail shall be constructed so that no open space within it is wider than six inches.
- 2.** All outdoor spas shall have either a fence as described in subsection (c)(2)b.1 of this section, or a secured cover.

(3)

Noise.

- a.** The swimming pool or spa shall be designed, constructed and sited in such a way as to limit noise generated by its mechanical equipment, so as not to create a nuisance and/or affect the reasonable use and enjoyment of adjacent property owners.
- b.**

The swimming pool and/or spa shall be sited on the parcel so that its mechanical equipment, including heating and filtering equipment, is located at least 30 feet from the inhabited portion of neighboring residential structures.

(4)

Pool walkway deck and deck drains. Unobstructed deck areas not less than 48 inches wide shall be provided to extend entirely around each in-ground swimming pool. Swimming pool decks shall be constructed above, but not more than nine inches above, the normal water line. The required deck area shall be constructed of impervious material. The deck shall have a pitch of at least one-fourth inch to the foot, designed so as to prevent back drainage into the pool. If deck drains are provided, drain pipe lines shall be at least two inches in diameter; drain openings shall have an open area of at least four times the cross sectional area of the drain pipe. Deck drains shall not be connected to the re-circulation system pipe.

(5)

Swimming pool drainage. To the extent feasible, back flush water or water from pool drainage shall be on the owner's property or into approved public drainageways. Water shall not drain onto adjacent or nearby private land.

(6)

Lighting. Lights used in conjunction with a swimming pool and/or spa shall be located and constructed so as to deflect away from adjacent property and in such a manner that they do not create a nuisance or affect the reasonable use and enjoyment of adjacent property.

(7)

Permits. Swimming pools or spas that are less than 5,000 gallons shall be allowed without the issuance of a building permit; however, a zoning permit must be obtained prior to the swimming pool or spa being constructed, installed, or moved onto a property.

(d)

Accessory buildings.

(1)

Any proposed accessory building should be located on the parcel of land so as to allow for orderly future re-subdivision of a parcel on which the building is to be located.

(2)

No accessory building shall be constructed on any lot prior to the time of construction of the principal building.

(3)

Detached accessory buildings with 120 square feet or less of floor area shall be allowed without issuance of a building permit. However, a zoning permit must be obtained prior to the building being constructed or moved onto a property. Detached accessory buildings not exceeding 120 square feet shall comply with all required setbacks and zoning regulations. Detached accessory buildings not exceeding 120 square feet of floor area may be finished with hardboard lap siding, vinyl lap siding, metal siding, metal panels, wood (painted) and/or masonry. Prefabricated molded plastic storage containers not exceeding 120 square feet in floor area are permitted.

(4) Agricultural buildings, as defined in Minn. Stats. § 326B.103, subd. 3, shall require a zoning permit prior to the building being constructed or moved onto a property and shall comply with all other zoning regulations.

(5) Detached accessory buildings greater than 120 square feet in floor area shall require a building permit and comply with all applicable building codes and zoning regulations.

(6) Accessory building height.

a.

The height of detached accessory buildings shall not exceed 22 feet on parcels two acres (87,120 square feet) or greater in size.

b.

The height of detached accessory buildings shall not exceed 16 feet on parcels less than two acres (87,120 square feet) in size. On parcels less than two acres, the height of side walls shall not exceed ~~fourteen~~ feet.

c.

The height of attached accessory buildings shall not exceed the height of the principal structure.

d.

A variance will be required to exceed the established height restrictions for accessory buildings. The variance shall be processed in accordance with the procedures established in [section 117-53](#). Criteria governing consideration of a variance request to exceed height restrictions on accessory buildings shall include, but not be limited to the following:

1.

Whether the variance will impair an adequate supply of light and air to adjacent property.

2.

Whether the variance will have the effect of allowing a use that is prohibited in the applicable zoning district.

3.

Whether the variance will impair established property values within the neighborhood.

4.

Whether the increased height will be compatible with the principal building on the same parcel.

5.

Whether the increased height will be compatible with existing development in the immediate neighborhood.

6.

Whether the variance requested is the minimum variance necessary to accomplish the intended purpose of the applicant.

(7)

[Architectural and exterior standards for accessory buildings:](#)

- a. Gambrel roofs (barn style) are permitted.
- b. Where provided, accessory buildings with metal panel exterior finish must include the following:
 - 1. If located in the front yard, shall include at least three (3) of the following:
 - i. Minimum of three (3) complimentary colors
 - ii. Minimum of 35% brick on front (street facing) façade.
 - iii. 100% vegetative screening. Use of vegetative screening shall require an agreement, recorded against the property with the Anoka County Recorder, specifying replacement standards, species, size of plantings, and other items as required by the Zoning Administrator.
 - iv. 10% window coverage on front (street facing) façade and common property lines.
- c. Driveways shall be required for doorway openings meeting or exceeding eight (8) feet wide by seven (7) feet tall. All driveways must meet underlying zoning district standards in which the property is located, except that Class V shall be permitted as an extension of an existing driveway for the sole purpose of accessing a detached accessory structure if the existing driveway is in compliance with current zoning standards.

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(8)

Detached accessory buildings shall be prohibited from containing complete independent living facilities (accessory apartments), which would include permanent provisions for living, sleeping, eating, and sanitation. Independent living facilities shall be considered those which meet three or more of the criteria in subsection (6)d of this section and have provisions for separating the living space.

(9)

Two-story accessory buildings shall ~~not~~ be permitted on properties under the following conditions:

- a. Within MUSA with the issuance of a Conditional Use Permit in accordance with City Code Section 117-51.
- b. Outside the MUSA on parcels less than two (2) acres in size with the issuance of a Conditional Use Permit in accordance with City Code Section 117-51.
- c. Outside the MUSA on parcels two (2) acres in size or greater,

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~~less than two acres in size. A conditional use permit shall be required for two-story accessory buildings on properties that are two acres or greater in size.~~

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(10)

No part of an accessory building shall extend into a drainage and utility easement or any required setback.

(11)

Any accessory building proposed to be within five feet, overhang to overhang, of the principal building shall either be made structurally a part of the principal building or the wall and soffit area of the accessory building that is within five feet of the principal building shall be constructed to a one-hour fire rating.

(12)

Accessory building location.

a.

On lots two acres (87,120 square feet) or greater in size, the detached accessory building may be located nearer the front property line than the principal building provided the following criteria are met:

1.

The placement of the detached accessory building maintains compliance with the standard front yard structure setback requirement for the respective zoning district;

2.

The exterior materials used on the detached accessory building match those of the principal building on the subject property unless otherwise provided for in this Section;

3.

The accessory building is designed with soffit, fascia and eave overhang; and

4.

The accessory building does not exceed the height of the principal building or 22 feet, whichever is less.

b.

On lots less than two acres (87,120 square feet) in size, the accessory building shall be located in the side or rear yard and shall not be located nearer the front property line than the principal building on that lot, unless a variance is obtained. This provision shall not apply to attached garages that maintain compliance with the applicable front yard setback requirement.

c.

Front, side and rear yard accessory building setback requirements are outlined in section 117-111(d).

d.

Detached accessory buildings may be located in the front (street facing) yard when located riparian lots in the Wild and Scenic, Critical Area, or Shoreland Overlay Districts, provided the structure meets the underlying front yard setback and cannot exceed the height of the principal structure. Detached accessory buildings located nearer the front property line than that of the principal structure must meet the same general design and materials as the principal structure.

(13)

All accessory buildings, with the exception of attached garages, shall be included when calculating the maximum square footage of accessory building space allowed on a property. All accessory buildings, including attached garages, shall be included ~~and~~ when determining the total number of accessory buildings on a property.

(14)

Accessory building size restrictions. Size restrictions and performance standards for accessory buildings in residential districts shall be as follows:

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a. R-1 Residential (MUSA)

Parcel Size (sq. ft. and acres) (excl. road right-of-way)	Maximum Square Footage Allowed for Accessory Buildings ¹	Maximum # of Acc. Bldgs. Allowed (includes primary garage)	Exterior Finish Permitted	Architectural Standards Required	Maximum Allowable Height in Feet (one story buildings permitted, two with CUP and 2 acres)
0—21,779 (0 to 0.5 acre)	10% of lot, or 1,500 square feet, whichever is smaller	2	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
21,780— 43,559 (0.5 acre to 1 acre)	1,800	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
43,560— 65,339 (1 acre to 1.49 acres)	2,200	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
65,340— 87,119 (1.5 to 1.99 acres)	2,400	3	Same general design and materials as home	Soffit, fascia, eave overhang to match home	16
87,120— 108,899 (2.0 to <u>2.49</u> acres)	2,400	3	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home	22 ⁴
108,900— 152,459 (2.5- 3.49 acres)	2,700	3	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home	22 ⁴
152,460— 196,019 (3.5- 4.49 acres)	3,000	4	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home	22 ⁴
196,020— 239,579 (4.5- 5.49 acres)	3,500	4	Same general design and materials as home or color compatible metal panels ²	Soffit, fascia, eave overhang to match home	22 ⁴
239,580—	3,900	4	Same general	<u>Soffit, fascia,</u>	22 ⁴

283,139 (5.5-6.49 acres)			design and materials as home or color compatible metal panels ²	<u>eave overhang to match home</u> None ³	
283,140—326,699 (6.5-7.49 acres)	4,300	5	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
326,700—370,259 (7.5-8.49 acres)	4,700	5	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
370,260—413,819 (8.5-9.49 acres)	5,100	5	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
413,820—435,599 (9.5 to 9.99 acres)	5,500	5	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
435,600—871,199 (10 to 19.99 acres)	6,000	6	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
871,200—1,742,399 (20 to 39.99 acres)	8,000	7	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴
1,472,400 plus (40 acres or more)	12,000	8	Same general design and materials as home or color compatible metal panels ²	<u>Soffit, fascia, eave overhang to match home</u> None ³	22 ⁴

¹ A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

² If the accessory building is closer to the front property line than the principal building, then the

construction must have the same general design and materials as the home.

³ If the accessory building is closer to the front property line than the principal building, then a design with soffit, fascia and eave overhang will be required.

⁴ If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.

b. R-1 Residential (Rural Developing)

<u>Parcel Size (sq. ft. and acres) (excl. road right-of-way)</u>	<u>Maximum Square Footage Allowed for Accessory Buildings¹</u>	<u>Maximum # of Acc. Bldgs. Allowed (includes primary garage)</u>	<u>Exterior Finish Permitted</u>	<u>Architectural Standards Required</u>	<u>Maximum Allowable Height in Feet (one story buildings permitted, two with CUP and 2 acres)</u>
<u>0—21,779 (0 to 0.5 acre)</u>	<u>10% of lot, or 1,500 square feet, whichever is smaller</u>	<u>2</u>	<u>Same general design and materials as home or color compatible metal panels²</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>16</u>
<u>21,780—43,559 (0.5 acre to 1 acre)</u>	<u>1,800</u>	<u>3</u>	<u>Same general design and materials as home or color compatible metal panels²</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>16</u>
<u>43,560—65,339 (1 acre to 1.49 acres)</u>	<u>2,200</u>	<u>3</u>	<u>Same general design and materials as home or color compatible metal panels²</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>16</u>
<u>65,340—87,119 (1.5 to 1.99 acres)</u>	<u>2,400</u>	<u>3</u>	<u>Same general design and materials as home or color compatible metal panels²</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>16</u>
<u>87,120—108,899 (2.0 to 2.49 acres)</u>	<u>2,400</u>	<u>3</u>	<u>Same general design and materials as home or color compatible metal panels²</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>22⁴</u>
<u>108,900—152,459 (2.5-3.49 acres)</u>	<u>2,700</u>	<u>3</u>	<u>Same general design and materials as</u>	<u>Soffit, fascia, eave overhang to match home</u>	<u>22⁴</u>

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<u>152,460—</u> <u>196,019 (3.5-</u> <u>4.49 acres)</u>	<u>3,000</u>	<u>4</u>	<u>home or color</u> <u>compatible</u> <u>metal panels²</u> <u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>196,020—</u> <u>239,579 (4.5-</u> <u>5.49 acres)</u>	<u>3,500</u>	<u>4</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>239,580—</u> <u>283,139 (5.5-</u> <u>6.49 acres)</u>	<u>3,900</u>	<u>4</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>283,140—</u> <u>326,699 (6.5-</u> <u>7.49 acres)</u>	<u>4,300</u>	<u>5</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>326,700—</u> <u>370,259 (7.5-</u> <u>8.49 acres)</u>	<u>4,700</u>	<u>5</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>370,260—</u> <u>413,819 (8.5-</u> <u>9.49 acres)</u>	<u>5,100</u>	<u>5</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>413,820—</u> <u>435,599 (9.5 to</u> <u>9.99 acres)</u>	<u>5,500</u>	<u>5</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>
<u>435,600—</u> <u>871,199 (10 to</u> <u>19.99 acres)</u>	<u>6,000</u>	<u>6</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels²</u>	<u>Soffit, fascia,</u> <u>eave overhang</u> <u>to match home</u>	<u>22⁴</u>

<u>871,200—</u> <u>1,742,399 (20</u> <u>to 39.99 acres)</u>	<u>8,000</u>	<u>7</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels</u> ²	<u>Soffit, fascia,</u> <u>22</u> ⁴ <u>eave overhang</u> <u>to match home</u>
<u>1,472,400 plus</u> <u>(40 acres or</u> <u>more)</u>	<u>12,000</u>	<u>8</u>	<u>Same general</u> <u>design and</u> <u>materials as</u> <u>home or color</u> <u>compatible</u> <u>metal panels</u> ²	<u>Soffit, fascia,</u> <u>22</u> ⁴ <u>eave overhang</u> <u>to match home</u>

¹ A portion of the square footage allowed for accessory buildings shall be utilized or reserved for a primary garage. The primary garage shall be at least 400 square feet in size.

² If the accessory building is closer to the front property line than the principal building, then the construction must have the same general design and materials as the home or with metal panels as outlined in this Section.

⁴ If the accessory building is closer to the front property line than the principal building, then the height of the accessory building cannot exceed the height of the principal building or 22 feet, whichever is more restrictive.

SECTION 3 SUMMARY

The following official summary of Ordinance #11-__ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #11-__ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-349 (Accessory Structures) to:

- Provide separate standards for the R-1 Residential (MUSA) and R-1 Residential (Rural Developing) zoning districts to reflect land use descriptions in the 2030 Comprehensive Plan.
- Exclude attached garages from square footage calculations
- Provide flexibility in use of metal panel structures by providing additional architectural standard clarification
- Provide for flexibility for detached accessory structures when located along riparian lots within environmental overlay districts

SECTION 4 EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the ____ day of _____, 2011.

Mayor

ATTEST:

City Administrator

Introduction Date: _____

Posting Dates: _____

Adoption Date: _____

Publication Date: _____

Effective Date: _____

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, May 5, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Vice Chairperson Gary Van Scoy
 Commissioner Randy Bauer
 Commissioner Ralph Brauer
 Commissioner Andrew Dunaway
 Commissioner Joseph Field
 Commissioner Robert Schiller

Members Absent: Chairperson Gary Levine

Also Present: Senior Planner Tim Gladhill
 Economic Development/Marketing Manager Aaron Backman

CALL TO ORDER

Vice Chairperson Van Scoy called the regular meeting to order at 7:01 p.m.

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Schiller, Bauer, Brauer, and Field. Voting No: None. Absent: Chairperson Levine.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Bauer, seconded by Commissioner Field to approve the following minutes as presented:

- 1) Planning Commission regular meeting minutes dated April 7, 2011.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Chairperson Levine.

NOTE CITY COUNCIL MINUTES

The following Council minutes were noted:

- 1) City Council regular meeting minutes dated February 22, 2011
- 2) City Council regular meeting minutes dated March 8, 2011
- 3) City Council regular meeting minutes dated March 22, 2011

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7333 Sunwood Dr. NW; Case of Leroy Signs, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:02 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Senior Planner Gladhill stated this seems consistent with the approval already given to NAU and Staff is recommending approval.

Scott Laage with Leroy Signs stated the illuminated back letters didn't fit their need, because they are using LED and it absorbs into the background and does not reflect the light. The face lite letters NAU is requesting to use are the same type of lettering as on the Medical Examiners building.

Commissioner Bauer asked if the applicant's request is consistent with the changes that the City is looking at making to the sign ordinance.

Senior Planner Gladhill stated absolutely, we are going to look at what we have approved and look at what can be approved administratively and at the design guidelines. There are some ways for flexibility. The applicant is asking for 24 inches in height and 18 inches is what is going to be the baseline height for administrative approval.

Vice Chairperson Van Scoy stated that one of the discussions in the past was that a lot of the signs in The COR would be at street level, and most of what the Commission is asked to approve are second story, and he asked if this would be addressed with the new ordinance.

Senior Planner Gladhill confirmed that it would and added that what makes this request different is that it is a single tenant building.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:13 p.m.

Commission Business

Motion by Commissioner Dunaway, seconded by Commissioner Bauer to recommend City Council approve the resolution adopting findings of fact favorable relating to Leroy Signs, Inc. request for a conditional use permit to exceed sign size restrictions established in City Code.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend City Council approve the issuance of a conditional use permit based on findings of fact relating to Leroy Signs, Inc. and adopt the resolution declaring the terms.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissions Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #2: Public Hearing – Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St. NW; Case of Lawrence and Paula Ferber

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:14 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Two letters in support of the applicant were submitted after the agenda was created.

Lawrence Ferber, 17441 Baugh St. NW, the applicant stated he has been operating the business for 39 years. It is a clean operation, a nice looking property and he does not have junk.

Vice Chairperson Van Scoy stated he would like to have a time limit on the permit and asked the applicant what was his timeframe for retirement, as was noted in the staff report.

Mr. Ferber replied two or three years.

Senior Planner Gladhill asked the applicant if he was comfortable with a sunset clause that would have the home occupation expire in three years. He also clarified that in the event this operation is discontinued for more than a year it expires, that the business cannot be sold to someone else that any future owner would have to go through the same process of approval, and that Mr. Ferber could not move the approval of the home occupation permit to another parcel.

Mr. Ferber replied he would like the permit to remain open and not expire.

Senior Planner Gladhill stated he would leave it to the commission if they want to entertain an expiration date or if they feel we have enough control within our city code to make sure this doesn't become a public nuisance. He continued that with the size of this parcel and the adequate separation that it should not impact the neighboring structures.

Vice Chairperson Van Scoy asked if there was a written report from the fire department. Senior Planner Gladhill stated there was not a written report, but the department has reviewed the substance of this case and is comfortable with the findings of fact and the terms in the permit.

Commissioner Dunaway asked how much automotive paint was stored on site.

Mr. Ferber stated a total of probably 5 - 10 gallons of thinner and reducers and only enough paint for what is needed for the current repair and then he properly recycles it.

Commissioner Bauer asked if the 39 years he has been in business has been at this location.

Mr. Ferber replied 19 years at this location and 20 years next door to this location. He is the sole employee, business has operated the same and is strictly by referral and no advertising is done.

Motion by Commissioner Dunaway, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:27 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council adopt the resolution adopting Findings of Fact favorable relating to the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Bauer, seconded by Commissioner Dunaway to recommend that City Council approve the applicant's request for a home occupation permit.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Dunaway, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #3: Consider Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:30 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Eileen Rick, 15059 Limonite St. inquired as to why she received a letter.

Senior Planner Gladhill stated everyone within the boundary received a letter because the zoning district was being changed back to what it was.

Ms. Rick asked if it was going back to one acre lots.

Senior Planner Gladhill explained that there is a two and one half-acre lot minimum for any redevelopment. Those lots that are one acre lots will remain, however any future development would have a minimum lot size of two and one-half acres. He continued to explain the reason the one-acre lots are included in this district.

Carol Sibbel, 7311 Alpine Drive, asked if this does pass when it would be reviewed again.

Senior Planner Gladhill stated every ten years the city is required to update its Comprehensive Plan. There are opportunities for comp plan amendments; however, in this fashion it is done once every ten years. If you have five acres you would be able to divide into two lots, there might be some public infrastructure requirements.

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 7:43 p.m.

Commission Business

Commissioner Bauer asked if there is no action taken, does it remain 10 acre lot requirement.

Senior Planner Gladhill stated it would remain Central Rural Reserve, which would be in conflict with the current Comprehensive Plan. The City would need to request an amendment to the Comprehensive Plan with the Metropolitan Council.

Discussion ensued regarding the number of one acre lots already in existence in the zoning district.

Commissioner Brauer stated that the reason for the 10 acre lot minimum was to prevent the owners of the larger parcels from having one acre lot developments right next to them.

Vice Chairperson Van Scoy stated another criteria in combining the different lot sizes besides the size of the lot, is to keep this area outside of the MUSA.

Commissioner Field clarified that the only properties affected by this change are those five acres or larger in size that have a potential for subdivision.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend the City Council approve the Ordinance to amend the Official Zoning Map as presented.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #4: Request for Interim Use Permit for a Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:51 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Karl Janzen, 9131 178th Avenue NW, and Tim Marchiafava 19119 Waco Street, Elk River the applicants stated they started looking into a Go-Cart track about 18 months at a different site that didn't work out with the owner. They asked the City if they would be interested in a joint venture. They stated it is a win/win situation for both the city and them. There shouldn't be a dust issue. The motors are 5 hp Briggs and Stratton, 4-cycle with mufflers mandated. The applicants presented two letters one from Coborns, and one from Acapulco Restaurant in support of the Go Cart Track.

Vice Chairperson Van Scoy stated he would like the noise addressed, as that has been the number one concern of other motor type activity in the City.

Senior Planner Gladhill read the letters in support presented from Coborns and Acapulco Restaurant.

Vice Chairperson Van Scoy questioned if all business in the area received notification.

Senior Planner Gladhill stated notice went out to the property owners within 350 of this property, which might not have been received by each of the tenants.

Jeff Wise, 7901 165th Avenue, stated he was in support of the Go Cart Track as it is good for his business and all the businesses in the area. The pine fence going up will keep it clean.

Commissioner Bauer asked if the applicants had long range plans as to how to proceed when the Highway #10 and Armstrong interchange develops.

Mr. Marchiafava stated they want to show that they are a viable business and good for the City and when the interchange develops the City will want to retain the business and work with them to find a new location.

Commissioner Bauer asked what would happen to the site if the track didn't stay in business.

Mr. Janzen stated the provisions in the contract state they have to turn it into a flat piece of land, which would be to remove fencing and light poles and re-grading.

Commissioner Field asked what other locations they have operated their racetrack and if the participants provide their own go-cart.

Mr. Janzen stated the Sherburne County Fairgrounds, Wisconsin, Cokato, MN and the participants provide their own go-cart.

Commissioner Field asked what the schedule was.

Mr. Marchiafava stated Friday nights as a general guideline. The gates will open at 5:00 p.m., race at 7:00 p.m. and close at 10:00 p.m. There are a few opportunities that they might race on a different night.

Commissioner Dunaway noted that each machine puts out 75 decibels of noise and asked how many teams are running at any particular time.

Mr. Janzen stated there will be three to 12 carts on the track at a time. He continued that there would be more noise from Armstrong Blvd. and Highway #10 then there would be from the go-carts.

Senior Planner Gladhill stated that noise is measured at the property line and has to sustain the level for a fair amount of time.

Commissioner Brauer asked if Senior Planner Gladhill was comfortable that the noise ordinance would manage any noise problems with this track.

Senior Planner Gladhill stated the applicants have to work within the noise ordinance and the data they have provided states they will be in compliance.

Vice Chairperson Van Scoy asked clarification of the schedule and if the applicants were planning on having a sound system.

Mr. Janzen stated the schedule would be once a week at the most and they haven't planned on a sound system.

Vice Chairperson Van Scoy asked if the racers are primarily children or exclusively children.

Mr. Janzen stated they are primarily children. The ages range from six to 60. Parents will bring their children and race with them. Seventy-five percent are under the age of 16.

Commissioner Field asked if the insurance is provided by the applicants, or if the teams have their own insurance. Mr. Janzen replied they cover insurance for the property, racers, and spectators.

Commissioner Brauer stated in the agreement it states that it would be twice a week and the applicants had stated once a week.

Mr. Marchiafava stated there is the option for twice a week, maybe a Wednesday and a Friday. It is not a regular occurrence; however it is nice to have the option.

Commissioner Dunaway asked how many races are run on a night and how the dust will be controlled.

Mr. Janzen stated there are seven or eight classes and each runs three times. There is a water truck that will water the track before, during and after each race.

Commissioner Field asked if there are additional parking spaces.

Senior Planner Gladhill stated we have verbal or written approval from two different property owners. There will be items to work through following Council review and approval and one of those items is to determine whether an easement needs to be given so there is a recordable document so it will survive sales of the different parcels.

Commissioner Dunaway asked how many spectators can be accommodated.

Mr. Marchiafava stated there is a bleacher that will hold 45 and plenty of ground space for blankets or lawn chairs. If attendance grows past that they would put up another set of bleachers.

Tim Kelsey, 7900 151st Lane, stated his concern regarding the traffic on Armstrong Blvd. with these events and oil getting onto the dirt.

Senior Planner Gladhill stated Armstrong is getting some upgrades this summer; signalization is going in at Bunker Lake Blvd. intersection. There is a need for upgrades and an interchange and the City saw that through the Comprehensive Plan process. He added that the applicant will be responsible for any environmental cleanup.

Mr. Wise stated two years ago when Oasis was still in operation they had more than 50 vehicles in a two hour timeframe pull into their business. The racers will be entering the site off of 146th Avenue and that was done to prevent traffic back up.

Motion by Commissioner Bauer, seconded by Commissioner Field, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Field, Dunaway, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 8:43 p.m.

Commission Business

Commissioner Dunaway stated he does have some concern regarding the traffic with Legacy Christian Academy coming and school activities being on Friday nights.

Mr. Janzen stated the race dates are after school ends and before it starts in the fall again.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that City Council adopt the resolution adopting findings of fact favorable to the applicant relating to the request for an Interim Use Permit to allow for commercial outdoor recreation for the operation of a Go-Cart Track.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 and combining condition #2 and #22.

Further Discussion

Commissioners discussed the IUP terms and a friendly amendment was made and accepted.

Motion by Commissioner Brauer, seconded by Vice Chairperson Van Scoy to recommend that City Council approve the Interim Use Permit based on findings of fact; contingent upon compliance with the City Staff Review Letter dated April 28, 2011 with the following changes to conditions: #2 “These IUP uses are for a five year term commencing on the date of approval of this permit or including termination of the IUP in the event the Subject Property is needed for another public purpose including, but not limited to, the construction of Armstrong Boulevard. This IUP is defined in Section 117-52 of City Code. City Staff will monitor the events for any problems related to traffic, crowd control, noise, and other issues related to public safety”. #3 “The PERMITTEE may operate no more than twice per week and no race shall commence after 10:00 p.m.” #22 “That the IUP shall abide by all lease terms between the PERMITTEE and the City”.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, Dunaway, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

Case #5: Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 9:00 p.m.

Presentation

Senior Planner Gladhill presented the Staff Report.

Citizen Input

Discussion ensued regarding two story accessory structures and when a conditional use permit should remain a requirement to allow for them.

Mr. St Hilaire, 7335 Alpine Drive, stated he has a land locked parcel and would like some resolution to this situation.

Senior Planner Gladhill stated these are two separate issues, he was familiar with the situation; however what is being reviewed and discussed today has nothing to do with land locked parcels. He continued that the City has offered various solutions to both parties and their attorneys and this is not something that is going to be resolved tonight.

Norman Archer, 15410 Jackel Street, stated he built a two story structure eleven years ago and a storm came through and now it needs to be replaced. The ordinance in place now does not allow for him to rebuild the structure at the current height. He stated that he has been waiting for this ordinance to be brought forward so he could rebuild.

Senior Planner Gladhill described the process of the ordinance to this point.

Vice Chairperson Van Scoy thanked Mr. Archer for working with Staff and following the guidelines of city code, as not everyone does. He asked Mr. Archer if the changes that are being reviewed were favorable to him. Mr. Archer said they were.

Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The public hearing closed at 9:41 p.m.

Commission Business

Commissioner Schiller suggested that attached garages be excluded from the total number of accessory structures allowed.

Commissioners continued discussing the two story accessory structure requirements.

Motion by Commissioner Dunaway, seconded by Commissioner Field to recommend that the City Council adopt the ordinance to amend City Code Section 117-349 (Accessory uses and buildings) with the following amendments to the draft ordinance: clarifying two story in different areas, checking that the intent of the language is captured in the footnotes, and excluding attach garages rather than primary garages.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine.

Planning Commission recessed at 9:57 p.m. and returned at 10:02 p.m.

Case #6: Recommend Planning Services Consultants for Interview with the City Council

Presentation

Senior Planner Gladhill presented the Staff Report.

Commissioner Brauer questioned that Farr & Associates were one of the applicants, however, not one of the five.

Senior Planner Gladhill stated their location and travel expense were considered in the decision. There will be occasions the consultant will need to attend meetings and the cost was factored into their response.

Commissioner Brauer asked if the Commission could pass on to council that it give staff the flexibility to call on Farr's expertise if and when needed, especially if the City goes to form based codes.

Senior Planner Gladhill stated if that is the direction or recommendation of the Planning Commission Staff will pass that along, however, we have to look at budget constraints and make sure we can handle both.

Economic Development/Marketing Manager Backman stated that as they looked at these companies they looked at the principals and who they are assigning to do the work.

Discussion ensued regarding the proposals for planning services.

The Planning Commission recommends that Staff and Council make the decision regarding the firms with the flexibility to call on Farr & Associates as a potential resource for special projects.

Case #7: Update on Legislation Related to Variance Authority

The Update on Legislation Related to Variance Authority was noted.

Case #8: Review Upcoming Comprehensive Plan Amendments

The Review on Upcoming Comprehensive Plan Amendments was noted.

Case #9: Staff Update

The Staff Update was noted.

Case #10: Zoning Bulletin

The Zoning Bulletin was noted.

Case #11: Upcoming Training Opportunities

Upcoming Training Opportunities was noted.

Case #12: APA MN Newsletter

The APA MN Newsletter was noted.

OTHER COMMISSION BUSINESS

ADJOURNMENT

Motion by Vice Chairperson Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Dunaway, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Chairperson Levine.

The regular meeting of the Planning Commission adjourned at 10:26 p.m.

Respectfully submitted,

Tim Gladhill
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary