

City of Ramsey
Agenda
Regular City Council
Tuesday July 12, 2011
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Approve Agenda**
- 5. Consent Agenda**
 1. Acknowledge Anoka County's Plans and Specs for the 2011 Construction of a Boat Landing and Fishing Platform.
 2. Approval for Exemption for a Gambling License for the Anoka County Pheasants Forever at Game Fair.
 3. Approve the following Meeting Minutes:
 - 1) City Council - Regular - May 31, 2011
 4. Adopt Resolution #11-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of June 23, 2011 through July 7, 2011
 5. Adopt Resolution 11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP 10-24 Wetland 656 W Outlet
 6. Adopt Resolution #11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP #10-32 176th Avenue Culvert Replacement
 7. Approve RESOLUTION #11-07-XXX Applying for Federal Funding for the Mississippi River Trail
 8. Report from Public Works
- 6. Public Hearing**
- 7. Council Business**
 1. Consider Award of Contract for City Improvement Project 10-25; the Bituminous Paving of Chameleon Street
 2. Consider Establishment of a Consultant Pool for Overflow Engineering Services
- 8. Mayor/Council/Staff Input**

9. Adjournment

CC Regular Session

5. 1.

Meeting Date: 07/12/2011

By: Mark Riverblood, Engineering/Public Works

Title:

Acknowledge Anoka County's Plans and Specs for the 2011 Construction of a Boat Landing and Fishing Platform.

Background:

As Council may recall, a 2010 Strategic Goal was to initiate and cause construction of a boat landing and shore fishing opportunity in the undeveloped Mississippi West Regional Park, immediately south of the COR on the river. This goal is successfully progressing with the County letting bids on this project in the month of July - with an anticipated 'substantial completion' in the Fall of 2011.

The purpose of this case is to acknowledge that the project has been approved by the city and county, but also that respective staff desired to have this item placed on Council's consent agenda as both an informational item - but also as an opportunity to 'approve' the details of the construction documents.

Observations:

This consent case is also an opportunity to acknowledge that another goal is being met by this project; and that is beginning development of Mississippi West Regional Park. Staff feels that in addition to these important, new recreational improvements, users and residents will 'discover' the park, and momentum will build for more investments in amenities and trail connections funded by Metropolitan Council, and operated by Anoka County Parks.

Council is also reminded that the \$380,204 Federal Transportation Enhancement grant awarded earlier will provide the trail connections from Anoka, through Ramsey to connect with this project, again meeting another goal of increasing connectivity.

The following attachments include a myriad of details relating to this project:

- City of Ramsey Resolution approving the funding for the project.
- Approved Joint Powers Agreement (which includes the parks' Master Plan)
- JPA 'terms' (described in detail for the County Board)
- Site Plan (bid doc)
- Grading Plan (bid doc)
- Dimensional Plan (bid doc)
- Project Estimate

The approved JPA includes under part **II B**, the clause; *"The County shall not go out for bids until such time as the City has approved, in writing the plans and specifications for the Project"*. Therefore this case's actionable item is addressed below, under Council Action.

Funding Source:

The details of the funding are included in the attached resolution and Joint Powers Agreement; the essence of which is that, the city will pay \$18,000 in Lawful Gambling Fund monies, together with \$2,000 in Park Trust Funds to Anoka County, and loan for a brief period of time an estimated \$370,000.

It is anticipated that the county will receive the appropriation from Metropolitan Council for the improvements late in 2011, for the county to refund the estimated \$370,000 'loan' back to the city.

Council Action:

Approve Anoka County's Plans and Specs for the 2011 Construction of a Boat Landing and Fishing Platform

Attachments

Resolution October 2010

Approved JPA

JPA 'terms'

Site Plan

Grading Plan

Dimensions Plan

Construction Estimate

Form Review

Inbox

Brian Olson

Kurt Ulrich

Reviewed By

Brian Olson

Kurt Ulrich

Date

07/06/2011 02:13 PM

07/07/2011 01:20 PM

Form Started By: Mark Riverblood

Started On: 07/06/2011 01:31 PM

Final Approval Date: 07/07/2011

Councilmember Elvig introduced the following resolution and moved for its adoption:

RESOLUTION #10-06-131

**A RESOLUTION APPROVING A JOINT POWERS AGREEMENT FOR THE
CREATION OF A BOAT LANDING WITHIN THE MISSISSIPPI WEST REGIONAL
PARK**

WHEREAS, access to parks, natural resources, open space and recreation areas, are essential to the quality of life, health and welfare of the city of Ramsey and Metropolitan Area residents; and

WHEREAS, county and municipal park systems play an ever-important role in providing a diversity of needed recreational opportunities to individuals and families; and

WHEREAS, the City of Ramsey and Anoka County have, and will continue to meet these needs through cooperative and connected recreational improvements around and within the vicinity of the 204 acre Mississippi West Regional Park, one of which is proposed to be a boat landing and fishing pier with appurtenant facilities; and

WHEREAS, there is limited shore fishing opportunities and no boat landings along the 5 miles of the Wild and Scenic Mississippi River in Ramsey; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:**

- 1) That the City of Ramsey hereby allocates \$18,000.00 in Lawful Gambling Improvement funds for capital improvements to Anoka County Parks to for motor vehicle access, parking, boat landing with concrete planks or ramp, fishing pier and related amenities to be constructed no later than 2011.
- 2) That additionally, up to \$372,000 in Park Trust Fund monies are to be paid to Anoka County to be used for the capital improvements named herein, but that these funds are interim in use, and Anoka County will commence the construction of the improvements after receiving notice of eligibility from Metropolitan Council for repayment of these monies back to the city of Ramsey.
- 3) That without regard for receiving external funding for those city of Ramsey funds for this project, over and above a \$20,000 contribution, the city of Ramsey will receive full reimbursement from Anoka County no later than 2016.
- 4) That the attached Joint Powers Agreement for construction of boat launch facility at Mississippi West Regional Park is hereby approved with the conditions above.

RESOLUTION #10-06-131

Page 1 of 2

The motion for adoption of the foregoing resolution was duly seconded by Councilmember McGlone, and upon vote being taken thereon, the following voted in favor thereof:

Councilmember Elvig
Councilmember McGlone
Councilmember Jeffrey
Councilmember Look
Councilmember Wise

and the following voted against the same:

none


and the following abstained:

none

and the following were absent:


Mayor Ramsey
Councilmember Dehen

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 22nd day of June, 2010.



Mayor

ATTEST:



City Clerk

**JOINT POWERS AGREEMENT
FOR CONSTRUCTION OF BOAT LAUNCH FACILITY
AT MISSISSIPPI WEST REGIONAL PARK**

This Agreement is made and entered into this 27 day of July, 2010, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue North, Anoka, Minnesota, 55303, hereinafter referred to as "County," and the City of Ramsey, a municipal corporation under the laws of the State of Minnesota, 7550 Sunwood Drive Northwest, Ramsey, Minnesota 55303, hereinafter referred to as the "City."

WITNESSETH

WHEREAS, the County owns Mississippi West Regional Park, which currently does not have a boat launch facility located therein; and

WHEREAS, the City believes that because of population growth within the city and region, and the fact that there is not a boat launch facility on the Mississippi river for a 10 mile stretch between the cities of Elk River and Anoka, there is a current need for a boat launch facility in the Mississippi West Regional Park; and

WHEREAS, the County does not currently have regional grant funding to construct a boat launch facility in Mississippi West Regional Park; and

WHEREAS, the City has agreed to provide interim funding for the construction of a boat launch facility in Mississippi West Regional Park until such time as the County would receive regional park grant funds from the Metropolitan Council to reimburse the City for the cost of said construction; and

WHEREAS, Minnesota Statute § 471.59 authorizes political subdivisions of the State to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED AS FOLLOWS:

I. PURPOSE

The parties have joined together for the purpose of constructing a boat launch facility and other necessary improvements to support the boat launch facility in Mississippi West Regional Park, and to provide for the payment of the cost and maintenance thereof. These improvements are depicted in the attached Exhibit A and include the construction of a temporary access road from Traprock Street, parking facility and boat launch ("Project").

II. METHOD

A. Preliminary Planning/Approval

The County shall submit an updated Master Plan for Mississippi West Regional Park, to the Metropolitan Council incorporating the latest design concepts for facilities (including the Project) and trails within the park.

The County shall request authorization from the Metropolitan Council to commence development of the Project with future eligibility as a grant reimbursement project.

The County shall apply and manage the grant process through the Metropolitan Council CIP funding request including, grant administration and project documentation for the purpose of seeking funds to reimburse the City.

B. Design

Upon Metropolitan Council's approval of the revised Master Plan for Mississippi West Regional Park and authorization to commence development of the Project with future eligibility as a grant reimbursement project, the County shall undertake the design process. The County shall provide all engineering services to prepare the plans and specifications for the construction of the Project. The County shall not go out for bids until such time as the City has approved, in writing the plans and specifications for the Project.

C. Bidding/Construction

The County shall do the calling for all bids and the acceptance of all bid proposals and shall cause the construction of the Project in conformance with the plans and specifications. After receipt of all necessary governmental approvals, the County shall cause the construction of the Project during 2011.

III. COSTS

A. Within 30 days after the Metropolitan Council approves the Project as eligible for future grant reimbursement, the City shall pay to the County the sum of \$20,000.00 ("City's Share").

B. The contract costs of the work, or if the work is not contracted, the cost of all labor, materials, normal engineering costs and equipment rental required to complete the work, shall constitute the "Actual Construction Costs" and shall be so referred to herein. "Estimated Costs" are good faith projections of the costs, which will be incurred for this Project. Actual costs may vary and those will be the costs for which the relevant parties will be responsible.

C. The Estimated Costs of construction of the Project is \$390,000.00.

D. The City shall pay for the Actual Construction Costs of the Project. Upon award of the contract to construct the Project, the City shall pay to the County the Estimated Costs less the City's Share ("Deposited Amount"). If the Actual Construction Costs of the Project exceed the Deposited Amount, the City shall pay the County the difference within 30 days of the County providing documentation of said amount to the City. If the Actual Construction Costs is less than the Deposited Amount, the County shall at the time of the completion of the Project pay the difference to the City.

IV. TERM

This Agreement shall continue until such time as the County has connected the access road to other internal park roads to be constructed in the future and the City's obligation to maintain the access road has terminated as provided hereinafter.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and disbursements shall be made upon request by either party.

VIII. OWNERSHIP OF IMPROVEMENTS

All improvements constructed as a part of the Project shall be owned by the County.

IX. MAINTENANCE OF IMPROVEMENTS

The City shall at its sole cost maintain and repair the access road from Traprock Street to the parking lot for the boat launch until such time as said road is connected to future internal park roads. The City shall also provide ongoing surveillance and law enforcement at the boat launch and parking lot facility through the Ramsey Police Department. The County shall be responsible for maintaining and repairing the parking lot and boat launch.

X. REIMBURSEMENT TO CITY

The County shall reimburse the City for part of the cost to construct the Project in an amount equal to the difference between the Actual Construction Costs and the City's Share; provided that reimbursement shall be made only at such time and to the extent that the County receives funding from the Metropolitan Council for the Project.

XI. NOTICE

For purposes of delivery of any notices hereunder, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue North, Anoka, Minnesota 55303, on behalf of the County, and the City Administrator of Ramsey, 7550 Sunwood Drive Northwest, Ramsey, Minnesota 55303, on behalf of the City.

XII. INDEMNIFICATION

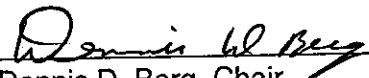
The City and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XIII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.


IN WITNESS WHEREOF, the parties of this Agreement have hereunto set their hands on the dates written below:

COUNTY OF ANOKA

By: 
Dennis D. Berg, Chair
County Board of Commissioners


Dated: 8/5/10

CITY OF RAMSEY

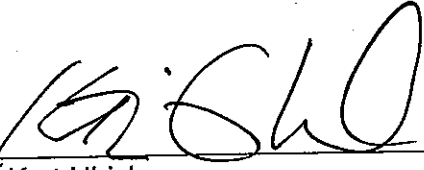
By: 
Bob Ramsey
Mayor

Dated: 7-27-10

ATTEST

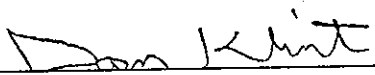
By: 
Terry L. Johnson
County Administrator

Dated: 8/5/10

By: 
Kurt Ulrich
City Administrator

Dated: 7/25/10

APPROVED AS TO FORM

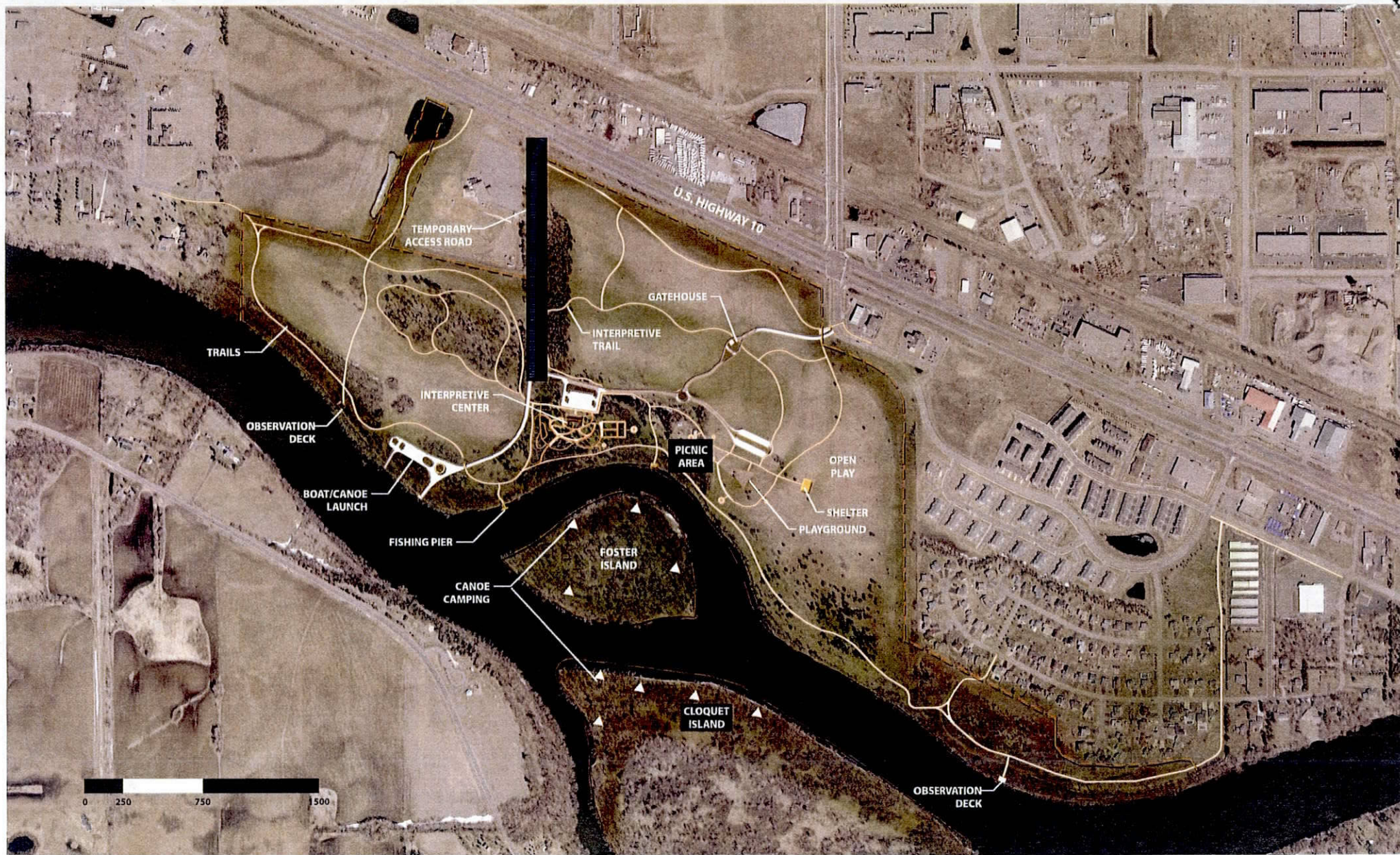
By: 
Dan Klint
Assistant County Attorney

Dated: 8-16-10

By: _____

Its: _____

Dated: _____



MISSISSIPPI WEST MASTER PLAN
 Conceptual Design
 (3.3.2010)

B. Draft Terms of Joint Powers Agreement – Mississippi West Regional Park Boat Launch and Access Road (15)

Purpose

To review and seek comment on proposed terms for a Joint Powers Agreement with the City of Ramsey for the construction of a boat launch at Mississippi West Regional Park.

Background/Discussion

The City of Ramsey has made a request to Anoka County to accelerate the timetable for construction of a boat launch on the Mississippi River in Mississippi West Regional Park. The City cites the lack of a boat launch between Anoka and Elk River (10 mile stretch) and a growing city and regional population as the basis for the request.

Currently, there are no Metropolitan Parks grant funds programmed for the boat launch or park development. The next conceivable opportunity is through the 2012/13 Regional Park and Trails Legacy Grant Program.

In light of this situation, the City of Ramsey has indicated a willingness to assist the County with temporary funding for the boat launch development, with the promise of future reimbursement to the City from future Metropolitan Parks grant funds. A similar approach to the development of regional trails has been used in the advanced funding of the Lexington Avenue, Bunker Lake Boulevard, and CSAH 14 trails vis-à-vis the cities of Blaine, Andover, and Centerville respectively.

The Parks and Recreation Department views this as a reasonable and workable solution to begin a phased development program for the regional park. A proposed concept plan for the park, showing the temporary boat access road off of Traprock Street and future park development, is attached for reference. The cost for construction of the boat launch and parking facility is also detailed in the following pages and is currently estimated at \$390,000.

Assuming the County and the City desire to move forward with a cooperative approach to this project, a formalized Joint Powers Agreement will be required. The initial outline of responsibilities for the county and the city in such an arrangement follows:

1. Anoka County Responsibilities:

- Submit an updated Master Plan for Mississippi West Regional Park to the Metropolitan Council incorporating the latest design concepts for facilities and trails.
- Request Metropolitan Council authorization to commence development of the boat launch and access road project at Mississippi West Regional Park with future eligibility as a reimbursement project.
- Implement the project design and bidding process: public meeting, concept design, permit applications, construction documents, bidding, and construction administration.
- Manage the grant process through the Metropolitan Council: CIP project funding request, grant administration, project documentation, reimbursement and closure.
- Execute reimbursement to the City of Ramsey for the cost of the project upon receipt of funds from the Metropolitan Council (2-4 years estimated for project funding in Metro Parks CIP).

2. City of Ramsey Responsibilities:

- Commit \$20,000 of city funds to the construction of the boat launch and access road.
- Assist in facilitating a public meeting on the master plan and site specific boat launch plan.
- Assist in obtaining local project approvals and permits.
- Provide advanced funding to Anoka County to construct the project beginning in 2011 (amount in addition to city's contribution of \$20,000).
- Provide maintenance of Traprock Street into the park, until boat launch road is connected to future internal park roads.
- Provide ongoing surveillance and law enforcement at the boat launch through the Ramsey Police Department.

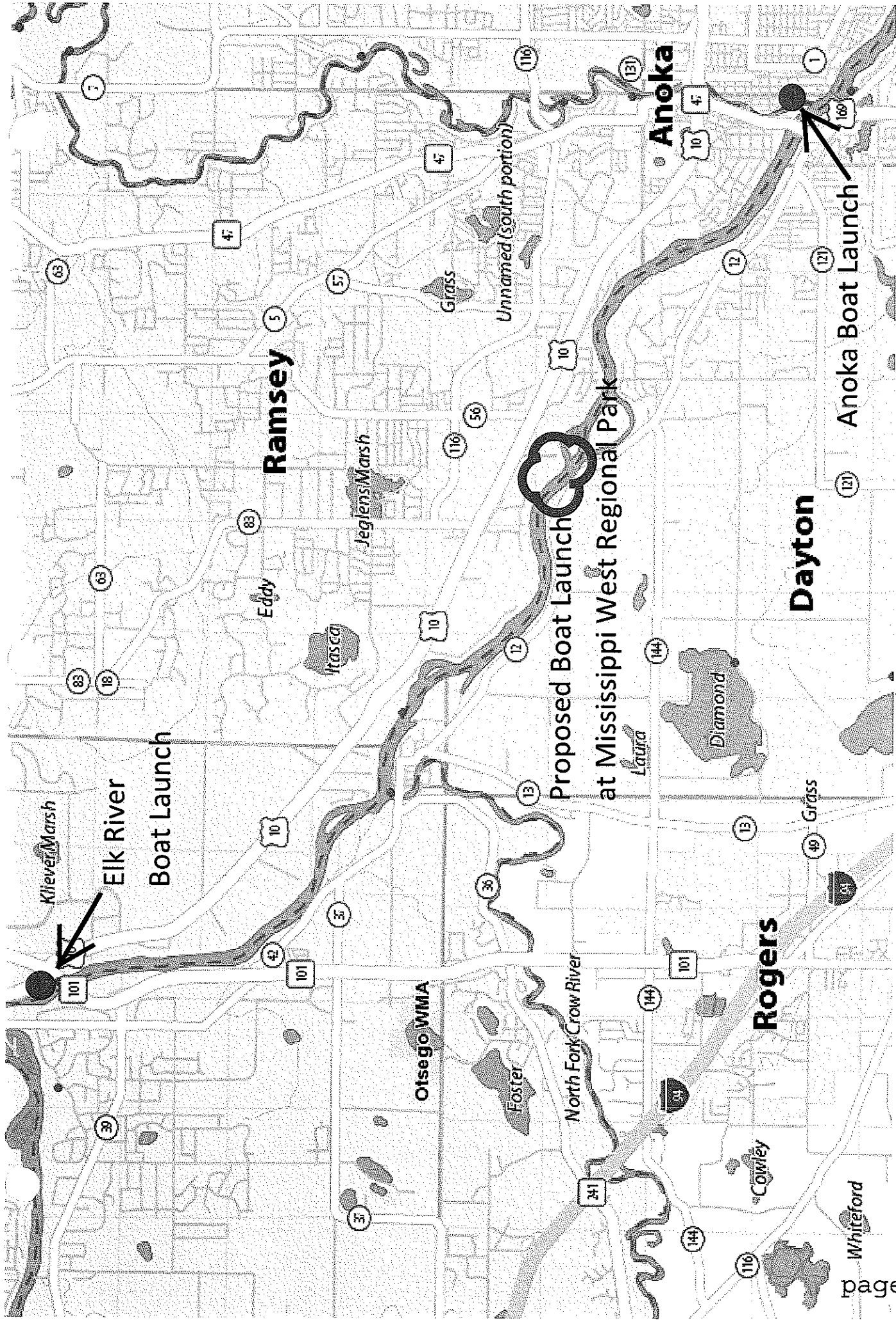
If the Parks and Recreation Committee agrees with the general direction of this arrangement, the following rough estimated timeline would be used in the implementation of the project:

- May 2010: execution of a joint powers agreement with the City of Ramsey
- June – September 2010: Metro Council master plan process and approvals
- Fall 2010: development of 2012-13 Parks and Trails Legacy funding requests
- Winter 2010/11: project planning / construction documents
- Spring 2011: project bidding
- Summer 2011: project construction and opening to public
- Fall 2011: estimated timing of grant agreement with the Metropolitan Council
- Winter 2011: estimated timing of reimbursement to the City of Ramsey

It should be noted that there is no certainty to the funding of the Regional Parks and Trails Legacy Program by the state legislature. Based on the current (and first) biennial appropriation to the program, and the anticipated continued funding split between the state parks and regional parks systems, the likelihood is strong that the metro regional park system and Anoka County will continue to see similar appropriations in fiscal years 2012 and 13. This would yield about \$1.6 million per year for regional park projects in Anoka County in each year of the biennium. Consequently, it would appear that the probability is rather good that funding from the 2012 Parks and Trails Legacy funding would be available for reimbursement to the City of Ramsey.

For Committee Action

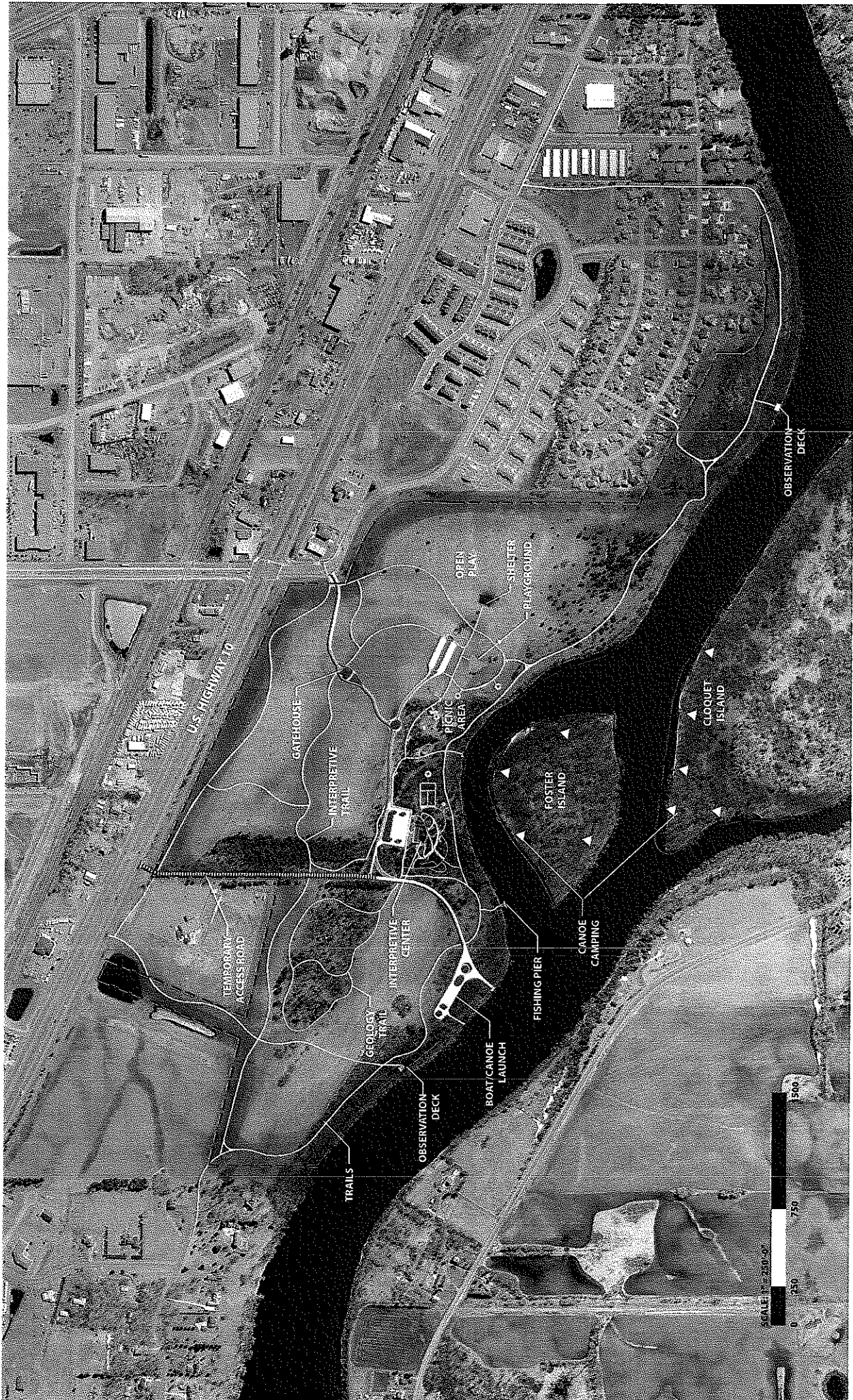
To consider authorizing the Parks and Recreation Department to negotiate a Joint Powers Agreement with the City of Ramsey for the development of a boat launch in Mississippi West Regional Park, with further review at the May 2010 Parks and Recreation Committee meeting.



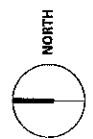
Boat Launches in the area of
Mississippi West Regional Park

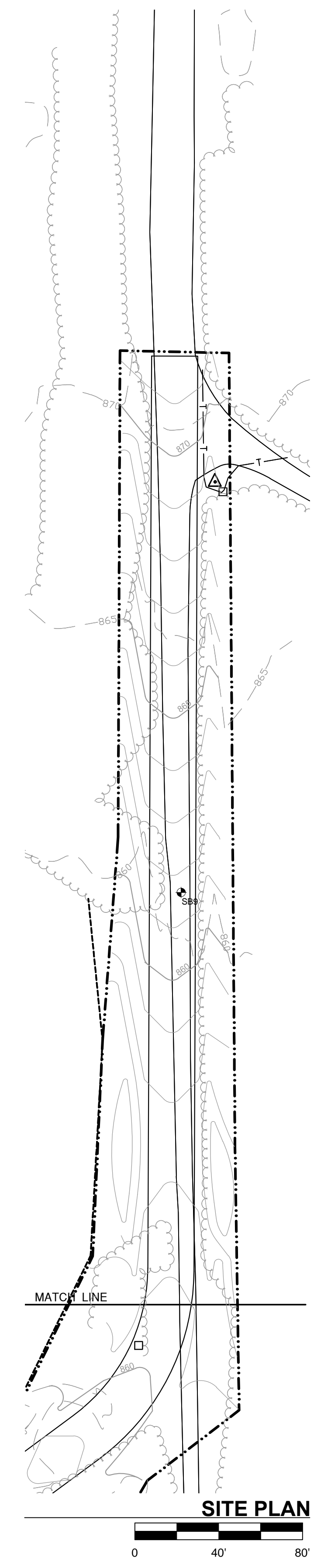
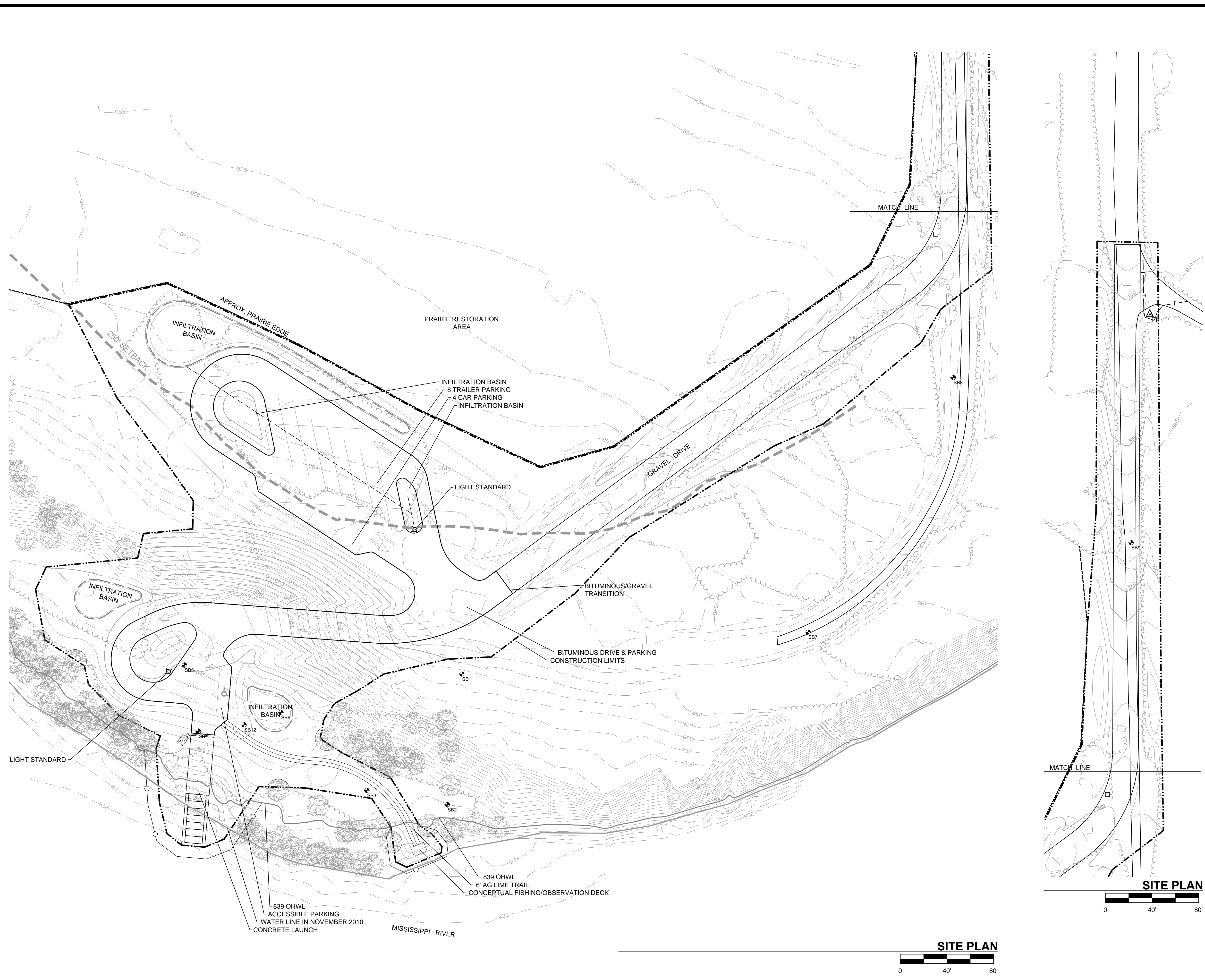
**Mississippi West Regional Park
 Temporary Road, Parking and Boat Launch Estimates**

Improvement Summary	
Item	Total Cost
Boat Launch Parking Lot	\$ 215,000
Boat Launch	\$ 40,000
Temporary Access Road	\$ 50,000
Signage	\$ 5,000
Survey (topographic survey and Construction Staking)	\$ 10,000
Removal/Demolition of House and Hazard Material Abatement	\$ 40,000
Permits (City, Watershed, escrow)	\$ 5,000
Subtotal	\$ 365,000
Contingency	\$ 25,000
Total	\$ 390,000



MISSISSIPPI WEST MASTER PLAN
 Conceptual Design
 (3.5.2010)





Call 48 Hours prior to digging.
Gopher State One Call
 Twin Cities Area: 651-454-8388
 Toll-Free: 1-800-252-1166

GENERAL PLAN NOTES:

CONTRACTOR IS ADVISED THAT ALL EXISTING SITE DATA, UTILITIES, TOPOGRAPHY, SPOT ELEVATIONS, VEGETATION, ETC. HAS BEEN PROVIDED BY THE ANOKA COUNTY SURVEYORS OFFICE AND ARE SHOWN IN THEIR APPROXIMATE LOCATIONS. CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS AND TOPOGRAPHIC CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. ANY DISCREPANCIES SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE OWNER/LANDSCAPE ARCHITECT.

ALL SITE FEATURES NOT NOTED FOR REMOVAL SHALL BE PROTECTED BY THE CONTRACTOR. ANY DAMAGE WILL BE AT THE CONTRACTORS EXPENSE.

CONTRACTOR SHALL CONTACT GOPHER STATE FOR ALL UTILITY LOCATIONS 48 HRS. PRIOR TO EXCAVATION-CONSTRUCTION.

REFER TO EXISTING CONDITIONS AND GRADING PLAN FOR ALL EXISTING AND PROPOSED GRADES.

CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING SITE AMENITIES, TREES, UTILITIES, ETC. FROM DAMAGE DURING CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY DAMAGE THAT OCCURS FROM CONSTRUCTION TO AREAS BOTH INSIDE AND OUTSIDE OF CONSTRUCTION LIMITS, AND ADDITIONAL AREAS DESIGNATED BY OWNER FOR PROTECTION (AT CONTRACTORS EXPENSE).

CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING INDICATED TREES TO REMAIN FROM DAMAGE. TO THE TREE ITSELF AS WELL AS THE ROOT SYSTEM TO THE DRIP LINE. SOME TREES MAY NOT BE ABLE TO BE PROTECTED TO THE DRIP LINE DUE TO EXISTING LOCATION. CONTRACTOR TO REVIEW TREE PROTECTION FENCE LOCATIONS WITH LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION.

CONTRACTOR SHALL STAY WITHIN CONSTRUCTION LIMITS UNLESS APPROVED OTHERWISE BY OWNER/LANDSCAPE ARCHITECT. MOVEMENT AND PARKING OF EQUIPMENT SHALL STAY WITHIN LIMITS OF CONSTRUCTION UNLESS OTHERWISE NOTED.

CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING ALL TRAFFIC CONTROL DEVICES AND SIGNS AS REQUIRED AND INDICATED PER PLAN, DETAILS, AND SPECIFICATIONS.

ALL PAVEMENT MARKING/STRIPING INDICATED TO BE 4" WIDE AND INSTALLED PER PLAN, DETAILS, AND SPECIFICATIONS AND IN ACCORDANCE WITH MNDOT STANDARDS.

EXISTING CONCRETE, BITUMINOUS, AGRAGATE AND COMPACTED SOILS TO BE COMPLETELY REMOVED WHERE PLANTING BEDS AND INFILTRATION BASINS ARE PROPOSED.

INFILTRATION BASINS AND PLANTERS TO BE OVER EXCAVATED A MINIMUM OF 3 FEET IN DEPTH AND INSPECTED BY LANDSCAPE ARCHITECT PRIOR TO BACKFILLING WITH SOIL APPROVED BY LANDSCAPE ARCHITECT.

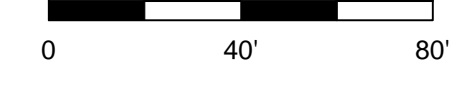
SITE CALCULATIONS APPROXIMATE

TOTAL LOT COVERAGE: (WITHIN LIMITS OF CONSTRUCTION)	180,767 S.F.	4.15 AC
BITUMINOUS DRIVE & PARKING LOT:	33,507 S.F.	19%
GRAVEL DRIVE:	22,014 S.F.	12%
NATURAL SURFACE TRAIL:	1,242 S.F.	0.5%
CONCRETE BOAT RAMP:	900 S.F.	0.5%
PERVIOUS GROUND COVER:	123,008 S.F.	68%
PARKING STALLS:	8 BOAT TRAILER 4 VEHICLE	
TYPICAL PARKING STALL SIZE:	45' x 12'	
HANDICAP STALLS:	1	

PLAN CALCULATIONS APPROXIMATE

BITUMINOUS DRIVE & PARKING	APPROX. 33,507 SF
GRAVEL ROAD	APPROX. 22,014 SF
CONCRETE BOAT RAMP	APPROX. 900 SF
NATURAL SURFACE TRAIL	APPROX. 1,242 SF

SITE PLAN



**ANOKA COUNTY
PARKS AND RECREATION**
 550 BUNKER LAKE BOULEVARD NW
 ANDOVER, MN 55304
 TEL (763) 757-3820
 FAX (763) 755-0230

CONTACT INFORMATION:
 Danielle Sanborn, Landscape Architect
 550 Bunker Lake Blvd NW
 Andover, MN 55304
 danielle.sanborn@co.anoka.mn.us
 763.767.2864

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.
 Registration: Landscape Architect
 State: Minnesota
 Number:
 Signature: Danielle Sanborn

NO.	DATE	DESCRIPTION

DESIGN PHASE:

DESIGN PLAN

BOAT LAUNCH CONSTRUCTION
 ANOKA COUNTY PARKS AND RECREATION
 MISSISSIPPI WEST REGIONAL PARK
 7560 139TH LANE NW, RAMSEY, MINNESOTA 55303

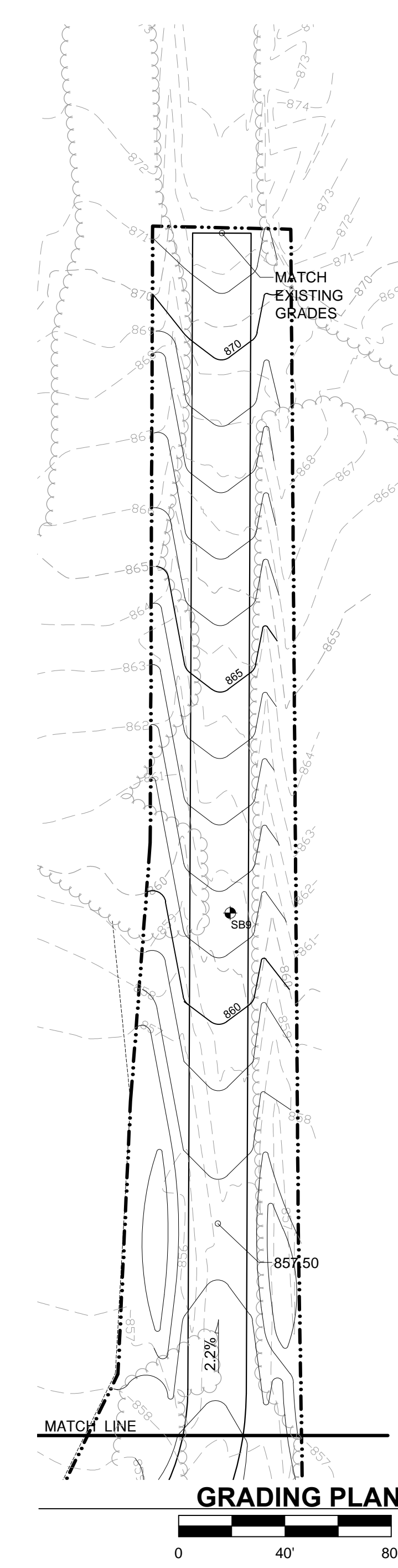
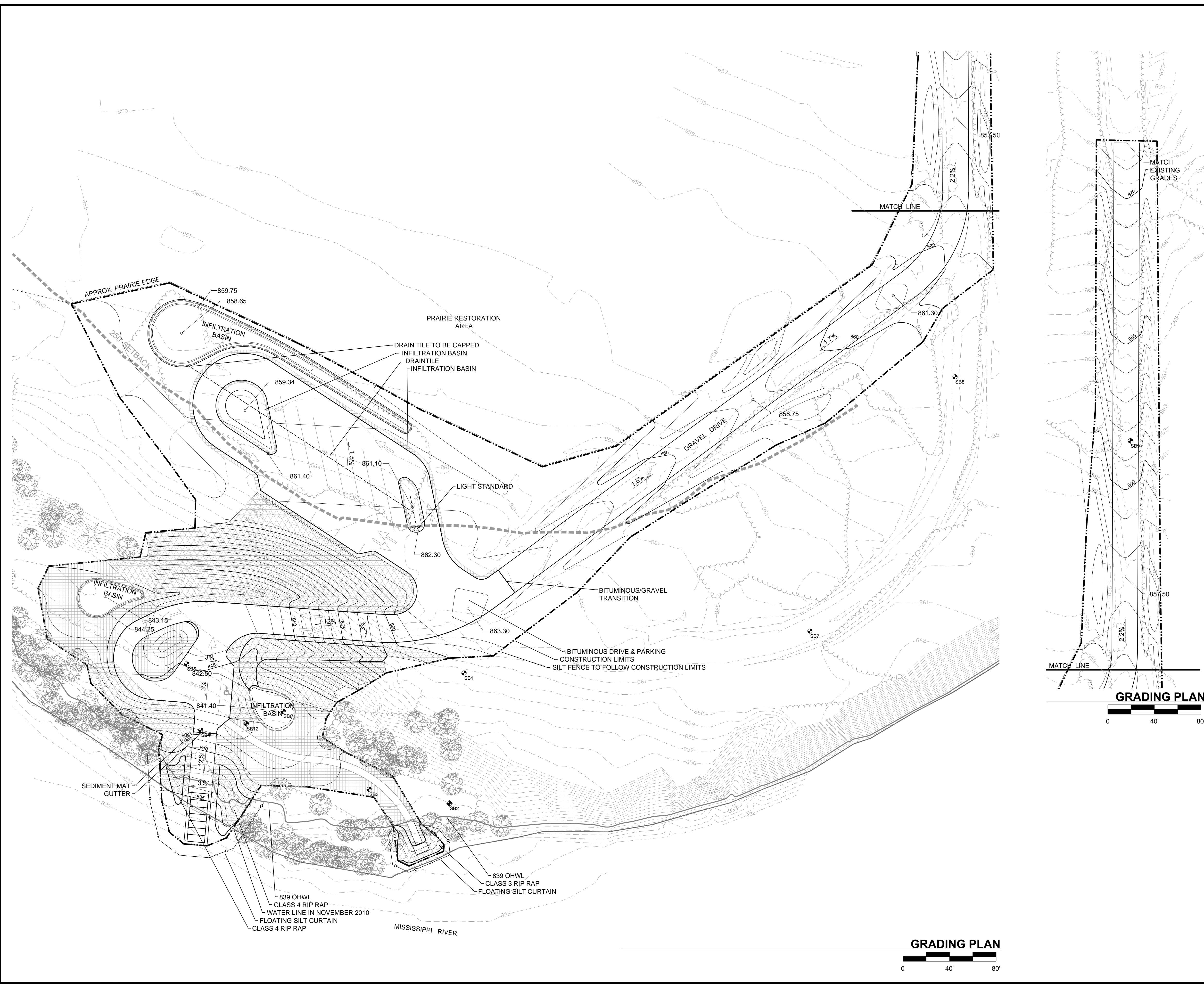
DATE: JUNE 22ND, 2011

DESIGNED BY: DDS
 DRAWN BY: DDS
 CHECKED BY: DDS



TITLE

OVERALL SITE PLAN



GRADING PLAN
0 40' 80'

Call 48 Hours prior to digging.
Gopher State One Call
 Twin Cities Area: 651-454-8388
 Toll-Free: 1-800-252-1166



**ANOKA COUNTY
PARKS AND RECREATION**
 550 BUNKER LAKE BOULEVARD NW
 ANDOVER, MN 55304
 TEL (763) 757-3920
 FAX (763) 755-0230

CONTACT INFORMATION:
 Danielle Sanborn, Landscape Architect
 550 Bunker Lake Blvd NW
 Andover, MN 55304
 danielle.sanborn@co.anoka.mn.us
 763.767.2864
 I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.
Registration: Landscape Architect
State: Minnesota
Number:
Signature: Danielle Sanborn

NO.	DATE	DESCRIPTION

DESIGN PHASE:
DESIGN PLAN

GENERAL PLAN NOTES:
 CONTRACTOR IS ADVISED THAT ALL EXISTING SITE DATA, UTILITIES, TOPOGRAPHY, SPOT ELEVATIONS, VEGETATION, ETC HAS BEEN PROVIDED BY THE ANOKA COUNTY SURVEYORS OFFICE AND ARE SHOWN IN THEIR APPROXIMATE LOCATIONS. CONTRACTOR SHALL FIELD VERIFY THE LOCATIONS AND ELEVATIONS OF EXISTING UTILITIES AND TOPOGRAPHIC CONDITIONS PRIOR TO CONSTRUCTION START. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE OWNER-LANDSCAPE ARCHITECT OF ANY DISCREPANCIES OR VARIATIONS FROM THE PLANS. VERIFY ALL LANDSCAPE IMPROVEMENTS WITH REMOVALS AND SITE WORK.
 ALL CONSTRUCTION ACTIVITIES SHALL BE IN COMPLIANCE WITH ALL LOCAL ORDINANCES PROVIDED THROUGH THE CITY OF COON RAPIDS.
 ALL SITE FEATURES NOT NOTED FOR REMOVAL SHALL BE PROTECTED BY THE CONTRACTOR. ANY DAMAGE WILL BE AT THE CONTRACTORS EXPENSE.
 CONTRACTOR SHALL CONTACT GOPHER STATE FOR ALL UTILITY LOCATIONS 48 HRS. PRIOR TO EXCAVATION-CONSTRUCTION.
 ALL VEGETATION CLEARING AND GRUBBING PER PLAN SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND DISPOSED OF OFFSITE.
 CONTRACTOR SHALL MAINTAIN ALL EROSION CONTROL AND TREE PROTECTION FENCING THROUGHOUT THE DURATION OF CONSTRUCTION.
 A 4" ORANGE CONSTRUCTION FENCE SHALL BE INSTALLED AT THE DRIPLINE OF TREE FOR TREE PROTECTION AS INDICATED PER PLAN AND DETAILS.
 AFTER CONSTRUCTION ACTIVITIES ARE COMPLETE, CONTRACTOR SHALL RESTORE ALL VEGETATIVE COVER DISTURBED BY CONSTRUCTION WITH SPECIFIED GROUND COVER PER PLAN DETAILS, AND SPECIFICATIONS, AND SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL TEMPORARY EROSION CONTROL MEASURES AND TREE PROTECTION FENCING, AFTER APPROVAL OF LANDSCAPE ARCHITECT.
 MEET AND MATCH ALL EXISTING GRADES AS INDICATED PER PLAN AND DETAILS.
 CONTRACTOR SHALL REVIEW GRADING WITH LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION START TO ENSURE PROPER DRAINAGE AND ELEVATION.
 CLEAN, NON-CONTAMINATED TOPSOIL FROM COMMON EXCAVATION SHALL BE SALVAGED AND STOCKPILED ON SITE. STOCKPILE LOCATION TO BE DETERMINED ON-SITE WITH CONTRACTOR PRIOR TO CONSTRUCTION START.
 PROPOSED GRADES ARE SHOWN TO FINISH GRADE. CONTRACTOR SHALL SUBMIT IN ACCORDANCE WITH PAVEMENT SECTIONS AND PLAN DRAWINGS, DETAILS, AND SPECIFICATIONS.
 CONTRACTOR SHALL BE RESPONSIBLE FOR ANY ON-SITE SURVEYING RELATED TO SITE GRADING AND VERIFY ALL GRADES WITH LANDSCAPE ARCHITECT ENGINEER PRIOR TO CONSTRUCTION.
 CURB AND GUTTER, BITUMINOUS PATHWAYS, CONCRETE PATHWAYS, AND CONSTRUCTION LIMITS SHALL BE FIELD STAKED BY THE CONTRACTOR.
 CONTRACTOR SHALL REVIEW ALL GRADING/SPOT ELEVATIONS WITH LANDSCAPE ARCHITECT ENGINEER PRIOR TO CONSTRUCTION TO ENSURE PROPER DRAINAGE. MAX SLOPES SHALL NOT EXCEED 4:1 SLOPES.
 REFER TO LANDSCAPE PLAN FOR TOPSOIL AND RESTORATION REQUIREMENTS FOR ALL AREAS DISTURBED FROM CONSTRUCTION ACTIVITIES.
 INSTALLED DRAIN TILE TO BE CAPPED.
 CONTRACTOR TO ENSURE INFILTRATION BASINS WILL NOT BE DISTURBED AFTER FINISHED GRADES ARE ESTABLISHED IN INFILTRATION BASINS.

RESTORATION-TURF ESTABLISHMENT

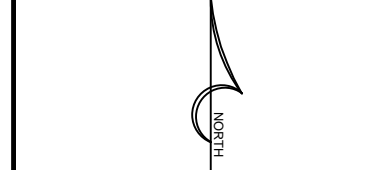
TEMPORARY TURF ESTABLISHMENT SHALL APPLY TO ALL DISTURBED AREAS AND SHALL BE IN ACCORDANCE TO MNDOT 2675, AS MODIFIED. TURF ESTABLISHMENT SHALL OCCUR WITHIN ONE (1) WEEK OF COMPLETING THE GRADE.
COVER CROP TO BE MNDOT 3876, TYPE 110 SEED MIXTURE AT 100 LBS. PER ACRE WITH DRILL SEEDING APPLICATION AND BROADCAST WHERE NEEDED.
TURF SEED TO BE MNDOT 3876 TURF MIX 200, MACHINE BROADCAST PER SPECIFICATIONS
MULCH TO BE MNDOT 3882, TYPE 1, TWO TONS PER ACRE AND DISK ANCHORED IN AREAS THAT DO NOT RECEIVE STRAW ROLLED BLANKET.
FERTILIZER TO BE MNDOT 3881, TYPE 20-10-10 AT 400 LBS. PER ACRE IF APPLIED WITH DRILL SEEDING INSTALLATION.
STRAW ROLLED BLANKET TO BE MNDOT 3885 CATEGORY 1 STRAW/FD IS AND INSTALLED ON ALL DISTURBED AREAS WITH HIGH EROSION CONTROL POTENTIAL DRAINAGE SWALE/DITCH AREAS AND SLOPES GREATER THAN 4:1. (INSTALL PER MANUFACTURERS SPECIFICATIONS).
WOOD FIBER BLANKET TO BE MNDOT 3886 CATEGORY 0 WOOD FIBER OS RD ALONG ALL TRAIL EDGES AND NEAR ALL CONCRETE SIDEWALKS THAT ADJUT SEED AREAS.
SITE PREP:
 HERBICIDE APPLICATION (3-5% GLYPHOSPHATE) JUNE
 MOWING AND REMOVAL OF THATCH 2-3 WEEKS AFTER HERBICIDE APPLICATION
 HERBICIDE APPLICATION (3-5% GLYPHOSPHATE) SEPTEMBER
SEED PLANTING:
 HYDROSEEDING WILL REQUIRE SITE TO BE BURNT OR TILLED TO REMOVE REMAINING SURFACE VEGETATION/THATCH. SEEDING AT A RATE OF 10-15 LBS PLS/ACRE GRASSES, 3-5 LBS PLS/ACRE FORBS LATE OCTOBER/EARLY NOVEMBER

PLAN LEGEND

- PROPOSED CONTOURS
- - - EXISTING CONTOURS
- INFILTRATION BASIN
- - - 6" DRAIN TILE
- ▨ CAT. 0 EROSION CONTROL BLANKET
- ▩ CAT. 2 EROSION CONTROL BLANKET
- FLOATING SILT CURTAIN
- SOIL BORING

BOAT LAUNCH CONSTRUCTION
 ANOKA COUNTY PARKS AND RECREATION
 MISSISSIPPI WEST REGIONAL PARK
 7560 139TH LANE NW, RAMSEY, MINNESOTA 55303

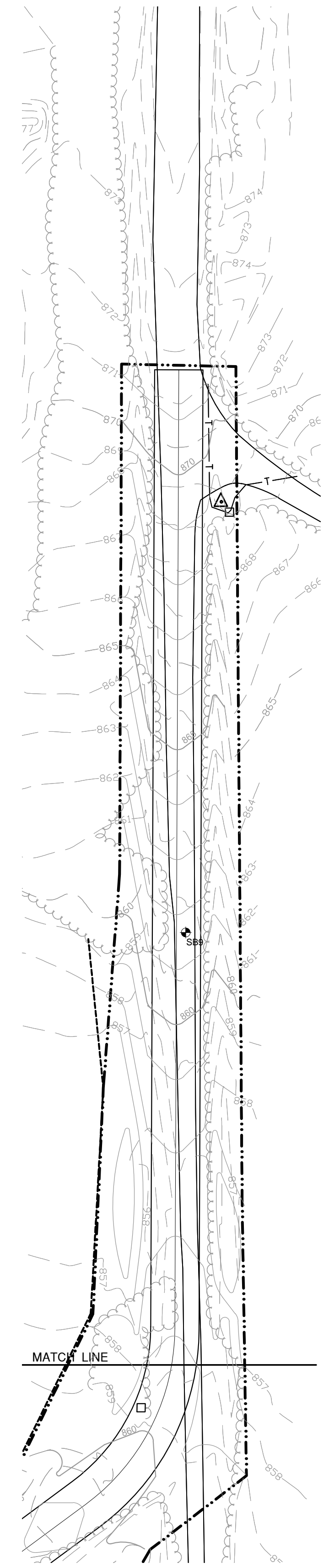
DATE: JUNE 22ND, 2011
DESIGNED BY: DDS
DRAWN BY: DDS
CHECKED BY: DDS



TITLE
 GRADING, DRAINAGE & EROSION CONTROL



DIMENSION PLAN
0 40' 80'



SITE PLAN
0 40' 80'



Call 48 Hours prior to digging.
Gopher State One Call
 Twin Cities Area: 651-454-8388
 Toll-Free: 1-800-252-1166

GENERAL PLAN NOTES:

CONTRACTOR IS ADVISED THAT ALL EXISTING SITE DATA, UTILITIES, TOPOGRAPHY, SPOT ELEVATIONS, VEGETATION, ETC., HAS BEEN PROVIDED BY THE ANOKA COUNTY SURVEYORS OFFICE AND ARE SHOWN IN THEIR APPROXIMATE LOCATIONS. CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS AND TOPOGRAPHIC CONDITIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION. ANY DISCREPANCIES SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE OWNER/LANDSCAPE ARCHITECT.

ALL SITE FEATURES NOT NOTED FOR REMOVAL SHALL BE PROTECTED BY THE CONTRACTOR. ANY DAMAGE WILL BE AT THE CONTRACTORS EXPENSE.

CONTRACTOR SHALL CONTACT GOPHER STATE FOR ALL UTILITY LOCATIONS 48 HRS. PRIOR TO EXCAVATION-CONSTRUCTION.

REFER TO EXISTING CONDITIONS AND GRADING PLAN FOR ALL EXISTING AND PROPOSED GRADES.

CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING SITE AMENITIES, TREES, UTILITIES, ETC. FROM DAMAGE DURING CONSTRUCTION. CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY DAMAGE THAT OCCURS FROM CONSTRUCTION TO AREAS BOTH INSIDE AND OUTSIDE OF CONSTRUCTION LIMITS, AND ADDITIONAL AREAS DESIGNATED BY OWNER FOR PROTECTION (AT CONTRACTORS EXPENSE).

CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING INDICATED TREES TO REMAIN FROM DAMAGE; TO THE TREE ITSELF AS WELL AS THE ROOT SYSTEM TO THE DRIP LINE. SOME TREES MAY NOT BE ABLE TO BE PROTECTED TO THE DRIP LINE DUE TO EXISTING LOCATION. CONTRACTOR TO REVIEW TREE PROTECTION FENCE LOCATIONS WITH LANDSCAPE ARCHITECT PRIOR TO CONSTRUCTION.

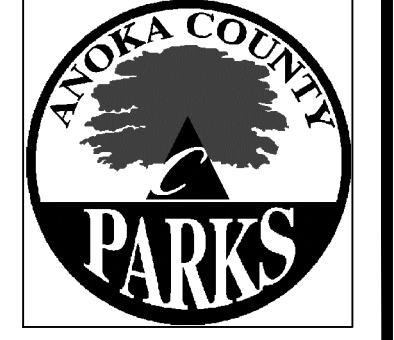
CONTRACTOR SHALL STAY WITHIN CONSTRUCTION LIMITS UNLESS APPROVED OTHERWISE BY OWNER/LANDSCAPE ARCHITECT. MOVEMENT AND PARKING OF EQUIPMENT SHALL STAY WITHIN LIMITS OF CONSTRUCTION UNLESS OTHERWISE NOTED.

CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING ALL TRAFFIC CONTROL DEVICES AND SIGNS AS REQUIRED AND INDICATED PER PLAN, DETAILS, AND SPECIFICATIONS.

ALL PAVEMENT MARKING/STRIPING INDICATED TO BE 4" WIDE AND INSTALLED PER PLAN, DETAILS, AND SPECIFICATIONS AND IN ACCORDANCE WITH MNDOT STANDARDS.

EXISTING CONCRETE, BITUMINOUS, AGRAGATE AND COMPACTED SOILS TO BE COMPLETELY REMOVED WHERE PLANTING BEDS AND INFILTRATION BASINS ARE PROPOSED.

INFILTRATION BASINS AND PLANTERS TO BE OVER EXCAVATED A MINIMUM OF 3 FEET IN DEPTH AND INSPECTED BY LANDSCAPE ARCHITECT PRIOR TO BACKFILLING WITH SOIL APPROVED BY LANDSCAPE ARCHITECT.



**ANOKA COUNTY
PARKS AND RECREATION**
 550 BUNKER LAKE BOULEVARD NW
 ANDOVER, MN 55304
 TEL (763) 757.3920
 FAX (763) 755.0230

CONTACT INFORMATION:

Danielle Sanborn, Landscape Architect
 550 Bunker Lake Blvd NW
 Andover, MN 55304
 danielle_sanborn@co.anoka.mn.us
 763.757.2864

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

Registration: Landscape Architect
 State: Minnesota
 Number:
 Signature: Danielle Sanborn

NO. DATE: DESCRIPTION:

NO.	DATE	DESCRIPTION

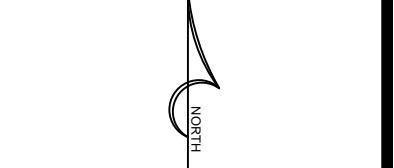
DESIGN PHASE:

DESIGN PLAN

BOAT LAUNCH CONSTRUCTION
 ANOKA COUNTY PARKS AND RECREATION
 MISSISSIPPI WEST REGIONAL PARK
 7560 139TH LANE NW, RAMSEY, MINNESOTA 55303

DATE: JUNE 22ND, 2011

DESIGNED BY: DDS
 DRAWN BY: DDS
 CHECKED BY: DDS



TITLE

OVERALL DIMENSION PLAN

Construction Estimate
Boat Launch Construction
Mississippi West Regional Park

UNIT PRICE SCHEDULE

					Engineers Estimate
ITEM	ITEM WITH UNIT PRICE BID	APPROX. QTY	UNIT	UNIT PRICE	TOTAL
	Silt Fence; per MNDOT 3886	3,800	LF	\$2.00	\$7,600.00
	Tree Protection/Construction Safety Fence; per MNDOT 2572.3	1,540	LF	\$2.30	\$3,542.00
	Type 2 Flotation Silt Curtain; per MNDOT 3887	465	LF	\$16.00	\$7,440.00
	Clearing and Grubbing	1	LS	\$3,000.00	\$3,000.00
	Tree Removal and disposal; 4" dia. and greater	36	EA	\$100.00	\$3,600.00
	Stump Removal and disposal; 4" dia. and greater	36	EA	\$95.00	\$3,420.00
	6" Drain tile	255	LF	\$10.00	\$2,550.00
	Earthwork; grade preparation	1	LS	\$50,000.00	\$50,000.00
	Gravel Road, Class 5 Aggregate	2450	CY	\$20.00	\$49,000.00
	2" Bituminous Base Course; MNDOT Type MVWE45030B Asphalt Mix	420	TON	\$63.35	\$26,607.00
	1" Bituminous Wear Course; MNDOT Type MVWE45030B Asphalt Mix; Tack Coat	210	TON	\$75.50	\$15,855.00
	15'x6' Pre-cast Concrete Planks for Boat Launch	8	EA	\$900.00	\$7,200.00
	Concrete Slab Ramp	200	SF	\$5.00	\$1,000.00
	Aggregate-Limestone Trail	138.0	CY	\$20.00	\$2,760.00
	Pavement Markings	1	LS	\$1,000.00	\$1,000.00
	Install Sign post with breakaway couplers and signs (Signs & Posts provided by County)	1	EA	\$2,000.00	\$2,000.00
	Rip Rap MNDOT 2511 Class 3	237	CY	\$75.00	\$17,775.00
	Rip Rap MNDOT 2511 Class 4	422	CY	\$100.00	\$42,200.00
	Erosion Control Fabric, MnDOT, Cat. 2	3650	SY	\$2.00	\$7,300.00
	Erosion Control Fabric, MnDOT, Cat.0	1710	SY	\$1.70	\$2,907.00
	Hydroseeding	7605	SY	\$0.50	\$3,802.50
	Cover Crop	13,667	SY	\$0.50	\$6,833.50
	Native Mesic Grass Seed Mix	13,026	SY	\$0.55	\$7,164.30
	No Mow Fescue Mix	641	SY	\$0.50	\$320.50
	Lighting	1	EA	\$10,000.00	\$10,000.00
	TOTAL BASE BID				\$284,876.80

Provide unit costs for the following:

Aggregate base; MNDOT 3138 Class 5 -COMPLETE		CY	\$29.00	
----------------------------------------------	--	-----------	----------------	--

CC Regular Session

5. 2.

Meeting Date: 07/12/2011

By: Diana Lund, Finance

Title:

Approval for Exemption for a Gambling License for the Anoka County Pheasants Forever at Game Fair.

Background:

The attached application is from the Anoka County Pheasants Forever for exemption from a lawful gambling license to hold a raffle at Game Fair in Ramsey on August 20, 2011. The Anoka County Pheasants Forever meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that the commodities to be raffled are valued at less than \$12,000.

Approval requires nothing more than a motion followed by a letter to the Gambling Control Board, while if the request is denied, a formal resolution for denial would need to be prepared and submitted to the Gambling Control Board.

Recommendation:

Staff recommends Council approve the exemption from a lawful gambling license for the Anoka County Pheasants Forever to hold a raffle at the Game Fair in Ramsey.

Council Action:

Motion to recommend Council approve the exemption from a lawful gambling license for the Anoka County Pheasants Forever to hold a raffle at Game Fair on August 20, 2011 and authorize staff to submit a letter to the Gambling Control Board stating approval.

Attachments

Application for Exemption - Anoka County Pheasants Forever

Form Review

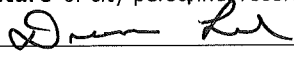
Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	06/23/2011 03:37 PM
Form Started By: Diana Lund		Started On: 06/23/2011 01:17 PM
		Final Approval Date: 06/23/2011

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

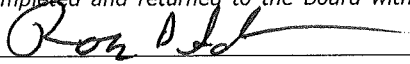
Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION		Check# _____	\$ _____
Organization name Anoka County Pheasants Forever		Previous gambling permit number X-03898	
Minnesota tax ID number, if any	Federal employer ID number, if any		
Type of nonprofit organization. Check one. <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other nonprofit organization			
Mailing address 1911 Coon Rapids blvd	City Coon Rapids	State MN	Zip Code 55433
County Anoka		Name of chief executive officer (CEO) Roger Scheunemann	
Daytime phone number 763 757-7160		Email address scheunemanncpa@hotmail.com	
Attach a copy of ONE of the following for proof of nonprofit status.			
Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.			
<input type="checkbox"/> Nonprofit Articles of Incorporation OR a current Certificate of Good Standing . Don't have a copy? This certificate must be obtained each year from: Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803			
<input type="checkbox"/> IRS income tax exemption [501(c)] letter in your organization's name. Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.			
<input type="checkbox"/> IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter) If your organization falls under a parent organization, attach copies of <u>both</u> of the following: a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and b. the charter or letter from your parent organization recognizing your organization as a subordinate.			
GAMBLING PREMISES INFORMATION			
Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place. Game Fair			
Address (do not use PO box) 8404 161st Ave NW		City or township Ramsey	Zip Code 55303
County Anoka		Date(s) of activity (for raffles, indicate the date of the drawing) August 20, 2011	
Check the box or boxes that indicate the type of gambling activity your organization will conduct:			
Bingo*	<input checked="" type="checkbox"/> Raffles	Paddlewheels*	Pull-Tabs*
			Tipboards*
<p>* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.</p> <p>To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.</p>			

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT	
<p>If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.</p> <p><input checked="" type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print city name <u>City of Ramsey</u></p> <p><i>On behalf of the city, I acknowledge this application.</i> Signature of city personnel receiving application </p> <p>Title <u>Finance Director</u> Date <u>6/23/11</u></p>	<p>If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print county name _____</p> <p><i>On behalf of the county, I acknowledge this application.</i> Signature of county personnel receiving application _____</p> <p>Title _____ Date _____</p> <p>(Optional) TOWNSHIP: <i>On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]</i></p> <p>Print township name _____</p> <p>Signature of township official acknowledging application _____</p> <p>Title _____ Date _____</p>

CHIEF EXECUTIVE OFFICER'S SIGNATURE Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature  Date 6/23/11

<p>Complete a separate application for each gambling event:</p> <ul style="list-style-type: none"> • one day of gambling activity • two or more consecutive days of gambling activity • each day a raffle drawing is held <p>Send application with:</p> <ul style="list-style-type: none"> • a copy of your proof of nonprofit status, and • application fee for each event <p style="padding-left: 20px;">Make check payable to "State of Minnesota."</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p>	<p>Financial report and recordkeeping required</p> <p>A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-639-4000.</p>
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This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

CC Regular Session

5.3.

Meeting Date: 07/12/2011

By: Jo Thieling, Administrative Services

Title:

Approve the following Meeting Minutes:

1) City Council - Regular - May 31, 2011

Attachments

5/31/11 CC Regular Minutes

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Jo Thieling

Date

07/07/2011 10:08 AM

Started On: 07/07/2011 10:05 AM

Final Approval Date: 07/07/2011

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1. CALL TO ORDER 2

2. PRESENTATION 2

3. CITIZEN INPUT 2

4. APPROVE AGENDA 3

5. CONSENT AGENDA 3

6. PUBLIC HEARING 5

7. COUNCIL BUSINESS 5

 7.01: Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St NW; Case of Lawrence and Paula Ferber 5

 7.02: Request for Interim Use Permit for Go Cart Track at 14550 Armstrong Boulevard; Case of Karl Janzen 6

 7.03: Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231 Sunwood Dr NW; Case of Allina Medical Clinic 6

 7.04: Consider Selection of Planning Firm for Consultant Planning Services 6

 7.05: Consider Award of Contract for City Improvement Project #09-25; Dysprosium Street Reconstruction 7

 7.06: Consider Award of Contract for City Improvement Project #11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization 7

 7.07: Consider Change Order for City Project #10-24; Wetland 656 Outlet 8

 7.08: Consider Change Order for City Project #10-07; Alpine Drive and Roanoke Street Improvements 8

 7.09: Accept Councilmember Jeffrey’s Resignation as Ward 4 Councilmember, Declare the Ward 4 Councilmember Vacancy, and Schedule a Special Election to Elect a Successor .. 8

 7.10: Consider a Resolution Approving the 2011-2012 LELS Patrol Labor Contract 9

8. MAYOR, COUNCIL AND STAFF INPUT 9

9. ADJOURNMENT 10

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, May 31, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
Senior Planner Timothy Gladhill
City Engineer Tim Himmer
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., and led in the Pledge of Allegiance to the Flag.

2. PRESENTATION

None.

3. CITIZEN INPUT

Gary Greb, 14183 Argon St NW, Ramsey noted Councilmember McGlone spoke for him at the last Council meeting regarding the road closure at 142nd Avenue and Argon. Since this closure was put into place, he noticed the residents seem to think the street is an extension of their own front yard. The curve of Argon is more dangerous than 142nd Avenue, he contended. He stated emergency vehicles cannot respond to situations quickly due to the road closure. He said he demanded the intersection be reopened immediately.

Mayor Ramsey thanked him for his comments. He sought the decision of putting this item on a future agenda from at least two Councilmembers. There were no Councilmembers in favor.

John Enstrom, 8702 - 181st Avenue NW, Ramsey, noted there will be a fifth annual flag retirement ceremony on June 14. He mentioned there will be many flags from around the north metro. The following weekend, the national remote control Battleship Conference will be held at Veterans Lake. He invited the public to both events. He suggested visiting his web site at www.veteranslake.com.

4. APPROVE AGENDA

Motion by Councilmember Backous, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Wise, Elvig, Jeffrey, McGlone, and Tossey. Voting No: None.

5. CONSENT AGENDA

Councilmember McGlone requested to move Item 5.13 to Item 7.10.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to approve the following items on the Consent Agenda:

- 5.01 Receive Cash & Investments Report for Period Ending April 30, 2011
- 5.02 Receive Fire Department 1st Quarter Report
- 5.03 Note the following Commission and Board meeting minutes:
 - a) Environmental Policy Board meeting minutes dated April 4, 2011
 - b) Planning Commission meeting minutes dated April 7, 2011
 - c) Economic Development Authority meeting minutes dated April 14, 2011
- 5.04 Approve the following licenses:
 - Motor Vehicle Sales
Escape RV Center - 8170 Highway #10 NW
 - Garbage and Refuse Haulers
Lepage & Sons - 3118 - 16nd Lane NW, Suite B, Andover, MN 55304
 - Temporary Special Events
Anoka High School Students - Senior Project at Central Park - *this event took place on May 13 and was administratively approved w/Council knowledge*
 - Peddler/Solicitor/Transient Merchant
Southwestern Books - Joy Bradley - current time until August, 2011
- 5.05 Approve Donation in the amount of \$5,000 for the Youth First Community of Promise Program from the City's Charitable Gambling Fund
- 5.06 Adopt Resolution #11-05-094 Adopting Findings of Fact #0888 relating to a request from Leroy Signs, Inc. for a Conditional Use Permit to Exceed Sign Size Restrictions and Adopt Resolution #11-05-094A approving the Issuance of a Conditional Use Permit

based on the Findings of Fact #0888 and Declaring Terms of Same for 7333 Sunwood Drive NW

- 5.07 Approve the Following Meeting Minutes:
 - a) April 5, 2011 Special City Council
 - b) April 5, 2011 City Council Work Session
 - c) April 12, 2011 City Council Work Session
 - d) April 12, 2011 City Council Regular
 - e) April 19, 2011 City Council Work Session
 - f) April 26, 2011 City Council Work Session
 - g) April 26, 2011 City Council Regular
 - h) May 2, 2011 City Council Joint Meeting w/Andover
 - i) May 3, 2011 City Council Work Session
 - j) May 10, 2011 City Council Work Session
 - k) May 10, 2011 City Council Regular
- 5.08 Introduce Ordinance to Amend Section 117-90 "Map" of Chapter 117 of the Ramsey City Code Related to the 2030 Comprehensive Plan.
- 5.09 Introduce Ordinance to Amend City Code Section 117-349 (Accessory Uses and Buildings)
- 5.10 Adopt Resolution #11-05-095 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 6, 2011 through May 25, 2011
- 5.11 Adopt Resolution 11-05-096 Authorizing 4th Partial Payment to Rum River Contracting for IP 08-34 Bituminous Paving of 151st, 152nd and Fluorine Street
- 5.12 Adopt Resolution 11-05-097 Authorizing 2nd Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements
- 5.13 Report from the Personnel Committee meeting held on May 10, 2011.
 - 1) Consider a Resolution Accepting the Resignation of a Clerk Typist in the Finance Department – *Ratify the recommendation of the Personnel Committee and adopt Resolution 11-05-098A to accept the resignation of Ms. Joan Smith; a Clerk Typist in the Finance Department*
 - 2) Consider a Resolution Ending the Probationary Period of the Accountant I – *Ratify the recommendation of the Personnel Committee and adopt Resolution 11-05-098B to end the probationary period of Ms. Cindy Nelson, Accountant I in the Finance Department.*
- 5.14 Report from Public Works Committee meeting held on May 17, 2011.
 - 1) Consider Stormwater Utility Rate Change Request from Green Valley Greenhouse – *Ratify the recommendation of the Public Works Committee and approve a request to change the stormwater utility fees to \$37.08 for Green Valley Greenhouse, retroactive to July 2009.*
 - 2) Consider Installing Permanent Power for Happy Days Celebration – *Ratify the recommendation of the Public Works Committee and approve installation of permanent power of either 400 amp service in one location, or 200 amp service in 2 locations, dependent on further research, on the east side.*
 - 3) The Use of Social Media in Public Works – *Ratify the recommendation of the Public Works Committee and conduct research in an effort to begin using*

Facebook and citizen Request Tracker as communication tools for the Public Works Department.

- 4) Consider Options for Street Sweeping – *Ratify the recommendation of the Public Works Committee to research costs of subcontracting by discussing this option with the City of Plymouth, and look at the viability of using refurbished sweepers.*
- 5) Consider Priority Streetlight Installation Related to Various 2011 Improvement Projects – *Ratify the recommendation of the Public Works Committee and recommend the City council direct staff to install all the streetlights referenced in this case with a dedicated funding source for each, which will be determined based upon submission of additional information and discussion.*
- 6) Review Mass Grading Concepts and Import Policy for The COR – *Ratify the recommendation of the Public Works Committee to have a model policy drafted.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Request for a Home Occupation Permit to Operate an Auto Body Repair Business on the Property Located at 17441 Baugh St NW; Case of Lawrence and Paula Ferber

Associate Planner/Environmental Coordinator Anderson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Jeffrey, to adopt Resolution #11-05-099 adopting Findings of Fact #0885 relating to the request from Lawrence and Paula Ferber for a Home occupation Permit to operate an auto body repair and refinishing business on the property located at 17441 Baugh Street NW and Adopt Resolution #11-05-100 approving the issuance of the Home Occupation permit based on the Findings of Fact.

Further discussion: Councilmember McGlone noted in an earlier meeting, it was discussed that any structure that is over 2000 square feet needs a fire suppression system. Fire Chief Kaplar explained that ordinance is in effect for new buildings. This is an existing building and the code in place when it was built applies unless a major addition is added. Councilmember McGlone questioned when the building was built. Lawrence Ferber, owner, answered 1992. Councilmember Elvig asked if there are filings with the County for EPA. Associate Planner/Environmental Coordinator Anderson responded any required permits would be incorporated into this permit.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

**7.02: Request for Interim Use Permit for Go Cart Track at 14550 Armstrong Boulevard;
Case of Karl Janzen**

Senior Planner Gladhill reviewed the staff report.

City Engineer Himmer noted the Fire Marshall has reviewed this case. This development will be built to State codes, and the fuel storage will be carefully monitored. Every racer needs their own fire extinguisher. The applicant must mow grass within 24 hours of use to minimize fires. The owner has agreed to all terms, and these terms will be in the permit as well.

Councilmember Wise pointed out this is a city-owned property. This is a joint venture with Mr. Janzen and the City to raise funds for Happy Days.

Motion by Councilmember Wise, seconded by Councilmember Elvig, to adopt Resolution #11-05-101 to adopt Findings of Fact #0886 related to the request for an Interim Use permit to allow for commercial outdoor recreation for the operation of a go cart track and to adopt Resolution #11-05-102 approving the Interim Use Permit based on findings of fact and contingent upon compliance with the City Staff Review letter dated April 28, 2011.

Further discussion: Councilmember Backous inquired who would pay for the utilities if they have to be moved. Senior Planner Gladhill replied the fees will be borne by the developer. The estimates are rather high and are not feasible to bring forward. The request is for Council approval contingent on securing an agreement with Connexus.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Elvig, Backous, Jeffrey, McGlone, and Tossey. Voting No: None.

**7.03: Request for a Conditional Use Permit to Exceed Sign Size Restrictions at 7231
Sunwood Dr NW; Case of Allina Medical Clinic**

Associate Planner/Environmental Coordinator Anderson reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Jeffrey, to adopt Resolution #11-05-103 to adopt Findings of Fact #08887 relating to Allina Medical Clinic's request for a conditional use permit to exceed sign size restrictions established in city code subject to review by the City Attorney as to legal form, and to approve Allina Medical Clinic's request to exceed sign size restrictions based on the findings of fact, and adopt Resolution #11-05-104 declaring terms of conditional use permit subject to review by the City Attorney as to legal form.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Jeffrey, Backous, McGlone, Tossey, and Wise. Voting No: None.

7.04: Consider Selection of Planning Firm for Consultant Planning Services

Senior Planner Gladhill reviewed the staff report

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to approve a contract with Bonestroo for consultant Planning Services and direct staff of prepare and execute a two-year contract for services, subject to review by the City Attorney as to legal form.

Further discussion: Mayor Ramsey stated all three firms that interviewed are quality firms. He noted he is not in favor of paying \$15 more per hour for Bonestroo compared to what other firms proposed. Councilmember Wise noted since the vast majority of the development is in The COR, the work would have to be done by another consultant than Mr. Lazan, which was a reason to not choose Landform. Mayor Ramsey questioned if staff can handle the plan review for The COR. City Administrator Ulrich indicated staff can handle the site plan reviews as well as other projects. Mayor Ramsey questioned if there would be a conflict of interest in using Landform. City Administrator Ulrich stated there could be a potential conflict of interest, but it could be handled. Councilmember Elvig inquired whether Bonestroo can match a flat rate. Senior Planner Gladhill stated he could discuss this with them.

Motion carried. Voting Yes: Councilmembers Elvig, Tossey, Backous, Jeffrey and Wise. Voting No: Mayor Ramsey and Councilmember McGlone.

7.05: Consider Award of Contract for City Improvement Project #09-25; Dysprosium Street Reconstruction

City Planner Himmer reviewed the staff report.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to adopt Resolution 11-05-105 awarding a contract for City project #09-25, Dysprosium Street reconstruction to County Line Excavating in the amount of \$63,972.48.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

7.06: Consider Award of Contract for City Improvement Project #11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization

City Planner Himmer reviewed the staff report.

Motion by Councilmember Jeffrey, seconded by Councilmember Wise, to adopt Resolution 11-05-106 awarding a contract for City Project #11-21, Armstrong and Bunker Lake Boulevard Intersection Signalization to Douglas-Kerr Underground, LLC in the amount of \$3,458,170.43, and to allow the public Works Director to approve project change orders in the amounts less than \$15,000.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

7.07: Consider Change Order for City Project #10-24; Wetland 656 Outlet

City Engineer Himmer reviewed the staff report.

Councilmember McGlone inquired if this work has commenced yet.

Mr. Himmer explained it is a change order, or addendum. Staff is waiting for Council approval before starting. He explained there were blockages in the culverts and staff had to wait for RFPs to be awarded for the work to begin. Staff had to wait again until the culvert was cleaned after the winter to be able to tell what the problem was. This caused the delay in discovering a problem.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve a Change Order for City Project #10-24; Wetland 656 Outlet.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, Jeffrey, McGlone, and Tossey. Voting No: None.

7.08: Consider Change Order for City Project #10-07; Alpine Drive and Roanoke Street Improvements

City Engineer Himmer reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to approve the change order for City project #10-07, Alpine Drive and Roanoke Street improvements, in the amount of \$100,779.70.

Further discussion: Councilmember McGlone questioned why staff was not aware of this issue. City Engineer Himmer explained this is for two separate projects. This was noted in a resident meeting, which are very helpful to conduct. This area was not included in the original scope of the projects.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, Jeffrey, McGlone, Tossey, and Wise. Voting No: None.

7.09: Accept Councilmember Jeffrey's Resignation as Ward 4 Councilmember, Declare the Ward 4 Councilmember Vacancy, and Schedule a Special Election to Elect a Successor

City Attorney Goodrich reviewed the staff report. Councilmember Jeffrey has signed a form letter of resignation with the effective date of June 1, 2011. The signed letter will be submitted to the City Clerk tomorrow.

Councilmember Jeffrey read a letter. He thanked all who supported him in 6.5 years on the Council and 1.5 years on the Planning Commission.

City Attorney Goodrich noted filling this vacancy on the City Council will be guided by the City Charter. A special election must be held within 90 days of the announcement of a vacancy, which is August 29 in this case. He suggested an election be held Tuesday, August 16 from 7:00 a.m. to 8:00 p.m. in Ward 4.

Motion by Councilmember Jeffrey, seconded by Councilmember Backous, to adopt Resolution #11-05-107 accepting Councilmember Jeffrey's resignation, declaring a vacancy in Ward 4 effective June 1, 2011, and scheduling a special election August 16, 2011.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

7.10: Consider a Resolution Approving the 2011-2012 LELS Patrol Labor Contract

Deputy City Administrator Nelson reviewed the staff report.

Councilmember McGlone explained he removed this from the Consent Agenda because he wanted to vote against it and he cannot vote against on the Consent Agenda.

Mayor Ramsey noted the City is in discussion to offer a raise for LELS in 2012.

Councilmember Tossey indicated he worked with Police Chief Way on the Fitness on Duty program for the first year. He listed the benefits of having police officers that are physically fit. The 2% raise proposed for the second year is inline with other municipalities. He said he is in favor of this.

Motion by Councilmember Tossey, seconded by Councilmember Wise, to adopt Resolution #11-05-107A to approve the 2011-2012 LELS Patrol Labor Contract.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Backous, Elvig, and Jeffrey. Voting No: Councilmember McGlone.

8. MAYOR, COUNCIL AND STAFF INPUT

8.1 Upcoming Events

City Administrator Ulrich announced the upcoming events:

- 1) Thursday, June 2, 2011 - Joint City Council/Planning Commission - Lake Itasca Room
- 2) Sunday, June 5, 2011 - Benefit for Councilmember Jeffrey - The Fountains of Ramsey
1:00 to 5:00 pm.

8.2 TIF Approval

Mayor Ramsey reported the TIF was approved and signed into law today. He thanked Deputy City Administrator Nelson and others who have worked on this for the last couple of years.

8.3 Auction Item Preview for Jeffrey Benefit

Councilmember Backous reviewed the items that will be auctioned off at the benefit for Councilmember David Jeffrey.

8.4 Waive Permit Fee Request

Fire Chief Dean Kapler requested the permit fee be waived for the Veterans Lake events presented earlier by Mr. Enstrom.

Motion by Councilmember Jeffrey, seconded by Councilmember Backous to waive the permit fee for John Enstrom and the events in June at Veterans Lake.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Jeffrey, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

8.5 Long Term Road Maintenance Survey

Public Works Director Olson followed up on a discussion held last month regarding the Long Term Road Maintenance Survey. This survey will be going to 300 residents. The City cannot change the caller ID as requested. He announced if a resident gets a phone call from Decision Resources LLC, please answer it and let your opinion be known.

9. ADJOURNMENT

Motion by Councilmember Jeffrey, seconded by Councilmember Backous, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:27 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes

TimeSaver Off Site Secretarial, Inc.

CC Regular Session

5. 4.

Meeting Date: 07/12/2011

By: Jackie Lipski, Finance

Title:

Adopt Resolution #11-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of June 23, 2011 through July 7, 2011

Council Action:

Motion to adopt Resolution #11-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of June 23, 2011 through July 7, 2011.

Attachments

Billslist 7/7/2011

Bills Resolution

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	07/07/2011 10:49 AM
Kurt Ulrich	Jo Thieling	07/07/2011 12:34 PM
Form Started By: Jackie Lipski		Started On: 07/07/2011 10:40 AM
	Final Approval Date: 07/07/2011	

RAMSEY CITY COUNCIL MEETING
7/12/2011
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 6/23/11-7/7/11	199,825.32
Accounts Payable 6/23/11-7/7/11	343,770.93
Payroll 6/23/2011	140,016.33

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 683,612.58

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 130,789.77	\$ 1,593,200.90
- CORRECTION TO PAYROLL		
PREPAIDS	193,080.11	2,291,355.20
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		887,253.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	172,883.65	2,897,833.14
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	91,880.07	208,668.41
- CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 588,633.60

\$ 7,878,311.40

CITY OF RAMSEY
Council Check Register

6/23/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
85878	6/23/2011		107962 GENESIS EMPLOYEE BENEFITS						
		4,233.45			58084	0622118355713	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>4,233.45</u>							
85879	6/23/2011		100257 LAW ENFORCEMENT LABOR SRV INC						
		420.00			57926	0608111440472	9101.2177		UNION DUES
		<u>420.00</u>			58087	062211835572	9101.2177		UNION DUES
		840.00							
85880	6/23/2011		100298 MN AFSCME COUNCIL 5						
		505.56			57927	0608111440473	9101.2177		UNION DUES
		<u>505.48</u>			58088	062211835573	9101.2177		UNION DUES
		1,011.04							
85881	6/23/2011		100948 ANOKA COUNTY LICENSE CENTER						
		23.50	PLATES FOR 383		58130	062211	0301.6249	00000383	MISCELLANEOUS OPERATING
		<u>23.50</u>							
85882	6/23/2011		100948 ANOKA COUNTY LICENSE CENTER						
		8.50	CANOE/KAYAK REG		58131	1	0452.6249		MISCELLANEOUS OPERATING
		<u>8.50</u>							
85883	6/23/2011		100948 ANOKA COUNTY LICENSE CENTER						
		8.50	CANOE/KAYAK REG		58132	2	0452.6249		MISCELLANEOUS OPERATING
		<u>8.50</u>							
85884	6/23/2011		100948 ANOKA COUNTY LICENSE CENTER						
		8.50	CANOE/KAYAK REG		58133	3	0452.6249		MISCELLANEOUS OPERATING
		<u>8.50</u>							
85885	6/23/2011		100948 ANOKA COUNTY LICENSE CENTER						
		8.50	CANOE/KAYAK REG		58134	4	0452.6249		MISCELLANEOUS OPERATING
		<u>8.50</u>							
85886	6/28/2011		106945 AMERICAN EXPRESS						
		17.99	JUNE 2011 BILLING		58137	062411	0211.6249		MISCELLANEOUS OPERATING
		<u>87.63</u>	JUNE 2011 BILLING		58137	062411	0211.6207		TRAINING SUPPLIES
		105.62							
85887	6/28/2011		100031 ANOKA COUNTY						
		15.00	GOV'T OFF MEETING (5)		58135	062311	0130.6335		TRAINING
		<u>60.00</u>	GOV'T OFF MEETING (5)		58135	062311	0111.6335		TRAINING
		75.00							
85888	6/28/2011		106583 DELTA DENTAL PLAN OF MINNESOTA						
		2,281.50	DENTAL INS JULY 2011		58138	4640443	9101.2170		DENTAL/DISABILITY/LIFE
		<u>2,281.50</u>							
85889	6/28/2011		100871 FBINAA NORTHWEST CHAPTER						
		175.00	CONF FEE- KURT ULRICH		58136	062211	0211.6335		TRAINING
		<u>175.00</u>							
85890	6/28/2011		109397 SOPHIA RAMSEY LLC						
		5,880.00	RE: SAC EXP. ACAPULCO		58139	062711	9230.6315		MISCELLANEOUS PROFESSIO
		<u>5,880.00</u>							
85891	6/28/2011		100506 US POSTMASTER						

CITY OF RAMSEY
Council Check Register

6/23/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		1,179.59	JULY/AUG RAM RESIDENT		58140	062711	0195.6322		POSTAGE
		1,179.59							
85993	6/29/2011		112309 MINNESOTA BOARD OF SOIL WATER						
		360.99	WETLAND WITHDRAWAL APP.		58171	062811	9494.6315		MISCELLANEOUS PROFESSIO
		360.99							
85994	6/29/2011		112310 NELSON, JAMES C. AND GLADYS M.						
		13,024.50	PURCHASE OF PROPERTY		58170	062811	9494.6315		MISCELLANEOUS PROFESSIO
		13,024.50							
85995	6/30/2011		104701 10,000 LAKES CHAPTER						
		90.00	SUMMER CONF 2011-KAEHLER		58172	062811	0240.6335		TRAINING
		90.00							
85996	6/30/2011		100062 ASFAHL, BETH						
		524.81	REFUND OVPYMT 425402		58173	062811	9601.4651		WATER REVENUE
		524.81							
85997	6/30/2011		111364 ASSURANT EMPLOYEE BENEFITS						
		1,191.61	LTD INS JULY 2011		58174	5413144JULY11	9101.2170		DENTAL/DISABILITY/LIFE
		1,191.61							
85998	6/30/2011		100297 CENTERPOINT ENERGY						
		37.47	MAY 2011 BILLING		58175	8782239-1MAY 11	9601.6373		GAS
		21.25	MAY 11 BILLING		58176	8000014064-2 MAY 11	9601.6373		GAS
		21.25	MAY 11 BILLING		58176	8000014064-2 MAY 11	9602.6373		GAS
		21.25	MAY 11 BILLING		58176	8000014064-2 MAY 11	9605.6373		GAS
		60.00	MAY 11 BILLING		58176	8000014064-2 MAY 11	0452.6373		GAS
		63.75	MAY 11 BILLING		58176	8000014064-2 MAY 11	0311.6373		GAS
		244.67	MAY 11 BILLING		58176	8000014064-2 MAY 11	0220.6373		GAS
		469.64							
85999	6/30/2011		110734 CITY OF RAMSEY						
		130.93	UTILITY CASH PYMT 708940851		58177	062811	9601.4651		WATER REVENUE
		130.93							
86002	6/30/2011		100116 CONNEXUS ENERGY						
		49.11	16600 ST FRANCIS WATER T 3		58180	444931-301614JU N11	9601.6371		ELECTRIC UTILITIES
		108.16	137TH AND DOLOMITE ST		58181	444930-179151JU N11	9602.6371		ELECTRIC UTILITIES
		190.26	DYSPROSIUM ST & CO RD 5		58182	444930-179173JU N11	9601.6371		ELECTRIC UTILITIES
		85.44	NEON ST & 157TH LIFT STAT		58183	444929-246741JU N11	9602.6371		ELECTRIC UTILITIES
		2,122.54	7600 BUNKER LK BLVD WELL 5		58184	444932-265207JU N11	9601.6371		ELECTRIC UTILITIES
		153.67	5770 155TH LN		58185	444929-271363JU N11	9602.6371		ELECTRIC UTILITIES
		75.68	7275 168TH CURVE		58186	444931-294030JU	9602.6371		ELECTRIC UTILITIES

CITY OF RAMSEY
Council Check Register

6/23/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						N11			
		1,968.23	14200 XKIMO ST NW		58187	444931-179175JU	9601.6371		ELECTRIC UTILITIES
						N11			
		759.77	7301 BUNKER LK WELL 3		58188	444932-240378JU	9601.6371		ELECTRIC UTILITIES
						N11			
		1,519.00	7601 BUNKER LAKE WELL 4		58189	444932-245192JU	9601.6371		ELECTRIC UTILITIES
						N11			
		10.15	16691 QUICKSILVER-WATER FILL		58190	444931-293938JU	9601.6371		ELECTRIC UTILITIES
						N11			
		232.88	15030 ARMSTRONG WELL 7		58191	444931-296623JU	9601.6371		ELECTRIC UTILITIES
						N11			
		126.92	14779 ZEOLITE ST WELL 8		58192	444931-295820JU	9601.6371		ELECTRIC UTILITIES
						N11			
		98.04	161ST LN & 162ND LIFT		58193	444931-290657JU	9602.6371		ELECTRIC UTILITIES
						N11			
		1,704.46	7845 CIVIC DR WELL 6		58194	444931-284710JU	9601.6371		ELECTRIC UTILITIES
						N11			
		105.13	6901 SUNWOOD DR		58195	444931-261725JU	9601.6371		ELECTRIC UTILITIES
						N11			
		5.34	9015 175TH LN SIREN 1		58196	444930-300439JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	16855 NUTRIA SIREN 2		58197	444930-300441JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	7615 173RD AVE SIREN 3		58198	444930-300442JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	6501 GREEN VALLEY RD SIREN 4		58199	444930-300443JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	17201 ST FRANCIS SIREN 5		58200	444930-300444JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	5254 179TH LN SIREN 6		58201	444930-300446JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	16045 ANDRIE SIREN 7		58202	444930-300462JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	7925 161ST AVE SIREN 8		58203	444930-300463JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	16621 NOWTHEN BLVD SIREN 9		58204	444930-300464JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	5760 164TH AVE SIREN 10		58205	444930-300465JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	14900 PUMA ST SIREN 11		58206	444930-300466JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	7220 152ND LN SIREN 12		58207	444930-300467JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	6280 153RD AVE SIREN 13		58208	444930-300468JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	5201 155TH LN SIREN 14		58209	444930-300471JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	6400 BUNKER LK SIREN 16		58210	444930-300474JU	0250.6371		ELECTRIC UTILITIES
						N11			
		5.34	14501 NOWTHEN BLVD SIREN 17		58211	444930-300475JU	0250.6371		ELECTRIC UTILITIES
						N11			
		1.42	7570 HWY 10 SIREN 15		58212	444930-302417JU	0250.6371		ELECTRIC UTILITIES
						N11			
		2,212.03	7650 SUNWOOD DR- PARK RAMP		58213	444931-288372JU	9240.6371		ELECTRIC UTILITIES
						N11			
		10,324.29	7550 SUNWOOD DR		58214	444931-286294JU	0194.6371		ELECTRIC UTILITIES

CITY OF RAMSEY
Council Check Register

6/23/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						N11			
		3,907.60	STREET LIGHTS		58215	444931-173581JU	9603.6371		ELECTRIC UTILITIES
		495.56	6701 HWY 10 NW		58216	444931-239841JU	9410.6371	00041012	ELECTRIC UTILITIES
		107.70	STREET LIGHTS		58217	444931-259563JU	9603.6371		ELECTRIC UTILITIES
		25.71	6600 SUNWOOD DR		58218	444931-272293JU	9601.6371		ELECTRIC UTILITIES
		38.48	7039 HWY 10		58219	444932-238710JU	9410.6371	00041018	ELECTRIC UTILITIES
		234.13	STREET LIGHTS		58220	444932-238648JU	9603.6371		ELECTRIC UTILITIES
		205.14	STREET LIGHTS		58221	444932-283184JU	9603.6371		ELECTRIC UTILITIES
		87.22	155TH LN & YAKIMA ST		58222	444932-267531JU	9602.6371		ELECTRIC UTILITIES
		57.68	STREET LIGHTS		58223	444932-173612JU	9603.6371		ELECTRIC UTILITIES
		89.23	EDA STREET LIGHTS		58224	444932-173582JU	9230.6371		ELECTRIC UTILITIES
		54.73	STREET LIGHTS		58225	444932-173784JU	9603.6371		ELECTRIC UTILITIES
		4,868.21	STREET LIGHTS		58226	444932-173704JU	9603.6371		ELECTRIC UTILITIES
		12.13	15153 NOWTHEN BLVD		58227	444929-179177JU	0220.6371		ELECTRIC UTILITIES
		384.20	15050 ARMSTRONG BLVD		58228	444929-255229JU	0220.6371		ELECTRIC UTILITIES
		619.66	15153 NOWTHEN BLVD		58229	444931-179178JU	0220.6371		ELECTRIC UTILITIES
		122.01	15153 NOWTHEN BLVD		58230	444931-238631JU	0220.6371		ELECTRIC UTILITIES
						N11			
		33,242.01							
86003	6/30/2011		100117 CONNEXUS ENERGY						
		519.24	COR SIGNS		58178	444930-302421	0295.6580		OTHER EQUIPMENT
		495.45	OASIS SITE IMPROV		58179	754666-302753	9204.6315		MISCELLANEOUS PROFESSIO
		1,014.69							
86004	6/30/2011		100276 MCFOA						
		70.00	2011 MEMBERSHIP THIELING/DIETL		58231	062811	0141.6451		MEMBERSHIP DUES
		70.00							
86005	6/30/2011		111360 MINNESOTA LIFE INSURANCE COMPA						
		1,158.45	LIFE INS JULY 2011		58233	11780008	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,158.45							
86006	6/30/2011		100351 MN NCPERS LIFE INSURANCE						
		384.00	JULY 2011 BILLING		58232	7048711JULY11	9101.2170		DENTAL/DISABILITY/LIFE
		384.00							
86007	6/30/2011		101103 NEXTEL COMMUNICATIONS						
		42.99	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0191.6323		CELLULAR PHONES
		66.80	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	9230.6323		CELLULAR PHONES
		89.85	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0240.6323		CELLULAR PHONES
		117.90	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0194.6323		CELLULAR PHONES

CITY OF RAMSEY
Council Check Register

6/23/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		162.96	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0111.6249		MISCELLANEOUS OPERATING
		207.28	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0130.6323		CELLULAR PHONES
		208.88	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	9601.6323		CELLULAR PHONES
		214.58	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0220.6323		CELLULAR PHONES
		235.10	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0311.6323		CELLULAR PHONES
		254.86	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0301.6323		CELLULAR PHONES
		263.95	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0452.6323		CELLULAR PHONES
		639.04	BILLING MAY 15 - JUNE 14, 2011		58234	570683319-115	0211.6323		CELLULAR PHONES
		<u>2,504.19</u>							
86008	6/30/2011		100409 RAMSEY BICYCLE						
		2,410.95	7 BICYCLES- COR		58235	063011	9101.4287		OTHER LOCAL GOVERNMENT
		<u>2,410.95</u>							
86009	6/30/2011		100413 RANDALL AND GOODRICH, P L C						
		2,833.00	JUNE 2011 PROSECUTION BILL		58236	062911	0161.6304		LEGAL FEES
		<u>2,833.00</u>							
86010	6/30/2011		108662 UPS						
		1.03	LATE FEE		58237	00003529RW251	0295.6322		POSTAGE
		<u>1.03</u>							
86011	7/5/2011		100297 CENTERPOINT ENERGY						
		12.83	FINAL BILL 14550 ARMSTRONG		58296	8502405-7MARCH2 011	9204.6373		GAS
		<u>12.83</u>							
86012	7/5/2011		100268 LRRWMO CITY OF ANOKA						
		775.00	WATERSHED PERMIT 10-25		58297	063011	9492.6530	00201025	IMPROVEMENTS OTHER THAN
		<u>775.00</u>							
86013	7/5/2011		100291 MET COUNCIL SAC						
		26,760.00	SAC MAY 2011		58298	070211	9602.2083		SAC CHARGES
		<u>26,760.00</u>							
86014	7/5/2011		112671 PERKINS, RENE						
		2,300.00	RE: UTE STREET PROJECT		58299	45000	9400.6530	00200833	IMPROVEMENTS OTHER THAN
		<u>2,300.00</u>							
90178072	6/23/2011		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		50.00			58039	0620111354032	9101.2174		PERA-EMPLOYEE
		50.00			58040	0620111354033	9101.2183		PERA-EMPLOYER
		13,953.90			58092	062211835577	9101.2174		PERA-EMPLOYEE
		18,555.68			58093	062211835578	9101.2183		PERA-EMPLOYER
		<u>32,609.58</u>							
92794912	6/23/2011		100601 MN DEPT OF REV WH						
		1.56			58041	0620111354034	9101.2172		STATE WITHHOLDING
		9,166.25			58094	062211835579	9101.2172		STATE WITHHOLDING
		<u>9,167.81</u>							
93110101	6/23/2011		100301 MN CHILD SUPPORT PAYMENT CNTR						
		297.20			58038	0620111354031	9101.2185		GARNISHMENTS/SUPPORT
		339.64			58089	062211835574	9101.2185		GARNISHMENTS/SUPPORT
		864.42			58090	062211835575	9101.2185		GARNISHMENTS/SUPPORT
		144.53			58091	062211835576	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,645.79</u>							

CITY OF RAMSEY
Council Check Register

6/23/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
94300756	6/23/2011		107784 VILLAGE BANK						
		310.86			58042	0620111354035	9101.2173		FICA & MEDICARE-EMPLOYEE
		420.89			58043	0620111354036	9101.2182		FICA & MEDICARE-EMPLOYER
		22,581.98			58081	0622118355710	9101.2171		FEDERAL WITHHOLDING
		7,914.91			58082	0622118355711	9101.2173		FICA & MEDICARE-EMPLOYEE
		10,360.69			58083	0622118355712	9101.2182		FICA & MEDICARE-EMPLOYER
		<u>41,589.33</u>							
99062311	6/23/2011		100223 ICMA RETIREMENT TRUST 457						
		2,619.21			58080	062211835571	9101.2175		DEFERRED COMPENSATION
		<u>2,619.21</u>							
99062351	6/23/2011		111465 STATE STREET BANK						
		3,294.00			58085	0622118355714	9101.2175		DEFERRED COMPENSATION
		<u>3,294.00</u>							
99062354	6/23/2011		111465 STATE STREET BANK						
		3,802.27			58086	0622118355715	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>3,802.27</u>							
		<u>199,825.32</u>	Grand Total						
							<u>Payment Instrument Totals</u>		
							Check Total	105,097.33	
							Transfer Total	94,727.99	
							Total Payments	<u>199,825.32</u>	

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100012	ACE SOLID WASTE INC	TRASH FD	PV	58301	001	09101	7/1/2011	0008601716	62.00
	ACE SOLID WASTE INC			Summary Total					62.00
	6601 MCKINLEY STREET NW RAMSEY MN 55303	CITY CONTRACT RECYCLE	PV	58302	001	09604	7/1/2011	0008601051	23,617.70
				Summary Total					23,617.70
				Payment Amount					23,679.70
100017	AIRGAS NORTH CENTRAL	GASES	PV	58324	001	09101	6/16/2011	105341774	192.47
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588			Summary Total					192.47
				Payment Amount					192.47
112657	ALLINA HOSPITALS AND CLINICS	PRE EMPL-K HEMMERICH	PV	58141	001	09101	4/8/2011	6308363APR11	301.27
	ALLINA HOSPITALS AND CLINICS P O BOX 9125 MINNEAPOLIS MN 55480-9125			Summary Total					301.27
				Payment Amount					301.27
108664	AMERICAN VENDING INC	COFFEE	PV	58239	001	09101	6/21/2011	6074	158.40
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369			Summary Total					158.40
				Payment Amount					158.40
112670	ANDERSON EXTERIORS	RE: NAU/ MIDWEST AUTO BUILDING	PV	58240	001	09410	6/15/2011	061511	543.00
	ANDERSON EXTERIORS	RE: NAU/ MIDWEST AUTO BUILDING	PV	58240	002	09410	6/15/2011	061511	860.00
	6621 157TH AVENUE NW RAMSEY MN 55303			Summary Total					1,403.00
				Payment Amount					1,403.00

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Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
104111	ANDERSON, LARRY	PARTS FOR PD CHANGE MACHINE	PV	58241	001	09101	6/28/2011 062811	32.53
	LARRY ANDERSON 15341 JACKEL NW RAMSEY MN 55303			Summary Total				32.53
				Payment Amount				32.53
100029	ANOKA AREA CHAMBER OF COMMERCE	GOLF TOURNEY 2011	PV	58142	001	09101	6/21/2011 15836	460.00
	ANOKA AREA CHAMBER OF COMMERCE 12 BRIDGE SQUARE ANOKA MN 55303	CHAMBER LUNCHEON- 6	PV	58143	001	09101	6/14/2011 15813	60.00
		CHAMBER LUNCHEON- 6	PV	58143	002	09101	6/14/2011 15813	30.00
				Summary Total				90.00
		GOLF TOURNEY TEAM 2	PV	58303	001	09101	6/28/2011 15892	460.00
				Summary Total				460.00
				Payment Amount				1,010.00
100031	ANOKA COUNTY	ASSESSMENT CONTRACT	PV	58144	001	09101	6/21/2011 062111	134,439.00
	ANOKA COUNTY 2100 - 3RD AVENUE ANOKA MN 55303			Summary Total				134,439.00
				Payment Amount				134,439.00
100058	ANOKA RAMSEY FARM AND GARDEN	SHRED NAT. HARDWOOD	PV	58242	001	09101	6/20/2011 4823-50	140.01
	ANOKA RAMSEY FARM AND GARDEN 7435 HIGHWAY 10 RAMSEY MN 55303			Summary Total				140.01
				Payment Amount				140.01
112565	BIXBY PORTABLE TOILET SERVICE	TITTERUD PARK	PV	58243	001	09101	6/18/2011 26175	38.50

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CITY OF RAMSEY
Create Payment Control Groups

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Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
BIXBY PORTABLE TOILET SERVICE			Summary Total						38.50
P O BOX 541	ALPINE PARK	FIELD 2	PV	58244	001	09101	6/18/2011	26167	38.50
PRIOR LAKE MN 55372			Summary Total						38.50
	ELMCREST PARK	1	PV	58245	001	09101	6/18/2011	026169	68.50
			Summary Total						68.50
	ELMCREST PARK	2	PV	58246	001	09101	6/18/2011	26170	68.50
			Summary Total						68.50
	FOX PARK		PV	58247	001	09101	6/18/2011	26172	38.50
			Summary Total						38.50
	RIVERDALE	PARK	PV	58248	001	09101	6/18/2011	26173	38.50
			Summary Total						38.50
	FLINTWOOD	TERRACE	PV	58249	001	09101	6/18/2011	26171	38.50
			Summary Total						38.50
	RIVERS BEND	PARK	PV	58250	001	09101	6/18/2011	26174	38.50
			Summary Total						38.50
	ALPINE PARK	FIELD 3	PV	58251	001	09101	6/18/2011	26168	38.50
			Summary Total						38.50
			Payment Amount						406.50
103604	BOUND TREE	LIQUID SOAP	PV	58252	001	09101	6/16/2011	80601287	210.59
	MEDICAL, LLC	BAG REFILLS							
BOUND TREE MEDICAL, LLC			Summary Total						210.59
2144 RELIABLE PARKWAY									
CHICAGO IL 60686-0021			Payment Amount						210.59
100095	BRIGGS AND	SERVICES FOR	PV	58304	001	09101	6/30/2011	483169	1,029.50
	MORGAN PA INC	RAMSEY TOWN							
		CTR							
BRIGGS AND MORGAN			Summary Total						1,029.50
P O BOX 64591	MASTER DECLAR	JUDGMENT	PV	58340	002	09295	6/30/2011	483173	4,097.72
		ACTION							

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
ST PAUL MN 55164-0591		Summary Total						4,097.72	
	RE: TIF 14	PV	58341	001	09214	6/30/2011	483172	608.27	
		Summary Total						608.27	
	TOTI HOLDINGS	PV	58342	001	09295	6/30/2011	483171	665.00	
		Summary Total						665.00	
	FLAHERY & COLLINS EXP	PV	58343	001	09202	6/30/2011	483170	5,724.58	
		Summary Total						5,724.58	
		Payment Amount						12,125.07	
112663	CAPSTONE HOMES INC	REFUND 7514	PV	58238	001	09804	6/23/2011	062311	1,500.00
14015 SUNFISH LAKE BLVD SUITE 400		162ND AVE	Summary Total						1,500.00
	REFUND 7477	PV	58253	001	09804	6/29/2011	112439	1,500.00	
RAMSEY MN 55303		162ND AVE	Summary Total						1,500.00
	REFUND 7477	PV	58254	001	09252	6/29/2011	062911	5,000.00	
		162ND AVE	Summary Total						5,000.00
		Payment Amount						8,000.00	
104474	CARQUEST AUTO PARTS	ACID BRUSH/SEALANT	PV	58255	001	09101	6/17/2011	6975-113802	7.45
CARQUEST AUTO PARTS		Summary Total							7.45
	P O BOX	HOSE CLAMPS AND MISC	PV	58256	001	09101	6/20/2011	6975-113905	4.77
ST LOUIS MO 63150-3589		Summary Total							4.77
		Payment Amount							12.22
108458	CBIZ BENEFITS INSURANCE SERVICES INC	FIDUCIARY POLICY	PV	58344	001	09101	7/5/2011	070511	208.33
11440 TOMAHAWK CREEK PARKWAY		6/2010-6/2011	Summary Total						208.33
LEAWOOD KS 66211-9955		Payment Amount							208.33
111496	CENTRAL IRRIGATION	MISC SUPPLIES	PV	58146	001	09101	6/16/2011	6017492.00	443.65

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment									
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount					
SUPPLY INC														
CENTRAL IRRIGATION SUPPLY INC					Summary Total		443.65							
8 WILLIAMS	MISC SUPPLIES	PV	58147	001	09101	6/14/2011	6017352.00	378.62						
STREET														
ELMSFORD NY 10523														
					Summary Total		378.62							
					Payment Amount		822.27							
100105	CENTRAL	SILT FENCE	PV	58339	001	09605	6/21/2011	209462	337.73					
LANDSCAPE														
SUPPLY														
CENTRAL LANDSCAPE SUPPLY					Summary Total		337.73							
4026 COUNTY RD 74 SOUTH					Payment Amount		337.73							
ST CLOUD MN 56301														
100111	COMMERCIAL	ASPHALT	PV	58326	001	09101	6/15/2011	061511	3,491.97					
ASPHALT														
COMPANY														
COMMERCIAL ASPHALT COMPANY					Summary Total		3,491.97							
P O BOX 1480					Payment Amount		3,491.97							
MAPLE GROVE MN 55311-6480														
112665	COMPLETE	MOW/TRIM :	PV	58148	001	09101	6/17/2011	8133	150.00					
GROUNDS														
MAINTENANCE														
INC														
COMPLETE GROUNDS MAINTENANCE INC					Summary Total		150.00							
7310	OLD	MOW/TRIM 4781	PV	58300	001	09101	6/27/2011	8187	450.00					
VIKING BLVD														
14														
ANOKA MN 55303-9723					Summary Total		450.00							
					Payment Amount		600.00							
100118	CONSTRUCTION	RE: STREET	PV	58322	001	09492	6/17/2011	56454	138.25					
BULLETIN														
SGC HORIZON														
LLC														
P O BOX 791					RE: STREET		PV		58322	002	09492	6/17/2011	56454	29.16
ARLINGTON														
					RE: STREET		PV		58322	003	09492	6/17/2011	56454	29.16
					RE: STREET		PV		58322	004	09492	6/17/2011	56454	29.16

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CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	HEIGHTS IL 60006	IMPROV							
		RE: STREET IMPROV	PV	58322	005	09492	6/17/2011	56454	29.16
		RE: STREET IMPROV	PV	58322	006	09492	6/17/2011	56454	29.16
		RE: STREET IMPROV	PV	58322	007	09492	6/17/2011	56454	29.20
				Summary Total					313.25
		RE: STREET IMPROV	PV	58323	001	09492	6/24/2011	56689	138.25
		RE: STREET IMPROV	PV	58323	002	09492	6/24/2011	56689	29.16
		RE: STREET IMPROV	PV	58323	003	09492	6/24/2011	56689	29.16
		RE: STREET IMPROV	PV	58323	004	09492	6/24/2011	56689	29.16
		RE: STREET IMPROV	PV	58323	005	09492	6/24/2011	56689	29.16
		RE: STREET IMPROV	PV	58323	006	09492	6/24/2011	56689	29.16
		RE: STREET IMPROV	PV	58323	007	09492	6/24/2011	56689	29.20
				Summary Total					313.25
				Payment Amount					626.50
100120	CONTINENTAL RESEARCH CORP	SHINE BRITE TOWELS	PV	58258	001	09101	6/24/2011	354251-CRC-1	253.11
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110			Summary Total					253.11
				Payment Amount					253.11
112673	CREATIVE KIDS ACADEMY	REFUND 29021 NO ELEC	PV	58305	001	09297	6/29/2011	062911	5.00
	CREATIVE KIDS ACADEMY 1135 W HIGHWAY 10 ANOKA MN 55303			Summary Total					5.00
				Payment Amount					5.00
107322	CURTIS, CHRIS	MEALS AT TRAINING-SHOO T	PV	58259	001	09101	6/29/2011	062911	25.38

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	CHRIS CURTIS 13854 191ST COURT NW ELK RIVER MN 55330								Summary Total 25.38
									Payment Amount 25.38
100197	DEEP ROCK WATER COMPANY	WATER FOR FD	PV	58149	001	09101	6/20/2011	621332JUNE11	45.87
	DEEP ROCK WATER COMPANY P O BOX 2146 DENVER CO 80271-2146								Summary Total 45.87
		WATER FOR PD	PV	58150	001	09101	6/20/2011	621331JUNE11	21.76
									Summary Total 21.76
									Payment Amount 67.63
100144	DEHN OIL COMPANY	RED DIESEL FUEL	PV	58327	001	09101	6/20/2011	9763	2,394.50
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303								Summary Total 2,394.50
		BULK COMM FUEL	PV	58328	001	09101	6/21/2011	DO9529	1,413.85
									Summary Total 1,413.85
		DIESEL FUEL	PV	58329	001	09101	6/20/2011	9762	1,877.79
									Summary Total 1,877.79
									Payment Amount 5,686.14
100158	ECM PUBLISHERS INC	RE: LEGAL CROSS OF HOPE	PV	58260	001	09101	6/24/2011	01786547	87.13
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433								Summary Total 87.13
		ORD ACCESSORY USES	PV	58261	001	09101	6/24/2011	01786546	71.75
									Summary Total 71.75
		RE : SEC 117-114- B-1	PV	58262	001	09101	6/24/2011	01786549	61.50
									Summary Total 61.50
		HEAR 1ST PHOENIX GROUP	PV	58263	001	09101	6/24/2011	01786550	82.00
									Summary Total 82.00
		HEAR: TRIS STAR ENT	PV	58264	001	09101	6/24/2011	01786551	61.50
									Summary Total 61.50
		HEAR- SEC 117-53 VARI	PV	58265	001	09101	6/24/2011	01786548	58.38

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Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Summary Total					56.38
Payment Amount					420.26
100164 ELECTRIC SYSTEM OF ANOKA INC	RELOCATE SIREN 15	PV 58306 001 09295	6/15/2011	4730	4,750.00
Summary Total					4,750.00
Payment Amount					4,750.00
100169 EMERGENCY APPARATUS MAINTENANCE INC	REPAIR ON 556	PV 58152 001 09101	6/7/2011	55639	384.35
Summary Total					384.35
Payment Amount					384.35
106962 FIRE	RE: LIVE BURN LEVEL III	PV 58307 001 09101	6/25/2011	08727	700.00
Summary Total					700.00
Payment Amount					700.00
107099 FASTENAL	MISC PARTS	PV 58153 001 09101	6/15/2011	MNTC876132	31.23
Summary Total					31.23
FASTENAL COMPANY	MISC SUPPLIES	PV 58154 001 09101	6/14/2011	MNTC876077	158.21
Summary Total					158.21
P O BOX 978	MISC PARTS	PV 58330 001 09101	6/20/2011	MNTC876256	5.37
Summary Total					5.37
WINONA MN 55987	MISC PARTS	PV 58331 001 09101	6/29/2011	MNTC876605	5.83
Summary Total					5.83
Payment Amount					200.64
100654 FRANKFURTH, TIMOTHY	MEALS AT AMBUSH TRAINING	PV 58266 001 09101	6/29/2011	062911	27.39

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Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	TIMOTHY FRANKFURTH 7400 IVYSTONE AVENUE S COTTAGE GROVE MN 55016				Summary Total 27.39
					Payment Amount 27.39
110388	FRATTALLONE'S ACE HARDWARE STORES	CONCRETE MIX	PV 58332 001 09101 6/23/2011	014963/J	42.64
	FRATTALLONE'S ACE HARDWARE STORES 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126				Summary Total 42.64
					Payment Amount 42.64
100189	G AND K SERVICES INC	MATS	PV 58155 001 09101 6/22/2011	1006224532	83.65
	G AND K SERVICES INC PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536				Summary Total 83.65
		MATS	PV 58156 001 09101 6/15/2011	1006213595	102.14
					Summary Total 102.14
		UNIFORM CLEANING	PV 58333 001 09101 6/22/2011	1006224529	64.00
		UNIFORM CLEANING	PV 58333 002 09101 6/22/2011	1006224529	10.00
		UNIFORM CLEANING	PV 58333 003 09101 6/22/2011	1006224529	60.43
		UNIFORM CLEANING	PV 58333 004 09101 6/22/2011	1006224529	60.43
					Summary Total 194.86
		UNIFORM CLEANING	PV 58334 001 09101 6/29/2011	1006235388	64.00
		UNIFORM CLEANING	PV 58334 002 09101 6/29/2011	1006235388	10.00
		UNIFORM CLEANING	PV 58334 003 09101 6/29/2011	1006235388	121.40
		UNIFORM CLEANING	PV 58334 004 09101 6/29/2011	1006235388	121.41
					Summary Total 316.81
					Payment Amount 697.46
107962	GENESIS EMPLOYEE BENEFITS	FLEX AND VEBA FEES JUNE 2011	PV 58345 001 09101 6/30/2011	12889	46.20

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Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
	GENESIS EMPLOYEE BENEFITS, INC	FLEX AND VEBA FEES JUNE 2011	PV	58345	002	09101	6/30/2011 12889	240.80
	BRAEMAR OFFICE CENTER 8000 W. 78TH STREET SUITE 320 MINNEAPOLIS MN 55439-2506						Summary Total	287.00
							Payment Amount	287.00
100200	GOPHER STATE ONE CALL INC	270 TICKETS	PV	58308	001	09601	7/1/2011 15108	131.05
	GOPHER STATE ONE CALL 18946 LAKE DRIVE EAST CHANHASSEN MN 55317	270 TICKETS	PV	58308	002	09601	7/1/2011 15108	131.05
		270 TICKETS	PV	58308	003	09601	7/1/2011 15108	131.05
							Summary Total	393.15
							Payment Amount	393.15
100650	GRAINGER	FAUCET AND SENSOR	PV	58267	001	09101	6/21/2011 9567724415	242.87
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001						Summary Total	242.87
							Payment Amount	242.87
109262	GREENBERG IMPLEMENT INC	KIT AND PUMP	PV	58268	001	09101	6/20/2011 PS68942	771.35
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303						Summary Total	771.35
							Payment Amount	771.35
100211	HAWKINS INC	CHEMICALS	PV	58269	001	09601	6/20/2011 3234369	4,263.64
	HAWKINS INC P O BOX 9171 MINNEAPOLIS MN 55480-9171						Summary Total	4,263.64
							Payment Amount	4,263.64
112564	HEALTH PARTNERS GROUP HEALTH-WORKSI	JUNE 2011 BILLING	PV	58157	001	09101	6/14/2011 W87977	102.48

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	
TE										
	HEALTH PARTNERS GROUP HEALTH-WORKSITE MAIL STOP # 21109A P O BOX 64059 ST PAUL MN 55164-0059								Summary Total	102.48
									Payment Amount	102.48
111402	HIMLE HORNER INC	SURVEY RESULTS/JUNE COR WORK	PV	58346	001	09400	7/1/2011 0611			340.00
	HIMLE HORNER INC	SURVEY RESULTS/JUNE COR WORK	PV	58346	002	09400	7/1/2011 0611			350.00
	8500 NORMANDALE LAKE BLVD SUITE 720 BLOOMINGTON MN 55437								Summary Total	690.00
									Payment Amount	690.00
102246	HOWELL, LANA	CAR CLEANED- SAFETY CAMP	PV	58309	001	09290	6/28/2011 062811			117.51
	LANA HOWELL 6520 154TH LANE NW RAMSEY MN 55303								Summary Total	117.51
									Payment Amount	117.51
106324	INSPECTRON INC	FEB-MAY 2011 SERVICES	PV	58158	001	09101	6/18/2011 061811			23,200.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 104 ROSEMOUNT MN 55068								Summary Total	23,200.00
									Payment Amount	23,200.00
112662	JULIAN M. JOHNSON CONSTRUCTION CORP.	ROCKS AT THE DRAW PARK	PV	58270	001	09101	6/15/2011 6680			750.00
	JULIAN M. JOHNSON CONSTRUCTION CORP. 6190 BUNKER LAKE BLVD NW ANOKA MN 55303								Summary Total	750.00
									Payment Amount	750.00

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100240	K MART 3897	SAFETY CAMP SUPPLIES	PV	58271	001	09290	6/17/2011	061711	260.35
	K MART 3897 1100 WEST HIGHWAY 10 ANOKA MN 55303			Summary Total					260.35
				Payment Amount					260.35
100989	KRUGE AIR, INC	RE: COMPRESSOR AT FIRE STATION	PV	58159	001	09101	6/13/2011	0082020	214.30
	KRUGE AIR, INC 10550 COUNTY ROAD 81 SUITE 216 MAPLE GROVE MN 55369			Summary Total					214.30
				Payment Amount					214.30
109818	LABEL GRAPHICS	LABEL BADGES	PV	58160	001	09101	6/18/2011	26464	337.38
	LABEL GRAPHICS 1403 OAK KNOLL FT WORTH TX 76117			Summary Total					337.38
				Payment Amount					337.38
111501	LANDFORM PROFESSIONAL SERVICES	MARKETING BOOKS	PV	58161	001	09295	6/15/2011	20166	2,118.72
	LANDFORM PROFESSIONAL SERVICES	MARKETING BOOKS	PV	58161	002	09295	6/15/2011	20166	15,000.00
	105 5TH AVENUE SOUTH SUITE 513 MINNEAPOLIS MN 55401			Summary Total					17,118.72
		COR MASS GRADING	PV	58272	001	09295	6/16/2011	20168	4,294.00
				Summary Total					4,294.00
		SERVICES THROUGH 5-31-11	PV	58273	001	09295	6/15/2011	20167	1,079.00
				Summary Total					1,079.00
		RE: SUITE LIVING	PV	58310	001	09295	6/27/2011	20169	5,000.00
				Summary Total					5,000.00
				Payment Amount					27,491.72

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100256	LANO EQUIPMENT INC	ANTENNA	PV	58321	001	09101	6/21/2011	198571	17.51
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303	LINCH AND SNAPPER PIN	PV	58335	001	09101	6/22/2011	198618	8.45
								Summary Total	17.51
								Summary Total	8.45
								Summary Total	54.41
								Summary Total	54.42
								Summary Total	108.83
								Payment Amount	134.79
107427	LASHER, COLLEEN	TUITION REIMB	PV	58275	001	09101	6/29/2011	062911	1,412.53
	COLLEEN LASHER 5406 165TH LANE NW RAMSEY MN 55303							Summary Total	1,412.53
								Payment Amount	1,412.53
100982	LORD OF LIFE CHURCH	RENTAL- SAFETY CAMP	PV	58347	001	09290	7/6/2011	070611	300.00
	LORD OF LIFE CHURCH 14501 NOWTHEN BLVD NW RAMSEY MN 55303							Summary Total	300.00
								Payment Amount	300.00
107317	MADSEN, AARON	REIMB BOOTS 2011 A. MADSEN	PV	58311	001	09101	7/5/2011	070511	149.99
	AARON MADSEN 15460 VANADIUM ST NW RAMSEY MN 55303							Summary Total	149.99
								Payment Amount	149.99
112674	MARCHIAFAVA, TIM	OASIS MKT SITE IMPROV	PV	58312	001	09204	6/24/2011	2821-149323	1,175.32
	TIM MARCHIAFAVA 19119 WACO STREET ELK RIVER MN 55330							Summary Total	1,175.32

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Payment Instrument Check Payment
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
Payment Amount									1,175.32
111125	MCALPINE DENELLE	TUITION REIMBURSEMENT	PV	58162	001	09101	6/27/2011	062711	3,078.13
Summary Total									3,078.13
Payment Amount									3,078.13
112672	MCGAVER, SHANO N	REFUND 29004- NO ELEC	PV	58313	001	09297	6/29/2011	062911	5.00
Summary Total									5.00
Payment Amount									5.00
100283	MENARDS COON RAPIDS	BATTERIES	PV	58314	001	09101	6/28/2011	94748	40.48
Summary Total									40.48
Payment Amount									40.48
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	58276	001	09602	6/23/2011	70755	285.46
Summary Total									285.46
100284	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077	MISC SUPPLIES	PV	58277	001	09601	6/21/2011	70111	72.85
Summary Total									72.85
Payment Amount									358.31
100287	METRO FIRE INC	UNIFORMS FD	PV	58163	001	09101	6/9/2011	41270	1,891.79
Summary Total									1,891.79
Payment Amount									1,891.79
108201	METRO TENT RENTAL	TENT- SAFETY CAMP	PV	58274	001	09290	6/6/2011	2815	1,015.31

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Payment Instrument Check Payment
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	METRO TENT RENTAL 9273 188TH AVE NW ELK RIVER MN 55330								Summary Total 1,015.31
									Payment Amount 1,015.31
109213	MOLDENHAUER, DREW DREW MOLDENHAUER 16631 231ST AVENUE NW BIG LAKE MN 55309	MEALS AT TRAINING-SHOOT T	PV	58278	001	09101	6/29/2011	062911	22.55
									Summary Total 22.55
									Payment Amount 22.55
100354	NEWMAN TRAFFIC SIGNS NEWMAN TRAFFIC SIGNS PO BOX 1728 JAMESTOWN ND 58402-1728	SIGN MATERIAL	PV	58337	001	09101	6/21/2011	TI-0235929	1,130.36
									Summary Total 1,130.36
									Payment Amount 1,130.36
100363	NORTHERN SANITARY SUPPLY CO NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433	MISC SUPPLIES	PV	58279	001	09101	6/23/2011	149233	503.16
									Summary Total 503.16
									Payment Amount 503.16
110477	NORTHLAND AND HAMLET MONUMENT NORTHLAND AND HAMLET MONUMENT DENT LAKES GRANITE/GRANITEDESIGNS P P BOX 381 2601 STATE 200 NE LONGVILLE MN 56655	RE: REPAIR MERRILL MONUMENT	PV	58280	001	09820	6/24/2011	062411	300.00
									Summary Total 300.00
									Payment Amount 300.00
109908	NOVAK FLECK INC NOVAK FLECK INC	REFUND 7817 148TH LANE	PV	58281	001	09252	6/29/2011	062911	7,000.00
									Summary Total 7,000.00

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Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
	8857 ZEALAND AVENUE NORTH BROOKLYN PARK MN 55445	REFUND 7817 148TH LANE	PV	58282	001	09804	6/29/2011	112307	1,500.00
								Summary Total	1,500.00
								Payment Amount	8,500.00
100368	OFFICE DEPOT OFFICE DEPOT P O BOX 70049 LOS ANGELES CA 90074-0049	FRAME OFFICE SUPPLIES OFFICE SUPPLIES	PV	58164	001	09101	6/9/2011	567392950001	19.67
								Summary Total	19.67
			PV	58283	001	09101	6/9/2011	567462402001	10.19
			PV	58283	002	09101	6/9/2011	567462402001	10.20
								Summary Total	20.39
		REFILL INK	PV	58284	001	09101	6/11/2011	567462627001	3.16
								Summary Total	3.16
								Payment Amount	43.22
106997	OMCM EMBROIDERY AND DESIGN OMCM EMBROIDERY AND DESIGN 2355 STATION PARKWAY ANDOVER MN 55304	20 SEASONAL T SHIRTS	PV	58338	001	09101	6/16/2011	45291	80.63
								Summary Total	80.63
								Payment Amount	80.63
110330	RESHETAR SYSTEM INC RESHETAR SYSTEM INC 730 BUNKER LAKE BLVD ANOKA MN 55303	RE: 7111 175TH AVE NW RE: ALPINE DRIVE RE: 6437 RIVERDALE DRIVE	PV	58165	001	09101	6/23/2011	11-1184	1,245.00
								Summary Total	1,245.00
			PV	58315	001	09605	6/12/2011	11-1162	9,899.12
								Summary Total	9,899.12
			PV	58316	001	09605	6/12/2011	11-1171	8,475.78
								Summary Total	8,475.78
								Payment Amount	19,619.90
100852	S AND S ELECTRIC INC S AND S ELECTRIC 14290 SUNFISH LAKE BLVD	COR SIGN - ELECTRIC	PV	58286	001	09295	6/23/2011	1295	940.00
								Summary Total	940.00

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	SUITE 100 RAMSEY MN 55303								940.00	
			Payment Amount							
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	58287	001	09101	6/9/2011	010Q2837	193.35	
	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	58287	002	09101	6/9/2011	010Q2837	17.87	
				Summary Total						211.22
1000	KRISTEN COURT ST PAUL MN 55110	OFFICE SUPPLIES	PV	58288	001	09101	6/22/2011	010Q7759	40.08	
		OFFICE SUPPLIES	PV	58288	002	09101	6/22/2011	010Q7759	214.35	
				Summary Total						254.43
		OFFICE SUPPLIES	PV	58289	001	09101	6/10/2011	010Q3166	4.49	
				Summary Total						4.49
				Payment Amount						470.14
101126	SAUTER AND SONS INC	DEMO AT 7157 HIGHWAY 10	PV	58317	001	09410	6/24/2011	3734	19,000.00	
	SAUTER AND SONS INC 6651 141ST AVE NW RAMSEY MN 55303			Summary Total						19,000.00
				Payment Amount						19,000.00
112667	SEWER EQUIPMENT CO OF AMERICA	MISC SUPPLIES	PV	58291	001	09605	6/27/2011	0000112605	506.23	
	SEWER EQUIPMENT CO OF AMERICA 2111 CHESTNUT AVENUE SUITE 270 GLENVIEW IL 60025			Summary Total						506.23
				Payment Amount						506.23
111897	SOUTH METRO PUBLIC SAFETY TRAINING FACIL	REG WISTROM/WEBB	PV	58285	001	09101	6/22/2011	8559	1,190.00	
	SOUTH METRO PUBLIC SAFETY TRAINING FACIL			Summary Total						1,190.00

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	
	7525 BRAEMAR BLVD EDINA MN 55439								1,190.00	
			Payment Amount							1,190.00
100453 SRF	CONSULTING GROUP INC	SERVICES THROUGH 5-31-11	PV	58290	001	09101	5/31/2011	07364.00-4	1,399.24	
	SRF CONSULTING GROUP INC ONE CARLSON PARKWAY NORTH SUITE 150 MINNEAPOLIS MN 55447-4443								1,399.24	
			Summary Total							1,399.24
			Payment Amount							1,399.24
108703 STERLING TROPHY		ACRYLIC AWARD- ENGRAVING	PV	58166	001	09101	6/27/2011	7136	33.86	
	STERLING TROPHY 3824 7TH AVENUE ANOKA MN 55303								33.86	
			Summary Total							33.86
			Payment Amount							33.86
112324 STRANDQUEST, JONI		SERVICES THROUGH 6-16-11	PV	58292	001	09101	6/24/2011	0617-01	1,233.26	
	JONI STRANDQUEST 2940 199TH AVENUE NW CEDAR MN 55011								1,233.26	
			Summary Total							1,233.26
			Payment Amount							1,233.26
112675 T K ENTERTAINMENT LLC		OASIS MKT SITE IMPROV	PV	58318	001	09204	6/14/2011	116932	1,109.56	
	T K ENTERTAINMENT LLC 14550 ARMSTRONG BLVD RAMSEY MN 55303								1,109.56	
			Summary Total							1,109.56
			Payment Amount							1,109.56
105706 TINKLENBERG GROUP INC		MAY/JUNE BILLING	PV	58167	001	09410	6/15/2011	1853	1,100.00	
	THE TINKLENBERG	MAY/JUNE BILLING	PV	58167	002	09410	6/15/2011	1853	800.00	

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Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
GROUP INC									
4570	CHURCHILL STREET SUITE 220 SHOREVIEW MN 55126						Summary Total	1,900.00	
							Payment Amount	1,900.00	
104106	TRUSCO MANUFACTURING COMPANY	PUMP ASSEMBLY	PV	58293	001	09101	6/15/2011	782	246.81
	TRUSCO MANUFACTURING COMPANY						Summary Total	246.81	
545	NW 68TH AVE	WING CAP	PV	58294	001	09101	6/17/2011	803	28.40
	OCALA FL 34482-8235						Summary Total	28.40	
							Payment Amount	275.21	
103602	US FOODSERVICE	SAFETY CAMP 2011	PV	58168	001	09290	6/17/2011	3408218	835.92
	US FOODSERVICE						Summary Total	835.92	
	NW 6059 P O BOX 1450 MINNEAPOLIS MN 55485-6059						Payment Amount	835.92	
112649	WEATHER PROOF SYSTEMS INC	REPAIR AT OLD CITY HALL	PV	58169	001	09101	6/6/2011	11211	247.50
	WEATHER PROOF SYSTEMS INC						Summary Total	247.50	
	6740 HIGHWAY 10 NW ANOKA MN 55303						Payment Amount	247.50	
109886	WEBB, RICH	MEALS AT TRAINING	PV	58295	001	09101	6/29/2011	062911	21.48
	RICH WEBB						Summary Total	21.48	
	4440 231ST CT NW ST. FRANCIS MN 55070						Payment Amount	21.48	
112515	WSB AND ASSOCIATES INC	RE: BUNKER/ARMSTR ONG INTER	PV	58319	001	09494	6/9/2011	4	11,079.00
	WSB AND ASSOCIATES INC						Summary Total	11,079.00	
	701 XENIA	BUNKER/ARMSTR	PV	58320	001	09494	6/22/2011	5	3,188.75

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Amount
	AVENUE SOUTH	ONG INTER			
	SUITE 300				
	MINNEAPOLIS MN 55416				
				Summary Total	3,188.75
				Payment Amount	14,267.75
				Total Amount to be Processed	343,770.93
				Total Number of Payments to be Processed	81

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-07-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JUNE 23, 2011 THROUGH JULY 7, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of June 23, 2011, through July 7, 2011, in the amount of \$683,612.58; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period June 23, 2011, through July 7, 2011, in the amount of \$683,612.58.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of July 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session

5. 5.

Meeting Date: 07/12/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Adopt Resolution 11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP 10-24 Wetland 656 W Outlet

Background:

Resolution and Pay Request Attached.

Council Action:

Motion to Adopt Resolution 11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP 10-24 Wetland 656W Outlet

Attachments

Pay Resolution

Pay No 2 Attachement

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	07/07/2011 09:17 AM
Kurt Ulrich	Kurt Ulrich	07/07/2011 01:12 PM
Form Started By: MaryJo Warner		Started On: 06/30/2011 11:02 AM
	Final Approval Date: 07/07/2011	

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-07-XXX

RESOLUTION AUTHORIZING 2ND PARTIAL PAYMENT TO DRYDEN EXCAVATING FOR IP 10-24 656W DRAINAGE OUTLET

WHEREAS, the Ramsey City Council authorized the preparation of plans and specifications, the solicitation of quotes, and

WHEREAS, pursuant to the solicitation of quotes for 656W Drainage Outlet, proposals were received, opened, tabulated, and a project awarded according to law on February 8th, 2011; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Dryden Excavating in the amount of \$23,682.55.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Dryden Excavating in the amount of \$17,206.83.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes partial payment to Dryden Excavating for the 656W Drainage Outlet in the amount of \$17,206.83.
- 2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 12, 2011.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

RESOLUTION #11-07-XXX

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12nd day of July, 2011.

ATTEST:

Mayor

City Clerk

IP 10-24; Wetland 656W Outlet

City of Ramsey

June 20, 2011

Pay Estimate No. **2**

Total contract	\$28,026.00	Total	\$8,725.00	\$33,654.00
Additional Work - Change Order #1 (culvert replacement)	\$8,500.00		\$8,500.00	\$8,500.00
Total w/ Additional	\$36,526.00		\$17,225.00	\$42,154.00
Total Paid (less retainage)			\$16,708.25	\$40,889.38

IP 10-24; Wetland 656W Outlet BID ITEM	QTY	UNIT	UNIT PRICE	CONTRACT AMOUNT	This Pay Application		Completed to Date	
					Units	EXTENSION	Units	EXTENSION
				\$28,026.00		\$8,725.00		\$33,654.00
MOBILIZATION	1	LS	\$ 2,750.00	2,750.00	0.10	275.00	1.00	2,750.00
TRAFFIC CONTROL	1	LS	\$ 1,500.00	1,500.00	0.00	0.00	1.00	1,500.00
SILT FENCE	100	LF	\$ 3.00	300.00	0.00	0.00	96.00	288.00
DITCH CLEANING	1	LS	\$ 15,000.00	15,000.00	0.10	1,500.00	1.00	15,000.00
REMOVE & REINSTALL FENCE	240	LF	\$ 2.00	480.00	0.00	0.00	63.00	126.00
FURNISH & INSTALL 12" CULVERT	48	LF	\$ 55.50	2,664.00	0.00	0.00	80.00	4,440.00
CLEAN CULVERT	24	LF	\$ 55.50	1,332.00	100.00	5,550.00	100.00	5,550.00
CLEAR & GRUB TREES	0.5	AC	\$ 4,000.00	2,000.00	0.10	400.00	0.50	2,000.00
SEED	0.5	AC	\$ 4,000.00	2,000.00	0.25	1,000.00	0.50	2,000.00

CC Regular Session

5. 6.

Meeting Date: 07/12/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Adopt Resolution #11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP #10-32 176th Avenue Culvert Replacement

Background:

Resolution and Pay Request Attached.

Council Action:

Motion to Adopt Resolution #11-07-XXX Authorizing 2nd Partial Payment to Dryden Excavating for IP 10-32 176th Avenue Culvert Replacement

Attachments

Pay Resolution

Pay Attachment 10-32

Form Review

Inbox
Tim Himmer
Kurt Ulrich

Reviewed By
Tim Himmer
Kurt Ulrich

Date
07/07/2011 09:18 AM
07/07/2011 01:12 PM
Started On: 06/30/2011 02:57 PM

Form Started By: MaryJo Warner

Final Approval Date: 07/07/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-07-XXX

RESOLUTION AUTHORIZING 2ND PARTIAL PAYMENT TO DRYDEN EXCAVATING FOR 176TH AVENUE CULVERT REPLACEMENT

WHEREAS, the Ramsey City Council authorized the preparation of plans and specifications, the solicitation of quotes, and the culvert replacement; and

WHEREAS, pursuant to the solicitation of quotes for 176th Avenue Culver Replacement, proposals were received, opened, tabulated, and a project awarded according to law on November 9th, 2010; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Dryden Excavating in the amount of \$52,431.84.

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Dryden Excavating in the amount of \$12,777.50.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes partial payment to Dryden Excavating for the 176th Avenue Culvert Replacement in the amount of \$12,777.50.
- 2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 12, 2011.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

RESOLUTION #11-07-XXX

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of July, 2011.

ATTEST:

Mayor

City Clerk

176th Culvert Replacement

**City of Ramsey
June 20, 2011**

Pay Estimate No. **2**

Total Contract	\$44,365.00	Total	\$13,450.00	\$48,245.85
Additional Work - Change Order #1 (soil corrections)	\$20,395.56			\$20,395.56
Total W/ Additional	\$64,760.56		\$13,450.00	\$68,641.41

Total Paid (less retainage) \$12,777.50 \$65,209.34

176th Culvert Replacement	BID ITEM	QTY	UNIT	UNIT PRICE	CONTRACT AMOUNT	This Pay Application		Completed to Date	
						Quantity	EXTENSION	Quantity	EXTENSION
	Mobilization	1	LS	\$ 2,500.00	\$2,500.00	0.50	\$1,250.00	1.00	\$2,500.00
	Traffic Control	1	LS	\$ 2,500.00	\$2,500.00		\$0.00	1.00	\$2,500.00
	Silt Fence	100	LF	\$ 2.00	\$200.00		\$0.00	64.00	\$128.00
	Remove Pavement	225	SY	\$ 5.00	\$1,125.00		\$0.00	146.00	\$730.00
	Remove 42" Storm Pipe	66	LF	\$ 20.00	\$1,320.00		\$0.00	66.00	\$1,320.00
	Furnish & Install 42" Storm Pipe	50	LF	\$ 170.00	\$8,500.00		\$0.00	56.00	\$9,520.00
	Furnish & Install 42" FES	2	EA	\$ 2,850.00	\$5,700.00		\$0.00	2.00	\$5,700.00
	Furnish & Install C1 3 Rip Rap	24	CY	\$ 55.00	\$1,320.00		\$0.00	16.87	\$927.85
	Furnish & Install Biuminous. Pavement	225	SY	\$ 40.00	\$9,000.00	280.00	\$11,200.00	318.00	\$12,720.00
	Furnish & Install Granular Borrow	100	CY	\$ 17.00	\$1,700.00		\$0.00	100.00	\$1,700.00
	Provide & Maintain ditch flow bypass	1	LS	\$ 5,000.00	\$5,000.00		\$0.00	1.00	\$5,000.00
	Furnish & Install Erosion Control Blanket	200	SY	\$ 10.00	\$2,000.00	100.00	\$1,000.00	200.00	\$2,000.00
	Dewatering	1	LS	\$ 2,500.00	\$2,500.00		\$0.00	1.00	\$2,500.00
	Export of Material	100	CY	\$ 10.00	\$1,000.00		\$0.00	100.00	\$1,000.00

CC Regular Session

5. 7.

Meeting Date: 07/12/2011

By: Mark Riverblood, Engineering/Public Works

Title:

Approve RESOLUTION #11-07-XXX Applying for Federal Funding for the Mississippi River Trail

Background:

As Council will recall, the city was successful in a recent grant application for Federal funding through the Transportation Enhancements program, administered by Metropolitan Council for the Mississippi River Trail (MRT); from Anoka to Mississippi West Regional Park.

This case authorizes staff to apply for approximately one million dollars in funding for the trail to be extended approximately 3 miles, west of the park to city limits, just west of MnDot's Wayside Rest in the highway's R.O.W.

A requirement of the application, is a commitment to fund at least 20% of grant by a local match, and thus the purpose of this consent case. The original due date for this next round of funding was July 18th, but now has been interrupted by the 'government shutdown - which will push the new date at least out until early August. **This is important to point out, as if Council desires more detail on this grant application, it may be pulled from the agenda and placed on subsequent meeting for discussion.** (While the grant application is drafted, it is not yet in it's final form - and therefore precise details are not yet available.)

Observations:

As discussed above, this new application for the MRT itself will be approximately one million dollars - which will necessitate that at least 20% of the total construction costs (administration and engineering are excluded from the project cost and the match), must be contributed locally. Staff is working out the details of the matching funds, with the intent that Anoka County Parks would commit that amount through improvements to Mississippi West Regional Park for the proposed 2016 project (both the grant funded trail and the matching investment in the park).

Attached is the draft spreadsheet detailing the anticipated trail costs at about \$977,000.000. Once the aforementioned details are worked out with Anoka County, the project is likely to be identified at approximately one and one quarter million dollars.

Also attached is the Project Location Map, and draft Plan Sheet Index for reference.

Funding Source:

Pending both final details of the agreement with Anoka County, and the award of Federal monies for the grant, funding for the trail would be covered by the grant, and the local match would be made by the improvements in Mississippi West Regional Park.

However, as administration and engineering are not eligible project costs, these expenses (in-house or contracted services), would need to be discussed as part of the 2016 General Fund budget process in 2015.

Attachments

Resolution authorizing the application for a Federal Grant

Location Map

Draft Index Sheet

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	07/07/2011 11:38 AM
Diana Lund	Diana Lund	07/07/2011 01:48 PM
Kurt Ulrich	Kurt Ulrich	07/07/2011 02:00 PM

Form Started By: Mark Riverblood
Started On: 07/06/2011 03:13 PM
Final Approval Date: 07/07/2011

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-07-XXX

RESOLUTION SUPPORTING THE CITY OF RAMSEY'S APPLICATION TO THE FEDERAL TRANSPORTATION ENHANCEMENT FUND, ADMINISTERED BY THE METROPOLITAN COUNCIL'S TRANSPORTATION ADVISORY BOARD TO CONSTRUCT THE MISSISSIPPI RIVER TRAIL BETWEEN MISSISSIPPI WEST REGIONAL PARK AND RAMSEY'S WESTERN BORDER OF ELK RIVER

WHEREAS, the City of Ramsey has passed a resolution supporting regional trail status for planned trails, and existing trails along the Mississippi River within Anoka County and the City of Ramsey; and

WHEREAS, the Metropolitan Council did grant the regional trail status for this trail in 2006; and

WHEREAS, in the Metropolitan Council adopted a Regional Trails Policy Amendment to its Regional Recreation Open Space Development Guidelines/Policy Plan for the implementation of trails which provide access to high quality natural resources, regional parks, park reserves, and local areas of interest; and

WHEREAS, the Mississippi River Trail would further link together the cities of Anoka and Ramsey, Bunker Lake and Rum River Regional Trails, and ultimately the Headwaters to the Gulf of Mexico, as well as being a link in the National trail system; and

WHEREAS, this trail may also be extended to connect the Historic Oliver Kelley Farm and the COR, and Ramsey's Transit Station; and

WHEREAS, the Mississippi River Trail will further provide immediate pedestrian access to the recreational resources at Riverdale Park, Mississippi West Regional Park, and the Mississippi River, and Anoka's park system; and

WHEREAS, the City of Ramsey has identified walkable communities and the Mississippi River Trail as priorities for the community; and

WHEREAS, the Metropolitan Council's Transportation Advisory Board has called for Transportation Enhancement proposals that would fund the Mississippi River Trail between the Regional Park in Ramsey and her border with Elk River and Sherburne County; and

WHEREAS, the City of Ramsey is uniquely positioned to cause this trail to be constructed as soon as certain funds are secured; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. The City of Ramsey City Council endorses the application to the Metropolitan Council's Transportation Advisory Board for Federal funding of the Mississippi River Trail, and
2. The City of Ramsey City Council authorizes the City Administrator to send a letter, together with a signed copy of this Resolution along with the application to guarantee the 20% local match (from Ramsey or Anoka County Parks, or a combination thereof) for the project, and

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against:

and the following abstained:

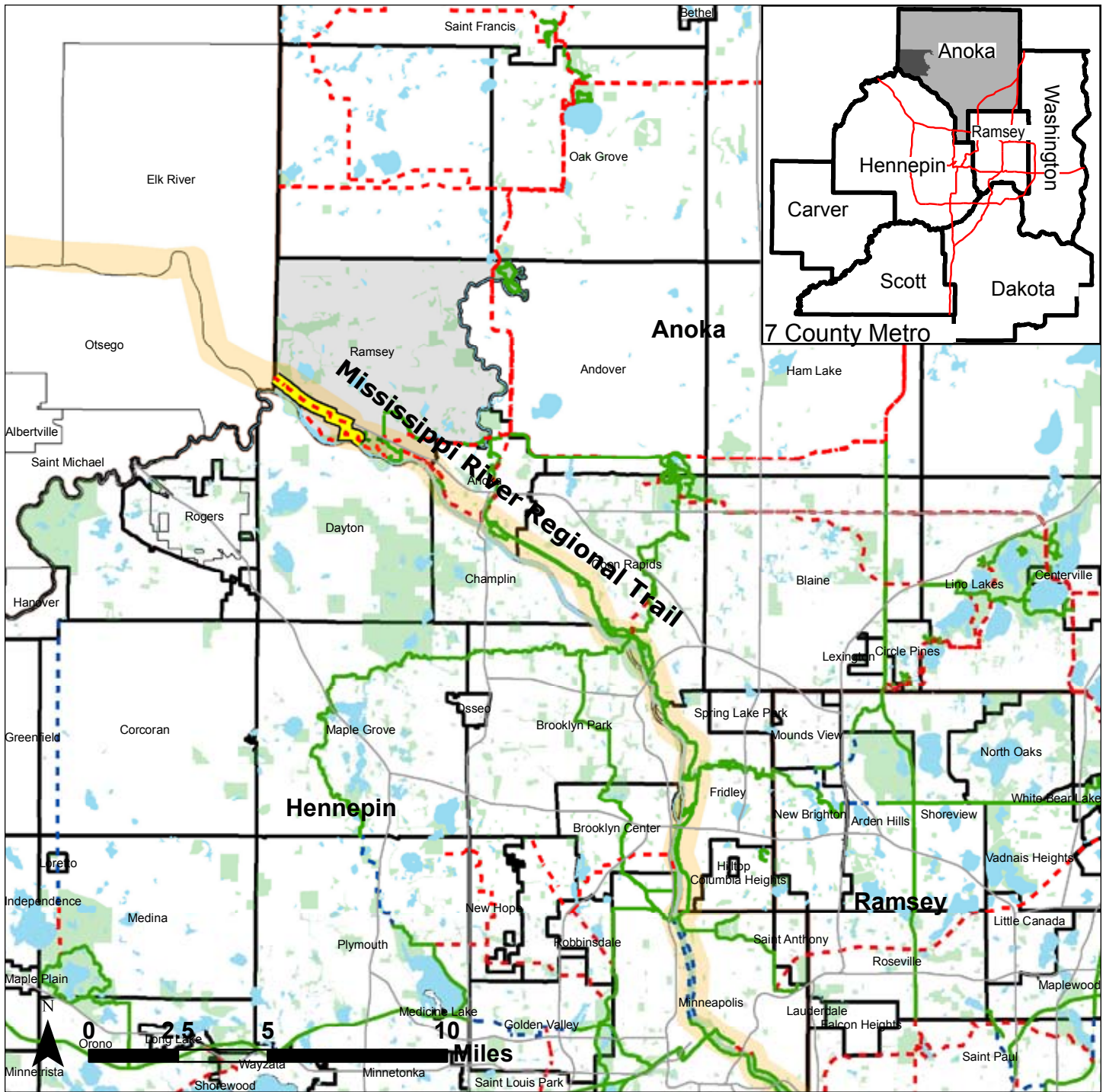
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 12th day of July 2011.

Mayor

ATTEST:

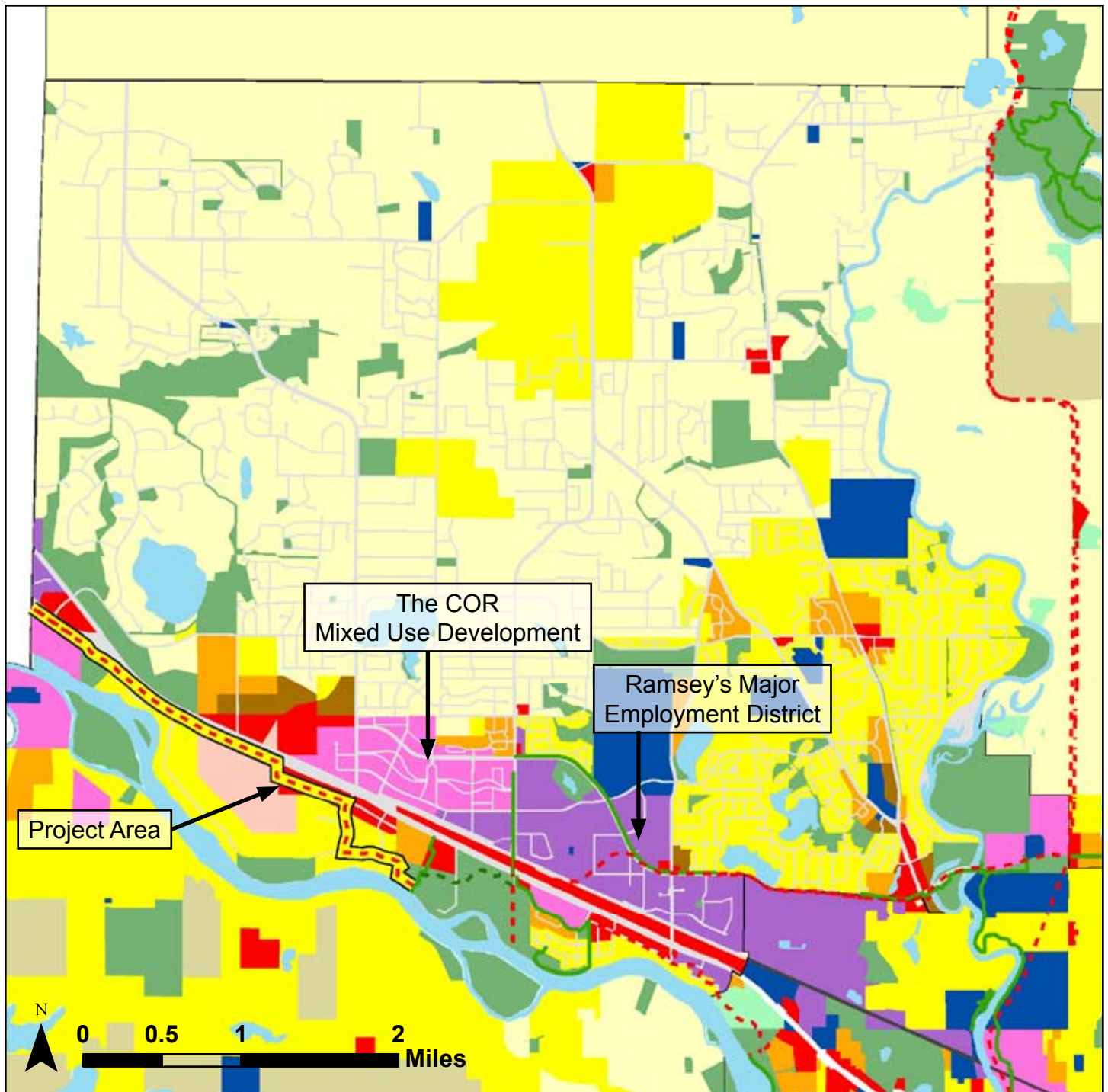
City Clerk



Mississippi River Regional Trail Ramsey Connection Regional Context

Legend

- Project Area
- Existing Regional Trails
- - - Planned Regional Trails
- - - Proposed Regional Trails
- Mississippi River Regional Trail
- Parks & Recreation

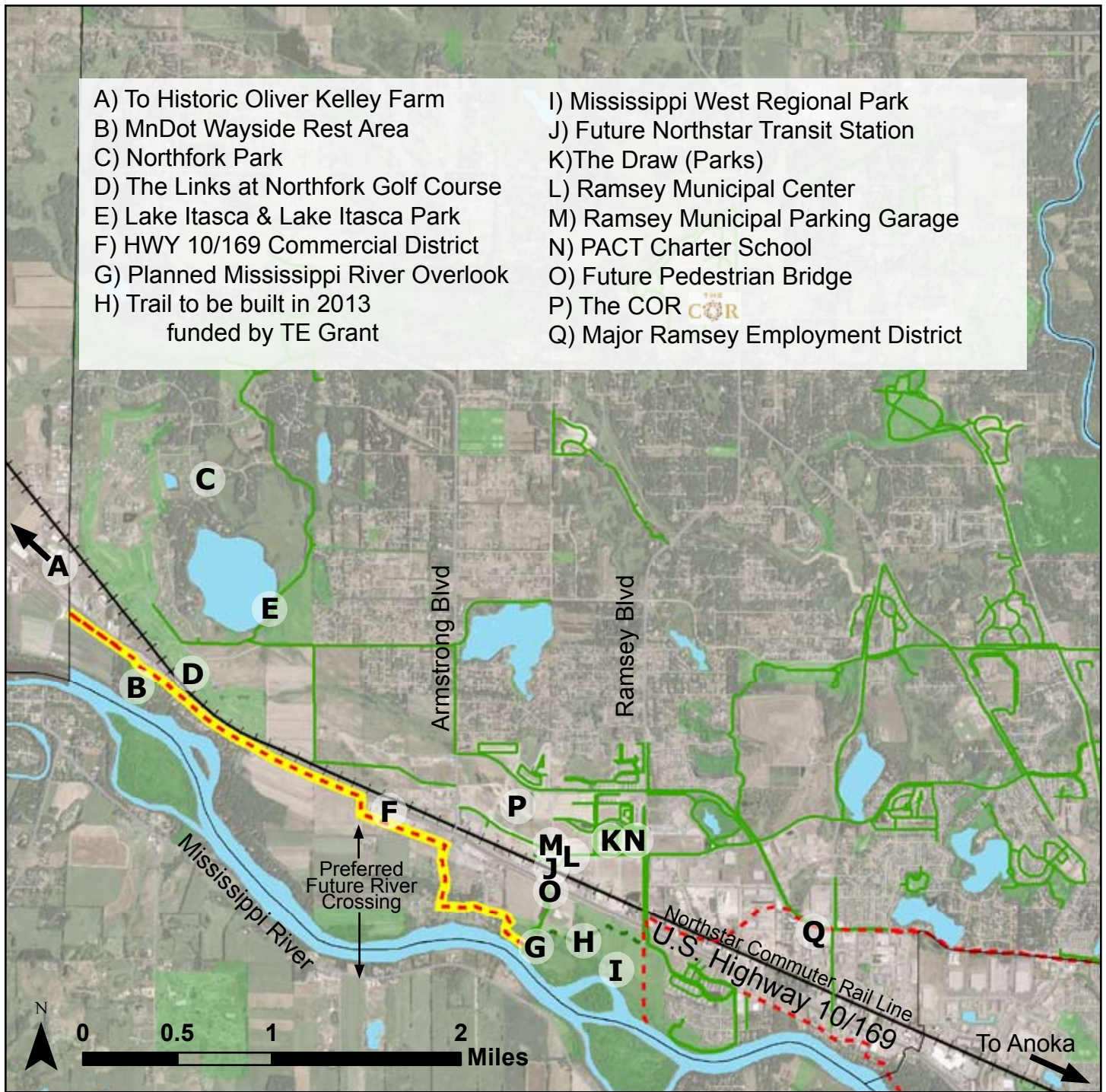


Mississippi River Regional Trail Ramsey Connection

Planned Land Use

Legend

- | | |
|--------------------------|------------------|
| Project Area | LDR |
| Existing Regional Trails | MDR |
| Planned Regional Trails | HDR |
| Proposed Regional Trails | Office Park |
| | Commercial |
| | MU |
| | Business Park |
| | Public |
| | Rural Developing |
| | Rural Preserve |
| | Park |

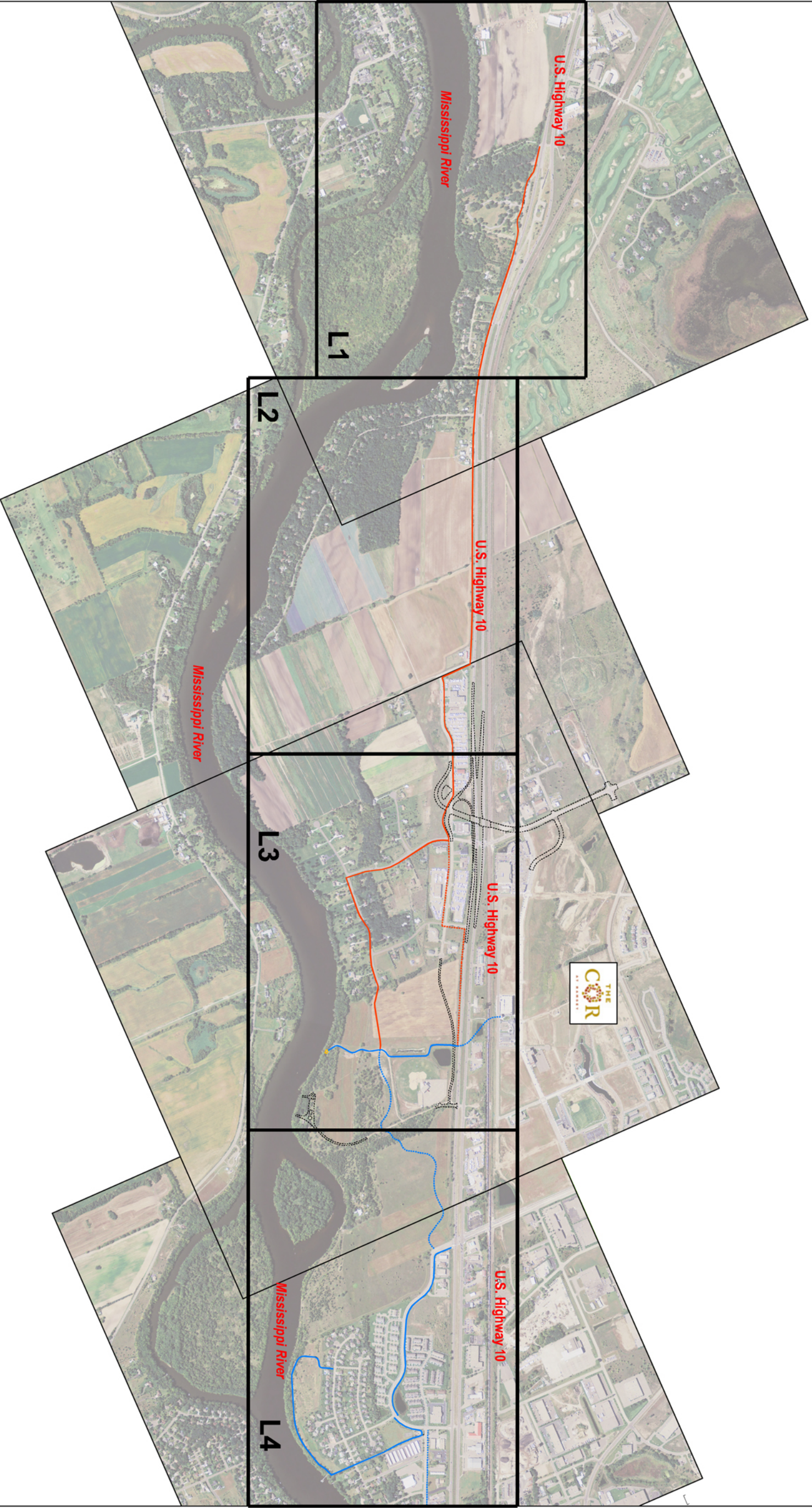
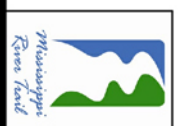


Mississippi River Regional Trail Ramsey Connection

Major Destinations

Legend

- Project Area
- Existing Trails
- - - Proposed Trails
- Parks & Recreation



LANDSCAPE ARCHITECTURE, INC.

Landscape Architecture
Master Planning & Sustainable Design
856 RAYMOND AVENUE, SUITE C
ST. PAUL, MN 55114
TEL. 651.646.1020
Web: www.landscapeinc.com

PROJECT NAME:

MISSISSIPPI RIVER TRAIL

PROJECT LOCATION:
Ramsey, Minnesota

DRAWING TITLE:

SITE PLAN



DRAWN BY: SPW
CHECKED BY: SPW

L0

CC Regular Session

5. 8.

Meeting Date: 07/12/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Report from Public Works

Background:

The Public Works Committee met on June 21, 2011 and discussed the following four cases.

Case #5.1 Consider Using Pavement Reinforcement Systems on Overlay Projects

Public Works Supervisor Riemer reviewed what reflective cracking was and how pavement reinforcement worked. Staff has been in contact with a manufacturer for more information on their products. The purpose is to extend our maintenance intervals and save money on future maintenance.

Consensus was reached to have a representative give a presentation to the Public Works Committee.

Case #5.2 Consider Policy on Turf Establishment Related to City Improvement Projects

City Engineer Himmer reviewed the staff report and suggested a policy be drafted defining topsoil.

There was discussion that the residents be informed of the seed mixture and they can opt out of using the City's mixture if they choose.

Case #5.3 Consider Policy for Importing Material into the COR

City Engineer Himmer reviewed in his staff report that it was the direction of the HRA to generate an import policy based on design efforts that would guide the procurement of import materials, testing and placement.

There was discussion that the school is offering some material, but the City cannot place it where it's needed until it is through the WMO process, which could take a year. Staff explained the wetland in the northwest corner is widening and a new permit is needed for the mitigation.

Motion to recommend the HRA check with the school for their plans on material and to move forward with the WMO process.

#5.4 Review Summary of Proposals for Profession Engineering Services and Development of a Consulting Pool

The Committee discussed that Public Works Director Olson and City Engineer Himmer meet to discuss their preferences. Interviews will be conducted with several candidates they agree on and a recommendation could then be brought to the Council.

The recommendation will be made at the July 12 Council meeting.

Staff Input

Chairperson McGlone stated Councilmember Tossey will relinquish his role on the Public Works Committee to Councilmember Backous.

Recommendation:

Staff recommends ratifying the recommendations of the Public Works Committee.

Council Action:

Ratify the recommendations of the Public Works Committee.

Attachments

Agenda for June

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	07/06/2011 03:43 PM
Tim Himmer	Tim Himmer	07/07/2011 09:19 AM
Brian Olson	Brian Olson	07/07/2011 11:08 AM
Tim Himmer	Tim Himmer	07/07/2011 11:17 AM
Kurt Ulrich	Kurt Ulrich	07/07/2011 01:12 PM
Form Started By: MaryJo Warner		Started On: 07/06/2011 11:09 AM
Final Approval Date: 07/07/2011		

City of Ramsey
Agenda
Public Works Committee
Tuesday June 21, 2011
Tour Water Tower #3 5:00 - 5:30
regular meeting immediately following tour
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve Public Works Committee Meeting Minutes:
5. **Committee Business**
 1. Consider Using Pavement Reinforcement Systems on Overlay Projects
 2. Consider Policy on Turf Establishment Related to City Improvement Projects
 3. Consider Policy for Importing Material into the COR
 4. Review Summary of Proposals for Professional Engineering Services and Development of a Consulting Pool
6. **Committee/Staff Input**
7. **Adjournment**

Public Works Committee

4. 1.

Meeting Date: 06/21/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Public Works Committee Meeting Minutes:

Background:

Approve Public Works Committee Meeting Minutes:

Regular Meeting Minutes dated May 17, 2011

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Committee Action:

Attachments

Minutes 05.17.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	06/13/2011 05:24 PM
Brian Olson	MaryJo Warner	06/14/2011 09:38 AM
Kurt Ulrich	Kurt Ulrich	06/15/2011 02:20 PM
Form Started By: MaryJo Warner		Started On: 06/13/2011 03:32 PM
Final Approval Date: 06/15/2011		

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, May 17, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Colin McGlone
 Mayor Bob Ramsey
 Councilmember David Elvig

Also Present: City Administrator Kurtis G. Ulrich
 Deputy City Administrator Heidi Nelson
 Public Works Director Brian Olson
 City Engineer Tim Himmer
 Development Manager Darren Lazan (arrived 6:00 p.m.)
 Councilmember David Jeffrey (arrived 6:45 p.m.)
 Councilmember Jason Tossey
 Councilmember Jeffrey Wise (arrived 6:00 p.m.)
 Councilmember David Jeffrey (arrived 6:45 p.m.)
 Councilmember Randy Backous (arrived 7:00 p.m.)
 Street Supervisor Grant Reimer

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 5:30 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Elvig, seconded by Mayor Ramsey to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmember Elvig and Mayor Ramsey. Voting No: None.

APPROVE MINUTES

Motion by Councilmember Elvig seconded by Mayor Ramsey to approve the minutes from the April 19, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmember Elvig and Mayor Ramsey. Voting No: None.

COMMITTEE BUSINESS

Case #1: Consider Stormwater Utility Rate Change Request from Green Valley Greenhouse

Public Works Director Olson reviewed the staff report.

Councilmember Elvig asked if Green Acres is classified as agricultural.

Public Works Director Olson answered it is. He noted there was a lot of flooding in this area previously, and a rate reduction was requested at that time. Staff felt it was important to provide a service and brought pumps to the location. Ultimately, the owner installed a storm sewer pipe and took care of the issue himself.

Councilmember Elvig pointed out the City has asked the owner to put many things in place to protect his property, and he has. He stated he is in favor of making this change.

Public Works Director Olson added the owner has been a good partner with the City of Ramsey. The applicant is requesting a backdating of the stormwater activity to when the issues began. The City Ordinance prohibits this backdating. He suggested dating back to July 2009 which is when the staff went out to verify the pond was there.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to recommend that the City Council approve a request to change the stormwater utility fees to \$37.08 for Green Valley Greenhouse, retroactive to July 2009.

Motion carried. Voting Yes: Chairperson McGlone and Councilmember Elvig and Mayor Ramsey. Voting No: None.

Case #2: Consider Installing Permanent Power for Happy Days Celebration

Public Works Director Olson reviewed the staff report. He noted he does not have a fuel cost. He explained Connexus gave a preliminary estimate and it could change when the fixed costs come in.

Mayor Ramsey clarified the area under discussion. He said he could see where a generator would be needed at the stage area, and one near the food vendors. He added the issue with having one where the carnival would be is that there is not enough power for a carnival anyway.

Richard Chubb, Happy Days Chair, noted there is no carnival this year. The third generator would be for the inflatables.

Mayor Ramsey suggested having two, 200 amp services.

Chairperson McGlone stated his concern is with the cost of \$13,000 and running three lines. He asked if a heavier line could be run and lessen the cost. He also expressed concern with having a generator on both sides of a street that does not exist yet. Developments would change the landscape, and the landscape would change the event. He suggested putting the service in across the street, with a speedbump over the wire.

Discussion took place regarding the type of service needed and possible locations.

Mayor Ramsey said he would like to see what the configuration would look like.

Public Works Director Olson offered to show the Council what it would look like at the June Council meeting when the Council discusses the item. He explained they would look much like what is at campgrounds for power.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to recommend that the City Council consider approval of installing permanent power of either 400 amp service in one location, or 200 amp service in 2 locations, dependent on further research, on the east side.

Motion carried. Voting Yes: Chairperson McGlone and Councilmember Elvig and Mayor Ramsey. Voting No: None.

Case #3: Consider The Use of Social Media in Public Works

Street Supervisor Reimer reviewed the staff report.

Councilmember Elvig posed the question of what communications are available for those that do not use email and internet.

Public Works Director Olson indicated this would not replace regular postal mail and phone line options. Public Works would most likely continue to send construction alerts by mail.

Chairperson McGlone questioned why the sites would be specific to Public Works. Since the City does have a Facebook page, it could include communications from Public Works.

City Administrator Ulrich stated the Staff is looking into customer response management software and whether it would save Staff from placing phone calls versus sending out one tweet. It could save money and Staff in the long run. The City will consider social media as a communications tool for all departments, but it is working on this incrementally.

Councilmember Elvig noted the site should have a link to the County for purposes of issues on a County road.

Public Works Director Olson indicated an event can be set up for a construction event on Facebook. Any issues on roads can be reported on this page as well. There are other similar

sites to use, however there is not sufficient staff time to monitor each site. He said Planning Intern Patrick Brama will research the Citizen Request Tracker which is used in other cities.

Motion by Mayor Ramsey, seconded by Chairperson McGlone, to recommend that the City Council consider conducting research in an effort to begin using Facebook and Citizen Request Tracker as communication tools for the Public Works Department.

Motion carried. Voting Yes: Chairperson McGlone and Mayor Ramsey and Councilmember Elvig. Voting No: None.

Mayor Ramsey announced Councilmember Tossey will take his place for the remainder of the meeting.

Mayor Ramsey left at 6:19 p.m.

Case #4: Consider Options for Street Sweeping

Grant Reimer reviewed the staff report.

Chairperson McGlone stated he placed phone calls since this is a complex case. He explained there are more factors to consider. He listed the following findings: the truck mounted unit is faster, but does not carry as much water; a new government regulation is about to pass on sweepers and it may not be wise to spend money on something that is useless in a short time; the City of Plymouth subcontracts out all its work; refurbished pieces of equipment may prove to be feasible. He proposed the City research the possibility of subcontracting out its work. He also explained the responsibility of the tow truck is to clean up after an accident, and that should be mandated. Also, developers should be mandated to clean up after their work.

Public Works Director Olson pointed out one issue with having contractors perform the work is it may not be done as timely as the City would have it done. He explained this item came up because it is nearing time to start the budget for next year. He said the spring sweeping is done and the quotes they are requesting are for budget purposes.

Chairperson McGlone stated his mission is to be cost effective. In the coming year, more research can be done to make sure the City is working efficiently.

Public Works Director Olson clarified the Committee reached a consensus to research costs of subcontracting by discussing this option with the City of Plymouth, and look at the viability of using refurbished sweepers.

Case #5: Consider Priority Streetlight Installation Related to Various 2011 Improvement Projects

City Engineer Himmer reviewed the staff report.

Chairperson McGlone inquired if this is all the lights the City perceives will be needed.

City Engineer Himmer answered these lights are the carryover from what was purchased last year. Typically, the City receives several calls per year for nonworking street lights. There will be more lights needed in The COR as it develops. He explained there is \$1 million in the lighting fund. These funds can only be used for lights. Some of the funds are paid in by developers and some are used specifically for development lighting. At the same time, some funds are being used for vandalism repair, etc.

Councilmember Tossey stated this is an item that should be brought to the Council. He expressed his desire to see less taken from taxpayers.

Councilmember Elvig suggested a work session be scheduled to talk about the policy.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to recommend that the City Council direct staff to install all the streetlights referenced in this case with a dedicated funding source for each, which will be determined based upon submission of additional information and discussion.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey. Voting No: None.

Case #5: Review Mass Grading Concepts and Import Policy for The Cor

Development Manager Lazan reviewed the staff report. He noted Steve Sabraska from Landform is present.

City Engineer Himmer pointed out there are still wetlands on the site, and that hurdle needs to be cleared.

Councilmember Elvig stated he is in favor of using the pond for grading. He expressed concern with utilizing the planned access and proposed an access from the north may work better. He questioned what the next step is to formulate a policy.

Chairperson McGlone suggested a model policy be drafted and presented to the HRA.

COMMITTEE INPUT

Councilmember Elvig raised the issue that residents are commenting that the City does not follow its own Ordinances. The construction on his street is not using the four inches of topsoil as the City directs residents to do. Also, the City has reduced its capacity to maintain grass mowing in parks, which allows weeds to grow, and spread into next door citizens' yards.

City Engineer Himmer indicated the topsoil in that particular capacity is not in the Ordinance. It is new construction that triggers the topsoil requirements. He explained there is no policy in place to help determine what type of seed or sod should be used in certain instances. He stated this issue will be brought to the Public Works Committee in June for discussion.

City Administrator Ulrich noted the mowing issue should be discussed at a future Public Works Committee meeting and be drafted into a policy.

ADJOURNMENT

Motion by Chairperson McGlone, seconded by Councilmember Tossey to adjourn the Public Works Committee Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:18 p.m.

Respectfully submitted,

Brian Olson
Public Works Director

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

Public Works Committee

5. 1.

Meeting Date: 06/21/2011

By: Grant Riemer, Engineering/Public Works

Title:

Consider Using Pavement Reinforcement Systems on Overlay Projects

Background:

The main purpose of pavement reinforcement systems is to reduce reflective cracking in new overlay projects. Reflective cracking happens when cracks in the existing roadway work through the new overlay in the same location as the old road surface. Rule of thumb for this timeline is 1 inch per year more or less. Our current standard is 1.5" for an overlay, so it's quite common for us to see reflective cracking the following season after an overlay project. How pavement reinforcement systems work is the mesh is placed on top of a thin leveling course of asphalt placed over the existing roadway. The existing roadway is prepared by sweeping and filling all cracks over a 1/4." Next a layer of tack is sprayed on the existing roadway, the leveling course of asphalt is applied and then the mesh. Another coat of tack is sprayed on the leveling course, but not required for the installation of the mesh, and then the final lift of the overlay (1-1/2" min.) The theory is the cracks will hit the mesh and be directed horizontally instead of continuing vertically to the surface.

Notification:

Observations:

At the time this case was written staff had contacted the manufacturer of GlasGrid for more information on their product, such as price, people who have used the product in our area, and contractors' familiar with the product installation. Brochures with product samples and information will be available at the meeting. Use of the product would come with the added expense of the product, the extra asphalt leveling course and any other special installation requirements. On the plus side the product could extend our maintenance intervals and save money on future maintenance.

Funding Source:

MSA Funds

Staff Recommendation:

With more research I think the product could have potential use in our road system. Staff would recommend a test section on our MSA system, if the cost isn't too prohibitive. Staff would recommend the section of Alpine Dr scheduled for an overlay project in 2012. If the committee members recall, we are overlaying Alpine Dr from Ramsey Blvd east to the skate park this year. Next year the road will be overlaid from the skate park, east to Sunfish Lk Blvd, with a trail constructed the full length of the segment. These two sections of road would give us an excellent chance to compare the road with and without the reinforcement system. Both sections of roadway would have similar traffic loads and soil conditions. The trail could also possibly be included in the study as well.

Committee Action:

Informational only- no action by committee required.

Form Review

Inbox	Reviewed By	Date
Brian Olson	Grant Riemer	06/15/2011 09:31 AM
Grant Riemer (Originator)	MaryJo Warner	06/15/2011 09:34 AM
Brian Olson	MaryJo Warner	06/15/2011 09:35 AM

Kurt Ulrich

Kurt Ulrich

06/15/2011 02:20 PM

Form Started By: Grant Riemer

Started On: 06/14/2011 02:34 PM

Final Approval Date: 06/15/2011

Public Works Committee

5. 2.

Meeting Date: 06/21/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Policy on Turf Establishment Related to City Improvement Projects

Background:

On every City improvement project turf establishment is always the most contentious matter when it comes to residents & business owners. The infrastructure (street paving, utility installation, etc.) portions of project are fairly straight forward; is runoff being directed where it's supposed to go, do the utilities pass all required testing criteria, are things working as designed. Turf restoration always draws the most attention, as this work is taking place outside the roadway in the boulevard area and people believe that this directly impacts their property, but is the least scrutinized. While a majority of the restoration takes place within the right-of-way residents are still required to maintain this area and consider it an extension of their property. Other areas of restoration occur within easements, either along front or side lots as dedicated on the plats, or as acquired (temporary or permanent) during project initiation.

Staff continues to hear comments that we should be following our own rules related to topsoil requirements, but the current ordinance is only triggered by the construction of a new principle structure. During the development of project scope on all City improvements staff reviews the potential areas of impact on a case-by-case basis and make a decision on what would be the most appropriate means of restoration. Following are some considerations in that decision:

- Is the overall area a highly manicured urban type neighborhood or is it a more rural type setting
- Is it City land or private property
- Is the area used strictly for public purpose (drainage ditches/ponds vs. boulevard that drains to street)
- Who is responsible to maintain the area
- What are the current soil types in the area

From this gathered information we determine what would be an appropriate means of restoration, and include this information within the project feasibility study and estimates. We always evaluate the entire project as one; we do not attempt to perform different types of restoration for different areas - everyone gets the same treatment within the project area (except steep slope/highly erodible areas).

Notification:

Observations:

Over the past couple of years we have had considerable issues and received numerous complaints regarding turf restoration on projects. With all the recent topsoil discussions people believe that they will be receiving a high quality material for restoration. They do not look into the details of this portion of the project, but are more concerned with how the area will drain, does it impact their access, will they lose any trees, will their landscaping, etc. be impacted. Once the project is nearing completion and turf restoration is being established then several issues are brought forward as a concern; where is the topsoil, why didn't you sod vs. seed, why didn't we get what that project received, how long will it take to establish, who's responsible to maintain (water), etc.

Because staff reviews these issues on a case-by-case basis, regardless of what we do we are inevitably questioned and instructed where we went wrong and how we should have done it differently. Staff is looking for direction on establishing a policy for turf restoration on all projects, which includes the following:

- topsoil requirements (import vs. salvage & reinstall)
 - should there be a differentiation between urban (curb & gutter) areas and rural (ditch section) areas?
 - depth

- method (seed vs. sod)
 - how handle on steep slope areas (hydroseed, geotextile blanket, etc.)
 - maintenance (watering) - MnDOT specs. require the contractor to be responsible for 30 days
- time of the year
 - dormant seeding vs. temporary erosion control for late season
 - sod everything

I'm sure there are other factors that can also be included but this is a flavor for issues staff typically receives complaints on, and can serve as a basis for discussion and development of a policy.

Funding Source:

Development of the policy will be handled with staff time and therefore funded through the general fund. Funding for the actual implementation will depend on the specific improvement project and could include enterprise funds, general fund, property assessments, state aid, TIF, etc. Regardless of the final policy developed there will be cost considerations for each project, which must be identified and communicated prior to construction so there is no confusion during the approval process or during implementation.

Staff Recommendation:

Staff would like to receive direction an preparing a City policy for turf establishment on City improvement projects.

Committee Action:

Based upon discussion.

Form Review

Inbox	Reviewed By	Date
Brian Olson	MaryJo Warner	06/16/2011 12:59 PM
Kurt Ulrich	Jo Thieling	06/16/2011 03:58 PM
Form Started By: Tim Himmer		Started On: 06/16/2011 10:18 AM
Final Approval Date: 06/16/2011		

Public Works Committee

5. 3.

Meeting Date: 06/21/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Policy for Importing Material into the COR

Background:

In late 2010, the HRA authorized Landform to perform an extensive review of the grading, hydrology, and import policies for The COR. Over the last several years it has been assumed that the current site would require considerable fill to meet the proposed grades, and accordingly we have been accepting appropriate fill materials on-site in anticipation of that shortfall.

The current development plan for The COR contemplates a considerable pond structure that will generate fill for the site, but it was unknown as to how much fill was necessary, and how much would be generated by this pond structure. Accordingly, the analysis needed to consider enough hydrological review to establish the pond volumes and determine the volume generated. It was the direction of the HRA to generate an import policy based on these design efforts, that would guide the procurement of import materials, testing, and placement.

Notification:

Observations:

A mass grading concept design was completed based on Development Plan 5.02, and the hydrologic review of the subject site, as well as the anticipated inflow from outside the project borders. The grading contemplates a predominant commercial/retail use on the west side of the site, and accordingly provides pad elevations consistent with the proposed uses. With the exception of the proposed pond structure, there were no remarkable conditions encountered in the design. The design contemplates routing the majority of the remaining developable area through the new pond, then outletting to the existing system and eventually to the river.

The attached cut/fill analysis was reviewed by the PW Committee on May 17, 2011, and like the HRA, staff was directed to develop a policy for accepting import material to execute the proposed final grading analysis. Based on the findings of the grading analysis, it appears that the proposed site will be approximately 100,000 cubic yards short of balancing. A deeper excavation of the new pond could offset that by approximately 50,000 yards which would still likely result in the need for additional material.

Items to consider when developing this import policy include:

- Pricing, which the Committee has stated should be free, but if we are unable to secure free clean fill we should have a process in place to consider acquiring material on a case-by-case basis.
 - Request a written proposal from anyone looking to provide material to the COR
 - Determine what City entity/governing body would be responsible to review and analyze such proposals
 - Request options for placement into a stockpile location and/or placed, compacted, etc.
- Placement locations - where are the highest priority areas for development
- Material types - do we accept all clean fill or limit it to existing site condition (primarily sand)
 - Are we interested in accepting topsoil, clays, peat, silts, etc.?
- Testing
 - The City should be responsible for all compaction & placement testing services to ensure that the underlying soils are adequate to support the newly placed material (removal of buried organics, placed in appropriate lifts, acceptable densities, etc.)
 - The provider should be responsible to prove that the material is clean compactable fill, without restrictions

- Access - what is the preferred/required access route for import trucking, this could be based upon placement location
- Erosion control measures - who is responsible for the installation of perimeter controls, turf establishment, & street sweeping along the haul routes

Once direction is received a final fill placement plan can be prepared that outlines all the information discussed above. We would also need to secure a Watershed permit, as the current permit is good for the implementation of the previous RTC grading plan and wetland impacts are proposed under this grading and fill analysis.

Funding Source:

Funding for the Landform work to date, to complete the mass grading plan and cut/fill analysis, was funded through the HRA. Funding to import material to the COR for the implementation of the mass grading plan will be discussed and developed as part of the policy discussion.

Staff Recommendation:

Staff is seeking direction from the Committee on the items identified above to formalize a policy for soil import into the COR.

Committee Action:

Based upon discussion.

Attachments

Mass Grading Plan

Cut/Fill Analysis

Form Review

Inbox

Brian Olson

Kurt Ulrich

Form Started By: Tim Himmer

Reviewed By

MaryJo Warner

Jo Thieling

Date

06/16/2011 03:42 PM

06/16/2011 03:58 PM

Started On: 06/16/2011 01:53 PM

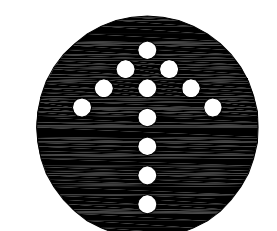
Final Approval Date: 06/16/2011

MASS GRADING NOTES

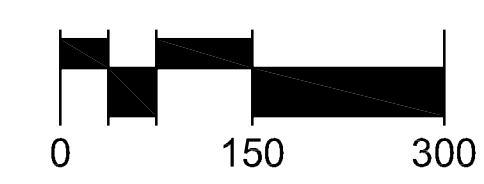
1. PROPOSED GRADING BASED ON COR DEVELOPMENT PLAN 5.0.
2. TEMPORARY POND B3A TO BE ROUTED THROUGH THE COR WHEN DEVELOPMENT ENSUES.
3. FINAL STORM SEWER ROUTING FROM ONSITE AND ADJACENT PROPERTIES TO BE DETERMINED WHEN DEVELOPMENT ENSUES.
4. MASS GRADING CONTOURS INDICATE ANTICIPATED HOLD DOWN ELEVATIONS.
5. EROSION & SEDIMENT CONTROL PLAN TO BE ISSUED PRIOR TO MASS GRADING.



APPROXIMATE LOCATION OF TEMPORARY POND 83A



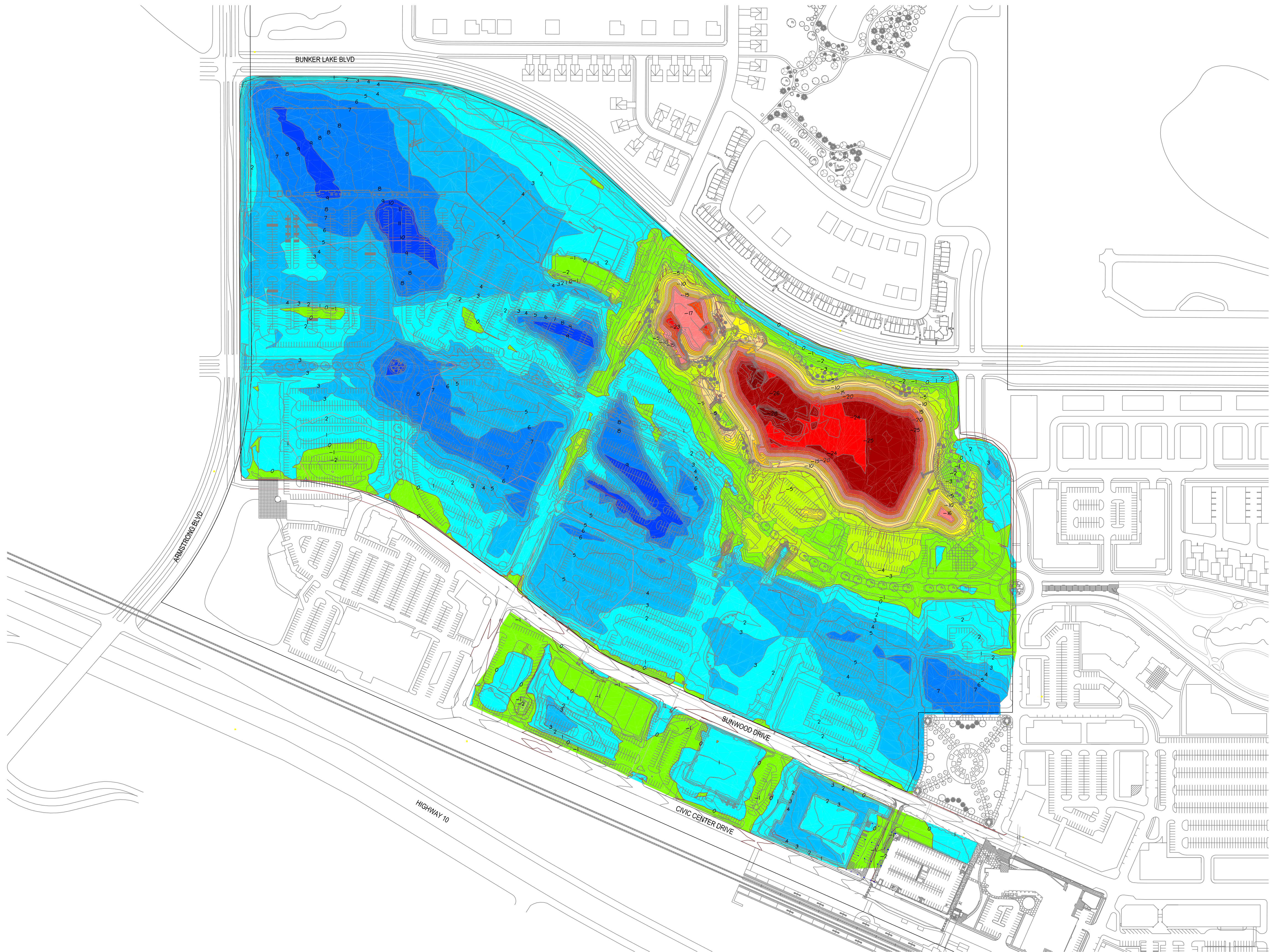
NORTH



L A N D F O R M
From Site to Finish

**PRELIMINARY
MASS GRADING**

05.17.2011

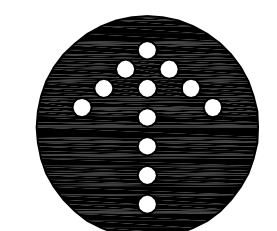


LEGEND

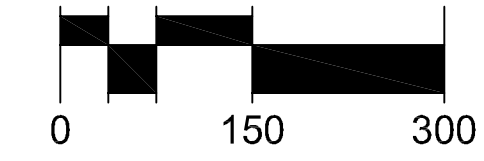
	COLOR	RANGE BEGINNING	RANGE END
CUT DEPTH	Dark Red	-30.00	-27.00
	Red	-27.00	-24.00
	Light Red	-24.00	-21.00
	Orange	-21.00	-18.00
	Light Orange	-18.00	-15.00
	Yellow	-15.00	-12.00
	Light Green	-12.00	-9.00
	Green	-9.00	-6.00
	Light Blue	-6.00	-3.00
	Blue	-3.00	0.00
FILL DEPTH	Light Blue	0.00	3.00
	Blue	3.00	6.00
	Dark Blue	6.00	9.00
	Very Dark Blue	9.00	12.00

EARTHWORK QUANTITIES DESCRIBED BELOW INCLUDE A 1% HOLD DOWN FOR BUILDING PADS. THESE QUANTITIES EXCLUDE COMPACTION/EXPANSION FACTORS. SOIL CORRECTION FOR THE SITE HAD ALSO BEEN EXCLUDED FROM THESE QUANTITIES.

TOTAL CUT VOLUME = 308,574 C.Y.
 TOTAL FILL VOLUME = 412,420 C.Y.
 NET VOLUME = 103,846 C.Y. FILL



NORTH



PRELIMINARY CUT / FILL MAP

05.17.2011

Public Works Committee

5. 4.

Meeting Date: 06/21/2011

By: Tim Himmer, Engineering/Public Works

Title:

Review Summary of Proposals for Professional Engineering Services and Development of a Consulting Pool

Background:

In the recent past Council has directed staff to prepare request for proposals (RFP's) for various improvement projects; ranging from water studies, park planning, transportation, and design, as a means of "testing the market" to ensure we are always receiving the best value. These RFP's usually entail specialized work that is outside the expertise of City staff, but other times it is necessary to seek assistance in an effort to meet project deadlines. Staff came before the PW Committee in February to discuss a process of distributing an RFP to solicit professional engineering services, with the intent of developing a consultant pool for overflow and specialized technical services. Initiating a City consultant pool would allow the engineering department to streamline its operations by selecting qualified firms for overflow municipal engineering work similar to how we currently handle geotechnical engineering.

During the engineering department reorganization in the fall of 2010 one engineering position was eliminated and additional dollars (total of \$31,500) were budgeted for miscellaneous professional services to cover the historic specialty needs, and any overflow work such as drafting to assist the department in project delivery. Staff would work within the confines of this budgeted item and the current City purchasing policy for any intended consulting services. If higher cost, high profile projects are initiated during the term of this consultant pool we would seek direction from the Council prior to approving any consulted services.

Handling consulting services by issuing a single RFP and developing a pool gives staff some discretion to manage our workload in an efficient manner. We are specifically looking for general municipal engineering assistance (traffic, street and utility design, feasibility studies, etc.), AutoCAD drafting and design for plan preparation and exhibit creation, acquisition and finance assistance, structural analysis, and registered land surveying services. Other areas of technical expertise include electrical/mechanical, environmental services, water/wastewater, and landscaping/urban design. By establishing a well-rounded all-encompassing pool of consultants we will have the ability to handle all technical matters that presents themselves, and eliminate the time consuming RFP process for each individual project that may come up.

Our intent of creating a pool allows for a more streamlined process for project delivery, establishes flexibility for staff to call on the specific expertise they need in an efficient manner, and allows relationships to be built with consulting firms for project continuity within the City over time. The PW Committee agreed with this approach and requested the consultant pool be established with 3-5 firms for a 3 year term, and Council ratified that decision on March 8, 2011.

Notification:

Observations:

Staff distributed the RFP to select consultants (17 total) on May 5, 2011, and received 14 responses. There were several excellent proposals submitted, and we have been evaluating them to ensure adequate coverage in all technical areas. A summary will be presented at the meeting, and we would like to discuss with the Committee the next steps in the process to establish the City's consultant pool. Some of the items to consider include:

- Adequate coverage in each technical specialty such that competition exists for individual projects
- Evaluating future workload and potential need for certain specialty services
- Whether the PW Committee and/or Council would desire to conduct interviews

- Cost considerations

Funding Source:

Preparation and review of the RFP has been handled with staff time. Ultimate funding for any consultant pool expenditures, if approved, would be from the budgeted general fund or the specified project budget.

Staff Recommendation:

Staff recommends input from the Committee on establishing a consultant pool for professional engineering services, and direction on completing the process.

Committee Action:

Based upon discussion.

Form Review

Inbox	Reviewed By	Date
Brian Olson	MaryJo Warner	06/16/2011 01:44 PM
Kurt Ulrich	Jo Thieling	06/16/2011 03:58 PM
Form Started By: Tim Himmer		Started On: 06/16/2011 11:43 AM
	Final Approval Date: 06/16/2011	

CC Regular Session

7. 1.

Meeting Date: 07/12/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Award of Contract for City Improvement Project 10-25; the Bituminous Paving of Chameleon Street

Background:

A petition was received from 12 of the 20 property owners having frontage on Chameleon Street on February 2, 2010 for the bituminous paving of Chameleon Street, between 173rd Ave and 176th Lane, in the Shawn Acres subdivision. This petition was received by the Council on February 23, 2010, and a feasibility study was ordered. The feasibility study was completed and discussed by the Public Works Committee on June 15, 2010. The public hearing for the project was held by the City Council on August 24, 2010, and the project ordered on October 26, 2010. At the time the project was ordered one change was made to the feasibility study, which was to apply a single assessment share to the property at 17310 Chameleon Street due to the combination of two separate parcels into one (the Council agreed to cover the single share that was eliminated from the assessment roll). Council authorized the solicitation of bids on June 14, 2011, and they are scheduled to be opened on July 8, 2011.

Observations:

The project is proposed to grade and pave a 28 foot wide road centered within the existing 66 foot right of way. The pavement section will consist of six inches of class 5 granular base, two inches of bituminous base course, and 1.5 inches of bituminous wear course. This project will also include the grading of ditches alongside the roadway and new culverts will be placed beneath each driveway. Storm water improvements will direct drainage to discharge into utility easements dedicated on the plat or as acquired.

Recommendation:

Bids are scheduled to be opened on Friday July 8th, and will be forwarded to the Council under separate cover. Staff will review the bids and make a formal recommendation at the July 12, 2011 meeting.

Funding Source:

The total cost of the project is estimated to be \$336,000, and is anticipated to be financed as follows:

- \$149,000 City General Fund (includes asmt. for Shawn Acres Park, and additional share for lot combination)
- \$51,000 Storm Water Utility
- \$136,000 Property Assessments

Council Action:

Motion to award a contract for City Improvements Project #10-25; the Bituminous Paving of Chameleon Street, to XXX in the amount of \$XXX.

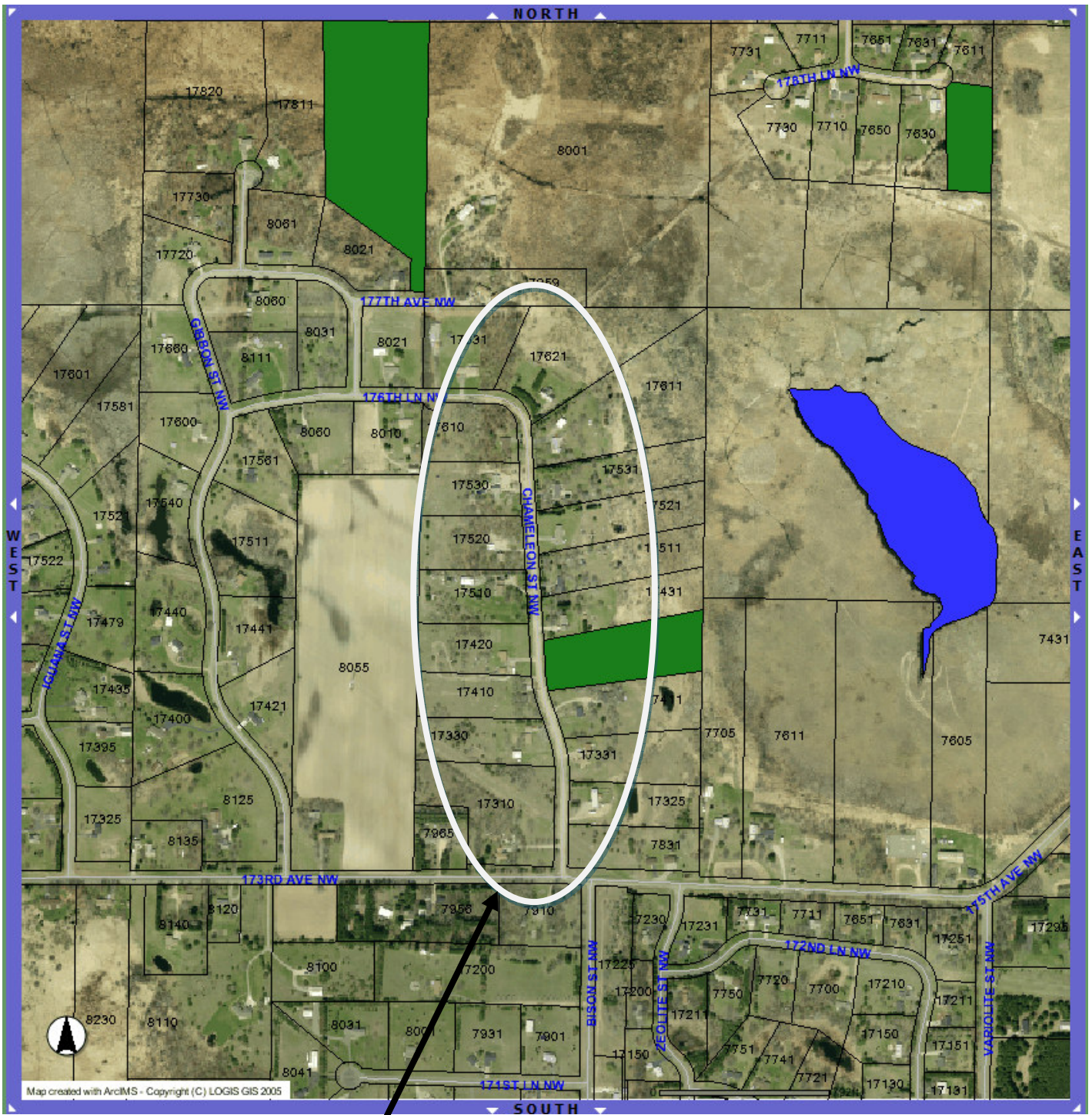
Attachments

Location Map

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	07/07/2011 11:08 AM
Kurt Ulrich	Kurt Ulrich	07/07/2011 01:20 PM
Form Started By: Tim Himmer		Started On: 07/07/2011 09:20 AM

Final Approval Date: 07/07/2011



PROJECT AREA

CC Regular Session

7. 2.

Meeting Date: 07/12/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Establishment of a Consultant Pool for Overflow Engineering Services

Background:

In the recent past Council has directed staff to prepare request for proposals (RFP's) for various improvement projects; ranging from water studies, park planning, transportation, and design, as a means of "testing the market" to ensure we are always receiving the best value. These RFP's usually entail specialized work that is outside the expertise of City staff, but other times it is necessary to seek assistance in an effort to meet project deadlines. Staff went before the Public Works Committee in February of 2011 to discuss a process of distributing an RFP to solicit professional engineering services, with the intent of developing a consultant pool for overflow and specialized technical services. Initiating a City consultant pool would allow the engineering department to streamline its operations by selecting qualified firms for overflow municipal engineering work similar to how we currently handle geotechnical engineering.

During the engineering department reorganization in the fall of 2010 one engineering position was eliminated and additional dollars (total of \$31,500) were budgeted for miscellaneous professional services to cover the historic specialty needs, and any overflow work such as drafting to assist the department in project delivery. Staff would work within the confines of this budgeted item and the current City purchasing policy for any intended consulting services. If higher cost, high profile projects are initiated during the term of this consultant pool we would seek direction from the Council prior to approving any consulted services.

Handling consulting services by issuing a single RFP and developing a pool gives staff some discretion to manage our workload in an efficient manner. We are specifically looking for general municipal engineering assistance (traffic, street and utility design, feasibility studies, etc.), AutoCAD drafting and design for plan preparation and exhibit creation, acquisition and finance assistance, structural analysis, and registered land surveying services. Other areas of technical expertise include electrical/mechanical, environmental services, water/wastewater, and landscaping/urban design. By establishing a well-rounded all-encompassing pool of consultants we will have the ability to handle all technical matters that presents themselves, and eliminate the time consuming RFP process for each individual project that may come up.

The intent of creating a pool allows for a more streamlined process for project delivery, establishes flexibility for staff to call on the specific expertise they need in an efficient manner, and allows relationships to be built with consulting firms for project continuity within the City over time. The PW Committee agreed with this approach and requested the consultant pool be established with 3-5 firms for a 3 year term, and Council ratified that decision on March 8, 2011.

Notification:

Observations:

A total of 17 RFP's were distributed to select consultants on May 5, 2011, and 14 responses were received. There were several excellent proposals submitted, and they were evaluated to ensure adequate coverage in all technical areas. Based upon the anticipated workload in the coming years it was difficult to justify retaining a firm that was only proposing in one specific area of expertise, so the proposals were reduced down to field of 6 qualified candidates for interviews and further consideration. Interviews were conducted on June 30th and July 1st with the remaining finalists.

After carefully considering all factors staff feels that all 6 of the finalists would provide value to the City, and should be considered to be retained in the City's engineering services consultant pool. This is somewhat contradictory to the direction of the Public Works Committee in February, as they were looking to select up to 5 firms for a 3 year term.

Recommendation:

Staff recommends that the City Council authorize staff to create a consultant pool for overflow engineering services with the following firms:

1. Bolton & Menk, Inc.
2. Hakanson Anderson
3. Landform
4. Short Elliott Hendrickson, Inc. (SEH)
5. Stonebrooke
6. WSB & Associates

Funding Source:

Ultimate funding for any consultant pool expenditures would be from the budgeted general fund, or the specified project budget. If this fee would exceed the allowances under the City's purchasing policy it would be brought before the City Council for approval prior to executing any proposal.

Council Action:

Motion to authorize staff to create a consultant pool for overflow engineering services with the following firms:

1. Bolton & Menk, Inc.
2. Hakanson Anderson
3. Landform
4. Short Elliott Hendrickson, Inc. (SEH)
5. Stonebrooke
6. WSB & Associates

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	07/07/2011 01:47 PM
Kurt Ulrich	Kurt Ulrich	07/07/2011 02:00 PM
Form Started By: Tim Himmer		Started On: 07/07/2011 09:27 AM
	Final Approval Date: 07/07/2011	