

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday July 26, 2011**  
**7:00 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Presentation:** Following approval of the Consent Agenda, which includes approval of End of Probationary Period, the following Fire Fighter will be presented: Joshua Diekow
3. **Citizen Input**
4. **Approve Agenda**
5. **Consent Agenda**
  1. Request for a Conditional Use Permit to Conduct Motor Vehicle Sales in the B-2 Business District on the Property Located at 6740 Highway 10 NW; Case of Tris Star Enterprise
  2. Consider Lease Terms for 6701 and 6745 Hwy 10 Properties with Sharp & Associates, LLC
  3. Adopt Resolution 11-07-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong and Bunker Lake Blvd Improvements
  4. Adopt Resolution Authorizing Partial Payment to W. Gohman Construction Co. for IP 10-23 East Meandering Commons Park
  5. Adopt Resolution #11-07-XXX Authorizing Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements
  6. Adopt Resolution #11-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of July 8, 2011 and July 20, 2011
  7. Report from the Personnel Committee meeting held on June 14, 2011.  
  
Case 1: Consider a Resolution Ending the Probation of a Paid-On-Call Firefighter  
  
Case 2: Consider a Resolution to Authorize Hiring Paid-On-Call Firefighters
6. **Public Hearing**
  1. Public Hearing to Consider Adoption of Assessment Roll for City Improvement Project 11-21, Bunker Lake Boulevard and Armstrong Boulevard
7. **Council Business**
  1. Consider Award of Contract for Engineering Services to Complete the Required Armstrong Boulevard Improvements Related to the Proposed Sunwood Drive Realignment

2. Authorization of the Issuance of General Obligation Bonds, Series 2011A for the Construction Upgrade of Bunker Lake Boulevard/Armstrong Boulevard
3. Consider Acquisition of Drainage and Utility Easement at 16259 Coquina Street NW
4. Introduce Ordinance to Amend City Code Section 117-53 Entitled Variances
5. Community Sign Policy
6. Review August Meeting Calendar
- 8. Mayor/Council/Staff Input**
- 9. Adjournment**

**CC Regular Session****5. 1.****Meeting Date:** 07/26/2011**By:** Chris Anderson, Community  
Development

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**Title:**

Request for a Conditional Use Permit to Conduct Motor Vehicle Sales in the B-2 Business District on the Property Located at 6740 Highway 10 NW; Case of Tris Star Enterprise

**Background:**

On June 9, 2011, the City received a request from Tris Star Enterprise for a conditional use permit to conduct motor vehicle sales in the B-2 Business District on the property located at 6740 Highway 10 NW.

**Notification:**

In accordance with City Code, Staff attempted to notify property owners within 350 feet of the property.

**Observations:**

Tris Star Enterprise would like to utilize a portion of the property at 6740 Highway 10 NW for motor vehicle sales. The property is zoned B-2 Business District and in October of 2009, Ordinance #09-13 went into effect, making motor vehicle, implement, and recreation equipment sales and service a conditional use in this district. There is an existing business on the property with a similar use, but that business does not include items displayed outside for sale. Therefore, the proposed outdoor motor vehicle sales would constitute an expansion of a lawful, non-conforming use and triggers the requirement of a conditional use permit.

The proposed use would require two (2) dedicated parking spaces, based both on the square footage of office area (1 stall per every 300 square feet of office space) and the number of vehicles on display (1 stall per every 10 vehicles displayed for sale). The existing uses on the property (a mix of office and industrial space) require twenty (20) parking stalls. Based on the information included with the conditional use permit application, the applicant would utilize 300 square feet of office space and would have no more than five (5) vehicles on display at any given time. This results in the need for one (1) additional stall (the proposed use requires a total of two [2] dedicated parking stalls, but one is accounted for with the initial calculation for office space). While there is no striping on the site, it does appear that there is sufficient space to accommodate the required parking spaces.

The proposed motor vehicle sales operation includes up to three (3) employees. The hours of operation would be Monday-Wednesday from 8am to 3pm and Thursday-Saturday from 8am to 6pm. The applicant has stated that there would be no more than five (5) vehicles displayed outside for sale at any given time and that there would be no motor vehicle repairs conducted on the property.

The Planning Commission held a public hearing on July 7, 2011 regarding this request and there were no written or verbal comments submitted.

**Recommendation:**

Both Staff and the Planning Commission recommend approving the request for a conditional use permit for motor vehicle sales contingent on the following (these have been incorporated into the proposed conditional use permit):

- There be no motor vehicle repairs conducted on the property.
- There be no outside storage of motor vehicle parts or inoperable vehicles.
- Vehicles displayed for sale do not encroach on the required off-street parking spaces.

**Funding Source:**

All costs associated with the processing of this request are the responsibility of the applicant.

**Council Action:**

Motion to adopt of Findings of Fact # \_\_\_\_\_ relating to a request for a conditional use permit to allow motor vehicle sales in the B-2 Business District on the property located at 6740 Highway 10 NW.

-and-

Motion to adopt of Resolution # \_\_\_\_\_ approving the conditional use permit for motor vehicle sales in the B-2 Business District, contingent on the above stated items.

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**Attachments**

Site Location Map

Business Summary from Applicant

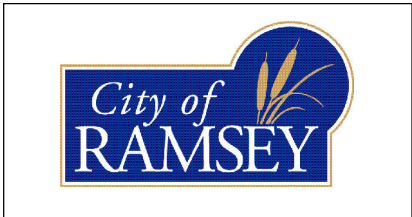
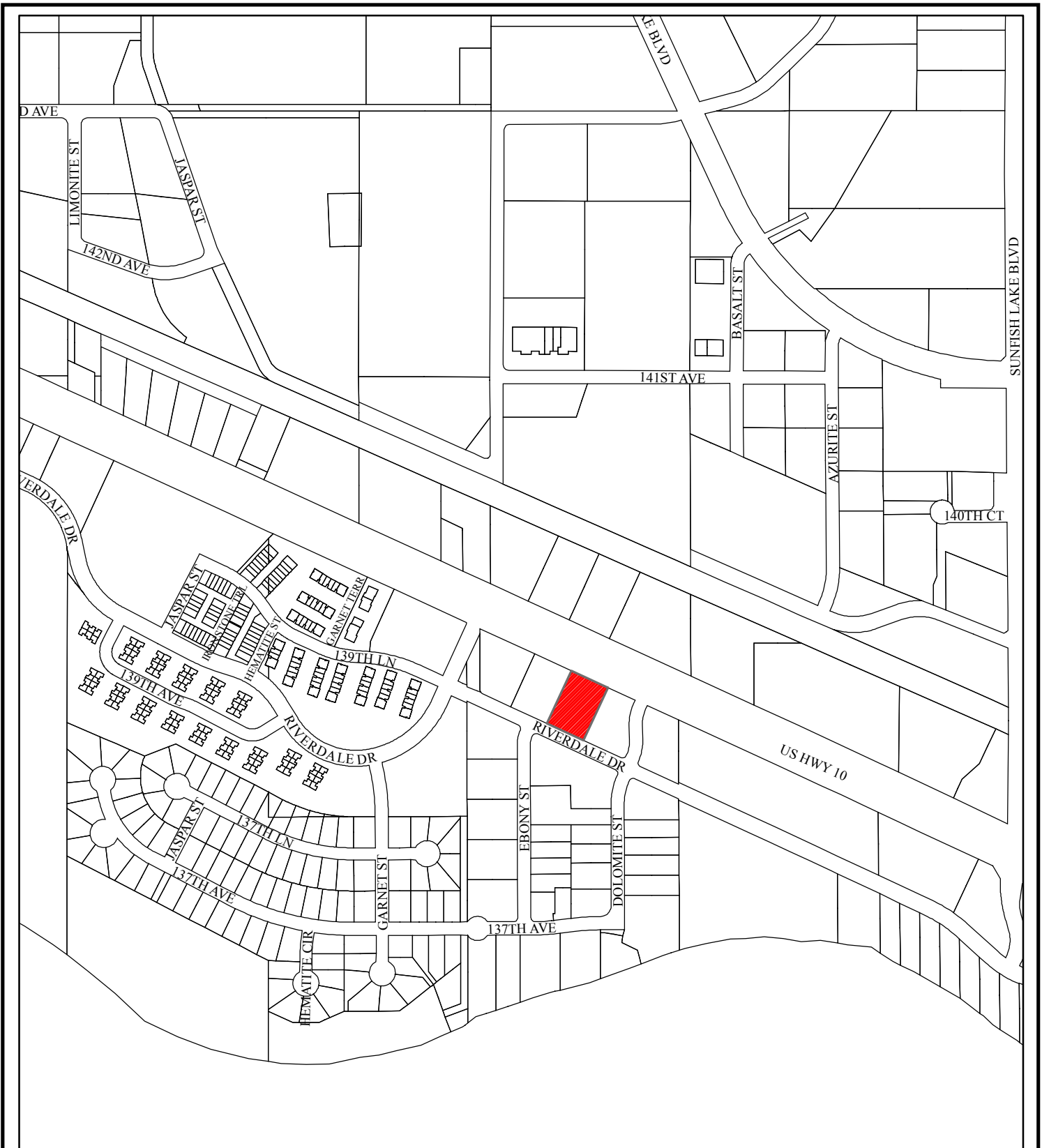
Draft Planning Commission Meeting Minutes Dated July 7, 2011

Proposed Findings of Fact

Proposed Conditional Use Permit

**Form Review**

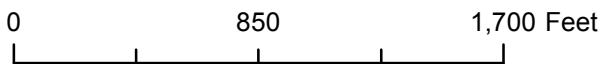
<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Gladhill	Tim Gladhill	07/19/2011 04:33 PM
Aaron Backman	Aaron Backman	07/19/2011 05:32 PM
Kurt Ulrich	Kurt Ulrich	07/20/2011 10:45 AM
Form Started By: Chris Anderson		Started On: 07/18/2011 08:48 AM
Final Approval Date: 07/20/2011		



6740 Highway #10  
34-32-25-13-0004

**Legend**

- Site
- Parcels



June 24, 2011

Tris Tarpeh-Doe  
13920 Garnet Ter NW  
Ramsey, MN 55303

Anoka County  
City of Ramsey

RE: Minnesota Vehicle Dealer License

Property location: 6740 HWY 10 NW, Ramsey, MN 55303-0000  
Lot 3 Block 1 Riverside West, SUBJ to EASE of REC  
Office Space 1: 300 sq. ft. Within the main building  
Office Space 2: 600 sq. ft. Outside of the main building (Storage building office)  
One of them base on approver.

There will be no mechanic work done at this location, just sale of used cars and only 5 cars will be park and ready for sale.

Thanks for your cooperation and consideration.

Sincerely,



Tris Tarpeh-Doe

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Bauer, Brauer, Field, and Schiller. Voting No: None. Absent: Commissioner Dunaway.

## **NOTE CITY COUNCIL MINUTES**

The Council minutes were noted.

## **PUBLIC HEARINGS/COMMISSION BUSINESS**

**Case #1: Public Hearing – Request for a Conditional Use Permit to Conduct Motor Vehicle Sales in the B-2 Business District on the Property Located at 6740 Highway 10 NW; Case of Tris Star Enterprise**

### **Public Hearing**

Chairperson Levine called the public hearing to order at 7:03 p.m.

### **Presentation**

Senior Planner Gladhill presented the Staff Report.

### **Citizen Input**

None.

Chairperson Levine closed the public hearing at 7:07 p.m.

### **Commission Business**

Commissioner Bauer stated that having up to three employees on the site with only five cars displayed seems excessive.

Senior Planner Gladhill stated that this is more internet/wholesale sales than people coming frequently to the site to look at and purchase the vehicles.

Tris Tampeh-Doe, 13920 Garnet Terrace, the applicant stated that this location is a minute walk from his home. This location will only be sales and no vehicle repairs will be done. There will be international sales, there will be short term storage on site for cars selling within the country and long term storage for international shipment of vehicles. Employees will clean the cars and be on site when he is not available to be there and the three employees will not be there at the same time.

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to recommend that City Council adopt findings of fact favorable to the applicant, Tris Star Enterprise to allow motor vehicle sales in the B-2 Business District at the property located at 6740 Highway 10 NW.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Bauer, Field, and Schiller. Voting No: None. Absent: Commissioner Dunaway.

Motion by Commissioner Bauer, seconded by Commissioner Brauer to recommend that City Council adopt a resolution approving the conditional use permit for motor vehicle sales in the B-2 Business District, contingent on “There be no motor vehicle repairs conducted on the property”, “There be no outside storage of motor vehicle parts or inoperable vehicles” and “Vehicles displayed for sale do not encroach on the required off-street parking spaces”.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #2: Consider Request for Sketch Plan Review and Site Plan Review of Stoney River at 14501 Nowthen Boulevard**

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Commission Business**

Motion by Commissioner Bauer, seconded by Commissioner Field, to table Case #2 and discuss Case #3 first.

**Further Discussion:**

Commissioner Van Scoy stated he had some safety concerns of the access with this site plan and wondered how discussions on the zoning would affect that. He would like to see how this fits with existing the street.

Senior Planner Gladhill stated regardless of the zoning amendment this configuration is the preferred access. He showed a new exhibit that showed the Iodine Street connection, and the fire accesses.

Chairperson Levine stated the Fire Department was looking for additional detail.

Senior Planner Gladhill stated the Fire Marshal is looking for modifications to the fire hydrant locations. These are the details that are looked at during the building permit process and are not anything that would hold up the sketch and site plan review.

Terry Howard, President of First Phoenix Group, introduced the architect Tom Mudrovich, and Civil Engineer with Landform, Eric Kellogg.

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION # \_\_\_\_\_**

**A RESOLUTION ADOPTING FINDINGS OF FACT # \_\_\_\_\_ RELATING TO A REQUEST FROM TRIS STAR ENTERPRISE TO CONDUCT MOTOR VEHICLE SALES IN THE B-2 BUSINESS DISTRICT AT THE PROPERTY LOCATED AT 6740 HIGHWAY 10 NW.**

**WHEREAS**, Tris Star Enterprise, hereinafter referred to as the “Applicant,” has properly applied for a Conditional Use Permit to conduct motor vehicle sales in the B-2 Business District on the property generally known as 6740 Highway 10 NW and legally described as follows:

Lot 3, Block 1, Riverside West, Anoka County, Minnesota, subject to easement of record.

(“Subject Property”)

**NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:**

1. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on July 7, 2011, and that said public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
2. That the Subject Property is zoned B-2 Business District. Properties to the east, west and south of the Subject Property are also zoned B-2 Business District and the properties north of the Subject Property (across Highway 10 NW) are zoned H-1 Highway 10 Business District.
3. That the Subject Property is approximately 1.3 acres in size.
4. That motor vehicle, implement, and recreation equipment sales and service is identified in City Code as a conditional use in the B-2 Business District.
5. That the surrounding properties are a mixture of retail and auto/recreational-related uses.
6. That the Applicant has stated there will be no motor vehicle repair work conducted on the Subject Property.
7. That the Applicant has stated that he is considering two options regarding office space, one unit is 300 square feet and the other potential unit is 600 square feet.
8. That based on the existing uses on the Subject Property, twenty (20) parking spaces are currently required per City Code.

9. That the proposed use requires two (2) or three (3) dedicated parking spaces, dependent on which office unit the Applicant utilizes (the required parking is calculated based on office space and number of vehicles displayed); the proposed use would result in one (1) additional parking space on the Subject Property (the required parking spaces for office space are already accounted for).
10. That the proposed use will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.
11. That the proposed use will not substantially adversely impair the use, enjoyment, or market value of any surrounding property.
12. That the proposed use will not be hazardous or disturbing to existing neighboring uses.
13. That the proposed use will be served adequately by public facilities and services such as highways and streets.
14. That the proposed use will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.
15. That the proposed use will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke fumes, glare or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the \_\_\_\_\_ day of July, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-\_\_\_**

**A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO TRIS STAR ENTERPRISE TO CONDUCT MOTOR VEHICLE SALES IN THE B-2 BUSINESS DISTRICT AND DECLARING TERMS OF SAME:**

**WHEREAS**, Tris Star Enterprise, hereinafter referred to as the “Permittee” has properly applied for a Conditional Use Permit to conduct motor vehicle sales in the B-2 Business District on the property generally known as 6740 Highway 10 NW and legally described as follows:

Lot 3, Block 1, Riverside West, Anoka County, Minnesota, subject to easement of record.

(“Subject Property”)

**WHEREAS**, Lakeview Development Inc. of Minnesota is the fee title owner of the Subject Property.

**WHEREAS**, the Planning Commission met on July 7, 2011, conducted the public hearing and recommended City Council approval of the request.

**NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. That based on Findings of Fact #\_\_\_\_\_, a Conditional Use Permit (“Permit”) to conduct motor vehicle sales with outdoor sale or display area is hereby granted to the **Permittee**.
2. That this **Permit** specifically allows motor vehicle sales to occur on the **Subject Property**.
3. That the **Permittee** shall be limited to a maximum of five (5) motor vehicles on display at any given time on the **Subject Property**.
4. That the **Permittee** shall ensure that the motor vehicles displayed for sale shall be on a paved surface.
5. That no motor vehicle repairs are permitted in the building or on the **Subject Property**.
6. That storage of parts or inoperable vehicles is not permitted outside on the **Subject Property**.
7. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

8. That there shall be a minimum of two (2) dedicated parking spaces reserved for customers of the **Permittee** on the **Subject Property** and vehicles displayed for sale shall not encroach upon the required off-street parking spaces.
9. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this Permit.
10. That the City Administrator, or his/her designee, shall have the right to inspect the **Subject Property** for compliance and safety purposes annually or at any time, upon reasonable request.
11. That this **Permit** shall automatically expire if the use is not initiated by July 26, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>th</sup> day of July, 2011

Tris Star Enterprise hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MINNESOTA)

) SS.

COUNTY OF \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, the \_\_\_\_\_ of Tris Star Enterprise, an Assumed Name under the laws of Minnesota, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

\_\_\_\_\_  
Notary Public

Lakeview Development Inc. of Minnesota hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF MINNESOTA)

) SS.

COUNTY OF \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me, a Notary Public, personally appeared \_\_\_\_\_, the \_\_\_\_\_ of Lakeview Development Inc. of Minnesota, a Domestic Corporation under the laws of Minnesota, on behalf of the Corporation, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.



**CC Regular Session**

5. 2.

**Meeting Date:** 07/26/2011

**By:** Diana Lund, Finance

**Title:**

Consider Lease Terms for 6701 and 6745 Hwy 10 Properties with Sharp & Associates, LLC

**Background:**

The City purchased, with RALF funds, the properties at 6701 and 6745 Highway 10 in 2006. Since that date, the city has leased the cold storage portions of these properties to Dennis Sharp companies. Starting in 2008, the city required that the leases be amended to collect a base rent plus each property's pro-rata share of property taxes.

Several worksessions have been held to come to an agreement between Mr. Sharp and the City regarding a reasonable rental fee on both properties. That being, a rental fee that would still allow Mr. Sharp to keep his current customers and that would allow the city to recover all of its cost related to taxes, insurance and major maintenance costs.

The following proposal was presented at the worksession held on July 26, 2011.

6701 Hwy 10: \$1.21/sq ft or \$1851.33/month (Reduces lease rate from current \$1.95/sq foot)

6745 Hwy 10: \$1.97/sq ft or \$1,820.00/month (Holds the current lease rate constant)

The total rent generated on the two properties would be \$44,004 annually, which is in line with Mr. Sharp's proposal of \$42,669 and which would allow for a 10% maintenance to be set aside for major repairs and for an increase in property taxes and insurance in 2012. On July 18, 2011,

**Funding Source:**

These properties were purchased with RALF funds and any rental revenue generated is used to cover costs of the property.

**Council Action:**

Based on worksession discussion and if proposal presented:

6701 Hwy 10: \$1.21/sq ft or \$1851.33/month (Reduces lease rate from current \$1.95/sq foot)

6745 Hwy 10: \$1.97/sq ft or \$1,820.00/month (Holds the current lease rate constant)

is agreed upon would enter into a one-year contract for the period of August 1, 2011 through July 31, 2012.

**Attachments**

Rental Proposal 6701& 6745 Hwy 10

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	07/20/2011 10:45 AM
Form Started By: Diana Lund		Started On: 07/19/2011 12:13 PM
		Final Approval Date: 07/20/2011

Sharp's Leases

<b>Current Lease:</b>			Sq Ft Cost	Current Contract
6701 Hwy 10	18,360 Sq ft		1.95	35,802
6745 Hwy 10	11,060 Sq ft		1.97	<u>21,788</u>
				57,590

<b>Sharp's Proposal</b>	6701 Hwy 10	18,360 Sq ft	1.14	20,930
	6745 Hwy 10	11,060 Sq ft	1.97	<u>21,788</u>
				42,719

<b>Staff Proposal:</b>	6701 Hwy 10	18,360 Sq ft	1.21	22,216
	6745 Hwy 10	11,060 Sq ft	1.97	<u>21,788</u>
				44,004 23.6% decrease
Calculation of Proposal:				
	Actual Annual Expense Taxes & Insurance		\$ 38,085	
	10% Maintenance-Set Aside for Major Repairs		\$ 4,400	
	4.0% increase taxes & insurance		<u>\$ 1,523</u>	
			\$ 44,008	

Actual Annual Expense (Sharps share of)

	Insurance	Taxes	
<u>6701 Hwy 10</u>	\$ 2,501	\$ 17,012	\$ 19,513
6745 Hwy 10	\$ 3,728	\$ 14,844	<u>\$ 18,572</u>
			\$ 38,085

**CC Regular Session**

**5.3.**

**Meeting Date:** 07/26/2011

**By:** MaryJo Warner, Engineering/Public Works

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**Title:**

Adopt Resolution 11-07-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong and Bunker Lake Blvd Improvements

**Background:**

Resolution and Pay Request Attached.

**Council Action:**

Motion to Adopt Resolution 11-07-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong Blvd and Bunker Lake Blvd Improvements.

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**Attachments**

Resolution

Attachment

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Himmer	Tim Himmer	07/19/2011 10:43 AM
Brian Olson	Brian Olson	07/21/2011 12:24 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 03:22 PM
Form Started By: MaryJo Warner		Started On: 07/18/2011 04:10 PM
Final Approval Date: 07/21/2011		

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-XXX**

**RESOLUTION AUTHORIZING PARTIAL PAYMENT TO DOUGLAS-KERR UNDERGROUND LLC FOR IMPROVEMENT PROJECT #11-21; ARMSTRONG AND BUNKER LAKE BOULEVARD INTERSECTION SIGNALIZATION**

**WHEREAS**, on December 14, 2010 the Ramsey City Council ordered improvement project 11-21; Armstrong and Bunker Lake Boulevard Signalization Project; and

**WHEREAS**, on January 11, 2011 the Ramsey City Council called for the preparation of plans and specifications when they awarded of an engineering services contract with WSB & Associates; and

**WHEREAS**, on April 12, 2011 the Ramsey City Council authorized the solicitation of bids; and

**WHEREAS**, pursuant to an advertisement for bids for Improvement Project 11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization, bids were received, opened and tabulated according to law: and

**WHEREAS**, Douglas-Kerr Underground, LLC is the lowest responsible bidder.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Douglas-Kerr Underground LLC in the amount of \$693,135.78.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Douglas-Kerr Underground LLC in the amount of \$693,135.78; and
- 2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 26, 2011.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>st</sup> day of July 2011.

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Mayor

**ATTEST:**

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City Clerk



Owner: City of Ramsey  
 7550 Sunwood Drive NW  
 Ramsey, MN 55303-5137

Date: 7/6/2011

For Period: 6/8/2011 to 7/6/2011

Request No.: 1

Contractor: Douglas-Kerr Underground, LLC  
 P.O. Box 85  
 Mora, MN 55051

**Pay Voucher**

RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions  
 Client Contract No.: SAP 199-121-001  
 Project No.: 01973-00  
 Client Project No.: C.P. 11-21

Project Summary		
1	Original Contract Amount	\$3,458,170.42
2	Contract Changes - Addition	\$0.00
3	Contract Changes - Deduction	(\$46,500.00)
4	Revised Contract Amount	\$3,411,670.42
5	Value Completed to Date	\$287,569.92
6	Material on Hand	\$405,565.86
7	Amount Earned	\$693,135.78
8	Less Retainage	\$0.00
9	Subtotal	\$693,135.78
10	Less Amount Paid Previously	\$0.00
11	Liquidated Damages	\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 1	\$693,135.78

THIS IS TO CERTIFY THAT THE ITEMS OF WORK SHOWN IN THIS CERTIFICATE OF PARTIAL PAYMENT HAVE BEEN ACTUALLY FINISHED FOR THE WORK COMPRISING THE ABOVE MENTIONED PROJECTS IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS HERETOFORE APPROVED.

Recommended for Approval by:  
 WSB & Associates, Inc.

Construction Observer:

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Approved by Contractor:  
 Douglas-Kerr Underground, LLC

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Approved by Owner:  
 City of Ramsey

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Specified Contract Completion Date:  
 11/15/2011

Date:

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Comment:

**CC Regular Session**

**5. 4.**

**Meeting Date:** 07/26/2011

**By:** MaryJo Warner, Engineering/Public Works

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**Title:**

Adopt Resolution Authorizing Partial Payment to W. Gohman Construction Co. for IP 10-23 East Meandering Commons Park

**Background:**

Resolution and Pay Request Attached

**Council Action:**

Motion to Adopt Resolution 11-07-XXX Authorizing Partial Payment to W. Gohman Construction Co. for IP 10-23 East Meandering Commons Park.

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**Attachments**

Resolution

Attachment

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Himmer	Tim Himmer	07/20/2011 01:17 PM
Brian Olson	Brian Olson	07/21/2011 12:24 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 03:22 PM

Form Started By: MaryJo Warner      Started On: 07/19/2011 08:57 AM

Final Approval Date: 07/21/2011

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-XXX**

**RESOLUTION AUTHORIZING 8<sup>TH</sup> PARTIAL PAYMENT TO W. GOHMAN CONSTRUCTION CO. FOR CONTRACT A IMPROVEMENT PROJECT #10-23 EAST MEANDERING COMMONS PARK**

**WHEREAS**, on January 26, 2010 the Ramsey City Council authorized the solicitation of bids from plans prepared by URS Corporation, Close Landscape Architecture, and City staff; and

**WHEREAS**, pursuant to an advertisement for bids for Improvement Project 10-23, East Meandering Commons Park, bids were received, opened and tabulated according to law on March 26, 2010; and

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$440,807.47.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$763,276.64.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$421,391.51.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$364,811.68.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$169,591.00.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$200,063.00.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$13,437.61.

**RESOLUTION #11-07-XXX**

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to W. Gohman Construction Co. in the amount of \$74,948.29.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to W. Gohman Construction Co. for the IP 10-23 East Meandering Commons Park in the amount of \$74,948.29.
- 2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 2011.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26th day of July, 2011.

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

APPLICATION FOR PAYMENT NO. 8		Contractor For:		East Meandering Commons Park		Job #003			
Project No. Improvement Project 10-23									
Owner: City of Ramsey		Agreement Date: 4/14/2010							
Contractor: W. Gohman Construction Co.		Period: 6/1/11 - 6/30/11							
		Contract		Previous Billed		Work to Date			
Item #	Description of Work	Unit Cost	Qty	Amount	Qty	Amount	Amount		
<b>GRADING</b>									
1	REMOVE CONCRETE CURB A	LF	\$5.25	40	\$210.00	15.00	78.75	15.00	78.75
2	SILT FENCE, TYPE HEAVY DU	LF	\$1.47	4,000	\$5,880.00	70.00	102.90	70.00	102.90
3	INLET PROTECTION	EA	\$157.50	10	\$1,575.00	0.00	0.00	0.00	0.00
4	OUTLET PROTECTION	EA	\$262.50	1	\$262.50	1.00	262.50	1.00	262.50
5	MASS GRADING (PLAN)	CY	\$2.73	29,500	\$80,535.00	29500.00	80,535.00	29500.00	80,535.00
6	NETLON SOILS/Grass Pave	LS	\$4,016.25	1	\$4,016.25	1.00	4,016.25	1.00	4,016.25
7	TOPSOIL BORROW (LV) 6" dep	CY	\$14.70	4,176	\$61,387.20	4176.00	61,387.20	4176.00	61,387.20
8	DEWATERING	LS	\$177,903.60	1	\$177,903.60	1.00	177,903.60	1.00	177,903.60
9	GEOTEXTILE FABRIC TYPE V	SY	\$1.58	5,000	\$7,900.00	0.00	0.00	0.00	0.00
10	IMPACTED SOIL DISPOSAL	CY	\$31.50	50	\$1,575.00	0.00	0.00	0.00	0.00
11	COMMON BORROW	CY	\$5.78	500	\$2,890.00	21231.00	122,715.18	21231.00	122,715.18
12	SUBGRADE EXCAVATION	CY	\$3.15	500	\$1,575.00	6204.00	19,542.60	6204.00	19,542.60
13	SELECT GRANULAR	TON	\$7.88	800	\$6,304.00	0.00	0.00	0.00	0.00
14	CONTAMINATED SOIL	CY	\$31.50	100	\$3,150.00	0.00	0.00	0.00	0.00
<b>RETAINING WALLS 1, 2 AND 3</b>									
15	RETAINING WALLS LUMP SUM	LS	\$514,747.80	1	\$514,747.80	1.00	514,747.80	1.00	514,747.80
	Mobilization	LS	\$145,488.00	1	\$145,488.00	1.00	145,488.00	1.00	145,488.00
<b>WATERMAIN (see sheets 15-16 of 19)</b>									
16	4" DIP CL 53WATERMAIN	LF	\$30.45	400	\$12,180.00	454.00	13,824.30	454.00	13,824.30
17	WATERMAIN FITTINGS	LBS	\$5.78	500	\$2,890.00	410.00	2,369.80	410.00	2,369.80
18	CONNECT TO EXISTING	EA	\$1,627.50	1	\$1,627.50	1.00	1,627.50	1.00	1,627.50
19	1" CORPORATION STOP	EA	\$84.00	1	\$84.00	2.00	168.00	2.00	168.00
20	1" CURB STOP & BOX	EA	\$210.00	1	\$210.00	1.00	210.00	1.00	210.00
21	1" TYPE K COPPER PIPE	LF	\$19.95	40	\$798.00	45.00	897.75	45.00	897.75
<b>STORM SEWER</b>									
22	7'X3' PRECAST CONC BOX CU	LF	\$372.75	48	\$17,892.00	48.00	17,892.00	48.00	17,892.00
23	7'X3' TRASH GUARD	EA	\$3,412.50	1	\$3,412.50	1.00	3,412.50	1.00	3,412.50
24	INSTALL OUTLET MANHOLE 7	LS	\$9,240.00	1	\$9,240.00	1.00	9,240.00	1.00	9,240.00
25	PROVIDE COVER FOR MANHO	LS	\$2,625.00	1	\$2,625.00	1.00	2,625.00	1.00	2,625.00
26	15" PVC PIPE APRON	EA	\$262.50	2	\$525.00	2.00	525.00	2.00	525.00
27	15" HDPE SEWER	LF	\$23.10	78	\$1,801.80	78.00	1,801.80	78.00	1,801.80

28	REMOVE & SALVAGE 15" HDPE	LF	\$10.50	40	\$420.00	0.00	0.00	0.00	0.00
29	24" HDPE PIPE SEWER	LF	\$52.50	641	\$33,652.50	655.00	34,387.50	655.00	34,387.50
30	33" RCP	LF	\$57.75	24	\$1,386.00	0.00	0.00	0.00	0.00
31	33" RCP APRON W/ GRATE	LS	\$1,470.00	1	\$1,470.00	0.00	0.00	0.00	0.00
32	54" RCP SEWER	LF	\$157.50	8	\$1,260.00	16.00	2,520.00	16.00	2,520.00
33	REMOVE 60" RCP SEWER AND	LS	\$1,050.00	1	\$1,050.00	1.00	1,050.00	1.00	1,050.00
34	CONSTRUCT DRAWDOWN MANHOLE	EA	\$3,150.00	1	\$3,150.00	1.00	3,150.00	1.00	3,150.00
35	CONNECT TO EXISTING STOP	EA	\$525.00	6	\$3,150.00	5.00	2,625.00	5.00	2,625.00
36	INSTALL DRAINAGE SPLITTER	EA	\$4,200.00	4	\$16,800.00	4.00	16,800.00	4.00	16,800.00
37	CONST PRIM TREATMENT BASIN	LS	\$25,247.25	1	\$25,247.25	1.00	25,247.25	1.00	25,247.25
38	CONST PRIM TREATMENT BASIN	LS	\$31,947.30	1	\$31,947.30	1.00	31,947.30	1.00	31,947.30
39	CONST PRIM TREATMENT BASIN	LS	\$30,284.10	1	\$30,284.10	1.00	30,284.10	1.00	30,284.10
40	CONST PRIM TREATMENT BASIN	LS	\$18,144.00	1	\$18,144.00	1.00	18,144.00	1.00	18,144.00
41	CASTING ASSEMBLY	EA	\$546.00	5	\$2,730.00	5.00	2,730.00	5.00	2,730.00
42	ADJUST CASTING	EA	\$210.00	5	\$1,050.00	5.00	1,050.00	5.00	1,050.00
	<b>LINER INSTALLATION</b>								
43	LINER INSTALLATION LUMP SUM	LS	\$259,666.05	1	\$259,666.05	1.00	259,666.05	1.00	259,666.05
	Deduct 5081 CY of Top Soil	CY	\$14.70	(5,081)	(\$74,690.70)	(5081.00)	(74,690.70)	(5081.00)	(74,690.70)
	<b>PAVEMENT</b>								
44	6" CONCRETE WALK	SF	\$3.78	5,920	\$22,377.60	8085.80	30,564.32	8085.80	30,564.32
45	4" CONCRETE PAD (TRASH RECEPTACLES, BIKE RACK, DRINKING FOUNTAIN)	SF	\$3.68	300	\$1,104.00	300.00	1,104.00	300.00	1,104.00
46	2-1/2" BITUMINOUS WALK (LVS)	TON	\$84.00	625	\$52,500.00	472.69	39,705.96	472.69	39,705.96
47	4" AGGREGATE BASE(CV) CL	TON	\$14.39	1,390	\$20,002.10	1116.66	16,068.74	1116.66	16,068.74
48	CONCRETE CURB & GUTTER	LF	\$26.25	40	\$1,050.00	15.00	393.75	15.00	393.75
49	PEDESTRIAN CURB RAMP	EA	\$105.00	8	\$840.00	8.00	840.00	8.00	840.00
50	TRUNCATED DOMES	SF	\$26.25	32	\$840.00	32.00	840.00	32.00	840.00
51	CONCRETE BENCH PAD	EA	\$210.00	6	\$1,260.00	6.00	1,260.00	6.00	1,260.00
52									
	<b>IRRIGATION SYSTEM</b>								
53	IRRIGATION SYSTEM LUMP SUM	LS	\$127,169.70	1	\$127,169.70	1.00	127,169.70	1.00	127,169.70
	<b>LAWNS AND GRASSES</b>								
54	TURF SEEDING	SY	\$0.34	22,990	\$7,816.60	14590.00	4,960.61	14590.00	4,960.61
55	TALL WET SEED MIX	SY	\$16.80	409	\$6,871.20	409.00	6,871.20	409.00	6,871.20
56	SHORT WET SEED MIX	SY	\$16.80	443	\$7,442.40	443.00	7,442.40	443.00	7,442.40
57	SPREADER BASIN SEED MIX	SY	\$19.95	1,040	\$20,748.00	1040.00	20,748.00	1040.00	20,748.00

<b>SITE FURNISHINGS</b>									
58	BENCHES- HESS AMERICA CO	EA	\$4,368.00	6	\$26,208.00	6.00	26,208.00	6.00	26,208.00
<b>PEDESTRIAN BRIDGE (28')</b>									
59	28' PEDESTRIAN BRIDGE LUM	LS	\$61,081.65	1	\$61,081.65	1.00	61,081.65	1.00	61,081.65
<b>AMPHITHEATER</b>									
60	AMPHITHEATER LUMP SUM	LS	\$220,509.45	1	\$220,509.45	1.00	220,509.46	1.00	220,509.46
<b>ALTERNATE K - OBSERVATION PLATFORM C</b>									
61	ALTERNATE K LUMP SUM	LS	\$34,000.00	1	\$34,000.00	1.00	34,000.00	1.00	34,000.00
<b>ALTERNATE N - Well</b>									
62	ALTERNATE N LUMP SUM	LS	\$27,000.00	1	\$27,000.00	1.00	27,000.00	1.00	27,000.00
<b>Change Order # 1</b>									
	Alternate I Observation Platform	LS	\$11,790.75	1	\$11,790.75	1.00	11,790.75	1.00	11,790.75
	Alternate J Observation Platform	LS	\$50,413.00	1	\$50,413.00	1.00	50,413.00	1.00	50,413.00
	Alternate L 60' Bridge	LS	\$107,095.00	1	\$107,095.00	1.00	107,095.00	1.00	107,095.00
<b>Misc. Changes</b>									
	Redesigned Stage	LS	\$19,710.90	1	\$19,710.90	1.00	19,710.90	1.00	19,710.90
	Anderson Irrigation	LS	\$3,691.60	1	\$3,691.60	1.00	3,691.60	1.00	3,691.60
	Paint Finish	LS	\$23,600.00	1	\$23,600.00	1.00	23,600.00	1.00	23,600.00
	Site Furnishings	LS	\$752.06	1	\$752.06	1.00	752.06	1.00	752.06
	C & L Excavating 4" Insulation	LS	\$957.00	1	\$957.00	1.00	957.00	1.00	957.00
	Tom Sauter Stairs Excavation	LS	\$3,300.00	1	\$3,300.00	1.00	3,300.00	1.00	3,300.00
	Bonus for Completion Date Met	LS	\$10,000.00	1	\$10,000.00	1.00	10,000.00	1.00	10,000.00
<b>WET LAND AREA SOIL CORRECTIONS</b>									
	Platform C Soil Correction	LS	\$2,100.00	1	\$2,100.00	1.00	2,100.00	1.00	2,100.00
	Platform B Soil Correction	LS	\$6,300.00	1	\$6,300.00	1.00	6,300.00	1.00	6,300.00
	60' Bridge Soil Correction	LS	\$21,857.33	1	\$21,857.33	1.00	21,857.33	1.00	21,857.33
	Dewatering	LS	\$21,785.40	1	\$21,785.40	1.00	21,785.40	1.00	21,785.40
	Fuel and Maintenance	LS	\$2,173.50	1	\$2,173.50	1.00	2,173.50	1.00	2,173.50
	Temp Road	LS	\$3,150.00	1	\$3,150.00	1.00	3,150.00	1.00	3,150.00
	Supervision	LS	\$5,250.00	1	\$5,250.00	1.00	5,250.00	1.00	5,250.00

Misc. Changes									
Prarie Restorations	LS	\$3,444.10	1	\$3,444.10	1.00	3,444.10	1.00	3,444.10	
Great Northern Landscapes add	SY	\$1.94	8000	\$15,520.00	8400.00	16,296.00	8400.00	16,296.00	
Misc. 6" Concrete Walk	SF	\$3.78	2324.7	\$8,787.32	2324.69	8,787.32	2324.69	8,787.32	
C & L Excavating Lid for Splitter	LS	\$11,010.57	1	\$11,010.57	1.00	11,010.57	1.00	11,010.57	
R.P. Schroeder Construction	LS	\$1,760.00	1	\$1,760.00	1.00	1,760.00	1.00	1,760.00	
TOTAL				\$2,398,670.88		\$2,498,276.25		\$2,498,276.25	
The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor.							Gross Amount Due		2,498,276.25
							Less Retainage (2%)		49,965.53
							Amount Eligible To Date		2,448,310.73
							Less Previous Payments		2,373,362.44
							<b>Amount Due This Application</b>		<b>74,948.29</b>
The Contractor agrees to pay interest as described under Minnesota state statute.									
<b>Contractor: W. Gohman Construction Co.</b>									
BY:			DATE:						
P.O. Box 250									
St. Joseph, MN 56374									
<b>Eng/Arch: City of Ramsey</b>									
BY:			DATE:						
7550 Sunwood Drive NW									
Ramsey, MN 55303									
<b>Owner: City of Ramsey</b>									
BY:			DATE:						
7550 Sunwood Drive NW									
Ramsey, MN 55303									

**CC Regular Session**

**5. 5.**

**Meeting Date:** 07/26/2011

**By:** MaryJo Warner, Engineering/Public Works

**Title:**

Adopt Resolution #11-07-XXX Authorizing Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements

**Background:**

Resolution and Pay Request Attached

**Council Action:**

Motion to Adopt Resolution #11-07-XXX Authorizing Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoka Street Improvements

**Attachments**

Resolution

Attachment

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Himmer	Tim Himmer	07/20/2011 01:18 PM
Brian Olson	Brian Olson	07/21/2011 12:24 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 03:22 PM
Form Started By: MaryJo Warner		Started On: 07/19/2011 04:35 PM
Final Approval Date: 07/21/2011		

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-XXX**

**RESOLUTION AUTHORIZING 4TH PARTIAL PAYMENT TO RUM RIVER CONTRACTING FOR IP 10-07 ALPINE DRIVE/ROANOKE STREET IMPROVEMENTS**

**WHEREAS**, the Ramsey City Council authorized the preparation of plans and specifications for the above referenced work; and

**WHEREAS**, the Ramsey City Council approved the plans and specifications and the advertisement for bids for the above referenced work on May 11, 2010; and

**WHEREAS**, pursuant to an advertisement for bids for Alpine Drive/Roanoke Street Improvements, bids were received, opened and tabulated according to law and awarded on October 12, 2010; and

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of \$177,225.31.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of \$1,192.73.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of \$61,895.74.

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Rum River Contracting in the amount of \$61,017.93.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Rum River Contracting for the Alpine Drive/Roanoke Street Improvements in the amount of \$61,017.93.
- 2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of July 26, 2011.

**RESOLUTION #11-07-XXX**

- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>th</sup> day of July 2011.

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

Pay Estimate Summary Sheet  
IP 10-07 ALPINE DRIVE/ ROANOKE STREET IMPROVEMENTS  
July 18, 2011  
City of Ramsey

Estimate no 4

TOTAL CONTRACT	\$ 437,833.43
CHANGE ORDER NO	\$ -
TOTAL WITH CHANGE ORDERS	\$ 437,833.43
STORED MATERIALS	\$ -
TOTAL, COMPLETED WORK TO DATE	\$ 317,191.27
TOTAL WORK COMPLETED PLUS STORED MATERIALS	\$ 317,191.27
RETAINED PERCENTAGE 5%	\$ 15,859.56
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$ 301,331.71
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$ 240,313.78
PAY CONTRACTOR PER ESTIMATE NO. 1	\$ 61,017.93

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the contract amount for the period covered by this estimate.

Contractor: Rum River Contracting

By \_\_\_\_\_  
Name Title

Date \_\_\_\_\_

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: CITY OF RAMSEY

By \_\_\_\_\_ Civil Engineer II  
Leonard Linton, PE

Date \_\_\_\_\_

APPROVED FOR PAYMENT:

OWNER: City of Ramsey

By \_\_\_\_\_  
Name Title Date

**CC Regular Session**

**5. 6.**

**Meeting Date:** 07/26/2011

**By:** Jackie Lipski, Finance

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**Title:**

Adopt Resolution #11-07-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of July 8, 2011 and July 20, 2011

**Funding Source:**

Billslist7/26/2011

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**Attachments**

Billslist 7/26/2011

Bills Resolution

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Diana Lund	Diana Lund	07/20/2011 11:45 AM
Kurt Ulrich	Kurt Ulrich	07/20/2011 05:16 PM
Form Started By: Jackie Lipski		Started On: 07/20/2011 11:34 AM

Final Approval Date: 07/20/2011

<b>RAMSEY CITY COUNCIL MEETING</b>
<b>7/26/2011</b>
<b>BILLS LIST</b>

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 7/8/11-7/20/11	153,360.94
Accounts Payable 7/7/11-7/20/11	223,529.77
Payroll 7/7/11	130,390.29
Pay Estimates- Projects	829,102.00

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

**\$ 1,336,383.00**

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 140,016.33	\$ 1,733,217.23
- CORRECTION TO PAYROLL		
PREPAIDS	199,825.32	2,491,180.52
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		887,253.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	343,770.93	3,241,604.07
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		208,668.41
- CHECKS VOIDED	0.00	0.00

**TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED**

**\$ 683,612.58**

**\$ 8,561,923.98**

CITY OF RAMSEY  
Council Check Register

7/7/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
86015	7/7/2011		107962 GENESIS EMPLOYEE BENEFITS						
		4,233.45			58352	07061114241113	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,233.45							
86016	7/7/2011		111377 ANOKA MUNICIPAL UTILITY						
		58.35	RAMSEY STREET LIGHTS		58363	22-990005-01MAY 2011	9603.6371		ELECTRIC UTILITIES
		58.35							
86017	7/7/2011		112678 BOYER, DIANE						
		100.00	DAM DEP RETURN 29043		58364	070611	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
86018	7/7/2011		110734 CITY OF RAMSEY						
		135.00	CASH PYMT 718070404		58365	070711	9601.4651		WATER REVENUE
		135.00							
86019	7/7/2011		100116 CONNEXUS ENERGY						
		34.16	14100 JASPAR ST		58366	444930-178957JU N11	9605.6371		ELECTRIC UTILITIES
		34.18	14100 JASPAR ST		58366	444930-178957JU N11	9601.6371		ELECTRIC UTILITIES
		34.18	14100 JASPAR ST		58366	444930-178957JU N11	9602.6371		ELECTRIC UTILITIES
		102.53	14100 JASPAR ST		58366	444930-178957JU N11	0311.6371		ELECTRIC UTILITIES
		68.85	14100 JASPAR ST		58367	444930-178956JU N11	9601.6371		ELECTRIC UTILITIES
		68.85	14100 JASPAR ST		58367	444930-178956JU N11	9602.6371		ELECTRIC UTILITIES
		68.86	14100 JASPAR ST		58367	444930-178956JU N11	9605.6371		ELECTRIC UTILITIES
		206.56	14100 JASPAR ST		58367	444930-178956JU N11	0311.6371		ELECTRIC UTILITIES
		23.54	14100 JASPAR ST		58368	444930-288329JU N11	9601.6371		ELECTRIC UTILITIES
		23.54	14100 JASPAR ST		58368	444930-288329JU N11	9602.6371		ELECTRIC UTILITIES
		23.54	14100 JASPAR ST		58368	444930-288329JU N11	9605.6371		ELECTRIC UTILITIES
		70.62	14100 JASPAR ST		58368	444930-288329JU N11	0311.6371		ELECTRIC UTILITIES
		39.93	15300 ST FRANCIS		58369	444929-257969JU N11	0260.6371		ELECTRIC UTILITIES
		45.83	7200 HWY 10 - SIGNAL		58370	444929-179115JU N11	0260.6371		ELECTRIC UTILITIES
		40.41	14861 ST FRANCIS BLVD-SIGNAL		58371	444929-257947JU N11	0260.6371		ELECTRIC UTILITIES
		33.31	14351 ST FRANCIS BLVD		58372	444929-257960JU N11	0260.6371		ELECTRIC UTILITIES
		223.94	14210 JASPAR STREET		58373	44932-178997JUN 11	0311.6371		ELECTRIC UTILITIES
		54.51	HWY 10 & ARMSTRONG SIGNAL		58374	444932-237817JU N11	0260.6371		ELECTRIC UTILITIES
		46.79	6362 HWY 10		58375	444932-299611JU N11	0260.6371		ELECTRIC UTILITIES
		38.35	7201 SUNWOOD DR-SIGNAL		58376	444931-292833JU	0260.6371		ELECTRIC UTILITIES

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		41.29	7199 BUNKER LK BLVD-SIGNAL		58377	444931-292834JU N11	0260.6371		ELECTRIC UTILITIES
		<u>1,323.77</u>							
86020	7/7/2011		<b>106565 DRYDEN EXCAVATING</b>						
		2,400.00	GIBBON STREET ASPHALT PATCH		58378	052411	9605.6489		OTHER CONTRACTED SERVIC
		<u>2,400.00</u>							
86021	7/7/2011		<b>103461 NORTHERN TECHNOLOGIES INC</b>						
		80.00	RE:ALPINE DR/ROANOKE IMPROV		58379	5482	9493.6530	00201109	IMPROVEMENTS OTHER THAN
		<u>80.00</u>							
86022	7/7/2011		<b>100510 VERIZON WIRELESS</b>						
		80.89	MAY- JUNE 2011 BILLING		58381	2590411007	0130.6323		CELLULAR PHONES
		<u>80.89</u>							
86023	7/7/2011		<b>101257 YOUTH FIRST</b>						
		5,000.00	PROGRAM SUPPORT 2011		58380	070611	9270.6451		MEMBERSHIP DUES
		<u>5,000.00</u>							
86024	7/12/2011		<b>100012 ACE SOLID WASTE INC</b>						
		26.50	CITY TRASH		58382	0008601640	9605.6374		REFUSE/RECYCLING
		26.51	CITY TRASH		58382	0008601640	9601.6374		REFUSE/RECYCLING
		26.51	CITY TRASH		58382	0008601640	9602.6374		REFUSE/RECYCLING
		31.01	CITY TRASH		58382	0008601640	0220.6374		REFUSE/RECYCLING
		79.53	CITY TRASH		58382	0008601640	0311.6374		REFUSE/RECYCLING
		141.75	CITY TRASH		58382	0008601640	0194.6374		REFUSE/RECYCLING
		230.48	CITY TRASH		58382	0008601640	0452.6374		REFUSE/RECYCLING
		<u>562.29</u>							
86025	7/12/2011		<b>100031 ANOKA COUNTY</b>						
		105.30	2 QUIT CLAIM DEEDS- POTASSIUM		58384	071111	9400.6315		MISCELLANEOUS PROFESSIO
		<u>105.30</u>							
86026	7/12/2011		<b>100031 ANOKA COUNTY</b>						
		62.95	TAX FORFEIT PROPERTY		58385	071211	9805.6315		MISCELLANEOUS PROFESSIO
		<u>62.95</u>							
86027	7/12/2011		<b>100033 ANOKA COUNTY ATTORNEY</b>						
		26.00	CASE 07-310457 FORFEITURE		58383	07-310457	9101.4453		OTHER FINES & FORFEITS
		<u>26.00</u>							
86028	7/12/2011		<b>100063 ASPEN MILLS</b>						
		95.81	BLACKHAWK TASER HOLSTER		58386	102597	0211.6231		UNIFORMS & TURN-OUT GEAF
		<u>95.81</u>							
86029	7/12/2011		<b>110734 CITY OF RAMSEY</b>						
		84.90	CASH PYMT 36942711		58387	071111	9601.4651		WATER REVENUE
		<u>84.90</u>							
86030	7/12/2011		<b>100112 COMMISSIONER OF TRANSPORTATION</b>						
		60.00	PERMIT 2519- YEARLY INVOICE		58411	49199	0130.6249		MISCELLANEOUS OPERATING
		<u>60.00</u>							
86031	7/12/2011		<b>112676 COMPLETE COOLING SERVICES</b>						
		867.97	RECORE RADIATOR 612		58388	14863	9605.6257	00000612	OTHER VEHICLE PARTS

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		867.97							
86033	7/12/2011		100116 CONNEXUS ENERGY						
		25.73	6363 SUNWOOD DR- PARK		58389	444932-300508JU N11	9603.6371		ELECTRIC UTILITIES
		207.42	7401 RAMSEY PKWY-IRRIG		58390	444929-301611JU N11	0452.6372		WATER/IRRIGATION
		289.84	16300 ST FRANCIS- IRRIG		58391	444931-267449JU N11	0452.6371		ELECTRIC UTILITIES
		179.81	7925 161ST AVE- IRRIG		58392	444930-179039JU N11	0452.6372		WATER/IRRIGATION
		107.91	7925 161ST AVE - PARK		58393	444930-255698JU N11	0452.6371		ELECTRIC UTILITIES
		94.14	7949 161ST AVE		58394	444930-179050JU N11	0452.6371		ELECTRIC UTILITIES
		36.41	162ND & CTY RD 56		58395	444930-179017JU N11	0452.6371		ELECTRIC UTILITIES
		10.89	5455 142ND AVE- IRRIG		58396	444929-278434JU N11	0452.6372		WATER/IRRIGATION
		43.23	6000 142ND AVE- IRRIG		58397	444932-238369JU N11	0452.6372		WATER/IRRIGATION
		110.20	7925 161ST AVE		58398	444929-237416JU N11	0452.6371		ELECTRIC UTILITIES
		218.42	7949 161ST AVE		58399	444932-179043JU N11	0452.6371		ELECTRIC UTILITIES
		35.20	163RD AVE & ST FRANCIS BLVD		58400	444932-290430JU N11	0452.6371		ELECTRIC UTILITIES
		41.89	6600 ALPINE DR		58401	444932-243560JU N11	0452.6371		ELECTRIC UTILITIES
		10.64	14700 ERKIUM ST - IRRIG		58402	444932-264284JU N11	0452.6372		WATER/IRRIGATION
		10.15	7925 161ST AVE- PARK		58403	444931-298903JU N11	0452.6371		ELECTRIC UTILITIES
		5.34	14501 RHINESTONE ST- IRRIG		58404	444931-287796JU N11	0452.6372		WATER/IRRIGATION
		13.83	7850 SUNWOOD DR- METERED RECPT		58405	444931-286841JU NE11	0452.6371		ELECTRIC UTILITIES
		10.15	7400 SUNWOOD DR- METERED RECPT		58406	444931-286840JU N11	0452.6371		ELECTRIC UTILITIES
		135.68	161ST & ARMSTRONG		58407	444931-178980JU N11	0452.6371		ELECTRIC UTILITIES
		12.62	6860 RIVERDALE- PARK		58408	444931-300276JU N11	0452.6371		ELECTRIC UTILITIES
		10.15	15100 NOWTHEN BLVD		58409	444931-179176JU N11	0452.6371		ELECTRIC UTILITIES
		1,609.65							
86034	7/12/2011		100993 EMBEDDED SYSTEMS, INC						
		7,793.65	INSTALL NEW RADIOS ( 17)		58410	32780	0250.6382		MACHINERY & EQUIPMENT RE
		7,793.65							
86035	7/12/2011		100334 MN STATE TREASURER						
		13.00	07-310457- FORFEITURE		58412	07-310457	9101.4453		OTHER FINES & FORFEITS
		13.00							
86036	7/12/2011		112682 OLSON,GERALD						
		150.00	SAFETY CAMP- TECH AWARD CER.		58413	071111	0237.6249		MISCELLANEOUS OPERATING

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		150.00							
86037	7/12/2011		111100 RUM RIVER CONTRACTING INC						
		2,900.00	5850 169TH DRIVE REPLACE		58414	4725	9400.6315		MISCELLANEOUS PROFESSIO
		2,900.00							
86038	7/12/2011		100510 VERIZON WIRELESS						
		26.02	MAY-JUN 11 BILLING		58415	2584921650	0111.6249		MISCELLANEOUS OPERATING
		763.87	MAY-JUN 11 BILLING		58415	2584921650	0192.6281		SMALL TOOLS & MINOR EQUIP
		789.89							
86120	7/14/2011		112687 DESMARAIS-LANZ, JOY						
		55.00	REFUND/KEY DEP 29060		58416	071111	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REFUND/KEY DEP 29060		58416	071111	9804.1160		KEY & DAMAGE DEPOSIT
		155.00							
86121	7/14/2011		100404 QWEST						
		65.35	JUN/JUL 2011 BILLING		58417	763 422-1452	0452.6321		TELEPHONE
						795 JUN11			
		65.35							
86122	7/14/2011		100413 RANDALL AND GOODRICH, P L C						
		22.00	JUNE 2011 BILLING		58420	071411	0295.6304		LEGAL FEES
		44.00	JUNE 2011 BILLING		58420	071411	9804.6304	00112210	LEGAL FEES
		66.00	JUNE 2011 BILLING		58420	071411	9410.6304	00041010	LEGAL FEES
		99.00	JUNE 2011 BILLING		58420	071411	9204.6315		MISCELLANEOUS PROFESSIO
		110.00	JUNE 2011 BILLING		58420	071411	9400.6304		LEGAL FEES
		154.00	JUNE 2011 BILLING		58420	071411	9804.6304	00112145	LEGAL FEES
		440.75	JUNE 2011 BILLING		58420	071411	9410.6304	00041005	LEGAL FEES
		922.75	JUNE 2011 BILLING		58420	071411	9494.6304		LEGAL FEES
		4,176.00	JUNE 2011 BILLING		58420	071411	0161.6304		LEGAL FEES
		6,034.50							
86123	7/14/2011		111137 WRIGHT HENNEPIN COOPERATIVE EL						
		26.67	7550 SUNWOOD DR		58418	150-1681-6340JU	0211.6489		OTHER CONTRACTED SERVIC
						NE11			
		29.87	7550 SUNWOOD DR POLICE		58419	150-1682-6501JU	0211.6489		OTHER CONTRACTED SERVIC
						N11			
		56.54							
86124	7/19/2011		100033 ANOKA COUNTY ATTORNEY						
		24.00	09-264015 FORFEITURE		58486	071511	0230.6249		MISCELLANEOUS OPERATING
		24.00							
86125	7/19/2011		110734 CITY OF RAMSEY						
		75.00	638781896		58487	071811	9601.4651		WATER REVENUE
		100.00	676705915		58487	071811	9601.4651		WATER REVENUE
		100.00	676705915		58487	071811	9601.4651		WATER REVENUE
		275.00							
86126	7/19/2011		110568 GREEN VALLEY GREENHOUSE						
		87.56	FLOWERS FOR PLANTER BOX CH		58488	053111	0194.6249		MISCELLANEOUS OPERATING
		87.56							
86127	7/19/2011		100950 PEARSON, AL						
		3,000.00	CROP DAMAGE REIMBURSEMENT		58494	071411	9494.6530	00201121	IMPROVEMENTS OTHER THAN
		3,000.00							

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86128	7/19/2011		<b>100678 PETTY CASH</b>						
		6.66	PETTY CASH REIMBURSEMENT		58495	071211	0191.6334		MILEAGE REIMBURSEMENT
		14.50	PETTY CASH REIMBURSEMENT		58495	071211	0311.6249		MISCELLANEOUS OPERATING
		19.36	PETTY CASH REIMBURSEMENT		58495	071211	0111.6249		MISCELLANEOUS OPERATING
		<u>40.52</u>							
86129	7/19/2011		<b>100422 REGISTERED ABSTRACTERS INC</b>						
		550.00	EASEMENT ACQUISITION		58496	071411	9494.6530	00201121	IMPROVEMENTS OTHER THAN
		<u>550.00</u>							
86130	7/19/2011		<b>110313 SUMMIT FIRE PROTECTION</b>						
		800.00	INSPECT WET SYSTEM/FIRE ALARMS		58497	28221	0194.6489		OTHER CONTRACTED SERVIC
		225.00	FIRE ALARM INSPECTION		58498	28222	9240.6315		MISCELLANEOUS PROFESSIO
		<u>1,025.00</u>							
86131	7/19/2011		<b>100290 USA MOBILITY INC</b>						
		6.36	JULY 2011 BILLING		58499	U0317755G	0311.6323		CELLULAR PHONES
		343.02	JULY 2011 BILLING		58499	U0317755G	0220.6323		CELLULAR PHONES
		<u>349.38</u>							
86132	7/19/2011		<b>112717 VAN SCOY, GARY</b>						
		55.41	REPLACE PAYROLL CHECK		58500	071811	0114.6105		TEMPORARY-WAGES & SALAF
		<u>55.41</u>							
90179530	7/7/2011		<b>100398 PUBLIC EMPLOYEES RETIREMENT AS</b>						
		14,040.36			58360	0706111424117	9101.2174		PERA-EMPLOYEE
		18,643.98			58361	0706111424118	9101.2183		PERA-EMPLOYER
		<u>32,684.34</u>							
92864274	7/7/2011		<b>100601 MN DEPT OF REV WH</b>						
		8,706.13			58362	0706111424119	9101.2172		STATE WITHHOLDING
		<u>8,706.13</u>							
94734439	7/7/2011		<b>107784 VILLAGE BANK</b>						
		21,071.81			58349	07061114241110	9101.2171		FEDERAL WITHHOLDING
		7,742.50			58350	07061114241111	9101.2173		FICA & MEDICARE-EMPLOYEE
		10,156.25			58351	07061114241112	9101.2182		FICA & MEDICARE-EMPLOYER
		<u>38,970.56</u>							
97110152	7/7/2011		<b>100301 MN CHILD SUPPORT PAYMENT CNTR</b>						
		339.64			58357	0706111424114	9101.2185		GARNISHMENTS/SUPPORT
		864.42			58358	0706111424115	9101.2185		GARNISHMENTS/SUPPORT
		144.53			58359	0706111424116	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,348.59</u>							
99063011	7/14/2011		<b>108768 COMDATA NETWORK INC</b>						
		16.44	THE HOME DEPOT ,MISC ADJUSTMEN		58480	JUN2011 COMDATA PURCHASES	0220.6249		MISCELLANEOUS OPERATING
		1.49	TARGET ,UP FORKS 48CT		58480	JUN2011 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.72	THE HOME DEPOT ,SALES TAX		58480	JUN2011 COMDATA PURCHASES	0220.6241		COMMUNITY POLICING SUPPL
		1.79	TARGET ,MP BROTH MP BE		58480	JUN2011 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING
		1.79	TARGET ,MP BROTH MP BE		58480	JUN2011 COMDATA PURCHASES	0211.6249		MISCELLANEOUS OPERATING

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1.79			TARGET ,MP BROTH MP BE		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
1.99			TARGET ,HEINZ KETCH		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
1.99			TARGET ,OTHER MISCELLANEOU		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
2.25			TARGET ,UP FD STRG 40CT		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
2.79			ADVANCE AUTO PARTS ,STICK- LIN		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
2.89			TARGET ,DAWN FOAM 10.10		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
3.69			ADVANCE AUTO PARTS ,WAX APPLIC		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
3.93			TARGET ,CLOROX 75CT		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
3.99			ADVANCE AUTO PARTS ,SALES TAX		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
4.28			KAHLER GRAND PARKING ,OTHER MI		58480	JUN2011 COMDATA	0130.6331		TRAVEL & LODGING
						PURCHASES			
4.59			ADVANCE AUTO PARTS ,WIPES COOL		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
4.59			ADVANCE AUTO PARTS ,WIPES COOL		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
4.99			ADVANCE AUTO PARTS ,SCRCH & SW		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
4.99			TARGET ,HEINZ PICNI		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
5.49			ADVANCE AUTO PARTS ,WHEEL CLEA		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
6.47			AMAZON ,OTHER MISCELLANEOUS T		58480	JUN2011 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
						PURCHASES			
7.78			COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
7.95			KWIK TRIP ,FUEL ADJUSTMENT		58480	JUN2011 COMDATA	0211.6207		TRAINING SUPPLIES
						PURCHASES			
8.45			KAHLER GRAND F&B ,OTHER MISCEL		58480	JUN2011 COMDATA	0130.6331		TRAVEL & LODGING
						PURCHASES			
9.76			WASH N FILL ,FUEL ADJUSTMENT		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
12.47			THE HOME DEPOT ,SMOKE ALARM		58480	JUN2011 COMDATA	0220.6241		COMMUNITY POLICING SUPPL
						PURCHASES			
12.47			THE HOME DEPOT ,SMOKE ALARM		58480	JUN2011 COMDATA	0220.6241		COMMUNITY POLICING SUPPL
						PURCHASES			
12.70			MACS RESTAURANT CAFE ,OTHER MI		58480	JUN2011 COMDATA	0130.6331		TRAVEL & LODGING
						PURCHASES			
12.79			TARGET ,34 GAL TOTE STERI		58480	JUN2011 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PURCHASES			
13.90			BURGER KING ,OTHER MISCELLANEO		58480	JUN2011 COMDATA	0211.6331		TRAVEL & LODGING
						PURCHASES			
13.99			ADVANCE AUTO PARTS ,SHOP TOWEL		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
14.99			AMAZON ,VIDEOSECU ARTICULATIN		58480	JUN2011 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
						PURCHASES			
15.00			JIMMY JOHN'S ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			

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		15.20	APPLEBEES ,OTHER MISCELLANEOU		58480	JUN2011 COMDATA	0211.6331		TRAVEL & LODGING
						PURCHASES			
		16.65	HOLIDAY ,FUEL ADJUSTMENT		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		17.97	ADVANCE AUTO PARTS ,CAR WASH 1		58480	JUN2011 COMDATA	0211.6229		SHOP MATERIALS
						PURCHASES			
		19.50	BILL'S SUPERETTE ,OTHER MISCE		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		19.95	SURVEYMONKEY.COM ,SUBSCRIPTION		58480	JUN2011 COMDATA	0192.6405		OFFICE & DATA PROCESSING
						PURCHASES			
		20.00	MAMA DE LUCAS PIZZERIA ,OTHER		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		20.04	HOLIDAY ,ETUNLREG-86/87OC		58480	JUN2011 COMDATA	9230.6223		GASOLINE
						PURCHASES			
		21.26	THE HARVEST GRILL ,OTHER MISCE		58480	JUN2011 COMDATA	0130.6335		TRAINING
						PURCHASES			
		22.89	BESTBATT.COM ,OTHER MISCELLANE		58480	JUN2011 COMDATA	0211.6233		BATTERIES
						PURCHASES			
		32.41	NOODLES & CO ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0295.6331		TRAVEL & LODGING
						PURCHASES			
		35.10	COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		37.49	FTD ,OTHER MISCELLANEOUS TRANS		58480	JUN2011 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		37.99	COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0130.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		42.03	APPLEBEES ,OTHER MISCELLANEOU		58480	JUN2011 COMDATA	0211.6331		TRAVEL & LODGING
						PURCHASES			
		42.38	COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		43.99	COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		44.12	WALMART ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		47.77	WALMART ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		61.00	WALMART.COM ,OTHER MISCELLANEO		58480	JUN2011 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
						PURCHASES			
		63.45	PAYPAL ,OTHER MISCELLANEOUS T		58480	JUN2011 COMDATA	0311.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		64.84	MAMA DE LUCAS PIZZERIA ,OTHER		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		68.01	FERRELLGAS ,FUEL ADJUSTMENT		58480	JUN2011 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		74.13	FIRST STATE TIRE ,OTHER MISCE		58480	JUN2011 COMDATA	9604.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		74.63	MAMA DE LUCAS PIZZERIA ,OTHER		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		75.00	THE HOME DEPOT ,E - DEP		58480	JUN2011 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		76.30	VERIZON WRLS ,OTHER MISCELLANE		58480	JUN2011 COMDATA	0301.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		85.70	DUNN BROS COFFEE ,OTHER MISCEL		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		91.22	NORTHERN TOOL ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0311.6281		SMALL TOOLS & MINOR EQUIF
						PURCHASES			

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		101.35	KAHLER GRAND ,OTHER MISCELLANE		58480	JUN2011 COMDATA	0130.6331		TRAVEL & LODGING
						PURCHASES			
		103.39	MAMA DE LUCAS PIZZERIA ,OTHER		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		104.88	CUB FOODS ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0211.6207		TRAINING SUPPLIES
						PURCHASES			
		114.61	STAPLS ,OTHER MISCELLANEOUS TR		58480	JUN2011 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
						PURCHASES			
		120.00	JIMMY JOHN'S ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		154.58	COBORN'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		169.92	JIMMY JOHN'S ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		171.60	DOMINO'S ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0220.6335		TRAINING
						PURCHASES			
		172.00	JIMMY JOHN'S ,OTHER MISCELLAN		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		183.33	CUBBY'S COFFEE & DELI ,OTHER M		58480	JUN2011 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		202.90	WALMART.COM ,OTHER MISCELLANEO		58480	JUN2011 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
						PURCHASES			
		213.75	HP DIRECT ,OTHER MISCELLANEOUS		58480	JUN2011 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
						PURCHASES			
		217.74	KAHLER GRAND ,OTHER MISCELLANE		58480	JUN2011 COMDATA	0130.6331		TRAVEL & LODGING
						PURCHASES			
		248.99	PIONEER RIM & WHEEL ,OTHER MIS		58480	JUN2011 COMDATA	0452.6257		OTHER VEHICLE PARTS
						PURCHASES			
		330.23	THECO ,OTHER MISCELLANEOUS TRA		58480	JUN2011 COMDATA	0295.6315		MISCELLANEOUS PROFESSIO
						PURCHASES			
		581.35	MAMA DE LUCAS PIZZERIA ,OTHER		58480	JUN2011 COMDATA	0237.6249		MISCELLANEOUS OPERATING
						PURCHASES			
		600.00	ICMA ,OTHER MISCELLANEOUS TRA		58480	JUN2011 COMDATA	0130.6335		TRAINING
						PURCHASES			
		2,270.58	DLT SOLUTIONS ,MATERIALS/SUPP		58480	JUN2011 COMDATA	0192.6405		OFFICE & DATA PROCESSING
						PURCHASES			
		3,000.00	THECO ,OTHER MISCELLANEOUS TRA		58480	JUN2011 COMDATA	0295.6315		MISCELLANEOUS PROFESSIO
						PURCHASES			
		6.94	1.89gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		14.78	3.98gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
		14.87	4.28gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		15.88	4.68gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		16.06	4.49gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		16.21	4.61gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		16.44	4.49gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		17.00	4.67gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		17.85	5.02gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			

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		18.00	4.96gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		18.89	5.19gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		19.18	5.65gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		19.84	5.49gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		20.00	5.59gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		20.08	5.51gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		20.26	5.97gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		20.35	5.41gals GOLDEN VALLEY BP , GO		58481	JUN2011 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		20.39	5.57gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		20.43	5.77gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
		20.82	6gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		20.83	5.67gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		20.88	5.54gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		20.88	5.83gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		21.04	5.92gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		21.27	6.13gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		21.28	6.04gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		21.37	5.97gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		21.42	6.03gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		21.50	5.91gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		21.81	6.43gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		21.91	6.24gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		21.93	6.18gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		22.04	6.05gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		22.81	6.23gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		22.96	6.52gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		22.97	6.31gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		23.14	6.41gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			

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		23.31	6.4gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		23.57	6.47gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		23.80	6.7gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		24.01	6.48gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		24.18	6.66gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		24.40	6.91gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		24.82	6.93gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		24.87	7.04gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		25.14	6.82gals EXXONMOBIL , ELK RI		58481	JUN2011 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
		25.15	7.42gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		25.24	6.88gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		25.39	7.15gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		25.78	7.36gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		26.65	7.32gals CASEYS GNRL STRE , RA		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		26.77	7.82gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		26.88	7.57gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		27.02	7.17gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		27.09	7.13gals BILL'S SUPERETTE , RA		58481	JUN2011 COMDATA	0220.6223	00000504	GASOLINE
						FUEL			
		27.19	7.47gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		27.20	7.35gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		27.38	7.26gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		27.75	7.71gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		27.77	7.82gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		27.77	7.69gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		28.00	7.67gals BILL'S SUPERETTE , RA		58481	JUN2011 COMDATA	0311.6223	00000372	GASOLINE
						FUEL			
		28.34	7.74gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		28.46	7.82gals BILL'S SUPERETTE , RA		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		28.60	8.34gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			

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		28.66	8gals RELIANCE USA, ST. FRANCI		58481	JUN2011 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
		28.75	8.38gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		28.76	8.05gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		28.85	7.88gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		28.90	7.66gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		28.95	7.97gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		29.00	7.43gals BILL'S SUPERETTE , RA		58481	JUN2011 COMDATA	0220.6225	00000565	DIESEL FUEL
						FUEL			
		29.04	7.98gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		29.50	8.06gals OYATE CONVENIE, MORTO		58481	JUN2011 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		29.52	8.43gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		29.55	8.28gals HOLIDAY, FRIDLEY		58481	JUN2011 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
		29.74	8.13gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		29.75	8.33gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		29.80	8.34gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		29.89	8.3gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		29.92	8.22gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		30.00	8.17gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		30.34	8.27gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		30.47	8.32gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		30.74	8.66gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
		30.82	8.47gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		30.87	8.69gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		31.24	8.53gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		31.25	8.29gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		31.42	8.63gals RAMSEY MARKET, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		32.16	9.19gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		32.34	9.32gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		32.39	8.97gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			

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		32.50	8.93gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		32.63	9.62gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		32.71	9.65gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		32.71	9.42gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		32.73	9.22gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		33.32	9.23gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		33.48	9.05gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		33.48	9.14gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		34.11	9.83gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		34.31	9.53gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		34.39	9.53gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		34.45	9.54gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		35.00	10.08gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		35.16	9.66gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		35.28	9.64gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		35.28	10.02gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		35.38	9.72gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		35.51	10.23gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		35.62	10.03gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		35.67	9.64gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		35.69	10gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		35.69	10.17gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000559	GASOLINE
						FUEL			
		35.72	9.65gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		35.93	10.12gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		35.97	9.57gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		36.16	9.77gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		36.27	10.04gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		36.35	10.47gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			

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36.41		10.31gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
36.50		10.11gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000404	GASOLINE
						FUEL			
36.56		10.12gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
36.60		10.14gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
36.90		10.16gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
36.97		10.57gals	SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
38.00		10.38gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
38.10		10.73gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
38.15		10.4gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
38.36		10.8gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0301.6223	00000407	GASOLINE
						FUEL			
38.54		10.51gals	SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
38.56		10.77gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
38.59		10.81gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
38.69		10.74gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
38.78		10.92gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
38.84		10.49gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
39.07		11gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
39.29		10.79gals	BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
39.36		11gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
39.66		11.43gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
39.94		11gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
39.95		11.25gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
40.08		11.72gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
40.12		10.96gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
41.18		11.34gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
41.63		11.72gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
41.68		10.5gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6225	00000501	DIESEL FUEL
						FUEL			
42.21		11.89gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000403	GASOLINE
						FUEL			

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42.52		11.62gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
42.63		12.46gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
42.87		12.07gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
43.64		12.09gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
44.08		12.01gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
44.11		12.42gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
44.38		12.29gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
45.01		12.07gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
45.50		12.53gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
46.29		13.01gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000403	GASOLINE
						FUEL			
46.42		12.93gals	SUPERAMERICA, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
46.60		13.28gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
46.64		12.81gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000404	GASOLINE
						FUEL			
46.91		12.92gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
47.12		12.73gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
47.16		13.28gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0240.6223	00000406	GASOLINE
						FUEL			
47.31		13.03gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
47.81		13.13gals	CASEYS GNRL STRE, R		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
48.58		14gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
48.66		13.4gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
48.92		13.78gals	HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
49.44		13.51gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000383	GASOLINE
						FUEL			
49.48		14.18gals	SUPERAMERICA, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
49.50		13.56gals	BILL'S SUPERETTE, R		58481	JUN2011 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
49.51		13.99gals	SUPERAMERICA, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
49.86		14.37gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
49.98		14.28gals	BILL'S SUPERETTE, R		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
50.00		13.77gals	LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			

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		50.13	14.12gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		50.25	13.84gals MARATHON OIL , ANDOV		58481	JUN2011 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		50.46	14.1gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		50.57	13.9gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		50.59	13.56gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
		50.78	14.06gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		51.24	14.64gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000557	GASOLINE
						FUEL			
		51.58	14.29gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000312	GASOLINE
						FUEL			
		51.77	14.47gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000385	GASOLINE
						FUEL			
		52.47	14.91gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		52.81	14.63gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000384	GASOLINE
						FUEL			
		53.08	14.5gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		53.45	13.36gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6225	00000565	DIESEL FUEL
						FUEL			
		53.54	14.71gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000372	GASOLINE
						FUEL			
		53.62	14.73gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		53.63	14.77gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0240.6223	00000406	GASOLINE
						FUEL			
		53.78	15.24gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		54.02	14.76gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		54.17	14.88gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		54.28	15.64gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		54.79	15.43gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		55.24	15.56gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		55.50	15.25gals MARATHON OIL , ANDOV		58481	JUN2011 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		55.53	15.64gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		55.54	15.64gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		55.67	15.34gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			
		56.04	15.39gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000388	GASOLINE
						FUEL			
		56.27	15.76gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			

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		56.60	14.29gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6225	00000556	DIESEL FUEL
						FUEL			
		57.03	15.67gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		57.44	15.53gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		57.66	15.84gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		58.59	15.42gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
		59.00	16.81gals RAMSEY MARKET, RAMSE		58481	JUN2011 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
		59.25	16.28gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
		60.00	15.96gals ROGERS BP , ROG		58481	JUN2011 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
		60.23	16.28gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		60.33	16.99gals RAMSEY MARKET, RAMSE		58481	JUN2011 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		60.54	17.05gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		60.96	16.61gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		61.51	16.14gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		61.79	17.12gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000388	GASOLINE
						FUEL			
		63.13	17.34gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
		64.73	17.49gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		64.80	17.05gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		65.36	16.51gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0220.6225	00000565	DIESEL FUEL
						FUEL			
		66.19	18.19gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		66.52	18.18gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		66.74	18.34gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		68.50	18.72gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		68.50	18.26gals BILL'S SUPERETTE , N		58481	JUN2011 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		69.02	19.44gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		69.71	20.57gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		70.42	19.35gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		70.44	18.68gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		70.62	19.4gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			

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		71.02	19.4gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		71.46	18gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6225	00000556	DIESEL FUEL
						FUEL			
		72.56	19.22gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		72.66	19.97gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
		73.00	20.06gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		73.87	21.36gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		74.00	20.16gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		74.37	21.19gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		75.00	20.95gals RAMSEY MARKET, RAMSE		58481	JUN2011 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
		75.00	18.94gals BILL'S SUPERETTE , R		58481	JUN2011 COMDATA	0220.6225	00000500	DIESEL FUEL
						FUEL			
		75.23	20.62gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000641	GASOLINE
						FUEL			
		75.35	21.23gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000555	GASOLINE
						FUEL			
		75.52	21.1gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0301.6223	00000402	GASOLINE
						FUEL			
		76.36	21.39gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0194.6223	00000312	GASOLINE
						FUEL			
		76.69	21.6gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		77.67	21.7gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		79.26	21.66gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		79.61	20.96gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0301.6223	00000402	GASOLINE
						FUEL			
		79.68	21.84gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0301.6223	00000402	GASOLINE
						FUEL			
		79.84	22.18gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
		82.56	22.94gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000641	GASOLINE
						FUEL			
		82.65	22.71gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
		83.04	24.01gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		83.37	21gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6225	00000501	DIESEL FUEL
						FUEL			
		83.93	23gals SUPERAMERICA , RAMSEY		58481	JUN2011 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		84.29	23.74gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		84.77	23.69gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		85.94	23.23gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			

CITY OF RAMSEY  
Council Check Register

7/7/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		86.52	24.37gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000665	GASOLINE
						FUEL			
		87.31	23.16gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		94.02	23.51gals SUPERAMERICA , RAMSE		58481	JUN2011 COMDATA	0220.6225	00000560	DIESEL FUEL
						FUEL			
		94.58	26.2gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		98.58	27.31gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		99.33	26.35gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
		100.00	28.01gals CASEYS GNRL STRE , R		58481	JUN2011 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
		100.00	27.03gals CASEYS GNRL STRE , R		58481	JUN2011 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		100.15	28.22gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
		105.07	31gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0220.6223	00000562	GASOLINE
						FUEL			
		113.65	29.92gals HOLIDAY, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		124.48	34.2gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		130.55	38.4gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		140.34	38.88gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		148.74	42.14gals LITTLE DUKES, RAMSEY		58481	JUN2011 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		23,264.57							
99063111	7/19/2011		100629 MN DEPT OF REV SALES TX						
		.33	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9101.4609		OTHER MISCELLANEOUS REV
						SALE,USE,TRAN			
						TAX			
		1.57	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	0211.6233		BATTERIES
						SALE,USE,TRAN			
						TAX			
		2.65	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9101.4308		SALES OF MAPS & PUBLICATI
						SALE,USE,TRAN			
						TAX			
		2.70	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9601.2082		SALES/USE TAX PAYABLE
						SALE,USE,TRAN			
						TAX			
		4.68	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	0220.6249		MISCELLANEOUS OPERATING
						SALE,USE,TRAN			
						TAX			
		17.81	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9101.4305		RENTAL FEES
						SALE,USE,TRAN			
						TAX			
		58.77	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9601.2082		SALES/USE TAX PAYABLE
						SALE,USE,TRAN			
						TAX			
		215.49	JUN2011 SALE,USE,TRAN TAX		58483	JUN2011	9101.2082		SALES/USE TAX PAYABLE
						SALE,USE,TRAN			

CITY OF RAMSEY  
Council Check Register

7/7/2011 - 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description	
		304.00							TAX	
99070711	7/7/2011	2,619.21	100223 ICMA RETIREMENT TRUST 457		58348	0706111424111	9101.2175		DEFERRED COMPENSATION	
		2,619.21								
99070751	7/7/2011	3,294.00	111465 STATE STREET BANK		58353	07061114241114	9101.2175		DEFERRED COMPENSATION	
		3,294.00								
99070754	7/7/2011	379.32	111465 STATE STREET BANK		58354	07061114241115	9101.2176		LIFE/HEALTH-EMPLOYEE	
		379.32								
99071511	7/15/2011	1,539.09	100219 HOME DEPOT COMMERCIAL ACCT PRO		58482	062811	0452.6249		MISCELLANEOUS OPERATING	
		1,539.09	JUNE 2011 BILLING							
		1,539.09								
		153,360.94	Grand Total							
							<u>Payment Instrument Totals</u>			
							Check Total	40,251.13		
							Transfer Total	113,109.81		
							Total Payments	153,360.94		

CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
100013	ADVANCE CONSULTING GROUP INC ADVANCE CONSULTING GROUP INC 13868 CRANE STREET NW SUITE 100 ANDOVER MN 55304	JULY 2011 BILLING	PV	58421	001	09230	7/7/2011	070711	460.00
								Summary Total	460.00
								Payment Amount	460.00
100041	ANOKA COUNTY HIGHWAY DEPARTMENT ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD ANDOVER MN 55304	PROJECT NO 02-596-11	PV	58501	001	09468	7/1/2011	070111	69,894.39
								Summary Total	69,894.39
								Payment Amount	69,894.39
107587	ANOKA COUNTY TREASURY DEPARTMENT ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303	EXCEL- SHAW AND C. NELSON	PV	58503	001	09101	7/7/2011	210913	70.00
		EXCEL- SHAW AND C. NELSON	PV	58503	002	09101	7/7/2011	210913	70.00
								Summary Total	140.00
								Payment Amount	140.00
100052	ANOKA POLICE DEPARTMENT ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303	ANIMAL CONTAINMENT JUNE11	PV	58502	001	09101	7/1/2011	070111	640.00
								Summary Total	640.00
								Payment Amount	640.00
106346	BAUER BUILT INCORPORATED BAUER BUILT INCORPORATED 8270 W 35W SERVICE DR BLAINE MN 55449	REPAIR 500	PV	58422	001	09101	6/14/2011	940004125	839.80
								Summary Total	839.80
								Payment Amount	839.80

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
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Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
100081	BIFFS INC	THE DRAW	PV	58423	001	09101	6/28/2011 W434690	112.22
	BIFFS INC						Summary Total	112.22
	8610 HANSEN AVENUE							
	SHAKOPEE MN 55379						Payment Amount	112.22
103641	BOYER TRUCKS	MISC SUPPLIES	PV	58505	001	09101	6/24/2011 97332R	641.47
	ROGERS	632					Summary Total	641.47
	BOYER TRUCKS							
	2601 NE	RESERVOIR 632	PV	58506	001	09101	6/23/2011 97278R	246.45
	BROADWAY						Summary Total	246.45
	MINNEAPOLIS MN 55413							
		PIPE	PV	58558	001	09101	7/13/2011 97899R	95.52
							Summary Total	95.52
							Payment Amount	983.44
104474	CARQUEST AUTO	STEER WHEEL	PV	58424	001	09101	7/8/2011 6975-114963	21.98
	PARTS	PLR					Summary Total	21.98
	CARQUEST AUTO PARTS							
	P O BOX	WHL	PV	58425	001	09101	6/29/2011 6975-114498	191.31
	503589	2/10/40-80/22					Summary Total	191.31
		5A						
	ST LOUIS MO 63150-3589							
		FUEL PUMP	PD	58507	001	09101	6/21/2011 6975-114002	82.28-
		RETURN 641					Summary Total	82.28-
		FUEL PUMP	PD	58508	001	09101	6/20/2011 6975-113937	82.28-
		RETURN 641					Summary Total	82.28-
		OIL FILTER	PV	58509	001	09101	6/23/2011 6975-114159	22.32
							Summary Total	22.32
		BATTERY 504	PV	58510	001	09101	6/29/2011 6975-114497	98.14
							Summary Total	98.14
		AIR FILTER	PV	58511	001	09101	6/30/2011 6975-114608	8.81
		654					Summary Total	8.81
		LOCKING GAS	PV	58512	001	09101	6/30/2011 6975-114557	24.35
		CAP 643					Summary Total	24.35
		OIL FILTER	PV	58513	001	09101	6/21/2011 6975-113977	4.66

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Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
641					
		Summary Total			4.66
	FUEL	PV 58514 001 09101	6/17/2011	6975-113810	89.75
	PUMP/PUMP				
	STRAINER				
		Summary Total			89.75
	HANGER/PUMP	PV 58515 001 09101	6/20/2011	6975-113938	277.06
	ASSEMBLY				
		Summary Total			277.06
	MISC PARTS	PV 58516 001 09101	6/21/2011	6975-113989	8.22
641					
		Summary Total			8.22
	RAIN X WINDOW	PV 58517 001 09101	7/8/2011	6975-114950	11.73
	TREATMENT				
		Summary Total			11.73
	BRAKE	PV 58559 001 09101	7/13/2011	6975-115229	139.34
	ROTOR/BRAKE				
	PADS				
		Summary Total			139.34
	BRAKE FLUID	PV 58560 001 09101	7/13/2011	6975-115233	8.65
		Summary Total			8.65
	MOTORCYCLE	PV 58561 001 09101	7/14/2011	6975-115291	96.18
	BATTERY				
		Summary Total			96.18
		Payment Amount			837.94
112437 CENTRAL BANK	TIF	PV 58504 001 09207	7/14/2011	071411	11,500.00
	NOTE-RAMSEY				
	B&B ASSOC				
		Summary Total			11,500.00
		Payment Amount			11,500.00
111496 CENTRAL	MISC PARTS	PV 58426 001 09101	7/6/2011	6018093.00	1,105.48
	IRRIGATION				
	SUPPLY INC				
		Summary Total			1,105.48
		Payment Amount			1,105.48

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
Payment Amount								1,105.48
106670	CENTRAL POWER DISTRIBUTORS INC	NOZZLE	PV	58427	001	09101	7/6/2011 749095	16.76
	CENTRAL POWER DISTRIBUTORS INC						Summary Total	16.76
	3801 THURSTON AVENUE						Payment Amount	16.76
	ANOKA MN 55303							
111664	CLOSE LANDSCAPE ARCHITECTURE INC	RE: EAST MEANDERING PARK	PV	58428	001	09101	6/15/2011 11-6-15	700.00
	CLOSE LANDSCAPE ARCHITECTURE INC						Summary Total	700.00
	400 FIRST AVENUE NORTH SUITE 528						Payment Amount	700.00
	MINNEAPOLIS MN 55401							
108228	COBORNS	RE: HOLLOW/K WEISS	PV	58518	001	09101	6/30/2011 063011	94.16
	COBORNS						Summary Total	94.16
	1445 EAST HIGHWAY 23						Payment Amount	94.16
	P O BOX 1502							
	ST CLOUD MN 56302							
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	58429	001	09101	6/30/2011 063011	318.89
	COMMERCIAL ASPHALT COMPANY						Summary Total	318.89
	P O BOX 1480						Payment Amount	318.89
	MAPLE GROVE MN 55311-6480							
112665	COMPLETE GROUNDS MAINTENANCE INC	RE: 17850 ERKIUM ST	PV	58430	001	09101	7/8/2011 8199	100.00
	COMPLETE GROUNDS MAINTENANCE INC						Summary Total	100.00
	7310 OLD	RE: 15551	PV	58431	001	09101	7/8/2011 8200	62.50

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Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
VIKING BLVD	YAKIMA ST NW							
ANOKA MN 55303-9723							Summary Total	62.50
							Payment Amount	162.50
100118 CONSTRUCTION BULLETIN	AD: STREET MAIN/CHAMELEO N	PV	58519 001	09492		7/5/2011	56988	138.25
SGC HORIZON LLC	AD: STREET MAIN/CHAMELEO N	PV	58519 003	09492		7/5/2011	56988	29.17
P O BOX 791	AD: STREET MAIN/CHAMELEO N	PV	58519 004	09492		7/5/2011	56988	29.17
ARLINGTON HEIGHTS IL 60006	AD: STREET MAIN/CHAMELEO N	PV	58519 005	09492		7/5/2011	56988	29.17
	AD: STREET MAIN/CHAMELEO N	PV	58519 006	09492		7/5/2011	56988	29.17
	AD: STREET MAIN/CHAMELEO N	PV	58519 007	09492		7/5/2011	56988	29.17
	AD: STREET MAIN/CHAMELEO N	PV	58519 008	09492		7/5/2011	56988	29.15
							Summary Total	313.25
							Payment Amount	313.25
100125 COUNTRYSIDE PRINTING INC	GOLF MAILERS	PV	58432 001	09230		7/6/2011	30457	473.46
COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW	BUS CARDS HEMMERICH	PV	58433 001	09101		7/1/2011	30454	73.74
SUITE 113 RAMSEY MN 55303	PD ENVELOPES	PV	58520 001	09101		7/8/2011	30463	237.80
							Summary Total	73.74
							Summary Total	237.80
							Payment Amount	785.00
111818 DEANO'S COLLISION SPECIALISTS	REPAIR 387	PV	58434 001	09702		6/29/2011	31403	974.60

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Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
INC								
DEANO'S COLLISION SPECIALISTS INC				Summary Total				974.60
11063 173RD	REPAIR 387	PV	58435	001	09702	6/23/2011	31366	1,499.60
AVENUE								
ELK RIVER MN 55330				Summary Total				1,499.60
	REAR BUMPER	PV	58521	001	09101	7/6/2011	31452	122.91
	CLEAR							
	PROTECTOR							
				Summary Total				122.91
				Payment Amount				2,597.11
100144 DEHN OIL	LATE FEE	PV	58436	001	09101	6/30/2011	063011	31.85
COMPANY								
DEHN OIL COMPANY				Summary Total				31.85
6735 141ST	DIESEL FUEL	PV	58437	001	09101	7/1/2011	9980	1,118.49
AVENUE NW								
RAMSEY MN 55303				Summary Total				1,118.49
	DIESEL FUEL	PV	58438	001	09101	7/1/2011	9979	1,846.29
				Summary Total				1,846.29
				Payment Amount				2,996.63
107691 DEPT	2ND QTR 2011	PV	58539	001	09702	7/8/2011	106-002	14,017.90
EMPLOYMENT								
AND ECONOMIC								
DEVELOPMENT								
DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT				Summary Total				14,017.90
332 MINNESOTA STREET								
SAINT PAUL MN 55101-1351								
				Payment Amount				14,017.90
101185 DO ALL	FBI CHAPTER	PV	58439	001	09101	7/9/2011	14483	55.04
PRINTING COM	SIGN POLICE							
INC	DEPT							
DO ALL PRINTING COM INC				Summary Total				55.04
2526 N FERRY	SUMMER	PV	58440	001	09101	7/6/2011	14461	102.60
ST	POSTERS							
ANOKA MN 55303				Summary Total				102.60
	CANOE/KAYAK	PV	58441	001	09101	7/9/2011	14482	83.36
	STICKERS							
				Summary Total				83.36

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account                   00002224 CASH IN BANK  
Version                         LOGIS003V  
Originator                     JLIPSKI  
Payment Instrument            Check Payment  
Pay Through Date             12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								241.00	
100158	ECM PUBLISHERS INC	AD STREET MAINT PROGRAM	PV	58522	001	09495	7/1/2011	01786789	59.13
	ECM PUBLISHERS INC	AD STREET MAINT PROGRAM	PV	58522	002	09495	7/1/2011	01786789	59.13
	4095 COON RAPIDS BLVD	AD STREET MAINT PROGRAM	PV	58522	003	09495	7/1/2011	01786789	59.13
	COON RAPIDS MN 55433	AD STREET MAINT PROGRAM	PV	58522	004	09495	7/1/2011	01786789	59.13
		AD STREET MAINT PROGRAM	PV	58522	005	09495	7/1/2011	01786789	59.13
		AD STREET MAINT PROGRAM	PV	58522	006	09495	7/1/2011	01786789	59.10
Summary Total								354.75	
		AD FOR BID CHAMELEON STREET	PV	58523	001	09492	7/1/2011	01786886	230.62
Summary Total								230.62	
Payment Amount								585.37	
100160	EH RENNER AND SONS INC	WELL SEAL	PV	58443	001	09101	6/30/2011	000117910000	1,471.00
	EH RENNER AND SONS INC								
	15688 JARVIS STREET								
	ELK RIVER MN 55330								
Summary Total								1,471.00	
Payment Amount								1,471.00	
100993	EMBEDDED SYSTEMS, INC	REPAIR SIREN 14 AND 12	PV	58444	001	09101	6/29/2011	32782	396.00
	EMBEDDED SYSTEMS, INC	REPAIR SIREN 14 AND 12	PV	58444	002	09101	6/29/2011	32782	228.76
	11931 HWY #65 NE	REPAIR SIREN 14 AND 12	PV	58444	003	09101	6/29/2011	32782	800.00
	BLAINE MN 55434								
Summary Total								1,424.76	
Payment Amount								1,424.76	
100169	EMERGENCY APPARATUS MAINTENANCE	PUMP TEST 500	PV	58445	001	09101	6/21/2011	55754	510.23

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Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
INC								
EMERGENCY APPARATUS MAINTENANCE INC		Summary Total						510.23
7512 4TH AVENUE	PUMP TEST 565	PV	58446	001	09101	6/21/2011	55751	565.19
LINO LAKES MN 55014		Summary Total						565.19
	PUMP TEST 560	PV	58447	001	09101	6/21/2011	55756	559.09
		Summary Total						559.09
	PUMP TEST 556	PV	58448	001	09101	6/21/2011	55750	529.53
		Summary Total						529.53
		Payment Amount						2,164.04
112664 EROSION PRODUCTS, LLC	BARLEY WATTLE PALLETS	PV	58442	001	09101	6/8/2011	120	638.04
EROSION PRODUCTS, LLC		Summary Total						638.04
4350 MAIN STREET								
ST. BONIFACIUS MN 55375		Payment Amount						638.04
112157 FANFARE PROMOTIONS INC	GOLF TEES-COR	PV	58524	001	09295	7/7/2011	00027880	394.77
FANFARE PROMOTIONS INC		Summary Total						394.77
11311 DAYTON RIVER ROAD								
DAYTON MN 55327-7500		Payment Amount						394.77
107099 FASTENAL	MISC PARTS	PV	58449	001	09101	6/29/2011	MNTC876616	8.69
FASTENAL COMPANY		Summary Total						8.69
P O BOX 978	MISC PARTS	PV	58450	001	09101	6/29/2011	MNTC876624	8.69
WINONA MN 55987		Summary Total						8.69
	MISC PARTS	PV	58451	001	09240	7/7/2011	MNTC876806	28.08
		Summary Total						28.08
	MISC PARTS	PV	58452	001	09240	7/7/2011	MNTC876818	31.30
		Summary Total						31.30
		Payment Amount						76.76
107056 FIELDS, BRAD	REIMB FOR OAK WILT	PV	58525	001	09101	7/18/2011	071811	155.33
BRAD FIELDS		Summary Total						155.33

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
	P O BOX 172 ANOKA MN 55303								
								Payment Amount	155.33
112421	FIRST SCRIBE	WEB APP JULY 2011	PV	58453	001	09101	7/1/2011	21962	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305							Summary Total	200.00
								Payment Amount	200.00
100189	G AND K SERVICES INC G AND K SERVICES INC PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	UNIFORMS	PV	58454	001	09101	7/6/2011	1006246215	64.00
		UNIFORMS	PV	58454	002	09101	7/6/2011	1006246215	10.00
		UNIFORMS	PV	58454	003	09101	7/6/2011	1006246215	60.43
		UNIFORMS	PV	58454	004	09101	7/6/2011	1006246215	60.43
								Summary Total	194.86
		MATS FD	PV	58526	001	09101	7/13/2011	1006257071	102.14
								Summary Total	102.14
								Payment Amount	297.00
111609	GREAT RIVER PRINTING	RAM RES JULY/AUGUST	PV	58527	001	09101	6/27/2011	6784	5,764.97
	GREAT RIVER PRINTING 7150 BOONE AVE N SUITE 100 MINNEAPOLIS MN 55428-1551							Summary Total	5,764.97
								Payment Amount	5,764.97
110568	GREEN VALLEY GREENHOUSE	REFUND STORM WATER FEES	PV	58455	001	09605	7/11/2011	071111	13,749.08
	GREEN VALLEY GREENHOUSE 6530 GREEN VALLEY ROAD RAMSEY MN 55303							Summary Total	13,749.08
								Payment Amount	13,749.08
109262	GREENBERG IMPLEMENT INC GREENBERG	2 TRIMMERS	PV	58456	001	09101	6/27/2011	ES08542	213.96
		2 TRIMMERS	PV	58456	002	09101	6/27/2011	ES08542	213.97



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CITY OF RAMSEY  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
BURNSVILLE MN 55337					Payment Amount	1,187.50			
107478	INTELLIGENT PRODUCTS INCORPORATED	MUTT MITT HEADER	PV	58563	001	09101	7/8/2011	128608A	750.84
INTELLIGENT PRODUCTS INCORPORATED 10,000 LOWER RIVER ROAD P O BOX 626 BURLINGTON KY 41005					Summary Total	750.84			
					Payment Amount	750.84			
107207	INTERSTATE ALL BATTERY CENTER	BATTERIES	PV	58459	001	09101	6/28/2011	114139	209.82
INTERSTATE ALL BATTERY CENTER 335 78TH STREET EAST BLOOMINGTON MN 55420					Summary Total	209.82			
					Payment Amount	209.82			
100243	KENNEDY AND GRAVEN CHARTERED	SERVICES THROUGH 5-31-11	PV	58530	001	09101	6/30/2011	103003	396.00
KENNEDY AND GRAVEN CHARTERED 200 SOUTH 6TH STREET SUITE 470 MINNEAPOLIS MN 55402					Summary Total	396.00			
					Payment Amount	396.00			
107639	KOTTKES' BUS SERVICE INC	SAFETY CAMP-TO POOL	PV	58460	001	09290	6/21/2011	17125	990.00
KOTTKES' BUS SERVICE INC 13625 JAY STREET NW ANDOVER MN 55304					Summary Total	990.00			
					Payment Amount	990.00			
100256	LANO EQUIPMENT INC	FILTERS	PV	58531	001	09101	6/28/2011	198891	57.01
LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303					Summary Total	57.01			

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Payment Amount					57.01
106322	LASHINSKI SEPTIC SERVICE	SAFETY CAMP	PV 58532 001 09290	6/21/2011 21038	420.50
LASHINSKI SEPTIC SERVICE 1326 161ST AVENUE NW ANOKA MN 55304					Summary Total 420.50
Payment Amount					420.50
100258	LEAGUE OF MINNESOTA CITIES	RE: C. ANDERSON	PV 58534 001 09101	6/21/2011 152292	30.00
LEAGUE OF MN CITIES FINANCE DEPT					Summary Total 30.00
RE: T. GLADHILL					30.00
145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044					Summary Total 30.00
RE: P. BRAMA					30.00
Summary Total					30.00
Payment Amount					90.00
100259	LEAGUE OF MN CITIES INS TRUST	HIT SIGN IN ROADWAY	PV 58533 001 09702	7/12/2011 11077157	125.00
LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517					Summary Total 125.00
Payment Amount					125.00
100266	LOGIS	NETWORK/SUPPO RT	PV 58461 001 09101	5/31/2011 33789	672.00
LOGIS 5750 DULUTH STREET					Summary Total 672.00
GOLDEN VALLEY MN 55422-4036					33836 9,737.00
JUNE 11 NETWORK BILLING					Summary Total 9,737.00
Payment Amount					1,536.00

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Bank Account                   00002224 CASH IN BANK  
Version                         LOGIS003V  
Originator                     JLIPSKI  
Payment Instrument             Check Payment  
Pay Through Date               12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
Summary Total								1,536.00	
Payment Amount								11,945.00	
100273	MALLOY MONTAGUE KARNOWSKI RADOSEVIC	FINANCIAL STATEMENTS 2010	PV	58536	001	09101	6/30/2011	29385	1,100.00
Summary Total								1,100.00	
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC 410 PARK NATIONAL BANK BLDG	FINANCIAL STATEMENTS 2010	PV	58537	001	09101	6/30/2011	29389	1,400.00
Summary Total								1,400.00	
Payment Amount								2,500.00	
100284	MENARDS ELK RIVER  MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077	MISC SUPPLIES	PV	58465	001	09602	7/6/2011	74677	116.59
Summary Total								116.59	
Payment Amount								116.59	
100285	MET COUNCIL ENVIRONMENTAL SRV  MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064	AUGUST 2011 WASTEWATER	PV	58462	001	09602	7/6/2011	0000964773	47,098.78
Summary Total								47,098.78	
Payment Amount								47,098.78	
100287	METRO FIRE INC  METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304	SCBA FLOW TEST	PV	58538	001	09101	6/29/2011	41428	317.50
Summary Total								317.50	
Payment Amount								317.50	
106653	MN DEPT OF EMPLOYMENT ECONOMIC	CDAP030008HFY 04 PAN PREC	PV	58463	001	09232	7/8/2011	070811	128.50

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Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
DEVELOP									
	MN DEPT OF EMPLOYMENT ECONOMIC DEVELOP							Summary Total	128.50
	ATTEN: FISCAL SERVICES DIVISION								
	332 MINNESOTA ST SUITE 200								
	ST PAUL MN 55101-1350							Payment Amount	128.50
100824	MN DEPT OF PUBLIC SAFETY	CJDN 2ND QTR	PV	58464	001	09101	6/29/2011	P07	390.00
	BCA	CHRG						MD0021300Q2	
	DEPARTMENT OF PUBLIC SAFETY BCA							Summary Total	390.00
	STATE OF MINNESOTA								
	MNJIS SECTION - ATTEN: KIM LACEK								
	1430 MARYLAND AVE E							Payment Amount	390.00
	ST PAUL MN 55106								
100224	MN OFFICE OF ENTERPRISE	WAN CHARGES	PV	58540	001	09101	7/6/2011	DV11060386	176.38
	TECH SHARED	JUNE 2011							
	SER.								
	MN OFFICE OF ENTERPRISE TECH SHARED TECH							Summary Total	176.38
	ROOM 510								
	658 CEDAR STREET							Payment Amount	176.38
	ST PAUL MN 55155								
100345	NAPA AUTO	OIL FILTER/	PV	58466	001	09101	7/7/2011	571047	40.95
	PARTS ELK	SPLASH GUARD							
	RIVER								
	NAPA AUTO	OIL FILTER/	PV	58466	002	09101	7/7/2011	571047	50.43
	PARTS ELK	SPLASH GUARD							
	RIVER								
	17137 YALE STREET NW							Summary Total	91.38
	P O BOX 1041								
	ELK RIVER MN 55330							Payment Amount	91.38
100359	NORTH METRO	NMMA BOARD	PV	58543	001	09101	6/30/2011	951472	60.00
	MAYORS ASSN	MTG DINNER							
		(3)							
	NORTH METRO	NMMA BOARD	PV	58543	002	09101	6/30/2011	951472	30.00

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Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	MAYORS ASSN	MTG DINNER (3)							
	1000 WESTGATE DRIVE SUITE 252 ST PAUL MN 55114							Summary Total	90.00
								Payment Amount	90.00
100988	NORTHERN SAFETY TECHNOLOGY	MISC SUPPLIES	PV	58544	001	09101	6/24/2011	27901	128.70
	NORTHERN SAFETY TECHNOLOGY P.O. BOX 328 5121 W 212TH STREET FARMINGTON MN 55024							Summary Total	128.70
								Payment Amount	128.70
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	58542	001	09101	7/5/2011	149418	60.71
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433							Summary Total	60.71
								Payment Amount	60.71
110547	NORTHWEST LIGHTING SYSTEMS CO.	LIGHT BULBS	PV	58541	001	09240	7/8/2011	62050	150.66
	NORTHWEST LIGHTING SYSTEMS CO. 9405 HOLLY STREET NW COON RAPIDS MN 55433							Summary Total	150.66
								Payment Amount	150.66
112689	OLIVER SURVEYING AND ENGINEERING INC	RE: EZ AUTO SALES	PV	58467	001	09410	6/21/2011	062111	200.00
	OLIVER SURVEYING AND ENGINEERING INC 580 DODGE AVENUE ELK RIVER MN 55330							Summary Total	200.00
								Payment Amount	200.00
111320	PARAMOUNT	ALIGNMENT 301	PV	58468	001	09101	6/23/2011	021623	54.95

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Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
AUTO SERVICE					
PARAMOUNT AUTO SERVICE		Summary Total			54.95
7151	TIRES FOR PD	PV 58469 001 09101	6/29/2011	021793	2,658.52
RIVERDALE					
DRIVE					
RAMSEY MN 55303		Summary Total			2,658.52
		Payment Amount			2,713.47
100829 PCS SAFETY	NEW SQUAD 318	PV 58545 001 09101	7/6/2011	8234	2,027.82
SYSTEMS INC					
PCS SAFETY	NEW SQUAD 318	PV 58545 002 09101	7/6/2011	8234	61.00
SYSTEMS INC					
P O BOX 405		Summary Total			2,088.82
ELK RIVER MN 55330		Payment Amount			2,088.82
109865 PLAYPOWER	TRACK RIDE	PV 58567 001 09101	6/30/2011	1400156491	517.28
	CAR				
PLAYPOWER		Summary Total			517.28
6078 PAYSPPHERE CIRCLE					
CHICAGO IL 60674		Payment Amount			517.28
107880 RICK JOHNSON	2 DEER CALLS	PV 58470 001 09101	7/1/2011	070111	180.00
DEER AND					
BEAVER INC					
RICK JOHNSON DEER AND BEAVER INC		Summary Total			180.00
18595 XENOLITH STREET NW					
BURNS TOWNSHIP MN 55303		Payment Amount			180.00
111741 RIDESAFE	S AND P TOUR	PV 58546 001 09494	7/22/2011	1192011B	250.00
TRANSPORTATIO					
N					
RIDESAFE TRANSPORTATION		Summary Total			250.00
14970 ARGON STREET NW					
RAMSEY MN 55303		Payment Amount			250.00
106617 ROTARY CLUB	3RD QTR DUES	PV 58471 001 09101	7/11/2011	1 3RD QTR	150.00

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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	OF RAMSEY	D. KAPLER					2011		
	ROTARY CLUB OF RAMSEY							Summary Total	150.00
	ATTEN: MICHELLE THATCHER								
	THE BANK OF ELK RIVER								
	630 MAIN STREET								
	ELK RIVER MN 55330							Payment Amount	150.00
100852	S AND S ELECTRIC INC	PUMP HOUSE 2 WIRING	PV	58472	001	09601	6/17/2011	1293	100.00
	S AND S ELECTRIC							Summary Total	100.00
	8945 176TH AVENUE NW								
	RAMSEY MN 55303							Payment Amount	100.00
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	58547	001	09101	6/30/2011	924616245	101.00
	SAFETY KLEEN CORPORATION							Summary Total	101.00
	PO BOX 382066								
	PITTSBURGH PA 15250-8066							Payment Amount	101.00
100453	SRF CONSULTING GROUP INC	RAMSEY BIKE/WALK PLAN	PV	58568	001	09101	6/30/2011	07364.00-5	1,913.85
	SRF CONSULTING GROUP INC							Summary Total	1,913.85
	ONE CARLSON PARKWAY NORTH								
	SUITE 150								
	MINNEAPOLIS MN 55447-4443							Payment Amount	1,913.85
100469	STREICHER'S POLICE EQUIPMENT	TRAINING AMMO	PV	58473	001	09101	5/16/2011	1837394	742.77
	STREICHER'S POLICE EQUIPMENT							Summary Total	742.77
	LB# 7873	HELMET COVER	PV	58474	001	09101	7/9/2011	1849674	18.99
	P O BOX 9438							Summary Total	18.99
	MINNEAPOLIS MN 55440-9438							Payment Amount	761.76

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Originator                     JLIPSKI  
Payment Instrument             Check Payment  
Pay Through Date               12/31/2011

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100485	TIMESAVER OFF SITE SECRETARIAL INC	MAR 31 AND JUNE 14- MTGS	PV	58475	001	09101	6/30/2011	18488	694.28
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179								Summary Total 694.28
									Payment Amount 694.28
112688	TITAN MACHINERY	SWITCH 634	PV	58548	001	09605	6/24/2011	9C00450	37.98
	TITAN MACHINERY 6340 COUNTY ROAD 101 EAST SHAKOPEE MN 55379								Summary Total 37.98
									Payment Amount 37.98
112079	TOKLE INSPECTIONS INC	JUNE 2011 BILLING	PV	58549	001	09101	7/1/2011	062011	2,149.43
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448								Summary Total 2,149.43
									Payment Amount 2,149.43
103007	TRAF O TERIA SYSTEM	PAPER AND ENVELOPES	PV	58550	001	09101	7/12/2011	13462	230.07
	TRAF O TERIA SYSTEM PO BOX 103 EL DORADO KS 67042								Summary Total 230.07
									Payment Amount 230.07
111742	TWIN CITY WATER CLINIC INC	WATER TEST	PV	58477	001	09601	7/5/2011	1330	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343								Summary Total 150.00
									Payment Amount 150.00
100497	UNIFORMS UNLIMITED	BADGE SHIELD	PV	58476	001	09101	6/29/2011	82166	131.24

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Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	UNIFORMS UNLIMITED			Summary Total	131.24
	935 NORTH DALE STREET				
	ST. PAUL MN 55103				
				Payment Amount	131.24
103466	URS	PV 58551 001 09468	7/5/2011	4739214	17.19
	SERVICES THROUGH				
	6-17-11				
	URS			Summary Total	17.19
	P O BOX 116183				
	ATLANTA GA 30368-6183				
				Payment Amount	17.19
107877	WILSON	PV 58478 001 09410	7/7/2011	22461	217.50
	RE: E-Z AUTO				
	TODD BIALON				
	DEVELOPMENT				
	SERVICES				
	WILSON DEVELOPMENT SERVICES			Summary Total	217.50
	510 N CHESTNUT STREET SUITE 200				
	CHASKA MN 55318				
				Payment Amount	217.50
100539	WRIGHT TIRE	PV 58479 001 09605	7/8/2011	064564	44.19
	SERVICE INC				
	1 TIRE MOUNTED				
	WRIGHT TIRE SERVICE INC			Summary Total	44.19
	710 WEST MAIN	PV 58552 001 09101	7/6/2011	064412	61.98
	TIRE				
	STREET				
	ANOKA MN 55303			Summary Total	61.98
				Payment Amount	106.17
				Total Amount to be Processed	223,529.77
				Total Number of Payments to be Processed	80

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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
111100	RUM RIVER CONTRACTING INC	PAY EST 4 ALPINE/ROANOK E ST	PV	58557	001	09490	7/18/2011	071811	61,017.93
	RUM RIVER CONTRACTING INC 31913 124TH STREET PRINCETON MN 55371							Summary Total	61,017.93
								Payment Amount	61,017.93
111930	W. GOHMAN CONSTRUCTION CO.	PAY EST 8 EAST MEAND. PARK	PV	58484	001	09468	6/30/2011	063011	74,948.29
	W. GOHMAN CONSTRUCTION CO. BOX 250 815 E COUNTY ROAD 75 ST JOSEPH MN 56374							Summary Total	74,948.29
								Payment Amount	74,948.29
112515	WSB AND ASSOCIATES INC	PAY EST 1 ARMSTRONG/BUN KER	PV	58485	001	09494	7/6/2011	070611	693,135.78
	WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416							Summary Total	693,135.78
								Payment Amount	693,135.78
								Total Amount to be Processed	829,102.00
								Total Number of Payments to be Processed	3

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 8, 2011 THROUGH JULY 20, 2011.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 8, 2011, through July 20, 2011, in the amount of \$1,336,383.00; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 8, 2011, through July 20, 2011, in the amount of \$1,336,383.00.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>th</sup> day of July 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**CC Regular Session**

5. 7.

**Meeting Date:** 07/26/2011

**By:** Colleen Lasher, Administrative Services

---

**Title:**

Report from the Personnel Committee meeting held on June 14, 2011.

Case 1: Consider a Resolution Ending the Probation of a Paid-On-Call Firefighter

Case 2: Consider a Resolution to Authorize Hiring Paid-On-Call Firefighters

**Background:**

Case 1: Staff reviewed the case with the Personnel Committee to consider ending the probation of Mr. Joshua Diekow, a Paid-On-Call Firefighter.

Case 2: Staff reviewed the case with the Personnel Committee to authorize hiring Ms. Jackie Soltvedt and Mr. Timothy Flickinger as Paid-On-Call Firefighters.

**Recommendation:**

Confirm the recommendation of the Personnel Committee to end the probation of Mr. Joshua Diekow, a Paid-On-Call Firefighter; and

Confirm the recommendation of the Personnel Committee to authorize hiring Ms. Jackie Soltvedt and Mr. Timothy Flickinger as Paid-On-Call Firefighters.

**Funding Source:**

Paid-On-Call positions are approved as part of the 2011 General Fund Budget. Per the Joint Powers Agreement with the City of Nowthen, the City of Ramsey will be reimbursed for a portion of the salaries for these positions.

**Council Action:**

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-07-XXX to end the probation of Mr. Joshua Diekow, a Paid-On-Call Firefighter; and

Make a motion to confirm the recommendation of the Personnel Committee adopting resolution 11-07-XXX to authorize hiring Ms. Jackie Soltvedt and Mr. Timothy Flickinger as Paid-On-Call Firefighters.

---

**Attachments**

Personnel Committee Packet

Resolution to Hire Firefighters

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/20/2011 05:16 PM  
Started On: 07/20/2011 04:50 PM

Form Started By: Colleen Lasher

Final Approval Date: 07/20/2011

**City of Ramsey**  
**Agenda**  
**Personnel Committee**  
**Tuesday July 12, 2011**  
**5:30 p.m.**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
  1. Consider a Resolution Ending the Probation of a Paid-On-Call Firefighter
  2. Consider a Resolution to Authorize Hiring Paid-on-call Firefighters
- 5. Adjournment**

**Personnel Committee**

**4. 1.**

**Meeting Date:** 07/12/2011

**By:** Colleen Lasher, Administrative Services

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**Title:**

Consider a Resolution Ending the Probation of a Paid-On-Call Firefighter

**Background:**

On July 14, 2010 the City Council authorized the hire of Mr. Joshua Diekow. Mr. Diekow has successfully completed the required 1-year probation, including the necessary training.

**Recommendation:**

Based on satisfactory completion probation, staff recommends removing Joshua Diekow from probation and retaining him as a paid-on-call firefighter.

**Funding Source:**

There is no additional funding required for this action.

**Council Action:**

Motion to approve resolution 11-07-XXX which confirms the recommendation of the Personnel Committee to remove Joshua Diekow from probation and retain him as a paid on-call firefighter.

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**Attachments**

Resolution

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/07/2011 01:12 PM  
Started On: 07/06/2011

Form Started By: Colleen Lasher

Final Approval Date: 07/07/2011

Councilmember     introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**RESOLUTION ENDING THE PROBATIONARY PERIOD FOR  
A PAID-ON-CALL FIREFIGHTER**

**WHEREAS**, Mr. Joshua Diekow began working for the City on July 14, 2010 and was subject to a one-year probationary period; and

**WHEREAS**, Mr. Diekow has completed the required probationary period and the necessary training, and

**WHEREAS**, staff recommends retaining Mr. Diekow as a paid-on-call firefighter with the city of Ramsey.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA**, as follows:

- 1) That the City Council of the City of Ramsey adopts this resolution to end the probationary period of Mr. Joshua Diekow and retain him as a paid-on-call firefighter with the city of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember     , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>th</sup> day of July 2011.

**Personnel Committee**

4. 2.

**Meeting Date:** 07/12/2011

**By:** Colleen Lasher, Administrative Services

**Title:**

Consider a Resolution to Authorize Hiring Paid-on-call Firefighters

**Background:**

In an effort to bring the City to its full complement of firefighters, staff begin a recruitment process to hire up to an additional six paid-on-call firefighters. A firefighter orientation was held in May, followed by the usual recruitment process.

At this time, Ms. Jackie Soltvedt has completed the requirements of becoming a paid-on-call firefighter with the city of Ramsey. Another finalist, whose name will be provided at the Personnel Committee meeting (pending the successful results of his physical examination), has nearly completed these requirements. These individuals would be hired at an hourly wage of \$12.88 and would begin employment on August 10, 2011. All firefighters are subject to a one-year probationary period and are subject to Fire Department and personnel policies.

Staff continues to work on filling up to an additional four positions and will update the Personnel Committee as soon as possible.

**Recommendation:**

Staff is recommending that the Personnel Committee make a motion recommending that the City Council hire Ms. Jackie Soltvedt and one finalist as mentioned above at \$12.88 per hour.

**Funding Source:**

Paid-on-call positions are approved as part of the 2011 General Fund Budget. Per the Joint Powers Agreement with the City of Nowthen, the City of Ramsey will be reimbursed for a portion of the salaries for these positions.

**Council Action:**

Motion to approve resolution # 11-07-XXX to authorize hiring two paid-on-call firefighters.

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/07/2011 01:20 PM  
Started On: 07/06/2011

Form Started By: Colleen Lasher

Final Approval Date: 07/07/2011

Council Member introduced the following resolution and moved for its adoption:

**RESOLUTION #**

**CONSIDER AUTHORIZATION TO HIRE  
PAID-ON-CALL FIREFIGHTERS**

**WHEREAS**, staff would like to bring the City to a full complement of firefighters, and

**WHEREAS**, staff has requested that the Personnel Committee make a motion recommending that the City Council hire Ms. Jackie Soltvedt and Mr. Timothy Flickinger as paid-on-call Firefighter, and

**WHEREAS**, these individuals would be hired at an hourly wage of \$12.88 and would begin employment on August 10, 2011; and

**WHEREAS**, these individuals have successfully completed all background checks, assessments, and medical exams.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,**

Confirms the recommendation of the Personnel Committee to do the following:

Hire the following four individuals as paid-on-call firefighters: Ms. Jackie Soltvedt and Mr. Timothy Flickinger. These individuals would be hired at an hourly wage of \$12.88 and would begin employment on August 10, 2011. Each individual named in this resolution will serve a one-year probationary period and all other personnel policies will apply normally.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 26<sup>th</sup> day of July 2011.

**CC Regular Session**

**6. 1.**

**Meeting Date:** 07/26/2011

**By:** Bill Goodrich, Administrative Services

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**Title:**

Public Hearing to Consider Adoption of Assessment Roll for City Improvement Project 11-21, Bunker Lake Boulevard and Armstrong Boulevard

**Background:**

The City entered into a Development Agreement and Assessment Agreement with Hageman Holdings LLC, a Minnesota limited liability company, in May, 2011. As a part of the Project, the City agreed to undertake certain public improvements the cost of which are to be specially assessed against the Project property. The improvements include the following and are known as City Improvement Project 7-11-21:

- Street and Trail Improvement - Bunker Lake Extension
- Drainage Improvements - Bunker Lake
- Sanitary Sewer - Bunker Lake
- Watermain Extension - Bunker Lake Blvd.
- Puma Street Surfacing & Trail

This public hearing is required in order to satisfy the City’s bonding requirements for financing of the public improvements. At the Assessment Hearing the Council shall hear and consider all obligations to the proposed assessment, whether presented orally or in writing. The Council must by resolution adopt the Assessment Roll. Once the Assessment Roll is adopted the assessments are set and become liens against the parcels listed.

Pursuant to the Assessment Agreement the City and the Developer/Landowner have agreed that the special assessments shall be spread against the following Project property in the amounts shown below:

Parcel Description	Area	Allocation %	Assessment Amount
Lot 1, Block 1	86.436 acres	60%	\$1,014,006.34
Outlot B	45.196 acres	33%	\$563,751.00
Outlot D	9.621 acres	7%	\$123,320.00
Total			\$1,701,077.34

The term of the special assessment and the interest rate is as follows:

On Lot 1, Block 1, Alpha Development:

Such assessment is proposed to be payable in equal semi-annual installments extending over a period of twenty (20) years, the first of the installments to be payable on or before October 15, 2012, and will bear interest at the rate incurred by the City in its bond debt issuance for this improvement plus any discount and costs of issuance of the bonds actually payable by the City, not to exceed two percent (2%) of the aggregate amount of the bonds plus two (2) basis points, per year from the date of the adoption of the issuance of the bonds by the City to finance the improvements. To the first installment shall be added interest on the entire assessment from the date of the bond sale until October 15, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

AND

On Outlots B and D, Alpha Development:

Such assessment to be payable in equal-semi annual installments extending over a period of seventeen (17) years,

the first of the installments to be payable on or before May 15, 2015, and will bear interest at the rate incurred by the City in its bond debt issuance for this improvement plus any discount and costs of issuance of the bonds actually payable by the City, not to exceed two percent (2%) of the aggregate amount of the bonds plus two (2) basis points, per year from the date of the adoption of the issuance of the bonds by the City to finance the improvements. To the first installment shall be added interest on the entire assessment from the date of the bond sale until May 15, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments. Notwithstanding the May 15, 2015 first installment date, in the event Hagemen Holdings, LLC conveys either of the said Outlots to a third party not affiliated with said LLC, the first installment of the special assessments may be accelerated by the City to the May 15 next succeeding the date of such conveyance.

Please note at this time it is not possible to set the specific interest rate applicable to the special assessment as the City's bonds are not scheduled to be sold until August 9, 2011.

**Notification:**

This public hearing notice was published in the City's official newspaper on July 8 and July 15, 2011. Mailed Notice was sent to the property owned by U.S. Mail on July 7, 2011.

**Observations:**

In this particular case, no objections at the hearing are anticipated as the terms of the proposed assessments are those terms as agreed upon in the above references Assessment Agreement.

**Recommendation:**

Adopt the attached resolution which adopts the Assessment Roll as described above.

**Funding Source:**

Sale of general obligation bonds.

**Council Action:**

Motion to adopt Resolution 11-07-\_\_\_\_\_ which Resolution is adopting the Assessment Roll for City Public Improvement Project 11-21.

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**Attachments**

Resolution

Assessment Roll

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**

07/21/2011 03:22 PM

Form Started By: Bill Goodrich

Started On: 07/20/2011 04:04 PM

Final Approval Date: 07/21/2011

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-\_\_**

**A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR CITY PUBLIC IMPROVEMENT PROJECT 11-21.**

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment for Improvement Project No. 11-21, the improvements include the following:

Street and Trail Improvement - Bunker Lake Extension  
Drainage Improvements - Bunker Lake  
Sanitary Sewer - Bunker Lake  
Watermain Extension - Bunker Lake Blvd.  
Puma Street Surfacing & Trail.

**NOW, THEREFORE, be it resolved by the City Council of the City of Ramsey as follows:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment on Lot 1, Block 1, Alpha Development is proposed to be payable in equal semi-annual installments extending over a period of twenty (20) years, the first of the installments to be payable on or before October 15, 2012, and will bear interest at the rate incurred by the City in its bond debt issuance for this improvement plus any discount and costs of issuance of the bonds actually payable by the City, not to exceed two percent (2%) of the aggregate amount of the bonds plus two (2) basis points, per year from the date of the adoption of the issuance of the bonds by the City to finance the improvements. To the first installment shall be added interest on the entire assessment from the date of the bond sale until October 15, 2012. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

AND

Such assessment on Outlots B and D, Alpha Development to be payable in equal-semi annual installments extending over a period of seventeen (17) years, the first of the installments to be payable on or before May 15, 2015, and will bear interest at the rate incurred by the City in its bond debt issuance for this improvement plus any discount and costs of issuance of the bonds actually payable by the City, not to exceed two percent (2%) of the aggregate amount of the bonds plus two (2) basis points, per year from the date of the adoption of

the issuance of the bonds by the City to finance the improvements. To the first installment shall be added interest on the entire assessment from the date of the bond sale until May 15, 2015. To each subsequent installment when due shall be added interest for one year on all unpaid installments. Notwithstanding the May 15, 2015 first installment date, in the event Hagemen Holdings, LLC conveys either of the said Outlots to a third party not affiliated with said LLC, the first installment of the special assessments may be accelerated by the City to the May 15 next succeeding the date of such conveyance.

Please note at this time it is not possible to set the specific interest rate applicable to the special assessment as the City's bonds are not scheduled to be sold until August 9, 2011.

3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Finance Officer, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he/she may, at any time thereafter, pay to the City Finance Officer the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The City Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of the County. Such assessment shall be collected and paid over in the same manner as other municipal taxes.

The motion for the adoption of the foregoing resolution was fully seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 26th day of July, 2011.

By: \_\_\_\_\_  
Mayor

**ATTEST:**

By: \_\_\_\_\_  
City Administrator

**ASSESSMENT ROLL 11-21**

<b>LEGAL</b>	<b>PIN</b>	<b>PROPERTY OWNER</b>	<b>PROPERTY OW</b>
Lot 1, Block 1, Alpha Development	Pending	Hageman Holdings, LLC	13200 - 43rd St. NE, Steet
Outlot B, Alpha Development	Pending	Hageman Holdings, LLC	13200 - 43rd St. NE, Steet
Outlot D, Alpha Development	Pending	Hageman Holdings, LLC	13200 - 43rd St. NE, Steet

**ASSESSMENT ROLL 11-21**

<b>NER ADDRESS</b>	<b>ASSESSMENT</b>
Michael, MN 55376	\$ 1,014,006.34
Michael, MN 55376	\$ 563,751.00
Michael, MN 55376	\$ 123,320.00

## CC Regular Session

7. 1.

**Meeting Date:** 07/26/2011

**By:** Tim Himmer, Engineering/Public Works

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### **Title:**

Consider Award of Contract for Engineering Services to Complete the Required Armstrong Boulevard Improvements Related to the Proposed Sunwood Drive Realignment

### **Background:**

At a previous HRA worksession, consensus direction was given to proceed with the development of the area near the Sunwood Drive and Armstrong Boulevard intersection based on current interest in the proposed development. As part of this project, Sunwood Drive would require realignment to its eventual location based on current plans for the Armstrong interchange at Highway 10.

There are a number of components necessary to consider in assessing the feasibility of this realignment. The most significant being traffic, and the phasing of work done on Armstrong Boulevard. The AUAR prepared for the COR, by the previous developer, is due to be updated and several of the components in the AUAR update overlap with the feasibility analysis necessary for the Sunwood realignment project.

Landform was awarded a contract on June 28, 2011 to prepare a feasibility study for the realignment of Sunwood Drive, and update the necessary AUAR components. The scope of services to complete their work did not include any items outside of the development area and within Anoka County right-of-way along Armstrong Boulevard. The idea that was discussed through the approval process was to have WSB, the consultant that has been working on both the TH 10 interchange and the Bunker Lake Boulevard intersection signalization, perform the work within the Armstrong right-of-way. Doing so would maximize efficiencies with the previous work they have completed on the traffic modeling, and provide Anoka County with assurances that the work within their right-of-way was being performed by a consultant they were familiar with and have confidence in.

### **Observations:**

Currently the traffic and land use components of the AUAR are in need of an update to reflect the current conceptual design approved by the HRA. These two components are also necessary to properly assess and design the proposed Sunwood Drive realignment, as the uses and anticipated traffic have significantly changed since the original AUAR was drafted. This work is proposed to be split between items located within the developable property owned by the HRA (Landform), and County right-of-way (WSB).

Attached to this case is a proposal from WSB to complete the necessary items for the feasibility study; update the traffic models along Armstrong Boulevard based upon the most current development scenario and adjacent improvement projects, and prepare a conceptual layout for a revised Armstrong/Sunwood intersection. Additional information on the estimated cost to complete preliminary & final design is also shown for reference purposes. Staff is looking for approval of a contract to complete the necessary feasibility study improvements, and the ability to negotiate a future design contract based upon the information provided.

An item of note is the fact that the estimate does not include any costs for property acquisitions or construction administration. These items will likely be resolved during the feasibility study phase, as to who would be the best entity to perform this work (and associated costs), which would be brought back to Council for consideration. If scope changes should occur for the design component of this contract during the feasibility study phase of the project, staff will bring any potential budgetary adjustments forward for Council consideration.

### **Recommendation:**

Staff recommends that the City Council award an engineering services contract to WSB & Associates in the amount of \$35,290, to complete the required feasibility study items, AUAR traffic updates, and conceptual layout of the realigned Armstrong Boulevard and Sunwood Drive intersection.

Staff further recommends that the City Council authorize staff to negotiate a future design contract with WSB & Associates in an amount not to exceed \$140,212 for this intersection, consistent with the estimated budget for such services.

**Funding Source:**

Funding is proposed to come from State Aid, to be reimbursed with TIF District 14 proceeds (similar to all other regional roadway improvements contained within the AUAR for the COR).

**Council Action:**

Motion to award an engineering services contract to WSB & Associates in the amount of \$35,290, to complete the required feasibility study items, AUAR traffic updates, and conceptual layout of the realigned Armstrong Boulevard and Sunwood Drive intersection.

-and-

Motion to authorize staff to negotiate a future design contract with WSB & Associates, in an amount not to exceed \$140,212, consistent with the estimated budget for such services.

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**Attachments**

WSB Engineering Services Proposal

WSB Estimated Costs

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	07/21/2011 03:04 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 03:22 PM
Form Started By: Tim Himmer		Started On: 07/20/2011 01:34 PM
	Final Approval Date: 07/21/2011	



July 20, 2011

Mr. Tim Himmer, PE  
City Engineer  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

**Re: Proposal for Armstrong Boulevard and Sunwood Boulevard/Ramsey Parkway Intersection Design**

Dear Mr. Himmer:

**OVERVIEW**

The City of Ramsey has recently received a major development proposal in the COR area at the southeast quadrant of CSAH 116 and Armstrong Boulevard. The development proposal will include the realignment of Sunwood Boulevard/Ramsey Parkway and its intersection with Armstrong Boulevard. The current preferred alternative for the Armstrong Boulevard and TH 10 Interchange study involves the realignment of Sunwood Boulevard to the north to approximately 147<sup>th</sup> Avenue. Landform is developing a plan that would accommodate this realignment of Sunwood Boulevard and the proposed development. The current proposal would shift the new intersection of Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard approximately 70 feet south of the existing 147<sup>th</sup> Avenue intersection with Armstrong Boulevard. It is the City's desire to construct the new intersection of Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard in its future permanent location based on the preferred alternative for the Armstrong Boulevard and TH 10 Interchange. The purpose of this work is to determine the appropriate design for the intersection and determine how much of the intersection can be built consistent with the future plans and the construction cost. The work would include analysis of the storm water, sanitary sewer and utility relocation requirements for the project as well as determining the right-of-way needs and costs for the project.

The work is broken into two phases; the Traffic Study and Feasibility Phase and the Final Design and Construction Plans.

**SCOPE OF SERVICES**

**Traffic Study and Feasibility Phase**

*1.0: Update 2030 Traffic Forecasts and Traffic Operations Analysis*

Review the land use, traffic forecasts, and traffic operations analysis being completed by Landform relative to the previous 2030 traffic forecasts for the TH 10 and Armstrong Boulevard Study and the CSAH 116 and Armstrong Boulevard final design. Make appropriate changes to the previous traffic forecasts to reflect the updated land use and transportation system changes identified for the proposed development while maintaining consistency with the forecasts previously presented for the project area.

Update the traffic operations analysis for the project area based on the revised forecasts to determine potential changes in number and length of turn lanes at the Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard Intersection. The updated analysis would include the first intersection to the east of Armstrong Boulevard on Sunwood Boulevard/Ramsey Parkway to assure that there is adequate spacing to accommodate vehicle queues between intersections.

The product of this task will be a traffic report that identifies the appropriate lane configuration for the intersection of Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard and the appropriate spacing with the next intersection to the east in order to maintain an acceptable level of service. The report will also evaluate the warrants for a traffic signal at the Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard Intersection. WSB will submit the report to Anoka County for their review and comment and incorporate changes as appropriate.

#### *2.0 Prepare Feasibility Study for Intersection Improvements*

The feasibility study would develop a concept design and cost to construct an intersection at Sunwood/Ramsey Parkway and Armstrong Boulevard that fits with both the future preferred interchange design for Armstrong Boulevard and TH 10 and the existing roadway system. The feasibility study will evaluate the storm water needs, utility relocation or reconstruction needs, number and configuration of lanes, horizontal and vertical alignments, right-of-way needs, construction costs, and funding. A layout for review by Anoka County would be prepared as part of the feasibility study. We anticipate one meeting with Anoka County staff to review the assumptions and design. We will submit a layout to the County for review and comment and will make changes as appropriate to address their comments. We will utilize existing survey and topographic data for the feasibility study. We do not propose to conduct additional survey at this point. We will also utilize the existing geotechnical data for the corridor for determining the roadway pavement section and earthwork needs for the project. We anticipate that there may be some retaining wall needs for the project.

### **Final Design and Construction Plans**

This work assumes that the limits for the final design and construction plans for Armstrong Boulevard are from approximately 500 feet north of 147<sup>th</sup>, to just north of the BNSF railroad crossing. It is assumed that the project will not involve work in the railroad right-of-way. It is assumed that some retaining wall will be required along Armstrong Boulevard south of 147<sup>th</sup> and that some relocation of existing utilities will be required to accommodate the retaining walls. It is assumed that the project will include the preparation of signal plans.

#### *3.0 Prepare SJR*

WSB will prepare a signal justification report for the intersection of Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard that will take into account the existing traffic plus the traffic from any approved development in the area.

#### *4.0 Prepare Right-of-way Plans and Parcel Descriptions*

WSB will prepare the right-of-way plans and parcel descriptions necessary to acquire the strip takings along Armstrong Boulevard needed for the project.

#### *5.0 Assist in Right-of-Way Acquisition*

WSB will obtain appraisals for the strip takings and

#### *6.0 Complete Final Design and Prepare Construction Plans*

WSB will complete the final design and construction plans for the intersection of Sunwood Boulevard/Ramsey Parkway and Armstrong Boulevard. The plans will include the areas adjacent to Armstrong Boulevard and will be coordinated with the design for the proposed development and the Sunwood/Ramsey Parkway improvements being developed by others.

A general overview of the tasks is outlined below.

- Title Sheet with current information and project limits.
- Prepare Alignment Plan and Tabulation sheets for Armstrong Boulevard and Sunwood/Ramsey
- Prepare quantity tabulations, earthwork tabulations, typical sections, alignment, profile, cross-section sheets and develop additional sheets. Bunker Lake Boulevard Extension and Puma Street widening.
- Prepare Staging and Traffic Control Sheets
- Prepare in place Topography and Removals and add sheets for Bunker Lake Boulevard Extension and Puma Street widening.
- Prepare sanitary sewer relocation/reconstruction plans
- Update Armstrong Boulevard drainage plans. Prepare storm drainage layout and sizing. Conduct spread run-by analysis and determine catch basin locations. Prepare final storm drainage plans and tabulations.
- Develop a Storm Water Pollution Prevention Plan (SWPPP) for the project including temporary and permanent erosion control measures and storm water management systems.
- Prepare signing and striping plans including tabulations and details
- Prepare final signal plans including accommodations for EVP system.
- Prepare Intersection Details
- Prepare Bidding Schedule and Estimated Quantities, Cost

#### 7.0 *Prepare Project Manual*

This will include the technical specifications, the Instructions to Bidders, and the Contract conditions.

#### 8.0 *Prepare Permit Applications*

The permit applications will include the following permits

- Minnesota Pollution Control Agency (MPCA) NPDES Storm Water Permit
- Minnesota Pollution Control Agency (MPCA) Sanitary Sewer Extension Permit
- Minnesota Department of Health (MDH) Permits for watermain extension and dewatering.
- Anoka County Work in ROW Permit.
- Lower Rum River Watershed Management Organization Permit.

#### 9.0 *Bidding Administration*

Bidding Administration will include the following:

- Prepare Advertisement
- Distribute Bidding Documents
- Answer Questions
- Prepare, issue and distribute addenda

- Attend bid opening

## SCHEDULE

The City of Ramsey desires to have these improvements constructed in 2012. In order to provide as much time as possible for construction, the bid opening is proposed for March of 2012. The table below provides an overall general milestone schedule for the project assuming the authorization to proceed on the Traffic Study and Feasibility Study is authorized by August 1, 2011.

Task	Date
Complete Traffic and Feasibility Study	September 15, 2011
Complete SJR	November 30, 2011
Complete Right-of-Way Plans	November 30, 2011
Construction Plans for County & State Aid Review	January 5, 2012
Advertise	February 28, 2012
Bid Opening	March 30, 2012
Right-of-way Acquired	March 30, 2012
Construction Start	May 1, 2012

## COST ESTIMATE

WSB estimates the cost for the traffic and feasibility study phase at \$35,290. See the attached table. The final design and construction plan phase is estimated at. WSB will only bill the City for the actual hours spent at our standard billing rates up to the maximum estimated amount.

Sincerely,

**WSB & Associates, Inc.**



Anthony Heppelmann, PE  
Vice President

# Armstrong Boulevard and Sunwood/Ramsey Parkway Intersection Improvements

## Cost Estimate

Work Tasks	Principal	Sr. Engineer	Engineer	Technician	Clerical	Total	Task Cost
<b>Traffic Study and Feasibility Phase</b>							
<b>1.0 Update Traffic Forecasts and Traffic Operations Analysis</b>							<b>\$ 8,364.00</b>
Updated 2030 Traffic Forecasts for Project area (5 intersections;am, pm)	4		10			14	\$ 1,496.00
Updated 2030 Traffic Operations Analysis for Project Area (5 intersections, am,pm)	4		24			28	\$ 2,840.00
Signal Warrant Analysis	2		4			6	\$ 652.00
Report	4		16			20	\$ 2,072.00
Revisions	4		8			12	\$ 1,304.00
<b>2.0 Feasibility Study</b>							<b>\$ 26,926.00</b>
Concept Layout (Plan, Profile, Cross-section and construction limits)	2	40	24	80		146	\$ 14,292.00
Stormwater analysis and concept design	2	40		12	2	56	\$ 6,276.00
Utility relocation analysis		8		4		12	\$ 1,312.00
Cost Estimates	2	6	24			32	\$ 3,298.00
Meetings	4		4			8	\$ 920.00
Plan Revisions		4		4		8	\$ 828.00
Total Hours	28	98	114	100	2	342	
Billing Rates	\$ 134.00	\$ 121.00	\$ 96.00	\$ 86.00	\$ 68.00		
<b>Traffic Study and Feasibility Phase Cost</b>	<b>\$ 3,752.00</b>	<b>\$ 11,858.00</b>	<b>\$ 10,944.00</b>	<b>\$ 8,600.00</b>	<b>\$ 136.00</b>		<b>\$ 35,290.00</b>
<b>Final Design and Construction Phase</b>							
<b>3.0 Prepare SJR</b>	2	16	24	8	4	54	\$ 5,468.00
<b>4.0 Prepare ROW Plans and Legal Descriptions (5 parcels)</b>	2	8	24	48	4	86	\$ 7,940.00
<b>5.0 Assist in ROW Acquisition (5 Parcels)</b>						0	\$ -
<b>6.0 Complete Final Design and Construction Plans</b>	64	200	320	240	4	828	\$ 84,408.00
<b>7.0 Plan Reviews and Revisions</b>	8	40	80	80	4	212	\$ 20,744.00
<b>8.0 Project Manual/Specifications</b>	2	8	32		4	46	\$ 4,580.00
<b>9.0 Permit Applications</b>	2	48	64		4	118	\$ 12,492.00
<b>10.0 Bidding Administration</b>	2	8	32		4	46	\$ 4,580.00
Total Hours	82	328	576	376	28	1390	
Billing Rates	\$ 134.00	\$ 121.00	\$ 96.00	\$ 86.00	\$ 68.00		
<b>Final Design and Construction Phase Cost</b>	<b>\$ 10,988.00</b>	<b>\$ 39,688.00</b>	<b>\$ 55,296.00</b>	<b>\$ 32,336.00</b>	<b>\$ 1,904.00</b>		<b>\$ 140,212.00</b>
<b>Total Project Cost</b>						<b>1732</b>	<b>\$ 175,502.00</b>

**CC Regular Session**

7. 2.

**Meeting Date:** 07/26/2011

**By:** Diana Lund, Finance

**Title:**

Authorization of the Issuance of General Obligation Bonds, Series 2011A for the Construction Upgrade of Bunker Lake Boulevard/Armstrong Boulevard

**Background:**

At its regular meeting of May 31, 2011, city council authorized a contract with Douglas-Kerr Underground, LLC for City project #11-21. This project is for the Armstrong and Bunker Lake Boulevard Intersection Signalization which was a requirement of the COR Regional Roadway Improvements JPA Agreement with Anoka County and for the Legacy Christian Academy development improvements.

The costs attributed to the city for the intersection signalization was estimated at \$2.776M and Legacy Christian Academy Improvements were estimated at \$1.701M. Funding for the two projects were to come from the issuance of debt, with the issuance of an MSA revenue bond for the city share, and a Special Assessment bond for the Legacy share. As the project has already been awarded, the city will incur costs prior to bond funds being received. A reimbursement resolution was adopted by city council on June 14, 2011 which allows the city to pay itself back with bond proceeds.

The MSA bond will be backed by the City's MSA (state aid) funds and the annual debt service payment will be paid from the city's annual state aid allocation. The MSA bond will be for a period of 10 years.

The Special Assessment bond will be levied against the property of the Legacy Christian Academy for a period of 20 years. A portion of the assessment will be deferred for three years per the terms of their special assessment agreement.

The actual bond pricing is proposed to be held on August 4, 2011 and brought back to city council for consideration of the rates on August 9, 2011.

Northland Securities, the City's Financial Advisor, will be present at the meeting. A copy of the proposed finance plan for the bond sale is attached. The average interest rate proposed for the MSA Bond is 2.14% and 3.33% for the Special Assessment Bond.

**Funding Source:**

These bonds will be backed by the City's Municipal State Aid funding with the debt service paid from the annual allocation and the Special Assessment Bond will be backed by an annual levy to the property of the Legacy Christian Academy.

**Council Action:**

Motion to recommend that Council adopt Resolution #11-07-XXX Authorizing the Issuance of General Obligation Bonds, Series, 2011A.

**Attachments**

Finance Plan

Resolution Approving Issuance

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Kurt Ulrich

**Date**  
07/20/2011 10:45 AM

Form Started By: Diana Lund

Started On: 07/19/2011 01:03 PM

Final Approval Date: 07/20/2011

# FINANCE PLAN SUMMARY

FOR

**CITY OF RAMSEY, MINNESOTA**

**\$4,405,000**

**GENERAL OBLIGATION BONDS, SERIES 2011A**

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NORTHLAND  SECURITIES

45 South 7<sup>th</sup> Street  
Suite 2000  
Minneapolis, MN 55402  
612-851-5900 800-851-2920

July 26, 2011

**City of Ramsey, Minnesota**  
**\$4,405,000**  
**General Obligation Bonds, Series 2011A**

**Financing Overview:**

The Bonds will be issued pursuant to Minnesota statutes Chapter 475, 429 and 162.18 to fund various public improvement projects within the City including the Bunker & Armstrong roadway improvements and Legacy development infrastructure improvements. The City will use a combination of municipal state aid (MSA) allotments (gas tax dollars) and special assessments to make the debt service payments. The MSA Portion will fund street improvements to East Bunker Lake Boulevard and Armstrong Boulevard (CSAH 83). The special assessment portion will fund street, trail, drainage, water and sewer and paying improvements related to the Legacy development. A detailed illustration of the sources and uses of funds is presented below.

**Total Issue Sources And Uses**

Dated 08/01/2011 | Delivered 08/04/2011

	MSA Portion	Improvement Portion	Issue Summary
<b>Sources Of Funds</b>			
Par Amount of Bonds	\$2,670,000.00	\$1,735,000.00	\$4,405,000.00
Accrued Interest from 08/01/2011 to 08/04/2011	406.75	432.58	839.33
<b>Total Sources</b>	<b>\$2,670,406.75</b>	<b>\$1,735,432.58</b>	<b>\$4,405,839.33</b>
<b>Uses Of Funds</b>			
Total Underwriter's Discount (1.000%)	26,700.00	17,350.00	44,050.00
Costs of Issuance	26,075.68	16,944.32	43,020.00
Deposit to Debt Service Fund	406.75	432.58	839.33
Deposit to Project Construction Fund	2,615,267.00	1,701,077.34	4,316,344.34
Rounding Amount	1,957.32	(371.66)	1,585.66
<b>Total Uses</b>	<b>\$2,670,406.75</b>	<b>\$1,735,432.58</b>	<b>\$4,405,839.33</b>

The estimated debt service structure for the MSA portion is shown as Exhibit A and assumes an average coupon of 2.14%. The MSA portion will use municipal state aid allotments each year to meet the scheduled February and August debt service payments. The MSA portion is structured for a term of ten years.

The estimated debt service structure for the special assessment portion is shown as Exhibit B and assumes an average coupon of 3.31% and is structured for a term of twenty years. Special assessments will be filed for a term of twenty years with \$1,034,060 filed in 2011 for first collection in 2012 and \$700,940 filed in 2011 for first collection in 2015.

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The City does not anticipate a tax levy will be necessary for the payment on the Bonds.



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## Related Considerations:

- *Bank Qualified* - because total tax-exempt debt issued by the City in calendar year 2011 is expected to be less than \$10.0M, the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law. The impact of this designation may result in slightly lower interest rates since banking institutions will be interested in purchasing the Bonds. We have adjusted the estimated interest rates accordingly.
- *Arbitrage Compliance* –
  - Project / Construction Fund – All tax exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. A rebate exemption the City expects to qualify for is the "small issuer exemption" because the City expects to issue less than \$5.0M of tax exempt bonds in calendar year.
  - Debt Service Fund – The City must maintain a bona fide debt service fund for the certificates or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution explains the requirements in greater detail. We are also available to assist the City in meeting these requirements.

- *Book Entry* - The Bonds will be *global book entry with a bank designated as the paying agent*. As "paperless" certificates, you will avoid the cost of bond printing and annual registrar charges. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due. You will be charged only for paying agent/transfer agent services provided by the bank. This cost of services has been capitalized into the bond issue.
- *Continuing Disclosure* - Because the City's outstanding debt exceeds \$10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

**EXHIBIT A  
MSA PORTION**

**Debt Service Schedule - MSA Portion**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/04/2011	-	-	-	-	-
08/01/2012	-	-	48,810.00	48,810.00	-
02/01/2013	230,000.00	0.650%	24,405.00	254,405.00	303,215.00
08/01/2013	-	-	23,657.50	23,657.50	-
02/01/2014	255,000.00	0.950%	23,657.50	278,657.50	302,315.00
08/01/2014	-	-	22,446.25	22,446.25	-
02/01/2015	255,000.00	1.200%	22,446.25	277,446.25	299,892.50
08/01/2015	-	-	20,916.25	20,916.25	-
02/01/2016	260,000.00	1.450%	20,916.25	280,916.25	301,832.50
08/01/2016	-	-	19,031.25	19,031.25	-
02/01/2017	265,000.00	1.700%	19,031.25	284,031.25	303,062.50
08/01/2017	-	-	16,778.75	16,778.75	-
02/01/2018	270,000.00	1.950%	16,778.75	286,778.75	303,557.50
08/01/2018	-	-	14,146.25	14,146.25	-
02/01/2019	275,000.00	2.200%	14,146.25	289,146.25	303,292.50
08/01/2019	-	-	11,121.25	11,121.25	-
02/01/2020	280,000.00	2.400%	11,121.25	291,121.25	302,242.50
08/01/2020	-	-	7,761.25	7,761.25	-
02/01/2021	285,000.00	2.600%	7,761.25	292,761.25	300,522.50
08/01/2021	-	-	4,056.25	4,056.25	-
02/01/2022	295,000.00	2.750%	4,056.25	299,056.25	303,112.50
<b>Total</b>	<b>\$2,670,000.00</b>	<b>-</b>	<b>\$353,045.00</b>	<b>\$3,023,045.00</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$16,482.75
Average Life	6.173 Years
Average Coupon	2.1419059%

**EXHIBIT B**  
**IMPROVEMENT PORTION**

**Debt Service Schedule - Improvement Portion**

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
08/04/2011	-	-	-	-	-
08/01/2012	-	-	51,910.00	51,910.00	-
02/01/2013	-	-	25,955.00	25,955.00	77,865.00
08/01/2013	-	-	25,955.00	25,955.00	-
02/01/2014	20,000.00	0.950%	25,955.00	45,955.00	71,910.00
08/01/2014	-	-	25,860.00	25,860.00	-
02/01/2015	20,000.00	1.200%	25,860.00	45,860.00	71,720.00
08/01/2015	-	-	25,740.00	25,740.00	-
02/01/2016	120,000.00	1.450%	25,740.00	145,740.00	171,480.00
08/01/2016	-	-	24,870.00	24,870.00	-
02/01/2017	80,000.00	1.700%	24,870.00	104,870.00	129,740.00
08/01/2017	-	-	24,190.00	24,190.00	-
02/01/2018	80,000.00	1.950%	24,190.00	104,190.00	128,380.00
08/01/2018	-	-	23,410.00	23,410.00	-
02/01/2019	85,000.00	2.200%	23,410.00	108,410.00	131,820.00
08/01/2019	-	-	22,475.00	22,475.00	-
02/01/2020	85,000.00	2.400%	22,475.00	107,475.00	129,950.00
08/01/2020	-	-	21,455.00	21,455.00	-
02/01/2021	85,000.00	2.600%	21,455.00	106,455.00	127,910.00
08/01/2021	-	-	20,350.00	20,350.00	-
02/01/2022	90,000.00	2.750%	20,350.00	110,350.00	130,700.00
08/01/2022	-	-	19,112.50	19,112.50	-
02/01/2023	90,000.00	2.950%	19,112.50	109,112.50	128,225.00
08/01/2023	-	-	17,785.00	17,785.00	-
02/01/2024	95,000.00	3.100%	17,785.00	112,785.00	130,570.00
08/01/2024	-	-	16,312.50	16,312.50	-
02/01/2025	100,000.00	3.250%	16,312.50	116,312.50	132,625.00
08/01/2025	-	-	14,687.50	14,687.50	-
02/01/2026	100,000.00	3.400%	14,687.50	114,687.50	129,375.00
08/01/2026	-	-	12,987.50	12,987.50	-
02/01/2027	105,000.00	3.550%	12,987.50	117,987.50	130,975.00
08/01/2027	-	-	11,123.75	11,123.75	-
02/01/2028	110,000.00	3.650%	11,123.75	121,123.75	132,247.50
08/01/2028	-	-	9,116.25	9,116.25	-
02/01/2029	110,000.00	3.750%	9,116.25	119,116.25	128,232.50
08/01/2029	-	-	7,053.75	7,053.75	-
02/01/2030	115,000.00	3.850%	7,053.75	122,053.75	129,107.50
08/01/2030	-	-	4,840.00	4,840.00	-
02/01/2031	120,000.00	3.900%	4,840.00	124,840.00	129,680.00
08/01/2031	-	-	2,500.00	2,500.00	-
02/01/2032	125,000.00	4.000%	2,500.00	127,500.00	130,000.00
<b>Total</b>	<b>\$1,735,000.00</b>	<b>-</b>	<b>\$737,512.50</b>	<b>\$2,472,512.50</b>	<b>-</b>

**Yield Statistics**

Bond Year Dollars	\$22,138.04
Average Life	12.760 Years
Average Coupon	3.3314261%

## Revenue vs D/S - Improvement Portion

Date	Scheduled P+I	Less: Assessment Revenues*	Annual D/S Fund Balance
02/01/2012	-	-	
02/01/2013	77,865.00	72,630.08	(5,234.92)
02/01/2014	71,910.00	72,630.09	720.09
02/01/2015	71,720.00	72,630.08	910.08
02/01/2016	171,480.00	171,375.01	(104.99)
02/01/2017	129,740.00	130,369.78	629.78
02/01/2018	128,380.00	130,369.78	1,989.78
02/01/2019	131,820.00	130,369.78	(1,450.22)
02/01/2020	129,950.00	130,369.78	419.78
02/01/2021	127,910.00	130,369.78	2,459.78
02/01/2022	130,700.00	130,369.78	(330.22)
02/01/2023	128,225.00	130,369.78	2,144.78
02/01/2024	130,570.00	130,369.78	(200.22)
02/01/2025	132,625.00	130,369.77	(2,255.23)
02/01/2026	129,375.00	130,369.78	994.78
02/01/2027	130,975.00	130,369.78	(605.22)
02/01/2028	132,247.50	130,369.78	(1,877.72)
02/01/2029	128,232.50	130,369.78	2,137.28
02/01/2030	129,107.50	130,369.78	1,262.28
02/01/2031	129,680.00	130,369.78	689.78
02/01/2032	130,000.00	130,369.78	369.78
<b>Total</b>	<b>\$2,472,512.50</b>	<b>\$2,475,181.73</b>	<b>-</b>

\*Assumes assessments of \$1,034,060 filed in 2011 for first collection 2012 and \$700,940 filed in 2011 for first collection in 2015 at a rate of 3.45% (NIC on the Assessment Portion of the Bonds).

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #11-07-XXX**

**RESOLUTION APPROVING THE ISSUANCE OF  
GENERAL OBLIGATION BONDS, SERIES 2011A**

**WHEREAS**, the City of Ramsey requires funding for the improvements at Armstrong/Bunker Lake Boulevard which includes signalization and for street & utility improvements for the Legacy Christian Academy school project.

**WHEREAS**, the City requests that the bond issuance be backed by the City's Municipal State Aid Funding for their respective share, and backed by the special assessments levied annually against the Legacy Christian Academy parcels.

**NOW THEREFOR BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its general obligation bonds (herein, the "Bonds") in an aggregate principal amount not to exceed \$4,450,000.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation to Northland Securities, Inc. (herein, "NSI). The Finance Director and the City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed \$4,450,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided that the true interest cost of the bond issue is equal to or less than \_\_\_\_\_%.
3. The City does hereby retain Blue Rose Capital, Inc. (herein, "Blue Rose") to act as an independent financial advisor to provide bond pricing opinion services for the issuance of the Bonds for the purpose set forth in Minnesota Statutes, Section 475.60, Subdivision 2(9), as amended
4. Upon approval of the sale of the Bonds by the Finance Director and the City Administrator, the City Council will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.
6. If the Finance Director and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2011, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Anoka City Council this the 26th day of July 2011.

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Anoka Mayor

**ATTEST:**

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Anoka City Clerk

Whereupon said resolution was declared duly passed and adopted.

## CC Regular Session

7.3.

**Meeting Date:** 07/26/2011

**By:** Tim Himmer, Engineering/Public Works

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### **Title:**

Consider Acquisition of Drainage and Utility Easement at 16259 Coquina Street NW

### **Background:**

During the process of gathering field information to implement the 2011 Street Maintenance Program (SMP), it was discovered that an exiting storm sewer was discharging runoff from the right-of-way onto private property at 16259 Coquina Street NW. After researching the available information there doesn't appear to be an existing drainage and utility easement over the pipes or encumbering the discharge/ponding area. Staff has met with the property owners to discuss this matter on a few occasions. They were familiar with the existing storm sewer condition that directed runoff onto their property, and haven't experienced any flooding concerns in the past. They are open to a right of entry to perform the corrective work identified in the plans, but they want to understand and investigate the option for a formal permanent drainage and utility easement.

Staff prepared an analysis of the easement area necessary to comply with ponding standards, which due to no outlet location from the area (isolated basin), requires the storage of back-to-back 100 year rainfall events. Before executing a right of entry the property owners are looking for feedback from the Council on advancing this easement acquisition, and seeking clarification on potential terms and timing to complete.

This item was discussed in special session on July 19, 2011, and the consensus of the Council was to begin the process of acquiring the necessary drainage and utility easement. It was discussed again earlier this evening in work session, and a determination was made on a formal offer to the property owner. This case is to ratify the decision made in work session this evening for the acquisition of the necessary easement at 16259 Coquina Street NW.

### **Observations:**

An easement, or right of entry, is necessary to complete the planned improvements for the overlay of Coquina Street associated with the 2011 SMP. The adjacent intersection, at Coquina Street and Coquina Court, experiences localized flooding and pavement deterioration (see attached map) because the outlet pipe that discharges onto the property at 16259 Coquina Street NW is buried, and the catch basin and pipes in the street are full of water. Runoff cannot get off the road and into the storm sewer because there are flat pavement grades and restricted flow in the pipes. In order to correct the problem staff has prepared a design to install a concrete valley gutter through the intersection, replace the existing deteriorated pipes and structures, and perform minor excavation and grading below the outlet pipe for positive drainage.

### **Recommendation:**

Staff recommends the ability to negotiate the acquisition of a drainage and utility easement that would encumber the storm sewer system and ponding area located outside of the right-of-way on private property at 16259 Coquina Street NW, in an amount determined by the City Council in work session earlier this evening. If it is determined that the completion of this easement acquisition will extend beyond the timeline associated with the planned 2011 SMP improvements staff would like to execute a right of entry agreement, such that the required storm sewer improvements can be completed without affecting the rights of the property owner during the easement acquisition process.

### **Funding Source:**

Funding for the acquisition of this easement would be from the Storm Water Utility Fund.

**Council Action:**

Motion to allow staff to negotiate the acquisition of a drainage and utility easement at 16259 Coquina Street NW, based upon previous direction related to compensation.

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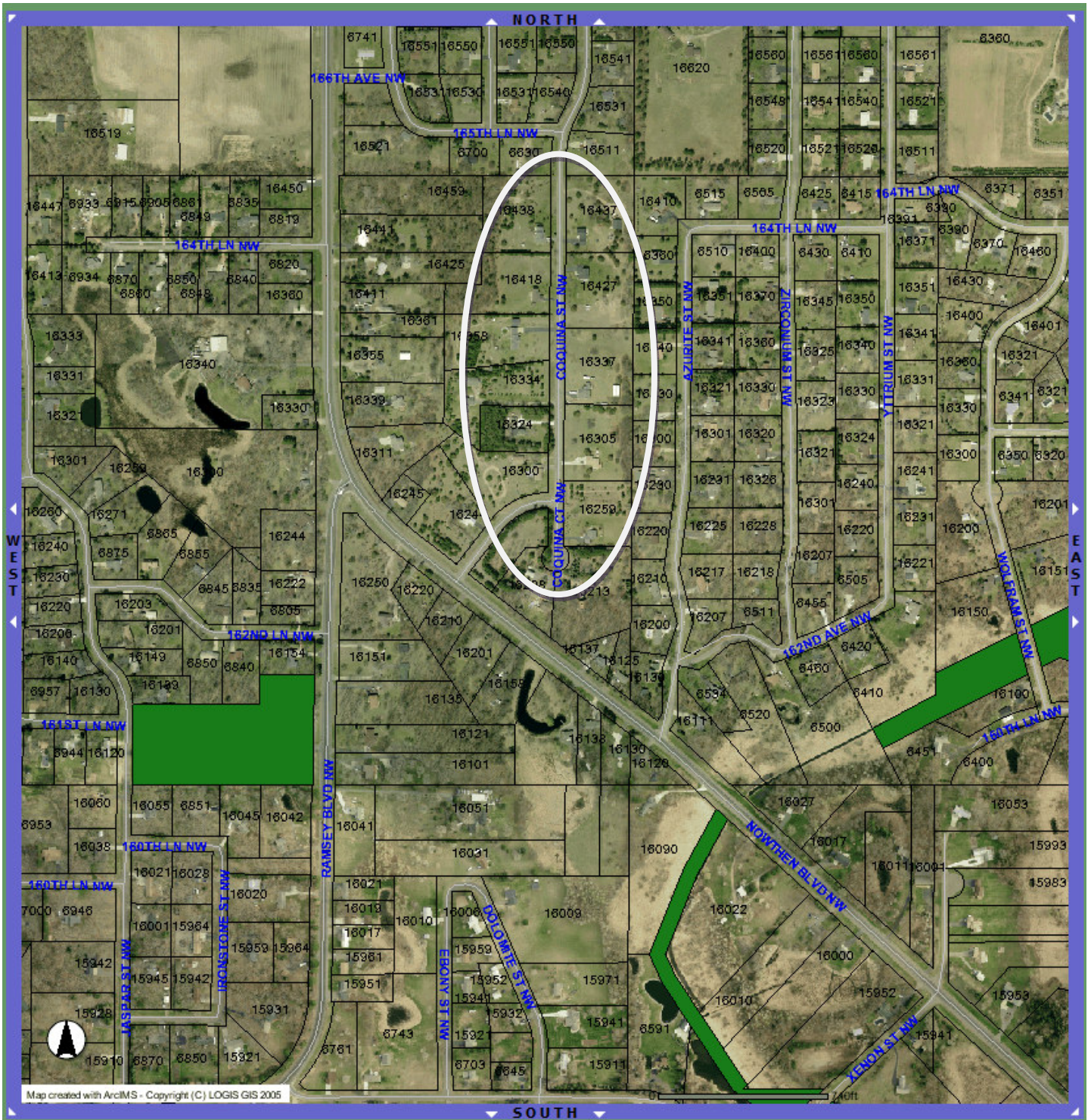
**Attachments**

Location Map

Easement Exhibit

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Bill Goodrich	Bill Goodrich	07/21/2011 03:44 PM
Brian Olson	Brian Olson	07/21/2011 03:50 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 04:24 PM
Form Started By: Tim Himmer		Started On: 07/20/2011 01:19 PM
Final Approval Date: 07/21/2011		



**COQUINA STREET NW – 2011 STREET MAINTENANCE PROGRAM - DIVISION B (BITUMINOUS OVERLAY)**



0 50 100 200 Feet

EXISTING CONDITIONS  
PROPOSED CORRECTIONS



## CC Regular Session

7. 4.

**Meeting Date:** 07/26/2011

**By:** Patrick Brama, Administrative Services

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### Title:

Introduce Ordinance to Amend City Code Section 117-53 Entitled Variances

### Background:

On June 06, 2011 Minnesota amended its state variance statutes. It is the intent for the City of Ramsey to adopt the updated state regulations and amend existing city ordinances pertaining to variances.

A variance is an avenue that a city may use to allow deviation from zoning ordinances. The city's Board of Adjustments and Appeals hears and votes on variance requests. Based on state statute, variances may be granted in the event that a property owner passes (or proves) a three factor test.

### Notification:

Notice of the Public Hearing was properly notified in the Anoka County Union, the City's official newspaper for Public Hearings.

### Observations:

Previously, the three factor test that property owners had to pass (or prove) in order to attain a variance was called "undue hardship." Now the three factor test is called "practical difficulties." The original test, "undue hardship," required: (1) that the *property cannot be put to a reasonable use* if used under the conditions allowed by the official controls (2) the plight of the landowner is due to circumstances unique to the property not created by the property owner (3) if granted, the variance will not alter the essential character of the locality.

The newly adopted test, "practical difficulties," requires: (1) that the property owner proposes to *use the property in a reasonable manner* not permitted by an official control (2) the plight of the landowner is due to circumstances unique to the property not created by the property owner (3) if granted, the variance will not alter the essential character of the locality.

The key difference between the two versions of the three factor test is located in factor number one. Previously, property owners would only be granted a variance in the event that a property could not be put to a reasonable use. The new version states that variances may be granted if the property owner proposes to use the property in a reasonable manner.

As stated, it is the intent of the City of Ramsey to adopt and reflect said changes within city ordinances. Specifically, Section 117-53 Variances.

Attached to the case is the amending ordinance.

### Funding Source:

The proposed ordinance is being handled as part of regular staff duties.

### Staff Recommendation:

The Planning Commission held a Public Hearing on July 7, 2011 and recommended that the City Council adopt the ordinance amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota.

### Committee Action:

Motion to introduce the ordinance amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota.

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Attachments

League of Minnesota Cities Article

Approved Minnesota Legislative Bill

League of Minnesota Cities Variance Summary

DRAFT Planning Commission Minutes dated July 7, 2011

Proposed Ordinance

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	07/20/2011 10:29 AM
Tim Gladhill	Tim Gladhill	07/20/2011 10:57 AM
Aaron Backman	Aaron Backman	07/21/2011 03:00 PM

Form Started By: Patrick Brama  
Started On: 07/14/2011  
Final Approval Date: 07/21/2011

# City Variance Authority

*A Supreme Court ruling last year greatly limited cities' authority to grant variances.*

*During the 2011 legislative session, the League of Minnesota Cities will work to restore that authority. In the meantime, cities must make adjustments.*

*By Craig Johnson*

In the world of law, a single court ruling can suddenly and unexpectedly change decades of precedence. That definitely proved to be true for municipal variance authority last year. In the case of *Krummenacher v. City of Minnetonka*, the Minnesota Supreme Court issued a decision last June that changed the longstanding interpretation of the statutory standard for granting zoning variances. The decision also went counter to 20 years of previous rulings by the Minnesota Court of Appeals.

## Background

The City of Minnetonka issued a variance to a residential property owner, permitting the vertical expansion of a legal, non-conforming garage. The city, relying on a 1989 Minnesota Court of Appeals decision and other judicial precedence, concluded that the grant of the variance was appropriate. The city's decision was challenged by an adjacent property owner. Both the district court and the Minnesota Court of Appeals agreed with the city's decision. On June 24, 2010, the Minnesota Supreme Court reversed the Court of Appeals decision, and found the city's variance impermissible.

In *Krummenacher v. City of Minnetonka*, the Supreme Court examined the statutory definition of "undue hardship." The statutes that limit when a variance may be granted are found in *Minnesota Statutes*, section 462.357, subdivision 6, and list three tests that must be met for a variance to be appropriate due to an undue hardship. They are:

- The property in question cannot be put to reasonable use if used under

conditions allowed by the official controls.

- The plight of the landowner is due to circumstances unique to the property not created by the landowner.
- The variance, if granted, will not alter the essential character of the locality.

In its decision, the court held that the "reasonable use" prong of the "undue hardship" test is not whether the proposed use of the property is reasonable, but whether any reason-

**In its decision, the court held that the "reasonable use" prong of the "undue hardship" test is not whether the proposed use of the property is reasonable, but whether any reasonable use of the property exists in the absence of a variance.**

able use of the property exists in the absence of a variance. This establishes a high threshold for both the city and the property owner when considering variance requests. Furthermore, it means that in the vast majority of cases, cities do not have the authority to grant a variance to local zoning regulations.

The Supreme Court explicitly recognized that it was changing a longstanding standard that cities have relied on in considering variance requests. In particular, the court specifically rejected a 1989 Court of Appeals interpretation of the phrase "undue hardship," which allowed for the grant of a variance in

circumstances where the "property owner would like to use the property in a reasonable manner that is prohibited by the ordinance."

The Supreme Court stated that "unless and until the Legislature takes action to provide a more flexible variance standard for municipalities, we are constrained by the language of the statute to hold that a municipality does not have the authority to grant a variance unless the applicant can show that her property cannot be put to a reasonable use without the variance."

## Counties in opposite position

The Supreme Court also reviewed the parallel county authority that allows for a variance in situations of "practical difficulties" or "hardship," which are found in *Minnesota Statutes*, section 394.27, subdivision 7. The court found that the city authority was more limited because it did not contain the "practical difficulties" provision found in that section.

Counties, meanwhile, have been adapting to a change in how that same section of law functions for them after a 2008 Supreme Court opinion (*Stads-vold v. County of Ottertail Board of Adjustments*). The court distinguished between "practical difficulties" and "particular hardships," the terms used in that section of law, and the types of variances to which each apply.

The court applied the more easily met standard—practical difficulties—to area variances where a property owner is seeking to avoid a lot restriction set in ordinance, such as a setback, fencing, height, density, or parking space. The court applied the more stringent

requirement—particular hardship—to use variance requests, which are requests to use the property in a way that is not otherwise allowed under adopted zoning regulations. The court reached this conclusion despite the fact that the statute specifically states that use variances are forbidden. The court went on to define a list of tests that would determine when a practical difficulty exists.

That ruling left counties in the exact opposite position of cities. In many cases, counties feel they have no option but to grant area variance requests, since “particular hardship” is no longer allowed to be used as a test in those cases, and because of the broad description given of what constitutes “practical difficulty.”

### Interim impacts

Many cities have ordinances that are drafted to provide a solid baseline that protects public health, safety, and welfare while leaving room for appropriate exemptions that do not jeopardize those goals. They often allow for variances in cases where the standard cannot be reasonably met, the problem was not caused by the actions of the property owner, and the exception will not change the nature of the neighborhood.

The *Krummenacher* decision has left cities with the choice of hoping their variances aren’t challenged, making significant and complicated changes to how they have drafted their ordinances, or simply refusing to consider granting any variances until the Legislature resolves the issue. This means that a project that might have previously qualified for a variance cannot move forward in most communities right now. City officials are very concerned about what that could mean for badly needed economic and residential development projects.

This ruling gets even more problematic when coupled with state land use regulations. Many of those rules, such as state shoreland regulations and metropolitan land use regulations, are written intentionally to use the variance procedure to identify cases where a special case justifies a different solution within set parameters. In light of *Krummenacher*, the authority to grant variances in those cases is limited, which makes some of the standards unintentionally restrictive.

Because of the far-reaching nature of the decision, there are at least four

responses cities can consider to keep their regulatory systems functional until a legislative correction can be achieved:

- **Reevaluate the variance criteria.** Cities are reevaluating the criteria they have historically used in deciding whether or not to grant a variance. The Supreme Court’s decision limits a city’s discretion. The ruling limits the authority to circumstances where the property owner can demonstrate that there is not a reasonable use of the property absent the variance.
- **Make sure reasons for variances are clear.** In circumstances where the city council believes a variance is appropriate, the city must take great care to make a detailed finding describing why the grant of the variance is necessary to provide the property owner with a reason-

The *Krummenacher* decision has left cities with the choice of hoping their variances aren’t challenged, making significant and complicated changes to how they have drafted their ordinances, or simply refusing to consider granting any variances until the Legislature resolves the issue.

able use of his or her property. What constitutes a reasonable use of property is not defined and may differ depending on the unique circumstances of the property and attributes of various communities.

- **Reexamine the zoning code.** If a city routinely grants variances, this may be an indicator that it may want to reexamine its zoning code to ensure that standards, setbacks, uses, and other requirements are consistent with the city council’s current vision for the community. Some cities are using this ruling as an opportunity to review their land use practices.
- **Build in flexibility.** Cities can build greater flexibility into their existing conditional use permit, planned unit development, and setback regulations to explicitly afford greater

latitude to allow “variance-like” approvals under the zoning code. For instance, a city might establish alternative setback requirements to allow for construction that is consistent with neighborhood attributes.

### Legislative solution

As noted by the comments of Chief Justice Gildea in the *Krummenacher* opinion, legislative action will be needed to restore the flexibility for municipalities to grant variances. Ideally, local government variance authority language that is clear, consistent, and well-defined will come out of this legislative session. While the legislation is not expected to be controversial, the League of Minnesota Cities has made this a priority issue to be resolved as quickly as possible in the 2011 legislative session. A quick resolution will help avoid confusion for city officials and the public, prevent needless changes to systems that functioned well, and avert costly litigation.

The need for this legislation also provides an opportunity to redraft the county and city variance authority language found in their respective sections of law to make them consistent. The League’s initial proposed legislative solution will likely make identical most of the language in *Minnesota Statutes*, section 462.357, subdivision 6 (2) and *Minnesota Statutes*, section 394.27, subdivision 7. This would eliminate confusion and the need for judicial cross-references about which wording, standards, and tests apply to cities and counties.

During the legislative interim, the League has worked with cities, counties, municipal law experts, and other interested parties to determine how to amend current statutes to clarify the issue for the courts. The goal is to do this without substantially changing the authority as it was understood prior to the *Krummenacher* case. The proposed legislation will use the term “practical difficulties” as the test for area variances, and will define what that term means for the purposes of granting variances.

To read the League’s policy on this issue (SD-23), access the *2011 City Policies* at [www.lmc.org/policies](http://www.lmc.org/policies).

*Craig Johnson is intergovernmental relations representative with the League of Minnesota Cities. Phone: (651) 281-1259. E-mail: [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

1.1 A bill for an act

1.2 relating to local government; providing for variances from city, county, and town  
1.3 zoning controls and ordinances; amending Minnesota Statutes 2010, sections  
1.4 394.27, subdivision 7; 462.357, subdivision 6.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. Minnesota Statutes 2010, section 394.27, subdivision 7, is amended to read:

1.7 Subd. 7. **Variances; ~~hardship~~ practical difficulties.** The board of adjustment shall  
1.8 have the exclusive power to order the issuance of variances from the ~~terms~~ requirements  
1.9 of any official control including restrictions placed on nonconformities. Variances shall  
1.10 only be permitted when they are in harmony with the general purposes and intent of the  
1.11 official control ~~in cases when there are practical difficulties or particular hardship in~~  
1.12 ~~the way of carrying out the strict letter of any official control,~~ and when ~~the terms of~~  
1.13 ~~the variance~~ variances are consistent with the comprehensive plan. ~~"Hardship" as used~~  
1.14 ~~in connection with the granting of a variance means the property in question cannot be~~  
1.15 ~~put to a reasonable use if used under the conditions allowed by the official controls; the~~  
1.16 ~~plight of the landowner is due to circumstances unique to the property not created by the~~  
1.17 ~~landowner; and the variance, if granted, will not alter the essential character of the locality.~~  
1.18 Variances may be granted when the applicant for the variance establishes that there  
1.19 are practical difficulties in complying with the official control. "Practical difficulties,"  
1.20 as used in connection with the granting of a variance, means that the property owner  
1.21 proposes to use the property in a reasonable manner not permitted by an official control;  
1.22 the plight of the landowner is due to circumstances unique to the property not created by  
1.23 the landowner; and the variance, if granted, will not alter the essential character of the  
1.24 locality. Economic considerations alone shall do not constitute a hardship if a reasonable

2.1 ~~use for the property exists under the terms of the ordinance~~ practical difficulties. Practical  
2.2 difficulties include, but are not limited to, inadequate access to direct sunlight for solar  
2.3 energy systems. Variances shall be granted for earth sheltered construction as defined in  
2.4 section 216C.06, subdivision 14, when in harmony with the official controls. No variance  
2.5 may be granted that would allow any use that is ~~prohibited~~ not allowed in the zoning  
2.6 district in which the subject property is located. The board of adjustment may impose  
2.7 conditions in the granting of variances ~~to~~. A condition must be directly related to and must  
2.8 bear a rough proportionality to the impact created by the variance ~~insure compliance~~  
2.9 and to protect adjacent properties and the public interest. ~~The board of adjustment may~~  
2.10 consider the inability to use solar energy systems a "hardship" in the granting of variances.

2.11 **EFFECTIVE DATE.** This section is effective the day following final enactment.

2.12 Sec. 2. Minnesota Statutes 2010, section 462.357, subdivision 6, is amended to read:

2.13 Subd. 6. **Appeals and adjustments.** Appeals to the board of appeals and  
2.14 adjustments may be taken by any affected person upon compliance with any reasonable  
2.15 conditions imposed by the zoning ordinance. The board of appeals and adjustments has  
2.16 the following powers with respect to the zoning ordinance:

2.17 (1) To hear and decide appeals where it is alleged that there is an error in any  
2.18 order, requirement, decision, or determination made by an administrative officer in the  
2.19 enforcement of the zoning ordinance.

2.20 (2) To hear requests for variances from the ~~literal provisions of the ordinance~~  
2.21 ~~in instances where their strict enforcement would cause undue hardship because of~~  
2.22 ~~circumstances unique to the individual property under consideration, and to grant such~~  
2.23 ~~variances only when it is demonstrated that such actions will be in keeping with the spirit~~  
2.24 ~~and intent of the ordinance. "Undue hardship" as used in connection with the granting of a~~  
2.25 ~~variance means the property in question cannot be put to a reasonable use if used under~~  
2.26 ~~conditions allowed by the official controls, requirements of the zoning ordinance including~~  
2.27 restrictions placed on nonconformities. Variances shall only be permitted when they are in  
2.28 harmony with the general purposes and intent of the ordinance and when the variances are  
2.29 consistent with the comprehensive plan. Variances may be granted when the applicant for  
2.30 the variance establishes that there are practical difficulties in complying with the zoning  
2.31 ordinance. "Practical difficulties," as used in connection with the granting of a variance,  
2.32 means that the property owner proposes to use the property in a reasonable manner not  
2.33 permitted by the zoning ordinance; the plight of the landowner is due to circumstances  
2.34 unique to the property not created by the landowner; and the variance, if granted, will not  
2.35 alter the essential character of the locality. Economic considerations alone ~~shall~~ do not

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3.1 constitute ~~an undue hardship if reasonable use for the property exists under the terms of~~  
3.2 ~~the ordinance. Undue hardship also includes~~ practical difficulties. Practical difficulties  
3.3 include, but ~~is~~ are not limited to, inadequate access to direct sunlight for solar energy  
3.4 systems. Variances shall be granted for earth sheltered construction as defined in section  
3.5 216C.06, subdivision 14, when in harmony with the ordinance. The board of appeals and  
3.6 adjustments or the governing body as the case may be, may not permit as a variance any  
3.7 use that is not ~~permitted~~ allowed under the zoning ordinance for property in the zone  
3.8 where the affected person's land is located. The board or governing body as the case  
3.9 may be, may permit as a variance the temporary use of a one family dwelling as a two  
3.10 family dwelling. The board or governing body as the case may be may impose conditions  
3.11 in the granting of variances ~~to insure compliance and to protect adjacent properties.~~ A  
3.12 condition must be directly related to and must bear a rough proportionality to the impact  
3.13 created by the variance.

3.14 **EFFECTIVE DATE.** This section is effective the day following final enactment.



## VARIANCES

Frequently Asked Questions  
(Reflects 2011 law change)

### **What is a variance?**

A variance is a way that a city may allow an exception to part of a zoning ordinance. It is a permitted departure from strict enforcement of the ordinance as applied to a particular piece of property. A variance is generally for a dimensional standard (such as setbacks or height limits). A variance allows the landowner to break a dimensional zoning rule that would otherwise apply.

### **Who grants a variance?**

Minnesota law provides that requests for variances are heard by a body called the board of adjustment and appeals; in many smaller communities, the planning commission or even the city council may serve that function. A variance decision is generally appealable to the city council. For more information, see [Minn. Stat. § 462.357](#).

### **When can a variance be granted?**

A variance may be granted if enforcement of a zoning ordinance provision as applied to a particular piece of property would cause the landowner “practical difficulties.” For the variance to be granted, the applicant must satisfy the statutory three-factor test for practical difficulties. If the applicant does not meet all three factors of the statutory test, then a variance should not be granted. Also, variances are only permitted when they are in harmony with the general purposes and intent of the ordinance, and when the terms of the variance are consistent with the comprehensive plan. For more information, see [Minn. Stat. § 462.357](#).

### **What kind of authority is the city exercising?**

A city exercises so-called “quasi-judicial” authority when considering a variance application. This means that the city’s role is limited to applying the legal standard of practical difficulties to the facts presented by the application. The city acts like a judge in evaluating the facts against the legal standard. If the applicant meets the standard, then the variance may be granted. In contrast, when the city writes the rules in zoning ordinance, the city is exercising “legislative” authority and has much broader discretion.

### **What is practical difficulties?**

Practical difficulties is a legal standard set forth in law that cities must apply the when considering applications for variances. It is a three-factor test and applies to all requests for variances. To constitute practical difficulties, all three factors of the test must be satisfied. For more information, see [Minn. Stat. § 462.357](#).

This material is provided as general information and is not a substitute for legal advice.  
Consult your attorney for advice concerning specific situations.

### **What are the practical difficulties factors?**

The first factor is that the property owner proposes to use the property in a reasonable manner. This factor means that the landowner would like to use the property in a particular reasonable way but cannot do so under the rules of the ordinance. It does not mean that the land cannot be put to any reasonable use whatsoever without the variance. For example, if the variance application is for a building too close to a lot line, or does not meet the required setback, the focus of the first factor is whether the request to place a building there is reasonable.

The second factor is that the landowner's problem is due to circumstances unique to the property not caused by the landowner. The uniqueness generally relates to the physical characteristics of the particular piece of property, that is, to the land, and not personal characteristics or preferences of the landowner. When considering the variance for a building to encroach or intrude into a setback, the focus of this factor is whether there is anything physically unique about the particular piece of property, such as sloping topography or other natural features like wetlands or trees.

The third factor is that the variance, if granted, will not alter the essential character of the locality. Under this factor consider whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area. For example, when thinking about the variance for an encroachment into a setback, the focus is how the particular building will look closer to a lot line and if that fits in with the character of the area.

### **Are there are other factors a city should consider?**

Yes. State statute provides variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance, and when the terms of the variance are consistent with the comprehensive plan. So, in addition to the three-factor practical difficulties test, a city evaluating a variance application should make findings as to (1) whether or not the variance is in harmony with the purposes and intent of the ordinance, and (2) whether or not the variance is consistent with the comprehensive plan.

### **What about economic considerations?**

Sometimes landowners insist that they deserve a variance because they have already incurred substantial costs or argue they will not receive expected revenue without the variance. State statute specifically notes that economic considerations alone cannot create practical difficulties. Rather, practical difficulties exists only when the three statutory factors are met.

### **What about undue hardship?**

"Undue hardship" was the name of the three-factor test prior to a May 2011 change of law. Effective May 6, 2011 Minnesota Laws, Chapter 19, amended [Minn. Stat. § 462.357, subd. 6](#) to restore municipal variance authority in response to *Krummenacher v. City of Minnetonka*, 783 N.W.2d 721 (Minn. June 24, 2010). In *Krummenacher*, the Minnesota Supreme Court interpreted the statutory definition of "undue hardship" and held that the "reasonable use" prong of the "undue hardship" test was not whether the proposed use is reasonable, but rather whether there is a reasonable use in the absence of the variance.

**What did the 2011 law change?**

The 2011 law changed the first factor back to the “reasonable manner” understanding that had been used by some lower courts prior to the *Krummenacher* ruling. The 2011 law renamed the municipal variance standard from “undue hardship” to “practical difficulties,” but otherwise retained the familiar three-factor test of (1) reasonableness, (2) uniqueness, and (3) essential character. The 2011 law also provides that: “Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan.”

**Can a city grant a use variance?**

Sometimes a landowner will seek a variance to allow a particular use of their property that would otherwise not be permissible under the zoning ordinance. Such variances are often termed “use variances” as opposed to “area variances” from dimensional standards. Use variances are not generally allowed in Minnesota—state law prohibits a city from permitting by variance any use that is not permitted under the ordinance for the zoning district where the property is located. For more information, see [Minn. Stat. § 462.357](#).

**Is a public hearing required?**

Minnesota statute does not clearly require a public hearing before a variance is granted or denied, but many practitioners and attorneys agree that the best practice is to hold public hearings on all variance requests. A public hearing allows the city to establish a record and elicit facts to help determine if the application meets the practical difficulties factors.

**What is the role of neighborhood opinion?**

Neighborhood opinion alone is not a valid basis for granting or denying a variance request. While city officials may feel their decision should reflect the overall will of the residents, the task in considering a variance request is limited to evaluating how the variance application meets the statutory practical difficulties factors. Residents can often provide important facts that may help the city in addressing these factors, but unsubstantiated opinions and reactions to a request do not form a legitimate basis for a variance decision. If neighborhood opinion is a significant basis for the variance decision, the decision could be overturned by a court.

**What is the role of past practice?**

While past practice may be instructive, it cannot replace the need for analysis of all three of the practical difficulties factors for each and every variance request. In evaluating a variance request, cities are not generally bound by decisions made for prior variance requests. If a city finds that it is issuing many variances to a particular zoning standard, the city should consider the possibility of amending the ordinance to change the standard.

**When should a variance decision be made?**

A written request for a variance is subject to Minnesota’s 60-day rule and must be approved or denied within 60 days of the time it is submitted to the city. A city may extend the time period for an additional 60 days, but only if it does so in writing before expiration of the initial 60-day period. Under the 60-day rule, failure to approve or deny a request within the statutory time period is deemed an approval. For more information, see [Minn. Stat. § 15.99](#).

**How should a city document a variance decision?**

Whatever the decision, a city should create a record that will support it. In the case of a variance denial, the 60-day rule requires that the reasons for the denial be put in writing. Even when the variance is approved, the city should consider a written statement explaining the decision. The written statement should explain the variance decision, address each of the three practical difficulties factors and list the relevant facts and conclusions as to each factor.

**Can meeting minutes adequately document a variance decision?**

If a variance is denied, the 60-day rule requires a written statement of the reasons for denial be provided to the applicant within the statutory time period. While meeting minutes may document the reasons for denial, usually a separate written statement will need to be provided to the applicant in order to meet the statutory deadline. A separate written statement is advisable even for a variance approval, although meeting minutes could serve as adequate documentation, provided they include detail about the decision factors and not just a record indicating an approval motion passed.

**Can a city attach conditions to a variance?**

By law, a city may impose a condition when it grants a variance so long as the condition is directly related and bears a rough proportionality to the impact created by the variance. For instance, if a variance is granted to exceed an otherwise applicable height limit, any conditions attached should presumably relate to mitigating the affect of excess height. For more information, see [Minn. Stat. § 462.357](#).

**What happens to the variance once granted?**

A variance once issued is a property right that “runs with the land” so it attaches to and benefits the land and is not limited to a particular landowner. A variance is typically filed with the county recorder. Even if the property is sold to another person, the variance applies.

Jed Burkett 2011/06

Motion by Commissioner Bauer, seconded by Commissioner Brauer to recommend to City Council that the B-1 District of City Code not be amended.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #4: Public Hearing – Consider Request for Comprehensive Plan and Zoning Amendment at 14501 Nowthen Blvd. NW**

**Public Hearing**

Chairperson Levine called the public hearing to order at 8:05 p.m.

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Citizen Input**

None.

Chairperson Levine closed the public hearing at 8:07 p.m.

**Commission Business**

Senior Planner Gladhill stated that this applies to Lot 2 only. He continued that this absolutely fits in the R-3 district; Staff wanted to provide several options for the Commission's review.

Motion by Commissioner Bauer, seconded by Commissioner Brauer to recommend that the City Council approve the comprehensive plan amendment to high density residential and re-zone the property to R-3 Residential and amend City Code to provide standards for assisted living in the R-3 Residential District.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #5: Public Hearing – Consider Ordinance to Amend City Code Section 117-53 Entitled Variances**

**Public Hearing**

Chairperson Levine called the public hearing to order at 8:24 p.m.

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Citizen Input**

None.

Chairperson Levine closed the public hearing at 8:27 p.m.

**Commission Business**

Discussion ensued regarding the state statute regarding variances and that the City can be more restrictive, just not less restrictive.

Senior Planner Gladhill stated that the substance of the statute has not been changed or added to in this ordinance amendment; the ordinance does include some submittal requirements.

Motion by Commissioner Field, seconded by Commissioner Bauer to recommend that City Council adopt the ordinance to amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota with change in the ordinance title to match the case title.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Field, Bauer, Brauer, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #3: Staff Update**

The Staff Update was noted.

**Case #4: Zoning Bulletins**

The Zoning Bulletins were noted.

**COMMISSION/STAFF INPUT**

Commissioner Brauer recognized former Planning Commissioner and Councilmember Dave Jeffrey for his work with the Commission and Council and wished him well.

**ADJOURNMENT**

Motion by Commissioner Van Scoy, seconded by Commissioner Field, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioner Dunaway.

The regular meeting of the Planning Commission adjourned at 8:35 p.m.

Respectfully submitted,

ORDINANCE #11-\_\_\_\_\_

CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-53 (VARIANCES) OF THE RAMSEY CITY CODE.

The City of Ramsey ordains:

**SECTION 1 AUTHORITY**

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

**SECTION 2 AMENDMENTS**

City Code Section 117-53 is amended as follows (additions indicated as underline, deletions indicated as ~~strike-through~~)

**Sec. 117-53. - Variances.**

(a) *Purpose.* The purpose of this section is to provide for deviations from the ~~literal provisions of this chapter in instances where their strict enforcement would cause undue hardship or practical difficulty because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this chapter~~ terms of this chapter including restrictions placed on nonconformities. Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with this chapter. Practical difficulties, as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties.

(b) *General provisions and standards.*

(1) The planning commission shall serve as the board. However, any action of the board may be appealed to the council by any affected person if notice of such an appeal is received by the zoning administrator within ten days of the final action of the board.

(2) Review criteria. Conditions governing considerations of variance requests:

a. In considering all requests for a variance and in taking subsequent action, the city staff, the board and the council shall make a finding of fact that the proposed action will not:

1. Impair an adequate supply of light and air to adjacent property.
2. Unreasonably increase the congestion in the public street.
3. Have the effect of allowing any uses prohibited in the applicable zoning district, permit a lesser degree of public health, safety, and general welfare protection than established by this chapter, or permit standards which are lower than those required by state law.
4. Increase the danger of fire or endanger the public safety.
5. Unreasonably diminish or impair established property values within the neighborhood, or in any way be contrary to the intent of this chapter.
6. Violate the intent and purpose of the comprehensive plan.
7. Violate any of the terms or conditions of subsection (b)(2)b of this section.

b. A variance from the terms of this chapter shall not be granted unless it can be demonstrated that that the conditions for granting a variance under Minn. Stats. § 462.357, subd. 6(2) have been satisfied.

c. Application for a variance shall set forth reasons that the variance is justified in order to make reasonable use of the land, structure or building.

d. Should the board find that the conditions outlined in this division apply to the proposed parcel, the board may grant a variance from the ~~strict application terms~~ of this chapter so as to relieve such practical difficulties ~~or hardships~~ to the degree considered reasonable, provided such relief may be granted without impairing the intent of this chapter. The board, in the case of variances, based upon a report and recommendation by the city staff, shall have the power to impose such conditions related to the variance regarding the location or structure, as it may deem advisable in the interest of the intent and purpose of this chapter.

(c) *Variance procedures; processing.*

(1) Request for variances, as provided within this chapter, shall be filed with the zoning administrator on an official application form. Such application shall be accompanied by a fee and deposit as provided for in section 117-48. Such application shall also be accompanied by a sufficient number of copies as required by city staff of detailed written and graphic materials fully explaining the requested variance and related development. The request shall be considered as being officially submitted when all the information requirements have been met. The information required for variance applications generally consists of the following items, and shall be submitted when applicable or requested by the city:

- a. Location of all buildings on parcels including both existing and proposed structures.
- b. Location and elevations of all adjacent buildings located within 150 feet of the exterior boundaries of the parcel in question.
- c. Location and number of existing and proposed curb cuts, driveways, number of parking spaces.

- d. Affected parcel dimensions and area.
- e. Dimensions of proposed and existing structures.
- f. Current and proposed setbacks of all buildings located on property in question.
- g. Existing contours at two-foot intervals.
- h. Proposed grading elevations.
- i. Drainage configuration. Storm sewer catchbasins, invert elevations, and storage areas.
- j. Proposed road profile.
- k. Location of all existing trees, type, diameter, and which trees will be removed.
- l. Requests for variance in nonresidential areas must submit site plan information in accordance with section 117-54

(2) Proof of ownership or authorization. If the applicant is other than the fee title owner, the fee title owner must join in the application.

(3) Upon the request for a variance being officially submitted, a public hearing before the board shall be scheduled following proper hearing notification.

(4) Notice of a hearing for a variance request shall consist of the following:

- a. The address and a legal description of the parcel;
- b. Description of request; and
- c. Time, place and purpose of the hearing.

The notice shall be published in the official newspaper at least ten days prior to the hearing and written notification of the hearing shall be mailed at least ten days prior to all parcel owners within 350 feet of the boundary of the parcel for which a variance is being sought. For the purpose of written notification, and in the absence of more accurate information, the parcel owner of record at the county shall be used. Failure of a property owner to receive the notice shall not invalidate any such proceedings as set forth within this section provided a good faith attempt has been made to comply with the notice requirements of this section.

(5) For properties within the floodway or flood fringe overlay district, the city shall submit to the commissioner of natural resources a copy of the application for proposed variances sufficiently in advance so that the commissioner will receive at least ten days notice of the hearing.

(6) The zoning administrator shall instruct the appropriate staff persons to prepare technical reports when appropriate, and provide general assistance in preparing a recommendation on the request to the board.

(7) At any time during the consideration of the request for a variance, the council, board, and/or city staff shall have the authority to request additional information from the applicant or to retain expert testimony with the consent and at the expense of the applicant, the information is to be declared necessary to establish performance conditions in relation to all pertinent sections of this chapter. Failure on the part of the applicant to supply all necessary supportive information shall be grounds for denial of the request or rejection of the

application as incomplete.

(8) The applicant or the applicant's representative shall appear at the board public hearing in order to answer questions concerning the request for a variance.

(9) After receiving the reports and recommendations of the city staff and, receiving any additional information referred to in this subdivision, and considering the criteria listed in this section, the board shall with a majority vote decide whether to approve or deny a request for variance.

a. To approve, the board must adopt by resolution findings of fact and conclusions that support approval of the requested variance and by resolution authorize the issuance of a variance. The resolution should list any condition or conditions that the board considers necessary to ensure compliance and to protect adjacent properties.

b. To deny, the board must adopt by resolution findings of fact and conclusions that support denial of the requested variance and by motion deny the issuance of a variance. This motion shall be the board's final action on the request for a variance.

(10) In accordance with section 117-187, a copy of all decisions granting variances for properties in the floodway or flood fringe shall be forwarded to the commissioner of natural resources within ten days of such action.

(11) Whenever an application for a variance has been considered and denied by the board, a similar application for a variance affecting substantially the same parcel shall not be considered again by the board for at least one year from the date of its denial. The board may permit the submittal of a new request for a variance within one year of denial if it finds that the new request or circumstances surrounding the new request have changed significantly.

(12) If a request for variance receives approval of the board, at the applicant's expense, city staff shall record such with the county recorder's office no sooner than ten days following the final action of the board.

(d) *Lapse of variance.* Unless otherwise specified by the board at the time it is authorized, a variance shall become null and void one year after the final action of the board if not initiated or utilized. The city shall notify the variance holder of such a lapse of variance at time of issuance. A variance holder may petition for an extension of time in which to complete or utilize the variance. Such extension shall be requested in writing and filed with the city at least 30 days before the expiration of the original variance. The request for extension shall state facts showing a good faith attempt to complete or use the variance. Such petition shall be presented to the council board for decision.

(e) *Performance security.*

(1) Upon approval of a variance, the city shall be provided, where deemed necessary by the board, with a surety bond, cash escrow, certificate of deposit, securities, or cash deposit prior to the issuing of building permits or initiation of work on the proposed improvements or development. This security shall guarantee conformance and compliance with the conditions of the variance and the provisions of this Code.

(2) The security shall be in the amount equal to the city engineer's or building official's estimated costs of labor and materials for the proposed improvements or development.

(3) The city shall hold the security until completion of the proposed improvements or development and a certificate of occupancy indicating compliance with the provisions of the variance and this Code has been issued by the building official.

(4) Failure to comply with the conditions of the variance or appeal and the provisions of this Code shall result in forfeiture of the security.

(5) Whenever a performance guarantee is imposed by the city, the applicant shall be required to enter into a performance agreement with the city. This agreement is to provide authorization to the city to utilize the posted security and complete stipulated work should the applicant fail to meet the terms and conditions of the permit. Said agreement shall hold harmless the city for completion of the work and address other matters as may be determined by the city attorney.

(Code 1978, § 9.03.07; Ord. No. 73-05, 5-21-1973; Ord. No. 86-2, 8-25-1986; Ord. No. 03-20, 8-25-2003)

**State law reference**— Variances, Minn. Stats. § 462.357, subd. 6(2).

**SECTION 3 SUMMARY**

The following official summary of Ordinance #11-\_\_ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #11-\_\_ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-53 (Variances) to reflect amendments to Minnesota Statute Section 462.357 to remove the definition of undue hardship and replace with a new definition of practical difficulty as it relates to the interpretation of reasonable use.

**SECTION 4 EFFECTIVE DATE**

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the \_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Administrator

**Introduction Date:** \_\_\_\_\_

**Posting Dates:** \_\_\_\_\_

**Adoption Date:** \_\_\_\_\_

**Publication Date:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**CC Regular Session**

7. 5.

**Meeting Date:** 07/26/2011

**By:** Patrick Brama, Administrative Services

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**Title:**

Community Sign Policy

**Background:**

Within the next month, the City of Ramsey will own and operate a community sign located near the Ramsey Municipal Center on US Highway 10. The new sign includes a computerized LED electronic message center. It is housed within a larger sign unit for The COR (Center of Ramsey) that includes tenant space. The purpose of the community sign is to promote city and community organization events. Please see the attached image for reference: "Community Sign Image."

The purpose of this case is to adopt a community sign policy. Adopting a community sign policy would establish both rules and regulations for the use of the community sign. The new Community Sign Policy addresses (1) Who is eligible to use the community sign (2) How to apply for use of the community sign (3) What types of messages are allowed/prohibited (4) What duration messages may be displayed (5) Annually, how often can an organization use the community sign (5) How messages will be prioritized (6) How applications are approved/denied. Attached to this case is a draft of the proposed "Community Sign Policy."

Also attached to this case for review is the proposed "Community Sign Use Application."

**Recommendation:**

Staff recommends that Council, by motion, approve the new Community Sign Policy.

**Funding Source:**

NA

**Council Action:**

Motion to adopt the proposed Community Sign Policy.

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**Attachments**

Community Sign Image

Community Sign Policy

Community Sign Use Application

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Heidi Nelson	Kathy Schmitz	07/21/2011 04:15 PM
Kurt Ulrich	Kurt Ulrich	07/21/2011 04:24 PM
Form Started By: Patrick Brama		Started On: 07/20/2011 10:45 AM
Final Approval Date: 07/21/2011		

The COR Sign (HWY 10)



[LED Reader Board](#)  
(Community Sign)

## COMMUNITY SIGN POLICY

### SECTION 1: SCOPE

- A. BACKGROUND: The City of Ramsey owns and operates a community sign; located at 7665 Highway 10 (near the Ramsey Municipal Center). The sign is a computerized LED electronic message center. It is housed within a larger sign unit for The COR (Center of Ramsey).
- B. PURPOSE: the purpose of the community sign is to promote city and community organization events.

### SECTION 2: CRITERIA/PROCEDURE

- A. ELIGIBLE USERS: Not for profit organizations are eligible users of the community sign. Examples of not for profit and government organizations include (but are not limited to): youth organizations, Lions Clubs, Rotary Clubs, Women of Today, religious institutions, government institutions, educational institutions, senior citizen clubs, etc. For-profit organizations may use the community sign when hosting a non-profit community event with city approval of the Ramsey City Council. Organizations, or the event, must be located within the City of Ramsey.

- B. APPLICATION: "Community Sign Use" applications must be submitted a minimum of 14 days prior to the proposed start date of a message; and, must not be submitted more than six months in advance of the start date of a message. Applications must be received by the City of Ramsey, Administrative Services Department.

"Community Sign Use" applications will be accepted and documented on a first-come-first-serve basis—based on the order in which completed applications are physically received. In the event that too many message requests are received for a particular date, the City of Ramsey reserves right to decide what messages will be played. The city will make a good faith effort to play messages in the order that they were received.

- C. MESSAGE: All messages should be kept as short as possible; with a maximum of three lines totaling 57 characters, 19 characters per line. Messages may contain graphics. NOTE: this sign only allows for low resolution graphics. See Section "Sign Specifications" for more information.

All messages are subject to change by the City of Ramsey and the City of Ramsey is not responsible for errors. Messages that contain, but not limited to the following, will be denied: political campaigns messages, for-profit advertising, religious messages, messages pertaining to illegal activities and any message containing profanity or offensive language. Messages must be of broad community interest.

Messages must conform to Minnesota Department of Transportation (MNDOT) sign regulations: MS Chapter 173—SIGNS & BILLBOARDS ALONG HIGHWAYS. Messages must also comply with City of Ramsey sign regulations: Code of Ordinances Chapter 117—Part II—DIVISION 8. Regulations include, but are not limited to (1) message must remain static for a minimum three seconds (2) message cannot included flashing, scrolling, etc.

- D. DURATION: Messages shall be played no more than 14 days in advance of an event, with a 14 day maximum duration. The length of time a message is displayed and number of times a message is displayed in a given day is at the discretion of the City of Ramsey.
- E. ANNUAL USE: Organizations are limited to a maximum of four messages per year.
- F. MESSAGE PRIORITY: The City of Ramsey reserves the right to prioritize the order of all messages played on the community sign. Messages from the City of Ramsey, along with any urgent/emergency notices, will take precedence over community messages.
- G. CHARGE: Use of the community sign is provided at no charge.
- H. APPROVAL: Messages will be reviewed and approved by the City Administrator; or, his/her designee.

### SECTION 3: SIGN SPECIFICATIONS

- A. SPECIFICATIONS:
  - Type: LED (Light Emitting Diode) Electronic Message Center
  - Size: 31.5" high by 389.59" wide
  - Resolution: 40 pixels high by 176 pixels wide
  - Programming: Stationary or scrolling abilities



# Community Sign Use Application

IMPORTANT: Please review the "Community Sign Policy" before completing this application.

## CONTACT INFORMATION:

### Organization/Institution

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

### Contact Person

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

## MESSAGE INFORMATION:

### Message Details:

Proposed Start and End Date: \_\_\_\_\_

Proposed Message:

\_\_\_\_\_

\_\_\_\_\_

### Message Background:

What is the event you are advertising:

\_\_\_\_\_

\_\_\_\_\_

Please explain how event will serve a broad community purpose:

\_\_\_\_\_

\_\_\_\_\_

### Application Return Information

City of Ramsey  
Attn: Administration Department  
7550 Sunwood Drive NW  
Ramsey, MN 55303

EMAIL: [webmaster@ci.ramsey.mn.us](mailto:webmaster@ci.ramsey.mn.us)

### City Office Use Only

Date Received: \_\_\_\_\_

Received by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Approval Date: \_\_\_\_\_

**CC Regular Session**

**7. 6.**

**Meeting Date:** 07/26/2011

**By:** Amy Dietl, Administrative Services

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**Title:**

Review August Meeting Calendar

**Background:**

In reviewing the August meeting calendar, it was noted that two City Council meeting dates conflict with other city events.

First, Night to Unite is always held the first Tuesday of every August. This year, it falls on Tuesday, August 2. This would typically be a City Council Work Session evening.

Second, the city is conducting a Special Election to fill a vacancy in Ward 4 on Tuesday, August 16, 2011. State Statute prohibits conducting City Council meetings on the day that an election is held. Again, this would typically be a City Council Work Session evening.

*Note: The Public Works meeting will be held on Monday, August 15th.*

**Recommendation:**

Consider cancelling the August 2 and August 16 City Council Work Session meetings.

**Funding Source:**

n/a

**Council Action:**

Motion to cancel the August 2 and August 16 City Council Work Session meetings.

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**Form Review**

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

07/20/2011 05:16 PM

Form Started By: Amy Dietl

Started On: 07/20/2011 11:25 AM

Final Approval Date: 07/20/2011