

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday August 9, 2011**  
**7:00 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Approve Agenda**
- 5. Consent Agenda**
  1. Receive Cash & Investments for Period Ending June 30, 2011
  2. Receive Cash & Investments for Period Ending July 31, 2011.
  3. Note the following Boards and Commissions meeting minutes:  
  
Joint Planning Commission and City Council meeting minutes dated Thursday, June 2, 2011  
Planning Commission meeting minutes dated Thursday, June 2, 2011  
Environmental Policy Board meeting minutes dated Monday, June 6, 2011  
Economic Development Authority meeting minutes dated Thursday, June 9, 2011
  4. Approval for Exemption for a Gambling License for the Wounded Warriors Guide Service, Inc at Game Fair.
  5. Approve Assignment and Assumption of Agreement between Northstar Corridor Development Authority and the City of Ramsey
  6. Approve License Applications
  7. Consider Designation of Prize Proceeds to Employee Year-End Appreciation Banquet
  8. Adopt Resolution #11-09-XXX Requesting Grant from State's 2012 Capital Budget for US 10/CSAH (Armstrong)Interchange Project
  9. Adopt Resolution #11-08-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of July 21 through August 4, 2011
  10. Report from Public Works
- 6. Public Hearing**
- 7. Council Business**

1. Consider Sanitary Sewer Options for the Property Located at 5220 156th Lane NW
2. Consider Installation of Permanent Power for City Happy Days Event
3. Consider Introducing Ordinance to Change Civic Center Drive to Veteran's Drive.
4. Adopt Ordinance to Amend City Code Section 117-53 Entitled Variances
5. Consider Award of Contract for Improvement Project #10-22, Ramsey Municipal Parking Facility
8. **Mayor/Council/Staff Input**
9. **Adjournment**

**CC Regular Session**

**5. 1.**

**Meeting Date:** 08/09/2011

**By:** Diana Lund, Finance

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**Title:**

Receive Cash & Investments for Period Ending June 30, 2011

**Background:**

Report on the City's cash and investments for the period ending June 30, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending June 30, 2011 in comparison to year-ending December 31, 2010. December 2010 numbers reflect final audited numbers.

**Council Action:**

None required. Informational only.

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**Attachments**

Cash & Investments for Period Ending June 30, 2011

Cash Balances on Major City Funds - June 30, 2011

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

**Reviewed By**

Amy Dietl

**Date**

08/03/2011 03:27 PM

Started On: 07/29/2011 01:39 PM

Final Approval Date: 08/03/2011

**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended June, 2011**

	<b>June-11</b>	<b>2011</b>
	<b>CURRENT MONTH</b>	<b>YEAR-TO-DATE</b>
<b>CASH AND TEMPORARY INVESTMENTS</b>		
<b>BEGINNING BALANCE</b>	\$ 42,413,459.11	\$ 44,417,829.93
<b>CASH INFLOWS:</b>		
Daily Deposit	1,007,657.98	2,890,974.06
Tax Settlements	3,226,000.00	3,461,998.83
U/B Receipts	80,976.71	1,613,992.36
Credit Cards	1,660.16	1,660.16
Interest Earnings [Net of Interest Paid on Investments]	164,062.69	488,107.45
NSF/Expired City Checks [More than 6 months]		
<b>TOTAL CASH INFLOW</b>	<b>\$ 4,480,357.54</b>	<b>\$ 8,456,732.86</b>
<b>TOTAL CASH AVAILABLE</b>	<b>\$ 46,893,816.65</b>	<b>\$ 52,874,562.79</b>
<b>CASH OUTFLOWS:</b>		
Prepaid Checks	378,905.98	\$ 2,551,960.49
Bills Lists	1,043,856.73	2,941,346.24
Pay Estimates	91,880.07	165,155.31
Payroll - Net	270,806.10	1,737,458.82
Flex Reimbursement	5,631.51	39,145.74
Void Checks/Dormant Checks Paid	(195.57)	(115,379.39)
Debt Service	440,460.00	892,403.75
Miscellaneous [Bank Charges; etc.]		-
<b>TOTAL CASH OUTFLOW</b>	<b>\$ 2,231,344.82</b>	<b>\$ 8,212,090.96</b>
<b>POOLED CASH AND TEMPORARY INVESTMENTS</b>		
<b>ENDING BALANCE</b>	<b>\$ 44,662,471.83</b>	<b>\$ 44,662,471.83</b>
<b>MEMO - NET 2010 CASH INFLOW ( OUTFLOW)</b>	<b>2,249,012.72</b>	<b>244,641.90</b>
<b>INVESTMENT PORTFOLIO SUMMARY</b>		
<b>BEGINNING BALANCE</b>	\$ 39,856,762.55	\$ 41,467,058.94
Purchases	1,474,968.35	8,749,968.35
Maturities/Sales	(2,067,072.08)	(10,952,368.47)
<b>ENDING BALANCE</b>	<b>\$ 39,264,658.82</b>	<b>\$ 39,264,658.82</b>

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	314,693.39			314,693.39 314,693.39	256,633	1.50%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR2OM1		750,000.00	0.00	750,000.00	750,000	1.25%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	1,000,000.00	0.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134G1LS105S	500,000.00		0.00	500,000.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A70BG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
								9,250,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	-	250,000.00	0.00	250,000.00	250,000	1.25%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLU	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	-	146,000.00	0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAR	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B	11971	100,000.00		100,000.00	0.00	100,000	3.70%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		0.00	100,000.00	100,000	2.70%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL BA	32702	100,000.00		0.00	100,000.00	100,000	5.20%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		150,000.00	0.00	150,000	1.25%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		100,000.00	0.00	100,000	5.35%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FI	58191	100,000.00		100,000.00	0.00	100,000	3.70%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANI	33492	100,000.00		0.00	100,000.00	100,000	1.45%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BANF	254670G48	-	248,000.00	0.00	248,000.00	248,000	0.85%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BANF	05649	250,000.00		250,000.00	0.00	250,000	2.45%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	-	100,000.00	0.00	100,000.00	100,000	1.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	36160TQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	-	200,000.00	0.00	200,000.00	200,000	0.65%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		100,000.00	0.00	100,000	3.70%
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANK	51210SG47	-	249,000.00	0.00	249,000.00	249,000	1.00%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		100,000.00	0.00	100,000	4.70%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BA	58403BUW4	-	100,000.00	0.00	100,000.00	100,000	1.10%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGL	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		0.00	100,000.00	100,000	1.75%
091229B	6/29/2011	ICD SEC	CD-PARAGON COMM	35100	250,000.00		250,000.00	0.00	250,000	1.60%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		100,000.00	0.00	100,000	5.70%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		0.00	100,000.00	100,000	5.05%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		150,000.00	0.00	150,000	1.50%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2011	SOLD/	BV	PAR	YTM
					BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		0.00	100,000.00	100,000	2.70%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	-	100,000.00	0.00	100,000.00	100,000	0.85%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		100,000.00	0.00	100,000	2.60%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
090512	11/14/2011	ICD SEC	CD-TENNESEE COMI	35296	100,000.00		0.00	100,000.00	100,000	2.60%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		100,000.00	0.00	100,000	1.25%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		225,000.00	0.00	225,000	1.00%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CC	58009	100,904.93		0.00	100,904.93	100,000	0.90%
081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
								6,568,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	92,029.09		13,593.80	78,435.29	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		91,321.72	468,316.87	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT E	45383XBJ7	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		0.00	500,000.00	500,000	6.21%
								1,346,752.16		
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		18,456.61	-898.58	100,000	5.00%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		150,000.00	0.00	150,000	0.65%
070620	6/1/2011	Northland	EASTERN IOWA COM	27654-WR-8	385,000.00		385,000.00	0.00	385,000	5.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		0.00	400,000.00	400,000	4.50%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		32,395.81	76,851.68	471,937	5.00%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		105,000.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2		150,000.00	0.00	150,000.00	150,000	5.20%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8		250,000.00	0.00	250,000.00	250,000	5.75%
110608	2/1/2017	Northland	WADENA MN BAB	930217-JD-7		95,000.00	0.00	95,000.00	95,000	3.94%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00-	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		8,927.33	14,871.62	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#15	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00-	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#15	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEMONT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-0	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA COM	250097-YR-7		265,000.00	0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNMA	3136FR-EV-1		250,000.00	0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00-	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM C	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%

2011 CASH AND INVESTMENT ACTIVITY

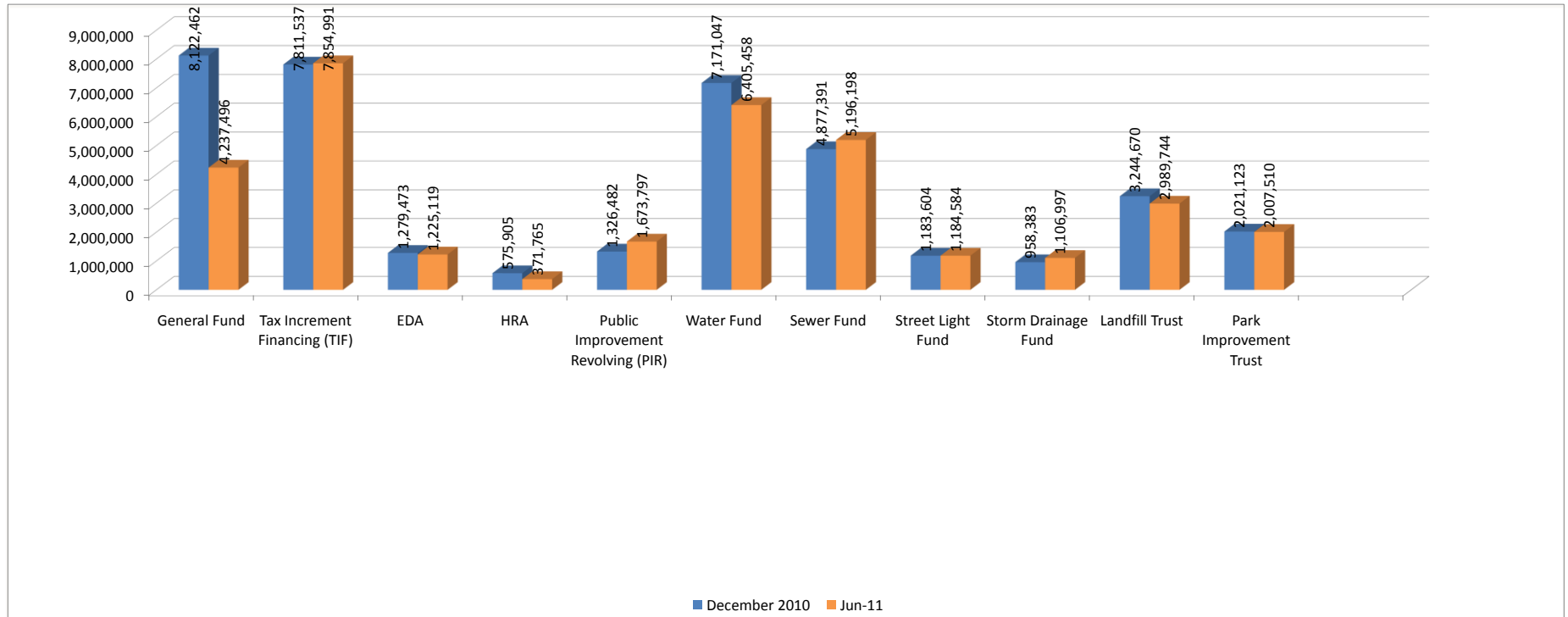
CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL		MATURE	PRIN BAL		
					1/1/2011	2011	2011	12/31/2011		
110301A	6/1/2015	Northland	DES MOINES IA COM	250097-YS-5		100,000.00	0.00	100,000.00	100,000	2.50%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		750,000.00	0.00	750,000	3.00%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00-	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8-	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		31,711.50	85,542.56	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9		285,000.00	0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								<u>12,088,367.28</u>		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD-CDARs Program		1,000,000.00		1,000,000.00	0.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD-CDARs Program		1,021,440.62		1,021,440.63	-0.01	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00	36,968.35	0.00	1,036,968.35	1,000,000	
090528G	5/28/2010	VILLAGE	CD-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	<u>558,356.00</u>	500,000	4.70%
								<u>3,140,670.43</u>		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST.	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		83,560.36	9,803.99	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LCS	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		0.00	1,000,000.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		7,933.53	34,082.39	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		17,788.03	60,657.69	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		23,211.64	110,790.64	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		12,530.44	96,448.98	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		16,496.13	55,595.46	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		31,634.68	121,498.62	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		37,343.60	180,692.40	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		35,211.94	83,986.08	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		18,904.22	51,277.36	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		462.91	<u>3,177.28</u>	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERII	312904GT6C	6,645.69		969.18	<u>5,676.51</u>	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		321.51	3,486.73	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		421.36	3,865.30	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	500,000.00	0.00	500,000	1.61%
110525	11/25/2019	UBS	FHLMC	3134G2FQO		500,000.00	0.00	500,000.00	500,000	1.09%
110526	11/26/2018	UBS	FHLB	313373R38		500,000.00	0.00	500,000.00	500,000	2.00%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9		1,000,000.00	0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4		500,000.00	0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		286.93	3,163.32	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	13,000.00		2,000.00	11,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		31,972.37	1,386.91	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		14,581.01	-0.03	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		359.14	1,413.24	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		18,328.55	3,267.97	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		0.00	1,000,000.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		20,203.54	-0.21	500,000.00	3.90%
								<u>6,555,270.63</u>		
Money Mkt							0.00	0.00		
TOTAL INVESTMENTS					41,467,058.94	8,749,968.35	10,952,368.47	39,264,658.82		

2011 CASH AND INVESTMENT ACTIVITY

<u>CITY</u> <u>INVEST #</u>	<u>STATED</u> <u>MAT</u> <u>DATE</u>	<u>BROKER</u>	<u>SECURITY</u> <u>DESCRIP</u>	<u>CUSIP</u>	<u>PRIN</u> <u>BAL</u> <u>1/1/2011</u>	<u>PURCH</u> <u>2011</u>	<u>SOLD/</u> <u>MATURE</u> <u>2011</u>	<u>BV</u> <u>PRIN</u> <u>BAL</u> <u>12/31/2011</u>	<u>PAR</u>	<u>YTM</u>
			Unamortized Premiums		989,698.40	123,830.15		1,113,528.55		
			Unamortized Discounts		(2,829,705.74)	-2,609.38		-2,832,315.12		
			Village Bank Checking		4,142,232.77	19,518,701.69	19,193,366.25	4,467,568.21		
			Money Market Accounts		648,545.56	2,000,485.81		2,649,031.37		
			Net Cash and Investments		44,417,829.93	30,390,376.62	30,145,734.72	44,662,471.83		

CASH BALANCES FOR PERIOD ENDING June 30, 2011

Major City Funds



\*\*Significant Change in Water Fund: Internal Loan for Municipal Center - \$1M

**CC Regular Session**

**5. 2.**

**Meeting Date:** 08/09/2011

**By:** Diana Lund, Finance

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**Title:**

Receive Cash & Investments for Period Ending July 31, 2011.

**Background:**

Report on the City's cash and investments for the period ending July 31, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending July 31, 2011 in comparison to year-ending December 31, 2010. December 2010 numbers reflect final audited numbers.

**Council Action:**

None required. Informational only.

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**Attachments**

Cash & Investments for Period Ending July 31, 2011

Cash Balances on Major City Funds - July 31, 2011

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

**Reviewed By**

Amy Dietl

**Date**

08/03/2011 03:27 PM

Started On: 07/29/2011 01:43 PM

Final Approval Date: 08/03/2011

**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended July, 2011**

	July-11 CURRENT MONTH	2011 YEAR-TO-DATE
<b>CASH AND TEMPORARY INVESTMENTS</b>		
<b>BEGINNING BALANCE</b>	\$ 44,662,471.83	\$ 44,417,829.93
<b>CASH INFLOWS:</b>		
Daily Deposit	97,792.14	2,988,766.20
Tax Settlements	3,156,626.22	6,618,625.05
U/B Receipts	31,289.70	1,645,282.06
Credit Cards	8,129.30	9,789.46
Interest Earnings [Net of Interest Paid on Investments]	113,109.03	601,216.48
NSF/Expired City Checks [More than 6 months]		
<b>TOTAL CASH INFLOW</b>	<b>\$ 3,406,946.39</b>	<b>\$ 11,863,679.25</b>
<b>TOTAL CASH AVAILABLE</b>	<b>\$ 48,069,418.22</b>	<b>\$ 56,281,509.18</b>
<b>CASH OUTFLOWS:</b>		
Prepaid Checks	389,546.39	\$ 2,941,506.88
Bills Lists	628,801.19	3,570,147.43
Pay Estimates	768,084.07	933,239.38
Credit Cards	373.75	373.75
Payroll - Net	303,290.77	2,040,749.59
Flex Reimbursement	4,203.93	43,349.67
Void Checks/Dormant Checks Paid	(55.41)	(115,434.80)
Debt Service	17,173.75	909,577.50
Miscellaneous [Bank Charges; etc.]		-
<b>TOTAL CASH OUTFLOW</b>	<b>\$ 2,111,418.44</b>	<b>\$ 10,323,509.40</b>
<b>POOLED CASH AND TEMPORARY INVESTMENTS</b>		
<b>ENDING BALANCE</b>	<b>\$ 45,957,999.78</b>	<b>\$ 45,957,999.78</b>
<b>MEMO - NET 2010 CASH INFLOW ( OUTFLOW)</b>	<b>1,295,527.95</b>	<b>1,540,169.85</b>
<b>INVESTMENT PORTFOLIO SUMMARY</b>		
<b>BEGINNING BALANCE</b>	<b>\$ 39,264,658.82</b>	<b>\$ 41,467,058.94</b>
Purchases	5,697,000.00	14,446,968.35
Maturities/Sales	(4,653,047.72)	(15,605,416.19)
<b>ENDING BALANCE</b>	<b>\$ 40,308,611.10</b>	<b>\$ 40,308,611.10</b>

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2011	SOLD/ MATURE	BV PRIN BAL	PAR	YTM
					1/1/2011		2011	12/31/2011		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	314,693.39			314,693.39 314,693.39	256,633	1.50%
110714A	1/12/2012	4M	Term Series 4M		-	2,000,000.00		2,000,000.00	2,000,000	0.20%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR2OMI		750,000.00	0.00	750,000.00	750,000	1.25%
110714C	1/13/2012	BOW	CD-BOW	102992		1,000,000.00	0.00	1,000,000.00	1,000,000	0.26%
110714D	4/13/2012	BOW	CD-BOW	102993		1,000,000.00	0.00	1,000,000.00	1,000,000	0.32%
110727	1/27/2017	BOW	FHLB	313374T34-0V0		500,000.00	0.00	500,000.00	500,000	2.35%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	1,000,000.00	0.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134G1LS105S	500,000.00		500,000.00	0.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A7OBG	1,000,000.00		0.00	1,000,000.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	1.40%
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		1,000,000.00	0.00	1,000,000	2.00%
								10,250,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	-	250,000.00	0.00	250,000.00	250,000	1.25%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLU	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERJ	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERJ	3510	100,000.00		0.00	100,000.00	100,000	3.50%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	-	146,000.00	0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLL	34862	100,000.00		0.00	100,000.00	100,000	4.95%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAI	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR B	11971	100,000.00		100,000.00	0.00	100,000	3.70%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		100,000.00	0.00	100,000	2.70%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL B	32702	100,000.00		0.00	100,000.00	100,000	5.20%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		150,000.00	0.00	150,000	1.25%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		100,000.00	0.00	100,000	5.35%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FII	58191	100,000.00		100,000.00	0.00	100,000	3.70%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANI	33492	100,000.00		0.00	100,000.00	100,000	1.45%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BAN	254670G48	-	248,000.00	0.00	248,000.00	248,000	0.85%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BAN	05649	250,000.00		250,000.00	0.00	250,000	2.45%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		0.00	100,000.00	100,000	4.80%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	-	100,000.00	0.00	100,000.00	100,000	1.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		0.00	100,000.00	100,000	2.90%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	36160TQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	-	200,000.00	0.00	200,000.00	200,000	0.65%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		100,000.00	0.00	100,000	3.70%
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		0.00	200,000.00	200,000	1.90%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANK	51210SG47	-	249,000.00	0.00	249,000.00	249,000	1.00%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		100,000.00	0.00	100,000	4.70%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BA	58403BUW4	-	100,000.00	0.00	100,000.00	100,000	1.10%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGL	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EU)	27150	100,000.00		0.00	100,000.00	100,000	1.75%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
	MAT DATE				BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
091229B	6/29/2011	ICD SEC	CD-PARAGON COM	35100	250,000.00		250,000.00	0.00	250,000	1.60%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		100,000.00	0.00	100,000	5.70%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		0.00	100,000.00	100,000	5.05%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		150,000.00	0.00	150,000	1.50%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		100,000.00	0.00	100,000	2.70%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	-	100,000.00	0.00	100,000.00	100,000	0.85%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		100,000.00	0.00	100,000	2.60%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
090512	11/14/2011	ICD SEC	CD-TENNESEE COMI	35296	100,000.00		0.00	100,000.00	100,000	2.60%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		100,000.00	0.00	100,000	1.25%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		225,000.00	0.00	225,000	1.00%
100910	9/12/2011	ICD SEC	CD-WOODLANDS CC	58009	100,904.93		0.00	100,904.93	100,000	0.90%
081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE'	19861	100,000.00		0.00	100,000.00	100,000	2.60%
								6,368,904.93		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	92,029.09		17,602.63	74,426.46	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		105,671.23	453,967.36	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT E	45383XBJ7'	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		500,000.00	0.00	500,000	6.21%
								828,393.82		
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		18,456.61	-898.58	100,000	5.00%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		150,000.00	0.00	150,000	0.65%
070620	6/1/2011	Northland	EASTERN IOWA COM	27654-WR-8	385,000.00		385,000.00	0.00	385,000	5.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		400,000.00	0.00	400,000	4.50%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		32,395.81	76,851.68	471,937	5.00%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		105,000.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2		150,000.00	0.00	150,000.00	150,000	5.20%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8		250,000.00	0.00	250,000.00	250,000	5.75%
110608	2/1/2017	Northland	WADENA MN BAB	930217-JD-7		95,000.00	0.00	95,000.00	95,000	3.94%
110714B	10/1/2016	Northland	WAUWATO WIS REF	943504-R2-8		300,000.00	0.00	300,000.00	300,000	1.90%
110715	10/22/2014	Northland	CD-BMW BANK	00568P-YZ-4		147,000.00	0.00	147,000.00	147,000	1.55%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00-	806705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		8,927.33	14,871.62	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#15	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00-	806705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#15	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEMONT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA COM	250097-YR-7		265,000.00	0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNMA	3136FR-EV-1		250,000.00	0.00	250,000.00	250,000	3.00%

2011 CASH AND INVESTMENT ACTIVITY

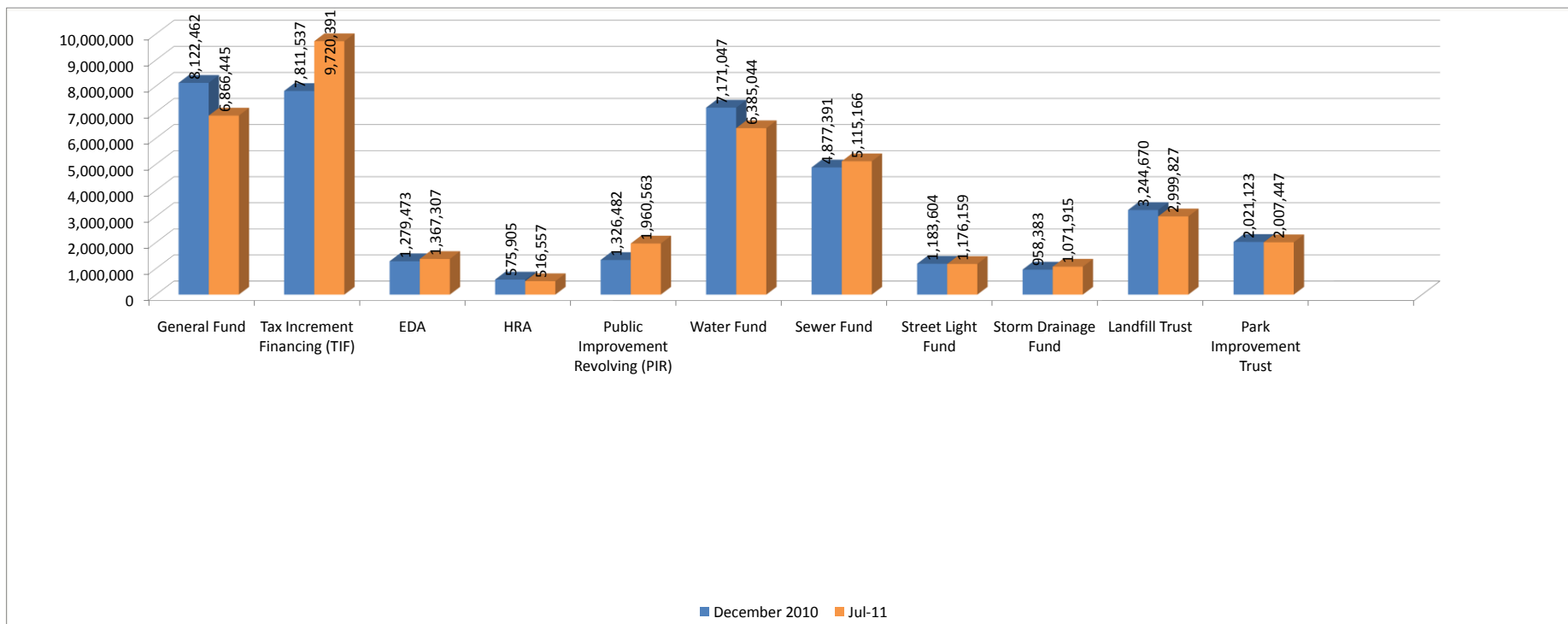
CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2011	SOLD/	BY	PAR	YTM
					BAL 1/1/2011		MATURE 2011	PRIN BAL 12/31/2011		
090630C	12/30/2014	Northland	MCGREGOR ISD #00-	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CON	250097-YS-5		100,000.00	0.00	100,000.00	100,000	2.50%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		750,000.00	0.00	750,000	3.00%
090420B	11/1/2015	Northland	BURLINGTON VT PL	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00-	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		35,509.56	81,744.50	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9		285,000.00	0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								<u>12,131,569.22</u>		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD-CDARs Program		1,000,000.00		1,000,000.00	0.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD-CDARs Program		1,021,440.62		1,021,440.63	-0.01	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00	36,968.35	0.00	1,036,968.35	1,000,000	
090528G	5/28/2010	VILLAGE	CD-CDARs Program		1,021,440.63		0.00	1,021,440.63	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								<u>3,140,670.43</u>		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		92,336.80	1,027.55	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		1,000,000.00	0.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		8,848.00	33,167.92	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		18,910.31	59,535.41	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		26,325.84	107,676.44	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		14,538.02	94,441.40	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		18,918.42	53,173.17	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		37,265.05	115,868.25	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		42,145.78	175,890.22	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		35,904.10	83,293.92	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		19,900.91	50,280.67	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		508.82	3,131.37	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERI	312904GT6C	6,645.69		1,136.27	5,509.42	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		370.12	3,438.12	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		458.43	3,828.23	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	500,000.00	0.00	500,000	1.61%
110719	7/19/2016	UBS	FNMA	3136FRYJ6		750,000.00	0.00	750,000.00	750,000	1.25%
110525	11/25/2019	UBS	FHLMC	3134G2FQ0		500,000.00	0.00	500,000.00	500,000	1.09%
110526	11/26/2018	UBS	FHLB	313373R38		500,000.00	0.00	500,000.00	500,000	2.00%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9		1,000,000.00	0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4		500,000.00	0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LU0	3,450.25		314.38	3,135.87	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	13,000.00		2,000.00	11,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394KSD2	33,359.28		31,972.37	1,386.91	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		14,581.01	-0.03	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		442.12	1,330.26	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		18,332.10	3,264.42	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		1,000,000.00	0.00	750,000	1.15%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	2011 CASH AND INVESTMENT ACTIVITY		SOLD/ MATURE 2011	BV		PAR	YTM
					PRIN BAL 1/1/2011	PURCH 2011		PRIN BAL 12/31/2011	BAL		
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		20,203.54	-0.21	500,000.00		3.90%
								5,274,379.31			
Money Mkt							0.00	0.00			
TOTAL INVESTMENTS					41,467,058.94	14,446,968.35	15,605,416.19	40,308,611.10			
			Unamortized Premiums		989,698.40	125,705.15		1,115,403.55			
			Unamortized Discounts		(2,829,705.74)	-2,609.38		-2,832,315.12			
			Village Bank Checking		4,142,232.77	27,605,631.16	26,030,673.96	5,717,189.97			
			Money Market Accounts		648,545.56	2,000,564.72	1,000,000.00	1,649,110.28			
			Net Cash and Investments		44,417,829.93	44,176,260.00	42,636,090.15	45,957,999.78			

CASH BALANCES FOR PERIOD ENDING July 31, 2011

Major City Funds



\*\*Significant Change in Water Fund: Internal Loan for Municipal Center - \$1M

**CC Regular Session**

**5.3.**

**Meeting Date:** 08/09/2011

**By:** JoAnn Shaw, Community Development

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**Title:**

Note the following Boards and Commissions meeting minutes:

Joint Planning Commission and City Council meeting minutes dated Thursday, June 2, 2011

Planning Commission meeting minutes dated Thursday, June 2, 2011

Environmental Policy Board meeting minutes dated Monday, June 6, 2011

Economic Development Authority meeting minutes dated Thursday, June 9, 2011

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**Attachments**

Planning/City Council Joint meeting 6.2.11

Planning 6.2.11

EPB 6.6.11

EDA 6.9.11

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: JoAnn Shaw

**Reviewed By**

Amy Dietl

**Date**

08/03/2011 03:27 PM

Started On: 08/02/2011 11:05 AM

Final Approval Date: 08/03/2011

**PLANNING COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a special joint meeting on Thursday, June 2, 2011, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Chairperson Gary Levine  
                                  Commissioner Randy Bauer  
                                  Commissioner Ralph Brauer  
                                  Commissioner Robert Schiller  
                                  Commissioner Gary Van Scoy

Members Absent:           Commissioner Andrew Dunaway  
                                  Commissioner Joseph Field

Council Members Present:  Mayor Bob Ramsey  
                                  Councilmember Randy Backous  
                                  Councilmember David Elvig  
                                  Councilmember Jason Tossey

Council Members Absent:  Councilmember Colin McGlone  
                                  Councilmember Jeffrey Wise

Also Present:               City Administrator Kurtis Ulrich  
                                  Senior Planner Tim Gladhill  
                                  Economic Development/Marketing Manager Aaron Backman

**CALL TO ORDER**

Chairperson Levine called the special joint meeting to order at 5:38 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Commissioner Van Scoy, seconded by Councilmember Tossey, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Schiller, and Van Scoy. Mayor Ramsey, Councilmembers Tossey, Backous, Elvig. Voting No: None. Absent: Commissioners Dunaway and Field, Councilmembers McGlone and Wise.

## **APPROVE PLANNING COMMISSION MINUTES**

There were none.

## **NOTE CITY COUNCIL MINUTES**

The Council minutes were noted.

## **PUBLIC HEARINGS/COMMISSION BUSINESS**

### **Case #1: Discuss Development Review Process, Regulations, Standards and Development Fees**

Senior Planner Gladhill presented the Staff Report.

Councilmember Elvig stated there has been some pressure on the Council to keep the fees more competitive with other cities to be sure Ramsey's fees do not hinder development. He noted he was not sure if there were sufficient fees over the years and he was reluctant to bring the fees down. He did not want to have to raise the fees in time, having residents pay in the long run.

Mayor Ramsey stated he did not see a problem with the current fees. He questioned how to qualify that the builders and residents are getting what they pay for in a building permit. He suggested looking into the next five permits to watch how much work goes into them internally and document the staff time. That could be compared to what the consumer pays for in the permit.

Councilmember Tossey stated he was tentative regarding the fact that the builder has to pay a fee to build, and the City retains \$100 of that fee in setting up an erosion control escrow. That fee is kept in an escrow account that doesn't grow interest. He suggested rather than giving a subsidy on the back end, the fee can be reduced on the front end and thereby, make it more competitive.

Councilmember Backous stated he had been appalled at the Park dedication fees. He indicated when he was on the Park and Recreation Commission, he found Ramsey's fees were lower than those nearby. He stated it is more important to break even, and the City should be determining whether the fees cover the costs. If the costs are covered and the City's fees are still quite a bit different than neighboring communities, they should be reconsidered.

Senior Planner Gladhill noted as the 2040 Comp Plan moves closer, staff may have to look at all the management plans again.

Councilmember Tossey explained he spoke with Senior Planner Gladhill that day and asked how many building permits were issued in the current year. There were 9. Of those fees, the City kept \$100 each for a total of \$900. He said he felt the City did not need to take that amount from the builders. He suggested the money be deducted from escrow if the soils become an issue.

City Engineer Himmer explained the \$100 fee has been on the books since 2006. However, it wasn't collected until just last year. There was staff time to set up the accounts this fee goes to. The fee was based on recommendations and on the Capital Improvement Plan. The fees cover the staff costs to set up the accounts, inspections that occur, software and permits.

Mayor Ramsey stated he viewed the \$100 administrative fee for erosion control escrow as minimal. He suggested that the building permit fee be a flat fee instead of 2% of the value of a single family home, for example.

Senior Planner Gladhill responded he understood the percentage is based on the State Building Code, and offered to check on that.

Commissioner Van Scoy questioned how the value of a fee is determined.

Senior Planner Gladhill explained there are benchmarks, and historical data can be used as well.

Commissioner Van Scoy asked whether the item will come back to the Planning Commission.

Senior Planner Gladhill noted the issue will be brought to the Council, though he will keep the Planning Commission apprised of decisions. He noted he is looking for ways to improve the review process.

**Case #2: Discuss Employment District Concepts for West of Armstrong Boulevard and South of Highway 10**

Senior Planner Gladhill presented the Staff Report.

Councilmember Elvig left at 6:26 p.m.

Mayor Ramsey stated he is satisfied with the Office Park on the south side of Highway 10. He is not in favor of more industrial use on the north side. He suggested that area should be more retail.

Commissioners Van Scoy and Levine, and Councilmember Tossey agreed.

Senior Planner Gladhill questioned if both bodies are comfortable with the new zoning district. He noted this was created in the 2030 Comp Plan and will now need to amend the zoning ordinance to officially create it.

Consensus was reached that both the Planning Commission and City Council agreed with the new zoning district.

City Engineer Himmer pointed out there is a buffer around the area so it doesn't go right into low density housing. Staff will work at trying to find a good way to transition into the area.

Commissioner Van Scoy asked how the land can be accessed.

Senior Planner Gladhill explained it has been difficult to plan with the frequent changes to Armstrong Boulevard. He said he is unsure there would be a direct access to Highway 10. Staff will be working with MnDOT and their new policies.

Commissioner Van Scoy asked what the impact would be of having a river next to the area.

Mayor Ramsey replied the likelihood of a river crossing being built at Armstrong Boulevard is very slim. The interchange is being constructed to accommodate a river crossing some day, but it is a long way off. He added this does not have any bearing on where the office park is located.

**Case #3: Review Outside Storage and Employment Districts**

Senior Planner Gladhill presented the Staff Report. He questioned whether further clarification should be added to surfacing and screening requirements and clarified this is focused on the industrial area; not the commercial areas.

Councilmember Backous asked if these businesses are along the rail.

Senior Planner Gladhill answered some are.

Councilmember Backous noted there have been discussions regarding screening and it is needed for appearance near the rail.

Economic Development/Marketing Manager Backman explained Hanson Building Products has 40,000 square feet of area, and another 2,700 square feet of office space. The owner wants to expand and stay in Ramsey. The business is along the railroad tracks. There are semis going in and out with siding and roofing products. This is cyclical throughout the year. The trucks need to be unloaded when they come in. The owner would like to have the business along Highway 10. The screening would require more than a fence.

Chairperson Levine stated he prefers to clarify the policy; however, there are individual needs and they must be addressed.

Commissioner Brauer pointed out there are abandoned properties and those that have been left to deteriorate.

Senior Planner Gladhill explained the policy can require those types of places be cleaned up. He noted he would be using code enforcement to deal with this issue.

**Case #4: Legislative Update**

Mayor Ramsey noted the Governor signed into law the variance ordinance. The cities now have flexibility to issue variances in certain instances. A revised variance ordinance will be submitted to the Council at the July meeting. This variance ordinance is effective immediately.

### **COMMISSION/STAFF INPUT**

- 1) Councilmember Backous reminded the Bodies of a benefit for David Jeffrey at the Fountains of Ramsey, on Sunday, June 5, from 2:00 to 5:00 p.m.

### **ADJOURNMENT**

Motion by Councilmember Tossey, seconded by Commissioner Van Scoy, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Bauer, Brauer, and Schiller, and Mayor Ramsey, Councilmembers Tossey, Backous, Elvig. Voting No: None. Absent: Commissioners Dunaway and Field, Councilmembers McGlone and Wise.

The regular meeting of the Planning Commission adjourned at 6:58 p.m.

Respectfully submitted,

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Tim Gladhill  
Senior Planner

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

Drafted by Chris Moksnes  
*TimeSaver Off Site Secretarial, Inc.*

**PLANNING COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, June 2, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Chairperson Gary Levine  
                                  Commissioner Randy Bauer  
                                  Commissioner Ralph Brauer  
                                  Commissioner Robert Schiller  
                                  Commissioner Gary Van Scoy

Members Absent:           Commissioner Andrew Dunaway  
                                  Commissioner Joseph Field

Also Present:               Senior Planner Tim Gladhill  
                                  Economic Development/Marketing Manager Aaron Backman  
                                  Associate Planner/Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Levine called the regular meeting to order at 7:13 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Commissioner Bauer, seconded by Commissioner Van Scoy, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Van Scoy, Brauer, and Schiller. Voting No: None. Absent: Commissioners Dunaway and Field.

**APPROVE PLANNING COMMISSION MINUTES**

Motion by Commissioner Van Scoy, seconded by Commissioner Schiller, to approve the following minutes as presented:

- 1) Planning Commission public hearing and regular meeting minutes dated May 5, 2011.
- 2) Planning Commission public hearing and regular meeting minutes dated May 19, 2011.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioners Dunaway and Field.

## **NOTE CITY COUNCIL MINUTES**

The Council minutes were noted.

## **PUBLIC HEARINGS/COMMISSION BUSINESS**

**Case #1: Public Hearing – Consider Amendment to Chapter 117 of City Code Relating to Required Depth of Topsoil; Case of City of Ramsey**

### **Public Hearing**

Chairperson Levine called the public hearing to order at 7:14 p.m.

### **Presentation**

Associate Planner/Environmental Coordinator Anderson presented the Staff Report.

### **Citizen Input**

None.

The public hearing closed at 7:16 p.m.

### **Commission Business**

Commissioner Bauer questioned why the change was made from 4 to 6 inches to begin with.

Associate Planner/Environmental Coordinator Anderson explained the Council passed the change to go to 6 inches because adding two inches insured there was enough substance to retain water in response reducing the specification of topsoil required. Also, it was difficult to find the materials to make the mix for requiring only 4 inches under the current ordinance.

Commissioner Van Scoy suggested the action seems counterintuitive. He questioned whether there was data to support the theory that water retention would increase.

City Engineer Himmer explained staff prepared an original mix of topsoil originally to help with water retention, since that was a large issue to address in the area. This did seem to help. However this ordinance is only one year old, and in that time it has been determined that this is an expensive mix of topsoil to use, and causes hardships with developments in progress. There is no scientific data to show how much water savings there will be. The reason for reducing to 4 inches is to alleviate the cost and hardships while still retaining water.

Motion by Chairperson Levine, seconded by Commissioner Brauer, to recommend that City Council adopt Ordinance #11-\_\_ Amending the Required Depth of Topsoil from Six (6) to Four (4) Inches.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Brauer, and Schiller. Voting No: Commissioner Van Scoy. None. Absent: Commissioners Dunaway and Field.

**Case #2: Consider Amendment to Master Park and Trail Map**

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Commission Business**

Motion by Chairperson Levine, seconded by Commissioner Van Scoy, to recommend that City Council adopt the revised Master Park and Trail Map.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioners Dunaway and Field.

**Case #3: Staff Update**

The Staff Update was noted.

**Case #4: Zoning Bulletins**

The Zoning Bulletins were noted.

**COMMISSION/STAFF INPUT**

None.

**ADJOURNMENT**

Motion by Commissioner Van Scoy, seconded by Commissioner Brauer, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Brauer, Bauer, and Schiller. Voting No: None. Absent: Commissioners Dunaway and Field.

The regular meeting of the Planning Commission adjourned at 7:36 p.m.

Respectfully submitted,

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Tim Gladhill  
Senior Planner

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

Drafted by Chris Moksnes  
*TimeSaver Off Site Secretarial, Inc.*

**ENVIRONMENTAL POLICY BOARD  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

On Monday, June 6, 2011, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:     Chairperson Michael Max  
                          Board Member Trent Hassett  
                          Board Member Jennifer Carlson  
                          Board Member John Enstrom  
                          Board Member Bob Bentz  
                          Board Member Thomas Stodola

Members Absent:     None

Also Present:         Associate Planner/Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Max called the meeting to order at 6:34 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Board Member Hassett and seconded by Board Member Carlson to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Carlson, Bentz, Hassett, Stodola and Enstrom. Voting No: None. Absent: None.

**APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES**

Motion by Board Member Stodola and seconded by Board Member Bentz to approve the regular meeting minutes dated May 3, 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Bentz, Hassett, Stodola and Carlson. Voting No: None. Absent: None.

## **POLICY BOARD BUSINESS**

### **Case #1: Review and Consider 2011-2012 Work Plan**

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Hassett stated that he'd like to add reviewing green building practices that could be incorporated or encouraged in The COR area and possibly ways to incentive them. He also stated that it may be helpful to research the return on investment with these practices.

Associate Planner/Environmental Coordinator Anderson stated that Low Impact Development practices could also be reviewed.

Board Member Bentz stated that he'd like to include better visibility on the website. Maybe a section entitled 'How green is Ramsey' or something along those lines.

Discussion ensued regarding how the website could be better utilized and other considerations for the work plan.

Consensus of the Board was to incorporate green building principles/low impact development concepts as well as enhanced website visibility on the draft work plan.

Motion by Board Member Stodola and seconded by Board Member Bentz to direct Associate Planner/Environmental Coordinator Anderson update the draft work plan accordingly and forward to City Council for consideration at the June 14, 2011 Council meeting.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Bentz, Hassett, Stodola and Carlson. Voting No: None. Absent: None.

### **Case #2: Environmental Expo Survey**

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Enstrom stated that he worked at the Elk River Home Depot last weekend at the 'kids' workshop' and there were lots of very neat hands on activities for the kids to do. He suggested that it may be worthwhile to contact Home Depot to see about involvement with the expo event.

Chairperson Max stated that the minutes from last month's meeting mentioned the possibility of a regional type of expo event and asked if that was something in the works.

Associate Planner/Environmental Coordinator Anderson stated that that was just something that he and some fellow Anoka County municipal recycling coordinators had tossed around once or twice but nothing beyond that.

Associate Planner/Environmental Coordinator Anderson stated that he did speak with two of the three tree sale vendors and they did confirm that the 2011 event was their last. Both of them are

nearing retirement and don't have the assistance they used to have to move the product back and forth and thought that now was simply the right time to move away from the event.

Associate Planner/Environmental Coordinator Anderson stated that this obviously will trigger the need to tweak/revamp the tree sale component.

Chairperson Max stated that he thought it would be good to have a speaker in to talk about green practices/concepts.

Board Member Carlson suggested having someone in to speak about native landscaping concepts.

Board Member Bentz suggested having a speaker from either the U of MN or the Arboretum in to speak about grass types.

Board Member Enstrom stated that he knows somebody at Specialty Seeds out of Albany, MN that could be contacted or possibly Mark Stennes with S & S Tree Specialists as a possible speaker.

Associate Planner/Environmental Coordinator Anderson stated that these all sound like good ideas but cautioned that without a well known name, they likely will not draw people in, at least based on past events. He went on to say that this would be a perfect task for an expo subcommittee should the Board choose to form one.

Motion by Board Member Hassett and seconded by Board Member Bentz to form a three person subcommittee to work on expo related tasks that will report back to the Board during regular monthly meetings with any pertinent updates.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Bentz, Hassett, Stodola and Carlson. Voting No: None. Absent: None.

Chairperson Max and Board Members Carlson and Bentz volunteered to serve on the expo subcommittee.

Board Member Enstrom suggested that it may be good to invite either a City Council member, an EDA member or some other advisory board member to also serve on the subcommittee.

## **BOARD/STAFF INPUT**

Associate Planner/Environmental Coordinator Anderson stated that he and Parks Supervisor Riverblood discussed options for the tree planting activity in Rhinestone Commons Park and thought it may work well to conduct the planting on June 23, starting around 4:30 or 5:00pm and wrapping up just before 7:00pm. Not only will the Farmers Market be occurring that afternoon but it also will be the kick off of another summer of concerts in the amphitheater, so there should be a lot of action providing the Board with a lot of visibility for the planting activity. The Board still expressed an interest in participating in the planting activity.

Associate Planner/Environmental Coordinator Anderson stated that the regularly scheduled July meeting falls on the 4<sup>th</sup> and city offices are closed in observance of the Independence Day holiday so it either needs to be rescheduled or cancelled.

Motion by Board Member Enstrom and seconded by Board Member Stodola to cancel the July meeting.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Bentz, Hassett, Stodola and Carlson. Voting No: None. Absent: None.

Board Member Hassett announced he is resigning from the Board because he and his family are moving to Maryland. He stated that he has enjoyed his time on the Board and hopes that it continues to serve the community.

Associate Planner/Environmental Coordinator Anderson stated that over the weekend Board Member Riley-Daniels submitted her resignation as she has relocated to Minnetonka.

Board Member Enstrom stated that on Flag Day he will be hosting a flag retirement ceremony at his property and that June 19-24 he will be hosting the national remote control battle conference at his property as well.

## **ADJOURNMENT**

Motion by Board Member Stodola and seconded by Board Member Hassett to adjourn the meeting.

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

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Chris Anderson  
Associate Planner/Environmental Coordinator

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, June 9, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Chris Riley  
                          Member John LeTourneau  
                          Member Colin McGlone  
                          Member Wayne Skaff  
                          Member Jim Steffen  
                          Member Kristine Williams (arrived at 8:43 a.m.)

Members Absent:     Member Jeff Wise

Also Present:         Aaron Backman, Economic Development/Marketing Manager  
                          Kurt Ulrich, City Administrator (left at 9:16 a.m.)  
                          Heidi Nelson, Deputy City Administrator/Community Development Director

**CALL TO ORDER**

Chairperson Riley called the Economic Development Authority meeting to order at 7:33 a.m.

**APPROVE AGENDA**

Motion by Member LeTourneau, seconded by Member McGlone, to approve the agenda.

Motion carried. Voting Yes: Chairperson Riley, Members, LeTourneau, McGlone, Skaff, and Steffen. Voting No: None. Absent: Members Williams, and Wise.

**APPROVE MINUTES**

Motion by Member Steffen, seconded by Member LeTourneau, to approve May 12, 2011 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, LeTourneau, McGlone, Skaff. Voting No: None. Absent: Members Williams, and Wise.

**EDA BUSINESS**

**Case #1:         Minneapolis Manufacturing Prospect Update**

Economic Development/Marketing Manager Backman presented the Staff Report that discussed the status of the site selection process with the Minneapolis company the company's Board of Directors will be having a meeting this month and will consider the proposal made by the City of Ramsey.

Member Steffen asked if the company had any locations outside of the Twin Cities.

Mr. Backman stated they have a 190,000 square foot building in Chicago. The facility in Minneapolis is a 160,000 square foot building on four and one half (4-1/2) acres with the facility taking up four (4) of those acres.

**Case #2: Game Fair Financial Participation**

Economic Development/Marketing Manager Backman presented the Staff Report that discussed the Game Fair and cost share of security for the event.

Chairperson Riley asked if the City would be getting a free booth again this year in exchange for the cost share.

City Administrator Ulrich stated they will provide a larger booth, 20x20, and use more of the City of Ramsey logos in the advertising of the event. He stated he thinks it is a good arrangement and beneficial to the City.

Chairperson Riley stated it is a good draw to the City and asked if they knew how many Ramsey residents attended the event.

City Administrator Ulrich stated attendance is approximately 40,000 over the two weekends; however, it is not possible to know how many Ramsey residents attend.

Member McGlone stated staffing the booth is an opportunity to talk to the people and answer questions they may have. He added that it is beneficial for the residents. He asked how the construction on Armstrong Blvd. would affect traffic for the event.

Deputy City Administrator/Community Development Director Nelson stated the project will be done with no change in traffic patterns, however, the project will be further along by the middle of August and there might be some traffic challenge.

Motion by Member Skaff, seconded by Member LeTourneau to approve paying for one third of the total security costs for the 2011 Game Fair located in the City of Ramsey, up to a maximum of \$3,500.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, LeTourneau, McGlone, Steffen, and Williams. Voting No: None. Absent: Member Wise.

**CASE #3 Buxton Study Follow-Up**

Economic Development/Marketing Manager Backman reviewed the Staff report that discussed the Buxton Study and an update to the retail assessment study.

Members discussed how the study has been used and if an update was part of the original contract.

Motion by Member LeTourneau, seconded by Member Skaff that Staff inquire and follow through in regards to the language in the proposal that indicates in the beginning of the third year a complete refresh of the study would be provided using updated data and that it is part of the original agreement and prepaid.

Motion carried. Voting Yes: Chairperson Riley, Members, LeTourneau, Skaff, McGlone, Steffen, and Williams. Voting No: None. Absent: Member Wise.

#### **CASE #4 TIF Legislation Passage**

Economic Development/Marketing Manager Backman presented the Staff report that discussed the TIF legislation passed by the legislature and signed by the governor.

Deputy City Administrator/Community Development Director described the provisions this legislation will bring to The COR.

Member McGlone stated the importance and difficulty of this accomplishment. He continued that everyone involved in getting this legislation passed did an outstanding job.

Mr. Backman stated there was a lot of effort behind the scenes. The Department of Revenue lobbied the Governor to veto the bill.

#### **Case #5: Staff Project Update**

Economic Development/Marketing Manager Backman requested input from the members regarding Business of the Year nominations. He updated the members on the business being highlighted in the next issue of the Ramsey Resident, Access America Transportation. They started with two (2) people and (2) phone lines and now have 56 employees. They hope to have 75 by the end of this year. This is an example of a company that is growing even in this economic downturn.

Member LeTourneau asked that Mr. Backman put together a top 10 list based on the criteria established for Business of the Year.

Mr. Backman stated the four criteria established for the Business of the Year selection.

Chairperson Riley requested that prior year's nominations be reviewed also. He stated City Staff would be a good source for nominations.

Member McGlone stated that Sunfish Express has kept the business open with the new configuration of Sunfish Lake Boulevard.

Mr. Backman stated if there is a business you would like to nominate, email him; he will put together a top ten list and members will discuss and select a business at the July EDA meeting.

Mr. Backman stated he visited RM Golf Carts on Saturday and the owner is very pleased with this location. He has ample room for displays and repair area.

Member McGlone stated the owner of RM Golf Carts complimented Mr. Backman on his helpfulness with the re-location of his business. He is going to be able to increase his sales because he can have more stock on hand.

Mr. Backman thanked Member McGlone for bringing the business to his attention.

Mr. Backman will be bringing three (3) items to the City Council meeting on June 14<sup>th</sup>; the subsidy agreement with the Falls Café, consider the full restaurant subsidy policy, and consider a lease agreement with Crystal Pierz Marine.

#### **CASE #6: The COR Status Report**

Deputy City Administrator/Community Development Director Nelson reviewed the ICSC Conference, shared the new graphics and displayed a picture of the Development Team's booth at the conference.

Member McGlone stated that meetings with franchise development attendees were good. They have 50 or so contacts and the momentum is building.

City Administrator Ulrich stated Ms. Nelson and Development Manager Lazan did a fantastic job on the booth and this was the best year the Ramsey team has had at the conference.

Economic Development/Marketing Manager Backman asked if the team thought there was positive continuity in going each year.

Member McGlone stated absolutely.

Mr. Ulrich stated they meet with people from previous years and tell them what is new in the city.

Ms. Nelson stated that getting an anchor to commit would help with development of The COR.

Ms. Nelson stated the Allina Clinic opened on Monday, June 6<sup>th</sup> and the VA will open in November. Residence at The COR plans on closing in July and Suite Living in August. Legacy Christian School is planning a spring 2012 start with the school opening in the fall of 2013.

Ms Nelson explained the facts and members discussed an anonymous letter that was sent to residents throughout the city.

Ms. Nelson stated she was part of a NorthStar Rail line tour in May. It was an opportunity to see the development plans of the station sites of each city. The City of Ramsey is the only station with the view of Highway #10. If funding is approved the station ground breaking will be spring of 2012 and operational fall of 2012.

#### **MEMBER INPUT**

#### **ADJOURNMENT**

Motion by Member Steffen, seconded by Member Williams, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Steffen, Williams, LeTourneau, McGlone, and Skaff. Voting No: None. Absent: Member Wise.

The regular meeting of the Economic Development Authority adjourned at 9:36 a.m.

Respectfully submitted,

---

Aaron Backman  
Economic Development/Marketing Manager

ATTEST:

---

JoAnn Shaw  
Planning Division Secretary

**CC Regular Session**

**5. 4.**

**Meeting Date:** 08/09/2011

**By:** Diana Lund, Finance

---

**Title:**

Approval for Exemption for a Gambling License for the Wounded Warriors Guide Service, Inc at Game Fair.

**Background:**

The attached application is from the Wounded Warriors Guide Service, Inc. for exemption from a lawful gambling license to hold a raffle at Game Fair in Ramsey on August 21, 2011. The Wounded Warriors Guide Service, Inc. meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that the commodities to be raffled are valued at less than \$12,000.

Approval requires nothing more than a motion followed by a letter to the Gambling Control Board, while if the request is denied, a formal resolution for denial would need to be prepared and submitted to the Gambling Control Board.

**Recommendation:**

Staff recommends Council approve the exemption from a lawful gambling license for the Wounded Warriors Guide Service, Inc. to hold a raffle at the Game Fair in Ramsey.

**Council Action:**

Motion to recommend Council approve the exemption from a lawful gambling license for the Wounded Warriors Guide Service, Inc. to hold a raffle at Game Fair on August 21, 2011 and authorize staff to submit a letter to the Gambling Control Board stating approval.

---

**Attachments**

Exemption Permit Application for Wounded Warriors Guide Service

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Amy Dietl	08/03/2011 03:27 PM
Form Started By: Diana Lund		Started On: 08/01/2011 09:57 AM
		Final Approval Date: 08/03/2011

**Minnesota Lawful Gambling**

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
<b>\$100</b>	<b>\$50</b>

**ORGANIZATION INFORMATION** Check# \_\_\_\_\_ \$ \_\_\_\_\_

Organization name: **Wounded Warriors Guide Service, Inc** Previous gambling permit number: **X-92621**

Minnesota tax ID number, if any: \_\_\_\_\_ Federal employer ID number, if any: **27-3528683**

**Type of nonprofit organization.** Check one.  
 Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address: **5028 Bemidji Ave N** City: **Bemidji** State: **MN** Zip Code: **56601** County: **BELTRAMI**

Name of chief executive officer (CEO): **Brian D Ophus** Daytime phone number: **218-209-1230** Email address: **brian@woundedwarriorsguide.com**

**Attach a copy of ONE of the following for proof of nonprofit status.**

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing .**  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155  
 Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.  
**Armstrong Ranch Kennels**

Address (do not use PO box): **8404 161st Ave NW** City or township: **Anoka** Zip Code: **55303** County: **Anoka**

Date(s) of activity (for raffles, indicate the date of the drawing):  
**08/21/2011**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:  
 Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.  
  
 To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4000.

4328

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

**If the gambling premises is within city limits,** a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name City of Ramsey

On behalf of the city, I acknowledge this application.  
**Signature** of city personnel receiving application

*[Handwritten Signature]*

Title Finance Director Date 8/2/11

**If the gambling premises is located in a township,** a county official must check the action that the county is taking on this application and sign the application.  
**A township official is not required to sign the application.**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_

On behalf of the county, I acknowledge this application.  
**Signature** of county personnel receiving application

Title \_\_\_\_\_ Date \_\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

**Signature** of township official acknowledging application

Title \_\_\_\_\_ Date \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE** Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *[Handwritten Signature]* Date 7/27/11

**Complete a separate application** for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

**Send** application with:

- a copy of your proof of nonprofit status, and
- application fee for each event

Make check payable to "State of Minnesota."

**To:** Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Financial report and recordkeeping required**  
 A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**  
 Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**Reset Form**

**CC Regular Session**

**5. 5.**

**Meeting Date:** 08/09/2011

**By:** Jo Thieling, Administrative Services

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**Title:**

Approve Assignment and Assumption of Agreement between Northstar Corridor Development Authority and the City of Ramsey

**Background:**

In 2009, the City of Ramsey assumed the responsibility and obligations for the operation of the Ramsey Star Express. Staff was recently notified by Tim Yantos, Executive Director, that an Assignment and Assumption of Agreement, which should have been signed at that time, has never been processed. Mr. Yantos furnished the City with copies of the Agreement and asked that the contract be presented to City Council for approval. The Agreement is attached for Council review.

**Notification:**

**Observations:**

**Recommendation:**

City Staff recommends a motion to approve the Assignment and Assumption of Agreement between the Northstar Development Authority and the City of Ramsey for the operation of the Ramsey Star Express.

**Funding Source:**

The operation of the Ramsey Star Express is funded through the Landfill Trust fund

**Council Action:**

Motion to approve the Assignment and Assumption of Agreement between Northstar Corridor Development Authority and the City of Ramsey.

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**Attachments**

Assignment & Assumption of Agreement

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	08/02/2011 02:59 PM
Kurt Ulrich	Amy Dietl	08/03/2011 03:28 PM
Form Started By: Jo Thieling		Started On: 07/29/2011 04:01 PM
Final Approval Date: 08/03/2011		

## ASSIGNMENT AND ASSUMPTION OF AGREEMENT

This **ASSIGNMENT AND ASSUMPTION OF AGREEMENT** is made and entered into as of November 14, 2009, notwithstanding the date of the signatures of the parties, by and between the Northstar Corridor Development Authority ("NCDA") and the City of Ramsey ("CITY").

WHEREAS, on September 29, 2006, NCDA entered into Contract No. #2006-0242, Agreement for Northstar Commuter Bus Service Demonstration Project, as amended, with First Transit, Inc. (formerly Laidlaw Transit Services, Inc.) (the "Agreement") for operation of the Northstar Commuter Bus Service and the Ramsey Star Express; and

WHEREAS, on November 14, 2006, NCDA and CITY entered into Contract No. 2006-0275, a Joint Powers Agreement for Operation of the Ramsey Star Express, authorizing the NCDA to exercise its option under the Agreement for First Transit, Inc. to operate the Ramsey Star Express; and

WHEREAS, November 13, 2009 will be the final day of operation for the Northstar Commuter Bus Service due to the commencement of the Northstar commuter rail service; and

WHEREAS, in order to provide for the continued operation of the Ramsey Star Express, NCDA desires to assign all of its rights and obligations under the Agreement to CITY, and CITY desires to accept such assignment and assume the obligations of NCDA under the Agreement subject to the conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, the parties agree as follows:

1. NCDA hereby assigns and transfers to CITY all of its interests, rights, responsibilities, and duties set forth in the Agreement.
2. CITY accepts the assignment of interests, rights, responsibilities, and duties set forth in the Agreement arising or accruing on or after November 14, 2009, and shall keep and perform all conditions and covenants of the Agreement. As part of this Assignment, CITY's obligations for the payment of any and all monetary obligations payable under the Agreement for periods from and after November 14, 2009 shall be deemed to belong to CITY, but monetary obligations payable under the Agreement for periods prior to the date of this Assignment shall belong to NCDA.
3. This Assignment shall be binding upon and shall inure to the benefit of the parties and their respective heirs, executors, administrators, successors and assigns.

4. Nothing in this Agreement is intended to waive the NCDA's rights under the indemnification and insurance provisions of the Agreement, which shall continue in full force and effect notwithstanding any provision to the contrary.

5. This Assignment shall only be effective upon execution of the attached Consent and Release by First Transit, Inc.

IN WITNESS WHEREOF, the undersigned have executed this Assignment and Assumption of Agreement as of the day and year first above written.

**NCDA:**

NORTHSTAR CORRIDOR DEVELOPMENT  
AUTHORITY

By \_\_\_\_\_  
Its: Chair

Approved as to form:

\_\_\_\_\_  
Assistant Anoka County Attorney

**CITY:**

CITY OF RAMSEY

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

**CONSENT AND RELEASE**

First Transit, Inc. hereby consents to the foregoing Assignment and Assumption of Agreement in favor of the City of Ramsey and releases the Northstar Corridor Development Authority from any obligation or liability with respect thereto arising on or after November 14, 2009. In connection therewith, First Transit, Inc. confirms that it is not aware of any outstanding events of default under the Agreement.

Dated: \_\_\_\_\_, 2009

FIRST TRANSIT, INC.

By \_\_\_\_\_

Its: \_\_\_\_\_

By \_\_\_\_\_

Its: \_\_\_\_\_



**CC Regular Session**

**5. 6.**

**Meeting Date:** 08/09/2011

**By:** Amy Dietl, Administrative Services

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**Title:**

Approve License Applications

**Background:**

Attached is a list of licenses for approval.

**Council Action:**

Motion to approve license applications.

---

**Attachments**

License Applications

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Amy Dietl	08/03/2011 10:43 AM
Form Started By: Amy Dietl		Started On: 08/02/2011 11:11 AM
		Final Approval Date: 08/03/2011

**License Applications  
For Year 2011**

Temporary On-Sale Liquor*	Ramsey Rotary Club	7550 Sunwood Drive NW	Ramsey, MN 55303	763-433-9817
Peddler/Solicitor**	Amy Jo Olson	8711 – 60 <sup>th</sup> Street SW	Willmar, MN 56201	320-231-3823

\*To allow Ramsey Rotary Club to serve alcohol in The Draw Park on August 18, 2011.

\*\*To sell puppies at GameFair.

**CC Regular Session**

**5. 7.**

**Meeting Date:** 08/09/2011

**By:** Jo Thieling, Administrative Services

---

**Title:**

Consider Designation of Prize Proceeds to Employee Year-End Appreciation Banquet

**Background:**

During the League of Minnesota Cities Annual Conference and Marketplace, members attending had the opportunity to participate in an exhibit hall game and enter to win a cash prize on behalf of their City. City Administrator Ulrich participated and ultimately won one of the grand prizes - a check for \$1,000. Staff is asking Council to consider designating the winnings to the Employee Holiday Year-end Appreciation Banquet.

**Council Action:**

Motion to approve Designating \$1,000 Prize Winnings to Employee Holiday Year-End Appreciation Banquet.

---

**Attachments**

Letter re Winnings & Copy of Check

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Diana Lund	Diana Lund	07/29/2011 11:08 AM
Kurt Ulrich	Kurt Ulrich	07/29/2011 05:47 PM
Form Started By: Jo Thieling		Started On: 07/29/2011 10:53 AM
	Final Approval Date: 07/29/2011	



REC'D JUL 15 2011

CONNECTING & INNOVATING  
SINCE 1913

July 8, 2011

Kurt Ulrich  
Administrator  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303-5137

**Re: LMC Annual Conference and Marketplace – Grand Prize Winner**

Dear Mr. Ulrich:

Please find enclosed a check in the amount of \$1,000 made payable to the City of Ramsey.

At our 2011 Annual Conference and Marketplace held in Rochester this summer, members had the opportunity to participate in an exhibit hall game and enter to win a cash prize on behalf of their city. The City of Ramsey was one of the grand prize winners!

We would like to thank your city for attending our conference in Rochester. We hope to see many of you at next year's Annual Conference and Marketplace in Duluth, June 20-22, 2011.

Sincerely,

Laura Harris  
Training & Conferences Manager

Enclosure

Cc: Heidi Nelson, City of Ramsey

CITY OF RAMSEY

DATE OF CHECK 07/14/11

INVOICE	DATE	AMOUNT	INVOICE
GRAND PRIZE	07/14/11	1,000.00	

DATE	AMOUNT

Check No 00147701

Total Stub 1,000.00

THIS DOCUMENT HAS A COLORED BACKGROUND, AN ULTRAVIOLET INK FEATURE AND A WATERMARK ON THE BACK



145 UNIVERSITY AVE. WEST  
 ST. PAUL, MN 55103-2044  
 651/281-1200  
 WWW.LMC.ORG



NO. 147701

DATE	AMOUNT
07/14/11	\$1,000.00

PAY \*\*\* One thousand dollars and no cents

TO THE  
 ORDER  
 OF  
 CITY OF RAMSEY  
 7550 SUNWOOD DR  
 RAMSEY, MN 55303-

*James F. Miller*

⑈ 147701⑈ ⑆091215927⑆ 152100015329⑈

**CC Regular Session**

**5. 8.**

**Meeting Date:** 08/09/2011

**By:** Jo Thieling, Administrative Services

---

**Title:**

Adopt Resolution #11-09-XXX Requesting Grant from State's 2012 Capital Budget for US 10/CSAH (Armstrong)Interchange Project

**Background:**

The City is required to formally pass a resolution of support as part of the 2012 bonding request application to the Governor's office.

**Recommendation:**

It is recommended that the Council adopt the attached Resolution #11-08-XXX Requesting Grant from State's 2012 Capital Budget for US 10/CSAH Interchange Project.

**Funding Source:**

In addition to the \$10 million state bonding request, the City will be soliciting funding from other federal, regional, and county sources as available. The local City match was anticipated to come from the COR TIF district.

**Council Action:**

Motion to adopt Resolution #11-08-XXX Requesting Grant from State's 2012 Capital Budget for US 10/CSAH Interchange Project.

---

**Attachments**

Resolution

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

**Reviewed By**

Kurt Ulrich

**Date**

07/29/2011 05:36 PM

Started On: 07/27/2011 10:39 AM

Final Approval Date: 07/29/2011

**RESOLUTION #11-09-XXX**

**2012 BONDING REQUEST FOR \$10 MILLION FUNDING FOR CONSTRUCTION OF AN INTERCHANGE AT U.S. HIGHWAY 10 AND COUNTY STATE-AID HIGHWAY 83 (ARMSTRONG BOULEVARD)**

**WHEREAS**, the Armstrong Interchange improvements have been identified by state, county and local agencies and permanent improvements of this intersection would be highly beneficial; and

**WHEREAS**, the project is estimated to cost approximately \$30 million dollars based upon preliminary design estimates; and

**WHEREAS**, the Armstrong Interchange improvements are proposed to be constructed using a combination of federal, state, regional, and local funding; and

**WHEREAS**, The improvements would achieve and support the following:

Public safety

- Guaranteed access for fire and police personnel to Highway 10 and neighborhoods/businesses south of Highway 10

Transportation safety improvements at Highway 10 and the BNSF Rail Crossing.

- At-grade Rail crossing is currently within 50 feet of Highway 10
- Operational status of Highway 10 at Armstrong
  - Average speed on Highway 10 is 29 MPH during peak
  - Top 100 most dangerous intersections in state
  - West of Armstrong, Highway 10 continues for 3 miles without a signalized intersection

Improved access to Ramsey Town Center and the economic development opportunities within.

- Ramsey Town Center is a Transit Oriented Development that has received investment from Met Council Livable Communities and Federal grant funds the Armstrong Interchange improvements

Existing public investment in the corridor.

- Property acquired with federal, state and county funds for Ramsey/Dayton River Crossing
- Twelve (12) properties have been acquired for right-of-way purposes utilizing Met council RALF funds in the Highway 10 Corridor, \$8 Million + has been invested thus far in preserving the corridor at today's market values
- City of Ramsey recently purchased 148 acres of the land in the Ramsey downtown area for the purpose of economic development

; and

**WHEREAS**, the interchange improvements will provide for the expansion of the business/industrial park south of Highway 10, west of Armstrong to create additional jobs and tax base in North Metro  
; and

**WHEREAS**, the interchange improvements will create a valuable trails and open space connection, by providing a trail link connecting two regional parks: Rum River Central Park to the North and the Mississippi West Park within the Mississippi National River Recreation Area; and

**WHEREAS**, the Armstrong Interchange improvements are important to commercial development in The COR and is expected to generate \$3.5 million annually in local tax revenue, and add 3,900 jobs at full build-out. Also, over the next six years more than 600 new residential units will be constructed with rail service being a significant attraction; and

**WHEREAS**, the Armstrong Interchange improvements station will stimulate Ramsey’s local economy and impact the entire region by creating construction jobs and access to land for additional economic development; and

**WHEREAS**, if such State funding is secured, the City of Ramsey will secure or provide other funding to ensure completion of the project; and

**WHEREAS**, in 2010 the City of Ramsey was successful in their efforts to create a tax increment finance district to support transportation related improvements in and around The COR development. These funds could be used to finance the local share of the rail station construction.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

That the City of Ramsey hereby supports a 2012 State bonding request for the Armstrong Interchange improvements in the amount of \$10,000,000.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jeffrey, and upon vote being taken thereon, the following voted in favor thereof:

Mayor Ramsey  
Councilmember Backous  
Councilmember Elvig  
Councilmember McGlone  
Councilmember Tossey  
Councilmember Wise

and the following voted against the same:

None

and the following abstained

None

and the following were absent:

None

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 9<sup>th</sup> day of August 2011.

---

Mayor Bob Ramsey

**ATTEST:**

---

Deputy City Clerk, Amy Dietl

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City of Ramsey at a duly authorized meeting thereof held on the 22nd day of February 2011, as shown by the minutes of said meeting in my possession.

---

Amy Dietl, Deputy City Clerk

**CC Regular Session**

**5.9.**

**Meeting Date:** 08/09/2011

**By:** Jackie Lipski, Finance

---

**Title:**

Adopt Resolution #11-08-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of July 21 through August 4, 2011

**Funding Source:**

Billslist 8-9-2011

**Council Action:**

Motion to adopt Resolution #11-08-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of July 21 through August 4, 2011

---

**Attachments**

Billslist 8/9/2011

Bills Resolution

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Diana Lund	Diana Lund	08/04/2011 02:22 PM
Kurt Ulrich	Amy Dietl	08/04/2011 02:31 PM
Form Started By: Jackie Lipski		Started On: 08/04/2011 08:39 AM
	Final Approval Date: 08/04/2011	

<b>RAMSEY CITY COUNCIL MEETING</b>
<b>8/9/2011</b>
<b>BILLS LIST</b>

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 7/21/11-8/4/11	239,279.61
Accounts Payable 7/21/11-8/4/11	171,424.18
Payroll 7/21/2011	172,900.48
Debt service	17,173.75

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

**\$ 600,778.02**

DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:	<u>APPROVED PREV. MTG</u>	<u>2011 Y.T.D.</u>
<u>NET PAYROLL TOTAL</u>	\$ 130,390.29	\$ 1,863,607.52
- CORRECTION TO PAYROLL		
PREPAIDS	153,360.94	2,644,541.46
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		887,253.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	223,529.77	3,465,133.84
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)	829,102.00	1,037,770.41
- CHECKS VOIDED	0.00	0.00

**TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED**

**\$ 1,336,383.00**

**\$ 9,898,306.98**

R04570

CITY OF RAMSEY  
Create Payment Control Groups

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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
104701	10,000 LAKES CHAPTER	MN CODE DECKS-PORCHES -ASSORY B	PV	58674	001	09101	7/28/2011	072811	85.00
	10,000 LAKES CHAPTER C/O JESSE SZYKULSKI CITY OF MAPLE GROVE P O BOX 1180 MAPLE GROVE MN 55311							Summary Total	85.00
								Payment Amount	85.00
100012	ACE SOLID WASTE INC	AUGUST 2011 RECYCLING	PV	58841	001	09604	8/1/2011	0008690627	23,617.70
	ACE SOLID WASTE INC 6601 MCKINLEY STREET NW RAMSEY MN 55303							Summary Total	23,617.70
								Payment Amount	23,617.70
112718	AID ELECTRIC CORPORATION	RETROFIT PW	PV	58843	001	09412	7/14/2011	37095	15,500.00
	AID ELECTRIC CORPORATION 1622 93RD LANE NE BLAINE MN 55449							Summary Total	15,500.00
								Payment Amount	15,500.00
100017	AIRGAS NORTH CENTRAL	GASES	PV	58639	001	09101	6/30/2011	105403252	18.56
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588							Summary Total	18.56
		GASES	PV	58782	001	09101	7/18/2011	105463827	44.79
								Summary Total	44.79
								Payment Amount	63.35
112750	ALL AMERICAN TITLE CO	REFUND 14245 ST FRANCIS # 103	PV	58844	001	09601	8/2/2011	719900	21.30
	ALL AMERICAN TITLE CO 8338 HWY 65 NE SUITE C SPRING LAKE PARK MN 55432							Summary Total	21.30
								Payment Amount	21.30
110744	ALLINA HEALTH	EMS TRAINING	PV	58677	001	09101	7/1/2011	110014278	1,346.25



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Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
RAMSEY MN 55303					201.99
					Payment Amount
100063 ASPEN MILLS	P. MINEAR-FIRE BOOTS	PV 58680 001 09101	7/12/2011	110351	109.95
ASPEN MILLS					Summary Total
8201 C	K. HEMMERICH	PV 58681 001 09290	7/19/2011	110577	878.95
CENTRAL AVE	FALCON VEST				
NE					
SPRING LAKE PARK MN 55432					Summary Total
	K. HEMMERICH	PV 58682 001 09101	7/19/2011	110580	878.95
					Summary Total
	K. CAMACHO/J. MILLS MISC	PV 58683 001 09101	7/19/2011	110579	1,596.96
					Summary Total
	BADGE CSO CUSTOM	PV 58684 001 09101	7/19/2011	110578	91.90
					Summary Total
	J. BONINE MISC	PV 58842 001 09101	7/27/2011	110833	361.83
					Summary Total
					361.83
					Summary Total
					178.35
					Summary Total
					178.35
					Payment Amount
					3,217.94
112321 BACKMAN, AARON	MISC REIMBURSEMENT S	PV 58845 001 09230	8/2/2011	080211	62.25
AARON BACKMAN	MISC REIMBURSEMENT S	PV 58845 002 09230	8/2/2011	080211	9.99
					Summary Total
					72.24
3221 WENDHURST AVE					Summary Total
ST ANTHONY MN 55418					72.24
					Payment Amount
					72.24
112735 BALD EAGLE BUILDERS INC	RE 7699 147TH TERRACE AVE	PV 58846 001 09804	8/2/2011	112271	1,500.00
BALD EAGLE BUILDERS INC					Summary Total
P O BOX 337					1,500.00
HUGO MN 55038					Summary Total
					1,500.00
					Payment Amount
					1,500.00

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107657	BEACON ATHLETICS	SPARKLE	PV	58785	001	09101	7/18/2011 0413348	380.60
	BEACON ATHLETICS						Summary Total	380.60
	8233 FORSYTHIA STREET #120						Payment Amount	380.60
	MIDDLETON WI 53562							
103641	BOYER TRUCKS ROGERS	SUPPORT	PV	58640	001	09101	7/18/2011 98248R	555.86
	BOYER TRUCKS						Summary Total	555.86
	2601 NE BROADWAY	EX KIT	PV	58641	001	09101	7/13/2011 97950R	46.94
	MINNEAPOLIS MN 55413						Summary Total	46.94
		WATER KIT	PV	58642	001	09601	7/7/2011 97591R	362.86
							Summary Total	362.86
		REPAIR ON 644	PV	58786	001	09101	7/13/2011 453535	299.70
		REPAIR ON 644	PV	58786	002	09101	7/13/2011 453535	1,276.28
							Summary Total	1,575.98
							Payment Amount	2,541.64
100619	BRAUN INTERTEC CORPORATION	SERVICES THROUGH 7/1/2011	PV	58643	001	09101	7/13/2011 336705	2,897.50
	BRAUN INTERTEC CORPORATION						Summary Total	2,897.50
	NW 7644 PO BOX 1450						Payment Amount	2,897.50
	MINNEAPOLIS MN 55485-7644							
104474	CARQUEST AUTO PARTS	COPPER PLUS SPARK	PV	58644	001	09101	7/18/2011 6975-115451	3.72
	CARQUEST AUTO PARTS						Summary Total	3.72
	P O BOX 503589	BLACK SEALANT	PV	58645	001	09101	6/24/2011 6975-114259	5.72
	ST LOUIS MO 63150-3589						Summary Total	5.72
		RV MIRROR ADHESIVE	PV	58685	001	09101	7/26/2011 6975-115927	9.53
							Summary Total	9.53
		VALVE STEM	PV	58787	001	09101	7/26/2011 6975-115879	5.00
							Summary Total	5.00
		SOLVENT	PV	58788	001	09101	7/19/2011 6975-115543	33.99

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Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
Summary Total									33.99
Payment Amount									57.96
111668	CE MURPHY REAL ESTATE	REFUND 16442 JASPAR ST NW	PV	58847	001	09601	8/2/2011	46843701	42.30
Summary Total									42.30
Payment Amount									42.30
100297	CENTERPOINT ENERGY	JUNE 2011 BILLING	PV	58789	001	09101	7/20/2011	8000014064-2J UNE11	37.48
	CENTERPOINT ENERGY	JUNE 2011 BILLING	PV	58789	002	09101	7/20/2011	8000014064-2J UNE11	41.25
	P O BOX 4671	JUNE 2011 BILLING	PV	58789	003	09101	7/20/2011	8000014064-2J UNE11	13.75
	HOUSTON TX	JUNE 2011 BILLING	PV	58789	004	09101	7/20/2011	8000014064-2J UNE11	13.75
	77210-4671	JUNE 2011 BILLING	PV	58789	005	09101	7/20/2011	8000014064-2J UNE11	13.74
		JUNE 2011 BILLING	PV	58789	006	09101	7/20/2011	8000014064-2J UNE11	86.43
Summary Total									206.40
Payment Amount									206.40
108206	CENTEX HOMES MINNESOTA DIVISON	RE:5747 162ND XING NW	PV	58646	001	09804	7/19/2011	071911	1,500.00
Summary Total									1,500.00
	CENTEX HOMES MINNESOTA DIVISION	RE:5747 162ND XING NW	PV	58647	001	09252	7/19/2011	072111	5,000.00
Summary Total									5,000.00
	EDEN PRAIRIE MN 55344	RE: CENTEX HOMES	PV	58648	001	09252	7/20/2011	072011	7,000.00
Summary Total									7,000.00
Payment Amount									13,500.00
106670	CENTRAL POWER DISTRIBUTORS INC	MISC SUPPLIES	PV	58790	001	09101	7/26/2011	766607	51.77

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
	CENTRAL POWER DISTRIBUTORS INC							Summary Total	51.77
	3801 THURSTON AVENUE	MISC SUPPLIES	PV	58791	001	09101	7/26/2011	766608	65.32
	ANOKA MN 55303							Summary Total	65.32
		MOWER BLADES	PV	58792	001	09101	7/14/2011	757102	258.87
								Summary Total	258.87
		APRON CHAPS-MOWER	PV	58793	001	09101	7/21/2011	763215	21.37
		APRON CHAPS-MOWER	PV	58793	002	09101	7/21/2011	763215	85.83
								Summary Total	107.20
		MOWER BLADES	PV	58794	001	09101	7/21/2011	763217	59.38
								Summary Total	59.38
								Payment Amount	542.54
110734	CITY OF RAMSEY	7650 SUNWOOD DRIVE	PV	58848	001	09240	7/25/2011	444931372 2ND QTR 2011	104.77
	CITY OF RAMSEY							Summary Total	104.77
	P O BOX 251100	7550 SUNWOOD DR	PV	58849	001	09101	7/25/2011	444931294 2ND QTR 2011	1,270.33
	ST PAUL MN 55125-6100							Summary Total	1,270.33
		6701 HWY 10	PV	58850	001	09410	7/25/2011	719019 2ND QTR 2011	224.82
								Summary Total	224.82
								Payment Amount	1,599.92
112665	COMPLETE GROUNDS MAINTENANCE INC	RE: 14051 FLUORINE ST NW	PV	58686	001	09101	7/18/2011	8223	200.39
	COMPLETE GROUNDS MAINTENANCE INC							Summary Total	200.39
	7310 OLD VIKING BLVD	TRIP CHRG 15000 GARNET ST NW	PV	58687	001	09101	7/20/2011	8233	26.72
	ANOKA MN 55303-9723							Summary Total	26.72
								Payment Amount	227.11
100124	COTTEN'S INC	RV MIRROR ADHESIVE	PV	58688	001	09101	7/24/2011	776466	4.47
	COTTEN'S INC							Summary Total	4.47

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Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
	733 EAST RIVER ROAD ANOKA MN 55303								
								Payment Amount	4.47
100125	COUNTRYSIDE PRINTING INC	CANDIDATE FORUM CARDS	PV	58851	001	09230	7/26/2011	30504	37.41
	COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW SUITE 113 RAMSEY MN 55303							Summary Total	37.41
								Payment Amount	37.41
112617	DECISION RESOURCES LTD	PHONE SURVEY	PV	58649	001	09400	7/20/2011	072011.1	4,500.00
	DECISION RESOURCES LTD 3128 DEAN COURT MINNEAPOLIS MN 55416							Summary Total	4,500.00
								Payment Amount	4,500.00
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	58796	001	09101	7/18/2011	10322	1,555.20
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303							Summary Total	1,555.20
		DIESEL FUEL	PV	58797	001	09101	7/18/2011	10321	1,927.34
								Summary Total	1,927.34
								Payment Amount	3,482.54
101185	DO ALL PRINTING COM INC	SAFETY CAMP PHOTO PAGE	PV	58650	001	09290	7/18/2011	14570	17.58
	DO ALL PRINTING COM INC 2526 N FERRY ST ANOKA MN 55303							Summary Total	17.58
		NITE TO UNITE MISC	PV	58651	001	09101	7/8/2011	14481	476.57
								Summary Total	476.57
		DRAW POSTERS	PV	58852	001	09101	7/28/2011	14657	179.55
								Summary Total	179.55
								Payment Amount	673.70
100158	ECM PUBLISHERS	HEAR- PROJECT 2011-21	PV	58689	001	09494	7/15/2011	01787243	645.00

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	INC								
	ECM PUBLISHERS INC			Summary Total					645.00
	4095 COON	HEAR- COMP	PV	58690	001	09101	7/22/2011	01787477	71.75
	RAPIDS BLVD	PLAN							
	COON RAPIDS MN 55433			Summary Total					71.75
		HEAR- CITY	PV	58691	001	09101	7/22/2011	1787476	61.50
		CODE							
				Summary Total					61.50
				Payment Amount					778.25
100870	EDINA REALTY	REFUND 14651	PV	58853	001	09601	8/2/2011	6747537	72.77
	TITLE	NEON STREET							
		NW							
	EDINA REALTY TITLE			Summary Total					72.77
	6800 FRANCE	REFUND 14200	PV	58854	001	09601	8/2/2011	617299896	155.70
	AVE SUITE	XENON UNIT 10							
	200								
	EDINA MN 55435			Summary Total					155.70
				Payment Amount					228.47
106624	EHLERS AND	TIF REPORTING	PV	58652	001	09230	7/8/2011	343118	3,087.50
	ASSOCIATES,								
	INC								
	EHLERS & ASSOCIATES, INC			Summary Total					3,087.50
	3060 CENTRE	RE: COR	PV	58692	001	09202	7/8/2011	343117	4,180.00
	POINTE DRIVE	APARTMENTS							
	ROSEVILLE MN 55113-1105			Summary Total					4,180.00
				Payment Amount					7,267.50
100167	ELK RIVER	MOTOR AND	PV	58653	001	09101	7/15/2011	217433CT	327.89
	FORD INC	RELAY							
	ELK RIVER FORD INC			Summary Total					327.89
	17219 HIGHWAY 10 NW								
	PO BOX 304								
	ELK RIVER MN 55330			Payment Amount					327.89
100733	ELK RIVER	CLASS G FUSES	PV	58798	001	09602	7/19/2011	16683901	47.51
	WINLECTRIC CO								
	ELK RIVER WINLECTRIC CO			Summary Total					47.51



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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount	
Payment Amount								150.00	
110760	FIRE SAFETY USA, INC	STREAMLIGHT LED	PV	58695	001	09101	7/15/2011 45769	162.50	
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901		Summary Total						162.50
Payment Amount								162.50	
100189	G AND K SERVICES INC	UNIFORM	PV	58654	001	09101	7/13/2011 1006257073	64.00	
	G AND K SERVICES INC PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	UNIFORM	PV	58654	002	09101	7/13/2011 1006257073	10.00	
		UNIFORM	PV	58654	003	09101	7/13/2011 1006257073	109.21	
		UNIFORM	PV	58654	004	09101	7/13/2011 1006257073	109.22	
Summary Total								292.43	
		MAT FD	PV	58697	001	09101	7/20/2011 1006268002	83.65	
Summary Total								83.65	
		UNIFORMS	PV	58803	001	09101	7/27/2011 1006278908	64.00	
		UNIFORMS	PV	58803	002	09101	7/27/2011 1006278908	10.00	
		UNIFORMS	PV	58803	003	09101	7/27/2011 1006278908	121.40	
		UNIFORMS	PV	58803	004	09101	7/27/2011 1006278908	121.41	
Summary Total								316.81	
		UNIFORMS	PV	58804	001	09101	7/20/2011 1006267999	64.00	
		UNIFORMS	PV	58804	002	09101	7/20/2011 1006267999	10.00	
		UNIFORMS	PV	58804	003	09101	7/20/2011 1006267999	60.43	
		UNIFORMS	PV	58804	004	09101	7/20/2011 1006267999	60.43	
Summary Total								194.86	
Payment Amount								887.75	
100193	GALLS, AN ARAMARK COMPANY	TRAINING GUN GLOCK	PV	58655	001	09101	7/8/2011 511483243	322.40	
	GALLS, AN ARAMARK COMPANY 24296 NETWORK PLACE CHICAGO IL 60673-1224	TRAINING GUN GLOCK	PV	58655	002	09101	7/8/2011 511483243	99.98	
Summary Total								422.38	
Payment Amount								422.38	

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112746	GLOBAL CLOSING & TITLE GLOBAL CLOSING & TITLE 1915 PLAZA DRIVE SUITE 201 EAGAN MN 55122	REFUND 5629 157TH AVE NW	PV	58857	001	09601	8/2/2011	719062	247.55
								Summary Total	247.55
								Payment Amount	247.55
100204	GRAFIX SHOPPE GRAFIX SHOPPE 3240 MIKE COLLINS DRIVE EAGAN MN 55121	PD PATCH DECALS	PV	58696	001	09101	7/20/2011	75996	118.17
								Summary Total	118.17
								Payment Amount	118.17
100650	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001	V BELTS-TOWEL DISPENSER	PV	58805	001	09101	7/8/2011	9580570811	41.22
								Summary Total	41.22
								Payment Amount	41.22
100211	HAWKINS INC HAWKINS INC P O BOX 9171 MINNEAPOLIS MN 55480-9171	CHEMICALS	PV	58806	001	09601	7/18/2011	3244373	3,917.85
								Summary Total	3,917.85
								Payment Amount	3,917.85
112564	HEALTH PARTNERS GROUP HEALTH-WORKSITE TE HEALTH PARTNERS GROUP HEALTH-WORKSITE MAIL STOP # 21109A P O BOX 64059 ST PAUL MN 55164-0059	EMPL ASSIST PROG/ JULY 11	PV	58698	001	09101	7/11/2011	W88032	100.80
								Summary Total	100.80
								Payment Amount	100.80
106963	HEWLETT	MISC COMPUTER	PV	58656	001	09101	7/11/2011	49746660	2,825.82



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111501	LANDFORM PROFESSIONAL SERVICES	SERVICES THROUGH JUNE 11	PV	58701	001	09295	7/14/2011	20221	466.79
	LANDFORM PROFESSIONAL SERVICES							Summary Total	466.79
	105 5TH AVENUE SOUTH SUITE 513 MINNEAPOLIS MN 55401	BILLING THROUGH 6-30-11	PV	58807	001	09295	7/18/2011	20230	15,000.00
		BILLING THROUGH 6-30-11	PV	58807	002	09295	7/18/2011	20230	53.90
		BILLING THROUGH 6-30-11	PV	58807	003	09295	7/18/2011	20230	1,746.67
								Summary Total	16,800.57
								Payment Amount	17,267.36
107539	LANDSCAPE ARCHITECTURE INC	PLAN-HWY 10 PED BRIDGE	PV	58861	001	09101	8/2/2011	080211	6,240.00
	LANDSCAPE ARCHITECTURE INC 856 RAYMOND AVENUE SUITE C ST PAUL MN 55114							Summary Total	6,240.00
								Payment Amount	6,240.00
100610	LAWSON PRODUCTS INC	HEAT SEAL BUTTON	PV	58808	001	09101	7/14/2011	0633059	34.68
	LAWSON PRODUCTS INC P O BOX 809401 CHICAGO IL 60680-9401							Summary Total	34.68
								Payment Amount	34.68
106656	LEE PEST CONTROL INC	TREATMENT-MOISTURE INSECTS	PV	58809	001	09101	7/25/2011	072511	245.82
	LEE PEST CONTROL INC 330 MADISON ST ANOKA MN 55303							Summary Total	245.82
								Payment Amount	245.82
100262	LEHMANN'S OUTDOOR POWER EQUIP	CHAIN AND FORRESTER BAR	PV	58810	001	09101	7/20/2011	165616	78.73

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Number	Name / Mailing Address	Message	Ty	Number	Amount
	LEHMANN'S OUTDOOR POWER EQUIP 620 EAST RIVER ROAD ANOKA MN 55303				78.73
				Summary Total	78.73
				Payment Amount	78.73
100268	LRRWMO CITY OF ANOKA	RE PERMIT 11-03	PV	58862 001 09494 7/22/2011 269	1,188.60
	LRRWMO CITY OF ANOKA 2015 - 1ST AVENUE NORTH ANOKA MN 55303			Summary Total	1,188.60
				Payment Amount	1,188.60
100271	MAIN MOTORS	CAP FOR 375	PV	58811 001 09101 7/25/2011 272403	15.38
	MAIN MOTORS 435 WEST MAIN STREET ANOKA MN 55303			Summary Total	15.38
				Payment Amount	15.38
100274	MAMA	MARCH LEG MTG	PV	58702 001 09101 3/23/2011 509	20.00
	MAMA 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044			Summary Total	20.00
				Payment Amount	20.00
106616	MARTIN MCALLISTER, INC	5 FIRE FIGHTERS	PV	58703 001 09101 6/30/2011 7458	2,000.00
	MARTIN MCALLISTER, INC 3900 IDS CENTER MINNEAPOLIS MN 55402			Summary Total	2,000.00
				Payment Amount	2,000.00
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	58812 001 09602 7/21/2011 79122	322.77
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Summary Total	322.77
				Payment Amount	322.77
100345	NAPA AUTO	LUBE FILTER	PV	58658 001 09101 7/15/2011 572518	54.31

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	PARTS ELK RIVER								
	NAPA AUTO PARTS ELK RIVER								54.31
	17137 YALE STREET NW	OIL AND AIR FILTERS	PV	58795	001	09101	7/20/2011	573451	61.15
	P O BOX 1041 ELK RIVER MN 55330								61.15
									115.46
112748	NBEX INC	REFUND 5970	PV	58863	001	09601	8/2/2011	720933	37.30
		143RD LANE NW							
	NBEX INC								37.30
	2291 132ND LAME NW COON RAPIDS MN 55448								37.30
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	58813	001	09101	7/19/2011	149657	352.39
	NORTHERN SANITARY SUPPLY CO								352.39
	341 COON RAPIDS BLVD	TOWELS	PV	58814	001	09101	7/21/2011	149693	27.68
	MINNEAPOLIS MN 55433								27.68
		SUPER SOCCER SAT- PARK	PV	58815	001	09101	7/15/2011	149612	92.77
									92.77
									472.84
103461	NORTHERN TECHNOLOGIES INC		PV	58704	001	09805	7/7/2011	5611	120.00
	NORTHERN TECHNOLOGIES INC								120.00
	6588 141ST AVENUE N.W.	ARMSTRONG/BUNKER	PV	58705	001	09494	7/8/2011	5632	644.00
	RAMSEY MN 55303								644.00
		RHINESTONE PARK LOT	PV	58864	001	09805	7/7/2011	5596	701.00
									701.00
		ALPINE DRIVE/ROANOKE	PV	58865	001	09400	7/7/2011	5602	1,165.00

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Itm	Co	Date	Number	Amount	
ST IMPROV									
Summary Total								1,165.00	
Payment Amount								2,630.00	
112745	NORTHWEST TITLE AGENCY	REFUND 14210	PV	58867	001	09601	8/2/2011	488242128	505.93
NORTHWEST TITLE AGENCY 2125 2ND STREET SUITE 200 WHITE BEAR LAKE MN 55110								505.93	
Summary Total								505.93	
Payment Amount								505.93	
110480	OPUS 21 MANAGEMENT SOLUTIONS	JUNE 2011 BILLING	PV	58707	001	09601	7/13/2011	110663	47.37
OPUS 21 MANAGEMENT SOLUTIONS								37.90	
680 COMMERCE DRIVE SUITE 160								37.90	
WOODBURY MN 55125								28.41	
JUNE 2011 BILLING								37.90	
JUNE 2011 BILLING								37.90	
Summary Total								189.48	
Payment Amount								189.48	
111320	PARAMOUNT AUTO SERVICE	ALIGMENT 393	PV	58659	001	09101	7/14/2011	022158	54.95
PARAMOUNT AUTO SERVICE 7151 RIVERDALE DRIVE RAMSEY MN 55303								54.95	
Summary Total								54.95	
Payment Amount								54.95	
100829	PCS SAFETY SYSTEMS INC	TEAR DOWN SQUAD 385	PV	58660	001	09101	7/14/2011	8256	225.00
PCS SAFETY SYSTEMS INC P O BOX 405 ELK RIVER MN 55330								225.00	
Summary Total								225.00	
REPAIR 318								75.00	
REPAIR 318								53.44	
Summary Total								128.44	

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Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	TEAR DOWN 383	PV 58709 001 09101	7/20/2011	8267	225.00
		Summary Total			225.00
		Payment Amount			578.44
112744 PK MANAGEMENT GROUP	14787 XKIMO ST NW	PV 58868 001 09601	8/2/2011	657795181	616.13
	PK MANAGEMENT GROUP 2103 CORAL WAY SUITE 500 MIAMI FL 33145	Summary Total			616.13
		Payment Amount			616.13
100400 PULTE HOMES	RE: 5731 162ND XING NW	PV 58661 001 09804	7/19/2011	071911	1,500.00
	PULTE HOMES 12701 WHITEWATER DRIVE SUITE 300 HOPKINS MN 55343	Summary Total			1,500.00
	RE:5713 160TH LANE NW	PV 58662 001 09804	7/19/2011	072011	1,500.00
		Summary Total			1,500.00
	RE: 5713 160TH LANE NW	PV 58663 001 09252	7/19/2011	072011A	7,000.00
		Summary Total			7,000.00
		Payment Amount			10,000.00
112547 RAMSEY POLICE EXPLORER POST	DONATION TO ANIMAL MED CLINIC	PV 58866 001 09101	8/2/2011	080211	600.00
	RAMSEY POLICE EXPLORER POST 7550 SUNWOOD DRIVE NW RAMSEY MN 55303	Summary Total			600.00
		Payment Amount			600.00
107870 RECYCLING ASSOCIATION OF MINNESOTA	RAM 2011 DUES	PV 58665 001 09604	7/11/2011	10092	150.00
	RECYCLING ASSOCIATION OF MINNESOTA P O BOX 14497 ST PAUL MN 55114-0497	Summary Total			150.00
		Payment Amount			150.00

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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
106617	ROTARY CLUB OF RAMSEY	3RD QT 2011 DUES JIM WAY	PV	58664	001	09101	7/11/2011	1 J WAY	150.00
	ROTARY CLUB OF RAMSEY ATTEN: MICHELLE THATCHER THE BANK OF ELK RIVER 630 MAIN STREET ELK RIVER MN 55330			Summary Total					150.00
				Payment Amount					150.00
		3RD QTR 11 K. ULRICH	PV	58816	001	09101	7/11/2011	1 ULRICH	150.00
				Summary Total					150.00
				Payment Amount					150.00
112475	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	58869	001	09101	7/22/2011	010R9407	27.41
	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	58869	002	09101	7/22/2011	010R9407	100.66
	1000 KRISTEN COURT ST PAUL MN 55110			Summary Total					128.07
				Payment Amount					128.07
109249	SAFE KIDS WORLDWIDE	C. KREYER CPS TRAINING	PV	58710	001	09101	6/30/2011	ORG548116-07-2011	50.00
	SAFE KIDS CERTIFICATION P O BOX 17594 BALTIMORE MD 21297-1594			Summary Total					50.00
				Payment Amount					50.00
112752	SCHMIDT, SHERRY	REFUND 15424 SODIUM ST NW	PV	58870	001	09601	8/2/2011	690353286	2.50
	SHERRY SCHMIDT 810 KELSEY AVENUE APT 216 CLEARWATER MN 55320			Summary Total					2.50
				Payment Amount					2.50
100920	SHERWIN WILLIAMS	YELLOW PAINT	PV	58666	001	09101	6/29/2011	8831-0	256.39



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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
								Payment Amount	290.31
100485	TIMESAVER OFF SITE SECRETARIAL INC	JUNE MEETINGS	PV	58667	001	09101	7/14/2011	M18515	607.03
								Summary Total	607.03
								Payment Amount	607.03
105706	TINKLENBERG GROUP INC	JUNE/JULY 2011 BILLING	PV	58711	001	09410	7/18/2011	1855	1,300.00
	THE TINKLENBERG GROUP INC	JUNE/JULY 2011 BILLING	PV	58711	002	09410	7/18/2011	1855	200.00
								Summary Total	1,500.00
								Payment Amount	1,500.00
112688	TITAN MACHINERY	FILTER	PV	58668	001	09605	7/8/2011	9C00656	68.55
								Summary Total	68.55
								Payment Amount	68.55
100493	TRI STATE PUMP AND CONTROL INC	MISC PARTS	PV	58669	001	09602	7/18/2011	31670	1,603.02
								Summary Total	1,603.02
	TRI STATE PUMP AND CONTROL INC	REPAIR LIFT STATION 1	PV	58818	001	09602	7/25/2011	31701	390.00
								Summary Total	390.00
								Payment Amount	1,993.02
100494	TRUGREEN CHEMLAWN INC	RHINESTONE/DR AW PARK	PV	58819	001	09101	7/21/2011	6613072111	1,211.59
								Summary Total	1,211.59

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Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Message	Ty	Number	Item	Co	Date	Number	Amount
OSSEO MN 55369									
								Payment Amount	1,211.59
100495 TWIN CITIES	FLAGS	PV	58820	001	09101		7/20/2011	16440	258.64
FLAG SOURCE									
TWIN CITIES FLAG SOURCE								Summary Total	258.64
3240 - 199TH AVENUE NW									
ANOKA MN 55303								Payment Amount	258.64
100504 US BANK	ADMIN FEES	PV	58876	001	09339		7/25/2011	2912351	1,150.00
	7-11/12-11								
US BANK								Summary Total	1,150.00
								Payment Amount	1,150.00
106990 USA BLUE BOOK	MISC FLAGS	PV	58821	001	09602		7/19/2011	445706	576.12
USA BLUE BOOK								Summary Total	576.12
PO BOX 9004	CURB	PV	58822	001	09601		7/20/2011	446820	768.61
	BOXES/BOX EXT								
GURNEE IL 60031-9004								Summary Total	768.61
								Payment Amount	1,344.73
100508 VANCE	TACK OIL	PV	58823	001	09101		7/14/2011	20561	64.13
BROTHERS INC									
VANCE BROTHERS INC								Summary Total	64.13
P O BOX 877366									
KANSAS CITY MO 64187-7366								Payment Amount	64.13
112751 VAYNTRUB	REFUND 15971	PV	58877	001	09601		8/2/2011	720496	20.78
GROUP	DOLOMITE ST								
VAYNTRUB GROUP								Summary Total	20.78
2605 CAMPUS DRIVE									
PLYMOUTH MN 55441								Payment Amount	20.78
112749 VG PROPERTIES	REFUND 7094	PV	58878	001	09601		8/2/2011	715256727	28.50
	139TH AVE NW								
VG PROPERTIES								Summary Total	28.50

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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	
	520 FRONT AVE ST PAUL MN 55117								28.50	
			Payment Amount							28.50
112721	W W GOETSCH ASSOCIATES INC	HYDROMATIC PUMP	PV	58824	001	09602	7/18/2011	85351	5,897.54	
	W W GOETSCH ASSOCIATES INC 5250 WEST 74TH STREET MINNEAPOLIS MN 55439-2226								5,897.54	
			Summary Total							5,897.54
			Payment Amount							5,897.54
100539	WRIGHT TIRE SERVICE INC	TIRES FOR 640	PV	58670	001	09101	7/15/2011	064988	289.23	
	WRIGHT TIRE SERVICE INC 710 WEST MAIN STREET ANOKA MN 55303	TIRES 675	PV	58671	001	09101	7/19/2011	065133	234.19	
		TIRES 675	PV	58671	002	09101	7/19/2011	065133	30.98	
			Summary Total							289.23
			Summary Total							265.17
			Payment Amount							554.40
100541	ZARNOTH BRUSH WORKS INC	ELGIN POLY CABLEWRAP	PV	58672	001	09605	6/30/2011	0134565	931.95	
	ZARNOTH BRUSH WORKS INC PO BOX 141 CHILTON WI 53014-0141								931.95	
			Summary Total							931.95
			Payment Amount							931.95
			Total Amount to be Processed							171,424.18
			Total Number of Payments to be Processed							96

CITY OF RAMSEY  
Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
86133	7/21/2011		<b>107885 DEPARTMENT OF LABOR AND INDUST</b>						
		179.12-	2011 2ND QTR 12101003095		58584	072111	9101.4604		SURCHARGES
		<u>4,477.91</u>	2011 2ND QTR 12101003095		58584	072111	9101.2081		SURCHARGES-PERMITS
		4,298.79							
86134	7/21/2011		<b>100291 MET COUNCIL SAC</b>						
		66.90-	SAC JUNE 2011		58585	071811	9602.4356		SEWER AVAILABILITY CHARGI
		<u>6,690.00</u>	SAC JUNE 2011		58585	071811	9602.2083		SAC CHARGES
		6,623.10							
86135	7/21/2011		<b>107244 NORTHLAND TRUST SERVICES INC</b>						
		13,986.25	BONDS		58586	060711	9338.6611		BOND INTEREST
		<u>3,187.50</u>	BONDS		58587	060711A	9343.6611		BOND INTEREST
		17,173.75							
86136	7/21/2011		<b>111488 POPP.COM INC</b>						
		8.12	JUNE 2011 BILLING		58588	1968707	0461.6321		TELEPHONE
		32.48	JUNE 2011 BILLING		58588	1968707	0220.6321		TELEPHONE
		40.60	JUNE 2011 BILLING		58588	1968707	0240.6321		TELEPHONE
		40.60	JUNE 2011 BILLING		58588	1968707	0153.6321		TELEPHONE
		40.60	JUNE 2011 BILLING		58588	1968707	0191.6321		TELEPHONE
		56.84	JUNE 2011 BILLING		58588	1968707	0301.6321		TELEPHONE
		89.85	JUNE 2011 BILLING		58588	1968707	0311.6321		TELEPHONE
		113.67	JUNE 2011 BILLING		58588	1968707	0130.6321		TELEPHONE
		119.79	JUNE 2011 BILLING		58588	1968707	9240.6321		TELEPHONE
		119.80	JUNE 2011 BILLING		58588	1968707	0220.6321		TELEPHONE
		<u>235.47</u>	JUNE 2011 BILLING		58588	1968707	0211.6321		TELEPHONE
		897.82							
86137	7/21/2011		<b>100404 QWEST</b>						
		302.58	JULY 2011 BILLING		58589	612 E34-0550 637JULY 11	0192.6321		TELEPHONE
		302.58	JULY 2011 BILLING		58590	612 E34-0544 018 JUL11	0192.6321		TELEPHONE
		302.58	JULY 2011 BILLING		58591	612 E34-0549 596 JUL11	0192.6321		TELEPHONE
		<u>907.74</u>							
86138	7/21/2011		<b>100413 RANDALL AND GOODRICH, P L .C</b>						
		<u>2,961.40</u>	JUNE/JULY BILLING 2011		58592	072011	0161.6304		LEGAL FEES
		2,961.40							
86139	7/22/2011		<b>107962 GENESIS EMPLOYEE BENEFITS</b>						
		<u>4,233.45</u>			58573	0721117413213	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,233.45							
86140	7/22/2011		<b>100257 LAW ENFORCEMENT LABOR SRV INC</b>						
		420.00			58355	0706111424112	9101.2177		UNION DUES
		<u>420.00</u>			58576	072111741322	9101.2177		UNION DUES
		840.00							
86141	7/22/2011		<b>100298 MN AFSCME COUNCIL 5</b>						
		505.56			58356	0706111424113	9101.2177		UNION DUES
		<u>505.48</u>			58577	072111741323	9101.2177		UNION DUES
		1,011.04							
86142	7/26/2011		<b>100948 ANOKA COUNTY LICENSE CENTER</b>						

CITY OF RAMSEY  
Council Check Register

7/21/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		21.50	TITLE TRANSFER/PLATES		58593	072511	0220.6249		MISCELLANEOUS OPERATING
		25.00	TITLE TRANSFER/PLATES		58593	072511	0311.6249	00000385	MISCELLANEOUS OPERATING
		46.50							
86143	7/26/2011		<b>102953 AMERIGAS OF ANOKA</b>						
		160.20	PROPANE		58594	400905	0311.6249		MISCELLANEOUS OPERATING
		160.20							
86144	7/26/2011		<b>111364 ASSURANT EMPLOYEE BENEFITS</b>						
		1,187.89	LTD AUGUST 2011		58602	5413144AUG11	9101.2170		DENTAL/DISABILITY/LIFE
		1,187.89							
86145	7/26/2011		<b>109424 AT AND T MOBILITY</b>						
		50.99	JUNE 2011 BILLING		58595	876463844X07112 011	0301.6323		CELLULAR PHONES
		50.99							
86146	7/26/2011		<b>110536 CBIZ FINANCIAL SOLUTIONS INC</b>						
		21.71	2ND QTR 2011 REBA		58598	19954-2Q11	0130.6315		MISCELLANEOUS PROFESSIO
		21.71							
86147	7/26/2011		<b>100297 CENTERPOINT ENERGY</b>						
		21.62	6701 HIGHWAY 10		58596	6011580-5JUNE20 11	9410.6373	00041012	GAS
		47.19	14515 E TOWN CENTER DR		58597	8782239-1JUNE20 11	9601.6373		GAS
		68.81							
86148	7/26/2011		<b>106583 DELTA DENTAL PLAN OF MINNESOTA</b>						
		2,250.00	DENTAL AUGUST 2011		58603	4657866	9101.2170		DENTAL/DISABILITY/LIFE
		2,250.00							
86149	7/26/2011		<b>100176 FEDEX</b>						
		29.47	RE: ALCOHOL GAMBLING ENFO		58599	7-552-40071	0130.6322		POSTAGE
		29.47							
86150	7/26/2011		<b>110386 HEALTH PARTNERS</b>						
		105.84	HEALTH INS AUGUST 2011		58600	37984695	0130.6315		MISCELLANEOUS PROFESSIO
		54,627.79	HEALTH INS AUGUST 2011		58600	37984695	9101.2176		LIFE/HEALTH-EMPLOYEE
		54,733.63							
86151	7/26/2011		<b>112719 WHEELS OF THUNDER</b>						
		1,401.00	PMT DEDUCTED IF INVOICE NOT PD		58601	072511	9101.4609		OTHER MISCELLANEOUS REV
		1,401.00							
86236	7/27/2011		<b>100506 US POSTMASTER</b>						
		482.56	EDA FORUM MAILING		58604	072711	9230.6322		POSTAGE
		482.56							
86236	7/27/2011		<b>111093 DOUGLAS KERR UNDERGROUND LLC</b>						
		693,135.78	PAY EST 1 ARMSTRONG/BUNKER		58605	1	9494.6315		MISCELLANEOUS PROFESSIO
		693,135.78							
86237	7/28/2011		<b>106945 AMERICAN EXPRESS</b>						
		49.78	JUNE 2011 BILLING		58606	071511	0211.6206		FILM, MICROFILM, TAPES, DIS
		367.11	JUNE 2011 BILLING		58606	071511	0237.6249		MISCELLANEOUS OPERATING
		416.89							

## CITY OF RAMSEY

## Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
86238	7/28/2011		110734 CITY OF RAMSEY						
		200.00	CASH PYMT 718727		58607	072811	9601.4651		WATER REVENUE
		200.00							
86240	7/28/2011		100116 CONNEXUS ENERGY						
		5.35	7570 HWY 10 SIREN 15		58608	444930-302417JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	9015 175TH AVE SIREN 1		58609	444930-300439JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	16855 NUTRIA SIREN 2		58610	444930-300441JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	7615 173RD AVE SIREN 3		58611	444930-300442JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	6501 GREEN VALLEY SIREN 4		58612	444930-300443JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	17201 ST FRANCIS SIREN 5		58613	444930-300444JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	5254 179TH LN SIREN 6		58614	444930-300446JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	16045 ANDRIE SIREN 7		58615	444930-300462JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	7925 161ST AVE SIREN 8		58616	444930-300463JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	16621 NOWTHEN SIREN 9		58617	444930-300464JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	5760 164TH AVE SIREN 10		58618	444930-300465JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	14900 PUMA ST SIREN 11		58619	444930-300466JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	7220 152ND LN SIREN 12		58620	444930-300467JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	6280 153RD AVE SIREN 13		58621	444930-300468JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	5201 155TH LN SIREN 14		58622	444930-300471JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	6400 BUNKER LK SIREN 16		58623	444930-300474JU L11	0250.6371		ELECTRIC UTILITIES
		5.34	14501 NOWTHEN SIREN 17		58624	444930-300475JU L11	0250.6371		ELECTRIC UTILITIES
		108.64	STREET LIGHTS		58625	444931-259563JU L11	9603.6371		ELECTRIC UTILITIES
		628.63	6701 HWY 10 NW		58626	444931-239841JU L11	9410.6371	00041012	ELECTRIC UTILITIES
		3,925.99	STREET LIGHTS		58627	444931-173581JU L11	9603.6371		ELECTRIC UTILITIES
		235.88	STREET LIGHTS		58628	444932-238648JU L11	9603.6371		ELECTRIC UTILITIES
		38.60	7039 HWY 10		58629	444932-238710JU L11	9410.6371	00041018	ELECTRIC UTILITIES
		90.62	155TH LN & YAKIMA ST		58630	444932-267531JU L11	9602.6371		ELECTRIC UTILITIES
		205.56	STREET LIGHTS		58631	444932-283184JU L11	9603.6371		ELECTRIC UTILITIES
		89.66	EDA ST LIGHTS		58632	444932-173582JU L11	9230.6371		ELECTRIC UTILITIES

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		57.97	STREET LIGHTS		58633	444932-173612JU	9603.6371		ELECTRIC UTILITIES
						L11			
		4,882.28	STREET LIGHTS		58634	444932-173704JU	9603.6371		ELECTRIC UTILITIES
						L11			
		54.90	STREET LIGHTS		58635	444932-173784JU	9603.6371		ELECTRIC UTILITIES
						L11			
		24.33	6600 SUNWOOD DR LIFT STAT		58636	444931-272293JU	9601.6371		ELECTRIC UTILITIES
						L11			
		<u>10,433.85</u>							
<b>86241</b>	<b>7/28/2011</b>		<b>100678 PETTY CASH</b>						
		6.08	PD- BRACKET		58637	072811	0211.6249		MISCELLANEOUS OPERATING
		7.98	ICE- TRAINING OFFICERS		58637	072811	0211.6249		MISCELLANEOUS OPERATING
		9.78	COOKIES- HRA & CITY COUNCIL		58637	072811	0111.6249		MISCELLANEOUS OPERATING
		23.60	TRAINING LUNCHESES PD		58637	072811	0211.6335		TRAINING
		<u>24.00</u>	TRAINING LUNCHESES PD		58637	072811	0211.6335		TRAINING
		71.44							
<b>86242</b>	<b>7/28/2011</b>		<b>112676 T K ENTERTAINMENT LLC</b>						
		<u>5,715.12</u>	BAL OF CHARGES FOR RACE TRACK		58638	072711	0892.6315		MISCELLANEOUS PROFESSIO
		5,715.12							
<b>86243</b>	<b>7/29/2011</b>		<b>100422 REGISTERED ABSTRACTERS INC</b>						
		<u>401.81</u>	CLOSING FEE- PEARSON EASEMENT		58673	072911	9494.6315		MISCELLANEOUS PROFESSIO
		401.81							
<b>86244</b>	<b>8/2/2011</b>		<b>111377 ANOKA MUNICIPAL UTILITY</b>						
		35.27	BUNKER LK BLVD/DYSPOSIUM		58712	22-612000-01JUN	9603.6371		ELECTRIC UTILITIES
						E11			
		12.83	14120 ST FRANCIS BLVD		58713	22-612060-01JUN	9603.6371		ELECTRIC UTILITIES
						E11			
		145.51	CTY RD 116 & HWY 47-SIGNAL		58714	22-613120-01JUN	9603.6371		ELECTRIC UTILITIES
						E11			
		58.35	RAMSEY STREET LIGHTS		58715	22-990005-01JUN	9603.6371		ELECTRIC UTILITIES
						E11			
		<u>251.96</u>							
<b>86245</b>	<b>8/2/2011</b>		<b>112663 CAPSTONE HOMES INC</b>						
		<u>1,500.00</u>	REFUND ESCROW 112618		58716	112618	9804.6433	00112618	REFUNDS
		1,500.00							
<b>86246</b>	<b>8/2/2011</b>		<b>112722 CENAICO EXPO INC</b>						
		129.62	FURNITURE FOR GAME FAIR BOOTH		58717	072811	9230.6249		MISCELLANEOUS OPERATING
		<u>129.63</u>	FURNITURE FOR GAME FAIR BOOTH		58717	072811	0295.6246		MARKETING & PROMOTIONS
		259.25							
<b>86247</b>	<b>8/2/2011</b>		<b>100297 CENTERPOINT ENERGY</b>						
		1,067.44	7550 SUNWOOD DR		58718	6702493-5JUNE20	0194.6373		GAS
						11			
		<u>1,067.44</u>							
<b>86250</b>	<b>8/2/2011</b>		<b>100116 CONNEXUS ENERGY</b>						
		43.15	14861 ST FRANCIS BLVD		58719	444929-257947JU	0260.6371		ELECTRIC UTILITIES
						L11			
		36.63	14351 ST FRANCIS BLVD		58720	444929-257960JU	0260.6371		ELECTRIC UTILITIES
						L11			
		58.56	HWY 10 & ARMSTRONG		58721	444932-237817JU	0260.6371		ELECTRIC UTILITIES

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						L11			
		278.27	14210 JASPER ST NW		58722	444932-178997JU	0311.6371		ELECTRIC UTILITIES
						L11			
		45.00	6362 HWY 10		58723	444932-299611JU	0260.6371		ELECTRIC UTILITIES
						L11			
		40.45	15300 ST FRANCIS BLVD		58724	444929-257969JU	0260.6371		ELECTRIC UTILITIES
						L11			
		49.95	7200 HWY 10		58725	444929-179115JU	0260.6371		ELECTRIC UTILITIES
						L11			
		32.89	14100 JASPER ST		58726	444930-288329JU	9601.6371		ELECTRIC UTILITIES
						L11			
		32.89	14100 JASPER ST		58726	444930-288329JU	9602.6371		ELECTRIC UTILITIES
						L11			
		32.89	14100 JASPER ST		58726	444930-288329JU	9605.6371		ELECTRIC UTILITIES
						L11			
		98.68	14100 JASPER ST		58726	444930-288329JU	0311.6371		ELECTRIC UTILITIES
						L11			
		56.57	14100 JASPAR ST		58727	444930-178956JU	9601.6371		ELECTRIC UTILITIES
						L11			
		56.57	14100 JASPAR ST		58727	444930-178956JU	9602.6371		ELECTRIC UTILITIES
						L11			
		56.57	14100 JASPAR ST		58727	444930-178956JU	9605.6371		ELECTRIC UTILITIES
						L11			
		169.71	14100 JASPAR ST		58727	444930-178956JU	0311.6371		ELECTRIC UTILITIES
						L11			
		30.88	14100 JASPAR ST		58728	444930-178957JU	9605.6371		ELECTRIC UTILITIES
						L11			
		30.89	14100 JASPAR ST		58728	444930-178957JU	9601.6371		ELECTRIC UTILITIES
						L11			
		30.89	14100 JASPAR ST		58728	444930-178957JU	9602.6371		ELECTRIC UTILITIES
						L11			
		92.66	14100 JASPAR ST		58728	444930-178957JU	0311.6371		ELECTRIC UTILITIES
						L11			
		36.77	7201 SUNWOOD DR		58729	444931-292833JU	0260.6371		ELECTRIC UTILITIES
						L11			
		37.39	7199 BUNKER LAKE BLVD		58730	444931-292834JU	0260.6371		ELECTRIC UTILITIES
						L11			
		11,469.06	7550 SUNWOOD DR		58731	444931-286294JU	0194.6371		ELECTRIC UTILITIES
						L11			
		2,089.31	7650 SUNWOOD-PARK RAMP		58732	444931-288372JU	9240.6371		ELECTRIC UTILITIES
						L11			
		2,170.57	14200 XKIMO ST NW		58733	444931-179175JU	9601.6371		ELECTRIC UTILITIES
						L11			
		80.10	7275 168TH CURVE		58734	444931-294030JU	9602.6371		ELECTRIC UTILITIES
						L11			
		127.25	14779 ZEOLITE WELL 8		58735	444931-295820JU	9601.6371		ELECTRIC UTILITIES
						L11			
		173.51	15030 ARMSTRONG BLVD WELL 7		58736	444931-296623JU	9601.6371		ELECTRIC UTILITIES
						L11			
		10.15	16691 QUICKSILVER-WATER FILL S		58737	444931-293938JU	9601.6371		ELECTRIC UTILITIES
						L11			
		103.62	161ST LN & 162ND AVE LIFT		58738	444931-290657JU	9602.6371		ELECTRIC UTILITIES
						L11			
		1,879.58	7845 CIVIC CENTER DR WELL 6		58739	444931-284710JU	9601.6371		ELECTRIC UTILITIES
						L11			
		54.50	6901 SUNWOOD DR		58740	444931-261725JU	9601.6371		ELECTRIC UTILITIES

CITY OF RAMSEY  
Council Check Register

7/21/2011 -- 12/31/2011

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
						L11			
		198.58	DYSPROSIUM ST & CO RD 5		58741	444930-179173JU	9601.6371		ELECTRIC UTILITIES
						L11			
		71.37	NEON ST & 157TH LN		58742	444929-246741JU	9602.6371		ELECTRIC UTILITIES
						L11			
		123.95	137TH AND DOLOMITE ST		58743	444930-179151JU	9602.6371		ELECTRIC UTILITIES
						L11			
		44.27	16600 ST FRANCIS TOWER 3		58744	444931-301614JU	9601.6371		ELECTRIC UTILITIES
						L11			
		2,085.42	7301 BUNKER LK WELL 3		58745	444932-240378JU	9601.6371		ELECTRIC UTILITIES
						L11			
		3,149.28	7601 BUNKER LK BL WELL 4		58746	444932-245192JU	9601.6371		ELECTRIC UTILITIES
						L11			
		2,345.41	7600 BUNKER LK WELL 5		58747	444932-265207JU	9601.6371		ELECTRIC UTILITIES
						L11			
		148.90	5770 155TH LN		58748	444929-271363JU	9602.6371		ELECTRIC UTILITIES
						L11			
		105.87	15153 NOWTHEN BLVD		58749	444931-238631JU	0220.6371		ELECTRIC UTILITIES
						L11			
		892.59	15153 NOWTHEN BLVD		58750	444931-179178JU	0220.6371		ELECTRIC UTILITIES
						L11			
		12.13	15153 NOWTHEN BLVD		58751	444929-179177JU	0220.6371		ELECTRIC UTILITIES
						L11			
		455.13	15050 ARMSTRONG BLVD		58752	444929-255229JU	0220.6371		ELECTRIC UTILITIES
						L11			
		149.28	7925 161ST AVE NW		58753	444929-237416JU	0452.6371		ELECTRIC UTILITIES
						L11			
		74.19	6000 142ND AVE- IRRIG		58754	444932-238369JU	0452.6372		WATER/IRRIGATION
						L11			
		154.24	7949 161ST AVE		58755	444932-179043JU	0452.6371		ELECTRIC UTILITIES
						L11			
		24.33	6363 SUNWOOD DR- PARK		58756	444932-300508JU	9603.6371		ELECTRIC UTILITIES
						L11			
		35.23	163D AVE & ST FRANCIS BLVD		58757	444932-290430JU	0452.6371		ELECTRIC UTILITIES
						L11			
		11.26	14700 ERKIUM ST IRRIG		58758	444932-264284JU	0452.6372		WATER/IRRIGATION
						L11			
		39.72	6600 ALPINE DR NW		58759	444932-243560JU	0452.6371		ELECTRIC UTILITIES
						L11			
		656.74	7401 RAMSEY PKWY		58760	444929-301611JU	0452.6372		WATER/IRRIGATION
						L11			
		462.45	16300 ST FRANCIS- IRRIG		58761	444931-267449JU	0452.6371		ELECTRIC UTILITIES
						L11			
		12.18	5455 142ND IRRIG		58762	444929-278434JU	0452.6372		WATER/IRRIGATION
						L11			
		82.76	7949 161ST AVE NW		58763	444930-179050JU	0452.6371		ELECTRIC UTILITIES
						L11			
		39.48	162ND & CTY RD 56		58764	444930-179017JU	0452.6371		ELECTRIC UTILITIES
						L11			
		102.01	7925 161ST AVE - PARK		58765	444930-255698JU	0452.6371		ELECTRIC UTILITIES
						L11			
		446.17	7925 161ST AVE- IRRIG		58766	444930-179039JU	0452.6372		WATER/IRRIGATION
						L11			
		200.78	161ST & ARMSTRONG		58767	444931-178980JU	0452.6371		ELECTRIC UTILITIES
						L11			
		12.51	6860 RIVERDALE DR- PARK		58768	444931-300276JU	0452.6371		ELECTRIC UTILITIES

CITY OF RAMSEY  
Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						L11			
		10.15	15100 NOWTHEN BLVD		58769	444931-179176JU	0452.6371		ELECTRIC UTILITIES
						L11			
		10.15	7400 SUNWOOD DR- METER-RECPT		58770	444931-286840JU	0452.6371		ELECTRIC UTILITIES
						L11			
		12.61	7850 SUNWOOD DR- METERED RECPT		58771	444931-286841JU	0452.6371		ELECTRIC UTILITIES
						L11			
		5.34	14501 RHINESTONE ST IRRIG		58772	444931-287796JU	0452.6372		WATER/IRRIGATION
						L11			
		10.15	7925 161ST AVE- PARK		58773	444931-298903JU	0452.6371		ELECTRIC UTILITIES
						L11			
		<u>31,690.54</u>							
<b>86251</b>	<b>8/2/2011</b>		<b>107005 GAME FAIR</b>						
		13.00	NAME BADGES		58774	072811	9230.6249		MISCELLANEOUS OPERATING
		13.00	NAME BADGES		58774	072811	0295.6246		MARKETING & PROMOTIONS
		70.00	NAME BADGES		58775	072811A	9230.6249		MISCELLANEOUS OPERATING
		70.00	NAME BADGES		58775	072811A	0295.6246		MARKETING & PROMOTIONS
		<u>166.00</u>							
<b>86252</b>	<b>8/2/2011</b>		<b>111478 NAU HOLDING</b>						
		<u>1,800.00</u>	REFUND LANDSCAPE 111430		58776	111430	9804.6433	00111430	REFUNDS
		1,800.00							
<b>86253</b>	<b>8/2/2011</b>		<b>101103 NEXTEL COMMUNICATIONS</b>						
		24.34	JUNE-JULY 2011 BILLING		58781	570683319-116	0191.6323		CELLULAR PHONES
		58.84	JUNE-JULY 2011 BILLING		58781	570683319-116	0111.6249		MISCELLANEOUS OPERATING
		64.09	JUNE-JULY 2011 BILLING		58781	570683319-116	9230.6323		CELLULAR PHONES
		84.43	JUNE-JULY 2011 BILLING		58781	570683319-116	0240.6323		CELLULAR PHONES
		109.97	JUNE-JULY 2011 BILLING		58781	570683319-116	0194.6323		CELLULAR PHONES
		182.22	JUNE-JULY 2011 BILLING		58781	570683319-116	0130.6323		CELLULAR PHONES
		163.45	JUNE-JULY 2011 BILLING		58781	570683319-116	9601.6323		CELLULAR PHONES
		172.66	JUNE-JULY 2011 BILLING		58781	570683319-116	0220.6323		CELLULAR PHONES
		216.13	JUNE-JULY 2011 BILLING		58781	570683319-116	0311.6323		CELLULAR PHONES
		222.53	JUNE-JULY 2011 BILLING		58781	570683319-116	0301.6323		CELLULAR PHONES
		361.80	JUNE-JULY 2011 BILLING		58781	570683319-116	0452.6323		CELLULAR PHONES
		561.56	JUNE-JULY 2011 BILLING		58781	570683319-116	0211.6323		CELLULAR PHONES
		<u>2,202.02</u>							
<b>86254</b>	<b>8/2/2011</b>		<b>112734 RAMSEY HABITAT FOR HUMANITY</b>						
		55.00	REFUND DAMAGE/KEY DEP 28924		58777	072711	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	REFUND DAMAGE/KEY DEP 28924		58777	072711	9804.1160		KEY & DAMAGE DEPOSIT
		<u>155.00</u>							
<b>86255</b>	<b>8/2/2011</b>		<b>100413 RANDALL AND GOODRICH, P L C</b>						
		<u>2,833.00</u>	2011 PROSECUTION-JULY		58778	080111	0161.6304		LEGAL FEES
		2,833.00							
<b>86256</b>	<b>8/2/2011</b>		<b>100510 VERIZON WIRELESS</b>						
		26.02	JUNE/JULY 2011 BILLING		58779	2599083042	0130.6323		CELLULAR PHONES
		26.02	JUNE/JULY 2011 BILLING		58779	2599083042	0301.6323		CELLULAR PHONES
		26.02	JUNE/JULY 2011 BILLING		58779	2599083042	0111.6249		MISCELLANEOUS OPERATING
		<u>78.06</u>							
<b>90181124</b>	<b>7/21/2011</b>		<b>100398 PUBLIC EMPLOYEES RETIREMENT AS</b>						
		50.00			58490	071911903072	9101.2174		PERA-EMPLOYEE
		50.00			58491	071911903073	9101.2183		PERA-EMPLOYER

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Council Check Register

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Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		14,181.74			58581	072111741327	9101.2174		PERA-EMPLOYEE
		18,824.25			58582	072111741328	9101.2183		PERA-EMPLOYER
		<u>33,105.99</u>							
91110153	7/21/2011		100301 MN CHILD SUPPORT PAYMENT CNTR						
		339.66			58489	071911903071	9101.2185		GARNISHMENTS/SUPPORT
		339.64			58578	072111741324	9101.2185		GARNISHMENTS/SUPPORT
		864.42			58579	072111741325	9101.2185		GARNISHMENTS/SUPPORT
		144.53			58580	072111741326	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,688.25</u>							
91448784	7/21/2011		107784 VILLAGE BANK						
		234.85			58492	071911903074	9101.2173		FICA & MEDICARE-EMPLOYEE
		317.98			58493	071911903075	9101.2182		FICA & MEDICARE-EMPLOYER
		1,907.98			58554	0719111431532	9101.2171		FEDERAL WITHHOLDING
		2,466.05			58555	0719111431533	9101.2173		FICA & MEDICARE-EMPLOYEE
		3,321.35			58556	0719111431534	9101.2182		FICA & MEDICARE-EMPLOYER
		20,997.95			58570	0721117413210	9101.2171		FEDERAL WITHHOLDING
		7,709.47			58571	0721117413211	9101.2173		FICA & MEDICARE-EMPLOYEE
		10,112.38			58572	0721117413212	9101.2182		FICA & MEDICARE-EMPLOYER
		<u>47,068.01</u>							
93023561	7/21/2011		100601 MN DEPT OF REV WH						
		1,038.12			58553	0719111431531	9101.2172		STATE WITHHOLDING
		8,638.23			58583	072111741329	9101.2172		STATE WITHHOLDING
		<u>9,676.35</u>							
99072111	7/21/2011		100223 ICMA RETIREMENT TRUST 457						
		2,619.21			58569	072111741321	9101.2175		DEFERRED COMPENSATION
		<u>2,619.21</u>							
99072151	7/21/2011		111465 STATE STREET BANK						
		3,294.00			58574	0721117413214	9101.2175		DEFERRED COMPENSATION
		<u>3,294.00</u>							
99072154	7/21/2011		111465 STATE STREET BANK						
		379.32			58575	0721117413215	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>379.32</u>							
		<u>949,589.14</u>	Grand Total						

Payment Instrument Totals

Check Total 851,758.01

Transfer Total 97,831.13

Total Payments 949,589.14

- 693,135.78 Pay Est 7-26-11  
256,453.36



NORTHLAND TRUST SERVICES, INC.  
45 South 7th Street, Ste 2000  
Minneapolis, Mn 55402

REC'D JUN 16 2011

Phone: 612-851-4931  
Fax: 612-851-4933

06/07/11

RAMS07A

CITY OF RAMSEY  
ATTN: FINANCE OFFICER  
7550 SUNDWOOD DRIVE NW  
RAMSEY MN 55303-6140

Re:  
CITY OF RAMSEY, MINNESOTA  
\$790,000 GENERAL OBLIGATION EQUIPMENT  
CERTIFICATES OF INDEBTEDNESS, SERIES

Debt Service

Principal paydown due 08/01/11	\$	0.00
Interest due 08/01/11	\$	3,187.50
		-----

Paying Agent Annual Fee		0.00
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=====  
Amount Due by Check 7/25/2011 \* \$ 3,187.50

\*This earlier date allows for Bank check clearing of 3-5  
business days prior to payment date to ensure good funds.  
Make Checks payable to NORTHLAND TRUST SERVICES, INC.

MN School District wires due 3 days prior to payment date to  
comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:  
Wells Fargo Bank, San Francisco, CA.  
ABA#121-000-248  
Northland Trust Services, #143-6412710  
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:  
rstephney@northlandtrust.com or 612-851-4931  
vvevea@northlandtrust.com or 612-851-5985  
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

Councilmember           introduced the following resolution and moved for its adoption:

**RESOLUTION #11-08-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF JULY 21, 2011 THROUGH AUGUST 4, 2011.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of July 21, 2011, through August 4, 2011, in the amount of \$600,778.02 and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period July 21, 2011, through August 4, 2011, in the amount of \$600, 778.02.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 9<sup>th</sup> day of August, 2011.

---

Mayor

**ATTEST:**

---

City Clerk

**CC Regular Session**

**5. 10.**

**Meeting Date:** 08/09/2011

**By:** MaryJo Warner, Engineering/Public Works

---

**Title:**

Report from Public Works

**Background:**

The Public Works Committee held its regular meeting on July 19, 2010 and discussed the following five cases.

**Case #5.1 Consider Storm water Solutions for Woodland Green Pond**

Public Works Director Olson reviewed in the staff report that the residents, Jason and Ruth Obermaier, 5220 156th Lane NW have contacted the City about water standing in their back yard.

The consensus of the Committee is to move forward with relocating the septic field or hooking up to sewer and in the meantime work with the homeowner to extend the easement back as far as we can.

**Case #5.2: Sidewalk Snowplowing Policy**

The purpose of this case was to get direction on whether residents should be responsible for the winter maintenance of their own sidewalks. Clearing snow from residential sidewalks would be the responsibility of the homeowner. The city would maintain all trails and sidewalks adjacent to MSA roads, as well as sidewalks designated by the school district in their walking program.

There was discussion about when creating a policy, which a development has to be 75 percent, filled before we start enforcing the sidewalk policy. Further discussion related to the transition policy was to stop the service first and inform residents they are responsible for shoveling their sidewalk. Stopping the service will create some neighborhood peer pressure for all residents to shovel their walks, and then phase in enforcement/citations maybe two to three years down the line as needed.

Consensus of the Committee is for townhome developments to maintain their own sidewalks.

**Case #5.3: RFP for Parking Ramp and Parking Lot Snow Removal at the Municipal Center**

Public Works Street Supervisor Riemer reviewed in his report that with the reduction of staff and the future need for 24 hour residential parking in the ramp, staff feels they will not be able to provide the level of service needed and is asking to contract a service for the length of two years.

Motion to recommend City Council authorize staff to do RFP's for contracted snow removal services for municipal parking ramp and parking lot at the municipal center.

**Case #5.4: Review Dirt Road Elimination Policy**

Staff reviewed that there are still about 1.5 miles of dirt roads and wanted to make the Committee aware that those roads are out there and is asking if there is any priority.

Staff is asking to eliminate dirt roads when development opportunities present themselves.

Consensus of Committee is to continue in this direction.

Case #5.5: Update on Anoka County Access Spacing Guidelines that Determine Locations for Hard Channelization

Public Works Director Olson wanted to update the Committee and ultimately the Council on two changes that Anoka County staff has agreed to look into. The first is allowing a 3/4 access as a conditional access and reintroducing the land use categories into the access spacing guidelines.

This was for informational purposes only.

**Notification:**

**Observations:**

**Recommendation:**

Staff recommends ratifying the recommendation of the Public Works Committee.

**Funding Source:**

**Council Action:**

Ratify the recommendations of the Public Works Committee.

---

**Attachments**

Agenda 07.19.11

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Grant Riemer	Grant Riemer	08/02/2011 01:36 PM
Tim Himmer	Tim Himmer	08/02/2011 01:54 PM
Brian Olson	Brian Olson	08/02/2011 03:01 PM
Kurt Ulrich	Amy Dietl	08/03/2011 03:27 PM
Form Started By: MaryJo Warner		Started On: 07/29/2011 02:59 PM
Final Approval Date: 08/03/2011		

**City of Ramsey**  
**Agenda**  
**Public Works Committee**  
**Tuesday July 19, 2011**  
**5:30 pm**  
**Lake Itasca Room, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
  1. Approve Public Works Committee meeting minutes dated June 21, 2011.
5. **Committee Business**
  1. Consider Stormwater Solutions for Woodland Green Pond
  2. Sidewalk Snowplowing Policy
  3. RFP for Parking Ramp and Parking Lot Snow Removal at the Municipal Center
  4. Review Dirt Road Elimination Policy
  5. Update of Anoka County Access Spacing guidelines that determine locations for hard channelization
6. **Committee/Staff Input**
  - Progress continues on Sunfish Lake Blvd and Alpine Signalization
  - Update on Bunker Lake Blvd and Armstrong Signalization
  - Update on other current projects
  - 2011 Highway Safety Improvement Program
  - August Public Works Committee meeting

**Future Topics**

Additional parking ramp security measures  
Standard contingency authority for construction project management  
Additional language in specifications requiring action from Contractors
7. **Adjournment**

**Public Works Committee**

**4. 1.**

**Meeting Date:** 07/19/2011

**By:** MaryJo Warner, Engineering/Public Works

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**Title:**

Approve Public Works Committee meeting minutes dated June 21, 2011.

**Background:**

The Public Works Committee held its regular meeting on June 21, 2011

**Notification:**

**Observations:**

**Funding Source:**

n/a

**Staff Recommendation:**

**Committee Action:**

Approve Public Works Committee meeting minutes dated June 21, 2011.

---

**Attachments**

Minutes of 06.21.11

**Form Review**

**Inbox**

Brian Olson  
Kurt Ulrich

**Reviewed By**

Brian Olson  
Kurt Ulrich

**Date**

07/11/2011 04:25 PM  
07/14/2011 03:44 PM

Form Started By: MaryJo Warner

Started On: 07/11/2011 03:38 PM

Final Approval Date: 07/14/2011

**PUBLIC WORKS COMMITTEE  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, June 21, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:                   Chairperson Colin McGlone  
  Councilmember David Elvig  
  Councilmember Jason Tossey

Also Present:                       City Administrator Kurtis G. Ulrich  
  Public Works Director Brian Olson  
  City Engineer Tim Himmer  
  Councilmember Bob Ramsey  
  Councilmember Randy Backous  
  Street Supervisor Grant Reimer  
  Deputy City Administrator Heidi Nelson  
  Development Manager Darren Lazan

**CALL TO ORDER**

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 6:37 p.m.

**CITIZEN INPUT**

John Ewert, 5414 151<sup>st</sup> Avenue, stated the repair from construction work in his yard is unacceptable. He noted his yard has rocks, clay and hard soil. He mentioned it is a City Ordinance that all contractors have to replace with black dirt and asked why the contractors did not follow the Ordinance.

Bob Hartman, 5475 151<sup>st</sup> Avenue, asked about the code and the specifications. He said this was the worst job he'd ever seen. He showed tree branches and a huge rock found in his yard.

City Engineer Himmer explained the code and the specifications. He addressed Mr. Ewert who spoke previously regarding the seeding issue and explained a hydroseed option was available. He noted Rum River was scheduled to complete the work, and they used a subcontractor for the landscaping. He stated he would find out who the subcontractor was.

Gary Solmanson, 5520 152<sup>nd</sup> Ave. NW, stated the gravel on the boulevard is coarser than that on the street. He was told the topsoil came from the immediate area but he knew it hadn't due to the size of the rocks. There was a clay binder in the mix, and he knows there is no clay in the area.

City Engineer Himmer responded there was very minimal import for the soil, and it was in the order to have the topsoil come from the area.

James Sandness, 15100 St. Francis Boulevard, stated he manicures his lawn and wants black dirt hauled in soon so he can re-landscape his yard. He said the Class 5 that was put in his yard isn't any better than the topsoil that was used. He asked for a timeframe when the black dirt will come and offered to spread the dirt himself, and seed the lawn.

Public Works Director Olson explained there are a wide variety of lawns in the City. He asked what the requests were from the residents and suggested this area be treated a little different than others. Public Works Director Olson stated there seems to be a disconnect from what the residents want, and what the City can provide. He suggested the City staff work with the property owners to bring in black dirt and keep in communication about the issue.

City Engineer Himmer suggested Staff request the contractor be present for a meeting in the next few days. He said there may be a compromise that could be reached.

Councilmember Elvig stated he has the same condition in his yard and the same contractor completed the work in his yard. He noted he is waiting to see what the City can do to correct his yard.

Councilmember Tossey mentioned he lives in an emerging development. He said the builder mentions the MnDOT spec often and he does not believe what has been done to the yards on 151<sup>st</sup> Avenue is up to spec.

Councilmember McGlone noted he visited the yards in question recently and agrees with a lot of what has been said. He confirmed the issues and questions will be addressed by the City. He added that as a contractor, he hears what others say in the industry. It is known that Ramsey is difficult to work in because it has higher specs than other cities in the area.

## **APPROVE AGENDA**

Motion by Councilmember Elvig, seconded by Chairperson McGlone to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey.  
Voting No: None.

## **APPROVE MINUTES**

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to approve the minutes from the May 17, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Tossey.  
Voting No: None.

## **COMMITTEE BUSINESS**

### **Case #1: Consider Using Pavement Reinforcement Systems on Overlay Projects**

Street Supervisor Reimer reviewed the staff report. He pointed out the overlay project on Alpine Drive could be well over \$200,000 of additional costs and explained the type of product that could be used by this new company.

Public Works Director Olson suggested Mr. Reimer request a test strip of 200 feet or so, noting it could be tested against the regular overlay on Alpine Drive.

Street Supervisor Reimer stated the first roll is free. He explained the company may be willing to try this on Alpine Drive as a test. He also mentioned a representative would be able to give a presentation to the Committee if there was a desire.

Consensus was reached to have a representative give a presentation to the Public Works Committee.

### **Case #2: Consider Policy on Turf Establishment Related to City Improvement Projects**

City Engineer Himmer reviewed the staff report and suggested a policy be drafted defining topsoil.

Chairperson McGlone stated his understanding was that the City returns yards to the condition they were in when the project began or better. He agreed a standard should be arrived at for topsoil.

Public Works Director Olson reminded that the City did a lot of sodding for a time but if some of it died in a resident's yard, there was a problem. There is no simple solution. He suggested the best the City can do is maintain consistency with the grade of topsoil.

City Engineer Himmer explained this policy was developed in the days of salvaging and using on-site material again but those days are over. He indicated that importing is accounted for on all jobs, and a MnDOT spec that is middle-of-the-road is chosen. He said it sounds like importing is required.

Councilmember Elvig inquired about hydroseeding.

City Engineer Himmer replied it is a little more expensive, but could be an option.

Chairperson McGlone raised the issue of using a different grass seed than what the resident has.

Public Works Director Olson responded the City has to choose one seed mixture because it is not cost efficient to have all seed mixtures on hand.

Chairperson McGlone suggested the residents be informed of the seed mixture and they can opt out of using the City's mixture if they choose.

**Case #3: Consider Policy for Importing Material into the COR**

City Engineer Himmer reviewed the staff report.

Chairperson McGlone suggested a number of placement options for material should be developed. Since the majority of the planning is done, there may be opportunities to place materials. He mentioned since most of the grading is done, the opportunities to obtain fill are numerous.

Discussion took place on the potential depth of the lake that is planned and the amount of fill that may be needed.

Mayor Ramsey noted the lake is moving south.

Development Manager Lazan responded this will not change the amount of fill that is needed.

Public Works Director Olson noted the grading is low in the northwest corner. This cannot be filled until the WMO permit is approved. The school is offering some material, but the City cannot place it where it's needed until it is through the WMO process, which could take a year. He explained the wetland in the northwest corner is widening and a new permit is needed for the mitigation.

City Engineer Himmer indicated there are six to eight weeks of work to prepare the permit to go forward with the WMO process.

Mayor Ramsey pointed out the potential State government shut down could delay the process more.

Chairperson McGlone suggested the school be contacted to learn their intentions of what they plan to do with the stockpiles of materials. If the City could import it, it needs to be placed where it wouldn't need to be moved again.

Councilmember Tossey stated he is not in favor of purchasing fill at this point. He said he agrees with Chairperson McGlone in checking with the school.

Development Manager Lazan gave his opinion that the City should take the material as it becomes available, since the ultimate design is unknown at this point.

Motion by Chairperson McGlone, seconded by Councilmember Tossey, to recommend the HRA check with the school for their plans on material and to move forward with the WMO process.

Further discussion: Councilmember Elvig questioned how many dumptruck loaders there are. Street Supervisor Reimer explained it would take a long time to use the City's equipment for

moving material. Councilmember Elvig asked if more trucks could be rented. Street Supervisor Reimer responded that personnel cannot be taken off their jobs to run more trucks. Chairperson McGlone offered to make some calls to explore other options, noting the math will have to be considered carefully.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Tossey and Elvig.  
Voting No: None.

**Case #4: Review Summary of Proposals for Professional Engineering Services and Development of a Consulting Pool**

City Engineer Himmer reviewed the staff report. He explained there are more qualified individuals than slots. There were some strong candidates that could cover multiple specialties. To choose a candidate that has only one specialty is not beneficial, noting it would reduce the pool by five.

Public Works Director Olson suggested using five qualified consulting firms so there is adequate coverage in all technical categories. He agreed that choosing a candidate that is specialized would not be helpful. He said he considered three to four candidates in each discipline.

Councilmember Elvig suggested Public Works Director Olson and City Engineer Himmer meet to discuss their preferences. He stated interviews will be conducted with several candidates they agree on and a recommendation could then be brought to the Council.

Chairperson McGlone requested that he be informed of the interviews and he will try to attend.

City Engineer Himmer stated the recommendation will be made at the July 12 Council meeting.

**COMMITTEE INPUT**

Chairperson McGlone stated Councilmember Tossey will relinquish his role on the Public Works Committee to Councilmember Backous.

**ADJOURNMENT**

Motion by Councilmember Elvig, seconded by Councilmember Tossey to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 8:19 p.m.

Respectfully submitted,

---

Brian Olson  
Public Works Director

Drafted by Chris Moksnes  
*TimeSaver Off Site Secretarial, Inc.*

**Public Works Committee**

**5. 1.**

**Meeting Date:** 07/19/2011

**By:** Len Linton, Engineering/Public Works

---

**Title:**

Consider Stormwater Solutions for Woodland Green Pond

**Background:**

Woodland Green Subdivision was platted in 1973. The subdivision is located east of TH 47 south of the Boy Scout Camp. Lot 4, Block 3 was platted with a 75 ft drainage and utility easement across the back of the lot. This lot is 5220 156th Lane NW. The owners of the lot applied for a building permit in 1988. The back of the proposed house was at the easement so they applied to the City for vacation of the North 50 feet of the easement, leaving a 25 ft drainage and utility easement across the back of the lot. The vacation was approved by resolution of the City Council. The conditions of the resolution were:

1. The north 50 feet of the drainage and utility easement was vacated.
2. The south 25 feet of the drainage and utility easement was retained by the City.
3. The applicant reimbursed the City for all expenses involved in the vacation of the drainage easements.

Wildlife Sanctuary subdivisions were platted on the west side of TH 47 in 2002. The storm water discharged into the wetland on the west side of TH47. An equalizer pipe was installed under TH47 and storm sewer pipe was installed in 155th Lane and Barium Street in 2003. This pipe discharges to the wetland adjacent to Woodland Green park and 5220 156th Lane.

Highlands at River Park subdivision was platted in 2001 to the east of Woodland Green. A pipe was installed connecting the Woodland Green pond to an existing pipe west of Juniper Ridge Drive. This existing pipe empties into the Rum River. This is shown on the Area Overview Map.

The residents at 5220 156th Lane, Jason and Ruth Obermaier, contacted the City about water standing in their back yard. They were concerned the standing water would impact their drainfield. City staff visited the site in June 2011 and shot elevations in their back yard. We also shot the water elevation at the pond outlet and at the pipe crossing under 156th Lane west of Juniper Ridge Drive. Based on City Records the drainfield is constructed outside of the 25 ft drainage and utility easement. The water is outside the drainage and utility easement and over one lateral of the drainfield. This is shown on the Lot Detail map.

**Notification:**

**Observations:**

There are several options for addressing the issue of water ponding on the drainfield. They are 1) relocate the drainfield on the lot, 2) enlarge the pond in Highlands at River Park and 3) lower the existing storm sewer north of 156th Lane.

**Option 1**

There is room to install a finger of the drainfield closer to the house; however, current regulations require 3 ft vertical separation between the pipe and saturated soils. It is unlikely this requirement could be met. The well is located on the east side of the house so a relocated drainfield would need to be placed on the west side of the house to maintain proper separation. The lot slopes from front to back and there are mature trees that would need to be removed. A lift pump would be needed to get the water from the septic tank to the drain field. The septic tank standards do allow for construction of a mound system over an existing drainfield. This would provide the needed vertical separation. The estimated cost for this work is \$20,000.

**Option 2**

The existing ponding area (Pond B) between North Yakima Court and 156th Lane could be enlarged to provide

additional storage capacity in the system. The elevation of the outlet pipe under 156th Lane controls the water elevation of this pond and the one adjacent to the subject property. This would require removal of trees and export of soil. The estimated cost for this work is \$60,000.

### Option 3

The elevation of the pipe under 156th Lane is controlled by the elevation of storm sewer installed as part of the Reilly Estates subdivision. The outfall of this pipe is approximately 14 feet below the elevation of the Pond B. Lowering the outlet elevation of Pond B would require removing and replacing all of the pipe. The pipe is covered in most areas by drainage and utility easements; however, additional easements would be required for removal and replacement of the pipe. There would be significant restoration costs associated with this option, the route passes through a park and landscaped yards, in addition to two street crossings. An alternate may be directional drilling a pipe along the right of way for 156th Lane and Juniper Ridge Drive then connecting to the existing pipe before it enters the river. This pipe would provide flow for smaller events, larger events would continue to flow through the existing storm sewer. The estimated cost for replacing the pipe is \$150,000 plus easements. We are working on prices for directional drilling a pipe in the street right of way.

### Discussion

Replacing the drainfield would address the immediate concerns of the resident. This could set a precedent for replacing drainfields adjacent to other ponding areas in the city. Enlarging Pond B would provide additional storage in the storm sewer system. Replacing the existing storm sewer or installing an additional pipe would provide long term relief and lower the water level in Pond B which would lower the water level adjacent to 5220 156th Lane.

### Funding Source:

The funding source for these proposed improvements would be the storm water utility fund.

### Staff Recommendation:

This case was brought forward in response to a request from the residents at 5220 156th Lane NW. Staff recommends further investigation of each of these option before recommending one for construction. Options 2 or 3 if selected should be included in the Capital Improvement Program so they can be included in the budget.

### Committee Action:

Committee action based on discussion.

---

## Attachments

[Area Overview](#)

[Lot Detail](#)

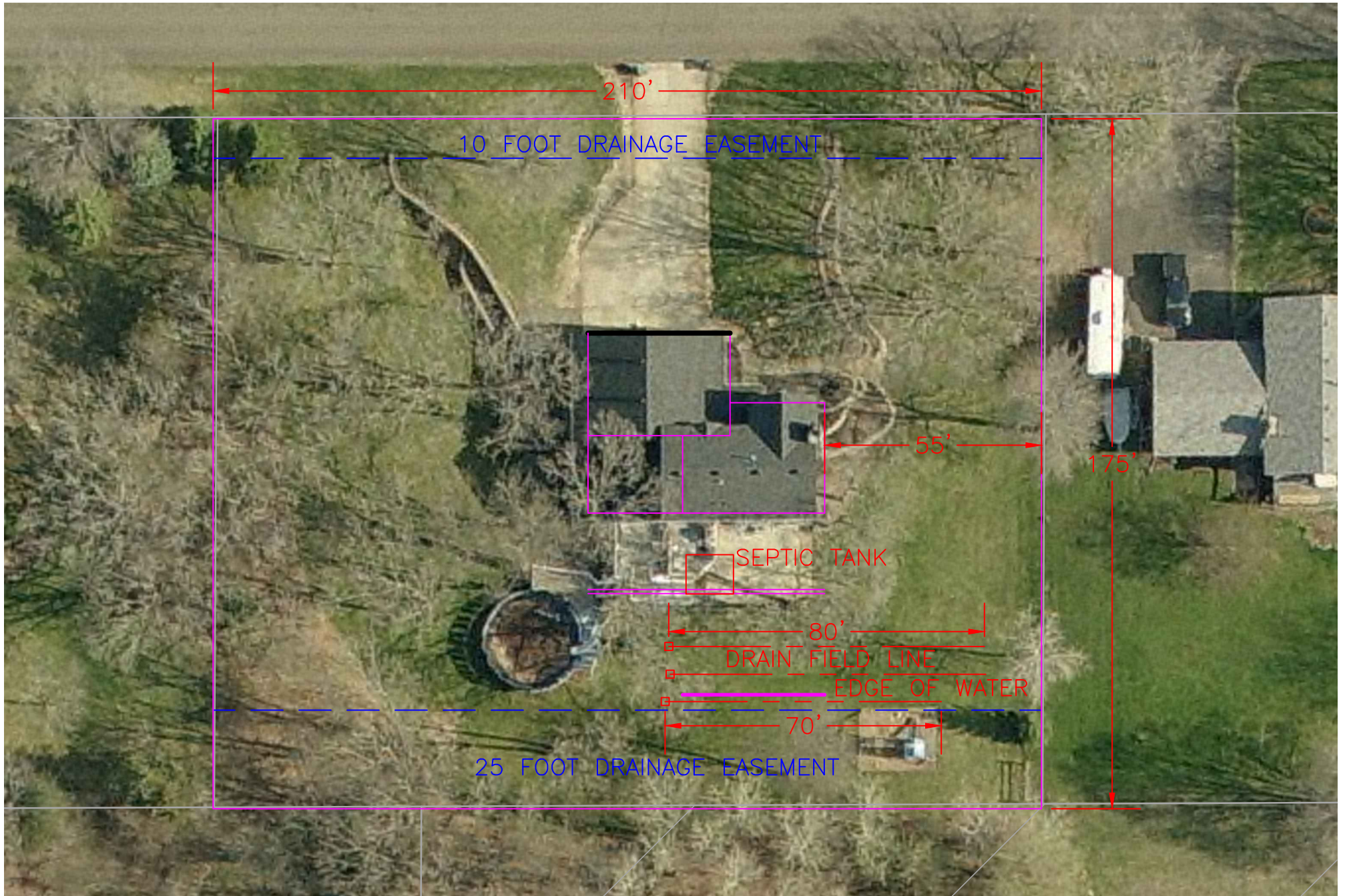
## Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	MaryJo Warner	07/14/2011 03:21 PM
Kurt Ulrich	Kurt Ulrich	07/14/2011 03:44 PM
Form Started By: Len Linton		Started On: 07/14/2011 10:07 AM

Final Approval Date: 07/14/2011

# WOODLAND GREEN - HIGHLANDS AT RIVER PARK





210'

10 FOOT DRAINAGE EASEMENT

55'

175'

SEPTIC TANK

80'

DRAIN FIELD LINE

EDGE OF WATER

70'

25 FOOT DRAINAGE EASEMENT

**Public Works Committee**

5. 2.

**Meeting Date:** 07/19/2011

**By:** Grant Riemer, Engineering/Public Works

**Title:**

Sidewalk Snowplowing Policy

**Background:**

At the April 19th Public Works Committee meeting, committee members reviewed several sidewalk plowing options and asked staff to draft a plan. Consensus at the time was that town home associations would be responsible for sidewalks in their developments and that residential sidewalks would be cleared by adjacent property owners. The city would continue to be responsible for the school walking areas, sidewalks adjacent to State Aid roads and all trails. These areas would be maintained by city staff or contracted services. A map of the areas to be maintained by the city is attached.

**Notification:**

Because this is a major change in our winter maintenance policy, public notification would have to be given several times and in all outlets available before the snow season begins. Townhome associations would be notified through certified mail.

**Observations:**

Issues that will need to be addressed with the new policy will be compliance and enforcement. Staff feels that 48 hours seems to be a reasonable time to require sidewalks to be cleared by residents and townhome associations. One challenge that will surface is who will be responsible for vacant lots in developments? Some developments have areas where there are lengthy stretches between occupied homes. It will also have to be determined what department will be responsible for enforcement and what type of fine system will be used. Staff would recommend that the first year be geared more towards education of the new policy and less towards citations and fines.

**Funding Source:**

Funding for the City portion of the policy would come from the general fund - cost center 0312.

**Staff Recommendation:**

Based on discussion

**Committee Action:**

**Attachments**

Trail/sidewalk map

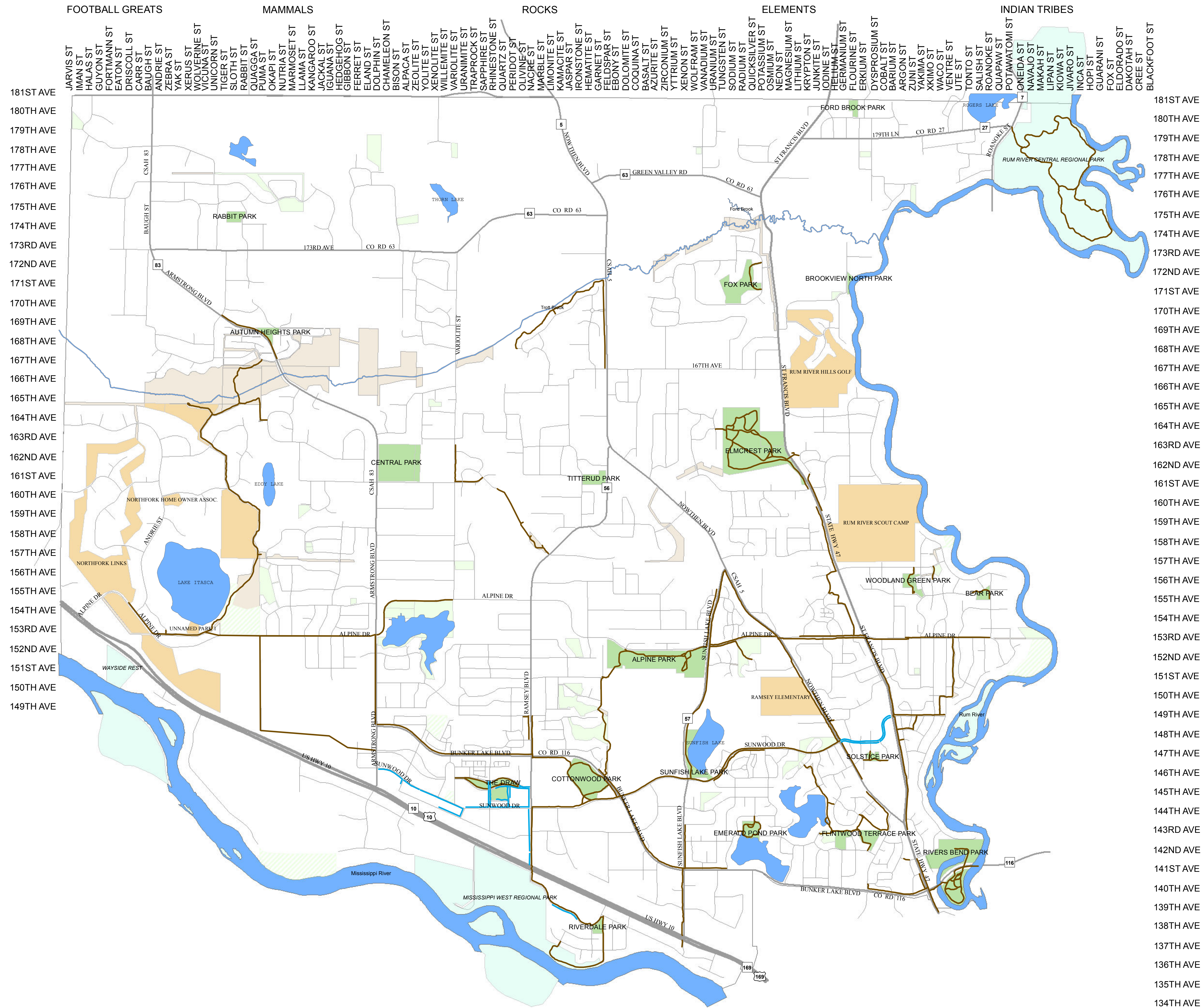
**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	07/14/2011 09:10 AM
Kurt Ulrich	Kurt Ulrich	07/14/2011 03:44 PM
Form Started By: Grant Riemer		Started On: 07/12/2011 09:04 AM

Final Approval Date: 07/14/2011



# CITY OF RAMSEY PARK AND TRAIL MAP



## Legend

- City Maintained
- trails
- Creeks
- Lakes\_Ponds
- PARK AND OPEN SPACE TYPE**
- PARKS
- OPEN SPACE
- ▨ PROPOSED PARK
- QUASI-PUBLIC
- REGIONAL-STATE
- TRAIL CORRIDOR
- addroute**
- ROAD DESIGNATION**
- STATE MULTI LANE HIGHWAYS
- STATE HIGHWAYS
- COUNTY HIGHWAYS
- CITY STREETS

**Public Works Committee**

**5.3.**

**Meeting Date:** 07/19/2011

**By:** Grant Riemer, Engineering/Public Works

**Title:**

RFP for Parking Ramp and Parking Lot Snow Removal at the Municipal Center

**Background:**

Currently the municipal parking ramp and lots are cleared by splitting staff time between the streets supervisor and the public works mechanic. This arrangement works well, if there are no problems in the plowing operation. If a problem does occur in the overall plowing operation, one or both people are often needed to make repairs and reassign staff and equipment to keep the operation moving, which means pulling off the municipal site. In past seasons, the upper floors of the ramp were not occupied and plowing could be delayed until staff time was available to complete the job. With the reduction of staff at public works and the future need for 24 hour residential parking in the ramp, staff feels they will not be able to provide the level of service needed. The proposed contract length would be 2 years.

**Notification:**

**Observations:**

**Funding Source:**

General Fund contracted services 0312 for plowing the surface lots  
9240 for the Parking Ramp plowing

**Staff Recommendation:**

Direct staff to advertise for RFP

**Committee Action:**

Motion to full council to recommend RFP for contracted snow removal services for municipal parking ramp and parking lots at the municipal center

**Attachments**

RFP

Snow removal agreement

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	MaryJo Warner	07/14/2011 03:46 PM
Kurt Ulrich	Kurt Ulrich	07/14/2011 04:06 PM
Form Started By: Grant Riemer		Started On: 07/12/2011 10:18 AM

Final Approval Date: 07/14/2011

**CITY OF RAMSEY  
7550 SUNWOOD DRIVE  
RAMSEY, MN 55303**

**INVITATION FOR QUOTATIONS  
PARKING RAMP AND MUNICIPAL CENTER PARKING LOTS SNOW REMOVAL**

The purpose of this agreement provides the City of Ramsey and the successful bidder with a mutually acceptable agreement to provide planned and emergency scheduled snow removal operations of the Municipal Parking Ramp and Surface Parking Lots (3) located at 7550 Sunwood Dr City of Ramsey, Minnesota.

1. **GENERAL:** All quotes must be received at the office of the Director of Public Works before 12:00 p.m. (noon) on XXXXXXXXX and shall be submitted on the enclosed proposal form in a sealed envelope, plainly marked, Municipal Parking Ramp and Parking Lots snow removal

It is also understood that the City reserves the right to reject any and all quotes to waive informalities, and to award the agreement to the best interest of the City. No quotations shall be withdrawn for a period of thirty (30) days after opening by the City.

Proposal forms, specifications, etc., may be obtained upon request at the City of Ramsey, Engineering/Public Works Department, 7550 Sunwood Drive, Ramsey, MN 55303. If you have questions regarding this invitation for quotations, you may contact Grant Riemer, Public Works Street Supervisor at 763-433-9863.

ITEM DESCRIPTION

Skid Steer loader with attachments w/operator  
¾ Ton Pickup Truck, 4-wheel drive w/operator (or similar)  
1-Ton Pickup 4-wheel drive w/operator (or similar)  
Single or Tandem Axle dump truck w/operator for snow hauling

Published Anoka Union: XXXXXX

**CITY OF RAMSEY**

**AGREEMENT FOR MUNICIPAL PARKING RAMP  
AND PARKING LOT SNOW REMOVAL**

**2011-2013 SNOW SEASONS**

**INDEX**

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**CITY OF RAMSEY**  
**AGREEMENT FOR PARKING RAMP AND LOT**  
**SNOW REMOVAL**

**1. PURPOSE/INTENT**

a. Ramp Snow Removal

The purpose of this agreement provides the City of Ramsey (hereinafter called CITY) and the successful bidder (hereinafter called CONTRACTOR) with a mutually acceptable agreement to provide planned and emergency scheduled snow removal operations at the Municipal Parking Ramp and Lots at the Ramsey Municipal Center located at 7550/7650 Sunwood Dr, Ramsey, Minnesota.

b. Location

The Municipal Parking Ramp is located at 7650 Sunwood Dr, Ramsey Mn 55303

The parking ramp at this time consists of 4 floors and 590 parking stalls

The surface parking lots are located at The Ramsey Municipal Center located adjacent to the ramp at 7550 Sunwood Dr. The surface parking lots consist of approximately 70 parking stalls spread through 3 lots.

c. Administration

This agreement shall be entered into with the City Council of the City of Ramsey,

administered by the Director of Public Works and under the direct operation supervision of the Public Works Street Supervisor or designated representative.

d. Ramp and Parking Lot Snow Removal

The City's snow removal policy states that the ramp and parking lots will be cleared of all snow by 5:00 am on all levels of the parking ramp, as well as the surface lots. Normal plowing operations for the City of Ramsey begin with the accumulation of two (2) or more inches of snow. It is the intention of the CITY to retain the services of the CONTRACTOR for each snow fall requiring removal under the CITY'S current Snow Removal Policy. Historically, Ramsey averages approximately 44 inches of snow per year requiring 6 - 10 separate snow removal operations. Snow removal operations should be completed in approximately 2-4 hours with equipment similar to that identified herein.

e. Scope of Operations

It is the intent of the CITY that the CONTRACTOR provides minimum of (2) pieces of equipment to perform the snow removal operations. Additional pieces of appropriate type equipment for each area may be used by the CONTRACTOR for any or all snow removal operations with prior written approval of the CITY.

**2. LENGTH OF AGREEMENT**

- a. This agreement shall be a two year agreement limited to the snow removal seasons commencing November 1, 2011 and ending April 15, 2013 inclusive.

This agreement may be renewed by written mutual consent of both the CITY and the CONTRACTOR.

- b. This agreement may be terminated for good cause, including failure to perform in accordance with this agreement, by the CITY during the agreement period subject to written notice being delivered by registered mail sent to the CONTRACTOR at the address referenced on the Proposal form.
- c. The CITY cannot and will not guarantee a minimum number of work hours for any snow removal operation or duration of the agreement.

### **3. EQUIPMENT**

- a. Pickup Trucks

The required pickup truck shall be at least a ¾ ton - 4 wheel drive. The truck will be equipped with a hydraulic/electrically operated, reversible plow. Minimum plow width will be 8'-0"

- d. Accessories & Safety Equipment

All vehicles shall be properly equipped and outfitted to meet all local, county, state or federal laws required for on-the-road emergency snow removal operations. Safety equipment will include emergency lighting that is visible 360 degrees around the vehicle. They shall provide the operator with full visibility in all directions and shall have a back-up warning system. The operator's cab shall be fully enclosed and properly equipped with all equipment necessary to allow the efficient and safe operation of that vehicle. The CITY reserves the right to reject at any time, without notice to the CONTRACTOR, any vehicle that does not appear to comply with all rules or regulations required for over-the-road snow removal operations. Rejection of vehicle

acceptability will also take into consideration the condition and limitations of operation of the vehicle or its accessory equipment.

e. Skidsteer loaders, dump trucks and similar equipment must include emergency lighting and meet all applicable DOT safety standards

e. Vehicle Designation/Replacements

The CONTRACTOR shall provide the CITY with the vehicle identification number and license plate number (where applicable) to the CITY within ten days of execution of this contract. After inspection by the CITY, those vehicles acceptable for performance under this contract will be verified by the CITY. Except for emergencies, any planned substitution or replacement of previously approved equipment shall require prior written approval by the CITY.

**4. OPERATION & MAINTENANCE**

a. Operator

The CONTRACTOR shall ensure that the operator provided with each piece of equipment is fully trained and properly licensed with the State of Minnesota to operate the bid vehicle or any anticipated replacement. The CONTRACTOR shall make every effort possible to ensure that the same operator performs the snow removal operation during the length of the agreement.

b. Parts & Fuel

The rates contained herein shall cover all operation and maintenance expenses including but not limited to fuel, lubricants, supplies and support services. It shall also include depreciation on the vehicle and related equipment including the

repair, maintenance and replacement of all materials and supplies including cutting edges and tire chain cross links. It shall also include all labor, tools and equipment necessary for making any and all repairs or replacements which may be necessary to keep and maintain the machine and all parts thereof in proper and safe working order and serviceable repair.

c. Storage

The CONTRACTOR shall assume all responsibility and costs associated with maintaining proper and necessary protection/shelter/storage for both the vehicle and operator.

**5. PERFORMANCE REQUIREMENTS**

a. Personnel

The CONTRACTOR shall provide the CITY with the name, address and telephone number(s) for at least two designated contact personnel responsible for insuring response to the CITY'S request for services. The CONTRACTOR shall ensure that at least one of the contact persons is available and accessible 24 hours per day, seven days per week.

b. Response Time

The City will give a minimum of a (two) 2 hour advance notice of the projected start time. In the event the contractor misses a part of their assigned plowing areas they are required to respond within 30 minutes after being notified of the situation. The CONTRACTOR shall ensure that the equipment and operator are ready to report to the City garage at that time and able to continuously provide

snow removal services through the completion of the areas. The CONTRACTOR shall not allow any given operator to work more than 16 consecutive hours without an eight hour break. The CONTRACTOR shall be responsible for providing replacement personnel if snow removal operations require more than 16 consecutive hours of operation.

c. Down Time

The CONTRACTOR shall ensure that all equipment provided is maintained in a proper manner to minimize required maintenance or emergency repairs during the performance of snow removal operations. If, once commencing a snow removal operation, a piece of equipment becomes disabled and non-functioning for a period of two (2) consecutive hours, the CONTRACTOR shall provide a satisfactory replacement vehicle and operator if necessary at no additional cost to the CITY.

d. Communications

The CONTRACTOR shall ensure that the operator maintains full availability for communication at all times during the snow removal operations.

e. Authority/Direction

The CONTRACTOR and his designated operators shall respond to all directions given by the CITY in a positive, courteous and timely manner during the snow removal operations. The CITY reserves the right to reject any piece of equipment or operator from continued or further engagement of services due to incompetence or insubordination or inability of the piece of equipment to function

properly for the requested services.

The CONTRACTOR shall begin the snow removal operations at the Public Works garage located at 14100 Jasper St NW. This will allow the City to bring the Contractor up to date on any changes/issues that may need to be addressed.

f. Law Obedience

The CONTRACTOR and his designated operator shall be responsible for their actions and compliance with all regulatory laws and ordinances governing the operation of the machine while performing snow removal operations for the CITY.

g. Non Performance

The CONTRACTOR shall waive any and all objections, rights to objections and claims for additional compensation, damages or loss of revenue resulting from work performed by the CITY either prior to, during or after any scheduled or emergency snow removal operation in lieu of these contractual services as may be necessary due to non performance or excessive delays of the CONTRACTOR.

h. Property Damage

The CONTRACTOR shall be responsible for any and all damage to private as well as public property (including public utilities) due to its own or its employee's negligence in performing snow removal operations. This includes landscaping and plant material surrounding the surface lots.

## **6. COMPENSATION**

a. Payment Schedule

All pay requests must be prepared and submitted by the CONTRACTOR as verified and approved by the PW Streets Supervisor. All payment requests submitted will be per snow event and dated as such. All pay requests so received shall be processed and payment made by the CITY not less than 15 and not more than 30 days after receipt.

**7. INSURANCE/LIABILITY/CLAIMS**

a. Indemnification

The CONTRACTOR indemnifies, saves and holds harmless the CITY and all of its agents and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of or by reason of the CONTRACTOR'S performance under this agreement. It is hereby understood and agreed that any and all employees of the CONTRACTOR and all other persons employed by the CONTRACTOR in the performance of services under this agreement, required or provided for hereunder by the CONTRACTOR shall not be considered employees of the CITY and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged in any and all claims made by any third parties as a consequence of any act or omission on the part of said CONTRACTOR'S employees while so engaged in the performance of these services, to be rendered herein by the CONTRACTOR shall, in no way, be the obligation or responsibility of the CITY.

b. Insurance

The CONTRACTOR shall, at his sole cost and expense, carry and maintain general and public liability and property damage insurance coverage of \$600,000 for any one accident and \$600,000 aggregate protecting the CONTRACTOR, his employees and the CITY against any and all claims of any kind or character whatsoever arising from damage, injury (including bodily injury or death) caused by or arising from the operation and use of the machine at the request of the CITY. Such insurance shall be in full force and effect during the time that the machine is operated at the request of the CITY. Such insurance policy shall provide for a minimum of 30 days written notice to the City Clerk of cancellation, non-renewal or material change of the required insurance coverage. The requirement and approval of this insurance by the CITY shall not in any way relieve or decrease the liability of the CONTRACTOR. It is expressly understood that the CITY does not in any way represent that the specified limits of liability or coverage or policy forms are sufficient or adequate to protect the interest or liabilities of the CONTRACTOR.

c. Legal Compliance

The CONTRACTOR agrees to comply with all State and Federal laws and local ordinances governing the employment of personnel including, but not limited to, Minnesota Statute Section 181.59 relating to discrimination in employment, and Section 290.07 requiring the certification of income tax withholding.

d. Claims

The CONTRACTOR agrees to process and resolve all claims submitted by affected property owners of the City of Ramsey in a timely manner.

## **8. AGREEMENT APPROVAL CONSIDERATIONS**

### a. Selection

The CITY reserves the right to retain the services of the CONTRACTOR who, in the opinion of the CITY, can best provide the services requested under this agreement. Consideration shall be given to rates, availability and condition of equipment, competency of operators, previous experience, response time and specific pieces of equipment so quoted.

### b. Combination of Quotations

The CITY reserves the right to select any combination of equipment quoted for services requested in entering into this agreement. Only one rate will be considered for each machine, but consideration will be given to any other rate or combination of rates not called for in this proposal if it is in the best interest of the CITY.

## **9. BID PROPOSALS**

A quotation is to be entered in the schedule of prices for each machine the CONTRACTOR proposes to furnish and such quotation shall be per hour of equipment operation. All proposals must be type written or printed in ink and properly signed by an officer of the company. If the submitted proposal is accepted by the CITY and properly countersigned, it shall constitute a formal agreement between the CONTRACTOR and the CITY with no further revisions, addenda or exceptions acknowledged unless previously noted in writing on the bid proposal form. All required performance bonds, insurance certificates and additional requested information shall be submitted in a form acceptable to the City within 15 days of execution of the agreement and request by the CITY.

**DESCRIPTION OF EQUIPMENT**

The following information must be completed as part of this proposal for each piece of equipment proposed to be furnished: (If quoting more than two machines, use additional sheet.)

**3/4 Ton Pickup**

UNIT NUMBER	1	2
MAKE		
MODEL		
YEAR		
SERIAL NUMBER		
ENGINE MAKE		
ENGINE MODEL		
TYPE OF ENGINE (GAS OR DIESEL)		
HORSEPOWER		
TIRE SIZE	FRONT WHEELS	
	REAR WHEELS	
LOCATION OF EQUIPMENT		
STORAGE POINT. (Name of Community & Address)		

**1-Ton Pickup**

UNIT NUMBER	1	2
MAKE		
MODEL		
YEAR		
SERIAL NUMBER		
ENGINE MAKE		
ENGINE MODEL		
TYPE OF ENGINE (GAS OR DIESEL)		
HORSEPOWER		
TIRE SIZE	FRONT WHEELS	
	REAR WHEELS	
LOCATION OF EQUIPMENT		
STORAGE POINT. (Name of Community & Address)		

**Wheel Loader**

UNIT NUMBER	1	2
MAKE		
MODEL		
YEAR		
SERIAL NUMBER		
ENGINE MAKE		
ENGINE MODEL		
TYPE OF ENGINE (GAS OR DIESEL)		
HORSEPOWER		
TIRE SIZE	FRONT WHEELS	
	REAR WHEELS	
LOCATION OF EQUIPMENT		
STORAGE POINT. (Name of Community & Address)		

**Skidsteer**

UNIT NUMBER	1	2
MAKE		
MODEL		
YEAR		
SERIAL NUMBER		
ENGINE MAKE		
ENGINE MODEL		
TYPE OF ENGINE (GAS OR DIESEL)		
HORSEPOWER		
TIRE	FRONT WHEELS	
SIZE	REAR WHEELS	
LOCATION OF EQUIPMENT		
STORAGE POINT. (Name of Community & Address)		

**Dump Truck**

UNIT NUMBER	1	2
MAKE		
MODEL		
YEAR		
SERIAL NUMBER		
ENGINE MAKE		
ENGINE MODEL		
TYPE OF ENGINE (GAS OR DIESEL)		
HORSEPOWER		
TIRE	FRONT WHEELS	
SIZE	REAR WHEELS	
LOCATION OF EQUIPMENT		
STORAGE POINT. (Name of Community & Address)		

**SCHEDULE OF PRICES**

The undersigned agrees to furnish one of the pieces of equipment described on the preceding pages in accordance with the terms of this Proposal and Agreement at the rates entered below at such time as they may be requested by the City.

If a rate is being submitted for the use of plow or wing, the make and model of these items should be inserted in the blank lines.

Contractor may bid on one or more of each type of equipment.

A quotation may be rejected if any alteration or erasure is made in entering the rates. Quotation rates must be entered in ink or typewritten.

UNIT NO. 1 \_\_\_\_\_

UNIT NO. 2 \_\_\_\_\_

UNIT NO. 3 \_\_\_\_\_

UNIT NO. 4 \_\_\_\_\_

**CITY OF RAMSEY**  
**DEPARTMENT OF PUBLIC WORKS**  
**AGREEMENT FOR THE LEASE AND RENTAL OF**  
**FULLY OPERATED EQUIPMENT FOR STREET SNOW REMOVAL**

Proposals will be received at the City of Ramsey Municipal Center 7550 Sunwood Dr Ramsey Minnesota 55303 for the furnishing of Fully Operated Equipment for snow removal operations in the City of Ramsey.

PROPOSAL OF \_\_\_\_\_  
Firm Name (Please Print)

ADDRESS \_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Phone

*NOTE: This proposal must be signed on the last page, and all sheets in this proposal must be returned when bidding.*

I

In accordance with the notice of the City of Ramsey, Minnesota soliciting quotations (I) (We), the undersigned, hereinafter called the CONTRACTOR, hereby offer to lease and rent to the City of Ramsey, hereinafter called the CITY, acting by and through its Director of Public Works, the Fully Operated Snow Removal Equipment for which the quotation may be accepted, subject to the terms and conditions herein specified; and the parties further agree that this proposal form shall become the agreement for the lease and rental of such Fully Operated Snow Removal Equipment upon its execution by the City.

(I) (We) hereby certify that (I am) (We are) the only person (s) interested in this proposal as principal (s); that it is made and submitted without fraud or collusion with any other person, firm or corporation; and that (I) (We) have examined this Proposal and Agreement Form, and understand its contents.

(I) (We) hereby certify that (I am) (We are) the Owner(s) or have previously contracted for the purchase of the Fully Operated Snow Removal Equipment for which quotations are submitted herein and can furnish bill of sale or contract for purchase covering said equipment.

II

This Proposal must be signed below in ink by a duly authorized agent of the Contractor providing the equipment and operator.

(YOUR SIGNATURE MUST BE NOTARIZED WHEN SIGNING - SEE FOLLOWING PAGE.)

Date \_\_\_\_\_ 20\_\_\_\_. By: \_\_\_\_\_  
 Signature  
 \_\_\_\_\_  
 Name (Please Print)  
 For: \_\_\_\_\_  
 Company  
 Its: \_\_\_\_\_  
 Title

III

The above quotation for ¾ ton pickup w/plow Units No(s).\_\_\_\_\_ is here-by accepted.

The above quotation for 1-Ton pickup w/plow Units No(s).\_\_\_\_\_ is here-by accepted.

The above quotation for Wheel Loader Units No(s).\_\_\_\_\_ is here-by accepted

The above quotation for Skidsteer Units No(s).\_\_\_\_\_ is here-by accepted

\_The above quotation for Dump truck Units No(s).\_\_\_\_\_ is here-by accepted

**CITY OF RAMSEY**

By: \_\_\_\_\_/\_\_\_\_\_  
 Bob Ramsey Date  
 Mayor





**Public Works Committee**

**5. 4.**

**Meeting Date:** 07/19/2011

**By:** Grant Riemer, Engineering/Public Works

**Title:**

Review Dirt Road Elimination Policy

**Background:**

In 2004, when the program was first talked about, we had 12 miles of road with dirt /gravel surface. The 2010-2011 construction seasons will include the paving 1.52 miles of roadway in our system. Paving/improvement projects completed in 2010 included Ute St., 151st Ave, 152nd Ave, Fluorine St. and will finish up this year with the paving of Puma St and Chameleon St. With the completion of these projects we will have approximately 2.64 miles of dirt/gravel roads left in our system.

**Notification:**

**Observations:**

Of the remaining segments some may never be petitioned for improvement. Traprock St, south of Hwy 10 will be addressed when the Anoka County develops the park. 173rd Ave currently has 3 residents, so assessment costs even at 50% share with the city would be prohibitive. Potassium St, north of County Rd 5 was scheduled to paved with redevelopment in that area. There are two small segments in our industrial parks, Basalt St and Limonite St which will be paved when development in those areas increases. This group of road segments total 1.04 miles.

Of the remaining segments Carolina Acres and Itasca Heights are the most maintenance prone. Improvements to these developments would provide the most payback, if the city were to contribute 50% of the improvement cost. Drainage is poor in both areas and requests for grading are increased because of that factor. Carolina Acres is on the far north end of the city and requires almost 20 minutes travel time just to get to the site. Itasca Heights is south of Hwy 10 near the weigh station and would need considerable drainage work. The Itasca Heights location near the Mississippi river would add challenges and cost for storm water design. Of the remaining roads Garnet St, north of CR 27, would be next in line, because of the travel time involved. Summer grading is not the only cost associated with these dirt roads. Early winter and late spring snowfalls require the motor grader to plow these areas because of soft road conditions. A complete "round" of grading or snowplowing, including travel time, is 3 1/2 hours. The cost associated with grading our dirt roads just, using fuel and labor costs at today's prices, runs about \$170.00 every time we grade. Staff also receives several calls per year for dust control or to add gravel to the road surface.

During the joint City Council meeting with the City of Nowthen there was discussion about the sharing or swapping of services with them. Staff will continue to look for opportunities when they present themselves.

**Funding Source:**

General Fund -Street maintenance contracted services 0311

**Staff Recommendation:**

Continue to eliminate dirt roads when development opportunities present themselves and resources are available to help residents with assesments.

**Committee Action:**

Based on discussion

**Inbox**  
Brian Olson  
Kurt Ulrich

**Reviewed By**  
Brian Olson  
Kurt Ulrich

**Date**  
07/14/2011 09:15 AM  
07/14/2011 03:44 PM  
Started On: 07/13/2011 07:53 AM

Form Started By: Grant Riemer

Final Approval Date: 07/14/2011

**Public Works Committee**

**5. 5.**

**Meeting Date:** 07/19/2011

**By:** Brian Olson, Engineering/Public Works

**Title:**

Update of Anoka County Access Spacing guidelines that determine locations for hard channelization

**Background:**

This case is presented this evening for informational purposes only. Staff met with the Anoka County Highway Department along with the City of Anoka and Andover to discuss the possible changes to the access spacing guidelines. Anoka County Staff agreed to look into the following two changes. Allowing a 3/4 access as a "conditional" access and reintroducing the land use categories into the access spacing guidelines. Attached to the case is the 2010 Anoka County access spacing guidelines, a comparison on how Anoka County's spacing guidelines compare to other counties throughout Minnesota and a original access management pamphlet prepared by MnDOT.

**Notification:**

**Observations:**

Staff wanted to provide this information to the PW Committee and ultimately the City Council.

**Funding Source:**

No funding for this action.

**Staff Recommendation:**

**Committee Action:**

Based upon discussion

**Attachments**

- 2010 access spacing guidelines
- comparison with other county spacing guidelines
- land use category definitions

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson (Originator)	Brian Olson	07/14/2011 10:20 AM
Kurt Ulrich	Kurt Ulrich	07/14/2011 03:44 PM
Form Started By: Brian Olson		Started On: 07/08/2011 01:41 PM
	Final Approval Date: 07/14/2011	

Anoka County Highway Department  
Access Spacing Guidelines

Roadway Type	Route Speed (MPH)	Intersection Spacing (Nominal <sup>(4)</sup> )		Signal Spacing	Private Access <sup>(1)</sup>
		Full Movement Intersection	Conditional Secondary Intersection <sup>(2)</sup>		
Principal Arterial	50 - 55	1 mi.	1/2 mi.	1 mi.	Subject to conditions for all roadway types and speeds
	40 - 45	1/2 mi.	1/4 mi.	1/2 mi.	
	< 40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/4 mi.	
Arterial Expressway	50 - 55	1 mi.	1/2 mi.	1 mi.	
Minor Arterial	50 - 55	1/2 mi.	1/4 mi.	1/2 mi.	
	40 - 45	1/4 mi.	1/8 mi.	1/4 mi.	
	<40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/4 mi.	
Collector and Local	50 - 55	1/2 mi.	1/4 mi.	1/2 mi.	
	40 - 45	1/8 mi.	N/A	1/4 mi.	
	<40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/8 mi.	
Specific Access Plan		By adopted plan/agreement/covenant on land			

- (1) Private access refers to residential, commercial, industrial and institutional driveways. Reference Anoka County's Development Review Manual for specifics on private access.
- (2) Conditional secondary access is defined as right-in/out.
- (3) Access spacing may be determined by planning documents approved by the county (e.g., Lino Lakes I-35E AUAR)
- (4) Any spacing deviations shall have a detailed traffic study completed by the requesting agency, AND approved by the County Engineer.

# PRINCIPAL ARTERIALS

	Speed, Type, ADT	Intersection Spacing		Signal Spacing	Comments
		Full Movement	Conditional Intersection		
<b>ANOKA COUNTY</b> Principal Arterial	50 - 55	1 mile	1/2 mile	1 mile	MnDOT Recommendation MnDOT Recommendation MnDOT Recommendation
	40 -45	1/2 mile	1/4 mile	1/2 mile	
	< 40	1/8 mile	300 - 660 feet	1/4 mile	
<b>DAKOTA COUNTY</b> Principal Arterial	All	1/2 mile	1/4 mile		Similar to ACHD
	<b>CARVER COUNTY</b> Principal Arterial (Rural) Principal Arterial (Urban) Principal Arterial (Urban Core)	1 mile	1/2 mile	1 mile	
1/2 mile		1/4 mile	1/2 mile		
300 - 600 feet		300 - 600 feet	1/4 mile		
<b>WRIGHT COUNTY</b> Principal Arterial (Rural) Principal Arterial (Urban) Principal Arterial (Urban Core)	1 mile	1/2 mile	1/2 mile	By deviation only	
	1/2 mile	1/4 mile	1/4 mile	By deviation only	
	300 - 600 feet	300 - 600 feet	1/4 mile	1/4 mile	
<b>WASHINGTON COUNTY</b> Principal Arterial	All	1/2 mile			Similar to ACHD
	<b>HENNEPIN COUNTY</b> Arterial (Urban/ Low Volume) Arterial (Urban/ Low Volume) Arterial (Urban/ High Volume) Arterial (Urban/ High Volume) Arterial (Urban Core/ Low Volume) Arterial (Urban Core/ High Volume)	Undivided	1/4 mile	Not Allowed	
Divided		1/4 mile	1/8 mile		
Undivided		1/4 mile	Not Allowed		
Divided		1/4 mile	1/8 mile		
		1/8 mile	1/16 mile		
		1/4 mile	1/8 mile		

Highlighted items are the same, or more restrictive, than ACHD's guidelines.

# MINOR ARTERIALS

	Speed, Type, ADT	Intersection Spacing		Signal Spacing	Comments
		Full Movement	Conditional Intersection		
<b>ANOKA COUNTY</b> Minor Arterial	50 - 55 40 - 45 < 40	1/2 mile 1/4 mile 1/8 mile	1/4 mile 1/8 mile 300 - 660 feet	1/2 mile 1/4 mile 1/4 mile	MnDOT Recommendation MnDOT Recommendation MnDOT Recommendation
<b>SHERBURNE COUNTY</b> Minor Arterial (Rural) Minor Arterial (Urban)		1/2 mile 1/4 mile	1/4 mile 1/8 mile	1/2 mile 1/4 mile	
<b>ISANTI COUNTY</b> Minor Arterial (Rural) Minor Arterial (Urban) Minor Arterial (Urban Core)		1/2 mile 1/4 mile 1/8 mile	1/4 mile 1/8 mile 1/8 mile	1/2 mile 1/4 mile 1/4 mile	
<b>CARVER COUNTY</b> Minor Arterial (Rural) Minor Arterial (Urban) Minor Arterial (Urban Core)		1/2 mile 1/4 mile 300 - 600 feet	1/4 mile 1/8 mile 300 - 600 feet	1/2 mile 1/4 mile 1/4 mile	
<b>WRIGHT COUNTY</b> Minor Arterial (Urban) Minor Arterial (Urban Core)		1/4 mile 300 - 600 feet	1/8 mile 300 - 600 feet	1/4 mile 1/4 mile	
<b>CHISAGO COUNTY</b> Minor Arterial (Rural) Minor Arterial (Urban) Minor Arterial (Urban Core)	(55) (40 +) ( < 40)	1/2 mile 1/2 mile 1/4 mile		1/2 mile 1/2 mile 1/4 mile	
<b>WASHINGTON COUNTY</b> Minor Arterial Minor Arterial	> 7,500 < 7,500	1/4 - 1/2 mile 1/4 - 1/2 mile	1/4 - 1/2 mile 1/8 mile (no median opening)	N/A N/A	
<b>HENNEPIN COUNTY</b> Arterial (Rural) Arterial (Rural) Arterial (Urban)	> 7,500 < 7,500 All	1/2 to 1/4 mile 1/4 mile 1/4 mile	N/A N/A 1/8 mile		Similar to ACHD Similar to ACHD. Existing medians will not be broken.
<b>DAKOTA COUNTY</b> Divided Highways Divided Highways Undivided Highways	> 35,000 < 35,000 > 45 mph and > 1,500 ADT	1/2 mile 1/4 mile 1/4 mile	1/4 mile 1/8 mile N/A		Similar to ACHD Similar to ACHD

Highlighted items are the same, or more restrictive, than ACHD's guidelines.

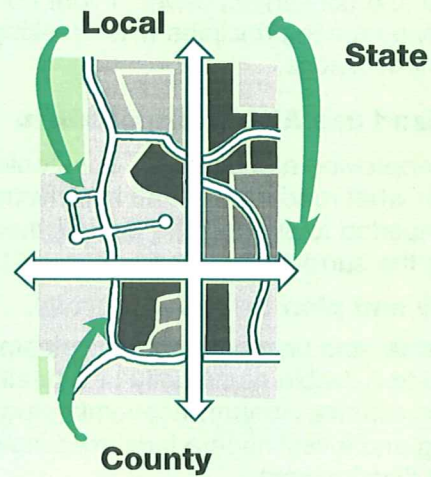
# COLLECTOR AND LOCAL

	Speed, Type, ADT	Intersection Spacing		Signal Spacing	Comments
		Full Movement	Conditional Intersection		
<b>ANOKA COUNTY</b> Collector and Local	50 - 55 40 - 45 < 40	1/2 mile 1/8 mile 1/8 mile	1/4 mile N/A 300 - 660 feet	1/2 mile 1/4 mile 1/8 mile	MnDOT Recommendation MnDOT Recommendation MnDOT Recommendation
<b>SHERBURNE COUNTY</b> Collector (Rural) Collector (Urban)	All All	1/2 mile 1/4 mile	1/4 mile N/A	1/2 mile 1/4 mile	
Local (Rural) Local (Urban)	All All	1/4 mile 300 - 660 feet	1/4 mile 300 - 660 feet	N/A As warranted	
<b>ISANTI COUNTY</b> Collector/Local (Rural) Collector/Local (Urban)		1/2 mile 1/8 mile	1/4 mile 1/8 mile	1/2 mile 1/4 mile	
<b>CARVER COUNTY</b> Collector (Rural) Collector (Urban) Collector (Urban Core)		1/2 mile 1/4 mile 300 - 600 feet	1/4 mile 1/8 mile 300 - 600 feet	1/2 mile 1/4 mile 1/8 mile	
<b>WRIGHT COUNTY</b> Collector (Rural) Collector (Local) Collector (Urban Core)		1/2 mile 1/8 mile 300 - 600 feet	1/4 mile N/A 300 - 600 feet	1/2 mile 1/4 mile 1/8 mile	
<b>CHISAGO COUNTY</b> Collector (Urban) Collector (Urban Core)	Divided (40 +) Divided (< 40)	1/4 mile 1/8 mile		1/4 mile 1/8 mile	
Collector (Rural) Collector (Urban) Collector (Urban Core)	Undivided (55) Undivided (40 +) Undivided (< 40)	N/A N/A N/A		1/2 mile 1/4 mile 1/8 mile	
<b>WASHINGTON COUNTY</b> Collector Local		1/8 - 1/2 mile 1/8 - 1/2 mile		N/A N/A	
<b>HENNEPIN COUNTY</b> Collector		1/8 to 1/4 mile	1/8 mile		Based on side street volumes.
<b>DAKOTA COUNTY</b> Undivided Highways	< 40	1/8 mile	N/A		

Highlighted items are the same, or more restrictive, than ACHD's guidelines.

## Access Management Requires A Partnership Approach

By using the Highway Access Category System and Spacing Guidelines as a common framework, Mn/DOT and local communities can work as partners to manage access. Mn/DOT follows these guidelines when planning highway improvements, reviewing development proposals, and issuing access permits. Cities and counties should also consider these guidelines when reviewing the proposed access and street layout for new subdivisions and redevelopment of existing parcels. Working together, Mn/DOT and local governments can maintain safety and mobility on the highway AND meet the access needs of development.



## Mn/DOT and YOU: Partners in Access Management



### What is Access Management?

Access management is the planning, design, and implementation of land use and transportation strategies that maintain a safe flow of traffic while accommodating the access needs of adjacent development.

### Why Manage Access?

Too many driveways, intersections, and closely-spaced traffic signals along major roads cause problems:

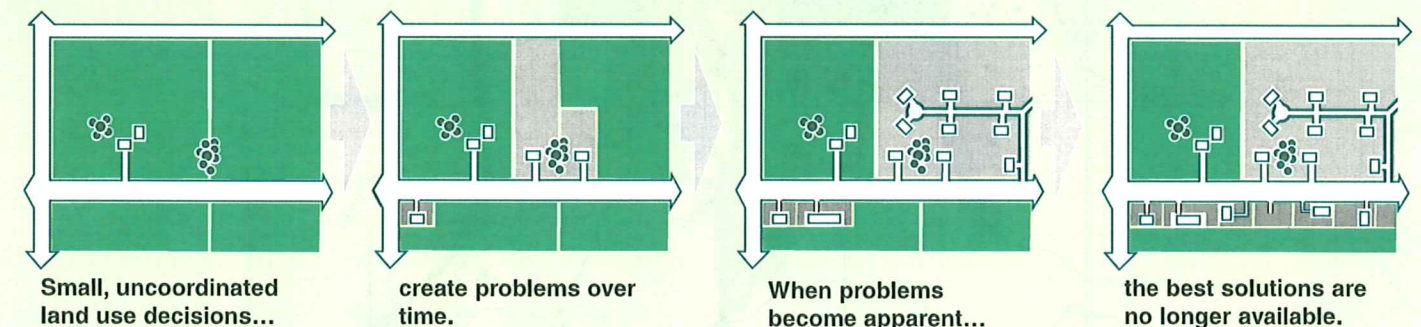
- Crashes increase as vehicles cross and turn along the road in an uncoordinated manner.
- Stop and go conditions frustrate commuters and local residents.
- Adjacent businesses suffer when customers have trouble turning into their sites.
- Freight and delivery trucks lose time and money stuck in traffic.
- Pedestrians can't find a safe spot to cross the road.
- Overall community livability suffers.

### What are the Benefits?

Effective access management will:

- Reduce congestion and crashes.
- Preserve road capacity and postpone the need for roadway widening.
- Improve travel times for the delivery of goods and services.
- Ease movement between destinations.
- Support local economic development.

### Why Act Now?



## Mn/DOT's Access Management Guidelines

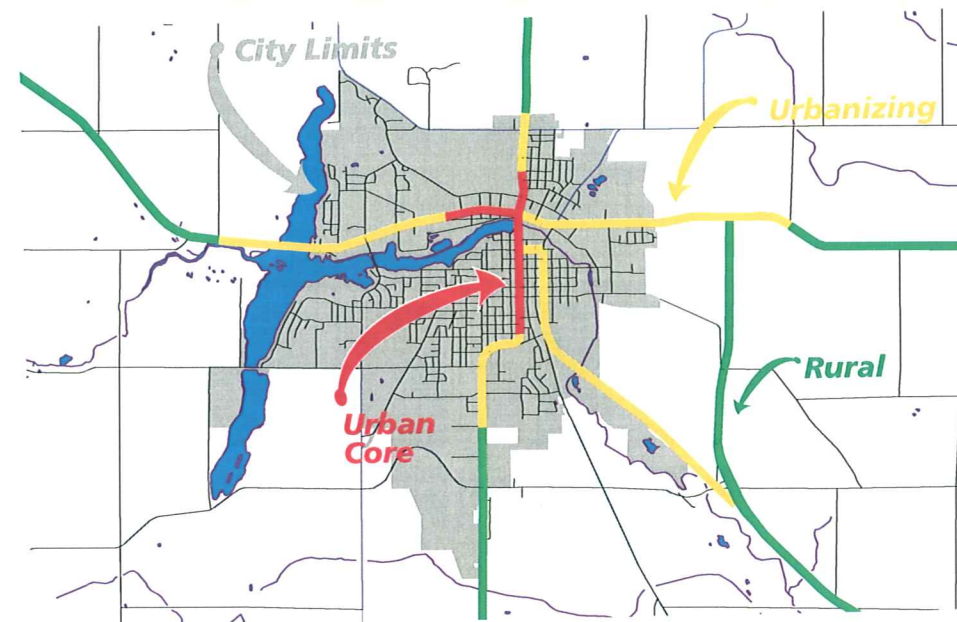
Working jointly with city and county representatives, Mn/DOT has developed guidelines for managing access to the state highway system. Every highway segment has been assigned to a primary access category, depending on its function and strategic importance within the statewide network. These categories are:

- High Priority Interregional Corridor
- Medium Priority Interregional Corridor
- High Priority Regional Corridor
- Principal Arterial (Metro Area and Primary Trade Centers)
- Minor Arterial
- Collector

Within each primary access category are Urban Core, Urbanizing, and Rural subcategories, which are based on the existing and planned land use of the surrounding area. The recommended spacing and allowance for public street intersections and private access varies with the highway's primary category and subcategory.

- **Urban Core** areas are fully developed with a tightly woven network of public streets. Public street spacing is based on block length, usually between 300-660 feet. The spacing for direct property access typically should be at least 200 feet to provide adequate stopping sight distance.

- **Urbanizing** areas are developing areas beyond the urban core. Local governments should develop a complete network of supporting local streets to serve these areas. Public intersections should be spaced at 1/8, 1/4, or 1/2 mile increments, depending on the highway's primary category assignment. Access to homes and businesses should be provided from the local supporting street network, and not from the state highway.
- **In Rural** areas where agriculture, forestry, or very low density residential uses predominate, the local network of supporting roads is usually quite limited. In these areas, public street intersections should be spaced at 1/4, 1/2, or 1 mile increments, depending on the highway's primary category assignment. Direct access to homes and farms should be provided by local roads when possible. When that is not possible, limited direct property access may be permitted.



## Ten Ways Local Governments Can Manage Access

Ensure safe and convenient travel in your community by applying these principles when making development decisions.

### 1. Think land use AND transportation.

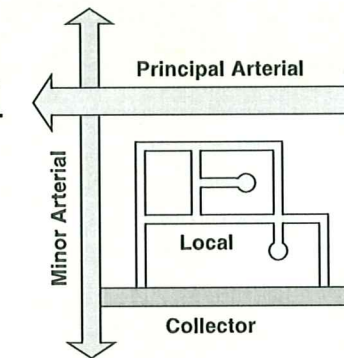
Before approving a subdivision or rezoning, consider what road design and improvements will be needed to support the development and link it to the surrounding area.

### 2. Identify and plan for growth areas.

Incremental and uncoordinated development will not lead to a livable community or a healthy business climate. Support economic growth by planning and investing in a local road network to support development.

### 3. Develop a complete hierarchy of roads.

A viable community requires a variety of roadways organized as an integrated system. Highways and arterials are needed for longer, higher speed trips. Local streets and collectors provide access to homes and businesses. Recognize that different roads serve different purposes.



### 4. Link access regulations to roadway function.

Access requirements in your zoning and subdivision regulations should fit each roadway's functional classification. Recognize that the greatest access control is needed for those roads intended to serve longer, higher speed trips.

### 5. Avoid strip development. Promote commercial nodes.

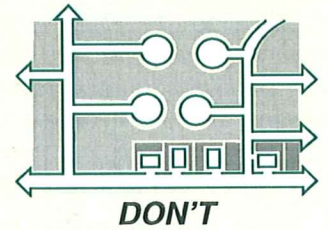
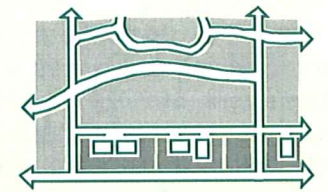
Commercial development can be located adjacent to and visible from the highway, but should be accessed via a system of parallel local roads and side streets that complement the state highway system.

### 6. Connect local streets between subdivisions.

Give your residents convenient options for travel from one neighborhood to another by connecting local streets from one subdivision to the next.

### 7. Design subdivisions with access onto local streets.

Avoid lot designs with driveways that enter onto major state or county highways. Orient business and residential driveways to local streets that feed onto the highway at a few carefully designed and spaced intersections.

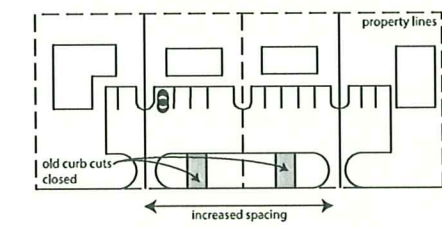


### 8. Practice good site planning principles.

Locate entrances away from intersection corners and turn lanes. Provide adequate space on the site for trucks to maneuver and for vehicles to queue at drive-through windows without backing or stacking on the roadway. Adjacent businesses should provide shared driveways and cross access so customers can make multiple stops without entering the arterial.

### 9. Correct existing problems as opportunities arise.

Adopt a long range vision for improving access along older, developed corridors. Correct unsafe accesses as individual parcels expand or redevelop. Work with affected property owners to consolidate driveways and provide internal access between parcels. Fill in the supporting roadway network with local access roads as part of the redevelopment process.



### 10. Coordinate local development plans with Mn/DOT and county road agencies.

Share plans for subdivisions, rezonings, and site plans with affected road authorities early in the development process. You don't even need to wait until development is proposed. Contact Mn/DOT and your county highway department to talk about your long range plans and development needs.

## CC Regular Session

7. 1.

**Meeting Date:** 08/09/2011

**By:** Tim Himmer, Engineering/Public Works

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### **Title:**

Consider Sanitary Sewer Options for the Property Located at 5220 156th Lane NW

### **Background:**

The Woodland Green Subdivision, located east of TH 47 south of the Boy Scout Camp, was platted in 1973. Lot 4, Block 3 (5220 156th Lane NW) was platted with a 75 ft drainage and utility easement across the back of the lot. The owners of the lot applied for a building permit in 1988, and since the back of the proposed house was shown at the platted easement line they applied to the City to vacate the north 50 feet of the easement (leaving a 25 ft drainage and utility easement across the back of the lot). The vacation was approved by resolution of the City Council (see attached).

The Wildlife Sanctuary subdivision was platted on the west side of TH47 in 2002, with the stormwater from the development discharging into the adjacent wetland. An equalizer pipe was placed under TH47 and storm sewer pipe was installed along 155th Lane and Barium Street in 2003, with the ultimate stormwater discharge to the wetland adjacent to Woodland Green park located at the rear of 5220 156th Lane. The Highlands at River Park subdivision was platted in 2001 (located to the east of Woodland Green); which included a storm sewer pipe that connected the Woodland Green park pond to an existing pipe west of Juniper Ridge Drive, and this existing pipe discharges to the Rum River (see attached area overview map).

The property owners at 5220 156th Lane NW, Jason and Ruth Obermaier, contacted the City at the end of June/beginning of July regarding standing water in their back yard; and specifically the potential impacts to their septic drainfield in that location. City staff visited the site to collect some survey data and verify elevations on the downstream storm sewer system to ensure that the water was flowing properly. Based on a septic system sketch in the City's property records it appears that the drainfield is constructed entirely outside of the City's 25' drainage and utility easement, and the water elevation at the time was approximately 3' - 5' outside of the drainage and utility easement and potentially over one lateral of the drainfield (see attached lot detail sketch).

### **Observations:**

This item was discussed at the Public Works Committee in July, and several options were discussed relative to the downstream storm sewer system, and potential modifications for improved long term drainage to the Rum River; including enlargement of ponds, lowering of existing storm sewer pipe, and installation of additional storm sewer pipes. The recommendation from that meeting was to address the immediate concern related to the septic system, and evaluate options to correct this matter such that additional easements could be reacquired in this location.

#### **Option 1**

There is room to install a finger of the drainfield closer to the house; however current regulations require 3 feet of vertical separation between the invert of the drainfield pipe and saturated soils. It is unlikely this requirement could be met under the current condition, since the water table is approximately the same elevation as the surface water and this area has been inundated on several occasions.

#### **Option 2**

The existing well that serves this property is located on the east side of the house, so a relocated drainfield would need to be placed on the west side of the house to maintain proper separation. The lot slopes from front to back and there are mature trees that would need to be removed (along with considerable grading efforts), and a pump would be required to lift the discharge from the existing septic tank to the drain field. The property owner has stated they are not interested in this option, as they want to preserve the existing conditions on their property (trees, swimming pool, irrigation system, etc.).

Septic tank standards do allow for construction of a mound system over an existing drainfield, and this option was evaluated for size and cost considerations. The mound system would need to be approximately 40' wide x 80 long x 5' high, and is estimated to cost \$15,000 - \$18,000. Additional items that would also need to be completed with this approach include; the installation of fill material and grading to raise the grades at the rear of the property (to reduce water flow outside of the City easement in the future), restoration work (turf establishment and irrigation revisions), and the vacation of additional easement because the 40' dimension on the mound width would extend approximately another 10 feet in the remaining 25 foot easement retained by the City. Due to the need for additional easement vacation, and placing the new drainfield within the area adjacent to this further reduced easement, staff is not supportive of this option.

### Option 3

Staff evaluated the option for connected the property to the City's municipal sanitary sewer system; which includes directional drilling of a force main to the existing septic tank on the property, pipe materials, restoration, a pump and vault at the septic tank to lift the discharge to the city system (due to grade constraints), road work (bituminous removal and patching), and connecting to an existing manhole. This item is currently be estimated, and additional information will be provided at the meeting. The property owner is also concerned with the service charge for this connection (currently \$67 per month).

### Recommendation:

It appears as if the best option at this point is to consider connecting this property to the City's municipal sanitary sewer system. Once better estimates are prepared we can discuss further at the meeting. In an effort to expedite this matter staff would like to receive formal authorization to advance a resolution to this situation at the meeting, and would ultimately like to have the property owner contract directly for this work so they can actively manage the contractor of their choice.

### Funding Source:

The funding source for these potential improvements would most likely be the City Stormwater Utility Fund.

### Council Action:

Based upon discussion.

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### Attachments

[Easement Vacation Resolution](#)

[Overview Map](#)

[Lot Sketch](#)

### Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	08/04/2011 02:24 PM
Kurt Ulrich	Amy Dietl	08/04/2011 02:31 PM
Form Started By: Tim Himmer		Started On: 08/02/2011 01:55 PM

Final Approval Date: 08/04/2011

Councilmember Bawden introduced the following resolution and moved for its adoption:

**RESOLUTION #88-193**

**WHEREAS**, Glen and Brock Hammerschmidt are the fee owners of Lots 3 and 4, Block 3, Woodland Green; and

**WHEREAS**, the City has an easement for drainage purposes over the South 75 feet of said Lot 4 and the South 75 feet of the East 22 feet of said Lot 3; and

**WHEREAS**, Mr. Brock Hammerschmidt is proposing to build a house on said Lot 4 which abuts the north line of the 75 feet wide drainage easement; and

**WHEREAS**, Mr. Brock Hammerschmidt has requested the City to vacate the north 50 feet of its drainage easement on said Lot 4 to allow for sloping the fill to the proposed elevation of the house; and

**WHEREAS**, Mr. Glen Hammerschmidt has requested the City to vacate the North 50 feet of its drainage easement on Lot 3 to provide a consistent drainage easement on each lot; and

**WHEREAS**, the City Engineer has reviewed the request to vacate the North 50 feet of the easement and finds that the vacation will not affect the drainage in the area.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City hereby vacates the North 50 feet of drainage easements over Lots 3 and 4, Block 3, Woodland Green.
- 2) That the City shall retain the South 25 feet of the drainage easements over and across Lots 3 and 4, Block 3, Woodland Green.
- 3) That Glen and Brock Hammerschmidt reimburse the City for all expenses involved in the vacation of the drainage easements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Bawden  
Councilmember DeLuca  
Councilmember Pearson  
Councilmember Sorteberg

and the following voted against the same:

None

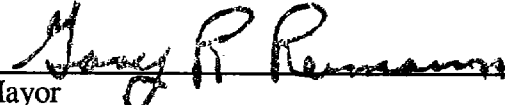
and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the City Council this 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Bowden introduced the following resolution and moved for its adoption:

**RESOLUTION #88-194**

**RESOLUTION GRANTING FINAL PLAT APPROVAL TO HY-10 RAMSEY 4TH ADDITION**

WHEREAS, Mr. Norman D. Holm and Mr. Gilbert A. Menkveld, hereinafter referred to as "developers", have properly applied for plat approval of the following described property located in the City of Ramsey:

Lot 1, Block 1, Hy-10 Ramsey 3rd Addition, Anoka County,  
Minnesota

which plat is known as Hy-10 Ramsey 4th Addition, hereinafter known as "plat";  
and

WHEREAS, the Ramsey Planning and Zoning Commission, pursuant to Chapter 170.03 of the Ramsey City Code, held a public hearing on the proposed plat on August 2 and 18, 1988, which hearing was duly published in the City's legal newspaper and written notice of the hearing was given pursuant to law;  
and

WHEREAS, the Ramsey Planning and Zoning Commission, at a special meeting on August 18, 1988, recommended that the City Council grant preliminary plat approval of the plat; and

WHEREAS, the City Council reviewed the Planning and Zoning Commission's public hearing and meeting minutes, which minutes are incorporated as is fully set forth herein; and

WHEREAS, at a regular meeting on August 23, 1988 the Ramsey City Council granted preliminary plat approval of the plat as recommended by the Planning and Zoning Commission contingent upon the developers extending Ferret Street N.W. to the northern boundary of the plat and limiting access to Lot 3 to Ferret Street N.W.; and

WHEREAS, at a regular meeting on October 11, 1988 the Ramsey City Council granted final plat approval of the plat contingent upon the developers constructing Ferret Street N.W. as a cul-de-sac with an easement dedicated for the possible future extension of Ferret Street N.W. to the northern boundary of the plat and access to Lot 3 being limited to Ferret Street N.W.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1) That final approval of the plat of Hy-10 Ramsey 4th Addition is hereby granted contingent upon the developers providing proof of marketable title for the property to the City.

2) That the developers execute a development agreement with the City outlining the conditions for development of Hy-10 Ramsey 4th Addition.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

- Mayor Reiman
- Councilmember Bawden
- Councilmember DeLuca
- Councilmember Sorteberg
- Councilmember Pearson

and the following voted against the same:

None

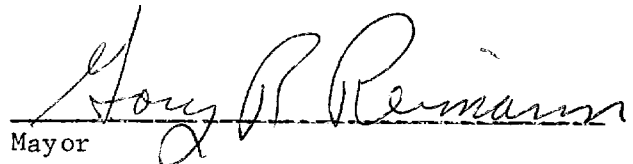
and the following abstained:

None

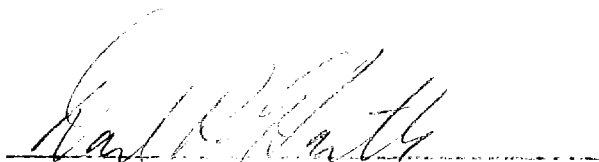
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council on the 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Sorteberg introduced the following resolution and moved for its adoption:

RESOLUTION #88-195

RESOLUTION RELATING TO PARKING RESTRICTIONS ON S.A.P. 199-112-02 FROM ANDRIE STREET N.W. TO TRUNK HIGHWAY NO. 10 AND 159 IN THE CITY OF RAMSEY, MINNESOTA

WHEREAS, the City of Ramsey has planned the improvement of MSAS 112 - 153rd Avenue N.W. from Andrie Street N.W. to Trunk Highway No. 10 and 169; and

WHEREAS, the City of Ramsey will be expending Municipal State Aid funds on the improvement of this street; and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street. Approval of the proposed construction as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions; and

WHEREAS, the extent of these restrictions that would be a necessary prerequisite to the approval of this construction as a Municipal State Aid project in the City of Ramsey has been determined.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey shall ban the parking of motor vehicles on both sides of MSAS 112 (153rd Avenue N.W.) at all times.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Bawden and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reinman  
Councilmember Sorteberg  
Councilmember Bawden  
Councilmember Pearson  
Councilmember DeLuca

and the following voted against the same:

None

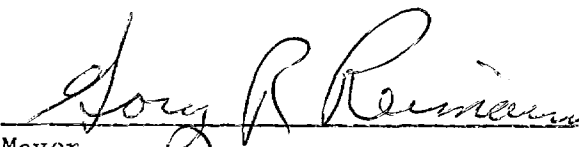
and the following abstained:

None

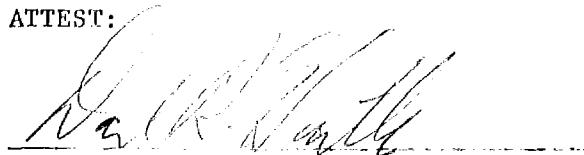
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Sorteberg introduced the following resolution and moved for its adoption:

**RESOLUTION #88-196**

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS AND SPECIFICATIONS (IMPROVEMENT PROJECT #88-21 - 153RD AVENUE N.W.)**

**WHEREAS**, the City Engineer has prepared right-of-way plans for the acquisition of 153rd Avenue N.W. between Andrie Street N.W. and Highway #10 and Highway #169; and

**WHEREAS**, MnDOT has approved the right-of-way plans; and

**WHEREAS**, a resolution of the City Council of the City of Ramsey adopted the 11th day of October, 1988, authorized the City Attorney to acquire the right-of-way for 153rd Avenue N.W.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That such improvement is hereby ordered as proposed in the Council Resolution adopted the 11th day of October, 1988.
- 2) That Mr. Peter R. Raatikka of Hakanson Anderson Associates, Inc. is hereby designated as the engineer for this improvement. He shall prepare plans and specifications for the making of such improvement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Bawden and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Sorteberg  
Councilmember Bawden  
Councilmember DeLuca  
Councilmember Pearson

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of October.

Gary R. Remanni  
Mayor

ATTEST:

[Signature]  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-197**

**RESOLUTION AUTHORIZING ACQUISITION FOR CERTAIN STREET AND UTILITY EASEMENTS**

WHEREAS, the City of Ramsey proposes to construct an improvement project known as Improvement Project #88-21, which project will facilitate the construction of streets and drainage facilities generally in:

Outlot C, Northfork; and  
Part of SW 1/4 of NW 1/4 of Section 19, Township 32, Range 25

all in the City of Ramsey, Anoka County, Minnesota; and

WHEREAS, the improvement consists of the construction of drainage facilities and a new street, all of which improvements are necessary in order to provide for the health, welfare and safety of the residents of the City of Ramsey; and

WHEREAS, certain lands are required to provide perpetual easements for said improvement construction; and

WHEREAS, the property owners from whom easements are required have been identified by the City as follows, to-wit:

<u>Parcel No.</u>	<u>Owner</u>	<u>Street &amp; Utility Easement</u>	<u>Drainage Easement</u>
1	Norfolk Dev., Inc.	Obtained	22,610 SF
2	Carol D & Francis Y. Welte	18,130 SF	0 SF
3	Charles L. Christian & Ralph Birdsall	26,430 SF	22,225 SF
4	Charles L. Christian	15,990 SF	0 SF

AND WHEREAS, the Ramsey City Council finds that it is in the public's interest, that the project be expedited to the extent allowable by law and that there is a need to acquire use of the real property prior to the award of the court-appointed commissioners.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the street improvements as described herein are public projects and that the real property is reasonably necessary and convenient to the furtherance of said public projects and the acquisition of interests in the real property as described herein will further the public health, welfare, safety and convenience of the City of Ramsey.
- 2) That the Ramsey City Council hereby authorizes the City Engineer, Mr. Peter R. Raatikka of Hakanson Anderson Associates, Inc. to proceed to acquire the fee title and easement rights to said real property in accordance with Minnesota Statutes and the City Charter.
- 3) That if the interests in the real property as described above cannot be acquired by direct negotiation, it shall be acquired by eminent domain and the City Council hereby requests the City Attorney to file the necessary petition therefore, and to prosecute such action to a

successful conclusion or until it is abandoned, dismissed or terminated by the City or Court and to acquire possession of the real property as described on attached Exhibit "A" prior to the awards being issued by the court-appointed commissioners pursuant to the "Quick-take" procedures of Minnesota Statute MSA 117.042.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

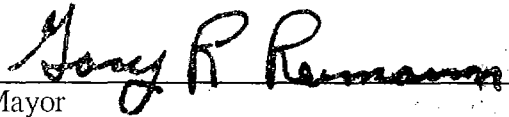
and the following abstained:

None

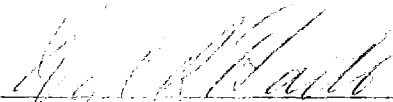
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember DeLuca introduced the following resolution and moved for its adoption:

**RESOLUTION #88-198**

**RESOLUTION ADOPTING THE 1989 OPERATIONAL BUDGET**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1 ) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 1989 is hereby adopted for the General Fund and Special Revenue Funds as follows:

1 0 1 GENERAL FUND

Revenues:

Taxes -

Current ad valorem	\$ 852,112
All other	83,000
Licenses and permits	175,970
Intergovernmental -	
Homestead credit (current ad valorem)	268,767
All other	497,389
Charges for services	52,100
Fines and forfeits	30,000
Interest earnings	70,000
Miscellaneous	8,100

Total Revenues \$ 2,037,438

Expenditures:

General Government	\$ 756,730
Public Safety	643,594
Streets and Highways	275,298
Culture and Recreation	92,863
Conservation of Natural Resources	14,861
Expenditure Reserve	22,101
G. O. Debt Service	5,906
Capital Outlay	634,950

Total Expenditures \$ 2,446,303

Other Financing Sources and Uses:

Transfers in	541,100
Transfers out	(132,235)

Total Other Financing Sources \$ 408,865

202 FLINTWOOD SPECIAL REVENUE FUND

Revenues:

Interest earnings	\$ 50
Miscellaneous	<u>1,000</u>
	<u>\$ 1,050</u>

Expenditures:

General Government	\$ 800
Future year uses	<u>250</u>
	<u>\$ 1,050</u>

203 RIVER'S BEND SPECIAL REVENUE FUND

Revenues:

Interest earnings	\$ 100
Miscellaneous	<u>2,000</u>
	<u>\$ 2,100</u>

Expenditures:

General Government	\$ 1,600
Future year uses	<u>500</u>
	<u>\$ 2,100</u>

204 TAX INCREMENT REVOLVING FUND

Revenues:

Tax increment	<u>\$ 155,000</u>
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Expenditures:

Future year uses	<u>\$ 155,000</u>
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225 TIPPING FEE FUND

Revenues:

Interest earnings	\$ 12,000
Miscellaneous	<u>150,000</u>
	<u>\$ 162,000</u>

Expenditures:

General Government	\$ 25,000
Future year uses	<u>137,000</u>
	<u>\$ 162,000</u>

2) That the City Administrator/Clerk be directed to cause the appropriate accounting entries be made in the financial ledgers of the City of Ramsey.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember Bawden and upon vote being taken thereon, the following voted in favor thereof:

Mayor Heimann  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg  
Councilmember Pearson

and the following voted against the same:

None

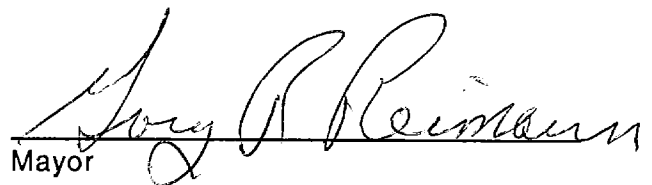
and the following abstained:

None


and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator/Clerk

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-199**

**RESOLUTION APPROVING OF BILLS FOR THE FIRST HALF OF OCTOBER, 1988**

**WHEREAS**, the City of Ramsey Finance Department has received certain bills for the first half of October, 1988 that require payment; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment of the attached bills.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council of Ramsey hereby approves the payment of bills for the first half of the month of October, 1988 in the amount of \$\_\_\_\_\_.

The motion of the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Sorteberg  
Councilmember Bawden

and the following voted against the same:

None


and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 11th day of October, 1988.

  
\_\_\_\_\_  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-200**

**RESOLUTION APPROVING PAYMENT OF BILLS FOR THE SECOND HALF OF OCTOBER, 1988**

**WHEREAS**, the City of Ramsey Finance Department has received certain bills for the second half of October, 1988 that require payment; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment of the attached bills.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council of Ramsey hereby approves the payment of bills for the second half of the month of October, 1988 in the amount of \$182,939.05.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

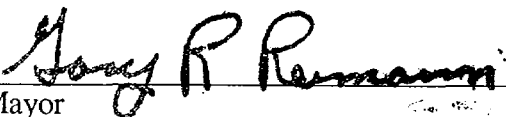
and the following abstained:

None


and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-201**

**RESOLUTION ESTABLISHING EMPLOYEE STATUS**

**WHEREAS,** Gregory Talbot was promoted to full-time probationary status as a maintenance worker in the Public Works Department on March 28, 1988 and has received a confirming review from the City Administrator to end the six month probationary period.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) Gregory Talbot, Maintenance Worker, is hereby recognized as a regular full-time employee of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

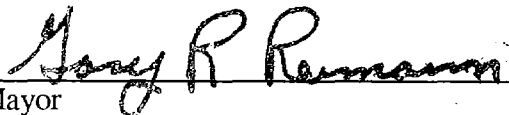
and the following abstained:

None

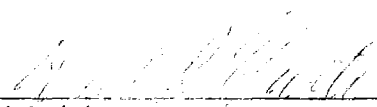
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-202**

**RESOLUTION APPROVING PARTIAL PAY FOR C.B.I. NA-CON, INC.  
(PROJECT #87-19 ELEVATED STORAGE TANK NO. 1)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on April 14, 1988; and

**WHEREAS**, the City Council of the City of Ramsey adopted a resolution awarding the bid to C.B.I. Na-Con, Inc. for the construction of elevated Storage Tank No. 1; and

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to C.B.I. Na-Con, Inc. in the amount of \$29,640.00.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to C.B.I. Na-Con, Inc. for the construction of elevated Storage Tank No. 1 in the amount of \$29,640.00
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release form for this partial payment.
- 3) That the total amount of this partial payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

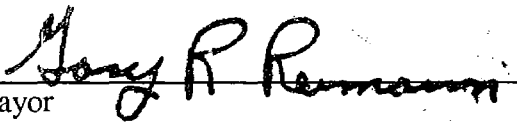
and the following abstained:

None

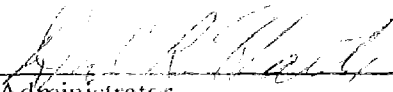
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-203**

**RESOLUTION APPROVING PARTIAL PAY FOR NORTHDAL  
CONSTRUCTION CO., INC. (PROJECT #88-9 FRONT STREET N.W.)**

WHEREAS, the City Council of the City of Ramsey approved this project on June 28, 1988; and

WHEREAS, the City Council of the City of Ramsey adopted a resolution awarding the bid to Northdale Construction Co. for the improvements to Front Street N.W.; and

WHEREAS, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to Northdale Construction Co., Inc. in the amount of \$88,911.45.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Northdale Construction Co., Inc. for the improvements to Front Street N.W. in the amount of \$88,911.45.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release form for this partial payment.
- 3) That the total amount of this partial payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

George R. Remanni  
Mayor

ATTEST:

John R. Hill  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-204**

**RESOLUTION APPROVING PARTIAL PAY FOR W. B. MILLER, INC.  
(PROJECT #88-13 RUM RIVER TERRACE SITE IMPROVEMENT)**

WHEREAS, the City Council of the City of Ramsey approved this project in March, 1988; and

WHEREAS, the City Council of the City of Ramsey adopted a resolution awarding the bid to W. B. Miller, Inc. for the site improvements to Rum River Terrace; and

WHEREAS, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to W. B. Miller, Inc. in the amount of \$8,480.65.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to W. B. Miller, Inc. for the site improvements to Rum River Terrace in the amount of \$8,480.65.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release form for this partial payment.
- 3) That the total amount of this partial payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reinmann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

Gay R. Remann  
Mayor

ATTEST:

[Signature]  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-205**

**RESOLUTION APPROVING PARTIAL PAY FOR STIGLICH CONSTRUCTION  
(PROJECT #88-15 ANOKA SPORTS CENTER SITE IMPROVEMENT)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on April 12, 1988; and

**WHEREAS**, the City Council of the City of Ramsey adopted Resolution #88-85 awarding the bid to Stiglich Construction for the site improvements to Anoka Sports Center; and

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended final payment to Stiglich Construction in the amount of \$7,962.37.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes final payment to Stiglich Construction for the site improvements to the Anoka Sports Center in the amount of \$7,962.37.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release form for this partial payment.
- 3) That the total amount of this final payment is not included in the resolution approving payment for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

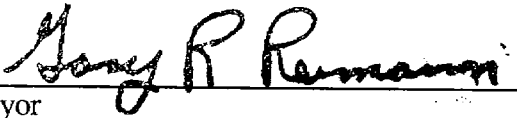
and the following abstained:

None

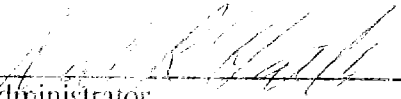
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-206**

**RESOLUTION APPROVING PARTIAL PAY FOR COTTONWOOD CONSTRUCTION, INC. (PROJECT #88-17 CENTRAL PARK PARK CENTER)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on July 13, 1988; and

**WHEREAS**, the City Council of the City of Ramsey adopted Resolution #88-116 awarding the bid to Cottonwood Construction, Inc. for the construction of the Central Park Park Center.

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to Cottonwood Construction in the amount of \$58,827.46.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Cottonwood Construction for the Park Center construction in the amount of \$58,827.46.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release form for this partial payment.
- 3) That the total amount of this partial payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

Gay R Remann  
Mayor

ATTEST:

Ann M. Kelly  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-207**

**RESOLUTION APPROVING PARTIAL PAY FOR COTTONWOOD CONSTRUCTION, INC. (PROJECT #88-16 CENTRAL PARK WARMING HOUSE)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on July 13, 1988; and

**WHEREAS**, the City Council of the City of Ramsey adopted a resolution awarding the bid to Cottonwood Construction, inc. for the construction of the Central Park Warming House; and

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to Cottonwood Construction in the amount of \$22,340.96.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Cottonwood Construction for the Warming House Construction in the amount of \$22,340.96.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release for this partial payment.
- 3) That the total amount of this partial payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

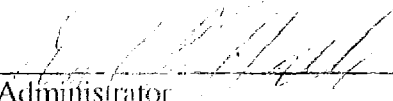
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-208**

**RESOLUTION APPROVING PARTIAL PAY FOR KILLMER ELECTRIC (PROJECT #87-28 CENTRAL PARK HOCKEY RINK AND TEMPORARY WARMING HOUSE ELECTRICAL LIGHTING)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on November 10, 1987; and

**WHEREAS**, the City Council of the City of Ramsey adopted Resolution #87-85 awarding the bid to Killmer Electric for the electrical work and Central Park hockey rinks and temporary warming house; and

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended final payment to Killmer Electric in the amount of \$1,111.80.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Killmer Electric for the electrical work at Central Park Hockey Rinks and Temporary Warming House in the amount of \$1,111.80.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release for this final payment.
- 3) That the total amount of this final payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reinmann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

Gary R. Remanni  
Mayor

ATTEST:

[Signature]  
City Administrator

Councilmember Pearson introduced the following resolution and moved for its adoption:

**RESOLUTION #88-209**

**RESOLUTION APPROVING PARTIAL PAY FOR W. B. MILLER, INC.  
(PROJECT #88-14 IMPROVEMENTS TO RIVER'S BEND PARK)**

**WHEREAS**, the City Council of the City of Ramsey approved this project on March, 1988; and

**WHEREAS**, the City Council of the City of Ramsey adopted Resolution #88-105 awarding the bid to W. B. Miller, Inc. for the improvements to River's Bend Park; and

**WHEREAS**, City Engineer Pete Raatikka of Hakanson Anderson Associates, Inc. recommended partial payment to W. B. Miller, Inc. in the amount of \$7,721.60.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to W. B. Miller, Inc. for the improvements to River's Bend Park in the amount of \$7,721.60.
- 2) That the City Council hereby authorizes the Mayor or City Administrator to sign the release for this partial payment.
- 3) That the total amount of this final payment is not included in the resolution approving payment of bills for the month of October, 1988.
- 4) That the City of Ramsey Finance Department be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Pearson  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Sorteberg

and the following voted against the same:

None

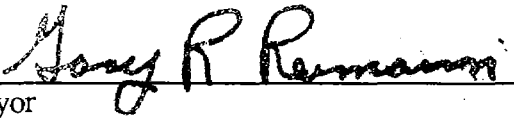
and the following abstained:

None

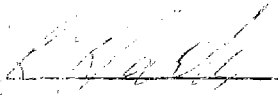
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember Sorteberg introduced the following resolution and moved for its adoption:

**RESOLUTION #88-210**

WHEREAS, Mr. Mel Boser, hereinafter referred to as "applicant" has applied for plat approval of the minor subdivision of the following described property located in the City of Ramsey:

The South Half of the Northwest Quarter of the  
Northeast Quarter of Section 9, Township 32, Range  
25, Anoka County, Minnesota.

AND WHEREAS, the above described property is to be known as Ramsey Ridge, hereinafter referred to as "plat"; and

WHEREAS, City Staff and the Planning and Zoning Commission have reviewed the proposed plat pursuant to Chapter 170.0317 of the Ramsey City Code.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

1) That final approval of Ramsey Ridge is granted contingent upon:

- a) Mr. Boser providing proof of marketable title for the property to the City;
- b) Mr. Boser entering into a development agreement with the City;
- c) Mr. Boser providing a 66 foot wide easement between Lots 1 and 2 and a 66 foot wide easement starting at the center of the lot line dividing Lots 1 and 2 and extending north to the plat boundary;
- d) Mr. Boser including easements for future street extensions to the north in the plat.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Sorteberg  
Councilmember DeLuca  
Councilmember Pearson  
Councilmember Bawden

and the following voted against the same:

None

and the following abstained:

None

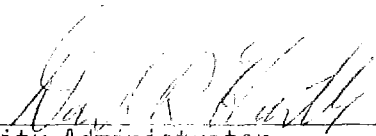
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember DeLuca introduced the following resolution and moved for its adoption:

**RESOLUTION #88-211**

**RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR CENTRAL PARK PARK CENTER WELL (PROJECT #88-16)**

WHEREAS, pursuant to a solicitation for bids for the construction of a well at Central Park Park Center (Project #88-16), bids were received, opened and tabulated according to law, and the following bids were received:

<u>Bidder</u>	<u>Amount of Bid</u>
E.H. Renner & Sons, Inc.	\$7,267.50
North Star Drilling, Inc.	\$9,865.00

AND WHEREAS, it appears that E.H. Renner & Sons, Inc. of Elk River, Minnesota is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Mayor and City Administrator/Clerk are hereby authorized and directed to enter into a contract with E.H. Renner & sons, Inc. of Elk River, Minnesota in the name of the City of Ramsey for the construction of a well for the Central Park Park Center according to the plans and specifications therefore approved by the Ramsey City Council and on file in the office of the City Administrator.
- 2) That the city Administrator is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Bawden and upon vote being taken thereon, the following voted in favor thereof:

Mayor Keirnann  
Councilmember DeLuca  
Councilmember Bawden  
Councilmember Pearson  
Councilmember Sorteberg

and the following voted against the same:

None

and the following abstained:

None

and the following were absent:

None

whereupon said resolutions was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

Mary R. Remann  
Mayor

ATTEST:

[Signature]  
City Administrator

Councilmember Sorteberg introduced the following resolution and moved for its adoption:

**RESOLUTION #88-212**

**RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR PARKING LOT LIGHTING FOR CITY HALL (IMPROVEMENT PROJECT #88-24)**

WHEREAS, pursuant to an advertisement for bids for the improvement of parking lot lighting for city hall (Project #88-24) bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Amount of Bid</u>
Electrical Systems of Anoka, Inc.	\$22,695.00
Electrical Services Co.	\$24,943.00
Killmer Electric Co.	\$25,375.00
Ridgedale Electric	\$29,800.00

AND WHEREAS, it appears that Electrical Systems of Anoka, Minnesota is the lowest responsible bidder.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Mayor and City Administrator/Clerk are hereby authorized and directed to enter into a contract with Electrical Systems of Anoka, Minnesota in the name of the City of Ramsey for the improvement of parking lot lighting (Project #88-24) according to the plans and specifications therefore approved by the Ramsey City Council and on file in the office of the City Administrator/Clerk.
- 2) The City Administrator/Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and next lowest bidder shall be retained until a contract has been signed.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember DeLuca and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember Sorteberg  
Councilmember DeLuca  
Councilmember Pearson  
Councilmember Bawden

and the following voted against the same:

None

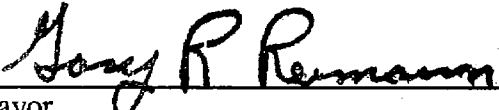
and the following abstained:

None

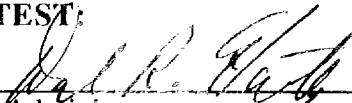
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

Councilmember SORTEBERG introduced the following resolution and moved for its adoption:

**RESOLUTION #88-213**

**RESOLUTION RECEIVING REPORT AND CALLING HEARING ON STREET IMPROVEMENT (WACO DRIVE AND WACO STREET)**

WHEREAS, pursuant to a resolution of the Ramsey City Council adopted July 12, 1988, a report has been prepared by Mr. Pete Raatikka of Hakanson Anderson Associates, Inc. with reference to the tarvia surfacing improvement of the following streets:

- a) Waco Drive N.W. between Waco St. N.W. and Burns Township
- b) Waco Street N.W. between 179th Lane N.W. and Burns Township

WHEREAS, the report was received by the Ramsey City Council on October 25, 1988 which report indicates the following:

Estimated Total Cost of Project	\$40,730.00
Estimated Total Assessment per unit (individual property cost):	\$ 3,702.73
Estimated Annual Assessment per unit 10 year term	\$ 576.89

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council will consider the tarvia surfacing improvement of such streets in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to the Ramsey City Charter at an estimated total cost of the improvement of \$40,730.00.
- 2) That a public hearing shall be held on such proposed improvement on the 29th day of November, 1988, in the Council Chambers of the Ramsey Municipal Center at 7:30 p.m. and the City Administrator shall give mailed and published notice of such hearing and improvement as required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Bawden and upon vote being taken thereon, the following voted in favor thereof:

Mayor Reimann  
Councilmember SORTEBERG  
Councilmember Bawden  
Councilmember DeLuca  
Councilmember Pearson

and the following voted against the same:

None

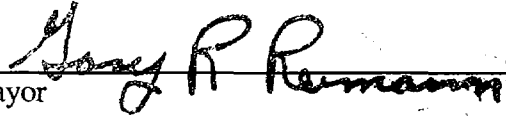
and the following abstained:

None

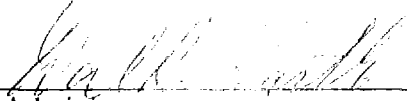
and the following were absent:

None

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 25th day of October, 1988.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Administrator

# WOODLAND GREEN - HIGHLANDS AT RIVER PARK





210'

10 FOOT DRAINAGE EASEMENT

55'

175'

SEPTIC TANK

80'

DRAIN FIELD LINE

EDGE OF WATER

70'

25 FOOT DRAINAGE EASEMENT

**CC Regular Session**

7. 2.

**Meeting Date:** 08/09/2011

**By:** Len Linton, Engineering/Public Works

---

**Title:**

Consider Installation of Permanent Power for City Happy Days Event

**Background:**

In the past the Happy Days celebration has used rented generators to provide power for the stage and food vendors. A case was presented at the May Public works Committee outlining the estimated costs of installing permanent power, as opposed to renting generators. The Public Works Committee recommended obtaining a more detailed estimate from Connexus, and to solicit quotes from electrical contractors for installing one 400 amp service or two 200 amp services.

The Happy Days committee met after the Public Works Committee meeting and discussed the layout of the stage, food vendors, and inflatables for the event; and they requested installation of 3 services as shown on the attached map. Connexus Energy is currently evaluating the request and will be providing an updated estimate to install the power feed as shown on the map in the northeast corner. Staff has distributed a Request for Proposals (RFP) to 4 electrical contractors to determine the costs associated with the necessary private work following installation of the transformer and feed point by Connexus Energy. These proposals are due on Monday, August 8th, and will be forwarded to the Council under separate cover at that time (along with the updated estimate from Connexus Energy).

**Notification:**

**Observations:**

This proposed electrical installation should not be viewed as strictly a Happy Days consideration, but rather to provide power to the future public commons area within the COR as well. City staff is working with the COR development team to evaluate locations within this common area that would preserve this proposed electrical extension.

**Recommendation:**

**Funding Source:**

The proposed funding source is the Happy Days fund.

**Council Action:**

Motion to authorize staff to negotiate agreements/contracts with Connexus Energy and a private electrical contractor, up to \$XXX, for the installation of electrical power to support the City's Happy Days event.

---

**Attachments**

Location Map

Future Public Commons Area

Public Works Minutes

Electrical RFP

**Form Review**

Inbox

Reviewed By

Date

Brian Olson  
Kurt Ulrich  
Heidi Nelson

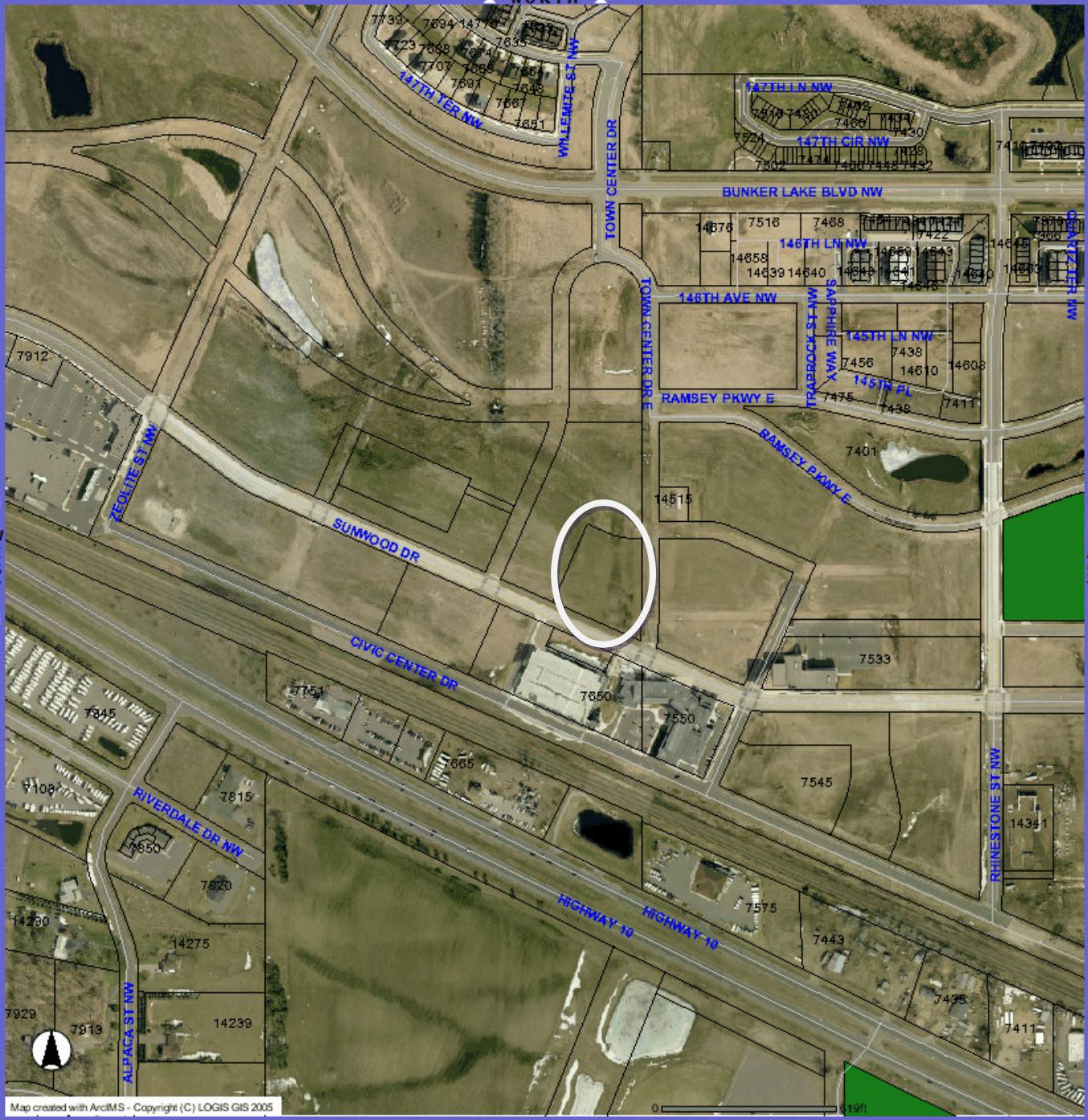
Brian Olson  
Amy Dietl  
Heidi Nelson

Form Started By: Len Linton

08/04/2011 08:48 AM  
08/04/2011 02:33 PM  
08/04/2011 02:35 PM

Started On: 06/07/2011 02:59 PM

Final Approval Date: 08/04/2011

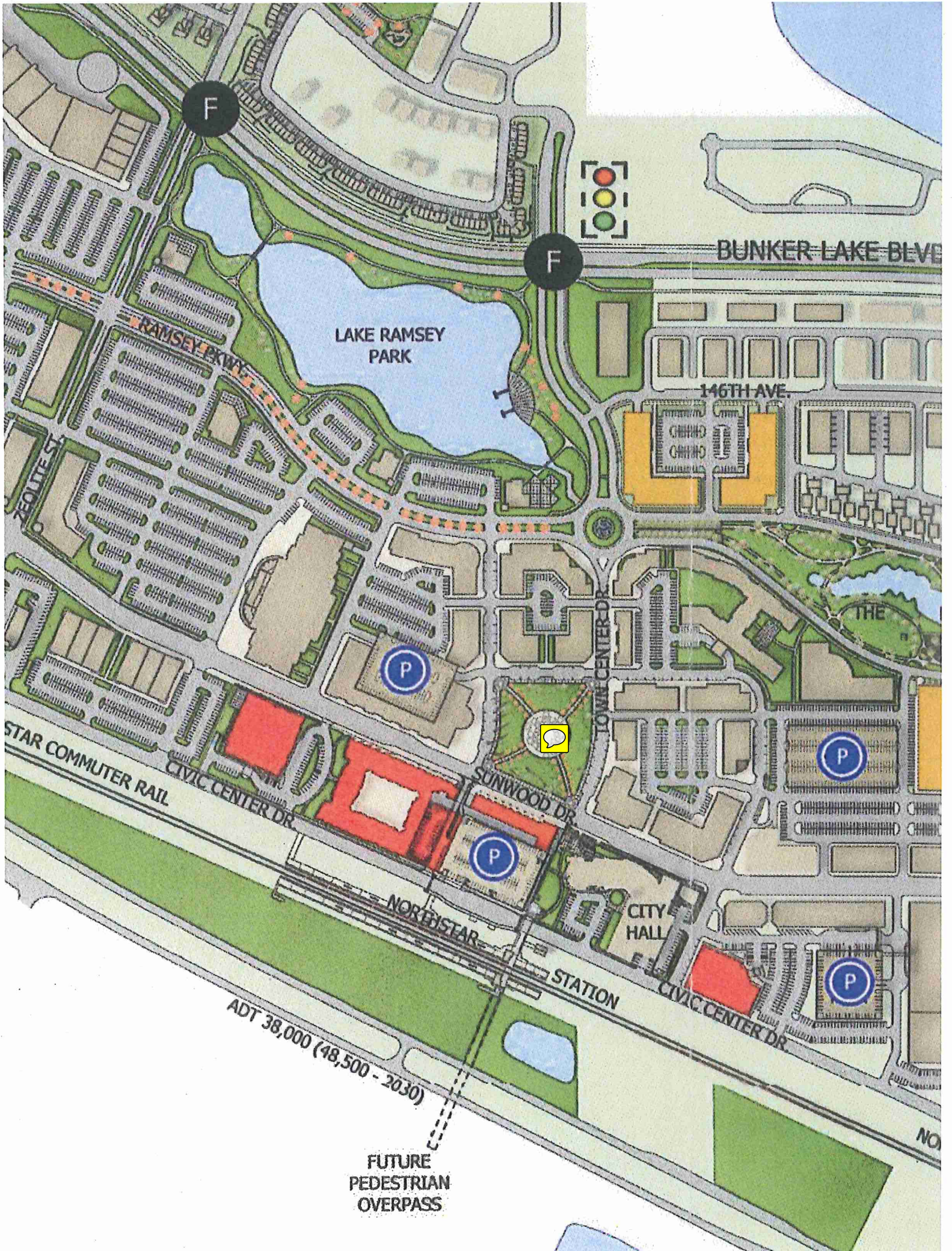


NORTH

WEST

EAST

SOUTH



F

F

BUNKER LAKE BLVD

LAKE RAMSEY PARK

RAMSEY PKWY

146TH AVE.

P

P

P

P

STAR COMMUTER RAIL

CIVIC CENTER DR

SUNWOOD DR

NORTHSTAR

CITY HALL

STATION

CIVIC CENTER DR

ADT 38,000 (48,500 - 2030)

FUTURE PEDESTRIAN OVERPASS

**Public Works Committee**

**5. 2.**

**Meeting Date:** 05/17/2011

**By:** Len Linton, Engineering/Public Works

---

**Title:**

Consider Installing Permanent Power for Happy Days Celebration

**Background:**

The Happy Days Committee rents portable generators to provide power for the stage show, food vendors and inflatable attractions. They are planning to rent three (3) generators for 2011. Staff was asked to investigate installing underground power to the site. We contacted Connexus Energy and asked for a quote to provide three (3) service locations to match the generator placement. Their quote will provide cable to the meter location. The City will need to hire an electrician to install the wire from the meter to the service panel locations. We contacted Rapid Electric who performs electrical work for the City to get an estimate for setting the service panels and connecting to the meters.

We used the attached map for 2010 to develop the estimate. The location of the inflatables has not been determined for 2011.

The estimate for the generators for 2011 is \$3,500. The estimate from Connexus is \$8,300. The estimate from Rapid electric is \$3,000. There will be City Permit fees of \$500. The total estimate for installing permanent power to the site is \$13,000. There will be monthly service charges once the permanent power is installed.

The cost of installing permanent power is 4 times the projected rental rate for 2011.

**Notification:**

**Observations:**

**Funding Source:**

The proposed funding source is the Happy Days fund.

**Staff Recommendation:**

Staff recommends evaluating the the long term plans for the COR and Happy Days. The decision on installing permanent power should complement the long term plans.

**Committee Action:**

Motion based on discussion.

---

**Attachments**

2010 Map

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	05/10/2011 12:59 PM
Kurt Ulrich	Jo Thieling	05/12/2011 12:01 PM
Form Started By: Len Linton		Started On: 05/10/2011 08:54 AM

Final Approval Date: 05/12/2011

**CITY OF RAMSEY - HAPPY DAYS ELECTRICAL SERVICE  
Request for Proposals (RFP) Clarification**

August 2, 2011

TO ALL PROPOSERS: The RFP distributed by the City of Ramsey last Friday (7/29/11) for the electrical installation to service the City Happy Days event is being clarified as follows:

- We are requesting two separate bids:
  - A bid to install the meter, 600' of wire in conduit, 3 underground vaults, and 3 service panels (all as described in the RFP), and
  - An ALTERNATE bid to install the meter, 300' of wire in conduit, 2 underground vaults, and 2 service panels.

The date and time that proposals must be submitted has not changed; they are due by 10:00 am Monday, August 8, 2011.

**All proposals submitted must include two separate bids, as described above. Additional questions related to this project should be directed to Tim Himmer, City Engineer (763-433-9893).**

July 29, 2011

To:

Aid Electric	763 571-4735 F
Kevin Hackett	320 968-4496 F
Ready Watt Electric	763 241-5245 F
S & S Electric	763 241-4089 F

### Request for Proposal

The City of Ramsey is requesting proposals for installing electrical service cabinets in the park located north of the Ramsey Municipal Center, 7550 Sunwood Drive. The service locations are shown on the attached sketch. The purpose for this installation is to provide permanent power for the annual Happy Days Celebration. The facility could also be used for other events throughout the year.

Connexus Energy will install underground cable to the northeast corner of the site. The application for service has been submitted by the City. The city is requesting a 320 amp service.

The work included in this proposal generally includes installation of the meter, installation of 600 feet of underground conduit with wire, installation of three (3) underground vaults and 3 service panels mounted on a 4 x 4 post.

Each vault shall have a sleeve to accept and hold the 4 x 4 post vertical and damp proof connectors for attaching the panel to the underground wire. Each vault shall also be provided with 2 covers, one with an opening to accept the post and wire to the panel, the other shall be solid. The covers must be lockable. The panel will be stored by the city and installed prior to events in the park.

Each panel shall have a 200 amp main breaker, 8 20 amp single pole breakers, 2 50 amp 2 pole breakers, 2 50 amp 125/ 250 V cam lock connections, and 8 20 amp GFI outlets with covers.

Please provide a cost to for installing all of the work as detailed and a cost for installing 2 panels and 300 feet of conduit and wiring. The City Council has authorized up to \$13,000 for this project, including the service installation by Connexus Energy.

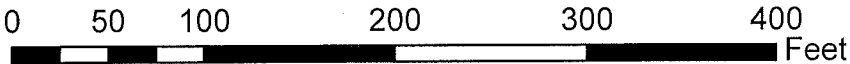
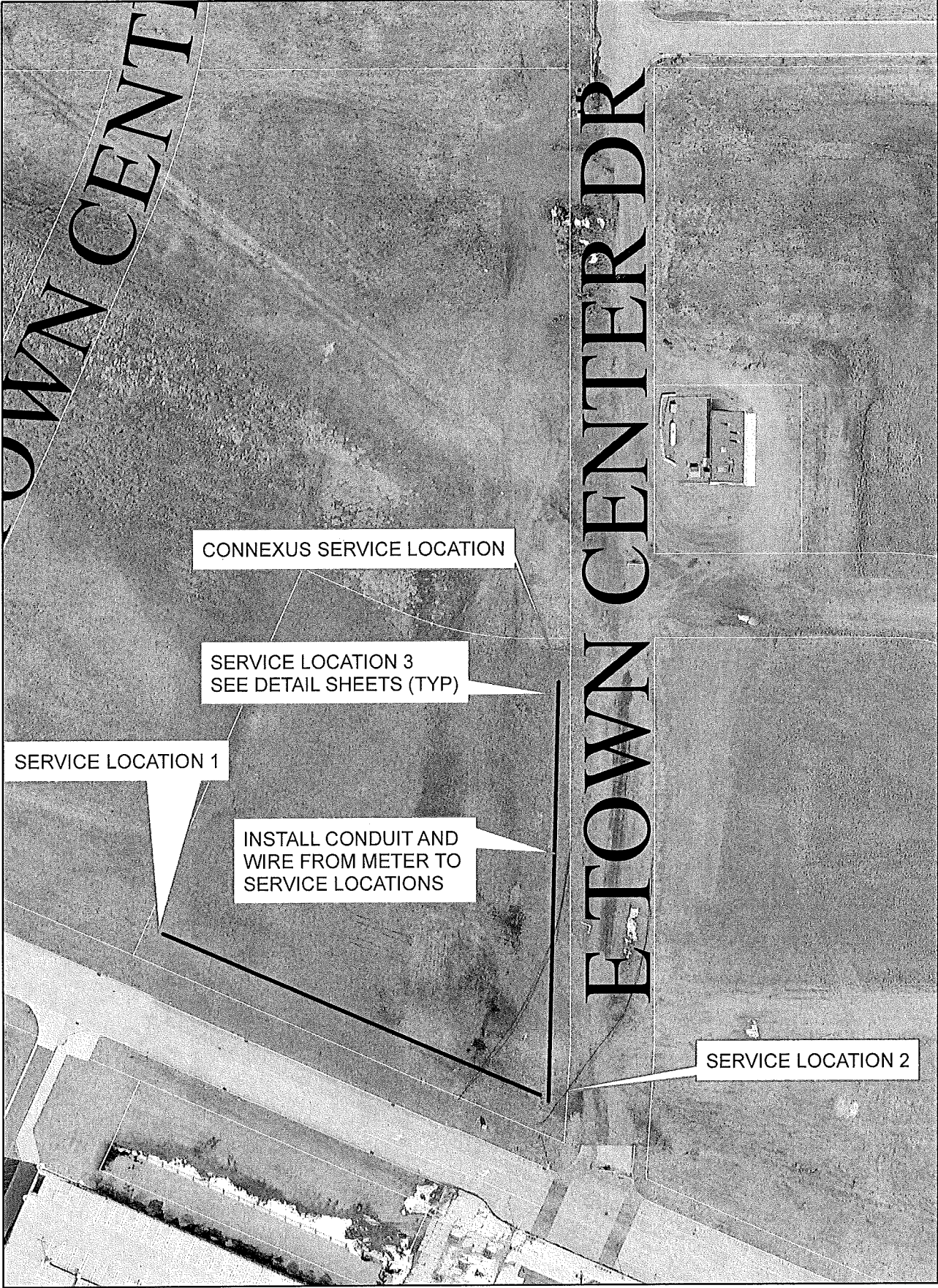
The work needs to be completed and operational by September 9, 2011.

Please submit your proposal by 10:00 am Monday August 8 to City of Ramsey, Attn: Leonard Linton, Civil Engineer II.

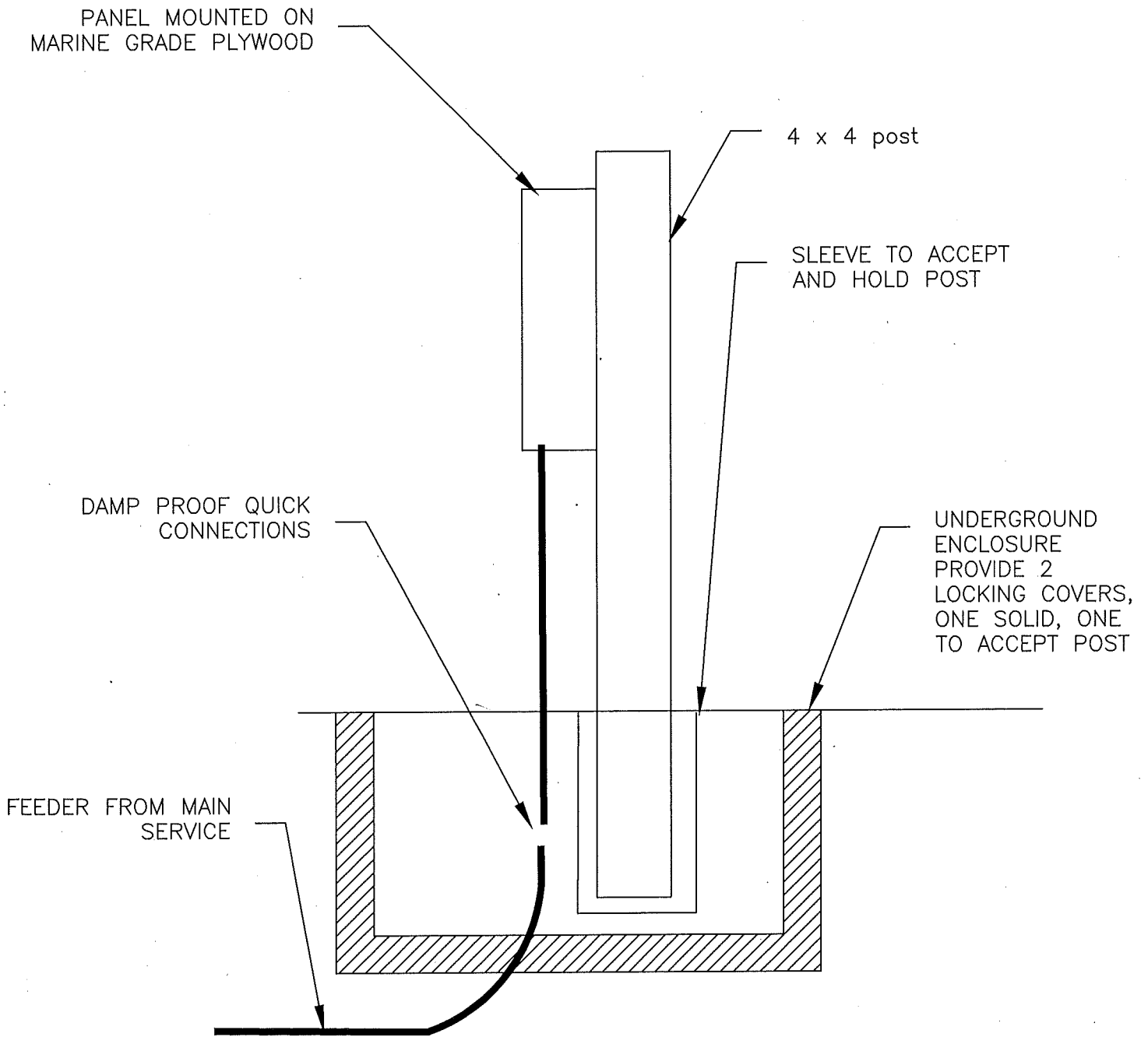
Please feel free to contact Leonard Linton at 763 433-9834 or Tim Himmer at 763 433-9893 with questions.

Enc. Site Map, Side View of panel and vault, Panel Diagram, cut sheets for vaults.

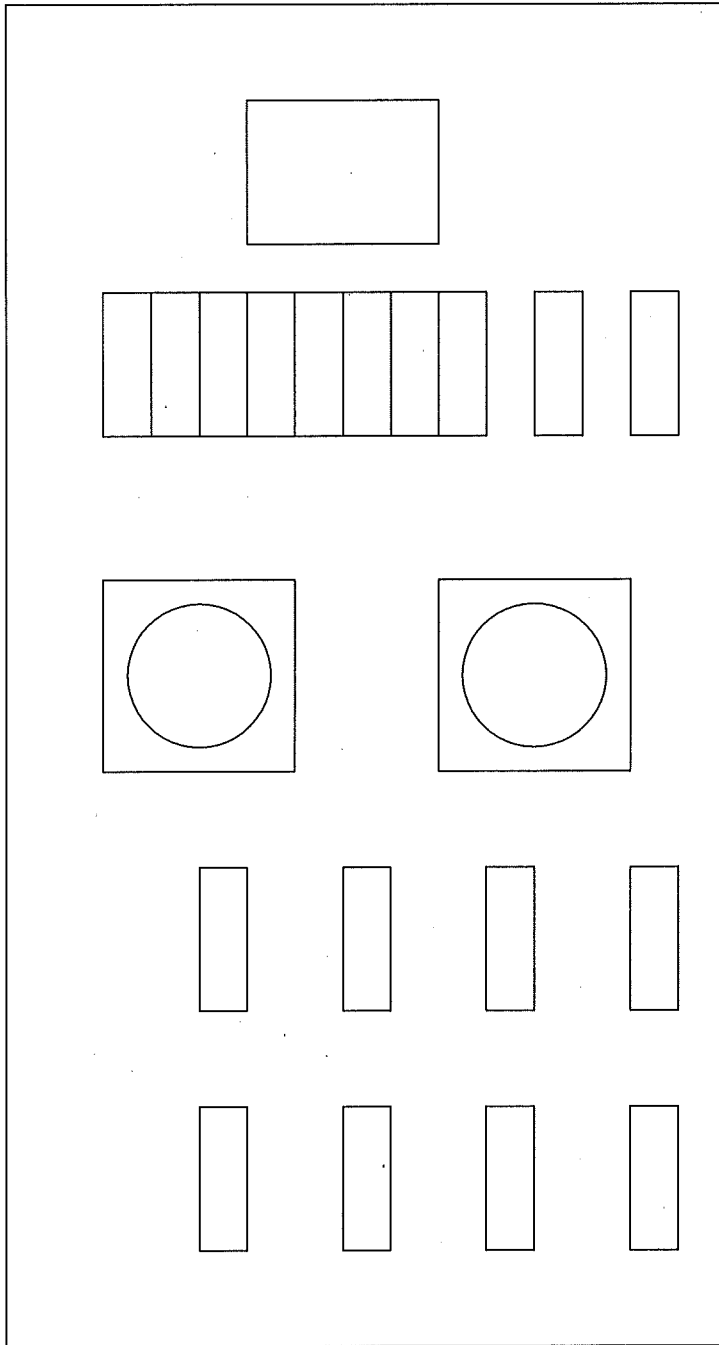
# RAMSEY HAPPY DAYS ELECTRICAL SERVICE



# SIDE VIEW OF ELECTRIC SERVICE



# CIRCUIT PANEL



2 POLE 200 A MAIN CB X1

1POLE 20 AMP CB X 8  
2 POLE 50 AMP CB X 2

CAM LOCK 50 AMP, 125/250 V  
(CS 6375)

NEMA S-20R GFI W/ COVER X 4

NEMA S-20R GFI W/ COVER X 4

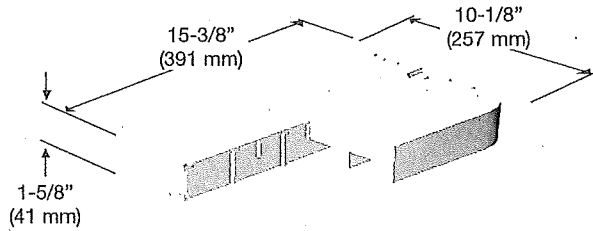
MOUNT ON MARINE GRADE PLYWOOD AND  
AFFIX TO POST.



SPECIFIED AND PREFERRED WORLDWIDE

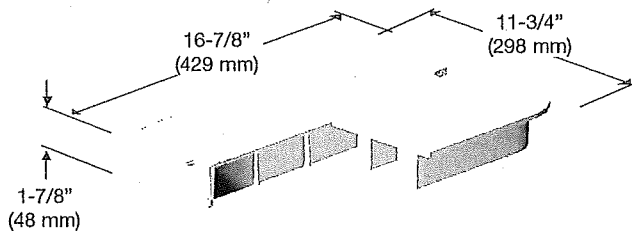
**Pomona, California**  
 Toll-Free: 800.735.5566  
 Phone: 909.634.3020  
 Fax: 800.827.7111

## Light Duty



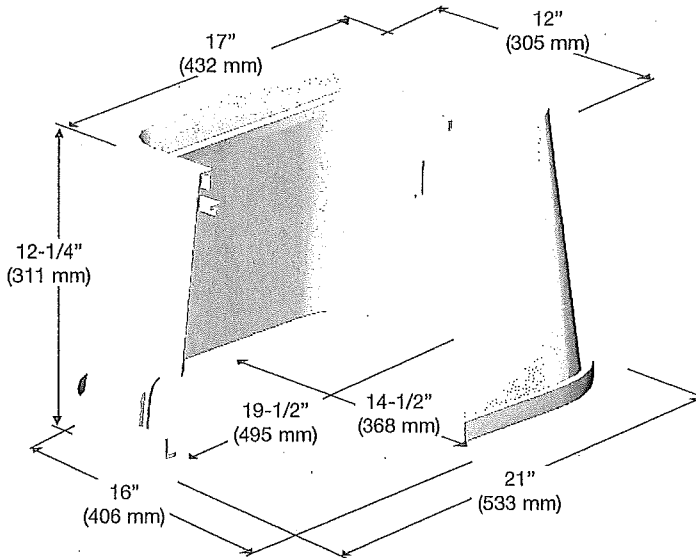
### Flush Cover

Material: HDPE  
 Weight: 3.0 lbs.  
 Model: 1419-3 No Bolt  
 1419-3B Bolt Down  
 See *OPTION SECTION*:  
 - Hinged Cover



### T-Cover

Material: HDPE  
 Weight: 3.0 lbs.  
 Model: 1419-4 No Bolt  
 1419-4B Bolt Down  
 See *OPTION SECTION*:  
 - Meter reader cover



### Body

Material: HDPE  
 Weight: 7.0 lbs.  
 Model: 1419-12  
 See *OPTION SECTION*:  
 - Slots

### Colors Available

Green, Gray, Black, Tan or Violet

Note: For use in non-vehicular traffic situations only. We do not recommend installation in concrete or asphalt. Weights and dimensions may vary slightly.

## Light Duty

### Static Vertical Load Rating (Design Load; Test Load)

- ASTM C857 – A-0.3, 300 lbf/ft<sup>2</sup>;  
Report Ultimate
- SCTE – Light Duty, Pedestrian;  
3,000 lbf

### Shipping Configuration

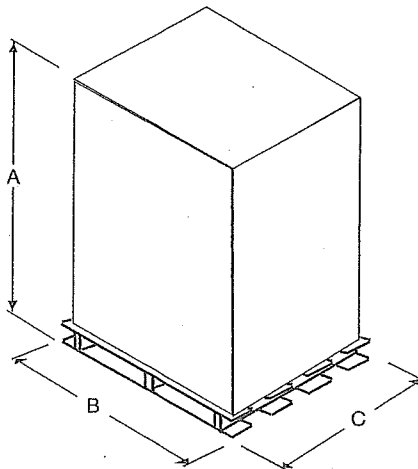
- Unit, 78 assemblies,  
= 58.5 cu. ft., 860.0 lbs.

Note: For use in non-vehicular traffic situations only. We do not recommend installation in concrete or asphalt. Weights and dimensions may vary slightly.

Material Property	ASTM Test Method	Typical Value <sup>1</sup>
Type, Class, Category	D 1248	III, A, 3
Density, g/cm <sup>3</sup>	D 1505	0.950 min., not to exceed 0.965
Tensile Strength, at break, psi	D 638	3,000 to 4,400
Elongation, at break, %	D 638	400
Tensile Impact, ft-lb/in <sup>2</sup>	D 1822	27
Flexural Modulus, psi	D 790	120,000 min., not to exceed 240,000
Low Temperature Brittleness, F50, at °C	D 746	<-76
Hardness, Shore D	D 2240	66
Deflection Temperature, at 66 psi, °F	D 648	150 <sup>0</sup> min., not to exceed 200 <sup>0</sup>
Electrical Dielectric Strength, V/mil	D 149	400 min., not to exceed 600
<b>Molded Product<sup>2</sup></b>		
Chemical Resistance	D 543	Very Resistant
Water Absorption	D 570	Less than 1% weight change

<sup>1</sup>The values listed for physical property measurements are nominal values only. Certain physical property measurements are subject to variations consistent with the test methods and are within a generally accepted range for such values.  
<sup>2</sup>Test reports available on request.

### Shipping Information



UNIT			FLUSH COVER			T-COVER		
Dim.	Description	Value	Dim.	Description	Value	Dim.	Description	Value
A	Height	53"	A	Height	50"	A	Height	56"
B	Length	40"	B	Length	40"	B	Length	40"
C	Width	48"	C	Width	48"	C	Width	48"

**Units:** 78 per pallet  
**Weight:** 820 lbs. per pallet

**Units:** 250 per pallet  
**Weight:** 790 lbs. per pallet

**Units:** 250 per pallet  
**Weight:** 790 lbs. per pallet

BODY		
Dim.	Description	Value
A	Height	53"
B	Length	40"
C	Width	48"

**Units:** 78 per pallet  
**Weight:** 586 lbs. per pallet

All information contained in this brochure was current at the time of printing. Because of Oldcastle Precast's policy of ongoing research and development, the Company reserves the right to discontinue or update product information without notice.

**CC Regular Session**

7.3.

**Meeting Date:** 08/09/2011

**By:** Tim Gladhill, Community Development

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**Title:**

Consider Introducing Ordinance to Change Civic Center Drive to Veteran's Drive.

**Background:**

The City has received a request from PSD, LLC, owner of the Ramsey Medical Building, to rename Civic Center Drive to Veteran's Drive. The Ramsey Medical Building will include the Veteran's Administration (VA) Community Based Outpatient Clinic (CBOC), scheduled to open this fall.

**Notification:**

Notification is not required. The only current building that currently has a Civic Center address is the Ramsey Medical Building, set to open this fall. In addition, the request has come from the building's current owner.

**Observations:**

Street names are officially given as part of the platting/subdivision process. Civic Center Drive was approved as part of the original Ramsey Town Center plat. The City has received a request to change the name of this road to Veteran's Drive to coincide with the opening of the VA Clinic. Changes to street names require the passage of an ordinance. Civic Center Drive runs along the south side of The COR, parallel to the railroad tracks. Other impacted addresses appear to be the future rail station and potentially the future Suite Living complex.

**Recommendation:**

Staff recommends approval of the ordinance changing Civic Center Drive to Veteran's Drive.

**Funding Source:**

The request is being handled as part of regular staff duties.

**Council Action:**

Motion to introduce the ordinance to change Civic Center Drive to Veteran's Drive.

---

**Attachments**

Proposed Ordinance

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Dean Kapler	Tim Gladhill	08/04/2011 08:34 AM
Tim Gladhill (Originator)	JoAnn Shaw	08/04/2011 08:36 AM
Dean Kapler	JoAnn Shaw	08/04/2011 08:36 AM
Jim Way	Jim Way	08/04/2011 08:44 AM
Brian Olson	Brian Olson	08/04/2011 08:49 AM
Heidi Nelson	Heidi Nelson	08/04/2011 02:06 PM
Kurt Ulrich	Amy Dietl	08/04/2011 02:31 PM
Form Started By: Tim Gladhill		Started On: 07/28/2011 10:47 AM

Final Approval Date: 08/04/2011

**ORDINANCE #11-\_\_\_**  
**CITY OF RAMSEY**  
**ANOKA COUNTY**  
**STATE OF MINNESOTA**

**AN ORDINANCE CHANGING THE NAME OF CIVIC CENTER DRIVE N.W. TO VETERAN'S DRIVE N.W., LYING WITHIN THE PLAT OF RAMSEY TOWN CENTER ADDITION**

**The City of Ramsey Ordains:**

**SECTION I. NAME CHANGE**

The name of Civic Center Drive N.W. lying within the plat boundaries of Ramsey Town Center Addition shall become Veteran's Drive N.W.

**SECTION 2. EFFECTIVE DATE**

This Ordinance becomes effective upon its passage and (30) thirty days after its publication according to law, subject to City Charter Provision, Section 5.04.

**PASSED** by the City Council of the City of Ramsey, Minnesota the 23<sup>rd</sup> day of August, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

Introduction Date:  
Posting Dates:  
Adoption Date:  
Publication Date:  
Effective Date:

**CC Regular Session**

7. 4.

**Meeting Date:** 08/09/2011

**By:** Patrick Brama, Administrative Services

---

**Title:**

Adopt Ordinance to Amend City Code Section 117-53 Entitled Variances

**Background:**

On June 06, 2011 Minnesota amended its state variance statutes. It is the intent for the City of Ramsey to adopt the updated state regulations and amend existing city ordinances pertaining to variances.

A variance is an avenue that a city may use to allow deviation from zoning ordinances. The city's Board of Adjustments and Appeals hears and votes on variance requests. Based on state statute, variances may be granted in the event that a property owner passes (or proves) a three factor test.

**Notification:**

Notice of the Public Hearing was properly notified in the Anoka County Union, the City's official newspaper for Public Hearings.

**Observations:**

Previously, the three factor test that property owners had to pass (or prove) in order to attain a variance was called "undue hardship." Now the three factor test is called "practical difficulties." The original test, "undue hardship," required: (1) that the *property cannot be put to a reasonable use* if used under the conditions allowed by the official controls (2) the plight of the landowner is due to circumstances unique to the property not created by the property owner (3) if granted, the variance will not alter the essential character of the locality.

The newly adopted test, "practical difficulties," requires: (1) that the property owner proposes to *use the property in a reasonable manner* not permitted by an official control (2) the plight of the landowner is due to circumstances unique to the property not created by the property owner (3) if granted, the variance will not alter the essential character of the locality.

The key difference between the two versions of the three factor test is located in factor number one. Previously, property owners would only be granted a variance in the event that a property could not be put to a reasonable use. The new version states that variances may be granted if the property owner proposes to use the property in a reasonable manner.

As stated, it is the intent of the City of Ramsey to adopt and reflect said changes within city ordinances. Specifically, Section 117-53 Variances.

The proposed ordinance was seen by the Planning Commission on July 7 and introduced to the City Council on July 26. The ordinance is now eligible for adoption.

Attached to the case is the amending ordinance.

**Funding Source:**

The proposed ordinance is being handled as part of regular staff duties.

**Staff Recommendation:**

The Planning Commission held a Public Hearing on July 7, 2011 and recommended that the City Council adopt the ordinance amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota.

Committee Action:

Motion to waive the City Charter requirement to read the ordinance aloud -AND- adopt the ordinance amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota.

Roll Call Vote:

Councilmember Elvig  
Councilmember McGlone  
Councilmember Wise  
Councilmember Backous  
Councilmember Tossey  
Mayor Ramsey

---

Attachments

League of Minnesota Cities Article  
Approved Minnesota Legislative Bill  
League of Minnesota Cities Variance Summary  
DRAFT Planning Commission Minutes dated July 7, 2011  
Proposed Ordinance

Form Review

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Tim Gladhill	Tim Gladhill	08/03/2011 02:57 PM
Aaron Backman	Aaron Backman	08/03/2011 05:35 PM
Form Started By: Patrick Brama		Started On: 08/01/2011
	Final Approval Date: 08/03/2011	

# City Variance Authority

*A Supreme Court ruling last year greatly limited cities' authority to grant variances.*

*During the 2011 legislative session, the League of Minnesota Cities will work to restore that authority. In the meantime, cities must make adjustments.*

*By Craig Johnson*

In the world of law, a single court ruling can suddenly and unexpectedly change decades of precedence. That definitely proved to be true for municipal variance authority last year. In the case of *Krummenacher v. City of Minnetonka*, the Minnesota Supreme Court issued a decision last June that changed the longstanding interpretation of the statutory standard for granting zoning variances. The decision also went counter to 20 years of previous rulings by the Minnesota Court of Appeals.

## Background

The City of Minnetonka issued a variance to a residential property owner, permitting the vertical expansion of a legal, non-conforming garage. The city, relying on a 1989 Minnesota Court of Appeals decision and other judicial precedence, concluded that the grant of the variance was appropriate. The city's decision was challenged by an adjacent property owner. Both the district court and the Minnesota Court of Appeals agreed with the city's decision. On June 24, 2010, the Minnesota Supreme Court reversed the Court of Appeals decision, and found the city's variance impermissible.

In *Krummenacher v. City of Minnetonka*, the Supreme Court examined the statutory definition of "undue hardship." The statutes that limit when a variance may be granted are found in *Minnesota Statutes*, section 462.357, subdivision 6, and list three tests that must be met for a variance to be appropriate due to an undue hardship. They are:

- The property in question cannot be put to reasonable use if used under

conditions allowed by the official controls.

- The plight of the landowner is due to circumstances unique to the property not created by the landowner.
- The variance, if granted, will not alter the essential character of the locality.

In its decision, the court held that the "reasonable use" prong of the "undue hardship" test is not whether the proposed use of the property is reasonable, but whether any reason-

**In its decision, the court held that the "reasonable use" prong of the "undue hardship" test is not whether the proposed use of the property is reasonable, but whether any reasonable use of the property exists in the absence of a variance.**

able use of the property exists in the absence of a variance. This establishes a high threshold for both the city and the property owner when considering variance requests. Furthermore, it means that in the vast majority of cases, cities do not have the authority to grant a variance to local zoning regulations.

The Supreme Court explicitly recognized that it was changing a longstanding standard that cities have relied on in considering variance requests. In particular, the court specifically rejected a 1989 Court of Appeals interpretation of the phrase "undue hardship," which allowed for the grant of a variance in

circumstances where the "property owner would like to use the property in a reasonable manner that is prohibited by the ordinance."

The Supreme Court stated that "unless and until the Legislature takes action to provide a more flexible variance standard for municipalities, we are constrained by the language of the statute to hold that a municipality does not have the authority to grant a variance unless the applicant can show that her property cannot be put to a reasonable use without the variance."

## Counties in opposite position

The Supreme Court also reviewed the parallel county authority that allows for a variance in situations of "practical difficulties" or "hardship," which are found in *Minnesota Statutes*, section 394.27, subdivision 7. The court found that the city authority was more limited because it did not contain the "practical difficulties" provision found in that section.

Counties, meanwhile, have been adapting to a change in how that same section of law functions for them after a 2008 Supreme Court opinion (*Stads-vold v. County of Ottertail Board of Adjustments*). The court distinguished between "practical difficulties" and "particular hardships," the terms used in that section of law, and the types of variances to which each apply.

The court applied the more easily met standard—practical difficulties—to area variances where a property owner is seeking to avoid a lot restriction set in ordinance, such as a setback, fencing, height, density, or parking space. The court applied the more stringent

requirement—particular hardship—to use variance requests, which are requests to use the property in a way that is not otherwise allowed under adopted zoning regulations. The court reached this conclusion despite the fact that the statute specifically states that use variances are forbidden. The court went on to define a list of tests that would determine when a practical difficulty exists.

That ruling left counties in the exact opposite position of cities. In many cases, counties feel they have no option but to grant area variance requests, since “particular hardship” is no longer allowed to be used as a test in those cases, and because of the broad description given of what constitutes “practical difficulty.”

### Interim impacts

Many cities have ordinances that are drafted to provide a solid baseline that protects public health, safety, and welfare while leaving room for appropriate exemptions that do not jeopardize those goals. They often allow for variances in cases where the standard cannot be reasonably met, the problem was not caused by the actions of the property owner, and the exception will not change the nature of the neighborhood.

The *Krummenacher* decision has left cities with the choice of hoping their variances aren’t challenged, making significant and complicated changes to how they have drafted their ordinances, or simply refusing to consider granting any variances until the Legislature resolves the issue. This means that a project that might have previously qualified for a variance cannot move forward in most communities right now. City officials are very concerned about what that could mean for badly needed economic and residential development projects.

This ruling gets even more problematic when coupled with state land use regulations. Many of those rules, such as state shoreland regulations and metropolitan land use regulations, are written intentionally to use the variance procedure to identify cases where a special case justifies a different solution within set parameters. In light of *Krummenacher*, the authority to grant variances in those cases is limited, which makes some of the standards unintentionally restrictive.

Because of the far-reaching nature of the decision, there are at least four

responses cities can consider to keep their regulatory systems functional until a legislative correction can be achieved:

- **Reevaluate the variance criteria.** Cities are reevaluating the criteria they have historically used in deciding whether or not to grant a variance. The Supreme Court’s decision limits a city’s discretion. The ruling limits the authority to circumstances where the property owner can demonstrate that there is not a reasonable use of the property absent the variance.
- **Make sure reasons for variances are clear.** In circumstances where the city council believes a variance is appropriate, the city must take great care to make a detailed finding describing why the grant of the variance is necessary to provide the property owner with a reason-

The *Krummenacher* decision has left cities with the choice of hoping their variances aren’t challenged, making significant and complicated changes to how they have drafted their ordinances, or simply refusing to consider granting any variances until the Legislature resolves the issue.

able use of his or her property. What constitutes a reasonable use of property is not defined and may differ depending on the unique circumstances of the property and attributes of various communities.

- **Reexamine the zoning code.** If a city routinely grants variances, this may be an indicator that it may want to reexamine its zoning code to ensure that standards, setbacks, uses, and other requirements are consistent with the city council’s current vision for the community. Some cities are using this ruling as an opportunity to review their land use practices.
- **Build in flexibility.** Cities can build greater flexibility into their existing conditional use permit, planned unit development, and setback regulations to explicitly afford greater

latitude to allow “variance-like” approvals under the zoning code. For instance, a city might establish alternative setback requirements to allow for construction that is consistent with neighborhood attributes.

### Legislative solution

As noted by the comments of Chief Justice Gildea in the *Krummenacher* opinion, legislative action will be needed to restore the flexibility for municipalities to grant variances. Ideally, local government variance authority language that is clear, consistent, and well-defined will come out of this legislative session. While the legislation is not expected to be controversial, the League of Minnesota Cities has made this a priority issue to be resolved as quickly as possible in the 2011 legislative session. A quick resolution will help avoid confusion for city officials and the public, prevent needless changes to systems that functioned well, and avert costly litigation.

The need for this legislation also provides an opportunity to redraft the county and city variance authority language found in their respective sections of law to make them consistent. The League’s initial proposed legislative solution will likely make identical most of the language in *Minnesota Statutes*, section 462.357, subdivision 6 (2) and *Minnesota Statutes*, section 394.27, subdivision 7. This would eliminate confusion and the need for judicial cross-references about which wording, standards, and tests apply to cities and counties.

During the legislative interim, the League has worked with cities, counties, municipal law experts, and other interested parties to determine how to amend current statutes to clarify the issue for the courts. The goal is to do this without substantially changing the authority as it was understood prior to the *Krummenacher* case. The proposed legislation will use the term “practical difficulties” as the test for area variances, and will define what that term means for the purposes of granting variances.

To read the League’s policy on this issue (SD-23), access the *2011 City Policies* at [www.lmc.org/policies](http://www.lmc.org/policies).

*Craig Johnson is intergovernmental relations representative with the League of Minnesota Cities. Phone: (651) 281-1259. E-mail: [cjohnson@lmc.org](mailto:cjohnson@lmc.org).*

1.1 A bill for an act

1.2 relating to local government; providing for variances from city, county, and town  
1.3 zoning controls and ordinances; amending Minnesota Statutes 2010, sections  
1.4 394.27, subdivision 7; 462.357, subdivision 6.

1.5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

1.6 Section 1. Minnesota Statutes 2010, section 394.27, subdivision 7, is amended to read:

1.7 Subd. 7. **Variances; ~~hardship~~ practical difficulties.** The board of adjustment shall  
1.8 have the exclusive power to order the issuance of variances from the ~~terms~~ requirements  
1.9 of any official control including restrictions placed on nonconformities. Variances shall  
1.10 only be permitted when they are in harmony with the general purposes and intent of the  
1.11 official control ~~in cases when there are practical difficulties or particular hardship in~~  
1.12 ~~the way of carrying out the strict letter of any official control,~~ and when ~~the terms of~~  
1.13 ~~the variance~~ variances are consistent with the comprehensive plan. ~~"Hardship" as used~~  
1.14 ~~in connection with the granting of a variance means the property in question cannot be~~  
1.15 ~~put to a reasonable use if used under the conditions allowed by the official controls; the~~  
1.16 ~~plight of the landowner is due to circumstances unique to the property not created by the~~  
1.17 ~~landowner; and the variance, if granted, will not alter the essential character of the locality.~~  
1.18 Variances may be granted when the applicant for the variance establishes that there  
1.19 are practical difficulties in complying with the official control. "Practical difficulties,"  
1.20 as used in connection with the granting of a variance, means that the property owner  
1.21 proposes to use the property in a reasonable manner not permitted by an official control;  
1.22 the plight of the landowner is due to circumstances unique to the property not created by  
1.23 the landowner; and the variance, if granted, will not alter the essential character of the  
1.24 locality. Economic considerations alone shall do not constitute a hardship if a reasonable

2.1 ~~use for the property exists under the terms of the ordinance~~ practical difficulties. Practical  
2.2 difficulties include, but are not limited to, inadequate access to direct sunlight for solar  
2.3 energy systems. Variances shall be granted for earth sheltered construction as defined in  
2.4 section 216C.06, subdivision 14, when in harmony with the official controls. No variance  
2.5 may be granted that would allow any use that is ~~prohibited~~ not allowed in the zoning  
2.6 district in which the subject property is located. The board of adjustment may impose  
2.7 conditions in the granting of variances ~~to~~. A condition must be directly related to and must  
2.8 bear a rough proportionality to the impact created by the variance ~~insure compliance~~  
2.9 and to protect adjacent properties and the public interest. ~~The board of adjustment may~~  
2.10 consider the inability to use solar energy systems a "hardship" in the granting of variances.

2.11 **EFFECTIVE DATE.** This section is effective the day following final enactment.

2.12 Sec. 2. Minnesota Statutes 2010, section 462.357, subdivision 6, is amended to read:

2.13 Subd. 6. **Appeals and adjustments.** Appeals to the board of appeals and  
2.14 adjustments may be taken by any affected person upon compliance with any reasonable  
2.15 conditions imposed by the zoning ordinance. The board of appeals and adjustments has  
2.16 the following powers with respect to the zoning ordinance:

2.17 (1) To hear and decide appeals where it is alleged that there is an error in any  
2.18 order, requirement, decision, or determination made by an administrative officer in the  
2.19 enforcement of the zoning ordinance.

2.20 (2) To hear requests for variances from the ~~literal provisions of the ordinance~~  
2.21 ~~in instances where their strict enforcement would cause undue hardship because of~~  
2.22 ~~circumstances unique to the individual property under consideration, and to grant such~~  
2.23 ~~variances only when it is demonstrated that such actions will be in keeping with the spirit~~  
2.24 ~~and intent of the ordinance. "Undue hardship" as used in connection with the granting of a~~  
2.25 ~~variance means the property in question cannot be put to a reasonable use if used under~~  
2.26 ~~conditions allowed by the official controls, requirements of the zoning ordinance including~~  
2.27 restrictions placed on nonconformities. Variances shall only be permitted when they are in  
2.28 harmony with the general purposes and intent of the ordinance and when the variances are  
2.29 consistent with the comprehensive plan. Variances may be granted when the applicant for  
2.30 the variance establishes that there are practical difficulties in complying with the zoning  
2.31 ordinance. "Practical difficulties," as used in connection with the granting of a variance,  
2.32 means that the property owner proposes to use the property in a reasonable manner not  
2.33 permitted by the zoning ordinance; the plight of the landowner is due to circumstances  
2.34 unique to the property not created by the landowner; and the variance, if granted, will not  
2.35 alter the essential character of the locality. Economic considerations alone ~~shall~~ do not

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3.1 constitute ~~an undue hardship if reasonable use for the property exists under the terms of~~  
3.2 ~~the ordinance. Undue hardship also includes~~ practical difficulties. Practical difficulties  
3.3 include, but ~~is~~ are not limited to, inadequate access to direct sunlight for solar energy  
3.4 systems. Variances shall be granted for earth sheltered construction as defined in section  
3.5 216C.06, subdivision 14, when in harmony with the ordinance. The board of appeals and  
3.6 adjustments or the governing body as the case may be, may not permit as a variance any  
3.7 use that is not ~~permitted~~ allowed under the zoning ordinance for property in the zone  
3.8 where the affected person's land is located. The board or governing body as the case  
3.9 may be, may permit as a variance the temporary use of a one family dwelling as a two  
3.10 family dwelling. The board or governing body as the case may be may impose conditions  
3.11 in the granting of variances ~~to insure compliance and to protect adjacent properties.~~ A  
3.12 condition must be directly related to and must bear a rough proportionality to the impact  
3.13 created by the variance.

3.14 **EFFECTIVE DATE.** This section is effective the day following final enactment.



## VARIANCES

Frequently Asked Questions  
(Reflects 2011 law change)

### **What is a variance?**

A variance is a way that a city may allow an exception to part of a zoning ordinance. It is a permitted departure from strict enforcement of the ordinance as applied to a particular piece of property. A variance is generally for a dimensional standard (such as setbacks or height limits). A variance allows the landowner to break a dimensional zoning rule that would otherwise apply.

### **Who grants a variance?**

Minnesota law provides that requests for variances are heard by a body called the board of adjustment and appeals; in many smaller communities, the planning commission or even the city council may serve that function. A variance decision is generally appealable to the city council. For more information, see [Minn. Stat. § 462.357](#).

### **When can a variance be granted?**

A variance may be granted if enforcement of a zoning ordinance provision as applied to a particular piece of property would cause the landowner “practical difficulties.” For the variance to be granted, the applicant must satisfy the statutory three-factor test for practical difficulties. If the applicant does not meet all three factors of the statutory test, then a variance should not be granted. Also, variances are only permitted when they are in harmony with the general purposes and intent of the ordinance, and when the terms of the variance are consistent with the comprehensive plan. For more information, see [Minn. Stat. § 462.357](#).

### **What kind of authority is the city exercising?**

A city exercises so-called “quasi-judicial” authority when considering a variance application. This means that the city’s role is limited to applying the legal standard of practical difficulties to the facts presented by the application. The city acts like a judge in evaluating the facts against the legal standard. If the applicant meets the standard, then the variance may be granted. In contrast, when the city writes the rules in zoning ordinance, the city is exercising “legislative” authority and has much broader discretion.

### **What is practical difficulties?**

Practical difficulties is a legal standard set forth in law that cities must apply the when considering applications for variances. It is a three-factor test and applies to all requests for variances. To constitute practical difficulties, all three factors of the test must be satisfied. For more information, see [Minn. Stat. § 462.357](#).

This material is provided as general information and is not a substitute for legal advice.  
Consult your attorney for advice concerning specific situations.

### **What are the practical difficulties factors?**

The first factor is that the property owner proposes to use the property in a reasonable manner. This factor means that the landowner would like to use the property in a particular reasonable way but cannot do so under the rules of the ordinance. It does not mean that the land cannot be put to any reasonable use whatsoever without the variance. For example, if the variance application is for a building too close to a lot line, or does not meet the required setback, the focus of the first factor is whether the request to place a building there is reasonable.

The second factor is that the landowner's problem is due to circumstances unique to the property not caused by the landowner. The uniqueness generally relates to the physical characteristics of the particular piece of property, that is, to the land, and not personal characteristics or preferences of the landowner. When considering the variance for a building to encroach or intrude into a setback, the focus of this factor is whether there is anything physically unique about the particular piece of property, such as sloping topography or other natural features like wetlands or trees.

The third factor is that the variance, if granted, will not alter the essential character of the locality. Under this factor consider whether the resulting structure will be out of scale, out of place, or otherwise inconsistent with the surrounding area. For example, when thinking about the variance for an encroachment into a setback, the focus is how the particular building will look closer to a lot line and if that fits in with the character of the area.

### **Are there are other factors a city should consider?**

Yes. State statute provides variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance, and when the terms of the variance are consistent with the comprehensive plan. So, in addition to the three-factor practical difficulties test, a city evaluating a variance application should make findings as to (1) whether or not the variance is in harmony with the purposes and intent of the ordinance, and (2) whether or not the variance is consistent with the comprehensive plan.

### **What about economic considerations?**

Sometimes landowners insist that they deserve a variance because they have already incurred substantial costs or argue they will not receive expected revenue without the variance. State statute specifically notes that economic considerations alone cannot create practical difficulties. Rather, practical difficulties exists only when the three statutory factors are met.

### **What about undue hardship?**

“Undue hardship” was the name of the three-factor test prior to a May 2011 change of law. Effective May 6, 2011 Minnesota Laws, Chapter 19, amended [Minn. Stat. § 462.357, subd. 6](#) to restore municipal variance authority in response to *Krummenacher v. City of Minnetonka*, 783 N.W.2d 721 (Minn. June 24, 2010). In *Krummenacher*, the Minnesota Supreme Court interpreted the statutory definition of “undue hardship” and held that the “reasonable use” prong of the “undue hardship” test was not whether the proposed use is reasonable, but rather whether there is a reasonable use in the absence of the variance.

### **What did the 2011 law change?**

The 2011 law changed the first factor back to the “reasonable manner” understanding that had been used by some lower courts prior to the *Krummenacher* ruling. The 2011 law renamed the municipal variance standard from “undue hardship” to “practical difficulties,” but otherwise retained the familiar three-factor test of (1) reasonableness, (2) uniqueness, and (3) essential character. The 2011 law also provides that: “Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan.”

### **Can a city grant a use variance?**

Sometimes a landowner will seek a variance to allow a particular use of their property that would otherwise not be permissible under the zoning ordinance. Such variances are often termed “use variances” as opposed to “area variances” from dimensional standards. Use variances are not generally allowed in Minnesota—state law prohibits a city from permitting by variance any use that is not permitted under the ordinance for the zoning district where the property is located. For more information, see [Minn. Stat. § 462.357](#).

### **Is a public hearing required?**

Minnesota statute does not clearly require a public hearing before a variance is granted or denied, but many practitioners and attorneys agree that the best practice is to hold public hearings on all variance requests. A public hearing allows the city to establish a record and elicit facts to help determine if the application meets the practical difficulties factors.

### **What is the role of neighborhood opinion?**

Neighborhood opinion alone is not a valid basis for granting or denying a variance request. While city officials may feel their decision should reflect the overall will of the residents, the task in considering a variance request is limited to evaluating how the variance application meets the statutory practical difficulties factors. Residents can often provide important facts that may help the city in addressing these factors, but unsubstantiated opinions and reactions to a request do not form a legitimate basis for a variance decision. If neighborhood opinion is a significant basis for the variance decision, the decision could be overturned by a court.

### **What is the role of past practice?**

While past practice may be instructive, it cannot replace the need for analysis of all three of the practical difficulties factors for each and every variance request. In evaluating a variance request, cities are not generally bound by decisions made for prior variance requests. If a city finds that it is issuing many variances to a particular zoning standard, the city should consider the possibility of amending the ordinance to change the standard.

### **When should a variance decision be made?**

A written request for a variance is subject to Minnesota’s 60-day rule and must be approved or denied within 60 days of the time it is submitted to the city. A city may extend the time period for an additional 60 days, but only if it does so in writing before expiration of the initial 60-day period. Under the 60-day rule, failure to approve or deny a request within the statutory time period is deemed an approval. For more information, see [Minn. Stat. § 15.99](#).

**How should a city document a variance decision?**

Whatever the decision, a city should create a record that will support it. In the case of a variance denial, the 60-day rule requires that the reasons for the denial be put in writing. Even when the variance is approved, the city should consider a written statement explaining the decision. The written statement should explain the variance decision, address each of the three practical difficulties factors and list the relevant facts and conclusions as to each factor.

**Can meeting minutes adequately document a variance decision?**

If a variance is denied, the 60-day rule requires a written statement of the reasons for denial be provided to the applicant within the statutory time period. While meeting minutes may document the reasons for denial, usually a separate written statement will need to be provided to the applicant in order to meet the statutory deadline. A separate written statement is advisable even for a variance approval, although meeting minutes could serve as adequate documentation, provided they include detail about the decision factors and not just a record indicating an approval motion passed.

**Can a city attach conditions to a variance?**

By law, a city may impose a condition when it grants a variance so long as the condition is directly related and bears a rough proportionality to the impact created by the variance. For instance, if a variance is granted to exceed an otherwise applicable height limit, any conditions attached should presumably relate to mitigating the affect of excess height. For more information, see [Minn. Stat. § 462.357](#).

**What happens to the variance once granted?**

A variance once issued is a property right that “runs with the land” so it attaches to and benefits the land and is not limited to a particular landowner. A variance is typically filed with the county recorder. Even if the property is sold to another person, the variance applies.

Jed Burkett 2011/06

Motion by Commissioner Bauer, seconded by Commissioner Brauer to recommend to City Council that the B-1 District of City Code not be amended.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #4: Public Hearing – Consider Request for Comprehensive Plan and Zoning Amendment at 14501 Nowthen Blvd. NW**

**Public Hearing**

Chairperson Levine called the public hearing to order at 8:05 p.m.

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Citizen Input**

None.

Chairperson Levine closed the public hearing at 8:07 p.m.

**Commission Business**

Senior Planner Gladhill stated that this applies to Lot 2 only. He continued that this absolutely fits in the R-3 district; Staff wanted to provide several options for the Commission's review.

Motion by Commissioner Bauer, seconded by Commissioner Brauer to recommend that the City Council approve the comprehensive plan amendment to high density residential and re-zone the property to R-3 Residential and amend City Code to provide standards for assisted living in the R-3 Residential District.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #5: Public Hearing – Consider Ordinance to Amend City Code Section 117-53 Entitled Variances**

**Public Hearing**

Chairperson Levine called the public hearing to order at 8:24 p.m.

**Presentation**

Senior Planner Gladhill presented the Staff Report.

**Citizen Input**

None.

Chairperson Levine closed the public hearing at 8:27 p.m.

**Commission Business**

Discussion ensued regarding the state statute regarding variances and that the City can be more restrictive, just not less restrictive.

Senior Planner Gladhill stated that the substance of the statute has not been changed or added to in this ordinance amendment; the ordinance does include some submittal requirements.

Motion by Commissioner Field, seconded by Commissioner Bauer to recommend that City Council adopt the ordinance to amending City Code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota with change in the ordinance title to match the case title.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Field, Bauer, Brauer, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Dunaway.

**Case #3: Staff Update**

The Staff Update was noted.

**Case #4: Zoning Bulletins**

The Zoning Bulletins were noted.

**COMMISSION/STAFF INPUT**

Commissioner Brauer recognized former Planning Commissioner and Councilmember Dave Jeffrey for his work with the Commission and Council and wished him well.

**ADJOURNMENT**

Motion by Commissioner Van Scoy, seconded by Commissioner Field, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioner Dunaway.

The regular meeting of the Planning Commission adjourned at 8:35 p.m.

Respectfully submitted,

ORDINANCE #11-\_\_\_\_\_

CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 117 WHICH IS KNOWN AS THE ZONING AND SUBDIVISION OF LAND CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING SECTION 117-53 (VARIANCES) OF THE RAMSEY CITY CODE.

The City of Ramsey ordains:

**SECTION 1 AUTHORITY**

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

**SECTION 2 AMENDMENTS**

City Code Section 117-53 is amended as follows (additions indicated as underline, deletions indicated as ~~strike-through~~)

**Sec. 117-53. - Variances.**

(a) *Purpose.* The purpose of this section is to provide for deviations from the ~~literal provisions of this chapter in instances where their strict enforcement would cause undue hardship or practical difficulty because of circumstances unique to the individual property under consideration, and to grant such variances only when it is demonstrated that such actions will be in keeping with the spirit and intent of this chapter~~terms of this chapter including restrictions placed on nonconformities. Variances shall only be permitted when they are in harmony with the general purposes and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan. Variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with this chapter. Practical difficulties, as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. Economic considerations alone do not constitute practical difficulties.

(b) *General provisions and standards.*

(1) The planning commission shall serve as the board. However, any action of the board may be appealed to the council by any affected person if notice of such an appeal is received by the zoning administrator within ten days of the final action of the board.

(2) Review criteria. Conditions governing considerations of variance requests:

a. In considering all requests for a variance and in taking subsequent action, the city staff, the board and the council shall make a finding of fact that the proposed action will not:

1. Impair an adequate supply of light and air to adjacent property.
2. Unreasonably increase the congestion in the public street.
3. Have the effect of allowing any uses prohibited in the applicable zoning district, permit a lesser degree of public health, safety, and general welfare protection than established by this chapter, or permit standards which are lower than those required by state law.
4. Increase the danger of fire or endanger the public safety.
5. Unreasonably diminish or impair established property values within the neighborhood, or in any way be contrary to the intent of this chapter.
6. Violate the intent and purpose of the comprehensive plan.
7. Violate any of the terms or conditions of subsection (b)(2)b of this section.

b. A variance from the terms of this chapter shall not be granted unless it can be demonstrated that that the conditions for granting a variance under Minn. Stats. § 462.357, subd. 6(2) have been satisfied.

c. Application for a variance shall set forth reasons that the variance is justified in order to make reasonable use of the land, structure or building.

d. Should the board find that the conditions outlined in this division apply to the proposed parcel, the board may grant a variance from the ~~strict application terms~~ of this chapter so as to relieve such practical difficulties ~~or hardships~~ to the degree considered reasonable, provided such relief may be granted without impairing the intent of this chapter. The board, in the case of variances, based upon a report and recommendation by the city staff, shall have the power to impose such conditions related to the variance regarding the location or structure, as it may deem advisable in the interest of the intent and purpose of this chapter.

(c) *Variance procedures; processing.*

(1) Request for variances, as provided within this chapter, shall be filed with the zoning administrator on an official application form. Such application shall be accompanied by a fee and deposit as provided for in section 117-48. Such application shall also be accompanied by a sufficient number of copies as required by city staff of detailed written and graphic materials fully explaining the requested variance and related development. The request shall be considered as being officially submitted when all the information requirements have been met. The information required for variance applications generally consists of the following items, and shall be submitted when applicable or requested by the city:

- a. Location of all buildings on parcels including both existing and proposed structures.
- b. Location and elevations of all adjacent buildings located within 150 feet of the exterior boundaries of the parcel in question.
- c. Location and number of existing and proposed curb cuts, driveways, number of parking spaces.

- d. Affected parcel dimensions and area.
- e. Dimensions of proposed and existing structures.
- f. Current and proposed setbacks of all buildings located on property in question.
- g. Existing contours at two-foot intervals.
- h. Proposed grading elevations.
- i. Drainage configuration. Storm sewer catchbasins, invert elevations, and storage areas.
- j. Proposed road profile.
- k. Location of all existing trees, type, diameter, and which trees will be removed.
- l. Requests for variance in nonresidential areas must submit site plan information in accordance with section 117-54

(2) Proof of ownership or authorization. If the applicant is other than the fee title owner, the fee title owner must join in the application.

(3) Upon the request for a variance being officially submitted, a public hearing before the board shall be scheduled following proper hearing notification.

(4) Notice of a hearing for a variance request shall consist of the following:

- a. The address and a legal description of the parcel;
- b. Description of request; and
- c. Time, place and purpose of the hearing.

The notice shall be published in the official newspaper at least ten days prior to the hearing and written notification of the hearing shall be mailed at least ten days prior to all parcel owners within 350 feet of the boundary of the parcel for which a variance is being sought. For the purpose of written notification, and in the absence of more accurate information, the parcel owner of record at the county shall be used. Failure of a property owner to receive the notice shall not invalidate any such proceedings as set forth within this section provided a good faith attempt has been made to comply with the notice requirements of this section.

(5) For properties within the floodway or flood fringe overlay district, the city shall submit to the commissioner of natural resources a copy of the application for proposed variances sufficiently in advance so that the commissioner will receive at least ten days notice of the hearing.

(6) The zoning administrator shall instruct the appropriate staff persons to prepare technical reports when appropriate, and provide general assistance in preparing a recommendation on the request to the board.

(7) At any time during the consideration of the request for a variance, the council, board, and/or city staff shall have the authority to request additional information from the applicant or to retain expert testimony with the consent and at the expense of the applicant, the information is to be declared necessary to establish performance conditions in relation to all pertinent sections of this chapter. Failure on the part of the applicant to supply all necessary supportive information shall be grounds for denial of the request or rejection of the

application as incomplete.

(8) The applicant or the applicant's representative shall appear at the board public hearing in order to answer questions concerning the request for a variance.

(9) After receiving the reports and recommendations of the city staff and, receiving any additional information referred to in this subdivision, and considering the criteria listed in this section, the board shall with a majority vote decide whether to approve or deny a request for variance.

a. To approve, the board must adopt by resolution findings of fact and conclusions that support approval of the requested variance and by resolution authorize the issuance of a variance. The resolution should list any condition or conditions that the board considers necessary to ensure compliance and to protect adjacent properties.

b. To deny, the board must adopt by resolution findings of fact and conclusions that support denial of the requested variance and by motion deny the issuance of a variance. This motion shall be the board's final action on the request for a variance.

(10) In accordance with section 117-187, a copy of all decisions granting variances for properties in the floodway or flood fringe shall be forwarded to the commissioner of natural resources within ten days of such action.

(11) Whenever an application for a variance has been considered and denied by the board, a similar application for a variance affecting substantially the same parcel shall not be considered again by the board for at least one year from the date of its denial. The board may permit the submittal of a new request for a variance within one year of denial if it finds that the new request or circumstances surrounding the new request have changed significantly.

(12) If a request for variance receives approval of the board, at the applicant's expense, city staff shall record such with the county recorder's office no sooner than ten days following the final action of the board.

(d) *Lapse of variance.* Unless otherwise specified by the board at the time it is authorized, a variance shall become null and void one year after the final action of the board if not initiated or utilized. The city shall notify the variance holder of such a lapse of variance at time of issuance. A variance holder may petition for an extension of time in which to complete or utilize the variance. Such extension shall be requested in writing and filed with the city at least 30 days before the expiration of the original variance. The request for extension shall state facts showing a good faith attempt to complete or use the variance. Such petition shall be presented to the council board for decision.

(e) *Performance security.*

(1) Upon approval of a variance, the city shall be provided, where deemed necessary by the board, with a surety bond, cash escrow, certificate of deposit, securities, or cash deposit prior to the issuing of building permits or initiation of work on the proposed improvements or development. This security shall guarantee conformance and compliance with the conditions of the variance and the provisions of this Code.

(2) The security shall be in the amount equal to the city engineer's or building official's estimated costs of labor and materials for the proposed improvements or development.

(3) The city shall hold the security until completion of the proposed improvements or development and a certificate of occupancy indicating compliance with the provisions of the variance and this Code has been issued by the building official.

(4) Failure to comply with the conditions of the variance or appeal and the provisions of this Code shall result in forfeiture of the security.

(5) Whenever a performance guarantee is imposed by the city, the applicant shall be required to enter into a performance agreement with the city. This agreement is to provide authorization to the city to utilize the posted security and complete stipulated work should the applicant fail to meet the terms and conditions of the permit. Said agreement shall hold harmless the city for completion of the work and address other matters as may be determined by the city attorney.

(Code 1978, § 9.03.07; Ord. No. 73-05, 5-21-1973; Ord. No. 86-2, 8-25-1986; Ord. No. 03-20, 8-25-2003)

**State law reference**— Variances, Minn. Stats. § 462.357, subd. 6(2).

**SECTION 3 SUMMARY**

The following official summary of Ordinance #11-\_\_ has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #11-\_\_ to amend Ramsey City Code Chapter 117 (Zoning and Subdivision of Land) Section 117-53 (Variances) to reflect amendments to Minnesota Statute Section 462.357 to remove the definition of undue hardship and replace with a new definition of practical difficulty as it relates to the interpretation of reasonable use.

**SECTION 4 EFFECTIVE DATE**

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Adopted by the Ramsey City Council the \_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Administrator

**Introduction Date:** \_\_\_\_\_

**Posting Dates:** \_\_\_\_\_

**Adoption Date:** \_\_\_\_\_

**Publication Date:** \_\_\_\_\_

**Effective Date:** \_\_\_\_\_

**CC Regular Session**

7. 5.

**Meeting Date:** 08/09/2011**By:** Brian Olson, Engineering/Public Works

---

**Title:**

Consider Award of Contract for Improvement Project #10-22, Ramsey Municipal Parking Facility

**Background:**

Improvement Project #10-22 consists of the expansion of the existing Ramsey Municipal Parking facility that will provide an additional 200 parking stalls in a four story parking ramp. Authorization to advertise for bids was ordered on April 12, 2011, and bids were opened on Tuesday, June 21, 2011. The purpose of this case is to provide the City Council with the information received during the bidding process and determine a direction regarding the Contract provisions for the construction of this parking ramp expansion.

Five (5) bids were received and ranged from \$2,734,000 to \$3,560,000. A summary of the bidding is as follows:

Bidder Amount of Base Bid with bid alternate

- Knutson Construction \$2,734,000
- Adolfson & Peterson, Inc. \$2,953,200
- Donlar Construction \$3,190,000
- Sheehy Construction \$3,368,300
- Shaw – Lundquist Associates, Inc. \$3,560,000
- Engineers Estimate: \$4,100,000

Staff is recommending a 5% construction contingency to deal with issues and change orders that arise as the project progresses. This amounts to \$136,700 that would be allowed for construction change orders that could be approved by Staff. This brings the total of the construction with add alternates to \$2,870,700. Attached to this case is a resolution that would outline a process to establish the levels of authority for dealing with those change orders in a way that is similar to how we are handling the change orders for the first phase of this project as well as the Armstrong / Bunker Lake Boulevard project. Any change order that exceeds those levels will come to City Council directly and could change that authorized amount.

Additionally, there will be a Contract for specialty inspections that will need to be provided as the construction engineering provided with LSA Design's contract did not include this amount since they do not perform this type of activity. This work is proposed at \$55,453 as outlined in the attached letter from LSA Design.

**Observations:**

With the recently approved Governor's bonding bill and the attached report from the Met Council, the rail station money is becoming a reality. Met Council action is scheduled for August 8th (Transportation Committee) and August 24th (Met Council Full Board). Utilization of this CMAQ grant will require that there is 350 stalls available for transit use. This ensures that there is adequate parking available for the rail station to be successful. Council should also note the attachment of the Anoka County Regional Rail Authority Agenda for August 9th that includes allocating funding for the Ramsey Station.

There is one bid alternate that is provided as part of this bidding process. If you recall, we gave the Contractors more flexibility in their completion date allowing them to finish in 2012. With a state shutdown over and a recommendation from LSA Design to award the contract to Knutson with Alternate A, Staff recommends that the contract be awarded to Knutson Construction for \$2,734,000 for the reasons outlined in the attached memo from LSA Design. Jim Lasher from LSA Design will be available for the meeting on Tuesday night.

**Recommendation:**

Staff recommends awarding the contract to Knutson Construction for an amount of \$2,734,000.

Staff recommends approval of the contract with Braun for a cost not to exceed \$55,453 for specialty inspections and preliminary soils testing.

Staff also recommends also approving the attached resolution establishing levels of authority for processing change orders.

**Funding Source:**

The financing for this project will come from the CMAQ grant and proceeds from TIF #1.

**Council Action:**

Motion to approve the Contract to Knutson Construction for \$2,734,000 while reserving a 5% construction contingency of \$136,700.

Motion to approve the contract with Braun for a cost not to exceed \$55,453 for specialty inspections.

Motion to approve attached resolution defining the limits of authority for change orders on the project.

---

**Attachments**

met council report on bonding bill

LSA Award recommendation

rev resolution of authority

ACRRA Agenda

**Form Review**

**Inbox**  
Kurt Ulrich

**Reviewed By**  
Amy Dietl

**Date**  
08/04/2011 02:31 PM  
Started On: 08/04/2011

Form Started By: Brian Olson

Final Approval Date: 08/04/2011

# Transportation Committee

Meeting date: August 8, 2011

Council Meeting: August 24, 2011

## ADVISORY INFORMATION

Date:	August 2, 2011
Subject:	\$20 million 2011 Transit Capital Improvement State G.O. Bonds Allocation
District(s), Member(s):	All
Policy/Legal Reference:	2011 Capital Investment Bonding Bill
Staff Prepared/Presented:	Arlene McCarthy, MTS Director (651-602-1754) Amy Vennewitz, Deputy Director MTS (651-602-1058) Judd Schetnan, Director Legislative Affairs (651-602-1142)
Division/Department:	Metropolitan Transportation Services (MTS)

### Proposed Action

That the Metropolitan Council:

1. Allocate \$20 million in 2011 Transit Capital Improvement Program state G.O. bonds as follows, conditional upon CTIB providing a minimum \$3.0M capital grant to the Cedar Avenue BRT in 2012:

\$11.0 M	Minneapolis Interchange
\$4.0 M	Northstar Ramsey Station
\$0.5 M	Newport Park-and-Ride
\$1.0 M	Cedar Avenue BRT
\$1.25 M	Gateway (I-94 East) Corridor
\$0.25 M	Robert Street Corridor
\$2.0 M	Rush Line Corridor Maplewood Mall Park-and-Ride Expansion
2. Approve, if requested by Washington County Regional Railroad Authority, the reallocation of \$1.25 M in Gateway (I-94 East) Corridor funds to the Newport Park-and-Ride conditional upon WCRRA concurrently allocating \$1.25 M in its CTIB funding to the Gateway (I-94 East) Corridor.

### Background

The 2011 Capital Investment Bonding Bill appropriated \$20 million in state G.O. bonds to a Transit Capital Improvement Program to the Metropolitan Council. Eligible projects are Northstar Ramsey station, Gateway (I-94 East) corridor, Minneapolis Interchange facility, Red Rock corridor, Newport park-and-ride, Rush Line corridor, Robert Street corridor, 35W South BRT corridor and Cedar Avenue BRT corridor. Eligible activities are environmental studies, preliminary engineering, property acquisition, design and construction. The Council is responsible for allocating the funding to projects.

### Rationale

The recommended allocation reflects the Governor's recommendations and legislative discussions during development of the bonding bill as well as preliminary input from CTIB. The Governor's earlier recommendation for bonding projects included \$8 million for the Minneapolis Interchange, \$4 million for the Northstar Ramsey station and \$0.5 million for the Newport park-and-ride. The CTIB Executive Committee reviewed a preliminary allocation proposal on July 27, 2011. The committee supported allocating \$11.0M to the Minneapolis Interchange and \$1.0 M to Cedar Avenue BRT with the

understanding that CTIB would grant the Cedar Avenue BRT project at least \$3.0 M in 2012.

Applications for 2012 CTIB grants are due September 9, 2011. Allocation of this \$20 M state G.O. bond appropriation will influence and inform the applications made by project sponsors.

### Funding

The funds are appropriated by the State of Minnesota.

### Known Support / Opposition

The CTIB Executive Committee generally supported the preliminary proposal with the Minneapolis Interchange and Cedar Avenue BRT funding swap as previously described. The recommended allocation will be presented to CTIB at its August 17 meeting for review and comment. Any CTIB comments will be provided to the Transportation Committee and the Council at their respective August 22 and August 24 meetings.



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Planning  
 Architecture  
 Urban Design

# Memorandum

**To:** Brian Olson – Dir. of Public Works  
**From:** James B. Lasher – LSA  
**Project:** City of Ramsey CMAQ Project (SP 199-080-02)  
**Subject:** Recommendation to Award  
**Date:** August 2, 2011

## BACKGROUND

The City of Ramsey advertised for bids on the Ramsey Parking Deck Expansion project and subsequently opened bids on June 21, 2011. The bid called for two separate and distinct prices as Base Bid and Alternate #1.

- Base Bid assumed that a Notice to Proceed was issued on or about June 28, 2011 and had a Substantial Completion Date of January 2, 2012
- Alternate #1 assumed a delay in Award (anticipating a possible State shut-down) and a Notice to Proceed being issued on or about August 25, 2011 with Substantial Completion Date of June 1, 2012.

CONTRACTOR	DBE	BASE BID	ALT. #1	TOTAL
Knutson Co.	7.00%	\$2,686,000	\$48,000	\$2,734,000
A & P Co.	5.30%	\$2,896,200	\$57,000	\$2,953,200
Donlar Inc.	7.64%	\$3,007,000	\$183,000	\$3,190,000
Sheehy Inc.	8.00%	\$3,439,300	(\$71,000)	\$3,368,300
Shaw/Lundquist	8.00%	\$3,455,000	\$105,000	\$3,560,000

## RECOMMENDATION TO AWARD – CONTRACT FOR CONSTRUCTION

In review of the bids, I am recommending the City award a Contract to Knutson Construction Co. and accept the Alternate Bid #1 price of \$2,734,000 based on the following:

1. Knutson Construction Co. met all the requirements of the bid documents and generally has an excellent reputation for high quality projects. I have direct experience with their work on another CMAQ Parking Deck project and they were well organized and highly professional in their duties. Additionally, they have been the builder for the Northstar Commuter Rail Stations and will most likely provide a bid for the Ramsey Station project. Having them already on site may provide an opportunity for a lower price on that project as well.
2. The Notice to Proceed date for Base Bid will now be delayed by over 40 days due to the State shut-down and it is highly likely that the Contractor may request winter conditions costs over and above the Base Bid. Additionally, in a recent soils investigation for the project, it has been determined that drive piles will be needed under 4 of the project columns. This, along with the 40 day delay, will

make it unlikely that the Contractor could achieve the January 2, 2012 date for Substantial Completion under the Base Bid requirements and thus, Alternate #1 seems most appropriate for this award.

3. I believe the added cost of \$48,000 above the base bid (\$38,400 federal and \$9,600 local) is a good investment at this point to minimize the potential risk of winter conditions costs that could be well in excess of this figure.

**RECOMMENDATION TO AWARD – GEOTECHNICAL ENGINEERING, SOILS INVESTIGATION, TESTING AND SPECIAL INSPECTIONS**

LSA also received qualifications and fee proposals for engineering and testing for the Project from the following firms:

- Braun Intertec
- American Engineering and Testing

Based on our review of the proposals and qualifications, LSA is recommending Braun Intertec for this work based on their detailed knowledge and history of working on the project site with the City of Ramsey, a clear understanding of the tasks necessary to effectively complete this project and their knowledge of federal-aid (CMAQ) project requirements. Braun’s estimated fee for these services is \$55,453.

**SCHEDULE**

In the event the City Council elects to award as recommended, I estimate the following construction schedule:

- |                                |                 |
|--------------------------------|-----------------|
| • City Council Award           | August 9, 2011  |
| • Contracts and Bonds Executed | August 18, 2011 |
| • Notice to Proceed by City    | August 25, 2011 |
| • Substantial Completion       | June 2, 2012    |
| • Final Acceptance/Closeout    | July 31, 2012   |

I will be available to attend the City Council meeting on August 9 to present this item and answers questions from the Council.

C: William Fossing - LSA  
File

**RESOLUTION #11-06-XXX**

**RESOLUTION ESTABLISHING LEVELS OF AUTHORITY  
FOR CONSTRUCTION OF IMPROVEMENT PROJECT 10-22, RAMSEY MUNICIPAL  
PARKING FACILITY, PHASE II**

**WHEREAS**, the City of Ramsey is embarking on a significant capital project; and

**WHEREAS**, throughout the construction project decisions will need to be made on a timely basis to allow construction to continue according to scheduled; and

**WHEREAS**, establishing levels of authority for the approval of project change orders allows for the project to proceed while managing minor project changes; and

**WHEREAS**, the City Council has expressed a desire to approve the change orders if the decision would not delay construction in any way; and

**WHEREAS**, the Ramsey City Council has reviewed the various structures for levels of authority and has recommended the levels detailed below.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council of the City of Ramsey establishes the following levels of authority for the construction of the new Ramsey Municipal Center if these decisions are necessary to stay on schedule:

<u>City Council</u>	Approval of project change orders greater than \$25,000 Approval of all project change orders less than \$25,000 by ratification at regular Council meetings.
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<u>City Administrator</u>	Approval of project change orders in excess of \$15,000 and less than \$25,000, ratified by City Council.
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<u>Project Engineer</u>	Approval of project change orders of up to \$15,000 by Brian E. Olson, Public Works Director ratified by City Council
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The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cook, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28<sup>th</sup> day of June 2011.

# ANOKA COUNTY REGIONAL RAILROAD AUTHORITY MEETING AGENDA

FOR THE AUGUST 9, 2011, MEETING

10:30 A.M.

Or Immediately Following the 9:30 a.m. Meeting of the County Board  
Lino Lakes City Hall, Lino Lakes, MN

1. Chair calls meeting to order.

2. Present:	District #1	Matt Look
	District #2	Andy Westerberg
	District #3	Robyn West
	District #4	Jim A. Kordiak
	District #5	Carol LeDoux
	District #6	Rhonda Sivarajah
	District #7	Dan Erhart

Others:

3. Consider approving the minutes from the Anoka County Regional Railroad Authority (ACRRA) Meeting of April 12, 2011.
4. Chair's remarks.
5. Consider the Anoka County Regional Railroad Management Committee Report of June 27, 2011 - **see attached** ACRRA Management Committee Report.
6. Consider authorizing the chair to submit a grant application to the Counties Transit Improvement Board requesting up to \$2M in 2012 for the right of way acquisition, design, and construction of the Ramsey commuter rail station, and authorizing the commitment of up to \$3M in matching funds - **see attached** memorandum of August 4, 2011.
7. For informational purposes, consider an update from Jon Olson, Public Services Division Manager, regarding continued participation of the Anoka County Regional Railroad Authority as a member of the Minneapolis-Duluth/Superior Passenger Rail Alliance.
8. Other.

# ANOKA COUNTY REGIONAL RAILROAD AUTHORITY MEETING

Government Center  
Board Room  
Anoka, Minnesota

April 12, 2011

Chair Matt Look called the meeting to order at 11:12 a.m.

Present:	District #1	Matt Look
	District #2	Andy Westerberg
	District #3	Robyn West
	District #4	Jim A. Kordiak
	District #5	Carol LeDoux
	District #6	Rhonda Sivarajah
	District #7	Dan Erhart

Others Present: Tim Yantos, ACRRA Executive Director; Terry Johnson, County Administrator; Mary Richardson, Special Assistant Anoka County Attorney; Jon Olson, Public Services Division Manager; Martha Weaver, Public Information Manager; Jill Brown, Public Information Specialist; Steve Novak, Governmental Services Division Manager; Dee Guthman, Associate County Administrator; Kurt Ulrich, Administrator, City of Ramsey; Brian Olson, Director of Public Works, City of Ramsey; Jim Dickinson, Administrator, City of Andover; Linda Hedstrom, Community Development Program Assistant; Kathy Koontz, Principal Administrative Secretary; other governmental officials and staff.

\* \* \* \* \*

Commissioner West moved the minutes from the Anoka County Regional Railroad Authority (ACRRA) meeting of December 3, 2010, and the ACRRA Statutory and Organizational meeting on January 4, 2011, be approved as presented. Commissioner Westerberg seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Tim Yantos presented the ACRRA Management Committee Reports of January 25, 2011, and March 25, 2011. Tim Yantos called on Jon Olson to provide an update on the Third Main as part of the Management Committee Reports.

\* \* \* \* \*

Commissioner Look moved to authorize the chair to finalize negotiations and execute the Counties Transit Improvement Board Capital Grant Agreement for the Northstar Commuter Rail: Ramsey Station Project (Contract #2011-0095), in the amount of \$1,000,000, subject to review by the county attorney as to form and legality. Trustee West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioner Kordiak moved to authorize the chair to finalize negotiations and execute Contract #2009-0015B, Second Amendment to the Counties Transit Improvement Board Grant Agreement Capital Grant for the Fridley Commuter Rail Station, Anoka County Project, extending the grant activity period through June 30, 2011, subject to review by the county attorney as to form and legality. Trustee Sivarajah seconded the motion. Motion carried unanimously.

\*\*\*\*\*

Commissioner Look discussed an article, "Updated: Board question's transparency of rail station effort," in the Star News on April 10, 2011. Commissioner Look noted that the article, as written, indicated the integrity of the ACRRRA had been publicly questioned by Sherburne County Commissioners Schmiesing and Leonard. Commissioner Look stated that everything completed in regard to the Ramsey Station Project by the ACRRRA has been above-board and openly discussed at several meetings. Commissioner Look also expressed his appreciation for the response of the Metropolitan Council Public Affairs Officer Bonnie Kollodge, who stated to the Star News that she was present at meetings where the Ramsey Station Project had been discussed while Sherburne County personnel were present.

\*\*\*\*\*

The Anoka County Regional Railroad Authority meeting was adjourned at 11:53 a.m.

ATTEST:

**ANOKA COUNTY REGIONAL  
RAILROAD AUTHORITY**

By: \_\_\_\_\_  
Andy Westerberg

By: \_\_\_\_\_  
Matt Look, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*

**ANOKA COUNTY  
REGIONAL RAILROAD AUTHORITY  
MANAGEMENT COMMITTEE REPORT**

FOR THE AUGUST 9, 2011, REGIONAL RAILROAD AUTHORITY MEETING

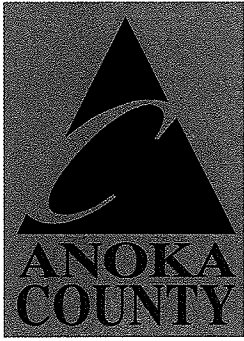
The Anoka County Regional Railroad Authority (ACRRA) Management Committee meeting was held on June 27, 2011, in Reception Room #710, Anoka County Government Center, Anoka, Minnesota.

Persons Present: **Committee Members** – Commissioner Matt Look, Chair; Commissioner Rhonda Sivarajah; Commissioner Andy Westerberg

**Others Present** – Tim Yantos, ACHRA Executive Director; Mary Richardson, Special Assistant County Attorney; Dee Guthman, Associate County Administrator; Kathy Tingelstad, Intergovernmental Relations Coordinator; Linda Hedstrom, CD Program Assistant; Kathy Koontz, Principal Administrative Assistant.

1. The Chair called the meeting to order at 10:19 a.m.
- \*2. Commissioner Sivarajah moved to recommend the ACRRA Board authorize its chair to finalize negotiations and execute Contract #2010-0053A, Amendment No. 1 to Anoka County Regional Railroad Authority Agreement for Engineering Services Relating to Final Design of Foley Boulevard-BNSF Railway Grade Separation with Toltz, King, Duvall, Anderson and Associates, Inc., extending the term of the contract to December 31, 2011, subject to review by the county attorney as to form and legality. Commissioner Westerberg seconded the motion. Commissioners Look, Sivarajah, and Westerberg voted “yes.”
3. Executive Director Tim Yantos provided an update on the Northstar Commuter Rail Project. Information was provided about the need for an amendment to the Financial Management Service Agreement with Anoka County. Tim Yantos also shared news that the Northstar Corridor Development Authority had secured a Transit Oriented Development Grant (HUD Grant passed through Met Council) that will allow for studies of Northstar stations to determine what type of development may be best for each station area. A Request for Proposals for the NCDA Transit Oriented Development Strategy Project was issued Monday, June 27, 2011, with proposals due July 27, 2011.
4. Tim Yantos provided an update on the Ramsey Station Project, including information on funding, BNSF negotiations, and other issues.
5. Jon Olson, Public Services Division Manager, provided a written update on the Northern Lights Express. (Memorandum dated June 23, 2011, is on file in County Administration.)

\*Requires Board approval.



## ANOKA COUNTY REGIONAL RAILROAD AUTHORITY (ACRRA)

Matt Look, Chair  
Carol LeDoux  
Andy Westerberg  
Dan Erhart

Rhonda Sivarajah, Vice-Chair  
Robyn West  
Jim A. Kordiak

August 4, 2011

TO: Anoka County Regional Railroad Authority

FROM: Tim Yantos, Executive Director

SUBJECT: Construction of the Ramsey Station

As you may recall, the ACRRA received a capital grant of \$1M from the Counties Transit Improvement Board (CTIB) in 2011 for the implementation of Ramsey Station.

The CTIB is now soliciting grant applications for 2012 funding, and we have an opportunity to apply for additional funds for the Ramsey Station. Grant applications are due September 9, 2011. In order for this to happen, and in consulting our City of Ramsey, Mn/DOT, and Metro Transit partners, it makes the most sense for the ACRRA to apply for a CTIB grant of up to an additional \$2M and move forward in cooperation with our partners.

It is anticipated that the State of Minnesota will contribute \$4M in state bonding. Met Council has committed \$1.3M; and the City of Ramsey has committed up to \$3.1M. The proposed application to CTIB would result in a total of \$3M in grants. It is proposed the ACRRA commit up to \$3M as well. This results in the total funding necessary to complete the station.

With your approval, we will be requesting CTIB funding in the amount of approximately \$2M in 2012 to contribute to right of way acquisition, design, and construction of the Ramsey commuter rail station.

Action Requested: That the ACRRA Board authorize the chair to submit a grant application to the Counties Transit Improvement Board requesting up to \$2M in 2012 for right of way acquisition, design, and construction of the Ramsey commuter rail station; the ACRRA further authorizes the commitment of up to \$3M matching funds.