City of Ramsey
Agenda
Regular City Council
Tuesday December 13, 2011
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. 2012 Levy and General Fund Budget Presentation

2. Rail Event Video

3. Citizen Input

4. Consent Agenda

1. Receive October 2011 Financial Reports - General Fund and Enterprise Funds

2. Receive Cash & Investments for Period Ending November 30, 2011.

3. Approve the Following Council Meeting Minutes:
1) City Council - regular - October 11, 2011
2) City Council - regular - October 25, 2011
3) City Council - regular - November 7, 2011
4) City Council - work session - November 7, 2011
5) City Council - work session - November 15, 2011
6) City Council - regular - November 22, 2011

4. Approve Assignments of Councilmembers to Serve on Various Boards/Committees

5. Review and Adopt 2011/Payable 2012 Tax Levy and 2012 General Fund Budget

6. Consider Waiving/Not Waiving Statutory Tort Limits

7. Authorization of Resolution #11-12-XXX Accepting Sale of $3,090,000 General Obligation Improvement Crossover Refunding Bonds, Series 2011B

8. Adopt Resolution #11-11-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 17, 2011 through December 7, 2011

9. Adopt Resolution Approving Proposed 2012 EDA Levy

10. Adopt Resolution #11-12-XXX, Resolution Requesting No Change in Fiscal Disparities

11. Adopt Resolution #11-12-XXX Requesting No Change in Fiscal Disparities

12. Adopt Resolution 11-12-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility - Phase II

13. Adopt Resolution 11-12-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong/Bunker Int and Extensions

14. Adopt Resolution 11-12-XXX Authorizing Final Payment to North Valley Inc. for IP 11-09 Alpine Drive Overlay

15. Adopt Resolution 11-12-XXX Authorizing Final Payment to Omann Brothers Paving Inc for IP 10-25 Chameleon Street Paving

16. Adopt Resolution 11-12-XXX Authorizing Final Payment to County Line Excavating LLC for IP 09-25 Dysprosium Street Reconstruction

17. Report from Public Works

5. Approve Agenda

6. Public Hearing

1. Public Hearing to Introduce Ordinance to Vacate a Portion of Fluorine St NW Right-of-Way and Certain Drainage and Utility Easements Adjacent to and on 14241 Fluorine St NW; Case of City of Ramsey

2. Public Hearing to Consider Tax Increment Financing Plan Modifications to TIF Districts 1 & 2

3. Public Hearing and Request for Adoption of City of Ramsey 2012-2016 Capital Improvement Program

4. Public Hearing and Adopt Ordinance Establishing the 2012 Schedule of Rates, Fees & Charges

7. Council Business

1. Request for a Conditional Use Permit to Permit Motor Vehicle Sales at 8175 Riverdale Dr NW; Case of Quality RV

2. Request for a Home Occupation Permit to Operate a Youth Horse Ranch at 7202 181st Ave NW; Case of Robin Veach Fitzgerald (Second Chance Youth Ranch)

3. Consider Resolution Supporting the Mississippi River Trail

4. Consider Entering into the Transit Taxing District and Final Approval of Master Cooperation, Funding and Delegation Agreement for the Ramsey Rail Station

5. Report from the Personnel Committee - Meeting Date: December 13, 2011

8. Mayor/Council/Staff Input

9. Adjournment

CC Regular Session **2. 1.**

Meeting Date: 12/13/2011

Information

Title:

2012 Levy and General Fund Budget Presentation

Attachments

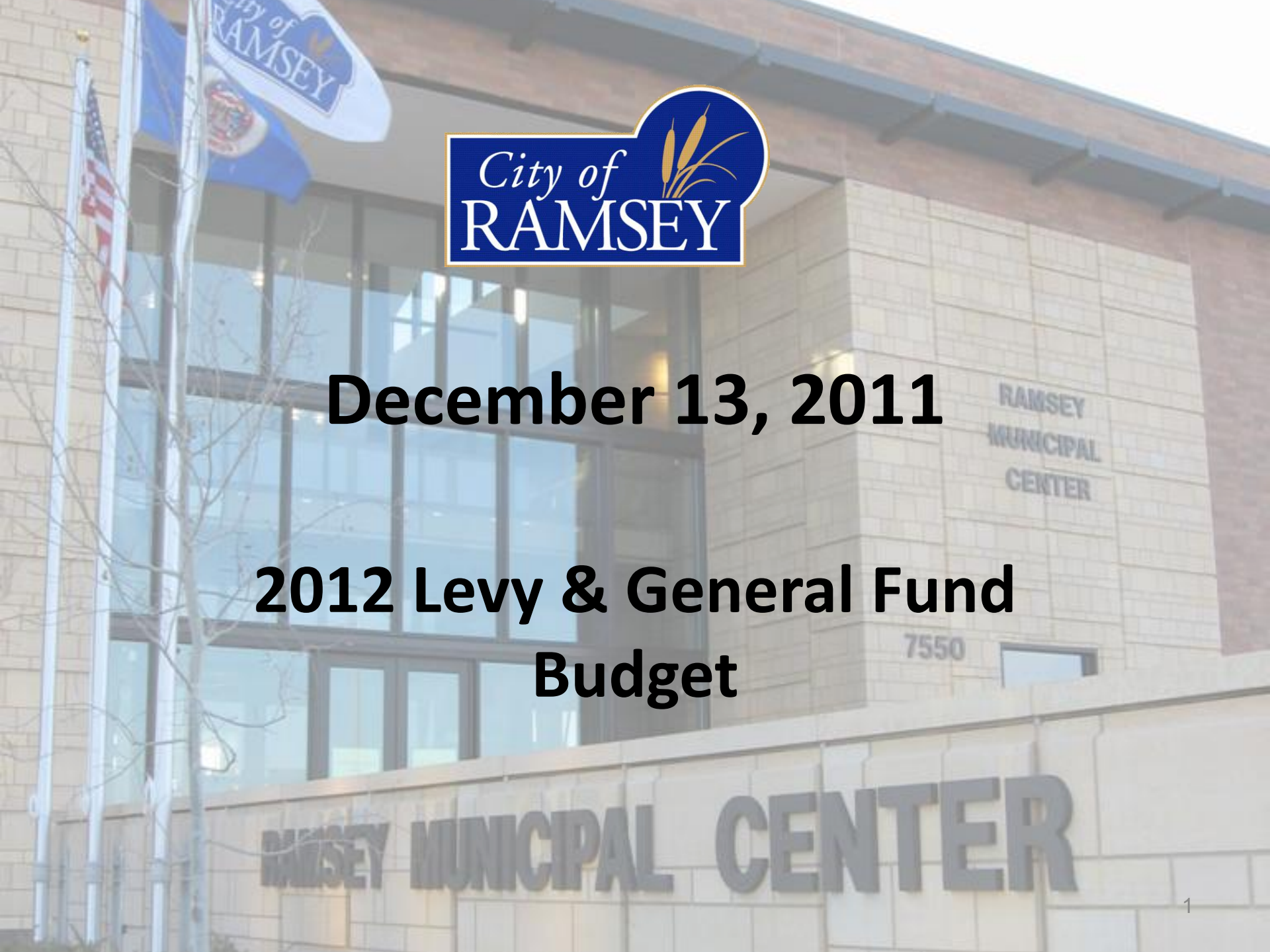
2012 Levy & Budget Presentation

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	12/08/2011 11:47 AM

Form Started By: Diana Lund Started On: 12/05/2011 07:07 AM

Final Approval Date: 12/08/2011



December 13, 2011

2012 Levy & General Fund Budget

Sample Property Tax Statement

Truth In Taxation

General Information	
Tax Code Area	
Notice Recipient Name	
Notice Recipient Address	

Property Classification		
Tax Year	Classification	
2012	1A-Residential Homestead	
2011	1A-Residential Homestead	

Taxable Market Value		
Tax Year	Description	Amount
2012	Taxable Market (TMTV)	82,769
2011	Taxable Market (TMTV)	124,700

Tax Comparison

Tax Authority	Actual 2011 Tax	Proposed 2012 Tax	% Change
COUNTY:	0.00	0.00	
GENERAL COUNTY LEVY	404.09	339.94	
REGIONAL RAIL AUTHORITY	13.47	5.38	
COUNTY/MUNICIPAL PUBLIC SAFETY RADIO SYSTEM	4.29	3.88	
CITY OF RAMSEY	402.53	366.98	-8.8%
STATE GENERAL TAX	0.00	0.00	
ANOKA-HENNEPIN SCHOOL DISTRICT #11	0.00	0.00	
Your school district was scheduled to hold a referendum at the November general election. If the referendum was approved by the voters, the school district's voter approved property tax for 2012 may be higher than the proposed amount shown on this notice.			
VOTER APPROVED LEVIES	377.16	355.80	
OTHER LOCAL LEVIES	181.23	118.98	
METROPOLITAN SPECIAL TAXING DISTRICTS	13.75	12.98	
OTHER SPECIAL TAXING DISTRICTS	35.84	29.89	
TAX INCREMENT	0.00	0.00	
FISCAL DISPARITY	0.00	0.00	
TOTAL	1,432.36	1,233.83	-13.90

Taxable Market Value Questions?

- Discussion on your taxable market value for property tax payable in 2012 could have been addressed in April 2011.
  - The opportunity to discuss your valuation for taxes payable 2013 can be addressed in April 2012 at Anoka County.
- Valuations for 2012 are set values as of January 2, 2011.
  - These valuations are based on sales from the previous 18 month period June 2009-December 2010.

WHAT ARE THE SPECIAL TAXING DISTRICTS ON MY TAX STATEMENT?

Metropolitan Special Taxing Districts:

1. Met Council-Bonds: This represents debt related to the purchase of regional parks and trails.

2. Met Council–General: This represents their general fund which supports planning operations.

3. Met Council-Livable Community: This was set up by the legislature and gives grants to Cities who do innovative or transit development such as walk-able trails etc...

WHAT ARE THE SPECIAL TAXING DISTRICTS ON MY TAX STATEMENT?

Metropolitan Special Taxing Districts: (Continued)

4 Met Council-Right of Way – RALF funds are used to acquire right of way land for highway development. It does not matter whether you receive direct benefit. It is an allocation.

5 Mosquito Control District – Used for mosquito control operations.

WHAT ARE THE SPECIAL TAXING DISTRICTS ON MY TAX STATEMENT?

Other Special Taxing Districts:

6 City of Ramsey Housing & Redevelopment Authority (HRA) – Used to fund present and future development.

7 Anoka County Housing & Redevelopment Authority (HRA) – Debt service levy for the Savannah Oaks Senior Housing Project and other present/future housing development City wide.

City of Ramsey
2012 Preliminary Levy Summary

Proposed Tax Levies:	2011	2012
General Fund Levy	$6,992,127	$6,997,150
EDA Levy	291,705	169,853
Debt Service Levies:		
CIP Bond (Fire Station #1)	150,121	151,386
2007 Capital EQPT Certificates	186,441	185,194
Lease Revenue Bond (Municipal Ctr)	508,215	910,215*
Total Proposed Levy	$8,128,609	$8,413,798

*Total Muni Center Debt $1,513,215 ($603,000 funded-one time transfer from fund balance policy change in 2010)

2012 GENERAL FUND BUDGET AND LEVY

2012 Total levy of $8,413,798

Increase of $285,189 or 3.51% from 2011 offset by TIF 1

TIF 1 Decertification: Generates $285,189 for city (39% of $731,254)

Net Levy Impact: $0

2012 General Fund Budget: $9,648,075

Increase of $198,675 or 2.10% from 2011 Adopted

2012 Proposed Tax Capacity Rate 44.321%

2011 Tax Capacity rate of 39.801%

2012 GENERAL FUND BUDGET AND LEVY

- Zero aid. No MVHC or LGA – New Legislative Change-Market Value Homestead Credit Exclusion

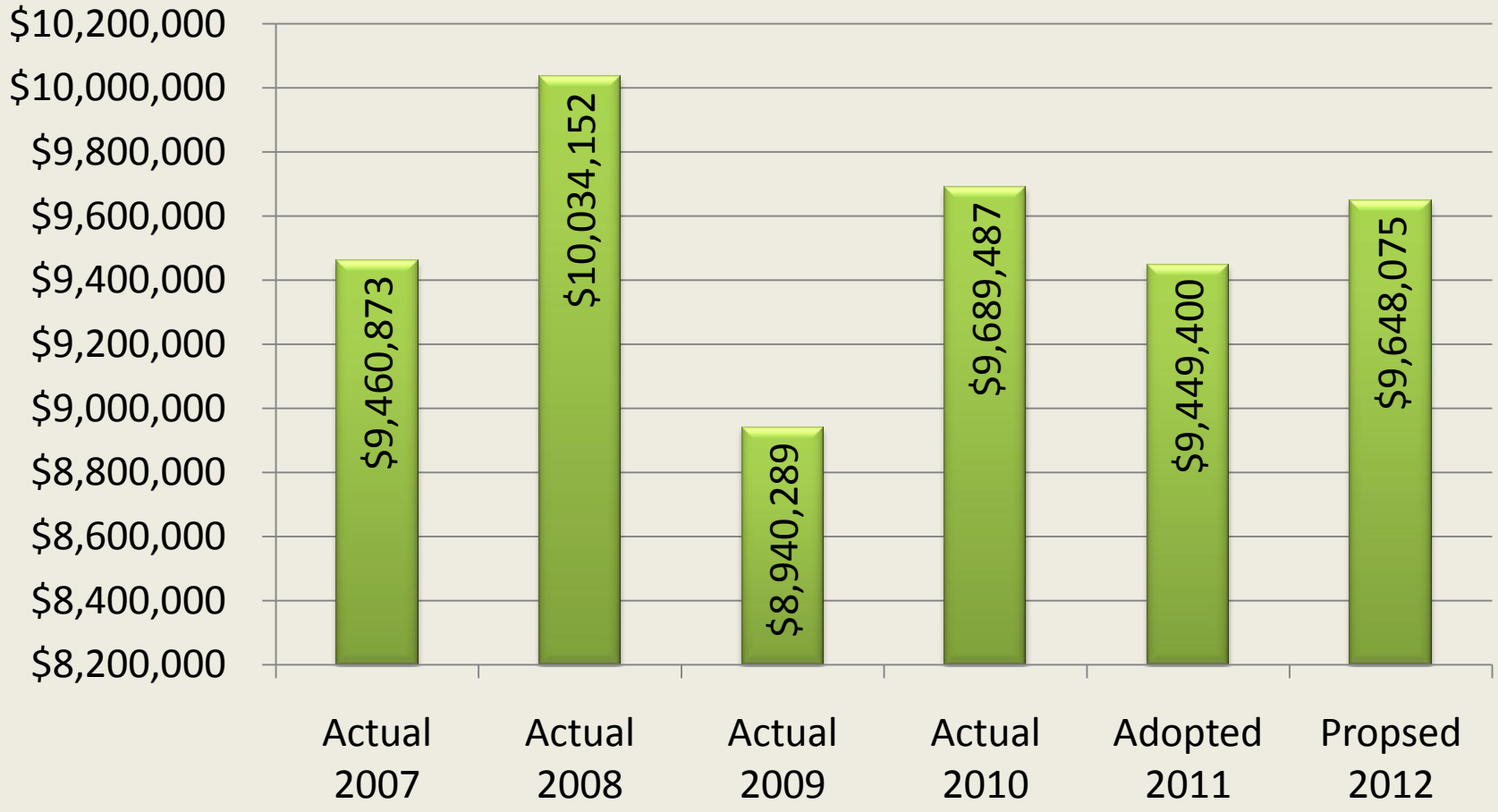
- No Levy Limits

- Average Market Value of Home in Ramsey for 2012 is $175,800.
  Average Value in 2011 was $182,407.

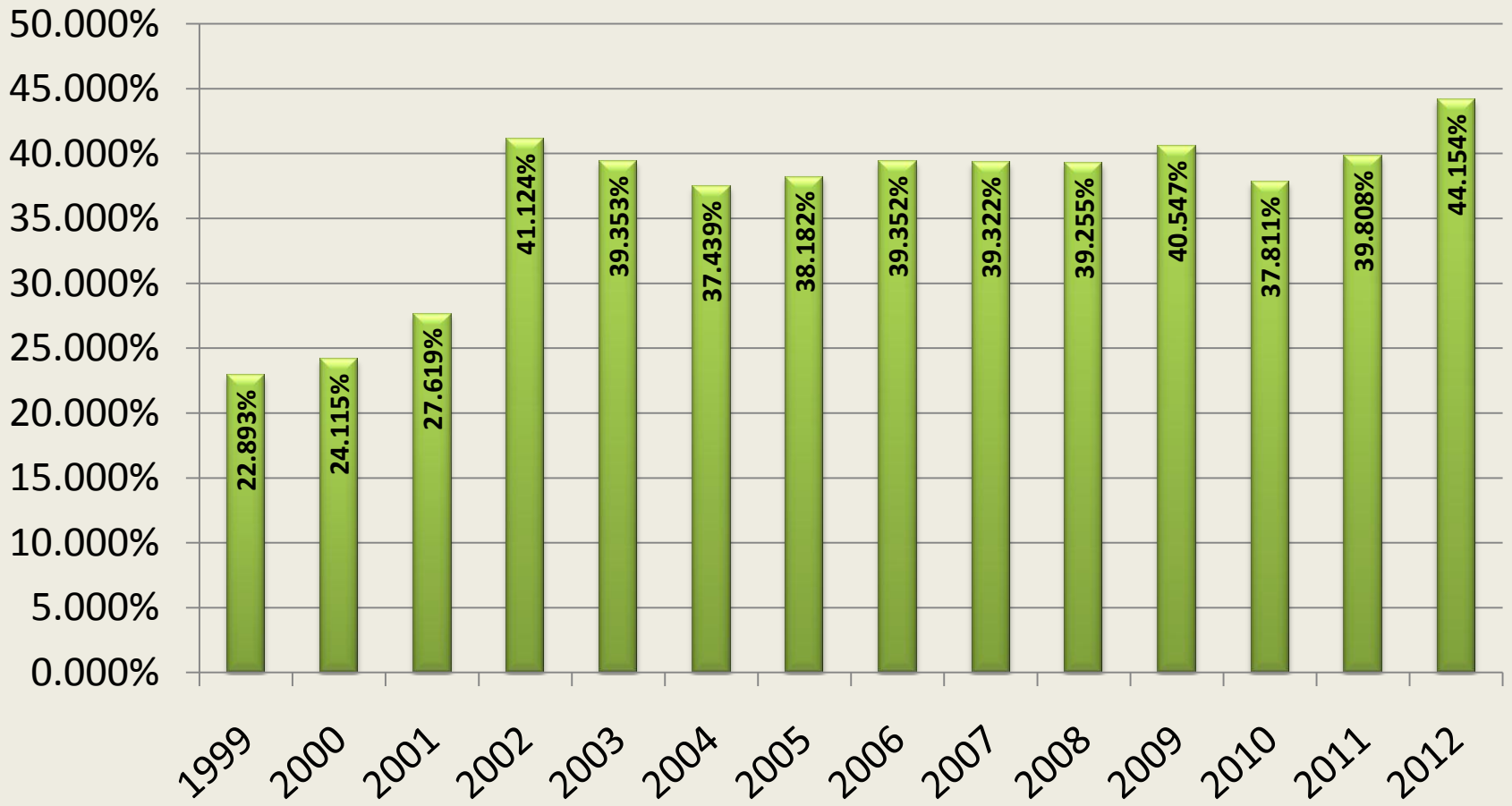
- The City averaged an 4.3% decrease in taxable market value 2011 to 2012.

- City proposed to receive 39 cents per tax dollar District #11 ($.36 in 2011)
  and 32 cents per tax dollar in District #728 ($.31 in 2011).

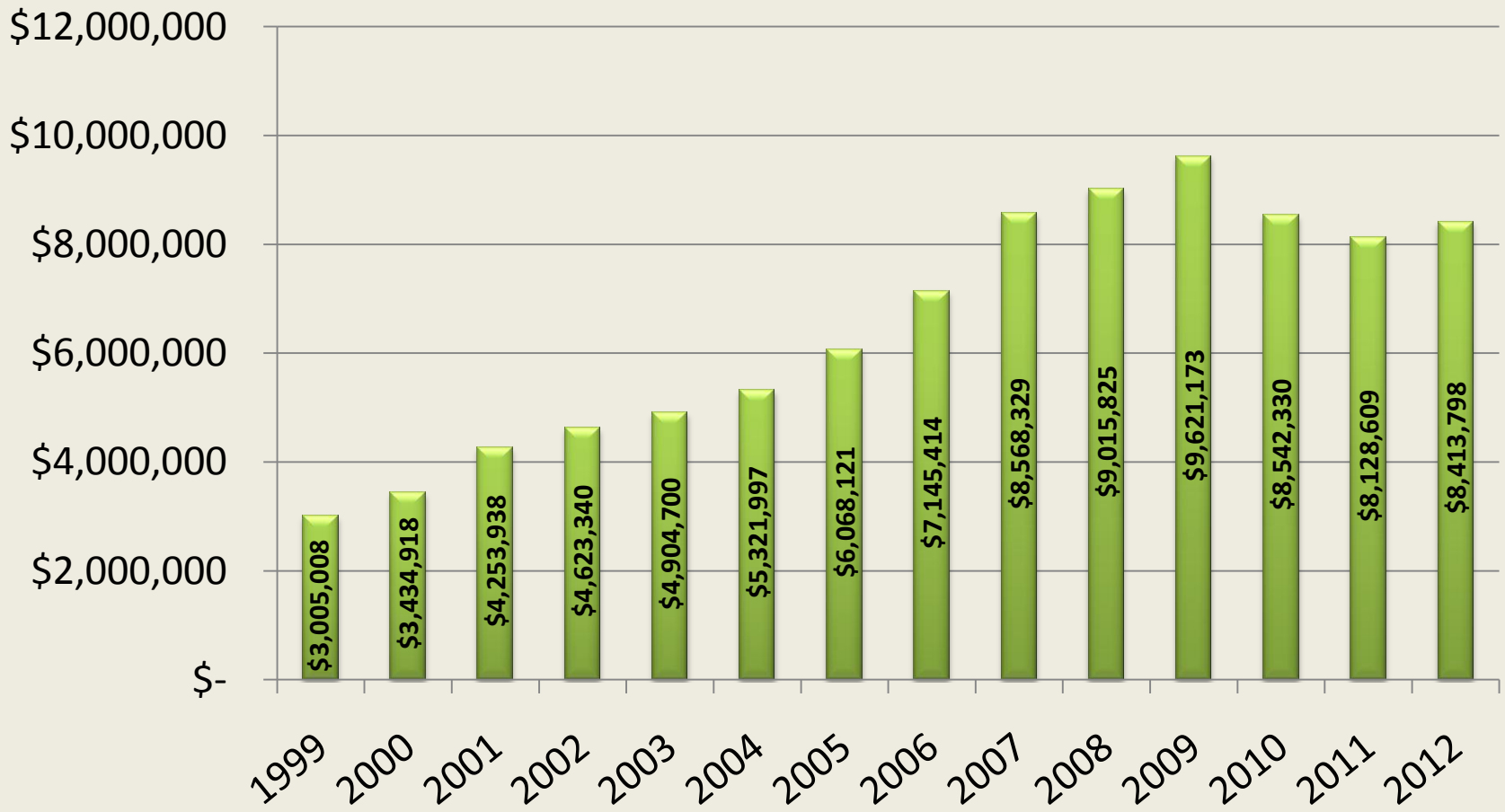
GENERAL FUND BUDGET EXPENDITURE COMPARISON



Tax Capacity Rate Comparison



TOTAL LEVY
GENERAL FUND, EDA, & DEBT SERVICE



2012 - City of Ramsey

Proposed Tax Rates

Anoka School District

Taxing District	2011 Tax Rate	Percent of Total Tax Rate	2012 Tax Rate	Percent of Total Tax Rate
City of Ramsey	39.801	36.047%	44.154	39.091%
Anoka County	41.708	37.775%	42.173	37.337%
Anoka Hennepin ISD #11*	23.999	21.736%	21.447	18.988%
Special Taxing Districts	4.905	4.442%	5.178	4.584%
Total	110.413	100.00%	112.952	100.00%

2012 - City of Ramsey

Proposed Tax Rates

Elk River School District

Taxing District	2011 Tax Rate	Percent of Total Tax Rate	2012 Tax Rate	Percent of Total Tax Rate
City of Ramsey	39.801	30.639%	44.154	32.229%
Anoka County	41.708	32.107%	42.173	30.784%
Elk River ISD #728	43.489	33.478%	45.492	33.207%
Special Taxing Districts	4.905	3.776%	5.178	3.780%
Total	129.903	100.00%	136.997	100.00%

City of Ramsey Proposed Levy
Total Budget and Property Taxes

TAXES

2011 Levied Taxes	$8,128,609
2012 Proposed Tax Levy	$8,413,798

Change from 2011 to 2012 → 3.51%
$285,189*

*TIF #1 Decertification based on proposed 2012 #'s City's 39% share would bring back approximately $285,189. **Net Levy Effect: $0**

City of Ramsey Final Proposed Levy
Total Budget and Property Taxes

Local Tax Rate:

2011 Tax Rate	39.801%
2012 Proposed Tax Rate	44.154%

Change from 2011 to 2012 → 4.35%*

Increase Due to Legislative Change Pertaining To Market Value Homestead Credit

MVHC Exclusion

- MVHC Exclusion Video:

http://minnesota.publicradio.org/display/web/2011/10/25/video-property-taxes-increase/

Example of MVHC Calculation

MVHC	Old Law: The Credit	New Law: The Exclusion
Estimated Market Value	$116,000	$116,000
Exclusions	$ 0	**$ 26,800**
Taxable Market Value	$116,000	$ 89,200
Class Rate	1%	1%
Net Tax Capacity	$1,160	$892
Tax Rate*	105.810%	110.920%
Gross Tax	$1,227	$989
Credit	**$268**	**$0**
Net Tax	$959	$989

***The tax rate change used here reflects average statewide rates for 2011 under either approach, assumes no change in levies.**

Tax Capacity Calculation with Market Value Homestead Exclusion

County 2012 estimate of tax capacity		$ 16,323,105	From property Tax Division
TIF # 1 tax capacity estimate		$ 731,254	
MVHC estimate		$ (1,287,484)	Based on assessors #'s
Total Tax Capacity		$ 15,766,875	

Calculation of 2012 Tax Capacity Rate

2012 PROPOSED LEVY

	Certified	Fiscal Disparities	Local Levy	Taxable Value (6.73% Decrease)	Tax Capacity
General	6,997,150	1,254,486	5,742,664	$15,766,875	36.422%
EDA	169,853	52,522	117,331	$17,054,359	0.744%
Bonds	1,246,795	145,077	1,101,718	$15,766,875	6.988%
	8,413,798	**1,452,085**	**6,961,713**		**44.154%**

2011 ADOPTED LEVY

	Certified	Fiscal Disparities	Local Levy	Taxable Value (10.07% Decrease)	Tax Capacity
General	6,992,127	1,176,143	5,815,984	$16,904,385	34.405%
EDA	291,705	49,346	242,359	$16,904,385	1.434%
Bonds	844,777	175,266	669,511	$16,904,385	3.962%
	8,128,609	**1,400,755**	**6,727,854**		**39.801%**

Ramsey's Tax Rate History with Proposed 2012 includes MVHC Exclusion

Year Collectable	Ramsey	Anoka County	ISD #11	Special Districts	Total	City Share as %
2002	41.124	37.976	29.082	4.513	112.695	36.491%
2003	39.353	37.714	26.941	6.071	110.079	35.750%
2004	37.439	35.221	21.050	6.393	100.103	37.400%
2005	38.183	33.080	21.492	4.955	97.710	39.078%
2006	39.352	33.869	20.046	4.382	97.649	40.299%
2007	39.438	32.369	19.337	4.050	95.194	41.429%
2008	39.255	33.888	16.983	3.967	94.093	41.719%
2009	39.257	33.563	18.247	3.803	94.870	41.380%
2010	37.811	36.855	19.939	4.961	99.566	37.976%
2011	39.801	41.708	23.999	4.905	110.413	36.047%
2012	44.154	42.173	21.447	5.178	112.952	39.091%

Net Effect of Proposed City Levy on 2012 Taxpayers **($150,000 Home in 2011)**

Residential Home		2011		2012* – Based on 4.3% Decrease		Net Tax Increase (Decrease)
Estimated MV		$ 150,000		$ 143,816		
Less: 2012 MVHC Exclusion		$ -		$ (24,300)		
Taxable Market Value		$ 150,000		$ 119,516		
Class Rate		1%		1%		
Net Tax Capacity		$ 1,500		$ 1,195		
Total Tax Cap. Rate **		110.413%		112.952%		
Gross Tax		$ 1,656		$ 1,350		
Less: 2011 MVHC		$ (237)		$ -		
Net Tax * **		**$ 1,419**		**$ 1,350**		$ **(69)**

*2012 Market Values are based on County valuations that show an overall decrease in residential values of 4.3%

**Anoka ISD #11

***Net Tax Based on Tax Capacity Levies only

Net Effect of Proposed City Levy on 2012* Taxpayers **($250,000 Home in 2011)**

Residential Home		2011		2012* – Based on 4.3% Decrease		Net Tax Increase (Decrease)
Estimated MV		$ 250,000		$ 239,693		
Less: 2012 MVHC Exclusion		$ -		$ (15,700)		
Taxable Market Value		$ 250,000		$ 223,993		
Class Rate		1%		1%		
Net Tax Capacity		$ 2,500		$ 2,240		
Total Tax Cap. Rate **		110.413%		112.952%		
Gross Tax		$ 2,760		$ 2,530		
Less: 2011 MVHC		$ (147)		$ -		
Net Tax * **		**$ 2,613**		**$ 2,530**		$ **(83)**

*2012 Market Values are based on County valuations that show an overall decrease in residential values of 4.3%

**Anoka ISD #11

***Net Tax Based on Tax Capacity Levies only

Net Effect of Proposed City Levy on 2012* Taxpayers **($425,000 Home in 2011)**

Residential Home		2011		2012 * – Based on 4.3% Decrease		Net Tax Increase (Decrease)
Estimated MV		$ 425,000		$ 407,478		
Less: 2012 MVHC Exclusion		$ -		$ (0)		
Taxable Market Value		$ 425,000		$ 407,478		
Class Rate		1%		1%		
Net Tax Capacity		$ 4,250		$ 4,075		
Total Tax Cap. Rate **		110.413%		112.952%		
Gross Tax		$ 4,693		$ 4,603		
Less: 2011 MVHC		$ (0)		$ -		
Net Tax		**$ 4,693**		**$ 4,603**		$ (90)

*2012 Market Values are based on County valuations that show an overall decrease in residential values of 4.3%

**School & County Tax Rate was held constant from 2011

2011 Tax Capacity Comparison of MN Area Cities with Populations between 16,000 and 28,000

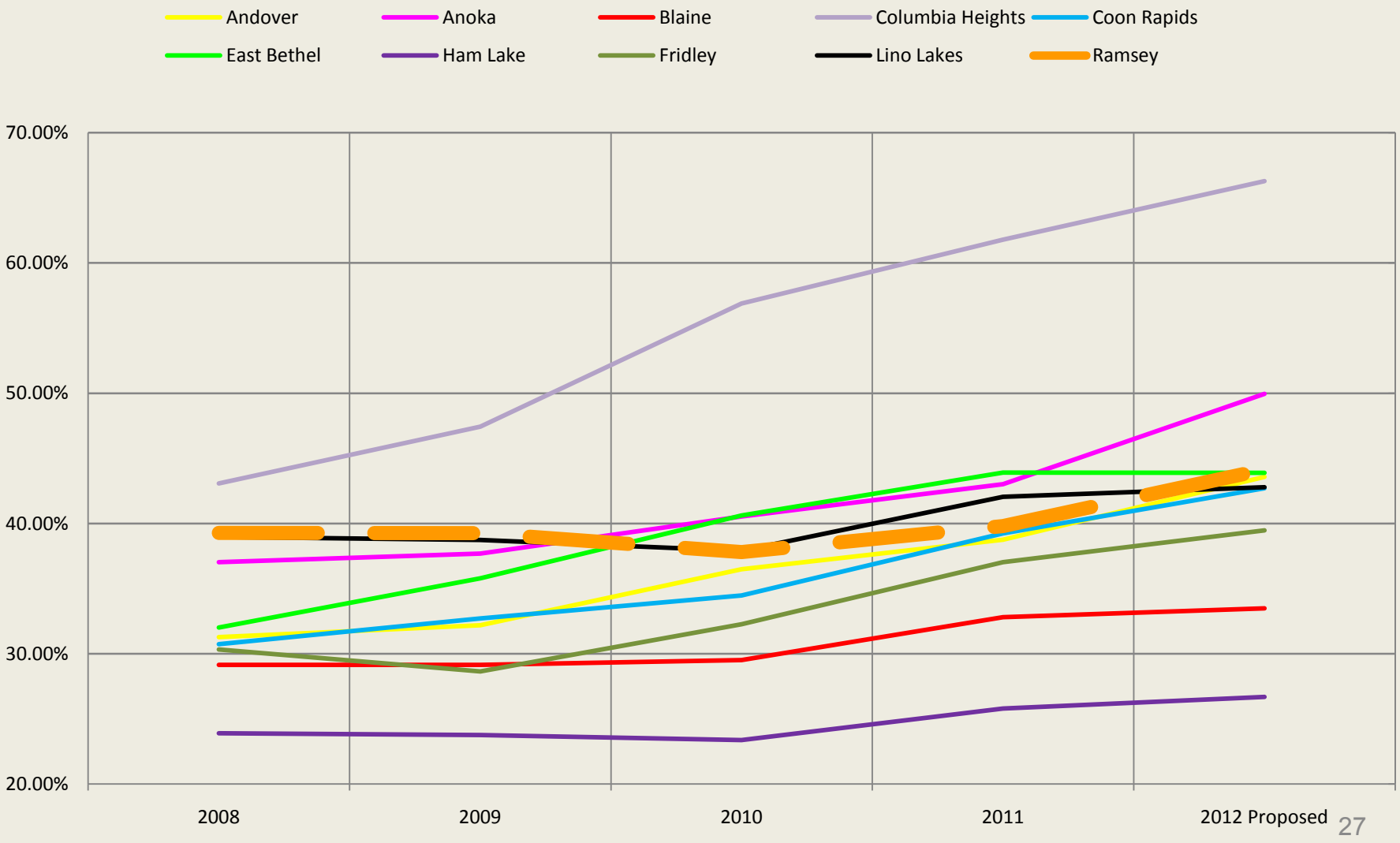
Metro City 16,000 to 28,000	2010 Population	2011 Average Tax Cap Rate	Rank
White Bear Lake	23,797	11.80%	1
Chanhassen	22,952	17.73%	2
Chaska	23,770	23.21%	3
Willmar	19,610	29.08%	4
Northfield	20,007	29.23%	5
Winona	27,592	33.64%	9
Hastings	22,172	36.80%	12
Ramsey	***23,668***	***39.80%***	***17***
Lino Lakes	20,216	42.04%	18
Anoka	17,142	43.02%	19
Crystal	22,151	47.35%	22
West St. Paul	19,540	56.08%	33
Columbia Heights	19,496	61.80%	34
Hibbing	16,361	66.43%	35
Average:	21,757	41.84%	

Tax Capacity Rate Comparison
Anoka County Cities

	2011	2012 Proposed	Change
Ham Lake	25.80%	26.68%	0.88%
Nowthen	22.17%	30.44%	8.27%
Blaine	32.80%	33.48%	0.68%
Oak Grove	36.33%	36.00%	-0.33%
Fridley	37.03%	39.48%	2.45%
Coon Rapids	39.23%	42.71%	3.48%
Lino Lakes	42.04%	42.78%	0.74%
Columbus	38.23%	43.45%	5.22%
Andover	38.75%	43.58%	4.83%
East Bethel	43.91%	43.89%	-0.02%
Ramsey	**39.80%**	**44.15%**	**4.35%**
Anoka	43.02%	49.95%	6.93%
St Francis	47.14%	53.34%	6.20%
Spring Lake Park	54.49%	62.60%	8.11%
Circle Pines	51.51%	63.90%	12.39%
Columbia Heights	61.80%	66.29%	4.49%
Centerville	58.65%	66.69%	8.04%
Lexington	58.16%	67.45%	9.29%
Bethel	61.54%	74.20%	12.66%
Hill Top	98.53%	110.56%	12.03%
Average 2012:		**52.08%**	**5.53%**

Tax Capacity Rate Comparison

Anoka County Cities over 10,000 Population



City of Ramsey Proposed Levy
Total Budget and Property Taxes

Budgeted Expenditures

2011 Adopted Budget	$ 9,449,400
Proposed 2012 Budget	$ 9,648,075
Change from 2011 to 2012	2.10%
	$198,675

2012 Notable Budget Items

- Health Insurance increase of 10% over last years budget
- Budget increase compared to actual 2011 employer contribution represents a 6% increase for Singles & 8.7% Family
- 2% COLA on all employees
- Engineering Time decreased by $239,000
- Election Year-$33,000 increase
- COR Park Maintenance Contract: $14,000
- Personnel-Title changes, interns, etc increased $46,027
- Interest Earnings Decreased $20,000
- Add'l Muni Center Debt of $1,000,000 (Offset by one-time funding of $603,000)
- Assessment Policy-79% Funding of Sealcoats

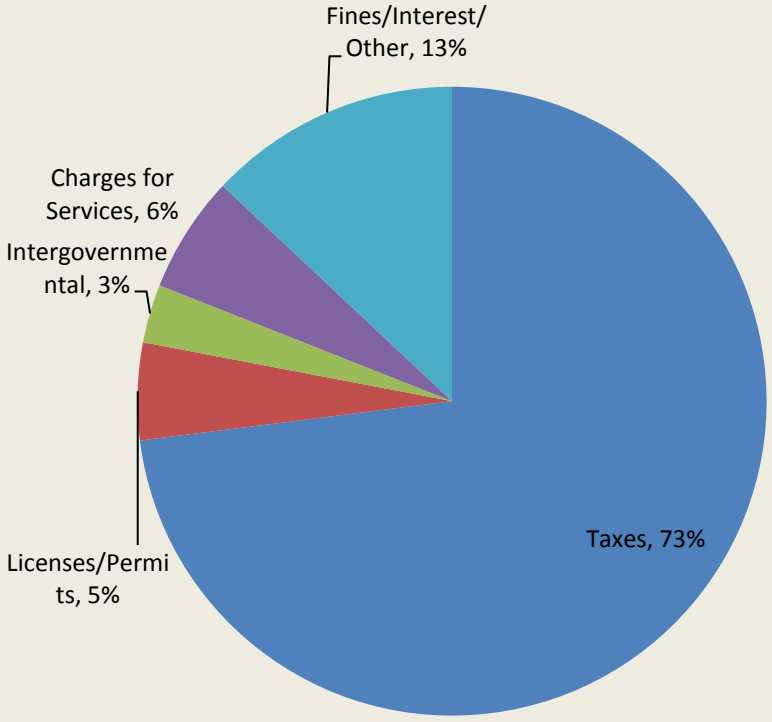
2012 BUDGET HI-LITES

- Final Budget/Levy will be adopted at the regular City Council meeting of December 13, 2011

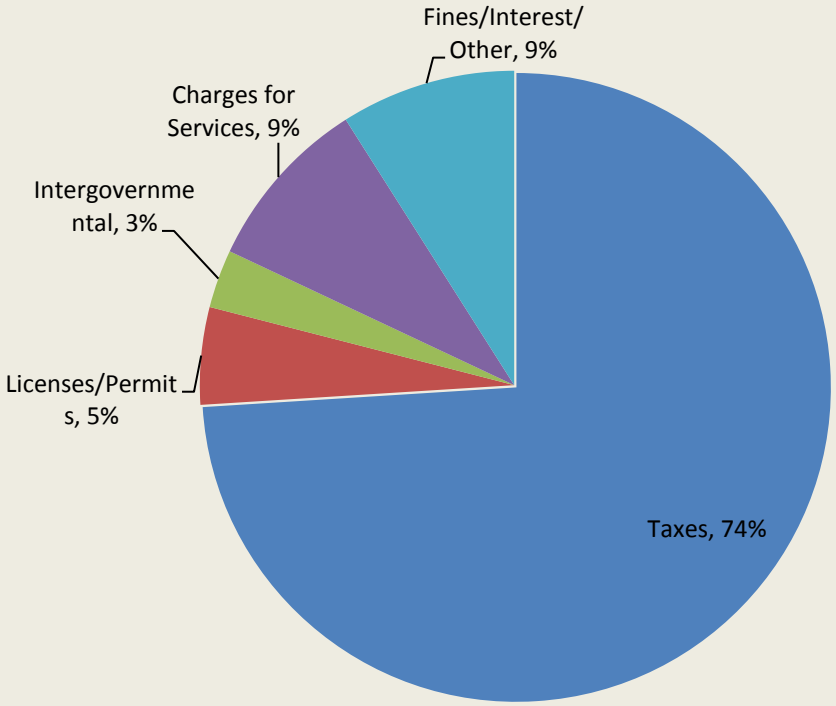
- Draft Budget document available on City website under Finance Department

General Fund
Where It Comes From

2012 - General Fund Revenues

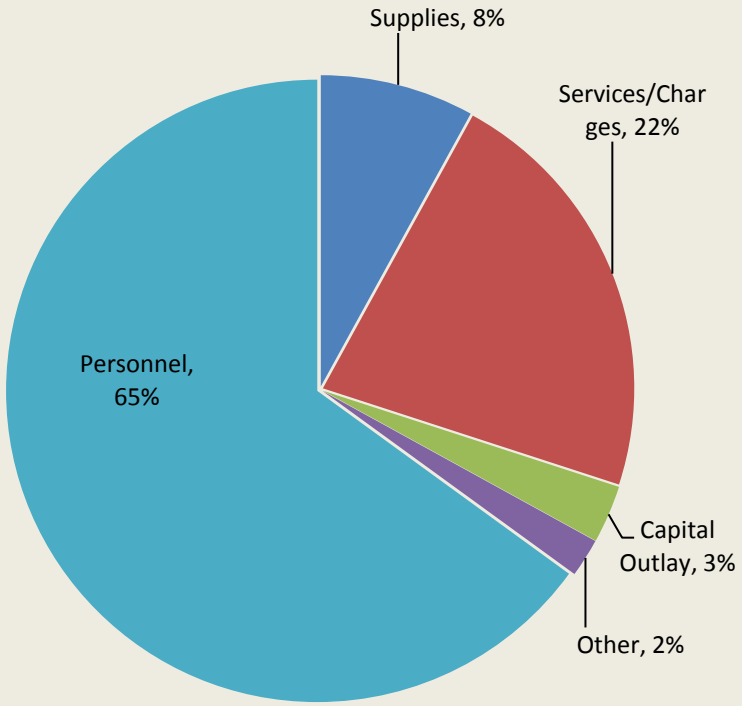


2011 - General Fund Revenues

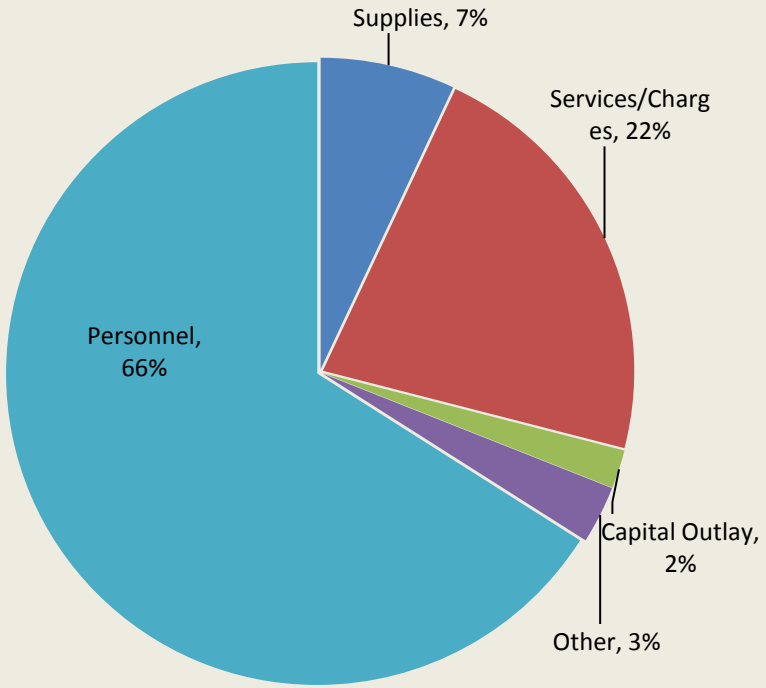


2012 Proposed General Fund Expenditures - By Type

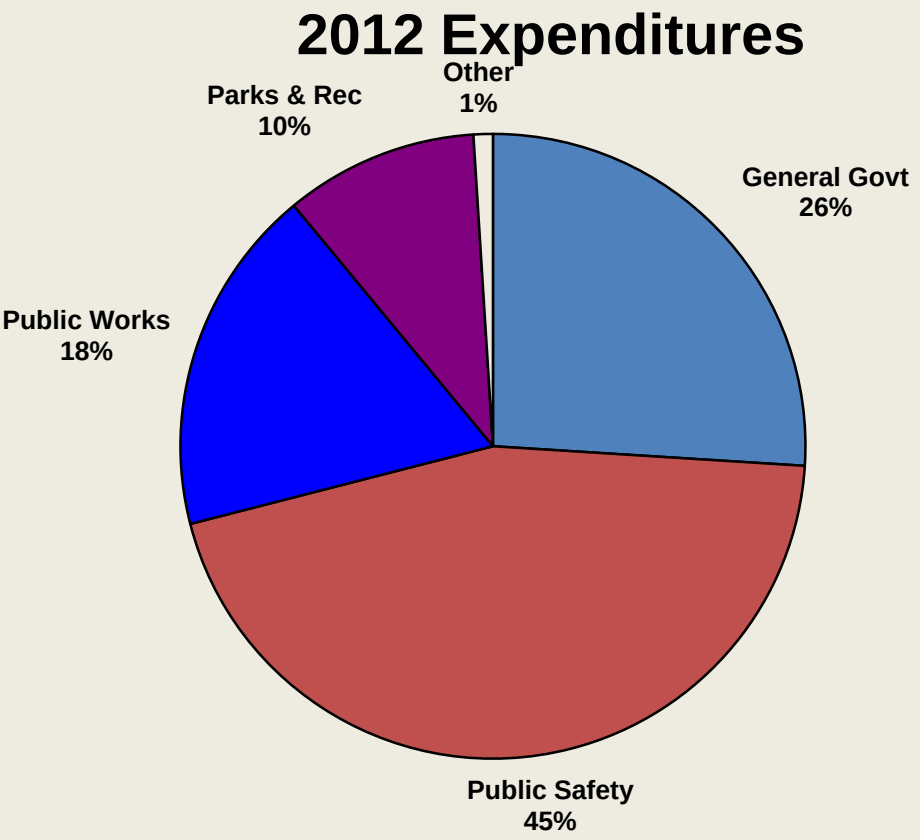
2012 Expenditures

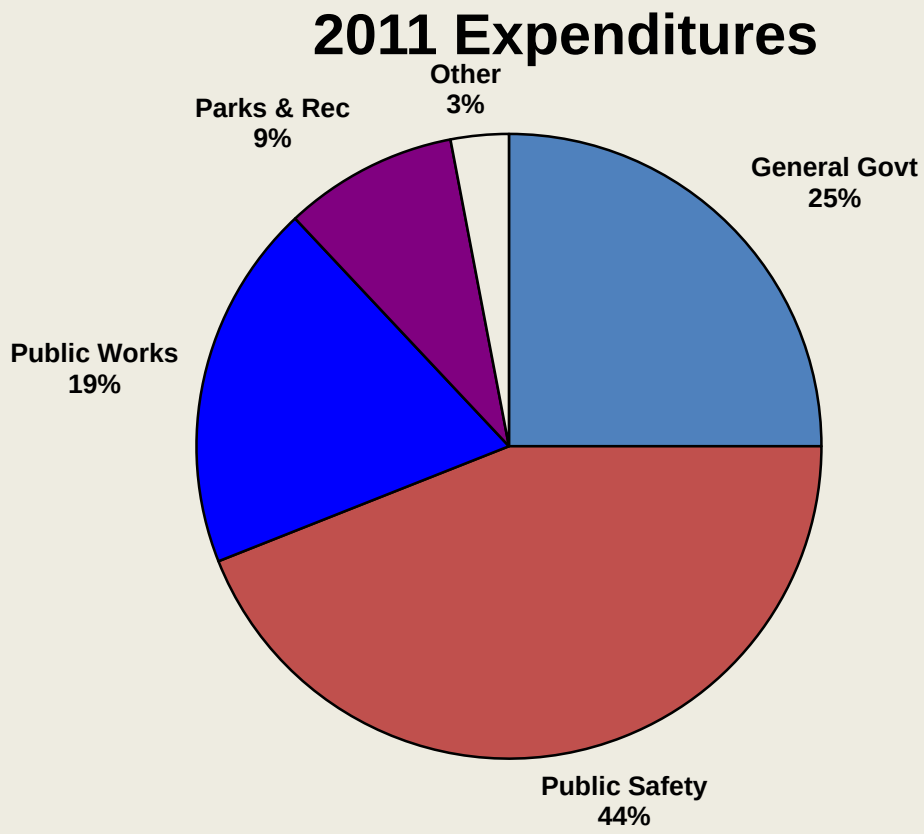


2011 Expenditures

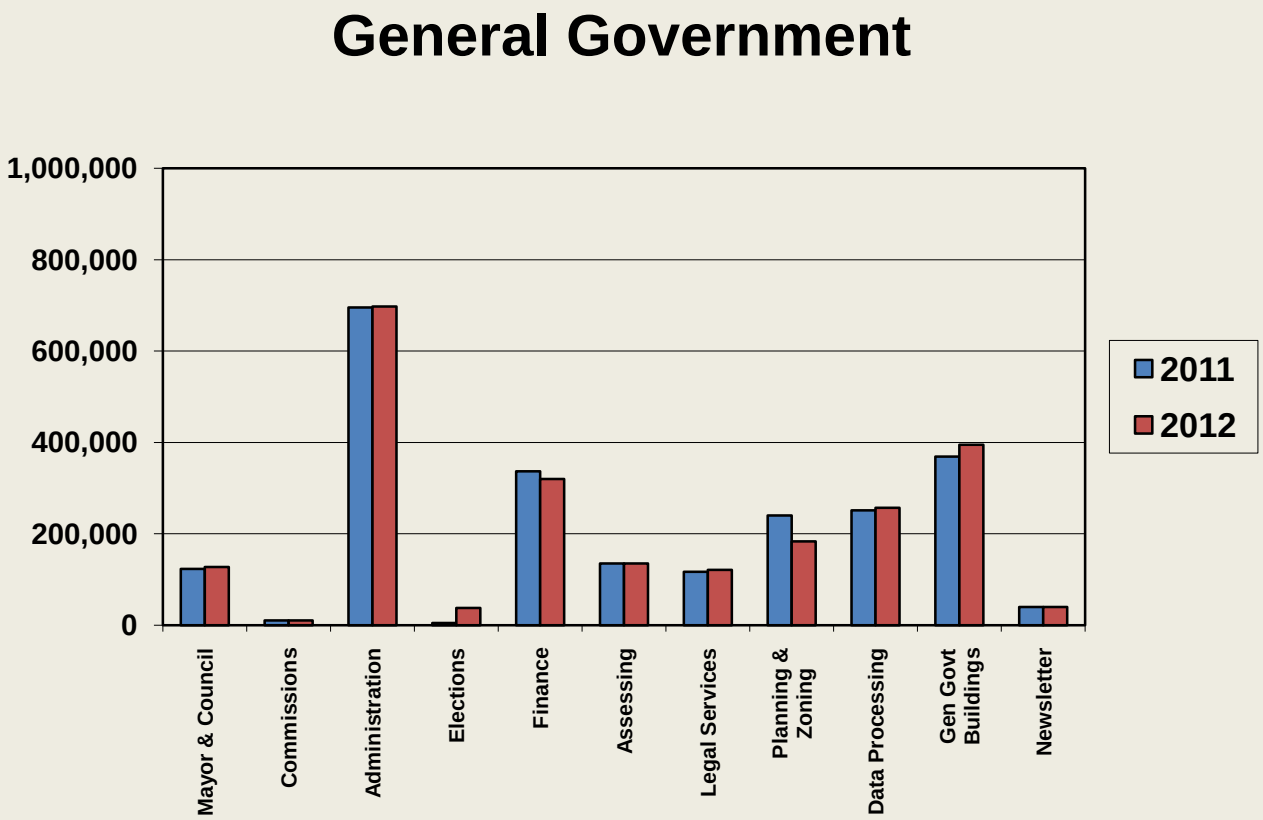


2012 Proposed General Fund Expenditures - By Function

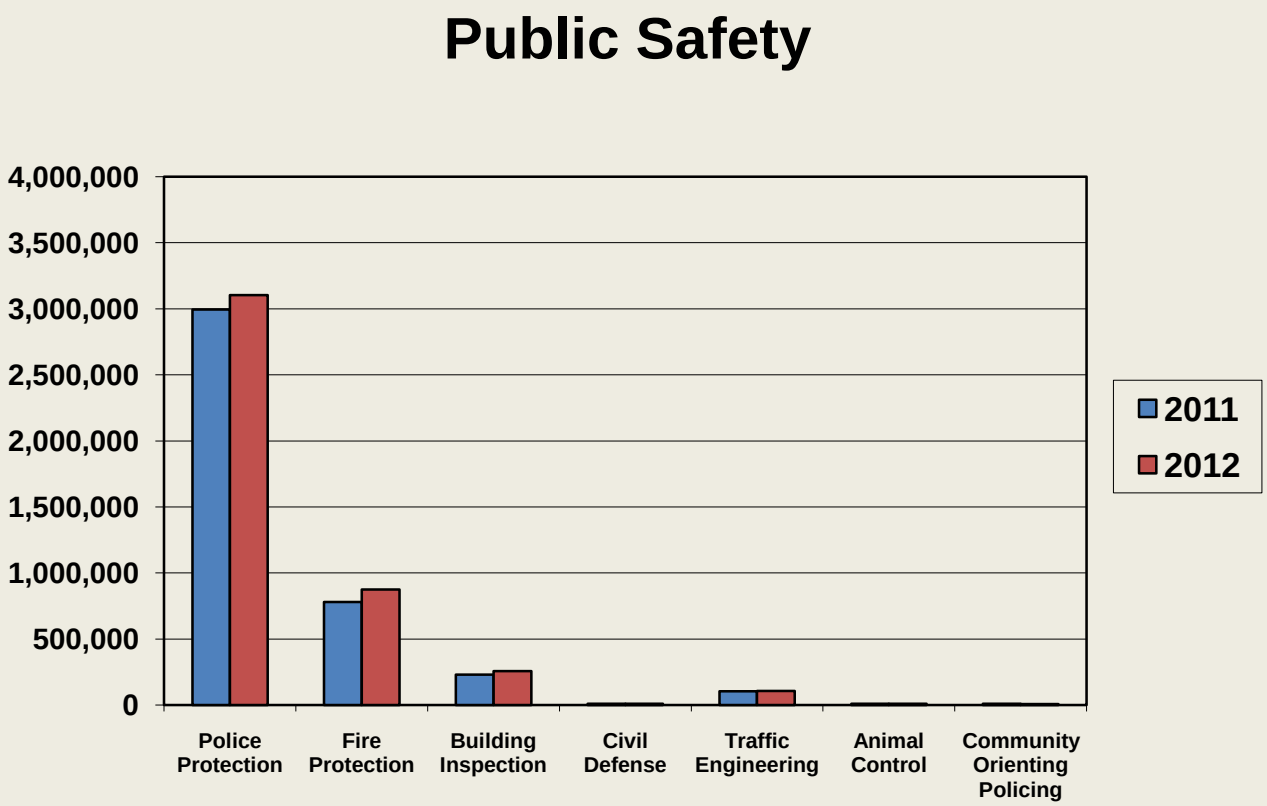




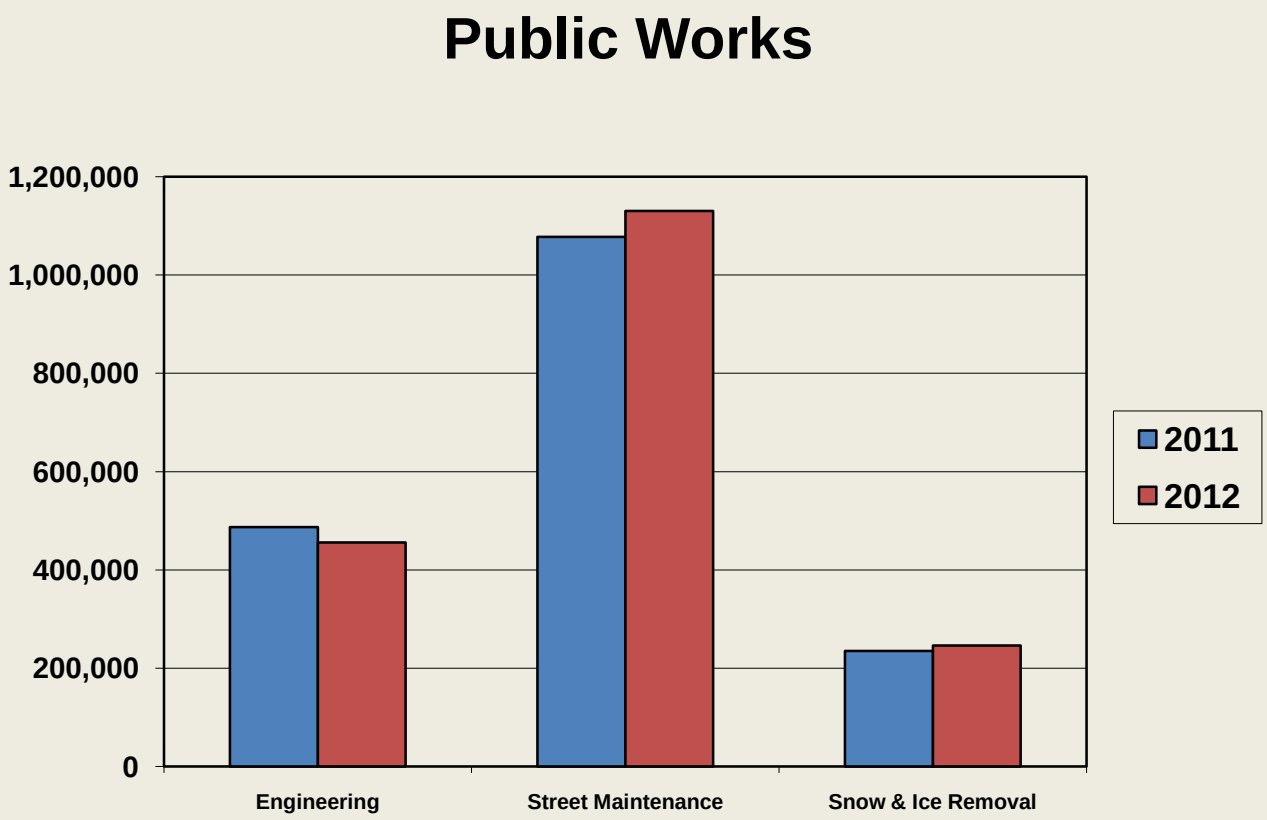
CITY OF RAMSEY
General Fund Budget 2011 to 2012



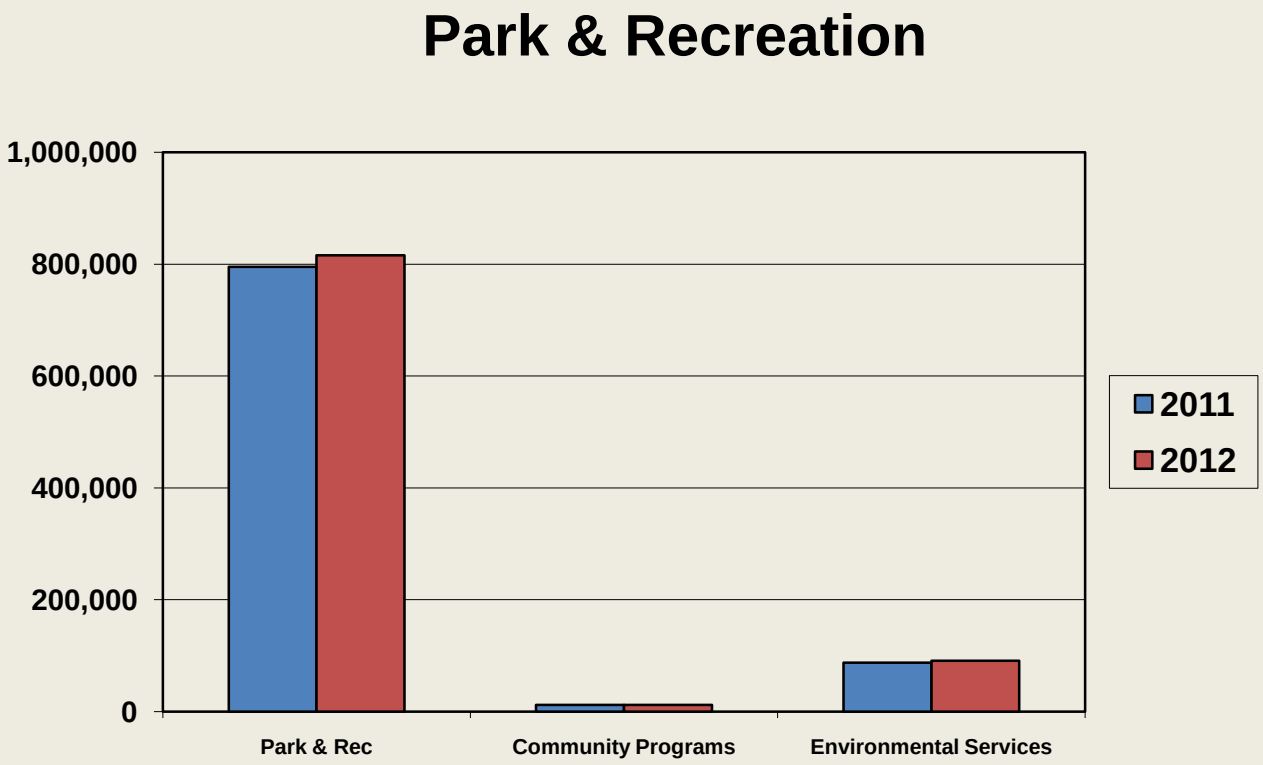
CITY OF RAMSEY
General Fund Budget 2011 to 2012



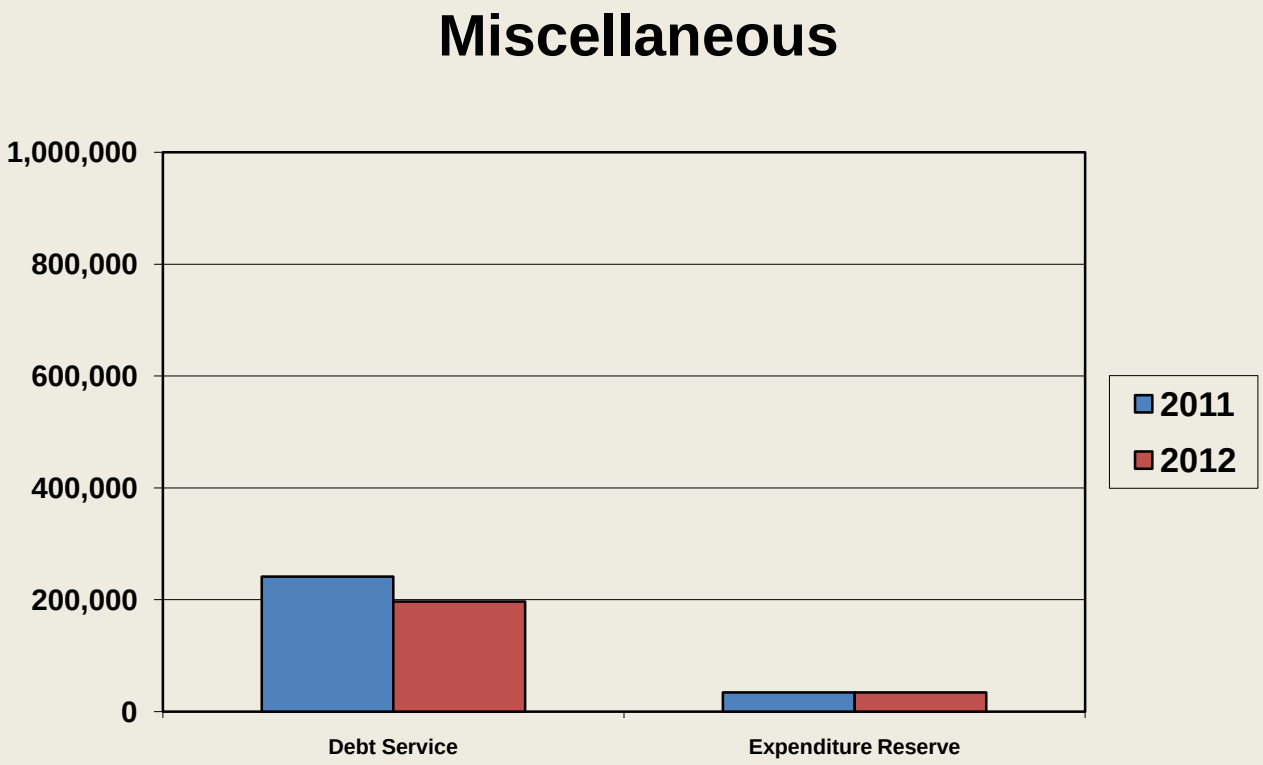
CITY OF RAMSEY
General Fund Budget 2011 to 2012



CITY OF RAMSEY
General Fund Budget 2011 to 2012

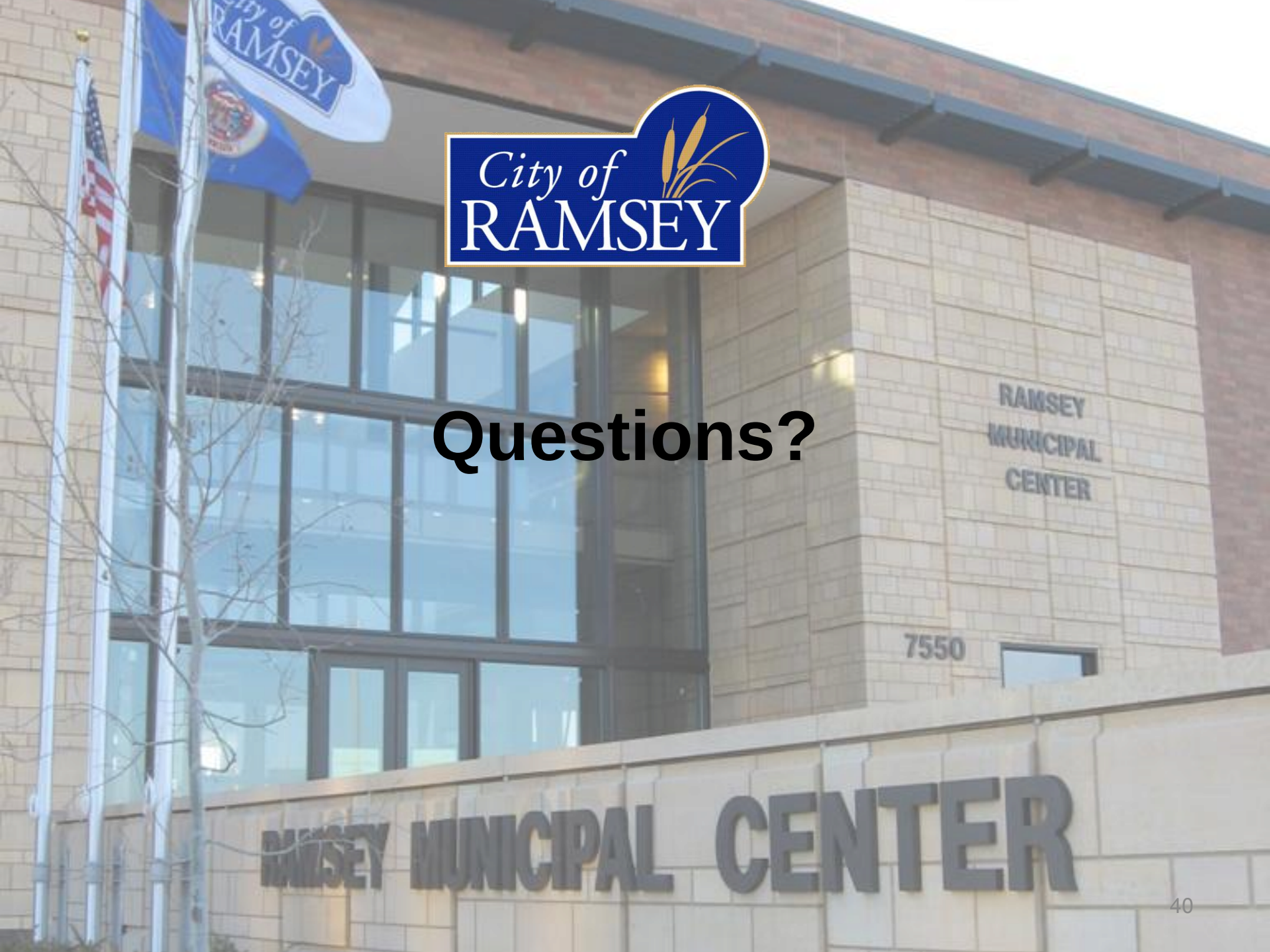


CITY OF RAMSEY
General Fund Budget 2011 to 2012



Tax Information Websites

- Anoka County Tax Calculator:
  - http://www.co.anoka.mn.us/v1_departments/div-property-rec-tax/est-tax-calc/index.asp
- Commercial Property Fiscal Disparity Information:
  - http://www.metrocouncil.org/metroarea/FiscalDisparities/index.htm
- Video: How are your property taxes calculated?:
  - http://www.youtube.com/watch?v=hYPivRGxd-4
- 2011 Proposed City of Ramsey Budget document:
  - http://www.ci.ramsey.mn.us/departments/finance/annbudget.aspx


City of
RAMSEY
Questions?
RAMSEY
MUNICIPAL
CENTER
7550
RAMSEY MUNICIPAL CENTER

CC Regular Session **2. 2.**

Meeting Date: 12/13/2011

Information

Title:

Rail Event Video

Form Review

Inbox	Reviewed By	Date
Amy Dietl	Amy Dietl	12/08/2011 04:39 PM

Form Started By: Amy Dietl Started On: 12/08/2011 04:37 PM

Final Approval Date: 12/08/2011

CC Regular Session **4. 1.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Receive October 2011 Financial Reports - General Fund and Enterprise Funds

Background:

Brief Summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Council Action:

No Action Required. Informational Only.

Attachments

October 2011 General Fund Financial Report - Budget to Actual

October 2011 - Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:28 PM

Form Started By: Diana Lund Started On: 12/05/2011 06:49 AM

Final Approval Date: 12/08/2011

CITY OF RAMSEY

Period Summary - General Fund

Reporting Period: **1/1/2011 - 10/31/2011**

Expenditures By Dept Head	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Com Dev	557,272	425,420	597,419	460,720	824,350	679,784
Fire	749,783	511,828	748,713	514,192	764,766	517,830
Finance	471,420	461,535	518,175	478,973	511,814	452,972
Admin	1,344,287	1,205,776	1,488,890	1,159,712	1,512,148	1,160,089
Public Works	2,711,681	1,727,635	2,669,548	1,684,719	2,718,718	1,689,464
Police	2,919,369	2,222,833	2,863,561	2,160,427	2,772,287	2,116,177
Council	141,156	120,453	144,236	94,728	166,360	106,075
Legal	117,000	86,475	122,000	98,417	131,000	77,154
Transfers out	-	-	-	-	-	-
Debt Service	260,934	-	252,647	-	37,724	37,724
Contingency	33,898	10,898	68,002	-	93,792	-
	9,306,800	6,772,853	9,473,191	6,651,888	9,532,959	6,837,271
	-	-	-	-	-	-

Revenue	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Taxes	7,037,127	3,422,656	7,034,194	3,562,820	7,532,034	3,831,148
Business Licenses/Permits	71,200	60,034	69,500	68,199	78,000	65,072
Non-Business Licenses/Permits	367,532	269,047	330,750	289,584	398,400	276,025
Federal Intergovernmental	6,000	-	6,000	-	6,000	358
State Intergovernmental	299,300	312,740	277,100	303,251	277,100	339,866
Local Intergovernmental	-	1,793	-	20	-	16
Charges for Services	823,875	350,426	700,451	315,674	785,588	271,260
Fines and Forfeits	112,500	84,414	120,000	65,786	120,000	84,977
Miscellaneous	19,000	24,196	45,000	12,070	2,000	9,556
Interest	100,000	-	150,000	-	240,000	-
Transfers in	612,866	16,622	965,046	-	257,687	398,620
	9,449,400	4,541,929	9,698,041	4,617,405	9,696,809	5,276,898

CITY OF RAMSEY

Period Summary - General Fund

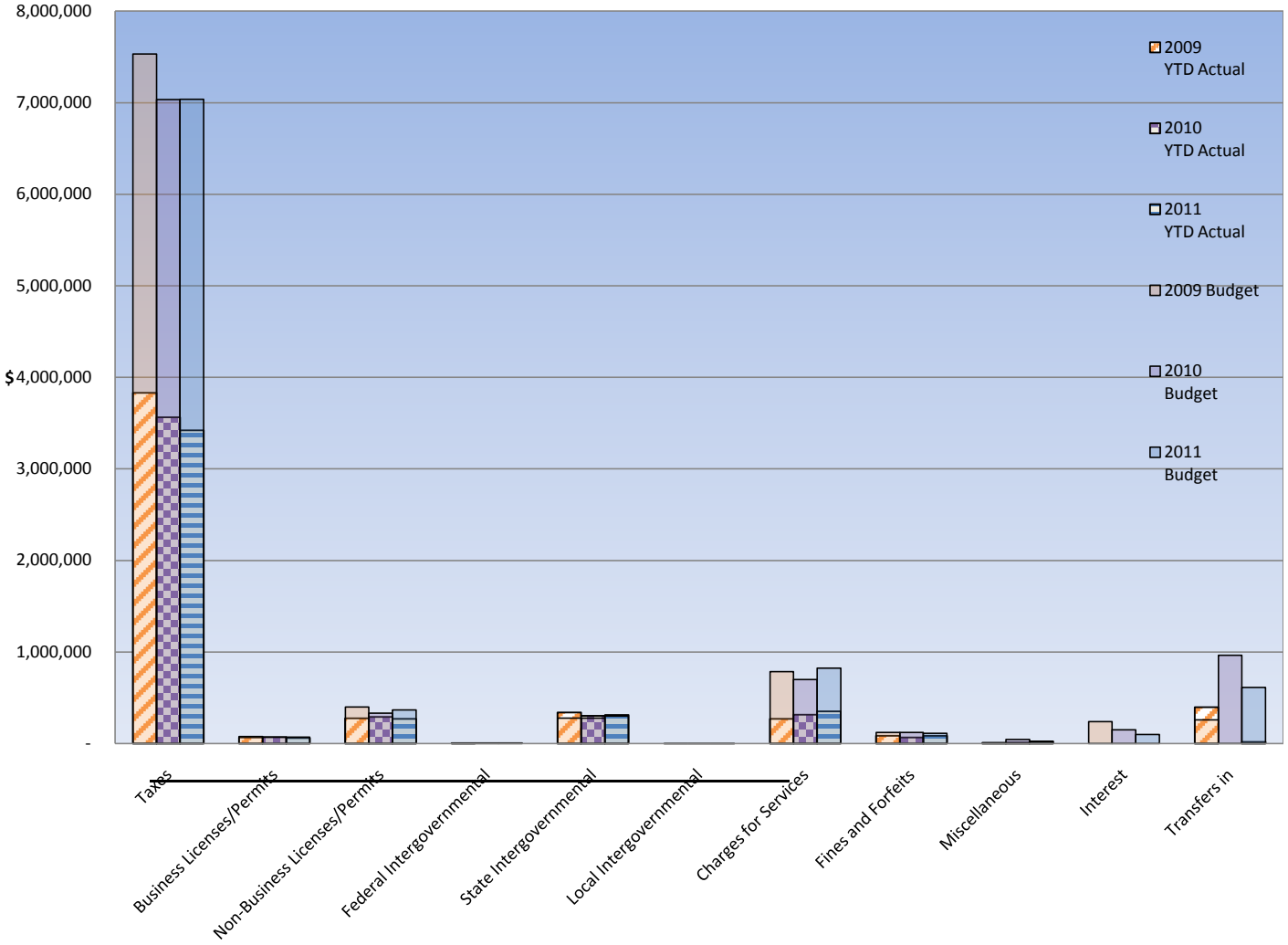
Reporting Period: **1/1/2011 - 10/31/2011**

Capital Outlay	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Com Dev	-	-	-	-	-	-
Fire	32,000	37,287	10,800	8,490	31,600	32,427
Finance	-	-	-	-	-	-
Admin	16,000	5,900	33,000	31,080	17,400	16,681
Public Works	-	-	87,200	80,886	21,000	20,865
Police	94,600	82,048	93,850	92,513	93,850	88,869
Council	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
	142,600	125,234	224,850	212,969	163,850	158,842
	-	-	-	-	-	-

Expenditures	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Personal Services	6,275,744	5,141,169	6,559,765	5,229,041	6,643,206	5,419,621
Supplies	724,837	575,572	710,972	465,618	749,309	444,488
Other Services & Charges	2,045,285	1,056,111	1,949,807	957,229	2,102,720	935,436
Transfers out	-	-	-	-	-	-
Debt Service	260,934	-	252,647	-	37,724	37,724
	9,306,800	6,772,853	9,473,191	6,651,888	9,532,959	6,837,271
	-	-	-	-	-	-
Revenue	(9,449,400)	(4,541,929)	(9,698,041)	(4,617,405)	(9,696,809)	(5,276,898)
Expenses	9,449,400	6,898,087	9,698,041	6,864,857	9,696,809	6,996,112

CITY OF RAMSEY

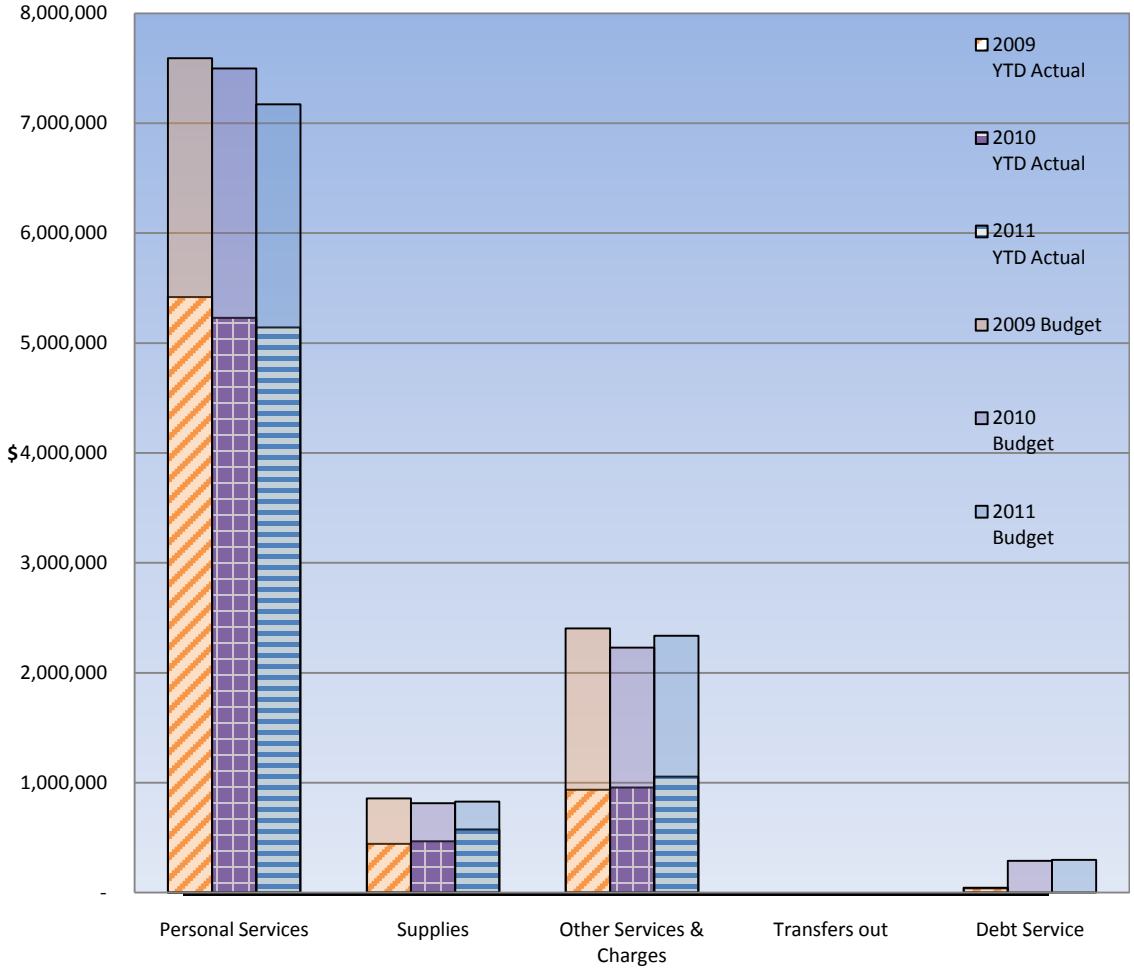
Budget to Actual Revenues
YTD thru October 2011



	Taxes	Business Licenses/ Permits	Non-Business Licenses/ Permits	Federal Intergovern-mental	State Intergovern-mental	Local Intergovern-mental	Charges for Services	Fines and Forfeits	Misc.	Interest	Transfers in	Total
2011 Budget	7,037,127	71,200	367,532	6,000	299,300	-	823,875	112,500	19,000	100,000	612,866	9,449,400
2011 YTD Actual	3,422,656	60,034	269,047	-	312,740	1,793	350,426	84,414	24,196	-	16,622	4,541,929
2010 Budget	7,034,194	69,500	330,750	6,000	277,100	-	700,451	120,000	45,000	150,000	965,046	9,698,041
2010 YTD Actual	3,562,820	68,199	289,584	-	303,251	20	315,674	65,786	12,070	-	-	4,617,405
2009 Budget	7,532,034	78,000	398,400	6,000	277,100	-	785,588	120,000	2,000	240,000	257,687	9,696,809
2009 YTD Actual	3,831,148	65,072	276,025	358	339,866	16	271,260	84,977	9,556	-	398,620	5,276,898
2011 YTD % of Budget	48.64%	84.32%	73.20%	0.00%	104.49%	#DIV/0!	42.53%	75.03%	127.35%	0.00%	2.71%	48.07%

CITY OF RAMSEY

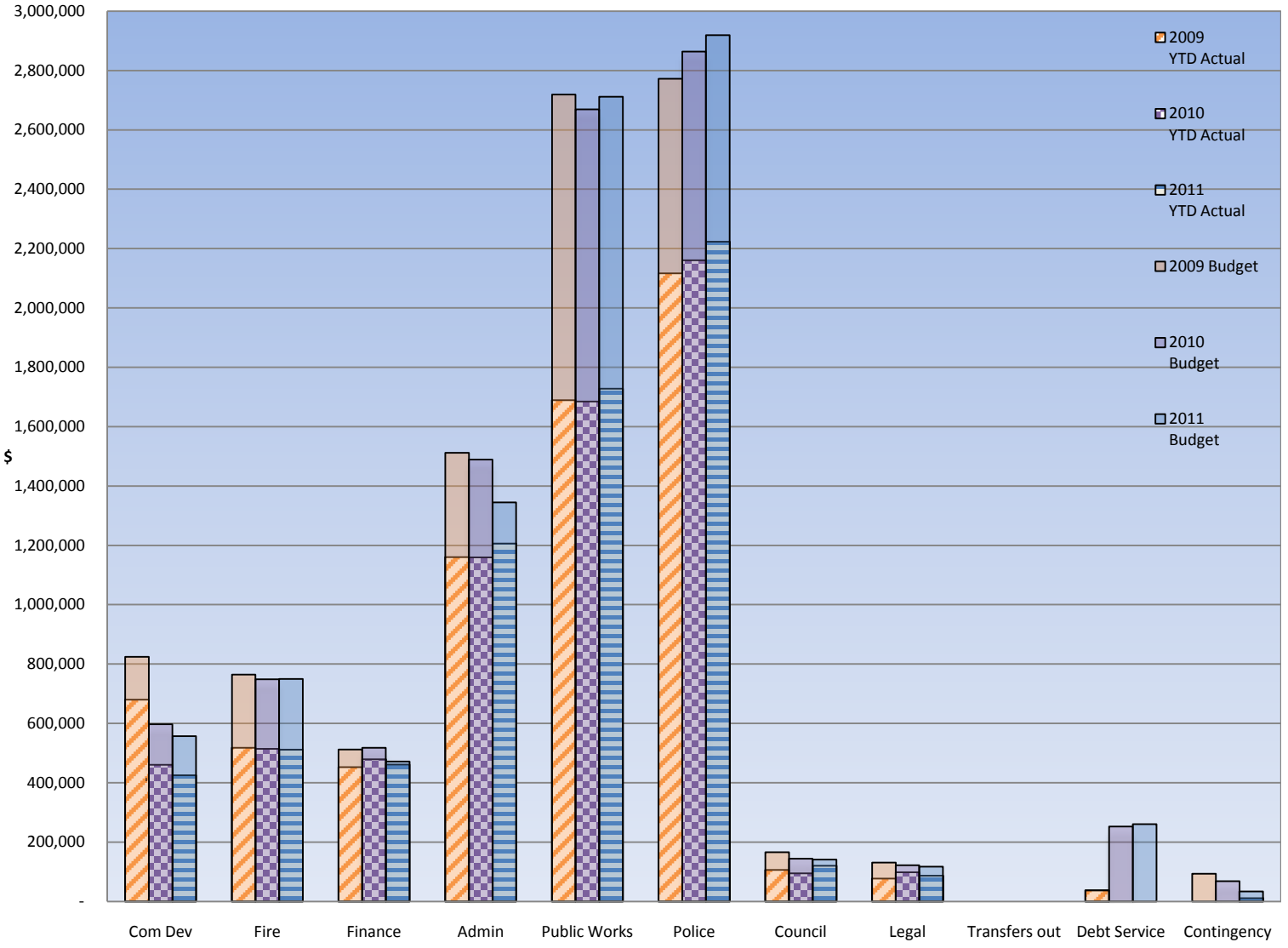
Budget to Actual Expenditures by Category
YTD thru October 2011



	Personal Services	Supplies	Other Services & Charges	Transfers out	Debt Service	Total
2011 Budget	6,275,744	724,837	2,045,285	-	260,934	9,306,800
2011 YTD Actual	5,141,169	575,572	1,056,111	-	-	6,772,853
2010 Budget	6,559,765	710,972	1,949,807	-	252,647	9,473,191
2010 YTD Actual	5,229,041	465,618	957,229	-	-	6,651,888
2009 Budget	6,643,206	749,309	2,102,720	-	37,724	9,532,959
2009 YTD Actual	5,419,621	444,488	935,436	-	37,724	6,837,271
2011 YTD % of Budget	81.92%	79.41%	51.64%	#DIV/0!	0.00%	72.77%

CITY OF RAMSEY

Budget to Actual Expenditures by Department
YTD thru October 2011

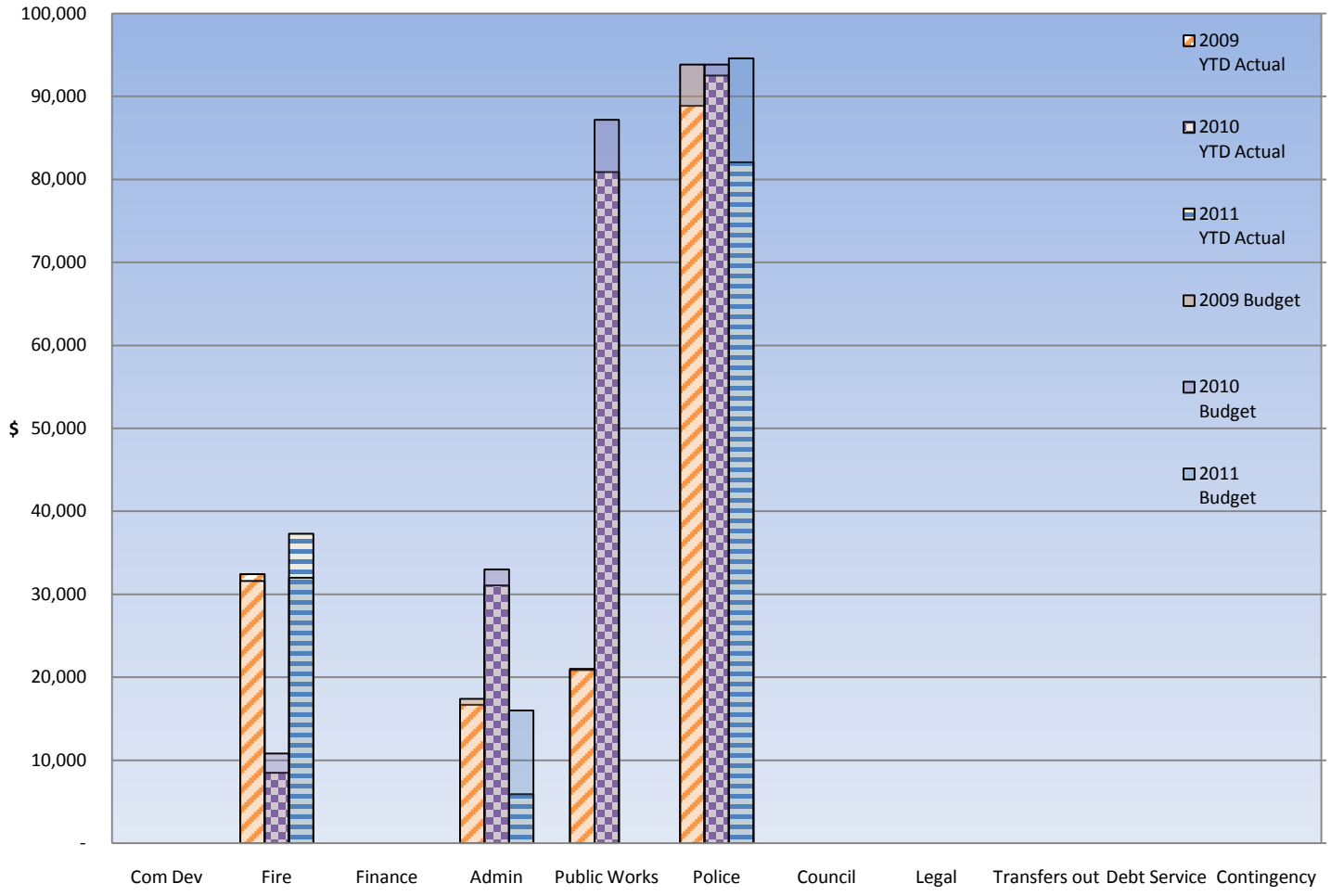


	Com Dev	Fire	Finance	Admin	Public Works	Police	Council	Legal	Transfers out	Debt Service	Contingency	Total
2011 Budget	557,272	749,783	471,420	1,344,287	2,711,681	2,919,369	141,156	117,000	-	260,934	33,898	9,306,800
2011 YTD Actual	425,420	511,828	461,535	1,205,776	1,727,635	2,222,833	120,453	86,475	-	-	10,898	6,772,853
2010 Budget	597,419	748,713	518,175	1,488,890	2,669,548	2,863,561	144,236	122,000	-	252,647	68,002	9,473,191
2010 YTD Actual	460,720	514,192	478,973	1,159,712	1,684,719	2,160,427	94,728	98,417	-	-	-	6,651,888
2009 Budget	824,350	764,766	511,814	1,512,148	2,718,718	2,772,287	166,360	131,000	-	37,724	93,792	9,532,959
2009 YTD Actual	679,784	517,830	452,972	1,160,089	1,689,464	2,116,177	106,075	77,154	-	37,724	-	6,837,271
2011 YTD % of Budget	76.34%	68.26%	97.90%	89.70%	63.71%	76.14%	85.33%	73.91%	#DIV/0!	0.00%	32.15%	72.77%

PREPARED BY: FINANCE DEPARTMENT

CITY OF RAMSEY

Budget to Actual Capital Outlay
YTD thru October 2011



	Com Dev	Fire	Finance	Admin	Public Works	Police	Council	Legal	Transfers out	Debt Service	Contingency	Total
2011 Budget	-	32,000	-	16,000	-	94,600	-	-	-	-	-	142,600
2011 YTD Actual	-	37,287	-	5,900	-	82,048	-	-	-	-	-	125,234
2010 Budget	-	10,800	-	33,000	87,200	93,850	-	-	-	-	-	224,850
2010 YTD Actual	-	8,490	-	31,080	80,886	92,513	-	-	-	-	-	212,969
2009 Budget	-	31,600	-	17,400	21,000	93,850	-	-	-	-	-	163,850
2009 YTD Actual	-	32,427	-	16,681	20,865	88,869	-	-	-	-	-	158,842
2011 YTD % of Budget	#DIV/0!	116.52%	#DIV/0!	36.87%	#DIV/0!	86.73%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	87.82%

PERIOD SUMMARY BY DEPARTMENT
ENTERPRISE FUND

Net Revenue (Loss) for Period — *Reporting Period:* **1/1/2011 - 10/31/11**

Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	375,820.00	970,601.14	509,873.00	819,993.19	129,745.00	1,025,393.32
Sewer	50,586.00	386,324.64	227,191.00	373,977.83	115,228.00	359,054.56
Priority Street Lighting	4,350.00	29,746.13	24,740.00	40,381.34	39,593.00	14,573.59
Recycling	11,687.00	19,974.09	28,780.00	14,664.92	203.00	7,385.65
Storm Water	218,257.00	349,493.66	233,890.00	375,348.09	190,434.00	350,422.31

REVENUE SUMMARY - BY FUND — *Reporting Period:* **1/1/2011 - 10/31/11**

Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	1,860,075.00	1,425,430.00	1,901,882.00	1,329,087.11	1,668,332.00	1,560,245.75
Sewer	1,324,830.00	972,234.54	1,372,897.00	898,894.60	1,247,885.00	886,360.67
Priority Street Lighting	191,678.00	133,508.74	199,272.00	131,354.36	191,710.00	123,849.77
Recycling	336,079.00	273,033.18	343,441.00	270,901.78	334,245.00	263,015.91
Storm Water	614,184.00	459,837.87	625,367.00	460,793.86	598,671.00	449,977.14

EXPENSE SUMMARY - BY FUND — *Reporting Period:* **1/1/2011 - 10/31/11**

Dept	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
Water	1,484,255.00	454,828.86	1,392,009.00	509,093.92	1,538,587.00	534,852.43
Sewer	1,274,244.00	585,909.90	1,145,706.00	524,916.77	1,132,657.00	527,306.11
Priority Street Lighting	187,328.00	103,762.61	174,532.00	90,973.02	152,117.00	109,276.18
Recycling	324,392.00	253,059.09	314,661.00	256,236.86	334,042.00	255,630.26
Storm Water	395,927.00	110,344.21	391,477.00	85,445.77	408,237.00	99,554.83

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9601 WATER UTILITY *Reporting Period:* **1/1/2011 - 10/31/11**

Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,579,812.00	1,399,201.11	1,566,072.00	1,328,218.02	1,384,832.00	1,390,092.35
Charges for Services	28,000.00	17,627.00	32,422.00	31,592.35	33,500.00	27,480.00
Taxes	32,263.00	-	83,388.00	-	-	80,243.00
Business Licenses/Permits	-	825.65	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	11,818.28
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	7,776.24	-	(30,723.26)	-	14,623.39
Interest	220,000.00	-	220,000.00	-	250,000.00	35,988.73
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,860,075.00	1,425,430.00	1,901,882.00	1,329,087.11	1,668,332.00	1,560,245.75
EXPENSES						
Personal Services	239,660.00	176,002.59	247,086.00	166,347.90	251,732.00	148,129.12
Supplies	346,500.00	160,254.12	307,540.00	212,126.16	396,000.00	219,454.64
Other Services & Charges	217,435.00	118,572.15	204,723.00	130,619.86	213,195.00	137,268.67
Transfers out	33,000.00	-	32,000.00	-	30,000.00	30,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	647,660.00	-	600,660.00	-	647,660.00	-
TOTAL EXPENSES	1,484,255.00	454,828.86	1,392,009.00	509,093.92	1,538,587.00	534,852.43
EXCESS OF REVENUES OVER/UNDER EXPENSES	375,820.00	970,601.14	509,873.00	819,993.19	129,745.00	1,025,393.32

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9602 SEWER UTILITY *Reporting Period:* **1/1/2011 - 10/31/11**

Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,224,435.00	970,441.84	1,240,820.00	929,561.72	1,145,885.00	884,528.29
Charges for Services	1,000.00	734.60	2,077.00	1,993.00	2,000.00	780.00
Taxes	19,395.00	-	50,000.00	-	-	-
Business Licenses/Permits	-	861.02	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	197.08	-	(32,660.12)	-	1,052.38
Interest	80,000.00	-	80,000.00	-	100,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,324,830.00	972,234.54	1,372,897.00	898,894.60	1,247,885.00	886,360.67
EXPENSES						
Personal Services	121,530.00	26,463.71	53,295.00	22,674.43	92,281.00	34,899.73
Supplies	11,700.00	12,567.64	12,630.00	12,055.46	6,250.00	10,377.20
Other Services & Charges	616,580.00	546,878.55	596,347.00	490,186.88	552,692.00	458,029.18
Transfers out	27,000.00	-	26,000.00	-	24,000.00	24,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	497,434.00	-	457,434.00	-	457,434.00	-
TOTAL EXPENSES	1,274,244.00	585,909.90	1,145,706.00	524,916.77	1,132,657.00	527,306.11
EXCESS OF REVENUES OVER/UNDER EXPENSES	50,586.00	386,324.64	227,191.00	373,977.83	115,228.00	359,054.56

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9603 STREET LIGHTING UTILITY *Reporting Period:* **1/1/2011 - 10/31/11**

Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	171,678.00	133,358.96	179,272.00	131,354.36	169,710.00	123,849.77
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	149.78	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Interest	20,000.00	-	20,000.00	-	22,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	191,678.00	133,508.74	199,272.00	131,354.36	191,710.00	123,849.77
EXPENSES						
Personal Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Services & Charges	134,328.00	103,762.61	127,453.00	90,973.02	106,545.00	97,276.18
Transfers out	13,000.00	-	12,500.00	-	12,000.00	12,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	40,000.00	-	34,579.00	-	33,572.00	-
TOTAL EXPENSES	187,328.00	103,762.61	174,532.00	90,973.02	152,117.00	109,276.18
EXCESS OF REVENUES OVER/UNDER EXPENSES	4,350.00	29,746.13	24,740.00	40,381.34	39,593.00	14,573.59

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

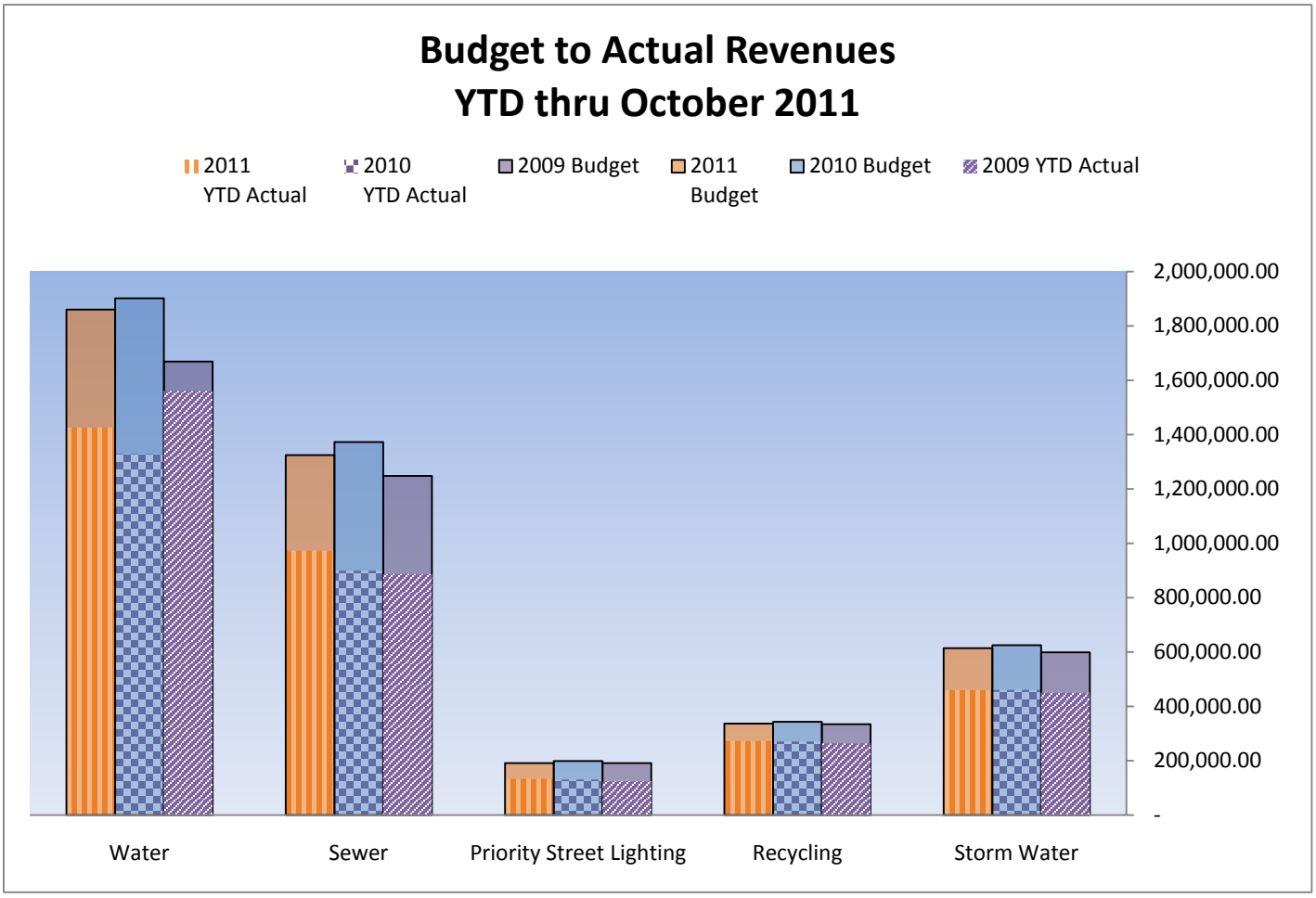
ENTERPRISE FUND -- 9604 RECYCLING UTILITY *Reporting Period:* **1/1/2011 - 10/31/11**

Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	285,600.00	221,295.66	293,368.00	219,780.01	285,600.00	214,287.36
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	190.97	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	50,279.00	50,278.80	49,873.00	49,872.92	48,145.00	48,145.00
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	1,267.75	-	1,248.85	-	583.55
Interest	200.00	-	200.00	-	500.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	336,079.00	273,033.18	343,441.00	270,901.78	334,245.00	263,015.91
EXPENSES						
Personal Services	5,992.00	4,154.98	6,764.00	5,846.46	5,992.00	6,224.87
Supplies	10,000.00	5,419.98	7,690.00	7,308.30	10,000.00	5,201.32
Other Services & Charges	300,400.00	243,484.13	293,207.00	243,082.10	311,250.00	237,404.07
Transfers out	8,000.00	-	7,000.00	-	6,800.00	6,800.00
Capital Outlay	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
TOTAL EXPENSES	324,392.00	253,059.09	314,661.00	256,236.86	334,042.00	255,630.26
EXCESS OF REVENUES OVER/UNDER EXPENSES	11,687.00	19,974.09	28,780.00	14,664.92	203.00	7,385.65

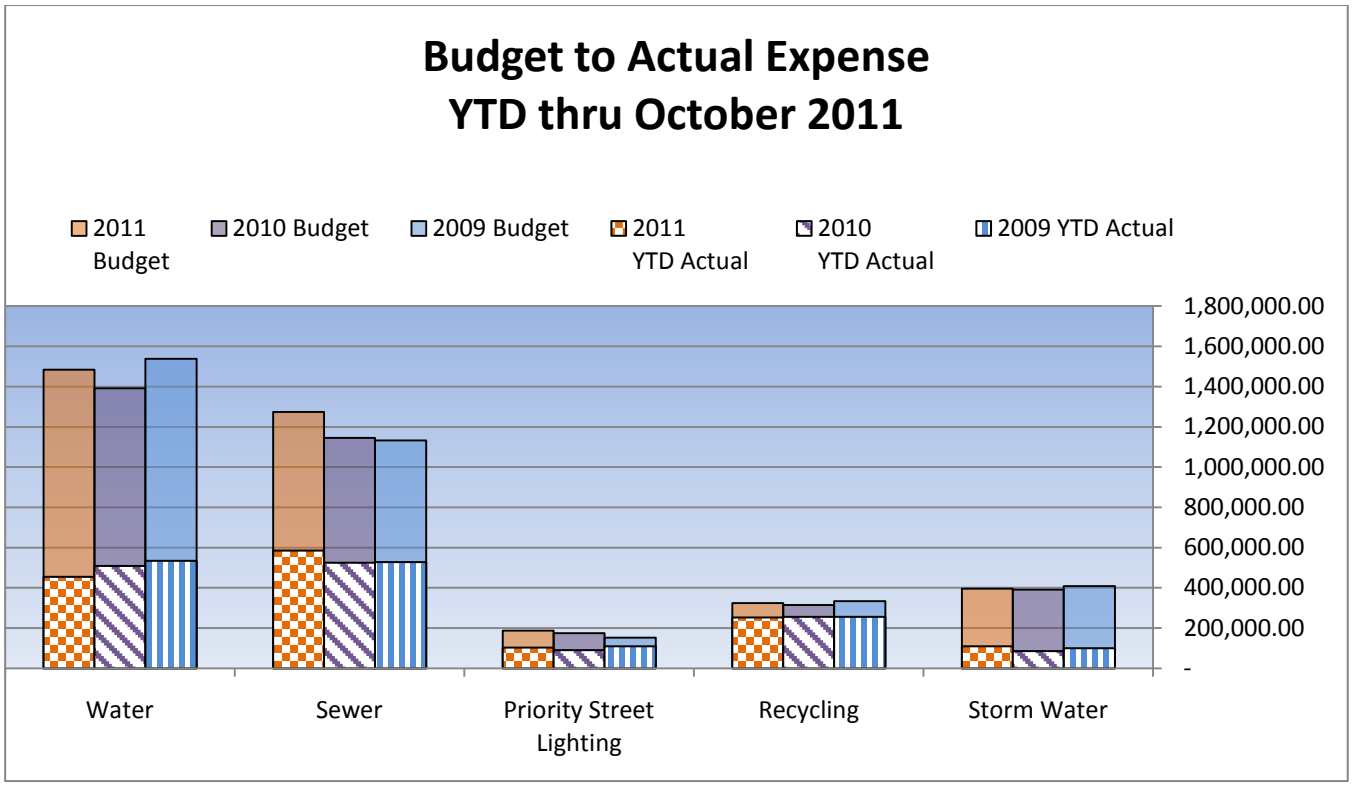
PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9605 STORM WATER UTILITY *Reporting Period:* **1/1/2011 - 10/31/11**

Description	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual	2009 Budget	2009 YTD Actual
REVENUE						
Fund Revenue/Penalties	606,184.00	459,615.08	617,367.00	460,562.26	588,671.00	449,088.74
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	222.79	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	231.60	-	888.40
Interest	8,000.00	-	8,000.00	-	10,000.00	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	614,184.00	459,837.87	625,367.00	460,793.86	598,671.00	449,977.14
EXPENSES						
Personal Services	70,231.00	36,569.35	68,630.00	24,791.03	69,008.00	34,437.91
Supplies	22,500.00	16,474.94	32,890.00	32,730.22	21,600.00	17,828.41
Other Services & Charges	51,420.00	57,299.92	43,957.00	27,924.52	58,315.00	28,288.51
Transfers out	22,000.00	-	21,000.00	-	19,000.00	19,000.00
Capital Outlay	-	-	-	-	-	-
Depreciation	229,776.00	-	225,000.00	-	240,314.00	-
TOTAL EXPENSES	395,927.00	110,344.21	391,477.00	85,445.77	408,237.00	99,554.83
EXCESS OF REVENUES OVER/UNDER EXPENSES	218,257.00	349,493.66	233,890.00	375,348.09	190,434.00	350,422.31



	Water	Sewer	Priority Street Lighting	Recycling	Storm Water
2011 Budget	1,860,075	1,324,830	191,678	336,079	614,184
2011 YTD Actual	1,425,430	972,235	133,509	273,033	459,838
2011 YTD % of Budget	76.63%	73.39%	69.65%	81.24%	74.87%
2010 Budget	1,901,882	1,372,897	199,272	343,441	625,367
2010 YTD Actual	1,329,087	898,895	131,354	270,902	460,794
2010 YTD % of Budget	69.88%	65.47%	65.92%	78.88%	73.68%
2009 Budget	1,668,332	1,247,885	191,710	334,245	598,671
2009 YTD Actual	1,560,246	886,361	123,850	263,016	449,977
2009 YTD % of Budget	93.52%	71.03%	64.60%	78.69%	75.16%



	Water	Sewer	Priority Street Lighting	Recycling	Storm Water
2011 Budget	1,484,255	1,274,244	187,328	324,392	395,927
2011 YTD Actual	454,829	585,910	103,763	253,059	110,344
2011 YTD % of Budg	30.64%	45.98%	55.39%	78.01%	27.87%
2010 Budget	1,392,009	1,145,706	174,532	314,661	391,477
2010 YTD Actual	509,094	524,917	90,973	256,237	85,446
2010 YTD % of Budg	36.57%	45.82%	52.12%	81.43%	21.83%
2009 Budget	1,538,587	1,132,657	152,117	334,042	408,237
2009 YTD Actual	534,852	527,306	109,276	255,630	99,555
2009 YTD % of Budg	34.76%	46.55%	71.84%	76.53%	24.39%

CC Regular Session **4. 2.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Receive Cash & Investments for Period Ending November 30, 2011.

Background:

Report on the City's cash and investments for the period ending November 30, 2011. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending November 30, 2011 in comparison to year-ending December 31, 2010. December 2010 numbers reflect final audited numbers.

Council Action:

None Required. Informational only.

Attachments

Cash & Investments for Period Ending November 30, 2011

Cash Balances on Major City Funds - November 30, 2011

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:29 PM

Form Started By: Diana Lund Started On: 12/05/2011 07:07 AM

Final Approval Date: 12/08/2011

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended November, 2011

	November-11 CURRENT MONTH	2011 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 45,997,587.57	$ 44,417,829.93
CASH INFLOWS:		
Daily Deposit	696,759.24	5,171,305.51
Tax Settlements	-	6,618,625.05
U/B Receipts	888,010.46	3,519,069.57
Credit Cards	91,208.79	207,917.91
Interest Earnings [Net of Interest Paid on Investments]	25,168.50	840,309.95
Bond Proceeds	-	4,324,294.63
TOTAL CASH INFLOW	$ 1,701,146.99	$ 20,681,522.62
TOTAL CASH AVAILABLE	$ 47,698,734.56	$ 65,099,352.55
CASH OUTFLOWS:		
Prepaid Checks	915,691.38	$ 5,314,296.77
Bills Lists	613,606.74	5,546,320.53
Pay Estimates	1,866,469.25	6,100,911.06
Credit Cards	787.82	4,309.12
Payroll - Net	257,156.41	3,240,290.85
Flex Reimbursement	2,810.94	57,828.90
Void Checks/Dormant Checks Paid	-	(116,394.20)
Debt Service	205,150.00	1,114,727.50
Miscellaneous [Bank Charges; etc.]		-
TOTAL CASH OUTFLOW	$ 3,861,672.54	$ 21,262,290.53
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 43,837,062.02**	**$ 43,837,062.02**
MEMO - NET 2010 CASH INFLOW (OUTFLOW)	**(2,160,525.55)**	**(580,767.91)**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 41,610,258.99**	**$ 41,467,058.94**
Purchases	-	19,816,574.10
Maturities/Sales	(267,643.89)	(19,941,017.94)
ENDING BALANCE	**$ 41,342,615.10**	**$ 41,342,615.10**

Prepared by the City of Ramsey Finance Department
12/6/2011

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	314,693.39	2,605.75		317,299.14 317,299.14	256,633	1.50%
110714A	1/12/2012	4M	Term Series 4M		-	2,000,000.00		2,000,000.00	2,000,000	0.20%
091230	12/30/2013	BOW	FHLB	3133XSSD1	2,000,000.00		0.00	2,000,000.00	2,000,000	2.95%
110216	8/16/2013	BOW	FHLB	313372MR2OM1		750,000.00	750,000.00	0.00	750,000	1.25%
110714C	1/13/2012	BOW	CD-BOW	102992		1,000,000.00	0.00	1,000,000.00	1,000,000	0.26%
110714D	4/13/2012	BOW	CD-BOW	102993		1,000,000.00	0.00	1,000,000.00	1,000,000	0.32%
110727	1/27/2017	BOW	FHLB	313374T34-0V0		500,000.00	0.00	500,000.00	500,000	2.35%
110203B	4/4/2011	BOW	CD-BOW	102498		1,000,000.00	1,000,000.00	0.00	1,000,000	0.11%
091216	6/16/2015	BOW	FHLB	3133XW6E4	1,000,000.00		0.00	1,000,000.00	1,000,000	3.00%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100225	2/25/2015	BOW	FHLMC	3128X9A34	1,000,000.00		1,000,000.00	0.00	1,000,000	3.00%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100714	1/14/2016	BOW	FHLMC	3134G1LS105S	500,000.00		500,000.00	0.00	500,000	2.50%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		0.00	1,000,000.00	1,000,000	2.45%
100927	9/27/2013	BOW	FNMA	31398A4A7OBG	1,000,000.00		1,000,000.00	0.00	1,000,000	1.20%
100726	7/26/2013	BOW	FNMA	3136FMW3406A	1,000,000.00		1,000,000.00	0.00	1,000,000	**1.40%**
100728	10/28/2016	BOW	FHLB	3133705E405R	1,000,000.00		1,000,000.00	0.00	1,000,000	2.00%
								8,500,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	-	250,000.00	0.00	250,000.00	250,000	1.25%
110803A	2/4/2013	ICD SEC	CD-BANCO POPULA	05967EGL7	-	200,000.00	0.00	200,000.00	200,000	0.65%
110803C	2/4/2013	ICD SEC	CD-CITIZEN BANK C	57282	-	100,000.00	0.00	100,000.00	100,000	0.60%
110831	2/28/2014	ICD SEC	CD-CIT BANK	172854AWZ7	-	200,000.00	0.00	200,000.00	200,000	1.05%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUS	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	-	146,000.00	0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
061211A	12/12/2011	ICD SEC	CD-BANK OF ONTAI	9995991X1	100,000.00		0.00	100,000.00	100,000	5.65%
080311	3/11/2011	ICD SEC	CD-BAR HARBOR BA	11971	100,000.00		100,000.00	0.00	100,000	3.70%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
090122B	7/22/2011	ICD SEC	CD-CEDAR STONE B	22725	100,000.00		100,000.00	0.00	100,000	2.70%
071113B	11/14/2011	ICD SEC	CD-CENTENNIAL BA	32702	100,000.00		100,000.00	0.00	100,000	5.20%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		0.00	150,000.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
100303A	3/3/2011	ICD SEC	CD-Community & Sou	33989	150,000.00		150,000.00	0.00	150,000	1.25%
071113C	11/13/2012	ICD SEC	CD-Community & Sou	33989	100,000.00		100,000.00	0.00	100,000	5.35%
080225	2/22/2011	ICD SEC	CD-COMMUNITY FII	58191	100,000.00		100,000.00	0.00	100,000	3.70%
100326	9/26/2011	ICD SEC	CD-CRESCENT BANI	33492	100,000.00		100,000.00	0.00	100,000	1.45%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BANI	254670G48	-	248,000.00	0.00	248,000.00	248,000	0.85%
090528C	5/31/2011	ICD SEC	CD-DISCOVER BANI	05649	250,000.00		250,000.00	0.00	250,000	2.45%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
061229A	12/29/2011	ICD SEC	CD-FIDELITY BANK	999599510	100,000.00		0.00	100,000.00	100,000	5.55%
080912B	10/12/2011	ICD SEC	CD-FIFTH THIRD BA	06672	100,000.00		100,000.00	0.00	100,000	4.80%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	-	100,000.00	0.00	100,000.00	100,000	1.00%
110930	9/30/2013	ICD SEC	CD-COMPASS BANK	20449E3C8	-	100,000.00	0.00	100,000.00	100,000	1.00%
110921	3/21/2013	ICD SEC	CD-WELLS FARGO B	3814265W1	-	100,000.00	0.00	100,000.00	100,000	0.65%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
091229C	12/29/2011	ICD SEC	CD-FIRST CITIZENS	23011	250,000.00		0.00	250,000.00	250,000	1.75%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAI	9995998P1	100,000.00		0.00	100,000.00	100,000	5.80%
090130	8/1/2011	ICD SEC	CD-FIRST TRADE UN	32551	100,000.00		100,000.00	0.00	100,000	2.90%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	3616OTQJ8	-	200,000.00	0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	-	200,000.00	0.00	200,000.00	200,000	0.65%
111005	10/5/2026	ICD SEC	CD-WELLS FARGO B	949748K97	-	150,000.00	0.00	150,000.00	150,000	3.00%
111014	10/21/2013	ICD SEC	CD-COMPASS BANK	20449E3Z7	-	100,000.00	0.00	100,000.00	100,000	1.05%
081212E	6/13/2011	ICD SEC	CD-GEORGIA TRUST	57847	100,000.00		100,000.00	0.00	100,000	3.70%
100113	1/13/2011	ICD SEC	CD-GULF COAST CO	57564	150,000.00		150,000.00	0.00	150,000	1.25%
090820C	8/22/2011	ICD SEC	CD-HOMETOWN BA	58163	200,000.00		200,000.00	0.00	200,000	1.90%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase (	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANK	51210SG47	-	249,000.00	0.00	249,000.00	249,000	1.00%
080627C	6/27/2011	ICD SEC	CD-M&T BANK	34069	100,000.00		100,000.00	0.00	100,000	4.70%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		0.00	100,000.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BA	58403BUW4	-	100,000.00	0.00	100,000.00	100,000	1.10%
090220A	2/22/2011	ICD SEC	CD-MERRICK BANK	34519	100,000.00		100,000.00	0.00	100,000	2.35%
080728B	7/28/2011	ICD SEC	CD-NORTH GEORGI	35242	100,000.00		100,000.00	0.00	100,000	4.70%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		0.00	100,000.00	100,000	1.75%
091229B	6/29/2011	ICD SEC	CD-PARAGON COM	35100	250,000.00		250,000.00	0.00	250,000	1.60%
070625B	6/22/2011	ICD SEC	CD-PLAZA BANK	58305	100,000.00		100,000.00	0.00	100,000	5.70%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATI	6557	100,000.00		0.00	100,000.00	100,000	5.05%
061207A	12/7/2011	ICD SEC	CD-PREMIER COMM	9995991S2	100,000.00		0.00	100,000.00	100,000	5.65%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
100201	4/4/2011	ICD SEC	CD-RIVER COMMUN	35274	150,000.00		150,000.00	0.00	150,000	1.50%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
090122C	7/22/2011	ICD SEC	CD-SEATTLE BANK	35139	100,000.00		100,000.00	0.00	100,000	2.70%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	-	100,000.00	0.00	100,000.00	100,000	0.85%
090528D	5/31/2011	ICD SEC	CD-STATE BANK OF	33664	100,000.00		100,000.00	0.00	100,000	2.60%
110119	1/19/2012	ICD SEC	CD-STATE BANK OF	33664	-	150,000.00	0.00	150,000.00	150,000	0.85%
090512	11/14/2011	ICD SEC	CD-TENNESEE COM	35296	100,000.00		100,000.00	0.00	100,000	2.60%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100303C	3/2/2011	ICD SEC	CD-UNION NATION/	3661	100,000.00		100,000.00	0.00	100,000	1.25%
100602A	6/4/2012	ICD SEC	CD-UNION NATION/	03661	100,000.00		0.00	100,000.00	100,000	1.50%
101229C	12/31/2012	ICD SEC	CD-UNITED COMM I	90984P3N3	225,000.00		225,000.00	0.00	225,000	1.00%
100910	9/12/2011	ICD SEC	CD-WOODLANDS C(	58009	100,904.93		100,904.93	0.00	100,000	0.90%
;081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE'	19861	100,000.00		0.00	100,000.00	100,000	2.60%
								6,518,000.00		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JJG5	92,029.09		23,742.65	68,286.44	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	200,000.00		0.00	200,000.00	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	559,638.59		149,050.17	410,588.42	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7'	100,000.00		0.00	100,000.00	100,000	4.10%
081218E	7/27/2021	Com Sec	FHLB	3133XGCR3	500,000.00		500,000.00	0.00	500,000	6.21%
								778,874.86		
060727B	2/1/2011	Northland	SCOTT CT MN HSG F	809567-AH-3	45,000.00		45,000.00	0.00	45,000	5.75%
081218B	2/1/2011	Northland	LAKE SUPERIOR MN	510897-DR-4	300,000.00		300,000.00	0.00	320,000	4.25%
050128	3/1/2011	Northland	FNMA	31371L-M9-7	17,558.03		18,456.61	-898.58	100,000	5.00%
101229A	4/1/2011	Northland	LACROSSE CTY WIS	502606-QR-0	150,000.00		150,000.00	0.00	150,000	0.65%
070620	6/1/2011	Northland	EASTERN IOWA COI	27654-WR-8	385,000.00		385,000.00	0.00	385,000	5.50%
080617	7/1/2011	Northland	MOUNT LAUREL TW	621798-CZ-8	400,000.00		400,000.00	0.00	400,000	4.50%
051024	9/1/2011	Northland	FNMA	31371L-V9-7	109,247.49		109,247.49	0.00	471,937	5.00%
080408	12/15/2011	Northland	LEWISTON ME	528504-2B-8	185,000.00		0.00	185,000.00	185,000	4.25%
010312	2/1/2012	Northland	New Brighton Taxable	642662624	200,000.00		200,000.00	0.00	200,000	6.20%
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	220,000.00		105,000.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2		150,000.00	0.00	150,000.00	150,000	5.20%
110816A	10/1/2016	Northland	WESTIN LAKE SUPE	958522-WR-1		350,000.00	0.00	350,000.00	350,000	2.10%
111031	6/1/2018	Northland	RACINE WIS TAXAB	750021-6D-4		755,000.00	0.00	755,000.00	755,000	2.10%
110816B	10/1/2017	Northland	WESTIN LAKE SUPE	958522-WS-9		350,000.00	0.00	350,000.00	350,000	2.50%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8		250,000.00	0.00	250,000.00	250,000	5.75%
110608	2/1/2019	Northland	WADENA MN BAB	930217-JD-7		95,000.00	0.00	95,000.00	95,000	3.94%
110714B	10/1/2016	Northland	WAUWATO WIS REF	943504-R2-8		300,000.00	0.00	300,000.00	300,000	1.90%
110913A	12/1/2015	Northland	APPLETON MN TAX.	03805A-KR-8		140,000.00	0.00	140,000.00	140,000	1.60%
110913B	12/1/2016	Northland	APPLETON MN TAX.	038051-KS-6		110,000.00	0.00	110,000.00	110,000	2.00%
110715	10/22/2014	Northland	CD-BMW BANK	05568P-YZ-4		147,000.00	0.00	147,000.00	147,000	1.55%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	23,798.95		13,963.35	9,835.60	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#19	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%

2011 CASH AND INVESTMENT ACTIVITY

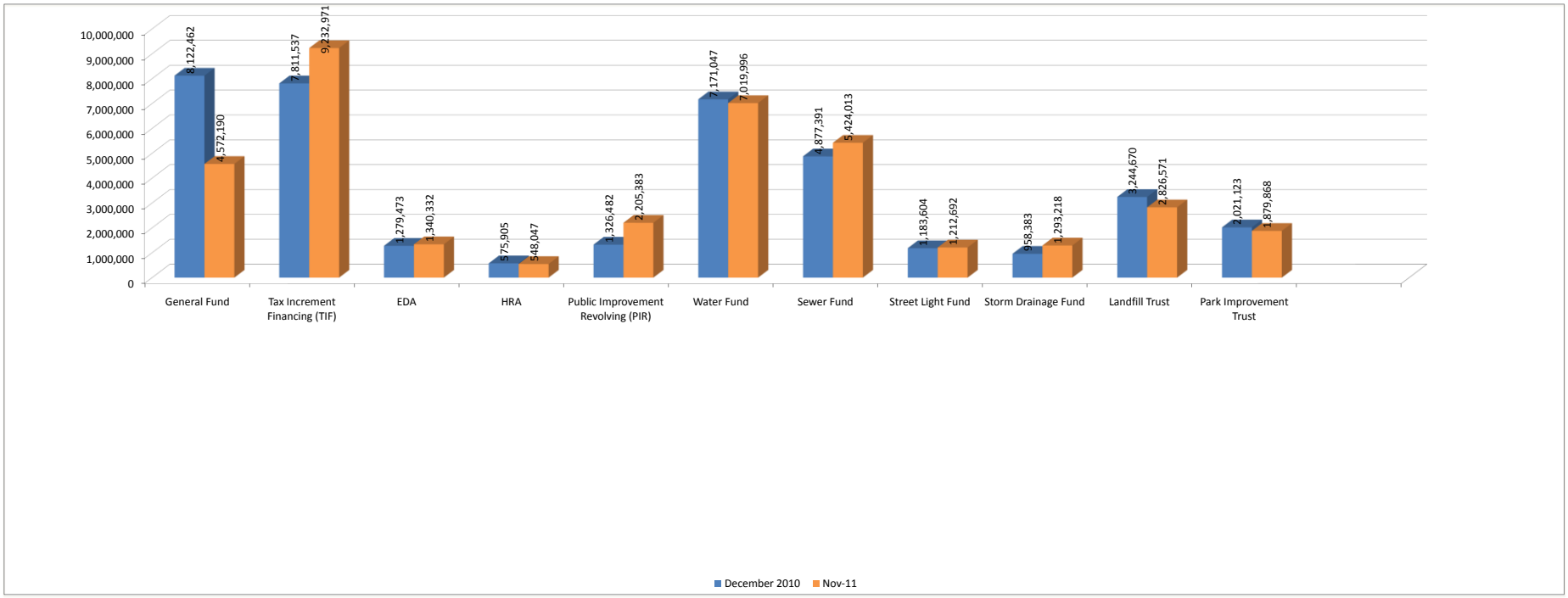
CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
090212B	2/1/2014	Northland	ROSEMOUNT ISD#19	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOW/	973602-KR-5		255,000.00	0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA CON	250097-YR-7		265,000.00	0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNM,A	3136FR-EV-1		250,000.00	0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CON	250097-YS-5		100,000.00	0.00	100,000.00	100,000	2.50%
100304	9/15/2015	Northland	FHLMC REMIC	3133F4-PN-5	750,000.00		750,000.00	0.00	750,000	3.00%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00	580705-GN-5		95,000.00	0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1		100,000.00	0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA '	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOW/	973602-KT-1		130,000.00	0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2		100,000.00	0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH(	58434T-DK-3		40,000.00	0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8		105,000.00	0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	117,254.06		**51,365.05**	65,889.01	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9		285,000.00	0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								13,738,826.03		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		0.00	523,905.46	500,000	4.70%
091209	3/9/2010	VILLAGE	CD'-CDARs Program		1,000,000.00		1,000,000.00	0.00	1,000,000	1.50%
100812B	8/11/2011	VILLAGE	CD'-CDARs Program		1,021,440.62		1,021,440.63	-0.01	1,021,441	1.25%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,000,000.00	36,968.35	0.00	1,036,968.35	1,000,000	
090528G	5/28/2010	VILLAGE	CD'-CDARs Program		1,021,440.63		1,021,440.63	0.00	1,000,000	2.15%
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								2,119,229.80		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
050714	10/15/2014	UBS	FHR 2877 LA	31395HLH1	93,364.35		93,364.34	0.01	500,009	4.22%
100122	1/15/2015	UBS	FHLMC	3133F4MMO	750,000.00		750,000.00	0.00	750,000	2.00%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
101230A	7/27/2016	UBS	FHLMC	313461MA9	1,000,000.00		1,000,000.00	0.00	1,000,000	2.00%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	42,015.92		13,625.46	28,390.46	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	78,445.72		27,861.64	50,584.08	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	134,002.28		39,914.29	94,087.99	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	108,979.42		24,441.76	84,537.66	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	72,091.59		29,630.39	42,461.20	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	153,133.30		57,126.61	96,006.69	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	218,036.00		60,511.20	157,524.80	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	119,198.02		45,771.20	73,426.82	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	70,181.58		31,744.42	38,437.16	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	3,640.19		702.24	2,937.95	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERI	312904GT6C	6,645.69		1,551.23	5,094.46	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,808.24		563.70	3,244.54	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	4,286.66		670.26	3,616.40	52,000	7.00%
110119	12/21/2015	UBS	FNMA	3136FPJ57		500,000.00	500,000.00	0.00	500,000	1.61%

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2011	PURCH 2011	SOLD/ MATURE 2011	BV PRIN BAL 12/31/2011	PAR	YTM
110803B	9/28/2020	UBS	FNMA	3136FPLW5		712,000.00	0.00	712,000.00	712,000	1.00%
110916	9/16/2026	UBS	FHLB	31337FGD3		1,000,000.00	0.00	1,000,000.00	1,000,000	1.00%
110810	8/10/2026	UBS	FNMA	3136FRF24		1,000,000.00	0.00	1,000,000.00	1,000,000	1.00%
110719	7/19/2016	UBS	FNMA	3136FRYJ6		750,000.00	0.00	750,000.00	750,000	1.25%
110525	11/25/2019	UBS	FHLMC	3134G2FQO		500,000.00	0.00	500,000.00	500,000	1.09%
110526	11/26/2018	UBS	FHLB	313373R38		500,000.00	500,000.00	0.00	500,000	2.00%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9		1,000,000.00	0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4		500,000.00	0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	3,450.25		432.31	3,017.94	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	13,000.00		3,000.00	10,000.00	152,000	6.00%
031030C	10/15/2023	UBS	FHR 2687 DA	31394K5D2	33,359.28		33,359.44	-0.16	500,000	4.52%
031030D	10/25/2023	UBS	FNR 2003-115A	31393TW36	14,580.98		14,581.01	-0.03	300,000	4.50%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	1,772.38		754.81	1,017.57	46,221	6.45%
040130	1/25/2024	UBS	FNR 2004-2JA	31393U3X9	21,596.52		21,596.58	-0.06	300,000	4.55%
100721	7/21/2025	UBS	FHLMC	3134G1LG7	1,000,000.00		1,000,000.00	0.00	750,000	1.15%
030730D	8/25/2033	UBS	FNR 2003-74-KX	31393ECT4C	20,203.33		20,203.54	-0.21	500,000.00	3.90%
								7,370,385.27		
Money Mkt							0.00	0.00		
	TOTAL INVESTMENTS				41,467,058.94	19,816,574.10	19,941,017.94	41,342,615.10		
			Unamortized Premiums		989,698.40	135,764.54		1,125,462.94		
			Unamortized Discounts		(2,829,705.74)	-13,797.73		-2,843,503.47		
			Village Bank Checking		4,142,232.77	43,738,139.72	46,317,605.81	1,562,766.68		
			Money Market Accounts		648,545.56	6,001,175.21	4,000,000.00	2,649,720.77		
			Net Cash and Investments		44,417,829.93	69,677,855.84	70,258,623.75	43,837,062.02		

CASH BALANCES FOR PERIOD ENDING November 30, 2011

Major City Funds



**Significant Change in Water Fund: Internal Loan for Municipal Center - $1M

CC Regular Session **4. 3.**

Meeting Date: 12/13/2011

By: Jo Thieling, Administrative Services

Information

Title:

Approve the Following Council Meeting Minutes:
1) City Council - regular - October 11, 2011
2) City Council - regular - October 25, 2011
3) City Council - regular - November 7, 2011
4) City Council - work session - November 7, 2011
5) City Council - work session - November 15, 2011
6) City Council - regular - November 22, 2011

Council Action:

Approve the meeting minutes as listed.

Attachments

10/11/11 CC Regular
10/25/11 CC Regular
11/07/11 Regular
11/07/11 CC Work Session
11/15/11 CC Work Session
11/22/11 CC Regular

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:58 AM

Form Started By: Jo Thieling Started On: 12/02/2011 02:20 PM

Final Approval Date: 12/08/2011

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, October 11, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
Senior Planner Timothy Gladhill
City Engineer Tim Himmer
City Attorney William Goodrich
Economic Development/Marketing Manager Aaron Backman
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., and led in the Pledge of Allegiance.

2. PRESENTATION

Don Kjonass, President of Stepping Stone Emergency Housing, reported the statistics of homelessness in Anoka County and described the services of Stepping Stones Emergency Housing, and the organizations they work closely with.

Mayor Ramsey read a resolution proclaiming November Homelessness Awareness Month.

3. CITIZEN INPUT

Jim Bendtsen, 14131 Junkite Street NW, asked a series of questions regarding the bus service. He questioned how much the City is spending on bus subsidies, how many riders there are, the cost per rider, and how many months this is being subsidized.

Public Works Director Olson answered the City spends about $52,000/month and there is about a $10,500 return from Met Council. He stated there are about 4,800 to 6,000 riders per month and the bus has been in operation since January of 2007. The City received a federal grant for the first three years to operate that service.

Mr. Bendtsen inquired where the bus runs.

Public Works Director Olson answered from the 5th Street garage downtown Minneapolis to the Ramsey Municipal Center.

Mr. Bendtsen asked why other places are not subsidized. He said there are citizens that would like to go other places and asked how the Council justifies bus rides.

Mayor Ramsey stated the intent of the bus operation was to gain some ridership to gain a Northstar rail stop. The grant has been expended, and the City had to pick up the cost to keep its ridership. He noted that without taking that action there may not have been a stop in Ramsey.

Mr. Bendtsen asked if the money is coming from the Environmental Trust Fund.

Mayor Ramsey clarified it is coming from the Landfill Trust Fund.

Mr. Bendtsen stated it seemed like a lot of money and asked what the circumstances are for the parking ramp expansion.

Mayor Ramsey stated some spaces are allocated for transit, some for adjacent uses, including the housing around the ramp and for city parking.

Public Works Director Olson said the parking ramp expansion grant was received and guarantees 200 stalls to be used for transit. The grant dictates a total of 350,000 stalls will be available for transit use.

Mr. Bendtsen inquired if the CMAQ grant was used for funding.

Public Works Director Olson confirmed it was. The CMAQ grant was for bus services operation, and part of the expansion of the parking facility to guarantee use for public transportation.

Mr. Bendtsen questioned how long the skyway would be to go from the ramp to the transit station.

Mayor Ramsey replied it would be long enough to connect the two. He said he is not sure of the cost at this point, but it will be borne among the funding partners. The City is putting in $4.75 million and getting $1.75 million back from the County for another project. He noted the City is basically spending $3 million for the train stop.

John Enstrom, 8702 - 181st Avenue NW, expressed concern with his land being abused with utilities and easements. He said he would like to bring up some points regarding power lines. Mr. Enstrom said the City wants to expand one power line from 80 feet to 150 feet. As a member of the Environmental Policy Board, he would like to save the environment. The trees that would be taken down are more than the City has planted in the last 20 years. He is concerned about trees being needlessly cut down, feeling that a tree 75 feet away and 10 feet tall will never reach the power line so it is ridiculous to cut it down. Mr. Enstrom was also concerned that herbicides are being used to kill the trees since they are carcinogens and found to cause cancer in people. He believes the intention is to get this area cleared out to 150 feet wide and when this line was put in 40 years ago, the landowners were told they would only claim 80. Mr. Enstrom noted that electricity hasn't changed in that time and asked why the width would be doubled now. He pointed out that if a developer comes in they have to replace any trees they take down but for this project, no trees are being replaced. He thinks the City should be working with the community to make it better instead of getting electric the cheapest way they can. There are alternatives to having cheaper electricity and wires.

Mayor Ramsey stated this would be discussed at public hearings for the utilities companies.

Councilmember Backous left the Chambers at 7:27 p.m.

Councilmember Strommen questioned if Mr. Enstrom was given a chance to opt out of herbicide.

Mr. Enstrom confirmed he has been asked and there are several companies that do this. He said he makes them sign a contract to not use herbicide.

City Administrator Ulrich advised staff could work with Mr. Enstrom on a draft resolution to the City requesting that utility companies minimize the damage they do when putting in utilities. They could address the EPB when they come into the community and work on the policy to meet standards.

Councilmember McGlone stated he has a concern with that option since this is a private matter between the property easement seller and the City.

Mayor Ramsey said all the Council can do is ask the utilities to not clear-cut.

Councilmember McGlone stated he has two properties that go on the same line as Mr. Enstrom. He noted the utilities company asked him if they could cut trees, but they could have done it anyway. He cautioned against directing staff and a Board to move ahead with this.

Mayor Ramsey stated staff would work on this matter.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve the following items on the Consent Agenda:

4.01 Receive August 2011 Financial Reports - General Fund and Enterprise Funds
4.02 Receive Cash & Investments for Period Ending September 30, 2011
4.03 Receive 2011 Building Activity Reports: March - August
4.04 Approve the Following Meeting Minutes:
1) City Council Work Session - 9/13/2011
2) City Council Regular - 9/13/2011
4.05 Consider amendment to Metropolitan Council Loan Agreement No 09-02
4.06 Adopt Resolution #11-10-180 Proclaiming November Homelessness Awareness Month
4.07 Adopt Resolution #11-10-181 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During Received During the Period of September 22, 2011 through October 5, 2011
4.08 Adopt Resolution #11-10-182 Calling for a Public Hearing by the City Council on Proposed Modifications to TIF Districts 1 & 2
4.09 Report from the Personnel Committee meeting held on September 27, 2011:
Case 1: Consider a Resolution to Select a 2012 Health Insurance Carrier (*Ratified the motion to confirm the recommendation of the Personnel Committee adopting resolution 11-10-183 to approve changing health insurance carriers to Blue Cross & Blue Shield of Minnesota through the LOGIS group, including changing life insurance carriers to Hartford Life Insurance).*
4.10 Report from the Finance Committee meeting held on September 27, 2011:
Case 1: Authorization of Resolution for Issuance of General Obligation Crossover Refunding Improvement Bonds *(Ratified the motion to Adopt Resolution # 11-10-184 Authorizing the Issuance of General Obligation Crossover Refunding Improvement Bonds and bring back actual sale of bonds to November 1, 2011 city council meeting.)*
Case 2: City Financial Dashboard-2nd Quarter *(No action needed.)*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, McGlone, Strommen and Tossey. Voting No: None. Absent: Councilmember Backous.

5. APPROVE AGENDA

City Administrator Ulrich stated there were no bids for Case #7.05, Consider Proposals for Snow Removal at the Parking Ramp and Municipal Campus. This item was removed from the agenda and will be brought back next year.

Motion by Councilmember Strommen, seconded by Councilmember Wise, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Wise, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Backous.

6. PUBLIC HEARING

6.01: Public Hearing and Levy of Special Assessments for the 2011 Street Maintenance Program

City Attorney Goodrich advised the assessments cannot be appealed to a District Court unless there is written notice of objection submitted to the Council prior to a public hearing.

Presentation

City Engineer Himmer reviewed the staff report.

Mayor Ramsey pointed out if there is an issue with the project, it will be resolved. A contractor will not be allowed to deviate from the specifications they originally bid on and if there are issues, the contractor would be required to make the repair.

City Engineer Himmer stated he received a call on Project #11-04 questioning whether the assessment was per unit. He clarified this is a building with several tenants and one assessment is being split. He suggested the Council consider this issue.

Councilmember Backous returned to the Chambers at 7:33 p.m.

Motion by Councilmember Elvig, seconded by Councilmember Backous to close the regular portion of the City Council meeting at 7:33 p.m. in order to conduct a public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None. Absent: None.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:33 p.m.

Citizen Input

Barb McKusick, 6801 - 157th Lane NW, asked whether this is the place to object to the workmanship.

City Attorney Goodrich stated staff will look into it. He explained the objections at this meeting would pertain to the amount of assessment. The Council can assess the property by the amount of the improvement portion for that property.

Ms. McKusick questioned if residents will be charged if more asphalt is put in.

City Engineer Himmer stated if the quantity increases, the City would need to pay but if the contractor is deficient in the work, the contractor will need to make the corrections. There would

be no additional costs to the homeowners. He explained if the Council adopts the assessment role, no further costs will be passed on to the residents.

Councilmember McGlone inquired how the contract was written and what the expectation is by the homeowners.

City Engineer Himmer answered it is a 1.5" overlay. The bids are by weight and the information is put into a spec sheet as quantities for each project and, from there, calculations are made.

Councilmember McGlone questioned if there is an issue in bidding things out, or if there is a language issue.

City Engineer Himmer responded the amount of inches could change because getting 100% uniformity is hard to do; the staff breaks out the quantities needed by specs.

Public Works Director Olson stated it has been done both ways; both by the square yard and by the ton. If it is done by ton and an area basis, you have to push to get the 1.5 inches. If it is done by square yard, there could be an overage. He said he does not think the spec is written incorrectly. It is an issue of inspection and making sure staff is out there during the work. Public Works Director Olson noted this will be discussed at the Public Works Committee meeting.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

The public hearing was closed at 7:41 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:41 p.m.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adopt Resolution #11-10-185 adopting Assessment for Improvement Project #11-01 (Sealcoat and crack fill of River's Bend 3rd and River's Bend 4th; Resolution #11-10-186 adopting Assessment for Improvement Project #11-02 (Sealcoat and crack fill of Riverside West, Ford rook Estates, Section 06 (Unplatted), Section 07 (Unplatted), Section 16 (Welcomes Road), Hall-Anderson Acres, Forest Hideaway); Resolution #11-10-187 adopting Assessment for Improvement Project #11-03 (Sealcoat and crack fill of Oakridge Estates, Section 17 (Unplatted), alpaca Estates 2nd, Alpaca Estates 3rd); Resolution #11-10-188 adopting assessment for Improvement Project #11-04 (Sealcoat and crack fill of MSA Streets – Xkimo Street); Resolution #11-10-189 adopting Assessment for Improvement Project #11-05 (Bituminous Overlay of Section 15 Unplatted); and Resolution #11-10-190 adopting Assessment for Improvement Project #11-06 (Bituminous Overlay of Oak Run, Stanhope River Hills, Oak ridge Estates).

Further discussion: Councilmember Elvig questioned whether the City has used this contractor before. City Engineer Himmer answered the contractor has done many projects in the past without issues. Mayor Ramsey reiterated if there are issues, they will be taken care of.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

6.02: Public Hearing and Levy of special Assessments for City Improvement Project #09-25; Dysprosium Street Improvements

City Attorney Goodrich advised the assessments cannot be appealed to a District Court unless there is written notice of objection submitted to the Council prior to a public hearing.

Presentation

City Engineer Himmer reviewed the staff report. He noted there have been issues with the utilities, which are being cleared up.

Motion by Councilmember Tossey, seconded by Councilmember Wise to close the regular portion of the City Council meeting at 7:46 p.m. in order to conduct a public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Elvig, Backous, McGlone, and Strommen. Voting No: None.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:46 p.m.

Citizen Input

LeRoy Stromenger, 5337 - 142nd Lane NW, expressed concern with being assessed for the sidewalks and with speeding on his street.

Mayor Ramsey replied he is not being assessed for the sidewalks, but for the asphalt and lighting. He added he has received phone calls because police stopped people in the construction zone where Mr. Stromenger lives. The project was supposed to be done without closing the road; however, it needed to be closed for safety.

Jeff Calgart, 14404 Dysprosium Street NW, commented the sidewalks should be put in right and is starting to chip in front of his house. He said 40-foot trees were removed from his property, as well as neighbors' trees. He questioned what happened to the wood from the trees and whether the roots would be removed before the project is finished. He mentioned he would need to make payments.

City Engineer Himmer responded if the item is adopted tonight, it will go to the County on November 15. The County will handle the billing and the assessment will become part of the property tax. He noted that some concrete work must be finished, and if the driveway needs to be addressed, it will be assessed. The tree roots will be removed and boulevard trees will be added. City Engineer Himmer offered to look at the places where trees were removed. He explained the driveway had to be cut back in order to attain adequate slope and drainage.

Mr. Stromenger questioned why the citizens are being charged 4.25% interest.

City Attorney Goodrich explained the City is bonding for project and this is the cost of administrative services plus the interest cost the City must pay.

Mr. Casey, 14200 Dysprosium Street NW, inquired whether the tree roots would be removed from everyone's property. He asked whether grass or sod would be laid and how long that will take. He commented he is pouring concrete for his driveway in the next week and he was concerned it could be an issue.

City Engineer Himmer replied all the roots that are left behind will be removed and grass or sod will be laid. He indicated the topsoil will take until Thursday, and on Friday, staff will start staking for the boulevard trees. The trees will be put in early next week, with grass and sod following in the next couple of days. The entire project should be about two weeks. He noted the driveway concrete would not be an issue.

Motion by Councilmember Tossey, seconded by Councilmember Wise to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Backous, Elvig, McGlone, and Strommen.

The public hearing was closed at 7:59 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 8:00 p.m.

Councilmember Elvig commented he had been through this type of work last year and could empathize with the frustrations. One of the biggest concerns here is the speed on the road. He noted one of the issues is the kids in the road because there is nowhere else to play, which is why sidewalks were added. He encouraged residents to bring issues up to staff because they are prepared to handle it.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to adopt Resolution #11-10-191 levying assessments for Improvement Projects #09-25; Dysprosium Street Improvements.

Motion carried. Voting Yes: Mayor Ramsey, Councilmember Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

6.03: Public Hearing and Levy of Special Assessments for city Improvement Project #10-25; Chameleon Street Improvements

City Attorney Goodrich advised the assessments cannot be appealed to a District Court unless there is written notice of objection submitted to the Council prior to a public hearing.

Presentation

City Engineer Himmer reviewed the staff report. He noted that the project has not been worked on in about two weeks while Century Link was taking care of its utilities.

Public Hearing

Mayor Ramsey called the public hearing to order at 8:08 p.m.

Citizen Input

Gordon Martin, 17971 St. Andrews Street NW, stated the Class 5 did not make the specs. The road was widened, and there is a 6-inch to 12-inch drop from the asphalt to the ditch. He said his ditch is 2-3 feet now and the road doesn't match the culvert so there will be a lot excess dirt going into the project.

City Engineer Himmer confirmed that about 4 inches of Class 5 needs to be added. He was told by the contractor that it would take a good day to reshape the area, get the topsoil in and seed down, and it would be paved within the day as well.

Mr. Martin stated he was in this business and noted more sand will need to be put in. He commented there will not be a 3 to 1 slope so he can mow the lawn.

City Engineer Himmer explained there are two 14-foot lanes on this road. The pavement itself will act as the shoulder. There will be a foot on each side to act as the shoulder. He offered to look at the project to be sure it is done correctly.

Mayor Ramsey noted this project is warranted so if it is not right, the contractor will repair it. He added the project would have been done by now if Century Link would take care of the cables in the ditches.

Motion by Councilmember Backous, seconded by Councilmember Elvig, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

The public hearing was closed at 8:18 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 8:18 p.m.

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to adopt Resolution #11-10-192 levying assessments for Improvement Projects #10-25; Chameleon Street Improvements.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, McGlone, and Wise. Voting No: None.

6.04: Public Hearing and Levy of Special Assessments for City improvement Project #08-34; Bituminous Paving of 151st and 152nd Avenues, and Fluorine Street

City Attorney Goodrich advised the assessments cannot be appealed to a District Court unless there is written notice of objection submitted to the Council prior to a public hearing.

Presentation

City Engineer Himmer reviewed the staff report. He noted the project is complete, though there are warranty issues with the turf. Residents have called with concerns but he did not receive any notifications of objection to the assessment.

Motion by Councilmember Backous, seconded by Councilmember Elvig to close the regular portion of the City Council meeting at 8:23 p.m. in order to conduct a public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

Public Hearing

Mayor Ramsey called the public hearing to order at 8:23 p.m.

Bob Hartman, 5475 - 154th Avenue NW, said he has let the watering of his yard go until the contractor has completed his work. He noted the ruts are still there from the equipment.

Mayor Ramsey stated he has been to the property and seen that the work is not done right. He advised the staff will make sure it is done right.

City Engineer Himmer pointed out the contractor is responsible to water the lawns for 30 days. The contractor spoke to most homeowners and explained what he could do. The contractor is watering and it is well past 30 days.

Elmer Kemper, 5420 - 151st Avenue NW, commented the topsoil and dirt put down on the properties does not grow grass. He said he had dirt and sand trucked in and his lawn was looking

nice but now it is wrecked. He said whatever was brought in was rock, glass, and gravel. Good sod was removed and there is nothing in its place now.

Mayor Ramsey indicated staff will take action and get the properties repaired.

Johnny Eward, 5414 - 151st Avenue NW, commented the speed limit is too high in the area. There are kids on rollerblades, people walking and the cars go too fast.

City Attorney Goodrich advised if the speed limit is not posted, it is 30 mph. This is a State Statute.

Mayor Ramsey explained in order to change the speed limit, a speed study and traffic study must be conducted. There must be a formal request to begin this process.

Motion by Councilmember Wise, seconded by Councilmember Tossey to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Tossey, Backous, Elvig, Jeffrey, and McGlone. Voting No: None.

The public hearing was closed at 8:35 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 8:35 p.m.

Councilmember Strommen stated she is getting a general impression people are unhappy with the work that has been done.

Public Works Director Olson explained this work was done before the new topsoil specification was put into effect.

City Engineer Himmer noted the Dysprosium Street projects were done after the new topsoil specifications were put into effect.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to adopt Resolution #11-10-193 levying assessments for Improvement Projects #08-34; Bituminous Paving of 151st and 152nd Avenues, and Fluorine Street.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

6.05: Public Hearing and Levy of Special Assessments for city Improvement Project #10-07; Alpine Drive/Roanoke Street Improvements

City Attorney Goodrich advised the assessments cannot be appealed to a District Court unless there is written notice of objection submitted to the Council prior to a public hearing.

Presentation

City Engineer Himmer reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to close the regular portion of the City Council meeting at 8:40 p.m. in order to conduct a public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

Public Hearing

Mayor Ramsey closed the regular portion of the City Council meeting at 8:40 p.m. in order to conduct a public hearing.

Citizen Input

There was none.

The public hearing was closed at 8:41 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 8:41 p.m.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #11-10-194 levying assessments for Improvement Projects #10-07; Alpine Drive/Roanoke Street Improvements.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

7. COUNCIL BUSINESS

7.01: Approve Memorial Site Easement Agreement – Ramsey Rotary and the City of Ramsey

City Attorney Goodrich reviewed the staff report.

Councilmember McGlone indicated he would oppose the item. He stated this opens the door to issues in the future and the idea is to sell bricks to memorialize. He asked if a precedent is being set, noting some members of the public may not want to see that brick. He said since the City cannot stop people from buying public property, he would oppose the motion.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the Memorial Site Easement Agreement between the Ramsey Rotary and the City of Ramsey and authorize the Mayor and City Administrator to sign such Agreement.

Further discussion: Mayor Ramsey asked if there is a mechanism where there could be a choice to not sell a brick to someone. City Attorney Goodrich replied the Rotary would have that discretion and screening inappropriate messages. Councilmember Tossey said he was opposed in the previous meeting because he had wanted to see something aimed more at a group. However, since he has been assured that will be the case, he will vote to support the motion.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, Strommen, Tossey, and Wise. Voting No: Councilmember McGlone.

7.02: Adopt Ordinance to Assign Board of Adjustment and Appeals Duties to the Planning Commission

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember Strommen, seconded by Councilmember Wise, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance #11-13 assigning Board of Appeals and Adjustment duties to the Planning Commission.

Roll Call Vote:

Councilmember Elvig	aye
Councilmember McGlone	aye
Councilmember Tossey	aye
Councilmember Strommen	aye
Councilmember Wise	aye
Councilmember Backous	aye
Mayor Ramsey	aye

Motion carried.

7.03: Adopt Ordinance to Amend City Code Section 117-117 E1 Employment District) and Section 117-116 (2 Employment District)

Senior Planner Gladhill reviewed the staff report.

Councilmember McGlone stated that is has been discovered in marketing this property that certain new users find compressed natural gas so objectionable that they cannot relocate in this property. He asked if staff is considering changes in zoning.

Senior Planner Gladhill stated this is not the case in this instance because there is a fire code for protection. He explained this is more of a standard fueling station and precautions are taken so nothing will prevent other users from locating in this facility.

Councilmember McGlone explained he wanted to protect those who own property around this area. He said he has been a strong advocate for requiring a business to fit within the existing zoning, or relocate where the zoning fits better.

Councilmember Elvig pointed out Anoka County has been notified as well as residents within 300 feet.

City Attorney Goodrich clarified if the property is less than 5 acres, those within 350 feet must be notified.

Senior Planner Gladhill indicated when the use for vehicle sales was approved, all proper parties were notified. This case is adding a use, and not changing one.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to waive the City's Charter requirement to read the ordinance aloud and to adopt Ordinance #11-14 to amend Section 117-117 (E1 Employment District) and Section 117-116 (E2 Employment District).

Roll Call Vote:

Councilmember Wise	aye
Councilmember Backous	aye
Councilmember Elvig	aye
Councilmember Tossey	aye
Councilmember McGlone	nay
Councilmember Strommen	aye
Mayor Ramsey	aye

Motion carried.

7.04: Proposed Lease & Fire Suppression system for City-Owned Property at 6701 Hwy 10

Economic Development/Marketing Manager Backman reviewed the staff report.

Councilmember McGlone stated he opposed this in a previous discussion. He listed his reasons as follows: 1) the proposal is to use EDA funds and a tax-exempt property has nothing to do with economic development; and, 2) As of today, this is a property that is slated for demolition in the future. He believed there were a whole host of uses that could move in without fire suppression

and whether the church moved in the last six years is irrelevant as they could move tomorrow. He emphasized he has no issues with this being a church.

Councilmember Wise spoke to Councilmember McGlone issue regarding the EDA funds. He challenged that this relates to the community's vitality. He did not think the building would be demolished soon, and any upgrades to Highway 10 were a long way off. He said he would vote against any RALF properties in the future, as the State has "pulled the rug" out from under them. He noted that the marketability of this property after the church moves out having had the fire suppression opens it up to a lot more uses.

Councilmember Strommen agreed with Councilmember Wise, noting this building has been vacant for a number of years and the proposed use is good balance of maintaining policy on Highway 10 properties. This is an incubator for the church to get off the ground.

Motion by Councilmember Strommen, seconded by Councilmember Backous, to approve the proposed fire suppression system needed for the City-owned property at 6701 Highway. 10 because this investment in a sprinkler system would permit the leasing of 4,820 sq. ft. of the west office space in the building to Northern Light Church; to approve the four-year lease, contingent upon the sign-off by the Metropolitan Council, to Northern Light that amortizes the approximately $90,000 costs of the fire safety and water main extension project and with the Minnesota Annual Conference of the United Methodist Church guaranteeing the performance of the lease; and, to approve the use of the EDA Fund to front the costs of the fire suppression system and watermain extension, that an Interfund loan be established with a 2.0% annual interest rate, and that the EDA Fund be repaid with the proceeds of the lease revenue with the first year's interest being applied to the remaining three years.

Further discussion: Councilmember Tossey stated he would oppose the motion but wished the church well in the community. He indicated he cannot justify the use of $90,000 of taxpayers' money on a property the City wants to get rid of. Councilmember Backous pointed out the money would be recouped if it was guaranteed and that was the tipping point for him. Mayor Ramsey stated he has issues with this and will be opposing the motion for some of the same reasons as Councilmembers Tossey and McGlone mentioned. He said he does see some benefit to the church coming and thinks it will do well in the community. Mayor Ramsey welcomed the church into the community.

Motion carried. Voting Yes: Councilmembers Strommen, Backous, Elvig, and Wise. Voting No: Mayor Ramsey, Councilmembers McGlone and Tossey.

~~7.05: Consider Proposals for Snow Removal at the Parking Ramp and Municipal Campus~~

City Administrator Ulrich noted there were no bids so this will be discussed at the next regular meeting.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich noted the following items:

ACRRA approved the contracts for the Rail Station Master Plan along with the Met Council. This item will move forward.

There is a food and clothing drive by the Police Explorers until November 18. Items can be brought to the Police Department lobby.

There is an open house Friday, October 15, at Fire Station #1. Free lunch is offered as well as tours of fire trucks.

Public Works Director Olson noted pavement will be laid on Armstrong and Bunker Boulevards in about two weeks. Two weeks after that, the signals will be erected. He also noted there will be some activities on Bunker Lake Boulevard east of Sunfish Lake Boulevard. The County is performing initial work, which will not require full road closure; however, there will be minor delays and lane closures.

Mayor Ramsey announced the next monthly Mayors Town Hall meeting is on the 20th of October at 7:00 a.m. in the Alexander Room. Coffee and cookies will be offered.

9. ADJOURNMENT

Councilmember Backous stepped out of the Chambers at 9:10 p.m.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:10 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, October 25, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
Senior Planner Timothy Gladhill
Environmental Coordinator Chris Anderson
Human Resources Representative Colleen Lasher
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Alec, an Elk River High School Student. Alec introduced himself and indicated he was in attendance as part of a government class.

2. PRESENTATION

2.01: Happy Days: Appreciation

City Administrator Ulrich and Mayor Ramey extended the City's appreciation to all who contributed to making the 2011 City of Ramsey Happy Days a huge success including Happy Days Committee members, City Council Members, City staff members, the Ramsey Foundation, and sponsors.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Wise, to approve the following items on the Consent Agenda:

4:01 Receive September 2011 Building Activity Report

4:02 Note the following Commission and Board Meeting Minutes:
1) Economic Development Authority meeting minutes dated August 25, 2011
2) Joint Planning Commission and Environmental Policy Board meeting minutes dated September 8, 2011
3) Board of Adjustment meeting minutes dated September 8, 2011
4) Planning Commission meeting minutes dated September 8, 2011
5) Environmental Policy Board meeting minutes dated September 8, 2011

4:03 Approve Response to City of Anoka Comprehensive Plan Amendment

4:04 Consider Guard Rail Enhancements for the Parking Ramp

4:05 Adopt Resolution #11-10-195 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing received during the Period of October 6, 2011 through October 18, 2011

4:06 Adopt Resolution #11-10-196 Abating Special Assessments for Property ID 35-32-25-31-0018 (Keith Keifer)

4:07 Adopt Resolution #11-10-197 Authorizing the City of Ramsey to Participate in the Multi-Jurisdictional Anoka County Hazard Mitigation Plan

4:08 Adopt Resolution #11-10-198 Authorizing Partial Payment to North Valley, Inc. for Div. B (11-05 through 11-06) 2011 Street Maintenance Program

4:09 Adopt Resolution #11-10-199 Authorizing Partial Payment to Sandstrom Land Management LLC for IP 09-24 COR Wetland Mitigation

4:10 Adopt Resolution #11-10-200 Authorizing Final Payment to Asphalt Surface Technologies Corporation for (IP 11-10 through 11-04) 2011 Street Maintenance Program

4:11 Adopt Resolution #11-10-201 Authorizing Final Payment to North Valley, Inc. for Division B of the 2010 Pavement Maintenance Program

4:12 Adopt Resolution #11-10-202 Authorizing Final Payment to Great Northern Landscapes, Inc. for Contract B IP 10-23 East Meandering Commons Park

4:13 Adopt Resolution #11-10-203 Authorizing Final Payment to Omann Brothers for Trail Paving Project 10-23 East Meandering Commons Park

4:14 Adopt Resolution #11-10-204 Authorizing Final Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements

4:15 Adopt Resolution #11-10-205 Authorizing Final Payment to Omann Brothers Paving, Inc. for IP 11-22 Rhinestone Commons Parking Lot

4:16 Adopt Resolution #11-10-206 Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong and Bunker Lake Boulevard Intersection Signalization

4:17 Adopt Resolution #11-10-207 Authorizing Partial Payment to Omann Brothers Paving, Inc., for IP 10-25 Chameleon Street Paving

4:18 Adopt Resolution #11-10-208 Authorizing Partial Payment to County Line Excavating for IP 09-25 Dysprosium Street Improvements

4:19 Adopt Resolution #11-10-209 Authorizing Final Payment to Connexus Energy for Electrical Improvements Related to City Improvement Project #10-23, East Meandering Commons Park

4:20 Adopt Resolution #11-10-210 Adopting the Revised Final Assessment Roll for City Improvement Project #11-03, 2011 Street Maintenance Program

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Backous, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Wise, McGlone, Strommen, and Tossey. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Request for an Interim Use Permit to Allow for the Operation of a Church in the H-1 Highway 10 Business District on the Property Located at 6701 Highway 10 NW; Case of Northern Light Church

Environmental Coordinator Anderson reviewed the staff report and presented the Planning Commission's recommendation for approval coinciding with the lease term.

Motion by Councilmember Wise, seconded by Councilmember Backous, to adopt Resolution #11-10-211 adopting Findings of Fact #0893 relating to Northern Light Church's request for an Interim Use Permit to allow for a church operation in the H-1 Highway 10 Business District and to adopt Resolution #11-10-212 Approving the Request for an Interim Use Permit and Declaring the Terms as Proposed.

Further discussion: Mayor Ramsey stated he had voted against this request initially; however, the City Council has affirmed its support so he will vote in support of the motion. Councilmember McGlone stated he had voted against this initially because he does not think Ramsey's residents would support this request and he intends to vote against the motion. Councilmember Tossey stated he had voted against this request initially because it did not make financial sense but this action relates to the Interim Use Permit so he would vote to support the motion.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, Strommen, and Tossey. Voting No: Councilmember McGlone.

7.02: Approve Joint Fire Services Study Group

City Administrator Ulrich reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution #11-10-213 Establishing a Joint Fire Services Study Group and appointing Councilmember Sarah Strommen.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, Strommen, and Wise. Voting No: None.

7.03: Discuss Mayor's Recommendations of Desirable Changes and Improvements

Motion by Mayor Ramsey, seconded by Councilmember Elvig, to table discussion of Mayor's recommendations of desirable changes and improvements to a future date.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7.04: Discussion Regarding 2012 Union Contract Negotiations (Discussion Closed to the Public)

Deputy City Administrator Nelson indicated staff will be updating the City Council on union negotiations and requesting direction.

City Attorney Goodrich advised the meeting can move into closed session to discuss contract negotiations under Minnesota Statutes 13D.03 and 13D.01 Subdivision 3.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to move to closed session.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

The City Council meeting moved into a closed session at 7:16 p.m.

The City Council meeting was opened back up to the public at 7:43 p.m.

Mayor Ramsey noted the City Council had discussed union negotiations and provided direction.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:45 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Monday, November 7, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Elvig Councilmember Colin McGlone Councilmember Sarah Strommen Councilmember Jason Tossey
Members Absent:	Councilmember Jeffrey Wise
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Public Works Director Brian Olson Senior Planner Timothy Gladhill Police Chief James Way Finance Director Diana Lund City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., and led in the Pledge of Allegiance.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to approve the following items on the Consent Agenda, as amended, removing Item 4:05 and considering Item 4:08 as Item 7:03 under Council Business:

4:01 Approve of Institution Community Work Crew Contract for 2012

4:02 Approve the following Council Meeting Minutes:

1) City Council Work Session – August 30, 2011
2) City Council Work Session – September 6, 2011
3) City Council Special – September 6, 2011
4) City Council Work Session – September 27, 2011
5) City Council Special – September 27, 2011
6) City Council Regular – September 27, 2011
7) City Council Work Session – October 18, 2011
8) City Council Work Session – October 25, 2011

4:03 Approve License Applications:

Transient Merchant License

Abundant Life Ministries to sell Christmas Trees

Special Events Permit

City of Ramsey HRA for larger signage than allowed by Code
November 11 VA Grand Opening and November 16 Rail Event

Motor Vehicle

A Plus Auto Sales, Inc., 7751 Highway #10 #5, Ramsey, MN 55303

4.04 Approve Request to Declare Surplus Property, 1998 Ford F150 Vehicle #555 and authorize sale/auction of same

~~4.05 Introduce Ordinance for 2012 Schedule of Rates, Fees and Charges and Call for a Public Hearing~~

4.06 Adopt Resolution #11-11-214 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of October 19, 2011 through November 2, 2011

4.07 Adopt Resolution #11-11-215 Accepting the State of Minnesota Agency Agreement No. 99948 with the Department of Transportation for Projects Involving the Delegated Contract Process for Receiving Federal Transportation Funding (Consider MnDOT Agreement related to Federal Participation for Transportation Related Projects)

~~4.08 Adopt Resolution Requesting Certain Practices of All Utilities Doing Business in the City of Ramsey~~

4.09 Report from Finance Committee of October 25, 2011:

1) Award Contract for Professional Audit Services – *Ratify the recommendation of the Finance Committee to enter into five-year contract with MMKR for the City's auditing service at the not-to-exceed amount prices quoted within their proposal.*
2) Adopt Resolution #11-11-216 Restricting and/or Committing Revenue Sources in Special Revenue Funds and Adopt Resolution #11-11-217 Amending the Fund Balance Policy in Regard to the Implementation of Governmental Accounting Standards Board (GASB) Statement 54 – *Ratify the recommendation of the Finance Committee to Adopt Resolution #11-11-218 Restricting and/or Committing Revenue Sources in Special Revenue Funds; and, Adopt Resolution #11-11-219 Amending the Fund Balance Policy in Regard to the Implementation of Governmental Accounting Standards Board (GASB) Statement 54.*
3) Report on Fiscal Disparities – *Informational only.*
4) Credit Card Update – *Informational only.*

4:10 Report from Public Works Committee of November 7, 2011:

1) Consider Vacation of Right-of-Way at 14241 Fluorine Street NW – *Ratify the recommendation of the Public Works Committee to undertake a formal right-of-way vacation process and schedule a public hearing with the City initiating and paying the required fees/escrows.*
2) Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower #2 – *Ratify the recommendation of the Public Works Committee to postpone consideration of the request by Metro Area Repeater Association to install Skywarn facilities on Water Tower #2 to allow time for MARA to provide the names of other municipalities that have allowed this type of equipment on its water towers, costs that would be involved, and agreeing to cover all costs for installation, inspection, and maintenance.*
3) Contracted Street Sweeping – *Ratify the recommendation of the Public Works Committee to approve Option 3, authorize staff to seek RFPs for 2012 spring street sweeping, and include an add alternate for disposal of road debris.*
4) Sanitary Sewer Maintenance Policy – *Ratify the recommendation of the Public Works Committee to authorize staff to formalize the Sanitary Sewer Maintenance Policy.*
5) Consider Change Order for City Improvement Project #11-09; Alpine Drive Overlay – *Ratify the recommendation of the Public Works Committee to approve a change order for Improvement Project #11-09, Alpine Drive Overlay, for subgrade preparation in the amount of $12,000.*
6) Consider Guard Rail Enhancements for the Parking Ramp – *Considered by the City Council on October 25, 2011*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

5. APPROVE AGENDA

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Introduce Ordinance Amending City Code Section 54-96 through 102 Titled Recreational Vehicles

Police Chief Way reviewed the staff report.

The Council discussed the proposed amendment and agreed to prohibit studded vehicles.

City Attorney Goodrich recommended an amendment to Section 54-97.

Police Chief Way answered the Council's questions and indicated information is available on the City's website and a map will identify designated routes.

Motion by Mayor Ramsey seconded by Councilmember McGlone, to introduce the ordinance amending City Code Section 54-96 through 102 Titled Recreational Vehicles, amending Section 54-97 Definitions, to add a 4th paragraph indicating: Except as amended above, no other defined terms in Section 54-97 are affected by this amendment.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

7.02: Request for an Amended Conditional Use Permit for an Accessory Dwelling at 16101 Ramsey Boulevard NW; Case of Anthony Reed

Senior Planner Gladhill reviewed the staff report.

The Council discussed the request and asked questions of Senior Planner Gladhill.

Motion by Councilmember Tossey, seconded by Councilmember Elvig, to adopt the Resolution approving the findings of fact and adopt the Resolution approving the conditional use permit and request for stucco fence.

Further discussion: City Attorney Goodrich recommended the findings of fact and conditional use permit be acted on separately. Councilmembers Tossey and Elvig withdrew the motion on the floor.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution #11-11-220 approving Findings of Fact #0894 favorable to the applicant, Anthony Reed at 16101 Ramsey Boulevard NW.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, and Strommen. Voting No: None. Absent: Councilmember Wise.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution #11-11-221 approving the conditional use permit and request for stucco fence.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Tossey, Backous, McGlone, and Strommen. Voting No: None. Absent: Councilmember Wise.

7.03: Adopt Resolution #11-11-XXX Requesting Certain Practices of All Utilities Doing Business in the City of Ramsey

Councilmember McGlone stated his rationale for not supporting adoption of this resolution.

The Council discussed the resolution and support was expressed to protect Ramsey's residents, especially in the event of eminent domain, and to assure utility companies "play fair" with residents.

Motion by Councilmember Tossey, seconded by Councilmember Strommen, to adopt Resolution #11-11-222 Requesting Certain Practices of all Utilities Doing Business in the City of Ramsey.

Motion by Councilmember McGlone, seconded by Mayor Ramsey (for discussion purposes), to amend Resolution #11-11-222 to add language to address only City-owned property rather than private property.

Further discussion: The Council discussed that the intent of the resolution is to communicate City policy, which will protect residents and improve its working relationship with utility companies. Councilmember McGlone advocated amending the resolution so it only addressed City-owned property, stating again that private property dealings are not under the City's prevue.

Amendment failed. Voting Yes: Councilmember McGlone. Voting No: Mayor Ramsey, Councilmembers Elvig, Backous, Strommen, and Tossey. Absent: Councilmember Wise.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Strommen, Backous, and Elvig. Voting No: Councilmember McGlone. Absent: Councilmember Wise.

8. MAYOR, COUNCIL AND STAFF INPUT

Councilmembers and City Administrator Ulrich announced the upcoming school district election, meetings and events.

John Enstrom, 8702 – 181st Avenue NW, invited all to visit Veteran's Park on Veteran's Day and advised of his website.

9. ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Backous, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:44 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Monday, November 7, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Mayor Bob Ramsey Councilmember Randy Backous Councilmember David Elvig Councilmember Colin McGlone Councilmember Sarah Strommen Councilmember Jason Tossey
Member Absent:	Councilmember Jeffrey Wise
Also Present:	City Administrator Kurtis Ulrich Deputy City Administrator Heidi A. Nelson Public Works Director Brian Olson City Clerk Jo Thieling Finance Officer Diana Lund Police Chief James Way Fire Chief Dean Kapler Senior Planner Tim Gladhill

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:30 p.m.

APPROVE AGENDA

Mayor Ramsey indicated Case 2 would be heard prior to Case 1.

The agenda was approved as revised.

COUNCIL TOPICS FOR DISCUSSION

2) Consider Approval of Agreement with the Metropolitan Council to enter into the Transit Taxing District

City Administrator Ulrich and Public Works Director Olson presented the staff report.

Ed Byers, Metropolitan Council, stated they believe the Federal Highway Administration (FYWA) can be convinced that at least the same level of service will be provided that the FYWA had in mind when grant funding was provided for bus service and that it is a better commuter

service than being provided with the bus. Mr. Byers did not think that would be an issue and can be wrapped up very soon. On the Northstar fare issue, he explained the fares are set by the Metropolitan Council based on distance. Staff looked at the distance between the rail stations and recommended a $4.50 fare to the Metropolitan Council. However, concern was expressed about locking that fare into the agreement because the Metropolitan Council may be adjusting fares at some point in the future. Mr. Byers stated he believes the Metropolitan Council will approve a $4.50 fare. He welcomed Ramsey to attend a Metropolitan Council meeting to address their concerns with the fare. On the issue of additional bus service, their service development looked at the current potential for riders and found it does not justify providing additional bus service at this point. Mr. Byers stated they are dealing with cuts in State funding and the service development cannot justify adding bus service at this point. However, once the station is in place and if development continues there is great potential for expanding transit service in the area.

Mayor Ramsey indicated he has no issue with the fare. He asked whether Elk River and Big Lake are part of the Transit Taxing District (TTD).

Mr. Byers stated they are not because Sherburne County was part of the original agreement and pays a portion of the total Northstar operating expense.

Mayor Ramsey stated his reluctance to ask the citizens of Ramsey to pay dollars to the tune of $295,000 when it only cost $120,000 to operate the station. He stated he is adamant that Ramsey needs a bus or some additional service to offset that extra cost. Mayor Ramsey indicated he understands the benefits and economic development opportunities but only a certain number of residents will ride the train and it is important to be able to tell residents they are paying not just for Northstar but also for the bus. He noted the City has put a lot of dollars into developing The COR and assumed political risk to do so. Mayor Ramsey stated he hopes other governmental agencies will put some investment in Ramsey besides the train stop. He noted a bus already goes to the college so it would not be a great expansion for one bus route to come to The COR.

Mr. Byers stated he does not work with service planning and is unable to answer how the addition of a few miles affects the entire route. He explained that RTC funds support the system, equipment, and capital costs but do not directly pay for operations. Mr. Byers stated it is hoped to cover operating expense from revenues but system wide that does not occur.

Mayor Ramsey stated he understands that but surrounding cities that are part of the TTD are provided a level of service and Ramsey should be afforded those same types of service.

Councilmember Elvig noted there are several regional issues. He explained that part of the difficulty for Ramsey's riders is getting to the train or bus because they have to drive to Anoka, which takes 20-30 minutes due to traffic congestion. He pointed out that providing transit on this side of Anoka is the "dream," will generate more ridership, and takes congestion pressure off Anoka. Councilmember Elvig explained that some people riding buses versus the rail say they are concerned about the rail because they may get stuck downtown and not be able to get back. Also, some riders like to leave earlier than the bus route and some would like to return home later. He felt that providing service before and after would take the fear out of concerns with

timing. Councilmember Elvig stated this is a multi-modal opportunity and a lot of grants and studies have shown Ramsey is the right place and this is the right time. He noted this is why Ramsey has been successful in obtaining grants. He felt it would be a mistake to take away bus service and not provide service enhancements.

Mr. Byers stated he will ask service-planning staff to meet with businesses and people in the community about the ridership they could expect. He explained the study they completed indicates they will not see riders today so that is part of the issue. In addition, a bus to downtown when farther out is less attractive but there may be possibilities for local transit that their service development department should look at.

Councilmember Elvig indicated the City's bus riders have been generous with their time to come in as a group and discuss what does and does not work for them.

Mr. Byers stated he can commit to meeting several times over the next year to talk with riders about their concerns with the train and bus and options. He explained the guaranteed ride home program, a free service upon application that provides vouchers for taxi rides back home of $25 each quarter and can be combined. Mr. Byers stated this program does not get advertised enough and they will want to talk to current bus riders about that option. He noted they also hope to attract other riders, beyond bus riders, to grow ridership.

Councilmember Strommen stated part of what the City is investing in is Northstar and access to a transit system. She indicated she is a former bus commuter and agreed that flexibility is the key. Councilmember Strommen explained that she had to drive to Anoka, which took half of the time of getting downtown. Once downtown, however, you need to know the different bus routes to get to your destination. She felt lack of flexibility became a deterrent for people riding the train or the bus and it would lower rider's risk if there are more options and flexibility. In addition, it will also reach Metro Transit ridership goals faster.

Mr. Byers advised that throughout the entire system, they are not seeing a lot of weekend demand since the system was built as a Monday-Friday commuter line. However, they are hearing that customers want to get home during the middle of the day. Mr. Byers stated they are talking with BNSF about providing mid-day service even if it results in reducing weekend service. They currently run 72 trains a week on the Northstar line and are determining whether those trains are at the right time to serve as many as possible to build ridership. Mr. Byers stated NCDA has started a mid-day return trip on Friday for Northstar riders and maybe it should be better advertised.

Mayor Ramsey stated he thinks students will use the Northstar to the Ramsey station and then a bus to get to the college, if that option is offered. In addition, the Veterans Clinic will be opening this week so that traffic needs to be factored in. Mayor Ramsey stated he will be hesitant to enter into a TTD without some ancillary service being provided. He asked if the City can enter the TTD at one-half the tax rate and pay the rest when another service, like an MTC bus, is provided.

Mr. Byers indicated that is probably not an option with the agreement but he will bring that question back to his staff.

Councilmember Elvig stated he realizes the reluctance of Metro Transit to include fare language in the agreement but he would support inclusion of parameters that a distance fare should be close to Anoka's rate. He also supported inclusion of language about extended bus service.

Mayor Ramsey stated his reluctance to consider a "handshake" agreement.

Councilmember McGlone stated the City of Ramsey is everything that everyone has dreamed about for a train station, noting the building next to the parking ramp will have 300 transit-oriented residents. In addition, the VA clinic opens in a few days. Councilmember McGlone asked Mr. Byers to bring back the whole message about Ramsey, noting the City is not being unreasonable and he thinks the agreement language can be tweaked so all reap a better benefit.

Public Works Director Olson stated it has been discussed to work with bus users; however, there is a timeline issue because the Master Cooperation, Funding and Delegation Agreement needs to be approved so funds can be transferred. He noted that approval could be considered contingent on the Transit Taxing District Agreement.

Mayor Ramsey stated it is important to convey the fact that the City has made a large investment in The COR that will directly benefit Northstar.

City Administrator Ulrich asked if Metro Transit is open to a fixed amount in the agreement to allow Ramsey to study the feasibility of operating a pilot circulator bus. If that is an option, it would give the City an opportunity to survey businesses, colleges, and the VA to prove there is ridership and a need for expanded bus service.

Councilmember Elvig supported the suggestion by City Administrator Ulrich.

Mr. Byers stated he will bring that option back to the Metropolitan Council. He stated the message he received was that due to budget cuts, Metro Transit had to cut bus service in downtown Minneapolis and St. Paul in the heaviest ridership route and cannot afford to put service into areas that will not carry as many passengers. Mr. Byers advised that the budget forecast for next year also contains restrictions so he thinks Metro Transit will be resistant to starting new service in an untested area.

Mayor Ramsey pointed out that Minneapolis has other transportation opportunities such as light rail but Ramsey has no other options.

Councilmember Strommen agreed and noted the Metropolitan Council has made significant investment in rail and Ramsey wants that to be successful. She explained that feeder systems and flexibility are huge factors in that success and this is an investment in furthering the rail and making sure it is a success.

City Administrator Ulrich clarified Ramsey was not trying to take riders off the rail but to bring more riders to the rail.

Public Works Director Olson requested input on the draft letter in response to the FHWA letter.

Mayor Ramsey indicated he had no concern with the draft letter.

Councilmember Elvig suggested information be added that Ramsey has enhanced the station and area round the station to establish a multi modal transit hub and attract additional transit riders. He stated he expects more rail and bus service coming to Ramsey in the future.

Public Works Director Olson stated the letter focuses on lower air quality concerns with four buses no longer having to run and that the train already runs. He noted they are not asking about future ridership but changing over to rail.

Councilmember McGlone commented on the marketing aspect for people traveling downtown, noting that nothing beats Ramsey and the 47,000 cars a day that see the train.

Mayor Ramsey asked Mr. Byers if he is sure the Metropolitan Council will set Ramsey's rate between the rates of Anoka and Elk River. He stated he hopes Ramsey's rate is closer to Anoka's rate.

Councilmember Strommen requested a correction in the letter to refer to COR instead of CORE.

Mr. Byers stated this agreement is conditioned on the funding and the Metropolitan Council needs the funding agreements settled before the project needs funding, which will be January.

Public Works Director Olson stated this item will be scheduled for the December 13, 2011, Council meeting.

Mr. Byers explained this agreement has gone through Metropolitan Council consideration so, in principle, only minor modifications can be considered such as clarification it is a distance-based fare and Ramsey's fare will be set between the fares for Anoka and Elk River. He stated if large-scale changes are made or additional bus service language included, the agreement would have to go back to the Metropolitan Council.

Mayor Ramsey stated it may be worth the effort for the Council to meet with Ramsey's Metropolitan Council representative and those involved in that decision. He stated it will be tough for him to support the agreement and have Ramsey's residents pay $300,000 more to have the train stop at a station. He estimated that only 400-500 Ramsey residents will ride the train.

Councilmember Tossey agreed and estimated, optimistically, that 1.5% of the City's population may use the train. Therefore, it is important to get the same service as other communities when entering into the TTD.

City Administrator Ulrich stated staff will schedule a meeting with Metropolitan Council representative Mr. Reynoso and Metro Transit staff. He noted if the Transit Taxing District Agreement needs additional Metropolitan Council approval, the City Council will need to reach a final agreement prior to presentation in December.

1) 2012 Schedule of Rates, Fees & Charges

Finance Officer Lund and City Clerk Thieling reviewed the staff report and presented the City's current schedule of rates, fees, and charges.

City Clerk Thieling advised staff surveyed other cities in how they license massage parlors and found the majority charge $200 plus $50 per therapist. In this way, the City will know the number of businesses and that the therapists are State certified.

Mayor Ramsey stated he is not opposed to fees for services but would not support imposing a fee in an effort to count the number of business.

Councilmember McGlone asked who the designated certifier is. He noted the City charges for home occupation permits and it is his contention that government "jumps on the back" of the person playing by the rules. If the City does not have a designated certifier, he would not support that fee.

Councilmember Elvig indicated he likes the idea that it is a professional service provided by a trained therapist.

Mayor Ramsey stated he thinks the market will weed out nonprofessionals regardless of whether they pay for a City business license.

Councilmember Tossey stated he is uncomfortable with requiring a license fee just so City knows you are in business.

Council consensus was reached to remove massage parlor license.

City Clerk Thieling presented the license fee for second hand goods businesses, noting they deal in household items that could be stolen so the fee would cover staff time.

Councilmember McGlone noted the State does not license second hand goods dealers so he does not support regulating that type of business.

The Council concurred and consensus was reached to remove second hand goods business license.

Finance Officer Lund reviewed the rest of the rate schedule.

Mayor Ramsey referenced the fee for billable staff time for events or professional services and stated he thinks the 2.3 rate may be low because if staff is gone for a day the City cannot utilize that staff person and may have to pay overtime.

Councilmember McGlone asked if consideration of the rate schedule is time sensitive.

Finance Director Lund advised it needs to be adopted by the first of the year in order to charge the fees. He noted the majority of the rates are not changing and the utility rates that are changing will go out in April.

Councilmember McGlone stated his support to table further consideration because the Council had not yet discussed the costs to do business in Ramsey or seen the results of an open house with developers to help the City decide if its rates and fees are in line. He requested detail on how many fees for park dedication are being saved to go towards future capital improvement, if any. Rather than considering this item on tonight's Consent Agenda, Councilmember McGlone supported additional Council discussion on these issues including whether the City wants to take more parkland or park fee.

Councilmember Tossey agreed except for the fees required by State Statute that have to be followed. He noted that the Council met with the Planning Commission in May to discuss development issues and now it is November. Councilmember Tossey supported taking action to make Ramsey a friendly place to do business.

Mayor Ramsey stated staff has surveyed other cities relating fees and is basing its recommendation on those findings; however, the Council has not yet seen that information.

City Administrator Ulrich indicated that presentation of the survey results is scheduled for the November 22, 2011, meeting and that information is incorporated into this fee schedule. He stated this consideration can be delayed until December if the Council wants to first review development fees.

Mayor Ramsey noted the 2012 Rate Schedule ordinance is on the consent agenda for introduction.

City Clerk Thieling advised the Council can take longer than a month after introduction but if major changes are made the Council may want to reintroduce the ordinance.

Councilmember Strommen noted the 2012 fee schedule is already a product of staff based on information gleaned and asked whether the Council would have major changes to the fee schedule.

City Administrator Ulrich explained that to raise the Council's comfort level it could take time to look at development fees and staff's research with consideration to approve scheduled at the end of the year or beginning of next year.

Mayor Ramsey felt it was important to know what cities around Ramsey are doing and for Ramsey to be more builder friendly by considering development fees. He agreed with the need for staff's input and more discussion.

Councilmember Strommen commented on the need to assure enough time is scheduled so consideration is completed by the time the 2012 fee schedule needs to be acted on. She noted that some of the fees are not insignificant policy issues and some fees are based on costs.

Mayor Ramsey asked staff to provide a recommendation if that is the case.

Councilmember Strommen stated if it involves a policy issue, she wants to be sure the Council has enough time to complete that consideration.

Finance Officer Lund stated this item will be scheduled for the November 22, 2011, Work Session. She noted that SAC charges are State mandated and the majority of fees that will change are development or utility related.

Public Works Director Olson asked whether the water utility fee will be approved.

City Administrator Ulrich stated the issue is whether the City wants to fund a water treatment fund with water utility rates. To answer that question, the Council needs to know the ramification to fees and determine whether a water treatment plant is needed. If so, those costs can be backtracked into the water fees being charged.

Mayor Ramsey commented that actions have been taken by other government agencies that made this a regional issue, not just a Ramsey issue.

2) Consider Approval of Agreement with the Metropolitan Council to enter into the Transit Taxing District

This item was considered prior to Case 1.

3) Discussion of Space Needs Analysis for Fire Station #2

Fire Chief Kapler reviewed the staff report and space needs analysis, noting the estimate is $3.6 million for construction of a new one-story building. He asked whether the Council would like more information and if staff should enter negotiations for the property.

Councilmember McGlone stated he thought the previous discussion was that the cost would be $2.5 million. He asked whether another training area is needed, or a duplication of existing facilities. Councilmember McGlone stated he doubted Ramsey will ever have paid firefighters so a bunk area may not be necessary.

Mayor Ramsey concurred and indicated that BKV did the job it was hired for but the current station does not have some of these features so he questions why they are needed now. Mayor

Ramsey stated $3.6 million seems like a lot of money because he thought it was supposed to cost $2 million.

Councilmember Elvig stated he remembered a cost of $2.2 million. He commented on the need to think forward when considering a building and to anticipate fire station needs in the future. Councilmember Elvig felt there may be fire station drawings already in existence that may be more effective and accommodate the City's needs. He pointed out that architects like to set a budget they can comfortably build to so his concern is that this proposal may be over built. Rather, he suggested considering a building for today's needs that can be added onto without appearing "hodgepodge."

Councilmember Backous agreed with those concerns and that building for the future is wise but a phased approach may be better. He noted the issue tonight is a land swap and building design can be discussed later.

Mayor Ramsey indicated he was surprised the land was only worth $450,000 after the building was torn down and asked why the City would consider selling if only worth that much. He raised the option of adding onto the old police station to make a new fire station, noting the location lines up and has geothermal.

Fire Chief Kapler indicated the geothermal system is not working well.

Mayor Ramsey noted the old police station has space for training and beds and an apparatus bay could be added.

Councilmember Strommen stated she also has questions on the appraisal. She asked if the appropriate question for the Council to weigh in on tonight is whether to host discussion with the other landowner. She suggested a second topic would be the building plans for the fire station.

City Administrator Ulrich stated it appears the Council would like to see information on a "bare bones" fire station that costs $2.5 million with phases for the future. He indicated there are options with the old fire station that staff could bring back at the same time as well as the studies previously conducted.

Councilmember Strommen supported an honest needs assessment to assure the Council is making smart decisions. She asked what "bare bones" options would mean and indicated a preference to not set the decision solely on the price.

Councilmember Elvig reviewed the property size and past valuations. He stated the 14 acres may have been worth $12-14 million five years ago when considered for multifamily so he does not understand why the valuation today would be as low as $450,000. He asked if the City should wait to sell until the land values come up.

Fire Chief Kapler noted that per Council direction, staff was told this property would be used for business, not for multi-family. He agreed that an apartment use would drive up the property value.

Councilmember McGlone suggested the Council consider a phased and less costly project initially, constructing the first story so it can support a second story in the future. He indicated he had supported doing a space needs analysis because he thought the cost would be a net zero. If he had known the project cost would be $3.6 million, he would not have voted for the study.

FUTURE TOPICS FOR DISCUSSION

Noted.

MAYOR, COUNCIL AND STAFF INPUT

None.

ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Strommen, to adjourn the Work Session meeting.

The Work Session of the City Council was adjourned at 6:56 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 15, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
Senior Planner Tim Gladhill
City Engineer Tim Himmer

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 7:38 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) Update on Long Term Road Maintenance Initiative

Public Works Director Olson reviewed the staff report and requested the Public Works Committee provide direction.

Mayor Ramsey noted the first question under Frequently Asked Questions (FAQ), indicates the City will spend $90 million in 13 years on roads. He stated most of the City's roads were constructed in the 1970s and 1980s but it is not realistic to reconstruct all of them in 13 years. Mayor Ramsey suggested that number be quantified into something that is realistic.

Public Works Director Olson explained that question is indicating the roadwork that will be necessary but staff knows $90 million will not be spent in 13 years.

Mayor Ramsey asked if other funds will be part of the funding package, such as storm water utility funds, to offset some of the $90 million.

Public Works Director Olson indicated the City is currently in the information-gathering phase of the Communication Plan. He advised that it cost $750,000 per mile for a standard roadway and some features dramatically increase the cost such as sidewalks and road widths.

Mayor Ramsey stated he would like the numbers tightened so they are not arbitrary.

City Administrator Ulrich suggested subtracting the dollars that are not yet designated, such as MSA. He estimated the City has $50 million of unfunded road projects that needs to be constructed.

Mayor Ramsey suggested the information include the number of road miles it will fund.

Public Works Director Olson stated the City has 178 miles of road and 28 miles of MSA so there are 150 miles of road and if 100% assessed, it is all unfunded. He indicated staff can tighten up the number but he believed the information should be kept simple so the focus is the issue, not the money behind the issue. He asked under what period of time the Council wants the funding to be reflected. He stated it would be $90 million over the next 40 years and no funding is available for that work.

Mayor Ramsey felt that was not specific enough and residents will know that round number is not accurate.

Councilmember Backous noted the information includes the funding source and three options for funding but he thinks another option could be a combination of the three options the Council discussed.

Councilmember McGlone stated staff has already tightened up the number by clarifying it cost $750,000 per road mile.

Councilmember Strommen asked where will the funding come from for the options described. She noted that Option 1, Do Nothing, may be inferred to mean the City will do nothing to maintain the roads. However, the intent is that "Do Nothing" means to maintain the City's assessment policy. In addition, it may be confusing for a member of the public to figure the relative costs of the options because each is measured differently and over different periods of time. She believed providing apples-to-apples information in a table format may provide a better comparison. In addition, the comparison is based on a monthly cost; however, most people usually consider property taxes as an annual expense, not a monthly expense.

Public Works Director Olson stated staff has normalized the numbers so residents can look at the per month charge for a $150,000 or $450,000 valued home.

Councilmember Strommen suggested creating a table format with the average home value, assessment amount, monthly amount, and the time period so it is easier to compare. She explained she wants residents to understand how it affects them so they provide comment.

Chuck Tombarge, representing Himle-Horner, explained this information will be coupled with other materials in the Communication Plan.

Councilmember Tossey stated he does not like the comparison with the cost of a cup of coffee a day and recommended that verbiage not be used.

Public Works Director Olson stated that analysis can be removed but when staff did the initial analysis of other communities, they indicated that was a successful communication piece.

Mayor Ramsey agreed that analysis should be removed.

Councilmember Elvig noted, in that analysis, the City is trying to sell the point instead of just explaining the problem, being descriptive of the problem, and asking residents for their solutions.

Mayor Ramsey stated he supported an analysis of the City's other fees, for example the storm water utility, water utility fees, surface water treatment plant, and street light fee, which should be addressed early next year. He noted the survey indicated that 49% supported a franchise fee and proposed that rather than starting with $28/month/household, the City start with $14/month/household.

Councilmember McGlone stated at this point the overriding issue is how to be solvent.

Councilmember Wise felt that residents do not care about anything but to fix the road and do it cheaply.

Public Works Director Olson explained that information was included because if the Council was going to take political pressure for instituting a franchise fee, there should be a discernible benefit to the property. He noted a 50/50 assessment still costs a significant amount to the property owner and they will ask why they are paying a franchise fee. Or, the Council could consider pushing off some of the improvements as far as possible, start with a lower franchise fee, and spread it over roads with major evidence of deterioration. In that way, the City may be able to justify a higher franchise rate in the future.

Councilmember Backous stated the City needs to communicate the problem, quantity the facts, and find a solution. He supported the suggestion of starting with a lower franchise fee.

Councilmember Elvig agreed it is a good idea to start a cash flow and look at how it would be disbursed. He noted while the road construction is a $28/month/household problem, the Council could consider reducing it to $14/month/household and pursuing other funding and legislation but ultimately the City needs the resident's support.

Councilmember Wise did not support implying the City would be looking for outside funding because he believed it was a City problem. He suggested considering a tiered increase, maybe for six years, until the reconstruction program is fully financed. Then residents can adjust their household budget. In addition, the economy may be better in the future.

Councilmember Strommen stated the City needs to be careful about making the message too complicated or sending too many messages. She preferred the message define the problem, talk about options, and request input. Councilmember Strommen noted that at the decision point the City may be able to bring down the burden; however, she felt including that now makes it confusing. The message should be simple and stay on track.

Councilmember McGlone agreed, stating he likes the idea of under promising and over delivering. He suggested letting residents know this is the worst-case scenario, noting the Council will hear from residents who object.

Public Works Director Olson stated staff had suggested only three options in an effort to keep the message simple. Staff envisions giving presentations at key stakeholder meetings, the Rotary, EDA, Connexus, senior groups, and prominent businesses so staff wants to assure the issue is clear. He explained that at this point, staff is only gathering information and the FAQ, once refined, will be sent to QCTV.

Mayor Ramsey stated he thinks, in hindsight, the Council went down the wrong road because this process will cost enough to construct a quarter mile of road. He noted the Council probably has enough information from the survey to make a decision. Then a simple communication piece can be sent out on the problem and what the Council decided as a solution, starting with a $14/month/household franchise fee. Mayor Ramsey pointed out the Council has been discussing this issue for two and one-half years.

Councilmember Wise stated the Council has already started this process but maybe it should select one of the three options, set policy, and then provide information to the public. He estimated that 85% of the residents will have the same opinion in not being happy.

Councilmember Elvig agreed this issue can be "studied to death" but the issue is how to message it, present it to the public, the rate of fee, and to work the legislation option. He supported creating a Communication Plan addressing those elements and sending out a reasonable communication piece explaining the plan.

Mayor Ramsey noted it will cost more money to get a legislative district in place and if the franchise fee starts at $14/month/household it gives the City an opportunity. He noted that should the economy not improve, consideration can be given to not including sidewalks.

City Administrator Ulrich stated one value the community holds dear is property rights, which is reflected in Charter policy. He noted that if assessed, property owners have the right to petition against the project and even with a 50/50 split, the City does not have that 50% portion. City Administrator Ulrich stated the message could be to present the option of fixing streets, a low

assessment, and if the residents counter petition the City will move on to the next project. He suggested the Council consider how to eliminate the petition process.

Councilmember McGlone agreed the petition process is counterproductive, unfair to the rest of the residents, and sometimes petitioning residents no longer live on the road as it deteriorates.

Councilmember Tossey stated the Charter Commission has no desire to eliminate the counter petition option and neither does the Council. He did not feel that $28/month/household was feasible.

Mayor Ramsey stated if a Communication Plan is needed, it should include dates, milestones, etc. of when things will get done.

Public Works Director Olson noted the Communication Plan identifies project milestones and staff wants to be sure it reflects Council's comments.

City Administrator Ulrich indicated to get the issue on the table and residents to provide input, the sooner the Council makes a decision, the better. He felt that a $28/month/household franchise fee will raise the issue to a high level, be controversial, but get discussion started and a resolution within three to four months.

Councilmember Wise felt that "Do Nothing" was not an option, so there are only two available options.

Public Works Director Olson stated that option was discussed at last Work Session and if that option is selected, the City will either not rebuild roads or finance all road construction with 100% assessment.

Councilmember Wise stated his support to only offer two options, without the "Do Nothing" option.

Councilmember Backous noted this item has been included on the posted agenda for each meeting it is discussed yet no one is here to talk about it. He felt that bypassing citizen involvement would cause problems and the City needs to be ready to deal with the message that Connexus will send to residents.

Councilmember Strommen did not support bypassing citizen input because this is a good issue for residents to weigh in on and provide understanding of the tough decisions the Council has to make. She stated she has no objection to the Communication Plan and supports moving forward with the public process.

Councilmember McGlone stated the public pays taxes and has reasonable expectations on how the City will use those dollars. He noted that the Council is raising taxes whether through a franchise fee or tax increase because there is a need that has never been addressed before. Councilmember McGlone stated that as a resident, he would have no problem if the Council

charged him $28/month/household because then he would not have to worry about neighbors defeating a project through a petition.

Councilmember Wise asked if it will offend the public if the Council takes input and approves the franchise fee anyway.

Councilmember Elvig noted another option is through the budget process, to increase the levy by $1 million a year to fund roads. But, this relies on trust of the future Councils to continue that funding. He stated he thinks the Communication Plan is a good piece to the public to ask for their input.

Councilmember Tossey asked how much revenue would be generated by a $14/month/household franchise fee plus franchise fees toward businesses and retail.

Public Works Director Olson responded $5.29 million annually

Councilmember Tossey pointed out that a franchise fee would raise revenue even with stagnant growth. He noted there may be additional future revenue based on projected growth, as predicted by the Metropolitan Council over the next 15 years. If that occurs, the franchise fee could be lowered.

Councilmember Wise felt the franchise fee was the only way to fund road reconstruction because it includes all property including the City Hall, churches, etc.

Mayor Ramsey clarified he is not advocating considering a franchise fee without first talking to the public about it, but he does not want to belabor the point. He felt that $14/month/household was reasonable but noted street design like concrete curb and gutter and sidewalks cannot be determined until each project is considered.

Public Works Director Olson agreed each project will be different but there are standards on road width and sidewalks. He thanked the Council for its input and indicated staff will refine the Communication Plan, as discussed, and contact key stakeholders for presentation. Public Works Director Olson recapped Council's direction to consider a franchise fee of $14/month/household, to create a source to fully fund the issue without assessments.

Councilmember Elvig asked staff to e-mail the updated Communication Plan so members can quickly respond.

Councilmember Strommen stated her support for the other packet attachments. She noted there is a need to be clear the City has completed a survey, this is the direction the Council is headed based on resident input to date, and there will be future opportunities to provide input.

City Engineer Himmer clarified that with the "Do Nothing" option, the City does not have an existing assessment policy for reconstruction projects.

Councilmember Strommen noted the Chamber of Commerce will be a key stakeholder.

City Administrator Ulrich stated the City still has the opportunity to control the message through its newsletter and QCTV and should address the position of Connexus, which may send out a postcard ahead of the Communication Plan.

The Council briefly discussed the anticipated action by Connexus to communicate with residents that they are not responsible for or imposing the franchise fee. Suggestions were offered to include in the FAQs that the City is responsible for the franchise fee and residents should anticipate receiving a postcard from Connexus.

2) 2012-2016 Capital Improvement Program (CIP)

Finance Officer Lund presented the 2012-2016 Capital Improvement Program (CIP) and advised of the Charter requirement to hold a public hearing.

Mayor Ramsey stated for the record that inclusion of a project in the CIP does not mean he would approve of the project.

Councilmember Tossey agreed and stated he has heard people say something should move forward because it is in the CIP; however, this is not a binding document, but a wish list.

Councilmember Elvig stated he makes the same comment every year to not justify a project just because it has been in the CIP forever.

Public Works Director Olson explained the purpose of the CIP is to make sure that something is not missed that Council wants included, especially in the next few years. In addition, staff attempts to concentrate on funding sources for the next two years of projects to equalize the load.

Mayor Ramsey suggested that at the end of the year the Council review what is to be funded for the following year.

City Administrator Ulrich asked if the Council would like to review projects at a certain dollar threshold.

Councilmember Elvig noted in the past the Council has directed Public Works to bring forward anything that is urgent or likely necessary. In that effort, the Council is able to prioritize the items.

Finance Officer Lund advised that the next Consent Agenda will contain an item to schedule the 2012-2016 CIP public hearing on December 13, 2011.

Following discussion, Council consensus was reached to review all projects over $50,000 by the end of February.

3) Consider Amendments to the Development Review Process

Senior Planner Gladhill reviewed the staff report and staff's recommendation.

Councilmember Elvig stated his support to embrace development and suggested another city may have a template of similar information.

Senior Planner Gladhill stated the information is based on a Metropolitan Council handbook, an award-winning document, but staff can look at what other communities are using in terms of content. He displayed a flow chart used by the City of Plymouth relating to permit process.

Councilmember Elvig commented on the benefit to the Planning Commission if it were able to view the development agreement prior to formulating a recommendation.

Senior Planner Gladhill advised there will be an electronic link to a "boiler plate" development agreement contract, which will be provided to the developer and Planning Commission.

Councilmember Strommen suggested creating a built in review process so it can be determined if the process is working, once implemented.

Senior Planner Gladhill stated staff has received comments from developers relating to the number of times they have to revise plans. He indicated staff will research the option of creating a follow-up survey into the application.

Councilmember Strommen supported this suggestion, noting it will be good to assure the City is achieving its objectives and the process really works.

The Council supported moving forward with amendments to the Development Review Process, as presented.

4) Discuss Meeting Schedule for December

Following discussion, consensus was reached to cancel the December 27, 2011, Work Session meeting.

FUTURE TOPICS FOR DISCUSSION

City Administrator Ulrich reported on the November 16, 2011, Northstar Station Kickoff Celebration.

MAYOR, COUNCIL AND STAFF INPUT

None.

ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Wise, to close the Work Session meeting of the City Council.

Motion carried.

The Work Session of the City Council was adjourned at 9:01 p.m.

Respectfully submitted,

_____
Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

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CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a regular meeting on Tuesday, November 22, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor Jeffrey Wise
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey

Members Absent: Mayor Bob Ramsey

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
City Engineer Tim Himmer
Environmental Coordinator Chris Anderson
Senior Planner Timothy Gladhill
Police Chief James Way
Parks Supervisor Mark Riverblood
Building Official Mick Kaehler
Fire Marshal Matt Kohner
City Attorney William Goodrich

1. CALL TO ORDER

Acting Mayor Wise called the regular meeting of the Ramsey City Council to order at 7:01 p.m., followed by the Pledge of Allegiance led by Acting Mayor Wise.

2. PRESENTATION

2.01: Recognition of Ramsey Garden Club

Acting Mayor Wise extended the City's appreciation to the Ramsey Garden Club for its contribution to the City. At the invitation of Acting Mayor Wise, each member introduced themselves.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember McGlone, seconded by Councilmember Elvig, to approve the following items on the Consent Agenda as amended to remove Item 4:09 for consideration as Item 7:05 under Council Business and remove Item 4:08 for consideration as Item 7:06 under Council Business.

4:01 Receive Cash and Investments for Period Ending October 31, 2011
4:02 Receive September 2011 Financial Reports – General Fund and Enterprise Funds
4:03 Schedule Public Hearing to Consider Adoption of the 2012-2016 Capital Improvement Program (CIP)
4:04 Approve Council Meeting Schedule for December
4:05 Consider Extension and Amendment to Site Plan Approval to Residence at The COR; Case of F & C Ramsey, LLC
4:06 Consider Extension and Amendment to Site Plan Approval of Suite Living; Case of Toti Development
4:07 Consider Amendment to Purchase Agreement – Suite Living
~~4:08 Request for Approval to Assign Bonestroo Contract to Stantec~~
~~4:09 Introduce Ordinance for 2012 Schedule of Rates, Fees, and Charges and Call for a Public Hearing~~
4:10 Adopt Resolution #11-11-223 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 3, 2011 through November 16, 2011
4:11 Adopt Resolution #11-11-224 Rescinding Resolution #11-10-213 and Adopting this Resolution Establishing a Joint Fire Services Study Group
4:12 Adopt Resolution #11-11-225 to Consider Extension to Final Plat Approval of Major Plat Known as COR ONE; Cases of the City of Ramsey Housing and Redevelopment Authority (HRA)
4:13 Adopt Resolution #11-11-226 Authorizing 1st Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II
4:14 Adopt Resolution #11-11-227 Authorizing the City of Ramsey to Participate in the Multi-Jurisdictional Anoka County Hazard Mitigation Plan
4:15 Adopt Resolution #11-11-228 Authorizing Final Payment to Landmark Concrete, Inc. for IP 10-28 150th Lane Sidewalk
4:16 Adopt Resolution #11-11-229 Authorizing Partial Payment to Sandstrom Land Management LLC for IP 09-24 COR Wetland Mitigation
4:17 Adopt Resolution #11-11-230 Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong/Bunker
4:18 Adopt Resolution #11-11-231 Authorizing Partial Payment to Omann Brothers Paving, Inc. for IP 10-25 Chameleon Street
4:19 Adopt Resolution #11-11-232 Authorizing Partial Payment to County Line Excavating LLC for IP 09-25 Dysprosium Street

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers McGlone, Elvig, Backous, Strommen, and Tossey. Voting No: None. Absent: Mayor Ramsey.

5. APPROVE AGENDA

Motion by Councilmember McGlone, seconded by Councilmember Elvig, to approve the agenda as presented.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers McGlone, Elvig, Backous, Strommen, and Tossey. Voting No: None. Absent: Mayor Ramsey.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Adopt Ordinance #11-XX Amending City Code Section 54 96-102 Titled Recreational Vehicles (Snowmobiles)

Police Chief Way reviewed the staff report.

The Council acknowledged there had been an effort in the past to ban snowmobiling from southwest Ramsey and if the ordinance was not followed, it may reconsider this ordinance.

Motion by Councilmember McGlone seconded by Acting Mayor Wise to waive the reading of and adopt Ordinance #11-16 amending Chapter 54 of the Ramsey City Code, which Chapter is known as the Traffic and Vehicles Chapter of the Ramsey, Minnesota, City Code.

A roll call vote was performed by the Recording Secretary:

Councilmember Backous	aye
Councilmember McGlone	aye
Councilmember Tossey	aye
Councilmember Strommen	aye
Councilmember Elvig	aye
Acting Mayor Wise	aye
Mayor Ramsey	absent

Motion carried.

7.02: Request for an Interim Use Permit to Allow for the Operation of a Church in the B-1 Business District on the Property Located at 5900 167th Avenue NW; Case of Rum River Retail Ventures, LLC

Environmental Coordinator Anderson reviewed the staff report.

Councilmember McGlone stated his rationale for opposing this request based on concern for the occupants since the building would not have a fire suppression sprinkling system.

Fire Marshal Kohner answered questions of the Council relating to the application and Chapter 1306 of the Building Code, the requirement for a fire suppression sprinkling system. He clarified he is not opposed to a 9-month temporary permit, which can be granted if agreed upon by the Fire Chief and Building Official.

Environmental Coordinator Anderson explained if approved the permit would go into effect January 3, 2012, so it would expire on October 3, 2012. The Planning Commission recommended the Council consider waiving the future application fee should they follow through with installation of the fire suppression system and want an extension. Staff would not be opposed to the extension once the system is in place and operational.

Councilmember Tossey indicated he had been opposed to this request when first presented; however, after speaking with the building owner and being assured the building owner would pay for the fire suppression system he was comfortable supporting this application.

Building Official Kaehler explained Chapter 1306 was optional and adopted by Ramsey in 2005 so the City had the ability to amend, if desired. He answered questions of the Council relating to the "temporary" status of this use.

The Council discussed the application and noted that the first deadline is March 1, 2012, and failure to meet any one of the benchmarks would be cause to bring it back to the Council.

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adopt Resolution No. 11-11-233 Adopting Findings of Fact #0895 Relating to a Request to Allow for the Operation of a Church in the B-1 Business District and to adopt Resolution No. 11-11-234 Approving the Issuance of an Interim Use Permit to Allow for the Operation of a Church in the B-1 Business District Based on Findings of Fact #0895, and Declaring the Terms of Same.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Elvig, Tossey, Backous, and Strommen. Voting No: Councilmember McGlone. Absent: Mayor Ramsey.

7.03: Consider Use of City Septic System Repair Policy for a Failing Septic System at 16361 Ferret Street NW

City Engineer Himmer reviewed the staff report.

The Council discussed the request and asked questions of staff.

City Attorney Ulrich presented a rationale to consider this request to meet the minimum health and safety standards in the community since a failed septic system becomes a nuisance for the neighborhood. The project cost would come from the Enterprise Fund, not the General Fund, and be assessed to the property for collection through property taxes.

City Engineer Himmer explained the City's current policy, noting it was discussed in 2009 and supported by the Council as a last resort, making it incumbent on the property owner to show justification and prove they have gone through all channels and been denied.

Building Official Kaehler described the degrees of failing septic systems and advised in this case there is surface discharge that results in a health hazard and order for repair or replacement in 45 days.

Council consensus was reached that a policy is in place that provides the ability to address failing septic systems causing health hazards. Consensus was also reached to review this policy, adopted in 1992, at a future Work Session to determine whether it should be updated.

Motion by Councilmember Backous, seconded by Councilmember McGlone, to approve the use of the Septic System Repair Policy to repair the failing septic system at 16361 Ferret Street NW, subject to requiring the property owner to submit evidence that they have investigated all other potential funding options and are ineligible to receive financing through such programs.

Further discussion was held by the Council relating to the request and motion for approval, specifically whether the City is assured these funds would be recovered should the house be sold under mortgage value. City Attorney Goodrich advised this assessment would be spread over 10 years, paid through property taxes with interest, and take position ahead of the mortgage. He recommended, based on the 100% petition, that the public hearing be waived subject to the applicant's bank signing the agreement to assure the assessment held position ahead of the mortgage. To verify ownership, City Attorney Goodrich indicated he would obtain an owner encumbrance report.

Kara Butler, 16361 Ferret Street NW, reported on their efforts to secure funds to repair the failing septic system and will know within two weeks whether they will receive "Fix Up Funds." They have exhausted all other funding avenues. She stated since 2009 they have attempted legal recourse against the previous owners since the septic system had been certified by a professional for inspection. However, they have limited funds so it is difficult to pursue a lawsuit.

City Attorney Goodrich explained the City cannot assess without a public hearing unless 100% of the people to be assessed waive the public hearing.

Jeff and Kara Butler, applicants, stated they would waive the public hearing. Ms. Butler advised that the property title is held in four names: Jeff Butler, Kara Butler, and both of Kara Butler's parents. Ms. Butler advised she has power of attorney and is able to sign for all four.

Amendment motion by Councilmember Backous, seconded by Councilmember McGlone, to make the motion contingent on waiving the public hearing, the applicant's bank giving the City prior position, obtaining an owner encumbrance report, and obtaining a subrogation if other payment is made to the Butlers (net proceeds minus legal and court costs).

Motion to amend carried. Voting Yes: Acting Mayor Wise, Councilmembers Backous, McGlone, Elvig, Strommen, and Tossey. Voting No: None. Absent: Mayor Ramsey.

Motion carried as amended. Voting Yes: Acting Mayor Wise, Councilmembers Backous, McGlone, Elvig, Strommen, and Tossey. Voting No: None. Absent: Mayor Ramsey.

7.04: Approve Anoka Ramsey Athletic Association's Request to Fund a Storage and Batting Cage Building at Central Park

Parks Supervisor Riverblood reviewed the staff report.

The Council discussed the request and indicated it was not comfortable waiving the building permit fee because it wanted to assure the storage building was properly constructed and well inspected. The Council also discussed the request of another athletic association to construct a building in Elmcrest Park. Concern was expressed about allowing associations to construct single function buildings on City property.

Parks Supervisor Riverblood answered questions of the Council relating to use of the building, advising the City has the authority to determine the appropriate use of the building including access. It is intended that this building will serve the Anoka Ramsey Athletic Association (ARAA) for the purpose of sport equipment storage.

Chad DeMeier, ARAA Treasurer and Project Lead, described their fundraising efforts and intention to use the building for storage.

Motion by Councilmember Strommen, seconded by Councilmember Elvig, to approve the Memorandum of Understanding and Commitment Agreement, acknowledging ARAA's donation of a 640 sq. ft. storage building at Central Park, pursuant to the draft agreement, subject to payment of the building permit fees, submittal of a copy of the contract between the general contractor and ARAA that authorizes the work in lieu of requiring an escrow, not requiring the ARAA to cover the monthly electrical costs, and subject to review by the City Attorney.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Strommen, Elvig, Backous, McGlone, and Tossey. Voting No: None. Absent: Mayor Ramsey.

7:05 Introduce Ordinance for 2012 Schedule of Rates, Fees, and Charges and Call for a Public Hearing

Councilmember McGlone stated his rationale for voting against introduction because he would like additional information prior to taking action.

City Administrator Ulrich reviewed the staff report.

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to introduce an Ordinance for 2012 Schedule of Rates, Fees, and Charges and Call for a Public Hearing.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Strommen, Tossey, Backous, and Elvig. Voting No: Councilmember McGlone. None. Absent: Mayor Ramsey.

7:06 Request for Approval to Assign Bonestroo Contract to Stantec

Senior Planner Gladhill reviewed the staff report.

The Council acknowledged Bonestroo had merged with Stantec and raised concern whether Stantec carried the same policies and visioning process.

Deputy City Administrator Nelson explained this contract is administered on a workload basis so if the City determines Stantec is not aligned with its goals, the contract can be terminated on 30-day notice.

Motion by Councilmember Tossey, seconded by Councilmember Elvig, to approve assignment of Bonestroo contract to Stantec.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Tossey, Elvig, Backous, McGlone, and Strommen. Voting No: None. Absent: Mayor Ramsey.

8. MAYOR, COUNCIL AND STAFF INPUT

Acting Mayor Wise provided an update on the revised December meeting schedule.

Deputy City Administrator Nelson and City Administrator Ulrich announced upcoming meetings and events.

The Council commented on the great success of the inaugural train ride and extended appreciation to the taxpayers of Ramsey.

9. ADJOURNMENT

Motion by Acting Mayor Wise, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:41 p.m.

Respectfully submitted,

_____

Kurtis G. Ulrich
City Administrator

ATTEST:

_____
Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session **4. 4.**

Meeting Date: 12/13/2011

By: Jo Thieling, Administrative Services

Information

Title:

Approve Assignments of Councilmembers to Serve on Various Boards/Committees

Background:

Mayor Ramsey has requested that the City appoint other representatives to the Lower Rum River Water Management Organization (WMO), Quad Cities Cable Communications Commission (QCTV), and Youth First Community of Promise Board (Youth First), to replace him starting in December.

Councilmember McGlone has agreed to serve as Commissioner for QCTV, Councilmember Backous, who is currently the alternate for the WMO, will serve as the representative, and Councilmember Tossey has agreed to serve on the Youth First Board.

At the beginning of each year, the Mayor makes recommendations for Council appointments to the various boards and commissions/committees. At the first regular Council meeting for 2012, new appointments will be done more formally -by adoption of a resolution.

Council Action:

Motion to approve the following appointments:

-- Councilmember Backous to serve on the WMO
-- Councilmember McGlone to serve on the QCTV
-- Councilmember Tossey to serve on Youth First

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:55 AM

Form Started By: Jo Thieling Started On: 12/02/2011 09:32 AM

Final Approval Date: 12/08/2011

CC Regular Session **4. 5.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Review and Adopt 2011/Payable 2012 Tax Levy and 2012 General Fund Budget

Background:

The 2012 Proposed General Fund Budget, as it has been presented and reviewed in the past several months, is based on the collection of tax dollars and results in an estimated 44.15 tax capacity rate.

The budget, as presented, represents a balanced budget in the amount of $9,648,075.

The budget includes $340,252 for capital outlay items for a plow truck, three squad cars and the first year (of two years) funding for a fire tanker truck. The council contingency fund has a budget of $33,726.

An overall summary of the budget and levy can be found under the 2012 Budget and levy presentation that was included under the presentation portion of the December 13, 2011 city council agenda.

State Statutes require that the 2012 Levy and General Fund Budgets must be adopted at a meeting before December 28, 2011.

Funding Source:

None Required.

Council Action:

Motion to recommend City Council adoption of Resolution #11-12-XXX Resolution Adopting the 2011, Payable 2012 Municipal Tax Levy

and

Motion to recommend City Council adoption of Resolution #11-12-XXX Resolution Adopting the 2012 City of Ramsey General Fund Budget.

Attachments

Resolution 2012 Property Tax Levy

Resolution 2012 General Fund Budget

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:45 PM

Form Started By: Diana Lund Started On: 12/05/2011 07:16 AM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION ADOPTING THE 2011, PAYABLE 2012, MUNICIPAL TAX LEVY

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following levies for assessed 2011, payable 2012, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

GENERAL LEVY		
Fund 101: General Fund - General Operations		
Fiscal Disparity Transfer (as certified)	$ 1,452,085	
Collected as Property Tax – EDA Levy	169,853	
Collected as Property Tax – General Levy	5,545,065	$ 7,167,003
DEBT SERVICE LEVY		
CIP Bond	151,386	
Certificates of Indebtedness	$ 185,194	
Lease Revenue Bonds	910,215	$ 1,246,795
TOTAL CERTIFIED LEVIES		$ 8,413,798

2) That this final levy does not exceed the Proposed Levy adopted September 13, 2011.

3) That the City will not be levying the $357,853.13 related to the $4,225,000 GO Improvement Bond, Series 2005B, as per Joint Powers Agreement with Anoka County. Anoka County is required to pay directly to the City, this debt service amount.

4) That the City of Ramsey will not be levying the total $1,513,215 related to the Project Lease Revenue Bond for the Municipal Center. The City will levy $910,215 and fund the remainder debt payment with funds encumbered from 2010.

5) That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Wednesday, December 28, 2011.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of December, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION ADOPTING THE 2012 CITY OF RAMSEY GENERAL FUND OPERATING BUDGET

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the annual budget of the City of Ramsey for the fiscal year beginning January 1, 2012 is hereby adopted for the General Fund as follows:

GENERAL FUND

Revenues:	
Property Taxes	$ 7,090,150
Licenses and Permits	436,320
Intergovernmental Revenues	305,300
Charges for Services	543,189
Fines and Forfeitures	108,000
Other Revenues-	
Interest Earnings	80,000
Miscellaneous	30,500
Other Financing Sources	1,054,616
Total Revenues	$ 9,648,075
Operating and Capital Expenditures:	
General Government	$ 2,313,552
Public Safety	4,341,018
Public Works	1,829,721
Parks and Recreation	916,945
Contingency	33,726
Other Financing Uses	213,113
Total Operating and Capital Expenditures	$9,648,075

2) That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Anoka County Auditor's office on or before Wednesday, December 28, 2011.

3) That all contractual agreements contained within the 2012 General Fund Budget will be considered ratified.

4)

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of December, 2011.

Mayor

ATTEST:

City Clerk

CC Regular Session **4. 6.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Consider Waiving/Not Waiving Statutory Tort Limits

Background:

The City of Ramsey annually renews its property, casualty and liability insurance coverage with the League of Minnesota Cities. As part of this renewal process, the City Council is required to pass a resolution waiving or not waiving the statutory tort limits for its liability coverage. A form is required to be filed for the City and HRA.

Attached is the Liability Coverage Waiver Form that is required to be signed after City Council approval of a resolution indicating whether the City chooses to waive or not waive the statutory tort limits. If the City Council were to waive the statutory limits, additional insurance would need to be purchased by the City to cover the increased liability. This increased liability has not currently been budgeted for, nor has the City waived the tort limits in the past.

If the City Council was to consider waiving the tort limits and purchasing additional insurance coverage, staff would request rates for the increased coverage for 2012 and bring them back for consideration at a future regularly scheduled meeting of the City Council along with budget considerations.

Recommendation:

Staff recommends that the City Council adopt the resolution not waiving the Statutory Tort Limits for Liability Coverage.
MN state liability limits are $500,000/$1,500,000.

Funding Source:

N/A

Council Action:

Adopt Resolution 11-12-XXX Not Waiving the Statutory Tort Limits for League of Minnesota Cities Insurance Trust Liability Coverage for the City of Ramsey.

Attachments

Resolution Non-Waive Tort Limits

Waiver Form

LMC Memo re: Liability Coverage Options

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:47 PM
Diana Lund	Amy Dietl	12/08/2011 04:58 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 05:05 PM

Form Started By: Diana Lund Started On: 12/05/2011 07:27 AM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION NOT TO WAIVE STATUATORY TORT LIMITS FOR LMCIT LIABILITY COVERAGE

WHEREAS, city staff has reviewed the impacts of waiving and not-waiving statutory tort limits for liability insurance with the League of Minnesota Cities Insurance Trust; and

WHEREAS, City Council has determined it is in the best interest of the City to not waive the statutory tort limits for liability insurance with LMCIT.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

1) That the City Council of the City of Ramsey does not waive the statutory tort limits for LMCIT liability coverage.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- *If the city does not waive the statutory tort limits*, an individual claimant would be able to recover no more than $500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to $1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.

- *If the city waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to $1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to $1,500,000., regardless of the number of claimants.

- *If the city waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

_____ accepts liability coverage limits of $_____ from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

☐ The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.

☐ The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature_____ Position_____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

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RISK MANAGEMENT INFORMATION

LMCIT LIABILITY COVERAGE OPTIONS

Liability Limits, Coverage Limits, and Waivers

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

Statutory Limits on Municipal Tort Liability

The statutes limit a city's tort liability to a maximum of $500,000 per claimant and $1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

Coverage Limits for LMCIT's Basic Primary Liability Coverage

LMCIT's liability coverage provides a limit of $1,500,000 per occurrence, matching the per-occurrence part of the statutory municipal tort liability limit. Beside the overall coverage limit of $1,500,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products	$2,000,000 annually
Failure to supply utilities	$2,000,000 annually
EMF	$2,000,000 annually
Limited pollution*	$2,000,000 annually
Mold	$2,000,000 annually
Land use litigation**	$1,000,000 annually
Employers liability (work comp)	$1,500,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. Dredging or excavation claims are subject to a $250,000 sublimit. These limits apply to both damages and defense costs.

** Coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's online land use training. Coverage applies to both damages and litigation costs.

More Information

For more information about land use litigation coverage, please see the memo LMCIT Coverage for Litigation Relating to Land Use.

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

If the Statute Limits our Liability, Why Purchase Higher Coverage Limits?

There are several different reasons why cities should strongly consider carrying higher limits of liability coverage.

The Statutory Tort Limits Either Do Not or May Not Apply to Several Types of Claims

Some examples include:

- *Claims under federal civil rights laws*. These include Section 1983, the Americans with Disabilities Act, etc.

- *Claims for tort liability that the city has assumed by contract*. This occurs when a city agrees in a contract to defend and indemnify a private party.

- *Claims for actions in another state*. This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.

- *Claims based on liquor sales*. This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.

- *Claims based on a "taking" theory*. Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

LMCIT's Primary Liability Coverage has Annual Limits on Coverage for a few Specific Risks

The table on page one lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year. Excess liability coverage gives the city additional protection against this risk as well.

However, there are a couple important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage *does not apply* to three risks: *failure to supply utilities; mold; and "limited pollution" claims if either the pollutant release or the damage is below ground or in a body of water;* and

- The excess coverage *does not automatically apply to liquor liability* unless the city specifically requests it.

The City may be Required by Contract to Carry Higher Coverage Limits

Occasionally, a contract might include a requirement the city carry more than $1,500,000 of coverage limits. Carrying excess coverage is a way to meet these requirements. (There's also another option

for cities in this situation. LMCIT can issue an endorsement to increase the city's coverage limit only for claims relating to that particular contract. There's a small charge for these "laser" endorsements.)

There may be more than One Political Subdivision Covered Under the City's Coverage

An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city's coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to $1,500,000 from both the city and the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise is if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

Cities Sometimes Carry Higher Coverage Limits Because of a Concern the Courts Might Overturn the Statutory Liability Limits

However, those limits have now been tested and upheld several times in Minnesota. While it's always possible that a future court might decide to throw out the statutory limits, this is now less of a concern.

Available Excess Liability Coverage Limits

Excess coverage is available in $1 million increments, up to a maximum of $5 million.

Does the Optional Excess Coverage Apply to All Types of Claims?

No. The excess liability coverage does not apply to the following types of claims: certain limited pollution claims; mold claims; claims for failure to supply utilities; auto no-fault claims; uninsured / underinsured motorist claims; workers' compensation, disability, or unemployment claims; or claims under the medical payments coverage.

Who Needs Excess Liability Coverage?

If anything, excess liability coverage is even more important to a small city rather than to a large city.

If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, a million dollars of liability over and above what its LMCIT coverage pays might be able to spread that $1 million cost over several thousand taxpayers. The small city by contrast might be dividing that same $1 million cost among only a couple hundred taxpayers. $1 million divided among 5,000 taxpayers is $200 apiece – annoying but probably at least manageable for most taxpayers. $1 million divided among 200 taxpayers is $5,000 apiece – enough to be a real problem for many.

What's the Effect of Waiving the Per Claimant Statutory Liability Limit?

If the city chooses the "waiver" option, the city and LMCIT no longer can use the statutory limit of $500,000 per claimant as a defense. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

If the city waives the statutory limit, an individual claimant could therefore recover up to $1,500,000 in damages on a claim. Of course, the individual would still have to prove to the court or jury that s/he really does have that amount of damages. Also, the statutory limit of $1,500,000 per occurrence would still apply; that would limit the individual's recovery to a lesser amount if there were multiple claimants.

Why Would the City Choose to Pay More to Get Waiver-Option Coverage?

The statutory liability limit only comes into play in a case where

- The city is in fact liable.
- The injured party's actual proven damages are greater than the statutory limit.

Highlight

The waiver option coverage does not give the city better protection. The benefit is to the injured party.

Very literally, applying the statutory liability limit means an injured party won't be fully compensated for his/her actual, proven damages that were caused by city negligence. Some cities as a matter of public policy may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

For claims the statutory tort liability limits don't apply to, it doesn't affect how the city's coverage or risk on those claims. Waiving the statutory tort limits has no effect on claims the statutory limits don't apply to.

Effects of Waiving the Statutory Limits if there is Excess Coverage

If the city has $1 million of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to $2.5 million in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of kids, causing multiple serious injuries. $1,500,000 divided 50 ways may not go far toward compensating for those

injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

Waiving Statutory Tort Liability Limits: Increase in Risk?

There is no increase in risk for the city to end up with liability if LMCIT doesn't cover it. The waiver form specifically says the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say there is no risk the city's liability could exceed its coverage limits. We listed earlier a number of ways that could happen to any city. But the waiver doesn't increase that risk.

Can we Waive the Statutory Tort Limits for the Primary Coverage but not for the Excess Coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

Is there a Simple way to Summarize the Options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

Your League Resource

Feel free to call the Underwriting Department at 651-281-1200 or 800-925-1122 with any questions.

Pete Tritz 12/10

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LMCIT Liability Coverage Options

Coverage structure **If the city:**	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	This is the maximum amount of damages which LMCIT would pay on the city's behalf for a single occurrence, regardless of the number of claimants.
Does not have excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$1,500,000
Does not have excess coverage & Waives the statutory limits	$1,500,000	$1,500,000	$1,500,000
Has $1,000,000 of excess coverage & Does not waive the statutory limits	$500,000	$1,500,000	$2,500,000
Has $1,000,000 of excess coverage & Waives the statutory limits	$2,500,000	$2,500,000	$2,500,000

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST
145 UNIVERSITY AVE. WEST
ST. PAUL, MN 55103-2044
PHONE: (651) 281-1200
TOLL FREE: (800) 925-1122
FAX: (651) 281-1298
WEB: WWW.LMC.ORG

CC Regular Session **4. 7.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Authorization of Resolution #11-12-XXX Accepting Sale of $3,090,000 General Obligation Improvement Crossover Refunding Bonds, Series 2011B

Background:

In 2005 the City issued $4,335,000 General Obligation Improvement Bonds with an average interest rate of 4.41%. Given current market conditions, the proposed bond sale would net a savings of approximately $186,000 with an average interest rate of 2.30%. The savings is net of all costs and would be realized through the term of 2025.

The September 27, 2011 Finance Committee and October 10, 2011 City Council meeting authorized the issuance of refunding bonds to take advantage of lower interest rates. The actual sale is being brought forward at this later date, as the market had fluctuated and the net savings to the city fell substantially. By waiting, the city was able to achieve an appoximately $14,000 in additional savings on debt service costs.

Annually, the city receives payment from Anoka County to cover debt service on the current issue. The payment schedule is documented in the JPA between the City and County in regards to the AUAR improvements in the COR project area.

Funding Source:

Debt service is covered by an annual appropriation from the County.

Council Action:

Motion to recommend that Council adopt Resolution #11-12-XXX Accepting Proposal on the Negotiated Sale of $3,090,000 General Obligation Improvement Crossover Refunding Bonds, Series 2011B.

Attachments

Bond Sale Analysis

$3,090,000 Bond Sale Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:51 PM

Form Started By: Diana Lund Started On: 12/05/2011 07:35 AM

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City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

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Final

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

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Refunding Summary

Dated 12/01/2011 | Delivered 12/29/2011

Sources Of Funds

Par Amount of Bonds	$3,090,000.00
Reoffering Premium	45,567.35
Accrued Interest from 12/01/2011 to 12/29/2011	5,276.25
Total Sources	**$3,140,843.60**

Uses Of Funds

Deposit to Crossover Escrow Fund	3,068,692.09
Total Underwriter's Discount (1.600%)	49,440.00
Costs of Issuance	19,645.00
Rounding Amount	3,066.51
Total Uses	**$3,140,843.60**

Flow of Funds Detail

State and Local Government Series (SLGS) rates for Date of OMP Candidates	12/05/2011
Crossover Escrow Fund Solution Method	Net Funded
Total Cost of Investments	$3,068,692.09
Interest Earnings @ 0.366%	32,458.54
Total Draws	$3,101,150.63

Issues Refunded And Call Dates

05bold	12/15/2014

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 2.085%(Bond Yield)	153,958.54
Contingency or Rounding Amount	3,066.51
Net Present Value Benefit	$157,025.05
Net PV Benefit / $2,895,000 Refunded Principal	5.424%
Net PV Benefit / $3,090,000 Refunding Principal	5.082%

Bond Statistics

Average Life	9.154 Years
Average Coupon	2.2906645%
Net Interest Cost (NIC)	2.3043561%
Bond Yield for Arbitrage Purposes	2.0851035%
True Interest Cost (TIC)	2.2795269%
All Inclusive Cost (AIC)	2.3578575%

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

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Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
12/15/2012	70,475.63	(70,475.63)	340,812.50	337,745.99	340,812.50	3,066.51
12/15/2013	67,837.50	(67,837.50)	339,162.50	339,162.50	339,162.50	-
12/15/2014	67,837.50	(2,962,837.50)	3,236,362.50	341,362.50	341,362.50	-
12/15/2015	322,837.50	-	-	322,837.50	338,162.50	15,325.00
12/15/2016	322,737.50	-	-	322,737.50	339,237.50	16,500.00
12/15/2017	322,537.50	-	-	322,537.50	339,337.50	16,800.00
12/15/2018	322,237.50	-	-	322,237.50	338,987.50	16,750.00
12/15/2019	321,837.50	-	-	321,837.50	338,187.50	16,350.00
12/15/2020	321,337.50	-	-	321,337.50	336,937.50	15,600.00
12/15/2021	320,737.50	-	-	320,737.50	335,237.50	14,500.00
12/15/2022	319,752.50	-	-	319,752.50	338,087.50	18,335.00
12/15/2023	318,227.50	-	-	318,227.50	335,262.50	17,035.00
12/15/2024	321,147.50	-	-	321,147.50	336,987.50	15,840.00
12/15/2025	318,370.00	-	-	318,370.00	338,812.50	20,442.50
Total	**$3,737,910.63**	**(3,101,150.63)**	**$3,916,337.50**	**$4,550,030.99**	**$4,736,575.00**	**$186,544.01**

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings.....	153,958.54
Net PV Cashflow Savings @ 2.085%(Bond Yield).....	153,958.54
Contingency or Rounding Amount.....	3,066.51
Net Present Value Benefit	$157,025.05
Net PV Benefit / $3,095,742.54 PV Refunded Debt Service	5.072%
Net PV Benefit / $2,895,000 Refunded Principal...	5.424%
Net PV Benefit / $3,090,000 Refunding Principal..	5.082%

Refunding Bond Information

Refunding Dated Date	12/01/2011
Refunding Delivery Date	12/29/2011

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/29/2011	-	-	-	-	-
06/15/2012	-	-	36,556.88	36,556.88	-
12/15/2012	-	-	33,918.75	33,918.75	70,475.63
06/15/2013	-	-	33,918.75	33,918.75	-
12/15/2013	-	-	33,918.75	33,918.75	67,837.50
06/15/2014	-	-	33,918.75	33,918.75	-
12/15/2014	-	-	33,918.75	33,918.75	67,837.50
06/15/2015	-	-	33,918.75	33,918.75	-
12/15/2015	255,000.00	2.000%	33,918.75	288,918.75	322,837.50
06/15/2016	-	-	31,368.75	31,368.75	-
12/15/2016	260,000.00	2.000%	31,368.75	291,368.75	322,737.50
06/15/2017	-	-	28,768.75	28,768.75	-
12/15/2017	265,000.00	2.000%	28,768.75	293,768.75	322,537.50
06/15/2018	-	-	26,118.75	26,118.75	-
12/15/2018	270,000.00	2.000%	26,118.75	296,118.75	322,237.50
06/15/2019	-	-	23,418.75	23,418.75	-
12/15/2019	275,000.00	2.000%	23,418.75	298,418.75	321,837.50
06/15/2020	-	-	20,668.75	20,668.75	-
12/15/2020	280,000.00	2.000%	20,668.75	300,668.75	321,337.50
06/15/2021	-	-	17,868.75	17,868.75	-
12/15/2021	285,000.00	2.100%	17,868.75	302,868.75	320,737.50
06/15/2022	-	-	14,876.25	14,876.25	-
12/15/2022	290,000.00	2.250%	14,876.25	304,876.25	319,752.50
06/15/2023	-	-	11,613.75	11,613.75	-
12/15/2023	295,000.00	2.400%	11,613.75	306,613.75	318,227.50
06/15/2024	-	-	8,073.75	8,073.75	-
12/15/2024	305,000.00	2.550%	8,073.75	313,073.75	321,147.50
06/15/2025	-	-	4,185.00	4,185.00	-
12/15/2025	310,000.00	2.700%	4,185.00	314,185.00	318,370.00
Total	**$3,090,000.00**	**-**	**$647,910.63**	**$3,737,910.63**	**-**

Dated	12/01/2011
Delivery Date	12/29/2011
First Coupon Date	6/15/2012
First available call date	12/15/2020
Call Price	100.0000000%
Accrued Interest from 12/01/2011 to 12/29/2011	5,276.25
Bond Year Dollars	$28,284.83
Average Life	9.154 Years
Average Coupon	2.2906645%
Net Interest Cost (NIC)	2.3043561%
True Interest Cost (TIC)	2.2795269%
Bond Yield for Arbitrage Purposes	2.0851035%
Net Interest Cost	2.0919941%
Weighted Average Maturity	9.102 Years

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

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Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
12/15/2015	Serial Coupon	2.000%	0.850%	255,000.00	104.469%	266,395.95
12/15/2016	Serial Coupon	2.000%	1.100%	260,000.00	104.333%	271,265.80
12/15/2017	Serial Coupon	2.000%	1.350%	265,000.00	103.710%	274,831.50
12/15/2018	Serial Coupon	2.000%	1.550%	270,000.00	102.958%	277,986.60
12/15/2019	Serial Coupon	2.000%	1.750%	275,000.00	101.850%	280,087.50
12/15/2020	Serial Coupon	2.000%	2.000%	280,000.00	100.000%	280,000.00
12/15/2021	Serial Coupon	2.100%	2.100%	285,000.00	100.000%	285,000.00
12/15/2022	Serial Coupon	2.250%	2.250%	290,000.00	100.000%	290,000.00
12/15/2023	Serial Coupon	2.400%	2.400%	295,000.00	100.000%	295,000.00
12/15/2024	Serial Coupon	2.550%	2.550%	305,000.00	100.000%	305,000.00
12/15/2025	Serial Coupon	2.700%	2.700%	310,000.00	100.000%	310,000.00
Total	**-**	**-**	**-**	**$3,090,000.00**	**-**	**$3,135,567.35**

Dated	12/01/2011
Delivery Date	12/29/2011
First Coupon Date	6/15/2012
First available call date	12/15/2020
Call Price	100.0000000%
Par Amount of Bonds	$3,090,000.00
Reoffering Premium or (Discount)	45,567.35
Gross Production	$3,135,567.35
Total Underwriter's Discount (1.600%)	$(49,440.00)
Bid (99.875%)	3,086,127.35
Accrued Interest from 12/01/2011 to 12/29/2011	5,276.25
Total Purchase Price	$3,091,403.60
Bond Year Dollars	$28,284.83
Average Life	9.154 Years
Average Coupon	2.2906645%
Net Interest Cost (NIC)	2.3043561%
True Interest Cost (TIC)	2.2795269%

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

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Proof Of Bond Yield @ 2.0851035%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
12/29/2011	-	1.0000000x	-	-
06/15/2012	36,556.88	0.9904807x	36,208.89	36,208.89
12/15/2012	33,918.75	0.9802610x	33,249.23	69,458.11
06/15/2013	33,918.75	0.9701467x	32,906.16	102,364.28
12/15/2013	33,918.75	0.9601368x	32,566.64	134,930.92
06/15/2014	33,918.75	0.9502302x	32,230.62	167,161.54
12/15/2014	33,918.75	0.9404257x	31,898.07	199,059.60
06/15/2015	33,918.75	0.9307225x	31,568.94	230,628.54
12/15/2015	288,918.75	0.9211193x	266,128.64	496,757.19
06/15/2016	31,368.75	0.9116153x	28,596.23	525,353.42
12/15/2016	291,368.75	0.9022093x	262,875.58	788,229.00
06/15/2017	28,768.75	0.8929003x	25,687.63	813,916.63
12/15/2017	293,768.75	0.8836874x	259,599.75	1,073,516.37
06/15/2018	26,118.75	0.8745696x	22,842.66	1,096,359.04
12/15/2018	296,118.75	0.8655458x	256,304.34	1,352,663.38
06/15/2019	23,418.75	0.8566152x	20,060.86	1,372,724.24
12/15/2019	298,418.75	0.8477766x	252,992.45	1,625,716.68
06/15/2020	20,668.75	0.8390293x	17,341.69	1,643,058.37
12/15/2020	300,668.75	0.8303723x	249,666.99	1,892,725.36
06/15/2021	17,868.75	0.8218045x	14,684.62	1,907,409.98
12/15/2021	302,868.75	0.8133252x	246,330.78	2,153,740.77
06/15/2022	14,876.25	0.8049333x	11,974.39	2,165,715.16
12/15/2022	304,876.25	0.7966281x	242,872.98	2,408,588.14
06/15/2023	11,613.75	0.7884085x	9,156.38	2,417,744.52
12/15/2023	306,613.75	0.7802738x	239,242.66	2,656,987.18
06/15/2024	8,073.75	0.7722229x	6,234.73	2,663,221.92
12/15/2024	313,073.75	0.7642552x	239,268.24	2,902,490.16
06/15/2025	4,185.00	0.7563696x	3,165.41	2,905,655.56
12/15/2025	314,185.00	0.7485655x	235,188.04	3,140,843.60
Total	**$3,737,910.63**	**-**	**$3,140,843.60**	**-**

Derivation Of Target Amount

Par Amount of Bonds	$3,090,000.00
Reoffering Premium or (Discount)	45,567.35
Accrued Interest from 12/01/2011 to 12/29/2011	5,276.25
Original Issue Proceeds	$3,140,843.60

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Detail Costs Of Issuance

Dated 12/01/2011 | Delivered 12/29/2011

COSTS OF ISSUANCE DETAIL

Bond Counsel	$7,000.00
Rating Agency Fee	$6,970.00
Registrar / Paying Agent	$1,600.00
CPA / Verification	$2,500.00
Escrow Agent	$1,575.00
TOTAL	**$19,645.00**

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Total Prior Net Debt Service

Date	Principal	Coupon	Interest	Total P+I	Net D/S	Fiscal Total
12/29/2011	-	-	-	-	-	-
06/15/2012	-	-	75,406.25	75,406.25	75,406.25	-
12/15/2012	190,000.00	3.500%	75,406.25	265,406.25	265,406.25	340,812.50
06/15/2013	-	-	72,081.25	72,081.25	72,081.25	-
12/15/2013	195,000.00	4.000%	72,081.25	267,081.25	267,081.25	339,162.50
06/15/2014	-	-	68,181.25	68,181.25	68,181.25	-
12/15/2014	205,000.00	4.000%	68,181.25	273,181.25	273,181.25	341,362.50
06/15/2015	-	-	64,081.25	64,081.25	64,081.25	-
12/15/2015	210,000.00	4.250%	64,081.25	274,081.25	274,081.25	338,162.50
06/15/2016	-	-	59,618.75	59,618.75	59,618.75	-
12/15/2016	220,000.00	4.500%	59,618.75	279,618.75	279,618.75	339,237.50
06/15/2017	-	-	54,668.75	54,668.75	54,668.75	-
12/15/2017	230,000.00	4.500%	54,668.75	284,668.75	284,668.75	339,337.50
06/15/2018	-	-	49,493.75	49,493.75	49,493.75	-
12/15/2018	240,000.00	4.500%	49,493.75	289,493.75	289,493.75	338,987.50
06/15/2019	-	-	44,093.75	44,093.75	44,093.75	-
12/15/2019	250,000.00	4.500%	44,093.75	294,093.75	294,093.75	338,187.50
06/15/2020	-	-	38,468.75	38,468.75	38,468.75	-
12/15/2020	260,000.00	4.500%	38,468.75	298,468.75	298,468.75	336,937.50
06/15/2021	-	-	32,618.75	32,618.75	32,618.75	-
12/15/2021	270,000.00	4.500%	32,618.75	302,618.75	302,618.75	335,237.50
06/15/2022	-	-	26,543.75	26,543.75	26,543.75	-
12/15/2022	285,000.00	4.500%	26,543.75	311,543.75	311,543.75	338,087.50
06/15/2023	-	-	20,131.25	20,131.25	20,131.25	-
12/15/2023	295,000.00	4.500%	20,131.25	315,131.25	315,131.25	335,262.50
06/15/2024	-	-	13,493.75	13,493.75	13,493.75	-
12/15/2024	310,000.00	4.250%	13,493.75	323,493.75	323,493.75	336,987.50
06/15/2025	-	-	6,906.25	6,906.25	6,906.25	-
12/15/2025	325,000.00	4.250%	6,906.25	331,906.25	331,906.25	338,812.50
Total	**$3,485,000.00**	**-**	**$1,251,575.00**	**$4,736,575.00**	**$4,736,575.00**	**-**

Sources Of Funds

Total Sources	**-**

Uses Of Funds

Total Uses	**-**

City of Ramsey, Minnesota

G.O. Improvement Bonds of 2005B

Debt Service To Maturity And To Call

Date	Refunded Bonds	Interest to Call	D/S To Call	Principal	Coupon	Interest	Refunded D/S	Fiscal Total
06/15/2012	-	64,081.25	64,081.25	-	-	64,081.25	64,081.25	-
12/15/2012	-	64,081.25	64,081.25	-	3.500%	64,081.25	64,081.25	128,162.50
06/15/2013	-	64,081.25	64,081.25	-	-	64,081.25	64,081.25	-
12/15/2013	-	64,081.25	64,081.25	-	4.000%	64,081.25	64,081.25	128,162.50
06/15/2014	-	64,081.25	64,081.25	-	-	64,081.25	64,081.25	-
12/15/2014	2,895,000.00	64,081.25	2,959,081.25	-	4.000%	64,081.25	64,081.25	128,162.50
06/15/2015	-	-	-	-	-	64,081.25	64,081.25	-
12/15/2015	-	-	-	210,000.00	4.250%	64,081.25	274,081.25	338,162.50
06/15/2016	-	-	-	-	-	59,618.75	59,618.75	-
12/15/2016	-	-	-	220,000.00	4.500%	59,618.75	279,618.75	339,237.50
06/15/2017	-	-	-	-	-	54,668.75	54,668.75	-
12/15/2017	-	-	-	230,000.00	4.500%	54,668.75	284,668.75	339,337.50
06/15/2018	-	-	-	-	-	49,493.75	49,493.75	-
12/15/2018	-	-	-	240,000.00	4.500%	49,493.75	289,493.75	338,987.50
06/15/2019	-	-	-	-	-	44,093.75	44,093.75	-
12/15/2019	-	-	-	250,000.00	4.500%	44,093.75	294,093.75	338,187.50
06/15/2020	-	-	-	-	-	38,468.75	38,468.75	-
12/15/2020	-	-	-	260,000.00	4.500%	38,468.75	298,468.75	336,937.50
06/15/2021	-	-	-	-	-	32,618.75	32,618.75	-
12/15/2021	-	-	-	270,000.00	4.500%	32,618.75	302,618.75	335,237.50
06/15/2022	-	-	-	-	-	26,543.75	26,543.75	-
12/15/2022	-	-	-	285,000.00	4.500%	26,543.75	311,543.75	338,087.50
06/15/2023	-	-	-	-	-	20,131.25	20,131.25	-
12/15/2023	-	-	-	295,000.00	4.500%	20,131.25	315,131.25	335,262.50
06/15/2024	-	-	-	-	-	13,493.75	13,493.75	-
12/15/2024	-	-	-	310,000.00	4.250%	13,493.75	323,493.75	336,987.50
06/15/2025	-	-	-	-	-	6,906.25	6,906.25	-
12/15/2025	-	-	-	325,000.00	4.250%	6,906.25	331,906.25	338,812.50
Total	**$2,895,000.00**	**$384,487.50**	**$3,279,487.50**	**$2,895,000.00**	**-**	**$1,204,725.00**	**$4,099,725.00**	**-**

Yield Statistics

Average Life	9.467 Years
Weighted Average Maturity (Par Basis)	9.389 Years
Average Coupon	4.3955900%

Refunding Bond Information

Refunding Dated Date	12/01/2011
Refunding Delivery Date	12/29/2011

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Crossover Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
12/29/2011	-	-	-	0.09	-	0.09
06/15/2012	31,470.00	0.040%	5,087.21	36,557.21	36,556.88	0.42
12/15/2012	28,389.00	0.100%	5,529.66	33,918.66	33,918.75	0.33
06/15/2013	28,417.00	0.150%	5,502.36	33,919.36	33,918.75	0.94
12/15/2013	28,437.00	0.220%	5,481.05	33,918.05	33,918.75	0.24
06/15/2014	28,469.00	0.290%	5,449.77	33,918.77	33,918.75	0.26
12/15/2014	2,923,510.00	0.370%	5,408.49	2,928,918.49	2,928,918.75	-
Total	**$3,068,692.00**	**-**	**$32,458.54**	**$3,101,150.63**	**$3,101,150.63**	**-**

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cash Deposit	0.09
Cost of Investments Purchased with Bond Proceeds	3,068,692.00
Total Cost of Investments	$3,068,692.09
Target Cost of Investments at bond yield	$2,921,592.08
Actual positive or (negative) arbitrage	(147,100.01)
Yield to Receipt	0.3660955%
Yield for Arbitrage Purposes	2.0851035%
State and Local Government Series (SLGS) rates for	12/05/2011

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Crossover Escrow Summary Cost

Maturity	Type	Coupon	Yield	Price	Par Amount	Principal Cost	+Accrued Interest	= Total Cost
Crossover Escrow								
06/15/2012	SLGS-CI	0.040%	0.040%	100-.000000	31,470	31,470.00	-	31,470.00
12/15/2012	SLGS-CI	0.100%	0.100%	100-.000000	28,389	28,389.00	-	28,389.00
06/15/2013	SLGS-NT	0.150%	0.150%	100-.000000	28,417	28,417.00	-	28,417.00
12/15/2013	SLGS-NT	0.220%	0.220%	100-.000000	28,437	28,437.00	-	28,437.00
06/15/2014	SLGS-NT	0.290%	0.290%	100-.000000	28,469	28,469.00	-	28,469.00
12/15/2014	SLGS-NT	0.370%	0.370%	100-.000000	2,923,510	2,923,510.00	-	2,923,510.00
Subtotal		**-**	**-**	**-**	**$3,068,692**	**$3,068,692.00**	**-**	**$3,068,692.00**
Total		**-**	**-**	**-**	**$3,068,692**	**$3,068,692.00**	**-**	**$3,068,692.00**

Crossover Escrow	
Cash Deposit	0.09
Cost of Investments Purchased with Bond Proceeds	3,068,692.00
Total Cost of Investments	$3,068,692.09

Delivery Date	12/29/2011

City of Ramsey, Minnesota

G.O. Improvement Crossover Refunding Bonds, Series 2011B

2005B

Primary Purpose Fund Proof Of Yield @ 0.3660955%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
12/29/2011	-	1.0000000x	-	-
06/15/2012	36,557.21	0.9983149x	36,495.61	36,495.61
12/15/2012	33,918.66	0.9964908x	33,799.63	70,295.24
06/15/2013	33,919.36	0.9946701x	33,738.57	104,033.81
12/15/2013	33,918.05	0.9928527x	33,675.63	137,709.44
06/15/2014	33,918.77	0.9910386x	33,614.81	171,324.25
12/15/2014	2,928,918.49	0.9892279x	2,897,367.75	3,068,692.00
Total	**$3,101,150.54**	**-**	**$3,068,692.00**	**-**

Composition Of Initial Deposit

Cost of Investments Purchased with Bond Proceeds	3,068,692.00
Adjusted Cost of Investments	3,068,692.00

PD F 4144-2
Department of the Treasury
Bureau of the Public Debt
(Revised July 1999)

Final
STATE AND LOCAL GOVERNMENT SERIES
TIME DEPOSIT

OMB No. 1535-0092

The United States Treasury Securities - State and Local Governement Series subscribed for on PD F 4144 and account information furnished on PD F 4144-1 to which this schedule is attached and incorporated, are requested to be issued and held in book-entry accounts on the books of the Department of the Treasury.

PRINCIPAL AMOUNT	INTEREST RATE	ISSUE DATE (MMDDYY)	MATURITY DATE (MMDDYY)	FIRST INTEREST* PAYMENT DATE (MMDDYY)
31,470	0.040%	12/29/2011	6/15/2012	
28,389	0.100%	12/29/2011	12/15/2012	
28,417	0.150%	12/29/2011	6/15/2013	6/15/2012
28,437	0.220%	12/29/2011	12/15/2013	6/15/2012
28,469	0.290%	12/29/2011	6/15/2014	6/15/2012
2,923,510	0.370%	12/29/2011	12/15/2014	6/15/2012

*A first interest payment date must be specified for interest bearing securities with a maturity date greater than one year.

Taxpayer Identification Number:
Name of State or Local Government Body:

Councilmember introduced the following resolution and moved for its adoption:

Resolution #11-12-XXX

RESOLUTION ACCEPTING PROPOSAL ON THE NEGOTIATED SALE OF $3,090,000 GENERAL OBLIGATION IMPROVEMENT CROSSOVER REFUNDING BONDS,SERIES 2011B

A. WHEREAS, the City Council of the City of Ramsey, Minnesota (the "City"), hereby determines and declares that it is necessary and expedient to provide moneys for a crossover refunding of the City's $4,335,000 original principal amount of General Obligation Improvement Bonds, Series 2005B, dated June 1, 2005 (the "Prior Bonds"), which mature on and after December 15, 2015; and

B. WHEREAS, $2,895,000 aggregate principal amount of the Prior Bonds which matures or are subject to mandatory redemption on and after December 15, 2015, are callable on December 15, 2014 (the "Refunded Bonds"), at a price of par plus accrued interest, as provided in the resolution adopted on May 24, 2005, authorizing the issuance of the Prior Bonds (the "Prior Resolution"); and

C. WHEREAS, the crossover refunding of the Refunded Bonds on December 15, 2014 (the "Crossover Date") is consistent with covenants made with the holders thereof, and is necessary and desirable for the reduction of debt service cost to the City; and

D. WHEREAS, the City has entered into a Joint Powers Agreement with Anoka County dated April 12, 2005 (the "Joint Powers Agreement"), pursuant to which Anoka County agreed to pay a portion of the cost of the Improvements financed by the Prior Bonds and which Joint Powers Agreement is still in full force and effect.

E. WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue $3,090,000 General Obligation Improvement Crossover Refunding Bonds, Series 2011B (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapter 475, to provide moneys for a crossover refunding of the Refunded Bonds; and

F. WHEREAS, as permitted by Minnesota Statues, Section 475.60, Subdivision 2(5), the public sale requirements do not apply to the Bonds; and

G. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ramsey, Minnesota, as follows:

1. Acceptance of Offer. The offer of Northland Securities, Inc. (the "Purchaser"), to purchase the Bonds in accordance with the terms and at the rates of interest hereinafter set forth, and to pay therefor the sum of $3,086,127.35, plus interest accrued to settlement, is hereby accepted.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall be dated December 1, 2011, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of $5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on December 15 in the years and amounts as follows:

Year	Amount
2015	$255,000
2016	260,000
2017	265,000
2018	270,000
2019	275,000
2020	280,000
2021	285,000
2022	290,000
2023	295,000
2024	305,000
2025	310,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the

"Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and

shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose; Refunding Findings. The Bonds shall provide funds for a crossover refunding of the Refunded Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, Subdivision 13, and as of the crossover date of the Bonds, shall result in a reduction of the present value of the dollar amount of the debt service to the City from a total dollar amount of $3,249,701.08 for the Prior Bonds to a total dollar amount of $3,095,742.54 for the Bonds, computed in accordance with the provisions of Minnesota Statutes, Section 475.67, Subdivision 12, and accordingly the dollar amount of such present value of the debt service for the Bonds is lower by at least three percent than the dollar amount of such present value of the debt service for the Prior Bonds as required in Minnesota Statutes, Section 475.67, Subdivision 12.

4. Interest. The Bonds shall bear interest payable semiannually on June 15 and December 15 of each year (each, an "Interest Payment Date"), commencing June 15, 2012, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

Maturity Year	Interest Rate
2015	2.00%
2016	2.00
2017	2.00
2018	2.00
2019	2.00
2020	2.00
2021	2.10
2022	2.25
2023	2.40
2024	2.55
2025	2.70

5. Optional Redemption. All Bonds maturing on December 15, 2021, and thereafter, shall be subject to redemption and prepayment at the option of the City on December 15, 2020, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, and the selection of the amounts and maturities of the Bonds to be prepaid shall be at the discretion of the City. If only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty (30) days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each $5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at $5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than $5,000 shall be redeemed as shall equal $5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
ANOKA COUNTY
CITY OF RAMSEY

R-_____ $_____

GENERAL OBLIGATION IMPROVEMENT CROSSOVER
REFUNDING BOND, SERIES 2011B

Interest Rate	Maturity Date	Date of Original Issue	CUSIP
	December 15,	December 1, 2011	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Ramsey, Anoka County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, without option of prior redemption, and to pay interest thereon semiannually on June 15 and December 15 of each year (each, an "Interest Payment Date"), commencing June 15, 2012, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the first day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing on December 15, 2021, and thereafter, are subject to redemption and prepayment at the option of the Issuer on December 15, 2020, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the Issuer; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of $3,090,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination and redemption privilege, issued pursuant to and in full conformity with the Home Rule Charter of the City, the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on December 13, 2011 (the "Resolution"), for the purpose of providing funds sufficient for a crossover refunding on December 15, 2014, of the Issuer's General Obligation Improvement Bonds, Series 2005B, dated June 15, 2005, which mature on and after December 15, 2015. This Bond is payable out of the Escrow Account and the Debt Service Account established by the City pursuant to the Resolution. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the

transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Home Rule Charter of the City, the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any charter, constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Ramsey, Anoka County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

_____

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the Resolution mentioned within.

Northland Trust Services, Inc.
Minneapolis, Minnesota
Bond Registrar

By_____
Authorized Signature

Registrable by: NORTHLAND TRUST SERVICES, INC.

Payable at: NORTHLAND TRUST SERVICES, INC.

CITY OF RAMSEY,
ANOKA COUNTY, MINNESOTA

/s/ Facsimile_____
Mayor

/s/ Facsimile_____
Administrator

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with right of survivorship and not as tenants in common
UTMA - _____ as custodian for _____
(Cust) (Minor)
under the _____ Uniform Transfers to Minors Act
(State)

Additional abbreviations may also be used though not in the above list.

_____

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated:_____ _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

_____

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: _____
_____
_____

PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

DATE	AMOUNT	AUTHORIZED SIGNATURE OF HOLDER

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of December 1, 2011. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or his, her or its attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Administrator is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the first day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Administrator to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund designated the General Obligation Improvement Crossover Refunding Bonds, Series 2011B Fund (the "Fund"), to be administered and maintained by the Finance Officer as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The fund shall

be maintained in the manner herein specified until the Bonds and the interest thereon shall have been fully paid. In such records there shall be established and maintained the following separate accounts, for the purposes as follows:

(a) Escrow Account. The Escrow Account shall be maintained as an escrow account with Northland Trust Services, Inc. (the "Escrow Agent"), in Minneapolis, Minnesota, which is a suitable financial institution within or without the State. $3,091,403.60 in proceeds of the sale of the Bonds shall be received by the Escrow Agent and applied to fund the Escrow Account or to pay costs of issuing the Bonds. Proceeds of the Bonds less proceeds used to pay costs of issuance and any proceeds returned to the City are hereby irrevocably pledged and appropriated to the Escrow Account, together with all investment earnings thereon. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, (i) to pay when due the interest to accrue on the Bonds to and including the Crossover Date; and (ii) to pay when called for redemption on the Crossover Date, the principal amount of the Refunded Bonds. The Escrow Account shall be irrevocably appropriated to the payment of (i) all interest on the Bonds to and including the Crossover Date, and (ii) the principal of the Refunded Bonds due by reason of their call for redemption on the Crossover Date. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with an agreement (the "Escrow Agreement") by and between the City and Escrow Agent, a form of which agreement is on file in the office of the Administrator. Any moneys remitted to the City pursuant to the Escrow Agreement shall be deposited in the Debt Service Account.

(b) Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) after the Crossover Date, all uncollected payments from Anoka County pursuant to the Joint Powers Agreement which payments are due on January 1 of each year, pursuant to the payment schedule attached to the Joint Powers Agreement; (ii) any collections of all taxes heretofore or hereafter levied for the payment of the Prior Bonds and interest thereon which are not needed to pay the Prior Bonds as a result of the Refunding; (iii) any sums remitted to the City upon the termination of the Escrow Agreement; (iv) all investment earnings on funds in the Debt Service Account; and (v) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The amount of any surplus remaining in the Debt Service Account when the Bonds and interest thereon are paid shall be used consistent with Minnesota Statutes, Section 475.61, Subdivision 4. The moneys in the Debt Service Account shall be used solely to pay the principal of and interest on the Bonds or any other bonds hereafter issued and made payable from the Fund.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (a) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (b) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Bonds or $100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Fund (or any other City account which will be used to pay principal and interest to become due on the Bonds)

in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the federal Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test; Cancellation of Certain Tax Levies. To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

Years of Tax Levy	Years of Tax Collection	Amount
2014-2024	2015-2025	See attached schedule

The tax levies are such that if collected in full they, together with sums held in the Escrow Account, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irrepealable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

Upon payment of the Prior Bonds, the uncollected taxes levied in the Prior Resolution authorizing the issuance of the Prior Bonds which are not needed to pay the Prior Bonds as a result of the Refunding shall be canceled.

17. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Escrow Account or Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Escrow Account or Debt Service Account when a sufficient balance is available therein.

18. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Bonds. The City Council has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

19. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Administrator shall, and are hereby authorized and directed to, execute on behalf of the City an Escrow Agreement. The Escrow Agreement is hereby approved and adopted and made a part of this resolution, and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

20. Purchase of SLGS or Open Market Securities. The Purchaser, or its designee, as agent for the City, is hereby authorized and directed to purchase on behalf of the Council and in its name the appropriate United States Treasury Securities, State and Local Government Series and/or open market securities as provided in paragraph 18, from the proceeds of the Bonds and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

21. Redemption of Prior Bonds. The Prior Bonds shall be redeemed and prepaid in accordance with the terms and conditions set forth in the Notice of Call for Redemption, in the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference. The Notice of Call for Redemption shall be given pursuant to the Escrow Agreement.

22. Prior Bonds; Security. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

23. Supplemental Resolution. The Prior Resolution is hereby supplemented to the extent necessary to give effect to the provisions of this resolution.

24. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

25. Certificate of Registration. The Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Anoka County, Minnesota, together with such other information as the County Auditor shall require, and to obtain the County Auditor's

Certificate that the Bonds have been entered in the County Auditor's Bond Register and that the tax levy required by law has been made.

26. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

27. Negative Covenant as to Use of Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project financed by the Prior Bonds, or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

28. Tax-Exempt Status of the Bonds; Rebate. The City is subject to the rebate requirement imposed by Section 148(f) of the Code by reason of issuing (together with all subordinate entities thereof, and all entities treated as one issuer with the Issuer) more than $5,000,000 of tax-exempt governmental obligations during this calendar year as provided in Section 148(f)(4)(D) of the Code and Section 1.148-8 of the Regulations.

29. Designation of Qualified Tax-Exempt Obligations. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

(a) the Bonds are issued after August 7, 1986;

(b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;

(c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;

(d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2011 will not exceed $10,000,000;

(e) not more than $10,000,000 of obligations issued by the City during this calendar year 2011 have been designated for purposes of Section 265(b)(3) of the Code; and

(f) the aggregate face amount of the Bonds does not exceed $10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

30. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Manager of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

31. Official Statement. The Official Statement relating to the Bonds prepared and distributed by the Purchaser is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

32. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

33. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon the resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of December 2011.

_____
Mayor

ATTEST:

_____
City Clerk

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of $3,090,000 General Obligation Improvement Crossover Refunding Bonds, Series 2011B.

WITNESS my hand on December 13, 2011.

_____
Administrator

CC Regular Session **4. 8.**

Meeting Date: 12/13/2011

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution #11-11-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 17, 2011 through December 7, 2011

Funding Source:

Billslist 12-13-2011

Council Action:

Motion to Adopt Resolution #11-11-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of November 17, 2011 through December 7, 2011.

Attachments

Billslist 12-13-2011

Bills Resolution

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	12/08/2011 11:46 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:34 PM

Form Started By: Jackie Lipski Started On: 12/08/2011 11:39 AM

Final Approval Date: 12/08/2011

CITY OF RAMSEY - FINANCE OFFICE Printed 12/8/2011

RAMSEY CITY COUNCIL MEETING

12/13/2011

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 11/17/11-12/7/11	220,338.87
Accounts Payable 11/17/11-12/7/11	853,653.21
Payroll 11/23/11	134,198.66
Pay Estimtes- Projects	1,228,517.47
Debt Service	1,570,395.95

TOTAL SUBMITTED FOR APPROVAL THIS MEETING **$ 4,007,104.16**

		APPROVED PREV. MTG	2011 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:			
	NET PAYROLL TOTAL	$ 122,957.75	$ 3,101,850.60
-	CORRECTION TO PAYROLL		
	PREPAIDS	720,605.65	5,074,423.68
-	PREPAID ADJUSTMENTS		
	WIRE TRANSFERS FOR DEBT SERVICE		923,267.50
-	CORRECTION TO D.S.		
	ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
-	BILLS LIST SUBMITTED	375,818.87	5,441,306.94
	ADD (DELETE) BILLS LIST SUBMITTED		
	PAY ESTIMATE(S)	1,866,469.25	6,205,442.09
-	CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED		**$ 3,085,851.52**	**$ 20,746,290.81**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87120	**11/17/2011**		**112964 ANDRIYCHUK, ALLA**						
		725.47	REFUND INCORRECT ASSESSMENT		60535	111611	9601.1230		DEFERRED-SPECIAL ASSESSI
		725.47							
87121	**11/17/2011**		**100404 CENTURYLINK**						
		304.96	NOV 11 BILLING		60536	612 E34-0544 018 NOV11	0192.6321		TELEPHONE
		304.96	NOV11 BILLING		60537	612 E34-0549 596 NOV11	0192.6321		TELEPHONE
		304.96	NOV 11 BILLING		60538	612 E34-0550 637 NOV11	0192.6321		TELEPHONE
		914.88							
87122	**11/17/2011**		**110734 CITY OF RAMSEY**						
		19.49	ACCT 709988723		60539	111711	9601.4651		WATER REVENUE
		20.00	ACCT 52894306		60539	111711	9601.4651		WATER REVENUE
		62.72	ACCT 720435		60539	111711	9601.4651		WATER REVENUE
		84.00	ACCT 622567660		60539	111711	9601.4651		WATER REVENUE
		132.00	ACCT 71892199		60539	111711	9601.4651		WATER REVENUE
		318.21							
87123	**11/17/2011**		**106528 ELDER JONES**						
		5.00	CANCELED PERMITRA 023507		60540	111611	9101.2081		SURCHARGES-PERMITS
		69.00	CANCELED PERMITRA 023507		60540	111611	9101.4205		BUILDING PERMIT
		74.00							
87124	**11/17/2011**		**112963 IVERSON, LISA**						
		30.00	REFUND OVRPYMT ST ASSESSMENT		60541	111711	9101.4609		OTHER MISCELLANEOUS REV
		30.00							
87125	**11/17/2011**		**107244 NORTHLAND TRUST SERVICES INC**						
		5,150.00	BONDS PRINCIPAL/INTEREST		60542	100711	9342.6611		BOND INTEREST
		200,000.00	BONDS PRINCIPAL/INTEREST		60542	100711	9342.6602		BOND PRINCIPAL
		205,150.00							
87126	**11/17/2011**		**100413 RANDALL AND GOODRICH, P L .C**						
		44.00	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041014	LEGAL FEES
		44.25	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041005	LEGAL FEES
		60.87	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041001	LEGAL FEES
		78.88	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041012	LEGAL FEES
		84.00	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041010	LEGAL FEES
		88.00	OCT 11 CIVIL BILLING		60543	111511	11-03.6530	00201103	IMPROVEMENTS OTHER THAN
		196.50	OCT 11 CIVIL BILLING		60543	111511	9410.6304	00041021	LEGAL FEES
		277.50	OCT 11 CIVIL BILLING		60543	111511	9494.6315		MISCELLANEOUS PROFESSIO
		4,275.75	OCT 11 CIVIL BILLING		60543	111511	0161.6304		LEGAL FEES
		2,833.00	SERVICES THROUGH 11-15-11 PROS		60544	111511A	0161.6304		LEGAL FEES
		7,982.75							
87127	**11/17/2011**		**112719 WHEELS OF THUNDER**						
		1,775.50	50% NOV/DEC MINUS TONI'S FLOWE		60545	111711	9101.4609		OTHER MISCELLANEOUS REV
		1,775.50							
87128	**11/22/2011**		**111377 ANOKA MUNICIPAL UTILITY**						
		29.98	BUNKER LK BLVD & DYSPOSIUM		60595	22-612000-01OCT 11	9603.6371		ELECTRIC UTILITIES
		119.36	CTY RD 116 & HWY47		60596	22-613120-01OCT 11	9603.6371		ELECTRIC UTILITIES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		58.35	RAMSEY STREET LIGHTS		60597	22-990005-01OCT 11	9603.6371		ELECTRIC UTILITIES
		207.69							
87129	**11/22/2011**		**101054 ARM**						
		600.00	MN CERT-A. MADSEN/M. MCDOWALL		60598	111711	9101.1550		PREPAID EXPENSE
		600.00							
87130	**11/22/2011**		**100297 CENTERPOINT ENERGY**						
		50.83	6701 HIGHWAY 10		60601	6011580-5OCT11	9410.6373	00041021	GAS
		50.83							
87131	**11/22/2011**		**102215 MN POLICE AND PEACE OFFICER AS**						
		150.00	2012 MEMBERSHIP DUES PD		60599	111511	9101.1550		PREPAID EXPENSE
		150.00							
87132	**11/22/2011**		**100290 USA MOBILITY INC**						
		6.36	NOV 11 SERVICE		60600	U0317755K	0311.6323		CELLULAR PHONES
		1,345.98	NOV 11 SERVICE		60600	U0317755K	0220.6249		MISCELLANEOUS OPERATING
		1,352.34							
87227	**11/23/2011**		**107962 GENESIS EMPLOYEE BENEFITS**						
		4,201.60			60605	11221114544912	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,201.60							
87228	**11/23/2011**		**100257 LAW ENFORCEMENT LABOR SRV INC**						
		420.00			60398	1109111421162	9101.2177		UNION DUES
		420.00			60608	1122111454492	9101.2177		UNION DUES
		840.00							
87229	**11/23/2011**		**100298 MN AFSCME COUNCIL 5**						
		485.94			60399	1109111421163	9101.2177		UNION DUES
		485.86			60609	1122111454493	9101.2177		UNION DUES
		971.80							
87230	**11/29/2011**		**111364 ASSURANT EMPLOYEE BENEFITS**						
		1,187.89	DEC 2011 LTD		60616	111411	9101.2170		DENTAL/DISABILITY/LIFE
		1,187.89							
87231	**11/29/2011**		**109424 AT AND T MOBILITY**						
		50.99	OCT 2011 BILLING		60617	876463844X11112 011	0301.6323		CELLULAR PHONES
		50.99							
87232	**11/29/2011**		**112971 BANK OF AMERICA, N.A.**						
		250.00	EASEMENT 11-06		60618	112811	9605.6315		MISCELLANEOUS PROFESSIO
		250.00							
87233	**11/29/2011**		**100297 CENTERPOINT ENERGY**						
		124.31	14515 E TOWN CENTER DR		60619	8782239-1OCT11	9601.6373		GAS
		1,523.76	7550 SUNWOOD DR		60620	6702493-5OCT 11	0194.6373		GAS
		1,648.07							
87234	**11/29/2011**		**110734 CITY OF RAMSEY**						
		130.93	ACCT 720532		60621	112911	9601.4651		WATER REVENUE
		288.06	ACCT 623718522		60621	112911	9601.4651		WATER REVENUE
		418.99							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87235	**11/29/2011**		**100116 CONNEXUS ENERGY**						
		500.27	COR SIGN-HWY 10 & RAMSEY BLVD		60622	444931-303113 NOV11	0295.6580		OTHER EQUIPMENT
		500.27							
87236	**11/29/2011**		**106583 DELTA DENTAL PLAN OF MINNESOTA**						
		2,218.50	DEC 11 DENTAL		60623	4732009	9101.2170		DENTAL/DISABILITY/LIFE
		2,218.50							
87237	**11/29/2011**		**110386 HEALTH PARTNERS**						
		104.16	DEC 11 HEALTH COVERAGE		60624	38904087	0130.6315		MISCELLANEOUS PROFESSIO
		54,898.71	DEC 11 HEALTH COVERAGE		60624	38904087	9101.2176		LIFE/HEALTH-EMPLOYEE
		55,002.87							
87238	**11/29/2011**		**111501 LANDFORM PROFESSIONAL SERVICES**						
		381.48	OCT/NOV 11 INCENTIVE		60625	20388	0295.6331		TRAVEL & LODGING
		13,801.52	OCT/NOV 11 INCENTIVE		60625	20388	0295.6315		MISCELLANEOUS PROFESSIO
		14,183.00							
87239	**11/29/2011**		**100291 MET COUNCIL SAC**						
		44.60-	SAC OCTOBER 2011		60626	112911	9602.4356		SEWER AVAILABILITY CHARGI
		4,460.00	SAC OCTOBER 2011		60626	112911	9602.2083		SAC CHARGES
		4,415.40							
87240	**11/29/2011**		**112965 OBERMAIER, JASON AND RUTH**						
		2,110.63	REIMBURSE FOR SEPTIC SYSTEM		60627	111711	9605.6315		MISCELLANEOUS PROFESSIO
		2,110.63							
87241	**11/29/2011**		**100510 VERIZON WIRELESS**						
		26.02	OCT/NOV 11 BILLING		60628	2655774948	0301.6323		CELLULAR PHONES
		26.02	OCT/NOV 11 BILLING		60628	2655774948	0111.6249		MISCELLANEOUS OPERATING
		52.04	OCT/NOV 11 BILLING		60628	2655774948	0130.6323		CELLULAR PHONES
		104.08							
87242	**12/1/2011**		**100031 ANOKA COUNTY**						
		25.00	GOVT OFFICIALS MTG (9)		60708	120111	0191.6335		TRAINING
		25.00	GOVT OFFICIALS MTG (9)		60708	120111	9230.6335		TRAINING
		75.00	GOVT OFFICIALS MTG (9)		60708	120111	0130.6335		TRAINING
		100.00	GOVT OFFICIALS MTG (9)		60708	120111	0111.6335		TRAINING
		225.00							
87243	**12/1/2011**		**100297 CENTERPOINT ENERGY**						
		52.78	NOV 11 BILLING		60705	8000014064-2NOV 11	9605.6373		GAS
		52.79	NOV 11 BILLING		60705	8000014064-2NOV 11	9601.6373		GAS
		52.79	NOV 11 BILLING		60705	8000014064-2NOV 11	9602.6373		GAS
		106.91	NOV 11 BILLING		60705	8000014064-2NOV 11	0452.6373		GAS
		158.37	NOV 11 BILLING		60705	8000014064-2NOV 11	0311.6373		GAS
		603.82	NOV 11 BILLING		60705	8000014064-2NOV 11	0220.6373		GAS
		1,027.46							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87244	**12/1/2011**		**100678 PETTY CASH**						
		5.39	DESSERT FOR COUNCIL		60706	120111	0111.6249		MISCELLANEOUS OPERATING
		5.62	CAULK BAG FOR STEPS		60706	120111	0194.6281		SMALL TOOLS & MINOR EQUIF
		8.00	LUNCH- TRAINING		60706	120111	0211.6331		TRAVEL & LODGING
		8.00	LUNCH- TRAINING		60706	120111	0211.6331		TRAVEL & LODGING
		16.00	LUNCH-TRAINING		60706	120111	0211.6331		TRAVEL & LODGING
		16.00	LUNCH-TRAINING		60706	120111	0211.6331		TRAVEL & LODGING
		59.01							
87245	**12/1/2011**		**100413 RANDALL AND GOODRICH, P L .C**						
		2,833.00	2ND HALF NOV 11 BILLING		60707	113011	0161.6304		LEGAL FEES
		2,833.00							
87246	**12/6/2011**		**100404 CENTURYLINK**						
		65.35	NOV/DEC 11 BILLING		60779	763 422-1452 795NOV11	0452.6321		TELEPHONE
		65.35							
87247	**12/6/2011**		**101103 NEXTEL COMMUNICATIONS**						
		65.96	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0191.6323		CELLULAR PHONES
		70.08	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	9230.6323		CELLULAR PHONES
		96.01	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0240.6323		CELLULAR PHONES
		98.49	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0111.6249		MISCELLANEOUS OPERATING
		99.00	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0211.6489		OTHER CONTRACTED SERVIC
		127.54	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0194.6323		CELLULAR PHONES
		193.42	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0130.6323		CELLULAR PHONES
		199.99	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0211.6249		MISCELLANEOUS OPERATING
		201.80	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	9601.6323		CELLULAR PHONES
		204.82	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0220.6323		CELLULAR PHONES
		220.86	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0311.6323		CELLULAR PHONES
		257.46	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0452.6323		CELLULAR PHONES
		261.34	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0301.6323		CELLULAR PHONES
		579.10	OCT 15-NOV 14, 2011 BILLING		60780	570683319-120	0211.6323		CELLULAR PHONES
		2,675.87							
87248	**12/6/2011**		**107244 NORTHLAND TRUST SERVICES INC**						
		78,421.25	PRINCIPAL/INT 2005B IMPR BOND		60781	102011	9340.6611		BOND INTEREST
		180,000.00	PRINCIPAL/INT 2005B IMPR BOND		60781	102011	9340.6602		BOND PRINCIPAL
		425.00	PRIN/INT BONDS 2007B		60782	102011A	9330.6310		FISCAL AGENT FEES
		18,218.75	PRIN/INT BONDS 2007B		60782	102011A	9330.6611		BOND INTEREST
		225,000.00	PRIN/INT BONDS 2007B		60782	102011A	9330.6602		BOND PRINCIPAL
		502,065.00							
87249	**12/6/2011**		**112979 RASINSKI, YILAN**						
		25.00	REFUND CRAFT BOOTH- HD 2011		60783	120511	0296.4609		OTHER MISCELLANEOUS REV
		25.00							
87250	**12/6/2011**		**100504 US BANK**						
		1,687.50	PRIN/INT BOND 2001A		60784	33388320DEC11	9329.6611		BOND INTEREST
		50,000.00	PRIN/INT BOND 2001A		60784	33388320DEC11	9329.6602		BOND PRINCIPAL
		73,970.30-	PRIN/INT BOND 2005A		60785	789476000DEC11	9339.1015		CASH HELD BY TRUSTEE
		379,107.50	PRIN/INT BOND 2005A		60785	789476000DEC11	9339.6611		BOND INTEREST
		750,000.00	PRIN/INT BOND 2005A		60785	789476000DEC11	9339.6602		BOND PRINCIPAL
		1,106,824.70							
90193590	**11/23/2011**		**100398 PUBLIC EMPLOYEES RETIREMENT AS**						
		50.00			60590	112211935462	9101.2174		PERA-EMPLOYEE

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		50.00			60591	112211935463	9101.2183		PERA-EMPLOYER
		15,338.08			60612	1122111454496	9101.2174		PERA-EMPLOYEE
		20,662.25			60613	1122111454497	9101.2183		PERA-EMPLOYER
		36,100.33							
93110499	**11/23/2011**		**100301 MN CHILD SUPPORT PAYMENT CNTR**						
		325.51			60589	112211935461	9101.2185		GARNISHMENTS/SUPPORT
		339.64			60610	1122111454494	9101.2185		GARNISHMENTS/SUPPORT
		864.42			60611	1122111454495	9101.2185		GARNISHMENTS/SUPPORT
		1,529.57							
93682613	**11/23/2011**		**107784 VILLAGE BANK**						
		256.03			60593	112211935465	9101.2173		FICA & MEDICARE-EMPLOYEE
		346.66			60594	112211935466	9101.2182		FICA & MEDICARE-EMPLOYER
		7,041.89			60603	11221114544910	9101.2173		FICA & MEDICARE-EMPLOYEE
		9,103.97			60604	11221114544911	9101.2182		FICA & MEDICARE-EMPLOYER
		22,820.13			60615	1122111454499	9101.2171		FEDERAL WITHHOLDING
		39,568.68							
93860896	**11/23/2011**		**100601 MN DEPT OF REV WH**						
		4.24			60592	112211935464	9101.2172		STATE WITHHOLDING
		8,824.62			60614	1122111454498	9101.2172		STATE WITHHOLDING
		8,828.86							
99111711	**11/17/2011**		**100219 HOME DEPOT COMMERCIAL ACCT PRO**						
		19.02	OCT 11 BILLING		60546	102811	9410.6315	00041012	MISCELLANEOUS PROFESSIO
		27.41	OCT 11 BILLING		60546	102811	0194.6259		BUILDING MAINT/REPAIR SUPI
		132.76	OCT 11 BILLING		60546	102811	9601.6249		MISCELLANEOUS OPERATING
		805.26	OCT 11 BILLING		60546	102811	0452.6229		SHOP MATERIALS
		984.45							
99111811	**11/18/2011**		**100629 MN DEPT OF REV SALES TX**						
		.62	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9101.4609		OTHER MISCELLANEOUS REV
		13.89	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9101.4305		RENTAL FEES
		38.58	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9602.2082		SALES/USE TAX PAYABLE
		58.77	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9601.2082		SALES/USE TAX PAYABLE
		548.18	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9101.2082		SALES/USE TAX PAYABLE
		664.02	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9601.2085		ANOKA COUNTY TRANSIT TAX
		16,523.94	OCT11 SALES,USE,TRAN TAX		60547	OCT11 SALES,USE,TRAN TAX	9601.2082		SALES/USE TAX PAYABLE
		17,848.00							
99112311	**11/23/2011**		**100223 ICMA RETIREMENT TRUST 457**						
		2,849.21			60602	1122111454491	9101.2175		DEFERRED COMPENSATION

CITY OF RAMSEY

Council Check Register

11/17/2011 -- 12/31/2011

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		2,849.21							
99112351	**11/23/2011**		**111465 STATE STREET BANK**						
		3,054.00			60606	11221114544913	9101.2175		DEFERRED COMPENSATION
		3,054.00							
99112354	**11/23/2011**		**111465 STATE STREET BANK**						
		379.32			60607	11221114544914	9101.2176		LIFE/HEALTH-EMPLOYEE
		379.32							
		2,034,378.57	Grand Total						

Payment Instrument Totals

Check Total	1,923,236.15
Transfer Total	111,142.42
Total Payments	2,034,378.57

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
107983	2ND WIND EXERCISE INC	SCREWS AND MISC GROMMETS	PV	60629	001	09101	11/16/2011	21-031640	602.90
	2ND WIND EXERCISE INC 7585 EQUITABLE DRIVE EDEN PRAIRIE MN 55344				Summary Total				602.90
					Payment Amount				602.90
100012	ACE SOLID WASTE INC	CITY RECYCLE DEC 2011	PV	60712	001	09604	12/1/2011	0008991539	23,617.70
	ACE SOLID WASTE INC				Summary Total				23,617.70
	6601 MCKINLEY STREET NW RAMSEY MN 55303	15050 ARMSTRONG-FD TRASH	PV	60744	001	09101	12/1/2011	0008992171	26.89
					Summary Total				26.89
		TRASH/RECYCLE DEC 2011	PV	60786	001	09101	12/1/2011	0008992101	141.38
		TRASH/RECYCLE DEC 2011	PV	60786	002	09101	12/1/2011	0008992101	30.92
		TRASH/RECYCLE DEC 2011	PV	60786	003	09101	12/1/2011	0008992101	87.38
		TRASH/RECYCLE DEC 2011	PV	60786	004	09101	12/1/2011	0008992101	79.32
		TRASH/RECYCLE DEC 2011	PV	60786	005	09101	12/1/2011	0008992101	26.44
		TRASH/RECYCLE DEC 2011	PV	60786	006	09101	12/1/2011	0008992101	26.44
		TRASH/RECYCLE DEC 2011	PV	60786	007	09101	12/1/2011	0008992101	26.43
					Summary Total				418.31
					Payment Amount				24,062.90
111385	ACHIEVE SERVICES INC	DOCUMENT SHREDDING	PV	60713	001	09101	11/17/2011	6544	67.80
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434				Summary Total				67.80
					Payment Amount				67.80
100017	AIRGAS NORTH CENTRAL	MISC GASES	PV	60548	001	09101	10/31/2011	105886915	47.45
	AIRGAS NORTH CENTRAL	MISC GASES	PV	60548	002	09101	10/31/2011	105886915	47.45

Bank Account	00002224 CASH IN BANK
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Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	PO BOX 802588						Summary Total		94.90
	CHICAGO IL 60680-2588	MISC GASES-RENTAL	PV	60549	001	09101	10/31/2011	105901706	19.18
							Summary Total		19.18
							Payment Amount		114.08
108664	AMERICAN VENDING INC	COFFEE	PV	60550	001	09101	10/19/2011	6224	209.10
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369						Summary Total		209.10
							Payment Amount		209.10
107526	ANCOM TECHNICAL CENTER	PAGER REPAIR	PV	60630	001	09101	11/18/2011	26203	95.00
	ANCOM TECHNICAL CENTER 1800 EAST CLIFF ROAD SUITE 17A BURNSVILLE MN 55337						Summary Total		95.00
		REPAIR PAGER	PV	60631	001	09101	11/18/2011	26204	105.00
							Summary Total		105.00
		CLIP BATTERY	PV	60632	001	09101	11/18/2011	26205	95.00
							Summary Total		95.00
							Payment Amount		295.00
100028	ANDOVER WHEEL AND FRAME INC	ALIGNMENT 651	PV	60802	001	09602	12/1/2011	5897	64.00
	ANDOVER WHEEL AND FRAME INC 13476 HANSON BLVD ANDOVER MN 55304						Summary Total		64.00
							Payment Amount		64.00
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	OCT 2011 BILLING	PV	60746	001	09101	11/23/2011	2011-306	480.60
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303						Summary Total		480.60
							Payment Amount		480.60

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	PROJECT 02-716-11	PV	60710	001	09494	11/8/2011	110811	450,000.00
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304				Summary Total				450,000.00
					Payment Amount				450,000.00
107587	ANOKA COUNTY TREASURY DEPARTMENT	3RD QTR SIGNAL- CR 56&SUNWOOD	PV	60552	001	09101	11/3/2011	213901	792.92
	ANOKA COUNTY TREASURY DEPARTMENT 2100 THIRD AVENUE ANOKA MN 55303				Summary Total				792.92
					Payment Amount				792.92
100063	ASPEN MILLS	MISC J. DIEKOW	PV	60553	001	09101	11/4/2011	114331	679.39
	ASPEN MILLS				Summary Total				679.39
	8201 C CENTRAL AVE NE	T. LUECK-GLOVES	PV	60666	001	09101	11/4/2011	114332	25.35
	SPRING LAKE PARK MN 55432				Summary Total				25.35
		PD JACKETS	PV	60667	001	09101	11/11/2011	114615	2,357.66
					Summary Total				2,357.66
		BELT AND PEN CUFF	PV	60745	001	09101	11/23/2011	115023	103.90
					Summary Total				103.90
		HANDCUFFS	PV	60747	001	09101	11/23/2011	115022	60.92
					Summary Total				60.92
					Payment Amount				3,227.22
101084	BATTERIES PLUS STORE	BATTERIES	PV	60668	001	09101	11/10/2011	033-830369	75.88
	BATTERIES PLUS STORE 18180 ZANE STREET NW ELK RIVER MN 55330				Summary Total				75.88
					Payment Amount				75.88

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
108635	BEBERGS LANDSCAPE SUPPLY	MISC POND ITEMS	PV	60633	001	09101	11/15/2011	106999	1,997.92
	BEBERGS LANDSCAPE SUPPLY				Summary Total				1,997.92
	13535 GROUSE ST NW	FOAM GUN	PV	60634	001	09101	11/15/2011	106998	197.72
	ANDOVER MN 55304				Summary Total				197.72
					Payment Amount				2,195.64
100647	BOLTON AND MENK, INC	RAMSEY/SUNWOOD DR TRAFFICE MAR	PV	60554	001	09101	10/19/2011	0142886	820.00
	BOLTON AND MENK, INC				Summary Total				820.00
	1960 PREMIER DRIVE								
	MANKATO MN 56001-5900				Payment Amount				820.00
103641	BOYER TRUCKS ROGERS	MISC KIT 644	PV	60555	001	09101	11/10/2011	104151R	18.28
	BOYER TRUCKS				Summary Total				18.28
	2601 NE BROADWAY	REPAIR ON 632	PV	60803	001	09101	11/21/2011	455359	377.02
	MINNEAPOLIS	REPAIR ON 632	PV	60803	002	09101	11/21/2011	455359	549.50
	MN 55413								
					Summary Total				926.52
					Payment Amount				944.80
100095	BRIGGS AND MORGAN PA INC	RE: TIF 14	PV	60714	001	09214	10/31/2011	487592	1,782.50
	BRIGGS AND MORGAN				Summary Total				1,782.50
	P O BOX 64591	HRA MASTER DECLARATION	PV	60715	001	09295	10/31/2011	487593	15,978.92
	ST PAUL MN 55164-0591				Summary Total				15,978.92
		TOTI HOLDINGS-OUTLOT M	PV	60716	001	09295	10/31/2011	487591	800.50
					Summary Total				800.50
		RE: FLAHERTY & COLLONS PROP.	PV	60717	001	09202	10/31/2011	487590	42,681.36

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					42,681.36
				Payment Amount					61,243.28
100100	BURY AND CARLSON	BOULDERS/RIVER ROCK	PV	60635	001	09101	11/21/2011	20125000	223.32
	BURY AND CARLSON 201 WEST 121ST STREET BURNSVILLE MN 55337			Summary Total					223.32
				Payment Amount					223.32
107943	BYRON JR, TERRY	T BYRON BOOT ALLOW 2011	PV	60718	001	09101	11/29/2011	112911	128.00
	TERRY BYRON, JR 9170 WASHINGTON STREET NE BLAINE MN 55434			Summary Total					128.00
				Payment Amount					128.00
104474	CARQUEST AUTO PARTS	TUBING AND HEADLIGHT	PV	60556	001	09602	11/9/2011	6975-121571	40.26
	CARQUEST AUTO PARTS			Summary Total					40.26
	P O BOX 503589	AIR FRESHNER-6 PKG	PV	60636	001	09101	11/21/2011	6975-122109	5.07
	ST LOUIS MO 63150-3589			Summary Total					5.07
		SPARK PLUGS	PV	60637	001	09101	11/14/2011	6975-121792	11.71
				Summary Total					11.71
		EMERY CLOTH	PV	60669	001	09101	11/14/2011	6975-121805	8.72
				Summary Total					8.72
		WIPERS AND FUNNEL	PV	60670	001	09101	11/18/2011	6975-122022	186.18
				Summary Total					186.18
		RETURN BELT	PD	60748	001	09605	11/28/2011	6975-122430	28.45-
				Summary Total					28.45-
		FUSES	PV	60749	001	09101	11/23/2011	6975-122256	2.67
				Summary Total					2.67
		BATTERY FOR 387	PV	60750	001	09101	11/22/2011	6975-122176	115.88
				Summary Total					115.88
		BATTERY FOR 672	PV	60751	001	09101	11/21/2011	6975-122106	386.35

Bank Account	00002224 CASH IN BANK
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Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					386.35
		FUEL FILTER	PV	60752	001	09101	11/21/2011	6975-122107	44.48
				Summary Total					44.48
		WASHER FLUID	PV	60753	001	09101	11/28/2011	6975-122424	14.75
				Summary Total					14.75
		KEYLSENTRY-BATTERIES	PV	60754	001	09101	11/23/2011	6975-122254	5.07
				Summary Total					5.07
		BELT FOR 612	PV	60755	001	09605	11/28/2011	6975-122423	57.14
				Summary Total					57.14
		AMP BOOSTER PACK	PV	60804	001	09601	12/1/2011	6975-122653	112.15
				Summary Total					112.15
		IDLER PULLEY 393	PV	60805	001	09101	11/30/2011	6975-122579	25.99
				Summary Total					25.99
		OIL FILTER 312	PV	60806	001	09101	11/28/2011	6975-122470	2.45
				Summary Total					2.45
		IDLER PULLEY 653	PV	60807	001	09101	11/30/2011	6975-122592	24.18
				Summary Total					24.18
				Payment Amount					1,014.60
106854	CDWG INC	LABELWRITER	PV	60671	001	09101	11/14/2011	B181797	248.17
	CDWG INC			Summary Total					248.17
	75 REMITTANCE DRIVE SUITE 1515	VIDEO ADAPTER	PV	60719	001	09101	11/22/2011	B518704	57.56
	CHICAGO IL 60675-1515			Summary Total					57.56
				Payment Amount					305.73
112966	CENTENNIAL FIRE DISTRICT	FIREFIGHTER 1 CLASS	PV	60672	001	09101	11/2/2011	10-45	400.00
	CENTENNIAL FIRE DISTRICT 7741 LAKE DRIVE LINO LAKES MN 55014			Summary Total					400.00
				Payment Amount					400.00

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111496	CENTRAL IRRIGATION SUPPLY INC	MISC PARTS	PV	60557	001	09101	11/9/2011	6020991.00	40.47
	CENTRAL IRRIGATION SUPPLY INC				Summary Total				40.47
	8 WILLIAMS STREET	MISC PARTS	PV	60756	001	09101	11/28/2011	6021108-00	34.75
	ELMSFORD NY 10523				Summary Total				34.75
					Payment Amount				75.22
106670	CENTRAL POWER DISTRIBUTORS INC	FUEL FILTER	PV	60638	001	09101	11/14/2011	846455	3.63
	CENTRAL POWER DISTRIBUTORS INC				Summary Total				3.63
	3801 THURSTON AVENUE	MISC SUPPLIES	PV	60673	001	09101	11/14/2011	846456	238.76
	ANOKA MN 55303				Summary Total				238.76
		AIR FILTER	PV	60808	001	09101	12/2/2011	857546	14.02
					Summary Total				14.02
		MISC PARTS FOR CHAIN SAW	PV	60809	001	09101	11/29/2011	855207	14.99
					Summary Total				14.99
					Payment Amount				271.40
108480	CENTRAL WOOD PRODUCTS	MULCH-COR SIGN	PV	60674	001	09295	11/4/2011	17729	416.81
	CENTRAL WOOD PRODUCTS				Summary Total				416.81
	P O BOX 448 CEDAR MN 55011-0448								
					Payment Amount				416.81
108503	COBORN'S GROCERY	RAIL EVENT-COOKIES /BALLOONS	PV	60720	001	09101	11/16/2011	110	134.96
	COBORN'S GROCERY				Summary Total				134.96
	7900 SUNWOOD DRIVE RAMSEY MN 55303								
					Payment Amount				134.96
100111	COMMERCIAL ASPHALT	ASPHALT	PV	60677	001	09101	11/15/2011	111511	2,794.87

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	COMPANY								
	COMMERCIAL ASPHALT COMPANY			Summary Total					2,794.87
	P O BOX 1480								
	MAPLE GROVE MN 55311-6480								
				Payment Amount					2,794.87
100116	CONNEXUS ENERGY	TRAFFIC SIGNALS	PV	60757	001	09101	11/21/2011	759126-303100 NOV11	404.27
	CONNEXUS ENERGY			Summary Total					404.27
	PO BOX 1808	17 SIRENS	PV	60758	001	09101	11/21/2011	759126-303095 NOV11	87.38
	MINNEAPOLIS MN 55480-1808			Summary Total					87.38
		STREET LIGHTS	PV	60759	001	09603	11/21/2011	759126-303101 NOV11	9,584.77
				Summary Total					9,584.77
		MISC PW ACCOUNTS	PV	60787	001	09101	11/21/2011	759126-303106 NOV21	1,909.35
		MISC PW ACCOUNTS	PV	60787	002	09101	11/21/2011	759126-303106 NOV21	315.54
		MISC PW ACCOUNTS	PV	60787	003	09101	11/21/2011	759126-303106 NOV21	105.18
		MISC PW ACCOUNTS	PV	60787	004	09101	11/21/2011	759126-303106 NOV21	105.18
		MISC PW ACCOUNTS	PV	60787	005	09101	11/21/2011	759126-303106 NOV21	105.18
				Summary Total					2,540.43
		MISC CITY ACCOUNTS	PV	60788	001	09101	11/21/2011	759126-303107 NOV11	1,224.31
		MISC CITY ACCOUNTS	PV	60788	002	09101	11/21/2011	759126-303107 NOV11	89.47
		MISC CITY ACCOUNTS	PV	60788	003	09101	11/21/2011	759126-303107 NOV11	381.72
		MISC CITY ACCOUNTS	PV	60788	004	09101	11/21/2011	759126-303107 NOV11	38.58
		MISC CITY ACCOUNTS	PV	60788	005	09101	11/21/2011	759126-303107 NOV11	191.25
		MISC CITY ACCOUNTS	PV	60788	006	09101	11/21/2011	759126-303107 NOV11	2,333.55
		MISC CITY ACCOUNTS	PV	60788	007	09101	11/21/2011	759126-303107 NOV11	6,330.81
		MISC CITY ACCOUNTS	PV	60788	008	09101	11/21/2011	759126-303107 NOV11	41.20
		MISC CITY ACCOUNTS	PV	60788	009	09101	11/21/2011	759126-303107 NOV11	61.80

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				Summary Total					10,692.69
		WATER TWRS, WELLS,LIFT STAT	PV	60789	001	09601	11/21/2011	759126-303102 NOV11	7,459.01
		WATER TWRS, WELLS,LIFT STAT	PV	60789	002	09601	11/21/2011	759126-303102 NOV11	402.72
				Summary Total					7,861.73
				Payment Amount					31,171.27
100120	CONTINENTAL RESEARCH CORP	MULTI-CIDE	PV	60678	001	09101	11/10/2011	361051-CRC-1	217.13
	CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110			Summary Total					217.13
				Payment Amount					217.13
100124	COTTEN'S INC	FUEL FILTER	PV	60676	001	09101	11/20/2011	811355	17.57
	COTTEN'S INC	FUEL FILTER	PV	60676	002	09101	11/20/2011	811355	17.57
	733 EAST RIVER ROAD ANOKA MN 55303			Summary Total					35.14
				Payment Amount					35.14
105931	CRABTREE COMPANIES INC	BAR CODE VALIDATION	PV	60639	001	09101	11/16/2011	105097	344.68
	CRABTREE COMPANIES INC 1301 CORPORATE CENTER DRIVE EAGAN MN 55121			Summary Total					344.68
				Payment Amount					344.68
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	60558	001	09101	11/8/2011	12641	3,172.50
	DEHN OIL COMPANY 6735 141ST AVENUE NW RAMSEY MN 55303			Summary Total					3,172.50
				Payment Amount					3,172.50
104026	DIVERSIFIED PAVING INC	REPAIR CROSSWALK #83	PV	60640	001	09101	11/17/2011	5462	900.00
	DIVERSIFIED PAVING INC			Summary Total					900.00

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	8019 146TH AVENUE NW RAMSEY MN 55303								
				Payment Amount					900.00
106565	DRYDEN EXCAVATING	WATERMAIN REPAIR-6701 HWY 10	PV	60721	001	09230	11/21/2011	112111	34,350.00
	DRYDEN EXCAVATING 6700 VIKING BLVD NW ANOKA MN 55303			Summary Total					34,350.00
				Payment Amount					34,350.00
100158	ECM PUBLISHERS INC	HEAR- QUALITY RV CUP	PV	60679	001	09804	11/18/2011	01791948	61.50
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433			Summary Total					61.50
		HEAR- 2ND CHANCE YOUTH RANCH	PV	60680	001	09804	11/18/2011	01791834	66.63
				Summary Total					66.63
				Payment Amount					128.13
100167	ELK RIVER FORD INC	SPACER	PV	60760	001	09101	11/23/2011	15009453	6.72
	ELK RIVER FORD INC 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					6.72
				Payment Amount					6.72
100733	ELK RIVER WINLECTRIC CO	MISC PARTS	PV	60711	001	09101	11/3/2011	171287 00	58.95
	ELK RIVER WINLECTRIC CO 12777 MEADOWVALE ROAD SUITE A ELK RIVER MN 55330			Summary Total					58.95
				Payment Amount					58.95
108141	ERICKSON, JEFF	J. ERICKSON 11 CLOTH ALLOW	PV	60641	001	09601	11/28/2011	112811	189.00

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	JEFF ERICKSON 7669 157TH AVENUE NW RAMSEY MN 55303			Summary Total					189.00
				Payment Amount					189.00
106962	F I R E	CLASS- CHIMNEY FIRES	PV	60563	001	09101	11/6/2011	08838	700.00
	F I R E 2486 PINEVIEW BLVD MOTLEY MN 56466			Summary Total					700.00
				Payment Amount					700.00
112976	FAEGRE & BENSON LLP	RE: FLAHERTY & COLLINS	PV	60722	001	09202	10/7/2011	1223507	618.00
	FAEGRE & BENSON LLP NW 6139 P O BOX 1450 MINNEAPOLIS MN 55485-6139			Summary Total					618.00
				Payment Amount					618.00
107099	FASTENAL	MISC PARTS	PV	60561	001	09101	11/7/2011	MNTC880661	50.75
	FASTENAL COMPANY			Summary Total					50.75
	P O BOX 978	MISC PARTS	PV	60562	001	09101	11/8/2011	MNTC880710	16.82
	WINONA MN 55987			Summary Total					16.82
		MISC PARTS	PV	60642	001	09101	11/16/2011	MNTC880944	1.08
				Summary Total					1.08
		MISC PARTS	PV	60643	001	09101	11/15/2011	MNTC880898	24.17
				Summary Total					24.17
		MISC PARTS	PV	60644	001	09101	11/17/2011	MNTC880968	23.26
				Summary Total					23.26
		MISC PARTS	PV	60645	001	09101	11/17/2011	MNTC880935	136.90
				Summary Total					136.90
		MISC PARTS	PV	60646	001	09101	11/15/2011	MNTC880920	10.94
				Summary Total					10.94
		MISC PARTS	PV	60723	001	09101	11/18/2011	MNTC881056	16.51
				Summary Total					16.51
		MISC PARTS	PV	60761	001	09101	11/22/2011	MNTC881155	10.25
				Summary Total					10.25
		MISC PARTS	PV	60810	001	09101	11/29/2011	MNTC881301	22.94

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				Summary Total					22.94
				Payment Amount					313.62
107101	FIRE LOSS MANAGEMENT LLC	REVIEW PLAN 6701 HWY 10	PV	60647	001	09101	11/4/2011	110411	300.00
	FIRE LOSS MANAGEMENT LLC 678 PINEWOOD DRIVE SHOREVIEW MN 55126			Summary Total					300.00
				Payment Amount					300.00
112421	FIRST SCRIBE	WEB APP	PV	60762	001	09101	12/1/2011	23131	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
106428	FORCE AMERICA INC	1 SUPERVISOR KEY	PV	60564	001	09101	11/8/2011	01373830	39.96
	FORCE AMERICA INC 501 EAST CLIFF ROAD SUITE 100 BURNSVILLE MN 55337			Summary Total					39.96
				Payment Amount					39.96
100953	FOREST LAKE CONTRACTING, INC	MCKINLEY/SUNF ISH BLVD REPAIR	PV	60724	001	09601	11/7/2011	110711	15,380.61
	FOREST LAKE CONTRACTING, INC 14777 LAKE DRIVE FOREST LAKE MN 55025			Summary Total					15,380.61
				Payment Amount					15,380.61
107161	FRANKLIN INDUSTRIES CO	MISC SUPPLIES	PV	60763	001	09101	11/23/2011	0061023	2,367.92
	FRANKLIN INDUSTRIES CO 645 ATLANTIC AVENUE P O BOX 671 FRANKLIN PA 16323			Summary Total					2,367.92
				Payment Amount					2,367.92

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100189	G AND K SERVICES INC	MATS FD	PV	60565	001	09101	11/9/2011	1006443053	83.65
	G AND K SERVICES INC				Summary Total				83.65
	PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	UNIFORMS	PV	60566	001	09101	11/9/2011	1006443050	64.00
		UNIFORMS	PV	60566	002	09101	11/9/2011	1006443050	10.00
		UNIFORMS	PV	60566	003	09101	11/9/2011	1006443050	96.52
		UNIFORMS	PV	60566	004	09101	11/9/2011	1006443050	96.53
					Summary Total				267.05
		UNIFORMS	PV	60681	001	09101	11/16/2011	1006454068	64.00
		UNIFORMS	PV	60681	002	09101	11/16/2011	1006454068	10.00
		UNIFORMS	PV	60681	003	09101	11/16/2011	1006454068	121.33
		UNIFORMS	PV	60681	004	09101	11/16/2011	1006454068	121.33
					Summary Total				316.66
		MAT FD	PV	60764	001	09101	11/30/2011	1006475925	102.14
					Summary Total				102.14
		UNIFORMS	PV	60765	001	09101	11/23/2011	1006464989	64.00
		UNIFORMS	PV	60765	002	09101	11/23/2011	1006464989	10.00
		UNIFORMS	PV	60765	003	09101	11/23/2011	1006464989	86.81
		UNIFORMS	PV	60765	004	09101	11/23/2011	1006464989	86.81
					Summary Total				247.62
		UNIFORMS	PV	60811	001	09101	11/30/2011	1006475927	64.00
		UNIFORMS	PV	60811	002	09101	11/30/2011	1006475927	10.00
		UNIFORMS	PV	60811	003	09101	11/30/2011	1006475927	109.14
		UNIFORMS	PV	60811	004	09101	11/30/2011	1006475927	109.15
					Summary Total				292.29
					Payment Amount				1,309.41
106042	GLOCK INC.	PISTOL CASE	PV	60648	001	09101	11/15/2011	648505	19.28
	GLOCK INC.				Summary Total				19.28
	PO BOX 369	GUNSMITH BENCH MAT	PV	60649	001	09101	11/11/2011	648001	12.86
	SMYRNA GA 30081				Summary Total				12.86
		MISC SUPPLIES	PV	60766	001	09101	11/22/2011	650464	40.61
					Summary Total				40.61
					Payment Amount				72.75
100199	GOPHER SIGN COMPANY	SQUARE TUBES	PV	60682	001	09101	11/7/2011	86366	383.47
	GOPHER SIGN COMPANY				Summary Total				383.47

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	1310 RANDOLPH AVENUE	STREET SIGN POSTS	PV	60683	001	09101	11/7/2011	86356	1,240.99
	ST PAUL MN 55105				Summary Total				1,240.99
					Payment Amount				1,624.46
100200	GOPHER STATE ONE CALL INC	125 TICKETS	PV	60790	001	09601	12/2/2011	26785	59.50
	GOPHER STATE ONE CALL	125 TICKETS	PV	60790	002	09601	12/2/2011	26785	59.50
	18946 LAKE DRIVE EAST	125 TICKETS	PV	60790	003	09601	12/2/2011	26785	59.35
	CHANHASSEN MN 55317				Summary Total				178.35
					Payment Amount				178.35
100650	GRAINGER	WORK PLATFORM	PV	60684	001	09101	11/1/2011	9675356340	637.27
	GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001				Summary Total				637.27
					Payment Amount				637.27
100827	GREAT AMERICAN OFFICE SUPPLIES	OFFICE SUPPLIES	PV	60650	001	09101	11/18/2011	36602	71.40
	GREAT AMERICAN OFFICE SUPPLIES				Summary Total				71.40
	1 HARDY ROAD #223	OFFICE SUPPLIES	PV	60651	001	09101	11/17/2011	36594	17.50
	BEDFORD NH 03110				Summary Total				17.50
					Payment Amount				88.90
109262	GREENBERG IMPLEMENT INC	TRIGGER AND THROTTLE	PV	60567	001	09101	11/10/2011	PS73158	17.30
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303				Summary Total				17.30
					Payment Amount				17.30
108628	GROVE NURSERY	MISC TREES	PV	60568	001	09101	10/19/2011	22608300	2,912.34
	GROVE NURSERY 9650 TRAIL HAVEN ROAD				Summary Total				2,912.34

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	CORCORAN MN 55340								
				Payment Amount					2,912.34
112960	HARMON AUTO GLASS	GRAY LAMI/PATTERN CUT	PV	60569	001	09101	10/19/2011	103-75783	393.67
	HARMON AUTO GLASS P O BOX 506 OSSEO MN 55369			Summary Total					393.67
				Payment Amount					393.67
112564	HEALTH PARTNERS GROUP HEALTH-WORKSITE	NOV 11 SERVICE	PV	60685	001	09101	11/17/2011	W88285	102.48
	HEALTH PARTNERS GROUP HEALTH-WORKSITE MAIL STOP # 21109A P O BOX 64059 ST PAUL MN 55164-0059			Summary Total					102.48
				Payment Amount					102.48
106911	HENNEPIN TECHNICAL COLLEGE	CLASS GAS EMERGENCIES	PV	60652	001	09101	11/18/2011	00247740	800.00
	HENNEPIN TECHNICAL COLLEGE ATTN: BUSINESS OFFICE 9000 BROOKLYN BLVD BROOKLYN PARK MN 55445			Summary Total					800.00
				Payment Amount					800.00
110605	HIGHWAY TECHNOLOGIES	SIGNS AND POSTS	PV	60570	001	09101	11/3/2011	421743-001	5,523.05
	HIGHWAY TECHNOLOGIES 4700 LYNDALE AVENUE NORTH MINNEAPOLIS MN 55430			Summary Total					5,523.05
				Payment Amount					5,523.05
111402	HIMLE RAPP & COMPANY INC	NOV 11 BILLING	PV	60791	001	09400	12/1/2011	1111	2,123.77
	HIMLE RAPP & COMPANY INC			Summary Total					2,123.77

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	333 SOUTH SEVENTH STREET SUITE 2400 MINNEAPOLIS MN 55402								
				Payment Amount					2,123.77
100216	HOISINGTON KOEGLER GROUP INC	DNR TRAIL GRANT APP	PV	60653	001	09101	11/4/2011	011-054-1	500.00
	HOISINGTON KOEGLER GROUP INC 123 NORTH 3RD STREET SUITE 100 MINNEAPOLIS MN 55401-1659								
				Summary Total					500.00
				Payment Amount					500.00
106324	INSPECTRON INC	SEPT-OCT11 INSPECTIONS	PV	60686	001	09101	11/11/2011	111111	9,950.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 104 ROSEMOUNT MN 55068								
				Summary Total					9,950.00
				Payment Amount					9,950.00
101247	INTERSTATE BATTERIES COON RAPIDS	BATTERIES	PV	60792	001	09101	11/29/2011	118878	209.82
	INTERSTATE BATTERIES COON RAPIDS 335 78TH STREET EAST BLOOMINGTON MN 55420								
				Summary Total					209.82
				Payment Amount					209.82
106066	KEEPRS, INC	GLOCK/SIGHT	PV	60687	001	09101	11/11/2011	172751-01	472.38
	KEEPRS, INC. 1000 S BENTON DRIVE SUITE 420 SAUK RAPIDS MN 56379								
				Summary Total					472.38
				Payment Amount					472.38
100608	KREYER, CHANDRA	REIMBURSE TZD CONF- DULUTH	PV	60725	001	09101	12/1/2011	120111	38.00
	CHANDRA KREYER 5696 154TH COVE RAMSEY MN 55303								
				Summary Total					38.00

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				Payment Amount					38.00
111501	LANDFORM PROFESSIONAL SERVICES	SUNWOOD DR ALIGNMENT STUDY	PV	60571	001	09295	11/8/2011	20412	6,832.50
	LANDFORM PROFESSIONAL SERVICES			Summary Total					6,832.50
	105 5TH AVENUE SOUTH SUITE 513	RAMSEY SEPTIC INV/DESIGN	PV	60572	001	09101	11/8/2011	20411	1,725.00
	MINNEAPOLIS MN 55401			Summary Total					1,725.00
		RE: FLAHERTY PROJECT	PV	60688	001	09295	11/2/2011	20381	1,472.00
				Summary Total					1,472.00
				Payment Amount					10,029.50
100256	LANO EQUIPMENT INC	MISC PARTS	PV	60812	001	09101	11/29/2011	205499	12.87
	LANO EQUIPMENT INC	MISC PARTS	PV	60812	002	09101	11/29/2011	205499	27.12
	6140 HIGHWAY 10 NW ANOKA MN 55303			Summary Total					39.99
				Payment Amount					39.99
100266	LOGIS	OCT 11 BILLING	PV	60689	001	09101	10/31/2011	34277	9,919.00
	LOGIS			Summary Total					9,919.00
	5750 DULUTH STREET	NETWORK-SUPPORT	PV	60690	001	09101	10/31/2011	34345	96.00
	GOLDEN VALLEY MN 55422-4036			Summary Total					96.00
				Payment Amount					10,015.00
100843	LUECK, THOMAS	MILEAGE REIMBURSE TZD CONF	PV	60726	001	09101	12/1/2011	120111	163.17
	THOMAS LUECK 18624 PERIDOT ST NW RAMSEY MN 55303			Summary Total					163.17
				Payment Amount					163.17
100271	MAIN MOTORS	GAS CAP FOR	PV	60767	001	09101	11/28/2011	275986	20.56

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		676							
	MAIN MOTORS 435 WEST MAIN STREET ANOKA MN 55303			Summary Total					20.56
				Payment Amount					20.56
100274	MAMA	MEETING NOV 17-K. ULRICH	PV	60793	001	09101	11/17/2011	707	15.00
	MAMA 145 UNIVERSITY AVENUE WEST ST PAUL MN 55103-2044			Summary Total					15.00
				Payment Amount					15.00
100816	MARUDAS	ZIP TOP POLY BAGS	PV	60794	001	09101	11/29/2011	319138	217.38
	MARUDAS 20 YORKTON COURT ST PAUL MN 55117			Summary Total					217.38
				Payment Amount					217.38
100961	MCDOWALL, MICHAEL	M. MCDOWALL CLOTH 2011 REIMB	PV	60727	001	09101	11/30/2011	113011	350.00
	MICHAEL MCDOWALL 14730 120TH STREET BECKER MN 55308			Summary Total					350.00
				Payment Amount					350.00
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	60654	001	09101	11/19/2011	59686	225.55
	MENARDS COON RAPIDS			Summary Total					225.55
	3045 MAIN STREET	SUPPLIES FOR KIOSK-BARK PARK	PV	60655	001	09101	11/16/2011	58732	453.81
	COON RAPIDS MN 55433			Summary Total					453.81
				Payment Amount					679.36
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	60573	001	09601	11/3/2011	12164	20.08
	MENARDS ELK RIVER			Summary Total					20.08

CITY OF RAMSEY
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Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	19521 EVANS STREET NW	MISC SUPPLIES	PV	60728	001	09601	11/21/2011	17771	49.18
	ELK RIVER MN 55330-1077				Summary Total				49.18
					Payment Amount				69.26
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTEWATER JAN 2012	PV	60795	001	09602	12/2/2011	0000976541	45,089.42
	MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064				Summary Total				45,089.42
					Payment Amount				45,089.42
100287	METRO FIRE INC	FIRE POWER-FOAM 5 PAILS	PV	60768	001	09101	11/22/2011	42566	390.00
	METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304				Summary Total				390.00
					Payment Amount				390.00
108208	METRO PRODUCTS INC	MISC PARTS	PV	60574	001	09101	11/7/2011	81468	71.06
	METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432				Summary Total				71.06
					Payment Amount				71.06
100289	METRO SALES INC	COPIER SER-JULY-NOV 11	PV	60691	001	09101	11/15/2011	433352	941.79
	METRO SALES INC	COPIER SER-JULY-NOV 11	PV	60691	002	09101	11/15/2011	433352	281.32
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423				Summary Total				1,223.11
					Payment Amount				1,223.11
108201	METRO TENT RENTAL	EDA BUSINESS NET MTG	PV	60769	001	09230	11/28/2011	3064	38.72
	METRO TENT RENTAL 9273 188TH AVE NW				Summary Total				38.72

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ELK RIVER MN 55330								
				Payment Amount					38.72
106555	MINNEAPOLIS, CITY OF	OCT TRANSACTION FEES	PV	60675	001	09101	11/4/2011	400413002370	146.40
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738			Summary Total					146.40
				Payment Amount					146.40
100303	MINNESOTA CONWAY INC	RECHARGES	PV	60575	001	09101	10/31/2011	30743	60.23
	MINNESOTA CONWAY 575 MINNEHAHA AVE WEST ST PAUL MN 55103-1573			Summary Total					60.23
				Payment Amount					60.23
112181	MINNESOTA WATERJET INC	BIKE PANELS	PV	60576	001	09101	11/9/2011	33707	532.07
	MINNESOTA WATERJET INC 14445 AZURITE STREET NW RAMSEY MN 55303			Summary Total					532.07
				Payment Amount					532.07
100326	MN CHIEFS OF POLICE ASSN	PERMITS TO ACQUIRE FORMS	PV	60656	001	09101	11/16/2011	3181	58.78
	MN CHIEFS OF POLICE ASSN 1951 WOODLANE DRIVE WOODBURY MN 55125			Summary Total					58.78
				Payment Amount					58.78
109213	MOLDENHAUER, DREW	REIMBURSE MEALS- USE OF FORCE	PV	60692	001	09101	11/21/2011	112111	39.13
	DREW MOLDENHAUER 16631 231ST AVENUE NW BIG LAKE MN 55309			Summary Total					39.13
				Payment Amount					39.13

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100345	NAPA AUTO PARTS ELK RIVER	ANTIFREEZE	PV	60813	001	09101	12/2/2011	597168	21.33
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW P O BOX 1041 ELK RIVER MN 55330			Summary Total					21.33
				Payment Amount					21.33
100686	NELSON, JOHN	J. NELSON CLOTH 11 REIMBURSE	PV	60729	001	09601	11/29/2011	112911	198.00
	JOHN NELSON 15521 NUTRIA STREET NW RAMSEY MN 55303			Summary Total					198.00
				Payment Amount					198.00
100363	NORTHERN SANITARY SUPPLY CO	PLASTIC CUPS	PV	60693	001	09101	11/10/2011	151571	58.50
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433			Summary Total					58.50
				Payment Amount					58.50
103461	NORTHERN TECHNOLOGIES INC	RE 157TH CMT	PV	60730	001	09495	11/9/2011	6532	329.00
	NORTHERN TECHNOLOGIES INC 6588 141ST AVENUE N.W. RAMSEY MN 55303			Summary Total					329.00
		ALPINE DR/ 153RD COURT	PV	60731	001	09493	11/8/2011	6503	792.00
				Summary Total					792.00
		ARMSTRONG/BUN KER	PV	60732	001	09494	11/8/2011	6514	3,986.50
				Summary Total					3,986.50
		DYSPROSIUM ST	PV	60733	001	09491	11/8/2011	6513	1,317.00
				Summary Total					1,317.00
				Payment Amount					6,424.50
110547	NORTHWEST LIGHTING	MISC SUPPLIES	PV	60796	001	09101	11/29/2011	65232	193.39

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	SYSTEMS CO.								
	NORTHWEST LIGHTING SYSTEMS CO. 9405 HOLLY STREET NW COON RAPIDS MN 55433			Summary Total					193.39
				Payment Amount					193.39
112974	NPELRA	MEMBERSHIP 2012 DUES-LASHER	PV	60734	001	09101	12/5/2011	LASHER 31072	150.00
	NPELRA 1012 S COAST HWY SUITE M OCEANSIDE CA 92054			Summary Total					150.00
				Payment Amount					150.00
100368	OFFICE DEPOT	PLANNER BOOKS	PV	60657	001	09601	11/11/2011	586309739001	39.59
	OFFICE DEPOT	PLANNER BOOKS	PV	60657	002	09601	11/11/2011	586309739001	79.17
	P O BOX 70049			Summary Total					118.76
	LOS ANGELES	OFFICE SUPPLIES	PV	60694	001	09101	11/3/2011	585368489001	2.43
	CA 90074-0049	OFFICE SUPPLIES	PV	60694	002	09101	11/3/2011	585368489001	12.29
				Summary Total					14.72
		INK CARTRIDGES	PV	60695	001	09101	11/4/2011	585369052001	124.71
				Summary Total					124.71
				Payment Amount					258.19
112759	ON SITE SANITATION INC	ALPINE PARK	PV	60578	001	09101	11/8/2011	A-439788	23.97
	ON SITE SANITATION INC 95 WOODLYNN AVE ST PAUL MN 55117			Summary Total					23.97
				Payment Amount					23.97
110480	OPUS 21 MANAGEMENT SOLUTIONS	OCTOBER BILLING	PV	60658	001	09601	11/22/2011	111175	2,995.09
	OPUS 21 MANAGEMENT SOLUTIONS	OCTOBER BILLING	PV	60658	002	09601	11/22/2011	111175	2,396.07

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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125	OCTOBER BILLING	PV	60658	003	09601	11/22/2011	111175	2,396.07
		OCTOBER BILLING	PV	60658	004	09601	11/22/2011	111175	1,797.04
		OCTOBER BILLING	PV	60658	005	09601	11/22/2011	111175	2,396.07
							Summary Total		11,980.34
							Payment Amount		11,980.34
112598	PAUL EMMERICH CONSTRUCTION INC	RE: 7896 149TH AVE	PV	60735	001	09804	11/29/2011	112880	1,500.00
	PAUL EMMERICH CONSTRUCTION INC 1870 181ST AVENUE NW CEDAR MN 55011						Summary Total		1,500.00
							Payment Amount		1,500.00
112978	PCHELP, LTD	TRUCK/TRAILER SOFTWARE	PV	60799	001	09101	11/29/2011	11291104	177.00
	PCHELP, LTD 9850 S. MARYLAND PKWY SUITE A-5183 LAS VEGAS NV 89183						Summary Total		177.00
							Payment Amount		177.00
100829	PCS SAFETY SYSTEMS INC	REMOVE OLD RADAR/INSTALL NEW	PV	60770	001	09101	11/23/2011	8475	112.50
	PCS SAFETY SYSTEMS INC	REMOVE OLD RADAR/INSTALL NEW	PV	60770	002	09101	11/23/2011	8475	7.50
	P O BOX 405						Summary Total		120.00
	ELK RIVER MN 55330	REMOVE OLD RADAR/INSTALL NEW	PV	60771	001	09101	11/22/2011	8474	112.50
		REMOVE OLD RADAR/INSTALL NEW	PV	60771	002	09101	11/22/2011	8474	7.50
							Summary Total		120.00
							Payment Amount		240.00
112959	PREMIUM	FD STATION 1	PV	60579	001	09101	10/31/2011	621331-10-11	10.73

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	WATERS INC	WATER							
	PREMIUM WATERS INC			Summary Total					10.73
	P O BOX 9128	FD STATION 2	PV	60580	001	09101	10/31/2011	621332-10-11	4.81
	MINNEAPOLIS MN 55480-9128			Summary Total					4.81
				Payment Amount					15.54
106418	PURMORT HOMES INC	RE:7796 149TH AVE	PV	60659	001	09804	11/28/2011	112927	1,500.00
	PURMORT HOMES INC			Summary Total					1,500.00
	7842 149TH AVE NW								
	RAMSEY MN 55303			Payment Amount					1,500.00
100403	QUICKSILVER EXPRESS COURIER	RAMSEY TO OPUS 21	PV	60696	001	09601	11/15/2011	6444385	61.72
	QUICKSILVER EXPRESS COURIER			Summary Total					61.72
	PO BOX 64417								
	ST PAUL MN 55164-0417			Payment Amount					61.72
111366	RAMSEY, ROBERT	DATA PLAN REIMBURSEMENT	PV	60736	001	09101	12/1/2011	120111	25.00
	ROBERT RAMSEY			Summary Total					25.00
	9495 164TH LANE NW								
	RAMSEY MN 55303			Payment Amount					25.00
100852	S AND S ELECTRIC INC	WALL PAK AT PUBLIC WORKS	PV	60697	001	09101	11/14/2011	1327	275.00
	S AND S ELECTRIC	WALL PAK AT PUBLIC WORKS	PV	60697	002	09101	11/14/2011	1327	112.50
	8945 176TH AVENUE NW			Summary Total					387.50
	RAMSEY MN 55303			Payment Amount					387.50
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	60582	001	09230	10/11/2011	01OV2875	9.51
	S AND T	OFFICE	PV	60582	002	09230	10/11/2011	01OV2875	14.39

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	OFFICE PRODUCTS INC 1000 KRISTEN COURT ST PAUL MN 55110	SUPPLIES							
		OFFICE SUPPLIES	PV	60582	003	09230	10/11/2011	01OV2875	200.74
		OFFICE SUPPLIES	PV	60582	004	09230	10/11/2011	01OV2875	52.09
		OFFICE SUPPLIES	PV	60582	005	09230	10/11/2011	01OV2875	37.24
		OFFICE SUPPLIES	PV	60582	006	09230	10/11/2011	01OV2875	117.48
		OFFICE SUPPLIES	PV	60582	007	09230	10/11/2011	01OV2875	79.23
		OFFICE SUPPLIES	PV	60582	008	09230	10/11/2011	01OV2875	31.12
		OFFICE SUPPLIES	PV	60582	009	09230	10/11/2011	01OV2875	14.98
		OFFICE SUPPLIES	PV	60582	010	09230	10/11/2011	01OV2875	7.03
					Summary Total				563.81
		OFFICE SUPPLIES	PV	60583	001	09101	10/20/2011	01OV7182	7.33
		OFFICE SUPPLIES	PV	60583	002	09101	10/20/2011	01OV7182	11.42
		OFFICE SUPPLIES	PV	60583	003	09101	10/20/2011	01OV7182	20.03
		OFFICE SUPPLIES	PV	60583	004	09101	10/20/2011	01OV7182	103.04
					Summary Total				141.82
		OFFICE SUPPLIES	PV	60584	001	09101	10/12/2011	01OV3174	9.49
		OFFICE SUPPLIES	PV	60584	002	09101	10/12/2011	01OV3174	88.92
		OFFICE SUPPLIES	PV	60584	003	09101	10/12/2011	01OV3174	44.46
					Summary Total				142.87
		RETURN- DESK PAD	PD	60698	001	09101	11/15/2011	01OW8478	9.96-
					Summary Total				9.96-
		RETURN- PLANNERS	PD	60699	001	09601	11/15/2011	01OW8479	44.46-
		RETURN- PLANNERS	PD	60699	002	09601	11/15/2011	01OW8479	88.92-
					Summary Total				133.38-
		RETURN- ENVELOPES	PD	60700	001	09101	11/15/2011	01OW8480	25.02-

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				Summary Total					25.02-
		OFFICE SUPPLIES	PV	60772	001	09101	11/23/2011	01OX2674	90.14
		OFFICE SUPPLIES	PV	60772	002	09101	11/23/2011	01OX2674	35.01
				Summary Total					125.15
				Payment Amount					805.29
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	60581	001	09101	10/31/2011	925373156	96.50
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066			Summary Total					96.50
				Payment Amount					96.50
112972	SCHERBER AND SONS INC	ROOF REPAIR-7039 HWY 10	PV	60737	001	09410	11/14/2011	2011182	1,058.00
	SCHERBER AND SONS INC 22010 COUNTY ROAD 10 ROGERS MN 55374			Summary Total					1,058.00
				Payment Amount					1,058.00
107711	SCHINDLER ELEVATOR	PARK RAMP QTR 12-11/2-12	PV	60797	001	09240	12/1/2011	8103062521	1,054.86
	SCHINDLER ELEVATOR 875 BLUE GENTIAN ROAD EGAN MN 55121			Summary Total					1,054.86
				Payment Amount					1,054.86
112235	SHARP CREATIVE	MISC GRAPHICS	PV	60738	001	09101	11/15/2011	88	95.00
	SHARP CREATIVE	MISC GRAPHICS	PV	60738	002	09101	11/15/2011	88	823.33
	105 FIFTH AVE S. # 513	MISC GRAPHICS	PV	60738	003	09101	11/15/2011	88	190.00
	MINNEAPOLIS MN 55401	MISC GRAPHICS	PV	60738	004	09101	11/15/2011	88	665.00
				Summary Total					1,773.33
		RE: ARMSTRONG INTERCHANGE	PV	60739	001	09101	11/15/2011	87	665.00
				Summary Total					665.00

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		RAIL EVENT NOV 11	PV	60773	001	09295	11/15/2011	89	1,845.00
		RAIL EVENT NOV 11	PV	60773	002	09295	11/15/2011	89	850.00
							Summary Total		2,695.00
							Payment Amount		5,133.33
100440	SHORT ELLIOT HENDRICKSON INC	RE: RAMSEY MNDOH WATER GRANT	PV	60660	001	09601	11/15/2011	250128	3,537.00
	SHORT ELLIOT HENDRICKSON INC NW 6262 P O BOX 1450 MINNEAPOLIS MN 55485-6262						Summary Total		3,537.00
							Payment Amount		3,537.00
112970	SKYLINE FIRE PROTECTION INC	SERVICE AT 6701 HIGHWAY 10	PV	60740	001	09230	11/21/2011	4871	56,743.50
	SKYLINE FIRE PROTECTION INC 10900 73RD AVENUE N #108 MAPLE GROVE MN 55369						Summary Total		56,743.50
							Payment Amount		56,743.50
108044	SPRINGSTED INCORPORATED	RE: TIF 14	PV	60741	001	09214	11/18/2011	000967.101	14,153.98
	SPRINGSTED INCORPORATED 380 JACKSON STREET SUITE 300 ST PAUL MN 55101-2887						Summary Total		14,153.98
							Payment Amount		14,153.98
100461	STAR TRIBUNE	2012 SUBSCRIPTION	PV	60742	001	09101	11/20/2011	33099132012	244.40
	STAR TRIBUNE						Summary Total		244.40
	P O BOX 790445	1 YEAR SUBSCRIPTION	PV	60798	001	09101	12/6/2011	7805754DEC11	244.40
	ST LOUIS MO 63179-0445						Summary Total		244.40
							Payment Amount		488.80
110313	SUMMIT FIRE	ANNUAL FIRE	PV	60585	001	09240	10/31/2011	33323	225.00

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	PROTECTION	ALARM INSP RAMP							
	SUMMIT FIRE PROTECTION			Summary Total					225.00
	575 MINNEHAHA AVE N	ANNUAL FIRE ALARM INSP CH	PV	60586	001	09101	10/31/2011	33251	800.00
	ATTENTION: DAN HUBBARD ST PAUL MN 55103			Summary Total					800.00
				Payment Amount					1,025.00
100485	TIMESAVER OFF SITE SECRETARIAL INC	MEETING- NOV 7	PV	60701	001	09101	11/14/2011	18734	303.90
	TIMESAVER OFF SITE SECRETARIAL INC			Summary Total					303.90
	28601 HUB DRIVE	NOV 15 MEETING	PV	60743	001	09101	11/22/2011	18740	557.15
	MADISON LAKE MN 56063-4179			Summary Total					557.15
		MEETING- NOV 22, 2011	PV	60800	001	09101	11/29/2011	18762	362.88
				Summary Total					362.88
				Payment Amount					1,223.93
112688	TITAN MACHINERY	HYD FILTERS	PV	60661	001	09101	11/11/2011	VC01498	105.14
	TITAN MACHINERY			Summary Total					105.14
	6340 COUNTY ROAD 101 EAST	RETURN HYD FILTER	PD	60662	001	09101	12/13/2011	VC01650	23.72-
	SHAKOPEE MN 55379			Summary Total					23.72-
		FILTER	PV	60774	001	09101	11/22/2011	VC01565	150.11
				Summary Total					150.11
				Payment Amount					231.53
108522	TOTAL CONTROL SYSTEMS, INC	REPAIR AT PUMPHOUSE 4	PV	60663	001	09601	11/15/2011	5845	239.80
	TOTAL CONTROL SYSTEMS, INC			Summary Total					239.80
	P O BOX 40	REPAIR VIDEO ON JETTER TRK	PV	60664	001	09602	11/9/2011	5832	591.54
	STANCHFIELD MN 55080			Summary Total					591.54
				Payment Amount					831.34

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100495	TWIN CITIES FLAG SOURCE	1 PERCHED EAGLE	PV	60587	001	09101	11/8/2011	16945	34.20
	TWIN CITIES FLAG SOURCE 3240 - 199TH AVENUE NW ANOKA MN 55303				Summary Total				34.20
					Payment Amount				34.20
111742	TWIN CITY WATER CLINIC INC	10 WATER TESTS	PV	60665	001	09601	11/1/2011	1771	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343				Summary Total				150.00
					Payment Amount				150.00
100497	UNIFORMS UNLIMITED	X2 CARTRIDGES	PV	60702	001	09101	11/4/2011	96907	96.03
	UNIFORMS UNLIMITED				Summary Total				96.03
	935 NORTH DALE STREET	LIGHT	PV	60703	001	09101	11/8/2011	97364	139.73
	ST. PAUL MN 55103				Summary Total				139.73
					Payment Amount				235.76
100501	UNIVERSITY OF MINNESOTA	BRIDGE SAFETY - M. MCDOWALL	PV	60775	001	09101	12/2/2011	120211	75.00
	UNIVERSITY OF MINNESOTA 20 COFFEY HALL 1420 ECKLES AVE ST PAUL MN 55108				Summary Total				75.00
					Payment Amount				75.00
100508	VANCE BROTHERS INC	TACK OIL	PV	60776	001	09101	11/22/2011	21888	32.06
	VANCE BROTHERS INC P O BOX 877366 KANSAS CITY MO 64187-7366				Summary Total				32.06
					Payment Amount				32.06
100524	WASTE	NOV 3 CHARGES	PV	60777	001	09101	11/15/2011	0032891-1706-	647.00

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	MANAGEMENT WI-MN							5	
	WASTE MANAGEMENT WI-MN PO BOX 4648 CAROL STREAM IL 60197-4648			Summary Total					647.00
				Payment Amount					647.00
105628	WELLS CATERING SERVICE	BUS. NETWRK EVENT 2011	PV	60801	001	09230	12/1/2011	25786	1,106.16
	WELLS CATERING SERVICE 7533 SUNWOOD DRIVE SUITE 108 RAMSEY MN 55303			Summary Total					1,106.16
				Payment Amount					1,106.16
106176	WIELER, GINA	REIMBURSE-CRISIS INTERVENTION	PV	60704	001	09101	11/22/2011	112211	28.39
	GINA WIELER	REIMBURSE-CRISIS INTERVENTION	PV	60704	002	09101	11/22/2011	112211	122.10
	12100 KILLDEER STREET N.W. COON RAPIDS MN 55448			Summary Total					150.49
				Payment Amount					150.49
100539	WRIGHT TIRE SERVICE INC	TIRES FOR 312 AND 651	PV	60814	001	09602	11/29/2011	071576	406.12
	WRIGHT TIRE SERVICE INC	TIRES FOR 312 AND 651	PV	60814	002	09602	11/29/2011	071576	139.79
	710 WEST MAIN STREET ANOKA MN 55303			Summary Total					545.91
				Payment Amount					545.91
100541	ZARNOTH BRUSH WORKS INC	CABLE WRAP AND GUTTER BROOM	PV	60588	001	09605	10/18/2011	0136200-IN	1,109.36
	ZARNOTH BRUSH WORKS INC PO BOX 141 CHILTON WI 53014-0141			Summary Total					1,109.36
				Payment Amount					1,109.36

R04570

CITY OF RAMSEY

Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2011	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
100543	ZIEGLER INC	CUTTING EDGES	PV	60778	001	09101	11/19/2011	PC001336378	2,312.48
	ZIEGLER INC SDS 12-0436 PO BOX 86 MINNEAPOLIS MN 55486-0436						Summary Total		2,312.48
							Payment Amount		2,312.48
							Total Amount to be Processed		853,653.21
							Total Number of Payments to be Processed		124

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2011

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
111093	DOUGLAS KERR UNDERGROUND LLC	PAY EST 6 ARMSTRONG/BUN KER	PV	60815	001	09494	12/2/2011	120211	145,586.94
	DOUGLAS KERR UNDERGROUND LLC P O BOX 85 MORA MN 55051						Summary Total		145,586.94
							Payment Amount		145,586.94
112956	KNUTSON CONSTRUCTION	PAY EST 2 PARK RAMP PHASEII	PV	60816	001	09468	10/31/2011	103111	603,157.00
	KNUTSON CONSTRUCTION 5500 WAYZATA BLVD SUITE #300 MINNEAPOLIS MN 55416						Summary Total		603,157.00
							Payment Amount		603,157.00
101234	NORTH VALLEY, INC	PAY EST-FINAL ALPINE OVERLAY	PV	60817	001	09493	12/7/2011	120711	417,086.94
	NORTH VALLEY, INC 20015 IGUANA STREET NW NOWTHEN MN 55330						Summary Total		417,086.94
							Payment Amount		417,086.94
111526	NORTHERN ESCROW INC	PAY EST-FINAL DYSPROSIUM RECON	PV	60818	001	09491	12/7/2011	120711	48,497.86
	NORTHERN ESCROW INC FBO: COUNTY LINE EXCAVATING LLC 1276 SOUTH ROBERT STREET WEST ST PAUL MN 55118						Summary Total		48,497.86
							Payment Amount		48,497.86
107698	OMANN BROTHERS PAVING INC	PAY EST-FINAL CHAMELEON ST	PV	60819	001	09492	12/7/2011	120711	14,188.73
	OMANN BROTHERS PAVING INC P O BOX 120 ALBERTVILLE MN 55301						Summary Total		14,188.73
							Payment Amount		14,188.73

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account	00002224	CASH IN BANK
Version	LOGIS003V	
Originator	JLIPSKI	
Payment Instrument		Check Payment
Pay Through Date	12/31/2011	

Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
							Total Amount to be Processed		1,228,517.47
							Total Number of Payments to be Processed		5

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

107244

10/20/11A
RAMS07B 6310 425
9330-~~6610~~ 225,000
9330.6602 18,218.75
9330.6611 243,643.75

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

Re:
CITY OF RAMSEY, MINNESOTA
$945,000 GENERAL OBLIGATION TAX
INCREMENT REFUNDING BONDS, SERIES 2007B

Debt Service		
Principal paydown due 12/15/11	$	225,000.00
Interest due 12/15/11	$	18,218.75
Paying Agent Annual Fee		425.00

RECD OCT 24 2011

Amount Due by Check 12/08/2011 $ 243,643.75

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

10/20/11

RAMS05B

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

9340,6602
9340 4611
180000
78,421.25
258,421.25

Re:
CITY OF RAMSEY, MINNESOTA
$4,335,000 GENERAL OBLIGATION
IMPROVEMENT BONDS, SERIES 2005B

RECD OCT 24 2011

Debt Service		
Principal paydown due 12/15/11	$	180,000.00
Interest due 12/15/11	$	78,421.25
Paying Agent Annual Fee		0.00
Amount Due by Check 12/08/2011	$	258,421.25

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

NORTHLAND TRUST SERVICES, INC.
45 South 7th Street, Ste 2000
Minneapolis, Mn 55402

Phone: 612-851-4931
Fax: 612-851-4933

REC'D OCT 18 2011

10/07/11

RAMS06A

CITY OF RAMSEY
ATTN: FINANCE OFFICER
7550 SUNWOOD DRIVE NW
RAMSEY MN 55303-5137

9342.6602 200,000
9342.6611 5150
205,150.00

Re:
CITY OF RAMSEY, MINNESOTA
$1,035,000 G O TAXABLE TAX INCREMENT
BONDS, SERIES 2006A

Debt Service		
Principal paydown due 12/01/11	$	200,000.00
Interest due 12/01/11	$	5,150.00
Paying Agent Annual Fee		0.00
Amount Due by Check 11/23/2011	$	205,150.00

*This earlier date allows for Bank check clearing of 3-5 business days prior to payment date to ensure good funds. Make Checks payable to NORTHLAND TRUST SERVICES,INC.

MN School District wires due 3 days prior to payment date to comply with State Credit Enhancement requirements.

All other Wires due 1-2 days prior to payment date:
Wells Fargo Bank, San Francisco, CA.
ABA#121-000-248
Northland Trust Services, #143-6412710
Ref: Issuer Name

If wiring, please advise by Fax, phone or email:
rstephney@northlandtrust.com or 612-851-4931
vvevea@northlandtrust.com or 612-851-5985
lgiampaolo@northlandtrust.com or 612-851-4932

Thank You for your business!

REC'D NOV 01 2011

usbank
All Of Us Serving You

Debt Service Invoice

Corporate Trust Services

Name of Issue:
CITY OF RAMSEY GENERAL OBLIGATION
TAX INCREMENT BOND SERIES 2001 A
CHK

Account Number: 33388320
Debt Service Date: 12/15/2011
Payment Due Date: 12/15/2011
Page: 1 of 1

CITY OF RAMSEY
7550 SUNWOOD DRIVE

RAMSEY MN 55303

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
12/15/2011	6.75%	50,000.00	06/15/2011	12/14/2011	1,687.50	50,000.00	0.00
Totals		**50,000.00**			**1,687.50**	**50,000.00**	**0.00**

Total Amount Due:	$51,687.50

Wire Instruction:
(must be received by 11:30am central time on due date)
BBK: U.S. Bank N.A. (091000022)
BNF: U.S. Bank Trust N.A.
AC: 170225065979
OBI: TFM
REF: 33388320
For questions contact: CLAUDIA HERNANDEZ 651-495-3717

9329,6602 50,000
9329,6611 1687.50
51,687.50

Please Remit with Payment

Name of Issue:
CITY OF RAMSEY GENERAL OBLIGATION
TAX INCREMENT BOND SERIES 2001 A
CHK

Account #	33388320
Debt Service Date:	12/15/2011
Payment Due On:	**12/15/2011**
Net Amount Due:	**$51,687.50**
Amount Enclosed:	51,687.50

Remit check to: **(must be received 5 business days prior to due date)**
US Bank
CM-9705
PO Box 70870
St. Paul, MN 55170-9705

Change of Address:

FTREGI 25137 10/03/11-044 RAMSGOTXI01A CYH

RECD NOV 09 2011

Debt Service Invoice

Name of Issue:
ECONOMIC DEVELOPMENT AUTHORITY OF
THE CITY OF RAMSEY MINNESOTA
PUBLIC PROJECT LEASE REVENUE BONDS
SERIES 2005A

Acount Number: 789476000
Debt Service Date: 12/15/2011
Payment Due Date: 12/1/2011
Page: 1 of 1

CITY OF RAMSEY
ATTN: DIANA LUND PH: FAX: 763-433-9898
ECONOMIC DEVELOPMENT AUTHORITY
7550 SUNWOOD DR NW
RAMSEY, MN 55303

Maturity Date	Rate	Principal Outstanding	Accrual Start Date	Accrual End Date	Interest Due	Principal Due	Call Premium
12/15/2011	4.00%	$750,000.00	12/15/2010	6/14/2011	$15,000.00	$ 750,000.00	0
12/15/2012	4.00%	$785,000.00	12/15/2010	6/14/2011	$15,700.00	0	0
12/15/2013	4.50%	$815,000.00	12/15/2010	6/14/2011	$18,337.50	0	0
12/15/2018	4.25%	$4,600,000.00	12/15/2010	6/14/2011	$97,750.00	0	0
12/15/2019	4.00%	$1,010,000.00	12/15/2010	6/14/2011	$20,200.00	0	0
12/15/2022	4.20%	$3,205,000.00	12/15/2010	6/14/2011	$67,305.00	0	0
12/15/2025	4.35%	$3,740,000.00	12/15/2010	6/14/2011	$81,345.00	0	0
12/15/2027	4.40%	$2,885,000.00	12/15/2010	6/14/2011	$63,470.00	0	0
Totals		$17,790,000			$379,107.50	$750,000.00	$0.00

Total amount Due: $1,129,107.50

Adjustments
Excess Over Reserve $73,970.30

Net Amount Due: $1,055,137.20

Wire Instructions:
(must be received by 11:30am central time on due date)
BBK: U.S. Bank N.A. (091000022)
BNF: U.S. Bank Trust N.A.
AC: 170225065771
OBI: TFM
REF: 789476000
For Questions contact: Alex Seeley
651-495-3533

Please Remit with Payment

Name of Issue:
ECONOMIC DEVELOPMENT AUTHORITY OF
THE CITY OF RAMSEY MINNESOTA
PUBLIC PROJECT LEASE REVENUE BONDS
SERIES 2005A

Account # 789476000
Debt Service Date 12/15/2011
Payment Due On: 12/1/2011
Net Amount Due: $1,055,137.20

Amount Enclosed:

Remit check to: (must be received 3 business days prior to due date)
US Bank
CM-9705
PO Box 70870
St. Paul MN 55170-9705

Change of Address

9339.6602
9339.6611
9339.1015

750,000
379,107.50
(73,970.30)
SXP
1,055,137.20

FTCU 14223 ECDEVARMN05A

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-11-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF NOVEMBER 17, 2011 THROUGH DECEMBER 7, 2011.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of November 17, 2011, through December 7, 2011, in the amount of $4,007,104.16; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period November 17, 2011, through December 7, 2011, in the amount of $4,007,104.16.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December 2011.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 9.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Adopt Resolution Approving Proposed 2012 EDA Levy

Background:

On November 28, 1998 the City Council approved a resolution creating the EDA for the City of Ramsey. The resolution gives all the statutory powers of an Economic Development Authority (EDA) and Housing and Redevelopment Authority (HRA) to the Ramsey EDA.

The EDA budget has been funded primarily through two sources: 1) the HRA/EDA Levy and 2) proceeds from the sale of City/EDA owned property (there is also a small amount of investment income).

The levy is based on the City's total taxable market value of the preceding year. For payable 2012, the city would be allowed a maximum levy of $361,161.

At the EDA's monthly meeting on Thursday, August 25, 2011, the EDA authorized a levy of $169,853. This represented a $121,852 or a 42% decrease from the 2011 adopted EDA levy of $291,705.

The City Council ratified the EDA's recommendation of $169,853 at its regular meeting of September 13, 2011. The truth and taxation documents were prepared with the intention of holding the EDA levy at the proposed $169,853.

The proposed levy of $169,853 would place a $17.16 tax on a residential home valued at $200,000.

Council Action:

Motion to adopt Resolution #12-11-XXX adopting the 2011, payable 2012 EDA tax levy in the amount of $169,853

Attachments

2012 EDA Levy

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:44 PM

Form Started By: Diana Lund Started On: 12/05/2011 07:15 AM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION APPROVING THE PROPOSED 2011 PAYABLE 2012, EDA TAX LEVY

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, COUNTY OF ANOKA, STATE OF MINNESOTA, as follows:

1) That the following proposed levy for certified 2011, payable 2012, be levied upon the taxable property in said City of Ramsey, Anoka County, State of Minnesota for the following purposes:

RECOMMENDED EDA LEVY	$ 169,853
TOTAL PROPOSED LEVIES	$ 169,853

2) That the City Administrator/Clerk be directed to transmit a certified copy of this resolution to the Anoka County Auditor's Office on or before Wednesday, December 28, 2011.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of December, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 10.**

Meeting Date: 12/13/2011

By: Kurt Ulrich, Administrative Services

Information

Title:

Adopt Resolution #11-12-XXX, Resolution Requesting No Change in Fiscal Disparities

Background:

This item was reviewed by the City Council at the November 22, 2011 work session.

A report on fiscal disparities was presented to the Finance Committee on October 25, 2011. Included in the report was an attachment titled City of Ramsey Fiscal Disparities Contribution/Distribution Value 2011 through 2012. That document is attached to this case.

The City received a letter from Anoka County requesting that the City of Ramsey pass a resolution requesting no change in fiscal disparities. The letter stated that there may be an effort to dismantle the fiscal disparities program and if eliminated, most homeowners and business property tax statements in the Anoka County area would see an average increase of 10% on the combined city/school/county taxes. Without fiscal disparities, an approximate total tax increase on a $200,000 residential homestead in Ramsey, for 2011, would be $38 (City), $156 (School District #11), and $36 (Anoka County) for an approximate total of $230. (The example shows only the largest school district within the City). She noted this would also result in more disparity in the entire Metro area.

Anoka County passed a resolution requesting no change in fiscal disparities at their October 25 County Board meeting. That resolution, amended for Ramsey City Council adoption, is attached for review. Following adoption, staff will forward the resolution on to Anoka County to allow for them to communicate a united message to Legislators for the upcoming Legislative Session.

Council Action:

ADOPT RESOLUTION #11-12-XXX, RESOLUTION REQUESTING NO CHANGE IN FISCAL DISPARITIES

Attachments

fiscal disparities

fisc disp res

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:55 PM

Form Started By: Kurt Ulrich Started On: 12/08/2011 03:46 PM

Final Approval Date: 12/08/2011

CITY OF RAMSEY FISCAL DISPARITIES
CONTRIBUTION/DISTRIBUTION VALUE
2001 THROUGH 2012

Payable Year	Distribution Value	Contribution Value	Difference/ Tax Capacity	Net Benefit
2012	3,662,636	2,402,636	1,260,000	428,400
2011	3,704,620	2,598,785	1,105,835	375,984
2010	3,665,440	2,797,825	867,615	294,989
2009	3,267,228	2,441,703	825,525	280,679
2008	2,808,369	2,147,012	661,357	224,861
2007	2,579,406	1,833,193	746,213	253,712
2006	2,080,650	1,579,490	501,160	170,394
2005	1,950,188	1,414,464	535,724	182,146
2004	1,866,186	1,298,348	567,838	193,065
2003	1,710,618	1,107,494	603,124	205,062
2002	1,893,100	1,560,342	332,758	113,138
2001	2,470,339	1,350,701	1,119,638	380,677
	31,658,780	22,531,993	9,126,787	3,103,108
	Tax Capacity Distributed	Tax Capacity Contributed	Net Tax Capacity Returned to Ramsey	Local Tax Rate at 34% avg.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION REQUESTING NO CHANGE IN FISCAL DISPARITIES

WHEREAS, the State of Minnesota adopted Minnesota Statute Section 473F – a system designed to share tax resources in the metropolitan area known as fiscal disparities; and,

WHEREAS, the idea of tax-base sharing is to narrow the gap between communities with a strong and growing commercial-industrial tax base and communities with small or stagnated commercial-industrial tax base. To lessen the difference between these "haves" and "have-nots," the law requires that 40 percent of new commercial-industrial tax base be put back into the metropolitan pool and apportioned back to communities according to their population and overall tax base; and,

WHEREAS, tax base sharing makes sense because communities in the Twin Cities area are interdependent parts of a single economic entity. One city might provide a family with a place to live, another a place to work, another a place to attend school, another a place to shop, another a place to generate electricity to light their home, and another location to handle waste products; and,

WHEREAS, the Minnesota fiscal disparities tax sharing system is working and is making progress towards its objective; and,

WHEREAS, tax base sharing results in spreading the benefits of regional centers and facilities to communities that do not have them but whose taxpayers support them, either through sales or income taxes. Further, fiscal disparities helps promote orderly growth in the entire metropolitan area; and,

WHEREAS, fiscal disparities is an integral part of the metropolitan area's property tax system, and is a fundamental benefit to the entire metropolitan area because it recognizes that communities are an interdependent economic unit – as shown by the recent formulation of the economic development organization called "Greater MSP":

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey respectfully requests the Governor and the Minnesota Legislature to support continuation of the current Fiscal Disparities Law.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the ___ day of _____, 2011.

_____
Mayor Bob Ramsey

ATTEST:

_____
City Clerk Jo Ann M. Thieling

CC Regular Session **4. 11.**

Meeting Date: 12/13/2011

By: Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #11-12-XXX Requesting No Change in Fiscal Disparities

Background:

Following discussion of fiscal disparities at the Finance Committee meeting of October 25, and a report on fiscal disparities on the November 7 Council Consent Agenda, staff drafted a resolution formatted from a resolution Anoka County adopted requesting no change in fiscal disparities. That resolution was presented to the Council at the work session on November 22. Staff's recommendation was that the City continue the current fiscal disparities policy because of the net benefit. Consensus of the Council was to support adoption of the resolution requesting no change in fiscal disparities. That resolution is before Council this evening for formal adoption. Following adoption, staff will forward the resolution on to Anoka County to allow for them to communicate a united message to Legislators for the upcoming Legislative Session.

Funding Source:

N/A

Council Action:

Adopt Resolution #11-12-XXX Requesting No Change in Fiscal Disparities.

Attachments

Fiscal Disparities Resolution

Form Review

Form Started By: Jo Thieling Started On: 11/29/2011

Final Approval Date: 11/17/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION REQUESTING NO CHANGE IN FISCAL DISPARITIES

WHEREAS, the State of Minnesota adopted Minnesota Statute Section 473F – a system designed to share tax resources in the metropolitan area known as fiscal disparities; and,

WHEREAS, the idea of tax-base sharing is to narrow the gap between communities with a strong and growing commercial-industrial tax base and communities with small or stagnated commercial-industrial tax base. To lessen the difference between these "haves" and "have-nots," the law requires that 40 percent of new commercial-industrial tax base be put back into the metropolitan pool and apportioned back to communities according to their population and overall tax base; and,

WHEREAS, tax base sharing makes sense because communities in the Twin Cities area are interdependent parts of a single economic entity. One city might provide a family with a place to live, another a place to work, another a place to attend school, another a place to shop, another a place to generate electricity to light their home, and another location to handle waste products; and,

WHEREAS, the Minnesota fiscal disparities tax sharing system is working and is making progress towards its objective; and,

WHEREAS, tax base sharing results in spreading the benefits of regional centers and facilities to communities that do not have them but whose taxpayers support them, either through sales or income taxes. Further, fiscal disparities helps promote orderly growth in the entire metropolitan area; and,

WHEREAS, fiscal disparities is an integral part of the metropolitan area's property tax system, and is a fundamental benefit to the entire metropolitan area because it recognizes that communities are an interdependent economic unit – as shown by the recent formulation of the economic development organization called "Greater MSP":

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City of Ramsey respectfully requests the Governor and the Minnesota Legislature to support continuation of the current Fiscal Disparities Law.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

Mayor Bob Ramsey

ATTEST:

City Clerk Jo Ann M. Thieling

CC Regular Session **4. 12.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 11-12-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility - Phase II

Background:

Resolution and Pay Request Attached

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of $603,157.00.

Council Action:

Motion to Adopt Resolution 11-12-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility - Phase II in the amount of $603,157.00.

Attachments

Resolution

Pay Request

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	12/05/2011 02:14 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:52 AM

Form Started By: MaryJo Warner Started On: 12/02/2011 08:41 AM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION APPROVING 2ND PARTIAL PAYMENT TO KNUTSON CONSTRUCTION FOR IP #10-22 RAMSEY MUNICIPAL PARKING RAMP, PHASE II

WHEREAS, the authorization to advertisement for bids for this project was approved on April 12, 2011, and

WHEREAS, on August 9, 2011, the Ramsey City Council awarded the contract for IP #10-22 to Knutson Construction; and

WHEREAS, as of December 13, 2011 $571,169.00 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of $603,157.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Knutson Construction for Improvement Project #10-22 in the amount of $603,157.00.

2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of December 13, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Application and Certificate for Payment

Page One of One | Pages

To (Owner): City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: Ramsey Municipal Parking Facility - Phase II

Application No: 2

Distribution to: Owner, Architect, Contractor

Period To: 10/31/2011

From (Contractor): Knutson Construction
5500 Wayzata Blvd, Suite 300
Minneapolis, MN 55416

Via (Architect): LSA Design Inc
219 North Second Street, Suite 302
Minneapolis, MN 55401

Architect's Project No: 10-12

Contract For:

Contract Date: 8/25/2011

CONTRACTOR'S APPLICATION FOR PAYMENT

Change Order Summary			
Change Orders approved in previous months by Owner		Additions	Deductions
	TOTAL	0	0
Approved this Month			
Number	Date Approved		
1	9/14/2011	191,057.00	
2	10/31/2011	6,249.00	
	TOTALS	197,306.00	0.00
Net change by Change Orders			197,306.00

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, attached.

1.	Original Contract Sum		$ 2,734,000.00
2.	Net change by Change Order		$ 197,306.00
3.	Contract Sum To Date (Line 1 ± 2)		$ 2,931,306.00
4.	Total Completed & Stored To Date (Column G on G703)		$ 1,236,133.00
5.	Retainage:		
	a. ___% of Completed Work (Column D + E on G703)	$ 61,807.00	
	b. ___ % of Stored Material (Column F on G703)	$ 0.00	
	Total Retainage (Line 5a + 5b or Total in Column I of G703)		$ 61,807.00
6.	Total Earned Less Retainage (Line 4 less Line 5 Total)		$ 1,174,326.00
7.	Less Previous Certificates For Payment (Line 6 from prior Certificate)		$ 571,169.00
8.	Current Payment Due		$ 603,157.00
9.	Balance to Finish, Plus Retainage (Line 3 less Line 6)		$ 1,756,980.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: _____ Date: 11/7/11

State of: Minnesota County of: Hennepin

Subscribed and sworn to before me on this 7th day of November 2011

Notary Public: Stephanie Riach

My Commission expires: 1/31/2012

STEPHANIE RENEE RIACH
Notary Public-Minnesota
My Commission Expires Jan 31, 2012

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is an accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified

(Attach explanation if amount certified differs from the amount applied for.) $ 603,157.00

Architect:

By: _____ Date: 11-15-11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER's CERTIFICATION

By: _____ Date: 11/21/11

CC Regular Session **4. 13.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 11-12-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong/Bunker Int and Extensions

Background:

Resolution and Pay Request Attached

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Douglas-Kerr Underground LLC in the amount of $145,586.94.

Council Action:

Motion to Adopt Resolution 11-12-XXX Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong/Bunker Int and Extensions in the amount of $145,586.94.

Attachments

Resolution 12.13.11

Pay Request 12.13.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	12/07/2011 02:15 PM
Brian Olson	Brian Olson	12/07/2011 02:59 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:31 PM

Form Started By: MaryJo Warner Started On: 12/07/2011 01:17 PM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION AUTHORIZING PARTIAL PAYMENT TO DOUGLAS-KERR UNDERGROUND LLC FOR IMPROVEMENT PROJECT #11-21; ARMSTRONG AND BUNKER LAKE BOULEVARD INTERSECTION SIGNALIZATON

WHEREAS, on December 14, 2010 the Ramsey City Council ordered improvement project 11-21; Armstrong and Bunker Lake Boulevard Signalization Project; and

WHEREAS, on January 11, 2011 the Ramsey City Council called for the preparation of plans and specifications when they awarded of an engineering services contract with WSB & Associates; and

WHEREAS, on April 12, 2011 the Ramsey City Council authorized the solicitation of bids; and

WHEREAS, pursuant to an advertisement for bids for Improvement Project 11-21; Armstrong and Bunker Lake Boulevard Intersection Signalization, bids were received, opened and tabulated according to law: and

WHEREAS, Douglas-Kerr Underground, LLC is the lowest responsible bidder.

WHEREAS, as of December 13, 2011, $3,302,768.87 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Douglas-Kerr Underground LLC in the amount of $145,586.94.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes partial payment to Douglas-Kerr Underground LLC in the amount of $145,586.94; and

2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of December 13, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember

and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Owner: City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303-5137

Date: 12/2/2011

For Period: 11/7/2011 to 12/2/2011

Request No.: 6

Contractor: Douglas-Kerr Underground, LLC
P.O. Box 85
Mora, MN 55051

Pay Voucher

RAMSEY - Armstrong and Bunker Lake Boulevard Int and Extensions
Client Contract No.: SAP 199-121-001
Project No.: 01973-00
Client Project No.: C.P. 11-21

Project Summary			
1	Original Contract Amount		$3,458,170.42
2	Contract Changes - Addition	$68,001.35	
3	Contract Changes - Deduction	($47,030.47)	
4	Revised Contract Amount		$3,479,141.30
5	Value Completed to Date		$3,483,187.48
6	Material on Hand		$0.00
7	Amount Earned		$3,483,187.48
8	Less Retainage 1%		$34,831.87
9	Subtotal		$3,448,355.61
10	Less Amount Paid Previously		$3,302,768.67
11	Liquidated Damages		$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 6		$145,586.94

THIS IS TO CERTIFY THAT THE ITEMS OF WORK SHOWN IN THIS CERTIFICATE OF PARTIAL PAYMENT HAVE BEEN ACTUALLY FINISHED FOR THE WORK COMPRISING THE ABOVE MENTIONED PROJECTS IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS HERETOFORE APPROVED.

Recommended for Approval by:
WSB & Associates, Inc.

_____

Construction Observer:

_____

Approved by Contractor:
Douglas-Kerr Underground, LLC

_____

Approved by Owner:
City of Ramsey

_____

_____

Specified Contract Completion Date:
11/15/2011

Date:
_____

Comment:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
Base Bid								
1	2021.501	MOBILIZATION	LUMP SUM	$116,195.00	1	1	0	$116,195.00
2	2031.501	FIELD OFFICE TYPE D	EACH	$6,700.00	1	1	0	$6,700.00
3	2101.501	CLEARING	ACRE	$1,500.00	0.4	0.4	0	$600.00
4	2101.502	CLEARING	TREE	$60.00	127	127	0	$7,620.00
5	2101.506	GRUBBING	ACRE	$1,500.00	0.4	0.4	0	$600.00
6	2101.507	GRUBBING	TREE	$20.00	127	127	0	$2,540.00
7	2104.501	REMOVE METAL CULVERT	LIN FT	$5.00	532	321	0	$1,605.00
8	2104.501	REMOVE SEWER PIPE (STORM)	LIN FT	$8.00	148	148	0	$1,184.00
9	2104.501	REMOVE SEWER PIPE (SANITARY)	LIN FT	$0.01	6	6	0	$0.06
10	2104.501	REMOVE STEEL CASING	LIN FT	$150.00	10	10	0	$1,500.00
11	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	$1.50	20800	21572.2	0	$32,358.30
12	2104.509	REMOVE CONCRETE APRON	EACH	$125.00	3	4	0	$500.00
13	2104.509	REMOVE DRAINAGE STRUCTURE	EACH	$175.00	1	1	0	$175.00
14	2104.509	REMOVE SIGN TYPE C	EACH	$35.00	35	39	0	$1,365.00
15	2104.509	REMOVE SIGN TYPE SPECIAL	EACH	$25.00	1	2	0	$50.00
16	2104.513	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$2.90	970	2558	0	$7,418.20
17	2104.521	SALVAGE FENCE	LIN FT	$6.00	400	400	0	$2,400.00
18	2104.521	SALVAGE METAL CULVERTS	LIN FT	$5.20	72	0	0	$0.00
19	2104.523	SALVAGE GATE VALVE	EACH	$187.50	1	1	0	$187.50
20	2104.523	SALVAGE HYDRANT	EACH	$375.00	1	1	0	$375.00
21	2104.523	SALVAGE METAL APRON	EACH	$93.75	2	0	0	$0.00
22	2104.523	SALVAGE SIGN TYPE SPECIAL	EACH	$25.00	2	11	1	$275.00
23	2105.525	TOPSOIL BORROW (CV)	CU YD	$16.15	500	0	0	$0.00
24	2105.601	DEWATERING	LUMP SUM	$112,766.00	1	1	0	$112,766.00
25	2106.607	EXCAVATION - COMMON	CU YD	$3.30	34767	34767	0	$114,731.10
26	2106.607	COMMON EMBANKMENT (CV)	CU YD	$3.75	36135	36135	0	$135,506.25
27	2106.607	SELECT GRANULAR EMBANKMENT (CV)	CU YD	$9.65	300	0	0	$0.00
28	2112.604	SUBGRADE PREPARATION	SQ YD	$0.95	44810	57143	0	$54,285.85
29	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	$115.00	40	40	0	$4,600.00
30	2130.501	WATER	M GALLONS	$28.00	100	100	0	$2,800.00
31	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED	CU YD	$17.75	14801	15129.04	0	$268,540.46
32	2221.503	AGGREGATE SHOULDERING (CV) CLASS 5 MOD	CU YD	$29.50	760	303.58	0	$8,955.61
33	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (4,C)	TON	$59.57	8459	8560.79	12	$509,966.26
34	2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (4,B)	TON	$55.07	5691	5383.9	0	$296,491.37
35	2501.511	15" CS PIPE CULVERT	LIN FT	$20.85	80	80	0	$1,668.00
36	2501.511	15" RC PIPE CULVERT CLASS V	LIN FT	$23.70	196	196	0	$4,645.20
37	2501.511	18" RC PIPE CULVERT CLASS III	LIN FT	$25.55	103	185	0	$4,726.75
38	2501.511	21" RC PIPE CULVERT CLASS III	LIN FT	$38.10	155	167	0	$6,362.70
39	2501.511	24" RC PIPE CULVERT CLASS III	LIN FT	$43.50	188	200	0	$8,700.00
40	2501.515	15" RC PIPE APRON	EACH	$357.70	3	3	0	$1,073.10
41	2501.515	18" RC PIPE APRON	EACH	$428.10	3	3	0	$1,284.30
42	2501.515	21" RC PIPE APRON	EACH	$374.95	2	2	0	$749.90
43	2501.515	24" RC PIPE APRON	EACH	$411.15	4	4	0	$1,644.60
44	2501.515	36" RC PIPE APRON	EACH	$787.20	2	2	0	$1,574.40
45	2501.521	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	LIN FT	$71.85	231	231	0	$16,597.35
46	2501.525	28" SPAN RC PIPE-ARCH APRON	EACH	$454.10	2	2	0	$908.20
47	2501.525	36" SPAN RC PIPE-ARCH APRON	EACH	$658.10	1	1	0	$658.10
48	2501.525	44" SPAN RC PIPE-ARCH APRON	EACH	$705.70	4	4	0	$2,822.80
49	2501.569	15" CS SAFETY APRON	EACH	$391.40	2	2	0	$782.80
50	2501.569	15" RC SAFETY APRON	EACH	$443.15	5	5	0	$2,215.75

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
51	2501.569	18" RC SAFETY APRON	EACH	$423.30	2	5	0	$2,116.50
52	2501.571	INSTALL METAL CULVERT	LIN FT	$5.20	72	72	0	$374.40
53	2501.573	INSTALL METAL APRON	EACH	$93.75	2	2	0	$187.50
54	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	$212.55	2	2	0	$425.10
55	2501.602	TRASH GUARD FOR 24" PIPE APRON	EACH	$303.10	1	3	0	$909.30
56	2501.602	TRASH GUARD FOR 36" PIPE APRON	EACH	$521.90	2	2	0	$1,043.80
57	2501.602	TRASH GUARD FOR 28" SPAN PIPE APRON	EACH	$548.10	2	2	0	$1,096.20
58	2501.602	TRASH GUARD FOR 36" SPAN PIPE APRON	EACH	$654.70	1	1	0	$654.70
59	2501.602	TRASH GUARD FOR 44" SPAN PIPE APRON	EACH	$879.15	4	4	0	$3,516.60
60	2503.521	28" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	$39.80	325	325	0	$12,935.00
61	2503.521	36" SPAN RC PIPE-ARCH SEWER CLASS IIA	LIN FT	$51.80	65	65	0	$3,367.00
62	2503.541	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	$20.10	2912	3186	0	$64,038.60
63	2503.541	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$22.40	1395	1393	0	$31,203.20
64	2503.541	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$23.75	921	914	0	$21,707.50
65	2503.541	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$23.80	996	1002	0	$23,847.60
66	2503.541	36" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	$45.90	710	712	0	$32,680.80
67	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	$1,500.00	1	1	0	$1,500.00
68	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	$562.50	1	1	0	$562.50
69	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	$750.00	1	1	0	$750.00
70	2503.602	8" PIPE PLUG	EACH	$91.95	1	1	0	$91.95
71	2503.602	15" PIPE PLUG	EACH	$103.35	7	7	0	$723.45
72	2503.602	18" PIPE PLUG	EACH	$260.60	1	1	0	$260.60
73	2503.602	21" PIPE PLUG	EACH	$437.40	1	1	0	$437.40
74	2503.603	8" PVC PIPE SEWER	LIN FT	$20.65	65	72	0	$1,486.80
75	2503.603	18" PVC PIPE SEWER	LIN FT	$40.05	2724	2704	0	$108,295.20
76	2503.603	21" PVC PIPE SEWER	LIN FT	$63.10	1312	1289	0	$81,335.90
77	2503.603	24" PVC PIPE SEWER	LIN FT	$71.85	1431	1431	0	$102,817.35
78	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	$987.00	2	2	0	$1,974.00
79	2504.602	HYDRANT	EACH	$3,002.85	7	7	0	$21,019.95
80	2504.602	INSTALL HYDRANT	EACH	$595.00	1	1	0	$595.00
81	2504.602	INSTALL GATE VALVE	EACH	$252.50	1	1	0	$252.50
82	2504.602	ADJUST GATE VALVE AND BOX	EACH	$175.00	5	12	0	$2,100.00
83	2504.602	16" BUTTERFLY VALVE AND BOX	EACH	$3,302.15	6	6	0	$19,812.90
84	2504.602	24" BUTTERFLY VALVE	EACH	$6,154.75	1	1	0	$6,154.75
85	2504.602	6" GATE VALVE AND BOX	EACH	$1,106.15	7	7	0	$7,743.05
86	2504.602	8" GATE VALVE AND BOX	EACH	$1,545.40	2	2	0	$3,090.80
87	2504.603	6" WATER MAIN-DUCT IRON CL 53	LIN FT	$29.15	135	169	0	$4,926.35
88	2504.603	8" WATER MAIN-DUCT IRON CL 52	LIN FT	$30.00	169	163	0	$4,890.00
89	2504.603	16" WATER MAIN-DUCT IRON CL 52	LIN FT	$59.30	2768	2778	0	$164,735.40
90	2504.603	24" WATER MAIN-DUCT IRON CL 52	LIN FT	$103.20	140	195	0	$20,124.00
91	2504.604	6" POLYSTYRENE INSULATION	SQ YD	$46.70	11	16.1	0	$751.87
92	2504.608	DUCTILE IRON FITTINGS	POUND	$2.25	9825	10528	0	$23,688.00
93	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	$133.50	214.4	223.26	0	$29,805.21
94	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	$286.50	91.1	95.6	0	$27,389.40
95	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-60	LIN FT	$398.15	4	4	0	$1,592.60
96	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD-42	LIN FT	$535.50	7.8	7.8	0	$4,176.90
97	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	$214.30	128.7	130.3	0	$27,923.29
98	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	LIN FT	$317.85	31.3	31.3	0	$9,948.71
99	2506.501	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	LIN FT	$438.25	4.9	4.9	0	$2,147.43
100	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	EACH	$3,827.85	1	1	0	$3,827.85

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
101	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	EACH	$627.55	11	11	0	$6,903.05
102	2506.516	CASTING ASSEMBLY	EACH	$990.00	73	73	0	$72,270.00
103	2506.516	CASTING ASSEMBLY	EACH	$681.55	18	18	0	$12,267.90
104	2511.501	RANDOM RIPRAP CLASS II	CU YD	$89.90	84.2	0	0	$0.00
105	2511.501	RANDOM RIPRAP CLASS III	CU YD	$89.75	6.3	99.9	0	$8,966.03
106	2511.501	RANDOM RIPRAP CLASS IV	CU YD	$90.00	6	0	0	$0.00
107	2521.501	4" CONCRETE WALK	SQ FT	$2.45	26523	27594.3	0	$67,606.04
108	2521.511	2" BITUMINOUS WALK	SQ FT	$0.84	104909	102790	0	$86,343.60
109	2531.501	CONCRETE CURB & GUTTER DESIGN B418	LIN FT	$8.79	2477	3319	0	$29,174.01
110	2531.501	CONCRETE CURB & GUTTER DESIGN B418 (MOD)	LIN FT	$16.59	108	0	0	$0.00
111	2531.501	CONCRETE CURB & GUTTER DESIGN B424	LIN FT	$10.16	4008	3694.8	0	$37,539.17
112	2531.501	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$9.35	4146	4647	0	$43,449.45
113	2531.501	CONCRETE CURB & GUTTER DESIGN B618 (MODIFIED)	LIN FT	$16.84	60	0	0	$0.00
114	2531.507	6" CONCRETE PAVEMENT	SQ YD	$59.93	24	92.6	0	$5,549.52
115	2531.602	CONCRETE MEDIAN NOSE DESIGN 7109	EACH	$486.75	3	3	0	$1,460.25
116	2531.602	CONC ENTRANCE NOSE DES 7113	EACH	$486.75	5	5	0	$2,433.75
117	2531.618	TRUNCATED DOMES	SQ FT	$32.00	96	312	24	$9,984.00
118	2533.507	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LIN FT	$13.50	2705	2536	0	$34,236.00
119	2533.508	RELOCATE PORTABLE PRECAST CONC BARRIER DESIGN 8337	LIN FT	$3.00	1730	1304	0	$3,912.00
120	2540.602	PROTECT MAIL BOX	EACH	$150.00	1	0	0	$0.00
121	2554.615	IMPACT ATTENUATOR	ASSEMBLY	$2,400.00	6	4	0	$9,600.00
122	2554.615	RELOCATE IMPACT ATTENUATOR	ASSEMBLY	$400.00	4	5	0	$2,000.00
123	2557.603	INSTALL WOODEN FENCE	LIN FT	$15.50	400	400	0	$6,200.00
124	2563.601	TRAFFIC CONTROL	LUMP SUM	$11,000.00	1	1	0	$11,000.00
125	2563.602	RAISED PAVEMENT MARKER TEMPORARY	EACH	$1.40	925	460	0	$644.00
126	2564.531	SIGN PANELS TYPE C	SQ FT	$31.00	428.9	449.95	6	$13,948.45
127	2564.537	INSTALL SIGN TYPE SPECIAL	EACH	$100.00	2	6	4	$600.00
128	2564.550	DELINEATOR TYPE X4-13	EACH	$45.00	3	3	0	$135.00
129	2564.552	HAZARD MARKER X4-2	EACH	$65.00	7	7	0	$455.00
130	2564.554	SNOW PLOW MARKER X4-5	EACH	$75.00	7	8	1	$600.00
131	2565.511	TRAFFIC CONTROL SIGNAL SYSTEM	SIG SYS	$264,150.00	1	1	0	$264,150.00
132	2565.601	EMERGENCY VEHICLE PREEMPTION SYSTEM	LUMP SUM	$5,000.00	1	1	0	$5,000.00
133	2573.502	SILT FENCE, TYPE MACHINE SLICED	LIN FT	$1.45	2615	1646	0	$2,386.70
134	2573.530	STORM DRAIN INLET PROTECTION	EACH	$100.00	64	51	0	$5,100.00
135	2573.540	FILTER LOG TYPE WOOD FIBER BIOROLL	LIN FT	$2.95	654	48	0	$141.60
136	2573.602	CULVERT PROTECTION	EACH	$250.00	13	2	0	$500.00
137	2575.501	SEEDING	ACRE	$150.00	15.5	8.47	0	$1,270.50
138	2575.502	SEED MIXTURE 240	POUND	$1.99	900	1075	0	$2,139.25
139	2575.502	SEED MIXTURE 260	POUND	$1.55	470	370	0	$573.50
140	2575.502	SEED MIXTURE 310	POUND	$14.30	30	20	0	$286.00
141	2575.502	SEED MIXTURE 350	POUND	$3.65	50	25	0	$91.25
142	2575.511	MULCH MATERIAL TYPE 1	TON	$175.00	32	35.93	0	$6,287.75
143	2575.519	DISK ANCHORING	ACRE	$75.00	13.5	12.77	0	$957.75
144	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	$0.96	4545	5018	0	$4,817.28
145	2575.532	FERTILIZER TYPE 3	POUND	$0.39	6250	5550	0	$2,164.50
146	2575.532	FERTILIZER TYPE 4	POUND	$1.00	100	100	0	$100.00
147	2575.570	RAPID STABILIZATION METHOD 2	ACRE	$950.00	2.5	3.84	2.37	$3,648.00
148	2582.501	PAVT MSSG (LT ARROW) PREFORMED THERMOPLASTIC	EACH	$400.00	9	10	0	$4,000.00
149	2582.501	PAVT MSSG (RT ARROW) PREFORMED THERMOPLASTIC	EACH	$400.00	9	12	0	$4,800.00
150	2582.502	4" SOLID LINE WHITE-PAINT	LIN FT	$0.10	19800	17207	9729.3	$1,720.70

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
151	2582.502	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	$0.28	18150	8528	3678.84	$2,387.84
152	2582.502	24" STOP LINE WHITE-PREFORMED THERMOPLASTIC	LIN FT	$18.00	240	235	0	$4,230.00
153	2582.502	24" SOLID LINE YELLOW-PREFORMED THERMOPLASTIC	LIN FT	$8.00	1925	722	87	$5,776.00
154	2582.502	4" SOLID LINE WHITE-EPOXY	LIN FT	$0.32	17610	19162	0	$6,131.84
155	2582.502	4" BROKEN LINE WHITE-EPOXY	LIN FT	$0.32	550	510	0	$163.20
156	2582.502	8" DOTTED LINE WHITE-EPOXY	LIN FT	$3.00	120	102	0	$306.00
157	2582.502	4" SOLID LINE YELLOW-EPOXY	LIN FT	$0.33	5270	5026	0	$1,658.58
158	2582.502	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	$0.66	6810	7702	0	$5,083.32
159	2582.503	CROSSWALK MARKING-PREFORMED THERMOPLASTIC	SQ FT	$16.00	1360	1458	0	$23,328.00
							Totals For Section Base Bid:	$3,462,216.60
Backsheet 1								
160	2105.605	ERODIBLE ACRE WITHHOLDING	ACRE	($3,000.00)	15.5	15.5	0	($46,500.00)
							Totals For Backsheet 1:	($46,500.00)
Backsheet 2								
161	2105.605	ERODIBLE ACRE WITHHOLDING	ACRE	$3,000.00	7.75	7.75	0	$23,250.00
							Totals For Backsheet 2:	$23,250.00
Backsheet 3								
162	2105.605	ERODIBLE ACRE WITHHOLDING	ACRE	$3,000.00	7.75	7.75	0	$23,250.00
							Totals For Backsheet 3:	$23,250.00
Backsheet 4								
169	2360.601	BITUMINOUS DENSITY REDUCTION	LUMP SUM	($462.26)	1	1	1	($462.26)
							Totals For Backsheet 4:	($462.26)
Backsheet 5								
170	95456	CONCRETE CURB & GUTTER AGGREGATE GRADATION REDUCTION	LUMP SUM	($68.21)	1	1	1	($68.21)
							Totals For Backsheet 5:	($68.21)
Change Order 1								
167	2106.607	EXCAVATION - COMMON	CU YD	$3.30	1495	1495	0	$4,933.50
168	2106.607	COMMON EMBANKMENT (CV)	CU YD	$3.75	1395	1395	0	$5,231.25
							Totals For Change Order 1:	$10,164.75
Work Order 1								
163	2105.601	DEWATERING	LUMP SUM	$5,966.60	1	1	0	$5,966.60
164	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	$750.00	2	2	0	$1,500.00
165	2503.602	8" PIPE PLUG	EACH	$100.00	1	1	0	$100.00
166	2503.603	8" PVC PIPE SEWER	LIN FT	$29.00	130	130	0	$3,770.00
							Totals For Work Order 1:	$11,336.60
							Project Totals:	$3,483,187.48

Project Payment Status
Owner: City of Ramsey
Client Project No.: C.P. 11-21
Client Contract No.: SAP 199-121-001
Project No.: 01973-00
Contractor: Douglas-Kerr Underground, LLC

Contract Changes

No.	Type	Date	Description	Amount
BK1	Backsheet	7/6/2011	Erodible Acres	($46,500.00)
BK2	Backsheet	8/3/2011	Erodible Acres one-half complete	$23,250.00
BK3	Backsheet	9/9/2011	Erodible Acres - second half complete	$23,250.00
WO1	Work Order	7/21/2011	City of Ramsey requested the addition of a sanitary sewer stub to the originally designed sanitary sewer system.	$11,336.60
CO1	Change Order	9/19/2011	Revise items for 2106.607 Excavation - Common and 2016.607 Common Embankment (CV) due to poor soils.	$10,164.75
BK4	Backsheet	11/14/2011	Bituminous Density Reduction	($462.26)
BK5	Backsheet	11/18/2011	Concrete Curb & Gutter Aggregate Gradation Reduction	($68.21)
			Change Order Totals:	$20,970.88

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	6/8/2011	7/6/2011	$693,135.78	$693,135.78	$0.00	$0.00	$693,135.78	$287,569.92	$287,569.92
2	7/7/2011	8/3/2011	$385,211.13	$1,078,346.91	$24,821.28	$24,821.28	$1,103,168.19	$675,110.39	$962,680.31
3	8/4/2011	9/8/2011	$828,455.31	$1,906,802.22	$75,536.73	$100,358.01	$2,007,160.23	$1,044,479.92	$2,007,160.23
4	9/9/2011	10/4/2011	$495,753.76	$2,402,555.98	$26,092.30	$126,450.31	$2,529,006.29	$521,846.06	$2,529,006.29
5	10/5/2011	11/6/2011	$900,212.69	$3,302,768.67	$47,379.62	$173,829.93	$3,476,598.60	$947,592.31	$3,476,598.60
6	11/7/2011	12/2/2011	$145,586.94	$3,448,355.61	($138,998.06)	$34,831.87	$3,483,187.48	$6,588.88	$3,483,187.48
		Payment Totals:		$3,448,355.61		$34,831.87	$3,483,187.48		$3,483,187.48

Project Summary

Material On Hand:	**$0.00**		
Total Payment to Date:	**$3,448,355.61**	**Original Contract:**	**$3,458,170.42**
Total Retainage:	**$34,831.87**	**Contract Changes:**	**$20,970.88**
Total Amount Earned:	**$3,483,187.48**	**Revised Contract:**	**$3,479,141.30**

CC Regular Session **4. 14.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 11-12-XXX Authorizing Final Payment to North Valley Inc. for IP 11-09 Alpine Drive Overlay

Background:

Resolution and Pay Request Attached

Observations:

This pay request also includes a bituminous compaction(density) incentive that is included in the standard specifications for all Minnesota State Aid (MSA) projects. This incentive totals $8,104.48, and is in addition to the previously approved contract amount.

Recommendation:

Public Works Director/Principal City Engineer Brian Olson has inspected the completed work and recommends final payment to North Valley Inc. in the amount of $417,086.94.

Council Action:

Motion to Adopt Resolution 11-12-XXX Authorizing Final Payment to North Valley Inc. for IP 11-09 Alpine Drive Overlay in the amount of $417,086.94.

Attachments

Resolution 12.13.11

Pay Request 12.13.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	12/07/2011 01:20 PM
Brian Olson	Tim Himmer	12/07/2011 01:36 PM
Mary Jo Warner	MaryJo Warner	12/07/2011 02:43 PM
Tim Himmer	Tim Himmer	12/07/2011 03:47 PM
Mary Jo Warner	MaryJo Warner	12/07/2011 03:52 PM
Tim Himmer	Tim Himmer	12/08/2011 10:59 AM
Brian Olson	Brian Olson	12/08/2011 11:27 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:28 PM

Form Started By: MaryJo Warner Started On: 12/07/2011 11:07 AM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION AUTHORIZING FINAL PAYMENT TO NORTH VALLEY INC. FOR IP 11-09 ALPINE DRIVE OVERLAY

WHEREAS, the Ramsey City Council authorized the preparation of plans and specifications for the above referenced work; and

WHEREAS, the Ramsey City Council approved the plans and specifications and the advertisement for bids for the above-referenced work on August 23, 2011; and

WHEREAS, pursuant to an advertisement for bids for IP 11-09 Alpine Drive Overlay, bids were received, opened and tabulated according to law on , September 21, 2011; and

WHEREAS, Public Works Director/Principal City Engineer Brian Olson has inspected the completed work and recommends final payment to North Valley Inc. in the amount of $417,086.94.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to North Valley Inc. for IP 11-09 Alpine Drive Overlay in the amount of $417,086.94.

2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of December 13, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

ATTEST: Mayor

City Clerk

Pay Estimate Summary Sheet
IP 11-09; Alpine Drive Overlay

City of Ramsey

Estimate No. **FINAL**

TOTAL CONTRACT	$	363,222.71
CHANGE ORDER NO. 1	$	12,000.00
CHANGE ORDER NO. 2	$	23,518.00
MSA BITUMINOUS INCENTIVE	$	8,104.48
TOTAL WITH CHANGE ORDERS	$	406,845.19
STORED MATERIALS	$	-
TOTAL, COMPLETED WORK TO DATE	$	417,086.94
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	417,086.94
RETAINED PERCENTAGE 0%		
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	417,086.94
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	-
PAY CONTRACTOR PER FINAL ESTIMATE	$	417,086.94

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorialy secured.

Contractor: North Valley, Inc.

By _____
Name Title

Date _____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ City Engineer
Tim Himmer, PE

Date _____

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____
Name Title Date

IP 11-09; Alpine Drive Overlay

City of Ramsey
December 7, 2011

Pay Estimate No. **FINAL**

Bid	$ 363,222.71	Total	$417,086.94	$417,086.94
Change Orders	$ 35,518.00			
MSA Bituminous Incentive/Disincentive	$ 8,104.48			
	$ 406,845.19			

IP 11-09; Alpine Drive Overlay

			Contract		This Pay Application		Completed to Date	
ITEM	**UNIT**	**QUANTITY**	**UNIT COST**	**EXTENSION**	**QTY**	**EXTENSION**	**QTY**	**EXTENSION**
MOBILIZATION	LS	1	$ 7,850.00	$ 7,850.00	1.00	$ 7,850.00	1.00	$ 7,850.00
REMOVE CONCRETE CURB AND GUTTER	LF	1,900	$ 2.11	$ 4,009.00	2,067	$ 4,361.37	2,067	$ 4,361.37
REMOVE 12 - 18 INCH RCP	LF	146	$ 6.49	$ 947.54	146	$ 947.54	146	$ 947.54
REMOVE CONCRETE CROSS GUTTER	SQ YD	30	$ 10.82	$ 324.60	175	$ 1,893.50	175	$ 1,893.50
REMOVE 2 X 3 CATCHBASIN	EACH	2	$ 324.70	$ 649.40	2.00	$ 649.40	2	$ 649.40
REMOVE 48" STORM MANHOLE	EACH	3	$ 371.81	$ 1,115.43	3.00	$ 1,115.43	3	$ 1,115.43
SAWING BITUMINOUS PAVEMENT	LF	264	$ 2.87	$ 757.68	200.00	$ 574.00	200	$ 574.00
SELECT TOPSOIL BORROW (6" DEPTH)	CY	65	$ 29.86	$ 1,940.90	60.00	$ 1,791.60	60	$ 1,791.60
SALVAGE AGGREGATE AND EXPORT FROM SITE	CY	1,000	$ 5.67	$ 5,670.00	1645	$ 9,327.15	1,645	$ 9,327.15
4" AGGREGATE BASE, CLASS 5	TON	280	$ 0.01	$ 2.80		$ -	0	$ -
MILL BITUMINOUS SURFACE FULL DEPTH, FULL WIDTH	SQ YD	17,600	$ 1.28	$ 22,528.00	18384	$ 23,531.52	18,384	$ 23,531.52
BITUMINOUS MATERIAL FOR TACK COAT	GAL	881	$ 2.65	$ 2,334.65	600	$ 1,590.00	600	$ 1,590.00
1.5" WEARING COURSE SPWEA340B	TON	1,599	$ 55.98	$ 89,512.02	1704.73	$ 95,430.79	1,705	$ 95,430.79
2" NON-WEARING COURSE SPNWB330B	TON	2,132	$ 51.46	$ 109,712.72	2088.2	$ 107,458.77	2,088	$ 107,458.77
CONSTRUCT RC PIPE APRON 15 INCH	EACH	1	$ 487.04	$ 487.04	1	$ 487.04	1	$ 487.04
CONSTRUCT RC PIPE APRON 18 INCH	EACH	2	$ 514.10	$ 1,028.20	3	$ 1,542.30	3	$ 1,542.30
15" RC PIPE SEWER, DESIGN 3006	LIN FT	238	$ 24.35	$ 5,795.30	255	$ 6,209.25	255	$ 6,209.25
18" RC PIPE SEWER, DESIGN 3006	LIN FT	1,200	$ 27.60	$ 33,120.00	1188	$ 32,788.80	1,188	$ 32,788.80
CONSTRUCT 2' x 3' STORM CATCH BASIN	EACH	4	$ 1,028.20	$ 4,112.80	5	$ 5,141.00	5	$ 5,141.00
CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	11	$ 1,244.66	$ 13,691.26	11	$ 13,691.26	11	$ 13,691.26
F&I CASTING ASSEMBLY (STORM)	EACH	15	$ 811.74	$ 12,176.10	3	$ 2,435.22	3	$ 2,435.22
CONCRETE CURB & GUTTER DESIGN B618	LIN FT	1,900	$ 14.85	$ 28,215.00	2067	$ 30,694.95	2,067	$ 30,694.95
6" CONCRETE CROSS GUTTER	SQ YD	30	$ 46.27	$ 1,388.10	175	$ 8,097.25	175	$ 8,097.25
TRAFFIC CONTROL	LS	1	$ 2,272.86	$ 2,272.86	1.00	$ 2,272.86	1.00	$ 2,272.86
SILT FENCE, HEAVY DUTY	LF	500	$ 1.79	$ 895.00	1248	$ 2,233.92	1,248.00	$ 2,233.92
INLET PROTECTION	EACH	15	$ 81.17	$ 1,217.55	13	$ 1,055.21	13	$ 1,055.21
SEEDING	SY	350.00	$ 1.08	$ 378.00	1750	$ 1,890.00	1,750	$ 1,890.00
SEED, TYPE 270	LBS	14	$ 6.49	$ 90.86	70	$ 454.30	70	$ 454.30

IP 11-09; Alpine Drive Overlay

ITEM	UNIT	QUANTITY	Contract UNIT COST	Contract EXTENSION	This Pay Application QTY	This Pay Application EXTENSION	Completed to Date QTY	Completed to Date EXTENSION
MULCH MATERIAL, TYPE 1	TON	0.14	$ 1,623.50	$ 227.29		$ -	0	$ -
DISK ANCHORING	ACRE	0.07	$ 541.14	$ 37.88		$ -	0	$ -
EROSION CONTROL BLANKET, CATEGORY 2	SY	500	$ 1.79	$ 895.00	500	$ 895.00	500	$ 895.00
FERTILIZER, TYPE 20-0-10	LBS	21	$ 1.08	$ 22.68	105	$ 113.40	105	$ 113.40
4" DOUBLE YELLOW LINE - EPOXY	LIN FT	6,165	$ 0.67	$ 4,130.55	3908	$ 2,618.36	3,908	$ 2,618.36
4" SOLID LINE WHITE - EPOXY	LIN FT	12,340	$ 0.33	$ 4,072.20	8154	$ 2,690.82	8,154	$ 2,690.82
24" SOLID LINE WHITE STOP BARS - EPOXY	LIN FT	26	$ 14.55	$ 378.30	23	$ 334.65	23	$ 334.65
CROSS WALK - EPOXY	SY FT	120	$ 10.30	$ 1,236.00	126	$ 1,297.80	126	$ 1,297.80
TOTAL				$ 363,222.71		$ 373,464.46		$ 373,464.46
Change Order #1								
Subgrade Preparation	STA	40	$ 300.00	$ 12,000.00	40	$ 12,000.00	40	$ 12,000.00
				$ 12,000.00		$ 12,000.00		$ 12,000.00
Change Order #2								
Rip-Rap	CY	21	$ 110.00	$ 2,310.00	21	$ 2,310.00	21	$ 2,310.00
F&I Casting Assembly 3067v (storm)	EACH	13	$ 875.00	$ 11,375.00	13	$ 11,375.00	13	$ 11,375.00
Labor & Materials	LS	1	$ 7,695.00	$ 7,695.00	1	$ 7,695.00	1	$ 7,695.00
10% General Markup	LS	1	$ 2,138.00	$ 2,138.00	1	$ 2,138.00	1	$ 2,138.00
				$ 23,518.00		$ 23,518.00		$ 23,518.00
MSA Density Incentive/Disincentive								
Bituminous Base Course	LS	1	$ 4,322.56	$ 4,322.56	1	$ 4,322.56	1	$ 4,322.56
Bituminous Wear Course	LS	1	$ 3,781.92	$ 3,781.92	1	$ 3,781.92	1	$ 3,781.92
				$ 8,104.48		$ 8,104.48		$ 8,104.48

CC Regular Session **4. 15.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 11-12-XXX Authorizing Final Payment to Omann Brothers Paving Inc for IP 10-25 Chameleon Street Paving

Background:

Resolution and Pay Request Attached

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends final payment to Omann Brothers Paving, Inc. in the amount of $14,188.73.

Council Action:

Motion to Adopt Resolution 11-12-XXX Authorizing Final Payment to Omann Brothers Paving Inc for IP 10-25 Chameleon Street Paving in the amount of $14,188.73.

Attachments

Resolution 12.13.11

Pay Request 12.13.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	12/07/2011 01:19 PM
Brian Olson	Brian Olson	12/07/2011 02:59 PM
Kurt Ulrich	Tim Himmer	12/07/2011 03:14 PM
Mary Jo Warner	MaryJo Warner	12/07/2011 03:23 PM
Tim Himmer	Tim Himmer	12/07/2011 03:30 PM
Brian Olson	Brian Olson	12/07/2011 03:32 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:30 PM

Form Started By: MaryJo Warner Started On: 12/07/2011 12:58 PM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION AUTHORIZING FINAL PAYMENT TO OMANN BROTHERS PAVING INC. FOR IMPROVEMENT PROJECT 10-25 CHAMELEON STREET PAVING

WHEREAS, the Ramsey City Council adopted a resolution on October 26th, 2010 accepting plans and specifications and authorizing the solicitation of bids; and

WHEREAS, pursuant to an advertisement for bids for Improvement Project 10-25, Chameleon Street Paving, bids were received, opened and tabulated according to law; and

WHEREAS, on July 12th, 2011 the City Council authorized entering into a contract with Omann Brothers Paving Inc. to perform the work.

WHEREAS, as of December 13, 2011 $240,458.95 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends final payment to Omann Brothers Paving, Inc. in the amount of $14,188.73.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to Omann Brothers Inc. for the IP 10-25 Chameleon Street Paving in the amount of $14,188.73.

2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of December 13, 2011

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

where upon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Pay Estimate Summary Sheet
IP 10-25; Chameleon Street Paving

City of Ramsey

Estimate No. **FINAL**

TOTAL CONTRACT	$ 268,222.08
CHANGE ORDER NO	
TOTAL WITH CHANGE ORDERS	$ 268,222.08
STORED MATERIALS	$ -
TOTAL, COMPLETED WORK TO DATE	$ 254,647.68
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$ 254,647.68
RETAINED PERCENTAGE 0%	
NET AMOUNT DUE TO CONTRACTOR TO DATE	$ 254,647.68
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$ 240,458.95
PAY CONTRACTOR PER FINAL ESTIMATE	$ 14,188.73

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorialy secured.

Contractor: Omann Brothers Paving, Inc.

By _____
Name Title

Date _____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ City Engineer
Tim Himmer, PE

Date _____

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____
Name Title Date

IP 10-25; Chameleon Street Paving

City of Ramsey

December 7, 2011

Pay Estimate No. **FINAL**

Bid	$ 268,222.08	Total	$1,533.00	$254,647.68
Change Order				

IP 10-25; Chameleon Street Paving

			Contract		This Pay Application		Completed to Date	
ITEM	UNIT	QUANTITY	UNIT COST	EXTENSION	QTY	EXTENSION	QTY	EXTENSION
Mobilization	LS	1	4,500.00	4,500.00		0.00	1.00	4,500.00
Traffic Control	LS	1	1,533.00	1,533.00		0.00	1.00	1,533.00
Remove and Grub Trees	EA	16	255.50	4,088.00	6.0	1,533.00	20	5,110.00
Silt Fence	LF	200	1.94	388.00		0.00	72	139.68
Bio-Log Ditch Block	LF	500	2.50	1,250.00		0.00	490	1,225.00
Construction Fence	LF	200	1.28	256.00		0.00	0	0.00
Remove Bituminous Pavement	SY	260	2.17	564.20		0.00	260	564.20
Sawcut Bituminous Pavement	LF	120	2.00	240.00		0.00	120	240.00
Salvage Signs	EA	9	35.77	321.93		0.00	5	178.85
Remove Existing Culvert	EA	3	255.50	766.50		0.00	8	2,044.00
Temp. Mailboxes	LS	1	500.00	500.00		0.00	1	500.00
Grading	STA	26	1,471.68	38,263.68		0.00	26	38,263.68
Topsoil Borrow (4" Import)	CY	1100	20.44	22,484.00		0.00	1,260	25,754.40
Select Granular Borrow	CY	500	9.20	4,600.00		0.00	0	0.00
Subgrade Correction	CY	500	4.60	2,300.00		0.00	0	0.00
12" HDPE	LF	710	11.91	8,456.10		0.00	509	6,062.19
12" HDPE Flared End Section	EA	38	168.63	6,407.94		0.00	30	5,058.90
15" HDPE (Homeowner selected location at 17331 Chameleon)	LF	50	14.72	736.00		0.00	20	294.40
15" HDPE Flared End Section	EA	2	183.96	367.92		0.00	2	367.92

IP 10-25; Chameleon Street Paving

			Contract		This Pay Application	Completed to Date	
15" RCP, Class V	LF	231	24.12	5,571.72	0.00	280	6,753.60
15" RCP FES w/trashguard	EA	8	621.53	4,972.24	0.00	6	3,729.18
Furnish and Install manhole 48-4020	EA	1	2,117.99	2,117.99	0.00	1	2,117.99
Rip Rap Class 3 w/filter fabric	CY	4	86.87	347.48	0.00	4	347.48
4" Modified Class 5 Aggregate Base	TONS	3387	10.00	33,870.00	0.00	3,139.95	31,399.50
2" Bituminous Base Course (LVNW35030B)	TONS	990	56.50	55,935.00	0.00	1,016.23	57,417.00
1 1/2" Bituminous Wear Course (LVWE45030B)	TONS	742	63.20	46,894.40	0.00	750.03	47,401.90
Bituminous Tack Coat	GAL	409	1.50	613.50	0.00	400	600.00
Class 2 Shoulder	TONS	282	24.73	6,973.86	0.00	0	0.00
Fertilizer, Seed & Mulch	ACRE	2.1	909.58	1,910.12	0.00	2.1	1,910.12
Erosion Control Blanket, Category 3	SY	500	1.18	590.00	0.00	980	1,156.40
Class 5 Aggregate 4" (Bit. Driveway Restoration)	TONS	120	20.00	2,400.00	0.00	101.69	2,033.80
2" Bit. Wear Course (Bit. Driveway Restoration)	TONS	60	100.00	6,000.00	0.00	64.97	6,497.00
Reinstall Mailboxes	EA	19	45.00	855.00	0.00	18	810.00
Reinstall Signs	EA	9	127.50	1,147.50	0.00	5	637.50
TOTAL				268,222.08	1,533.00		254,647.68

CC Regular Session **4. 16.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 11-12-XXX Authorizing Final Payment to County Line Excavating LLC for IP 09-25 Dysprosium Street Reconstruction

Background:

Resolution and Pay Request Attached

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends final payment to County Line Excavating in the amount of $48,497.86.

Council Action:

Motion to Adopt Resolution 11-12-XXX Authorizing Final Payment to County Line Excavating LLC for IP 09-25 Dysprosium Street Reconstruction in the amount of $48,497.86.

Attachments

Resolution 12.13.11

Pay Request 12.13.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	12/08/2011 09:32 AM
Brian Olson	Brian Olson	12/08/2011 11:27 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:32 PM

Form Started By: MaryJo Warner Started On: 12/07/2011 02:02 PM

Final Approval Date: 12/08/2011

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION AUTHORIZING FINAL PAYMENT TO COUNTY LINE EXCAVATING LLC FOR IP 09-25 DYSPROSIUM STREET IMPROVEMENTS

WHEREAS, the Ramsey City Council authorized the preparation of plans and specifications for the above referenced work; and

WHEREAS, the Ramsey City Council approved the plans and specifications and the advertisement for bids for the above referenced work on May 11, 2010; and

WHEREAS, pursuant to an advertisement for bids for Dysprosium Street Improvements, bids were received, opened and tabulated according to law and awarded on May 31, 2011; and

WHEREAS, as of December 13, 2011 $684,396.84 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends final payment to County Line Excavating in the amount of $48,497.86.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council hereby authorizes final payment to County Line Excavating for Dysprosium Street Improvements in the amount of $48,497.86.

2) That the City Council hereby accepts the pay request and authorizes the Mayor or City Administrator to sign the release form for this payment.

3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of December 13, 2011.

4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

ATTEST: Mayor

City Clerk

Pay Estimate Summary Sheet
IP 09-25; Dysprosium Street Reconstruction

City of Ramsey

Estimate No. **FINAL**

TOTAL CONTRACT	$	693,752.48
CHANGE ORDER NO. 1 & 2	$	19,120.58
TOTAL WITH CHANGE ORDERS	$	712,873.06
STORED MATERIALS	$	-
TOTAL, COMPLETED WORK TO DATE	$	732,894.70
TOTAL WORK COMPLETED PLUS STORED MATERIALS	$	732,894.70
RETAINED PERCENTAGE 0%		
NET AMOUNT DUE TO CONTRACTOR TO DATE	$	732,894.70
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	$	684,396.84
PAY CONTRACTOR PER FINAL ESTIMATE	$	48,497.86

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items, quantities and prices of work and material shown on the this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between owner and the undersigned Contractor, and as amended by any authorized changes and the foregoing is a true and correct statement of the amount for the Final Estimate, the provisions of M.S. 290.92 have been complied with and that all claims against me by reason of the contract have been paid or satisfactorialy secured.

Contractor: County Line Excavating, LLC

By _____
Name Title

Date _____

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
ENGINEER: CITY OF RAMSEY

By _____ City Engineer
Tim Himmer, PE

Date _____

APPROVED FOR PAYMENT:
OWNER: City of Ramsey

By _____
Name Title Date

CC Regular Session **4. 17.**

Meeting Date: 12/13/2011

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Report from Public Works

Background:

The Public Works Committee held its regular meeting on November 15th, 2011 and discussed the following seven cases:

Case 5.1: Discuss Trail Easement Acquisition on the Hansen Tree Farm

Staff reviewed in the report that as part of the public input period during the discussion to extend Variolite Street, Hansen Tree Farm was adamantly opposed to any new roadway construction that would impact their property, but they did state that they would be open to discussions related to the potential dedication of a trail easement along the westerly side of their property. Staff is seeking direction on the potential terms of the easements and whether there is interest in dedicating funds in the near future for trail construction.

Motion to recommend that the City Council enter into an agreement to secure an easement with the Hansen Tree Farm for a 20-year term, renewable for a 5-year periods after the initial term, and subject to legal review with no compensation nor any promise to construct the trail in question.

Case 5.2: Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower #2

Staff reviewed in the report that they received a request from the Metro Area Repeater Association (MARA) to place their facilities within water tower #2 located on Sunwood Drive. This equipment would be used as a public service by Skywarn spotters and amateur radio operators.

MARA was in attendance at the October Public Works meeting to outline their proposal to the Committee. The Committee requested that MARA provide information on other City's that currently provide this service, the terms of those agreement/leases, and annual operating costs.

The Committee discussed and agreed that staff will add the requirement for a 24-hour notice and that MARA equipment will be removed should there be a paying user. It was also agreed that the language indicate the MARA equipment will also be moved due to space needs or conflict with any existing or future radio waves and/or users. MARA would also be responsible for all costs associated with the installation and maintenance of their facilities (including power needs), and they would be responsible to react to and/or adjust their facilities during the City's routine maintenance of the tower (painting, etc.).

MARA stated it has a $1 million blanket liability policy and Ramsey would be named as additional insured.

Motion to recommend the City Council direct staff to formalize an agreement with MARA including 24-hour notice for tower access, additionally insured on $1 million liability policy, removal of equipment at their cost should another lease be received or signals conflict, and payment of electric costs.

Case 5.3: Consider Policy on Turf Establishment Related to City Improvement Project

Staff reviewed in the report that they are seeking input on the following items:

- Topsoil requirements - no more salvage of on site material; all topsoil will be imported and meet MnDOT topsoil borrow requirements.
- If the area of restoration is within a rural ditch section reserved for stormwater management, salvaged topsoil can be used to promote infiltration.
- 4" uniform depth of installation.
- Turf requirements - sod will be used exclusively
- Do we want to consider seeding in ditch and/or ponding easement areas, to include low maintenance native seed conducive for sandy soils?
- Require the contractor to water for 30 days and establish root growth, at which point it becomes the obligation of the property owner. Resident notification letters to be delivered as the project is nearing completion to remind them of their responsibility for long term maintenance.

Motion to recommend that the City Council adopt a Turf Establishment Policy, as presented, requiring the import of 4 inches of premium top soil, sod, and 30-days of watering.

Public Works Committee consensus was reached to schedule discussion of the depth of top soil requirement for a future Public Works Committee meeting.

Case 5.4: Discuss Turf Restoration Concerns on City Improvement Project #08-34; the Bituminous Paving of 151st & 152nd Avenues, and Fluorine Street

Staff reviewed the report and noted this project involved resident complaints about the amount of rock in the topsoil.

Staff wanted to clarify to the Committee that the City supplied the dirt, which was screened, so the last 2 inches of dirt was the same for all. The City subcut down 2 inches to get out rock but some residents may have done more watering.

Public Works Committee consensus was reached to direct staff to write a letter to the residents in the project area indicating the project would be inspected in the spring to determine whether additional corrective actions are necessary and, at a minimum, the rocks will be removed. After that, the property owners are expected to take over responsibility.

Case 5.5: Approve Final Draft of RFP and Contract for Contracted Sweeping Services

Street Supervisor Riemer reviewed in the staff report at the October Public Works Committee meeting approval was given to contract out spring street sweeping. Staff has prepared a contract for the Committee's review.

Motion to recommend that the City Council approve the Response for Proposal for 2012 spring sweeping subject to legal review.

Case 5.6: Discuss Potential Reconstruction of Garnet Street, North of 167th Avenue

Staff reviewed in the report that street maintenance activities on Garnet St, between 167th Avenue and Brookfield subdivision have not occurred on the City's standard maintenance plan. Staff has observed while going through the long term street maintenance and reconstruction initiative, that the Public Improvement Revolving (PIR) Fund could be utilized as seed money for this program and asked whether Garnet Street, between 167th Avenue and the Brookfield subdivision, should be used as a kick-off project using the Public Improvement Revolving (PIR) Fund as seed money.

Motion to recommend that the City Council approve a Garnet Street roadway project of the same width as streets to the north including concrete curb and gutter, full utilities, and a sidewalk on the east side. The funding would be a 50/50 cost split with the residents for the roadway improvements only, and subgrade corrections would be included with the utility work and paid for through the appropriate City enterprise funds (to be reimbursed in the future if/when the properties connect).

Staff inquired how the City's 50% portion of the roadway improvements would be funded. It was further discussed that staff should meet with the property owners in the area to outline the new proposal and gauge their interest for such an improvement. Following the meeting staff would come back to update the Council, and identify potential funding options for the City portion of the roadway work.

Case 5.7: Consider Authorization to Initiate Updates to the City's Comprehensive Sanitary Sewer and Water System Studies

Staff reviewed in the report that as part of a City Council work session in August 2011, to review the City's 2011 development cost study, utility rates were discussed and how those rates are determined. Staff is seeking direction whether to undertake the comprehensive sanitary sewer and water system studies, and/or rate study.

Motion to recommend that the City Council direct staff to prepare a scope of service and obtain quotes, from select firms within the City consultant pool, to undertake a comprehensive sanitary sewer and water system study for future consideration by the Public Works Committee, and to discuss policy direction/assumptions so the consultant is provided with clear direction.

Notification:

Observations:

Recommendation:

Staff recommends ratifying the recommendation of the Public Works Comittee.

Funding Source:

Council Action:

Ratify the recommendation of the Public Works Committee.

Attachments

Agenda 11.15.11

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	12/06/2011 04:27 PM
Brian Olson	Brian Olson	12/06/2011 05:14 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:02 PM

Form Started By: MaryJo Warner Started On: 12/05/2011 02:01 PM

Final Approval Date: 12/08/2011

City of Ramsey
Agenda
Public Works Committee
Tuesday November 15, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. Call to Order

2. Citizen Input

3. Approve Agenda

4. Approve Minutes

1. Approve Public Works Committee Meeting Minutes dated October 18, 2011

5. Committee Business

1. Discuss Trail Easement Acquisition on the Hansen Tree Farm

2. Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower #2

3. Consider Policy on Turf Establishment Related to City Improvement Projects

4. Discuss Turf Restoration Concerns on City Improvement Project #08-34; the Bituminous Paving of 151st & 152nd Avenues, and Fluorine Street

5. Approve Final Draft of RFP and Contract for Contracted Sweeping Services

6. Discuss Potential Reconstruction of Garnet Street, North of 167th Avenue

7. Consider Authorization to Initiate Updates to the City's Comprehensive Sanitary Sewer and Water System Studies

6. Committee/Staff Input

1. Discuss Need for December Public Works Committee Meeting

7. Adjournment

Public Works Committee **4. 1.**

Meeting Date: 11/15/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Public Works Committee Meeting Minutes dated October 18, 2011

Background:

The Public Works Committee held its regular meeting on October 18, 2011

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Committee Action:

Approve attached minutes dated October 18, 2011

Attachments

Minutes 10.18.11

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/09/2011 12:53 PM
Kurt Ulrich	Kurt Ulrich	11/10/2011 01:49 PM

Form Started By: MaryJo Warner Started On: 11/07/2011 01:18 PM

Final Approval Date: 11/10/2011

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, October 18, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Colin McGlone Councilmember David Elvig Councilmember Randy Backous
Also Present:	City Administrator Kurtis G. Ulrich Deputy City Administrator Heidi Nelson Public Works Director Brian Olson City Engineer Tim Himmer Street Supervisor Grant Reimer Mayor Bob Ramsey Councilmember Sarah Strommen Councilmember Jason Tossey Councilmember Jeffrey Wise

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 5:32 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

APPROVE MINUTES

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the minutes from the August 15, 2011 Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

COMMITTEE BUSINESS

Case #1: Consider Vacation of Right-of-way at 14241 Fluorine Street NW

City Engineer Himmer reviewed the staff report and presented the resident's request to vacate a portion of the right-of-way to provide reasonable use of his front yard. If approved, the issue of who pays for the cost can be determined.

Dion McDevitt, 14241 Fluorine Street NW, stated his new garage meets all setbacks and code requirements but the City wants the road to come almost up to his garage, which will eliminate his front yard.

City Engineer Himmer presented a sketch of an off-set cul-de-sac for the park that would fit within the confines. He noted the grades are flat and wetlands are present but this option should work. City Engineer Himmer advised of the need to assure the City maintains not only the cul-de-sac, but also drainage and utility easements so if it is vacated, the City should maintain a 10-foot drainage and utility easement for snow storage.

Chairperson McGlone asked when the new garage addition was built.

Mr. McDevitt stated it was completed two weeks ago.

City Engineer Himmer stated the new garage meets all setbacks and is not an issue. However, the existing structure does not comply with setbacks so it is currently a legal non-conforming structure.

Chairperson McGlone asked whether the legal non-conforming status could be lost if this easement is vacated.

City Engineer Himmer answered that could occur if the lot is squared off.

Chairperson McGlone asked whether the City would be getting enough easement so it is not a later issue.

City Engineer Himmer stated the City needs at least five feet beyond trails for snow storage and access to mow.

Councilmember Elvig asked where the utility services are located.

Public Works Director Olson advised utilities are to the north for that subdivision, which blocked the ability to continue the roadway.

Chairperson McGlone felt, from a planning perspective, a road was constructed without a "bubble" on the end, which showed the future intention of connecting neighborhoods as they

were built. He asked how this failure in planning occurred since it was no longer possible to extend the roadway to connect the northerly and southerly neighborhoods.

Public Works Director Olson clarified it was not a failure in planning but expected to be a future through street. However, during plat approval a number of concerns were expressed by neighbors to the south so the Council made a conscience decision to not extend this roadway to connect the neighborhoods.

Councilmember Elvig acknowledged that the City usually tries to make neighborhood connections.

Councilmember Backous noted that constructing turn-arounds give people the expectation it is to be permanent but when there is not a cul-de-sac, people are aware that something will be happening in the future to extend the roadway. He asked how the City's trail ended up on private property.

Public Works Director Olson explained there should have been a survey when the trail was designed and constructed. He thought this trail was put in as part of the development to the north.

Mr. McDevitt stated the trail was installed about 15 years ago.

Chairperson McGlone indicated he had no issue with the proposal as long as Mr. McDevitt gives the City the trail easement and staff draws the easement lines so it works

Motion by Chairperson McGlone, seconded by Councilmember Backous, to recommend that the City Council undertake a formal right-of-way vacation process.

Further discussion: City Engineer Himmer advised this vacation requires a public hearing process and asked whether it will be City or property owner initiated. Councilmember Elvig indicated he would not support action that results in more costs to extend sewer and water. Public Works Director Olson recommended the City preserve an easement in case sewer and water utilities eventually connect. Councilmember Elvig supported this suggestion, noting they will connect eventually. Mr. McDevitt stated his impression that utilities would come from the Dysprosium side. Public Works Director Olson explained that watermain loops are common. Councilmember Elvig stated he wanted to assure the City preserves what may be needed in the future. Public Works Director Olson explained the City could retain what may be needed in the future to assure the right of the City to extend utilities and the area vacated would give Mr. McDevitt the flexibility needed. He clarified this action would not adjust the property lines. Councilmember Elvig asked when this road will be reconstructed. Public Works Director Olson indicated staff would have to look at the street inventory. Councilmember Elvig noted if the road is reconstruction, utilities would likely be put in the roadway. But, if the road is not constructed for some time, the utilities would probably be located alongside the road. Mr. McDevitt stated the road was reconstructed about 10 years ago and sealcoated more recently. Chairperson McGlone asked if the cul-de-sac could be pushed to the north. City Engineer Himmer explained that the farther north the road is pushed, the greater the wetland impacts.

Councilmember Elvig stated his position that since the City encroached on the McDevitt's property, he would support the City covering public hearing costs. He stated he appreciates the property owner's cooperation and felt this is a good solution as long as it does not result in future problems. City Engineer Himmer stated that staff can process the vacation at the same time it designs the cul-de-sac and look at possible routes for utility extension. Chairperson McGlone agreed this needs to be fixed and since the property owner is willing to cooperate he would support the City initiating the process. Councilmember Backous concurred.

Amendment motion by Chairperson McGlone, seconded by Councilmember Backous, to recommend that the City Council undertake a formal right-of-way vacation process and schedule a public hearing with the City initiating and paying the required fees/escrows.

Amended motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None.

Case #2: Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower#2

City Engineer Himmer reviewed the staff report and request of the Metro Area Repeater Association (MARA).

Councilmember Backous stated it sounds like installing this equipment would result in no damage or piercing of the water tower. He asked how often they would need access to the equipment.

Joel Jameson, Northwest Representative from MARA, explained they would initially need access to fine tune equipment settings but after that only if there is equipment failure.

Councilmember Backous asked if this equipment will conflict or interfere with current or future equipment on the water tower.

Public Works Director Olson stated this equipment would not damage the tower if installed correctly but the City would need to inspect the installation to assure there is no damage. He explained that cellular phone providers rent space on the water tower. Currently, Ramsey only has one provider on the water tower and estimated rent of $1,700 to $2,000 per month. Public Works Director Olson stated the tower has the ability to co-locate three providers but this is not the same thing because it only has one antenna. He suggest the agreement restrict equipment to assure it does not block another provider.

Councilmember Elvig asked whether radio waves and potential revenue producing cellular waves are compatible.

Mr. Jameson explained the current amateur radio bands (2 meter) currently coexist on multiple towers in the Twin Cities.

Councilmember Elvig requested that Mr. Jameson provide some samples of co-location occurring on other municipal water towers.

City Administrator Ulrich recommended the agreement include a provision to bump the equipment from the tower if a paying provider thinks the radio signal will interfere.

Chairperson McGlone noted the City does not subscribe to this weather service.

Public Works Director Olson stated the City uses a different service that is not County run but this service could be a backup in the case of a catastrophic event. He explained the requested equipment is more like a ham radio or an amateur association.

Chairperson McGlone stated his concern about the City taking on any costs including having to pay a City employee overtime to open the facility, if needed to make a repair. He is also concerned this radio equipment may interfere with a cellular provider so he does not favor this request.

Councilmember Backous stated he has no problem with the concept provided an agreement protects the City's interests. He asked whether other cities are providing this opportunity for free.

Mr. Jameson answered in the affirmative and indicated the City of Shorewood is the main facility and that is where MARA's main transmitter is located.

Public Works Director Olson asked if there is a list of cities that allows MARA equipment on its water tower.

Councilmember Elvig requested additional information including a list of costs, other cities where ratio antenna are located on water towers, and if MARA would be willing to reimburse the City for any costs incurred.

Councilmember Backous expressed interest in working with MARA but questioned whether it is the City's responsibility to cover any of the costs. He indicated if MARA would undertake fund raising to cover the costs, he would support the request.

Councilmember Elvig stated he would also like to see that the costs are covered.

Chairperson McGlone stated he will not support this request unless MARA pays for all costs. He cautioned the Committee about encouraging someone that their request will be approved by the City Council and putting additional work load on staff.

Councilmember Backous stated he is also not interested in having staff do more work.

Councilmember Elvig stated this request is not "dead" for him, noting other cities see value in it, it would provide a venue for ham radio operators, and it takes nothing from the City in cash or to operate. He felt this is what community infrastructure can do for you.

Chairperson McGlone suggested all the work be put on MARA and not on City staff.

Councilmember Elvig restated he would like information on the entire costs, names of other cities that have allowed this radio equipment on its towers, and how they are handling costs. He clarified he is not asking staff to do any more work.

City Engineer Himmer suggested Mr. Jameson and Bob Kollmer be asked to provide that information so it can be available at the first Council meeting in November for consideration at that time.

Chairperson McGlone asked whether the request moves forward to the Council if the Public Works Committee sees no merit in the request.

City Administrator Ulrich answered in the affirmative.

Chairperson McGlone stated if that is the case, he would support MARA providing additional information and paying $1,500 to cover costs.

Councilmember Elvig stated he is not yet willing to provide a recommendation because he has not seen enough information.

City Administrator Ulrich advised the matter can be postponed until the information has been provided.

Motion by Chairperson McGlone, seconded by Councilmember Elvig, to postpone consideration of the request by Metro Area Repeater Association to install Skywarn facilities on Water Tower #2 to allow time for MARA to provide the names of other municipalities that have allowed this type of equipment on its water towers, costs that would be involved, and agreeing to cover all costs for installation, inspection, and maintenance.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

Case #3: Consider Contracted Street Sweeping

Street Supervisor Reimer reviewed the staff report and presented three options if the City contracts spring street sweeping. He recommended Option 3, a combination of the first two options with contracted forces sweeping curb/stormwater areas and City staff sweeping ditched areas, estimating 200 hours or $16,000.

Councilmember Elvig stated his support for Option 3 as recommended by staff.

Public Works Director Olson stated he would prefer to not bid all three options because the more complicated the RFP, the lower the interest from vendors. He explained the City of Plymouth contracts out everything and prefers bidding hourly rates rather than miles of roadway.

Chairperson McGlone asked about the cost to dispose of the debris, which is not included.

Street Supervisor Reimer explained the debris will be screened before disposal.

The Committee agreed with the suggestion by Councilmember Elvig to include an alternate bid for disposing of the debris.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to recommend that the City Council approve Option 3, authorize staff to seek RFPs for 2012 spring street sweeping, and include an add alternate for disposal of road debris.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

Case #4: Consider Sanitary Sewer Maintenance Policy

Public Works Director Olson reviewed the staff report and explained that having a written Sanitary Sewer Maintenance Policy would result in a lowering the City's deductible on sanitary sewer backup claims from $2,500 to $1,000.

Councilmember Backous asked if the City had received many claims.

Public Works Director Olson stated the City has not because Ramsey has a relatively new PVC system with fewer joints. He estimated one claim every year or two.

Councilmember Backous asked whether the written Policy would formalize current practice.

Public Works Director Olson answered in the affirmative.

Councilmember Elvig stated his support of staff's recommendation.

Public Works Director Olson described how a sewer backup could occur when the City is cleaning the line and indicated that type of claim would be eligible for this program.

Chairperson McGlone asked why the City is paying a deductible if the homeowner has to pay for it anyway.

Public Works Director Olson described several scenarios that could result in a claim against the City.

Councilmember Elvig felt there was no reason not to have a written policy because as the system ages, there will be more likelihood of claims.

Chairperson McGlone noted there is usually a lower premium if the deductible is higher.

Councilmember Backous explained that the City of Coon Rapids was the last city that had water and sewer backup insurance so this is an effort by the League of Minnesota Cities to cover this issue for cities.

Public Works Director Olson stated the program went into effect November 15, 2010. He explained the City is protected, should there be a sewer backup, if it is not negligent and cleans sewers on schedule, doing what is reasonable and prudent. However, if the City does not maintain its system and there is a backup, in League's view the City is not being reasonable or prudent and would have to pay the $2,500 deductible if a claim is filed.

Councilmember Backous commented that when there is a sewer backup, it is a mess and has to be cleaned as quickly as possible so the property owner usually lets the insurance companies fight out who is responsible.

Chairperson McGlone asked what the Committee is being asked to approve.

Councilmember Backous explained that the League of Minnesota Cities will reduce premiums by requiring safety and maintenance measures/loss control measures in written format. He noted if the system is maintained in an orderly fashion, there will be fewer losses/claims.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to recommend that the City Council authorize staff to formalize the Sanitary Sewer Maintenance Policy.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

Case #5: Consider Change Order for City Improvement Project #11-09; Alpine Drive Overlay

City Engineer Himmer reviewed the staff report and recommendation to approve a change order for subgrade preparation in the amount of $12,000.

Chairperson McGlone asked how this was missed in the road project, noting it is not the contractor's obligation to inform the City that something is left out of a project.

City Engineer Himmer explained this project went from a mill and overlay, where there was no need for subgrade preparation, to a full depth reclamation that requires subgrade preparation. One group was working on the plans and bid form while the other group was working on the specifications and a disconnect occurred for including this one item.

Public Works Director Olson explained it was an oversight by Engineering but even if it had been included, the City would have paid the same. He apologized for this oversight, noting it does not fall under the threshold of 3% that could be approved with change orders Staff is requesting approval.

Councilmember Backous stated this would have to be paid anyway and would not have changed his vote on this project.

Chairperson McGlone stated his opinion that a lot of change orders are being approved.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to recommend that the City Council approve a change order for Improvement Project #11-09, Alpine Drive Overlay, for subgrade preparation in the amount of $12,000.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

Case #6: Consider Guard Rail Enhancements for the Parking Ramp

Public Works Director Olson reviewed the staff report and two options for design enhancements. He advised there is also an issue of sun glare when entering the ramp so another option would be to install a sunscreen on several levels of the most westerly side.

Chairperson McGlone asked whether any enhancements considered in this ramp would automatically trigger a change order for the new ramp and use of CMAQ money.

Public Works Director Olson stated that could occur and staff is making an argument that because the new ramp section would have enhanced LED lighting, the existing ramp should have the same LED lighting. If approved, it would result in savings in operations and electric charges.

Chairperson McGlone reported he has seen 12 year olds walking the top façade edge of the ramp. He felt some things were missed in the original design and there already are safety issues in the existing ramp.

Councilmember Elvig clarified that the ramp had been built to State, City, and Federal codes and matched and surpassed all safety codes. He asked where is the common denominator with being safe yet practical. Councilmember Elvig supported moving forward with the proposed enhancement in the new parking ramp and suggested the Council schedule a tour of the parking ramp to determine what makes sense.

Councilmember Backous asked whether the code had changed.

Public Works Director Olson explained the code has not changed but states you have to prevent people them from getting over the top. He explained if there are railings with vertical components, code requires spacing of four inches apart; however, this protection is with the horizontal element.

Chairperson McGlone stated he has witnessed kids walking the top of the ramp and reported it to the Police Department. He noted an argument could be made that the City knew kids could walk on the top façade of the ramp but did nothing about it. He thought there were definite safety problems at the top edge of the ramp, at a minimum.

Public Works Director stated he does not agree there are safety issues with the ramp because it meets State code and even with a nine-foot section they could crawl on the fence. He believed what the City is doing is reasonable and prudent and enhancements to the second, third, and fourth levels could deter people but will not eliminate it.

Councilmember Elvig asked how it will be funded.

Public Works Director Olson stated staff would research that issue but the Public Improvement Revolving Fund may be used, potential TIF funds, or other sources.

Councilmember Elvig asked if the issue should be tabled and brought to a Work Session since it involved a significant amount of money. He stated he understands it is time sensitive because of a change order for the new ramp but supported a field trip to the ramp.

Public Works Director Olson stated contractors for the new ramp will want some direction on what the sidewalls will look like by November 15.

Chairperson McGlone pointed out it is a function of the Public Works Committee to make recommendations and then the Council can decide if it wants to take a Work Session to consider the matter.

Public Works Director Olson explained if the Committee wanted to move forward, the motion would be to approve a change order to LSA Design's contract in an amount not to exceed of $5,500.

Chairperson McGlone noted a portion of the enhancements could be done for $3,900. Then, if approved, the new ramp could be enhanced in the same way and partially paid by the Met Council.

Councilmember Elvig expressed concern that time is short and recommended sending a recommendation so the full Council can determine if there is support.

Councilmember Backous agreed there are safety concerns so he would like to do something to assure it is done right. However, because this is an odd case, he would like to let everyone in on it.

Chairperson McGlone pointed out the Council will need to know the numbers before making a decision.

Councilmember Elvig stated he would support staff's recommendation with the caveat that the existing ramp is at or surpasses all safety codes and is not unsafe.

Chairperson McGlone opined the building was unsafe when kids walk on the top façade.

Councilmember Backous stated the existing ramp does meet code but there are things that make him nervous so he would support enhancements that increase safety even if it goes beyond code requirements.

Motion by Chairperson McGlone seconded by Councilmember Elvig, to recommend that the City Council approve the design of Parking Ramp guard rail enhancements with all enhancements detailed in the staff report at a cost not to exceed $5,500 plus reimbursable expenses and with the caveat that the existing ramp meets code requirements.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

COMMITTEE INPUT

1) Update on Resident Concern at 5220 156th Lane NW

Public Works Director Olson provided an update on the resolution negotiated with Jason and Ruth Obermaier relating to the relocation of the sanitary septic system at 5220 156th Lane NW to the west side of the property. He advised there will be significant tree impact and the irrigation system will need to be repaired/replaced. Public Works Director Olson stated staff felt this was a reasonable solution and estimates are about $5,500 for irrigation and turf restoration plus $11,000-15,000 for the septic system. He advised two quotes were received for the septic system relocation and staff is reviewing the numbers and quantities to verify costs.

Councilmember Elvig asked why this sewer is being relocated.

Public Works Director Olson explained that an area was filled in and the septic system does not meet code due to vacation of easement in 1988. There was discussion about potential "contamination" so water samples were taken on the property and downstream a considerable distance and both samples met standards.

Councilmember Elvig asked if the existing septic tank has to be removed.

Public Works Director Olson advised that the existing holding tank would be used as part of the new system. The drainfield is the property owner's responsibility into perpetuity.

Chairperson McGlone asked if the final inspection includes the final grade.

Public Works Director Olson answered that it will be inspected.

Chairperson McGlone stated his preference for the homeowner to be in control of hiring the contractor so City is removed from that liability.

Public Works Director Olson indicated the property owner wants to use the higher bid vendor because that is the vendor they used originally. The project was estimated at $40,000 but now it looks like it will be closer to $15,000 to $20,000, which is within reason.

Chairperson McGlone stated with insurance claims the homeowner is allowed to use the contractor they want to use, even if it is a higher cost. He stated support to move this project forward as long as all liability is with the property owner.

Councilmember Backous agreed and noted the project is still under budget.

The consensus of the Public Works Committee was to direct staff to proceed, as detailed in the staff report and with the property owner assuming all liability.

ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Elvig, to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:03 p.m.

Respectfully submitted,

_____

Brian Olson
Public Works Director

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

Public Works Committee **5. 1.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Discuss Trail Easement Acquisition on the Hansen Tree Farm

Background:

The discussion to extend Variolite Street, from Bunker Lake Boulevard to Alpine Drive, was discussed by the City Council several times in late 2009 through 2010. While it was ultimately decided to keep the roadway extension in the City's Comprehensive Plan, construction was delayed in the Capital Improvement Program (CIP) until such time that traffic volumes and/or development necessitated it.

As part of the public input period during the process the owners of Hansen Tree Farm were adamant in their concerns related to any new roadway construction that would impact their property, but they did state that they would be open to discussions related to the potential dedication of a trail easement along the westerly side of their property. Staff met with them on site last fall to gauge their interest for such a trail easement dedication, and to understand their potential terms and conditions. The property owners were very receptive to the idea of a trail along their western boundary, and were subsequently given the City's boilerplate easement language for review and comment.

Notification:

Observations:

The attached map generally shows the alignment that was discussed, including potential resting spots along the route for benches and wetland viewing. The biggest unanswered question from our meeting was how we would get from their property on the south end to the public right-of-way. Also attached is the response received from the property owners related to the City's trail easement language. Staff attempted to contact them to advise them of this meeting, and determine whether they were still open to this easement dedication, but at the time of writing this case we had not received a response.

A few items to consider related to this potential trail easement include:

- Desire to advance discussions for a trail easement in this location
- Timing (for easement dedication and trail construction)
- Terms (length of easement, maintenance responsibilities, permitted activities)

Field surveying would need to be conducted to understand the details of a formal design (ADA compliance, etc.), but a very rough estimate for the trail work within the tree farm property only is approximately $75,000. Depending on the final alignment, if a project is advanced, additional costs would be incurred for the off-site trail extensions back to the public right-of-way at the south end, and whatever benches/rest areas might be incorporated.

Funding Source:

Potential funding options for the trail construction could come from the City's trail fund, or Public Improvement Revolving (PIR) fund.

Staff Recommendation:

Staff is seeking a response and direction on the potential terms of the easement, and whether there is interested in dedicating funds in the near future for the trail construction.

Committee Action:

Based upon direction.

Attachments

Potential Trail Alignment(s)

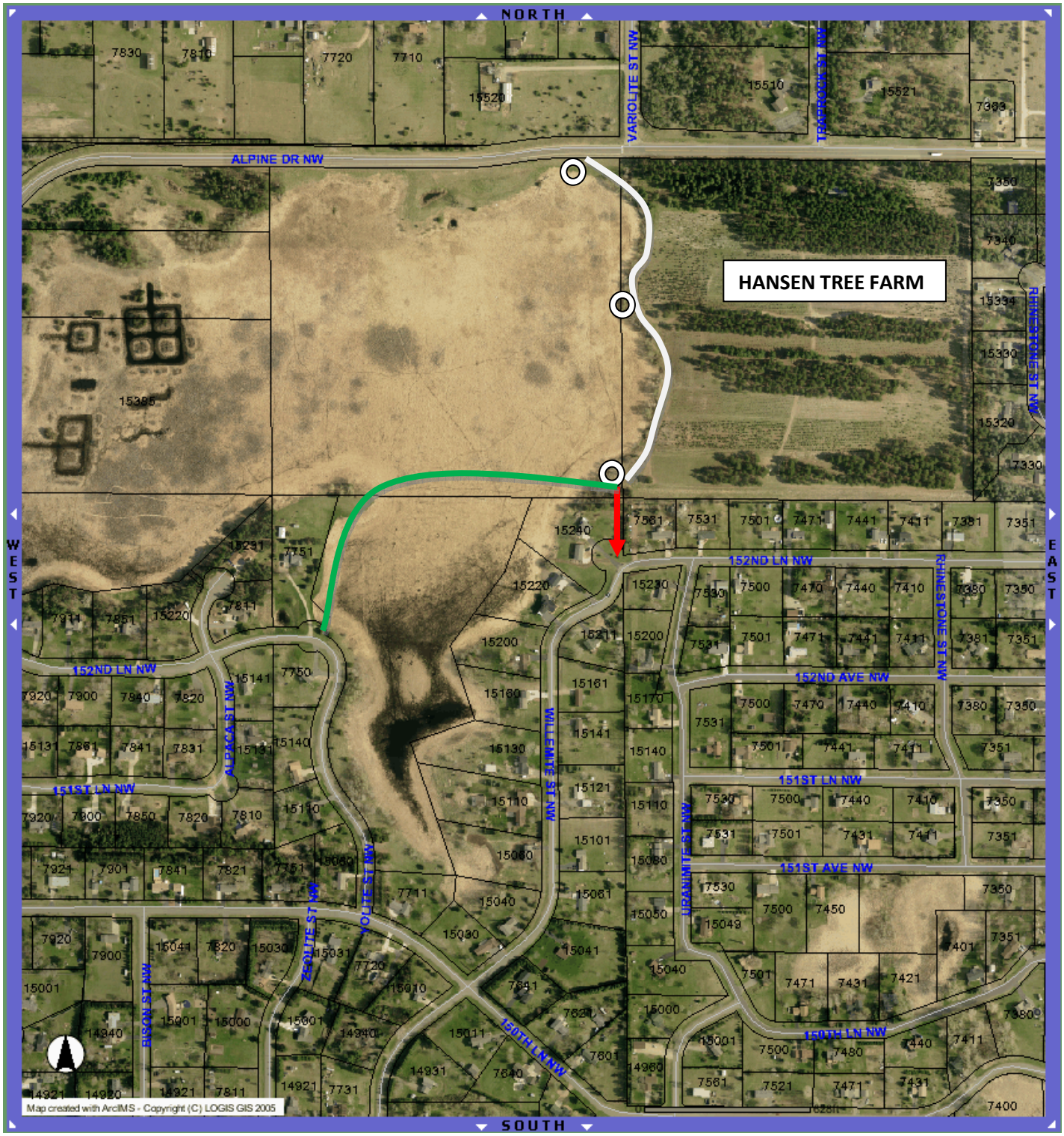
Hansen Comments in Response to Trail Easement Language

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/10/2011 11:25 AM
Kurt Ulrich	Kurt Ulrich	11/10/2011 01:56 PM

Form Started By: Tim Himmer Started On: 11/07/2011 04:24 PM

Final Approval Date: 11/10/2011



Potential Bench/Resting Areas

Trail Connection Option 1

Trail Connection Option 2 (Comp. Plan alignment)

Hansen Tree Farm
2079 Dudley Ave.
St. Paul, MN 55108
Nov. 9, 2010

Tim Himmer
City Engineer
City of Ramsey

Tim,

Thanks for all the work you've put into the trail plan at the west end of Hansen Tree Farm. It was nice to go over the router with you in person. We've reviewed the first draft of the map and the boilerplate easement. Following are our suggestions and questions. And one caveat is that whatever we rough out our attorney will want to have final review of.

We – and I expect the city - would like to keep the trail as standard as possible. Paved, 8' width, and with the normal 2' edge on each side. Do we have the measurements correct?

We've only vaguely talked of the duration of the agreement. May I suggest 10 years? And then how about 2 year renewals after that?

Is it clear who has liability if there is an injury on the trail?

Will there be signage, something like, "Non-motorized Traffic Only"? Would it be appropriate to include, "Please Report Violations ____ ____ ____."

Are any of your trails lighted? If so, is this something you may wish to consider? Or, if not, is the dark and forested area of this section a public safety issue? Not a concern to me, I'm only asking because down the line someone else may.

You asked us to consider possible conflicts with our use of the easement area. There are really three situations where/when this may happen:

- A very few of our customers' vehicles, on weekends, between Thanksgiving and Christmas.
- A slim chance that 2 or 3 times when I am mowing in the summer I will overlap an edge of the trail.
- Occasional hauling of "yard waste" (such as broken branches or tree stumps) to the composting pile on the wetland side of the trail.
- Two possible scenarios that – in the past – we would have to cross the trail with our tractor, to unload trees into the compost area. Either after a huge storm (1999) or if we ever have a surplus of Christmas trees (in 2005 we had about 100 trees). There are several options for tree disposal: chipping, burning, composting, and in the case of mature trees cutting up for lumber or firewood. We have chosen to compost them at that end of our property, but that isn't appealing to the eye. Burning is bad for carbon emissions, and chipping requires a chipper (time and money). A possible solution (should it be necessary to dispose of storm damaged trees or an excess of white or Scotch pine trees) is if the city has a chipper, would you help with disposal?

The advantage to our providing an easement is that it will be good for the community. It will also provide extra eyes at an exposed and vulnerable area of our land. In the past a few snowmobiles and ATVs have trespassed from the wetland and damaged our trees. Our hope is that increased non-motorized use will reduce the likelihood of abuse.

Thanks,
Dave, Mark and Trygg Hansen
Hansen Tree Farm

Public Works Committee **5. 2.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower #2

Background:

City staff received a request from the Metro Area Repeater Association (MARA) to place their facilities within water tower #2, located on Sunwood Drive. This equipment would be used as a public service by Skywarn spotters and amateur radio operators. MARA is a volunteer/donations based organization that manages and maintains a series of radio links and repeater sites throughout the Twin Cities area. Coverage within the northwest metro area is lacking and they have identified Ramsey, and water tower #2, as an ideal location for improved coverage within this area.

MARA was in attendance at the October Public Works meeting to outline their proposal to the Committee and determine whether the City would be supportive of their request (see attached proposal). They are seeking donated space to mount their radios, batteries, antennas, and cables. They are also asking the City to cover the cost of the electrical usage for these facilities as well. The Public Works Committee requested that MARA provide information on other City's that currently provide this service, the terms of those agreements/leases, and annual operating costs. Attached to this case is a listing of other communities in the metro area that currently have agreements with MARA.

Notification:

Observations:

Staff has always stated that we would want our consultant to review MARA's plans for installing their facilities, and perform inspections as the work is being performed to insure that their proposed piercings and connections would not damage the existing tower structure or coatings. Bob Kollmer, the consultant that has performed inspections on all towers constructed within the City, has provided an estimate for such work in the amount of approximately $1000 - $1500. MARA initially responded that this amount was basically their entire operating budget for the year, but has since stated that they now have a donor for these funds. A few other items of concern that have been discussed include:

1. Access to the tower for required maintenance, repairs, and upgrades; which would need to be coordinated through the utility department during regular business hours and on-call staff during non-business hours.
2. Interference with existing and proposed users on the tower (cell providers, SCADA, etc.).
3. Use of this space should another potential user/customer request a lease on this tower.

Funding Source:

MARA is requesting free space in the water tower and coverage of the electrical charges to run their equipment, which they state would amount to approximately running a 60 watt incandescent light bulb.

Staff Recommendation:

Staff will be contacting some of the listed communities to discuss their relationship with MARA and our concerns, and that information will be brought forward to the meeting.

Committee Action:

Based upon discussion.

Attachments

MARA Proposal

MARA Site Data

Amateur Radio Brochure

Amateur Radio and Public Safety Information

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/09/2011 12:56 PM
Kurt Ulrich	Kurt Ulrich	11/10/2011 02:01 PM

Form Started By: Tim Himmer Started On: 11/08/2011

Final Approval Date: 11/10/2011

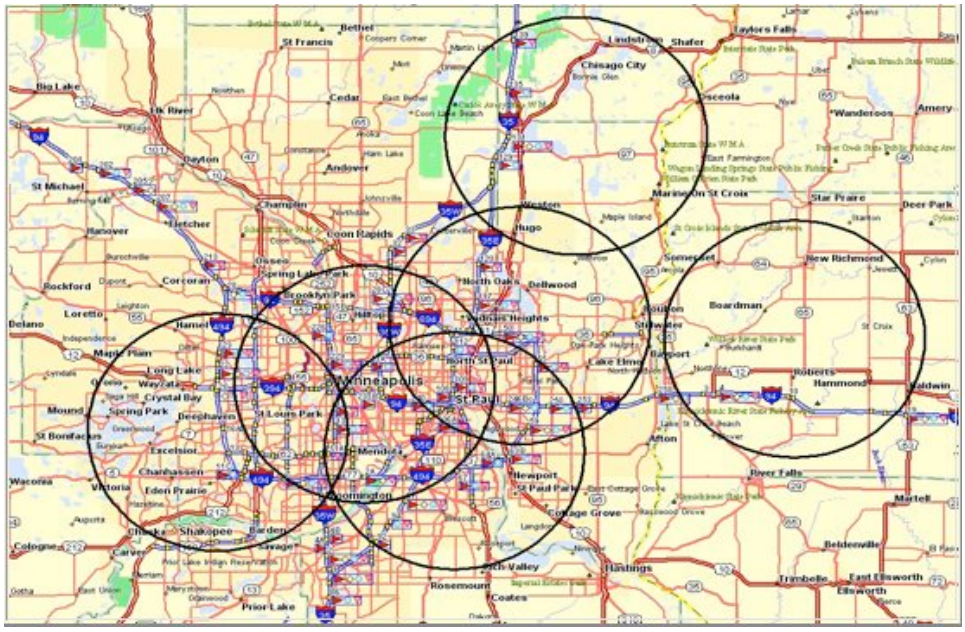
Proposal for Ramsey City Council

Synopsis

This proposal is for the placement of a small antenna and related radio repeater equipment on water tower #2 for the use of Skywarn spotters and amateur radio operators as a public service.

Details

The metro area repeater association (MARA) manages and maintains a series of radio links and repeater sites throughout the Twin Cities area as shown in the map below:



As you will note on this coverage map, there is no solid coverage in the North West metro area, which is what this location would solve.

Many of the other locations around the Twin Cities are placed on similar water towers, and peacefully coexisting with various city radio services, commercial radio services, and cell phone services. The general policy for MARA is If any interference is noted, the system is immediately taken offline, a solution created and tested, and then brought back online. All the repeater equipment is remotely controllable by MARA's engineers, and local site contacts are established for quick response when required.

All we ask for is space to mount the equipment, maintenance access for any repairs required, and a small bit of power to run it. All labor and equipment to install and maintain the antennas and repeater radio system will be provided by MARA engineers working with city engineers to comply with any specific requirements.

Technical Details

The system draws the equivalent power usage of a 60w light bulb. This would be a “Remote Receive” site for the system.

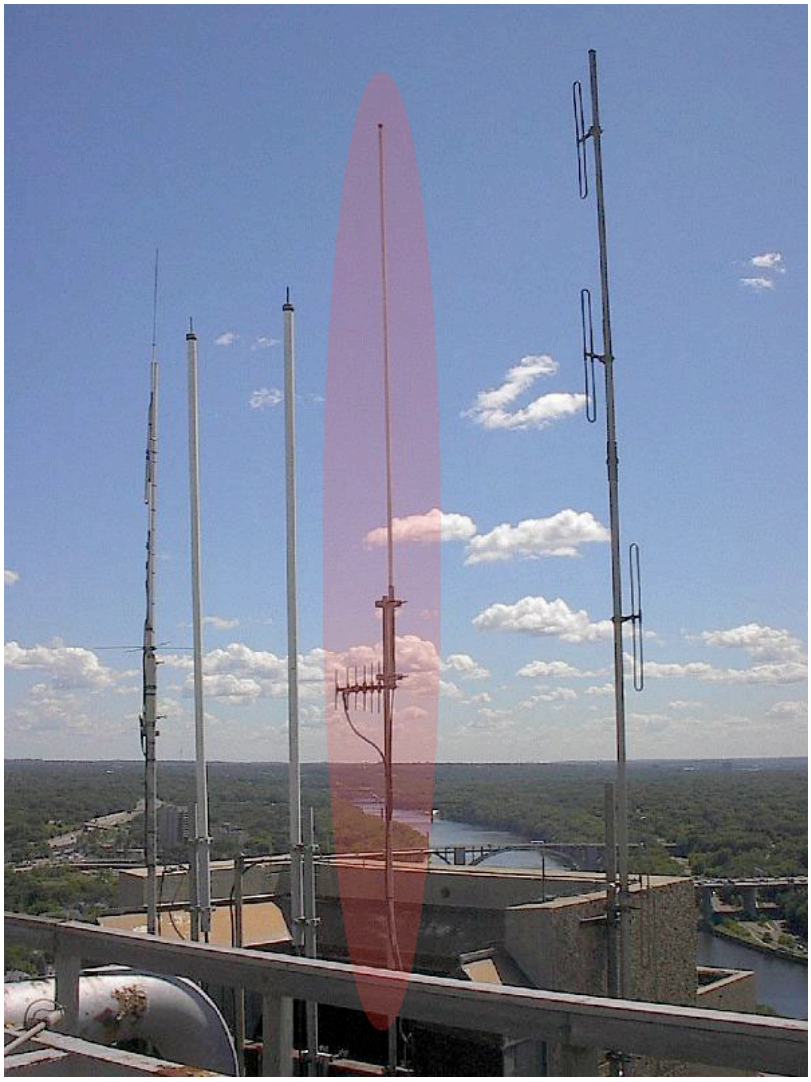
The MAIN 146.850 MHz repeater transmitter is located on one of the City of Oakdale’s 180 foot high water tanks located just north of the intersection of Interstate Highways 94, 694 and 494 on the eastern edge of the Twin Cities Metro Area. Our repeater transmit antennas are mounted on the top of this water tank.

The 146.850 MHz transmitter used as the MAIN transmitter at Oakdale, is a solid state 500 watt continuous duty transmitter set at 450 watts of RF output power. It feeds a CELWAVE Super Stationmaster (fiberglass stick) antenna mounted on top of this 180 foot high tank by 200 feet of 7/8” Heliax cable. Our calculated output power from this transmitter is about 1000 watts ERP (Effective Radiated Power). This transmitter site and equipment provides a solid signal in a 60 mile radius circle of coverage (suitable for mobile and handheld radio operation) from its location about 300 feet above the average terrain in the Twin Cities area.

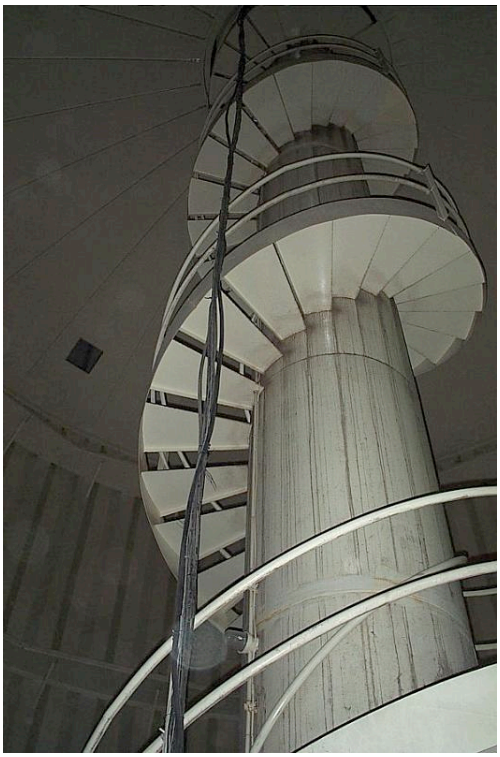
146.250 Remote Receiver sites

What makes the 25/85 repeater system operate so well are the multiple receiver sites used to pick up the transmitted signal on 146.250 MHz. Each of these six remote receive sites are linked to the White Bear Lake "Repeater Central." Many of the receive sites share sites with other Amateur Radio or Business Band repeater systems.

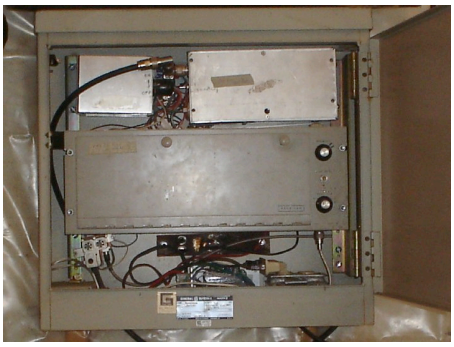
The antenna will need to be mounted on top of the South side of water tower #2. The highlited antenna in the photo is similar to what would be mounted on top of the water tower.



Coax cables will be run down to the “brains” box mounted inside the water tower. One of the other water tower locations looks like this photo, though there are other radio equipment cables in the bundle running down the steps.







The “brains”, otherwise known as the repeater equipment of the system fits into a standard rack cabinet or a 20”x20”x10” wall mountable steel cabinet, depending on the requirements, and similar to this photos.

Any further questions can be directed to Joel Jameson, 763.843.0628 or any of the MARA staff though the web site at http://www.wd0hwt.net

Additional informational links for the attached files:

http://transition.fcc.gov/pshs/techtopics/techtopics13.html
http://www.arrl.org/files/file/EMCOMM%20Broch%20for%20viewing.pdf

THE METRO AREA REPEATER ASSOCIATION
WDØHWT REPEATER SYSTEM
146.25/.85 AND 449.800/444.800
MINNEAPOLIS/ST. PAUL, MINNESOTA

October 24, 2011

The following sites are currently being used by MARA for Amateur Radio repeater equipment:

Site name - White Bear Lake Water tank – City of White Bear Lake

First lease established – 1972. Our radio equipment has been at this site continuously for the last 39 years.

Access – We currently share part of the Verizon Cellular building that was installed at the site in 1994. We have been in a part of this building since it was constructed. We have our own door to our section of the building, We have key to the building and to fence gate at site with 24 hour per day access

Site use Payment - None, We have our own NSP electric meter at the site and get backup AC power from the Verizon generator at the site..

Other users at site – City police radio voting receiver (shares building space with us), Clearwire, Cell site operators (Verizon, Sprint, T-Mobile, AT&T), Nextel.

Site name - On Hilltop location at Marthaler Park – City of West St. Paul

First lease established – 1981. Our radio equipment has been at this site continuously for the last 30 years

Access – Radio equipment mounted on light pole on top of the hilltop in the public park. We have access to pole 24 hours per day.

Site use payment - None , No AC power cost

Other users at site – City outdoor warning siren using radio for control on a wood pole at same site

Site name - Health Sciences A building – U of Minn East Bank campus

First lease established – 1977. Our radio equipment has been installed on the building top at this site continuously for the last 34 years

Access – We have access by contacting the building engineer in advance of our need to access then site.

Site use Payment - None, No AC power cost. Backup AC power from U of M building generator

Other users at site – U of M paging system, U of M police radio, U of M amateur radio club repeater system

Site name - Oakdale Water Tank – City of Oakdale

First lease established – 1986. Our radio equipment has been at this site continuously for the last 25 years

Access – We have key to site (opens access door to tank)

Site use Payment - None. We have no AC power cost . Backup AC power from Verizon Generator

Other users at site – City public works radio system. 800 Mhz ARMER system for Washington Country, Washington County Fire radio equipment site, MNDOT highway camera site, Cell site operators (Verizon, Sprint, T-Mobile, AT&T)

Site Name - Water Tank – City of Minnetonka

First lease established – 1975. We have had radio equipment mounted at various water tanks in the City of Minnetonka for the last 36 years.

We have had three leases for 3 different water tank sites in the City of Minnetonka. First tank had outside mounted equipment and vandalism was a problem. Equipment moved in 1995.
2nd tank radio equipment was first installed in 1995 and stayed at this site until they demolished the tank in 2009.
They allocated room for our radio equipment in the new tank they constructed in 2008 and we installed the radio equipment at the new tank in 2009.

Access – We have to call ahead (24 hours notice) and City worker will come an open up the tank door at the agreed upon time. We call when we are finished and they return to lock up site.

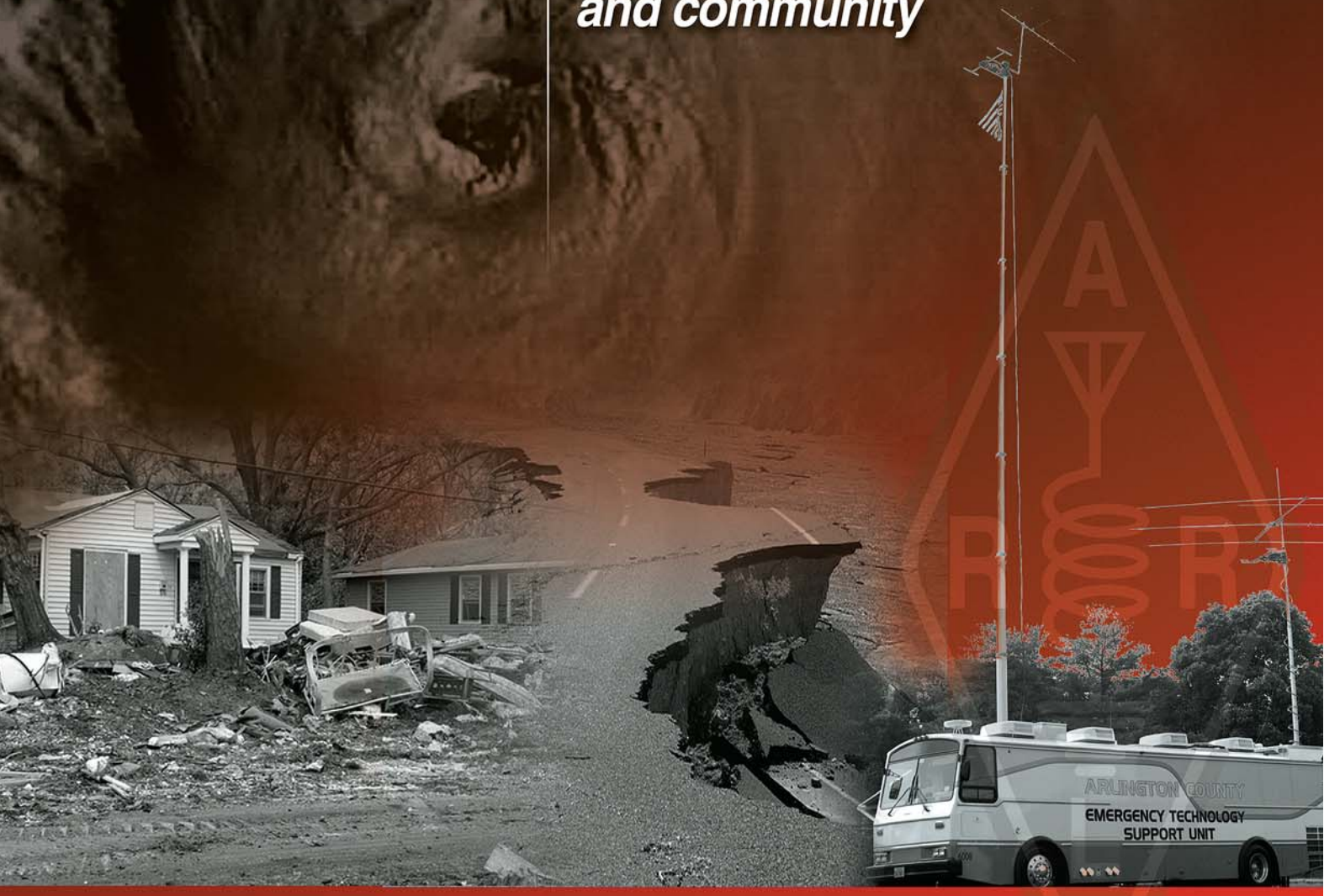
Site use Payment - None. We pay the City $ 5.00 per month for electricity (yearly billing for $ 60.00). Backup AC power is available from the City generator at site

Other users at site – City radio system, 800 Mhz ARMER system for Hennepin County, Cell site operators (Verizon, Sprint, T-Mobile, AT&T) and Nextel.



Ham Radio...

...Getting the message through for your family and community



ARRL The national association for AMATEUR RADIO

*Amateur Radio, often called "**ham radio**," has consistently been the most reliable means of communications in emergencies when other systems failed or were overloaded.*

www.Emergency-Radio.org

Simply Put—Ham Radio Works!

Most of the time, things work fine. But despite the development of very complex systems—or maybe because they ARE so complex—ham radio has been called into action again and again to provide communications when it really matters.

Why Ham Radio Works So Well.

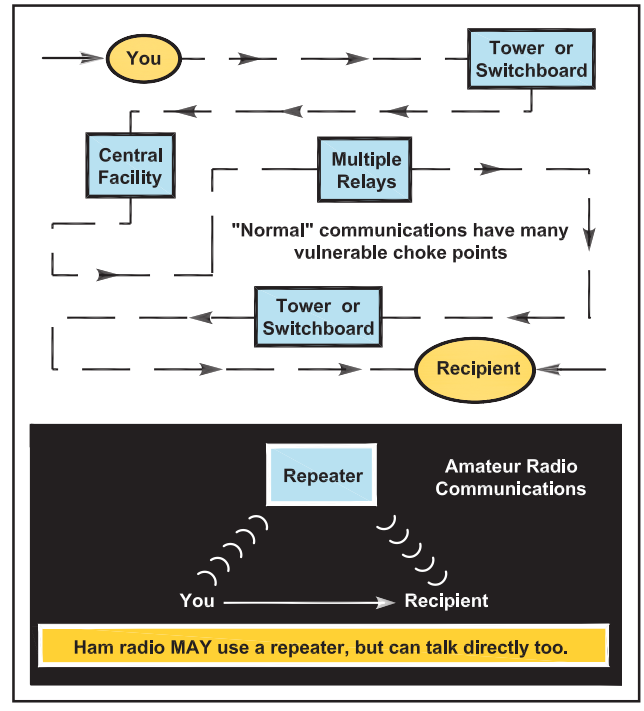
Telephones, cell phones, Internet, trunk lines, satellite phone—to get a message out they all have to go through many vulnerable choke points and need electric power. Even if the system is functioning, these systems can be overwhelmed by the number of cries for help and families seeking information.

Ham Radio is Different.

While hams MAY use the Internet or a repeater system, they do not HAVE to do so! Hams can "go direct" and talk straight through to each other because each station is fully independent. Hams can operate just fine without other infrastructure. By selecting the right frequencies, hams can talk across town or around the world.

In an emergency, when your family's lives may be at risk, which communications system would YOU want to have?

Hams meet on the air and in person. There are about 630,000 hams in the USA with ham radio clubs and gatherings all over the country.



Hams communicate using microphones, telegraph or Morse code keys, computers, TV cameras and even their own satellites.

Ham radio operators provided emergency communications during these recent events:

Earthquake in Hawaii—2006
Flooding in Northeastern States—2006
Hurricanes Katrina, Wilma and Rita—2005
Wildfires in Texas, Oklahoma and New Mexico—2005
Hurricanes Charley, Frances, Ivan and Jeanne—2004
Tsunami in Asia—2004
Earthquake in Central California—2003
Hurricane Isabel—2003
Northeast Blackout—2003
Shuttle Columbia Recovery Effort—2003
Wildfires in Colorado—2002
Flooding in Kentucky—2002
World Trade Center, Pentagon and Western Pennsylvania Terrorist Attacks—2001
Tropical Storm Allison—2001
Fires in Los Alamos, New Mexico—2000
Hurricane Floyd—1999
Flooding in Texas—1998
Hurricane Georges—1998
"500-Year Flood" in N.D. and Minn.—1997
Western U.S. Floods—1997
Hurricane Fran—1996
TWA Plane Crash—1996
Oklahoma City Bombing—1995

Hurricanes, Ice, Snow, Tornadoes, Storms and SKYWARN

The National Hurricane Center in Florida relies on its ham radio station, WX4NHC, to receive reports from hams in affected areas (**www.wx4nhc.org**). The National Weather Service uses ham radio operators for their "SKYWARN" program to get ground level reports of events that are missed by Doppler radar.

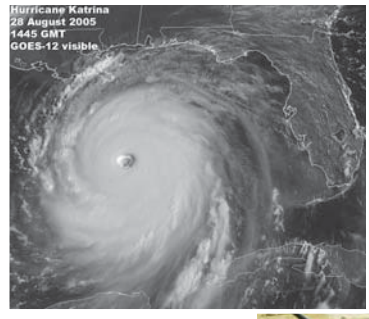
Ham radio operators by the hundreds volunteered for service to the devastated areas of the Gulf Coast after Hurricane Katrina and her sisters Rita and Wilma pounded a five state area and destroyed other communications systems. For their life-saving work, the hams received commendations from the President and Congress as well as international praise. It truly proved the saying, "When all else fails, ham radio works!"

Within minutes of the September 11, 2001 terrorist attacks, ham operators communicated from emergency operations centers as other systems failed. The ham operations continued for weeks as the amateurs handled emergency and other important messages for disaster and government agencies as well as for displaced families.

Hams use all sorts of radios and antennas on a wide variety of frequencies to communicate with other hams across town or around the world. They use ham radio for personal enjoyment, for keeping in touch with friends and family, for public service communications and to experiment with radio technology.

Boaters, RVers and outdoor enthusiasts also use ham radio as an excellent way to maintain communications from wherever they are.

Big station or small and portable, hams enjoy the security of knowing they can get a message through in almost any situation without depending on a fragile infrastructure that can fail or be overloaded.

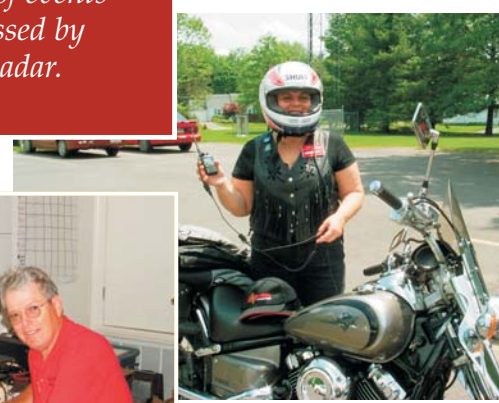








The National Weather Service uses ham operators for its "SKYWARN" program to get ground level reports of events that are missed by Doppler radar.







FEMA advises that in a crisis you should plan to be totally on your own for at least 3 days—

How will YOU communicate?

"**Amateur**"
ám'e-túr - noun
A person who engages in an art, science or other activity purely for the personal interest or self-improvement value of it, rather than a financially compensated profession.
-Amateur athlete
-Amateur astronomer
-Amateur musician

You Can Have This Capability for Yourself and Your Family—

Getting Your Own Ham Radio License

Unlike some other types of radio services, you need an FCC license to communicate with a ham radio. There are three levels of Amateur Radio licenses, and getting your first one is not all that hard. Many people pass their FCC exam in a week of spare time study and there are lots of groups and people who will help you.

You can get help from a local club at **www.arrl.org/findaclub**.

There is even an online, self-teaching course at **www.arrl.org/cce/courses.html#ec010**.

Costs

In general, you can expect to spend about $40 in books and fees to earn your first license. With another $200 you can purchase your first radio and the gear you will use to get on the air for yourself and start making contacts. Of course good, used equipment is available for less.

Joining an Emergency Communications Group

To join the Amateur Radio Emergency Service (ARES), you must have a ham radio license. ARES members constantly learn more about emergency operations and practice regularly by providing aid to non-emergency events like parades, marathons and drills.

ARES

ARES has formal, national agreements to provide emergency communications aid for FEMA, DHS, The American Red Cross, the Salvation Army, and many other response organizations.

What is the ARRL?

Founded in 1914, the American Radio Relay League is the 150,000-member national association for Amateur Radio in the USA. Other countries have their own national associations.

ARRL is the primary source of information about what is going on in ham radio. It provides books, news, support and information for individuals and clubs, special events, all sorts of continuing education classes and other benefits for its members.

Amateur or “ham” radio has been around for a century. In that time, it’s grown into a worldwide community of licensed operators using the airwaves with every conceivable means of communications technology. Its practitioners range in age from youngsters to grandparents.

Ham radio attracts those who have never held a microphone as well as the technical expert who grew up with a computer. Even rocket scientists and a rock star or two are in the ham ranks.

Most, however, are just normal folks like you and me who transmit voice, data and pictures through the airwaves, use the Internet, lasers and microwave transmitters, satellites and TV, and even travel to unusual places near and far to make contact.

Simply stated, ham radio provides the broadest and most powerful wireless communications capability available to any private citizen anywhere in the world.

Where do I start?
Go to:
www.emergency-radio.org

You can find more information to get started on the Web site or contact the local group listed below:

Topic 13: Amateur Radio Service Support to Public Safety Communications[1]

To this point in our Tech Topics series, our discussions of public safety communications have focused primarily on interoperability and various methods and technologies for public safety organizations to communicate with one another. In times of emergency when normal public safety communications are not available, there are alternative systems that may be used for this purpose. Current FCC rules state that amateur stations and operators are allowed to assist and support public safety communications in times of emergency. This topic addresses the voluntary services provided by amateur operators, amateur service organizations and the relationships between amateur service organizations and public safety jurisdictions. Information about amateur services is also briefly described in the Public Safety and Homeland Security Bureau's Amateur Radio Services web page.[2]

Amateur radio (also known as 'ham radio') services are regulated under Part 97 of the FCC rules.[3] Amateur radio operators are licensed users who operate radio communications as a hobby or a voluntary service running within amateur radio frequencies allocated by the FCC[4]. To acquire an amateur radio license, individuals are required to pass a licensing exam that proves the individual possesses the operational and technical qualifications required to properly perform the duties of an amateur service licensee [47 CFR 97.503]. Currently, individuals may qualify for three classes of operator license: Technician, General and Amateur Extra.

When normal communications systems are not available, amateur stations may make transmissions necessary to provide essential communication needs in connection with the immediate safety of human life and immediate protection of property [47 CFR 97.403]. This provision of emergency communications is regulated by Part 97, Subpart E of the FCC's rules. One advantage for amateur radio operators in public emergency communications is the wide range of available frequencies [47CFR 97.407].[5]

One service within the amateur radio services that uses amateur stations during periods of emergencies is known as the Radio Amateur Civil Emergency Service, or RACES.[6] To transmit in RACES, an amateur station must be certified and registered by a civil defense organization or an FCC-licensed RACES station. RACES is administered by the Federal Emergency Management Agency (FEMA) and acts as a communications group of the government. Registered members of RACES are authorized to respond when a civil defense organization requests amateur radio assistance. Typically these activities occur during periods of local, regional or national civil emergencies such as hurricanes, earthquakes, floods or wildfires. RACES stations may only communicate with specified stations [47CFR 97.407(c), (d)].

It is important to recognize that the amateur radio stations participating in RACES are certified by their local civil defense organizations for this specific purpose. The operators are a valuable resource that provides emergency communication capabilities to their community. Civil defense organizations establish their own training and certification standards. Some localities â€“ for example, Arlington County, Virginia[7] - have more stringent training and certification standards than others. The key component of the RACES program is the direct and recognized affiliation between the amateur radio operators and local authorities since RACES may provide a critical alternative communications link for local officials. For example, RACES operators serve the county by passing critical emergency information from county officials with the County Emergency Response Team (CERT) to RACES operators at other

locations.

Although RACES stations operate in conjunction with a federal, state, tribal or local jurisdiction, there are other options for amateur radio operators in emergency communications to include the Amateur Radio Emergency Service (ARES). Together with the National Traffic System (NTS), these services are broad programs of the American Radio Relay League (ARRL) which is a national association of radio amateur operators. ARES members are licensed amateur radio operators who volunteer to provide emergency communications services to public safety and public service organizations. Most individual ARES units are organized within a city, county or state and usually operate autonomously. The ARRL describes the ARES programs as follows: [8]

> "The Amateur Radio Emergency Service (ARES) consists of licensed amateurs who have voluntarily registered their qualifications and equipment for communications duty in the public service when disaster strikes. Every licensed amateur, regardless of membership in ARRL or any other local or national organization, is eligible for membership in ARES. The only qualification, other than possession of an Amateur Radio license, is a sincere desire to serve. Because ARES is an amateur service, only amateurs are eligible for membership. The possession of emergency-powered equipment is desirable, but is not a requirement for membership."

Frequently, individuals interested in providing emergency communications are registered in both ARES and RACES. Dual registration allows continuity of operations if normal amateur operations might otherwise be prohibited.

RACES and ARES are collaborative services although they exist as separate volunteer entities. The ARRL encourages dual enrollment and cooperative efforts between both groups whenever possible. Both organizations remain a vital resource for the public safety community in times of crisis.

---

[1] This Tech Topic is coauthored with Mr. William T. Cross from the FCC's Wireless Telecommunications Bureau (WTB). Bill is responsible for all amateur radio related issues and can be reached at 202-418-0682 or email: william.cross@fcc.gov. We sincerely appreciate Bill's contributions to this Topic.

[2] *See* http://www.fcc.gov/pshs/services/amateur.html.

[3] *See* http://www.access.gpo.gov/nara/cfr/waisidx_07/47cfr97_07.html.

[4] *See* FCC Part 97, Subpart D, Section 97.301 of the Commission's rules, 47 C.F.R. Â§ 97.301.

[5] *See* the ARRL band plan at http://www.arrl.org/FandES/field/regulations/bands.html.

[6] *See* FCC Part 97, Subpart E, Section 97.407 and http://www.usraces.org/.

[7] *See* the Arlington County RACES web site http://www.w4ava.org.

[8] *See* http://www.arrl.org/FandES/field/pscm/sec1-ch1.html

Public Works Committee **5. 3.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Policy on Turf Establishment Related to City Improvement Projects

Background:

On every City improvement project turf establishment is always the most contentious matter when it comes to residents and business owners. The infrastructure (street paving, utility installation, etc.) portions of project are fairly straight forward; is runoff being directed where it's supposed to go, do the utilities pass all required testing criteria, are things working as designed. Turf restoration always draws the most attention, as this work is taking place outside the roadway in the boulevard area and people believe that this directly impacts their property, but is the least scrutinized in the project scoping phase. While a majority of the restoration takes place within the right-of-way residents are still required to maintain this area and consider it an extension of their property. Other areas of restoration occur within easements, either along front or side lots as dedicated on the plats, or as acquired (temporary or permanent) during project implementation.

Staff continues to hear comments that we should be following our own rules related to topsoil requirements, but the current ordinance is only triggered by the construction of a new principle structure. During the development of project scope on all City improvements staff reviews the potential areas of impact on a case-by-case basis and makes a decision on what would be the most appropriate means of restoration. Following are some considerations in that decision:

- Is the overall area a highly manicured urban type neighborhood or is it a more rural type setting
- Is it City land or private property
- Is the area used strictly for public purpose (drainage ditches/ponds vs. boulevard that drains to street)
- Who is responsible to maintain the area
- What are the current soil types in the area

From this gathered information we determine what would be an appropriate means of restoration, and include this information within the project feasibility study and estimates. We always evaluate the entire project as one; we do not attempt to perform different types of restoration for different areas - everyone gets the same treatment within the project area (except steep slope/highly erodible areas).

Notification:

Observations:

Over the past couple of years we've had considerable problems with turf restoration, and received numerous complaints. With all the recent topsoil discussions people believe that they will be receiving a high quality material for restoration. They do not look into the details of this portion of the project, but are more concerned with how the area will drain, does it impact their access, will they lose any trees, will their landscaping, etc. be impacted. Once the project is nearing completion and turf restoration is being established then several issues are brought forward as a concern; where is the topsoil, why didn't you sod vs. seed, why didn't we get what that other project received, how long will it take to grow, who's responsible to maintain (water), etc.

This item was discussed with the Public Works Committee in June of 2011, and it was the consensus of the group to develop a turf establishment policy for use on all public improvement projects. In the past staff would choose the appropriate turf establishment requirement for a project on a case-by-case basis, but we have now formulated a City-wide standard for Council consideration. We are seeking input on the following items:

- Topsoil requirements - no more salvage of on site material; all topsoil will be imported and meet MnDOT topsoil borrow requirements. See attached difference between various MnDOT topsoil specifications.

- If the area of restoration is within a rural ditch section reserved for stormwater management, salvaged topsoil can be used to promote infiltration.
- 4" uniform depth of installation.

- Turf requirements - sod will be used exclusively
  - Do we want to consider seeding in ditch and/or ponding easement areas, to include low maintenance native seed conducive for sandy soils?
  - Require the contractor to water for 30 days and establish root growth, at which point it becomes the obligation of the property owner. Resident notification letters to be delivered as the project is nearing completion to remind them of their responsibility for long term maintenance.

One thing is very clear as it relates to turf establishment on public improvement projects going forward; we need to be as descriptive as possible in the feasibility study phase of the project so residents can fully understand what is being proposed. We may also want to discuss the use of public right-of-way in general to discourage the installation of planter beds, irrigation lines, landscaping (trees, shrubs, etc.), retaining walls, and other obstructions. All of these items add costs to the overall project, and by replacing them to "as good or better condition" we are setting ourselves up for future impacts with subsequent projects.

Funding Source:

Development of the policy is being handled with staff time. Funding for the actual implementation will depend on the specific improvement project and could include enterprise funds, general fund, property assessments, state aid, TIF, etc. Regardless of the final policy developed there will be cost considerations for each project, which must be identified and communicated prior to construction so there is no confusion during the approval process or installation.

Staff Recommendation:

Staff requests feedback on the outlined turf establishment policy so it can be advanced for formal adoption at the Council level prior to the start of 2012 construction season.

Committee Action:

Based upon discussion.

Attachments

MnDOT Topsoil Specifications

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/09/2011 12:53 PM
Kurt Ulrich	Kurt Ulrich	11/10/2011 02:04 PM

Form Started By: Tim Himmer Started On: 11/08/2011

Final Approval Date: 11/10/2011

3877
Topsoil Borrow

3877.1 SCOPE

This Specification covers topsoil material used as a medium for establishing and sustaining healthy plant growth.

3877.2 REQUIREMENTS

Topsoil material furnished under this Specification shall be obtained from the soil horizons normally designated as "A" or "B" as defined by the Soil Science Society of America, or shall be obtained from alluvial deposits. The material shall meet the requirements given herein for the several classifications defined.

A Topsoil Borrow

Topsoil borrow for general use as a turf growing medium shall meet the requirements of Table 3877-1:

TABLE 3877-1
TOPSOIL BORROW REQUIREMENTS

	Minimum	Maximum
Material Passing 2.00 mm (#10) Sieve	85%	--
Clay	5%	30%
Silt	10%	70%
Sand & Gravel	10%	70%
Organic Matter	3%	20%
pH	6.1	7.8

B Select Topsoil Borrow

Select topsoil borrow for use as a plant growing medium in designated areas, such as landscape beds, shall meet the requirements of Table 3877-2:

TABLE 3877-2
SELECT TOPSOIL BORROW REQUIREMENTS

	Minimum	Maximum
Material Passing 2.00 mm (#10) Sieve	90%	--
Clay	5%	30%
Silt	10%	70%
Sand & Gravel	20%	70%
Organic Matter	3%	20%
pH	6.1	7.5
Extractible Phosphorous	30 kg/hectare **(26.8 lbs/acre)**	--
Exchangeable Potassium	150 kg/hectare **(133.8 lbs/acre)**	--
Soluble Salts	--	0.15 siemens/m **(1.5 mmho/cm)**

C Premium Topsoil Borrow

Premium topsoil borrow for use as a plant growing medium in critical areas and top dressing erosion stabilization mats shall be screened and pulverized and meet the requirements of Table 3877-3:

TABLE 3877-3
PREMIUM TOPSOIL BORROW REQUIREMENT

	Minimum	Maximum
Material Passing 2.00 mm (#10) Sieve	95%	--
Clay	10%	25%
Silt	25%	60%
Sand & Gravel	25%	60%
Organic Matter	5%	15%
pH	6.0	7.1
Soluble Salts	--	0.15 siemens/m **(1.5 mmho/cm)**

3877.3 SAMPLING AND TESTING

The Contractor shall submit to the Engineer a list of prospective sources for topsoil borrow at least 1 month prior to time of use to allow adequate time for inspecting, testing, and approving the sources.

Texture of the topsoil shall be classified according to the Engineering definition of particle size. Texture shall be determined by the method described in AASHTO T 88.

The current standard testing procedure of the University of Minnesota, Soil Science Department, Soils Testing Laboratory shall be used for determining pH, percent of organic matter, extractible phosphorous, exchangeable potassium, and soluble salts.

Public Works Committee **5. 4.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Discuss Turf Restoration Concerns on City Improvement Project #08-34; the Bituminous Paving of 151st & 152nd Avenues, and Fluorine Street

Background:

At the October 11, 2011 special assessment hearing for City improvement project #08-34 concerns were raised by a couple of residents related to turf establishment. This issue was previously discussed by the Council due to complaints received about excessive rocks in the topsoil and lack of seed growth. Based upon Council direction the attached letter was mailed to residents in June, which outlined a plan to address the concerns expressed. The contractor then performed the work as outlined. They also mowed portions of the boulevard area on at least one occasion, and continued watering the seed for the required 30 day period as outlined in the project specifications.

Following the assessment hearing staff walked the site with Councilmembers Elvig and McGlone, and Mayor Ramsey. There was general discussion regarding turf establishment and topsoil requirements on City improvement projects, with the expectation of an "as good or better condition" to what was existing prior to initiating the project. It was further discussed that we should bring this item back for Council consideration, with some potential options to address the recurring concerns on this specific project.

Notification:

Observations:

Staff contacted the contractor following the site meeting and communicated these issues to them. While full turf coverage can be expected, they were not excited about the notion of potentially removing the existing material and starting over again to remove all the remaining rocks in the topsoil. Doing so would be very disruptive to seed growth, and basically start the entire process over again. They were going to address the minor erosion issues (rilling on some steeper slopes) identified and install a dormant seed throughout the sparse areas to give the site a better chance of success in the spring.

Depending on the appearance of the site in the spring, following are a couple options for consideration should the Council desire additional corrective actions:

1. Removing the existing surface vegetation by subcutting approximately 1" - 2" deep and installing sod.
2. Removing the existing surface soil and vegetation by subcutting approximately 4" deep and installing new topsoil and seed.
3. Hand raking to remove all visible rocks greater than a 1/2" in diameter, and reseeding the sparse areas.
4. Give the residents the option to receive a rebate on their assessment for the cost of turf restoration, and allow them to self perform.

Should additional work be required we should then discuss who would be the responsible party to correct, and whether it would be undertaken throughout the project area or on a case-by-case basis.

Funding Source:

Depending on the corrective option chosen, some City contribution may be required. The contractor is responsible to ensure that the turf is established with full coverage, so reseeding would be the responsibility of the contractor. If the choice is to install sod, that would be outside the original project scope. The topsoil issue (and removal of all rocks) is a difficult matter in that the specifications called for topsoil borrow from within the project limits, with additional material supplied by the City.

Staff Recommendation:

Staff recommends reviewing the project in the spring to determine whether additional corrective actions are necessary. Should additional work be required, Council will need to provide direction on how to address.

Committee Action:

Based upon direction.

Attachments

Resident Mailing

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/10/2011 11:27 AM
Kurt Ulrich	Kurt Ulrich	11/10/2011 01:54 PM

Form Started By: Tim Himmer Started On: 11/07/2011 04:17 PM

Final Approval Date: 11/10/2011

City of RAMSEY

7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.ci.ramsey.mn.us

June 24, 2011

RE: Project Update on the Paving of 151st Avenue, 152nd Avenue and Fluorine Street

Dear Property Owners,

This letter is intended to update you on the status of roadway paving project in your neighborhood. The contractor has substantially completed the infrastructure improvements associated with the project, and one of the primary items remaining to be completed on the job is turf establishment. I'm sure you are aware of the challenges we've faced to date in making sure this item is completed to project specifications and City standards, and we have now reached agreement with the contractor on rectifying this matter. Outlined below is a plan of action and schedule to complete this work:

- Next Wednesday & Thursday (6/29-30) the contractor will be on site with equipment to mechanically rework the boulevard areas and remove the debris that is present.
- Next Thursday & Friday (6/30-7/1) the landscaper will be top dressing the site with screened topsoil in the boulevard areas and installing grass seed and hydroseed mulch.

This schedule is weather dependent, but it appears we may have a break from the rain and this work can be accomplished.

Some residents have expressed the desire to place sod on their property, as opposed to the City seeding process, or perform some other type of turf establishment on their own. If you would like to perform your own turf establishment the City will still move forward with the debris removal and black dirt top dressing for you to complete the establishment. If you choose to perform your own turf establishment the City will credit you the cost of the seeding and mulching, which has been calculated to be $0.15/square foot. An example of this potential credit on an area 200' x 10' would be 2000 square feet x $0.15 = $300. We will work with you to determine the size of your establishment area and credit on an individual basis. Please contact me **prior to 12:00 pm on Tuesday, June 28th** if you intend to self perform so that we take the appropriate action to notify the contractor prior to seeding your property.

Please feel free to contact if you have any questions related to this matter.

Sincerely,

Tim Himmer
City Engineer
(763) 433-9893
thimmer@ci.ramsey.mn.us

Public Works Committee **5. 5.**

Meeting Date: 11/15/2011

By: Grant Riemer, Engineering/Public Works

Title:

Approve Final Draft of RFP and Contract for Contracted Sweeping Services

Background:

At the October 18,2011 Public Works Committee meeting approval was given to contract out spring street sweeping. The amount of contracted work will be determined after RFP's have been received and reviewed. Basic elements of the contract include having the contractor use a pickup broom sweeper for the gutter pass and a regenitive air sweeper do the clean up pass. This would be performed in all areas containing storm water infrastructure and all streets would be swept curb to curb. An alternate bid would be included in the contract to haul away all collected material. Attached to the case is the final draft of the proposed contract. Once contract is approved it will be sent to city attorney for review.

Notification:

Observations:

Funding Source:

Storm Water Utility Fund

Staff Recommendation:

Staff recommends approval of the attached RFP to be sent to various contractors.

Committee Action:

Motion to approve the attached RFP fpr 2012 Spring sweeping.

Attachments

Draft Sweeping Contract

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/09/2011 02:04 PM
Kurt Ulrich	Kurt Ulrich	11/10/2011 02:09 PM

Form Started By: Grant Riemer Started On: 11/09/2011 09:02 AM

Final Approval Date: 11/10/2011

CONTRACT DOCUMENTS

2012 STREET SWEEPING PROGRAM

RAMSEY, MINNESOTA

CITY PROJECT NO. XXXX

DECEMBER 2011

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INSTRUCTIONS TO BIDDERS
BID FORM
AFFIDAVIT OF NON-COLLUSION

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NOTICE TO PROCEED
PERFORMANCE AND PAYMENT BOND FORMS

CONDITIONS OF THE CONTRACT

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SUPPLEMENTARY CONDITIONS (Yellow Pages)

SPECIFICATIONS (Blue Pages)

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SECTION	01568	-AIR, LAND AND WATER POLLUTION
SECTION	01572	-MAINTENANCE OF TRAFFIC
SECTION	04314	-REGENATIVE STREET SWEEPING

APPENDIX A: 2012 Streets to Sweep

ADVERTISEMENT FOR BIDS

2012 STREET SWEEPING PROGRAM
RAMSEY, MINNESOTA
CITY PROJECT NO. XXXXX

NOTICE IS HEREBY GIVEN that sealed bids will be received by the City of Ramsey until XXXXXXX a.m., at the Ramsey City Hall at 7550 Sunwood Drive MN 55303, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the 2012 Street Sweeping Program, City Project No. XXXXX, as described below and including:

REGENERATIVE AIR STREET SWEEPING
PICKUP BROOM STREET SWEEPING

Bids shall be on the forms provided for that purpose and according to the Contract Documents dated XXXXX. Bid Forms and Contract Documents may be viewed at the City of Ramsey - Engineering Division.

Contractors desiring a copy of the Bid Forms and Contract Documents may obtain them from the City Engineering Department in accordance with the Instructions to Bidders upon payment of XXXXX. Question shall be directed to the City of Ramsey Engineering Department at (763) 427-1410. No refunds will be provided.

Bid Security in the amount of 5% of the bid must accompany each bid in accordance with the Instructions to Bidders. Bids shall be directed to the Ramsey Engineering Department, securely sealed and endorsed upon the outside wrapper, "BID FOR 2012 Street Sweeping Program".

The City of Ramsey reserves the right to reject any or all bids, to waive irregularities and informalities therein and to award the contract in the best interests of the City.

DATED: XXXXXXXXX

INSTRUCTIONS TO BIDDERS

1. DEFINED TERMS

Terms used in these Instructions to BIDDERS which are defined in the Standard General Conditions of the Construction Contract (No. C-700, 2002 ed.) have the meanings assigned to them in the General Conditions. The term "BIDDER" means one who submits a Bid directly to OWNER, as distinct from a sub bidder, who submits a Bid to a BIDDER. The term "Successful BIDDER" means the lowest, qualified responsible and responsive BIDDER to whom OWNER (on the basis of OWNER'S evaluation as hereinafter provided) makes an award. The term, "Bidding Documents" includes the Advertisement or Invitation to Bid, Instructions to BIDDERS, the Bid Form, and the proposed Contract Documents (including all Addenda issued prior to receipt of Bids).

2. COPIES OF BIDDING DOCUMENTS

2.1 Complete sets of the Bidding Documents in the number and for the fee stated in the Advertisement for Bids may be obtained from ENGINEER. The fee will not be refunded.

2.2 Complete sets of Bidding Documents must be used in preparing Bids; neither OWNER nor ENGINEER assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.3 OWNER and ENGINEER in making copies of Bidding Documents available on the above terms do so only for the purpose of obtaining Bids on the Work and do not confer a license or grant for any other use.

3. EXAMINATION OF CONTRACT DOCUMENTS AND SITE

3.1 It is the responsibility of each BIDDER before submitting a Bid, to (a) examine the Contract Documents thoroughly, (b) visit the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the Work, (c) consider federal, state and local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work, (d) study and carefully correlate BIDDER'S observations with the Contract Documents, and (e) notify ENGINEER in writing of all conflicts, errors or discrepancies in the Contract Documents.

3.2 OMITTED

3.3 OMITTED

3.4 OMITTED

3.5 Before submitting a Bid, each BIDDER will, at BIDDER'S own expense, make or obtain any additional examinations, investigations, explorations, tests and studies and obtain any additional information and data which pertain to the physical conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the Work and which BIDDER deems necessary to determine its Bid for performing and furnishing the Work in accordance with the time, price and other terms and conditions of the Contract.

3.6 OMITTED

3.7 The lands upon with the Work is to be performed, rights-of-way and easements for access thereto and other land designated for use by CONTRACTOR in performing the Work are identified in the Contract Documents. All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by the Contractor, unless specifically coordinated with CITY MAINTENANCE.

3.8 The submission of a Bid will constitute an incontrovertible representation by BIDDER that BIDDER has complied with every requirement of this Article 3, that without exception the Bid is premised upon performing and furnishing the Work required by the Contract Documents and such means, methods, techniques, sequences or procedures of construction as may be indicated in or required by the Contract Documents, and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

4. INTERPRETATIONS AND ADDENDA

4.1 All questions about the meaning or intent of the Contract Documents are to be made in writing, and directed to ENGINEER. Interpretations or clarification's considered necessary by ENGINEER in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by ENGINEER as having received the Bidding Documents. Questions received less than ten days prior to the date for opening of Bids may not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

4.2 Addenda may also be issued to modify the Bidding Documents as deemed advisable by OWNER or ENGINEER.

5. BID SECURITY

5.1 Each Bid must be accompanied by Bid security made payable to OWNER in an amount of five percent of the BIDDER'S maximum Bid price and in the form of a certified or bank check or a Bid Bond (on form attached, if a form is prescribed) issued by a surety meeting the requirements of Paragraph 5.1 of the General Conditions.

5.2 The Bid security of the Successful BIDDER will be retained until such BIDDER has executed the Agreement and furnished the required contract security, whereupon the Bid security will be returned. If the Successful BIDDER fails to execute and deliver the Agreement and furnishes the required contract security within fifteen days after the Notice of Award, OWNER may annul the Notice of Award and the Bid security of that BIDDER will be forfeited. The Bid security of the three lowest BIDDERS may be retained by the OWNER until the Agreement is signed and submitted with the bonds as set forth in Paragraph 2 of the Bid Form. Bid security of other BIDDERS will be returned within seven days after award of the contract.

6. CONTRACT TIME

The number of days within which, or the dates by which, the Work is to be completed and ready for final payment (the Contract Time) are set forth in the Bid Form and the Agreement.

7. LIQUIDATED DAMAGES

Provisions for liquidated damages are set forth in the Agreement.

8. SUBSTITUTE OR “OR-EQUAL” ITEMS

The Contract, if awarded, will be on the basis of materials and equipment described in the Drawings or specified in the Specifications without consideration of possible substitute or “or-equal” items. Whenever it is indicated in the Drawings or specified in the Specifications that a substitute or “or-equal” item of material or equipment may be furnished or used by CONTRACTOR if acceptable to ENGINEER, application for such acceptance will not be considered by ENGINEER until after the Effective Date of the Agreement.

9. SUBCONTRACTORS, SUPPLIERS AND OTHERS

9.1 No CONTRACTOR shall be required to employ any Subcontractor, Supplier, other person or organization against whom CONTRACTOR has reasonable objection.

10. BID FORM

10.1 The Bid Form is included with the Bidding Documents; additional copies may be obtained from ENGINEER.

10.2 All blanks on the Bid Form must be completed in ink or by typewriter.

10.3 Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

10.4 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

10.5 All names must be typed or printed in ink below the signature.

10.6 The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Bid Form).

10.7 The address and telephone number for communications regarding the Bid must be shown.

11. SUBMISSION OF BIDS

Bids shall be submitted at the time and place indicated in the Advertisement or Invitation to Bid and shall be enclosed in an opaque sealed envelope, marked with the Project title (and, if applicable, the designated portion of the Project for which the Bid is submitted) and name and address of the BIDDER and accompanied by the Bid security and other required documents. If the Bid is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "BID ENCLOSED" on the face of it.

12. MODIFICATION AND WITHDRAWAL OF BIDS

12.1 Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.

12.2 If, within twenty-four hours after Bids are opened, any BIDDER files a duly signed, written notice with OWNER and promptly thereafter demonstrates to the reasonable satisfaction of OWNER that there was a material and substantial mistake in the preparation of its Bid, that BIDDER may withdraw its Bid and the Bid security will be returned. Thereafter, that BIDDER will be disqualified from further bidding on the Work to be provided under the Contract Documents.

13. OPENING OF BIDS

Bids will be opened and (unless obviously non-responsive) read aloud publicly. An abstract of the amounts of the Bids will be made available to BIDDERS after the opening of Bids.

14. BIDS TO REMAIN SUBJECT TO ACCEPTANCE

All bids will remain subject to acceptance as set forth in Paragraph 2 of the Bid Form, but OWNER may, in its sole discretion, release any Bid and return the Bid security prior to that date.

15. RESPONSIBLE BIDDER EVALUATION

15.1 To demonstrate Bidder's qualifications to perform the work, each Bidder must be prepared to submit within 5 days of Owner's request written evidence of financial data, previous experience, present commitments, and such other data as may be called for below:

A. Evidence of Bidder's qualification to do business in the state where the Project is located or covenant to obtain such qualification prior to award of Contract.

B. Evidence of genuineness of Bid and lack of collusion in conjunction therewith.

15.2 The following information is required and will be evaluated to determine if a bidder is "responsible". The apparent low bidder must complete and return this information within 5 days of Owners written request. If for any reason the apparent low bidder is not awarded the project the subsequent bidders will be subject to this requirement.

1. Identify all similar public projects in which you were the contractor. If you have had more than five such contracts, list only the last five contracts, and as to each contract identified, provide the following information:

   Project Description:
   Date:
   Contact Person at City/County/State:
   Were change orders in excess of 5% requested? If yes, explain the circumstances.
   Were liquidated damages assessed? If yes, explain the circumstances.
   Was the project completed on schedule? If no, explain the circumstances.

2. Describe all arbitration claims and any litigation in which you have been a party in the last five years.

3. Identify all public projects you have had with the City of Ramsey in the last five years.

4. In the last five years has a bonding company ever refused to issue you a performance bond? If yes, explain the circumstances.

5. In the last five years have any claims been filed against a performance or payment bond that you have provided a public entity? If yes, explain the circumstances.

6. In the last five years, has your firm or any of its owners or employees been fined by a federal or state agency for a contract or workplace matter (such as wage or hour or safety violations), or debarred under Part 29, Title 49 CFR or any other law from submitting bids on public projects: If yes, explain the circumstances.

7. In the last five years, has your firm or any of its owners or employees been charged or convicted of a crime involving the awarding, bidding or performance of a government contract? If yes, provide full details.

16. AWARD OF CONTRACT

16.1 OWNER reserves the right to reject any and all Bids, to waive any and all informalities not involving price, time or changes in the Work and to negotiate contract terms with the Successful BIDDER, and the right to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids. Also, OWNER reserves the right to reject the Bid of any BIDDER if OWNER believes that it would not be in the best interest of the Project to make an award to that BIDDER, whether because the Bid is not responsive or the BIDDER is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by OWNER. Discrepancies in the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

16.2 In evaluating Bids, OWNER will consider the qualifications of the BIDDERS, whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

16.3 OWNER may consider the qualifications and experience of Subcontractors, Suppliers, and other persons and organizations proposed for those portions of the Work as to which the identity of Subcontractors, Suppliers, and other persons and organizations must be submitted as provided in the Supplementary Conditions. OWNER also may consider the operating costs, maintenance requirements, performance data and guarantees of major items of materials and equipment proposed for incorporation in the Work when such data is required to be submitted prior to the Notice of Award.

16.4 OWNER may conduct such investigations as OWNER deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of BIDDERS, proposed Subcontractors, Suppliers and other persons and organizations to perform and furnish the Work in accordance with the Contract Documents to OWNER'S satisfaction within the prescribed time.

16.5 If the contract is to be awarded, it will be awarded to the lowest BIDDER whose evaluation by OWNER indicates to OWNER that the award will be in the best interests of the Project.

16.6 If the Contract is to be awarded, OWNER will give the Successful BIDDER a Notice of Award within five days after the day of the award.

17. CONTRACT SECURITY

Paragraph 5.1 of the General Conditions and the Supplementary Conditions set forth OWNER'S requirements as to Performance and Payment Bonds. When the Successful BIDDER delivers the executed Agreement to OWNER, it must be accompanied by the required performance and payment Bonds.

18. SIGNING OF AGREEMENT

When OWNER gives a Notice of Award to the Successful BIDDER, it will be accompanied by the required number of unsigned counterparts of the Agreement with all other written Contract Documents attached. Within fifteen days thereafter CONTRACTOR shall sign and deliver the required number of counterparts of the Agreement and attached documents to OWNER with the required Bonds. Within ten days thereafter OWNER shall deliver one fully signed counterpart to CONTRACTOR. Each counterpart is to be accompanied by a complete set of the Drawings with `appropriate identification.

Contractor's Name _____
Telephone _____

BID FORM

PROJECT IDENTIFICATION:	**2011 STREET SWEEPING PROGRAM** **RAMSEY, MINNESOTA** **CITY PROJECT NO. XXXXX**
BIDS TO BE OPENED:	**XXXXXXXXX**
THIS BID IS SUBMITTED TO:	**CITY OF RAMSEY** **7550 SUNWOOD DR** **RAMSEY, MINNESOTA 55303**

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

2. BIDDER accepts all of the terms and conditions of the Advertisement for Bids and Instructions to BIDDERS, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. BIDDER will sign and submit the Agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the date of OWNER'S Notice of Award.

3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

   (a) BIDDER has examined copies of all the Bidding Documents and Addenda, if any (receipt of all which is hereby acknowledged):

Date	Number
_____	_____
_____	_____

   (b) BIDDER has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.

(c) BIDDER has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests and studies (in addition to or to supplement those referred to in (c) above) which pertain to the subsurface or physical conditions at the site or otherwise may affect the cost, progress, performance or furnishing of the Work as BIDDER considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of Paragraph 4.2 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports or similar information or data are or will be required by BIDDER for such purposes.

(d) BIDDER has given ENGINEER written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER.

(e) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over OWNER.

(f) (Any other representation required by Laws and Regulations.)

4. BIDDER will complete the Work for the following prices and provide this work sheet with his bid:

UNIT PRICE SCHEDULE

ITEM NO	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL ESTIMATED COST
1	Regenerative Sweeping Streets	HOUR	150	$ _____	$ _____
2	Pickup Broom Sweeping Streets	HOUR	150	$ _____	$ _____
3	Mobilization	1	LUMP SUM	$ _____	$ _____
4	Remove Collected Materials (trucking to PW site)	1	LUMP SUM	$ _____	$ _____
5	(ALT. Bid) Remove Collected Materials from PW Site	1	LUMP SUM	$ _____	$ _____

TOTAL BASE BID $ _____
ALTERNATE BID $ _____

NOTE: Quantities are not guaranteed. Final payment will be based on actual quantities.

5. BIDDER agrees that the Work will be completed and ready for final payment in accordance with Paragraph 14.07.B.1 of the General Conditions on or before the dates indicated in the Agreement.

   BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time.

6. The following documents are attached to and made a condition of this bid:

   (a) Required Bid Security in the form of (Bidder's Bond) (Certified Check). This is for the TOTAL BASE BID.

   (b) A tabulation of Subcontractors, Suppliers and other persons and organizations required to be identified in this Bid.

   (c) Affidavit of Non-Collusion.

   (d) (Add other documents as pertinent).

7. Communications concerning this Bid shall be addressed to the address of BIDDER indicated below.

8. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

SUBMITTED on _____, 2012

If BIDDER is:

An Individual

By _____ (SEAL)
(Individual 's Name)

doing business as _____

_____

Phone No: _____

A Partnership

By _____ (SEAL)
(Firm Name)

_____

(General Partner)
Business Address: _____

_____

Phone No: _____

A Corporation

By _____
(Corporation Name)

_____
(State of Incorporation)

By _____
(Name of Person Authorized to Sign)

_____
(Title)

(Corporate Seal)
Attest _____
(Secretary)

Business Address: _____

_____

Phone No: _____

A Joint Venture

By _____
(Name)

_____
(Address)

_____
(Phone Number)

By _____
(Name)

_____
(Address)

_____
(Phone Number)

By _____
(Name)

_____
(Address)

_____
(Phone number)

Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.

STATE OF _____

COUNTY OF _____

AFFIDAVIT OF NON-COLLUSION

I Hereby swear (or affirm) under the penalty of perjury:

1) That I am the BIDDER (if the BIDDER is an individual), a partner in the BIDDER (if the BIDDER is a partnership) or an officer or employee of the BIDDER corporation having authority to sign on its behalf (if the BIDDER is a corporation);

2) That the attached Bid or Bids have been arrived at by the BIDDER individually and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to Bid designed to limit individual bidding or competition;

3) That the contents of the Bid or Bids have not been communicated by the BIDDER or its employees or agents to any person not an employee or agent of the BIDDER or its surety on any bond furnished with the Bid or Bids, and will not be communicated to any such person, prior to any official opening of the Bid or Bids; and

4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Subscribed and sworn to before me _____
(Bidder)

this _____ day of _____, 2012 _____
(Firm making Bid or Bids)

_____ _____

OFFICIAL TITLE: _____

EJCDC
FORM OF AGREEMENT
BETWEEN OWNER AND CONTRACTOR FOR
CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2012 by and between the **CITY OF RAMSEY, MINNESOTA** (hereinafter called OWNER) and _____ (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants set forth herein, agree as follows:

ARTICLE 1 - WORK

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

A. Regenerative sweeping in combination with Pickup Broom sweeping of city streets.

ARTICLE 2 - THE PROJECT

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

2012 STREET SWEEPING PROGRAM
CITY OF RAMSEY, MINNESOTA
CITY PROJECT NO. XXXXX

ARTICLE 3 - ENGINEER

3.01 The Project has been designed by the City Engineering Department who is hereinafter called ENGINEER and who is to act as OWNER'S representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.01 Time of the Essence

A. All time limits for Milestones, if any, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 Dates for Completion and Final Payment

A. The Work by the initial Sweep will be completed on or before April 30, 2012. and ready for final payment in accordance with Paragraph 14.07 of the General Conditions.

4.03 Liquidated Damages

A. CONTRACTOR and OWNER recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration preceding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER SIX HUNDRED dollars ($XXXX) for each day that expires after the time specified in Paragraph 4.02 for Completion.

ARTICLE 5 - CONTRACT PRICE

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds at the unit prices as shown on the attached CONTRACTOR'S Bid multiplied by the final quantities. As provided in Paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed and determination of actual quantities and classifications are to be made by the ENGINEER in accordance with Paragraph 9.07 of the General Conditions.

ARTICLE 6 - PAYMENT PROCEDURES

6.01 Submittal and Processing of Payments

A. CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions.

6.02 Progress Payments; Retainage

A. OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment on or about the first day of each month during performance of the Work as provided in Paragraphs 6.02.A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements:

1. Prior to Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions:

   a. 95% percent of Work completed (with the balance being retainage).

   b. 95% percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

6.03 Final Payment

A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.07.

6.04 Prompt Payment to Subcontractors:

A. Pursuant to Minn. Stat. § 471.25, Subd. 4a, the CONTRACTOR must pay any subcontractor within ten (10) days of the CONTRACTOR'S receipt of payment from the City for undisputed services provided by the subcontractor. The CONTRACTOR must pay interest of 1½ percent per month or any part of a month to the subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of $100.00 or more is $10.00. For an unpaid balance of less than $100.00, the CONTRACTOR shall pay the actual penalty due to the subcontractor.

B. Form IC-134 (attached) required from general contractor. Minnesota Stat. 290.92 requires that the City of Ramsey obtain a Withholding Affidavit for Contractors, Form IC-134, before making final payments to Contractors. This form needs to be submitted by the Contractor to the Minnesota Department of Revenue for approval.

ARTICLE 7 - INTEREST

7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the maximum rate allowed by the law at the place of the Project.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.

B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.

D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 of the General Conditions and (2) reports and drawings of a Hazardous Environmental Condition, if any, at the Site which has been identified in the Supplementary Conditions as provided in Paragraph 4.06 of the General Conditions.

E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for doing so) all additional or supplementary examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents, and safety precautions and programs incident thereto.

F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.

H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

I. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents, and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.

J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

ARTICLE 9 - CONTRACT DOCUMENTS

9.01 Contents

A. The Contract Documents consist of the following:

1. Advertisement for Bids (1 page)

2. Instruction to Bidders (5 pages)

3. Bid Form (6 pages including Affidavit of Non-Collusion)

4. This Agreement (pages 1 to 7, inclusive).

5. Notice to Proceed (1 page)

6. Performance and other bonds, identified as exhibits A and consisting of 6 pages.

7. General Conditions (pages 1 to 41 , inclusive).

8. Supplemental Conditions (1 page)

9. Drawings consisting of one (1), inclusive bearing the following general title 2011 Street Projects & Parking Lots to Sweep.

10. Exhibits to this Agreement (enumerated as follows):

    a. CONTRACTOR'S Bid (pages 1 to 6 , inclusive).

    b. Responsible Bidder Evaluation submitted by CONTRACTOR prior to Notice of Award – see Instructions to Bidders, Section 15.

    c. Certificate of Insurance

11. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

    a. Written Amendments.

    b. Work Change Directives.

    c. Change Order(s).

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

C. The Contract Documents may only be amended, modified, or supplemented as provided in Article 3 of the General Conditions.

ARTICLE 10 – WORKER'S COMPENSATION

10.01 The Contractor shall obtain and maintain for the duration of this Contract, statutory Worker's Compensation Insurance and Employer's Liability Insurance as required under the laws of the State of Minnesota.

ARTICLE 11 – COMPREHENSIVE GENERAL LIABILITY

11.01 Contractor shall obtain the following minimum insurance coverage and maintain at all it at all times throughout the life of the Contract, with the City included as an additional name insured. The Contractor shall furnish the City a certificate of insurance satisfactory to the City evidencing the required coverage:

Bodily Injury:	$1,000,000 each occurrence $1,000,000 aggregate products and completed operations
Property Damage:	$1,000,000 each occurrence $1,000,000 aggregate

Contractual Liability (identifying the contract)

Bodily Injury:	$1,000,000 each occurrence
Property Damage:	$1,000,000 each occurrence $1,000,000 aggregate

Personal Injury, with Employment Exclusion deleted:
$1,000,000 aggregate

Comprehensive Automobile Liability (owned, non-owned, hired):

Bodily Injury:	$1,000,000 each occurrence $1,000,000 each accident
Property Damage:	$1,000,000 each occurrence

Worker's Compensation Insurance STATUTORY

ARTICLE 12 – INDEMNITY

The Contractor agrees to indemnify and hold the City harmless from any claim made by third parties as a result of the services performed by it. In addition, the Contractor shall reimburse the City for any cost of reasonable attorney's fees it may incur as a result of such complaints.

ARTICLE 13 - MISCELLANEOUS

10.01 Terms

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 Assignment of Contract

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 Successors and Assigns

A. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 Severability

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in triplicate. One counterpart each has been delivered to OWNER, CONTRACTOR and ENGINEER. All portions of the Contract Documents have been signed or identified by OWNER and CONTRACTOR or by ENGINEER on their behalf.

This Agreement will be effective on _____, XXXX.

OWNER CITY OF RAMSEY	CONTRACTOR _____
By _____	By _____
Title: Mayor	Title _____
By _____	By _____
Title: City ADMINISTRATOR	Title _____
(CORPORATE SEAL)	(CORPORATE SEAL)
Attest _____	Attest _____
Address for giving notices:	Address for giving notices:
7550 Sunwood Dr.	_____
Ramsey, MN 55303	_____
(If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Agreement.)	License No. _____
(If CONTRACTOR is a corporation, attach evidence of authority to sign.)	Agent for service of process _____
	_____

NOTICE TO PROCEED

RAMSEY, MINNESOTA

2012 STREET SWEEPING PROGRAM

CITY PROJECT NO. XXXXX

TO: _____

ADDRESS: _____

_____

_____

You are hereby notified to proceed with the Work on the above project. The Contract Times, as described in Article 4 of the Agreement, will commence to run on _____.

Prior to starting any work on the site, the following must be completed:

1. Daily coordinate with Grant Riemer, Public Works
2. Coordinate soil samples with Tim Himmer/Engineering (XX Required)
3. All Billing/Invoices are to be sent to Brian Olson @ Ramsey Engineering

GIVEN BY:	ACCEPTED BY:
CITY OF RAMSEY	
Owner	Contractor
Signature	Signature
Title	Title
Date	Date

CONTRACTOR'S PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that _____ as Principal, hereinafter called CONTRACTOR, and _____ as Surety, hereinafter called Surety, are held and firmly bound onto the City of Ramsey as Obligee, hereinafter called OWNER, in the amount of _____ Dollars (written), ($_____), for the payment whereof CONTRACTOR and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally firmly by these presents.

WHEREAS,

CONTRACTOR has by written Agreement dated _____, **2011** entered into a Contract with OWNER for construction of the 2012 Street Sweeping Program, City Project No. XXXX in accordance with Contract Documents prepared by The City's Engineering Department which Contract is by reference made a part hereof, and is hereinafter referred to as the Agreement.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall promptly and faithfully perform said Agreement, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time by OWNER.

Whenever CONTRACTOR shall be, and declared by OWNER to be, in default under the Agreement, the OWNER, having performed OWNER'S obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1. Complete the contract in accordance with its terms and conditions, or

2. Obtain a Bid or Bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible Bidder, or if OWNER elects, upon determination by OWNER and the Surety jointly of the lowest responsible Bidder, arrange for a Contract between such Bidder and OWNER, and make available as Work progresses (even though there should be a default or a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract Price," but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract Price", as used in this paragraph, shall mean the total amount payable by OWNER to CONTRACTOR under the Contract and any amendments thereto, less the amount properly paid by the OWNER to CONTRACTOR.

No right of action shall accrue on this bond to or for the use of any person or corporation other than OWNER named herein or the heirs, executors, administrators or successors of OWNER.

IN WITNESS WHEREFORE, the above-bounded parties have executed this instrument in _____ original counterparts, under their several seals this day of _____, 2011, the names and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Affix Corporate Seal)

_____
(Contractor)

Attest:

_____
(Business Address)

_____ By: _____

(Title) (Title)

(Affix Corporate Seal)

_____
(Surety)

Attest:

_____
(Business Address)

_____ _____

(Attorney in Fact)

CERTIFICATE OF ACKNOWLEDGMENT BY PRINCIPAL

(For use where Contractor is Individual or Partnership)

STATE OF MINNESOTA _____)
COUNTY OF _____)SS

On this _____ day of _____, 2012, before me personally appeared _____ _____, to me known to be the person _____ described in and who executed the foregoing conditions, and acknowledged that he/she _____ executed the same as _____ free act and deed.

_____
Notary Public

(Notarial Seal)

CERTIFICATE OF ACKNOWLEDGMENT

(For use where Contractor is a Corporation)

STATE OF MINNESOTA_____)
COUNTY OF _____)SS

On this _____ day of _____, 2012, before me personally appeared _____ and _____ to me personally know, who being by me duly sworn, did say that they are respectively the _____ that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of the corporation by authority of its Board of Directors, and said _____ and _____ acknowledged the instrument to be the free act and deed of said corporation.

_____
Notary Public

(Notarial Seal)

_____, _____
Full Name of Surety Company — Home Office Address

_____, _____
Name of Attorney-in-Fact — Name of Local Agency

_____, _____
Address of Local Agency — Name of Agency Affixing Countersignature

_____
Address

MEMORANDUM: Affix here Power of Attorney and Acknowledgment of Corporate Surety.

CONTRACTOR'S PAYMENT BOND
(PUBLIC IMPROVEMENT)

KNOW ALL MEN BY THESE PRESENTS that _____ as Principal, hereinafter called CONTRACTOR, and _____ _____ duly authorized and licensed to do business in the State of Minnesota, as Surety, hereinafter called Surety, are held and firmly bound onto the City of Ramsey as Obligee, hereinafter called OWNER, for the use and benefit of claimants as hereinafter provided in the amount of _____ _____ Dollars (written), ($_____), for the payment whereof CONTRACTOR and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS,

CONTRACTOR has by written Agreement dated _____, 2012. entered into a Contract with OWNER for the 2012 Street Sweeping Program, City Project No. XXXXX in accordance with Contract Documents prepared by The City's Engineering Department which Contract is by reference made a part hereof, and is to contain in substance the following provisions:

CONTRACTOR shall pay all claims for labor performed and materials furnished, used or consumed in making the public improvement or performing the public Work, including, without limitation because of specific enumeration, fuel, lumber, building materials, machinery, vehicles, tractors, equipment, fixtures, apparatus, tools, appliances, supplies, electric energy, gasoline, motor oil, lubricating oil, greases, premiums for worker's compensation insurance, and contributions for unemployment compensation.

The said written agreement, drawings, specifications, and amendments are hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if CONTRACTOR shall faithfully perform the said Contract and pay every person entitled thereto for all the claims for labor performed and materials furnished under the Contract to be used or consumed in making the public improvement or performing the public Work as provided in the Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. No assignment, modification or change of the Agreement, or change in the Work covered thereby, or any extension of time for completion of the Contract shall release the Sureties on the bond.

2. Not later than one year after the completion of Work under this Contract or such longer period of time as may be prescribed by law, or by the terms of any applicable special guarantee required by the Contract Documents or by any specific provision of the Contract Documents, any party in interest may maintain an action in his own name against CONTRACTOR and the Surety upon this bond for the recovery of any damages he may have sustained by reason of the failure of CONTRACTOR to comply with the Contract or with the Contract between CONTRACTOR and his Subcontractors. If the amount realized on this bond is insufficient to satisfy all claims of the parties in full, it shall be distributed among the parties pro rata.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument in original counterparts, under their several seals this _____ day of _____, 2012, the names and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

(Affix Corporate Seal)

_____
(Contractor)

Attest:

_____
(Business Address)

_____ By: _____

(Title) (Title)

(Affix Corporate Seal)

_____
(Surety)

Attest:

_____
(Business Address)

_____ _____

(Attorney in Fact)

CERTIFICATE OF ACKNOWLEDGMENT BY PRINCIPAL

(For use where Contractor is Individual or Partnership)

STATE OF MINNESOTA _____)
COUNTY OF _____)SS

On this _____ day of _____, 2011, before me personally appeared _____ _____, to me known to be the person _____ described in and who executed the foregoing conditions, and acknowledged that he/she _____ executed the same as _____ free act and deed.

_____
Notary Public

(Notarial Seal)

CERTIFICATE OF ACKNOWLEDGMENT

(For use where Contractor is a Corporation)

STATE OF MINNESOTA_____)
COUNTY OF _____)SS

On this _____ day of _____, 2012, before me personally appeared _____ and _____ to me personally know, who being by me duly sworn, did say that they are respectively the _____ that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of the corporation by authority of its Board of Directors, and said _____ and _____ acknowledged the instrument to be the free act and deed of said corporation.

_____
Notary Public

(Notarial Seal)

_____, _____
Full Name of Surety Company — Home Office Address

_____, _____
Name of Attorney-in-Fact — Name of Local Agency

_____, _____
Address of Local Agency — Name of Agency Affixing Countersignature

_____
Address

MEMORANDUM: Affix here Power of Attorney and Acknowledgment of Corporate Surety.

CITY OF RAMSEY
SUPPLEMENTARY CONDITIONS TO THE GENERAL CONDITIONS

The following supplements shall modify, change, delete from and/or add to the "Standard General Conditions of the Construction Contract" (No. C-700, 2002 Edition) as prepared by the Engineer's Joint Contract Documents Committee:

1.00 SECTION 2.7: Delete paragraph 2.01B

2.00 SECTION 5.01B: The first sentence of this section is changed to read as follows:

All bonds shall be in a form acceptable to Owner and shall fulfill statutory requirements.

6.00 SECTIONS 4.06G, 5.05, 5.07, 11.01A5F, 11.03D, 12.03B, 15.03A3, 15.03A4:

Delete these eight (8) sections.

7.0 SECTION 5.09;

Delete Section 5.09 and insert the following:

If Owner has any objection to the coverage afforded by or other provisions of the insurance required to be purchased and maintained by Contractor on the basis of its not complying with the Contract Documents, Owner shall notify Contractor in writing thereof with ten days of the date of delivery or such certificates to Owner in accordance with paragraph 2.01. Contractor shall provide such additional information in respect of the insurance provided as may reasonably be requested.

11.00 DATA PRACTICES ACT: The Contractor must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to (1) all data provided by the Owner pursuant to the Agreement, and (2) all data, created, collected, received, stored, used, maintained, or disseminated by the Contractor pursuant to this Agreement. The Contractor is subject to all the provisions of the Minnesota Government Data Practices Act, including by not limited to the civil remedies of Minnesota Statutes Section 13.08, as if it were a government entity. In the event the Contractor receives a request to release data, the Contractor must immediately notify the Owner. The Owner will give the Contractor instructions concerning the release of the data to the requesting party before data is released. Contractor agrees to defend, indemnity, and hold the Owner, its officials, officers, agents, owner's partners', employees', volunteers', assignees' or subcontractors unlawful disclosure and/or use of protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

SECTION 01010

SUMMARY OF WORK

PART 1 GENERAL

1.01 DESCRIPTION OF PROJECT

A. Sweeping of city streets and parking lots using a regenerative sweeper and pickup broom

B. Removal of collected materials. (Alt. Bid)

END OF SECTION

SECTION 01505

MOBILIZATION
(MN/DOT 2021)

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Preparatory work and operations.

2. Movement of personnel, equipment, supplies and incidentals to the project site.

3. Establishment of CONTRACTOR offices and facilities.

B. Basis of Payment:

1. The lump sum bid amount shall not exceed 5% of the total Bid amount.

2. Mobilization includes providing documentation for total amount of material removed, preparing necessary schedules and coordination with ENGINEER. CONTRACTOR responsible for obtaining all necessary permits.

3. A total of 12 soils samples must be provided. CONTRACTOR to coordinate with ENGINEER.

4. Payment for Mobilization will be based on the following schedule item:

Item	Unit
Mobilization	L.S.

5. Progress payment amounts for mobilization will be determined by the percentage of the total contract completed based on the following schedule

% of Contract Completed	% of Item Paid
25	30
65	50
80	80
100	100

1.02 REFERENCES

A. MN/DOT 2021.

1.03 PERFORMANCE REQUIREMENTS

A. Submittal of information listed under 1.04.

B. Commencement of work.

C. Final cleanup of site.

1.04 SUBMITTALS

A. Approved Project Schedule conforming with Section 04314

B. Traffic Control Plan conforming with Section 01572.

END OF SECTION

SECTION 01568

AIR, LAND AND WATER POLLUTION
(MN/DOT 1717)

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. General requirements for the control of pollution from construction sites and related activities.

B. Related Section:

1. Section 01564 - Erosion Control.

C. Unit Prices:

1. All activities required by or relating to this section will be considered incidental.

2. No direct payment will be made.

3. No additional compensation or time extension will be granted due to actions brought against the CONTRACTOR for failure to comply with pollution control requirements.

1.02 REFERENCES

A. MN/DOT 1717 - Air, Land, and Water Pollution.

1.03 QUALITY ASSURANCE

A. Regulatory Requirements:

1. Conduct all operations to prevent, control and abate the pollution of air, land and water in accordance with the rules, regulations and standards adopted and established by the following agencies:

a. Minnesota Pollution Control Agency.

b. Minnesota Department of Natural Resources.

c. U.S. Army Corps of Engineers.

1.04 SCHEDULING

A. Schedule and conduct all operations to minimize soil erosion and prevent siltation and the resultant turbidity of public waters.

PART 2 PRODUCTS

Blank.

PART 3 EXECUTION

3.01 PREPARATION

A. Review all local conditions and regulations pertaining to air and land pollution prior to commencing operations.

3.02 PROTECTION OF WATERS

A. Prevent pollution of flowing or impounded waters from particulate or liquid matter that may be harmful to fish and wildlife or detrimental to public use.

B. Remove sediment from aggregate wash operations by filtration or settlement prior to discharge into public waters.

C. Wash water or waste from concrete mixing operations shall be discharged at a location shown on plans, or approved by ENGINEER.

D. Fueling operations shall be conducted in a manner to not cause any pollution.

END OF SECTION

SECTION 01572

MAINTENANCE OF TRAFFIC

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Procedures and equipment for safely maintaining and controlling traffic within the project site during construction.

B. Basis of Payment:

1. Payment for the maintenance of traffic shall be considered incidental. All associated work items shall be considered incidental.

1.02 SUBMITTALS

A. Pre-Construction:

1. Traffic Control Plan as detailed in 1.07 C.

1.03 SEQUENCING AND SCHEDULING

A. Restrictions:

1. Working hours, including materials and equipment delivery, shall be restricted to:

a. Monday thru Friday: 7:00 a.m. – 10:00p.m.

b. Saturday: 7:00 a.m. - 10:00 p.m.

c. Sundays and Holidays: No work allowed.

2. Work which interferes with traffic operations, shall <u>not</u> be performed during the following times:

a. From 7:00 a.m. to 8:00 a.m. - Monday thru Friday inclusive.

b. From 4:00 p.m. to 6:00 p.m. - Monday thru Friday inclusive.

c. From 12:00 noon on the day before to 9:00 a.m. the day following any consecutive combinations of Saturday, Sunday and legal holiday.

C. Traffic Control Plan:

1. Content:

a. Submit a detailed written traffic control plan for approval on or before the date of the preconstruction meeting.

b. Information to be included in the plan:

1) Planned sequence of construction operations.

2) Signs and devices to be used.

3) Anticipated traffic control sign locations.

4) Sketches as necessary to illustrate traffic control procedures.

2. Acceptance:

a. The traffic control plan is subject to acceptance, rejection or suggested revision by the ENGINEER.

b. No construction operations may begin without the approval of the plan.

3. Revisions:

a. All revisions to the traffic control plan are subject to the approval of the ENGINEER.

PART 2 PRODUCTS

Blank

PART 3 EXECUTION

3.01 PREPARATION

A. Advance Notice:

1. Provide minimum 48 hour notice to ENGINEER prior to commencing work.

3.02 OPERATIONS

A. Traffic Protection:

1. General:

a. Do not deposit or store materials or park equipment on or adjacent to any roadway open to traffic that will interfere with the safe flow of traffic.

b. Provide traffic barriers for any obstruction placed within the “clear zone” as defined by the AASHTO Guide for Selecting Locations and Designing Traffic Barriers.

c. Keep roadways which are open to traffic free from earth materials and debris.

2. Flaggers:

a. Provide flaggers where necessary to control traffic and to guide traffic through the construction area.

END OF SECTION

SECTION 02074

REMOVING MATERIALS

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Removal and disposal of:

a. Collected Materials

B. Method of Measurement:

1. Measurement by Lump Sum

a. Measure all required procedures and equipment on a lump sum basis.

b. No measurement will be made for individual items or equipment.

c. Procedural and equipment revisions resulting from minor changes or field adjustments will be considered incidental.

d. The unit price shall not be adjusted regardless of the final measurement of material.

D. Basis of Payment:

1. The excess material shall become the property of the CONTRACTOR for disposal without exception.

2. Removal of collected debris includes all sweeping from sweeping operation. This includes all provisions for collection, transfer, sifting of major debris, transportation out of city limits, proper disposal in an environmentally legal and safe manner, clean up of transfer stations and supervision of crews.

3. Payment for removal of items will be based on the following schedule:

Item	Unit
Remove Collected Materials	L.S.

PART 2 PRODUCTS

Blank.

PART 3 EXECUTION

3.01 LOCATION OF STORAGE MATERIAL

A. Temporary storage of collected materials will be provided at the Public Works Facility 14100 Jaspar St

END OF SECTION

SECTION 04314

REGENERATIVE SWEEPING

PART 1 GENERAL

1.01 SUMMARY

A. Section Includes:

1. Sweeping of city streets and parking lots using a Regenerative Sweeper

B. Method of Measurement:

1. Regenerative Sweeping Streets:

a. Three separate sweeps on streets shall be performed.

a. Includes sweeping one pass on each side of street using a pickup broom beginning at edge of roadway or curb. Regenerative air sweeper to do the clean up pass and centerline pass.

b. Only city streets will be swept.

c. City streets may be omitted due to current construction as directed by ENGINEER.

C. Basis of Payment:

1. Payment for regenerative sweeping will be based on the following schedule:

Item	Unit
Regenerative Sweeping Streets	Hour
Pickup Broom Sweeping	Hour

1.03 DEFINITIONS

A. Regenerative Sweeping:

1. Use of specialized equipment that uses high-velocity controlled jets of air that picks up fine dust particles, separates large and fine materials, and contains a filtered/closed loop system so that only clean air is exhausted.

2. Pickup Broom Sweeping – mechanical means of collecting dirt into collection hopper which can be dumped into truck. Water is applied during sweeping process to control dust. Elgin Pelican is most common type of pickup broom sweeper.

PART 2 PRODUCTS

2.01 EQUIPMENT

A. Regenerative sweeping equipment includes:
1. Elgin Crosswind
2. Johnson Cyclone
3. Schwarze Models 7000, 8000 and 9000
4. Tymco – 110 horsepower or greater, Model 600
5. Approved equal by ENGINEER

B. Pickup Broom Sweeping equipment includes:
1. Elgin Pelican
2. Schwarze M-Series
3. Allinza MX Series
4. Approved equal by ENGINEER

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

A. Only city streets shall be swept. County and state roads, or private driveways are not to be swept. See Appendix A for location map of streets and parking lots to be swept.

B. Water is available at the City of Ramsey Public Works located at 14100 Jaspar. Connection to City hydrants is not allowed.

3.02 SCHEDULE

A. First sweep of city streets shall begin XXX calendar days after the award of the contract.

B. Once a sweep has started, CONTRACTOR must complete the sweeps within 21 calendar days.

C. CONTRACTOR to submit an estimated schedule to ENGINEER a minimum of 48 hours prior to beginning each sweep.

END OF SECTION

APPENDIX A

Public Works Committee **5. 6.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Discuss Potential Reconstruction of Garnet Street, North of 167th Avenue

Background:

Street maintenance activities on Garnet Street NW, between 167th Avenue and the BROOKFIELD subdivision, have not occurred on the City's standard maintenance plan. Maintenance activities have been delayed in this area for several reasons over the years; including the idea that adjacent development would expand to this area and thus result in new street layouts and/or installation of utilities, poor subgrade, and discussions with the residents regarding potential fixes and assessments. The road was constructed in 1988 and has only received one sealcoat application, which occurred in 2006. It is one of the lowest rated street segments in the City and accounts for a large portion of the City's patching budget.

Staff has met with the residents along this street on several occasions and they feel that the City has not properly maintained this street and should therefore be responsible for the premature deterioration. They have also complained about damage to the road that occurred during the construction activities for BROOKFIELD. They have stated that they would not be supportive of the options outlined to date, due to cost considerations, and would most likely counter-petition the improvement. They have asked that the road continue to be patched to a good condition until such time that an improvement project can be initiated that would keep assessments in line with what other neighborhoods are paying for a similar improvement. They were also interested in the status of the discussion related to a potential franchise fee, as that may make the costs more palatable. Attached is a breakdown of the potential improvements and their associated costs, as previously discussed with the Council at work session in December of 2009.

Notification:

Observations:

While going through the long term street maintenance and reconstruction initiative, it has been discussed that we could utilize the Public Improvement Revolving (PIR) Fund as seed money for this program. Staff was considering this segment of Garnet Street as a kick-off project to have as an example for what the program would provide. This project was included in the Capital Improvement Program (CIP) as a 2012 improvement, and staff is looking for direction from the Council on whether this is an approach you would like to consider for next construction season.

Funding Source:

The funding source identified in the CIP for the Garnet Street reconstruction project is the PIR fund. There have been recent discussions to utilize this fund for a one time transfer for the 2012 budget cycle, which would deplete the balance to a point where this reconstruction improvement would not be feasible.

Staff Recommendation:

Committee Action:

Based upon discussion.

Attachments

Summary of Improvements & Costs

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/09/2011 12:55 PM
Kurt Ulrich	Kurt Ulrich	11/10/2011 01:59 PM

Form Started By: Tim Himmer Started On: 11/07/2011 04:25 PM

Final Approval Date: 11/10/2011

50 - 50 SPLIT

	Total Project Cost	Street Total	Sewer & Water Total	Storm Total	Proposed Assessment	
Recon with utilities	$ 664,878.50	$ 382,330.00	$ 234,240.50	$ 48,308.00	**$ 32,723.50**	**
Recon without utilities	$ 404,040.00	$ 355,732.00	$ -	$ 48,308.00	**$ 13,682.00**	
Mill & Overlay with storm sewer	$ 209,904.50	$ 161,596.50	$ -	$ 48,308.00	**$ 6,215.25**	

13 assessible properties

75 - 25 SPLIT

	Total Project Cost	Street Total	Sewer & Water Total	Storm Total	Proposed Assessment	
Recon with utilities	$ 664,878.50	$ 382,330.00	$ 234,240.50	$ 48,308.00	**$ 25,371.00**	**
Recon without utilities	$ 404,040.00	$ 355,732.00	$ -	$ 48,308.00	**$ 6,841.00**	
Mill & Overlay with storm sewer	$ 209,904.50	$ 161,596.50	$ -	$ 48,308.00	**$ 3,107.63**	

13 assessible properties

Includes 30% overhead
Storm improvements to be paid through the stormwater utility fund

** Residents would also have to pay the trunk/connection fee for sewer & water at the time they choose to connect to the system

2010 water rate/lot	$ 2,113.00	
2010 sanitary rate/lot	$ 1,271.00	
	$ 3,384.00	**Total connection charges/lot**

Eliminating the sidewalk from the assessible items reduces assessments by approx. $1,000/lot
Eliminating the clay subcut from the assessible items reduces assessments by approx. $1,900/lot

Public Works Committee **5. 7.**

Meeting Date: 11/15/2011

By: Tim Himmer, Engineering/Public Works

Title:

Consider Authorization to Initiate Updates to the City's Comprehensive Sanitary Sewer and Water System Studies

Background:

On August 23, 2011 staff met with the City Council in work session to review the City's 2011 development cost study (see attached minutes). This was a comprehensive review of where the City currently stands in relation to other municipalities with regard to development costs (utility trunk fees, building permit fees, escrows, etc.). During the meeting utility rates were discussed; particularly how those rates are determined. Rates are determined by taking a comprehensive look at the City's utility system, projecting future growth, and then determining the infrastructure needs to support such growth. A plan is then developed that outlines potential timelines and costs for infrastructure improvements. The ultimate costs to construct and maintain that utility system is then evaluated to determine the appropriate funding mechanism to distribute those costs to users. Revisions to those rates are then adjusted annually, with the adoption of the annual rates and charges, and are based on the construction index related to inflation and construction costs.

In the past it has been the direction of the Council to have new development "buy into the system." Existing user rates were kept low, as they had previously bought into the system when they constructed and/or purchased their homes. If Council direction is to investigate revised utility fees/rates in an effort to bring development costs down then we either need to scale back on proposed improvements or shift more cost to the existing users. It was mentioned in previous discussions that now may be the time to update the City's comprehensive sanitary sewer and water system studies, which were last done in 2004. In conjunction with the comprehensive utility plan updates we could also perform a rate study in an effort to determine a different distribution of such costs.

Notification:

Observations:

The Metropolitan Council is currently going through their process to update regional population and demographic forecasts. It is anticipated that preliminary forecasts will be available next fall, and the results could affect population and infrastructure needs of any updates that we may make to the City's comprehensive utility plans. The next update to the overall City Comprehensive Plan will begin on 2015, and is due for approval in 2018.

If directed, staff is prepared to solicit quotes from select consultants within the City's engineering services pool to initiate the requested comprehensive utility plan updates and/or rate study. It is estimated that this work would cost approximately $25,000, and it would take approximately 8 weeks to complete.

Funding Source:

Funding for updates to the City's comprehensive sanitary sewer and water system studies would come from the corresponding enterprise funds.

Staff Recommendation:

Staff is seeking direction on whether to undertake the comprehensive sanitary sewer and water system studies, and/or rate study.

Committee Action:

Based upon discussion.

Attachments

August 23, 2011 Work Session Minutes

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/10/2011 11:24 AM
Kurt Ulrich	Kurt Ulrich	11/10/2011 02:07 PM

Form Started By: Tim Himmer Started On: 11/09/2011 10:13 AM

Final Approval Date: 11/10/2011

CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey City Council conducted a City Council Work Session on Tuesday, August 23, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Finance Officer Diana Lund
Public Works Director Brian Olson
Economic Development/Marketing Director Aaron Backman
Police Chief James Way
Parks Supervisor Mark Riverblood
Senior Planner Tim Gladhill
City Engineer Tim Himmer
Development Manager Darren Lazan
City Attorney William Goodrich
Planning Intern Patrick Brama
Environmental Coordinator Chris Peterson

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:33 p.m.

APPROVE AGENDA

The agenda was approved as submitted.

COUNCIL TOPICS FOR DISCUSSION

1) 2011 Development Costs Study

Planning Intern Patrick Brama presented the staff report. He noted it was difficult to compile this information from other cities. He said it was not a comprehensive study, but to the extent that the information was obtainable, it is as complete as possible. He acknowledged it was a

challenge to compare apples-to-apples and explained the portions of the survey and how the pieces worked together.

Councilmember Wise stated he has had many discussions with developers over the years, and the perception is that Ramsey's rates are high.

Public Works Director Olson confirmed Mr. Brama did an excellent job on this survey and it will be very helpful for planning and developing competitive rates.

Councilmember McGlone stated he has spoken with developers who say the developer fees are key to where they will build. He suggested instituting a usage fee instead of a developer fee.

Councilmember Backous inquired why the League of Minnesota Cities (LMNC) hasn't drawn a comparison chart together throughout the State to get accurate information. He stated this document is good, though there was varying levels of cooperation. He suggested there might be more willing participants if the study was done by the LMNC.

Councilmember Strommen agreed the information from city to city would not be comparable with only a small number of cities participating. She also noted developers choose where they will develop based on the flexibility of the process.

Mr. Brama explained the cities were selected geographically. He tried to contact a few outlying cities, though Prior Lake was the only city that responded.

Mayor Ramsey commented if the perception is that Ramsey is too expensive for developing, that perception needs to be changed.

Public Works Director Olson appreciated the comments and concerns. He raised the issue of utility rates. He noted the two options to bring them inline are to scale back improvements or shift more fees onto the residents.

Councilmember Wise stated it is not the hard costs of the fees that are an issue; it is the process. He noted when an applicant has to appear before the Council to make a minor change that requires new drawings; it costs the applicant money for that process.

Senior Planner Gladhill responded the Planning and Zoning Department is trying its best to improve that process. He invited the Councilmembers to bring forth ideas.

Consensus was reached to schedule a larger group discussion with various participants regarding fees in the near future.

Councilmember Tossey brought up a concern about fees for inspection for soil and erosion. He said he wanted to be sure the fee was justified and if there is a state law, Ramsey needs to follow it.

Public Works Committee **6. 1.**

Meeting Date: 11/15/2011

By: MaryJo Warner, Engineering/Public Works

Title:

Discuss Need for December Public Works Committee Meeting

Background:

N/A

Notification:

Observations:

Funding Source:

N/A

Staff Recommendation:

Committee Action:

Based on discussion.

Form Review

Inbox	Reviewed By	Date
Brian Olson	MaryJo Warner	11/10/2011 02:38 PM
Kurt Ulrich	MaryJo Warner	11/10/2011 02:39 PM

Form Started By: MaryJo Warner Started On: 11/10/2011 12:43 PM

Final Approval Date: 11/10/2011

CC Regular Session **6. 1.**

Meeting Date: 12/13/2011

By: Chris Anderson, Community Development

Information

Title:

Public Hearing to Introduce Ordinance to Vacate a Portion of Fluorine St NW Right-of-Way and Certain Drainage and Utility Easements Adjacent to and on 14241 Fluorine St NW; Case of City of Ramsey

Background:

This past summer, a building permit application for the construction of a detached accessory building at 14241 Fluorine Street NW was processed. Due to the size of the property, the total allowable square footage for accessory buildings was limited to 1,800, which meant the property owner needed to reduce the size of a small, existing shed slightly to accommodate the forty foot by forty-two foot (40' x 42') detached garage. The property owner commissioned the preparation of a certificate of survey to calculate the actual area of the property. The results of that survey confirmed that the property was, in fact, just shy of one (1) acre and thus, limited to 1,800 square feet of accessory building space.

Through this process, two issues were discovered. First, the property owner discovered that his property size was diminished somewhat due to platted right-of-way for a cul-de-sac bulb that was never constructed. Secondly, it was discovered that a public trail slightly encroached onto his property. As a result of this information, the property owner expressed interest in having the excess right-of-way vacated in exchange for dedicating a trail easement to address the encroachment. As required in City Code, a public hearing must be held when considering vacation of right-of-way and/or easements, which is the purpose of this case.

Notification:

In accordance with State Statute and City Code, Staff attempted to notify all property owners within 350 of the Subject Property of the Public Hearing via Standard US Mail. A Notice of Public Hearing was published in the Anoka County Union.

Observations:

When the Flintwood Hills subdivision was approved in 1976, Fluorine St NW was platted with a cul-de-sac bubble, but that bubble was never constructed. Since the cul-de-sac bubble was never constructed, the property owner inquired about the potential to vacate the platted right-of-way. This would not only slightly increase the property size but would also eliminate a lawful, nonconforming designation of the home with regard to front yard setbacks. The home and attached garage are approximately fifteen (15) feet from the platted right-of-way of the cul-de-sac bubble. Vacating this right-of-way would result in the home and attached garage complying with the standard front yard setback, thus eliminating the lawful, nonconforming designation. The property owner has stated that he is open to formally dedicating a trail easement for the trail encroachment in exchange for the right-of-way vacation.

Should the right-of-way be vacated, a portion of the drainage and utility easements on the property would also need to be vacated. Staff has contacted all utilities regarding this potential vacation of easement area and none have relayed any concerns. While a portion of the easements would be vacated, a ten (10) foot drainage and utility easement would be retained along the newly established front property line, consistent with current standards.

Recommendation:

This matter was presented to the Public Works Committee on October 18, 2011. The Public Works Committee recommended that the platted right-of-way for the cul-de-sac bubble adjacent to 14241 Fluorine St NW be vacated and that, as long as the property owner was willing to dedicate a trail easement for the trail encroachment, the City should initiate the vacation process as well as pay for the public hearing costs. This recommendation was ratified by the City Council at the November 7, 2011 meeting. Based on that direction, Staff recommends introducing the ordinance to vacate a portion of platted right-of-way and drainage and utility easements as shown on the attached exhibit contingent upon the property owner dedicating a trail easement to address the trail encroachment.

Funding Source:

This is being handled as part of Staff's regular duties, per the direction of the Public Works Committee.

Council Action:

Motion to introduce Ordinance #11-___ to vacate a portion of platted right-of-way adjacent to 14241 Fluorine St and drainage and utility easement on 14241 Fluorine St NW as shown on the attached exhibit contingent upon the property owner dedicating and executing a trail easement related to the trail encroachment.

Attachments

Public Works Committee Meeting Minutes Dated October 18, 2011

Right of Way and Easment Vacation Exhibit

Proposed Ordinance

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Chris Anderson	12/06/2011 05:08 PM
Chris Anderson (Originator)	Chris Anderson	12/06/2011 05:21 PM
Tim Gladhill	Tim Gladhill	12/07/2011 08:02 AM
Tim Himmer	Tim Himmer	12/07/2011 01:23 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:50 AM
Form Started By: Chris Anderson		Started On: 11/30/2011 03:39 PM

Final Approval Date: 12/08/2011

COMMITTEE BUSINESS

Case #1: Consider Vacation of Right-of-way at 14241 Fluorine Street NW

City Engineer Himmer reviewed the staff report and presented the resident's request to vacate a portion of the right-of-way to provide reasonable use of his front yard. If approved, the issue of who pays for the cost can be determined.

Dion McDevitt, 14241 Fluorine Street NW, stated his new garage meets all setbacks and code requirements but the City wants the road to come almost up to his garage, which will eliminate his front yard.

City Engineer Himmer presented a sketch of an off-set cul-de-sac for the park that would fit within the confines. He noted the grades are flat and wetlands are present but this option should work. City Engineer Himmer advised of the need to assure the City maintains not only the cul-de-sac, but also drainage and utility easements so if it is vacated, the City should maintain a 10-foot drainage and utility easement for snow storage.

Chairperson McGlone asked when the new garage addition was built.

Mr. McDevitt stated it was completed two weeks ago.

City Engineer Himmer stated the new garage meets all setbacks and is not an issue. However, the existing structure does not comply with setbacks so it is currently a legal non-conforming structure.

Chairperson McGlone asked whether the legal non-conforming status could be lost if this easement is vacated.

City Engineer Himmer answered that could occur if the lot is squared off.

Chairperson McGlone asked whether the City would be getting enough easement so it is not a later issue.

City Engineer Himmer stated the City needs at least five feet beyond trails for snow storage and access to mow.

Councilmember Elvig asked where the utility services are located.

Public Works Director Olson advised utilities are to the north for that subdivision, which blocked the ability to continue the roadway.

Chairperson McGlone felt, from a planning perspective, a road was constructed without a "bubble" on the end, which showed the future intention of connecting neighborhoods as they

were built. He asked how this failure in planning occurred since it was no longer possible to extend the roadway to connect the northerly and southerly neighborhoods.

Public Works Director Olson clarified it was not a failure in planning but expected to be a future through street. However, during plat approval a number of concerns were expressed by neighbors to the south so the Council made a conscience decision to not extend this roadway to connect the neighborhoods.

Councilmember Elvig acknowledged that the City usually tries to make neighborhood connections.

Councilmember Backous noted that constructing turn-arounds give people the expectation it is to be permanent but when there is not a cul-de-sac, people are aware that something will be happening in the future to extend the roadway. He asked how the City's trail ended up on private property.

Public Works Director Olson explained there should have been a survey when the trail was designed and constructed. He thought this trail was put in as part of the development to the north.

Mr. McDevitt stated the trail was installed about 15 years ago.

Chairperson McGlone indicated he had no issue with the proposal as long as Mr. McDevitt gives the City the trail easement and staff draws the easement lines so it works

Motion by Chairperson McGlone, seconded by Councilmember Backous, to recommend that the City Council undertake a formal right-of-way vacation process.

Further discussion: City Engineer Himmer advised this vacation requires a public hearing process and asked whether it will be City or property owner initiated. Councilmember Elvig indicated he would not support action that results in more costs to extend sewer and water. Public Works Director Olson recommended the City preserve an easement in case sewer and water utilities eventually connect. Councilmember Elvig supported this suggestion, noting they will connect eventually. Mr. McDevitt stated his impression that utilities would come from the Dysprosium side. Public Works Director Olson explained that watermain loops are common. Councilmember Elvig stated he wanted to assure the City preserves what may be needed in the future. Public Works Director Olson explained the City could retain what may be needed in the future to assure the right of the City to extend utilities and the area vacated would give Mr. McDevitt the flexibility needed. He clarified this action would not adjust the property lines. Councilmember Elvig asked when this road will be reconstructed. Public Works Director Olson indicated staff would have to look at the street inventory. Councilmember Elvig noted if the road is reconstruction, utilities would likely be put in the roadway. But, if the road is not constructed for some time, the utilities would probably be located alongside the road. Mr. McDevitt stated the road was reconstructed about 10 years ago and sealcoated more recently. Chairperson McGlone asked if the cul-de-sac could be pushed to the north. City Engineer Himmer explained that the farther north the road is pushed, the greater the wetland impacts.

Councilmember Elvig stated his position that since the City encroached on the McDevitt's property, he would support the City covering public hearing costs. He stated he appreciates the property owner's cooperation and felt this is a good solution as long as it does not result in future problems. City Engineer Himmer stated that staff can process the vacation at the same time it designs the cul-de-sac and look at possible routes for utility extension. Chairperson McGlone agreed this needs to be fixed and since the property owner is willing to cooperate he would support the City initiating the process. Councilmember Backous concurred.

Amendment motion by Chairperson McGlone, seconded by Councilmember Backous, to recommend that the City Council undertake a formal right-of-way vacation process and schedule a public hearing with the City initiating and paying the required fees/escrows.

Amended motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None.

Case #2: Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower#2

City Engineer Himmer reviewed the staff report and request of the Metro Area Repeater Association (MARA).

Councilmember Backous stated it sounds like installing this equipment would result in no damage or piercing of the water tower. He asked how often they would need access to the equipment.

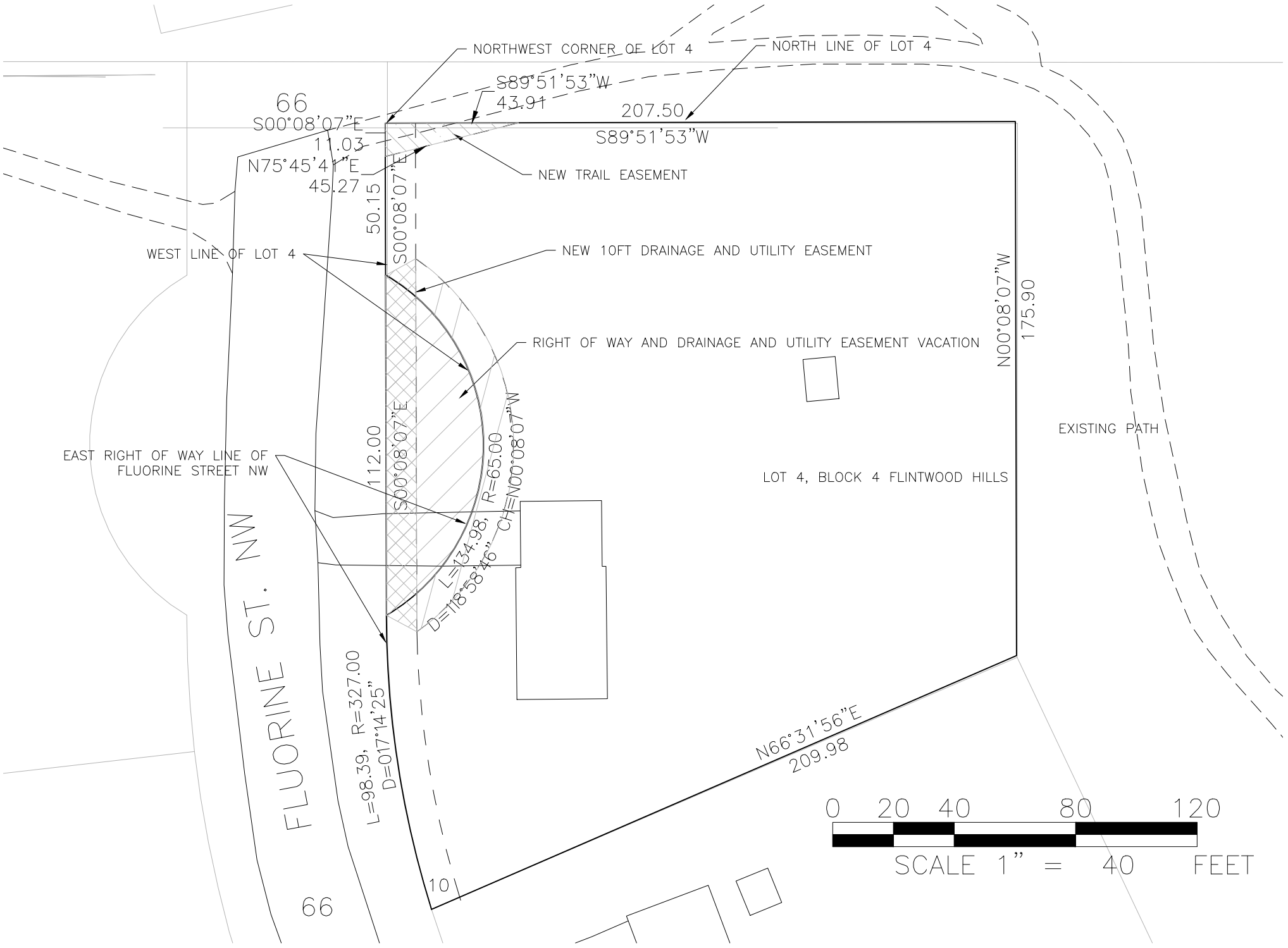
Joel Jameson, Northwest Representative from MARA, explained they would initially need access to fine tune equipment settings but after that only if there is equipment failure.

Councilmember Backous asked if this equipment will conflict or interfere with current or future equipment on the water tower.

Public Works Director Olson stated this equipment would not damage the tower if installed correctly but the City would need to inspect the installation to assure there is no damage. He explained that cellular phone providers rent space on the water tower. Currently, Ramsey only has one provider on the water tower and estimated rent of $1,700 to $2,000 per month. Public Works Director Olson stated the tower has the ability to co-locate three providers but this is not the same thing because it only has one antenna. He suggest the agreement restrict equipment to assure it does not block another provider.

Councilmember Elvig asked whether radio waves and potential revenue producing cellular waves are compatible.

Mr. Jameson explained the current amateur radio bands (2 meter) currently coexist on multiple towers in the Twin Cities.



Legal Description:

RIGHT OF WAY VACATION – FLUORINE STREET NW

That part of Fluorine Street NW as dedicated on the recorded plat of FLINTWOOD HILLS, Anoka County, Minnesota, described as follows:

Commencing at the northwest corner of Lot 4, Block 4, said FLINTWOOD HILLS, thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 50.15 feet to the point of beginning of that part of Fluorine Street NW to be vacated; thence continue South 00 degrees 08 minutes 07 seconds East a distance of 112.00 feet to intersect the east right of way line of Fluorine Street NW; thence northerly along the east line of Fluorine Street NW on a non–tangential curve concave to the west having a radius of 65.00 feet, a central angle of 118 degrees 58 minutes 46 seconds a distance of 134.98 feet to the point of beginning.

DRAINAGE AND UTILITY EASEMENT TO BE VACATED

That 10.00 foot wide drainage and utility easement as dedicated across Lot4, Block 4, FLINTWOOD HILLS, Anoka County, Minnesota according to the recorded plat thereof lying within a distance of 10.00 feet east of the following described line:

Commencing at the northwest corner of Lot 4, Block 4, said FLINTWOOD HILLS, thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said lot 4 a distance of 50.15 feet to the point of beginning of the line to be described; thence southerly along a non–tangential curve concave to the west having a radius of 65.00 feet, a central angle of 118 degrees 58 minutes 46 seconds, a chord that bears South 00 degrees 08 minutes 07 seconds East a distance of 134.98 and said line there terminating. The side lines of said vacated easement are to be prolonged to terminate on the east right of way line of Fluorine Street NW.

PROPOSED DRAINAGE AND UTILITY EASEMENT

A permanent 10.00 foot wide easement for drainage and utility purposes over, under and across that part of Lot 4, Block 4, and that part of Fluorine Street NW as per the recorded plat of FLINTWOOD HILLS, Anoka County, Minnesota, the west line of said 10.00 foot wide easement is described as follows:

Beginning at the northwest corner of said Lot 4; thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 162.15 feet to the intersection with the east right of way line of Fluorine Street NW; thence southerly along said west line of Lot 4 a distance of 15.00 feet and said line there terminating.

PROPOSED TRAIL EASEMENT

A permanent easement for trail purposes over, under and across that part of Lot 4, Block 4, FLINTWOOD HILLS described as follows:

Beginning at the northwest corner of said Lot 4; thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 11.03 feet; thence North 75 degrees 45 minutes 41 seconds East a distance of 45.27 feet to the north line of said Lot 4; thence South 89 degrees 51 minutes 53 seconds West along said north line a distance of 43.91 feet to the point of beginning.

ORDINANCE NO. 11-__

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE VACATING A PORTION OF PLATTED RIGHT-OF-WAY AND A PORTION OF AN EASEMENT FOR DRAINAGE AND UILITY PURPOSES IN THE CITY OF RAMSEY, ANOKA COUNTY, MINNESOTA

The City of Ramsey Ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Home Rule Charter of the City of Ramsey, Section 12.06 and Minnesota Statutes 412.851

SECTION 2. VACATION

The following described platted right-of-way is hereby vacated, to-wit:

That part of Fluorine Street NW as dedicated on the recorded plat of FLINTWOOD HILLS, Anoka County, Minnesota, described as follows:

Commencing at the northwest corner of Lot 4, Block 4, said FLINTWOOD HILLS, thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 50.15 feet to the point of beginning of that part of Fluorine Street NW to be vacated; thence continue South 00 degrees 08 minutes 07 seconds East a distance of 112.00 feet to intersect the east right of way line of Fluorine Street NW; thence northerly along the east line of Fluorine Street NW on a non-tangential curve concave to the west having a radius of 65.00 feet, a central angle of 118 degrees 58 minutes 46 seconds a distance of 134.98 feet to the point of beginning, except that portion described as follows:

Beginning at the northwest corner of said Lot 4; thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 162.15 feet to the intersection with the east right of way line of Fluorine Street NW; thence southerly along said west line of Lot 4 a distance of 15.00 feet and said line there terminating.

-and-

The following described drainage and utility easement is hereby vacated, to-wit:

That 10.00 foot wide drainage and utility easement as dedicated across Lot 4, Block 4, FLINTWOOD HILLS, Anoka County, Minnesota according to the recorded plat thereof lying within a distance of 10.00 feet east of the following described line:

Commencing at the northwest corner of Lot 4, Block 4, said FLINTWOOD HILLS, thence South 00 degrees 08 minutes 07 seconds East assumed bearing along the west line of said Lot 4 a distance of 50.15 feet to the point of beginning of the line to be described; thence southerly along a non-tangential curve concave to the west having a radius of 65.00 feet, a central angle of 118 degrees 58 minutes 46 seconds, a chord that bears South 00 degrees 08 minutes 07 seconds East a distance of 134.98 feet and said line there terminating. The side lines of said vacated easement are to be prolonged to terminate on the east right of way line of Fluorine Street NW.

SECTION 3. EFFECTIVE DATE

This Ordinance becomes effective thirty (30) days after its publication subject to the City Charter Section 5.07.

PASSED by the City Council of the City of Ramsey this the ___ day of _____, ____.

_____
Mayor

ATTEST:

_____
City Administrator

Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:

CC Regular Session **6. 2.**

Meeting Date: 12/13/2011

By: Aaron Backman, Administrative Services

Information

Title:

Public Hearing to Consider Tax Increment Financing Plan Modifications to TIF Districts 1 & 2

Background:

Tax Increment Financing (TIF) Districts No. 1 (also known as Rivers Bend District) and No. 2 (Gateway District) are redevelopment districts that were created in 1985 and 1986 respectively. Both are nearing the end of their respective terms--one will be expiring on December 31, 2011 and the other will be expiring at the end of 2013. TIF Districts 1 and 2 were last modified in December of 2009 to increase the budgetary authority for the use of the TIF to be collected by the City. Since that time, it is estimated that the districts will generate additional increment above what was authorized in the modifications in 2009. In order for the City to capture these TIF funds for use on various infrastructure and other projects, the City needs to modify the budgets accordingly.

Observations:

The purpose of these modifications are to increase the budget to reflect actual increment collected to date and expected through the term of the districts, restate the use of funds and to bring it into conformance with Office of State Auditor (OSA) requirements. The City expects to achieve the objectives of providing assistance including, but not limited to:

Acquisition of a right-of-way easements and construction of a rail stop, acquisition of land for a municipal parking ramp, acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed and underdeveloped property in the City and Development District No. 1.

The Anoka County Board of Commissioners and School District No. 11 have been notified of the hearing as required by the State of Minnesota, and have had time to comment prior to the hearing. No comments have been received from either entity. It is required by the State of Minnesota to hold a public hearing for comment whenever modifications are proposed to a Tax Increment Financing District and it was properly noticed on December 2, 2011. This is the time allowed for the public to comment on the proposed amendments.

Recommendation:

Adopt Resolution 11-12-__ to adopt TIF Plan Modifications for TIF District Nos. 1 and 2.

Funding Source:

TIF Districts 1 & 2.

Council Action:

Motion to adopt Resolution 11-12-___ to modify Tax Increment Financing (TIF) Plans for TIF Districts 1 and 2.

Attachments

Revised Dev. Program for Development District 1

TIF Districts 1 & 2 Map

TIF Plan Mod. for TIF District 1

TIF Plan Mod. for TIF District 2

CC Resolution for 2011 TIF Modifications

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:23 PM

Form Started By: Aaron Backman Started On: 12/06/2011 11:54 AM

Final Approval Date: 12/08/2011

As of November 16, 2011
Draft for Planning Commission

Amended and Restated Development Program for Development District No. 1

City of Ramsey
Anoka County
State of Minnesota

Adopted:	August 27, 1985
Public Hearing on Modification No. 12:	December 13, 2011
Modification No. 12 Adopted:	

Modification prepared by: EHLERS & ASSOCIATES, INC.
3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105
651-697-8500 fax: 651-697-8555 www.ehlers-inc.com

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(for reference purposes only)

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EXHIBIT A 22

MODIFIED DEVELOPMENT PROGRAM FOR

DEVELOPMENT DISTRICT NO. 1

A. Introduction

The City created its Development District No. 1 on August 27, 1985 in order to promote development in a portion of the southeastern area of the City. The Development District was subsequently expanded on June 30, 1986, March 29, 1988, December 13, 1994 and March 24, 1998.

B. Definitions

For the purposes of the Development District Program and Tax Increment Plan, the following terms shall have the meanings specified below, unless the context otherwise requires:

"Administrative Expenses" means all expenditures of the City other than amounts paid for the purchase of land or amounts paid to contractors or others providing materials and services, including architectural and engineering services, directly connected with the physical development of real property in the District, relocation benefits paid to, or services provided for, persons residing or businesses located in the District, or amounts used to pay interest on, fund a reserve for, or sell at a discount, bonds issued pursuant to §469.178 of the TIF Act Administrative expenses include amounts paid for services provided by bond counsel, fiscal consultants and planning or economic development consultants;

"City" means the City of Ramsey, a municipal corporation under the laws of the State of Minnesota;

"Comprehensive Plan" means the City's Comprehensive Plan, including the objectives, policies, standards and programs to guide public and private land use, development, redevelopment and preservation for all lands and water within the City;

"City Council" or "Council" means the Ramsey City Council;

"County" means Anoka County, Minnesota;

“Development District Act” means the statutory provisions of *Minnesota Statutes, Sections 469.124 through 469.134*, inclusive, as amended and supplemented from time to time.

"Development District" means Development District No. 1 in the City which was created and established pursuant to and in accordance with the Municipal Development District Act on August 27, 1985, and which was subsequently expanded on June 30, 1986, March 29, 1988, December 13, 1994 and March 24, 1998;

"Development Program" or "Program" means the program for development of the Development District adopted by the City pursuant to the Development District Act; synonymous with the term "Project Plan";

"Enabling Act" means Minnesota Statutes, Sections 469.124 to 469.134, as amended and

supplemented from time to time;

“Governing Body” means the duly elected City Council as defined in Minnesota Statutes 472A.02, subd. 10.

"EDA Act" means *Minnesota Statutes, Sections 469.090 to 469.1082*, as amended;

"Land Use Regulations" means all federal, state and local rules, regulations ordinances and plans relating to or governing the use of development of land in the City, including but not limited to environmental zoning and building code laws and regulations;

"Project Area" or "Project" means the Development Program for the Development District;

"Public Costs" means the costs set forth in the Tax Increment Financing Plan, and other costs eligible to be financed by Tax Increments under *Minnesota Statutes, Section 469.176, Subd. 4*;

"Public Improvements" means the public improvements described in the Development Program and Tax Increment Financing Plan;

"State" means the State of Minnesota;

"Tax Increment Financing Act" or "TIF Act" means *Minnesota Statutes, Sections, 469.174 through 469.1799*, inclusive, as amended;

"Tax Increment Bonds" or "TIF Bonds" means any general obligation or revenue tax increment bonds, notes or other obligations issued by the City to finance the Public Costs associated with Development District No. 1 as stated in the Development Program and in the Tax Increment Financing Plan for the Tax Increment Financing Districts within Development District No. 1 or any obligations issued to refund the Tax Increment Bonds;

"Tax Increment Financing District" or "TIF District" means any Tax Increment Financing District created and established pursuant to the TIF Act within Development District No. 1;

"Tax Increment Financing Plan" or "TIF Plan" means the TIF Plan adopted by the City Council for any TIF District within Development District No. 1.

C. Statutory Authority.

(AS MODIFIED ON DECEMBER 13, 1994)

The City has determined that it is necessary, desirable, and in the public interest to modify the Development Program for the Development District, pursuant to the provisions of the Act. The City has also determined that the funding of the necessary activities and improvements in Development District No. 1 shall be accomplished in part or in whole through tax increment financing in accordance with the TIF Act

(AS MODIFIED ON DECEMBER 14, 2010)

The Development District Act authorizes the City, upon certain public purpose findings by the City Council, to establish and designate development districts within the City and to establish, develop and administer development programs therefor to meet the needs and accomplish the public purposes

specified in Section 2.01. In accordance with the purposes set forth in Section 469.124 of the Development District Act, the City Council has established the Development District comprising the area described on the attached Exhibit A and has adopted this Development Program therefor.

The Tax Increment Financing Act authorizes the City, upon certain findings by the City Council, to establish and designate tax increment financing districts within the Development District and to adopt and implement a tax increment financing plan to accomplish the Development Program established for the Development District. In accordance with the Tax Increment Financing Act, the City has established Tax Increment Financing District No. 12 in the Development District as a housing district described in Section 469.174 subdivision 11, and has adopted therefor the Tax Increment Financing Plan set forth in Article III of the Development Program, which provides for the use of tax increment financing to finance the cost of qualified public activities and improvements in the Development District, as specified in the Development Program and the Tax Increment Financing Plan.

(AS MODIFIED DECEMBER 13, 2011)

The City established Development District No. 1 pursuant to the Municipal Development District Act. It is authorized that the City will administer the Development District and any tax increment financing districts.

Within Development District No. 1, the City plans to create one or more tax increment financing districts established pursuant to the Tax Increment Act to finance the public improvements proposed for Development District No. 1. The public improvements may be initially financed from other City sources, including, but not limited to the use of improvement bonds issued pursuant to Minnesota Statutes, Chapter 429, which sources the City may reimburse from tax increment proceeds derived from tax increment districts to be created within Development District No. 1.

The tax increment district or districts will be created at such time as will enable the City to capture the increase in taxable value of private improvements to be constructed within Development District No. 1.

D. Statement of Finding of Public Purpose.

(AS MODIFIED ON DECEMBER 14, 2010)

The City Council of the City has determined that there is a need for the City to take certain actions designed to encourage, ensure and facilitate development and redevelopment by the private sector of underutilized and unused land located within the corporate limits of the City in order to provide additional employment opportunities for residents of the City and the surrounding area, to improve the tax base of the City, the County and Independent School District No. 11 (the "School District") thereby enabling them to better utilize existing public facilities and provide needed public services, and to improve the general economy of the City, the County, and the State. Specifically, the City Council has determined that the property within the Development District is either underutilized or unused due to a variety of factors, including inadequate public improvements to serve the property; which has resulted in a lack of private investment; that, as a result, the property is not providing adequate employment opportunities, and is not contributing to the tax base and general economy of the City, the School District, the County and the State to its full potential; and, therefore, that it is necessary for the City to exercise its authority under the Development District Act and the Tax Increment Financing Act to develop, implement and finance a program designed to encourage, ensure and facilitate the commercial development and redevelopment of the property located in the Development District, to further and

accomplish the public purposes specified in this paragraph.

The development proposed for the Development District would not occur solely through private investment in the foreseeable future; the Tax Increment Financing Plan proposed herein is consistent with the Development Program; and the Tax Increment Financing Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the development or redevelopment of the property located in the Development District by private enterprise.

The welfare of the City, the County and the State of Minnesota requires active promotion, attraction, encouragement and development of economically sound industry and commerce by the City.

(AS MODIFIED DECEMBER 13, 2011)

Statement of finding of public purpose prior to this modification are outlined in the Development Program for Development District No. 1 which precedes each TIF District plan approved by the City.

The City has been reviewing the future development of the community. This review has defined several important roles for the City.

- **Facilitating development activities that are compatible with overall community development objectives of the City.**
- **Removing the physical and economic barriers to development.**
- **Providing the infrastructure needed to support development.**
- **Providing sites for future development.**

The City intends to use the powers allowed under the Enabling Act to fill these roles, to promote development and redevelopment throughout the City, and to pool resources in order to reduce financial barriers to providing decent housing and development and redevelopment opportunities.

The City has found that there is a need for development and redevelopment within the City based upon the following conditions:

1. The City contains numerous parcels containing buildings or improvements which, by reason of dilapidation, obsolescence, overcrowding, faulty arrangement or design, lack of ventilation, light and sanitary facilities, excessive land coverage, deleterious land use or obsolete layout, and a combination of these and other factors is detrimental to the safety, health, morals or welfare of the community.

2. The City suffers from a lack of necessary streets, utilities, parking facilities and site improvements essential to preparing and making sites available for meaningful development, including but not limited to, development of necessary infrastructure for a municipal parking ramp and commuter rail stop along the North Star Corridor.

3. The City requires active promotion, attraction, encouragement and development of economically sound commerce through government action for the purpose of preventing mergence and continuation of blight and the occurrence of conditions requiring redevelopment

4. The City contains vacant, unused, underused and inappropriately used land.

Therefore, the City has determined to exercise its authority to develop a program for improving Development District No. 1 to provide impetus for private development and redevelopment, to provide decent housing to residents, to maintain and increase employment, to provide infrastructure to serve citizens and employees of the City, to utilize existing land for potential development and redevelopment and to provide other facilities as are outlined in the Development Program.

The City has also determined that proposed developments to be assisted by the City would not occur solely through private investment in the foreseeable future. The City finds that the welfare of the City, as well as the State of Minnesota, requires active promotion, attraction, encouragement and development of economically sound industry and commerce to carry out its stated public purpose objectives.

The City has also determined that any tax increment financing plans to be proposed herein will be consistent with the Development Program, and that the tax increment financing plans will afford maximum opportunity, consistent with the sound needs of the as a whole, for the development or redevelopment of Development District No. 1 by private enterprise.

E. Statement of Objectives.

(AS MODIFIED ON DECEMBER 13, 2011)

In addition to all previously adopted purposes and objectives as outlined in the Development Program for Development District No. 1 preceding each TIF Plan approved by the City, the City has determined that it is necessary, desirable and in the public interest to establish, designate, develop and administer the Development District. The City determines that the establishment of Development District No. 1 will provide the City with the ability to achieve certain public purpose objectives not otherwise obtainable in the foreseeable future without City intervention in the normal development process. The City seeks to achieve the following program objectives:

The City seeks to achieve the following objectives through the Development Program:

1. **Promote and secure the prompt development of property in Development District No. 1 in a manner consistent with the Comprehensive Plan and with minimal adverse impact on the environment, which property is currently less productive because of the lack of proper utilization and lack of investment; thus promoting and securing the development of other land in the City;**

2. **Promote and secure additional employment opportunities within Development District No. 1, and the City, for residents of the City and the surrounding area, thereby, improving living standards and preventing unemployment and the loss of skilled labor and other human resources in the City;**

3. **Secure the increase of property subject to taxation by the City, the County, School District, and other taxing jurisdictions in order to better enable such entities to pay for public improvements and governmental services and programs required to be**

provided by them;

4. **Secure the construction and provide funds for the payment of the cost of public activities or improvements in Development District No. 1, including site improvements, installation of utilities and roads, development of a commuter rail stop along the North Star Corridor, and development of a municipal parking ramp, which are necessary for the orderly and beneficial development of Development District No. 1;**

5. **Promote the concentration of appropriate development within Development District No. 1 in order to maintain the area in a manner compatible with its accessibility and prominence in the City;**

6. **Encourage local business expansion, improvement, development and redevelopment, when compatible with the Development Program; and**

7. **Providing and securing the development of increased opportunities for families to reside in quality owner-occupied housing, for senior citizens to choose from housing options which offer a wide array of services without regard to income, and for residents looking for a wide range of multi-family units.**

F. Environmental Controls

All municipal actions, public improvements and private development shall be carried out in a manner consistent with existing environmental controls and all applicable Land Use regulations.

G. Open Space to be Created

Any open space within Development District No 1 will be created in accordance with the zoning and ordinances of the City.

H. Proposed Reuse of Property

While significant private development has occurred within Development District No. 1, many undeveloped parcels remain. In addition to the major street and utility improvements previously authorized, the City may carry out all actions that it finds necessary to facilitate private development of Development District No. 1 in accordance with this Program, the Act, the TIF Act, the Comprehensive Plan and any special planning studies.

Activities the City many undertake include, but are not limited to: acquisition of property for resale to private developers at a reduced cost; assistance in financing sewer, water and drainage improvements; and development site preparation. The City will evaluate development proposals on a case-by-case basis.

More specific development proposals are set forth in the TIF Plan for each TIF District within the Development District, which are incorporated herein by reference.

I. Statement of Public Facilities and Costs to be Financed.

(AS MODIFIED DECEMBER 14, 2010)

The additional costs eligible to be incurred by the City, directly or indirectly, in carrying out the Development Program, as modified are amended to include the Public Costs set forth in the Tax Increment Financing Plan for Tax Increment Financing (Redevelopment) District No. 14.

(AS MODIFIED DECEMBER 13, 2011)

Public facilities to be financed and associated costs prior to this modification are outlined in the Development Program for Development District No. 1 which precedes each TIF District plan approved by the City.

The preceding objectives will be promoted by providing improvements and opportunities within Development District No. 1 which may include various types of site improvements, land and easement acquisition, redevelopment, demolition, parking, street, sewer, water, commuter rail stop along the North Star Corridor, municipal parking ramp and other public improvements. The additional costs eligible to be incurred by the City, directly or indirectly, in carrying out the Development Program, as modified are amended to include the Public Costs set forth in the Tax Increment Financing Plans for the Tax Increment Financing Districts created within Development District No. 1.

J. Funding of Development and Redevelopments

(AS MODIFIED DECEMBER 13, 2011)

Funding of development and redevelopment and associated costs prior to this modification are outlined in the Development Program for Development District No. 1 which precedes each TIF District plan approved by the City.

To implement the established objectives, the City plans to utilize a number of public and private financing tools. Funding of the necessary activities and improvements in Development District No. 1 is expected to be accomplished through, and is not limited to, tax increment financing, special assessments, state aid for road construction, proceeds from the sale of property, and federal and state grants.

Any public facilities within Development District No. 1 will be financially feasible and compatible with longer range development plans. Any acquisition of property for the public improvements will be done to provide the impetus for private development within Development District No. 1.

K. Relocation.

Any person or business that is displaced as a result of Development District No. 1 will be relocated in accordance with Minnesota Statutes, Section 117.50 to 117.56. The City accepts its responsibility for providing for relocation assistance pursuant to the Enabling Act.

L. Administration of Development District.

Maintenance and operation of Development District No. 1 will be the responsibility of the City Administrator. Each year, the administrator of Development District No. 1 will submit to the City Council the maintenance and operation budget for the following year.

The administrator of the Development District will administer Development District No. 1 pursuant to the provision of the Enabling Act; provided, however, that such powers may only be exercised at the direction of the City. No action taken by the administrator of Development District No. 1 pursuant to the above-mentioned powers shall be effective without authorization by the City.

M. Rehabilitation.

Owners of properties within Development District No. 1 may be encouraged to rehabilitate their properties to conform with the applicable state and local codes and ordinances, as well as any design standards. Persons who purchase property within Development District No. 1 from the City may be required to rehabilitate their properties as a condition of sale of land. The City may provide such rehabilitation assistance as may be available from federal, state or local sources.

N. Property Acquisition.

The City intends to acquire such property, or appropriate interest therein, within Development District No. 1 as the City may deem to be necessary or desirable to assist in the implementation of the Development Program.

O. Modification of the Development Program and/or Development District No. 1

The City reserves the right to alter and amend the Development Program and the Tax Increment Financing Plans, subject to the provisions of state law regulating such action. The City specifically reserves the right to enlarge or reduce the size of Development District No. 1 and the Tax Increment Financing District, the Development Program, the Public Costs and the amount of Tax Increment Bonds to be issued to finance such cost by following the procedures specified in Minnesota Statutes, Section 469.175, subdivision 4.

P. Description of Development District.

Boundaries of Development District No. 1 as established August 27, 1985.

PIN	Street Address
23-32-25-44-0006	14941 Nowthen Boulevard
23-32-25-44-0007	14963 Nowthen Boulevard
23-32-25-44-0010	5621 148th Lane N.W.
23-32-25-44-0011	5621 149th Lane N.W.
23-32-25-44-0012	5621 149th Lane N.W.
23-32-25-44-0013	No Street Address
23-32-25-44-0014	No Street Address
23-32-25-44-0015	No Street Address
23-32-25-44-0016	No Street Address
23-32-25-44-0017	No Street Address
23-32-25-44-0018	5620 149th Lane N.W.
23-32-25-44-0019	No Street Address
23-32-25-44-0020	No Street Address
23-32-25-44-0021	No Street Address
23-32-25-44-0022	No Street Address
23-32-25-44-0023	No Street Address
23-32-25-44-0024	No Street Address
23-32-25-44-0025	No Street Address
23-32-25-44-0026	14964 Nowthen Boulevard
23-32-25-44-0028	No Street Address
23-32-25-44-0029	No Street Address
23-32-25-44-0030	No Street Address
23-32-25-44-0031	No Street Address
23-32-25-44-0032	No Street Address
23-32-25-44-0033	No Street Address
23-32-25-44-0034	No Street Address
23-32-25-44-0035	No Street Address
23-32-25-44-0036	No Street Address
23-32-25-44-0037	No Street Address
23-32-25-44-0038	No Street Address
23-32-25-44-0039	No Street Address
23-32-25-44-0040	No Street Address
23-32-25-44-0041	No Street Address
23-32-25-44-0042	No Street Address
23-32-25-44-0043	No Street Address
23-32-25-44-0044	No Street Address
23-32-25-44-0045	No Street Address
24-32-25-33-0005	5420 151st Avenue N.W.
24-32-25-33-0012	No Street Address

24-32-25-33-0013	No Street Address
24-32-25-33-0014	5540 149th Lane N.W.
24-32-25-33-0015	5535 149th Lane N.W.
24-32-25-33-0016	5515 149th Lane N.W.
24-32-25-33-0017	5565 149th Lane N.W.
24-32-25-33-0018	No Street Address
24-32-25-34-0001	No Street Address
24-32-25-34-0002	14906 St. Francis Boulevard
24-32-25-34-0003	14918 St. Francis Boulevard
24-32-25-34-0005	14940 St. Francis Boulevard
25-32-25-12-0002	No Street Address
25-32-25-12-0003	No Street Address
25-32-25-12-0004	No Street Address
25-32-25-12-0005	No Street Address
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25-32-25-12-0032	No Street Address
25-32-25-12-0033	No Street Address
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25-32-25-12-0037	No Street Address
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25-32-25-12-0040	No Street Address
25-32-25-12-0041	No Street Address
25-32-25-12-0042	No Street Address
25-32-25-12-0043	No Street Address
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25-32-25-12-0046	No Street Address
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25-32-25-13-0031	No Street Address
25-32-25-13-0032	No Street Address
25-32-25-21-0001	No Street Address
25-32-25-21-0003	14850 St. Francis Boulevard
25-32-25-21-0004	14860 St. Francis Boulevard
25-32-25-21-0006	14820 St. Francis Boulevard
25-32-25-21-0007	14810 St. Francis Boulevard
25-32-25-21-0008	14760 St. Francis Boulevard
25-32-25-21-0009	14750 St. Francis Boulevard
25-32-25-21-0010	14660 St. Francis Boulevard
25-32-25-21-0011	No Street Address
25-32-25-21-0012	No Street Address
25-32-25-21-0013	14840 St. Francis Boulevard
25-32-25-21-0014	No Street Address
25-32-25-22-0001	14640 Nowthen Boulevard
25-32-25-22-0003	No Street Address
25-32-25-22-0004	14765 Nowthen Boulevard

25-32-25-23-0001	14640 Nowthen Boulevard
25-32-25-23-0002	14515 Nowthen Boulevard
25-32-25-23-0003	No Street Address
25-32-25-23-0004	14520 Nowthen Boulevard
25-32-25-23-0005	14544 Nowthen Boulevard
25-32-25-23-0006	No Street Address
25-32-25-23-0007	No Street Address
25-32-25-24-0001	14640 St. Francis Boulevard
25-32-25-24-0002	14504 St. Francis Boulevard
25-32-25-31-0001	No Street Address
25-32-25-31-0002	14346 Nowthen Boulevard
25-32-25-31-0003	No Street Address
25-32-25-32-0001	No Street Address
25-32-25-33-0001	14100 Germanium Street
25-32-25-33-0002	14120 Germanium Street
25-32-25-33-0003	14140 Germanium Street
25-32-25-33-0004	14101 Germanium Street
25-32-25-33-0005	14121 Germanium Street
25-32-25-33-0006	14151 Germainum Street
25-32-25-33-0007	14150 Fluorine Street
25-32-25-33-0008	14110 Fluorine Street
25-32-25-33-0009	14100 Fluorine Street
25-32-25-33-0010	14101 Fluorine Street
25-32-25-33-0011	14121 Fluorine Street
25-32-25-33-0012	14141 Fluorine Street
25-32-25-33-0013	No Street Address
25-32-25-33-0014	5421 142nd Avenue N.W.
25-32-25-33-0015	5441 142nd Avenue N.W.
25-32-25-33-0016	14231 Fluorine Street
25-32-25-33-0017	14221 Fluorine Street
25-32-25-33-0018	14210 Fluorine Street
25-32-25-33-0019	14220 Fluorine Street
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25-32-25-43-0021	No Street Address
26-32-25-11-0001	No Street Address
26-32-25-11-0003	5645 148th Lane N.W.
26-32-25-11-0005	14810 Nowthen Boulevard
26-32-25-11-0011	5700 148th Lane N.W.
26-32-25-11-0013	14830 Nowthen Boulevard
26-32-25-11-0015	No Street Address
26-32-25-11-0016	No Street Address

26-32-25-11-0017	No Street Address
26-32-25-11-0018	No Street Address
26-32-25-14-0001	No Street Address
26-32-25-44-0005	14249 Junkite Street
26-32-25-44-0006	No Street Address
26-32-25-44-0007	No Street Address
26-32-25-44-0008	5600 142nd Avenue N.W.
26-32-25-44-0024	14100 Iodine Street
26-32-25-44-0025	14120 Iodine Street
26-32-25-44-0026	14140 Iodine Street
26-32-25-44-0027	5601 142nd Avenue N.W.
26-32-25-44-0028	14141 Iodine Street
26-32-25-44-0029	14121 Iodine Street
26-32-25-44-0031	5730 142nd Avenue N.W.
26-32-25-44-0032	No Street Address
34-32-25-11-0006	No Street Address
34-32-25-11-0007	No Street Address
34-32-25-11-0013	No Street Address
34-32-25-11-0017	14010 Sunfish Lake Boulevard
34-32-25-11-0018	14000 Sunfish Lake Boulevard
34-32-25-11-0019	No Street Address
34-32-25-11-0023	13914 Sunfish Lake Boulevard
34-32-25-12-0001	6615 Highway 10
34-32-25-12-0002	No Street Address
34-32-25-12-0003	No Street Address
34-32-25-13-0001	No Street Address
34-32-25-13-0002	No Street Address
34-32-25-13-0003	No Street Address
34-32-25-13-0004	6740 Highway 10
34-32-25-13-0005	No Street Address
34-32-25-13-0006	6650 Highway 10
34-32-25-13-0007	No Street Address
34-32-25-13-0008	No Street Address
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34-32-25-13-0012	No Street Address
34-32-25-13-0013	No Street Address
34-32-25-13-0014	No Street Address
34-32-25-13-0015	6741 137th Avenue N.W.
34-32-25-13-0016	6711 137th Avenue N.W.
34-32-25-13-0017	6720 138th Avenue N.W.
34-32-25-13-0018	No Street Address
34-32-25-13-0019	No Street Address
34-32-25-13-0020	No Street Address

34-32-25-13-0021	No Street Address
34-32-25-14-0002	No Street Address
34-32-25-14-0003	No Street Address
34-32-25-14-0004	No Street Address
34-32-25-14-0005	6415 Highway 10
34-32-25-14-0006	No Street Address
34-32-25-14-0007	6504 Highway 10
34-32-25-21-0001	No Street Address
34-32-25-21-0002	No Street Address
34-32-25-21-0004	No Street Address
34-32-25-21-0005	6939 Highway 10
34-32-25-21-0006	6939 Highway 10
34-32-25-21-0007	6957 Highway 10
34-32-25-22-0001	No Street Address
34-32-25-22-0002	7127 Highway 10
34-32-25-22-0003	No Street Address
34-32-25-22-0004	No Street Address
34-32-25-23-0002	No Street Address
34-32-25-24-0001	No Street Address
34-32-25-31-0001	No Street Address
34-32-25-32-0001	No Street Address
34-32-25-41-0001	No Street Address
34-32-25-42-0003	13659 Dolomite Street
34-32-25-42-0004	6802 137th Avenue N.W.
34-32-25-42-0005	6746 137th Avenue N.W.
34-32-25-42-0006	No Street Address
34-32-25-42-0008	No Street Address
35-32-25-11-0001	14032 Krypton Street
35-32-25-11-0002	14030 Krypton Street
35-32-25-11-0003	14055 Krypton Street
35-32-25-11-0004	14056 Junkite Street
35-32-25-11-0005	14055 Junkite Street
35-32-25-11-0006	14046 Iodine Street
35-32-25-11-0007	14101 Iodine Street
35-32-25-11-0008	14045 Iodine Street
35-32-25-11-0009	14025 Iodine Street
35-32-25-11-0010	5640 140th Avenue N.W.
35-32-25-11-0011	5660 140th Avenue N.W.
35-32-25-11-0012	5706 140th Avenue N.W.
35-32-25-11-0013	5726 140th Avenue N.W.
35-32-25-12-0001	5759 Industry Avenue
35-32-25-12-0003	14045 Magnesium Street
35-32-25-12-0004	No Street Address
35-32-25-21-0001	No Street Address
35-32-25-21-0002	No Street Address

35-32-25-21-0004	No Street Address
35-32-25-21-0005	No Street Address
35-32-25-22-0003	No Street Address
35-32-25-22-0004	No Street Address
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35-32-25-22-0010	No Street Address
35-32-25-22-0011	No Street Address
35-32-25-22-0012	No Street Address
35-32-25-22-0013	No Street Address
35-32-25-23-0002	6346 Highway 10
35-32-25-23-0003	No Street Address
35-32-25-23-0004	No Street Address
35-32-25-23-0005	No Street Address
35-32-25-23-0006	No Street Address
35-32-25-24-0001	6159 Highway 10
35-32-25-31-0007	6159 Highway 10
35-32-25-31-0008	No Street Address
35-32-25-31-0009	No Street Address
35-32-25-31-0010	No Street Address
35-32-25-31-0011	No Street Address
35-32-25-31-0012	6021 Highway 10
35-32-25-31-0014	No Street Address
35-32-25-31-0015	6151 Rivlyn Street
35-32-25-31-0016	No Street Address
35-32-25-31-0018	6203 Rivlyn Street
35-32-25-31-0019	No Street Address
35-32-25-32-0001	6346 Highway 10
35-32-25-32-0002	6346 Highway 10
35-32-25-32-0003	No Street Address
35-32-25-32-0004	6326 Highway 10
35-32-25-32-0005	6328 Highway 10
35-32-25-32-0006	6322 Highway 10
35-32-25-32-0007	No Street Address
35-32-25-32-0008	No Street Address
35-32-25-32-0009	6314 Rivlyn Avenue
35-32-25-32-0010	6315 Rivlyn Avenue
35-32-25-32-0011	No Street Address
35-32-25-32-0012	6301 Rivlyn Avenue
35-32-25-32-0013	6260 Highway 10
35-32-25-32-0014	No Street Address
35-32-25-32-0015	6228 Highway 10
35-32-25-32-0016	No Street Address
35-32-25-32-0017	13554 Tungsten Street

35-32-25-32-0019	6304 Highway 10
35-32-25-32-0020	6250 Front
35-32-25-32-0021	6208 Highway 10
35-32-25-32-0022	No Street Address
35-32-25-32-0023	No Street Address
35-32-25-32-0024	6225 Rivlyn Avenue
35-32-28-32-0025	6205 Rivlyn Avenue
35-32-25-32-0026	6237 Rivlyn Avenue
35-32-25-32-0027	6166 Rivlyn Avenue
35-32-25-32-0028	6266 Rivlyn Avenue
35-32-25-32-0029	No Street Address
35-32-25-32-0030	6256 Rivlyn Avenue
35-32-25-32-0031	6244 Rivlyn Avenue
35-32-25-32-0032	6232 Rivlyn Avenue
35-32-25-32-0033	6224 Rivlyn Avenue
35-32-25-32-0034	6216 Rivlyn Avenue
35-32-25-32-0035	6206 Rivlyn Avenue
35-32-25-32-0036	No Street Address
36-32-25-12-0002	No Street Address
36-32-25-12-0003	No Street Address
36-32-25-21-0003	No Street Address
36-32-25-21-0004	5343 Industry Avenue
36-32-25-21-0005	5313 Industry Avenue
36-32-25-21-0006	No Street Address
36-32-25-22-0008	No Street Address
36-32-25-22-0009	5515 Industry Avenue
36-32-25-22-0010	No Street Address
36-32-25-22-0011	No Street Address
36-32-25-22-0012	5400 Industry Avenue
36-32-25-22-0013	14030 Germanium Avenue
36-32-25-22-0014	14060 Germanium Avenue
36-32-25-22-0015	14061 Germanium Avenue
36-32-25-22-0016	14060 Fluorine Street
36-32-25-22-0017	5520 140th Lane N.W.
36-32-25-22-0018	5510 140th Lane N.W.
36-32-25-22-0019	5460 140th Lane N.W.
36-32-25-22-0020	14051 Fluorine Street
36-32-25-23-0001	No Street Address
36-32-25-23-0002	No Street Address
36-32-25-24-0001	No Street Address
36-32-25-24-0002	No Street Address

(AS MODIFIED JUNE 30, 1986)

Properties added to Development District No. 1:

All properties are located within the City of Ramsey, Anoka County, Minnesota.

PIN:	26-32-25-33-0001	27-32-25-44-0002
	26-32-25-33-0002	27-32-25-44-0003
	26-32-25-34-0002	27-32-25-44-0006
	26-32-25-34-0003	27-32-25-44-0007
	27-32-25-43-0004	27-32-25-44-0008
	27-32-25-43-0005	27-32-25-44-0010
	27-32-25-43-0006	27-32-25-44-0011
	27-32-25-43-0007	27-32-25-44-0012
	34-32-25-11-0008	27-32-25-44-0013
	34-32-25-11-0009	34-32-25-44-0010

(AS MODIFIED MARCH 29, 1988)

Properties added to Development District No. 1:

All properties are located within the City of Ramsey, Anoka County, Minnesota.

PIN 27-32-25-42-0002:

That part of the Northwest Quarter of the Southeast Quarter of Section 27, Township 32, Range 25 lying Westerly of Anoka County Highway Right-of-Way Plat No. 8 (Except #7835), Anoka County, Minnesota.

PIN 27-32-25-42-0003:

The South 420-51 feet, as measured along the Westerly line of that part of the Northwest Quarter of the Southeast Quarter of Section 27, Township 32, Range 25 lying westerly of Anoka County Highway Right-of-Way Plant No. 8, Anoka County, Minnesota.

PIN 27-32-25-43-0001:

The West 30 acres of the South Half of the Southeast Quarter of Section 27, Township 32, Range 25 (Except #8550 and except that part plated as Anoka County Highway Righ-of-Way Plat #8), Anoka County, Minnesota.

PIN 27-32-25-43-0002

That part of the South Half of the Southeast Quarter of Section 27, Township 32, Range 25 described as follows: Commencing at a point on the South line of said Section 200 feet East of the Southwest Quarter; then North and parallel with the West line thereof to the North line of said tract; then East along the North line of the South Half of the South Half of the Southeast Quarter 175 feet; then South and parallel to the West line thereof to the South line of said South Half of the Southeast Quarter; then West along said South line to the point of beginning, Anoka County, Minnesota.

(AS MODIFIED DECEMBER 13, 1994)

Lists of the properties included within Development District No.1 were attached to the Program documents adopted on August 27, 1985, and on June 30, 1986. A list of properties added to Development District No. 1 was included in two modifications to the Development Program adopted March 29, 1988. These lists are incorporated herein by reference. The additional properties being added to Development District No. 1 as a result of this modification are listed below. A map of the approximate new boundaries of Development District No. 1 is included in Exhibit A hereto.

Legally described as follows:

> Beginning at a point at the southwest corner of Anoka County Highway Right-of-Way Plat #8 for County Road #116 which intersects the center line of Anoka Right-of-Way plat #16 which is County Road #56. Thence north 88 degrees, 20 minutes 36 seconds east a distance of 60 feet to the point of beginning. Thence easterly along the southern boundary of Anoka County Highway Right-of-Way plat #8 to the easterly line of the northwest quarter of Section 27; thence southerly along the easterly boundary of the northwest quarter of Section 27 to a point intersecting with the southern boundary of Section 27. Thence westerly along said southerly boundary of Section 27 to a point intersecting with the northern right-of-way of the Burlington Northern Railroad. Thence northwesterly along said northern boundary of the Burlington Northern Railroad to a point intersecting with the westerly boundary of Anoka County Highway Right-of-Way Plat #16; thence northerly along the westerly boundary of Anoka County Highway Right-of-Way Plat #16 to the point of beginning. And also those portions of Outlots A, B, D, G, F, E, M, and I of the Rivenwick Subdivision lying west of the eastern half of the western half of Section 34 and a parcel of land commencing at the southwest comer of Anoka County Highway Right-ofWay Plat #16, thence north 65 degrees, 51 minutes, 38 seconds west a distance of 770 feet. Thence north 00 degrees, 30 minutes, 12 seconds west a distance of 363.88 feet. Thence south 66 degrees, 44 minutes, 26 seconds east a distance of 770.0 feet. Thence south 00 degrees, 30 minutes, 12 seconds east a distance of 362.21 feet to the point of beginning.

Property Identification Numbers (PIN)

27-32-25-23-0001	27-32-25-34-0001
27-32-25-23-0002	27-32-25-34-0005
27-32-25-24-0002	27-32-25-34-0007
27-32-25-31-0001	27-32-25-24-0008
27-32-25-31-0002	27-32-25-24-0009
27-32-25-31-0003	27-32-25-24-0010
27-32-25-32-0002	28-32-25-44-0003
27-32-25-32-0003	28-32-25-44-0004
27-32-25-32-0004	34-32-25-22-0011
27-32-25-32-0005	34-32-25-22-0012
27-32-25-33-0004	34-32-25-22-0013
27-32-25-33-0006	34-32-25-22-0014
27-32-25-33-0008	34-32-25-23-0004
27-32-25-33-0009	34-32-25-23-0005
27-32-25-33-0010	34-32-25-23-0006
27-32-25-33-0011	34-32-25-23-0007
27-32-25-33-0012	34-32-25-23-0008
27-32-25-33-0013	

(AS MODIFIED MARCH 24, 1998)

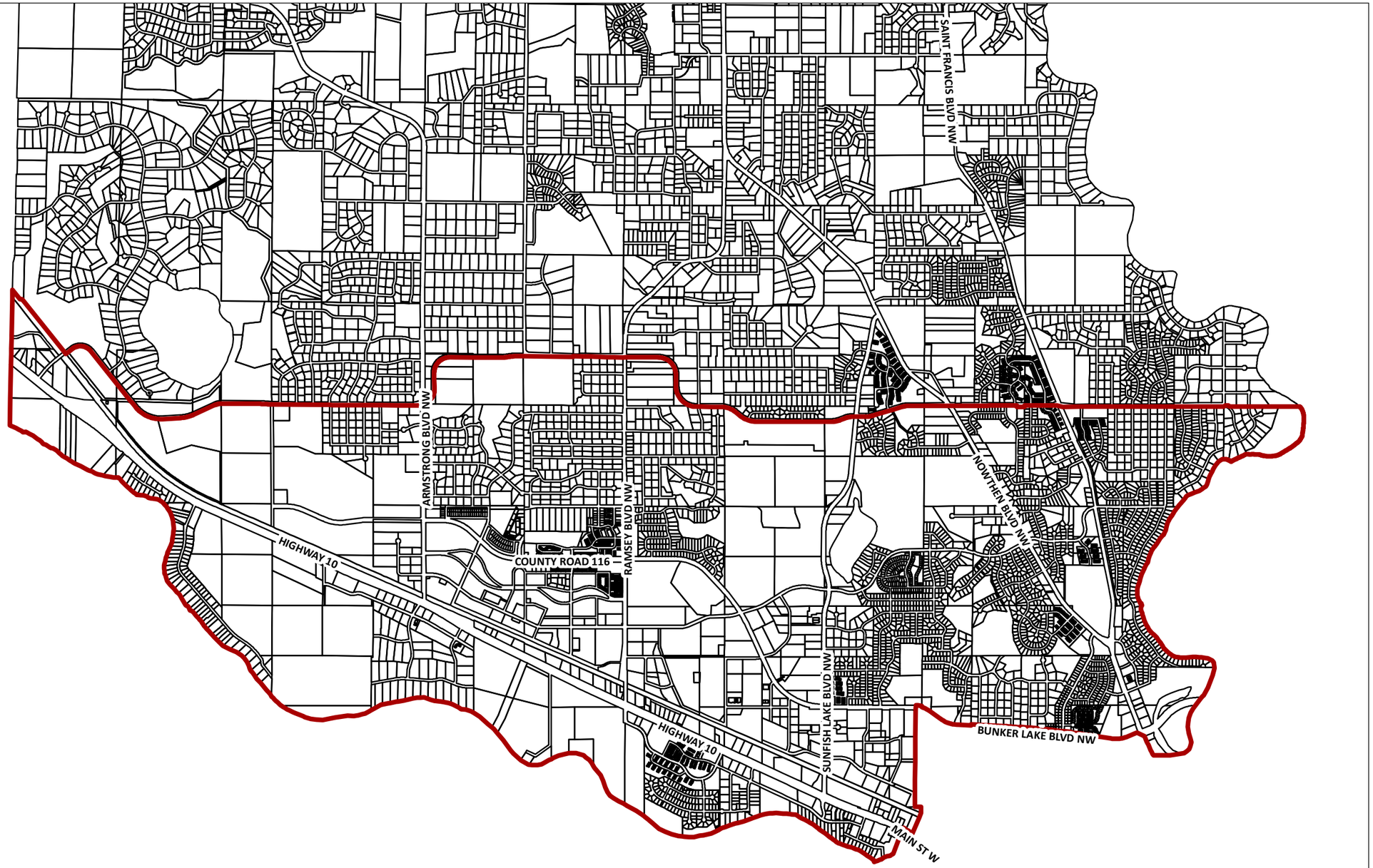
Area south or west of a line extending from the northeast boundary of former Development District No. 1, north along the eastern boundary of Amber Ridge and Gorham's Sandy Acres Estates to 153rd Ave. N.W. then west along 153rd Ave. N.W. to Ramsey Blvd. N.W. then west following 155th Ave. N.W. to Variolite then north to 156th Ave. N.W. then west to Armstrong Ave. then south to 153rd Ave. N.W. then west to the intersection of U.S. Highway No. 10 and 169 then west to the Ramsey City Limits.

(AS MODIFIED DECEMBER 14, 2010)

The Development District is described in Exhibit A.

EXHIBIT A

Boundary Map of Development District No. 1



City of RAMSEY

Development District

Development District #1

Parcels

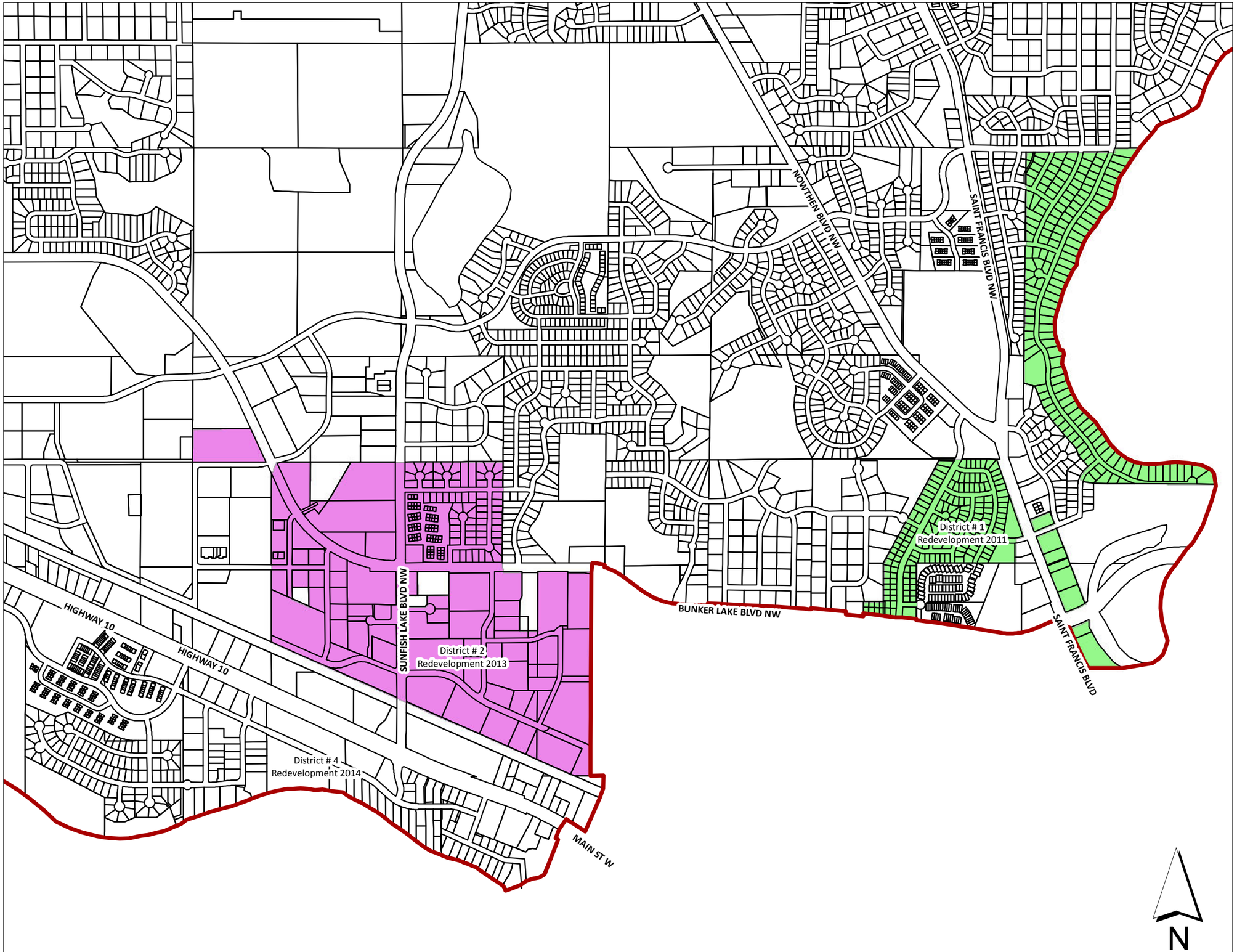
0 0.5 1 Miles

Map Prepared by the City of Ramsey
Data Source: Anoka County, City of Ramsey
February 23, 2009
Lampert Conformal Conic Projection
I:GIS\Users\Tim\TIF Properties

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free.

The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

The City of Ramsey disclaims any responsibility for or liability for the accuracy of the information at any point of initial contact with a GIS to which the public has general access. The preceding disclaimer is provided pursuant to Minnesota Statute 466.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Ramsey is immune from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access of the data.



City of RAMSEY

TIF Districts

Development District #1

District

1

2

Parcels

0 0.2 0.4 Miles

Map Prepared by the City of Ramsey
Data Source: Anoka County, City of Ramsey
February 23, 2009
Lampert Conformal Conic Projection
I:GIS\Users\Tim\TIF Properties

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As of November 15, 2011
Draft for Planning Commission

Modification to the Tax Increment Financing Plan for Tax Increment Financing District No. 1 (County No. D6)

a Redevelopment District Located within Municipal Development District No. 1

City of Ramsey
Anoka County
State of Minnesota

Adopted:	August 27, 1985
Public Hearing on Modification No. 12:	December 13, 2011
Modification No. 12 Adopted:	

EHLERS
LEADERS IN PUBLIC FINANCE

Modification prepared by: EHLERS & ASSOCIATES, INC.
3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105
651-697-8500 fax: 651-697-8555 www.ehlers-inc.com

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(for reference purposes only)

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MAP OF DEVELOPMENT DISTRICT NO. 1 AND

TAX INCREMENT FINANCING DISTRICT NO. 1 ..... A

SECTION I - MUNICIPAL ACTION TAKEN

Based upon the statutory authority described in the Development Program attached hereto, the public purpose findings by the City Council and for the purpose of fulfilling the City's development objectives as set forth in the Development Program, the City Council has created, established and designated Municipal Development District No. 1 pursuant to and in accordance with the requirements of Minnesota Statutes, Section 469.126.

The following municipal action was taken with regard to the Tax Increment Financing Districts located within Municipal Development District No. 1:

Tax Increment Financing District No. 1:

August 27, 1985: The Tax Increment Financing Plan for Tax Increment District No. 1 was adopted by the City Council.

August 12, 1986: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to expand the boundaries of the TIF District, increase the duration of the TIF District and restate the budget within the TIF Plan.

June 9, 1987: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to increase the budget.

April 26, 1988: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to increase the budget.

June 21, 1988: The Tax Increment Financing Plan for Tax Increment Financing District No. l was modified by the City Council.

November 14, 1989: The Tax Increment Financing Plan for Tax Increment Financing District No. l was modified by the City Council.

December 13, 1994: The Tax Increment Financing Plan for Tax Increment Financing District No. l was modified by the City Council to increase the budget.

November 24, 1998: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to restate the budget.

December 14, 1999: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to increase the budget.

June 24, 2003: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to increase the budget.

December 9, 2008: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to restate the budget.

December 8, 2009: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified by the City Council to amend the budgets and land identified for acquisition.

December 13, 2011: The Tax Increment Financing Plan for Tax Increment Financing District No. 1 was modified to increase the budget and bring it into conformance with OSA requirements.

SECTION II. TAX INCREMENT FINANCING PLAN FOR

TAX INCREMENT FINANCING DISTRICT NO. 1

A. Statutory Authority.

Pursuant to *Minnesota Statutes, Section 469.175, Subd. 4* of the TIF Act, the City seeks to modify the Plan for TIF District No.1, which was first adopted on August 27, 1985 and modified on August 12, 1986, June 9, 1987, April 26, 1988, November 14, 1989, December 13, 1994, November 24, 1998, December 14, 1999, December 12, 2000, June 24, 2003, December 8, 2009.

(AS MODIFIED DECEMBER 13, 2011)

Pursuant to *Minnesota Statutes, Section 469.175, Subd. 4* of the TIF Act, the City seeks to modify the Plan for TIF District No.1.

B. Statement of Objectives.

In addition to the objectives outlined in Section I, Subd. D of the Development Program for Development District No. 1, the City seeks to achieve the following objectives through the Plan for TIF District No.1:

1. Provide employment opportunities within the City;
2. Improve the tax base of the City and the general economy of the City and State;
3. Encourage development in an area of the City which has not been utilized to its full potential;
4. Provide site improvements, including ponding for storm water management, soil correction, landscaping, fencing, security lighting and grading on certain properties;
5. Provide for future park and highway improvements; and
6. Implement relevant portions of the Comprehensive Plan.

(AS MODIFIED DECEMBER 13, 2011)

The purpose of this modification is to increase the budget to reflect actual increment collected to date and expected through the term of the district, restate the use of funds and to bring it into conformance with OSA requirements. The City expects to achieve the objectives of providing assistance including but not limited to the acquisition of a right-of-way easements and construction of a rail stop, acquisition of land for a municipal parking ramp, acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed and underdeveloped property in the City and Development District No. 1. This document shall become a supplement to the amended TIF plans referenced in Section I.

C. Statement of Public Purpose.

In amending the Development Program and the Plan for TIF District No.1, the City Council intends to make the following findings:

1. Anticipated development would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future; therefore, the use of TIF is deemed necessary;
2. The TIF Plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for development of the District by private enterprise; and
3. The TIF Plan conforms to general plans for development of the City as a whole.

D. Development District Program.

(AS MODIFIED DECEMBER 13, 1994)

The City created Development District No. 1 on August 27, 1985, and modified the Program on June 30, 1986, August 12, 1986, June 9, 1987, August 11, 1987, March 29, 1988, April 26, 1988, July 26, 1988, November 14, 1989, April 24, 1990, July 31, 1990 and March 8, 1994. Concurrent with this action, the City is expanding the boundaries of the Development District and updating the development activities planned or authorized within the District.

E. Description of TIF District.

TIF District No. 1 was established on August 27, 1985, and its boundaries expanded on August 12, 1986. No additional land is being added to TIF District No.1 at this time. A description of the property within TIF District No.1 was included with the modified Plan adopted on August 12, 1986, and is incorporated herein by reference.

F. Development District Contracts.

The City is negotiating development contracts for site improvements on several properties within TIF District No. 1. Other contracts regarding property within the Development District will be entered into in accordance with *Minnesota Statutes, Section 469 .17 6, Subd. 5* of the TIF Act, and no more than 25 percent (by acreage) of the land to be acquired within the Development District will be acquired by the City with bond proceeds without having concluded an agreement for development or redevelopment of the property.

G. Classification of TIF District.

TIF District No.1, remains classified as a redevelopment TIF District, pursuant to §273.73, Subd. lO(a) (3) of the TIF Act.

(AS MODIFIED DECEMBER 13, 2011)

TIF District No. 1 remains classified as a redevelopment TIF District, pursuant to *Minnesota Statutes, Section 469.174, Subd. 10(a)(1)* of the TIF Act.

H. Modification of TIF Plan

The Plan for TIF District No. 1 may be modified by the City, provided that any reduction or enlargement of the geographic area of the TIF District, increase in amount of bonded indebtedness to be incurred, including a determination to capitalize interest on the debt if that determination was not a part of the original plan, or to increase or decrease the amount of interest on the debt to be capitalized, increase in the portion of the captured assessed value to be retained by the City, increase in total estimated tax increment expenditures or designation of additional property to be acquired by the City, shall be approved upon the notice and after such discussion, public hearing and findings as required for approval of the original Plan.

I. Use of Tax Increment

Pursuant to *Minnesota Statutes, Section 469.176, Subd. 4* of the TIF Act, all revenues derived from TIF District No. 1 shall be used in accordance with the TIF Plan. The revenues shall be used to finance, or otherwise pay, the capital and administrative costs of development activities within the Development District as identified in the Development Program and TIF Plan.

J. Excess Tax Increment

Pursuant to *Minnesota Statues, Section 469.176, Subd. 2* of the TIF Act, in any year in which the increment exceeds the amount necessary to pay the costs authorized by the TIF Plan, the City shall use the excess amount to do any of the following, in the order determined by the City:

1. Prepay the outstanding bonds;

2. Discharge the pledge of tax increment therefore;

3. Pay into an escrow account dedicated to the payment of bonds; or

4. Return the excess amount to the Anoka County Auditor who shall distribute the excess amount to the City, Anoka County and Anoka-Hennepin Independent School District No. 11 in direct proportion to their respective mill rates.

In addition, the City may choose to modify the TIF Plan in order to provide for other public improvements within the Development District.

K. Limitation of Increment

1. No increment shall be paid to the City from TIF District No. 1 after three years from the date of certification of the original assessed value of the taxable real property in the District by the county auditor unless within the three-year period;

   (a) bonds have been issued pursuant to §469.178 of the TIF Act; or
   (b) the City has acquired property within TIF District No.1; or
   (c) the City has constructed, or caused to be constructed, public improvements within TIF District No. 1.

2. If, after four years from the date of certification of the original assessed value of TIF District No.1, no demolition, rehabilitation, or renovation of property or other site preparation, including improvement of a street or right-of-way adjacent to a parcel, but not installation of underground utility service, including sewer or water systems, have been commenced on a parcel located within TIF District No. 1 by the City, or by the owner of the parcel in accordance with the TIF Plan, no additional increment may be taken from that parcel, and the original assessed value of that parcel shall be excluded from the original assessed value of the TIF District. If these activities subsequently commence. the City shall so certify to the county auditor, and the assessed value of the property as most recently certified by the commissioner of revenue may be added to the TIF District

3. No tax increment shall in any event be paid to the City from TIF District No. 1 after 25 years from the date of receipt by the City of the first increment.

L. Limitation on Administrative Expenses

Pursuant to *Minnesota Statutes, Section 469.176. Subd. 3* of the TIF Act, administrative expenses are limited to 10 percent of the total tax increment expenditures. Each time the City increases the budget of TIF District No.1, the amount of tax increment money allocated to administrative costs may be increased as long as the total of administrative expenditures does not exceed 10 percent of the total budget of the TIF District. Administrative expenses mean all expenditures of the City other than amounts paid for the purchase of land or amounts paid to contractors or others providing materials and services, including architectural and engineering services, directly connected with the physical development of real property in the District, relocation benefits paid to, or services provided for, persons residing or businesses located in the District. or amounts used to pay interest on, fund a reserve for, or sell at a discount, bonds issued pursuant to *Minnesota Statutes, Section 469.178* of the TIF Act. Administrative expenses include amounts paid for services provided by bond counsel, fiscal consultants and planning or economic development consultants.

M. Limitation on Boundary Changes

(AS MODIFIED NOVEMBER 24, 1998)

The geographic area of TIF District No.1 may be reduced, but it cannot be enlarged after five years following the date of certification of the original assessed value by the Anoka County Auditor. The five-year period has now elapsed, so TIF District No. 1 may not be enlarged.

N. Relocation

Although no relocation is anticipated, the City accepts, as binding, its obligations under state law for relocation and will administer relocation services for families, individuals and businesses displaced by public action.

O. Parcels to be Acquired Within the TIF District

(AS MODIFIED APRIL 26, 1988)

It is anticipated that the City will acquire Lot 2, Block1, Oxbow Addition for the purpose of writing down the cost of the land for a multifamily housing project. In addition, the land listed on Exhibit A and shown below shall be acquired in connection with the roadway and bridge improvements of Co. Road 116.

36-32-25-12-0003	36-32-25-21-0006
36-32-25-21-0003	36-32-25-22-0047
36-32-25-21-0004	36-32-25-22-0048
36-32-25-21-0005	36-32-25-22-0049

(AS MODIFIED NOVEMBER 24, 1998)

In addition to any prior land acquisition specified in the TIF plan, the City may acquire any property or interest therein located within TIF District No. 1 or in the Development District as a whole, that the City determines to be necessary in order to accomplish the goals and objectives for the Development District.

(AS MODIFIED DECEMBER 14, 1999)

In addition to any land acquisition previously specified, the City intends to use proceeds from TIF District No. 1 to purchase the following parcels (approximately 149 acres):

28-32-25-14-0005	27-32-25-13-0001
28-32-25-42-0001	27-32-25-14-0001
28-32-25-13-0001	27-32-25-42-0001
28-32-25-41-0001	27-32-25-41-0001
28-32-25-44-0010	27-32-25-41-0002

The above listed property is located outside of TIF District No. 1 but within Development District No. 1

(AS MODIFIED JUNE 24, 2003)

In addition to any land acquisition previously specified and to amend previously specified acquisitions included in the Amendment to the Tax Increment Financing Plan dated December 14, 1999, the City intends to use proceeds from TIF district No. 1 to purchase the following parcels:

27-32-25-13-0001	27-32-25-14-0001	27-32-25-41-0001	27-32-25-41-0002
27-32-25-41-0004	27-32-25-42-0007	27-32-25-42-0008	27-32-25-42-0009
28-32-25-14-0005	28-32-25-42-0001	28-32-25-13-0001	28-32-25-41-0001
28-32-25-44-0010			

(AS MODIFIED DECEMBER 13, 2011)

In addition to any land acquisition previously specified and to amend previously specified acquisitions included in the Amendment to the Tax Increment Financing Plan dated June 24, 2003, the City intends to use proceeds from TIF District No. 1 to purchase the following parcel for the construction of a parking ramp:

28-32-25-31-0012

The City also intends to acquire a right-of-way easement from BNSF railroad for the construction of a rail stop as part of the Northstar Rail Corridor.

Although this parcel and easement are not located within TIF District No. 1, it is located within Development District No. 1.

P. TIF Account

The tax increment received, with respect to the TIF Districts within Development District No.1, shall be segregated by the City in a special account on its official books and records or held by a trustee for the benefit of holders of bonds issued to finance development activities.

Q. Estimate of Project Costs

(AS MODIFIED DECEMBER 13, 2011)

The total estimated tax increment revenues for the District are expected to be approximately $18,040,000, as shown in the table below:

SOURCES OF FUNDS	TOTAL
Tax Increment	$16,300,000
Interest	$1,740,000
Total	$18,040,000

In addition to previously-budgeted costs, the City expects to provide assistance including but not limited to the acquisition of a right-of-way easements and construction of a rail stop, acquisition of land for a municipal parking ramp, acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed and underdeveloped property in the City and Development District No. 1.

The costs outlined in the Uses of Funds within Development District No. 1 will be financed primarily through the annual collection of tax increments. The revised cumulative uses of tax increment funds is summarized in the table on the following page:

USES OF FUNDS	TOTAL
Land/Building Acquisition	**$6,654,435**
Site Improvements	**$0**
Utilities	**$4,537,017**
Other Qualifying Improvements	**$2,698,548**
Administration	**$900,000**
PROJECT COST TOTAL	**$14,790,000**
Interest	**$3,250,000**
PROJECT AND INTEREST COSTS TOTAL	**$18,040,000**

Estimated capital and administrative costs listed above are subject to change among categories by modification of the TIF Plan without hearings and notices as required for approval of the initial TIF Plan, so long as the total capital and administrative costs combined do not exceed the total listed above. Further, the City may spend tax increments from the District for activities (described in the table above) located outside the boundaries of the District but within the boundaries of Development District No. 1, subject to all other terms and conditions of this TIF Plan.

R. Estimate of Bonded Indebtedness

(AS MODIFIED DECEMBER 13, 2011)

The City may issue bonds (as defined in the TIF Act) secured in whole or in part with tax increments from the District in a maximum principal amount of $14,790,000. Such bonds may be in the form of pay-as-you go notes, revenue bonds or notes, general obligation bonds, or interfund loans. This estimate of total bonded indebtedness is a cumulative statement of authority under this TIF Plan as of the date of this Modification.

S. Original Assessed Value

Pursuant to *Minnesota Statutes, Section 469.174, Subd. 7* of the TIF Act, the original tax capacity for the expanded TIF District No.1 is $76,764. Each year, the Anoka County Auditor will measure the increase or decrease in the total tax capacity of property in the TIF District. Any year in which the assessed value of TIF District No.1 exceeds $76,746, an increment will be payable to the City. Any year in which the total tax capacity is below $76,746, no tax capacity will be captured and no increment will be payable to the City.

Each year after the certification of the original tax capacity, the county auditor will increase or decrease the original assessed value of property within TIF District No.1 as a result of:

1. Change in the tax exempt status of the property;

2. Reduction or enlargement of the geographic boundaries of the District; or

3. Reduction of valuation by means of a court-ordered abatement, stipulation agreement, voluntary abatement made by the assessor or auditor, or by order of the Minnesota Commissioner of Revenue.

T. Estimate of Captured Tax Capacity

Pursuant to *Minnesota Statutes, Section 469.174, Subd. 4* and *Minnesota Statutes, Section 469.177, Subd. 2* of the TIF Act, the estimated captured tax capacity of TIF District No.1 will be $575,295 as of January 2, 1994. The captured tax capacity was estimated in the following manner:

Tax Capacity Value on January 2, 1994	$594,750
Original Tax Capacity	$19,445
Captured Tax Capacity	$575,295

Pursuant to *Minnesota Statutes, Section 469.177, Subd. 2* of the TIF Act, it is found and declared that all of the captured assessed value generated by TIF District No. 1 is necessary to finance, or otherwise make permissible, expenditures authorized by *Minnesota Statutes, Section 469.176, Subd. 4* of the TIF Act.

(AS MODIFIED DECEMBER 13, 2011)

Pursuant to *M.S., Section 469.174 Subd. 4 and M.S., Section 469.177, Subd. 1, 2, and 4,* the estimated Captured Net Tax Capacity (CTC) of the District, within Development District No. 1, upon completion of the project, will annually approximate tax increment revenues as shown in the table below. The City requests 100 percent of the available increase in tax capacity for repayment of its obligations and current expenditures.

Project Estimated Tax Capacity upon Completion (PTC)	**798,401**	
Original Estimated Net Tax Capacity (ONTC)	**19,615**	
Estimated Captured Tax Capacity (CTC)	**$778,786**	
Original Local Tax Rate	**1.10413**	**Pay 2011**
Estimated Annual Tax Increment (CTC x Local Tax Rate)	**$859,881**	
Percent Retained by the City	**100%**	

U. Duration of the TIF District.

In accordance with *Minnesota Statutes, Section 469.176, Subd. 1* of the TIF Act, the City may continue to receive TIF payments until 25 years from the date of the receipt of the first increment.

(AS MODIFIED DECEMBER 13, 2011)

Pursuant to *Minnesota Statutes, Section 469.176, Subd. 1b*, of the Tax Increment Act, the duration of Tax Increment Financing District No. 1 within Development District No. 1 of the City will be twenty-five (25) years from the date of receipt by the City of tax increments. The date of receipt by the City of the first tax increment was 1986. Thus, it is estimated that Tax Increment Financing District No. 1, including any modifications for subsequent phases or other changes, would terminate on or before December 31, 2011.

V. Estimate of Impact on Other Taxing Jurisdiction

The City believes that this modification of the TIF Plan for TIF District No.1 will not result in any fiscal impact on other taxing jurisdictions. The modification does not expand the boundaries of the TIF District or anticipate additional captured tax capacity. Rather, the modification authorizes additional expenditures of tax increment currently being collected from the TIF District. Most of the proposed expenditures relate to public improvements located in the Development District but not in any TIF District. The City expects that public improvements financed with tax increment may stimulate additional development within one or more TIF Districts in the future, but any increases in captured tax capacity and their impact on other jurisdictions cannot be estimated at this time.

For previous estimates of the impact of TIF District No.1, see the original TIF Plan and subsequent modifications.

(AS MODIFIED DECEMBER 13, 2011)

IMPACT ON TAX BASE

	2010/Pay 2011 Total Net Tax Capacity	Estimated Captured Tax Capacity (CTC) Upon Completion	Percent of CTC to Entity Total
Anoka County	**264,429,170**	**778,786**	**0.2945%**
City of Ramsey	**16,904,378**	**778,786**	**4.6070%**
Anoka Hennepin ISD No. 11	**21,321,775**	**778,786**	**3.6525%**

IMPACT ON TAX RATES

	Pay 2011 Extension Rates	Percent of Total	CTC	Potential Taxes
Anoka County	**0.412840**	**37.39%**	**778,786**	**328,523**
City of Ramsey	**0.398010**	**36.05%**	**778,786**	**309,965**
Anoka Hennepin ISD No. 11	**0.239990**	**21.74%**	**778,786**	**186,901**
Other	**0.053290**	**4.82%**	**778,786**	**41,502**
Total	**1.10413**	**100.00%**		**866,891**

The estimates listed above display the captured tax capacity with all construction completed. The tax rate used for calculations is the actual Pay 2011 rate. The total net capacity for the entities listed above are based on final Pay 2011 figures.

1. **It is estimated that the total amount of tax increment that will be generated over the life of the District is $16,300,000;**

2. **There is no probable impact of the District on City provided services and ability to issue debt**

3. **It is estimated that the amount of tax increments over the life of the District that would be attributable to school district levies, assuming the school district's share of the total local tax rate for all taxing jurisdictions remained the same is $3,543,620;**

4. **It is estimated that the amount of tax increments over the life of the District that would be attributable to county district levies, assuming the county's share of the total local tax rate for all taxing jurisdictions remained the same is $6,094,570;**

5. **No requests for additional information from the county or school district regarding the proposed modification for this District were received.**

W. Annual Financial Report

Pursuant to *Minnesota Statutes, Section 469.175, Subd. 6* of the TIF Act, the City must file an annual financial report regarding TIF District No. 1. The report shall be filed by July 1 of each year with the school board, the county board and the state auditor. The report to be filed by the City shall include the following information:

1. The original tax capacity of TIF District No.1;

2. The captured assessed value of TIF District No.1, including the amount of any captured assessed value shared with other taxing districts;

3. The outstanding principal amount of bonds issued or other loans incurred to finance project costs in TIF District No.1;

4. For the reporting period and for the duration of TIF District No.1, the amount budgeted under the TIF Plan and the actual amount expended for the following categories:

   a) acquisition of land and buildings through .condemnation or purchase;
   b) site improvement or preparation costs;
   c) installation of public utilities or other public improvements; and
   d) administrative costs, including the allocated cost of the City.

5. For properties sold to developers, the total cost of the property to the City and the price paid by the developer; and

6. The amount of tax exempt obligations, other than those reported under clause (3), which were issued on behalf of private entities for facilities located in TIF District No. 1.

X. Notification of Prior Planned Improvements

Pursuant to *Minnesota Statutes, Section 469.177, Subd. 4* of the TIF Act, the City has reviewed its records with regard to the properties to be added to TIF District No. 1 and has found no properties for which building permits have been issued during the 18-months immediately preceding approval of the TIF Plan. If a building permit is issued within the 18 month period, preceding approval of the TIF Plan, the county auditor is authorized and required to increase the original assessed value of TIF District No. 1 by the assessed valuation of the improvements for which the building permit was issued, excluding the assessed valuation of improvements for which a building permit was issued during the three-month period immediately preceding approval of the TIF Plan.

Y. Assessment Agreements

Pursuant to *Minnesota Statutes, Section 469.177, Subd. 8* of the TIF Act, the City may, execute an agreement in recordable form, with any person, which establishes a minimum market value of the land and completed improvements for the duration of TIF District No. 1. The assessment agreement shall be presented to the Anoka County Assessor who shall review the plans and specifications for the improvements to be constructed, review the market value previously assigned to the land upon which the improvements are to be constructed and, providing the minimum market value contained in the assessment agreement appears in the judgment of the assessor to be a reasonable estimate, the assessor may certify the minimum market value agreement

Any assessment agreement shall be filed on record in the office of the Anoka County Recorder or the Registrar of Titles of Anoka County. Recording or filing of an assessment agreement complying with the terms of *Minnesota Statutes, Section 469 .177, Subd. 8* of the TIF Act shall constitute notice of the agreement to any subsequent purchaser or encumbrancer of the land, or any part thereof, whether voluntary or involuntary, and shall be binding upon them.

Z. Cash Flow Assumptions and Analysis

(AS MODIFIED DECEMBER 13, 2011)

The cashflow for the TIF District No. 1 is based upon increment received to date and expected in 2011 and actual and estimated interest earnings.

EXHIBIT A

MAP OF DEVELOPMENT DISTRICT NO. 1 AND

TAX INCREMENT FINANCING DISTRICT NO. 1



City of RAMSEY

TIF District 1

Development District #1
TIF District 1
Parcels

0 0.125 0.25 Miles

Map Prepared by the City of Ramsey
Data Source: Anoka County, City of Ramsey
February 23, 2009
Lampert Conformal Conic Projection
I:GIS\Users\Tim\TIF Properties

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free.

The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

The City of Ramsey disclaims any responsibility for or liability for the accuracy of the information at any point of initial contact with a GIS to which the public has general access. The preceding disclaimer is provided pursuant to Minnesota Statute 466.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Ramsey is immune from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access of the data.

As of November 23, 2011
Draft for Planning Commission

Modification to The Tax Increment Financing Plan for Tax Increment Financing District No. 2 (County No. G9 And G2)

a Redevelopment District Located within Development District No. 1

City of Ramsey
Anoka County
State of Minnesota

TIF District No. 2 Adopted: June 30, 1986
Public Hearing on Modification No. 12: December 13, 2011
Modification No. 12 Adopted:

EHLERS
LEADERS IN PUBLIC FINANCE

Modification prepared by: EHLERS & ASSOCIATES, INC.
3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105
651-697-8500 fax: 651-697-8555 www.ehlers-inc.com

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(for reference purposes only)

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APPENDIX A
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SECTION I - MUNICIPAL ACTION TAKEN

Based upon the statutory authority described in the Development Program attached hereto, the public purpose findings by the City Council and for the purpose of fulfilling the City's development objectives as set forth in the Development Program, the City Council has created, established and designated Municipal Development District No. 1 pursuant to and in accordance with the requirements of Minnesota Statutes, Section 469.126.

The following municipal action was taken with regard to the Tax Increment Financing Districts located within Municipal Development District No. 1:

Tax Increment Financing District No. 2:

June 30, 1986: The Tax Increment Financing Increment Financing Plan for Tax Increment Financing District No. 2 was adopted by the City Council.

March 29, 1988: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to expand the boundaries of the TIF District and increase the budget.

July 31, 1990: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to increase the budget.

March 8, 1994: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to increase the budget.

December 13, 1994: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to increase the budget.

November 24, 1998: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to restate the budget.

December 14, 1999: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to restate the budget.

December 12, 2000: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to increase the budget.

March 24, 2001: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to increase the budget.

June 24, 2003: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to restate the budget.

December 9, 2008: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to restate the budget.

December 8, 2009: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified by the City Council to amend the budgets and land identified for acquisition.

December 13, 2011: The Tax Increment Financing Plan for Tax Increment Financing District No. 2 was modified to bring the budget into conformance with the most recent OSA requirements.

SECTION II
TAX INCREMENT FINANCING PLAN FOR
TAX INCREMENT FINANCING DISTRICT NO. 2

A. Statutory Authority

(AS MODIFIED DECEMBER 13, 1994)

The City created TIF District No. 2 on June 30, 1986, and modified the TIF plan , therefore, on March 24, 1988, July 31, 1990 and March 8, 1994. By this amendment, the City intends to modify the TIF plan for the TIF District in order to authorize additional tax increment expenditures within the TIF and Development Districts, pursuant to authority granted in the TIF Act, and specifically 469.175, Subd. 4, thereof.

(AS MODIFIED NOVEMBER 24, 1998)

The City hereby modifies the TIF Plan for TIF District No. 2 pursuant to the Act and Section 469.175, Subds. 3 and 4 of the TIF Act. (See also Section I.A.)

B. Statement of Objectives

(AS MODIFIED MARCH 29, 1988)

In addition to the objectives outlined in Section I, subdivision D hereof in Development District No. 1, the City seeks to achieve the following objectives through the Plan for TIF District No. 2:

1. Provide employment opportunities within the City;

2. Improve the tax base of the City and the general economy of the City and State;

3. Encourage development in an area of the City which has not been utilized to its full potential;

4. Improve street, water and sanitary sewer facilities within a portion of the City guided for industrial use;

5. Provide for soil correction and site improvements on property which is not otherwise likely to be developed; and

6 Implement relevant portions of the Comprehensive plan.

(AS MODIFIED NOVEMBER 24, 1998)

The objectives outlined in subdivision D of the Development Program are incorporated herein by reference.

(AS MODIFIED DECEMBER 13, 2011)

The purpose of this modification is to increase the budget to reflect actual increment collected to date and expected through the term of the district, restate the use of funds and to bring it into conformance with OSA requirements. The City expects to achieve the objectives of providing assistance including but not limited to the acquisition of a right-of-way easements and construction of a rail stop, acquisition

of land for a municipal parking ramp, acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed and underdeveloped property in the City and Development District No. 1. This document shall become a supplement to the amended TIF plans referenced in Section I.

C. Statement of Public Purpose

In amending the Development Program and adopting the Plan for TIF District No. 2, the City Council intends to make the following findings:

1. Anticipated development would not reasonably be expected to occur solely through private investment within the reasonable foreseeable future and, therefore, the use of TIF is deemed necessary;

2. The TIF plan will afford maximum opportunity, consistent with the sound needs of the City as a whole, for development of the District by private enterprise; and

3. The TIF Plan conforms to general plans for development of the City as a whole.

D. Development District Program

The City created Development District No. 1 on August 27, 1985 and hereby intends to expand the boundaries of the District and to modify the Development District Program.

(AS MODIFIED MARCH 29, 1988)

The City created Development District No. 1 on August 27, 1985, and modified the Program on June 30, 1986, and August 12, 1986. By this modification, the City hereby again intends to expand the boundaries of the District and to supplement the Development District Program.

(AS MODIFIED JULY 31, 1990)

The City created TIF District No. 2 on June 30, 1986 and modified the TIF Plan therefor on March 24, 1988. By this amendment, the City intends to modify the TIF Plan for the TIF District in order to authorize additional tax increment expenditures within the TIF and Development Districts, pursuant to authority granted in the TIF Act, and specifically Section 469.175, subd. 4 thereof.

(AS MODIFIED MARCH 8, 1994)

The City created Development District No. 1 on August 27, 1985, and modified the Program on June 30, 1986, August 12, 1986, June 9, 1987, August 11, 1987, March 29, 1988, April 26, 1988, July 26, 1988, November 14, 1989, April 24, 1990 and July 31, 1990. The City is not modifying the boundaries of the Development District at this time, but the program is being modified to update the development activities planned or authorized within the District.

(AS MODIFIED DECEMBER 13, 1994)

The City created Development District No. 1 on August 27, 1985, and modified the Program on June 30, 1986, August 12, 1986, June 9, 1987, August 11, 1987, March 29, 1988, April 26, 1988, July 26, 1988, November 14, 1989, April 24, 1990, July 31, 1990 and March 8, 1994. Concurrent with this action, the City is expanding the boundaries of the Development District and updating the development activities planned or authorized within the District.

(AS MODIFIED NOVEMBER 24, 1998)

The City is modifying the Development Program for Development District No. 1 simultaneously with this TIF Plan modification. Actions taken with regard to TIF District No. 2 will be fully consistent with the modified Program.

E. Description of TIF District

A legal description of the properties within TIF District No. 2 is included in Exhibit C, attached hereto. A map of the approximate boundaries of TIF District No. 2 is included as Exhibit D.

(AS MODIFIED MARCH 29, 1988)

A legal description of the properties within TIF District No. 2 was attached to the Plan adopted on June 30, 1986, and is incorporated herein by reference. A description of the parcel added to TIF District no. 2 by this amendment is included as Exhibit C hereto. A map of the approximate boundaries of enlarged TIF District No. 2 is included as Exhibit D.

F. Development District Contracts

(AS MODIFIED MARCH 29, 1988)

The City has entered into a development contract for site improvement costing approximately $80,000 in the Oxbow Addition in TIF District No. 1. The city has or will enter into a development contract with the owner of the River's Bend Plaza property regarding soil correction and site improvement work to be performed on the property by the City. The estimated cost of the site improvements is $_____. In addition, the City has negotiated an assessment agreement with Flintwood Ventrue Company regarding the Flintwood Hills III Addition single family residential development. This work will involve approximately $290,000 worth of streets, sanitary sewers, water lines and storm sewers. The City will also perform certain site improvement work at a cost of about $1670,000 on the property. Other contracts regarding property within the Development District will be entered into in accordance with Section 273.75, Subd. 5 of the TIF Act and no more than 25 percent, by acreage, of the land within either TIF District will be acquired by the City with bond proceeds without having concluded an agreement for development or redevelopment of the property.

(AS MODIFIED JULY 31, 1990)

Previous development contracts related to TIF District No. 2 are as described in prior TIF Plans. No contracts have yet been executed for additional development activity authorized by this TIF Plan modification. Agreements regarding property within the Development District will be entered into in accordance with Section 469.176, Subd. 5 of the TIF Act. No more than 25 percent, by acreage, of the land within the Development District will be acquired by the City with bond proceeds without having concluded an agreement for development or redevelopment of the property.

G. Classification of TIF District

(AS MODIFIED JULY 31, 1990)

In evaluating the characteristics of TIF District No. 2 in accordance with the TIF Act, the City found that the district was a redevelopment district, pursuant to Section 469.174, sudb. 10(a)(2) of the TIF Act. A list of the parcels used to meet the test for a redevelopment district was attached to the TIF Plan adopted on June 30, 1986. The City likewise found that the parcel added to TIF District No. 2 pursuant to the modification adopted March 29, 1988 met the test specified in Section 469.174, sudb. 10(a)(2) of the TIF Act. The City reaffirms these findings.

H. Modification of TIF Plan

The Plan for TIF District No. 2 may be modified by the City, provided that any reduction or enlargement of the geographic area of the TIF District, increase in amount of bonded indebtedness to be incurred, including a determination to capitalize interest on the debt if that determination was not a part of the original plan, or to increase or decrease the amount of interest on the debt to be capitalized, increase in the portion of the captured assessed value to be retained by the City, increase in total estimated tax increment expenditures or designation of additional property to be acquired by the City, shall be approved upon the notice and after such discussion, public hearing and findings as required for approval of the original Plan.

I. Use of Tax Increment

Pursuant to *Minnesota Statutes, Section 273.75, Subd. 4* of the TIF Act, all revenues derived from TIF District No. 2 shall be used in accordance with the TIF Plan. The revenues shall be used to finance, or otherwise pay, the capital and administrative costs of development activities within the Development District as identified in the Development Program and TIF Plan.

(AS MODIFIED JULY 31, 1990)

Pursuant to *Minnesota Statutes, Section 469.176, Subd. 4* of the TIF Act, all revenues derived from TIF District No. 2 shall be used in accordance with the TIF Plan. The revenues shall be used to finance, or otherwise pay, the capital and administrative costs of development activities within the Development District as identified in the Development Program and TIF Plan.

J. Excess Tax Increment

(AS MODIFIED JULY 31, 1990)

Pursuant to Minnesota Statues, Section 469.176, Subd. 2 of the TIF Act, in any year in which the increment exceeds the amount necessary to pay the costs authorized by the TIF Plan, the City shall use the excess amount to do any of the following, in the order determined by the City:

1. Prepay the outstanding bonds;
2. Discharge the pledge of tax increment therefore;
3. Pay into an escrow account dedicated to the payment of bonds; or
4. Return the excess amount to the Anoka County Auditor who shall distribute the excess amount to the City, Anoka County and Anoka-Hennepin Independent School District No. 11 in direct proportion to their respective mill rates.

In addition, the City may choose to modify the TIF Plan in order to provide for other public improvements within the Development District.

K. Limitation of Increment

1. No increment shall be paid to the City from TIF District No. 2 after three years from the date of certification of the original assessed value of the taxable real property in the District by the county auditor unless within the three-year period (a) bonds have been issued pursuant to §469.178 of the TIF Act; or (b) the City has acquired property within TIF District No. 2; or (c) the City has constructed, or caused to be constructed, public improvements within TIF District No. 2.

2. If, after four years from the date of certification of the original assessed value of TIF District No.2, no demolition, rehabilitation, or renovation of property or other site preparation, including improvement of a street or right-of-way adjacent to a parcel, but not installation of underground utility service, including sewer or water systems, have been commenced on a parcel located within TIF District No. 2 by the City, or by the owner of the parcel in accordance with the TIF Plan, no additional increment may be taken from that parcel, and the original assessed value of that parcel shall be excluded from the original assessed value of the TIF District. If these activities subsequently commence. the City shall so certify to the county auditor, and the assessed value of the property as most recently certified by the commissioner of revenue may be added to the TIF District

3. No tax increment shall in any event be paid to the City from TIF District No. 2 after twenty-five years from the date of receipt by the City of the first increment.

L. Limitation on Administrative Expenses

(AS MODIFIED JULY 31, 1990)

Pursuant to Minnesota Statutes, Section 469.176. Subd. 3 of the TIF Act, administrative expenses are limited to 10 percent of the total tax increment expenditures. Each time the City increases the budget of TIF District No. 2, the amount of tax increment money allocated to administrative costs may be increased as long as the total of administrative expenditures does not exceed 10 percent of the total budget of the TIF District

M. Limitation on Boundary Changes

(AS MODIFIED JULY 31, 1990)

The geographic area of TIF District No. 2 may be reduced, but it cannot be enlarged after October 16, 1991, which is five years following the date of certification of the original tax capacity by the Anoka County Auditor.

(AS MODIFIED NOVEMBER 24, 1998)

The geographic area of TIF District No. 2 may be reduced, but it cannot be enlarged after October 16, 1991, which is five years following the date of certification of the original tax capacity by the Anoka County Auditor. The five-year period has now elapsed, so TIF District No. 2 may not be enlarged.

N. Relocation

Although no relocation is anticipated, the City accepts, as binding, its obligations under state law for relocation and will administer relocation services for families, individuals and businesses displaced by public action.

O. Parcels to be Acquired Within the TIF District

It is not anticipated at the present time that the City will acquire property within TIF district No. 2.

(AS MODIFIED MARCH 8, 1994)

It is not anticipated at the present time that the City will acquire property within the District, except to the extent such property is requried for construction of public streets and utilities.

(AS MODIFIED NOVEMBER 24, 1998)

In addition to any prior land acquisition specified in the TIF Plan, the City may acquire any property or interest therin located within TIF District No. 2 or in the Development District as a whole, that the City determines to be necessary in order to accomplish the goals and objectives for the Development District.

(AS MODIFIED DECEMBER 14, 1999)

In addition to any land acquisition previously specified, the City intends to use proceeds from TIF District No. 1 to purchase the following parcels (approximately 149 acres):

34-32-25-21-0012	27-32-25-34-0002
34-32-25-12-0006	27-32-25-34-0001
27-32-25-34-0007	27-32-25-34-0012

(AS MODIFIED JUNE 24, 2003)

In addition to any land acquisition previously specified and to amend previously specified acquisitions included in the Amendment to the Tax Increment Financing Plan dated December 14, 1999, the City intends to use proceeds from TIF District No. 2 to purchase the following parcels:

34-32-25-21-0012	27-32-25-43-0002	34-32-25-12-0006	27-32-25-43-0011
27-32-25-34-0007	27-32-25-43-0012	35-32-25-21-0012	35-32-25-21-0023
27-32-45-43-0013	27-32-25-43-0014	27-32-25-43-0006	27-32-25-43-0005
27-32-25-43-0008	27-32-25-43-0009	27-32-25-43-0010	27-32-25-44-0014
27-32-25-44-0002	27-32-25-44-0003	27-32-25-44-0006	34-32-25-11-0022
34-32-25-11-0021	34-32-25-11-0015	34-32-25-11-0016	34-32-25-11-0008
34-32-25-11-0009	34-32-25-11-0010	34-32-25-11-0011	35-32-25-12-0004
35-32-25-22-0017	35-32-25-22-0005	35-32-25-21-0006	35-32-25-21-0007
35-32-25-21-0008	35-32-25-21-0027	35-32-25-21-0028	35-32-25-21-0029
35-32-25-21-0030			

(AS MODIFIED DECEMBER 13, 2011)

In addition to any land acquisition previously specified and to amend previously specified acquisitions included in the Amendment to the Tax Increment Financing Plan dated June 24, 2003, the City intends to use proceeds from TIF District No. 2 to purchase the following parcel for the construction of a parking ramp:

28-32-25-31-0012

The City also intends to acquire a right-of-way easements from BNSF railroad for the construction of a rail stop as part of the Northstar Rail Corridor. Although this land and easements are not located within TIF District No. 2, it is located within Development District No. 1.

P. TIF Account

The tax increment received, with respect to the TIF Districts within Development District No.1, shall be segregated by the City in a special account on its official books and records or held by a trustee for the benefit of holders of bonds issued to finance development activities.

Q. Estimate of Project Costs

(AS MODIFIED DECEMBER 13, 2011)

The total estimated tax increment revenues for the District are expected to be approximately $22,100,000, as shown in the table below:

SOURCES OF FUNDS	**TOTAL**
Tax Increment	**$21,300,000**
Interest	**$800,000**
Total	**$22,100,000**

In addition to previously budgeted costs, the City expects to provide assistance including but not limited to the acquisition of a right-of-way easements and construction of a rail stop, acquisition of land for a municipal parking ramp, acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed

and underdeveloped property in the City and Development District No. 1. The revised cumulative uses of tax increment funds is summarized in the following table:

USES OF FUNDS	TOTAL
Land/Building Acquisition	**$9,595,000**
Site Improvements	**$1,500,000**
Utilities	**$3,370,000**
Other Qualifying Improvements	**$5,027,519**
Administration	**$980,000**
PROJECT COST TOTAL	**$20,472,519**
Interest	**$1,627,481**
PROJECT AND INTEREST COSTS TOTAL	**$22,100,000**

Estimated capital and administrative costs listed above are subject to change among categories by modification of the TIF Plan without hearings and notices as required for approval of the initial TIF Plan, so long as the total capital and administrative costs combined do not exceed the total listed above. Further, the City may spend tax increments from the District for activities (described in the table above) located outside the boundaries of the District but within the boundaries of Development District No. 1, subject to all other terms and conditions of this TIF Plan.

R. Estimate of Bonded Indebtedness

(AS MODIFIED DECEMBER 13, 2011)

The City may issue bonds (as defined in the TIF Act) secured in whole or in part with tax increments from the District in a maximum principal amount of $20,472,519. Such bonds may be in the form of pay-as-you go notes, revenue bonds or notes, general obligation bonds, or interfund loans. This estimate of total bonded indebtedness is a cumulative statement of authority under this TIF Plan as of the date of this Modification.

S. Original Tax Capacity

(AS AMENDED NOVEMBER 24, 1998)

The Original tax capacity of all property within TIF District No. 2 is the valuatin as of January 2, 1985.

The County Auditor will increase or decrease the original tax capacity of the TIF District as a result of:

1. Change in the tax exempt status of property within the TIF District;

2. Reduction or enlargement of the geographic boundaries of the TIF District;

3. Reduction of valuation by means of a court-ordered abatement, stipulation agreement, voluntary abatement made by the assessor or auditor or by order of the Minnesota Commissioner of Revenue; or

4. Change in the classification fo property with th TIF District to a classification that has a different assessment ratio.

Each year the county auditor will measure the increase or decrease in the tax capacity of the TIF District. Any year in which the total tax capacity of the TIF District exceeds the adjusted original tax capacity, an increment will be payable to the City. Any year in which the tax capacity is below the adjusted original tax capacity, not tax capacity will be captured and no increment will be payable to the City.

T. Estimate of Captured Assessed Value

(AS AMENDED JUNE 24, 2003)

The City expects to collect approximately $1,200,000 annually (including interest earnings) beginning in the collection year 2003. This projection is based on existing and current development in progress within the TIF District.

(AS MODIFIED DECEMBER 13, 2011)

Pursuant to *M.S., Section 469.174 Subd. 4 and M.S., Section 469.177, Subd. 1, 2, and 4*, the estimated Captured Net Tax Capacity (CTC) of the District, within Development District No. 1, upon completion of the project, will annually approximate tax increment revenues as shown in the table below. The City requests 100 percent of the available increase in tax capacity for repayment of its obligations and current expenditures.

Project Estimated Tax Capacity upon Completion (PTC)	**$1,838,346**	
Original Estimated Net Tax Capacity (ONTC)	**$193,901**	
Estimated Captured Tax Capacity (CTC)	**$1,644,445**	
Original Local Tax Rate	**1.10413**	**Pay 2011**
Estimated Annual Tax Increment(CTC x Local Tax Rate)	**$1,815,681**	
Percent Retained by the EDA	**100%**	

U. Duration of the TIF District

(AS AMENDED NOVEMBER 24, 1998)

The City reaffirms its intent, pursuant to Section 469.176, Subd. 1b(a) of the TIF Act, to collect tax increments until 25 years after the date of receipt of the first increment from TIF District No. 2. The first increment was received in July 1987; the City thus expects to receive tax increment through 2012.

V. Estimate of Impact on Other Taxing Jurisdiction

(AS AMENDED NOVEMBER 24, 1998)

The city believes that this TIF Plan modification will have no practical impact on other taxing jurisdictions. The modification does not change the boundaries of TIF District no. 2 or increase the expected captured tax capacity in the TIF District. Rather, the modification simply re-directs the use of tax increment currently being collected from the TIF District in order to promote development and redevelopment goals.

The City expects that proposed expenditures will stimulate development in various areas of the Development District, outside any TIF District. Such development will benefit all taxing jurisdictions by increasing the tax base, which increase will not be captured in a TIF District. Some additional development may be expected within existing TIF District, but any tax capacity increase is impossible to estimate at this time.

W. Annual Financial Report

Pursuant to Minnesota Statutes, Section 469.175, Subd. 6 of the TIF Act, the City must file an annual financial report regarding TIF District No. 1. The report shall be filed by July 1 of each year with the school board, the county board and the state auditor. The report to be filed by the City shall include the following information:

1. The original tax capacity of TIF District No.1;

2 The captured assessed value of TIF District No.1, including the amount of any captured assessed value shared with other taxing districts;

3. The outstanding principal amount of bonds issued or other loans incurred to finance project costs in TIF District No.1;

4. For the reporting period and for the duration of TIF District No.1, the amount budgeted under the TIF Plan and the actual amount expended for the following categories:

    a) acquisition of land and buildings through .condemnation or purchase;
    b) site improvement or preparation costs;
    c) installation of public utilities or other public improvements; and
    d) administrative costs, including the allocated cost of the City.

5. For properties sold to developers, the total cost of the property to the City and the price paid by the developer; and

6. The amount of tax exempt obligations, other than those reported under clause (3), which were issued on behalf of private entities for facilities located in TIF District No. 1.

In addition, the City will file the annual report with the Minnesota Commissioner of Revenue regarding all TIF Districts in the City, as required in 469.175, Subd. 5 of the TIF Act.

X. Notification of Prior Planned Improvements

(AS AMENDED JULY 31, 1990)

Pursuant to Section 469.177, Subdivision 4 of the TIF act, the city reviewed its records with regard to the property within TIF District No. 2 and found that no building permits were issued during the 18 months immediately preceding approval of the TIF Plan (or modification thereof) by the City.

Y. Assessment Agreements

Pursuant to Minnesota Statutes, Section 469.177, Subd. 8 of the TIF Act, the City may, execute an agreement in recordable form, with any person, which establishes a minimum market value of the land and completed improvements for the duration of TIF District No. 2. The assessment agreement shall be presented to the Anoka County Assessor who shall review the plans and specifications for the improvements to be constructed, review the market value previously assigned to the land upon which the improvements are to be constructed and, providing the minimum market value contained in the assessment agreement appears in the judgment of the assessor to be a reasonable estimate, the assessor may certify the minimum market value agreement

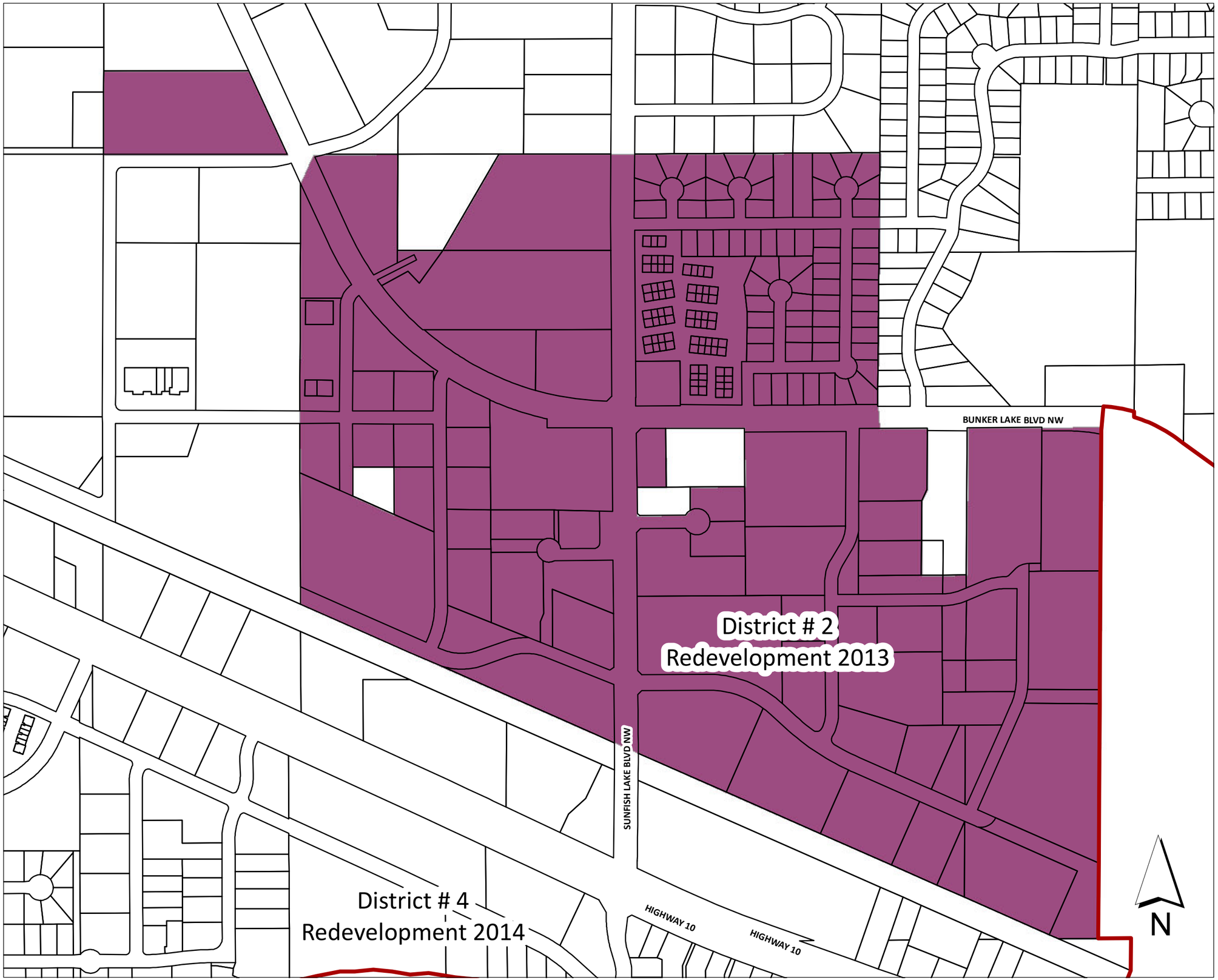
The assessment agreement shall be filed on record in the office of the Anoka County Recorder or the Registrar of Titles of Anoka County. Recording or filing of an assessment agreement complying with the terms of Minnesota Statutes, Section 469 .177, Subd. 8 of the TIF Act shall constitute notice of the agreement to any subsequent purchaser or encumbrancer of the land or any part thereof, wheter voluntary or involuntary, and shall be binding upon them.

Z. Cash Flow Assumptions and Analysis

(AS MODIFIED DECEMBER 13, 2011)

The cashflow for the TIF District No. 2 is based upon increment received to date and expected through 2012 and actual and estimated interest earnings.

EXHIBIT A
BOUNDARY MAP OF DEVELOPMENT DISTRICT NO. 1 AND
TAX INCREMENT FINANCING DISTRICT NO. 2



City of RAMSEY

TIF District 2

Development District #1
TIF District 2
Parcels

0 0.05 0.1 Miles

Map Prepared by the City of Ramsey
Data Source: Anoka County, City of Ramsey
February 23, 2009
Lampert Conformal Conic Projection
I:GIS\Users\Tim\TIF Properties

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free.

The City does not represent that the GIS data can be used for exact measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found, please contact (763) 427-1410.

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CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

Council member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

RESOLUTION ADOPTING A MODIFICATION TO THE TAX INCREMENT FINANCING PLANS FOR TAX INCREMENT FINANCING DISTRICT NOS. 1 AND 2.

BE IT RESOLVED by the City Council (the "Council") of the City of Ramsey, Minnesota (the "City"), as follows:

Section 1. Recitals

1.01. The City Council of the City of Ramsey have heretofore established Development District No. 1 (the "Development District") and adopted the Development Program therefore, and have also established within the Development District Tax Increment Financing District Nos. 1 and 2 (the "TIF Districts") and approved tax increment financing plans ("TIF Plans") for the TIF Districts. It has been proposed that the City adopt a Modification to the Tax Increment Financing Plans (the "TIF Plan Modifications") for the TIF Districts, all pursuant to and in conformity with applicable law, including Minnesota Statutes, Sections 469.124 to 469.134 and Sections 469.174 to 469.1799, all inclusive, as amended, (the "Act") all as reflected in the TIF Plan Modifications, and presented for the Council's consideration.

1.02. The City has investigated the facts relating to the TIF Plan Modifications and has caused the TIF Plan Modifications to be prepared.

1.03. The City have performed all actions required by law to be performed prior to the adoption and approval of the proposed TIF Plan Modifications, including, but not limited to, notification of Anoka County, Independent School District No. 11, having taxing jurisdiction over the property included in the TIF Districts, a review of and written comment on the TIF Plan Modifications by the City Planning Commission on December 1, 2011, and the holding of a public hearing upon published notice as required by law.

1.04. The City is not modifying the boundaries of the Development District or the TIF Districts.

Section 2. Findings for the TIF Plan Modifications

2.01 The Council hereby reaffirms the original findings for the TIF Districts, namely that when the TIF Districts were established, the TIF Disstricts were established as redevelopment districts. In addition, the City makes the following findings:

2.02

(i) *The proposed redevelopment described in the TIF Plan Modifications would not reasonably be*

expected to occur solely through private investment within the reasonably foreseeable future. The major purpose of the TIF Plan Modification is to authorize additional expenditures to allow for the acquisition of right-of-way easements and construction of a rail stop along the North Star Rail Corridor and allow for acquisition of land for a municipal parking ramp which will be utilized by users of the existing and future developments surrounding the area. These improvements would not be financed by the private sector as they are traditional public improvements. Completion of these major public improvement projects are needed to make the adjacent TIF District No 14 and Development District more attractive to private developers of additional high-density development. In addition, dollars will be utilized to provide financing for needed public improvements that will assist the City in continuing to develop and redevelop underdeveloped, blighted and foreclosed property in the City and in the Development District. Without investment of public funds, the City's long-term investment in redevelopment of both the property within the TIF Districts, and in the Development District, will be impaired.

(ii) *The increased market value of the site that could reasonable be expected to occur solely through private investment without the use of tax increment financing would be less than the increase in market value estimated to result from the proposed development after subtracting the present value of the projected increments for the maximum duration of the districts permitted by the TIF Plans.* The redevelopment of most sites assisted by tax increment from the TIF Districts is completed. The City reaffirms the original findings that virtually no redevelopment of those sites would have occurred without tax increment assistance, which means no higher market values would have been created. Further, without adding a rail stop and ancillary parking within the Development District, it is unlikely that any future high-quality development would occur in the Development District, and therefore it is not expected that there would be any increase in the market value of sites within the Development District, absent the use of tax increment financing.

(iii) *The Tax Increment Plan Modifications conform to the general plan for the redevelopment of the City as a whole.* The Tax Increment Plan Modification was reviewed and commented upon by the City's Planning Commission on December 1, 2011, and was approved by the Commission on that same date.

(iv) *The Tax Increment Plan Modifications will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment of the Project by private enterprise.* The TIF Plan Modifications will allow the acquisition of right-of-way easements and construction of a rail stop along the North Star Rail Corridor and allow for acquisition of land for a municipal parking ramp which will be utilized by users of the existing and future developments surrounding the area. Completion of these major public improvement projects will make the adjacent TIF District No. 14 and the Development District more attractive to private developers of additional high-density development. The addition of the rail stop will truly be a catalyst for development in the area and the expanded municipal parking ramp will address future parking needs driven by this development. In addition, dollars will be utilized for other acquisition, relocation, rehabilitation, demolition, construction, utilities, roadways, streets, sidewalks, public improvement costs, site improvement/preparation costs, and other qualifying improvements in order to continue development and redevelopment of blighted, foreclosed and underdeveloped property in the City and the Development District.

Overall, the projects to be assisted by the TIF Districts will result in increased employment in the City and the State of Minnesota, increased tax base of the State and add a high quality development to the City.

Section 3. Public Purpose

3.01. The adoption of the Modifications conforms in all respects to the requirements of the Act and will help fulfill a need to redevelop an area of the State which was originally characterized by

underdeveloped and/or underutilized properties, blight and blighting conditions, will help finance critical transportation improvements, and protect and enhance redevelopment of the TIF Districts, the Development District and the Projects as described above. These public purposes and benefits exceed any benefits expected to be received by private developers, because most of the new expenditures described in the TIF Plan Modifications represent investment in public infrastructure, and any developers receive direct assistance only in the amount needed to make the proposed development financially feasible.

Section 4. Approval and Adoption of the TIF Plan Modifications

4.01. The TIF Plan Modifications are hereby approved, and shall be placed on file in the office of the City Administrator. Approval of the TIF Plan Modifications does not constitute approval of any project or a development agreement with any developer.

4.02. City staff is authorized to file the TIF Plan Modifications with the Commissioner of Revenue, the Office of the State Auditor and the Anoka County Auditor.

4.03. City staff, the City's advisors and legal counsel are authorized and directed to proceed with the implementation of the TIF Plan Modifications and for this purpose to negotiate, draft, prepare and present to this Council for its consideration all further modifications, resolutions, documents and contracts necessary for this purpose.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Dated: December 13, 2011

ATTEST:

_____ _____

Mayor City Administrator

(Seal)

CC Regular Session **6. 3.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Public Hearing and Request for Adoption of City of Ramsey 2012-2016 Capital Improvement Program

Background:

The Capital Improvement Program (CIP) is a long-term financial plan of at least five years that consists of projects and facilities that are, or will be needed by the City in carrying out the future needs for the public health, safety and welfare of the City.

The CIP has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

The plan does not contain a specific designation which denotes project priorities. There is no weighting or matching of priorities between infrastructure types [streets, parks, utilities, building facilities] as each type of project generally has a funding source unique to the project type and from which funds cannot be reallocated.

Recommendation:

Staff recommends adoption of the 2012-2016 Capital Improvement Program noting that this is a forecasting tool and not actual, committed projects and expenditures.

Funding Source:

Each project within the Capital Improvement Plan designates its funding source.

Council Action:

Motion to adopt Resolution 11-12-XXX adopting the City of Ramsey's 2012-2016 Capital Improvement Program (CIP).

Attachments

2012-2016 CIP

Resolution Adopting 2012-2016 CIP

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:30 PM

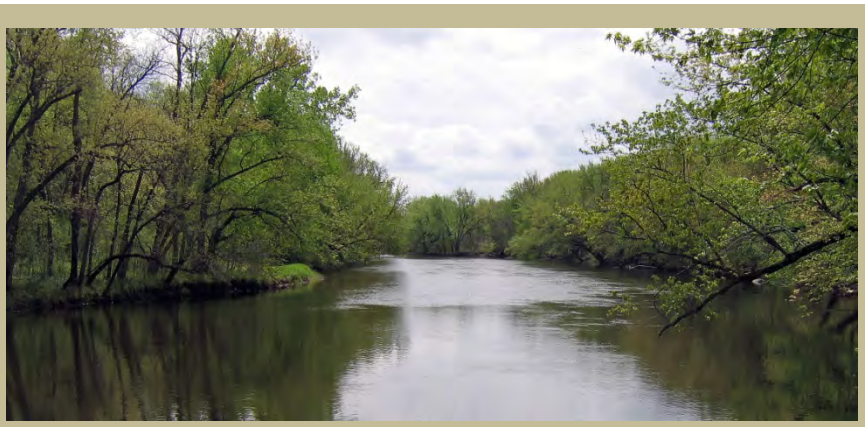
Form Started By: Diana Lund Started On: 12/05/2011 07:13 AM

Final Approval Date: 12/08/2011

CITY OF RAMSEY
CAPITAL IMPROVEMENT PROGRAM
2012-2016

The Capital Improvement Program document is a planning tool maintained by the city to identify future projects, related expenditures, and funding sources. All projects designated in the Capital Improvement Program are contingent upon availability of resources during the planned year. The total expenditure of projects includes city-funded sources as well as other resources such as grants, fees, bonding, etc.









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CITY OF RAMSEY
2012-2016
CAPITAL IMPROVEMENT PLAN

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INTRODUCTORY SECTION

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CITY OF RAMSEY

CAPITAL IMPROVEMENT/CAPITAL OUTLAY PLAN

2011-2015

Enclosed is the Ramsey Capital Improvements/Capital Outlay Plan (CIP) for the years 2011-2015. It has been prepared in an attempt to anticipate major capital expenditures in advance of the year in which they are budget requests. Further, several projects may interrelate or require other improvements prior to initiation, which would cause delays without prior planning. Additionally, projects may require budgeting over several years or receipt of funds from other sources (i.e. grants) requiring planning completion prior to the funding year. Finally, the plan enables a snapshot of the identified capital needs of the community allowing for continual prioritization of these needs.

Approval of the CIP by Council does not authorize spending or initiation of a given project. It does, however, provide a guide for the community for a whole array of private and public decision-making, impacted by public capital expenditures. Therefore, the CIP should receive ratification only if the Council perceives actions contemplated within the plan as reasonable and planned within justified time frames. It shall further be noted that initial project design of public infrastructure projects identified within this plan often begins two years or more prior to the date of construction.

The CIP is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Capital improvements are improvements to land, streets, parks, utilities and buildings. This plan shows improvements with revenues projected from various funding sources. Improvements from the General Fund are those requiring a tax levy, referendum or similar other authority resulting in listed projects being less than certain. The other funding sources (except for intergovernmental revenue - grant funds) have increased stability over the general fund projects.

Specific information on the funding sources for each project is shown under the individual project. Cash flow projections are completed to examine the long-term stability of each fund and its ability to provide for planned expenditures.

The plan does not contain a specific designation which would denote project priorities. There is no weighting or matching of priorities between infrastructure types [streets, parks, utilities, building facilities] as each type of project generally has a funding source unique to the project type and from which funds cannot be reallocated.

Potential funding sources for capital improvement expenditures may include:

- General Funds
- Special Assessments
- General Obligation Bonds
- CIP General Obligation Bonds*
- Tax Increment Financing
- Economic Development Authority Levy
- Developer Fees
- Grants & Aids
- Utility Funds (Water, Sewer, Street Lights, Storm Water)
- Special Revenue Funds (Equipment Revolving, Lawful Gambling)
- Capital Project Funds (Facility, MSA, PIR)
- Trust Funds (Landfill, Park Improvement)
- Storm Water Levy

**Only City Hall, Public Works facilities and Public Safety facilities may be financed with CIP General Obligation bonds under the CIP Act (Minnesota Statutes Chapter 475). Other capital improvements described in this plan as being financed under General Obligation Bonds may be financed with special assessment bonds under Minnesota Statutes, Chapter 429 and utility revenue bonds under Minnesota Statutes, Chapter 444.*

For a City to use its authority to finance expenditures under the CIP Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a two-thirds vote of its membership. In addition, it must hold a public hearing for public input. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more that twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

The bonds are not subject to referendum unless, within 30 days after the hearing, a petition is filed with the City Administrator signed by voters equal to at least five percent of the votes cast in the last general City election. In that event, the bonds are subject to a referendum, and may be issued only if approved by a majority of voters who vote on that question. If the referendum passes, the taxes to pay the debt service on the bonds would be levied on market value rather than tax capacity. However, if no timely petition is filed, the taxes to pay debt service are levied on tax capacity.

The CIP Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project
2. Demand for the improvement
3. Cost of the improvement
4. Availability of public resources
5. Level of overlapping debt
6. Const/benefits of alternative uses of funds
7. Operating costs of the proposed improvements
8. Options for shared facilities with other cities or local governments.

OVERVIEW SECTION

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

FUNDING SOURCE SUMMARY

Includes Future Projects

Source	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		890,334	479,383	368,443	445,124	*2,183,284*
CIP Bonding			2,491,000		8,000,000	*10,491,000*
City of Anoka	10,000					*10,000*
City of Nowthen					20,000	*20,000*
Developer Fees		1,500,000		545,000	5,171,000	*7,216,000*
EDA	500,000					*500,000*
Equipment Revolving Fund	340,252	91,427	63,436	71,336	128,718	*695,169*
Facility Fund	20,000	100,000				*120,000*
General Fund	235,000	280,000	275,000	570,000	590,000	*1,950,000*
GO Bonding	1,800,000		4,000,000		2,700,000	*8,500,000*
Grants and Aids	1,700,000	2,502,000	2,700,000	1,650,000	4,740,000	*13,292,000*
Landfill Trust Fund					90,000	*90,000*
Lawful Gambling Fund	15,000		40,000		35,000	*90,000*
MSA	1,700,000	3,966,000			3,700,000	*9,366,000*
Park Improvement Trust Fund	782,000	982,000	822,000	537,000	5,811,000	*8,934,000*
Public Improvement Revolving Fund	325,000	25,000	55,000	25,000		*430,000*
Revenue Bonding		3,495,805	9,700,000	8,700,000		*21,895,805*
Sewer Utility Fund	60,000	677,000	397,000		113,500	*1,247,500*
Storm Water Utility Fund	310,000	1,115,000	175,000	505,000	500,000	*2,605,000*
Street Light Utility Fund	15,000	15,000	15,000	15,000	15,000	*75,000*
Tax Increment Fund #1					1,250,000	*1,250,000*
Tax Increment Fund #14		3,010,000				*3,010,000*
Tax Increment Fund #2	600,000		2,615,300			*3,215,300*
Tax Increment Fund #4	275,000	650,000	275,000			*1,200,000*
To Be Determined					1,371,300	*1,371,300*
Trail Fees		75,000	40,000			*115,000*
Water Utility Fund	425,000	3,331,000	150,000	32,000	459,000	*4,397,000*
Youth Association	210,000				250,000	*460,000*
GRAND TOTAL	**9,322,252**	**22,705,566**	**24,293,119**	**13,018,779**	**35,389,642**	***104,729,358***

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Capital Improvement Bonding Projects								
Public Works Campus Building Improvements	06-BLDG-001	6					8,000,000	*8,000,000*
Fire Station #2 Rebuild	10-BLDG-001	6			2,491,000			*2,491,000*
Capital Improvement Bonding Projects Total					**2,491,000**		**8,000,000**	***10,491,000***
Eqpt Replacement								
NEW PHONE SYSTEM	11-IT-001	6		200,000				*200,000*
IT SERVER REPLACEMENT	11-IT-002	6		7,000				*7,000*
MUNICIPAL CENTER VIDEO CONFERENCE EQPT	11-IT-003	6		9,000				*9,000*
PLOW TRUCK-GENERAL USE	ADMIN1201	6	33,600					*33,600*
EQPT REPLACE-FORD TAURUS-403	ADMIN-403	6			13,500			*13,500*
EQPT REPLACE-2006 FORD TAURUS	ADMIN-404	6			13,500			*13,500*
EQPT REPLACE-2005 CHEVY COLORADO	BUILD-401	6		23,000				*23,000*
EQPT REPLACE-2006 FORD TAURUS	BUILD-405	6		13,800				*13,800*
EQPT REPLACE-2006 FORD TAURUS	BUILD-406	6			16,000			*16,000*
EQPT REPLACE-RICOH-COPIER-3	COPY-BUILD	6			13,500			*13,500*
EQPT REPLACE-AFICO COPIER 2035	COPY-POLICE1	6					17,500	*17,500*
ELECTION EQUIPMENT	ELECT-001	6		56,000				*56,000*
ZODIAC RESCUE BOAT	FIRE-1201	6	6,000					*6,000*
EQPT REPLACE-TANKER #1	FIRE-500	6	130,000	140,000				*270,000*
EQPT REPLACE-GRASS TRUCK #1	FIRE-504	6			40,000			*40,000*
EQPT REPLACE-RESCUE TRUCK #1	FIRE-564	6					100,000	*100,000*
REPLACEMENT OF EXTRICATION TOOLS	FIRE-568	6				25,000		*25,000*
FIBER HARDWARE & SERVER	IT-1201	6	24,000					*24,000*
3 SQUADS FOR 2012	POL-312	6	94,600					*94,600*
3 SQUADS FOR 2013	POL-313	6		111,961				*111,961*
3 SQUADS FOR 2014	POL-314	6			115,319			*115,319*
3 SQUADS FOR 2015	POL-315	6				118,779		*118,779*
3 SQUADS FOR 2016	POL-316	6					122,342	*122,342*
EQPT REPLACE-2005 FORD TAURUS	POL-351	6					26,000	*26,000*
EQPT REPLACE-2005 FORD TAURUS	POL-352	6					25,000	*25,000*
EQPT REPLACE-2005 FORD F150 4X4	POL-353	6		34,000				*34,000*
EQPT REPLACE-2006 CHEVY IMPALA	POL-364	6			25,000			*25,000*
EQPT REPLACE-2006 CHEVY IMPALA	POL-365	6			25,000			*25,000*
EQPT REPLACE-2007 CHEVY IMPALA	POL-375	6					26,000	*26,000*
EQUP REPLACE-2008 FORD EXPEDITION	POL-386	6		37,000				*37,000*
EQPT REPLACE-2001 RADAR TRAILER	POL-RDR	6			15,000			*15,000*
EQPT REPLACE-2004 PULL BEHIND PTO MOWER	PW-004	6			24,000			*24,000*

Revised 10/2011

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
EQPT REPLACE-2005 COPIER/SCANNER	PW-007	6		20,000				*20,000*
EQPT REPLACE-2006 NEW MOWING PACKAGE	PW-008	6			45,000			*45,000*
FELLING TRAILER	PW-2012	6	15,847					*15,847*
EQPT REPLACE-2006 ENGINEER CAR	PW-407	6					23,000	*23,000*
EQPT REPLACE-1996 CASE LOADER W/PLOW & WIN	PW-601	6					180,000	*180,000*
EQPT REPLACE-1984 JOHN DEERE TRACTOR 4x4	PW-611	6		75,000				*75,000*
EQPT REPLACE-1991 CHIPPER	PW-619	6			22,000			*22,000*
EQPT REPLACE-1997 2x4 1 TON TRUCK	PW-627	6	36,205					*36,205*
EQPT REPLACE-1999 STERLING SNOWPLOW TRUCK	PW-632	6		180,000				*180,000*
EQPT REPLACE-2001 JOHN DEERE MOWER	PW-635	6				20,000		*20,000*
EQPT REPLACE-2002 SNOWPLOW TRUCK	PW-636	6				180,000		*180,000*
EQPT REPLACE-2002 3/4 TON TRUCK 4x4	PW-637	6			45,000			*45,000*
EQPT REPLACE-ENGINEERING VEHICLE	PW-638	6				35,000		*35,000*
EQPT REPLACE-2003 MULE	PW-639	6			20,000			*20,000*
EQPT REPLACE-2003 1 TON TRUCK 4x4	PW-640	6				61,000		*61,000*
EQPT REPLACE-2004 MEGA MOWER	PW-643	6			110,000			*110,000*
EQPT REPLACE-2004 TOOL CAT	PW-645	6					54,000	*54,000*
1-TON TRUCK WITH BOOM	PW-677	6		75,000				*75,000*
Eqpt Replacement Total			**340,252**	**981,761**	**542,819**	**439,779**	**573,842**	***2,878,453***

Municipal Building

Community Center Construction	04-BLDG-002	6			4,000,000			*4,000,000*
Old Town Hall Restoration	08-BLDG-005	6					221,300	*221,300*
Sprinkler System @ Fire Station #1	10-BLDG-004	6	20,000					*20,000*
Municipal Building Total			**20,000**		**4,000,000**		**221,300**	***4,241,300***

Park Improvement

Elmcrest Creek Trail to Central Park	04-PARK-002	5					300,000	*300,000*
Elmcrest Park Entrance & Signage	04-PARK-003	6			50,000			*50,000*
Ford Brook Park Playground Equipment	04-PARK-006	6					70,000	*70,000*
Lake Itasca Community Park	04-PARK-007	6			400,000	400,000	400,000	*1,200,000*
Trott Brook Trail Corridor	04-PARK-014	5					4,015,000	*4,015,000*
Drinking Fountains/Misting Station	06-PARK-002	6	7,000	7,000	7,000	7,000		*28,000*
Shelter & Restroom Facilities	06-PARK-003	6	75,000					*75,000*
Community Building & Playground for Elmcrest Park	06-PARK-005	6	500,000					*500,000*
Redevelopment of Central Park	06-PARK-008	6	275,000				500,000	*775,000*
Irrigation for Titterud Park	06-PARK-010	6					76,000	*76,000*
Observation boardwalk - Lake Itasca	06-PARK-011	6			40,000			*40,000*
Rabbit Park Phase Two	06-PARK-012	6				125,000		*125,000*
Observation deck on the Mississippi east Dolomite	06-PARK-015	6					35,000	*35,000*
Mississippi River Park Development-Bridge location	06-PARK-016	5					750,000	*750,000*
Redevelopment of Hunters Hill	06-PARK-017	5					500,000	*500,000*
Trail Connections	06-PARK-019	6		650,000	400,000			*1,050,000*
Village Square Commons	07-PARK-001	5					3,000,000	*3,000,000*
Landscape Improvements for Parks	08-PARK-001	6	5,000	5,000	5,000	5,000	5,000	*25,000*
Mississippi River Regional Trail	08-PARK-002	6		600,000		1,650,000		*2,250,000*
Lake Ramsey Park	08-PARK-004	6					3,631,000	*3,631,000*

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Rhinestone Commons	08-PARK-005	6					1,200,000	*1,200,000*
North Commons	08-PARK-006	5	15,000			545,000		*560,000*
Pedestrian Bridge over TH10 Near rail Station	08-PARK-008	6			2,600,000			*2,600,000*
Multi-Sports Facility	09-PARK-001	6		475,000				*475,000*
Park Security Enhancements	11-PARK-001	6	15,000	20,000				*35,000*
Alpine Park Winter Facilities	11-PARK-003	6					2,500,000	*2,500,000*
The Draw Lighting Improvements	12-PARK-001	6	25,000					*25,000*
The Draw Waterfall	12-PARK-002	6	15,000					*15,000*
The Draw Entrance Monument	12-PARK-003	6	15,000					*15,000*
The Draw Water Quality Fountains	12-PARK-004	6	15,000					*15,000*
The Draw Grates	12-PARK-006	6	10,000					*10,000*
The Draw Building	12-PARK-007	6			75,000			*75,000*
McKinley Trail Connection to Anoka	12-PARK-008	6	20,000					*20,000*
Park Improvement Total			**992,000**	**1,757,000**	**3,577,000**	**2,732,000**	**16,982,000**	***26,040,000***
Sewer Utility Improvement								
Abandon Liftstation Wildlife Sanctuary	04-SEW-001	6			352,000			*352,000*
Septage Discharge Station	04-SEW-007	6					113,500	*113,500*
Northeast Sanitary Sewer & Watermain Ext	05-SEW-001	6		3,495,805				*3,495,805*
West Mississippi Park Sewer Service	08-SEW-002	6		170,000				*170,000*
Abandon Lift Station River Pines	08-SEW-004	6			45,000			*45,000*
Replace Cabinet at Lift Station 1	12-SEW-001	6	40,000					*40,000*
Fire Station 1 Sanitary Sewer Service	12-SEW-002	6	20,000					*20,000*
Extend Sewer from Armstrong to Traprock	12-SEW-003	6		507,000				*507,000*
Sewer Utility Improvement Total			**60,000**	**4,172,805**	**397,000**		**113,500**	***4,743,305***
Site Acquisition								
Sixth Community Park (north central Ramsey)	06-ACQ-001	6					1,000,000	*1,000,000*
Acquire outlots "A" in Rivers Bluff and Reilly Est	06-ACQ-002	5					20,000	*20,000*
Bunker Lake Extension Prop ROW to Alpine Drive	07-ACQ-003	6		1,500,000				*1,500,000*
Site Acquisition for Water Treatment Plant	07-ACQ-004	6		1,000,000				*1,000,000*
Johnson Brothers	07-ACQ-005	6			415,300			*415,300*
Denny Sharp Properties	07-ACQ-006	6			600,000			*600,000*
Alpaca Estates Outlot	08-ACQ-002	6					35,000	*35,000*
Land for Future Fire Station #4	09-ACQ-006	6		100,000				*100,000*
D & P Properties Inc.	10-ACQ-002	6			700,000			*700,000*
Vacant Healthquest Site	10-ACQ-003	6			900,000			*900,000*
167th Avenue Commercial Property	12-ACQ-001	6	500,000					*500,000*
Site Acquisition Total			**500,000**	**2,600,000**	**2,615,300**		**1,055,000**	***6,770,300***
Storm Water Utility Improvement								
Annual Sediment Pond Cleaning	04-STRM-004	6	50,000	25,000	25,000	25,000	25,000	*150,000*
County Ditch #43 Cleaning	04-STRM-005	6					150,000	*150,000*
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STRM-011	6		560,000				*560,000*
West Mississippi Outlet	04-STRM-014	5					250,000	*250,000*
Annual Drainage Enhancements	11-STRM-001	6	75,000	75,000	75,000	75,000		*300,000*

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
River Storm Water Discharge Treatment	11-STRM-002	6	75,000	75,000	75,000	75,000	75,000	*375,000*
Whispering Pines Estates Plat 2 Storm Sewer	11-STRM-003	6				330,000		*330,000*
Stormwater Drainage Improvements	12-STRM-001	6	110,000	380,000				*490,000*
Storm Water Utility Improvement Total			**310,000**	**1,115,000**	**175,000**	**505,000**	**500,000**	***2,605,000***
Street Improvement								
Annual Street Reconstruction Program	04-STR-001	6	510,000	530,000	550,000	570,000	590,000	*2,750,000*
County Road #116 (Dysprosium St. to CR #57)	04-STR-003	6	600,000					*600,000*
McKinley Street	04-STR-006	6					1,250,000	*1,250,000*
North Highway 10 Frontage Road	04-STR-007	5					440,000	*440,000*
Zeolite Roadway Improvements	04-STR-012	6		400,000				*400,000*
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STR-014	6		3,010,000				*3,010,000*
Variolite Street (Alpine Dr. to Ramsey Town Ctr.)	04-STR-018	6					1,700,000	*1,700,000*
County Road 5/Alpine Drive Realignment	06-STR-002	6					1,750,000	*1,750,000*
Single Road Access Areas	06-STR-003	6	25,000	25,000	25,000	25,000		*100,000*
Veterans Drive Streetscape	08-STR-002	5					240,000	*240,000*
River Pines Lift Station Street Connection	08-STR-005	6			55,000			*55,000*
Bunker Lake Blvd Sunwood Drive Signal	12-STR-001	6		1,600,000				*1,600,000*
Sunwood Drive Realignment	12-STR-002	6	3,500,000					*3,500,000*
Bunker Lake Blvd Extension	12-STR-003	6		2,000,000				*2,000,000*
167th Avenue Extension	12-STR-004	6					1,500,000	*1,500,000*
Garnet Street Reconstruction	12-STR-005	6	300,000					*300,000*
Alpine Drive Overlay	12-STR-006	6	350,000					*350,000*
Riverdale Drive Extension Traprock - Armstrong	12-STR-007	6		2,168,000				*2,168,000*
Reconstruct Riverdale Drive to Tungston Street	12-STR-008	6	1,350,000					*1,350,000*
Street Improvement Total			**6,635,000**	**9,733,000**	**630,000**	**595,000**	**7,470,000**	***25,063,000***
Street Light Utility Improvement								
Priority D Street Lights	05-STLT-001	6	15,000	15,000	15,000	15,000	15,000	*75,000*
Street Light Utility Improvement Total			**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	***75,000***
Water Utility Improvement								
WM Looping: Alpine Dr. (CSAH 5 to Krypton St.)	04-WTR-001	6			100,000			*100,000*
Renovate Pump House 2	04-WTR-004	5					49,000	*49,000*
Complete Pump House 3	04-WTR-005	6					60,000	*60,000*
The COR Bunker Lake Blvd (Armstrong - Ramsey Blvd)	04-WTR-009	6	225,000					*225,000*
Water Treatment Plant Construction	04-WTR-017	6			9,700,000	8,700,000		*18,400,000*
Watermain Looping: (Ramsey Blvd to Armstrong Blvd)	04-WTR-018	6		273,000				*273,000*
1.5 MG Ground Storage Reservoir	05-WTR-004	6		2,000,000				*2,000,000*
Well Rehabilitation & Pump Replacement	07-WTR-001	6	50,000	58,000	30,000	32,000		*170,000*
River Pines Lift Station Water Connection	08-WTR-003	6			20,000			*20,000*
Well House I Improvements	09-WTR-001	6	30,000					*30,000*
Magnesium Street Watermain Looping	11-WTR-002	6	120,000					*120,000*
Fire Station #1 Extension of Water	11-WTR-003	6	25,000					*25,000*
Watermain Sunfish Lk Blvd	12-WTR-001	6					350,000	*350,000*

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Water Utility Improvement Total			**450,000**	**2,331,000**	**9,850,000**	**8,732,000**	**459,000**	***21,822,000***
GRAND TOTAL			**9,322,252**	**22,705,566**	**24,293,119**	**13,018,779**	**35,389,642**	***104,729,358***

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

DEPARTMENT SUMMARY

Includes Future Projects

Department	2012	2013	2014	2015	2016	Total
Capital Impr Bonding Projects			2,491,000		8,000,000	*10,491,000*
Eqpt Replacement	340,252	981,761	542,819	439,779	573,842	*2,878,453*
Municipal Buildings	20,000		4,000,000		221,300	*4,241,300*
Park Improvements	992,000	1,757,000	3,577,000	2,732,000	16,982,000	*26,040,000*
Sewer Utility	60,000	4,172,805	397,000		113,500	*4,743,305*
Site Acquisitions	500,000	2,600,000	2,615,300		1,055,000	*6,770,300*
Stormwater Utility	310,000	1,115,000	175,000	505,000	500,000	*2,605,000*
Street Improvements	6,635,000	9,733,000	630,000	595,000	7,470,000	*25,063,000*
Street Light Utility	15,000	15,000	15,000	15,000	15,000	*75,000*
Water Utility	450,000	2,331,000	9,850,000	8,732,000	459,000	*21,822,000*
TOTAL	**9,322,252**	**22,705,566**	**24,293,119**	**13,018,779**	**35,389,642**	***104,729,358***

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CAPITAL IMPROVEMENT BONDING

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Capital Improvement Bonding Projects								
Public Works Campus Building Improvements	06-BLDG-001	6					8,000,000	*8,000,000*
Fire Station #2 Rebuild	10-BLDG-001	6			2,491,000			*2,491,000*
Capital Improvement Bonding Projects Total					**2,491,000**		**8,000,000**	***10,491,000***
GRAND TOTAL					**2,491,000**		**8,000,000**	***10,491,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Capital Impr Bonding Projects
Contact

Project # **06-BLDG-001**
Project Name **Public Works Campus Building Improvements**

Type Buildings
Useful Life 50 Years
Category Capital Improvement Bonding
Priority 6-Planned
Status Active
Total Project Cost: **$11,000,000**

Description

This project contemplates acquisition of 25 acres for a new public works campus and construction of the first phase of buildings to serve the needs of the community. The 2006 salt storage building can be relocated to the site.

CIP Act Criteria:

1. Conditions of City Infrastructure and Need for the Project:
   The present public works site is landlocked and current size cannot be expanded to meet expected future growth.

2. Demand for Improvement:
   As described above, the site doesn't meet the needs of the future.

3. Costs of the Improvement:
   Land : $3,000,000
   Building: $8,000,000

4. Availability of Public Resources:
   The project may be funded by a combination of general property tax levy and available resources on hand. In addition, the bonds would be secured by the City's full faith and credit.

5. Relative Costs and Benefits of Alternative Uses of the Funds:
   There are no significant alternatives for funds designated for this project.

6. Operating Costs of the Proposed Investments:
   There would be no operating costs for the first five years. The land will be held and developed as growth occurs.

7. Options for Shared Facilities with Other Cities or Local Government:
   Not applicable; the site currently exists and is located next to current PW facility.

8. Level of Overlapping Debt:

Justification

The City population is projected to continue to grow. Staff has polled other municipalities that are currently the size of Ramsey's projected growth. This proposed area is the median size for a public works campus. The present campus is land locked and cannot be expanded to meet this median size. This project anticipates land acquisition and the start of a public works campus that can grow as the city grows.

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Capital Impr Bonding Projects

Contact

Prior	Expenditures	2012	2013	2014	2015	2016	Total
3,000,000	Building Cost/Construction					8,000,000	8,000,000
Total	**Total**					**8,000,000**	**8,000,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
3,000,000	CIP Bonding					8,000,000	8,000,000
Total	**Total**					**8,000,000**	**8,000,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Capital Impr Bonding Projects

Contact

Project #	**06-BLDG-001**
Project Name	**Public Works Campus Building Improvements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Capital Impr Bonding Projects
Contact

Project # **10-BLDG-001**
Project Name **Fire Station #2 Rebuild**

Type Buildings
Useful Life 50 Years
Category Capital Improvement Bonding
Priority 6-Planned
Status Active
Total Project Cost: **$2,581,000**

Description

Rebuilding of current Fire Station #2. Planned location for new construction is along Alpine Dr. Project cost does not include demo of old city hall and police station.

Justification

Too little space, unsafe condition in old fire station, on-going problems with HVAC systems, water problems in parts of building.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
90,000	Building Cost/Construction			2,241,000			2,241,000
	Furnishings/Equipment			110,000			110,000
Total	Other			140,000			140,000
	Total			**2,491,000**			**2,491,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
90,000	CIP Bonding			2,491,000			2,491,000
Total	**Total**			**2,491,000**			**2,491,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Capital Impr Bonding Projects

Contact

Project #	**10-BLDG-001**
Project Name	**Fire Station #2 Rebuild**



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EQUIPMENT REPLACEMENT

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PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Eqpt Replacement								
NEW PHONE SYSTEM	11-IT-001	6		200,000				*200,000*
IT SERVER REPLACEMENT	11-IT-002	6		7,000				*7,000*
MUNICIPAL CENTER VIDEO CONFERENCE EQPT	11-IT-003	6		9,000				*9,000*
PLOW TRUCK-GENERAL USE	ADMIN1201	6	33,600					*33,600*
EQPT REPLACE-FORD TAURUS-403	ADMIN-403	6			13,500			*13,500*
EQPT REPLACE-2006 FORD TAURUS	ADMIN-404	6			13,500			*13,500*
EQPT REPLACE-2005 CHEVY COLORADO	BUILD-401	6		23,000				*23,000*
EQPT REPLACE-2006 FORD TAURUS	BUILD-405	6		13,800				*13,800*
EQPT REPLACE-2006 FORD TAURUS	BUILD-406	6			16,000			*16,000*
EQPT REPLACE-RICOH-COPIER-3	COPY-BUILD	6			13,500			*13,500*
EQPT REPLACE-AFICO COPIER 2035	COPY-POLICE1	6					17,500	*17,500*
ELECTION EQUIPMENT	ELECT-001	6		56,000				*56,000*
ZODIAC RESCUE BOAT	FIRE-1201	6	6,000					*6,000*
EQPT REPLACE-TANKER #1	FIRE-500	6	130,000	140,000				*270,000*
EQPT REPLACE-GRASS TRUCK #1	FIRE-504	6			40,000			*40,000*
EQPT REPLACE-RESCUE TRUCK #1	FIRE-564	6					100,000	*100,000*
REPLACEMENT OF EXTRICATION TOOLS	FIRE-568	6				25,000		*25,000*
FIBER HARDWARE & SERVER	IT-1201	6	24,000					*24,000*
3 SQUADS FOR 2012	POL-312	6	94,600					*94,600*
3 SQUADS FOR 2013	POL-313	6		111,961				*111,961*
3 SQUADS FOR 2014	POL-314	6			115,319			*115,319*
3 SQUADS FOR 2015	POL-315	6				118,779		*118,779*
3 SQUADS FOR 2016	POL-316	6					122,342	*122,342*
EQPT REPLACE-2005 FORD TAURUS	POL-351	6					26,000	*26,000*
EQPT REPLACE-2005 FORD TAURUS	POL-352	6					25,000	*25,000*
EQPT REPLACE-2005 FORD F150 4X4	POL-353	6		34,000				*34,000*
EQPT REPLACE-2006 CHEVY IMPALA	POL-364	6			25,000			*25,000*
EQPT REPLACE-2006 CHEVY IMPALA	POL-365	6			25,000			*25,000*
EQPT REPLACE-2007 CHEVY IMPALA	POL-375	6					26,000	*26,000*
EQUP REPLACE-2008 FORD EXPEDITION	POL-386	6		37,000				*37,000*
EQPT REPLACE-2001 RADAR TRAILER	POL-RDR	6			15,000			*15,000*
EQPT REPLACE-2004 PULL BEHIND PTO MOWER	PW-004	6			24,000			*24,000*
EQPT REPLACE-2005 COPIER/SCANNER	PW-007	6		20,000				*20,000*
EQPT REPLACE-2006 NEW MOWING PACKAGE	PW-008	6			45,000			*45,000*
FELLING TRAILER	PW-2012	6	15,847					*15,847*
EQPT REPLACE-2006 ENGINEER CAR	PW-407	6					23,000	*23,000*
EQPT REPLACE-1996 CASE LOADER W/PLOW & WIN	PW-601	6					180,000	*180,000*
EQPT REPLACE-1984 JOHN DEERE TRACTOR 4x4	PW-611	6		75,000				*75,000*

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
EQPT REPLACE-1991 CHIPPER	PW-619	6			22,000			*22,000*
EQPT REPLACE-1997 2x4 1 TON TRUCK	PW-627	6	36,205					*36,205*
EQPT REPLACE-1999 STERLING SNOWPLOW TRUCK	PW-632	6		180,000				*180,000*
EQPT REPLACE-2001 JOHN DEERE MOWER	PW-635	6				20,000		*20,000*
EQPT REPLACE-2002 SNOWPLOW TRUCK	PW-636	6				180,000		*180,000*
EQPT REPLACE-2002 3/4 TON TRUCK 4x4	PW-637	6			45,000			*45,000*
EQPT REPLACE-ENGINEERING VEHICLE	PW-638	6				35,000		*35,000*
EQPT REPLACE-2003 MULE	PW-639	6			20,000			*20,000*
EQPT REPLACE-2003 1 TON TRUCK 4x4	PW-640	6				61,000		*61,000*
EQPT REPLACE-2004 MEGA MOWER	PW-643	6			110,000			*110,000*
EQPT REPLACE-2004 TOOL CAT	PW-645	6					54,000	*54,000*
1-TON TRUCK WITH BOOM	PW-677	6		75,000				*75,000*
Eqpt Replacement Total			**340,252**	**981,761**	**542,819**	**439,779**	**573,842**	***2,878,453***
GRAND TOTAL			**340,252**	**981,761**	**542,819**	**439,779**	**573,842**	***2,878,453***

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **11-IT-001**
Project Name **NEW PHONE SYSTEM**

Department Eqpt Replacement
Contact
Type Equipment
Useful Life 5 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$200,000**

Description

Replace phone system at Municipal Center

Justification

The current phone system was purchased in 2001. It is reaching its end of useful life cycle and will no longer be supported. The current system is a hybrid of switch technology and IP phones. The ideal solution would be to change to all IP technology to keep up with current industry standards.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		200,000				200,000
Total		**200,000**				**200,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		200,000				200,000
Total		**200,000**				**200,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # 11-IT-002
Project Name IT SERVER REPLACEMENT

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 3
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$7,000**

Description

Install new server to replace RA-CMS for police.

Justification

This serves as the repository for all squad car video cameras. The current server is 4 years old and has reached its end of support.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		7,000				7,000
Total		**7,000**				**7,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		7,000				7,000
Total		**7,000**				**7,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # 11-IT-003

Project Name MUNICIPAL CENTER VIDEO CONFERENCE EQPT

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$9,000**

Description

Install video conferencing equipment in Municipal Center

Justification

This equipment would be used for video conferencing for off-site meetings.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		9,000				9,000
Total		**9,000**				**9,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		9,000				9,000
Total		**9,000**				**9,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # ADMIN1201
Project Name PLOW TRUCK-GENERAL USE

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 12
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$33,600**

Description

Replace Dodge PU Truck #312 purchased in 2001 for 15,527

Purchase plow truck (less trade in of $2,500) $27,600
Emergency Lights & Plow $6,000

Justification

Current truck has several miles and money going into keeping it running

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	33,600					33,600
Total	**33,600**					**33,600**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	33,600					33,600
Total	**33,600**					**33,600**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **ADMIN-403**

Project Name **EQPT REPLACE-FORD TAURUS-403**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$13,500**

Description

2005 FORD TAURUS $11,268.25 Accum Depr: $11,268.25
Asset # 2087

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			13,500			13,500
Total			**13,500**			**13,500**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			11,246			11,246
Equipment Revolving Fund			2,254			2,254
Total			**13,500**			**13,500**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **ADMIN-404**

Project Name **EQPT REPLACE-2006 FORD TAURUS**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$13,500**

Description

Asset # 2135

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			13,500			13,500
Total			**13,500**			**13,500**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			13,500			13,500
Total			**13,500**			**13,500**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **BUILD-401**

Project Name **EQPT REPLACE-2005 CHEVY COLORADO**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 7 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$23,000**

Description

2005 CHEVY COLORADO

Acquired: 4/14/05 $25,105.07 Accum Depr: $17,234.04

Asset # 2076

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		23,000				23,000
Total		**23,000**				**23,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		20,128				20,128
Equipment Revolving Fund		2,872				2,872
Total		**23,000**				**23,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **BUILD-405**

Project Name **EQPT REPLACE-2006 FORD TAURUS**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$13,800**

Description

Asset # 2136

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		13,800				13,800
Total		**13,800**				**13,800**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		13,800				13,800
Total		**13,800**				**13,800**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **BUILD-406**

Project Name **EQPT REPLACE-2006 FORD TAURUS**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$16,000**

Description

Asset # 2137

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			16,000			16,000
Total			**16,000**			**16,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			16,000			16,000
Total			**16,000**			**16,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # COPY-BUILD
Project Name EQPT REPLACE-RICOH-COPIER-3

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 6
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$13,500**

Description

Date Acquired: 8/31/04 $11,708.88 Accum Dep: $11,708.88
Asset # 1989

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			13,500			13,500
Total			**13,500**			**13,500**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			9,597			9,597
Equipment Revolving Fund			3,903			3,903
Total			**13,500**			**13,500**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project #	**COPY-POLICE1**
Project Name	**EQPT REPLACE-AFICO COPIER 2035**

Department	Eqpt Replacement
Contact	
Type	Eqpt Replacement
Useful Life	12
Category	Eqpt Replacement
Priority	6-Planned
Status	Active
Total Project Cost:	**$17,500**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					17,500	17,500
Total					**17,500**	**17,500**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					14,500	14,500
Equipment Revolving Fund					3,000	3,000
Total					**17,500**	**17,500**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # ELECT-001
Project Name ELECTION EQUIPMENT

Department Eqpt Replacement
Contact
Type Equipment
Useful Life
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$56,000**

Description

Purchase elections equipment at an approximate cost of $7,000 per precinct. 8 precincts.

Justification

This will be a County-wide purchase of new elections equipment.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		56,000				56,000
Total		**56,000**				**56,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		56,000				56,000
Total		**56,000**				**56,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **FIRE-1201**
Project Name **ZODIAC RESCUE BOAT**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 25
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$6,000**

Description

Zodiac Boat for Rescue Operations

Justification

Current boat is leaking

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	6,000					6,000
Total	**6,000**					**6,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	6,000					6,000
Total	**6,000**					**6,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **FIRE-500**
Project Name **EQPT REPLACE-TANKER #1**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$270,000**

Description

1989 FORD L9000 2000 GALLON PUMPER
DATE ACQUIRED:1/18/89 $51,200 Tanker Truck Accum Dep: $51,200 - Asset #1075
DATE ACQUIRED: 7/7/90 $58,289 Tanker Truck Addition Accum Dep: $58,289 - Asset # 1080

Life 20 years

Justification

This vehicle is one of the first apparatus purchased by the city when the fire department was first started.

Two-Year funding: 2012 reduced by $20,000 for trade in

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	130,000	140,000				270,000
Total	**130,000**	**140,000**				**270,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		140,000				140,000
Equipment Revolving Fund	130,000					130,000
Total	**130,000**	**140,000**				**270,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **FIRE-504**
Project Name **EQPT REPLACE-GRASS TRUCK #1**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$40,000**

Description

1989 F250 4x4 Pumping unit may be able to be reused.
Date Acquired: 12/8/88 $14,385 Accum Dep: $14,385
Asset # 1073

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			40,000			40,000
Total			**40,000**			**40,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			27,053			27,053
Equipment Revolving Fund			12,947			12,947
Total			**40,000**			**40,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # FIRE-564
Project Name EQPT REPLACE-RESCUE TRUCK #1

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 15
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$100,000**

Description

2000 Rescue truck. No carried water or pump.

Useful life estimated at 15 years

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					100,000	100,000
Total					**100,000**	**100,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					80,000	80,000
Equipment Revolving Fund					20,000	20,000
Total					**100,000**	**100,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # FIRE-568
Project Name REPLACEMENT OF EXTRICATION TOOLS

Department Eqpt Replacement
Contact
Type Equipment
Useful Life 15
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Replacement of Extrication Tools (Purchased in 2000)

Estimated useful life is 15 years

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				25,000		25,000
Total				**25,000**		**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				25,000		25,000
Total				**25,000**		**25,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **IT-1201**
Project Name **FIBER HARDWARE & SERVER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$24,000**

Description

Connect to the county system

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	24,000					24,000
Total	**24,000**					**24,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	24,000					24,000
Total	**24,000**					**24,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project # POL-312
Project Name 3 SQUADS FOR 2012

Department Eqpt Replacement
Contact
Type Equipment
Useful Life 2
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$94,600**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	94,600					94,600
Total	**94,600**					**94,600**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	94,600					94,600
Total	**94,600**					**94,600**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project # POL-313
Project Name 3 SQUADS FOR 2013

Department Eqpt Replacement
Contact
Type Equipment
Useful Life 2
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$111,961**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		111,961				111,961
Total		**111,961**				**111,961**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		111,961				111,961
Total		**111,961**				**111,961**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project # POL-314
Project Name 3 SQUADS FOR 2014

Department Eqpt Replacement
Contact
Type Equipment
Useful Life 2
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$115,319**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			115,319			115,319
Total			**115,319**			**115,319**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			115,319			115,319
Total			**115,319**			**115,319**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project #	**POL-315**
Project Name	**3 SQUADS FOR 2015**

Department	Eqpt Replacement
Contact	
Type	Eqpt Replacement
Useful Life	2
Category	Eqpt Replacement
Priority	6-Planned
Status	Active
Total Project Cost:	**$118,779**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				118,779		118,779
Total				**118,779**		**118,779**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				118,779		118,779
Total				**118,779**		**118,779**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project #	**POL-316**
Project Name	**3 SQUADS FOR 2016**

Department	Eqpt Replacement
Contact	
Type	Eqpt Replacement
Useful Life	2
Category	Eqpt Replacement
Priority	6-Planned
Status	Active
Total Project Cost:	**$122,342**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					122,342	122,342
Total					**122,342**	**122,342**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					122,342	122,342
Total					**122,342**	**122,342**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **POL-351**

Project Name **EQPT REPLACE-2005 FORD TAURUS**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 3
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$26,000**

Description

2005 Ford Taurus $19,928 Accum Dep: $19,928

Unmarked - Police Chief -Way

Asset # 2070

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					26,000	26,000
Total					**26,000**	**26,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					18,036	18,036
Equipment Revolving Fund					7,964	7,964
Total					**26,000**	**26,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **POL-352**

Project Name **EQPT REPLACE-2005 FORD TAURUS**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

2005 FORD TAURUS $16,683.62 Accum Dep: $16,683.62

Unmarked - Investigations-Sgt Katers

Asset# 2069

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					25,000	25,000
Total					**25,000**	**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					16,658	16,658
Equipment Revolving Fund					8,342	8,342
Total					**25,000**	**25,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **POL-353**
Project Name **EQPT REPLACE-2005 FORD F150 4X4**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$34,000**

Description

2005 FORD F150

DATE ACQUIRED: 2/7/05 $27,619.56 Accum Dep: $27,619.56
Marked - Primary CSO Unit

Asset# 2067

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		34,000				34,000
Total		**34,000**				**34,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		20,190				20,190
Equipment Revolving Fund		13,810				13,810
Total		**34,000**				**34,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # POL-364
Project Name EQPT REPLACE-2006 CHEVY IMPALA

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Unmarked - Captain Dwyer

Asset #: 2167

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			25,000			25,000
Total			**25,000**			**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			25,000			25,000
Total			**25,000**			**25,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **POL-365**
Project Name **EQPT REPLACE-2006 CHEVY IMPALA**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Unmarked-Investigations-Stern

Asset #: 2166

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			25,000			25,000
Total			**25,000**			**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			25,000			25,000
Total			**25,000**			**25,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # POL-375
Project Name EQPT REPLACE-2007 CHEVY IMPALA

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$26,000**

Description

Replacement of 2007 Chevy Impala utilized by Investigator (unmarked)

Asset #: 2289

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					26,000	26,000
Total					**26,000**	**26,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					26,000	26,000
Total					**26,000**	**26,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **POL-386**
Project Name **EQUP REPLACE-2008 FORD EXPEDITION**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$37,000**

Description

2008 Ford Expedition

Replacement of 2008 Ford Expedition, equipped with mobile command systems. Currently used by Commercial Veh Inspector, to be used in 2012 for (2) Sergeants during patrol shifts to fully utilize mobile command features.

DATE ACQUIRED: 2008 $32,058.59 Accum Dep: $19,231.65
Asset #: 2305

Asset# 2067

Justification

Dept is always in need of at-least (2) 4x4 vehicles for winter operations. Dept also in need of a mobile command vehicle in field. It is best for patrol sergeants to utilize this vehicle versus patrol, therefore having patrol supervisors equipped with emergency operations equipment. Dual purpose vehicle.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		37,000				37,000
Total		**37,000**				**37,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		23,190				23,190
Equipment Revolving Fund		13,810				13,810
Total		**37,000**				**37,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # POL-RDR
Project Name EQPT REPLACE-2001 RADAR TRAILER

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 15
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$15,000**

Description

Replacement of 2001 Custom Signal Radar Trailer with computer.

Cost $12,934.43 Accum Deprec $9,485.47

Asset #: 1059

Justification

Needed for reducing speeding complaints, public education, recorded documentation for roadway traffic studies for Engineering and Police Depts.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			15,000			15,000
Total			**15,000**			**15,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			15,000			15,000
Total			**15,000**			**15,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-004**

Project Name **EQPT REPLACE-2004 PULL BEHIND PTO MOWER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$24,000**

Description

Landpride Flex Mower

Cost: $10,873.71 Accum Dep: $7,611.30

DATE ACQUIRED: 3/30/04

Asset#: 2002

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			24,000			24,000
Total			**24,000**			**24,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			21,825			21,825
Equipment Revolving Fund			2,175			2,175
Total			**24,000**			**24,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-007**

Project Name **EQPT REPLACE-2005 COPIER/SCANNER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 5 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

Date acquired May 2005

Justification

This piece of equipment has helped with conversion of paper documents to electronic format. It handles the largest plans. Advances in technology will require upgrade or replacement of this equipment.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		20,000				20,000
Total		**20,000**				**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		20,000				20,000
Total		**20,000**				**20,000**

Capital Improvement Program

2012 *thru* 2016

City of Ramsey, Minnesota

Project # PW-008

Project Name EQPT REPLACE-2006 NEW MOWING PACKAGE

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$45,000**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			45,000			45,000
Total			**45,000**			**45,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			45,000			45,000
Total			**45,000**			**45,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # PW-2012
Project Name FELLING TRAILER

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$15,847**

Description

Replace 2007 Felling Trailer - Serial #5FTDE242671027689

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	15,847					15,847
Total	**15,847**					**15,847**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	15,847					15,847
Total	**15,847**					**15,847**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* 2016

Project # PW-407
Project Name EQPT REPLACE-2006 ENGINEER CAR

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 7 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$23,000**

Description

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					23,000	23,000
Total					**23,000**	**23,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					23,000	23,000
Total					**23,000**	**23,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-601**

Project Name **EQPT REPLACE-1996 CASE LOADER W/PLOW & WING**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$180,000**

Description

DATE ACQUIRED; 6/26/96

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					180,000	180,000
Total					**180,000**	**180,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					99,000	99,000
Equipment Revolving Fund					81,000	81,000
Total					**180,000**	**180,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-611**

Project Name **EQPT REPLACE-1984 JOHN DEERE TRACTOR 4x4**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$75,000**

Description

Cost $18,739.51 Accum Dep: $18,740

DATE ACQUIRED: 11/1/84

Asset#: 1122

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		75,000				75,000
Total		**75,000**				**75,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		56,260				56,260
Equipment Revolving Fund		18,740				18,740
Total		**75,000**				**75,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-619**

Project Name **EQPT REPLACE-1991 CHIPPER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 20 Years
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$22,000**

Description

1991 Brush Bandit

DATE ACQUIRED: 10/31/91 Cost$14,800 Accum Dep: $14,800

Asset #: 1130

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			22,000			22,000
Total			**22,000**			**22,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			10,900			10,900
Equipment Revolving Fund			11,100			11,100
Total			**22,000**			**22,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-627**

Project Name **EQPT REPLACE-1997 2x4 1 TON TRUCK**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$36,205**

Description

1997 FORD F350
Unit #627
DATE ACQUIRED: 12/12/97 $25,849.18 Accum Dep: $25,849.18

Asset#: 1171

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment	36,205					36,205
Total	**36,205**					**36,205**

Funding Sources	2012	2013	2014	2015	2016	Total
Equipment Revolving Fund	36,205					36,205
Total	**36,205**					**36,205**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-632**

Project Name **EQPT REPLACE-1999 STERLING SNOWPLOW TRUCK**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 12
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$180,000**

Description

DATE ACQUIRED: 5/26/99: Truck: $27,971.40 Dump & Plow: R32,306.79

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		180,000				180,000
Total		**180,000**				**180,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		137,805				137,805
Equipment Revolving Fund		42,195				42,195
Total		**180,000**				**180,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-635**

Project Name **EQPT REPLACE-2001 JOHN DEERE MOWER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

John Deere 72" Mower

Cost: $12,013.42 Accum Dep: $12,013.42

DATE ACQUIRED: 7/25/01

Asset #: 1181

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				20,000		20,000
Total				**20,000**		**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				13,993		13,993
Equipment Revolving Fund				6,007		6,007
Total				**20,000**		**20,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-636**

Project Name **EQPT REPLACE-2002 SNOWPLOW TRUCK**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 12
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$180,000**

Description

DATE ACQUIRED: 7/30/02 Truck & Plow: $95,375,.43 Accum Depr: $85,844.41

Asset #: 1151

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				180,000		180,000
Total				**180,000**		**180,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				141,850		141,850
Equipment Revolving Fund				38,150		38,150
Total				**180,000**		**180,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-637**

Project Name **EQPT REPLACE-2002 3/4 TON TRUCK 4x4**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$45,000**

Description

DATE ACQUIRED: 5/2/02: 2002 Chev Silverado $27,808.20 Accum Depr: $25,029.28

Asset #: 1152

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			45,000			45,000
Total			**45,000**			**45,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			33,877			33,877
Equipment Revolving Fund			11,123			11,123
Total			**45,000**			**45,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-638**

Project Name **EQPT REPLACE-ENGINEERING VEHICLE**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$35,000**

Description

DATE ACQUIRED: 5/28/03 2003 Chev Silverado: $23,205.79 Accum Depr: $15,471.01

Asset #: 1119

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				35,000		35,000
Total				**35,000**		**35,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				28,038		28,038
Equipment Revolving Fund				6,962		6,962
Total				**35,000**		**35,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-639**
Project Name **EQPT REPLACE-2003 MULE**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 8
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

DATE ACQUIRED: 7/8/03 Mule 3000 $11,441.30 Accum Depr: $9,152.00

Asset #: 1185

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			20,000			20,000
Total			**20,000**			**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			16,568			16,568
Equipment Revolving Fund			3,432			3,432
Total			**20,000**			**20,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-640**

Project Name **EQPT REPLACE-2003 1 TON TRUCK 4x4**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$61,000**

Description

DATE ACQUIRED: 6/30/03 2003 Ford 350 W/Plow: $47,388.66 Accum Depr: $36,853.04

Asset #: 1153

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment				61,000		61,000
Total				**61,000**		**61,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates				40,783		40,783
Equipment Revolving Fund				20,217		20,217
Total				**61,000**		**61,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-643**

Project Name **EQPT REPLACE-2004 MEGA MOWER**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$110,000**

Description

DATE ACQUIRED: 2/27/04 2004 Toro Mega Mower: $82,510.73 Accum Depr: $57,755.26

Asset #: 2001

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment			110,000			110,000
Total			**110,000**			**110,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates			93,498			93,498
Equipment Revolving Fund			16,502			16,502
Total			**110,000**			**110,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # **PW-645**

Project Name **EQPT REPLACE-2004 TOOL CAT**

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$54,000**

Description

DATE ACQUIRED: 4/6/04: Bobcat Tool Sidewalk Machine: $42,057.96 Accum Depr: $29,439.42

Asset #: 2003

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment					54,000	54,000
Total					**54,000**	**54,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates					45,588	45,588
Equipment Revolving Fund					8,412	8,412
Total					**54,000**	**54,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Project # PW-677
Project Name 1-TON TRUCK WITH BOOM

Department Eqpt Replacement
Contact
Type Eqpt Replacement
Useful Life 10
Category Eqpt Replacement
Priority 6-Planned
Status Active
Total Project Cost: **$75,000**

Description

Purchase 1 ton utility truck with boom that can be used to service lift stations.

Justification

Regular maintenance is required on lift stations. Currently the City has to borrow equipment in order to perform these functions.

Expenditures	2012	2013	2014	2015	2016	Total
Furnishings/Equipment		75,000				75,000
Total		**75,000**				**75,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Capital Equipment Certificates		75,000				75,000
Total		**75,000**				**75,000**

MUNICIPAL BUILDING

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Municipal Building								
Community Center Construction	04-BLDG-002	6			4,000,000			*4,000,000*
Old Town Hall Restoration	08-BLDG-005	6					221,300	*221,300*
Sprinkler System @ Fire Station #1	10-BLDG-004	6	20,000					*20,000*
Municipal Building Total			**20,000**		**4,000,000**		**221,300**	***4,241,300***
GRAND TOTAL			**20,000**		**4,000,000**		**221,300**	***4,241,300***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings
Contact Unassigned

Project # **04-BLDG-002**
Project Name **Community Center Construction**

Type Buildings
Useful Life 50 Years
Category Municipal Building
Priority 6-Planned
Status Active
Total Project Cost: **$4,000,000**

Description

The Community Center would include recreational areas such as a swimming pool, gym, etc. It would also include meeting rooms for various organizations to hold banquets, monthly meetings, etc.

Justification

Per public consensus, the need for a Community Center is a justified expenditure of public financing. Currently, Ramsey residents must leave the City limits and drive a considerable distance to get to such a facility.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction			4,000,000			4,000,000
Total			**4,000,000**			**4,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
GO Bonding			4,000,000			4,000,000
Total			**4,000,000**			**4,000,000**

Capital Improvement Program

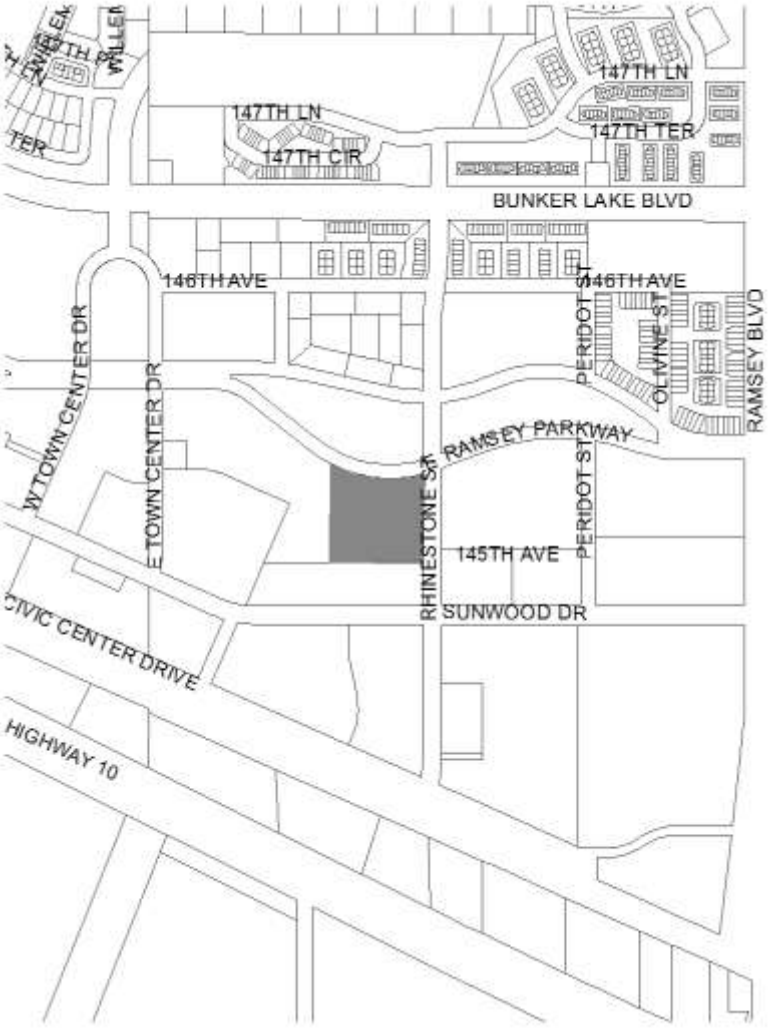
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings

Contact Unassigned

Project #	**04-BLDG-002**
Project Name	**Community Center Construction**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings
Contact

Project # **08-BLDG-005**
Project Name **Old Town Hall Restoration**

Type Improvement
Useful Life 25
Category Municipal Building
Priority 6-Planned
Status Active
Total Project Cost: **$221,300**

Description

Old Town Hall Restoration:

Option 1: Move Old Town Hall to Hwy 47 & 142nd St. SW Corner.
$125,000 Const Cost
$ 50,000 Site/foundation
$ 20,000 furnishing/equip

$195,000

Option 2: Improve private access street to public standard.
$125,000 Const Cost
$ 20,000 ROW
$ 56,300 Road Construction
$ 20,000 Furn/equip

$221,300

Justification

Old Town Hall is a city facility that is in need of restoration completion. Options include moving it from the site to a park or restoring on the site, creating parking, upgrading private access road to public standard.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction					125,000	125,000
Improvements Other than Build					76,300	76,300
Furnishings/Equipment					20,000	20,000
Total					**221,300**	**221,300**

Funding Sources	2012	2013	2014	2015	2016	Total
To Be Determined					221,300	221,300
Total					**221,300**	**221,300**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings

Contact

Project #	**08-BLDG-005**
Project Name	**Old Town Hall Restoration**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings
Contact

Project # **10-BLDG-004**
Project Name **Sprinkler System @ Fire Station #1**

Type Improvement
Useful Life 20 Years
Category Municipal Building
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

Hookup on-site municipal water to building and install sprinkler system for entire building.

Justification

Municipal water is on site with municipal well.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	15,000					15,000
Improvements Other than Build	5,000					5,000
Total	**20,000**					**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Facility Fund	20,000					20,000
Total	**20,000**					**20,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Municipal Buildings

Contact

Project #	**10-BLDG-004**
Project Name	**Sprinkler System @ Fire Station #1**



PARK IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Park Improvement								
Elmcrest Creek Trail to Central Park	04-PARK-002	5					300,000	*300,000*
Elmcrest Park Entrance & Signage	04-PARK-003	6			50,000			*50,000*
Ford Brook Park Playground Equipment	04-PARK-006	6					70,000	*70,000*
Lake Itasca Community Park	04-PARK-007	6			400,000	400,000	400,000	*1,200,000*
Trott Brook Trail Corridor	04-PARK-014	5					4,015,000	*4,015,000*
Drinking Fountains/Misting Station	06-PARK-002	6	7,000	7,000	7,000	7,000		*28,000*
Shelter & Restroom Facilities	06-PARK-003	6	75,000					*75,000*
Community Building & Playground for Elmcrest Park	06-PARK-005	6	500,000					*500,000*
Redevelopment of Central Park	06-PARK-008	6	275,000				500,000	*775,000*
Irrigation for Titterud Park	06-PARK-010	6					76,000	*76,000*
Observation boardwalk - Lake Itasca	06-PARK-011	6			40,000			*40,000*
Rabbit Park Phase Two	06-PARK-012	6				125,000		*125,000*
Observation deck on the Mississippi east Dolomite	06-PARK-015	6					35,000	*35,000*
Mississippi River Park Development-Bridge location	06-PARK-016	5					750,000	*750,000*
Redevelopment of Hunters Hill	06-PARK-017	5					500,000	*500,000*
Trail Connections	06-PARK-019	6		650,000	400,000			*1,050,000*
Village Square Commons	07-PARK-001	5					3,000,000	*3,000,000*
Landscape Improvements for Parks	08-PARK-001	6	5,000	5,000	5,000	5,000	5,000	*25,000*
Mississippi River Regional Trail	08-PARK-002	6		600,000		1,650,000		*2,250,000*
Lake Ramsey Park	08-PARK-004	6					3,631,000	*3,631,000*
Rhinestone Commons	08-PARK-005	6					1,200,000	*1,200,000*
North Commons	08-PARK-006	5	15,000			545,000		*560,000*
Pedestrian Bridge over TH10 Near rail Station	08-PARK-008	6			2,600,000			*2,600,000*
Multi-Sports Facility	09-PARK-001	6		475,000				*475,000*
Park Security Enhancements	11-PARK-001	6	15,000	20,000				*35,000*
Alpine Park Winter Facilities	11-PARK-003	6					2,500,000	*2,500,000*
The Draw Lighting Improvements	12-PARK-001	6	25,000					*25,000*
The Draw Waterfall	12-PARK-002	6	15,000					*15,000*
The Draw Entrance Monument	12-PARK-003	6	15,000					*15,000*
The Draw Water Quality Fountains	12-PARK-004	6	15,000					*15,000*
The Draw Grates	12-PARK-006	6	10,000					*10,000*
The Draw Building	12-PARK-007	6			75,000			*75,000*
McKinley Trail Connection to Anoka	12-PARK-008	6	20,000					*20,000*
Park Improvement Total			**992,000**	**1,757,000**	**3,577,000**	**2,732,000**	**16,982,000**	***26,040,000***
GRAND TOTAL			**992,000**	**1,757,000**	**3,577,000**	**2,732,000**	**16,982,000**	***26,040,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact Unassigned

Project # **04-PARK-002**
Project Name **Elmcrest Creek Trail to Central Park**

Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$300,000**

Description

This trail would link Elmcrest Park to Central Park, the neighborhoods in between, and provide off-roadway trail experience within central Ramsey.

Justification

This trail development may be concurrent with development east of Central Park. Connecting the two community parks would reduce the need to replicate some facilities in both locations. The construction of the trail will coincide with residents subdividing their lots east of Ramsey Blvd, along the county ditch.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					300,000	300,000
Total					**300,000**	**300,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Landfill Trust Fund					75,000	75,000
Park Improvement Trust Fund					225,000	225,000
Total					**300,000**	**300,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact Unassigned

Project #	**04-PARK-002**
Project Name	**Elmcrest Creek Trail to Central Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact Unassigned

Project # **04-PARK-003**
Project Name **Elmcrest Park Entrance & Signage**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$50,000**

Description

Entrance signing would consist of a sign and landscaping sited near the Quicksilver entrance timed with that areas' redevelopment and street construction.

Justification

The 100+ acre community park warrants an attractive entrance monument with landscape. Plus, it is expected there will continue to be events where in thousands of out-of-Ramsey visitors may only know Ramsey from their experience at Elmcrest Park.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			50,000			50,000
Total			**50,000**			**50,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund			50,000			50,000
Total			**50,000**			**50,000**

Capital Improvement Program

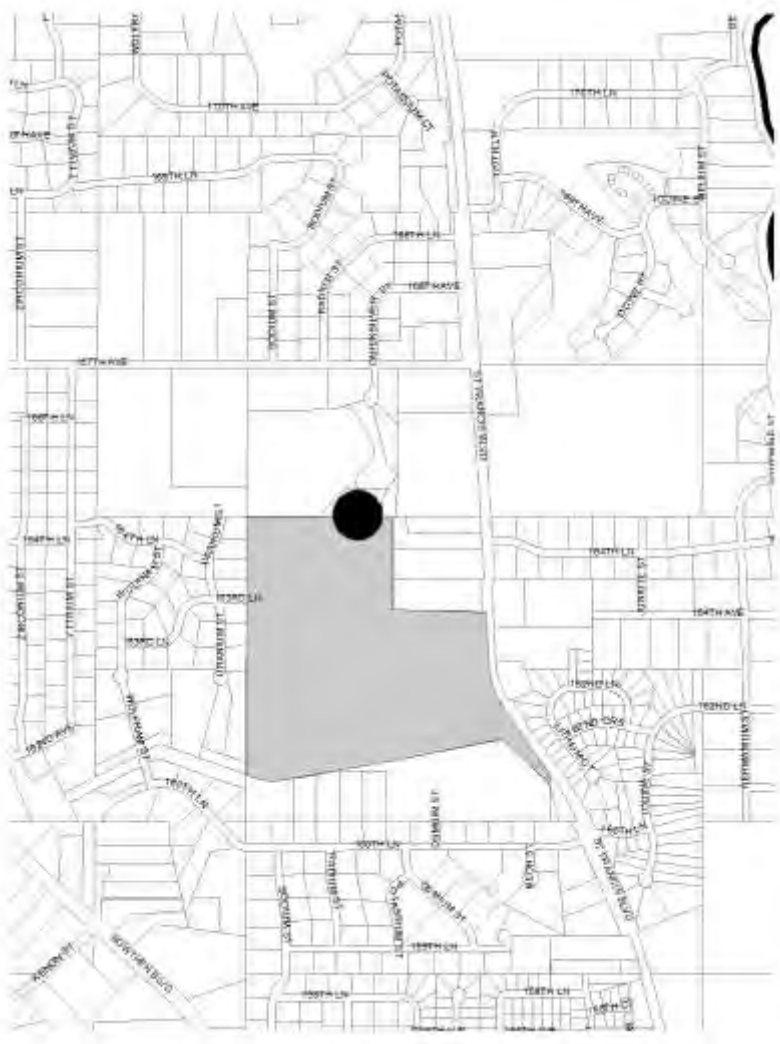
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact Unassigned

Project #	**04-PARK-003**
Project Name	**Elmcrest Park Entrance & Signage**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact Unassigned

Project # **04-PARK-006**
Project Name **Ford Brook Park Playground Equipment**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$70,000**

Description

Ford Brook Park is north of CR 27, east of TH 47 and borders Nowthen. The new playground would be within walking distance of about 100 existing homes.

Justification

The City has remained on a schedule of replacing existing play structures with ones that meet the Consumer Products Safety Commission guidelines for safety. This also results in a contemporary playground with more play value. City of Nowthen may be asked to participate financially.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					70,000	70,000
Total					**70,000**	**70,000**

Funding Sources	2012	2013	2014	2015	2016	Total
City of Nowthen					20,000	20,000
Park Improvement Trust Fund					50,000	50,000
Total					**70,000**	**70,000**

Capital Improvement Program

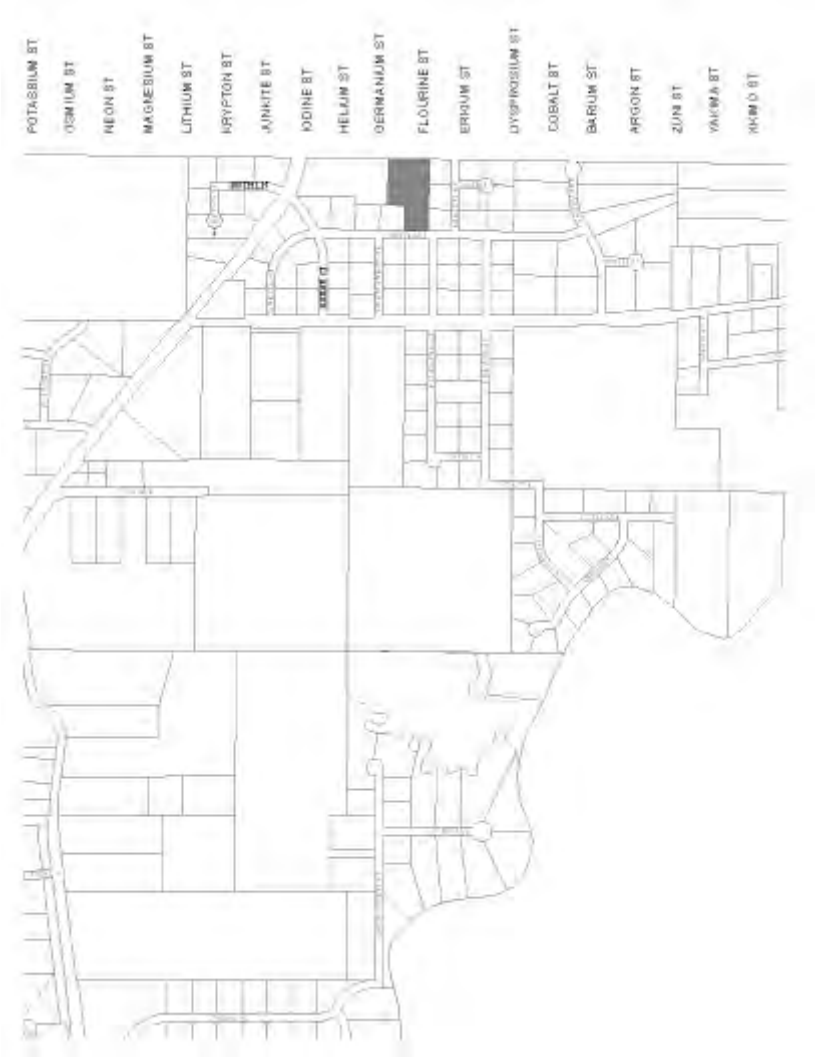
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact Unassigned

Project #	**04-PARK-006**
Project Name	**Ford Brook Park Playground Equipment**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact Unassigned

Project # **04-PARK-007**
Project Name **Lake Itasca Community Park**

Type Improvement
Useful Life 50 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,200,000**

Description

This project is intended to expand the existing, undeveloped Lake Itasca Park south to Alpine Drive, east of the lake to the west line of the adjacent subdivision. In addition, athletic fields may be sited south of Alpine Drive, east of Puma Street, if a concurrent development plan warrants it.

Justification

Properties south of Alpine Drive, both east and west of Puma Street are proposed for development. It is this development that would provide the necessary park dedication funds for the first phase of construction, as well as contributing increased recreational demand.

The parcel south of Alpine Drive may be sold to finance improvements in the park.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			400,000	400,000	400,000	1,200,000
Total			**400,000**	**400,000**	**400,000**	**1,200,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund			400,000	400,000	400,000	1,200,000
Total			**400,000**	**400,000**	**400,000**	**1,200,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact Unassigned

Project #	**04-PARK-007**
Project Name	**Lake Itasca Community Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact Unassigned

Project # **04-PARK-014**
Project Name **Trott Brook Trail Corridor**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$4,015,000**

Description

The Trott Brook Trail Corridor extends from Elk River's Youth Athletic Complex near Jarvis Street and follows the brook easterly to Rum River Central Park about six miles away. The project would involve continued acquisition of scenic and trail easements, boardwalk and trail construction and natural resource enhancements.

Justification

This trail project would be predicated on significant planning leading up to construction and likely involve a Master Plan, as well as receiving grant monies for funding. The land around the brook is the largest and most contiguous undeveloped natural area within Ramsey. The City presently has about half of the land acquired (through Park Dedications and a LCCMR grant) to construct this trail.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					4,015,000	4,015,000
Total					**4,015,000**	**4,015,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids					4,000,000	4,000,000
Landfill Trust Fund					15,000	15,000
Total					**4,015,000**	**4,015,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact Unassigned

Project #	**04-PARK-014**
Project Name	**Trott Brook Trail Corridor**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # 06-PARK-002
Project Name Drinking Fountains/Misting Station

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$49,000**

Description

Installation of drinking fountains with pet water availability and misting stations in parks with municipal water availability.

Riverdale Park 2012; Woodland Green Park 2013; Central Parking Misting Station 2014; Bear Park 2015.

Justification

Drinking water - especially for active use areas and trail connecting points is very popular. In addition, residents and dog walkers have expressed appreciation for the pet stations.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
21,000	Improvements Other than Build	7,000	7,000	7,000	7,000		28,000
Total	**Total**	**7,000**	**7,000**	**7,000**	**7,000**		**28,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
21,000	Park Improvement Trust Fund	7,000	7,000	7,000	7,000		28,000
Total	**Total**	**7,000**	**7,000**	**7,000**	**7,000**		**28,000**

Capital Improvement Program

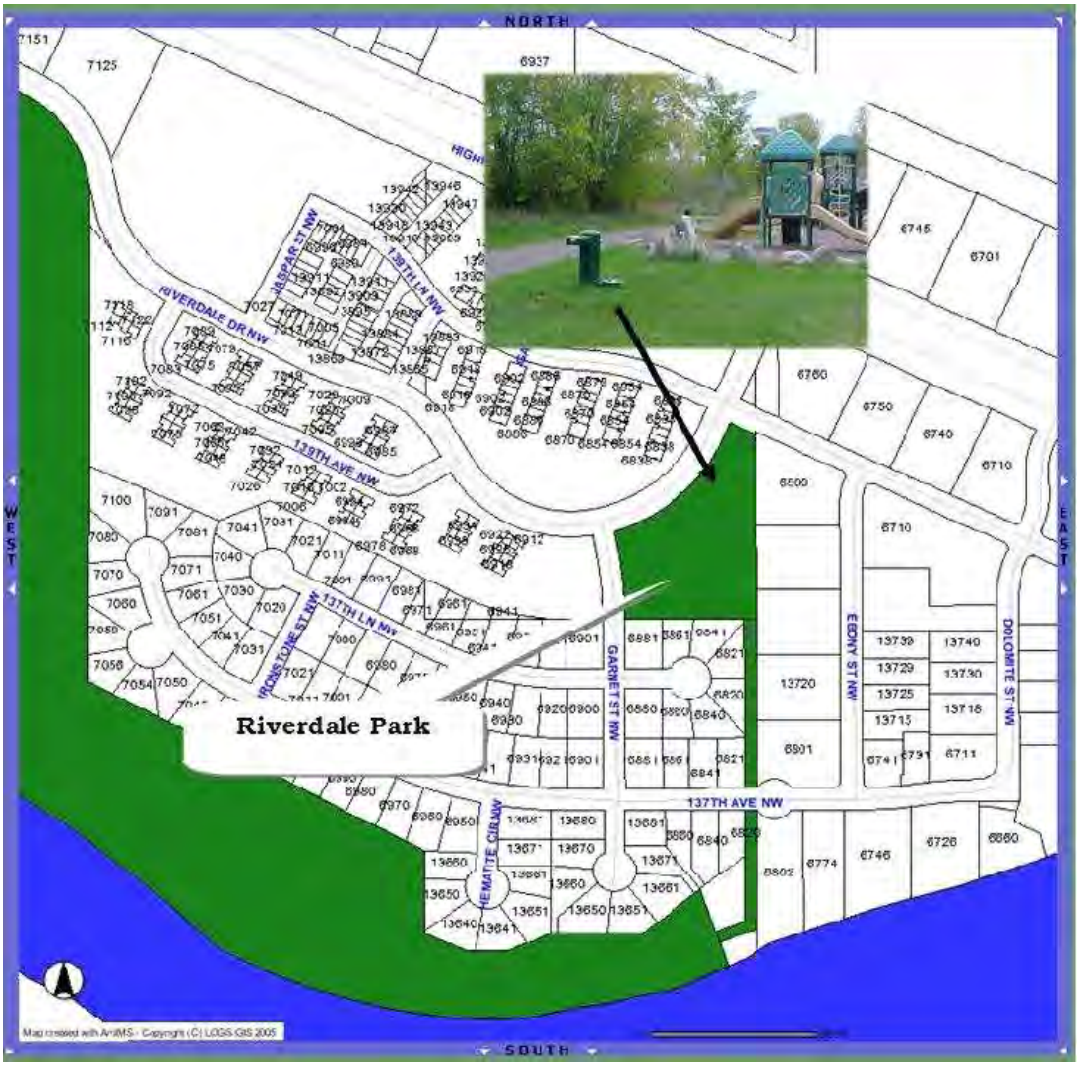
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-002**
Project Name	**Drinking Fountains/Misting Station**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-003**
Project Name **Shelter & Restroom Facilities**

Type Buildings
Useful Life 50 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$75,000**

Description

Permanent restroom facility in each of the high use parks. This is planned for Riverdale Park.

This will require shifting the tennis courts to accommodate the building. The poles and nets will be relocated and the courts will be resurfaced.

Justification

This endeavor would result in a permanent restroom facility in higher use parks and replace the plastic rental units.

The rental unit's cost approximately $50 per month in the neighborhood parks, and about $200 per month in the community parks. This particular restroom is also a local match for the Mississippi River Trail grant project (Anoka's King Island to Mississippi West Park); an estimated $650,000 project with administration and egineering funded by $380,204 in federal dollars.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	75,000					75,000
Total	**75,000**					**75,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	75,000					75,000
Total	**75,000**					**75,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-003**
Project Name	**Shelter & Restroom Facilities**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-005**
Project Name **Community Building & Playground for Elmcrest Park**

Type Buildings
Useful Life 50 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$500,000**

Description

Elmcrest Park multi-use building. Proposed joint project with the Ramsey Lions, youth athletic association, and other group(s).

Justification

Elmcrest Park will need a multi-use building, which includes certain site improvements such as water service, septic, landscape and irrigation with storage for the athletic groups using the facility. Sewer service will be extended when sewer lines are available.

The project is estimated at $500,000. $210,00 is intended to represent the city's share of a proposed joint building project with a non-municipal contribution (ARAA, etc). Careful design consideration will be required to ensure that the building will meet all of the community needs. Some design monies may be required in this process, prior to bidding.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	500,000					500,000
Total	**500,000**					**500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	290,000					290,000
Youth Association	210,000					210,000
Total	**500,000**					**500,000**

Capital Improvement Program

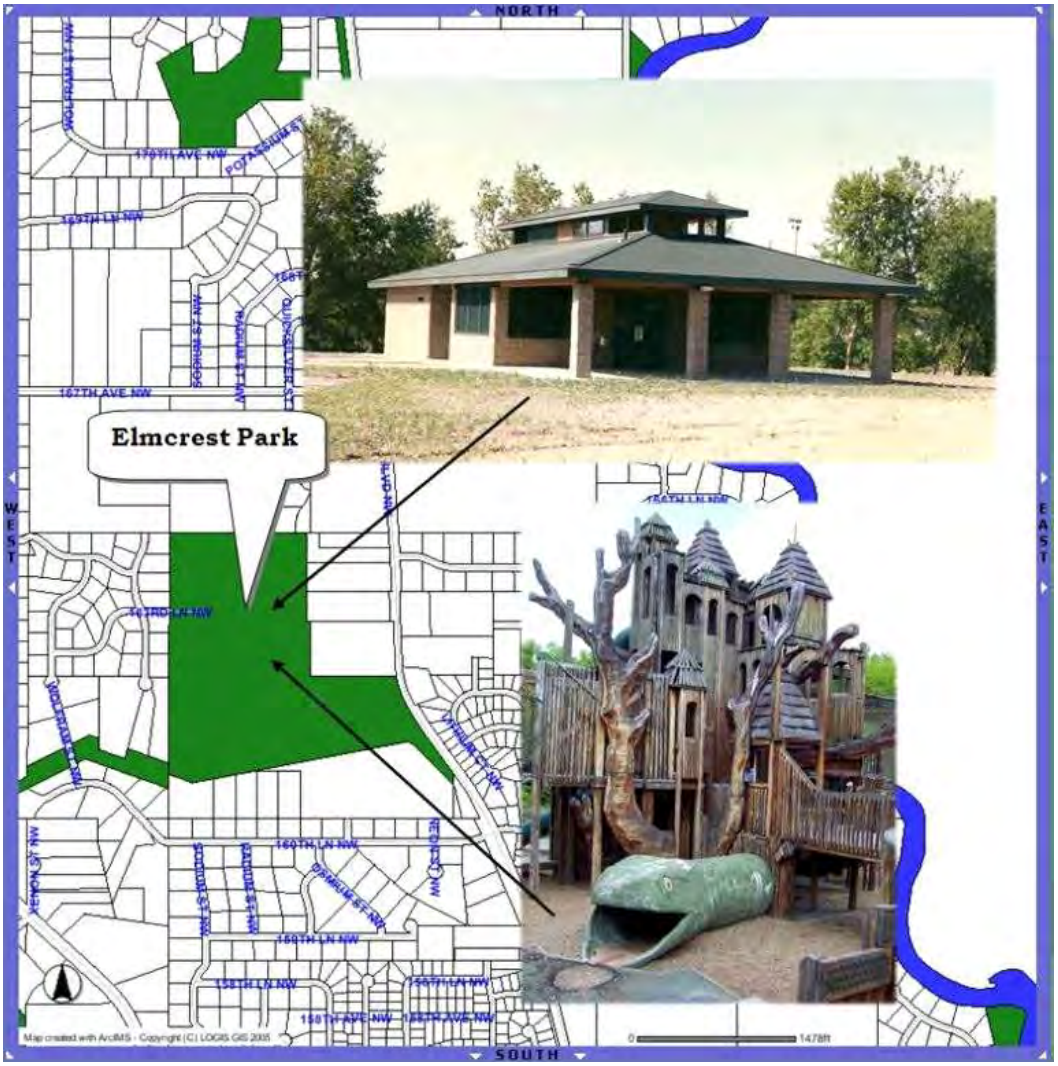
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-005**
Project Name	**Community Building & Playground for Elmcrest Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-008**
Project Name **Redevelopment of Central Park**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$775,000**

Description

The drive to the Park Center building would be extended to connect to Yolite Street and the proposed land use of the 35 acres east of the park.

This project is being divided into two projects. For 2012 this consists of the extension of the parkway and outlet to the east. Projected for 2014 will be the installation of curbing and removal of the post and cable vehicle barriers around the parking lots. The cost of the 2012 program is $275,000.

Justification

Additional parking would occur along this new one way drive parkway, and some parking may be considered where the underutilized sedimentation basin currently exists, or this basin may be used for the adjoining land use, with the new parking occurring to the east.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	275,000				500,000	775,000
Total	**275,000**				**500,000**	**775,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	275,000				250,000	525,000
Youth Association					250,000	250,000
Total	**275,000**				**500,000**	**775,000**

Capital Improvement Program

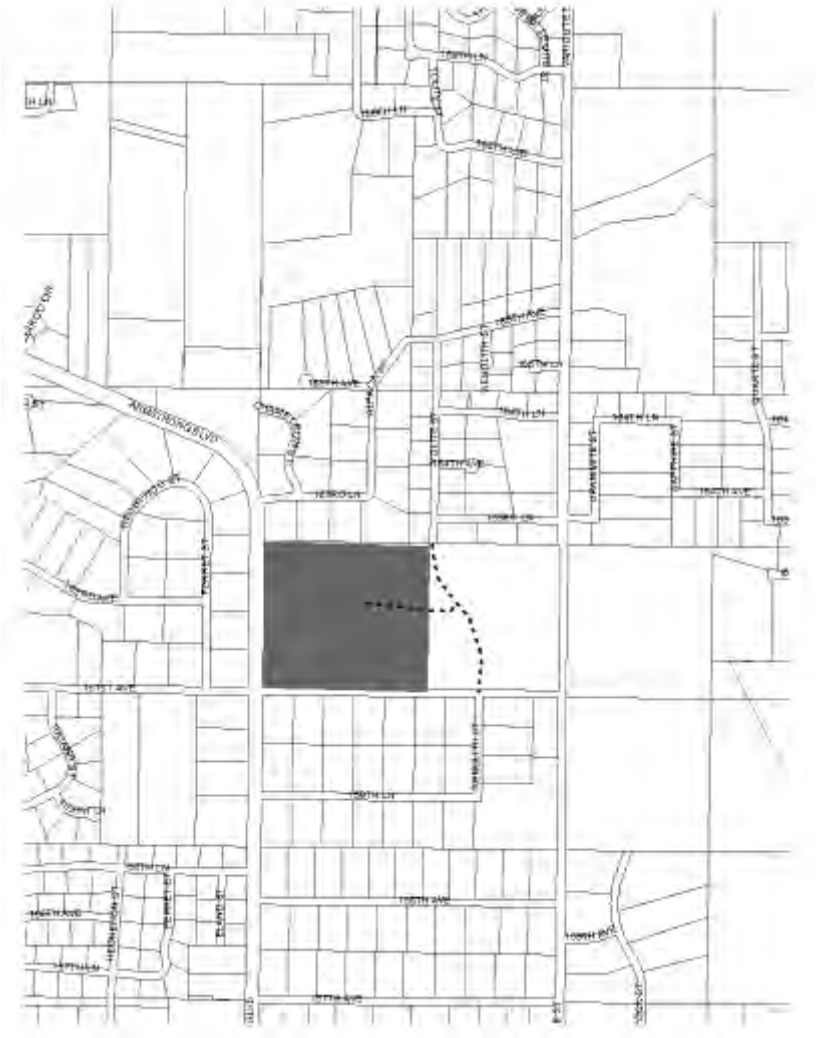
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-008**
Project Name	**Redevelopment of Central Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-010**
Project Name **Irrigation for Titterud Park**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$76,000**

Description

Underground irrigation & 160 GPM well.

If municipal water is available, cost may be less.

Justification

Irrigation should be considered for this 13.5 acre park, and a part of this is the evaluation of a well versus connection to a municipal watermain. Both have advantages. The $40,000 represents the underground irrigation portion.

A 160 GPM well may cost about $18,000.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					76,000	76,000
Total					**76,000**	**76,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					76,000	76,000
Total					**76,000**	**76,000**

Capital Improvement Program

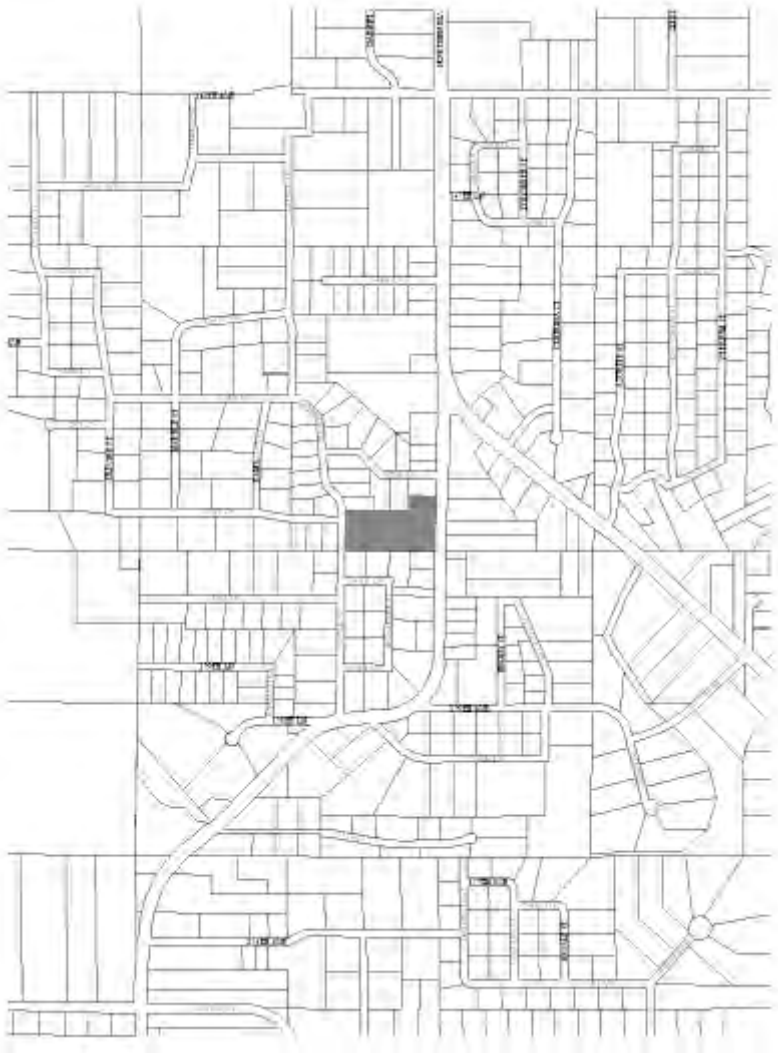
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-010**
Project Name	**Irrigation for Titterud Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-011**
Project Name **Observation boardwalk - Lake Itasca**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$40,000**

Description

Boardwalk in the southeast portion of the open water wetland.

Justification

Lake Itasca is an important destination for migratory waterfowl and other wetland fauna. A boardwalk in the southeast portion of the open water wetland will invite trail users to experience this and provides direct contact with the lake.

In addition, an observation area with seating (similar to the one in Wetland #114P), provides a point of relaxation on the several mile-long Lake Itasca Trail.

The construction would be done by in-house forces (including Department of Corrections forces) - thereby saving 60% of potential costs.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			40,000			40,000
Total			**40,000**			**40,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Lawful Gambling Fund			40,000			40,000
Total			**40,000**			**40,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-011**
Project Name	**Observation boardwalk - Lake Itasca**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-012**
Project Name **Rabbit Park Phase Two**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$125,000**

Description

Well and underground irrigation.

Landscape improvements and an ag-lime infield for the ballfield.

Justification

Rabbit Park is a 5-acre neighborhood park with very basic features. The park's greatest need is irrigation. Therefore, the primary component of the proposed phase two project is a well and underground irrigation.

Landscape improvements would complete this project.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build				125,000		125,000
Total				**125,000**		**125,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund				125,000		125,000
Total				**125,000**		**125,000**

Capital Improvement Program

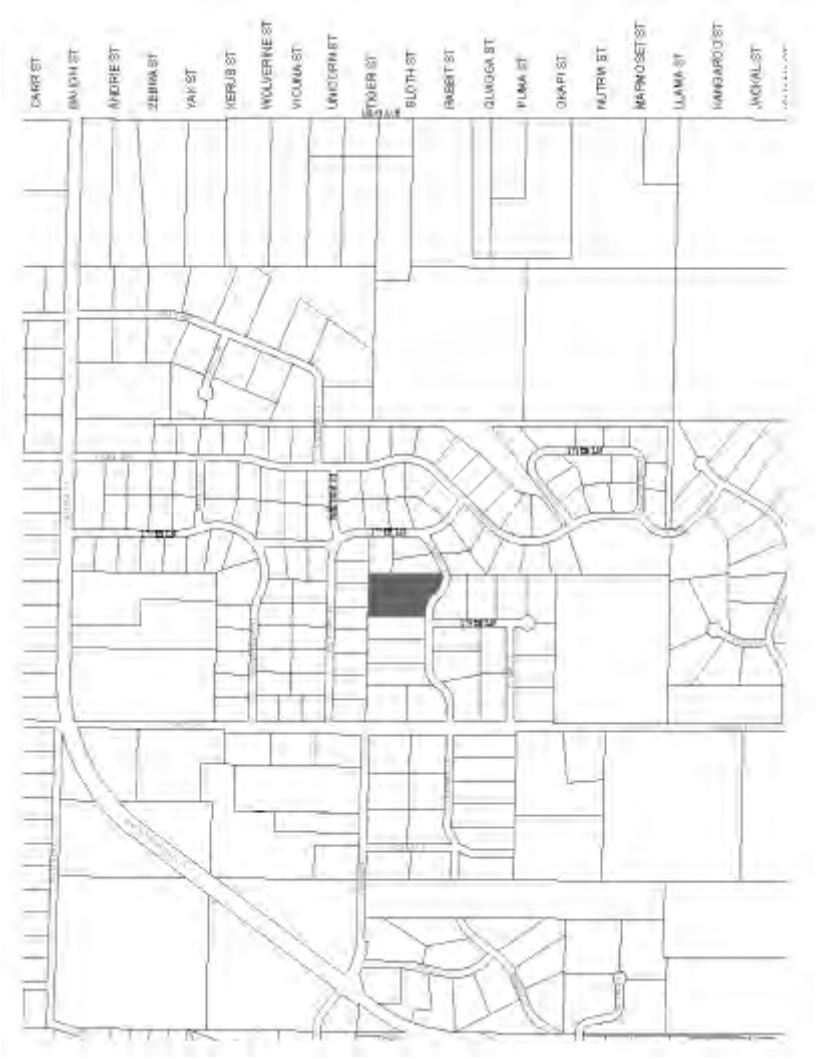
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-012**
Project Name	**Rabbit Park Phase Two**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-015**
Project Name **Observation deck on the Mississippi east Dolomite**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$35,000**

Description

On the south side of Riverdale Drive, east of Dolomite exists a storm water discharge point to the river. This project discusses an observation deck at the top of the bluff over the existing storm sewer easement, concurrent with the development of the land there.

Justification

This access may provide improved maintenance to the storm outlet, but the primary value would be to maintain contact with the river by residents for the remarkable view, and as a rest point along the National, Mississippi River Trail.

This project may be combined with development of adjacent property.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					35,000	35,000
Total					**35,000**	**35,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Lawful Gambling Fund					35,000	35,000
Total					**35,000**	**35,000**

Capital Improvement Program

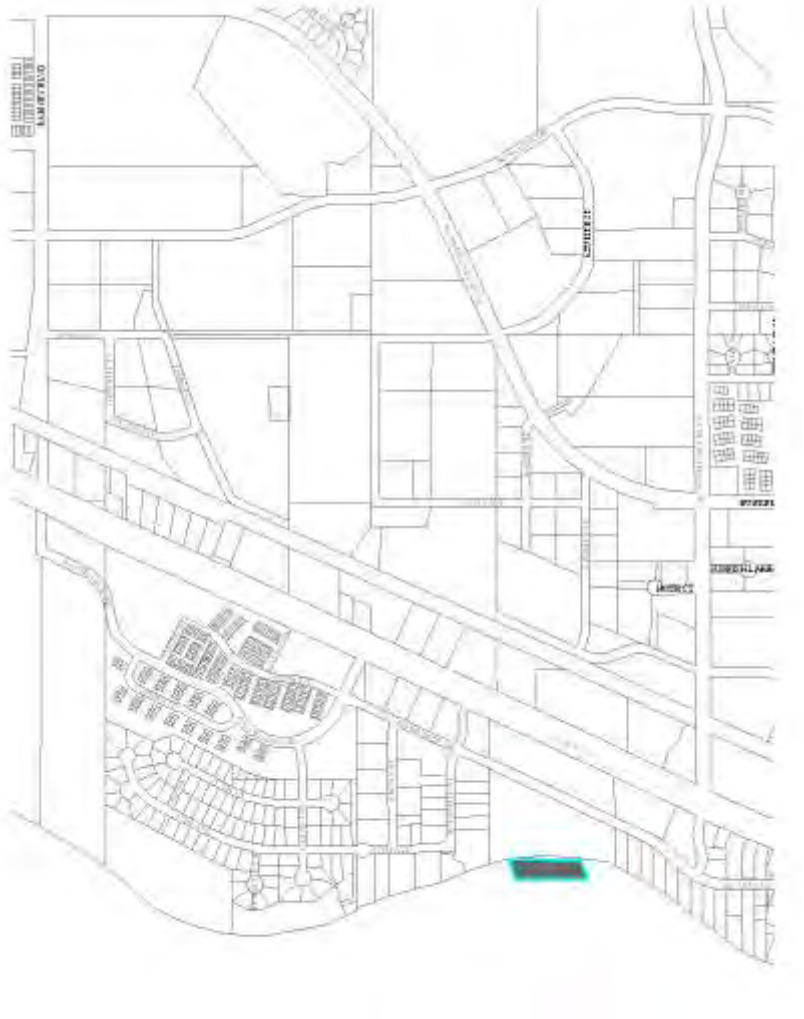
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-015**
Project Name	**Observation deck on the Mississippi east Dolomite**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-016**
Project Name **Mississippi River Park Development-Bridge location**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$750,000**

Description

This neighborhood park is proposed in the general vicinity of the proposed bridge crossing, along the banks of the river. The park would consist of the usual park amenities, as well as open space that may be shared with adjoining new and existing residential land use.

The funding and the timing of the park development would be concurrent with the subdivision of the land.

This park may also serve as a trailhead for a trail (to be built with the bridge construction), that will connect Hennepin County, and the Three Rivers Park District.

Justification

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					750,000	750,000
Total					**750,000**	**750,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					750,000	750,000
Total					**750,000**	**750,000**

Capital Improvement Program

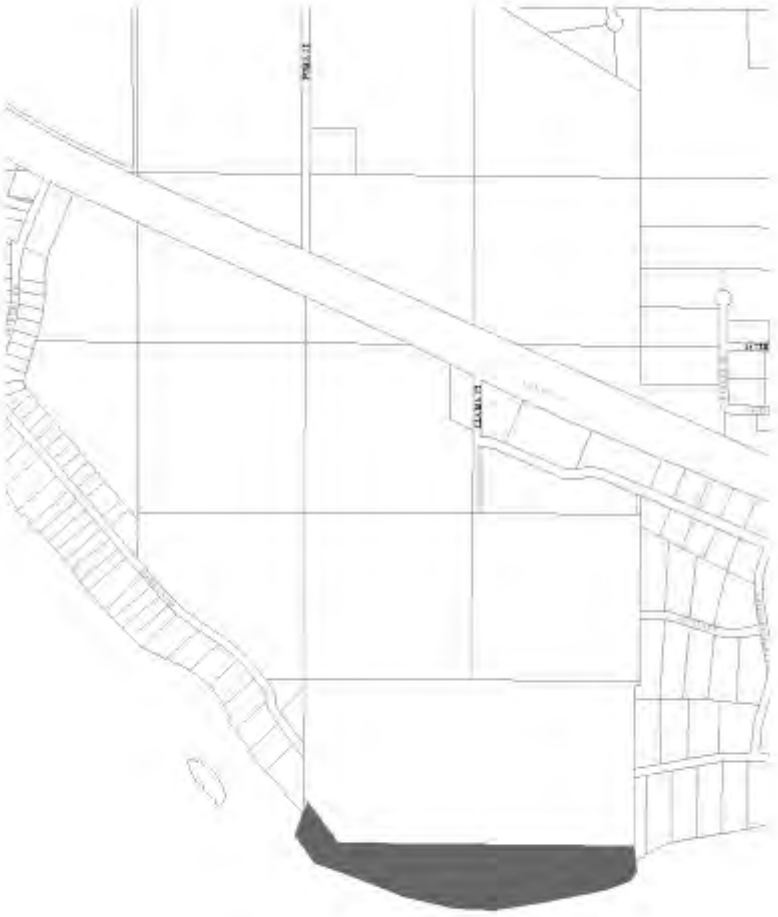
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-016**
Project Name	**Mississippi River Park Development-Bridge location**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-017**
Project Name **Redevelopment of Hunters Hill**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration
Total Project Cost: **$500,000**

Description

Concurrent with any redevelopment of the subdivisions around the existing Hunters Hill Park would be an opportunity to bring improvements to the underutilized Hunters Hill Park. The funding would be from any new units shared. Open space connections within a redeveloped area may also be considered.

Justification

Should redevelopment occur in this area; it is likely densities will greatly increase. This, coupled with the commercial and light industrial uses in the area will create the need for a lunch break destination - as well the residential recreational demand.

This park is in the study of underutilized properties that could be sold.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					500,000	500,000
Total					**500,000**	**500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					500,000	500,000
Total					**500,000**	**500,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-017**
Project Name	**Redevelopment of Hunters Hill**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **06-PARK-019**
Project Name **Trail Connections**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,050,000**

Description

This project consists of the installation of several high priority connections linking segments of the city's trail system.

-Alpine Park to Sweetbay Ridge (2012)
-CR#83 from 167th Lane to Alpine Drive to Lake Itasca (2012)
-Hwy 47 from Trott Brook Cemetery to Elmcrest Park Trail (2013)

Justification

The increase demand in use of the city's trail system requires the continued development of the trail system.

Resident requests for improved trail system connections are reflected in these priority projects. The trails will also move people off high speed roadways and improve transportation and safety.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		650,000	400,000			1,050,000
Total		**650,000**	**400,000**			**1,050,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids		100,000	100,000			200,000
Park Improvement Trust Fund		475,000	260,000			735,000
Trail Fees		75,000	40,000			115,000
Total		**650,000**	**400,000**			**1,050,000**

Capital Improvement Program

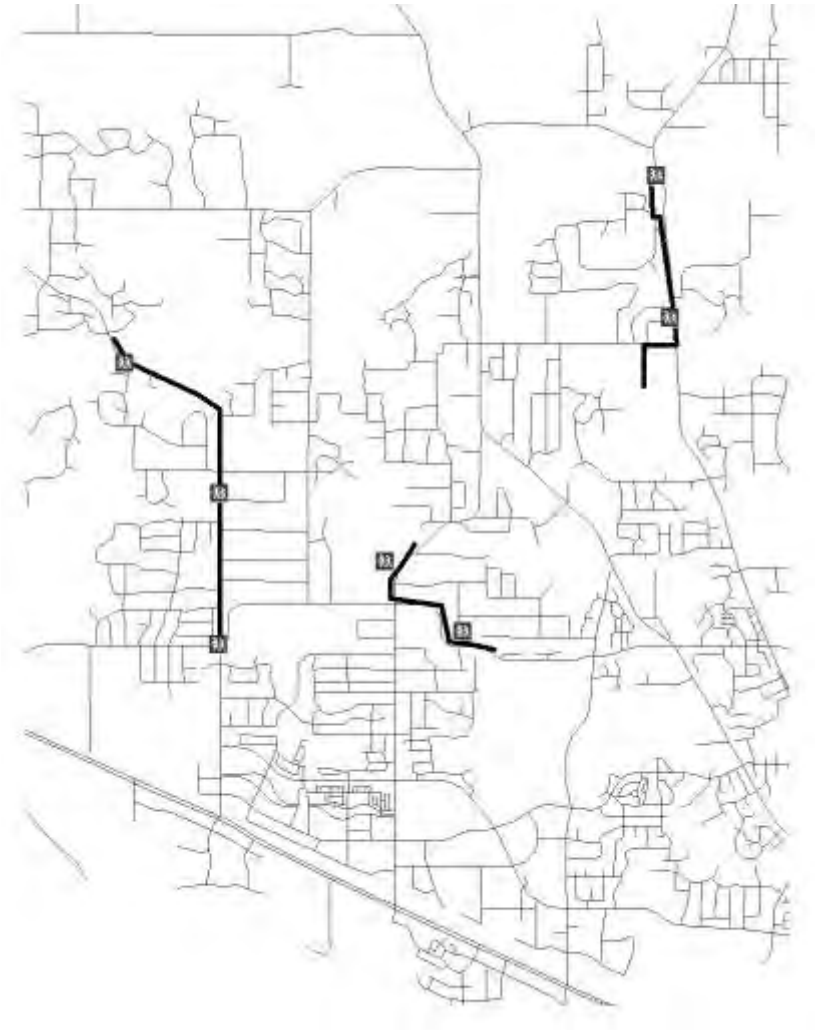
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**06-PARK-019**
Project Name	**Trail Connections**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **07-PARK-001**
Project Name **Village Square Commons**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration
Total Project Cost: **$3,000,000**

Description

Development of the 2-acre Village Square Commons in the COR

Justification

This urban park-space may be the most prominent park space within the COR - due to its visibility along Sunwood Drive, and its relationship to the Municipal Center and transit hub.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					3,000,000	3,000,000
Total					**3,000,000**	**3,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
GO Bonding					2,700,000	2,700,000
Grants and Aids					300,000	300,000
Total					**3,000,000**	**3,000,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**07-PARK-001**
Project Name	**Village Square Commons**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **08-PARK-001**
Project Name **Landscape Improvements for Parks**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Purchase landscape materials for installation in parks by volunteers.

Justification

The City can leverage improvements by working with volunteer groups that will plant the materials supplied by the City.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	5,000	5,000	5,000	5,000	5,000	25,000
Total	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	5,000	5,000	5,000	5,000	5,000	25,000
Total	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**25,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-001**
Project Name	**Landscape Improvements for Parks**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **08-PARK-002**
Project Name **Mississippi River Regional Trail**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,250,000**

Description

This trail will parallel the Mississippi River from Elk River to Anoka, passing through Mississippi West Regional Park. Trail connections are being completed that connect Ramsey to the Twin Cities - and south to Hastings as part of the National Mississippi River Trail.

The 2013 work will construct the trail from Anoka to Mississippi West Park. A trail grant application has been submitted for $1,600,000 to be considered a federally funded project in 2015. This will be applied to construct the trail from Mississippi River Regrional Trail to Elk River. Anoka County Parks will provide the local match.

Justification

A detailed feasibility study has been prepared. The total project is estimated at $2,250,000.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		600,000		1,650,000		2,250,000
Total		**600,000**		**1,650,000**		**2,250,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids		600,000		1,650,000		2,250,000
Total		**600,000**		**1,650,000**		**2,250,000**

Capital Improvement Program

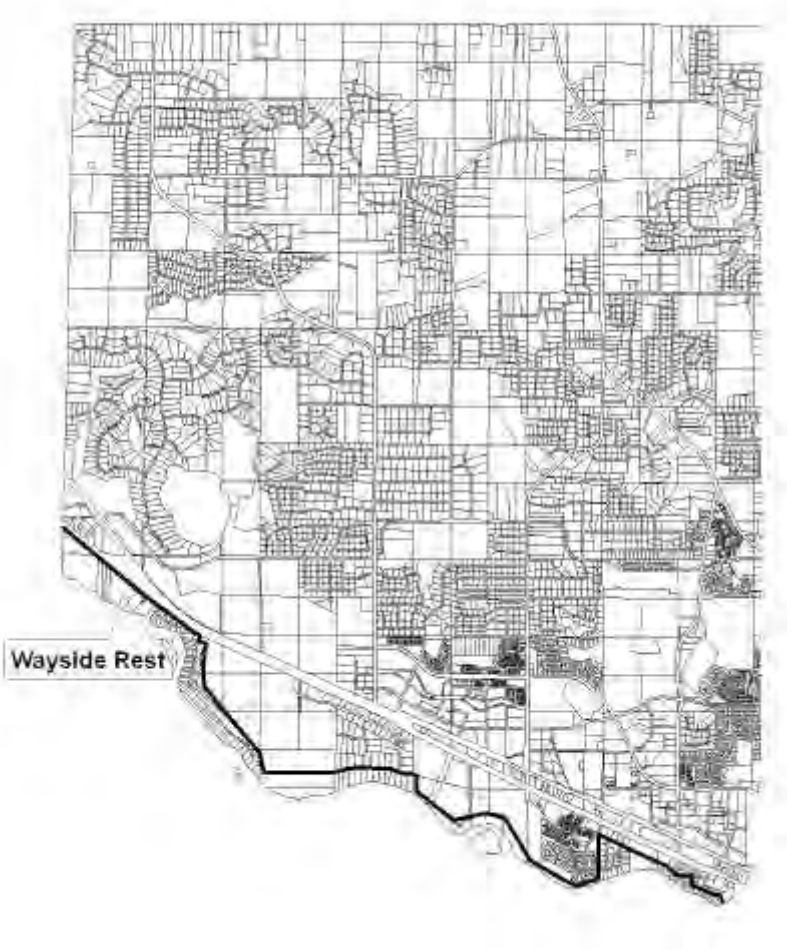
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-002**
Project Name	**Mississippi River Regional Trail**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **08-PARK-004**
Project Name **Lake Ramsey Park**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$3,631,000**

Description

This project will provide recreational opportunities and open space on the west side of the COR including the development of "lake" and possibly beach with wading area.

Justification

The open space and recreation elements associated with the original RTC plan are being preserved in the new COR concept. This project will also generate needed fill by excavation for the water feature for the development areas of the COR.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					3,631,000	3,631,000
Total					**3,631,000**	**3,631,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Developer Fees					3,631,000	3,631,000
Total					**3,631,000**	**3,631,000**

Capital Improvement Program

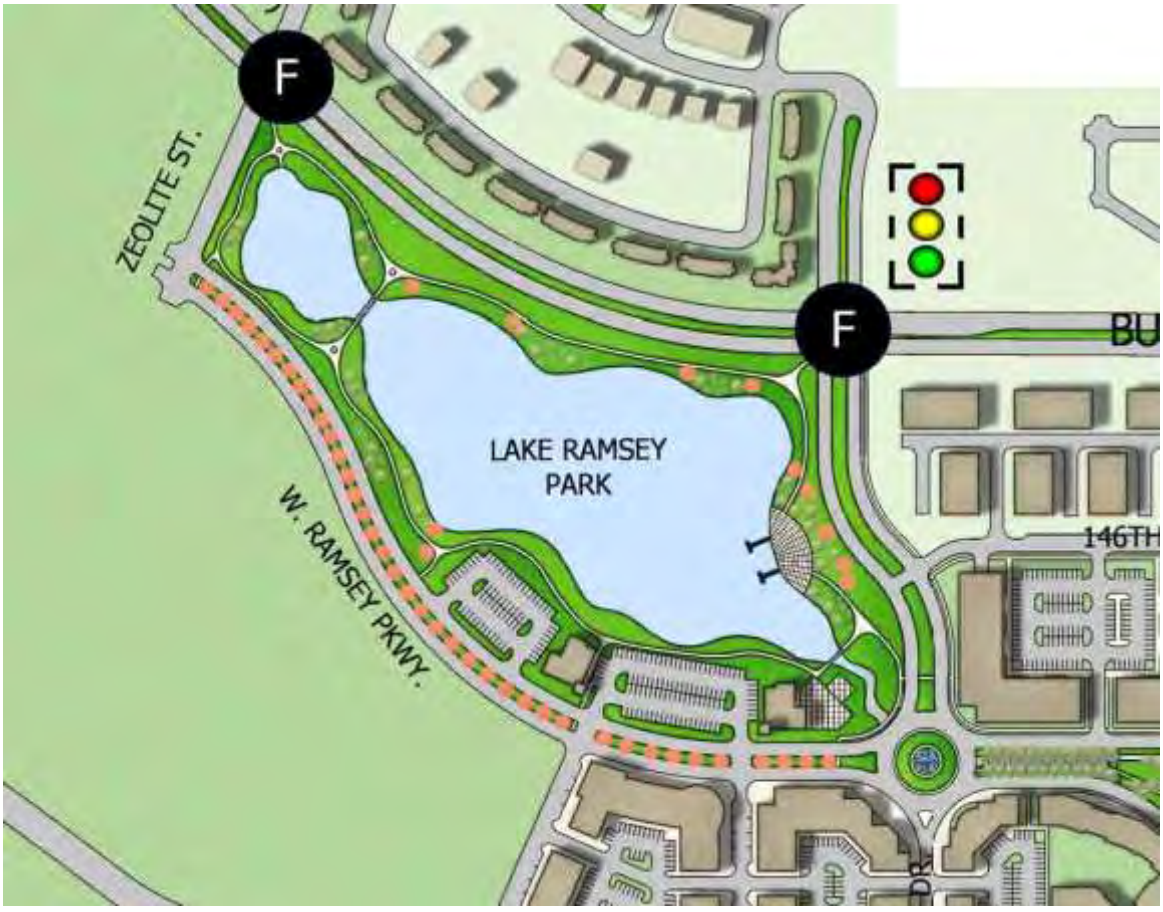
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-004**
Project Name	**Lake Ramsey Park**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # 08-PARK-005
Project Name Rhinestone Commons

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,350,000**

Description

Located on the east side of Rhinestone Street and south of East Ramsey Parkway, this park currently has ball fields with backstops , irrigation and perimeter sidewalks. Additional improvement will include a playground and pavilion with restrooms in 2016.

Justification

This park is part of the Master Plan for the COR. The ballfield is used by PACT charter school during the day and available for public use in the evening.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
150,000	Improvements Other than Build					1,200,000	1,200,000
Total	**Total**					**1,200,000**	**1,200,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
150,000	Developer Fees					1,200,000	1,200,000
Total	**Total**					**1,200,000**	**1,200,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-005**
Project Name	**Rhinestone Commons**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **08-PARK-006**
Project Name **North Commons**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 5 Future Consideration
Status Future Consideration
Total Project Cost: **$560,000**

Description

This park is platted on the north side of Bunker Lake Blvd.

Justification

Preliminary plans showed a sliding hill, parking, and a playground. A community garden is also a good fit for this public space.

This project may be constructed earlier to keep pace with adjacent projects in The COR.

The landscaping would be purchased by the city and installed by neighbors. This would improve the appearance of the Park until the proposed improvements are developed. The 2012 interim improvements allow reasonable use by the neighborhood as an open space.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	15,000			545,000		560,000
Total	**15,000**			**545,000**		**560,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Developer Fees				545,000		545,000
Lawful Gambling Fund	15,000					15,000
Total	**15,000**			**545,000**		**560,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-006**
Project Name	**North Commons**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **08-PARK-008**
Project Name **Pedestrian Bridge over TH10 Near rail Station**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,600,000**

Description

This bridge will connect the COR to the trail to the Mississippi River along the storm sewer outfall.

Justification

The COR is designed to be pedestrian friendly. This bridge will provide a connection to West Mississippi Regional Park and the regional trail. Further, the rail and highway crossing will allow residents to access the commuter rail and the COR without adding automobile trips to Hwys #10 and #169.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			2,600,000			2,600,000
Total			**2,600,000**			**2,600,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids			2,600,000			2,600,000
Total			**2,600,000**			**2,600,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**08-PARK-008**
Project Name	**Pedestrian Bridge over TH10 Near rail Station**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **09-PARK-001**
Project Name **Multi-Sports Facility**

Type Improvement
Useful Life 20 Years
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$475,000**

Description

This project contemplates construction of an inflatable dome for indoor practices, soccer, football, baseball, softball, etc. One location for consideration is Lake Itasca Park south of Alpine Drive near Puma Street.

Justification

The youth Athletic Associations have indicated a need for this type of facility. They currently use facilities in surrounding City's when it is available.

The building would be placed in an existing park with parking facilities. The 400' x 120' structure will provide indoor practice and game areas for many sports.

The proposed project would move into a planning stage if a community center is not forecast for a similar time frame. The committed annual revenue from youth athletics can pay back some of the facility expense.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction		475,000				475,000
Total		**475,000**				**475,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund		475,000				475,000
Total		**475,000**				**475,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**09-PARK-001**
Project Name	**Multi-Sports Facility**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **11-PARK-001**
Project Name **Park Security Enhancements**

Type Improvement
Useful Life 20
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$35,000**

Description

This project would include the installation of cameras in park locations experiencing vandalism and security concerns, specifically Sunfish Lake Park and the Skate Park area at Alpine Park (2012) and The Draw Park (2013).

Justification

This project would reduce the incidence of vandalism and increase security.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	15,000	20,000				35,000
Total	**15,000**	**20,000**				**35,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	15,000	20,000				35,000
Total	**15,000**	**20,000**				**35,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**11-PARK-001**
Project Name	**Park Security Enhancements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **11-PARK-003**
Project Name **Alpine Park Winter Facilities**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,500,000**

Description

This project shall include the construction of a chalet/warming house capable of facilitating winter equipment rentals and vending. Improvements will also include the expansion of the existing parking lot, and the construction of refrigerated rinks.

Justification

This warming house will function as a hub for winter recreation in the city with ice skating, sliding, and cross-country ski trails. Further, the existing warming house and rinks at Ramsey Elementary are in sub-standard condition.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction					750,000	750,000
Improvements Other than Build					1,750,000	1,750,000
Total					**2,500,000**	**2,500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					2,500,000	2,500,000
Total					**2,500,000**	**2,500,000**

Capital Improvement Program

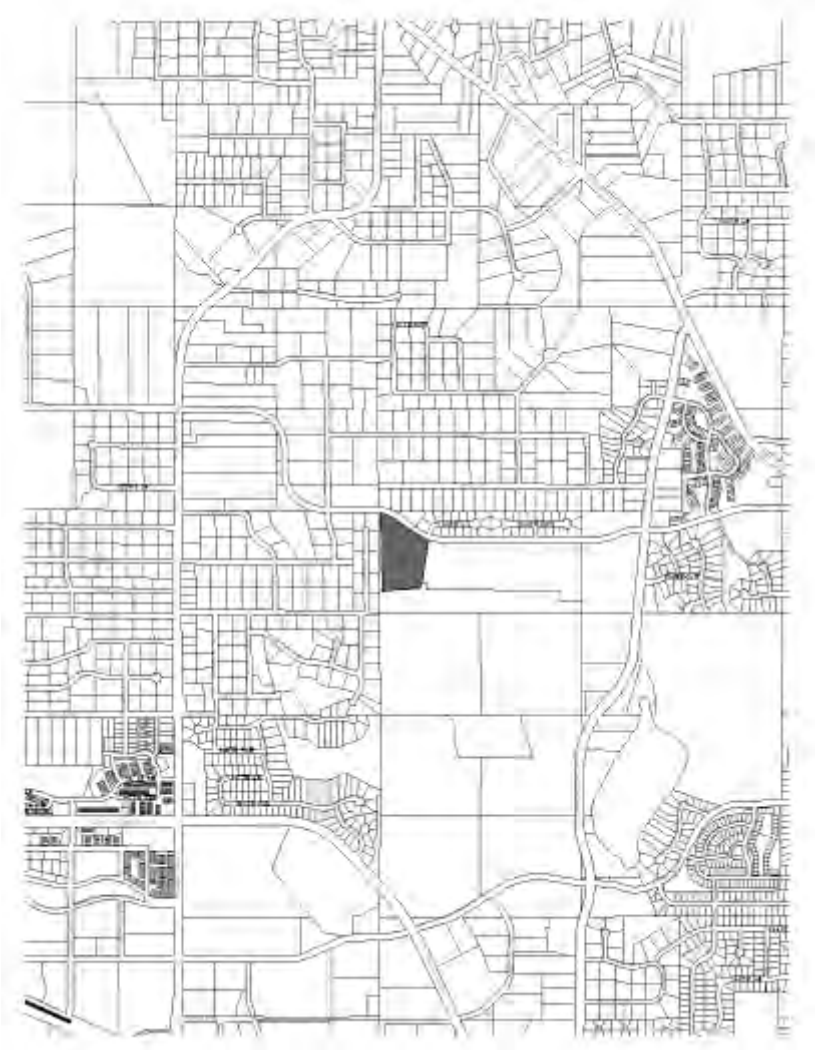
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**11-PARK-003**
Project Name	**Alpine Park Winter Facilities**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-001**
Project Name **The Draw Lighting Improvements**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Adding lighting improvements to the recently constructed (2010) Draw Park.

Justification

The basic elements of Draw Park were completed in 2010. Users of the park have pointed out some areas with inadequate lighting. This project will add lighting to make the park more user friendly. Areas to be lit include the stairs in the amphitheater and the path along the south edge of the amphitheater.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	25,000					25,000
Total	**25,000**					**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	25,000					25,000
Total	**25,000**					**25,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-001**
Project Name	**The Draw Lighting Improvements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-002**
Project Name **The Draw Waterfall**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$15,000**

Description

Adding a waterfall feature to the recently constructed (2010) park.

Justification

The pond is the supply source for the irrigation system in the park. A well was installed to provide supplemental water during dry periods. The water is piped from the well to the pond. This project would install a waterfall similar to the one in Elmcrest park (though significantly smaller). Water from the well would flow over the waterfall then into the pond, creating an interesting water feature in the park.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	15,000					15,000
Total	**15,000**					**15,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	15,000					15,000
Total	**15,000**					**15,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-002**
Project Name	**The Draw Waterfall**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-003**
Project Name **The Draw Entrance Monument**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$15,000**

Description

Adding an entrance monument(s) to the recently constructed (2010) park.

Justification

This project will create entrance monument(s) at The Draw aiding park patrons in locating the farmers market, concerts, and soccer and ballfield games.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	15,000					15,000
Total	**15,000**					**15,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	15,000					15,000
Total	**15,000**					**15,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-003**
Project Name	**The Draw Entrance Monument**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-004**
Project Name **The Draw Water Quality Fountains**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$15,000**

Description

Adding airation fountains to the recently constructed (2010) park.

Justification

This project will install fountains in the pond to circulate the water and improve water quality.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	15,000					15,000
Total	**15,000**					**15,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	15,000					15,000
Total	**15,000**					**15,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-004**
Project Name	**The Draw Water Quality Fountains**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-006**
Project Name **The Draw Grates**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$10,000**

Description

Adding stormwater grates to the recently constructed (2010) park.

Justification

This project will install grates over the pipes in the stormwater spreaders. The pipes do not have grates to prevent people and animals from entering the pipes.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	10,000					10,000
Total	**10,000**					**10,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	10,000					10,000
Total	**10,000**					**10,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-006**
Project Name	**The Draw Grates**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-007**
Project Name **The Draw Building**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$75,000**

Description

Add building structure to the recently constructed (2010) Draw Park.

Justification

This project will install a building that can serve as a warming shelter for ice skaters and a summer gathering spot.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			75,000			75,000
Total			**75,000**			**75,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund			75,000			75,000
Total			**75,000**			**75,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-007**
Project Name	**The Draw Building**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements
Contact

Project # **12-PARK-008**
Project Name **McKinley Trail Connection to Anoka**

Type Improvement
Useful Life 25
Category Park Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

Construct Trail along McKinley extension to connect to Anoka City Limits.

Justification

This project will construct a trail in the industrial park from the intersection of Radium and McKinley to McKinley Street in Anoka, providing non-motorized connectivity between the two cities. This project was identified as a priority at the joint Anoka and Ramsey City Council Meeting.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	20,000					20,000
Total	**20,000**					**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
City of Anoka	10,000					10,000
Park Improvement Trust Fund	10,000					10,000
Total	**20,000**					**20,000**

Capital Improvement Program

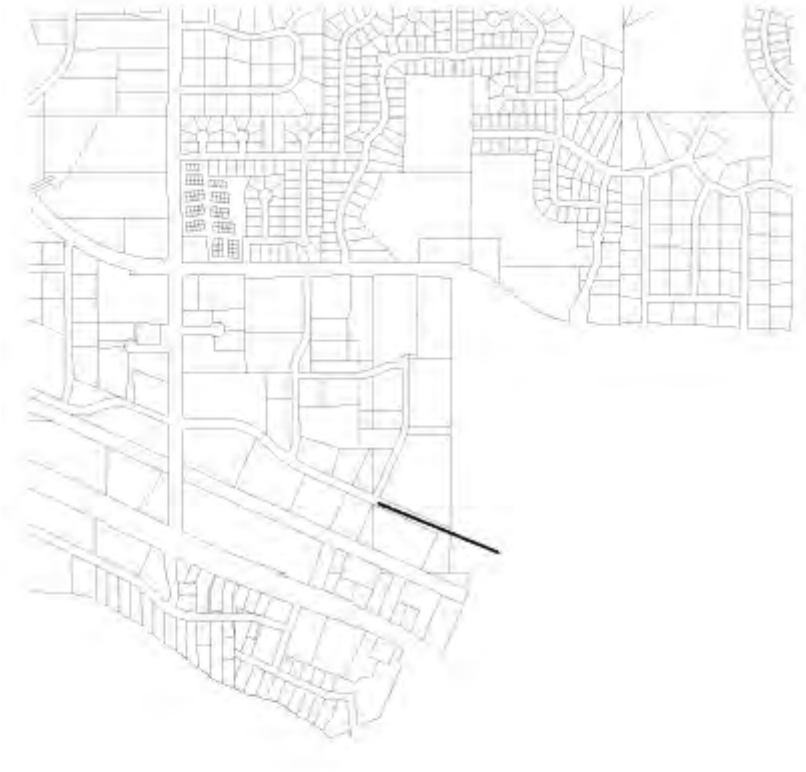
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Park Improvements

Contact

Project #	**12-PARK-008**
Project Name	**McKinley Trail Connection to Anoka**



SEWER UTILITY IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Sewer Utility Improvement								
Abandon Liftstation Wildlife Sanctuary	04-SEW-001	6			352,000			*352,000*
Septage Discharge Station	04-SEW-007	6					113,500	*113,500*
Northeast Sanitary Sewer & Watermain Ext	05-SEW-001	6		3,495,805				*3,495,805*
West Mississippi Park Sewer Service	08-SEW-002	6		170,000				*170,000*
Abandon Lift Station River Pines	08-SEW-004	6			45,000			*45,000*
Replace Cabinet at Lift Station 1	12-SEW-001	6	40,000					*40,000*
Fire Station 1 Sanitary Sewer Service	12-SEW-002	6	20,000					*20,000*
Extend Sewer from Armstrong to Traprock	12-SEW-003	6		507,000				*507,000*
Sewer Utility Improvement Total			**60,000**	**4,172,805**	**397,000**		**113,500**	***4,743,305***
GRAND TOTAL			**60,000**	**4,172,805**	**397,000**		**113,500**	***4,743,305***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact Unassigned

Project # **04-SEW-001**
Project Name **Abandon Liftstation Wildlife Sanctuary**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$352,000**

Description

This project involves extending a sanitary sewer approximately 1500' to the Wildlife Sanctuary lift station. This lift station can then be abandoned. This project will include easement acquisition.

Justification

The abandonment of a lift station will eliminate the perpetual costs of power, daily inspection, mechanical maintenance and the eventual replacement of this mechanized system.

This project will be integrated with development of the adjacent property.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition			50,000			50,000
Building Cost/Construction			302,000			302,000
Total			**352,000**			**352,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund			352,000			352,000
Total			**352,000**			**352,000**

Capital Improvement Program

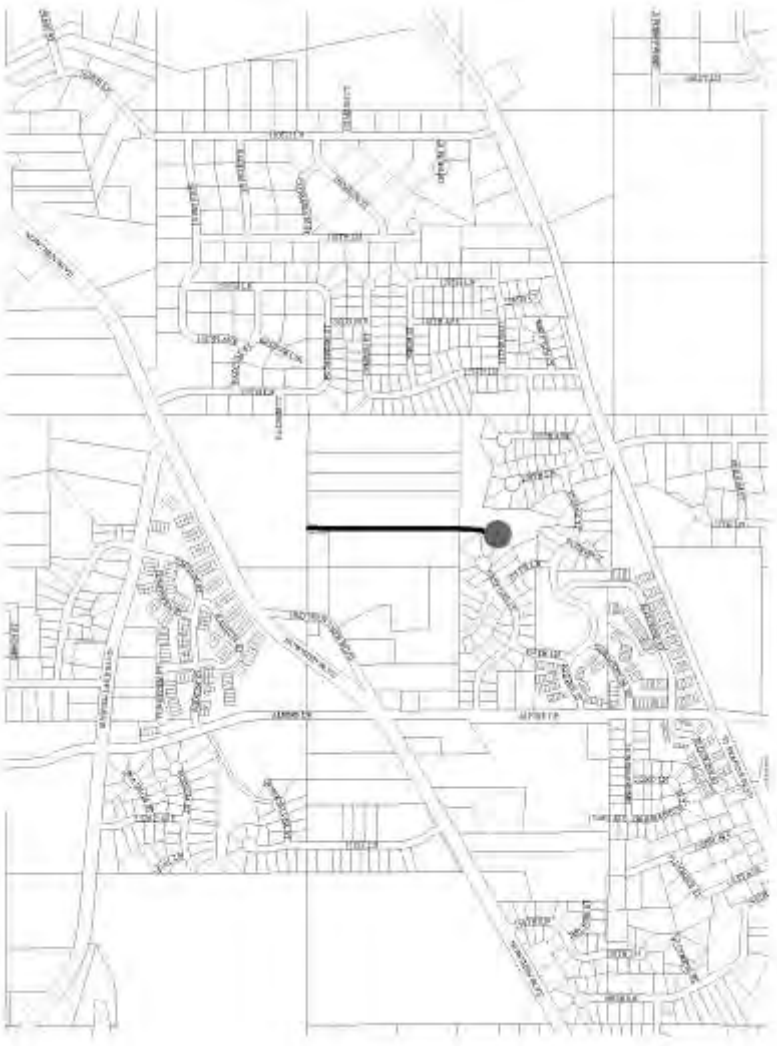
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact Unassigned

Project #	**04-SEW-001**
Project Name	**Abandon Liftstation Wildlife Sanctuary**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact Unassigned

Project # **04-SEW-007**
Project Name **Septage Discharge Station**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$113,500**

Description

This project will construct a facility which will allow septic tank pumpers to discharge septage into the sanitary sewer system. The facility will be located at the Public Works Facility.

Note to reviewers:

Met Council is constructing a facility in Fridley to serve the north metro.

Justification

The City of Ramsey has the highest number of septic systems in the 7 County Metropolitan Area. An efficient, well-located facility should reduce septic pumping costs for City residents. Project costs will be offset from revenues.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					113,500	113,500
Total					**113,500**	**113,500**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund					113,500	113,500
Total					**113,500**	**113,500**

Capital Improvement Program

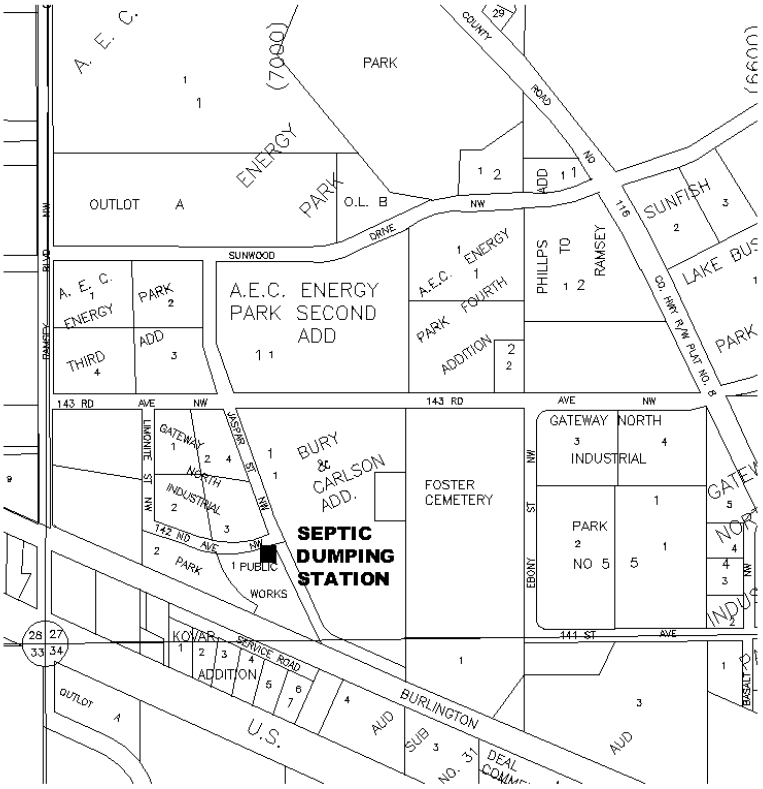
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact Unassigned

Project #	**04-SEW-007**
Project Name	**Septage Discharge Station**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact Unassigned

Project # **05-SEW-001**
Project Name **Northeast Sanitary Sewer & Watermain Ext**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$3,495,805**

Description

To provide municipal sanitary sewer and water service to a service area northeast of its current location south of the intersection of Sunfish Boulevard and Nowthen Boulevard.

Total Cost $3,495,805 (20 year @4.5%) $5,374,880 with interest

Justification

The City has had a feasibility study prepared that has indentified the alignment of sewer and watermain necessary to service this property. The redevelopment of the 167th and TH 47 area has been identified as a Strategic development goal.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		3,495,805				3,495,805
Total		**3,495,805**				**3,495,805**

Funding Sources	2012	2013	2014	2015	2016	Total
Revenue Bonding		3,495,805				3,495,805
Total		**3,495,805**				**3,495,805**

Capital Improvement Program

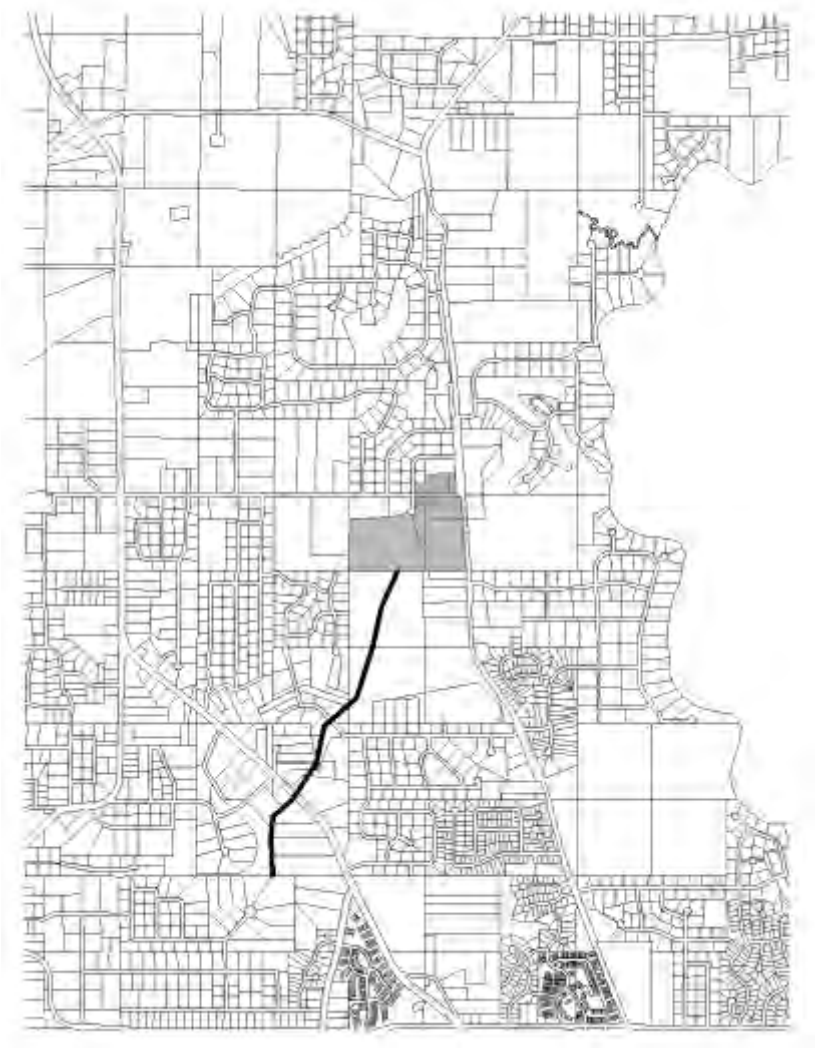
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact Unassigned

Project #	**05-SEW-001**
Project Name	**Northeast Sanitary Sewer & Watermain Ext**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact

Project # **08-SEW-002**
Project Name **West Mississippi Park Sewer Service**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$170,000**

Description

West Mississippi Park is expected to develop and will require sanitary sewer service.

Total water & sewer improvements - $310,000.

Justification

It is anticipated West Mississippi Park will be developed and will require sewer and water service. This project will provide the sewer service for the park improvements. The schedule for this work will be coordinated with the park improvements and will not proceed independently.

This work will be coordinated with construction of a frontage road south of TH 10.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		170,000				170,000
Total		**170,000**				**170,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund		170,000				170,000
Total		**170,000**				**170,000**

Capital Improvement Program

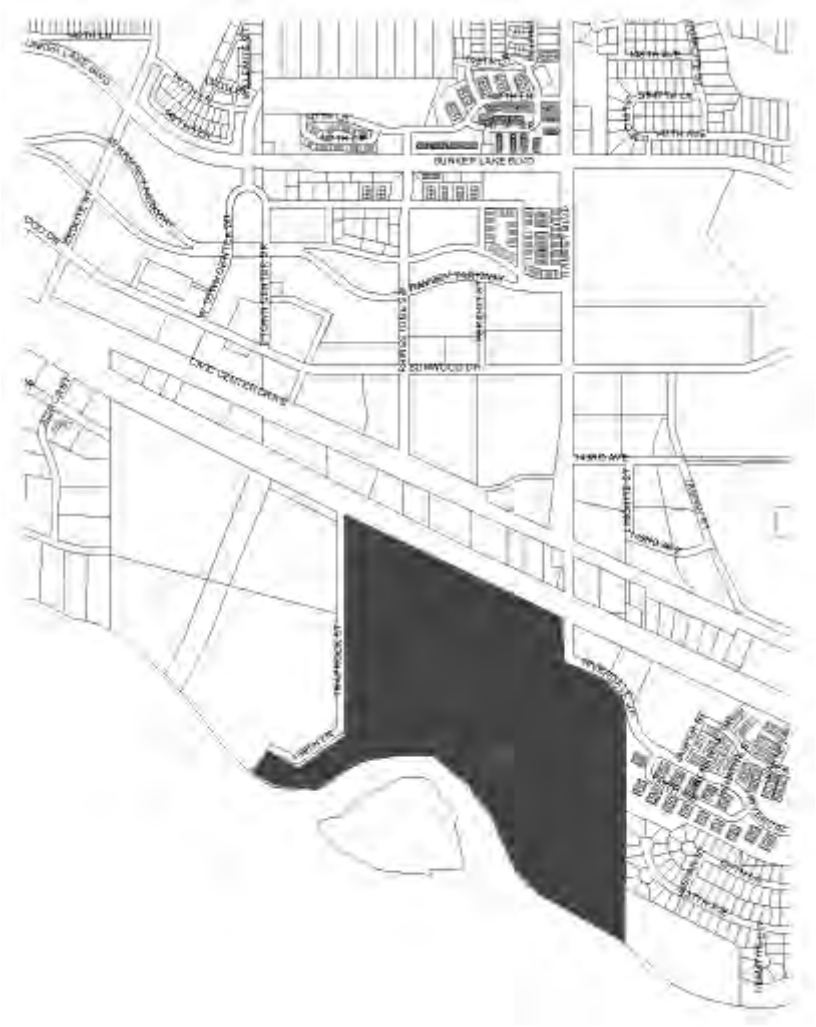
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact

Project #	**08-SEW-002**
Project Name	**West Mississippi Park Sewer Service**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact

Project # **08-SEW-004**
Project Name **Abandon Lift Station River Pines**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$45,000**

Description

This project involves extending the gravity sewer from Rum River Meadows to the River Pines Lift Station and abandoning the River Pines Lift Station.

Total Project $120,000

Justification

The abandonment of a lift station will eliminate the perpetual costs of power, daily inspection, mechanical maintenance and the eventual replacement of this mechanized system.

This project will be integrated with the Rum River Prairie project.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			45,000			45,000
Total			**45,000**			**45,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund			45,000			45,000
Total			**45,000**			**45,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact

Project #	**08-SEW-004**
Project Name	**Abandon Lift Station River Pines**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact

Project # **12-SEW-001**
Project Name **Replace Cabinet at Lift Station 1**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$40,000**

Description

Lift Station 1 is located at Dolomite and 137th Avenue and was the first lift station installed

Justification

Lift Station 1 was installed in 1990. Improvements in control technology has required installation of a new cabinet. The original cabinet is outdated and in need of replacement

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	40,000					40,000
Total	**40,000**					**40,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund	40,000					40,000
Total	**40,000**					**40,000**

Capital Improvement Program

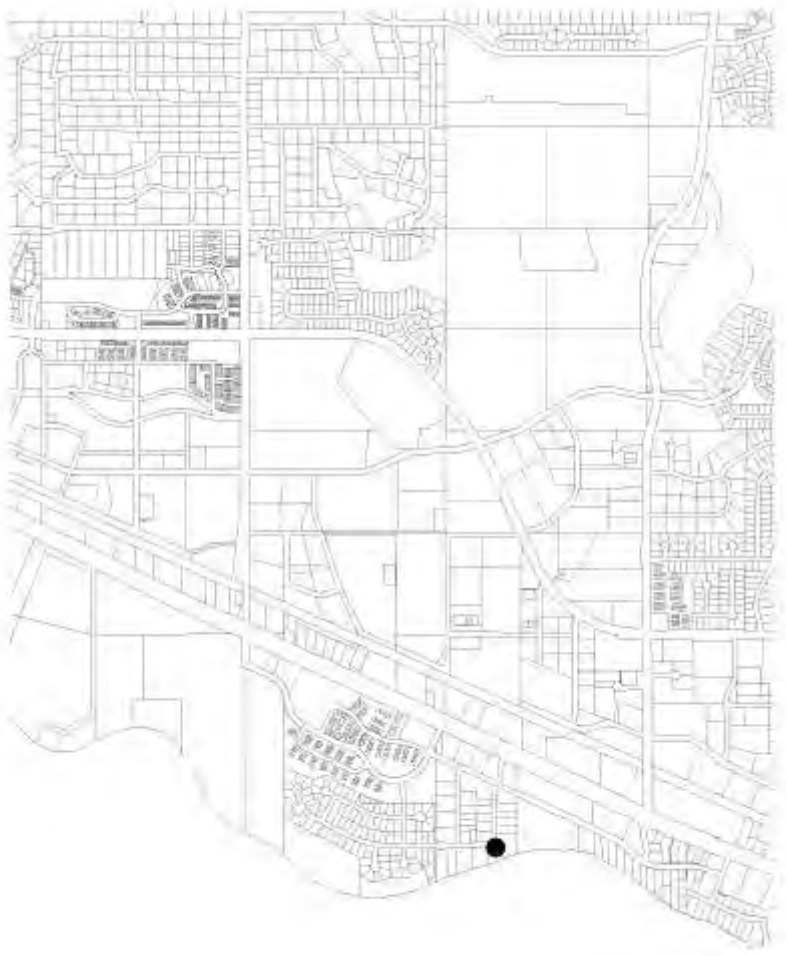
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact

Project #	**12-SEW-001**
Project Name	**Replace Cabinet at Lift Station 1**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact

Project # **12-SEW-002**
Project Name **Fire Station 1 Sanitary Sewer Service**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

Sanitary Sewer was extened to the Fire Station Property in 2011. This project will extend sanitary sewer into the fire station in conjunction with City Water.

Justification

Extending sanitary sewer will allow removal of the septic tank and drainfield.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	20,000					20,000
Total	**20,000**					**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund	20,000					20,000
Total	**20,000**					**20,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact

Project #	**12-SEW-002**
Project Name	**Fire Station 1 Sanitary Sewer Service**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility
Contact

Project # **12-SEW-003**
Project Name **Extend Sewer from Armstrong to Traprock**

Type Improvement
Useful Life 50 Years
Category Sewer Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$507,000**

Description

The City is applying for a grant to extend Riverdale Drive from Alpaca to Traprock street. This project will install sanitary sewer to serve new development in conjunction with construction of the street.

Justification

Constructing the sanitary sewer in conjunction with the street will eliminate the need to dig up the road in the future.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		507,000				507,000
Total		**507,000**				**507,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Sewer Utility Fund		507,000				507,000
Total		**507,000**				**507,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Sewer Utility

Contact

Project #	**12-SEW-003**
Project Name	**Extend Sewer from Armstrong to Traprock**



SITE ACQUISITION

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Site Acquisition								
Sixth Community Park (north central Ramsey)	06-ACQ-001	6					1,000,000	*1,000,000*
Acquire outlots "A" in Rivers Bluff and Reilly Est	06-ACQ-002	5					20,000	*20,000*
Bunker Lake Extension Prop ROW to Alpine Drive	07-ACQ-003	6		1,500,000				*1,500,000*
Site Acquisition for Water Treatment Plant	07-ACQ-004	6		1,000,000				*1,000,000*
Johnson Brothers	07-ACQ-005	6			415,300			*415,300*
Denny Sharp Properties	07-ACQ-006	6			600,000			*600,000*
Alpaca Estates Outlot	08-ACQ-002	6					35,000	*35,000*
Land for Future Fire Station #4	09-ACQ-006	6		100,000				*100,000*
D & P Properties Inc.	10-ACQ-002	6			700,000			*700,000*
Vacant Healthquest Site	10-ACQ-003	6			900,000			*900,000*
167th Avenue Commercial Property	12-ACQ-001	6	500,000					*500,000*
Site Acquisition Total			**500,000**	**2,600,000**	**2,615,300**		**1,055,000**	***6,770,300***
GRAND TOTAL			**500,000**	**2,600,000**	**2,615,300**		**1,055,000**	***6,770,300***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **06-ACQ-001**
Project Name **Sixth Community Park (north central Ramsey)**

Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$1,000,000**

Description

The park location has not been determined, but may be expected to be sited north of Trott Brook and generally geographically central.

The park should have a minimum of 60 acres of usable land.

Justification

Given the projected build-out of Ramsey, it is anticipated that a sixth Community Park will be required to meet the needs of the existing and future residents.

A joint powers agreement for funding and O & M may be explored with Burns Township.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					1,000,000	1,000,000
Total					**1,000,000**	**1,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
City of Nowthen					0	0
Park Improvement Trust Fund					1,000,000	1,000,000
Total					**1,000,000**	**1,000,000**

Capital Improvement Program

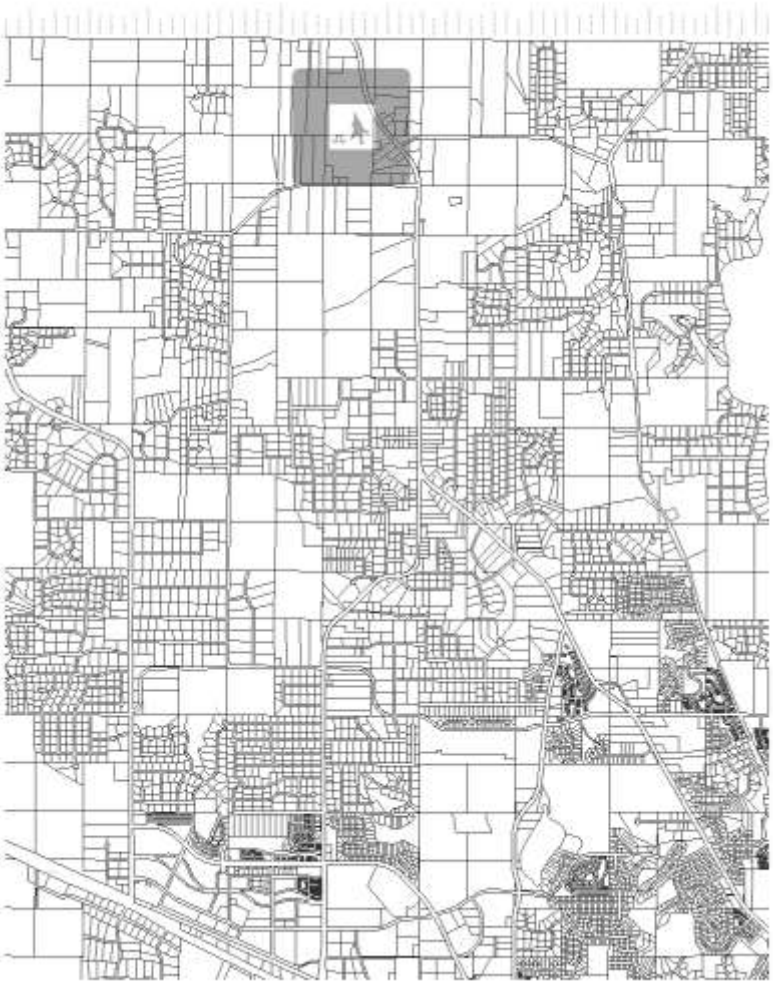
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**06-ACQ-001**
Project Name	**Sixth Community Park (north central Ramsey)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **06-ACQ-002**
Project Name **Acquire outlots "A" in Rivers Bluff and Reilly Est**

Type Land
Useful Life Unassigned
Category Site Acquisition
Priority 5 Future Consideration
Status Future Consideration
Total Project Cost: **$20,000**

Description

Along the Rum River in the central part of the city are separate outlots owned by two homeowners associations. Both are very attractive, wooded parcels and connected to existing trail corridors. This project may entail the donation of the land in exchange for passive improvements such as trails, picnic areas or fishing.

Justification

The associations would benefit by realizing these amenities near their homes. The $20,000 expense represents an estimate for real-estate transaction costs, and perhaps park planning to promote the donation. The park plans would generate the development cost projections.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					20,000	20,000
Total					**20,000**	**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					20,000	20,000
Total					**20,000**	**20,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**06-ACQ-002**
Project Name	**Acquire outlots "A" in Rivers Bluff and Reilly Est**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **07-ACQ-003**
Project Name **Bunker Lake Extension Prop ROW to Alpine Drive**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$1,500,000**

Description

This project consists of the extension of Bunker Lake Blvd from the limit of Project 07-ACQ-001 at Puma Street westward to Alpine Drive.

Justification

This street extension would provide a second collector access to the development to the east as well as providing access to addition lands west of Puma Street.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition		1,500,000				1,500,000
Total		**1,500,000**				**1,500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Developer Fees		1,500,000				1,500,000
Total		**1,500,000**				**1,500,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**07-ACQ-003**
Project Name	**Bunker Lake Extension Prop ROW to Alpine Drive**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **07-ACQ-004**
Project Name **Site Acquisition for Water Treatment Plant**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$1,000,000**

Description

The Comprehensive water plan identified the need for a water treatment plant to serve the water demand for the City. Site acquisition should be started so that the site is available when design of the plant is authorized.

This work should include negotiating first right of refusal for the property.

The process will include acquisition of the River bank intake and transmission line route.

Justification

The treatment plant will provide more aesthetically pleasing water, eliminate staining, reduce fouling of water softness and improve the taste and odor of the water. With iron removed, the use of polyphosphate can be reduced or eliminated, resulting in an environmental benefit.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition		1,000,000				1,000,000
Total		**1,000,000**				**1,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund		1,000,000				1,000,000
Total		**1,000,000**				**1,000,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**07-ACQ-004**
Project Name	**Site Acquisition for Water Treatment Plant**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **07-ACQ-005**
Project Name **Johnson Brothers**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$415,300**

Description

6109 Bunker Lake Blvd NW
PID#: 353225210030

Justification

Redevelopment of Property in TIF District #2

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition			415,300			415,300
Total			**415,300**			**415,300**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #2			415,300			415,300
Total			**415,300**			**415,300**

Capital Improvement Program

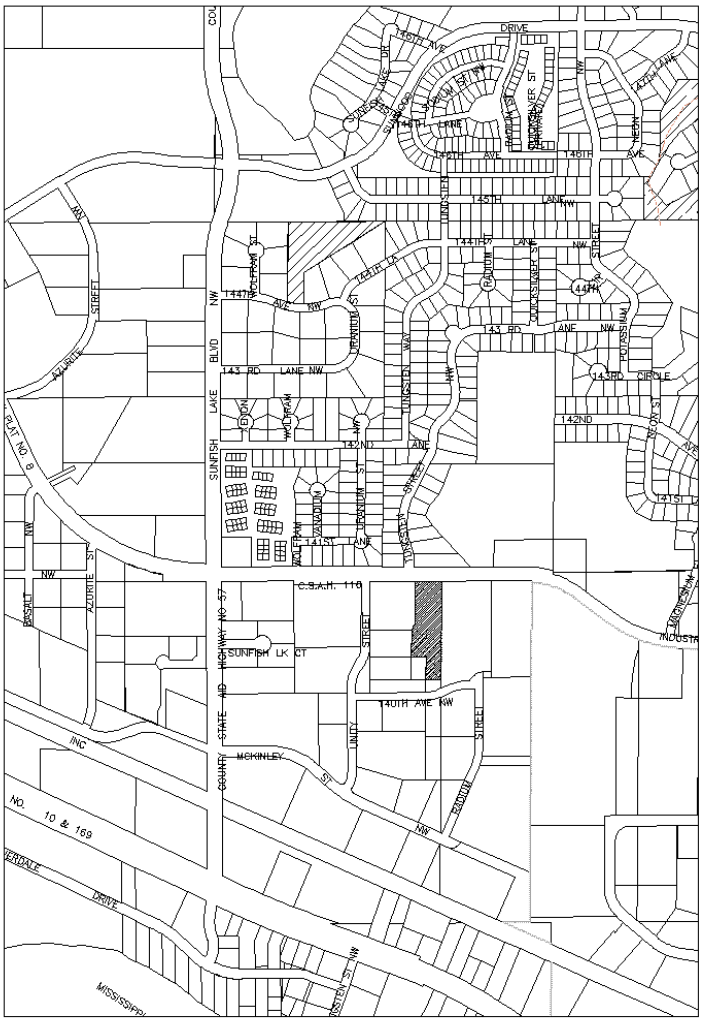
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**07-ACQ-005**
Project Name	**Johnson Brothers**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **07-ACQ-006**
Project Name **Denny Sharp Properties**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$600,000**

Description

6300 Bunker Lake Blvd NW
PID: 353225220009

Justification

Redevelopment of property in TIF District #2

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition			600,000			600,000
Total			**600,000**			**600,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #2			600,000			600,000
Total			**600,000**			**600,000**

Capital Improvement Program

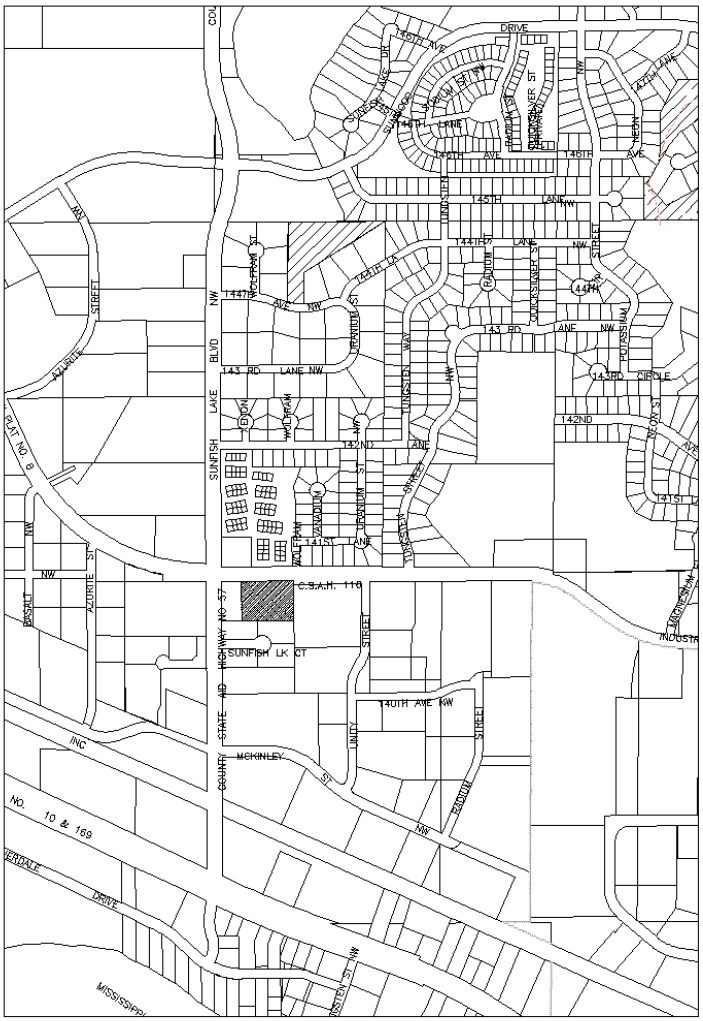
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**07-ACQ-006**
Project Name	**Denny Sharp Properties**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **08-ACQ-002**
Project Name **Alpaca Estates Outlot**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$35,000**

Description

This lot was not large enough to build on when the plat was filed.

Justification

This lot was the subject of a development proposal to build a single family home. The proposal was denied. Acquisition of this outlot would provide river access in this area.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					35,000	35,000
Total					**35,000**	**35,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund					35,000	35,000
Total					**35,000**	**35,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**08-ACQ-002**
Project Name	**Alpaca Estates Outlot**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **09-ACQ-006**
Project Name **Land for Future Fire Station #4**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$100,000**

Description

Acquisition of property for future fire station #4.

Justification

Even with the Nowthen/Ramsey joint fire service agreement, a location for a 3rd Ramsey Fire Station should continue to be looked at. Location would be centralized in the upper 1/3 of Ramsey.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition		100,000				100,000
Total		**100,000**				**100,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Facility Fund		100,000				100,000
Total		**100,000**				**100,000**

Capital Improvement Program

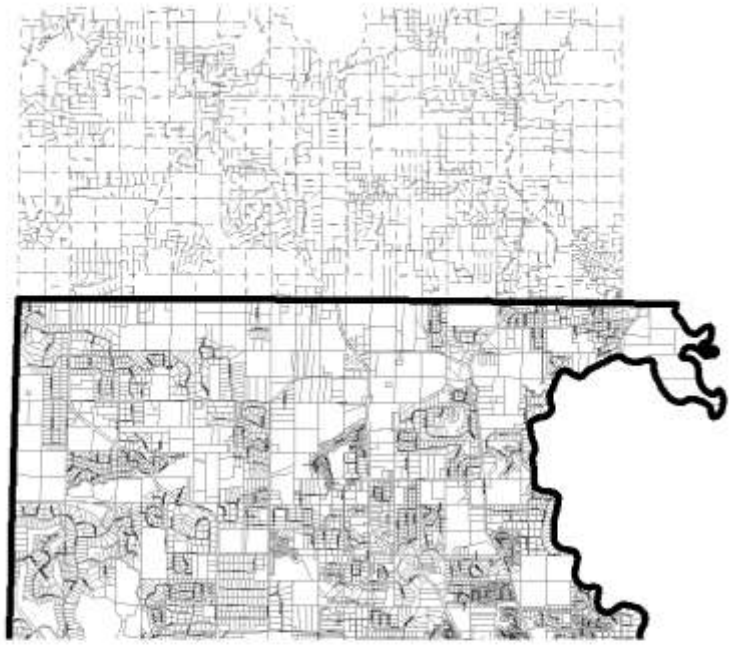
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**09-ACQ-006**
Project Name	**Land for Future Fire Station #4**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **10-ACQ-002**
Project Name **D & P Properties Inc.**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$700,000**

Description

14059 Sunfish Lake Blvd NW
PID#27-32-25-22-0010

Justification

Redevelopment of property within Tax Increment Financing District No. 2

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition			700,000			700,000
Total			**700,000**			**700,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #2			700,000			700,000
Total			**700,000**			**700,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**10-ACQ-002**
Project Name	**D & P Properties Inc.**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **10-ACQ-003**
Project Name **Vacant Healthquest Site**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$900,000**

Description

14100 Sunfish Lake Blvd NW
PID#27-32-25-44-0012

Justification

Redevelopment of property within Tax Increment Financing District No 2.

Property has been vacant since 2008 and has not been maintained.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition			900,000			900,000
Total			**900,000**			**900,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #2			900,000			900,000
Total			**900,000**			**900,000**

Capital Improvement Program

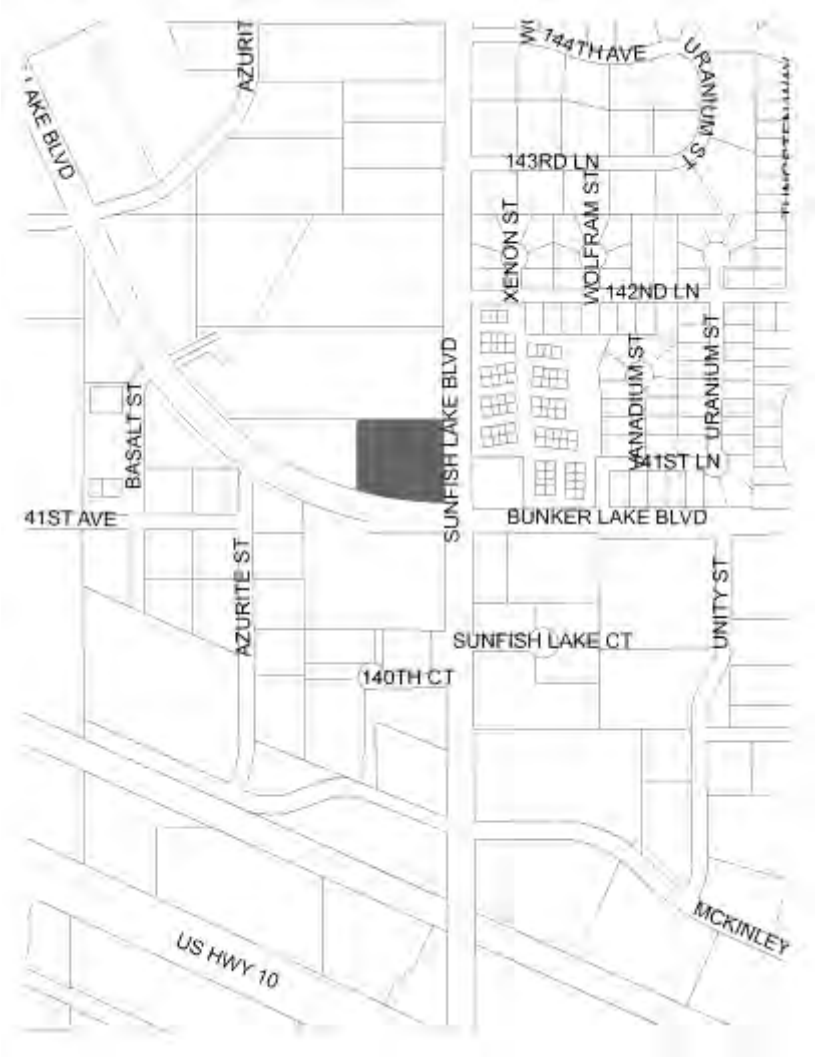
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**10-ACQ-003**
Project Name	**Vacant Healthquest Site**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions
Contact

Project # **12-ACQ-001**
Project Name **167th Avenue Commercial Property**

Type Land
Useful Life
Category Site Acquisition
Priority 6-Planned
Status Active
Total Project Cost: **$500,000**

Description

Purchase of land and demolition of vacant grocery store, and the purchase of the vacant bank building.

Justification

Clean up area of corner of 167th Avenue & Hwy 47 to make it site ready for redevelopment activities.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition	425,000					425,000
Improvements Other than Build	75,000					75,000
Total	**500,000**					**500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
EDA	500,000					500,000
Total	**500,000**					**500,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Site Acquisitions

Contact

Project #	**12-ACQ-001**
Project Name	**167th Avenue Commercial Property**



STORM WATER UTILITY IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Storm Water Utility Improvement								
Annual Sediment Pond Cleaning	04-STRM-004	6	50,000	25,000	25,000	25,000	25,000	*150,000*
County Ditch #43 Cleaning	04-STRM-005	6					150,000	*150,000*
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STRM-011	6		560,000				*560,000*
West Mississippi Outlet	04-STRM-014	5					250,000	*250,000*
Annual Drainage Enhancements	11-STRM-001	6	75,000	75,000	75,000	75,000		*300,000*
River Storm Water Discharge Treatment	11-STRM-002	6	75,000	75,000	75,000	75,000	75,000	*375,000*
Whispering Pines Estates Plat 2 Storm Sewer	11-STRM-003	6				330,000		*330,000*
Stormwater Drainage Improvements	12-STRM-001	6	110,000	380,000				*490,000*
Storm Water Utility Improvement Total			**310,000**	**1,115,000**	**175,000**	**505,000**	**500,000**	***2,605,000***
GRAND TOTAL			**310,000**	**1,115,000**	**175,000**	**505,000**	**500,000**	***2,605,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact Unassigned

Project # **04-STRM-004**
Project Name **Annual Sediment Pond Cleaning**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$150,000**

Description

This is proposed as an annual project to clean sediment from stormwater detention ponds.

Justification

Water quality requirements demand that stormwater discharged to public waters must first receive treatment. Sediment ponds provide this treatment. These ponds must be cleaned of sediment to maintain their effectiveness.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	50,000	25,000	25,000	25,000	25,000	150,000
Total	**50,000**	**25,000**	**25,000**	**25,000**	**25,000**	**150,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund	50,000	25,000	25,000	25,000	25,000	150,000
Total	**50,000**	**25,000**	**25,000**	**25,000**	**25,000**	**150,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact Unassigned

Project #	**04-STRM-004**
Project Name	**Annual Sediment Pond Cleaning**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact Unassigned

Project # **04-STRM-005**
Project Name **County Ditch #43 Cleaning**

Type Improvement
Useful Life Unassigned
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$150,000**

Description

County Ditch #43 drains an area of the City known as District Forty Three which extends north roughly to 153rd Ave and west to County Road #57. It has been storm sewered through the Flintwood Hills and River's Bend subdivisions and flows into the wetlands in River's Bend Park. The City will explore joint powers agreement with the WMO to determine if WMO can maintain the County ditch system. This project will also enhance the portions of Protected Wetland north of Sunwood Drive. It is anticipated that the project will take place concurrent with the development of the vacant parcel located between Sunfish Lake Boulevard and County Ditch 43.

Justification

The extreme northern portion of Ditch #43 has long been overgrown with vegetation and its pathway is barely distinguishable. The catch basin outlets on 153rd Ave are frequently submerged and freeze closed in winter causing the street to flood and freeze. Re-ditching approximately 1600' would serve to provide better drainage. This project will also fulfill a commitment made to the DNR during the construction of Sunwood Drive's bridge over Wetland 114p to improve that wetland.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					150,000	150,000
Total					**150,000**	**150,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund					150,000	150,000
Total					**150,000**	**150,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact Unassigned

Project #	**04-STRM-005**
Project Name	**County Ditch #43 Cleaning**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact Unassigned

Project # **04-STRM-011**
Project Name **RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$560,000**

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by Ramsey Town Center Development. Upgrades include traffic signals at Rhinestone St., Town Center Drive and Zeolite Streets adjacent to RTC. Offsite improvements include a traffic signal at Sunfish Lake Blvd.

Total Cost for Bunker Lake Blvd. = $3,419,000
Total Cost for Regional Roadway improvements = $14,607,860

Bonded amount $560,000 @ 10 years @ 5% int = $712,710

Justification

The construction of Ramsey Town Center will add additional traffic to Bunker Lake Blvd. This project will upgrade Armstrong Blvd and the intersection at Bunker Lake and Hwy 10 to better handle the traffic.

See projects RTC Armstrong, RTC Hwy 10 and RTC Ramsey Blvd.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		560,000				560,000
Total		**560,000**				**560,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund		560,000				560,000
Total		**560,000**				**560,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact Unassigned

Project #	**04-STRM-011**
Project Name	**RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact Unassigned

Project # **04-STRM-014**
Project Name **West Mississippi Outlet**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$250,000**

Description

It is proposed to construct a 54" outlet from the existing Regional Storm Pond located at Hwy 10 and Alpine Drive southward to the Mississippi River.

Justification

The area south of the tracks and west of Bowers Drive has the potential for development but is constrained by the fact that there is no storm water outlet for the area. The construction of this outlet would eliminate that constraint.

This project would be tied to a development proposal in the benefited addition.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					50,000	50,000
Improvements Other than Build					200,000	200,000
Total					**250,000**	**250,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund					250,000	250,000
Total					**250,000**	**250,000**

Capital Improvement Program

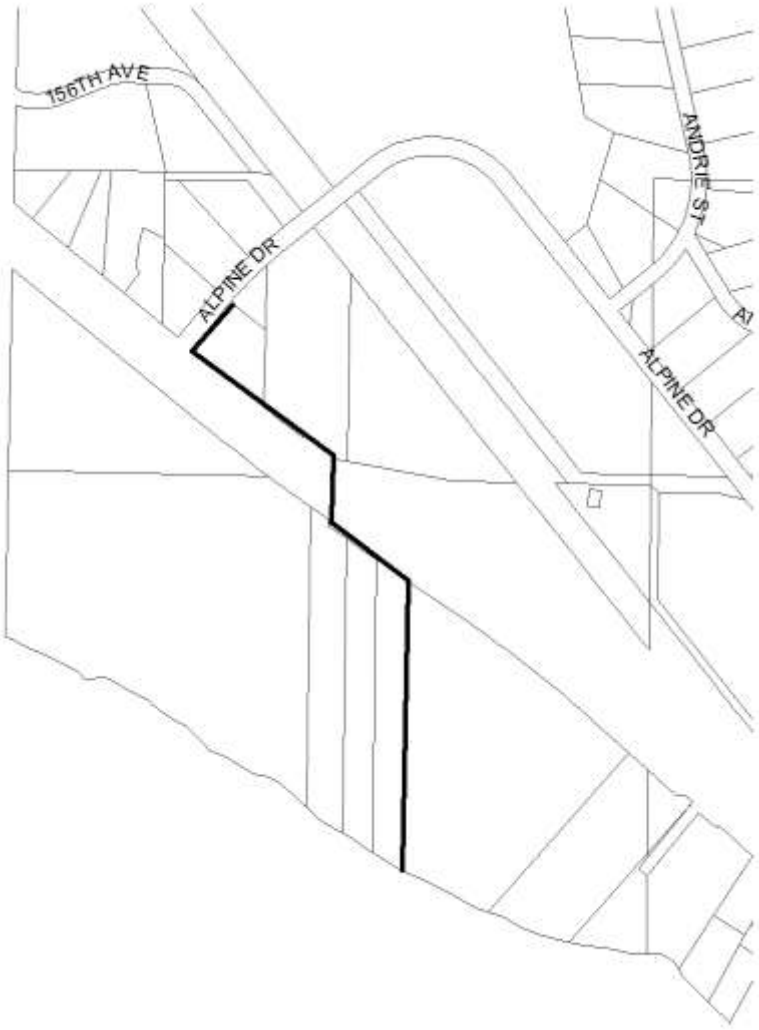
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact Unassigned

Project #	**04-STRM-014**
Project Name	**West Mississippi Outlet**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact

Project # 11-STRM-001
Project Name Annual Drainage Enhancements

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$375,000**

Description

This program will address existing drainage problems which have been reviewed and prioritized by staff and Council. In 2011 - 156th Avenue & Armstrong Blvd

Justification

Numerous drainage issues are brought to the attention of staff each year. Priority will be focused on projects involving other scheduled construction to minimize costs.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
75,000	Improvements Other than Build	75,000	75,000	75,000	75,000		300,000
Total	**Total**	**75,000**	**75,000**	**75,000**	**75,000**		**300,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
75,000	Storm Water Utility Fund	75,000	75,000	75,000	75,000		300,000
Total	**Total**	**75,000**	**75,000**	**75,000**	**75,000**		**300,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact

Project #	**11-STRM-001**
Project Name	**Annual Drainage Enhancements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact

Project # **11-STRM-002**
Project Name **River Storm Water Discharge Treatment**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$375,000**

Description

This project will provide treatment for storm water structures that discharge directly into the Rum River and Mississippi River without quality treatment.

Justification

These existing storm water discharges were constructed at a time when quality treatment was not required. There are currently a dozen such discharges in the city. This work will be including in areas scheduled for street work other construction to minimize costs and inconvenience to the public.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	75,000	75,000	75,000	75,000	75,000	375,000
Total	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**375,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund	75,000	75,000	75,000	75,000	75,000	375,000
Total	**75,000**	**75,000**	**75,000**	**75,000**	**75,000**	**375,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact

Project #	**11-STRM-002**
Project Name	**River Storm Water Discharge Treatment**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact

Project # **11-STRM-003**
Project Name **Whispering Pines Estates Plat 2 Storm Sewer**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$330,000**

Description

Install storm sewer in Whispering Pines Estate Plat 2. The plat is located west of Armstrong Blvd and south of Alpine Drive.

Justification

The Plat was developed with unpaved streets, ditches, and driveway culverts. The project was subsequently paved. The ditches and driveway culverts have sunken in over time. Residents near the high side of the Plat have experienced driveway flooding and washout. This project would install storm sewer and address drainage throughout the Plat.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build				330,000		330,000
Total				**330,000**		**330,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund				330,000		330,000
Total				**330,000**		**330,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact

Project #	**11-STRM-003**
Project Name	**Whispering Pines Estates Plat 2 Storm Sewer**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility
Contact

Project # **12-STRM-001**
Project Name **Stormwater Drainage Improvements**

Type Improvement
Useful Life 50 Years
Category Storm Water Utility Improvem
Priority 6-Planned
Status Active
Total Project Cost: **$490,000**

Description

This project will address stormwater drainage problems reported in 2011.

Justification

These projects will add storm sewer pipe, clean ditches and address standing water concerns.

- 156th and Armstrong - Clean ditch or add storm sewer 2012 $ 30,000

- TH47 at 149th - Revise pond outlet structure, clean downstream pipes 2012 $ 10,000

- Rum River Hills Golf Course - Replace outlet pipe and control structure 2012 $ 60,000

- 156th Lane and Juniper Ridge Drive - Install pipe to relieve water backing up in existing pipes 2013 $ 350,000

- 167th and Sodium - Clean roadside ditches and check downstream drainage ways 2012 $ 10,000

- Riverdale Drive (E. of Dolomite) - Water treatment structure installation to improve watershed 2013 $30,000.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	110,000	380,000				490,000
Total	**110,000**	**380,000**				**490,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Storm Water Utility Fund	110,000	380,000				490,000
Total	**110,000**	**380,000**				**490,000**

Capital Improvement Program

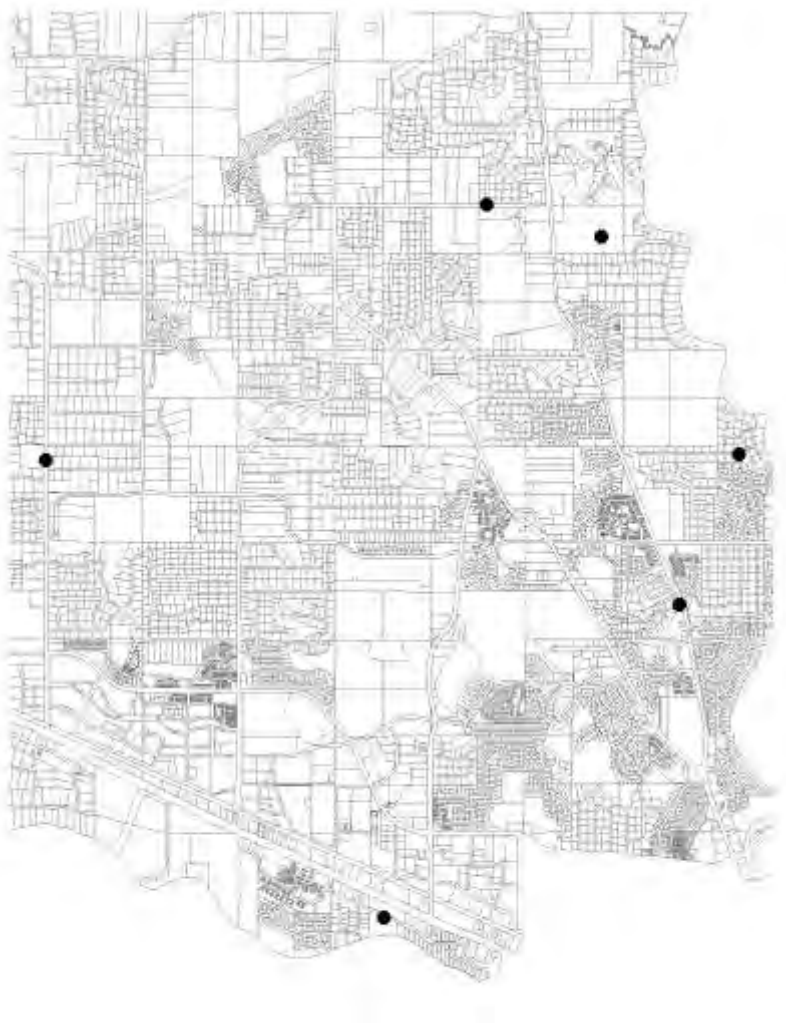
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Stormwater Utility

Contact

Project #	**12-STRM-001**
Project Name	**Stormwater Drainage Improvements**



STREET IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Street Improvement								
Annual Street Reconstruction Program	04-STR-001	6	510,000	530,000	550,000	570,000	590,000	*2,750,000*
County Road #116 (Dysprosium St. to CR #57)	04-STR-003	6	600,000					*600,000*
McKinley Street	04-STR-006	6					1,250,000	*1,250,000*
North Highway 10 Frontage Road	04-STR-007	5					440,000	*440,000*
Zeolite Roadway Improvements	04-STR-012	6		400,000				*400,000*
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)	04-STR-014	6		3,010,000				*3,010,000*
Variolite Street (Alpine Dr. to Ramsey Town Ctr.)	04-STR-018	6					1,700,000	*1,700,000*
County Road 5/Alpine Drive Realignment	06-STR-002	6					1,750,000	*1,750,000*
Single Road Access Areas	06-STR-003	6	25,000	25,000	25,000	25,000		*100,000*
Veterans Drive Streetscape	08-STR-002	5					240,000	*240,000*
River Pines Lift Station Street Connection	08-STR-005	6			55,000			*55,000*
Bunker Lake Blvd Sunwood Drive Signal	12-STR-001	6		1,600,000				*1,600,000*
Sunwood Drive Realignment	12-STR-002	6	3,500,000					*3,500,000*
Bunker Lake Blvd Extension	12-STR-003	6		2,000,000				*2,000,000*
167th Avenue Extension	12-STR-004	6					1,500,000	*1,500,000*
Garnet Street Reconstruction	12-STR-005	6	300,000					*300,000*
Alpine Drive Overlay	12-STR-006	6	350,000					*350,000*
Riverdale Drive Extension Traprock - Armstrong	12-STR-007	6		2,168,000				*2,168,000*
Reconstruct Riverdale Drive to Tungston Street	12-STR-008	6	1,350,000					*1,350,000*
Street Improvement Total			**6,635,000**	**9,733,000**	**630,000**	**595,000**	**7,470,000**	***25,063,000***
GRAND TOTAL			**6,635,000**	**9,733,000**	**630,000**	**595,000**	**7,470,000**	***25,063,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-001**
Project Name **Annual Street Reconstruction Program**

Type Improvement
Useful Life 7 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,750,000**

Description

Each paved street within the City is scheduled to receive preventative maintenance on a regularly scheduled basis. A listing of the schedule is included as an appendix to the CIP report.

Justification

Regular scheduled maintenance safeguards the considerable investment the City has in its pavements by maximizing pavement life and minimizing emergency repairs.

This includes gravel road elimination funded at 50% of the improvement cost.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	510,000	530,000	550,000	570,000	590,000	2,750,000
Total	**510,000**	**530,000**	**550,000**	**570,000**	**590,000**	**2,750,000**

Funding Sources	2012	2013	2014	2015	2016	Total
General Fund	235,000	280,000	275,000	570,000	590,000	1,950,000
Tax Increment Fund #4	275,000	250,000	275,000			800,000
Total	**510,000**	**530,000**	**550,000**	**570,000**	**590,000**	**2,750,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-001**
Project Name	**Annual Street Reconstruction Program**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # 04-STR-003
Project Name County Road #116 (Dysprosium St. to CR #57)

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$700,000**

Description

This project includes the improvement of CR #116 by extending a four-lane divided median section from Dysprosium/Thurston Street to CR #57. This project also anticipates the signalization of County Road #57/County Road #116 intersection and a trail. This project is a result of the County Road #116 Study.

The project will include trail construction, completing another link in the trail system.

City of Anoka Share = $200,000
Anoka County Share = $2,900,000
Approximate Total City Cost - 26% = $700,000

Justification

County Road #116 is a major east/west transportation link across Anoka County. This roadway provides access to the City's industrial land use base which includes Business Park 95, the AEC Energy Park, the future areas south of the landfill and also to Ramsey Town Center.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
100,000	Improvements Other than Build	600,000					600,000
Total	**Total**	**600,000**					**600,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
100,000	Tax Increment Fund #2	600,000					600,000
Total	**Total**	**600,000**					**600,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-003**
Project Name	**County Road #116 (Dysprosium St. to CR #57)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-006**
Project Name **McKinley Street**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,250,000**

Description

This project would complete the connection of streets between Sunfish Lake Boulevard and Ramsey Boulevard. It includes street, side walks, watermain, and storm sewer costs. Project costs will include right of way acquisition.

Total $1,140,000

Justification

With continuing discussion regarding the congestion on TH 10, this project will provide an alternate for the internal traffic, particularly truck traffic, to avoid using Hwy 10. This is an MSA route; therefore, MSA funds may be available.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					450,000	450,000
Improvements Other than Build					800,000	800,000
Total					**1,250,000**	**1,250,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #1					1,250,000	1,250,000
Total					**1,250,000**	**1,250,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-006**
Project Name	**McKinley Street**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-007**
Project Name **North Highway 10 Frontage Road**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$440,000**

Description

Construction of a frontage road between Thurston Avenue and Sunfish Lake Blvd. (CR 57) between north side of Highway 10 and the railroad tracks. This project requires right of way acquisition.

Justification

This project would eliminate 13 direct accesses onto Highway 10. It is contingent on funds for access control being available through a Mn/DOT grant.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					200,000	200,000
Improvements Other than Build					240,000	240,000
Total					**440,000**	**440,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids					440,000	440,000
Total					**440,000**	**440,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-007**
Project Name	**North Highway 10 Frontage Road**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-012**
Project Name **Zeolite Roadway Improvements**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active

Total Project Cost: **$400,000**

Description

This project consists of the installation of a streets and storm sewer in the western portion of the COR

Justification

These improvements will be necessary to support the development anticipated in the west COR area.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		400,000				400,000
Total		**400,000**				**400,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #4		400,000				400,000
Total		**400,000**				**400,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-012**
Project Name	**Zeolite Roadway Improvements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-014**
Project Name **RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$3,010,000**

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Upgrades include traffic signals at Town Center Drive. Offsite improvements include a traffic signal at Sunfish Lake Blvd.

Total Cost for Bunker Lake Blvd. = $3,419,000
Total Cost for Regional Roadway improvements = $14,607,860

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Armstrong Blvd and the intersection at Bunker Lake and Hwy 10 to better handle the traffic.

See projects RTC Armstrong, RTC Hwy 10 and RTC Ramsey Blvd.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		3,010,000				3,010,000
Total		**3,010,000**				**3,010,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Tax Increment Fund #14		3,010,000				3,010,000
Total		**3,010,000**				**3,010,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-014**
Project Name	**RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact Unassigned

Project # **04-STR-018**
Project Name **Variolite Street (Alpine Dr. to Ramsey Town Ctr.)**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,700,000**

Description

This project would extend Variolite Street southward through the Hanson tree farm and use the existing right-of-way of Uranimite Street between 192nd Lane and 149th Avenue. Property and right-of-way acquisition will be necessary.

Justification

Variolite Street is a 2 1/4 mile long north/south collector roadway. The extension of this roadway south of Alpine will provide direct access for the northwestern portion of the city to Ramsey Town Center.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					700,000	700,000
Improvements Other than Build					1,000,000	1,000,000
Total					**1,700,000**	**1,700,000**

Funding Sources	2012	2013	2014	2015	2016	Total
MSA					1,700,000	1,700,000
Total					**1,700,000**	**1,700,000**

Capital Improvement Program

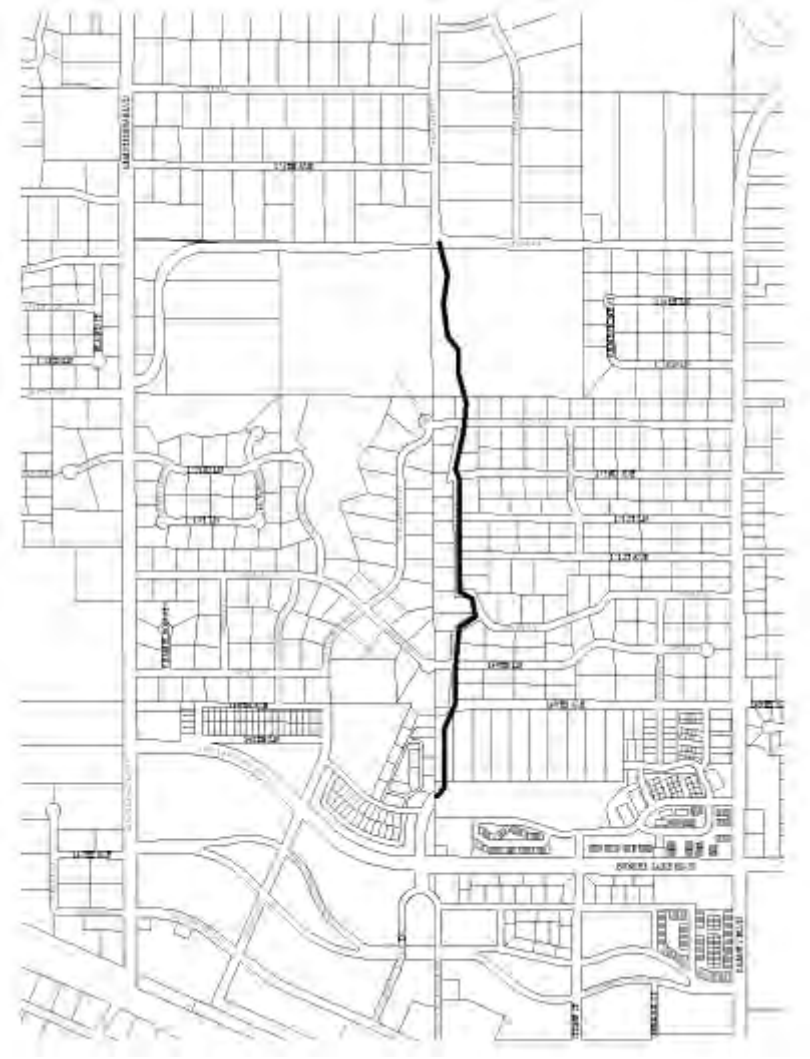
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact Unassigned

Project #	**04-STR-018**
Project Name	**Variolite Street (Alpine Dr. to Ramsey Town Ctr.)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **06-STR-002**
Project Name **County Road 5/Alpine Drive Realignment**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,750,000**

Description

The project will address the intersection alignment of Alpine Drive with CSAH 5 and will also modify the access to old County Road 5.

Justification

This project would serve to eliminate one or both of the existing accesses of Old County Road 5 onto CSAH 5 to achieve the desired intersection spacing deemed appropriate for Minor A arterial roadways. In addition, the realignment of the intersection of Alpine Drive and CSAH 5 would create improved safety at this key intersection. A four-way stop was installed by the County until these improvements are completed.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					750,000	750,000
Improvements Other than Build					1,000,000	1,000,000
Total					**1,750,000**	**1,750,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Developer Fees					100,000	100,000
MSA					500,000	500,000
To Be Determined					1,150,000	1,150,000
Total					**1,750,000**	**1,750,000**

Capital Improvement Program

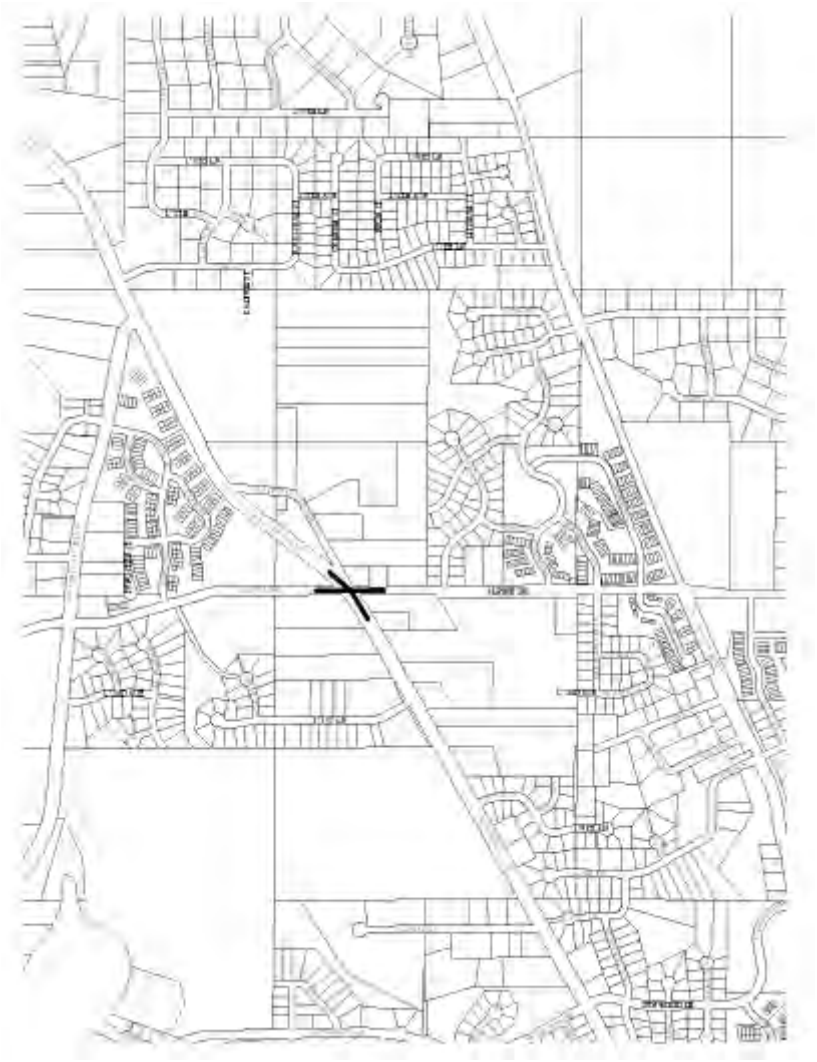
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**06-STR-002**
Project Name	**County Road 5/Alpine Drive Realignment**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **06-STR-003**
Project Name **Single Road Access Areas**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$100,000**

Description

There are over 30 locations within the City which rely on a single access point to serve neighborhoods in excess of the allowable 600 foot cul de sac length. This project would establish a fund for the elimination of such limited access locations as opportunities arise.

Justification

Public safety is greatly enhanced by the ability to have alternate accesses in residential neighborhoods.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	25,000	25,000	25,000	25,000		100,000
Total	**25,000**	**25,000**	**25,000**	**25,000**		**100,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Park Improvement Trust Fund	25,000		25,000			50,000
Public Improvement Revolving		25,000		25,000		50,000
Total	**25,000**	**25,000**	**25,000**	**25,000**		**100,000**

Capital Improvement Program

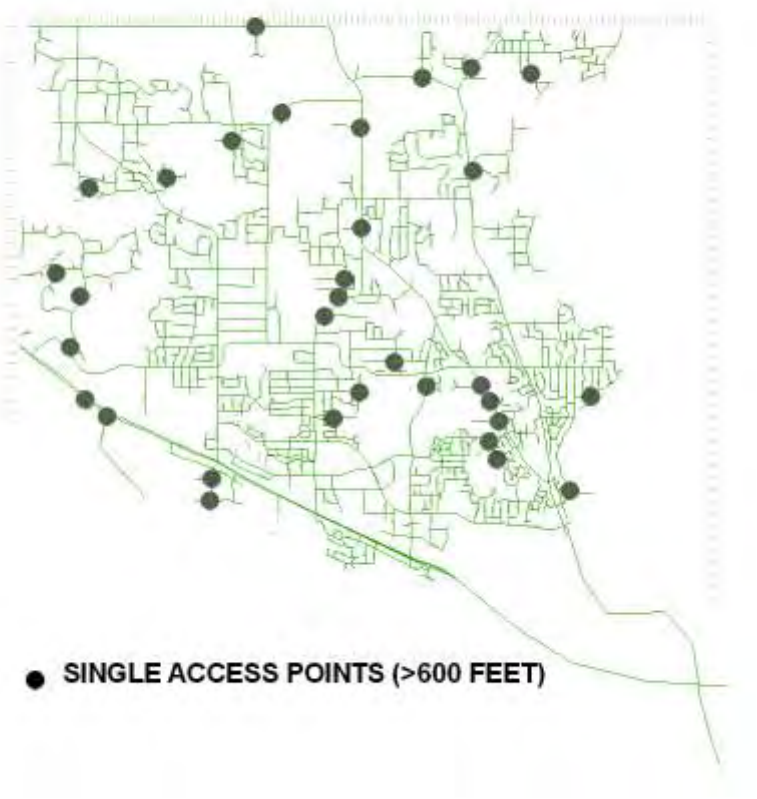
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**06-STR-003**
Project Name	**Single Road Access Areas**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **08-STR-002**
Project Name **Veterans Drive Streetscape**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 5 Future Consideration
Status Future Consideration
Total Project Cost: **$240,000**

Description

The COR development plans included landscaping adjacent to public streets. This project includes a berm with landscaping between the street and the BNSF Railroad ROW.

Justification

Civic Center Drive has been completed from Sapphire street to Rhinestone Street.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					240,000	240,000
Total					**240,000**	**240,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Developer Fees					240,000	240,000
Total					**240,000**	**240,000**

Capital Improvement Program

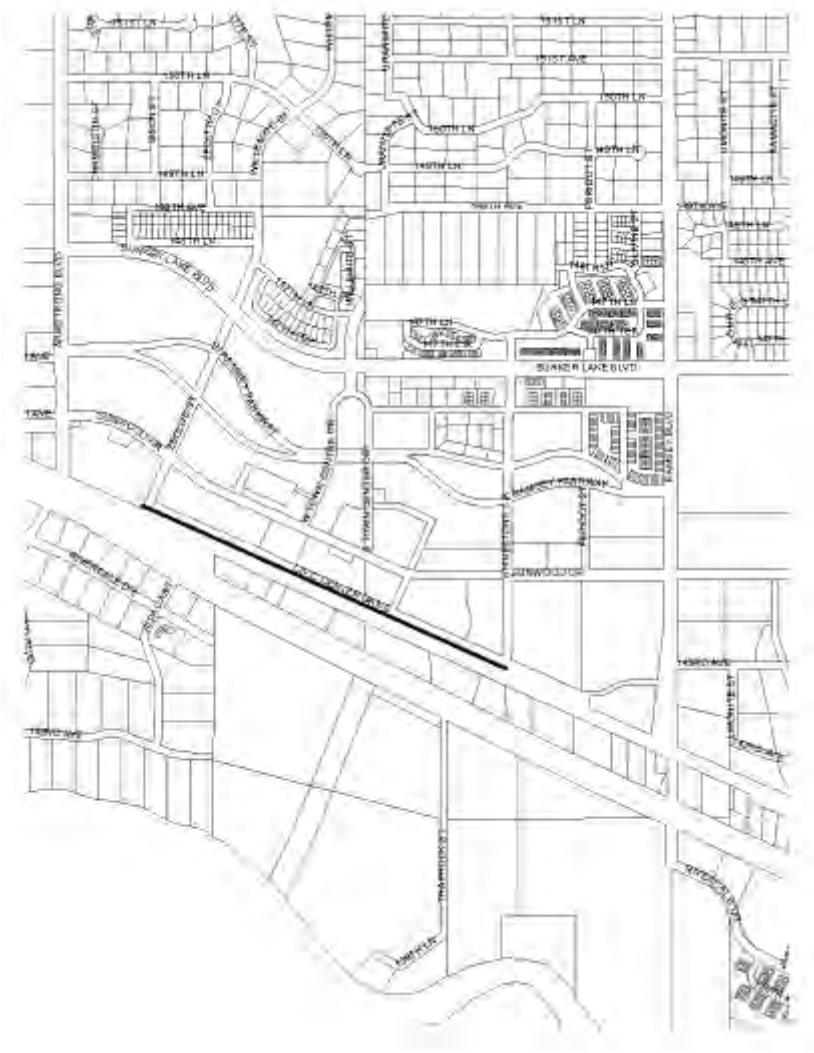
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**08-STR-002**
Project Name	**Veterans Drive Streetscape**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **08-STR-005**
Project Name **River Pines Lift Station Street Connection**

Type Improvement
Useful Life 20 Years
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$55,000**

Description

This project involves extending the street in conjunction with extending gravity sewer to the River Pines Lift Station.

Total costs including street & water utility = $120,000.

Justification

The project originally included installing sewer in an easement to eliminate the lift station. The property was on the market and the City acquired it so a street connection can be made, eliminating a long cul-de-sac.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			55,000			55,000
Total			**55,000**			**55,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Public Improvement Revolving			55,000			55,000
Total			**55,000**			**55,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**08-STR-005**
Project Name	**River Pines Lift Station Street Connection**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-001**
Project Name **Bunker Lake Blvd Sunwood Drive Signal**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,600,000**

Description

Construct Traffic Signal at Bunker Lake Blvd and Sunwood Drive

Justification

This project will construct a traffic signal at Bunker Lake Blvd and Sunwood Drive. It is part of the regional roadway improvements included in the Joint Powers Agreement for the The COR Project.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		1,600,000				1,600,000
Total		**1,600,000**				**1,600,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids		1,100,000				1,100,000
MSA		500,000				500,000
Total		**1,600,000**				**1,600,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-001**
Project Name	**Bunker Lake Blvd Sunwood Drive Signal**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-002**
Project Name **Sunwood Drive Realignment**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$3,500,000**

Description

Realign Sunwood Drive between Municipal Center and Armstrong Blvd

Justification

This project will realign Sunwood Drive to connect with Armstrong Boulevard north of the proposed overpass at TH 10 and the railroad tracks.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition	2,000,000					2,000,000
Improvements Other than Build	1,500,000					1,500,000
Total	**3,500,000**					**3,500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
GO Bonding	1,800,000					1,800,000
Grants and Aids	1,700,000					1,700,000
Total	**3,500,000**					**3,500,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-002**
Project Name	**Sunwood Drive Realignment**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-003**
Project Name **Bunker Lake Blvd Extension**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,000,000**

Description

Complete south half of Bunker Lake Blvd west of Armstrong Blvd

Justification

This project will complete Bunker Lake Boulevard west of Armstrong Boulevard. The west bound lanes were completed in 2011. This will complete the east bound lanes.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		2,000,000				2,000,000
Total		**2,000,000**				**2,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
MSA		2,000,000				2,000,000
Total		**2,000,000**				**2,000,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-003**
Project Name	**Bunker Lake Blvd Extension**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-004**
Project Name **167th Avenue Extension**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,500,000**

Description

This project will extend 167th Avenue west to Variolite

Justification

This project will provide an east west connection across the central area of the City.

Expenditures	2012	2013	2014	2015	2016	Total
Land Acquisition					500,000	500,000
Improvements Other than Build					1,000,000	1,000,000
Total					**1,500,000**	**1,500,000**

Funding Sources	2012	2013	2014	2015	2016	Total
MSA					1,500,000	1,500,000
Total					**1,500,000**	**1,500,000**

Capital Improvement Program

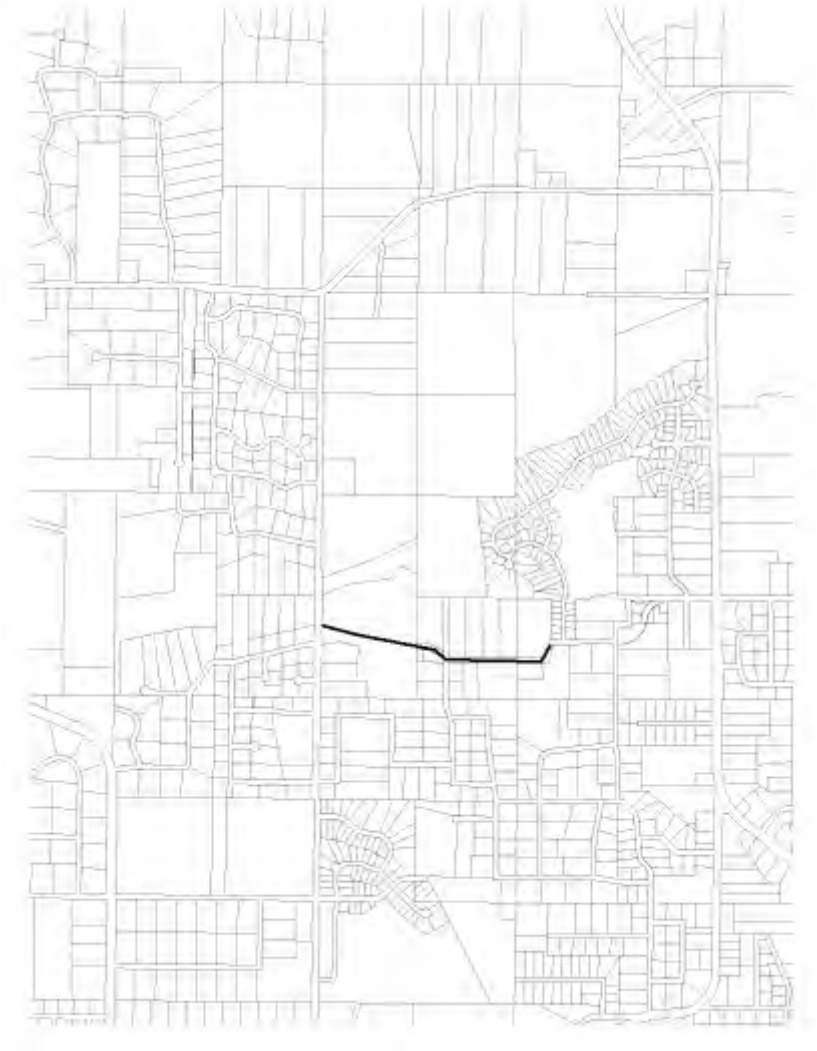
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-004**
Project Name	**167th Avenue Extension**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-005**
Project Name **Garnet Street Reconstruction**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$300,000**

Description

Reconstruct Garnet Street north of 167th Avenue

Justification

Garnet Street has needed reconstruction for several years. This project will replace the failing pavement. This is the beginning of the long term road construction initiative to be reimbursed through ultimate funding scenario as decided by City Council.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	300,000					300,000
Total	**300,000**					**300,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Public Improvement Revolving	300,000					300,000
Total	**300,000**					**300,000**

Capital Improvement Program

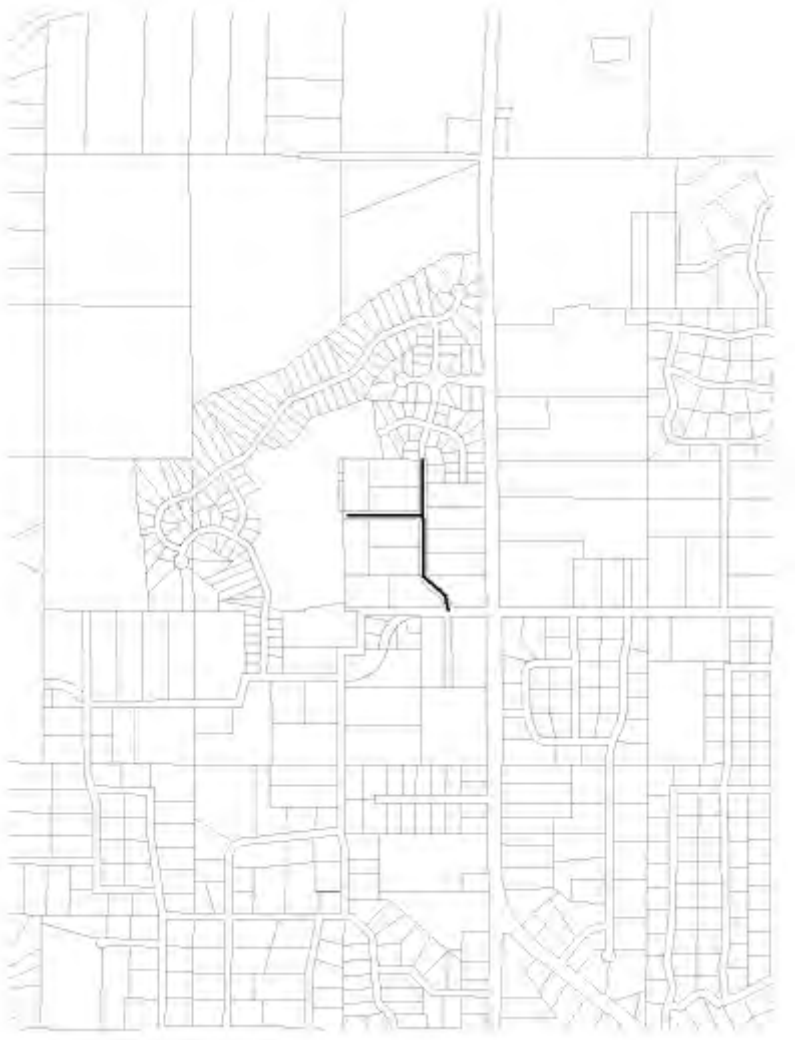
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-005**
Project Name	**Garnet Street Reconstruction**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-006**
Project Name **Alpine Drive Overlay**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$350,000**

Description

Overlay Alpine Drive from Skate Park to Sunfish Lake Boulevard

Justification

This project will overlay Alpine Drive from the skate park to Sunfish Lake Boulevard. This project will evaluate alternate technologies for street rehabilitation and reconstruction.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	350,000					350,000
Total	**350,000**					**350,000**

Funding Sources	2012	2013	2014	2015	2016	Total
MSA	350,000					350,000
Total	**350,000**					**350,000**

Capital Improvement Program

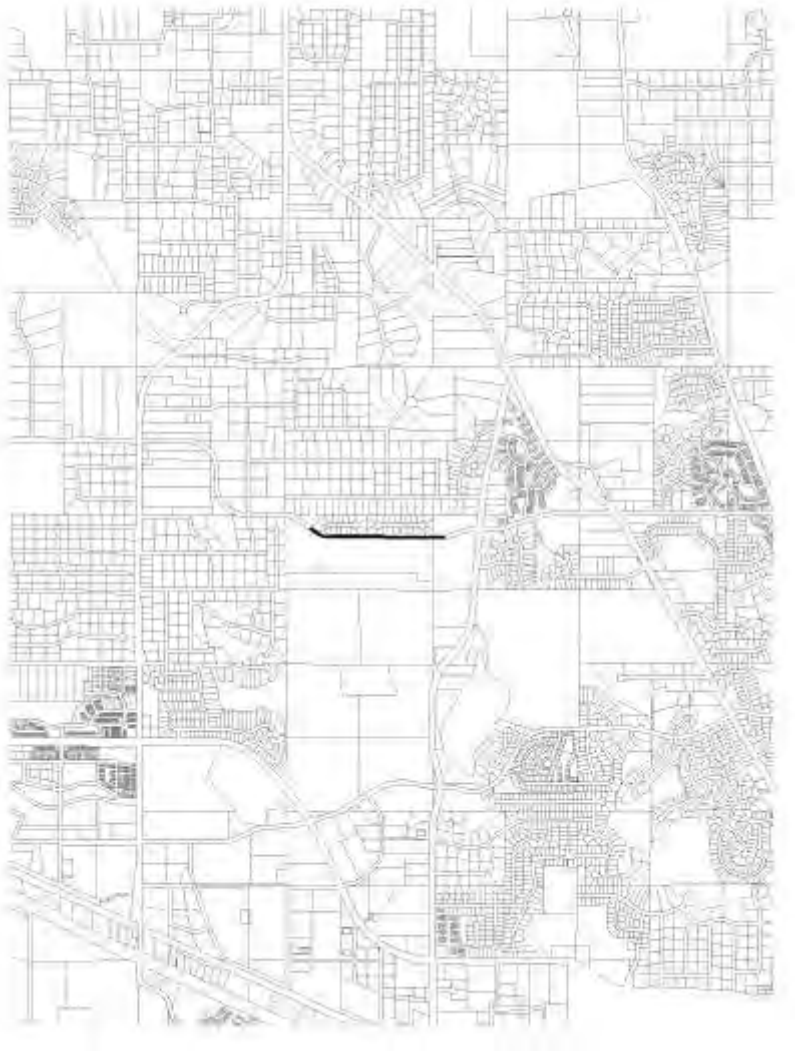
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-006**
Project Name	**Alpine Drive Overlay**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-007**
Project Name **Riverdale Drive Extension Traprock - Armstrong**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,168,000**

Description

This project would extend Riverdale Drive from Traprock to Armstrong Boulevard

Justification

The City has applied for a grant from MN/DOT for construction of this segment of street. The Armstrong Boulevard overpass will require the extension of Riverdale Drive to provide local access. This project includes installation of sanitary sewer and water with construction of the street. The utility costs are itemized on separate projects.

Watermain Extension $ 273,000
Sewer Extension $ 507,000
Total Project cost $ 2,952,000

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		2,168,000				2,168,000
Total		**2,168,000**				**2,168,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Grants and Aids		702,000				702,000
MSA		1,466,000				1,466,000
Total		**2,168,000**				**2,168,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-007**
Project Name	**Riverdale Drive Extension Traprock - Armstrong**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements
Contact

Project # **12-STR-008**
Project Name **Reconstruct Riverdale Drive to Tungston Street**

Type Improvement
Useful Life 25
Category Street Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$1,350,000**

Description

This project would reconstruct Riverdale Drive to Tungston Street

Justification

This project will reconstruct Riverdale Drive, grading the shoulder for a 10 foot bituminous trail which is part of the Mississippi River Trail grant from the National Park Service. This project as scoped removes all bituminous and curb. Storm sewer will be installed to meet MSA spacing guidelines. The curb will be replaced and new bituminous will be installed. This is an MSA route.

The roadway is scoped at two 12 foot driving lanes and two eight foot parking lanes. There could be cost savings through retaining the curb on one side of the road, installed one 8 foot parking lane and replacing curb.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	1,350,000					1,350,000
Total	**1,350,000**					**1,350,000**

Funding Sources	2012	2013	2014	2015	2016	Total
MSA	1,350,000					1,350,000
Total	**1,350,000**					**1,350,000**

Capital Improvement Program

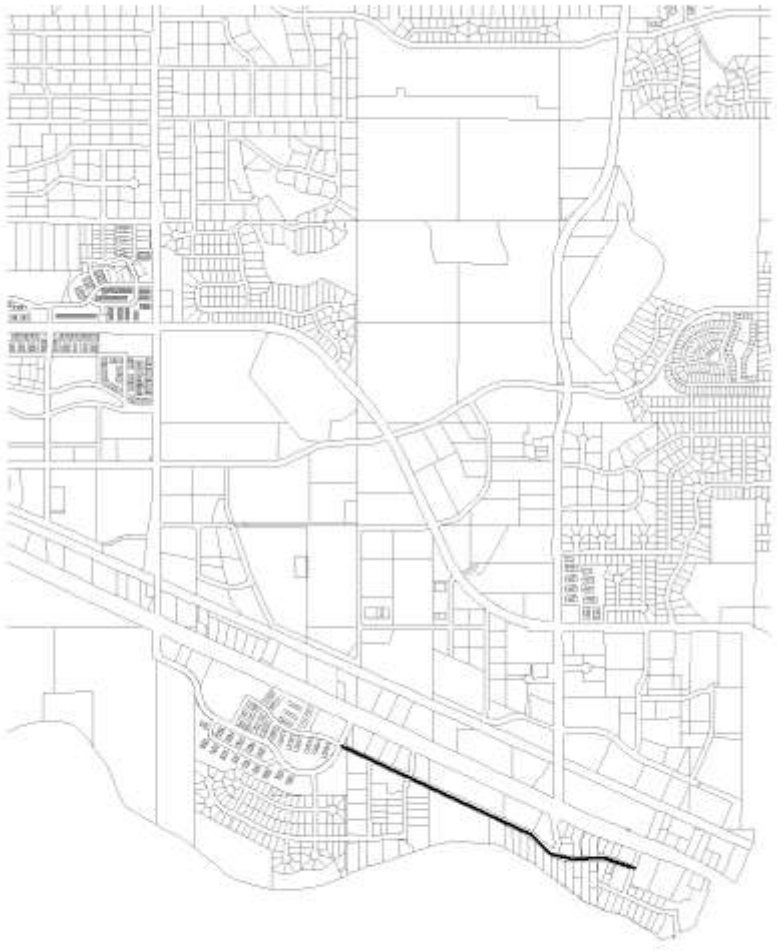
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Improvements

Contact

Project #	**12-STR-008**
Project Name	**Reconstruct Riverdale Drive to Tungston Street**



STREET LIGHT UTILITY IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Street Light Utility Improvement								
Priority D Street Lights	05-STLT-001	6	15,000	15,000	15,000	15,000	15,000	*75,000*
Street Light Utility Improvement Total			**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	***75,000***
GRAND TOTAL			**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	***75,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Light Utility
Contact Unassigned

Project # 05-STLT-001
Project Name Priority D Street Lights

Type Improvement
Useful Life 20 Years
Category Street Light Utility Improveme
Priority 6-Planned
Status Active
Total Project Cost: **$165,000**

Description

Install street lights in priority locations.

Justification

Install additional street lights as future intersections are constructed, existing intersections are deemed to require more lighting, or for installation of lights in special locations.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
90,000	Improvements Other than Build	15,000	15,000	15,000	15,000	15,000	75,000
Total	**Total**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**75,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
90,000	Street Light Utility Fund	15,000	15,000	15,000	15,000	15,000	75,000
Total	**Total**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**75,000**

Capital Improvement Program

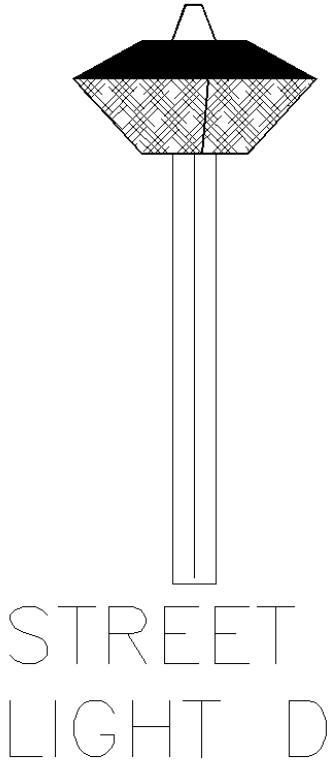
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Street Light Utility

Contact Unassigned

Project #	**05-STLT-001**
Project Name	**Priority D Street Lights**



WATER UTILITY IMPROVEMENT

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City of Ramsey, Minnesota

Capital Improvement Program

2012 thru **2016**

PROJECTS BY CATEGORY

Includes Future Projects

Category	Project#	Priority	2012	2013	2014	2015	2016	Total
Water Utility Improvement								
WM Looping: Alpine Dr. (CSAH 5 to Krypton St.)	04-WTR-001	6			100,000			*100,000*
Renovate Pump House 2	04-WTR-004	5					49,000	*49,000*
Complete Pump House 3	04-WTR-005	6					60,000	*60,000*
The COR Bunker Lake Blvd (Armstrong - Ramsey Blvd)	04-WTR-009	6	225,000					*225,000*
Water Treatment Plant Construction	04-WTR-017	6			9,700,000	8,700,000		*18,400,000*
Watermain Looping: (Ramsey Blvd to Armstrong Blvd)	04-WTR-018	6		273,000				*273,000*
1.5 MG Ground Storage Reservoir	05-WTR-004	6		2,000,000				*2,000,000*
Well Rehabilitation & Pump Replacement	07-WTR-001	6	50,000	58,000	30,000	32,000		*170,000*
River Pines Lift Station Water Connection	08-WTR-003	6			20,000			*20,000*
Well House I Improvements	09-WTR-001	6	30,000					*30,000*
Magnesium Street Watermain Looping	11-WTR-002	6	120,000					*120,000*
Fire Station #1 Extension of Water	11-WTR-003	6	25,000					*25,000*
Watermain Sunfish Lk Blvd	12-WTR-001	6					350,000	*350,000*
Water Utility Improvement Total			**450,000**	**2,331,000**	**9,850,000**	**8,732,000**	**459,000**	***21,822,000***
GRAND TOTAL			**450,000**	**2,331,000**	**9,850,000**	**8,732,000**	**459,000**	***21,822,000***

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Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-001**
Project Name **WM Looping: Alpine Dr. (CSAH 5 to Krypton St.)**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$100,000**

Description

This project includes the installation of 2400 lf of 12" watermain along the north side of Alpine Dr. from CSAH 5 to Krypton Street.

Justification

This project would complete a 12" loop along Alpine Drive which will have the benefit of bolstering fire flows along the northern edge of the water utility service area.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			100,000			100,000
Total			**100,000**			**100,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund			100,000			100,000
Total			**100,000**			**100,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-001**
Project Name	**WM Looping: Alpine Dr. (CSAH 5 to Krypton St.)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-004**
Project Name **Renovate Pump House 2**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 5 Future Consideration
Status Future Consideration

Total Project Cost: **$49,000**

Description

Renovate exterior of building to match The COR building and landscaping.

Justification

The intent is to modify the exterior of the building to match the new development of The COR.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					49,000	49,000
Total					**49,000**	**49,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund					49,000	49,000
Total					**49,000**	**49,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-004**
Project Name	**Renovate Pump House 2**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-005**
Project Name **Complete Pump House 3**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Future Consideration

Total Project Cost: **$60,000**

Description

Install brick exterior to match building style of The COR buildings; landscape to match streetscape.

Justification

The intent is to have the building and grounds match The COR.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					60,000	60,000
Total					**60,000**	**60,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund					60,000	60,000
Total					**60,000**	**60,000**

Capital Improvement Program

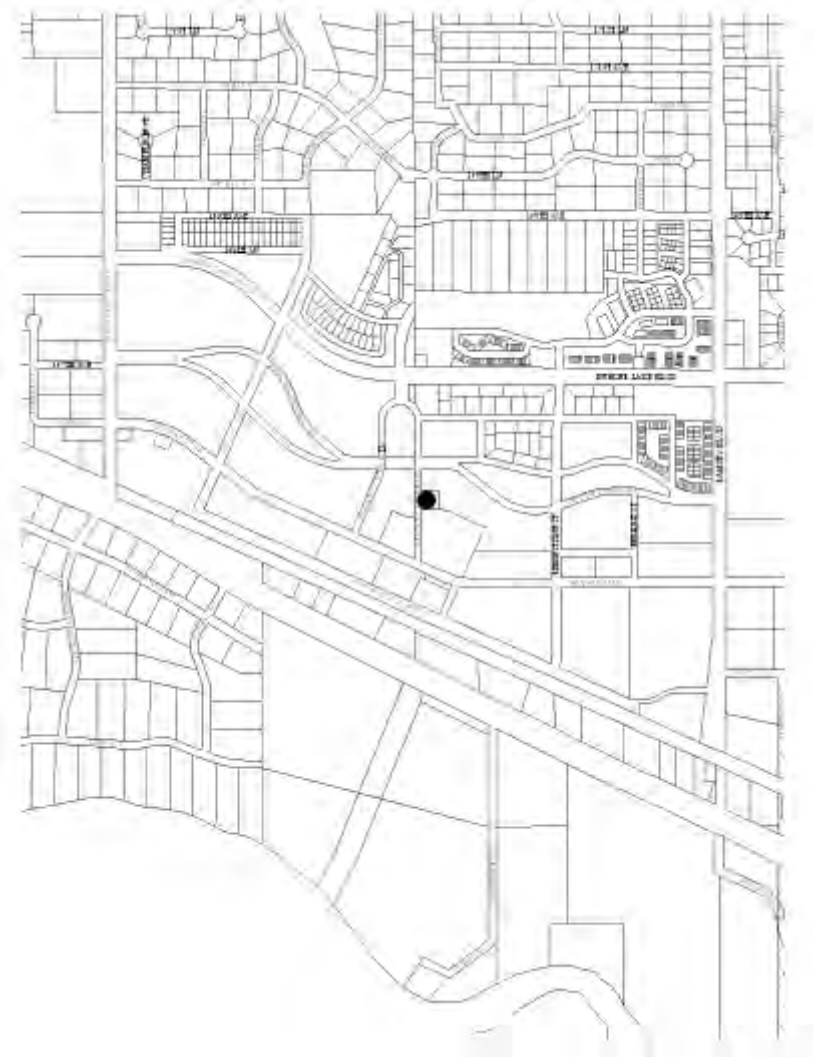
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-005**
Project Name	**Complete Pump House 3**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-009**
Project Name **The COR Bunker Lake Blvd (Armstrong - Ramsey Blvd)**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$225,000**

Description

Upgrades Bunker Lake Blvd between Armstrong and Ramsey Blvds, necessitated by the COR Development. Watermain segments along this portion of roadway will be lowered and extended as necessary.

Total Cost for Bunker Lake Blvd. = $3,419,000
Total Cost for Regional Roadway improvements = $14,607,860

Justification

The construction of the COR will add additional traffic to Bunker Lake Blvd. This project will upgrade Bunker Lake Blvd between Ramsey Blvd and Armstrong Blvd to better handle the traffic.

See projects RTC Armstrong, RTC Hwy 10 and RTC Ramsey Blvd.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	225,000					225,000
Total	**225,000**					**225,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund	225,000					225,000
Total	**225,000**					**225,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-009**
Project Name	**The COR Bunker Lake Blvd (Armstrong - Ramsey Blvd)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-017**
Project Name **Water Treatment Plant Construction**

Type Buildings
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$18,400,000**

Description

This project anticipates the construction of an 8.1 MGD water treatment plant which will draw water from a river bank collection system.

Principal $18,400,000
Interest $10,743,645 (20 yrs @ 5.0%)
Land $1,000,000

$30,143,645

Justification

This treatment plant will provide more aesthetically pleasing water, eliminate staining, reduce fouling of water softness and improve the taste and odor of the water. With iron removed, the use of polyphosphate can be reduced or eliminated, resulting in an environmental benefit.

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction			9,700,000	8,700,000		18,400,000
Total			**9,700,000**	**8,700,000**		**18,400,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Revenue Bonding			9,700,000	8,700,000		18,400,000
Total			**9,700,000**	**8,700,000**		**18,400,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-017**
Project Name	**Water Treatment Plant Construction**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **04-WTR-018**
Project Name **Watermain Looping: (Ramsey Blvd to Armstrong Blvd)**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$273,000**

Description

This project includes the extension of a 12" watermain from Ramsey Blvd to Armstrong Blvd to along the south side of Highway 10.

Justification

Development south of Highway 10 is anticipated as a result of The COR. Half of the distance is through the Mississippi West County Park. The project will provide dependable water pressure and supply to this developing area.

The city has applied for a MNDOT grant to extend Riverdale Drive from Alpaca to Traprock. Installation of sewer and water with street construction will eliminate the need to dig up the street in the future.

Sanitary Sewer Extention $507,000
Total Project Costs $2,952,000

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		273,000				273,000
Total		**273,000**				**273,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund		273,000				273,000
Total		**273,000**				**273,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**04-WTR-018**
Project Name	**Watermain Looping: (Ramsey Blvd to Armstrong Blvd)**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact Unassigned

Project # **05-WTR-004**
Project Name **1.5 MG Ground Storage Reservoir**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$2,000,000**

Description

This project anticipates the construction of a 1.5 million gallon ground storage tank located next to the water treatment plant.

Justification

This tank will provide needed storage noted in the 2004 Comprehensive Water Plan.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build		2,000,000				2,000,000
Total		**2,000,000**				**2,000,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund		2,000,000				2,000,000
Total		**2,000,000**				**2,000,000**

Capital Improvement Program

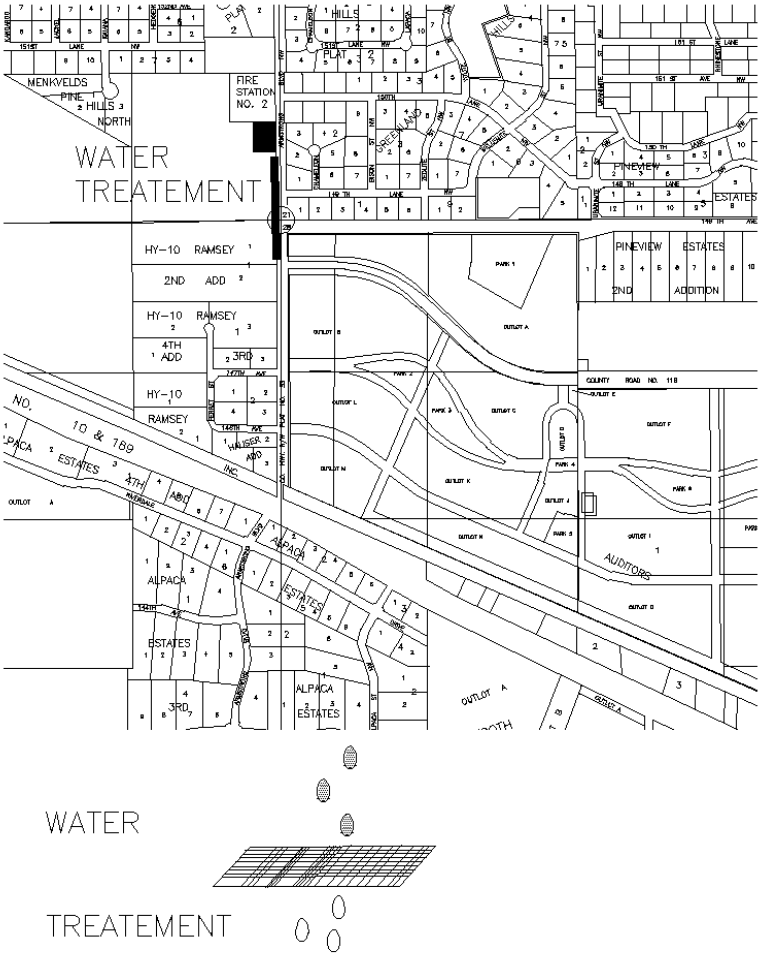
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact Unassigned

Project #	**05-WTR-004**
Project Name	**1.5 MG Ground Storage Reservoir**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # 07-WTR-001
Project Name Well Rehabilitation & Pump Replacement

Type Improvement
Useful Life 20 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$214,000**

Description

This program establishes a preventative maintenance schedule for the eight municipal wells which are the utilities sole water sources. The following schedule is anticipated: 2012- Well #4; 2013- Well #3; 2014 - Well #5; 2015- Well #6; 2016 - Well #7; 2017- Well #8

Justification

Well pumping is highly variable throughout the year. Regular maintenance during low pumping periods will minimize the possibility that a well will be out of service during the peak demand period. The rehabilitation will update the control cabinets and install variable frequency drives on wells 3 and 4. AVFP conserves energy and may be eligible for rebates.

Prior	Expenditures	2012	2013	2014	2015	2016	Total
44,000	Improvements Other than Build	50,000	58,000	30,000	32,000		170,000
Total	**Total**	**50,000**	**58,000**	**30,000**	**32,000**		**170,000**

Prior	Funding Sources	2012	2013	2014	2015	2016	Total
44,000	Water Utility Fund	50,000	58,000	30,000	32,000		170,000
Total	**Total**	**50,000**	**58,000**	**30,000**	**32,000**		**170,000**

Capital Improvement Program

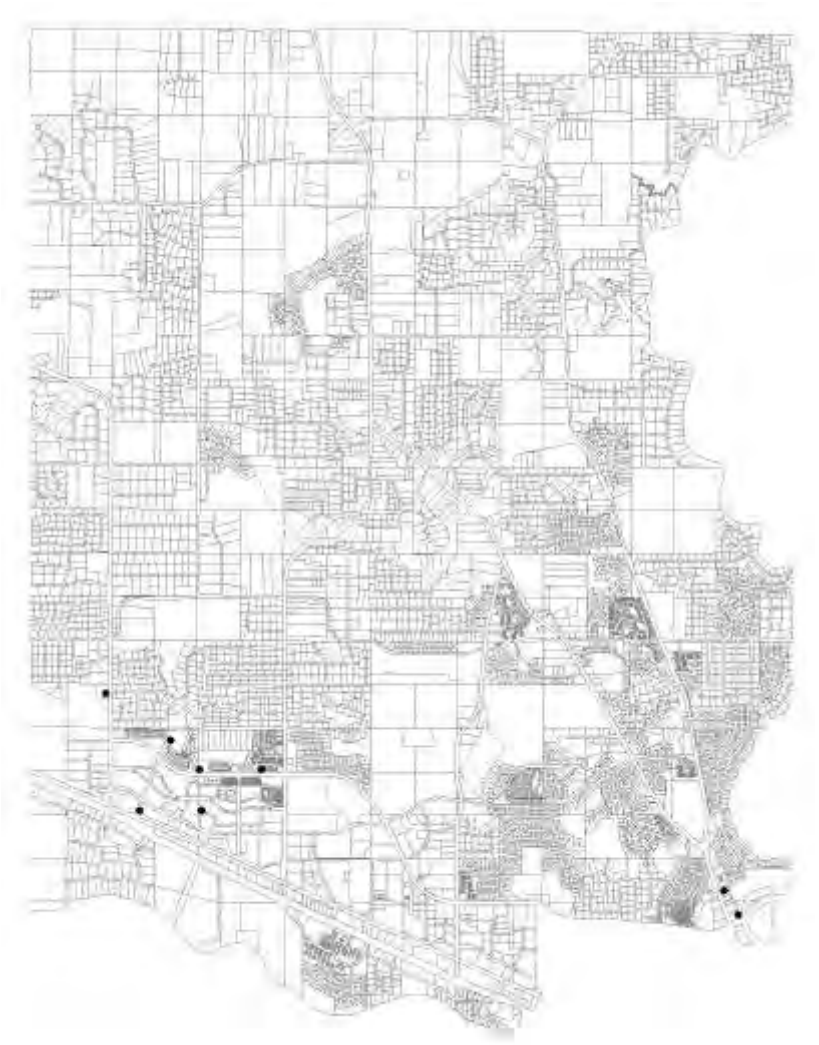
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact

Project #	**07-WTR-001**
Project Name	**Well Rehabilitation & Pump Replacement**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # **08-WTR-003**
Project Name **River Pines Lift Station Water Connection**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$20,000**

Description

This project involves extending the watermain in conjunction with extending gravity sewer to the River Pines Lift Station.

Total costs including street & water utility = $120,000.

Justification

This project adds a water loop for Rum River Prairie at the same time a lift station is eliminated.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build			20,000			20,000
Total			**20,000**			**20,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund			20,000			20,000
Total			**20,000**			**20,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact

Project #	**08-WTR-003**
Project Name	**River Pines Lift Station Water Connection**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # **09-WTR-001**
Project Name **Well House I Improvements**

Type Improvement
Useful Life 20 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$30,000**

Description

This project will replace the doors, soffits, electrical panel, and driveway at well house #1. The building components are exposed to constant humidity and have deteriorated over the years. The driveway is nearing the age at which we overlay our streets.

Justification

Well house I has been in service for 20 years. It is in need for some repairs

Expenditures	2012	2013	2014	2015	2016	Total
Building Cost/Construction	30,000					30,000
Total	**30,000**					**30,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund	30,000					30,000
Total	**30,000**					**30,000**

Capital Improvement Program

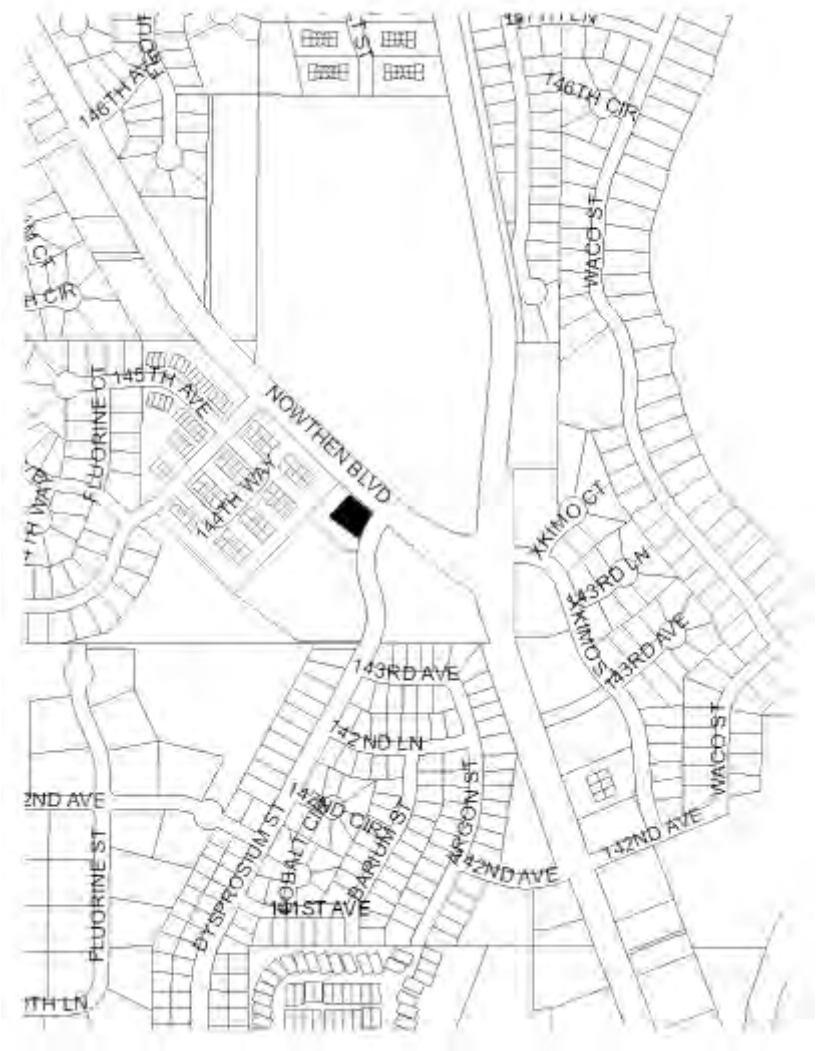
2012 *thru* **2016**

City of Ramsey, Minnesota

Department Water Utility

Contact

Project #	**09-WTR-001**
Project Name	**Well House I Improvements**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # **11-WTR-002**
Project Name **Magnesium Street Watermain Looping**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$120,000**

Description

This project will include the installation of 800 feet of eight inch watermain to create a watermain loop from the 16inch distribution main on C.R. 116 to the subdivision to the north.

Justification

The expansion of C.R. 116 from two lanes to four lanes will create an opportunity to accomplish this watermain looping at a reduced cost since many of the incidental restoration costs will be bourn by the road project. Watermain looping provides the advantage of increased pressure and fine flows, and enhanced system reliability.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	120,000					120,000
Total	**120,000**					**120,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund	120,000					120,000
Total	**120,000**					**120,000**

Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact

Project #	**11-WTR-002**
Project Name	**Magnesium Street Watermain Looping**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # **11-WTR-003**
Project Name **Fire Station #1 Extension of Water**

Type Improvement
Useful Life 25
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$25,000**

Description

Extend municipal water from parking lot into Fire Station #1 building.

Justification

Treated water is currently at the west end of parking lot on the property. This extension would allow for the installation of a sprinkler system within the building while also improving water quality inside of the building. The current well would be used for irrigation on the site.

Trunk charges are waived for public buildings. Total project cost: $45,000

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build	25,000					25,000
Total	**25,000**					**25,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Public Improvement Revolving	25,000					25,000
Total	**25,000**					**25,000**

Capital Improvement Program

2012 *thru* **2016**

City of Ramsey, Minnesota

Department Water Utility

Contact

Project #	**11-WTR-003**
Project Name	**Fire Station #1 Extension of Water**



Capital Improvement Program

City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility
Contact

Project # **12-WTR-001**
Project Name **Watermain Sunfish Lk Blvd**

Type Improvement
Useful Life 50 Years
Category Water Utility Improvement
Priority 6-Planned
Status Active
Total Project Cost: **$350,000**

Description

Extend watermain along Sunfish Lake Boulevard from Sunwood Drive to Fox Knoll

Justification

This project will complete another watermain loop connection, providing increased fire flows, increased pressure and enhanced system reliability.

Expenditures	2012	2013	2014	2015	2016	Total
Improvements Other than Build					350,000	350,000
Total					**350,000**	**350,000**

Funding Sources	2012	2013	2014	2015	2016	Total
Water Utility Fund					350,000	350,000
Total					**350,000**	**350,000**

Capital Improvement Program

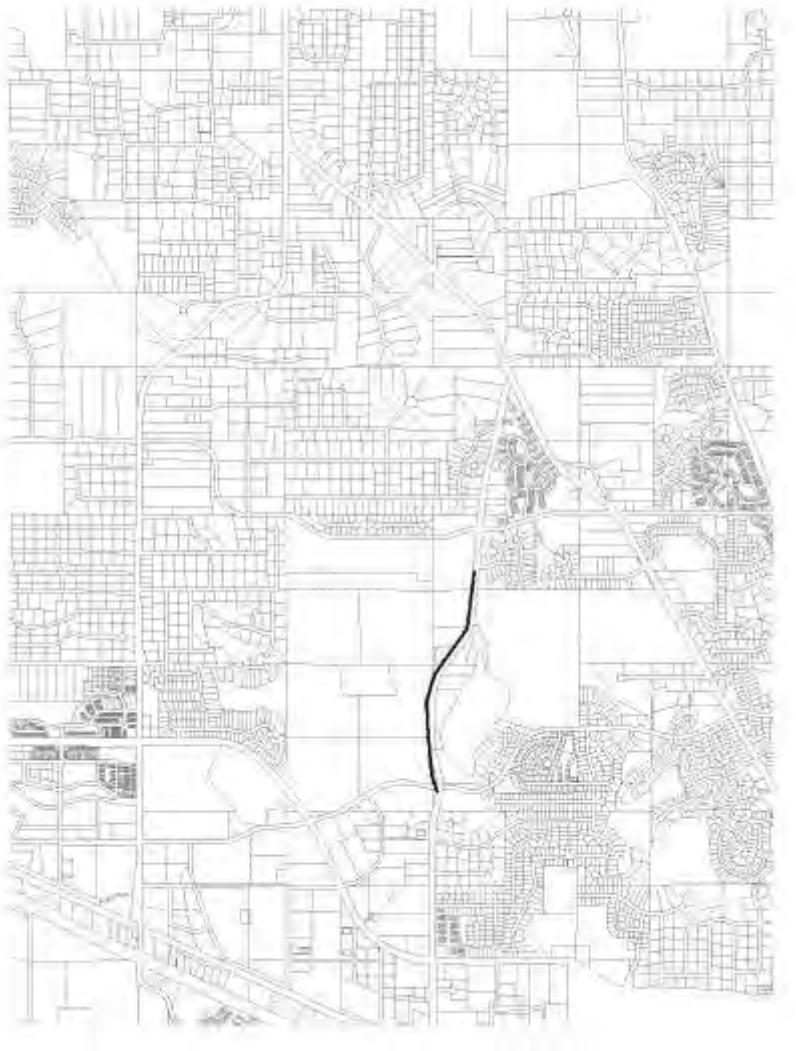
City of Ramsey, Minnesota

2012 *thru* **2016**

Department Water Utility

Contact

Project #	**12-WTR-001**
Project Name	**Watermain Sunfish Lk Blvd**



CASH FLOW PROJECTIONS

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BUSINESS LOAN FUND - CASHFLOW PROJECTIONS

Business Revolving Loan Fund

	Act	Actual 2008	Actual 2009	Actual 2010	2011	2012	2013	2014	2015	2016
FUND BALANCE, Beginning of Year		185,496.34	195,140.44	230,253.35	254,697.69	281,776.58	300,231.72	315,793.08	318,951.01	323,735.28
REVENUES:										
Systematic Refrig (Zero Zone)-prn										
Systematic Refrig (Zero Zone)-int										
Sunfish Loan		12,805.32	11,738.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Clear Choice Prn		1,050.10	4,361.10	4,630.05	14,088.27	5,218.81	4,121.96	0.00	0.00	0.00
Clear Choice Int		359.27	1,276.37	1,094.31	443.68	418.61	103.80	0.00	0.00	0.00
Panther Precision-prn		9,313.01	9,692.43	10,105.26	10,498.30	10,926.04	9,444.27	0.00	0.00	0.00
Panther Precision-int		2,228.94	1,849.80	1,349.82	1,043.66	615.92	174.01	0.00	0.00	0.00
Interest Earnings		9,729.46	7,737.00	8,806.90	2,546.98	2,817.77	3,002.32	3,157.93	4,784.27	4,856.03
Miscellaneous		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		35,486.10	36,654.91	25,986.34	28,620.89	19,997.15	16,846.36	3,157.93	4,784.27	4,856.03
EXPENDITURES:										
Loan to Clear Choice		24,300.00								
Panther Precision-State Share		1,542.00	1,542.00	1,542.00	1,542.00	1,542.00	1,285.00			
Total Expenditures		25,842.00	1,542.00	1,542.00	1,542.00	1,542.00	1,285.00	0.00	0.00	0.00
Increase (Decrease) in Cash		9,644.10	35,112.91	24,444.34	27,078.89	18,455.15	15,561.36	3,157.93	4,784.27	4,856.03
FUND BALANCE, End of Year		195,140.44	230,253.35	254,697.69	281,776.58	300,231.72	315,793.08	318,951.01	323,735.28	328,591.30

EQUIPMENT REVOLVING FUND - CASHFLOW PROJECTIONS

EQUIPMENT REVOLVING FUND #234

	Actual 2008	Actual 2009	Actual 2010	Estimated 2011	Estimated 2012	Estimated 2013	Estimated 2014	Estimated 2015	Estimated 2016
FUND BALANCE, Beginning of Year	4,373,436.90	3,669,695.17	3,609,061.22	3,342,842.56	3,239,764.89	2,931,910.54	2,869,802.64	2,835,064.67	2,806,254.64
REVENUES:									
Transfers from General Fund:									
Excess Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
QCTV Funds				30,000.00					
Sale of Fixed Assets	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prn-Sunfish Commons	11,873.37	11,438.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Int-Sunfish Commons	931.89	299.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Earnings	210,701.04	128,977.87	131,239.16	50,142.64	32,397.65	29,319.11	28,698.03	42,525.97	42,093.82
Total Revenues	226,006.30	140,716.02	131,239.16	80,142.64	32,397.65	29,319.11	28,698.03	42,525.97	42,093.82
EXPENDITURES:									
Capital Outlay:									
Parks CIP									
General Government			26,200.00	16,000.00	57,600.00				
Fire			17,600.00	32,000.00	136,000.00				
Parks/PW			87,200.00	12,888.00	52,052.00	91,427.00	63,436.00	71,336.00	128,718.00
Police	0.00	0.00	93,850.00	94,600.00	94,600.00		0.00	0.00	0.00
Improvements with qctv funds				27,732.31					
Transfers to General Fund									
Debt Service on Equipment Certificates	217,629.74								
Debt Service on Muni Bldg	298,628.00								
Capital Outlay	392,200.00	201,349.97	50,937.69						
Muni Center Remodel			112,333.26						
Fire Station Generator	21,290.29								
PW Repair parts on sweeper			9,336.87						
Fire Station #2 Rebuild									
Sign Making Equipment									
Total Expenditures	929,748.03	201,349.97	397,457.82	183,220.31	340,252.00	91,427.00	63,436.00	71,336.00	128,718.00
Increase (Decrease) in Cash	(703,741.73)	(60,633.95)	(266,218.66)	(103,077.67)	(307,854.35)	(62,107.89)	(34,737.97)	(28,810.03)	(86,624.18)
FUND BALANCE, End of Year	3,669,695.17	3,609,061.22	3,342,842.56	3,239,764.89	2,931,910.54	2,869,802.64	2,835,064.67	2,806,254.64	2,719,630.46

**FOR 2012-2016 CIP Equipment Purchases for Years 2013-206 Are Shown as Funding From Capital Equipment Certificates for Amounts Exceeding Accumulated Depr

FACILITY FUND #412 - CASHFLOW PROJECTIONS

FACILITY FUND #412

	Actual 2008	Actual 2009	Actual 2010	Est 2011	Est 2012	Est 2013	Est 2014	Est 2015	Est 2016
FUND BALANCE, Beginning of Year	169,612.48	168,249.00	174,235.48	137,383.94	118,205.78	99,387.84	381.72	387.44	393.26
REVENUES:									
Excess Revenue Transfer (Year End)	0.00								
Interest Earnings	8,287.01	5,986.48	2,613.53	1,373.84	1,182.06	993.88	5.73	5.81	5.90
Total Revenues	8,287.01	5,986.48	2,613.53	1,373.84	1,182.06	993.88	5.73	5.81	5.90
EXPENDITURES:									
PW Salt Shed	9,650.49								
Property Taxes									
Retrofit PW				15,500.00					
PID Wire Circuits			9,465.07						
Sprinker Fire Station #1					20,000.00				
Land Fire Station #4						100,000.00			
City Hall/Fire Station Design				5,052.00					
City Hall Remodel			30,000.00						
Total Expenditures	9,650.49	0.00	39,465.07	20,552.00	20,000.00	100,000.00	0.00	0.00	0.00
Increase (Decrease) in Cash	(1,363.48)	5,986.48	(36,851.54)	(19,178.16)	(18,817.94)	(99,006.12)	5.73	5.81	5.90
FUND BALANCE, End of Year	168,249.00	174,235.48	137,383.94	118,205.78	99,387.84	381.72	387.44	393.26	399.15

Landfill Trust Fund

Fund #803 Cash Balance	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Beginning Balance	3,420,806	3,536,624	3,616,892	3,307,739	1,190,928	1,960,170	2,246,296	2,341,103	2,437,301
Interest Earnings	157,054.06	105,902.00	96,290.49	33,077.39	11,909.28	19,601.70	33,694.44	35,116.54	36,559.52
Loan Payments-**Interest Only**									
PW Facility Loan-Int (6%)-12yr(									
PD Facility Loan-Int (8%)-20 YI	28,094	25,453	22,600	19,519	16,191	12,597	8,716	4,525	
Loan Payments-**Principal Only**									
PW Facility Loan-Prin (6%)-12y									
PD Facility Loan-Prin (8%)-20 \	33,018	35,660	38,512	41,593	44,921	48,515	52,396	56,557	
Internal Loan-Ramsey Rail									
Principal					1,200,000	611,000			
Interest					36,220	12,220			
Muni Center Debt Transfer									
Loan for Ramsey Rail Stop				(1,811,000)					
One-Time Transfer for Muni Debt						(417,807)			
Elmcrest Creek Trail									(75,000)
Ramsey Crossings-City costs after pr to I	(30,284)								
RTC Ramp Expense		(14,660)							
Share of Ramsey Express Bus (net of	(72,064)	(72,087)	(466,556)	(400,000)	(540,000)				
Trott Brook Trail Corridor									(15,000)
Remaining Balance	3,536,624	3,616,892	3,307,739	1,190,928	1,960,170	2,246,296	2,341,103	2,437,301	2,383,861

LANDFILL TRUST FUND:

Revenue Sources:

1. Interest Earnings

Expenditure Uses:

1. Legal Expenses related to lare and post closure
2. Transfers to Park Improvering Fund (425)-This fund is used to account for park acquisitions and improvements as detailed in CIP In an amount not to exceest available in the fund
3. Transfers to non-operating set, retire or avoid future debt. Can not exceed amount of interest earnings.
4. Any capital expenditures thilitze principal. Need four-fifths vote of City Council.
5. Loans or transfers other thapenditures only if City Council declares an emergency situation.
6. Eligible for interfund loans.incipal balance can be used as a source of loan. Need to be approved by four-fifths of City Council.

LAWFUL GAMBLING FUND - CASHFLOW PROJECTIONS

LAWFUL GAMBLING FUND #270

	Actual 2008	Actual 2009	Actual 2010	2011	2012	2013	2014	2015	2016
FUND BALANCE, Beginning of Year	190,149.39	216,537.90	114,383.69	138,491.84	157,011.76	163,581.88	189,217.69	176,055.96	202,696.80
REVENUES:									
Required Contributions:									
Anoka Area Ice Arena Association	4,600.00	4,353.83	4,055.03	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Climb Theatre	12,909.70	11,356.76	9,360.78	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Outreach Six Acres	0.00								
Ramsey Lions Club	23,545.08	21,359.70	16,090.28	16,380.00	17,000.00	21,000.00	21,000.00	21,000.00	21,000.00
Donations	800.00	920.00	5,585.00	255.00	0.00	0.00	0.00	0.00	0.00
Lions Donation for Building Fund									
Interest Earnings	10,946.04	6,097.00	4,517.06	1,384.92	1,570.12	1,635.82	2,838.27	2,640.84	0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	52,800.82	44,087.29	39,608.15	29,019.92	29,570.12	33,635.82	34,838.27	34,640.84	32,000.00
EXPENDITURES:									
Park Improvement Program									
Central Park Entrance Sign/locks		3,235.00							
Lake Itasca Observation Boardwalk							40,000.00		
Observation Deck-Mississippi									35,000.00
Skate Ramp									
Youth First			500.00	500.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Juvenile Diversion			5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
North Commons Park					15,000.00				
Ramsey Foundation-Cor Performance			5,000.00						
Safety Camp			5,000.00	5,000.00					
Community Programs	22,000.00	11,250.00							
Dog Park-Alpine Park		6,959.50							
Skateboard Park in Alpine Park	412.31	124,797.00							
Anoka Aquatic Center Funding	4,000.00								
Transfers to Other Funds -									
Total Expenditures	26,412.31	146,241.50	15,500.00	10,500.00	23,000.00	8,000.00	48,000.00	8,000.00	43,000.00
Increase (Decrease) in Cash	26,388.51	(102,154.21)	24,108.15	18,519.92	6,570.12	25,635.82	(13,161.73)	26,640.84	(11,000.00)
FUND BALANCE, End of Year	216,537.90	114,383.69	138,491.84	157,011.76	163,581.88	189,217.69	176,055.96	202,696.80	191,696.80
Amended Fund Balance		114,383.69	138,491.84	157,011.76	163,581.88	189,217.69	176,055.96	202,696.80	191,696.80

MSA Fund

	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Beginning Balance	825,672	661,593	707,503	172,759	(153,182)	(3,320,976)	(2,555,318)	(1,781,723)
Revenues								
Current Year Allocation (Held at State)	**944,856**	957,571	1,015,244	933,000	933,000	933,000	933,000	933,000
MSA City **Received** from Held Allocation	194,699	824,093						
Reimburse MSA with Land Proceeds for Sunfisng Bonding ($4,591,373 - 10 Year reim??)				**459,137**	**459,137**	**459,137**	**459,137**	**459,137**
Interest Earnings	**20,420**	30,085	(1,250)	(4,212)	(5,431)	(21,270)	(17,442)	(13,574)
Total Revenue	1,985,647	2,473,342	1,721,497	1,560,683	1,233,524	(1,950,108)	(1,180,623)	(403,160)
Expenditures								
Street Maintenance Projects	(94,102)	(168,600)						
MSA Maintenance (Received from State	(140,000)	(140,000)	(140,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
Held Allocation)	(194,700)	(845,728)						
CIP Projects								
County Road #5/Alpine Drive Realignment								(500,000)
Armstrong/Bunker Bonding				(52,498)	(275,070)	(295,420)	(295,470)	(295,420)
Alpine/Roanoke		(242,241)	(281,000)					
Sunwood/Armstrong Intersection Impr (Reim with 14)			(175,502)					
Bunker Lake Blvd/Sunwood Drive Traffic Signal					(500,000)			
Bunker Lake Blvd Extension					(2,000,000)			
Riverdale Drive Ext Traprock-Armstrong					(1,466,000)			
167th Avenue Extension - to Variolite								(1,500,000)
Sunfish Lake Blvd/Alpine Drive Intersection Impı			(70,000)					
Dysprosium Street Reconstruction			(718,681)					
McKinley Street (see TIF 1)								
Riverdale Drive to Tungsten Street Reconstruction				(1,350,000)				
Variolite Street Alpine Drive to RTC								(1,700,000)
167th Avenue Extension - Jaspar to Armstrong B	(895,252)	(192,631)						
Sunfish Blvd bond payments		(176,640)	(163,555)	(161,368)	(163,430)	(159,790)	(155,630)	(155,630)
Total Expenditures	(1,324,054)	(1,765,839)	(1,548,738)	**(1,713,865)**	**(4,554,500)**	**(605,210)**	**(601,100)**	**(4,301,050)**
Remaining Balance	661,593	707,503	172,759	(153,182)	(3,320,976)	(2,555,318)	(1,781,723)	(4,704,210)

NOTE: Revenue Source from Land Sales may not be there. Estimated only.

Park Improvement Trust

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Beginning Balance	4,234,812	4,332,196	4,014,829	2,021,123	1,845,668	1,187,988	273,732	(453,298)	(866,233)
Projected Revenue									
Park/Trail Dedications	19,267	1,376	25,934	1,820	10,000	10,000	10,000	10,000	10,000
Tmobile Tower Rental	16,660	36,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Draw Park Internal Loan Reim - $91:					101,864	101,864	101,864	101,864	101,864
Donations	-	-	886	2,069	1,000	1,000	1,000	1,000	1,000
Interest Earnings	182,710	130,930	130,683	20,211	18,457	11,880	4,106	(6,799)	(12,994)
Total Revenue	218,637	168,306	175,504	42,100	149,321	142,744	134,970	124,065	117,870
CIP Projects									
Alpaca Estates Outlet									**(35,000)**
Alpine Park Winter Facilities									**(2,500,000)**
Community Garden		**(10,000)**							
Central Park Redevelopment					**(275,000)**				
Community Building for Elmcrest Pa					**(290,000)**				
Drinking Fountains	(5,080)				**(7,000)**	**(7,000)**	**(7,000)**	**(7,000)**	
Draw Park			(1,252,957)	**(8,026)**					
Draw Park Lighting					**(25,000)**				
Draw Park Waterfall					**(15,000)**				
Draw Park Entrance Monument					**(15,000)**				
Draw Park Water Fountains					**(15,000)**				
Draw Park Landscaping					**(10,000)**				
Draw Park Grates					**(10,000)**				
Draw Park Building							(75,000)		
Draw Park Internal Loan			(915,000)						
Rhinestone Parking Lot				**(137,912)**					
Card Reader-Canoe Rental				**(6,777)**					
Elmcrest Creek Trail									**(225,000)**
Elmcrest Park Third Phase/Security	(19,505)	**(91,736)**							
Elmcrest Park Entrance	(865)						**(50,000)**		
Emerald Pond	(34,570)								
Fordbrook Playground									**(50,000)**
Highway 47 underpass	(11,809)								
Hunters Hill Park Redevelopment									**(500,000)**
Irrigation Titterrud Park									**(76,000)**
McKinley Train Connection to Anok					**(20,000)**				
Landscape Improvements for Parks	(1,122)			**(3,082)**	**(10,000)**	**(5,000)**	**(5,000)**	**(5,000)**	**(5,000)**
Mississippi River Park Development									**(750,000)**
Multi-Sports Facility						**(475,000)**			
Park Security Enhancements					**(15,000)**	**(20,000)**			
Rabbit Park Phase II								**(125,000)**	
Restroom Facilities					**(75,000)**				
Riverdale Park Impr		**(55,038)**							
Riversbluff Outlaws A Acquisition									**(20,000)**
Single Road Access Areas					(25,000)		(25,000)		
Sixth Community Park									**(1,000,000)**

Park Improvement Trust

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Smith Parcel for Alpine Park		**(51,905)**							
Sunfish Lake Park Development	(48,302)	**(259,889)**	(1,253)						
Sunfish Lake Park-General Fund Traaff Time on Sunfish Park				(61,759)					
Tennis Courts hydroblasted		**(15,800)**							
Trail Projects		**(1,304)**				**(550,000)**	(300,000)		
Lake Itasca Park Phase I & II (Futures)							**(400,000)**	**(400,000)**	**(400,000)**
Total CIP Projects	(121,253)	(485,673)	(2,169,210)	(217,556)	(807,000)	(1,057,000)	(862,000)	(537,000)	(5,561,000)
Remaining Balance	4,332,196	4,014,829	2,021,123	1,845,668	1,187,988	273,732	(453,298)	(866,233)	(6,309,363)

Park Improvement Trust Fund

Sources:
1. Park Dedication Fees
2. Donations
3. Interest Earnings
4. Transfers from Landfill Trust Fu

Expenditure Uses:
1. Land Acquisition
2. Park Improvements

PUBLIC IMPROVEMENT REVOLVING FUND - CASHFLOW PROJECTIONS

PUBLIC IMPROVEMENT REVOLVING [PIR] FUND #400

	Actual 2008	Actual 2009	Actual 2010	Proposed 2011	Proposed 2012	Proposed 2013	Proposed 2014	Proposed 2015	Proposed 2016
FUND BALANCE - Beginning of Year	785,490.70	1,328,578.65	1,673,587.11	1,700,019.84	1,502,798.04	747,194.02	276,165.96	71,808.45	(105,614.42)
REVENUES:									
Special Assessments (P&I)	722,623.80	454,468.21	497,225.83	450,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
Transfers from Other Funds:									
General Fund - 10% transfer	0.00	0.00	603,000.00	0.00					
Non-TIF Interest Transfer				220,948.00					
TIF 10 Reimbursemenbt Interfund Loan									
Close Project Funds	135,619.95								
Prn/Int-Park & Ride	12,740.00	12,272.00	11,465.64	11,336.00	10,868.00				
Interest Earnings	50,787.39	67,780.78	62,964.65	17,000.20	15,027.98	7,471.94	4,142.49	1,077.13	(1,584.22)
Miscellaneous/anoka cty share access mgmt			530.00						
Total Revenues	921,771.14	534,520.99	1,175,186.12	699,284.20	325,895.98	307,471.94	304,142.49	301,077.13	298,415.78
EXPENDITURES:									
150th Avenue Sidewalk			51,704						
2012 Budget-Muni Center Debt					603,000				
151/152nd Assessment			211,686	172,000					
Ute Stret Assess			31,168						
Dysprosium Assess				107,493					
Chameleon Street Assess				142,330					
Transmission Lines buried (internal Loan Res TIF 14- 4% interest 3-8-11				175,000					
Azurite Septic Repair Assessed			5,174						
Alpine Drive Railroad Crossing				98,000					
River Pines Lift Station Street Connection							55,000		
Garnet Street Reconstruction						300,000			
IF used ShortTerm funding for budget for street maint						219,500	219,500	219,500	
Alpine /Roanoake Assess				11,087					
Single Road Access Areas						25,000		25,000	
Foster ROW Purchase			380,312						
Anoka Cnty S.A. Expenses	6,133	6,464	6,865	5,596	14,000	14,000	14,000	14,000	14,000
Transfers to Other Funds:									
S/A To proj/bond funds					244,500				
Closed Project Funds	137,202								
General - Street Maint Prog	235,349	183,048	461,845	185,000	220,000	220,000	220,000	220,000	220,000
Total Expenditures	378,683	189,513	1,148,753	896,506	1,081,500	778,500	508,500	478,500	234,000
INCREASE (DECREASE) IN CASH	543,087.95	345,008.46	26,432.73	(197,221.80)	(755,604.02)	(471,028.06)	(204,357.51)	(177,422.87)	64,415.78
FUND BALANCE - End of Year	1,328,578.65	1,673,587.11	1,700,019.84	1,502,798.04	747,194.02	276,165.96	71,808.45	(105,614.42)	(41,198.64)
			1,097,019.84	**899,798.04**					

Sewer Utility Fund

Working Capital	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Beginning Balance	6,208,423	6,578,086	4,970,678	4,862,722	5,400,006	5,856,320	5,403,027	5,246,732	5,454,284
Utility Revenue									
From Utility Billings	1,208,843	1,200,891	1,261,609	1,227,548	1,258,237	1,289,693	1,321,935	1,354,983	1,514,343
Internal Loan to offset Muni Center Debt beginning year 2010 20 years 5%			30,243	61,853	61,853	61,853	61,853	61,853	61,853
Interal loan to offset RTC land Purchase				259,880	259,880	259,880	259,880	259,880	259,880
Interest Earnings	329,043	206,288	244,914	48,627	54,000	58,563	81,045	78,701	81,814
SAC(3421 acct)	16,400	9,200	7,760	30,000	30,000	30,000	30,000	30,000	
Connection Charges-Trunk (3431 acct)3%	12,060	4,862	36,206	50,000	50,000	50,000	50,000	50,000	
Reduced by John Peterson Reim of 483 units									
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(526,105)	(656,533)	(688,688)	(1,140,624)	(1,197,656)	(1,257,538)	(1,295,264)	(1,334,122)	(1,374,146)
CIP Projects-Sewer Utilities									
Utility Truck								(25,000)	
Sewer Jet Vac Truck	(343,355)	(4,717)							
Abandon Wildlife Sanctuary Lift Station							(352,000)		
Abandon Liftstation River Pines							(45,000)		
167th Avenue Extension									
RTC Land Loan		(2,334,394)							
Elmcrest Park									
NW S&W Ext(20yr-4.5%)	(34,973)	(33,005)							
PW Land/Building	(292,250)								
Sewer ext for NE Area (20 year at 4.5%)						(268,744)	(268,744)	(268,744)	(268,744)
Sewer Ext Armstrong to Traprock						(507,000)			
Fire Station #1 Sanitary Sewer					(20,000)				
Lift Station #1 Replace Cabinet					(40,000)				
Internal Loan to offset Muni Center Debt beginning year 2011 20 years 5%			(1,000,000)						
Brookfield-Oversizing san sewer									
Septic Discharge System									(113,500)
Water Treatment Plant Extend Sewer									
West Mississippi Park Sewer						(170,000)			
Remaining Balance	6,578,086	4,970,678	4,862,722	5,400,006	5,856,320	5,403,027	5,246,732	5,454,284	5,615,784

Stormwater Management Fund
Fund #292

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Beginning Balance	920,836	967,741	398,378	331,455	342,579	371,255	400,218	431,596	463,445
Developer's Contributions	425	-	24,473	7,732	25,000	25,000	25,000	25,000	25,000
Interest Earnings	47,707	27,494	15,142	3,392	3,676	3,963	6,378	6,849	7,327
CIP Projects-Park Projects									
Wetland Credits			(50,610)						
Sunfish Lake Blvd Storm		(200,000)							
Outfall to Mississippi	(1,227)	(396,857)	(55,928)						
NE/NW Sewer Extension									
Remaining Balance	967,741	398,378	331,455	342,579	371,255	400,218	431,596	463,445	495,772

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Storm Water Utility Fund									
Working Capital									
Beginning Balance	601,525	615,570	755,066	938,086	1,125,688	1,206,908	503,590	755,994	703,031
Utility Revenue From Utility Billings	566,506	578,666	617,366	635,887	654,964	674,612	694,851	715,696	737,167
Interest Earnings	26,436.00	26,732.19	35,398.00	9,380.86	11,256.88	12,069.08	7,553.84	11,339.92	10,545.46
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(162,893)	(168,611)	(173,669)	(250,000)	(275,000)	(275,000)	(275,000)	(275,000)	(275,000)
CIP Projects-Stormwater Utility									
149th Avenue along Trunk Hwy #47									
NE/NW Sewer Extension(recoded to storm mgmt fund)									
Sunfish/143rd									
County 43 Ditch Cleaning									(150,000)
Annual Drainage Enhancement					(75,000)	(75,000)	(75,000)	(75,000)	
River Storm Water Discharge Treatment					(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
Brook View Park Erosion									
151st/152nd									
Chameleon St									
167th Aveue & Sodium Storm									
167th Avenue Extension									
176th Culvert									
Now & Then Estates Street Reconstruction									
PW Land/Building	(292,250)								
Ute Street									
West Mississippi Outlet									(250,000)
RTC Bunker Lake Blvd (Armstrong to Ramsey Blvd)20 Year at 5%						(560,000)			
Whispering Pines Est Plat 2 Storm								(330,000)	
Storm Water Projects	(123,754)	(297,291)	(296,075)	(207,666)	(50,000)	(25,000)	(25,000)	(25,000)	(25,000)
Storwater Drainage Impr (see project list)					(110,000)	(380,000)			
Wetland 656 Outlet									
Remaining Balance	615,570	**755,066**	938,086	1,125,688	1,206,908	503,590	755,994	703,031	675,743

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
Street Light Utility									
Working Capital Beginning Balance	971,123	1,091,042	1,107,885	1,167,489	1,185,177	1,187,590	1,173,083	1,145,658	1,097,320
Utility Revenue From Utility Billings	183,560	172,897	179,272	175,049	175,000	175,000	175,000	175,000	175,000
Contributions from Developers									
Interest Earnings	52,781.00	40,288.00	41,462.00	11,674.89	11,851.77	11,875.90	17,596.25	17,184.87	16,459.80
Operating Expense (Personal Services, Supplies, Other Services & Charges)	(96,261)	(118,026)	(140,032)	(154,035)	(169,439)	(186,383)	(205,021)	(225,523)	(248,075)
CIP Projects-Street Light Utility									
Priority/Developer Street Lights	$ (20,161)	$ (78,316)	$ (21,098)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)	$ (15,000)
Remaining Balance	1,091,042	1,107,885	1,167,489	1,185,177	1,187,590	1,173,083	1,145,658	1,097,320	1,025,704

Water Utility	Actual 2008	Actual 2009	Actual 2010	2011	2012	2013	2014	2015	2016
Capital Expenses-Equipment									
CIP Projects									
PW Land/Building	$ (292,250)								
PW Land/Building-Internal Loan to General Fund 20 years 5%	$ (719,774)								
Internal Loan to offset Muni Center Debt beginning year 2010 20 years 5%		$ (1,000,000)							
Internal Loan for RTC Land Purchase		$ (2,334,394)							
Internal Loan to offset Muni Center Debt beginning year 2012 20 years 5%				$ (1,000,000)					
Utility Truck								$ (25,000)	
A. Water Supply & Treatment Improvements									
1 Renovate Pump House #2									**$ (49,000)**
2 Renovate Pump House #3									**$ (60,000)**
Well house I Improvements	$ (141,443)				**$ (30,000)**				
3 Well #1 Rehabilitation					**$ (50,000)**	**$ (58,000)**	**$ (30,000)**	**$ (32,000)**	
4 Well #7 & 8	$ (158,623)	$ (69,373)							
6 Bonding & Study for Water Treatment Facility (20 yrs @5.0%-$18.4M)							$ (1,457,182)	$ (1,457,182)	$ (1,457,182)
7 Site Acquisition for Water Treatment Plant						**$ (1,000,000)**			
8 Water Meter Replacement	$ (212,052)	$ (209,999)	$ (210,571)	$ (237,300)	$ (249,200)				
B. Water Storage Improvements									
1 1.5 MG Ground Storage Reservoir						**$ (2,000,000)**			
2 2.00 MG Elevated Storage Reservoir (Elmcrest Park)	$ (49,925)	**$ (2,176,853)**	$ (1,213,501)						
3 2.00 MG Elevated Storage Reservoir (Elmcrest Park) Site Land		**$ (768,513)**							
C. Distribution System Improvements									
2 Alpine Park to Regency Pond	$ (1,143)	**$ (314,533)**							
5 NE & NW S&W Ext	$ (39,280)								
8 Alpine Drive-CSAH 5 to Germanium St Watermain							**$ (100,000)**		
Magnesium St Watermain Looping					**$ (120,000)**				
Fire Station #1 Extension of Water					**$ (25,000)**				
9 Oak Park Terrace				$ (15,000)					
# River Pines Lift Station Water Connection							**$ (20,000)**		
# General Infrastructure Needs				$ (250,000)	$ (250,000)	$ (250,000)	$ (250,000)	$ (250,000)	$ (250,000)
D. Distribution System Maintenance Improvements									
Watermain Looping Bunker Lake Blvd					**$ (225,000)**				
Watermain Looping Sunfish Lake Blvd									$ (350,000)
Sunfish Lake Blvd/Alpine Drive Intersection Sign				$ (105,000)					
6 Watermain Looping Ramsey Blvd Armstrong Blvd						**$ (273,000)**			
Subtotal - Capital Expenses	$ (1,614,490)	$ (6,873,666)	$ (1,424,072)	$ (1,607,300)	$ (949,200)	$ (3,581,000)	$ (1,857,182)	$ (1,764,182)	$ (2,166,182)
Operational Expenses									
Operating Expense-Distribution and Administration	$ (753,600)	$ (603,685)	$ (792,870)	$ (772,500)	$ 795,675	$ 819,545	$ 844,131	$ 869,455	$ (1,386,393)
Operating Expense-Treatment						$ (579,115)	$ (596,489)	$ (614,383)	$ (632,815)
Subtotal-Operating Expense	$ (753,600)	$ (603,685)	$ (792,870)	$ (772,500)	$ 795,675	$ 240,430	$ 247,642	$ 255,072	$ (2,019,208)
Total Annual Expenses	$ (2,368,090)	$ (7,477,351)	$ (2,216,942)	$ (2,379,800)	$ (153,525)	$ (3,340,570)	$ (1,609,540)	$ (1,509,110)	$ (4,185,390)
Water System Revenue									
Fiscal Impact Study 10/05 reduced by 200-300 units per year to be conservative))	816	895	784	900	502	394	369	301	160
Water Sales (gallons/year)	874,633,988	923,993,850	973,353,713	975,000,000	975,000,000	975,000,000	975,000,000	975,000,000	1,269,477,300
Water rates ($/1000 gal)(5% annual increase)	$ 1.96	$ 2.05	$ 2.16	$ 2.27	$ 2.38	$ 2.50	$ 2.62	$ 2.75	$ 2.89
Water Availability Charge (WAC) ($/connection)(4.5% annual increase)	$ 1,490	$ 1,557	$ 1,627	$ 1,701	$ 1,777	$ 1,821	$ 1,867	$ 1,914	$ 1,962
Connection/Trunk Charge ($/connection)(4.5% after year 2005)	$ 2,022	$ 2,113	$ 2,209	$ 2,308	$ 2,412	$ 2,472	$ 2,534	$ 2,597	$ 2,662
Water Rate Revenue(Water Sales/1000 x Water Rates) + water meters	$ 1,539,665	$ 1,693,581	$ 1,633,461	$ 1,833,400	$ 1,888,402	$ 1,945,054	$ 2,003,406	$ 2,063,508	$ 3,670,476
WAC Revenue(Service Connections x Wac Charge)	$ 169,932	$ 77,850	$ 165,406	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 313,841
Trunk Charge Revenue (Service Connections when platted x Connection Charge)	$ 20,220	$ 10,600	$ 79,711	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 425,950
Interest Earnings	$ 594,177	$ 459,839	$ 306,955	$ 106,070	$ 109,111	$ 146,418	$ 133,430	$ 147,088	$ 163,359
Total System Revenue	$ 2,323,994	$ 2,241,870	$ 2,185,533	$ 2,239,470	$ 2,297,513	$ 2,391,472	$ 2,436,835	$ 2,510,596	$ 4,573,626
Trunk Charges returned to John Peterson				$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	
	(343 units)	(384 units)	(348 units)	(271 units)	(242 units)	(195 units)	(170 units)	(187 units)	(130 units)
Internal Loan to offset Muni Center Debt beginning year 2009 20 years 5%		$ 80,243	$ 80,243	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853
PW Land/Building-Internal Loan to General Fund 20 years 5%		$ 59,527	$ 59,527	$ 59,527	$ 59,527	$ 59,527	$ 59,527	$ 59,527	$ 59,527
Internal Loan to offset Muni Center Debt beginning year 2011 20 years 2%				$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853	$ 61,853
Internal Loan for RTC Land 10 year 2%				$ 259,880	$ 259,880				
Water Working Capital Balance									
Total Annual Expenses	$ (2,368,090)	$ (7,477,351)	$ (2,216,942)	$ (2,379,800)	$ (153,525)	$ (3,340,570)	$ (1,609,540)	$ (1,509,110)	$ (4,185,390)
Total System Revenue	$ 2,323,994	$ 2,381,640	$ 2,325,303	$ 2,582,583	$ 2,640,626	$ 2,474,705	$ 2,520,068	$ 2,593,829	$ 4,635,479
Net Income(Loss)	$ (44,096)	$ (5,095,711)	$ 108,361	$ 202,783	$ 2,487,101	$ (865,865)	$ 910,529	$ 1,084,719	$ 450,089
Beginning Water Working Capital Balance	$ 12,102,747	$ 12,058,651	$ 6,962,941	$ 7,071,302	$ 7,274,084	$ 9,761,185	$ 8,895,321	$ 9,805,849	$ 10,890,568
Ending Water Working Capital Balance	$ 12,058,651	$ 6,962,941	$ 7,071,302	$ 7,274,084	$ 9,761,185	$ 8,895,321	$ 9,805,849	$ 10,890,568	$ 11,340,657

TIF Projections District #1-Rivers Bend

TIF PROJECTIONS DISTRICT #1

Projected Revenue FOR TIF I	Actual 2008	Actual 2009	Actual 2010	Decertifies Projected 2011	**FUTURE** Projected 2012>>>>>
District I (2011) Balance	817,357	1,012,349	1,415,773	2,122,527	-
Revenues					
TIF Increments	853,646	886,402	867,508	796,980	
Trans from TIF 10 Land sales/Orig Land Purchased with TIF 1 Bond (Fund 332)				787,803	
Advancement on F&C 10 year loan (See $1,420,000 below)				120,000	
Transfer from TIF 10 for non-increment int attriuted to land sales above				24,713	
F&C Loan paid back					1,300,000
Repay for Sunfish Park		30,000			
Bond Proceeds					
Transfer of Int earnings prior to 1997 to HRA				(263,496)	
Interest Earnings	41,458.38	44,765.79	59,429.26	31,837.90	-
Total Revenue	895,104	961,168	926,937	1,497,838	1,300,000
Less:					
Bond Prn/Int-Sunfish Business Park(Fund 331, 332) ($1,045,000 & $1,215,000) (Azurite St & Waste Mgmt Site)	(426,927)	(327,127)			
Bond Principal (B&A Cyl $1,035,000) FUND #342	(165,000)	(175,000)	(185,000)	(200,000)	
Bond Interest (B&A Cyl $1,035,000)	(36,570)	(28,485)	(19,735)	(10,300)	
McKinley Street or Road Reconstructions					(1,250,000)
Interfund Loan F&C (Tif Spending Plan)				**(1,420,000)**	
Administrative Expenses	(28,354)	(27,132)	(15,448)	(35,000)	
Total Expense	(656,851)	(557,744)	(220,183)	(1,665,300)	(1,250,000)
CIP Project Costs:					
Ramp Construction Extension				(900,000)	
Rail Stop ROW				(862,064)	
County #116 acquisition				(193,000)	
Well #7 RTC Phase 1	(43,262)				
Total CIP Project Costs	(43,262)	-	-	(1,955,064)	
Remaining TIF Balance (Total Revenue less Total Project Costs	1,012,349	1,415,773	2,122,527	0	50,000

>>>After Year 2012 City will keep TIF 1 open to track funds that will be paid back from Loan #1 with F&C -The Residence Project

TIF Projections District #2 - Gateway
(2013)

	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Decertifies Projected 2013	**FUTURE** Projected 2014>>>>>
Revenues							
TIF Increments on agreements	1,597,314	1,713,092	1,778,780	1,606,000	1,437,582	1,437,582	
Land Sale-Brown	38,653						
Internal Loan From Landfill Trust Fund				1,811,000			
F&C City Fees Paid back via TIF 14 (limit 5% annual increment)Prn only 4% int allowed							2,444,000
F&C Admin Fees Paid Back Via TIF 14 (limit 10% annual increment)-Prn only 4% int allowed							500,000
Land Sale-Ace	278,749						
Transfer of Int earnings prior to 1997 to HRA				(41,387)			
Interest Earnings(2000 neg int adj for borrowing)	71,906.17	80,303.68	122,918.08	67,028.93	9,004.63	1,019.03	3,604.59
Total Revenue	$1,986,623	$1,793,395	$1,901,698	$3,442,642	$1,446,587	$1,438,601	$2,947,605
Expenses							
Sauter Land Purchase Bond Int (Fund 329 $1,680,000 Bond-18% of b	(2,088)	**(7,152)**	**(3,993)**	(608)			
Sauter Land Purchase Bond Prin (Fund 329 $1,680,000 Bond-18% of	(45,000)	**(48,600)**	**(51,300)**	(9,000)			
Parabody Pay-Go(site impr)	(20,264)	**(20,264)**	**(20,264)**	(20,264)	(20,264)	(20,264)	
*** Well #5-Bond Prin (Fund 328 $1,695,000 bond)		**(450,000)**					
Well #5 Bond Int (Fund 328 $1,695,000 Bond)	(24,075)	**(12,038)**					
Bond Interest (Fund 323/335 $2,600,000 Bond)	(16,334)	**(10,468)**	**(3,644)**				
Bond Principal (Fund 323/335 $2,600,000 Bond)	(255,000)	**(265,000)**	**(265,000)**				
Sac/Wac misc projects(estimated 12-31-01)						(500,000)	
Sharp Reimbursement-Sunfish Gateway	(46,875)	**(46,875)**	**(46,875)**	(46,875)			
Debt Service from TIF 8	(41,062)	**(84,577)**	**(52,385)**	(82,476)	(82,476)	(82,746)	
F&C City Fees(Spending Plan)				**(2,444,000)**			
Decrease in Fees							
Administrative Expenses	(38,972)	(35,133)	**(13,960)**	(40,000)	(40,000)	(40,000)	
Total Expense	($489,669)	($980,107)	($457,422)	($2,643,223)	($142,740)	($643,010)	$0
AVAILABLE REVENUES	$1,496,954	$813,288	$1,444,276	$799,419	$1,303,847	$795,591	$2,947,605
CIP Project Costs:							
Bury Carlson Land	(159,905)						
Command/National Growth-Minks Property	(25,000)	**(25,000)**	**(25,000)**				
141st Avenue Road Construction							
142nd Court Street Improvements (B&A Cyl)				(325,000)			
Internal Loan from TIF 14 for Admin Fees F&C project			**(89,069)**	(410,931)			
Brothers Property							**(600,000)**
Johnson Brothers							**(415,300)**
Healthquest							(900,000)
D & P Properties							**(700,000)**
Road Reconstruction							**(572,000)**
RAIL STOP (See Internal Loan From Above)				(3,890,000)			
Internal Loan from Landfill Trust-Principal					**(1,200,000)**	**(611,000)**	
Internal Loan from Landfill Trust-Interest 2%					**(36,220)**	**(12,220)**	
Parks Acquisition	(17,500)						
Pond Reim-Tag Machine		(19,360)					
Sparkle Pool	(310,400)						
Brown	(4,500)						
McKinley Street	(6,601)						
County Road #116 (#47 toDysprosium)					(600,000)		
County Road #116 (Dysprosium to County #57)		(58,225)		(41,775)			
Total CIP Project Costs	(523,906)	(102,584)	(114,069)	(4,667,706)	(1,836,220)	(623,220)	(3,187,300)
Remaining TIF Balance/(Deficit)	$2,427,684	$3,138,388	$4,468,595	$600,308	$67,935	$240,306	$611

>>>After Year 2012 City will keep TIF 2 open to track funds that can be transferred from TIF 14 to pay back for F&C development Fees

TIF Projections District #4-Front Street
Exhibit B

TIF PROJECTIONS DISTRICT #4

Projected Revenue FOR TIF IV	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Decertifies Projected 2014
District I (2014)							
Balance	445,849	858,342	1,349,205	321,844	361,553	491,549	(116,505)
Revenues							
TIF Increments	482,859	535,185	483,351	434,573	434,573	434,573	434,573
Auction Proceeds-0asis				2,029			
Transfer of Int earnings prior to 1997 to HRA				**(52,367)**			
Interest Earnings	25,755.87	36,234.24	24,187.28	4,827.65	5,423.29	7,373.24	(1,747.57)
Total Revenue	508,615	571,419	507,539	389,063	439,996	441,946	432,825
Less:							
GB Properties	(25,000)	(25,000)					
Riverview Community Bank (Premier Land I	(45,860)	(30,573)	(30,573)	(27,708)			
Administrative Expenses	(25,263)	(24,982)	(31,847)	(35,000)	(35,000)	(25,000)	(10,000)
Total Expense	(96,122)	(80,555)	(62,420)	(62,708)	(35,000)	(25,000)	(10,000)
CIP Project Costs:							
Oasis Market			(1,078,195)	(11,645)			
US Bank Road Easement			(89,630)				
Street Recon			(304,655)	(275,000)	(275,000)	(275,000)	(275,000)
Parking Ramp							
Zeolite St						(400,000)	
Phase II streets in RTC							
Alpine Drive Road Improvement						(350,000)	
***Project Completed							
Total CIP Project Costs	-	-	(1,472,480)	(286,645)	(275,000)	(1,025,000)	(275,000)
Remaining TIF Balance (Total Revenue less Total Project Costs	858,342	1,349,205	321,844	361,553	491,549	(116,505)	31,321
						-	

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TIF Projections District #7
B&B Carpeting

TIF PROJECTIONS DISTRICT #7

Projected Revenue FOR TIF VII	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Decertifies Projected 2015
District VII (2015) Balance	(13,265)	(6,104)	2,022	7,935	10,732	13,529	16,326	19,123
Revenues								
B&B Carpeting	31,235	31,733	29,266	27,879	27,879	27,879	27,879	27,879
Special Assessment-Prin								
Special Assessment Int								
Interest Earnings	(561.28)	(75.23)	204.54	418.19	418.19	418.19	418.19	418.19
Total Revenue	30,673	31,657	29,471	28,297	28,297	28,297	28,297	28,297
Less:								
B&B Revenue Note-Prn (site impr)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)
B&B Revenue Note-Int								
Administrative Expenses	(513)	(531)	(558)	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
S&W Extension								
Total Expense	(23,513)	(23,531)	(23,558)	(25,500)	(25,500)	(25,500)	(25,500)	(25,500)
Remaining TIF Balance (Total Revenue less Total Project Costs	(6,104)	2,022	7,935	10,732	13,529	16,326	19,123	21,921

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TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
District VIII (2028)									
Balance	36,278	6,713	8,912	- 8,233	- (36,644)	- (54,531)	- (54,748)	- (145,568)	- 76,350 -
Revenues									
Land Proceeds-Cullinan									
Tax Increment	261,929	267,591	297,177	250,000	250,000	250,000	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt	41,062	84,577	52,385	82,476	126,426				
Interest Earnings	3,174.07	1,147.96	2,021.51	123.49	(549.66)	(817.96)	(821.21)	(2,183.52)	1,145.25
Total Revenue	306,165	353,316	351,584	332,599	375,876	249,182	249,179	247,816	251,145
Less:									
Principal on 920,000 GOTI Bond (Fund 330 141st&143rd)				(220,000)	(200,000)	(200,000)	(300,000)		
Int on 920,000 GOTI Bond(fund 330-141st &143rd Ave)	(42,810)	(32,936)	(42,050)	(42,810)	(32,800)	(23,500)	(14,100)		
Principal on 1,680,000 GO Taxable(Fund 329 Maken Land I	(205,000)	(221,400)	(233,700)	(41,000)					
Interest on 1,680,000 GO Taxable(Fund 329 Maken Land Bo	(49,346)	(42,238)	(18,192)	(2,768)					
S&W Trunk-Sauter & RJM					(117,727)				
Interfund Loan Prn									
Interfund Loan Int									
Old Castle Precast Site Impr									
Clean up Cullinan Site		(17,454)							
W Properties (Land Reimbursement)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)
Lundeen Holdings (Phase II Reimbursement)			(40,000)	(45,000)	(17,337)				
Administrative Expenses	(22,675)	(21,190)	(2,423)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Expense	(335,730)	(351,117)	(352,263)	(377,477)	(393,763)	(249,399)	(339,999)	(25,899)	(25,899)
CIP Project Costs:									
Total CIP Project Costs	-	-	-	-	-	-	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs	6,713	8,912	8,233	(36,644)	(54,531)	(54,748)	(145,568)	76,350	301,596

Note: Will need to pool increment from TIF 2 to pay off bonds

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11/8/2011

TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
District VIII (2028) Balance	301,596	530,221	762,275	(50,523)	172,820	399,513	645,506	895,189	1,148,617
Revenues									
Land Proceeds-Cullinan									
Tax Increment	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt									
Interest Earnings	4,523.94	7,953.31	11,434.13	(757.85)	2,592.30	5,992.70	9,682.59	13,427.83	17,229.25
Total Revenue	254,524	257,953	261,434	249,242	252,592	255,993	259,683	263,428	267,229
Less:									
Principal on 920,000 GOTI Bond (Fund 330 141st&									
Int on 920,000 GOTI Bond(fund 330-141st &143rd.									
Principal on 1,680,000 GO Taxable(Fund 329 Mak									
Interest on 1,680,000 GO Taxable(Fund 329 Maker									
S&W Trunk-Sauter & RJM									
Interfund Loan Prn			(500,000)						
Interfund Loan Int			(548,333)						
Old Castle Precast Site Impr									
Clean up Cullinan Site									
W Properties (Land Reimbursement)	(15,899)	(15,899)	(15,899)	(15,899)	(15,899)				
Lundeen Holdings (Phase II Reimbursement)									
Administrative Expenses	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Total Expense	(25,899)	(25,899)	(1,074,232)	(25,899)	(25,899)	(10,000)	(10,000)	(10,000)	(10,000)
CIP Project Costs:									
Total CIP Project Costs	-	-	-	-	-	-	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs	530,221	762,275	(50,523)	172,820	399,513	645,506	895,189	1,148,617	1,405,846

Note: Will need to pool increment from TIF 2 to pa

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11/8/2011

TIF Projections District #8
Maken

TIF PROJECTIONS DISTRICT #8

Projected Revenue FOR TIF VIII	Projected 2026	Projected 2027	Projected 2028
District VIII (2028) Balance	1,405,846 -	1,666,934 -	1,931,938
Revenues			
Land Proceeds-Cullinan			
Tax Increment	250,000	250,000	250,000
Transfer from TIF 2 to pay 20-40% bonded debt			
Interest Earnings	21,087.69	25,004.00	28,979.06
Total Revenue	271,088	275,004	278,979
Less:			
Principal on 920,000 GOTI Bond (Fund 330 141st&			
Int on 920,000 GOTI Bond(fund 330-141st &143rd .			
Principal on 1,680,000 GO Taxable(Fund 329 Mak			
Interest on 1,680,000 GO Taxable(Fund 329 Maker			
S&W Trunk-Sauter & RJM			
Interfund Loan Prn			
Interfund Loan Int			
Old Castle Precast Site Impr			
Clean up Cullinan Site			
W Properties (Land Reimbursement)			
Lundeen Holdings (Phase II Reimbursement)			
Administrative Expenses	(10,000)	(10,000)	(22,103)
Total Expense	(10,000)	(10,000)	(22,103)
CIP Project Costs:			
Total CIP Project Costs	-	-	-
Remaining TIF Balance (Total Revenue less Total Project Costs	1,666,934	1,931,938	2,188,814

Note: Will need to pool increment from TIF 2 to pa

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TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Projected 2012	Projected 2013	Projected 2014	Projected 2015	Projected 2016
District IIX (2029) Balance	(21,366)	(19,742)	(17,882)	(14,641)	(12,169)	(15,556)	(18,968)	(22,407)	(25,871)
Revenues									
Tax Increment	27,949	27,910	29,250	28,582	28,582	28,582	28,582	28,582	28,582
Interest Earnings	(815.20)	(521.59)	(439.00)	(109.81)	(91.26)	(116.67)	(142.26)	(168.05)	(194.03)
Total Revenue	27,134	27,389	28,811	28,472	28,491	28,465	28,440	28,414	28,388
Administrative Expenses	(510)	(529)	(570)	(1,000)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
Total Expense	(25,510)	(25,529)	(25,570)	(26,000)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)
Remaining TIF Balance (Total Revenue less Total Project Costs	(19,742)	(17,882)	(14,641)	(12,169)	(15,556)	(18,968)	(22,407)	(25,871)	(29,361)

TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX	Projected 2017	Projected 2018	Projected 2019	Projected 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
District IIX (2029) Balance	(29,361)	(32,877)	(36,420)	(39,989)	(43,585)	(47,208)	(50,858)	(54,535)	(33,240)
Revenues									
Tax Increment	28,582	28,582	28,582	28,582	28,582	28,582	28,582	28,582	28,582
Interest Earnings	(220.21)	(246.58)	(273.15)	(299.92)	(326.88)	(354.06)	(381.43)	(409.01)	(249.30)
Total Revenue	28,362	28,335	28,309	28,282	28,255	28,228	28,201	28,173	28,333
Administrative Expenses	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)		
Total Expense	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(31,878)	(6,878)	(6,878)
Remaining TIF Balance (Total Revenue less Total Projec	(32,877)	(36,420)	(39,989)	(43,585)	(47,208)	(50,858)	(54,535)	(33,240)	(11,785)

TIF PROJECTIONS DISTRICT #9

Projected Revenue FOR TIF IX	Projected 2026	Projected 2027	Projected 2028	Projected 2029
District IIX (2029) Balance	(11,785)	9,830	31,608	53,549
Revenues				
Tax Increment	28,582	28,582	28,582	28,582
Interest Earnings	(88.39)	73.73	237.06	401.62
Total Revenue	28,494	28,656	28,819	28,984
Administrative Expenses	(6,878)	(6,878)	(6,878)	(6,878)
Site Improvements(2004-2023)				
Total Expense	(6,878)	(6,878)	(6,878)	(6,878)
Remaining TIF Balance (Total Revenue less Total Projec	9,830	31,608	53,549	75,655

TIF Projections District #10
Sunfish Commons

TIF PROJECTIONS DISTRICT #10

Projected Revenue FOR TIF X	Actual 2007	Actual 2008	Actual 2009	Actual 2010	Projected 2011	Decertifies Projected 2012
District X (2012) Balance	276,530	620,543	521,185	719,029	927,756	32,216
Revenues						
Tax Increment	101,336	132,845	106,510	182,015	128,303	128,303
Panther Land		26,007				
Diamond Graphics	148,802					
QDP/JBT Alliance Land			74,909			
Property Tax Refund-Abated		14,175				
MN Waterjet Land	81,880					
Riverside Manufacturing						
Interest Earnings	22,188.53	32,446.95	21,503.46	28,082.40	6,958.17	241.62
Total Revenue	354,207	205,474	202,923	210,098	135,261	128,545
Administrative Expenses	(1,519)	(6,773)	(1,088)	(1,370)		
Interfund Loan-PIR Fund						
Interest on Interfund Loan						
Road Construction-Waltec	(8,675)	(298,060)	(3,990)		(108,130)	
Sewer Trunk	-	-	-	-	(105,276)	
Water Trunk	-	-	-	-	(234,476)	
Storm Water Mgmt	-	-	-	-	(82,770)	
Site Improvements	-	-	-	-	(120,000)	
Land Acquisition	-	-	-	-	(380,150)	
Total Expense	(10,193)	(304,832)	(5,078)	(1,370)	(1,030,802)	-
Remaining TIF Balance Prepared by Finance Dept (Total Revenue less Total Project Costs	620,543	521,185	11/8/2011 719,029	927,756	32,216	160,760

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-XXX

RESOLUTION ADOPTING THE 2012-2016 CAPITAL IMPROVEMENT PROGRAM(CIP)

WHEREAS, the Ramsey City Charter states that the City of Ramsey will adopt a Capital Improvement Program (CIP) annually; and

WHEREAS, the CIP will consist of at least five years, and will estimate the future needs for the public health, safety and welfare of the City; and

WHEREAS, the CIP shall consist of projects and facilities (capital improvements) proposed to be undertaken during the next five fiscal years, which is 2012-2016 with appropriate supporting information as to the necessity of such improvements, cost estimates, and method of financing; and

WHEREAS, the Capital Improvement Program(CIP) is a forecasting tool and not actual, committee projects and expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. The City Council of the City of Ramsey authorizes the adoption of the 2012-206 Capital Improvement Program (CIP).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

_____

Mayor

ATTEST:

_____

City Clerk

CC Regular Session **6. 4.**

Meeting Date: 12/13/2011

By: Diana Lund, Finance

Information

Title:

Public Hearing and Adopt Ordinance Establishing the 2012 Schedule of Rates, Fees & Charges

Background:

Effective June 30, 1991, Ordinance #91-08 amended S7.01.10 of the City Code to allow the City Council to annually set fees.

The City is allowed to annually adopt the Schedule of Rates, Fees and Charges by Resolution, but the City has chosen to adopt its entire schedule by ordinance. Ordinance adoption provides the opportunity for comments at a Public Hearing and gives adequate time (30 days) before the rates go into effect.

The attached ordinance was introduced at the November 22, 2011, City Council meeting with a Public Hearing to be held on December 13, 2011.

The attached Schedule of Rates, Fees and Charges reflect the rates & fees to be charged by the City for services beginning January 16, 2012.

The city is currently undergoing a thorough study of development/builder fees. A comprehensive sewer and water study is also being undertaken to determine the utility needs of the city and related fee structure. Based on the findings of all studies, the 2012 schedule may be brought back in 2012 for fee amendments. Again, all changes will be done by ordinance.

Recommendation:

Adopt Ordinance #11-XX- 2012 Schedule of Rates, Fees and Charges.

Funding Source:

None Required.

Council Action:

Motion to adopt Ordinance #11-XX – 2012 Schedule of Rates, Fees and Charges.

Attachments

Ordinance for 2012 Fees & Charges

2012 Schedule of Fees & Charges

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Diana Lund	12/07/2011 10:01 AM
Diana Lund (Originator)	Diana Lund	12/07/2011 10:03 AM
Kurt Ulrich	Diana Lund	12/08/2011 07:08 AM
Diana Lund (Originator)	Diana Lund	12/08/2011 07:10 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:43 PM
Form Started By: Diana Lund		Started On: 12/05/2011 07:14 AM

Final Approval Date: 12/08/2011

ORDINANCE #11-XX

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING PERMIT FEES, SERVICE CHARGES, AND VARIOUS OTHER FEES TO BE COLLECTED BY THE CITY OF RAMSEY.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the Charter of the City of Ramsey.

SECTION 2. PURPOSE

Per S701.10 (Fees) the purpose of this Ordinance is to establish the Permit Fees, service Charges, and Other Fees that will be collected by the City in year 2012. This is known as the Schedule of Rates, Fees and Charges.

SECTION 3. SCHEDULE

The attached permit fees and service charges are hereby established for the year 2012.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective 30 days after its passage and publication, subject to City Charter Section 5.04.

PASSED by the City Council of the City of Ramsey, Minnesota, the 22nd day of November 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction date:	November 22, 2011
Posting dates:	November 22, 2011-December 13, 2011
Adoption date:	December 13, 2011
Publication date:	December 16, 2011
Effective date:	January 16, 2012

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
	Administrative Hearings/Citations/Abatements				
1	Abatement: Administration Fee			25% of cost of abatement or $750, whichever is	25% of cost of abatement or $750, whichever is
2	Administrative Citation: Violations of 10 - Animals			25.00	25.00
3	Administrative Citation: Violations of 26 - Rental Property			75.00	75.00
4			2nd offense w/in 12months	250.00	250.00
5			3rd offense w/in 12 months	500.00	500.00
6	Administrative Citation: Violations of 30 - Public Nuisance		1st offense after failure to abate within 14 days	75.00	75.00
7			2nd offense w/in 12months	250.00	250.00
8			3rd offense w/in 12 months	500.00	500.00
9	Administrative Citation: Violations of 42 - Dump Garbage/Refuse			75.00	75.00
10			2nd offense w/in 12months	250.00	250.00
11			3rd offense w/in 12 months	500.00	500.00
12	Administrative Citation: Violations of 54 - Prohibited Parking			25.00	25.00
13	Administrative Citation: Violations of 54 - Recreational Vehicles			75.00	75.00
14			2nd offense w/in 12months	250.00	250.00
15			3rd offense w/in 12 months	500.00	500.00
16	Administrative Citation: Violations of 54 - Time Zone Parking			25.00	25.00
17	Administrative Citation: Violations of 105 - Construction			75.00	75.00
18			2nd offense w/in 12months	250.00	250.00
19			3rd offense w/in 12 months	500.00	500.00
20	Administrative Citation: Violations of 105 - Exterior Completion			75.00	75.00
21			2nd offense w/in 12months	250.00	250.00
22			3rd offense w/in 12 months	500.00	500.00
23	Administrative Citation: Violations of 105 - No Permit			75.00	75.00
24			2nd offense w/in 12months	250.00	250.00
25			3rd offense w/in 12 months	500.00	500.00
26	Administrative Citation: Violations of 105 - Property Identification			75.00	75.00
27			2nd offense w/in 12months	250.00	250.00
28			3rd offense w/in 12 months	500.00	500.00
29	Administrative Citation: Violations of 113 - Sewage			75.00	75.00
30			2nd offense w/in 12months	250.00	250.00
31			3rd offense w/in 12 months	500.00	500.00
32	Administrative Citation: Violations of 117 - Off Street Parking			25.00	25.00
33	Administrative Citation: Violations of 117 - Signs			75.00	75.00
34			2nd offense w/in 12months	250.00	250.00
35			3rd offense w/in 12 months	500.00	500.00
36	Administrative Citation: Violations of 117 - Landscaping			75.00	75.00
37			2nd offense w/in 12months	250.00	250.00
38			3rd offense w/in 12 months	500.00	500.00
39	Administrative Hearing: Filing Fee			250.00	250.00
40					
41	~~Board of Appeals Fee~~			~~250.00~~	

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
42					
43					
44	3.2 beer off-sale			100.00	100.00
45	3.2 beer on Sale			200.00	200.00
46	3.2 beer on Sale temporary			50.00	0.00
47	Change of Name-Liquor Establishment			0.00	**50.00**
48	Liquor license investigation fee		Corporate	500.00	500.00
49			Partnership	500.00	500.00
50			Sole-Proprietor	500.00	500.00
51	Liquor off-sale			380.00	380.00
52			Tiered Payment System:		
53			License Reduced by:		
54			$100-Meet State Statutes Conditions		
55			$100-Purchase/Utility ID Technology		
56	Liquor on-sale			5000.00	5000.00
57	Liquor on-sale Sunday			200.00	200.00
58	Temporary Intoxicating			50/day	50/day
59	Wine license investigation fee		Corporate	500.00	500.00
60			Partnership	500.00	500.00
61			Sole-Proprietor	500.00	500.00
62	Wine on-sale			1,000.00	1,000.00
63	2 a.m. closing (optional)			300.00	300.00
64					
65	Temporary Amusement Center (Carnivals, Circus)			250.00	250.00
66	Site Clean-up carnival			500/first acre	
67	Lawful gambling investigation fee - New applicant only		Limit $100.00	100.00	100.00
68	Lawful gambling investigation fee - Single Events			50.00	50.00
69	Fire Works Sales-Business selling only fireworks		Ordinance Adopted 6/11/02	350.00	350.00
70	Fire Works Sales-Retail Sellers			100.00	100.00
71	Parade Permit			100.00	100.00
72	Special Events - Ex:Music festival, performaing arts, parades, carnivals, 5K Runs		Including Clean Up Fees, Electrical Inspection Fees etc.	$50 Application fee +License Fee to be	$50 Application fee +License Fee to be
73				determined per event by CC + Staff Time@2.75*wage/hour	per event by CC + Staff Time@2.75*wage/hour
74	All Other Misc Permit/Licenses			$50/Admin fee + Staff time @2.75/hr if needed	$50/Admin fee + Staff time @2.75/hr if needed
75					
76	Administrative Fee-Process Returned Bldg Permits			25.00	25.00
77	Basement Finish		Cover 3 trips	141.00	141.00
78	Building permit				
79	LMC/AMM November 2003 Recommended Schedule			2003 LMC Fee Table	2003 LMC Fee Table
80	Building plan check (65% of bldg. permit) 1997 UBC Table 1A			65% of Bldg. Permit Fee	65% of Bldg. Permit Fee
81	Plan Check Fee for Duplicate Plans			25% of Bldg. Permit Fee	25% of Bldg. Permit Fee
82	Plan Check Fee for Accessory Structures		Garages, Remodels, Additions, etc.	65% of Bldg. Permit Fee	65% of Bldg. Permit Fee
83	Plan Check Fee for changes, additions, or revisions to plans			47.00/hr/Minimum 1 hr	47.00/hr/Minimum 1 hr
84	Certificate of Occupancy			4.00	**0.00**

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
85	Air Conditioner Replacement			47.00	47.00
86	Deck Permit			94.00	94.00
87	Demo Permit			94.00	94.00
88	Electrical Permit Fee			Per Attached Sheet	Per Attached Sheet
89	Erosion Control Escrow		State Required	1500.00	1500.00
90	Fence Permit		Over 6 feet in height	LMC Fee Table	LMC Fee Table
91	Fireplace Permit		Cover 2 trips	94.00	94.00
92	Furnace Replacement			47.00	47.00
93	Inspections-After Hours/Weekend			70.50/hr/minimum 2 hr	70.50/hr/minimum 2 hr
94	Investigation Fee		Work Started Without a Permit	Equal to Permit Fee	Equal to Permit Fee
95	Gas Water Heater Replacement			47.00	47.00
96	Lawn Irrigation-Residential		Cover 1 trip	47.00	47.00
97	Lawn Irrigation-Commercial (Multi)			60.00	60.00
98	Mechanical Permit-Residential		New Construction	150.00	150.00
99			Remodel/Addition	94.00	94.00
100	Mechanical permit-Commercial		New Construction	1% of Job Value/Minimum $200.00	1% of Job Value/Minimum $200.00
101			Remodel/Addition	1% of Job Value/Minimum $100.00	1% of Job Value/Minimum $100.00
102	Moving Structure Permit			94.00	94.00
103	Moving Structure Permit Site Inspection			94.00	94.00
104	Plan Check fee (65% of commercial mechanical permit)			65% of Comm Mech Permit fee	65% of Comm Mech Permit fee
105	Mobile Home Tie Down			45.00	45.00
106	Mobile Home Water Hookup			60.00	60.00
107	Outside Consultants-Plan check and/or inspections		All administrative and Overhead Costs	Actual Costs	Actual Costs
108	Permit/Inspection Card-Replacement or Duplicate			5.00	5.00
109	Plumbing permit- Residential/Single Family		New Construction	200.00	200.00
110			Remodel/Addition	94.00	94.00
111	Plumbing permit- Commercial		New Construction	1% of Job Value/Minimum $300.00	1% of Job Value/Minimum $300.00
112			Remodel/Addition	1% of Job Value/Minimum $150.00	1% of Job Value/Minimum $150.00
113	ReInspection Fees			47.00 per trip	47.00 per trip
114	Re-Roofing/Shingling Permit-Residential		Cover 2 trips	94.00	94.00
115	Re-Roofing/Shingling Permit-Commercial/Multi-Family			LMC Fee Table	LMC Fee Table
116	Re-Siding Permit		Cover 2 trips	94.00	94.00
117	Replacement Windows		Residential/pre inspection	94.00	94.00
118	Septic system permit-residential			150.00	150.00
119	Septic system permit-commercial			250.00	250.00
120	Septic Tank Installation Permit-Residential			150.00	150.00
121	Service Availability Charge (SAC)		[current MCES rates]	2,230.00	**2,365.00**
122	SAC Handling Fee - per address			200.00	**25.00**
123	Septic Tank Pumping Permit			10.00	10.00
124	Sewer permit (Utility Connection)-Residential			75.00	75.00
125	Sewer permit (Utility Connection)-Commercial			2% of Job Value/Minimum $250.00	2% of Job Value/Minimum $250.00
126	Site Evaluation Fee			45.00	45.00
127	Swimming pool permit			125.00	125.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
128	Tree & Sod Escrow Administrative Fee		On Residential Permits	100.00	100.00
129	Vacuum Breaker Verification for Irrigation System (RPZ)-Residential			47.00	47.00
130	Vacuum Breaker Verification for Irrigation System (RPZ)-Commercial			60.00	60.00
131	Water Availability Charge (WAC) - per address			1,701.00	**1,640.00**
132	Water Softener Permit-residential		State Statute	15.00	15.00
133					
134	Water permit (Utility Connection)-Residential			75.00	75.00
135	Water permit (Utility Connection)-Commercial			2% of Job Value/Minimum $250.00	2% of Job Value/Minimum $250.00
136					
137	Administrative Fee - Process Returned Business Permits			25.00	25.00
139	Broker/precious metal dealer			250.00	250.00
140	Business Registration Certificate (BRC)		Original Application	30.00	30.00
141			Yearly Renewal Application	15.00	0.00
142	Contractor License		All Contractors	50.00	50.00
143	Garbage & refuse hauler			200.00	50.00
144	Gasoline sales			250.00	250.00
145	License Late Fee			15% of license fee/month	15% of license fee/month
146	Motor vehicle sales/rental			175.00	175.00
147	Multiple dwelling/Residential Rental		2-Year License	75.00/unit	75.00/unit
148	Pawn broker/Precious Metals		AVERAGE IS $7,500 in neighboring Cities . City charge covers police	3,000.00	**4,000.00**
149	Transaction Fee-Pawnbroker enters			1.35/per transaction	1.35/per transaction
150	Transaction Fee-State Entered			2.10/per transaction	2.10/per transaction
153	Second Hand Dealer			2,000	
154	Pawn broker investigation fee		in-state investigation	500.00	500.00
155			out-of-state investigation	1,500.00	1,500.00
156	Second Hand Dealer investigation fee		in-state investigation	500.00	500.00
157			out-of-state investigation	1,500.00	1,500.00
158	Transient merchant/peddler/solicitor			100 + 35 per person backgrounded	100 + 35 per person backgrounded
159					
160					
161	Interest rate charge - non-bonded programs		US Treas. rates as of 9/1	US Treas. rate + 2 points	US Treas. rate + 2 points
162	[bonded projects will be dependent upon interest rates being paid]				
163					
164					
165	Chipper (Staffing see PW Maintenance Worker below)		Per Fema Schedule of Equipment Rates + staffing	130.00/hr	**45.50/hr**
166	Water Truck (Staffing see PW Maintenance Worker below)		Per Fema Schedule of Equipment Rates + staffing	140.00/hr	**42.00/hr**
167	Loader (Staffing see PW Maintenance Worker below)		Per Fema Schedule of Equipment Rates + staffing	140.00/hr	**70.00/hr**
168	Motor grader (Staffing see PW Maintenance Worker below)		Per Fema Schedule of Equipment Rates + staffing	140.00/hr	**70.00/hr**
169	All Equipment Rental not listed above		Per Fema Schedule of Equipment Rates + staffing	100.00/hr	**Per FEMA schedule**
170	Public Works Maintenance Worker			64.00/hr	2.30 x wage/hr
171	Portable Toilet			Actual Cost	Actual Cost
172					
173					

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
174	Antenna Lease - City Owned Property [PCS towers]		Per Individual Agreement	Per Individual Agreement	Per Individual Agreement
175	Concession stand/pavilion/shelter- per day/event- residents		Includes 7.125% sales tax	35.00	35.00
176	Concession standpavilion/shelter- per day/event - non-res.		Includes 7.125% sales tax	55.00	55.00
177	Key deposit - per building			55.00	55.00
178	Softball/baseball field - youth teams		Includes 7.125% sales tax	10.00/game	10.00/game
179	Football field - youth teams		Includes 7.125% sales tax	44.00/week	44.00/week
180	Soccer field - youth teams				
181	Full Size		Includes 7.125% sales tax	35.00/week	35.00/week
182	1/2 Size		Includes 7.125% sales tax	18.00/week	18.00/week
183			Includes 7.125% sales tax	10.00/week	10.00/week
184	Field Layout Field-Soccer, Football, Lacrosse			100.00	100.00
185	Tennis court - non-residents		Includes 7.125% sales tax	17.00	17.00
186	Basketball court - non-residents		Includes 7.125% sales tax	17.00	17.00
187	Volleyball court - non-residents		Includes 7.125% sales tax	17.00	17.00
188	Horseshoe pit - non-residents		Includes 7.125% sales tax	17.00	17.00
189	Lighted ballfield Deposit Fee			100/individual	100/individual
190				500/athletic organization	500/athletic organization
191	Lighted ballfield - residents		Includes 7.125% sales tax	14.00/hr	14.00/hr
192	Lighted ballfield - non-residents		Includes 7.125% sales tax	14.00/hr+25.00	14.00/hr+25.00
	Ligtht - Used By Youth First				Actual Cost
	Athletic Field Marking Paint - Youth First				Actual Cost
193	Municipal/Park Center - Damage Deposit per event			100.00	100.00
194	Municipal Center per day/event - RESIDENTS		Includes 7.125% sales tax		
195	Alexander Ramsey Room			100.00	100.00
196	Lake Itasca Room			75.00	75.00
197	Mississippi River/ Rum River or Trott Brook Room			50.00	50.00
198					
199			After Hours/Weekend Fee	95.00+54.00/hr	95.00+54.00/hr
200			Audio/visual equipment use	95.00+54.00/hr	95.00+54.00/hr
201					
202	Municipal Center per day/event - NON-RESIDENTS		Includes 7.125% sales tax		
203	Alexander Ramsey Room			125.00	125.00
204	Lake Itasca Room			100.00	100.00
205	Mississippi River/ Rum River or Trott Brook Room			75.00	75.00
206					
207			After Hours/Weekend Fee	125.00+54.00/hr	125.00+54.00/hr
208			Audio/visual equipment use	125.00+54.00/hr	125.00+54.00/hr
209	PACT SCHOOL FIELD MAINTENANCE		5% Increase per year	551.00	551.00
210	Park Center per day/event - residents		Includes 7.125% sales tax	95.00	95.00
211	Park Center per day/event - non-residents		Includes 7.125% sales tax	125.00	125.00
212	Picnic Table Moving			65.00/Table	65.00/Table
213	Ramsey Amphitheater Rental:				
214	Resident		3-Hour Minimum	50.00	50.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
215	Non-Resident		3-Hour Minimum	75.00	75.00
216					
217	Softball tournament damage deposit		Per Field	150.00	150.00
218	Softball tourn. rental per field/per event			240.00	240.00
219	Warming house per day/event - residents			95.00	95.00
220	Warming house per day/event - non-res.			125.00	125.00
221					
222					
223					
224	Aerial Topograhpic Information			15.00/acre	
225	Agenda Mailing or FAXES (agenda only)			50.00/year	
226	Agenda Mailing or FAXES (agenda and cover sheets)			175.00/year	
227	Agenda Mailing or FAXES (City Council Agenda Packet)			800.00/year	
228	Annual Budget			30/copy	
229	Annual Financial Report			30/copy	
230	Capital Improvement Project (CIP)			30/copy	
231	Cemetery Plot (Trott Brook Cemetery)			700.00	700.00
232	Cemetery Plot Perpetual Care			200.00	200.00
233	Code Book			150	
234	Code book updates per year			50.00	
235	Comp Plan CD			10.00	10.00
236	Comp Plan Paper Copy			100.00	
237	City Information-CD Format			10.00/disc	10.00/disc
238	Fax Charge			.40/page	
239	Kennel License (Administrative)		4th Dog on Property	30.00	30.00
240	Mailed minutes per meeting			20.00	
241	Maps - City (28X 24)			5.00	5.00
242	Maps - Zoning (28 X 34)			15.00	15.00
243	Maps - Zoning/Address (34 X 44)			25.00	25.00
244	Maps-Zoning or Comp Plan (11 X 17)			6.00	6.00
245	Maps - Plat			10.00	10.00
246	Maps - Topo aerials per half section			20.00	20.00
247	Maps- Parks & Trails 11 X 17)			6.00	6.00
248	Maps - Parks & Trails (36 X 24)			15.00	15.00
249	Maps-Large Ward/Precinct		With Addresses	25.00	25.00
250	Notary Fee		State Statute	3.00	1.00
251	Photo copies - one-sided		Up to 100 pages; over 100 pages plus staff time	0.25	0.25
252	Photo copies - duplexed		Up to 100 pages; over 100 pages plus staff time	0.25	0.25
253	Photos -Aerial			20/per sheet	
254	Political office filing fee		State Statute	5.00	5.00
255	Public hearing publications			At City Cost	At City Cost
256	Returned check			35.00	35.00
257	Reissued Check Fee			15.00	15.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
258	Special assessment search			30.00	30.00
259	~~Written notice to property owners~~			~~Postage + .50/envelope~~	
260	~~Year-end Residential Activity Forecast~~			~~15.00~~	
261	~~Zoning ordinance~~			~~75.00~~	
262					
263					
264					
265					
266	Comp Plan Amendment Application			200.00	200.00
267	Comp Plan Escrow			700.00	700.00
268	Conditional use escrow minimum			800.00	800.00
269	Conditional use permit application			200.00	200.00
270	Conditional use escrow min-environ sens			2000.00	2000.00
271	Conditional use permit app.-environ sens			200.00	200.00
272	Conditional use permit annual inspection			75.00	75.00
273	Dock permit			25.00	25.00
274	Environmental Permit			200.00	200.00
275	Environmental Escrow			400.00	400.00
276	Industrial Revenue Bond - application			200.00	200.00
277	Industrial Revenue Bond - escrow			1000.00	1000.00
278	Interim Use Permit Escrow - Minimum			600.00	600.00
279	Interim Use Permit Application			200.00	200.00
280	Interim Use Annual Inspection Fee			75.00	75.00
281	Park Dedication - Cash Contribution: Residential Unit		Including Townhomes & Apartment Units	2475./dwelling unit	2475./dwelling unit
282	Park Dedication - Cash Contribution: Residential Unit		Exceed 12+ units per acre	7.5% Discount/$2,289	7.5% Discount/$2,289
283	Park Dedication - Cash Contribution: Residential Unit		Exceed 20+ units per acre	15% Discount/$2,104	15% Discount/$2,104
284	Park Dedication - Cash Contribution: Commercial/Assisted Living Facilities			4,738/acre	4,738/acre
285	Park Dedication - Cash Contribution: Industrial			3,966/acre	3,966/acre
286	Park Dedication - Land Contribution: Residential		0 - 3.0 dwelling units per acre	10% of land	10% of land
287			3.1 - 5.0 dwelling units per acre	15% of land	15% of land
288			5.1 + dwelling units per acre	Add .5% for each over 5	Add .5% for each over 5
289	Park Dedication - Land Contribution: Commercial/Industrial/Assisted Living Facilities			5% gross land area	5% gross land area
290	Park Dedication - Land Contribution: Planned Unit Developments		(public open space/rec. uses-not including wetlands)	10% gross land area	10% gross land area
291				+2475/ dwelling unit	+2475/ dwelling unit
292	Trail Development Fee - Cash Contribution: Residential Unit			600/dwelling unit	600/dwelling unit
293	Trail Development Fee - Commercial/Industrial/Assisted Living Facilities			1,090/acre	1,090/acre
294	Approval/Recording of Deeds:				
295	Abstract Property			County Fee+$10.00/staff Time	County Fee+$10.00/staff Time
296	Torrens Property			County Fee+$10.00/staff Time	County Fee+$10.00/staff Time
297	Rezoning application			200.00	200.00
298	Rezoning escrow			400.00	400.00
299	Sign permit application - permanent			25.00	25.00
300	Sign permit - permanent			75.00	75.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
301	Sign permit - temporary			25.00	25.00
302	Site plan review application			200.00	200.00
303	Site plan review escrow			800.00	800.00
304	Special Council, HRA or Commission meeting fee			350.00	350.00
305	Temporary Structure escrow			500.00	500.00
306	TIF Application Fee			4000/+legal fee deposit	4000/+legal fee deposit
307	Vacation of easement application			200.00	200.00
308	Vacation of easement escrow			300.00	300.00
309	Variance application			200.00	200.00
310	Variance escrow			400.00	400.00
311	Zoning Permit			25.00	25.00
312					
313	Address Charge			175.00	175.00
314	Administrative (interior lot lines) escrow			225.00	225.00
315	Administrative (interior lot lines) app.			200.00	200.00
316	Major Subdivision escrow			1500.00	1500.00
317	Major Subdivision application			300.00	300.00
318	Minor subdivision escrow			900.00	900.00
319	Minor subdivision application			200.00	200.00
320	Registered land survey escrow			300.00	300.00
321	Registered land survey application			200.00	200.00
322	Topographical Mapping Fee			15.00/arcre	
323					
324	Administrative Fee (Project Related Activity-Staff admin)		Consultants hired for project: Ex: Hakanson Anderson	3% of contractor bill	3% of contractor bill
325	Attorney - municipal			At City cost	At City cost
326	Attorney - non-municipal			At City cost	At City cost
327	City Staff Services			133.00/hr	2.30 x wage/hr
328	City Engineer			115.00/hr	115.00/hr
329	Community Development Staff Time		Does not include CD Secretary Time	100.00/hr	100.00/hr
330	Engr Tech IV-Inspection Fees			88.00/hr	2.75 X wage/hr
331	Engr Tech II-Inspection Fees			69.00/hr	2.75 X wage/hr
332	Civil Engr - Staff Time			91.00/hr	91.00/hr
333	Police Officer				76/hr
334	Tree Removal Administrative Charge			91.00/hr	91.00/hr
335	Weed Mowing Administrative Charge			91.00/hr	91.00/hr
336	Other professional /staff services			2.75 X wage/hr	2.30 X wage/hr
337					
338					
339	Alarms: False (3rd offense)		In a Calendar Year	75.00	75.00
340	Alarms: False (4th offense)		In a Calendar Year	150.00	150.00
341	Alarms: False (5th offense)		In a Calendar Year	225.00	225.00
342	Alarms: False (6th offense)		In a Calendar Year	300.00	300.00
343	Car Seat Check -Non-Resident only			25.00	25.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
344	~~Cat license - duplicate~~			~~5.00~~	
345	~~Cat license - male/female - 2 yr. license~~			~~20.00~~	
346	~~Cat license - male/female neutered/spayed - 2 yr. license~~			~~10.00~~	
347	Clandenstine Drug Labs Remediation		Recovery of Public Costs	125% of Recovery Costs (Recovery Cost + 25%	125% of Recovery Costs (Recovery Cost + 25%
348	Copies: Audio/Video CD/DVD			20.00	20.00
349	Copies: Incident/Investigative Reports		Per statute Ch163 sec 8 adopted 8/1/05	.25/page	.25/page
350	Copies: Statistical Summary Reports			5.00	5.00
351	Dangerous Dog License			500.00	500.00
352	Dog Impoundment fee			125.00+board	125.00+board
353	Dog Impoundment fee - If Non Licensed				**145.00**
354	Dog Impoundment fee (2nd offense)		w/in 12 months (+50.00 each addtl w/in 12 mo)	175.00 +board	175.00 +board
355	Dog license - duplicate			5.00	5.00
356	Dog license - male/female - 2 yr. license			20	20
357	Dog license - male/female neutered/spayed - 2 yr. license			10	10
358					
359	Fire Prevention:				
360	Fire Suppression Fees:				
361	Permit			Valuation based/1997 UBC Fee Table 1-A	Valuation based/1997 UBC Fee Table 1-A
362				Minimum of 23.50	Minimum of 23.50
363	Plan Review			65% of permit fee	65% of permit fee
364				$5.00 Minimum State Surcharge	$5.00 Minimum State Surcharge
365					
366	Fire Alarm Fees:				
367	Permit			Valuation based/1997 UBC Fee Table 1-A	Valuation based/1997 UBC Fee Table 1-A
368					
369				Minimum of 23.50	Minimum of 23.50
370	Plan Review			65% of permit fee	65% of permit fee
371				$5.00 Minimum State Surcharge	$5.00 Minimum State Surcharge
372					
373	Temporary Assembly/Tent Permit(Greater than 100 sq. ft.)			50.00/per tent	50.00/per tent
374	Aboveground Tank Storage			100.00/per tank	100.00/per tank
375	Underground Tank Storage			100.00/per tank	100.00/per tank
376	Fuel Tank Storage Removal			100.00/per tank	100.00/per tank
377	Daycare Inspection Fee			50.00	50.00
378	Permit Re-Inspection Fee			50.00	50.00
379	Fireworks/Pyrotechnic Display Permit			200.00	200.00
380	Double Permit Fee			2 x normal permit fee	2 x normal permit fee
381	Lock Box Fee:				
382	Surface Mount			215.00	215.00
383	Recessed Box			255.00	255.00
384	All Others			Actual cost + 10% Admin fee	Actual cost + 10% Admin fee
385	Fire Code Re-Inspection Fee			140.00	140.00
386	Gas Line Hit By Contractors		Effective 4-1-10	300.00	300.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
387	Open Burn Permits:				
388	Open burn permit application		Residential	25.00	25.00
389			Commercial	50.00	50.00
390	Open burn permit fee - 5 cu. yards minimum			10.00	
391	Open burn permit fee - 6-50 cu. yards			3.00/yard	
392	Open burn permit fee - 51-100 cu. yards			4.00/yard	
393	Open burn permit fee - over 100 cu. yards			6.00/yard	
394	Open burn permit fire suppression escrow			500.00	500.00
395	Open burn permit fire suppression services			300.00/hr - min 300.00	300.00/hr - min 300.00
396	Illegal Burning		Effective 4-1-10	200.00	200.00
397	Subsequent Site Evaluations			45.00/visit	45.00/visit
398	Fire Service Fee:				
399	Disaster Assistance			300.00/hr per truck	300.00/hr per truck
400	Ordinance Violations			300.00/hr	300.00/hr
401	Victim Service Fee			300.00/hr per truck	300.00/hr per truck
402	Hunting Permit (Bow) per person			5.00	5.00
403	Huntint Permit (Shotgun) per person			5.00	5.00
404	Hunting Permit (Target Shooting) per person			5.00	5.00
405	Letter of Good Standing			10.00	10.00
406	Personal Injury Accident/Extrication Charge for Non-Residents		Effective 4-1-10	500.00	500.00
407	Photo CD			20.00/cd	20.00/cd
408	Photo Electronical Transfers			10.00/transmission	10.00/transmission
409	Photo Reprints			5.00 min chg + 1.00/print	5.00 min chg + 1.00/print
410	Vehicle Lockout			20.00	20.00
411	Vehicle Storage			10.00/day	10.00/day
412					
413					
414	Mileage/personal vehicle (IRS allowable rate)		Always follow IRS adopted rate	.51/mile	.51/mile
415					
416					
417	Permit Fee - Boring/Open Trench			$95+$15/Driveway, $20/Road Closing	$95+$15/Driveway, $20/Road Closing
418				+ $10,000 Bond per mile	+ $10,000 Bond per mile
419	Boulevard Tree Replacement			$700/Tree	$700/Tree
420	Permit Fee - Overhead			$75+$.05/linear foot	$75+$.05/linear foot
421					
422	Developer contribution:				
423	street and/or traffic signs			$225.00/Sign	**Developer Installed**
424	future sealcoating			1.45/sq yard	**Developer Installed**
425	Bituminous Paving/Patching			25.00/sq yard	25.00/sq yard
426	Culverts			Price + Tax	Price + Tax
427	Street Sweeping: Equipment Only:		Per FEMA Schedule of Equipment Rates		**74.00/Hr**
428					
429	Cigarette Sales (vending and over-the counter)			250.00	250.00

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE	SPECIAL NOTES	2011 Adopted	2012 Proposed
430	Cigarette Sales with age verification technology		150.00	150.00
431				
432				
433				
434	Assessment Charge for Unpaid Items Assessed	Administration fee	$75/ACCT	$75/ACCT
435	New Account Application Verification		10.00/application	
436	Penalty/late payment	Past due on current billing	10%	10%
437				
438	Residential Curb-side Program fee/qtr	Per Ace Contract	8.85/qtr	8.85/qtr
439				
440				
441	Residential/Single dwelling usage fee/qtr		66.79	66.79
442	Multi-family(apt) & commercial usage fee/qtr		66.79+2.89/1000 gal.	66.79+2.89/1000 gal.
443			in excess of 20,000 gal.	in excess of 20,000 gal.
444	Connection charge/res. equivalent	inc. by current construction index -3.7%	1,318.00	**1,271.00**
445	Connection charge/acre comm./ind.	inc. by current construction index -3.7%	3,965.00	**3,824.00**
446	Lateral Benefit Charges	inc. by current construction index -3.7%	3,989.00	**3,847.00**
447				
448				
449	Developer contribution:			
450	installation of Cobra street light		1300.00/light	1300.00/light
451	traditionaire subdivision street light (w/100 ft of wire)		$1700/light	**Developer Installed**
452	New ROW COR Lights		$2,600/light	$2,600/light
453	street light O & M 3 year @ $98/year		$294/light	$294/light
454	Residential billing:			
455	urban subdivision street light rate per lot (>7/92)		9.01/qtr	9.01/qtr
456	rural subdivision street light rate per lot		14.85/qtr	14.85/qtr
457	priority street light rate per residential lot		1.37/qtr	1.37/qtr
458				
459				
460	Residential		9.27/qtr	**9.55/qtr**
461	Commercial	Based Upon Engineers Calculations	37.08/REU/qtr	37.08/REU/qtr
462	Trunk charge/res. equivalent	inc. by current construction index -3.7%	465.00	**448.00**
463	Trunk charge/acre comm./ind.	inc. by current construction index -3.7%	4,630.00	**4,465.00**
464				
465				
466	Minimum usage fee/qtr	Per Water Study	34.05	**35.70**
467	Quarterly Rate Structure			
468		Conservation Rates	$2.27 per 1,000 for 1st 15,000 gallons	**$2.38 per 1,000 for 1st 15,000 gallons**
469			$2.36 per 1,000 for 15,001-25,000	**$2.47 per 1,000 for 15,001-25,000**
470			$2.44 per 1,000 for 25,001-40,000	**$2.55 per 1,000 for 25,001-40,000**
471			$2.58 per 1,000 for 40,001-60,000	**$2.70 per 1,000 for 40,001-60,000**
472			$2.78 per 1,000 for 60,001-99,000	**$2.91 per 1,000 for 60,001-99,000**

CITY OF RAMSEY
2012 PROPOSED SCHEDULE OF RATES, FEES AND CHARGES

	SERVICE OR LICENSE		SPECIAL NOTES	2011 Adopted	2012 Proposed
473				$3.08 per 1,000 for 99,001-201,000	**$3.22 per 1,000 for 99,001-201,000**
474				$3.68 per 1,000 for 201,001 and above	**$3.85 per 1,000 for 201,001 and above**
475					
476	Odd/Even Sprinkling Violations:		Effective day after Memorial Day thru Day after Labor Day		
477			No Sprinkling between 10 am-8:00 pm		
478	First Violation			Written Warning & Registered Letter	Written Warning & Registered Letter
479	Second Violation			50.00	50.00
480	Third Violation			100.00	100.00
481	Fourth Violation			Water Service turned off	Water Service turned off
482					
483	Meter Replacement Admin Fee for Non-Compliance			$75/qtr	$75/qtr
484					
485					
486					
487	Installation of meter w/remote (Res & Commercial)			140.00	140.00
488	Curb Stop driveway enclosure			65.00	65.00
489	5/8" Meter - Radio Read System			275.00	275.00
490	Replacement Meter Horn			45.00	45.00
491	Other than 5/8" meter			Cost plus 5%	Cost plus 5%
492	Water shut off at Curbstop			100.00	100.00
493	Water shut off at Curbstop		Winter Period of November 1 - April 1	150.00	150.00
494	Townhouse Irrigation Meter Winterization			150.00	150.00
495	Broken Hydrant Replacement - Summer			500.00	500.00
496	Broken Hydrant Replacement - Winter			750.00	750.00
497	Connection charge/res. equivalent		based on water study	2,308.00	**2,226.00**
498	Connection charge/acre comm./ind.		inc. by current construction index -3.7%	8,645.00	**8,337.00**
499	Lateral Benefit Charges		inc. by current construction index -3.7%	9,102.00	**8,777.00**

CC Regular Session **7. 1.**

Meeting Date: 12/13/2011

By: Patrick Brama, Administrative Services

Information

Title:

Request for a Conditional Use Permit to Permit Motor Vehicle Sales at 8175 Riverdale Dr NW; Case of Quality RV

Background:

The City has received a conditional use permit (CUP) application from Quality RV to permit motor vehicle sales. In 2009, motor vehicle sales was reclassified from a Permitted Use to a Conditional Use in the B-2 Highway Business District. The proposed use constitutes an expansion of a lawful, non-conforming use, and thus a CUP is required. The Application also includes a request to use Class V gravel rather than the required paving/curbing due to the potential Highway 10/Armstrong Boulevard interchange project and seeks permission to utilize the unimproved surface over the winter to display their inventory until the 2012 construction season begins in order to complete the expanded parking area.

Notification:

In accordance with State Statute and City Code, Staff attempted to notify all property owners within 350 of the Subject Property of the Public Hearing via Standard US Mail. A Notice of Public Hearing was published in the Anoka County Union.

Observations:

The Subject Property is located on Riverdale Dr NW, south side of Highway 10 and just west of Armstrong Blvd. Quality RV, currently an Elk River business, will be relocating its operation to the Subject Property either late this year (2011) or in January of 2012. The Subject Property is zoned B-2 Business District and motor vehicle sales is currently considered a conditional use within this zoning district. However, motor vehicle sales were being conducted on the site in 2009 when the use was reclassified from a permitted use to a conditional use and continued to be offered on the Subject Property within the past twelve (12) months. Therefore, motor vehicle sales on the Subject Property is considered a lawful, nonconforming use per Minnesota Statute and City Code. Since the lawful, non-conforming use is expanding, the proposed use must comply with current standards and thus, the CUP is required at this time.

The Subject Property consists of three (3)separate parcels. As it stands today, there is a building that Quality RV will operate from on the western parcel (8175). The western parcel also contains substantial surface improvements used for parking/display space. The central parcel (8151) is partially improved and contains no buildings. The improved portion of the central parcel is used for parking/display as well. The eastern parcel (8101) is vacant and contains no buildings or surface improvements. The improved surfaces on the western and central parcels consist of asphalt and some continuous concrete curb and gutter.

Contained within the CUP are three (3) important terms and conditions worth noting: (A) The Applicant has requested to deviate from the required surface improvement materials; (B) The Applicant will be required to submit a Grading and Drainage Plan to the City Engineer before surface improvements commence; (C) The Applicant has requested the temporary use of unimproved surface for parking and display space.

<u>Request to Deviate from Parking and Maneuvering Area Surfacing Requirement</u>

The Applicant has requested the use of Class V material for parking surface rather than the required bituminous surface with continuous concrete curb and gutter. The rationale for this request directly relates to the proposed redevelopment of the Armstrong Boulevard/Highway 10 interchange. If the interchange project moves forward, it would result in a significant impact to the Subject Property to complete the project. A sunset clause has been included as a term of the proposed CUP that would require the surfacing of the Subject Property to be

upgraded to comply with the standards of City Code Section 117-115 by June 30, 2016 or upon notice from the City should the interchange project not move forward, whichever occurs first.

The Planning Commission recommended that Staff work with the City Attorney regarding the sunset clause to allow for flexibility in the deadline in the event the deadline passes, but the construction of the interchange appears to be within the immediate future. Staff will continue to work on exact language as to the proper legal form with the City Attorney.

Grading and Drainage Plan

The Applicant will be required to submit a grading, drainage and surfacing plan to the City for review and approval prior to commencement of any improvements. The Applicant has also been informed that they will be responsible for obtaining any and all other applicable permits prior to commencement of site improvements, including but not necessarily limited to, Lower Rum River Watershed Management Organization (LRRWMO) and National Pollutant Discharge Elimination System (NPDES) permits. Among other requirements, the Applicant shall demonstrate that the proposed use will not discharge surface water directly into the right-of-way.

Temporary Use of Unimproved Surface for Parking and Display Area

Due to the time of year of this request, any grading/surfacing work that will need to be completed won't begin until the 2012 construction season. Therefore, the Applicant is seeking permission to temporarily utilize the unimproved surface on site to display their merchandise until such time in 2012 that the improvements can be installed. A condition of the proposed CUP allows for the temporary use of unimproved surfaces no later than June 30, 2012.

Information related to this request has been forwarded to both Anoka County and Mn/DOT for review and comment. Mn/DOT has responded with no direct concerns related to the CUP; however, they have requested to receive the grading, drainage and surfacing plan as well to review how stormwater will be managed and whether they would be any additional run-off into their right-of-way. As of the writing of this case, no comments have been received from the County.

Funding Source:

The Applicant is responsible for all City costs incurred in administering and enforcing this Permit.

Staff Recommendation:

The Planning Commission held a public hearing regarding this case on December 1, 2011. No written or verbal comments were received at the public hearing or by mail. The Planning Commission recommends City Council approval of the applicant's CUP contingent upon the following:

- Review and recommendation of the City Attorney regarding the proposed surface material sunset clause (the Planning Commission stated that they wanted some flexibility within the CUP so it could be extended administratively if the Armstrong/Highway 10 interchange project is delayed); and
- Use of unimproved surface terminated by June 30, 2012.

Committee Action:

Motion to adopt the Resolution adopting Findings of Fact related to a request for a conditional use permit to permit motor vehicle sales in the B-2 Highway Business District on the following properties: 8175, 8151, and 8101 Riverdale Dr NW, subject to review by the City Attorney as to legal form.

-and-

Motion to adopt the Resolution approving the conditional use permit to permit motor vehicle sales, contingent on review and approval by the City Attorney, subject to review by the City Attorney as to legal form.

Attachments

Site Location Map

General Conceptual Layout of Site

Conceptual Layout of Potential Interchange Project

Proposed Findings of Fact

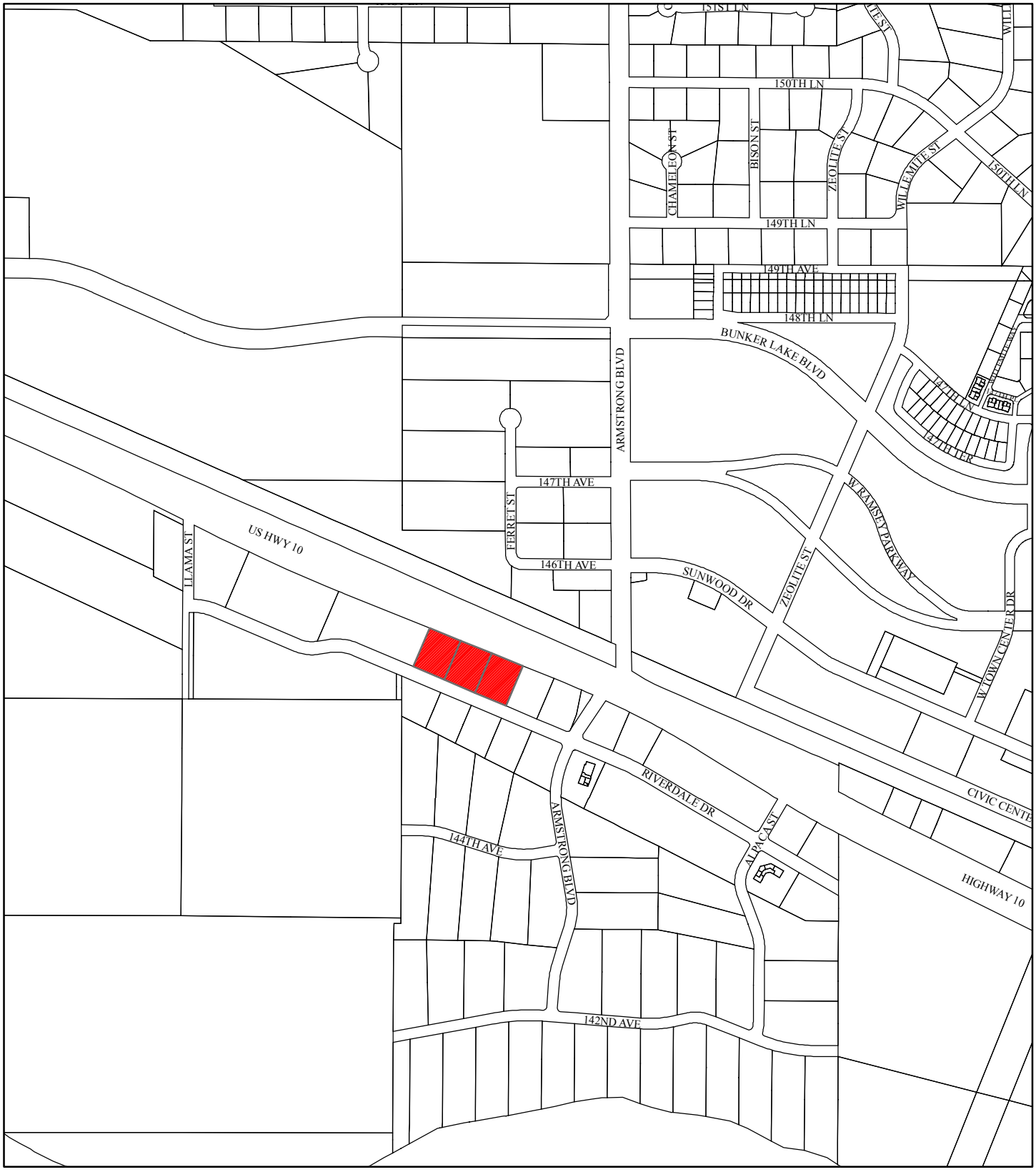
Proposed Conditional Use Permit

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	12/06/2011 11:12 AM
Bill Goodrich	Amy Dietl	12/07/2011 10:11 AM
Tim Gladhill	Tim Gladhill	12/07/2011 10:46 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:59 PM

Form Started By: Patrick Brama Started On: 12/05/2011

Final Approval Date: 12/08/2011



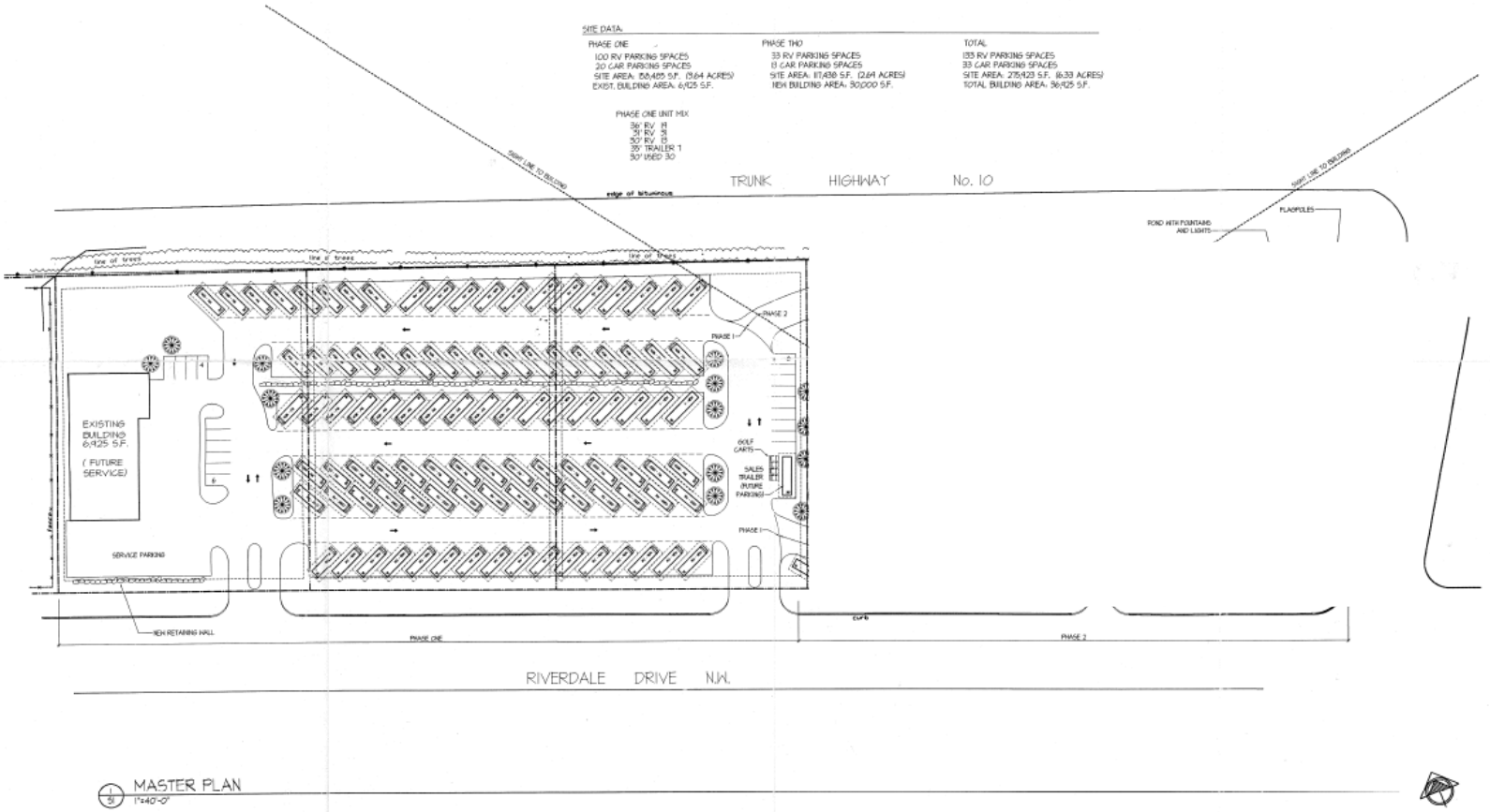
City of RAMSEY

Quality RV
8175 Riverdale Drive

SITE DATA:

PHASE ONE	PHASE TWO	TOTAL
100 RV PARKING SPACES	33 RV PARKING SPACES	133 RV PARKING SPACES
20 CAR PARKING SPACES	13 CAR PARKING SPACES	33 CAR PARKING SPACES
SITE AREA: 159,455 S.F. (3.64 ACRES)	SITE AREA: 117,430 S.F. (2.69 ACRES)	SITE AREA: 275,923 S.F. (6.33 ACRES)
EXIST. BUILDING AREA: 6,925 S.F.	NEW BUILDING AREA: 30,000 S.F.	TOTAL BUILDING AREA: 36,925 S.F.

PHASE ONE UNIT MIX
- 36' RV 71
- 34' RV 13
- 30' RV 13
- 35' TRAILER 7
- 30' USED 30



MASTER PLAN
1"=40'-0"

A KINGHORN CONSTRUCTION
PROJECT
HWY 10/RIVERDALE BLVD
ANOKA, MN 55304
PHONE: 763-421-6100

HICKEY THORSTENSON GROVER LTD
9300 NEWTON TOWN ROAD
EDEN PRAIRIE, MN. 55347 952-278-8880

HTG ARCHITECTS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE
REGISTRATION NUMBER #
DATE

DRAWN BY: BH
CHECKED BY: TM

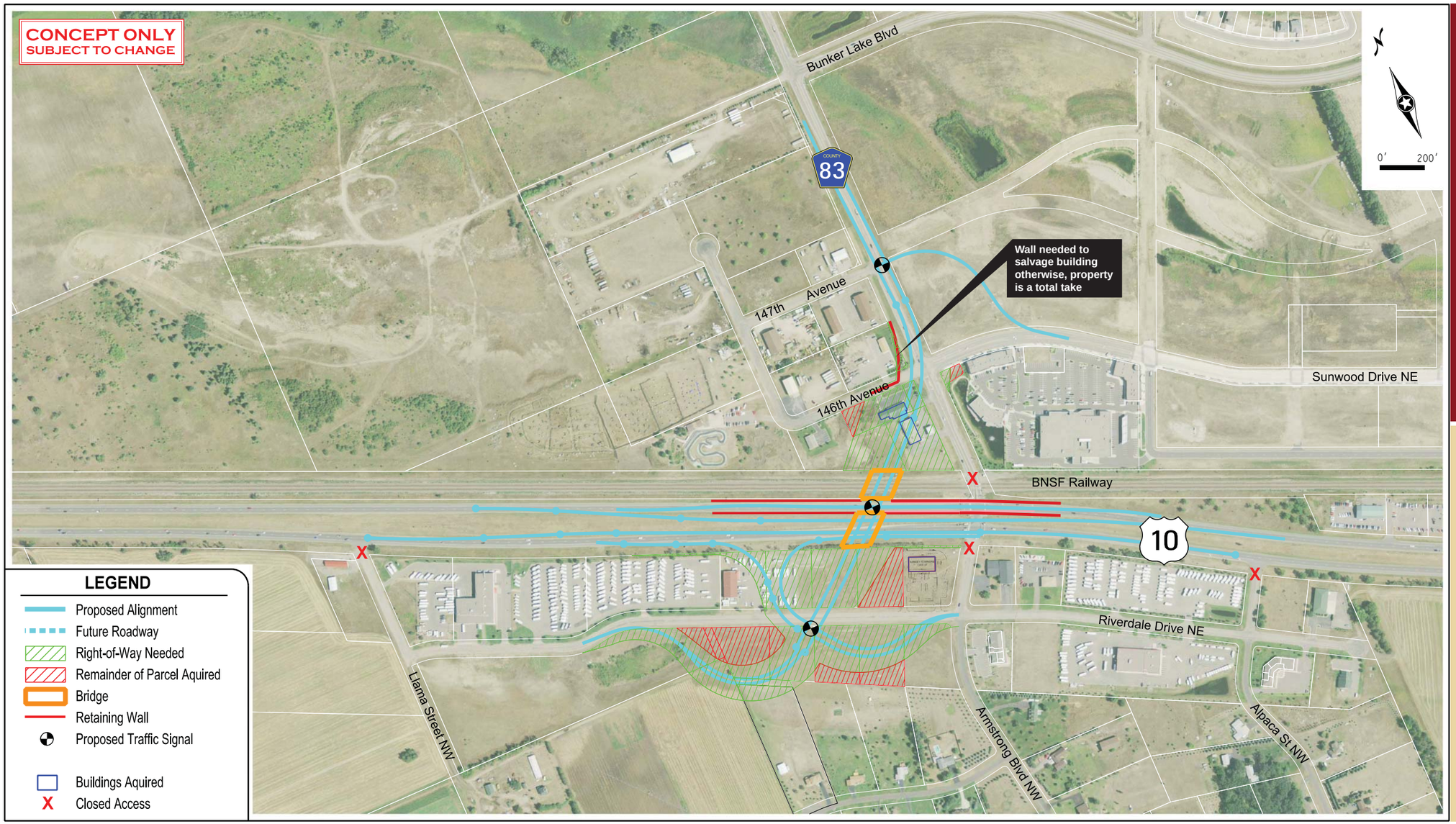
HOLIDAY RV
MASTER PLAN

ANOKA, MINNESOTA

S2

04-07-12

Alternative Configuration - B2a Skewed Tight Diamond with SW Loop
Under Consideration



Pros:

- Reduced right-of-way impacts
- Reduced right-of-way and construction costs
- Less circuitous access to businesses on the south side when compared to Alternative B1

Cons:

- Less traditional interchange configuration
- Skew US10 results in longer bridge

Cost: $31.3 Million ($2010)
Costs include Right-of-Way and Construction

Right-of-Way Impacts:

	# of Parcels	Acres
Strip Takings:	9	3.2
Total Takings:	10	10.8
TOTAL:	**19**	**14.0**

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #_____

A RESOLUTION ADOPTING FINDINGS OF FACT #_____ RELATING TO A REQUEST FROM QUALITY RV TO PERMIT MOTOR VEHICLE SALES IN THE B-2 HIGHWAY BUSINESS DISTRICT AT THE PROPERTIES LOCATED AT 8101, 8151, and 8175 RIVERDALE DR NW.

WHEREAS, Quality RV, hereinafter referred to as the "Applicant," has properly applied for a Conditional Use Permit to permit motor vehicle sales in the B-2 Highway Business District on the properties generally known as 8101, 8151, and 8175 Riverdale DR NW and legally described as follows:

LOT 4 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 5 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 6 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

("Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1. That the **Applicant** appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on December 1, 2011, and that said public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.

2. That the **Subject Property** is zoned B-2 Highway Business District. Properties to the east, west and south of the **Subject Property** are also zoned B-2 Highway Business District and the properties north of the **Subject Property** (across Highway 10 NW) are zoned COR-2 District.

3. That the **Subject Property** is approximately 3.62 acres in size (total).

4. That motor vehicle, implement, and recreation equipment sales and service is identified in City Code as a conditional use in the B-2 Business District.

5. That prior to being identified as a conditional use, motor vehicle, implement, and recreation equipment sales and service were a permitted uses in the B-2 Business District.

6. That motor vehicle sales were occurring legally on the **Subject Property** prior to the zoning amendment that reclassified motor vehicle sales from a permitted use to a conditional use and therefore, the use is considered lawful, nonconforming under Minnesota Statute Section 462.357 Subd. 1e and City Code Section 117-57.

7. That the proposed use is considered an expansion of a lawful, nonconforming use in the B-2 Highway Business District, and thus, requires a conditional use permit as outlined in City Code Section 117-115.

8. That on November 2, 2011 the **Applicant** submitted an application requesting a conditional use permit to permit motor vehicle sales due to the expansion the lawful, nonconforming use on the **Subject Property**.

9. That the properties north and west of the **Subject Property** are a mixture of retail and auto/recreational-related uses; the properties south of the **Subject Property** are vacant; and the properties east of the **Subject Property** include vacant land and a bank.

10. That the **Applicant** has requested the temporary use of unimproved surface for the display of motor vehicles in the central and eastern portion of the **Subject Property**.

11. That the **Applicant** has stated they will discontinue the use of said unimproved surface for display of vehicles no later than June 30, 2012.

12. That there is a potential transportation improvement (Highway 10/Armstrong Boulevard Interchange) that if initiated, would result in a required purchase of the **Subject Property** for the interchange project.

13. That due to the potential transportation project, the **Applicant** has requested to deviate from the surfacing requirements of bituminous or concrete with continuous concrete curb and gutter as required by City Code Section 117-115 and instead use Class V gravel for the parking/display area.

14. That the **Applicant** has stated that they agree to upgrade the surface to comply with the standards of City Code Section 117-115 no later than June 30, 2016 if the transportation project has not been initiated or upon notification from the City that the interchange project will not be initiated, whichever occurs first.

15. That the **Applicant** must comply with the minimum commercial off-street parking requirements as outlined in City Code Section 117-356 (Commercial off-street parking). The required spaces are calculated by a combination of: one (1) stall for each fulltime employee, three (3) stalls for each enclosed bay, and one (1) stall for each ten (10) motor vehicles displayed on the **Subject Property**.

16. That the **Applican**t shall submit grading, drainage and surfacing plans to the City for review and approval prior to commencement of site improvements. The Applicant shall ensure that surface water shall not directly discharge into the public right-of-way.

17. That the **Applicant** is responsible for obtaining all applicable permits prior to commencement of site improvements, including but not necessarily limited to, Lower Rum River Watershed Management Organization (LRRWMO) and National Pollutant Discharge Elimination System (NPDES) permits.

18. That the proposed use will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.

19. That the proposed use will not substantially adversely impair the use, enjoyment, or market value of any surrounding property.

20. That the proposed use will not be hazardous or disturbing to existing neighboring uses.

21. That the proposed use will be served adequately by public facilities and services such as highways and streets.

22. That the proposed use will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.

23. That the proposed use will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke fumes, glare or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-___

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO PERMIT MOTOR VEHICHLE SALES IN THE B-2 HIGHWAY BUSINESS DISTRICT AND DECLARING TERMS OF SAME:

WHEREAS, Quality RV, hereinafter referred to as the "Permittee" has properly applied for a Conditional Use Permit to permit motor vehicle sales, which is considered an expansion of a lawful, nonconforming use (motor vehicle sales) in the B-2 Highway Business District on the properties generally known as 8101, 8151, and 8175 Riverdale DR NW and legally described as follows:

LOT 4 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 5 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

LOT 6 BLOCK 1 ALPACA ESTATES 4TH ADD, Anoka County, Minnesota, subject to easement of record.

("Subject Property")

WHEREAS, ABERLE HOLDINGS INC of Minnesota is the fee title owner of the Subject Property.

WHEREAS, the Planning Commission met on December 1, 2011, conducted the public hearing and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That based on Findings of Fact #_____, a Conditional Use Permit ("Permit") to permit motor vehicle sales is hereby granted to the **Permittee**.

2. That this **Permit** specifically allows for the expansion of display/parking area for the purposes of motor vehicle sales to occur on the **Subject Property** as well as for motor vehicle repairs to occur within the existing enclosed bays.

3. That the **Permittee** shall be allowed to temporarily utilize unimproved surface for the display of motor vehicles in the central and eastern portion of the **Subject Property** until June 30, 2012.

4. That due to the potential transportation improvement impact to the **Subject Property**, the **Permittee** may deviate from the surfacing standards outlined in City Code Section 117-115 and utilize Class V gravel for their display/parking area.

5. That the **Permittee** shall upgrade the surface of parking/display area on the **Subject Property** to comply with City Code Section 117-115 by June 30, 2016 if the transportation improvement has not been initiated or upon written notification by the City that the transportation project will not be initiated, whichever occurs first.

6. That the **Permittee** must comply with the commercial off-street parking requirements as outlined in City Code Section 117-356. The required spaces are calculated by a combination of: one (1) stall for each fulltime employee, three (3) stalls for each enclosed bay, and one (1) stall for each ten (10) motor vehicles displayed on the **Subject Property**.

7. That the **Permittee** acknowledges that they must submit grading, drainage and surfacing plans to the City for review and approval prior to commencement of site improvements.

8. That the **Permittee** is responsible for obtaining all applicable permits prior to commencement of site improvements, including but not necessarily limited to Lower Rum River Watershed Management Organization (LRRWMO) and National Pollutant Discharge Elimination System (NPDES) permits.

9. That storage of parts or inoperable vehicles is not permitted outside on the **Subject Property**.

10. That this **Permit** shall be perpetual in duration as long as the terms are herein complied with.

11. That the **Permittee** shall be responsible for all City costs incurred in administering and enforcing this **Permit**.

12. That the City Administrator, or his/her designee, shall have the right to inspect the **Subject Property** for compliance and safety purposes annually or at any time, upon reasonable request.

13. That this **Permit** shall automatically expire if the use is not initiated by June 30, 2012 and approval of grading, drainage and surfacing plans constitute initiation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011

Quality RV hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By:_____ Its:_____

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared _____, the _____ of Quality RV, an Assumed Name under the laws of Minnesota, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

_____
Notary Public

Aberle Holdings INC Lakeview Development Inc. of Minnesota hereby acknowledges receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will comply with the terms of this Permit.

By: _____ Its: _____

STATE OF MINNESOTA)
) SS.
COUNTY OF _____)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared _____, the _____ of Aberle Holdings INC of Minnesota, a Domestic Corporation under the laws of Minnesota, on behalf of the Corporation, to me known to be the person described in and who executed the foregoing instrument and acknowledged that they executed the same as their free act and deed.

CITY OF RAMSEY:

By:_____ By:_____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me a Notary Public personally appeared Bob Ramsey and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn, did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council, and said Bob Ramsey and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

This document reviewed by:
Randall & Goodrich
2140 Fourth Avenue
Anoka, MN 55303

CC Regular Session **7. 2.**

Meeting Date: 12/13/2011

By: Tim Gladhill, Community Development

Information

Title:

Request for a Home Occupation Permit to Operate a Youth Horse Ranch at 7202 181st Ave NW; Case of Robin Veach Fitzgerald (Second Chance Youth Ranch)

Background:

The City has received an application from Robin Veach Fitzgerald for a Home Occupation Permit to operate a youth horse ranch at 7202 181st Ave NW. Because of the transaction with the public/customers and level of traffic anticipated to be generated, City Code requires the application to be reviewed by the Planning Commission and City Council following the procedures for reviewing a conditional use permit.

Notification:

In accordance with State Statute and City Code, Staff attempted to notify all property owners within 350 of the Subject Property of the Public Hearing via Standard US Mail. A Notice of Public Hearing was published in the Anoka County Union.

Observations:

Second Chance Youth Ranch is a proposed horse ranch geared toward children that would operate on a single-family parcel located at 7202 181st Ave NW. Activities offered in the program include service chores, arts and crafts, outdoor games (horseshoes, bean bag toss, etc.), building projects (dog houses, picnic tables, etc.), horse grooming, handling, and riding. Additional background information on the proposed use can be found at www.2ndchanceyouthranch.org In addition, according to the Applicant, the proposed use is modeled after the Crystal Peaks Youth Ranch, with background at www.crystalpeaksyouthranch.org. Please note that the details of the Crystal Peak Youth Ranch are intended as background information only, and is not the specific business model for the proposed use.

The Applicant anticipates approximately six (6) to eight (8) attendees of the program at any one given time, with one (1) volunteer per attendee assisting. At the Planning Commission, the Applicant stated that she would desire to host two (2) sessions per day and operate no more than four (4) days per week between Monday and Friday (no weekend activities). The Applicant would keep six (6) to eight (8) horses on the Subject Property, which would be allowed eleven (11) horse per the City's animal ordinance. The Applicant anticipates an additional five (5) volunteers for general assistance. Total persons on the Subject Property related to the home occupation would be approximately twenty (20). The Applicant anticipates peak traffic at approximately fifteen (15) vehicle trips per day, which would occur one (1) to two (2) days per week. The Subject Property would be allowed a maximum of twenty (20) vehicle trips per day under standard administrative review. The City Council does have the ability to increase the maximum VTD through this Permit process.

The Applicant is in the process of completing a detached accessory structure on the Subject Property. The structure would be used for equipment related to the operation of the horse ranch such as feed, tack, equipment, and tractors.

Staff has asked that the Applicant provide a sketch of the Subject Property that indicates locations of structures, fencing/pasture areas, and location of manure storage areas. This is a requirement of City Code. The site plan shall also indicate locations of off-street parking areas, which shall be appropriately surfaced per City Code. The Applicant submitted a sketch plan at the Public Hearing, herein attached to this case.

Recommendation:

The Planning Commission held a public hearing on December 1 and there were several questions/concerns raised from nearby property owners. The two main concerns were related to whether the proposed use would include any lodging and/or counseling on site as well as potential vandalism. The Applicant stated that the home occupation does not and would not include lodging or counseling services and that there would be a one to one ratio between volunteers and attendees, which should eliminate any concerns of vandalism. The Planning Commission reiterated to the Applicant that should any lodging be contemplated with this use in the future, they would be required to request an amendment to the Home Occupation Permit, which may or may not be approved. The Applicant acknowledged this and stated they understood. The Planning Commission does recommended approval of the request with amendments to the findings of fact as drafted.

Funding Source:

All costs associated with processing the Application are the responsibility of the Applicant.

Council Action:

MOTION #1: Motion to recommend that the City Council approve the resolution adopting findings of fact related to the request.

-AND-

MOTION #2: Motion to recommend that the City Council approve the resolution granting approval of the request, contingent upon compliance with the City Staff Review Letter dated November 23, 2011, based on findings of fact and declaring the terms of the same.

-OR-

ALTERNATE MOTION #2: Motion to recommend that the City Council deny the resolution granting approval of the request, contingent upon compliance with the City Staff Review Letter dated November 23, 2011, based on findings of fact and declaring the terms of the same.

Attachments

Site Location Map
Supplemental Questionnaire
Aerial Image
Staff Review Letter
Findings of Fact
Home Occupation Permit

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	12/07/2011 11:48 AM
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:48 AM

Form Started By: Tim Gladhill Started On: 11/22/2011 01:02 PM

Final Approval Date: 12/08/2011



City of RAMSEY

7202 181st Avenue NW

Legend

Site

Parcels

N

0 1,050 2,100 Feet

HOME OCCUPATION PERMIT APPLICATION

Applicant/Contact Information

Applicant Name	Robin Veach Fitzgerald			
Applicant Address	*Street address* 7202 81st ave nw	*City* Ramsey	*State* Mn	*Zip* 55303
Home Phone Number (763) 712-4809		**Work Phone Number** ( ) —		
Email Address equestrianquest@yahoo.com		**Fax Number** ( ) —		
Cell Phone Number (763) 226-4471				
Name of Business (if applicable) 2nd chance Youth Ranch, Inc				
Business Address (if applicable) Same				
Business Phone Number Same		**Business Fax Number**		

Proposed Site (Subject Property) Information

Address 7202 81st ave N.W Ramsey, MN 55303	
PIN 0432251 10004	**Lot Size** 7.16 Acres
Legal Description The E 231 Ft. of NE 1/4 of N.E 1/4 of Sec. 4 TWP 32 Range 25, Ex Rd, Subj to ease of Rec.	
(circle one) **Zoning** R-1 / (R-2) / R-3 / TC / Mixed-Use / PUD other _____	

Supplemental Questionnaire

Does the home occupation owner live in the home on the property? Yes (✓) -or- No ( )

Does the home occupation owner rent or own the property? Yes (✓) -or- No ( )

Will any part of the occupation be conducted in the home? Yes ( ) -or- No (✓)

If so, what activities will be conducted in the home and in which room(s)?

What is the gross living area of the home? 1848 ☐

How much of that area will be used for the occupation? Ø

Will an attached garage or any detached accessory building or garage be used for the occupation? Yes (✓) -or- No ( )

If so, explain:

~~30'x40'~~ will be 40' Current Barn is used for
Program

Will there be at least 400 square feet of garage space reserved for indoor residential parking and storage related to the residential use on the property? Yes (✓) -or- No ( )

Will any structural additions or alterations to home or garages be required for this occupation? Yes ( ) -or- No (✓)

If so, explain:

Will you employ persons that do not live in the home on the property? Yes ( ) -or- No (✓)

If yes, how many non-resident employees will work on the site? 0

How many non-resident employees will work off-site? 0

Will it be necessary employees working off-site to come to the home? NO

If so, explain:

Will only have volunteers - no offsite work

Will customers or clients come to the property? Yes (✓) -or- No ( )

How many vehicle trips per day do you anticipate entering and leaving the property in a typical 24 hour period? (this includes employees, customers, deliveries, etc.)?

15

Will any vehicles, other than your private car(s), be used in connection with the home occupation? Yes ( ) -or- No (✓)

If so, provide number, size and type of vehicles:

Do you intend to store supplies and/or materials on the site? Yes (✓) -or- No ( )

Please describe items to be stored and where?

Feed, tack, equipment ie tractors

Are any of the home occupation processes or materials subject to review and permitting by Anoka County Environmental Services? Yes ( ) -or- No (✓)

If so, explain and/or provide necessary documents.

LEVEL I AUTHORIZATION OF APPLICATION

(Application does NOT require Planning Commission Recommendation and City Council Approval)

I hereby apply for a Home Occupation Permit and I acknowledge that the information above is complete and accurate; that I have read and understand the regulations pertaining to Home Occupations (City Code Section 117-351) and believe to the best of my knowledge that the proposed Home Occupation will not violate any portion of said code. I understand that any change in the information may invalidate this approval and require a new application. I understand my Home Occupation application may be revoked if it is determined by the Zoning Administrator that it constitutes a fire hazard to neighboring residences, or a nuisance to neighbors because of excessive traffic, light glare, noise, odors, vibration or other circumstances, as determined by the Zoning Administrator. I also understand that my Home Occupation Permit may be revoked by the Zoning Administrator if I fail to comply with all the provisions.

I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Robin Veach Fitzgerald 11/3/11	Scott Styer 11/3/11
Applicant Signature **Date**	**Co-Applicant Signature** **Date**

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into by the City of Ramsey and I will be held liable for any and all costs incurred by the City.

Robin Veach Fitzgerald 11/3/11	
Property Owner Signature **Date**	**Co-Property Owner Signature** **Date**

ZONING ADMINISTRATOR DETERMINATION – FOR OFFICE USE ONLY

Reviewed by:

Building Inspections	Date	Fire Department	Date
C.S.O.	Date	A.C Environ.	Date

Approved ( ) -or- Denied ( ) By: _____ Date: _____

Additional Comments and/or Provisions:

6 HORSES (TH) - SPOKE W/ APP. 11/3

To be filled out by the City of Ramsey:
Permit amount: _____
Date Paid: _____
Cash Receipt: _____
Date of Application: _____

LEVEL II AUTHORIZATION OF APPLICATION

(Application DOES requires review by Planning Commission and approval by City Council)

I hereby apply for a Home Occupation Permit and I acknowledge that the information above is complete and accurate; that I have read and understand the regulations pertaining to Home Occupations (City Code Section 117-351) and believe to the best of my knowledge that the proposed Home Occupation will not violate any portion of said code. I understand that any change in the information may invalidate this approval and require a new application. I understand my Home Occupation application may be revoked if it is determined by the Zoning Administrator that it constitutes a fire hazard to neighboring residences, or a nuisance to neighbors because of excessive traffic, light glare, noise, odors, vibration or other circumstances, as determined by the Zoning Administrator. I also understand that my Home Occupation Permit may be revoked by the Zoning Administrator if I fail to comply with all the provisions.

I understand that the application fee is non-refundable. All costs associated with the processing of this application are the responsibility of the applicant whether this application is approved or denied. Any excess of escrow account deposits over expenditures will be refunded at the time of account closure. I also understand that as the applicant, it is my responsibility to obtain all other permits or licenses required by any applicable regulatory agencies for this Land Use Application.

Robin Veach Fitzgerald 11/3/11	Scott Fitzgerald 11/3/11
Applicant Signature **Date**	**Co-Applicant Signature** **Date**

I hereby certify that I am the fee title owner/contract for deed vendee of record for the above-mentioned property. Failure to prove ownership may void any agreements entered into by the City of Ramsey and I will be held liab'e for any and all costs incurred by the City.

Robin Veach Fitzgerald 11/3/11	
Property Owner Signature **Date**	**Co-Property Owner Signature** **Date**

Community Development Department
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

To be filled out by the City of Ramsey:
Application amount:_____
Escrow Amount:_____
Date Paid:_____
Cash Receipt:_____
Date of Application:_____
Escrow Number:_____


World • United States • MN • Anoka Co. • Ramsey
64
181st Ave NW
64
181st Ave NW
© 2011 Microsoft Corporation Pictometry Birdʼs Eye © 201

November 23, 2011

Robin Veach Fitzgerald
7202 181st Ave NW
Ramsey, MN 55303

Re: Home Occupation Permit Application
Second Chance Youth Ranch

Dear Ms. Veach Fitzgerald:

We are in receipt of the proposed home occupation for Second Chance Youth Ranch. We offer the following comments regarding your submittal:

General: The development proposal consists of a youth horse ranch. You are proposing a maximum of eight (8) attendees and thirteen (13) volunteers. The proposed use would include outdoor activities as well as activity occurring within a detached accessory structure.

Site Plan (Sketch Plan): City Code requires a sketch plan be submitted as part of the submittal. Prior to executing any potential approval, you will need to provide a scalable site plan that indicates the location of the following:

1) Locations (and intended uses) of all buildings
2) Locations of all fenced pasture areas
3) Distance to adjacent properties and structures
4) Location of manure storage area
5) Location of off-street parking and maneuvering (driveway) areas

Off-street Parking: You have indicated that additional off-street parking and maneuvering areas shall be required. You will be responsible for securing necessary permits including, but not limited to, Zoning Permits.

Home Occupation Permit/Agreement: You shall be responsible for entering into an agreement with the City to declare the terms of the Home Occupation Permit. A draft of the Home Occupation Permit is enclosed for your review.

Contingent Approval Recommendation. Any recommendation for approval is contingent upon compliance with this letter. Specifically, you will be responsible for completing the required site plan and indicate the intended use of each structure related to the Home Occupation.

The Planning Commission will be meeting at 7:00 pm on Thursday, December 1st at the Ramsey Municipal Center, 7550 Sunwood Drive, to review your preliminary site plan. You, or your representative, should be present at the meeting to answer any questions that may arise. It is anticipated that the City Council will review the request on December 13th.

If you have any questions, please call our office at (763) 576-4308

Sincerely,

CITY OF RAMSEY

Tim Gladhill
Senior Planner

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-12-___

A RESOLUTION ADOPTING FINDINGS OF FACT #____ RELATING TO A REQUEST FROM ROBIN VEACH FITZGERALD FOR A HOME OCCUPATION PERMIT TO OPERATE A YOUTH HORSE RANCH FOR SECOND CHANCE YOUTH RANCH ON THE PROPERTY LOCATED AT 7202 181ST AVE NW.

WHEREAS, the City of Ramsey received an application from Robin Veach Fitzgerald requesting a home occupation permit to operate a youth horse ranch outdoors and in a detached accessory structure located on the property generally known as 7202 181st Ave NW and legally described as follows:

> The east 231 feet of the Northeast Quarter of the Northeast Quarter of Section 4, Township 32, Range 25, Anoka County, Minnesota, Subject to easement of record.
>
> (the "Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1. That on November 4, 2011, Robin Veach Fitzgerald, herein referred to as the "Applicant", properly applied for a home occupation permit to operate a youth horse ranch for Second Chance Youth Ranch (the "Home Occupation") outdoors and in a detached accessory structure with eight (8) non-resident employees working on a volunteer basis on the **Subject Property**.

2. That the **Applicant** appeared before the Ramsey Planning Commission for a public hearing pursuant to Section 117-51 of the City Code on December 1, 2011, and that said public hearing was properly advertised.

3. That the **Subject Property** is zoned R-1 Residential (Rural Developing), and the surrounding parcels are zoned R-1 Residential (Rural Developing).

4. That the **Applicant** owns two (2) adjacent parcels totaling approximately 11.93 acres in size (6.91 acres +5.02 acres) and are surrounded by lots of similar sizes.

5. That the **Applicant** shall occupy and own the dwelling unit on the site of the **Home Occupation**.

6. That the **Home Occupation** is located in a detached accessory structure located on the **Subject Property**.

7. That there will be at least 400 square feet of garage space reserved for indoor residential parking and storage related to the residential us on the **Subject Property**.

8. That there is exterior evidence of the existence of the **Home Occupation** on the **Subject Property** including the proposed outdoor activities. In addition, the **Applicant** proposes to use feed, tack, and other equipment such as tractors to operate the Home Occupation.

9. That there is no interior or exterior business signs or display related to the **Home Occupation** on the **Subject Property**.

10. That the **Applicant** states that there shall be six (6) to eight (8) attendees per day, with one (1) volunteer per attendee (total of six [6] to eight [8] volunteers). In addition, the **Applicant** states

that there will be an additional five (5) general volunteers, for a total of eleven (11) to thirteen (13) volunteers.

11. That there shall be more than two (2) vehicle trips per 24 hour period related to the **Home Occupation**, in excess the permitted two (2) vehicle trips per standard eight (8) hour business day. However, there will not be more than ~~or sixteen~~ twenty (20) vehicle trips within a twenty-four (24) hour period, as established in City Code Sec. 117-351 (Home Occupations).

12. That the **Applicant** has stated additional parking and maneuvering areas are required to accommodate off-street parking.

13. That the **City** finds the **Home Occupation** does not constitute a fire hazard to neighboring residences.

14. That the **Home Occupation** does not include operations related to internal combustion engines, body shops, ammunition manufacturing, motor vehicle repairs or sale.

15. That the **Home Occupation** does employ eight (8) persons that do not live in the dwelling unit that will be employed on a volunteer basis on the **Subject Property**.

16. That the **Home Occupation** does involve operating methods that include transactions with the public (customers, clients, consultants, subcontractors, etc.) on the **Subject Property**.

17. That the **Home Occupation** does not conduct retail sales on the **Subject Property**.

18. That the **Home Occupation** business hours are proposed to be ~~_____~~ 8:00 a.m. to ~~_____~~, 5:00 p.m. ~~one (1) to two (2)~~ four (4) days per week, restricted to Monday through Friday (no weekends).

19. That all structures shall comply with all applicable codes, including, but not limited to, building, fire and zoning.

20. That the **City** finds the **Home Occupation** operates beyond the parameters of subsections 1 and 2 of City Code Section 117-351 ~~a general and administrative home occupation permit requirements (117-351)~~ and therefore requires Planning Commission and City Council review and approval.

~~That the **City** finds that the **Home Occupation** operates/does not operate beyond the intent and parameters of 117-351 (Home Occupations) and finds that the **Home Occupation** is/is not low-level and is not a use typically found in a residential area.~~

21. That the Applicant has stated that there will be no services provided related to persons with disabilities as defined by Minnesota Statute on the Subject Property.

22. That the Applicant has stated that the Home Occupation will not require additional State or County Licenses.

~~21.~~23. That the Applicant has stated that appropriate background checks will be performed for all volunteers.

~~22.~~24. That the proposed use ~~will/~~will not adversely impact traffic in the area.

~~23.~~25. That the proposed use will~~/will not~~ be compatible with the residential neighborhood due to density and lot size of the surrounding lots.

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~~24.~~26. That the proposed use ~~will/~~will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.

~~25.~~27. That the proposed use ~~will/~~will not substantially adversely impair the use, enjoyment, or market value of neighboring properties.

~~26.~~28. That the proposed use ~~will/~~will not be hazardous or disturbing to existing or future neighboring uses.

~~27.~~29. That the proposed use will/will not be served adequately by public facilities and services such as highways and streets.

~~28.~~30. That the proposed use ~~will/~~will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.

~~29.~~31. That the proposed use ~~will/~~will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

where upon said resolution was declared duly passed and adopted by the Ramsey City Council on this the 13th day of December, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #11-11-___

A RESOLUTION APPROVING THE ISSUANCE OF A HOME OCCUPATION PERMIT TO OPERATE A YOUTH HORSE RANCH FOR SECOND CHANCE YOUTH RANCH ON THE PROPERTY LOCATED AT 7202 181ST AVE NW BASED ON FINDINGS OF FACT #____ AND DECLARING TERMS OF PERMIT

WHEREAS, the Planning Commission met on December 1, 2011, conducted a public hearing pursuant to Section 117-51 (Conditional Use Permits) of the Ramsey City Code and recommended that City Council approve/deny the request for a Home Occupation Permit.

WHEREAS, the Ramsey City Council adopted Resolution #11-11-___ adopting Findings of Fact #____ for this use and herein approves the home occupation permit.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

On December 13th, a home occupation permit ("Permit") was issued by the City of Ramsey ("CITY") to Robin Veach Fitzgerald ("PERMITTEE") to operate a youth horse ranch located on the property generally known as 7202 181st Ave NW and legally described as follows:

> The east 231 feet of the Northeast Quarter of the Northeast Quarter of Section 4, Township 32, Range 25, Anoka County, Minnesota, Subject to easement of record.
>
> (the "Subject Property")

This permit is issued pursuant to Section 117-51 and 117-351 of the Ramsey City Code. The conditions of this permit are as follows:

1. That this resolution shall allow for a youth horse ranch (the "Home Occupation") to operate on the **Subject Property**. Only 20% of the gross floor area of the dwelling unit may be used for the **Home Occupation** and the **PERMITTEE** shall be required to reserve at least 400 square feet of accessory structure space for the purposes of the primary residential use.

2. That the **PERMITTEE** shall reside in the dwelling unit of the **Subject Property** and is allowed thirteen (13) non-resident employees (the "Non-resident Employees") on the **Subject Property** unless otherwise permitted by City Code. The **Non-resident Employees** shall work on a volunteer basis. Notification must be given to the **CITY** if the **PERMITTEE** will utilize **non-resident Employees**.

3. That the **Home Occupation** shall operate Monday through Friday but not ~~not operate~~ more than ~~two~~ four (~~2~~4) days per week (no weekends).

4. That the number of vehicular traffic trips per day to the **Subject Property** may not exceed twenty (20) vehicle trips per twenty-four (24) hour period and vehicular traffic trips including deliveries, customer, sub-contractor and employee trips, ~~five~~ four (~~5~~4) days a week on the **Subject Property**.

5. That the **PERMITTEE** may not lease the business portion of the accessory structures located on the **Subject Property** to any person(s) that does not reside on the **Subject Property**.

~~5.~~

6. That the **PERMITTEE** agrees to comply with Chapter 117, Article II, Division 6, Subdivision 1 of City Code, titled "Signs".

7. That the **PERMITTEE** agrees to comply with section 117-355 of City Code relating to outside storage and maneuvering of vehicles and equipment on the **Subject Property**; all parking and maneuvering areas on the **Subject Property** must be surfaced with either Class V, concrete or bituminous. The **PERMITTEE** shall secure necessary permits including, but not limited to, Zoning Permits.

8. That **Non-resident Employees** shall park on the driveway on the **Subject Property**.

9. That the **PERMITTEE** must obtain all applicable permits to ensure that the structures are compliant with all applicable state and local codes.

10. That the **PERMITTEE** shall provide a scalable site plan of the **Subject Property** that indicates locations of all buildings, fenced in pasture areas, distance to adjacent properties and buildings, and location of manure storage area.

11. That should the **PERMITTEE** die or sell the **Subject Property**, the **Permit** shall be automatically terminated, except that in the case of death, should a surviving spouse or child, residing at the same address, desire to continue the home occupation, written notice to that effect shall be given to the City Administrator and the City Council may authorize continuation of the **Permit** without further hearing.

12. The **PERMITTEE** shall reside on the **Subject Property**; if the **PERMITTEE** does not reside on the **Subject Property**, the **Permit** shall be terminated.

13. That adequate water supply and on-site sewage disposal facilities shall be the responsibility of the **PERMITTEE**.

14. The **PERMITTEE** shall be responsible for maintaining any applicable State or County licenses.

15. The **PERMITTEE** shall be responsible for all costs incurred in the administration and enforcement of this **Permit**.

16. The **PERMITTEE** shall abide by all laws, rules, regulations, and City Code related to permitted single-family residential uses including, but not limited to, Minnesota Statute 462.357 and Ramsey City Code Section 117-111.

~~15.~~17. The **PERMITTEE** agrees to provide appropriate, written documentation that appropriate licensure, if required, has been secured.

~~16.~~18. That the City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

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and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

Robin Lund (also known as Robin Veach Fitzgerald), owner(s) of fee title to the Subject Property, hereby acknowledges receipt of this Permit and has reviewed the conditions of this Permit and has agreed to comply with the terms of this Permit.

Robin Lund

_____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, _____, before me a Notary Public, personally appeared Robin Lund, owner(s) of fee title to the Subject Property, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged that he/she executed the same as his/her free act and deed.

_____
Notary Public

CITY OF RAMSEY:

By: _____ By: _____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, _____, before me, a Notary Public, personally appeared Bob Ramsey and JoAnn M Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal corporation, and the said instrument was signed and sealed on behalf of

said Municipal Corporation by authority of its City Council and said Bob Ramsey and JoAnn M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

The document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, Minnesota 55303

This document reviewed by:
Randall and Goodrich
2140 Fourth Avenue
Anoka, MN 55303

CC Regular Session **7. 3.**

Meeting Date: 12/13/2011

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Consider Resolution Supporting the Mississippi River Trail

Background:

City Council is familiar with the Mississippi River Trail (MRT) and the progression of this long-term on and off roadway bikeway - the most recent Council activity consisting of directing staff last fall to ensure the MRT remained on the Ramsey side of the river (a successful endeavor). Presently the focus of participants in the MRT initiative is developing and promoting economic activity associated with both local and non-local tourism. The following generalized overview is from www.mississippirivertrail.org, the MRT web site.

Location, Length and Alternatives:
Minnesota's Mississippi River Trail winds roughly 500 miles downriver from its source within Itasca State Park to the Iowa border. With additional miles on alternative routes, Minnesota's MRT route grows considerably. Located largely on the shoulders of paved roads and upon low traffic roads, the route also includes relatively long segments of scenic State and Regional trails.

Throughout the 72-mile Twin Cities Metro Area, the MRT is routed on both sides of the River. Although much of the route is presently on-road, several off-road Regional Trails suitable for a wide variety of bicyclists are featured within this segment (local and regional planning is presently underway for several new off-road river-oriented trails with a goal of a continuous 144-mile Metropolitan river loop).

Observations:

The attached Hub/Host Communities document (attachment 1) discusses briefly the marketing and outreach aspects of this project. Any city wishing to participate in the project as a 'host city' must pass a resolution (attachment 2) supporting the goals of the MRT - thus, the purpose of this case. Attachment 3, is the 'Marketing Toolbox', which is a very large document, but is provided in the event persons may desire to explore the detail of the tourism initiative.

Staff will present additional information and opportunities for Council to consider at the meeting.

This item was reviewed by the Economic Development Authority on December 8 and recommended for adoption.

Funding Source:

None required - rather, passing the Resolution and receiving designation as a MRT 'host city' will net the city of Ramsey tourism and economic development assistance coordinated by and with MnDot.

Council Action:

Motion to approve a Resolution #12-XX-XXX supporting the goals of the MRT, and pursuing marketing the MRT in Ramsey for its economic benefits for the business community and residents at large.

Attachments

Hub/Host Communities App

Resolution supporting the MRT

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	11/29/2011 04:34 PM
Kurt Ulrich	Kurt Ulrich	12/08/2011 10:45 AM

Form Started By: Mark Riverblood Started On: 11/22/2011 11:53 AM

Final Approval Date: 12/08/2011

MISSISSIPPI RIVER TRAIL - MARKETING AND OUTREACH

MRT cities play a number of roles. Some provide services, others are centers that enhance and link multi-modal travel, others are where bike routes converge, and still others contain significant tourism attractions. Regardless, each and every town makes an important contribution to a bicyclist's experience, equally important, is *how* MRT cities accommodate their new visitors. Communities that are *friendly* to bicycle travel add to a visitor's fun and lasting memories. To help communities along the river become as bicycle-friendly as possible, and to begin promoting their community as an MRT destination, MnDOT is providing marketing and outreach services, starting with the four Community Engagement meetings.

COMMUNITY ENGAGEMENT MEETING SCHEDULE:

Oct. 24 – Winona;
Oct. 25 – Grand Rapids;
Oct. 26 – St. Cloud;
Nov. 1 – Twin Cities

For meeting information and specific locations:
http://www.dot.state.mn.us/bike/mrt.html

At the Community Engagement meetings MnDOT will:

- **PROVIDE *ALL* ATTENDEES THESE MARKETING AND OUTREACH SERVICES:**
  - ✓ A presentation on *the importance of marketing the MRT* and the MRT "brand" (by tourism marketing expert, Steve Markuson (former director of Explore MN Tourism);
  - ✓ A copy of, and professional introduction to "*unpack*" *the Mississippi River Trail Bikeway Marketing Toolbox* (by Stantec staff who developed the Toolbox);
  - ✓ *How to evaluate your community's bicycle-friendliness* (by the Bicycle Alliance of Minnesota)
  - ✓ Information about *MRT Discovery Bicycle* rides scheduled for Spring 2012.
- Describe the idea behind "Host Cities" and **explain how to apply for certain benefits.**
- Introduce the concept of "Hub Cities"

BENEFITS FOR ALL MRT HOST CITIES

Every city willing to pass a local resolution supporting the MRT and its goals-- regardless of size and services—will be provided some extra benefits as Host Cities.

- An MRT "Discovery" bicycle ride that will start at the Headwaters and finish at the Iowa border. The ride offers opportunities for HOST cities to highlight local attractions. Rides will tentatively occur in June 2012;
- Listing (and web links) to your community or city on the MnDOT MRT website (http://www.dot.state.mn.us/bike/mrt.html)

ENHANCED BENEFITS FOR SELECTED MRT HOST CITIES

One Host Community in each of the six MRT Destination Areas that wants to position itself as a significant destination for MRT travelers is eligible to receive expert marketing and bicycle planning assistance, which includes:

- **Developing a marketing action plan**. Two consultation meetings with tourism marketing expert, Steve Markuson (former director of Explore MN Tourism), who will assist each city in developing an MRT Marketing Plan.

- **Evaluating its bicycle-friendliness**. One site visit by the Bicycle Alliance of Minnesota to conduct a community assessment and one follow up meeting to review its Bicycle-friendly community assessment and recommendations.
- **Enhanced visibility in the MRT "Discovery Rides" planned (spring, 2012)**. The MRT "Discovery" bicycle ride that will pass through and highlight the selected Host Cities.

ENHANCED BENEFITS - APPLICATION

Applying cities must want some professional help and be willing to administratively support the marketing and bicycle improvement initiatives, and be able to demonstrate how this assistance will improve the overall performance of the MRT (*MnDOT will select the cities in November,2011).*

City Name:

Primary contact name:

- Phone:
- Email:

Do you believe your community (or local unit of government) is willing to pass a resolution supporting the MRT?

- ☐ Our community has already provided a resolution of support
- ☐ We have identified a designated person who will pursue passing the resolution
  - Name:
  - Phone:
  - Email:

Community relationship (i.e. mayor, resident):

NOTE: TO BE AN MRT HOST CITY, YOU MUST EVENTUALLY PASS A RESOLUTION SUPPORTING THE MRT

Existing community bicycling services (please check all that apply)

- ☐ We have a bike shop / bike repair in our community
- ☐ We have a hardware store in our community
- ☐ We have bike racks for public use (estimated number: _____)
- ☐ We have bike trails, or designated bike routes in our community
- ☐ We have bike trails, or designated bike routes in close proximity to our community
- ☐ We have hotel facilities in our community for cyclists / MRT trail users
- ☐ We have camping facilities in our community for cyclists / MRT trail users
- ☐ We have a restaurant or grocery store in our community for cyclists / MRT trail users
- ☐ We have public rest rooms in our community for cyclists / MRT trail users
- ☐ We have publicly available wifi access in our community
- ☐ We have scheduled air, rail, or bus services in our community available to the public.
- ☐ Other:
- ☐ Other:
- ☐ Other:

Is your city willing/able to convene stakeholders to meet with the Bicycle Alliance of Minnesota as they develop a bicycle-friendly community assessment and recommendation report?

- ☐ Yes
- ☐ No

Primary contact name:

- Phone:
- Email:

Is your city willing and able to convene a meeting of stakeholders, then work to develop an MRT marketing plan (completed by April 2012) in time begin promoting the MRT for the 2012 bicycling season?

- ☐ Yes
- ☐ No

Primary contact name:

- Phone:
- Email:

Is your city willing and able to participate in planning the segment of the MRT Discovery Ride that passes through your community? The ride is anticipated in Spring 2012.

- ☐ Yes
- ☐ No

Primary contact name:

- Phone:
- Email:

Additional thoughts…why should your community be selected for the <u>enhanced</u> marketing and bicycle planning benefits?

Email this form to: daniel.collins@state.mn.us by November 11th. You will be notified shortly after.

RESOLUTION #12-XX-XXX

A RESOLUTION SUPPORTING THE MISSISSIPPI RIVER TRAIL AND BIKEWAY IN MINNESOTA

WHEREAS, access to parks, trails, and recreation areas, are essential to the quality of life, health and welfare of the city of Ramsey and the state's residents; and

WHEREAS, the Mississippi River is well known throughout America and the world; and

WHEREAS, the landscape, natural resources and waters centered upon the Mississippi River are beautiful and inspiring to residents and tourists alike; and

WHEREAS, the Mississippi River is a corridor of great natural significance and historical importance within Minnesota and America; and

WHEREAS, the Mississippi River Trail is a bicycle route that offers an opportunity for extraordinary adventure along the entire river from the Headwaters in Lake Itasca State Park in Minnesota to the Gulf of Mexico in Louisiana; and

WHEREAS, the Mississippi River Trail relies at times exclusively on existing highway shoulders, and also low-volume paved roads and paved recreational trails; and

WHEREAS, the route will likely evolve and improve as road improvements are made and suitable paved recreational trails become available; and

WHEREAS, the Mississippi River Trail will generate additional economic activity within Mississippi River host communities, the COR and Ramsey's businesses; and

WHEREAS, a continuous string of local resolutions of support for the Mississippi River Trail will strengthen individual *and* collective funding requests for projects that protect, enhance or promote resources that enrich the traveler's experience; and

WHEREAS, even though the Minnesota Department of Transportation will continue to maintain statewide mapping and information regarding the Mississippi River Trail, convene meetings and facilitate the resolution of issues and alignment selection within the State, the Mississippi River Trail will be managed collaboratively by all road, park and trail authorities that comprise the trail; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA:

> **that the city of Ramsey wholeheartedly supports and endorses the collective efforts of the Minnesota Department of Transportation and other road and trail authorities that comprise the *Mississippi River Trail* and will participate in ongoing collaborative discussions, and in matters of a general nature regarding the operation and location of the Mississippi River Trail within its administrative boundaries.**.

The motion for adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

none

and the following abstained:

none

and the following were absent:

none

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this day of, 2011.

_____
Mayor

ATTEST:

_____
City Clerk

Mississippi River Trail Bikeway Marketing Toolbox

HEADWATERS TO THE IOWA BORDER



MINNESOTA DEPARTMENT OF TRANSPORTATION

JUNE 2011

MINNESOTA

Acknowledgements

MINNESOTA DEPARTMENT OF TRANSPORTATION

DAN COLLINS

LIZ WALTON

CAROL ZOFF

LISA AUSTIN

EXPLORE MINNESOTA TOURISM

COLLEEN TOLLEFSON

PAUL STAFFORD

BONESTROO, INC

CIARA SCHLICHTING

KATE LAMERS

JODI COEY

SUSANNE SHORT

The MRT Marketing Toolbox was prepared by Bonestroo, Inc. www.bonestroo.com.

Executive Summary: TABLE OF CONTENTS



A successful MRT has potential benefits for Minnesota's economy, transportation, recreation, environment, and public health. *Photo provided by Explore Minnesota Tourism*

The purpose of this marketing toolbox is to provide MRT partners with the tools and information they need to effectively market the MRT

EXPONENTIAL POTENTIAL. EXTRAORDINARY EXPERIENCE.

The Mississippi River Trail Bikeway (MRT) has the potential to bring visitors to Minnesota communities and enhance the lives of local residents—but only if bicyclists know about its existence, are attracted to its amenities, and believe they will find a valuable experience riding it.

The main purpose of this marketing toolbox is to provide potential MRT marketers with the tools and information they need to effectively promote the MRT. *An annotated table of contents and marketing plan development flow chart are provided to help you quickly identify the information in the toolbox you need to make your marketing efforts a success.*

INTRODUCTION

MRT BIKEWAY VISION 1.1

This section identifies the MRT brand, key messages about the MRT, and overall objectives, as well as potential MRT benefits. All marketing efforts should reflect this vision.

SETTING 2.1

This section helps define the MRT's national, state, regional and local identity. You will find a ten state map, the MRT regional destination area descriptions and maps, and tips for enhancing the local setting in each community.

TOOLBOX CONTENTS

WHY MARKET 3.1

Use this section to build the case for marketing, identify critical steps in the process, and outline strategies to help you create a solid plan.

THE MRT PRODUCT 4.1

Use this section to expand your understanding of the MRT setting and characteristics. It includes detailed fact sheets on the MRT's history, bikeway data, connections to important amenities, and a table comparing Minnesota's six destination areas.

THE TARGET AUDIENCE 5.1

Use this section to identify types of bicyclists, types of bicycling trips, user needs, and other information that will help you to understand the potential users and appropriately target your marketing efforts.

Executive Summary: TABLE OF CONTENTS

MARKETING STRATEGIES 6.1

Use this section as a checklist of marketing ideas, strategies, and information to consider during implementation. We've provided a sample marketing plan for a community that shows how the marketing goals, target audience and tactics are combined.

MARKETING PARTNERS 7.1

Use this section to understand inherent partnerships and agencies interested in Minnesota's bicycling needs. This section outlines the responsibilities assigned to key organizations (MnDOT, Explore MN Tourism, and other state agencies) and the support they offer. This section also defines how partners at the state, regional and local level might work together for a collaborative marketing effort, and reviews how the Great River Road Scenic Byway and the MRT are related.

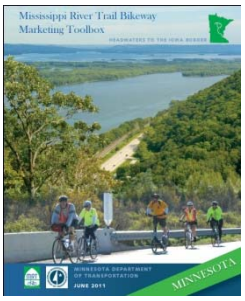
SUPPORTING INFORMATION 8.1

Use this section to support your individual marketing plan. We've compiled samples, templates, and checklists to help you get started, including a press release, a ride itinerary, ride ideas, a ride event planning guide, a social media plan, and lists of bicycling and tourism related websites, contacts and organizations.



Marketing Plan Development Flow Chart

Here's how to unlock the marketing toolbox to help you create an individualized marketing plan for the MRT.



Your guide to unlocking the MRT Toolbox

MARKETING PLAN STEPS	TOOLKIT SECTIONS
Understand the MRT Product	MRT Bikeway Vision 1.1 Setting 2.1 Why Market 3.1 The MRT Product 4.1
Define your marketing plan objectives	MRT Bikeway Vision 1.1 Why Market 3.1
Learn about your target audience	Target Audience 5.1
Familiarize yourself with marketing tactics and strategies	Marketing Strategies 6.1
Identify available resources	Marketing Partners 7.1 Supporting Information 8.1
Outline an implementation plan ▪ Identify specific goals to accomplish within a set timeframe ▪ Determine key messages ▪ Define your target audience ▪ Select your communication mediums	Marketing Checklist 3.3 Sample Marketing Plan 6.16
MARKETING ACTIONS	**EXAMPLES** Brochure Tips 8.1 Sample Press Release 8.2 Sample Ride Itinerary 8.4 Ride Event Planning Guide 8.6 Social Media Plan 8.12 Bicycle &Tourism Info 8.14

Reminder! Do your marketing actions...

Reflect your key messages?

Address your target audience?

Use the mediums available?

SECTION 1

The Mississippi River Trail Bikeway Vision

- This section identifies the MRT brand, key messages about the MRT, and overall objectives, as well as potential MRT benefits.

The Mississippi River Trail Bikeway Vision

MRT Brand: The MRT is a bikeway, primarily on the shoulders of low volume, paved roads, along the length of the Mississippi River through ten states from the headwaters at Lake Itasca to the Gulf of Mexico



Use the MRT brand and key MRT messages to guide all marketing efforts



The MRT adds value to the existing infrastructure system and connects a variety of community assets and businesses

MRT VISION

The Mississippi River Trail Bikeway in Minnesota is an international quality bicycling experience that safely connects riders to natural and cultural resources throughout one of the most bicycle-friendly states in America.

MRT BRAND

The MRT is a bikeway, primarily on the shoulders of low volume, paved roads, that provides the safest and best bicycling experience along the length of the Mississippi River through ten states from the headwaters at Lake Itasca to the Gulf of Mexico

KEY MRT MESSAGES

- **A great adventure!** Visitors and residents can explore America's cultural and natural heritage and see what tourists in an automobile will never see.
- **Enrichment and social cohesiveness.** The trail celebrates important Mississippi River people, places, and stories that have made Minnesota's communities great.
- **Better health.** The MRT encourages healthy and life-extending outdoor activity.
- **Diverse terrain engages diverse riders.** The MRT is primarily an on-road bikeway, with some off road trail segments.
- **The right distance for all riders.** The MRT is a unique long distance route with opportunities for short rides.

REASONS TO SUPPORT THE MRT

Creating bicycle infrastructure provides significant environmental, health, economic, and transportation benefits.

Adds value to existing infrastructure. The bikeway provides new uses for an already maintained transportation network. The road, shoulders, and trails occupied by the MRT are now part of an internationally acclaimed bikeway.

The Mississippi River Trail Bikeway Vision

The University of Minnesota Tourism Center identifies bicycling s the state's second most popular outdoor recreation activity. In 2009, road bicyclists' total trip spending was $337,641.

Increases bicycle-related tourism, which has had proven economic impact, even in an economic downturn. The MRT invites visitors and revenue to communities across the state. Businesses may develop a mutually beneficial relationship with the MRT by promoting their goods and services as MRT amenities. Certain businesses may find that bicyclists are a niche market waiting to be tapped!

Enhances quality of life, serves as an attraction for residents and businesses. Bicycle transportation is a key community component that supports active living, and a healthier population.

Serves as a positive addition to a network of parks, trails, and natural and cultural resources. As well as being a recreational opportunity, the MRT encourages contact with other community amenities, offering exploration and exercise.

Contributes to environmental stewardship. The MRT links fiscal value to the health and condition of the river, riverside parks, and adjacent natural areas. A low-impact form of transportation, it also helps reduce our carbon footprint.

Encourages social cohesiveness. The MRT not only connects diverse places, it also promotes an understanding of local and regional issues. The result is increased cooperative solutions.

Fulfills state statutes. The MRT helps MnDOT fulfill its statutory requirements to develop bikeways (Statute 160.265) to encourage tourism through transportation, and promote and increase bicycling and health forms of transportation (Statute 174.01).



The MRT ties economic value to a beautiful and healthy Mississippi River

The MRT is a tremendous opportunity to tie economic value to environmental and social well being. We believe the MRT will add value to your community, but we cannot guarantee benefits. Please remember the gains from the MRT will depend on many factors, including support from the local and regional communities and businesses.

ADDITIONAL INFORMATION ON BICYCLE ROUTE BENEFITS

Adventure Cycling Association, working with the Georgia Department of Transportation, provided a compilation of bicycling statistics. See four handouts on the Environmental, Economic, Health and Transportation benefits of bicycle routes:

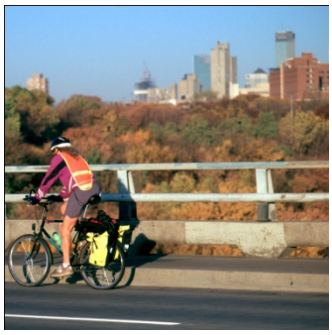
http://www.adventurecycling.org/routes/nbrn/resourcespage/USBRS_Benefits.pdf

SECTION 2

The Mississippi River Trail Bikeway Setting

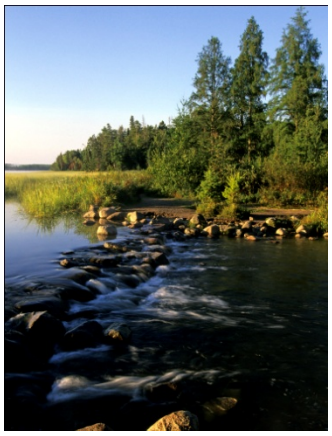
- This section helps define the MRT's national, state, regional and local identity. You will find a ten state map, the six destination area descriptions and maps, and tips for enhancing the local setting in each community.

The Mississippi River Trail Bikeway Setting



The MRT is oriented around the Mississippi River, a recognized national treasure, and an international icon, and offers a rewarding bicycling experience for visitors worldwide. *Photo provided by Explore Minnesota Tourism*

Minnesota, where the Mississippi River originates, offers unique experiences. Here the Mississippi River changes from a tiny, meandering brook to a vast and powerful river. *Photo provided by Explore Minnesota Tourism*



Minnesota is segmented into the same six regional destination areas as the Great River Road National Scenic Byway. Each area offers a unique setting for promoting local and regional amenities and helping tourists navigate focused trips.

NATIONAL SETTING

TEN STATES. ONE RIVER.

The Mississippi River runs through ten states—Minnesota, Wisconsin, Iowa, Illinois, Missouri, Arkansas, Tennessee, Kentucky, Mississippi and Louisiana. The MRT is oriented around the Mississippi River, a recognized national treasure and an international icon, and offers a rewarding bicycling experience for visitors worldwide.

Each state designs their portion of the route independently, based on state standards, priorities, and resources, but collaborates with other states to provide a cohesive route. MRT Inc, a non-profit organization, was formed to help establish and advocate for the route in all ten states. *MRT, Inc. provided the 10-state map shown on the following pages.*

STATE SETTING

FROM THE HEADWATERS AT LAKE ITASCA TO THE IOWA BORDER

Minnesota contains the source of the Mississippi and has a special role within the MRT bikeway. Minnesota is the only state where people can see the mighty river as a small brook and easily walk across it. Where most states share the river with a neighboring state, Minnesota is unique in that a large portion of the river, and the route, is entirely within its borders.

You will find a 10-state MRT map and Minnesota MRT maps on the following pages. These maps and a detailed MRT mapbook can be downloaded for your use and information at MnDOT's website http://www.dot.state.mn.us/bike/mrt.html.

REGIONAL SETTING

DESTINATION AREAS IDENTIFIED BY REGIONAL CHARACTERISTICS

The authors of the Great River Road (GRR) Development Study established the basic destination areas used by the GRR and MRT. Dividing Minnesota into distinct destination areas promotes local and regional amenities and helps travelers navigate focused trips. Because the MRT experience varies significantly along the river, these recognizable areas will help marketing partners develop a

The Mississippi River Trail Bikeway Setting



The monument at Lake Itasca marks the beginning of the Mississippi River in the Mississippi Headwaters Destination Area. *Photo provided by Explore Minnesota Tourism*



In the Mississippi Metro Destination Area, there is an MRT route on both sides of the river. *Photo provided by Explore Minnesota Tourism*

distinct regional identity and will help travelers anticipate their likely experience.

Each destination area is:

- Oriented to the river
- Geographically defined and anchored by a city at each end
- Locally supported
- Able to incorporate a practical marketing strategy related to the specific area

The six destination areas are:

- Mississippi Headwaters - from Itasca State Park to Bemidji
- Northwoods Mississippi - from Bemidji to Grand Rapids
- Mississippi Crossings - from Grand Rapids to Little Falls
- Scenic Mississippi - from Little Falls to Elk River
- Metro Mississippi - from Elk River to Hastings
- Mississippi Bluffs - from Hastings to the Iowa border

In addition to the six destination areas, the MRT includes an alternative, off road trail link in northern Minnesota that serves as a seventh area with a unique character:

- Paul Bunyan/Heartland State Trail Alternative MRT Route - from Cass Lake to Brainerd

Stock destination area brochures, including one of each destination area, the Paul Bunyan/Heartland Trail Alternative Route, and the State of Minnesota, are illustrated in this section to support and inform future marketing efforts. The stock brochures include the MRT maps, key themes, route and river characteristics, and a description of the bicycling experience along the route segment.

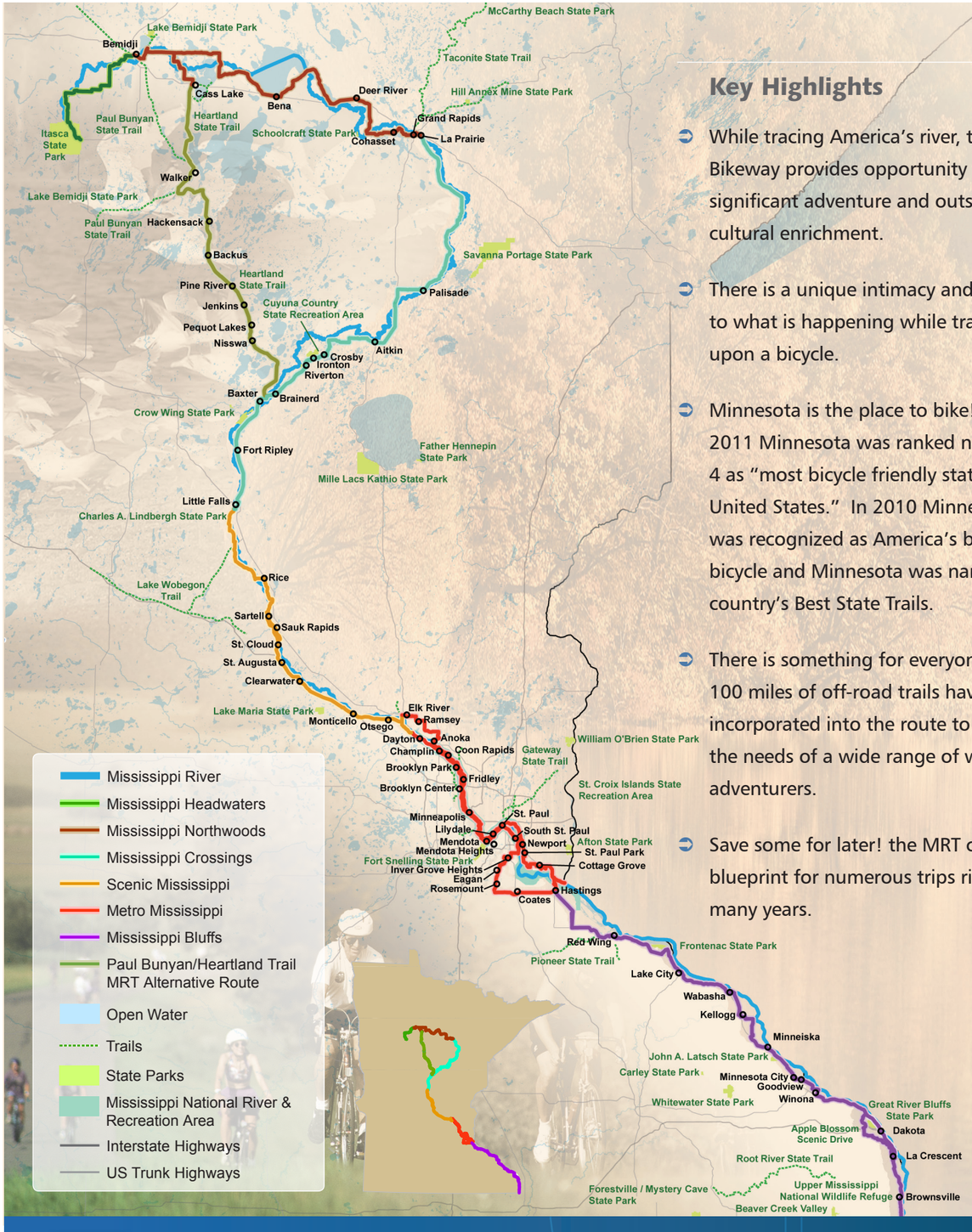
These brochures are available in PDF and executable files on the Marketing Toolbox CD and from MnDOT's website www.http://www.dot.state.mn.us/bike/mrt.html.

Use portions of the stock brochure to create your own custom MRT brochure. See Section 8.1, Tips for Creating a Successful Brochure.

10-State Mississippi River Trail Map



Source: MRT, Inc.



Key Highlights

- While tracing America's river, the MRT Bikeway provides opportunity for significant adventure and outstanding cultural enrichment.
- There is a unique intimacy and connection to what is happening while traveling upon a bicycle.
- Minnesota is the place to bike! In 2011 Minnesota was ranked number 4 as "most bicycle friendly state in the United States." In 2010 Minneapolis was recognized as America's best city to bicycle and Minnesota was named the country's Best State Trails.
- There is something for everyone! Over 100 miles of off-road trails have been incorporated into the route to match the needs of a wide range of would-be adventurers.
- Save some for later! the MRT can be the blueprint for numerous trips ridden over many years.

Connections

- The MRT travels through ten states: Minnesota, Wisconsin, Iowa, Illinois, Kentucky, Missouri, Tennessee, Arkansas, Mississippi and Louisiana
- The MRT travels through nearly 70 cities and 21 counties in Minnesota.
- The MRT connects with 3 states and 10 regional trails in Minnesota.
- The MRT connects to 8 state parks, 1 national park and numerous regional parks in Minnesota.
- The MRT travels through two bicycle friendly large urban areas - the St. Cloud metro area and the Twin Cities metro area.

> "The Great Mississippi, the majestic, the magnificent Mississippi, rolling its mile-wide tide along, shining in the sun"
>
> Mark Twain

Minnesota,

the source of the Mississippi River, is an ideal 833 mile beginning to your expedition on the 3000 mile Mississippi River Trail. Or, by itself, Minnesota can be a bicycling destination of international quality. Through small towns, and thriving metropolises, among pristine forests and historic landscapes, from the river's beginning as a meandering stream small enough to walk across, along it's transformation into a monumental waterway, you will find the MRT in Minnesota an awe-inspiring journey.

The industry, transportation and settlements that have lined the river throughout history still exist today. Enter traditional downtowns near the water that invite you in for glimpses of the past along with modern support and amenities. Find evidence of the logging trade, the era of mining, and learn about past and present day Native American cultures. Historical markers, interpretive museums, and remnants of industrial infrastructure offer views into the river's past and current influence.

The Mississippi River is a central part of Minnesota life today. The MRT links a wide array of trails, parks, and recreational opportunities such as canoeing, hiking and fishing. Accommodation possibilities range from rustic campgrounds to first class resorts. Throughout the state, experience challenging hills, and gentle trails, stately pine forests, and magnificent wetlands, birdwatching, wildlife and striking fall color in a variety of Minnesota communities.

Mississippi River Trail Bikeway- The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MRT ROUTE COMPOSITION:

77 % ***On-road Route***
23 % ***Off-road Trail***

ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **817 miles**

HEADWATERS TO THE IOWA BORDER

For more information: **www.dot.state.mn.us/bike/mrt.html**

MISSISSIPPI RIVER TRAIL BIKEWAY

Pristine natural resources dominate. Begin your journey at the Mississippi Headwaters in Lake Itasca State Park and wade in the small brook that, slowly reaches the Gulf of Mexico. The 2,000 acre park contains remnants of Minnesota's pine forest, cultural landmarks, and interpretive displays, detailing the stories of explorers and settlers who searched for and lived near the Mississippi River Headwaters.

As you leave the park and continue onto county roads through miles of woods and wilderness, you'll occasionally cross the river's serpentine meanderings. The skyline is populated with dramatic tall pines, which provide a dark contrast to the vivid color of the hardwoods. The forest opens suddenly into wide marshes, rich in the sight and sounds of wildlife. As you approach small towns, the crisp, clean air, the frequent glimpses of eagles, and the low traffic volume roads embody the spirit of northern Minnesota.

The City of Bemidji is a thriving regional hub offering museums, art and many waterfront activities, as well as a state park on the shore of Lake Bemidji. This community welcomes bicyclists with bicycle shops, diverse lodging, public art, wifi access at the public library, and other amenities to enhance your journey.

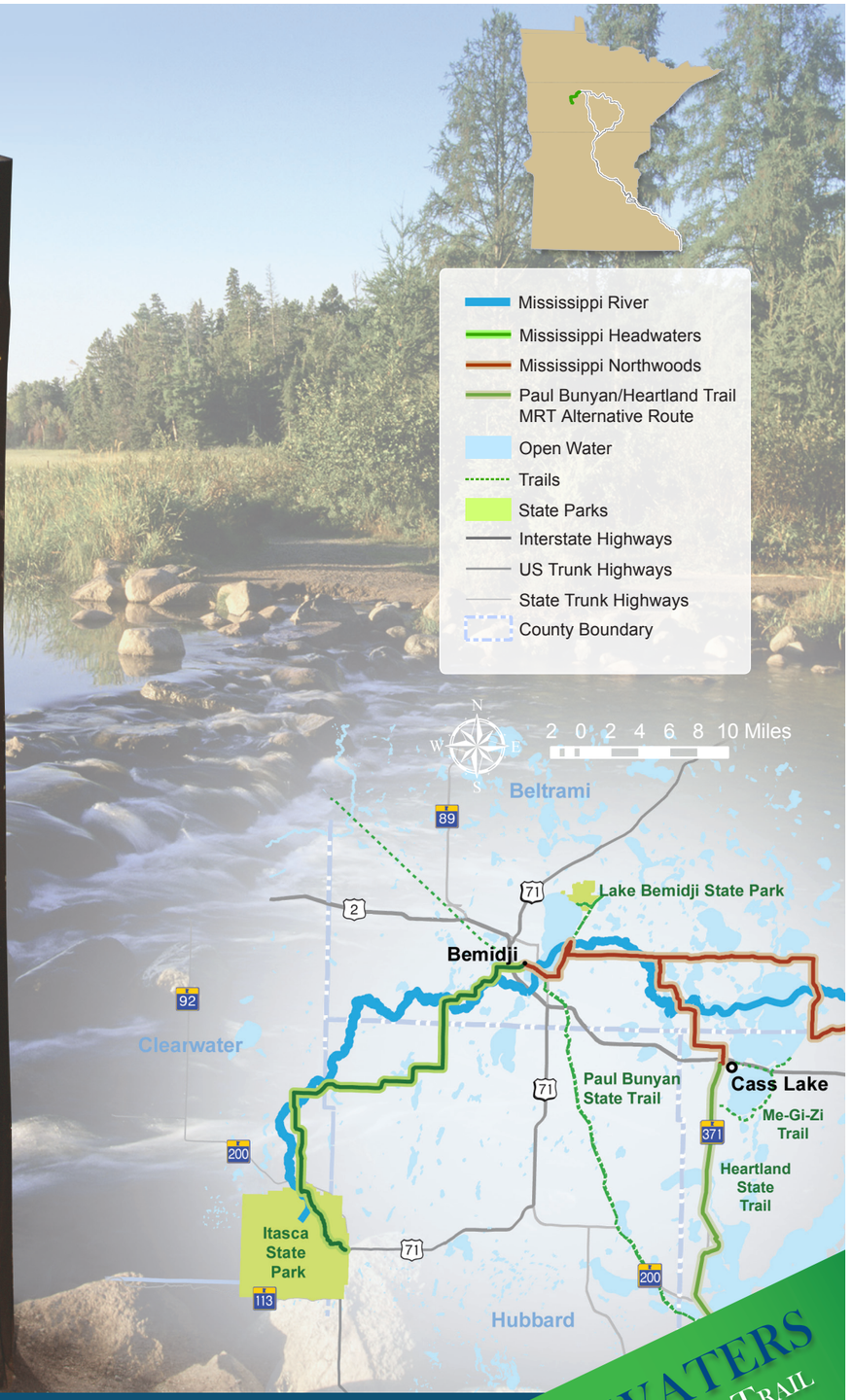
Key Themes

- Celebrate the beginnings of America's premier river by dipping your wheel in at the Headwaters in Lake Itasca State Park
- In search of the Headwaters - mimic early explorers and settlers as they search for the start of the Mississippi River.
- Time travelers ride - experience Minnesota's natural areas as the first settlers did in the 1800s, bicycling past pristine, untouched natural areas and forests.
- Play by the lakes - detour around Lake Bemidji and enjoy life lakeside, partaking in the numerous recreational opportunities available in the city.

Character of the River

- The river, near its source, begins as a small, meandering stream that disappears into abundant wetlands and reappears as a stream.





Mississippi River Trail Bikeway - The MRT is a bikeway, largely on the shoulders of paved roads, but using significant segments of off road paths along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MISSISSIPPI HEADWATERS ROUTE COMPOSITION:

100% ***On-road Route***
0% ***Off-road Trail***

ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **38 miles**

ITASCA STATE PARK TO BEMIDJI

For more information: **www.dot.state.mn.us/bike/mrt.html**

HEADWATERS
Mississippi River Trail Bikeway





2 0 2 4 6 8 10 Miles

- Mississippi River
- Mississippi Northwoods
- Mississippi Headwaters
- Mississippi Crossings
- Paul Bunyan/Heartland Trail MRT Alternative Route
- Open Water
- Trails
- State Parks
- Interstate Highways
- US Trunk Highways
- State Trunk Highways
- County Boundary

Character of the River

- The river widens into lakes and transforms back into a tangible, gentle brook. Low bridges bring the route near the water.



Key Themes

- Rythms of the road - cycle to your own beat, attend a pow wow, and visit the fairs and festivals of the Northwoods.
- "Nopeming" (meaning place of rest in Ojibwe) - enter the Northwoods rustic and primitive natural areas to seek respite from your daily life and find rejuvenation in the crisp Northwoods air.
- Timber! - experience the influence of the logging industry in Minnesota's Northwoods.
- Bald eagles soar - The Chippewa National Forest is home to the highest breeding population of bald eagles in the lower 48 states.



Rustic nature settings sheltering a variety of birds and an abundance of wildlife greet your every turn from Bemidji to Grand Rapids. Try to spot the elusive gray wolves amidst the boreal ecosystem and picturesque wetlands that wrap closely around the route. As you travel through the Chippewa National Forest enjoy opportunities for Bald Eagle watching and learning about the Native American Ojibwe culture and Minnesota's logging history. The Mississippi River gains strength while emerging from Lakes Bemidji, Cass, Winnebigoshish, Andrusia, and Pokegama.

In this rural setting, the culture and communities are linked inextricably with the land. The Mississippi Northwoods destination area is anchored by Bemidji and Grand Rapids. Many traditional practices, such as hand picking wild rice, harvesting maple syrup, and creating unique crafts from birch bark and local materials, still thrive in this region. Learn about the skills and processes used to create the distinctive products found in the local shops. The Forest History Center in Grand Rapids gives visitors an opportunity to experience a logging camp up close. You will also find a wide range of services, museums, lodging, and dining options.





Mississippi River Trail Bikeway- The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MISSISSIPPI NORTHWOODS ROUTE COMPOSITION:

96% *On-road Route*
4% *Off-road Trail*

ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **124 miles**

BEMIDJI TO GRAND RAPIDS

For more information: **www.dot.state.mn.us/bike/mrt.html**

MISSISSIPPI NORTHWOODS
MISSISSIPPI RIVER TRAIL BIKEWAY



Key Themes

- Nature's Impact - experience the history of the landscape from former glaciers to mines to lakes and see three major North American biomes - the eastern deciduous woodlands, the northern boreal forests, and the western prairies.
- The river, the rail, and the dams - learn about the river's significant influence on area industry.
- Recreation and rest come together at the many lakeside resorts.
- Mountain biking offers you and your bike a different experience at the Cuyuna Country State Recreation Area.

Character of the River

- The river turns south, carving a serpentine path through the gentle terrain amid many lakes and rivertowns.

Crossroads of nature, culture, and transportation offer you ample opportunities to play and learn. Uncover layers of history within this quiet rural setting; the river was first a passageway for fur traders, then steamboats transporting logs. Many boats landed at ramps that are still in use today. Settlements rose where the lines of land travel met the river. Hydroelectric dams display the power of the Mississippi River and give insight into the river's influence on area industry.

Below Grand Rapids, the river flows south for the first time in Minnesota. The route links to off-road trails that provide side trips within the Cuyuna Country State Recreation Area. Iron ore pits and mine spoils have transformed the landscape from swamps and underground water to peaks and lakes which now hosts one of the country's best mountain biking trail systems. As you move south, fish, swim, golf, hike and enjoy the plentiful resorts and lakes in the Brainerd area. In Crow Wing State Park, a mile off the bikeway, discover a scenic natural area that is located around a former frontier town. Morrison County Road 213 is a pleasant route into Little Falls leading to the beautiful riverside state park and historic site where Charles Lindbergh grew up.

Mississippi River Trail Bikeway- The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MISSISSIPPI CROSSINGS ROUTE COMPOSITION:

96% *On-road Route*
4% *Off-road Trail*

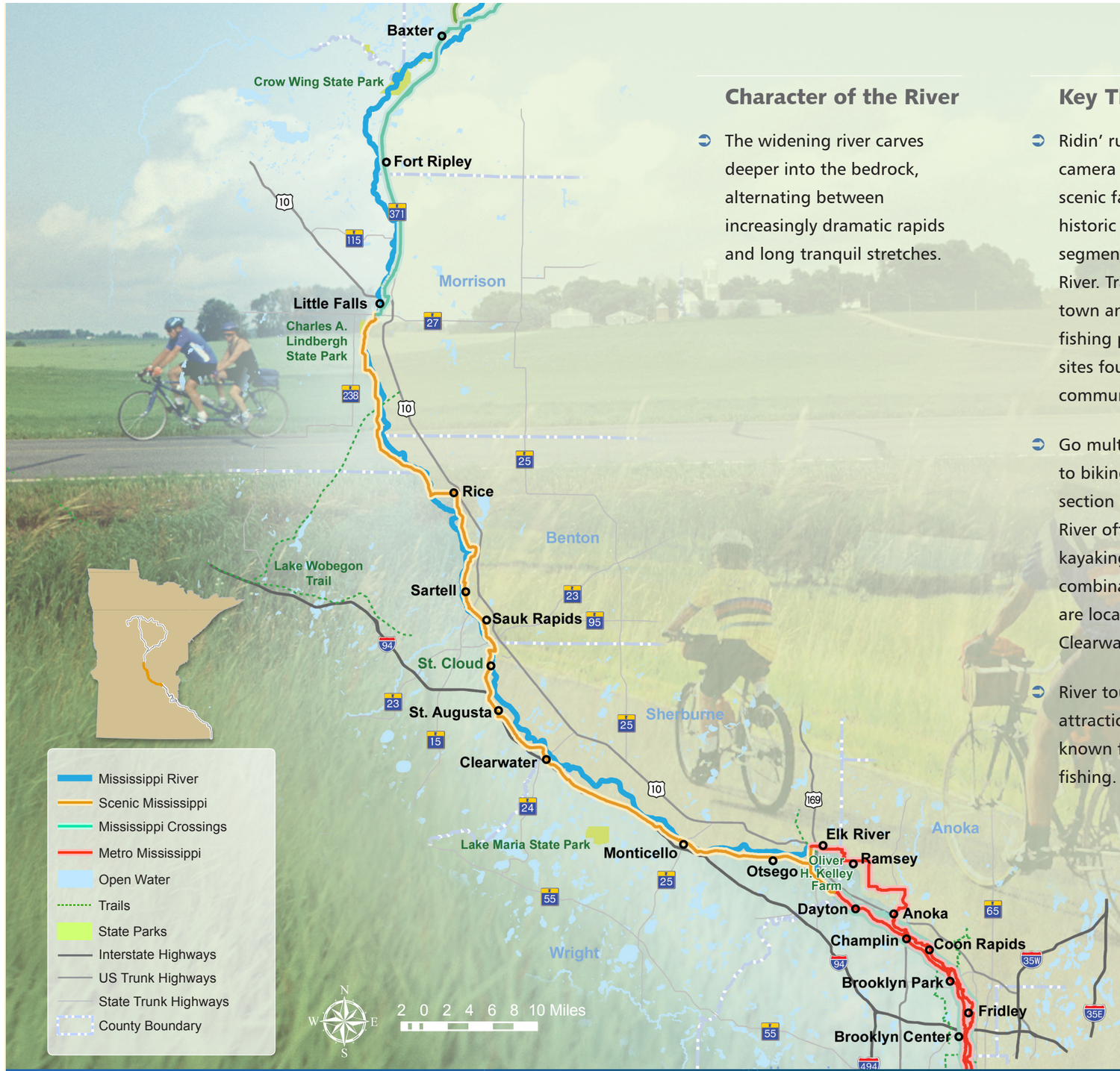
ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **138 miles**

GRAND RAPIDS TO LITTLE FALLS

For more information: **www.dot.state.mn.us/bike/mrt.html**

CROSSINGS
MISSISSIPPI RIVER TRAIL
BIKEWAY



Character of the River

- The widening river carves deeper into the bedrock, alternating between increasingly dramatic rapids and long tranquil stretches.

Key Themes

- Ridin' rural - grab your camera and photograph scenic farm-scapes and historic barns along this segment of the Mississippi River. Travel from town to town and enjoy the markets, fishing piers and picnic sites found in several of the communities.
- Go multimodal - in addition to biking, this pastoral section of the Mississippi River offers canoeing, kayaking and other travel combinations. Outfitters are located in St. Cloud, Clearwater, and Monticello.
- River tourism is a great attraction, and the water is known for excellent sport fishing.

Scenery abounds as the Mississippi River Trail connects the cities of Little Falls and Elk River. The river corridor provides a relaxing ride past farms, fields, and woodlands on pleasant rural roads while Midwestern hospitality awaits you in the small communities. In Sartell, Sauk Rapids and Monticello, you can enjoy access to the Mississippi River in numerous riverside parks, while local, off-road trail segments allow you to travel alongside the river through enchanting wooded corridors. Acting as a hub for Scenic Mississippi, St. Cloud celebrates it's riverfront with Clemens and Munsinger Gardens, while nearby Lake Maria State Park offers you a nice out of the way hiking and camping experience.

Near Little Falls is the Lake Wobegon Trail that celebrates Garrison Keilor's imaginary town.

Monticello has an inviting downtown just off the river, and other historic sites are concentrated in the communities of St. Cloud, Clearwater, and Elk River. Break your ride to journey back in time at the nearby Oliver H. Kelley Farm in Elk River. At this working museum, you can pick heirloom vegetables, churn butter, make homemade soap and participate in other farm activities, while costumed guides offer insight into rural Minnesota life in the 1860s.

Mississippi River Trail Bikeway- The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

SCENIC MISSISSIPPI ROUTE COMPOSITION:

97% *On-road Route*
3% *Off-road Trail*

ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **85 miles**

LITTLE FALLS TO ELK RIVER

For more information: **www.dot.state.mn.us/bike/mrt.html**

SCENIC MISSISSIPPI
MISSISSIPPI RIVER TRAIL BIKEWAY



Key Themes

- Go multi-modal! Bicycles, buses, trains and light rail expands metro travel and exploration opportunities.
- Indulge! Whatever you desire, you can find along the Metro Mississippi - great food, museums, sporting events, recreation, and theater are waiting for you.
- Bicycling Magazine named Minneapolis as America's best city to bike in!
- Invent and Innovate - explore Minnesota's past and future relationship with the river - its influence on industry and its celebrated status as a community resource.
- Experiment - Nice Ride Minnesota, the public bike sharing program, allows you to easily pick up and drop off a rented bike at locations in Minneapolis and St. Paul.

Character of the River

- The river transforms from a winding, northern watercourse to deeper, more powerful waters rushing through scenic gorges and over dramatic falls.

Cultural experience abounds in the Metro Mississippi. Home to the Mississippi National River and Recreation Area, this northernmost national park is fashioned from a mosaic of local, regional and state parks that line the shores. From the edges of the Twin Cities metro area, watch the rolling topography and rural, agricultural areas rise slowly into the immense metropolis. On a diverse mix of quiet roads and trails, through small outlying communities, you can travel through a variety of cities shaped by the river.

You can choose to bicycle on the east or west side of the river, although you may find reasons to ride both. The MRT bikeway follows much of the Grand Rounds, a national scenic byway that connects a series of parks and greenways. The connecting Midtown Greenway provides travelers a cross section of Minneapolis neighborhoods.

Explore Minnesota's State Capitol and discover an abundance of historic sites, theaters, major league sports, museums, concerts, pubs, coffee houses, fine dining and shopping in the Twin Cities.

The high quality and connectivity of the riverside trails, as well as the accessible attractions and amenities make this a premier segment of the MRT.

Mississippi River Trail Bikeway- The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MISSISSIPPI METRO ROUTE COMPOSITION:

58% ***On-road Route***
42% ***Off-road Trail***

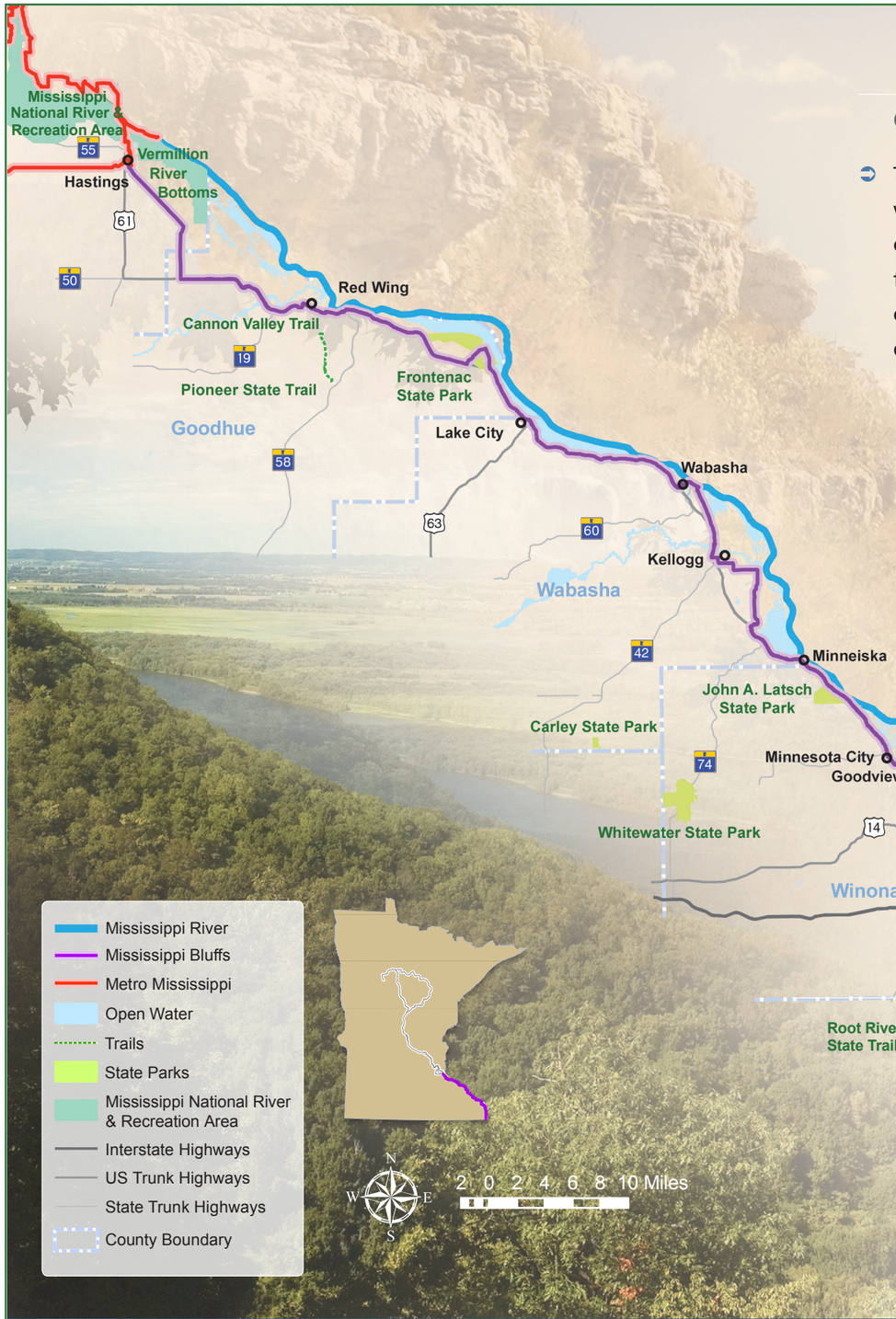
ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **174 miles**

ELK RIVER TO HASTINGS

For more information: **www.dot.state.mn.us/bike/mrt.html**

METRO MISSISSIPPI
MISSISSIPPI RIVER TRAIL
BIKEWAY



Character of the River

- The river is part of an immense valley, steeply lined with exposed bluffs and hardwood forests, and visible as a vast opening even from great distances.

Key Themes

- The Mississippi Bluffs segment offers many opportunities to prove your physical valor amongst the bikeway's numerous valleys and peaks. North of La Crescent ascend (and descend) 600' up the bluff on the Apple Blossom scenic drive.
- See the unique driftless environment where the glaciers, that defined much of Minnnesota's wild character, did not cover the landscape.
- Historic river towns offer glimpses of the past. See how the Mississippi River influenced early development in Minnesota.

Challenge awaits you in the blufflands. Steep climbs and descents will test your abilities, but the high ridges will reward you with breathtaking panoramas of the river valley. In the unglaciated corner of Minnesota, the hills remain steep and the views are unrivaled, presenting mile after mile of beautiful scenery. From the peaks, open vistas of the river gorge alternate with the vibrant hardwood forests. In the lowlands, the bluffs create a dramatic backdrop to the vast floodplain of the Mississippi River. Many communities have historic downtowns near the water, which prospered because of trade and travel along the waterway. Lake City is the birthplace of waterskiing.

Bird watching is well loved in the bluff country. The river valley is a major flyway for waterfowl, eagles and hawks. Protected wild areas support diverse songbirds, grouse and wild turkey as well as other forms of wildlife. You'll discover other attractions such as the Vermillion River Bottoms, Frontenac State Park, the charming riverfronts of Wabasha and Frontenac, Great River Bluffs State Park, Apple Blossom Scenic Drive, and the Upper Mississippi National Wildlife Refuge.

Mississippi River Trail Bikeway - The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

MISSISSIPPI BLUFFS ROUTE COMPOSITION:

94% *On-road Route*
6% *Off-road Trail*

ROUTE CHARACTERISTICS:

Surface: **Paved**
Distance: **165 miles**

HASTINGS TO THE IOWA BORDER

For more information: **www.dot.state.mn.us/bike/mrt.html**

Mississippi Bluffs
Mississippi River Trail Bikeway



Key Themes

- Bike, hike and rollarblade - this fully accessible trail offers a variety of travel opportunities, and equipment rental is available in many of the adjacent towns.
- Family fun - this off-road, trail segment is a great place for children to enjoy a longer trek. Find plenty of amenities for a comfortable ride, and recreation of all kinds in the nearby towns, from fishing and swimming to amusement and water parks.

Character

- Away from the river, the trail provides an opportunity to experience the picturesque Central Minnesota Lakes Region.

Tranquility surrounds the Paul Bunyan Trail / Heartland State Trail link. This link provides an alternative way to travel between Cass Lake and Brainerd. While riding on an off-road bikeway nearly 100 miles long. You will witness change as the landscape varies from deep pine forest to meadows ablaze with wildflowers and lakes and historic sites richly scattered throughout the countryside. Characterized by the gentle terrain of a former railroad bed, you'll experience a serene ride through a patchwork of farmlands, small towns, beaches, and parks within a region that retains its wild character.

The trails link some of the best amenities northern Minnesota has to offer. In fact the Paul Bunyan Trail has been inducted into the Rail-Trail Hall of Fame. Break your journey among the ample swimming and fishing prospects, like Leech Lake and its renowned recreational opportunities. The route winds and rolls through nine miles of the Chippewa National Forest - home to the highest breeding population of bald eagles in the lower 48 states. In the towns, find restaurants and shopping in popular tourist districts, and resorts and camping where you can relax and enjoy the surroundings.

Mississippi River Trail Bikeway - The MRT is a bikeway, largely on the shoulders of low volume, paved roads, offering the safest and best bicycling experience along the length of the Mississippi River through ten states, from the headwaters at Lake Itasca to the Gulf of Mexico.

PAUL BUNYAN/HEARTLAND ROUTE COMPOSITION:

1% *On-road Route*
99% *Off-road Trail*

ROUTE CHARACTERISTICS: **CASS LAKE TO BRAINERD**

Surface: **Paved**
Distance: **93 miles**

For more information: **www.dot.state.mn.us/bike/mrt.html**

Paul Bunyan/ Heartland Trails
Mississippi River Trail Bikeway

The Mississippi River Trail Bikeway Setting



When it comes to defining your local identity, look for ways the Mississippi River has influenced culture and industry

LOCAL SETTING

If you're promoting MRT segments running through a specific community or small group of communities, it's important to define your local setting. The local setting changes invariably along the MRT, as it is the inherent values and individual cultures that make local places great. Communities already have a strong local character, but their connection to the river and bicycle accommodations vary.

We've provided a few questions that should result in answers unique to your community and help you define your local setting.

- What does your existing community identity offer to MRT riders? Is there an opportunity to expand on your setting?
- What cultural characteristics or values distinguish your community from others?
- How has the Mississippi River influenced the culture and industry in your community?
- How might MRT riders experience the bikeway through your community differently than in a community 50 miles away?
  - Is the terrain flat or hilly?
  - Do you have local bicycle trails users can connect to for the purpose of exploring your community?
  - Does the route travel through your downtown area?
  - Can users view or access the river?



- What amenities do you have to offer bicyclists?
  - Festivals/fairs
  - Complimentary recreation (swimming, hiking)
  - History centers/museums
  - Downtown areas
  - Historic sites
  - State and national parks/forests
  - Casinos
  - Local and regional trails
  - Regional/county/local parks
  - Mountain bike trails
  - Resorts
  - Mines
  - Bicycle rentals
  - Outfitters for recreational equipment

The Mississippi River Trail Bikeway Setting

- What support do you have to offer bicyclists?
  - Hotels
  - Camping
  - Resorts
  - Restrooms
  - Bicycle racks / bicycle storage
  - Internet access
  - Libraries
  - Cell phone coverage/pay phones
  - Showers
  - Bicycle repair
  - Hospitals /medical services
  - Restaurants
  - Grocery stores

ToolBox Contents

WHY MARKET 3.1

Use this section to build the case for marketing, identify critical steps in the process, and outline strategies to help you create a solid plan.

THE MRT PRODUCT 4.1

Use this section to expand your understanding of the MRT setting and characteristics. It includes detailed fact sheets on the MRT's history, bikeway data, connections to important amenities, and a table comparing Minnesota's six destination areas.

THE TARGET AUDIENCE 5.1

Use this section to identify types of bicyclists, types of bicycling trips, user needs, and other information that will help you to understand the potential users and appropriately target your marketing efforts.

MARKETING STRATEGIES 6.1

Use this section as a checklist of marketing ideas, strategies, and information to consider during implementation. We've provided a sample marketing plan for a community that shows how the marketing goals, target audience and tactics are combined.

MARKETING PARTNERS 7.1

Use this section to understand inherent partnerships and agencies interested in Minnesota's bicycling needs. This section outlines the responsibilities assigned to key organizations (MnDOT, Explore MN Tourism, and other state agencies) and the support they offer. This section also defines how partners at the state, regional and local level might work together for a collaborative marketing effort, and reviews how the Great River Road Scenic Byway and the MRT are related.

SUPPORTING INFORMATION 8.1

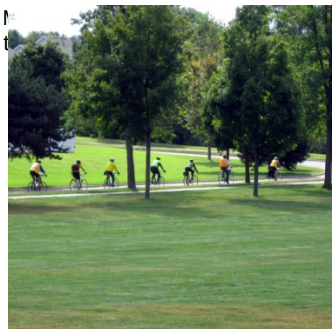
Use this section for support while working out your individual marketing plan. We've compiled samples, templates, and checklists to help you get started, including a press release, a ride itinerary, ride ideas, a ride event planning guide, a social media plan, and lists of bicycling and tourism related websites, contacts and organizations.

SECTION 3

Why Market?

- Use this section to build the case for marketing, identify critical steps in the process, and outline strategies to help you create a solid plan.

Why Market the MRT?



THE MARKETING NEED

According to Explore Minnesota, tourism is an $11.2 billion industry in Minnesota and every $1 invested in marketing Minnesota's amenities, results in a return of $53 in gross sales. http://industry.exploreminnesota.com/side2/emt-tourism-council/value-of-tourism/

It is not enough to just establish the MRT bikeway; you must also build awareness of the route and promote its value over time. MRT designation and signing alone will not result in use. To justify the resources spent mapping and signing the route, resources must also be allocated for long-term marketing to build a positive perception. It is imperative to communicate with potential users regularly to maximize bikeway use and benefits.

The MRT product is not just the route, but the experience found along the way. Because many factors contribute to the overall experience, from the scenery to the bikeway conditions to the hospitality in each community, it is important to have a consistent marketing effort across agencies, businesses, and people.



Many types of agencies, businesses and people must collaboratively market in order to build an all around positive experience

CREATE MRT AWARENESS

Unfortunately the motto, "If you build it, they will come," rarely manifests itself. Defining and building MRT awareness is an important first step to marketing. Route maps and signs, ribbon cutting ceremonies, inaugural rides, social media and press releases announcing the MRT are viable ways of building awareness. Partnering with local businesses along the way will also help build MRT awareness.

CONSUMERS ARE INUNDATED WITH MESSAGES – DON'T NEGLECT YOURS

Consumers have unlimited choices and are constantly inundated with advertising and promotions enticing them to spend their time and money. Don't let the MRT get lost in the crowd. Web, radio, social media, television advertisements, and events can serve as a reminder to potential users that the MRT is ready and waiting.

BUILD MRT IMAGE, REPUTATION, AND PERCEIVED VALUE OVER TIME

Establishing the MRT as a destination worthy of experiencing will require consistent and long-term branding efforts. It is important to identify target users and define an experience that is attractive to them.

Why Market the MRT?



Marketing the MRT will require consistent and long term branding efforts. It is critical to identify target users and define an experience that is attractive to them. *Photo provided by Explore Minnesota Tourism.*

Identifying MRT amenities and creating itineraries, websites and brochures are ways to help communicate the experience awaiting bicyclists. However, it is equally important to nurture the MRT image over time. Feature articles, blogs, and op-eds that intimately communicate the experience along the MRT will help demonstrate the route's value. Sponsoring a regular media-fam ride, will help keep the MRT in the minds of travel writers.

THINK BIG MINNESOTA

According to MRT Inc., no other state has compiled a marketing toolbox for the MRT, thus far. Minnesota's MRT offers premiere river bicycling opportunities as part of an iconic internationally known trail. The bikeway will be inherently attractive to visitors worldwide, and marketing efforts should reflect this. A consistent and enthusiastic marketing effort can leverage the bikeway's potential for economic development and a great experience.

For more information about the economic benefits of Minnesota tourism, view Explore Minnesota's article, *Why Funding is Needed:* http://industry.exploreminnesota.com/why-funding-is-needed/. Additional funding articles are also available on www.bikesbelong.org.

How can I define a process to market the MRT?



Use the marketing checklist to help you get started, or to evaluate your readiness to market

The goal of marketing is to match the right product or service with the right audience. The checklist below will help you with your planning efforts, or serve to evaluate your readiness to create a specific marketing plan.

MARKETING PLAN CHECKLIST

☐ **DEFINE YOUR OBJECTIVES, SCHEDULE, AND BUDGET.**

- What are your overall goals? Do you want to:
  - Raise MRT awareness?
  - Gain community support?
  - Attract bicyclists?
  - Facilitate planning a trip?
  - Promote businesses and services along the route?
  - Create a memorable experience for bicyclists?
- How do your efforts to market the MRT align with other goals for your organization, business, or community?
- Have you identified your budget and funding sources?
- What is the timeframe for completing your objectives? (Are you aware of publication deadlines for local newspapers, community newsletters, or other publications. Are complementary events or marketing efforts occurring that could create synergy with the MRT marketing)

☐ **IDENTIFY YOUR TARGET AUDIENCE AND THEIR NEEDS.**

- Have you conducted an inventory and assessment of community assets, including bicycle facilities, services, amenities, events, and support that bicyclists may find attractive? A bicycle-friendly community checklist can be found at: http://www.bikeleague.org/programs/bicyclefriendlyamerica/communityscorecard/.
- Are you targeting a specific type of bicyclist or a specific type of trip? (Make sure to consider existing users)
- Is the product you are marketing suitable to the audience you are targeting?
- Do you have diverse marketing strategies tailored to specific bicyclist types on different types of trips?

☐ **SELECT MARKETING STRATEGIES FOR YOUR TARGET AUDIENCE. CONSIDER THE FOUR P'S (PRODUCT, PRICE, PLACE AND PROMOTION).**

- Is the segment of the MRT that you are promoting a good match for the age and ability of the bicyclist you want to attract?

How can I define a process to market the MRT?

- How easy is it for a bicyclist to connect with your product? Have you addressed:
  - The ability of a bicyclist to plan a trip to your destination?
  - The journey to and from your destination?
  - The experience at your destination?
  - The memories they will experience?
- What publications does your target audience read? – Send press release or place an advertisement here!
- What types of events does your target audience currently attend? Have a presence there—sponsor the event, purchase a booth, or pass out fliers to the crowd.
- What types of events would your target audience attend? Host one! (Keep in mind the event cost must meet your audiences' budget and the location must be easily accessible)
- Where can you find large numbers of your target audience (church, community center, athletic clubs, restaurants)? – Place brochures or advertisements here.
- What web and social networking sites does your target audience use? Join them!

This marketing toolbox offers resources and support to enable you to create an individual, detailed marketing plan.

☐ **IDENTIFY RESOURCES AVAILABLE TO YOU.**

- Are you familiar with the support and resources provided by other MRT marketing partners? (See Marketing Partners section)
- Can you link the MRT to existing marketing efforts community newsletters, social media accounts, and events.

☐ **OUTLINE AN IMPLEMENTATION PLAN**

We recommend you consider the following procedures while creating your plan:

- Specify a budget
- Identify specific tasks
- Assign responsibility
- Define deadlines
- Provide necessary information to people to carry out tasks
- Monitor progress

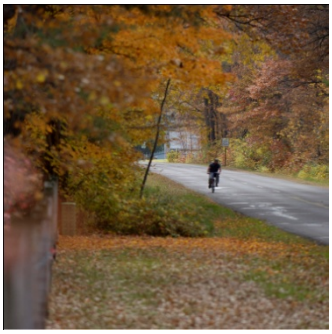
See the Sample Marketing Plan with a general timeframe, goals, target audience and tactics in the Strategy section.

SECTION 4

The MRT Product

- Use this section to expand your understanding of the MRT setting and characteristics. It includes detailed fact sheets on the MRT's history, bikeway data, connections to important amenities, and a table comparing Minnesota's six destination areas.

MRT Route – Quick Facts



It is the variety of experiences at the local, regional and state level that define the MRT

NATIONAL BIKEWAY

- The Mississippi River Trail Bikeway begins at the Headwaters at Lake Itasca in Minnesota and ends at the Gulf of Mexico Delta in Louisiana.
- The MRT travels through ten states: Minnesota, Wisconsin, Iowa, Illinois, Kentucky, Missouri, Tennessee, Arkansas, Mississippi, Louisiana.
- President Clinton designated the MRT as one of 16 National Millennium Trails in 2000.

STATE BIKEWAY

- The MRT is 817 miles in Minnesota.
- The MRT is primarily an on-road bikeway following the Mississippi River:
  - 629 miles (77%) of the Minnesota MRT are on state, county, township or city roads
  - 188 miles (23%) are on off road paths and trails
- The Minnesota MRT passes through nearly 70 cities, 2 reservations and tribal lands, 21 counties and 88 townships.
- The Minnesota MRT connects with 3 state trails.
- The Minnesota MRT connects with 10 regional trails.
- The MRT connects to 8 state parks.
- The MRT connects to 1 national park (Mississippi National River and Recreation Area).



At each level, marketers should strive to create a distinct identity, but also understand and reinforce the larger MRT brand

REGIONAL BIKEWAY

- There are six destination areas in Minnesota:
  - Mississippi Headwaters (Itasca State Park to Bemidji)
  - Mississippi Northwoods (Bemidji to Grand Rapids)
  - Mississippi Crossroads (Grand Rapids to Little Falls)
  - Scenic Mississippi (Little Falls to Elk River)
  - Metro Mississippi (Elk River to Hastings)
  - Mississippi Bluffs (Hastings to the Iowa border)
- A seventh area is the Paul Bunyan/Heartland State Trail Alternative Route (Cass Lake to Brainerd).

MRT Route – Destination Areas at a Glance

The following spreadsheet is for a convenient comparison of destination area information. *For destination area descriptions and stock brochures see the Setting section. A detailed MRT mapbook can be downloaded from MnDOT's website:* http://www.dot.state.mn.us/bike/mrt.html.

Destination Area	On road	Off-road, trail	State Trail Connections	State Park Connections
Headwaters 38 miles	38 miles (100%) on road	0 miles (0%) off road		Itasca State Park
Northwoods 124 miles	119 miles (96%) on road	5 miles (4%) off road	Paul Bunyan and Heartland State Trails	Lake Bemidji State Park
Crossings 138 miles	132 miles (96%) on road	6 miles (4%) off road	Paul Bunyan, Heartland, and Cuyuna Lake State Trails	Crow Wing State Park
Scenic 85 miles	82 miles (97%) on road	3 miles (3%) off road		Charles A. Lindbergh State Park
Metro 174 miles	100 miles (58%) on road	74 miles (42%) off road (Significant trails in the metro offer the maximum amount of off-road MRT bicycling)		Fort Snelling State Park
Bluffs 165 miles	155 miles (94%) on road	10 miles (6%) off road		Frontenac State Park John A. Latsch State Park Great River Bluff State Park
Paul Bunyan/Heartland State Trail Alternative 93 miles	>1 miles (1%) on road	93 (99+%) off road (This connection is almost entirely on the Paul Bunyan and Heartland State Trails)	The MRT connects to additional Paul Bunyan Trail and Heartland Trail segments that are not part of the MRT bikeway	

How has the Minnesota MRT Developed?

NATIONAL BEGINNINGS

Established between 1996 and 2000, the Mississippi River Trail Bikeway (MRT) began as a community and economic development project for the lower Mississippi River delta region. Multiple century floods had devastated the delta. In addition to recreational and tourism benefits, a bicycle route along the river could help develop a sustainable economy tolerant of occasional flooding.

The MRT was first signed and marketed south of Hannibal Missouri to the Gulf of Mexico. The route was hoped to:

- Improve public health
- Create appropriate land use in areas prone to flooding
- Protect area ecology
- Create new business opportunities

In May 1999, MRT Inc., a non-profit group that develops and markets the MRT route, invited Minnesota, Iowa, Wisconsin, Illinois and northern Missouri to help extend the route north to the headwaters in Itasca State Park in northern Minnesota. Indicating its national importance, President Clinton designated the MRT in 2000 as one of only 16 National Millennium Trails.

Millennium Trails honor the past and imagine the future by preserving and commemorating major events in our nation's history and reflect defining aspects of America's culture.

The MRT is one of 16 National Millenium Trails. Millenium Trails honor the past and imagine the future by preserving and commemorating major events in our nation's history and reflect defining aspects of America's culture



The MRT is 817 miles in Minnesota, connects 67 cities, 9 state or national parks and 2 state trails

HISTORY OF MINNESOTA'S MRT

Minnesota was introduced to the MRT when MRT, Inc. presented the route established in the Delta states at the Millard Fillmore Mississippi River Conference in May 1999. Following the meeting, MnDOT and Minnesota Department of Natural Resources (DNR) administrations approved staff and resources for initial route development.

How has the Minnesota MRT Developed?

Because the MRT is substantially an on-road bicycle route on existing infrastructure, MnDOT led the effort. MnDOT partnered with various federal, state, and regional agencies, as well as non-profit groups and river and bicycle enthusiasts to establish a conceptual MRT route in 2003. Local, county, and state road and trail authorities provided input.

MnDOT, with its partners, developed an initial conceptual route. Minnesota's initial MRT route and marketing efforts are chronicled in a report titled *"The Mississippi River Trail in Minnesota: A Masterpiece in the Making - Draft Feasibility Report"* (2004).

MINNESOTA'S MRT TODAY

In 2010, MnDOT's Bicycle and Pedestrian Section secured funding to broadly introduce the MRT to the various local, county, and state road and trail authorities and other interested stakeholders. MnDOT facilitated a series of two meetings in each of the six MRT destination areas.

The focus of the community engagement activities was to revisit the conceptual MRT route and expand collaborative partnerships to implement, market, and maintain the MRT route. The funding also allowed for MnDOT to prepare a signage plan for MRT's Trunk Highway segments (approximately 25% of the route), develop a detailed mapbook, and prepare this marketing toolbox.

In 2011, MnDOT's Bicycle and Pedestrian Section will continue to work with the MRT road and trail authorities and stakeholders, building on the 2010 work accomplished by MnDOT and MRT stakeholders. Ongoing work includes developing bikeway guidelines, interim alignments within the Mississippi National River and Recreation Area (MNRRA) corridor and elsewhere, updating MRT maps, implementing marketing outreach and multijurisdictional MRT administration, and developing a full route signage plan set.

- **1996** — MRT established in southern states
- **1999** — MN introduced to MRT at Millard Fillmore Mississippi River Conference
- **2000** — Mn/DOT and MN DNR allocate staff and resources to designate the trail in Minnesota
- President Clinton designates MRT as one of 16 National Millennium Trails
- **2001** — MN State Bicycle Advisory Committee champions MRT providing substantial assistance in route analysis
- Reviewed possible MRT routes by car
- **2002 - 2003** — Full route ground truthing analysis bicycle rides occurred over 19 days
- **2004** — MnDOT prepares draft feasibility report
- **2005** — MnDOT Bicycle Model Plan introduces State Scenic Byway Program featuring MRT
- **2006** — National Park Service Alternative Transportation Project Partner Grant to help sign project
- **2009** — MNRRA/Metro area partially signed
- **2010** — MnDOT met with local units of government and partners to revise trail routes and signage plans, and inform marketing toolbox
- Conducted eight route evaluation rides
- Launched MN MRT website and online route map
- **2011** — MnDOT continues to build collaborative partnerships and establish MRT governance
- Confirms MRT Routing
- Establishes minimum design guidelines
- Launches collaborative marketing effort
- **2012** — Completes signage plan
- Installs signs
- Ribbon cutting rides

SECTION 5

Target Audience

- Use this section to identify types of bicyclists, types of bicycling trips, user needs, and other information that will help you to understand the potential users and appropriately target your marketing efforts.

Target Audience

INTRODUCTION



Marketing efforts should reach across the full spectrum of bicyclists, and include non-bicyclists. However, each marketing action should be tailored to appeal to a specific target audience. Reaching the full range of potential users will require ongoing, widespread marketing.

Understanding potential target audiences is crucial to successful marketing. This section gives an overview of bicyclist classifications and types of trips. While these groupings are not definitive, it is important to understand that not all marketing efforts will reach all bicyclist types, and not all sections of the MRT will appeal to all bicyclists. When making choices of where and how to promote the trail, marketers need insight into the spectrum of riders to tailor and diversify their efforts.

Just remember, bicyclists come in many shapes and sizes depending on their age, family status, interests, and commitment to physical exercise, as well as their physical abilities. These factors will obviously change during one's lifetime. So the challenge is to appeal to their immediate needs.

General Marketing Guidelines for Understanding and Selecting your Target Audience

- Focus on a specific market segment, not the mass market
- Consider existing users. Local bicyclists are a promising target market.
- It is often wise to pursue small market segments that are not served or are inadequately served, rather than larger segments with significant competition.
- Be aware of the diverse needs of families and groups who often travel together.



It can be challenging to deal with the diverse needs of individual family members.

Identify Market Segments

Market segments may be grouped by:

- Bicycle abilities and enthusiasm
- Location of residence – local, regional, in-state, multistate, national, international
- Demographics – age, sex, income, education
- Lifestyle attributes – activities, interests, opinions

Identify your Target Audience

Determine what segment of the market you want to serve. Consider:

- What is the potential of this market segment?
- Will you face significant competition for this audience?
- What is your ability to serve this segment? *See the User Needs table on page 5-7.*
- What is the cost of serving this segment?
- How does serving this segment align with your overall business or community objectives?

Segmenting Bicyclists by Abilities and Enthusiasm Levels



Type A riders will be challenged by the magnitude of the MRT bikeway.



Most of the MRT is suitable for Type B riders.



The MRT offers opportunities for river exploration in many off-road trail sections ideal for Type C riders.

LEVEL OF ABILITY

The MRT offers bicycling experiences attractive to all types of bicyclists, but not all segments will appeal to all bicyclist types. It is critical to lead each type of rider to appropriate segments, through targeted marketing efforts that accurately portray the character of the route. Types of riders include:

- **Type A (Advanced)** – Advanced bicyclists are confident bikers, who can navigate heavy or high speed traffic. These riders often travel at speeds over 14 mph. In a route, advanced bicyclists typically seek directness, speed, and minimal interference. Because they often move at high speeds, they may prefer to be on road and to avoid sharing paths with pedestrians, strollers, dogs, and other slower moving users.

- **Type B (Basic)** – Most people fall into the basic bicyclist category. Basic bicyclists are comfortable interacting with some traffic, but prefer some separation from motor vehicles. These riders are often teenagers, or new or occasional adult riders who understand basic bike safety and ride at speeds from 8-14 mph. Basic bicyclists will look for routes that are either shared use paths, or on roads with lower traffic volumes, lower speeds, or provisions such as bike lanes or wide, paved shoulders.

- **Type C (Off-road)** – These bicyclists may be children or inexperienced riders who are uncomfortable mixing with traffic. They feel safer on paved, off road trails, very low volume streets, or those that are clearly marked and designed to accommodate bicycles. Type C bicyclists may be able to ride with supervision on routes that are otherwise too busy or too difficult to navigate for their comfort.

- **Non-bicyclists** – The MRT should appeal to a large audience of non-bicyclists. People may become riders at any time and can be enticed by this famous bikeway at their doorstep. However, people who will never ride a bike will also determine the MRT's success. It is vital that non-bicyclists, who may own bike related businesses, organize community events, manage the roads and trails that comprise the MRT, or develop public policies, recognize the value of the route and contribute to it's success.

Segmenting Bicyclists by Abilities and Enthusiasm Levels

Because the majority of the route is on road, MnDOT presumes that Type A and B bicyclists will be the primary MRT users. Targeted marketing can introduce off road segments to Type C riders. Over time these bicyclists may grow to enjoy more challenging segments. In addition, some MRT segments do connect with other off-road trails, allowing a group with inexperienced riders to access its historic and cultural experiences.

ENTHUSIASTS –OR CASUAL TRAVELER?

It is useful to consider the difference between avid and casual bicyclists.



Bicyclists get their news from a variety of sources. Avid bicyclists may seek bicycling oriented news. Casual bicyclists are more likely to be informed by a feature story in a non-bicycling publication. It is important to consider your target market and what tactic is appropriate to reach them.

- **Avid Bicyclists** – Avid riders are bicycling enthusiasts. They are more likely to seek bicycling-oriented vacations, with the ride being the primary attraction. While avid bicyclists may find information from all sources, certain marketing tools are more likely to reach mainly avid riders, such as bicycle magazines and books, bicycle tourism organizations, charity rides, bicycling blogs, and websites targeted to experienced riders.

- **Casual Bicyclists** - Casual bicyclists span a wide range of people who may ride daily, or very rarely. From a marketing perspective, what defines this group is that casual bicyclists are less likely to regularly follow bicycling related news. A casual bicyclist may find stories and news that interest them from a broad array of mediums, which will then prompt them to actively seek information. Newspapers, newsletters, route maps available at libraries and businesses, community websites, and other general information sources are important ways to reach casual bicyclists.

There is not an exact correlation between the ability of the rider and whether they are avid or casual bicyclists. Always remember bicyclists vary widely in their abilities and preferences for riding environment.

Understanding Types of Bicycling Trips



Bicyclists on tours will need support in order to spend at least one night on the road.

Although there are infinite possibilities for bicycle journeys, it is useful to classify types of trips.

TOURS (OVERNIGHT)

A touring trip includes as least one night spent along the route. Bicyclists on a tour might ride alone or in groups, and may be part of an organized tour group. These bicyclists may be local, but are often travelers coming specifically for an extended weekend or multi-week ride. Most bicyclists on tours prefer to move at higher speeds and directly between destinations, though speed may vary considerably. These riders may also be carrying significant amounts of gear. Touring bicyclists often travel long distances, and seek challenging routes and topography and variety along the way.



Riders of all ages and abilities may enjoy day trips, which are often near their home, and include area attractions. *Photo provided by Explore Minnesota Tourism.*

DAY TRIPS

These trips are often made by local bicyclists who ride occasionally for recreation. They may begin from home or drive to a convenient starting point and bike for a few hours up to a long day. The level of experience of these bicyclists varies widely, and they are more likely to avoid route segments with challenging terrain or heavy traffic, but will share the road with traffic. Riders on a day trip typically stop more frequently than touring bicyclists, often to rest and enjoy area attractions.

OFF ROAD, TRAIL TRIPS

Families, nature enthusiasts, and bicyclists seeking a quiet, relaxing outing often enjoy a trip entirely separated from the roadway. A route may be considered off road if it is separated from motor vehicles by a barrier, but the path may be adjacent to a road and within the public right of way. These trips are often shorter in duration and benefit from access to a range of amenities, including picnic areas, water access, educational markers, restrooms, and food.



Families with Type C bicyclists, nature enthusiasts, and bicyclists seeking a quiet, relaxing outing are often drawn to off road routes. *Photo provided by Explore Minnesota Tourism.*

COMMUTING TRIPS

The bicycle commuting network will overlap with segments of the MRT. While commuting is generally regarded as necessary transportation and the MRT is designed for recreational purposes, establishing the MRT bikeway can offer advantages for commuters. Over time, a known bikeway may lead to roadway design more supportive of bicycles, increased support and services for riders,

drivers conditioned to share the road, and an increasingly strong non-motorized transportation system.

WHAT TYPE OF TRIP IS APPROPRIATE FOR WHOM?

A tour is often associated with Type A, avid bicyclists; a day trip with Type B, casual bicyclists; and an off-road, trail trip with Type C. However, while that association may often be accurate, there is no exact correlation.

Please note: *Many types of bicyclists may take many types of trips over a lifetime of riding.*

Understanding Types of Bicycling Trips

The following table identifies typical user needs and compares how they may vary depending on the type of trip. Marketers who understand the relationship of user needs to the bikeway segment and bicyclist type will be better able to identify and communicate attractions.

User Needs		Touring Bicyclist	Day-trip Bicyclist	Off-road, trail Bicyclist
Trail Conditions and Access	Paved or well groomed surface	Yes	Yes	Yes
	Access to the river	Sometimes	Yes	Yes
	Off road side trips	Sometimes	Yes	Yes
	Adventure attractions	Sometimes	Yes	Yes
Informational	Knowledge of bikeway conditions	Yes	Yes	Yes
	Distance to destinations	Yes	Yes	Yes
	History and learning opportunities	Sometimes	Yes	Yes
	Potential itineraries	Yes	Yes	Yes
	Multi-modal connections	Yes	Yes	Yes
	Route lengths	Yes	Yes	Yes
	Latitude/longitude/elevation	Yes	Rarely	Rarely
Services and Amenities	Internet access	Yes	Sometimes	Sometimes
	Cell phone access	Yes	Sometimes	Sometimes
	Emergency call options	Yes	Sometimes	Sometimes
	Showers	Yes	Rarely	Rarely
	Restrooms	Yes	Yes	Yes
	Bike storage	Covered, secured	Bike racks	Bike racks
	Bike repair	Yes	Sometimes	Sometimes
	Laundromats	Yes	No	No
	Food	Restaurants, convenience shops and grocery stores	Restaurants may be a destination, convenience shops	Restaurants may be a destination
	Lodging	Hotels, resorts, camping or hostels	No	No
	Medical/hospitals	Yes	Rarely	Rarely
	Entertainment/attractions	Sometimes	Yes	Yes
	Bicycle rentals / outfitters	Sometimes	Sometimes	Sometimes

SECTION 6

Marketing Strategies

- Use this section as a checklist of marketing ideas, strategies, and information to consider during implementation. We've provided a sample marketing plan for a community that shows how marketing goals, target audience and tactics can be combined.

  The following examples illustrate typical marketing efforts and are intended to help generate ideas. We encourage you to incorporate other ideas and strategies into your plan as appropriate.

State Level Marketing Strategies

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
BROCHURES	**State Maps** Include the MRT on all state maps.	☒	☒	☒	☐	Distribute MRT information to all state level partners with requests that it be included in digital and printed maps.
BROCHURES	**Bicycling Itineraries** Provide a variety of pre-planned trip ideas	☐	☒	☒	☒	Distribute to local and regional communities and post at all major state partner websites. *See Supporting Information Section for a sample itinerary and a list of ride ideas.*
EVENTS	**Ribbon Cutting** Coordinate a statewide ribbon cutting effort and encourage communities to conduct their own events	☒	☒	☐	☐	Plan the event to accommodate all types of bicyclists, and both locals and tourists. Target Audience: Government and elected officials, and business owners should be invited to show support.
EVENTS	**One-day Rides**	☒	☒	☐	☐	Utilize bikeway segments going through communities and local and regional trails. Solicit sponsors from advocacy groups and businesses.
EVENTS	**Multi-day Rides**	☒	☒	☒	☐	Time rides to take advantage of local events or other attractions, and to highlight the best of each season. Target Audience: Touring bicyclists and local bicyclists who typically participate in day trips may be encouraged to ride.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Multi-modal Ride Combine rides with canoeing, kayaking, hiking, or walking	☒	☒	☒	☐	Partner with recreational organizations other than bicycling groups. Seek support from outfitters and related businesses.
EVENTS	**Fundraising Rides**	☒	☒	☐	☐	Partner with organizations with fundraising experience and appeal. Begin and end rides in communities that can be engaged in the fundraising efforts.
EVENTS	**Celebrity Ride** Invite a celebrity in to lead a ride	☒	☒	☐	☐	Tailor the ride and the promotion to the specific celebrity. Lead a broader effort across many communities with local celebrities - "Ride with the Mayors." Target Audience: Non-bicyclists as well as all bicyclists may be enticed to try a ride.
EVENTS	**Media Fam Tours**	☒	☒	☐	☐	Invite the media in to ride and write about the experience. Highlight a particular season, or destination area, or combine with other events in Minnesota. Target Audience: Tour planners as well as bicyclists.
EVENTS	**Government Official Tours** Provide rides with officials	☒	☒	☐	☐	Target Audience: A variety of officials: elected officials, funders, rangers, police, school officials. Link to other events or highlight Minnesota amenities. Highlight a particular season, destination area, or segment.
EVENTS	**Educational Events** Use a ride or presentation to teach awareness about bicycling benefits, rights and responsibilities	☒	☒	☐	☐	Partner with an active living organization or a school/college. Partner with a Safe Routes to School effort or a bike to work week. Present information on the economic, social, public health, and aesthetic benefits of bicycling to a community. Target Audience: Motor vehicle drivers, residents, bicyclists, law enforcement. Timing: Late spring at the start of the primary bicycling season and late summer just before the academic year begins.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
PRINT MEDIA	**Newspapers** Announce MRT opening, events and route opportunities	☒	☒	☐	☐	Provide key announcements in state, regional and local papers. Announce the MRT opening, ribbon cuttings and MRT events.
	Newspaper feature stories	☒	☒	☐	☐	Profile bicyclists in Minnesota. Profile Minnesota bikeways. Feature the Mississippi River Trail, the MRT history, interviews with riders, or interviews with local communities on the effects the MRT has had.
	Magazines Publish regular articles including MRT information	☒	☒	☐	☐	Feature a trial diary story from beginning to end in Minnesota or organize a contest for articles from riders. Highlight MRT communities and attractions. Target audience: This will depend on the magazine. Avid bicyclists are more likely to read bicycling oriented magazines. Casual bicyclists and other residents may become interested in the MRT through more general publications. Example publications: Minnesota Trails, Big River Magazine, Minnesota Monthly, Minneapolis St. Paul Magazine, American Bicyclists, Bicycling.
	Outdoor Literature Increase MRT awareness in popular culture	☒	☒	☐	☐	Contact recognized authors about the potential adventures and experiences found along the river and MRT. Example publications: Non-fiction books featuring outdoor experiences in Minnesota or travel literature.
	Travel Guides Include the MRT and related information	☒	☒	☒	☒	Provide detailed information and suggestions about bicycling in Minnesota, including attractions, communities, accommodations, and route conditions. Send links and trail information to be included in popular travel guides. Target Audience: Tour operators and all bicyclists. Example publications: Minnesota Explorer, Minnesota Travel Guide, Minnesota Biking Guide.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Travel Guidebooks Include the MRT and related information	☒	☒	☒	☒	Provide detailed information and suggestions about bicycling in Minnesota, including attractions, communities, accommodations, and route conditions. Send links and trail information to be included in popular travel books. Target Audience: Tour operators and all bicyclists. Example publications: Lonely Planet, Hostelling International.
ELECTRONIC MEDIA	**Blogs** Post personal experiences	☒	☒	☒	☐	Encourage blogs from organized and personal rides. Target Audience: Use a variety of blogs to reach a wider audience. Avid bicyclists may frequently check bicycling blogs for personal insight. Blogs that address general outdoor enthusiasts or recreation in a particular area may reach more casual bicyclists and non-bicyclists.
	Social Media Provide active updates with short snippets of information	☒	☒	☐	☐	Create fan pages on widely used social websites such as Facebook and Twitter where a variety of people and stakeholders can interact, receive news and updates and show support. See Sample Social Media Broadcast in the Supporting Information section. Target Audience: Bicyclists, businesses and residents.
	Primary MRT Website	☒	☒	☒	☒	Explore Minnesota Tourism may host the primary MRT website for information with links to MnDOT for the route maps in the future. (www.exploreminnesota.com). The primary website is currently found at MnDOT (www.dot.state.mn.us/bike/mrt.html). See the Marketing Partners section for a detailed list of what will be found on these websites. Target audience: All bicyclists, residents, public officials and partner organizations, agencies and businesses.
	State Websites Post MRT information and important links	☒	☒	☒	☒	State organizations should provide links to the primary MRT website and include the MRT on all maps, listings and promotions. Examples of state organizations are provided in the Marketing Partners section.
	National Websites	☒	☒	☒	☒	National organizations should provide links to the primary MRT website, and include the MRT on all maps, listings and promotions. Examples of national organizations are provided in the Marketing Partners section.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Tourism Websites	☒	☒	☒	☒	Send MRT links and bikeway information to tourism organizations for website postings. Encourage tourism organizations and agencies to include the MRT in itineraries and promotions of other statewide attractions. Example websites: Tour Minnesota Association, Metro Tourism Committee and Minnesota Heartland Tourism Association. *See the Informational Support section for additional listings of tourism organizations.*
ELECTRONIC MEDIA	**Bicycling Websites**	☒	☒	☒	☒	Send MRT links and information to bicycling websites. Example websites: https://mntrails.com, www.Bikely.com, www.adventurecycling.org. *See Appendix for additional listings.*
	Transportation Websites Include MRT info on online maps	☒	☒	☒	☒	Send MRT information to internet map websites. Update route information as needed. Target Audience: Multimodal trip planners and transportation related businesses, as well as all bicyclists. Example Map Websites: Google Maps, Mapquest, Bing, Map My Route, Cyclopath.
	Search Engine Optimization Ensure that searches for MRT related words lead to primary website	☒	☒	☒	☒	List and purchase key search words for various search engines. Examples: Google, Yahoo, Safari.
	Interactive Phone Applications Create a MRT app to help bicyclists with route information and wayfinding	☒	☒	☐	☒	Identify critical route information and team with a software developer such as Apple. Target Audience: Avid bicyclists and bicyclists on tours may find this especially helpful.
	Audio Tours Enrich the MRT experience with an audio guide downloadable/app.	☐	☐	☒	☒	Develop audio tours per destination area/key theme. Target Audience: Avid and casual bicyclists, tour groups, or bicyclists seeking enrichment. See the Lifecycle of a Bicyclist Table in the Target Audience section.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
TOURS	**Bike Tour Groups** Encourage MRT oriented and related tours	☐	☒	☒	☒	Send route information and establish contact with tour groups. Example Tour Groups: Adventure Cycling Association and Cycle America. Target Audience: National Bicycle Tour Directors Association, avid and touring bicyclists are typically the main customers.
TOURS	**General Tour Groups** Encourage MRT oriented and related tours	☐	☒	☒	☒	Send route information and establish contact with tour groups. Encourage tour groups to include the MRT as an attraction even on non-bicycling oriented tours. Example Tour Groups: Trek, Vermont Tours.
BUSINESS ENGAGEMENT	**Company Sponsorship** Form an MRT partnership with a company	☒	☒	☒	☒	Seek a Fortune 500 company to support the MRT and sponsor specific events at the national level. Example resource/business partnership: Nature Valley Bicycle Festival.
BUSINESS ENGAGEMENT	**MRT Business Certification Program** Work with businesses and stakeholders to create an MRT Business Certification program.	☒	☐	☐	☐	Determine tangible certification criteria that can be easily measured to identify a business as MRT certified. Also develop benefits of becoming certified. Target Audience: Businesses on or near the MRT route.

Regional and Local Level Marketing Strategies

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
BROCHURES	**Community brochures** Ensure that existing maps and literature refer to the MRT	☒	☒	☒	☒	Highlight the MRT as a new attraction in all updated material. Distribute at public offices, libraries, community centers, schools, hospitals, bicycle advocacy groups, and city/county websites. Work with the business community to have maps available at restaurants, hotels, outfitters and other businesses that might attract bicyclists. Target Audience: Include government officials, Chamber of Commerce and Visitor and Convention Bureaus in efforts.
	Local maps Create local MRT maps showing support and attractions	☒	☒	☒	☒	Distribute at public offices, libraries, community centers, schools, hospitals, bicycle advocacy groups, and city/county websites. Work with the business community to have maps available at restaurants, hotels, outfitters and other businesses that might attract bicyclists.
	Destination Area Maps Develop regional MRT maps and brochures	☒	☒	☒	☒	Distribute at public offices, libraries, community center, hotels, visitor information centers, and schools. Work with businesses to distribute brochures, post in windows, incorporate as placemats etc. *Sample destination area maps and descriptions have been provided in this marketing toolbox and are available for use. See the Setting section.*
	Bicycling Itineraries Create local and regional ride recommendations	☐	☒	☒	☒	Incorporate unique area attractions and promote a strong local and regional identity. Integrate MRT trips with local and regional bikeways. Collaborate with businesses along the route. Distribute at public offices, libraries, businesses, community centers and schools. Target Audience: All bicyclists, all tourism offices.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
EVENTS	**Local Ribbon Cutting** Conduct local ceremonies to celebrate MRT opening	☒	☒	☐	☐	Coordinate efforts with other communities as part of a larger statewide effort. Target Audience: Government and elected officials, public employees and business owners should be invited to show support.
	Destination Area Ribbon Cutting Conduct regional ceremonies and celebrate MRT opening	☒	☒	☐	☐	Coordinate events between communities within a destination area and highlight the gateways to a destination area. Target Audience: Government and elected officials, public employees and business owners should be invited to show support.
	One-day Rides Promote local businesses and events through planned rides	☒	☒	☐	☐	Connect with the National Park Service's Bike with a Ranger program. Use bikeway segments going to/through communities connecting local and regional bikeways. Coordinate timing to capitalize on existing community fairs, festivals and other events. Solicit sponsors from advocacy groups and businesses. Target Audience: Consider having a family ride, and another ride/race for Type A bicyclists. The target audience may depend on the character of the local MRT segment (see Segmenting Bicyclists by Abilities in the Target Audience section).
	Multi-day Rides Promote local businesses and events through planned rides	☒	☒	☐	☐	Partner with nearby communities for longer rides. Time rides to take advantage of local events or other attractions, and to highlight the best of each season.
	Multi-modal Rides Combine rides with canoeing, kayaking, hiking, or walking	☒	☒	☐	☒	Partner with recreational organizations other than bicycling groups. Solicit sponsors from advocacy groups, outfitters and businesses. Target Audience: River and outdoor enthusiasts, all bicyclists.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
EVENTS	**Fundraising Rides** Use a ride to raise money and awareness of a local cause	☒	☒	☐	☐	Partner with organizations related to the cause. Mississippi River enhancement, local parks, local businesses awareness, healthy living and environmental causes all have synergy with the MRT. Begin and end rides at businesses or agencies that can be engaged in the fundraising efforts.
	Educational Events Use a ride or presentation to teach awareness about bicycling benefits, rights and responsibilities	☒	☒	☐	☐	Partner with an active living organization, school/college—consider summer school or community educations programs. Partner with a Safe Routes to School effort or a bike to work week. Present information on the economic, social, public health, and aesthetic benefits of bicycling to a community . Target Audience: Motor vehicle drivers, residents, bicyclists, law enforcement. Timing: Late spring at the start of the primary bicycling season and late summer just before the academic year begins.
	Destination Area Rides Reinforce regional identity with a ride through each destination area	☒	☒	☐	☐	Work with resort and other business owners on ride specials, packages and promotions. Target Audience: Tour planners as well as bicyclists.
	Specialty Events Incorporate the MRT into scavenger hunts, contests, and displays at a museum	☒	☒	☐	☒	Consider expanding beyond the MRT to larger river related events. Target Audience: All residents as well as bicyclists.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
PRINT MEDIA	**Newspapers** Announce MRT opening, events and route opportunities	☒	☒	☐	☐	Provide key announcements in regional and local and papers. Announce the MRT opening, ribbon cuttings and MRT events. Include information about Share the Road rules and bicycle rights and responsibilities. *See Supporting Information section for a sample press release and a blank press release template with a boilerplate informational section.*
	Newspaper feature stories	☒	☒	☐	☐	Profile bicyclists in Minnesota. Profile Minnesota bikeways. Feature the Mississippi River Trail, the MRT history, interviews with riders, or interviews with local communities on the impact of the MRT. Offer recommendations for communities and businesses to further capitalize on the MRT.
	Magazines Share MRT stories with a depth and breadth of information	☒	☒	☐	☐	Profile a bicyclists journey through a particular destination area or community and showcase the value of the MRT to the larger community. Target audience: The target audience will depend on the magazine. Consider non-bicycling magazines such as business trade journals. *For example: The AARP ran a story on the value of bicycle packages to the Sheraton Hotel.*
	Community Newsletters	☒	☒	☐	☐	Publish regular MRT updates on new amenities, bikeway conditions, increased bicycle traffic and bicycle related businesses. Target Audience: residents, government officials, public employees and local bicyclists.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
ELECTRONIC	**Social Media** Provide active updates with short snippets of information	☒	☒	☒	☐	Create fan pages on widely used social websites such as Facebook and Twitter where a variety of people and stakeholders can interact, receive news and updates and show support. Consider a weekly post for the duration of 12 weeks or longer. Post during the peak bicycling months in Minnesota. Social media posts are most effective when they are consistent and your audience can anticipate the posts. *The Supporting Information section includes a sample 12 week social media plan.*
ELECTRONIC MEDIA	**Community Websites**	☒	☒	☒	☐	Add a description of the local MRT segment and its amenities to existing park brochures and tourism materials. Provide a link to the primary Minnesota MRT information website. Maintain current business information on the Chamber of Commerce website.
	Maintain current website information with Explore Minnesota	☒	☒	☒	☒	Send Chamber of Commerce and local/regional tourism office information to Explore Minnesota. Maintain updated information with Explore Minnesota and ensure that the information appears in the searchable database of events, accommodations and local/regional websites. Target Audience: Trip planners, tour groups and bicyclists.
	Become listed on Tourism/Bicycling websites as a community that supports bicyclists	☒	☒	☒	☒	Add a description of the local MRT segment and its amenities. Look for ways to make the community more welcoming to bicyclists (such as bicycle parking, signage, and bikeways) and publish efforts. Review bike-friendly city information at the Bike Alliance of MN (www.bikemn.org) or League of American Bicyclists (www.bikeleague.org).
	Blogs Post personal experiences	☒	☒	☒	☒	Use blogs to 'report' on local events. Provide blog space or links to blogs primarily oriented toward experiences within the community.

	TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Create MRT Audio Tours	☐	☒	☒	☒	Develop and audio tour per destination area/key theme. Target Audience: See the Lifecycle of a Bicyclist Table. Consider a audio tour for a touring bicyclist from out of town, and a different one for a local day tripping bicyclist.
OTHER	**Become a Bicycle Friendly Community** Participate in the program to make your community more welcoming and safer for bicyclists and review recognition and assistance	☐	☒	☒	☒	Take concrete steps to provide a community that is welcoming to and supportive of bicyclists. Encourage and promote bicycle tourism within your community. Become known through this system of recognition that can also have economic impact and encourage physical activity. Timeline: Applications are due twice a year in February and July. *Visit the League of American Bicyclists to see steps to quality and apply (www.bikeleague.org/programs/bicyclefriendlyamerica/communities).*

Business Marketing Strategies

TACTIC	GOALS				IMPLEMENTATION / CONSIDERATIONS
	Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
Distribute MRT Information	☒	☐	☒	☐	Distribute maps, brochures, itineraries and MRT literature. Target Audience: Customers may become aware of the MRT through brochure and map availability. Many bicyclists who patronize a business will want to find out more information about bicycling support and amenities within the area.
Display MRT logo or related signage at place of business	☒	☒	☐	☐	Encourage bicyclists to patronize the business by using the official MRT logo, which is downloadable at http://www.dot.state.mn.us/bike/mrt.html.
Incorporate the MRT logo on existing business brochures and advertising	☒	☒	☐	☐	Create synergy between local business and the MRT route. Build the value of the MRT logo and capitalize on the wider MRT marketing efforts.
Adopt the MRT as part of your business identity and incorporate the MRT into your product	☒	☒	☐	☒	Further the reputation of your business among tourists and bicyclists by incorporating the MRT in creative ways. Examples: Create children's menus or name menu items related to the MRT. Use MRT brochures and maps as placemats. Hang MRT photos and maps along the walls. Have a place for MRT users to autograph, carve their initials, or leave messages. Apply for MRT business certification when program is available.

TACTIC		GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Make your business welcoming to bicyclists	☐	☒	☒	☒	Consider the needs of bicyclists when determining goods and services. For example: Hardware stores might carry additional bike maintenance and replacement parts, especially if there is no bike repair shop nearby. Convenience stores might offer high protein energy bars and popular bicycling food. Hotels might provide secure, weather protected bike storage and clothes drying racks. Be prepared to answer bicyclists' questions about other bicycling support and amenities in the area. Train staff to watch for bicyclists and proactively accommodate their needs. Offer bicycle parking and/or shuttle services.
	Become an official Bicycle Friendly Business	☐	☒	☒	☒	Visit the League of American Bicyclists to see steps to qualify and apply (www.bikeleague.org/programs/bicyclefriendlyamerica/bicyclefriendlybusiness).
	Maintain current business information in the Explore Minnesota database	☒	☒	☒	☐	Send business information to Explore Minnesota to be included in the database and update as needed. Target Audience: Enable bicyclists, trip planners, tour organizations and other marketers to find business information using the web search tool.
	Maintain current business information with the local Chamber of Commerce	☒	☒	☒	☐	Send business information to Explore Minnesota to be included in the database. Target Audience: Enable bicyclists, trip planners, tour organizations and other marketers to find business information using the web search tool. Links are provided to Chambers of Commerce websites from Explore Minnesota.
	Maintain business identification and listing on Google Maps and other electronic maps	☒	☒	☒	☐	Send business information to Google Maps, Bing and other electronic mapping sites. Target Audience: Enable bicyclists, trip planners, tour organizations and other marketers to find business information using popular web mapping tools.

TACTIC		GOALS				IMPLEMENTATION / CONSIDERATIONS
		Raise awareness	Attract users	Facilitate trip planning	Enhance trip experience	
	Sponsor-area rides	☒	☒	☐	☐	Sponsor local, state and national rides. Provide funding, business related products as prizes, or a location to begin, end or break the ride where bicyclists can find support. Target Audience: All bicyclists and other members of the community.
	Offer special bicycle packages	☐	☒	☒	☒	Consider resort and hotel packages for bicyclists or bicycling tour groups. Allow riders to tailor packages to their needs; offer shuttle services, deals at restaurants, tickets or passes to other entertainment, bike accommodations and team with other businesses for a larger package. Businesses in areas with limited parking may also benefit by encouraging a strong bicycling clientele.

Sample Marketing Plan for a Local or Regional Marketing Group

Year 1 Goals: Promote community awareness and build support. Attract local riders.

KEY MESSAGING	TARGET AUDIENCE	COMMUNICATION MEDIUMS	MARKETING ACTIONS
The MRT is a bikeway, primarily on the shoulders of low volume, paved roads, that provides a safe bicycling experience along the length of the Mississippi River. The MRT offers a safe and scenic river experience with high levels of community access. The MRT offers engaging recreational opportunity and has valuable name recognition for communities and businesses.	All bicyclists that have the skills to ride your local MRT segment Government officials Local community members Local businesses Local advocacy/commerce groups	What publications does your target audience read? What types of events does your target audience currently attend? Where can you find large numbers of your target audience (church, community center, athletic clubs, restaurants)? What web and social networking sites does your target audience interact with? Are there existing community bicycle groups? Is there an Active Living Group or cycling club?	Announce MRT opening in the local paper. Conduct a ribbon cutting ceremony. Write an article about the benefits of bicycling in the community newsletter. Add MRT information/maps to the community website. Host an information booth at the community fair. Include fun facts about the MRT, trivia contests and scavenger hunts along the MRT. Host a weekly MRT community bike ride. Use the community's existing Facebook or Twitter account to implement community-focused social media plan. Provide MRT fact sheet to local bicycle groups, active living groups, businesses and healthcare facilities to post and distribute to their members and clients.

Sample Marketing Plan for a Local or Regional Marketing Group

Year 2 Goals: Attract touring and long-distance riders. Build awareness of community amenities amongst tourism groups and travel guides.

KEY MESSAGING	TARGET AUDIENCE	COMMUNICATION MEDIUMS	MARKETING ACTIONS
The MRT in Minnesota is an international quality bicycling experience that safety connects riders to natural and cultural resources throughout the state. The MRT is primarily and on-road bikeway, with some off-road, trail segments. The MRT is a unique long distance route with opportunities for short rides. The MRT provides a healthful and historic connection to the river. The MRT offers a safe and scenic river experience with high levels of community access.	Bicyclists from outside of the local area Tourism guides and trip planners Type A and B bicyclists	What publications does your target audience read? What types of events does your target audience currently attend? Where can you find large numbers of your target audience (travel websites, guides and agents, state tourism departments, state and national bicycle advocacy groups)? What web and social networking sites does your target audience interact with?	Conduct a destination area ribbon cutting. Send a press release to local and state newspapers and travel publications, as well as travel guides and trip planners. Partner with communities in the destination area to host a longer ride; announce and promote the ride online and via bicycle advocacy groups. Create local and regional ride recommendations - send to travel guides and trip planners. Provide Explore Minnesota with a listing of community amenities. List your community on bicycle websites.

SECTION 7

Marketing Partners

- Use this section to understand inherent partnerships and agencies interested in Minnesota's bicycling needs. This section outlines the responsibilities assigned to key organizations (MnDOT, Explore MN, and other state agencies) and the support they offer. This section also defines how partners at the state, regional and local level might work together for a collaborative marketing effort, and reviews how the Great River Road Scenic Byway and the MRT are related.

How will marketing partners collaborate?



It is essential that simultaneous marketing efforts have a consistent, organized message although the character of the MRT varies considerably

It is critical that simultaneous marketing efforts across the many partners promoting the MRT have a consistent, organized message. A proactive and collaborative marketing plan between the local, regional, state, and business stakeholders is essential to creating a recognized brand for the route.

Setting up an understandable structure with defined methods of communication will allow each partner to fulfill the marketing role best suited to them.

STATE AND NATIONAL MARKETING PARTNERS

Potential collaborative partners in state and national marketing include:

- Minnesota Department of Transportation
- Explore Minnesota
- Future Minnesota MRT Governance Board
- MRT, Inc.
- Minnesota Department of Natural Resources
- Minnesota Department of Health
- National Park Service / Minnesota National River and Recreation Area (MNRRA)
- Mississippi River Parkway Commission
- Statewide MRT and Bicycle Advocacy Groups
- Bicycle Alliance of Minnesota
- Park and Trails Council of Minnesota
- National Scenic Byways
- Adventure Cycling Association/USBRS
- League of American Bicyclists
- Great River Road National Scenic Byway



A framework for communication between state, regional, local and business marketers is essential for mutual support and cohesive understanding. *Photo provided by Explore Minnesota Tourism.*

What is MnDOT's Role?

MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT)

ROUTE MAPS AND LOGISTICS

MnDOT is responsible for compiling key route related information such as:

- Maintaining current maps in a universal mapping format
- Providing information about the MRT history, establishment, and timeline
- Supplying fact sheets about the route, such as key distances, elevation changes, latitude, and longitude. (See the MRT Product section for fact sheets)

MnDOT will lead the process of creating and maintaining complete route and transportation maps. These maps and the MRT logo will be available for other stakeholders to incorporate into their own maps and publications.

MnDOT MRT website:

www.dot.state.mn.us/bike/mrt.html

ROUTE CHANGES

The MRT route is dynamic and will constantly evolve with new routes, road improvements, and other changes. As the state transportation organization, MnDOT will lead the collaborative process and update route maps. MnDOT will be responsible for:

- Working with local communities and stakeholders to address route issues and changes and develop standards and guidance
- Sending notifications of route changes to other local, regional, state, and national level stakeholders

MARKETING ROLE

MnDOT will support marketing partners by providing information on bicycle rights and responsibilities, the Share the Road program and Complete Streets.

MnDOT and Explore Minnesota Tourism, the state tourism promotion office, will share roles in making route maps available. MnDOT's responsibilities in providing access to data involve:

- Maintaining digital and printable route maps on a user-friendly website. Biyclists should be able to view and print maps for specific areas as needed, and download maps to personal digital devices.
- Delivering current route maps in a universal mapping format to other marketing stakeholders for inclusion in publications, etc.

PROMOTIONAL ROLE

Although MnDOT may not be the primary advertising organization, there are many opportunities to elevate and publicize the MRT, and to direct and support other marketing partners. MnDOT can promote the MRT by:

What is MnDOT's Role?

- Using the MRT when demonstrating and promoting Share the Road principles
- Considering the MRT and communicating the needs and benefits of accommodating and maintaining the MRT bikeway, when reviewing transportation plans
- Providing information on bicycle rights and responsibilities, Share the Road, and Complete Streets
- Coordinating nationwide marketing with other states
- Using the MRT in research projects when possible
- Communicating route changes and detours
- Applying for USBRS Status

What is Explore Minnesota Tourism's Role?

EXPLORE MINNESOTA TOURISM

Explore Minnesota Tourism is best suited to fulfill the role of the primary marketing organization. Explore Minnesota Tourism is capable of:

- Making MRT information widely accessible to bikeway users and tourists
- Serving as a proactive MRT marketer, leading marketing efforts across different organizations
- Providing marketing support to marketing partners

With a broad information and communication system already in place, and well established connections to other tourism organizations, Explore Minnesota Tourism is uniquely positioned to release MRT information to a number of markets from the local to the international level. Explore Minnesota Tourism also has the professional marketing experience to create and reinforce a positive brand.

Explore Minnesota Tourism can promote the MRT by:

- Making MRT information accessible
- Leading marketing efforts across different organizations
- Providing support to marketing partners

EXPLORE MINNESOTA RESPONSIBILITIES

Explore Minnesota Tourism's responsibilities may be categorized as follows:

- Serve as the primary Minnesota MRT information repository with comprehensive route information, links, and references for bicyclists and other groups
- Provide a link to the Minnesota MRT route maps (posted by MnDOT)
- Actively market the Minnesota MRT to bicyclists around the world
- Help develop a MRT business certification program
- Provide support to other marketing partners

Explore Minnesota Tourism can create a comprehensive MRT marketing plan reaching out to a broad target audience around the world and using a wide variety of tactics.

Explore Minnesota website:
www.exploreminnesota.com

INCORPORATE MRT INFORMATION ON EXPLOREMINNESOTA.COM

ExploreMinnesota.com hosts a database of businesses, attractions, and events throughout the state. Users can search to find services and amenities within a specified radius. By incorporating MRT information into this database, tour planners, bicyclists, and other trip organizers will be able to access this information in order to facilitate planning.

What is Explore Minnesota Tourism's Role?

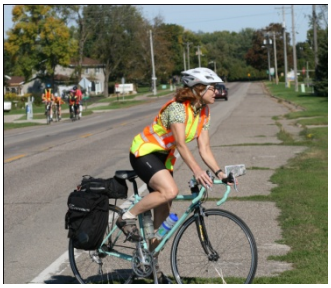
Find downloadable marketing support at Explore Minnesota, including :

- Fact sheets and route information
- Logos
- Press release templates
- Photos

MRT data to be made available on this MRT website includes:

- Links to the MnDOT website with digital and printable route maps
- MRT logo
- MRT history, timeline, and route designation process
- MRT logos, fact sheets with route distances, connecting bikeways, miscellaneous facts, and other information
- MRT updates, detours, and other route adjustments

As the primary information source, Explore Minnesota Tourism should also link to information posted on other websites. Important links include:



Explore Minnesota Tourism may be the primary Minnesota MRT information repository where trip planning will begin.

- Local and regional partner websites where bicyclists can find detailed information about amenities and attractions, such as regional tourism offices
- Other state and national MRT websites
- Bike safety information, rights, and responsibilities (posted by MnDOT)

Businesses along the route should be encouraged to routinely communicate updated information to Explore Minnesota. Everyone from local governments, to tour groups, to bicyclists will benefit from a reliable place to find current and correct data.

EXPLORE MINNESOTA TOURISM MRT MARKETING PLAN

As markets, communication systems, and tourism constantly evolve, the marketing efforts must also be ongoing and responsive. The role of Explore Minnesota in promoting the MRT through a multitude of channels is an extensive responsibility that requires reoccurring communications, promotional events, and data maintenance. Promotional efforts may include:

- Partnering with other government departments to list, promote, and collaborate on events
- Collaborating with private organizations
- Providing and distributing brochures
- Listing MRT in existing internal publications
- Working with outside printed publications to advertise the MRT
- Organizing events, conferences, and workshops
- Promoting a variety of sample trips
- Maintaining connections with tour groups

What is Explore Minnesota Tourism's Role?



Explore Minnesota has a searchable database of accommodations, events and local links to make information accessible to trip planners

Explore Minnesota Tourism needs a lead time of six to eight months prior to releasing a major marketing campaign. This campaign preparation should occur while signs are being installed so that opening events will take place when the route is fully signed.

EXPLORE MINNESOTA TOURISM MARKETING SUPPORT

Ideally countless organizations and individuals will advertise the MRT. Keeping the MRT brand uniform and accurate will be challenging with this multi-layered advocacy approach. In addition, stakeholders promoting the MRT may not be professional marketers with an in-depth understanding of the target audiences or effective communication strategies. To help support their efforts, Explore Minnesota Tourism can provide an online marketing toolkit that includes:

- Official MRT bicycle route maps
- Trip itineraries
- Digital logos
- Press release templates
- Power point presentation templates
- Organized photo library-sorted by destination area
- Videos
- Twitter/Facebook updates
- Transportation opportunities (shuttle, Amtrak, Jefferson Bus Lines)
- Mail flyers

MERCHANDISING

As the primary marketing organization, Explore Minnesota Tourism can provide official MRT merchandise. Some suggestions include:

- Water bottles
- Caps
- Flashing safety lights
- Reflectors
- Shirts/Jerseys
- Reflective leg straps
- Window clings
- Journals
- Post cards
- Coffee table books
- Unique, individual gifts offered by local businesses
- MRT Passport
- License plate/name tags

Consider that merchandise should reinforce a message. Enhance a message about safety with MRT flashing lights and reflectors.

How do state and national marketers fit in?



State and national organizations can reach bicyclists and tour planners around the world

State and national organizations will have the most ability to get the MRT noticed at national and international levels, reaching travelers, and bicyclists from around the world. State level marketing should be a broad effort and reach all types of bicyclists and non-bicyclists, businesses and residents in communities near the MRT, tourists, and government officials. The role of state level marketers will be to:

- Market Minnesota as a premier destination for bicyclists
- Increase tourism statewide
- Support marketing efforts for local, regional, and business marketing partners

The target range for state marketers can be classified as the following:

- In-state
- Multi-state (including Canada)
- National
- International

COLLABORATORS

Marketing the MRT is compatible with the existing roles of organizations related to bicycling, recreation and tourism

Many groups with state and national status will market the MRT. With the bikeway linking ten states and a multitude of state and national attractions, its success can boost an array of tourism, biking, and river organizations everywhere.

The organizations listed are not comprehensive, but are intended to show the primary roles and responsibilities that state and national partners may play in marketing the trail.

STATE AND NATIONAL ORGANIZATIONS RELATED TO BICYCLING, RECREATION AND TOURISM

- Minnesota Department of Natural Resources
- Mississippi National River and Recreation Area
- National Park Service
- Minnesota Department of Health
- National Scenic Byways
- Adventure Cycling

How do state and national marketers fit in?



A successful MRT will bring heightened awareness and appreciation of a beautiful and healthy Mississippi River. River oriented organizations are natural partners to help market the MRT. *Photo provided by Explore Minnesota Tourism.*

The primary roles of these organizations will be to encourage use and awareness of the MRT in a number of ways compatible with their existing roles:

- Provide links to the MnDOT and Explore Minnesota MRT information
- Include the MRT on maps and services provided as they relate to the MRT such as camping, bicycle camping, restrooms, showers, water, picnic areas and river access.
- Include the MRT in catalog listings
- Use the MRT in guided events
- Provide resource assistance to MnDOT and Explore Minnesota

MISSISSIPPI RIVER ORGANIZATIONS

The MRT has great potential for creating market synergy with other river organizations, especially those oriented toward tourism, like:

- Mississippi River Parkway Commission
- Great River Road National Scenic Byway
- Minnesota MRT Governance Board (future)

Some ways these groups can help to market include:

- Provide links to the Minnesota MRT information
- Include the MRT in maps relating to the river, other transportation routes and river related tourism and education
- Create tour itineraries involving multiple modes of transportation
- Share marketing information about the destination areas and the river
- Use the MRT in campaigns to improve education and awareness of the river's importance

How do state and national marketers fit in?



NON-PROFIT ORGANIZATIONS

Non-profit and/or grassroots organizations, like the following, can combine marketing with advocacy for the MRT:

- Mississippi River Trail, Inc. (MRT Inc.)
- Nice Ride MN
- Bicycle Alliance of Minnesota
- State Nonmotorized Transportation Committee
- Parks and Trails Council of Minnesota
- Adventure Cycling/United States Bike Route System
- League of American Bicyclists
- Friends of the Mississippi River
- American Cycling Association

These organizations can help market the MRT by:

- Providing links to the Minnesota MRT information
- Leading MRT bike tours
- Supporting and educating communities along the MRT that are interested in biking

How do local and regional marketers fit in?

LOCAL AND REGIONAL MARKETING PARTNERS

Local and regional marketers have particular ability to build regular MRT use among residents and to foster a personal connection with the bikeway.

Collaborative partners in local/regional marketing may include public agencies or private corporations. We have provided a section specifically for business marketing. However, many businesses may find the roles and strategies outlined for local/regional public and community groups useful as well.

A list of potential government and community local marketers includes:

- Cities and townships
- Counties
- Parks and recreation departments
- Regional tourism organizations
- Chambers of Commerce
- Convention and visitors bureaus
- Native American tribal councils
- Active living/wellness groups
- Bicycle advocacy groups
- Environmental organizations
- Colleges and universities
- Schools
- Libraries
- Churches



Local marketers may easily reach bicyclists and trip planners around the world

LOCAL AND REGIONAL MARKETING OBJECTIVES

Local and regional marketers have particular capacity to build support and regular MRT use among residents and visitors from nearby areas. Marketing efforts within the community can have a personal touch that helps foster individual connection with the bikeway.

Local marketers may reach a target audience well beyond their boundaries and are encouraged to think big. Bicyclists and tourism organizations from all over world can easily access community websites and information. The role of local and regional marketers will be to:

- Reinforce the state MRT bikeway and the regional destination areas and consistent brand
- Develop and market a unique local identity
- Build local awareness of the MRT

How do local and regional marketers fit in?

- Demonstrate support for the MRT by fostering community pride and excitement
- Demonstrate support for bicyclists by taking steps to become a bicycle-friendly community
- Increase tourism to the community and region

COORDINATION WITH STATE PARTNERS

Local and regional partners will be responsible for initial and ongoing communication to the central organization, such as:

- Maintaining a link to the Minnesota MRT information
- Updating Explore Minnesota's database with current business and community attraction information
- Communicating current websites and contact information for Explore Minnesota listings. Explore Minnesota provides links to city and chamber of commerce websites for trip planners.
- Using the marketing tools and templates provided to keep a consistent brand
- Future MRT governance organization will check-in annually with the Mississippi River Commission
- Collaborating with MnDOT on MRT route revisions, detours and informational updates

Local marketers can aid state marketing efforts by:

Reinforcing the state and destination area identity while marketing

Maintaining links to Minnesota's MRT page

Updating the Explore Minnesota database with current information

Utilizing the marketing tools and support provided in order to keep a consistent brand

How does the business community fit in?



A well used bikeway will be an asset to many types of businesses. *Photo provided by Explore Minnesota Tourism.*

BUSINESS MARKETING PARTNERS

Any business along the route may benefit from promoting the bikeway. Businesses who may especially benefit include:

- Outfitters
- Transportation businesses, such as Amtrak or Jefferson
- Hardware stores
- Bicycle supply and repair shops
- Restaurants and bars
- Accommodations
- Convenience stores
- Specialty destinations, such as wineries, orchards, parks or museums

BUSINESS MARKETING OBJECTIVES

With the right tools, businesses can play a significant role in marketing the MRT. Marketing their business and the route will encounter synergistic opportunities. The role of businesses will be to:



Businesses may find many benefits in building a strong and loyal bicyclist clientele.

- Seek ways to develop a mutually beneficial relationship with the MRT
- Increase the bike support and services along the route
- Make business information available to bicyclists, tour groups, and trip planning organizations
- Train staff to serve bicyclists and answer questions about bicycling support and amenities in the area



COORDINATION WITH STATE PARTNERS

Businesses can contribute to the overall marketing efforts by:

- If relevant, updating Explore Minnesota's database with current business information
- Using the marketing tools and templates provided to keep a consistent brand
- Participate in any future certification programs
- Demonstrating support for the MRT and its benefits to the community

What is the MRT relationship to the Great River Road?

RELATIONSHIP TO THE GREAT RIVER ROAD NATIONAL SCENIC BYWAY

The Great River Road (GRR) is a unique partner route to the Mississippi River Trail bikeway. Although both courses are guided by the river and are sometimes combined on the same road, they are ultimately two different routes with planning, promotion, and management partially independent of each other. The factors that make a memorable road trip and a high quality bicycling journey have led to separate alignments. Alternate routes may be advantageous, as they expand opportunities and travel modes to explore the Mississippi River.

There are many ways in which the MRT and the GRR are already interconnected. The MRT bikeway and the GRR:

- **Share much of the same alignment.** However, the GRR consists of roads where bicycles are not allowed, and the MRT consists of existing off-road trails, where users are not allowed.
- **Celebrate the river.** In the *GRR Development Study*, the authors state that it is the river, and not the road, that is the attraction. However, in the community meetings soliciting input on the MRT, most participants ranked safety, river experiences, beauty, and community access as their respective highest priorities. These findings imply that for the MRT, the overall bicycling experience may be the primary attraction—an essential difference between the two travelways.
- **Share many of the same community assets.**
- **Many tourists already combine a road trip on the GRR with bicycling**, hiking, kayaking, and boating. The GRR is a way to access, not just the river, but other modes of travel along the river.
- **Share same destination areas.** Both the GRR and the MRT define and reinforce the same destination areas as regional identities and attractions.



The Great River Road National Scenic Byway and the MRT bikeway share significant alignments, but are two separate routes guided by the same river. The two routes can offer a wider range of river access, recreation and opportunity than either one individually. *Photo provided by Explore Minnesota Tourism.*

What is the MRT relationship to the Great River Road?



Information or wayfinding facilities at GRR and MRT junctions capitalize on the places where the routes align

CAPITALIZING ON THE GRR AND THE MRT ASSOCIATION

The following list outlines potential ways in which the synergy between the GRR and the MRT may be expanded:

- Combine marketing efforts to promote recreation along the river to an international audience. The GRR and the MRT may be two alternative ways to travel attracting different ages and interests, or combined to broaden the experiences along the trip.
- Recommend combined itineraries using both modes of travel.
- Support tourist facilities at shared junctions: kiosks, tourism offices, visitor services, and amenities.
- Join forces to protect the river qualities that draw visitors. Raise awareness of the importance of scenic value, clean water, wildlife, and healthy ecosystems along the banks.
- Seek ways to improve river access where both routes will benefit.
- Future MRT governance organization can meet with the Mississippi River Parkway Commission annually.
- Use the wayfinding system of one route to support the other. When feasible, MRT wayfinding signs should be co-located with existing GRR signs.

SECTION 8

Supporting Information

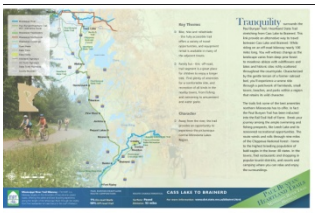
- Use this section for support while working out your individual marketing plan. We've provided a compilation of samples, templates, and checklists to help you get started, including a press release, a ride itinerary, ride ideas, a ride event planning guide, a social media plan, and lists of bicycling and tourism related websites, contacts and organizations.

Tips for Creating a Successful Brochure

By adhering to a few basic rules, you will be able to create an effective brochure. Use the checklist below to help focus your brochure message and create appealing content.

HOW TO WRITE CONTENT THAT GETS READ

1. Write in plain English. Don't try to impress with long words.
2. Avoid jargon and superlatives.
3. Keep your message concise. Avoid lengthy sentences and break up your paragraphs.
4. Spend time on your headline – it's the most important part of your brochure.
5. Use sub-headlines liberally—this helps distinguish content and makes the brochure easy to scan.
6. Use bullet points to highlight key benefits.
7. Do not use more than three font types.
8. Include captions on all your photos
9. Proofread. Proofread. Proofread.



The stock brochures identify key themes, trail distances, longitude/latitude, elevation, connecting state trails, and a brief description of the trail experience.

GUIDELINES FOR CREATING AN INFORMATIVE BROCHURE

☐ GENERAL CHARACTER

- Accurately communicate overall trail experience.
- Compel the audience to visit the MRT.
- Consistently represent the MRT brand; adapt information and graphics from the MRT stock brochures as applicable.

☐ HEADLINE

- Use the headline to communicate your main point/theme. (It's the only brochure component guaranteed to get read!)
- Incorporate a benefit statement, emotional appeal, or provocative question. Consider the most exciting element of the trail segment you are promoting.
- Avoid one-word headlines; long headlines (up to 15 words) can be effective.

☐ CONTENT

- Incorporates themes based on the Mississippi River's characteristics, history, or influence.
- **Accurately** and positively describe the trail experience. If the trail is more suited for families, tell people. If it's a challenging route, encourage experienced riders. *Don't misrepresent your trail segment.*
- List trail amenities like connecting trails, food, lodging, and entertainment that will attract or benefit MRT users.
- Identify whether the trail is on-road or off-road; paved or unpaved.
- Include trail distance, latitude/longitude, and elevations.

☐ GRAPHICS

- Use the MRT Logo (www.dot.state.mn.us/bike/mrt.html).
- Use images that tell a story or illustrate trail amenities.
- Evoke emotion—family togetherness, relaxation, adventure, or accomplishment, etc.
- Represent existing trail qualities (e.g. if your trail is flat and appealing to families, avoid images of long-distance cyclists, exerting themselves on a steep hill).

☐ CALL TO ACTION

- Good brochures let their readers know exactly what the author wants them to do next – visit a website for more information; bring their friends and family on a day trip or long distance ride; patronize businesses along the route, etc. Tell your audience to explore the MRT!

☐ CONTACT INFORMATION

- Help your audience find additional information. Link them to MnDOT or Explore Minnesota Tourism's websites: www.dot.state.mn.us/bike/mrt.html, www.exploreminnesota.com.

Sample MRT Press Release



Use the official MRT logo on all press releases

Check www.dot.state.mn.us/bike/mrt.html for the latest MRT route fact sheets and updates.

See the press release on the following pages for an example of how the MRT opening might be released. Use the checklist below to help tailor your press release to your particular message.

Guidelines for a Good Press Release

☐ **General Character**

- Be fact based
- Report in the third person

☐ **Headline**

- Use a creative, attention getting single sentence

☐ **Paragraph 1: Introductory Paragraph**

- Identify the physical location, month, day and year.
- Summarize the most relevant information, such as Who, What, When, Where and Why (imagine that this is the only paragraph being read).
- Include a hook to interest your audience in reading more

☐ **Paragraphs 2-4: Press Release Body**

- Offer more detailed important information
- A good press release often:
  - Uses quotes
  - Connects the release to current events and issues
  - Puts the most important information first
- Use the final paragraph to summarize the key points

☐ **Additional Information**

- Provide opportunities for the audience to find additional information
- Include contact information for someone who can answer questions about the release

☐ **Boiler Plate**

- Communicate additional background facts to the editor that do not get published

☐ **Things to Remember**

- Avoid "hard sell' promotional or advertising language
- A press release should be concise; generally 500 words total, or less
- A press release must be fact based. Verify that any facts and quotes are accurate and approved for use.

FOR IMMEDIATE RELEASE

HEADLINE: Mississippi River Scenic Bikeway Ready for Bicyclists



CONTACT: Contact Name
Contact Title
Organization Name
Phone
email

City, State (Date) – [Begin introduction here: answering who, what, when, where, and why] The City of XYZ will be celebrating the grand opening of the Mississippi River Trail Bikeway, an 817-mile on-road bicycle route, on Saturday, April 10, 2011. The ribbon cutting ceremony will begin at 10:45 am with a speech from Mayor Johnson.

[Insert supporting facts and information here] The Mississippi River Trail, a bikeway that follows the Mississippi River from the Headwaters at Lake Itasca to the Gulf of Mexico in Louisiana, offers 817 miles of scenic riding right through the state.

"The vision is to transcend our state borders and show what our country's about," said Dan Collins, MnDOT MRT Coordinator. "The river's scenery, its history as an early transportation corridor, the physical challenge of its length and the link it provides for river states all make establishing a bicycling route along the Mississippi a national goal."

About The Mississippi River Trail (Boiler plate)

Designated by President Clinton in 2000 as one of 16 National Millennium Trails, the Mississippi River Trail (MRT) is largely an on-road bicycle route that spans the length of the Mississippi River from Minnesota's Headwaters at Lake Itasca to the Gulf of Mexico in Louisiana. The Mississippi River Trail is supported in Minnesota by local, regional, and state governments through a collaborative effort facilitated by the Minnesota Department of Transportation. Traveling through or adjacent to nearly 70 cities and 21 counties, the Minnesota portion of the MRT is divided into six distinctly different and geographic destination areas: Mississippi Headwaters, Mississippi Northwoods, Mississippi Crossings, Scenic Mississippi, Metro Mississippi, and Mississippi Bluff location, and includes one alternative route segment on the Paul Bunyan and Heartland State Trails. (http://www.dot.state.mn.us/bike/mrt.html)

For more information about the Mississippi River Trail, please contact [Insert name, address, phone number here]

About Organization Releasing News (Boiler plate)

[Insert organization's boilerplate here]

-###-

Sample Ride Itinerary Checklist

Bicyclists are consistantly seeking basic route information before undertaking a trip. Although not every itinerary will need to provide detailed answers for all of the questions listed below, use these guidelines to help remember helpful itinerary information.

DOES YOUR ITINERARY INCLUDE:

☐ **ROUTE INFORMATION**

- What is the total trip distance?
- What is the topographic character?
- What is the latitude/longitude/elevation?
- What are the distances between destinations?
- What are the main attractions? Include a photo if room.
- What kind of support (restrooms, showers, accommodations, internet) is available?

☐ **ROUTE CONDITIONS**

- Is the route on or off road?
- Is the route fully paved?
- Is the route fully signed?
- Are there speed limits?

☐ **TRIP PLANNING CONSIDERATIONS**

- How can I get there (train, bus, car?)
- Is parking available? Is overnight parking an issue? Is parking free?
- Where can I find maps? On-line tools like mapmyride.com and bikley.com can help you create simple maps for inclusion in your itinerary.

☐ **ADDITIONAL INFORMATION SOURCES**

- Websites for the area and/or specific attractions

Sample Ride Itinerary: Discover the MRT in Minneapolis and St. Paul



See how the Twin Cities has celebrated the Mississippi River in their midst



Both urban and natural areas along the riverfront offer wonderful variety and interest

MAP PLACEHOLDER

Related Links

http://www.metrotransit.org/

https://www.niceridemn.org/

http://www.minneapolisparks.org



Length: Approximately 20 miles round trip. The MRT runs along both sides of the river through much of the metro area, so a loop is a perfect full day trip.

Estimated trip time: 5-6 hours, including half an hour for lunch and other brief stops. Allows time for sightseeing.

Destination: Mill Ruins Park and the Stone Arch Bridge, bicycling on the Mississippi west bank to Fort Snelling State Park and then mostly along the east bank back to St. Anthony Main/Riverplace.

Route description: The route is fully paved and partially signed. Many paths in the metro area have a ten mile per hour speed limit, and you should expect to share the path with pedestrians and rollerbladers. This route is mostly flat and appropriate for Type A, B, and C bicyclists.

Lunch: There are a number of restaurants near Ford Parkway. Sea Salt Eatery is known for its food and view of Minnehaha Falls.

Attractions: Mill Ruins Park, Minnehaha Falls, Fort Snelling, University of Minnesota campus, Stone Arch Bridge

Trip synopsis: Start your trip exploring Mill Ruins Park in Minneapolis, MN. Located along the west bank of the Mississippi River in downtown Minneapolis, it is adjacent to St. Anthony Falls and the Stone Arch Bridge and offers plenty to see and learn. Grab breakfast at a number of nearby restaurants. During the weekend, Mill City Farmers Market offers music, food and more. Go south along the MRT trails, which will keep you close to the river and shielded from traffic. Get ready to step back in time at Fort Snelling and prepare yourself for the magic of Minnehaha Falls.

Double back on the MRT route and cross the river at Ford Parkway. As you head north in St. Paul enjoy river views and residential neighborhoods with plenty of historic homes and stately homes.

This is one trip you don't want to miss! *Sample Ride Itinerary photos provided by Explore Minnesota Tourism.*

Ride Event Planning Guide

Involve people who can help make the event a success:

- Mayor and City Council Representatives
- School superintendant, principals and school board
- Police and Fire chiefs

Make it a community effort:

- Enlist the help of other organizations such as the PTA, Lions Club or neighborhood groups
- Involve local businesses
- Coordinate efforts with local law enforcement and emergency response teams
- Invite the media to support and participate in the event

GETTING STARTED

Pick a theme. Is it a fundraising ride, a ride to raise awareness about a particular issue, or a ride to enjoy peak fall colors? Is the event exclusively for bicyclists?

Select a route of appropriate length and difficulty for the expected bicyclist. This may be based on the theme. Try to begin and end at a location that offers some advantage to riders and local groups. A restaurant might be happy to offer a registration table and restrooms if it's the official place to eat a biker friendly breakfast. If it's a fundraising ride, consider ending at a place special to the cause: a hospital, park, or library. Or end at an event where bicyclists can join the crowd, like a harvest festival or concert.

Find out what kinds of permission and support you'll need. Some of these might be:

- Permits
- Road closings
- Road markings
- Additional signage
- Police, security, or medical back up
-

Calculate the cost. You may need money for:

- Registration
- Permits
- Refreshments
- Space
- Promotion
- Miscellaneous supplies: nametags, pens,
- Signage
- Bike maintenance tools
- Shuttles
- Toilets
- Website

Set up a method of communication. How do volunteers communicate? How will you notify people of a change of plans, especially if it's short notice?

GET PEOPLE INVOLVED

Build a broad base of community support and volunteers from different groups within the community. Try to connect with:

- Public officials
- Community groups such as non-profits, schools or churches
- Public service workers
- Local business owners
- Potential participants (bicyclists)

Publicize and Promote:

- Get the word out through flyers, emails, social media, website postings and announcements
- Send a press release to the media
- Call media outlets with information
- Take photographs and publicize the event afterwards

FINALIZE PLANS

- Set a date. And a plan for bad weather.
- Create a to do list and break up assignments among organizers and volunteers.
- Create a schedule for the event.
- Devise a way to attract participants. This may be rewards, association with a cause, contests, or a tandem social event.

Keep it safe:

- Require helmets, appropriate dress, and other applicable basic safety gear
- Review safety practices, signals, and traffic laws before beginning
- Clearly mark the route with signage and verify that the route is ready to ride beforehand

COMPILE A LIST OF SUPPLIES

Once the list is made, purchase, request donations, or borrow what you need.

- Registration supplies: Sign-in sheets, pens, clipboards, a table, nametags, informational brochures.
- First aid kits, sunscreen, bug spray
- Drinks: water, sports drinks, ice, coolers. Possibly soda, juice and cups.
- Food: fresh fruit, trail mix, protein bars. Possibly non-perishable sandwiches or meals.
- Garbage/recycle bags
- Van and trailers; ways to transport people, bicycles and supplies
- Toilets
- Waiver
- Consider how bicyclists can get gear at the last minute, such as helmets, sunglasses or gloves. Either bring a few back ups, or know the nearest place to purchase equipment.

PROMOTE THE EVENT

- Hang posters or hand out brochures
- Make announcements through various media: webpages, radio, newspapers, eblasts, bike shops
- Use social media. Create an event blog or a Facebook page
- Send information to local community calendars to be posted
  - If it will be a regular event, send information to tourism organizations to be listed

- Send reminders to attend, and a list of what participants may want to bring

AT THE EVENT

BEFORE THE START:

- Make sure the route is clearly marked and ready to ride
- Set up support stations with water, etc. along the way

AT THE START:

- Set up a registration station
- Provide refreshments
- Provide maps
- Provide facilities and places to wash and change
- Provide handouts with safety tips and reminders

DURING THE RIDE:

- Provide water, tables, refreshments, and restroom facilities along the route
- Provide bike repair/support vehicle (sag wagon)

AT THE FINISH:

- Provide refreshments
- Provide restroom facilities and places to wash and change
- Provide places to rest, interact, and ways to celebrate and be entertained while waiting for all participants to finish
- Hand out event souvenirs

REWARD PARTICIPATION IDEAS:

- Coupons to local businesses
- Bike related merchandise
- Donations to various causes of their choice
- Prizes donated by local businesses

THINGS TO REMEMBER

- Include volunteers when calculating refreshment amounts.
- If the ride ends with a social event, do the bicyclists have a place to secure their bikes?

Ride Ideas

The number of possible themes for Minnesota rides is unlimited. Use the MRT to get near destination points, or find attractions along the way. The following offer a sampling of to select from, combine, and improve. This list can also be used by communities looking for ways to improve amenities along their route.



Photo provided by Explore Minnesota Tourism

NATURE THEMED RIDES

- Birdwatching - bring binoculars and a reference book
- Wildlife - bring a camera
- Fall color - head from north to south on a multi-day tour and travel with the tide of cooler weather. Or travel north to see the full spectrum of early sumacs and maples in the south to the last golden tamaracks in the north
- Wildflower - woodlands, prairies, wetlands and shorelands each have their times to shine
- Spring leaf out - familiar trees have chartreuse, white, and purple tinged flowers and new leaves. Even trees not known for their flowers offer a welcome blaze of green and gold after the winter.
- State parks - see how each is unique when visiting several over one tour
- Mushroom hunting - each season and plant community has it's own offerings



Reads Landing, circa 1940s.

CULTURAL ENRICHMENT RIDES

- Historical sites - connect the dots between marked sites
- Native American culture - ride on tribal lands, stop at the reservation towns, find museums and other sources of information about Minnesota's earliest inhabitants
- Museum tour - balance quiet learning activities with the rush of fresh air and exercise
- Public art - collect photos
- Lock and Dam Tour - many are located in charming river towns and come with plenty of history and photo opportunities
- Mining sites - see how what lies beneath the surface has influenced Minnesota's communities
- Town to Town - make exploring communities along the way the main attraction. Shop, eat, and visit.
- Photographic tour - seek out dams, architecture, bridges, industry on the river

Multi-Modal Rides

Plan for points to switch modes. Look for outfitters with services that can make these rides easy.

- Kayaking
- Canoeing
- Running
- Hiking
- Walking
- Rollerblading
- Boating
- Light rail/commuter trains
- Road trips/driving - the Great River Road National Scenic Byway is a natural partner for this combination



Photo provided by Explore Minnesota Tourism

Rides with other Recreation

Pack light and carry some equipment, or plan on renting at stopping points

- Fishing
- Golfing
- Swimming
- Camping - most campgrounds welcome bicycles, some are bicycle only.

Food Oriented Rides

- Pick your own berries, fruit, vegetables - see www.pickyourown.org or http://www3.mda.state.mn.us/mngrown/ to find available locations
- Farmers Market Rides
- Harvest rides - apple, rhubarb, pumpkin, sweet corn, etc. Many communities have existing harvest festivals. Some farms have developed into entertainment centers with food, restrooms and fresh produce available.
- Wineries, cider shops, local brewers
- Wild harvest rides - search for edible plants in the wild during brief, seasonal opportunities



Fundraising Rides

All fundraising rides can be to raise money and awareness. Consider combining another activity to support the cause. Or collect pledges per mile ridden.

- Environmental - pick up trash, collect water samples, or ride to an invasive brush clearing event and combine riding with work.
- Combat illness - join forces with a business, hospital or support group

- Support people - raise money for retirement homes, schools, or individuals. Turn a ride into a race or entertainment event.
- Community projects - raise funds for public improvements, libraries, schools, community gardens, or MRT improvements



MISCELLANEOUS RIDES

- Haunted Minnesota tour - plenty of books and websites available for ideas of buildings and sites with a history
- Challenge rides - find the places where the topography is most demanding and see how many fit into one ride.
- Geocashing - look for buried treasure with a GPS
- Training rides - set up an Ironman or triathalon course
- Rides for kids - Easter egg hunts, leaf collections for pressing, seed collections from native plants
- Festivals and celebrations - travel through different communities from party to party

12-Week Social Media Broadcast

The below 12-week social plan can be customized for Facebook, Twitter, blogs, and other social media outlets. It is intended to give you a jumpstart on ideas and methods to promote the MRT via social media. Please have some fun and supplement with your own ideas!

WEEK 1

Announce ribbon-cutting or trail opening celebration; include event photos and links to MRT maps and info

WEEK 2

Post bicycle safety rules and regulations, include link to MRT maps and information.

WEEK 3

Mississippi River Trivia – Topic: MRT was designated a Millennium Trail by President Clinton in the year 2000.

Potential questions: In what year was the MRT designated a Millennium Trail? Which President designated the MRT a Millennium Trail?

Include link to MRT maps and information.

WEEK 4

Photo Contest! Solicit photos of people riding their bikes along the MRT. Use polling to allow viewers to rate their favorites. Include link to MRT maps and information.

WEEK 5

Encourage local/regional/state leaders to ride the MRT – and make an announcement via social media letting the public know when and where they'll be biking. Include link to MRT maps and information.

WEEK 6

Give a shout-out to a bicycle-friendly business along the bikeway, encouraging your audience to patronize them. Arrange for a bicycle-friendly business to offer rewards for trivia for a limited time. Include link to MRT maps and information.

WEEK 7

Mississippi River Trivia – Topic: Mississippi River Explorers. Include link to MRT maps and information.

Potential questions: Which famous Spanish explorer discovered the Mississippi River? Hernando de Soto

Include link to MRT maps and information.

WEEK 8

Ask people to share their MRT story – What did they learn? Where did they go? How long did they ride for? What was their favorite attraction?

Include link to MRT maps and information.

WEEK 9

Reminder to Share the Road! Include tips on sharing the road and a bicycle safety refresher. Include links to MRT maps and information.

WEEK 10

Tune-up time: Remind riders to check their tires and gears. Provide a list of area bicycle repair shops. Include links to MRT maps and information.

WEEK 11

History lesson – explain how the Mississippi River influenced the industry and culture of your community or region. Include links to MRT maps and information.

WEEK 12

Solicit local businesses to provide discounts to bicyclists for the final week and announce the discount and participating businesses, encouraging people to patronize. Include links to MRT maps and information.

Bicycle and Tourism Organization Information

The Great Allegheny Passage website is an example of a user friendly source of trail and bicycling data that also provides information to local communities and businesses:

www.atatrail.org

You can access excerpts from the Explore Minnesota Tourism Resource Guide at http://www.dot.state.mn.us/bike/mrt.html. Compiled for the 2010 Bicycle Tourism Summit held in Brainerd, the Resource Guide identifies helpful websites, bicycling, and tourism related groups and agencies. Explore Minnesota's resources are categorized as follows:

- Minnesota Tourism Partners
- Bicycle Tour Operators and Tour Planners
- Bicycle Tour Resources
- Minnesota Biking Clubs
- Parks and Trails Organizations
- Bicycle Organizations

A full PDF copy of the Resource Guide and additional information about the summit can be found at the following link:

http://industry.exploreminnesota.com/side1/events-conferences/2010-bicycle-tourism-summit-follow-up/

Below we have listed some additional bicycling related websites. These lists are not comprehensive.

TRAIL AND ROUTE WEBSITES:

- www.trails.com
- www.bluffcountry.com
- www.letsgorideabike.org
- www.cyclopath.org
- www.bikely.org
- www.mapmyride.com

ADVOCACY:

- www.bikemn.org
- www.bikewalktwincities.org
- www.bikewalkweek.org
- www.ibike.org
- www.bikesafe.com
- www.bikeleague.org
- www.bikesbelong.org

SOCIAL NETWORKING:

- www.crazyguyonabike.com
- www.mplsbikelove.com
- www.doitgreen.org
- www.mnbikeblog.com
- www.bikecavecollective.blogspot.com

CC Regular Session **7. 4.**

Meeting Date: 12/13/2011

By: Brian Olson, Engineering/Public Works

Information

Title:

Consider Entering into the Transit Taxing District and Final Approval of Master Cooperation, Funding and Delegation Agreement for the Ramsey Rail Station

Background:

On 04/26/2011 the City Council was presented the proposed terms of an agreement to enter into the transit taxing district and heard a presentation by Arlene McCarthy from the Metropolitan Council regarding the condition by which the City of Ramsey may receive approval of a rail station. At that meeting the Metropolitan Council indicated that they expect to see approximately $295,000 annually from Ramsey residents when the City of Ramsey opts into the transit taxing district.

On 06/07/2011, the City Council was provided an update on the Rail Station PMT meetings and was provided another opportunity to provide feedback on the transit taxing district agreement.

On 09/27/2011, the City Council approved the Master Cooperation, Funding and Delegation Agreement contingent upon successful negotiation of the transit taxing district and lease agreements subject to the review and approval of the City Administrator and City Attorney.

On 11/7/11 the City Council discussed the terms of entering into the transit taxing district and offered the following comments:

- The parking for Northstar passengers shall be made available by the City at the parking ramp adjacent to the station and shall not be limited. (The number of stalls that are available for transit will be limited to 350 stalls.) This condition is acceptable to the Metropolitan Council.
- The City Council made it clear in two meetings that they wanted to expand transit service to the area by expanding the service that currently goes to the Anoka Technical college to the Ramsey rail station. After Mr. Byers had conversations with Pat Born and Brian Lamb from the Metropolitan Council, it was determined that this condition could not be accepted as part of the Transit Taxing District Agreement, however options for additional future transit bus service are being explored.
- The City Council also wanted the rate for the ride from Ramsey to be the same as the rate from Anoka. This is also a condition that the Metropolitan Council will not accept as the Northstar train is a distance based fare and therefore would not be fair to the other communities. Whereas, it is true that the fare is the same between Anoka and Coon Rapids ($4.00), the distance separating these stations is only 2 miles. The distance between Anoka, Elk River (fare at $5 .50)and Ramsey stations is approximately 5 miles. They feel that the fare will be somewhere close to $4.50 per ride but do not want to lock themselves into any fare structure in the future. Keep in mind that while Ramsey is entering into the Transit Taxing District, Elk River is outside of the Metropolitan area and will not be part of the District.
- The last comment that was received by the City Council revolves around the requirement to stop the bus service that is currently operating when the rail service is operational. Since the stoppage of the bus has led to a comment from the Federal Highway Administration (FHWA) about the possibility of repayment of Congestion Mitigation and Air Quality funds, members of the City Council were concerned that the City of Ramsey would be stuck in the middle of two larger agencies telling us completely opposite things. The Metropolitan Council has been extremely helpful in this concern. Staff expects that this issue will be resolved prior to the meeting with evidence of concurrence to be provided at the meeting.

The Master Cooperation, Funding and Delegation Agreement which will be between Metropolitan Council, Anoka

County Regional Rail Authority and City of Ramsey covers issues with respect to the implementation, construction, ownership and operation of the proposed project. It also generally defines the scope of the project and delegates the responsible parties as far as cost, construction administration and operation. In this case, the project is generally budgeted at $14.3 million (which does include the skyway connection to the parking ramp) and is defined as:

Right of way from BNSF
Payment to design support, construction, and project management contractors
Staffing costs directly incurred by this project

It also defines the contributions to the project as follows:

State	$4.00 million
Met Council	$1.30 million
ACRRA	$1.30 million
CTIB	$3.00 million
City	$4.75 million

The ACRRA will bid the project, the Metropolitan Council will administer the project and manage the construction and ultimately own and operate the rail station.

Notification:

Observations:

There will be a Lease Agreement to discuss the parameters of maintenance. All of the stations are owned and operated by the Metropolitan Council except the parking lot adjacent to the Anoka Rail Station. Attached is a copy of the Anoka Lease to give you an idea of the types of issues that that will be discussed.

The Metropolitan Council will be preparing this agreement and it will be presented to the City Council upon receipt. Staff does not feel that the Lease Agreement will be controversial and therefore requests that the condition that was tied to the final approval of the Master Cooperation Agreement be waived. Again the agreement under which the Anoka parking lot, which is owned by the City of Anoka and maintained by the City of Anoka, is attached to this case. It is understood that the City of Ramsey will continue to own and maintain the parking ramp, and anything outside the BNSF right of way. This includes immediate ownership of the skyway connection to the rail station, and any irrigation and landscaping features.

A letter from the Metropolitan Council describing the benefits for entering into the transit taxing district will be sent under separate email as it has not been received at the time of the writing of this case.

A member of the Metropolitan Council will be present at the meeting.

Recommendation:

Staff recommends

- approval of the attached Master Cooperation, Funding and Delegation Agreement for the Ramsey Rail Station by waiving the lease agreement condition
- approval of entering into the transit taxing district subject to the review and approval of the City Administrator and City Attorney.

Funding Source:

City Funding for the rail station contribution is outlined as follows:
TIF 1 - $650,000
TIF 2 - $4,100,000 (Will need to set up an interfund loan from Landfill Fund for TIF Increment from 2012 & 2013)
This removes TIF funding for the McKinley Street Project near Commercial Asphalt

As it relates to the transit taxing district, there is currently about $40,000 per month ($480,000 per year) that gets spent on the Ramsey Star Express bus service. This money is being generated from the Landfill Trust fund and not the general fund. Entering into the transit taxing district impacts the average Ramsey property owners about $30 annually and generates approximately $295,000 per year.

Maintaining a balance in the Landfill Trust fund, by eliminating the $480,000 per year expenditure for the bus, will allow the City to do a one-time offset of the Municipal Center debt of $300,000 in fiscal year 2013. This will be when property owners will see their first payment for the transit taxing district reflected on tax statements. This decision will be formalized during the 2013 budget cycle. The projected balance at the end of 2012 is $1.9 million.

Council Action:

Motion to approve the attached Master Cooperation, Funding and Delegation Agreement for the Ramsey Rail Station.

and

Motion to enter into the transit taxing district for fiscal year 2013.

Attachments

Ltr re Metro Transit Services Update
taxing district agreement
Anoka lease agreement
Master Cooperation Agreement 092211 Revised

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 03:15 PM
Form Started By: Brian Olson		Started On: 12/05/2011
Final Approval Date: 12/08/2011		

Metro Transit

December 9, 2011

kulrich@ci.ramsey.mn.us
and U. S. Mail

Kurt Ulrich, City Administrator
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: Metro Transit Services

Dear Kurt:

As the City of Ramsey joins the regular Metro Transit service area through the Transit Capital Levy District, I want to share with you information about our transit system.

The new Northstar Commuter Rail Station at Ramsey will be served by every regularly scheduled train in both directions. Weekdays this includes five Minneapolis commute trips each morning and afternoon, and one trip serving corridor station area community's morning and afternoon in the opposite direct. Weekend service includes three inbound and three outbound trips each Saturday and Sunday. As you may know we operate special train service to Minnesota Twins games. We carry a large portion of our annual ridership by serving all Twins games, and our goal is to continue serving each of the 80-plus home games in 2012.

Metro Transit provides management, facility maintenance, police, marketing, media relations, customer service and operation of Northstar Commuter Rail focusing on service quality, reliability, safety and ridership growth. In October and November 2011, Northstar carried an average of 2,100 weekday commuters to and from Minneapolis. Many of these customers are connecting to other transit service at, or near, Target Field Station. As such, we know the value of schedule connections with the rest of the regional transit system.

More broadly, Metro Transit is the transportation resource for the Twin Cities, offering an integrated network of buses, light rail and commuter trains as well as resources for those who carpool, vanpool, walk or bike. We offer our customers access to a wealth of resources beyond the transit service we operate, including schedule information, on-line trip planner, Transit Information Center (with staff to field schedule and fare tool questions), and Customer Relations (with staff to address customer comments, compliments and concerns.

Metro Transit is one of the country's largest transit systems, and will provide approximately 81 million rides this year - roughly 85 percent of all transit trips taken in the Twin Cities. Each weekday customers board Metro Transit buses and trains an average of 250,000 times.

Metro Transit operates the Hiawatha light-rail line, Northstar commuter rail line and 123 bus routes — 66 local-service routes, 51 express routes, and 6 contract service routes, using a fleet

of 885 buses. All Metro Transit buses are equipped with wheelchair lifts or ramps and racks for bicycles. All trains feature storage areas for bicycles and luggage. We are developing enhanced bus service throughout the region, and we are building the new Central Corridor (Green Line) Light Rail Transit (LRT) line between downtown Minneapolis and downtown St. Paul, which will open in 2014.

As part of the Northstar Commuter Rail, we will coordinate with you as we develop our marketing efforts moving forward and will evaluate potential bus trip extensions to Ramsey. Our staff is available to assist you and field any questions you may have. I look forward to our new partnership.

Sincerely,

Brian J. Lamb
General Manager
Metro Transit

c: Ed Byers
Adam Harrington

AGREEMENT BETWEEN
THE METROPOLITAN COUNCIL
AND THE CITY OF RAMSEY
WITH REGARD TO A TRANSIT SERVICE EXPANSION PLAN
UNDER MINNESOTA STATUTES, SECTION 473.4461

THIS AGREEMENT is entered into by and between the Metropolitan Council, a public corporation and political subdivision of the state of Minnesota, and the City of Ramsey, a Minnesota municipal corporation.

WHEREAS:

1. Minnesota Statues, section 473.446, subdivision 1, provides that for the purposes specified in the subdivision, and except as otherwise provided in the subdivision, the Metropolitan Council ("Council") shall levy each year upon all taxable property within the metropolitan area, as defined in section 473.121, subdivision 2 ("Metropolitan Area), a regional transit capital levy as specified in the subdivision.

2. Minnesota Statutes, section 473.4461 provides that notwithstanding any provision of section 473.446 or any other law, the Council may not levy a tax under section 473.446, subdivision 1, in any city not included in the transit taxing district as it existed on January 1, 2001, unless the Council and the governing body of that city have agreed on a transit service expansion plan.

3. The transit taxing district is defined in Minnesota Statutes, section 473.446, subdivision 2.

4. The City of Ramsey ("City") is located in the Metropolitan Area but was not included in the transit taxing district as it existed and was defined by statute on January 1, 2001.

5. The Council and the City have reached agreement on a transit service expansion plan for the City in accordance with the provisions of Minnesota Statutes, section 473.4461.

6. The parties desire to enter into this agreement in order to formalize the agreement between the parties on the said transit service expansion plan, which agreement shall authorize the levy of a transit tax in the City in accordance with Minnesota Statutes, section 473.446, subdivision 1.

NOW, THEREFORE, the Metropolitan Council and the City of Ramsey hereby agree as follows:

ARTICLE 1 – TRANSIT SERVICE EXPANSION PLAN

In accordance with the provisions of Minnesota Statutes, section 473.4461, the parties hereby agree on the following transit service expansion plan for the City of Ramsey:

1.01 Ramsey Northstar Train Station. A financial contribution not-to-exceed $1,300,000 shall be provided by the Council for the construction of a new Northstar train station located in the City of Ramsey described as follows:

- Located at the BNSF tracks, adjacent to the existing parking ramp facility

- Two platforms with a pedestrian overpass

1.02 Northstar Commuter Rail Service. Northstar commuter rail service will commence upon completion of station construction, inspection, testing, and safety certification as determined by the Council.

- Service shall be provided in accordance with the Northstar service operating schedule which may be adjusted from time to time as determined by the Council.
- Limited Special Event service may be provided as determined by the Council.
- Passenger fares shall be determined by the Council and may be adjusted from time to time by the Council.
- Maintenance and utility expenses for the platforms and the pedestrian overpass connecting the platforms shall be borne by the Council.
- Maintenance, utility and other expenses related to commuter rail service incurred for the parking ramp facility, pedestrian walkway from the parking facility to the station and, property adjacent to the station shall be the responsibility of the City.
- Parking for Northstar passengers shall be made available by the City at the parking ramp adjacent to the station and shall not be limited.

1.01 Termination of Express Bus Service. Upon initiation of regular commuter rail service to the Ramsey station, the City shall terminate the existing express bus service currently provided.

ARTICLE 2 – EXTENSION OF COUNCIL LEVY TO CITY

The City acknowledges and agrees that in accordance with the provisions of Minnesota Statutes, section 473.4461, the Metropolitan Council's levy provided for in Minnesota Statutes, section 473.446, subdivision 1, shall be extended to all taxable property within the City of Ramsey effective for taxes levied in 2012 (payable in 2013).

ARTICLE 3 – EFFECTIVE DATE

This agreement shall become effective upon execution of this agreement by the parties and delivery of fully executed copies of the agreement to each of the parties.

ARTICLE 4 – GENERAL PROVISIONS

4.01 City Council Resolution. A copy of a resolution adopted by the Ramsey City Council, the governing body of the City of Ramsey, wherein the City authorizes entry into this agreement, is attached as Exhibit A and made a part of this agreement.

4.02 Interpretation. This agreement is intended to implement the requirement in Minnesota Statutes, section 473.4461, for an agreement between the Metropolitan Council and the City of Ramsey on a service expansion plan, and shall be interpreted accordingly.

4.03 Amendments. The terms of this agreement may only be changed by mutual agreement of the parties. Such changes shall be effective only upon the execution of written amendments signed by authorized representatives of the parties.

4.04 Change in Law. The parties recognize and acknowledge that the requirements and provisions of this agreement may be repealed or modified by future law.

4.05 Execution In Counterparts. This agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the above-named parties have caused this agreement to be executed by their duly authorized representatives on the dates indicated below.

CITY OF RAMSEY

By: _____

Its: _____

Date: _____

METROPOLITAN COUNCIL

By: _____
Patrick Born
Regional Administrator

Date: _____

Approved as to form:

_____
Metropolitan Council
Office of General Counsel

GROUND LEASE

by and between the

CITY OF ANOKA, MINNESOTA

and the

METROPOLITAN COUNCIL

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GROUND LEASE

This Ground Lease ("Lease") is made and entered into as of 8-16, 2010 (the "Effective Date"), by and between the City of Anoka, Minnesota ("Landlord") and the Metropolitan Council (the "Tenant").

1. PROPERTY AND TERM.

1.1. Property. For and in consideration of the performance of the terms, conditions, and obligations of this Lease, Landlord hereby leases to Tenant and Tenant leases from Landlord real property located in the City of Anoka, County of Anoka, and State of Minnesota, as more particularly described on **Exhibit A** attached (the "Property"). A cross-reference to all defined terms in this Lease appears at Section 18.

1.2. Limitation on Leasehold Interest. Landlord specifically excepts and reserves to itself the right to redevelop the Property consistent with the terms of this Lease.

1.3. Term. The initial term of this Lease shall commence on the Effective Date and shall expire on May 31, 2107 (the "Initial Term").

1.4. Automatic Renewals. This Lease shall automatically renew for an additional term of one hundred (100) years. After such automatic renewal, this Lease shall automatically renew for successive twenty (20) year terms. Each automatic extension of the Lease term may be referred to herein as an "Extension Term." All of the terms and conditions of this Lease shall apply during each Extension Term. References to "Term" shall be deemed to include the Initial Term and any automatic Extension Term. If the Platform Agreement dated May 31, 2007, between BNSF Railway Company ("BNSF") and the Tenant (the "Platform Agreement") is terminated, Landlord shall have the option to terminate this Lease upon one hundred twenty (120) days' written notice to Tenant. The Tenant shall give written notice to Landlord within five (5) days following any termination of the Platform Agreement.

1.5. Memorandum of Lease. Landlord and Tenant shall execute and record against the Property a Memorandum of Lease substantially in the form attached as **Exhibit D** (the "Memorandum of Lease").

2. RENT.

2.1 Rent Start Date. The date on which Rent first becomes payable (the "Rent Start Date") shall be the date upon which this Lease has been fully executed by the parties (the "Rent Start Date").

2.2 Rent. On the Rent Start Date, Tenant shall pay Ninety Eight and 00/100 ($98.00) to Landlord as rent for the Initial Term. Thereafter, in advance of each Extension Term, Tenant agrees to pay Landlord within thirty (30) days of invoicing by Landlord to Tenant rent in the amount of One Dollar and 00/100 ($1.00) per year. The amounts set forth in this Section 2.2 ("Rent") shall be paid to Landlord at the address set forth below or such other address as

Landlord may specify in writing from time to time. All Rent required to be paid hereunder shall be paid without the right of offset, deduction or withholding, and Tenant shall not be entitled to any credits against the payment of Rent.

2.3 Operating Expenses. Tenant shall be responsible for directly paying all other charges, costs, fees and expenses incurred by Tenant in connection with this Lease or the use of the Property ("Operating Expenses").

3. CONSTRUCTION OF IMPROVEMENTS; ALTERATIONS.

3.1 Construction of Improvements. The Minnesota Department of Transportation ("Mn/DOT") has constructed on the Property a surface parking lot containing 377 parking stalls, including 12 ADA-accessible stalls, a vehicle circulation system which includes bus and passenger vehicle drop off and pickup in proximity to the platform, sidewalks, road access, driveways, signage and other improvements as shown on the site plan attached as Exhibit B (the "Improvements"). If changes in applicable law require an increase in the number of ADA-accessible stalls, Landlord and Tenant shall agree as to how best to accommodate such changes. Mn/DOT also constructed the storm water pond shown on Exhibit B, which is not located on the Property. The storm water pond was initially designed to serve the Improvements along with a significant portion of the City of Anoka's proposed station area improvements. The Landlord shall own, operate and maintain the storm water pond. Landlord shall grant a drainage easement to Tenant substantially in the form attached as Exhibit C (the "Drainage Easement") to provide for Tenant's use of the storm water pond shown on **Exhibit B.**

3.2 Alterations; Ownership of Improvements. After the initial completion of the Improvements, without Landlord's approval, Tenant may alter the Improvements and may add additional passenger amenities. Landlord's prior written consent shall be required to build structured parking or buildings or install above or below-ground storage tanks, which consent shall not be unreasonably withheld or delayed. Any alterations or additions to the Improvements after their initial completion shall be referred to as "Alterations." If Landlord's consent is required to any Alterations, Tenant shall present detailed plans and specification and construction drawings ("Plans") to Landlord. Should Landlord fail to approve the proposed Plans (or to provide a reasonably detailed written explanation for non-approval) within sixty (60) days after the receipt thereof, such Plans shall be deemed approved by Landlord. The Improvements and all Alterations to the Property shall (i) be constructed at Tenant's sole cost and expense; (ii) comply with all applicable laws; (iii) be performed lien-free and in a workmanlike manner with good and sufficient materials; and (iv) be the property of Tenant until the termination of this Lease. Upon termination of this Lease, Landlord and Tenant shall agree as to ownership and disposition of the Improvements and Alterations.

3.3 Liens. Neither Landlord nor Tenant shall allow or permit any mechanic's liens, materialmen's liens or any construction liens or judgment liens of any kind to be perfected against the Property, Tenant's leasehold interest therein or any other property of Landlord.

4. MAINTENANCE, REPAIRS AND UTILITIES.

4.1 Repairs and Maintenance.

(a) Except as set forth in Section 7 in the context of a redevelopment of the Property, Tenant agrees to, at its sole cost and expense, operate and maintain the Improvements in good condition and repair. Upon the expiration or termination of this Lease, Tenant shall deliver the Property to Landlord with all debris and personal property removed and in good operating condition and repair, ordinary wear and tear excepted.

(b) Landlord may enter and inspect the Property at any time to determine the manner in which it is being used, maintained and repaired. Landlord shall use commercially reasonable efforts not to interfere with Tenant's operations at the Property.

(c) If any maintenance or repairs required to be made by Tenant hereunder are not made within thirty (30) days after Tenant's receipt of written notice from Landlord (or if such repairs cannot reasonably be completed during such period, to the extent Tenant does not commence repair during such thirty (30)-day period and thereafter diligently prosecute such repair to completion), Landlord may, at its option, make such repairs without liability to Tenant for any loss or damage that may result by reason of such repairs (except to the extent such liability or damage arises from Landlord's negligence or intentional misconduct), and Tenant shall pay to Landlord immediately upon demand the cost of such maintenance or repairs together with an amount equal to ten percent (10%) thereof or the then current rate Landlord charges other tenants pursuant to its city ordinance.

4.2 Utilities. Tenant shall be solely responsible for and promptly pay all charges for all utilities (including without limitation gas, electric, fuel, water, sewer, telephone, trash) separately metered on the Property which relate to the Improvements. Except to the extent caused by the negligence or intentional misconduct of Landlord, its agents or employees, Landlord shall not be liable for any interruption or failure in the supply or availability of any utilities to the Property.

5. REAL ESTATE TAXES.

5.1 Taxes. Tenant shall be responsible for all taxes and assessments and other charges levied against the Property due to Tenant's operations ("Taxes"). "Taxes" shall mean: (i) all real estate taxes and special assessments on the Property (adjusted after protest or litigation, if any) which accrue during the Term of the Lease; (ii) any taxes levied in lieu of any such real estate taxes or special assessments; (iii) all other levies, taxes, assessments, governmental charges, water and sewer rents or charges, and all other charges or burdens of whatsoever kind or nature, foreseen or unforeseen, charged upon the Property; and (iv) all costs and expenses directly incurred by Landlord in contesting the validity of, seeking a reduction of or seeking to prevent an increase in any such real estate taxes or assessments. Landlord and Tenant agree that all Taxes (unless attributable to improvements requested by Tenant) shall be paid for over the maximum period allowed by law and that only those installments which fall due during the term of this Lease shall be included in the Taxes payable by Tenant. Tenant shall be

responsible for all personal property taxes attributable to any personal property at the Property. "Taxes" shall not include (a) any inheritance, estate, succession, transfer, gift, franchise, corporation, income or profit taxes; provided, however, if at any time the method of taxation shall be altered, so that there shall be levied, assessed, or imposed: (i) a tax on the rents received by Landlord, (ii) a fee measured by the rents receivable from the Improvements located on the Property, or (iii) a tax or license fee imposed upon Landlord which is otherwise measured by or based in whole or in part upon the improvements located on the Property or any portion thereof, then such tax or fee shall be included in the computation of Taxes; or (b) any penalties assessed or levied against Landlord or the Property due to Landlord's failure to timely pay any Taxes.

5.2 Payment of Taxes. Provided that Tenant receives adequate notice that Taxes are due, Tenant shall pay on or before the last day on which payment may be made without penalty or interest, all Taxes payable by Tenant pursuant to Section 5.1. All Taxes assessed or imposed for the fiscal periods in which the term of this Lease commences and terminates shall be apportioned.

5.3 Contests. Tenant has the right to promptly contest or review any Taxes by appropriate proceedings ("Proceedings"), at its own expense. Tenant may defer payment of any contested Taxes only if, before instituting any Proceedings, Tenant furnishes to Landlord security reasonably satisfactory to Landlord and sufficient to cover the amount of the contested Taxes, with interest and penalties for the period during which the Proceedings may be expected to take. Notwithstanding the furnishing of security (other than a cash deposit), Tenant shall promptly pay any Taxes that were contested if such contest is lost or any charge for which Landlord becomes subject to criminal or any other liability for non-payment; provided that if Tenant has made a cash deposit to Landlord, Landlord may pay any such amounts out of the deposit. When any contested Taxes are paid or cancelled, any balance of any cash deposit not so applied shall be repaid to Tenant without interest. All Proceedings shall be initiated promptly after the imposition or assessment of any contested Taxes. If there is any refund with respect to any contested Taxes based on a payment by Tenant, Tenant shall be entitled to receive it for its own account to the extent of such payment.

6. USE OF PROPERTY. The Property shall only be used for the purpose of commuter parking and bus and passenger drop off and pickup for users of the Northstar Commuter Rail Project and for any incidental purposes related thereto, including but not limited to bicyclists and pedestrians. The Property shall not be used in such manner as to violate any applicable law, rule, ordinance or regulation of any governmental body. Tenant shall not use or permit the use of the Property in a manner that is unlawful, creates damage, waste or a nuisance, or that disturbs owners and/or occupants of, or causes damage to, neighboring properties. Tenant shall, at its expense, obtain and keep in effect all necessary permits and licenses to operate the Improvements. Landlord specifically reserves the right to use up to two portions of the Property identified on Exhibit E for incidental use, without Tenant's consent, including but not limited to retail use, which provides an amenity to the transit rider, such as a coffee kiosk. Landlord may use more than two portions of such Property identified on Exhibit E for incidental use upon Tenant's consent.

7. REDEVELOPMENT BY LANDLORD.

7.1 Landlord's Right to Redevelop. Landlord shall have the right to redevelop the Property, subject to all of the provisions of this Section 7.

7.2 Tenant's Review of Redevelopment Plan. Tenant shall have the right to review any redevelopment plan to make sure the plan is consistent with transit operation, maintenance, safety and platform access requirements. If the redevelopment plan in any way reduces the operational utility of the transit facility or poses a legitimate safety concern for the users of the transit facility, then Tenant shall have the right to raise objections with Landlord and any other applicable government entity to the extent the objections are based on specific and identified safety or operational concerns. No changes can be made to the platform or access to the platform without Tenant's approval.

7.3 Permanent Replacement Parking. Landlord shall provide permanent replacement parking spaces on a 1-to-1 basis at no expense to Tenant, so that at no time are there fewer than 377 parking spaces (of the same approximate size as the parking spaces in the initial Improvements), including 12 ADA-accessible stalls, for use by station commuters. During design development of any permanent replacement parking, Landlord shall consult with Tenant regarding the location, configuration and additional parking needs of any permanent replacement parking, any modified bus circulation patterns, and any effects on transit passenger access and amenities arising from the replacement parking. Tenant has the right to approve the location of the permanent replacement parking to ensure the continued operational utility and safety of the transit facility.

7.4 Temporary Replacement Parking. Tenant shall have the right to approve the location of any temporary replacement parking during construction, which approval shall not be unreasonably withheld. If the temporary parking is more than 1,200 feet from the platform, Landlord shall cause shuttle bus service to be provided for every inbound and outbound scheduled train which stops at the Anoka station. Both parties will work cooperatively to locate temporary replacement parking.

7.5 Storm Water Pond. If the storm water pond is relocated, enlarged or replaced with an alternative storm water management system or facility, Landlord shall be solely responsible for the costs associated with design, construction, operation and maintenance of said alternative system or facility.

7.6 Structured Parking. If the redevelopment involves construction of structured parking (which may include underground parking) to replace all or part of the surface parking, Landlord shall bear the initial construction cost. Landlord and Tenant shall reach agreement as appropriate at that time as to responsibility and cost sharing for operation and maintenance of the structured parking and obligation to rebuild in the event of damage as set forth in Section 9. Landlord shall consider provisions in its redevelopment plan for bus service and necessary bus layover bays. If a pedestrian overpass is proposed, Landlord and Tenant shall reach agreement on the design, construction, ownership, operation and maintenance of any pedestrian overpass and shall be subject to compliance with all BNSF requirements.

7.7 Amendment to Lease and Other Documents. Provided that all of the provisions of this Section have been complied with, Landlord and Tenant agree to execute amendments to this Lease, the recorded Memorandum of Lease and the Drainage Easement to address operation, maintenance and any other issues raised by the redevelopment and will also revise the legal description of the Property subject to the Lease and the Memorandum of Lease if necessary to accommodate the redevelopment.

8. LIABILITY OF PARTIES. Each party shall be responsible for any loss or claim arising out of its own actions or inactions. No party shall be deemed to limit or waive any municipal liability limitations applicable to such party contained in Minnesota Statutes, particularly chapter 466.

9. DAMAGE AND DESTRUCTION.

9.1 Damage to Property. In the event of damage or destruction to the Property or any portion thereof, at any time during the Term, this Lease shall continue in full force and effect and Tenant shall continue to pay all Rent and other charges payable hereunder by Tenant. If such damage or destruction impairs Tenant's ability to operate the Improvements or reduces the number of spaces in the Improvements, Landlord shall proceed as soon as practicable after the loss is adjusted to repair, replace and restore the Property to its condition prior to such damage or destruction and complete the repair and reconstruction with proper diligence. Should Landlord fail to complete the restoration of the Property within two hundred seventy (270) days following the date of the casualty, Tenant shall have the right to: (i) repair the Property at its own expense and recover such cost from Landlord, or (ii) terminate this Lease by delivering written notice of such termination to Landlord at any time after the expiration of such two hundred seventy (270)-day period and prior to the date on which Landlord substantially completes its restoration obligations hereunder.

9.2 Damage to Improvements. In the event of damage or destruction to the Improvements or any portion thereof, at any time during the Term, this Lease shall continue in full force and effect and Tenant shall continue to pay all Rent and other charges payable hereunder by Tenant. Subject to any obligation of Landlord to repair the Property as set forth in the previous Section, Tenant shall proceed as soon as practicable after the loss is adjusted to repair, replace and restore the Improvements to their condition prior to such damage or destruction and complete the repair and reconstruction with proper diligence. Except as set forth in the following sentence, should Tenant fail to complete the restoration of the Improvements within two hundred seventy (270) days following the date of the casualty, Landlord shall have the right to: (i) repair the Improvements at its own expense and recover such cost from Tenant, or (ii) terminate this Lease by delivering written notice of such termination to Tenant at any time after the expiration of such two hundred seventy (270)-day period and prior to the date on which Tenant substantially completes its restoration obligations hereunder. If all or a portion of Tenant's work to repair the Improvements cannot be completed until Landlord completes all or a portion of work to repair the Property pursuant to Section 9.1, then the 270-day deadline imposed by this Section on Tenant for that portion of its work shall be tolled by the same number of days that it takes Landlord to complete the necessary portion of its work pursuant to Section 9.1.

10. ASSIGNMENT AND SUBLETTING. Upon written notice to Landlord, but without Landlord's consent, Tenant may assign or sublease this Lease to any party which has succeeded to the rights and obligations of the Council under the Platform Agreement provided (i) Tenant is not then in default under this Lease, (ii) the proposed assignee or sublessee agrees in writing to assume and be bound by all of the terms, covenants and conditions of this Lease, (iii) an executed original of the assignment or sublease agreement is delivered to Landlord, and (iv) the Property shall continue to be used solely for commuter parking for the Anoka station of the Northstar commuter rail line or as otherwise provided under the terms of this lease.

11. DEFAULT AND REMEDIES.

11.1 Tenant's Default. Any one or more of the following events shall constitute an "Event of Default" and entitle Landlord to exercise its rights and remedies:

(a) Tenant shall fail to keep, perform or observe any covenant, agreement or condition hereunder and shall fail to remedy such failure within sixty (60) days after written notice thereof has been mailed by Landlord (or in the event the default cannot be cured within such sixty (60) days, if such failure is not remedied within such longer period as necessary to cure up to sixty (60) days, provided the remedy is commenced within said sixty (60)-day period and continuously and diligently pursued to completion).

(b) The Property is abandoned or vacated by Tenant or the Property shall cease to be used for commuter parking for the Anoka station of the Northstar commuter rail line for reasons other than for repair, maintenance or otherwise for a period in excess of twelve (12) months (unless, in the latter case, Tenant gives written assurances satisfactory to Landlord that its non-use of the Property for commuter parking is not intended to be permanent and will be resumed as soon as possible). Temporary relocation or non-use of all or part of the Improvements due to redevelopment by Landlord pursuant to Section 7 shall not be deemed an abandonment, vacation or cessation of use by Tenant under this subsection.

(c) With respect to any assignee of Tenant which is a private entity (referred to in this subparagraph as "Tenant"), the admission in writing by Tenant of its inability to pay its debts when due; or the appointment of a receiver or trustee for the business or property of Tenant, unless such appointment shall be vacated within thirty (30) calendar days of its entry; or the making by Tenant of an assignment for the benefit of its creditors, or if in any other manner Tenant's interest in this Lease shall pass by operation of law; or the commencement of a case under any chapter of the federal Bankruptcy Code by or against Tenant, or the filing of a voluntary or involuntary petition proposing the adjudication of Tenant, as bankrupt or insolvent; or the reorganization of Tenant, unless a petition is filed or case commenced by a party other than Tenant and is withdrawn or dismissed within thirty (30) days after the date of its filing.

(d) With respect to any assignee of Tenant which is a private entity (referred to in this subparagraph as "Tenant"), Tenant shall dissolve or, after failing to maintain its legal existence, fails to bring itself into good standing in the state in which it is organized within thirty (30) days.

11.2 Landlord's Remedies.

(a) If an Event of Default occurs, in addition to every right allowed at law and in equity, Landlord shall have the right (but not the obligation) to give to Tenant a notice of termination of this Lease, and upon thirty (30) days after the giving of such notice, this Lease, the Term and the estate hereby granted shall expire and terminate on the date specified in said notice.

(b) In the event Tenant does not perform its maintenance and repair duties, Landlord may only exercise remedies in accordance with Section 4.1(c).

11.3 Legal Expenses. In case suit shall be brought by Landlord or Tenant for recovery of possession of the Property or because of any other Event of Default, or due to the failure of any party to comply with the terms of this Lease, the non-prevailing party(ies) shall pay all expenses incurred by the prevailing party(ies) in connection with such proceedings, including reasonable attorney's fees and expenses.

11.4 Landlord Default and Tenant's Remedies. In the event Landlord fails to perform any of its obligations under this Lease and such failure continues for sixty (60) days after receipt of written notice from Tenant specifying the nature of the default and the action required of Landlord (with reference to the applicable Lease provision Tenant claims is not being performed), Landlord shall be deemed to be in default (or in the event the default cannot be cured within such sixty (60) days, if such failure is not remedied within such longer period as necessary to cure, provided the remedy is commenced within said sixty (60)-day period and continuously and diligently pursued to completion) ("Landlord's Default"). In the event of Landlord's Default, Tenant may (i) seek an equitable remedy, including injunctive relief or specific performance, provided, however, no damages may be obtained against Landlord in such instance, or (ii) obtain a judgment for the reasonable and actual out of pocket expenses incurred by Tenant in curing Landlord's obligation, provided, however, the commissioners, officers and employees of Landlord shall have no personal liability for such judgment. In no event, however, shall Tenant be entitled to withhold Rent or set-off Rent or other charges due hereunder as a result of an uncured Landlord Default.

12. NOTICES.

12.1 Notices. Any notice, demand or other communication required or permitted by law or any provision of the Lease to be given or served on a party shall be in writing, addressed to the parties at the addresses below, and either (i) deposited in the United States mail, registered or certified, return receipt requested, postage prepaid, (ii) delivered by an overnight private mail service which provides delivery confirmation such as Federal Express, Airborne or UPS, (iii) personally delivered at such address, or (iv) by facsimile with confirmation sheet made available for inspection and followed by regular mail or other means above. Either party may designate additional addresses for the receipt of notices or demands at any time by written notice to the other. Notice shall be deemed given when received.

If to Landlord: City of Anoka
2015 First Avenue North Anoka, MN 55303
Attn: City Manager
Fax: 763.576.2727

If to Tenant: Metropolitan Council
390 Robert Street North
St. Paul, MN 55101
Attn: Office of General Counsel
Fax: (651) 602-1640

13. WARRANTY OF TITLE AND QUIET ENJOYMENT. Landlord represents and warrants that it has fee title to the Property and has the authority to execute this Lease. Subject to the terms of this Lease, upon paying the Rent and performing the other terms, covenants and conditions of this Lease on Tenant's part to be performed, Tenant shall and may peaceably and quietly have, hold, occupy, possess and enjoy the Property during the Term.

14. FIXTURES. Landlord acknowledges, consents and agrees that all signage and other property which is installed or placed in, on or about the Property by Tenant ("Fixtures") shall be and at all times remain the property of Tenant and may be removed at any time during the Term or upon the expiration or earlier termination of the Term, whether or not such Fixtures may be regarded as property of Landlord by operation of law or otherwise. Tenant shall immediately repair or cause to be repaired any damage to the Property caused by such removal at no cost to Landlord.

15. HAZARDOUS SUBSTANCES.

15.1 Definitions. For purposes of this Lease:

"Environmental Laws" means any and all federal, state, local, or municipal laws, rules, orders, regulations, statutes, ordinances, codes, decrees, or requirements of any governmental authority regulating, relating to, or imposing liability or standards of conduct concerning any Hazardous Substances, environmental protection, or health and safety, as now or may at any time hereafter be in effect and as amended from time to time, as well as the regulations adopted and promulgated thereunder, including without limitation: the Clean Water Act, also known as the Federal Water Pollution Control Act, 33 U.S.C. Section 1251 *et seq.*; the Clean Air Act, 42 U.S.C. Section 7401 *et seq.*; the Federal Insecticide, Fungicide, and Rodenticide Act, 7 U.S.C. Section 136 *et seq.*; the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. Section 9601 *et seq.*; the Superfund Amendments and Reauthorization Act of 1986, Public Law 99-499, 100 Stat. 1613; the Emergency Planning and Community Right to Know Act, 42 U.S.C. Section 11001 *et seq.*; the Resource Conservation and Recovery Act, also known as the Solid Waste Disposal Act, 42 U.S.C. Section 6901 *et seq.*; and the Minnesota Environmental Response and Liability Act, Minnesota Statutes chapter 115B.

"Hazardous Substance" means (i) hazardous materials, hazardous wastes, and hazardous substances as those terms are defined under any Environmental Laws; (ii) petroleum, petroleum products, and by-products, including crude oil and any fractions thereof; (iii) natural gas, natural gas liquids, liquefied natural gas, synthetic gas, and any mixtures thereof; (iv) asbestos or any material that contains any hydrated magnesium silicate minerals that crystallize as bundles of long, thin fibers that readily separate when broken or crushed; (vi) radon; (vii) any other hazardous or radioactive substance, material, contaminant, pollutant, or waste; (viii) any substance with respect to which any federal, state, or local Environmental Law or governmental agency requires environmental investigation, monitoring, or remediation; and (vix) any other substance or material now or in the future deemed to be hazardous, dangerous, toxic, or a pollutant or contaminant under any Environmental Laws.

15.2 Prohibition. Tenant and its contractors shall comply with all Environmental Laws, including but not limited to those governing the release, use, storage, generation, treatment, transportation, disposal, or handling of Hazardous Substances. Tenant and its contractors shall not release, install, use, generate, store, locate, produce, process, treat, transport, incorporate, discharge, emit, deposit, or dispose of Hazardous Substances, other than those commonly used in transit operations in, upon, under, over or from the Property without first obtaining the Landlord's written approval.

Landlord and its contractors shall comply with all Environmental Laws, including but not limited to those governing the release, use, storage, generation, treatment, transportation, disposal, or handling of Hazardous Substances with respect it its use of the Property.

15.3 Indemnity. Subject to liability limits contained in Minn. Stat. chapter 466, as amended, Tenant or its contractor shall indemnify, defend and hold harmless Landlord, its agents and employees from and against any claim, damage or expense arising out of Tenant, its contractors, subtenants, assignees, agents or employees breach of the obligations and covenants established in Section 15.2. The Landlord's right to indemnity shall not be considered a waiver of the limitations, defenses, and immunities available to the Tenant under state law.

Subject to liability limits contained in Minn. Stat. chapter 466, as amended, Landlord or its contractor shall indemnify, defend and hold harmless Tenant, its agents and employees from and against any claim, damage or expense arising out of Landlord, its contractors, subtenants, assignees, agents and employees breach of the obligations and covenants established in Section 15.2. The Tenant's right to indemnity shall not be considered a waiver of the limitations, defenses, and immunities available to the Landlord under state law.

15.4 Landlord's Representation. Landlord represents and warrants that, except as set forth in the Phase I Environmental Site Assessment dated July 22, 2005, as prepared by Braun Inertee Corporation, and the Phase II Environmental Site Assessment dated April 2007, as prepared by Short Elliot Henderson, Inc. (SHE), Landlord is unaware of any Hazardous Substances upon or within the Property. Landlord makes no other representation as to pre-existing hazardous substances and shall assume no responsibility for hazardous substances on

the Property except to the extent that it is a responsible party as to such substances under any applicable Environmental Law. Nothing herein shall impair Landlord's or Tenant's right of action against responsible parties under any applicable environmental law.

15.5 Upon termination of this Lease, Tenant shall cause any and all Hazardous Substances stored on or about the Property and any contamination caused by Tenant to be completely removed prior to Tenant's vacating the Property at Tenant's expense and in compliance with all applicable laws.

16. ALTERNATIVE DISPUTE RESOLUTION. In the event of a dispute between the parties arising under this Lease, the parties agree to attempt to resolve their dispute by following the process described below:

(a) A party (the Initiating Party) may initiate this dispute resolution process by providing the other party (the Responding Party) with a written notice describing the perceived conflict, the Initiating Party's position, and underlying reasons therefor.

(b) The Responding Party shall, within ten (10) working days of receipt of such notice, provide the Initiating Party with a written response describing its view of the perceived conflict, the Responding Party's position, and underlying reasons therefore.

(c) The parties shall meet within fourteen (14) working days from the date the Initiating Party receives the Responding Party's response to resolve the dispute. If the Parties are unable to resolve the dispute, the Parties shall meet with a neutral facilitator to be agreed upon by the Parties within ten (10) working days from the date of the meeting. Costs of such facilitator shall be shared equally by the Parties.

(d) At the first meeting the neutral facilitator will assist the parties in identifying the appropriate parties and participants in the dispute resolution process, their concerns, and establish a meeting agenda for any subsequent meetings. The parties shall agree on a process for resolving the problem, which could involve additional negotiations, mediation, or arbitration.

(e) In developing the process, the parties will be guided by the following principles:

(i) The parties will attempt in good faith to reach a negotiated settlement.

(ii) The parties agree there will be fair representation of the parties.

(iii) The parties will use legal proceedings as a last resort.

(iv) In the event the parties are unable to resolve the dispute, each party shall retain all rights, remedies, and defenses it had prior to entering the process, except that each party shall be responsible for its own attorney's fees and costs.

17. DEFINITIONS.

(a) "Alterations" are defined in Section 3.2.
(b) "Drainage Easement" is defined in Section 3.1.
(c) "Environmental Laws" are defined in Section 15.1.
(d) "Effective Date" is defined in the first paragraph of this Lease.
(e) "Extension Term" is defined in Section 1.4.
(f) "Event of Default" is defined in Section 11.1.
(g) "Fixtures" are defined in Section 14.
(h) "Hazardous Substances" are defined in Section 15.1.
(i) "Improvements" are defined in Section 3.1.
(j) "Initial Term" is defined in Section 1.3.
(k) "Landlord" means the City of Anoka, Minnesota.
(l) "Landlord's Default" is defined in Section 11.4.
(m) "Lease" means this Ground Lease.
(n) "Memorandum of Lease" is defined in Section 1.5.
(o) "Operating Expenses" are defined in Section 2.3.
(p) "Plans" are defined in Section 3.2.
(q) "Platform Agreement" is defined in Section 1.4.
(r) "Proceedings" are defined in Section 5.3.
(s) "Property" is defined in Section 1.1.
(t) "Rent" is defined in Section 2.2.
(u) "Rent Start Date" is defined in Section 2.1.
(v) "Taxes" are defined in Section 5.1.
(w) "Tenant" means the Metropolitan Council.
(x) "Term" is defined in Section 1.4.

18. GENERAL PROVISIONS.

18.1 Binding Effect. This Lease shall inure to the benefit of and bind the parties hereto and each of their respective heirs, successors, representatives and assigns.

18.2 Severability. If any term or provision of this Lease or the application thereof to any person or circumstance shall be invalid or unenforceable, to any extent, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Lease shall be valid and enforceable to the maximum extent permitted by law.

18.3 Captions. The captions used in this Lease are inserted as a matter of convenience only, in no way define, limit or describe the scope of this Lease or the intentions of the parties hereto, and shall not in any way affect the interpretation or construction of this Lease.

18.4 No Waiver. A waiver by Landlord or Tenant, as the case may be, of any breach of any provision of this Lease shall not be deemed a waiver of any breach of any other provision hereof or of any subsequent breach of the same or any other provision.

18.5 Holdover. Tenant has no right to retain possession of the Property or any part thereof beyond the expiration or termination of this Lease. If Tenant holds over after the Term or any Extension Term without the written consent of Landlord, Tenant shall be deemed a "holdover tenant" and shall pay the Rent, taxes, Operating Expenses and other sums as herein required for so long as Tenant continues its occupancy. Nothing contained herein shall be construed as consent by Landlord to any holding over by Tenant. The foregoing provision shall not affect Landlord's right of reentry or any rights of Landlord hereunder or as otherwise provided by law.

18.6 Transfer by Landlord. In the event of a sale or conveyance by Landlord of the Property, the same shall operate to release Landlord from any liability upon any of the covenants or conditions herein contained first arising after the date of such sale or conveyance, and in such event Tenant agrees to look solely to the successor-in-interest of Landlord in and to this Lease with respect to liability first arising after the date of such sale or conveyance. This Lease shall not be affected by any such sale or conveyance, and Tenant agrees to attorn to the purchaser or grantee, which shall be obligated on this Lease only so long as it is the owner of Landlord's interest in and to this Lease.

18.7 Governing Law. This Lease shall be governed by and construed in accordance with the laws of the state of Minnesota.

18.8 Counterparts. This Lease may be executed in any number of counterparts, each of which shall be deemed an original but all of which shall constitute one and the same document.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date first written above.

THE CITY OF ANOKA, MINNESOTA

By: _____

Its: Mayor

By: _____

Its: city manager

METROPOLITAN COUNCIL

By: _____

Its: _____

MF

Approved as to Legal Form

_____

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Lot 1, Block 2, Grant Properties, Anoka County, Minnesota

Lot 2, Block 1, Anoka Transit Village South, Anoka County, Minnesota

Lot 2A, Block 1, Anoka Transit Village South, Anoka County, Minnesota

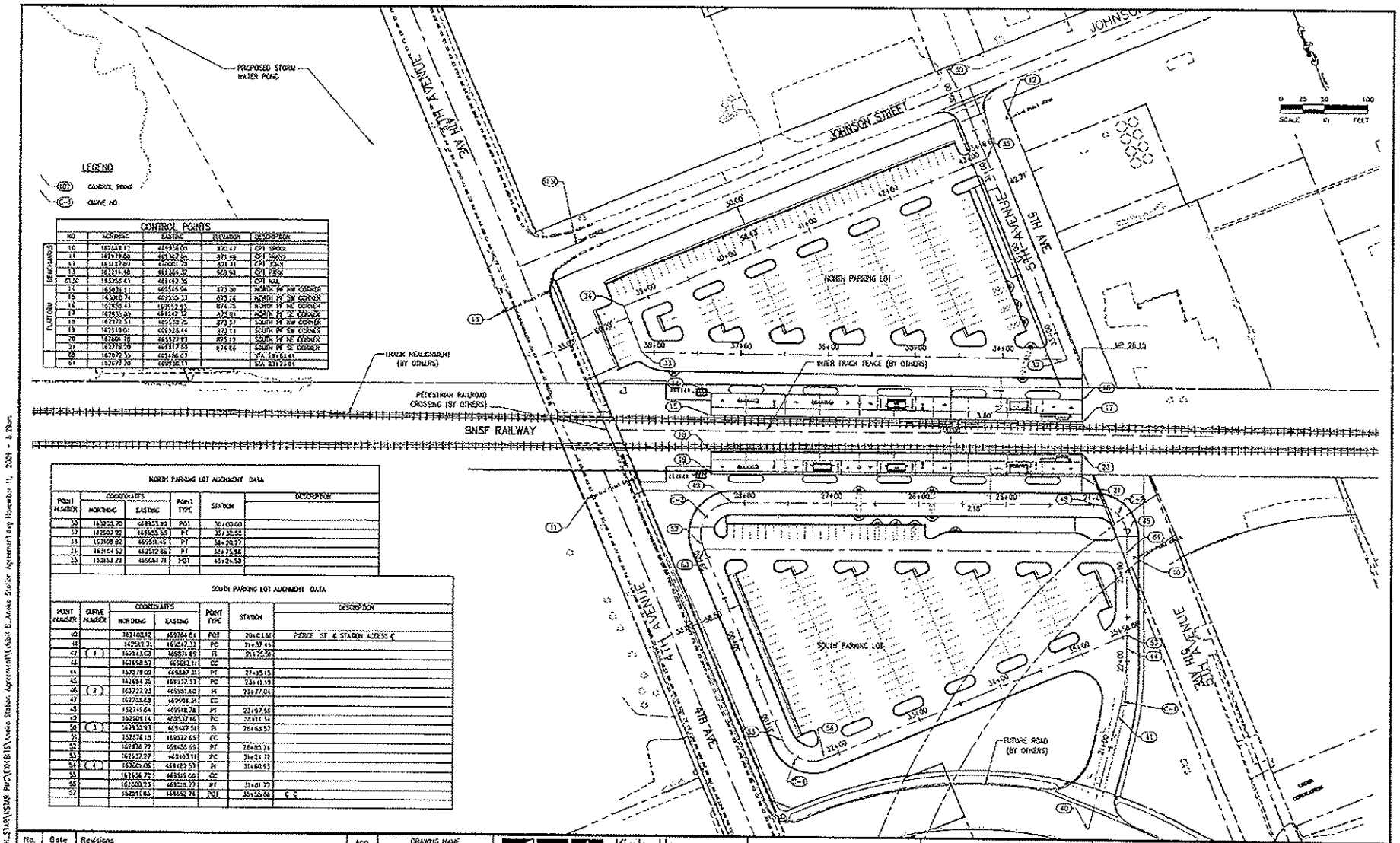
Lot 2B, Block 1, Anoka Transit Village South, Anoka County, Minnesota

Lot 2C, Block 1, Anoka Transit Village South, Anoka County, Minnesota

Lot 3, Block 1, Anoka Transit Village South, Anoka County, Minnesota

EXHIBIT B

THE IMPROVEMENTS



NORTH PARKING LOT ALIGNMENT DATA

POINT NUMBER	COORDINATES NORTHING	COORDINATES EASTING	POINT TYPE	STATION	DESCRIPTION
30	163213.70	469853.93	POT	30+00.00	
32	163567.92	469955.53	PT	33+30.00	
33	163908.82	469561.46	PT	36+29.37	
34	164161.52	469512.86	PT	37+75.92	
35	163853.23	469684.71	POT	41+24.58	

SOUTH PARKING LOT ALIGNMENT DATA

POINT NUMBER	CURVE NUMBER	COORDINATES NORTHING	COORDINATES EASTING	POINT TYPE	STATION	DESCRIPTION
40		162408.17	469364.84	POT	20+00.00	POINCE ST & STATION ACCESS ℄
41		162967.31	469549.33	PC	21+37.45	
42	(1)	163541.08	469834.89	PI	26+75.98	
43		161668.57	469417.11	CC		
44		163279.08	469687.31	PT	32+15.15	
45		163684.35	469937.13	PC	33+41.19	
46	(2)	163727.23	469981.60	PI	33+77.04	
47		162758.68	469984.21	CC		
48		162745.64	469918.78	PT	23+97.56	
49		162589.14	469837.16	PC	22+16.34	
50	(3)	162933.93	469487.58	PI	26+68.53	
51		161876.18	469522.65	CC		
52		162826.72	469456.65	PT	28+85.76	
53		162632.27	469463.11	PC	31+24.32	
54	(4)	162601.06	469422.57	PI	31+60.93	
55		161634.75	469509.65	CC		
56		162600.23	469328.77	PT	31+81.77	
57		162591.65	469452.74	POT	33+55.86	℄ ℄

No.	Date	Revisions	App.

DRAWING NAME: S-02-C

DESIGNED BY:	LRM
DRAWN BY:	RP
CHECKED BY:	JMM
DATE:	5-30-07
PROJECT NO	069600027

Kimley-Horn and Associates, Inc.

NORTHSTAR COMMUTER RAIL

MINNESOTA DEPARTMENT OF TRANSPORTATION
SP 9901-01
NORTHSTAR CORRIDOR COMMUTER RAIL
ANOKA STATION
ANOKA, MINNESOTA
EXHIBIT B - SITE IMPROVEMENTS

SHEET 1 OF 1
SHEET NO.
B

EXHIBIT C

ANOKA STATION DRAINAGE EASEMENT

A perpetual easement dedicated to the public for drainage purposes over, under, and across that portion of Government Lot 1, Section 6, Township 31, Range 24, Anoka County, Minnesota, described as follows:

> Commencing at the north quarter (N ¼) corner of said Section 6, thence South 89 degrees 57 minutes 45 seconds West, assumed bearing, 1,892.71 feet along the north line of the northwest quarter (NW ¼) of said Section 6 to the centerline of Anoka County State Aid Highway No. 131; thence South 00 degrees 51 minutes 31 seconds West 741.06 feet along said centerline of Anoka County State Aid Highway No. 131; thence North 89 degrees 08 minutes 31 seconds West 33.00 feet to the westerly right of way line of said Anoka County State Aid Highway No. 131, the point of beginning; thence North 89 degrees 08 minutes 31 seconds West 367.00 feet; thence South 00 degrees 51 minutes 31 seconds West 580.50 feet to the northerly right of way line of the Burlington Northern Santa Fe Railroad Inc.; thence South 56 degrees 10 minutes 39 seconds East 398.60 feet, along said northerly right of way line of the Burlington Northern Santa Fe Railroad Inc. to the westerly right of way line of Anoka County State Aid Highway No. 31; thence North 00 degrees 51 minutes 31 seconds East 736.02 feet along the said westerly right of way line of Anoka County State Aid Highway No. 31/131 to the point of beginning.

Said perpetual drainage easement containing approximately 5.55 acres.

EXHIBIT D

MEMORANDUM OF GROUND LEASE

This is a MEMORANDUM OF GROUND LEASE by and between the City of Anoka, Minnesota ("Landlord") and the Metropolitan Council ("Tenant"). Landlord has demised and let to Tenant and Tenant has taken and leased from Landlord the real property herein described (the "Leased Premises") for the term herein stated, for the rent and upon the terms and conditions of the Ground Lease by and between Landlord and Tenant of even date herewith (as the same may hereafter be amended, modified, supplemented or restated, the "Ground Lease") upon the following terms:

Landlord:	City of Anoka 2015 First Avenue North Anoka, MN 55303
Tenant:	Metropolitan Council 390 Robert Street North St. Paul, MN 55101
Date of Lease	Dated as of Aug. 16, 2010. Copies of the Ground Lease are on file in offices of Landlord and Tenant.
Legal Description of Leased Premises:	See Exhibit A attached hereto.
Date of Commencement of Term:	Aug. 16, 2010
Expiration Date of Initial Term:	May 31, 2107
Renewal Options:	The Ground Lease automatically renews for a 100-year term, and thereafter automatically renews for successive 20-year terms as more fully set forth in the Ground Lease.
Redevelopment Rights:	Landlord has certain rights to redevelop the Leased Premises as set forth in the Ground Lease.

The purpose of this Memorandum of Ground Lease is to give record notice of the Ground Lease and the rights created thereby, all of which are hereby confirmed, and this Memorandum of Ground Lease shall not have the effect of in any way modifying, supplementing or abridging the Ground Lease or any of its provisions as the same are now or may hereafter be in force and effect. In the event of any conflict between the provisions of the Ground Lease and this Memorandum of Ground Lease, the provisions of the Ground Lease shall prevail.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Ground Lease as of _____, 2010.

LANDLORD:

CITY OF ANOKA, MINNESOTA

By: _____

Its: Mayor

By: _____

Its: city manager

STATE OF MINNESOTA)
)ss
COUNTY OF ANOKA)

On this 16 day of August, 2010 before me, a notary public within and for Anoka County, personally appeared Phil Rice and Tim Cruikshank, to me personally known who by me duly sworn, did say that they are the Mayor and City Manager respectively, of the City of Anoka, Minnesota, a political subdivision of the State of Minnesota, and acknowledged the foregoing instrument on behalf of said City.

_____
Notary Public

AMY TERESE OEHLERS
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2015

TENANT:

METROPOLITAN COUNCIL

By: _____

Its: _____

MF

STATE OF MINNESOTA)
)ss
COUNTY OF ANOKA)

On this _____ day of _____, 2010 before me, a notary public within and for Anoka County, personally appeared _____, to me personally known who by me duly sworn, did say that he/she is the _____ of the Metropolitan Council, a public corporation and political subdivision of the State of Minnesota, and acknowledged the foregoing instrument on behalf of said Council.

_____
Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

_____

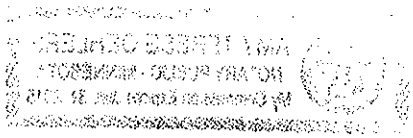


EXHIBIT E

LANDLORD RETAIL AREA

EXHIBIT E



Met Council Contract No. _____
ACRRA Contract No. 2011-_____
City of Ramsey Contract No. _____

DRAFT OF 9-22-2011 REVISED

NORTHSTAR RAMSEY STATION PROJECT

MASTER COOPERATION, FUNDING AND DELEGATION AGREEMENT

By and Between

Metropolitan Council

Anoka County Regional Railroad Authority

and

City of Ramsey

_____, 2011

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Table of Contents

AGREEMENT

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NORTHSTAR RAMSEY STATION PROJECT
MASTER COOPERATION, FUNDING AND DELEGATION AGREEMENT

This is a Master Cooperation, Funding and Delegation Agreement ("Master Cooperation Agreement") made and entered into by and between the Metropolitan Council ("Met Council"), the Anoka County Regional Railroad Authority ("ACRRA"), and the City of Ramsey ("City"), collectively referred to as the "Parties."

BACKGROUND RECITALS

1. After the commencement of revenue service of the Northstar Commuter Rail Project in November 2009, the Met Council became responsible for planning, development, design, acquisition, construction, and equipping of any improvements to commuter rail facilities or service in that corridor pursuant to Minnesota Statutes, Section 473.4057, subd. 3.

2. ACRRA is a regional railroad authority established pursuant to Minnesota Statutes, Chapter 398A, to provide for the improvement of local passenger rail service.

3. The proposed commuter rail station will be located within the City of Ramsey and partially on property owned by the City.

4. The parties to this agreement have been involved in various activities regarding the development of the Northstar Ramsey Station Project ("Project"). The Project consists of the development of a commuter rail station on the Northstar Corridor which currently runs from Big Lake to downtown Minneapolis. The Project includes, without limitation:

   a. the acquisition of the rights from the BNSF to allow the use of the railroad's right-of-way to add the Ramsey commuter rail station to the existing Northstar service, and

   b. the construction of station and platform.

5. In order to enhance access and promote pedestrian safety, the City has agreed to fund a Skyway Connection between the existing parking ramp and the Station. This City requested enhancement shall be funded separately but shall be constructed as part of the Total Project.

6. The Project will be financed through grants from and through financial contributions from the State of Minnesota, the Met Council, the ACRRA, the City and the Counties Transit Improvement Board ("CTIB") (hereinafter referred to as the "Funding Partners")as described in this agreement.

7. Minnesota Statutes, Section 473.4057 sets forth certain requirements and responsibilities of the Met Council with respect to the planning, developing, designing, constructing, funding, operating and maintaining of commuter rail transit.

8. Minnesota Statutes, Section 473.4057 provides that the Met Council may enter into memoranda of understanding, joint powers agreements, or other agreements with public or private entities including, without limitation, political subdivisions, regional railroad authorities, metropolitan planning organizations, joint powers boards, the commissioner of transportation, or railroads, to carry out its responsibilities for commuter rail transit.

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9. The Parties have passed resolutions or taken action authorizing their officials to execute this Master Cooperation Agreement between and among the Parties.

10. The Met Council and the other parties to this agreement have authority pursuant to Minnesota Statutes, Section 473.4057 and other applicable law to enter into this Master Cooperation Agreement.

AGREEMENT

NOW, THEREFORE, for mutual valuable consideration, the sufficiency of which has been agreed to by the Parties, Met Council, ACRRA, and the City agree as follows:

ARTICLE I
PURPOSE, GENERAL COOPERATION AND DELEGATION OF AUTHORITY

A. Purpose of Agreement

The purpose of this Master Cooperation Agreement is to:

1. Set forth the agreements made or to be made between and among the Parties on topics and issues with respect to the implementation, construction, ownership and operation of the Project pursuant to their authority under Minnesota Statutes, Chapters 174, 398A, 473; Minnesota Statutes, Section 471.59 and other applicable statutes;

2. Set forth the responsibilities agreed to be undertaken by each of the Parties with respect to the Project;

3. Provide for the requisite delegation of authority from the Met Council to each of the Parties, pursuant to Minnesota Statutes, Section 473.4057, as necessary for each Party to fulfill its responsibilities hereunder;

4. Set forth a timetable for the construction and implementation of the Project; and

5. Document the expenditures made or to be made by the Parties in support of the Project.

B. General Cooperation

The Parties to this Master Cooperation Agreement agree that their overall goal is the successful construction and implementation of the Project and to that end each Party agrees to cooperate with all other Parties and their consultants in order to ensure timely completion of construction and provision of service at the Ramsey commuter rail station.

C. Delegation of Authority

This Master Cooperation Agreement shall constitute an agreement by the Met Council, pursuant to Minnesota Statutes Section 473.4057, that the Parties are authorized to carry out the services and responsibilities set forth in this Master Cooperation Agreement subject to the direction and control of the Met Council. The delegation herein shall be construed liberally to effectuate the Parties' intent and purpose, as authority for the performance of

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every act and thing authorized, and all powers granted shall be broadly interpreted to effectuate this intent and purpose.

D. Condition Precedent to Effectiveness:

This agreement shall become effective upon the commitment of sufficient funds by the Funding Partners to complete the project. Funds expended by the Funding Partners for eligible project costs prior to the effective date of the agreement shall count against the funding commitments in Article IV.

E. Definitions:

1. Total Project: The total Project consists of the design, finance, right of way acquisition, construction, construction administration, and implementation of the Ramsey Station Project and Skyway Connection Project

2. Station Project: The Station Project consists of the design, finance, construction, and implementation of the Ramsey station, pedestrian overpass, and platform.

3. Skyway Connection Project: The Skyway Connection Project consists of the enhancement to the Station Project desired by the City including the design, finance, construction and implementation of the Skyway connection from the existing parking ramp facilities to the Ramsey Station Project.

ARTICLE II
REGIONAL AND STATE PLANS
REGIONAL AND LOCAL APPROVALS

The Parties agree that the following statements accurately reflect the planning and local approval status of the Project:

The basis for the proposed Project was developed through a series of regional and state transportation planning efforts that will be documented in the Transportation Improvement Plan (TIP), Metropolitan Council, 2011 - 2014.

ARTICLE III
ACQUISITION OF LAND, EASEMENTS, RIGHT-OF-WAY AND OTHER PROPERTY INTERESTS FOR THE PROJECT

The following sets forth the responsibilities of the indicated parties to this agreement for the acquisition of land, easements, right-of-way and other property rights needed for the Project, and the disposition of those rights.

A. City

1. City has acquired property and has constructed the Ramsey Town Center (hereinafter referred to as the COR) park-and-ride facility adjacent to the Ramsey commuter rail station site. By separate agreement, City will convey pursuant to a ground lease certain property rights to the Met Council to provide parking for commuter rail passengers.

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2. In addition, the City owns and will convey by quitclaim deed or easement to Met Council property rights necessary for construction and operation of the Ramsey commuter rail platform. Such conveyance shall be at no cost to the transferee. [Note: 1. Brian Olson will check to see whether Right-of-way Acquisition Loan Fund (RALF) funds need to be repaid.

3. City has no responsibility for acquisition of any other property interests for the Project.

B. Met Council

1. Met Council intends to acquire from BNSF the commuter rail easements necessary for implementation of the Project.

2. Met Council, will consult with ACRRA in the negotiations with BNSF to acquire certain property interests necessary for construction and operation of the Project. As necessary, the Met Council will execute such agreements subject to the following:
   1. Met Council acceptance of the terms and conditions of such agreements; and
   2. obtaining sufficient funding for any costs incurred or to be incurred by the Met Council:
      - in acquiring such property interests, and
      - for the construction of the Project.

C. ACRRA

ACRRA will negotiate with BNSF to acquire certain property interests and rights including but not limited to:

1. commuter rail easement;

2. platform lease agreement; and

3. overpass lease agreement.

necessary for construction and operation of the Project.

ARTICLE IV
FINANCING OF THE PROJECT

This article sets forth the projected sources and associated contributions necessary for financing the Project. The Total Project is estimated and budgeted to cost $ 14.35 million for completion, including the Station Project ($13.2 million cost) and the Skyway Connection Project ($1.15 million cost). Eligible Project Costs are:

- right-of-way acquisition and expenses to include negotiations and design services;
- design of the Skyway Connection
- payment to design support, construction and project management contractors;
- staffing costs directly incurred for this Project; and
- other eligible Project expenses

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A. State of Minnesota Funding

The State of Minnesota has authorized $20 million in 2011 Transit Capital State General Obligation Bonding to the Met Council for funding transit facilities and has named the Ramsey Station as an eligible project for this funding. Pursuant to the State Authorization, Met Council has allocated $4 million to the Ramsey Station project.

1. The State contribution to the Project will be used for Eligible Project Costs.
2. Transfer of these funds will be through a separate subordinate funding agreement, attached as Exhibit ___.
3. To the extent the State of Minnesota funding is used for the acquisition of the BNSF Commuter Rail Easement, such funds shall be paid directly to BNSF, but credited to the funding commitment of the State.

B. ACRRA and City Funding

1. ACRRA
   Direct Contribution. ACRRA will contribute up to $1.3 million for completion of the Project for one or more of the Eligible Project Costs

   CTIB Grant. ACRRA has applied for and was awarded a $1 million grant for 2011 contingent upon commitment of all funding for the Project. ACRRA has applied for additional CTIB grant in the amount of $2 million for 2012. Parties hereby agree to comply with all applicable terms and conditions of the CTIB grant agreements for the Project.

2. City
   The City will contribute up to $4.75 million for completion of the Total Project for one or more of the Eligible Project Costs. Eligible Project Costs for Skyway Connection Project shall not to exceed $ 1.15 million.

C. Met Council Funding

1. The Met Council will contribute $1.3 million in Regional Transit Capital funds for completion of the Project. Transfer of these funds shall be made pursuant to a Subordinate Funding Agreement, see Exhibit ____.

2. To the extent the Met Council funding is used for the acquisition of the BNSF Commuter Rail Easement, such funds shall be paid directly to BNSF, but credited to the funding commitment of the Met Council.

ARTICLE V
FINANCIAL MANAGEMENT OF THE PROJECT

A. General. ACRRA will be responsible for maintaining the official and complete accounting records for the Project. It will provide to the other Parties the structure for coding and tracking expenditures. This coding will be used for costs incurred for the Project regardless of source of funds or repayment status.

B. Financial Management. ACRRA will oversee and coordinate all activities relating to budgets, procurement and project controls.

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C. Funding Agreements. ACRRA may enter into separate Subordinate Funding Agreements ("Funding Agreements") with other parties to this agreement or other entities to provide for the transfer of Project funds to those parties for construction, acquisition of property or equipment, or for other Project services.

D. Project Budget.

The budget for the Project ("Project Budget") is attached hereto and incorporated herein as Exhibit B. If additional moneys become available to the project, then the funding contributions of CTIB, City and ACRRA shall be reduced equally. Likewise if the actual costs of the project prove to be less than budgeted, then the funding contributions of CTIB, City and ACRRA shall be reduced equally.

ARTICLE VI
CONSTRUCTION AND IMPLEMENTATION OF THE TOTAL PROJECT

1. Station Project.

Met Council will coordinate construction and implementation of the Station Project with individual Station Project activities being carried out by the various parties to this agreement. The project management team organization chart and key staff is attached hereto and made a part hereof as Exhibit C. The following describes the responsibilities of the Parties with respect to construction and implementation of the Project.

A. Met Council

1. Met Council will obtain the local approvals and permits it deems necessary for the Project. Where compliance with building, mechanical, electrical, elevator, fire or other construction code is either required by the laws of the State of Minnesota or is determined to be advisable by Met Council, and the enforcement has been delegated by the Met Council to another Party, Met Council and/or its contractors will prepare permit applications, and pay, for any and all permits normally required by the Party for work regulated by the code(s).

2. Met Council shall ensure that environmental documentation is updated as required by state law.

3. The Project will be constructed in accordance with the schedule attached hereto and incorporated herein as Exhibit D.

4. Met Council will manage the construction, within the Project limits, of any and all physical structures, elements and components of the system, which include, but are not limited to, communications systems, overhead contact system, signals, lighting, sidewalks, passenger stations, structures, certain public utilities, and landscaping.

5. The Met Council is responsible for Project management during construction and will work through the project management team to manage all activities during the construction phase of the Project.

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B ACRRA

1. ACCRA shall issue competitive bids for construction of the project.

2. ACCRA will maintain accounting records for the Project

3. Contracts awarded by the ACRRA for the construction of the Project shall include all state and CTIB required contact clauses and requirements.

2. Skyway Connection Project.

City will fund the Skyway Connection Project as an enhancement to the Station Project.

C. Met Council.

1. Met Council will perform the same general construction duties for the Skyway Connection Project as for the Station Project, and shall consult with the City regarding any specific Skyway Connection Project activities which connect to the parking ramp

D. ACRRA

1. ACRRA will perform the same bidding financial and contracting services for the Skyway Connection Project as for the Station Project, and shall consult with the City regarding the contracts for the design and construction of the Skyway Connection Project.

E. City

1. City will provide funding for the Skyway Connection Project

2. City will provide a representative to consult with ACRRA and Met Council as requested

ARTICLE VII
GENERAL PROVISIONS

A. Conflict Resolution – If a dispute should arise between or among the Parties to this Master Cooperation Agreement with respect to this Master Cooperation Agreement or any of its provisions, the Parties involved agree to attempt to settle such dispute through the use of a mediator mutually acceptable to the Parties involved in the dispute prior to initiation of any legal action with respect to this Master Cooperation Agreement, any of its provisions and/or its enforcement.

B. Liability – Each party shall be responsible for its own acts and omissions, the acts and omissions of its employees and the results thereof to the extent authorized by law. The Parties shall not be responsible for the acts of others and results thereof. The liability of the Parties is governed by the Municipal Tort Claims Act in Minnesota Statutes, Chapter 466, and other applicable law. The terms of this Master Cooperation Agreement are not to be construed as, nor operate as, waivers of a Party's statutory or common law immunities or limitations on liability, including, but not limited to, Minnesota Statutes, Section 3.736, Minnesota Statutes, Chapter 466, Minnesota Statutes, Section 471.59, subd. 1a., or any other applicable law or regulation providing limitations, defenses or immunities to the Parties.

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C. Insurance – The various property transfer agreements and contracts entered into pursuant to this Master Cooperation Agreement will contain terms and conditions for provision of adequate insurance coverage for the Parties during construction and operation of the Project. Contracts shall provide that the contractor must defend, indemnify, and save harmless the Parties from all claims, suits, demands, damages, judgments, costs, interest, and expenses arising out of or by reason of the performance of the contracted work, caused in whole or in part by any negligent act or omission of the contractor, including negligent acts or omissions of its employees, subcontractors, or anyone for whose acts any of them may be liable. Contracts shall further provide that the contractor must provide and maintain insurance in amounts and types of coverage appropriate to the contracted work and naming the Parties as additional insureds, and provide to each of the Parties prior to commencement of the contracted work a certificate of insurance evidencing such insurance coverage.

D. Employees – All employees of each Party and all persons engaged by each Party in the performance of any work or services required or provided for herein to be performed by each Party shall not be considered employees of any other Party and that any and all claims that may or might arise under the Worker's Compensation Act or the Unemployment Compensation Act of the state of Minnesota on behalf of said employees while so engaged, and any and all claims made by any third parties as a consequence of any act or omission on the part of said employees while so engaged, on any of the work or services provided to be rendered herein, shall in no way be the obligation or responsibility of any other Party.

E. Applicable Provisions of Law – The Parties agree to comply with applicable provisions of Minnesota state law, federal law and regulations and of any applicable local ordinances which shall be considered a part of this Master Cooperation Agreement as though fully set forth herein.

F. Amendments – Any alterations, variations, modifications, or waivers of provisions of this Master Cooperation Agreement shall only be valid when they have been reduced to writing as an amendment to this Master Cooperation Agreement signed by the Parties hereto.

G. Severability – The provisions of this Master Cooperation Agreement shall be deemed severable. If any part of this Master Cooperation Agreement is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Master Cooperation Agreement unless the parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Master Cooperation Agreement with respect to the Parties. One or more waivers by a Party of any provision, term, condition or covenant shall not be construed by the other Parties as a waiver of a subsequent breach of the same by other Parties.

H. Governing Law – This Master Cooperation Agreement is entered into in and under the laws of the state of Minnesota and shall be interpreted in accordance therewith. If state or federal laws change during the term of this Master Cooperation Agreement and such change conflicts with or alters a Party's material obligation under any of the provisions of this Master Cooperation Agreement, the Parties agree to amend this Master Cooperation Agreement to conform with said laws.

I. Notices – Any notice or demand, which may or must be given or made by a Party hereto, under the terms of this Master Cooperation Agreement or any statute or ordinance, shall be

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in writing and shall be sent certified mail or delivered in person to the other Parties as follows:

Met Council:
Regional Administrator
Metropolitan Council
390 North Robert Street
St. Paul, Minnesota 55101

ACRRA:
Executive Director
Anoka County Regional Railroad Authority
Anoka County Government Center
2100 3rd Avenue
Anoka, Minnesota 55303

City of Ramsey:
City Administrator
7550 Sunwood Dr NW
Ramsey MN 55303

J. Contract Administration – In order to coordinate the activities of the Parties so as to accomplish the purposes of this Master Cooperation Agreement, the following individuals, or their designees or successors shall manage this Master Cooperation Agreement on behalf of the Parties.

Met Council:
General Manager
Metro Transit
560 Sixth Avenue North
Minneapolis, Minnesota 55411-4398

ACRRA:
Executive Director
Anoka County Regional Railroad Authority
Anoka County Government Center
2100 3rd Avenue
Anoka, Minnesota 55303

City of Ramsey:
City Administrator
7550 Sunwood Dr NW
Ramsey MN 55303

K. Availability of Records – The Parties agree that each Party hereto, the Legislative Auditor, the State Auditor, or any of their duly authorized representatives at any time during normal business hours, and as often as they reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, or records, which are pertinent to the accounting practices and procedures of any other party hereto and involve transactions relating to this Master Cooperation Agreement for a minimum of six years from the expiration of this Master Cooperation Agreement.

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L. Data Privacy – The Parties agree to abide by all applicable state and federal laws and regulations and confidential information concerning individuals and/or data including, but not limited to, information made non-public by such laws or regulations.

M. Effective Date – This Master Cooperation Agreement shall take effect upon execution by all of the Parties hereto and by proper state officials and shall remain in effect until the FFGA is closed out by the FTA.

N. Termination – The Parties to this Agreement may mutually agree to cancel this Agreement prior to its termination pursuant to Paragraph M of this Article X.

O. Counterparts – This Master Cooperation Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which, when taken together, shall constitute but one and the same instrument.

IN TESTIMONY WHEREOF, the Parties hereto have caused this Master Cooperation Agreement to be executed on their behalf by their respective duly authorized representatives.

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THIS NORTHSTAR RAMSEY STATION PROJECT MASTER COOPERATION AND DELEGATION AGREEMENT was entered into and executed by the undersigned on the day(s) and date(s) shown in the following signature block:

METROPOLITAN COUNCIL

By: _____

Regional Administrator

Date: _____

APPROVED AS TO FORM:

By: _____
Office of General Counsel

Date: _____

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THIS NORTHSTAR RAMSEY STATION PROJECT MASTER COOPERATION AND DELEGATION AGREEMENT was entered into and executed by the undersigned on the day(s) and date(s) shown in the following signature block:

ANOKA COUNTY REGIONAL RAILROAD AUTHORITY

By: _____
Matt Look, Chair
Anoka County Regional Railroad Authority

Dated: _____

ATTEST:

_____
Tim Yantos
ACRRA Executive Director

Dated: _____

Approved as to Form and Execution:

By: _____
Assistant Anoka County Attorney

Dated: _____

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THIS NORTHSTAR RAMSEY STATION PROJECT MASTER COOPERATION AND DELEGATION AGREEMENT was entered into and executed by the undersigned on the day(s) and date(s) shown in the following signature block:

City of Ramsey

By:_____
Bob Ramsey
Mayor

Dated:_____

ATTEST:

_____

Dated: _____

Approved as to Form and Execution:

By: _____
City Attorney

Dated: _____

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LIST OF EXHIBITS

#	Description

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CC Regular Session **7. 5.**

Meeting Date: 12/13/2011

By: Colleen Lasher, Administrative Services

Information

Title:

Report from the Personnel Committee - Meeting Date: December 13, 2011

Background:

Earlier this evening the Personnel Committee considered four cases, as follows:

Case 1) Consider a Resolution to Accept the Resignation of the Building Official and Address the 2012 Building Official Needs
Case 2) Consider a Resolution to Approve a 1-year Contract with AFSCME for 2012
Case 3) Consider a Resolution to Approve 2012 Health Insurance Contributions for LELS-Patrol and LELS-Sergeants
Case 4) Consider a Resolution to Approve 2012 Non-union Health Insurance Contributions and 2012 Non-union Cost of Living Adjustments (COLA)

Recommendation:

To approve the recommendations of this evenings Personnel Committee.

Funding Source:

All four cases are funded as part of the 2012 general fund budget.

Council Action:

Motion to confirm the recommendations of the Personnel Committee for the following four cases:

Case 1) Consider a Resolution to Accept the Resignation of the Building Official and Address the 2012 Building Official Needs
Case 2) Consider a Resolution to Approve a 1-year Contract with AFSCME for 2012
Case 3) Consider a Resolution to Approve 2012 Health Insurance Contributions for LELS-Patrol and LELS-Sergeants
Case 4) Consider a Resolution to Approve 2012 Non-union Health Insurance Contributions and 2012 Non-union Cost of Living Adjustments (COLA)

Attachments

Case 1
Case 2
Case 3
Case 4

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	12/08/2011 02:55 PM

Form Started By: Colleen Lasher Started On: 12/05/2011 08:19 AM

Final Approval Date: 12/08/2011

Personnel Committee **4. 0.**
Meeting Date: 12/13/2011
By: Colleen Lasher, Administrative Services

Information

Title:
Consider a Resolution to Accept the Resignation of the Building Official and Address the 2012 Building Official Needs

Background:
Mr. Mick Kaehler, the City's Building Official, submitted a letter of resignation effective December 30, 2011. Currently, the Building Division work is accomplished through the Building Official, contracted building inspections through Inspectron Inc., the Permit Technician, and is led by Heidi Nelson, Deputy City Administrator/Director of Community Development. With this change, per Minnesota Statute 326B.133, the Building Division is in need of a Building Official beginning January 1, 2012.

Notification:
Minnesota State Statute: 326B.133 BUILDING OFFICIALS. Subdivision 1. Designation. Each municipality shall designate a building official to administer the code. A municipality may designate no more than one building official responsible
for code administration defined by each certification category created by statute or rule. See attached for complete statute.

Recommendation:
Staff recommends accepting Mr. Kaehler's resignation and contracting the Building Official responsibilities out to Inspectron, Inc. effective January 1, 2012.

Funding Source:
The funding for Mr. Kaehler's position is covered by the General Fund and is set at $101,972 (salary & benefits) for 2012. Contracted Building Official expenses would be covered by from that amount.

Council Action:
Motion to approve resolution 11-12-XXX confirming the recommendation of the Personnel Committee to do the following:

1) Accept the resignation of Mick Kaehler, the City's Building Official effective December 30, 2011, and
2) Direct staff to contract with Inspectron, Inc., effective January 1, 2012, for the Building Official responsibilites.

Attachments

Statute

Resolution

Form Review

Inbox	Reviewed By	Date
Heidi Nelson		
Kurt Ulrich		
Form Started By: Colleen Lasher		Started On: 12/07/2011 09:58 AM

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

CONSIDER A RESOLUTION TO ACCEPT THE RESIGNATION OF THE BUIILDING OFFICIAL AND TO ADDRESS THE 2012 BUILDING OFFICIAL NEEDS

WHEREAS, Mr. Mick Kaehler, the City's Building Official, submitted a letter of resignation effective December 30, 2011; and

WHEREAS, currently, the Building Division work is accomplished through the Building Official, contracted building inspections through Inspectron, Inc., the Permit Technician, and is led by Heidi Nelson, Deputy City Administrator/Director of Community Development; and

WHEREAS; per Minnesota Statute 326B.133, the Building Division is in need of a Building Official beginning January 1, 2012.

WHEREAS; the funding for contracted Building Official expenses would be covered by the savings from Mr. Kaehler's position.

WHEREAS, staff recommends accepting Mr. Kaehler's resignation and contracting the Building Official responsibilities out to Inspectron, Inc. effective January 1, 2012.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to approve resolution 11-12-XXX confirming the recommendation of the Personnel Committee to do the following:

1) Accept the resignation of Mick Kaehler, the City's Building Official effective December 30, 2011, and

2) Direct staff to contract with Inspectron, Inc., effective January 1, 2012, for the Building Official responsibilities.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

326B.133 BUILDING OFFICIALS.

Subdivision 1. **Designation.** Each municipality shall designate a building official to administer the code. A municipality may designate no more than one building official responsible for code administration defined by each certification category created by statute or rule. Two or more municipalities may combine in the designation of a building official for the purpose of administering the provisions of the code within their communities. In those municipalities for which no building officials have been designated, the state building official may use whichever state employees are necessary to perform the duties of the building official until the municipality makes a temporary or permanent designation. All costs incurred by virtue of these services rendered by state employees must be borne by the involved municipality and receipts arising from these services must be paid to the commissioner.

[See Note.]

Subd. 2. **Qualifications.** A building official, to be eligible for designation, must be certified and have the experience in design, construction, and supervision which the commissioner deems necessary and must be generally informed on the quality and strength of building materials, accepted building construction requirements, and the nature of equipment and needs conducive to the safety, comfort, and convenience of building occupants. No person may be designated as a building official for a municipality unless the commissioner determines that the official is qualified as provided in subdivision 3.

Subd. 2a. **Application; renewal; fees; expiration.** (a) An applicant for certification shall submit a completed application on a form approved by the commissioner to the department. The commissioner shall review applications for compliance with the requirements established by rule.

(b) Application for initial certification or renewal certification as a building official, building official-limited, or accessibility specialist shall be according to this section and sections 326B.092 to 326B.095.

(c) Fees shall be paid to the department according to section 326B.092.

(d) Unless revoked or suspended under this chapter, all certifications issued or renewed under this section expire two years from the date of original issuance and every two years thereafter.

[See Note.]

Subd. 3. **Certification criteria.** The commissioner shall by rule establish certification criteria as proof of qualification pursuant to subdivision 2. The commissioner may:

(1) develop and administer written and practical examinations to determine if a person is qualified pursuant to subdivision 2 to be a building official;

(2) accept documentation of successful completion of testing programs developed and administered by nationally recognized testing agencies, as proof of qualification pursuant to subdivision 2; or

(3) determine qualifications by satisfactory completion of clause (2) and a mandatory training program developed or approved by the commissioner.

Upon a determination of qualification under clause (1), (2), or (3), the commissioner shall issue a certificate to the building official stating that the official is certified. The commissioner or

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a designee may establish categories of certification that will recognize the varying complexities of code enforcement in the municipalities within the state. The commissioner shall provide educational programs designed to train and assist building officials in carrying out their responsibilities.

[See Note.]

Subd. 3a. **Certification categories.** (a) If a municipality has adopted or adopts the State Building Code, the responsibilities for code administration and enforcement are under the authority of its designated building official or the certified building official-limited.

(b) Certified building official. This certification is identified as "certified building official" on the certificate card. This certification is granted to an individual who has met the certified building official requirements established by rule and passed the written examination prepared by the state. A person with this certification may serve as the designated building official for any municipality. For the purposes of calculating fees under section 326B.092, certification as a building official is a master license.

(c) Certified building official-limited. This certification is identified as "certified building official-limited" on the certification card. This certification is granted to an individual who has met the certified building official-limited requirements established by rule and passed the written examination prepared by the state. An individual with this certification may perform code administration for one- and two-family dwellings, their accessory structures, and "exempt classes of buildings" as provided in Minnesota Rules, part 1800.5000, of the Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design, and "facilities for persons with physical disabilities" that are governed by the State Building Code. Subject to the limitations of the building official-limited certification, an individual with this certification may serve as the designated building official for any municipality. Code administration for all other buildings must be performed by a certified building official as defined in paragraph (b). A certified building official-limited may conduct inspections for other structures regulated by the State Building Code under the direction of a designated certified building official or the state building official.

Subject to all other certification requirements, as of January 1, 2012, valid Class I certifications shall be included in the certified building official-limited category upon the next immediate renewal. For the purposes of calculating fees under section 326B.092, certification as a building official-limited is a journeyman license.

(d) Accessibility specialist. This certification is identified as accessibility specialist on the certification card. This certification is granted to an individual who has met the "accessibility specialist" requirements established by rule and passed the written examination prepared by the state. An individual with this classification is limited to the administration of those provisions of the State Building Code that provide access for persons with disabilities. For the purposes of calculating fees under section 326B.092, certification as an accessibility specialist is a journeyman license.

[See Note.]

Subd. 4. **Duties.** Building officials shall, in the municipality for which they are designated, be responsible for all aspects of code administration for which they are certified, including the

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issuance of all building permits and the inspection of all manufactured home installations. The commissioner may direct a municipality with a building official to perform services for another municipality, and in that event the municipality being served shall pay the municipality rendering the services the reasonable costs of the services. The costs may be subject to approval by the commissioner.

Subd. 5. **Grounds.** The commissioner may use any enforcement provision in section 326B.082 against an applicant or individual holding a certificate, if the applicant or individual:

(1) violates a provision of sections 326B.101 to 326B.194 or a rule adopted under those sections; or

(2) engages in fraud, deceit, or misrepresentation while performing the duties of a certified building official.

Nothing in this subdivision limits or otherwise affects the authority of a municipality to dismiss or suspend a building official at its discretion, except as otherwise provided for by law.

Subd. 6. **Action against unlicensed persons.** The commissioner may take any administrative action provided under section 326B.082, against an individual required to be certified under subdivision 3, based upon conduct that would provide grounds for action against a certificate holder under this section.

Subd. 7. **Vacancies.** In the event that a designated building official position is vacant within a municipality, that municipality shall designate a certified building official to fill the vacancy as soon as possible. The commissioner must be notified of any vacancy or designation in writing within 15 days. If the municipality fails to designate a certified building official within 15 days of the occurrence of the vacancy, the state building official may provide state employees to serve that function as provided in subdivision 1 until the municipality makes a temporary or permanent designation. Municipalities must not issue permits without a designated certified building official.

Subd. 8. **Continuing education requirements; extension of time.** (a) This subdivision establishes the number of continuing education units required within each two-year certification period.

A certified building official shall accumulate 16 continuing education units in any education program that is approved under Minnesota Rules, part 1301.1000.

A certified building official-limited shall, in each year of the initial two-year certification period, accumulate eight continuing education units in any education program that is approved under Minnesota Rules, part 1301.1000. Continuing education units shall be reported annually during the initial two-year certification period by the method established in rule. A certified building official-limited shall accumulate 16 continuing education units for each two-year certification period thereafter in any education program that is approved under Minnesota Rules, part 1301.1000.

An accessibility specialist must accumulate four continuing education units in any of the programs described in Minnesota Rules, part 1301.1000, subpart 1 or 2. The four units must be for courses relating to building accessibility, plan review, field inspection, or building code administration.

Continuing education programs may be approved as established in rule.

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(b) Subject to sections 326B.101 to 326B.194, the commissioner may by rule establish or approve continuing education programs for certified building officials dealing with matters of building code administration, inspection, and enforcement.

Each person certified as a building official for the state must satisfactorily complete applicable educational programs established or approved by the commissioner to renew certification.

(c) The state building official may grant an extension of time to comply with continuing education requirements if the certificate holder requesting the extension of time shows cause for the extension. The request for the extension must be in writing. For purposes of this section, the certificate holder's current certification effective dates shall remain the same. The extension does not relieve the certificate holder from complying with the continuing education requirements for the next two-year period.

[See Note.]

Subd. 9. **Renewal.** (a) Subject to sections 326B.101 to 326B.194, the commissioner of labor and industry may by rule adopt standards dealing with renewal requirements.

(b) If the commissioner has not issued a notice of denial of application for a certificate holder and if the certificate holder has properly and timely filed a fully completed renewal application, then the certificate holder may continue to engage in building official activities whether or not the renewed certificate has been received. Applications must be made on a form approved by the commissioner. Each application for renewal must be fully completed, and be accompanied by proof of the satisfactory completion of minimum continuing education requirements and the certification renewal fee established by the commissioner. Applications are timely if received prior to the expiration of the most recently issued certificate. An application for renewal that does not contain all of the information requested is an incomplete application and will not be accepted.

[See Note.]

Subd. 10. **Expiration.** All certificates expire at 11:59:59 p.m. central time on the date of expiration if not properly renewed in accordance with subdivision 9, paragraph (b).

[See Note.]

Subd. 11. **Failure to renew.** An individual who has failed to make a timely application for renewal of a certificate is not certified and must not serve as the designated building official for any municipality, or a certified building official, a certified building official-limited, or an accessibility specialist until a renewed certificate has been issued by the commissioner.

[See Note.]

History: *1984 c 544 s 70; 1984 c 578 s 1; 1984 c 655 art 2 s 13 subd 1; 1Sp1985 c 17 s 6; 1986 c 444; 1988 c 613 s 16; 1995 c 254 art 2 s 8-11; 1998 c 359 s 11,12; 1Sp2001 c 10 art 2 s 30; 2002 c 220 art 10 s 30,31; 2007 c 135 art 2 s 3; 2007 c 140 art 4 s 12,61; art 13 s 4; 2008 c 337 s 63; 2010 c 280 s 15; 2010 c 347 art 3 s 12-17*

NOTE: The amendments to subdivisions 1, 3, 8, and 11, by Laws 2010, chapter 347, article 3, sections 12, 14, 16, and 17, and subdivisions 2a and 3a, as added by Laws 2010, chapter 347, article 3, sections 13 and 15, are effective January 1, 2012. Laws 2010, chapter 347, article 3, section 76, as amended by Laws 2010, chapter 385, section 6.

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NOTE: Subdivisions 9 and 10 are repealed by Laws 2010, chapter 347, article 3, section 75, effective January 1, 2012. Laws 2010, chapter 347, article 3, section 75, the effective date.

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Personnel Committee **4. 0.**
Meeting Date: 12/13/2011
By: Colleen Lasher, Administrative Services

Information

Title:
Consider a Resolution to Approve a 1-year Contract with AFSCME for 2012.

Background:
Staff have reached a tentative agreement with AFSCME for a 1-year contract effective January 1, 2012 through December 31, 2012.

Observations:
ARTICLE IX SICK LEAVE

Language clarification to the funeral leave policy to have consistency with the other union contracts; no increases to the benefit or funding required. See attached for revisions.

ARTICLE XII INSURANCE

Effective January 1, 2012, the chart below shows the City of Ramsey's EMPLOYEE health insurance premiums. The EMPLOYER will make the following contributions toward group health insurance coverage for EMPLOYEES enrolled in the City's plan. In addition, the City will purchase $20,000 of basic life insurance for full-time regular EMPLOYEES.

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	$2,057.00	$831.56	$1,225.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,745.00	$1,048.00	$697.00	$192.00	$1,240.00
$2500/$5000 Ded. Plan w/VEBA	$1,608.00	$1,048.00	$560.00	$192.00	$1,240.00
$4000/8000 Ded. Plan w/VEBA	$1,418.00	$1,048.00	$370.00	$192.00	$1,240.00
Employee Only					
100% $30.00 co-pay	$791.00	$517.14	$273.86	NA	$517.14
$1500/$3000 Ded. Plan w/VEBA	$671.00	$570.00	$101.00	$130.00	$700.00

$2500/$5000 Ded. Plan w/VEBA	$618.50	$570.00	$48.50	$130.00	$700.00
$4000/8000 Ded. Plan w/VEBA	$545.00	$545.00	$0.00	$155.00	$700.00

Employee Plus Spouse

100% $30.00 co-pay	$1,661.00	$831.56	$829.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,409.50	$815.00	$594.50	$160.00	$975.00
$2500/$5000 Ded. Plan w/VEBA	$1,298.50	$815.00	$483.50	$160.00	$975.00
$4000/8000 Ded. Plan w/VEBA	$1,145.00	$815.00	$330.00	$160.00	$975.00

Employee Plus Child(ren)

100% $30.00 co-pay	$1,582.00	$831.56	$750.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,342.00	$890.00	$452.00	$160.00	$1,050.00
$2500/$5000 Ded. Plan w/VEBA	$1,236.50	$890.00	$346.50	$160.00	$1,050.00
$4000/8000 Ded. Plan w/VEBA	$1,090.50	$890.00	$200.50	$160.00	$1,050.00

**The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

ARTICLE XX WAGES

Effective January 1, 2012, EMPLOYEES shall receive a two percent (2%) cost of living adjustment (COLA) over 2011 wages in accordance with the 2012 wage schedule, appendix A2 of the 2012 labor agreement.

Recommendation:
Make a motion recommending that the City Council approve the above-listed negotiated items for a 1-year contract with AFSCME employees, effective January 1, 2012 through December 31, 2012.

Funding Source:
The proposed health insurance contributions and two percent (2%) cost of living adjustment have been included in the 2012 General Fund Budget.

Council Action:
Motion to confirm the recommendation of the Personnel Committee to approve a 1-year AFSCME contract for 2012

Attachments

Resolution
Funeral Leave Policy

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich		

Form Started By: Colleen Lasher Started On: 12/05/2011 08:09 AM

Current:
Employees are allowed funeral leave up to three (3) consecutive days per occurrence twice annually (a maximum of six days annually) for a death in the immediate family as defined under ARTICLE 9.3 That time is not chargeable against any accrued vacation, sick or compensatory time. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

Proposed:
Employees are allowed funeral leave up to 24 hours (three 8-hour days or two 12-hour days) twice annually per occurrence (a maximum of 48 hours annually) for a death in the immediate family as defined under Article 15.2. That time is not chargeable against any accrued vacation, sick or compensatory time. Hours must be taken within five (5) calendar days from start to finish per occurrence. Additional funeral leave may be taken (with prior approval from a supervisor) and is deductible from sick leave (up to three (3) consecutive days), vacation or compensatory time as the EMPLOYEE may choose and have available.

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

RESOLUTION TO APPROVE A 1-YEAR CONTRACT WITH AFSCME

WHEREAS, staff and AFSCME have come to a tentative agreement on a 1-year contract effective January 1, 2012 through December 31, 2012; and

WHEREAS, the tentative agreement includes language clarification to the funeral leave policy for consistency with the City's other union contracts; no increases to the benefit or funding is required; and

WHEREAS, the tentative agreement includes, effective January 1, 2012, a two percent (2%) cost of living adjustment (COLA) over 2011 wages in accordance with the 2012 wage schedule, appendix A2 of the 2012 labor agreement; and

WHEREAS, the tentative agreement includes, effective January 1, 2012, the following contributions to health insurance and employee HRA/VEBA accounts, as well as $20,000 basic life insurance.

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	$2,057.00	$831.56	$1,225.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,745.00	$1,048.00	$697.00	$192.00	$1,240.00
$2500/$5000 Ded. Plan w/VEBA	$1,608.00	$1,048.00	$560.00	$192.00	$1,240.00
$4000/$8000 Ded. Plan w/VEBA	$1,418.00	$1,048.00	$370.00	$192.00	$1,240.00
Employee Only					
100% $30.00 co-pay	$791.00	$517.14	$273.86	NA	$517.14
$1500/$3000 Ded. Plan w/VEBA	$671.00	$570.00	$101.00	$130.00	$700.00
$2500/$5000 Ded. Plan w/VEBA	$618.50	$570.00	$48.50	$130.00	$700.00
$4000/$8000 Ded. Plan w/VEBA	$545.00	$545.00	$0.00	$155.00	$700.00
Employee Plus Spouse					
100% $30.00 co-pay	$1,661.00	$831.56	$829.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,409.50	$815.00	$594.50	$160.00	$975.00
$2500/$5000 Ded. Plan w/VEBA	$1,298.50	$815.00	$483.50	$160.00	$975.00
$4000/$8000 Ded. Plan w/VEBA	$1,145.00	$815.00	$330.00	$160.00	$975.00
Employee Plus Child(ren)					
100% $30.00 co-pay	$1,582.00	$831.56	$750.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,342.00	$890.00	$452.00	$160.00	$1,050.00
$2500/$5000 Ded. Plan w/VEBA	$1,236.50	$890.00	$346.50	$160.00	$1,050.00
$4000/8000 Ded. Plan w/VEBA	$1,090.50	$890.00	$200.50	$160.00	$1,050.00

*The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Confirms the recommendation of the Personnel Committee to make a motion recommending that the City Council approve the above-listed negotiated items for a 1-year contract with AFSCME employees, effective January 1, 2012 through December 31, 2012

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

Personnel Committee
Meeting Date: 12/13/2011
By: Colleen Lasher, Administrative Services

Information

Title:
Consider a Resolution to Approve 2012 Health Insurance Contributions for LELS-Patrol and LELS-Sergeants

Background:
Staff have reached a tentative agreement with LELS-Patrol and LELS-Sergeants on the City's 2012 health insurance contributions.

Currently, both groups are working under a 2-year labor agreement effective from January 1, 2011 through December 31, 2012. The only open item on the contract is the city's health insurance contributions for 2012.

Both groups have agreed to the City's proposed contributions as shown below. These are the same health insurance contributions that have been negotiated with AFSCME and provided to (pending City Council approval) Non-Union employees. Note: in order to ease administration of the benefits and to maintain consistency (aside from the funding toward the co-pay plan) all contributions are set at an equal amount for each tier level (Family, Employee only, Employee+Spouse, Employee+Children).

Observations:

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	$2,057.00	$831.56	$1,225.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,745.00	$1,048.00	$697.00	$192.00	$1,240.00
$2500/$5000 Ded. Plan w/VEBA	$1,608.00	$1,048.00	$560.00	$192.00	$1,240.00
$4000/$8000 Ded. Plan w/VEBA	$1,418.00	$1,048.00	$370.00	$192.00	$1,240.00
Employee Only					
100% $30.00 co-pay	$791.00	$517.14	$273.86	NA	$517.14
$1500/$3000 Ded. Plan w/VEBA	$671.00	$570.00	$101.00	$130.00	$700.00
$2500/$5000 Ded. Plan w/VEBA	$618.50	$570.00	$48.50	$130.00	$700.00
$4000/8000 Ded. Plan w/VEBA	$545.00	$545.00	$0.00	$155.00	$700.00

Employee Plus Spouse					
100% $30.00 co-pay	**$1,661.00**	**$831.56**	**$829.44**	**NA**	**$831.56**
$1500/$3000 Ded. Plan w/VEBA	**$1,409.50**	**$815.00**	**$594.50**	**$160.00**	**$975.00**
$2500/$5000 Ded. Plan w/VEBA	**$1,298.50**	**$815.00**	**$483.50**	**$160.00**	**$975.00**
$4000/$8000 Ded. Plan w/VEBA	**$1,145.00**	**$815.00**	**$330.00**	**$160.00**	**$975.00**
Employee Plus Child(ren)					
100% $30.00 co-pay	**$1,582.00**	**$831.56**	**$750.44**	**NA**	**$831.56**
$1500/$3000 Ded. Plan w/VEBA	**$1,342.00**	**$890.00**	**$452.00**	**$160.00**	**$1,050.00**
$2500/$5000 Ded. Plan w/VEBA	**$1,236.50**	**$890.00**	**$346.50**	**$160.00**	**$1,050.00**
$4000/$8000 Ded. Plan w/VEBA	**$1,090.50**	**$890.00**	**$200.50**	**$160.00**	**$1,050.00**

**The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

Recommendation:
Make a motion to approve the above listed city health insurance contributions.

Funding Source:
Funding for the 2012 city contributions to health insurance is included in the 2012 general fund budget.

Council Action:
Make a motion to confirm the recommendation of the Personnel Committee to approve the above listed city health insurance contributions effective January 1, 2012.

Form Review

Inbox	Reviewed By	Date
	Form Started By: Colleen Lasher	Started On: 12/08/2011 09:19 AM

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

RESOLUTION TO APPROVE 2012 CITY HEALTH INSURANCE CONTRIOBUTIONS FOR LELS-PATROL AND LELS-SERGERANTS

WHEREAS, both LELS-Patrol and LELS-Sergeants are currently working under a 2-year contract effective January 1, 2011 through December 31, 2012; and

WHEREAS, the only open item for the second year of the contracts is the City's 2012 health insurance contributions; and

WHEREAS, staff and LELS-Patrol and LELS-Sergeants have come to a tentative agreement on the City's 2012 health insurance contributions, which are the same contributions as that offered to all other employee groups; and

WHEREAS, the tentative agreement includes, effective January 1, 2012, the following contributions to health insurance and employee HRA/VEBA accounts, as well as $20,000 basic life insurance.

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	$2,057.00	$831.56	$1,225.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,745.00	$1,048.00	$697.00	$192.00	$1,240.00
$2500/$5000 Ded. Plan w/VEBA	$1,608.00	$1,048.00	$560.00	$192.00	$1,240.00
$4000/$8000 Ded. Plan w/VEBA	$1,418.00	$1,048.00	$370.00	$192.00	$1,240.00
Employee Only					
100% $30.00 co-pay	$791.00	$517.14	$273.86	NA	$517.14
$1500/$3000 Ded. Plan w/VEBA	$671.00	$570.00	$101.00	$130.00	$700.00
$2500/$5000 Ded. Plan w/VEBA	$618.50	$570.00	$48.50	$130.00	$700.00
$4000/$8000 Ded. Plan w/VEBA	$545.00	$545.00	$0.00	$155.00	$700.00
Employee Plus Spouse					
100% $30.00 co-pay	$1,661.00	$831.56	$829.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,409.50	$815.00	$594.50	$160.00	$975.00
$2500/$5000 Ded. Plan w/VEBA	$1,298.50	$815.00	$483.50	$160.00	$975.00
$4000/$8000 Ded. Plan w/VEBA	$1,145.00	$815.00	$330.00	$160.00	$975.00
Employee Plus Child(ren)					
100% $30.00 co-pay	$1,582.00	$831.56	$750.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,342.00	$890.00	$452.00	$160.00	$1,050.00
$2500/$5000 Ded. Plan w/VEBA	$1,236.50	$890.00	$346.50	$160.00	$1,050.00
$4000/8000 Ded. Plan w/VEBA	$1,090.50	$890.00	$200.50	$160.00	$1,050.00

*The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Confirms the recommendation of the Personnel Committee to make a motion recommending that the City Council approve the above-listed City contributions to health insurance, effective January 1, 2012 through December 31, 2012

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.

Personnel Committee **4. 0.**
Meeting Date: 12/13/2011
By: Colleen Lasher, Administrative Services

Information

Title:
Consider a Resolution to Approve 2012 Non-Union Health Insurance Contributions and 2012 Non-Union Cost of Living Adjustments (COLA)

Background:
Health Insurance for 2012:
On October 11, 2011, the City Council approved the City to change health insurance carriers from HealthPartners to Blue Cross and Blue Shield as part of the LOGIS Consortium. The City benefits joining the LOGIS group and BCBS, as follows: opportunity to join a larger group, tiered plan options which includes single, single plus child(ren), single plus spouse, and family; which will better meet employees' actual coverage needs (as compared to only single and family plan options under HealthPartners), options for higher deductible plans; $4000 Single & $8000 Family (as compared to the current maximum deductible of $2000 Single & $4000 Family under HealthPartners), four years of rate caps as follows: 9% in 2013, 10% in 2014, 11% in 2015, and 12% in 2016--which are not contingent upon a service contract, two networks for employees to choose from based on their healthcare needs (as compared to one under HealthPartners), 100% coverage (in most plans) after the deductible is satisfied (as compared to 80% under HealthPartners), less expensive basic life insurance, approximately $500.00 contribution per year toward the OPEP GASB Statement No. 45 valuation fee, and more plan options.

The City health insurance contributions listed below are the same contributions that have been negotiated with all other employee groups (AFSCME, LELS-Patrol and LELS-Sergeants). Note: in order to ease administration of the benefits and to maintain consistency (aside from the funding toward the co-pay plan) all contributions are set at an equal amount for each tier level (Family, Employee only, Employee+Spouse, Employee+Children).

Cost of Living Adjustment (COLA) for 2012:
Wages for all City staff have been frozen for two years with the last increase authorized as of January 1, 2009 (no increases were given for 2010 or 2011). The City Council authorized a two percent (2%) increase as part both the LELS Patrol and LELS Sergeants 2011 - 2012 contracts effective January 1, 2012. Earlier this evening, the Personnel Committee considered a case to settle the AFSCME contract, which also included a 2% increase to wages. The non-union wage scale, at this time, reflects 2009 wages. Staff has surveyed other comparable cities in the area and a 2% increase is within the trend for 2012.

Observations:

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	**$2,057.00**	**$831.56**	**$1,225.44**	**NA**	**$831.56**
$1500/$3000 Ded. Plan w/VEBA	**$1,745.00**	**$1,048.00**	**$697.00**	**$192.00**	**$1,240.00**
$2500/$5000 Ded. Plan w/VEBA	**$1,608.00**	**$1,048.00**	**$560.00**	**$192.00**	**$1,240.00**
$4000/$8000 Ded. Plan w/VEBA	**$1,418.00**	**$1,048.00**	**$370.00**	**$192.00**	**$1,240.00**
Employee Only					
100% $30.00 co-pay	**$791.00**	**$517.14**	**$273.86**	**NA**	**$517.14**
$1500/$3000 Ded. Plan w/VEBA	**$671.00**	**$570.00**	**$101.00**	**$130.00**	**$700.00**
$2500/$5000 Ded. Plan w/VEBA	**$618.50**	**$570.00**	**$48.50**	**$130.00**	**$700.00**
$4000/8000 Ded. Plan w/VEBA	**$545.00**	**$545.00**	**$0.00**	**$155.00**	**$700.00**
Employee Plus Spouse					
100% $30.00 co-pay	**$1,661.00**	**$831.56**	**$829.44**	**NA**	**$831.56**

$1500/$3000 Ded. Plan w/VEBA	**$1,409.50**	**$815.00**	**$594.50**	**$160.00**	**$975.00**
$2500/$5000 Ded. Plan w/VEBA	**$1,298.50**	**$815.00**	**$483.50**	**$160.00**	**$975.00**
$4000/$8000 Ded. Plan w/VEBA	**$1,145.00**	**$815.00**	**$330.00**	**$160.00**	**$975.00**

Employee Plus Child(ren)

100% $30.00 co-pay	**$1,582.00**	**$831.56**	**$750.44**	**NA**	**$831.56**
$1500/$3000 Ded. Plan w/VEBA	**$1,342.00**	**$890.00**	**$452.00**	**$160.00**	**$1,050.00**
$2500/$5000 Ded. Plan w/VEBA	**$1,236.50**	**$890.00**	**$346.50**	**$160.00**	**$1,050.00**
$4000/$8000 Ded. Plan w/VEBA	**$1,090.50**	**$890.00**	**$200.50**	**$160.00**	**$1,050.00**

*The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

Recommendation:
Make a motion to approve the above listed city health insurance contributions and to increase the non-union wage scale by two percent (2%).

Funding Source:
Funding for both city contributions to health insurance and cost of living adjustment are included in the 2012 general fund budget.

Council Action:
Make a motion to confirm the recommendation of the Personnel Committee to approve the above listed city health insurance contributions and to increase the non-union wage scale by two percent (2%).

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich		
Form Started By: Colleen Lasher		Started On: 12/05/2011 08:14 AM

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

RESOLUTION TO APPROVE NON-UNION HEALTH INSURANCE CONTRIBUTIONS AND COST OF LIVING ADJUSTMENTS (COLA)

WHEREAS, benefit eligible City employees may participate in the health plan; and

WHEREAS, the City wishes to provide contributions toward this benefit which are consistent with the market, within the City's financial means, and of value to employees, and

WHEREAS, the chart below lists the premiums, employee costs, and total City costs, effective January 1, 2012, and

WHEREAS, consistent with past practice, the City will continue to provide benefit eligible employees with a basic life insurance policy of $20,000; and

WHEREAS, wages were not increased in 2010 or 2011, and

WHEREAS, effective January 1, 2012, a two percent (2%) cost of living adjustment (COLA) shall be added to the non-union wage scale.

	Monthly Premium	City Cont. to Prem. Per Month	Employee Cost for Premium per Month	City Cont. to VEBA	Total City Contribution
Family					
100% $30.00 co-pay	$2,057.00	$831.56	$1,225.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,745.00	$1,048.00	$697.00	$192.00	$1,240.00
$2500/$5000 Ded. Plan w/VEBA	$1,608.00	$1,048.00	$560.00	$192.00	$1,240.00
$4000/$8000 Ded. Plan w/VEBA	$1,418.00	$1,048.00	$370.00	$192.00	$1,240.00
Employee Only					
100% $30.00 co-pay	$791.00	$517.14	$273.86	NA	$517.14
$1500/$3000 Ded. Plan w/VEBA	$671.00	$570.00	$101.00	$130.00	$700.00
$2500/$5000 Ded. Plan w/VEBA	$618.50	$570.00	$48.50	$130.00	$700.00
$4000/$8000 Ded. Plan w/VEBA	$545.00	$545.00	$0.00	$155.00	$700.00
Employee Plus Spouse					
100% $30.00 co-pay	$1,661.00	$831.56	$829.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,409.50	$815.00	$594.50	$160.00	$975.00
$2500/$5000 Ded. Plan w/VEBA	$1,298.50	$815.00	$483.50	$160.00	$975.00
$4000/$8000 Ded. Plan w/VEBA	$1,145.00	$815.00	$330.00	$160.00	$975.00
Employee Plus Child(ren)					
100% $30.00 co-pay	$1,582.00	$831.56	$750.44	NA	$831.56
$1500/$3000 Ded. Plan w/VEBA	$1,342.00	$890.00	$452.00	$160.00	$1,050.00
$2500/$5000 Ded. Plan w/VEBA	$1,236.50	$890.00	$346.50	$160.00	$1,050.00
$4000/8000 Ded. Plan w/VEBA	$1,090.50	$890.00	$200.50	$160.00	$1,050.00

*The City's 2012 VEBA contribution includes the $4.30 monthly claims fee.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,

Confirms the recommendation of the Personnel Committee to make a motion recommending that the City Council approve the above-listed City health insurance contributions and a two percent (2%) cost of living adjustment (COLA) for non-union employees effective January 1, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of December, 2011.