

# Memo

To: Jo Thieling  
From: Colleen Lasher  
CC: Heidi Nelson  
Date: December 29, 2010  
Re: Appointing Authority for Councilmember Representation  
on City Boards and Commissions / Mayoral vs. City Council

---

The appointing authority for councilmember representation on the city's boards and commissions is as follows:

Ex- officio members for all boards shall be appointed by a majority vote by the City Council.

Members of the Environmental Policy Board, Planning Commission/Board of Adjustment, and Park and Recreation Committee shall be appointed by a majority vote of the City Council for staggered four-year terms.

Members of the Economic Development Authority shall be appointed by the Mayor with the approval of the City Council for six-year terms while serving as a councilmember (councilmembers not re-elected are no longer members).

The information that I was able to find during my research did not address the appointing authority as it relates to councilmember representation on the Personnel Committee, the Public Works Committee or any of the joint powers organizations.

I have enclosed three documents related to the city's boards and commissions, excluding the Charter Commission that provides additional information.

- 1) Code of Ordinances, part 2, Chapter 2 Administration, Article 5, - Boards, commissions, and Authorities, Div. 1 - Generally
- 2) Ordinance 08-03 Amendment to Chapter 2, regarding the E.D.A.
- 3) State statute 469.095 Commissioners, Appointment, Terms, Vacancies, Pay, Removal regarding the E.D.A.

