

City of Ramsey
Agenda
City Council Work Session
Tuesday February 1, 2011
5:30 pm
Lake Itasca Room 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Review of the Ramsey Hunting Ordinance and 2010 Hunting Season
 2. Police Department Survey
 3. Consider Use of 2011 QCTV Capital Funds for Technology Upgrades
 4. Consider Community and Business Event Participation
 5. Review Proposals for Legislative Consultant Services
- 3. Future Topics for Discussion - *See Attached Calendar***
 1. Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Date: 02/01/2011

By: Jim Way
Police

Information

Title:

Review of the Ramsey Hunting Ordinance and 2010 Hunting Season

Background:

At the October 12, 2010 City Council meeting, some questions were raised in regard to the Ramsey Hunting Ordinance and the permitting process for hunting. Council asked that the item be placed on a future Work Session after the current hunting season was over. Chief Way will present a brief recap of the hunting season.

Observations:

Sec. 34-21. - Weapons.

(a)
Discharge prohibited. Except as hereinafter provided, no person shall fire or discharge any gun, pistol or firearm of any description within the limits of the city.

(b)
Protection of home and family. Nothing in this section shall be construed to embrace the possession of a firearm within the home or the discharge of the same when done in the lawful defense of person, family or property.

(c)
Discharge of firearms. The owner or tenant or persons having written authorization of such owner or tenant may, upon the land of the owner or the owner's tenant, discharge firearms in hunting wild game in accordance with the laws of the state. However, discharge of firearms shall not be permitted within 1,500 feet of any residential dwelling or other structure, park or playground. In addition, shotguns using no larger than size 6 shot and non-lead shall be the only type of firearm permitted to be discharged in any area of the city.

(d)
Permit to hunt. A permit to hunt wild game with a firearm as an exception to this section may be issued by the police chief. The police chief shall be granted the authority to administer the permit process.

(e)
Use of bows and arrows. The use of a bow and arrow for hunting purposes shall be permitted in the city in hunting wild game in accordance with the laws of the state. However, bow and arrow hunting shall not be permitted within 500 feet of any residential dwelling or other structure, park or playground and said hunting shall not be permitted within 500 feet of any trunk highway.

(f)
Permits for bow and arrow hunting. A permit for bow and arrow hunting shall be required prior to such hunting in the city. Applicants for a bow and arrow hunting permit shall apply to the city police chief or his designated representative. The police chief shall be granted the authority to administer the permit. Permits shall be issued only for the period of the state bow and arrow annual deer hunting season.

(Code 1978, § 5.07; Ord. No. 73-10, 8-20-1973; Ord. No. 73-14; Ord. No. 83-15; Ord. No. 05-26, 11-14-2005; Ord. No. 08-06, § 2, 2-12-2008)

State law reference—Local firearms ordinances, Minn. Stats. § 471.633.

Funding Source:

None

Council Action:

Based on Council discussion

Attachments

Hunting Forms

Hunting Permits

Form Review

Inbox

Kurt Ulrich

Form Started By: Jim Way

Final Approval Date: 01/27/2011

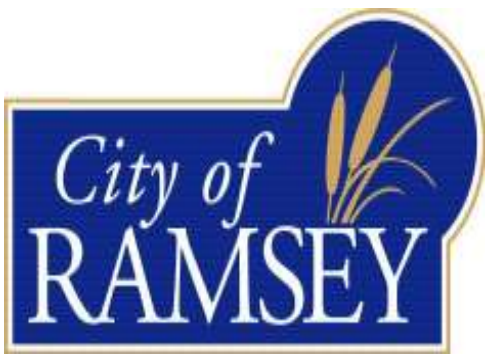
Reviewed By

Kurt Ulrich

Date

01/27/2011 03:18 PM

Started On: 12/27/2010 10:46 AM



Ramsey Police Department
7550 Sunwood Dr NW Ramsey, MN 55303
(763) 427-6812

LANDOWNER APPLICATION/PERMIT

Shotgun Game Hunting

Bow Hunting

Target Shooting

*Applications must be submitted
15 days in advance.*

Phone (day): _____

Landowner: _____ Phone (cell): _____

Address (Location Applied For): _____

Date(s) requested: _____

Description of hunt requested/game to be hunted/other purpose: _____

Ramsey City Code restricts the discharge of firearms within the City. Application may be made to the Police Department to grant hunting or target shooting privileges. Permits will be issued at the discretion of the Chief of Police.

- All permittees hunting or target shooting within the City of Ramsey must be in accordance with Minnesota State law and Department of Natural Resources regulations, including all licenses and gun safety courses if applicable.
- When hunting deer, hunters may only shoot from an elevated stand at least six (6) feet above ground, with all shots to be fired downward from the stand.
- Hunters shall not travel off the permitted land to retrieve or “track” any game.
- Permits for hunting will be issued only for the period of the current State of Minnesota hunting seasons.
- Permits for target shooting must be renewed annually.

The following information must be attached to completed application:

1. **Property Diagram**, to include location of all buildings, roadways, waterways, hunting stands and target locations.
2. **Copy of “Hunting Notification Letter”** or **“Target Shooting Notification Letter”** distributed to all affected neighbors, to include a list of recipients and their addresses.
3. **List of persons authorized to hunt or target shoot** on the property.

Landowner Signature: _____ Date: _____

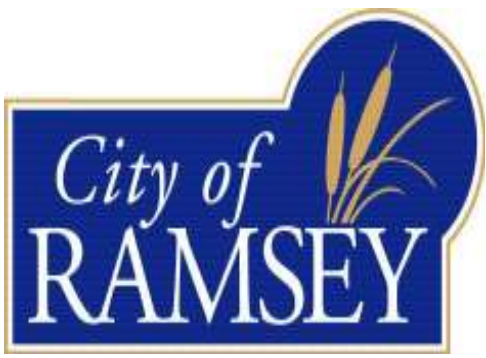
Permit Authorization (For Police Department Use Only)

Approved? Yes No (if no, list reason for denial)

Reason(s) for Denial: _____

Approved by: _____ Date: _____

Permit #: _____



Ramsey Police Department
7550 Sunwood Dr NW Ramsey, MN 55303
(763) 427-6812

HUNTER APPLICATION

Shotgun Game Hunting
Bow Hunting
Target Shooting

*Applications must be submitted 15 days in advance, and must include
1) copy of hunting license (if shotgun or bow hunting) and
2) permission letter from landowner if not included with
Landowner Application.*

Landowner Permit # _____ (Landowner permit must be on file prior to approval of application)

Applicant Full Name/Date of Birth: _____

Phone (day): _____ Phone (cell): _____

Address: _____

Name of Landowner: _____

Hunting/Target Shooting Location (address and/or PIN): _____

Date(s) Requested: _____

Description of firearm(s) being shot or type of bow: _____

Description of hunt requested/game to be hunted/other purpose: _____

Ramsey City Code restricts the discharge of firearms within the City. Application may be made to the Police Department to grant hunting or target shooting privileges. Permits will be issued at the discretion of the Chief of Police.

- All permittees hunting or target shooting within the City of Ramsey must be in accordance with Minnesota State law and Department of Natural Resources regulations, including all licenses and gun safety courses if applicable.
- When hunting deer, hunters may only shoot from an elevated stand at least six (6) feet above ground, with all shots to be fired downward from the stand.
- Hunters shall not travel off the permitted land to retrieve or "track" any game.
- Permits for hunting will be issued only for the period of the current State of Minnesota hunting seasons.
- Permits for target shooting must be renewed annually.

Signature: _____ Date: _____

Permit Authorization (For Police Department Use Only)

Approved? Yes No (if no, list reason for denial)

Reason(s) for Denial: _____ Application Fee Pd? Yes No

Approved by: _____ Date: _____

CC Work Session

Item #: 2. 2.

Date: 02/01/2011

By: Jim Way
Police

Information

Title:

Police Department Survey

Background:

The Ramsey Police Department is interested in surveying the citizens of Ramsey to get their opinions on public safety issues and the services provided by the department. A copy of the proposed survey is included in this case. It is proposed that the survey be sent to residents in the quarterly billing notice sent out by the City. The survey would also be available on the City website.

Funding Source:

None

Council Action:

Review the survey and coment on the content prior to it being sent out.

Attachments

Survey

Form Review

Inbox

Kurt Ulrich

Form Started By: Jim Way

Final Approval Date: 01/18/2011

Reviewed By

Jo Thieling

Date

01/18/2011 03:17 PM

Started On: 12/17/2010 08:28 AM

1. How safe do you feel at night in your home?

Not Safe

Safe

Very Safe

2. How safe do you feel walking at night in Ramsey in areas other than in your neighborhood?

Not Safe

Safe

Very Safe

3. How safe do you feel out ALONE AT NIGHT in your immediate neighborhood?

Not Safe

Safe

Very Safe

4. Do you think crime in Ramsey has increased, decreased, or remained the same over the last 12 months?

Increased

Decreased

Stayed the Same

5. How likely are you to report the following issues and/or crimes to the police?

	Would report	Would not report
Damage to your property or yard	<input type="radio"/>	<input type="radio"/>
Damage to your vehicle while on your property	<input type="radio"/>	<input type="radio"/>
Victim of on-line/mail scam	<input type="radio"/>	<input type="radio"/>
Threats made to you by a friend/neighbor	<input type="radio"/>	<input type="radio"/>
Threats made to a family member by a friend/neighbor	<input type="radio"/>	<input type="radio"/>
Ongoing neighborhood dispute	<input type="radio"/>	<input type="radio"/>
Barking or loose dog	<input type="radio"/>	<input type="radio"/>
Damage to mail box	<input type="radio"/>	<input type="radio"/>

6. How concerned are you about the following situations in Ramsey during DAYTIME hours?

	Not Concerned	Concerned	Very Concerned
Having your home burglarized	79	79	79
Walking in Ramsey	79	79	79
Driving through Ramsey	79	79	79
Children are safe	79	79	79
Children are exposed to drugs	79	79	79
Child abduction	79	79	79
Strangers loitering near your home	79	79	79
Illegal parking on city streets	79	79	79
Illegal parking near your home	79	79	79
Illegal parking near public schools	79	79	79
Unsafe driving near schools	79	79	79
Reckless/speeding traffic	79	79	79
Being a victim of a violent crime	79	79	79
Being a victim of a sexual assault	79	79	79
Being a victim of a domestic assault	79	79	79
Gang activity	79	79	79
Unsupervised youth in city parks	79	79	79

7. How concerned are you about the following situations in Ramsey during NIGHTTIME hours?

	Not Concerned	Concerned	Very Concerned
Having your home burglarized	79	79	79
Theft FROM your vehicle	79	79	79
Theft OF your vehicle	79	79	79
Your personal property stolen/damaged	79	79	79
Walking in Ramsey	79	79	79
Driving through Ramsey	79	79	79
Strangers loitering near your home	79	79	79
Illegal parking near your home	79	79	79
Noise complaints	79	79	79
Being a victim of a violent crime	79	79	79
Being struck by a drunk driver	79	79	79
Reckless/speeding traffic	79	79	79
Being a victim of a domestic assault	79	79	79
Being a victim of a sexual assault	79	79	79
Gang activity	79	79	79
Unsupervised youth in city parks	79	79	79

8. To what extent are the issues listed below a problem within the city of Ramsey?

	Not Concerned	Concerned	Very Concerned
Speeding cars	jn	jn	jn
Illegal drug possession and use	jn	jn	jn
Illegal dumping/littering	jn	jn	jn
Loud music from homes	jn	jn	jn
Noisy neighbors	jn	jn	jn
Stray and/or unleashed pets	jn	jn	jn
Barking dogs	jn	jn	jn
Parking/traffic problems	jn	jn	jn
Cars not yielding to pedestrians	jn	jn	jn
Bicycles riding against traffic	jn	jn	jn
Inadequate street lighting	jn	jn	jn
Trespassing upon your property	jn	jn	jn
Unsupervised children	jn	jn	jn
Vandalism/graffiti	jn	jn	jn
Skateboarding on streets, sidewalks, parking areas	jn	jn	jn
Identity theft	jn	jn	jn
Internet/computer crimes	jn	jn	jn

9. Have you had any contact with the Ramsey Police Department in the past three years?

Yes

No

10. If you have had contact with the Ramsey Police Department, were you treated professionally, with dignity and respect?

Yes

No

I did not have any contact with the police department.

11. All calls to 911 in Ramsey are dispatched through the Anoka County Sheriff's Office 911 Dispatch. If you have called 911 in the past three years, how would you rate the service you received?

- Excellent
- Good
- Fair
- Poor
- Very Poor
- Have not called 911 (Anoka County) in the past three years

12. If you were not happy with the service you received when calling 911, please describe why.

- I have not called 911
- Took too long to answer the phone
- Make me feel like I was bothering them
- Put me on hold
- Other (please describe)

13. If you called the Ramsey Police via 911, how quickly did officers respond?

- Responded faster than I expected
- The time it took was about right
- Responded more slowly than I expected
- They never responded
- I have never called the Ramsey Police Department via 911.

14. If you have had contact with the FRONT DESK STAFF at the Ramsey Police Department, either in person or over the phone, how would you rate the service you received?

- Excellent
- Good
- Fair
- Poor
- Very Poor

15. If you have been a victim of a crime and had contact with the INVESTIGATIVE STAFF at the Ramsey Police Department, please rate the service you received.

Excellent

Good

Fair

Poor

Very Poor

16. Do you feel the Ramsey Police Department is responsive to your needs?

Yes

No

17. Would you hesitate to call the Ramsey Police Department for assistance?

No

Yes (please explain why)

18. Overall, how well do you feel the Ramsey Police Department does in providing services to the community?

Excellent

Good

Fair

Poor

Very Poor

19. What services or emphasis would you like to see the Ramsey Police Department focus on?

	Definitely Should	Neutral	Definitely Should Not
Increased traffic enforcement	jn	jn	jn
More emphasis on investigation of crimes	jn	jn	jn
Neighborhood patrols	jn	jn	jn
Public education	jn	jn	jn
Youth outreach/programs	jn	jn	jn
Bike patrols	jn	jn	jn
Community meetings	jn	jn	jn
Home security reviews	jn	jn	jn
Elder services	jn	jn	jn
Citizen police academy	jn	jn	jn
Business outreach	jn	jn	jn

Other (please specify)

5

6

20. Did you know that the following services and programs were available through the Ramsey Police Department?

	Yes	No
Car seat inspections	jn	jn
Annual bike helmet fitting/sale	jn	jn
Neighborhood Crime Watch Program	jn	jn
Night to Unite (1st Tuesday in August)	jn	jn

21. Would you like to receive crime alerts/community notifications from the police department electronically via email or text messaging?

Yes

No

22. What is your age group?

Under 20

20 - 29

30 - 39

40 - 49

50 - 59

60 and over

23. How many children under age 18 live in your household?

0

1 - 2

3 - 4

5 - 7

7 or more

24. What is your gender?

Female

Male

25. Do you own or rent your home?

Own

Rent

Other (please specify)

Date: 02/01/2011

By: Heidi Nelson
Administrative Services

Information

Title:

Consider Use of 2011 QCTV Capital Funds for Technology Upgrades

Background:

As a part of its 2001 budget process, the Quad Cities Cable Commission allocated \$30,000 to each member city for the purpose of technology related equipment or applications. The Commissioners for each city are required to request the funding from the Commission on behalf of the member city.

Staff has reviewed potential uses of this funding for technology related equipment and applications. Below is a list of items proposed to be purchased utilizing the Cable Commission capital funding and a cost estimate for each:

- Ceiling mounted projector for The COR Room, would include potential relocation of ceiling mount lighting
 - Estimated cost \$3,000
- Wall mounted white board for the Lake Itasca Room to improve clarity of images on the white board
 - Estimated cost \$4,000
- Upgrade of scanner for Building Division for scanning of documents
 - Estimated cost \$6,000
- Citizen Request Management Application
 - Estimated cost \$5,000

Staff is seeking input from the Council with regard to other technology improvements desired by the Council.

Recommendation:

Review use of QCTV capital funds and direct staff.

Funding Source:

\$30,000 in capital funds from Quad Cities Cable Commission.

Council Action:

Direct staff with regard to request for and use of QCTV capital funds.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	01/27/2011 03:18 PM
Form Started By: Heidi Nelson		Started On: 01/27/2011 10:51 AM
Final Approval Date: 01/27/2011		

Date: 02/01/2011

By: Jo Thieling
Administrative Services

Information

Title:

Consider Community and Business Event Participation

Background:

Annually, the City Council and key city staff participate in various gala and golf events in support of community and business organizations. The City's Discretionary Expenditures policy requires that annually, the City Administrator review upcoming events and discuss attendance by the Council and staff. Additionally, the policy states that annually the Council will establish a maximum amount for community and business relation expenses.

Events anticipated for 2011 include the following:

Anoka Area Chamber Gala, February
Boy Scout Breakfast, February
Mayors Prayer Breakfast, March
Mercy Unity Foundation Crystal Ball, April

Golf Events (May-September):

Anoka Area Chamber of Commerce
Anoka/Ramsey Rotary
Anoka Technical College
Bridge Link
Golfin' for Kids
Mercy & Unity Hospitals
Ramsey Lions
North Metro Mayors Association

The 2011 Council budget for participation in community and business events is \$1900. If additional funding is required, staff recommends designating funds from the Council Contingency.

It should be noted that annually the EDA members budget for and participate in a number of community and business events for business retention and expansion purposes. Additionally, the HRA members and staff participated in events on behalf of The COR at Ramsey. The budget and member participation is approved by each of those boards annually.

Recommendation:

Staff recommends that the Council review the list of events, add any events that were omitted, and make a recommendation regarding attendance by members of the council for each event. If additional funding would be required, designate funding from the Council Contingency fund.

Funding Source:

2011 General Fund, Council, Misc Operating Expenses, \$1900 or Council Contingency.

Council Action:

Review the list of events, add any events that were omitted, and make a recommendation regarding attendance by members of the council for each event. If additional funding is be required, designate funding from the Council Contingency fund.

Attachments

Discretionary Expenditures Policy

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 01/27/2011

Reviewed By

Kurt Ulrich

Date

01/27/2011 03:54 PM

Started On: 01/26/2011 09:27 AM

CITY OF RAMSEY

Discretionary Expenditures Policy

The annual review of the Public Purpose Expenditures Policy shall be at a time no later than the approval of the following year's budget.

The following items are deemed to meet the City Council definition of public purpose expenditures. All other uses not mentioned herein are deemed inappropriate.

1. Meals and Refreshments:

- a. Are allowed as part of a city business meeting in which the character of the meeting would involve predominately non-city employees.
- b. When they are part of a breakfast/lunch/dinner meeting for official city business when it is the only practical time to meet and when it involves non-city employee participants (i.e. business developers or business representatives). Only the expenses incurred by city employee(s) may be reimbursed. The City Administrator is allowed some discretion regarding expenditures for meals as per the personnel policy.
- c. When they are part of the structured agenda for an offsite conference, workshop, seminar, training session, or meeting in which the City Administrator or a department director has authorized the employee to attend for training and development purposes (this does not include routine staff meetings).
- d. All meetings shall be scheduled to minimize inclusion of meals. At meetings of a minimum length of five hours consisting primarily of city employees when the refreshment and/or meals are an integral part of the event and are necessary to sustain the flow of the meeting, and if the meeting is one of the following:
 - 1) A department-wide annual staff meeting for employees; or
 - 2) A non-routine organization-wide staff meeting for all managers and/or supervisors; or
- e. During official meetings of the City Council
- f. A dinner meal for staff during performance of election-related duties on Election Day.

2. Recognition Events/Purchases

- a. The City Administrator may authorize modest expenditures for food and refreshments for the following employee events, each of which shall not take place more than once per year:
 - 1) Annual Employee Breakfast
 - 2) Annual Employee Luncheon
 - 3) Volunteer Recognition Events
 - 4) Other Recognition Events that may arise

3. Special Events

- a. Such as Happy Days, National Night Out, and other events that involve or invite participation by the general public. These events and any City expenditures for them require prior specific approval by the City Council and also include City

expenditures for participation fees, donated gifts, door prizes, etc.

4. Community and Business Relations

The City recognizes the importance of establishing and maintaining a positive image with the business and civic community. Participation in certain periodic or annual events is a necessity to maintain a positive image. Annual dinners or galas, or golf tournaments that are sponsored by an organization that the City has a business or community relationship with are examples of business and civic community events (i.e. Chambers of Commerce and other community partners).

- a. The City Administrator will coordinate participation at such events to ensure representation and ensure that duplication is avoided for purposes of cost containment.
- b. The City Administrator will review on an annual or semi-annual basis upcoming events to discuss attendance and representation at business and community events.
- c. The City Council will annually establish a maximum amount of community and business relation expenses by an affirmative approval.

5. Alcoholic Beverages

The purchase of alcoholic beverages is not allowed.

6. Clothing and other Sundry items

Employees may receive T-shirts, and other sundry items of nominal value (\$5.00) when these items are made available to the general public or if these items are determined by the City Administrator to be important to the successful involvement of employees in special city-sponsored or city-supported events (i.e. National Night Out, Happy Days, etc.). Employees may be supplied with uniforms, clothing, boots and other gear necessary for the performance of their job as per the City of Ramsey Personnel Policy or applicable labor agreements.

7. Expenditures for Staff, Council or Commission members only

No expenditures or reimbursements shall be made for spouses or friends of employees attending events.

(Approved November 28, 2006)

Originating Dept: Finance and Administrative Services

Date: 02/01/2011

By: Kurt Ulrich
Administrative Services

Information

Title:

Review Proposals for Legislative Consultant Services

Background:

The Council recently approved a consulting services agreement with the Tinklenberg Group for the following work elements:

- Federal funding coordination regarding FY11 Federal appropriations.
- State bonding - Trunk Highway 10 and Armstrong interchange/ Ramsey commuter rail station.

The total cost of representation for these two issues was approved in the amount of \$24,000. The Tinklenberg proposal is attached for reference.

At the time of the approval of the Tinklenberg contract, it was suggested that it may be valuable to consider additional representation with the legislature with an individual and/firm that might broaden the City's reach of contacts. Consequently, staff has solicited proposals from three known lobbyists/consultants with connections with the current legislative majority.

Observations:

Proposals were received from the following:

- Chris DeLaForest Consulting, LLC: Cost \$20,000 flat fee
- Wm G. Haas Jr.: Cost Minimum \$2,000/month, maximum \$6,000/month during session with billing rate of \$100 per hour
4 month session = \$8,000 to \$24,000
- Tom Workman: Cost \$18,000 flat fee

Please see the attached proposals for further detail about the three individuals. Each person has a variety of experience with the legislature and all are former legislators themselves.

Proposers were briefed on the City's legislative agenda and informed that the City Council and staff would be active participants in the lobbying process. The City also benefits this year by having both legislators (Rep. Abeler and Senator Jungbauer) as members of the majority party. These two considerations, and the existing contract with the Tinklenberg Group makes it less urgent to have additional representation.

Funding Source:

In recent years, the EDA has participated in funding for work by The Tinklenberg group along with private sector partners.

Council Action:

Per Council discussion

Proposals

Inbox

Kurt Ulrich (Originator)
Form Started By: Kurt Ulrich
Final Approval Date: 01/27/2011

Reviewed By

Kurt Ulrich

Form Review

Date

01/27/2011 04:00 PM
Started On: 01/27/2011 03:21 PM

DeLaForest Consulting, LLC



January 20, 2011

Mr. Kurt Ulrich

City Administrator

City of Ramsey

Dear Mr. Ulrich,

DeLaForest Consulting, LLC is pleased to offer this proposal to represent Ramsey's interests at the Capitol regarding the pursuit of state capital investment dollars and changes to Minnesota statutes during the 2011 legislative session.

Services Sought by the City of Ramsey

Ramsey is seeking governmental relations representation at the state Capitol with respect to five issues, listed in order of priority for the city.

1. Ramsey Station for Northstar Commuter Rail.

The city is seeking to secure state capital investment dollars in the amount of approximately \$4 million to assist in the construction of a rail stop. The stop is critical to supporting "The Center Of Ramsey (COR)," a transit-oriented development at the heart of the city's long-term economic development strategy.

2. Highway 10/ Armstrong Boulevard Interchange.

An interchange at this location would support The COR project by providing greater access from Highway 10, a key transportation corridor. The city is pursuing capital investment or other available appropriations or grants in the amount of approximately \$5 million.

3. Tax Increment Financing Modifications.

Ramsey seeks modifications to an existing Tax Increment Financing (TIF) district supporting The COR. These modifications would allow the city to better leverage the economic advantages of this public financing tool.

4. Minnesota Statutes Chapter 13D Modifications.

Popularly known as the "Open Meeting Law," the city desires to amend Chapter 13D, and perhaps the Data Practices Act as well, to better protect information the city believes is more in

763-439-1178

chris@delaforestconsulting.com / www.delaforestconsulting.com
15806 Linnet Street NW, Andover, MN 55304

the nature of a trade secret or proprietary information, all of which is easily discoverable by the city's competitors under current law.

5. Street Improvement Districts.

Ramsey, like other cities, would like to take advantage of street improvement district authority, which would give the city another option with respect to funding street improvements. This option would be especially useful in Ramsey, where there is a wide variety of public infrastructure, ranging from high-density mixed use developments to sparsely populated residential areas characterized by multi-acre lots.

Services Provided by DeLaForest Consulting, LLC

DeLaForest Consulting is a full-service governmental relations and public relations firm. In addition to providing the full suite of traditional governmental relations services, the firm also provides first-class public relations and media relations support to clients.

DeLaForest Consulting is well suited to represent the City of Ramsey in all five areas in which it seeks legislative representation.

These services may include, depending upon the city's particular needs:

- Drafting legislation, amendments to legislation, Rules, Rule amendments, and state agency policies;
- Working with the Client to develop a comprehensive legislative strategy;
- Lobbying key legislators and legislative staff;
- Lobbying key state agencies and the Office of the Governor;
- Testifying before relevant legislative committees;
- Serving as a spokesman, making media appearances and giving interviews;
- Writing opinion columns to appear in print and Internet media;
- Coordinating grassroots support;
- Crafting testimony for committee testifiers;
- Preparing persuasive documentation for legislators;
- Working with the Client to develop media messaging.

DeLaForest Consulting, LLC is the Right Choice

Background

DeLaForest Consulting was founded and is owned and operated by Chris DeLaForest. It was formed in 2008 after he decided not to seek a fourth term in the Minnesota House of Representatives.

The firm was put on hiatus in June of 2009 when Chris accepted an appointment to join the Pawlenty administration as the governor's Director of Legislative and Cabinet Affairs.

With his state service recently completed, the firm is once again offering clients a full range of governmental relations and public relations services.

About Chris DeLaForest

Chris DeLaForest brings a wealth of political experience, leadership/ management skills, and legal training to bear on behalf of clients.

He recently stepped down as Governor Pawlenty's Director of Legislative and Cabinet Affairs, a position that serves as the governor's most senior policy advisor. Chris led a team of policy advisors that was responsible for crafting and implementing the governor's entire legislative agenda. He was also tasked to act as the governor's representative to the legislative, all state agencies, and the federal government. In short, Chris had the opportunity to truly "get under the hood" of state government and learn how government operates in a way few people ever see.

In addition to executive branch experience, Chris served for three terms in the Minnesota House of Representatives, serving District 49A in central Anoka County. During his three terms, he served in a large majority, a nearly tied House (68-66), and in a small minority. Experiencing all three dynamics taught him the value of establishing strong relationships across the partisan spectrum.

During his tenure, Chris served on the following committees:

Civil Law

Taxes

Transportation

Commerce

State Government Finance

His leadership and management background also includes military service. Chris served as an Army officer on active duty for four years, where he led a tank platoon, a reconnaissance platoon, and battalion staff cell responsible for training and operations. He was twice promoted and honorably discharged at the rank of captain.

Chris also boasts a legal background that gives his clients the comfort of knowing that he can review and scrutinize the sometimes confusing language of legislative documents to ensure that any proposed bill or amendment meets their needs and supports their goals.

He earned his law degree from the University of Minnesota Law School, *cum laude*, and his bachelor's degree from Saint John's University in Political Science, *summa cum laude*.

The Right Experience

Unlike many lobbyists, Chris has an extremely unique and valuable background in both legislative and executive branch governance. The experience of serving as both a legislator and a senior advisor to a governor gives him a "360 degree" view of state government, which gives his clients an advantage as they compete for scarce resources.

An excellent example of the way in which this experience is helpful to clients is the capital investment bill, popularly known as the "bonding bill." In 2010, Chris was responsible for executing Governor Pawlenty's bonding bill from start to finish.

In his role, he led a team that reviewed proposals, crafted the governor's recommendations, negotiated with the legislature, and finally brought the bill to a successful conclusion.

Few people in Minnesota government understand the capital investment bill process in a comprehensive manner. Chris does, and he can put that knowledge to use on behalf of Ramsey.

Another example of Chris DeLaForest having the right kind of experience is his assignment to the House Taxes Committee. In addition to the having a familiarity with the arcane world of taxation, service on the committee creates a strong bond of "brotherhood" and "sisterhood" with former colleagues and staff that carries beyond legislative service, conferring upon alumni an "open door" relationship with the committee.

The Right Relationships.

Ultimately, good governmental relations is about positive relationships with legislators, state agencies, and the public servants who work across state government. The best public policy ideas are "dead in the water" if they cannot first gain an audience and then legislative and gubernatorial support.

Chris DeLaForest has spent a decade building and strengthening relationships with key Capitol decision makers. While these relationships don't guarantee a particular outcome, they greatly enhance the chances that an issue will be heard by decision makers and given a fair hearing.

While he has numerous friendships and professional relationships at the Capitol, some of the more relevant relationships include:

Speaker of the House Kurt Zellers

Senate Majority Leader Amy Koch

Tom Sorel, Commissioner of MnDOT

Jim Showalter, Commissioner of Management and Budget

Michele Kelm-Helgen, Governor Dayton's Director of Legislative and Cabinet Affairs

Cullen Sheehan, Chief of Staff to the Senate Republican Caucus

Rep. Paul Thissen, House Minority Leader

Sen. Dave Senjem, Chairman of Senate Capital Investment Committee

Rep. Larry Howes, Chairman of House Capital Investment Committee

Rep. Peggy Scott, Vice Chair of House Capital Investment Committee

Rep. Greg Davids, Chairman of the House Taxes Committee

Rep. Ann Lenczewski, ranking DFL member of the House Taxes Committee

Costs

DeLaForest Consulting proposes the following fee structure to represent the city regarding issues 1-3:

- Ramsey Station
- Interchange Project
- TIF modifications

\$20,000

Regarding issues 4 and 5, more information is needed before offering a proposed fee.

Sincerely,



Christopher J. DeLaForest

Wm G. Haas Jr.

Kurt Ulrich

City of Ramsey

7550 Sunwood Dr NW

Ramsey, MN 55303

Dear Kurt:

Attached is a copy for my fee schedule to represent the City of Ramsey's interest at the Capitol in St. Paul.

I have been lobbying for the past 5 years. During that time, I have worked on a wide variety of issues and have been successful in passing all but one of the issues. Below are some of the issues I have worked on.

Secured \$200,000 for a feasibility study to develop a Bio-fuels production facility located in Northwestern Minnesota.

Secured \$50,000 to fund a feasibility study to develop a youth chemical dependency treatment facility in the City of Bemidji

Secured \$2,000,000 to purchase a youth chemical dependency treatment facility in Bemidji

Negotiated and passed the legislation to transfer a DNR forest fire station in Clearwater County to White Earth Tribal Nation for \$1. White Earth will man the fire station. The transfer will saved the DNR the yearly operational cost of the station.

Last session, I successfully negotiated and passed several bills to begin the transfer of the Brainerd Treatment Facility to White Earth Tribal Nation. The plan is for a 5 year transfer of 190 areas' of land and 21 building for the purpose of Chemical and Mental Health Treatment. The facility will create 300 new jobs in the City of Brainerd.

The above represent some of the more complex pieces of legislation I have successfully passed in the past 5 years.

I have a very good working relationship with the House, Senate and Governors office, in addition to my relationship with individual legislators, both Democrat and Republican.

Wm G. Haas Jr.

I look forward to the challenge to represent the City of Ramsey to secure the funding to build a Transit Station.

If you have any questions, do not hesitate to contact me at 612 751 7968

Sincerely

Wm. G. Haas Jr.

215 Lowell Rd.

Champlin, MN 55316

REPRESENTATION AGREEMENT

This agreement, made and entered into this 1st day of January, 2011 by and between the City of Ramsey:

City of Ramsey
7550 Sunwood Dr. NW
Ramsey, MN 55303

And

Wm G. Haas Jr.
215 Lowell Rd
Champlin, MN 55316

The City of Ramsey and Wm G. Haas Jr. agree that Mr. Haas shall represent the best interest of the City of Ramsey on behalf of issues before the Minnesota Legislature and the State of Minnesota

This representation shall include:

- Contact legislators and secure support for the issues represented.
- Monitoring the progress of legislation
- Analysis of legislation
- Contact and work with Agencies and Governor's office regarding specific legislation
- Draft proposed legislation
- Reporting of progress on issues to City of Ramsey
- Set up appointments for City of Ramsey members and/or their representatives

The terms of this agreement shall include the following fee billed monthly:

Representation during legislative session will be billed at a minimum \$2,000 per month. That amount covers 20 hours of Representation. The maximum billing per month will be \$6,000. The billing rate is set at \$100 per hour.

Non Session representation will be billed at \$100 per hour, plus expenses for out of town travel and lodging.

Mr. Haas shall be responsible for all expenses associated with this contract and no additional expenses will be billed to the City of Ramsey unless agreed upon in advance. The exception are overnight expenses incurred by Mr. Haas, will be the responsibility of the City of Ramsey.

This agreement may be extended beyond January 2012, if mutually agreed upon by all parties involved.

Agreed:

BY:

Wm G. Haas Jr.

Date

And:

BY:

Date

Kurt Ulrich

From: tommywork@mchsi.com
Sent: Monday, January 24, 2011 7:26 AM
To: Kurt Ulrich
Subject: Lobbying Contract

Hello Kurt -

I am very much interested in the lobbying contract for the City of Ramsey.

My background includes:

Four years as a Chanhassen City Council member. Chanhassen was one of the earliest communities to successfully use TIF. Former City Manager Don Ashworth and current City Manager Todd Gerhardt were pioneers in this area. I served with both of them.

Eight years as a Carver County Commissioner (current position). Including seven years as a member of the Transportation Advisory Board of the Met Council. Transportation issues have been my expertise.

10 years as a member of the Minnesota House of Representatives; my final four years were as Chairman of the House Transportation Committee. Your previous lobbyist Commissioner Tinklenberg and I worked together often.

I am currently a lobbyist for the Minneapolis Parks and Recreation Board. Previously I have lobbied at the state capitol on many issues including as the lobbyist for Minnesota's Motorcyclists.

Contract amount: \$18,000

Thank You for the opportunity and I look forward to working with you and the Ramsey City Council.

Tom Workman

952-250-4924



The Tinklenberg Group

The interchange of strategies and solutions

City of Ramsey Consulting Services Agreement Amended Based on January 11, 2011 Council Meeting Approval January 2011

OVERVIEW

The following work tasks are part of the Consulting Services Agreement between The Tinklenberg Group and City of Ramsey. The work described herein is in response to the City's interest to pursue a variety of tasks associated with advancing the construction of the TH 10/Armstrong Boulevard interchange project and to secure remaining funds for the construction of the Ramsey commuter rail station.

SPECIFIC WORK ELEMENTS

FEDERAL FUNDING COORDINATION RE: FY11 APPROPRIATIONS

Term: January 2011 – March 2011

Total Cost: \$6,000

- Work with Senator Klobuchar and Senator Franken and their respective staff persons to secure federal funds for the rail station as part of the FY11 Appropriations bill.
- Communicate with staff persons in Washington D.C. and in the district office to ensure accurate and timely information relative to the project, funding strategy and needs.
- Coordinate site visits, meetings and other opportunities to maximize project exposure and local/regional support.
- Respond to requests for information and follow up as necessary and/or directed by the city.
- Maintain communication with other agencies and policy leaders to ensure consistency in information sharing and messaging to congressional leaders and staff relative to the project and needs.

STATE BONDING – TH 10/ARMSTRONG BLVD INTERCHANGE / RAMSEY COMMUTER RAIL STATION:

Term: January 2011 – May 2011

Total Cost: \$18,000

- Assist in developing a funding strategy that includes state bonding funds as part of a full funding package for the construction of the TH 10 Armstrong Boulevard interchange.
- Coordinate with appropriate agencies and groups to ensure inclusion of the Ramsey Commuter Rail Station as part of the 2011 bonding bill.

- Meet with members of the state House and Senate Capital Investment Committees to advocate for their support as part of the bonding bill; maintain regular contact to ensure the Armstrong interchange and rail station remain as visible and viable projects among decision-makers.
- Work with the Governor's Office and the Minnesota Department of Transportation to ensure project support and cooperation.
- Coordinate with key representatives from Anoka County Regional Rail Authority, Metropolitan Council and other agencies as appropriate to ensure maximum support for a bonding request that includes the commuter rail station.
- Utilize existing relationships among state House and Senate leadership to support bonding requests.
- Support passage by producing appropriate information, developing testimony, being present for appropriate hearings and responding to questions.

TIMING AND COST

The timing for each work element is noted above; federal funding activities are based on the federal schedule and may fluctuate.

Work shall begin immediately upon signing of the consulting services agreement. Travel and other expenses will be billed separately and in addition to consulting services; all expenses shall be approved in advance.

Agreed and Approved By:

 Bob Ramsey, Mayor
 City of Ramsey

 Terri Neely Tinklenberg, Vice-President
 The Tinklenberg Group

 Date

 Date

CC Work Session

Item #: 3. 1.

Date: 02/01/2011

By: Jo Thieling
Administrative Services

Information

Title:

Future Topics/Calendar

Background:

Attached is the list of Future Work Session Topics.

Funding Source:

N/A

Council Action:

No Action Necessary

Attachments

Future Topics Calendar

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 01/27/2011

Reviewed By

Jo Thieling

Date

01/27/2011 04:17 PM

Started On: 01/27/2011 04:14 PM

**Work Session Calendar
2011**

Month	Date	Topics for Discussion
Jan/Feb/March		<ol style="list-style-type: none"> 1) Review City Hunting Regulations (sometime in 1st quarter 2011) 2) Update Public Nuisance Ordinance (Jim Way) 3) Variolite Street Extension Discussion 4) Consider Financing Options for Road Reconstruction Policy
February	8	<ol style="list-style-type: none"> 5) Great River Energy Transmission Line Project Presentation – 30 to 45 minutes (AM)
On List – No Date 2011		<ol style="list-style-type: none"> 1) Outside Storage in Industrial Areas (AM) 2) Community Center Planning (HN) 3) Discuss Joint Community Effort Regarding County Road Standards (Councilmember Wise) 4) Review Dangerous Dog Ordinance and Signage w/re to Dog Park 5) Excessive Use Ordinance – Councilmember Dehen 6) Parks Analysis/Possible Policy Change for Rechanneling Park Dedication Funding, etc. 7) Public Works Space Needs Analysis (BO)
		<p>Future HRA Items for Discussion Discuss TIF & Development 167th/Highway #47 – October 2010</p>