

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday March 8, 2011**  
**5:45 p.m. or immediately following Special CC**  
**Lake Itasca Room 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Topics for Discussion**
  1. Go-Kart Track Proposal
  2. Resolution#11-03-XXX Supporting Trail Grant Applications for Trails Along T.H. #47 and Co. Rd. #83
  3. Consider Approving the Purchase of Equipment and Applications Utilizing QCTV Funds
  4. Schedule Meeting and Review Agenda for Joint Meetings with Adjacent Cities and City Commissions
3. **Future Topics for Discussion - *See Attached Calendar***
  1. Review Future Work Session Topics/Calendar
4. **Mayor/Council/Staff Input**
5. **Adjournment**

**Date: 03/08/2011**

**By:** Kurt Ulrich  
Administrative Services

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**Information**

**Title:**

Go-Kart Track Proposal

**Background:**

This proposal was presented at a previous Council work session and staff was instructed to continue discussions regarding this project. The project proposes to construct a go-kart track at the former Oasis Market site at the North West corner of Armstrong and Highway 10. In exchange for the use of this City-owned land, and a City contribution of approximately \$8,000 (see attached schedule of costs and in-kind contributions) in upfront capital costs, the operator, Karl Jenson of "Power by Karl" would share 50% of the net profit from the operation with the City, to be used to fund the Happy Days event.

**Notification:**

This project is subject to an interim use permit in accordance with the following schedule:

**INTERIM USE PERMIT (IUP) REVIEW CALENDAR**

**Option 1-April Planning Commission**

Application Deadline (March 7)

Planning Commission (April 7)

City Council (April 26)

Execution of Agreement/Documents to follow

**Option 2-May Planning Commission**

Application Deadline (April 5)

Planning Commission May 5)

City Council (May 24)

Execution of Agreement/Documents to follow

**Notes:**

City Code requires 10 days between PC and CC

Agenda for CC on 2nd Tuesday is already published by the time PC meets each month

Could consider moving the date of the April PC-requires that we have a quorum of members

**Observations:**

This project will have a potential impact on neighboring properties within the surrounding area, including the COR. Concerns that will need to be addressed include land use, aesthetics, noise, dust, parking and traffic.

**Recommendation:**

If this appears to be an acceptable concept with the Council, staff would draft a written agreement and proceed with the IUP process. The applicant has requested waiver of some of the permit fees based upon the joint partnership with the City.

**Funding Source:**

This project could be initially funded by the Council contingency account and reimbursed with expected proceeds from the operation.

**Council Action:**

Based upon discussion.

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**Attachments**

Go kart cost breakout

go kart spreadsheet

go kart site location map

**Form Review****Inbox**

Kurt Ulrich (Originator)

Form Started By: Kurt Ulrich

Final Approval Date: 03/03/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/03/2011 05:05 PM

Started On: 03/02/2011 04:16 PM

# the break down of items needed to install Go-Kart Track

## CITY OF RAMSEY

to remove building and do rough grade	
to give us electrical source/part of building removal?	
do / pay for site plan	\$3,500.00
do / pay for grading plan	
buy or pay for cedar/wood fencing	\$2,600.00
buy or pay for landscaping materials	\$800.00
buy or pay for the RAMSEY RACEWAY sign	\$288.50
	\$7,188.50

## POWER BY KARL / KARL JANZEN

have all fencing installed and cedar / wood fencing painted	\$1,500.00
instal all landscaping	\$725.00
purchase the chain link fencing	\$3,900.00
purchase bleachers 3 sections @ \$1000.00 each	\$3,000.00
remove the lighting from the old holiday gas station and install at the track	\$800.00
buy and install are scoring tower / stand. 8x10 shed	\$850.00
take care of garbage	
do all up keep: mowing/watering/cleaning/snow removal	
have portable toilets and have them serviced 2 units @ \$53.00 bi-weekly servicr	\$106.00
final grading:\$70.00 per hour @ 16 hours	\$1,200.00
electrical wiring	\$725.00
clay needed for track service/ need to see final grade plan apx.144 yards @ \$12.75 a yard	\$1,800.00
misc. needed to run the track: watering mower / sweeper vehicle	\$2,150.00
	\$16,756.00

1-914

Note: Expenses listed here do not include any start-up costs (i.e. installing fencing, hauling and grading dirt etc)

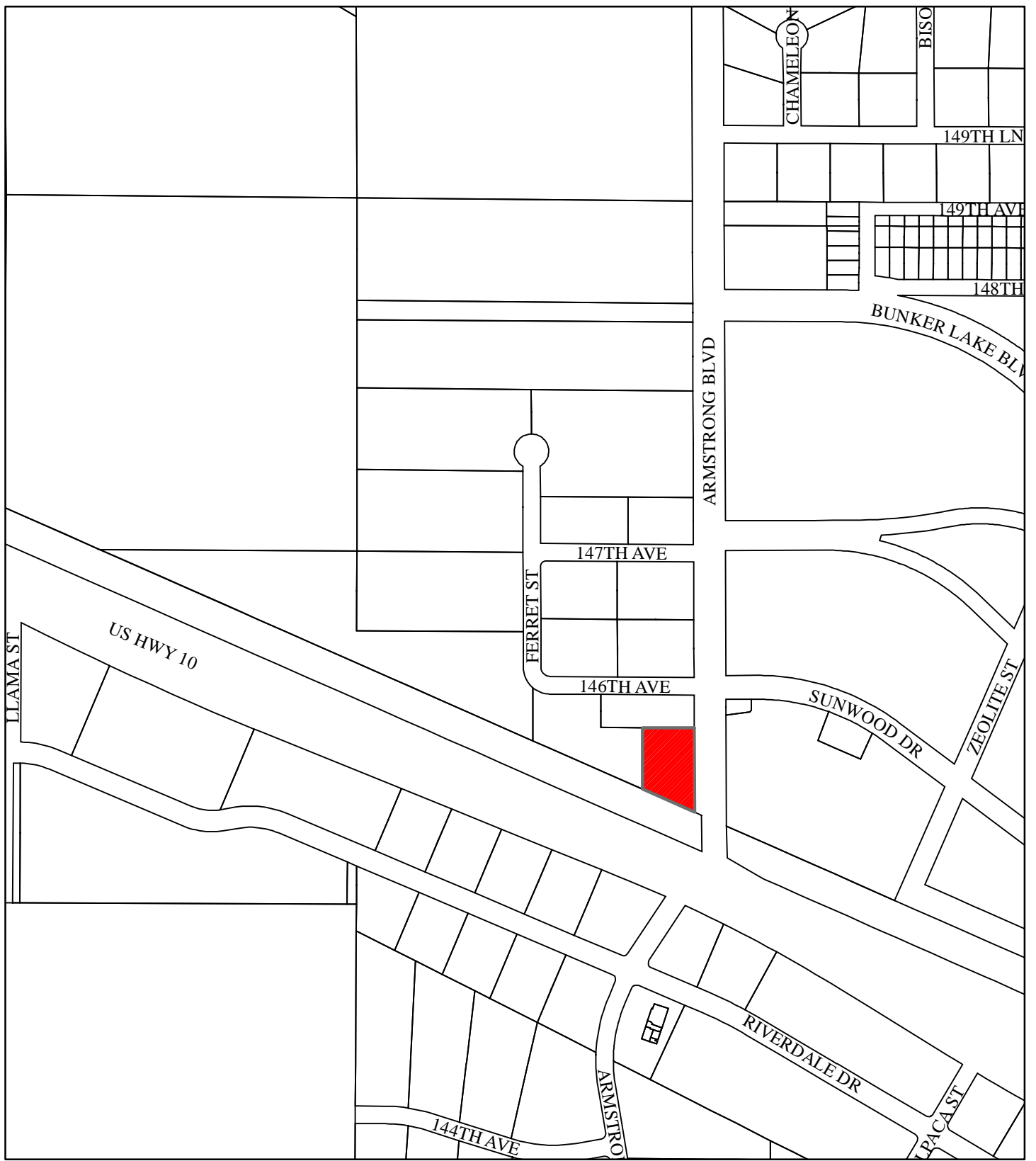
REVENUE	40	55	75
Each Spectator at \$5.00 per person	\$200.00	\$275.00	\$375.00
Each Racer at \$20.00 per Driver	\$800.00	\$1,100.00	\$1,500.00
Each Racer at \$10.00 for Pit Pass	\$400.00	\$550.00	\$750.00
Each Pit Member at \$10.00 for Pit Pass	\$400.00	\$550.00	\$750.00
Total Revenue per evening	\$1,800.00	\$2,475.00	\$3,375.00
Total Revenue For 14 Race Season	\$25,200.00	\$34,650.00	\$47,250.00

EXPENSES	40	55	75
Insurance \$5 per racer	\$200.00	\$275.00	\$375.00
Insurance \$5 per pit member	\$200.00	\$275.00	\$375.00
Parking/Staging Personnel	\$20.00	\$20.00	\$20.00
Scoring Personnel (2)	\$80.00	\$80.00	\$80.00
Corner Workers (2)	\$40.00	\$40.00	\$40.00
Flag Man	\$40.00	\$40.00	\$40.00
Tech Personnel	\$30.00	\$30.00	\$30.00
EMT (To be determined)	\$0.00	\$0.00	\$0.00
Total Expense Per Evening	\$610.00	\$760.00	\$960.00
Total Expense for 14 Race Season	\$8,540.00	\$10,640.00	\$13,440.00

Net Profit Per Evening	\$1,190.00	\$1,715.00	\$2,415.00
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Net Profit Per 14 Race Season	\$16,660.00	\$24,010.00	\$33,810.00
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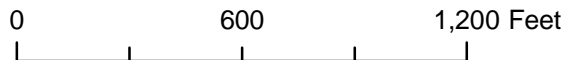
PERCENTAGES TO EACH			
Potential Income for Power by Karl at 70%	\$11,662.00	\$16,807.00	\$23,667.00
Potential Income for City of Ramsey at 30%	\$4,998.00	\$7,203.00	\$10,143.00
Potential Income for Power by Karl at 60%	\$9,996.00	\$14,406.00	\$20,286.00
Potential Income for City of Ramsey at 40%	\$6,664.00	\$9,604.00	\$13,524.00
Potential Income for Power by Karl at 50%	\$8,330.00	\$12,005.00	\$16,905.00
Potential Income for City of Ramsey at 50%	\$8,330.00	\$12,005.00	\$16,905.00



14550 Armstrong Blvd. NW  
(Oasis Market)

**Legend**

-  Site
-  Parcels



Date: 03/08/2011

By: Mark Riverblood  
Engineering/Public Works

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**Information**

**Title:**

Resolution#11-03-XXX Supporting Trail Grant Applications for Trails Along T.H. #47 and Co. Rd. #83

**Background:**

The purpose of this topic report is to preview for discussion the Consent Agenda case (also scheduled for March 8th, 2011) approving the attached resolution supporting the application for two trail grants to the Mn DNR.

Both the trail along T.H. #47 and Co. Rd. #83 are shown in the 2011 - 2015 Capital Improvement Plan, for years 2012 or 2013 - which also corresponds to the same funding cycle for the grant. The applications must be submitted (with Resolution committing to matching funding and maintenance of the trails for 20 years), by March 31st of this year.

The estimate for the 8,000' foot T.H. #47 trail is \$557, 290; with the phase one portion of the Co. Rd. #83 trail (Central Park to Alpine Drive), at \$279,163 for the corresponding 6,100' feet of 10' foot wide trail.

**Observations:**

Two elements of this application for trail grants are important to note: The first is that if awarded one or both the grants the City would not be required to accept the grant, however it can negatively affect future success in grant applications if declined. The second point is that the DNR's Local Trail Connections Program requires a 50 % match, so a significant amount of the project's cost must be identified at the point the city would move forward with the respective project.

Attached are the trail route exhibits, and cost estimates for the two, separate trail projects being proposed. The grant applications are presently being developed utilizing State Health Improvement Program (SHIP) funding from Anoka County, over-and-above the \$28,000 in monies previously secured, and applied to other trail and public health related projects in the city. The finished applications will be available by request when completed.

**Recommendation:**

Staff recommends approving the Resolution supporting the trail grant applications, as the trail grant applications were one of the principal elements within the SHIP project previously approved by City Council, and also included in the 2011 - 2015 CIP (for years 2012 or 2013).

**Funding Source:**

Presently the city's Trail Fund (fees collected from developers) is approximately \$200,000 within the \$1.6 million dollar Park Trust Fund - with the Trail Fund the logical funding source. Additionally, there may be other funding sources for portions of the required match, as both trails connect residents to designational points of potential economic activity like the Game Fair, Central Park, The COR, or the commercial node at 167th Avenue and T.H.#47.

**Council Action:**

Based upon discussion - By consensus allow RESOLUTION #11-03-XXX to move forward, or acknowledgment to pull the Resolution from the Consent Agenda

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## Attachments

Trail Grant Resolution 3-8-11

#47 map

#47 cost estimate

#83 cost estimate

#83 map

## Form Review

Inbox	Reviewed By	Date
Mary Jo Warner	MaryJo Warner	02/28/2011 03:58 PM
Mark Riverblood (Originator)	Jo Thieling	03/01/2011 03:30 PM
Brian Olson	Brian Olson	03/02/2011 12:58 PM
Kurt Ulrich	Kurt Ulrich	03/02/2011 04:01 PM
Form Started By: Mark Riverblood		Started On: 02/28/2011 11:49 AM
Final Approval Date: 03/02/2011		

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #11-03-XXX**

**RESOLUTION SUPPORTING TRAIL GRANT APPLICATIONS FOR TRAILS ALONG ANOKA COUNTY ROAD #83 AND TRUNK HIGHWAY #47**

**WHEREAS**, the City of Ramsey supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct 1.2 miles of paved trail along Anoka County Hwy #83 and 1.5 miles adjacent to T.H. #47 to connect the City of Ramsey Trail System with Anoka County and the Metropolitan Council's Regional Trail System.

**WHEREAS**, the City of Ramsey recognizes the fifty (50) percent match requirement for the Local Trail Connections Program, and has secured the matching funds.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) If the City of Ramsey is awarded a grant by the Minnesota Department of Natural resources, the City of Ramsey agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Ramsey will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8<sup>th</sup> day of March 2011.

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Mayor

**ATTEST:**

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City Clerk

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**Proposed Trail Alignment: TH 47/St. Francis Blvd. NW - DRAFT**

City of Ramsey Biking & Walking Trails  
City of Ramsey, Minnesota

Job #7364  
2/23/2011

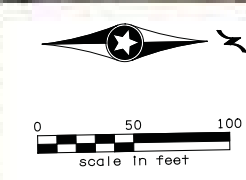
**Figure 1**





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**Proposed Trail Alignment: TH 47/St. Francis Blvd. NW - DRAFT**

City of Ramsey Biking & Walking Trails  
 City of Ramsey, Minnesota

Job #7364  
 2/23/2011

**Figure 5**

UNIT LEGEND: LS=Lump Sum, SF=Square Feet, SY=Square Yard, EA=Each, LF=Lineal Foot, CY=Cubic Yards, AC=Acre						
Ramsey Bike Plan, TH 47/St. Francis Blvd NW Segment- Preliminary Engineer's Estimate						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
<b>Section 1 - Mobilization and Surveying</b>						
	1	Provide all necessary construction surveying and staking to meet layout and grading requirements for all facets of work	1	LS	\$2,500.00	\$2,500.00
	2	Mobilization (10%)	1	LS	\$33,000.00	\$33,000.00
	3	Silt Fence Type Machine Sliced	6,000	LF	\$0.70	\$4,200.00
	4	Filter Log Type Straw Bioroll	800	LF	\$2.00	\$1,600.00
	5	Erosion Control Blankets Category 3	2,400	SY	\$1.25	\$3,000.00
	6	Traffic Control	1	LS	\$2,000.00	\$2,000.00
<b>Section 1 - Mobilization and Surveying Total:</b>						<b>\$46,300.00</b>
<b>Section 2 - Removals</b>						
Notes	No.		Estimated Bid Qty.	Unit	Unit Bid (in Dollars)	Total Bid (In Dollars)
	1	Clearing	0.5	AC	\$2,500.00	\$1,250.00
	2	Grubbing	0.5	AC	\$2,000.00	\$1,000.00
<b>Section 2 - Removals Total:</b>						<b>\$2,250.00</b>
<b>Section 3 - Earthwork</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	Wetland Mitigation	9,600	SF	\$2.00	\$19,200.00
	2	Common Excavation	3,500	CY	\$10.00	\$35,000.00
	3	Select Granular Borrow	550	CY	\$15.00	\$8,250.00
	4	Topsoil Borrow	1,600	CY	\$15.00	\$24,000.00
<b>Section 3 - Earthwork Total:</b>						<b>\$86,450.00</b>
<b>Section 4 - Retaining Walls</b>						
No.			Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	Modular Block Retaining Walls	1,500	SF	\$30.00	\$45,000.00
<b>Section 4 - Retaining Walls Total:</b>						<b>\$45,000.00</b>
<b>Section 5 - Utilities</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	15" CS Pipe Sewer	80	LF	\$35.00	\$2,800.00
	2	15" CS Pipe Apron	8	EA	\$400.00	\$3,200.00
<b>Section 5 - Utilities Total:</b>						<b>\$6,000.00</b>
<b>Section 6 - Bituminous &amp; Concrete Pavement</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	Furnish and install 2" thick bituminous trail and 4" aggregate base	8,900	SY	\$18.00	\$160,200.00
	2	Furnish and install pedestrian ramps and truncated domes, complete	6	EA	\$1,000.00	\$6,000.00
<b>Section 6 - Bituminous &amp; Concrete Pavement Total:</b>						<b>\$166,200.00</b>
<b>Section 7 - Signage &amp; Striping</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	4" Broken Line Yellow Paint	2,000	LF	\$0.60	\$1,200.00
	2	Furnish & Install Sign Panels Type C	144	SF	\$50.00	\$7,200.00
<b>Section 7 - Signage &amp; Striping Total:</b>						<b>\$8,400.00</b>
<b>Section 8 - Turf Establishment</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	Turf Establishment - Seeding	2	AC	\$2,000.00	\$4,000.00
<b>Section 8 - Turf Establishment Total:</b>						<b>\$4,000.00</b>
<b>Subtotal</b>						<b>\$364,600.00</b>
<b>15% Contingency</b>						<b>\$54,690.00</b>
<b>Total Construction Estimate</b>						<b>\$419,290.00</b>
<b>Alternate 1 - Boardwalk</b>						
Notes	No.		Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)
	1	Boardwalk (250 lft x 14 feet wide)	1	LS	\$140,000.00	\$140,000.00
<b>Alternate 1 - Boardwalk Total:</b>						<b>\$140,000.00</b>
<b>Total Construction Estimate Including Boardwalk</b>						<b>\$580,290.00</b>

**NOTES:**

1. This estimate is for planning purposes only and is approximate.
2. Estimated trail length: 8,000 lft.
3. Wetland mitigation rate used is \$2.00 per square foot with a 2:1 mitigation ratio.
4. Two roadway crossings, seven driveway crossings.
5. Estimate assumes 2 inches bituminous over 4 inches of Class V base material.
6. Five feet each side of trail assumed for turf establishment.

UNIT LEGEND: LS=Lump Sum, SF=Square Feet, SY=Square Yard, EA=Each, LF=Lineal Foot, CY=Cubic Yards. AC=Acre							
Ramsey Bike Plan, CR 83/Armstrong Blvd Segment Phase 1- Preliminary Engineer's Estimate							
Notes	No.	Section 1 - Mobilization and Surveying	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
	1	Provide all necessary construction surveying and staking to meet layout and grading requirements for all facets of work	1	LS	\$5,000.00	\$5,000.00	
	2	Mobilization (10%)	1	LS	\$22,000.00	\$22,000.00	
	3	Silt Fence Type Machine Sliced	3,500	LF	\$0.70	\$2,450.00	
	4	Filter Log Type Straw Bioroll	2,000	LF	\$2.00	\$4,000.00	
	5	Erosion Control Blankets Category 3	1,000	SY	\$1.25	\$1,250.00	
	6	Traffic Control	1	LS	\$2,000.00	\$2,000.00	
<b>Section 1 - Mobilization and Surveying Total:</b>						<b>\$36,700.00</b>	
Notes	No.	Section 2 - Removals	Estimated Bid Qty.	Unit	Unit Bid (in Dollars)	Total Bid (In Dollars)	
	1	Clearing	0.5	AC	\$2,500.00	\$1,250.00	
	2	Grubbing	0.5	AC	\$2,000.00	\$1,000.00	
<b>Section 2 - Removals Total:</b>						<b>\$2,250.00</b>	
Notes	No.	Section 3 - Earthwork	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
	1	Common Excavation	2,700	CY	\$10.00	\$27,000.00	
	2	Topsail Borrow	1,200	CY	\$15.00	\$18,000.00	
<b>Section 3 - Earthwork Total:</b>						<b>\$45,000.00</b>	
Notes	No.	Section 4 - Utilities	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
	3	15" CS Pipe Sewer	60	LF	\$35.00	\$2,100.00	
	2	15" CS Pipe Apron	6	EA	\$400.00	\$2,400.00	
<b>Section 4 - Utilities Total:</b>						<b>\$4,500.00</b>	
Notes	No.	Section 5 - Bituminous & Concrete Pavement	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
	4	1	Furnish and install 2" thick bituminous trail and 4" aggregate base	6,800	SY	\$18.00	\$122,400.00
		2	Furnish and install pedestrian ramps and truncated domes, complete	10	EA	\$1,000.00	\$10,000.00
<b>Section 5 - Bituminous &amp; Concrete Pavement Total:</b>						<b>\$132,400.00</b>	
Notes	No.	Section 6 - Signage & Striping	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
		1	4" Broken Line Yellow Paint	1,500	LF	\$0.60	\$900.00
		2	Furnish & Install Sign Panels Type C	360	SF	\$50.00	\$18,000.00
<b>Section 6 - Striping Total:</b>						<b>\$18,900.00</b>	
Notes	No.	Section 7 - Turf Establishment	Estimated Qty.	Unit	Unit Price (in Dollars)	Total (In Dollars)	
	5	1	Turf Establishment - Seeding	1.5	AC	\$2,000.00	\$3,000.00
<b>Section 7 - Turf Establishment Total:</b>						<b>\$3,000.00</b>	
<b>Subtotal</b>						<b>\$242,750.00</b>	
<b>15% Contingency</b>						<b>\$36,412.50</b>	
<b>Total Construction Estimate</b>						<b>\$279,162.50</b>	

**NOTES:**

1. This estimate is for planning purposes only and is approximate.
2. Estimated trail length: 6,100 ft., Apline Dr NW to 161st Ave NW
3. Five roadway crossings, four driveway crossings.
4. Estimate assumes 2 inches bituminous over 4 inches of Class V base material.
5. Five feet each side of trail assumed for turf establishment.

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**Proposed Trail Alignment: CR 83/Armstrong Blvd. NW: Phase 1- DRAFT**

City of Ramsey Biking & Walking Trails  
City of Ramsey, Minnesota

Job #7364  
3/1/2011

**Figure 2**

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**Proposed Trail Alignment: CR 83/Armstrong Blvd. NW: Phase 1- DRAFT**

City of Ramsey Biking & Walking Trails  
City of Ramsey, Minnesota

Job #7364  
3/1/2011

**Figure 3**

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**Proposed Trail Alignment: CR 83/Armstrong Blvd. NW: Phase 1- DRAFT**  
City of Ramsey Biking & Walking Trails  
City of Ramsey, Minnesota

Job #7364  
3/1/2011

Figure 4

**CC Work Session**

**Item #: 2.3.**

**Date: 03/08/2011**

**By:** Dean Busch  
Administrative Services

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**Information**

**Title:**

Consider Approving the Purchase of Equipment and Applications Utilizing QCTV Funds

**Background:**

As you are aware, the City of Ramsey is one of the four cities included in the Quad Cities Television (QCTV) Joint Powers Agreement. As part of this agreement, the city is eligible to withdraw funds that are to be designated for the use of technology equipment and applications. Approximately \$30,000 is available to the city, and staff has prepared a list of potential technology uses and needs.

**Funding Source:**

QCTV Funds

**Council Action:**

Based on discussion.

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**Attachments**

Technology Equipment and Applications

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Dean Busch

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 04:01 PM

Started On: 03/02/2011 02:16 PM

# IT ITEMS – PRICING

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## Citizen Response Module Software:

This software interacts with the city website and allows residents to submit questions, comments, complaints, etc... via the website. For example: If a resident sees a new pothole on a city street they can log in and report it to the city. The software will automatically route the information to the appropriate city staff. Department managers can also track the items and produce timelines and reports on all items.

Staff has viewed software demonstrations and gathered information from a couple of different vendors. Pricing from one vendor is as follows:

### “Annual” Pricing

With Annual pricing, you pay the same amount each year, as long as you use the software.

- Any 4 features: \$3000 per year
- Any added feature: \$300 per year
- For every 2 added features you buy, you get 1 free.

### “Up-Front” Pricing

With Up-Front pricing, you pay an initial upfront fee and a reduced annual fee. Saves you money in under 3 years and reduces costs by 60% after that.

- Any 4 features: \$6200 first year and \$1200 per year after that
- Any added feature: \$620 first year and \$120 per year after that
- For every 2 added features you buy, you get 1 free

\* This pricing is in line with similar products from other vendors.

## Additional A/V Equipment:

New A/V equipment would include:

- New ceiling mount projector in the COR conference room.
- New electronic whiteboard for Itasca conference room (current portable whiteboard would be moved to the EOC.)
- LCD TV for City Administrator and Deputy City Administrator

COR conference room pricing: **Approximately \$7,000**

Itasca conference room pricing: **Approximately \$3,600**

LCD TV's, mounts, A/V: **Approximately \$3,000**

### EOC Needs:

Misc. Equipment for the EOC room would include:

- Two new LCD TV's and mounts.
- Misc. work on the Crestron system to include the new TV's.
- LCD TV for Eddy Lake Room
- New IP phone and headset
- Misc. Equipment (cart, dry erase boards)

Approximate cost: **\$4,000**

### Scanning Workstations:

The current scanning station equipment in the Building Department is nearly 10 years old. The scanner and PC need to be replaced. The Engineering Department would like to add a scanning station for project files and plans. The Engineering Department would require a high speed, flatbed scanner. A high speed, flatbed scanner would also be preferable in the Building Department but is not mandatory.

- High Speed, 11x17 Flatbed Scanner: **\$4,800**
- 8.5x11, No Flatbed: **\$900**

### Laptops For Public Works Vehicles:

With the ability to get utility locates off of a website, VPN access to the SCADA system and LOGISmap access, laptops in the public works utility vehicles would greatly reduce the time spent driving back forth to the public works facility.

- Approximate cost: **\$2,000**

**CC Work Session**

**Item #: 2.4.**

**Date: 03/08/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Schedule Meeting and Review Agenda for Joint Meetings with Adjacent Cities and City Commissions

**Background:**

An interest has been expressed in meeting jointly with neighboring cities. As of this writing, staff has contacted the City of Nowthen for dates their Council would be available to meet. Staff is seeking Council input/consensus with regard to agenda items for the joint discussions. Sharing of services and issues of mutual interest would be discussed (i.e., transportation, development, river corridors, rail quiet zones, etc.).

As part of this discussion, staff would also like input on agenda items to discuss with other neighboring cities as well and to talk about a schedule for those joint meetings.

In the past, Council has held joint meetings with Commissions - usually June is scheduled for the joint meeting with the Park & Recreation Commission; and the Council has periodically held joint meeting with the Planning Commission, EDA, EPB, and Charter as well. This is an opportunity to discuss the strategic action goals of the Council and other items of mutual interest with the Commissions.

**Recommendation:**

It is recommended that staff be directed to set up joint Council meetings with the following neighboring cities:

Anoka  
Andover  
Elk River  
Nowthen

It is recommended that staff be directed to set up joint Council meetings with the following

Park & Recreation Commission  
Planning Commission  
Economic Development Authority  
Environmental Policy Board  
Charter Commission

**Funding Source:**

N/A

**Council Action:**

Based upon discussion.

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/02/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/02/2011 03:23 PM

Started On: 02/25/2011 10:12 AM

**CC Work Session**

**Item #: 3. 1.**

**Date: 03/08/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Review Future Work Session Topics/Calendar

**Background:**

Attached is the list of future work session topics.

**Funding Source:**

N/A

**Council Action:**

No Action Necessary.

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**Attachments**

Future Topics

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/03/2011

**Reviewed By**

Jo Thieling

**Date**

03/03/2011 02:15 PM

Started On: 03/03/2011 02:01 PM

**Work Session Calendar  
2011**

<b>Month</b>	<b>Date</b>	<b>Topics for Discussion</b>
Feb/March		<ul style="list-style-type: none"> <li>• Update Public Nuisance Ordinance (Jim Way)</li> <li>• Road Reconstruction Program Development</li> </ul>
March	8	<ul style="list-style-type: none"> <li>• SHIP Trail Grant Application (MR/BO)</li> <li>• Review Go Kart Discussion (KU)</li> </ul>
March	15	<ul style="list-style-type: none"> <li>• Flood Preparedness (DK)</li> </ul>
March	22	<ul style="list-style-type: none"> <li>• Presentation Housing Market Analysis and Update on NSP (Karen Skepper)</li> </ul>
April	4	<ul style="list-style-type: none"> <li>• Review Community Survey Proposal</li> </ul>
Others on List – including 2011 Strategic Planning Items		<ul style="list-style-type: none"> <li>• Review Minnesota Mayors Hand Book (BG) (30 minutes)</li> <li>• Work with County to eliminate hard channeling in Ramsey and revise County policy</li> <li>• Look at pilot programs (e.g. volunteer programs – low maintenance)</li> <li>• Review code enforcement and abatement level of service</li> <li>• Proactively recruit residential development and seek builders input</li> <li>• Review Outside Storage in Industrial Areas</li>   <li>• Seek feedback from developers re process, regulations, standards &amp; fees - research our fees vs. other cities' fees</li> <li>• Review development fees and standards regarding construction</li>   <li>• Implement credit cards and online bill pay</li> <li>• Develop TIF tracking plan with regard to fiscal disparities impact</li> <li>• Establish fund reserve policy</li> <li>• Review Dangerous Dog Ordinance and Signage w/re to Dog Park</li> <li>• Review City-owned lands and create plan for it</li> <li>• Review park programming and potential reallocation of parks</li> <li>• Construct boat landing at River's Bend</li>   <li>• Build on outdoors/sportsmen's market (e.g. stock pond/lake)</li> <li>• Develop Office/Industrial Park west of Armstrong and South of U.S. Highway #10</li> <li>• Game Fair – larger City presence. Get City of Ramsey mentioned in more of advertising</li> <li>• Coordinate COR marketing and City marketing</li> <li>• Create Master Plan 167<sup>th</sup> Avenue/Highway 47 – plan for redevelopment</li> <li>• Develop community center/indoor sports complex</li> <li>• Old Town Hall relocation</li> <li>• Review &amp; revise Development Management contract and manage COR expenditures</li> </ul>

		<ul style="list-style-type: none"><li>• Seek grant funding for transportation projects and service delivery</li><li>• Complete US 10/ County Road 83 interchange design – pursue funding</li><li>• Establish position on TH #47 South of Bunker to Highway #10</li><li>• Consider creation of a Transportation Taxing District</li><li>• Review plan for US Highway #10 pedestrian overpass and connection with Municipal Center ramp</li><li>• Review Dirt Road Elimination Policy (DREP)</li><li>• Create opportunities for snowmobile, four-wheeler &amp; golf cart use</li><li>• Review sidewalk plowing policy</li> <li>• Review of Potential Accessory Structure Revised Standards</li><li>• Review of New office Park Zoning Standards</li><li>• Review of Escrow account Collection Procedure<ul style="list-style-type: none"><li>○ Delinquent Accounts</li><li>○ Updating Billable Time Procedure</li></ul></li></ul>
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