

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday April 5, 2011**  
**Immediately following Special CC**  
**Lake Itasca Room 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Topics for Discussion**
  1. Update on Anoka County conversation regarding access spacing guidelines.
  2. Potential Revisions to Accessory Structure Regulations
  3. City Survey Proposal
  4. Game Fair Participation
- 3. Future Topics for Discussion - *See Attached Calendar***
  1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

Date: 04/05/2011

By: Brian Olson  
Engineering/Public Works

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### Information

**Title:**

Update on Anoka County conversation regarding access spacing guidelines.

**Background:**

As part of the strategic planning meeting, Council directed staff to "Work with the County to Eliminate Hard Channeling County Policy". The purpose of this case is to provide information relating to the requirement from Anoka County to install channelization (medians) and provide an update on the conversations with the Anoka County Highway Department regarding access control to local businesses adjacent to the County Highway system.

Last year, during the discussion of the Bunker Lake Boulevard (Sunfish Lake Boulevard - Germanium Street) project, the County was operating under the attached Access Spacing guidelines that were adopted in 2003. These guidelines provided little flexibility for modification and basically required full access control at 1/2 mile increments. As indicated in the attached access spacing guidelines, almost all of our County roadways within the City of Ramsey, fall under the same criteria. Since all of our County roadways have a speed limit that are 50-55 mph, it really doesn't matter whether the roadway is classified as a A minor arterial, B minor arterial or collector roadway because the access spacing guideline remains the same. Full access is allowed at 1/2 mile increments and "conditional secondary access" is only allowed as 1/4 spacing. Under this guideline a "conditional secondary access" is considered only right - in / right - out.

In late 2010, the County changed their access spacing guidelines by allowing other access consideration as long as there was a benefit provided to the County transportation system. This is done under an exception rule (No. 4) that was identified in the attached 2010 access spacing guidelines. This does provide for an exception to the access spacing guidelines but the spacing guidelines remained pretty much the same as before from Ramsey's perspective because the access is still relative to speed limit. The City did benefit from this shift in policy direction as it did allow us to ask for a deviation from the approved policy to get a 3/4 access (left-in) at the intersection of Unity Street and Bunker Lake Boulevard.

**Observations:**

Obviously, the overall goals of the City of Ramsey and Anoka County are the same in that we want to have safe transportation corridors through the City and County. In that regards I think it would unrealistic to think that we could eliminate the hard channelization but Staff does feel that there are other changes to the access spacing guidelines that could effectively maintain a safe corridor and provide for better access into our local businesses. Since the beginning of the year, we have participated in numerous meetings with other agencies such as the City of Anoka and the City of Andover to gain their perspective on the spacing guidelines and see if we can collaboratively approach the County to see about their willingness to change the guidelines.

In our discussions there has been a number of topics that primarily revolve around the spacing requirements. We collectively agree that 1/8 mile spacing would be more reasonable for a conditional secondary access and that there should be consideration for allowing a left in as a conditional secondary access. In meeting with the Anoka County Highway Department, Anoka County Staff was willing to look at neighboring counties and compile a list of their spacing guidelines to maintain some consistency as well as regionally compare competitiveness with surrounding communities. This is a step in the right direction and although there has not been agreement to change the guidelines, it shows a willingness to be open minded about our concerns.

Staff will have compiled a list of City Staff researched County spacing guidelines from adjacent counties to see how this may or may not affect our discussions with the Anoka County Highway Department. We are also committed to continuing the discussion with the Anoka County Highway Department and provide periodic updates to the City Council in the future.

**Recommendation:**

Based upon discussion

**Funding Source:**

Not applicable

**Council Action:**

Based upon discussion

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**Attachments**

[2003 guidelines](#)

[2010 guidelines](#)

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Brian Olson

Final Approval Date: 03/31/2011

**Reviewed By**

Kurt Ulrich

**Date**

03/31/2011 04:22 PM

Started On: 03/30/2011 10:09 AM

## Anoka County Highway Department Access Spacing Guidelines

Functional Class	Route Speed (MPH)	Area or Facility Type	Intersection Spacing		Signal Spacing	Private Access
			Primary/Full Movement Intersection	Conditional/Secondary Intersection		
Principal Arterials	50 - 55	Rural	1 mi.	1/2 mi.	1 mi.	By Deviation Only
	40 - 45	Urbanizing	1/2 mi.	1/4 mi.	1/2 mi.	By Exception or Deviation
	<40	Urban Core	1/8 mi.	300 - 660 feet*	1/4 mi.	Subject to Conditions
A Minor Arterials	50 - 55	Rural	1/2 mi.	1/4 mi.	1/2 mi.	Subject to Conditions
	40 - 45	Urbanizing	1/4 mi.	1/8 mi.	1/4 mi.	By Exception or Deviation
	<40	Urban Core	1/8 mi.	300 - 660 feet*	1/4 mi.	Subject to Conditions
B Minor Arterials	50 - 55	Rural	1/2 mi.	1/4 mi.	1/2 mi.	Subject to Conditions
	40 - 45	Urbanizing	1/4 mi.	1/8 mi.	1/4 mi.	By Exception or Deviation
	<40	Urban Core	1/8 mi.	300 - 660 feet*	1/4 mi.	Subject to Conditions
Collectors	50 - 55	Rural	1/2 mi.	1/4 mi.	1/2 mi.	Subject to Conditions
	40 - 45	Urbanizing	1/8 mi.	N/A	1/4 mi.	Subject to Conditions
	<40	Urban Core	1/8 mi.	300 - 660 feet*	1/8 mi.	Subject to Conditions
Local	50 - 55	Rural	1/2 mi.	1/4 mi.	1/2 mi.	Subject to Conditions
	40 - 45	Urbanizing	1/8 mi.	N/A	1/2 mi.	Subject to Conditions
	<40	Urban Core	1/8 mi.	300 - 660 feet*	1/8 mi.	Subject to Conditions
Specific Access Plan		All	By adopted plan/agreement/covenant on land			



**Anoka  
County**

**Commitment to  
Public Safety**

Anoka County  
Highway Department  
1440 Bunker Lake Boulevard  
Andover, Minnesota 55304  
(763) 862-4200  
www.AnokaCounty.us/highways

## Medians & Access Management

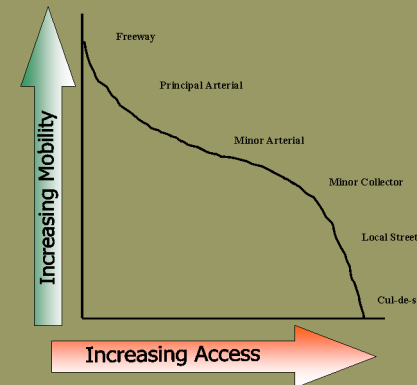


**Anoka County  
Highway Department**  
1440 Bunker Lake Boulevard  
Andover, Minnesota 55304

(763) 862-4200  
www.AnokaCounty.us/highways

## Anoka County Highway Department Access Spacing Guidelines

Roadway Type	Route Speed (MPH)	Intersection Spacing (Nominal <sup>(4)</sup> )		Signal Spacing	Private Access <sup>(1)</sup>
		Full Movement Intersection	Conditional Secondary Intersection <sup>(2)</sup>		
Principal Arterial	50 - 55	1 mi.	1/2 mi.	1 mi.	Subject to conditions for all roadway types and speeds
	40 - 45	1/2 mi.	1/4 mi.	1/2 mi.	
	< 40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/4 mi.	
Arterial Expressway	50 - 55	1 mi.	1/2 mi.	1 mi.	
	50 - 55	1/2 mi.	1/4 mi.	1/2 mi.	
	40 - 45	1/4 mi.	1/8 mi.	1/4 mi.	
Minor Arterial	40 - 45	1/4 mi.	1/8 mi.	1/4 mi.	
	<40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/4 mi.	
	<40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/4 mi.	
Collector and Local	50 - 55	1/2 mi.	1/4 mi.	1/2 mi.	
	40 - 45	1/8 mi.	N/A	1/4 mi.	
	<40	1/8 mi.	300 - 660 feet <sup>(3)</sup>	1/8 mi.	
Specific Access Plan		By adopted plan/agreement/covenant on land			



Function	Services Provided
<b>Arterial</b>	Provides the highest level of service at the greatest speed for the longest uninterrupted distance, with some degree of access control.
<b>Collector</b>	Provides a less highly developed level of service at a lower speed for shorter distances by collecting traffic from local roads and connecting them with arterials.
<b>Local</b>	Consists of all roads not defined as arterials or collectors; primarily provides access to land with little or no through movement.

Have you ever been stopped by one traffic signal, then given the green light only to be stopped by another signal just down the road? Or, has a vehicle in front of you slowed to make a left turn, causing you to stop? These situations are frequently experienced by Anoka County drivers.

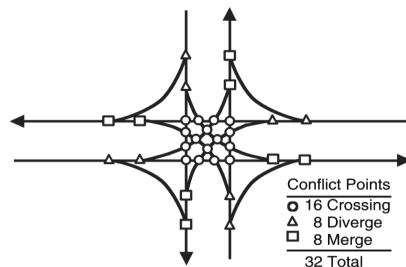
The highways of Anoka County constitute a valuable resource and major public investment. It is essential to operate them safely and efficiently by managing the access to and from adjoining property. Research indicates that medians are an effective way to control access along highways.

### Why are medians needed?

Medians improve safety by reducing conflicting traffic movements along roadways while preserving efficient traffic flow. Medians also create safer access points for adjacent property owners and businesses.

According to the Federal Highway Administration, nearly 70% of two vehicle crashes on county roads that occur at driveways involve left turns. Medians are an effective method of reducing crashes and managing the flow of traffic.

### Conflicts at a typical intersection



### How is access determined?

Anoka County has implemented Access Spacing Guidelines to determine the best location for median openings. Limiting the number of openings is vital to reducing crashes and efficiently controlling traffic flow.



Implementation of the spacing guidelines is a means for consistency in highway design and the development review process for Anoka County. Under most circumstances, to accommodate traffic flow in the most efficient manner, there should be no less than ½ mile between intersections with traffic signals and ¼ mile between intersections without traffic signals. While criteria can vary depending on the speed and type of roadway, these distances are widely accepted as proven engineering practices throughout the industry.

The guidelines minimize delays caused by having too many traffic signals or uncontrolled intersections (intersections where no signal is present). For specifics, see the *Anoka County Highway Department Access Spacing Guidelines* table on the previous page.

### How will a median affect access?

A common concern for property owners regarding the raised medians is how vehicles will enter or exit their driveway. With raised medians installed, access to property will be accommodated by a right turn in and right turn out access point. If a driver wishes to travel in the opposite direction, the driver will exit the driveway by making a right turn, followed by a u-turn at the next acceptable intersection. With increased traffic congestion, often a right turn followed by a u-turn will be more efficient than a left turn across multiple lanes of traffic from a through lane. Additionally, u-turns from protected left turn lanes are significantly safer than left turns across multiple lanes.

The Universities of South Florida and Kentucky conducted extensive studies on the safety and efficiency of a right turn movement followed by a u-turn. The studies found that the use of median u-turns increased intersection capacity and decreased the rate of crashes up to 30%.

### How will a median impact business?

A study was conducted by Texas A&M University to determine the economic impacts of raised medians. A key finding of the study showed customers rated customer service, product quality and product price above accessibility. The research team asked business owners and managers to indicate whether construction of a median caused elements such as congestion, safety, access, business opportunities, customer satisfaction, and delivery convenience to become better, worse, or remain the same. Overall, the majority of respondents rated any given item either better or the same.

### When are medians installed?



Anoka County will usually construct medians in the following circumstances:

- New or reconstructed four lane road corridors with posted speeds of 45 mph and above.
- New or reconstructed six lane roads.
- New or reconstructed two or four lane intersections (any speed limit) with a history of significant crash rates or an expected high crash rate due to increased traffic or changed land use.
- Existing two or four lane county road corridors (any speed limit) with a history of significant crash rates due to direct access issues.

For additional information, visit:  
[www.AnokaCounty.us/highways](http://www.AnokaCounty.us/highways)

Brochure Produced by:



Carpools \* Vanpools \* Transit  
[www.AnokaCountyTMO.com](http://www.AnokaCountyTMO.com)  
 763-862-4260

Date: 04/05/2011

By: Chris Anderson  
Community Development

**Information**

**Title:**

Potential Revisions to Accessory Structure Regulations

**Background:**

At a City Council Work Session last fall, the City Council discussed the current standards relating to accessory structures. That discussion focused on the standards for allotted size or square footage for accessory structures, location, architectural standards, and possible ways to reduce the necessity for a conditional use permit or variance for the construction of an accessory structure under certain circumstances.

Last year, there was consensus by the City Council to increase the allotted square footage for accessory structures and to retain the requirement for a variance to locate a detached accessory structure nearer the front property line than the principal structure on lots less than two (2) acres. However, the discussion regarding location occurred prior to the state supreme court's ruling on variances and what constitutes reasonable use (at June 8, 2010 work session). Presently, it is still unclear whether the state legislature will take any action yet this session to address municipalities' ability to process deviations from local ordinances. Therefore, the attached compilation of potential amendments does include, among other things, potential latitude for the location of detached accessory structures (with certain architectural standards).

This list is intended for discussion and consideration and is not necessarily exhaustive. If the City Council supports any or all of the potential amendments, or if there is consensus on ideas not included on the attached list, the next step would be for City Staff to incorporate this language into ordinance format and schedule a public hearing with the Planning Commission.

**Recommendation:**

Based on discussion.

**Funding Source:**

Processing of ordinance amendments, should that be the direction of the City Council, is handled as part of the normal responsibilities of Staff time.

**Council Action:**

Provide direction to City Staff with regard to any of the potential amendments relating to accessory structure regulations.

**Attachments**

List of Potential Amendments

June 8, 2010 Work Session Minutes

November 16, 2010 Work Session Minutes

**Form Review**

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/29/2011 12:35 PM
Aaron Backman	Aaron Backman	03/30/2011 02:48 PM

Kurt Ulrich

Kurt Ulrich

03/31/2011 04:22 PM

Form Started By: Chris Anderson

Started On: 03/29/2011 09:22 AM

Final Approval Date: 03/31/2011

# Accessory Structure Architectural Standards Potential Amendments

## City Council Work Session

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*The following represents potential amendments to the City's accessory structure regulations. Next steps, if accepted, would be to draft the following language in ordinance format and forward to the Planning Commission for Public Hearing.*

### **All residential districts**

- Require a minimum 3/12 pitch roof (rather than limiting sidewall height)
- Secondary garages require driveway if doorway sized for motor vehicles (minimum 8' wide by 7' tall)
  - Smaller sheds that do not fit motor vehicle shall not require driveway
- Do we want structures sized for motor vehicles to be required to have concrete/finished floor?
  - Need to be careful regarding animal barns and stables
- Do we want to exclude primary (attached) garage from calculation?
  - Limited to some percentage of living area square footage
  - Not To Exceed square footage of main floor of dwelling unit
  - Overages of this percentage could be processed as a CUP
- Do we want to allow accessory apartments (separate, secondary dwelling unit)
- Do we want to allow detached accessory buildings nearer the front property line than the principal structure, with specific architectural standards, on lots that are one (1) acre or larger? This would cover most of the lots outside the MUSA area.

### **Rural Developing Zoning District**

- Add intermediate overage range for administrative approvals=25% of current
  - Require like kind and quality materials to match home
- Metal panels allowed administratively (or with CUP) with enhanced architecture
  - Eave overhangs on all lots regardless of size (currently minimum 5.5 acres)
  - Plus at least three (3) of the following:
    - Minimum of three (3) complimentary colors
    - 35% brick front façade
    - 100% vegetative screening with agreement for replacement (this would require specific language regarding spacing, species, size at planting, etc...)
    - 10% window coverage on front façade and side facing common property line
    - Concrete floor
  - Requiring minimum standards for thickness of steel and quality of paint (specifics to be determined as part of the ordinance amendment process).
- Two (2) stories permitted administratively regardless of lot size (currently permitted on two [2] acres or more with CUP)

### **Metropolitan Urban Service Area (MUSA) Zoning District**

- No major changes proposed

### **Critical Area and Wild and Scenic River Overlay Districts**

- Consider allowing detached accessory structures nearer the front property line than the principal structure (without requiring a variance) if:
  - Meets underlying zoning district's front yard setback
  - Constructed with like kind and quality materials to match home
  - It complies with height limitations or does not exceed height of principal building, whichever is more restrictive

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, June 8, 2010, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember John Dehen  
Councilmember David Jeffrey  
Councilmember Matt Look  
Councilmember Colin McGlone  
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich  
Deputy City Administrator Heidi A. Nelson  
Finance Officer Diana Lund  
Community Development Director Amber Miller  
Associate Planner Tim Gladhill  
Park Supervisor Mark Riverblood

**CALL TO ORDER**

Mayor Ramsey called the City Council Work Session to order at 6:00 p.m.

**APPROVE AGENDA**

The agenda was approved as submitted.

**COUNCIL TOPICS FOR DISCUSSION**

**1) Mississippi River Corridor Critical Area (MRCCA) Rulemaking Process**

Associate Planner Gladhill reviewed the staff's report.

Councilmember Dehen stated it concerned him that this was going to be more restrictive.

Associate Planner Gladhill noted in some areas it would be more restrictive, but there was flexibility with the tiered system being proposed.

**2) Livable Communities Act (LCA)**

Planning Manager Miller reviewed the staff's report.

Councilmember Look stated he was hesitant about applying for the LCA because of the inflexibility of the Met Council. He asked how much had been spent in obtaining the LCA funding.

Finance Director Lund responded she did not have that information with her, but would get it to the Council.

Councilmember Wise stated he also did not want to be "handcuffed" by the Met Council.

It was the Council's consensus to apply for the LCA.

### 3) Accessory Structures Standards

Planning Manager Miller reviewed the staff's report.

Councilmember McGlone suggested staff use the wording "like-kind, and quality".

It was Council's consensus to have a variance for the front yard and increase the size of accessory structures.

### 4) 2009 CAFR & Management Report

Finance Officer Lund reviewed the staff's report.

Aaron Nielson, Malloy, Montague, Karnowski, Radosevich & Co., summarized the Management Report.

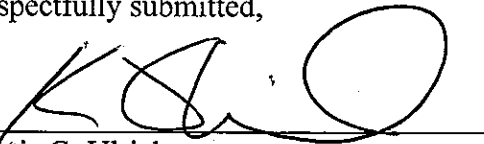
### MAYOR, COUNCIL AND STAFF INPUT

None

### ADJOURNMENT

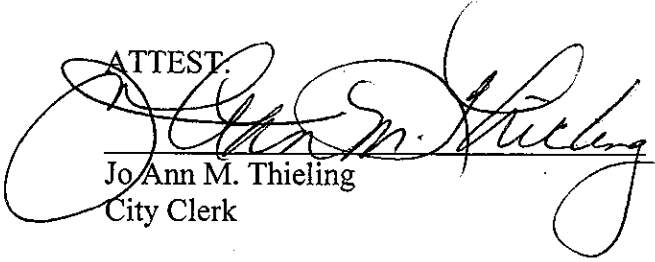
The Work Session of the City Council was adjourned at 6:57 p.m.

Respectfully submitted,



Kurtis G. Ulrich  
City Administrator

ATTEST.



Jo Ann M. Thieling  
City Clerk

Drafted by Kathy Altman  
*TimeSaver Off Site Secretarial, Inc.*

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, November 16, 2010, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember John Dehen  
Councilmember David Elvig  
Councilmember David Jeffrey  
Councilmember Colin McGlone  
Councilmember Jeffrey Wise

Also Present: City Administrator Kurt Ulrich  
Deputy City Administrator Heidi Nelson  
City Engineer Tim Himmer  
Fire Chief Dean Kapler  
Councilmember Elect Jason Tossey  
Councilmember Elect Randy Backous  
Development Manager Darren Lazan  
Associate Planner Tim Gladhill  
Planning Manager Amber Miller  
Building Official Mick Kaehler

**CALL TO ORDER**

Mayor Ramsey called the City Council Work Session to order at 6:58 p.m.

**APPROVE AGENDA**

The agenda was approved as submitted.

**COUNCIL TOPICS FOR DISCUSSION**

**1) Land Use and Disposition Alternatives for Former Municipal Campus**

Planner Manager Miller reviewed staff's report.

Councilmember Jeffrey believed this area needed to be R-1.

Councilmember Elvig agreed.

Mayor Ramsey believed the land should be marketed the way it was.

The Council discussed the alternatives and reached the consensus to stay away from high density (townhomes, apartments, etc.), but senior assisted living development proposals would be looked at; to market this area as R-1; and for staff to obtain an appraisal of the property. Council also agreed they would look at offering the land for free if someone agreed to build a fire station for the City and to look at a PUD for the property.

## **2) Architectural Standards in Residential Districts**

Associate Planner Gladhill reviewed staff's report.

The Council discussed the options of adding incentives if additional materials were added to a development.

It was Council's consensus to have staff come back with the minimum standards recommendation.

Council discussed the maintenance code and recommended staff proceed with their recommendations.

Council discussed accessory structures and recommended increasing the size of the accessory building to reduce the number of requests received. Council requested staff come back to the Council with recommendations regarding architectural standards, flexibility on size, etc. and bring this issue back to a Council worksession for further discussion.

## **3) Green Building/Sustainable Development**

Planning Manager Miller reviewed staff's report.

The Council discussed green developments, geothermal possibilities, what the City wanted to accomplish, certification needed, possible incentives including tax abatements, attempting to obtain grant funds through various sources, and if a green development would attract or detract businesses from coming into the City.

## **4) Consider Design Services for Council Dias and Entry Door Modifications**

Deputy City Administrator Nelson reviewed staff's report.

Council discussed modifying the dais and the west entry door.

It was Council's consensus to obtain further information as to the cost of the dais modifications and to obtain a bid for the door modification.

Mayor Ramsey requested a bid be obtained for a key pad to be put on the fire emergency door in the Itasca Room.

**MAYOR, COUNCIL AND STAFF INPUT**

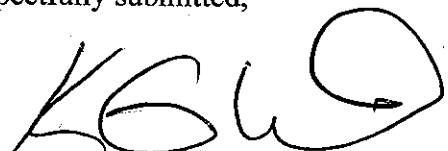
City Administrator Ulrich stated there would be no public works meeting in December. He updated the Council on the rail station.

The Council discussed the City's holiday party being held on Friday, January 21.

**ADJOURNMENT**

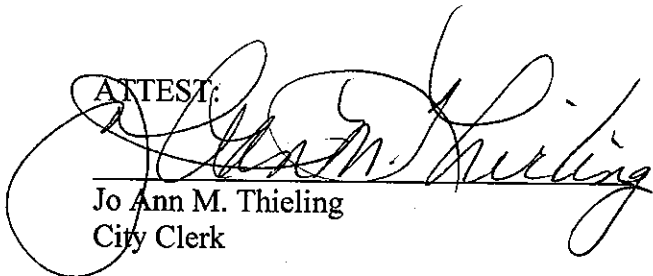
The Work Session of the City Council was adjourned at 9:15 p.m.

Respectfully submitted,



Kurtis G. Ulrich  
City Administrator

ATTEST:



Jo Ann M. Thieling  
City Clerk

Drafted by Kathy Altman  
*TimeSaver Off Site Secretarial, Inc.*

Date: 04/05/2011

By: Kurt Ulrich  
Administrative Services

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**Information**

**Title:**

City Survey Proposal

**Background:**

As noted below, as part of an earlier proposal, the City has already approved \$9,000.00 for a 30 question survey on road reconstruction. At subsequent work sessions, the Council discussed conducting a public safety/police survey and asking other more general questions. The attached proposal indicates that, for an additional \$6,500, the city could expand the scope of the survey to 100 questions which could cover other topics of interest. The proposal states:

*Decision Resources, Ltd., proposes to conduct a telephone survey of 300 randomly selected households in the City of Ramsey. A sample of 300 residents would provide results projectable to the entire city adult population within ± 6.0 percent in 95 out of 100 cases. The sample is also of sufficient size to permit the city to be divided into a maximum of three categories for more detailed analysis, such as age, mobility, home ownership, location of residence, presence of children, and other demographic characteristics.*

*To insure the integrity of the sample, DRL places the most exacting sampling standards in the industry on our procedures. Before an alternate household is substituted for a designated target, at least ten tries are made to contact the initial households during a five-day period. The telephone calls take place during various times on weekday evenings and during the weekend. Our interviewers are also instructed to seek convenient appointments with interviewees, cutting our non-contact rate to less than five percent on average. An unbiased selection process is also used to identify the adult member of the household to be interviewed. To validate the completed sample, the latest United States Census updated population characteristics are utilized as a standard of comparison.*

*The questionnaire would be administered by DRL trained and supervised personnel. The computer analysis will be obtained from our in-house C-MENTOR and SPSS statistical analysis systems, insuring both access to the most current analysis programs and confidentiality of the data set.*

*The City of Ramsey will be presented with bound copies of the final report highlighting all the major findings of the study. DRL will also speak to any major differences from and similarities with the past studies of the community, when applicable, in addition to other maturing communities. A volume of all computer-generated cross tabulations and other multivariate statistical techniques will also be included.*

**PROJECT SCHEDULE:**

*1. Planning with City Council Members, City Staff, Himle Horner and/or relevant individuals to establish the topics to be covered in the survey. Based on these topic concepts, DRL would word specific, neutral questions. This activity can be completed by a meeting, telephone and/or fax, depending on client wishes, within two weeks of the initiation of the contract.*

*2. Structuring of questions and final approval of the survey instrument. These activities are usually completed within three weeks of the discussion of topics to be covered in the survey.*

3. *Final determination of the field dates for interviewing.*

4. *Pre-testing and, if needed, approval of resulting revisions. This activity is usually completed by the second day of fieldwork.*

5. *Completion of all fieldwork within a two-to-three week period.*

6. *Computer analysis and preparation of written report. All analytical tests and commentary will be available within four weeks after completion of the fieldwork.*

7. *Presentation of the survey results to the City of Ramsey City Council and staff at a formal Council meeting.*

7. *Delivery of the final written report to the City of Ramsey, including presentation graphics. Afterwards, telephone consultation, as the need arises, will be provided about the study's findings and implications.*

#### **PROJECT COSTS:**

*The cost of a survey is driven by two factors: sample size and questionnaire length. The cost to conduct a 90 to 100 question survey would be \$15,500.00. Each additional question unit beyond the initial allotment would be \$135.00. As part of an earlier proposal the City has already approved \$9,000.00 for a 30 question survey on the roads in the city. The additional \$6,500.00 would allow the city to expand the scope of the survey into other topics of interest.*

*As company policy, DRL requires one-half of the cost prior to the commencement of fieldwork; the remainder is due upon delivery of the final written report. Unless otherwise arranged, DRL invoices clients for the initial payment at the time of the initiation of the contract; the remainder is due at the time of the receipt of the final written report.*

#### **Observations:**

Attached is a draft survey of 80 general City questions that would be added to 20 questions regarding road reconstruction. The general demographic and background questions (approximately 10 questions) would be the same for either survey option.

#### **Recommendation:**

Based upon the City's decision to pursue a survey on road reconstruction, this proposal provides a cost-effective way (e.g., 30 questions for \$9,000 or 100 questions for \$6,500) to gather additional information if the Council is interested. The information would be beneficial in determining 2012 budget priorities.

#### **Funding Source:**

Funding for the additional \$6500 could be taken from Council contingency, professional services, and/or divided up to funds based upon question topics (e.g., utilities, economic development).

#### **Council Action:**

Based upon Council discussion.

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#### **Attachments**

2011 City of Ramsey Survey Proposal

City Prototype Survey

City Prototype Survey with Markups

**Inbox**

Kurt Ulrich (Originator)  
Form Started By: Kurt Ulrich  
Final Approval Date: 03/31/2011

**Reviewed By**

Kurt Ulrich

**Form Review**

**Date**

03/31/2011 03:31 PM  
Started On: 03/31/2011 02:54 PM

**DECISION RESOURCES, LTD.**  
3128 Dean Court  
Minneapolis, Minnesota 55416

March 14, 2011

Mr. Kurt Ulrich  
City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, Minnesota 55303

Dear Kurt:

Decision Resources, Ltd., is pleased to present this survey research proposal to you for the City of Ramsey. This prospectus is organized in three parts: a potential design; project schedule; and, estimated project costs. As you will see, I am certain that DRL can provide the City of Ramsey with the information it seeks in both a cost-effective and timely manner.

***DESIGN OF THE RESEARCH:***

Decision Resources, Ltd., proposes to conduct a telephone survey of 300 randomly selected households in the City of Ramsey. A sample of 300 residents would provide results projectable to the entire city adult population within  $\pm 6.0$  percent in 95 out of 100 cases. The sample is also of sufficient size to permit the city to be divided into a maximum of three categories for more detailed analysis, such as age, mobility, home ownership, location of residence, presence of children, and other demographic characteristics.

To insure the integrity of the sample, DRL places the most exacting sampling standards in the industry on our procedures. Before an alternate household is substituted for a designated target, at least ten tries are made to contact the initial households during a five-day period. The telephone calls take place during various times on weekday evenings and during the weekend. Our interviewers are also instructed to seek convenient appointments with interviewees, cutting our non-contact rate to less than five percent on average. An unbiased selection process is also used to identify the adult member of the household to be interviewed. To validate the completed sample, the latest United States Census updated population characteristics are utilized as a standard of comparison.

The questionnaire would be administered by DRL trained and supervised personnel. The computer analysis will be obtained from our in-house C-MENTOR and SPSS statistical analysis

systems, insuring both access to the most current analysis programs and confidentiality of the data set.

The City of Ramsey will be presented with bound copies of the final report highlighting all the major findings of the study. DRL will also speak to any major differences from and similarities with the past studies of the community, when applicable, in addition to other maturing communities. A volume of all computer-generated cross tabulations and other multivariate statistical techniques will also be included.

***PROJECT SCHEDULE:***

1. Planning with City Council Members, City Staff, Himle Horner and/or relevant individuals to establish the topics to be covered in the survey. Based on these topic concepts, DRL would word specific, neutral questions. This activity can be completed by a meeting, telephone and/or fax, depending on client wishes, within two weeks of the initiation of the contract.
2. Structuring of questions and final approval of the survey instrument. These activities are usually completed within three weeks of the discussion of topics to be covered in the survey.
3. Final determination of the field dates for interviewing.
4. Pre-testing and, if needed, approval of resulting revisions. This activity is usually completed by the second day of fieldwork.
5. Completion of all fieldwork within a two-to-three week period.
6. Computer analysis and preparation of written report. All analytical tests and commentary will be available within four weeks after completion of the fieldwork.
7. Presentation of the survey results to the City of Ramsey City Council and staff at a formal Council meeting.
7. Delivery of the final written report to the City of Ramsey, including presentation graphics. Afterwards, telephone consultation, as the need arises, will be provided about the study's findings and implications.

***PROJECT COSTS:***

The cost of a survey is driven by two factors: sample size and questionnaire length. The cost to conduct a 90 to 100 question survey would be \$15,500.00. Each additional question unit beyond the initial allotment would be \$135.00. As part of an earlier proposal the City has already

*City of Ramsey*  
*Residential Survey Research Proposal*  
*March 2011*

approved \$9,000.00 for a 30 question survey on the roads in the city. The additional \$6,500.00 would allow the city to expand the scope of the survey into other topics of interest.

As company policy, DRL requires one-half of the cost prior to the commencement of fieldwork; the remainder is due upon delivery of the final written report. Unless otherwise arranged, DRL invoices clients for the initial payment at the time of the initiation of the contract; the remainder is due at the time of the receipt of the final written report.

If you require any further information from us, feel free to contact either Bill Morris, Diane Traxler, or me. We look forward to the opportunity to work with the City of Ramsey.

Sincerely,

*Peter Leatherman*

Peter Leatherman  
Research Director

DECISION RESOURCES, LTD.  
3128 Dean Court  
Minneapolis, Minnesota 55416

City of \_\_\_\_\_  
Residential Survey  
PROTOTYPE SURVEY

Hello, I'm \_\_\_\_\_ of Decision Resources, Ltd., a polling firm located in Minneapolis. We have been retained by the City of \_\_\_\_\_ to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

1. Approximately how many years have you lived in \_\_\_\_\_?
- |                          |   |
|--------------------------|---|
| LESS THAN TWO YEARS..... | 1 |
| TWO TO FIVE YEARS.....   | 2 |
| FIVE TO TEN YEARS.....   | 3 |
| TEN TO TWENTY YEARS..... | 4 |
| 20 TO 30 YEARS.....      | 5 |
| OVER THIRTY YEARS.....   | 6 |
| DON'T KNOW/REFUSED.....  | 7 |

2. As things now stand, how long in the future do you expect to live in \_\_\_\_\_?
- |                          |   |
|--------------------------|---|
| LESS THAN TWO YEARS..... | 1 |
| TWO TO FIVE YEARS.....   | 2 |
| FIVE TO TEN YEARS.....   | 3 |
| OVER TEN YEARS.....      | 4 |
| REST OF LIFE.....        | 5 |
| DON'T KNOW/REFUSED.....  | 6 |

3. What do you like most, if anything, about living in \_\_\_\_\_?
- \_\_\_\_\_
- \_\_\_\_\_

4. What do you think is the most serious issue facing \_\_\_\_\_ today?
- \_\_\_\_\_
- \_\_\_\_\_

5. How would you rate the quality of life in \_\_\_\_\_ -- excellent, good, only fair, or poor? EXCELLENT.....1  
 GOOD.....2  
 ONLY FAIR.....3  
 POOR.....4  
 DON'T KNOW/REFUSED.....5

6. Over the next five years or so, do you expect the quality of life in \_\_\_\_\_ to increase, decrease, or remain about the same? INCREASE.....1  
 DECREASE.....2  
 REMAIN ABOUT SAME.....3  
 DON'T KNOW/REFUSED.....4

IF "INCREASE" OR "DECREASE," ASK:

7. Could you tell me one or two reasons why you feel that way?

---



---

8. Which of the following two statements comes closer to your feelings: STATEMENT A.....1  
 STATEMENT B.....2  
 BOTH OF ABOVE.....3  
 NEITHER.....4  
 DON'T KNOW/REFUSED.....5  
 (A) I call \_\_\_\_\_ "home."  
 (B) \_\_\_\_\_ is just a place to live; I'd be just as happy elsewhere.

9. How would you rate the strength of community identity and the sense of neighborliness in \_\_\_\_\_ -- excellent, good, only fair or poor? EXCELLENT.....1  
 GOOD.....2  
 ONLY FAIR.....3  
 POOR.....4  
 DON'T KNOW/REFUSED.....5

10. To which of the following do you feel a closer connection to: STATEMENT A.....1  
 STATEMENT B.....2  
 STATEMENT C.....3  
 NONE OF ABOVE.....4  
 DON'T KNOW/REFUSED.....5  
 A) The City of \_\_\_\_\_ as a whole,  
 B) Your neighborhood, or  
 C) Your school district?

11. All in all, do you think things in \_\_\_\_\_ are generally headed in the right direction, or do you feel things are off on the wrong track? RIGHT DIRECTION.....1  
 WRONG TRACK.....2  
 DON'T KNOW/REFUSED.....3

I would like to read you a list of characteristics of a community. For each one, please tell me if you think \_\_\_\_\_ currently has too many or too much, too few or too little, or about the right amount.

	MANY MUCH	FEW/ LITT	ABOUT RIGHT	D.K./ REF.
12. affordable housing, defined by the Metropolitan Council as a single family home costing less than \$_____?	1	2	3	4
13. affordable rental units?	1	2	3	4
14. luxury rental units?	1	2	3	4
15. condominiums?	1	2	3	4
16. townhouses?	1	2	3	4
17. starter homes for young families?	1	2	3	4
18. "move up" housing?	1	2	3	4
19. higher cost housing?	1	2	3	4
20. senior housing?	1	2	3	4
21. parks and open spaces?	1	2	3	4
22. trails and bikeways?	1	2	3	4
23. service establishments?	1	2	3	4
24. retail shopping opportunities?	1	2	3	4
25. entertainment establishments?	1	2	3	4
26. dining establishments?	1	2	3	4
27. day care opportunities?	1	2	3	4

Property tax revenues are divided among the City of \_\_\_\_\_, \_\_\_\_\_ County, and your local public school district.

28. For each dollar of the property taxes you pay, about what percentage do you think goes to city government? (READ #1-#6)	TEN PERCENT OR LESS.....	1
	11 TO 20 PERCENT.....	2
	21 TO 30 PERCENT.....	3
	31 TO 40 PERCENT.....	4
	41 TO 50 PERCENT.....	5
	OVER 50 PERCENT.....	6
	DON'T KNOW/REFUSED.....	7
29. Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....	1
	SOMEWHAT HIGH.....	2
	ABOUT AVERAGE.....	3
	SOMEWHAT LOW.....	4
	VERY LOW.....	5
	DON'T KNOW/REFUSED.....	6

In 200\_, the actual percentage of your property taxes going to the City of \_\_\_\_\_ was twenty percent.

30. Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level? FAVOR.....1  
 OPPOSE.....2  
 DON'T KNOW/REFUSED.....3
31. And, would you favor or oppose an increase in YOUR city property tax if it were used to improve and enhance current city services? FAVOR.....1  
 OPPOSE.....2  
 DON'T KNOW/REFUSED.....3
32. When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor? EXCELLENT.....1  
 GOOD.....2  
 ONLY FAIR.....3  
 POOR.....4  
 DON'T KNOW/REFUSED.....5

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
33. Police protection?	1	2	3	4	5
34. Fire protection?	1	2	3	4	5
35. Recycling and brush pick-up?	1	2	3	4	5
36. Storm drainage and flood control?	1	2	3	4	5
37. Park maintenance?	1	2	3	4	5
38. City-sponsored recreation programs?	1	2	3	4	5
39. Animal control?	1	2	3	4	5

Now, for the next three city services, please consider only their job on city-maintained street and roads. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate \_\_\_\_, Highway \_\_\_\_, Highway \_\_\_\_, County Road \_\_\_\_ or \_\_\_\_\_, should not be considered. How would you rate  
 ....

	EXCL	GOOD	FAIR	POOR	DK/R
40. City street repair and maintenance?	1	2	3	4	5
41. Snow plowing?	1	2	3	4	5
42. Street lighting?	1	2	3	4	5

Now, I would like to re-read you that list of city services. For each one, please tell me if you consider it be an essential city service, a very important city service, a somewhat important city service, or not a very important service at all.

	ESS	VRI	SMI	NVI	DKR
43. Police protection?	1	2	3	4	5
44. Fire protection?	1	2	3	4	5
45. Recycling and brush pick-up?	1	2	3	4	5
46. Storm drainage and flood control?	1	2	3	4	5
47. Park maintenance?	1	2	3	4	5
48. City-sponsored recreation programs?	1	2	3	4	5
49. Animal control?	1	2	3	4	5
50. City street repair and maintenance?	1	2	3	4	5
51. Snow plowing?	1	2	3	4	5
52. Street lighting?	1	2	3	4	5

Now, for the final time I am going to read the list of city services. Given the current economic and financial environment, the city may have to make some additional tough choices in the next couple of years with respect to scaling back or eliminating certain city services. For each of the following please tell me if you would support an increase in funding for the service, keep the funding for the service at its current level, make cuts in the funding for the service, or eliminate funding for the service.  
(ROTATE)

	INC	CUR	ELM	CUT	DKR
53. Police protection?	1	2	3	4	5
54. Fire protection?	1	2	3	4	5
55. Recycling and brush pick-up?	1	2	3	4	5
56. Storm drainage and flood control?	1	2	3	4	5
57. Park maintenance?	1	2	3	4	5
58. City-sponsored recreation programs?	1	2	3	4	5
59. Animal control?	1	2	3	4	5
60. City street repair and maintenance?	1	2	3	4	5
61. Snow plowing?	1	2	3	4	5
62. Street lighting?	1	2	3	4	5

Thinking about another topic....

63. Are there areas in the City of \_\_\_\_\_ where you do not feel safe? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

64. In which areas do you not feel safe?

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65. What would make you feel more safe?

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66. Do you feel safe in your immediate neighborhood walking alone at night? YES.....1  
NO .....2  
DON'T KNOW/REFUSED.....3

67. Do you generally feel safe in your home? YES.....1  
NO .....2  
DON'T KNOW/REFUSED.....3

68. How would you rate the amount of police patrolling in your neighborhood -- too much, about the right amount or not enough? TOO MUCH.....1  
ABOUT RIGHT AMOUNT.....2  
NOT ENOUGH.....3  
DON'T KNOW/REFUSED.....4

69. How would you rate the amount of traffic enforcement by the police in your neighborhood -- too much, about right amount or not enough? TOO MUCH.....1  
ABOUT RIGHT AMOUNT.....2  
NOT ENOUGH.....3  
DON'T KNOW/REFUSED.....4

70. How serious of a problem is traffic speeding in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious? VERY SERIOUS.....1  
SOMEWHAT SERIOUS.....2  
NOT TOO SERIOUS.....3  
NOT AT ALL SERIOUS.....4  
DON'T KNOW/REFUSED.....5

71. And, how serious of a problem are stop sign violations in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious? VERY SERIOUS.....1  
SOMEWHAT SERIOUS.....2  
NOT TOO SERIOUS.....3  
NOT AT ALL SERIOUS.....4  
DON'T KNOW/REFUSED.....5

72. Please tell me which one you consider to be the greatest concern in \_\_\_\_\_? If you feel that none of these problems are serious in \_\_\_\_\_, just say so.

- Violent crime.....0
- Traffic speeding.....1
- Drugs.....2
- Youth crimes and vandalism.....3
- Identity theft.....4
- Business crimes, such as shoplifting  
and check fraud.....5
- Residential crimes, such as burglary,  
and theft.....6
- ALL EQUALLY.....7
- NONE OF THE ABOVE.....8
- DON'T KNOW/REFUSED.....9

Continuing....

The \_\_\_\_\_ park system is composed of larger community parks and smaller neighborhood parks, trails, and community ballfields. Of these facilities, which have you or members of your household used during the past year?

	YES	NO	DKR
73. Larger community parks?	1	2	3
74. Smaller neighborhood parks?	1	2	3
75. Trails?	1	2	3
76. Community ballfields?	1	2	3
77. In general, do you feel that existing recreational facilities offered by the City meet the needs of you and members of your household?	YES.....1	NO .....2	DON'T KNOW/REFUSED.....3

IF "NO," ASK:

78. What additional recreational facilities would you like to see the City offer its residents?

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79. Have you or members of your household participated in any City park and recreation programs? YES.....1  
 NO.....2  
 DON'T KNOW/REFUSED.....3

IF "YES," ASK:

80. Which ones?

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81. Were you satisfied or dissatisfied with your experience? SATISFIED.....1  
 DISSATISFIED.....2  
 DON'T KNOW/REFUSED.....3

82. Does the current mix of City park and recreation programming meet the needs of your household? YES.....1  
 NO.....2  
 DON'T KNOW/REFUSED.....3

IF "NO," ASK:

83. What program(s) do you feel are lacking?

---

84. Do you or members of your household currently leave the city for park and recreation facilities or activities? (IF "YES," ASK:) What would that be?
- 
- 

Moving on....

85. Do you leave the City of \_\_\_\_\_ on a regular or daily basis to go to work? YES.....1  
 NO.....2  
 NOT EMPLOYED/RETIRED....3  
 DON'T KNOW/REFUSED.....4

IF "YES," ASK:

86. In what city is your job located?

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87.	How many minutes does it take you to get to work?	FIVE MINUTES OR LESS....1 SIX TO TEN MINUTES.....2 11 TO 15 MINUTES.....3 16 TO 20 MINUTES.....4 21 TO 25 MINUTES.....5 26 TO 30 MINUTES.....6 OVER 30 MINUTES.....7 DON'T KNOW/REFUSED.....8
88.	How would you rate the ease of getting to and from work -- excellent, good, only fair or poor?	EXCELLENT.....1 GOOD.....2 ONLY FAIR.....3 POOR.....4 DON'T KNOW/REFUSED.....5
89.	How would you rate the ease of getting from place to place within the City of _____ -- excellent, good, only fair or poor?	EXCELLENT.....1 GOOD.....2 ONLY FAIR.....3 POOR.....4 DON'T KNOW/REFUSED.....5
Changing topics....		
90.	Other than voting, do you feel that if you wanted to, you could have a say about the way the City of _____ runs things?	YES.....1 NO .....2 DON'T KNOW/REFUSED.....3
91.	How much do you feel you know about the work of the Mayor and City Council -- a great deal, a fair amount, very little, or none at all?	A GREAT DEAL.....1 A FAIR AMOUNT.....2 VERY LITTLE.....3 NONE AT ALL.....4 DON'T KNOW/REFUSED.....5
92.	From what you know, do you approve or disapprove of the job the Mayor and City Council are doing? (WAIT FOR RESPONSE) And do you feel strongly that way?	STRONGLY APPROVE.....1 APPROVE.....2 DISAPPROVE.....3 STRONGLY DISAPPROVE.....4 DON'T KNOW/REFUSED.....5
93.	How much first hand contact have you had with the _____ City staff -- quite a lot, some, very little, or none?	QUITE A LOT.....1 SOME.....2 VERY LITTLE.....3 NONE.....4 DON'T KNOW/REFUSED.....5

94. From what you have heard or seen, how would you rate the job performance of the \_\_\_\_\_ City staff -- excellent, good, only fair, or poor?
- EXCELLENT.....1  
GOOD.....2  
ONLY FAIR.....3  
POOR.....4  
DON'T KNOW/REFUSED.....5
95. During the past year, have you contacted \_\_\_\_\_ City Hall?
- YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

96. On your last telephone call or visit, which Department did you contact -- the Police Department, Fire Department, Public Works, Ice Center, Housing office, Park and Recreation, Building Inspections, Engineering, Planning, Administration, the Assessor's Office, the Finance Department, or the General Information Desk receptionist?
- POLICE DEPARTMENT.....1  
FIRE DEPARTMENT.....2  
PUBLIC WORKS.....3  
ICE CENTER.....4  
HOUSING OFFICE.....5  
PARKS AND REC.....6  
BUILDING INSPECT.....7  
ENGINEERING.....8  
PLANNING.....9  
ADMINISTRATION.....10  
ASSESSOR'S OFFICE.....11  
FINANCE DEPT.....12  
GENERAL INFORMATION....13  
DON'T KNOW/REFUSED.....14

Thinking about your last contact with the City, for each of the following characteristics, please rate the service as excellent, good, only fair, or poor....

- |                                                    | EXC | GOO | FAI | POO | DKR |
|----------------------------------------------------|-----|-----|-----|-----|-----|
| 97. Waiting time for the receptionist to help you? | 1   | 2   | 3   | 4   | 5   |
| 98. Courtesy of city staff?                        | 1   | 2   | 3   | 4   | 5   |
| 99. Ease of obtaining the service you needed?      | 1   | 2   | 3   | 4   | 5   |

Moving on.....

100. What is your principal source of information about \_\_\_\_\_ City Government and its activities?

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101. How would you prefer to receive information about \_\_\_\_\_  
\_\_\_\_\_ City Government and its activities?

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102. During the past year, did you receive the "\_\_\_\_\_  
\_\_\_\_\_" the City's monthly news-  
letter? YES.....1  
NO .....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

103. Do you or any members of your household regularly read it? YES.....1  
NO .....2  
DON'T KNOW/REFUSED.....3

104. Do you sometimes clip the entire page or a specific article for future reference, or do you throw it away or recycle after you have read it? SOMETIMES CLIP.....1  
THROW AWAY/RECYCLE.....2  
BOTH.....3  
DON'T KNOW/REFUSED.....4

105. Does your household currently subscribe to cable television? YES.....1  
NO .....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

106. How often during the past year have you watched \_\_\_\_\_ City Council Meeting telecasts on Channel \_\_\_\_ -- frequently, occasionally, rarely or never? FREQUENTLY.....1  
OCCASIONALLY.....2  
RARELY.....3  
NEVER.....4  
DON'T KNOW/REFUSED.....5

107. Do you have access to the Internet at home? (WAIT FOR RESPONSE) Do you have access to the Internet at work? HOME ONLY.....1  
WORK ONLY.....2  
BOTH.....3  
NEITHER.....4  
DON'T KNOW/REFUSED.....5

IF "YES," ASK:

108. Have you accessed the City's website? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

109. Were you able to find what you were looking for? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

110. What information would you like to see on the City of \_\_\_\_\_'s web site?

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Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

111. Persons 65 or over? NONE.....1  
ONE.....2  
TWO OR MORE.....3

112. Adults under 65? NONE.....1  
ONE.....2  
TWO.....3  
THREE OR MORE.....4

113. School-aged children and pre-schoolers? NONE.....1  
ONE.....2  
TWO.....3  
THREE OR MORE.....4

114. Do you own or rent your present residence? OWN.....1  
RENT.....2  
REFUSED.....3

115. What is your age, please?	18-24.....	1
(READ CATEGORIES, IF NEEDED)	25-34.....	2
	35-44.....	3
	45-54.....	4
	55-64.....	5
	65 AND OVER.....	6

And now, for one final question, keeping in mind that your answers are held strictly confidential....

116. Is your pre-tax yearly household	UNDER \$50,000.....	1
income over or under \$75,000?	\$50,001-\$75,000.....	2
IF "OVER," ASK:	\$75,001-\$100,000.....	3
Is it over \$100,000? (IF "YES,"	\$100,000-\$125,000.....	4
ASK:) Is it over \$125,000?	OVER \$125,000.....	5
IF "UNDER," ASK:	DON'T KNOW/REFUSED.....	6
Is it under \$50,000?		

117. Gender (DO NOT ASK)	MALE.....	1
	FEMALE.....	2

118. REGION OF CITY

DECISION RESOURCES, LTD.  
3128 Dean Court  
Minneapolis, Minnesota 55416

City of \_\_\_\_\_  
Residential Survey  
PROTOTYPE SURVEY

Hello, I'm \_\_\_\_\_ of Decision Resources, Ltd., a polling firm located in Minneapolis. We have been retained by the City of \_\_\_\_\_ to speak with a random sample of residents about issues facing the community. This survey is being conducted because the City Council and City Staff are interested in your opinions and suggestions about current and future city needs. I want to assure you that all individual responses will be held strictly confidential; only summaries of the entire sample will be reported.

1. Approximately how many years have you lived in \_\_\_\_\_?
- LESS THAN TWO YEARS.....1
  - TWO TO FIVE YEARS.....2
  - FIVE TO TEN YEARS.....3
  - TEN TO TWENTY YEARS.....4
  - 20 TO 30 YEARS.....5
  - OVER THIRTY YEARS.....6
  - DON'T KNOW/REFUSED.....7

~~2. As things now stand, how long in the future do you expect to live in \_\_\_\_\_?~~

- ~~LESS THAN TWO YEARS.....1~~
- ~~TWO TO FIVE YEARS.....2~~
- ~~FIVE TO TEN YEARS.....3~~
- ~~OVER TEN YEARS.....4~~
- ~~REST OF LIFE.....5~~
- ~~DON'T KNOW/REFUSED.....6~~

3. What do you like most, ~~if anything,~~ about living in \_\_\_\_\_?

\_\_\_\_\_

\_\_\_\_\_

4. What do you think is the most serious issue facing \_\_\_\_\_ today?

\_\_\_\_\_

\_\_\_\_\_

**Comment [AD1]:** Ask this question further into the survey.

5. How would you rate the quality of life in \_\_\_\_\_ -- excellent, good, only fair, or poor? EXCELLENT.....1  
 GOOD.....2  
 ONLY FAIR.....3  
 POOR.....4  
 DON'T KNOW/REFUSED.....5

~~6. Over the next five years or so, do you expect the quality of life in \_\_\_\_\_ to increase, decrease, or remain about the same? INCREASE.....1  
 DECREASE.....2  
 REMAIN ABOUT SAME.....3  
 DON'T KNOW/REFUSED.....4~~

~~IF "INCREASE" OR "DECREASE," ASK:~~

~~7. Could you tell me one or two reasons why you feel that way?~~

\_\_\_\_\_  
 \_\_\_\_\_

~~8. Which of the following two statements comes closer to your feelings:  
 (A) I call \_\_\_\_\_ "home."  
 (B) \_\_\_\_\_ is just a place to live; I'd be just as happy elsewhere.  
 STATEMENT A.....1  
 STATEMENT B.....2  
 BOTH OF ABOVE.....3  
 NEITHER.....4  
 DON'T KNOW/REFUSED.....5~~

9. How would you rate the strength of community identity and the sense of neighborliness in \_\_\_\_\_ -- excellent, good, only fair or poor? EXCELLENT.....1  
 GOOD.....2  
 ONLY FAIR.....3  
 POOR.....4  
 DON'T KNOW/REFUSED.....5

**Comment [AD2]:** Discussion about using a different word ?

~~10. To which of the following do you feel a closer connection to:  
 A) The City of \_\_\_\_\_ as a whole,  
 B) Your neighborhood, or  
 C) Your school district?  
 STATEMENT A.....1  
 STATEMENT B.....2  
 STATEMENT C.....3  
 NONE OF ABOVE.....4  
 DON'T KNOW/REFUSED.....5~~

11. All in all, do you think things in \_\_\_\_\_ are generally headed in the right direction, or do you feel things are off on the wrong track? RIGHT DIRECTION.....1  
 WRONG TRACK.....2  
 DON'T KNOW/REFUSED.....3

~~I would like to read you a list of characteristics of a community. For each one, please tell me if you think \_\_\_\_\_ currently has too many or too much, too few or too little, or about the right amount.~~

~~MANY FEW/ ABOUT D.K./  
MUCH LITT RIGHT REF.~~

12. affordable housing, defined by the Metropolitan Council as a single family home costing less than \$_____?	1	2	3	4
13. affordable rental units?	1	2	3	4
14. luxury rental units?	1	2	3	4
15. condominiums?	1	2	3	4
16. townhouses?	1	2	3	4
17. starter homes for young families?	1	2	3	4
18. "move up" housing?	1	2	3	4
19. higher cost housing?	1	2	3	4
20. senior housing?	1	2	3	4
21. parks and open spaces?	1	2	3	4
22. trails and bikeways?	1	2	3	4
23. service establishments?	1	2	3	4
24. retail shopping opportunities?	1	2	3	4
25. entertainment establishments?	1	2	3	4
26. dining establishments?	1	2	3	4
27. day care opportunities?	1	2	3	4

Property tax revenues are divided among the City of \_\_\_\_\_, \_\_\_\_\_ County, and your local public school district. \_\_\_\_\_

28. For each dollar of the property taxes you pay, about what percentage do you think goes to city government? (READ #1-#6)	TEN PERCENT OR LESS.....1
	11 TO 20 PERCENT.....2
	21 TO 30 PERCENT.....3
	31 TO 40 PERCENT.....4
	41 TO 50 PERCENT.....5
	OVER 50 PERCENT.....6
	DON'T KNOW/REFUSED.....7
29. Do you consider the city portion of your property taxes to be very high, somewhat high, about average, somewhat low, or very low in comparison with neighboring cities?	VERY HIGH.....1
	SOMEWHAT HIGH.....2
	ABOUT AVERAGE.....3
	SOMEWHAT LOW.....4
	VERY LOW.....5
	DON'T KNOW/REFUSED.....6

**Comment [AD3]:** Rather than asking these 16 questions, instead ask something like "What type of business would you most like to see in Ramsey?" Or a similar open-ended question.

**Comment [AD4]:** The city's share of 2011 property taxes is \$.358 per the dollar for Anoka School District and \$.304 for Elk River School District.

In 20~~10~~19, the actual percentage of your property taxes going to the City of \_\_\_\_\_ was thirty eight ~~twenty~~ percent.

30. Would you favor or oppose an increase in YOUR city property tax if it were needed to maintain city services at their current level? FAVOR.....1  
OPPOSE.....2  
DON'T KNOW/REFUSED.....3
31. And, would you favor or oppose an increase in YOUR city property tax if it were used to improve and enhance current city services? FAVOR.....1  
OPPOSE.....2  
DON'T KNOW/REFUSED.....3
32. When you consider the property taxes you pay and the quality of city services you receive, would you rate the general value of city services as excellent, good, only fair, or poor? EXCELLENT.....1  
GOOD.....2  
ONLY FAIR.....3  
POOR.....4  
DON'T KNOW/REFUSED.....5

I would like to read you a list of a few city services. For each one, please tell me whether you would rate the quality of the service as excellent, good, only fair, or poor? (ROTATE)

	EXCL	GOOD	FAIR	POOR	DK/R
33. Police protection?	1	2	3	4	5
<u>33A. Crime Prevention?</u>					
34. Fire protection?	1	2	3	4	5
<del>35. Recycling and brush pick-up?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>
<del>36. Storm drainage and flood control?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>
37. Park maintenance?	1	2	3	4	5
38. <u>City sponsored Recreational programs?</u>	1	2	3	4	5
<del>39. Animal control?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>

Now, for the next three city services, please consider only their job on city-maintained street and roads. That means excluding interstate highways, state and county roads that are taken care of by other levels of government. Hence, Interstate \_\_\_\_, Highway \_\_\_\_, Highway \_\_\_\_, County Road \_\_\_\_ or \_\_\_\_\_, should not be considered. How would you rate .....

	EXCL	GOOD	FAIR	POOR	DK/R
<del>40. City street repair and maintenance?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>

41. Snow plowing city roads? 1 2 3  
4 5

42. Street lighting? 1 2 3 4 5

Now, I would like to re-read you that list of city services. For each one, please tell me if you consider it be an essential city service, a very important city service, a somewhat important city service, or not a very important service at all.

ESS VRI SMI NVI DKR

43. Police protection? 1 2 3 4 5

43A. Crime Prevention?

44. Fire protection? 1 2 3 4 5

~~45. Recycling and brush pick-up? 1 2 3 4 5~~

~~46. Storm drainage and flood control? 1 2 3 4 5~~

47. Park maintenance? 1 2 3 4 5

48. ~~City sponsored r~~Recreational programs? 1 2 3 4 5

~~49. Animal control? 1 2 3 4 5~~

50. City street repair and maintenance? 1 2 3 4 5

51. Snow plowing city roads? 1 2 3  
4 5

52. Street lighting? 1 2 3 4 5

Now, for the final time I am going to read the list of city services. Given the current economic and financial environment, the city may have to make some additional tough choices in the next couple of years with respect to scaling back or eliminating certain city services. For each of the following please tell me if you would support an increase in funding for the service, keep the funding for the service at its current level, make cuts in the funding for the service, or eliminate funding for the service. (ROTATE)

INC CUR ELM CUT DKR

53. Police protection? 1 2 3 4 5

53A. Crime Prevention?

54. Fire protection? 1 2 3 4 5

~~55. Recycling and brush pick-up? 1 2 3 4 5~~

~~56. Storm drainage and flood control? 1 2 3 4 5~~

57. Park maintenance? 1 2 3 4 5

58. ~~City sponsored r~~Recreational programs? 1 2 3 4 5

<del>59. Animal control?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>
60. City street repair and maintenance?	1	2	3	4	5
61. Snow plowing <u>local roads</u> ?			1	2	3
4	5				
<del>62. Street lighting?</del>	<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>

Thinking about another topic....

63. Are there areas in the City of _____ where you do not feel safe?	YES.....	1
	NO.....	2
	DON'T KNOW/REFUSED.....	3

IF "YES," ASK:

64. In which areas do you not feel safe?

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65. What would make you feel more safe?

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66. Do you feel safe in your immediate neighborhood walking alone at night?	YES.....	1
	NO .....	2
	DON'T KNOW/REFUSED.....	3

67. Do you generally feel safe in your home?	YES.....	1
	NO .....	2
	DON'T KNOW/REFUSED.....	3

68. How would you rate the amount of police patrolling in your neighborhood -- too much, about the right amount or not enough?	TOO MUCH.....	1
	ABOUT RIGHT AMOUNT.....	2
	NOT ENOUGH.....	3
	DON'T KNOW/REFUSED.....	4

69. How would you rate the amount of traffic enforcement by the police in your neighborhood -- too much, about right amount or not enough?	TOO MUCH.....	1
	ABOUT RIGHT AMOUNT.....	2
	NOT ENOUGH.....	3
	DON'T KNOW/REFUSED.....	4

70. How serious of a problem is traffic speeding in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious?	VERY SERIOUS.....	1
	SOMEWHAT SERIOUS.....	2
	NOT TOO SERIOUS.....	3
	NOT AT ALL SERIOUS.....	4
	DON'T KNOW/REFUSED.....	5

71. And, how serious of a problem are stop sign violations in your neighborhood -- very serious, somewhat serious, not too serious, or not at all serious? VERY SERIOUS.....1  
 SOMEWHAT SERIOUS.....2  
 NOT TOO SERIOUS.....3  
 NOT AT ALL SERIOUS.....4  
 DON'T KNOW/REFUSED.....5

72. Please tell me which one you consider to be the greatest concern in \_\_\_\_\_? If you feel that none of these problems are serious in \_\_\_\_\_, just say so.

Violent crime.....0  
 Traffic speeding.....1  
 Drugs.....2  
 Youth crimes and vandalism.....3  
 Identity theft.....4  
 Business crimes, such as shoplifting and check fraud.....5  
 Residential crimes, such as burglary, and theft.....6  
 ALL EQUALLY.....7  
 NONE OF THE ABOVE.....8  
 DON'T KNOW/REFUSED.....9

**Comment [AD5]:** PD to replace these ten questions with seven new questions.

Continuing....

The \_\_\_\_\_ park system is composed of larger community parks and smaller neighborhood parks, trails, and community ballfields. Of these facilities, which have you or members of your household used during the past year?

**Comment [AD6]:** Reword...add farmers market and replace community ball fields with athletic fields, etc.

	YES	NO	DKR
73. Larger community parks?	1	2	3
73A. <u>Farmers market?</u>			
74. Smaller neighborhood parks?	1	2	3
75. Trails?	1	2	3
76. <u>Athletic fields?Community ballfields?</u>			1
2        3			

77. In general, do you feel that existing recreational facilities offered by the City meet the needs of you and members of your household? YES.....1  
 NO .....2  
 DON'T KNOW/REFUSED.....3

IF "NO," ASK:

78. What additional recreational facilities would you like to see the City offer its residents?

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78A. Add a water access question—e.g. how do you feel about the ease of water access?

79. Have you or members of your household participated in any City park and recreation programs? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

Comment [AD7]: in the City of Ramsey

IF "YES," ASK:

80. Which ones?

---

~~81. Were you satisfied or dissatisfied with your experience? SATISFIED.....1  
DISSATISFIED.....2  
DON'T KNOW/REFUSED.....3~~

82. Does the current mix of City park and recreation programming meet the needs of your household? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

Comment [AD8]: in city parks

IF "NO," ASK:

83. What program(s) do you feel are lacking?

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84. Do you or members of your household currently leave the city for park and recreation facilities or activities? (IF "YES," ASK:) What would that be?

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Moving on....

~~85. Do you leave the City of \_\_\_\_\_ YES.....1~~

~~\_\_\_\_\_ on a regular or daily NO.....2~~  
~~basis to go to work? NOT EMPLOYED/RETIRED....3~~  
~~\_\_\_\_\_ DON'T KNOW/REFUSED.....4~~

~~IF "YES," ASK:~~

~~86. In what city is your job located?~~

~~87. How many minutes does it take FIVE MINUTES OR LESS....1~~  
~~you to get to work? SIX TO TEN MINUTES.....2~~  
~~\_\_\_\_\_ 11 TO 15 MINUTES.....3~~  
~~\_\_\_\_\_ 16 TO 20 MINUTES.....4~~  
~~\_\_\_\_\_ 21 TO 25 MINUTES.....5~~  
~~\_\_\_\_\_ 26 TO 30 MINUTES.....6~~  
~~\_\_\_\_\_ OVER 30 MINUTES.....7~~  
~~\_\_\_\_\_ DON'T KNOW/REFUSED.....8~~

~~88. How would you rate the ease EXCELLENT.....1~~  
~~of getting to and from work GOOD.....2~~  
~~-- excellent, good, only fair ONLY FAIR.....3~~  
~~or poor? POOR.....4~~  
~~\_\_\_\_\_ DON'T KNOW/REFUSED.....5~~

89. How would you rate the ease of EXCELLENT.....1  
getting from place to place within GOOD.....2  
the City of \_\_\_\_\_ -- ex- ONLY FAIR.....3  
cellent, good, only fair or poor? POOR.....4  
DON'T KNOW/REFUSED.....5

Changing topics....

90. ~~Other than voting, As a resident,~~ do you feel  
YES.....1  
that if you wanted to, you ~~could~~ NO .....2  
have a say about the way the City DON'T KNOW/REFUSED.....3  
of \_\_\_\_\_ runs things?

~~91. How much do you feel you know A GREAT DEAL.....1~~  
~~about the work of the Mayor and A FAIR AMOUNT.....2~~  
~~City Council -- a great deal, a VERY LITTLE.....3~~  
~~fair amount, very little, or none NONE AT ALL.....4~~  
~~at all? DON'T KNOW/REFUSED.....5~~

~~92. From what you know, do you approve STRONGLY APPROVE.....1  
or disapprove of the job the Mayor APPROVE.....2  
and City Council are doing? (WAIT DISAPPROVE.....3  
FOR RESPONSE) And do you feel STRONGLY DISAPPROVE.....4  
strongly that way? DON'T KNOW/REFUSED.....5~~

93. How much first hand contact have QUITE A LOT.....1  
you had with the \_\_\_\_\_ SOME.....2  
City staff -- quite a lot, some, VERY LITTLE.....3  
very little, or none? NONE.....4  
DON'T KNOW/REFUSED.....5

94. From what you have heard or seen, EXCELLENT.....1  
how would you rate the job per- GOOD.....2  
formance of the \_\_\_\_\_ ONLY FAIR.....3  
City staff -- excellent, good, POOR.....4  
only fair, or poor? DON'T KNOW/REFUSED.....5

95. During the past year, have you YES.....1  
contacted \_\_\_\_\_ City Hall? NO.....2  
DON'T KNOW/REFUSED.....3

IF "YES," ASK:

96. On your last telephone call POLICE DEPARTMENT.....1  
or visit, which Department FIRE DEPARTMENT.....2  
did you contact -- the Police PUBLIC WORKS.....3  
Department, Fire Department, ~~ICE CENTER.....4~~  
Public Works, ~~Ice Center,~~ HOUSING OFFICE.....5  
~~Housing office,~~ Park and Rec- PARKS AND REC.....6  
reation, Building Inspec- BUILDING INSPECT.....7  
tions, Engineering, Planning, ENGINEERING.....8  
Administration, ~~the Asses- PLANNING.....9~~  
~~or's Office,~~ the Finance ADMINISTRATION.....10  
Department, or the General ASSESSOR'S OFFICE.....11  
Information Desk reception- FINANCE DEPT.....12  
ist? GENERAL INFORMATION...13  
DON'T KNOW/REFUSED.....14

Comment [AD9]: add Community Development

Thinking about your last contact with the City, for each of the following characteristics, please rate the service as excellent, good, only fair, or poor....

EXC GOO FAI POO DKR

~~97. Waiting time for the reception- 1 2 3 4 5  
ist to help you?~~

98. Courtesy of city staff? 1 2 3 4 5  
 99. Ease of obtaining the service you needed? 1 2 3 4 5

99A. Were your needs met/was your problem or concern resolved?

Moving on.....

100. What is your principal source of information about \_\_\_\_\_  
 \_\_\_\_\_ City Government and its activities?

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101. How would you prefer to receive information about \_\_\_\_\_  
 \_\_\_\_\_ City Government and its activities?

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102. During the past year, did you receive the " \_\_\_\_\_, " the City's monthly news-  
 \_\_\_\_\_ letter? YES.....1  
 NO .....2  
 DON'T KNOW/REFUSED.....3

**Comment [AD10]:** "Ramsey Resident" ...bi-monthly newsletter

IF "YES," ASK:

103. Do you or any members of your household regularly read it? YES.....1  
 NO .....2  
 DON'T KNOW/REFUSED.....3

~~104. Do you sometimes clip the entire page or a specific article for future reference, or do you throw it away or recycle after you have read it? SOMETIMES CLIP.....1  
 THROW AWAY/RECYCLE.....2  
 BOTH.....3  
 DON'T KNOW/REFUSED.....4~~

~~105. Does your household currently subscribe to cable television? YES.....1  
 NO .....2  
 DON'T KNOW/REFUSED.....3~~

IF "YES," ASK:

106. How often during the past FREQUENTLY.....1

year have you watched \_\_\_\_\_ OCCASIONALLY.....2  
 \_\_\_\_\_ City Council Meeting RARELY.....3  
 telecasts on Channel -- NEVER.....4  
 frequently, occasionally, DON'T KNOW/REFUSED.....5  
 rarely or never?

**Comment [AD11]:** How often during the past  
 year have you watched QCTV Channel 16 cable  
 telecasts of City Council meetings?

~~107. Do you have access to the Internet HOME ONLY.....1~~  
~~at home? (WAIT FOR RESPONSE) Do WORK ONLY.....2~~  
~~you have access to the Internet BOTH.....3~~  
~~at work? NEITHER.....4~~  
~~DON'T KNOW/REFUSED.....5~~

~~IF "YES," ASK:~~

108. Have you accessed the City's website? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3  
DON'T HAVE INTERNET

IF "YES," ASK:

109. Were you able to find what you were looking for? YES.....1  
NO.....2  
DON'T KNOW/REFUSED.....3

110. What information would you like to see on the City of \_\_\_\_\_'s web site?  
\_\_\_\_\_  
\_\_\_\_\_

Now, just a few more questions for demographic purposes....

Could you please tell me how many people in each of the following age groups live in your household.

111. Persons 65 or over? NONE.....1  
ONE.....2  
TWO OR MORE.....3

112. Adults under 65? NONE.....1  
ONE.....2  
TWO.....3  
THREE OR MORE.....4

113. School-aged children and pre-schoolers? NONE.....1  
ONE.....2  
TWO.....3  
THREE OR MORE.....4

114. Do you own or rent your present residence? OWN.....1  
RENT.....2  
REFUSED.....3

115. What is your age, please?	18-24.....1
(READ CATEGORIES, IF NEEDED)	25-34.....2
	35-44.....3
	45-54.....4
	55-64.....5
	65 AND OVER.....6

And now, for one final question, keeping in mind that your answers are held strictly confidential....

116. Is your pre-tax yearly household	UNDER \$50,000.....1
income over or under \$75,000?	\$50,001-\$75,000.....2
IF "OVER," ASK:	\$75,001-\$100,000.....3
Is it over \$100,000? (IF "YES,"	\$100,000-\$125,000.....4
ASK:) Is it over \$125,000?	OVER \$125,000.....5
IF "UNDER," ASK:	DON'T KNOW/REFUSED.....6
Is it under \$50,000?	

117. Gender (DO NOT ASK)	MALE.....1
	FEMALE.....2

| ~~118. REGION OF CITY~~

Date: 04/05/2011

By: Kurt Ulrich  
Administrative Services

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**Information**

**Title:**

Game Fair Participation

**Background:**

Game Fair was started in 1982 and has easily become the City's most attended destination event, drawing-in an estimated 40,000 visitors over two week-ends in August each year. In 2010, the City became a more active participant in the event than it had been in the past. As part of an agreement with Game Fair (represented by Chuck Delaney), the City agreed to absorb a portion of the cost of Police services for the event. Under the agreement, the total \$9417 cost of Police services (including overtime) was split 1/3 to the Economic Development Authority, 1/3 to the Housing and Redevelopment Authority, and 1/3 to Game Fair. In exchange for this contribution by the City (total \$6278), the City received a 10x10 booth. The booth was used to promote the City, primarily the COR efforts and was staffed by the Development Manager, City/HRA staff, and the Mayor and Council, as available, over the two weekends.

The City has also been requested that efforts be made by Game Fair to identify their location as the City of Ramsey. This information is from their current web site:

***AMERICA'S ORIGINAL SINCE 1982***

***THE 30TH ANNUAL GAME FAIR  
LOCATED IN THE CITY OF RAMSEY***

***In August, the hunting season is just around the corner and a hunter's thoughts turn to the woods, fields and waterways. Dreaming about the hunt and planning the details are at the forefront of the mind. Soon it will be time for hunters to converge in pursuit of their quarry.***

***Nothing whets the appetite of an outdoor enthusiast more than the Game Fair, held annually over two weekends at Armstrong Kennels Ranch, six miles northwest of Anoka. Celebrating 30 years in 2011, Game Fair is the nation's largest outdoor, pre-hunting, family participation event.***

***Game Fair is a sporting event for the entire family. Held in the out-of-doors on 80 beautiful acres of woods and water, Game Fair has everything you need for the outdoors. This year will feature many of the favorites from years past as well as many new exhibits, renovated grounds and new dog events. You are invited to attend Game Fair to see, try and buy the latest in hunting equipment and to learn from expert outdoorsmen and women. Special exhibits to view include everything from duck boats, archery, decoys, art, dogs, dog accessories, taxidermy and all the latest in hunting for the outdoor enthusiast.***

***Your hosts for all 30 years of Game Fair are Chuck and Loral I Delaney, who patterned the extravaganza after European Medieval Fall Festivals. Hosted by a family and designed for families, Game Fair is a participatory occasion. Fairgoers are encouraged to bring their dogs (leashed) and their guns or bows (cased) so they can participate in the numerous activities in this magnificent outdoor setting. Activities for children of all ages include: slingshots, air rifles, archery and darts. A variety of concession stands await with many of your favorite treats.***

*This year, there will be more exhibitors than ever before displaying the latest in outdoor and hunting equipment and providing expert advice. Hourly seminars presented by experts in every aspect educate, enlighten and entertain attendees on subjects such as how to fool a deer, techniques on bringing in ducks and geese, preparing game for a family feast and a host of other topics.*

**GAME FAIR 2011 AUGUST 12,13,14 19,20,21**

**Observations:**

Game Fair is proposing to offer the City a 20 x 20 foot booth for an additional \$750. Mr. Delaney has proposed that this be an additional reduction from his 1/3 of Police services.

The additional space would be used to promote other aspects of the City other than economic development and *The COR*. Examples include Police and Fire, Safety Camp, Police Explorers, Fire Safety, Recycling, local business contacts, large public works projects, park facilities, boat launch, Happy Days events, etc.). The audience at Game Fair is largely non-Ramsey residents and topics should have something of a regional focus.

City staff time could be flexed and volunteers could be to lower staffing costs as much as possible.

**Recommendation:**

It is recommended that the Council consider the value of using Game Fair as a general City promotional event.

**Funding Source:**

Funding would be proposed consistent with last year 1/3 HRA, 1/3 EDA, 1/3 Game Fair, with the additional \$750 to come from General Fund accounts.

**Council Action:**

Based upon Council discussion.

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**Attachments**

[gamefair info](#)

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich (Originator)	Kurt Ulrich	03/31/2011 04:15 PM
Kurt Ulrich (Originator)	Kurt Ulrich	03/31/2011 04:22 PM
Form Started By: Kurt Ulrich		Started On: 03/31/2011 09:41 AM
Final Approval Date: 03/31/2011		

# GAME FAIR®

www.gamefair.com



8404 - 161st Ave. N.W.

Anoka, MN 55303

(763) 427-0944

February 15, 2011

City of Ramsey  
Kurt Ulrich  
7550 Sunwood Drive NW  
Ramsey, MN 55303

Dear Kurt:

As you know time flies very fast and things seem to get put aside. I would like to urge you to look at your Game Fair contract and respond as soon as possible.

We certainly want to include you in GAME FAIR '2011. We still have some spaces available.

We look forward to hearing from you. If you have any questions or have misplaced your contract, please do not hesitate to give me a call.

Best Regards,

Handwritten signature of Chuck Delaney.

Chuck Delaney

*America's First and Original Game Fair Since 1982*

# CONTRACT FOR EXHIBITION SPACE GAME FAIR 2011

In consideration of the sum of Seven Hundred Fifty and 00/100 Dollars \$750.00 and the agreement herein contained, Game Fair, hereinafter referred to as "the Management," hereby grants to

<u>City of Ramsey</u>	<u>Kurt Ulrich</u>
<u>7550 Sunwood Drive NW</u>	<u>W: (763) 433-9845</u> <u>H:</u>
<u>Ramsey, MN 55303</u>	<u>F:</u> <u>Email: kulrich@ci.ramsey.mn.us</u>

hereinafter referred to as "Exhibitor," the right, license and privilege of occupying, during the following exposition: **August 12, 13, 14 August 19, 20, 21, 2011**

Space no. \_\_\_\_\_ Space size 20 X 20 of such space to be used for displaying and exhibiting the following products only, to wit:  
\_\_\_\_\_ subject to the following:

1. Exhibitor agrees to pay deposit on the contract in the amount of \$375.00 by With Contract or the space is automatically released. Exhibitor further agrees to pay the balance on the contract sixty (60) days before the opening of the show. No refunds will be made.
2. Exhibitor expressly agrees to pay to the Management the full sum hereinabove set forth. Exhibitor agrees to pay full legal fees and costs in any action arising from or during enforcement of this contract.
3. Exhibitor shall not, without the prior written consent of the Management, assign or sublet such space, or any part thereof.
4. The conditions, rules and regulations printed on this contract hereof are made a part hereof and incorporated herein and the Exhibitor agrees to be bound by each and every one of them; and the Management shall have full power in the matter of interpretation, amendment and enforcement of all said conditions, rules and regulations; and any such amendment, when made and brought to the notice of the Exhibitor, shall be and become a part hereof as though duly incorporated herein and subject to all the terms and conditions herein set forth.
5. **Character of Exhibits:** The Management may license space for any exhibit of interest to the general public or of educational value. The Management reserves the right to remove any exhibit that does not meet the standards of the show or does not conform to the specific items shown on the contract. Distribution by Exhibitor of any printed matter, souvenirs, or other articles shall be restricted to the space occupied by their exhibits. No mechanical voice amplifier allowed at any time. All exhibit decorations, vehicles and marine equipment, must meet with existing fire department regulations.
6. **Insurance and Liability:** Game Fair assumes no risk and by the acceptance of this agreement, the Exhibitor expressly releases Game Fair of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the use and acceptance of said space by Exhibitor, and Exhibitor agrees to hold and save Game Fair harmless from any loss or damage by reason thereof. Exhibitor agrees to indemnify Game Fair for any monies Game Fair may pay as a result of any such damage, injury or loss from the use and occupancy of said space by Exhibitor, including any legal expenses and attorneys fees which Game Fair may incur in defending such claims as may be made. Exhibitor will hold Game Fair harmless from any damage, expense or liability arising from any injury or damage to Exhibitor, his agents, servants, employees or to the property of Exhibitor by virtue of Exhibitor's occupancy hereunder or anything connected to said occupancy. Exhibitor must insure exhibitors own exhibit including public liability. Game Fair does not assume any responsibility for the safety of exhibits and exhibit material against robbery, fire, accidents or for any cause whatever. In all cases, Exhibitor must insure Exhibitor's own goods. The Management assumes no responsibility whatsoever for any property placed in the exposition and the Management is hereby expressly released and discharged from any and all liability from any loss, injury or damages to persons or property that may be sustained while on the exposition grounds.
7. **Date:** If the Management shall consider it inadvisable to hold the said exposition at the time and/or the place herein provided, the Management shall have the right to change the date and/or the place within the same city or county, the same shall be held by giving Exhibitor written notice thereof by mail addressed to the address given above.
8. The Management will not be liable for the failure to fulfill this contract due to any of the following causes:
  - (a) By reason of the enclosure in which the show or pageant is to be produced, being before or during the exposition, destroyed by fire or other calamity.
  - (b) By any Act of God, public enemy, strikers, the authority of the law, or any other cause beyond the Management's control.
  - (c) In the event that, for any reason, the exposition is not held as proposed, the Management on refunding of all money received from an Exhibitor or Exhibitors, shall be released from all claims for damage.
9. **Amendments:** These rules, regulations and conditions have been drawn for the purpose and intention of providing a well balanced, well regulated, attractive and successful exposition. In an effort to provide the greatest good to the greatest number the Management shall have full power to so interpret the rules and regulations or make such rulings as may appear to be for the best interest of the entire exposition, and any and all amendments of the foregoing rules, regulations and conditions shall bind the Exhibitors.
10. That no agreement, in respect of the matters herein contained, shall become a part hereof unless duly endorsed hereon.

IN WITNESS WHEREOF, the parties hereto have set their names this **February 01, 2011**.

GAME FAIR by Charles Delaney Phone (763) 427-0944

EXHIBITOR by \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Please sign and return the white copy with your check payable to Game Fair  
8404 161st Avenue N.W. - Anoka, MN 55303 (763) 427-0944 – www.gamefair.com

			Tax ID

Date	Officer	Hours	Reg Wage	OT Rate	2.75 x Reg wage	OT rate x hrs	2.75 rate x hrs
6	Law	9	31.78	62.32	87.4	560.88	786.6
6	Dixon	9	30.85	60.66	84.84	545.94	763.56
7	Law	9	31.78	62.32	87.4	560.88	786.6
7	Singewald	9	33.63	62.87	92.48	565.83	832.32
8	Singewald	9	33.63	62.87	92.48	565.83	832.32
8	Dixon	4.5	30.85	60.66	84.84	272.97	381.78
8	Dahlberg	4.5	31.78	60.29	87.4	271.31	393.3
13	Moldenhauer	9	26.53	50.91	72.96	458.19	656.64
13	Voit	9	35.97	67.79	98.92	610.11	890.28
14	Moldenhauer	9	26.53	50.91	72.96	458.19	656.64
14	Voit	9	35.97	67.79	98.92	610.11	890.28
15	Stern	9	33.01	65.19	90.78	586.71	817.02
15	Moldenhauer	10	26.53	50.91	72.96	509.1	729.6
Totals		109				6576.05	9416.94

2192.02 3138.98

Each 1/3 EDA  
1/3 HRA

1  
Billed  
to Game Fair

**CC Work Session**

**Item #: 3. 1.**

**Date: 04/05/2011**

**By:** Jo Thieling  
Administrative Services

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### **Information**

**Title:**

Review Future Topics/Calendar

**Background:**

Attached is the list of future topics for review.

**Funding Source:**

N/A

**Council Action:**

No formal action required.

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### **Attachments**

Future Topics/Calendar

#### **Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 03/31/2011

**Reviewed By**

Jo Thieling

**Date**

03/31/2011 02:39 PM

Started On: 03/31/2011 02:34 PM

**Work Session Calendar  
2011**

Month	Date	Topics for Discussion
Feb/March		<ul style="list-style-type: none"> <li>• Update Public Nuisance Ordinance (Jim Way)</li> <li>• Road Reconstruction Program Development</li> </ul>
April	26	<ul style="list-style-type: none"> <li>• Arlene McCarthy &amp; Adam Harrington (Metro Transit attending) - Entrance into the Transit Taxing District (BO)</li> </ul>
Others on List – including 2011 Strategic Planning Items		<ul style="list-style-type: none"> <li>• Receive List of Services Ramsey Presently Contracts for (MR)</li> <li>• Review Recent Cost Savings Realized from In-House Labor (MR)</li> <li>• Review Minnesota Mayors Hand Book (BG) (30 minutes)</li> <li>• Look at pilot programs (e.g. volunteer programs – low maintenance)</li> <li>• Review code enforcement and abatement level of service</li> <li>• Proactively recruit residential development and seek builders input</li> <li>• Review Outside Storage in Industrial Areas</li>   <li>• Seek feedback from developers re process, regulations, standards &amp; fees - research our fees vs. other cities' fees</li> <li>• Review development fees and standards regarding construction</li>   <li>• Implement credit cards and online bill pay</li> <li>• Develop TIF tracking plan with regard to fiscal disparities impact</li> <li>• Establish fund reserve policy</li> <li>• Review Dangerous Dog Ordinance and Signage w/re to Dog Park</li> <li>• Review City-owned lands and create plan for it</li> <li>• Review park programming and potential reallocation of parks</li> <li>• Construct boat landing at River's Bend</li>   <li>• Build on outdoors/sportsmen's market (e.g. stock pond/lake)</li> <li>• Develop Office/Industrial Park west of Armstrong and South of U.S. Highway #10</li> <li>• Coordinate COR marketing and City marketing</li> <li>• Create Master Plan 167<sup>th</sup> Avenue/Highway 47 – plan for redevelopment</li> <li>• Develop community center/indoor sports complex</li> <li>• Old Town Hall relocation</li> <li>• Review &amp; revise Development Management contract and manage COR expenditures</li>   <li>• Seek grant funding for transportation projects and service delivery</li> <li>• Complete US 10/ County Road 83 interchange design – pursue funding</li> <li>• Establish position on TH #47 South of Bunker to Highway #10</li> <li>• Consider creation of a Transportation Taxing District</li> <li>• Review plan for US Highway #10 pedestrian overpass and</li> </ul>

		<p>connection with Municipal Center ramp</p> <ul style="list-style-type: none"><li>• Review Dirt Road Elimination Policy (DREP)</li><li>• Create opportunities for snowmobile, four-wheeler &amp; golf cart use</li><li>• Review sidewalk plowing policy</li></ul> <ul style="list-style-type: none"><li>• Review of New Office Park Zoning Standards</li><li>• Review of Escrow account Collection Procedure<ul style="list-style-type: none"><li>○ Delinquent Accounts</li><li>○ Updating Billable Time Procedure</li></ul></li></ul>
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