

**City of Ramsey**  
**Agenda**  
**City Council Work Session**  
**Tuesday April 19, 2011**  
**6:30 p.m. or immed following PW Committee**  
**Lake Itasca Room 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Topics for Discussion**
  1. Economic Development Authority Interviews
  2. Review Recent Success of In-house Services and Review Contracted City Operations
  3. Update on Long Term Road Maintenance Program
  4. Discuss Resolution Recognizing Mark Fisher - Fishing Hall of Fame
- 3. Future Topics for Discussion - *See Attached Calendar***
  1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

**CC Work Session**

**Item #: 2. 1.**

**Date: 04/19/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Economic Development Authority Interviews

**Background:**

Council will interview applicants for the City's Economic Development Authority during their regular work session scheduled for Tuesday, April 19, 2011, at 6:30 p.m. or immediately following the Public Works Committee. There are two applicants to interview. Per the Minnesota Government Data Practices Act, the application materials will be sent via email to the Councilmembers and will not be available for public review.

**Funding Source:**

NA

**Council Action:**

Conduct interviews.

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**Form Review**

Form Started By: Jo Thieling  
Final Approval Date: 02/24/2011

Started On: 04/14/2011

Date: 04/19/2011

By: Mark Riverblood  
Engineering/Public Works

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**Information**

**Title:**

Review Recent Success of In-house Services and Review Contracted City Operations

**Background:**

The purpose of this Topic Report is to summarize projects that illustrate the value of competent, professional in-house staff; and also review functions the City has determined are best performed by the private sector - for reasons of economy, efficiency or both.

Staff's position is that to maximize the return on investment (tax dollars); service to the public is best achieved by a prudent combination of contracted services (like the Dept. of Corrections work force, turf fertilization etc.), full time staff, and seasonal/temporary workers (such as interns). While these functions and outcomes are highly interrelated, they shall be discussed (somewhat) separately, below.

**Observations:**

Recent successes of in-house services

As Council is aware, in 2010 the city called on the Letter of Credit (LOC) to complete the punch-list items and remaining Stage 1 improvements for the 5-year old SweetBay Ridge subdivision (former Gun Club property). The preponderance of this work has been completed utilizing the \$319,501 received.

The majority of the outstanding punch-list items were performed by contractors based upon quotes or bid, consisting of: bituminous overlay of the streets, miscellaneous municipal utility repairs (manholes and watermain valve boxes), and significant concrete work (curb and sidewalk replacement).

However, the bids received (originally submitted to the developer) for the boardwalk would have exceeded the available funding. In January 2010, Council directed staff to complete all aspects of the project including the boardwalk using a combination of FT staff (for more complex elements), the Department of Corrections work force and seasonal workers; so as to complete all the Stage 1 improvements.

Initially it was forecast that some, but not all labor costs would be able to be 'captured' to complete larger punch list items and 'rescue' the boardwalk aspect of the project that otherwise would not be able to be constructed. Staff is pleased to report that not only was all work completed according to plan, but further, all labor costs were charged to the LOC and \$59,423 will be infused into the 2011 General Fund.

\*For an in-house versus contracted labor comparison, the bid for the boardwalk construction labor by Custom Manufacturing was \$40+ per foot. The city's real costs, including ALL equipment, machine time and supervision was \$38.41 per hour.

It may also be useful to report that the example of the city's 'smart' application of resources above is not necessarily unique. With the recent Sunfish Lake Park project, a little over \$11,000 was saved (coupled with the project coming in \$35,000 under the approved budget) by using in-house forces. As the \$11,000 amount of Park Trust Fund dollars was not necessary to balance the final 2010 budget - the dollars remain in the Park Trust Fund to be transferred to the General Fund this year if necessary.

## Public Works Operations that are 'Privatized' or Contracted Out

Staff remains vigilant and consistently examines and re-examines operations for opportunities to improve how business is conducted and for the best return on investment. The listing below highlights examples of the type of work or service that staff has found to be in the public's interest to contract out. There is no action required at this time, other than to report that staff is organizing an analysis of contracted sweeping versus replacing the city's 1984 sweeper (for the 2012 budget process); and also will be issuing an RFP for mowing related services for The Draw later this year.

- Dept. of Corrections Work Crew
- Fertilization: Biolawn and others
- Broadleaf (weed) control: Chemlawn
- Soil testing: varies
- Garage door repairs: A Dynamic Door
- Electrical repairs on buildings, irrigation motors and controls: S&S Electric (Ramsey) and others
- Equipment repair on vehicles/equipment the city does not have specialized tools for
- Sweeper-Trackless-Large snow blower: Macqueen Equipment:
- Backhoe-Loader repair: St. Joseph equipment:
- Major Plow truck repair: Boyer Ford
- Motor Grader: RDO Equipment
- Paver repair: Ruff Ridge Johnson
- Bobcat -Tool Cat: Lano Equipment (Ramsey)
- Jetter/Vac truck: ABM Equipment
- Heating systems at shop: Dependable Heating
- Plumbing: varies
- Front end/alignment work on light trucks and squad cars: Ramsey Goodyear
- Specialized repair - trucks and cars: Main Motors and Elk River Ford
- Septic Systems: Dave's Digging (Ramsey)
- Athletic and rink lighting systems: Connexus Musco, S&S
- Portable toilets: Bixby's Inc.
- Trail overlays, and special projects: Diversified Paving (Ramsey) and others
- Concrete/flat work: North Country Concrete (Ramsey)
- Well repair and service (Municipal and Park): E.H. Renner
- Lift station pump repair: Tri State Pump and Control
- SCADA system upgrades and service: Total control systems
- Water tower service and repairs: Kolmer consultants
- Chemical feed equipment repairs: Hawkins Chemical
- VFD repairs and upgrades (Utilities and Parks): varies

### Other City Operations

The City contracts out a number of other services including building inspection, electrical inspection, and utility billing. A review of these items will be covered at the work session.

### **Funding Source:**

This report is informational, and identifies recent or pending infusions into the General Fund, and therefore funding is not required.

### **Council Action:**

The purpose of this Topic Report is informational with no action required at this time - however, staff does intend on following up with a similar examination of the myriad of volunteer contributions to public works' operations, particularly with parks and trails, as well as additional contract options. At that time, staff may identify options and opportunities for enhancing how the city utilizes and recruits volunteers.

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## Attachments

Boardwalk Location Exhibit

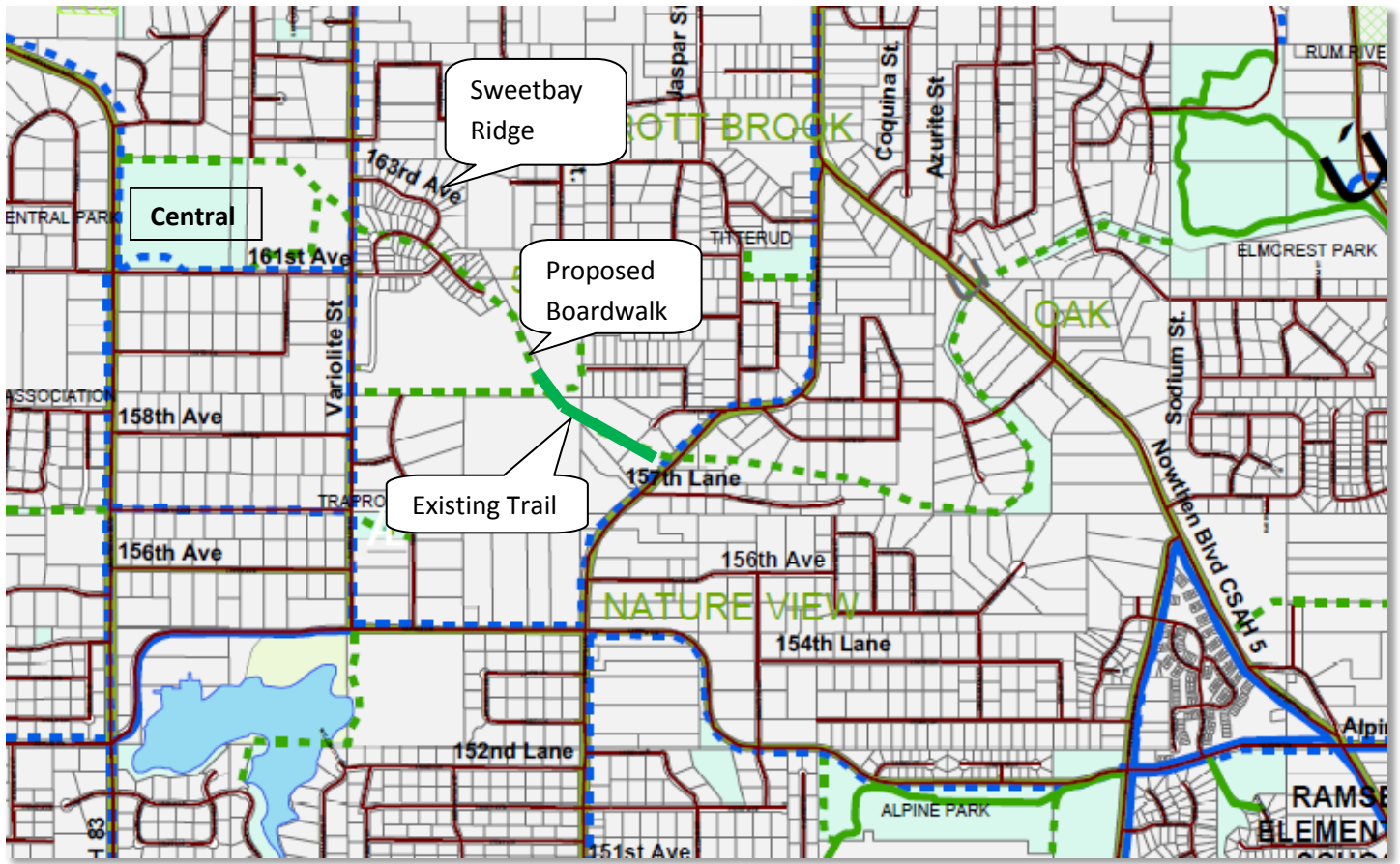
finished photo

Elec/Bldg Inspection Contract Info

Opus21 Summary Comp to Connexus

## Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	04/06/2011 02:00 PM
Mark Riverblood (Originator)	Mark Riverblood	04/06/2011 02:39 PM
Brian Olson	Brian Olson	04/07/2011 01:45 PM
Mark Riverblood (Originator)	Mark Riverblood	04/12/2011 08:37 AM
Brian Olson	Brian Olson	04/12/2011 05:00 PM
Kurt Ulrich	Kurt Ulrich	04/14/2011 01:39 PM
Form Started By: Mark Riverblood		Started On: 04/06/2011 08:43 AM
Final Approval Date: 04/14/2011		



Site Location Map – Boardwalk Project



Proposed for similar style as Fox Park shown



**ELECTRICAL INSPECTION PERMITS**

2010 Electrical Permit Revenue	15,437.50
2010 Electrical Permit Contracted Expense (Tokle Inspections)	(9,372.37)
<b>Net Revenue</b>	<b>6,065.13</b>

**BUILDING PERMITS \***

2010 Electrical Permit Revenue	274,836.37
2010 Electrical Permit Contracted Expense (Inspectron Inc.)	(41,325.00)
<b>Net Revenue</b>	<b>233,511.37</b>

*\* Includes building permits, plumbing permits, and heating permits*

**CITY OF RAMSEY**  
**Contract Analysis - Utility Billing**

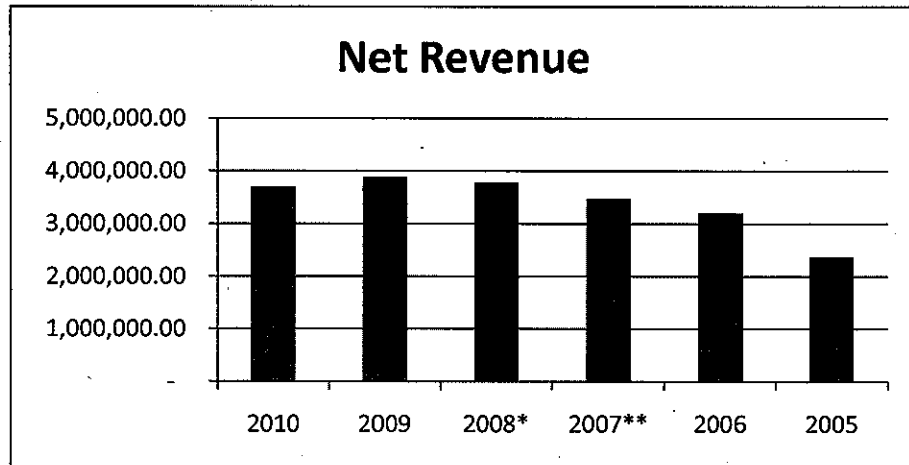
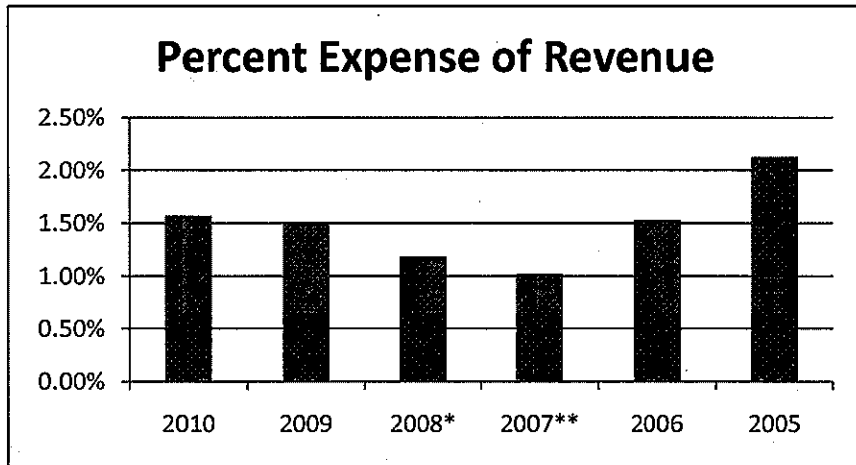
	2010	2009	2008*	2007**	2006	2005
Revenue	3,760,390.00	3,944,612.00	3,829,081.00	3,509,852.00	3,255,794.00	2,428,716.00
OPUS21 Expense	59,052.71	59,749.66	45,471.82			
Connexus Expense	-	-	-	35,894.20	49,799.02	51,768.45
Total Expense	59,052.71	59,749.66	45,471.82	35,894.20	49,799.02	51,768.45
Net Revenue	3,701,337.29	3,884,862.34	3,783,609.18	3,473,957.80	3,205,994.98	2,376,947.55
Percent Expense of Revenue	1.57%	1.51%	1.19%	1.02%	1.53%	2.13%

\* Opus 21 Did not billing services for the City until April 2008. They Bill Monthly.

\*\* Connexus Energy Gave the City One Quarter Billing Credit (Approximately \$15,000) for the prior years billing error situation

Opus 21 presently bills for 8,650 customers

Contract with OPUS 21 is from February 1, 2008 thru February 1, 2013



**CC Work Session**

Item #: 2. 3.

**Date: 04/19/2011****By:** Brian Olson  
Engineering/Public Works

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**Information****Title:**

Update on Long Term Road Maintenance Program

**Background:**

During the strategic planning session in January, City Council identified an initiative to solve the long term road maintenance issue as one of the critical tasks to perform in 2011. The purpose of the case tonight is to provide an overview of the progress made to date, the projected schedule for implementation of the 30 question citizen survey and ask for direction for the survey.

At the September 21, 2010 Council work session discussions focused on a franchise fee and public participation campaign to educate the residents of the imminent need for roadway improvements, and solicit their feedback on the potential scenarios that exist for a long term sustainable funding source. Information was presented in work session for completing a public participation program on January 18, 2011, and on January 25, 2011 the City Council provided a "scope of service" by approving the attached Himle Horner proposal.

Specifically, one of the steps that was important to discuss was the success and/or failure of other communities within our region. Himle Horner will be present at this meeting to discuss the results of their research and to solicit comments from the City Council for preparing the 30 question questionnaire.

**Recommendation:**

No action necessary

**Funding Source:**

No funding necessary as this was already approved and is to be paid for through the Public Improvement Revolving fund

**Council Action:**

No action necessary

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**Attachments**research on other citiesHimle horner agreement**Form Review****Inbox**

Kurt Ulrich

Form Started By: Brian Olson

Final Approval Date: 04/14/2011

**Reviewed By**

Kurt Ulrich

**Date**

04/14/2011 01:28 PM

Started On: 04/13/2011 08:41 AM

**Ramsey Long-Term Road Maintenance Program  
City Research Overview  
March 30, 2011**

The City of Ramsey has requested communications assistance from Himle Horner, Inc. to conduct research and develop a public information plan regarding a potential long-term road maintenance program policy. As part of the project agreement, Himle Horner conducted an online/media scan of several other Minnesota municipalities — as identified by city staff — that have pursued a similar long-term approach to road maintenance. The goals of this research include:

- ✓ Identify the successes and challenges of each city's experiences
- ✓ Understand the key discussion points each city used to frame the need and recommended solutions for road maintenance
- ✓ To inform the development of a public opinion survey of Ramsey residents, which will aim to identify the levels of support for a long-term road maintenance program and learn about the factors that affect residents' thinking about road and related city issues. The online/media research and public opinion survey will inform the strategy for the public information plan.

The following provides a brief overview of online/media research about the cities of Mounds View, Lino Lakes and Minnetonka.

City	Program Overview	Lessons Learned	Key Discussion Points	Final Approach
Mounds View	<ul style="list-style-type: none"> <li>- Replace 26 miles of roads and utilities</li> <li>- Cost: \$27 million</li> <li>- 10-year project</li> <li>- Launched in 2009; to be completed in 2018</li> <li>- Initial resident concerns: Cost of assessments; project-specific designs; lack of public engagement</li> <li>- After residents petitioned two city proposals (allowed by charter), the city created a citizen task force of city officials and 30+ residents to propose an alternative way to finance road reconstruction and develop a standard street design. After six months of work, the task force created a proposal that was approved by the city council in 2007.</li> </ul>	<ul style="list-style-type: none"> <li>- Engaging citizens was important to achieving public approval</li> <li>- Communication with residents was vital – residents sought opportunities to help guide the project</li> <li>- Framing the extent of the problem and benefits of the solution was helpful</li> </ul>	<ul style="list-style-type: none"> <li>- Emphasis on poor road conditions and the necessity of reconstruction</li> <li>- Community involvement and teamwork</li> </ul>	<ul style="list-style-type: none"> <li>- Reduce homeowners' contribution to \$4 million, using pooled tax increment dollars from three TIF Districts, Minnesota State Aid System funds, contributions from city utility funds, and gas and electric franchise fees.</li> <li>- Homeowners' portion was paid via a citywide \$400,000 annual tax levy, which varied based on property values.</li> <li>- Average cost per homeowner was \$100 a year for 10 years.</li> </ul>

City	Program Overview	Lessons Learned	Key Discussion Points	Final Approach
Lino Lakes	<ul style="list-style-type: none"> <li>- Replace 11 miles of pavement and improved maintenance on all other 73 miles</li> <li>- Cost: \$28 million</li> <li>- Proposed 10-year project</li> <li>- Initial resident concerns: Cost of assessments; lack of need</li> <li>- After residents petitioned city proposals for road reconstruction, the city created a citizen task force to review the city charter, which outlined petition guidelines. The city presented its recommendations to the task force by using a Pavement Management Report (i.e. presentation that outlined current pavement conditions and recommendations). The task force accepted the recommendations and proposed a charter amendment that would allow the city to move forward as planned. However, the Mayor rejected the amendment and all other proposals since have been rejected by residents.</li> </ul>	<ul style="list-style-type: none"> <li>- Engaging citizens is important to pursuing a plan</li> <li>- Building consensus between public officials and the general public is necessary for implementation</li> <li>- Public information should be educational, meaningful to property owners and provide a clear case for moving forward</li> </ul>	<ul style="list-style-type: none"> <li>- Emphasis on current road conditions and the necessity of reconstruction (including comparisons to other cities and use of photos)</li> <li>- Emphasis on streets' value as a citywide asset and the potential benefits of investment</li> <li>- "Reasonable, accountable, and organized plan" (including a clear break down of spending by year and area)</li> </ul>	<ul style="list-style-type: none"> <li>- Despite public engagement and a well-crafted plan, city officials and the public could not reach consensus on how to move forward.</li> </ul>
Minnetonka	<ul style="list-style-type: none"> <li>- Improve maintenance on all city roads (250 miles)</li> <li>- Cost: approx. \$24 million</li> <li>- 10-year program</li> <li>- Approved in 2005; to be completed in 2014</li> <li>- Resident concerns: Poor road conditions</li> <li>- Research did not find instances in which property owners petitioned against/prevented city projects. The city appeared to enact its road revitalization plan without significant dispute from residents or enacting a citizen task force.</li> </ul>	<ul style="list-style-type: none"> <li>- Keeping residents informed was essential to smooth plan implementation. The city provided information in its monthly newsletter, in local media and online.</li> <li>- Focus communications on the resident's perspective</li> <li>- Illustrate the cost to residents in an easy to understand way</li> </ul>	<ul style="list-style-type: none"> <li>- Emphasis on poor road conditions and the need for reconstruction (including comparisons to other cities)</li> <li>- Explain why existing funding wasn't enough (e.g. it hasn't kept pace with rising maintenance and construction costs)</li> <li>- Focus on long-term, cost-effective solutions (e.g. thin overlays)</li> <li>- Illustrate that the city was proactive before seeking more taxpayer help</li> <li>- Emphasis on value and return for investment</li> <li>- Reasonable cost to homeowners (e.g. compare cost to fast food meal per month)</li> </ul>	<ul style="list-style-type: none"> <li>- Ultimately, the city implemented its plan without direct resident approval.</li> <li>- The final plan included the use of thin overlays and complete reconstruction, and required homeowners to pay their portion of funds in a \$1.2 million tax levy (about \$6.75 per month in property taxes per homeowner during the 10 years).</li> </ul>

**Public Information Proposal for City of Ramsey**  
**Long-Term Road Maintenance Program**  
*Submitted by Himle Horner Inc. — November 19, 2010*

**Background**

Roughly 45 percent of Ramsey's 174 miles of roads were constructed between 1976 and 1985. With routine maintenance, the average expected life of these roads is 40 years, which means that between 2016 and 2025, the City expects an estimated \$90 million or more in road reconstruction to be necessary to repair its aging streets. While approximately 20 percent of Ramsey's roadways would qualify for state aid, 80 percent will be the responsibility of local taxpayers. Currently, the City does not have a street reconstruction policy or a reliable funding source apart from costly individual property assessments.

Recently, the Ramsey City Council agreed to take a more proactive approach to street maintenance. It directed staff to develop a street reconstruction policy and a more balanced funding approach to this long-term issue. Specifically, the City hopes to establish a policy that:

- **Spreads the cost over time** so individual property owners are not surprised by burdensome multi-year assessments
- **More fairly distributes the cost** to all property owners who benefit from well-maintained roads
- **Removes roadblocks to maintenance** such as insufficient funds or property owner petitions against street repairs, which delay projects and ultimately increase costs
- **Better positions Ramsey for the future** by maintaining the high-quality streets necessary for motorist safety and to attract housing, commercial and other economic growth

The City has requested a proposal from Himle Horner, Inc. (HHI) for communications assistance with developing a plan to inform the public about the need for a policy; engage residents and property owners in a dialogue about funding options; and ultimately propose a new policy for City Council approval in late summer/early fall 2011.

However, several issues and environmental conditions should be considered, including:

- **A challenging economic environment** in which homeowners and business owners will find it difficult to support higher taxes, fees or other property costs
- **Currently well-maintained roads** that have not shown visible wear. This will make it difficult to communicate the need and urgency for a road maintenance policy.
- **A lack of public awareness** about the history and anticipated expense of maintaining the city's road system
- **Public sensitivity** to any increase in taxes or fees — as well as increased government spending.

## Recommended Goals

To overcome these challenges, it will be important for the City to involve property owners and local opinion leaders in the policy's creation and implementation. Specifically, HHI recommends the City consider implementing a public information and engagement program through the end of 2011 to:

- Inform residents, businesses and other property owners about the long-term challenges that lie ahead for Ramsey's roads, and how the community will be impacted without a proactive approach
- Engage Ramsey property owners in a public discussion about potential policy and funding options
- Build public support for establishing a road reconstruction and long-term funding policy
- If a policy is approved, increase property owner awareness about the new policy and how it will affect them

## Recommended Approach

To work toward accomplishing these goals, HHI recommends the following approach:

**Step 1 — Research** — Design research to identify:

- What residents know/perceive about the city's road maintenance needs and potential policy solutions
- Information gaps and what information residents need or want to make informed decisions
- How best to communicate that information to residents
- Also, test community attitudes/satisfaction with city services and other issues

Specifically, the research would include:

- Online/media scan of 3-4 other municipalities that have taken a similar long-term approach to road maintenance to learn from their successes, failures and messages
- Public opinion survey that involves a 30-question telephone survey among a randomly-selected sample of 300 adults in Ramsey. The sample would provide an accuracy rate of +/- 6.0% at the 95% confidence level. HHI would design, manage and analyze the public opinion research. We recommend working with Decision Resources, Ltd. to develop survey samples, conduct telephone interviews and tabulate data.
- Present public opinion results/analysis during a meeting in Ramsey (up to 2 hours) with City staff and/or council members.

**Step 2 — Messaging and Public Information Plan** — Based on the research, develop a plan for a public information and engagement program to be largely implemented by City staff and officials. The plan will include **goals, audiences, a strategic overview and key messages**, as well as outline **public information and engagement strategies and related tactics**. To accomplish this, HHI would:

- Draft a public information plan to include the sections outlined above for implementation during calendar year 2011; review and finalize plan in cooperation with Ramsey staff
- General talking points document, including information for specific stakeholder groups as needed

- Provide advice and counsel to city staff as needed
- Present plan recommendations during a two-hour meeting at the Ramsey Municipal Center

**Step 3 — Implementation Assistance (Optional)** — While HHI understands that primary responsibility for implementation of the plan will rest with City staff, it may be helpful for staff to involve HHI in the following:

- Materials development including up to 2 fact sheets (including content, in-house design and two rounds of edits), template PowerPoint presentation and other content necessary to introduce the policy's need and potential solutions to Ramsey property owners and opinion leaders, and to explain the policy once it is approved
- Series of earned media columns (up to 3) that may be submitted by City officials and/or interested third parties to local media to explain the need and potential policy solutions
- Template media release that may be used by staff to publicize a staff-planned series of public information meetings and/or public hearings about the proposed policy
- Implementation and media relations counsel to City staff as needed
- Assist with other tactics as agreed upon by City staff and HHI, budget permitting

## Budget

Based on this approach, we estimate the following fees for a December 2010 – December 2011 contract:

<b>Research (Step 1)</b>		<b>\$21,000 - \$24,500</b>
<i>Decision Resources, Ltd.</i>	\$9,000 - \$10,500*	
<i>HHI Professional Fees</i>	\$12,000 - \$14,000	
<b>Messaging and Public Information Plan (Step 2)</b>		<b>\$14,000 - \$16,000</b>
<b>Implementation Assistance (Step 3)</b>		<b>\$8,000 - \$10,000</b>
<b>Total</b>		<b>\$43,000 - \$50,500</b>

**Note:** The budget is an estimate based on our current understanding of the potential engagement and can be adjusted depending on the desired scope of services from HHI. Should the client require additional services that are outside of the proposed or final budget, those services will be billed according to our standard hourly rates. HHI professional services and general office expenses, including but not limited to phone costs, photocopies, mail costs and mileage for up to two meetings in Ramsey are included in the above amounts. This budget also assumes that design, printing, mail house or other materials development vendor costs (except where noted above) will be the responsibility of the City and are not included in this estimate. HHI bills clients on a monthly basis for fees and expenses as they are incurred. Payment is due within 30 days of the invoice date.

\*This fee estimate assumes that the City of Ramsey will be billed directly by Decision Resources, Ltd. If the City prefers that this work be billed through HHI, as part of HHI's overall work, a 15% mark-up will be added.

**CC Work Session**

**Item #: 2.4.**

**Date: 04/19/2011**

**By:** Jo Thieling  
Administrative Services

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**Information**

**Title:**

Discuss Resolution Recognizing Mark Fisher - Fishing Hall of Fame

**Background:**

Attached to this Topic Report is a draft resolution for Council discussion. The resolution recognizes BOB-FM Radio (a Ramsey business) personality and Nowthen resident Mark Fisher for his induction into the National Freshwater Fishing Hall of Fame. Staff is requesting Council review and discuss the draft resolution and determine if there is interest in placing it on a regular Council agenda for formal recognition and adoption. The resolution offers an opportunity to promote Ramsey and perpetuate the "outdoors" aspect of its brand.

**Funding Source:**

N/A

**Council Action:**

Review resolution and direct staff if further action is required.

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**Attachments**

Fishing Hall of Fame Resolution

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 04/14/2011

**Reviewed By**

Kurt Ulrich

**Date**

04/14/2011 01:26 PM

Started On: 04/14/2011 12:40 PM



and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council on this the \_\_\_ day of \_\_\_\_\_, 2011

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Mayor Bob Ramsey

**ATTEST:**

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City Clerk Jo Ann M. Thieling

**CC Work Session**

**Item #: 3. 1.**

**Date: 04/19/2011**

**By:** Jo Thieling  
Administrative Services

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### **Information**

**Title:**

Review Future Topics/Calendar

**Background:**

Attached to this report is the list of future topics/calendar.

**Funding Source:**

N/A

**Council Action:**

For review - no formal action required.

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### **Attachments**

Future Topics/Calendar

#### **Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

Final Approval Date: 04/14/2011

**Reviewed By**

Jo Thieling

**Date**

04/14/2011 11:17 AM

Started On: 04/14/2011 11:13 AM

**Work Session Calendar  
2011**

Month	Date	Topics for Discussion
Feb/March		<ul style="list-style-type: none"> <li>• Update Public Nuisance Ordinance (Jim Way)</li> </ul>
April	26	<ul style="list-style-type: none"> <li>• Arlene McCarthy &amp; Adam Harrington (Metro Transit attending) - Entrance into the Transit Taxing District (BO)</li> </ul>
Others on List – including 2011 Strategic Planning Items		<ul style="list-style-type: none"> <li>• Look at pilot programs (e.g. volunteer programs – low maintenance)</li> <li>• Review code enforcement and abatement level of service</li> <li>• Proactively recruit residential development and seek builders input</li> <li>• Review Outside Storage in Industrial Areas – <b>Slated for Joint CC &amp; Planning – June 2</b></li> <li>• Seek feedback from developers re process, regulations, standards &amp; fees - research our fees vs. other cities’ fees – <b>Slated for Joint CC &amp; Planning – June 2</b></li> <li>• Review development fees and standards regarding construction</li> <li>• Implement credit cards and online bill pay</li> <li>• Develop TIF tracking plan with regard to fiscal disparities impact</li> <li>• Establish fund reserve policy</li> <li>• Review Dangerous Dog Ordinance and Signage w/re to Dog Park</li> <li>• Review City-owned lands and create plan for it</li> <li>• Review park programming and potential reallocation of parks</li> <li>• Construct boat landing at River’s Bend</li> <li>• Build on outdoors/sportsmen’s market (e.g. stock pond/lake)</li> <li>• Develop Office/Industrial Park west of Armstrong and South of U.S. Highway #10 – <b>Slated for Joint CC &amp; Planning – June 2</b></li> <li>• Coordinate COR marketing and City marketing</li> <li>• Create Master Plan 167<sup>th</sup> Avenue/Highway 47 – plan for redevelopment – <b>Discuss after Joint Meeting between CC &amp; EDA</b></li> <li>• Develop community center/indoor sports complex</li> <li>• Old Town Hall relocation</li> <li>• Review &amp; revise Development Management contract and manage COR expenditures</li> <li>• Seek grant funding for transportation projects and service delivery</li> <li>• Complete US 10/ County Road 83 interchange design – pursue funding</li> <li>• Establish position on TH #47 South of Bunker to Highway #10</li> <li>• Consider creation of a Transportation Taxing District</li> <li>• Review plan for US Highway #10 pedestrian overpass and connection with Municipal Center ramp</li> <li>• Review Dirt Road Elimination Policy (DREP)</li> </ul>

		<ul style="list-style-type: none"><li>• Create opportunities for snowmobile, four-wheeler &amp; golf cart use</li><li>• Review sidewalk plowing policy</li> <li>• Review of New Office Park Zoning Standards</li><li>• Review of Escrow account Collection Procedure – <b>to be discussed at April 26 Finance Committee</b><ul style="list-style-type: none"><li>○ Delinquent Accounts – <b>Part of Finance Committee discussion – 4/26</b></li><li>○ Updating Billable Time Procedure – <b>Part of Finance Committee discussion – 4/26</b></li></ul></li></ul>
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