

City of Ramsey
Agenda
City Council Work Session
Tuesday May 3, 2011
5:30 pm
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Emergency Operations Plan
 2. Discussion Regarding 2011 Contract Negotiations with LELS Patrol and LELS Sergeants - *Portions of this discussion may be closed to the public*
 3. Review Code Enforcement and Abatement Level of Service
 4. Review Dangerous Dog Ordinance and Signage with Regard to Dog Park
 5. Review Appraisal of Former Municipal Center
 6. Consider EPB Annual Work Plan
- 3. Future Topics for Discussion - *See Attached Calendar***
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

CC Work Session

2. 1.

Meeting Date: 05/03/2011

By: Amy Dietl, Administrative Services

Title:

Emergency Operations Plan

Background:

The *Emergency Operations Plan* provides the framework on how the City functions in the event of a local emergency. The purpose of tonight's session is to familiarize and reacquaint local elected and appointed officials on the contents of the plan and the respective roles of each individual. This review is important preparation in the event of an actual emergency.

Observations:

Attached is a copy of the Basic Plan section of the Emergency Management Plan outlining the purpose and basic emergency functions within the organization.

Funding Source:

N/A

Council Action:

For review. *Councilmembers should bring their Emergency Operations Plan with them for this discussion.*

Attachments

Emergency Operations Plan - Basic Plan

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Form Started By: Amy Dietl

Date

04/28/2011 03:53 PM

Started On: 04/28/2011 02:12 PM

Final Approval Date: 04/28/2011

EMERGENCY OPERATIONS PLAN:
REVISION: 3

I. REASON FOR PLAN

Tornadoes, floods, blizzards, and other natural disasters can affect the City of Ramsey. In addition, major disasters such as plane crashes, explosions, hazardous material releases, pipeline leaks, and national security emergencies pose a threat to public health and safety in the City of Ramsey. An Emergency Plan is needed to ensure the protection of the public from the effects of these hazards.

II. PURPOSE, FORMAT AND SUMMARY OF PLAN

A. The City of Ramsey has many capabilities and resources that could be used in the response to any major disaster. These include the facilities, equipment, personnel and skills of both government and non-government professionals and groups within the City of Ramsey. The purpose of this plan is to ensure the effective, coordinated use of these resources so as to:

1. Maximize the protection of life and property
2. Ensure the continuity of government
3. Provide support to all areas and political subdivisions in Anoka County which require assistance.

B. The City of Ramsey's Emergency Operations Plan is designed using the Incident Command System (ICS) structure. The plan will have five major parts consisting of the **Command** section, which will be the Director of Emergency Management, Deputy Director of Emergency Management, or their designee, the Public Information Officer as designated, and the Liaison Team filled by the City Administrator and Division Heads. The Mayor and City Council will have the overall direction and control of a citywide incident.

Supporting the Command Section will be: An **Operations Section** which will be staffed by Police, Fire, Public Works, and E.M.S. staff, Search and Rescue, Radiological/Hazmat, Fire Protection, Debris Clearance, Utility Restoration, E.M.S. and Animal Rescue.

The **Planning Section** will encompass Notification and Warning, Radiological/Hazmat, Information Services, Mapping/Documentation, Resources, and HSEM/FEMA.

EMERGENCY OPERATIONS PLAN:
REVISION: 3

The **Logistics Section** will be comprised of Congregate Care/Registration, Volunteers, Public Health and Medical, Purchasing/Supplies and Animal Sheltering. A resource manual, which is part of this document, contains an inventory of materials, equipment, and organizations that could be needed in the event of a major emergency/disaster. It also contains information that may be helpful to a variety of government officials.

The **Finance Section's** primary responsibility will be damage assessment, emergency funding, and emergency contraction of resources. Additional staffing may be needed from City staff if there is a protracted disaster, as detailed accounting will be needed to account for staff time, materials, and equipment usage. This information would be used to apply for any emergency benefits from the State or Federal governments.

III. LEGAL BASIS AND REFERENCES

- A. Public Law 920, as amended.
- B. Public Law 99-499, superfund Amendments and Reauthorization Act, (SARA) of 1986.
- C. Minnesota Statutes, Chapter 12, as amended (The Minnesota Civil Defense Act).
- D. Minnesota Statutes, Section 299K.01 (The Minnesota Emergency Planning Act and Community-Right-To-Know-Act).
- E. Minnesota Statutes, Section 299J, as amended (The Minnesota Pipeline Safety Act).
- F. Minnesota Statutes, Section 103F, Subdivision 3 (Emergency Flood Protection Measures).
- G. Minnesota Division of Emergency Management (HSEM) Bulletin No. 90-1 (Local Government Emergency Operations Plan Requirements).
- H. Ramsey City Ordinance 3.53.

IV. ORGANIZATION

Existing government is the basis for emergency operations. That is, government agencies will perform emergency activities related to those they perform on a day-to-day basis. City departments will respond as defined in department policy.

V. DIRECTION AND CONTROL

The direction and control of government operations from a central protected facility with adequate communications and key personnel are essential to the conduct of emergency operations. This has been provided for as follows (See Chart B – **Command Section**). The City of Ramsey's Emergency Operations Center (EOC) is located within the Municipal Building. (Fire Station #1 acting as backup). This facility can be equipped with backup power.

EMERGENCY OPERATIONS PLAN:
REVISION: 3

- A. **County Government** – The Board of Commissioners will be responsible for providing overall direction and control of Anoka County government resources involved in the response to a disaster. The Anoka County Emergency Management Director or designee will serve as the “Community Emergency Coordinator” for Anoka County.
- B. **City Government** – The Mayor of the City of Ramsey in Anoka County will be responsible for appointing an Emergency Management Director. The Emergency Management Director will be responsible for the organization, administration, and operation of such local organization for Emergency Management, subject to the direction and control of the Council pursuant to M.S.S. Chapter 12.25 Subd.1.

(For additional direction and control information such as staffing, communications, incident command system (ICS), etc. refer to the Command Section of this plan under Direction and Control).

VI. EMERGENCY RESPONSIBILITY ASSIGNMENTS

- A. A summary of the City of Ramsey’s emergency responsibility assignments by section and function are enclosed within this document. The heads of various City government departments and other agencies will be responsible for carrying out assignments shown on the following chart. Additional information about these assignments is contained in the five sections of this plan. City departments and other agencies are expected to develop whatever SOG’s (Standard Operating Guidelines) and resource lists they may need in order to carry out these responsibilities.
- B. Responsibilities have been assigned by a code letter: “P”, “S”, or “C”
1. “P” indicates **primary** operational responsibility, which means that the official or agency is in charge of and responsible to make provisions for that function.
 2. “S” indicates **support** responsibility which means that the agency so assigned will, if possible, assist the official or agency that has primary or coordination responsibility for that function.
 3. “C” indicates **coordination** responsibility and is assigned when several agencies have a partial responsibility, but no single agency/official has obvious primary responsibility. This will often times be the situation when non-government agencies are involved.

EMERGENCY OPERATIONS PLAN

REVISION: 3

4. As a general rule, county officials will be primarily responsible for carrying out emergency functions outside city limits, and city officials will have the corresponding responsibility within city limits.
5. Only one "P" and/or "C" can be assigned per function and a minimum of one "S" should be assigned for each function.

EMERGENCY RESPONSIBILITY ASSIGNMENTS

Code: "P" = Primary, "S" = Support, "C" = Coordinate

COMMAND SECTION		
Direction and Control	P	Mayor and/or City Council
Emergency Public Information	P	Public Information Officer
Liaison Team	P	City Administrator/Division Managers
Safety Officer	P	Based on Incident Type
OPERATIONS SECTION		
Search and Rescue	P	Fire
	S	Police
Evacuation and Traffic	P	Police
	S	Reserves/Mutual Aid
Radiological/Hazmat	P	MN Radiological/MN HazMat
	S	Fire
Fire Protection	P	Fire
	S	Mutual Aid
Debris Clearance	P	Public Works
	S	Private Companies
Utility Restoration	P	Public Works
	S	Private Companies
EMS	P	Local Ambulance Services
	S	Police and Fire
Animal Rescue	P	Animal Control
	S	Local Area Kennels

EMERGENCY RESPONSIBILITY ASSIGNMENTS

Code: "P" = Primary, "S" = Support, "C" = Coordinate

PLANNING SECTION		
Notification and Warning	P	Anoka County Sheriff
	S	Police
Radiological/Hazmat	P	Fire
	S	MN Radiological/HazMat
Information Services	P	City Staff
	S	Local Vendors
Mapping/Documentation	P	City Staff
	S	Anoka County GIS
Resources	P	City Staff
	S	Local Contractors
Engineering	P	City Staff
	S	Local Contractors
HSEM, FEMA	P	State Agencies
	S	Federal Agencies
LOGISTICS SECTION		
Congregate Care/Registration	P	Anoka County EM Director
	S	American Red Cross/Salvation Army
Volunteers	P	City Staff
	S	Local Volunteer Organizations
Public Health and Medical	P	Health Services
	S	Local Hospitals, Clinics, Ambulance Svcs.
Purchasing and Supplies	P	City Staff
	S	Local Vendors
Animal Sheltering	P	Local Kennels
	S	Animal Control

EMERGENCY RESPONSIBILITY ASSIGNMENTS

Code: "P" = Primary, "S" = Support, "C" = Coordinate

FINANCE SECTION

Damage Assessment	P	City Staff
	S	Anoka County Assessor

Emergency Funding Coordination	P	City Staff
	S	County, State and Federal Agencies

Emergency Contracting	P	City Staff
	S	Local Vendors

EMERGENCY OPERATIONS PLAN

REVISION: 3

VII. OPERATION POLICIES

- A. In the event of a major disaster, the Mayor (or designee) of the City of Ramsey may declare a local emergency. Such a declaration will invoke necessary portions of this plan and will permit the city to take such action as may be necessary to protect lives and property. In addition, any or all parts of the plan may be implemented whenever it is deemed necessary in order to provide public safety.
- B. Protection of life and property and alleviation of human distress is the primary goal of City government emergency operations.
- C. In an emergency affecting more than one political jurisdiction, officials of all jurisdictions involved will coordinate their services to the maximum extent possible.
- D. The City of Ramsey Emergency Management Director will assist in providing resource coordination between government agencies and the private sector.
- E. Maximum local government resources must be utilized before state or federal assistance will be made available. Mutual aid agreements between police and fire departments within the region are on file with the respective departments. The fire department has a mutual aid agreement with the Minnesota Department of Natural Resources and the Forestry area office.
- F. Each agency, department or service of city government will provide for the maintenance of records during an emergency including those records deemed essential for continuing governmental operations. These records should include work hours, equipment hours, supplies, and materials consumed, injuries to personnel, and damage to public facilities and equipment.
- G. Management of volunteer resources, donations, and records will be coordinated by the American Red Cross.
- H. Notification of key government officials and emergency response organizations will be through Anoka County Central Communications and/or the State Duty Officer.

EMERGENCY OPERATIONS PLAN
REVISION: 3

VIII. STATE AND FEDERAL SUPPORT

- A. **General.** The City of Ramsey EMD will be responsible for assisting the city in obtaining any state or federal government resources that may be needed as a result of a disaster. In carrying out this responsibility, the EMD will contact the Anoka County EMD who will contact the MN HSEM regional coordinator for his/her county. The regional coordinator can provide technical information and assistance, if requested. Lastly, a summary of state and federal disaster assistance that may be available is contained in the *Disaster Response and Recovery: A Handbook for Local Government.* This document is on file with the Anoka County Emergency Management Director (EMD).
- B. **Emergency Assistance.** In the event of a major emergency/disaster which exceeds the resources and capabilities of city government and which requires immediate state and/or federal assistance, the state duty officer may be contacted.
- C. **National Guard.** When a natural disaster or other major emergency is beyond the capability of local government, support from the National Guard may be available. **Only the Governor, as Commander in Chief of the Minnesota National Guard, has the authority to activate the Guard.** The purposed is to ensure the preservation of life and property and to support civil law enforcement authorities.
1. Operational Policies
 - a. National Guard assistance will complement, and not be a substitute for city and/or county participation in emergency operations.
 - b. If made available, National Guard personnel will remain under military command at all times, but will support and assist city and/or county forces in the accomplishment of a specific task or tasks.
 2. Request Procedures
 - a. In the case of cities that are not of the first class, the *Sheriff* is the only Governmental official authorized to submit a request for National Guard assistance. Such requests are to be submitted to the state duty officer.

**EMERGENCY OPERATIONS PLAN
REVISION: 3**

IX. PLAN DEVELOPMENT/MAINTENANCE, TRAINING, AND EXERCISES

- A. With regard to this plan, the City of Ramsey EMD will serve as the planning coordinator. As such, the EMD will have overall authority and responsibility for both the development and maintenance of the plan.
- B. This plan will be reviewed and updated as necessary, but at least once annually. The City of Ramsey EMD will be responsible for ensuring that this updating occurs, and that it is in accord with the schedule and procedures established by the Minnesota HSEM. In establishing its schedule and procedures, HSEM will consult with the State Emergency Response Commission (SERC), and other appropriate agencies.
- C. This plan will be distributed to all Ramsey government departments and agencies that have emergency assignments in the event of a major disaster in the city or county. A plan distribution list will be maintained by the Ramsey EMD.
- D. The City of Ramsey will comply with HSEM, Federal Emergency Management Agency (FEMA), and Public Law 99-499 (SARA) training and exercise requirements, as published. Information about both scheduled and previously conducted training and exercises can be obtained by contacting the City of Ramsey EMD. In addition, a copy of the Director's Handbook for the State of Minnesota is on file, which includes an exercise schedule for the City of Ramsey. Exercises will be coordinated with other emergency response agencies to fulfill requirements of the participating agencies.

X. ALL HAZARD MITIGATION PLAN

The All Hazard Mitigation Plan is available in electronic format (CD) in the EOC.

XI. CONTINUITY OF GOVERNMENT

- A. The city's network/information services vendor will coordinate the disaster recovery for the city's essential city records.
- B. Appointment of interim emergency manager and department heads will be made by the City Administrator and confirmed by city council the next time they convene.
- C. In the event that City operations are unable to be conducted in the Ramsey Municipal Center, Ramsey Fire Station #1 will serve as the operations center. Coon Rapids Police Department will serve as an alternate location, if warranted.
- D. Essential Facilities include Fire Department locations and Water and Sewer facilities.

EMERGENCY OPERATIONS PLAN
REVISION: 3

XII. EMERGENCY ALERT ACTIVATION

- A. Activation of alerts will be the responsibility of Anoka County Central Communications.

CC Work Session

2. 2.

Meeting Date: 05/03/2011

By: Colleen Lasher, Administrative Services

Title:

Discussion Regarding 2011 Contract Negotiations with LELS Patrol and LELS Sergeants - *Portions of this discussion may be closed to the public*

Background:

Per Minnesota Statutes 13D.03, staff is requesting that the City Council go into closed session to discuss a labor negotiations strategy for the City's two LELS contracts. Staff will provide information at the meeting.

Portions of this meeting may be closed to members of the public.

Funding Source:

NA

Council Action:

Based upon discussion.

Form Review

Inbox
Kurt Ulrich

Form Started By: Colleen Lasher

Reviewed By
Kurt Ulrich

Final Approval Date: 04/27/2011

Date
04/27/2011 02:50 PM
Started On: 04/27/2011

CC Work Session

Meeting Date: 05/03/2011

By: Heidi Nelson, Administrative Services

Title:

Review Code Enforcement and Abatement Level of Service

Background:

As a part of the 2011 Council Strategic Planning Session, Council identified Review of Code Enforcement and Abatement Program, as a goal. The purpose of this case is to discuss the current status of the program and received feedback from the Council regarding their goals for this program in 2011 and for the 2012 budget.

In 2007, the City Council adopted an ordinance that established an abatement program as a tool within code enforcement for the City of Ramsey. The abatement program was implemented shortly thereafter by City staff. The departments that have been historically engaged in the code enforcement/abatement activity include Police, Planning and Building Inspections. In addition to property checks for ordinance violations, in 2009, planning and police staff began checking foreclosed properties in the fall for occupancy. If a property was determined to be vacant, the water was shut off by utility staff to prevent home damage from frozen pipes over the winter months. There is a definite seasonality to code enforcement and abatement workload, in that it peaks in the spring when the snow melts through the summer months.

Staffing reductions have taken place since 2007, including the reduction of four building inspector positions, one building inspection secretary, two positions in planning, and one community service officer. These reductions have created challenges in keeping up with the reports and follow-up on violations with the staffing currently available for code enforcement/abatement activities. Currently, there is one community service officer and two planning positions that dedicate 60% and 10%, respectively of their time to code enforcement/abatement activities on average throughout the year. During the peak months of code enforcement activities, those percentages increase to 85% and 25%, respectively. Administrative staff from police and planning assist in record keeping for code enforcement activities as well.

Community expectations have been raised with regard to the city's response to complaints and follow-up given the staffing resources that have been historically been allocated to this effort. Staff has concerns regarding the ability of the current staffing complement to respond and follow-up within the time lines dictated by city code as well as meeting the expectations of the community if Council desires to maintain the program currently in place.

The chart below represents the code enforcement activity for 2008-2010:

Code Enforcement Totals:

	<u>2008</u>	<u>2009</u>	<u>2010</u>
Reports Taken	322	288	193
Total Violations	498	411	284
Water Shut Off Checks	n/a	14	66
Abatements	54	9	16

Staff has discussed options of bringing in part-time temporary help to assist with code enforcement activities in the peak spring and summer months. One option for this summer, would be to utilize funds that were budgeted for the Management/Planning Intern (budgeted for 2080 hours), that will not be utilized due to the spring start of that current position and the part-time work hours during the academic year. Staff estimates that there are approximately \$12,000 dollars available to fund a temporary position for the summer of 2011 to assist with this effort.

The section of City Code that pertains to the code enforcement/abatement program is included in the Observations section.

Notification:

None required.

Observations:

Ramsey, Minnesota, Code of Ordinances >> PART II - CODE OF ORDINANCES >> Chapter 30 - NUISANCES >>

Chapter 30 - NUISANCES [25] Sec. 30-1. - Definitions.

Sec. 30-2. - Purpose.

Sec. 30-3. - Property conditions constituting a public nuisance.

Sec. 30-4. - Nuisances affecting public safety.

Sec. 30-5. - Nuisances affecting public peace.

Sec. 30-6. - Powers of city officials.

Sec. 30-7. - Abatement of nuisances by council.

Sec. 30-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

A-weighted means a specific weighting of the sound pressure level for the purpose of determining the human response to sound. The specific weighting characteristics and tolerances are those given in American National Standards Institute S1.4-1983, section 5.01.

Abandoned vehicle means any motor vehicle which is determined by the zoning administrator, chief of police, or their assigns, to be an inoperable vehicle as herein defined or to which the last registered owner of record has relinquished dominion or control.

Acceptable prairie restoration means an area of semi or continuous ground cover consisting of native grasses and forbs, with an identified plant species matrix that does not include identified, state-listed noxious weeds or invasive non-native plants. With respect to any undesirable plants, the establishment and long-term maintenance plan shall address the eradication measures to be employed.

Agricultural land means the areas in the state lying south and west of a line along the following highway right-of-way: starting at the North Dakota border, the line goes east along State Highway 10 to State Highway 23, then follows Highway 23 east to State Highway 95, which it follows to the Wisconsin border. The agricultural zone referred to in this guide applies only to ATV use.

All-terrain vehicle (ATV) means a motorized, flotation-tired vehicle with at least three but no more than six low-pressure tires.

Daytime means those hours from 7:00 a.m. to 10:00 p.m.

dba means unit of sound level expressed in decibels (dB) and A-weighted (A).

Decibel means a unit of sound pressure level, abbreviated as "dB."

Dwelling unit means a residential building or portion thereof intended for occupancy including but not limited to single-unit or multiunit homes, apartments, hotels, motels, nursing homes, seasonal cabins, boardinghouses or roominghouses, tourist homes or trailers.

Impulsive noise means either a single sound pressure peak (with either a rise time less than 200 milliseconds or total duration less than 200 milliseconds) or multiple sound pressure peaks (with either rise times less than 200 milliseconds or total duration less than 200 milliseconds) spaced at least by 200 millisecond pauses.

Inoperable vehicle means any motor vehicle which cannot meet all of the following criteria:

- (1) The vehicle must be able to be driven or propelled under its own power upon demand in its existing condition; and
- (2) The vehicle must be able to be driven or propelled under its own power in a safe manner and not be wrecked, junked, or dismantled at the time of inspection and/or abatement; and
- (3) The vehicle must have current license plates and tabs; and
- (4) The vehicle must have current proof of liability insurance, as required by state law.

L10 means a sound level, expressed in decibels (dBA) which exceeded ten percent of the time for a one-hour time period, as measured by test procedures approved by the commissioner.

L50 means a sound level, expressed in decibels (dBA) which exceeded 50 percent of the time for a one-hour time period, as measured by test procedures approved by the commissioner.

Motor vehicle means every vehicle which is self-propelled and every vehicle which is propelled by electric power. The term "motor vehicle" includes, but is not limited to, automobiles, motorcycles, snowmobiles, motor bikes, scooters, all terrain vehicles, and go-carts.

Nighttime means those hours from 10:00 p.m. to 7:00 a.m.

Outdoor or outside means a location within a yard or lot that not within an approved structure. Such a structure can include a shed, garage, or other accessory structure with four constructed walls. Lean-tos, tarps, carports, and fencing are not considered an approved structure.

Person means an individual, firm, partnership, corporation, trustee, association, the state and its agencies and subdivisions, or any body of persons whether incorporated or not. With respect to acts prohibited or required herein, the term "person" shall include employees and licensees.

Public nuisance means any action, situation, land use, or existence of any activity that unreasonably annoys, injures, or endangers the general health, safety, welfare, or public peace such that the comfortable enjoyment of life or property is disrupted, or which is offensive or has a blighting influence on the community.

Public road right-of-way means the entire right-of-way of a roadway that is not privately owned, including the traveled portions, banks, ditches, shoulders, and medians.

Recreational vehicle describes all-terrain vehicles, off-highway vehicles, and off-road vehicles.

Sound measuring device means a decibel meter that meets standards set by the Specifications for Sound Level Meters published by the American National Standards Institute as referenced in Minn. Rules ch. 7030.

Sound pressure level, in decibels, means 20 times the logarithm to the base 10 of the ratio of the pressure to the

reference pressure. The reference pressure shall be 20 micronewtons per square meter.

Track or trail means a course built or created by a repetitive or continued use of a motor vehicle.

(Code 1978, § 5.08.02; Ord. No. 07-14, § 3, 9-11-2007; Ord. No. 08-20, § 2, 7-22-2008)

Sec. 30-2. - Purpose.

The purpose of this chapter is to take all reasonable measures within the city's jurisdiction to prevent the establishment of activities that maintain or permit a condition which unreasonably annoys, injures or endangers the health, morals, decency, safety, or public peace so that such activities do not affect the comfortable enjoyment of life or property.

(Code 1978, § 5.08.01; Ord. No. 07-14, § 3, 9-11-2007)

Sec. 30-3. - Property conditions constituting a public nuisance.

The following are declared to be nuisances affecting public peace, health, welfare, and/or safety of the community:

- (1) Exposed accumulation of decayed or unwholesome food or vegetable matter.
- (2) All diseased animals running at large.
- (3) Carcasses of animals not buried at least three feet deep or destroyed within 24 hours after death.
- (4) Accumulations of manure, refuse or other debris, except that any manure maintained in conformance with chapter 10 shall not be declared a public nuisance.
- (5) Privy vaults and garbage cans which are not rodent-free or flytight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors.
- (6) The storage or accumulation of waste, refuse, or garbage that is not contained in a closed container designed or reasonably adapted for such purpose, except for 30 days preceding pick-up by a hauler. This includes any accumulation of appliances, plumbing fixtures, furniture, equipment, remnants of wood (decayed or weathered) unused construction materials, stockpiles of rocks or dirt, or any items that could not be put to use in the manner that they are intended.
- (7) The depositing of garbage or refuse on a public right-of-way or adjacent private property.
- (8) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substance which may injure any person or animal or damage any pneumatic tire when passing over such surface.
- (9) The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances.
- (10) All grass, weeds, or noxious growths of vegetation upon public or private property exceeding one foot in height, or whatever height specified in the appropriate zoning district, excluding acceptable prairie restoration plant materials.
- (11) Dense smoke, noxious fumes, gas and soot, or cinders in unreasonable quantities.
- (12) Snow, ice, or other precipitation not removed from sidewalks or the allowing of rain water, ice, or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk.

- (13) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles.
- (14) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, sidewalks, or public grounds except under such conditions as are permitted by this Code or other applicable law.
- (15) Radio aerials or television antennas erected or maintained in a dangerous manner.
- (16) Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free uses of the streets or sidewalks.
- (17) All hanging signs, awnings, and other similar structures over streets and sidewalks, or so situated so as to endanger public safety, or not constructed and maintained as provided by code.
- (18) Any barbed-wire fence less than six feet above the ground and within three feet of a public sidewalk or way unless a permit is granted by the city.
- (19) Wastewater cast or permitted to flow, upon streets or other public property.
- (20) Any well, hole or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child coming on the premises where it is located.
- (21) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter, or ditch with trash or other materials.
- (22) The existence of any structure or part of any structure which, because of fire, wind, or other natural disaster or physical deterioration, is no longer habitable as a dwelling nor useful for any other purpose for which it may have been intended.
- (23) The existence of any vacant dwelling, garage or other outbuilding, unless such buildings are kept securely locked, windows kept glazed or neatly boarded up and otherwise protected to prevent entrance thereto by vandals.
- (24) All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public.
- (25) The outdoor or outside storage of any abandoned or inoperable vehicles, as defined by this chapter.
- (26) The outdoor or outside storage of any part of a motor vehicle or piece of machinery that is deteriorating or unusable or intended to be used as salvageable parts.
- (27) Any violation of section 117-355, relating to off-street parking regulations.
- (28) Any violation of chapter 10, relating to the keeping of animals.
- (29) Any violation of chapter 34, article III, division 3, relating to clandestine drug labs.
- (30) Any other act or omission declared to be a public nuisance and for which no sentence is specifically provided.
- (31) The use or operation of a radio, musical instrument, amplified music or sound, or other machine or device used for production of reproduction or sound at a volume in the excess of that reasonably necessary for the convenient hearing of the person or in the room, vehicle, or chamber in which the same is being operated, as defined by this chapter. The operation between the hours of 10:00 p.m. and 7:00 a.m. of any radio, musical instrument, amplified music or sound, or other machine or device for the reproducing or producing of sound if the sound therefrom is audible from:

- a. An apartment or hallway of a multifamily building adjacent to a unit where the device is operating.
- b. The property line of the real property on which the device is being operated.
- c. A distance of 50 feet from any motor vehicle in which the device is operating.

(32) To operate or to cause to be operated, but not limited to, the use of any noise creating blower or power fan, internal combustion engine, air compressor or steam engine, automobile, motorcycle, snowmobile, motor boat, motor bike, scooter, recreational vehicle, all terrain vehicle, off-highway motorcycle, off-road vehicle, go-cart, or remote controlled airplane, boat, or other vehicle powered by an engine or motor, the operation of which causes noise, unless the noise from the blower or fan is muffled and such engine or compressor is equipped with a muffler device sufficient to deaden and effectively prevent such noise so that the noise shall not annoy, disturb or affect the comfortable enjoyment of life or property.

- a. Sound levels. No person shall operate or cause or permit to be operated any source of noise in such a manner as to create a noise level exceeding the limit set in Table 1.

TABLE 1

	7:00 A.M. — 10:00 P.M.	10:00 P.M. — 7:00 A.M.
Land Use	L50 L10 L50 L10	
Residential	65 60 55 50	
Commercial	70 65 70 65	
Industrial	80 75 80 75	

- b. Measurement procedure. The following procedures must be used to obtain a representative sound level measurement by the use of a sound measuring device:

1. A decibel meter will be used to obtain readings and be used as evidence.
2. The operator of the device has sufficient training to properly operate the equipment and can testify as to the manner in which the device was set up and operated.
3. The device is operated with minimal distortion or interference from outside sources; and has been certified as being accurate and reliable.
4. Measurements must be made at least three feet off the ground or surface and away from natural or artificial structures which would prevent an accurate measurement.
5. Measurements must be made using an A-weighting and fast response characteristics of the sound measuring device as specified in American National Standards Institute S1.4-1983.
6. Measurements must not be made in sustained winds or in precipitation which results in a difference of less than ten decibels between the background noise level and the noise source being measured.
7. Measurements must be made using a microphone which is protected from ambient conditions which would prevent an accurate measurement.
8. Measurement must be made from the property of the person making the complaint, when applicable.

(33) Tracks and trails for riding motor vehicles are not allowed in a residential area unless said track or trail is:

- a. 1,000 feet from any residence except that of the owner; and
- b. At least 50 feet from property lines, public streets, utilities, or easements.

(Code 1978, § 5.08.04; Ord. No. 04-34, 9-27-2004; Ord. No. 07-14, §§ 2, 3, 9-11-2007; Ord. No. 07-21, § 2, 10-23-2007)

Sec. 30-4. - Nuisances affecting public safety.

The following are declared to be nuisances affecting public safety:

- (1) All snow and ice not removed from public sidewalks 12 hours after snow or other precipitation causing the condition has ceased to fall;
- (2) All trees, hedges, billboards or other obstructions that prevent persons from having a clear view of all traffic approaching an intersection;
- (3) All wires and limbs of trees which are so close to the surface of a sidewalk or street as to constitute a danger to pedestrians or vehicles;
- (4) Obstructions and excavations affecting the ordinary use by the public of streets, alleys, sidewalks, or public grounds except under such conditions as are permitted by this Code or other applicable law;
- (5) Radio aerials or television antennas erected or maintained in a dangerous manner;
- (6) Any use of property abutting on a public street or sidewalk or any use of a public street or sidewalk which causes large crowds of people to gather, obstructing traffic and the free uses of the streets or sidewalks;
- (7) All hanging signs, awnings, and other similar structures over streets and sidewalks, or so situated so as to endanger public safety, or not constructed and maintained as provided by code;
- (8) The allowing of rain water, ice, or snow to fall from any building or structure upon any street or sidewalk or to flow across any sidewalk;
- (9) Any barbed-wire fence less than six feet above the ground and within three feet of a public sidewalk or way unless a permit is granted by the city;
- (10) All dangerous, unguarded machinery in any public place, or so situated or operated on private property as to attract the public;
- (11) Wastewater cast or permitted to flow, upon streets or other public property;
- (12) Any well, hole or similar excavation which is left uncovered or in such other condition as to constitute a hazard to any child coming on the premises where it is located;
- (13) Obstruction to the free flow of water in a natural waterway or a public street drain, gutter, or ditch with trash or other materials;
- (14) The placing or throwing on any street, sidewalk or other public property of any glass, tacks, nails, bottles or other substance which may injure any person or animal or damage any pneumatic tire when passing over such surface;
- (15) The depositing of garbage or refuse on a public right-of-way or adjacent private property.

(Code 1978, § 5.08.06; Ord. No. 04-34, § 9-27-2004)

Sec. 30-5. - Nuisances affecting public peace.

(a) Specific acts. The following are declared to be nuisances affecting public peace:

(1) The use or operation of a radio, musical instrument, phonograph, tape recorder or other machine or device used for production of reproduction of sound at a volume in the excess of that reasonably necessary for the convenient hearing of the person or in the room, vehicle, or chamber in which the same is being operated.

(2) The operation between the hours of 10:00 p.m. and 7:00 a.m. of any radio, musical instrument, phonograph, tape recorder or other machine or device for the reproducing or producing of sound if the sound therefrom is audible from:

a. An apartment or hallway of a multifamily building adjacent to a unit where the device is operating.

b. The property line of the real property on which the device is being operated.

c. A distance of 50 feet from any motor vehicle in which the device is operating.

(3) To operate or to cause to be operated, but not limited to, the use of any noise creating blower or power fan, internal combustion engine, air compressor or steam engine, automobile, motorcycle, snowmobile, motor boat, motor bike, scooter, recreational vehicle, all-terrain vehicle, off-highway motorcycle, off-road vehicle, go-cart, or remote-controlled airplane, boat, or other vehicle powered by an engine or motor, the operation of which causes noise, unless the noise from the blower or fan is muffled and such engine or compressor is equipped with a muffler device sufficient to deaden and effectively prevent such noise so that the noise shall not annoy, disturb or affect the comfortable enjoyment of life or property.

(4) Tracks and trails for riding motor vehicles are not allowed in a residential area unless said track or trail is:

a. 1,000 feet from any residence except that of the owner; and

b. At least 50 feet from property lines, public streets, utilities or easements.

(5) All other conditions or things, which are likely to cause injury to the person or property of anyone and to interfere with the comfortable enjoyment of life or property.

(b) Sound levels. No person shall operate or cause or permit to be operated any source of noise in such a manner as to create a noise level exceeding the limit set in Table 1.

TABLE 1

7:00 A.M. - 10:00 P.M. 10:00 P.M. - 7:00 A.M.

Land Use L50 L10 L50 L10

Residential 65 60 55 50

Commercial 70 65 70 65

Industrial 80 75 80 75

(c) Measurement procedure. The following procedures must be used to obtain a representative sound level measurement by the use of a sound measuring device:

(1) A decibel meter will be used to obtain readings and be used as evidence.

(2) The operator of the device has sufficient training to properly operate the equipment and can testify as to the manner in which the device was set up and operated.

(3) The device is operated with minimal distortion or interference from outside sources; and has been certified as

being accurate and reliable.

(4) Measurements must be made at least three feet off the ground or surface and away from natural or artificial structures that would prevent an accurate measurement.

(5) Measurements must be made using an A-weighting and fast response characteristics of the sound measuring device as specified in American National Standards Institute S1.4-1983.

(6) Measurements must not be made in sustained winds or in precipitation that results in a difference of less than ten decibels between the background noise level and the noise source being measured.

(7) Measurements must be made using a microphone that is protected from ambient conditions that would prevent an accurate measurement.

(8) Measurement must be made from the property of the person making the complaint, when applicable.

(Code 1978, § 5.08.07; Ord. No. 04-34, § 9-27-2004)

Sec. 30-6. - Powers of city officials.

Whenever in the judgment of the city's health authority, city engineer, or chief of police (or other such city official as may be determined by the city administrator), a finding is made upon investigation that a public nuisance is being maintained or exists within the city, the city may at the direction of the city administrator, issue written notice to the owner or occupant of the premises where the public nuisance is maintained requiring him to terminate and abate said nuisance. Service of said notice shall be in person or by U.S. mail. If the premises are not occupied and the address of the owner is unknown, service on the owner may be had by posting a copy of the notice on the premises. If the nuisance is not abated within ten days of the date of issuance of the notice, the city may issue a code violation citation to the notified owner or occupant. As an alternative, the city may elect to prosecute the matter in district court without first issuing the ten-day notice described in this section.

(Code 1978, § 5.08.08; Ord. No. 04-34, § 9-27-2004)

Sec. 30-7. - Abatement of nuisances by council.

If, after such service of notice, the party fails to abate the nuisance or make the necessary repairs, alterations, or changes in accordance with the direction of the council, said council may cause such nuisance to be abated at the expense of the city and recover such expenditure, plus an additional 25 percent, either by civil action against the person served; or if such service has been had upon the owner or occupant, by ordering the city administrator to extend such sum, plus 25 percent as a special tax against the property upon which the nuisance existed and to certify the same to the county auditor for collection in the manner as taxes and special assessments are certified and collected.

(Code 1978, § 5.08.09; Ord. No. 04-34, § 9-27-2004)

State law reference— Collection of charges as a special assessment, Minn. Stats. § 439.101.

FOOTNOTE(S):

(25) State Law reference— Nuisances generally, Minn. Stats. ch. 561; authority to define and abate nuisances, Minn. Stats. §§ 410.33, 412.221, subd. 23; public nuisances prohibited, Minn. Stats. § 609.74 et seq. (Back)

Recommendation:

Provide direction to staff regarding the code enforcement/abatement program.

Funding Source:

Funding for staffing currently provided via general fund budget. Abatement costs paid by property owner.

Council Action:

No action required; provide direction to staff regarding the code enforcement/abatement program.

Form Review

Inbox	Reviewed By	Date
Jim Way	Jim Way	04/28/2011 08:09 AM
Diana Lund	Diana Lund	04/28/2011 12:06 PM
Kurt Ulrich	Kurt Ulrich	04/28/2011 12:13 PM
Form Started By: Heidi Nelson		Started On: 04/26/2011 05:06 PM
	Final Approval Date: 04/28/2011	

CC Work Session

2. 4.

Meeting Date: 05/03/2011

By: Jo Thieling, Administrative Services

Title:

Review Dangerous Dog Ordinance and Signage with Regard to Dog Park

Background:

As Council is aware, staff compiles a list of topics to be discussed at the future work sessions. The topics are derived from input from Council, Annual Strategic Planning Sessions, residents, staff, etc. One of the future topics carried over from 2010 from the 2010 Strategic Goals was to review the Dangerous Dog Ordinance and the signage with regard to the Dog Park.

Section 10-52 and Section 10-64 of the City's Code deals with Dangerous Dogs. This section, adopted in 1988, references and complies with State Statutes 347.50.; however, we are allowed to be more restrictive. Excerpts of this portion of Code are attached to this Topic Report.

There has been one dog attack reported at the Dog Park since its opening in the spring 2008.

With regard to signage, the sign in the park states that dogs must be removed from the dog park at the first sign of aggression and that violators will be subject to removal from the park and suspension of park privileges. Attached to this Report is a copy of the sign.

Observations:

Police Chief Way feels the State guidelines are very strict and he is comfortable with the way Dangerous Dog issues are handled. Therefore, staff has not drafted any language for change in the Dangerous Dog ordinance. If Council feels the need for tighter restrictions, staff will craft language to that effect and bring it forward to a subsequent work session.

Recommendation:

Direct staff with regard to any possible changes to the Dangerous Dog Ordinance.

Funding Source:

N/A

Council Action:

Based upon discussion, direct staff with regard to any possible changes to the Dangerous Dog Ordinance.

Attachments

City Code - Dangerous Dog

Sign in Dog Park

Form Review

Inbox	Reviewed By	Date
Heidi Nelson	Heidi Nelson	04/21/2011 12:52 PM
Kurt Ulrich	Kurt Ulrich	04/21/2011 04:33 PM
Form Started By: Jo Thieling		Started On: 04/20/2011

Final Approval Date: 04/21/2011

Sec. 10-52. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dangerous dog means and includes:

(1)

Any dog with a known propensity, tendency or disposition to attack unprovoked, to cause injury or to otherwise endanger the safety of human beings or domestic animals;

(2)

Any dog which attacks a human being or domestic animal without provocation; or

(3)

Any dog owned or harbored primarily or in part for the purpose of dogfighting or any dog trained for dogfighting.

Dog means any male or female of the canine species.

Sec. 10-64. - Dangerous dogs.

(a)

No person owning or harboring or having the care or custody of a **dangerous dog** shall suffer or permit such dog to go unconfined on the premises of such person. A **dangerous dog** is "unconfined" as the term is used in this section if such dog is not securely confined indoors or confined in a securely enclosed and locked pen or a dog run area upon the premises of said person. Such pen or dog run area must also have either sides six feet high or a secure top. If the pen or structure has no bottom secured to the sides, the sides must be imbedded into the ground no less than one foot.

(b)

No person owning or harboring, or having the care of a **dangerous dog** shall suffer or permit such dog to go beyond the premises of such person unless such dog is securely muzzled and restrained with a chain having a minimum tensile strength of 300 pounds and not exceeding three feet in length.

(c)

No person shall own or harbor any dog for the purpose of dogfighting, or train, torment, badger, bait or use any dog for the purposes of causing or encouraging said dog to unprovoked attacks upon human beings or domestic animals.

(d)

No person shall possess with intent to sell, or offer for sale, breed, or buy or attempt to buy within the city any **dangerous dog**.

(e)

In the event that a police officer or animal control officer has probable cause to believe that a **dangerous dog** is being harbored or cared for in violation of subsections (a) through (d) of this section, the police officer or animal control officer may petition a court of competent jurisdiction to order the seizure and impoundment of the **dangerous dog** pending trial. In the event that a police officer or animal control officer has probable cause to believe that a **dangerous dog** is being harbored or housed in violation of subsection (c) of this section, the police officer or animal control officer may seize and impound the **dangerous dog** pending trial.

(Code 1978, § 5.09.03, subd. 16; Ord. No. 88-02)

State law reference— **Dangerous dogs**, Minn. Stats. § 347.50 et seq.

Sec. 10-65. - Failure to restrain an attack by a dog.

(a)

It shall be unlawful for an owner to fail to restrain a dog from inflicting or attempting to inflict bodily injury to any person or other animal. Violation of this section shall be a misdemeanor. The court, upon a finding of the defendant's guilt hereunder, is authorized to order, as part of the disposition of the case, that the animal be destroyed based on a written order containing one or more of the following findings of fact:

(1)

The animal is **dangerous** as demonstrated by a vicious attack, an unprovoked attack, an attack without warning, or multiple attacks; or

(2)

The owner of the animal has demonstrated an inability or unwillingness to control the animal in order to prevent injury to persons or other animals.

(b)


If the court does not order the destruction of the dog, the court, as an alternative, may order the defendant to provide, and show proof to the court of public liability insurance in the minimum amount of \$300,000.00.

(Code 1978, § 5.09.03, subd. 17; Ord. No. 88-02)

Sec. 10-66. - Stopping an attack.

If any police officer or animal control officer is witness to an attack by a dog upon a person or another animal, the officer may take whatever means they deem appropriate to bring the attack to an end and prevent further injury to the victim.

City of
RAMSEY



Alpine's Off-Leash Area Rules

Owners are legally responsible for their dogs and injuries caused by them. Dogs must wear a collar, carry ID tags, be properly licensed, inoculated and in healthy condition.

Dogs must not be left unattended or out of sight.

Children must be under strict supervision at all times.

Owners must clean up after their dogs, and repair any holes left by their pets.

Owners must carry a leash at all times.

Dogs should be leashed before entering, and prior to leaving the park.

Female dogs in heat are prohibited from entering the dog park.

Dogs must be removed from the dog park at first sign aggression.

Violators will be subject to removal from the park, and suspension of park privileges.

CC Work Session

2. 5.

Meeting Date: 05/03/2011

By: Kurt Ulrich, Administrative Services

Title:

Review Appraisal of Former Municipal Center

Background:

One of the strategic goals for the City in 2010 is to consider the sale of the former municipal center site. Based upon a Council work session in 2010, the City authorized an appraisal of the property and buildings, in preparation to sell or swap the property for a completed fire station.

The existing City Hall Facility was built in 1976 with grant funds from the federal government at a cost of \$580,000. The Police Facility was built in 1995 at a cost of \$500,000. Each facility has undergone remodeling in recent years to accommodate additional needs for office space. Because of the age of the grant monies, they would not have to be paid back.

Observations:

Options for site include holding the land for a future school in Ramsey, razing the buildings and selling the land for development to offset the cost of the new facility, or leasing out the facility for an interim use while a decision is made regarding the site. The school district is not interested at this time, or in the foreseeable future. Some parties (e.g., private schools, churches) have expressed interest in leasing, but efforts to secure a tenant have been unsuccessful.

Replacement of Fire Station is necessary if the City sells the entire site. A new fire station would cost an estimated \$2.5 million. An alternative site to the east has already been acquired by the City for a new station. If the total cost was financed, the annual debt service on such a project would be approximately \$184,000. The City could possibly sell the land and lease back the fire station for a period of time.

Based upon Council direction, staff has pursued the option of swapping the land in exchange for a completed fire station, to be built by a private contractor. The appraisal indicates that there is enough value in the land and buildings to allow that to happen with a minimal amount of cash exchange. Staff will review the contents of the appraisal and discussions with local contractors.

Funding Source:

It is anticipated that any proceeds from the sale of the municipal center site would go towards the construction of a new fire station.

Council Action:

Based upon discussion.

Attachments

Tract Map

Aerial

Form Review

Inbox
Kurt Ulrich (Originator)
Form Started By: Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
04/28/2011 12:13 PM
Started On: 04/27/2011 02:52 PM

Final Approval Date: 04/28/2011

CC Work Session**2. 6.****Meeting Date:** 05/03/2011**By:** Chris Anderson, Community
Development

Title:

Consider EPB Annual Work Plan

Background:

As outlined in Section 2-159 of City Code, the primary objective of the Environmental Policy Board (EPB) is to review, consider, initiate and recommend to the City Council such policies, plans or projects which will enhance and preserve the natural environment of the City. Furthermore, the Board's scope shall include, but not necessarily be limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, ecological preservation, control of soil erosion and air, noise and light pollution. The EPB is responsible for developing an annual work plan that is subject to the approval of City Council. At their April meeting, the Board finalized its proposed work plan and directed Staff to forward it to City Council for consideration.

Accomplishments of the Board from its 2010 City Council approved work plan include:

- Arbor Day Tree Planting. Board members, in conjunction with Anoka High School football team members, planted numerous seedlings at Forest Hideaway Park and at the community garden site near the intersection of Nowthen Blvd and Dysprosium St.
- 2010 Environmental Expo. The Board assisted in the planning, setup and take down of the 2010 Environmental Expo and Tree Sale.
- Water Conservation Tool Box. The Board compiled a wealth of information regarding yard establishment, irrigation, water conserving ideas, alternative landscapes and more to help educate residents about the importance of water conservation. The information is available on the City's website.
- Invasive Species Web Page. The Board completed work on an invasive species web page to help residents identify and address invasive species on their property. The information is available on the City's website.
- Emerald Ash Borer Management Plan. The Board assisted with the development of an EAB Management Plan that, if approved by City Council, will help prepare the City for this invasive pest (this still needs to be scheduled for review at a future work session).
- Yard Waste Disposal Site Research & Discussion. After reviewing multiple scenarios for possible yard waste disposal options, the Board concluded that a leaf collection event in the fall of 2011, should SCORE funding be available, would be beneficial to determine whether there's truly a demand for an alternative to current yard waste disposal options. The Board also concluded that the City should continue to explore potential public/private partnerships to facilitate this.

Observations:

Traditionally, the Board has developed its work plan for an upcoming year in December and finalized it in January. However, with Board and Commission terms now running from April through March, the Board delayed finalizing their proposed work plan until April, which gave new members the opportunity to not only review it but also to provide input as well. This also ensured that the work plan would not be presented to City Council prior to the Council finalizing its strategic goals for the year. However, this delay also puts the EPB in a time crunch, essentially leaving just over half a year to complete any items on the work plan. With that in mind, the Board is proposing that the work plan take effect July 1, 2011 and run through June 30, 2012.

Funding Source:

N/A

Council Action:

For information/discussion purposes. A resolution will be included on the next City Council Agenda for adoption.

Attachments

Proposed Work Plan

Form Review

Inbox	Reviewed By	Date
Aaron Backman	Jo Thieling	04/26/2011 03:02 PM
Chris Anderson (Originator)	Chris Anderson	04/26/2011 03:03 PM
Aaron Backman	Jo Thieling	04/26/2011 03:05 PM
Chris Anderson (Originator)	Chris Anderson	04/26/2011 03:06 PM
Aaron Backman	Aaron Backman	04/26/2011 03:07 PM
Kurt Ulrich	Kurt Ulrich	04/27/2011 02:50 PM

Form Started By: Chris Anderson Started On: 04/26/2011 01:36 PM

Final Approval Date: 04/27/2011

Environmental Policy Board 2011 Proposed Work Plan

As outlined in City Code, the primary objective of the Environmental Policy Board is to review, consider, initiate and recommend to the City Council such policies, plans or projects which will enhance and preserve the natural environment of the City. The Board's scope shall include, but not necessarily be limited to, matters of the preservation of the community forest, water quality, wetland preservation, ground water protection, control of soil erosion and air, noise and light pollution.

The Environmental Policy Board will focus its efforts on the following tasks in 2011:

- Participating in an Arbor Day tree planting event.
- Encouraging citizen awareness and education on environmental stewardship through the Environmental Expo & Tree Sale.
- Revisiting the water conservation and invasive species web pages as needed and/or directed by City Council.
- Exploring potential public outreach opportunities such as developing an additional web page(s) that identify various wildlife and plants that may be seen while utilizing the City's trail system and includes phenological information as well (potentially in conjunction/unison with the Go Anoka County project).
- Undertaking a demonstration project (such as a rain garden or 'mini arboretum' highlighting species that perform well in Ramsey's sandy soil).
- Developing a policy that ensures readily accessible recycling opportunities in public buildings (such as in conference rooms, lobbies, etc).

CC Work Session

3. 1.

Meeting Date: 05/03/2011

By: Amy Dietl, Administrative Services

Title:

Review Future Topics/Calendar

Background:

Attached is the list of future topics/calendar. Staff is currently working on forecasting dates for all items listed.

Funding Source:

N/A

Council Action:

For review. No formal action is required.

Attachments

Future Topics/Calendar

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Amy Dietl	04/28/2011 01:54 PM
Form Started By: Amy Dietl		Started On: 04/28/2011 01:50 PM
		Final Approval Date: 04/28/2011

**Work Session Calendar
2011**

Month	Date	Topics for Discussion
May	10	<ul style="list-style-type: none"> • Interview Planning Firms (TG) • Review Proposal for Fire Department Management Services Contract with St. Francis (DK)
Others on List – including 2011 Strategic Planning Items		<ul style="list-style-type: none"> • LRRWMO Administrative Services (KU) • Look at pilot programs (e.g. volunteer programs – low maintenance) • Proactively recruit residential development and seek builders input • Review Outside Storage in Industrial Areas – Slated for Joint CC & Planning – June 2 • Seek feedback from developers re process, regulations, standards & fees - research our fees vs. other cities’ fees – Slated for Joint CC & Planning – June 2 • Review development fees and standards regarding construction • Develop TIF tracking plan with regard to fiscal disparities impact • Establish fund reserve policy • Review City-owned lands and create plan for it • Review park programming and potential reallocation of parks • Construct boat landing at River’s Bend • Build on outdoors/sportsmen’s market (e.g. stock pond/lake) • Develop Office/Industrial Park west of Armstrong and South of U.S. Highway #10 – Slated for Joint CC & Planning – June 2 • Coordinate COR marketing and City marketing • Create Master Plan 167th Avenue/Highway 47 – plan for redevelopment – Discuss after Joint Meeting between CC & EDA • Develop community center/indoor sports complex • Old Town Hall relocation • Review & revise Development Management contract and manage COR expenditures • Seek grant funding for transportation projects and service delivery • Complete US 10/ County Road 83 interchange design – pursue funding • Establish position on TH #47 South of Bunker to Highway #10 • Consider creation of a Transportation Taxing District • Review plan for US Highway #10 pedestrian overpass and connection with Municipal Center ramp • Review Dirt Road Elimination Policy (DREP) • Create opportunities for snowmobile, four-wheeler & golf cart use • Review sidewalk plowing policy • Review of New Office Park Zoning Standards • Review of Escrow account Collection Procedure – to be discussed at April 26 Finance Committee <ul style="list-style-type: none"> ○ Delinquent Accounts – Part of Finance Committee discussion – 4/26 ○ Updating Billable Time Procedure – Part of Finance Committee discussion – 4/26