

Key Tasks	8/18/11 Update	Next Steps
1. Form Project Organization		
<ul style="list-style-type: none"> a. Establish PMT and Regular Meeting Date b. Master Cooperation, Funding and Delegation Agreement <ul style="list-style-type: none"> i. Discuss Draft ii. Finalize and Schedule Approvals of Agreement c. Update Project Budget d. Update Project Scope 	<ul style="list-style-type: none"> (a.) 3rd Thurs. of Month, 10:00 a.m. (b.) Final draft to be sent out for approval by entities. (d.) City of Ramsey is planning a pedestrian bridge as a stand-alone project. Ramsey staff working to see if CMAQ funds can be used for bridge. 	
2. Secure Funding: \$14,300,000		
<ul style="list-style-type: none"> a. State Bonding: \$4,000,000 b. Metropolitan Council: \$1,300,000 <ul style="list-style-type: none"> i. Source of Funding c. CTIB: \$3,000,000 <ul style="list-style-type: none"> i. ACRRA Approval of 2011 Grant Agreement (\$1M) ii. Apply for 2012 Grant of \$2M d. City of Ramsey: \$3,000,000 - \$4,700,000 e. ACRRA/County: ACRRA \$1.3M/County \$1.7M 	<ul style="list-style-type: none"> (b.) Goes to Met Council 9-28-11. (c.i.) \$1M Approved 2011. (c.ii.) ACRRA will submit 2012 Grant request of \$2M by 9-9-11. (d.) City Council meets 9-13-11. (e.) ACRRA Board approved 8-9-11. 	
3. Negotiate and Finalize BNSF Agreements		
<ul style="list-style-type: none"> a. Update Schedule b. ROW Acquisition Process/Threat of Condemnation c. Modify cost estimate d. Negotiations Update e. Review Draft Agreements <ul style="list-style-type: none"> i. Purchase and Sale of Easement (see BNSF draft) ii. Amendment #1 to Joint Use Agreement (see BNSF Draft) 	<ul style="list-style-type: none"> (b.) Mary, Kathryn Timm, Dan Klint to meet with Don M. to discuss threat of condemnation. (d.) Mary, Tim, and Cliff Greene continue BNSF negotiations. BNSF indicates engineering will take 5-6 weeks. (e.) Mary and Kathryn to work on agreements, and review with Don M. Agreements will be worked 	

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<ul style="list-style-type: none"> iii. Amendment #1 to Commuter Service Agreement iv. Platform Lease Agreement v. Overpass Agreement f. Approve and Execute Agreements 	<p>on after negotiations are completed. Goal is to have them approved and completed in November 2011.</p>	
4. Environmental		
<ul style="list-style-type: none"> a. Update document/SHPO/DNR b. Agency Review/Approval c. FTA Review/Approval 	<p>(a.) Environmentals are completed.</p> <p>No FTA funds.</p>	
5. Construction		
<ul style="list-style-type: none"> a. Update schedule b. Metro Transit Plan Review c. Prepare bid documents d. Permit Acquisition e. Let Bids f. Select Contractor g. Award Bids h. Start Construction i. Complete Construction (Fall 2012) 	<p>(a.) Metro Transit bidding process is very long - could Anoka handle bidding process to save time? Lindsey S. to follow up. Bids should be let in December. Award bid in March 2012.</p>	<p>Met Council approved ACRRRA to bid project. New schedule to be presented at next meeting.</p> <p>Pedestrian bridge engineering must start very soon.</p>
6. Project Schedule		
	To be revised.	
7. Communications		
<ul style="list-style-type: none"> a. Build Ridership <ul style="list-style-type: none"> i. Bus Riders ii. Fares b. Other Marketing <ul style="list-style-type: none"> i. Plan Groundbreaking Ceremony 	<p>(a.) Communications meeting this month - try to sync with PMT.</p> <p>(b.) Groundbreaking tentatively in October???</p>	
8. Other Tasks?		
<ul style="list-style-type: none"> a. Professional Services Agreements <ul style="list-style-type: none"> i. Design Support ii. Transit Tax District Agreement 	<p>(a.i.) Support contract must be designed; depends on who is letting bids. City of Ramsey Council will act on Transit Tax District Agreement 9-13-11.</p>	