

City of Ramsey
Agenda
City Council Work Session
Tuesday October 18, 2011
Immediately following PW Committee
Lake Itasca Room 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Topics for Discussion**
 1. Update on Long Term Road Maintenance Initiative
 2. Consider U of M Environmental Sustainability/Land Use Clinic
- 3. Future Topics for Discussion - *See Attached Calendar***
 1. Review Future Topics/Calendar
- 4. Mayor/Council/Staff Input**
- 5. Adjournment**

CC Work Session

2. 1.

Meeting Date: 10/18/2011

By: Brian Olson, Engineering/Public Works

Title:

Update on Long Term Road Maintenance Initiative

Background:

During the strategic planning session in January, City Council identified an initiative to solve the long term road maintenance issue as one of the critical tasks to perform in 2011.

On January 18, 2011, information was provided to the City Council about completing a public participation program for this program.

On January 25, 2011, the City Council approved a scope of service to complete the communications plan that would provide multiple opportunities for the public to comment on the need for this program.

In April 19, 2011, the City Council approved a 30 question survey that was given to 300 randomly selected Ramsey residents and authorized Staff to gain feedback from the residents within the community.

On July 19, 2011, the results of the random survey was presented to the City Council and Staff was directed to continue preparing a communication plan.

The purpose of the case tonight is to provide the City Council with a schedule of activities that will be occurring over the next few months and Staff will be specifically requesting direction on the attached communication plan, attached fact sheet and public engagement survey prepared by Himle Horner relative the long term road maintenance program.

Recommendation:

Based upon discussion

Funding Source:

No funding source has been identified for this action.

Council Action:

Based upon discussion

Attachments

Pub Info Engage Plan

Fact sheet

feedback form

online survey

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
10/13/2011 03:48 PM
Started On: 10/12/2011

Form Started By: Brian Olson

Final Approval Date: 10/13/2011

**City of Ramsey
Long-Term Road Maintenance
& Reconstruction Program**

Public Information and Engagement Plan — Revised September 20, 2011

Overview

Roughly half of Ramsey's 178 miles of roads were constructed between 1976 and 1985. With routine maintenance, the average expected life of these roads is 40 years, which means that between now and 2025, the city expects an estimated \$90 million or more in road reconstruction to be necessary to repair or replace its aging streets. While approximately 20 percent of Ramsey's roadways may qualify for state aid, at least 80 percent will be the responsibility of local taxpayers. Currently, the city does not have a street reconstruction policy or a reliable funding source apart from costly individual property assessments.

Recently, the Ramsey City Council agreed to take a more proactive approach to street maintenance and directed staff to develop a policy and funding approach to this long-term issue. Specifically, the city aims to establish a program that:

- **Spreads the cost over time** so individual property owners are not surprised by burdensome multi-year assessments
- **More fairly distributes the cost** to all property owners who benefit from well-maintained roads
- **Removes roadblocks to maintenance** such as insufficient funds or property owner petitions against street repairs, which delay projects and ultimately increase costs
- **Better positions Ramsey for the future** by ensuring high-quality streets that are safe and attract housing, commercial and other economic growth

To measure and better understand public attitudes about these issues, the city conducted a public opinion survey of Ramsey residents in June 2011. The results indicated that street maintenance is one of the most serious issues facing the city, according to respondents. In addition, nearly three-quarters of respondents indicated support for developing a long-term policy for street maintenance and reconstruction.

The survey, however, revealed a lack of majority support for a specific funding source and highlighted general concerns that exist and should be addressed. They include:

- **A challenging economic environment** in which home and business owners will find it difficult to support higher taxes or fees
- **Currently well-maintained roads** that have not shown visible wear
- **Limited public awareness** about the history and anticipated expense of maintaining the city's road system
- **Public sensitivity** to any increase in taxes or fees — as well as increased government spending

Public Information and Engagement Plan

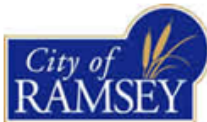
The following public information and engagement plan aims to achieve the city's broad goals, and address the following objectives:

- **Communicate the need for a long-term road maintenance program**, including the consequences of inaction, expected program benefits and the timeline for developing and rolling out a program
- **Engage Ramsey property owners in a public discussion** about potential funding options
- **Build community consensus around a solution**
- **Increase public awareness** about the new policy and funding plan and its early successes (following policy approval)

Public Information and Engagement Strategies

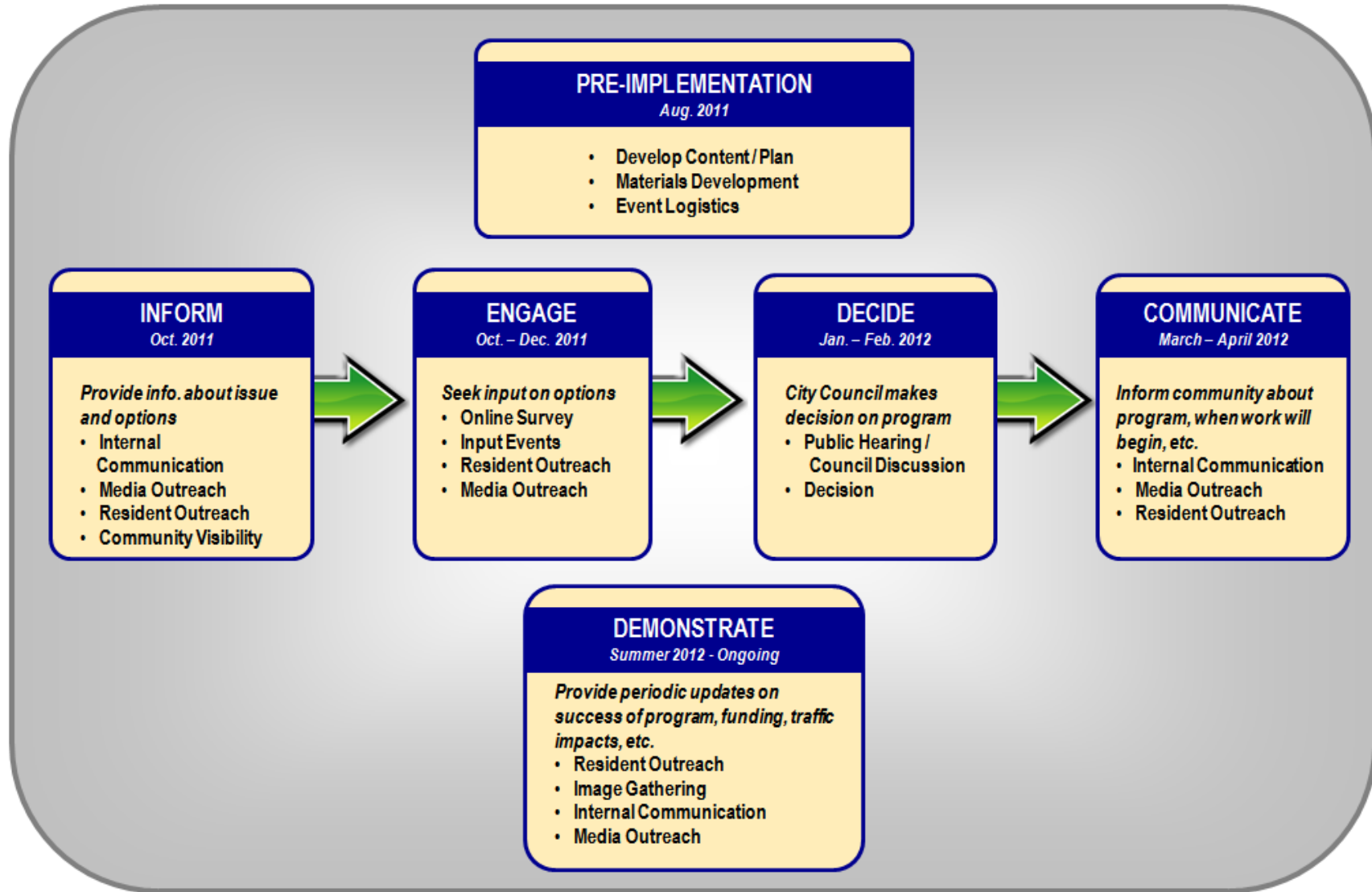
Given the long-term nature of this issue and financial impact to property owners, public information and engagement efforts should focus on the following strategies:

- **Illustrate the extent of the issue**, including photographs of what roads will look like if not repaired, program size in relationship to the city's standard budget, and program and individual project timelines
- **Explain the funding options**, including the basis of each option, how long funds will be collected, anticipated amounts explained in terms residents will understand and how funds will be managed
- **Help residents and business owners connect with the benefits**, including ward-specific priority projects, improvements to safety, spreading the cost across all who will benefit and avoiding expensive assessments
- **Provide two-way communication opportunities** to deliver information about the program and potential funding options, respond promptly to resident questions and concerns, and collect public input that will be useful in making a final policy and funding decision. This includes letting participants know how their input will be used. Methods should be both online/electronic (e.g. website, Facebook, online survey) and traditional (e.g. community meetings, phone, one-on-one discussions) to provide ample opportunity for all constituents to participate.
- **Provide extra context for community leader stakeholders**, such as commercial/business owners in high traffic areas, school bus drivers and city/Public Works employees and other stakeholders, who will have a specific interest in the program and/or will be looked to by others to help explain the need.



Public Information/Engagement Strategy Overview

Aug. 2011 - Ongoing



Tactical Plan and Timeline

Pre-Implementation

Activity	Timeline	Detail
Key Discussion Points and FAQs	Aug. Sept.	<ul style="list-style-type: none"> ▪ Research/finalize Options 1, 2 & 3 for funding ▪ Draft initial content to provide residents/stakeholders with overview of problem, funding options, opportunities to provide input, general timelines <ul style="list-style-type: none"> ○ Discussion Points, FAQs ○ Flush out the business messages vs. general messages ○ Develop set of standards for how to move forward (reflect city goals, policies)
Content/Photo Gathering and Project Scheduling	Aug.	<ul style="list-style-type: none"> ▪ Gather images for use in communications and to illustrate what will occur if a program is not established <ul style="list-style-type: none"> ○ Before/after photos of road conditions (i.e. the “best” and the “worst”) ○ Project diagrams if available (i.e. plans/graphics that show large-scale projects that may be among the first completed under the new program) ○ Map showing high-priority projects within the city ▪ Develop preliminary schedule of projects <ul style="list-style-type: none"> ○ High priority projects from each ward, if possible, to show early and “local” successes ○ Target highly-trafficked/easily-recognizable areas
Materials Development	Completed Aug. – Sept.	<ul style="list-style-type: none"> ▪ Newsletter article for <i>city of Ramsey Resident</i> re: survey results ▪ Develop print materials with project overview, timeline, road images, funding options and resources for more information (e.g. website, Facebook, etc.) <ul style="list-style-type: none"> ○ Fact sheet for distribution/online download ○ Poster/display boards for key public locations (e.g. graphic showing age of city streets or ratings) ○ Feedback form for use at city events, public meetings ○ Resident postcard (overview of issue, invite to listening session(s)) ○ Utility inserts ▪ Content for city website ▪ Online survey
Event Logistics Planning	Sept.	<ul style="list-style-type: none"> ▪ Identify/schedule possible events and locations for input gathering, including: <ul style="list-style-type: none"> ○ EDA event (Dec. 1) ○ Input session(s) (in each council ward, with materials focused on specific projects in ward and hosted by city council member; alternatively, conduct single open house/listening session at Ramsey Municipal Center) ○ Community presentations (Rotary, Lions, etc.) ▪ Develop brief (10-15 slide) PowerPoint presentation, including images, issue and options overview; include customizable slides to highlight high-priority projects in each ward ▪ Develop system for tracking comments, input and feedback (e.g. phone/email address, project email, database)

Inform

Activity	Timeline	Detail
Internal Communication	Early Oct.	<ul style="list-style-type: none"> ▪ Email to city employees with attachments (e.g. fact sheet, FAQs) to inform them about city’s proactive approach, program need, funding options and information about how to respond to resident questions and concerns ▪ Meeting with key Public Works staff to discuss program in greater detail with instructions on handling resident calls ▪ Meeting with Anoka County Commissioner(s) and new council member to outline approach and provide information
Media Outreach	<p>Late Aug. By Early Oct.</p> <p>Oct.</p>	<ul style="list-style-type: none"> ▪ Distribute news release providing overview of public opinion survey results. Follow up with local media as needed. ▪ Draft and distribute news release to outline program need, benefits, funding options and opportunities for providing public input ▪ Additional media outreach to secure interviews and/or story/photo packages; promote input opportunities: <ul style="list-style-type: none"> ○ ABC Newspapers ○ Star Tribune – North Metro ○ BOB FM, other local radio ○ QCTV ○ Community blogs
Resident Outreach	Early to Mid Oct.	<ul style="list-style-type: none"> ▪ Print/mail postcards ▪ Publish/distribute information <ul style="list-style-type: none"> ○ Website – Create separate landing page with images of roads, timeline, overview of funding options, post program news releases, etc. ○ Utility inserts – Provide 3-5 bullet points on need, timelines, process and contacts for more information (e.g. website, hotline, email) ○ Message to city email distribution lists ○ City of Ramsey Facebook postings – Develop information to illustrate issue, raise people’s awareness of the resources, begin a dialogue, etc. Post at least twice per week, preferably late afternoon/evenings. For example: <ul style="list-style-type: none"> – “Roughly half of Ramsey’s 178 miles of roads were constructed between 1976 and 1985. When will we need to start repairing and reconstructing? Learn more at our website.” – “This is an example of one of the city’s roads that will need to be improved soon.” [Picture of road in disrepair] – “What city roads do you think need to be fixed soon?” – “How long do you think it will take to repair and reconstruct all of the city’s roads? Find out at our website.”

Inform *(continued)*

Activity	Timeline	Detail
Community Visibility	Early to Mid Oct.	<ul style="list-style-type: none"> ▪ Place posters/fact sheet at strategic locations <ul style="list-style-type: none"> ○ Ramsey Municipal Center (e.g. utility payment office, reception area) ○ Rum River Library ○ Shopping centers/centers of commerce ○ Ramsey Star Express park-and-ride ○ Other potential locations
	Mid Oct.	<ul style="list-style-type: none"> ▪ Letter to key stakeholders, outlining need, approach, benefits, funding options and opportunities for input <ul style="list-style-type: none"> ○ Community influencers (e.g. community/civic organization leaders, city planning/other committees) ○ Major employers/business owners ○ Community nonprofit/tax-exempt organizations
	Nov.	<ul style="list-style-type: none"> ▪ Newsletter article to Ramsey Chamber of Commerce ▪ Presentation to community/civic organizations <ul style="list-style-type: none"> ○ Ramsey Chamber of Commerce ○ Rotary, Lions, other

Engage

Activity	Timeline	Detail
Online Survey Launch	Mid Oct. -Nov.	<ul style="list-style-type: none"> ▪ Implement online survey (e.g. Survey Monkey survey)
Input Events	Mid Oct.-Early Dec.	<ul style="list-style-type: none"> ▪ Host events: <ul style="list-style-type: none"> ○ <u>EDA event (Dec. 1)</u> — Provide public information table to distribute materials, answer questions, posters/display and collect completed feedback forms ○ <u>Input session(s) in each Ward:</u> <ul style="list-style-type: none"> - Brief PowerPoint presentation - Q&A/public input - Provide fact sheet and FAQ - Collect additional information via feedback forms
Resident Outreach	Mid Oct.-Mid Nov. Dec.	<ul style="list-style-type: none"> ▪ Promote online survey via city communications (e.g. website, Facebook postings, community TV channel messages, city email distribution lists) <ul style="list-style-type: none"> ○ “Our online survey goes live in X days” ○ “Have you shared your thoughts about the best funding option for the road maintenance and reconstruction program?” ○ “Just X more days to provide your thoughts via our online survey” ▪ <i>City of Ramsey Resident</i> article providing follow-up to Sept. article, update on decision-making process (e.g. date/time of City Council meeting) and next steps
Media Outreach	Nov.	<ul style="list-style-type: none"> ▪ Draft op-ed and submit op-ed to ABC Newspapers, signed by Mayor or Public Works Director; goal is to report on what the city is hearing from residents during engagement activities/online survey; encourage public input at City Council discussion

Decide

Activity	Timeline	Detail
Report on Public Info.	Jan.	<ul style="list-style-type: none"> ▪ Tabulate public input/online survey results to help provide context during City Council discussion/public hearing
City Council Discussion / Public Hearing	Jan.–Feb.	<ul style="list-style-type: none"> ▪ City Council discussion/public hearing ▪ City Council discussion/finalize policy and funding decision
Materials Development	Feb.	<ul style="list-style-type: none"> ▪ Draft news release based on decision of City Council; for distribution immediately following final decision

Communicate

Activity	Timeline	Detail
Internal Communication	Feb.	<ul style="list-style-type: none"> ▪ Email to all city employees/committee members/etc. to provide information about City Council decision, timeline for roll-out and expected 2012 projects
Media Outreach	Feb. March-April	<ul style="list-style-type: none"> ▪ Distribute news release explaining City Council decision, need/benefits of program, how the city conducted a thorough and transparent public process while considering the options ▪ Develop op-ed from Mayor or Public Works Director to explain how program will be rolled out; answer questions including: <ul style="list-style-type: none"> ○ Timeline for program roll-out ○ The cost to residents, businesses, etc. ○ How will the costs be billed (e.g. in utility bills, property taxes, other) ○ What will it pay for (i.e. the broad benefits and specific priority projects for 2012-2013) ○ How people may pursue answers to their questions/concerns ▪ Conduct media outreach to seek follow-up interviews with local media to explain how program will be rolled out; answer the above questions
Resident Outreach	March-April	<ul style="list-style-type: none"> ▪ Publish update about funding option selected, timeline for program (including any initial projects), etc. <ul style="list-style-type: none"> ○ Website ○ Facebook postings ○ <i>City of Ramsey Resident</i> (city newsletter) ○ Message to city email distribution lists ○ Letter to property owners and/or notice in utility statements ○ Newsletter article for Ramsey Chamber of Commerce

Demonstrate

Activity	Timeline	Detail
Resident Outreach	Early spring (repeat each year)	<ul style="list-style-type: none"> ▪ Draft updated content for display/distribution, including update about funding option selected, timelines, etc. <ul style="list-style-type: none"> ○ Poster highlighting program and what projects that will be completed in 2012 ○ Update fact sheet with program and projects ▪ Place at strategic locations, including those listed previously (e.g. Municipal Center, spring and summer events, etc.) ▪ Update website, provide Facebook updates, create regular updates for <i>City of Ramsey Resident</i> and utility inserts ▪ Develop and place signage at key project sites (e.g. "This project brought to you by...") ▪ Update website with information about projects paid for by the program; include photos ▪ Facebook postings about project progress; post photos of work ▪ Email to city email distribution lists
Photos	Construction season (2012 and ongoing)	<ul style="list-style-type: none"> ▪ Gather before/after photo images of completed project(s)
Internal Communication	Beginning of construction season (repeat each year)	<ul style="list-style-type: none"> ▪ Email to all city employees/committee members/etc. to highlight season's planned construction that will be paid for by the program (in conjunction with/immediately prior to media outreach)
Media Outreach (<i>construction begins</i>)	Beginning of construction season (repeat each year)	<ul style="list-style-type: none"> ▪ News release highlighting each season's planned construction that will be paid for by the program. Remind residents of the program and its benefits ▪ Conduct follow-up media interviews as needed
Media Outreach (<i>following construction</i>)	Late fall/early winter (repeat each year)	<ul style="list-style-type: none"> ▪ News release and/or media outreach to: <ul style="list-style-type: none"> ○ Highlight successful projects completed during previous construction season; include before/after photos ○ Provide overview of next season's projects paid for by the program



Long-Term Road Maintenance and Reconstruction Program: Investing in Our Neighborhoods, Property Values and Future

Nearly half of Ramsey's 178 roads were constructed in the early 1970s-1980s and are now reaching the end of their useful life. Between now and 2025, about \$90 million in road reconstruction will be necessary to replace city streets. Currently no budget exists to pay for this wave of construction, which will largely be the responsibility of Ramsey taxpayers. Without action, roads will be prone to more potholes, cracks and crumbling pavement — creating serious safety risks for pedestrians and motorists and impacting property values. To prepare, a majority of Ramsey residents agree the city proactively needs to establish a long-term road maintenance and funding program.



The city's goals for the roads program are to:

- Ensure safety for pedestrians and drivers
- Reduce project delays and avoid higher costs to taxpayers
- Spread out the cost of road work and keep assessments low
- Maintain high-quality roads that will continue to attract new residents, businesses and jobs

Which Funding Option Do You Prefer?

OPTION 1	OPTION 2	OPTION 3
<i>Current Assessment Policy</i>	<i>Citywide Property Tax Increase</i>	<i>Citywide Franchise Fee</i>
<ul style="list-style-type: none"> ▪ Assessed only to properties adjacent to the specific project ▪ Based on lineal footage of property <ul style="list-style-type: none"> – 1/4-acre lot: could cost \$9,000 or \$75/month for 10 years – 2-acre lot: could cost \$27,000 or \$225/month for 10 years ▪ Places significant but short-term burden on property owners — a challenging option in the current economy 	<ul style="list-style-type: none"> ▪ Based on property value <ul style="list-style-type: none"> – Average \$150,000 home: could cost additional \$24/month for up to 40 years – Average \$450,000 home: could cost additional \$51/month for up to 40 years ▪ Spreads out costs to all taxpayers and keeps assessments low 	<ul style="list-style-type: none"> ▪ Charges all utility customers, including tax exempt properties, a monthly fee regardless of property size or value <ul style="list-style-type: none"> – Residential customers: could cost \$28/month for 40 years – Commercial customers: could cost \$54/month for 40 years ▪ Spreads out cost to everyone who benefits from better roads ▪ Most preferred option by Ramsey residents (June 2011 public opinion survey)

Provide Your Feedback:

Residents are invited to provide feedback on their preferred funding choice above. The City Council will review public input and establish a new long-term road maintenance and reconstruction policy in early 2012.



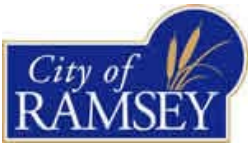
www.ci.ramsey.mn.us



www.facebook.com/CityofRamseyMN



Brian Olson, Ramsey Public Works Director
BOlson@ci.ramsey.mn.us / 763-433-9825



Long-Term Road Maintenance and Reconstruction Program: Investing in Our Neighborhoods, Property Values and Future

What Do You Think? *(continued)*

4. How do you think the city should pay for this program?
5. Which roads in Ramsey do you think need the most attention? Why?
6. Do you need any more information about the program? What information would be helpful?
7. Is there anything else you'd like to add?

Thank You For Sharing Your Thoughts

The city will continue to review and consider resident feedback via these forms, during community meetings, in an online survey or through individuals' contact with the Public Works Department. The City Council plans to discuss the issue during its public meetings early in 2012. Road projects could begin as early as the 2012 construction season.

Please Mail Or Deliver Feedback To:

**Ramsey Public Works Dept.
Attention: Brian Olson
7550 Sunwood Drive NW
Ramsey, MN 55303**

Learn More About The Project



Visit the city of Ramsey website
www.ci.ramsey.mn.us



Contact Brian Olson, Public Works Director
BOlson@ci.ramsey.mn.us / 763-433-9825



www.ci.ramsey.mn.us



www.facebook.com/CityofRamseyMN



Brian Olson, Ramsey Public Works Director
BOlson@ci.ramsey.mn.us / 763-433-9825

Ramsey Long-Term Road Maintenance and Reconstruction Program Online Survey Draft

Between now and 2025, nearly half of Ramsey's roads will need to be repaired or replaced. To proactively address this maintenance influx, the city is developing a long-term road maintenance and reconstruction program.

Three options are being explored to fund the program:

1. **Current Assessment Policy:** Charges only affected property owners—based on the lineal footage of their property—for the total project cost. Places a significant but short-term financial burden on property owners in the affected areas.
2. **Citywide Property Tax Increase:** Proportionally charge all city taxpayers based on their property values for the total cost of the program. Spreads out the costs to all taxpayers and keeps assessments low.
3. **Citywide Franchise Fee:** Charges all utility customers, including tax exempt properties, a monthly fee regardless of property size or value.

Survey responses will help inform road work and funding decisions in the coming months. If you have a few moments, we would greatly appreciate your feedback in this 14-question survey.

1. What is your reaction to the city's approach to addressing long-term road maintenance and funding?
2. How do you think the program will benefit you and the city overall?
3. Do you have any questions or concerns about the program? If so, what are they?
4. How do you think the city should pay for this program?
5. Which roads in Ramsey do you think need the most attention? Why?
6. Do you need any additional information about the program options? What information would be helpful?
7. Are there safety or other features that the city should consider incorporating during future road reconstruction in your area? Please provide specific examples.
8. How did you initially hear about Ramsey's long-term road maintenance and reconstruction program?
9. How can the city better communicate with you about road reconstruction and funding policy decisions moving forward?
10. What is your preferred method of communication?
 - City newsletter
 - Public meetings
 - Local newspaper
 - City website
 - Email updates – Please provide email address
 - Follow-up phone call – Please provide name and phone number

11. Is there anything else that you would like to add?
12. Are you a business owner? If so, which business do you own? [Please provide name and contact information]
13. Do you belong to a local organization that may be interested in a presentation or meeting about this program? If so, please provide the organization name and contact information.
14. What city ward do you live in?
 - A) Ward 1
 - B) Ward 2
 - C) Ward 3
 - D) Ward 4
 - E) I'm not sure, but here is my home address

Thank you very much for your input!

CC Work Session

2. 2.

Meeting Date: 10/18/2011**By:** Tim Gladhill, Community Development

Title:

Consider U of M Environmental Sustainability/Land Use Clinic

Background:

The City has been approached by Jean Coleman, Attorney and Land Use Planner with CR Planning, regarding a project proposal for a student project for two (2) University of Minnesota Law School students to evaluate the City's Comprehensive Plan and ordinances as it relates to environmental and natural resource policies. Staff has identified this as a potential collaborative project to assist the City's Environmental Policy Board (EPB) with the EPB Work Plan.

Notification:

None required.

Observations:

The EPB Work Plan includes an item to explore green/sustainable building and development practices. In a Joint Work Session with the Planning Commission, the EPB identified several opportunities that warrant further research that could be incorporated into the City's Zoning, Subdivision, and Building ordinances. The overarching theme of the potential amendments was to allow for flexibility and options, without adding additional or burdensome requirements. The group discussed incentive based approaches. The group also suggested a points based system to achieve certain goals by giving a menu of options.

Consistent with the City's Vision and Values Statement, Staff discussed the need to balance protection of natural resources with the rights of private property owners. Ms. Coleman stated that she feels this is an excellent opportunity for the students to better understand the need for this balance. Furthermore, the City is in no way obligated to adopt any of the recommendations provided by the project. Staff would recommend that the recommendations be presented to the EPB for further review, who would then carry their own recommendations forward to the City Council.

Staff believes this is an excellent opportunity to maximize existing staff resources by allowing a student project to provide the necessary research that would ordinarily need to be accomplished by Staff. It is anticipated that the Staff commitment would be fairly minimal at 20 hours total maximum. Again, this is time already anticipated to be allocated to this project as part of the EPB Work Plan. In return, it is anticipated that the City would receive some 200 hours of work of the student project to complete the analysis and recommendation. The project is proposed to be completed in May of 2012.

A more detailed description of the project is attached for the City Council's review.

Recommendation:

Staff recommends approval of the project collaboration for the proposed Land Use Clinic.

Funding Source:

No additional funding required. The approximate 20 hours of staff time required to implement and monitor the program would be handled as part of regular staff duties. This time was already anticipated to be allocated to completion of this portion of the EPB Work Plan.

Council Action:

Direct Staff to arrange collaboration on the U of M Law School Land Use Clinic.

Attachments

Project Proposal

Form Review

Inbox	Reviewed By	Date
Heidi Nelson	Heidi Nelson	10/13/2011 01:02 PM
Kurt Ulrich	Kurt Ulrich	10/13/2011 03:32 PM
Form Started By: Tim Gladhill		Started On: 10/12/2011 10:17 AM
	Final Approval Date: 10/13/2011	



Sarah Strommen <sarahstrommen@minnesotalandtrust.org>

UM Environmental Sustainability/Land Use Clinic

Jean Coleman <jcoleman@crplanning.com>

Tue, Oct 11, 2011 at 11:11 AM

To: sstrommen@mnland.org

Sara,

Again, thanks so much for being open to possibly working with my UM Law School clinic students. There are two students who are very interested in working with a community to review the community's adopted comprehensive plan environment and natural resource policies, then analyze current land use ordinances, and make recommendations for strengthening the connection between comp plan policies and ordinances. We would love to be able to work with the City of Ramsey staff and Environmental Policy Working with the City of Ramsey would provide a wonderful learning opportunity for two students and potentially be of value to the City. There is no expectation that the City would adopt any of the suggestion.

The time commitment is fairly minimal on the City's part. We ask that a staff person or public official meet once this fall with the students to frame the research question and then meet 1-2 times during the spring to check-in on progress. The student would prepare a client retainer agreement describing the research topic, anticipated product, and schedule. My role is to guide the research and ensure the student is progressing toward the goal. The final research memorandum would be delivered in May of 2012.

Please let me know if you have any questions and we would love to work with Ramsey.

Jean

Jean Coleman, Attorney and Land Use Planner
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Minneapolis, MN 55411
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jcoleman@crplanning.com
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CC Work Session

3. 1.

Meeting Date: 10/18/2011

By: Jo Thieling, Administrative Services

Title:

Review Future Topics/Calendar

Background:

Attached is the list of future work sessin topics and calendar.

Funding Source:

N/A

Council Action:

No formal action necessary - for review.

Attachments

Future Topics/Calendar

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

10/13/2011 03:38 PM

Started On: 10/13/2011 02:27 PM

Final Approval Date: 10/13/2011

**Work Session Calendar
2011**

Month	Date	Topics for Discussion
October	25	<ul style="list-style-type: none"> • Discuss Snowmobiling within City of Ramsey (JW) • Discuss ISO Rating and Program to Improve (HN)
November	1	<ul style="list-style-type: none"> • Budget Work Session
Others on List – including 2011 Strategic Planning Items		<ul style="list-style-type: none"> • Discuss Ramsey Lions (Lions Den Corner in the Ramsey Resident – and first right of refusal for pull tab sites within the City) Lions should be invited to attend the meeting – (KU?) – Possibly on October 25 or November 1. • 167th & 47 Water Services Extension (AB) • Look at pilot programs (e.g. volunteer programs – low maintenance) • Proactively recruit residential development and seek builders input • Review development fees and standards regarding construction • Develop TIF tracking plan with regard to fiscal disparities impact • Establish fund reserve policy • Review City-owned lands and create plan for it – <i>scheduled for July 12 agenda</i> • Review park programming and potential reallocation of parks – <i>scheduled for July 12 agenda – included in Review City owned land . . .</i> • Construct boat landing at River’s Bend – <i>was reviewed with Council and determined it was not a priority at this location.</i> • Build on outdoors/sportsmen’s market (e.g. stock pond/lake) • Coordinate COR marketing and City marketing • Create Master Plan 167th Avenue/Highway 47 – plan for redevelopment – <i>Discuss after Joint Meeting between CC & EDA</i> • Develop community center/indoor sports complex • Old Town Hall relocation • Review & revise Development Management contract and manage COR expenditures • Consider creation of a Transportation Taxing District • Seek grant funding for transportation projects and service delivery • Complete US 10/ County Road 83 interchange design – pursue funding • Establish position on TH #47 South of Bunker to Highway #10 <p><u>Public Works</u></p> <ul style="list-style-type: none"> • Review plan for US Highway #10 pedestrian overpass and connection with Municipal Center ramp • Review Dirt Road Elimination Policy (DREP) • Create opportunities for snowmobile, four-wheeler & golf cart use • Review sidewalk plowing policy
March 5, 2012		<ul style="list-style-type: none"> • Interviews for Boards and Commissions