

## MUNICIPAL CONSTRUCTION and DEVELOPMENT FEE REVENUE and EXPENSES ANNUAL REPORT

Reporting Period Ending December 31, 2010, as required by Minnesota Statute 326B.145

### I. Municipality

Municipality City of Ramsey	County Anoka	Telephone No. (include area code) 763-427-1410
Address 7550 Sunwood Drive NW	City, State, ZIP Ramsey, MN 55303	

### II. Building Inspection Permits

	TYPE OF PERMIT	Number of Permits	Number of Units	Valuation
1.	New Single-Family Dwelling	60	60	\$12,978,887.00
2.	New Multi-Family Dwelling	0	0	\$0
3.	New Commercial / Industrial / Institutional	2	N/A	\$5,034,100.00
4.	Addition / Alteration	28	N/A	\$679,657.00
5.	Other	612	N/A	\$1,452,895.00

### III. Fee Revenue And Expenses Associated With Building Permits And Inspections

FEE REVENUE			EXPENSES		
6.	Permit Fees	\$227,886	10.	Building Inspection Expenses	\$1,146,287
7.	Plan Review Fees	\$92,494			
8.	Other Fees	\$102,950			
9.	<b>TOTAL FEE REVENUE</b>	<b>\$ 423,330</b>			

### IV. Fee Revenue And Expenses Associated With Development

FEE REVENUE			EXPENSES		
11.	Administrative Fees	\$477,402	16.	Administrative Expenses	\$244,727
12.	Engineering Fees	\$12,715	17.	Engineering Expenses	\$790,796
13.	Planning and Zoning Fees	\$10,125	18.	Planning and Zoning Expenses	\$1,004,532
14.	Other Fees	\$0	19.	Other Expenses	\$0
15.	<b>TOTAL FEE REVENUE</b>	<b>\$ 500,242</b>	20.	<b>TOTAL EXPENSES</b>	<b>\$ 2,040,055</b>

### V. Fee Revenue And Capital Expenditures Associated With Development-Related Infrastructure

FEE REVENUE				CAPITAL EXPENDITURES		
21.	Infrastructure Fees	\$115,917		25.	Infrastructure Expenditures	\$1,383,577
		Cash	Land			
22.	Park Dedication Fees	\$25,934	\$0	26.	Park Expenditures	\$3,025,882
23.	Other Fees	\$211,430		27.	Other Expenditures	\$246,785
24.	<b>TOTAL FEE REVENUE</b>	<b>\$353,281</b>		28.	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$4,656,244</b>

**CERTIFICATION:** I hereby certify the information contained herein to be an accurate representation of fees collected and expenses incurred.

Name/Title of Official Completing Form Diana Lund, Finance Director	Telephone No. (include area code) 763-433-9847	Date: 7-12-11	
------------------------------------------------------------------------	---------------------------------------------------	------------------	--

EC001\_03\_06

Building Permits & Inspections  
2010

Total Expenses Bldg Dept

250,860

<u>Admin</u>	Actual Yearly Salary & Benefits	% of Salary to Bldg	Total Exp	
Dan	63,713	15%	9,557	
Larry	20,985	15%	3,148	
Don	43,965	15%	6,595	
Amy D	58,593	15%	8,789	
Kurt	147,666	10%	14,767	
Mike M	92,753	90%	83,478	
Aaron M	63,596	90%	57,237	
Jackie	55,571	10%	5,557	
Denelle	56,034	10%	5,603	
Jo T	74,041	10%	7,404	
Givvonna	45,997	20%	9,199	
JoAnn S	52,387	20%	10,477	
MaryJo	51,893	15%	7,784	
Steve J	85,849	25%	21,462	
Len	85,042	25%	21,261	
Brian	106,861	25%	26,715	
Tiim H	95,586	25%	23,896	
Heidi	107,921	10%	10,792	
Dean B	87,943	15%	13,191	
Pam	48,285	50%	24,142	
Police Personnel	1,834,146	10%	183,415 (Patrol sites)	
Kathy	28,874	15%	4,331	
Colleen	58,642	10%	5,864	
Amber	87,916	25%	21,979	
	-	0%	-	
Tim G	61,836	25%	15,459	
Chris A	71,187	25%	17,797	
	-	25%	-	
Matt K	76,978	25%	19,244	
Sandy	92,142	10%	9,214	
	-	0%	-	
Cindy	3,246	15%	487	
Diana	108,237	10%	10,824	
Joan	28,125	15%	4,219	
	-	0%	-	
			<hr/> <b>663,888</b>	
Admin	<b>Misc Costs</b>			
Dept	Duplicating Supplies	8,074	15%	1,211
	Envelopes & Forms	2,103	10%	210
	operating supplies	3,931	10%	393
	Office Supplies	4,222	10%	422
	Med/Psychol	5,404	5%	270

	Misc Profession _Labc	19,553	5%	978
	Postage	815	10%	82
	Telephone	2,910	15%	437
	Help Wanted Ads	1,598	10%	160
	General Liab	5,551	10%	555
	Postage/Copier Maint	10,206	25%	2,552
Finance				
	Receipt Forms	810	15%	122
	Postage	2,058	10%	206
	Contracted services	3,038	25%	760
	General Liab	4,029	10%	403
	Assessing Contract	138,018	100%	138,018
	Audit	29,285	15%	4,393
	General Notices	267	15%	40
Legal				
	Town Center Issues			
Data Process				
	Back up tapes	561	15%	84
	Computers	15,920	15%	2,388
	Web PageNewsletter		15%	-
	Phone	13,573	15%	2,036
	Training	-	15%	-
	General Liab	1,529	10%	153
	Computer Maint	179,287	25%	44,822
				-
				-
				-
Govt Bldgs				
	Cleaning Supplies	1,928	15%	289
	Gasoline	2,384	5%	119
	Misc Operating	11,475	15%	1,721
	Vehicle Repair (plow)	3,888	15%	583
	cell phones	1,463	15%	219
	General Liabl	9,564	15%	1,435
	Electric	91,868	15%	13,780
	Gas Usage	29,323	15%	4,398
	Recycling	5,713	15%	857
	Bldg Repair	347	15%	52
	Air Condition Maint	1,213	15%	182
	Rug rental	6,022	15%	903
	water	3,924	15%	589
	Cleaning Services	-	15%	-
Newsletter				
	Newsletter	29,975	15%	4,496
	Postage	8,149	15%	1,222
	Total Admin & Overhead			<u>895,427</u>

Total Building Inspection Costs

1,146,287 (line #10)

Development Fees

Community Development Personnel(Less time in bldg)	<b>206,651</b>
60% Engr Personnel Less engr time in bldg	<u>38,076</u>
Total Admin Expense (Line 16)	244,727 (line #16)
Remainder Community Development Expense(not include Personnel)	15,216
Remainder Engineering Expense(not including personnel)	27,018

<u>Admin</u>	Yearly Salary & Benefits	% of Salary Plan & zoning	Total Exp
Dan	63,713	10%	6,371
Larry	20,985	10%	2,099
Don	43,965		
Amy D	58,593	15%	8,789
Kurt	147,666	15%	22,150
Mike M.	92,753	0%	-
Aaron M	63,596	0%	-
Jackie	55,571	10%	5,557
Denelle	56,034	10%	5,603
Jo T	74,041		
Givonna	45,997	15%	6,900
JoAnn S	52,387	0%	-
MaryJo	51,893		
Steve J	85,849	0%	-
Len	85,042		
Brian	106,861		
Tiim H	95,586		
Heidi	107,921	1%	1,079
Dean B	87,943	15%	13,191
Pam	48,285	10%	4,828
s/Starting h	Police Personnel		
	1,834,146		
	Kathy	10%	2,887
	Colleen	15%	8,796
	Amber	0%	-
		0%	-
	Tim G	0%	-
	Chris A	0%	-
		0%	-
	Jerry S	10%	7,698
	Sandy	10%	9,214
		10%	-
	3,246	0%	-
	Diana	10%	10,824
	Joan	15%	4,219
		10%	-
Admin	<b>Misc Costs</b>		
Dept	Duplicating Supplies	15%	1,211
	Envelopes & Forms	10%	210
	operating supplies	10%	
	Office Supplies	10%	422
	Med/Psychol	5%	

	Misc Profession _Labor Relation	19,553	5%	
	Postage	815	10%	82
	Telephone	2,910	15%	437
	Help Wanted Ads	1,598	10%	160
	General Liab	5,551	10%	
	Postage/Copier Maint	10,206	25%	2,552
Finance				
	Receipt Forms	810	15%	122
	Postage	2,058	10%	
	Contracted Services	3,038	25%	
	General Liab	4,029	10%	
	Assessing Contract	138,018	0%	
	Audit	29,285	15%	4,393
	General Notices	267	15%	
Legal				
	Compliance with Codes	126,011	20%	25,202
Data Process				
	Back up tapes	561	15%	84
	Computers	15,920	15%	2,388
	Web Page?newsletter		15%	-
	Phone	13,573	15%	2,036
	Training	-	15%	
	General Liab	1,529	15%	229
	Computer Maint	179,287	15%	26,893
	Finance Software Maint	-	15%	-
	Computer Hardware/Soft		15%	-
	Depr Computers	-	20%	-
Govt Bldgs				
	Cleaning Supplies	1,928	15%	289
	Gasoline	2,384	5%	119
	Misc Operating	11,475	15%	1,721
	Vehicle Repair (plow)	3,888	15%	583
	Cell phones	1,463	15%	219
	General Liabl	9,564	15%	1,435
	Electric	91,868	15%	13,780
	Gas Usage	29,323	15%	4,398
	Recycling	5,713	15%	857
	Bldg Repair	347	15%	52
	Air Condition Maint	1,213	15%	182
	Rug rental	6,022	15%	903
	Depreciation	4,002	15%	600
	Building Dept Furn	-	15%	-
EDA	Charter & Code Updates			243,613
HRA	TOWN Center Development Driven			499,293
Newsletter				
	Newsletter	29,975	20%	5,995
	Postage	8,149	20%	1,630
	Total Admin & Overhe			1,004,532 (line #18)
				1,249,259