

City of Ramsey
Special Agenda
Environmental Policy Board (EPB)
Tuesday May 3, 2011
6:00 pm
Rum River Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Minutes**
 1. Approve Meeting Minutes Dated April 4, 2011
5. **Policy Board Business**
 1. Review 2011 Environmental Expo & Tree Sale Event
6. **Board/Staff Input**
 - Arbor Day Update
7. **Adjournment**

Environmental Policy Board (EPB)

4. 1.

Meeting Date: 05/03/2011

By: Chris Anderson, Community
Development

Title:

Approve Meeting Minutes Dated April 4, 2011

Attachments

Draft Meeting Minutes Dated April 4, 2011

Form Review

Inbox
Chris Anderson (Originator)
Form Started By: Chris Anderson

Reviewed By
Chris Anderson
Final Approval Date: 04/27/2011

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04/27/2011 03:25 PM
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**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, April 4, 2011, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Max
 Board Member Trent Hassett
 Board Member Jennifer Carlson
 Board Member John Enstrom
 Board Member Kathleen Riley-Daniels
 Board Member Bob Bentz

Members Absent: Board Member Thomas Stodola

Also Present: Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Chairperson Max called the meeting to order at 6:34 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Board Member Hassett and seconded by Board Member Bentz to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Carlson, Riley-Daniels, Bentz, Hassett and Enstrom. Voting No: None. Absent: Board Member Stodola.

APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES

Motion by Board Member Riley-Daniels and seconded by Board Member Bentz to approve the regular meeting minutes dated March 7, 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

POLICY BOARD BUSINESS

Chairperson Max asked new Board Member Carlson to introduce herself.

Board Member Carlson introduced herself to the Board and gave some background about herself including her education, why she was interested in serving on the Board, and that she is a science teacher at a middle school in Spring Lake Park.

Case #1: Appointment of Chairperson and Vice Chairperson

Associate Planner/Environmental Coordinator Anderson presented the staff report.

The Board discussed whether the appointments should match the timeframe of its work plan. The Board then discussed several options regarding the terms for chair and vice chair including proceeding with appointments effective April through March, proceeding with appointments from April through June of 2012, or extending the current appointments through June of 2011 and then revisiting the appointments in July after the work plan has been approved by City Council.

Motion by Board Member Riley-Daniels and seconded by Board Member Enstrom to extend the current chair and vice chair appointments through June of 2011.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

Case #2: 2011 Work Plan

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Hassett stated that during his interview with City Council for reappointment to the Board, the Council had expressed some interest in revisiting how the Board is used and possibly expanding its role in some capacity.

Board Member Hassett stated that he was excited with this prospect and is hopeful that City Council may identify certain goals and provide some more specific direction for the Board.

Motion by Board Member Carlson and seconded by Board Member Riley-Daniels to approve the work plan and forward it to City Council for consideration.

Further discussion: Associate Planner/Environmental Coordinator Anderson stated that he will get the work plan added to a future City Council work session agenda for review and discussion with City Council. It would then be placed on the consent agenda of the following regular City Council meeting.

Board Member Bentz inquired why it couldn't be discussed during a televised meeting to promote what the Board will be working on.

Associate Planner/Environmental Coordinator Anderson stated that he believed a work session was more appropriate for discussion of the work plan and any possible brainstorming that may occur with City Council rather than at a formal meeting. He stated that it could probably be added to Council Business during a regular meeting if the Board wished.

Motion carried. Voting Yes: Chairperson Max, Board Members Enstrom, Riley-Daniels, Bentz, Hassett and Carlson. Voting No: None. Absent: Board Member Stodola.

Case #3 2011 Environmental Expo & Tree Sale

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Chairperson Max stated that he had Master Naturalists lined up to staff a booth.

Associate Planner/Environmental Coordinator Anderson requested that Chairperson Max fill out a reservation form for the Master Naturalists so that he can account for them when determining the layout of exhibitors.

Chairperson Max asked Board Member Enstrom if he had any success with the John Deere distributor with regard to attending the event.

Board Member Enstrom stated that he has not been able to get confirmation yet and is uncertain at this point if they are interested in participating or not.

Board Member Hassett inquired when the planning for this event started.

Associate Planner/Environmental Coordinator Anderson stated that planning really didn't begin until January because with the budget concerns, it wasn't certain that there would be funding for the expo until the budget was formally approved.

Board Member Hassett expressed a desire to begin planning for the 2012 event much earlier and to possibly look at splitting the expo and tree sale into two separate events.

Board Member Riley-Daniels inquired if the event name should be changed from Environmental Expo to Green or Eco or something similar as that may be more marketable and inviting to the public.

Associate Planner/Environmental Coordinator Anderson stated that any name change would have to be for future events as all the marketing for this event identifies it as Environmental Expo.

Board Member Riley-Daniels requested to have any photos of past Arbor Day plantings or photos of Ramsey in general sent to her so that she can develop some sort of montage for the Board's booth.

Board Member Carlson stated that she wouldn't be able to make it to the expo until about 12pm because she's already committed to volunteering elsewhere that morning.

Board Member Bentz asked if any assistance would be needed setting up the night before the expo.

Associate Planner/Environmental Coordinator Anderson stated that if any Board Members are willing to assist with set up that Friday night, it would be appreciated. It would likely be things such as helping direct any exhibitors that may be setting up that evening, putting up all the drawings from the coloring contest, etc.

Case #4 2011 Arbor Day

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Enstrom stated that he preferred the option of planting the larger trees in Rhinestone Commons park as that would have much more visibility than the seedling option.

Consensus of the Board was for the Rhinestone Commons planting option.

Associate Planner/Environmental Coordinator Anderson stated that it would likely need to be a mid afternoon planting so that Parks staff was available to assist. He will provide more details at the May meeting.

BOARD/STAFF INPUT

Associate Planner/Environmental Coordinator Anderson stated the Cities of Ramsey and Andover are jointly offering a free workshop on EAB for residents on April 6. The workshop will be in the Alexander Ramsey conference room.

Board Member Hassett informed the Board that this could potentially be his last meeting. While nothing has been finalized, his employer may be transferring him to Washington D.C.

ADJOURNMENT

Motion by Board Member Riley-Daniels and seconded by Board Member Hassett to adjourn the meeting.

The meeting adjourned at 8:02p.m.

Respectfully submitted,

Chris Anderson
Associate Planner/Environmental Coordinator

Environmental Policy Board (EPB)

5. 1.

Meeting Date: 05/03/2011

By: Chris Anderson, Community
Development

Title:

Review 2011 Environmental Expo & Tree Sale Event

Background:

On April 30, 2011, the City hosted its annual Environmental Expo & Tree Sale event. While it is fresh in everyone's mind, Staff wanted to take this opportunity to review the event, what worked well, what didn't and if there are improvements that could be made for future events.

EPB Action:

Based on discussion.

Form Review

Inbox
Chris Anderson (Originator)

Reviewed By
Chris Anderson

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