

**City of Ramsey**  
**Agenda**  
**Happy Days**  
**Regular Session**  
**Thursday April 28, 2011**  
**5:30 pm**  
**Rum River Room, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Approve Agenda**
- 3. Approve Minutes**
- 4. Committee Business**
  1. Volunteers Needed for Happy Days Booth at Ramsey Business Expo.
  2. Happy Days Parade Chair Needed
  3. Happy Days Photo Contest
  4. Event Chair Needed for the Happy Days Craft Fair/Business Expo
  5. Happy Days 15K Bike Tour
- 5. Committee Input**
- 6. Adjournment**

**Happy Days Regular**

**Item #: 4. 1.**

**Date: 04/28/2011**

**By:** Kathy Schmitz  
Administrative Services

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**Information**

**Title:**

Volunteers Needed for Happy Days Booth at Ramsey Business Expo.

**Background:**

The City of Ramsey is hosting a Business Expo on Saturday, April 30, 2011, at The Fountains in Ramsey, 7533 Sunwood Drive NW. Happy Days Chairman Rick Chubb has reserved a booth and is asking for volunteers to help staff it. The hours of the event are 9:00 a.m. to 2:00 p.m.

This may be a great opportunity to solicit sponsors for our festival.

**Funding Source:**

n/a

**Committee Action:**

Based upon discussion.

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**Form Review**

**Inbox**

Kathy Schmitz

Form Started By: Kathy Schmitz

Final Approval Date: 04/22/2011

**Reviewed By**

Kathy Schmitz

**Date**

04/22/2011 01:54 PM

Started On: 04/22/2011 01:35 PM

**Happy Days Regular**

**Item #: 4. 2.**

**Date: 04/28/2011**

**By:** Kathy Schmitz  
Administrative Services

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**Information**

**Title:**

Happy Days Parade Chair Needed

**Background:**

Happy Days Chair Rich Chubb received an email from Tyler Tong indicating he will no longer be able to be the Happy Days Parade Chair. Mr. Tong is willing to volunteer as needed but is unable to commit to the many hours needed to chair the event due to his new job.

As an aside, parade entry forms need to be reviewed before they can be posted on the website. Mr. Tong suggested placing a height restriction on parade floats due to the start/finish banner for the 5K run.

**Funding Source:**

N/A

**Committee Action:**

Based upon discussion - The Committee needs to appoint a new chair for the parade event and review and approve the parade entry forms.

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**Form Review**

Form Started By: Kathy Schmitz  
Final Approval Date: 03/08/2011

Started On: 04/22/2011

**Happy Days Regular**

Item #: 4.3.

**Date: 04/28/2011****By:** Kathy Schmitz  
Administrative Services

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**Information****Title:**

Happy Days Photo Contest

**Background:**

Last year's photo contest was a successful event; however, comments were made that the winning photos should have been on display.

Suggestions for the 2011 photo contest include:

- Display photos at City Hall two weeks prior and two weeks following the Happy Days Festival.
- Contact QCTV to see if they will display the photos between ads on Channel 16.
- Expand the photo contest area to include all of Anoka County.
- Submit all photos in an 8 x 10 format.

The consensus of the Committee was to advertise this event in the *Anoka County Shopper*.

All forms for the photo contest need to be reviewed and updated for this year's event.

**Funding Source:**

N/A

**Committee Action:**

Based upon discussion - The Committee needs to decide whether or not to expand the photo contest area to include all of Anoka County. The Committee also needs to review the photo contest entry form and update it with this year's regulations.

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**Form Review**

Form Started By: Kathy Schmitz

Started On: 04/22/2011

Final Approval Date: 03/08/2011

**Happy Days Regular**

**Item #: 4. 4.**

**Date: 04/28/2011**

**By:** Kathy Schmitz  
Administrative Services

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**Information**

**Title:**

Event Chair Needed for the Happy Days Craft Fair/Business Expo

**Background:**

Staff received an email from Donna Prue, current Event Chair for the Craft Fair/Business Expo. Donna indicated in her email, which is attached, that she would like to resign from the Happy Days Committee. Due to recent events in her family, she's uncertain she has the time to dedicate to the Committee.

**Funding Source:**

n/a

**Committee Action:**

Based upon discussion.

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**Attachments**

Email Donna Prue

**Form Review**

**Inbox**

Kathy Schmitz  
Form Started By: Kathy Schmitz  
Final Approval Date: 04/22/2011

**Reviewed By**

Kathy Schmitz

**Date**

04/22/2011 02:56 PM  
Started On: 04/22/2011 02:22 PM

## Kathy Schmitz

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**Subject:** FW: Happy Days Meeting

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**From:** bdprue . [<mailto:bdprue@gmail.com>]

**Sent:** Saturday, April 09, 2011 10:25 PM

**To:** Kathy Schmitz

**Subject:** Happy Days Meeting

Hi Kathy,

I'm assuming that the next Happy Days meeting is scheduled for this coming Thursday. Just letting you know that I will not be able to attend. My Mom had heart surgery last week and we are anticipating her to go home Tuesday or Wednesday of this coming week. I will be staying with her for awhile during her recovery, so I will not be able to attend the next meeting. I feel that I have not done my share of participating for the planning of the 2011 Happy Days event and not sure if I should continue to participate. If the committee agrees, I'm okay with resigning from the committee.

Have a great week!

Donna

**Happy Days Regular**

**Item #: 4.5.**

**Date: 04/28/2011**

**By:** Kathy Schmitz  
Administrative Services

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**Information**

**Title:**

Happy Days 15K Bike Tour

**Background:**

Staff received an email from from Josh Underbakke, Hope Fellowship. The email is attached to this Report. Mr. Underbakke is inquiring if there was a favorable response to the 15K Bike Tour event held last year and if the Committee is planning for that again this year.

Staff responded that the feedback was very positive and that the Committee is definitely interested in having the Bike Tour event again this year.

Mr. Underbakke is also wondering if there are any groups interested in partnering with Hope Fellowship in sponsoring the event.

**Observations:**

One possibility would be to approach the owner of the Ramsey Bike Shop and/or similar business, located in Ramsey, to see if they would be interested in co-sponsoring this event.

**Funding Source:**

n/a

**Committee Action:**

Based upon discussion.

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**Attachments**

[Email Josh Underbakke](#)

**Form Review**

**Inbox**

Kathy Schmitz

Form Started By: Kathy Schmitz

Final Approval Date: 04/22/2011

**Reviewed By**

Kathy Schmitz

**Date**

04/22/2011 03:11 PM

Started On: 04/22/2011 02:56 PM

## Kathy Schmitz

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**From:** Kathy Schmitz  
**Sent:** Monday, April 11, 2011 1:04 PM  
**To:** 'Josh Underbakke'; 'rick'  
**Subject:** RE: April Happy Days Committee Meeting.

Hi Josh,

The Bike Tour is a very favorable YES! Unfortunately I don't know of any groups at this time who would like to partner /co-sponsor this event. Maybe we can put it on the agenda for the next meeting (April 28<sup>th</sup>).

Kathy

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**From:** Josh Underbakke [<mailto:josh@hope-fellowship.com>]  
**Sent:** Monday, April 11, 2011 12:38 PM  
**To:** Kathy Schmitz  
**Cc:** Amy Dietl; Ann Holland; Chandra Kreyer; CM Elvig; CM Wise; Colin McGlone; Corey Cummings; Dan DeBruyn; Deb Hanson; Donna Prueher; Ed Emerson; Eric Henry; Heidi Nelson; Howard Johnson; Jeremy Chubb; Jodell Kruse; Kurt Ulrich; Lisa Cawthra; Mike Berge; Pam Buley; Rick Chubb; Torrey Johnson; Tyler Tong  
**Subject:** Re: April Happy Days Committee Meeting.

Hey, this is Josh Underbakke from Hope Fellowship Church, I know that I haven't been at the meetings this year, but I was wondering how the Happy Days team feels about doing the Bike Tour again this year? If it's a favorable Yes, then I would like to know if there are any other groups or people that might want to help out. We would love to partner if other would like to get involved. Any Ideas would be helpful

On Mon, Apr 11, 2011 at 10:08 AM, Kathy Schmitz <[KSchmitz@ci.ramsey.mn.us](mailto:KSchmitz@ci.ramsey.mn.us)> wrote:

Hi Everyone,

I just wanted to pass a note on to all that the next Happy Days Committee meeting is going to be on their new regular night – the 4<sup>th</sup> Thursday – April 28<sup>th</sup> at 5:30 p.m.

As you may recall Chairman Rick Chubb was recently appointed to the Park and Recreation Commission, they meet on the 2<sup>nd</sup> Thursday at 6:00 p.m. – which means that we had to pick a new day.

Please let me know if this is a concern for anyone and I will put it on the next agenda.

Thank you,

Kathy

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Josh  
SHINE