

City of Ramsey
Agenda
Happy Days
Regular Session
Thursday July 28, 2011

5:30 pm
Rum River Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Approve Agenda**
3. **Approve Minutes**
 1. Approve the June 23, 2011 Meeting Minutes
4. **Committee Business**
 1. Happy Days Event Layout
 2. Update on Food Vendors
 3. Craft Fair/Business Expo Chair Resignation
 4. 15K Update
 5. Update on the Happy Days Parade
 6. Update on the Women of Today Bingo
 7. Update on the Photo Contest
 8. Happy Days Street Dance
 9. Friday Family Night
 10. Ramsey Foundation Pancake Breakfast
 11. Ramsey Raceway Go Carts
 12. Schedule Next Month's Meeting
5. **Committee Input**
6. **Adjournment**

Happy Days Regular

3. 1.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Approve the June 23, 2011 Meeting Minutes

Background:

Approve minutes from the July 23, 2011 meeting.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Attachments

Meeting Minutes

Form Review

Inbox
Kathy Schmitz

Form Started By: Kathy Schmitz

Reviewed By
Kathy Schmitz

Final Approval Date: 07/26/2011

Date
07/26/2011 12:50 PM
Started On: 07/26/2011 12:43 PM

Happy Days Committee Meeting Notes
June 23, 2011

1 – Called to order at 5:33 p.m.

Members Present:

Committee Chair Rick Chubb
Committee Member Pam Buley
Howard Johnson, BOB FM – 6:00 p.m.
City Liaison Kathy Schmitz
City Liaison Patrick Brama
City Liaison Chandra Kreyer – 5:40 p.m.

2 – Approve Agenda

The consensus of the Committee was to approve the agenda as presented.

3 – Approve Meeting Minutes

As there was not a quorum, Chairman Chubb decided to wait to approve the meeting minutes until the next meeting.

4 – Committee Business

4.1 – Happy Days Layout

Chairman Chubb noted that since there was not a quorum, no official decision could be made.

Kathy Schmitz told the Committee that she filled out the Special Events Permit that is needed for the Happy Days Event. A layout of the event was also need for the permit. Kathy handed out a draft copy of a layout for the Committee to review. A discussion regarding the layout ensued.

Pam Buley asked about the layout for the food vendors. She wanted to make sure they would all be happy with the location, that no one would be too far away from all the events. She also expressed concern about the electric, wondering if there was enough for all the vendors.

Chairman Chubb wanted to make sure that there were no duplicates in the food vendors. He also expressed an interest in having a vendor that sells Kettle Corn. He stated that he would ask one of the vendors from the car shows he will attend this summer to come to Happy Days.

Kathy told the Committee that she talked to Matt Kohner, the City Fire Marshal, regarding the Bon Fire and Councilmember Elvig's idea about using hay bales for seating. She told the Committee that Matt has some concerns regarding the hay bales and that he would take to Fire Chief Dean Kapler about the size and volunteer from the fire department to man it.

Chairman Chubb suggested that maybe people could bring their own lawn chairs. Kathy told the Committee that she would work with Matt on the location for the bon fire.

There was also a discussion regarding the placement of the port-a-potties - having them along the sidewalk versus around the elevator for the ramp.

Chandra Kreyer expressed concern about the policing of the event. She stated that it is harder to do security if the event is spread out, that it is much easier if the event is closer together.

Chandra told the Committee that she may have a group of people from Lord of Life Church who so they can let the person at the front know how many spaces are open on each level.

Kathy Schmitz brought up a concern regarding overflow parking. She told the Committee that at this time the areas that were used last year for overflow parking were not available due to proposed construction.

Kathy suggested utilizing the street, after the parade, for overflow parking. She told the Committee that she didn't think there would be a problem with parking during the day, but may need that extra parking during the street dance.

Kathy also expressed concern regarding the crafters parking. She told the Committee that the crafters like to have their vehicles parked close to their stand for re-stocking items. She also told the Committee that they should be able to utilize the ramp elevators to bring stock up and down the ramp.

Kathy explained that the proposed plan for the electric was to have Connexus Energy bring the power to the Northeast corner of the park and to have the Public Works Department run a trench and conduit to both southern corners along Sunwood Drive. These front locations would have removable pedestals that would house all the power outlets. These pedestals would be removed after the event and covered with a plate that could be easily mowed over. The main power switch would be in the northeast corner.

4.2 – 2011 Craft Fair/Business Expo – Car Show – Farmer's Market - Update

Kathy Schmitz told the Committee that there where 10 people signed up for the Craft Fair/Business Expo. She told the Committee that she was going to send an email to all last year's participants inviting them to return again this year.

Kathy also told the Committee that Patrick Brema did a promo with QCTV regarding the Happy Days event. In the promo he did ask for volunteers.

Chandra Kreyer suggested posting specific times needed for volunteers. She thought it would be a lot easier to get people to help if they knew how long the time slots were. She also suggested that we could contact various church groups to see if they have anyone who would like to volunteer.

Chairman Chubb suggested that someone call Deb Hanson to see if she has found someone from the Women of Today to take over the Bingo Tent. If not, maybe there is a church group who would like to take it over.

Kathy Schmitz told the Committee that she received a call from Connections Church. They volunteered to clean up after the parade.

Chandra Kryer suggested contacting the local PTO groups and seeing if they would be willing to volunteer at Happy Days. She also suggested that each Event Chair put together a procedure manual for their event showing a time line, volunteer needs, and supplies needed.

Kathy Schmitz told the Committee that a Color Guard and a Grand Marshall were still needed for the parade.

Chandra Kreyer suggested asking both the Police Chief and the Fire Chief if they would like to be the Grand Marshalls. She also suggested asking the Sheriff's Department if they have a Color Guard.

Howard Johnson stated that BOB FM was still planning on setting up a VIP area for Platinum and Gold Sponsors.

Happy Days Meeting Schedule

The next Happy Days Committee meeting will be July 28th at 5:30 pm.

6 – Adjourn

The meeting adjourned at 6:23 p.m.

Happy Days Regular

4. 1.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Happy Days Event Layout

Background:

At last month’s meeting Chandra Kreyer expressed concern regarding the security of the event. Her comment about it being harder to police the event if it is spread out resulted in the new layout for the Happy Days Event.

As you can see, we have moved almost everything inside the park area, all except the Craft Fair/Business Expo and the Farmer’s Market. We are suggesting the Car Show be moved to the street. This will allow more space for the Farmer’s Market, allowing the farmers to have more space for their vehicles. With the car show along the street, it connects the Food Vendors and Kid’s Events with the Craft Fair/Business Expo and the Farmer’s Market. We are still proposing the Port-a-Potties to be along the sidewalk along Sunwood Drive making it even more connected.

Another reason for the change is the easy of clean up after the event. With the Main Stage in the park there is no need to have picnic tables in the street. This means that Sunwood Drive could be opened up much quicker than before. This layout also allows for a better view of the Main Stage from the Bon Fire and the Bingo Tent.

Funding Source:

N/A

Committee Action:

Approve the new Layout for the Happy Days Event.

Attachments

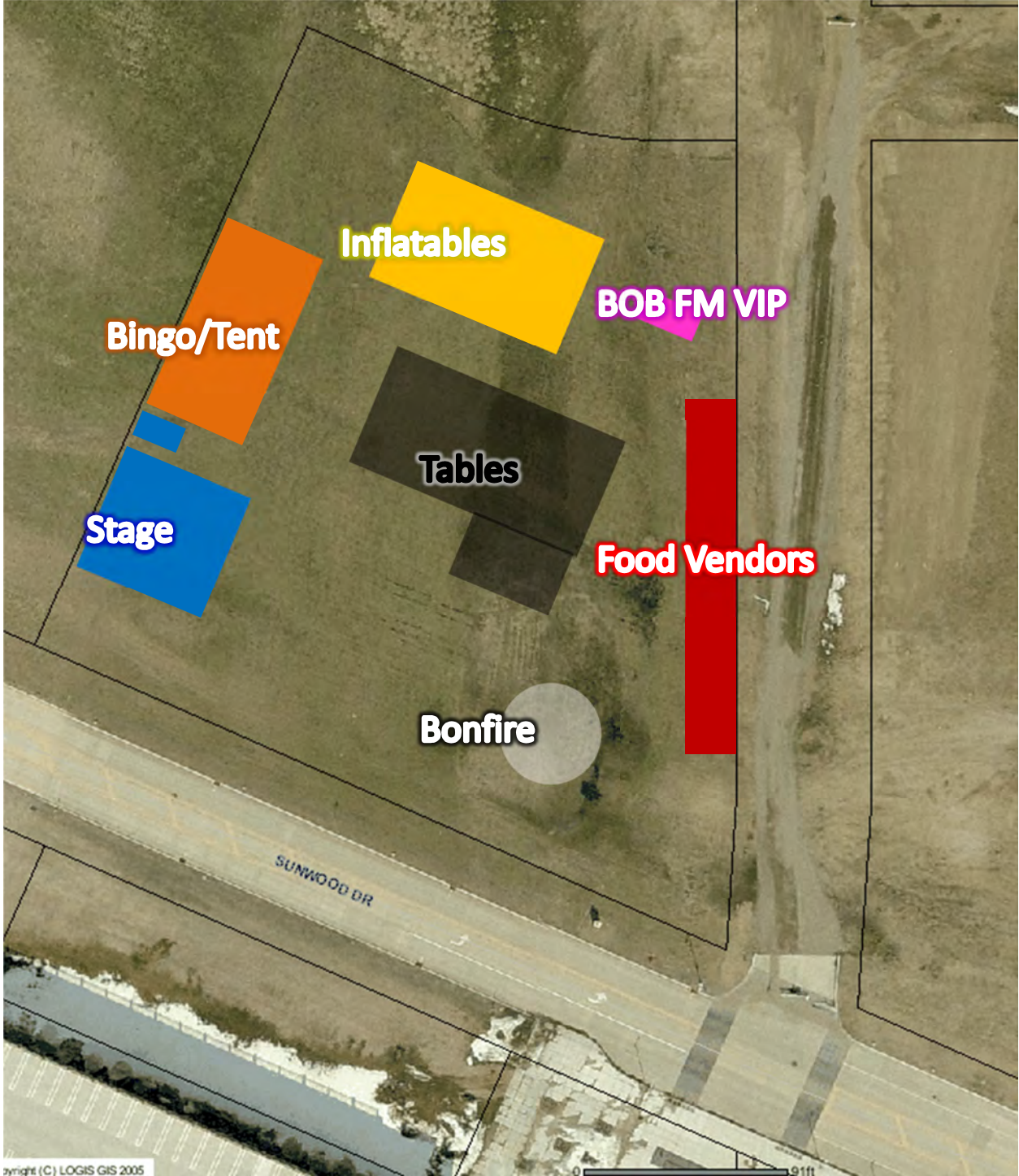
[Arial Map](#)

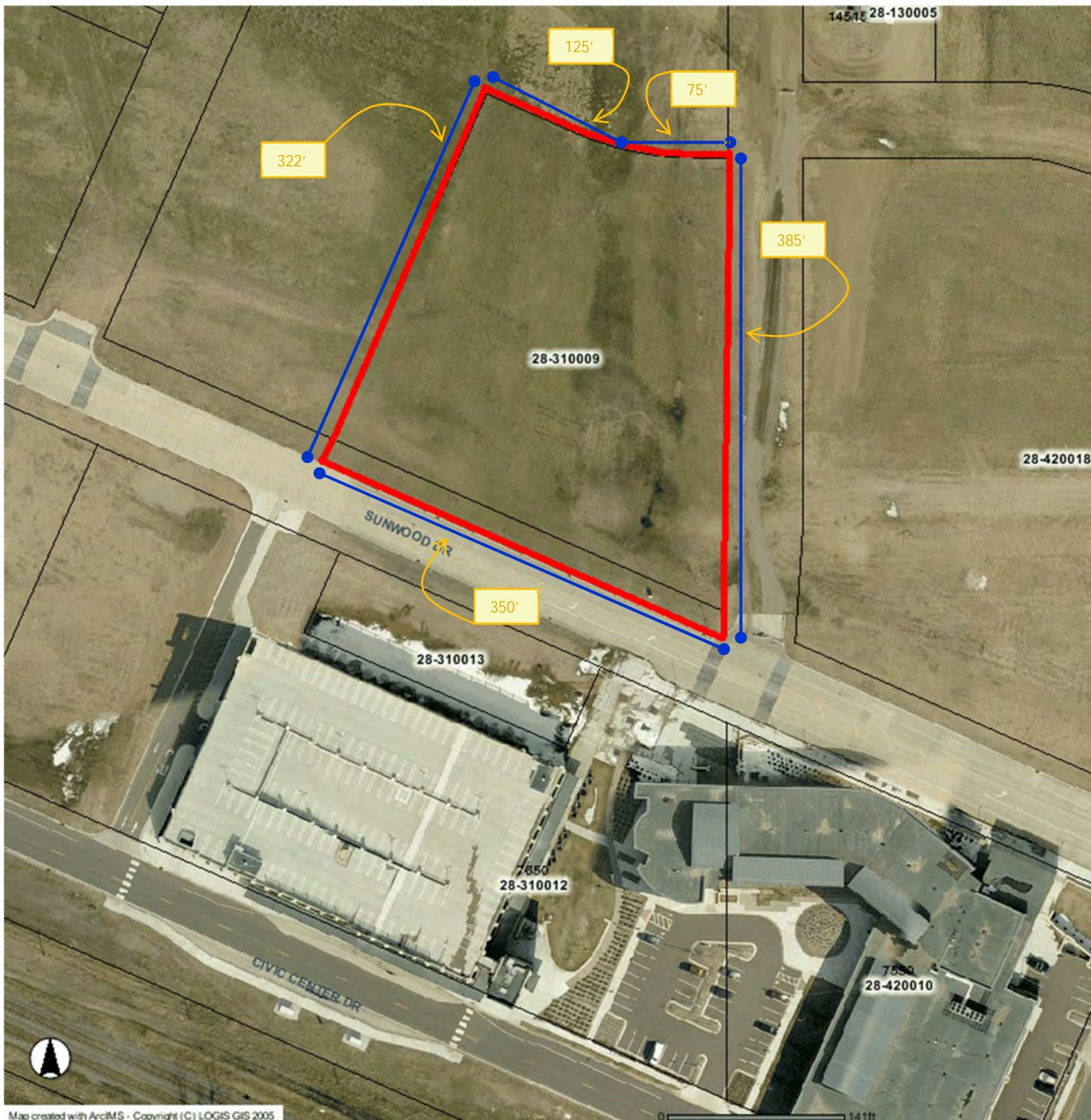
[Park Map](#)

Form Review

Inbox	Reviewed By	Date
Kathy Schmitz	Kathy Schmitz	07/25/2011 01:50 PM
Amy Dietl	Kathy Schmitz	07/26/2011 12:42 PM
Form Started By: Kathy Schmitz		Started On: 07/23/2011 05:14 PM

Final Approval Date: 07/26/2011





Happy Days Regular

4. 2.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Update on Food Vendors

Background:

Attached is a list of the final 8 food vendors for the Happy Days Event.

In past meetings the Committee expressed an interest in having a Kettle Corn stand. Chairman Rick Chubb volunteered to look for a Kettle Corn stand that would like to participate in the Happy Days festival at the various car shows he will be attending this sommer. This stand can be added to the line of food vendors at any time.

Funding Source:

N/A

Committee Action:

Approve the list of Food Vendors for the Happy Days Event.

Attachments

Food Vendor List

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 05:57 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Name	Address	Phone Number	Contact Person	Day of Telephone #	MN State Lic #	Stand Requirements
St. Katharine Drexel/Nights of Columbus Council #14984	7101 143rd Ave NW, Suite G, Ramsey, MN 55303	763-323-4424	Dale Kraus	612-685-9212		10 x 20
Grannies Mini Donuts, LLC	16400 St. Francis Blvd. NW, Ramsey, MN 55303	763-421-1962	Jeanine Duff	763-228-3751	20092289 Dept of Ag	18x13
Golden Chinese	440 Bunker Lake Blvd. #103, Anoka, MN 55303	763-422-9349	Duane Gilberg	612-363-1769	FBL-7369-33051	8x29
Mobile Food Concepts	24460 98th Street NW, Zimmerman, MN 55398	651-955-3177	Lenny DeMann	602-920-4943	Waiting for Lic to arrive	10x15
Ramsey Lions club		763-422-9690	Frank Frederick	612-839-9213		20 x 20
Tasty Fixins, Inc	3110 Grouse Circle NW, Prior Lake, MN 55372	952-807-7099	Darrell Waltz	952-807-513	MDH #FBL-13504-33604	DECAI 20 x 20
Wells Catering	6139 Highway #10, Ramsey, MN 55303	763-712-0987	George Wells	612-990-9991		40 x 40
Acapulco	7988 Sunwood Dr NW, Ramsey, MN 55303	763-269-8195	Sam/Rachel	651-497-0875		10 x 10

Electric Needs	Type of food/beverage served	Which days will you participate
?	Pulled Port Sandwiches & Rootbeer Floats	all
220 amp	Mini donuts, slushies, popcorn, canned pop, bottled water	all
50 amp 125/250 volt service	Chinese food and soda	all
120V-30 amp	Gyros, Funnel Cake	all
3 - 2- amp	Beer and Pork chops	Saturday
50 amp circuit	Philly Cheese steak, Chicken Wraps, pop and water	(They noted that they sponsor HD and will not pay 10%)
2 standard outlets	Hamburger/BBQ Beef, pop and water	
700 amps	Mexican Food, pop and water	all

Happy Days Regular

4.3.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Craft Fair/Business Expo Chair Resignation

Background:

Staff received an email from Donna Prueher, current Event Chair for the Craft Fair/Business Expo. Donna indicated in her email, which is attached, that she would like to resign from the Happy Days Committee.

Funding Source:

N/A

Committee Action:

Accept the resignation of the Craft Fair/Business Expo Event Chair Donna Prueher.

Attachments

Donna'a email

Form Review

Inbox
Kathy Schmitz

Form Started By: Kathy Schmitz

Reviewed By
Kathy Schmitz

Final Approval Date: 07/26/2011

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:02 PM

From: bdprue . [mailto:bdprue@gmail.com]
Sent: Monday, July 18, 2011 8:26 PM
To: Kathy Schmitz
Subject: Resignation

Hi Kathy,

This message is to inform you that I am resigning from the Happy Days Volunteer Committee. The main reason being is that I do not agree with how funds have been spent for the event.

Examples:

1. Spending a great deal of money more for a band when funds were already down. I do not think that the band is the main attraction for this type of event.
2. Spending \$13,000 for installing "permanent" electricity. Future use for the area where the electrical installation is to be installed has not even been determined yet, which indicates that installing electricity at this time may need to be relocated in the future. Also, once the electrical installation is completed, the city will be paying monthly services charges, in addition to the \$13,000 installation costs, versus \$3,500 to run generators for the event.
3. Removing committee member Tim Dwyer. Tim was committed and beneficial to providing input and needs for this event.
4. Pressure on Volunteer Committee members to procure donations/sponsorships even though these members do not have the authority to direct how the funds are spent.

I have admitted that I have not been able to attend each meeting, and have apologized for this. However, it is my understanding that the above examples were not directed by the Volunteer Committee members. This is my first time for volunteering for a project like this. Unfortunately, it is not what I had expected. I cannot allow myself to participate in spending the taxpayer's money loosely, when services that would be more beneficial are not being provided. I personally have seen how wasteful spending has negatively affected our community.

I am sincerely sorry for any inconveniences that my resignation may cause. I hope that the Happy Days event is successful and enjoyed by many in the community.

Donna Prueher

Happy Days Regular

4. 4.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

15K Update

Background:

Josh Underbakke will be at the meeting to provide an update on the event.

Attached to this case a list of people signed up for the 15K Bike Tour.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Attachments

15K Bike Tour

Form Review

Inbox
Kathy Schmitz

Form Started By: Kathy Schmitz

Reviewed By
Kathy Schmitz

Final Approval Date: 07/26/2011

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:22 PM

First Name	Last Name	Address	City, State Zip
Julie	Gunderson	15541 Nutria Street NW	Ramsey, MN 55303
Terry	Gunderson	15541 Nutria Street NW	Ramsey, MN 55303
Paula	Houts	15541 Nutria Street NW	Ramsey, MN 55303
Jim	Houts	15541 Nutria Street NW	Ramsey, MN 55303
Jordan	Schmidt	6245 172nd Lane NW	Ramsey, MN 55303

Email	Age
Julie.Gunderson@Anoka.K12.n	52
Julie.Gunderson@Anoka.K12.n	52
Julie.Gunderson@Anoka.K12.n	48
Julie.Gunderson@Anoka.K12.n	50
Schmidt.jordan23@yahoo.com	17

Happy Days Regular

4. 5.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Update on the Happy Days Parade

Background:

At this time we are still in need of a Parade Chair for the day of the event. Kathy Schmitz has collected all of the entries, she will also put together the commentary, and put the parade in order.

Attached in this case is the current list of parade entries. Also attached to this case is the procedures manual, provided by last year's Event Chair Tyler Tong, for this event.

Chandra Kreyer has arranged for the Police Chief and the Fire Chief to be Grand Marshals for the parade. Kathy has arranged for the American Legion, Anoka Post #102, to serve as the Color Guard.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Attachments

Parade Entry List

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:26 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

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Happy Days Regular

4. 6.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Update on the Women of Today Bingo

Background:

As the Committee is aware, Deb Hanson is not long able to act as the Event Chair for the Women of Today Bingo. She has arranged for Julie Hamilton to take over the event. Julie is not able to attend the July meeting, but will be at the August meeting.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:29 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 7.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Update on the Photo Contest

Background:

At this time we have 1 entry for the Photo Contest.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:31 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 8.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Happy Days Street Dance

Background:

With the proposed new layout, the Committee might want to change the name of the “Street Dance”. One possible change would be to call it the “Happy Days Concert” or “Outdoor Concert”.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:34 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 9.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Friday Family Night

Background:

The Ramsey Lions Club contacted City Staff with a request to have their Beer Garden open on Friday Night as well as Saturday. As this event is called the "Friday Family Fun Night" the Committee needs to decide if they want beer at the event.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:39 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 10.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Ramsey Foundation Pancake Breakfast

Background:

Once again this year the City of Ramsey Foundation will be sponsoring a Pancake Breakfast on Saturday, September 17 from 9:00 to 11:00 a.m. This event will take place at the PACT Charter School.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/25/2011 01:28 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 11.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Ramsey Raceway Go Carts

Background:

The new Ramsey Raceway will hold races on Saturday, September 17th, in the early afternoon. Although this event is happening the same day as Happy Days, it is not becoming a part the festival. Carl Jansen is willing to work with the Happy Days Committee if they wish to cross promote these events.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/25/2011 01:39 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011

Happy Days Regular

4. 12.

Meeting Date: 07/28/2011

By: Kathy Schmitz, Administrative Services

Title:

Schedule Next Month's Meeting

Background:

Schedule next meeting – August 25, 2011, at 5:30 pm in the Rum River Room.

Funding Source:

N/A

Committee Action:

Based upon discussion.

Form Review

Inbox
Kathy Schmitz

Reviewed By
Kathy Schmitz

Date
07/26/2011 12:41 PM
Started On: 07/23/2011 06:49 PM

Form Started By: Kathy Schmitz

Final Approval Date: 07/26/2011