

Happy Days Committee Meeting Notes
June 23, 2011

1 – Called to order at 5:33 p.m.

Members Present:

Committee Chair Rick Chubb
Committee Member Pam Buley
Howard Johnson, BOB FM – 6:00 p.m.
City Liaison Kathy Schmitz
City Liaison Patrick Brama
City Liaison Chandra Kreyer – 5:40 p.m.

2 – Approve Agenda

The consensus of the Committee was to approve the agenda as presented.

3 – Approve Meeting Minutes

As there was not a quorum, Chairman Chubb decided to wait to approve the meeting minutes until the next meeting.

4 – Committee Business

4.1 – Happy Days Layout

Chairman Chubb noted that since there was not a quorum, no official decision could be made.

Kathy Schmitz told the Committee that she filled out the Special Events Permit that is needed for the Happy Days Event. A layout of the event was also need for the permit. Kathy handed out a draft copy of a layout for the Committee to review. A discussion regarding the layout ensued.

Pam Buley asked about the layout for the food vendors. She wanted to make sure they would all be happy with the location, that no one would be too far away from all the events. She also expressed concern about the electric, wondering if there was enough for all the vendors.

Chairman Chubb wanted to make sure that there were no duplicates in the food vendors. He also expressed an interest in having a vendor that sells Kettle Corn. He stated that he would ask one of the vendors from the car shows he will attend this summer to come to Happy Days.

Kathy told the Committee that she talked to Matt Kohner, the City Fire Marshal, regarding the Bon Fire and Councilmember Elvig's idea about using hay bales for seating. She told the Committee that Matt has some concerns regarding the hay bales and that he would take to Fire Chief Dean Kapler about the size and volunteer from the fire department to man it.

Chairman Chubb suggested that maybe people could bring their own lawn chairs. Kathy told the Committee that she would work with Matt on the location for the bon fire.

There was also a discussion regarding the placement of the port-a-potties - having them along the sidewalk versus around the elevator for the ramp.

Chandra Kreyer expressed concern about the policing of the event. She stated that it is harder to do security if the event is spread out, that it is much easier if the event is closer together.

Chandra told the Committee that she may have a group of people from Lord of Life Church who so they can let the person at the front know how many spaces are open on each level.

Kathy Schmitz brought up a concern regarding overflow parking. She told the Committee that at this time the areas that were used last year for overflow parking were not available due to proposed construction.

Kathy suggested utilizing the street, after the parade, for overflow parking. She told the Committee that she didn't think there would be a problem with parking during the day, but may need that extra parking during the street dance.

Kathy also expressed concern regarding the crafters parking. She told the Committee that the crafters like to have their vehicles parked close to their stand for re-stocking items. She also told the Committee that they should be able to utilize the ramp elevators to bring stock up and down the ramp.

Kathy explained that the proposed plan for the electric was to have Connexus Energy bring the power to the Northeast corner of the park and to have the Public Works Department run a trench and conduit to both southern corners along Sunwood Drive. These front locations would have removable pedestals that would house all the power outlets. These pedestals would be removed after the event and covered with a plate that could be easily mowed over. The main power switch would be in the northeast corner.

4.2 – 2011 Craft Fair/Business Expo – Car Show – Farmer's Market - Update

Kathy Schmitz told the Committee that there where 10 people signed up for the Craft Fair/Business Expo. She told the Committee that she was going to send an email to all last year's participants inviting them to return again this year.

Kathy also told the Committee that Patrick Brema did a promo with QCTV regarding the Happy Days event. In the promo he did ask for volunteers.

Chandra Kreyer suggested posting specific times needed for volunteers. She thought it would be a lot easier to get people to help if they knew how long the time slots were. She also suggested that we could contact various church groups to see if they have anyone who would like to volunteer.

Chairman Chubb suggested that someone call Deb Hanson to see if she has found someone from the Women of Today to take over the Bingo Tent. If not, maybe there is a church group who would like to take it over.

Kathy Schmitz told the Committee that she received a call from Connections Church. They volunteered to clean up after the parade.

Chandra Kryer suggested contacting the local PTO groups and seeing if they would be willing to volunteer at Happy Days. She also suggested that each Event Chair put together a procedure manual for their event showing a time line, volunteer needs, and supplies needed.

Kathy Schmitz told the Committee that a Color Guard and a Grand Marshall were still needed for the parade.

Chandra Kreyer suggested asking both the Police Chief and the Fire Chief if they would like to be the Grand Marshalls. She also suggested asking the Sheriff's Department if they have a Color Guard.

Howard Johnson stated that BOB FM was still planning on setting up a VIP area for Platinum and Gold Sponsors.

Happy Days Meeting Schedule

The next Happy Days Committee meeting will be July 28th at 5:30 pm.

6 – Adjourn

The meeting adjourned at 6:23 p.m.