

**City of Ramsey**  
**Agenda**  
**Park and Recreation Commission**  
**Thursday March 10, 2011**  
**6:30 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Approve Meeting Minutes dated February 10, 2011**
  1. Approve Regular Meeting Minutes Dated February 10, 2011
5. **Commission Business**
  1. Recommend Park Development Implementation Plan for 'North Commons' in the COR.
6. **Commission/Staff Input**
  - **Trail Connections Grant Application**
  - **Discuss Environmental Expo Planning and Participation**
  - **Ice Skating Season Summary**
7. **Adjournment**

**Park and Recreation Commission**

**Item #: 4. 1.**

**Date: 03/10/2011**

**By:** MaryJo Warner  
Engineering/Public Works

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**Information**

**Title:**

Approve Regular Meeting Minutes Dated February 10, 2011

**Background:**

N/A

**Funding Source:**

N/A

**Council Action:**

Approve Minutes

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**Attachments**

02.10.11

**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: MaryJo Warner

Final Approval Date: 03/04/2011

**Reviewed By**

Jo Thieling

**Date**

03/04/2011 03:20 PM

Started On: 03/04/2011 03:13 PM

**PARK AND RECREATION COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Park and Recreation Commission conducted a regular meeting on February 10, 2011, at Ramsey Municipal Center, Minnesota.

Commission Members Present:      Chairperson Melody Shryock  
   Vice Chair Angela Olsen  
   Commissioner Bridgett Barr  
   Commissioner Shane Bennett  
   Commissioner Andrew Fyten  
   Commissioner Tom LaMere

Commission Members Absent:      None

**CALL TO ORDER**

Chairperson Shryock called the Park and Recreation Commission meeting to order at 6:30 p.m.

**CITIZEN INPUT**

There was none.

**APPROVE AGENDA**

Motion by Commissioner Olsen, seconded by Commissioner Fyten to approve the agenda.

Motion carried. Voting Yes: Chairperson Shryock, Bennett, Barr, Fyten, LaMere and Olsen.  
Voting No: None. Absent: None.

**APPROVE MINUTES**

Motion by Commissioner Bennett, seconded by Commissioner LaMere, to approve the following Park and Recreation Commission Regular Meeting Minutes:

- 1) Park and Recreation Commission Regular Meeting Minutes dated January 13, 2011.

Motion carried. Voting Yes: Chairperson Shryock, Commissioners Bennett, Barr, Fyten, LaMere and Olsen. Voting No: None. Absent: None.

**COMMISSION BUSINESS**

**Case #1:      Emerald Ash Borer (EAB) Management Plan**

Chris Anderson, Environmental Coordinator and staff liaison for the Environmental Policy Board was present to discuss with the Commission the Emerald Ash Borer Management Plan. He stated in the event this invasive pest should arrive in the City this is being brought forth to the Commission being that it does affect park land and park trees.

Chris Anderson gave a demonstration of Emerald Ash Borer and is asking for any questions or feedback.

Chairperson Shryock clarified that what is being talked about is creating an inventory and this wouldn't eliminate trees but monitor them and when they are in poor or fair condition then would be the time to address the issue.

Commissioner Bennett asked would it be without a confirmed infection if they were in fair or poor condition and would it potentially be targeted.

Chris Anderson responded yes, but we would be somewhat subject to the Department of Agriculture's requirements and they have the authority to issue a quarantine which restricts the movements of hardwoods and what we are discussing is without the presence or confirmation of emerald ash borer.

Commissioner Barr asked if there is a way in discussing in developments or with a developer when they have covenants to not put in these specific trees.

Chris Anderson responded through the landscape development review plan process we have a chance to comment on that.

No action needed, for informational purposes only.

## **Case #2      Discuss 2011 Parks Capital Improvement Projects**

Park Supervisor Mark Riverblood summarized the 2011 Capital Improvement Program.

Chairperson Shryock commented Riverdale Park is a good advantage with a new trail system.

Chairperson Shryock expressed the Elmcrest Park building and playground was an important project that would bring more people into the park and that will help facilitate surrounding businesses.

Chairperson Shryock asked how many parking stalls will be put in at Rhinestone Commons.

Park Supervisor Mark Riverblood didn't have an exact number yet.

Chairperson Shryock asked what the trust fund dollars are currently.

Park Supervisor Mark Riverblood answered about 3.6 million.

Motion by Commissioner Fyten, seconded by Commissioner Bennett to proceed with the 2011 Parks Capital Improvements as presented.

Motion carried. Voting Yes: Chairperson Shryock, Bennett, Barr, Fyten, LaMere and Olsen.  
Voting No: None. Absent: None.

### **COMMISSION/STAFF INPUT**

Parks Supervisor Mark Riverblood reviewed the Canoe/Kayaks for Sunfish Lake and Public Bikes for the COR.

Trail Grant Applications for Co. Rd #83, TH #47 and Mississippi River Trail

Update on the Boardwalk from Variolite Street to Ramsey Boulevard

Update on Winter Recreation

Programming for the Draw

Environmental Specialist Chris Anderson reviewed information on the Environmental and Tree Expo and the Business Expo.

Chairperson Shryock reminded the Commissioners to bring their calendars to the next meeting so they can schedule hours to work the Expo.

Chairperson Shryock wanted to commend staff for working on those things that create opportunities for our students to gain environmental experiences.

### **ADJOURNMENT**

Motion by Commissioner Bennett, seconded by Commissioner Fyten to adjourn the meeting at 6:47 p.m.

Motion carried.

The Park and Recreation Commission meeting adjourned at 7:16 p.m.

Respectfully submitted,

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Mark Riverblood  
Parks Supervisor

Drafted by Mary Jo Warner  
City of Ramsey Public Works Secretary

**Date: 03/10/2011**

**By:** Mark Riverblood  
Engineering/Public Works

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**Information**

**Title:**

Recommend Park Development Implementation Plan for 'North Commons' in the COR.

**Background:**

Initiating park improvements for the 7 acres of city owned space in the COR known as 'North Commons' has been discussed by the Park and Recreation Commission and City Council (acting as the Housing and Redevelopment Authority or HRA) during the latter half of 2010 and into this year. Most recently the conversation has included the sale of lots on the west side of this property to fund the proposed development costs.

On February 22, 2011 those residents in the vicinity of the proposed park were invited to an open-house style meeting to both comment on the proposal to sell lots to generate needed revenue for park improvements, and also for input relating to priorities for park features.

Residents attending this meeting and at the subsequent homeowners association meeting were asked to generally rank their desires, with the following list being the finding in order of preference:

- Play structure
- Lawn and trees
- Sliding hill
- Community Garden
- Paved paths/trails
- Off-leash area
- Naturalized areas/wildflower plantings to compliment the wetland

**Observations:**

The attached exhibit is the proposed lot configuration together with suggested park features that was mailed to residents. The consensus of those commenting seemed to be that if a certain number of lots needed to be created to initiate the park's development that would be acceptable - given the significant decline in market conditions and economy since the earlier plans for this public space were discussed.

Further comments included a desire to see a few less lots than shown; and a builder owning a number of lots in the area expressed a desire that certain standards be implemented so that both the lot sales would not compete directly with his 'price point'.

Staff also communicated that it was understood to be the HRA's intention that the some or all of the Park Dedication and Trail Fees for any new lots created outside of the 7-acre subject property may also be directed to improvements within North Commons (new lots shown in gray shading in the aforementioned exhibit).

Darren Lazan, the city's Development Manager for the COR, is anticipated to be at the Commission's meeting to provide additional detail. The purpose of this case is to make a recommendation to the HRA and Council on the proposal to create new residential lots, with some of the proceeds utilized to fund park improvements for North Commons.

Staff anticipates having a revised concept plan for the meeting that also includes the community garden element mentioned above, and sliding hill that may be smaller in scope than the one depicted in the attachment, as well as the off-leash area.

Once the HRA receives the Commission's recommendation, a park development plan will be prepared which includes the phasing and costs. It needs to be reiterated that adding maintenance costs at this time must be addressed as part of any plan or scope of improvements for North Commons - and this will be the subject of discussion with City Council.

**Funding Source:**

The subject of this case is to consider the generation of funds through land sales - to be directed for park improvements.

**Council Action:**

Based upon discussion - motion to recommend that City Council and the HRA create, develop and sell, new residential lots in and around 'North Commons' for the purpose of initiating certain park improvements.

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**Attachments**

[location map](#)

[proposed residential lots in and near N. Commons](#)

[aerial image](#)

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	03/02/2011 12:55 PM
Heidi Nelson	Heidi Nelson	03/02/2011 01:50 PM
Darren Lazan	Darren Lazan	03/04/2011 09:34 AM
Kurt Ulrich	Kurt Ulrich	03/04/2011 02:58 PM
Form Started By: Mark Riverblood		Started On: 03/02/2011 09:53 AM
Final Approval Date: 03/04/2011		

Map created with ArcIMS - Copyright (C) LOGIS GIS 2005

Search Info Layers Legend Mailing Image Map Print Help

- Property Information
- Owner Information
- Zoning/Land Use Information
- Assessing Information
- Sales Information
- Permit Information

[Link to the County Website](#) 28-32-25-21-0033

**Property Information** [Return to Top](#)

- S PID: 283225210033
- S Address:
- S Zip Code: 55303
- A Legal Desc: OUTLOT D RAMSEY TOWN CENTER 8TH ADD

**Owner Information** [Return to Top](#)

- A Owner: RAMSEY CITY OF HRA
- A Taxpayer: RAMSEY CITY OF HRA
- A Tax Address: 75501 SUNWOOD DR NW
- A Tax City: RAMSEY
- A Tax State: MN
- A Tax Zip: 55303

**Zoning/Land Use Information** [Return to Top](#)

- S Area [SqFt]: 311658.76384
- S Perimeter [Ft]: 2337.05050627
- S Acres: 7.15470073
- A Year Built:

**Assessing Information** [Return to Top](#)

- A Current Total: \$420,000.00
- A Current Land: \$420,000.00
- A Current Build:
- A Current Feature:
- A Current Class:
- A Special Assess:

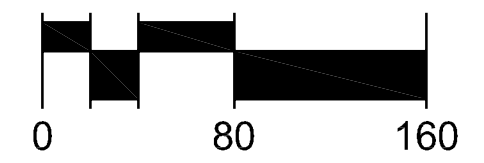
**Sales Information** [Return to Top](#)

- A Sale Price: \$6,750,000.00
- A Sale Date: 20090626
- A Tax Capacity:

Location map - (Subject Property in 'Hashing')



NORTH



LANDFORM  
From Site to Finish

**NORTH RESIDENTIAL  
PROPERTIES CONCEPT**

2.14.2011

