

**PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Public Works Committee conducted a regular meeting on Tuesday, November 15, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Colin McGlone
 Councilmember Randy Backous
 Councilmember David Elvig

Also Present: City Administrator Kurtis G. Ulrich
 Deputy City Administrator Heidi Nelson
 Public Works Director Brian Olson
 City Engineer Tim Himmer
 Street Supervisor Grant Reimer
 Finance Officer Diana Lund
 Senior Planner Tim Gladhill
 Development Manager Darren Lazan
 Mayor Bob Ramsey
 Councilmember Sarah Strommen
 Councilmember Jason Tossey
 Councilmember Jeff Wise

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 5:31 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the agenda, as presented.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous.
Voting No: None.

APPROVE MINUTES

Motion by Councilmember Backous, seconded by Councilmember Elvig, to approve the minutes from the October 18, 2011, Public Works Meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig.
Voting No: None.

COMMITTEE BUSINESS

Case #1: Discuss Trail Easement Acquisition on the Hansen Tree Farm

City Engineer Himmer reviewed the staff report and asked if the Public Works Committee was interested in obtaining an easement at this time or would rather wait until funding is available to construct the trail.

Councilmember Elvig asked if the easement would be purchased or leased.

City Engineer Himmer advised there has been no discussion on a cost of the easement. The discussion with Mr. Hansen has indicated they would be willing to dedicate the easement if for a specific term. Mr. Hansen is not looking for compensation for the easement.

Councilmember Backous stated he has no problem taking care of the easement at this time if there is no cost and to hold a future discussion relating to when the trail would be constructed. He indicated that at this time, until other things are taken care of, he is not interested in expanding this trail.

Chairperson McGlone asked when the City would have funds to construct this trail and if there is grant funding.

Public Works Director Olson advised this segment of trail is not in the CIP for programming in the next five years but if directed by the Council to prioritize this trail, it will be scheduled. He noted trails are funded from development fees and estimated it may be five years before this segment is constructed; however, it is a great segment that would provide connection to the neighborhood to the north, The COR, and park.

Chairperson McGlone stated he had no objection to recommending approval to the Council.

City Engineer Himmer asked Mr. Hansen if they would be willing to dedicate an easement even if it is known the trail will not be constructed for a period of time.

Mark Hansen, Hansen Tree Farms, answered in the affirmative.

City Engineer Himmer suggested a 20-year easement, renewable for a 5-year period.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to recommend that the City Council enter into an agreement to secure an easement with the Hansen Farm for a 20-year term, renewable for a 5-year period after the initial term, and subject to legal review.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous.
Voting No: None.

Councilmember Elvig thanked Mr. Hansen, noting this will be a good segment of trail.

City Engineer Himmer advised that Mr. Hansen had mentioned he may also consider an extension along Alpine Drive.

Case #2: Consider Proposal from Metro Area Repeater Association to Install Skywarn Facilities on Water Tower #2

City Engineer Himmer reviewed the staff report.

Councilmember Backous stated he had no problem when this request was initially presented subject to the Metro Area Repeater Association (MARA) covering the costs for the inspection. He did not object to paying for electricity, since it will be minimal, and noted staff should be present when MARA accesses the tower.

Councilmember Elvig stated he feels the same way unless the City has the opportunity to rent space on the tower. He suggested the agreement include language that this equipment would be removed if the City had the opportunity to generate revenue.

Chairperson McGlone stated he shares the concern expressed by Councilmember Elvig about giving up a revenue producing company, and wants to assure liability is covered.

Public Works Director Olson stated the agreement can indicate that in the event a cellular carrier needs this space, MARA equipment would be removed. He noted that White Bear Lake requires for 24-hour notice to gain access, which is important.

City Engineer Himmer advised of the three other groups that provide this type of service.

Public Works Director Olson asked what would stop the next group from making the same request and expecting the same approval.

Chairperson McGlone agreed that is a concern.

City Engineer Himmer noted the Skywarn website indicates the frequency is 147 MHz but this request is at 146.85 and 146.25 MHz, not within the Skywarn frequency.

Dan Card, representing MARA, explained that Skywarn uses a repeater system in the metro area, depending on the location of the storm. Some systems are just countywide but their system covers the whole metro area, not just Anoka County, and provides information to all spotters in the metro area.

Public Works Director Olson asked if they have contacted Anoka County who has all the 800 MHz towers in Anoka County, including one at the old Ramsey City Hall location.

Mr. Card explained it is difficult to get on any 800 MHz system sites. They have had discussion with the City of Anoka previously and were offered some sites but not where MARA needed to be located. He noted Ramsey's site is good for their area of desired coverage.

Joel Jameson, 5910 146th Avenue NW, representing MARA, said he approached Ramsey because he is a resident.

City Administrator Ulrich asked about MARA's relationship with other organizations and if there is a cooperative or competitive relationship.

Mr. Card stated they are familiar with the groups mentioned by City Engineer Himmer and have a cooperative relationship with those groups on projects. He indicated he did not know if other groups would approach the City with the same request.

City Engineer Himmer stated it sounds like MARA is metro-wide and other groups are more regional.

Mr. Card stated that is correct.

Councilmember Backous stated he is not concerned if another request is received and likes the idea of having the agreement indicate that if a paying customer comes along, MARA's equipment would be removed.

Mr. Card stated that will not be a problem but clarified that equipment for cellular companies mount on the side of the towers and MARA equipment mounts on top of the tower.

Chairperson McGlone asked about insurance and liability.

Paul Emeott, 3960 Scheuneman Road, White Bear Lake, advised MARA has a \$1 million blanket liability policy and Ramsey can be named as additional insured.

Public Works Director Olson stated staff will add the requirement for a 24-hour notice and that MARA equipment will be removed should there be a paying user.

Councilmember Elvig agreed and suggested the language indicate the MARA equipment will also be moved due to space needs or conflict of radio waves.

Mr. Card offered to provide their agreement with the City of Minnetonka, which could provide a template.

Motion by Councilmember Elvig, seconded by Councilmember Backous, to recommend the City Council direct staff to formalize an agreement with MARA including 24-hour notice for tower access, additionally insured on \$1 million liability policy, removal of equipment at their cost should another lease be received or signals conflict, and payment of electric costs.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous.
Voting No: None.

Case #3: Consider Policy on Turf Establishment Related to City Improvement Projects

City Engineer Himmer reviewed the staff report.

Chairperson McGlone stated his support to require sod since it has roots to quickly establish turf and address erosion. He felt requiring sod would result in fewer headaches in the long run and the City can assure the contractor is meeting specifications.

Councilmember Backous stated he was thrilled with this proposal, which will be more costly up front but save staff time and residents will be happy with it.

City Engineer Himmer explained that ditches are to promote infiltration so staff suggests not using costly soil.

Councilmember Elvig asked whether the requirement of 4 inches of topsoil is overkill. He stated in his yard he put down one-half inch of topsoil and his yard is now more green than others in the neighborhood. Councilmember Elvig suggested talking with contractors about salvage dirt and the need to pick out rocks. He stated he understands the need to address erosion but was concerned that property owners would not take care of sod. To keep it affordable, he suggested the seed be sown, not broadcast, and watered every 2-3 days to assure it will grow.

City Engineer Himmer stated sod is a good means of erosion control and this specification, whether seed or sod, requires the contractor to water it for 30 days. In 30 days, sod will be established but it takes longer for seed to be established. City Engineer Himmer stated staff talked about the impact of salt and sand during the winter months and whether it was the contractor's or homeowner's responsibility to cut out and replace that sod. He noted that sod gets rid of the concern with rocks.

Councilmember Elvig asked what is the cost between sod and seed.

Public Works Director Olson estimated the cost on Ute Street was \$300-\$500 per address. He noted the specifications for that project tried to make it as affordable as possible to get the project done. Residents were offered \$200 to salvage top soil. The area was seeded and steeper areas were hydro seeded. Public Works Director Olson noted a picture can be taken at the end of the project to show turf has been established. With regard to sod damaged by road salt, he asked why the contractor should not be required to replace it since a 12-month warranty is required.

City Engineer Himmer reviewed the cost of sod and seed, noting both require topsoil.

Councilmember Elvig asked whether 4 inches of top soil would be required for sod.

City Engineer Himmer stated that is the standard and he has seen no other communities require less.

Councilmember Elvig stated people are excited about getting the dirt roads paved and the City is trying to get it done as affordable as possible.

Chairperson McGlone asked how many miles are left.

Public Works Director Olson responded just under three miles.

Chairperson McGlone noted if it is just three miles, it may not be a big issue to a lot of people. He believed sod would solve a lot of problems and agreed a picture can be taken when the project is done to show whether turf has been established. Chairperson McGlone stated he can understand why the contractor would not want to be responsible to replace salt damaged sod because the contractor did not cause it.

City Engineer Himmer commented on the importance of communication with residents to provide adequate notification of the project and to care for the sod when it goes in because it is an investment in their property.

Public Works Director Olson requested input on the specification for areas with ditches, noting that 65% sand can be allowed but the whole point is to absorb water and decrease the amount of irrigation that is necessary.

City Engineer Himmer explained that 10-17% sand is allowed in borrow and 25-60% sand is allowed in premium.

Councilmember Backous stated he understands the spirit of the topsoil requirement is to better retain water and not have to irrigate but the City should be required to do whatever it requires of others.

Public Works Director Olson noted the boulevard would have to sodded but not the front and back yards.

Chairperson McGlone stated the City may not want sod for the ditch areas.

Public Works Director Olson noted the ditches can be people's front yards and if that's the case, it may be more complicated to use two soil types.

City Engineer Himmer explained that with Chameleon Street, there were ditch sections and some residents mow it.

Councilmember Backous stated he did not support having a separate standard for the City.

Councilmember Wise stated he believed a specification for 4 inches of topsoil is overkill and the Council wants to make Ramsey more affordable for development.

Chairperson McGlone stated it is also problematic if some residents are required to pay for sod and the City does not do the same. However, he did not know how to decipher when the City can choose.

Public Works Director Olson noted if the ditch had an adjacent field, it would be sodded but never maintained. He stated staff is trying to use its best judgment when restoring projects but the expectation is different so clarification is being requested.

Chairperson McGlone asked whether there is a way to take photos prior to the project so the City can decide whether it is as good or better.

City Engineer Himmer stated that can be done but raised a scenario where one property owner has a manicured lawn and irrigation system and another property owner does not maintain their yard. He asked whether it was fair for both property owners not to get the same.

Councilmember Elvig suggested an option not be given but if it is a field, staff can use common sense.

City Engineer Himmer noted at the last Public Works meeting an option was discussed that the property owner be presented with what the City will do for turf restoration and if the property owner wants something more, the City will reduce their cost by that amount.

Chairperson McGlone stated some residents have said they'd prefer to do it themselves.

City Engineer Himmer explained the problem is that residents don't follow through, resulting in erosion problems and sediment going into the storm sewers, incurring more costs for the City.

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to recommend that the City Council adopt a Turf Establishment Policy, as presented, requiring the import of 4 inches of premium top soil, sod, and 30-days of watering.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous. Voting No: None.

Public Works Committee consensus was reached to schedule discussion of the depth of top soil requirement for a future Public Works Committee meeting.

Case #4: Discuss Turf Restoration Concerns on City Improvement Project #08-34; the Bituminous Paving of 151st and 152nd Avenues, and Fluorine Street

City Engineer Himmer reviewed the staff report.

Chairperson McGlone noted this project involved resident complaints about the amount of rock in the topsoil.

Public Works Director Olson stated over 600 assessments were levied during that project and all in this project were not contested.

Councilmember Backous supported staff's recommendation to view the project in the spring to determine whether additional corrective actions are necessary.

Mayor Ramsey agreed inspection needs to wait until spring but he believed something needed to be done.

City Engineer Himmer commented on the need for property owners to take ownership and water the lawn, noting it is clear some did not.

Councilmember Elvig stated the problem is that the same quality of dirt was not used on all the properties. He felt whatever is done, it should include new top soil, where necessary. He suggested 2 inches of top soil be brought in so it is consistent and then water it for a period of time.

City Engineer Himmer clarified that the City supplied the dirt, which was screened, so the last 2 inches of dirt was the same for all. The City subcut down 2 inches to get out rock but some residents may have done more watering.

Public Works Director Olson stated the dirt was screened with a one inch in diameter screen.

Mayor Ramsey noted some rocks were huge, the size of a baseball.

Public Works Director Olson explained that size of rock would have come from the soil below.

Mayor Ramsey stated if not for the rocks, the City would not have this problem.

Chairperson McGlone noted if the original soil had been screened and the area sodded, there would be no problem.

City Engineer Himmer stated that was his struggle with this project. During July and August their lawn was brown, but this swath of turf was green. He agreed some property owners put in effort to make it work and the City can't be responsible to water for three months.

Public Works Director Olson asked if the Committee is saying to put in 2 inches of top soil with seed.

Councilmember Elvig retracted his suggestion to put down 2 inches, explaining he did not know the City had already brought in 2 inches of top soil.

Councilmember Backous suggested residents be sent a letter advising them the City will inspect the project in the spring.

City Engineer Himmer asked if rocks are the main issue. The Committee agreed that is the main issue.

Public Works Director Olson asked if it would resolve the problem if the rocks are picked out so the grass can grow. The Committee agreed that would resolve the problem.

City Administrator Ulrich asked if a post-project survey should be conducted during the winter months to determine the residents with an issue.

Councilmember Backous noted that could change by the spring so he supported sending a letter telling residents it would be inspected in the spring.

Councilmember Elvig suggested the letter also indicate that the Public Works Committee has been reviewing the issue and, at a minimum, will remove the rock, assess the type of turf coverage, and take remedy action depending its discovery in the spring.

City Engineer Himmer asked if the letter should include discussion of taking ownership.

Councilmember Elvig agreed it should be explained the City will do this one thing and after that property owners need to take over.

Public Works Committee consensus was reached to direct staff to write a letter for Public Works Committee review indicating the property will be inspected in the spring to determine whether additional corrective actions are necessary and, at a minimum, the rocks will be removed. After that, the property owners are expected to take over responsibility.

Case #5: Approve Final Draft of RFP and Contract with Contracted Sweeping Services

Street Supervisor Riemer reviewed the staff report.

Chairperson McGlone asked if it includes the contractor taking away swept materials from Public Works.

Street Supervisor Riemer explained that would be an alternate bid and the contractor would dump road debris on the City's site. Or, the contractor can bid to truck away the road debris without dumping.

Motion by Councilmember Backous, seconded by Councilmember Elvig, to recommend that the City Council approve the Response for Proposal for 2012 spring sweeping subject to legal review.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None.

Case #6: Discuss Potential Reconstruction of Garnet Street, North of 167th Avenue

City Engineer Himmer reviewed the staff report and asked whether Garnet Street, between 167th Avenue and the Brookfield subdivision, should be used as a kick-off project using the Public Improvement Revolving (PIR) Fund as seed money.

Councilmember Backous stated he would say the same thing if facing a road assessment, for the City to continue to maintain the roads until a franchise fee is in place to make cost more palatable.

City Engineer Himmer explained the City can consider deferred assessments for lots with enough foot frontage that the lot can be subdivided. In that case, the lot with the principal structure can be charged a typical assessment and the rest deferred until development occurs. In that case, the remaining assessment would be paid at the time the lots are sold.

Chairperson McGlone asked whether this area has large acre lots.

City Engineer Himmer answered in the affirmative.

Public Works Director Olson commented on projects that also include utilities and curb and gutter. He asked whether the Public Works Committee thinks this is an important enough project to put forward. If so, staff will design the project over the winter months for construction next year.

Councilmember Elvig noted when the property to the north was done, it was assumed the property to the south would likely sell out and give initiative to put in roads and utilities. At that time, Mr. Peterson had talked with property owners and got 10 out of 12 in agreement. However, now they want the road only patched and it is the worse road in Ramsey. Councilmember Elvig stated he does not see a way that development will come to initiate this project for many years so something needs to be done to replace that road. He asked whether the City should put in a new road as cost effective as possible knowing that some day utilities will go in. Or, should the City reconstruct the road with utility infrastructure, paying for the utilities from the Utility Fund, and charging property owners for a normal assessment.

Public Works Director Olson stated the City could move forward with a plan that included water and sewer in the roadway, providing future hookups and services to the property line paid by the Enterprise Funds, and getting reimbursed when people connect.

Chairperson McGlone asked whether property owners would not have to bear part of the cost.

Public Works Director Olson stated if the property is assessed 100%, owners will counter petition. He noted the storm sewer improvement would not be assessed but the sanitary sewer and water could be deferred with payment upon connection.

City Engineer Himmer stated the City did the same thing on 167th Avenue where utilities were installed and lateral charges paid upon connection.

Councilmember Elvig stated this is a prime area for future growth and utility funds are strong so the City could do that. He supported installing road with curb and gutter to standards, including utilities and to split the cost on road construction.

Chairperson McGlone suggested putting more emphasis on the fact that this road was at reconstruction condition five years ago so it should be moved ahead over anything else.

Councilmember Elvig stated this road project was previously held off because, in reasonable views, the growth was going to happen.

Chairperson McGlone noted 12 owners could divide their property once sewer and water are installed and may decide to sell off a lot to pay for the assessment/connection.

Councilmember Elvig agreed the project would create the opportunity for growth.

Public Works Director Olson noted this is identical to the situation five years ago with 151st Avenue and Fluorine Street. The City would have put in sewer and water and assessed for one-half the cost of the road and curb and gutter. However, the residents indicated they did not want to subdivide their property and would counter petition the project. He agreed that Garnet Street is past due and is expensive to maintain.

Councilmember Elvig stated another condition at that time was residents thought they would be required to connect to sewer and water so it became contentious. He suggested staff talk with the Garnet Street property owners to assure them that is not the case and eliminate the fear factor.

Chairperson McGlone stated he would have no objection to the full project including curbs and gutters. He noted the City cannot force anyone to connect but some may want to subdivide. This is part of the road reconstruction initiative. He asked about sidewalks to connect 167th Avenue.

Councilmember Elvig agreed this neighborhood requires sidewalks, which would be a huge benefit.

City Engineer Himmer reviewed a sketch depicting 40 lots, noting there is no guarantee that would happen, but it would bring assessments down to the \$3,000 to \$4,000 range.

Public Works Director Olson asked for input on assessments. He noted that if proposing a project with assessments, the first thing the neighborhood will ask is what if the City goes to a zero assessment the next year. Public Works Director Olson stated he has already heard that comment from property owners with recent sealcoating or overlay assessments but he believed those projects were differentiable. He noted this project would involve a full reconstruct but was constructed in 1988, not 40 years ago. He explained this project involves a clay area so a sand base was put in but not constructed to the subbase requirement. He raised the alternative of charging 25% or 50%, holding a public hearing, and agreeing that if the street reconstruction initiative is approved with 100% paid from a franchise fee, they would be reimbursed.

Chairperson McGlone stated that will be discussed in the reconstruction policy.

Public Works Director Olson stated that is correct but the last time discussed, there were three options and some leaned towards 100% assessment and some towards all franchise fees. He asked how the Committee felt about repayment, noting the City needed to determine the maximum amount to be assessed.

Councilmember Backous asked how is that different from Chameleon Street.

Public Works Director Olson explained it was 50% assessed because it was a gravel road and done through a program initiated by the Council, similar to sealcoating and overlaying projects.

Councilmember Backous stated he has those are same thoughts about the road reconstruction policy.

Councilmember Elvig stated he wonders if the City should come up with a flat fee assessment per PIN regardless of project cost.

Chairperson McGlone indicated he would rather the project go through, the City foot the cost to put in the utilities and curb and gutter, and when someone wants to develop their property the City will be paid back. He stated this project has been held off and if constructed he supported also fixing the clay issues.

Councilmember Elvig questioned if the policy is a 50/50% split or 100% for reconstruct.

City Engineer Himmer explained other cities use the rationale that every residential property puts the same number of cars on the road so the same cost is applied to all for a road project. Commercial and industrial properties are assessed by the front footage.

Public Works Director Olson ask what those cities use to supplement the cost of the project not paid by the property owner, noting in a rural setting it would not cover the costs. The current policy is 100% assessment because the City has no funding.

Councilmember Backous stated this discussion is getting ahead of the topic and the transition issues that can be addressed later.

Councilmember Elvig supported a reasonable policy that fits into a transition of the City's greater program.

Councilmember Backous supported making a decision and dealing with transition issues later.

Chairperson McGlone pointed out that everyone agrees they don't want a road that will fail like the last road so the clay issue should be fixed. He supported doing the improvements and assessing for the road portion including sidewalk and curb and gutter. The City can recoup the utility infrastructure costs in the future.

Councilmember Elvig noted some costs can be deferred if the property owner has the ability to sell a lot.

Public Works Director Olson noted it has already been discussed to defer the utility costs until connection and the City usually assesses 50% on the roads.

Chairperson McGlone stated support for a 50% assessment.

Councilmember Backous agreed.

Councilmember Elvig stated in this case residents already have a bituminous road in front of them, though well over due for reconstruction, so it is not like a rebuild from a dirt street.

Chairperson McGlone pointed out that 10 of the 12 property owners had previously signed to get the road so he thinks they are on board for a better road and will understand the benefit of subdividing.

Councilmember Backous agreed with the logic of doing a 50/50 split on the costs, noting it would then cost \$6,200/property.

City Engineer Himmer noted this mill and overlay does not contemplate removal of underlying soils.

Councilmember Elvig stated support for the City to cover the cost of soil corrections since the road was not built correctly.

City Engineer Himmer stated staff will meet with these residents to review this scenario and find out if it is palatable. Staff will also prepare a funding recommendation, noting the Enterprise Fund may cover part of it.

Motion by Chairperson McGlone seconded by Councilmember Backous, to recommend that the City Council approve a Garnet Street roadway project of the same width as streets to the north including concrete curb and gutter, full utilities, and a sidewalk on the east side, a 50%/50% cost split, assessment on the street portion only, and subgrade correction to be paid by City.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None.

Case #7: Consider Authorization to Initiate Updates to the City's Comprehensive Sanitary Sewer and Water System Studies

City Engineer Himmer reviewed the staff report.

Councilmember Elvig commented on the size of this task.

City Engineer Himmer estimated a cost of \$25,000 and timeline of 8 weeks.

Public Works Director Olson stated that timeframe would not include policy discussion on content. He requested input on whether the assumptions made in 2004 were or were not reasonable. Public Works Director Olson indicated it would be beneficial to use the consultant who updated the Comprehensive Plan.

Councilmember Elvig felt there was no option but to go through the process and asked whether the water issue was going to be a regional issue. He noted it is not currently being discussed by the Metropolitan Council.

Public Works Director Olson stated the assumptions in the comprehensive sewer plan are the City's to make. He noted that regional participation would impact user rates and fees.

Chairperson McGlone asked about the City's current population and future projections.

Senior Planner Gladhill stated the 2030 projected population is 43,000 with 16,000 households.

Public Works Director Olson advised that Ramsey is nowhere near the population estimates contained in the comprehensive sewer plan. He noted that improvements were to be completed in advance, such as the water tower was to be done in 2005/2006 but did not occur until 2008. Public Works Director Olson suggested those discussions be revisited.

City Engineer Himmer stated the comprehensive plan water study, when prepared in 2009, projected a population of 26,000. The service area is about 50% of the City. In 2014, the area population is estimated at 33,000 and in 2020 it is estimated at 41,000.

Chairperson McGlone stated the population relates back to fees so it is a good idea to go through the exercise.

City Engineer Himmer agreed, noting if the population is lower the fees have to increase.

Public Works Director Olson felt it was realistic to think there is some regional benefit.

City Administrator Ulrich contended it is not just an assumption but a self-fulfilling prophecy that the City plan a regional system as being the most economical and the funding mechanisms will fall into place.

Motion by Councilmember Elvig, seconded by Chairperson McGlone, to recommend that the City Council use a consultant and direct staff to prepare a scope of service and obtain quotes to undertake a comprehensive sanitary sewer and water system study for future consideration by the Public Works Committee and to discuss assumptions so the consultant is provided with clear direction.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Elvig and Backous.
Voting No: None.

COMMITTEE INPUT

1. Discuss Need for December Public Works Committee Meeting

The Committee discussed whether to hold a meeting in December and consensus was reached to schedule it on December 13, 2011.

Public Works Director Olson reported staff was notified last week that Mn/DOT will shut down Highway 10 at Ramsey Boulevard on November 20, 2011, 6-8 a.m., to remove a signal pole and replace a transformer.

ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Backous, to adjourn the Public Works Meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 7:37 p.m.

Respectfully submitted,

Brian Olson
Public Works Director

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.