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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, September 27, 2011 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Jeffrey
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
Associate Planner Timothy Gladhill
City Engineer Tim Himmer
Police Chief James Way
Finance Director Diana Lund
Parks Supervisor Mark Riverblood
City Attorney William Goodrich
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. APPROVE AGENDA

Motion by Councilmember Wise, seconded by Councilmember McGlone, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None.

5. CONSENT AGENDA

Motion by Councilmember Strommen, seconded by Councilmember Wise, to approve the following items on the Consent Agenda as presented.

- 5.01 Note the Following Commission and Boards Meeting Minutes:
 - 1) Board of Adjustment meeting minutes dated June 2, 2011
 - 2) Economic Development Authority meeting minutes dated July 14, 2011
 - 3) Environmental Policy Board meeting minutes dated August 1, 2011
 - 4) Planning Commission meeting minutes dated August 4, 2011
- 5.02 Approve License Applications:
 - Motor Vehicle
 - B Brothers Auto LLC, 7103 Highway #10 NW, Suite A, Ramsey, MN 55303
- 5.03 Approve the following Meeting Minutes:
 - 1) Canvassing Board – August 23, 2011
 - 2) City Council Work Session – August 23, 2011
 - 3) City Council Regular Session – August 23, 2011
- 5.04 Introduce Ordinance to Assign Board of Adjustment and Appeals Duties to the Planning Commission
- 5.05 Adopt Resolution #11-09-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of September 8, 2011 through September 21, 2011
- 5.06 Adopt Resolution #11-09-XXX Approving the Classification and Sale of Tax-Forfeit Parcel in the City of Ramsey - Namely Lot 1, Block 3, Pondvale Estates 2nd Addition - PIN 23-32-25-44-0040
- 5.07 Adopt Resolution #11-09-XXX Authorizing Distribution of Non-TIF Funds (Interest Earnings) to HRA & PIR Funds in the Amount of \$357,250
- 5.08 Adopt Resolution #11-09-XXX Authorizing Partial Payment to Omann Brothers Paving Inc. for IP 10-25 Chameleon Street Paving
- 5.09 Adopt Resolution #11-09-XXX Authorizing Partial Payment to Asphalt Surface Technologies Corporation for IP 11-01 through 11-04; 2011 Street Maintenance
- 5.10 Adopt Resolution #11-09-XXX Authorizing Partial Payment to North Valley Inc for IP 11-05 through 11-06 Dive B 2011 Street Maintenance Program
- 5.11 Adopt Resolution #11-09-XXX Authorizing Partial Payment to County Line Excavating, LLC for IP 09-25 Dysprosium Street Reconstruction
- 5.12 Adopt Resolution #11-09-XXX Authorizing Final Payment to Rum River Contracting for IP 08-34 151st, 152nd, and Fluorine Street

- 5.13 Adopt Resolution #11-09-XXX Authorizing Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements
- 5.14 Adopt Resolution #11-09-XXX Authorizing Final Payment to Gohman Construction for IP 10-23 East Meandering Commons Park (aka, *The Draw*)
- 5.15 Adopt Resolution #11-09-XXX Authorizing Final Payment to CB&I Inc. for IP 08-21 Water Tower No. 3
- 5.16 Adopt Resolution #11-09-XXX Authorizing Partial Payment to Douglas-Kerr Underground, LLC for IP 11-21 Armstrong and Bunker
- 5.17 Report from the Personnel Committee meeting held on September 13, 2011.
 - 1) Discussion Regarding the Recent All-staff Employee Satisfaction Survey – *No action required.*
 - 2) Consider a Resolution to Approve a Non-union Sick Leave for Wellness Policy – *Ratify the recommendation of the Personnel Committee adopting Resolution #11-09-XXX to approve a Non-union Sick Leave for Wellness Policy.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Wise, Backous, Elvig, McGlone, and Tossey. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing and Levy of Assessments for Past-Due Charges on Municipal Utility Bills and Current Services Rendered

Mayor Ramsey closed the regular portion of the City Council meeting at 7:03 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:03 p.m.

Presentation

Finance Director Lund reviewed the staff report.

Citizen Input

There was none.

Motion by Councilmember Elvig, seconded by Mayor Ramsey 7:04 p.m., to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

The public hearing was closed at 7:04 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:04 p.m.

Councilmember Elvig pointed out the property taxes stay with the property; they do not follow the owner.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to adopt Resolution #11-09-XXX Adopting Assessments for Past-Due Charges on Municipal Utility Bills [Which May Include Water, Sewer, Street Lighting, Recycling, Storm Water Charges and Penalties Incurred] and Current Services Rendered.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7. COUNCIL BUSINESS

7.01: Request for Conditional Use Permit to Exceed Sign Size Restrictions at 7545 Veterans Drive NW; Case of PSD, LLC.

Environmental Coordinator Chris Anderson reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to adopt findings of fact relating to PSD, LLC's request for a conditional use permit to exceed sign size restrictions established in City code subject to review by the City Attorney as to legal form and to approve PSD, LLC's request to exceed sign size restrictions based on the findings of fact, and adopt a resolution declaring terms of conditional use permit subject to review by the City Attorney as to legal form.

Further discussion: Councilmember Wise questioned the reason for denial when Allina requested overages in sign size. Environmental Coordinator Anderson responded their overages were ultimately approved. The concern was signage at the access point versus wall signage. The signage on the monument sign was a height difference of 6 inches from what was originally requested. Councilmember Elvig inquired if staff will readdress the signage policy. Environmental Coordinator Anderson noted staff is aware of the difficulties maintaining some of the requirements. He added this is something staff is working on with the Planning Consultant. Councilmember McGlone said he watched the meeting and learned one of the findings referred to the federal sign requirement standards. Environmental Coordinator Anderson stated the builder is following those standards.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Elvig, Strommen, and Tossey. Voting No: None.

7.02: Consider Award of Bids for IP 11-09, the Bituminous Overlay of Alpine Drive

Public Works Director Olson reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to enter into a contract for IP 11-09 Bituminous Overlay of Alpine Drive with North Valley, Inc. in the amount of \$363,222.71 for the full depth reclamation of Alpine Drive.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Elvig, Strommen, and Tossey. Voting No: None.

7.03: Consider Extension of the Ramsey Star Express Service

Public Works Director Olson reviewed the staff report.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to ratify the negotiations for the Ramsey Star Express service until December of 2012 or until the opening of the Ramsey Rail Station, whichever comes first.

Further discussion: Councilmember Tossey questioned the amount left in the Landfill Trust. Finance Director Lund answered there is approximately \$2 million; the projected amount at the end of 2013 is \$2,800,000. She explained the City will do an Interfund Loan until revenues come in to pay back the Landfill Trust Fund.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Strommen, Tossey, and Wise. Voting No: None.

7.04: Consider approval of Master Cooperation, Funding and Delegation Agreement for the Ramsey Rail Station

Public Works Director Olson reviewed the staff report.

Councilmember Elvig stated he would prefer to negotiate an earlier and later bus service than Express currently offers.

Public Works Director Olson responded this is what he meant when he discussed expanding the service that goes to Anoka Technical College. He explained the idea behind the Agreement is that it outlines the roles for the project and the responsibility of the costs. ACCRA approved the Consultant Agreement to move forward with the skyway from the parking ramp to the station earlier in the day. The skyway is in the definition of the project. This sets forth the implementation to the project. He noted another Agreement will document the financing.

Councilmember McGlone clarified a rumor that private money was used to for the rail is false. No private money was used in this deal.

Motion by Councilmember Ramsey, seconded by Councilmember Elvig, to ratify the negotiations for the Ramsey Star Express service until December of 2012 or until the opening of the Ramsey rail station, whichever comes first.

Further discussion: Councilmember Tossey stated he will vote for this motion with the understanding that citizens spend more for the bus as it is currently than they will spend when the TIF district is in effect. He also clarified the skyway is not included in this specific agreement at this time.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced the Anoka Area Chamber of Commerce will meet Tuesday October 11 at Greenhaven Country Club at 7:30 pm.

Mayor Ramsey noted Happy Days was a successful event. Councilmember Elvig thanked those involved.

City Administrator Ulrich noted the Councilmembers and HRA Commissioners will tour the City. He also indicated there is no Council meeting next Tuesday, October 4; it will be a work session.

9. ADJOURNMENT

Motion by Councilmember Wise, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:34 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.

