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**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, July 26, 2011, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember Colin McGlone
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: Councilmember David Elvig
Council Vacancy

Also Present: City Administrator Kurtis Ulrich
Fire Chief Dean Kapler
Senior Planner Timothy Gladhill
City Engineer Tim Himmer
Police Chief James Way
Planning Intern Patrick Brama
Street Supervisor Grant Reimer
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., and led in the Pledge of Allegiance to the flag.

2. PRESENTATION

Following the approval of the Consent Agenda, which includes the approval of the end of probationary period, firefighter Joshua Diekow was presented.

3. CITIZEN INPUT

Helen Kamrowski, 16756 Sodium Street, Ramsey, stated she has a flooded house. She requested information to file a claim. She explained they have had three floods and there is still standing water in the front and back yards of her home.

City Engineer Himmer said he will give an update at the end of the meeting relating to flooding city wide. He noted in the short term, staff discussed creating a ditch. This cannot be solved for

the long term at this point. He noted there is \$20,000 in the budget annually for storm water fixes. He explained this case will be presented to the Council, as they are the most interested in how to move forward with a claim for their insurance.

Ms. Kamrowski indicated her insurance won't cover this, because they have labeled it a flood.

Mayor Ramsey asked when the City was first notified.

Ms. Kamrowski answered on the 19th of July. Staff visited the next day.

City Engineer Himmer noted there are many photos. This is an unfortunate, and unlikely, instance where the water got into the structure.

Ms. Kamrowski informed the Council her neighbors helped get furniture out of the finished basement. Now it is just a shell. The water is coming into the basement through the bricks. They have been working on getting the water out daily. She stated they have resealed the basement, and the water still comes in.

Discussion took place whether sandbagging or pumping could help.

Mayor Ramsey said it was clear the water table is to the bottom of the slab. It is coming through the floor. It is not coming through the walls.

City Administrator Ulrich stated the City could do what they can with the resources available. The property damage will be referred to the City's insurance company. He asked the Kamrowskis to submit a detailed claim to the City which could then be turned into the City's insurance.

City Engineer Himmer stated staff will continue to monitor the situation and apprise the Council as needed.

4. APPROVE AGENDA

City Administrator Ulrich read a statement from Councilmember Elvig. Councilmember Elvig's letter explained he was absent due to his son's semi final game in soccer. He was supporting his son and the team. His team is winning in the tournaments.

City Engineer Himmer notified the Council that Item 7.3: Consider Acquisition of Drainage and Utility Easement at 16259 Coquina Street NW, would be removed from the agenda, as there is no discussion needed.

Mayor Ramsey stated Items 7.1 and 7.2 will be reversed in order to accommodate the consultant who is present for that item.

Motion by Councilmember McGlone seconded by Councilmember Backous, to approve the agenda as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, McGlone, Tossey, and Wise. Voting No: None. Absent: Councilmember Elvig.

5. CONSENT AGENDA

City Administrator Ulrich stated former item 5.02: Consider Lease Terms for 6701 and 6745 Hwy 10 Properties with Sharp & Associates, LLC is moved to Item 7.07 under Council Business.

Motion by Councilmember Wise, seconded by Councilmember Tossey, to approve the following items on the Consent Agenda:

- 5.01 Adopt Resolution #11-07-129A Adopting Findings of Fact #0889 relating to a request from Tri Star Enterprise to conduct Motor Vehicle Sales in the B-2 Business District at the Property located at 6740 Highway #10 and adopt resolution #11-07-129B approving the Issuance of a Conditional use Permit to Tri Star Enterprise to Conduct Motor Vehicle Sales in the B-2 Business District and Declaring Terms of Same.
- 5.02 ~~Consider Lease Terms for 6701 and 6745 Hwy 10 Properties with Sharp & Associates, LLC~~ **(Placed on Regular Agenda)**
- 5.03 Adopt Resolution #11-07-130 Authorizing Partial Payment to Douglas-Kerr Underground LLC for IP 11-21 Armstrong and Bunker Lake Blvd Improvements.
- 5.04 Adopt Resolution #11-07-131 Authorizing Partial Payment to W. Gohman Construction Co. for IP 10-23 East Meandering Commons Park
- 5.05 Adopt Resolution #11-07-132 Authorizing Partial Payment to Rum River Contracting for IP 10-07 Alpine/Roanoke Street Improvements
- 5.06 Adopt Resolution #11-07-133 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received during the Period of July 8, 2011 and July 20, 2011
- 5.07 Report from the Personnel Committee
 - 1) Consider a Resolution Ending the Probation of a Paid-On-Call Firefighter - *Ratify the recommendation of the Personnel Committee and adopt Resolution #11-07-134 Ending the Probation of a Paid-On-Call Firefighter.*
 - 2) Consider a Resolution to Authorize Hiring Paid-On-Call Firefighters – *Ratify the recommendation of the Personnel Committee and adopt Resolution #11-07-135 Authorize Hiring Paid-On-Call Firefighters.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Tossey, Backous, and McGlone. Voting No: None. Absent: Councilmember Elvig

6. PUBLIC HEARING

6.01: Public Hearing to Consider Adoption of Assessment Roll for City Improvement Project 11-21, Bunker Lake Boulevard and Armstrong Boulevard

Mayor Ramsey closed the regular portion of the City Council meeting at 7:15 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:15 p.m.

Presentation

City Attorney Goodrich reviewed the staff report. He noted a representative from Hageman Holdings LLC is present and may be asked to speak.

City Attorney Goodrich explained the bonds have not yet been sold, which prohibits knowledge of the interest rate. The Bond will be sold August 9. Since the case was prepared, the owner has agreed to eliminate a portion of the resolution due to a portion not listed in the assessment agreement. The function of the Council is to adopt the assessment roll, which is \$1,701,077.34.

Citizen Input

There was none.

Motion by Councilmember Backous, seconded by Councilmember Wise, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Wise, McGlone, and Tossey. Voting No: None. Absent: Councilmember Elvig

The public hearing was closed at 7:24 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:24 p.m.

City Attorney Goodrich noted there have been changes to the Resolution in paragraph 2, and paragraph 3 was simplified.

Finance Director Lund agreed with the changes.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #11-07-136 which Resolution is adopting the Assessment Roll for City Public Improvement Project 11-21 as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, McGlone, and Tossey. Voting No: None. Absent: Councilmember Elvig

7. COUNCIL BUSINESS

7.01: Consider Award of Contract for Engineering Services to Complete the Required Armstrong Boulevard Improvements Related to the Proposed Sunwood Drive Realignment

City Engineer Himmer reviewed the staff report. He explained this would be necessary under the interchange work, and the dollar amount had been considered in the interchange project. The funds are from State Aid, reimbursed through TIF 14.

Motion by Councilmember Wise, seconded by Councilmember McGlone, to award an engineering services contract to WSB & Associates in the amount of \$35,290 to complete the required feasibility study items, AUAR traffic updates, and conceptual layout of the realign Armstrong Boulevard and Sunwood Drive intersection and to authorize staff to negotiate a future design contract with WSB & Associates, in an amount not to exceed \$140,212 consistent with the estimated budget for such services.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, McGlone, Backous, and Tossey. Voting No: None. Absent: Councilmember Elvig

7.02: Authorization of the Issuance of General Obligation Bonds, Series 2011A for the Construction Upgrade of Bunker Lake Boulevard/Armstrong Boulevard

This item was discussed as Item 7.01 due to the consultant, Paul Donna with Northland Securities, who is present for this item.

Finance Officer Lund reviewed the staff report.

Mr. Donna reviewed the summary of the finance plan. He referred to Page 6 in the plan, pointing out that he is expecting the fixed interest rate to be slightly over 2%. He noted all of the debt service will be paid back, and a tax levy will not be needed. He warned the City that if the assessments are behind schedule, the City will be asked to bridge the gap until it can be brought back on track.

Mayor Ramsey asked if there was any fiscal penalty or fines for being late, in reference to the City possibly needing to bridge the gap.

Finance Director Lund explained penalties will be accrued. Since this is a break even starting point for the City, the City will have to pay it.

Mayor Ramsey indicated he sought to be assured there will be no risk to the City.

Finance Director Lund responded if the payment is not made for the year, the City will have to find other funding resources to cover it.

Motion by Councilmember McGlone, seconded by Councilmember Tossey, to adopt Resolution #11-07-137 Authorizing the Issuance of General obligation Bonds, Series, 2011A as amended.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Tossey, Backous, and Wise. Voting No: None. Absent: Councilmember Elvig

7.03: Consider Acquisition of Drainage and Utility Easement at 16259 Coquina Street NW (Removed; discussion unnecessary)

7.04: Introduce Ordinance to Amend City Code Section 117-53 Entitled Variances

Planning Intern Brama reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to Introduce the Ordinance Amending city code Chapter 117, Section 117-53 (Variances) of the city code of Ramsey, Minnesota.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Tossey, and Wise. Voting No: None. Absent: Councilmember Elvig

7.05: Community Sign Policy

Planning Intern Brama reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to approve the new Community Sign Policy.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Tossey, and Wise. Voting No: None. Absent: Councilmember Elvig

7.06: Review August Meeting Calendar

City Administrator Ulrich reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Wise to cancel the August 2 and August 16 City Council Work session meetings.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, McGlone, and Tossey. Voting No: None. Absent: Councilmember Elvig

7.07: Consider Lease Terms for 6701 and 6745 Hwy 10 Properties with Sharp & Associates, LLC

City Administrator Ulrich reviewed the staff report.

Motion by Councilmember McGlone, seconded by Mayor Ramsey to approve the lease terms as presented for the properties at 6701 and 6745 Highway 10.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Tossey. and Wise. Voting No: None. Absent: Councilmember Elvig.

8. MAYOR, COUNCIL AND STAFF INPUT

Night to Unite

City Administrator Ulrich noted August 2 is National Night to Unite (formerly National Night Out). He encouraged residents to join their block party, or contact City Hall to start one.

The Draw

City Administrator Ulrich noted The Draw holds free concerts every week on Thursday evenings. The farmers market has started as well, so citizens can come to the farmers market and stay for a concert.

Game Fair

City Administrator Ulrich noted the Game Fair is starting up soon. The dates are August 12, 13 and 14, and August 19, 20, 21. This will be held in the City of Ramsey at Armstrong Kennels.

Councilmember Wise

Councilmember Wise acknowledged his name has been in the paper for an incident that happened last November. He was convicted of 5th Degree Assault. He explained he thought he had a good defense, though the judge disagreed. He offered an apology to his family, the Councilmembers and the residents. He invited residents to call him directly if they would like more information.

Flooding

City Engineer Himmer mentioned the flooding in various areas of the city. Rum River Hills had some flooding. The staff had found there were animals living in the pipes. Once they were removed, the flooding subsided somewhat. He stated the City will continue to work with them.

City Engineer Himmer noted there has been water in a driveway at 152nd Avenue. There has been water in the septic system at Yakima and 156th.

City Engineer Himmer indicated there have been issues with flooding at 163rd Lane, west of Elmcrest Park.

He pointed out on a map the various areas in the city with water issues. He indicated the City will work on all the situations and keep the citizens notified.

Improvements at 149th Lane and Highway 47

City Engineer Himmer noted there has been an issue with the improvements in this area. He said the City will continue to monitor the situation.

Permits for Burning Fees Waived

Fire Chief Kapler reminded residents the fees for permits for open burning are waived to help with storm damage of the last few storms. He stated the City is doing all that it can do to help people with their storm debris.

151st Avenue

Councilmember Backous stated he received a call during the day about 151st Avenue.

City Engineer Himmer explained the contractor completed the work. However, it rained again, and he received calls from people in the area. The contractor does have to return to correct the erosion issues. He stated he anticipates having more conversations regarding this issue.

Anoka County Fair

Councilmember McGlone stated the Anoka County Fair started today.

9. ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:57 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Chris Moksnes
TimeSaver Off Site Secretarial, Inc.