City of Ramsey
Agenda
Regular City Council
Tuesday March 13, 2012
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. Call to Order

2. Presentation

1. Zola Malamen will be acknowledged for her years of volunteer service to the Ramsey Seniors Club, as well as other organizations. Fire Chief Kapler will recognize Ms. Malamen followed by a commendation resolution presented by Mayor Ramsey. ***The Resolution will be adopted under the Consent Agenda.***

3. Citizen Input

4. Consent Agenda

1. Receive Cash & Investments for Period Ending Janauary 31, 2012

2. Receive Cash & Investments for Period Ending February 29, 2012

3. Receive January 2012 Financial Reports - General Fund and Enterprise Funds

4. Receive January 2012 Building Month End Activity Report

5. Note the Following Boards and Commissions Meeting Minutes:

Planning Commission Meeting Minutes Dated February 2, 2012
Environmental Policy Board Meeting Minutes Dated February 6, 2012
Economic Development Authority Meeting Minutes Dated February 9, 2012

6. Adopt Resolution #12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 24, 2012 through March 8, 2012

7. Adopt Resolution #12-03-XXX Recognizing and Commending Zola Malamen for Her Years of Voluntary Service

8. Adopt Resolution #12-03-XXX of Support for Local Implementation Capacity (LIC) Grant

9. Adopt Resolution #03-13-XXX Supporting Local Match for Minnesota DNR Trail Grant Application Along T. H. #47 and CSAH # 83

10. Adopt Resolution #12-03-XXX in Support of the Multi-City Beyond the Yellow Ribbon Program

11. Adopt Resolution #12-03-XXX Supporting Application for Transit Improvement Area (TIA) Designation

12. Report from Public Works meeting dated February 21, 2012

5. Approve Agenda

6. Public Hearing

1. Public Hearing and Adopt Resolution Approving the Issuance of General Obligation Capital Improvement Plan Bonds, Series 2012A

7. Council Business

1. Introduce Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

2. Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW; Case of 2-OI, LLC

3. Consider Accepting Public Road Right-of-Way in lieu of Application and Escrow Fees Related to a Potential Minor Plat; Case of City of Ramsey

4. Authorize Sale of Bonds for The Residence at the COR - Flaherty and Collins Apartment Project

5. Introduce Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

6. Consider 2012 Street Maintenance Program

7. Update on Property Acquisition Related to the Riverdale Drive Roadway Extension to Traprock Street - **PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC**

8. Discuss Property Acquisition Related to the Realignment of Sunwood Drive - **PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC**

8. Mayor/Council/Staff Input

1. Mayors' Prayer Breakfast - 7:30 a.m., Friday, March 23, 2012 - Lord of Life Church in Ramsey

2. Ramsey Rail Station Groundbreaking - 3:00 p.m., Tuesday, March 27, 2012 - on station site, followed by a celebration/gathering in City Hall

9. Adjournment

CC Regular Session **4. 1.**

Meeting Date: 03/13/2012

By: Diana Lund, Finance

Information

Title:

Receive Cash & Investments for Period Ending Janauary 31, 2012

Background:

Report on the City's cash and investments for the period ending January 31, 2012. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending Janauary 31, 2012 in comparison to year-ending December 31, 2011. December 2011 numbers reflect unaudited numbers which will not be finalized until April 2012.

Council Action:

None required. Informational only.

Attachments

Cash & Investments for Period Ending January 31, 2012

Cash Balances on Major City Funds - January 31, 2012

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Diana Lund Started On: 03/05/2012 07:28 AM

Final Approval Date: 03/07/2012

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended January, 2012

	January-12 CURRENT MONTH	2012 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 45,949,302.73	$ 45,949,302.73
CASH INFLOWS:		
Daily Deposit	1,636,776.05	1,636,776.05
Tax Settlements	89,679.38	89,679.38
U/B Receipts	29,522.47	29,522.47
Credit Cards	13,274.48	13,274.48
Interest Earnings [Net of Interest Paid on Investments]	119,386.86	119,386.86
Bond Proceeds	-	-
TOTAL CASH INFLOW	$ 1,888,639.24	$ 1,888,639.24
TOTAL CASH AVAILABLE	$ 47,837,941.97	$ 47,837,941.97
CASH OUTFLOWS:		
Prepaid Checks	373,140.11	$ 373,140.11
Bills Lists	204,734.85	204,734.85
Pay Estimates	441,751.00	441,751.00
Credit Cards	566.47	566.47
Payroll - Net	294,302.93	294,302.93
Flex Reimbursement	5,868.50	5,868.50
Void Checks/Dormant Checks Paid	(3,400.00)	(3,400.00)
Debt Service	302,173.75	302,173.75
Miscellaneous [Bank Charges; etc.]	45.28	45.28
TOTAL CASH OUTFLOW	$ 1,619,182.89	$ 1,619,182.89
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 46,218,759.08**	**$ 46,218,759.08**
MEMO - NET 2012 CASH INFLOW (OUTFLOW)	**269,456.35**	**269,456.35**

INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 42,230,022.32**	**$ 42,230,022.32**
Purchases	250,000.00	250,000.00
Maturities/Sales	(11,672,162.70)	(11,672,162.70)
ENDING BALANCE	**$ 30,807,859.62**	**$ 30,807,859.62**

Prepared by the City of Ramsey Finance Department
3/6/2012

2011 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	317,299.14			317,299.14	256,633	1.50%
								317,299.14		
110714A	1/12/2012	4M	Term Series 4M		2,000,000.00		2,000,000.00	0.00	2,000,000	0.20%
111220A	3/20/2012	BOW	CD-BOW		1,000,000.00		1,000,000.00	0.00	1,000,000	0.44%
111220B	6/20/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.72%
111230	3/30/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.38%
110714C	1/13/2012	BOW	CD-BOW	102992	1,000,000.00		1,000,000.00	0.00	1,000,000	0.26%
110714D	4/13/2012	BOW	CD-BOW	102993	1,000,000.00		1,000,000.00	0.00	1,000,000	0.32%
110727	1/27/2017	BOW	FHLB	313374T34-0V0	500,000.00		500,000.00	0.00	500,000	2.35%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		1,000,000.00	0.00	1,000,000	2.45%
								2,000,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	250,000.00		0.00	250,000.00	250,000	1.25%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUS	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
110803A	2/4/2013	ICD SEC	CD-BANCO POPULA	05967EGL7	200,000.00		0.00	200,000.00	200,000	0.65%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
111221B	10/23/2013	ICD SEC	CD-BANK OF CHINA	06425HVS3	100,000.00		0.00	100,000.00	100,000	1.10%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	146,000.00		0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
110831	2/28/2014	ICD SEC	CD-CIT BANK	172854AWZ7	200,000.00		0.00	200,000.00	200,000	1.05%
110803C	2/4/2013	ICD SEC	CD-CITIZEN BANK C	57282	100,905.75		0.00	100,905.75	100,000	0.60%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		150,000.00	0.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
110930	9/30/2013	ICD SEC	CD-COMPASS BANK	20449E3C8	100,000.00		0.00	100,000.00	100,000	1.00%
111014	10/21/2013	ICD SEC	CD-COMPASS BANK	20449E3Z7	100,000.00		0.00	100,000.00	100,000	1.05%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BANI	254670G48	248,000.00		0.00	248,000.00	248,000	0.85%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	100,000.00		0.00	100,000.00	100,000	1.00%
120123	1/23/2015	ICD SEC	CD-STATE BANK OF	33664		100,000.00	0.00	100,000.00	100,000	1.10%
120131	1/30/2015	ICD SEC	CD-SAFRA NATIONA	786584YA2		150,000.00	0.00	150,000.00	150,000	1.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAI	9995998P1	100,000.00		100,000.00	0.00	100,000	5.80%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	3616OTQJ8	200,000.00		0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	200,000.00		0.00	200,000.00	200,000	0.65%
11121A	10/23/2013	ICD SEC	CD-GOLDMAN SACI	38143AEB7	100,000.00		0.00	100,000.00	100,000	1.10%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase (	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANI	51210SG47	249,000.00		0.00	249,000.00	249,000	1.00%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		100,000.00	0.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BA	58403BUW4	100,000.00		0.00	100,000.00	100,000	1.10%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		0.00	100,000.00	100,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		100,000.00	0.00	100,000	5.05%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	0.85%
110119	1/20/2012	ICD SEC	CD-STATE BANK OF	33664	150,000.00		150,000.00	0.00	150,000	0.85%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100602A	6/4/2012	ICD SEC	CD-UNION NATIONA	03661	100,000.00		0.00	100,000.00	100,000	1.50%
110921	3/21/2013	ICD SEC	CD-GOLDMAN SACI	3814265W1	100,000.00		0.00	100,000.00	100,000	0.65%
111005	10/5/2026	ICD SEC	CD-WELLS FARGO E	949748K97	150,000.00		0.00	150,000.00	150,000	3.00%
;081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
								5,818,905.75		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JJG5	64,545.19		0.00	64,545.19	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	191,156.41		0.00	191,156.41	200,000	3.98%

2012 CASH AND INVESTMENT ACTIVITY

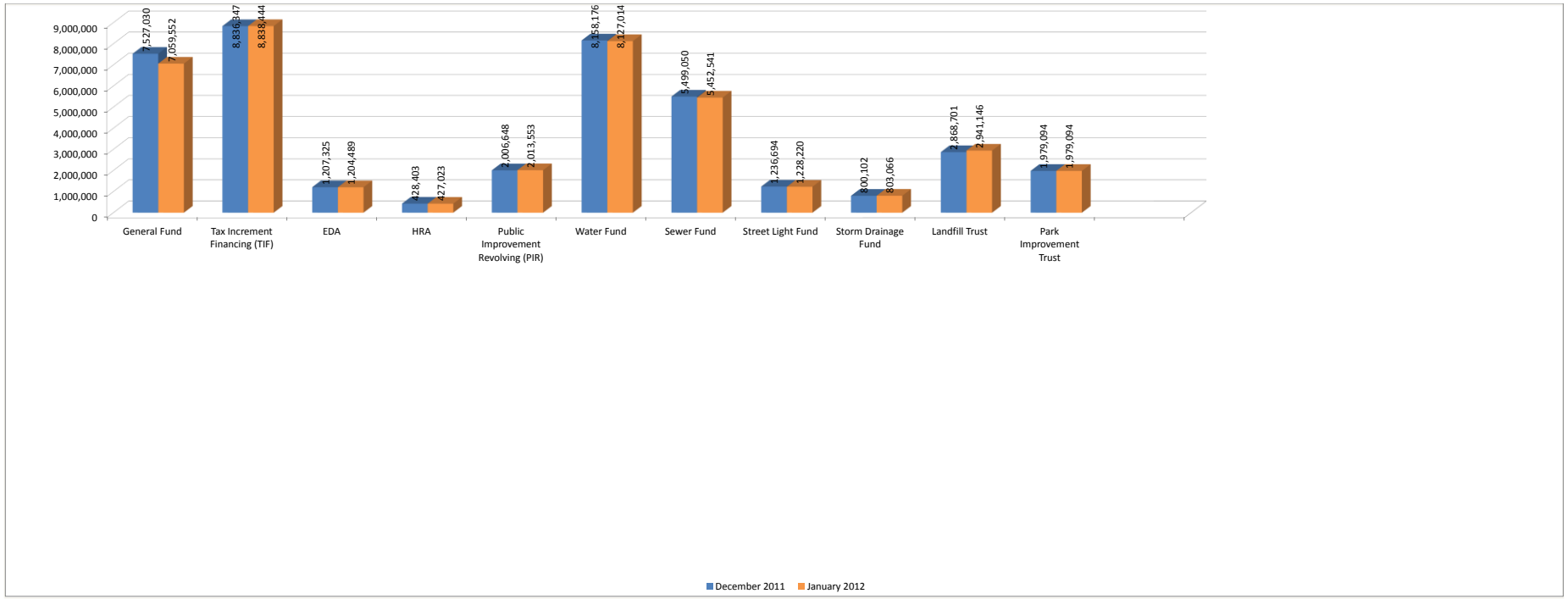
CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	385,807.83		12,930.62	372,877.21	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7'	100,000.00		0.00	100,000.00	100,000	4.10%
								728,578.81		
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		0.00	95,000.00	95,000	5.00%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		0.00	250,000.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		0.00	505,000.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	115,000.00		0.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2	150,000.00		0.00	150,000.00	150,000	5.20%
110816A	10/1/2016	Northland	WESTIN LAKE SUPE	958522-WR-1	350,000.00		0.00	350,000.00	350,000	2.10%
111031	6/1/2018	Northland	RACINE WIS TAXAB	750021-6D-4	755,000.00		0.00	755,000.00	755,000	2.10%
110816B	10/1/2017	Northland	WESTIN LAKE SUPE	958522-WS-9	350,000.00		0.00	350,000.00	350,000	2.50%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8	250,000.00		0.00	250,000.00	250,000	5.75%
110608	2/1/2019	Northland	WADENA MN BAB	930217-JD-7	95,000.00		0.00	95,000.00	95,000	3.94%
110714B	10/1/2016	Northland	WAUWATO WIS REF	943504-R2-8	300,000.00		0.00	300,000.00	300,000	1.90%
110913A	12/1/2015	Northland	APPLETON MN TAX	03805A-KR-8	140,000.00		0.00	140,000.00	140,000	1.60%
110913B	12/1/2016	Northland	APPLETON MN TAX	038051-KS-6	110,000.00		0.00	110,000.00	110,000	2.00%
110715	10/22/2014	Northland	CD-BMW BANK	05568P-YZ-4	147,000.00		0.00	147,000.00	147,000	1.55%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	8,004.83		0.00	8,004.83	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#19	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#19	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOW/	973602-KR-5	255,000.00		0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA CON	250097-YR-7	265,000.00		0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNM,A	3136FR-EV-1	250,000.00		0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CON	250097-YS-5	100,000.00		0.00	100,000.00	100,000	2.50%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00	580705-GN-5	95,000.00		0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1	100,000.00		0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA '	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOW/	973602-KT-1	130,000.00		0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2	100,000.00		0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3	40,000.00		0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8	105,000.00		0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	62,430.47		4,203.26	58,227.21	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9	285,000.00		0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								13,545,232.04		

2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		523,905.46	0.00	500,000	4.70%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,036,968.35		0.00	1,036,968.35	1,000,000	
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		0.00	558,356.00	500,000	4.70%
								1,595,324.35		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
101228	4/1/2013	UBS	MPLS SCHOOL DIST.	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	25,851.96		1,575.72	24,276.24	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	47,358.32		2,060.61	45,297.71	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	90,507.28		4,015.75	86,491.53	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	83,349.26		3,426.11	79,923.15	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	37,872.06		3,367.32	34,504.74	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	91,104.15		4,252.15	86,852.00	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	152,174.51		5,675.58	146,498.93	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	65,233.20		4,164.07	61,069.13	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	35,572.77		2,206.31	33,366.46	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	2,886.47		45.82	2,840.65	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERI	312904GT6C	5,014.03		72.82	4,941.21	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,205.62		45.29	3,160.33	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	3,577.17		120.16	3,457.01	52,000	7.00%
110803B	9/28/2020	UBS	FNMA	3136FPLW5	712,000.00		0.00	712,000.00	712,000	1.00%
110916	9/16/2026	UBS	FHLB	31337FGD3	1,000,000.00		0.00	1,000,000.00	1,000,000	1.00%
110810	8/10/2026	UBS	FNMA	3136FRF24	1,000,000.00		0.00	1,000,000.00	1,000,000	1.00%
110719	7/19/2016	UBS	FNMA	3136FRYJ6	750,000.00		0.00	750,000.00	750,000	1.25%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9	1,000,000.00		0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4	500,000.00		0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	2,978.74		29.92	2,948.82	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	10,000.00		0.00	10,000.00	152,000	6.00%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	957.35		65.73	891.62	46,221	6.45%
								6,802,519.53		
Money Mkt							0.00	0.00		

TOTAL INVESTMENTS		42,230,022.32	250,000.00	11,672,162.70	30,807,859.62
	Unamortized Premiums	1,125,462.94			1,125,462.94
	Unamortized Discounts	(2,844,409.22)	-4,796.10		-2,849,205.32
	Village Bank Checking	1,788,349.25	11,562,017.82	1,867,786.79	11,482,580.28
	Money Market Accounts	3,649,877.44	2,002,184.12		5,652,061.56
	Net Cash and Investments	45,949,302.73	13,809,405.84	13,539,949.49	46,218,759.08

Cash Balances For Period Ending January 31, 2012



CC Regular Session **4. 2.**

Meeting Date: 03/13/2012

By: Diana Lund, Finance

Information

Title:

Receive Cash & Investments for Period Ending February 29, 2012

Background:

Report on the City's cash and investments for the period ending February 29, 2012. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending February, 2012 in comparison to year-ending December 31, 2011. December 2011 numbers reflect unaudited numbers which will not be finalized until April 2012

Council Action:

None Required. Informational Only.

Attachments

Cash & Investments for Period Ending February 29, 2012

Cash Balances on Major City Funds - February 28, 2012

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Diana Lund Started On: 03/05/2012 07:29 AM

Final Approval Date: 03/07/2012

CITY OF RAMSEY
REPORT OF POOLED CASH FLOWS
Period Ended February, 2012

	February-12 CURRENT MONTH	2012 YEAR-TO-DATE
CASH AND TEMPORARY INVESTMENTS		
BEGINNING BALANCE	$ 46,218,759.08	$ 45,949,302.73
CASH INFLOWS:		
Daily Deposit	284,455.04	1,921,231.09
Tax Settlements	-	89,679.38
U/B Receipts	638,047.47	667,569.94
Credit Cards	52,251.06	65,525.54
Interest Earnings [Net of Interest Paid on Investments]	126,401.29	245,788.15
Bond Proceeds	-	-
TOTAL CASH INFLOW	$ 1,101,154.86	$ 2,989,794.10
TOTAL CASH AVAILABLE	$ 47,319,913.94	$ 48,939,096.83
CASH OUTFLOWS:		
Prepaid Checks	479,588.44	$ 852,728.55
Bills Lists	507,707.46	712,442.31
Pay Estimates	-	441,751.00
Credit Cards	461.19	1,027.66
Payroll - Net	245,669.03	539,971.96
Flex Reimbursement	16,035.87	21,904.37
Void Checks/Dormant Checks Paid	-	(3,400.00)
Debt Service	-	302,173.75
Miscellaneous [Bank Charges; etc.]	-	45.28
TOTAL CASH OUTFLOW	$ 1,249,461.99	$ 2,868,644.88
POOLED CASH AND TEMPORARY INVESTMENTS ENDING BALANCE	**$ 46,070,451.95**	**$ 46,070,451.95**
MEMO - NET 2012 CASH INFLOW (OUTFLOW)	**(148,307.13)**	**121,149.22**
INVESTMENT PORTFOLIO SUMMARY		
BEGINNING BALANCE	**$ 30,807,859.62**	**$ 42,230,022.32**
Purchases	2,623,000.00	2,873,000.00
Maturities/Sales	(2,557,181.89)	(14,229,344.59)
ENDING BALANCE	**$ 30,873,677.73**	**$ 30,873,677.73**

Prepared by the City of Ramsey Finance Department
3/7/2012

2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	317,299.14			317,299.14	256,633	1.50%
								317,299.14		
110714A	1/12/2012	4M	Term Series 4M		2,000,000.00		2,000,000.00	0.00	2,000,000	0.20%
111220A	3/20/2012	BOW	CD-BOW		1,000,000.00		1,000,000.00	0.00	1,000,000	0.44%
111220B	6/20/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.72%
111230	3/30/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.38%
110714C	1/13/2012	BOW	CD-BOW	102992	1,000,000.00		1,000,000.00	0.00	1,000,000	0.26%
110714D	4/13/2012	BOW	CD-BOW	102993	1,000,000.00		1,000,000.00	0.00	1,000,000	0.32%
110727	1/27/2017	BOW	FHLB	313374T34-0V0	500,000.00		500,000.00	0.00	500,000	2.35%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100723	7/23/2015	BOW	FNMA	3134G1MG6062	1,000,000.00		1,000,000.00	0.00	1,000,000	2.45%
								2,000,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	250,000.00		0.00	250,000.00	250,000	1.25%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUS	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
110803A	2/4/2013	ICD SEC	CD-BANCO POPULA	05967EGL7	200,000.00		0.00	200,000.00	200,000	0.65%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
111221B	10/23/2013	ICD SEC	CD-BANK OF CHINA	06425HVS3	100,000.00		0.00	100,000.00	100,000	1.10%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	146,000.00		0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
110831	2/28/2014	ICD SEC	CD-CIT BANK	172854AWZ7	200,000.00		0.00	200,000.00	200,000	1.05%
110803C	2/4/2013	ICD SEC	CD-CITIZEN BANK C	57282	100,905.75		0.00	100,905.75	100,000	0.60%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		150,000.00	0.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		0.00	100,000.00	100,000	2.80%
110930	9/30/2013	ICD SEC	CD-COMPASS BANK	20449E3C8	100,000.00		0.00	100,000.00	100,000	1.00%
111014	10/21/2013	ICD SEC	CD-COMPASS BANK	20449E3Z7	100,000.00		0.00	100,000.00	100,000	1.05%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BANI	254670G48	248,000.00		0.00	248,000.00	248,000	0.85%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF	337624U40	100,000.00		0.00	100,000.00	100,000	1.00%
120123	1/23/2015	ICD SEC	CD-STATE BANK OF	33664		100,000.00	0.00	100,000.00	100,000	1.10%
120131	1/30/2015	ICD SEC	CD-SAFRA NATIONA	786584YA2		150,000.00	0.00	150,000.00	150,000	1.00%
120210	8/12/2013	ICD SEC	CD-BMW BANK	05568PV46		100,000.00	0.00	100,000.00	100,000	60.00%
120208A	5/8/2013	ICD SEC	CD-BEAL BANK USA	07370SK20		249,000.00	0.00	249,000.00	249,000	40.00%
120208B	2/7/2013	ICD SEC	CD-SOVEREIGN BAN	84603MV29		249,000.00	0.00	249,000.00	249,000	40.00%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		100,000.00	0.00	100,000	5.80%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANI	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN	3616OTQJ8	200,000.00		0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	200,000.00		0.00	200,000.00	200,000	0.65%
11121A	10/23/2013	ICD SEC	CD-GOLDMAN SACI	38143AEB7	100,000.00		0.00	100,000.00	100,000	1.10%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase (	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANI	51210SG47	249,000.00		0.00	249,000.00	249,000	1.00%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		100,000.00	0.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BA	58403BUW4	100,000.00		0.00	100,000.00	100,000	1.10%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		100,000.00	0.00	100,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATI	6557	100,000.00		100,000.00	0.00	100,000	5.05%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	0.85%
110119	1/20/2012	ICD SEC	CD-STATE BANK OF	33664	150,000.00		150,000.00	0.00	150,000	0.85%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100602A	6/4/2012	ICD SEC	CD-UNION NATIONA	03661	100,000.00		0.00	100,000.00	100,000	1.50%
110921	3/21/2013	ICD SEC	CD-GOLDMAN SACI	3814265W1	100,000.00		0.00	100,000.00	100,000	0.65%
111005	10/5/2026	ICD SEC	CD-WELLS FARGO B	949748K97	150,000.00		0.00	150,000.00	150,000	3.00%
;081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLE	19861	100,000.00		0.00	100,000.00	100,000	2.60%
								6,316,905.75		

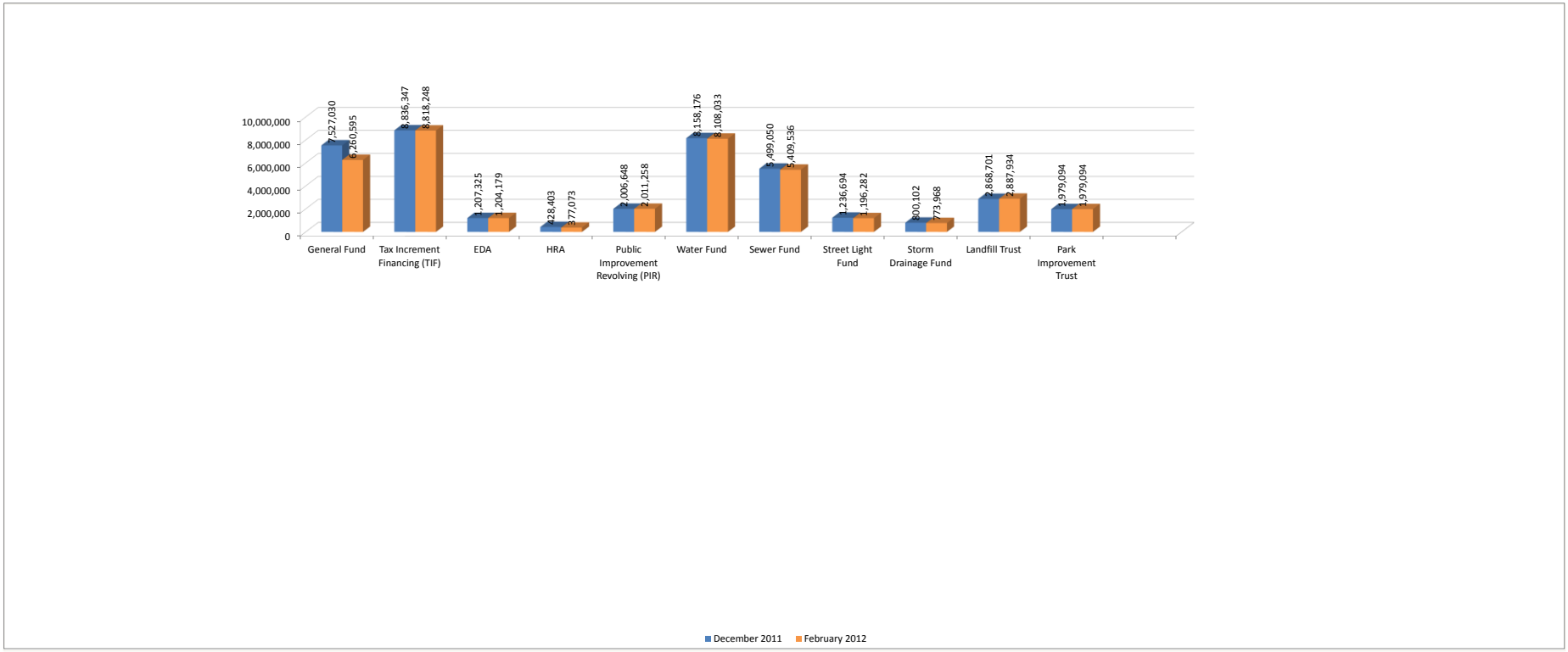
2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JJG5	64,545.19		3,868.48	60,676.71	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	191,156.41		11,602.55	179,553.86	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	385,807.83		25,632.83	360,175.00	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XBJ7	100,000.00		0.00	100,000.00	100,000	4.10%
								700,405.57		
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00		95,000.00	0.00	95,000	5.00%
120214A	2/1/2012	Northland	TAOS NEW MEX SD	876014-FV-8		175,000.00	0.00	175,000.00	175,000	4.63%
120214B	2/1/2012	Northland	ST FRANCIS ISD#15	789466-PU-7		250,000.00	0.00	250,000.00	250,000	4.40%
120215A	2/1/2012	Northland	MINNETONKA ISD #	604195-SB-4		50,000.00	0.00	50,000.00	50,000	5.20%
120215B	2/1/2012	Northland	CEDAR RAPIDS IO T	150528-JU-2		50,000.00	0.00	50,000.00	50,000	4.55%
120215C	2/1/2012	Northland	WESTERN LAKE SUI	958522-WV-4		100,000.00	0.00	100,000.00	100,000	3.15%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00		250,000.00	0.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00		505,000.00	0.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8	860758-PW-5	315,000.00		0.00	315,000.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	115,000.00		0.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2	150,000.00		0.00	150,000.00	150,000	5.20%
110816A	10/1/2016	Northland	WESTIN LAKE SUPE	958522-WR-1	350,000.00		0.00	350,000.00	350,000	2.10%
111031	6/1/2018	Northland	RACINE WIS TAXAB	750021-6D-4	755,000.00		0.00	755,000.00	755,000	2.10%
110816B	10/1/2017	Northland	WESTIN LAKE SUPE	958522-WS-9	350,000.00		0.00	350,000.00	350,000	2.50%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8	250,000.00		0.00	250,000.00	250,000	5.75%
110608	2/1/2019	Northland	WADENA MN BAB	930217-JD-7	95,000.00		0.00	95,000.00	95,000	3.94%
110714B	10/1/2016	Northland	WAUWATO WIS REF	943504-R2-8	300,000.00		0.00	300,000.00	300,000	1.90%
110913A	12/1/2015	Northland	APPLETON MN TAX.	03805A-KR-8	140,000.00		0.00	140,000.00	140,000	1.60%
110913B	12/1/2016	Northland	APPLETON MN TAX.	038051-KS-6	110,000.00		0.00	110,000.00	110,000	2.00%
110715	10/22/2014	Northland	CD-BMW BANK	05568P-YZ-4	147,000.00		0.00	147,000.00	147,000	1.55%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00		0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00		0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00		0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00	580705-GK-1	100,000.00		0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	8,004.83		1,715.88	6,288.95	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#19	777594-WW-8	150,000.00		0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00		0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00		0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00		0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00		0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00		0.00	125,000.00	125,000	5.00%
100106	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00		0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00		0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00	580705-GM-7	100,000.00		0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#19	777594-WX-6	300,000.00		0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00		0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00		0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00		0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8	860758-PY-1	200,000.00		0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00		0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00		0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00		0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-O	120,000.00		0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5	255,000.00		0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA CON	250097-YR-7	265,000.00		0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNM,A	3136FR-EV-1	250,000.00		0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00	580705-GL-9	105,000.00		0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00		0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00		0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00		0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00		0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00		0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00		0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00		0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA CON	250097-YS-5	100,000.00		0.00	100,000.00	100,000	2.50%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00		0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00		0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00	580705-GN-5	95,000.00		0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8	860758-QA-2	245,000.00		0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1	100,000.00		0.00	100,000.00	100,000	2.77%
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA '	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1	130,000.00		0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2	100,000.00		0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH(	58434T-DK-3	40,000.00		0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8	105,000.00		0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%

2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN BAL 1/1/2012	PURCH 2012	SOLD/ MATURE 2012	BV PRIN BAL 12/31/2012	PAR	YTM
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	62,430.47		**7,633.50**	54,796.97	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTEF	113853-KG-9	285,000.00		0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								13,315,085.92		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		523,905.46	0.00	500,000	4.70%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,036,968.35		0.00	1,036,968.35	1,000,000	
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		558,356.00	0.00	500,000	4.70%
								1,036,968.35		
971212	11/28/2002	UBS	CD-FNB KEYSTONE,	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
120228	2/28/2017	UBS	FHLMC	313463NA4		400,000.00	0.00	400,000.00	400,000	1.31%
120229	2/28/2024	UBS	FHLB	313378YK4		1,000,000.00	0.00	1,000,000.00	1,000,000	2.04%
101228	4/1/2013	UBS	MPLS SCHOOL DIST.	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
100824	6/1/2015	UBS	ILLINOIS STATE TA)	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	25,851.96		1,575.72	24,276.24	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQ1C	47,358.32		3,943.15	43,415.17	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	90,507.28		4,015.75	86,491.53	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	83,349.26		8,298.42	75,050.84	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	37,872.06		3,367.32	34,504.74	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	91,104.15		4,252.15	86,852.00	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	152,174.51		10,667.44	141,507.07	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	65,233.20		7,728.38	57,504.82	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	35,572.77		2,206.31	33,366.46	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	2,886.47		110.85	2,775.62	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERI	312904GT6C	5,014.03		179.92	4,834.11	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,205.62		45.29	3,160.33	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	3,577.17		120.16	3,457.01	52,000	7.00%
110803B	9/28/2020	UBS	FNMA	3136FPLW5	712,000.00		0.00	712,000.00	712,000	1.00%
110916	9/16/2026	UBS	FHLB	31337FGD3	1,000,000.00		0.00	1,000,000.00	1,000,000	1.00%
110810	8/10/2026	UBS	FNMA	3136FRF24	1,000,000.00		1,000,000.00	0.00	1,000,000	1.00%
110719	7/19/2016	UBS	FNMA	3136FRYJ6	750,000.00		0.00	750,000.00	750,000	1.25%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9	1,000,000.00		0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4	500,000.00		0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	2,978.74		53.30	2,925.44	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	10,000.00		0.00	10,000.00	152,000	6.00%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	957.35		65.73	891.62	46,221	6.45%
								7,187,013.00		
Money Mkt							0.00	0.00		
	TOTAL INVESTMENTS				42,230,022.32	2,873,000.00	14,229,344.59	30,873,677.73		
			Unamortized Premiums		1,125,462.94	81,626.75		1,207,089.69		
			Unamortized Discounts		(2,844,409.22)	-5,796.10		-2,850,205.32		
			Village Bank Checking		1,788,349.25	15,232,876.23	12,833,855.05	4,187,370.43		
			Money Market Accounts		3,649,877.44	9,002,641.98		12,652,519.42		
			Net Cash and Investments		45,949,302.73	27,184,348.86	27,063,199.64	46,070,451.95		

Major Cash Funds for Period Ending February 29, 2012



CC Regular Session **4. 3.**

Meeting Date: 03/13/2012

By: Diana Lund, Finance

Information

Title:

Receive January 2012 Financial Reports - General Fund and Enterprise Funds

Background:

Brief Summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Council Action:

No Action Required. Informational Only.

Attachments

January 2012 General Fund Financial Report - Budget to Actual

January 2012 - Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Diana Lund Started On: 03/05/2012 09:22 AM

Final Approval Date: 03/07/2012

CITY OF RAMSEY

Period Summary - General Fund

Reporting Period: **1/1/2012 - 1/31/2012**

Expenditures By Dept Head	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Com Dev	528,852	44,799	540,026	45,443	550,168	47,359
Fire	736,656	28,559	685,364	30,049	675,298	33,339
Finance	454,044	30,290	455,156	31,483	504,047	35,424
Admin	1,366,188	92,650	1,307,733	89,292	1,423,881	103,985
Public Works	2,709,823	141,684	2,615,764	155,150	2,513,234	148,104
Police	3,010,470	227,241	2,878,474	226,222	2,762,154	225,813
Council	133,951	16,713	145,413	27,857	129,719	20,097
Legal	121,000	5,751	116,864	2,943	127,252	2,998
Transfers out	-	-	70,000	-	1,603,000	-
Debt Service	213,113	-	130,863	-	190,648	-
Contingency	33,726	-	10,898	-	-	-
	9,307,823	587,687	8,956,555	608,437	10,479,401	617,118
	-	(0)	-	(0)	-	0

Revenue	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Taxes	7,090,150	-	6,624,887	-	6,843,652	-
Business Licenses/Permits	72,020	7,290	64,368	4,560	80,879	12,080
Non-Business Licenses/Permits	364,300	11,592	297,075	27,828	331,193	15,238
Federal Intergovernmental	7,000	(7,485)	7,485	-	6,000	-
State Intergovernmental	298,300	69,857	328,395	(1,500)	330,188	-
Local Intergovernmental	-	-	1,793	-	-	-
Charges for Services	543,189	1,023	1,067,467	19,138	810,738	33,904
Fines and Forfeits	108,000	25	105,833	1,500	100,199	(9,521)
Miscellaneous	30,500	(1,860)	33,574	416	21,326	438
Interest	80,000	-	100,000	-	150,000	-
Transfers in	1,054,616	-	629,488	-	965,046	-
	9,648,075	80,441	9,260,365	51,942	9,639,221	52,139

CITY OF RAMSEY

Period Summary - General Fund

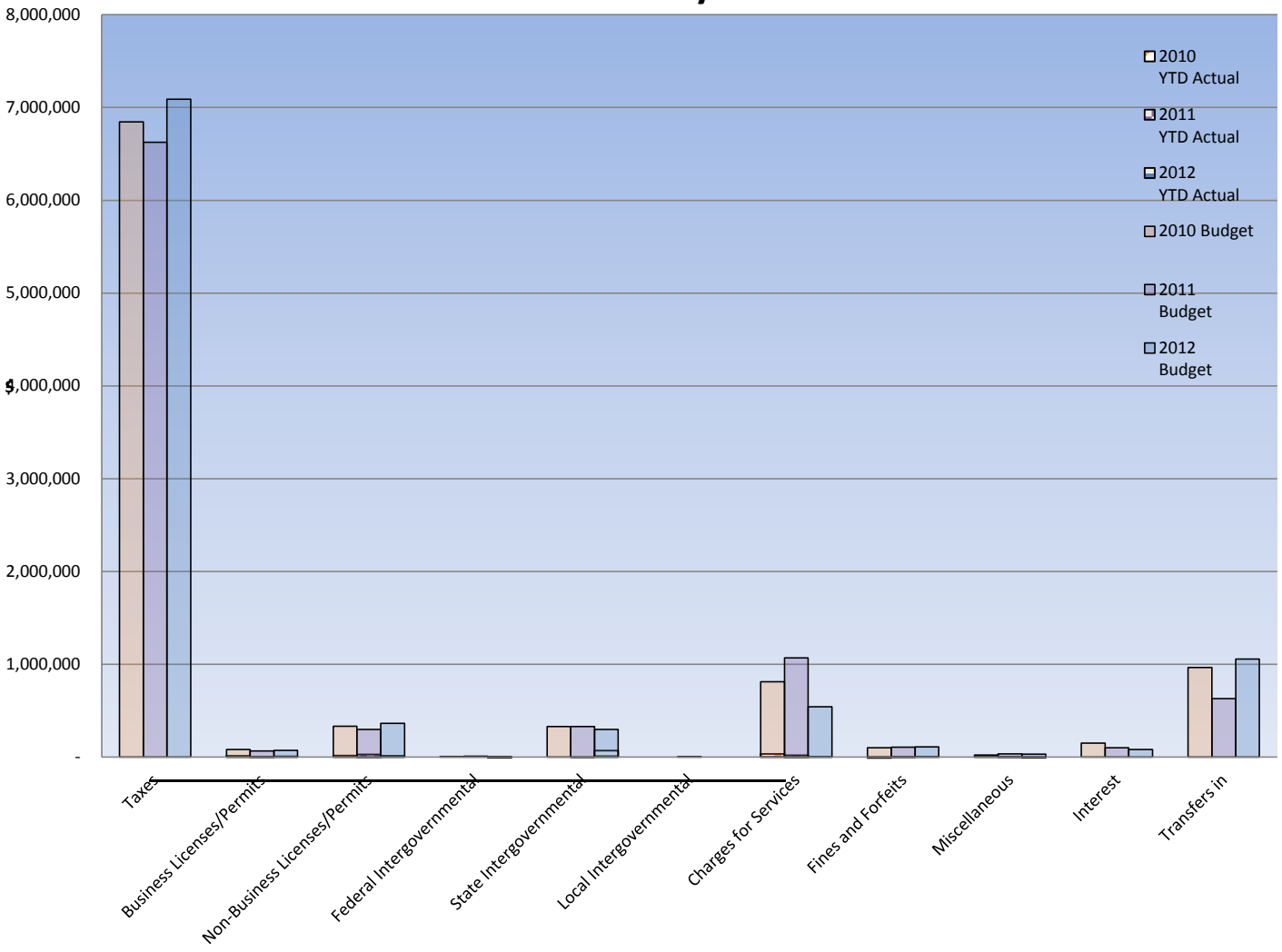
Reporting Period: **1/1/2012 - 1/31/2012**

Capital Outlay	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Com Dev	-	-	-	-	-	-
Fire	136,000	-	43,010	-	8,490	-
Finance	-	-	-	-	-	-
Admin	57,600	-	5,900	-	31,081	-
Public Works	52,052	-	40,016	-	80,887	-
Police	94,600	-	83,669	-	89,628	-
Council	-	-	-	-	-	-
Legal	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Contingency	-	-	-	-	-	-
	340,252	-	172,595	-	210,086	-
	-	-	-	-	-	-

Expenditures	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Personal Services	6,232,372	538,289	6,057,525	543,642	6,392,832	562,866
Supplies	767,725	15,664	737,128	25,471	650,353	21,044
Other Services & Charges	2,094,613	33,734	1,961,039	39,324	1,642,568	33,208
Transfers out	-	-	70,000	-	1,603,000	-
Debt Service	213,113	-	130,863	-	190,648	-
	9,307,823	587,687	8,956,555	608,437	10,479,401	617,118
	-	(0)	-	-	-	(0)
Revenue	(9,648,075)	(80,441)	(9,260,365)	(51,942)	(9,639,221)	(52,139)
Expenses	9,648,075	587,687	9,129,150	608,437	10,689,487	617,118

CITY OF RAMSEY

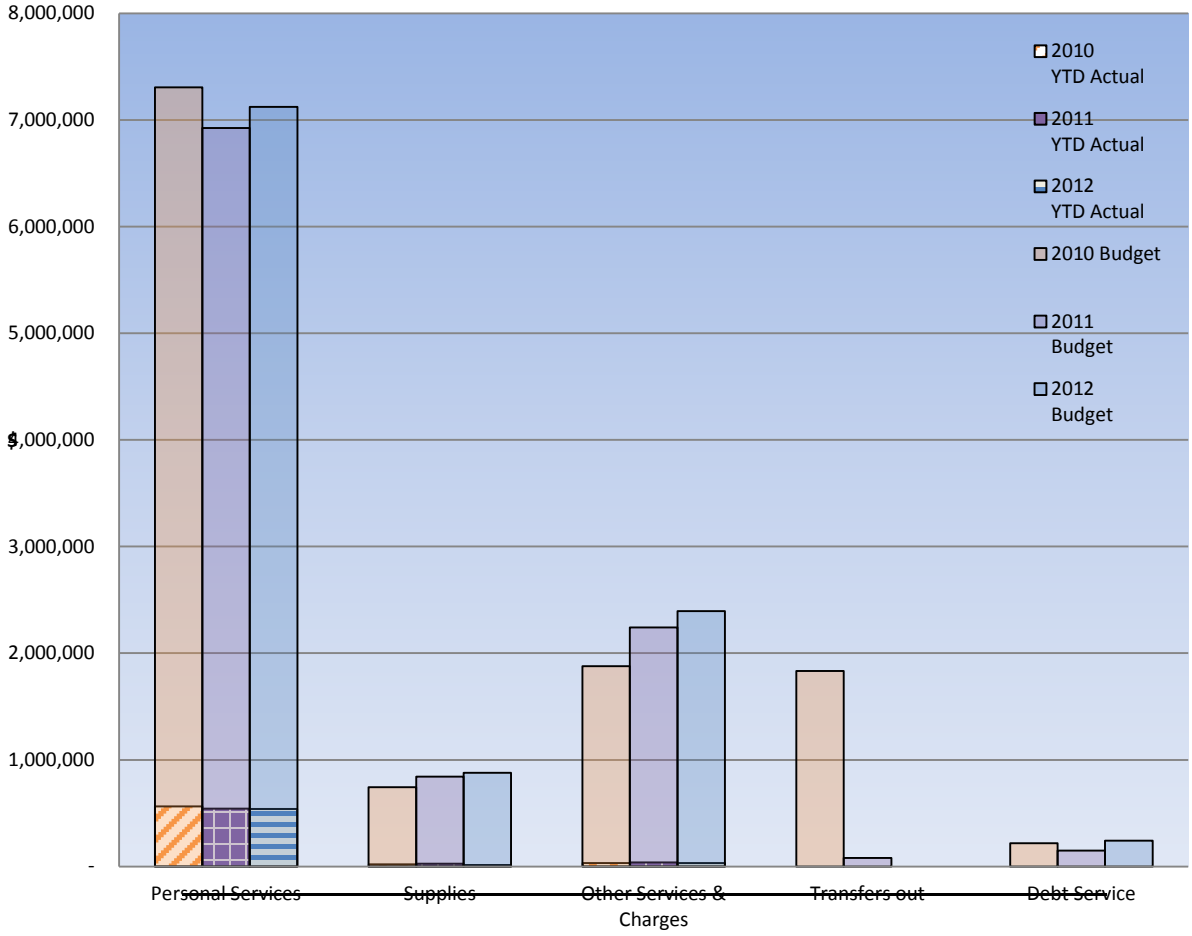
Budget to Actual Revenues
YTD thru January 31 2012



	Taxes	Business Licenses/ Permits	Non-Business Licenses/ Permits	Federal Intergovern-mental	State Intergovern-mental	Local Intergovern-mental	Charges for Services	Fines and Forfeits	Misc.	Interest	Transfers in	Total
2012 Budget	7,090,150	72,020	364,300	7,000	298,300	-	543,189	108,000	30,500	80,000	1,054,616	9,648,075
2012 YTD Actual	-	7,290	11,592	(7,485)	69,857	-	1,023	25	(1,860)	-	-	80,441
2011 Budget	6,624,887	64,368	297,075	7,485	328,395	1,793	1,067,467	105,833	33,574	100,000	629,488	9,260,365
2011 YTD Actual	-	4,560	27,828	-	(1,500)	-	19,138	1,500	416	-	-	51,942
2010 Budget	6,843,652	80,879	331,193	6,000	330,188	-	810,738	100,199	21,326	150,000	965,046	9,639,221
2010 YTD Actual	-	12,080	15,238	-	-	-	33,904	(9,521)	438	-	-	52,139
2012 YTD % of Budget	**0.00%**	**10.12%**	**3.18%**	**-106.93%**	**23.42%**	**#DIV/0!**	**0.19%**	**0.02%**	**-6.10%**	**0.00%**	**0.00%**	**0.83%**

PREPARED BY: FINANCE DEPARTMENT

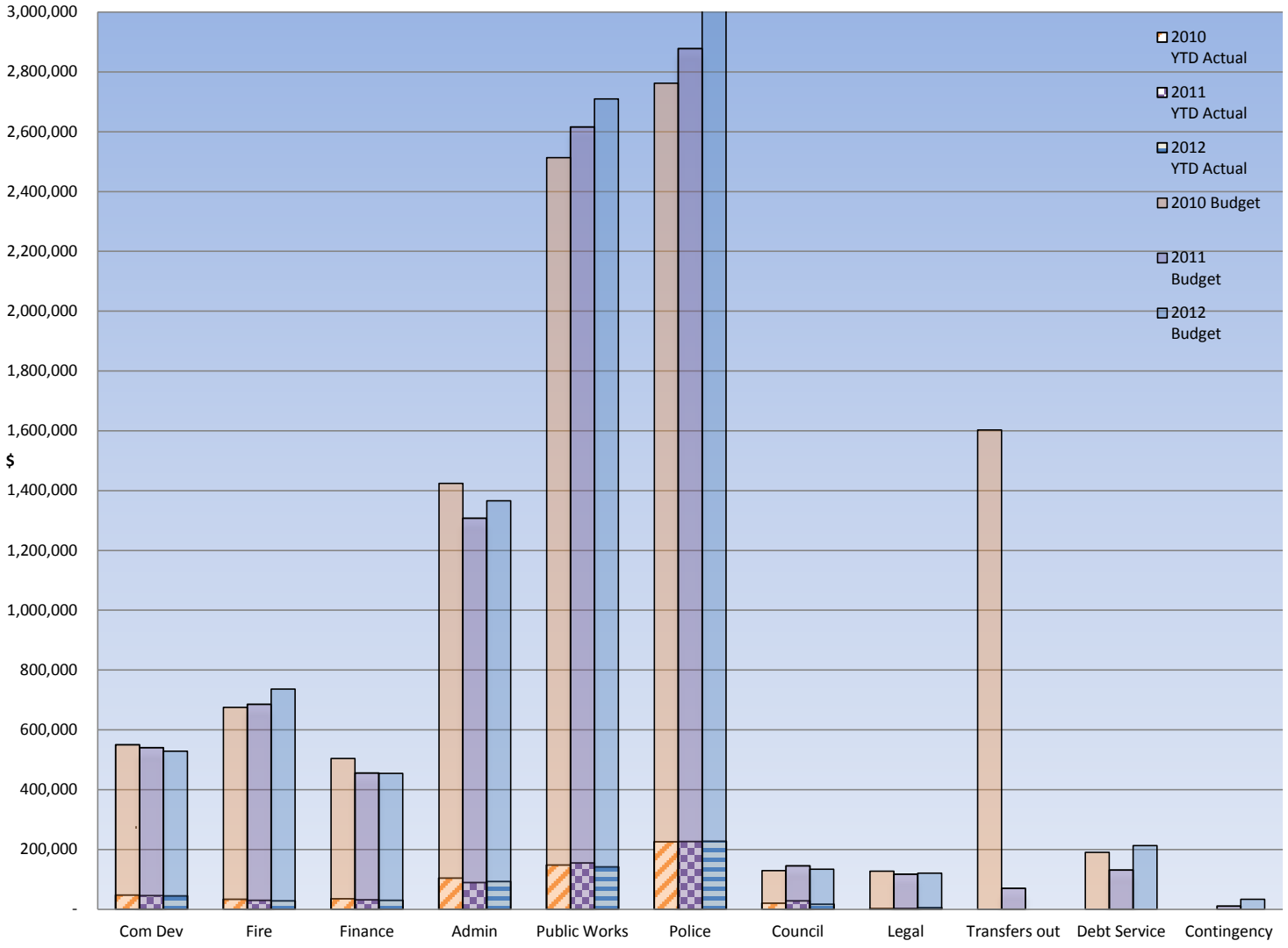
Budget to Actual Expenditures by Category
YTD thru January 31 2012



	Personal Services	Supplies	Other Services & Charges	Transfers out	Debt Service	Total
2012 Budget	6,232,372	767,725	2,094,613	-	213,113	9,307,823
2012 YTD Actual	538,289	15,664	33,734	-	-	587,687
2011 Budget	6,057,525	737,128	1,961,039	70,000	130,863	8,956,555
2011 YTD Actual	543,642	25,471	39,324	-	-	608,437
2010 Budget	6,392,832	650,353	1,642,568	1,603,000	190,648	10,479,401
2010 YTD Actual	562,866	21,044	33,208	-	-	617,118
2012 YTD % of Budget	8.64%	2.04%	1.61%	#DIV/0!	0.00%	6.31%

CITY OF RAMSEY

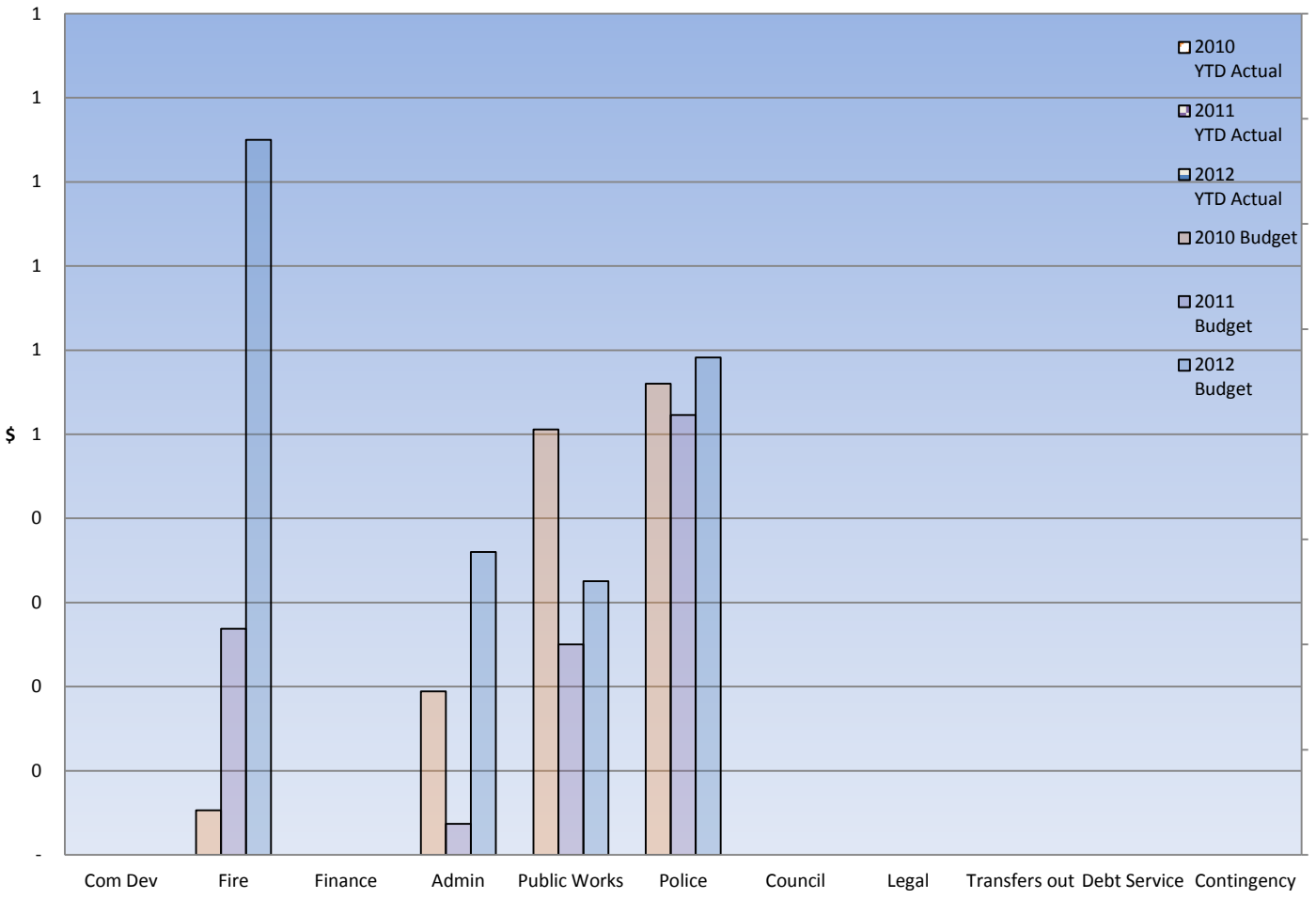
Budget to Actual Expenditures by Department
YTD thru January 31 2012



	Com Dev	Fire	Finance	Admin	Public Works	Police	Council	Legal	Transfers out	Debt Service	Contingency	Total
2012 Budget	528,852	736,656	454,044	1,366,188	2,709,823	3,010,470	133,951	121,000	-	213,113	33,726	9,307,823
2012 YTD Actual	44,799	28,559	30,290	92,650	141,684	227,241	16,713	5,751	-	-	-	587,687
2011 Budget	540,026	685,364	455,156	1,307,733	2,615,764	2,878,474	145,413	116,864	70,000	130,863	10,898	8,956,555
2011 YTD Actual	45,443	30,049	31,483	89,292	155,150	226,222	27,857	2,943	-	-	-	608,437
2010 Budget	550,168	675,298	504,047	1,423,881	2,513,234	2,762,154	129,719	127,252	1,603,000	190,648	-	10,479,401
2010 YTD Actual	47,359	33,339	35,424	103,985	148,104	225,813	20,097	2,998	-	-	-	617,118
2012 YTD % of Budget	**8.47%**	**3.88%**	**6.67%**	**6.78%**	**5.23%**	**7.55%**	**12.48%**	**4.75%**	**#DIV/0!**	**0.00%**	**0.00%**	**6.31%**

PREPARED BY: FINANCE DEPARTMENT

Budget to Actual Capital Outlay
YTD thru January 31 2012



	Com Dev	Fire	Finance	Admin	Public Works	Police	Council	Legal	Transfers out	Debt Service	Contingency	Total
2012 Budget	-	136,000	-	57,600	52,052	94,600	-	-	-	-	-	340,252
2012 YTD Actual	-	-	-	-	-	-	-	-	-	-	-	-
2011 Budget	-	43,010	-	5,900	40,016	83,669	-	-	-	-	-	172,595
2011 YTD Actual	-	-	-	-	-	-	-	-	-	-	-	-
2010 Budget	-	8,490	-	31,081	80,887	89,628	-	-	-	-	-	210,086
2010 YTD Actual	-	-	-	-	-	-	-	-	-	-	-	-
2012 YTD % of Budget	**#DIV/0!**	**0.00%**	**#DIV/0!**	**0.00%**	**0.00%**	**0.00%**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**#DIV/0!**	**0.00%**

PERIOD SUMMARY BY DEPARTMENT
ENTERPRISE FUND

Net Revenue (Loss) for Period — ***Reporting Period:*** **1/1/2012 - 01/31/2012**

Dept	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Water	463,698	(21,995)	(350,001)	(13,699)	607,885	(63,466)
Sewer	61,242	(60,476)	200,400	(97,385)	428,174	(82,626)
Priority Street Lighting	131,591	(21)	21,518	(9,352)	49,866	-
Recycling	311,220	(24,394)	36,689	(23,753)	32,142	(24,228)
Storm Water	135,141	(580)	98,599	(835)	526,252	(90)

REVENUE SUMMARY - BY FUND — ***Reporting Period:*** **1/1/2012 - 01/31/2012**

Dept	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Water	1,907,758	864	2,003,019	5,229	1,940,416	(46,530)
Sewer	1,330,713	(134)	1,396,047	21	1,555,728	(33,474)
Priority Street Lighting	192,038	(21)	198,826	-	220,733	-
Recycling	335,965	(27)	347,705	420	346,803	109
Storm Water	625,587	(29)	625,602	-	1,121,398	-

EXPENSE SUMMARY - BY FUND — ***Reporting Period:*** **1/1/2012 - 01/31/2012**

Dept	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
Water	1,444,060	22,859	2,353,020	18,928	1,332,531	16,936
Sewer	1,269,471	60,342	1,195,647	97,406	1,127,554	49,152
Priority Street Lighting	60,447	-	177,308	9,352	170,867	-
Recycling	24,745	24,367	311,016	24,173	314,661	24,337
Storm Water	490,446	551	527,003	835	595,146	90
	-		-		0	

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9601 WATER UTILITY *Reporting Period:* **1/1/2012 - 01/31/2012**

Description	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,672,905.00	221.87	1,647,931.00	2,414.29	1,568,640.20	(13,849.45)
Charges for Services	23,000.00	830.00	22,287.00	2,815.00	38,572.35	1,245.00
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	(188.04)	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	61,853.00	-	112,801.00	-	26,248.35	(33,925.18)
Interest	150,000.00	-	220,000.00	-	306,955.35	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,907,758.00	863.83	2,003,019.00	5,229.29	1,940,416.25	(46,529.63)
EXPENSES						
Personal Services	295,372.00	16,718.21	286,769.00	17,198.16	247,086.51	16,774.52
Supplies	230,750.00	5,852.67	218,388.00	1,105.69	311,168.04	(2.16)
Other Services & Charges	260,630.00	288.42	248,219.00	624.32	197,805.71	164.06
Transfers out	34,000.00	-	1,033,000.00	-	36,810.00	-
Capital Outlay	-	-	-	-	-	-
Depreciation	623,308.00	-	566,644.00	-	539,660.75	-
TOTAL EXPENSES	1,444,060.00	22,859.30	2,353,020.00	18,928.17	1,332,531.01	16,936.42
EXCESS OF REVENUES OVER/UNDER EXPENSES	463,698.00	(21,995.47)	(350,001.00)	(13,698.88)	607,885.24	(63,466.05)

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9602 SEWER UTILITY *Reporting Period:* **1/1/2012 - 01/31/2012**

Description	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
REVENUE						
Fund Revenue/Penalties	1,261,167.00	-	1,295,609.00	-	1,241,169.90	-
Charges for Services	1,000.00	-	846.00	21.00	2,077.00	40.00
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	(134.48)	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	18,546.00	-	19,592.00	-	67,566.91	(33,513.96)
Interest	50,000.00	-	80,000.00	-	244,914.29	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	1,330,713.00	(134.48)	1,396,047.00	21.00	1,555,728.10	(33,473.96)
EXPENSES						
Personal Services	126,564.00	3,163.67	83,235.00	1,753.93	53,296.29	1,948.86
Supplies	15,000.00	16.00	18,292.00	233.02	12,655.22	-
Other Services & Charges	602,473.00	57,162.00	609,686.00	95,418.79	596,737.00	47,202.76
Transfers out	28,000.00	-	27,000.00	-	26,000.00	-
Capital Outlay	-	-	-	-	-	-
Depreciation	497,434.00	-	457,434.00	-	438,865.93	-
TOTAL EXPENSES	1,269,471.00	60,341.67	1,195,647.00	97,405.74	1,127,554.44	49,151.62
EXCESS OF REVENUES OVER/UNDER EXPENSES	61,242.00	(60,476.15)	200,400.00	(97,384.74)	428,173.66	(82,625.58)

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

ENTERPRISE FUND -- 9603 STREET LIGHTING UTILITY *Reporting Period:* **1/1/2012 - 01/31/2012**

Description	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
REVENUE						
Fund Revenue/Penalties	172,038.00	-	178,826.00	-	179,271.50	-
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	(20.53)	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Interest	20,000.00	-	20,000.00	-	41,461.64	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	192,038.00	(20.53)	198,826.00	-	220,733.14	-
EXPENSES						
Personal Services	-	-	-	-	-	-
Supplies	122.00	-	-	-	-	-
Other Services & Charges	12,328.00	-	131,930.00	9,351.91	127,530.52	-
Transfers out	14,000.00	-	13,000.00	-	12,500.00	-
Capital Outlay	-	-	-	-	-	-
Depreciation	33,997.00	-	32,378.00	-	30,836.93	-
TOTAL EXPENSES	60,447.00	-	177,308.00	9,351.91	170,867.45	-
EXCESS OF REVENUES OVER/UNDER EXPENSES	131,591.00	(20.53)	21,518.00	(9,351.91)	49,865.69	-

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

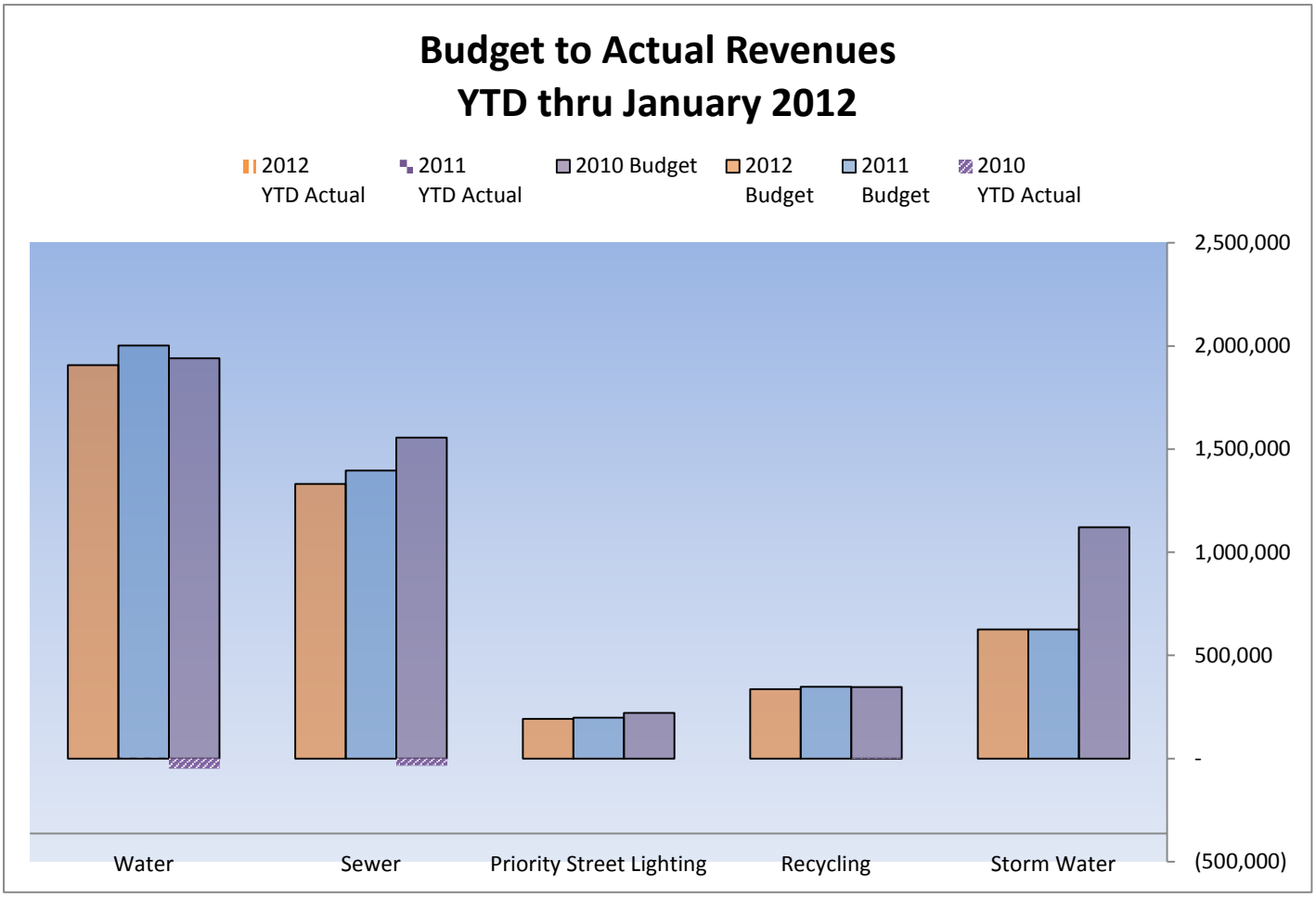
ENTERPRISE FUND -- 9604 RECYCLING UTILITY *Reporting Period:* **1/1/2012 - 01/31/2012**

Description	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
REVENUE						
Fund Revenue/Penalties	285,600.00	-	295,814.00	-	293,367.86	-
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	(27.04)	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	50,165.00	-	50,279.00	-	49,872.92	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	1,412.00	419.95	1,248.85	108.75
Interest	200.00	-	200.00	-	2,313.14	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	335,965.00	(27.04)	347,705.00	419.95	346,802.77	108.75
EXPENSES						
Personal Services	5,996.00	740.78	4,705.00	541.82	6,763.78	710.51
Supplies	7,000.00	-	5,639.00	-	7,689.80	-
Other Services & Charges	3,249.00	23,626.50	292,672.00	23,631.24	293,207.52	23,626.50
Transfers out	8,500.00	-	8,000.00	-	7,000.00	-
Capital Outlay	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-
TOTAL EXPENSES	24,745.00	24,367.28	311,016.00	24,173.06	314,661.10	24,337.01
EXCESS OF REVENUES OVER/UNDER EXPENSES	311,220.00	(24,394.32)	36,689.00	(23,753.11)	32,141.67	(24,228.26)

PERIOD DETAIL BY DEPARTMENT
ENTERPRISE FUND

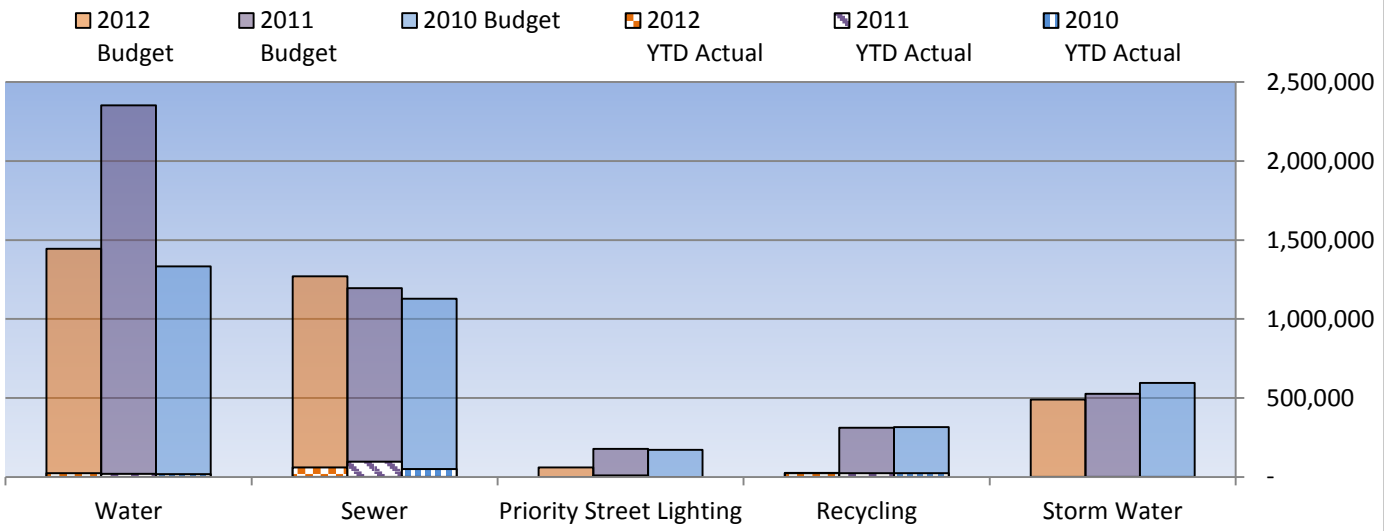
ENTERPRISE FUND -- 9605 STORM WATER UTILITY *Reporting Period:* **1/1/2012 - 01/31/2012**

Description	2012 Budget	2012 YTD Actual	2011 Budget	2011 YTD Actual	2010 Budget	2010 YTD Actual
REVENUE						
Fund Revenue/Penalties	620,587.00	-	617,602.00	-	617,367.71	-
Charges for Services	-	-	-	-	-	-
Taxes	-	-	-	-	-	-
Business Licenses/Permits	-	(28.58)	-	-	-	-
Non-Business Licenses/Permits	-	-	-	-	-	-
Federal Intergovernmental	-	-	-	-	-	-
State Intergovernmental	-	-	-	-	-	-
Local Intergovernmental	-	-	-	-	-	-
Fines and Forfeits	-	-	-	-	-	-
Miscellaneous	-	-	-	-	468,632.20	-
Interest	5,000.00	-	8,000.00	-	35,397.79	-
Transfers in	-	-	-	-	-	-
TOTAL REVENUE	625,587.00	(28.58)	625,602.00	-	1,121,397.70	-
EXPENSES						
Personal Services	102,847.00	-	99,851.00	26.54	68,628.39	-
Supplies	22,300.00	524.82	17,971.00	782.97	33,635.76	66.06
Other Services & Charges	106,782.00	26.57	76,491.00	25.48	44,347.14	23.44
Transfers out	23,000.00	-	118,584.00	-	244,624.00	-
Capital Outlay	-	-	-	-	-	-
Depreciation	235,517.00	-	214,106.00	-	203,910.28	-
TOTAL EXPENSES	490,446.00	551.39	527,003.00	834.99	595,145.57	89.50
EXCESS OF REVENUES OVER/UNDER EXPENSES	135,141.00	(579.97)	98,599.00	(834.99)	526,252.13	(89.50)



	Water	Sewer	Priority Street Lighting	Recycling	Storm Water
2012 Budget	1,907,758	1,330,713	192,038	335,965	625,587
2012 YTD Actual	864	(134)	(21)	(27)	(29)
2012 YTD % of Budget	0.05%	-0.01%	-0.01%	-0.01%	0.00%
2011 Budget	2,003,019	1,396,047	198,826	347,705	625,602
2011 YTD Actual	5,229	21	-	420	-
2011 YTD % of Budget	0.26%	0.00%	0.00%	0.12%	0.00%
2010 Budget	1,940,416	1,555,728	220,733	346,803	1,121,398
2010 YTD Actual	(46,530)	(33,474)	-	109	-
2010 YTD % of Budget	-2.40%	-2.15%	0.00%	0.03%	0.00%

Budget to Actual Expense
YTD thru January 2012



	Water	Sewer	Priority Street Lighting	Recycling	Storm Water
2012 Budget	1,444,060	1,269,471	60,447	24,745	490,446
2012 YTD Actual	22,859	60,342	-	24,367	551
2012 YTD % of Budget	1.58%	4.75%	0.00%	98.47%	0.11%
2011 Budget	2,353,020	1,195,647	177,308	311,016	527,003
2011 YTD Actual	18,928	97,406	9,352	24,173	835
2011 YTD % of Budget	0.80%	8.15%	5.27%	7.77%	0.16%
2010 Budget	1,332,531	1,127,554	170,867	314,661	595,146
2010 YTD Actual	16,936	49,152	-	24,337	90
2010 YTD % of Budget	1.27%	4.36%	0.00%	7.73%	0.02%

CC Regular Session **4. 4.**

Meeting Date: 03/13/2012

Submitted For: Katy Okerstrom **By:** Katy Okerstrom, Community Development

Information

Title:

Receive January 2012 Building Month End Activity Report

Recommendation:

Approve

Attachments

January 2012 Building Month End Activity Report

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Katy Okerstrom Started On: 03/05/2012 10:54 AM

Final Approval Date: 03/07/2012

PERMITS APPROVED IN JANUARY 2012

TYPE	NUMBER	VALUATION	PERMIT FEE	SURCHARGE	PLAN CHECK FEE
SINGLE FAMILY	2	$ 323,644.00	$ 2,873.50	$ 161.82	$ 1,299.38
COMMERCIAL	0	$ -	$ -	$ -	$ -
MULTI-FAMILY UNITS	0	$ -	$ -	$ -	$ -
MULTI-FAMILY BLDGS	0	$ -	$ -	$ -	$ -
APARTMENT UNITS	0	$ -	$ -	$ -	$ -
COMMERCIAL REMODELS	0	$ -	$ -	$ -	$ -
GARAGES	0	$ -	$ -	$ -	$ -
ADDITIONS/REMODELS	4	$ 59,133.00	$ 1,146.00	$ 32.82	$ 124.64
SWIMMING POOLS	0	$ -	$ -	$ -	$ -
MISCELLANEOUS	18	$ 8,500.00	$ 2,007.25	$ 90.00	$ 143.82
PUBLIC BUILDINGS	0	$ -	$ -	$ -	$ -
RURAL SEWER (NEW)	0	$ -	$ -	$ -	$ -
RURAL SEWER (REPLACE)	0	$ -	$ -	$ -	$ -
PLUMBING	16	$ 13,700.00	$ 1,253.00	$ 75.00	$ -
MECHANICAL	13	$ -	$ 911.00	$ 65.00	$ -
URBAN WATER	2	$ -	$ 150.00	$ 10.00	$ -
URBAN SEWER	2	$ -	$ 150.00	$ 10.00	$ -
ELECTRICAL	29	$ -	$ 1,693.00	$ 115.00	$ -
TOTALS:	**86**	**$ 404,977.00**	**$ 10,183.75**	**$ 559.64**	**$ 1,567.84**

PERMITS APPROVED YEAR TO DATE

TYPE	NUMBER	VALUATION	PERMIT FEE	SURCHARGE	PLAN CHECK FEE
SINGLE FAMILY	2	$ 323,644.00	$ 2,873.50	$ 161.82	$ 1,299.38
COMMERCIAL	0	$ -	$ -	$ -	$ -
MULTI-FMAILY BLDGS	0	$ -	$ -	$ -	$ -
MULTI-FAMILY UNITS	0				
APARTMENT UNITS	0				
COMMERCIAL REMODELS	0	$ -	$ -	$ -	$ -
GARAGES	0	$ -	$ -	$ -	$ -
ADDITIONS	4	$ 59,133.00	$ 1,146.00	$ 32.82	$ 124.64
SWIMMING POOLS	0	$ -	$ -	$ -	$ -
MISCELLANEOUS	18	$ 8,500.00	$ 2,007.25	$ 90.00	$ 143.82
PUBLIC BUILDINGS	0	$ -	$ -	$ -	$ -
RURAL SEWER (NEW)	0	$ -	$ -	$ -	$ -
RURAL SEWER (REPLACE)	0	$ -	$ -	$ -	$ -
PLUMBING	16	$ 13,700.00	$ 1,253.00	$ 75.00	$ -
MECHANICAL	13	$ -	$ 911.00	$ 65.00	$ -
URBAN WATER	2	$ -	$ 150.00	$ 10.00	$ -
URBAN SEWER	2	$ -	$ 150.00	$ 10.00	$ -
ELECTRICAL	29	$ -	$ 1,693.00	$ 115.00	$ -
TOTALS:	**86**	**$ 404,977.00**	**$ 10,183.75**	**$ 559.64**	**$ 1,567.84**

	2012	2011	2010	2009
Valuation Year To Date	$ 404,977.00	$ 4,433,618.00	$1,187,107.00	$ 455,076.00
Revenue Year To Date	$ 11,751.59	$ 40,044.37	$ 18,145.05	$ 10,818.01

2012 Annual Budget	$ 478,620.00
2012 YTD Actual	$ 12,333.34
	$ -

The $581.75 difference is due to the additional calculation of Fire permit Plan Review(s) which we do not account for in our Building Month End Reporting.

CC Regular Session **4. 5.**

Meeting Date: 03/13/2012

By: JoAnn Shaw, Community Development

Information

Title:

Note the Following Boards and Commissions Meeting Minutes:

Planning Commission Meeting Minutes Dated February 2, 2012
Environmental Policy Board Meeting Minutes Dated February 6, 2012
Economic Development Authority Meeting Minutes Dated February 9, 2012

Attachments

02.02.12 Planning
02.06.12 EPB
02.09.12 EDA

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/08/2012 03:58 PM

Form Started By: JoAnn Shaw Started On: 03/05/2012 03:12 PM

Final Approval Date: 03/08/2012

PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Ramsey Planning Commission conducted a regular meeting on Thursday, February 2, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Gary Levine Commissioner Randy Bauer Commissioner Ralph Brauer Commissioner Andrew Dunaway Commissioner Rob Schiller Commissioner Gary Van Scoy
Members Absent:	Commissioner Joseph Field
Also Present:	Senior Planner Tim Gladhill Associate Planner/Environmental Coordinator Chris Anderson Planning Consultant Kendra Lindahl Planning Consultant Tina Goodroad

CALL TO ORDER

Chairperson Levine called the regular meeting to order at 7:00 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Commissioner Dunaway, seconded by Commissioner Van Scoy, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Dunaway, Van Scoy, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioner Field.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Van Scoy, seconded by Commissioner Bauer, to approve the following minutes as presented:

1) Planning Commission work session minutes dated December 1, 2011
2) Planning Commission public hearing and regular meeting minutes dated December 1, 2011

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Bauer, Brauer, Dunaway, and Schiller. Voting No: None. Absent: Commissioner Field.

NOTE CITY COUNCIL MINUTES

The City Council minutes were noted.

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Appointment of Chairperson and Vice Chairperson

Motion by Commissioner Dunaway, seconded by Commissioner Brauer, to appoint Commissioner Levine as Chairperson and Commissioner Van Scoy as Vice Chairperson of the Planning Commission.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Dunaway, Brauer, Bauer, Schiller, and Van Scoy. Voting No: None. Absent: Commissioner Field.

Case #2: Public Hearing – Consider an Ordinance Amending City Code Section117-118 Entitled "The COR District"

Public Hearing

Chairperson Levine called the public hearing to order at 7:05 p.m.

Presentation

Senior Planner Gladhill introduced Kendra Lindahl, Planning Consultant from Landform.

Planning Consultant Lindahl presented the staff report.

Citizen Input

Commissioner Brauer stated retailers know and judge their location success by the amount of revenue per square footage of building, and he asked if that has been done with the COR?

Senior Planner Gladhill stated that there was a study by the Buxton Group which matched what retail would fit with the shopping demographics of the area. It provided feedback on what would support this downtown area.

Planning Consultant Lindahl presented the history of the COR, the purpose and key issues to be resolved to get the review process and design standards in place. She presented the streetscape, master street light plan, parking district, and sign standards.

Discussion ensued regarding the sign standards.

Senior Planner Gladhill stated that signage will be reviewed as part of the site plan process.

Planning Consultant Lindahl added that the design more so than the size will be part of the site plan and after the design is reviewed it can be processed as a Conditional Use if necessary.

Chairperson Levine directed staff to better clarify the definition of a creative sign before bringing the design framework forward.

Discussion ensued regarding street frontage and bike traffic.

Motion by Commissioner Brauer, seconded by Commissioner Schiller, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Schiller, Bauer, Dunaway, and Van Scoy. Voting No: None. Absent: Commissioner Field.

Chairperson Levine closed the public hearing at 8:47 p.m.

Commission Business

Discussion ensued regarding gas stations in the COR. Commissioners had mixed views on how a gas station fits in the COR. Commissioners asked for clarification how these uses would be provided access and be oriented along the street.

Senior Planner Gladhill stated that Commissioners can make a recommendation; however, access will be reviewed through the site plan process.

Motion by Commissioner Van Scoy, seconded by Commissioner Schiller to recommend that the City Council adopt the ordinance amending City Code Section 117-118 entitled The COR, inclusive of the design framework with gas stations as a Conditional Use, TC-1 being changed to COR 1 and #9 should be #10.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Schiller, and Bauer. Voting No: Commissioners Brauer and Dunaway. Absent: Commissioner Field.

Case #3: Discussion of Pending Zoning Code Amendments

Presentation

Senior Planner Gladhill presented the Staff Report.

Consensus of the Commissioners was to focus on the priorities and what was required by the Metropolitan Council to implement the Comprehensive Plan.

Planning Consultant Tina Goodroad introduced herself and provided some background information on pending zoning code amendments.

Case #2: Discuss 2030 Comprehensive Plan Assumptions Related to Pending Updates to the City's Comprehensive Sanitary Sewer and Water Plans

Presentation

Senior Planner Gladhill presented the Staff Report and Power Point Presentation.

Commission Business

Chairperson Levine and Commissioner Brauer stated they believe the Metropolitan Council's forecasts were too aggressive even before the recession.

Chairperson Levine stated he thinks 200 households per year is too high.

Commissioner Brauer suggested looking at Current Population Survey (CPS) rather than Census numbers.

Consensus was to lean more conservative on the numbers.

Case #5: Staff Update

The Staff Update was noted.

Case #6: Zoning Bulletins

Zoning Bulletins were noted.

COMMISSION/STAFF INPUT

ADJOURNMENT

Motion by Commissioner Van Scoy, seconded by Commissioner Dunaway, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners, Van Scoy, Dunaway, Bauer, Brauer, and Schiller. Voting No: None. Absent: Commissioner Field.

The regular meeting of the Planning Commission adjourned at 9:36 p.m.

Respectfully submitted,

_____
Tim Gladhill
Senior Planner

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

On Monday, February 6, 2012, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Vice Chairperson Thomas Stodola
Board Member Bob Bentz
Board Member John Enstrom

Members Absent: Chairperson Michael Max

Also Present: Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Vice Chairperson Stodola called the meeting to order at 6:35 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Board Member Bentz and seconded by Board Member Enstrom to approve the agenda as submitted.

Motion carried. Voting Yes: Vice Chairperson Stodola, Board Members Bentz and Enstrom. Voting No: None. Absent: Chairperson Max.

APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES

Motion by Board Member Enstrom and seconded by Board Member Bentz to approve the regular meeting minutes dated January 9, 2012.

Motion carried. Voting Yes: Vice Chairperson Stodola, Board Members Bentz and Enstrom. Voting No: None. Absent: Chairperson Max.

POLICY BOARD BUSINESS

Case #1: Establishment of 'Mini Arboretum' in North Commons

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Enstrom stated he was opposed to seeking grant funding to plant trees. He stated that the City needed to learn to live within its means.

Associate Planner/Environmental Coordinator Anderson stated that there is no required matching component for this grant.

Board Member Enstrom stated that he thought that Connexus should be responsible for purchasing and installing all the trees because of all the removals they've done along their transmission lines.

Associate Planner/Environmental Coordinator Anderson stated that Connexus had not done anything illegal with regard to their vegetation management practices. While people may disagree with their practices, they have easements that were obtained lawfully and they have the right to remove vegetation within the easement areas. The City cannot require them to participate in this project.

Board Member Enstrom stated his displeasure with finding out about this grant opportunity with less than two weeks before it was due.

Associate Planner/Environmental Coordinator Anderson stated that he was not aware of this opportunity at the time of the Board's January meeting. He stated that this was the first opportunity to apprise the Board of the grant round. He continued by stating that City Council authorized Staff to apply for this funding at their January 24, 2012 meeting.

Board Member Enstrom stated that he believes that even if Connexus cannot be required to participate, the City should shame them into participating.

Board Member Bentz stated that he did not believe that made any sense as Connexus is a large employer within the City and they do a lot of work with other environmental aspects such as energy efficient lighting, alternative forms of energy etc.

Board Member Enstrom stated that if the adjacent neighborhood wanted to see trees planted so badly that they should purchase the trees themselves or they should apply for the grant themselves and the City's only involvement should be to develop the planting plan.

Associate Planner/Environmental Coordinator Anderson stated that they would not qualify as an eligible recipient of this funding and therefore cannot apply for it themselves. Also, since the City would use the grant money for the purchase of trees and utilize volunteers, including the neighborhood residents, it seems like there would be little if any difference in cost for the City.

Board Member Enstrom stated he thinks this should be developed as a memorial park in which residents pay for and install trees over time. He doesn't see any need to apply for funding to plant trees at that location.

Associate Planner/Environmental Coordinator Anderson stated that this project seemed to accomplish many things and that he thought it was a win-win for everybody. He said that it addresses a desire of the adjacent neighborhood to see some improvements there, establishing a

mini arboretum is an action item of the Board's work plan, it would include ongoing education with signage, and City Council has already authorized staff to pursue this funding. He stated that he was bringing this to the Board's attention for informational purposes and to receive any suggested feedback on species.

Board Member Enstrom again stated his opposition to this project.

Associate Planner/Environmental Coordinator Anderson stated that his opposition has been duly noted but it seemed contradictory to the Board's work plan. If he's opposed to the establishment of a mini arboretum, he may wish to consider making a motion to remove that from the work plan.

Board Member Enstrom stated that he's not opposed to the work plan item; he just opposes applying for grant money to plant trees at this site.

Vice Chairperson Stodola asked Associate Planner/Environmental Coordinator Anderson if he had noted Board Member Enstrom's concerns in the minutes.

Associate Planner/Environmental Coordinator Anderson stated that he believes he has. He stated that he tries to capture the basis of discussions at every meeting and if there's ever any concern that the minutes aren't representative of a discussion, prior to approving those minutes, Board Members can request amendments.

Vice Chairperson Stodola asked Associate Planner/Environmental Coordinator Anderson if there was anything more he needed from the Board related to this case.

Associate Planner/Environmental Coordinator Anderson stated that there was nothing more unless there were any comments about species.

There were no specific comments regarding species and consensus was to move on to the next case.

Case #2 Environmental Expo Event

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Board Member Enstrom provided an update about a possible birding component for the expo event. Promoting the event was going to be critical. He has a tentative confirmation from national birding expert Mike Freiburg to lead multiple bird walks at Board Member Enstrom's property the day of the event. Nikon would cover the travel expenses for Mr. Freiburg, but to do that, there needs to be a retail component also.

Board Member Enstrom stated that he has a tentative commitment from Joe's Sporting Goods for the retail aspect of the birding component. He also stated that Mike Freiburg has agreed to come back to the Municipal Center to give a presentation.

Board Member Bentz asked if the presentation should focus more on birds from Minnesota or from around the world.

Associate Planner/Environmental Coordinator Anderson stated that he thought it might be best to start with at least those birds common in the upper Midwest and then expand out to more exotic species.

Board Member Enstrom stated that no pets would be allowed on the bird walk. Also, he would need an insurance waiver from the City if this were to be on his property. He also mentioned that while much of the Nikon equipment is fairly costly, Nikon is offering $500 rebates through the first part of May, which might help convince people to buy something.

Associate Planner/Environmental Coordinator Anderson stated he was a bit concerned about the event getting somewhat stagnant. The addition of the Business Expo was supposed to create some synergy and help grow each event. While there is some benefit with promotion for instance, for the Environmental Expo to grow, it really should be branching out to energy efficient products, septic systems based on the large number of them in the community and both of these fields are more interested, and rightfully so, in the Business Expo because they see it as a possible way to get new customers. He suggested that this year's event may be the last as a stand-alone event and that it may be time to explore other ways to get these messages out to the public, maybe combining with the Business Expo or a component of Happy Days.

Board Member Enstrom stated that there would need to be promotion for the event and that should include both the Anoka Union and Star News. He would explore getting something in other publications also.

Board Member Enstrom stated that there should be some sort of handout outlining what types of wildlife may be seen, things to bring (tick spray, bug spray, camera, etc) and that this should be made available ahead of time.

General consensus was that there could be bird walks at 6am, 7am, 8am, 9am and 10am and then the presentation could be at either 11am or 11:30am.

Vice Chairperson Stodola stated that he had a chance to speak with the manager of Lowes and has gotten confirmation that they can participate in the event with their build and grow wooden kits. They would just need a number of expected kids so that they can order the kits.

Associate Planner/Environmental Coordinator Anderson asked if it would have to be at a specific time or just throughout the day. He also stated that, like with the birding component, he's hesitant about setting expectation levels too high.

Vice Chairperson Stodola stated that he would continue to work with Lowes on this component of the event and would follow up with Mr. Anderson so that the info could get into the newsletter.

BOARD/STAFF INPUT

Associate Planner/Environmental Coordinator Anderson stated that he did meet with Staff from Coon Rapids and Anoka last week to discuss a possible joint expo event. They approached the County with the idea but did not receive any positive interest. So, for the time being, we were going to approach the North Suburban Home Improvement organizers about the possibility of incorporating the environmental/sustainable type of expo into that event.

Associate Planner/Environmental Coordinator Anderson stated that there are two applicants that have indicated an interest in serving on this Board, amongst others as well. So, even if the two Board Members whose terms are expiring are reappointed, and these two new applicants are appointed, there would still be one vacancy, at least as it stands now.

Associate Planner/Environmental Coordinator Anderson stated that with EAB now being confirmed in Shoreview, he and the Natural Resources Technician in Andover have decided to offer another EAB workshop. The workshop will be held March 29 at the Andover City Hall. More information will soon be available through the website.

ADJOURNMENT

Motion by Board Member Bentz and seconded by Board Member Enstrom to adjourn the meeting.

The meeting adjourned at 8:52 p.m.

Respectfully submitted,

_____

Chris Anderson
Associate Planner/Environmental Coordinator

ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, February 9, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
Member John LeTourneau
Member Colin McGlone
Member Wayne Skaff
Member Jim Steffen
Member Kristine Williams (arrived at 7:33 a.m.)
Member Jeff Wise (left at 9:00 a.m.)

Members Absent: None

Also Present: Aaron Backman, Economic Development/Marketing Manager
Kurt Ulrich, City Administrator
Heidi Nelson, Deputy City Administrator/Community Development Director
Councilmember Randy Backous (arrived at 8:10 a.m.)
Economic Development Consultant Mike Mulrooney
Scott Davy, General Manager of Comfort Suites (left at 8:40 a.m.)

CALL TO ORDER

Chairperson Riley called the Economic Development Authority meeting to order at 7:30 a.m.

APPROVE AGENDA

Motion by Member Skaff, seconded by Member LeTourneau, to approve the agenda as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, LeTourneau, McGlone, and Wise. Voting No: None. Absent: Member Williams.

APPROVE MINUTES

Motion by Member LeTourneau, seconded by Member Skaff, to approve the January 12, 2012 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members LeTourneau, Skaff, McGlone, Steffen, and Wise. Voting No: None. Absent: Member Williams.

EDA BUSINESS

Case #1 2012 Work Plan

Economic Development/Marketing Manager Backman presented the Staff Report that gave an overview of the 2012 EDA Work Plan.

Economic Development/Marketing Manager Backman explained two new additions to the work plan: membership in the Minnesota Commercial Association of Realtors (MNCAR) Exchange and the Twin Cities Gateway Convention & Visitors Bureau (CVB).

Economic Development Consultant Mulrooney stated the most important part of MNCAR is the exchange of information regarding properties, etc.

Discussion ensued regarding membership in MNCAR.

Member Williams stated she has experience with MNCAR and it is an important resource and stated she thinks it is a good idea to become a member especially now that city economic development memberships are more common with MNCAR.

Member McGlone stated that with trying to understand the roles of the HRA and EDA, he sees items on the work plan as shown in the guidelines that seem to be outside of the EDA purview. He stated the public could get the idea that the EDA can do something it cannot do.

Chairperson Riley stated the board has struggled with this before and there does seem to be some overlap of responsibilities between the bodies. He stated there might be some language that needs to be clarified in the work plan. He stated the board's position is to make sure the City is as business friendly as possible.

Discussion ensued regarding if and where the 167th/Hwy 47 commercial node redevelopment and obtaining a zip code for Ramsey fit on the 2012 EDA Work Plan.

Motion by Member LeTourneau, seconded by Member Williams to approve the proposed 2012 Work Plan with a few tweaks in the language that were discussed in regards to the post office and code enforcement.

Motion carried. Voting Yes: Chairperson Riley. Members LeTourneau, Williams, Skaff, Steffen, and Wise. Voting No: Member McGlone. Abstain: None. Absent: None.

Economic Development/Marketing Manager Backman suggested moving Case #3 before Case #2 as Scott Davy, General Manager of Comfort Suites was present for that case and as it is part of the 2012 work plan.

Case #3: Membership in Twin Cities Gateway CVB

Economic Development/Marketing Manager Backman presented the Staff Report that updated the EDA on membership in the Twin Cities Gateway Convention and Visitors Bureau (CVB). Membership would bring more people into the community to stay at the hotel, to attend events like Game Fair, venues like the Links at North Fork and the Fountains of Ramsey, and to frequent area restaurants and businesses. Guests pay a 3% local option sales tax when staying at hotels within member cities. The CVB would receive the proceeds of the sales tax collected for marketing activities and the City would receive funds to be used for Happy Days and administrative costs.

Scott Davy, General Manager for Comfort Suites explained the hotel's relationship with the National Sports Center (NSC), how the CVB membership would benefit the hotel and any future hotels in Ramsey, as well as the area businesses and the City, and described the remodeling that has taken place in the hotel.

Discussion ensued regarding membership in the Twin Cities Gateway CVB.

Motion by Member LeTourneau, seconded by Member Skaff to recommend City Council consider joining the Twin Cities Gateway CVB.

Further Discussion

Economic Development/Marketing Manager Backman stated that there is a Twin Cities Gateway CVB Board of Directors that meets once every two months, and the City of Ramsey would have one member on the board.

Member LeTourneau asked if the board member could come from the community or if it needed to be City Staff.

Economic Development/Marketing Manager Backman stated the member could come from the community; it is typically a city staff person, elected official, or person representing a hotel.

Chairperson Riley clarified that staff time would not have to be used to fill the board position.

Motion carried. Voting Yes: Chairperson Riley. Members LeTourneau, Skaff, Steffen, Williams, and Wise. Voting No: Member McGlone. Abstain: None. Absent: None.

Case #2: 2012 Marketing Plan

Economic Development/Marketing Manager Backman presented the Staff Report that discussed the components of the 2012 Marketing Plan.

Chairperson Riley stated he wants to make sure the EDA is not overlapping what the Development Team is doing here in the COR.

Member LeTourneau stated he does not see anything in the Marketing Plan that is in conflict with what is on the 2012 Work Plan.

Motion by Member LeTourneau, seconded by Member Williams to approve the 2012 Marketing Plan as proposed.

Motion carried. Voting Yes: Chairperson Riley. Members LeTourneau, Williams, Skaff, Steffen, and Wise. Voting No: Member McGlone. Abstain: None. Absent: None.

Case #4: Buxton Prospect Update

Economic Development/Marketing Manager Backman presented the staff report that updated the members on Buxton retail prospects. He stated that it was conveyed to him by one prospect that a major anchor would create more excitement for other retail to be located in the COR.

Case #5: Update on Big Ben Project

Economic Development/Marketing Manager Backman presented the Staff Report that updated the members on the Greater MSP request for possible site locations. He stated that the City made the first cut and a more in-depth submittal for each of two sites, the old Municipal Center and Connexus Energy Outlot A was sent by the February 3rd deadline.

Case #6: Staff Update

Economic Development/Marketing Manager Backman presented the Staff Report that discussed current leases on Highway #10. For the first time in six years all city-owned buildings on Highway #10 are fully leased.

Member Wise left the meeting at 9:00 a.m.

Case #7: COR Update

Deputy City Administrator/Community Development Director Nelson presented the Staff Report that discussed the activity in the COR.

MEMBER/STAFF INPUT

None.

ADJOURNMENT

Motion by Member Skaff, seconded by Member Steffen, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, Steffen, LeTourneau, McGlone, and Williams. Voting No: None. Absent: Member Wise.

The regular meeting of the Economic Development Authority adjourned at 9:20 a.m.

Respectfully submitted,

_____
Aaron Backman
Economic Development/Marketing Manager

ATTEST:

_____
JoAnn Shaw
Planning Division Secretary

CC Regular Session **4. 6.**

Meeting Date: 03/13/2012

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution #12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 24, 2012 through March 8, 2012

Funding Source:

n/a

Council Action:

Motion to Adopt Resolution #12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 24, 2012 through March 8, 2012.

Attachments

BILLS LIST 3/13/2012

RESOLUTION 3/13/2012

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	03/08/2012 11:18 AM
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:05 PM

Form Started By: Jackie Lipski Started On: 03/08/2012 10:42 AM

Final Approval Date: 03/08/2012

CITY OF RAMSEY - FINANCE OFFICE Printed 3/8/2012

RAMSEY CITY COUNCIL MEETING

3/13/2012

BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	SUBMITTED FOR APPROVAL
Purchase Journal:	
Prepaids 2/24/12-3/8/12	284,410.27
Accounts Payable 2/24/12-3/8/12	199,203.23
Payroll 3/1/12	120,280.88

TOTAL SUBMITTED FOR APPROVAL THIS MEETING **$ 603,894.38**

	APPROVED PREV. MTG	2012 Y.T.D.
DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:		
NET PAYROLL TOTAL	$ 123,920.51	$ 417,860.93
- CORRECTION TO PAYROLL		
PREPAIDS	247,196.35	1,237,779.60
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		302,173.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	182,848.80	905,847.11
ADD (DELETE) BILLS LIST SUBMITTED PAY ESTIMATE(S)	650,095.00	1,091,846.00
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	**$ 1,204,060.66**	**$ 3,955,507.39**

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87838	**2/23/2012**		**111364 ASSURANT EMPLOYEE BENEFITS**						
		1,209.12	MARCH 2012 BILLING		61720	5413144MAR2012	9101.2170		DENTAL/DISABILITY/LIFE
		1,210.05	FEB 2012 BILLING		61721	5413144 FEB 2012	9101.2170		DENTAL/DISABILITY/LIFE
		2,419.17							
87839	**2/23/2012**		**110374 BJORNRUD, LON**						
		100.00	REFUND DEP # 30051		61722	021002	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
87840	**2/23/2012**		**113035 BROOKS, TINA AND JUSTIN NIELSE**						
		100.00	REFUND DEP # 28458		61723	021012	9804.1160		KEY & DAMAGE DEPOSIT
		100.00							
87841	**2/23/2012**		**110734 CITY OF RAMSEY**						
		19.49	# 49533970		61727	022212	9601.4651		WATER REVENUE
		21.00	# 52894306		61727	022212	9601.4651		WATER REVENUE
		40.49							
87842	**2/23/2012**		**106583 DELTA DENTAL PLAN OF MINNESOTA**						
		2,133.60	MARCH 2012 BILLING		61724	4796391	9101.2170		DENTAL/DISABILITY/LIFE
		2,133.60							
87843	**2/23/2012**		**100678 PETTY CASH**						
		1.00	COMPUTER CASE FAN		61725	022212	0192.6281		SMALL TOOLS & MINOR EQUIF
		3.69	DESSERT/MAYORS TOWN MTG		61725	022212	0111.6249		MISCELLANEOUS OPERATING
		7.77	QCTV RECYCLING PROMOS		61725	022212	9604.6249		MISCELLANEOUS OPERATING
		9.77	SNACKS/SPECIAL CC MEETING		61725	022212	0111.6249		MISCELLANEOUS OPERATING
		11.00	LIC TAB RENEWAL		61725	022212	0211.6489	00000364	OTHER CONTRACTED SERVIC
		11.00	LIC TAB RENEWAL		61725	022212	0211.6489	00000365	OTHER CONTRACTED SERVIC
		15.00	PARKING FEES/EMS CONF		61725	022212	0211.6249		MISCELLANEOUS OPERATING
		59.23							
87844	**2/23/2012**		**100510 VERIZON WIRELESS**						
		26.02	JAN/FEB 2012 BILLING		61726	2698583759	0301.6323		CELLULAR PHONES
		26.02	JAN/FEB 2012 BILLING		61726	2698583759	0111.6249		MISCELLANEOUS OPERATING
		52.04	JAN/FEB 2012 BILLING		61726	2698583759	0130.6323		CELLULAR PHONES
		104.08							
87845	**2/28/2012**		**106564 BLUE CROSS BLUE SHIELD**						
		56,740.50	MEDICAL INSURANCE MAR 12		61729	LOG41-E1 5 MAR 12	9101.2176		LIFE/HEALTH-EMPLOYEE
		56,740.50							
87846	**2/28/2012**		**100645 CASEYS GENERAL STORES, INC**						
		15.00	REFUND BRC RENEWAL 2012		61737	022812	9101.4170		OTHER BUSINESS LICENSES &
		15.00							
87847	**2/28/2012**		**111709 FIRST TRANSIT INC**						
		53,211.61	DEC 2011 RAMSEY STAR EXPRESS		61728	558091211R	9803.6315		MISCELLANEOUS PROFESSIO
		53,211.61							
87848	**2/28/2012**		**112512 MADDEN,GALANTER,HANSEN LLP**						
		922.50	SERVICES THROUGH JAN 12		61730	020112	0130.6315		MISCELLANEOUS PROFESSIO
		922.50							
87849	**2/28/2012**		**113051 MIDWEST GRAPHIC SUPPLY, LLC**						

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		15.00	REFUND BRC RENEWAL 2012		61738	022812	9101.4170		OTHER BUSINESS LICENSES &
		15.00							
87850	**2/28/2012**		**108671 NORTHLAND BUSINESS SYSTEMS INC**						
		45.62	CONTRACT 2/12-2/13 POLICE		61731	IN33518	0192.6281		SMALL TOOLS & MINOR EQUIF
		639.71	OLYMPUS/CUBE MIC PD		61732	IN33508	0192.6281		SMALL TOOLS & MINOR EQUIF
		685.33							
87851	**2/28/2012**		**111488 POPP.COM INC**						
		8.20	JAN 2012 BILLING		61733	992003154	0461.6321		TELEPHONE
		32.82	JAN 2012 BILLING		61733	992003154	0220.6321		TELEPHONE
		41.02	JAN 2012 BILLING		61733	992003154	0153.6321		TELEPHONE
		41.02	JAN 2012 BILLING		61733	992003154	0191.6321		TELEPHONE
		41.02	JAN 2012 BILLING		61733	992003154	0240.6321		TELEPHONE
		57.43	JAN 2012 BILLING		61733	992003154	0301.6321		TELEPHONE
		90.54	JAN 2012 BILLING		61733	992003154	0311.6321		TELEPHONE
		114.86	JAN 2012 BILLING		61733	992003154	0130.6321		TELEPHONE
		120.72	JAN 2012 BILLING		61733	992003154	9240.6321		TELEPHONE
		120.72	JAN 2012 BILLING		61733	992003154	0220.6321		TELEPHONE
		237.92	JAN 2012 BILLING		61733	992003154	0211.6321		TELEPHONE
		293.88	JAN 2012 BILLING		61733	992003154	9410.6315	00041012	MISCELLANEOUS PROFESSIO
		1,200.15							
87852	**2/28/2012**		**113050 RIVERSIDE MANUFACTURING INC**						
		15.00	REFUND BRC RENEWAL 2012		61736	022812	9101.4170		OTHER BUSINESS LICENSES &
		15.00							
87853	**2/28/2012**		**100506 US POSTMASTER**						
		1,260.10	2012 MAR/APR RAM RESIDENT		61734	022212	0195.6322		POSTAGE
		1,260.10							
87854	**2/28/2012**		**113049 WILLIAMS, JOHN**						
		96.14	OVRPYMT UB 693839725		61735	022712	9601.4609		OTHER MISCELLANEOUS REV
		96.14							
87923	**3/1/2012**		**100031 ANOKA COUNTY**						
		24.63	GOVT OFF MTG (5)		61778	022812	0130.6335		TRAINING
		91.14	GOVT OFF MTG (5)		61778	022812	0111.6335		TRAINING
		115.77							
87924	**3/1/2012**		**110536 CBIZ FINANCIAL SOLUTIONS INC**						
		23.69	2011 4TH QTR SERVICES		61779	19954-4Q11	0130.6315		MISCELLANEOUS PROFESSIO
		23.69							
87925	**3/1/2012**		**110734 CITY OF RAMSEY**						
		19.49	718626		61780	030112	9601.4651		WATER REVENUE
		60.00	719576		61780	030112	9601.4651		WATER REVENUE
		79.49							
87926	**3/1/2012**		**100158 ECM PUBLISHERS INC**						
		92.25	AD- BOARDS AND COMMISSIONS		61781	01794039	0130.6352		GENERAL NOTICE & PUBLIC IN
		102.50	AD- CHARTER COMMISSION		61782	01794038	0130.6352		GENERAL NOTICE & PUBLIC IN
		194.75							
87927	**3/1/2012**		**100209 HAKANSON ANDERSON ASSOC INC**						
		438.12	2011 EXPENSES		61777	28954-2011	0301.6489		OTHER CONTRACTED SERVIC
		9,163.23	2011 EXPENSES		61777	28954-2011	0301.6315		MISCELLANEOUS PROFESSIO

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		9,311.38	2012 SERVICES		61783	28954-2012	9605.6375		SEWER
		18,912.73							
87928	**3/1/2012**		**100351 NCPERS MINNESOTA**						
		352.00	MARCH 2012 BILLING		61784	7048312 MAR 2012	9101.2170		DENTAL/DISABILITY/LIFE
		352.00							
87929	**3/1/2012**		**101103 NEXTEL COMMUNICATIONS**						
		29.58	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0240.6323		CELLULAR PHONES
		54.99	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0191.6323		CELLULAR PHONES
		68.33	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	9230.6323		CELLULAR PHONES
		73.38	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0111.6249		MISCELLANEOUS OPERATING
		89.39	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0194.6323		CELLULAR PHONES
		134.92	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0130.6323		CELLULAR PHONES
		180.81	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	9601.6323		CELLULAR PHONES
		183.58	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0220.6323		CELLULAR PHONES
		208.36	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0311.6323		CELLULAR PHONES
		213.46	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0452.6323		CELLULAR PHONES
		263.74	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0301.6323		CELLULAR PHONES
		603.49	JAN 15-FEB 14, 2012 BILLING		61785	570683319-123	0211.6323		CELLULAR PHONES
		2,104.03							
87930	**3/1/2012**		**113053 NORTHWESTERN UNIVERSITY**						
		2,380.00	T. DWYER TRAINING		61786	28469	0211.6331		TRAVEL & LODGING
		3,000.00	T. DWYER TRAINING		61786	28469	0211.6335		TRAINING
		3,300.00	T. DWYER TRAINING		61786	28469	0211.6335		TRAINING
		8,680.00							
87931	**3/1/2012**		**100413 RANDALL AND GOODRICH, P L .C**						
		2,962.60	FEB 12 PROSECUTION BILLING		61787	022912	0161.6304		LEGAL FEES
		22.00	JAN 12 CIVIL BILLING		61788	022912-CIVIL	9410.6304	00041010	LEGAL FEES
		247.00	JAN 12 CIVIL BILLING		61788	022912-CIVIL	9410.6304	00041001	LEGAL FEES
		423.75	JAN 12 CIVIL BILLING		61788	022912-CIVIL	9400.6304		LEGAL FEES
		506.00	JAN 12 CIVIL BILLING		61788	022912-CIVIL	9496.6304		LEGAL FEES
		3,631.75	JAN 12 CIVIL BILLING		61788	022912-CIVIL	0161.6304		LEGAL FEES
		7,793.10							
87932	**3/1/2012**		**107962 GENESIS EMPLOYEE BENEFITS**						
		4,431.60			61765	02281214173812	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,431.60							
87933	**3/6/2012**		**103544 BREEZY POINT RESORT**						
		35.56	CLASS- M. MCDOWALL		61826	030512	0301.6335		TRAINING
		35.56							
87934	**3/6/2012**		**100297 CENTERPOINT ENERGY**						
		271.26	JAN 12 BILLING		61837	8000014064-2 JAN	9601.6373		GAS
		271.26	JAN 12 BILLING		61837	8000014064-2 JAN	9602.6373		GAS
		271.26	JAN 12 BILLING		61837	8000014064-2 JAN	9605.6373		GAS
		431.23	JAN 12 BILLING		61837	8000014064-2 JAN	0452.6373		GAS
		813.79	JAN 12 BILLING		61837	8000014064-2 JAN	0311.6373		GAS

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		1,711.65	JAN 12 BILLING		61837	8000014064-2 JAN	0220.6373		GAS
		3,770.45							
87935	**3/6/2012**		**100112 COMMISSIONER OF TRANSPORTATION**						
		65.00	WORKSHOP- M. MCDOWALL		61827	030512	0301.6335		TRAINING
		65.00							
87936	**3/6/2012**		**100116 CONNEXUS ENERGY**						
		246.11	FINAL- 6745 HWY 10		61828	444931-179141FE B12	9410.6371	00041001	ELECTRIC UTILITIES
		10,064.95	CITY STREET LIGHTS		61829	759126-303101FE B12	9603.6371		ELECTRIC UTILITIES
		182.29	PW MISC BILLINGS		61830	759126-303106FE B12	9605.6371		ELECTRIC UTILITIES
		182.30	PW MISC BILLINGS		61830	759126-303106FE B12	9601.6371		ELECTRIC UTILITIES
		182.30	PW MISC BILLINGS		61830	759126-303106FE B12	9602.6371		ELECTRIC UTILITIES
		546.89	PW MISC BILLINGS		61830	759126-303106FE B12	0311.6371		ELECTRIC UTILITIES
		1,760.94	PW MISC BILLINGS		61830	759126-303106FE B12	0452.6371		ELECTRIC UTILITIES
		662.48	LIFT STAT-WTR TOWER/WELLS		61831	759126-303102FE B12	9602.6371		ELECTRIC UTILITIES
		6,536.61	LIFT STAT-WTR TOWER/WELLS		61831	759126-303102FE B12	9601.6371		ELECTRIC UTILITIES
		90.78	CITY SIRENS		61832	759126-303095FE B12	0250.6371		ELECTRIC UTILITIES
		37.84	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9605.6371		ELECTRIC UTILITIES
		37.85	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9601.6371		ELECTRIC UTILITIES
		37.85	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9602.6371		ELECTRIC UTILITIES
		40.09	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9410.6371	00041018	ELECTRIC UTILITIES
		72.07	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	0295.6371		ELECTRIC UTILITIES
		94.70	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9230.6371		ELECTRIC UTILITIES
		108.10	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	0194.6371		ELECTRIC UTILITIES
		113.55	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	0311.6371		ELECTRIC UTILITIES
		246.11	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9410.6371	00041001	ELECTRIC UTILITIES
		563.66	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9410.6371	00041012	ELECTRIC UTILITIES
		1,985.77	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	0220.6371		ELECTRIC UTILITIES
		4,627.33	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	9240.6371		ELECTRIC UTILITIES
		5,816.00	MISC CITY ACCOUNTS FEB 12		61836	759126-303107FE B12	0194.6371		ELECTRIC UTILITIES
		34,236.57							

CITY OF RAMSEY

Council Check Register

2/23/2012 – 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87937	**3/6/2012**		**111835 LEXISNEXIS RISK ASSETS INC**						
		507.08	DOT DRUG TESTING		61833	447097	0130.6306		PERSONNEL TESTING & RECR
		507.08							
87938	**3/6/2012**		**100268 LRRWMO CITY OF ANOKA**						
		800.00	WMO PERMIT NORTH COMMONS		61835	030612	0452.6315		MISCELLANEOUS PROFESSIO
		800.00							
87939	**3/6/2012**		**100510 VERIZON WIRELESS**						
		78.41	JAN/FEB 2012 BILLING		61834	2704082498	0130.6323		CELLULAR PHONES
		78.41							
90203493	**3/1/2012**		**100398 PUBLIC EMPLOYEES RETIREMENT AS**						
		13,995.29			61773	0228121417386	9101.2174		PERA-EMPLOYEE
		18,654.42			61774	0228121417387	9101.2183		PERA-EMPLOYER
		32,649.71							
91120115	**3/1/2012**		**100301 MN CHILD SUPPORT PAYMENT CNTR**						
		339.64			61771	0228121417384	9101.2185		GARNISHMENTS/SUPPORT
		864.42			61772	0228121417385	9101.2185		GARNISHMENTS/SUPPORT
		1,204.06							
93312735	**3/1/2012**		**107784 VILLAGE BANK**						
		6,929.38			61763	02281214173810	9101.2173		FICA & MEDICARE-EMPLOYEE
		9,052.64			61764	02281214173811	9101.2182		FICA & MEDICARE-EMPLOYER
		19,116.60			61776	0228121417389	9101.2171		FEDERAL WITHHOLDING
		35,098.62							
95729408	**3/1/2012**		**100601 MN DEPT OF REV WH**						
		7,952.84			61775	0228121417388	9101.2172		STATE WITHHOLDING
		7,952.84							
99030112	**3/1/2012**		**100223 ICMA RETIREMENT TRUST 457**						
		2,869.18			61762	0228121417381	9101.2175		DEFERRED COMPENSATION
		2,869.18							
99030151	**3/1/2012**		**111465 STATE STREET BANK**						
		2,954.00			61767	02281214173814	9101.2175		DEFERRED COMPENSATION
		2,954.00							
99030154	**3/1/2012**		**111465 STATE STREET BANK**						
		383.73			61768	02281214173815	9101.2176		LIFE/HEALTH-EMPLOYEE
		383.73							
		284,410.27	Grand Total						

Payment Instrument Totals	
Check Total	201,298.13
Transfer Total	83,112.14
Total Payments	284,410.27

Bank Account	00002224 CASH IN BANK
Version	LOGIS003V
Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2012

Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100012	ACE SOLID WASTE INC	CITY RECYCLE CONTRACT	PV	61739	001	09602	3/1/2012	0009207739	23,617.70
	ACE SOLID WASTE INC				Summary Total				23,617.70
	6601 MCKINLEY STREET NW	FD TRASH SERVICE	PV	61789	001	09101	3/1/2012	0009208356	26.72
	RAMSEY MN 55303				Summary Total				26.72
		CITY RECYCLE/TRASH MAR 2012	PV	61838	001	09101	3/1/2012	0009208288	30.74
		CITY RECYCLE/TRASH MAR 2012	PV	61838	002	09101	3/1/2012	0009208288	141.00
		CITY RECYCLE/TRASH MAR 2012	PV	61838	003	09101	3/1/2012	0009208288	86.85
		CITY RECYCLE/TRASH MAR 2012	PV	61838	004	09101	3/1/2012	0009208288	78.84
		CITY RECYCLE/TRASH MAR 2012	PV	61838	005	09101	3/1/2012	0009208288	26.28
		CITY RECYCLE/TRASH MAR 2012	PV	61838	006	09101	3/1/2012	0009208288	26.28
		CITY RECYCLE/TRASH MAR 2012	PV	61838	007	09101	3/1/2012	0009208288	26.27
					Summary Total				416.26
					Payment Amount				24,060.68
111385	ACHIEVE SERVICES INC	DOCUMENT SHREDDING	PV	61790	001	09101	2/28/2012	6685	75.80
	ACHIEVE SERVICES INC 1201 89TH AVENUE NE BLAINE MN 55434				Summary Total				75.80
					Payment Amount				75.80
100021	AMERICAN PUBLIC WORKS ASSN	DUES -T. HIMMER 5-12/4-13	PV	61861	001	09601	3/6/2012	030612	186.25
	AMERICAN PUBLIC WORKS ASSN PO BOX 802296 KANSAS CITY MO 64108-2296				Summary Total				186.25

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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					186.25
108664	AMERICAN VENDING INC	COFFEE AND MISC	PV	61839	001	09101	2/21/2012	6364	579.72
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369			Summary Total					579.72
				Payment Amount					579.72
100618	ANCOM COMMUNICATIONS INC	DESKTOP CHARGER	PV	61791	001	09101	2/17/2012	27821	260.50
	ANCOM COMMUNICATIONS INC 1800 EAST CLIFF ROAD SUITE 17A BURNSVILLE MN 55337			Summary Total					260.50
				Payment Amount					260.50
100031	ANOKA COUNTY	4TH QTR 11 SHARED COSTS	PV	61792	001	09101	2/21/2011	022111	929.87
	ANOKA COUNTY 2100 - 3RD AVENUE ANOKA MN 55303			Summary Total					929.87
				Payment Amount					929.87
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	JAN 12 WIRELESS CHARGE	PV	61793	001	09101	2/23/2012	2012-107	672.24
	ANOKA COUNTY CENTRAL COMMUNICATIONS			Summary Total					672.24
	325 EAST MAIN STREET	FD RADIO EQUIP. CHRGS	PV	61794	001	09101	2/22/2012	2012009	66.75
	ANOKA MN 55303			Summary Total					66.75
				Payment Amount					738.99
100983	ANOKA COUNTY PARKS AND REC DEPT	REFUND DAM DEP 27405	PV	61840	001	09101	3/1/2012	030112	100.00
	ANOKA COUNTY PARKS AND REC DEPT 550 BUNKER LAKE BLVD ANDOVER MN 55304			Summary Total					100.00

Bank Account	00002224 CASH IN BANK
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Originator	JLIPSKI
Payment Instrument	Check Payment
Pay Through Date	12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
				Payment Amount					100.00
100052	ANOKA POLICE DEPARTMENT	FEB 12 ANIMAL CONTAINMENT	PV	61841	001	09101	3/2/2012	030212	400.00
	ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303			Summary Total					400.00
				Payment Amount					400.00
106642	ARROWHEAD EMS ASSOCIATION	2012 CONF -STOLP/DWYER/ FRANKFU	PV	61842	001	09101	2/23/2012	9291	735.00
	ARROWHEAD EMS ASSOCIATION 4219 ENTERPRISE CIRCLE DULUTH MN 55811-5719			Summary Total					735.00
				Payment Amount					735.00
100063	ASPEN MILLS	C. SACRE-JACKET	PV	61795	001	09101	2/23/2012	118398	162.50
	ASPEN MILLS			Summary Total					162.50
	8201 C CENTRAL AVE NE	DWYER- KEY RING	PV	61843	001	09101	2/29/2012	118623	13.20
	SPRING LAKE PARK MN 55432			Summary Total					13.20
				Payment Amount					175.70
113027	BLUE CROSS BLUE SHIELD-EAP	EAP SERVICES FEB 2012	PV	61844	001	09101	2/27/2012	2426801	123.00
	BLUE CROSS BLUE SHIELD- EAP ATTEN:JUDY JOHNSON P O BOX 64560 ST PAUL MN 55164			Summary Total					123.00
				Payment Amount					123.00
107604	BONINE, JAMES	CUI TRAINING	PV	61796	001	09101	3/2/2012	030212	51.06
	JAMES BONINE	CUI TRAINING	PV	61796	002	09101	3/2/2012	030212	7.28
	9320 INVERNESS LANE RAMSEY MN 55303			Summary Total					58.34
				Payment Amount					58.34

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Payee Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
104474	CARQUEST AUTO PARTS	CAR WASH SOAP	PV	61797	001	09101	2/28/2012	6975-126564	11.78
	CARQUEST AUTO PARTS P O BOX 503589 ST LOUIS MO 63150-3589				Summary Total				11.78
					Payment Amount				11.78
106854	CDWG INC	PROJECTOR LAMP	PV	61740	001	09101	2/14/2012	F818770	355.72
	CDWG INC 75 REMITTANCE DRIVE SUITE 1515 CHICAGO IL 60675-1515				Summary Total				355.72
		ASUS TRANS PRIME	PV	61741	001	09101	2/13/2012	F774116	554.07
					Summary Total				554.07
					Payment Amount				909.79
100297	CENTERPOINT ENERGY	FINAL BILL-6745 HIGHWAY 10	PV	61798	001	09410	2/23/2012	6776401-9-FINAL	435.43
	CENTERPOINT ENERGY P O BOX 4671 HOUSTON TX 77210-4671				Summary Total				435.43
					Payment Amount				435.43
110734	CITY OF RAMSEY	6745 HWY 10-FINAL BILL	PV	61799	001	09410	2/25/2012	721764 FINAL	450.07
	CITY OF RAMSEY P O BOX 251100 ST PAUL MN 55125-6100				Summary Total				450.07
					Payment Amount				450.07
100122	COOP'S LOCKSMITH SERVICES	9 KEYS	PV	61862	001	09101	3/6/2012	38622	19.24
	COOP'S LOCKSMITH SERVICES 220 WEST MAIN STREET RAMSEY MN 55303				Summary Total				19.24
					Payment Amount				19.24

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Payment Instrument	Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100125	COUNTRYSIDE PRINTING INC	PROPERTY/EVIDENCE SHEETS	PV	61800	001	09101	2/16/2012	30855	106.34
	COUNTRYSIDE PRINTING				Summary Total				106.34
	6250 BUNKER LAKE BLVD NW SUITE 113	REGULAR ENVELOPES	PV	61863	001	09101	2/22/2012	30866	358.03
		REGULAR ENVELOPES	PV	61863	002	09101	2/22/2012	30866	10.00
	RAMSEY MN 55303				Summary Total				368.03
					Payment Amount				474.37
105931	CRABTREE COMPANIES INC	PD CANON REFURB SCANNER	PV	61801	001	09101	2/20/2012	107035	1,143.56
	CRABTREE COMPANIES INC 2020 SILVER BELL ROAD SUITE 20 EAGAN MN 55122				Summary Total				1,143.56
					Payment Amount				1,143.56
113054	DEVRIES, KATIE	REFUND BUS EXPO REG.	PV	61802	001	09230	2/29/2012	022912	45.00
	KATIE DEVRIES 9169 PARKINGTON CIRCLE OTSEGO MN 55330				Summary Total				45.00
					Payment Amount				45.00
101185	DO ALL PRINTING COM INC	500 NAIL PENS	PV	61803	001	09101	2/28/2012	16235	496.43
	DO ALL PRINTING COM INC 2526 N FERRY ST ANOKA MN 55303				Summary Total				496.43
					Payment Amount				496.43
100158	ECM PUBLISHERS INC	HEAR-IUP-PACT	PV	61742	001	09804	2/17/2012	01794940	61.50
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD COON RAPIDS MN 55433				Summary Total				61.50
					Payment Amount				61.50

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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
113047	ELDREDGE TRADING INC	SAFETY VESTS	PV	61761	001	09101	2/15/2012	00007627	31.30
	ELDREDGE TRADING INC 1385 MENDOTA HEIGHTS ROAD SUITE 100-D ST PAUL MN 55120			Summary Total					31.30
				Payment Amount					31.30
100167	ELK RIVER FORD INC	SPACER ON 386	PV	61743	001	09101	2/16/2012	15017965	4.48
	ELK RIVER FORD INC 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330			Summary Total					4.48
				Payment Amount					4.48
107099	FASTENAL	MISC PARTS	PV	61744	001	09101	2/17/2012	MNTC883818	94.94
	FASTENAL COMPANY			Summary Total					94.94
	P O BOX 978	MISC PARTS	PV	61804	001	09602	2/22/2012	MNTC883912	25.75
	WINONA MN 55987			Summary Total					25.75
				Payment Amount					120.69
101112	FIRE MARSHALS ASSOCIATION OF MINNESOTA	2012 DUES-M. KOHNER	PV	61745	001	09101	2/27/2012	022712	35.00
	FIRE MARSHALS ASSOCIATION OF MINNESOTA 678 PINEWOOD DRIVE SHOREVIEW MN 55126			Summary Total					35.00
				Payment Amount					35.00
110760	FIRE SAFETY USA, INC	3 FACE SHIELDS	PV	61845	001	09101	2/28/2012	50883	162.00
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901			Summary Total					162.00
				Payment Amount					162.00
111709	FIRST TRANSIT INC	JAN 2012 RAMSEY STAR EXPRESS	PV	61747	001	09296	2/2/2012	558090112R	53,963.91

Bank Account	00002224 CASH IN BANK
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Originator	JLIPSKI
Payment Instrument	Check Payment
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Payee Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	FIRST TRANSIT INC 22192 NETWORK PLACE CHICAGO IL 60673-1221			Summary Total					53,963.91
				Payment Amount					53,963.91
100189	G AND K SERVICES INC	FD MATS	PV	61748	001	09101	2/22/2012	1006607492	102.14
	G AND K SERVICES INC			Summary Total					102.14
	PO BOX 1450-NW 7536	FD MATS	PV	61846	001	09101	2/29/2012	1006618516	85.79
	MINNEAPOLIS MN 55485-7536			Summary Total					85.79
				Payment Amount					187.93
100200	GOPHER STATE ONE CALL INC	38 TICKETS	PV	61847	001	09601	3/1/2012	34057	16.92
	GOPHER STATE ONE CALL	38 TICKETS	PV	61847	002	09601	3/1/2012	34057	16.92
	18946 LAKE DRIVE EAST	38 TICKETS	PV	61847	003	09601	3/1/2012	34057	16.91
	CHANHASSEN MN 55317			Summary Total					50.75
				Payment Amount					50.75
100650	GRAINGER	EAR PLUGS	PV	61749	001	09101	2/14/2012	9754733997	28.48
	GRAINGER INC			Summary Total					28.48
	DEPT. 806511127	MOTOR	PV	61848	001	09101	2/27/2012	9764482940	267.74
	PALATINE IL 60038-0001			Summary Total					267.74
				Payment Amount					296.22
100814	HACH COMPANY	WATER SUPPLIES	PV	61849	001	09601	2/23/2012	7637010	914.37
	HACH COMPANY 2207 COLLECTIONS CENTER DR CHICAGO IL 60693			Summary Total					914.37
				Payment Amount					914.37
106911	HENNEPIN TECHNICAL COLLEGE	N. MARAS-COMM VEH INSPECT	PV	61750	001	09101	2/16/2012	00257772	95.00
	HENNEPIN TECHNICAL COLLEGE			Summary Total					95.00

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Payee Number	Name / Mailing Address	Stub Message	Ty	Document Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ATTN: BUSINESS OFFICE 9000 BROOKLYN BLVD BROOKLYN PARK MN 55445								
				Payment Amount					95.00
111083	ISS	REPLACED DOOR CONTACT	PV	61864	001	09101	2/29/2012	1485A	91.78
	ISS 18125 TULANE STREET NE FOREST LAKE MN 55025								
				Summary Total					91.78
				Payment Amount					91.78
100258	LEAGUE OF MINNESOTA CITIES	WRKSHP-BRAY/MEYENBURG/ANDERSON	PV	61851	001	09101	2/23/2012	157972	60.00
	LEAGUE OF MN CITIES FINANCE DEPT 145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044								
				Summary Total					60.00
				Payment Amount					60.00
100259	LEAGUE OF MN CITIES INS TRUST	RE: R. FROSTAD	PV	61751	001	09702	2/23/2012	C0007676 FEB 12	111.91
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517								
				Summary Total					111.91
	C/O BERKLEY RISK SERVICES INC	RE: T. LUECK	PV	61850	001	09702	3/1/2012	C0012423 FEB 12	19.00
				Summary Total					19.00
				Payment Amount					130.91
112622	LOFFLER COMPANIES INC	REPAIR ON PRINTER	PV	61865	001	09101	2/29/2012	1369088	200.90
	LOFFLER COMPANIES INC 1101 EAST 78TH STREET # 200 BLOOMINGTON MN 55420								
				Summary Total					200.90
				Payment Amount					200.90
100266	LOGIS	JANUARY BILLING	PV	61805	001	09101	1/31/2012	34638	9,982.00

CITY OF RAMSEY
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LOGIS									
				Summary Total					9,982.00
	5750 DULUTH STREET	SYSTEM DEV-JAN 12 BILLING	PV	61806	001	09101	1/31/2012	34684	12,589.00
	GOLDEN VALLEY MN 55422-4036								
				Summary Total					12,589.00
		NETWORK CHARGE	PV	61807	001	09101	1/31/2012	34714	3,252.00
				Summary Total					3,252.00
		DATA/WEB JAN 12 BILLING	PV	61808	001	09101	1/31/2012	34787	1,379.92
				Summary Total					1,379.92
		NETWORK JAN 12 BILLING	PV	61809	001	09101	1/31/2012	34758	120.00
				Summary Total					120.00
		INSIGHT LICENSES	PV	61866	001	09101	2/29/2012	34813	385.00
				Summary Total					385.00
				Payment Amount					27,707.92
106741	LSA DESIGN INC	RAMSEY DECK BIDDING	PV	61860	001	09468	3/1/2012	12015	6,895.61
	LSA DESIGN INC 219 N 2ND STREET SUITE 302 MINNEAPOLIS MN 55401-1454								
				Summary Total					6,895.61
				Payment Amount					6,895.61
100271	MAIN MOTORS	KEYS	PV	61810	001	09101	2/17/2012	278349	47.82
	MAIN MOTORS 435 WEST MAIN STREET ANOKA MN 55303								
				Summary Total					47.82
				Payment Amount					47.82
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	61752	001	09601	2/15/2012	42315	378.83
				Summary Total					378.83
	19521 EVANS STREET NW	MISC SUPPLIES	PV	61852	001	09601	2/28/2012	45403	380.33
	ELK RIVER MN 55330-1077								
				Summary Total					380.33
				Payment Amount					759.16

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100285	MET COUNCIL ENVIRONMENTAL SRV	WASTE WATER APR 2012	PV	61853	001	09602	3/2/2012	0000983714	45,089.42
	MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064			Summary Total					45,089.42
				Payment Amount					45,089.42
100287	METRO FIRE INC	FIRE POWER FOAM	PV	61811	001	09101	2/21/2012	43424	650.00
	METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304			Summary Total					650.00
				Payment Amount					650.00
100303	MINNESOTA CONWAY INC	INSPECTION/BATTERY	PV	61812	001	09101	2/20/2012	35529	742.14
	MINNESOTA CONWAY 575 MINNEHAHA AVE WEST ST PAUL MN 55103-1573			Summary Total					742.14
		RECHARGES	PV	61855	001	09101	2/27/2012	35807	172.91
				Summary Total					172.91
				Payment Amount					915.05
106653	MN DEPT OF EMPLOYMENT ECONOMIC DEVELOP	FINAL PYMT-CDAP0300 08HFY04 PAN	PV	61854	001	09232	3/6/2012	030612	2,570.00
	MN DEPT OF EMPLOYMENT ECONOMIC DEVELOP ATTEN: FISCAL SERVICES DIVISION 332 MINNESOTA ST SUITE 200 ST PAUL MN 55101-1350			Summary Total					2,570.00
				Payment Amount					2,570.00
100389	MN POST BOARD	10 LICENSE RENEWALS	PV	61813	001	09101	3/2/2012	030212	900.00
	MN POST BOARD 1600 UNIVERSITY AVE SUITE 200 ST PAUL MN 55104-3825			Summary Total					900.00
				Payment Amount					900.00

CITY OF RAMSEY
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113055	MNCAR	MEMBERSHIP 2012	PV	61814	001	09230	3/2/2012	030212	162.50
	MNCAR	MEMBERSHIP 2012	PV	61814	002	09230	3/2/2012	030212	75.00
	6800 FRANCE AVE SUITE 760 EDINA MN 55435				Summary Total				237.50
					Payment Amount				237.50
112624	NELSON, CINDY	MILEAGE REIMB-LOGIS	PV	61753	001	09101	2/27/2012	022712	21.09
	CINDY NELSON 19460 MARMOSET STREET NW NOWTHEN MN 55303				Summary Total				21.09
					Payment Amount				21.09
112763	NORTH SUBURBAN REGIONAL MUTUAL AID ASSN	DUES- RAMSEY FIRE DEPT	PV	61755	001	09101	2/27/2012	022712	150.00
	NORTH SUBURBAN REGIONAL MUTUAL AID ASSN 825 41ST AVENUE NE COLUMBIA HEIGHTS MN 55421				Summary Total				150.00
					Payment Amount				150.00
100363	NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV	61754	001	09101	2/17/2012	153429	141.02
	NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433				Summary Total				141.02
					Payment Amount				141.02
103461	NORTHERN TECHNOLOGIES INC	RE:RIVERDALE DRIVE EXT	PV	61815	001	09497	2/3/2012	6858	2,625.00
	NORTHERN TECHNOLOGIES INC				Summary Total				2,625.00
	6588 141ST AVENUE N.W. RAMSEY MN 55303	RE:SUNWOOD DRIVE	PV	61816	001	09496	2/6/2012	6885	2,020.00
					Summary Total				2,020.00

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		RE:RIVERDALE-GEO	PV	61817	001	09402	2/6/2012	6880	2,475.00
						Summary Total			2,475.00
						Payment Amount			7,120.00
100368	OFFICE DEPOT	SHUTTLE FOR LAPTOP	PV	61867	001	09101	2/23/2012	599351291001	29.37
	OFFICE DEPOT P O BOX 70049 LOS ANGELES CA 90074-0049					Summary Total			29.37
						Payment Amount			29.37
100829	PCS SAFETY SYSTEMS INC	MAP LIGHT IN 353	PV	61818	001	09101	2/17/2012	8591	112.50
	PCS SAFETY SYSTEMS INC	MAP LIGHT IN 353	PV	61818	002	09101	2/17/2012	8591	82.50
	P O BOX 405					Summary Total			195.00
	ELK RIVER MN 55330	REPLACE-PASSENGER MIRROR 566	PV	61868	001	09101	2/27/2012	8595-2012	80.00
						Summary Total			80.00
						Payment Amount			275.00
107573	PUBLIC AGENCY TRAINING COUNCIL	TRAINING PD 3	PV	61819	001	09101	2/20/2012	150514	1,050.00
	PUBLIC AGENCY TRAINING COUNCIL					Summary Total			1,050.00
	5235 DECATUR BLVD	TRAINING PD 3	PV	61820	001	09101	2/20/2012	150507	825.00
	INDIANAPOLIS IN 46241					Summary Total			825.00
						Payment Amount			1,875.00
112474	RAMSEY RETAIL RENTAL INC	BUS EXPO ROOM RENTAL DEP	PV	61821	001	09230	2/29/2012	022912	350.00
	RAMSEY RETAIL RENTAL INC 7533 SUNWOOD DRIVE SUITE 220 RAMSEY MN 55303					Summary Total			350.00
						Payment Amount			350.00
100421	REGAL AWARDS	MISC FD	PV	61756	001	09101	2/22/2012	120136	195.58

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	AND TROPHIES	PLAQUES							
	REGAL AWARDS AND TROPHIES 530 WEST MAIN STREET ANOKA MN 55303					Summary Total			195.58
						Payment Amount			195.58
111114	RESCUEPAX	FD ICE RESCUE TRAINING	PV	61856	001	09101	2/29/2012	111	1,250.00
	RESCUEPAX 3248 70TH STREET E. INVER GROVE HEIGHTS MN 55076					Summary Total			1,250.00
						Payment Amount			1,250.00
100852	S AND S ELECTRIC INC	WORK AT STATION 1 AND 2	PV	61757	001	09101	2/14/2012	1341	410.00
	S AND S ELECTRIC 8945 176TH AVENUE NW RAMSEY MN 55303					Summary Total			410.00
						Payment Amount			410.00
112475	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	61758	001	09101	2/20/2012	01PB0110	18.38
	S AND T OFFICE PRODUCTS INC	MISC OFFICE SUPPLIES	PV	61758	002	09101	2/20/2012	01PB0110	13.13
	1000 KRISTEN COURT	MISC OFFICE SUPPLIES	PV	61758	003	09101	2/20/2012	01PB0110	105.73
	ST PAUL MN 55110					Summary Total			137.24
						Payment Amount			137.24
100433	SALVERDA AND ASSOC, DONALD	ULRICH- JAN-NOV 2012	PV	61759	001	09101	2/14/2012	P-1202-8	600.00
	DONALD SALVERDA AND ASSOC 2233 HAMLINE AVE N SUITE 620 ROSEVILLE MN 55113					Summary Total			600.00
						Payment Amount			600.00
107711	SCHINDLER ELEVATOR	QTR BILL3-1-12/5-	PV	61857	001	09240	3/1/2012	8103133863	1,103.16

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		31-12 RAMP							
	SCHINDLER ELEVATOR 875 BLUE GENTIAN ROAD EGAN MN 55121			Summary Total					1,103.16
				Payment Amount					1,103.16
112970	SKYLINE FIRE PROTECTION INC	FINAL PAYMENT	PV	61822	001	09230	2/20/2012	4973	3,249.00
	SKYLINE FIRE PROTECTION INC			Summary Total					3,249.00
	10900 73RD AVENUE N #108 MAPLE GROVE MN 55369	3RD PYMT	PV	61823	001	09230	2/20/2012	4972	950.00
				Summary Total					950.00
				Payment Amount					4,199.00
100469	STREICHER'S POLICE EQUIPMENT	AMMO	PV	61824	001	09101	2/22/2012	I908098	3,837.88
	STREICHER'S POLICE EQUIPMENT LB# 7873 P O BOX 9438 MINNEAPOLIS MN 55440-9438			Summary Total					3,837.88
				Payment Amount					3,837.88
100485	TIMESAVER OFF SITE SECRETARIAL INC	FEB MTG	PV	61825	001	09101	2/29/2012	M18915	790.15
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179			Summary Total					790.15
				Payment Amount					790.15
111532	USA INFLATABLES	DEP FOR HAPPY DAYS 9-8-12	PV	61760	001	09297	2/24/2012	022412	1,500.00
	USA INFLATABLES 1232 PEEBLE COURT N CHAMPLIN MN 55316			Summary Total					1,500.00
				Payment Amount					1,500.00

CITY OF RAMSEY
Create Payment Control Groups

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106351	WATER LABORATORIES, INC	TEST ALL CITY WELLS	PV	61858	001	09601	3/2/2012	12B-315	280.00
	WATER LABORATORIES, INC 333 EAST MAIN STREET PO BOX 388 ELK RIVER MN 55330							Summary Total	280.00
								Payment Amount	280.00
113058	WIEBER, RICH	SAFETY CAMP-BIKE STUNT SHOW	PV	61859	001	09290	1/10/2012	7245	350.00
	RICH WIEBER 721 CIRCLE DRIVE CHAMPLIN MN 55316							Summary Total	350.00
								Payment Amount	350.00
								Total Amount to be Processed	199,203.23
								Total Number of Payments to be Processed	68

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF FEBRUARY 24, 2012 THROUGH MARCH 8, 2012.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of February 24, 2012, through March 8, 2012, in the amount of $603,894.38; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period February 23, 2012, through March 8, 2012, in the amount of $603,894.38.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of March 2012.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 7.**

Meeting Date: 03/13/2012

Submitted For: Jo Thieling **By:** Jo Thieling, Administrative Services

Information

Title:

Adopt Resolution #12-03-XXX Recognizing and Commending Zola Malamen for Her Years of Voluntary Service

Background:

Zola Malamen just resigned from her volunteer position as President of the Ramsey Seniors Club, a position she held for 24 years. The City Council would like to recognized Ms. Malamen's voluntary service to the Seniors as well as other groups within the community. A resolution recognizing and commending Ms. Malamen is attached for Council consideration.

Council Action:

Motion to adopt Resolution #12-03-XXX Recognizing and Commending Zola Malamen for Her Years of Voluntary Service.

Attachments

Resolution Commending Zola Malamen

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:07 PM

Form Started By: Jo Thieling Started On: 03/08/2012 12:02 PM

Final Approval Date: 03/08/2012

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION RECOGNIZING AND COMMENDING ZOLA MALAMEN FOR HER YEARS OF VOLUNTARY SERVICE

WHEREAS, Zola Malamen has resigned from her volunteer position as President of the Ramsey Seniors Club; and

WHEREAS, Ms. Malamen served the Ramsey Seniors Club for 24 years, beginning with her election as President in 1988; and

WHEREAS, the Ramsey Seniors Club has grown from 22 people at its inception in 1984 to its current membership of 72 people; and

WHEREAS, over the years, Ms. Malamen was active in other aspects of the community, which included serving as a leader for the Ramsey 4-H group - the Cheerful Chuggers; and

WHEREAS, Ms. Malamen has also been very active working with the Ramsey Lions Club on senior issues, volunteering at the Nowthen Threshing Show and serving food at Lions Club Events, which has earned her the Helen Keller Award for Service from the Lions; and

WHEREAS, the Ramsey City Council would like to show their appreciation to Zola Malamen for her years of service and contribution to our community by adopting this resolution recognizing, commending and thanking Ms. Malamen.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council of the City of Ramsey hereby publicly recognizes, thanks and commends Zola Malamen for her years of service to groups within the City of Ramsey, most notably her 24 years serving as President of the Ramsey Seniors Club.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of March 2012.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 8.**

Meeting Date: 03/13/2012

By: Tim Gladhill, Community Development

Information

Title:

Adopt Resolution #12-03-XXX of Support for Local Implementation Capacity (LIC) Grant

Background:

Staff has learned of another pre-development grant opportunity administered through the Metropolitan Council. Staff is proposing a proposal in the amount of $79,500 for public input and design of Municipal Plaza (Village Square Commons) across from the Municipal Center (current location for Happy Days). A letter of support is required from the City, due March 14th. Staff has preliminarily submitted the grant, subject to the approval of the City Council due to timing. Background on the program is included for your review.

Staff estimates the breakdown of costs as follows:

- Preliminary Survey Work = $4,500
- Concept Design = $15,000
    - Community Design Process
- Design Development = $25,000
    - Based on scoping process
    - Prepare for construction ready documents
- Construction Documents = $35,000

Notification:

No notification required.

Recommendation:

Staff recommends adopting the resolution of support for the Local Implementation Capacity Grant.

Funding Source:

Preparation of the grant is being handled as part of regular staff duties.

Council Action:

Motion to adopt the resolution of support for the Local Implementation Capacity Grant.

Attachments

Grant Guide

Grant Q & A

Proposed Resolution

Form Review

Inbox	Reviewed By	Date
Heidi Nelson	Heidi Nelson	03/08/2012 10:11 AM
Tim Gladhill	Tim Gladhill	03/08/2012 10:24 AM
Heidi Nelson	Heidi Nelson	03/08/2012 11:02 AM
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:03 PM

Form Started By: Tim Gladhill Started On: 03/07/2012 09:41 AM

Final Approval Date: 03/08/2012

Corridors of Opportunity
Local Implementation Capacity
Application 2012

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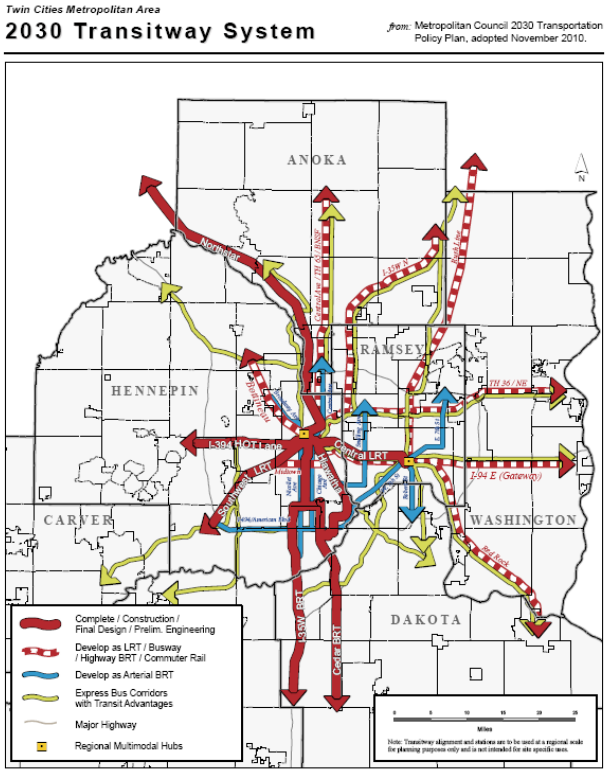
1.24.2012

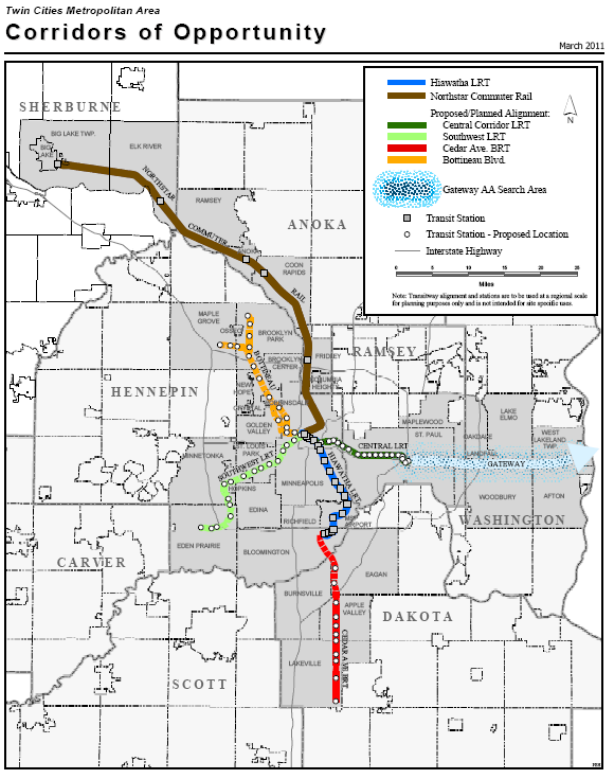
Corridors of Opportunity

"Corridors of Opportunity" is an initiative to promote sustainable, vibrant, and healthy communities in the Twin Cities region, using the region's emerging transitway system as a development focus. The initiative, runs from 2011 through 2013, and is funded though the U.S. Department of Housing and Urban Development and the Living Cities collaborative.

Expanding the transit system is a foundation for connecting and growing the region. True success will depend on how well the new transit system creates opportunities for the region as a whole, while unlocking opportunities for those with the greatest need.

"Corridors of Opportunity" funds projects in 7 corridors within the system of existing and planned transitways in the region: Southwest LRT, Bottineau Transitway, Gateway Corridor, Cedar Avenue BRT, Central Corridor, Hiawatha LRT, and Northstar Commuter Rail.





Source of Funding

The funding for the grants has been provided from the U.S. Department of Housing and Urban Development (HUD) Sustainable Communities Regional Planning Grant program. The money will be allocated by the Metropolitan Council.

Grant Purpose

Overview

Local Implementation Capacity (LIC) grants are intended to provide early support for the development of high-density residential and commercial centers designed to maximize access by transit and walking or biking. Funding is focused on the need for development-related planning activities.

1.24.2012

Core Goals

Proposals must address one or more of the following five core goals:

- Speed up the development planning process for transit-oriented development (TOD) project proposals
- Support TOD projects that lead to increased numbers of affordable housing units
- Support TOD projects that lead to increased numbers of jobs and/or entrepreneurship opportunities
- Support TOD projects that provide small business opportunities for local, low-income residents
- Leverage private development investment in TOD projects

Secondary Goals

Additional secondary goals for the LIC grants are specific to the two types of grants offered.

Site-Specific Predevelopment

- Support TOD projects in a variety of community types and areas with differing types and frequency of transit service

General Predevelopment

- Create or promote regulations that are compatible with adopted city comprehensive plans and area studies that are consistent with the development of high-density residential and commercial centers that will maximize the use of transit
- Support and improve the capacity of local governments to form relationships with development partners to build models of TOD development that others would like to replicate
- Provide technical and financial support for a variety of pre-development activities in order to attract future private development investment

Grant Types

Applications will be accepted for two grant categories:

- Site-specific Predevelopment
- General Predevelopment

Site-Specific Predevelopment: Funding for site-specific pre-development activities is intended for proposals that have completed concept planning and have identified a specific TOD development project. (For examples of site-specific predevelopment activities see Eligible Activities below.)

General Predevelopment: Funding for general pre-development activities is intended for proposals that have not identified a development site but will lead to the creation of tools that will enable implementation of development that supports TOD principles. (For examples of general predevelopment activities see Eligible Activities below.)

Definitions

The following definitions apply to LIC grant proposals:

Affordable Housing –Housing units created should be affordable. Proposed rental housing units should be affordable to households earning 60% of the area-median income and below as defined annually by HUD. Proposed ownership housing units should be affordable to households earning 110% of the area-median income and below as defined annually by HUD.

Equitable Development – Development that creates healthy vibrant communities of opportunity where low-income people, people of color and people with disabilities participate in and benefit from systems, decisions and activities that shape their neighborhoods.

Future TOD Project – The Future TOD Project is the future development or redevelopment that through its design and execution will deliver benefits such as affordable housing, jobs and/or small-business opportunities for low-income residents. (see also TOD principles under Threshold Criteria)

Jobs – Jobs include temporary construction jobs and quality permanent jobs created within the proposed project area. Jobs identified must be listed as full-time equivalents (FTEs). New jobs are defined as jobs that did not exist within the 7-county metropolitan region (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington) prior to the application date. Retained jobs are defined as jobs existing within the 7-county metropolitan region (Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington) prior to the application date.

Partner -- An entity that is financially participating in the project or has a significant role in the project.

Predevelopment Project – Predevelopment Project is the set of Grant-Funded Activities for which funding is requested in the application.

Project Area -- The Project Area is the specific geographic area in which Pre-Development Project activities will be conducted and in the case of site-specific proposals is the site of a Future TOD Project.

Transitway – A transitway is a heavily-traveled transportation corridor that offers bus or rail service, either along a dedicated right-of-way or with the help of transit advantages. The region's long-range transportation plan, the 2030 Transportation Policy Plan, adopted in November 2010, includes a map of the transitways planned in the region .

10-minute walking distance – Maps indicating 10 minute walking distance (walkshed) from a transit station must be based on distances achievable at an average walking speed of 3 miles per hour and avoid areas inaccessible due to natural or constructed barriers.

Funding Available

The total amount of funding available to request is $953,000.The funding will be divided into the two grant categories as follows:

- 75% of the available funding ($714,750) is reserved for site-specific predevelopment activities
- 25% of the available funding ($238,250) is reserved for general predevelopment activities

Project Requirements

Eligible Applicants

Eligible applicants are:

- cities
- local development authorities
- counties
- rail authorities
- private or nonprofit developers
- nonprofit organizations supporting TOD, entrepreneurs and small business development

Applications requesting funding for the creation of TOD tools for general predevelopment activities will be limited to public agencies or partnerships with public agencies.

Non-city applicants must obtain a letter of city support for an application from the municipality in which the proposed project is located.

Eligible Activities

Examples of activities eligible for reimbursement for *site-specific* predevelopment grant requests include:

- site surveys
- appraisals
- market studies and financial analysis
- environmental impact studies (including Alternative Urban Areawide Review (AUAR), traffic studies, noise analysis, etc.)
- feasibility studies including risk assessments and pro forma modeling
- storm water designs
- architectural and engineering designs
- energy-efficiency studies
- site-specific technical assistance including project planning, community engagement and consulting and development of community capacity to support entrepreneurs and small business start ups
- TOD educational events including development site tours

Examples of activities eligible for reimbursement for *general* predevelopment grant requests include:

- development of new zoning districts (e.g., form-based zoning or incentives zoning) or zoning overlay districts
- strategies for engaging the public to define community benefits from TOD and build community buy-in
- corridor-wide or area-wide plans or design guidelines for storm water, energy-efficiency or affordable housing

(Examples of eligible activities continued)

- development of business plans for creation of new transit-oriented development financing
- planning for land assembly and land banking strategies and financing sources
- planning associated with the creation of a corridor development authority
- strategies and design assistance for public realm development
- planning related to the formation of a technical assistance team
- technical assistance prior to site selection
- transit value capture studies
- TOD educational events including development site tours
- planning related to policies, programs and design-guidelines that support low-income entrepreneurs and small business development at or near transit stations

Ineligible Activities

Grants must be used for planning activities. No acquisition, hard construction costs or contamination cleanup costs are allowed. Eligible Areas & Priority Investment Areas

TOD projects must be located near transit stations on Commuter Rail, Light Rail, Highway bus rapid transit (BRT) and Arterial BRT routes.

- For site-specific funding requests, project areas must be located within a 10-minute walking distance (approximately ½ mile depending on the existing built environment) from an LRT or BRT station on existing/nearly existing lines (i.e., Hiawatha, Northstar, Central, Cedar, and Southwest)

- For general predevelopment funding requests, project areas must be within the 7-county metropolitan region.

Grant Terms

LIC grants awarded for applications received will have an 18-month grant term. The HUD Sustainable Communities Regional Planning Grant requires all funds must be dispersed no later than December 2013. No grant extensions will be considered.

Application Process

Applicants must submit an application in order for proposals to be considered for funding. The Selection Committee will provide informal guidance to applicants that may help in completing the application.

Evaluation Criteria

LIC applications will be evaluated in a two-step process using minimum required criteria (thresholds) and comparative criteria (ranking). Applicants that do not meet the minimum criteria will not be included in the second ranking criteria process.

Step 1: Threshold

Proposed development outcomes will be evaluated on a pass/fail basis using the following minimum standards

Threshold Criteria for Local Implementation Capacity grant projects:
• Proposed project does not conflict with any and actively supports one or more of the following TOD principles: Encourages development that adds transit ridership and use of alternative transportation modes, while reducing auto-dependency; • Contributes to a mix of one or more of the following uses within a compact area: housing, jobs, shopping and recreation and green space; • Incorporates high- or medium-density development • Encourages walking between different local destinations; • Improves the ability of people to get to a station and other destinations within a community • Supports a variety of travel choices so people can walk, bike and take transit; • Works toward reduced minimum and maximum parking requirements
Proposed project will lead to the development of affordable housing or projects that will result in jobs retained or created and/or made more accessible to low-income and underserved populations including opportunities for entrepreneurship.

Step 2: **Ranking**

Proposed development outcomes will be evaluated and given a score based on the degree in which they accomplish the following:

Ranking Criteria for Local Implementation Capacity grant projects How well a proposed project will:	Points
High Visibility: Support development that is exemplary of the TOD principles identified above, the significance of the impact relative to existing development context and physical visibility from the nearest station area.	20
Impact on Equity: Support the development of affordable housing or projects that will result in quality jobs retained or created and/or made more accessible to low-income and underserved populations including opportunities for entrepreneurship.	20
Catalytic: Lead to additional housing and/or economic development investments that create highly visible positive change in neighborhoods.	15
Leveraged Resources: Leverage other private funding or philanthropic or public sources, including resources not previously used for transit-oriented development.	15
Replicable: Provide area-wide benefits (e.g., storm water management, energy efficiencies) and serve as models for development in other TOD locations.	15
Timing: Be ready for implementation. Projects that are closest to "ground-breaking" will receive priority.	15

How to Apply

Application forms are available online at www.metrocouncil.org/planning/coo

Applications must be submitted in an electronic format on disk or USB drive.

Schedule

Activity	Date
Applications Due	March 8, 2012 – 4 PM
Selection Committee Evaluation	March - April 2012
Committee Recommendation to the Policy Board	May 2012
Grant Awards	May 2012
Grant Agreements Executed	June 2012

Evaluation Process

Evaluations will be made a by a selection committee including members of the Local Implementation Capacity work group and additional contributors as needed. Proposals will be placed in a rank order and a recommendation will be made by the selection committee to the Corridors of Opportunity Policy Board.

Questions

For questions about the application process, please contact Susan Hoyt at 651-602-1330 and susan.hoyt@metc.state.mn.us

Resources

Transit-Oriented Development

U.S. Department of Housing and Urban Development, Sustainable Communities, http://portal.hud.gov/hudportal/HUD?src=/program_offices/sustainable_housing_communities

Metropolitan Council: Guide for Transit-Oriented Development,

www.metrocouncil.org/planning/TOD/tod.htm

Urban Land Institute (ULI): Ten Principles for Successful Development Around Transit,

www.uli.org/ResearchAndPublications/Reports/~/media/Documents/ResearchAndPublications/Reports/TenPrinciples/TP_DevTransit.ashx

Reconnecting America, Center for Transit-Oriented Development, www.reconnectingamerica.org/public/reports

"What Does Density Look Like?" www.ci.minneapolis.mn.us/planning/docs/Density_brochure.pdf

Saint Paul Transit-Oriented Development Guidebook for the Central Corridor, http://www.stpaul.gov/DocumentView.aspx?DID=18571

Transit Corridors

Regional Transportation, http://www.metrocouncil.org/transportation/transportation.htm
Central Light Rail Corridor, www.centralcorridor.org

Hiawatha Light Rail Corridor, www.metrocouncil.org/transportation/lrt/lrt.htm

Cedar Bus Rapid Transit Corridor, www.co.dakota.mn.us/EnvironmentRoads/Transit/Cedar/default.htm

Northstar Commuter Rail Corridor, www.metrocouncil.org/transportation/NS/NorthStar.htm

Southwest Transitway Light Rail Corridor, www.southwesttransitway.org

Bottineau Transit Corridor, www.bottransit.org , www.metrocouncil.org/transportation/NWCorridor/nwcorridor.htm

Transit Resources for Employers

MetroTransit MetroPass program, www.metrotransit.org/groupDiscProg/metroPass.asp

Active Living and Complete Streets

Active Living Hennepin Communities (ALHC), www.hennepin.us/activeliving

Active Design Guidelines, www.nyc.gov/html/ddc/html/design/active_design.shtml Minnesota

Complete Streets Coalition, www.mncompletestreets.org/appendices

Application Checklist

- ☐ Maps and plans electronic copies in PDF format.
  - An aerial map, with project site boundaries clearly marked.
  - A land use map, with existing and planned project parcels clearly marked.
  - Transit route map including 10 minute walking distance from transit stations or stops and areas of interest such as commercial areas, employment centers, recreational or open space and other amenities.
  - For site-specific projects, include maps (at ¼ mile and ½ mile radii) showing:
    - adjacent land uses and connections (roads, sidewalks, etc.);
    - location and identification of existing and planned buildings (if known);
    - existing and planned streets;
    - transit stops within or adjacent to the development;
    - sidewalks and trail routes;
    - open and/or public spaces; and
    - proposed phases, if applicable.
- ☐ Photos of current conditions within project area and relevant context around project area
- ☐ Sources and Uses (Excel® format) [For site-specific funding proposals only]
- ☐ Letter of support for the proposal from the city in which the project will be located

Metropolitan Council

Corridors of Opportunity
Local Implementation Capacity (LIC) Grants

FREQUENTLY ASKED QUESTIONS AND ANSWERS

Application Deadline: Thursday, March 8, 2012 at 4:00 PM

Q. What is the Local Implementation Capacity Grant?

A. It is a project in the Corridors of Opportunity HUD Sustainable Communities Regional Planning Grant program. The Corridors of Opportunity Sustainable Community Grant is a three-year grant program that ends in January 2014. HUD requirements associated with the Sustainable Communities program are required to be met by the grantee.

Q. What is the funding for?

A. The funding is to provide early support for the development of high-density residential and commercial centers designed to maximize access by transit, walking and biking. Funding is focused on the need for development-related planning activities.

Q. What are eligible activities under the general and the site specific projects?

A. The funds are for predevelopment planning for either general planning purposes or for site specific projects that promote the principles of transit oriented development. The funding is NOT for construction or construction-related activities, including site cleanup. There are a variety of eligible projects. See the Application Guidelines for details on eligibility. The grants must be tied to predevelopment land use planning. The grants are not available for training.

Q. What entity is awarding the grants?

A. Grants are being awarded by the Corridors of Opportunity Policy Board, which is a collaboration of 22 public, philanthropic and non-profit entities within the seven county Metropolitan region.

Q. What is the role of the Metropolitan Council in the grant process?

A. The Metropolitan Council is the fiscal agent for the HUD Sustainable Communities Grant program. The entities awarded the grants will be required to execute a sub-recipient grant agreement with the Metropolitan Council. The sub-recipient grant agreement will cover the HUD requirements of the grantee.

Q. What is the deadline for the grant application and what are the document submission requirements?

A. To be considered a complete application, the grant application must be submitted:

- in a **pdf electronically by 4 PM on Thursday, March 8, 2012** to susan.hoyt@metc.state.mn.us.
- In **Sixteen (16) hard copies in 16 individual, three ring binders** to the Metropolitan Council, 390 Robert Street, St. Paul, MN 55101, Attention: Susan Hoyt, **by 4 PM on Monday, March 12, 2012.**

Q. How much money is available through this grant program?

A. Total: $953,000

- 75% or $ 714,750 is available for site specific predevelopment projects along completed or almost completed transitway corridors including Hiawatha, Northstar, Central, Cedar and Southwest.
- 25% or $238,250 is available for general predevelopment planning throughout the 7 county region.

Q. Is this a one-time fund?

A. Yes.

Q. Is there a minimum and a maximum amount of funds to be requested?

A. There is no minimum or maximum grant amount to be applied for or awarded. Grant applications will be evaluated and funds may be awarded for less than the amount requested under certain circumstances.

Q. Who can apply for these funds?

A. Cities, counties within the 7 county region, local development authorities, rail authorities, private or nonprofit developers and nonprofit organizations supporting TOD, entrepreneurs and small business development.

Q. If awarded, when do grant funds need to be spent? Are extensions available?

A. Grant funds need to be spent and drawn down from Metro Council by January 2014. No extensions will be granted because the grant expires in January 2014.

Q. Can grant funds be used to reimburse grant activities for past project activities?

A. No. Reimbursements for prior expenditures are not eligible. Grant funds must be used to pay for costs incurred after the grant is awarded.

Q. Can a project that was submitted for the LCA TOD funds from the Metropolitan Council also apply for the LIC grant funds?

A. Yes. Leveraged projects are encouraged.

Q. What is meant by a letter of support from a city if the applicant is NOT the city?

A. The city that the project is located within must submit a letter of support. The letter of support can be submitted by the person within the city that the city has designated for this responsibility (e.g. Mayor, City Manager, City Council). A resolution is not required unless the city requires it as its form of support.

Q. Can the letter of support be the resolution adopted by the city for the LCA TOD application?

A. Yes.

Q. When are letters of support due?

A. Letters of support will be accepted up to **Wednesday, March 14, 2012 at 4 PM**. If the letter of support is not submitted by that time, the application will be deemed incomplete and ineligible.

Q. How do you want the following requested information on the application form handled?

Q-1. How detailed does the budget need to be?

A-1. There are not firm and fast rules here. Provide as much information as possible regarding what funding is needed to move the project forward to support the application would be helpful.

Q -2. How will parking minimums be applied under the Threshold Criteria, where it states how does it meet "minimum and maximum parking requirements?"

A-2. The intent of the threshold criteria is to provide less parking than is required by local codes. This will be interpreted against local codes in cases where a city has a limit on maximum parking already. Please elaborate in the application in Section II.E., question 7.

Q-3. Do housing projects need to create jobs too? How should the jobs question be answered?

A-3. No. Affordable housing projects do not need to create permanent jobs. The job question should be answered including estimated construction jobs, permanent jobs and retained jobs as specifically as possible.

Q-4. Does the table in Section III, question 1, on existing and planned land uses, refer to the land uses in the specific predevelopment project specifically or the station area as a whole?

A-4. It refers to the land uses in the predevelopment project specifically. Additional information on the station area existing and planned land uses may be submitted in addition, but identified separately from the predevelopment project.

Q-5. How is the acreage to be handled in Section III, question 1 for a mixed-use development when the acreages allocated to each use are unknown or it has blended/stacked uses?

A-5. Do what makes the most sense to you as long as you provide an explanation**.** The total acreage for the project may be used, but describe in the space provided the nature of your mixed-use project so it is clear that all uses cover the identified acreage.

Q-6. What are the expectations for the quality of the maps in the attachments section?

A-6. Maps need to be clear and identify the project within a ½ mile radius of a station area and include boundaries of the site. The maps do not have to be professionally produced.

Q-7. Can the Sources and Uses table from the LCA TOD application be used for the Sources and Uses Table requested in the Attachments?

A-7. Yes.

Q. Who is reviewing the grant applications and recommending them to the Policy Board?

A. A review team made up of representatives from local government, housing and state agencies are reviewing the grant applications. The list is posted on the web site for the Metropolitan Council - Corridors of Opportunity. The reviewers will abide by a conflict of interest policy during the review process.

Q. What is the anticipated timeline for the application review and approval process?

A. The Review Team will review applications in March and April. Corridors of Opportunity Policy Board consideration and action on the recommendations are anticipated on May 23, 2012. The Policy Board meeting is held at 12:30 PM at the Metropolitan Council at 390 Robert Street, St. Paul on this date. Materials are posted on the Metropolitan Council Corridors of Opportunity web site at least three days in advance of the Corridors of Opportunity Policy Board meeting.

Q. Questions?

A. Contact Susan Hoyt, susan.hoyt@metc.state.mn.us or 651.602.1330.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION SUPPORTING SUBMITTAL OF LOCAL IMPLEMENTATION CAPACITY GRANT

WHEREAS, The Metropolitan Council has announced the Local Implementation Capacity (LIC) Grant; and

WHEREAS, pre-development activities are an eligible activity of the LIC Grant; and

WHEREAS, the City of Ramsey has identified a need for public engagement and design services for the implementation of Municipal Plaza.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the City Council of the City of Ramsey hereby supports the application for the Local Implementation Capacity Grant to the Metropolitan Council.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this 13th day of March 2012.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **4. 9.**

Meeting Date: 03/13/2012

By: Mark Riverblood, Engineering/Public Works

Information

Title:

Adopt Resolution #03-13-XXX Supporting Local Match for Minnesota DNR Trail Grant Application Along T. H. #47 and CSAH # 83

Background:

In the early spring of 2011 City Council authorized by Resolution, the application of several trail grants, one of which was a Minnesota Department of Natural Resources (DNR) Trail grant from Central park, south to Alpine Drive and another for a trail along T. H. #47 from the Trott Brook Cemetery (the Fox Park neighborhood), south to connect to Elmcrest Park.

Staff submitted both grants to the DNR before the March 31 deadline. Thereafter, the State of Minnesota budget issues continued to play out - culminating in a 'shut down' of government. The resultant biannual budget that was agreed to included a formulaic local match change for the trail grant program; resulting in the DNR calling for a re-submittal of the grant applications, which were then due on October 31, 2011.

The City was not successful in either 2011 application, but did 'score' just short of being funded. This same grant application is now back to the usual application timing, with the deadline of March 31st, 2012.

Observations:

Approving Resolution #03-13-XXX via this Consent Agenda case authorizes staff to resubmit the same two trail grant applications discussed and acknowledged at the City Council work session in October 25th, 2011. The only difference within the T.H. #47 grant application is that staff is refining the estimated cost of the building for Elmcrest Park, and expecting it to be less than the earlier estimates.

Attached are exhibits for both trail grant applications, and draft applications that discuss the projects in detail. Both grants request $100,000 in funding from the State of Minnesota.

Funding Source:

Adopting this Resolution does not require funding at this time - however, the trail grant for the trail along T. H. #47, includes reference to a building for Elmcrest Park (the topic of consensus approval at the October 25th, 2011 work session), and therefore an award of this grant would include the expectation that the city would move forward accordingly and build the building, *if awarded* the grant. The trail grant award can also be rejected.

The local match funding for the T.H. #47 trail project would come from a combination of the city's Trail Fund, the Park Trust Fund, and Northern Lights Soccer (for a small or undetermined portion of the building's construction and operation).

The local match funding for the CSAH #83 trail project would be from the city's Trail Fund.

Council Action:

Motion to adopt Resolution #03-13-XXX Supporting Local Match for Minnesota DNR Trail Grant Application Along T. H. #47 and CSAH # 83.

Attachments

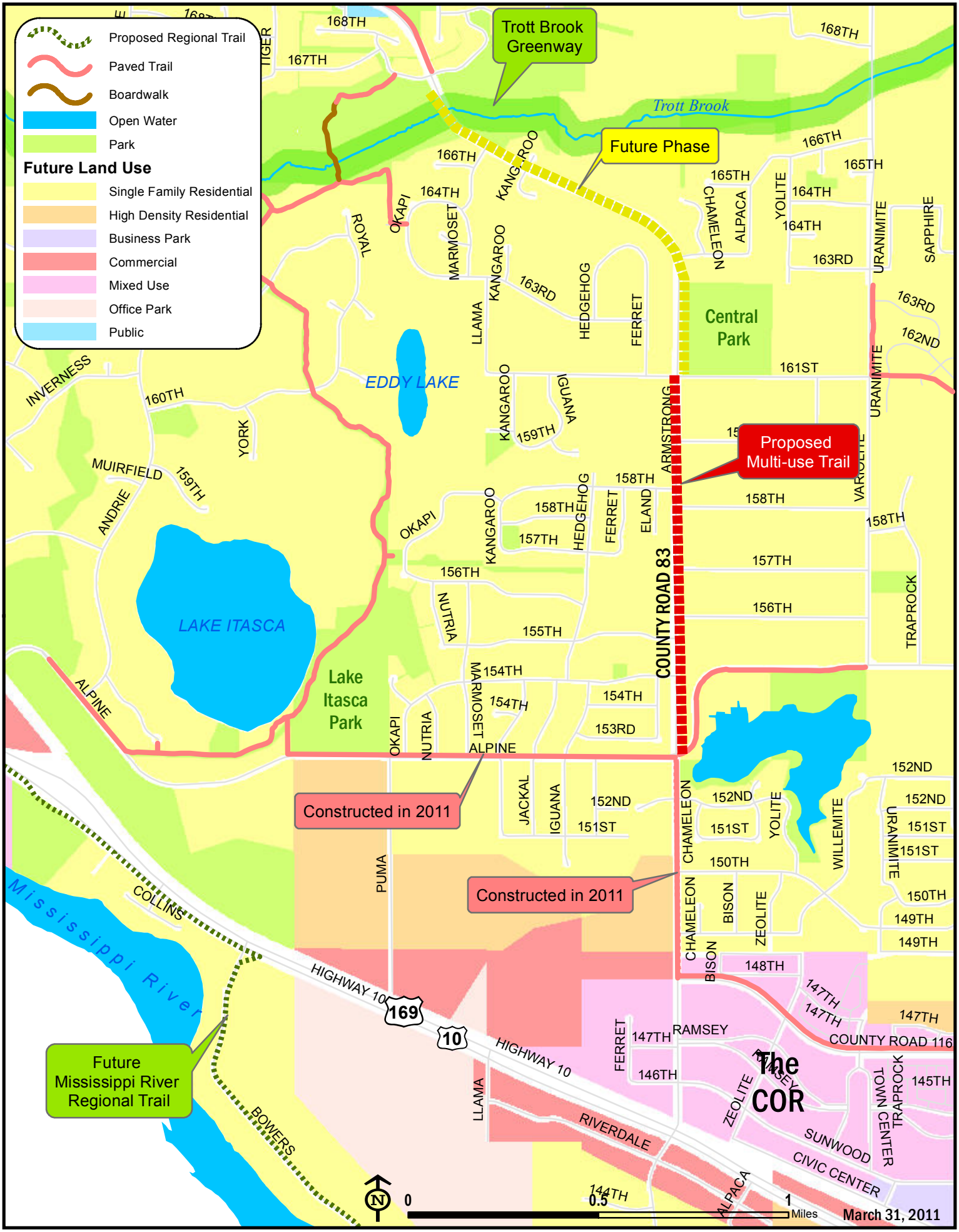
Exhibit Central to Alpine
Draft App Central to Alpine
project exhibits
draft trail grant app

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	03/08/2012 01:27 PM
Kurt Ulrich	Kurt Ulrich	03/08/2012 03:59 PM

Form Started By: Mark Riverblood Started On: 03/06/2012

Final Approval Date: 03/08/2012



Central Park to Alpine Drive Trail

Site Map

Project #	

LOCAL TRAIL CONNECTIONS PROGRAM

2011 APPLICATION REVISED SOLICITATION

Before completing this application read the program manual that contains instructions on completing this form.

Type all responses within the boxes associated with each question.
Handwritten applications will not be accepted.
DO NOT change the format of this document.

GENERAL CONTACT INFORMATION:

1.	Grant Applicant (Unit of Government required):	**City of Ramsey**
2.	Contact Person:	Mark Riverblood
3.	Contact Title:	Parks Supervisor
4.	Mailing Address:	
	Building Name (if applicable):	
	Street:	7550 Sunwood Drive NW
	City, State Zip:	Ramsey, MN 55303
5.	Daytime Phone:	763-238-1733
6.	Fax Number:	763-427-5543
7.	E-mail Address:	mriverblood@ci.ramsey.mn.us
8.	Website (if available):	www.ci.ramsey.mn.us

TRAIL CLUB OR ORGANIZATION/PROJECT PARTNER (If applicable):

9.	Contact Person and Title:	
10.	Organization/Club Name:	
11.	Mailing Address	
	Building Name (if applicable):	
	Street:	
	City, State Zip:	
12.	Daytime Phone:	
13.	Fax Number:	
14.	E-mail Address:	
15.	Website (if available):	

DRAFT

LOCATION OF PROJECT:

16.	County Project is located in:	Anoka
17.	State Legislative (House) District:	48B
18.	Legislative House Representative:	Jim Abeler
19.	State Senate Representative:	Mike Jungbauer
20.	Congressional District:	6
21.	Congressional Representative:	Michele Bachmann

GENERAL PROJECT INFORMATION:

22.	Project Title:	Central Park to Alpine Drive Trail				
23.	Total Project Cost:	$279,150				
24.	Amount Requested:	**$100,000**				
25.	Local Match:	$179,150				
26.	Source of Local Match:	Trail Fund				
27.	Has the local match been secured? (mark one)	X	YES		NO	
28.	Will other non-local funds be used for this project? (mark one)		YES	X	NO	
	If yes, give amount:					
29.	What is the source of the non-local funds?					
30.	Have the non-local funds been secured? (mark one)		YES		NO	
31.	If this project has received federal funding through the Enhancements Program, please indicate which year your organization is programmed for construction? *(please include a copy of the award notification as attachment "G")*			FFY:		
32.	If this project is for a new trail development, please indicate estimated length:	Feet (if less than ½ mile):		Miles:	1.2	
33.	Below, indicate which primary and secondary recreation uses will directly benefit from the proposed project:					

	Primary Use	Secondary Use		
	X		Walking/Hiking	
	X		Bicycling	
			Mountain Bicycling	
			Horseback Riding	
			Cross-Country Skiing	
	X		In-Line Skating	
			Snowmobiling	
			ATV Riding	
			Off-Highway Motorcycling	
			4 X 4 Trucking	
	X		Other (specify):	Jogging/Running

DRAFT

QUALIFYING REQUIREMENTS

All applications must address each of the following five qualifying requirements. *Failure to provide information on each of the requirements will result in the disqualification of the application.*

Please complete each section as outlined in the instructions.

34.	**Project Description:**

The City of Ramsey is seeking funding to construct a new 1.2 mile multi-use trail along the eastern side of County Road 83/Armstrong Boulevard from Central Park/161st Avenue to Alpine Drive. This proposed trail project is the second phase of a plan to complete a multi-use trail along County Road 83/Armstrong Boulevard from County Road 116/Bunker Lake Boulevard to the Trott Brook Greenway/167th Lane.

The City has recently (2011) constructed the 'phase one' trail from County Road 116/Bunker Lake Boulevard to Alpine Drive, and westerly along Alpine Drive to the Lake Itasca Trail at the lake in the southwest portion of the city. Securing grant funding for phase two will allow the City to better serve the community by providing access to Central Park, the city's pedestrian oriented walkable 'downtown' (known as the COR, or Center of Ramsey) and expand the number of residents who are served by the trail by connecting the adjoin neighborhoods. The third phase of the project will continue the trail north from Central Park/161st Avenue to the Trott Brook Greenway/167th Lane, which is the northern terminus and connection to the Lake Itasca Trail.

The City's Parks, Recreation & Open Space Plan is based upon the National Recreation and Park Association Standards, which calls for trails to be located so that they connect important community features. This trail segment is needed to help create a loop trail in the western portion of the community that connects several important community features, including the COR, Trott Brook Greenway, and two community parks: Central Park and Lake Itasca Park. When this trail project is completed and opened to public use in Spring 2013, it will connect to the County Road 83/Armstrong Boulevard trail south of Alpine Drive (mentioned above), which connects to the existing trail along County Road 116/Bunker Lake Boulevard and the COR, with the Northstar Commuter rail station fully funded for 2012 construction.

Ramsey has made wise investments in trails over the past 15+ years and public demand for trails continues to grow. The City recently completed community surveys that found an ever-increasing interest in trail usage. This desire was also expressed strongly at the community meetings that occurred in 2007 and 2008 as part of the City's 2030 Comprehensive Plan update process.

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35.	**Costs Associated with the Project:**

The construction of the trail identified as part of this grant will cost $279,150. The City's match will be provided through the City's Trail Fund, which are monies previously collected from developers. These funds will be budgeted for in 2011 and available in 2012. The projected breakdown of costs include:

Mobilization and Surveying	$ 36,700
Clearing and Grubbing	$ 2,250
Earthwork	$ 45,000
Utilities	$ 4,500
Trail Construction	$ 132,400
Signage and Striping	$ 18,900
Restoration and Landscaping	$ 3,000
Contingency	$ 36,400
Total	**$ 279,150**

It is estimated that the five-year operations and maintenance costs for this project will be $5,200 a year. Day-to-day operational needs include litter and graffiti removal and trail surface cleaning (snow or debris). Long-term maintenance costs will include seal coating, crack filling and resurfacing. The funds for operations and maintenance costs will be from the City's Park Maintenance Budget 452.

36.	**Project Timeline:**

The City will be able to complete construction by Spring 2013 based on the following timeline:

- Detail design and engineering – Winter 2012
- Clearing and site preparation — Summer 2012
- Trail construction — Fall 2012/Spring 2013
- Landscaping and restoration — Spring 2013
- Open for public use — Spring 2013

37.	**Project Readiness:**

This trail project can be undertaken as soon as funding is secured. The trail was identified on the City's Master Park & Trail Plan, which was adopted as part of the updated 2030 Comprehensive Plan. Preliminary engineering has been completed to determine the preferred trail alignment along the eastern side of County Road 83/Armstrong Boulevard. No land acquisition is necessary since the trail will be constructed within the public road right-of-way. The City constructed a trail from County Road 116/Bunker Lake Boulevard north to Alpine Drive in 2011, as well as trails west on Alpine, and further west on Puma Street. Securing this grant will allow the City to advance their plans for the trail's second phase and begin construction of the Central park connection.

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As demonstrated by the attached letter of support, the Anoka County Highway Department has preliminarily approved the proposed alignment and use of the public right-of-way with a request that the trail be located as far from the constructed road surface as possible. No additional approvals are needed for the construction of this trail project. Detailed design and engineering will begin this winter in order that clearing and site preparation can occur in Summer 2012. Trail construction would occur over two construction seasons – Fall 2012 and Spring 2013 – with landscaping and restoration work completed in Spring 2013. It is anticipated that the trail will be open for public use in Spring 2013.

38. **Year Round Trail Usage:**

The City of Ramsey maintains its loop trail system, as well as other popular trails, for year-round usage by walkers, runners/joggers, bicyclists, and inline skaters. During the spring, summer and fall, routine maintenance and cleaning is performed to ensure safety. In the winter, trails are plowed to allow users a safe surface for their chosen mode of transportation. Depending on weather conditions, plowing of trails usually begins as soon as practicable after plowing of streets is completed. Since this trail would be part of the City's loop trail system, the City would maintain it for year-round usage.

EVALUATION CRITERIA

All applicants must address each of the following seven evaluation criteria that are listed, and in the order that they are presented below. *Failure to provide information on each of the criterion will result in the disqualification of the application.*

39. **Site and Project Quality:**

The proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard will provide a separated multi-use trail on the eastern side of this busy County roadway. The average annual daily traffic (AADT) on County Road 83/Armstrong Boulevard, north of Alpine Drive, is 4,800 vehicles and forecasted to increase to approximately 18,000 AADT by 2030.

The City has placed a priority on constructing trails on this corridor as it will ensure a safe and convenient trail that is a critical connection between several important community destinations, including the community's COR (formerly known as Ramsey Town Center), the Northstar Commuter Rail line (2012 construction), Mississippi West Regional Park, the Mississippi River Regional Trail, the Central Anoka County Regional Trail (County Road 116/Bunker Lake Boulevard), Central Park, the Trott Brook Greenway, and Lake Itasca Park. This proposed trail segment will also provide a critical connection needed to create a loop trail system in the western portion of the community that connects these important community features.

This proposed trail will travel through an entirely residential area, although the actual trail will be constructed entirely within the public road right-of-way. Since most of the adjoining residential properties do not front onto County Road 83/Armstrong Boulevard, the proposed trail will not cross many private driveways, which will also make it a safer trail and result in less impact on adjoining landowners.

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40.	**Accessibility:**

The City is committed to providing for accessibility for users of all ages and abilities consistent with the Americans with Disabilities Act (ADA). This trail will be designed in accordance with ADA guidelines and the MN/DOT Bicycle Facility Design Manual.

41.	**Public Need for and Benefit of Project:**

The City of Ramsey has a goal of developing a system of safe trails throughout the community as part of its Parks, Recreation & Open Space Plan. This plan is a chapter of the City's 2030 Comprehensive Plan, which was recently updated and adopted by the City Council. The City has placed a priority on providing a loop trail system that knits all of its parks and natural resource areas together, while providing a desirable recreational resource unto itself for walkers, joggers/runners, bicyclists, and inline skaters. As traffic levels increase within urbanizing areas, trail development is a significant element of park planning as a means of providing safe and convenient connections between residential areas and places to work, shop, and recreate.

Since County Road 83/Armstrong Boulevard is the only north-south arterial roadway in the western portion of the community and, likewise, the primary planned north-south trail route, this trail segment is a critical need for enabling walkers, joggers/runners, bicyclists, and inline skaters safe access to the community's loop trail system and nearby community destinations. The City was able to construct the trail segment from Bunker Lake Boulevard/County Road 116 to Alpine Drive in 2011. 'Phase one' was a priority due to recent land development in the vicinity, which also provided the funding as a part of that development (south of Alpine Drive). The City desires to parlay that investment to extend the trail up to Central Park, a 45 acre community park with athletic fields, restrooms and a drinking fountain. This also maintains the momentum of trail developent and avoids users' frustration with an incomplete system.

This trail is an important link in connecting residents to the 400-acre, mixed use COR (formerly known as Ramsey Town Center). The COR is a pedestrian orientated development that will have a mix of residential, commercial, park and public uses. Currently the site contains the Ramsey Municipal Center (with Anoka County's motor vehicle licensing center) and a commercial/retail center, as well as significant numbers of townhomes – all of which have sidewalks connecting to the existing trails within the COR. The site is also the location of a VA Medical Clinic and 2012 Northstar Commuter Rail station mentioned above. Once the trail is in place residents will be able to patronize businesses and services in the COR on foot or bicycle. Further, connecting residents to retail destinations generates economic activity, which in turn builds supports for additional trails, which provides increased connectivity – which thereby provides more utility and users.

The proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard fills in a critical gap in the community's loop trail system and provides a much safer option for non-motorized travel along this increasingly busy County roadway. Currently trail users must

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travel along the shoulder of County Road 83/Armstrong Boulevard. With annual average daily traffic (AADT) volumes forecasted to increase significantly from 4,800 to approximately 18,000 vehicles, non-motorized travel along this roadway will continue to be intimidating and dangerous. The proposed trail will eliminate these safety concerns, as well as provide the north-south connectivity the community is currently lacking in its loop trail system. This proposed trail will connect directly to Central Park, which is a 45-acre community park with athletic fields, restrooms, and a drinking fountain. This proposed trail segment is the second phase of a plan to complete a trail along County Road 83/Armstrong Boulevard from County Road 116/Bunker Lake Boulevard to the Trott Brook Greenway/167th Lane. Phase three of the project will continue north from Central Park/161st Avenue to the Trott Brook Greenway/167th Lane.

In addition, this proposed trail segment will contribute to creating better trail connections to the site of the annual Game Fair at Armstrong Kennels Ranch, which is located just west of County Road 83/Armstrong Boulevard on 161st Avenue. Game Fair is the nation's largest outdoor, pre-hunting, family participation event. It is held annually over two weekends each August and attracts approximately 50,000 attendees. As much of the parking for this event is accommodated off-site nearby, and at Central Park, this trail segment will significantly improve safety and mobility in the area during the event as motorized and non-motorized transportation would now be separated. Additionally, Anoka County has authorized a crosswalk at the intersection of 161st and Co. Rd. #83 where this proposed trail would connect to; and will be completed in the fall of 2011.

42.	**Community Commitment to Trail Use:**

The City's Master Park & Trail Plan identifies the importance of providing facilities and amenities to support trail users. Users of the proposed County Road 83/Armstrong Boulevard will be able to access restrooms, parking and a drinking fountain at Central Park, located at the northern end of the proposed trail.

Every June, the City of Ramsey sponsors a two-day, daytime Kids Safety Camp for 180 second and third graders (2010-11 school year). The goal of safety camp is to teach children how to prevent themselves from becoming victims of unintentional injuries such as when they are on bicycles. The Ramsey Police Department and Safe Kids Anoka County also facilitate bike helmet sales and fittings (for both kids and adults, including helmets that residents already own, at no charge).

Every September, the City of Ramsey facilitates the 15K Family Bike Tour for residents to explore the many parks and trails that Ramsey has to offer in a safe and fun environment. Participants are led by tour leaders and Ramsey Police Officers as they make their way from stop to stop on a clearly marked path through Ramsey.

Ramsey has made wise investments in trails over the past 15+ years and public demand for trails continues to grow. The City recently completed community surveys that found an ever-increasing interest in trail usage. This desire was also expressed strongly at the community meetings that occurred in 2007 and 2008 as part of the City's 2030 Comprehensive Plan update process.

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43.	**Impact on Adjoining Landowners in the Vicinity of the Project:**

The planned trail will be constructed entirely within the public road right-of-way owned by the County. All of the existing and planned land uses in this area of County Road 83/Armstrong Boulevard are residential. Landowners who seek to use the City's loop trail system, including non-motorized access to the nearby COR (with retail destinations) to the south and Central Park to the north, will now have a means of safely and easily accessing it. Landowners will also see a reduction in the number of conflicts between motorized and non-motorized transportation with the construction of a separated trail which moves users off of the road shoulder and prevents the need for crossing the busy County roadway.

For adjoining landowners who do not value improved trail access, the planned trail will not likely have much impact. The trail will be constructed entirely within the public road right-of-way owned by the County. Since most of the adjoining residential properties do not actually front onto County Road 83/Armstrong Boulevard, the planned trail will not cross many private driveways and will be located primarily along the side property lines of existing residences.

44.	**Attention to the Potential Environmental Impact of the Project and Efforts to Avoid or Mitigate Adverse Effects:**

The City of Ramsey's 2030 Comprehensive Plan, which was recently updated, includes an Environmental Protection/Resource Management Chapter. In 2007, the City completed a Natural Resources Inventory (NRI) that collected and evaluated information on the community's natural resources, as well as identifying potential strategies for protecting these natural resources. This planned trail is not located in an identified natural resource protection area. Trail design will be carefully considered in conjunction with the Anoka County Transportation Department and the Lower Rum River Watershed Management Organization.

The City's Environmental Protection/Resource Management Chapter specifically identifies as one of its policies that the use and protection of native species for private and public development should be promoted by the City. Trail construction will include landscaping that incorporates plants native to Minnesota. Erosion control best practices will be used to minimize any impacts on nearby wetlands.

45.	**Connectivity:**

The construction of this proposed Central Park to Alpine Drive Trail along County Road 83/Armstrong Boulevard will complete a trail connection between trails to the south and Central Park to the north. It will build off the Bunker Lake Boulevard/County Road 116 trail that was extended north to Alpine Drive in 2011. This trail will provide a critical non-motorized connection to important community destinations to the south, including the community's pedestrian oriented development, the 2012 rail station for the Northstar Commuter Rail line, Mississippi West Regional Park, the Mississippi River Regional Trail, and the Central Anoka

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County Regional Trail (County Road 116/Bunker Lake Boulevard). To the north, this trail will provide a critical non-motorized connection to Central Park, a 45 acre community park.

When the final phase is constructed, the trail will extend to the Trott Brook Greenway, a natural greenway corridor that spans east-west across the entire community. Segments of this greenway have already been completed. In addition to its natural significance, Trott Brook Greenway also has historic significance with a historic cemetery above the brook's floodplain near Trunk Highway 47.

To the west, this trail will connect to the trail along Alpine Drive and the Puma Street trail, to the south, County Road 116/Bunker Lake Boulevard. Consistent with the community's goal to create a loop trail system throughout the community, this proposed trail is a critical connection for creating a loop trail in the western portion of the community (with 'sub-loop's at the neighborhood level) that connects several important community features, including the COR, the Trott Brook Greenway, and two community parks: Central Park and Lake Itasca Park.

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ATTACHMENT CHECKLIST

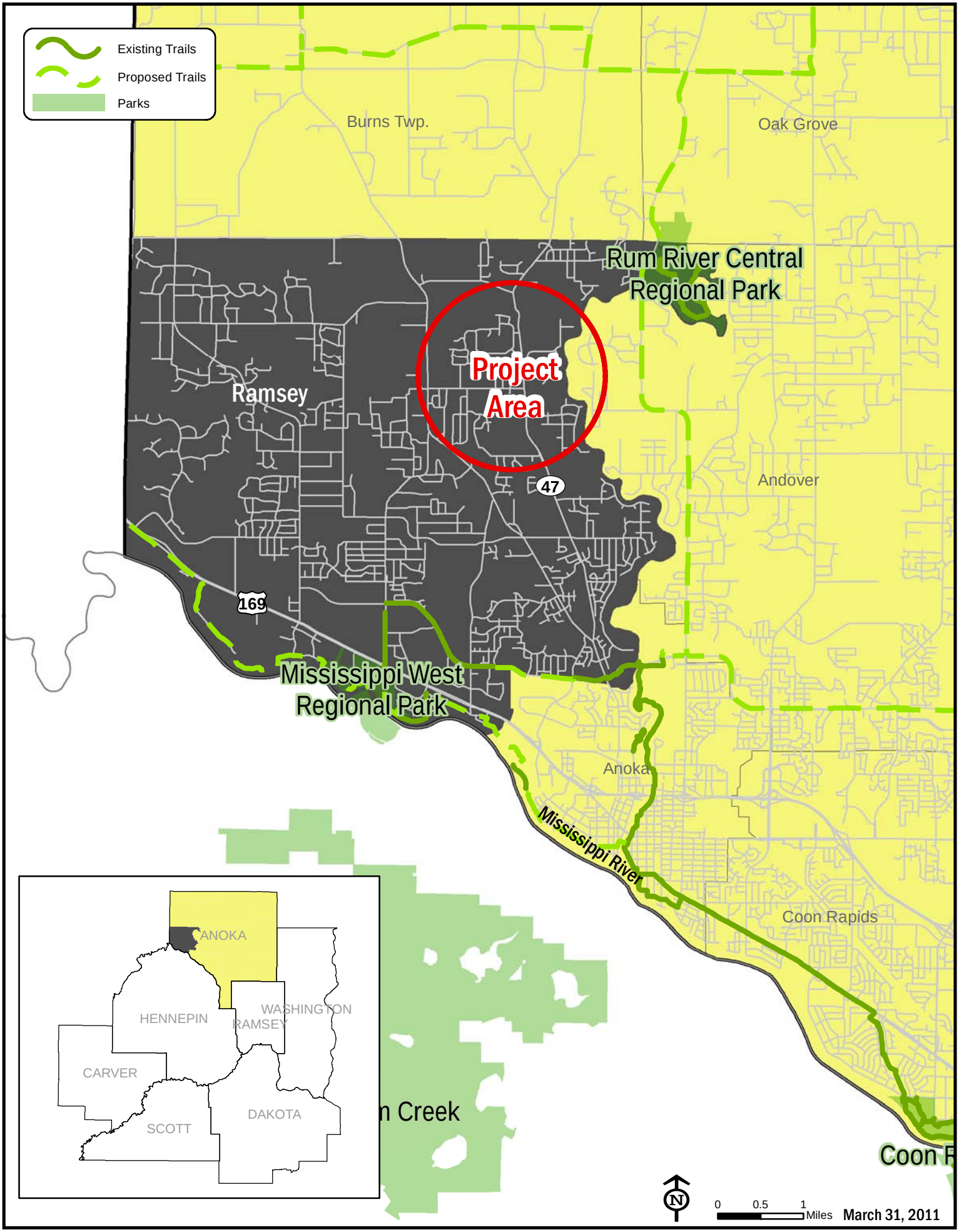
Required Attachments (All attachments MUST be 8 ½ by 11 ONLY)	
X	Attachment A – Required Certifications
X	Attachment B – Resolution Supporting Application
X	Attachment C – Letters of Support
X	Attachment D – Project Location Map **(8 ½ X 11 ONLY)**
X	Attachment E – Site Level Map **(8 ½ X 11 ONLY)**
Additional Attachments (if applicable)	
NA	Attachment F – Transportation Enhancement Award Letter
X	Attachment G – Neighborhood Context

APPLICATION DUE DATE: Received or postmarked by Monday, October, 2011.

Send 6 copies of the application with attachments to the following address:

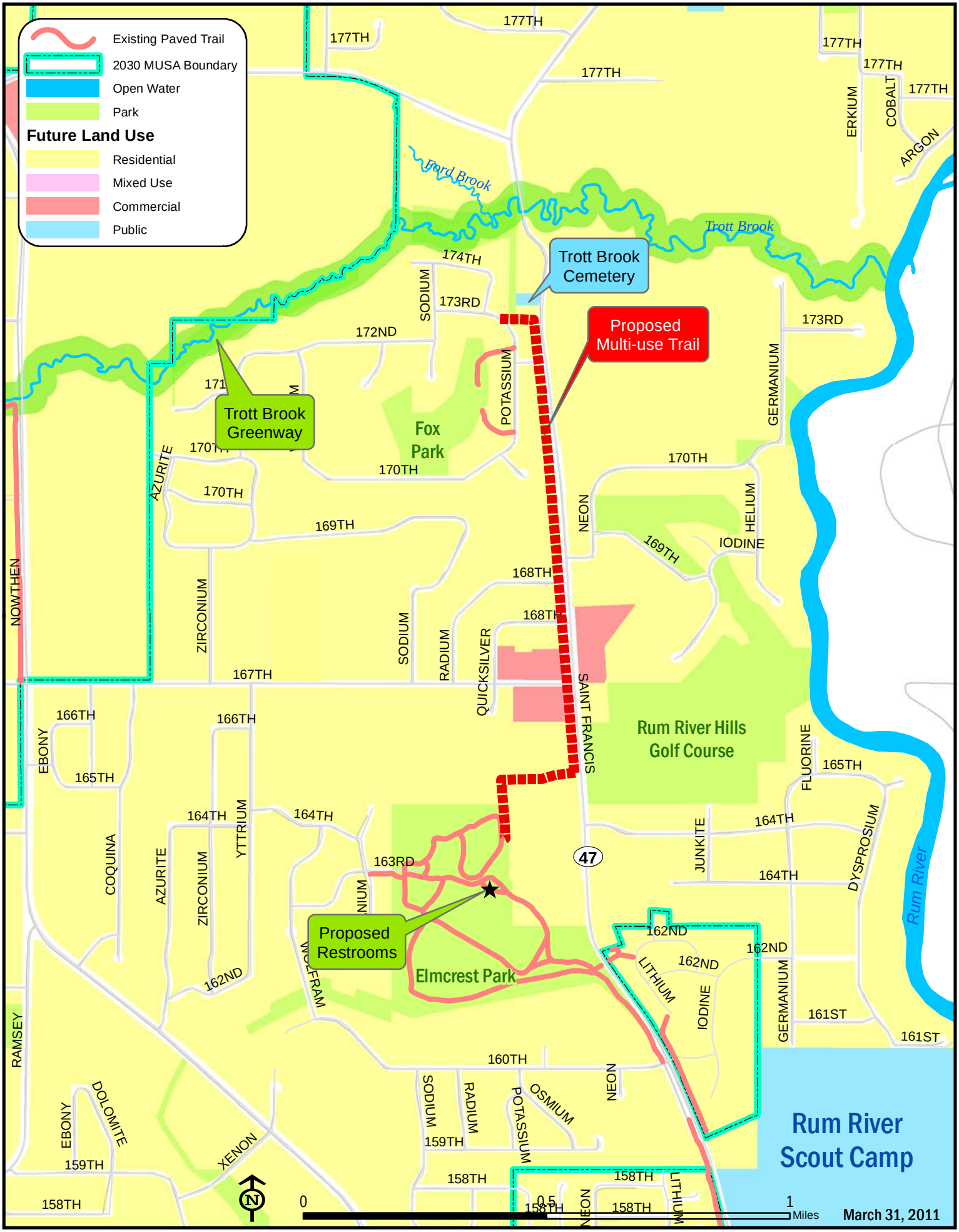
Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052
Phone: (651) 259-5619

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Trott Brook to Elmcrest Park Trail

Project Location



Trott Brook to Elmcrest Park Trail

Site Map

Project #	

LOCAL TRAIL CONNECTIONS PROGRAM

2011 APPLICATION

Before completing this application read the program manual that contains instructions on completing this form.

Type all responses within the boxes associated with each question.
Handwritten applications will <u>not</u> be accepted.
DO NOT change the format of this document.

GENERAL CONTACT INFORMATION:

1.	Grant Applicant (Unit of Government required):	**City of Ramsey**
2.	Contact Person:	Mark Riverblood
3.	Contact Title:	Parks Supervisor
4.	Mailing Address:	
	Building Name (if applicable):	
	Street:	7550 Sunwood Drive NW
	City, State Zip:	Ramsey, MN 55303
5.	Daytime Phone:	763-238-1733
6.	Fax Number:	763-427-5543
7.	E-mail Address:	mriverblood@ci.ramsey.mn.us
8.	Website (if available):	www.ci.ramsey.mn.us

TRAIL CLUB OR ORGANIZATION/PROJECT PARTNER (If applicable):

9.	Contact Person and Title:	
10.	Organization/Club Name:	
11.	Mailing Address	
	Building Name (if applicable):	
	Street:	
	City, State Zip:	
12.	Daytime Phone:	
13.	Fax Number:	
14.	E-mail Address:	
15.	Website (if available):	

LOCATION OF PROJECT:

16.	County Project is located in:	Anoka
17.	State Legislative (House) District:	48B
18.	Legislative House Representative:	Jim Abeler
19.	State Senate Representative:	Mike Jungbauer
20.	Congressional District:	6
21.	Congressional Representative:	Michele Bachmann

GENERAL PROJECT INFORMATION:

22.	Project Title:	Trott Brook Greenway to Elmcrest Park Trail			
23.	Total Project Cost:	$988,090			
24.	Amount Requested:	**$100,000**			
25.	Local Match:	$888,090			
26.	Source of Local Match:	Trail Fund			
27.	Has the local match been secured? (mark one)	X	YES		NO
28.	Will other non-local funds be used for this project? (mark one)		YES	X	NO
	If yes, give amount:				
29.	What is the source of the non-local funds?				
30.	Have the non-local funds been secured? (mark one)		YES		NO
31.	If this project has received federal funding through the Enhancements Program, please indicate which year your organization is programmed for construction? *(please include a copy of the award notification as attachment "G")*			FFY:	
32.	If this project is for a new trail development, please indicate estimated length:	Feet (if less than ½ mile):		Miles:	1.3
33.	Below, indicate which primary and secondary recreation uses will directly benefit from the proposed project:				

	Primary Use	Secondary Use		
	X		Walking/Hiking	
	X		Bicycling	
			Mountain Bicycling	
			Horseback Riding	
			Cross-Country Skiing	
	X		In-Line Skating	
			Snowmobiling	
			ATV Riding	
			Off-Highway Motorcycling	
			4 X 4 Trucking	
	X		Other (specify):	Jogging/Running

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QUALIFYING REQUIREMENTS

All applications must address each of the following five qualifying requirements. *Failure to provide information on each of the requirements will result in the disqualification of the application.*

Please complete each section as outlined in the instructions.

34.	**Project Description:**

The City of Ramsey is seeking funding assistance to construct a new 1.3 mile trail from Elmcrest Park in central Ramsey to the Trott Brook Greenway to the north, as well as to add restrooms at Elmcrest Park to provide a trail user amenity. The proposed trail will generally be located along the western side of MN Hwy 47/St. Francis Boulevard. This trail project is designed primarily as an off-road, multi-use trail on City-owned property along the western side of MN Hwy 47/St. Francis Boulevard.

The City's Parks, Recreation & Open Space Plan is based upon the National Recreation and Park Association Standards, which calls for trails to be located so that they connect important community features. This proposed trail is a critical north-south trail connection for the eastern portion of the community that will enable connections to Elmcrest Park, the Trott Brook Greenway, Rivers Bend Park (community park), Fox Park, Ramsey Elementary School, Rum River Boy Scout Camp, and commercial nodes along MN Hwy 47/St. Francis Boulevard. At this time there are no other complete north-south trails in the community.

The proposed project will also add much needed restroom facilities at Elmcrest Park. As the only large park along Highway 47, Elmcrest Park is poised to become an important trailhead for the City's overall park and trail system. (Presently the parking area is utilized as a trailhead for snowmobilers.) Currently the park has soccer fields that are used by the Northern Lights Soccer (NLS) Club weekly for their 38 teams (approximately 1,300 kids) in the spring and fall. The next phase of the park's improvement would be the installation of a playground and restroom facilities.

35.	**Costs Associated with the Project:**

The construction of the trail identified as part of this grant will cost $988,090. The City's match will be provided through the City's Trail Fund. These funds will be budgeted for in 2011 and available in 2012. The projected breakdown of costs include:

Mobilization and Surveying	$ 46,300
Clearing and Grubbing	$ 2,250
Earthwork	$ 86,450
Retaining Walls	$ 45,000
Utilities	$ 6,000
Trail Construction	$ 166,200

Signage	$ 7,200
Restoration and Landscaping	$ 4,000
Contingency	$ 54,690
Boardwalk (if needed)	$ 140,000
Building with Restrooms	$ 430,000
Total	**$ 988,090**

It is estimated that the five year operations and maintenance costs for this project will be $6,700 a year. Day-to-day operational needs include litter and graffiti removal and trail surface cleaning (snow and debris). Long-term maintenance costs will include seal coating, crack filing and resurfacing. The funds for operations and maintenance costs will be from the City's Park Maintenance Fund 452. The restroom facility to be constructed as part of this project will be maintained in collaboration between the City and Northern Lights Soccer.

36. **Project Timeline:**

- Detail design and engineering — Winter 2012
- Clearing and site preparation — Summer 2012
- Trail construction — Fall 2012/Spring 2013
- Landscaping and restoration — Spring 2013
- Open for public use — Spring 2013

37. **Project Readiness:**

This project can be undertaken as soon as funding is secured. The trail and restroom facilities were identified on the City's Park & Trail Plan, which was adopted as part of the updated 2030 Comprehensive Plan. Preliminary engineering was completed to determine the preferred trail alignment along the western side of MN Hwy 47/St. Francis Boulevard. No land acquisition is necessary since the trail will generally be constructed within the public road right-of-way and the restrooms will be constructed within Elmcrest Park. Depending on final design, a small trail easement may be needed over a retail center's property at the southwestern corner of 167th Avenue and MN Hwy 47/St. Francis Boulevard; (but is not critical for construction). As demonstrated by the attached letter of support, the Minnesota Department of Transportation has preliminarily approved the proposed alignment and use of the right-of-way with a notation that a limited use permit will be required for the project. No additional approvals are needed for the construction of this trail project. Detailed design and engineering will begin this winter in order that clearing and site preparation can occur in Summer 2012. Trail construction would occur over two construction seasons – Fall 2012 and Spring 2013 – with landscaping and restoration work completed in Spring 2013. It is anticipated that the trail will be open for public use in Spring 2013.

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38.	**Year Round Trail Usage:**

The City of Ramsey maintains its loop trail system and its other most popular trails for year-round usage by walkers, runners/joggers, bicyclists, and inline skaters. During the spring, summer and fall, routine maintenance and cleaning is performed to ensure safety. In the winter, trails are plowed to allow users a safe surface for their chosen mode of transportation. Depending on weather conditions, plowing of trails usually begins as soon as practicable after completion of the streets. Since this trail would be part of the City's loop trail system, the City would maintain it for year-round usage.

EVALUATION CRITERIA

All applicants must address each of the following seven evaluation criteria that are listed, and in the order that they are presented below. *Failure to provide information on each of the criterion will result in the disqualification of the application.*

39.	**Site and Project Quality:**

The proposed Trott Brook Greenway to Elmcrest Park Trail along MN Hwy 47/St. Francis Boulevard will provide a primarily off-road multi-use trail on the western side of this busy state highway. Two short segments of the trail will use existing roadways and be designed as on-road segments:

- at the trail's southern end (less than ¼ mile) on Quicksilver Street, which is also the entry road into Elmcrest Park. A paved trail is not included in this project because this area is anticipated to be a part of a development project in the short-term. When development occurs, a new paved road and separate multi-use trail will be constructed.
- at the trail's mid-section, where Quicksilver Street briefly runs adjacent to MN Hwy 47/St. Francis Boulevard (approx. 450 ft.). An on-road segment has been chosen due to the limited space available in the right-of-way between the two roads and because this is such as low-volume road that on-road striping is a more economical use of limited trail funding.

The costs for striping and signing these roadways has not been included as part of the proposed project budget but will be completed with other city funds.

The preferred trail alignment would cross one wetland area utilizing an environmentally-sensitive boardwalk to be constructed over the wetland. However, if impacts to the wetland remain a concern and/or construction of the boardwalk is too costly, an alternative trail alignment is possible by shifting the trail a bit closer to the roadway.

Existing traffic volumes on MN Hwy 47/St. Francis Boulevard is estimated at almost 15,000 average annual daily traffic (AADT). Providing a trail that is separated from this busy highway for non-motorized transportation modes will ensure a safe and convenient trail that is a critical connection between several important community destinations, including Elmcrest Park, the Trott Brook Greenway, Rivers Bend Park (community park), Fox Park, Ramsey Elementary

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School, Rum River Boy Scout Camp, and commercial nodes along MN Hwy 47/St. Francis Boulevard – in addition to the historic Trott Brook Cemetery at the north end of this project. This proposed trail segment will also provide a critical connection needed to create a loop trail system in the eastern portion of the community as part of the larger, planned city-wide loop trail system.

The installation of restrooms at Elmcrest Park will provide an amenity for trail users. At over 100 acres, Elmcrest Park is the only large park along Hwy 47 and is located about halfway between Hwy 10 and the proposed Trott Brook Greenway. Elmcrest Park already has a parking lot so it can serve as a trailhead for the City's proposed loop system.

40.	**Accessibility:**

The City is committed to providing for accessibility for users of all ages and abilities consistent with the Americans with Disabilities Act (ADA). This trail will be designed in accordance with ADA guidelines and the MN/DOT Bicycle Facility Design Manual.

41.	**Public Need for and Benefit of Project:**

The City of Ramsey has a goal of developing a system of safe trails throughout the community as part of its Parks, Recreation & Open Space Plan. This plan is a chapter of the City's 2030 Comprehensive Plan, which was recently updated and adopted by the City Council. The City has placed a priority on providing a loop trail system that knits all of its parks and natural resource areas together, while providing a desirable recreational resource unto itself for walkers, joggers/runners, bicyclists, and inline skaters. As traffic levels increase within urban areas, trail development is a significant element of park planning as a means of providing safe and convenient connections between residential areas and places to work, shop, and recreate. Since MN Hwy 47/St. Francis Boulevard is the primary north-south arterial roadway in the eastern portion of the community and, likewise, the primary planned north-south trail route, this trail segment is a critical need for enabling walkers, joggers/runners, bicyclists, and inline skaters safe access to the community's loop trail system and nearby community destinations, including Elmcrest Park, Rivers Bend Park (community park), Fox Park, Ramsey Elementary School, Rum River Boy Scout Camp, and commercial nodes along MN Hwy 47/St. Francis Boulevard.

The proposed Trott Brook Greenway to Elmcrest Park Trail along MN Hwy 47/St. Francis Boulevard fills in a critical gap in the community's loop trail system and provides a much safer option for non-motorized travel along this busy State highway. Currently trail users must travel along the very narrow shoulder of MN Hwy 47/St. Francis Boulevard. With an annual average daily traffic (AADT) volume of almost 15,000 vehicles, non-motorized travel along this corridor will continue to be intimidating and dangerous. The proposed trail will eliminate these safety concerns, as well as provide the north-south connectivity the community is currently lacking in its loop trail system.

The proposed trail will connect directly to Elmcrest Park, which is a community park with soccer

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fields. Restroom facilities are proposed to be added as part of this project to serve as an amenity for trail users and park patrons. Elmcrest Park is currently used by the Northern Lights Soccer (NLS) Club on a weekly basis in the spring and summer for its 38 teams, approximately 1,300 children. In addition, for the last four years, the NLS has hosted a three-day soccer tournament in July that brings several thousand visitors to Ramsey.

This trail will also contribute to another of the City's top priorities, which is to provide connectivity between local parks, regional parks, and the Trott Brook Greenway. Ultimately, this trail segment is a critical piece in linking the City's loop trail system to the Rum River Central Park, which is a regional park in the northeast corner of the community. When this trail project is completed and opened to public use in Spring 2013, it will connect to the County Road 47/St. Francis Boulevard trail south of Elmcrest Park, which connects to several important community features in the southern portion of the community, including the high school, library and the city of Anoka and Regional Trail system.

42.	**Community Commitment to Trail Use:**

The City's Master Park & Trail Plan identifies the importance of providing facilities and amenities to support trail users, which include amenaties throughout the park and trail system like the drinking fountain and mister presently within Elmcrest Park.

Every June, the City of Ramsey sponsors a two-day, daytime Kids Safety Camp for 180 second and third graders (2010-11 school year). The goal of safety camp is to teach children how to prevent themselves from becoming victims of unintentional injuries such as when they are on bicycles. The Safety Camp is held at the 160 acre Boy Scout Camp, which is also along MN Hwy 47/St. Francis Boulevard and served by a trail along the highway immediately south of Elmcrest Park.

Additionally, the Ramsey Police Department and Safe Kids Anoka County also facilitate bike helmet sales and fittings for both kids and adults. They are also happy to fit helmets that residents already own, at no charge. Each September, the City of Ramsey facilitates the 15K Family Bike Tour for residents to explore the many parks and trails that Ramsey has to offer in a safe and fun environment. Participants are led by tour leaders and Ramsey Police Officers as they make their way from stop to stop on a clearly marked path through Ramsey.

43.	**Impact on Adjoining Landowners in the Vicinity of the Project:**

The proposed trail will be constructed primarily on City-owned land and public road right-of-way. Most of the existing and planned land uses in this area of MN Hwy 47/St. Francis Boulevard are residential with the exception of the corner of 167th Avenue & MN Hwy 47/St. Francis Boulevard, which is commercial. Landowners who seek to use the City's loop trail system will now have a means of safely and easily accessing it. Landowners will also see a reduction in the number of conflicts between motorized and non-motorized transportation with the construction of a separated trail which moves users off of the road shoulder and prevents the

DRAFT

need for crossing the busy State highway. The small retail node at the intersection of 167th Avenue and MN Hwy 47/St. Francis Boulevard will also benefit from the ability of residents from surrounding neighborhoods to reach their stores via non-motorized transportation. In addition, as the entire loop system is created, the retail center will benefit from trail users who use Elmcrest Park as a trailhead.

For adjoining landowners who do not value improved trail access, the proposed trail will not likely have much impact. The trail will be constructed almost entirely on City-owned land and public road right-of-way. Since most of the adjoining residential properties do not actually front onto MN Hwy 47/St. Francis Boulevard, the proposed trail will only cross a couple of private driveways.

44.	**Attention to the Potential Environmental Impact of the Project and Efforts to Avoid or Mitigate Adverse Effects:**

The City of Ramsey's 2030 Comprehensive Plan, which was recently updated, includes an Environmental Protection/Resource Management Chapter. In 2007, the City completed a Natural Resources Inventory (NRI) that collected and evaluated information on the community's natural resources, as well as identifying potential strategies for protecting these natural resources. This proposed trail may cross one wetland area utilizing an environmentally-sensitive boardwalk to be constructed over the wetland. However, if impacts to the wetland remain a concern and/or construction of the boardwalk is too costly, an alternative trail alignment is possible by shifting the trail closer to the roadway. Overall trail design will be carefully considered in conjunction with the Anoka County Transportation Department and the Lower Rum River Watershed Management Organization. The City's Environmental Protection/Resource Management Chapter specifically identifies as one of its policies that the use and protection of native species for private and public development should be promoted by the City. Trail construction will include landscaping that incorporates plants native to Minnesota. Erosion control best practices will be used to minimize any impacts on nearby wetlands.

45.	**Connectivity:**

The construction of this proposed Trott Brook Greenway to Elmcrest Park Trail along MN Hwy 47/St. Francis Boulevard will complete a trail connection between Elmcrest Park and existing trails to the south and Trott Brook Greenway to the north. This trail will provide a critical non-motorized connection to important community destinations to the south, including the Elmcrest Park, Rivers Bend Park (community park), Fox Park, Ramsey Elementary School, Rum River Boy Scout Camp, and commercial nodes along MN Hwy 47/St. Francis Boulevard. To the north, this trail will provide a critical non-motorized connection to the Trott Brook Greenway, which is a natural greenway corridor that spans east-west across the entire community. This greenway includes significant tracts of public land and conservation and trail easements that were acquired utilizing LCCMR funds, and includes existing trail segments and over 1,200' feet of boardwalk. Ultimately, this trail segment is a critical piece in linking the City's loop trail system to the Rum River Central Park, which is a Metropolitan Council designated regional park in the northeast

corner of the community. Consistent with the community's goal to create a loop trail system throughout the community, this proposed trail is a critical connection for creating a loop trail in the eastern portion of the community as part of the planned city-wide loop trail system.

ATTACHMENT CHECKLIST

Required Attachments (All attachments MUST be 8 ½ by 11 ONLY)	
X	Attachment A – Required Certifications
X	Attachment B – Resolution Supporting Application
X	Attachment C – Letters of Support
X	Attachment D – Project Location Map **(8 ½ X 11 ONLY)**
X	Attachment E – Site Level Map **(8 ½ X 11 ONLY)**
Additional Attachments (if applicable)	
NA	Attachment F – Transportation Enhancement Award Letter
X	Attachment G – Photos from Trott Brook Greenway and Elmcrest Park

APPLICATION DUE DATE: Received or postmarked by Thursday, March 31, 2011.

Send 6 copies of the application with attachments to the following address:

Traci Vibo, Grant Coordinator
Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road, Box 52
St. Paul, MN 55155-4052
Phone: (651) 259-5619

DRAFT

CC Regular Session **4. 10.**

Meeting Date: 03/13/2012

Submitted For: Heidi Nelson **By:** Patrick Brama, Administrative Services

Information

Title:

Adopt Resolution #12-03-XXX in Support of the Multi-City Beyond the Yellow Ribbon Program

Background:

In recent weeks, staff had the opportunity to meet with Master Sergeant Dave Denton regarding establishing a Beyond the Yellow Ribbon (BTYR) program for military service members and their families in the Ramsey community. In short, BTYR aims to organize and market resources available for U.S. service members and their families to include prayer groups, available meeting spaces, gift package programs, discounted or donated services, etc.

U.S. Army Master Sergeant Dave Denton was present at the February 21, 2012 City Council work session and provided information regarding initiating a multi-city the Beyond the Yellow Ribbon (BTYR) program that would include the City of Ramsey, Anoka, Andover, Champlin and Coon Rapids. Staff and Mr. Denton discussed the commitment of each city in support of the program, which would include the following:

- Assistance in coordinating a kick-off event for the program (Thursday March 29, 6:30 p.m., Green Haven, Anoka)
- Assistance from the City communicating the kick-off event to the various local businesses and organizations
- General support from the City via the use of meeting rooms, communication mediums, and council members willing to speak at various events

The kick-off event has been scheduled for the evening of March 29 at Greenhaven in Anoka. The flyer for the event is attached to this case. The resolution pledging support from the City of Ramsey to the BTYR program is attached for consideration. Also attached is a letter of support for the program from the Metro North Chamber of Commerce.

Observations:

Attached to this case is a document that details the Beyond the Yellow Ribbon Program for Council review.

Recommendation:

Approval of the resolution in support of the Multi City Beyond the Yellow Ribbon Program.

Funding Source:

City support would be provided by current staffing and existing budgets.

Council Action:

Adopt Resolution #12-03-XXX in support of the Multi-City Beyond the Yellow Ribbon Program.

Attachments

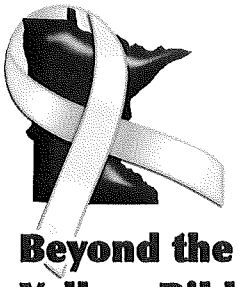
BTYR Background
BTYR Resolution
3/29 Kickoff
North Metro Chamber Letter of Support

Form Review

Inbox	Reviewed By	Date
Jo Thieling	Jo Thieling	03/08/2012 11:44 AM
Kurt Ulrich	Jo Thieling	03/08/2012 11:47 AM
Heidi Nelson	Heidi Nelson	03/08/2012 12:14 PM
Patrick Brama	Patrick Brama	03/08/2012 12:19 PM

Form Started By: Patrick Brama Started On: 03/01/2012 03:33 PM

Final Approval Date: 03/08/2012



Beyond the Yellow Ribbon

Deployment Cycle Support Fact Sheet
Sep 16, 2011

Beyond the Yellow Ribbon is a comprehensive program that creates awareness for the purpose of connecting Servicemembers and their families with community support, training, services and resources.

We do this by:

1. Creating awareness through the Yellow Ribbon Community Campaign and synchronizing sustainable community support networks.
2. Connecting and coordinating organizations, agencies, and companies to provide resources and support to Servicemembers and their families.
3. Delivering a series of formal Yellow Ribbon Training events to Servicemembers and their families before, during and after deployment.
4. Providing an opportunity for Minnesotans to support Servicemembers and their families.

Beyond the Yellow Ribbon is united to bring Servicemembers all the way home.

The Yellow Ribbon Community Campaign is made up of the Beyond the Yellow Ribbon Network and the Yellow Ribbon Recognition Program.

- Beyond the Yellow Ribbon Network: Sustainable relationship between military personnel and key community leaders, resource providers and volunteers within defined areas throughout the community that provide locally accessible resources that meet baseline needs.

- Yellow Ribbon Recognition Program: Governor's recognition program to recognize communities who create action plans, throughout defined areas within the community, which demonstrate sustainable commitment to Servicemembers and Military Family Members.

– Yellow Ribbon outreach is designed to increase the awareness of the challenges Servicemembers and especially, families face as a result of the deployments. Minnesota does not have a large military presence and the facilities and services that are available on active duty instillations are not available to our veterans.

– To meet the needs of Servicemembers and families, many communities are organizing their efforts.

– A common theme is that Minnesotans want to support the troops but don't know how. The Yellow Ribbon Outreach creates awareness and creates a network of support within the community. In so doing, all Minnesotans have the opportunity to serve.

– The gateway to find your local Yellow Ribbon Network is through a Family Assistance Center. All location information is at: ***http://www.btyr.org/family-assistance-centers***

– After September 16, 2011, 95 entities will have been proclaimed Yellow Ribbon individually or as a group. Included in that total are: 71 cities, 15 companies, and 8 counties.

– December 2008 Farmington became Minnesota's first Yellow Ribbon City.

– Marvin Windows and Target Corporation became Minnesota's first Yellow Ribbon Corporations in June, 2009, 3M became a Yellow Ribbon Corporation in September, 2009.

– On January 5, 2010 -13 more entities became Yellow Ribbon...
-Yellow Ribbon Cities: Hugo, Stillwater, Woodbury.
-Yellow Ribbon Counties: Washington, Isanti.
-Yellow Ribbon Churches: North Heights Lutheran Church, Arden Hills; St. John Neumann, Eagan.
-Yellow Ribbon Companies: Cub, Stillwater; Disabled Veterans Rest Camp of Washington County, Hugo; Baskfield and Associates, Rogers; Faelon Partners LTD/ Today's Business Radio LLC, Golden Valley; Minnesota State Colleges and Universities, headquartered in St. Paul and on 32 public colleges and universities on 54 campuses across Minnesota.
-Yellow Ribbon Campus: Rasmussen College.

– July 2010, in a private Welcome Home Ceremony, Montevideo was proclaimed.

– On September 22, 2010 -18 more proclamations representing 35 entities.
  -Yellow Ribbon Cities: Community partnership of Bayport, Bayport Township, Oak Park Heights, and West Lakeland Township; Central MN Consortium (Cold Spring, Richmond, Rockville, Sartell, Sauk Rapids, St. Augusta, St. Cloud, St. Joseph, and Waite Park); Crookston; Duluth; Hastings; Lake Elmo; Lakeville; Mahtomedi; Spring Lake Park; South St. Paul; Willmar.
  -Yellow Ribbon Counties: Brown County; Southeast MN (Olmsted Co. and Rochester)
  -Yellow Ribbon Companies: Capella University; Dakota County Technical College; Globe University/ MN School of Business; Rochester Community and Technical College; St. Cloud State University

– On August 23, 2011, eight more proclamations representing 13 entities.
  -Yellow Ribbon Cities: Cottage Grove, Eagan, Inver Grove Heights, Lower St Croix Valley (Afton, Lakeland, Lakeland Shores, Lake St. Croix Beach, St. Mary's Point), Rosemount, Richfield, Plymouth
  - Yellow Ribbon Company: Inver Hills Community College

– On August 31, 2011, three more proclamations representing 9 entities.
  -Yellow Ribbon Cities: Albert Lea, Owatonna and Winona Region (Goodview, Lewiston, Minnesota City, Rollingstone, St. Charles, Utica, Winona and Winona County)

– On September 11, 2011 the city of Marshall are proclaimed a Yellow Ribbon City.

– On September 16, 2011 the Counties of Jackson, Martin and Watonwan, and all the cities within them are proclaimed Yellow Ribbon. Cities include: Jackson Co.; Alpha, Jackson, Heron Lake, Lakefield, Okabena and Wilder. Martin Co.; Ceylon, Dunnell, Fairmont, Granada, Northrop, Ormsby, Sherburn, Trimont, Truman and Welcome. Watonwan Co; Butterfield, Darfur, St. James, La Salle, Lewisville, Madelia and Odin

– Metropolitan Council proclaimed Yellow Ribbon Company on Nov. 9, 2011 at their council meeting.

– Dozens of Communities are working towards becoming Yellow Ribbon

The Beyond the Yellow Ribbon Wellness – readily available, confidential resources for service members and families.

• Programs under the umbrella include; Family Assistance Centers, Military Family Care Initiative, MN National Guard Youth Programs, Operation Military Kids, Military Family Life Counselors, Military One Source, Transition Assistant Advisors, Medical Transition Assistant Coordinator, the American Red Cross, Employer Support of the Guard and Reserve, Strong Bonds Enrichment Retreats, State Family Programs and unit Family Readiness Support Assistants.

• Other resources provided include; community outreach, building employment partnerships, education for service members on employment tactics and opportunities, information on benefits like education and grants, connection to military family events and outings.

Yellow Ribbon Training Servicemembers and Families

• Minnesota initiated the Yellow Ribbon Reintegration events based on MG Larry Shellito's vision that this generation of veterans should be treated with respect and have resources available to assist them in their transition from war to a civilian life and career. This vision was the inspiration for the national law. Minnesota has developed a comprehensive program which addresses the needs of service members and families before, during and after deployments.

• We welcome Service Members and families from all components to participate in our events.

  – Training includes; Family Preparation Academies, Family Reintegration Academies, Initial Reintegration for service members, 30-day and 60-day Reintegration for service members and families, and 90-day and, new in Oct. 2009 - one year training for service members.

Information is available at ***www.BeyondTheYellowRibbon.org*** or by calling 651-282-3825.

Beyond the Yellow Ribbon

Q & A that come into DCS
Oct 27, 2011 last updated

Q: I want the address of a Servicemember to send a care package to?

A: We cannot give out names/ addresses of Minnesota Servicemembers at home or deployed. If you'd like to support the troops, go to ***www.BeyondTheYellowRibbon.org***, and click on the Make a Difference banner on the home page. Click the flyer to get several ideas of how you can help military families here in Minnesota, as well as those deployed.

Q: How can I support the deployed troops?

A: Ask a Servicemember what he/she needs while deployed, they'll tell you take care of my family. Go to ***www.BeyondTheYellowRibbon.org,*** and click on the Make a Difference banner on the home page. Click the flyer to get several ideas of how you can help military families here in Minnesota, as well as those deployed. You can also contact your local Family Assistance Center to get networked with your local Yellow Ribbon network.

Q: How do I learn about events & deals for military families?

A: Go to ***www.BeyondTheYellowRibbon.org*** and click on the big yellow "join our mailing list" button. Sign up to receive updates on events & deals, and mid week, each week you'll be emailed what is coming up for military families that weekend. To see a complete list of all events & deals schedule for the next several months visit: ***www.BeyondTheYellowRibbon.org/events-a-deals.***

Q: Can I place an event or deal on the events & deals page?

A: If your event or deal is for military families or veterans, and is for a specific date or time frame, email a flyer or website link with all the details and contact information to ***patrick.loch@us.army.mil*** or ***dajon.schafer@us.army.mil***. If your discount is general, and long lasting (for example 10% off all tickets all year), register your discount on the Military Family Care Initiative website. Go to ***www.BeyondTheYellowRibbon.org*** and click on the Military Family Care Initiative on the home page.

Q: How can I volunteer my services?

A: Go to ***www.BeyondTheYellowRibbon.org*** and you'll see the "Make a Difference" banner on the home page, click the flyer. The flyer will instruct you in signing up for the Military Family Care Initiative and how to let your area Family Assistance Center know that you are willing to volunteer.

Q: How can I find my local Yellow Ribbon Network?

A: Go to ***www.BeyondTheYellowRibbon.org*** and you'll see the "Join a Yellow Ribbon network in your area button." You can also contact your local Family Assistant Center, which will be well aware of networks as they emerge throughout the state.

Q: What is the Yellow Ribbon Community Campaign?

A: Yellow Ribbon Community Campaign is designed to increase the awareness of the challenges Servicemembers and families face as a result of deployments. The campaign calls for Counties, Cities and Companies to ask themselves, "What can I do to support military families in my immediate community?", and then to create a sustainable Action Plan. As Yellow Ribbon entities are proclaimed across the state, we are building 'Fort Minnesota'

By the end of the year more than one hundred entities will be proclaimed Yellow Ribbon, recognizing their support to Servicemembers and their families.

Q: How come I don't qualify for a deal on your events & deals page? Is Beyond the Yellow Ribbon just for Guard members?

A: While Beyond the Yellow Ribbon is funded primarily by the National Guard, BTYR is inclusive organization and works very hard to invite all branches to our reintegration events and share events and deals from hundreds of supporters for all military families in MN. Occasionally, some of the organizations that we share information on have their own set of eligibility criteria they need to follow.

Q: What is the timeline for the starting of BTYR?

A: 2005 – Adjutant General, Major General Larry Shellito says he doesn't want returning Guard Servicemembers to feel like he did coming home from Vietnam, hires Chaplain Morris.
2006 Jan- Reintegration events begin
2008 June– Minnesota is first state to sign "The Minnesota Military Family and Community Covenant"
2008 Dec – Farmington is proclaimed the first Yellow Ribbon City
2009 June – First Yellow Ribbon Companies are proclaimed

Q: I'm a veteran/ Servicemember looking for a job where do I start?

A: Start at the MN Workforce Center. Veterans have priority of service. There are resources available to help identify career goals, create resumes, and improve interview and network skills to prepare for employment. Visit ***www.positivelyminnesota.com*** to connect with your local MN Workforce Center.

In order to establish your goals and plans another initial step is to complete a GPS LifePlan. The MyMilitary GPS LifePlan helps veterans and Servicemembers set goals and design plans that will lead them to the success they desire. ***www.gpslifeplan.org/mnscumilitary***

Both resources can be found at : ***www.BeyondTheYellowribbon.org/employment-search-programs.***

Q: We'd like to hire a veteran, where do we get our job posting listed?

A: MinnesotaWorks.net and Employer Partnership of the Armed Forces are inclusive resources for employers and Servicemembers looking for new employment opportunities. You can link to them and other avenues that promote veteran employment at: ***www.BeyondTheYellowribbon.org/employment-search-programs.***

MinnesotaWorks.net: A system operated by the Minnesota Department of Employment & Economic Development (DEED) for job seekers who want to connect. Veterans looking for jobs can post their resume for employers to review, and also browse upwards of 60,000 job openings listed by validated employers. Veterans can use MN Workforce Centers to get help with resume writing and networking. MN Workforce Centers - ***jim.finley@state.mn.us***

Employer Partnership of the Armed Forces: Created to provide America's employers with a direct link to some of America's finest employees - Servicemembers and their families. Through this partnership, Servicemembers can leverage their military training and experience for career opportunities in today's civilian job market with national, regional and local employer partners. Employer Partnership of the Armed Forces- ***renee.chase1@usar.army.mil***

Q: I'd like to make a donation. Can I do this online?

A: Beyond the Yellow Ribbon is a government organization, we do not accept donations.

There are many nonprofits around the state that support our mission. I would recommended donating to any one of the fine organizations listed at: ***www.btyr.org/organizations-that-help***

There are also several Yellow Ribbon networks that are established as 501C3 nonprofits in communities to include Washington Co. and the city of Hugo. You can link to them through our website: ***www.btyr.org/yellow-ribbon-community-campaign***

Q: How can cities get signage for Yellow Ribbon events?

A: The YROC or local unit can request Yellow Ribbon banners through VIOS, (instructions in the community outreach folder on sharepoint). Make sure the art is 'generic' enough to use for more than one event.

Each FAC has a community kit that is available for events. It includes a table cloth and 3 event banners that pitch YRRP & FACs.

There is also one 10' x 15' BTYR canopy tent that will be available for checkout from DCS supply.

If you want to purchase your own things recommend there are a couple resources that DCS has used ***www.BeyondTheYellowRibbon.org/yellow-ribbon-community-campaign***

Q: What is TAG's intent with Beyond the Yellow Ribbon ?

A: Beyond the Yellow Ribbon is one of the Adjutant General's top six priorities. The ultimate objective of Beyond the Yellow Ribbon is to improve the wellness and resiliency of service members, their employers and military family members. We will do this by building and maintaining partnerships with civilian and governmental agencies and leveraging those relationships in providing the best service, training and support to our service members and military families. Finally, we will increase the military service member and their family's awareness of Federal, State and local resources available to them during periods of deployment and reintegration.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION IN SUPPORT OF THE MULTI CITY (RAMSEY, ANOKA, ANDOVER, CHAMPLIN, AND COON RAPIDS) BEYOND THE YELLOW RIBBON CAMPAIGN

WHEREAS, the City of Ramsey is home to many military service members serving overseas defending the values and freedoms we hold dear; and

WHEREAS, the Beyond the Yellow Ribbon Campaign originated with the Minnesota National Guard and seeks to create a voluntary, comprehensive community network that connects and coordinates agencies, organizations, resources, and employers for the purpose of meeting the needs of military members and their families; and

WHEREAS, the Multi-City Beyond the Yellow Ribbon Campaign is in the process of forming and intends to connect local military families with assistance and support from all parts of the community; and

WHEREAS, the Multi-City Beyond the Yellow Ribbon Campaign Kickoff Event is scheduled for 6:30 p.m. on Thursday, March 29, 2012, at the Green Haven Golf & Banquet Center, 2800 Greenhaven Road, Anoka, where citizens and community organizations may learn more about the initiative.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1) That the Ramsey City Council hereby proclaims the City of Ramsey's wholehearted support of the **Multi-City Beyond the Yellow Ribbon Campaign.**

2) That the Ramsey City Council on behalf of the City of Ramsey expresses to all of our military members and their families the deepest of appreciation for the sacrifices they make.

That the motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of March 2012.

_____

Bob Ramsey, Mayor

ATTEST:

Jo Ann M. Thieling, City Clerk



See you at…

BEYOND THE YELLOW RIBBON KICKOFF

(Andover, Anoka, Champlin, Coon Rapids and Ramsey)

Thursday, March 29th, 6:30 p.m.
Green Haven Golf & Banquet Center
2800 Greenhaven Road, Anoka 55303

The cities of Andover, Anoka, Champlin, Coon Rapids and Ramsey are beginning the process of becoming Yellow Ribbon Cities to show our support of military families in our community.

Please join in our Kickoff event. We need support from all key areas of the community, to include:

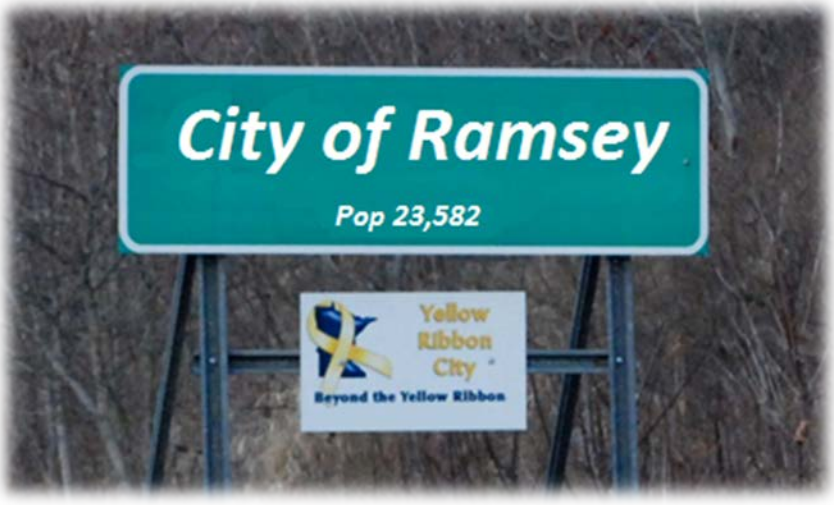
- Educators
- Elected officials
- Employers
- Faith-based organizations
- Veterans and civic organizations
- Public safety/judicial
- Medical and social services organizations
- Volunteers from the community

Together we can become a Yellow Ribbon Community

For more information on the program please visit **www.BeyondTheYellowRibbon.org**

Beyond the Yellow Ribbon is a comprehensive program that creates awareness for the purpose of connecting Servicemembers and their families with community support, training, services and resources. It's neighbors supporting neighbors.

Beyond the Yellow Ribbon is united to bring Servicemembers all the way home.



ACCREDITED

MetroNorth
Chamber of Commerce
Building Relationships, Building Business, Building Community

ACCREDITED

March 8, 2012

Mayor Bob Ramsey
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Dear Mayor Ramsey:

It is our pleasure to write a letter in support of the Minnesota National Guard Yellow Ribbon Status for the City of Ramsey.

The MetroNorth Chamber of Commerce realizes the importance of a support network for military families within their community. We are currently active in the city of Blaine's Yellow Ribbon Campaign initiative and serve on their Business Committee. Also, in late 2010 we had an awards ceremony for our members which focused on the importance of hiring veterans. Major General Richard Nash, Commander of the 34th Infantry (Red Bulls) Division and Minnesota's new Adjutant General, was the keynote speaker, and after the ceremony we donated $1,000 to the Anoka Chapter #39 Disabled American Veterans group.

The MetroNorth Chamber fully supports the efforts of the City of Ramsey as they seek Minnesota National Guard Yellow Ribbon Status. We would also be pleased to reach out to our local business members and encourage them to support your Beyond the Yellow Ribbon campaign. A program such as this one that helps military families benefits not just our veterans but also the community at large, and we thank you for pursuing this important status.

Sincerely,

Lori Higgins, President
The MetroNorth Chamber of Commerce
9380 Central Avenue Suite 320
Blaine MN 55434

CC Regular Session **4. 11.**

Meeting Date: 03/13/2012

Submitted For: Aaron Backman **By:** Aaron Backman, Administrative Services

Information

Title:

Adopt Resolution #12-03-XXX Supporting Application for Transit Improvement Area (TIA) Designation

Background:

Transit Improvement Areas (TIAs) are specially designated tracts of land near transit stations that support bus rapid transit, light rail transit or commuter rail and have the potential to increase ridership and stimulate new commercial and residential development. Designated TIAs must encompass a half-mile radius around a transit station. Cities, counties and joint power boards are eligible to apply for TIA status.

When TIA funding from the State of Minnesota becomes available, designated TIAs may apply for loans to help pay for commercial, residential and mixed-use development projects that involve one or more modes of public transit, increase ridership, and provide for safe, pedestrian-friendly use.

There are currently 54 approved designated TIAs in the State of Minnesota. DEED has invited communities to submit new applications for Transit Improvement Areas in 2012. The City of Ramsey submitted its TIA application to DEED by the indicated deadline on March 2, 2012 (See attached application narrative). The cities of Eden Prairie and Apple Valley also submitted TIA applications this year. As part of the application process for TIA designation, the City is required to adopt a resolution in the attached form authorizing the application. DEED and the Metropolitan Council will review the TIA applications on March 29th and March 30th.

The EDA considered the TIA resolution on March 8, 2012 and recommended that the City Council formally support the TIA application for the City of Ramsey.

Recommendation:

Staff recommends adopting the resolution approving the Transit Improvement Area (TIA) application and the Transit Improvement Area Plan submitted by the City of Ramsey to the Minnesota Department of Employment & Economic Development (DEED) on March 2, 2012.

Funding Source:

N/A

Council Action:

Adopt the resolution approving the Transit Improvement Area (TIA) application and the Transit Improvement Area Plan submitted by the City of Ramsey to the Minnesota Department of Employment & Economic Development (DEED) on March 2, 2012.

Attachments

Ramsey TIA Application
Ramsey TIA Map
COR Development Plan 5.03
TIA App Demographics
Ramsey TIA App Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:08 PM

Form Started By: Aaron Backman Started On: 03/08/2012 03:10 PM

Final Approval Date: 03/08/2012

TRANSIT IMPROVEMENT AREA DESIGNATION APPLICATION

COVER PAGE

Applicant (Public Entity): City of Ramsey

Head of Applicant Agency: Kurt Ulrich, City Administrator

Applicant Address: 7550 Sunwood Drive NW

City: Ramsey Zip Code: 55303

Project Contact Person for Public Entity: Aaron Backman

Phone: 763-433-9829 Email: abackman@ci.ramsey.mn.us

Mailing Address: 7550 Sunwood Drive NW

City: Ramsey Zip Code: 55303

Application Author/Preparer: Tim Gladhill

Phone: 763-427-1410 Email: tgladhill@ci.ramsey.mn.us

Mailing Address: 7550 Sunwood Drive NW

City: Ramsey Zip Code: 55303

SITE INFORMATION

1. Name of Transit Station (or plan/project name, if applicable):

   Ramsey Station

   Name of Transit Line on which the station is or will be located:

   Northstar Commuter Rail

   Is the transit line operational? If not, provide the expected operating date.

   Yes

   Station Address: 7600 Veterans Drive NW

   City: Ramsey Zip Code: 55303

   Acreage of proposed Transit Improvement Area: Approx. 500

   If applicant is a city, what form of government is it? X Home Rule Charter

   _____ Statutory City

   Minnesota Legislative District Number: 35 A 35 B
   (Please note: The Minnesota Legislature has a tool to look up legislative district numbers. You must have the precise address and know the zip code of the site.) Use the "Who represents me" search tool. http://www.gis.leg.mn/OpenLayers/districts/

2. The COR is comprised of a mix of current and proposed land uses including residential, office, retail, commercial, medical clinic, and civic/public. The employment opportunities range from service, retail medical, education and include ample opportunities for both full-time and part-time employment. A number of current residents of the TIA currently work within walking distance of existing employment opportunities include the Allina Clinic, VA Clinic, PACT Charter School, Ramsey Office Plaza, the Ramsey Municipal Center, and the Coborn's grocery-anchored retail development. The implementation of the TIA will assist in further implementing and achieving TOD goals of a pedestrian environment with opportunities to create connections between housing, retail, and employment, thus further reducing the amount of Vehicle Miles Travelled (VMT) along the corridor. Furthermore, the TIA will assist the community in pursuing Metropolitan Council TOD grants, in which the City currently has three (3) proposals submitted.

3. Station area planning has been completed and is known as The COR Development Plan. The COR Development Plan is detailed and includes general building layout, build-to lines, streetscape design, and other design elements which are further defined in the approved COR Design Framework. The zoning for the area has been implemented.

4. See attached TIA Map.

5. As the census data (see attached) indicates, the current housing characteristics of the community is predominantly owner-occupied single-family detached homes. Since 2004, an increase in single-family attached styles such as townhomes, condos, etc. have increased to a large degree. A majority of the future growth in medium and high density residential (nearly 90%), including owner-occupied and rental opportunities, will be absorbed by the TIA. Within the TIA area, approximately 1,000 medium and high density residential units will be added to the TIA area according to the Metropolitan Council approved 2030 Comprehensive Plan for the City. According to the City's Approved Development Plan for the TIA, this will provide a rich variety of housing opportunities and diversity of housing stock ranging from work-force housing, small-lot single-family, market-rate/high-amenity apartments, and traditional townhome style living. The City approved and recently approved building permit plans for the construction of a 230 unit apartment project on approximately three (3) acres that is attached to the Ramsey Municipal Parking Ramp which also serves the Ramsey Station. Residents of this apartment project will be able to walk to the Ramsey Station through enclosed/indoor structures to further increase ridership on the Northstar Corridor.

6. A majority of the TIA will be private development including a mix of residential, commercial, and employment. Five (5) existing office and retail developments currently exist and four (4) residential developments exist within the boundaries of the TIA. Existing public improvements within the TIA include the Ramsey Municipal Center (City Hall, Police Department, Anoka County License Center), The Draw (park and recreation space including public amphitheater) as well as a network of roadway and sidewalk/trail systems.

Commercial	33%
Residential	23%
Park and Open Space	9%
Office	32%
Civic	3%

7. The TIA currently provides a network of pedestrian improvements including public plazas, ten (10) foot wide sidewalks, future regional trail connections (including pedestrian overpass over the railroad tracks and Highway 10). The City is working on an overall signage package for the TIA including pedestrian wayfinding signage. An important component of the development is the network of 'green' systems which is the connection of public recreation and open space opportunities. A key linkage for these systems is Ramsey Parkway, a distinct street design that provides these pedestrian and open space amenities and connections. The green system is an important piece of this high-density development in providing these recreation and open space opportunities.

8. The TIA development promotes higher density development by requiring densities up to 15 units/acre for low and medium density developments and densities of over 15 units per acre of high-density developments. Overall, with the inclusion of minimum Floor Area Ratios (FAR), the overall COR development plans for an average density of 15 units per acre. Those densities are much higher in the areas surrounding the rail station.

	2012 / Current Est.	2030 / Future Projection	Percent Change
Transit Improvement Area Population	652	2,997	+460%
Total number of permanent FTE jobs within Transit Improvement Area	100	1,500	+1,500%
Total number of housing units within Transit Improvement Area	229	1,110	+485%

9. The City of Ramsey has promoted transit ridership with the intent to increase ridership to the regional system through a variety of ways. Most notably, with assistance of a Congestion Mitigation and Air Quality (CMAQ) grant, the City was able to implement a pilot transit opportunity for the TIA. For a number of years, the City has operated the Ramsey Star Express, an express commuter coach service with direct service to Downtown Minneapolis. For the past two (2) years, the City has operated the service without the assistance of the CMAQ grant.

FEASIBILITY

10. What is the anticipated cost of implementing the Transit Improvement Area plan? Do not include costs associated with building or operating the transit station or transit service.

The exact costs have not been determined yet, however, the City has identified the following project costs: $5.35 million for the Sunwood Drive Realignment Project;
$1.5+ million for the Hwy 10 Pedestrian Overpass;
$30 million for the new Hwy 10/Armstrong Blvd Interchange;
Other costs yet to be determined are local improvements and park enhancements.

11. In the following tables, please illustrate the anticipated sources and amounts for financing the Transit Improvement Area project. Include funds that you have received, anticipate receiving or plan to request. Do not include funding sources for building or operating the transit station or service. (Insert additional rows as needed.)

Local Public Funds Source	Dollar Amount	Intended Use of Funds	Date Applied	Date Secured
Anoka County Regional Rail Authority	$1.7 million	Sunwood Drive Realignment		2011

MnDOT LRIP	$500,000	Sunwood Dr. Realignment	2/15/12	2/23/12
Tax Increment Financing	$500,000	Sunwood Dr. Realignment	2/28/12	2012

Private Funds Source	Dollar Amount	Intended Use of Funds	Date Applied	Date Secured
Flaherty & Collins	$22 million	230 Unit Apartment Complex adjacent to Northstar Station and Muncipal Parking Ramp		2/28/12

Regional, State & Federal Funds	Dollar Amount	Intended Use of Funds	Date Applied	Date Secured
Met Council TOD	$1,950,000	Sunwood Dr. Roadway; Pedestrian Overpass; Center Street	2/15/12	Pending
MnDOT LRIP	$500,000	Riverdale Drive	2014 App	N/A

12. Please describe the Transit Improvement Area's linkages to existing and proposed local, regional, and state transit systems. If available, include maps that illustrate these linkages.
    Skyway, Hwy 10 Pedestrian Overpass, Network of State, County & Local Roadways.
    City is seeking to develop local roadways with pedestrian facilities.

COMMUNITY DEVELOPMENT

13. Transit Improvement Area plans with a residential component must propose a minimum of 12 residential units per acre or a density bonus that allows for an increase in the number of residential units over what it permitted by the underlying zoning.

    _____44_____ Acreage of Transit Improvement Area

    _____1,400____ Estimated Number of Residential Units

    _____31_____ Number of Units per Acre

    Provide a brief description of how the number of housing units was determined. In addition, please describe the density bonus if applicable.

The calculations included residential areas with The COR only and excluded areas south of Hwy 10.
Residence at the COR = 76 units per acre
Suite Living = 44 units per acre

14. Provide a description of the variety of housing types (ie. single-family, townhouse, condominium, etc.) and tenure (ie. rental, owner-occupied) currently present within the Transit Improvement Area. Include information pertaining to housing appropriate for low-income persons, disabled persons and senior citizens and provide the market values or rental rates for each housing type. How will the implementation of the Transit Improvement Area plan alter the variety of housing by 2030?

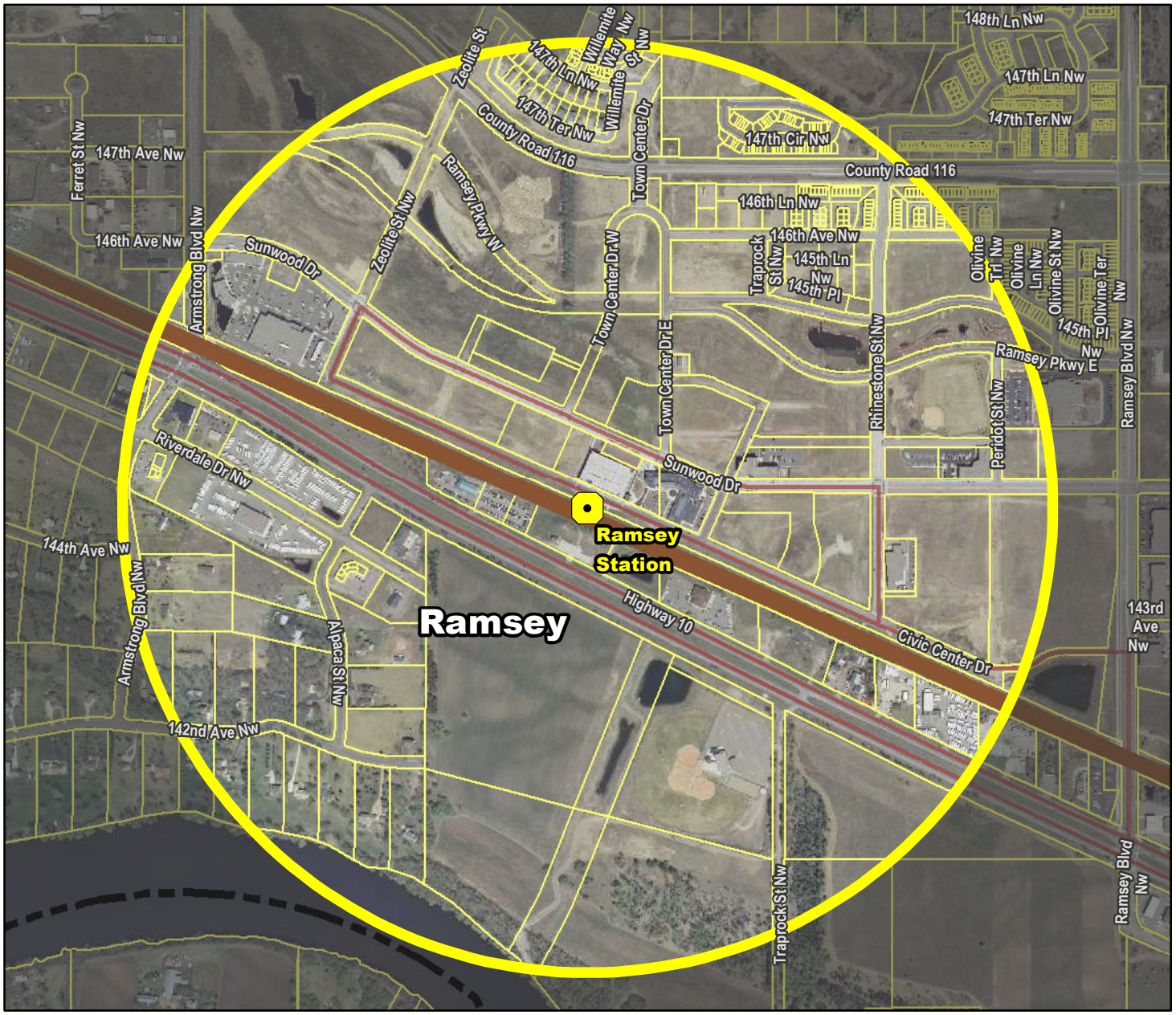
    90% Multi-Family Housing; 10% Single Family Housing.
    Suite Living (Assisted Living/Memory Care) with 85 units is scheduled to begin in 2012.
    The City has received several workforce housing proposals.

15. Please describe any proposed green spaces or public places to be developed in the Transit Improvement Area.

    Lake Ramsey, the Municipal Plaza, The Draw & Amphitheater, Mississippi River Skyway

Ramsey Station (Planned)

Northstar Commuter Rail



0 0.25 0.5

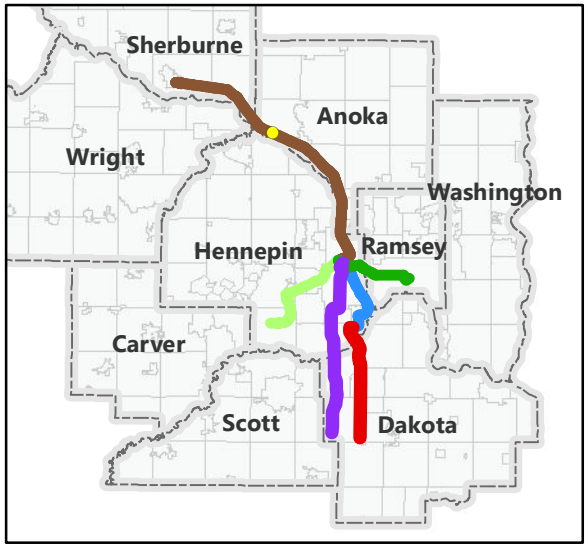
Miles

3 Transit Routes within a half mile of station:

856
887
888

TIA
(Transit Improvement Area)

- Transit Station
- Hiawatha LRT Alignment
- Northstar Commuter Rail
- Cedar Avenue BRT Alignment
- I-35W BRT Alignment
- Central Corridor LRT Planned Alignment
- Southwest LRT Planned Alignment
- High Frequency Bus Routes
- Transit Bus Route
- Parcel Boundary



Metropolitan Council

December 2011

THE COR

RAMSEY, MINNESOTA



LAND DESIGNATION

- PARK/PUBLIC SPACES
- PARCELS FOR SALE
- PARCELS OWNED BY OTHERS

DEVELOPMENT STATUS

- EXISTING DEVELOPMENT
- PROPOSED DEVELOPMENT
- ACTIVE DEALS
- UNDER CONTRACT

ACCESS

- EXISTING SIGNALIZED INTERSECTION
- FUTURE SIGNALIZED INTERSECTION
- F — FULL INTERSECTION
- 3/4 — NO LEFT OUTBOUND MOVEMENTS
- P — PARKING RAMP

TRAFFIC INFORMATION

ADT INFORMATION TAKEN FROM 2009 ACTUAL COUNTS AND 2030 PROJECTED VOLUMES

NORTH 0 300 600

LANDFORM
From Ste to Finish

DEVELOPMENT PLAN 5.03

05.19.2011

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DP05

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

2008-2010 American Community Survey 3-Year Estimates

Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.

Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.

Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, for 2010, the 2010 Census provides the official counts of the population and housing units for the nation, states, counties, cities and towns. For 2008 to 2009, the Population Estimates Program provides intercensal estimates of the population for the nation, states, and counties.

Subject	Ramsey city, Minnesota			
	Estimate	Estimate Margin of Error	Percent	Percent Margin of Error
SEX AND AGE				
Total population	23,345	+/-35	23,345	(X)
Male	11,890	+/-372	50.9%	+/-1.6
Female	11,455	+/-368	49.1%	+/-1.6
Under 5 years	1,941	+/-333	8.3%	+/-1.4
5 to 9 years	1,608	+/-283	6.9%	+/-1.2
10 to 14 years	2,050	+/-367	8.8%	+/-1.6
15 to 19 years	1,320	+/-263	5.7%	+/-1.1
20 to 24 years	725	+/-192	3.1%	+/-0.8
25 to 34 years	3,815	+/-432	16.3%	+/-1.9
35 to 44 years	3,782	+/-355	16.2%	+/-1.5
45 to 54 years	3,480	+/-338	14.9%	+/-1.4
55 to 59 years	1,777	+/-349	7.6%	+/-1.5
60 to 64 years	1,250	+/-265	5.4%	+/-1.1
65 to 74 years	1,073	+/-183	4.6%	+/-0.8
75 to 84 years	437	+/-135	1.9%	+/-0.6
85 years and over	87	+/-74	0.4%	+/-0.3
Median age (years)	35.6	+/-1.6	(X)	(X)
18 years and over	16,913	+/-443	72.4%	+/-1.9
21 years and over	16,247	+/-453	69.6%	+/-1.9
62 years and over	2,473	+/-268	10.6%	+/-1.1
65 years and over	1,597	+/-154	6.8%	+/-0.7
18 years and over	16,913	+/-443	16,913	(X)
Male	8,263	+/-309	48.9%	+/-1.5
Female	8,650	+/-354	51.1%	+/-1.5
65 years and over	1,597	+/-154	1,597	(X)
Male	842	+/-133	52.7%	+/-7.1
Female	755	+/-141	47.3%	+/-7.1
RACE				
Total population	23,345	+/-35	23,345	(X)
One race	N	N	N	N
Two or more races	N	N	N	N
One race	N	N	N	N
White	N	N	N	N

Subject	Ramsey city, Minnesota			
	Estimate	Estimate Margin of Error	Percent	Percent Margin of Error
Black or African American	N	N	N	N
American Indian and Alaska Native	N	N	N	N
Cherokee tribal grouping	N	N	N	N
Chippewa tribal grouping	N	N	N	N
Navajo tribal grouping	N	N	N	N
Sioux tribal grouping	N	N	N	N
Asian	N	N	N	N
Asian Indian	N	N	N	N
Chinese	N	N	N	N
Filipino	N	N	N	N
Japanese	N	N	N	N
Korean	N	N	N	N
Vietnamese	N	N	N	N
Other Asian	N	N	N	N
Native Hawaiian and Other Pacific Islander	N	N	N	N
Native Hawaiian	N	N	N	N
Guamanian or Chamorro	N	N	N	N
Samoan	N	N	N	N
Other Pacific Islander	N	N	N	N
Some other race	N	N	N	N
Two or more races	N	N	N	N
White and Black or African American	N	N	N	N
White and American Indian and Alaska Native	N	N	N	N
White and Asian	N	N	N	N
Black or African American and American Indian and Alaska Native	N	N	N	N
Race alone or in combination with one or more other races				
Total population	23,345	+/-35	23,345	(X)
White	21,844	+/-782	93.6%	+/-3.3
Black or African American	894	+/-693	3.8%	+/-3.0
American Indian and Alaska Native	176	+/-138	0.8%	+/-0.6
Asian	727	+/-479	3.1%	+/-2.1
Native Hawaiian and Other Pacific Islander	N	N	N	N
Some other race	N	N	N	N
HISPANIC OR LATINO AND RACE				
Total population	23,345	+/-35	23,345	(X)
Hispanic or Latino (of any race)	568	+/-471	2.4%	+/-2.0
Mexican	N	N	N	N
Puerto Rican	N	N	N	N
Cuban	N	N	N	N
Other Hispanic or Latino	N	N	N	N
Not Hispanic or Latino	22,777	+/-473	97.6%	+/-2.0
White alone	21,088	+/-960	90.3%	+/-4.1
Black or African American alone	765	+/-671	3.3%	+/-2.9
American Indian and Alaska Native alone	0	+/-123	0.0%	+/-0.1
Asian alone	670	+/-456	2.9%	+/-2.0
Native Hawaiian and Other Pacific Islander alone	0	+/-123	0.0%	+/-0.1
Some other race alone	0	+/-123	0.0%	+/-0.1
Two or more races	254	+/-155	1.1%	+/-0.7
Two races including Some other race	0	+/-123	0.0%	+/-0.1
Two races excluding Some other race, and Three or more races	254	+/-155	1.1%	+/-0.7
Total housing units	8,640	+/-426	(X)	(X)

Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a discussion of nonsampling variability, see Accuracy of the Data).

The effect of nonsampling error is not represented in these tables.

For more information on understanding race and Hispanic origin data, please see the Census 2010 Brief entitled, Overview of Race and Hispanic Origin: 2010, issued March 2011. (pdf format)

While the 2008-2010 American Community Survey (ACS) data generally reflect the December 2009 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective dates of the geographic entities.

Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2000 data. Boundaries for urban areas have not been updated since Census 2000. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing urbanization.

Source: U.S. Census Bureau, 2008-2010 American Community Survey

Explanation of Symbols:

1. An '**' entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.
2. An '-' entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.
3. An '-' following a median estimate means the median falls in the lowest interval of an open-ended distribution.
4. An '+' following a median estimate means the median falls in the upper interval of an open-ended distribution.
5. An '***' entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.
6. An '*****' entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.
7. An 'N' entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.
8. An '(X)' means that the estimate is not applicable or not available.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-XX-XXX

RESOLUTION – The City of Ramsey Approving the Application and the Transit Improvement Area Plan

WHEREAS, the City of Ramsey has established a Transit-Oriented Development along the Northstar Corridor; and

WHEREAS, the City of Ramsey continues to develop its downtown development known as the Center of Ramsey or The COR,

WHEREAS, Ramsey desires to enter into the TIA Program of the Minnesota Department of Employment and Economic Development (DEED),

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Has approved the Transit Improvement Area Designation application submitted to the Minnesota Department of Employment and Economic Development (DEED) on March 13, 2012 for the Ramsey Station on the Northstar Commuter Rail line.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The City of Ramsey has approved the Transit Improvement Area plan described by the City of Ramsey in the application on March 13, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of March 2012.

__
Mayor

ATTEST:

__
City Clerk

CC Regular Session **4. 12.**

Meeting Date: 03/13/2012

Submitted For: MaryJo Warner **By:** MaryJo Warner, Engineering/Public Works

Information

Title:

Report from Public Works meeting dated February 21, 2012

Background:

The Public Works Committee held its regular meeting on February 21, 2012 and discussed the following five cases:

Case #1 Discuss Trail Easement at 15620 Krypton Street NW

Staff reviewed that an individual is considering purchasing the property at 15620 Krypton Street NW. The main topic of conversation is an existing bituminous trail that extends down the east property line and into the property's backyard. After reviewing property files, it was discovered the trail has an intended dual purpose of maintenance access to the City's sanitary sewer system and a pedestrian connection. The prospective buyer is asking the Public Works Committee to relocate the trail out of the middle of their backyard and into the intended easement area along the eastern property line.

City Administrator Ulrich stated staff would write a letter of intent for the Dvoraks to take to closing. The Committee requested they receive a copy of the letter of intent.

Motion to recommend the City Council to leave the trail as it is until a trail easement is signed along the lot line to create a recreational trail which is either shared with the neighboring property or singular on this property. To include that the trail easement would be dedicated and acceptable to the City Engineer for recreational trail purposes.

Case #2: Discuss Investigations Related to 2011 Flooding Concerns

Staff reviewed in the report that significant rainfall in 2011 lead to elevated groundwater levels which caused localized flooding and resident complaints. Some of the issues have been resolved, but there are some issues that still need resolution. During the planning of the CIP, flooding corrections were anticipated and additional funding was added from the Storm Water Utility Fund to address these matters. Staff is looking for feedback from the Public Works Committee and City Council prior to prioritizing the improvements and developing a program for potential corrective actions.

Mathew Maul, 5590 148th Lane NW, stated his concern is with the standing water, the smell and the bugs in his backyard. He stated he was unable to use his backyard because of the flooding and asked if there is a way for the water to be drained.

Bob Gorr, Rum River Golf Course Trustee, stated he is one of three trustees for the golf course. He stated the trustees feel they should receive more than $8,500. He stated Tom Anderson is spear heading the insurance claim with the City and League of Minnesota Cities for the golf course. He stated the project is big and there is a lot to talk about. He asked for a date when the issue could be resolved.

Jason Obermaier, 5220 156th Lane, stated he received an email from the City and wanted to hear what will happen in the future with the pond behind his house. He stated there are some trees down and there is debris in the pond's outlet. He stated the City resolved the flooding on his property last year.

City Engineer Himmer suggested Mr. Obermaier use the link in the email that was sent to him to review Section 5.

It was the consensus of staff and the Committee the cases that are the highest priority will be brought to the Public Works Committee, two at a time, and staff will follow-up with the abatement coordinator about debris and brush in backyards along 148th Avenue.

Case #3: Consider Entrance into a Statewide Mutual Aid Agreement - MnWARN

Staff reviewed the Minnesota Water/Wastewater Agency Response Network (MnWARN) a statewide mutual aid system comprised of cities and municipalities prepared to supply response to utility emergencies.

Staff reported participation is voluntary and membership is free. MnWARN does not cost the City unless the City is called upon and then staff time and equipment would be paid at standard FEMA rates. There is a clause that the City will not sue if there is damaged to equipment or staff gets hurt.

Motion to recommend that the City Council approve the Statewide Mutual Aid Agreement/MnWARN naming the City Administrator as the Authorizing Official.

Case #4: Review City of Ramsey Snowplowing Policy and Possible Cost Reductions

Staff reviewed in the report that the current policy is to plow when the snow is over two inches and makes a judgment call for snow falls under two inches. Full plowing operation requires 18 staff members. Staff presented three options for the Public Works Committee to review.

Staff is recommending Option # 3 to continue to allow the Pubic Works Department to use their best judgment on deciding what course of action is best to improve safety and winter driving conditions for the traveling public. Decisions would be based on snow type, amount, time of year, current temperature and expected weather conditions after the snow ends and past experience.

Motion to recommend that the City Council approve Option 3, to continue to allow the Public Works Department to use its best judgment on deciding what course of action is best to improve safety and winter driving conditions for the traveling public based on snow type, amount, time of year, current temperature, and expected weather conditions after the snow ends, and past experience.

Case #5: Consider 2012 Street Maintenance Program

This is being presented as a separate case on tonights agenda.

Recommendation:

Staff recommends ratifying the recommendation of the Public Works Committee.

Council Action:

Motion to ratify the recommendation of the Public Works Committee.

Attachments

Agenda 02.21.12

Form Review

Inbox	Reviewed By	Date
Tim Himmer	Tim Himmer	03/08/2012 12:52 PM
Brian Olson	Brian Olson	03/08/2012 01:24 PM
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:00 PM

Form Started By: MaryJo Warner Started On: 03/06/2012 11:00 AM

Final Approval Date: 03/08/2012

City of Ramsey
Agenda
Public Works Committee
Tuesday February 21, 2012
6:00 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**

2. **Citizen Input**

3. **Approve Agenda**

4. **Approve Minutes**

1. Approve Public Works Committee meeting minutes dated January 17, 2012.

5. **Committee Business**

1. Discuss Trail Easement at 15620 Krypton Street NW

2. Discuss Investigations Related to 2011 Flooding Concerns

3. Consider entrance into a Statewide Mutual Aid Agreement - MnWARN

4. Review City of Ramsey Snowplowing Policy and possible cost reductions

5. Consider 2012 Street Maintenance Program

6. **Committee/Staff Input**

7. **Adjournment**

Public Works Committee **4. 1.**

Meeting Date: 02/21/2012

By: MaryJo Warner, Engineering/Public Works

Title:

Approve Public Works Committee meeting minutes dated January 17, 2012.

Background:

The Public Works Commitee held its regular meeting on January 17, 2012

Notification:

Observations:

Funding Source:

n/a

Staff Recommendation:

Staff recommends approving attached Public Works Committee meeting minutes.

Committee Action:

Motion to approve Public Works Committee meeting minutes dated January 17, 2012.

Attachments

Minutes 01.17.12

Form Review

Inbox	Reviewed By	Date
Brian Olson	MaryJo Warner	02/15/2012 09:34 AM
Mary Jo Warner (Originator)	MaryJo Warner	02/15/2012 09:37 AM
Brian Olson	Brian Olson	02/15/2012 09:39 AM
Kurt Ulrich	Kurt Ulrich	02/16/2012 02:36 PM

Form Started By: MaryJo Warner Started On: 02/14/2012 03:56 PM

Final Approval Date: 02/16/2012

PUBLIC WORKS COMMITTEE
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

The Public Works Committee conducted a regular meeting on Tuesday, January 17, 2012 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:	Chairperson Colin McGlone Councilmember Randy Backous Councilmember David Elvig
Member Absent:	None
Also Present:	City Administrator Kurtis G. Ulrich Public Works Director Brian Olson City Engineer Tim Himmer Civil Engineer II Leonard Linton Bill Fossing, LSA Design

CALL TO ORDER

Chairperson McGlone called the regular meeting of the Public Works Committee to order at 3:34 p.m.

CITIZEN INPUT

There was none.

APPROVE AGENDA

Motion by Councilmember Backous, seconded by Councilmember Elvig to add as Case #5.1 appointment of Chairperson and Vice Chairperson of the Public Works Committee for 2012 and approve the Agenda as amended.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None: Absent None.

APPROVE MINUTES

Motion by Councilmember Backous, seconded Councilmember Elvig, to approve the minutes from the December 13, 2011 Public Works Committee meeting.

Motion carried. Voting Yes: Chairperson McGlone and Councilmembers Backous and Elvig. Voting No: None: Absent None.

COMMITTEE BUSINESS

Case 5.1 Election of Chairperson and Vice Chair of the Public Works Committee

Motion by Councilmember Elvig, seconded Councilmember Backous to appoint Councilmember Backous as Chairperson of the Public Works Committee.

Motion carried. Voting Yes. Councilmembers Backous and Elvig. Voting No: Chairperson McGlone: Absent None.

Motion by Councilmember Backous, seconded by Councilmember Elvig to nominate Councilmember Elvig as Vice Chair of the Public Works Committee.

Motion carried. Voting Yes: Councilmembers Backous and Elvig. Voting No: Chairperson McGlone: Absent None.

Case 5.2 Consider Stormwater Utility Rate Change for 14600 Nowthen Boulevard

Civil Engineer II Linton reviewed in the staff report that the property owner at 14600 Nowthen Boulevard came to Mayors meeting and asked about changing the stormwater utility rate. Staff reviewed that when the fee was established the property was being used as a commercial application and the rate was set accordingly. Currently, it is being used as storage and staff is recommending changing the stormwater utility rate from commercial to residential.

Public Works Director Olson stated we also look at the amount of impervious surface of a property and it is our impression that this isn't any different than any other typical residential lot.

Councilmember Elvig wants to understand that staff is recommending this property go back to residential and it seems we did collect a study on this three to four years ago and all we could find to work with was to set it up for residential.

Public Works Director Olson commented that we spent a significant amount of time with Green Valley Greenhouse proposal for current storm rate and utility credit and the question of retroactivity and how far back you go. In this case we are being very quick in our response and there won't be any case in retroactivity.

Patrick Hampton, 14600 Nowthen Boulevard NW, stated he wouldn't plan on asking for any retroactive, and his hope is just to get it reduced back to residential.

Motion by Chairperson Backous, seconded by Councilmember Elvig, to recommend to City Council to correct the stormwater utility rate from commercial to residential.

Motion carried. Voting Yes: Chairperson Backous and Councilmembers Elvig and McGlone. Voting No: None.

Case 5.3 Consider Lighting Retrofit for Parking Ramp Project

Public Works Director Olson reviewed in the staff report that attached to the case are a number of options to consider, one is to perpetuate the decision that was made in 2005 to continue with the metal halide lamps. The second is switch out the metal halide lights in the new ramp with fluorescent T5 lamps and the third option is to move forward with retrofitting the existing parking facility as well as changing the design to include new lights that are fluorescent.

Councilmember Elvig asked do you recall what savings were from when we first started the structure.

Public Works Director Olson responded he went back through the last 12 months of electric bills and priced it out based on how much we spent on electricity on that ramp today. He stated 45% of the total cost is lighting, the remainder is the HVAC system.

Councilmember Elvig asked what percentage of lighting was turned off.

Public Works Director Olson responded probably one third on the outside lights but there was a building code requirement that we have to maintain a certain level of lights for emergency purposes.

Leo Offerman from Connexus Energy was present and informed the Committee that what Connexus uses is the IES which is Illuminating Engineers Society of North America.

Mr. Offerman reviewed the RP2098 which is lighting for parking facilities and gave the short version of the standards. He stated this is what they used when they reviewed the plans and what is the recommended maintained illuminance values for parking garages from the report which is attached to the case.

What they are asking for is a minimum of one footcandle for basic light. There is actually two footcandle for daytime so we are allowing some day lighting as well, but for night is one footcandle.

Mr. Offerman stated LED works different and that changes the way they look at lighting all together, it is more important if they are meeting the minimums with good uniformity, and when we look at the plans for T5 lights, the uniformity is very good and it meets the minimums. The average is not quite as high, but that is okay, you can get the averages up by having hot spots.

He went on to explain that what they do is put the whole ramp on a point by point grid, he highlighted where the minimum requirement wasn't met, the only case is by the stairwell where there is going to be other light, so he explained they were able to meet the entire area of the lamp at the minimum level and uniformities were there.

Director of Public Works/Principal City Engineer Olson reviewed as part of his energy analysis,

Option 1 has no annual savings but the cost is going to be $26,412 dollars a year. Dusk till Dawn is 4,000 hours, we have built into that equation that we know that there are some lights that are going to be on 24 hours a day.

The second option is to change the design to include fluorescent lights. Metal halides are already built into the design. The cost to put in each fixture is roughly the same as it is to put in the fluorescent.

The third option is to change everything out with fluorescents and retrofit the existing structures. He stated it is the retrofit that is most expensive.

Director of Public Works/Principal Engineer Olson reviewed the rebates in Option 3 with the Committee.

Councilmember McGlone stated in this case the payback on the energy and the payback on the retro, all of which he cannot see doing. It would take in some cases 20 years to payback one portion of that and 4-5 years to pay back the rest.

He also stated the idea of thinking about the future in his opinion is to just do what we are doing and get into the future. Theoretically, what we want to have will be cheaper or there may be a new technology by then.

Chairperson Backous wanted to confirm what Councilmember McGlone is saying is to go with Option No 1.

Councilmember McGlone confirmed go with what we got.

Councilmember Elvig stated he ran some numbers himself and having metal halide in the future and programmed retrofitting, you have somebody to help pay for it. What he is concerned about is the exterior of the building. There has to be consistency there and staying with metal halide on the exterior. He knows we are going to be burning more lights than we have in the past and he doesn't see that the numbers are there.

Chairperson Backous wanted to double check the map and stated when he looks at it there is a 10 year payback. He asked what is the payback?

Public Works Director/Principal City Engineer Olson responded it is not a very good payback. He wanted to make sure the Committee and Council had the opportunity to comment on whether we should move forward with the same metal halide lamp fixture and confirmed it is a 10 year payback.

Councilmember McGlone commented there are two paybacks you have to look at, the energy savings payback and the payback on the initial investment of upgrades.

Mr Offerman summarized that metal halides do degrade over time; fluorescents will maintain full luminance virtually 98% until end of life. The expectancy is 24,000 hour rated lamps, these

are pulsar metal halides. At 24,000 hours, half will still be working and half will be out. Connexus does scheduled regroup lamping at 20,000 hours at dusk to dawn usage that is five years.

Motion by Councilmember McGlone, seconded by Councilmember Elvig to recommend to City Council to stay with the 100 watt metal halide light fixtures that we already have.

Motion carried. Voting Yes: Chairperson Backous and Councilmembers Elvig and McGlone. Voting No: None.

Case 5.4 Consider Guard Rail Enhancements for the Parking Ramp

Public Works Director/Principal City Engineer Olson reviewed the staff report and stated that there has been some concern with regard to the height of the guardrails, both on the top floor also in the second and third floors on the north side and the east side.

Mr. Fossing of LSA Design was present to discuss the design features and the two options being presented and the related costs. Basically, Option A is currently right now the guardrail height at the roof level is 43 inches, the concrete portion of it is 2 foot 6 and the steel portion is 13 inches above that. It is basically doubling that existing rail.

Option B would be fully enclosing levels 2 and 3 so there would be screen fencing that would go from the top of the wall to the other side of the lower wall.

Mr. Fossing reviewed the costs for Option A is 147,658 and Option B is $302,000 and then Items 3 and 4 is separate from that. Item 3 is sunscreen and Option 4 is to fill in the sloping floors.

Chairperson Backous stated they should decide between Option A and Option B first and then talk about 3 and 4.

Motion by Councilmember Elvig, seconded by Councilmember McGlone to recommend to City Council to move forward with enhancements of thirteen inch where there are none on the fourth floor. Staff was directed to bring forward that alternative in a separate case on February 14th.

Motion carried. Voting Yes: Chairperson Backous and Councilmembers Elvig and McGlone.

There were two other alternatives that were discussed that evening. The first item that was discussed was a sunscreen. The sun hits, particularly in the winter months, the eyes of the driver driving from the 1st to the second floor or from the second to third floors and thereby blinds the driver. The recommendation of the Committee was to explore alternative methods to screen the sun similar to the banners that were installed next to the temporary construction access and not spend $43,325 to provide sun screens.

The last action that was discussed was providing a chain link connection between the internal ramps. The cost of this alternative would result in a change order on the Contract for $15,911.

Motion by Councilmember Elvig, seconded by Councilmember McGlone to recommend to City Council for staff to explore alternative methods to screen the sun similar to the banners that were installed next to the temporary construction access and not spend $43,325 to provide sun screens. Also, to explore chain link connection between the internal ramps resulting in a change order on the Contract for $15,911.

Motion carried. Voting Yes: Chairperson Backous and Councilmembers Elvig and McGlone.

Case 5.5 Consider Crosswalk Signage Options along Sunwood Drive in the COR

City Engineer Himmer reviewed in the staff report that with the recent opening of the VA and The Falls Café there has been a few pedestrians that like to cross Sunwood Drive at Sapphire Street.

It was presented that we have an enforceable crosswalk in the location, which meets state standards. It was discussed a short term quick solution is to draw extra attention to this crosswalk would be to place in-ground pedestrian crossing sign, similar to what is on Alpine Drive today between Nowthen Boulevard and TH 47.

Staff is proposing a couple low cost solutions to install an in-ground pedestrian crossing sign at the intersection of Sunwood and Sapphire, which could be removed in the winter for plowing activities, and purchasing a few kid alert safety signs, which could be moved throughout the COR and City.

Councilmember Elvig stated he realizes the situation but placing anything permanent in the roadway he would be opposed to but anything that is temporary that can be moved around or taken out is fine with him.

Councilmember McGlone agrees that less signage is better; to be putting these in is ugly. He asked if we are ever going to get traffic lights there and asked if this has been issue.

Chairperson Backous stated it may be more of an issue with the VA, and wheelchair crossing and feels the problem is the curvature of the road there.

City Administrator Ulrich wanted to follow up with Councilmember McGlone's concept; like they have on west main in Anoka, and you have bookends on the east and west ends where you place a sign on a post which you don't have to move seasonally, which would be another option.

Councilmember McGlone comments were if he had to go with an option he would rather see an in-street sign placed in the middle of the road.

Motion by Councilmember Elvig, seconded by Chairperson Backous to recommend to City Council to move forward with staff's recommendation to purchase and install the kid alert safety signs and in-street pedestrian crossing signage with the COR, in an amount not to exceed $1,000.

Motion carried. Voting Yes: Chairperson Backous and Councilmembers Elvig and McGlone. Voting No: None.

Case #5.6 2011 Review of Engineering Consulting Services

City Engineer reviewed in the staff report that this is a review of how consulting dollars were spent in 2011 and additional funds were put into this fund totaling $31,500.00.

City Administrator Ulrich commented we did eliminate some full time staff and we put in some contract amounts to make sure we got the work done that was important to do, this came in surprisingly close to what we estimated it would be.

Chairperson Backous asked about the flooding investigations and is that for FEMA purposes.

City Engineer Himmer clarified that is all of the items that came in questions and concerns raised by residents that is going on and we will bring back to a future meeting showing the results and conclusions of that analysis.

Councilmember McGlone asked about some of the line items listed.

City Engineer Himmer stated we have tried to be as self sufficient as we can only going out for those services that we need, you will see some items that probably aren't really engineering services, we've used those to be creative trying to solve some of the other budget issues and not have to bring those forward to you, the intent of this is to only to go for those specialty services that we need.

Director of Public Works/Principal City Engineer Olson added the only other comment is that they intend to bring this back every year as the direction was to report on that.

No action taken, for informational purposes only.

Case #5.7 Consider Request for Moving Mailboxes on Dysprosium Street

Director of Public Works/Principal City Engineer Olson reported that he heard back from the Postmaster and the Postmaster ultimately decided that the mail carrier is not willing to change his route. There is one carrier that delivers to the neighborhood on the east side of Dysprosium Street and another carrier that delivers to the neighborhood on the west side of Dysprosium Street.

There was discussion regarding the garbage cans and recycle bins being placed close to or in the paved travel lanes and parking areas. It was also discussed that people are stopping in the drive lanes to pick up their mail. The discussion continued with sending out a mailing to the residents requesting they park and walk up to their mailboxes and also address the issue at the same time with the proper placement of the garbage cans and recycle bins.

The consensus of the Committee is to send an informational letter out to each resident outlining the request and decision on the potential mailbox relocation, as well as describing the concern related to placement of obstructions in the right-of-way.

COMMITTEE INPUT

Discuss meeting start time for future Public Works Committee meetings.

The consensus of the Committee is to change the meeting start time from 5:30 to 6:00 pm on the third Tuesday of every month.

ADJOURNMENT

Motion by Councilmember Elvig seconded by Councilmember McGlone to adjourn the Public Works Committee meeting.

Motion carried.

The regular meeting of the Public Works Committee adjourned at 5:08 p.m.

Respectfully submitted,

_____

Brian Olson
Public Works Director

Drafted by Mary Jo Warner
City of Ramsey Public Works Secretary

Public Works Committee **5. 1.**

Meeting Date: 02/21/2012

By: Tim Himmer, Engineering/Public Works

Title:

Discuss Trail Easement at 15620 Krypton Street NW

Background:

City staff was contacted recently by an individual that is considering purchasing the property at 15620 Krypton Street NW. The main topic of conversation was related to the existing bituminous trail that extends down the east property line and into the backyard. He was inquiring whether there was a purpose for this trail, and when it might be utilized in the future. Reviewing property files it was discovered that this trail was intended for a dual purpose; a maintenance access to the City's sanitary sewer system, and a pedestrian connection.

When WILDLIFE SANCTUARY 3RD was subdivided in 2003 the trail construction was an obligation of the development agreement (see attached development agreement excerpt), and was to be located along the common lot line between lots 5 and 6, Block 3. Extension of a gravity sanitary sewer was also a requirement of the project, such that an existing lift station could be eliminated when a future trunk extension was complete through a neighboring development to the north and west. During construction the sanitary sewer had to be realigned slightly due to environmental constraints, and additional sanitary sewer easements were granted for this new alignment at the time.

It appears the trail was constructed over the top of the sanitary sewer trunk line that will be used in the future, and not along the entire extents of the common lot line, as referenced. The separate recordable trail easement referenced in the development agreement does not appear to exist, therefore we currently only have rights to access the current easement area for drainage and utility purposes.

Notification:

Observations:

The potential property purchaser has submitted an offer to the current property owner and is awaiting financing approval before finalizing the purchase agreement. He is concerned about potentially having a trail through the center of his backyard forever and is requesting that the City relocate the trail into the easement along the common lot line, as it was originally intended. He understands the dual purpose of the trail and is accepting of its intended use, for utility maintenance and pedestrians, but would like to see it placed on the lot line. He has even gone so far as to state that he would be willing to work with City staff to secure the pedestrian trail easement along the common lot line (see attached e-mail). If he is unsuccessful is getting this trail relocated he is considering withdrawing his offer to purchase the property.

The potential property purchaser has offered up a solution to resolve this matter; which includes the City removing the portion of the trail that is not contained within the 15' easement along the common lot line, and the property owner restoring the area (sod of seed) and securing the required pedestrian trail easement. This seems like a reasonable request to resolve this matter in the short term, but since the City has dedicated drainage and utility easement throughout most of the backyard there is no guarantee that we would not come back in the future and utilize this space for maintenance purposes.

A paved access is preferred for utility maintenance in these situations because we often receive complaints from residents after we access their property with heavy equipment and rut up/damage their lawns and/or irrigation systems. Currently there is no need to access the sanitary sewer in this location, because it will not be utilized until the adjacent area develops, or the City decides it wants to construct this gravity system. It will most likely remain in place until such time that development of the adjacent land occurs and the final trunk alignment is reviewed with

a land use application. Staff believes it would even be appropriate to require the adjacent future development be responsible for revisions to the sanitary sewer system that would support their project, and also to construct approximately 100' of trail along the common lot line as a pedestrian connection.

Staff is looking for direction on how the Council would like to resolve this matter, and offers a couple of thoughts for consideration:

- This pedestrian trail is shown on the City's Master Park and Trail Plan, so does the Council wish to keep this designation and secure the required pedestrian trail easement previously contemplated?
- Are you open to relocating the trail to the common lot line, now and in perpetuity?

Funding Source:

Staff time has been used to research this matter to date. Should the Council direct staff to relocate portions or the trail we would most likely utilize staff time and/or corrections workers to complete the task.

Staff Recommendation:

Committee Action:

Based upon discussion. Depending on the outcome and timing, this may become a stand-alone case on the next available City Council meeting February 28th.

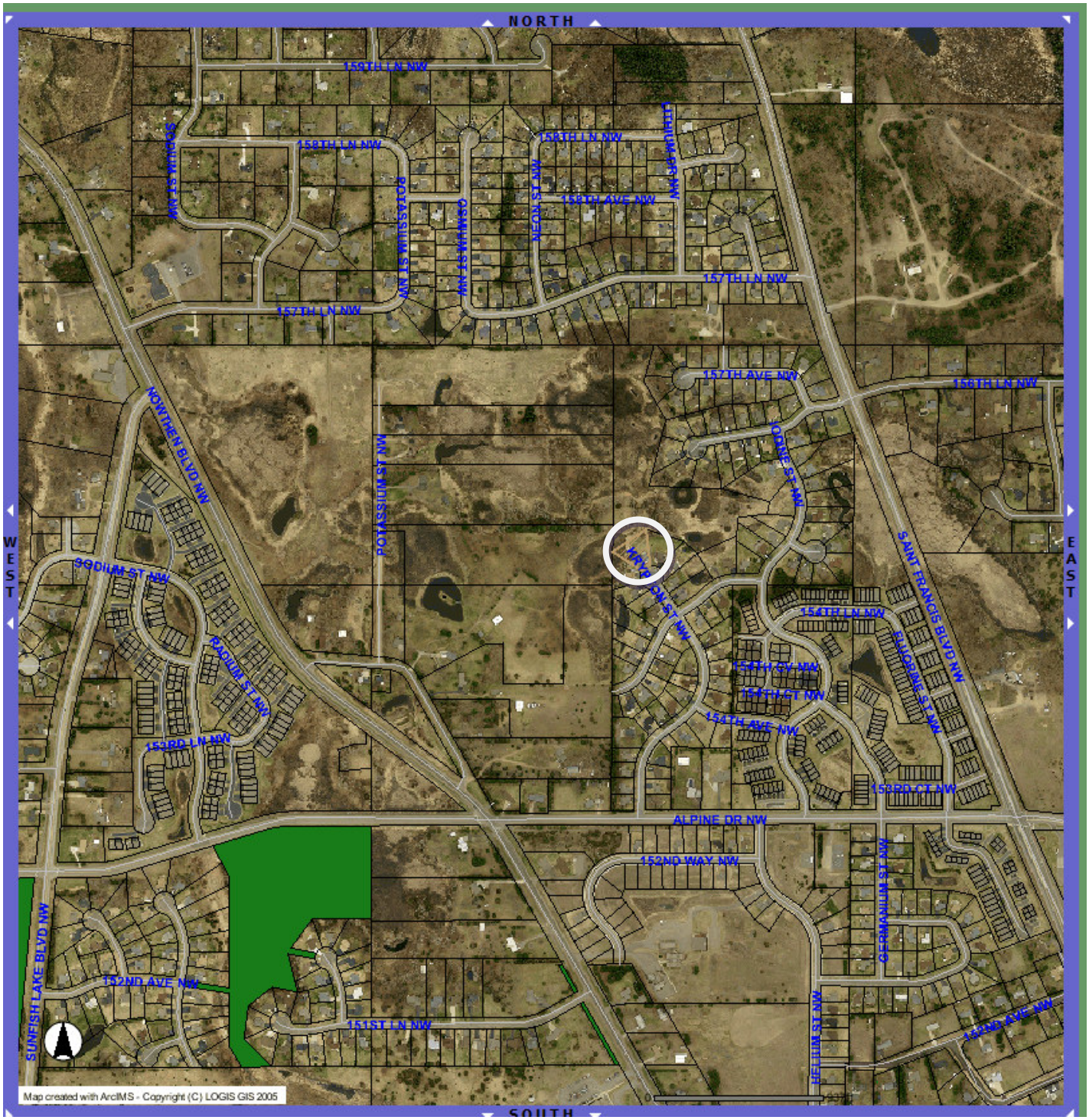
Attachments

Location Map
Property Aerial
Wildlife Sanctuary 3rd Plat
Development Agreement Excerpt
E-mail Correspondence
Sanitary Sewer Alignment
Master Park and Trail Map

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	02/15/2012 09:45 AM
Tim Himmer (Originator)	Tim Himmer	02/15/2012 10:29 AM
Brian Olson	Brian Olson	02/15/2012 11:13 AM
Kurt Ulrich	Kurt Ulrich	02/16/2012 02:36 PM
Form Started By: Tim Himmer		Started On: 02/14/2012 09:54 AM

Final Approval Date: 02/16/2012



15620 Krypton Street NW Location Map



15620 Krypton Street NW

OFFICIAL PLAT

WILDLIFE SANCTUARY THIRD ADDITION

Book 65 PAGE 34

CITY OF RAMSEY
COUNTY OF ANOKA
SEC. 23, T 32, R 25

North E S W

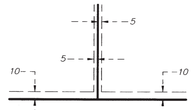
0 100 200
SCALE IN FEET
1 INCH = 100 FEET

FOR THE PURPOSES OF THIS PLAT, THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 32, RANGE 25 IS ASSUMED TO HAVE A BEARING OF SOUTH 88 DEGREES 59 MINUTES 07 SECONDS WEST.

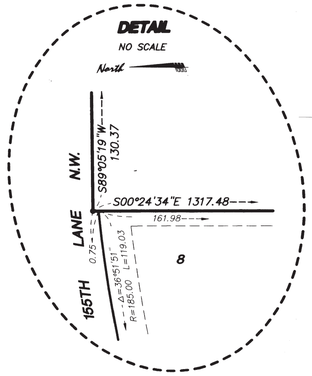
ALL MONUMENTS REQUIRED BY MINNESOTA STATUTE, AND NOT SHOWN ON THIS PLAT, WILL BE SET WITHIN ONE YEAR OF THE RECORDING DATE OF THIS PLAT, AND SHALL BE EVIDENCED BY A 1/2 INCH BY 14 INCH IRON PIPE MARKED BY R.L.S. NO. 25287.

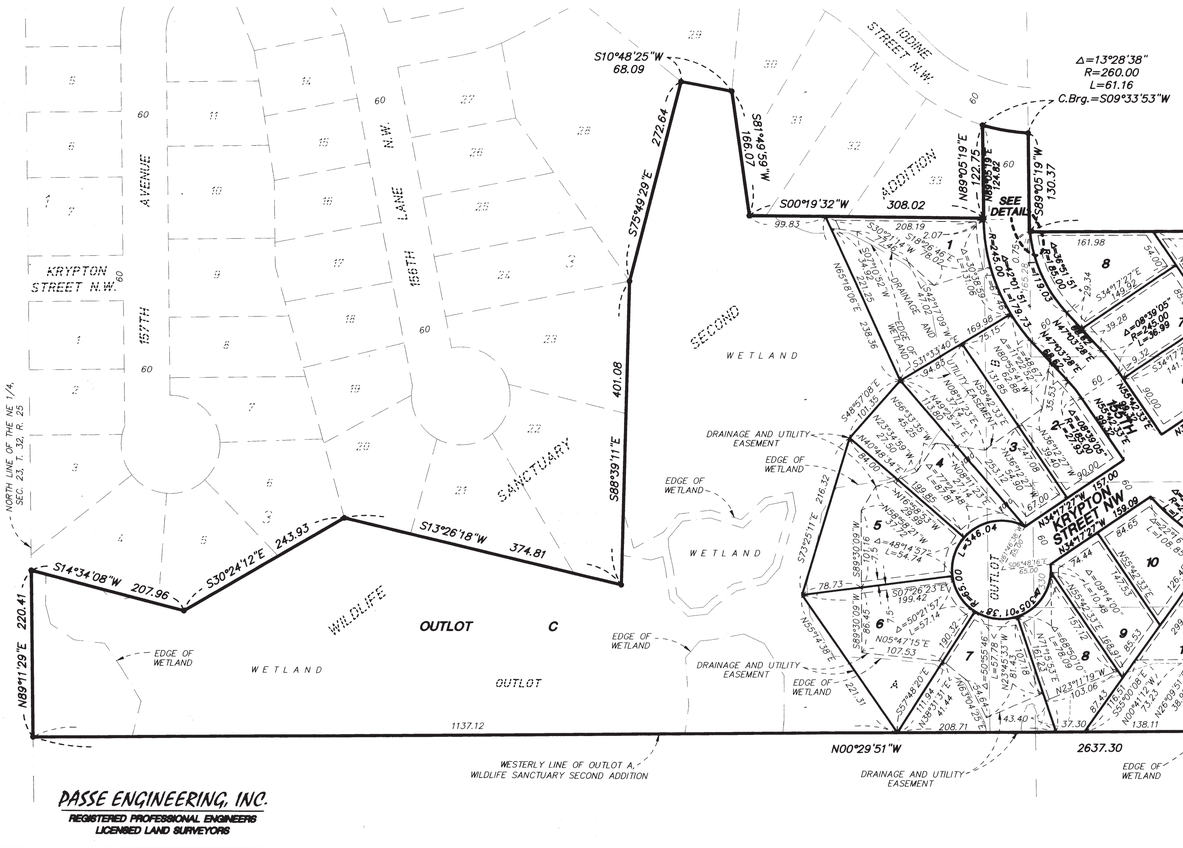
• DENOTES FOUND IRON MONUMENT

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 5 FEET IN WIDTH AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH, AND ADJOINING STREET AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.





PASSE ENGINEERING, INC.
REGISTERED PROFESSIONAL ENGINEERS
LICENSED LAND SURVEYORS

SHEET 2 OF 2 SHEETS

SECTION V
TRANSPORTATION AND LANDSCAPING

17. **Park Trail Development and Fees.** The City Council has established a trail development fee in the amount of Four Hundred Seventy Five Dollars and no cents ($475.00) per lot. The three (3) existing homesteads are exempt from this fee. The amount of trail fees due on the Plat is Twenty One Thousand Dollars Three Hundred Seventy Five Dollars and no cents ($21,375.00) (45 lots x $475.00 per lot). The **DEVELOPER** herein agrees to construct a sidewalk along one side of the Krypton Street N.W. cul-de-sac to the common property line of Lots 5 and 6 of Block 3. The **DEVELOPER** also agrees to construct an 8 foot wide bituminous trail along the entirety of the common property line between Lots 5 and 6 of Block 3. The **CITY** herein agrees to credit the trail development fees due on the **Plat** in an amount equal to the surface costs associated with the trail and sidewalk segments described in this paragraph. The amount of the credit shall be One Thousand Eight Hundred Sixty Dollars and no cents ($1,860.00). Therefore, a payment in the amount of Nineteen Thousand Five Hundred Fifteen Dollars and no cents ($19,515.00) is due to the **CITY** for this **Plat.**

    The **DEVELOPER** herein agrees to provide the City with a separate document, in recordable form, granting the City a fifteen foot (15') wide easement for trail and access purposes on the common property line between Lots 5 and 6 of Block 3.

18. **Sidewalk Construction.** The **DEVELOPER** herein agrees to construct and pave, in accordance with **CITY** standards, a five (5) foot wide concrete sidewalk with pedestrian ramps in locations prescribed by the **CITY,** not to exceed 5% in grade, along the east side of Krypton Street N.W., and the south side of 155th Lane N.W. and 154th Lane N.W. The costs associated with sidewalk construction are not eligible as a credit towards the Trail Development Fees and/or Park Dedication requirements due on the **Plat.**

19. **Tree and Sod Planting Plan.** Sodded boulevards, in addition to yard trees in accordance with the Final Tree Plan dated March 27, 2003, revised April 17, 2003, are required for each lot in the **Plat** prior to issuance of a Certificate of Occupancy. The **DEVELOPER** is required to submit a Final Tree Plan for **CITY** approval that identifies existing tree growth within the **Plat** that will be protected during construction, and the location and species of the new plantings. The trees to be protected must be identified on the grading plan, and the plan must require the installation of 'tree save fences' prior to land clearing or grading. In addition, the requirement for this Plan shall be fulfilled by the **DEVELOPER** as follows:

    a) Minimizing the impact of construction on trees in accordance with Minnesota Extension Service publication "Protecting Trees From Construction Damage" (Publication #NR-FO-6135-S).

    b) For trees intended to be planted between the sidewalk and the street, the specific locations must be staked in advance of planting and approved by the **CITY.** In the event the weather is not conducive to tree or planting sod in the boulevard at the time of Certificate of Occupancy, the Building Permit holder shall place a cash deposit in

Tim Himmer

From: Tim Himmer
Sent: Wednesday, February 08, 2012 11:28 AM
To: 'Josh and Shawna Dvorak'
Subject: RE: 15620 Krypton Street (backyard path)
Attachments: Northfork Trail Easement.doc

Follow Up Flag: Follow up
Flag Status: Flagged

Josh

Consistent with our recent conversation attached is a general trail easement that the City would be seeking for pedestrian use of the trail along the common lot line between 15620 & 15625 Krypton Street. If we intend to move forward with this I would just need to revise the legal description. Feel free to contact me with any additional questions you have related to this matter. Thanks.

Tim Himmer
City Engineer
City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303
(763) 433-9893
thimmer@ci.ramsey.mn.us

From: Josh and Shawna Dvorak [mailto:joshuadvorak@msn.com]
Sent: Monday, February 06, 2012 5:34 PM
To: Tim Himmer
Subject: 15620 Krypton Street (backyard path)

Hi Tim,

After our conversation and your advice that we would need an agreement drawn up regarding the easement I started to think that since this was the cities responsibility to begin with and it was overlooked, I was hoping the city attorney that has been looking into this matter could draw up an agreement with the appropriate parcel numbers, etc. stating the path would be approved as a straight path only, not curving into the yard. Do you think this would be a possibility? If so, I would then take the next steps and work with the homeowner who lives next door to obtain the appropriate signatures which would then need to be addressed with the council. Please advise accordingly.

Thanks again for your help on this matter.
Josh Dvorak
763-286-2373
JoshuaDvorak@msn.com

WETL

UPLAND

DNR WETLAND 730W

DNR WETLAND 733W

WL

5+76.39

FUTURE SANITARY

SEWER

MH18

SANITARY

15620

6

5

8'

15'

15+88.67

MH7

R=65'

R=50'

15

POND A
NWL-865.2
HWL-867.9

865.2

LIFT STATION
VALVE MH

855.52-san inv
866.37-top rim

MH14

FM

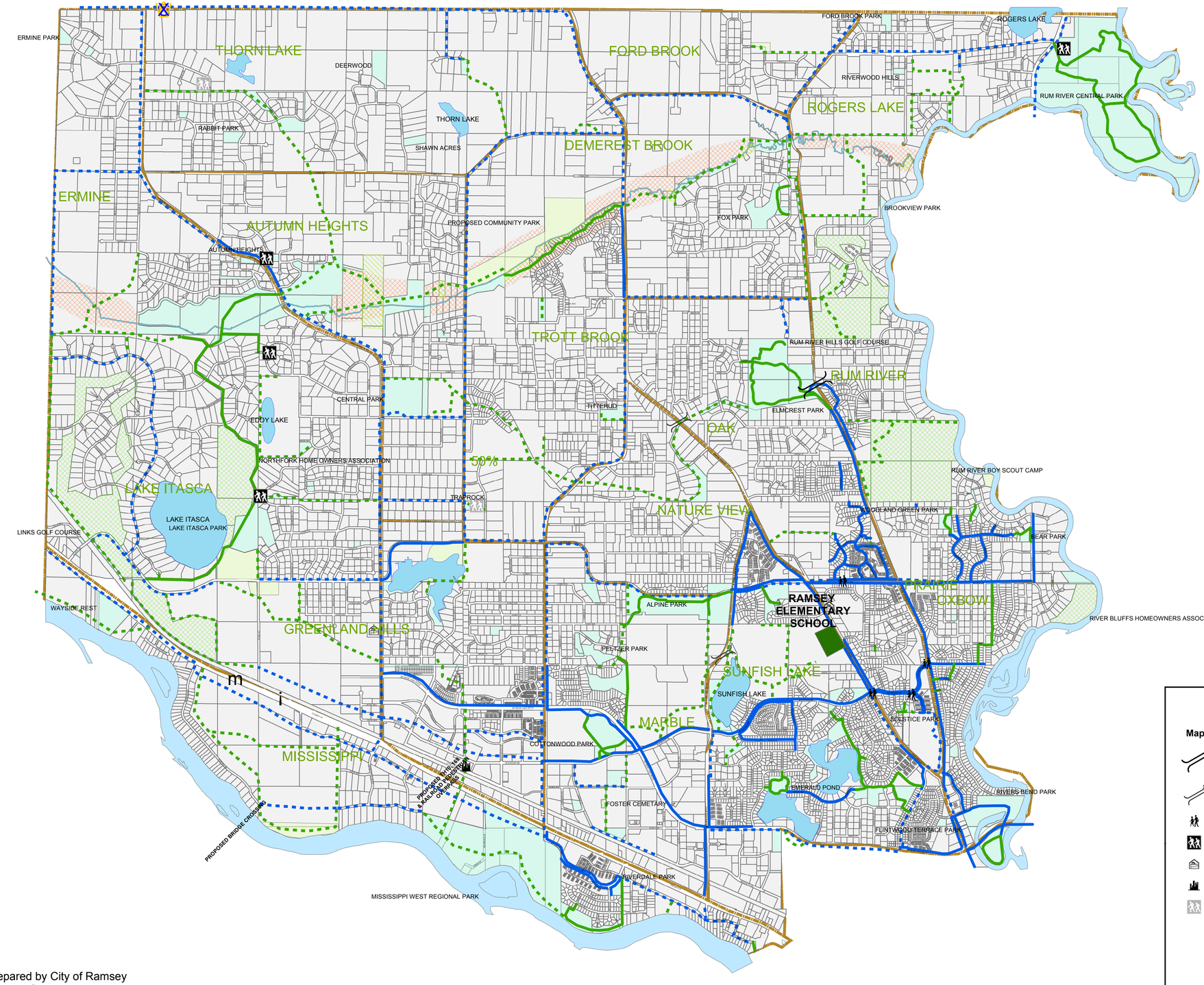
3 PVC

PC = 3+

PT =

855.64-san inv
865.36-top rim

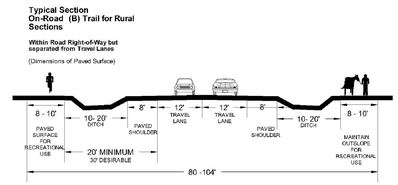
City of Ramsey Master Park and Trail Plan



Typical Section
On-Road (B) Trail for Rural Sections

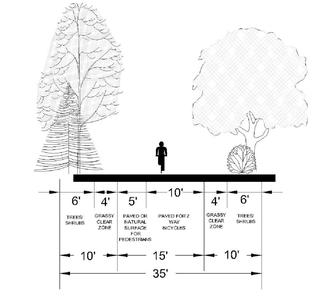
Within Road Right-of-Way but separated from Travel Lanes

(Dimensions of Paved Surface)



Typical Section
Off-Road Trail

Within MUSA Boundaries



Legend

Map Symbols

- Underpass
- Proposed Underpass
- Crosswalk
- Existing Trailhead
- Fire Station
- City Hall
- Proposed Trailhead

Existing Trails

- Off-Road
- On-Road (Separated)

Proposed Trails

- Off-Road
- On-Roadway (separated)
- Conservation Easements

Parks

- Quasi-Public
- Existing Parks
- Proposed Park
- TROTT BROOK SPECIAL PROTECTION CORRIDOR
- Ramsey Recreation Districts

Prepared by City of Ramsey
Revised September 2010

Public Works Committee **5. 2.**

Meeting Date: 02/21/2012

By: Tim Himmer, Engineering/Public Works

Title:

Discuss Investigations Related to 2011 Flooding Concerns

Background:

Last summer the City experienced several significant rainfall events that lead to many localized flooding concerns, and resident complaints. The large volumes of precipitation that occurred over a short period of time appears to have elevated the groundwater within areas of the City, and prohibited the generous rate of infiltration that typically takes place in the Anoka sandplain. Throughout the summer and fall staff worked hard at registering and responding to the calls, and evaluating the situations on an individual basis to determine whether quick fixes could be implemented (culvert obstructions, re-ditching, etc.) to alleviate the immediate concerns.

This item was discussed at the Public Works Committee on August 15, 2011, and at that time staff summarized the areas of concern that were being investigated based upon citizen complaints received. The attached summary was presented at the meeting; which outlines the concern identified, actions steps to evaluate the concern, additional investigations that would be necessary to fully understand the situation, and recommendations for specific projects that could be implemented rather quickly and inexpensively. At that time we classified the issues into 3 categories:

1. Those that required no further action. They were evaluated and corrected, or did not need correcting because the water was fully contained within a dedicated drainage & utility easement (functioning as designed).
2. Those that required additional investigation and evaluation before deciding on a long term solution, and implementing corrective actions.
3. Those that had an identified recommendation for immediate action.

At that meeting the Committee briefly discussed the areas of concern, and directed staff to prepare plans and specifications for the items identified in category 3. Once this direction was ratified by the City Council on September 13, 2011, and the plans completed, it was too late in the season to secure bids and complete the improvements in 2011. It was then decided to delay construction until 2012, where some of the improvements could be completed by inclusion in the street maintenance program.

On August 23, 2011 the City Council accepted a petition, from residents in the neighborhood near 149th Lane NW and TH 47, requesting that the City review the drainage problems associated with the wetland complex in that location. The area is largely comprised of the RAMSEY MEADOWS subdivision (5 separate subdivisions), which was built around a large wetland complex and included significant easements encompassing the 100 year flood elevation. The petition was initiated by the resident at 5410 149th Lane NW because they had a considerable amount of standing water in their backyard. Staff conducted a site visit and reviewed plat documents for the property in question, and determined that the backyard of all the homes along the east side of 149th Lane had rather large platted drainage and utility easement at the rear of their properties that corresponded to the 100 year flood elevation of the surrounding water body.

At that time staff also reviewed the wetland outfall and downstream receiving bodies (pipes, ponds, culverts, and ditches) to determine whether there was an obstruction that could be holding back the water. While no obstructions were found it was discovered that the outlet pipe from the wetland, that was installed as part of the TH 47 reconstruction project, may have been installed at an incorrect elevation. Staff immediately modified that structure, and was able to provide some relief of surface water levels. It was also determined that the property owner had constructed some improvements in their backyard (retaining wall construction and/or grading revisions) that may have reduced some of the storage capacity in the area and compounded the flooding situation on their parcel. Council direction from that meeting was to analyze the sub-watershed for this area in an effort to determine whether improvements could be made that would correct the concern identified and provide additional relief from long term

flooding.

Notification:

Observations:

Staff prepared a brief RFP, to investigate the areas of concern, and distributed it to members of the City's consultant pool in the fall of 2011. The goal of this project was to have an independent third party evaluate the areas, provide options for corrective actions, and associated estimates to implement the work. Hakanson Anderson was awarded the project to undertake these investigations, and they have recently completed their analysis and compiled a report that references potential solutions for each area identified. Attached to this case is their final report; the summaries and recommendations section in the beginning gives a brief overview of their findings and will be used as the basis of our conversation. Also in the fall of 2011, while staff was in the process of updating the City's Capital Improvement Program (CIP), we budgeted additional funds to stormwater improvement projects over the next two years in an effort to address some of these concerns. Staff is seeking input from the Council on prioritizing potential stormwater improvements for the areas that have been identified, and developing a program for implementation. The final report prepared by Hakanson Anderson presents multiple options for each specific area, which could be further refined based upon Council direction received.

As a result of some of the localized flooding that occurred Rum River Hills Golf Course filed a claim with the City seeking reimbursement for damages and loss of revenue. The claim was forwarded to the League of Minnesota Cities (LMCIT) for processing. Attached is the claim as submitted by Rum River Hills, and the LMCIT response and settlement offer.

For informational purposes, I have also attached a precipitation summary of the entire state that shows the amount of rain received in the 4 month period from April 1, 2011 through August 1, 2011. This exhibit shows that the City of Ramsey received almost twice as much rainfall over this 4 month period, as compared to the statewide average since these records began being collected. It also shows that we were one of the top three areas for amount of precipitation received during this 4 month period.

Funding Source:

The Capital Improvement Program (CIP) lists a $75,000 annual expenditure for the next 5 years to address city wide drainage enhancements. Other projects have previously been identified for corrective action, and those will be evaluated with some of the items on the attached summary list for prioritization and potential improvements; these will be brought back at a future date for Council consideration.

Staff Recommendation:

Staff recommends receiving input from the Public Works Committee to assist in prioritizing and developing a program that would address the flooding concerns identified and associated with the unprecedented 2011 spring/summer rainfall.

There may also need to be some discussion related to the Rum River Hills insurance claim settlement proposed by the LMCIT. The correspondence was forwarded to the property owner approximately one month ago, and to date there has been no response. We have invited representatives from the golf course to tonight's meeting.

Committee Action:

Based upon discussion.

Attachments

Location Map

Flooding Summary and Priority Ranking

Hakanson Anderson Report

Rum River Hills Claim

Proposed LMCIT Settlement for the Rum River Hills Claim

2011 Spring/Summer Precipitation Rankings

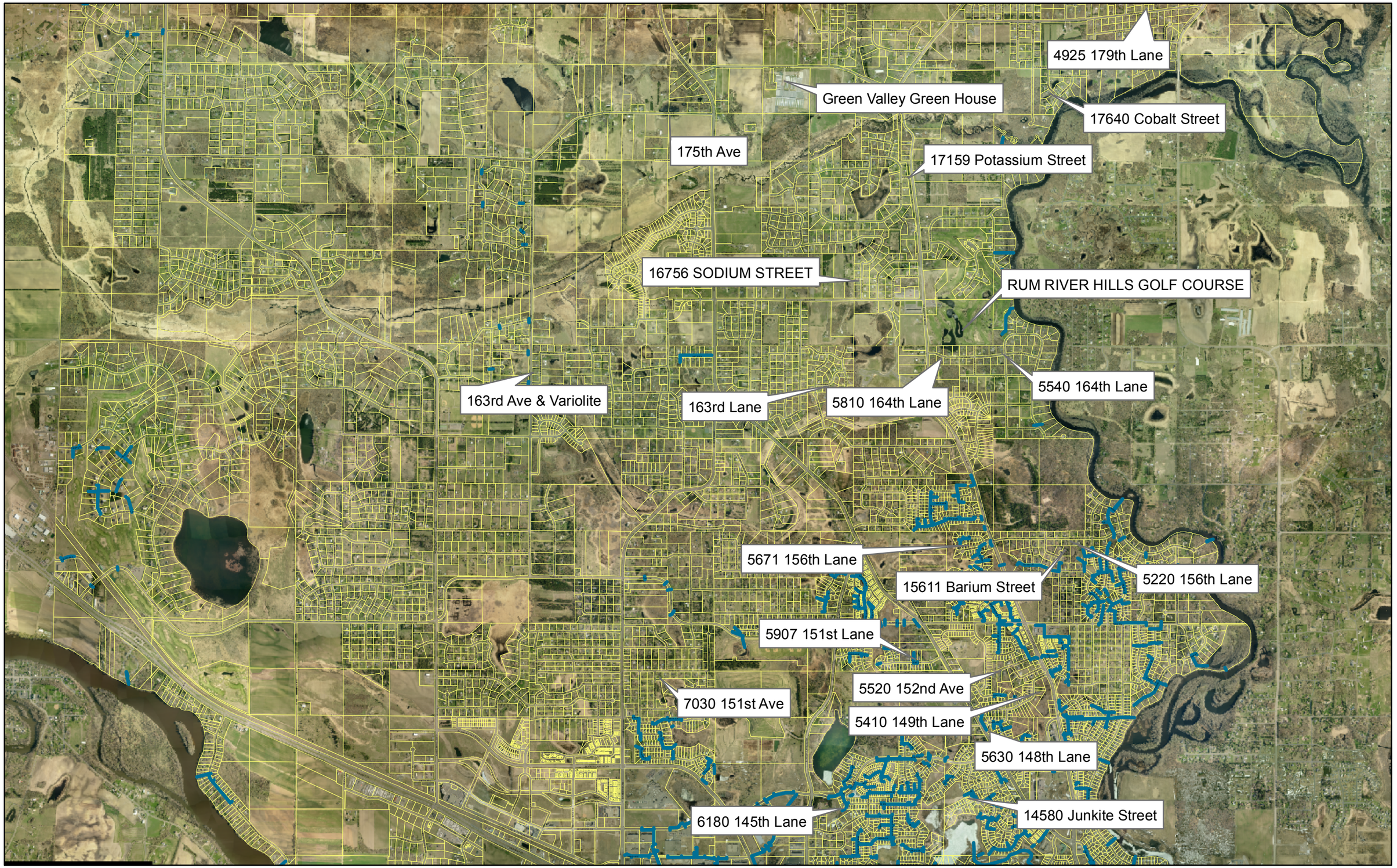
Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	02/16/2012 08:24 AM
Kurt Ulrich	Kurt Ulrich	02/16/2012 01:34 PM

Form Started By: Tim Himmer Started On: 02/14/2012 09:39 AM

Final Approval Date: 02/16/2012

DRAINAGE CONCERNS PW 8-15-11



July 2011 Stormwater Visits

Address	Owner	Observations	Update	Potential Solutions
17159 Potassium Street	Stromenger, Tom & Trish	Water standing in back yard, lower than drainfield. Some water inside under front step. Water visible under floor in back through open plumbing trench. Observation of yard indicated grades slope towards house in several locations corresponding to water observed inside. Backyard drains to Fox Park. Fox Park Boardwalk approaches are under 3" of water, water pushed up through boards while walking on it. No outlet for this wetland.	Advised property owner of potential improvements to improve drainage away from their foundation (fill and/or draintile installation).	Water appears to be contained within the existing drainage & utility easement. Private improvements to improve lot drainage. No further action.
15611 Barium St	Moravetz, Paul & Carolyn	Water standing in back yard, lower than drainfield. Ponded water is in Woodland Green Park	Water contained within existing drainage & utility easement on property. Several trees show signs of stress and may be lost, both on private property (easement) and within the park.	Water appears to be contained within the existing drainage & utility easement. No further action.
5520 152nd Avenue	Gary Solmonson	Street runoff from recently completed paving project flowing down neighbors driveway and settling in low point adjacent to the house.	Corrected neighbors driveway with minimal paving to keep street runoff in the right-of-way and directed to the storm sewer. Property owner installed some natural barriers to slow down and prevent overland flow from neighbors property.	No further action.
5540 164th Lane		Water standing in rear and side lot drainage & utility easement.	Property owner pumped water over roadway into ditch along the north side. City staff cleaned the culvert under 164th, and the ditch to the north to direct water into the adjacent ponding area.	No further action.
4925 179th Lane	Sarah Chamberlain	Experiencing flooding in the basement of the home. No standing surface water; presumably an elevated water table. Property owner wanted to know if we could improve ditch flow and/or install storm sewer into the recently completed work on Ute St.	Instructed home owner that we couldn't assist with an elevated water table, and they should contact Anoka County to discuss ditch drainage in area (County Road 27).	No further action.
5630 148th Lane	Bruce Saba	Standing water in rear yard pond and drainage & utility easement. Concerned water would continue to rise into home.	Water contained within existing drainage & utility easement on property. Verified downstream culverts were open & flowing	No further action.
5671 156th Lane	Candie Hansen	Standing water in rear yard pond and drainage & utility easement. Concerned water would continue to rise into home.	Water contained within existing drainage & utility easements. Staff verified outlet structure and downstream system was free of obstructions.	No further action.
6180 145th Lane		Resident concerned with high water in rear and side yard, encroaching near deck.	It appears as if the deck was built into or near the existing drainage & utility easement. Water is contained within the easement, but may be backing up through the system from Sunfish Lake due to high water conditions.	No further action.
6530 Green Valley Road	Green Valley Greenhouse	Property owner expressed concern with ditch drainage (and wetland discharge from the north) running through the property and causing erosion to their pond outlet prior to discharge to County ditch #27.	County ditch issue (County Road 63)	No further action.
16756 Sodium Street	Kamrowski, Joel & Helen	Split Entry Walkout. Water standing on basement floor during visit. They removed all carpeting and sheet rock on block walls. Water came in at front wall at joint between block and slab. Observation of yard and discussion indicated water from roadside ditch rose and flowed towards house. Minimal grade change between bottom of ditch and grades at house. Potential solution, regrade ditch to drain to south property line, around mound system and into back yard. Backyard has standing water, this is north end of wetland/ storage area. Outlet is culvert under 167th Avenue. Observed Culvert, standing water visible at both ends, wetland south of 167th is Jon Peterson's proposed wetland banking area. It does not have an overland outlet. ****** Homeowner is pursuing a claim against City for water damage in basement.**	Surface water subsided, but still experiencing water in basement due to high groundwater. Property owner cleaned culvert in front under driveway (severely deteriorated). City verified that the culvert was free of obstructions under 167th, and removed debris from the downstream channel along the west side of Elmcrest Park. The property owner south of 167th is currently evaluating the opportunity to develop wetland banking credits, which would increase downstream capacity, and he is willing to share the results of his hydrologic study for the area.	No rear yard drainage & utility easements present - wetland at low point on adjacent lot to the south (also not encumbered by drainage & utility easement). Re-ditch boulevard areas and/or reshape property to allow pass through drainage to the wetland. Potential for downstream relief if wetland creation/banking project by private property owner is advanced. Additional information and evaluation is necessary to formulate a recommendation.

Rum River Hills Golf Course		Water standing on fairways and cart paths. Pipe Flowing 25% full at outfall. Course rented large pump to move water in preparation for event on 7/21. They were making phone calls to contacts seeking prices for installing a second pipe. The route would cross fairways to the ditch on the east side of the course. **** They asked about possible City Participation in the cost of the pipe. I said it would have to be presented to the City Council.	Removed turtles from line, improved flow. The City contracted the televising of the storm sewer lines within the golf course and found several sags in the pipe system that hold water. There is a location in one of the pipes that had extreme root growth intrusion, and the camera could not advance any further downstream.	Additional information and evaluation is necessary to formulate a recommendation.
5220 156th Lane	Jason & Ruth Obermaier	Water standing in back yard over existing drain field of septic system. Discussed on a couple of occasions with Council related to options for short term septic fix, and long term downstream drainage options.	Currently working with property owner on offer to connect them to municipal sanitary sewer - based upon Council direction.	Going through a separate process to resolve the immediate concern related to the septic system. Will continue evaluating the downstream system for potential improvements, and bring back at a future date for discussion.
5410 149th Lane	Rocky Belmonte	Water standing in back yard; appears to be slightly outside existing drainage & utility easement due to private property modifications (regrading and installation of a retaining wall).	Staff lowered the outlet from the adjacent wetland area under TH 47. Received a petition from area property owners requesting review of drainage problem - this will be brought to the City Council on August 23rd.	For the most part water appears to be contained within the existing drainage & utility easement. Awaiting Council direction on how to respond to attached resident request.
5907 151st Lane	Chris & Karla Weiss	Standing water in rear yard pond and drainage & utility easement. Concerned water would continue to rise into home.	Staff will need to perform field surveying to verify house and overflow elevations, as it appears the structure was built lower than proposed.	Clean overland overflow area to provide 1' of freeboard from lowest opening.
7030 151st Avenue	Penny Laganiere	Concerned that ditch across the street was filled and now water flows over the road through their property causing erosion. Also has water in rear yard adjacent to ponding area.	Appears water was slightly outside of drainage & utility easement. Verified downstream culverts were open & flowing.	This area is adjacent to the park and was constructed over wetland fill. Water table too high in area.
17640 Cobalt Street		Contacted regarding standing water in the front yard and encroaching onto the roadway.	Staff cleaned the culvert in the area, which was old and slightly deteriorated	Consider replacing culvert with future street maintenance activities in the area.
163rd Avenue & Variolite Street		Water standing in ditch		Evaluate & review existing culvert crossing for possible corrective action.
5810 164th Lane		Water standing in front yard, and encroaching on the roadway.	Low point in ditch along roadway. Staff pumped water over road to existing drainage & utility easement on north side of road.	Install culvert under roadway.
175th Avenue (W. of Nowthen Blvd.)		High water in pond to the south overflows the road to a pond on north side; no culvert crossing under road.	Staff pumped water over road in short term to keep travel lanes open.	Investigate County design of improvements, prior to turn back, to determine whether a culvert was supposed to be installed. If not, install a culvert under the road.
14580 Junkite Street	Molly Bauch	Standing water in rear yard pond and drainage & utility easement. Concerned water would continue to rise into home.	Overland overflow from original grading plan not executed; the trail installation was too high & does not allow for overland flow to the adjacent wetland in the park. Staff initially pumped water over the trail and advised resident we would consider a storm sewer improvement to place a culvert under the trail and/or lower the trail to provide the overland relief as designed.	Install culvert under trail and/or lower trail to provide 1' of freeboard from lowest opening.
6310 163rd Lane		Contacted regarding standing water in the front yard and encroaching onto the roadway.	Staff cleaned the culvert in the area, which was old and extremely deteriorated	Replace existing culvert under roadway

INVESTIGATION OF 2011 FLOODING CONCERNS

FOR THE

City of Ramsey
Anoka County, Minnesota

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Tim Eggerichs, P.E.	43362 License No.	February 14, 2012 Date
Ronald J. Wagner, P.E.	26052 License No.	February 14, 2012 Date

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SECTION 4 .....163rd Lane
SECTION 5 .....156th Lane
SECTION 6 .....Sodium Street

SUMMARIES AND RECOMMENDATIONS

148th Lane

There is an existing low area on the south side of 148th Lane. During the wet spring of 2011, stormwater would pond for extended periods in this low area. A 15" outlet exists approximately 2.5 feet above the bottom of the low area that drains the area to the east. The stormwater below the outlet pipe infiltrates into the soil. A drainage easement exists over this low area.

Different sized outlet pipes at different elevations were analyzed. These different sized outlets did not have a significant impact on the high water level in the area. Since the low area is within an existing drainage easement, it is our recommendation that nothing be changed in the area.

149th Lane

There is an existing low area on the east side of Lot 3, Block 1 of Ramsey Meadows 4th Addition (5410 149th Lane NW). This low area is connected to the large DNR Wetland to the east with a drain tile. During the wet spring of 2011, stormwater would back up through this drain tile and flooded the low area. It appears that this low area may have been constructed as part of a wetland mitigation plan and may be controlled by Wetland Conservation Act rules. A drainage easement exists over this low area.

The outlet from the DNR Wetland, which drains east under Trunk Highway 47 (TH 47), was analyzed. The current outlet has a weir structure that is approximately 0.8 feet above the invert of the 15" pipe that crosses TH 47. Additional culverts under TH 47 were analyzed, but the additional outlets did not have a significant impact on the high water levels in the DNR Wetland. Removing the weir structure was also analyzed.

It is our recommendation that the weir structure be removed from the outlet. This will not have a significant impact on the high water level of the wetland; however, the wetland will drain down to an elevation near the elevation of the bottom of the low area at 5410 149th Lane. The estimated cost to remove the weir structure is $1,265.

Rum River Hills Golf Club

Rum River Hills Golf Club has been experiencing flooding issues throughout the golf course. The large ponds near the clubhouse drain to the east through an existing outlet structure and 12" pipe. This stormwater then drains over an existing steel weir structure and over a rock dam prior to discharging to the Rum River.

Area 1

The ponds near the clubhouse have been flooding and the outlet does not seem to drain the ponds effectively. The existing 12" outlet from the large ponds near the clubhouse has several sags in it and several joints have been compromised.

It is our recommendation to replace this pipe and install a new outlet structure with removable planks that will give the golf course more flexibility in controlling the water

elevation in the ponds. This includes an 18" HDPE outlet and precast concrete outlet structure with a removable grate for access to the planks. It is proposed to leave the overflow at the same elevation as existing, which will have minimal impacts on the elevation of the standing water and the high water levels of the ponds. The estimated cost to install this new outlet is $29,853.

Area 2

Based on the high water levels in the ponds near the clubhouse, it appears flooding of the cart paths near Hole #1 may be an issue during large storm events. The existing culverts consist of a 12" CMP and 15" HDPE.

To reduce the frequency of the flooding, we recommend installing 24" diameter culverts under the two existing cart paths. The paths would continue to be inundated during storm events greater than 3.5", but would not be inundated during storm events less than 3.5". The estimated cost to replace the culverts is $6,642. If the golf course does not feel that the cart path flooding is a concern, replacing the culverts is not a necessity.

Area 3

The soil in the fairway of Hole #15 has become saturated. There is an existing rock dam southeast of this fairway and it appears that water being contained by the rock dam may be infiltrating into the soil and saturating the fairway.

We recommend lining the creek upstream of the rock dam with an impermeable liner and replacing and/or installing new drain tile in the fairway of Hole #15. Lining the creek will eliminate the infiltration into the soil and the drain tile will keep the soil from becoming saturated. The estimated cost for these improvements is $13,530.

Area 4

Holes #3 and #17 have had flooding issues. The ponds and swales near the two holes are drained through three 15" CMP culverts.

Different sized culverts at different elevations were analyzed. These different sized culverts did not have a significant impact on the high water levels in the area. Without lowering the entire swale and creating more storage, it does not appear that replacing the culverts would have a significant impact. It is our recommendation that the three culverts not be replaced.

163rd Lane

There is an existing, landlocked low area south of 163rd Lane and east of Wolfram Street. During a majority of the year, stormwater runoff infiltrates into the soil. However, during early spring when the ground is frozen and during periods of heavy rainfall, water levels have risen to levels that cause flooding of adjacent properties.

Different sized outlet pipes were analyzed to drain the low area. Installing an outlet will have a significant impact on the high water levels in the area and, most importantly, the length of inundation will be greatly reduced. We recommend directionally drilling an

18" HDPE pipe south to County Ditch #3 with an invert elevation of 872.0. Installing the pipe at an elevation of 872.0 will continue to allow 3" storm events to infiltrate into the soil. The estimated cost to install this outlet is $80,795.

156th Lane

During large storm events, the wetland in Woodland Green Park ponds water in the backyard of 5220 156th Lane. The area where water ponds was platted with a 75-foot drainage and utility easement, however, this easement has been vacated. The wetland discharges east through an existing storm sewer system to a low area and then north through another storm sewer system to the Rum River.

Different sized ponds and outlet configurations were analyzed. One alternative to reduce the high water level of the wetland in Woodland Green Park included constructing a new outlet pipe from the wetland to the low area to the east. This alternative would also require constructing a new outlet at a lower elevation from the low area directly to the Rum River. This would require the approval of the Minnesota Department of Natural Resources and does not appear viable at this time.

We recommend filling the backyard of 5220 156th Lane to an elevation equal to the 100-year high water level. Stormwater would then be contained within Woodland Green Park and would not impact this homeowner. Filling the backyard would require grading in the Woodland Green Park site to create storage to compensate for the lost volume. The estimated cost to complete the grading is $21,175.

Sodium Street

The house at 16756 Sodium Street has been experiencing water in the basement. One reason for having water in the basement could be caused by the road ditch in front of the house filling and then overflowing toward the house. The water then seeps along the basement wall and eventually into the basement. Another reason for water in the basement could be caused by a high groundwater elevation in the area.

We recommend installing a culvert under Sodium Street, regrading the west ditch of Sodium Street, constructing a berm to keep the water in the ditch, and replacing the existing driveway culvert. The ditch would be graded to drain south and a culvert would be installed near the south property line to drain the water to the west. The estimated cost to complete this project is $12,225.

Section 1
148th Lane

148th Lane

Description

As shown on Exhibit 1, a low area exists south of 148th Lane. A 15" outlet pipe drains the low area north and then east to DNR Wetland 658W. The invert of the outlet pipe is at elevation 862.3 and the bottom of the low area is at elevation 859.8. Water in the low area has to rise 2.5 feet prior to discharging. The water below the outlet infiltrates into the soil, which may take days depending on the condition of the soil.

The existing 100-year high water level (HWL) for the low area is 865.5. As shown on Exhibit 2, a drainage easement exists in the rear of Lots 2 through 5, Block 2 of Ramsey Commons 2nd Addition.

Alternatives

The following alternatives address the water elevation in the existing low area.

Alternative 1
In this alternative, a new outlet pipe would be installed between Lot 1 of Ramsey Commons 2nd Addition and Lot 2 of Sunny Ponds, as shown on Exhibit 3. It was assumed that the existing outlet pipe to the north would be removed. By installing an outlet pipe in this location, the invert of the outlet pipe can be lowered from 862.3 to 861.6. The following table summarizes the 100-year HWL's and estimated costs for each outlet pipe:

Outlet Pipe Size	100-Year HWL	Estimated Cost
Existing	865.5	N/A
15"	865.4	$16,264
18"	865.1	$31,566 *
24"	864.3	$45,381 *

* The existing pipe being connected to in Germanium Street is a 15" diamter. Installing the 18" and 24" outlets will require the removal and replacement of this pipe to match the size of the pipe being installed.

Tables 1 through 3 include the individual costs for this alternative.

Alternative 2
In this alternative, a new outlet pipe would be installed between Lots 2 and 3 of Sunny Ponds, as shown on Exhibit 4. It was assumed that the existing outlet pipe to the north would be removed. By installing an outlet pipe in this location, the invert of the outlet pipe can be lowered from 862.3 to 861.4. This alternative would require additional grading and the acquisition of a permanent easement on the property south of Ramsey Commons 2nd Addition and west of Sunny Ponds. The following table summarizes the 100-year HWL's and estimated costs for each outlet pipe:

Outlet Pipe Size	100-Year HWL	Estimated Cost
Existing	865.5	N/A
15"	865.3	$13,098
18"	865.0	$18,846 *
24"	864.3	$32,543 *

* The existing pipe being connected to in Germanium Street is a 15" diameter. Installing the 18" and 24" outlets will require the removal and replacement of this pipe to match the size of the pipe being installed.

Tables 4 through 6 include the individual costs for this alternative.

Alternative 3

In this alternative, the bottom of the low area would be filled to the same elevation as the outlet pipe invert. The pond would then drain dry and would not be sitting with water until it infiltrated. By filling the bottom of th e low area, the resultant 100-year HWL will be 866.2, 0.7 feet higher than the existing HWL. This higher HWL would end up outside the existing drainage and utility easement, creating the need for additional drainage easement.

The estimated cost to fill the low area is $15,321. Table 7 includes the individual costs for this alternative.

Further research is required to determine if this low area was designed to treat a water quality volume. The volume required would dictate if Alternatives 1 and 2 are viable options. Alternative 3 would not be viable, because the water quality volume is being eliminated in this alternative.

870

RAMSEY COMMONS
2ND ADDITION

148TH LANE

15" RCP

15" RCP

15" RCP

18" RCP

18" RCP

5

3

2

1

4

Landscaping

INV=862.3
HEADWALL

BLOCK WALL

WOOD WALL

FENCE

860

862

864

866

868

NOWTHEN BOULEVARD

2

3

SUNNY PONDS

4

5

GERMANIUM STREET

860

DNR
WETLAND
658W

N

30 0 30 60
SCALE IN FEET

EXHIBIT 1
148TH LANE EXISTING CONDITIONS

CITY OF RAMSEY, MINNESOTA

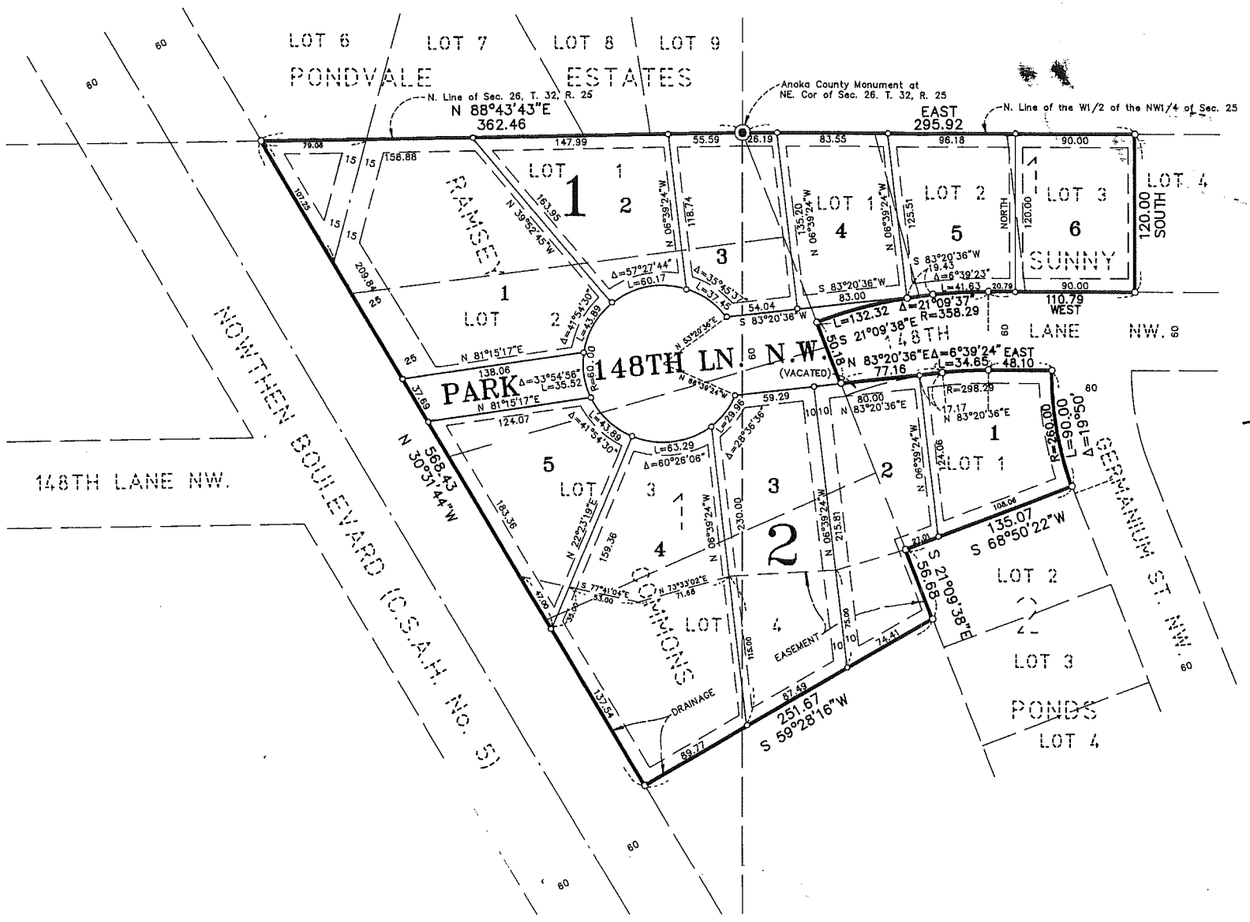
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OFFICIAL PLAT

41.

RAMSEY COMMONS 2ND ADDITION

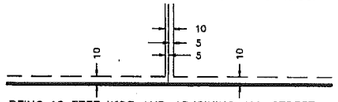
CITY OF RAMSEY — COUNTY OF ANOKA



1049281

OFFICE OF COUNTY RECORDER
STATE OF MINNESOTA, COUNTY OF ANOKA
I hereby certify that the within instrument was filed in this office for record on the JUNE 29 A.D., 1993
4:15 o'clock P.M., and was duly recorded in book 416 of Plats page 41
Edward M Trooke
County Recorder
By D Bremer
Deputy

DRAINAGE AND UTILITY EASEMENTS SHOWN THUS:



BEING 10 FEET WIDE AND ADJOINING ALL STREET RIGHT-OF-WAY LINES AND REAR LOT LINES AND 5 FEET WIDE AND ADJOINING ALL SIDE LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

SCALE IN FEET
0 60 120 180
SCALE: 1 INCH = 60 FEET

○ DENOTES 1/2 INCH IRON PIPE SET.
◉ DENOTES ANOKA COUNTY MONUMENT.
NOTE: FOR THE PURPOSES OF THIS PLAT, THE NORTH LINE OF THE W1/2 OF THE NW1/4 OF SEC. 25, T. 32, R. 25 IS ASSUMED TO HAVE A BEARING OF EAST.

CAINE & ASSOCIATES LAND SURVEYORS, INC.

KNOW ALL PERSONS BY THESE PRESENTS: That North Suburban Development, Inc., a Minnesota Corporation, owner and proprietor, and Doloras S. Fleischer, single, mortgagee of the following described property situated in the County of Anoka, State of Minnesota, to-wit:

Lots 1, 2 and 3, Block 1, and Lot 1, Block 2, all in SUNNY PONDS, according to the recorded plat thereof, Anoka County, Minnesota,

And that part of vacated 148th Lane N.W., as dedicated in the plat of SUNNY PONDS, according to the recorded plat thereof, Anoka County, Minnesota, lying north of the north line of Lot 1, Block 2, in said SUNNY PONDS and lying south of the following described line:

Commencing at the northeast corner of said Lot 1, Block 2; thence on an assumed bearing of West, along the north line of said Lot 1, Block 2, a distance of 48.10 feet; thence westerly continuing along said north line and along a tangential curve, concave to the south having a radius of 298.29 feet and a central angle of 6 degrees 39 minutes 24 seconds, a distance of 34.65 feet to the point of beginning of the line to be described; thence South 83 degrees 20 minutes 36 seconds West, a distance of 77.16 feet to the intersection with the northerly extension of the west line of said Lot 1, Block 2, and said line there terminating.

AND that North Suburban Development, Inc., a Minnesota Corporation, owner and proprietor, and Delano Skeim, single, mortgagee of the following described property situated in the County of Anoka, State of Minnesota, to-wit:

Lots 1, 2, 3 and 4, Block 1, RAMSEY COMMONS, according to the recorded plat thereof, Anoka County, Minnesota.

Have caused the same to be surveyed and platted as RAMSEY COMMONS 2ND ADDITION and do hereby donate and dedicate to the public for public use forever the lane, as shown on the plat. Also dedicating the drainage and/or utility easements as shown on the plat. Also dedicating to the County of Anoka the right of access onto County State Aid Highway No. 5 from Lot 1, Block 1 and from Lots 4 and 5, Block 2. In witness whereof said North Suburban Development, Inc. has caused these presents to be signed by its proper officer this 26TH day of MAY, 1993. Also in witness whereof said Doloras S. Fleischer has hereunto set her hand this 26TH day of MAY, 1993. Also in witness whereof said Delano Skeim has hereunto set his hand this 21ST day of MAY, 1993.

NORTH SUBURBAN DEVELOPMENT, INC.

J. A. Henkveld, as President

SIGNED:

Doloras S. Fleischer
Doloras S. Fleischer

SIGNED:

Delano Skeim
Delano Skeim

STATE OF MINNESOTA) The foregoing instrument was acknowledged before me this 26TH day of MAY, 1993, by J. A.
COUNTY OF ANOKA) Henkveld, President of North Suburban Development, Inc., a Minnesota corporation, on behalf of the corporation.

SHIRLEY D. CHENOWETH
NOTARY PUBLIC-MINNESOTA
ANOKA COUNTY
My Commission Expires 6-24-96

Shirley D. Chenoweth
Notary Public, ANOKA County, Minnesota
My Commission expires 6-24-96

STATE OF MINNESOTA) The foregoing instrument was acknowledged before me this 26TH day of MAY, 1993, by Doloras
COUNTY OF ANOKA) S. Fleischer, single.

SHIRLEY D. CHENOWETH
NOTARY PUBLIC-MINNESOTA
ANOKA COUNTY
My Commission Expires 6-24-96

Shirley D. Chenoweth
Notary Public, ANOKA County, Minnesota
My Commission expires 6-24-96

STATE OF MINNESOTA) The foregoing instrument was acknowledged before me this 21ST day of May, 1993, by Delano
COUNTY OF Anoka) Skeim, single.

MARGARET A. McINERNY
NOTARY PUBLIC—MINNESOTA
ANOKA COUNTY
My Commission Expires FEB. 22, 1998

Margaret A. McInerny
Notary Public, Anoka County, Minnesota
My Commission expires 2/22/96

I hereby certify that I have surveyed and platted the land described in the dedication on this plat as RAMSEY COMMONS 2ND ADDITION; that the plat is a correct representation of said survey; that all distances are correctly shown on said plat in feet and hundredths of a foot; that the monuments have been correctly placed in the ground as shown; that the outside boundaries are correctly designated on said plat; and that there are no wet lands or public highways to be designated on said plat other than as shown thereon.

Jeffrey N. Caine
Jeffrey N. Caine, Registered Land Surveyor
Minnesota Registration No. 12251

STATE OF MINNESOTA) The surveyors certificate was acknowledged before me a Notary Public, this 19TH day of May, 1993,
COUNTY OF ANOKA) by Jeffrey N. Caine, Land Surveyor.

MOLLY W. CAINE
Notary Public-Minnesota
Anoka County
My Comm. Exp. 6-17-96

Molly W. Caine
Notary Public, Anoka County, Minnesota
My Commission expires 6-17-96

CITY OF RAMSEY

We hereby certify that the City Council of the City of Ramsey, Anoka County, Minnesota, duly accepted and approved the plat of RAMSEY COMMONS 2ND ADDITION at a regular meeting held this 11TH day of May, 1993. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the city or the prescribed 30 day period has elapsed without receipt of such comments and recommendations, as provided by Hinn. Statutes, Section 505.03, Subd. 2.

By Mayor By Clerk

Checked and approved this 29TH day of June, 1993

By Anoka County Surveyor

I HEREBY CERTIFY THAT THE CURRENT AND DELINQUENT TAXES ON THE LANDS DESCRIBED WITHIN ARE
ENTERED
BY DEPU

RAMSEY
BY

EXHIBIT 2.
FINAL PLAT-RAMSEY COMMONS 2ND ADD.
CITY OF RAMSEY, MINNESOTA

001ACRA 6-29-93 # 425 $30.00

148TH LANE

15" RCP

15" RCP

PROPOSED
STORM SEWER
LOCATION
FES INV=861.6

15" RCP

Landscaping

INV=862.3
HEATER

18" RCP

18" RCP

BLOCK
WALL

WOOD
WALL

FENCE

860

862

864

866

868

870

NOWTHEN BOULEVARD

GERMANIUM STREET

DNR
WETLAND
658W

1

2

3

4

5

2

3

4

5

N

30 0 30 60
SCALE IN FEET

EXHIBIT 3
148TH LANE ALTERNATIVE 1 STORM SEWER
CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 2:42pm
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148TH LANE

NOWTHEN BOULEVARD

GERMANIUM STREET

15" RCP

15" RCP

15" RCP

18" RCP

18" RCP

INV=862.3

Landscaping

BLOCK WALL

WOOD WALL

FENCE

870

860

866

862

864

868

PROPOSED PERMANENT DRAINAGE EASEMENT

PROPOSED STORM SEWER LOCATION FES INV=861.4

DNR WETLAND 658W

1

2

3

4

5

2

3

4

5

N

30 0 30 60

SCALE IN FEET

EXHIBIT 4
148TH LANE ALTERNATIVE 2 STORM SEWER

CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 2:41pm
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TABLE 1
148TH LANE
ALTERNATIVE 1A - 15" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$500.00	1	$500
2	CLEARING	TREE	$100.00	12	$1,200
3	GRUBBING	TREE	$100.00	12	$1,200
4	REMOVE STORM SEWER	LIN FT	$5.00	118	$590
5	REMOVE CONCRETE CURB	LIN FT	$10.00	20	$200
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	23	$115
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	40	$120
8	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	23	$173
9	4" BITUMINOUS PATCH	SQ YD	$28.00	23	$644
10	BULKHEAD MANHOLE	EACH	$500.00	1	$500
11	15" RC PIPE APRON	EACH	$300.00	1	$300
12	TRASH GUARD FOR 15" PIPE APRON	EACH	$150.00	1	$150
13	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	1	$1,000
14	15" RC PIPE SEWER DESIGN 3006, CL V	LIN FT	$22.00	152	$3,344
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
16	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	20	$400
17	TRAFFIC CONTROL	LUMP SUM	$300.00	1	$300
18	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	12	$2,400
19	TURF ESTABLISHMENT	ACRE	$1,500.00	0.1	$150

Estimated Construction Cost	$14,786
Contingency (10%)	$1,479
Total Estimated Construction Cost	$16,264

TABLE 2
148TH LANE
ALTERNATIVE 1B - 18" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$800.00	1	$800
2	CLEARING	TREE	$100.00	12	$1,200
3	GRUBBING	TREE	$100.00	12	$1,200
4	REMOVE STORM SEWER	LIN FT	$5.00	233	$1,165
5	REMOVE CONCRETE CURB	LIN FT	$10.00	135	$1,350
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	150	$750
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	155	$465
8	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	150	$1,125
9	4" BITUMINOUS PATCH	SQ YD	$28.00	150	$4,200
10	BULKHEAD MANHOLE	EACH	$500.00	1	$500
11	18" RC PIPE APRON	EACH	$350.00	1	$350
12	TRASH GUARD FOR 18" PIPE APRON	EACH	$200.00	1	$200
13	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	2	$2,000
14	18" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$23.00	267	$6,141
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
16	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	135	$2,700
17	TRAFFIC CONTROL	LUMP SUM	$500.00	1	$500
18	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	12	$2,400
19	TURF ESTABLISHMENT	ACRE	$1,500.00	0.1	$150

Estimated Construction Cost	$28,696
Contingency (10%)	$2,870
Total Estimated Construction Cost	$31,566

TABLE 3
148TH LANE
ALTERNATIVE 1C - 24" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$1,300.00	1	$1,300
2	CLEARING	TREE	$100.00	12	$1,200
3	GRUBBING	TREE	$100.00	12	$1,200
4	REMOVE STORM SEWER	LIN FT	$4.00	388	$1,552
5	REMOVE CONCRETE CURB	LIN FT	$5.00	155	$775
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	195	$975
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	175	$525
8	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	195	$1,463
9	4" BITUMINOUS PATCH	SQ YD	$28.00	195	$5,460
10	BULKHEAD MANHOLE	EACH	$500.00	1	$500
11	24" RC PIPE APRON	EACH	$450.00	2	$900
12	TRASH GUARD FOR 24" PIPE APRON	EACH	$300.00	2	$600
13	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	1	$1,000
14	24" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$29.00	414	$12,006
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60 - 4020	LIN FT	$2,000.00	2	$4,000
17	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	155	$3,100
18	TRAFFIC CONTROL	LUMP SUM	$500.00	1	$500
19	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	12	$2,400
20	TURF ESTABLISHMENT	ACRE	$1,500.00	0.2	$300

Estimated Construction Cost	$41,256
Contingency (10%)	$4,126
Total Estimated Construction Cost	$45,381

TABLE 4
148TH LANE
ALTERNATIVE 2A - 15" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$400.00	1	$400
2	CLEARING	TREE	$100.00	2	$200
3	GRUBBING	TREE	$100.00	2	$200
4	REMOVE STORM SEWER	LIN FT	$5.00	118	$590
5	REMOVE CONCRETE CURB	LIN FT	$10.00	20	$200
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	23	$115
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	40	$120
8	COMMON EXCAVATION	CU YD	$5.00	100	$500
9	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	23	$173
10	4" BITUMINOUS PATCH	SQ YD	$28.00	23	$644
11	BULKHEAD MANHOLE	EACH	$500.00	1	$500
12	15" RC PIPE APRON	EACH	$300.00	1	$300
13	TRASH GUARD FOR 15" PIPE APRON	EACH	$150.00	1	$150
14	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	1	$1,000
15	15" RC PIPE SEWER DESIGN 3006, CL V	LIN FT	$22.00	152	$3,344
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
17	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	20	$400
18	TRAFFIC CONTROL	LUMP SUM	$300.00	1	$300
19	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	2	$400
20	TURF ESTABLISHMENT	ACRE	$1,500.00	0.1	$150

Estimated Construction Cost	$11,186
Contingency (10%)	$1,119
Permanent Easement ($1.15/ sq ft)	$794
Total Estimated Construction Cost	$13,098

TABLE 5
148TH LANE
ALTERNATIVE 2B - 18" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$500.00	1	$500
2	CLEARING	TREE	$100.00	2	$200
3	GRUBBING	TREE	$100.00	2	$200
4	REMOVE STORM SEWER	LIN FT	$5.00	153	$765
5	REMOVE CONCRETE CURB	LIN FT	$10.00	55	$550
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	61	$305
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	75	$225
8	COMMON EXCAVATION	CU YD	$5.00	100	$500
9	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	61	$458
10	4" BITUMINOUS PATCH	SQ YD	$28.00	61	$1,708
11	BULKHEAD MANHOLE	EACH	$500.00	1	$500
12	18" RC PIPE APRON	EACH	$350.00	1	$350
13	TRASH GUARD FOR 18" PIPE APRON	EACH	$200.00	1	$200
14	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	2	$2,000
15	18" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$23.00	187	$4,301
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
17	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	55	$1,100
18	TRAFFIC CONTROL	LUMP SUM	$500.00	1	$500
19	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	2	$400
20	TURF ESTABLISHMENT	ACRE	$1,500.00	0.1	$150

Estimated Construction Cost	$16,412
Contingency (10%)	$1,641
Permanent Easement ($1.15/ sq ft)	$794
Total Estimated Construction Cost	$18,846

TABLE 6
148TH LANE
ALTERNATIVE 2C - 24" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$900.00	1	$900
2	CLEARING	TREE	$100.00	2	$200
3	GRUBBING	TREE	$100.00	2	$200
4	REMOVE STORM SEWER	LIN FT	$4.00	306	$1,224
5	REMOVE CONCRETE CURB	LIN FT	$5.00	75	$375
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	106	$530
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	95	$285
8	COMMON EXCAVATION	CU YD	$5.00	100	$500
9	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	106	$795
10	4" BITUMINOUS PATCH	SQ YD	$28.00	106	$2,968
11	BULKHEAD MANHOLE	EACH	$500.00	1	$500
12	24" RC PIPE APRON	EACH	$450.00	2	$900
13	TRASH GUARD FOR 24" PIPE APRON	EACH	$300.00	2	$600
14	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	1	$1,000
15	24" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$29.00	334	$9,686
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	1	$1,500
17	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60 - 4020	LIN FT	$2,000.00	2	$4,000
18	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	$20.00	75	$1,500
19	TRAFFIC CONTROL	LUMP SUM	$500.00	1	$500
20	CONIFEROUS TREE 4' HT B&B	TREE	$200.00	2	$400
21	TURF ESTABLISHMENT	ACRE	$1,500.00	0.2	$300

Estimated Construction Cost	$28,863
Contingency (10%)	$2,886
Permanent Easement ($1.15/ sq ft)	$794
Total Estimated Construction Cost	$32,543

TABLE 7
148TH LANE
ALTERNATIVE 3

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$500.00	1	$500
2	CLEARING	TREE	$100.00	10	$1,000
3	GRUBBING	TREE	$100.00	10	$1,000
4	COMMON EXCAVATION	CU YD	$5.00	270	$1,350
5	GRANULAR BORROW	CU YD	$8.00	1166	$9,328
6	TURF ESTABLISHMENT	ACRE	$1,500.00	0.5	$750

Estimated Construction Cost	$13,928
Contingency (10%)	$1,393
Total Estimated Construction Cost	$15,321

Section 2
149th Lane

149th Lane

Description

As shown on Exhibit 5, a low area exists on Lot 3, Block 1 of Ramsey Meadows 4th Addition. There is a drain tile that drains the low area to DNR Wetland 658W. During large storm events, DNR Wetland 658W backs up through the drain tile and into the low area. DNR Wetland 658W drains east under Trunk Highway 47 (TH 47) through a small weir structure and 15" pipe to DNR Wetland 659W. The weir structure is at an elevation of 860.9 and drains to the 15" pipe at an elevation of 860.0.

The current outlet elevation is approximately two feet above the bottom of Wetland 658W. The existing 100-year high water level (HWL) for DNR Wetland 658W is 862.1 and for DNR Wetland 659W is 860.4. As shown on Exhibit 6, there is an existing drainage and utility easement over a majority of Block 1 of Ramsey Meadows 4th Addition including the low area in question.

Alternatives

The following alternatives address the water elevation in DNR Wetland 658W.

Alternative 1
Alternative 1 will include removing the existing weir structure and leaving only the 15" culvert as the outlet from DNR Wetland 658W. By removing the weir structure, the wetland will begin to discharge at an elevation of 860.0 as opposed to 860.8.

Removing the weir structure, resulting in a lower normal water level in the wetland, will result in a 100-year HWL for DNR Wetland 658W of 862.0. The 100-year HWL for DNR Wetland 659W did not change. The estimated cost to remove the weir structure is $1,265. Table 8 includes the individual costs for this alternative.

It is our understanding that any work proposed below an elevation of 860 will need the approval of the Minnesota Department of Natural Resources (DNR). This alternative will not have any effect below an elevation of 860 and is not anticipated to need the approval of the DNR. It appears the weir structure is part of the TH 47 storm sewer system. Removing the weir structure may require Mn/DOT's approval.

Alternative 2
Alternative 2 will include removing the existing weir structure and constructing an additional outlet from DNR Wetland 658W under TH 47. The proposed additional outlet would be at the same elevation as the existing outlet, 860.0. It was assumed the additional pipe would have to be jacked under TH 47.

Three different sized additional outlet pipes were analyzed. The following table summarizes the 100-year HWL's for DNR Wetlands 658W and 659W and the estimated costs to construct each outlet pipe:

Outlet Pipe Size	100-Year HWL (658W)	100-Year HWL (659W)	Estimated Cost
Existing	862.1	860.4	N/A
Existing + 15"	861.8	861.2	$15,290
Existing + 18"	861.7	861.3	$18,755
Existing + 24"	861.6	861.4	$29,040

Tables 9 through 11 include the individual costs for this alternative.

As mentioned above, it is our understanding that any work proposed below an elevation of 860 will need the approval of the DNR. This alternative will not have any effect below an elevation of 860 and is not anticipated to need the approval of the DNR. Removing the weir structure and constructing a culvert under TH 47 will require Mn/DOT's approval.

Alternative 3

Alternative 3 will include removing the existing weir structure and constructing an additional outlet from DNR Wetland 658W under TH 47. The proposed additional outlet would be at an elevation of 859.0, one foot lower than the existing outlet. It was assumed the additional pipe would have to be jacked under TH 47.

Two different sized additional outlet pipes were analyzed. The following table summarizes the 100-year HWL's for DNR Wetlands 658W and 659W and the estimated costs to construct each outlet pipe:

Outlet Pipe Size	100-Year HWL (658W)	100-Year HWL (659W)	Estimated Cost
Existing	862.1	860.4	N/A
Existing + lower 18"	861.6	861.3	$18,755
Existing + lower 24"	861.6	861.5	$29,040

Tables 12 and 13 include the individual costs for this alternative.

As mentioned above, it is our understanding that any work proposed below an elevation of 860 will need the approval of the DNR. This alternative has work proposed below an elevation of 860 and will need the approval of the DNR. Removing the weir structure and constructing a culvert under Trunk Highway 47 will require Mn/DOT's approval.

Alternative 4

Alternative 4 will include filling the low area on Lot 3, Block 1 of Ramsey Meadows 4th Addition. Filling the low area will reduce the frequency of the backyard flooding. During large storm events, the area may be inundated by water, but will likely be less frequently and for a shorter duration than under existing conditions.

The estimated cost to fill the low area is $4,681. Table 14 includes the individual costs for this alternative.

As shown on Exhibits 7 and 8, this low area appears to have been designed as wetland mitigation area. Further research may be necessary to determine if this area is protected by the Wetland Conservation Act (WCA). If the area is protected by the WCA, filling this low area will not be a viable alternative.

RAMSEY MEADOWS
4TH ADDITION

4
WO
ELEV=863.5

3
WO
ELEV=864.8

2
WO
ELEV=863.8

1

149TH LANE

860
861
862
863
864
865
866
WALL
SHED
FENCE
DRAINTILE
9.75

DNR
WETLAND
658W

DNR
WETLAND
659W

INV=860.0
INV=859.3
15" RCP
OUTLET/WEIR
STRUCTURE
ELEV=860.8

TRUNK HIGHWAY 47

N

SCALE 30 0 30 60 IN FEET

EXHIBIT 5
149TH LANE EXISTING CONDITIONS

CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 2:51pm
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OFFICIAL PLAT

RAMSEY MEADOWS 4TH ADDITION

CITY OF RAMSEY COUNTY OF ANOKA

pg 25

KNOW ALL PERSONS BY THESE PRESENTS: That J. A. Menkveld & Associates, Inc., a Minnesota corporation, owner and proprietor and Builders Mortgage Corporation, a Minnesota corporation, mortgagee of the following described property situated in the County of Anoka, State of Minnesota, to-wit:

That part of the Southwest Quarter of Section 24, Township 32, Range 25, Anoka County, Minnesota, described as follows:

Beginning at the northeast corner of Outlot A, RAMSEY MEADOWS 3RD ADDITION, according to the recorded plat thereof, Anoka County, Minnesota; thence South 89 degrees 07 minutes 51 seconds East, assumed bearing, parallel with the south line of said Southwest Quarter, a distance of 208.50 feet to the center line of State Trunk Highway No. 47, per the plat of AMBER RIDGE, according to the recorded plat thereof, Anoka County, Minnesota; thence northerly along said center line and along the center line of said State Trunk Highway No. 47, per the plat of WILLOW RIDGE, according to the recorded plat thereof, Anoka County, Minnesota, a distance of 789.96 feet to the intersection with the northeasterly extension of the following described line:

Beginning at a point on the center line of State Trunk Highway No. 47, per the plat of GORHAM'S ADDITION, according to the recorded plat thereof, Anoka County, Minnesota, said point being distant 93.00 feet southeasterly of the northeasterly extension of the southeasterly line of Block 3, said GORHAM'S ADDITION, as measured along said center line; thence South 64 degrees 18 minutes West, parallel with the southeasterly line of Block 3, said GORHAM'S ADDITION, a distance of 376.78 feet, and said line there terminating;

thence South 64 degrees 18 minutes 00 seconds West, along said last described line, a distance of 376.83 feet to the point of termination of said line; thence southwesterly along a tangential curve concave to the southeast, having a radius of 103.25 feet and a central angle of 63 degrees 14 minutes 20 seconds, a distance of 113.96 feet; thence South 1 degree 03 minutes 40 seconds West, tangent to said curve, a distance of 345.42 feet; thence southwesterly along a tangential curve concave to northwest, having a radius of 115.75 feet and a central angle of 60 degrees 08 minutes 15 seconds, a distance of 121.49 feet; thence South 61 degrees 11 minutes 55 seconds West, tangent to said curve, a distance of 53.09 feet to the intersection with the westerly extension of the north line of said Outlot A, RAMSEY MEADOWS 3RD ADDITION; thence South 87 degrees 06 minutes 09 seconds East, along said north line and its westerly extension, a distance of 517.62 feet to the point of beginning.

AND

Outlot A, RAMSEY MEADOWS 3RD ADDITION, according to the recorded plat thereof, Anoka County, Minnesota.

Have caused the same to be surveyed and platted as RAMSEY MEADOWS 4TH ADDITION and do hereby dedicate to the public for public use forever the boulevard, lane and drainage and utility easements as shown on the plat. In witness whereof said J. A. Menkveld & Associates, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this 7th day of Oct, 1996. Also in witness whereof said Builders Mortgage Corporation has caused these presents to be signed by its proper officer this 7th day of Oct, 1996.

SIGNED:

J. A. MENKVELD & ASSOCIATES, INC.:

J. A. Menkveld, President

BUILDERS MORTGAGE CORPORATION:

Ronald Stratton, as President

STATE OF MINNESOTA) The foregoing instrument was acknowledged before me this
COUNTY OF Anoka) 7th day of October, 1996, by J. A. Menkveld, President of J. A. Menkveld & Associates, Inc., a Minnesota Corporation, on behalf of the Corporation.

TERESA VIVIE NOTARY PUBLIC-MINNESOTA ANOKA COUNTY MY COMMISSION EXP. 01/31/2000

Teresa Vivie
Notary Public, Anoka County, Minnesota
My Commission expires 1-31-00

STATE OF MINNESOTA) The foregoing instrument was acknowledged before me this
COUNTY OF Anoka) 4th day of October, 1996, by Ronald Stratton, President of Builders Mortgage Corporation, a Minnesota corporation, on behalf of the corporation.

KATHLEEN R CAVEN NOTARY PUBLIC MINNESOTA MY COMMISSION EXPIRES 01-31-00

Kathleen R. Caven
Notary Public, Ramsey County, Minnesota
My Commission expires 1-31-2000

I hereby certify that I have surveyed and platted the land described in the dedication on this plat as RAMSEY MEADOWS 4TH ADDITION; that the plat is a correct representation of said survey; that all distances are correctly shown on said plat in feet and hundredths of a foot; that the monuments have been correctly placed in the ground as shown; that the outside boundaries are correctly designated on said plat; and that there are no wetlands or public highways to be designated on said plat other than as shown thereon.

Jeffrey N. Caine, Registered Land Surveyor
Minnesota Registration No. 12251

STATE OF MINNESOTA) The surveyors certificate was acknowledged before me a Notary
COUNTY OF ANOKA) Public, this 15 day of October, 1996, by Jeffrey N. Caine, Land Surveyor.

JILL M KENT NOTARY - MINNESOTA ANOKA COUNTY MY COMM EXPIRES 1-31-00

Jill M Kent
Notary Public, Anoka County, Minnesota
My Commission expires 01-31-00

CITY OF RAMSEY

We hereby certify that the City Council of the City of Ramsey, Anoka County, Minnesota, duly accepted and approved the plat of RAMSEY MEADOWS 4TH ADDITION at a regular meeting held this 24th day of September, 1996. If applicable, the written comments and recommendations of the Commissioner of Transportation and the County Highway Engineer have been received by the city or the prescribed 30 day period has elapsed without receipt of such comments and recommendations, as provided by Minn. Statutes, Section 505.03, Subd. 2.

By _____ Mayor By Ryan Pichowsky Clerk

Checked and approved this 7th day of MAY, 1997.

By MERLYN D. ANDERSON
Anoka County Surveyor
by Larry D. Hein deputy

I HEREBY CERTIFY THAT THE CURRENT AND DELINQUENT TAXES ON THE LANDS DESCRIBED WITHIN ARE PAID AND THIS PLAT/OR IS
DATED May 7, 1997
PROPERTY TAX ADMINISTRATOR
BY J. Culver
DEPUTY PROPERTY TAX ADMINISTRATOR

1275655

OFFICE OF COUNTY RECORDER
STATE OF MINNESOTA, COUNTY OF ANOKA
I hereby certify that the within instrument was filed in this office for record on the 7th day of MAY, 1997 at 10:10 o'clock A.M., and was duly recorded in book 54 page 25

Edward M. Iruska
County
By KHQ
Deputy

CITY OF RAMSEY MUNICIPAL CORP. ANOKA COUNTY MINN.

CAINE & ASSOCIATES LAND SURVEYORS, INC.

DRAINAGE AND UTILITY EASEMENTS SHOWN THUS:

10 5 5 10

BEING 10 FEET WIDE AND ADJOINING ALL STREET RIGHT-OF-WAY LINES AND REAR LOT LINES AND 5 FEET WIDE AND ADOINING ALL SIDE LOT LINES, UNLESS OTHERWISE SHOWN ON THE PLAT.

N

SCALE IN FEET
0 100 200 300
SCALE: 1 INCH = 100 FEET

- DENOTES IRON MONUMENT FOUND.
- DENOTES 1/2 INCH IRON PIPE SET.
- DENOTES ANOKA COUNTY MONUMENT.

NOTE: FOR THE PURPOSES OF THIS PLAT, THE SOUTH LINE OF THE SW1/4 OF SEC. 24, T. 32, R. 25 IS ASSUMED TO BEAR S 89°07'51"E

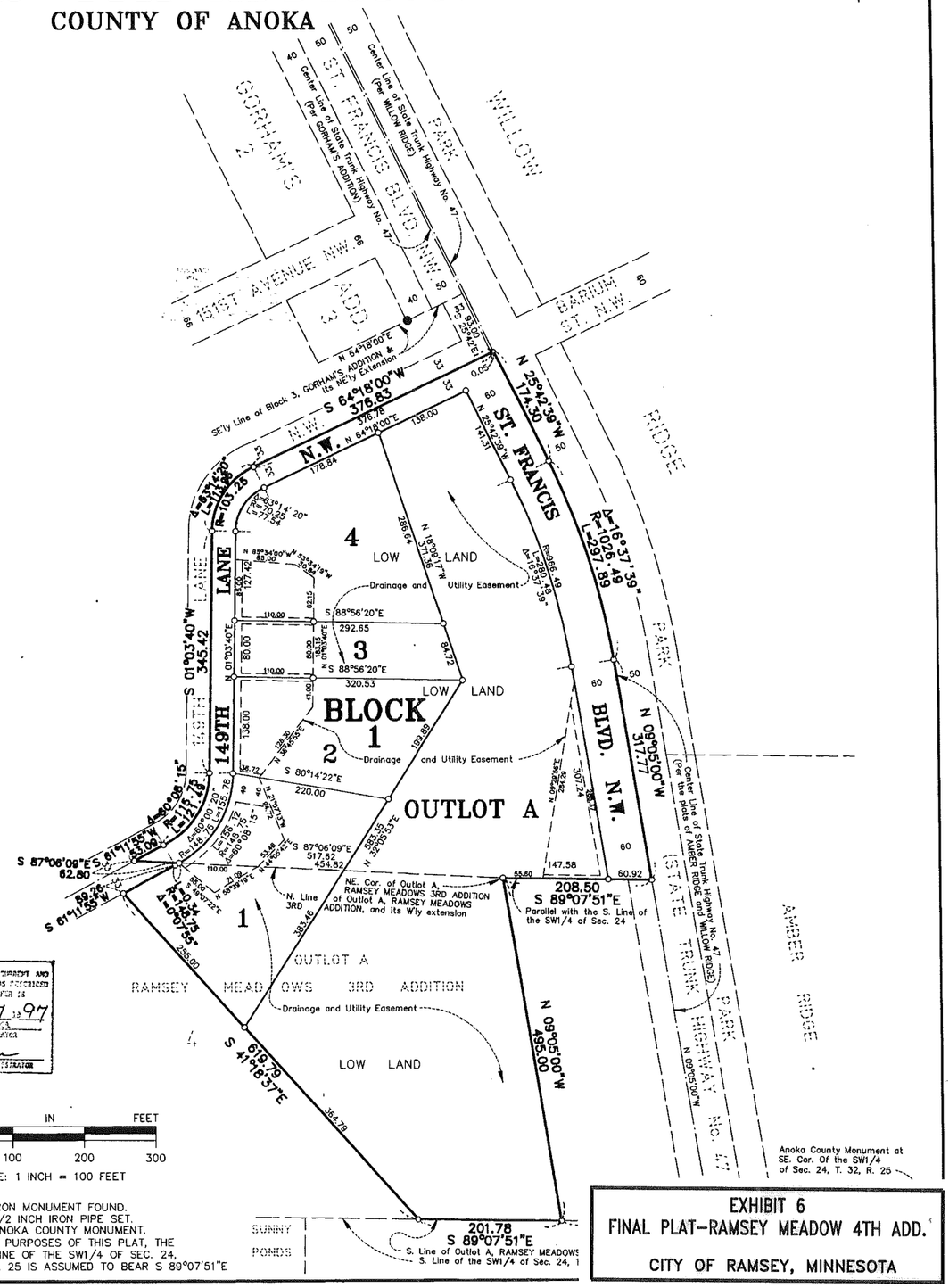
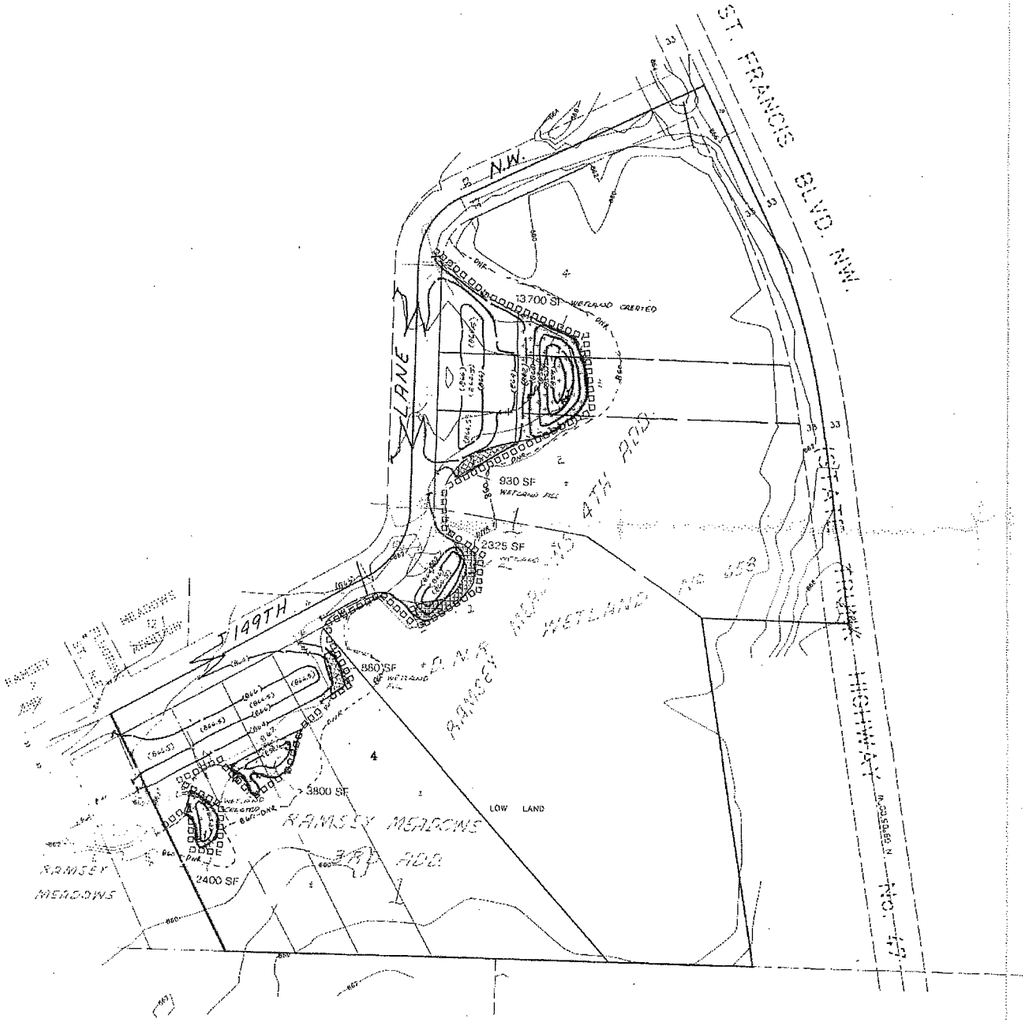


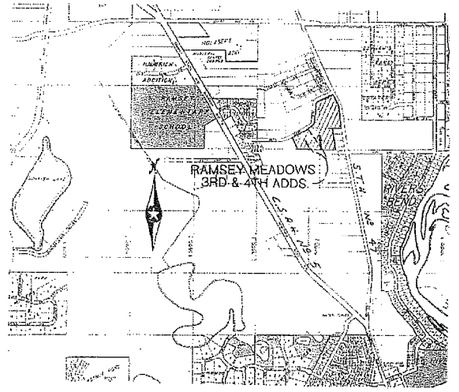
EXHIBIT 6
FINAL PLAT-RAMSEY MEADOW 4TH ADD.
CITY OF RAMSEY, MINNESOTA

30997/$245.00

PRELIMINARY GRADING, DRAINAGE & EROSION CONTROL PLAN FOR:

RAMSEY MEADOWS 3RD & 4TH ADDITIONS





EROSION CONTROL DURING CONSTRUCTION

NOTES:

1. All disturbed soils within 100 lineal feet from wetlands shall be covered with four inches (4") of topsoil and seeded with a minimum of seventy-five (75) pounds per acre of MN/DOT Specification Section 3876, Mixture No. 12, with fertilizer 12-12-12 mixture applied at 600 pounds per acre with Mulch-Type 1. This work shall be constructed in accordance with MN/DOT Specification Section 2575, within the following timeframe:

   Slopes steeper than 3:1 - 7 days
   Slopes 10:1 to 3:1 - 14 days
   Flatter than 10:1 - 21 days

2. Excavate ponding areas before upland grading.

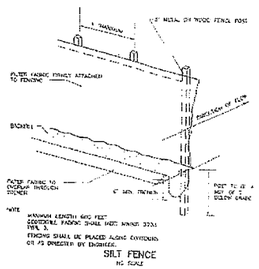
3. The bottom of all drainage ditches shall be stabilized within 100 feet of all wetlands. Stabilization must be initiated within 24 hours of connection to wetlands and be completed within five days. All pipes connecting to drainage swales must be provided with energy dissipation structures prior to connecting to wetland.

4. Sediment control structures must be in place prior to starting of grading and must be maintained until final stabilization has been established.

5. Inspect and maintain after rainfall (as required). The inspector is to be

6. Vehicle tracking onto unpaved surfaces must be minimized.

7. All silt fence shall be removed after the site has undergone final stabilization.



SILT FENCE
NO SCALE

	PROPOSED NON-DNR WETLAND DISTURBED	PROPOSED WETLAND CREATED
Ramsey Meadows 3rd Addition	880 S.F. ±	6,200 S.F. ±
Ramsey Meadows 4th Addition	4,135 S.F. ±	19,900 S.F. ±
TOTALS	5,015 S.F. ±	26,100 S.F. ±

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

J. Gary M. Caine

DATE Jan. 23, 1995 REG. NO. 12251

x 000.0	DENOTES EXISTING SPOT ELEVATION
(000.0)	" PROPOSED " "
—— 000 ——	" EXISTING CONTOUR
—— (000) ——	" PROPOSED CONTOUR
----DNR----	DENOTES EDGE OF D.N.R. WETLAND NO 6SB.
—W—W—	DENOTES EDGE OF WETLAND AS LOCATED BY JOHN C. ANDERSON OF WETLANDS DATA, INC. & SURVEYED BY CAINE & ASSOC. LAND SURVEYORS, INC.
□□□□□□□□□□□□□□	DENOTES PROPOSED SILT FENCE

SCALE IN FEET
0 100 200 300
SCALE: 1 INCH = 100 FEET

● DENOTES IRON MONUMENT FOUND
○ DENOTES 1/2 INCH IRON PIPE SET.
BEARINGS SHOWN ARE BASED ON ASSUMED DATUM

CAINE & ASSOCIATES
LAND SURVEYORS, INC.
17720 Highway 65 N.E. – Ham Lake
434-7646

EXHIBIT 7
RAMSEY MEADOWS GRADING PLAN

CITY OF RAMSEY, MINNESOTA

RAMSEY MEADOWS 2ND ADDITION

CITY OF RAMSEY — COUNTY OF ANOKA

PRELIMINARY PLAT AND WETLAND MITIGATION PLAN

OWNER AND SUBDIVIDER: Gilbert A. Henkveld
207 E. Main St.
Box 547
Anoka, MN 55303

LAND SURVEYOR AND DESIGNER: Caine and Associates Land Surveyers, Inc.
17720 Hwy 65 N.E.
Ham Lake, MN 55304
434-7946

TOTAL AREA: 26.5 acres, more or less

PROPOSED USE: 83 Lots for R-1, U, Single Family Urban Residential, 4 outlots and 1 Park (Walkway) in two phases.

PROPOSED DENSITY: 1.8 Lots per acre

PROPOSED WATER SOURCE AND SEWAGE DISPOSAL: City water and sewer

EXISTING ZONING: R-1 Residential

MINIMUM BUILDING SET BACKS: Front = 35
Side House = 10
Side Garage = 5
Side Corner = 20 or line up with existing homes
Rear = 35

DRAINAGE AND UTILITY EASEMENTS: 10 feet wide adjoining all street lines and rear lot lines, and 5 feet wide adjoining all side lot lines, unless otherwise indicated on the plat.

DATE OF PREPARATION: 1982

Proposed Legal Description:

That part of the SW1/4 of Section 24, Township 32, Range 25, in Anoka County, Minnesota, described as follows: Beginning at a point on the South line of said SW1/4, said point being a distance of 175 feet, as measured along said South line, Westerly of the West right of way line of State Trunk Highway No. 47 as it is now laid out and travelled; thence North 9 degrees 04 minutes 41 seconds West on a line parallel to said West right of way line a distance of 295 feet; thence North 85 degrees 56 minutes 06 seconds West a distance of 516.09 feet; thence South 61 degrees 11 minutes 55 seconds West a distance of 656.98 feet; thence Southwesterly on a curve to the right having a radius of 434.27 feet a distance of 225.07 feet; thence North 69 degrees 45 minutes 25 seconds West on a line parallel to the South line of said SW1/4 a distance of 55.31 feet; thence Southerly and parallel to the West line of said SW1/4 a distance of 1277.57 feet to a point on the South line of said SW1/4, said point being 600 feet East of the Southwest corner of said SW1/4 as measured along the south line; thence Easterly on said South line a distance of 1277.57 feet to the point of beginning.

And that part of the Southwest Quarter of Section 24, Township 32, Range 25 in Anoka County, Minnesota described as follows: Commencing at the intersection of the South line of said Southwest Quarter and the center line of State Trunk Highway No. 47 as it is now laid out and travelled; thence North 9 degrees 04 minutes 41 seconds West on said center line a distance of 282.97 feet; thence of beginning of land to be described; thence North 7 degrees 58 minutes 10 seconds West on said center line a distance of 282.97 feet; thence Northwesterly along said center line on a curve to the left having a radius of 1036.48 feet, a distance of 320.64 feet; thence North 25 degrees 42 minutes West on said center line a distance of 189.24 feet to a point which is 91 feet Southeasterly as measured along said center line, from the Northeasterly extension of the Southeasterly line of Block 3 in Gorham's Addition; thence South 64 degrees 18 minutes West on a line parallel to the Southeasterly line of said Block 3 a distance of 276.78 feet; thence Southwesterly on a curve to the left having a radius of 303.25 feet a distance of 113.55 feet; thence South 1 degree 03 minutes 40 seconds West a distance of 368.42 feet; thence Southwesterly on a curve to the right having a radius of 315.75 feet a distance of 221.93 feet; thence South 61 degrees 11 minutes 55 seconds West a distance of 53.09 feet; thence South 85 degrees 56 minutes 06 seconds West a distance of 516.09 feet; thence Easterly on a line parallel to the South line of said Southwest Quarter a distance of 208.40 feet to the point of beginning.

And that part of the Southwest Quarter of Section 24, Township 32, Range 25, in Anoka County, Minnesota, described as follows:

Commencing at a point on the center line of State Trunk Highway Number 47 as it is now laid out and travelled, said point being 93 feet Southeasterly as measured along said center line from the Northeasterly extension of the Southeasterly line of Block 3 in GORHAM'S ADDITION; thence South 64 degrees 18 minutes West on a line parallel to the Southeasterly line of said Block 3 a distance of 276.78 feet; thence Southeasterly on a curve to the left having a radius of 303.25 feet a distance of 113.90 feet; thence South 1 degree 03 minutes 40 seconds West a distance of 345.62 feet; thence Southwesterly on a curve to the right having a radius of 315.75 feet a distance of 121.89 feet; thence South 61 degrees 11 minutes 55 seconds West a distance of 206.09 feet to a point, hereinafter known as Point A; thence North 1 degree 03 minutes 40 seconds East a distance of 830.42 feet to a point which is 260 feet Southeasterly of, as measured at right angles to, the Northwesterly extension of the Northwesterly line of said Block 3, said point being the point of beginning of land to be described; thence returning South 1 degree 30 minutes 40 seconds West a distance 534.62 feet more or less to said point A; thence South 61 degrees 11 minutes 55 seconds West a distance of 223.04 feet; thence Southwesterly on a curve to the right having a radius of 434.27 feet a distance of 77.71 feet to a point 600 feet East of the West line of said Southwest Quarter as measured parallel with the South line of said Southwest Quarter; thence Northerly and parallel with the West line of said Southwest Quarter to a point which is 635.8 feet North of the South line of said Southwest Quarter as measured parallel with the South line of said Southwest Quarter; thence Easterly and parallel with the South line of said Southwest Quarter a distance of 600 feet to the West line of said Southwest Quarter; thence Northerly along the West line of said Southwest Quarter and to a point, said point being 531.05 feet Southerly of the intersection of the Southeasterly extension of the center line of 152nd Avenue Northeast in said GORHAM'S ADDITION with the West line of said Southwest Quarter, said 531.05 feet being measured along the West line of said Southwest Quarter; thence Easterly at right angles to the West line of said Southwest Quarter a distance of 160 feet; thence Northerly at right angles a distance of 272.26 feet; thence Westerly at right angles a distance of 20 feet to a point which is 140 feet East of the West line of said Southwest Quarter, as measured at right angles to said West line; thence Northerly and parallel with said West line to a point, said point being 275.3 feet Southerly of the Southeasterly extension of the Southeasterly line of 152nd Avenue NW, in GORHAM'S ADDITION, as measured parallel with the West line of said Southwest Quarter; thence Easterly at right angles a distance of 280 feet; thence Northerly at right angle to a point, said point being 311 feet Southerly said Southeasterly extension of the Southeasterly line of 152nd Avenue NW., said 311 feet being measured parallel with the West line of said Southwest Quarter; thence Easterly at right angles to an intersection with a line drawn South 15 degrees 52 minutes 56 seconds East from a point on said Southeasterly extension of the Southeasterly line of 152nd Avenue NW, said point on said Southeasterly extension being distant 431 feet Northeasterly as measured at right angles to the West line of said Southwest Quarter; thence South 15 degrees 52 minutes 56 seconds East to an intersection with line 'A', said line A being described as follows:

Commencing at the Northwest corner of Lot 1, Block 3, GORHAM'S ADDITION; thence South 64 degrees 18 minutes West on the Southeasterly line of 151st Avenue NW. in said GORHAM'S ADDITION extended Southwesterly for a distance of 470 feet; thence Northwesterly on a curve to the right having a radius of 101 feet for a distance of 141.02 feet; thence North 35 degrees 42 minutes West for a distance of 21.98 feet to the actual point of beginning of the line to be described; thence South 45 degrees 18 minutes West for a distance of 240.88 feet, more or less, to the aforementioned point of intersection and there terminating; thence South 15 degrees 51 minutes 49 seconds East to an intersection with a line drawn through the point of beginning parallel with the Southwesterly extension of the Northeasterly line of said Block 3 in GORHAM'S ADDITION; thence to the point of beginning.

Excepting therefrom all that part of the above described tract which lies Southerly of a line drawn parallel with and 33 feet Northerly of the following described line:

Beginning at the aforementioned point 'A'; thence South 61 degrees 11 minutes 55 seconds West for a distance of 233.04 feet, thence Southwesterly on a curve to the right having a radius of 434.27 feet for a distance of 77.71 feet and there terminating, said parallel line being lengthened or shortened as necessary to intersect the boundaries of the above described tract.

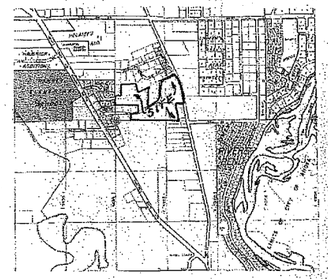
And also except:

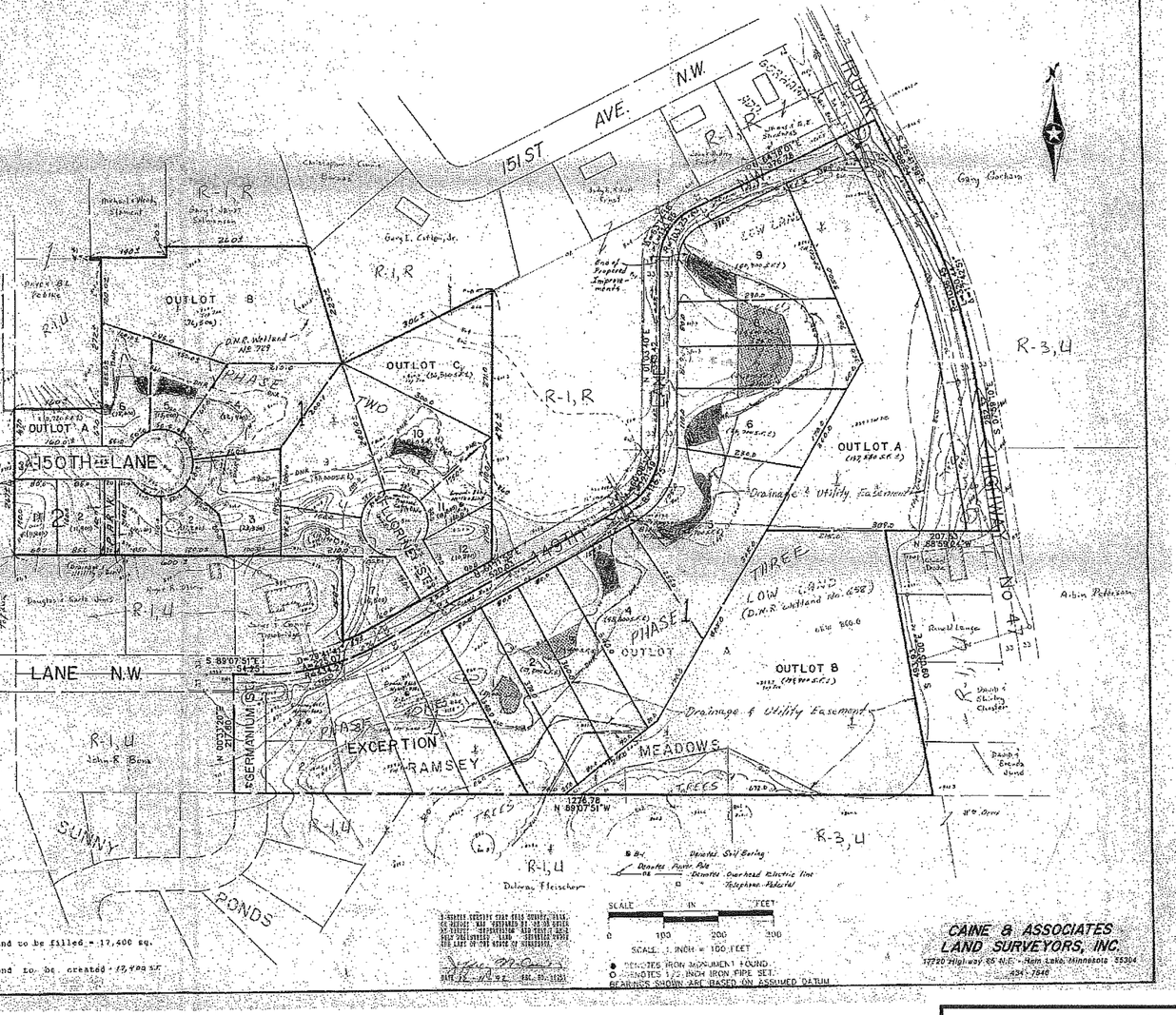
Lots 1 through 5, Block 1, RAMSEY MEADOWS, according to the recorded plat thereof, Anoka County, Minnesota;

And also except:

That part of Germanium Street N.W. and 149TH Lane N.W. as dedicated in said plat of RAMSEY MEADOWS.

VICINITY MAP





Note: Area of non - D.N.R. wetland to be filled = 17,400 sq. ft.

Area of proposed new wetland to be created = 17,400 s.f.

CAINE & ASSOCIATES
LAND SURVEYORS, INC.
17720 Highway 65 N.E. - Ham Lake, Minnesota 55304
434-7946

EXHIBIT 8
RAMSEY MEADOWS WETLAND MITIGATION PLAN
CITY OF RAMSEY, MINNESOTA

TABLE 8
149TH LANE
ALTERNATIVE 1

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$100.00	1	$100
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	1	$300
4	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
5	TURF ESTABLISHMENT	LUMP SUM	$50.00	1	$50

Estimated Construction Cost	$1,150
Contingency (10%)	$115
Total Estimated Construction Cost	$1,265

TABLE 9
149TH LANE
ALTERNATIVE 2A - 15" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$400.00	1	$400
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	3	$900
4	15" RC PIPE SEWER DESIGN 3006, CL V - JACKED	LIN FT	$100.00	118	$11,800
5	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
6	TURF ESTABLISHMENT	LUMP SUM	$100.00	1	$100

Estimated Construction Cost	$13,900
Contingency (10%)	$1,390
Total Estimated Construction Cost	$15,290

TABLE 10
149TH LANE
ALTERNATIVE 2B - 18" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$500.00	1	$500
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	1	$300
4	18" RC PIPE APRON	EACH	$350.00	2	$700
5	18" RC PIPE SEWER DESIGN 3006, CL V - JACKED	LIN FT	$125.00	118	$14,750
6	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
7	TURF ESTABLISHMENT	LUMP SUM	$100.00	1	$100

Estimated Construction Cost	$17,050
Contingency (10%)	$1,705
Total Estimated Construction Cost	$18,755

TABLE 11
149TH LANE
ALTERNATIVE 2C - 24" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$800.00	1	$800
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	1	$300
4	24" RC PIPE APRON	EACH	$450.00	2	$900
5	24" RC PIPE SEWER DESIGN 3006, CL V - JACKED	LIN FT	$200.00	118	$23,600
6	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
7	TURF ESTABLISHMENT	LUMP SUM	$100.00	1	$100

Estimated Construction Cost	$26,400
Contingency (10%)	$2,640
Total Estimated Construction Cost	$29,040

TABLE 12
149TH LANE
ALTERNATIVE 3A - 18" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$500.00	1	$500
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	1	$300
4	18" RC PIPE APRON	EACH	$350.00	2	$700
5	18" RC PIPE SEWER DESIGN 3006, CL V - JACKED	LIN FT	$125.00	118	$14,750
6	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
7	TURF ESTABLISHMENT	LUMP SUM	$100.00	1	$100

Estimated Construction Cost	$17,050
Contingency (10%)	$1,705
Total Estimated Construction Cost	$18,755

TABLE 13
149TH LANE
ALTERNATIVE 3B - 24" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$800.00	1	$800
2	REMOVE STORM STRUCTURE	EACH	$400.00	1	$400
3	15" RC PIPE APRON	EACH	$300.00	1	$300
4	24" RC PIPE APRON	EACH	$450.00	2	$900
5	24" RC PIPE SEWER DESIGN 3006, CL V - JACKED	LIN FT	$200.00	118	$23,600
6	CONNECT TO EXISTING STORM SEWER	EACH	$300.00	1	$300
7	TURF ESTABLISHMENT	LUMP SUM	$100.00	1	$100

Estimated Construction Cost	$26,400
Contingency (10%)	$2,640
Total Estimated Construction Cost	$29,040

TABLE 14
149TH LANE
ALTERNATIVE 4

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$100.00	1	$100
2	COMMON EXCAVATION	CU YD	$5.00	133	$665
3	GRANULAR BORROW	CU YD	$8.00	380	$3,040
4	TURF ESTABLISHMENT	ACRE	$1,500.00	0.3	$450

Estimated Construction Cost	$4,255
Contingency (10%)	$426
Total Estimated Construction Cost	$4,681

Section 3
Rum River Hills Golf Club

Rum River Hills Golf Club

Summary

Rum River Hills Golf Club has recently experienced flooding on some fairways and cart paths. Exhibit 9 shows the discharge points and problem areas throughout the golf course. The following will address the problem areas throughout the golf course.

Flooding along Hole #1

The first area of concern includes flooding of the large pond along Hole #1. This pond discharges through an existing concrete outlet structure and a 12" plastic pipe to the east. The outlet is labeled as Area 1 on Exhibit 9. It is our understanding that after large storm events, the pond remains elevated for long periods of time. The 100-year high water level (HWL) is 870.3.

After reviewing video recordings of the outlet pipe, it appears that the pipe has several sags in it and several joints have been compromised. The outlet pipe is relatively shallow and may have been affected by frost heave. This outlet pipe is likely causing the pond to operate inefficiently.

We believe that the best alternative for this outlet is to remove the existing outlet structure and the 12" outlet pipe and replace them with a new 4-foot diameter concrete outlet structure and 18" high density polyethylene pipe outlet in the same location as the existing pipe. Exhibit 10 shows the proposed outlet structure. The new pipe would be installed at a lower elevation than it exists now, reducing the impact of frost heave on the pipe. The polyethylene pipe is also more rigid and is solid (no air voids) and therefore more resistant to frost heave or buoyancy when soils are saturated. A removable, weir wall would be installed in the new outlet structure. We would propose to leave the weir height at the same elevation as existing. By installing the weir wall, it will allow for greater flexibility in controlling the water elevations of the pond. Installing this outlet structure would result in a 100-year HWL of 870.0.

The estimated cost to construct the new outlet pipe and structure is $29,853. Table 15 includes the individual costs for this alternative.

Cart path flooding near the clubhouse

Based on the HWL of the pond along Hole #1, it appears that there could be an issue with the cart paths flooding near the clubhouse, Areas 2A and 2B on Exhibit 9. The existing culverts under the cart paths are a 15" diameter and 12" diameter. If flooding the cart paths is an issue, the best alternative would be to install larger diameter culverts under the cart paths.

Installing 24" diameter culverts will reduce the flooding during small storm events. However, since the HWL elevation for the area is controlled by the downstream outlet structure discussed above, the paths will still flood during large storm events. To reduce the flooding during the large storm events, the cart paths would have to be raised

approximately 1.5 feet. This would, however, increase the HWL in the pond near the clubhouse, which would appear to adversely affect the fairway for Hole #18.

The estimated cost to replace the two culverts under the carts paths is $6,642. Table 16 includes the individual costs this alternative.

Saturated soil along Hole #15

Another issue is occurring along Hole #15 near the Rum River. The soil in the area is saturated. There is an existing rock dam, Area 3 on Exhibit 19, southeast of the most saturated area of the fairway. Part of the fairway was excavated to help to determine the problem and drain the area.

Based on our review, it appears that the water being contained by the rock dam may be infiltrating into the soil and causing the saturation. There is a dropped of approximately seven feet from the rock dam to the bottom of the downstream channel. We also noticed that the existing drain tile that was excavated along Hole #15 was plugged with roots and soil.

We recommend two alternatives to address the soil saturation along Hole #15. First, the drain tile should be replaced to improve the drainage in the area. Second, the area of the creek that is being contained by the rock dam should be lined with an impermeable material to eliminate the water infiltrating through the soil. Lining the creek will eliminate the infiltration into the soil and the new drain tile will help to keep the existing soil dry.

The estimated cost to replace the drain tile and line the creek bed is $13,530. Table 17 includes individual costs for this alternative.

Flooding of Hole #3 and #17

Flooding of Hole #3 and #17 is also an issue at the golf course. The stormwater drains south through three 15" culverts, labeled Area 4A, Area 4B and Area 4C on Exhibit 9, and then to the Rum River.

One alternative to lower the HWL's in the area would be to install bigger culverts. A 21" culvert was modeled to replace the culverts at Area 4A and 4B and a 24" culvert was modeled to replace the culvert at 4C. The following table summarizes the 100-year HWL's for the three areas:

Existing 100-Year HWL			Proposed 100-Year HWL		
Area 4A	Area 4B	Area 4C	Area 4A	Area 4B	Area 4C
859.3	859.3	858.5	859.1	858.7	858.3

The estimated cost to replace the three culverts is $4,990. Table 18 includes individual costs for this alternative.



EXHIBIT 9
RUM RIVER HILLS GOLF CLUB
EXISTING CONDITIONS
CITY OF RAMSEY, MINNESOTA

Feb 14, 2012 - 9:28am
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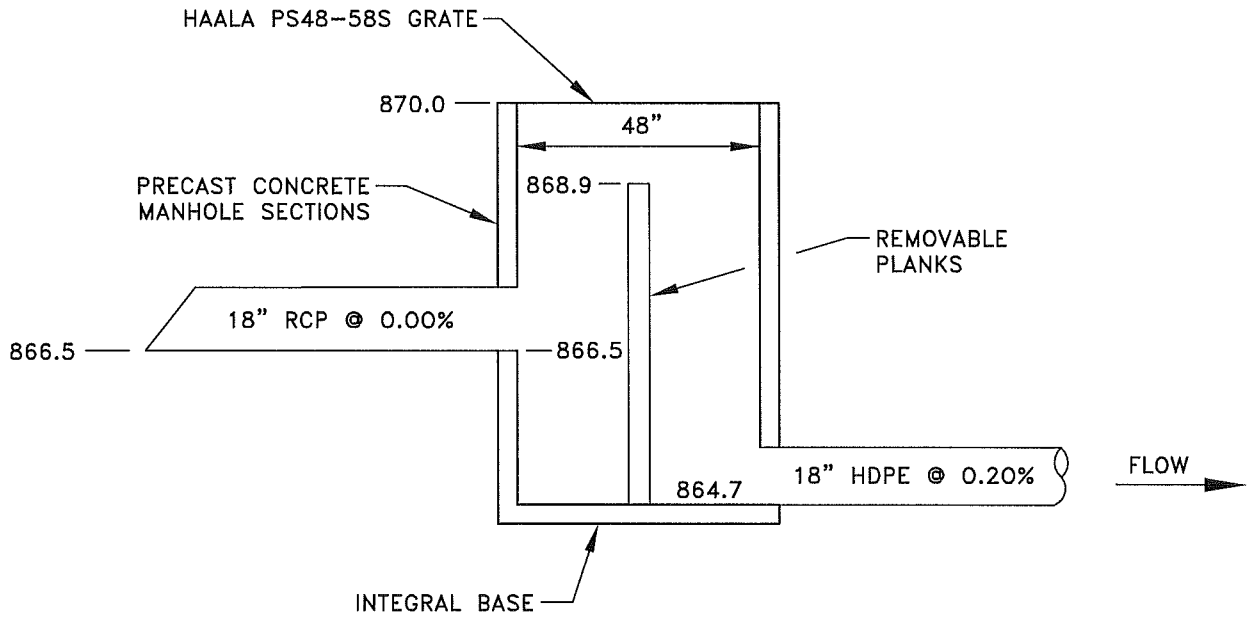


EXHIBIT 10
RUM RIVER HILLS GOLF CLUB
PROPOSED OUTLET STRUCTURE
CITY OF RAMSEY, MINNESOTA

Feb 14, 2012 - 11:42am
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TABLE 15
RUM RIVER HILLS GOLF CLUB
FLOODING AROUND HOLE #1 - NEW OUTLET STRUCTURE

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$800.00	1	$800
2	CLEARING	ACRE	$1,500.00	0.2	$300
3	GRUBBING	ACRE	$1,500.00	0.2	$300
4	REMOVE STORM SEWER	LIN FT	$1.50	856	$1,284
5	18" METAL APRON	EACH	$275.00	1	$275
6	18" RC PIPE APRON	EACH	$350.00	1	$350
7	18" HDPE PIPE SEWER	LIN FT	$22.00	850	$18,700
8	18" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$23.00	10	$230
9	OUTLET CONTROL STRUCTURE	EACH	$4,000.00	1	$4,000
10	TURF ESTABLISHMENT	ACRE	$1,500.00	0.6	$900

Estimated Construction Cost	$27,139
Contingency (10%)	$2,714
Total Estimated Construction Cost	$29,853

TABLE 16
RUM RIVER HILLS GOLF CLUB
CART PATH FLOODING NEAR CLUBHOUSE - NEW CULVERTS

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$200.00	1	$200
2	REMOVE STORM SEWER	LIN FT	$4.00	96	$384
3	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	30	$150
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	48	$144
5	4" AGGREGATE BASE CLASS 5	SQ YD	$8.00	30	$240
6	4" BITUMINOUS PAVEMENT	SQ YD	$34.00	30	$1,020
7	24" METAL APRON	EACH	$325.00	4	$1,300
8	24" CP PIPE CULVERT	LIN FT	$25.00	96	$2,400
9	TURF ESTABLISHMENT	LUMP SUM	$200.00	1	$200

Estimated Construction Cost	$6,038
Contingency (10%)	$604
Total Estimated Construction Cost	$6,642

TABLE 17
RUM RIVER HILLS GOLF CLUB
HOLE #15 SATURATION - CREEK LINING AND DRAIN TILE

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$350.00	1	$350
2	4" PERF PIPE DRAIN	LIN FT	$15.00	450	$6,750
3	CREEK LINING	LUMP SUM	$5,000.00	1	$5,000
4	TURF ESTABLISHMENT	LUMP SUM	$200.00	1	$200

Estimated Construction Cost	$12,300
Contingency (10%)	$1,230
Total Estimated Construction Cost	$13,530

TABLE 18
RUM RIVER HILLS GOLF CLUB
FLOODING AROUND HOLE #3 AND #17 - NEW CULVERTS

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$200.00	1	$200
2	REMOVE STORM SEWER	LIN FT	$4.00	72	$288
3	21" METAL APRON	EACH	$300.00	4	$1,200
4	24" METAL APRON	EACH	$325.00	2	$650
5	24" CP PIPE CULVERT	LIN FT	$26.00	46	$1,196
6	24" CP PIPE CULVERT	LIN FT	$27.00	26	$702
7	TURF ESTABLISHMENT	LUMP SUM	$300.00	1	$300

Estimated Construction Cost	$4,536
Contingency (10%)	$454
Total Estimated Construction Cost	$4,990

Section 4
163rd Lane

163rd Lane

Description

As shown on Exhibit 11, a low area exists south of 163rd Lane and east of Wolfram Street. The low area does not have a piped outlet to County Ditch #3. During a majority of the year, stormwater runoff infiltrates into the soil. However, during early spring when the ground is frozen and during periods of heavy rainfall, water levels have risen to levels that cause flooding of adjacent properties.

Alternatives

The following alternatives address the water elevation in the low area.

Alternative 1
In this alternative, an outlet pipe would be installed from the low area to County Ditch #3, as shown on Exhibit 12. The outlet pipe will not be installed at the bottom of the low area, rather, it will be installed at an elevation that would allow smaller storm events to continue to infiltrate into the soil. The outlet pipe invert is proposed at an elevation of 872.0, which is the approximate elevation of a 3-inch rainfall event. The following table summarizes the 100-year HWL's, the detention time above an elevation of 873.0 and estimated costs to construct each outlet pipe:

Outlet Pipe Size	100-Year HWL	Detention Time Above Elevation 873 During a 100-Year Storm Event (hours)	Estimated Cost
Existing	874.8	23.4	N/A
12"	874.3	6.2	$68,640
15"	874.0	2.9	$74,305
18"	873.8	1.5	$80,795

As shown, the area may continue to flood during large storm events; however, the duration of flooding will be much shorter.

Tables 19 through 21 include the individual costs for this alternative. It is proposed to directionally drill the pipe as shown on Exhibit 12 as opposed to open cutting a trench. A trench would require excessive cuts in the surrounding area. The outlet pipe will be approximately 700 feet long. Cleaning the pipe will require access on both ends of the pipe.

Alternative 2
Alternative 2 included draining the low area east to a ditch system in Elmcrest Park. This alternative was reviewed and deemed not feasible. There is not enough difference in elevation from the low area to the ditch in Elmcrest Park.

Alternative 3

Alternative 3 included constructing a pipe west and then south along 163rd Lane and Wolfram Street to County Ditch #3. The length of this alternative is approximately 500 feet longer than Alternative 1, therefore decreasing the pipe slope and increasing the costs. The impact of constructing the pipe along the existing streets would also add to the costs of this alternative. For these reasons, this alternative was deemed not feasible.

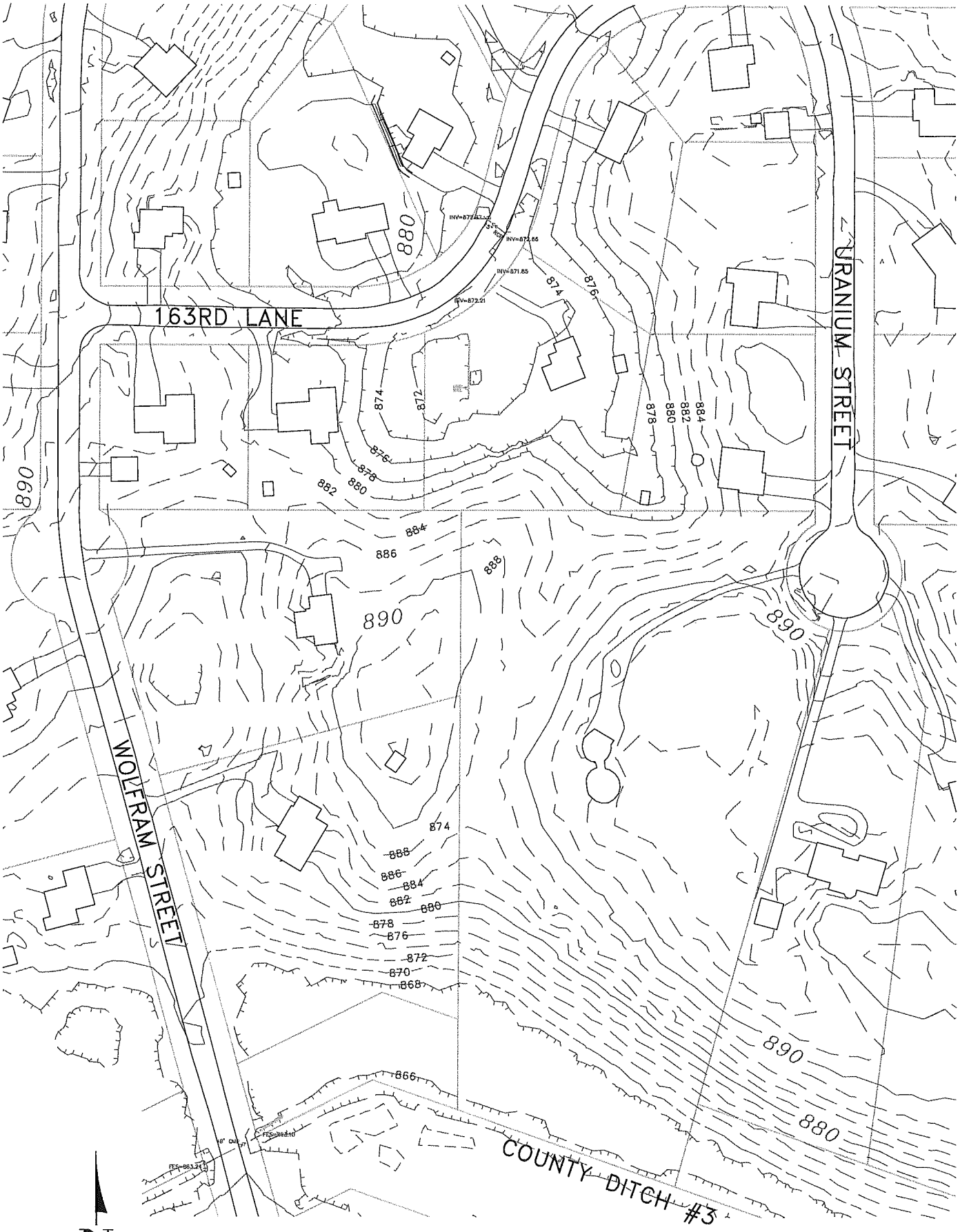


EXHIBIT 11
163RD LANE EXISTING CONDITIONS

CITY OF RAMSEY, MINNESOTA

Feb 12, 2012 – 8:55am
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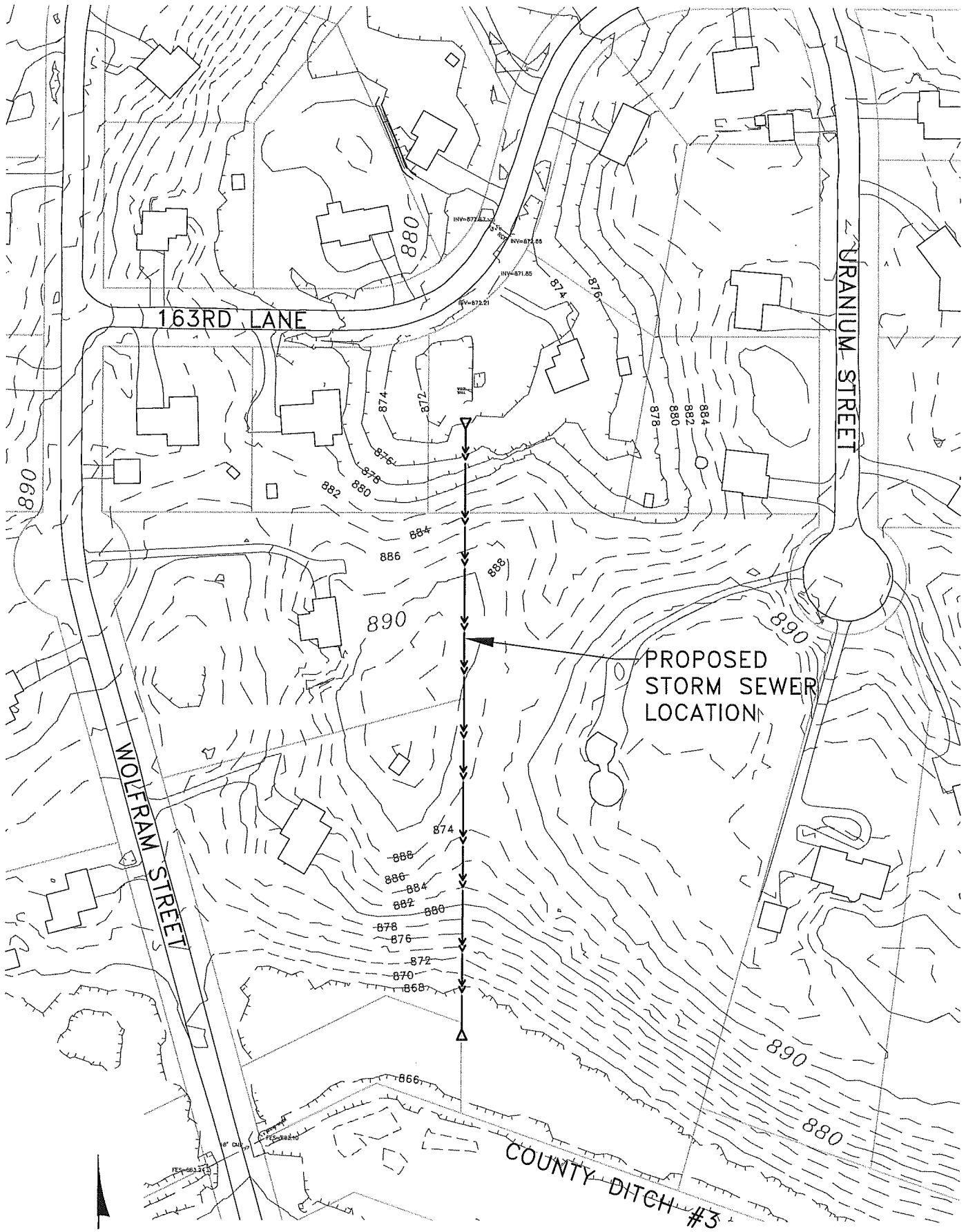


EXHIBIT 12
163RD LANE PROPOSED STORM SEWER

CITY OF RAMSEY, MINNESOTA

Feb 12, 2012 - 9:45am
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TABLE 19
163RD LANE
ALTERNATIVE 1A - 12" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$1,800.00	1	$1,800
2	COMMON EXCAVATION	CU YD	$5.00	100	$500
3	12" METAL APRON	EACH	$200.00	2	$400
4	12" HDPE PIPE SEWER (DIRECTIONALLY DRILLED)	LIN FT	$85.00	700	$59,500
5	TURF ESTABLISHMENT	LUMP SUM	$200.00	1	$200

Estimated Construction Cost	$62,400
Contingency (10%)	$6,240
Total Estimated Construction Cost	$68,640

TABLE 20
163RD LANE
ALTERNATIVE 1B - 15" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$2,000.00	1	$2,000
2	COMMON EXCAVATION	CU YD	$5.00	100	$500
3	15" METAL APRON	EACH	$225.00	2	$450
4	15" HDPE PIPE SEWER (DIRECTIONALLY DRILLED)	LIN FT	$92.00	700	$64,400
5	TURF ESTABLISHMENT	LUMP SUM	$200.00	1	$200

Estimated Construction Cost	$67,550
Contingency (10%)	$6,755
Total Estimated Construction Cost	$74,305

TABLE 21
163RD LANE
ALTERNATIVE 1C - 18" OUTLET

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$2,200.00	1	$2,200
2	COMMON EXCAVATION	CU YD	$5.00	100	$500
3	18" METAL APRON	EACH	$275.00	2	$550
4	18" HDPE PIPE SEWER (DIRECTIONALLY DRILLED)	LIN FT	$100.00	700	$70,000
5	TURF ESTABLISHMENT	LUMP SUM	$200.00	1	$200

Estimated Construction Cost	$73,450
Contingency (10%)	$7,345
Total Estimated Construction Cost	$80,795

Section 5
156th Lane

156th Lane

Description

As shown on Exhibit 13, a low area exists south of 156th Lane and west of Yakima Street, referred to Depression 1 on Exhibit 13. Depression 1 drains south and east through an existing storm sewer system to another low area west of Juniper Ridge Drive, referred to as Depression 2 on Exhibit 13. From Depression 2 the stormwater drains north through an existing storm sewer system to the Rum River. The outlet elevations for both Depression 1 and Depression 2 are 859.8.

During storm events, water ponds in the backyard of 5220 156th Lane. The area where water ponds was platted with a 75-foot drainage and utility easement, however, this easement has been vacated. The existing 100-year high water level (HWL) for Depression 1 is 864.7.

Alternatives

The following alternatives address the stormwater in the area.

Alternative 1
Alternative 1 includes filling the backyard of 5220 156th Lane. Excavation would be required in Woodland Green Park to the south to compensate for the storage being lost by filling the backyard. The proposed grading is shown on Exhibit 14. In this alternative the proposed 100-year HWL would remain 864.7, but it would not encroach into the backyard to the extent it does under existing conditions.

The estimated cost for this alternative is $21,175. Table 22 includes the individual costs for this alternative.

Alternative 2
Alternative 2 also includes filling the backyard of 5220 156th Lane and excavating Woodland Green Park to the south to compensate for the storage being lost by filling the backyard. As opposed to Alternative 1, this alternative proposes to over-excavate the area in Woodland Green Park, which will lower the 100-year HWL by adding storage. The proposed grading is shown on Exhibit 15. In this alternative the proposed 100-year HWL would drop to 864.1.

The estimated cost for this alternative is $76,274. Table 23 includes the individual costs for this alternative.

Alternative 3
Alternative 3 includes constructing an additional 12" outlet pipe from Depression 2. As shown on Exhibit 16, the new outlet pipe would run east along 156th Lane and then north along Juniper Ridge Drive to an existing catch basin that drains to the Rum River. The

new outlet would be constructed at an elevation of 857.8, two feet lower than the existing outlet.

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 14, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	864.6
Depression 2 – Existing	866.0
Depression 2 – Proposed	865.9

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 15, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	864.0
Depression 2 – Existing	866.0
Depression 2 – Proposed	865.8

As shown, adding this additional outlet pipe has very little effect on the high water levels of the two depressions. One reason for this is that the storm sewer system downstream of Depression 2 is at or above capacity and is flowing back into Depression 2 prior to draining downstream.

The estimated cost to construct this additional outlet pipe is $158,609. Table 24 includes the individual costs for this alternative.

Alternative 4

Alternative 4 includes constructing an additional 18" outlet pipe from Depression 1. As shown on Exhibit 16, the new outlet pipe would run east from Depression 1 to Depression 2. The new outlet would be constructed at an elevation of 858.2; 1.6-feet lower than the existing outlet. This alternative assumes that the new outlet from Depression 2, as discussed in Alternative 3, would also be constructed.

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 14, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	864.6
Depression 2 – Existing	866.0
Depression 2 – Proposed	865.5

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 15, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	863.8
Depression 2 – Existing	866.0
Depression 2 – Proposed	865.3

As shown, adding this additional outlet pipe has very little effect on the high water levels of the two depressions. After adding the pipe, stormwater actually flows from Depression 2 back to Depression 1 prior to flowing downstream, lowering the HWL in Depression 2.

The estimated cost to construct this additional outlet pipe is $37,697. Table 25 includes the individual costs for this alternative.

Alternative 5

Alternative 5 includes constructing a 36" outlet pipe from Depression 2. As shown on Exhibit 16, the new outlet pipe would run east from Depression 2 to the Rum River. The new outlet would be constructed at an elevation of 857.8. As part of this alternative, the existing outlet pipe from Depression 2 will be eliminated. This alternative also assumes that the new outlet from Depression 1, as discussed in Alternative 4, would also be constructed.

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 14, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	863.8
Depression 2 – Existing	866.0
Depression 2 – Proposed	859.9

The following table summarizes the 100-year HWL's for Depression 1, assuming the pond construction shown on Exhibit 15, and Depression 2:

Location	100-year HWL
Depression 1 – Existing	864.7
Depression 1 – Proposed	862.7
Depression 2 – Existing	866.0
Depression 2 – Proposed	859.8

As shown, adding this outlet pipe has a significant effect on the high water levels of the two depressions. This alternative would have to be approved by the Minnesota Department of Natural Resources.

The estimated cost to construct this additional outlet pipe is $142,772. Table 26 includes the individual costs for this alternative.

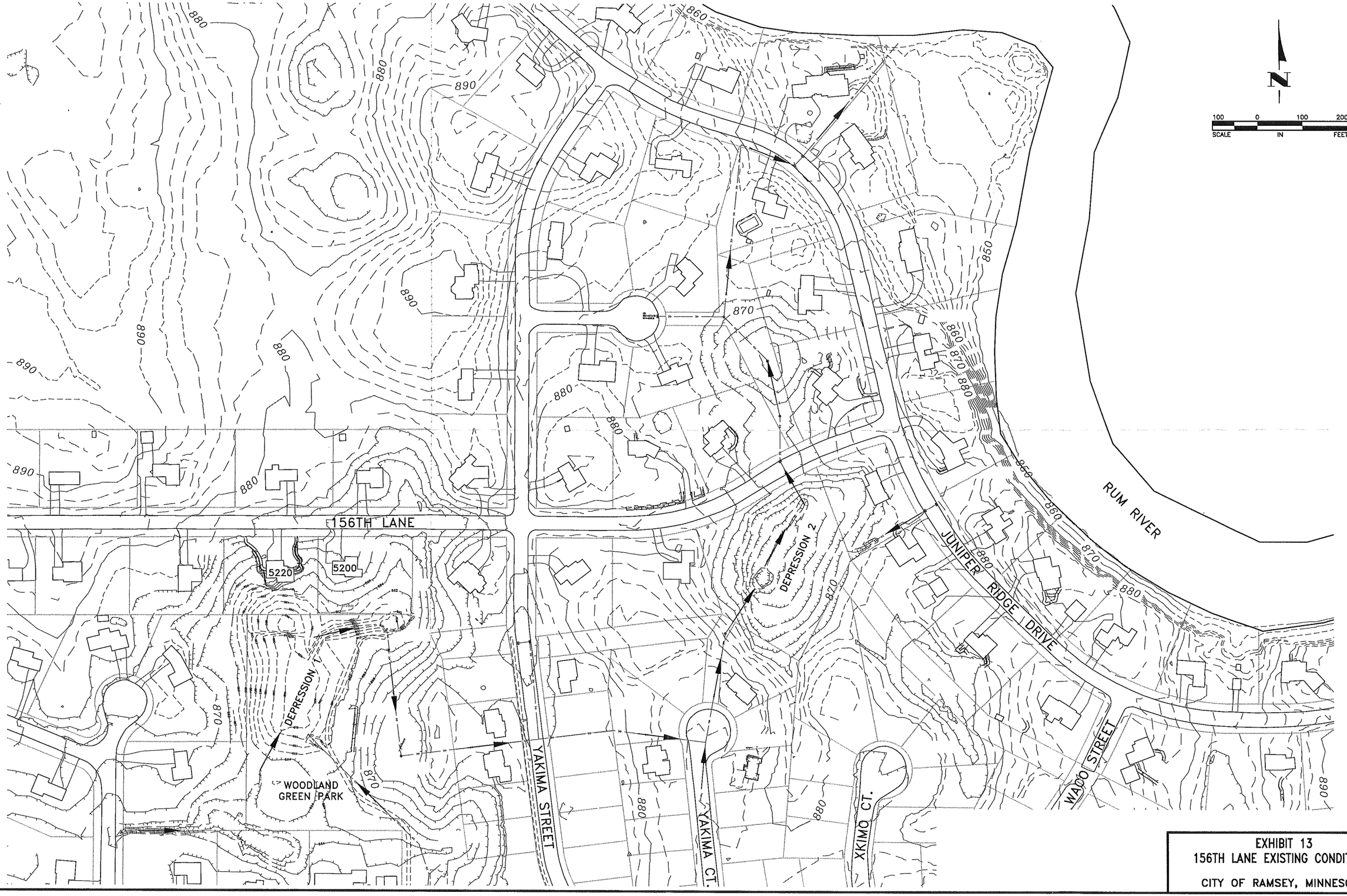


EXHIBIT 13
156TH LANE EXISTING CONDITIONS

CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 5:14pm
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156TH LANE

5220

5200

DEPRESSION 1

WOODLAND GREEN PARK

Fence

FES=857.47

INV=859.23

15" RCP

INV=859.76

SKIMMER
HIGH=863.48
LOW=862.74
BTM=858.89

FES=858.77

FES=859.89

18" PVC

21" RCP

STORM MH
RIM=872.02
INV=859.52

N

30 0 30 60
SCALE IN FEET

EXHIBIT 14
156TH LANE ALTERNATIVE 1 GRADING PLAN
CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 6:14pm
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156TH LANE

5220

5200

DEPRESSION 1

FES=857.41

INV=859.23

INV=859.76

SUMMER
PROH=863.48
LOW=862.74
BTM=855.89

FES=858.77

FES=859.89

CB
RIM=872.65
INV E=868.00

12" RCP

CB
RIM=872.66
INV W=868.74
INV S=868.52

15" RCP

18" RCP

WOODLAND
GREEN
PARK

STORM MH
RIM=872.02
INV=859.52

YAKIMA STREET

COBALT STREET

BARIUM STREET

155TH LANE

N

50 0 50 100
SCALE IN FEET

EXHIBIT 15
156TH LANE ALTERNATIVE 2 GRADING PLAN

CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 6:14pm
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N

100 0 100 200
SCALE IN FEET

ALTERNATIVE 3 & 4
PROPOSED STORM
SEWER LOCATION

ALTERNATIVE 5
PROPOSED STORM
SEWER LOCATION

ALTERNATIVE 4 & 5
PROPOSED STORM
SEWER LOCATION

156TH LANE

5220

5200

DEPRESSION 1

DEPRESSION 2

WOODLAND
GREEN PARK

YAKIMA STREET

YAKIMA CT.

YKIMO CT.

JUNIPER RIDGE DRIVE

WADO STREET

RUM RIVER

890 880 860 870 850

EXHIBIT 16
156TH LANE PROPOSED STORM SEWER

CITY OF RAMSEY, MINNESOTA

Feb 14, 2012 - 10:33am
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TABLE 22
156TH LANE
ALTERNATIVE 1

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$600.00	1	$600
2	CLEARING	ACRE	$1,500.00	0.75	$1,125
3	GRUBBING	ACRE	$1,500.00	0.75	$1,125
4	COMMON EXCAVATION	CU YD	$5.00	1820	$9,100
5	ADJUST SEWER MANHOLES	LUMP SUM	$4,000.00	1	$4,000
6	ADJUST SEWER CLEANOUTS	LUMP SUM	$500.00	1	$500
7	REINSTALL SPRINKLER SYSTEM	LUMP SUM	$1,000.00	1	$1,000
8	TURF ESTABLISHMENT	ACRE	$1,500.00	1.2	$1,800

Estimated Construction Cost	$19,250
Contingency (10%)	$1,925
Total Estimated Construction Cost	$21,175

TABLE 23
156TH LANE
ALTERNATIVE 2

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$1,900.00	1	$1,900
2	CLEARING	ACRE	$1,500.00	2.35	$3,525
3	GRUBBING	ACRE	$1,500.00	2.35	$3,525
4	COMMON EXCAVATION	CU YD	$5.00	10123	$50,615
5	ADJUST SEWER MANHOLES	LUMP SUM	$4,000.00	1	$4,000
6	ADJUST SEWER CLEANOUTS	LUMP SUM	$500.00	1	$500
7	REINSTALL SPRINKLER SYSTEM	LUMP SUM	$1,000.00	1	$1,000
8	TURF ESTABLISHMENT	ACRE	$1,500.00	2.9	$4,275

Estimated Construction Cost	$69,340
Contingency (10%)	$6,934
Total Estimated Construction Cost	$76,274

TABLE 24
156TH LANE
ALTERNATIVE 3

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$4,200.00	1	$4,200
2	SALVAGE STORM SEWER	LIN FT	$20.00	72	$1,440
3	REMOVE MANHOLE	EACH	$500.00	1	$500
4	REMOVE BITUMINOUS PAVEMENT	SQ YD	$2.00	3,290	$6,580
5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	100	$300
6	4" AGGREGATE BASE CLASS 5	SQ YD	$7.00	3,290	$23,030
7	4" BITUMINOUS PAVEMENT	SQ YD	$21.00	3,290	$69,090
8	BITUMINOUS CURB	LIN FT	$3.00	1,850	$5,550
9	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	2	$2,000
10	12" RC PIPE SEWER DESIGN 3006, CL V	LIN FT	$22.00	925	$20,350
11	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$2,000.00	3	$6,000
12	TRAFFIC CONTROL	LUMP SUM	$5,000.00	1	$5,000
13	TURF ESTABLISHMENT	ACRE	$1,500.00	0.1	$150

Estimated Construction Cost	$144,190
Contingency (10%)	$14,419
Total Estimated Construction Cost	$158,609

TABLE 25
156TH LANE
ALTERNATIVE 4

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$1,000.00	1	$1,000
2	SALVAGE STORM SEWER	LIN FT	$20.00	120	$2,400
3	REMOVE CONCRETE CURB	LIN FT	$10.00	60	$600
4	REMOVE MANHOLE	EACH	$500.00	1	$500
5	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	110	$550
6	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	70	$210
7	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	110	$825
8	4" BITUMINOUS PAVEMENT	SQ YD	$28.00	110	$3,080
9	18" RC PIPE APRON	EACH	$350.00	1	$350
10	TRASH GUARD FOR 18" PIPE APRON	EACH	$200.00	1	$200
11	CONNECT TO EXISTING STORM SEWER	EACH	$1,000.00	1	$1,000
12	18" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$23.00	735	$16,905
13	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	EACH	$1,500.00	2	$3,000
14	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	$20.00	60	$1,200
15	TRAFFIC CONTROL	LUMP SUM	$2,000.00	1	$2,000
16	TURF ESTABLISHMENT	ACRE	$1,500.00	0.3	$450

Estimated Construction Cost	$34,270
Contingency (10%)	$3,427
Total Estimated Construction Cost	$37,697

TABLE 26
156TH LANE
ALTERNATIVE 5

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$3,750.00	1	$3,750
2	REMOVE STORM SEWER	LIN FT	$4.00	72	$288
3	BULKHEAD MANHOLE	EACH	$500.00	1	$500
4	36" METAL APRON	EACH	$325.00	1	$325
5	36" RC PIPE APRON	EACH	$450.00	1	$450
6	TRASH GUARD FOR 36" PIPE APRON	EACH	$400.00	1	$400
7	36" RC PIPE SEWER DESIGN 3006, CL III	LIN FT	$38.00	110	$4,180
8	36" HDPE PIPE SEWER (DIRECTIONALLY DRILLED)	LIN FT	$280.00	420	$117,600
9	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60 - 4020	LIN FT	$2,000.00	1	$2,000
10	TURF ESTABLISHMENT	ACRE	$1,500.00	0.2	$300

Estimated Construction Cost	$129,793
Contingency (10%)	$12,979
Total Estimated Construction Cost	$142,772

Section 6
Sodium Street

Sodium Street

Description

The house at 16756 Sodium Street has been experiencing water in the basement. Exhibit 17 shows the existing area. One reason for water in the basement could be that stormwater fills the ditch on the east side of Sodium Street, overtops the road and if the driveway culvert is blocked, the water fills up the ditch on the west side of Sodium Street and drains toward the house. The water then seeps along the basement wall and eventually into the basement. Another reason for water in the basement may be due to a high groundwater elevation in the area.

Alternatives

The following alternatives address the issue of water entering the basement from the road ditch.

Alternative 1

Alternative 1 will include installing a culvert under Sodium Street, regrading the west ditch of Sodium Street, constructing a berm to keep the water in the ditch, and replacing the existing driveway culvert. The ditch would be graded to drain to the south property line of 16756 Sodium Street and a culvert would be installed to drain the stormwater to the swale on the west side of the lot. Exhibit 18 shows the proposed construction. The culvert along the south property line is needed since a ditch cannot be graded without impacting the existing septic drainfield.

To be able to install the pipe along the south property line to the swale on the west side of the lot, a utility pole and a utility pedestal will have to be relocated from the southeast corner of 16756 Sodium Street. Moving the utilities will allow the area to be graded as needed to construct the ditch and the culvert. Regrading the ditch will prevent the stormwater from draining toward the house and reducing the chances of having water in the basement.

The estimated cost for this alternative is $12,225. Table 27 includes the individual costs for this alternative.

Alternative 2

Alternative 2 is similar to Alternative 1, but instead of installing a culvert along the south property line to the swale, a retaining wall would be constructed. This alternative would only be required if the utilities in the southeast corner of the lot were unable to be relocated.

The estimated cost for this alternative is $18,847. Table 28 includes the individual costs for this alternative.

Both alternatives would require that the property owner give an easement along the south property line. Also, temporary easements will likely be required to grade the ditch and construct the berm on the west side of Sodium Street.

SODIUM STREET

INV=876.21
12" CMP
INV=875.99

WOOD WALL
INV=875.02

GFE= 873.38
CONC
WELL

GFE= 876.96
CONC
12" RCP
INV=875.39

BLOCK WALL
CONC
16756
873.72 WO

CONTROL BOX

Septic manhole

FENCE

3' Hedge

SEPTIC MOUND

WOOD WALL
INV=876.45
12" CMP
WOOD WALL
INV=876.33
CONC

FENCE

P-OH

N

25 0 25 50
SCALE IN FEET

EXHIBIT 17
SODIUM STREET EXISTING CONDITIONS
CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 1:42pm
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SODIUM STREET

CREATE BERM

REGRADE DITCH

CREATE BERM

REGRADE DITCH

DAYLIGHT DITCH

PROPOSED
12" CULVERT

PROPOSED
15" CULVERT

INV=876.21
12" CMP
INV=875.99

INV=875.02

GFE=873.38
CONC
WELL

GFE=
876.96
CONC

BLOCK
WALL
CONC
16756
873.72 WO

CONTROL
BOX

Septic
manhole

3' Hedge

FENCE

WOOD
WALL

INV=876.45
12" CMP
INV=876.33

CONC

SEPTIC
MOUND

SEPTIC
MOUND

FENCE

P-OH

HO-d

N

25 0 25 50
SCALE IN FEET

EXHIBIT 18
SODIUM STREET PROPOSED CONSTRUCTION

CITY OF RAMSEY, MINNESOTA

Feb 13, 2012 - 1:53pm
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TABLE 27
SODIUM STREET
ALTERNATIVE 1

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$300.00	1	$300
2	REMMOVE STORM SEWER	LIN FT	$5.00	25	$125
3	REMOVE CONCRETE PAVEMENT	SQ YD	$6.00	45	$270
4	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	49	$245
5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	44	$132
6	COMMON EXCAVATION	CU YD	$6.00	400	$2,400
7	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	94	$705
8	4" BITUMINOUS PAVEMENT	SQ YD	$28.00	49	$1,372
9	4" CONCRETE DRIVEWAY PAVEMENT	SQ YD	$13.00	45	$585
10	15" METAL APRON	EACH	$225.00	2	$450
11	12" RC PIPE APRON	EACH	$275.00	4	$1,100
12	15" CP PIPE SEWER	LIN FT	$20.00	44	$880
13	12" RC PIPE SEWER DESIGN 3006, CL V	LIN FT	$20.00	40	$800
14	TRAFFIC CONTROL	LUMP SUM	$1,000.00	1	$1,000
15	TURF ESTABLISHMENT	ACRE	$1,500.00	0.5	$750

Estimated Construction Cost	$11,114
Contingency (10%)	$1,111
Total Estimated Construction Cost	$12,225

TABLE 28
SODIUM STREET
ALTERNATIVE 2

ITEM NO.	DESCRIPTION	UNIT	UNIT COST	TOTAL ESTIMATED QUANTITY	TOTAL ESTIMATED COST
1	MOBILIZATION	LUMP SUM	$300.00	1	$300
2	REMMOVE STORM SEWER	LIN FT	$5.00	25	$125
3	REMOVE CONCRETE PAVEMENT	SQ YD	$6.00	45	$270
4	REMOVE BITUMINOUS PAVEMENT	SQ YD	$5.00	49	$245
5	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	$3.00	44	$132
6	COMMON EXCAVATION	CU YD	$6.00	475	$2,850
7	4" AGGREGATE BASE CLASS 5	SQ YD	$7.50	94	$705
8	4" BITUMINOUS PAVEMENT	SQ YD	$28.00	49	$1,372
9	4" CONCRETE DRIVEWAY PAVEMENT	SQ YD	$13.00	45	$585
10	12" RC PIPE APRON	EACH	$275.00	4	$1,100
11	12" RC PIPE SEWER DESIGN 3006, CL V	LIN FT	$20.00	40	$800
12	MODULAR BLOCK RETAINING WALL	SQ FT	$23.00	300	$6,900
13	TRAFFIC CONTROL	LUMP SUM	$1,000.00	1	$1,000
14	TURF ESTABLISHMENT	ACRE	$1,500.00	0.5	$750

Estimated Construction Cost	$17,134
Contingency (10%)	$1,713
Total Estimated Construction Cost	$18,847

Rum River Hills, Inc.
16659 St Francis Blvd
Ramsey Minnesota 55303
(763) 753-3339

September 29, 2011

Tim Himmer and Leonard Linton
City Engineers
City of Ramsey
7550 Sunwood Drive NW
Ramsey, Minnesota 55303

Re: Storm sewer blockage and resulting flood damage to Rum River Hills Golf Course.

Mr. Himmer and Mr. Linton:

Please accept this letter upon your suggestion after having met with you relative to the above referenced matter.

In a 1985 development agreement between the City of Ramsey and the proposed Rum River Hills Golf Course, a planned unit development (PUD) was established that allowed for a storm water drainage easement to be routed through the Rum River Hills Golf Course. At the time of construction (summer of 1986), the City of Ramsey constructed a combination tile, culvert and ditch system to remove the storm water from a large area west of the golf course which includes the shopping center and several square miles of residential property, as well as the Rum River Hills Golf Course area. This drainage system was subsequently upgraded by the City on two separate occasions. To the best of our knowledge, the upgrades were as follows:

1. 1999-2001 - the City extended the culvert on hole #6;

2. 2006-2008 – the City installed a cement intake on the end of the culvert referred to in item number (1) above. Unfortunately, there was no grate installed over the culvert opening to prevent debris, foreign objects and turtles from entering the culvert.

The system appeared to be functioning properly and the golf course drained very quickly. We never had to reroute our customer traffic or close any portion of the course due to flooding. Then, on July 6, 2011, the system completely failed. The un-grated portion of the culvert became blocked. Turtles became trapped on debris and roots that had penetrated the walls of the culvert, which further contributed to the culvert's blockage. As a result, there was extensive flooding of the golf course, culminating in significant damage and losses to the Rum River Hills Golf Course. The golf course had to be completely closed for three days, and had limited use for several other days. We had to hire a company to unplug the culvert using a device called a "jetter", which expelled two very large turtles out the end of the culvert, along with other debris. As you can imagine, the financial stability of the golf course was severely impacted.

Listed below is a brief synopsis of the impact resulting from the flooding:

* Lost revenue as a result of business closure and limited play;
* Future lost business resulting from the negative image of the facility;
* Equipment rental necessary to remove water from the flooded areas;
* The many hours of personal time spent handling the issues with the flooding;
* The many hours of personal time spent repairing the damage;
* The thousands of dollars necessary to purchase the materials for restoration;
* The necessary dollars needed for advertising to recreate a positive image to the golfing community as turf is reestablished and the course returns to acceptable playing conditions.

As a business in Ramsey, we have enjoyed the relationship we have had with the City over the years, and assume the City, likewise, has enjoyed the opportunity to offer its citizens the use of a fine golfing and dining establishment. While we would very much like to continue this relationship with the City, we do need the City's cooperation in resolving the extensive losses sustained, and potential future losses, as a result of the flooding. Enclosed with this letter is documentation relative to the costs suffered to date, along with photographs illustrating the extent of the flooding.

We would very much appreciate the opportunity to discuss this matter further with you and look forward to your response as to an appropriate time to meet.

Sincerely,

Rum River Hills Board of Directors

RUM RIVER HILLS GOLF CLUB
16659 St. Francis Blvd. • Anoka, MN 55303 • (763) 753-3339

For the City of Ramsey,

The following is actual costs to repair the course along with estimates for future repairs and marketing to regain customers and our reputation.

Repairs

Gary Carlson Rental for pumps	$1120
General Rental Center for pumps	$ 200
Wyco repair to our pump	$ 125
Purchase of a 2" thrash pump	$ 175
Drain King Culvert clean out	$ 1600
Reindeers for seed and chemical and fertilizer	$ 5000
Plaistads for black dirt and rock	$ 4141
Labor for repairs	$10000
Total	$22361
Lost revenue during repairs and flood	$23000
(average if the last five years July 6-31)	
Future advertising and promotion	$15000
(to recapture our customer base)	
Grand total	$60361
Future lost revenue unknown at this time	?










Ramsey



LEAGUE OF MINNESOTA CITIES

CONNECTING & INNOVATING
SINCE 1913

January 19, 2012

Rum River Hills Inc.
Attn: Tom Anderson
16659 St. Francis BLVD
Ramsey, MN 55303

RE: LMCIT FILE NO.: PC0010057
TRUST MEMBER: CITY OF RAMSEY
D/OCCURRENCE: 7/16/11

Sent via E-mail, a copy of this letter has been mailed to the above address.

Dear Mr. Anderson,

The League of Minnesota Cities Insurance Trust (LMCIT) provides insurance coverage for the City of Ramsey. This letter is a follow up to the investigation into the flooding incident that occurred as a result of the extraordinary rain events in July. This letter outlines our position in regards to the city's liability as it relates to the golf course's claim for damages.

According to the weather source you provided, on July 15, the area to include your golf course received an exceptional amount of rainfall totaling 4.48 inches. To demonstrate how extreme of an event this is, the average rainfall for the month of July is 4.41 inches. This was a nearly unprecedented rain event that caused flooding throughout the metro.

On July 18th, the city was notified that there was a flooding issue on the golf course pond located near hole on the west end of hole #1. The City of Ramsey responded and met with Rum River Hills' staff to assess the flooding issue as it relates to this pond. You had already taken some measures to pump water out of this area and had asked the city if they could unblock the line that runs from this pond to a nearby ditch behind hole #6. The city feared their jetting truck would cause considerable damage to your turf due to the wet conditions and no action was taken by them to clean out this line.

The gold course hired a contractor on July 19th and 20th to bring in a tow behind jetter to clean the line. It was determined that the line was blocked with storm debris and turtle shells. Due

to the large amounts of rain which we had received and the ground being saturated it took several days for the water to recede.

This pond is designed to a 100 year storm capacity and likely would have overflowed and exceeded its banks without any blockage in the ponds outlet pipe. The maximum designed elevation of the pond is 874 ft., and those elevations exist well outside of the pond's normal banks. These areas are intended for water storage during extreme rain events.

I feel it is reasonable to reimburse the golf course for the expense of clearing the blockage as the city was not equipped to do so. We will consider the cost of unblocking the storm sewer as well as the rental of pumps used to expedite the removal of the water. The $1,600.00 invoice for Drain King to remove the blockage and the $1,395.00 of pump rental invoices are considered reasonable as these are costs that the city should have incurred. The repair costs to your pump are not being considered, as the city had no control over the pump's use or maintenance.

It also may reasonable to reimburse the course for the lost revenue incurred as a result of the delay in removing the blockage. The lost revenue claimed on the Rum River Hills Golf Club letterhead was not substantiated with sufficient documentation. In an effort to resolve this claim, I calculated the approximate revenue loss for this period using the documentation provided to me. The information you provided indicates the golf course was closed 5 days.

Using the Profit & Loss Comparison Report that you provided, I calculated the average daily revenue for Greens Fees and Carts. The comparison provides a 106 day period of the years 2010 and 2011. Dividing each revenue stream by the days in the period I determined the average daily revenue for each line item in 2010 and multiplied it by 5. This table provides the maximum loss that could have been incurred in the 5 days the golf course was closed.

18-Hole Green fees	$ 2,779.75
9-Hole Green fees	$ 956.65
Carts	$ 1,791.95
Total	$ 5,528.35

The profit and loss statement provided by the golf course shows that the revenues for the Driving Range, Memberships, Senior-Junior, and Green Fee Twilight were up from July 17th to October 23rd 2011 compared to the 2010 period. Those items will not be considered in my calculations as there was no loss. Tournament revenue was also not considered as there was no documentation showing that any loss of revenue was directly related to this flooding event.

I cannot reimburse the golf course the cost to repair turf that the flood may have directly damaged because I have not received adequate documentation proving that portion of the loss. In addition to this, some of these areas appear to fall in the designed flood plain and were intended for water storage. To prove your claim for damaged turf you must provide adequate documentation

that the area was outside of the planned flood-stage area, and that the blockage itself was the cause for that area to become submerged.

We are not considering the claims for future loss of revenue or future advertisement as these damages are speculative and have not been incurred. We also do not feel that any action or lack of action taken by the city caused harm to the golf course that would cause future damages.

While the city is not responsible for water removal on private property cause by a storm event, the delay in removing the blockage justifies the golf courses need to rent pumps and hire a contractor to remove the blockage. It could also be argued that the city was not notified of this condition until 2 days after this event, and that we do not owe for the entire 5 days that the golf course was closed. In order to try and resolve your claim we have at this time considered the loss of revenue for the full 5 days.

This table provides an itemized breakdown of our offer.

Drain King	$ 1,600.00
Pumps	$ 1,395.00
Green fees & Carts	$ 5,528.35
Total Offer	$ 8,523.35

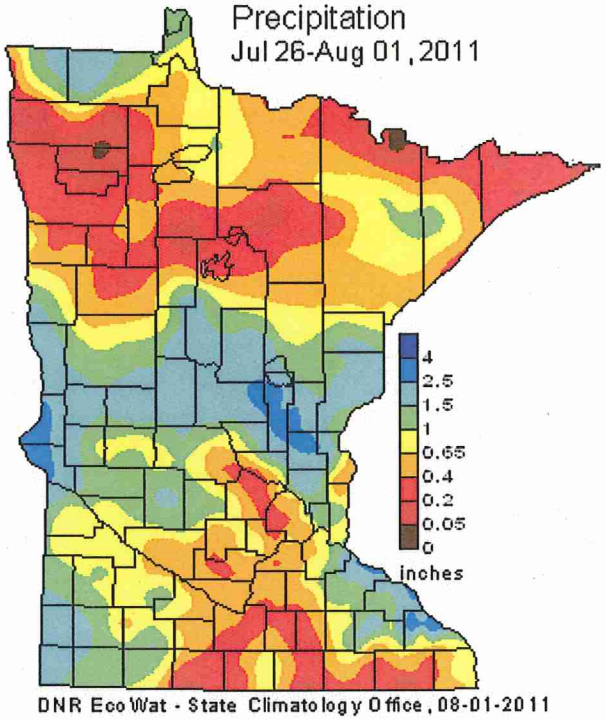
Please note that the city is not necessarily liable for the flooding of the golf course during this unusually severe storm. Any flooded land within the 100 year flood plan is expected to become submerged during a severe precipitation event.

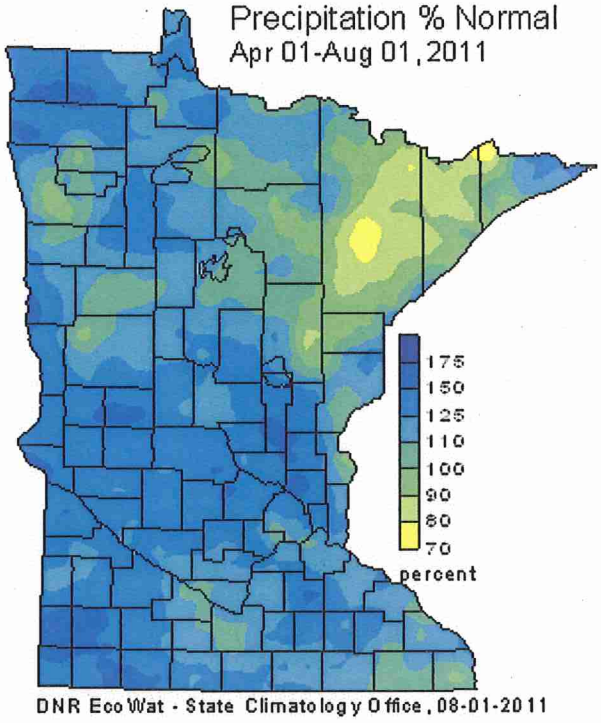
All claim settlements are global and we will not make partial payments on claims. In consideration of the documentation provided, and my calculations outlined above, my offer to settle this claim in full is $8,523.35. If you have any questions or want to discuss this further feel free to contact me at my office phone number 651-215-4060.

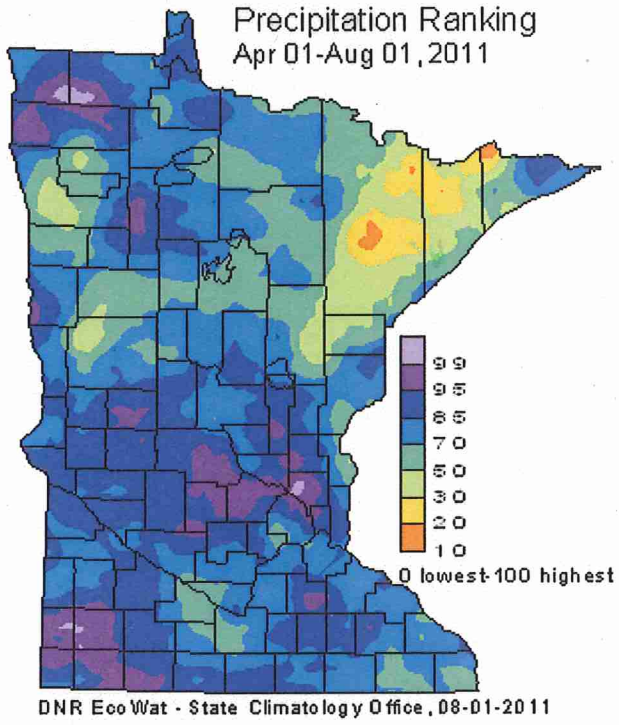
Sincerely,

Chad Linden
Claims Adjuster

Cc: City of Ramsey







Ranking maps explained

Return to Minnesota Climatology Working Group Main Page

Comments/Questions
URL: http://climate.umn.edu/doc/weekmap/weekmap_110725.htm
Last modified: August 1, 2011

Public Works Committee **5. 3.**

Meeting Date: 02/21/2012

By: Brian Olson, Engineering/Public Works

Title:

Consider entrance into a Statewide Mutual Aid Agreement - MnWARN

Background:

Over the years, the City of Ramsey has been positioned well to respond to emergency situations. With Mutual Aid agreements in the Fire and Police divisions, we are able to call on the necessary resources in the event of a disaster.

As a Public Works Department we have been able to secure a mutual Aid agreement with the City of Elk River to share services in the event of a storm event and in 2008, the City was successful in receiving a grant to purchase 800 MHz radios to improve our ability to communicate with the Police and Fire Departments during an emergency.

During the strategic planning session that was held on January 23rd, there was also discussion about the City Council's desire to look for ways to share services and consider options for contracting services or functions. Both of these planning session goals would be furthered by considering the attached MnWARN mutual Aid agreement

Notification:

Both the Police and Fire Department was consulted with this direction and support the direction.

Observations:

Whereas, the overall purpose for entering into an agreement of this nature is to secure the resources that the City of Ramsey needs during an emergency situation, it also allows for the employees that have been trained and are licensed to operate water or sewer facilities or heavy equipment, to respond to emergencies in other communities.

There is no requirement to respond when requested, but if we do respond to a situation like the flooding in 2008 in southeast Minnesota or the tornado in Hugo, we will be reimbursed for the time and materials that are spent from the time we leave the garage to the time that we return.

Funding Source:

N/A

Staff Recommendation:

Staff recommends approval of the agreement naming the City Administrator as the Authorizing Official.

Committee Action:

Motion to approve the attached Mutual Aid agreement naming the City Administrator as the Authorizing Official.

Attachments

Mutual Aid Agreement

Form Review

Inbox	Reviewed By	Date
Brian Olson (Originator)	MaryJo Warner	02/16/2012 02:59 PM
Kurt Ulrich	Kurt Ulrich	02/16/2012 03:38 PM
Form Started By: Brian Olson		Started On: 02/15/2012 09:55 AM

Final Approval Date: 02/16/2012

January 24, 2012

Dear Minnesota Community;

The Minnesota Water/Wastewater Agency Response Network (called MnWARN) is a new statewide mutual aid system comprised of cities and municipalities prepared to supply response to utility emergencies. MnWARN recognizes that utilities are highly specialized and must be self-sufficient to fill the gap until help from larger agencies arrives. Through this mutual aid system, utilities can help each other with personnel resources during natural and man-made emergencies, ranging from broken water mains or loss of power to large-scale disasters.

A community never knows when trouble will arrive. The flooding in southeastern Minnesota serves as a reminder of how suddenly emergencies of critical scope and magnitude can occur and how dependent we are as communities on one another's assistance. During those times, restoring a safe supply of water also allows fire departments, hospitals, responding agencies, and other services to operate. The ability for a community to quickly get back on its feet reduces the impact to the local economy, and clean water keeps public-health dangers to a minimum. In the wake of these experiences, Minnesota Utilities have developed a statewide group who through the use of a mutual aid agreement can help each other.

Participation in MnWARN is voluntary and membership is free. To participate in MnWARN, simply fill out the **Membership Information Form** and **Membership Application Questionnaire** and submit to MnWARN along with the **Mutual Aid Agreement** and **Resolution**. With the submittal of this information a community will have resources and assistance in time of need. The agreement among a network of utilities can complement and enhance local capabilities to prepare to respond to a broad range of threats.

This initiative is not meant to compete with any existing mutual agreements that your utility may already have in place with neighboring communities or counties. This initiative is meant to enhance the abilities of utilities to help utilities. Should you have additional questions please view our website at http://mnwarn.org .

If you have additional questions on how to become a WARN Member please feel free to contact me at mglynn@shakopeeutilities.com or call me at the Shakopee Public Utilities Water Department at (952) 233-1503.

Please forward this email to the appropriate persons.

Sincerely,

Marty Glynn

MnWARN Region 6 Director

MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN) MUTUAL AID AGREEMENT

This Minnesota Water Agency Response Network (MnWARN) Mutual Aid Agreement is made and entered into by the undersigned Parties.

WHEREAS, the Parties hereto are authorized by law or home rule charter to establish a water, wastewater or storm water utility; and

WHEREAS, the Parties hereto have established a water, wastewater and/or storm water utility; and

WHEREAS, the Parties recognize that an Emergency may require Assistance in the form of personnel, equipment and supplies from a Utility outside the Governmental Unit; and

WHEREAS, the governing bodies of the Parties have investigated the facts and determined that it is in their best interests to authorize their Utilities to work cooperatively with another Party's Utilities when there is an Emergency; and

WHEREAS, Minnesota Statutes, Section 471.59 authorizes the Parties by agreement of their governing bodies to jointly or cooperatively exercise any power common to them.

NOW, THEREFORE, in consideration of the mutual covenants made herein, the Parties agree as follows:

ARTICLE I
PURPOSE

The Parties recognize that in an Emergency, their Utilities may require Assistance in the form of personnel, equipment and supplies from outside the area of impact. The purpose of this Agreement is to provide a framework, in the event of an Emergency, for the Parties to participate in an intrastate program for mutual aid assistance to provide water, wastewater and storm water utility services. The Parties authorize their Utilities to cooperatively assist other Party's Utilities when there is an Emergency, subject to the discretion of the Responding Party's Authorized Official as set forth in Article IV.

ARTICLE II
DEFINITIONS

A. Agreement — This Water Agency Response Network Mutual Aid Agreement.

B. Assistance — Resources, including but not limited to personnel, equipment, material and supplies that a Responding Party's Utility provides to a Receiving Party's Utility.

C. Authorized Official — An employee or official of a Party's Utility that is authorized by the Party's governing body to request Assistance or provide Assistance under this Agreement.

D. Emergency — Any occurrence that is, or is likely to be, beyond the control of the services, personnel, equipment or facilities of a Party's Utility.

E. Governmental Unit — A city, county or township in Minnesota or a city's public utilities commission.

F. MnWARN — The framework for public water, wastewater and storm water utilities in Minnesota to assist other public water, wastewater and storm water utilities when there is an Emergency that requires Assistance from another Utility. The framework includes this Agreement and other resources to be developed and coordinated by the Statewide Committee to implement the purpose of this Agreement.

G. National Incident Management System (NIMS) — A national, standardized approach to incident management and response that sets uniform processes and procedures for emergency response operations.

H. Party/Parties — One or more governmental units that has a water, wastewater or stormwater utility that executes this Agreement or adopts this Agreement by resolution pursuant to Article XIV.

I. Period of Assistance — The period of time when a Responding Party assists a Receiving Party. The period commences when personnel, equipment or supplies depart from a Responding Party's facility and ends when the resources return to their facility. All protections identified in the Agreement apply during this period. The Period of Assistance may occur during response to or recovery from an Emergency.

J. Receiving Party — A Party who requests and receives Assistance under this Agreement.

K. Responding Party — A Party that provides Assistance to another Party pursuant to this Agreement.

L. Statewide Committee — The committee responsible for overseeing MnWARN on a statewide level.

M. Steering Committee — The leadership group that established MnWARN and the development of this Agreement.

N. Utility/Utilities — A water, wastewater and/or storm water utility of a Party.

ARTICLE III
ADMINISTRATION

A. Statewide Committee.

1. Voting Members. MnWARN shall be administered through a Statewide Committee. The Statewide Committee shall be comprised of nine (9) voting members. The voting members of the Statewide Committee shall be comprised as follows: (i) an employee or official of a Utility located in Region 1 of the Minnesota Division of Homeland Security and Emergency Management Regions; (ii) an employee or official of a Utility located in Region 2 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iii) an employee or official of a Utility located in Region 3 of the Minnesota Division of Homeland Security and Emergency Management Regions; (iv) an employee or official of a Utility located in Region 4 of the Minnesota Division of Homeland Security and Emergency Management Regions; (v) an employee or official of a Utility located in Region 5 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vi) an employee or official of a Utility located in Region 6 of the Minnesota Division of Homeland Security and Emergency Management Regions; (vii) an employee or official of the Minnesota Rural Water Association; (viii) a representative from the Minnesota Section of the American Water Works Association; and (ix) a representative of the Minnesota Wastewater Operator's Association.

   a. Initial Voting Members. The initial voting members representing the six regions of the Minnesota Division of Homeland Security and Emergency Management Regions shall be selected by the Steering Committee. The other three voting members shall be selected by the organization they represent.

   b. Subsequent Voting Members. The appointment or election of subsequent voting members shall be done in accordance with bylaws to be adopted by the Statewide Committee.

   c. Terms. The terms of the voting members shall be established by the bylaws to be adopted by the Statewide Committee.

   d. Changes. The Statewide Committee may change the number or composition of the voting members in accordance with its bylaws.

2. Advisory Members. There shall be at least six (6) advisory members of the Statewide Committee who shall not be entitled to vote. The advisory member shall consist of a representative to be selected by each of the following organizations: (i) the Minnesota Pollution Control Agency; (ii) the Minnesota Department of Health; (iii) Minnesota Homeland Security and Emergency Management; (iv) the Association of Minnesota Emergency Managers; (v) the Minnesota Municipal Utilities Association; and (vi) the League of Minnesota Cities. The voting members of the Statewide Committee may change the number or composition of the advisory members in accordance with its bylaws. The terms of the advisory members shall be established by the bylaws of the Statewide Committee.

3. Officers. The Statewide Committee shall have the following officers: a Chair, a Vice-Chair and a Secretary. The initial officers shall be elected by the Statewide Committee at its first meeting. The terms of the initial officers and subsequently elected officers

shall be established by the bylaws of the Statewide Committee. The officers shall have the following powers:

a. Chair. The Chair shall have no more power than any other member of the Statewide Committee except that the Chair shall act as the presiding officer at all Statewide Committee meetings and may have other duties as assigned from time to time and prescribed by the Statewide Committee.

b. Vice-Chair. The Vice-Chair shall act as the presiding officer at any Statewide Committee meeting not attended by the Chair and shall perform the Chair's duties in the Chair's absence. The Vice-Chair may have other duties as assigned from time to time and prescribed by the Statewide Committee.

c. Secretary. The Secretary shall be responsible for ensuring that minutes are prepared for all Statewide Committee meetings. The Secretary shall also keep all books and records of the Statewide Committee and shall give all notices required by law, and may have other duties as assigned from time to time and prescribed by the Statewide Committee. The Statewide Committee may delegate all or part of the Secretary's duties required under this Section to another person; provided that such delegation shall not relieve the Secretary of ultimate responsibility for these duties

4. Powers. The Statewide Committee shall have the following powers:

a. To coordinate emergency planning and response activities of Utilities in coordination with the emergency management and public health system of the State;

b. To adopt policies and procedures to further the purpose of MnWARN;

c. To establish committees, including regional committees, to assist in implementing the purpose of MnWARN;

d. To develop a resource list of personnel, equipment, supplies and other resources that may be used to provide Assistance;

e. To establish a website to facilitate the Parties' use of MnWARN;

f. To develop protocols, forms or procedures for Parties to request assistance;

g. To develop educational materials; and

h. To develop training materials and conduct training for Parties.

5. Meetings. The Statewide Committee shall hold meetings as follows:

a. Organizational Meeting. An organizational meeting shall be held at a time and place to be determined by the Steering Committee.

b. Regular Meetings. Thereafter, the Statewide Committee shall meet at least annually. A schedule of regular meetings may be adopted by the Statewide

Committee at the organizational meeting. A schedule of regular meetings may be changed from time to time as deemed necessary by the Statewide Committee.

c. Special Meetings. Special meetings of the Statewide Committee may be called by the Chair and must be called by the Chair upon written request of two Statewide Committee members.

d. Quorum. The Statewide Committee shall not take official action unless a majority of the voting members are present in person or via electronic communication.

ARTICLE IV
REQUESTS FOR ASSISTANCE

A. Party Responsibility. The Parties shall identify an Authorized Official and one or more alternates; provide contact information including 24-hour access; and maintain the resource information required contained in the member information form to be developed by the Statewide Committee. The Parties shall update this information as required by the bylaws.

In the event of an Emergency, a Party's Authorized Official may request Assistance from a Party's Utility. The Authorized Official must specifically state that Assistance is being requested under MnWARN to activate the provisions of this Agreement. Requests for Assistance can be made orally or in writing. When made orally, the request for Assistance shall be prepared in writing as soon as practicable. Requests for Assistance shall be directed to the Authorized Official of a Party. Specific protocols for requesting Assistance shall be established by the Statewide Committee.

B. Response to a Request for Assistance. After a Party receives a request for Assistance, the Authorized Official should evaluate if resources are available to respond to the request for Assistance. Following the evaluation, the Responding Party's Authorized Official shall inform, as soon as possible, the Receiving Party's Authorized Official if it can provide Assistance. If Assistance is provided, the Responding Party shall inform the Receiving Party about the type of available resources and the approximate arrival time of such resources.

C. Discretion of Responding Party's Authorized Official. Adoption of this Agreement does not create any duty to provide Assistance. When a Party receives a request for Assistance, the Authorized Official shall have absolute discretion to provide Assistance or to not provide Assistance. A Party's decision to provide Assistance or not provide Assistance shall be final. No Party nor any employee or officer of any Party shall be liable to any other Party or to any person for failure of any Party to furnish Assistance or for recalling Assistance.

ARTICLE V
RESPONDING PARTY PERSONNEL

A. National Incident Management System (NIMS). When providing Assistance under this Agreement, the Requesting Party's Utility and the Responding Party's Utility shall be organized and function under NIMS.

B. Control. The personnel of a Responding Party providing Assistance shall be under the direction and control of the Receiving Party until the Responding Party's Authorized Official withdraws Assistance. The Receiving Party's Authorized Official shall coordinate response

activities with the Responding Party's Authorized Official. Whenever practical, Responding Party personnel should plan to be self sufficient for up to 72 hours.

C. Food and Shelter. The Receiving Party shall supply reasonable food and shelter for Responding Party personnel for Assistance that is provided for more than 72 hours. If the Receiving Party is unable to provide food and shelter for a Responding Party's personnel, the Responding Party's Authorized Official or designee is authorized to secure food and shelter for its personnel and shall be entitled to reimbursement for such expenses from the Receiving Party. Reimbursement for food and shelter shall reflect the actual costs incurred by the Responding Party. If receipts are not available, the Responding Party cannot request reimbursement in excess of the State per diem rates for that area.

D. Communication. The Receiving Party shall provide Responding Party personnel with radio equipment as available, or radio frequency information to program existing radios, in order to facilitate communication among personnel providing Assistance.

E. Status. Unless otherwise provided by law, the Responding Party's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.

F. Licenses and Permits. To the extent permitted by law, Responding Party personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the Period of Assistance.

G. Right to Withdraw. The Responding Party's Authorized Official retains the right to withdraw some or all of its resources at any time. Notice of intention to withdraw must be communicated to the Receiving Party's Authorized Official as soon as possible.

ARTICLE VI
COST REIMBURSEMENT

Unless otherwise mutually agreed in whole or in part, the Receiving Party shall reimburse the Responding Party for each of the following categories of costs incurred while providing Assistance during the Period of Assistance.

A. Personnel. A Responding Party shall be reimbursed for its actual costs paid to personnel providing Assistance during the Period of Assistance. The Responding Party's designated supervisor(s) must keep accurate records of work performed by personnel during the Period of Assistance. Reimbursement to the Responding Party must consider all personnel costs, such as salaries or hourly wages, including overtime, and costs for fringe benefits and indirect costs.

B. Equipment. The Receiving Party shall reimburse the Responding Party for the use of equipment during a Period of Assistance pursuant to the Responding Party's rate schedule. If the Responding Party does not have a rate schedule, the rates for equipment use must be based on the Federal Emergency Management Agency's (FEMA) Schedule of Equipment Rates. If a Responding Party uses rates different from those in the FEMA Schedule of Equipment Rates, the Responding Party must provide such rates in writing to the Receiving Party prior to supplying Assistance. Reimbursement for equipment not referenced on a Party's rate schedule or the FEMA Schedule of Equipment Rates must be developed based on actual recovery of costs.

C. Materials and Supplies. The Receiving Party must reimburse the Responding Party in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies. The Responding Party must not charge direct fees or rental charges to the Receiving Party for other supplies and reusable items that are returned to the Responding Party in a clean, damage-free condition. Reusable supplies that are returned to the Responding Party with damage must be treated as expendable supplies for purposes of cost reimbursement.

D. Payment Period. The Responding Party must provide an itemized bill to the Receiving Party for all expenses it incurred as a result of providing Assistance under this Agreement. The Responding Party must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Receiving Party must pay the undisputed portion of the bill in full on or before the forty-fifth (45th) day following the billing date. Unpaid bills become delinquent upon the forty-sixth (46th) day following the billing date, and, once delinquent, the bill accrues interest at the standard rate of interest charged by the Responding Party for unpaid bills. If the Responding Party does not have a standard rate, the interest rate shall be the rate of prime, as reported by the *Wall Street Journal,* plus two percent (2%) per annum. Any undisputed amount must be resolved using the procedures set forth in Article VII.

ARTICLE VII
DISPUTES

The Parties agree to act in good faith to undertake resolution of disputes, in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the following procedures shall be used:

A. Mediation. If there is a failure between Parties to resolve a dispute on their own, the Parties shall first attempt to mediate the dispute. The Parties shall agree upon a mediator, or if they cannot agree, the Statewide Committee Chair shall select a mediator. If the Chair of the Statewide Committee, has a conflict of interest, the duty for selecting a mediator shall pass to the Vice-Chair.

B. Arbitration. If the dispute remains unresolved following mediation, the dispute shall be submitted to arbitration under the Uniform Arbitration Act, Minnesota Statutes, Sections 572.08-.30. If the Parties cannot agree on one or more arbitrators, the arbitrator(s) shall be selected using the same procedure set forth for selecting a mediator. The decision of the majority of the arbitrators shall not be binding upon the Parties. If the arbitration decision is not accepted, the Parties may pursue any other legal remedy to resolve the dispute.

ARTICLE VIII
RECEIVING PARTY'S DUTY TO INDEMNIFY

For the purposes Minnesota Municipal Tort Liability Act, Minnesota Statutes, Chapter 466, the employees and officers of the Responding Party are deemed to be employees (as defined in Minnesota Statutes, Section 466.01, subdivision 6) of the Receiving Party.

The Receiving Party shall defend, indemnify and hold harmless, the Responding Party, its officers, employees, volunteers and agents from all claims, loss, damage, injury, and liability of

every kind, nature, and description, directly or indirectly arising from the Responding Party's Assistance during the Period of Assistance. The scope of the Receiving Party's duty to indemnify includes, but is not limited to, suits arising from, or related to, negligent or wrongful use of equipment or supplies on loan to the Receiving Party, or faulty workmanship or other negligent acts, errors, or omissions by the Responding Party personnel. The Receiving Party shall not be required to defend and indemnify the Responding Party for any willful or wanton misconduct of the Responding Party or its officer, employees, volunteers or agents. Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits of liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The intent of this article is to impose on each Receiving Party a limited duty to defend and indemnify a Responding Party for claims arising within the Receiving Party's jurisdiction subject to the limits of liability under Minnesota Statutes, Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

The Receiving Party's duty to indemnify is subject to, and shall be applied consistent with, the conditions set forth in Article X.

ARTICLE IX
DAMAGE TO EQUIPMENT

Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.

ARTICLE X
WORKERS' COMPENSATION

Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue another Party for any workers' compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of another Party or its officers, employees or volunteers.

ARTICLE XI
INSURANCE

Parties to this Agreement shall maintain the following liability coverages: (1) commercial general liability; and (2) automobile liability, including owned, hired, and non-owned automobiles. Each policy shall have a limit at least equal to the maximum municipal liability limit in Section 466.04, subd. 1. If the policy contains a general aggregate limit, the general aggregate limit shall not be less than double the maximum municipal liability limit in Section 466.04, subd. 1.

ARTICLE XII
WITHDRAWAL

A Party may withdraw from this Agreement by providing written notice of its intent to withdraw to the Statewide Committee Secretary. Withdrawal takes effect 60 days after notice is sent.

ARTICLE XIII
INTRASTATE AND INTERSTATE MUTUAL AID AND ASSISTANCE PROGRAMS

To the extent practicable, Parties to this Agreement are encouraged to participate in mutual aid and assistance activities conducted under the State of Minnesota Intrastate Mutual Aid and Assistance Program and the Interstate Emergency Management Assistance Compact (EMAC). Parties may voluntarily agree to participate in an interstate Mutual Aid and Assistance Program for Utilities through this Agreement if such a Program were established.

ARTICLE XIV
NEW MEMBERS

Other Governmental Units may be added to this Agreement upon approval of their governing body as evidenced by adoption of the resolution attached as Exhibit I to this Agreement and execution by the Governmental Unit's authorized representatives. A Governmental Unit shall not become a Party to this Agreement until a certified copy of the resolution is received by the Statewide Committee Secretary. The Statewide Committee Secretary shall maintain a master list of all Parties to this Agreement.

ARTICLE XV
GENERAL PROVISIONS
MODIFICATION

A. Modification. No provision of this Agreement may be modified, altered or rescinded by individual parties to the Agreement. Modifications to this Agreement may be due to programmatic operational changes to support the Agreement. Modifications require a simple majority vote of the Parties to this Agreement. The Statewide Committee Secretary shall provide written notice to all Parties of approved modifications to this Agreement. Approved modifications take effect 60 days after the date upon which notice is sent to the Parties.

B. Signatory Indemnification. In the event of a liability, claim, demand, action or proceeding of whatever kind or nature arising out of a Period of Assistance, the Parties who receive and provide Assistance shall indemnify and hold harmless those Parties whose involvement in the transaction or occurrence that is the subject of such claim, action, demand or other proceeding is limited to execution of this Agreement.

C. Prohibition on Third Parties and Assignment of Rights/Duties. This Agreement is for the sole benefit of the Parties and no person or entity shall have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.

D. Notice. A Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect other Parties to this Agreement shall

provide prompt and timely notice to the Parties who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

E. Effective Date. This Agreement shall be effective after approval by the Parties' governing body and execution by the Parties' authorized representatives.

F. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.

G. Captions. Article and section headings contained in this Agreement are included for convenience only and form no part of the Agreement among the Parties.

H. Waivers. The waiver by a Party of any breach or failure to comply with any provision of this Agreement by another Party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.

I. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

J. Savings Clause. If any court finds any article, section or portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, the Parties, by action of their respective governing bodies, caused this Agreement to be approved on the dates below.

City of _____, Minnesota

The City Council of _____, Minnesota duly approved this Agreement on the _____ day of _____, 20__.

By: _____
Its Mayor

And: _____
Its Clerk

EXHIBIT I

RESOLUTION AUTHORIZING GOVERNMENTAL
UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK
(MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them;

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency;

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this Resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of [name of governmental unit] considers it to be in the best interests of the [City][County][Town] to be a party to the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that [name of governmental unit]:

1. Authorizes [position title of designated employee or official] and [position title of designated employee or official] to sign this resolution evidencing the intent of [name of governmental unit] to be a party to MnWARN; and

2. [Name of designated employee or official] is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and

3. [Name of political subdivision] agrees to comply with all terms of the Agreement.

IN WITNESS WHEREOF, [name of governmental unit], by action of its governing body, caused this Resolution to be approved on [Month/Date/Year].

By: _____

Its _____

And: _____

Its _____

Public Works Committee **5. 4.**

Meeting Date: 02/21/2012

By: Grant Riemer, Engineering/Public Works

Title:

Review City of Ramsey Snowplowing Policy and possible cost reductions

Background:

With several questions being raised this season about snowplowing and how we determine what action to take, staff felt it would be a good time to review our policy and possible changes. Snowplowing is one of the few city functions that effects almost every resident. With such a wide ranging impact, comes an equally wide range of expectations. Some residents want the streets completely bare of snow and ice as soon as possible, while others are comfortable driving on hard pack for most of the winter. It is the responsibility of the the public works department to pick a course of action that provides safe driving conditions for our residents. Snow plowing is an expensive and time consuming task for the Public Work department. The following figures are for an "average" snowfall of 2-4 inches. The numbers are based on the 2010 FEMA schedule of equipment rates which include fuel, parts overhead etc...and the labor rate is based on the 2012 City of Ramsey Rates and Charges schedule. This rate is the hourly wage multiplied by a factor of 2.3 A complete table of all the charges and rates is attached to the case, but these are the main numbers:

Cost to plow 2-4" snow fall on straight time-$12,520.08
Cost to plow 2-4" snow fall on over time-$15,570.96
Cost Differential between straight time to overtime-$3050.88

A full plowing operation requires 18 people. We can and have done it with a couple people short of that number, but these figures are based on a crew of 18. One of the questions raised was why doesn't the Public Works department just start plowing after it quits snowing? If it is on a weekday it's often a question of safety and overtime. A majority of the crew has been working since 7:30 that morning. If the snow quits in the late afternoon, now you have everyone on overtime, plus working a 16 hour day. Safety of motorists is also a large concern. During plowing we are required to back out on to major county and state roads. Sunwood Dr in the COR has to be plowed against traffic to minimize damage to the streetscape due to salt. If we wait until 2 am the overtime cost is eliminated and most of the safety concerns are less. Typically on a snowfall during the weekday, crews would plow and salt the arterial roads and prepare equipment for the following morning.

If a similar snow fall were to happen on a Saturday, a skeleton crew would come in plow and salt the main roads and the full crew would be called in on Sunday morning usually at 5am. Traffic is less of a concern on the weekend, so we start later. If the snow event is on a Sunday, we would try to push city wide plowing back to Monday at 2am. On the week-end and holidays you also have the task of gathering up the plow crew from their personal activities and get them scheduled to work. Snowfalls over 2" are easy, because they are covered under our current policy. It's the 1"- 1-1/2" snow falls that Public Works staff would like the committee's thoughts on.

If it is the Public Works Committee and ultimately the full council's direction to strictly follow our 2" snow fall policy there will be some cost savings and some long term maintenance issues to consider.

WEEKEND PLOWING
Option # 1 No plowing on weekends or holidays, until snow reaches 2". All plowing would be delayed until normal work days.
Pro-cost savings-$3072.00
Con- slower response times for emergency vehicles and more hazardous driving conditions in general. Hard pack snow on all roads. Increased call outs for slippery intersections. Depending on the holiday, the time period could be as long as 4 days. Action would require increased application of salt and scraping to regain bare pavement. Increase

of resident complaints.

Option # 2 Plow and salt arterial routes only on 2” snowfalls on week-ends and holidays and delay full scale plowing until normal work days.
Pro- Arterial roads will be cleared between county and state roads. Additionally fire stations would be plowed for emergency responders.
Con-Overtime Cost-$2955.00 for 5 plow trucks with salt to plow arterial roads and a pickup plow to clear fire stations and the parking ramp.
Hard pack snow on residential roads. Increased call outs for slippery intersections. Action would require increased application of salt and scraping to regain bare pavement. Increase of resident complaints.

Option # 3 Continue to allow the PW department to use their best judgment on deciding what course of action is best to improve safety and winter driving conditions for the traveling public. Decisions would be based on snow type, amount, time of year, current temperature and expected weather conditions after the snow ends and past experience.
Pro- Increased safety for the traveling public.
Con- Impact to the general fund budget for overtime. Possible cost ranges from $2955.00-$3072.00 depending on storm event and action taken

Notification:

Observations:

Funding Source:
Cost Center 0312

Staff Recommendation:
Option # 3 Continue to allow the PW department to use their best judgment on deciding what course of action is best to improve safety and winter driving conditions for the traveling public. Decisions would be based on snow type, amount, time of year, current temperature and expected weather conditions after the snow ends and past experience.

Committee Action:
Motion to continue plowing utilizing Option # 3.

Attachments

Snow removal policy
Plow map
plow map
Plow map
plow map
Plowing Costs

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	02/13/2012 04:28 PM
Kurt Ulrich	Kurt Ulrich	02/16/2012 01:26 PM

Form Started By: Grant Riemer Started On: 01/31/2012 02:55 PM

Final Approval Date: 02/16/2012

CITY POLICY ON SNOW REMOVAL, ICE CONTROL

The control of snow and ice through quick and effective snowplowing ensures safe transportation for citizens, emergency vehicles, and the ongoing commercial activity in Ramsey. Due to the significant amount of public dollars spent on these services, it is the city's goal to manage and operate winter road maintenance in an efficient and cost-effective manner. Because timing is critical for snow and ice control, the City's goal is to achieve roads clear of snow in a reasonable time period. This is always dependent upon the type and amount of snow. The City cannot guarantee bare, dry pavement after each snowfall, or that streets will be totally free of ice or other driving hazards common to Minnesota winter conditions.

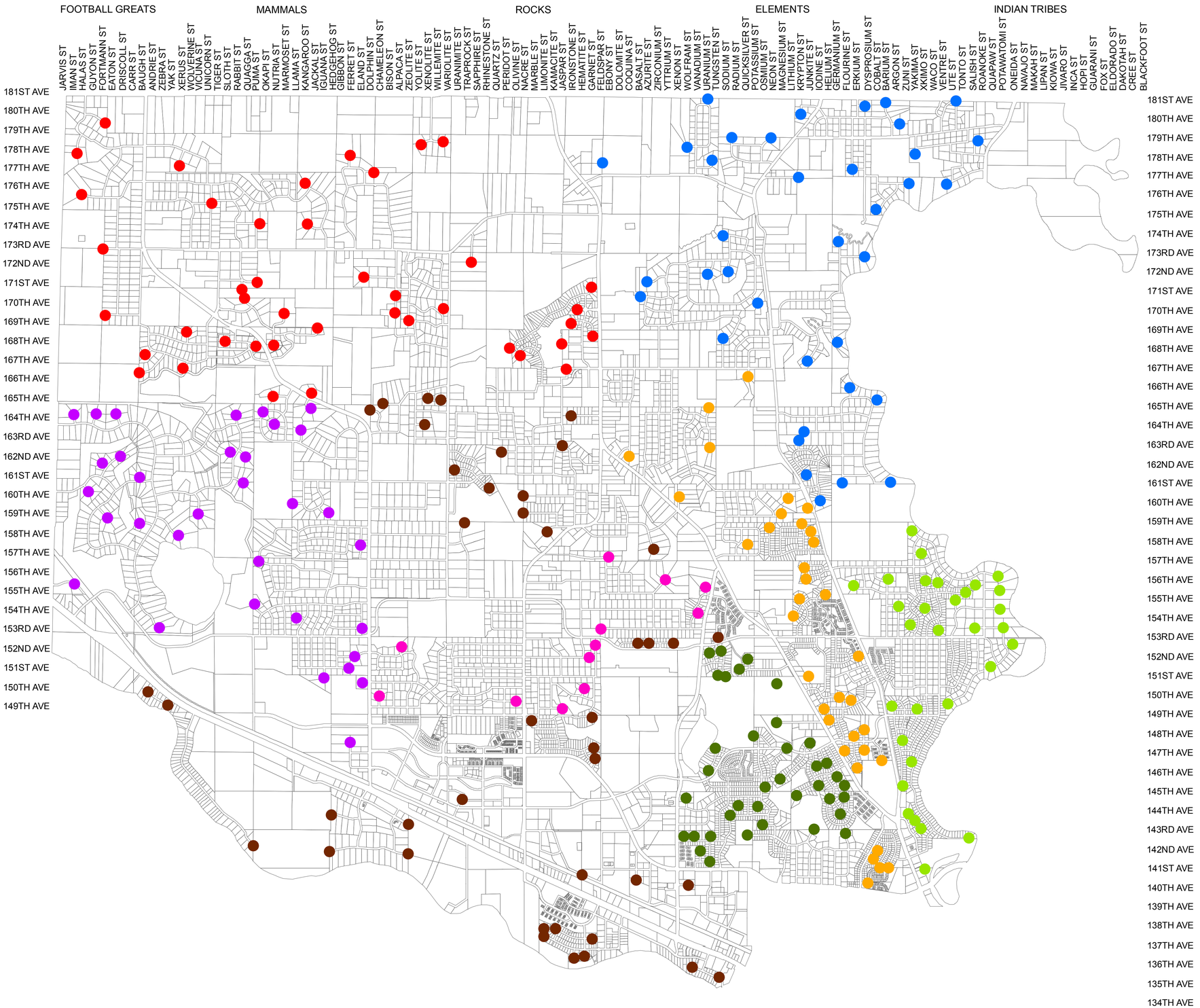
Snowplowing begins after the accumulation of two inches of snow. It takes City crews approximately eight hours to clear streets after a "normal" snowfall of two to four inches. During major snow accumulations, emergency plowing operations usually begin about 2:00 a.m. In those situations, lead personnel will begin plowing as soon as possible so that primary arterial roadways are passable by morning "rush hours".

The City is divided into seven routes. Major collector streets are plowed first. Other streets are plowed in an order determined by the driver for the quickest and most practical way to open all roads. Cul-de-sacs and short dead-end streets are divided into 7 routes and are plowed with different plows, adding speed and efficiency to the operation.

Ice control consists of distributing a salt or salt/sand mixture when and where the Police and Public Works departments deem necessary. The City sands all main intersections, dangerous curves, and steep grades as needed to control traffic. Because temperature determines the effectiveness of a salt/sand mixture, sanding will not be done on extremely cold days except in emergency situations.

Some of the main intersections along State and County roads are sanded as they are plowed. Others are sanded after all roads are cleared of snow, because the sand is needed for weight on the trucks. During ice storms when no plowing is occurring, intersections along the State and County roads are sanded first and all others are sanded immediately thereafter.

2011-12 Plow Map

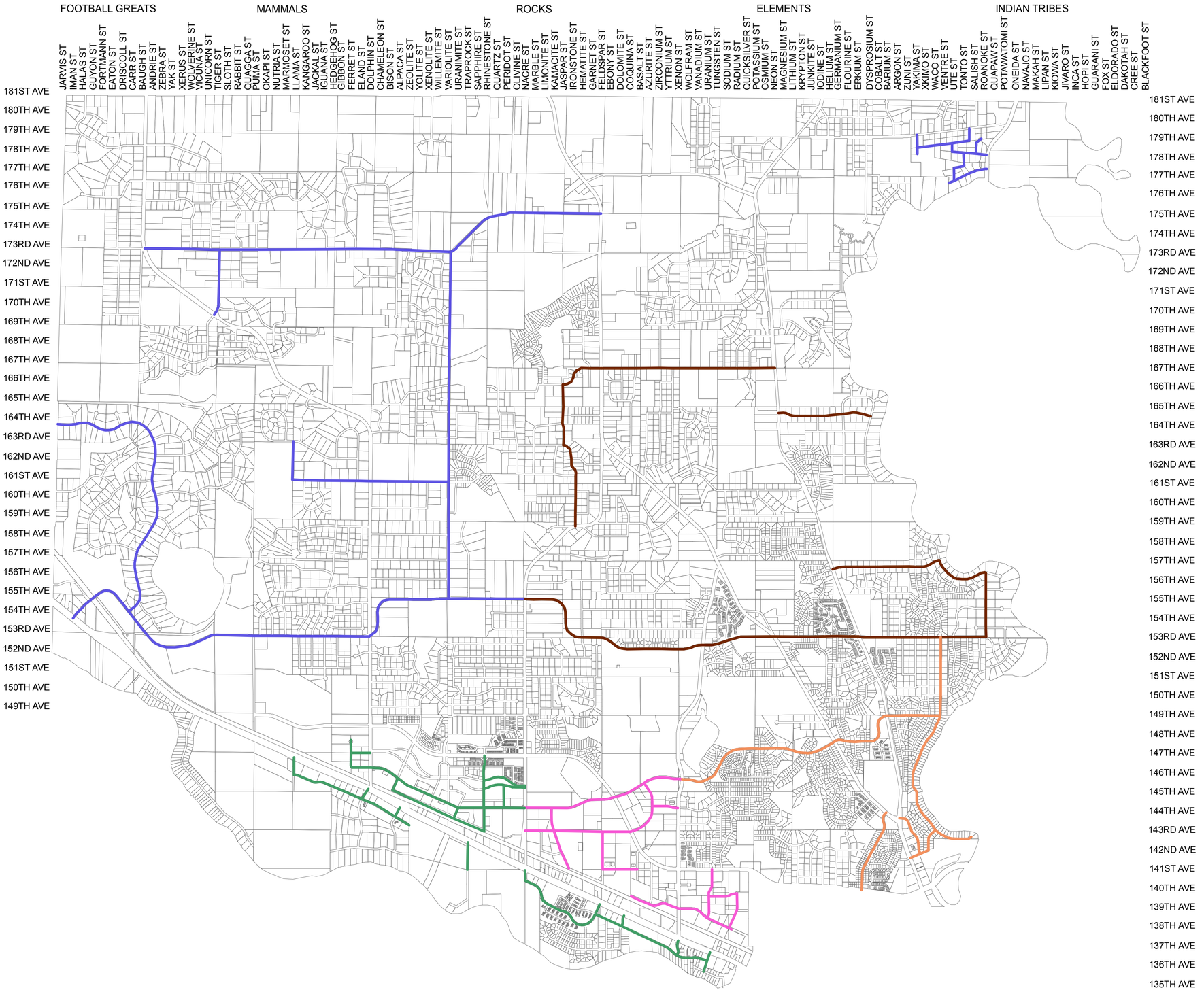


Legend

Cul-de-Sac

- 637 GRANT
- 664 MIKE BERGE
- 676 KEITH - FIRE STATION 1
- 653 MIKE NIELSEN
- 667 SEASONAL
- 675 SEASONAL
- 651 SEASONAL
- 603 MICK

2011-12 Plow Map



MAINS

632 - DYSPROSIUM ST, SUNWOOD DR

636 - WACO ST, XKIMO ST, SUNWOOD DR,
ALPINE/ROANOAKE/JUNIPER RIDGE DR/
156TH LN

672 - 167TH AVE
SALT JASPAR ST AND EAST HALF OF 601 ROUTE

603 - ALPINE DR

668 - ALPINE DR, ANDRIE ST/ 164TH LN

662 - SUNWOOD DR, CIVIC CENTER DR
RIVERDALE DR
SALT 603 ROUTE

601 - VARIOLITE ST, ALPINE DR
JASPAR ST, 167TH AVE

644 - COUNTY RD 63, TIGER ST
SALT VARIOLITE ST, WEST HALF
601 ROUTE

636 - ROUTE #1 N OF 160TH
ROUTE #2 S OR 160TH
672 - ROUTE #1 N OF 167TH
ROUTE #2 S OF 167TH

668 - ROUTE #1 N. FORK/ SOUTH OF 10
ROUTE #2 E OF N. FORK

601 - ROUTE #1 W OF VARIOLITE
ROUTE #2 E OF VARIOLITE

644 - ROUTE #1 N OF 173RD
ROUTE #2 S OF 173RD

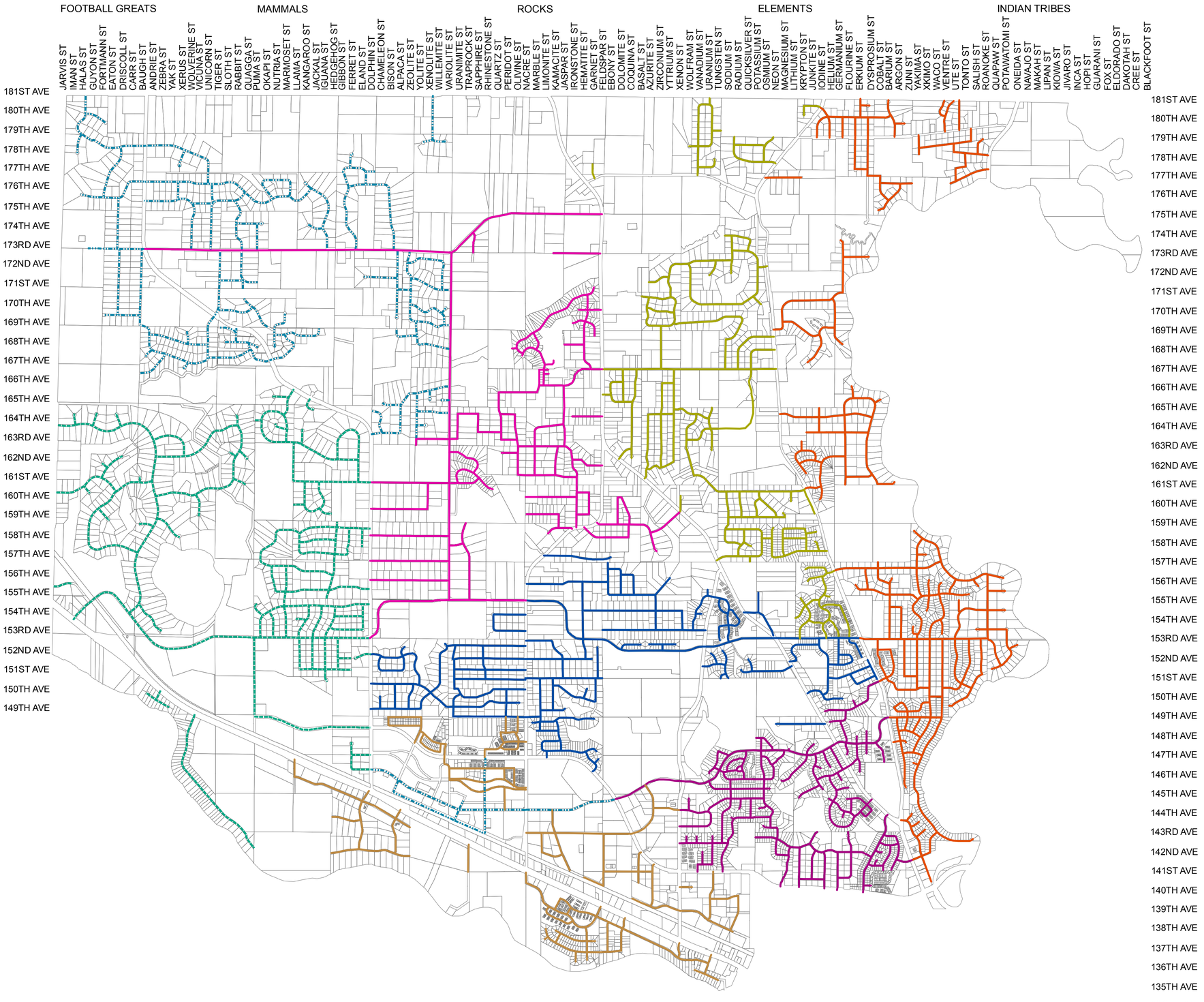
Legend

ART ROUTE

Art_Route

- 1
- 2
- 3
- 4
- 5

2011-12 Plow Map



Legend

Routes

Route

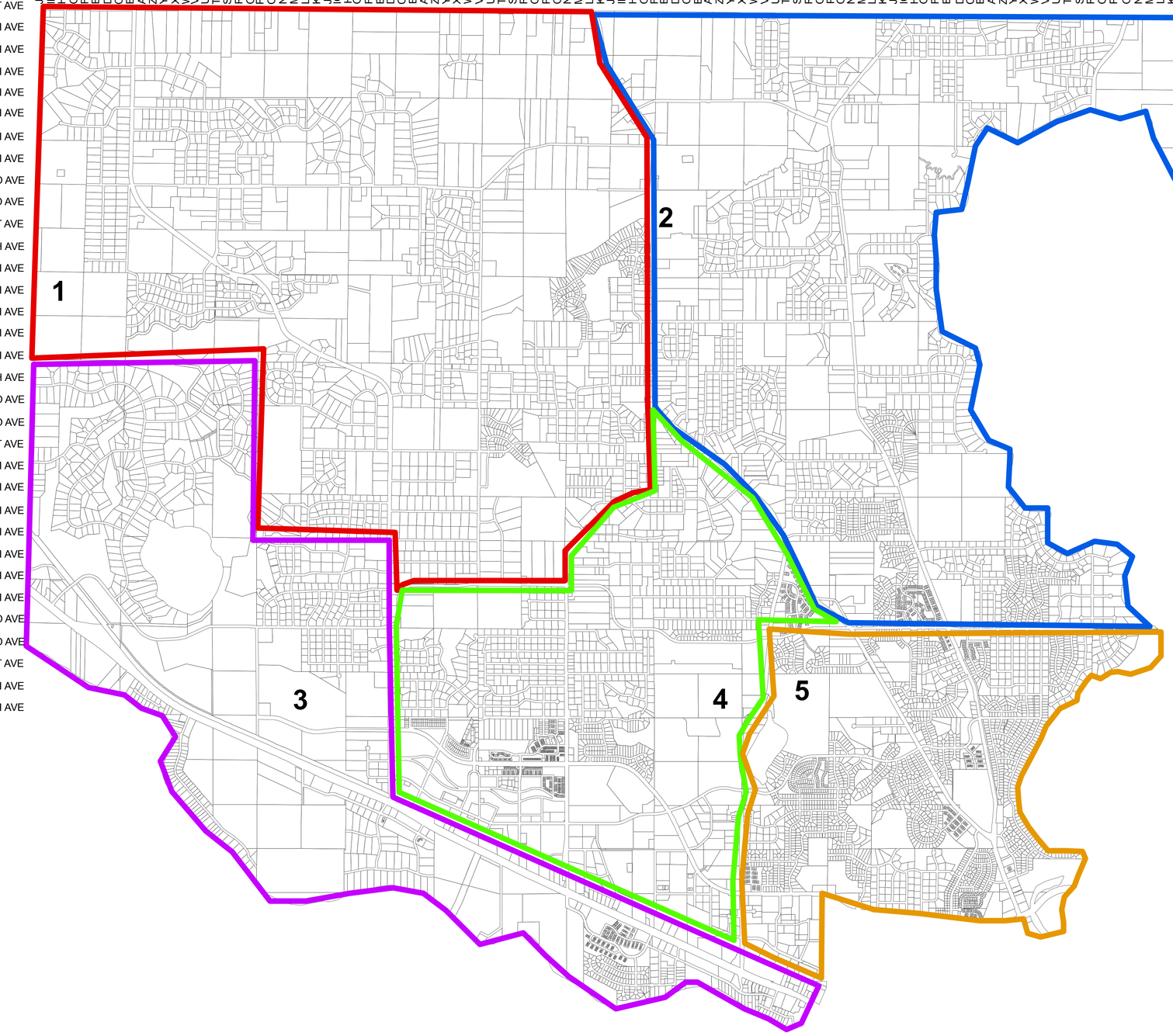
- 632 TODD N
- 636 JERRY
- 672 LONNY
- 603 MICK
- 668 GREG L
- 662 GREG T
- 601 JEFF E
- 644 LEE

2011-12 Plow Map

FOOTBALL GREATS | MAMMALS | ROCKS | ELEMENTS | INDIAN TRIBES

JARVIS ST, IMAN ST, HALAS ST, GUYON ST, FORTMANN ST, EATON ST, DRISCOLL ST, CARR ST, BAUGH ST, ANDRIE ST, ZEBRA ST, YAK ST, XERUS ST, WOLVERINE ST, VICUNA ST, UNICORN ST, TIGER ST, SLOTH ST, RABBIT ST, QUAGGA ST, PUMA ST, OKAPI ST, NUTRIA ST, MARMOSET ST, LLAMA ST, KANGAROO ST, JACKAL ST, IGUANA ST, HEDGEHOG ST, GIBBON ST, FERRET ST, ELAND ST, DOLPHIN ST, CHAMELEON ST, BISON ST, ALPACA ST, ZEOLITE ST, YOLITE ST, XENOLITE ST, WILLEMITE ST, VARIOLITE ST, URANIMITE ST, TRAPROCK ST, RHINESTONE ST, SAPPHIRE ST, QUARTZ ST, PERIDOT ST, OLIVINE ST, NACRE ST, MARBLE ST, LIMONITE ST, KAMACITE ST, JASPAR ST, IRONSTONE ST, HEMATITE ST, GARNET ST, FELDSPAR ST, EBONY ST, DOLOMITE ST, COQUINA ST, BASALT ST, AZURITE ST, ZIRCONIUM ST, YTTRIUM ST, XENON ST, WOLFRAM ST, VANADIUM ST, URANIUM ST, TUNGSTEN ST, SODIUM ST, RADIUM ST, QUICKSILVER ST, POTASSIUM ST, OSMIUM ST, NEON ST, MAGNESIUM ST, LITHIUM ST, KRYPTON ST, JUNKITE ST, IODINE ST, HELIUM ST, GERMANIUM ST, FLOURINE ST, ERKIUM ST, DYSPROSIUM ST, COBALT ST, BARIUM ST, ARGON ST, ZUNI ST, YAKIMA ST, XKIMO ST, WACO ST, VENTRE ST, UTE ST, TONTO ST, SALISH ST, ROANOKE ST, QUAPAW ST, POTAWATOMI ST, ONEIDA ST, NAVAJO ST, MAKAH ST, LIPAN ST, KIOWA ST, JIVARO ST, INCA ST, HOPI ST, GUARANI ST, FOX ST, ELDORADO ST, DAKOTAH ST, CREE ST, BLACKFOOT ST

181ST AVE, 180TH AVE, 179TH AVE, 178TH AVE, 177TH AVE, 176TH AVE, 175TH AVE, 174TH AVE, 173RD AVE, 172ND AVE, 171ST AVE, 170TH AVE, 169TH AVE, 168TH AVE, 167TH AVE, 166TH AVE, 165TH AVE, 164TH AVE, 163RD AVE, 162ND AVE, 161ST AVE, 160TH AVE, 159TH AVE, 158TH AVE, 157TH AVE, 156TH AVE, 155TH AVE, 154TH AVE, 153RD AVE, 152ND AVE, 151ST AVE, 150TH AVE, 149TH AVE



MAINS

632 - DYSPROSIUM ST, SUNWOOD DR

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ROUTE #2 S OF 167TH

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ROUTE #2 E OF N. FORK

601 - ROUTE #1 W OF VARIOLITE
ROUTE #2 E OF VARIOLITE

644 - ROUTE #1 N OF 173RD
ROUTE #2 S OF 173RD

Legend

2007 Sanding Routes

Id

1
2
3
4
5

City Wide Plowing	FEMA Schedule Base Equipment Costs/Hour	FEMA Equipment Schedule for Plow Attachments
Equipment Costs		
Single Axle Dump Truck (4)	$35.00	$18.50
Tandem Axle Dump Truck (2)	$45.00	$18.50
Motorgrader (1)	$58.00	$18.50
Wheel Loader (1)	$28.75	$18.50
1-Ton Pickup (FT Labor) (4)	$20.00	$10.75
1-Ton Pickup (Temp. Labor) (4)	$20.00	$10.75
Skidloader/Toolcat (1)	$18.00	
Trackless (1)	$25.00	
Totals	$249.75	$95.50
Labor and Equipment Costs		
Salt	Cost/ton	Salt used/Full Plow
	$67.90	35.00
Cost to Plow /8 Hour Event+Salt(ST)		
Cost to plow /8 Hour event+salt (OT)		
Cost Differential		
Cost to Plow/Salt Arterials Only		20.00

City Hall Plowing		
Holder (1)	$25.00	N/A
Walk Behind Snowblower	$3.25	N/A
ATV w/plow	$7.00	N/A
Shoveling		
Salt/Chemicals for Sidewalks		
Total Cost /Event		

Total Equipment Cost/ Hour	Labor Costs Straight Time/Hour	Labor Costs Overtime/Hour	Equipment Operations Costs ST/Hour
	$23.69x2.3	23.69x2.3x1.5	D+E=G
$53.50	$54.49	$81.73	$107.99
$63.50	$54.49	$81.73	$117.99
$76.50	$54.49	$81.73	$130.99
$47.25	$54.49	$81.73	$101.74
$30.75	$54.49	$81.73	$85.24
$30.75	$13.85	$13.85	$44.60
$18.00	$54.49	$81.73	$72.49
$18.00	$54.49	$81.73	$72.49
$338.25	$395.28	$585.96	$733.53

Total Cost
$2,376.50
$12,520.08
$15,570.96
$3,050.88
$2,767.75

	Labor Costs Straight Time/Hour	Labor Costs Overtime/Hour	Equipment Operations Costs ST/Hour
	$22.14x2.3	$22.14x2.3x1.5	
$25.00	$50.92	$76.38	$75.92
$3.25	$50.92	$76.38	$54.17
$7.00	$50.92	$76.38	$57.92
	$50.92	$76.38	$50.92

Equipment Operations Costs OT/Hour	Pieces of Equip. Used	Cost per Event per Hour	Cost per Event per Hour
D+F=H		ST	OT
$135.23	4.00	$431.96	$540.92
$145.23	2.00	$235.98	$290.46
$158.23	1.00	$130.99	$158.23
$128.98	1.00	$101.74	$128.98
$112.48	4.00	$340.96	$449.92
$44.60	4.00	$178.40	$178.40
$99.73	1.00	$72.49	$99.73
$99.73	1.00	$72.49	$99.73
$924.21	18.00	$1,565.01	$1,946.37

Equipment Operations Costs OT/Hour	Pieces of Equip. Used	Cost per Event per Hour ST	Cost/ 8 hours	Hours /Equip. Use
$101.38	1.00	$75.92	$113.88	1.50
$79.63	1.00	$54.17	$54.17	1.00
$83.38	1.00	$57.92	$86.88	1.50
$76.38	1.00	$50.92	$203.68	4.00
			$18.40	
		Total Cost	$477.01	

Public Works Committee **5. 5.**

Meeting Date: 02/21/2012

By: Tim Himmer, Engineering/Public Works

Title:

Consider 2012 Street Maintenance Program

Background:

Staff has been developing the 2012 Street Maintenance Program (SMP) for several weeks, and is seeking direction from the Council on how best to approach maintenance activities for this construction season. In light of recent discussions centered on long term road maintenance in the City, it has been difficult creating a program that would be supported by the Council and community. Until a final decision is made on long term funding to achieve the City's road maintenance goals there are limited funding available to complete all the scheduled improvements.

Attached is a map showing all the roadway segments that are due to receive some sort of maintenance treatment for calendar years 2011 and 2012. As you can see there are approximately 74 miles of roadway needing work at an estimated cost of $5,595,400, and the current budgeted amount for the 2012 SMP is $495,000. Further complicating the situation is whether the Council is considering the elimination of assessments for maintenance activities (sealcoats and overlays) and replacing it with another funding option. The current City assessment policy has 2012 sealcoats at a rate of 15% of the total project costs, which are being phased out completely by the end of 2013, and overlays at a rate of 50% of the total project costs. If the Council is considering amending this policy it is difficult to develop a program that can be supported by the residents if another option may be available in the near future. The uncertainty of funding long term road maintenance activities, coupled with the City Charter provision that allows counter-petitioning of projects by impacted residents, further intensifies the situation.

Staff has come up with a couple of options for the Council to consider in developing the 2012 SMP, and they include:

- A typical program, similar to what has historically been done on an annual basis, with a mix of overlays and sealcoats.
- A sealcoat only program.

Notification:

Observations:

Another item to consider for implementing the 2012 SMP includes the project schedule, as staff must follow the Minnesota State Statute 429 assessment process, which includes specific timing for legal notices and public hearings. Additionally, staff would like to conduct an open house with impacted residents to explain the project, process, and solicit their feedback on items of concern within the project area that may need to be included in the project scope (drainage fixes, etc.). If we intend to complete the project this summer, and assess the improvements this fall, we will need to hold a public hearing to accept the feasibility study and order the improvements in March. Following the public hearing we are required by City Charter to wait 60 days to initiate the project to determine whether or not any of the individual improvements contained within the feasibility report are going to be counter-petitioned. Following the timeline this would have us preparing plans and specifications in May, bidding the project in June/July, and undertaking the work in July/August. We cannot extend the timeline much beyond the end of August for completion, as there are restrictions for the application of sealcoat materials, and we still need to hold the public hearing to levy the assessments and allow the residents to pay in full for a period of 30 days before Anoka County certifies them to the tax roll in mid-October.

If the Council is considering to fund long term road maintenance activities in another way, which includes the elimination of assessments, staff could then forego the required Minnesota 429 public hearing process. This

would result in time savings to develop and administer the program, as the schedule is typically a function of the state required assessment process, and eliminate the City Charter counter-petition provision. Should any of the individual projects contained with the 2012 SMP be counter-petitioned, we are prohibited from undertaking those improvements for a period of one year. Due to the timing constraints outlined above we would not be able to add another area into the 2012 program if one or more projects are defeated by counter-petition, thus reducing the overall project and pushing out those needed maintenance improvements into subsequent years. Doing so only exacerbates the current problem because it defers additional street segment maintenance needs into future years, and results in the program falling farther behind.

Funding Source:

Preparation and implementation of the street maintenance program is primarily financed through the City's General Fund and TIF #4. Depending on the scope of improvements contained within the final approved program, after soliciting feedback from impacted residents and evaluating the various neighborhoods in the field, additional funding options may be included in the program. The investigation and final funding package for the 2012 SMP will be included in the feasibility study and discussed by the City Council at a public hearing.

Staff Recommendation:

Staff is seeking direction from the Council on how best to proceed with the 2012 SMP and is recommending that the 2012 Street Maintenance Program entail sealcoating only.

Committee Action:

Motion to direct Staff to move forward with the 2012 Street Maintenance Program by concentrating its efforts on sealcoating projects only this year.

Attachments

2011-12 City Maintenance Needs

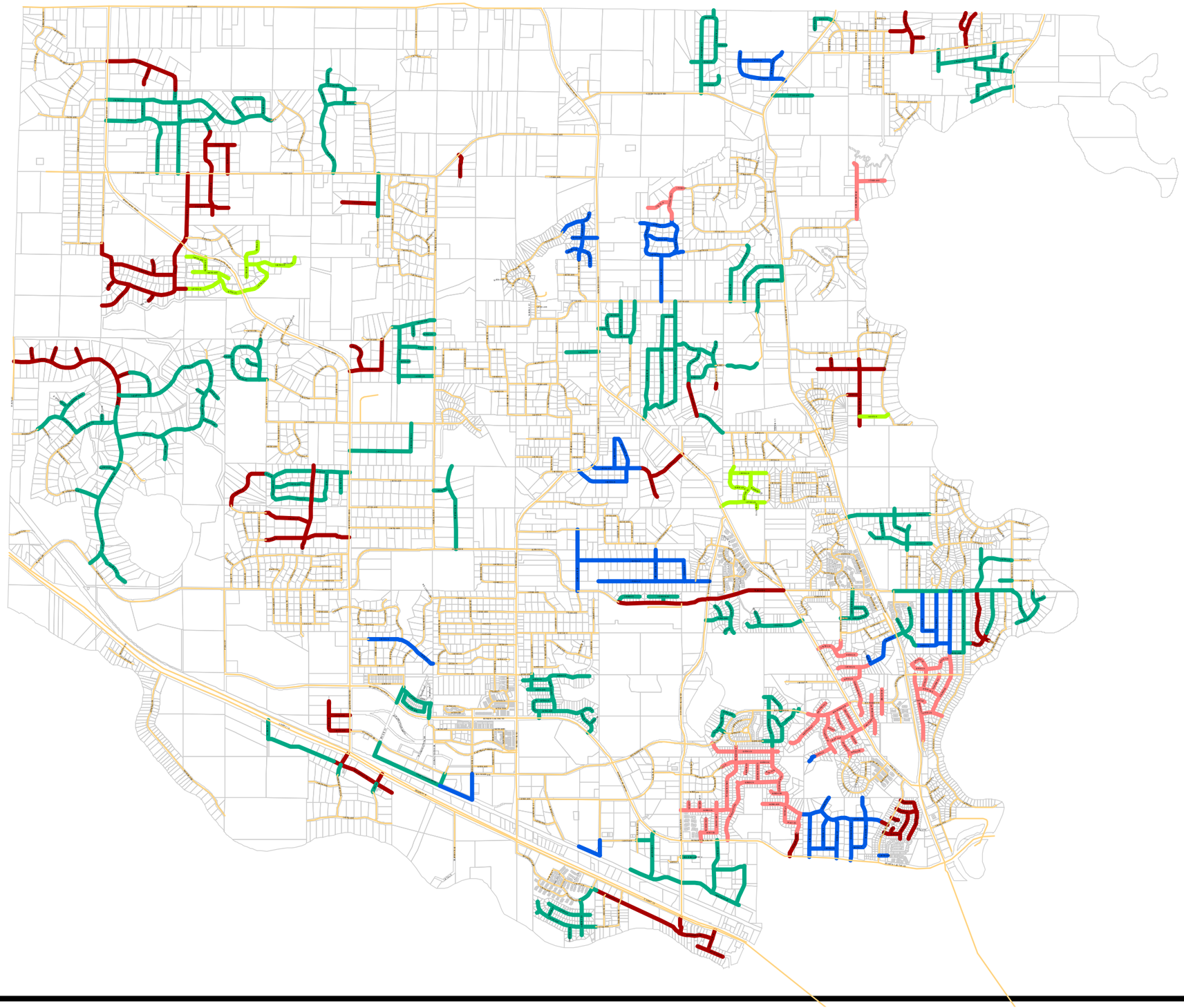
Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	02/15/2012 09:49 AM
Kurt Ulrich	Kurt Ulrich	02/16/2012 02:31 PM

Form Started By: Tim Himmer Started On: 02/14/2012 09:53 AM

Final Approval Date: 02/16/2012

STREET MAINTENANCE NEEDS



Legend

Streets2012

Streets

PRG_YR, PRG_TYP

- 2011, OVERAY 14.74 Mi
- 2011, RECON 2.91 Mi
- 2011, SEAL COAT 35.98 Mi
- 2012, OVERLAY 9.67 Mi
- 2012, SEAL COAT 10.66 Mi

CC Regular Session **6. 1.**

Meeting Date: 03/13/2012

By: Diana Lund, Finance

Information

Title:

Public Hearing and Adopt Resolution Approving the Issuance of General Obligation Capital Improvement Plan Bonds, Series 2012A

Background:

In 2005, bonds were issued in the amount of $19,200,000 for the construction of the municipal center and that portion of the municipal parking ramp that pertained to employee parking. Lease Revenue Bonds, via the EDA, were issued. As part of the 2003 legislative session, Governmental units are allowed to issue what is termed "Capital Improvement Plan (CIP) Bonds" to fund municipal projects such as city halls, fire stations, police stations, etc. The issuance of CIP bonds allows the City to retain a lower interest rate.

For the City to take advantage of the CIP bond, the current Capital Improvement Plan (2012-2016) needs to be amended to include the municipal center refinancing as a 2012 project. Copies of the amended pages to the 2012-2016 CIP are attached.

As part of the 2013 budget discussions, the refinancing of the Municipal Center Debt has been addressed. The current debt has an interest rate of 4.44% with an annual debt payment of $1.5M. The current debt schedule has the earliest call date of December 2014. Due to the lowest interst rates in recent history, debt schedules were prepared that presented a positive present value benefit to the city if the debt was extended to 2031 and thus reducing the annual debt payment to approximately $1.1M (based on current numbers).

At its regular meeting of February 14, 2012, city council authorized the calling for a public hearing on the intention to issue General Obligation Capital Improvement Plan Refunding Bonds and to adopt the amended 2012-2016 Capital Improvement Plan (CIP).

Per the proposed bond schedule, if council gives preliminary approval for the issuance of the debt, the bonds will be priced on March 20, 2012 and brought back to the City Council at its regular meeting of March 27, 2012 for final approval of the sale of the bonds.

Notification:

A finance plan summary showing reflecting the debt structure is attached.

Recommendation:

Staff recommends that Council adopt Resolution #12-03-XXX approving the issuance of General Obligation Capital Improvement Plan Bonds, Series 2012A and amending the 2012-2016 Capital Improvement Plan.

Funding Source:

Restructuring of current debt. Debt is paid via annual tax levy and has been funded with funds on hand and internal loans.

Council Action:

Motion to authorize adoption of Resolution #12-03-XXX approving the issance of General Obligation Capital Improvemet Plan Bonds and amending the 2012-2016 Capital Improvement Program (CIP).

Attachments

Amend 2012-2016 CIP Document

Sale Report for muni debt refinancing

Resolution Authorizing the Issuance of General Obligation Captial Improvement Plan Bonds

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Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/08/2012 03:49 PM

Form Started By: Diana Lund Started On: 03/05/2012 07:30 AM

Final Approval Date: 03/08/2012

2012 through 2016

Amended Five-Year Capital Improvement Plan for

City of Ramsey, Minnesota

Prepared by:

City of Ramsey, Minnesota
7550 Sunwood Drive NW
Ramsey, Minnesota 55303-5137

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Complete Listing of Capital Improvement Plan Projects…….Appendix D

CITY OF RAMSEY, MINNESOTA

AMENDED FIVE-YEAR CAPITAL IMPROVEMENT PLAN

2012 THROUGH 2016

I. INTRODUCTION

The City of Ramsey, Minnesota (the "City") has compiled a listing of all anticipated capital improvement projects for the years 2012 through 2016. (See Appendix D).

In 2003, the Minnesota State Legislature adopted Minnesota Statutes, Section 475.521 (the "Act"), which generally exempts City bonds issued under a capital improvement program from the referendum requirements usually required for city halls, public works and public safety facilities. The only project being financed with Capital Improvement Plan Bonds is the acquisition of the city hall and public safety facility (the "Municipal Center") from the Economic Development Authority (the "EDA") as discussed in detail in the following sections.

II. PURPOSE

A capital improvement is a major expenditure of City funds for the acquisition or betterment to public lands, buildings, or other improvements used as a city hall, public safety, or public works facility, which has a useful live of five years or more. For the purposes of the Act, capital improvements do not include light rail transit or related activities, parks, roads, bridges, administrative buildings other than city hall or land for those facilities. A Capital Improvement Plan (CIP) is a document designed to anticipate capital improvement expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost effective method possible. A CIP allows the matching of expenditures with anticipated income. As potential expenditures are reviewed, the City considers the benefits, costs, alternatives and impact on operating expenditures.

The City believes the capital improvement process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical assets and sound fiscal management. In these financially difficult times, good planning is essential for the wise use of limited financial resources.

The CIP is designed to be updated on an annual basis. In this manner, it becomes an ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

III. THE CAPITAL IMPROVEMENT PLANNING PROCESS

The capital improvement planning process is as follows: the City Council authorizes the preparation of the CIP. City staff is instructed to assemble the capital expenditures to be undertaken within the next five years. The City Council then reviews the expenditures according to their priority, fiscal impact, and available funding. From this information, a preliminary capital improvement plan is prepared. A public hearing is held to solicit input from citizens and other governmental units. Changes are made based on that input and a final project list is established.

The City Council then prepares a plan based on the available funding sources. If general obligation bonding is necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. Over the life of the CIP, once the funding, including proceeds from the bond sales becomes available, the individual capital expenditures can be made.

In subsequent years, the process is repeated as expenditures are completed and new needs arise. Capital improvement planning looks five years into the future.

For a City to use its authority to finance expenditures under the Act, it must meet the requirements provided therein. Specifically, the City Council must approve the sale of capital improvement bonds by a three-fifth majority of its membership. In addition, it must hold a public hearing regarding both the CIP and issuance of bonds. Notice of such hearing must be published in the official newspaper of the City at least fourteen, but not more than twenty-eight days prior to the date of the public hearing. The City Council approves the CIP following the public hearing.

Although a referendum is not required, issuance of bonds under the Act is subject to a "reverse referendum". If a petition signed by voters equal to at least five percent of the votes cast in the last general election is received by the municipal clerk within thirty days after the public hearing regarding bonds, the bonds may not be issued unless approved by the voters. If the City decides to submit the question to the voters, the question passes if approved by a majority of voters who vote on that question.

IV. PROJECT SUMMARY

The expenditures to be financed through the issuance of bonds under this amended CIP are limited to those listed below. All other foreseeable capital expenditures within the City government will come through other means. (In addition, this CIP supplements and adds to any activities authorized in any prior CIP approved by the City under the Act). The following expenditures have been submitted for inclusion in this CIP:

a) Acquire the Municipal Center from the EDA.

The Act has established certain criteria that must be met. In accordance with these criteria, the City has considered the following eight points:

1. Condition of the City's infrastructure and need for the project.
2. Demand for the improvement.
3. Cost of the improvement.
4. Availability of public resources.
5. Level of overlapping debt.
6. Cost/benefits of alternative uses of funds.
7. Operating costs of the proposed improvements.
8. Options for shared facilities with other cities or local governments.

The City has analyzed the eight points required per statute for the project. Its findings are as follows:

PROJECT: Acquire Municipal Center from Ramsey Economic Development Authority ("EDA").

Description: The EDA financed the construction of the Municipal Center in 2005 through the issuance of $19,200,000 Public Facility Lease Revenue Bonds, Series 2005A. The EDA currently leases the facility to the City. The amount of the lease payments is equal to the debt service on the Series 2005A Bonds. The City annually appropriates the funds from the City's general fund to meet the lease payments.

The City intends to acquire the Municipal Center through the issuance of approximately $17,735,000 General Obligation Capital Improvement Plan Bonds, Series 2012A, pursuant to the Act. The acquisition will require that the Series 2005A Bonds be refunded and it is propose the final maturity will be extended to December 15, 2031 to lower the City's annual payments. This acquisition will also result in a present value net debt service cost savings to the City of approximately $425,541. In connection with such refunding, the City will prepay the lease with the EDA and will obtain fee title to the Municipal Center.

Conditions of City Infrastructure and Need for the Project

The Municipal Center is in very good condition as it is only 6 years old. The City needs to continue the operation of the Municipal Center.

Demand for Project

As described above, the facility currently exists.

Estimated Cost of the Project

By acquiring the Municipal Center with general obligation bonds pursuant to the Act, the City expects to attain a present value debt service savings of $425,541 and eliminate the need for a reserve fund.

Payoff Requirement	$18,989,635
Less: Prior DSR Fund	(1,531,940)
Plus Costs of Issuance	277,305
Equals Total Par Amount	$17,735,000

Availability of Public Resources

The debt service may be funded by a combination of general property taxes and available resources on hand. In addition, the bonds would be secured by the City's full faith and credit.

Relative Costs and Benefits of Alternative Uses of the Funds

There are no significant alternatives for funds designated for this project.

Operating Costs of the Proposed Improvements

The proposed acquisition would not affect operating costs of the Municipal Center, other than through a reduction in debt service costs.

Options for Shared Facilities with Other Cities or Local Government

Not applicable; as noted above, the facility currently exists.

Overlapping Debt as of February 16, 2012

Issuer	*2010/2011 Tax Capacity Value*	*2010/2011 Tax Capacity Value in City)*	*Percentage Applicable in City*	*Net Debt*	*Taxpayers' Share of Debt*
Anoka County	$ 264,429,080	$16,904,385	6.39%	$148,100,000	$ 9,463,590
ISD No. 11, Anoka-Hennepin	167,195,612	14,774,689	8.84	122,817,927	10,857,105
ISD No. 728, Elk River	64,928,008	2,129,696	3.28	183,424,659	6,016,329
Metropolitan Council	2,895,036,782	16,904,385	.58	0	0
				Total Indirect Debt:	$ 26,337,024

V. FINANCING THE CAPITAL IMRPOVEMENT PLAN

In the financing of the CIP, two statutory limitations apply. Under Chapter 475, with few exceptions, cities cannot incur debt in excess of 3% of the assessor's Taxable Market Value (TMV) for the City. In the City, the estimated TMV is $1,776,038,835. Therefore, the total amount of outstanding debt cannot exceed $53,281,165. As of February 16, 2012, the City had $18,470,000 of debt subject to the legal debt limit leaving a debt margin of approximately $34,811,165.

Another limitation on bonding under the Act is that without referendum, the total amount that can be used for principal and interest in any one year for CIP debt cannot exceed 0.16% of the TMV for the City, using the values for the tax-payable year in which bonds are sold. In the City, the amount is estimated to be $2,841,662.13 ($1,776,038,835 x .0016) for estimated taxes payable in 2012.

The outstanding capital improvement plan bond obligations include the General Obligation Capital Improvement Plan Bonds, Series 2004A which have a maximum principal and interest payment of $140,400 and the Series 2012A Bonds will have a maximum annual payment of approximately $1,098,532. The total combined maximum debt service if $1,238,932, which is within the limitation.

Under the CIP, the City will issue approximately $17,735,000 in 20 year general obligation capital improvement plan bonds in the year 2012 to finance the purchase of the Municipal Center from the EDA. The par amount of the Series 2012A bonds is subject to change and based on the amounts listed in Appendix A.

Continuation of the Capital Improvement Plan

This CIP should be reviewed annually by the City Council using the process outlined in this plan. The City Council should review proposed expenditures, make priority decisions and seek funding for those expenditures it deems necessary for the City. If deemed appropriate, the City Council should prepare an update to this plan.

APPENDIX A

PROJECT COSTS

(Capital Expenditures to be Funded with Bond Proceeds)

2012 Expenditures

- Acquisition of the Municipal Center from the EDA - $17,735,000

APPENDIX B

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/26/2012	-	-	-	-	-
12/15/2012	770,000.00	0.250%	255,121.83	1,025,121.83	1,025,121.83
06/15/2013	-	-	179,832.50	179,832.50	-
12/15/2013	660,000.00	0.350%	179,832.50	839,832.50	1,019,665.00
06/15/2014	-	-	178,677.50	178,677.50	-
12/15/2014	680,000.00	0.500%	178,677.50	858,677.50	1,037,355.00
06/15/2015	-	-	176,977.50	176,977.50	-
12/15/2015	705,000.00	0.650%	176,977.50	881,977.50	1,058,955.00
06/15/2016	-	-	174,686.25	174,686.25	-
12/15/2016	730,000.00	0.800%	174,686.25	904,686.25	1,079,372.50
06/15/2017	-	-	171,766.25	171,766.25	-
12/15/2017	755,000.00	1.000%	171,766.25	926,766.25	1,098,532.50
06/15/2018	-	-	167,991.25	167,991.25	-
12/15/2018	780,000.00	1.250%	167,991.25	947,991.25	1,115,982.50
06/15/2019	-	-	163,116.25	163,116.25	-
12/15/2019	810,000.00	1.500%	163,116.25	973,116.25	1,136,232.50
06/15/2020	-	-	157,041.25	157,041.25	-
12/15/2020	845,000.00	1.700%	157,041.25	1,002,041.25	1,159,082.50
06/15/2021	-	-	149,858.75	149,858.75	-
12/15/2021	880,000.00	1.950%	149,858.75	1,029,858.75	1,179,717.50
06/15/2022	-	-	141,278.75	141,278.75	-
12/15/2022	900,000.00	2.150%	141,278.75	1,041,278.75	1,182,557.50
06/15/2023	-	-	131,603.75	131,603.75	-
12/15/2023	920,000.00	2.350%	131,603.75	1,051,603.75	1,183,207.50
06/15/2024	-	-	120,793.75	120,793.75	-
12/15/2024	945,000.00	2.500%	120,793.75	1,065,793.75	1,186,587.50
06/15/2025	-	-	108,981.25	108,981.25	-
12/15/2025	965,000.00	2.600%	108,981.25	1,073,981.25	1,182,962.50
06/15/2026	-	-	96,436.25	96,436.25	-
12/15/2026	990,000.00	2.700%	96,436.25	1,086,436.25	1,182,872.50
06/15/2027	-	-	83,071.25	83,071.25	-
12/15/2027	1,020,000.00	2.850%	83,071.25	1,103,071.25	1,186,142.50
06/15/2028	-	-	68,536.25	68,536.25	-
12/15/2028	1,045,000.00	2.950%	68,536.25	1,113,536.25	1,182,072.50
06/15/2029	-	-	53,122.50	53,122.50	-
12/15/2029	1,080,000.00	3.050%	53,122.50	1,133,122.50	1,186,245.00
06/15/2030	-	-	36,652.50	36,652.50	-
12/15/2030	1,110,000.00	3.200%	36,652.50	1,146,652.50	1,183,305.00
06/15/2031	-	-	18,892.50	18,892.50	-
12/15/2031	1,145,000.00	3.300%	18,892.50	1,163,892.50	1,182,785.00
Total	**$17,735,000.00**	**-**	**$5,013,754.33**	**$22,748,754.33**	**-**

Dated	4/01/2012
Delivery Date	4/26/2012
First Coupon Date	12/15/2012
Average Coupon	2.5564541%
Net Interest Cost (NIC)	2.6731071%
True Interest Cost (TIC)	2.6421487%

APPENDIX C

PROPOSED CIP BOND ISSUE

5-Year City Capital Improvement Plan Bond Issuance
City of Albertville Minnesota

The City Council must take the following actions before bonds can be issued:

- City Council directs preparation of a 5-year Capital Improvement Plan
- City Council conducts a Public Hearing on issuance of bonds and Capital Improvement Plan
- City Council approves bonds and Capital Improvement Plan by at least a three-fifths vote of the Council membership

The table below lists the steps in issuing process:

02-14-12:	City Council adopts Resolution Calling for Public Hearing on Issuance of Bonds and on Capital Improvement Plan.
02-23-12:	Close date to get Notice of Public Hearing on Issuance of Bonds and on Capital Improvement Plan to official newspaper for publication.
02-28-12	Publish Notice of Public Hearing on Issuance of Bonds and on Capital Improvement Plan (publication no more than 28 days and no less than 14 days prior to hearing date).
03-13-12:	City Council holds Public Hearing on Bonds and on Capital Improvement Plan and adopts resolution giving preliminary approval for their issuance and approving Capital Improvement Plan by at least a three-fifths vote of the Council membership.
03-20-12:	Final Pricing / Bond Purchase Contract executed
03-27-12:	City Council adopts resolution approving sale of bonds.
04-13-12:	Reverse referendum period ends (within 30 days of the public hearing).
04-26-12:	Closing/receipt of funds.

APPENDIX D

Capital Improvement Plan Projects

(Please see City's Capital Improvements Plan dated 12-13-11)

FINANCE PLAN SUMMARY

FOR

CITY OF RAMSEY, MINNESOTA

$17,735,000
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2012A

NORTHLAND SECURITIES

45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

March 13, 2012

City of Ramsey, Minnesota
$17,735,000
General Obligation Capital Improvement Plan Bonds, Series 2012A

FINANCING PLAN OVERVIEW

This finance plan provides for the public issuance of general obligation bonds through a negotiated sale process with Northland Securities to acquire the Municipal Center. The acquisition will require an advance refunding of the outstanding maturities of the Economic Development Authority's Public Project Lease Revenue Bonds, Series 2005A (the "Series 2005A Bonds") through the issuance of General Obligation Capital Improvement Plan Bonds. The acquisition will lower the City's debt service costs and provide budget relief by extending the final repayment term. The primary objectives of this finance plan include:

- Debt service cost savings and budget relief - municipal interest rates are at historically low levels. Replacing the existing lease revenue debt service with general obligation bonds will reduce the City's future interest costs and help manage future debt service levies.

AUTHORITY & PURPOSE

The Bonds will be issued pursuant to Minnesota Statutes 475. The proceeds will be used to acquire the Municipal Center from the City's Economic Development Authority through a full net advance refunding by prepaying the December 15, 2012 through December 15, 2027 maturities of the EDA's Public Project Lease Revenue Bonds, Series 2005A on April 26, 2012. The estimated source and uses of funds are as follows:

Refunding Summary

Dated 04/01/2012 | Delivered 04/26/2012

Sources Of Funds	
Par Amount of Bonds	$17,735,000.00
Transfers from Prior Issue DSR Funds	1,531,940.00
Accrued Interest from 04/01/2012 to 04/26/2012	25,110.42
Total Sources	**$19,292,050.42**

Uses Of Funds	
Deposit to Net Cash Escrow Fund	18,989,635.29
Total Underwriter's Discount (1.290%)	228,781.50
Costs of Issuance	45,000.00
Deposit to Debt Service Fund	25,110.42
Rounding Amount	3,523.21
Total Uses	**$19,292,050.42**

DEBT SERVICE COMPARISON

The 2012 – 2027 maturities of the Series 2005A Bonds totaling $17,040,000 are currently outstanding at an average coupon of 4.48%. Given current market conditions, we estimate these maturities could be replaced with a new general obligation bond issue with a stated final maturity of 2031 at an average interest rate of 2.55%.

The debt service comparison showing the scheduled debt service versus the new estimated combined debt service is illustrated below. The estimated combined debt service for the new Series 2012A Bonds is shown as Exhibit A.

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
12/15/2012	1,025,121.83	996,488.20	1,488,876.44	492,388.24
12/15/2013	1,019,665.00	1,019,665.00	1,473,516.50	453,851.50
12/15/2014	1,037,355.00	1,037,355.00	1,476,841.50	439,486.50
12/15/2015	1,058,955.00	1,058,955.00	1,470,504.00	411,549.00
12/15/2016	1,079,372.50	1,079,372.50	1,472,891.50	393,519.00
12/15/2017	1,098,532.50	1,098,532.50	1,468,579.00	370,046.50
12/15/2018	1,115,982.50	1,115,982.50	1,442,779.00	326,796.50
12/15/2019	1,136,232.50	1,136,232.50	1,436,341.50	300,109.00
12/15/2020	1,159,082.50	1,159,082.50	1,455,941.50	296,859.00
12/15/2021	1,179,717.50	1,179,717.50	1,411,001.50	231,284.00
12/15/2022	1,182,557.50	1,182,557.50	1,361,061.50	178,504.00
12/15/2023	1,183,207.50	1,183,207.50	1,436,331.50	253,124.00
12/15/2024	1,186,587.50	1,186,587.50	1,444,784.00	258,196.50
12/15/2025	1,182,962.50	1,182,962.50	1,455,626.50	272,664.00
12/15/2026	1,182,872.50	1,182,872.50	1,493,641.50	310,769.00
12/15/2027	1,186,142.50	1,186,142.50	(25,118.50)	(1,211,261.00)
12/15/2028	1,182,072.50	1,182,072.50	-	(1,182,072.50)
12/15/2029	1,186,245.00	1,186,245.00	-	(1,186,245.00)
12/15/2030	1,183,305.00	1,183,305.00	-	(1,183,305.00)
12/15/2031	1,182,785.00	1,182,785.00	-	(1,182,785.00)
Total	**$22,748,754.33**	**$22,720,120.70**	**$21,763,598.94**	**(956,521.76)**

PV Analysis Summary (Net to Net)	
Gross PV Debt Service Savings.....	1,928,023.96
Effects of changes in DSR investments.....	(1,531,115.79)
Net PV Cashflow Savings @ 2.504%(Bond Yield).....	396,908.17
Accrued Interest Credit to Debt Service Fund.....	25,110.42
Contingency or Rounding Amount.....	3,523.21
Net Present Value Benefit	$425,541.80
Net PV Benefit / $19,688,134.38 PV Refunded Debt Service	2.161%

RELATED CONSIDERATIONS

- *Not Bank Qualified* – because total tax-exempt debt issued by the City in calendar year 2012 is expected to be more than $10.0M, the bonds will not be designated as "bank qualified" obligations pursuant to Federal Tax Law.

- *Arbitrage Compliance* –

    - Project / Refunding Fund – All tax exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. Because the proceeds of the refunding bonds will be deposited into a yield restricted escrow fund, arbitrage will not be generated.

    - Debt Service Fund – The City must maintain a bona fide debt service fund for the bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

  The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Bond Resolution explains the requirements in greater detail. We are also available to assist the City in meeting these requirements.

- *Continuing Disclosure* - Because this issue is greater than $1,000,000, and the City's outstanding debt exceeds $10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

SUMMARY OF RECOMMENDED TERMS

1. Type of Bond Sale	Public Issuance - Negotiated Sale with Northland Securities
2. Proposed Pricing	Wednesday, March 20, 2012
3. Council Consideration	Tuesday, March 27, 2012 at 7:00 p.m.
4. Repayment Term	The Bonds will mature annually each December 15, 2012 - 2031. Interest on the Bonds will be payable on December 15, 2012 and semiannually thereafter on each June 15 and December 15.
5. Security	The Bonds will be a general obligation of the City.
6. Prepayment Option	The Bonds maturing on or after December 15, 2021 will be subject to prepayment on December 15, 2020 at a price of par plus accrued interest.
7. Tax Status	Briggs and Morgan, St. Paul, Minnesota
8. Credit Rating	We believe a credit rating will be cost beneficial. The City's general obligation debt is currently rated AA+ by Standard and Poor's Corporation.

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/26/2012	-	-	-	-	-
12/15/2012	770,000.00	0.250%	255,121.83	1,025,121.83	1,025,121.83
06/15/2013	-	-	179,832.50	179,832.50	-
12/15/2013	660,000.00	0.350%	179,832.50	839,832.50	1,019,665.00
06/15/2014	-	-	178,677.50	178,677.50	-
12/15/2014	680,000.00	0.500%	178,677.50	858,677.50	1,037,355.00
06/15/2015	-	-	176,977.50	176,977.50	-
12/15/2015	705,000.00	0.650%	176,977.50	881,977.50	1,058,955.00
06/15/2016	-	-	174,686.25	174,686.25	-
12/15/2016	730,000.00	0.800%	174,686.25	904,686.25	1,079,372.50
06/15/2017	-	-	171,766.25	171,766.25	-
12/15/2017	755,000.00	1.000%	171,766.25	926,766.25	1,098,532.50
06/15/2018	-	-	167,991.25	167,991.25	-
12/15/2018	780,000.00	1.250%	167,991.25	947,991.25	1,115,982.50
06/15/2019	-	-	163,116.25	163,116.25	-
12/15/2019	810,000.00	1.500%	163,116.25	973,116.25	1,136,232.50
06/15/2020	-	-	157,041.25	157,041.25	-
12/15/2020	845,000.00	1.700%	157,041.25	1,002,041.25	1,159,082.50
06/15/2021	-	-	149,858.75	149,858.75	-
12/15/2021	880,000.00	1.950%	149,858.75	1,029,858.75	1,179,717.50
06/15/2022	-	-	141,278.75	141,278.75	-
12/15/2022	900,000.00	2.150%	141,278.75	1,041,278.75	1,182,557.50
06/15/2023	-	-	131,603.75	131,603.75	-
12/15/2023	920,000.00	2.350%	131,603.75	1,051,603.75	1,183,207.50
06/15/2024	-	-	120,793.75	120,793.75	-
12/15/2024	945,000.00	2.500%	120,793.75	1,065,793.75	1,186,587.50
06/15/2025	-	-	108,981.25	108,981.25	-
12/15/2025	965,000.00	2.600%	108,981.25	1,073,981.25	1,182,962.50
06/15/2026	-	-	96,436.25	96,436.25	-
12/15/2026	990,000.00	2.700%	96,436.25	1,086,436.25	1,182,872.50
06/15/2027	-	-	83,071.25	83,071.25	-
12/15/2027	1,020,000.00	2.850%	83,071.25	1,103,071.25	1,186,142.50
06/15/2028	-	-	68,536.25	68,536.25	-
12/15/2028	1,045,000.00	2.950%	68,536.25	1,113,536.25	1,182,072.50
06/15/2029	-	-	53,122.50	53,122.50	-
12/15/2029	1,080,000.00	3.050%	53,122.50	1,133,122.50	1,186,245.00
06/15/2030	-	-	36,652.50	36,652.50	-
12/15/2030	1,110,000.00	3.200%	36,652.50	1,146,652.50	1,183,305.00
06/15/2031	-	-	18,892.50	18,892.50	-
12/15/2031	1,145,000.00	3.300%	18,892.50	1,163,892.50	1,182,785.00
Total	**$17,735,000.00**	**-**	**$5,013,754.33**	**$22,748,754.33**	**-**

Dated	4/01/2012
Delivery Date	4/26/2012
First Coupon Date	12/15/2012
Average Coupon	2.5564541%
Net Interest Cost (NIC)	2.6731071%
True Interest Cost (TIC)	2.6421487%

CERTIFICATION OF MINUTES
RELATING TO
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS,
SERIES 2012A

ISSUER: City of Ramsey, Minnesota

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:
A regular meeting held on March 13, 2012, at 7:00 o'clock a.m., in the City Hall.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS,
SERIES 2012A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on March ___, 2012.

_____
Clerk

CouncilMember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESSOLUTION APPROVING THE ISSUANCE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2012A

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its General Obligation Capital Improvement Plan Bonds (herein, the "Bonds") in an aggregate principal amount not to exceed $18,500,000. Proceeds of the Bonds will be used to acquire the existing city hall and public safety facility which will require a full net advance refunding on April 26, 2012 of the December 15, 2012 through 2027 maturities of the Economic Development Authority's Public Project Lease Revenue Bonds, Series 2005A, dated June 1, 2005 as date of original issue and to pay the costs of issuing the Bonds.

2. The City Council desires to proceed with the sale of the Bonds by direct negotiation to Northland Securities, Inc. (herein, "NSI). NSI will purchase the Bonds in an arm's-length commercial transaction with the City

3. The Finance Director and the City Administrator are hereby authorized to approve the sale of the Bonds in an aggregate principal amount of not to exceed $18,500,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the True Interest Cost (TIC) does not exceed 3.50%.

4 Upon approval of the sale of the Bonds by the Finance Director and the City Administrator, the City Council will take action at its next regularly scheduled meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.

5 NSI is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

6. If the Finance Director and the City Administrator have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2012, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted. by the Ramsey City Council this the 13th day of March, 2012.

_____
Mayor

ATTEST:

_____
City Clerk

CC Regular Session **7. 1.**

Meeting Date: 03/13/2012

By: Jo Thieling, Administrative Services

Information

Title:

Introduce Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

Background:

As Council is aware, on February 21, 2012, the maps were released showing the redistricting of the congressional and legislative districts. The City was required to review those maps and make adjustments to its Ward and Precinct boundaries as needed based on population changes. Council is also aware that redistricting is a process that occurs every ten years following completion of the US Census.

Notification:

No notification is required at this time. The notification requirements are as follows: When a precinct boundary is reestablished or a local government election district boundary is redistricted, a detailed map showing the new precincts or districts must be posted at the locations and in the manner in items A to C. Item A pertains to municipalities, and reads as follows: For precincts and wards established by a municipality, the notice prepared by the municipal clerk must be posted in the clerk's office. The notice may be posted in other conspicuous locations in the municipality, at the discretion of the clerk. the information posted must also be made available for public inspection at the office of the county auditor.

The notices required must be posted within 72 hours after the adoption of precinct or election district boundaries. The notices must remain posted until the day following the state general election in a year ending in two.

With regard to notice to affected voters - when precinct boundaries are changed, the county auditor or municipal clerk shall notify each affected registered voter of the change at least one week prior to the state primary held after the change takes place. Following completion of the ward and precinct boundary amendments, Anoka County Elections will be sending out notification postcards to all voters within the City of Ramsey.

Observations:

The City is currently divided into four Wards and each Ward has two Precincts. According to State Statute, each Ward shall have a balanced population with other Wards within the City. Based on the 2010 Census, the current population of each Ward in the City of Ramsey is as follows: Ward 1 = 6,975 (+18%); Ward 2 = 4,937 (-16%); Ward 3 = 5,721 (-3%); and Ward 4 = 5,939 (+1%).

As was noted to Council at the February 28, 2012 meeting, for Census and redistricting purposes, the City is divided into smaller geographic areas known as Census Blocks that are used to summarize population and act as boundary lines for Districts and Wards. Staff prepared an amended Ward Map that balances population with minimal geographic change and follows major transportation corridors. The populations for each Ward on the proposed Map is as follows: Ward 1 = 6,091 (+3%); Ward 2 = 5,821 (-1%); Ward 3 = 5,721 (-3%) [*No change to Ward 3 proposed]);* and Ward 4 = 5,939 (-1%) [*No change to Ward 4 proposed]).* A map showing the proposed Ward boundary lines is attached. Also attached is a map showing the comparison of the "old" versus the "new" boundary lines.

At the February 28, 2012 Council meeting, Council accepted the draft Ward Map and directed staff to prepare the necessary ordinance for introduction and adoption to establish the new boundary lines for the City of Ramsey's Ward system and a resolution to establish precinct lines and polling places. The ordinance establishing the Ward

lines is attached to this case for Council review and consideration of introduction. The Ordinance will be brought back to the March 28, 2012 Council meeting for formal adoption as will the resolution establishing the precinct lines and polling places. This schedule will fall within the time line requirements for redistricting.

A public hearing is not required to adopt the ordinance establishing the new Ward boundaries, however, staff suggested Council may wish to hold such hearing. Council was in agreement and staff will publish notice of same in the *Anoka County Union* for the March 27, 2012 Council meeting at which time the ordinance will be brought forward for formal adoption.

Recommendation:

Staff recommends Council introduce the attached ordinance establishing boundary lines for the City of Ramsey Ward system.

Funding Source:

N/A

Council Action:

Motion to introduce the Ordinance establishing boundary lines for the City of Ramsey Ward System.

Attachments

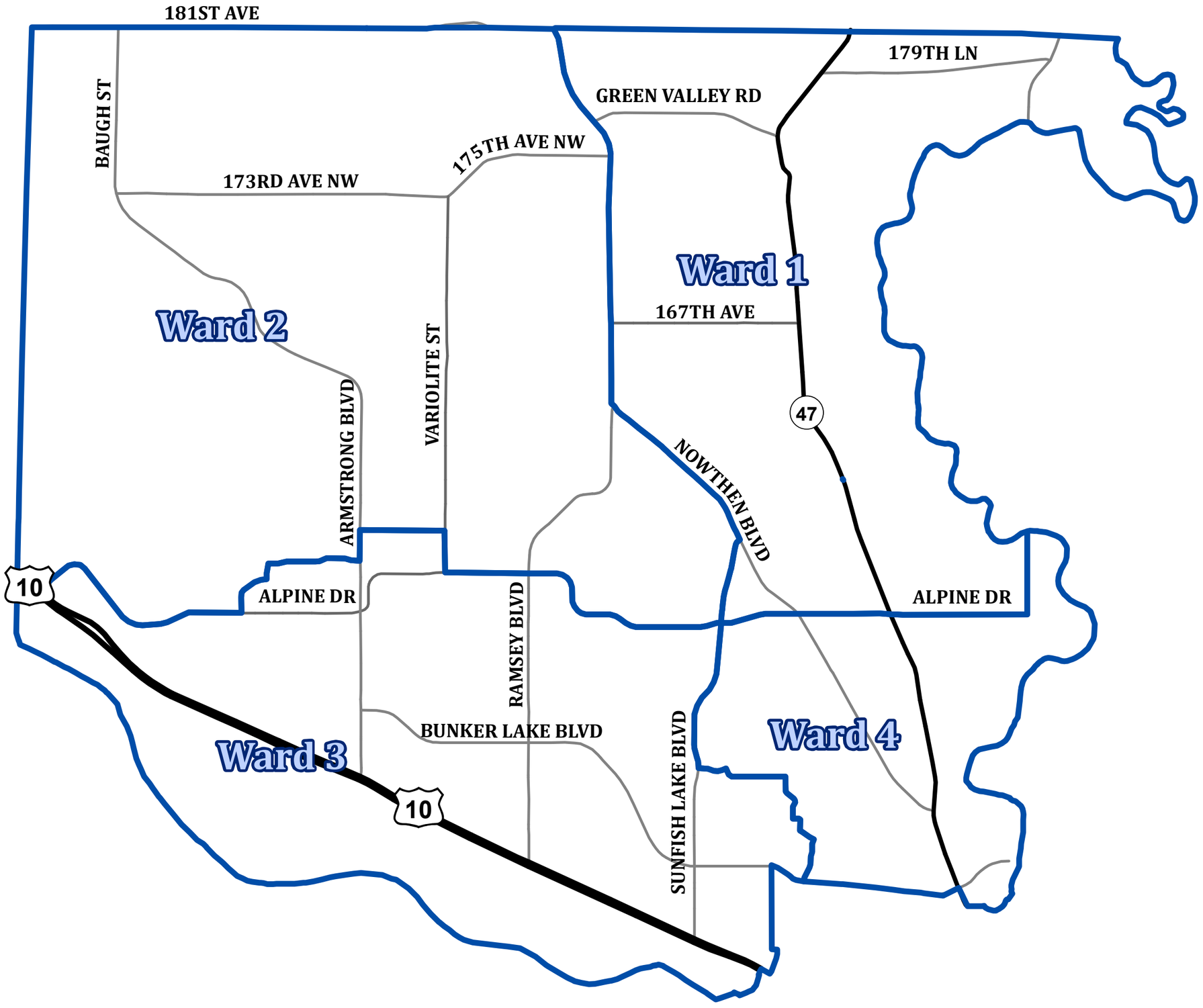
Map Showing New Ward Boundary Lines
Map Comparing Old & New Ward Lines
Redistricting Ordinance

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/07/2012 08:15 AM
Bill Goodrich	Jo Thieling	03/08/2012 10:54 AM
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:01 PM
Kurt Ulrich	Kurt Ulrich	03/08/2012 04:02 PM

Form Started By: Jo Thieling Started On: 03/06/2012 02:21 PM

Final Approval Date: 03/08/2012



City of RAMSEY

Proposed Ward Redistricting Plan

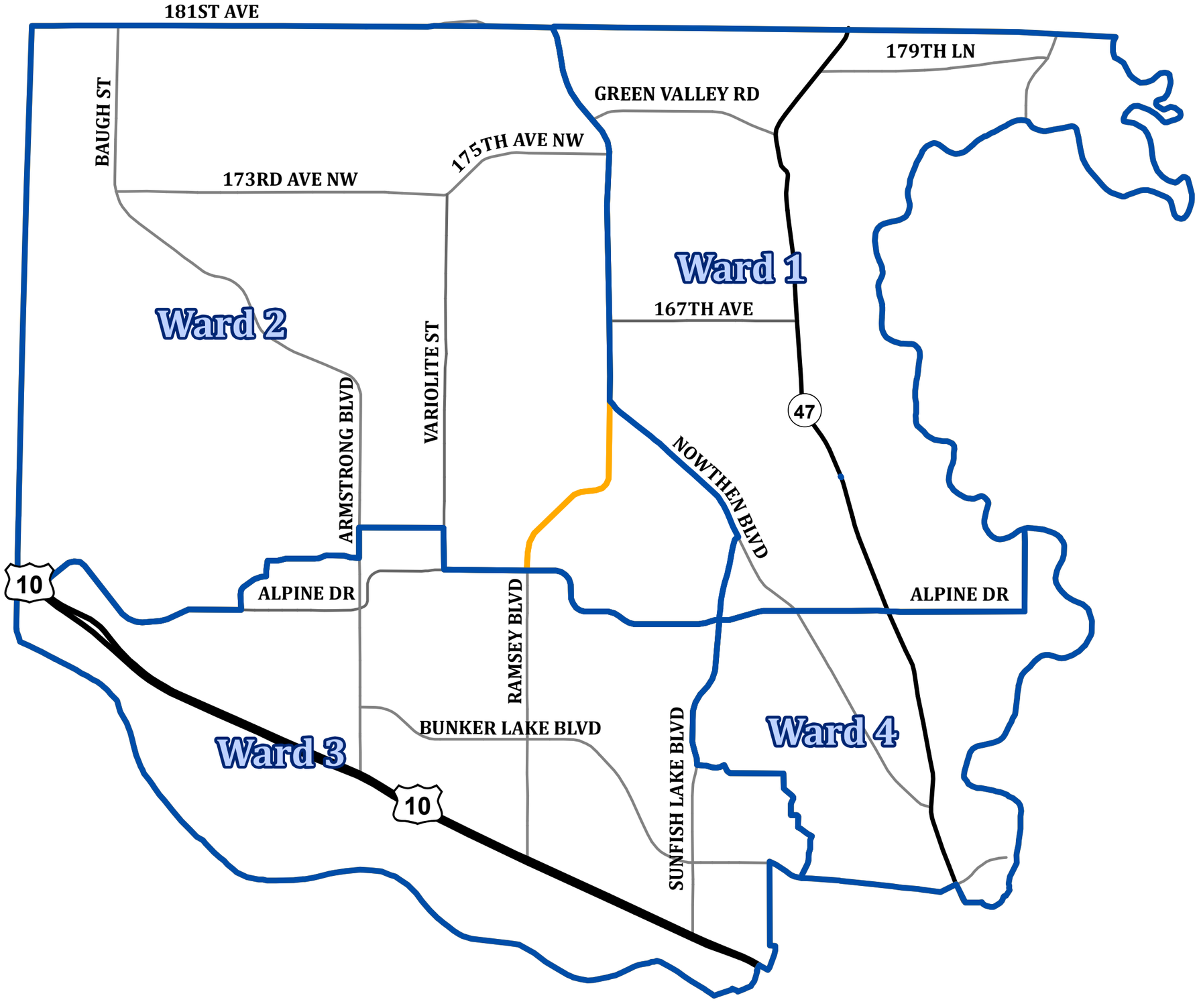
February 22, 2012

Wards

Population
Ward 1 = 6,091 (+3%)
Ward 2 = 5,821 (-2%)
Ward 3 = 5,817 (-2%)
Ward 4 = 5,939 (+1%)

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free. The City does not represent that the GIS data can be used for exact
measurement of distance or direction or precision in the depiction of geographic features.
If errors or discrepancies are found, please contact (763) 427-1410.

The City of Ramsey disclaims any responsibility or liability for the accuracy of the information at any point of initial contact with a GIS to which the public has general access. The preceding disclaimer is provided pursuant to Minnesota Statute 466.03, Subd. 21 (2000), and the user of this map acknowledges that the City of Ramsey is immune from any and all claims brought by User, its employees or agents, or third parties which rise out of the user's access of the data.



City of RAMSEY

Proposed Ward Redistricting Plan

February 22, 2012

Wards

Current Wards

Population
Ward 1 = 6,091 (+3%)
Ward 2 = 5,821 (-2%)
Ward 3 = 5,817 (-2%)
Ward 4 = 5,939 (+1%)

This map has been compiled using information gathered from various governmental offices and other sources and is to be used for reference purposes only. It is neither a legally recorded map nor a survey and is not intended for use as one. The Geographic Information System (GIS) data used to develop this map is not warranted by the City as being error-free. The City does not represent that the GIS data can be used for exact
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ORDINANCE #12-XX

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING BOUNDARY LINES FOR THE CITY OF RAMSEY WARD SYSTEM

The City Council of the City of Ramsey, Minnesota ordains:

SECTION 1. PURPOSE.

It is the purpose of this ordinance to re-establish the boundary lines for the Wards located within the City of Ramsey as per the Minnesota Redistricting Process. The four wards are as equal in population as is practicable with each ward being composed of compact contiguous territory. Changes occur in Wards 1 and 2 only; Wards 3 and 4 remain the same.

Ward Descriptions. Following is the legal description of each ward.

WARD 1: The boundary of Ward 1 is described as follows:

Beginning at the intersection of Nowthen Boulevard NW (CSAH #5) and 181st Avenue NW (County Road #64). Thence following Nowthen Boulevard NW (CSAH #5) in a southern direction to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Nowthen Boulevard NW (CSAH #5). Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Alpine Drive NW and Sunfish Lake Boulevard NW (County Road #57). Thence following Alpine Drive NW easterly to the intersection of Roanoke Street NW and Alpine Drive NW. Thence following Roanoke Street NW northerly to the intersection of Juniper Ridge Drive NW and Roanoke Street NW. Thence northerly along the east property line of Lot 11, Block 1, of Reilley Estates (said property address 15637 Juniper Ridge Drive NW) to the eastern City limits (Rum River). Thence following the Rum River upstream in a northerly direction to the north City limits. Thence following the north City limits in a westerly direction to point of beginning.

See attached City Map showing graphically the boundaries of WARD 1.

WARD 2: The boundary of Ward 2 is described as follows:

Beginning at the intersection of the north and west City limits lines, thence easterly along the north City limits to the intersection of Nowthen Boulevard NW (CSAH #5) and 181st Avenue NW (County Road #64). Thence following Nowthen Boulevard NW (CSAH #5) in a southern direction to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Nowthen Boulevard NW (CSAH #5). Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Alpine Drive NW and Sunfish Lake Boulevard NW (County Road #57). Thence following Alpine Drive NW westerly to the intersection of Variolite Street NW and Alpine Drive NW. Thence following Variolite Street NW north to the intersection of 157th Avenue NW and Variolite Street NW. Thence following 157th Avenue NW west to the intersection of Armstrong Boulevard NW (CSAH #83) and 157th Avenue NW. Thence following Armstrong Boulevard NW (CSAH #83) south to the intersection of 155th Lane NW and Armstrong Boulevard NW (CSAH #83). Thence following 155th Lane NW westerly to the intersection of Marmoset Street NW and 155th Lane NW. Thence following Marmoset Street NW south to the intersection of 154th Lane NW and Marmoset Street NW. Thence following 154th Lane NW westerly to the intersection of Okapi Street NW and 154th Lane NW. Thence following Okapi Street NW south to the intersection of Alpine Drive NW and Okapi Street NW. Thence following Alpine Drive NW westerly to the intersection of U.S. Highway #10/169 and Alpine Drive NW. Thence Following U.S. Highway #10/169 northwesterly to the west City limits. Thence following the west City limits north to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 2.

WARD 3: The boundary of Ward 3 is described as follows:

Beginning at the intersection of U.S. Highway #10/169 and the west City limit line. Thence following U.S. Highway #10/169 southeasterly to the intersection of Alpine Drive NW and U.S. Highway #10/169. Thence following Alpine Drive NW easterly to the intersection of Okapi Street NW and Alpine Drive NW. Thence following Okapi Street NW north to the intersection of 154th Lane NW and Okapi Street NW. Thence following 154th Lane NW easterly to the intersection of Marmoset Street NW and 154th Lane NW. Thence following Marmoset Street NW north to the intersection of 155th Lane NW and Marmoset Street NW. Thence following 155th Lane NW easterly to the intersection of Armstrong Boulevard NW (CSAH #83) and 155th Lane NW. Thence following Armstrong Boulevard NW (CSAH #83) north to the intersection of 157th Avenue NW and Armstrong Boulevard NW (CSAH #83). Thence following 157th Avenue NW easterly to the intersection of Variolite Street NW and 157th Avenue NW. Thence following Variolite Street NW southerly to the intersection of Alpine Drive NW and Variolite Street NW thence following Alpine Drive NW easterly to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Alpine Drive NW. Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Sunwood Drive NW and Sunfish Lake

Boulevard NW (County Road #57). Thence following Sunwood Drive NW easterly to the intersection of 145th Lane NW and Sunwood Drive NW. Thence following 145th Lane NW easterly to the intersection of Potassium Street NW and 145th Lane NW. Thence following Potassium Street NW south to the intersection of 143rd Circle NW and Potassium Street NW. Thence following 143rd Circle NW easterly to the intersection of Neon Street NW and 143rd Circle NW. Thence following Neon Street NW southerly to the intersection of 142nd Avenue NW and Neon Street NW. Thence following 142nd Avenue NW easterly to the intersection of Magnesium Street NW and 142nd Avenue NW. Thence following Magnesium Street NW southerly to the intersection of Industry Avenue NW (CSAH#116) and Magnesium Street NW. Thence following Industry Avenue NW (CSAH #116) westerly to the east line of Business Park 95 (also known as the east City limit line). Thence following the East City limit line, southerly to the southern City limits (Mississippi River). Thence following the southern City limits westerly to the western City limits. Thence following the western City limits northerly to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 3.

WARD 4: The boundary of Ward 4 is described as follows:

Beginning at the intersection of Sunfish Lake Boulevard NW (County Road #57) and Alpine Drive NW. Thence easterly along Alpine Drive NW to the intersection of Roanoke Street NW and Alpine Drive NW. Thence following Roanoke Street NW north to the intersection of Juniper Ridge Drive NW and Roanoke Street NW. Thence northerly along the east property line of Lot 11, Block 1, of Reilley Estates (said property address 15637 Juniper Ridge Drive NW) to the eastern City limits (Rum River). Thence following the Rum River downstream along the eastern City limits to the southern City limits. Thence following the southern City limits westerly to the intersection of Magnesium Street NW and Industry Avenue NW (CSAH #116). Thence following Magnesium Street NW north to the intersection of 142nd Avenue NW and Magnesium Street NW. Thence following 142nd Avenue NW north and westerly to the intersection of Neon Street NW and 142nd Avenue NW. Thence following Neon Street NW northerly to the intersection of 143rd Circle NW and Neon Street NW. Thence following 143rd Circle NW westerly to the intersection of Potassium Street NW and 143rd Circle NW. Thence following Potassium Street NW northerly to the intersection of 145th Lane NW and Potassium Street NW. Thence following along 145th Lane NW westerly to the intersection of Sunwood Drive NW and 145th Lane NW. Thence following along Sunwood Drive NW westerly to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Sunwood Drive NW. Thence following Sunfish Lake Boulevard NW (County Road #57) northerly to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 4.

SECTION 2. SUMMARY.

The following is the official summary of Ordinance #12-XX, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the ordinance.

Redistricting is a process that occurs every ten years following completion of the US Census. The City of Ramsey is divided into four wards and each Ward shall have a balanced population with the other Wards within the City. To be within the recommended percentage of population and following the legislative district boundary redistricting, the lines for Wards 1 and 2 have been amended. Wards 3 and 4 remain the same. A map and complete legal description of each Ward is available for viewing on the City's website at www.cityoframsey.com or is available for review at City Hall.

SECTION 3: EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Passed by the Ramsey City Council the ____ day of March 2012.

_____
Mayor

ATTEST:

_____
City Clerk

Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:

CC Regular Session **7. 2.**

Meeting Date: 03/13/2012

By: Chris Anderson, Community Development

Information

Title:

Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW; Case of 2-OI, LLC

Background:

2-OI, LLC has submitted an application for an Interim Use Permit (IUP) for the operation of an online school at the former Diamonds site, 7550 Highway 10 NW. The property is zoned B-2 Business and schools are not a permitted or conditional use in this zoning district.

Notification:

In accordance with State statute, Staff attempted to notify property owners within 350 feet of the subject property of the public hearing via Standard US Mail. The Public Hearing was also noticed in the Anoka County Union, the City's official newsletter for public notices.

Observations:

PACT Charter School would operate the online school, which would be a program for grades 7-12, and enrollment is projected to be between 200-300 students. While it would be an online program, students would need to be on site one (1) day per week. It is estimated that on any given weekday, there would be approximately seventy (70) students on site. Additionally, there would likely be between twenty to thirty (20-30) staff on site each weekday as well (10-20 teaching staff and 5-10 administrative support staff). The main mode of transportation for students to and from the site will be parent drop-off/pick-up, but will also include busing from both the PACT campus and the Tech school. The are approximately 270 parking stalls on the site, which greatly exceeds the threshold for required parking used in past site plan reviews for schools (3-4 stalls per 1,000 sq. ft. of building footprint).

The applicant has stated that there may be outdoor recreational activities on site after school and on weekends as well. There is an existing Conditional Use Permit (CUP) for the property that was issued in 2000. Conditions included in that CUP require all outdoor recreational activities to end no later than 10:00pm and that the recreational area(s) need to be cleared of all activity by 10:30pm. This condition applies to lighting of the outdoor recreational area(s) as well. The CUP also prohibited the use of an outdoor PA system and amplified music. This term, however, presents a concern for the applicant, as they have stated they would prefer the ability to utilize a PA system for athletic activities (such as announcing batters for instance). After discussion with the City Attorney, the the proposed interim use permit was amended to incorporates certain terms from the existing CUP, but does allow for use of a PA system in accordance with the public nuisance regulations within City Code.

The applicant is not proposing any new accesses to the site. However, the City is developing plans to extend Riverdale Dr past this site (terminating at Traprock St), which will provide a new access point but will also likely include certain median modifications that will result in a 3/4 access (will no longer be able to turn westbound onto Highway 10 from Traprock St). In conjunction with the potential road extension, water will also be extended to the site. The City and the applicant have come to a tentative agreement on preliminary terms for the acquisition of right-of-way for the extension of Riverdale Dr, which will be considered by City Council likely on March 13.

The applicant has stated that no exterior improvements/modifications are proposed, with the exception of upgrading the baseball/softball fields. The applicant will be remodeling the interior of the building (preliminary sketches are attached) for both classroom and administrative office space. All building modifications shall be compliant with applicable building, fire and zoning codes and the applicant will be responsible for obtaining all necessary permits.

The request was forwarded to Mn/DOT for review and comment. They had no concern regarding the request, but did note that any work within their right-of-way or that might impact their right-of-way would require a permit.

The Planning Commission held a public hearing regarding this request on March 1, 2012 and there were no verbal or written comments received.

Recommendation:

The Planning Commission discussed several points related to this request. First, they discussed use of a PA system and concurred that this should be permissible under the terms of the IUP. Secondly, the Planning Commission wanted to explore whether this IUP could coincide with the term of the lease with PACT Charter School, which happens to be ten (10) years (City Code limits interim use permits to a maximum term of five (5) years; however, they can be extended by City Council). Finally, the Planning Commission suggested it may make sense to consider rezoning this parcel to Public/Quasi-Public, which would eliminate the need for the property owner and/or the school to come back every five (5) years requesting an extension.

In order to have the site ready for the 2012-2013 school year, the interim use permit is needed; however, should the applicant and/or City Council desire to pursue a rezoning from B-2 Business to Public/Quasi Public, the IUP has been revised to reflect a term of five (5) years or until such time that the property has been rezoned to Public/Quasi Public, whichever occurs first. The school did indicate that use of a PA system would be important for the athletics that would occur in the outdoor recreational areas. The IUP has been amended to include a term allowing the use of a PA system in compliance with City Code Section 30-3 (Property Conditions Constituting a Public Nuisance).

The Planning Commission made two recommendations. First, they recommended approval of the request for an interim use permit contingent on the following (which have been incorporated into the proposed interim use permit):

1. A term be included that would permit the use of a PA system for the outdoor recreational activities.
2. A finding be added that supports a five (5) year extension of the interim use permit and that the Planning Commission urges the City Council to grant said extension at that time.

Secondly, the Planning Commission recommended that the City Council consider rezoning the property from B-2 Business to Public/Quasi Public, which would eliminate the need to consider extensions to the interim use permit in the future.

Funding Source:

All costs associated with the application are the responsibility of the applicant.

Council Action:

Motion to adopt findings of fact relating to the request for an Interim Use Permit to allow for the operation of an online school in the B-2 Business District.

-and-

Motion to adopt Resolution #_____ approving the request for an Interim Use Permit for a term of five (5) years or until the property is rezoned to Public/Quasi Public, whichever occurs first, and declaring the terms as proposed.

Attachments

Site Location Map

Preliminary Sketches of Floor Layout

Draft Planning Commission Meeting Minutes Dated March 1, 2012

Proposed Findings of Fact

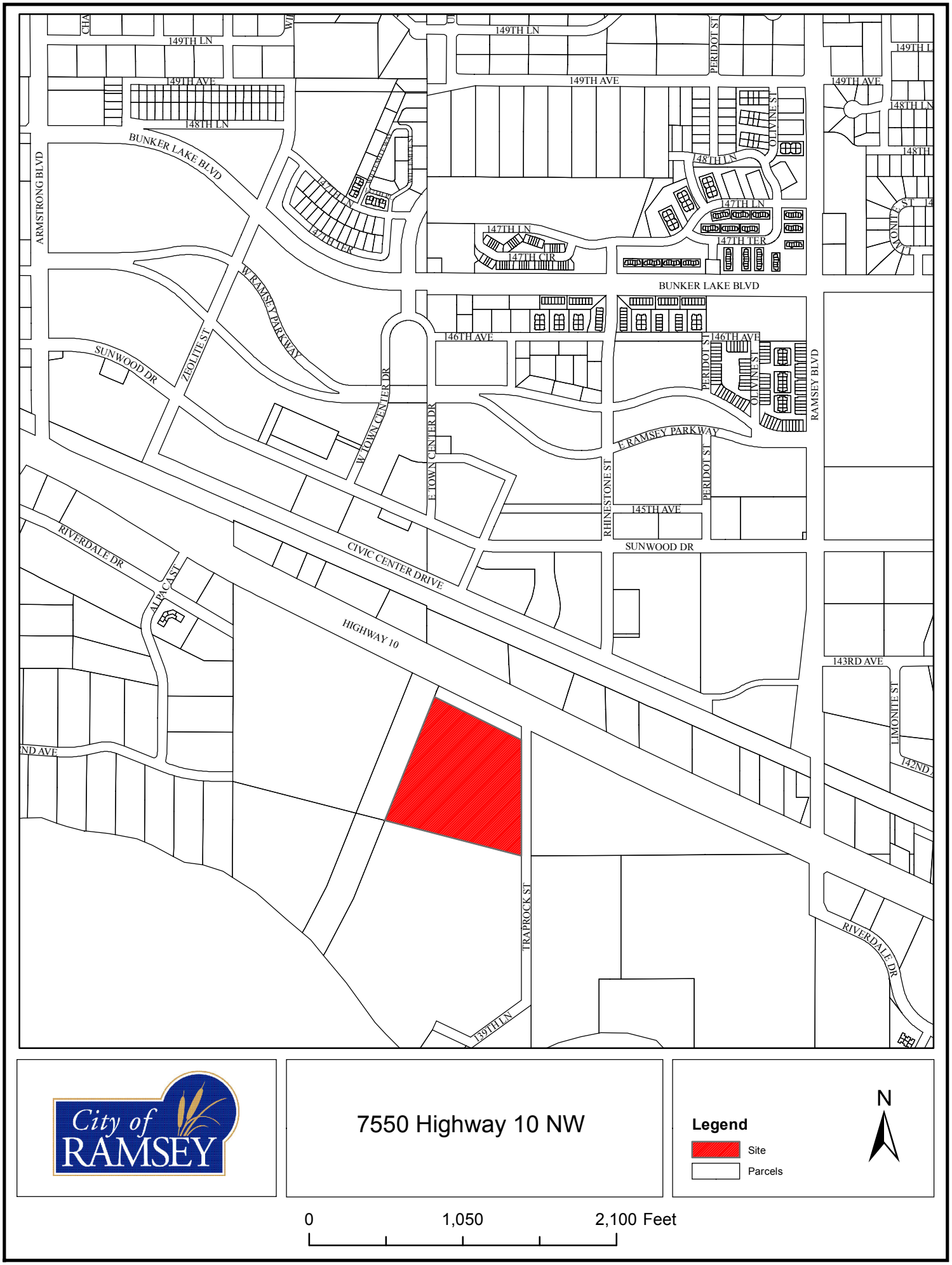
Proposed Interim Use Permit

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/07/2012 09:48 AM
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Chris Anderson Started On: 03/02/2012 08:19 AM

Final Approval Date: 03/07/2012



City of RAMSEY

7550 Highway 10 NW

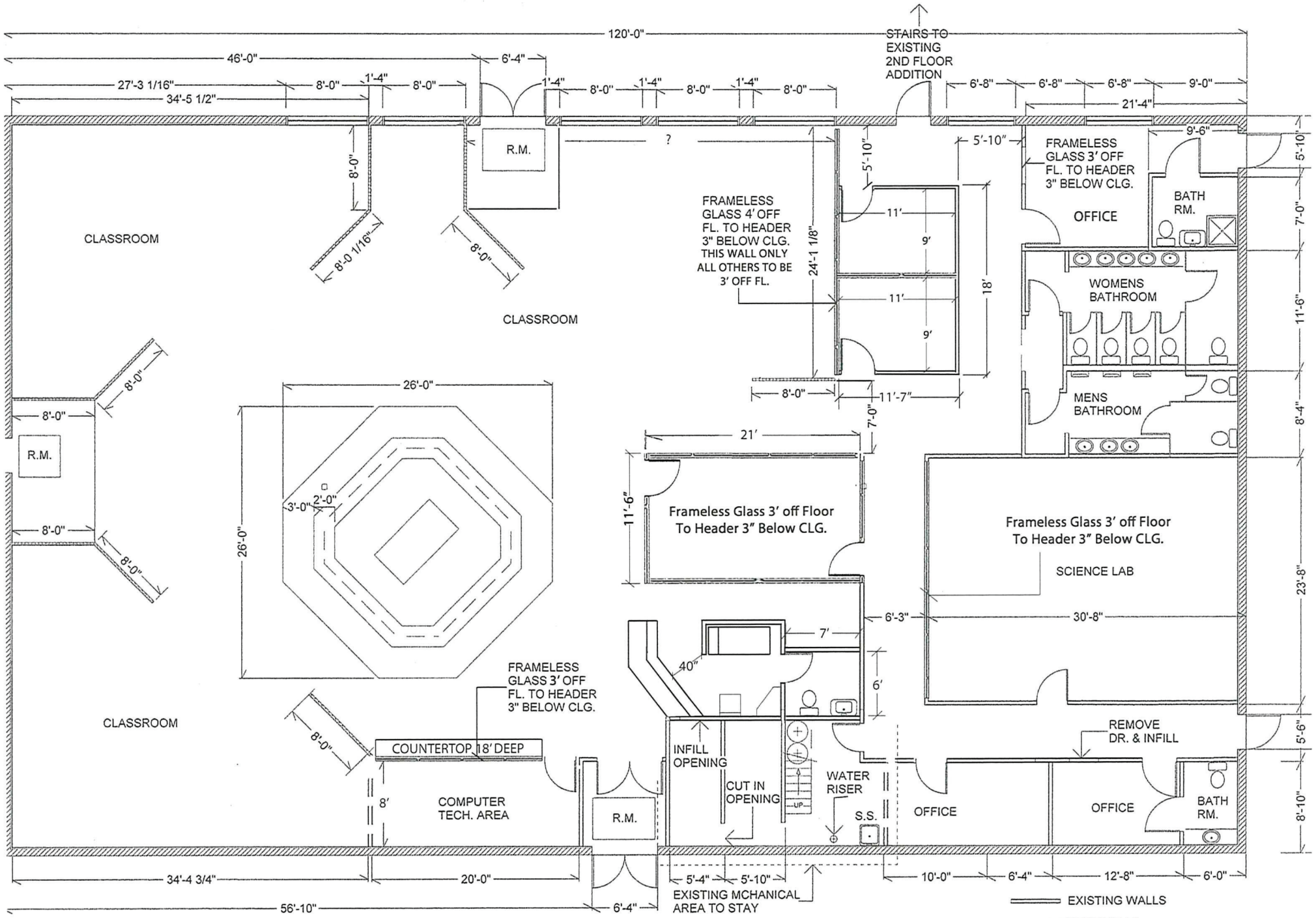
Legend

Site

Parcels

N

0 1,050 2,100 Feet

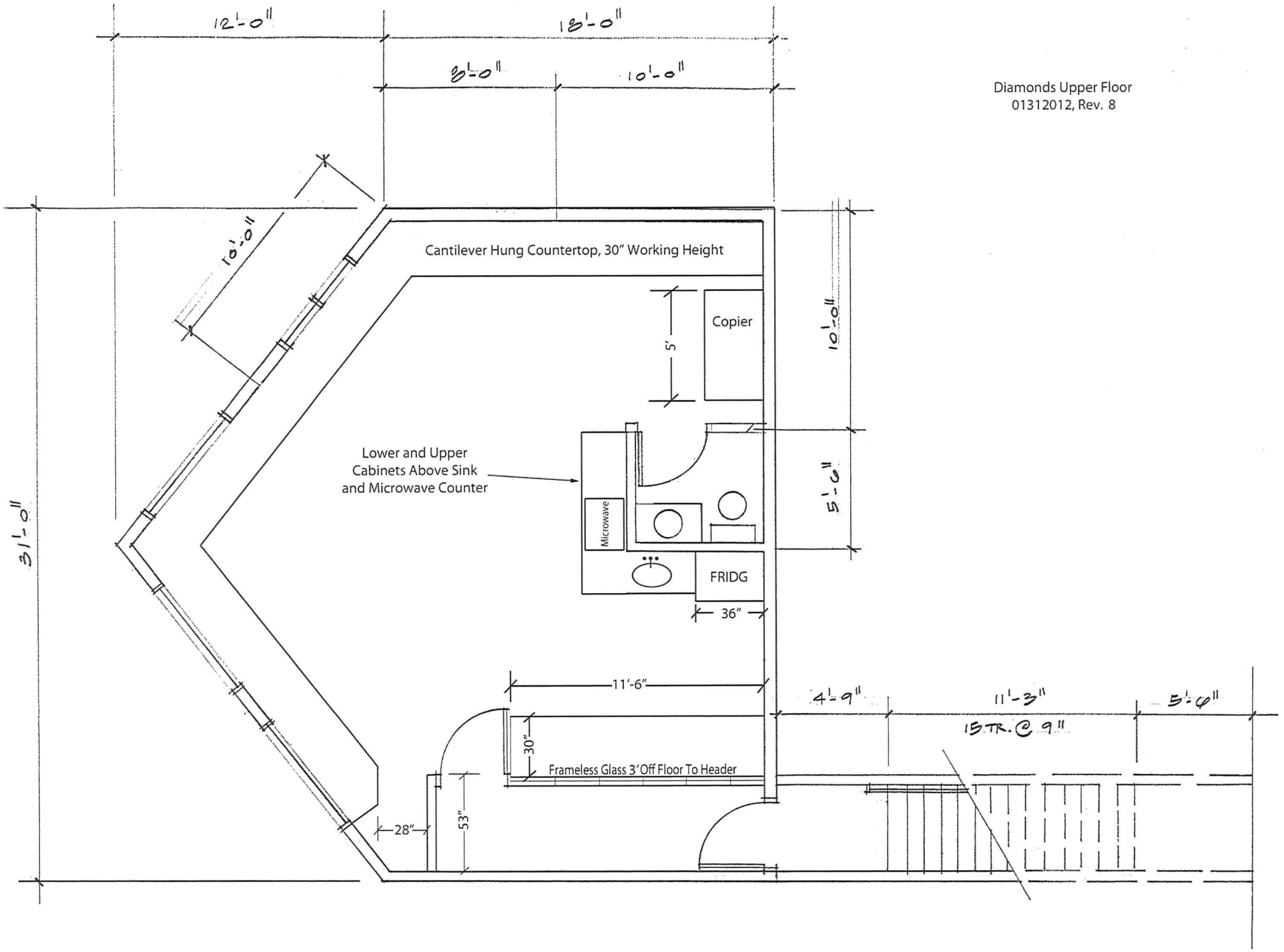


DIAMONDS BAR BUILD OUT NORTH→

DATE: 2/2/12 SCALE: 1/8" = 1'-0"

REV.10

Diamonds Upper Floor
01312012, Rev. 8



NOTE CITY COUNCIL MINUTES

The City Council minutes were noted.

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW; Case of 2-OI, LLC

Public Hearing

Chairperson Levine called the public hearing to order at 7:02 p.m.

Presentation

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Citizen Input

Matt Kuker, representative for 2-OI, LLC stated they purchased the property with the intent to lease to the PACT Charter School. He stated it is a good use of the property, the ball fields will be utilized, there is ample parking and he thinks it will make a good campus.

Commissioner Bauer stated the current interim use permit does not allow the use of a public address system and asked if that would be an issue.

David Gustafson, PACT Charter School Facilities Coordinator, stated that it would be a concern of theirs. He will share that with the school board and administrator.

Commissioner Bauer asked if the interim use permit could be modified to allow a public address system.

Associate Planner/Environmental Coordinator Anderson stated that if the commission chose, they could make a recommendation that a term be added to the interim use permit to allow for a PA system. It would need to be subject to review by the City Attorney to verify that there are no legal issues and then be brought forward to City Council.

Senior Planner Gladhill stated that it would need to be reviewed by the City Attorney and the other option is the special events permit. He added that part of the reason the term came up in the existing interim use permit was the concern from the neighborhood and the City would need to reach out to them.

Discussion ensued regarding whether the parcel should be rezoned to allow for this use rather than issuing an interim use permit.

Motion by Commissioner Van Scoy, seconded by Commissioner Schiller, to close the public hearing.
Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Schiller, Bauer, and Field. Voting No: None. Absent: Commissioners Brauer and Dunaway.

Chairperson Levine closed the public hearing at 7:22 p.m.

Commission Business

Commissioner Field stated that it might be worthwhile to urge in the findings to extend the Interim Use Permit for another five year period to coincide with the lease.

Motion by Commissioner Van Scoy, seconded by Commissioner Field to recommend that the City Council adopt the findings of fact relating to the request for an Interim Use Permit to allow for the operation of an online school in the B-2 Business District with the addition to recommend that the Interim Use Permit be extended for another five year period to coincide with the lease and that the current Conditional Use Permit be modified to allow for use of a PA system for athletic events.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Bauer, and Schiller. Voting No: None. Absent: Commissioners Brauer and Dunaway.

Motion by Commissioner Bauer, seconded by Commissioner Field to recommend that City Council adopt the resolution approving the request for an Interim Use Permit and recommend that City Council pursue rezoning the parcel of land to Public/Quasi-Public.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioners Brauer and Dunaway.

Case #2: Review Closed Landfill Program's Land Use Plan

Presentation

Senior Planner Gladhill presented the Staff Report and PowerPoint presentation from the Minnesota Pollution Control Agency (MPCA).

Commission Business

Discussion ensued regarding uses that could be utilized on the parcel, and the concerns of water and methane gas.

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-___

A RESOLUTION ADOPTING FINDINGS OF FACT #____ RELATING TO A REQUEST TO ALLOW FOR THE OPERATION OF AN ONLINE SCHOOL IN THE B-2 BUSINESS DISTRICT

WHEREAS, 2-OI, LLC, hereinafter referred to as "Applicant", has properly applied to the City of Ramsey (the "City") for an interim use permit (the "Permit") to operate an online school in the B-2 Business District on the property located at 7550 Highway 10 NW and legally described as follows:

Lot 1, Block 1 The Diamonds, Anoka County, Minnesota

(the "Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-52 of the Ramsey City Code on March 1, 2012, and that the public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.

2. That the Subject Property is zoned B-2 Business District; the parcels to the north and west are zoned B-2 Business District and the parcels to the south and east are zoned Park.

3. That the B-2 Business District does not expressly identify schools as a permitted use.

4. That the Applicant is proposing to utilize the existing building on the Subject Property for the purposes of an online school.

5. That the Applicant has stated that the projected student enrollment is between 200-300 individuals.

6. That the Applicant has stated that students would need to be at the Subject Property one day per week and estimates that on any given weekday, there could be up to seventy (70) students present.

7. That the Applicant has stated that there would be between twenty to thirty (20-30) staff on the Subject Property as well (10-20 teaching staff and 5-10 administrative support staff).

8. That the Applicant is requesting that the Permit be granted for five (5) years.

9. That Section 117-52 of City Code allows for an Interim Use Permit to be granted for a maximum of five (5) years.

10. That the Applicant has stated that no exterior modifications/improvements are proposed, other than upgrading the recreational ball fields and painting of the building.

11. That the Applicant has stated that there may be use of the outdoor recreational fields after school and on weekends.

12. That the Applicant has stated that the interior of the building will be remodeled to provide office and classroom space.

13. That the Applicant will be responsible for obtaining all required permits for the improvements and all improvements are subject to compliance with applicable building, fire and zoning codes.

14. That the Applicant is not proposing any new accesses to the Subject Property.

15. That the Applicant acknowledges that the City is planning for the future extension of Riverdale Drive on the northern boundary of the Subject Property and associated Highway 10 median modifications.

16. That the Applicant is aware that the potential extension of Riverdale Dr would also include extending water to the Subject Property.

17. That the Planning Commission urges the City Council to grant a five (5) year extension of this Permit prior to its expiration.

18. That the proposed use will not adversely impact traffic in the area.

19. That the proposed use will not be dangerous or detrimental to persons residing or working in the vicinity of the use or to the public welfare.

20. That the proposed use will not substantially or adversely impair the use, enjoyment or market value of surrounding properties.

21. That the proposed use will be operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and such use will not change the essential character of the area.

22. That the proposed use will not create additional requirements at public cost for public facilities and services.

23. That the proposed use will not be detrimental to the economic welfare of the community.

24. That the proposed use will not be disturbing or hazardous to existing or future neighboring uses.

25. That the proposed use will not involve uses, activities, processes, materials and equipment and conditions of operation that may be detrimental to any persons, property or the general welfare, by reason of excessive production of traffic, noise, smoke or glare.

26. That the proposed use will be in accordance with the objectives of the intent of Section 117-52 (Interim Use Permits) of the City Code.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of March, 2012.

_____
Mayor

ATTEST:

_____
City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-___

RESOLUTION APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT TO ALLOW FOR THE OPERATION OF AN ONLINE SCHOOL IN THE B-2 BUSINESS DISTRICT BASED ON FINDINGS OF FACT #_____, AND DECLARING THE TERMS OF SAME.

WHEREAS, 2-OI, LLC has properly applied to the City of Ramsey (the "City") for an interim use permit to operate an online school in the B-2 Business District on the property located at 7550 Highway 10 NW and legally described as follows:

Lot 1, Block 1 The Diamonds, Anoka County, Minnesota

(the "Subject Property"); and

WHEREAS, the Planning Commission met on March 1, 2012, conducted a public hearing and recommended that the City Council approve the request to operate an online school in the B-2 Business District for a term of five (5) years.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

This permit is issued pursuant to Section 117-52 of the Ramsey City Code. The conditions of this permit are as follows:

1) Based on Findings of Fact #____, an Interim Use Permit ("Permit") to allow the operation of an online school on the **Subject Property** is hereby granted to 2-OI, LLC ("Permittee").

2) The term of the **Permit** shall commence on March 13, 2012 and shall expire five (5) years thereafter (March 13, 2017) or upon the **Subject Property** being rezoned to Public/Quasi Public, whichever occurs first.

3) This **Permit** is applicable only to the operation of an online school and accessory outdoor recreational uses on the **Subject Property**. The granting of this **Permit** does not allow for any other use that is prohibited in the B-2 Business District.

4) The **Permittee** shall be responsible for ensuring off-street parking regulations, as outlined in City Code, are complied with at all times. Parking along Highway 10 shall be prohibited at all times and any violation of such would cause the **Permit** to be revisited.

5) Outdoor recreational activities shall cease no later than 10:00p.m. and the outdoor recreational area shall be cleared of all activity by 10:30p.m. This restriction shall also apply to any lighting used in the recreational area of the **Subject Property**.

6) All exterior lighting, including the recreational area(s), parking lot and building, shall be arranged to deflect light away from adjoining property and public streets, and bulbs emitting in excess of 3,000 lumens shall be so directed that the bulb is not visible from off the **Subject Property** where such light source is located. All lighting used to illuminate the outdoor recreational area(s) shall be turned off by 10:30p.m.

7) The use of a PA system shall be permissible as long as its use complies with City Code Section 30-3 (Property Conditions Constituting a Public Nuisance) (32). Use of a PA system must cease by 10:00p.m.

8) Signage: All signage in the outdoor recreational area(s) shall be interior facing and none shall be visible from adjoining properties.

9) That the **Permittee** is responsible for obtaining all necessary permits required for any interior modifications to the building and said modifications shall comply with all applicable building, fire and zoning codes.

10) The **Permittee** acknowledges that the City is planning for the future extension of Riverdale Drive on the northern boundary of the Subject Property and associated Highway 10 median modifications.

11) This **Permit** shall become null and void in the event the use granted under this **Permit** permanently ceases prior to the expiration date or upon the expiration date, whichever occurs first.

12) That all costs incurred by the **City** in administering and enforcing this **Permit** shall be the responsibility of the **Permittee**.

13) That the City Administrator or his or her designee shall have the right to inspect the **Subject Property** for compliance at any reasonable time.

14) That the failure of the **City** at any time to require performance by the **Permittee** of any provisions herein shall in no way affect the right of the **City** thereafter to enforce the same. Nor shall waiver by the **City** of any breach of any of the provisions hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

15) That if any provision of this **Permit** shall be declared void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.

16) That this **Permit** shall not be considered modified, altered, changed or amended in any respect unless in writing and signed by the **City** and the **Permittee**.

17) That if the **Permittee** or its successors or assigns violates any material term or condition of this **Permit**, it is grounds for suspension or revocation hereof consistent with applicable law. Specifically, but without limiting the foregoing, the **City** may amend, suspend, or revoke this **Permit**, consistent with applicable law, if the City Council reasonably determines that continued operation of the facility places the public health, safety or welfare or the

environment in jeopardy or creates a public nuisance due to odors, litter, debris or other nuisance factors. The change, alteration or amendment of any statute, regulation, ordinance or permit condition by any governmental authority other than the **City**, shall not excuse the **Permittee** from compliance with statutes, regulations, ordinances or **Permit** conditions in effect on the date of the original issuance of this **Permit** unless compliance is waived or excused by the **City**.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 13th day of March, 2012.

2-OI, LLC

By:_____

Its:_____

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing was acknowledged before me this ____ day of _____, _____, before me, a Notary Public, personally appeared _____, the _____ of 2-OI, LLC, a limited liability corporation under the laws of Minnesota, on behalf of the corporation.

_____
Notary Public

CITY OF RAMSEY:

By: _____ By: _____
Mayor City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this ____ day of _____, _____, before me, a Notary Public, personally appeared Bob Ramsey and JoAnn M. Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the Municipal Corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said Municipal Corporation, and the said instrument was signed and sealed on behalf of said Municipal Corporation by authority of its City Council and said Bob Ramsey and JoAnn M. Thieling acknowledge said instrument to be the free act and deed of said Municipal Corporation.

_____
Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This document reviewed by:
Randall & Goodrich
2140 Fourth Avenue
Anoka, MN 55303

CC Regular Session **7. 3.**

Meeting Date: 03/13/2012

By: Chris Anderson, Community Development

Information

Title:

Consider Accepting Public Road Right-of-Way in lieu of Application and Escrow Fees Related to a Potential Minor Plat; Case of City of Ramsey

Background:

Late in 2011, the owner of Lot 9 Block 4 Alpine Woods (6324 154th Ct NW) approached the City about the use of an outlot adjacent to his property. The property owner had recently purchased the outlot and is now interested in constructing a shed on a portion of it. However, no structures are permitted to be constructed on an outlot and thus, the property owner considered pursuing an administrative subdivision that would, in essence, extend the western boundary of L9 B4 Alpine Woods south to intersect with the southern boundary of Outlot B (as shown on the attached conceptual sketch). In reviewing his initial proposal, Staff noted that there is a road stubbed in to Outlot B Alpine Woods (off of Vanadium St NW) with no dedicated right-of-way. Presumably, this stub was installed to provide eventual access to the two larger lots south and east of Outlot B, if they were ever to redevelop.

Observations:

The property owner's goal could be accomplished through either an administrative subdivision or minor plat. With either process, he would incur the typical expenses for survey work and legal documents, plus application/escrow fees. However, if this were accomplished through a minor plat, the City could obtain a right-of-way corridor along the southern portion of Outlot B and extending to the eastern boundary of the outlot that would address the stubbed in road. Since there would be a mutual benefit if the property owner proceeded with a minor plat, there may be reason to consider accepting a right-of-way corridor in lieu of the required escrow and application fees. The property owner has stated that he would be willing to pursue a minor plat rather than an administrative subdivision and dedicate the necessary right-of-way if that were acceptable. It does not appear that any other development fees would be applicable because there are no new buildable lots being created. Regardless of whether an administrative subdivision or minor plat were pursued, certain existing drainage and utility easements would need to be vacated and new easements would be required along the perimeter of the reconfigured property boundaries.

Recommendation:

Staff believes that the right-of-way could potentially be valued somewhere between $0.65 and $1.00 per square foot and therefore would exceed the fees (application and escrow) typically collected for a minor plat. Therefore, Staff would recommend that the City Council consider accepting dedicated right-of-way in lieu of the application and escrow fees that would be associated with the minor plat.

Funding Source:

The discussion about an alternative payment option is being handled as part of Staff's regular duties. Should the property owner pursue a minor plat, that would also be handled as part of Staff's duties due to the value of the right-of-way that the City would receive.

Council Action:

Motion to accept a dedicated right-of-way corridor in lieu of application and escrow fees for a minor plat contingent upon the owner of L9 B4 Alpine Woods dedicating a sixty (60) foot wide right-of-way corridor across the southern portion of Outlot B Alpine Woods.

-or-

Motion to require collection of the standard application and escrow fees related to a potential minor plat and/or administrative subdivision of L9 B4 Alpine Woods and Outlot B Alpine Woods.

Attachments

Site Location Map

Potential Minor Plat Concept

Aerial Image Identifying Potential Right-of-Way Corridor

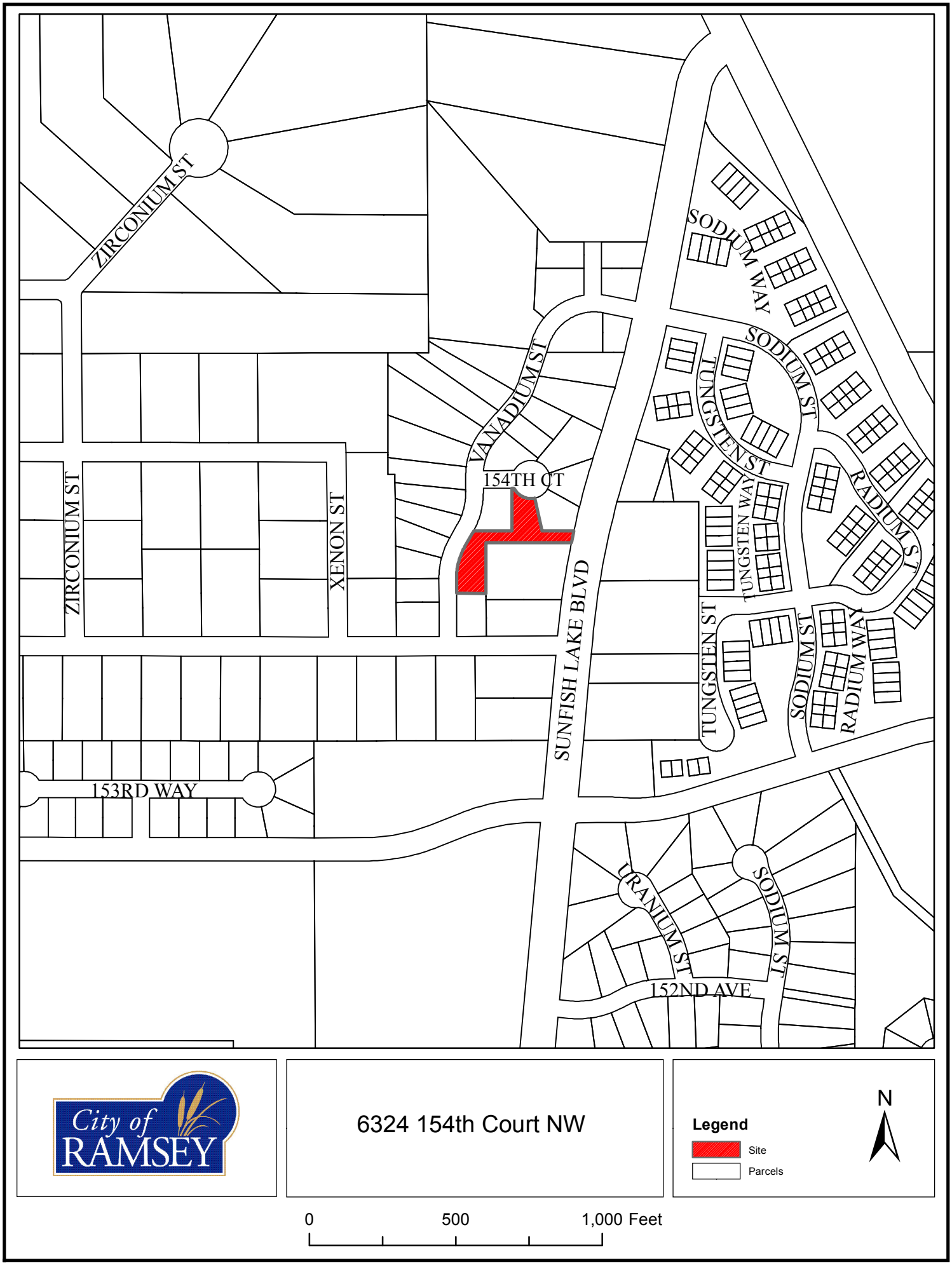
Exhibit Showing Existing Easement of Pond

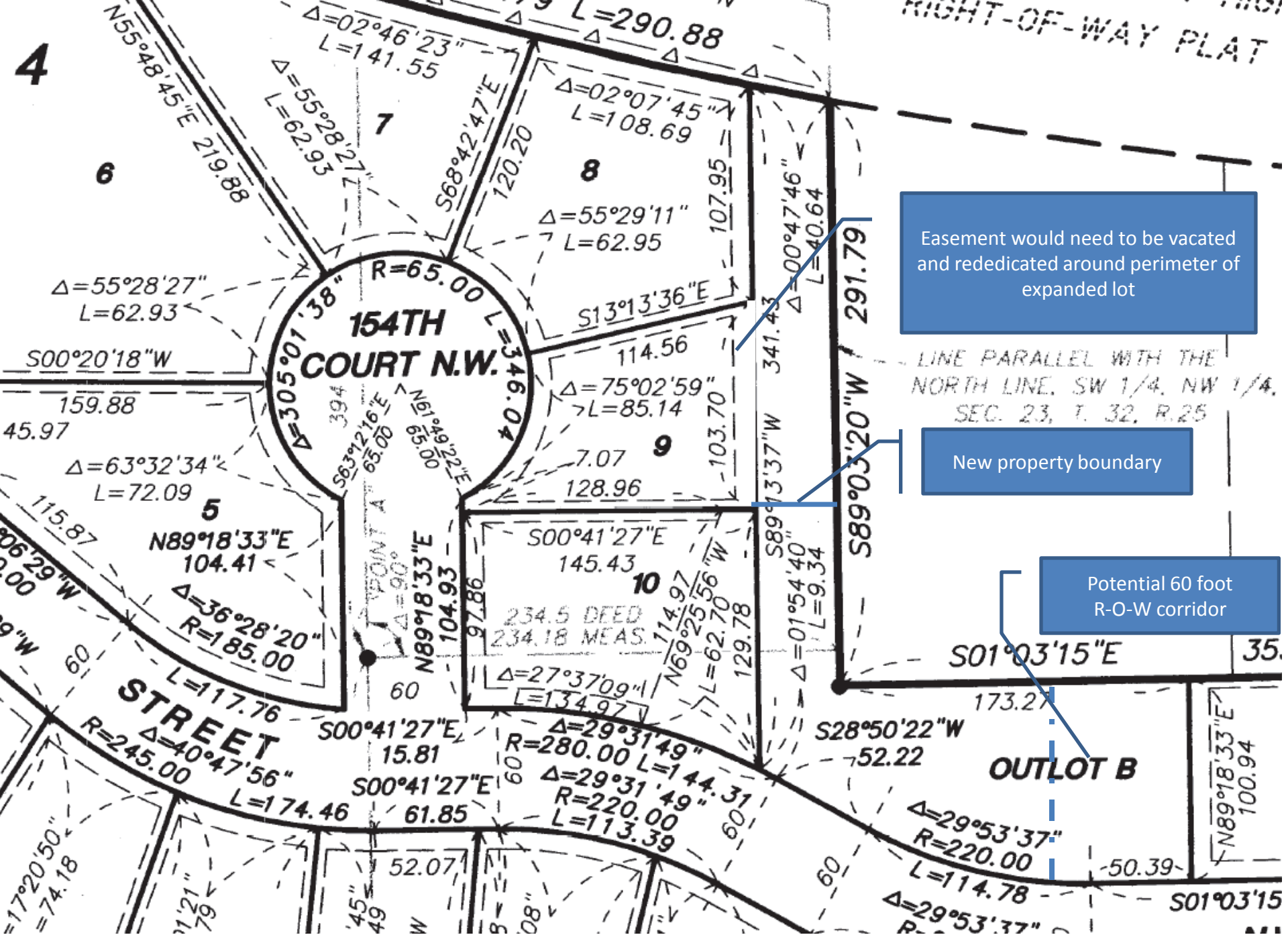
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/07/2012 02:56 PM
Kurt Ulrich	Kurt Ulrich	03/07/2012 06:25 PM

Form Started By: Chris Anderson Started On: 03/05/2012 08:57 AM

Final Approval Date: 03/07/2012

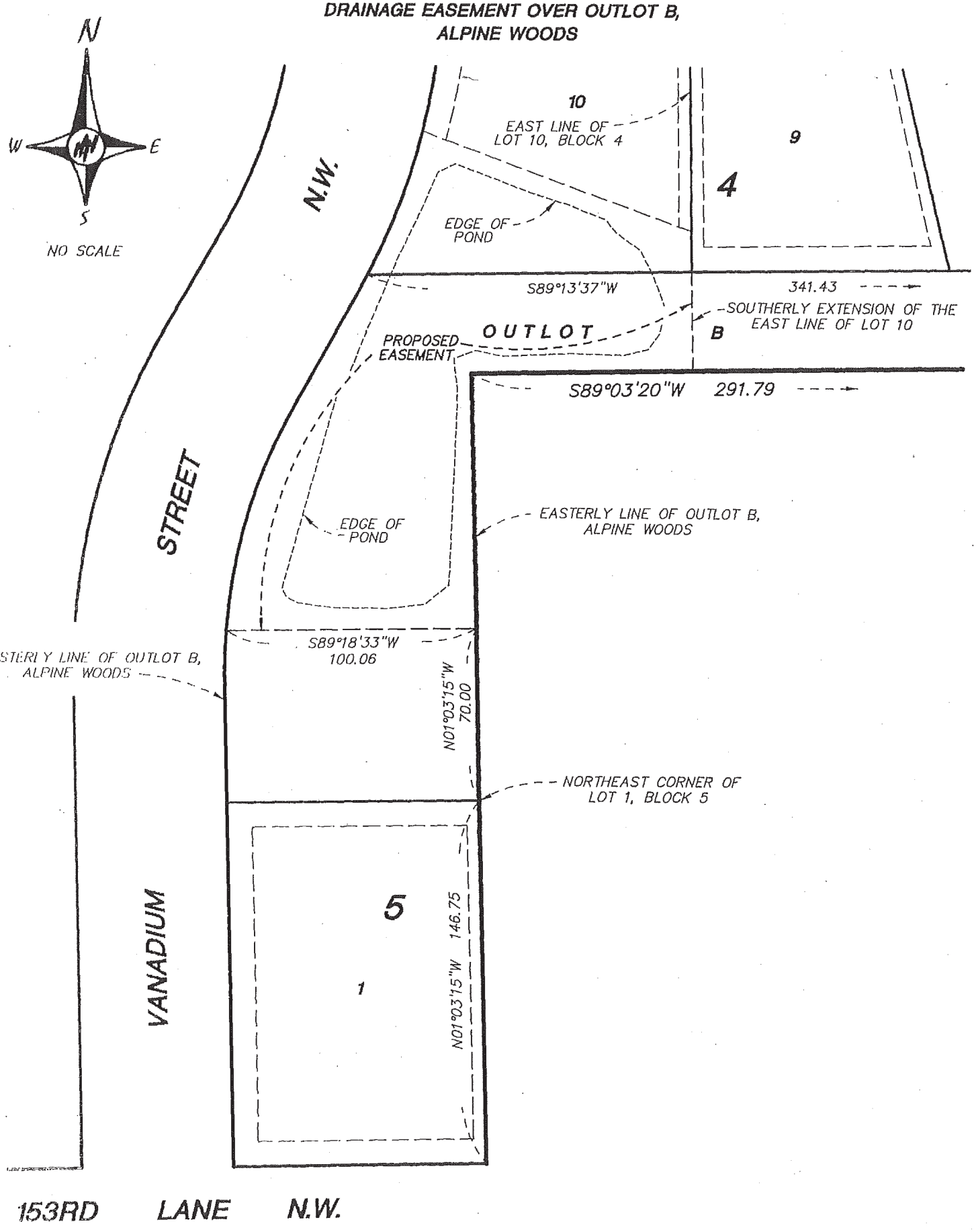

ZIRCONIUM ST
ZIRCONIUM ST
XENON ST
154TH CT
VANADIUM ST
SUNFISH LAKE BLVD
SODIUM WAY
SODIUM ST
TUNGSTEN ST
TUNGSTEN WAY
RADIUM ST
TUNGSTEN ST
SODIUM ST
RADIUM WAY
153RD WAY
URANIUM ST
SODIUM ST
152ND AVE
City of RAMSEY
6324 154th Court NW
Legend
Site
Parcels
N
0
500
1,000 Feet


RIGHT-OF-WAY PLAT
Easement would need to be vacated and rededicated around perimeter of expanded lot
New property boundary
Potential 60 foot R-O-W corridor
154TH COURT N.W.
STREET
OUTLOT B
LINE PARALLEL WITH THE NORTH LINE, SW 1/4, NW 1/4, SEC. 23, T. 32, R.25
S89°03'20"W 291.79
S01°03'15"E
S89°13'37"W
S00°41'27"E 145.43
S00°41'27"E 15.81
S00°41'27"E 61.85
S28°50'22"W 52.22
N89°18'33"E 104.41
N89°18'33"E 104.93
N89°18'33"E 100.94
234.5 DEED
234.18 MEAS.
R=65.00
R=185.00
R=245.00
R=280.00
R=220.00
L=290.88
L=141.55
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L=40.64
L=85.14
L=72.09
L=117.76
L=174.46
L=134.97
L=144.31
L=113.39
L=114.78
L=9.34
L=62.70
Δ=02°46'23"
Δ=55°28'27"
Δ=02°07'45"
Δ=55°29'11"
Δ=00°47'46"
Δ=75°02'59"
Δ=63°32'34"
Δ=36°28'20"
Δ=40°47'56"
Δ=27°37'09"
Δ=29°31'49"
Δ=29°53'37"
Δ=01°54'40"
Δ=90°
Δ=305°01'38"
N55°48'45"E 219.88
S68°42'47"E
S13°13'36"E
S00°20'18"W
S63°12'16"E
N69°49'22"E
N69°25'56"W
159.88
45.97
115.87
114.56
103.70
107.95
120.20
128.96
97.86
129.78
173.27
50.39
52.07
394
341.43
291.79
POINT "A"
60


NORTH
WEST
EAST
SOUTH
6310
23-230072
6324 154th Ct NW
Outlot B
8324
23-230082
VANADIUM ST NW
Outlot B
15360
23-230036
Potential 60 foot wide right-of-way corridor
Map created with ArcIMS - Copyright (C) LOGIS GIS 2005
0
58ft

EXHIBIT

DRAINAGE EASEMENT OVER OUTLOT B, ALPINE WOODS



CC Regular Session **7. 4.**

Meeting Date: 03/13/2012

Submitted For: Kurt Ulrich **By:** Heidi Nelson, Administrative Services

Information

Title:

Authorize Sale of Bonds for The Residence at the COR - Flaherty and Collins Apartment Project

Background:

On September 27th, 2011 the HRA and City Council approved a Purchase Agreement and Development Agreement with Flaherty and Collins for the construction of a 230-unit market rate apartment project in the COR at Ramsey. The project will wrap the existing and newly expanded parking facility and complete a significant component of the 'transit village' in The COR.

The development and purchase agreements included project financing by the HRA in the amount of a $1.3 million note and a $6.85 million dollar note. As the Council will recall, the private financing in this project being provided by PNC Bank for $20.45 million. On February 28, 2012, the HRA approved the Subordination Agreement with PNC Bank with regard to the HRA and PNC financing for the project. The PNC financing included contingencies with regard to the construction of the Ramsey Station on the Northstar Commuter Rail. Those contingencies have now been satisfied with the contracts for the construction of the Ramsey Station being let in late January. Ground breaking for the Ramsey Station is scheduled for March 27, 2012.

Additionally, at the September 27, 2011 meetings of the HRA, the public hearing for the sale of the bonds associated with the financing being provided by the HRA was held. During the February 28, 2012 HRA meeting, Stacie Kvilvang of Ehlers, the HRA's financial advisor for this project, discussed two options for the sale of the bonds. Staff has further reviewed the bond structure; the recommendation with regard to the bond issue is detailed in the attached Pre-Sale Memo prepared by Ehlers. Ms. Kvilvang will be present at the City Council meeting this evening to review the action requested by the City Council and to call for the sale of the bonds on April 24th and begin the required process for that sale.

As noted at the February 28, 2012 HRA meeting, Flaherty and Collins will proceed to close on their private financing for the project in early March and the closing on the land with the HRA would occur in late March, 2012. The land sale proceeds from this transaction are $750,000. Ground breaking for The Residence at the COR project has been tentatively scheduled for Tuesday, April 10, 2012 at 3:00 p.m.

Notification:

Public Hearing for the sale of the bonds was completed on September 27, 2011.

Observations:

Attached documents:

Sale of Bond documentts

Recommendation:

Staff recommends that the HRA:

Approve resolution for sale of bonds for The Residence at the COR.

Funding Source:
TIF 14 bond proceeds.

Council Action:
Approve resolution for sale of bonds for The Residence at the COR.

Attachments

Bond Sale Pre-Report
Bond Schedule

Form Review

Inbox	Reviewed By	Date
Heidi Nelson (Originator)	Heidi Nelson	03/08/2012 11:03 AM

Form Started By: Heidi Nelson Started On: 03/08/2012

Final Approval Date: 03/08/2012

March 13, 2012

Pre-Sale Report for $7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012

City of Ramsey, Minnesota

Prepared and Presented by:

Stacie Kvilvang
Executive Vice President

And

Mark Ruff
Executive Vice President

Executive Summary of Proposed Debt

Proposed Issue:	$7,420,000 Taxable GO Tax Increment Bonds, Series 2012
Authority:	The TIF Bonds are being issued pursuant to Minnesota Statues, Chapter 469 and 475. The Bonds will be general obligations of the City, for which its full faith, credit and taxing powers are pledged. Because tax increment from TIF District #14 is expected to equal not less than 20% of the principal amount of the Bonds, the Bonds can be a general obligation without a referendum and will not count against the City's debt limit.
Purposes/Funding Sources:	The Bonds are being issued to pay for certain qualified costs related to the construction of the COR Apartments which will consist of approximately 230 rental units. The Bonds will be paid by tax increment generated by the project and payments to be made by the developer or the parent of the developer pursuant to the Loan Agreement, Note and Development Agreement.
Discussion Issues	Due to extremely low rates in the bond market, the City decided to proceed with issuing a longer term bond with an early call date of June 1, 2015 (3 years). The Bonds will have capitalized interest in the amount of approximately $462,889 to pay for interest costs through December 1, 2014 (prior to the call date). The first principle payment due on the Bonds is June 1, 2015 (the date the Bonds can be paid in full). This payment has been reduced to provide the City the flexibility to not have a large payment due if in fact the developer has not secured its permanent financing in order to pay the Bonds off.
Term/Call Feature	The Bonds have 10 principle payments in the years 2015-2024. The Bonds have a 3 year call date, meaning that they can be prepaid on June 1, 2015, or any date thereafter. This early call date allows the City the flexibility to pay off the bonds at any time on or after this date when there is adequate proceeds from the project to do so.
Bank Qualification	Because the Bonds are taxable obligations they will not be designated as "bank qualified" obligations.

Rating:	The City's most recent bond issue was rated AA+ by Standard & Poor's. The City will request a new rating for the Bonds. If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating in the event that the bond rating of the insurer is higher than that of the City.
Method of Sale/Placement:	In order to obtain the lowest interest cost to the City, we will solicit competitive bids for purchase of the Bonds from local banks in your area and regional and national underwriters. We have included an allowance for discount bidding equal to 1% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of its compensation in the transaction. If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.
Continuing Disclosure:	Because the City has more than $10,000,000 in outstanding debt (including this issue) and this issue is over $1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain "material events" to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Northland Securities to prepare and file the reports.
Arbitrage Monitoring:	The Bonds are taxable obligations and are therefore not subject to IRS arbitrage and yield restriction requirements.

Proposed Debt Issuance Schedule

Pre-Sale Review by Council:	March 13, 2012
Distribute Official Statement:	Week of April 2 ,2012
Conference Call With Rating Agency:	March 5 , 2012
City Council Meeting to Award Sale of the Bonds:	April 24, 2012
Estimated Closing Date:	June 5, 2012

Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed With Bond Sale

Ehlers Contacts:

Financial Advisors:	Stacie Kvilvang Mark Ruff	(651)-697-8506 (651)-697-8505
Bond Analyst:	Pia Troy	(651) 697-8556
Bond Sale Coordinator:	Alicia Aulwes	(651) 697-8523
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council members at their home address or e-mailed for review prior to the sale date.

Resolution No. _____

Council Member _____ introduced the following resolution and moved its adoption:

Resolution Providing for the Sale of
$7,420,000 Taxable G.O. Tax Increment Bonds, Series 2012

A. WHEREAS, the City Council of the City of Ramsey, Minnesota, has heretofore determined that it is necessary and expedient to issue the City's $7,420,000 Taxable G.O. Tax Increment Bonds, Series 2012 (the "Bonds"), to finance certain qualified costs related to the construction of the COR Apartments in the City; and

B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ramsey, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.

2. Meeting; Proposal Opening. The City Council shall meet at 7:00 p.m. on April 24, 2012, for the purpose of considering sealed proposals for and awarding the sale of the Bonds.

3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 13th day of March, 2012.

_____

City Clerk

City of Ramsey, Minnesota

$7,420,000

Taxable General Obligation Bonds, Series 2012

10 Year Term - Decreased 2015 Principal

Sources & Uses

Dated 06/05/2012 | Delivered 06/05/2012

Sources Of Funds

Par Amount of Bonds	$7,420,000.00
Total Sources	**$7,420,000.00**

Uses Of Funds

Deposit to Project Construction Fund	6,825,000.00
Deposit to Capitalized Interest (CIF) Fund	462,889.39
Total Underwriter's Discount (1.000%)	74,200.00
Costs of Issuance	57,000.00
Deposit to Project Fund	910.61
Total Uses	**$7,420,000.00**

City of Ramsey, Minnesota

$7,420,000

Taxable General Obligation Bonds, Series 2012

10 Year Term - Decreased 2015 Principal

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Fiscal Total
06/05/2012	-	-	-	-	-	-	-	-
06/01/2013	-	-	212,356.47	212,356.47	(212,356.47)	-	-	-
12/01/2013	-	-	107,371.25	107,371.25	(107,371.25)	-	-	-
06/01/2014	-	-	107,371.25	107,371.25	(107,371.25)	-	-	-
12/01/2014	-	-	107,371.25	107,371.25	(35,790.42)	71,580.83	75,159.88	-
06/01/2015	180,000.00	1.750%	107,371.25	287,371.25	-	287,371.25	301,739.81	376,899.69
12/01/2015	-	-	105,796.25	105,796.25	-	105,796.25	111,086.06	-
06/01/2016	725,000.00	1.900%	105,796.25	830,796.25	-	830,796.25	872,336.06	983,422.13
12/01/2016	-	-	98,908.75	98,908.75	-	98,908.75	103,854.19	-
06/01/2017	740,000.00	2.150%	98,908.75	838,908.75	-	838,908.75	880,854.19	984,708.38
12/01/2017	-	-	90,953.75	90,953.75	-	90,953.75	95,501.44	-
06/01/2018	755,000.00	2.550%	90,953.75	845,953.75	-	845,953.75	888,251.44	983,752.88
12/01/2018	-	-	81,327.50	81,327.50	-	81,327.50	85,393.88	-
06/01/2019	775,000.00	2.750%	81,327.50	856,327.50	-	856,327.50	899,143.88	984,537.75
12/01/2019	-	-	70,671.25	70,671.25	-	70,671.25	74,204.81	-
06/01/2020	800,000.00	3.000%	70,671.25	870,671.25	-	870,671.25	914,204.81	988,409.63
12/01/2020	-	-	58,671.25	58,671.25	-	58,671.25	61,604.81	-
06/01/2021	820,000.00	3.150%	58,671.25	878,671.25	-	878,671.25	922,604.81	984,209.63
12/01/2021	-	-	45,756.25	45,756.25	-	45,756.25	48,044.06	-
06/01/2022	845,000.00	3.350%	45,756.25	890,756.25	-	890,756.25	935,294.06	983,338.13
12/01/2022	-	-	31,602.50	31,602.50	-	31,602.50	33,182.63	-
06/01/2023	875,000.00	3.500%	31,602.50	906,602.50	-	906,602.50	951,932.63	985,115.25
12/01/2023	-	-	16,290.00	16,290.00	-	16,290.00	17,104.50	-
06/01/2024	905,000.00	3.600%	16,290.00	921,290.00	-	921,290.00	967,354.50	984,459.00
Total	**$7,420,000.00**	-	**$1,841,796.47**	**$9,261,796.47**	**(462,889.39)**	**$8,798,907.08**	**$9,238,852.44**	-

Significant Dates

Dated	6/05/2012
First Coupon Date	6/01/2013

Yield Statistics

Bond Year Dollars	$59,727.56
Average Life	8.050 Years
Average Coupon	3.0836629%
Net Interest Cost (NIC)	3.2078937%
True Interest Cost (TIC)	3.2052649%
Bond Yield for Arbitrage Purposes	3.0625091%
All Inclusive Cost (AIC)	3.3161575%

EHLERS
LEADERS IN PUBLIC FINANCE

CC Regular Session **7. 5.**

Meeting Date: 03/13/2012

Submitted For: Aaron Backman **By:** Aaron Backman, Administrative Services

Information

Title:

Introduce Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

Background:

City staff has been having discussions with Scott Davy, the new General Manager for the Ramsey Comfort Suites, regarding the City of Ramsey joining the local convention and visitors bureau or CVB. The Twin Cities Gateway is a CVB that markets nine communities and 22 hotel properties in the northern portion of the Minneapolis-St. Paul metropolitan area. Twin Cities Gateway CVB's website is www.tcgateway.com. Its legal name is Minnesota Metro North Tourism Board and its d/b/a is Twin Cities Gateway. In 2008 a number of the communities east of the Mississippi River broke away from the Visit Minneapolis North CVB to form their own organization. They wanted to focus more narrowly on tourism and do so with less administrative costs. The idea was to create a non-profit corporation, funded by the local option lodging tax, that would market the region's strengths: sports venues (e.g. the National Sports Center or NSC), convention space and proximity to outdoor amenities and the Twin Cities. The aim is to draw leisure and business travelers who will take lodging in the member cities' hotels and spend their travel dollars in restaurants and entertainment venues.

Today the Twin Cities Gateway CVB represents the communities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton, and Shoreview. Its $650,000 budget is funded by a 3 percent sales tax collected by the 22 lodging properties. Those funds are forwarded on to the member cities and then transmitted (less a 5% administrative fee for the city) on to Twin Cities Gateway. Another financial benefit for the member cities is a yearly amount (currently $2,000, plus a proportionate amount based on lodging tax revenue) provided for a local festival selected by the City Council. This would provide an ongoing revenue source for Happy Days.

Twin Cities Gateway CVB focuses more on tourism and sports destination and less on the meeting & convention segment. It operates on a much more lean manner than other local CVBs. Whereas other CVBs may spend 50 to 70% of their resources on administrative overhead, TCG allocates only 25% on overhead. The lionshare of Twin Cities Gateway's resources is used for marketing activities, such as Internet ads, online social media apps, regional destination marketing, etc. Fewer resources are allocated for hard-copy visitors' guides since 70+% of visitors get their information online.

Being a member of the CVB would allow for the City of Ramsey to expand its promotion of various events (e.g. Game Fair; Business Expo), venues (e.g. Fountains of Ramsey, The Links at North Fork Golf Course, Rum River Hills Golf Course), unique resources (e.g. Rum River Central Regional Park and Mississippi West Regional Park), and to do so in a cost effective way. Attached are samples of TCG promotion on its website. By being a member of Twin Cities Gateway, Comfort Suites would not have to pay rebates or commissions to the NSC (non-member hotel properties have to pay a 10% commission). Since the NSC is the world's largest amateur athletic complex and receives millions of visitors a year, Comfort Suites sees an opportunity to pick up sports-related overnight stays. In summary, Twin Cities Gateway membership appears to be a benefit for the hotel, the City's festival, and overall marketing efforts for the City of Ramsey.

At the February 28, 2012 Regular Session of the Ramsey City Council, the majority of the councilmembers were supportive of approving membership in the Twin Cities Gateway CVB and directed staff to develop a draft Ordinance that could be considered at the March 13, 2012 council meeting. Attached please find a copy of the draft Ordinance regarding the Lodging Tax and membership in the Twin Cities Gateway CVB.

Recommendation:

Staff is seeking input and approval from the Ramsey City Council regarding the proposed Ordinance Imposing a Lodging Tax and Allowing for Membership in the Twin Cities Gateway Convention & Visitors Bureau (CVB).

Funding Source:

In 1983, the Minnesota Legislature passed the Local Option Tax. The law was passed such that 95% of all proceeds from a local option lodging tax must be used to fund a local convention or visitors bureau for the purpose of "marketing and promoting the area as a tourism or convention area." The remaining 5% could be retained by the taxing authority (the City) for its administrative costs.

Any community desiring to join Twin Cities Gateway, is required to adopt a lodging tax (up to 3.0%). This is a statewide requirement for any city wishing to join any CVB organization. This would be added to the current sales tax paid by customers. Both the Comfort Suites management and the owners are supportive of the City joining the CVB and implementing this revenue change (See attached letter). It is estimated that this would generate approximately $24,000 based upon last year's gross revenues. Following discussions with the City Attorney, implementing the lodging tax would not require a public hearing, but would require adoption of an ordinance by the City Council. A simple majority of the Twin Cities Gateway Board of Directors must also approve the admission of the City of Ramsey into the CVB (See attached by-laws).

Council Action:

Introduce Ordinance Imposing a Lodging Tax and Allowing for Membership in the Twin Cities Gateway Convention & Visitors Bureau (CVB).

Attachments

Ramsey Ordinance Imposing Lodging Tax

TCG CVB By-Laws

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/08/2012 05:58 PM

Form Started By: Aaron Backman Started On: 03/08/2012 03:43 PM

Final Approval Date: 03/08/2012

ORDINANCE # 12 _____

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE IMPOSING LODGING TAX AND ALLOWING FOR MEMBERSHIP IN THE TWIN CITIES GATEWAY CONVENTION & VISITORS BUREAU (CVB).

The City of Ramsey ordains:

SECTION 1. Definitions**:** Unless the language or context clearly indicates that a different meaning is intended, the following words, for the purpose of this ordinance, shall have the following meanings and inclusions:

a. "City" means the City of Ramsey, Minnesota, acting by or through its duly authorized representative.
b. "Twin Cities Gateway" means the Minnesota Metro North Tourism Corporation d/b/a Twin Cities Gateway Convention & Visitors Bureau.
c. "Convention & Visitors Bureau (CVB)" means a destination marketing organization that promotes a city, cities or region to increase the number of visitors and economic activity.
d. "Lodging" means the furnishing for a consideration of lodging at a hotel, motel, rooming house, tourist court, municipal campground, resort or bed and breakfast, other than the renting or leasing of it for a continuous period of 30 days or more.
e. "Operator" means any person who has charge, care, or control of a building in the City, or part thereof, in which dwelling units or rooming units are let.
f. "Person" includes all firms, partnerships, associations, corporations, and natural persons.
g. "Rent" means the total consideration valued in money charged for lodging whether paid in money or otherwise, but shall not include any charges for services rendered in connection with furnishing lodging other than the room charge itself.
h. "Lodger" means the person obtaining lodging from an operator.

SECTION 2. Imposition of Tax**.** Pursuant to Minnesota Statutes, Chapter 469.190, there is hereby imposed a tax of three percent (3%) on the rent charged by an operator for providing lodging to any person. The tax shall be stated and charged separately and shall be collected by the operator from the lodger. The tax collected by the operator shall be a debt owed by the operator to the City and shall be extinguished only by payment to the City. In no case shall the tax imposed by this section upon an operator exceed the amount

of tax which the operator is authorized and required by this ordinance to collect from a lodger.

SECTION 3. Collections**.** Each operator shall collect the tax imposed by this section at the time the rent is paid. The tax collection shall be deemed to be held in trust by the operator for the City. The amount of tax shall be separately stated from the rent charged for the lodging and those persons paying the tax shall receive a receipt of payment from the operator.

SECTION 4. Exemptions**.** An exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City to tax. No exemption shall be granted except upon a claim therefore made at the time the rent is collected and such a claim shall be made in writing and under penalty of perjury on forms provided by the City. All such claims shall be forwarded to the City when the returns and collections are submitted as required by this Chapter.

SECTION 5. Advertising No Tax**.** It shall be unlawful for any operator to advertise or hold out or state to the public or any customer, directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent or that, if added, it or any part thereof will be refunded. In computing the tax to be collected, amounts of tax less than one cent shall be considered an additional cent.

SECTION 6. Payments and Returns**.** The taxes imposed by this ordinance shall be paid by the operator to the City monthly not later than twenty (20) days after the end of the month in which the taxes were collected. At the time of payment, the operator shall submit a return upon such forms and continuing such information as the City may require. The return shall contain the following minimum information:

a. The total amount of rent collected for lodging during the period covered by the return.
b. The amount of tax required to be collected and due for the period.
c. The signature of the person filing the return or that of his agent duly authorized in writing.
d. The period covered by the return.
e. The amount of uncollectible rental charges subject to the lodging tax.

The operator may offset against the taxes payable with respect to any reporting period, the amount of taxes imposed by this ordinance previously paid as a result of any transaction the consideration for which became uncollectible.

SECTION 7. Examination of Return, Adjustments, Notices, and Demands**.** The City shall, after a return is filed, examine the same and make any investigation or examination of the records and accounts of the person making the return deemed necessary for determining its correctness. The tax computed on the basis of such examination shall be the tax to be paid. If the tax due is found to be greater than that paid, such excess shall be paid to the City within ten days after receipt of a notice thereof given either personally or

sent by registered mail to the address shown on the return. If the tax paid is greater than the tax found to be due, the excess shall be refunded to the person who paid the tax to the City within ten (10) days after determination of such refund.

SECTION 8. Refunds. Any person may apply to the City for a refund of taxes paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered unless filed within one (1) year after such tax was paid, or within one (1) year from the filing of the return, whichever period is the longer. The City shall examine the claim and make and file written findings whereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to such person at the address stated upon the return. If such claim is allowed in whole or in part, the City shall credit the amount of the allowance against any taxes due under this ordinance from the claimant and the balance of said allowance, if any, shall be paid by the City to the claimant.

SECTION 9. Failure to File a Return**.**

Subd. 1. If any operator required by this ordinance to file a return shall fail to do so within the time prescribed or shall make, willfully or otherwise, an incorrect, false, or fraudulent return, the operator shall, upon written notice and demand, file such return or corrected return within ten (10) days of receipt of such written notice and shall at the same time pay any tax due on the basis thereof. If such person shall fail to file such return or corrected return, the City shall make a return or corrected return for such person based upon such knowledge and information as the City can obtain, and assess a tax on the basis thereof, which tax (less any payments theretofore made on account of the tax for the taxable period covered by such return) shall be paid within ten (10) days of the receipt of written notice and demand for such payment. Any such return or assessment made by the City shall be prima facie correct and valid, and the burden of proving to the contrary rests with any person in any action or proceeding in respect thereto.

Subd. 2. If any portion of a tax imposed by this ordinance, including penalties thereon, is not paid within thirty (30) days after it is required to be paid, the City may institute such legal action as may be necessary to cover the amount due plus interest, penalties, the costs and disbursements of any action.

Subd. 3. Upon a showing of good cause, the City may grant an operator one thirty (30) day extension of time within which to file a return and make payment of taxes as required by this ordinance provided that interest during such period of extension shall be added to the taxes due at the rate of eight (8) percent per annum.

SECTION 10. Penalties**.**

Subd. 1. If any tax imposed by this ordinance is not paid within the time herein specified for the payment, or an extension thereof, there shall be added thereto a specific penalty equal to ten (10) percent of the amount remaining unpaid.

Subd. 2. In case of any failure to make and file a return within the time prescribed by this ordinance, unless it is shown that such failure is not due to willful neglect, there shall be added to the tax in addition the penalty provided in Subdivision 1 above, a penalty of five (5) percent for each thirty (30) day period or fraction thereof during which such failure continues, not exceeding twenty-five (25) percent in the aggregate. There shall be a minimum penalty assessed of ten (10) dollars if penalties in the aggregate do not exceed that amount. The amount so added to any tax shall be collected at the same time and in the same manner and as part of the tax unless the tax has been paid before the discovery of the negligence, in which case the amount so added shall be collected in the same manner as the tax.

Subd. 3. If any person willfully fails to file any return or makes any payment required by this ordinance, or willfully files a false or fraudulent return or willfully attempts in any manner to evade or defeat any such tax or payment thereof, there shall also be imposed as a penalty an amount equal to fifty (50) percent of any tax (less any amounts paid on the basis of such false or fraudulent return) found due for the period to which such return related. The penalty imposed by this section shall be collected as part of the tax, and shall be in addition to any other penalties provided by this ordinance.

Subd. 4. All payments received shall be credited first to penalties, next to interest, and then to the tax due.

Subd. 5. The amount of tax not timely paid, together with any penalty provided by this section, shall bear interest at the rate of eight (8) percent per annum from the time such tax should have been paid until payment is made. Any interest and penalty shall be added to the tax and be collected as part thereof.

SECTION 11. Administration of Tax**.** The City shall administer and enforce the assessment and collection of the taxes imposed by this ordinance. The City shall cause to be prepared blank forms for the returns and other documents required by this ordinance and shall distribute the same throughout the City. Failure to receive or secure such forms and documents shall not relieve any person from any obligation required of him under this ordinance.

SECTION 12. Examine Records**.** Persons acting on behalf of the City and authorized in writing by the City may examine the books, papers, and records of any operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this ordinance. Every such operator is directed and required to give to the

City the means, facilities, and opportunity for such examinations and investigations as are hereby authorized.

SECTION 13. Violations**.** Any person who shall willfully fail to make a return by this ordinance, or who shall fail to pay the tax after written demand for payment, or who shall fail to remit the taxes collected or any penalty or interest imposed by this ordinance after written demand for such payment, or who shall refuse to permit the City's authorized agents to examine the books, records, and papers under his control, or who shall willfully make any incomplete, false, or fraudulent return shall be guilty of a misdemeanor.

SECTION 14. Use of Proceeds**.** Ninety-five (95) percent of the proceeds obtained from the collection of taxes pursuant to this ordinance shall be used in accordance with Minnesota Statutes Section 469.190 as the same may be amended from time to time to fund the Twin Cities Gateway Convention & Visitors Bureau for the purpose of marketing and promoting the City as a tourist center. The City may use up to five (5) percent of the proceeds obtained hereunder to defray the costs and expenses of collection and administration of such tax.

SECTION 15. Twin Cities Gateway Convention & Visitors Bureau (CVB)**.**

Subd. 1. Appointment of Members. The Mayor, with approval of the City Council, shall appoint members to serve on the Minnesota Metro North Tourism, dba Twin Cities Gateway Convention & Visitors Bureau (CVB). The CVB, a non-profit corporation, is comprised of multiple communities in the northern portion of the Minneapolis-St. Paul metropolitan area, herein referred to as the Member Cities. The CVB Board of Directors shall be proportionately represented, based on the percentage of lodging fee contributions contributed by the Member City. Each Member City shall have at least one Board Member. For each additional 10% or portion thereof, above the initial 10% of the overall contribution by Member Cities, the City of Ramsey will be entitled to one additional representative. The first Board Member appointed by the City of Ramsey shall be an elected or appointed municipal representative. The second Board Member selected by the City of Ramsey will be from Ramsey's lodging community. Any additional representatives shall be selected at Ramsey's discretion. The term of any Board Member appointed or selected by Ramsey shall immediately cease, without further action, upon the date of termination of membership of Ramsey in the CVB.

The Convention & Visitors Bureau shall be responsible for marketing and promoting tourism in the City of Ramsey and, in the event, the City associates with a township through a joint powers agreement, tourism in that township.

Subd. 2. Joint Powers Agreements. The City is authorized to enter into joint powers agreements pursuant to Minnesota Statutes 471.59 for the collection, administration, or disposition of the proceeds of any lodging tax imposed by a

resolution of a separate political subdivision provided such collection, administration, or disposition does not violate the terms of this ordinance.

SECTION 16. Appeals**.**

Subd. 1. Any operator aggrieved by any notice, order, or determination made by the City under this ordinance may file a petition for review of such notice, order, or determination. The petition shall contain the name of petitioner, the petitioner's address, and the location of the lodging subject to the notice, order, or determination.

Subd. 2. The petition for review shall be filed with the City within ten (10) days after the notice, order, or determination for which review is sought has been mailed to or served upon the person requesting review.

Subd. 3. Upon receipt of the petition, the City Administrator/Clerk shall set a date for a hearing and give the petitioner at least ten (10) days prior written notice of the date, time, and place of the hearing.

Subd. 4. At the hearing, the petitioner shall be given an opportunity to show cause why the notice, order, or determination should be modified or withdrawn.

Subd. 5. The hearing shall be conducted by the City Administrator/Clerk or his authorized agent, and he shall make written findings of fact and conclusions based upon the applicable section of this ordinance and the evidence presented. The person conducting the hearing may affirm, reverse, or modify the notice, order or determination made by the City.

Subd. 6. Any decision rendered by the City pursuant to this section may be appealed to the City Council. A petitioner seeking to appeal a decision must file a written notice of appeal with the City within ten (10) days after the decision has been mailed to the petitioner.

The matter will thereupon be placed on the Council agenda as soon as is practical. The Council shall then review the findings of fact and conclusions to determine whether they were correct. Upon a determination by the Council that the findings and conclusions were incorrect, the Council may modify, reverse, or affirm the decision of the City Administrator/Clerk or authorized agent under the same standards as set forth in Section 6.

SECTION 17. Effective Date

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 3.9.

PASSED by the City Council of the City of Ramsey, Minnesota, the _____ day of March, 2012.

_____
Mayor

ATTEST:

_____
City Administrator

Introduction date March 13, 2012
Posting dates: _____
Adoption date: _____
Publication date: _____
Effective date: _____

By-Laws
of

MINNESOTA METRO NORTH TOURISM

ARTICLE I - OFFICE

The principal and registered office of the Corporation shall be located within one of the cities whose lodging tax funds are administered by this Corporation and is hereby located at 10801 Town Square Drive in the City of Blaine, Minnesota, 55449.

ARTICLE II - NAME

The Corporation is established as Minnesota Metro North Tourism and shall do business under its assumed name, hereinafter to be identified as Twin Cities Gateway, or Twin Cities Gateway Visitors Bureau.

ARTICLE III - MEMBERS

Section 1. Members of the Corporation

The Members of the Corporation shall be the Cities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton and Shoreview which have passed a Lodging Tax Resolution for collection of Lodging Tax under Chapter 469.190 of the Minnesota Statutes and whose funds from such taxes are administered by this Corporation.

Section 2. New Members

Additional cities may be added as Members upon a majority vote of Board of Directors and municipal approval of Lodging Tax Resolution for collecting Lodging Tax under Chapter 469.190 of Minnesota Statutes.

Section 3. Funding

On the 15th day of each month, a Member City shall remit to the Corporation, for funding the Corporation, 95% of the lodging tax payments received by the Member City, less refunds, in the preceding month.

ARTICLE IV – BOARD OF DIRECTORS

Section 1. Board of Directors.

A. The Board of Directors shall be proportionately represented, based on the percentage of lodging fee contributions contributed by the Member City during the preceding year. Each Member City shall have at least one Board Member. For each additional 10%, or portion thereof, above the initial 10% of the overall contribution will entitle the Member City to one additional representative. The first Board Member appointed by the Member City shall be an elected or appointed municipal representative of that Member City. The second Board Member selected by the Member City will be from that community's lodging industry. Any additional representatives shall be selected at the Member City's discretion. The term of any Board Member appointed, or selected by a Member City shall immediately cease, without further action, upon the date of termination of membership of that Member City in the Corporation.

B. Member Cities added after the approval of these By-Laws will be allowed one (1) Board Member until the end of the first calendar year after being added and then the terms of Section 1. shall apply

Section 2. At Large Board Members.

The Board of Directors will also select four (4) additional At Large Members. At Large Members shall represent the lodging industry, organizations, or businesses from the Member Cities. At Large Board representatives shall be elected at the Board of Directors' Annual Meeting to be held during the month of March of each year.

Section 3. Nomination of At large Candidates.

Candidates for election to the Board of Directors At Large positions may be nominated by any Board Member. Names of candidates for election shall be submitted to the President, Secretary, Executive Director, or designated agent of the Corporation by first day of March each year.

Section 4. Ex-Officio Representation.

The National Sports Center shall be provided an Ex-Officio position on the Board of Directors. All Ex-Officio Board Members will receive notices of meetings and minutes. Any Ex-Officio Board Member may participate in discussions and serve on committees. Ex-Officio Board Members may not vote as a Board Member. The Board of Directors may add additional Ex-Officio Board positions upon a majority vote.

Section 5. Board Responsibilities.

The government and policy-making responsibilities of Twin Cities Gateway shall be vested in the Board of Directors, which shall control its property, be responsible for its finances, direct its affairs and establish policy. It shall be the obligation of the Board of Directors to insure representation on the Board and its committees from all appropriate stakeholders within its service area.

Section 6.. Resignation of Board Member.

A Board Member may resign at any time by giving written or electronic notice of his or her resignation to the President or designated agent of the corporation. The resignation is effective when received by the Corporation, unless a later date has been specified in the notice.

Section 7.. Removal of Board Member.

A Board Member may be removed from office, with or without cause, by the affirmative vote of a majority of the Board Members present at a duly held meeting; provided that not less than five (5) days' and not more than thirty (30) days' notice of such meeting stating that removal of such Board Member is to be on the agenda for such meeting shall be given to each Board Member.

Section 8. Replacement of Board Member.

In the event of the death, removal or resignation of a Board Member, a successor to fill the unexpired term shall be appointed by the affected Member City in the manner prescribed in Section 1. The Board of Directors shall appoint a successor to vacant At Large positions.

ARTICLE V - OFFICERS

Section 1. Composition.

The officers of this Corporation shall be President, Vice President, Secretary, and Treasurer.

Section 2. Election of Officers.

Officers shall be elected annually for terms of one (1) year by the Board of Directors at the Annual Meeting of the Members to be held in March each year. Any elected officer term may be extended by a vote of the Board of Directors.

Section 3. Vacancy.

A vacancy in an office because of death, resignation or removal may be filled by the Board of Directors.

ARTICLE VI – DUTIES OF THE OFFICERS

Section 1. President.

The President shall be chief executive officer of the Corporation, shall have overall supervision of the business of the Corporation, and shall direct the affairs and policies of the Corporation, subject to such policies and directions as may be provided by the Board of Directors. The President shall preside at all meetings of the Board of Directors, as well as at Executive Committee meetings.

Section 2. Vice President.

The Vice President shall exercise and perform the duties of the President, in the President's absence and/or inability to serve. The Vice President shall also have such powers and shall perform such duties as may be assigned to him/her by the President or the Board of Directors.

Section 3. Secretary.

The Secretary shall attend all meetings of the members, Board of Directors and Executive Committee. The Secretary shall keep proper minutes of such meetings, give all required notices, keep membership records, and shall perform such other duties as may be assigned by the Board of Directors.

Section 4. Treasurer.

The Treasurer shall have charge and custody of all funds of the Corporation. The Treasurer shall keep an accurate account of all receipts and disbursements, deposit all monies in the name of the Corporation in such banks or depositories as the Board of Directors shall designate, disburse funds of the Corporation as directed by the Board of Directors and perform such other duties as may be assigned by them.

ARTICLE VII - COMMITTEES

Section 1. Executive Committee.

The Executive Committee shall be appointed by the Board of Directors and shall consist of the Officers set forth above and three (3) additional members elected annually. The

Executive Committee will consist of no fewer than four (4) municipal representatives of the Member Cities, who may or may not be officers of the Corporation and at least one (1) lodging facility representative. The Executive Committee will function and carry out Board duties and responsibilities between Board of Directors meetings, subject to the direction and control of the Board of Directors.

Section 2. Others.

Other Committees may be appointed by the President, and/or the Board of Directors as needed.

ARTICLE VIII – EXECUTIVE DIRECTOR

The Board of Directors shall determine the most appropriate way to handle the day to day operational needs of the Corporation. This may be through the hiring of an Executive Director or a contract with a qualified individual, company, or contractor. Such person or entity shall be responsible for the day-to-day functioning of the Corporation and may be entrusted with the duties and responsibilities of any of the officers, as determined by the Board of Directors.

ARTICLE IX – MEETINGS

Section 1. Annual Meeting.

A meeting of Members of the Corporation shall be held during February of each year at a time and place set by the Board of Directors.

Section 2. Regular Meetings.

The Board of Directors shall meet at least quarterly at a time and place selected by the President of the Corporation.

Section 3. Executive Committee Meetings.

The Executive Committee shall meet at the call of the President and at such other times that the business of the Corporation requires.

Section 4. Notice of Meetings.

Notice of Board of Director Meetings, along with the agenda, shall be distributed to each member at least five (5) days before the meeting date. Notice of Executive Committee meetings, along with the agenda shall be distributed to committee members at least three (3) days prior to the meeting.

ARTICLE X – NOTICE OF MEETINGS

Section 1. Notice.

Whenever, under the provisions of Minnesota Statutes, the Articles of Incorporation or these By-Laws, notice is required to be given to a Member, a Board Member or a member of a committee, such notice may be given in writing by depositing it in the United States Mail (first class postage prepaid) or by electronic mail (e-mail) or by facsimile for transmission addressed to such person as his or her address appears on the books of the Corporation or at his or her

business address. Notice shall be deemed at the time it is deposited in the United States mail or sent by e-mail, or facsimile. Such requirement for notice shall be deemed satisfied, except where written notice is required by law, if actual notice is received orally or in written form by the person entitled thereto as far in advance of the event with respect to which notice is given as the minimum notice period required by law or these By-Laws.

Section 2. Waiver of Notice.

Whenever any notice is required to be given by Minnesota Statutes, the Articles of Incorporation, or these By-Laws, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before, or after the time stated therein, shall be deemed equivalent thereto. Attendance by such a person at a meeting shall constitute a waiver of notice of such meeting, except when the person attends a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Members, Board Members or committee members need be specified in any written waiver of notice unless so required by statute. Any meeting of Members of the Board of Directors or of a committee of the Board shall be a legal meeting without any notice thereof having been given if all Members, all Board Members or all committee members, as the case may be, are present.

ARTICLE XI – SPECIAL MEETINGS

Special meetings of the Board of Directors may be called by the President, and shall be called upon written demand of any three (3) Board Members addressed to the President, to the

Secretary, Executive Director, or designated agent stating the object or purpose thereof. Notice of such meeting shall be mailed or electronically transmitted to each Board Member at least three (3) days before the date on which the meeting is to be held. The notice shall state the time, place and purpose of the meeting. The same provisions shall apply to Special Meetings for Members of the Corporation.

ARTICLE XII – QUORUMS

A majority of all board members, as the case may be, shall constitute a quorum for the purpose of transacting business at any annual, regular or special meeting. The board members present at the meeting at which a quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough Directors to leave less than a quorum.

ARTICLE XIII – ELECTRONIC & PROXY VOTING

On certain issues from time to time the Members or Board Members may be asked to vote electronically. If a vote is not received by the requested deadline, that Member's or Board Member's vote shall be considered a non-vote. All electronic voting shall be submitted with one of the following signature formats: /s/ Printed Name; Electronic Signature; or scanned signature block.

A Board Member, Officer, or committee member may vote by Proxy on agenda items only if the authorization for a Proxy vote is provided to the President, Executive Director, designated agent, or another Board Member prior to the meeting in which the vote(s) will be taken. Voting privileges will be waived if Proxy vote authorization is not received prior to the start of the meeting.

ARTICLE XIV- ACTION WITHOUT MEETING

Unless otherwise restricted by Minnesota Statutes or the Articles of Incorporation, any action of Members, Board Members, committee thereof, or a designated agent may be taken without a meeting if a written consent thereto is signed by all members, all Board Members or committee members and such written consent is filed with the minutes of the meeting of Members, Board Members or committee, as the case may be.

ARTICLE XV - CONTRACTS, CHECKS, DRAFTS, BANK ACCOUNTS, ETC.

Section 1. Contracts- How Executed.

Except as otherwise provided in these By-Laws, the Board of Directors may authorize any officers, the Executive Director, or designated agent serving in this capacity, or any firms representing the Corporation to enter into any contract or execute and deliver any instrument in the name of or on behalf of the Corporation. Such authority may be general or confined to specific instances. Unless so authorized by the Board of Directors, no officer shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable peculiarly for any purpose or for any amount.

Section 2. Bids.

The Corporation must exercise a bid or request for proposal process on projects which exceed dollar amounts determined by the Executive Committee and approved by the Board of Directors.

Section 3. Loans.

No loan shall be contracted on behalf of the Corporation and no negotiable paper shall be issued in its name unless authorized by the Board of Directors. When so authorized, any two (2) officers of the Corporation may execute and deliver promissory notes or other evidence of indebtedness of the Corporation, and as security for the payment of loans, advances, and liabilities of the corporation, any mortgage, pledge, or transfer real or personal property held by the corporation.

Section 4. Checks, Drafts.

All checks, drafts, or orders for the payment of money issued in the name of the Corporation shall be signed by two (2) or more officers of the corporation in such manner as authorized by the Board of Directors.

Section 5. Deposits.

All funds of the Corporation shall be deposited to the credit of the Corporation under such conditions and in such banks, trust companies, or other depositories as the Board of Directors may designate.

Section 6. **Annual Budget**

The annual budget of estimated income, income expense and capital expense shall be approved by the Board of Directors and submitted to a Member City's city council on or before the 1st day of October of the year proceeding the effective date of the budget. Such budget shall

detail specifically the uses to which monies shall be spent to carry out the purposes of the Corporation. Actual revenues generated may vary from the amount anticipated in the budget and for this reason the budget may be modified by a two thirds (2/3) vote of the Board of Directors without prior consent of the Member Cities.

Section 7. **Financial Summary**

A summary report of the financial operation of the corporation shall be made by the Treasurer at least annually to the Board of Directors.

ARTICLE XVI - OFFICER REMOVAL – RESIGNATION

Section 1.

Any officer may be removed either with or without cause by a two-thirds (2/3) vote of the whole Board of Directors.

Section 2.

Any officer may resign at any time by giving written or electronic notice to the President, Secretary, Executive Director, or designated agent of the Corporation. Such resignation shall take effect on the date of the receipt of such notice or any later time specified therein.

ARTICLE XVII - BY-LAWS AMENDMENTS

Amendments to these By-Laws may be adopted by Board of Directors at any meeting of the Board called for the purpose, and upon a two-thirds (2/3) affirmative vote. At least ten (10) days' notice shall be given to Board Members together with a copy of the proposed amendments.

ARTICLE XIII - FISCAL YEAR

The fiscal year of the Corporation shall begin on January 1 of each year and end on December 31 of each year. It shall be the responsibility of the Board of Directors to adopt a budget for the forthcoming fiscal year. It shall be the responsibility of the Executive Director, designated agent, or Treasurer to refrain from engaging in or completing any action of any kind whatsoever which may result in the Corporation exceeding total budgeted expenditures for that fiscal year without first advising the President regarding the nature of the probable excess and having secured from the Board of Directors authorization to proceed.

ARTICLE XIX INDEMNIFICATION

To the full extent permitted by the Minnesota Nonprofit Corporation Act as amended from time to time, or by other provisions of law, each person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suite or proceeding, wherever and by whomsoever brought (including any such proceeding, by or in the right of the corporation), whether civil, criminal, administrative or investigative, by reason of the fact that he or she is or was a member, director or officer of the corporation, or he or she is or was serving at the specific request of the Board of Directors of the corporation as a Board Member, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise, shall be indemnified by the corporation by the affirmative vote of a majority of the Board Members present at a duly held meeting of the Board of Directors for which notice stating such purpose has been given against expenses, including attorneys' fees, judgments, fines and amounts paid in settlement actually and reasonably incurred by such person in connection

with such action, suit or proceeding; provided, however, that the indemnification with respect to a person who is or was serving as a Board Member, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise shall apply only to the extent such person is not indemnified by such other corporation, partnership, joint venture, trust or other enterprise. The indemnification provided by this Article shall inure to the benefit of the heirs, executors and administrators of such person and shall apply whether or not the claim against such person arises out of matters occurring before the adoption of this provision of the Bylaws.

ARTICLE XX - FINANCIAL ACCOUNTING AND REPORTING

The Officers of the Corporation and particularly the Executive Director, or designated agent shall adhere to all requirements set forth in Minnesota Statutes 477A relating to funds received from city lodging taxes, as well as the respective cities' accounting and reporting requirements.

ARTICLE XXI – BOOKS AND RECORDS

The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Executive Committee, Board of Directors and committees having and exercising any of the authority of the Board of Directors and shall keep at the principal office a record giving the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member for any proper purpose provided reasonable notice has been given prior to the inspection.

XXII-WITHDRAWAL

A Member City may withdraw from membership in the Corporation at the end of a calendar year by providing written notice to the Corporation by June 30 of that calendar year. A Member City cannot be a member of the Corporation if it no longer has a Lodging Tax Resolution for collection of Lodging Tax under Chapter 469.190 of the Minnesota Statutes or whose funds from such taxes are not submitted to the Corporation in the manner prescribed in these By-Laws.

_____

By: Al Stauffacher

President

_____

Date

CC Regular Session **7. 6.**

Meeting Date: 03/13/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Consider 2012 Street Maintenance Program

Background:

Staff has been developing the 2012 Street Maintenance Program (SMP) for several weeks, and is seeking direction from the Council on how best to approach maintenance activities for this construction season. In light of recent discussions centered on long term road maintenance in the City, it has been difficult creating a program that would be supported by the Council and community. Until a final decision is made on long term funding to achieve the City's road maintenance goals there is limited funding available to complete all the scheduled improvements.

Attached is a map showing all the roadway segments that are due to receive some sort of maintenance treatment for calendar years 2011 and 2012. As you can see there are approximately 74 miles of roadway needing work at an estimated cost of $5,595,400, and the current budgeted amount for the 2012 SMP is $495,000. Further complicating the situation is whether the Council is considering the elimination of assessments for maintenance activities (sealcoats and overlays) and replacing it with another funding option. The current City assessment policy has 2012 sealcoats at a rate of 15% of the total project costs, which are being phased out completely by the end of 2013, and overlays at a rate of 50% of the total project costs. If the Council is considering amending this policy it is difficult to develop a program that can be supported by the residents if another option may be available in the near future. The uncertainty of funding long term road maintenance activities, coupled with the City Charter provision that allows counter-petitioning of projects by impacted residents, further intensifies the situation.

On February 14, during presentation of the case to consider a long term road maintenance policy, there was discussion with respect to the 2012 SMP. With the notion being that a long term funding solution would be forthcoming relatively soon with respect to future road maintenance it was discussed that this years SMP should only include sealcoats, and consideration should be given to potentially eliminating the associated assessments. There are several reasons why the idea of eliminating assessments for this year was considered; the current sealcoat assessment rate of 15% is negligible compared to overlays and reconstructions, there was concern expressed by the Council on how to retroactively respond to resident complaints associated with the shift in road maintenance funding, elimination of the public hearing (429 assessment process) would save time and money, and it would remove the ability for residents to counter-petition the improvements.

Based upon this preliminary feedback staff presented a case to the Public Works Committee on February 21, 2012 seeking direction on how best to proceed with the 2012 SMP. It was the consensus of the Committee to initiate a program that contained sealcoats only, and that the program should be tailored in a way that assessments would be eliminated. Staff stated that they would prepare a program based upon their feedback and present the information as a stand-alone case at the next regularly scheduled City Council meeting, as opposed to being a report from Public Works on the consent agenda. Staff has developed a program that meets those stated goals (see attached) and only utilizes dedicated funding sources.

Observations:

The 2012 SMP is comprised of approximately 21 miles of sealcoats at an estimated cost of $574,000, and will be funded by TIF #4, the City's general fund, state aid (MSA), and developers' first sealcoat escrows from development agreements. Staff is also evaluating the need for sealcoating parking lots in parks, at water tower #1, and at the public works facility. Those items would be funded through the parks and/or facilities maintenance budgets, and additional information related to this will be available at the Council meeting. Staff still intends to hold an informational open house with impacted residents to explain the project, process, and solicit feedback on items of concern within the project area that may need to be included in the project scope (drainage fixes, etc.).

If it is the Council's direction to continue with assessments for partially funding the improvements we will need to hold a public hearing to accept the feasibility study and order the improvements at the first regular meeting in April. Following the public hearing we are required by City Charter to wait 60 days to initiate the project to determine whether or not any of the individual improvements contained within the feasibility report are going to be counter-petitioned. Following this timeline staff would be requesting Council to initiate the project and authorize the preparation of plans and specifications on June 12th. Bidding would commence thereafter in late June/early July, and implementation would occur in late July/early August. This schedule does not provide much wiggle room if the weather is uncooperative at this time of year, as we cannot extend the timeline for application of sealcoat material beyond the middle of August. There are restrictions in the specifications that would prohibit the installation of sealcoat material beyond this timeline without the City assuming some risk. We would also then need to hold another public hearing in September to levy the assessments and still allow the residents to pay in full for a period of 30 days before Anoka County certifies them to the tax roll in mid-October.

Recommendation:

Staff recommends that the City Council ratify the Public Works Committee's recommendation, and direct staff to prepare the 2012 SMP as all sealcoat applications with the elimination of assessments.

Funding Source:

Preparation and implementation of the 2012 SMP is primarily financed through the City's General Fund, TIF #4, MSA, and developers' first sealcoat escrows. Depending on the scope of improvements contained within the final approved program; after considering the potential parking lot improvements, soliciting feedback from impacted residents, and evaluating the various neighborhoods in the field, additional funding sources may be added to the program. The final scope and funding package for the 2012 SMP will be included in a feasibility study for Council consideration at a later date.

Council Action:

Motion to direct staff to move forward with the 2012 SMP by concentrating efforts on a sealcoat only program, including the elimination of assessments.

-or-

Motion to call the public hearing to consider the 2012 SMP at the April 10, 2012 regular City Council meeting.

Attachments

2011-2012 Street Maintenance Needs

Proposed 2012 Program

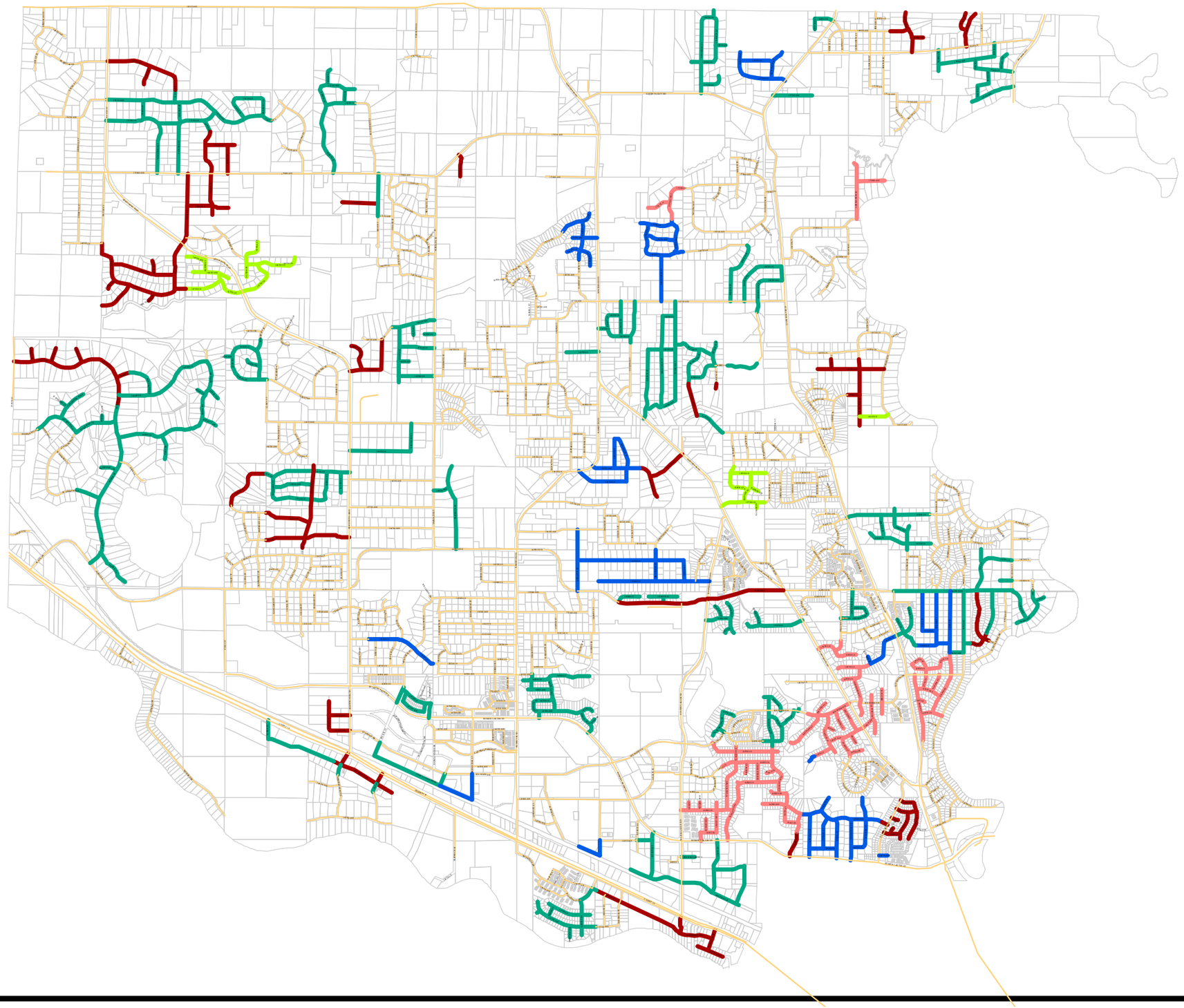
Proposed Project Costs

Proposed Project Funding

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	03/08/2012 01:27 PM
Kurt Ulrich	Kurt Ulrich	03/08/2012 03:56 PM
Form Started By: Tim Himmer		Started On: 03/05/2012 03:06 PM

STREET MAINTENANCE NEEDS



Legend

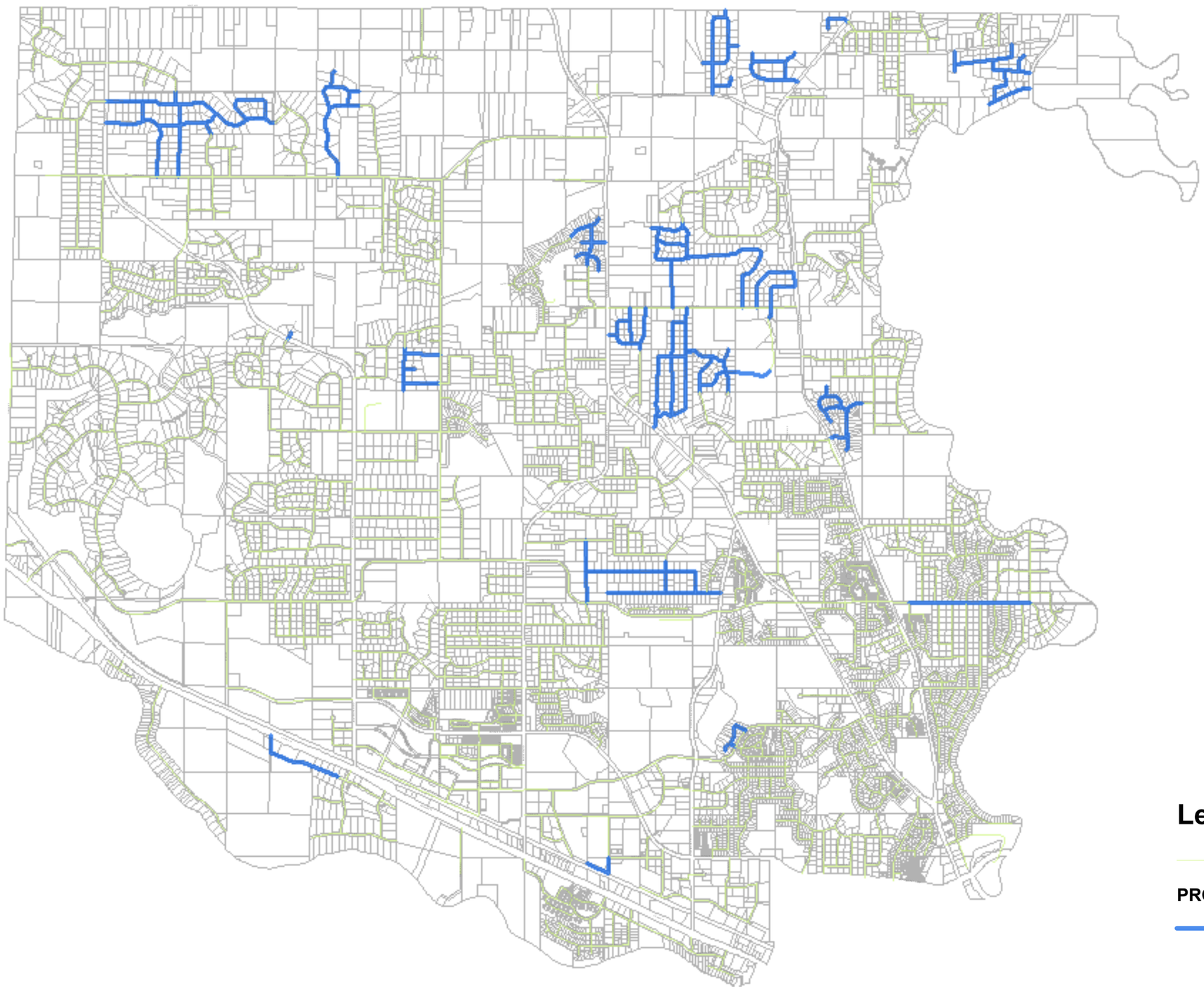
Streets2012

Streets

PRG_YR, PRG_TYP

- 2011, OVERAY 14.74 Mi
- 2011, RECON 2.91 Mi
- 2011, SEAL COAT 35.98 Mi
- 2012, OVERLAY 9.67 Mi
- 2012, SEAL COAT 10.66 Mi

2012 STREET PROGRAM



Legend

<all other values>

PRG_YR, PRG_TYP

2012, SC

March 2012

Table 1
2012 Street Maintenance Program
Crackfill / Sealcoat Quantities

Project	Description	Length	Area	Crkfll Rate	Crkfll Mtrl	CRS-2 Mtrl	CRS-2p Mtrl	FA- 2	FA 2.5	Stripping
		Miles	Sq Yds	lbs/sq yd	Lbs	Gallons	Gallons	Sy Yds	Sy Yds	Cl Ft
	Carol-Rose Acres	0.73	11,012	0.15	1,652	2,577	176	10,307	705	
	Countryside Estates	3.17	44,682	0.15	6,702	11,170	-	44,682	-	
	Rolling Green	0.84	11,860	0.15	1,779	2,965	-	11,860	-	
	Klemish	1.58	22,593	0.15	3,389	5,296	353	21,183	1,410	
	Menkveld's Country Park	1.13	17,588	0.15	2,638	3,323	1,074	13,291	4,297	
	Rodeo Hills Estates	1.18	20,131	0.15	3,020	4,680	353	18,721	1,410	
	Deerwood	1.13	17,252	0.15	2,588	3,961	353	15,842	1,410	
	Section 01 Unplatted S/O CR 27	1.44	21,620	0.15	3,243	5,053	353	20,210	1,410	
	Sections 10 & 15 Unplatted	2.05	28,855	0.15	4,328	7,214	-	28,855	-	
	Ford Brook Estates	0.17	3,159	0.15	474	613	176	2,454	705	
	Green Valley Estates 2nd	0.78	11,757	0.15	1,764	2,763	176	11,052	705	
	Shady Lawn Estates	1.28	18,789	0.15	2,818	4,521	176	18,084	705	
	Section 22 Unplatted	2.00	28,816	0.15	4,322	7,028	176	28,111	705	
12-02	Sunfish Lake Estates	0.27	6,222	0.15	933	1,203	353	4,812	1,410	
holdover	Oakridge Estates	0.05	1,559	0.15	234	213	176	854	705	
	MSA (Alpine Drive & Alpaca 4th)	1.25	26,436	0.15	3,965		6,609		26,436	6,606
	1ST SEALS	**2.00**	**43,370**	**0.15**	**6,505**	**9,609**	**1,234**	**38,435**	**4,935**	**-**
	Brookfield	*0.80*	*18,625*	*0.15*	*2,794*	*3,951*	*705*	*15,805*	*2,820*	
	Ebony	*0.21*	*4,014*	*0.15*	*602*	*1,003*	*-*	*4,014*	*-*	
	Estates of Silver Oaks	*0.99*	*20,731*	*0.15*	*3,110*	*4,654*	*529*	*18,616*	*2,115*	
	Totals	***21.07***	***335700***		***50355***	***72188***	***11737***	***288752***	***46948***	***6606***

Table 2
2012 Street Maintenance Program
Estimated Crackfill / Sealcoat Costs

		$1.50/LB Crackseal Cost	$2.60/GAL CRS-2 Cost	$3.15/GAL CRS-2p Cost	$.50/SY FA-2 Cost	$.55/SY FA-2.5 Cost	$1.50/LF Stripping Cost	Misc Cnstr Cost	Total Constr Cost
	Carol-Rose Acres	$ 2,478	$ 6,700	$ 555	$ 5,154	$ 388	$ -	$ 611	$ 15,885
	Countryside Estates	$ 10,053	$ 29,043	$ -	$ 22,341	$ -	$ -	$ 2,458	$ 63,895
	Rolling Green	$ 2,669	$ 7,709	$ -	$ 5,930	$ -	$ -	$ 652	$ 16,960
	Klemish	$ 5,083	$ 13,769	$ 1,110	$ 10,591	$ 776	$ -	$ 1,253	$ 32,582
	Menkveld's Country Park	$ 3,957	$ 8,639	$ 3,384	$ 6,645	$ 2,363	$ -	$ 1,000	$ 25,988
	Rodeo Hills Estates	$ 4,530	$ 12,169	$ 1,110	$ 9,361	$ 776	$ -	$ 1,118	$ 29,063
	Deerwood	$ 3,882	$ 10,297	$ 1,110	$ 7,921	$ 776	$ -	$ 959	$ 24,946
	Section 01 Unplatted S/O CR 27	$ 4,865	$ 13,137	$ 1,110	$ 10,105	$ 776	$ -	$ 1,200	$ 31,192
	Sections 10 & 15 Unplatted	$ 6,492	$ 18,756	$ -	$ 14,427	$ -	$ -	$ 1,587	$ 41,263
	Ford Brook Estates	$ 711	$ 1,595	$ 555	$ 1,227	$ 388	$ -	$ 179	$ 4,655
	Green Valley Estates 2nd	$ 2,645	$ 7,184	$ 555	$ 5,526	$ 388	$ -	$ 652	$ 16,950
	Shady Lawn Estates	$ 4,227	$ 11,754	$ 555	$ 9,042	$ 388	$ -	$ 1,039	$ 27,005
	Section 22 Unplatted	$ 6,484	$ 18,272	$ 555	$ 14,056	$ 388	$ -	$ 1,590	$ 41,345
12-04	Sunfish Lake Estates	$ 1,400	$ 3,127	$ 1,110	$ 2,406	$ 776	$ -	$ 353	$ 9,172
	Oakridge Estates	$ 351	$ 555	$ 555	$ 427	$ 388	$ -	$ 91	$ 2,367
	MSA	$ 5,948	$ -	$ 20,818	$ -	$ 14,540	$ 9,909	$ 2,049	$ 53,264
	1ST SEALS	$ 9,758	$ 24,983	$ 3,886	$ 19,217	$ 2,714	$ -	$ 2,422	$ 62,981
	Totals	***$ 75,532***	***$ 187,689***	***$ 36,971***	***$ 144,376***	***$ 25,821***	***$ 9,909***	***$ 19,212***	***$ 499,511***

Table 5
2012 Street Maintenance Program
Financing of Project Costs

15% Overhead

Project	Description	Total Construction Cost	Overhead Cost	Total Project Cost	City Cost	Assessed Cost	MSA or Developer Escrow
	Sealcoats /Crackseal						
12-01	Carol-Rose Acres	$ 15,885	$ 2,383	$ 18,267	$ 18,267	$ -	
12-02	Countryside Estates	$ 63,895	$ 9,584	$ 73,479	$ 73,479	$ -	
12-03	Rolling Green	$ 16,960	$ 2,544	$ 19,504	$ 19,504	$ -	
12-04	Klemish	$ 32,582	$ 4,887	$ 37,470	$ 37,470	$ -	
12-05	Menkveld's Country Park	$ 25,988	$ 3,898	$ 29,887	$ 29,887	$ -	
12-06	Rodeo Hills Estates	$ 29,063	$ 4,359	$ 33,422	$ 33,422	$ -	
12-07	Deerwood	$ 24,946	$ 3,742	$ 28,687	$ 28,687	$ -	
12-08	Section 01 Unplatted S/O CR 27	$ 31,192	$ 4,679	$ 35,871	$ 35,871	$ -	
12-09	Sections 10 & 15 Unplatted	$ 41,263	$ 6,189	$ 47,452	$ 47,452	$ -	
12-10	Ford Brook Estates	$ 4,655	$ 698	$ 5,353	$ 5,353	$ -	
12-11	Green Valley Estates 2nd	$ 16,950	$ 2,542	$ 19,492	$ 19,492	$ -	
12-12	Shady Lawn Estates	$ 27,005	$ 4,051	$ 31,056	$ 31,056	$ -	
12-13	Section 22 Unplatted	$ 41,345	$ 6,202	$ 47,546	$ 47,546	$ -	
12-14	Sunfish Lake Estates	$ 9,172	$ 1,376	$ 10,547	$ 10,547	$ -	
12-15	Oakridge Estates	$ 2,367	$ 355	$ 2,722	$ 2,722	$ -	
12-16	**MSA** (Alpine Drive & Alpaca Estates)	$ 53,264	$ 7,990	$ 61,253	$ 61,253	$ -	$ 61,253
12-17	**1ST SEALS**	$ 62,981	$ 9,447	$ 72,428	$ 72,428	$ -	$ 17,680
	Total	***$ 499,511***	***$ 74,927***	***$ 574,438***	***$ 574,438***	***$ -***	***$ 78,933***

2012 Street Maintenance Program
Revenue / Expenses

Revenues			**Expenses**	
MSA	$	61,253	$ 574,438	Sealcoats
City - Budget	$	494,500		Parking Lots
1st Seals Escrow	$	17,680	**$ 574,438**	**Total**
Parks Maintenance				
Facilities maintenance				
Total	**$**	**573,433**		

CC Regular Session **7. 7.**

Meeting Date: 03/13/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Update on Property Acquisition Related to the Riverdale Drive Roadway Extension to Traprock Street - **PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC**

Background:

The TH 10 and Armstrong Boulevard interchange project continues to advance through the environmental review process. During one of the open houses, early on in the public process, the City received a couple of comments from property owners along the south side of Highway 10 (east of Armstrong Boulevard) requesting a secondary access. Their concern was that the future interchange would obstruct visibility of eastbound travelers, thereby making it extremely difficult to access their sites. In response to those comments, and consistent with MnDOT policies and previous corridor studies, access management to those properties via a frontage road system became part of the project design (see attached conceptual design). The first phase of the proposed frontage road system along the south side of TH 10 includes an extension of Riverdale Drive, from approximately Alpaca Street to Traprock Street.

In an effort to keep the costs of the interchange project to a minimum, the City is considering to advance construct portions of the project; including the Sunwood Drive realignment and the Riverdale Drive extension. Advance constructing these improvements would be done to improve traffic flow through the area in the short term, and be used as a City contribution to the overall interchange project in the future. The City recently received a Municipal Cooperative Agreement grant from MnDOT in the amount of $702,000 for funding in 2013, which is approximately 45% of the estimated $1.6M project. The alignment and design for this frontage road is slightly different from what is shown on the interchange concept and includes improvements that would benefit the overall highway system; specifically median revisions at Traprock Street for safer ingress/egress, construction of acceleration/turn lanes on Highway 10 at Traprock Street, and closure of Alpaca Street at Highway 10 (see attached conceptual layout).

Construction of this frontage road improvement includes right-of-way (ROW) acquisition from two separate parcels along the south side of TH 10; the former Diamonds site, and a parcel owned by Cross of Hope Church. Staff met with Council in closed session on January 24, 2012 to discuss the acquisition of the necessary ROW, and based upon direction received formal offers were presented to the property owners for consideration. Staff has been able to reach a tentative agreement with PSD, LLC. on the former Diamonds site, and is currently awaiting a response from Cross of Hope.

Observations:

The estimated project cost of $1.6M includes a 20% contingency and other associated costs for right-of-way acquisition, engineering, and administration. While constructing the roadway extension is fairly straight forward, direct impacts to these two properties is unavoidable and ROW acquisition is necessary. Discussions to date have centered on the property owner desire to dedicate ROW in exchange for the extension of utilities to each of the parcels. Currently sanitary sewer and watermain are located just south of TH10 on Armstrong Boulevard, and the potential extension from this location to the properties is estimated at $1.1M. Staff wanted to update the Council on the status of these acquisitions, and seek approval on the negotiated agreement with PSD and/or Cross of Hope.

Recommendation:

Staff recommends approval of the PSD, LLC ROW acquisition agreement. It is anticipated that we will also have a response to our offer from Cross of Hope prior to the meeting, and additional information can be presented with respect to that acquisition.

Funding Source:

Attached to this case are a couple of funding scenarios that were previously provided for the overall project. Based upon the results of the ROW acquisition discussions, the final funding package will need to be firmed up based upon City Council direction. Funding options to consider for the outstanding obligations include MSA, City street maintenance funding and/or assessments for improvements to the existing segment of Riverdale Drive, and EDA.

Council Action:

Based upon discussion.

Attachments

Conceptual Roadway Layout

Project Funding

Form Review

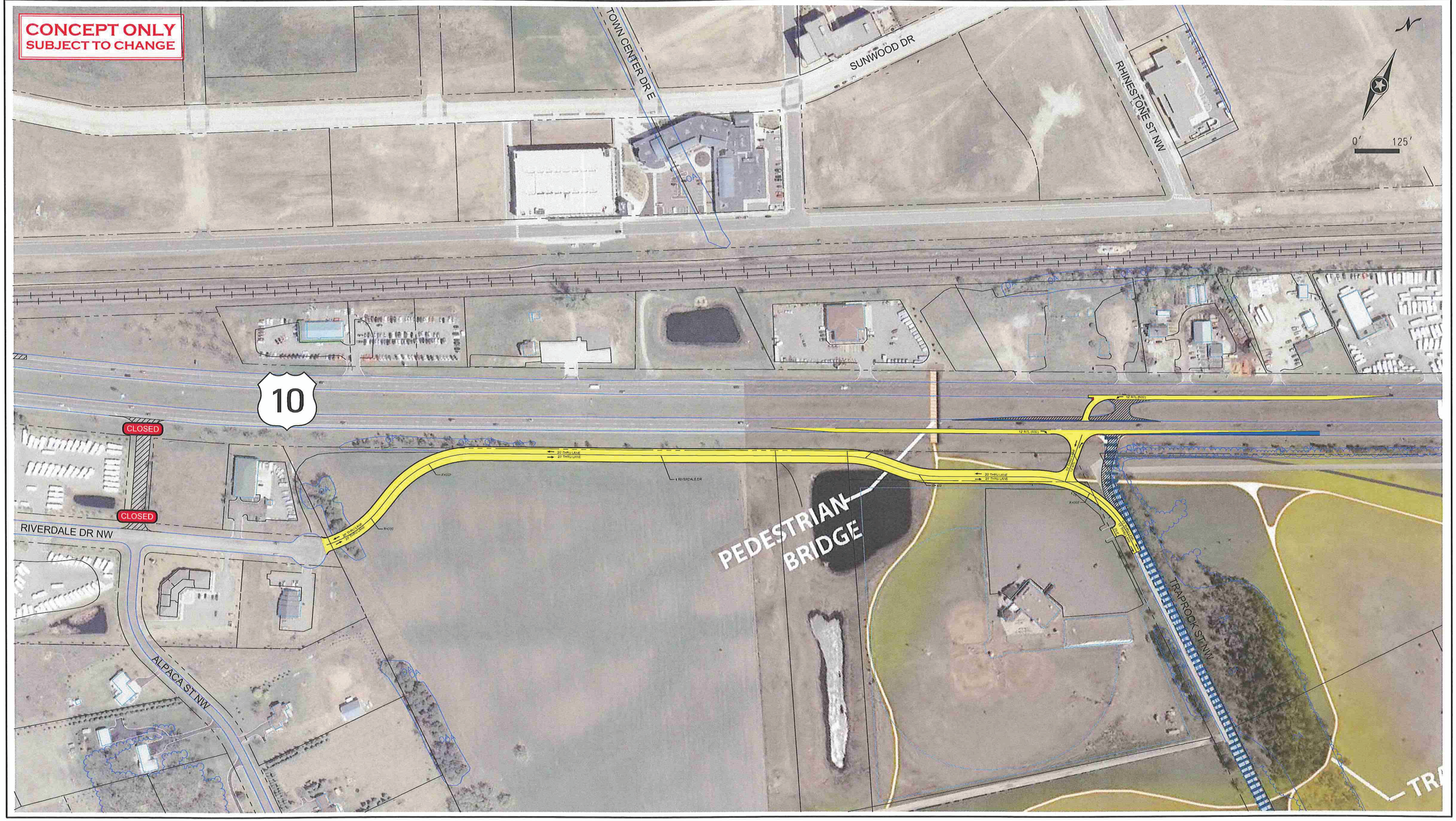
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Kurt Ulrich	Kurt Ulrich	03/08/2012 03:58 PM

Form Started By: Tim Himmer Started On: 03/05/2012 03:08 PM

Final Approval Date: 03/08/2012

Date Printed: 8/26/2011
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CONCEPT ONLY
SUBJECT TO CHANGE



ANOKA COUNTY

City of RAMSEY

MINNESOTA DEPARTMENT OF TRANSPORTATION

Riverdale Drive Extension
Anoka County, Minnesota

Project Layout

RIVERDALE DRIVE EXTENSION PROJECT		
Total Project Costs	$ 1,568,000.00	
Cooperative Agreement Grant	$ 702,000.00	
Subtotal	$ 866,000.00	Maximum estimated City contribution
ROW Deductions	$ 150,000.00	
Subtotal	$ 716,000.00	
Sanitary Utility		
Water Utility	$ 175,500.00	
Storm Utility	$ 155,000.00	
Outstanding Obligations	**$ 385,500.00**	

GRAVITY UTILITY EXTENSION PROJECT	
Total Project Costs	$ 1,101,100.00
Sanitary Utility	$ 110,500.00
Water Utility	$ 175,500.00
Storm Utility	$ 169,000.00
Assessments	$ 22,500.00
Subtotal	$ 623,600.00
LRIP Grant	$ 500,000.00
Outstanding Obligations	**$ 123,600.00**

TOTAL OUTSTANDING MINIMUM OBLIGATION **$ 509,100.00**

TOTAL OUTSTANDING MAXIMUM OBLIGATION **$ 1,009,100.00**

Potential funding options for the remaining obligation include MSA and/or street reconstruction initiative
Completing the project in this way would have a completely rebuilt frontage road from Armstrong to Traprock

RIVERDALE DRIVE EXTENSION PROJECT		
Total Project Costs	$ 1,568,000.00	
Cooperative Agreement Grant	$ 702,000.00	
Subtotal	$ 866,000.00	Maximum estimated City contribution
ROW Deductions	$ 150,000.00	
Subtotal	$ 716,000.00	
Sanitary Utility		
Water Utility	$ 175,500.00	
Storm Utility	$ 155,000.00	
Outstanding Obligations	**$ 385,500.00**	

FORCE MAIN UTILITY EXTENSION PROJECT			
Total Project Costs	$ 890,500.00		
Sanitary Utility	$ 429,000.00		
Water Utility	$ 175,500.00		
Storm Utility			
Assessments	$ 22,500.00		
Subtotal	$ 263,500.00		
LRIP Grant	$ 263,500.00	$ 236,500.00	Potential remaining
Outstanding Obligations	**$ -**		

TOTAL OUTSTANDING MINIMUM OBLIGATION **$ 149,000.00**

TOTAL OUTSTANDING MAXIMUM OBLIGATION **$ 649,000.00**

Potential funding options for the remaining obligation include MSA and/or street reconstruction initiative
Completing the project in this way would still require maintenance of Riverdale from Armstrong to Alpaca

CC Regular Session **7. 8.**

Meeting Date: 03/13/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Discuss Property Acquisition Related to the Realignment of Sunwood Drive -
PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC

Background:

The City has been discussing the realignment of Sunwood Drive since last summer, in an effort to preconstruct portions of the Armstrong Boulevard/TH 10 grade separated interchange. The project includes the realignment of Sunwood Drive, between approximately Zeolite Street and Armstrong Boulevard (see attached preliminary design). The intent is to work north to south on Armstrong Boulevard and complete another section of the roadway in its final location; to set the stage for the ultimate interchange over the railroad tracks and TH 10. Constructing this improvement now would improve traffic flow through the area in the short term, create a consolidated signalized access to the COR along its western boundary, reduce overall interchange costs, provide for a portion of the City's cost participation in the interchange project, and create additional development options for the COR property.

Draft feasibility studies were presented to the Public Works Committee and HRA on December 13, 2011, with the only remaining outstanding item being the funding package. On that date the HRA authorized the preparation of appraisals for the potential acquisition of 3 parcels along the west side of Armstrong Boulevard that are necessary for portions of this project, and ultimately the interchange project.

On January 24, 2012 draft feasibility studies were presented to the City Council for consideration. At that meeting the City Council authorized the final design contracts with Landform and WSB & Associates, and ordered the preparation of plans and specifications. Since the final funding package for the project was incomplete, due to required acquisitions and pending grant applications, Council prioritized a funding scenario that would utilize grant money first, and if they are unavailable a secondary package was developed with alternative sources identified below.

On February 28, 2012 the City Council was updated on this project, and additional discussions took place with respect to the required property acquisitions south of 147th Avenue NW. Appraisals have been completed on these 3 parcels and negotiations are underway with the various property owners. At the regular meeting of February 14, 2012, Council and the HRA passed a resolution that outlined the process for negotiations with one of the parcel owners, M & W Holdings LLC - Mr. Jeff Wise, a seated member of Council, HRA and the EDA.

Observations:

At the February 28th meeting staff and the City Council outlined an updated funding package for the project, which included the following additional funding sources:

- The recently received Local Road Improvement Program (LRIP) grant in an amount up to $500,000
- TIF #2
- Equipment Revolving Fund
- Excess Rail funds
- EDA, which approved up to $600,000 at their meeting on March 8th
- Metropolitan Council Transit Oriented Development (TOD) grant, which should be known by the end of April

Staff has held numerous meetings with the design consultants WSB to discuss the potential access and alignment issues with regard to the Sunwood realignment as a preliminary phase of the Armstrong Interchange. Council may recall that there are slight differences in the final alignment of Armstrong Boulevard between these projects, and the

outcome of the acquisition discussion may influence the final design of each project.

Additional strip takings are also required north of 147th Avenue NW for the construction of Armstrong Boulevard in its final location (see attached map), and staff is looking for Council direction on formulating an offer to the property owners. Additional information will be provided at the meeting outlining the potential costs and initial offer for these acquisitions.

Recommendation:

Staff is looking for direction on formulating an offer for the required permanent easements north of 147th Avenue NW, along the west side of Armstrong Boulevard and is recommending the approval of the attached financing package.

Funding Source:

A couple of updated funding scenarios for the Sunwood realignment project are attached to this case for Council consideration, and they are based upon previous discussions and direction received to date.

Council Action:

Motion to approve the attached funding package and provide feedback in closed session as to the offer for strip takings necessary to complete this improvement.

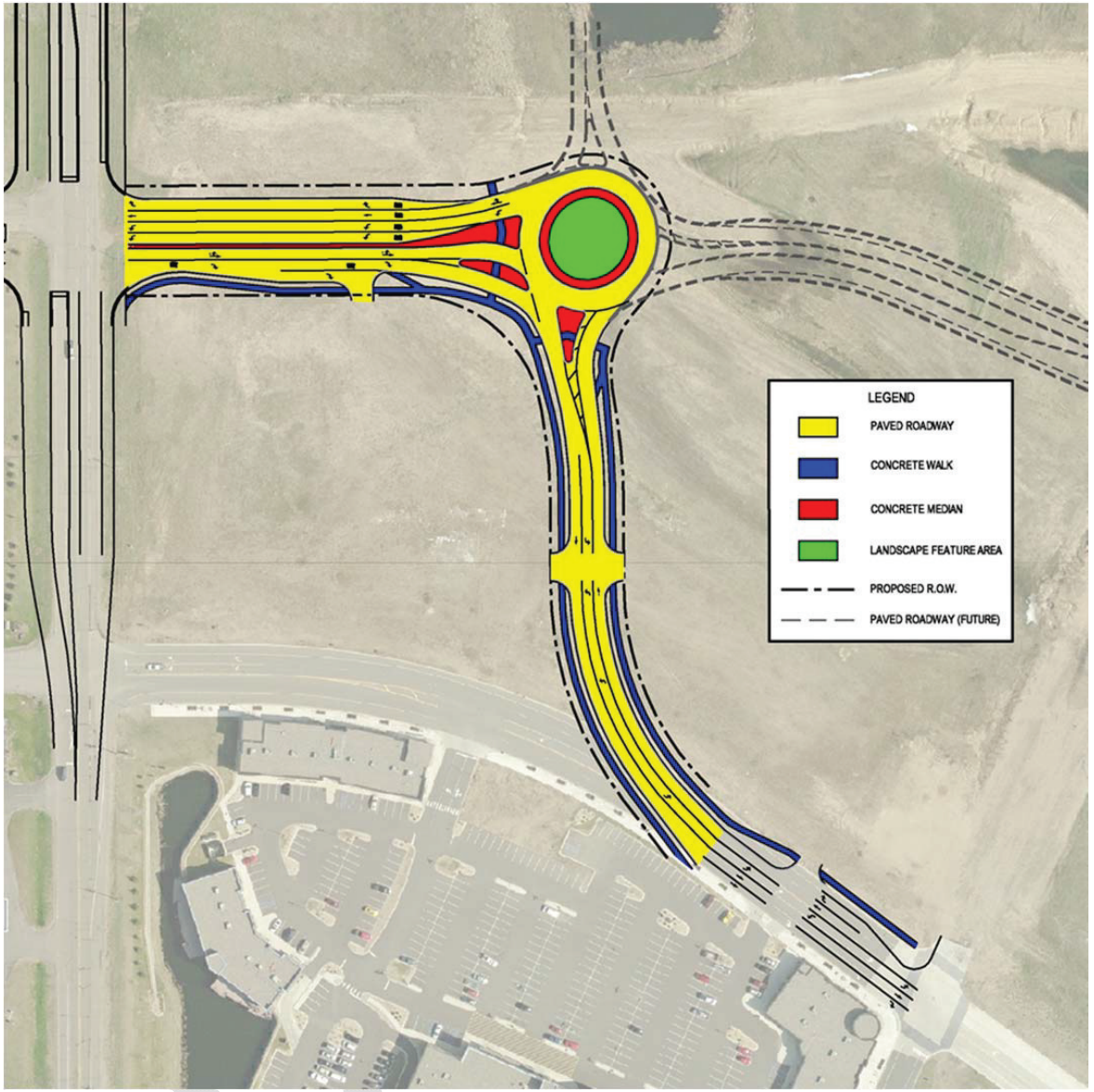
Attachments

Sunwood Preliminary Layout
Armstrong Preliminary Layout
Interchange Phasing Exhibit
Needed Armstrong ROW Strip Takings
Funding Scenarios

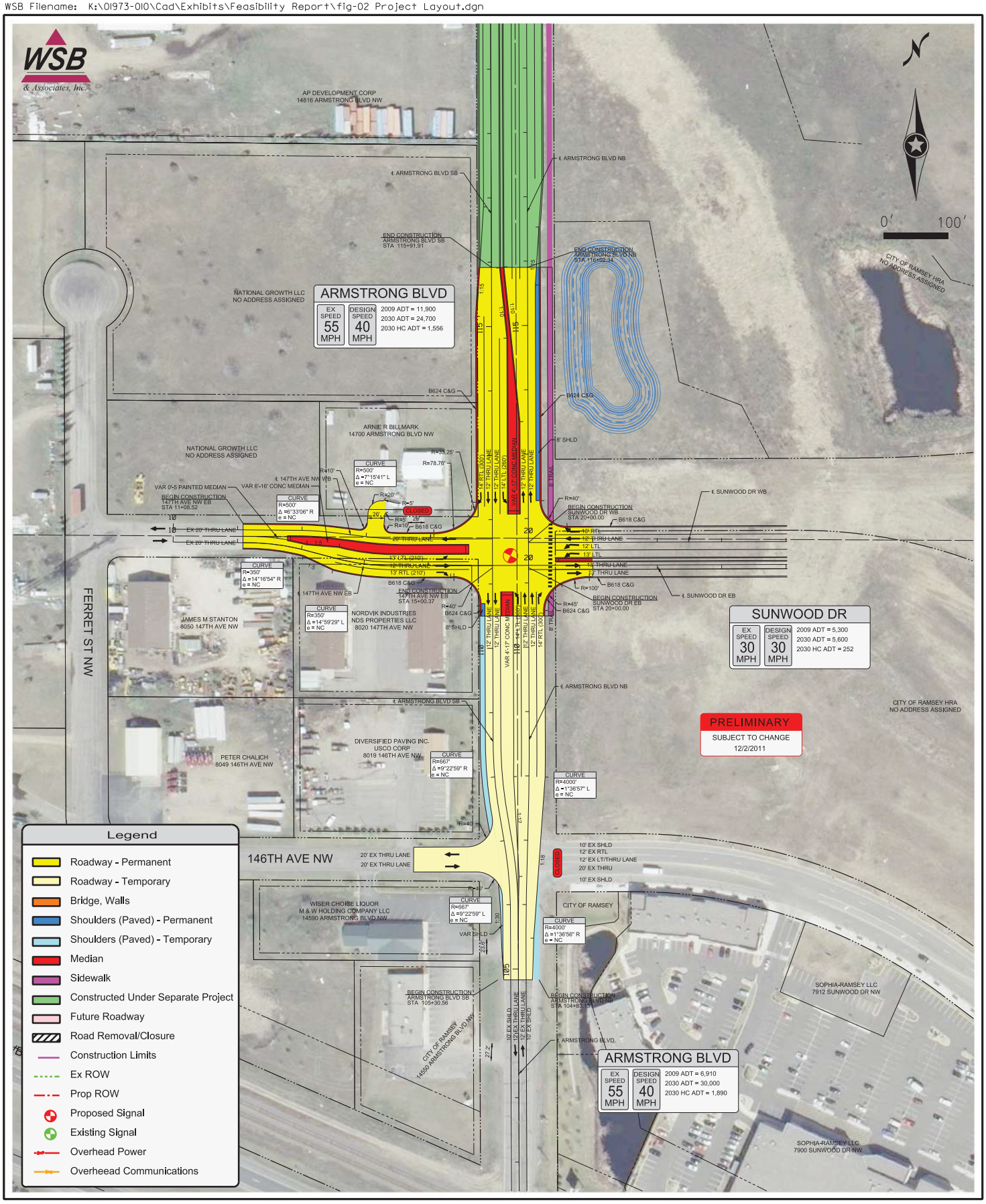
Form Review

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Brian Olson	Brian Olson	03/08/2012 02:18 PM
Kurt Ulrich	Brian Olson	03/08/2012 02:19 PM
Tim Himmer (Originator)	Tim Himmer	03/08/2012 02:20 PM
Brian Olson	Brian Olson	03/08/2012 02:21 PM
Heidi Nelson	Heidi Nelson	03/08/2012 05:50 PM
Kurt Ulrich	Kurt Ulrich	03/08/2012 05:55 PM
Form Started By: Tim Himmer		Started On: 03/05/2012 03:10 PM

Final Approval Date: 03/08/2012


LEGEND
PAVED ROADWAY
CONCRETE WALK
CONCRETE MEDIAN
LANDSCAPE FEATURE AREA
PROPOSED R.O.W.
PAVED ROADWAY (FUTURE)

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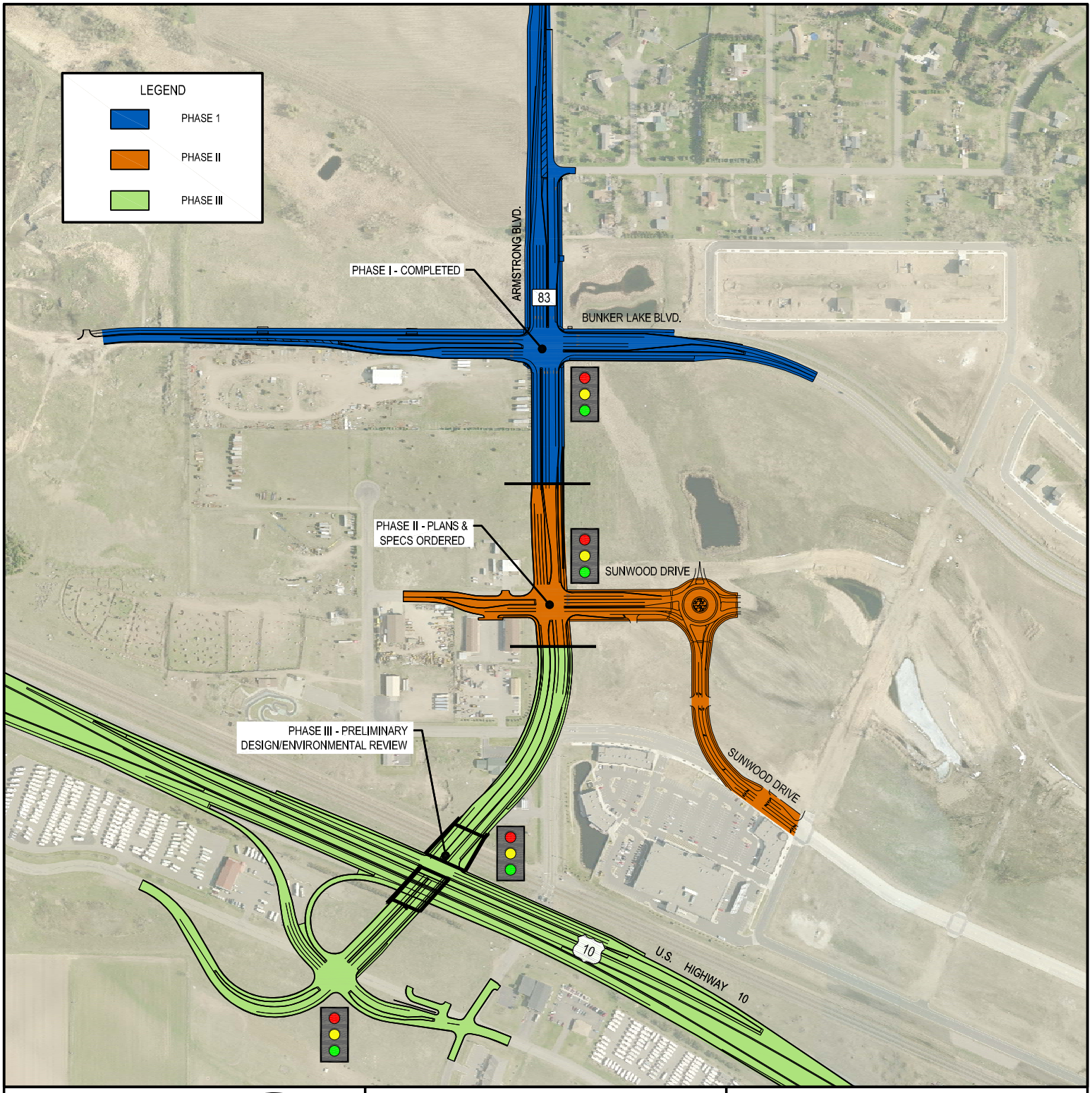


Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

Project Layout

Figure 2



City of RAMSEY

LANDFORM
From Site to Finish

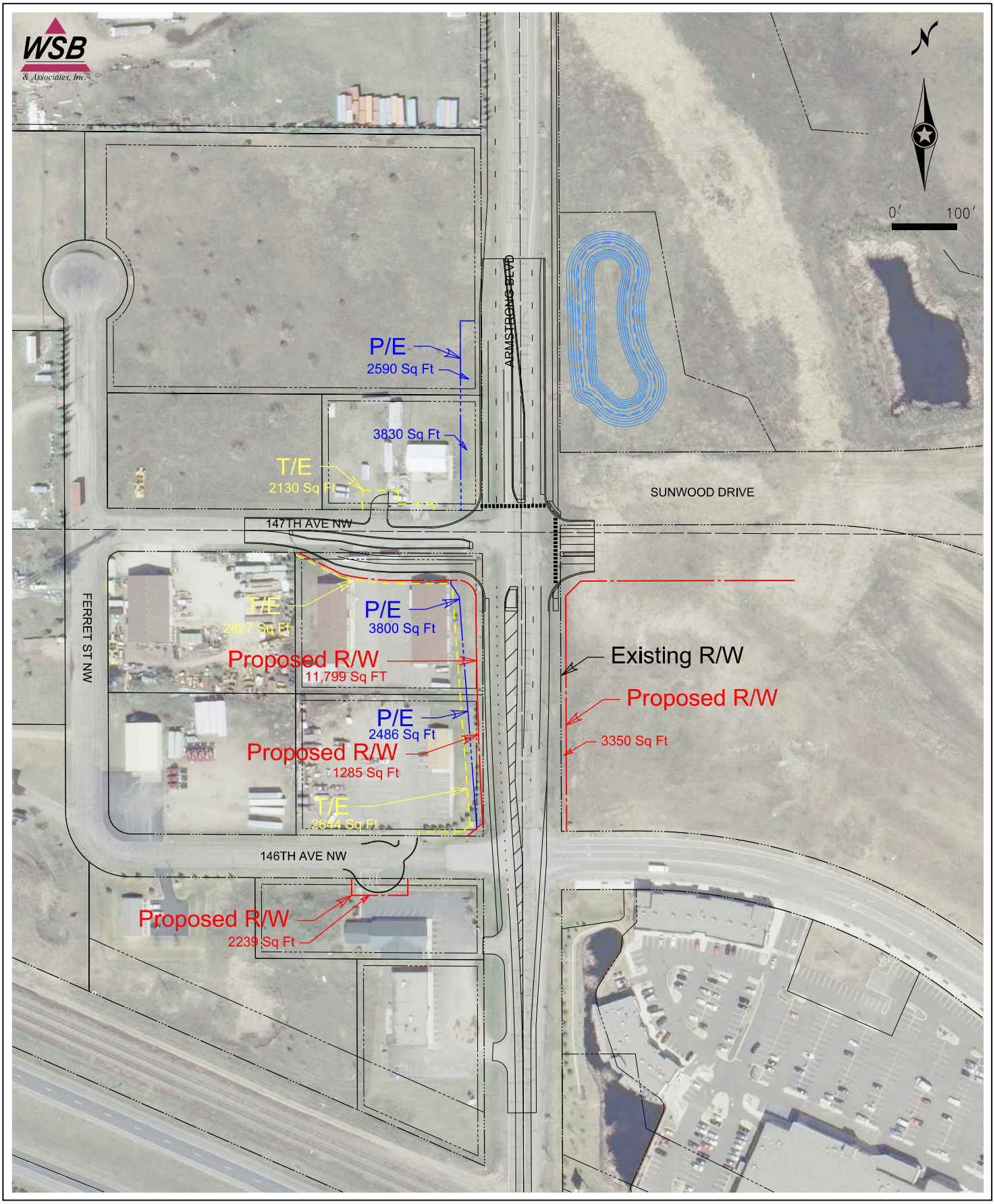
NORTH

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ARMSTRONG INTERCHANGE

THE COR
RAMSEY, MINNESOTA

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City of RAMSEY

Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

Right-of-Way Map

Figure 8

Sunwood Drive Realignment Financing Options: Project Cost estimated at $5.1M -$5.6M (use $5.35M for example)

Funding Summary:

Total Project Costs:	$	5,350,000
LRIP Grant (Committed)	$	(500,000)
Anoka County (Committed)	$	(1,700,000)
Net City Funding	$	3,150,000

City Funding Options:

SCENARIO 1: With Grant Funding

TOD Met Council Grant	$	1,250,000	
TIF 2	$	306,450	
Storm Drainage Fund	$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	$	600,000	Per EDA Meeting of March 8, 2012
Excess Rail Funding	$	500,000	
	$	**3,150,000**	

SCENARIO 2: Without TOD Met Council Grant Funding

Equipment Revolving Fund	$	1,056,450	(Cap. Equipment Certificates would be issued to offset capital equip purchases/Equip Fund bal of $2.9M)
TIF 2	$	500,000	
Storm Drainage Fund	$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	$	600,000	Per EDA Meeting of March 8, 2012
If EDA is not $600,000 would use land proceeds of up to $400,000)			
Excess Rail Funding	$	500,000	
	$	**3,150,000**	