

City of Ramsey
Agenda
Regular City Council
Tuesday March 27, 2012

7:00 pm

Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Consent Agenda**
 1. Approve the Following Meeting Minutes:
 - 1) City Council Work Session, January 24, 2012
 - 2) City Council Regular Session, January 24, 2012
 - 3) City Council Special Session, February 6, 2012
 - 4) City Council Work Session, February 14, 2012
 - 5) City Council Regular Session, February 14, 2012
 2. Approve License Applications
 3. Appoint City Administrator to Quad Cities Cable Communications Commission
 4. Award Bid for 2012 Street Sweeping Contract
 5. Adopt Resolution 12-03-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Park Ramp, Phase II
 6. Adopt Resolution #12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 9, 2012 through March 22, 2012
 7. Report From Finance Committee of 3-13-12
- 5. Approve Agenda**
- 6. Public Hearing**
 1. Public Hearing to Adopt Ordinance Establishing Boundary Lines for the City of Ramsey Ward System
- 7. Council Business**
 1. Consider Resolution Establishing Precinct Boundary Lines and Polling Places for the City of Ramsey
 2. Consider Policy for the Sale City Owned Lands
 3. Adopt Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

4. Consider the Adoption of an Ordinance Authorizing the City of Ramsey to Convey its Interest in a Property (Lot 1, Block 1, Ramsey Town Center Fifth Addition)
5. Update on Property Acquisition Related the Sunwood Drive Realignment Project (IP #12-20) - PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 03/27/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve the Following Meeting Minutes:

- 1) City Council Work Session, January 24, 2012
- 2) City Council Regular Session, January 24, 2012
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- 4) City Council Work Session, February 14, 2012
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Council Action:

Motion to Approve the Following Meeting Minutes:

- 1) City Council Work Session, January 24, 2012
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-

Attachments

01/24/12 CCWS Mts

01/24/12 CC Regular Mts

02/06/12 Spec CC

02/14/12 CCWS Mts

02/14/12 CC Regular Mts

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Date

03/21/2012 11:18 AM

Form Started By: Jo Thieling

Started On: 03/14/2012 05:23 PM

Final Approval Date: 03/21/2012

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 24, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
City Engineer Tim Himmer
Economic Development/Marketing Director Aaron Backman
Senior Planner Tim Gladhill
Planning Intern Patrick Brama
Development Manager Darren Lazan

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:30 p.m.

TOPICS FOR DISCUSSION

1) Work Session Schedule January / February

City Administrator Ulrich noted the Council had previously discussed canceling the February 7, 2012, Work Session and rescheduling it to February 6, 2012, starting at 6 p.m. The next Work Session will then be February 14, 2012.

The consensus of the City Council was to cancel the February 7, 2012 Work Session due to conflict with the Precinct Caucus and schedule Work Sessions on February 6 and 14, 2012.

2) Consider Implementation of Long-Term Road Maintenance Policy

Public Works Director Olson reviewed the staff report and Paser Manual.

Councilmember Wise noted Andrie Street should be reconstructed.

Public Works Director Olson explained that Andrie Street was originally proposed as an overlay in 2005. However, the neighborhood requested postponement for a year and then requested a total reconstruct with curb and gutter.

Councilmember Wise noted his road was built in 1991 and overlaid several years ago but 163rd Avenue, north of Central Park, was never overlaid.

Public Works Director Olson explained the decision on road projects is based on the pavement rating and available funding.

Councilmember Elvig asked whether staff considers the number of people for road services, noting west of Highway 47 there are few people but a wonderful area for development so those property owners may want to extend the road.

Public Works Director Olson answered that anticipated development is taken into consideration and is part of the equation. He extended his appreciation to Civil Engineer Linton for his work to input data into the Pacer rating software because it will help staff determine year-to-year programming. Public Works Director Olson noted a reconstruction program does encourage redevelopment and property improvement. He reviewed the pros and cons of having a road maintenance program, noting 73% of surveyed residents felt the City should develop a new policy to address aging roads and 11% felt strongly. Public Works Director Olson presented details of the three options to fund roadway improvements: do nothing; increase property taxes; or, charge all utility customers a consistent monthly franchise fee. It had been staff's conservative estimate that reconstruction efforts would cost \$3.3-\$3.4 million. The Council directed staff to tighten the numbers in an effort to reduce the franchise fee. He explained staff analyzed using a franchise fee of \$14/month/utility customer, which would generate \$1.53 million or one-half of the total combined projects of maintenance and reconstruction. He reviewed construction costs and explained that 100% financing for three activities is \$3.06 million. Public Works Director Olson acknowledged this is a difficult issue and suggested the Council also talk about the construction standards, whether to include curb and gutter, and potential savings to change from a 9-ton design and not include sidewalks.

Public Works Director Olson stated the direction given tonight is critical. He indicated that combining sealcoat and overlays with reconstruction activities and assessing for 50% of the reconstruction activities would fully fund the argument about what to do with aging infrastructure, as well as decrease the demand for reconstruction. It would also allow the City to eliminate the procedure for assessing sealcoats and overlays. He indicated there are just over 16 miles of roadways that are in bad shape.

Mayor Ramsey asked whether \$7 of the franchise fee would go towards maintenance and \$7 towards reconstruction.

Public Works Director Olson stated the City could also use funding from 2012 for maintenance work to address worse roads in 2013, noting the practice to tailor funding to do the worst roads would not change. He noted since there is not a project that would be able to move forward in 2012 without an assessment, the City may want to keep roads as well maintained as possible and

wait for residents to come forward. Then the City can move forward with reconstruction projects as funding becomes available or petitioned by residents. He noted the residents may object to paying a franchise fee of \$14/month in addition to taxes to budget for maintenance projects.

Councilmember Strommen asked whether staff's analysis included a franchise fee for commercial and tax-exempt properties.

Public Works Director Olson indicated staff ran the numbers including a \$28/month franchise fee for commercial and tax-exempt properties, equaling \$1.53 million.

Councilmember Elvig asked whether the figure of \$3.06 million included curb and gutter.

Public Works Director Olson answered in the affirmative but noted it does not cover buyout of residents who have been assessed the last two-three years.

Councilmember Elvig stated he thinks there will be push back from residents who just paid an assessment the past couple of years. He noted the annual budget has \$500,000.

City Engineer Himmer explained that if you incorporate assessments, the overall program has \$600,000.

Councilmember Elvig asked what is the rationale to charge commercial and nonprofit more than residential.

Public Works Director Olson stated it is based on the higher property tax valuation per commercial property versus residential and because the amount of traffic generated by a commercial facility is much more than generated by a residential home so need is higher.

Councilmember Elvig pointed out that commercial traffic does not generally go down back roads as much as it uses County and freeway roads so he cannot support that analysis.

Public Works Director Olson explained if commercial paid the same franchise fee as residential, it would equal about \$40,000 for CenterPoint and \$35,000 for Connexus.

Councilmember McGlone stated he has a hard time with this discussion without first having decided on road standards because it affects this decision. He noted the City does not have the luxury of a good economy in which to have this conversation, the roads were built when they were built, and the issue is here for this Council and future Council's. Councilmember McGlone felt a fee was a fee and the Council will get the same public input on a \$14/month franchise fee as on a \$28/month franchise fee. However, over time, when a resident figures out they just escaped a \$5,000 assessment by paying \$28 a month, it will be even. He noted he owns three parcels but his house does not generate more traffic than a house on one parcel. Councilmember McGlone agreed with the argument that there is a positive economic development aspect when roads are reconstructed. He stated his support for a franchise fee since it would solve the problem from this day forward and asked the Council to first determine road standards and how to make funding fair.

Mayor Ramsey stated his problem with the franchise fee is that people moved to Ramey to get more land for a low price. Now, 40 years from that point when the road needs to be paved, those residents have a lot of road frontage that needs improvement.

Councilmember Wise stated that argument can be used on a lot of things, such as seniors paying taxes to the school district, so he does not consider it a valid argument, noting everybody uses roads. He stated the roads belong to the City and ownership has to be made for the entire City.

Councilmember McGlone noted that with the current system, residents still participate for one-half of the assessment. He did not believe it had ever been fair.

Mayor Ramsey stated he has not favored the franchise fee because people chose to purchase a large lot, that is the standard of living they chose, and they should have to pay for it with a higher assessment than residents on smaller-sized lots.

Councilmember Backous agreed with the need to discuss road standards. He stated he likes the franchise fee option because it pulls in businesses and agreed the value does not have to do with the number of cars you own. Councilmember Backous stated there is a need to pull in businesses and nonprofits because they also use the roads. He offered Option 4, a combination of tax levy and franchise fee in some form. Councilmember Backous stated he understands they are all taxes but a combined option could bring in businesses.

Councilmember Tossey stated he had talked to a property owner with 22 lots but only two lots are developed. He felt it would be unfair for that property owner to pay taxes for roads on 20 lots that are barren. He believed it was the most fair to stick with the Charter because franchise fees subvert the Charter.

Public Works Director Olson pointed out that if the lot is vacant, there would be no franchise fee because there was no utility account.

Councilmember Backous stated he had raised the option of a combination of assessment/franchise fee because some residents did choose to own a 20-acre lot with 300 feet of frontage. In addition, if the assessment is relatively small in percentage (15-20%) the chance of being petitioned against is minimal.

Mayor Ramsey indicated that is a good point since reconstruct is 50% funded from assessments so that would be more fair with the franchise fee. However, the pitfall with the 50% assessment is that it will create counter petitions.

Public Works Director Olson stated he looked at the option of a 25% assessment and 75% coverage with franchise fees and it indicated \$2.54 million had to be generated, equaling a \$11.50/franchise fee. He noted that adding concrete curb and gutter on both sides equals \$20/foot or \$100,000/mile but in the greater scheme it is 10-20%.

Councilmember McGlone pointed out that concrete curb and gutter stands up better to garbage trucks, snow plows, and reduces maintenance so if it costs only 10-20% additional over 40 years, it is worth it. He noted the problem is that the majority of the City's roads were built during a time when project inspectors were not as good and developers didn't build the highest quality roads. Councilmember McGlone stated a 9-ton road allows residents to bring home the furniture they purchased during winter months without breaking the law.

Councilmember Backous stated his position to get away from assessments all together. He felt assessments were a harder sell to residents than charging a franchise fee of \$28/month and noted that charging \$14/month in addition to assessing will be even harder to sell to residents.

Councilmember Wise stated he could argue that point either way. He thought concrete curb created more maintenance because the curbs get broken.

Public Works Director Olson explained the concrete curb installed by developers allows placement of driveways and that type does not help much. However, barrier-style concrete curb makes a big difference to reduce maintenance.

Mayor Ramsey stated concrete curb and gutter also provides drainage and asked if the Storm Water Utility Fund can be used to pay for it.

Public Works Director Olson stated that is an option but when that Fund was established, the Council specifically stated it would not use it to fund concrete curb and gutter.

Councilmember Elvig noted that 16 miles of roadway need to be addressed right now and if the franchise pulls in only one-half of the amount needed, there will be a lull until funds are available.

Public Works Director Olson agreed and stated he thinks there will be an onslaught of property owners who want their road maintained, if they are not being assessed, so the fund may operate in the "red" for a while.

Councilmember Elvig asked if this work can be bonded since the franchise fee is a guaranteed revenue stream.

Public Works Director Olson advised the City has to assess 20% in order to bond.

Mayor Ramsey added that a future Council may decide to not charge a franchise fee.

Councilmember Backous asked how a 9-ton road impacts the maintenance schedule.

Public Works Director Olson explained that sealcoats keep water out from under the roadway so a 9-ton standard may not impact the duration between sealcoats.

Councilmember Backous asked whether the analysis using a franchise fee of \$28/month was based on the City's current population without projections.

Public Works Director Olson stated it was based on the number of current customers with CenterPoint and Connexus.

Councilmember Backous noted the franchise fee could be lowered in anticipation of more residents. He agreed with Public Works Director Olson that there may be an onslaught of people wanting their roads maintained if paying the franchise fee. Councilmember Backous asked whether the road maintenance chart can be put on the City's website so residents can see when their street is due for overlay or sealcoat.

Public Works Director Olson answered in the affirmative and explained the City sealcoats an average of 13-15 miles of roadway each year and overlays 1-4 miles of roadway. He stated if the Council eliminates the assessment process, it would be much easier because the City would not have to do the mailings except to notify residents of the project and ask if there are drainage problems.

Councilmember McGlone asked if there may be a funding deficit with a franchise fee of \$14/month instead of \$28/month.

Public Works Director Olson stated a deficit could be created if there is not an assessment because he thinks the demand will be high.

Councilmember McGlone stated the Council needs to establish policy on which roads are done first. He stated he would argue there are maintenance savings with 9-ton roads because the worst pavement failures are at the edge of the road where the water runs and trucks drive. Concrete curb and gutter protects road edges.

City Engineer Himmer explained that once funding and the amount it will generate are determined, this software will create a five-year program in how to move forward, providing more certainty to notify residents.

Mayor Ramsey stated he would support a franchise fee only after asking the Charter Commission for tougher counter petition standards, such as requiring 50% to start a petition, so the City does not waste money on planning and then have the project counter petitioned.

The Council discussed that petition results can vary depending on the way the project is presented. It was noted that City Attorney Goodrich had indicated property owners can only petition against the project being assessed so if a sidewalk is included, and not being assessed, it cannot be part of a counter petition.

Mayor Ramsey commented that in a "perfect world" the City could get rid of assessments but that may also create a nightmare because all will want a new street tomorrow if not being assessed.

Public Works Director Olson asked the Council what level of franchise fee it supports and whether it does or does not support assessments. He noted that as soon as residents know the

City is thinking about not charging for sealcoats and overlays, residents will counter petition every project.

Councilmember Elvig agreed there will be a lot of pushback so there should be consensus with the Council on what it supports.

Mayor Ramsey asked the Council whether there was consensus to move forward with a franchise fee plus 50% assessment on reconstruct projects.

Councilmember McGlone stated he wants to go all the way.

Mayor Ramsey stated he supports support 50%.

Councilmember Wise stated he supports a franchise fee only and no assessments.

Councilmember Strommen stated she supports a mixed proposal to provide balance.

Councilmember Tossey stated he agrees with Mayor Ramsey that this is a way to subvert the Charter, so he supported a mix.

Councilmember McGlone stated the Council had already approached the Charter Commission to change the petition levels but the Commission would not consider it. He stated he wants to solve a problem that is looming over this Council and residents forever. Councilmember McGlone pointed out that everybody has to pay the City's one-half of the assessment anyway.

Councilmember Backous stated he supports all franchise fee with no assessment because the assessment process is inefficient. He thought the City could start with a franchise fee that is lower than \$28/month.

Councilmember Tossey stated if there is only a franchise fee, then he would support \$14/month and adjust it downward as the number of customers increase. He asked if the project can be bonded based on that revenue stream.

City Administrator Ulrich stated he does not think that is an option but will research that issue.

Councilmember Elvig noted that whether paying one-half or the whole assessment, each resident will get clipped at some point and have to pay its portion. He stated an assessment would add a tremendous burden on people now, and he thinks there will be pushback and counter petitioning. He favored a franchise fee at \$14/month in addition to a funding mechanism to help pool funds to eliminate a deficit.

Councilmember Strommen explained her concern about all franchise fees is that the rate may not be high enough to fund everything and result in "kicking the can" or having to increase the fee. She stated she could support the full franchise fee, if needed, but did not want to "kick the can" down the road. Councilmember Strommen stated the problem is here and the Council needs to face it now and solve it. She noted the fee can be lowered if other funding is found.

Councilmember Wise stated he does not think fees ever get lowered.

Councilmember Strommen pointed out the City previously had a franchise fee that was taken off.

Councilmember Wise asked whether an ordinance can be written that will change with time and demand for the program. He noted there is no way to tell now exactly what is needed and there may be other funding options. Councilmember Wise stated if the Council passes this, citizens will know up front.

Councilmember Elvig felt there had to be concerted effort to change legislation to fund road projects in some way. He suggested the City keep its eyes open for TIF opportunities that could be developed towards road maintenance.

City Administrator Ulrich advised that the old TIF rules were more flexible but that type of funding would not be allowed under new TIF rules.

Mayor Ramsey commented on the number of residents with low incomes, such as seniors on a fixed income that may not have a house payment but pay taxes and a franchise fee would add \$330+ per year to their expenses.

Councilmember McGlone noted that may be preferred to an assessment of \$6,000.

The consensus of the City Council was to direct staff to put this issue on a City Council agenda for further discussion and to put the public on notice.

3) Review Mn/DOT and Metropolitan Council's Position on TH 10 Corridor

City Administrator Ulrich updated the Council on the position of Mn/DOT and the Metropolitan Council that the Armstrong interchange is a priority improvement for both mobility and safety and that the City and Anoka County have "right sized" the project, making it more competitive for funding opportunities by reducing the estimated cost from \$50 million to under \$30 million. He indicated this is a positive reversal of the agencies' previous position, allowing Ramsey to move forward with the project and grant applications, and not having to sell back RALF-acquired parcels until the Highway 10 corridor long-term strategy is developed.

The Council congratulated staff on its successful efforts with Mn/DOT and the Metropolitan Council to reverse their position and move the Armstrong Boulevard project forward with grant funding opportunities.

4) Update on Pay Equity Report

Deputy City Administrator Nelson informed the Council of the Pay Equity Compliance Report analysis, which will be submitted by the end of January, and advised the City is in compliance.

FUTURE TOPICS FOR DISCUSSION

Noted.

MAYOR, COUNCIL AND STAFF INPUT

None

ADJOURNMENT

Motion by Councilmember Strommen seconded by Councilmember Backous, to adjourn the Work Session meeting.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, Elvig, McGlone, Tossey, and Wise. Voting No: None.

The Work Session of the City Council was adjourned at 6:57 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 3

5. APPROVE AGENDA 3

6. PUBLIC HEARING 3

7. COUNCIL BUSINESS..... 3

 7.01: Introduce Ordinance to Repeal Minnesota Building Code Chapter 1306 Entitled Fire
 Suppression Systems..... 3

 7.02: Consider Approving the Feasibility Study for the Realignment of Sunwood Drive,
 and Ordering the Preparation of Plans and Specifications..... 4

 7.03: Discuss Property Acquisition Associated with the Riverdale Drive Extension
 Project, from Alpaca Street to Traprock Street – Portions of this Discussion May be Closed to
 the Public 5

8. MAYOR, COUNCIL AND STAFF INPUT 6

9. ADJOURNMENT 6

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, January 24, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
City Engineer Tim Himmer
Senior Planner Timothy Gladhill
Planning Intern Patrick Brama
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

Mayor Ramsey announced he will present the State of the City address at the February 14, 2012, Council meeting.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the following items on the Consent Agenda:

- 4:01 Approve the following Meeting Minutes:
 - 1) November 1, 2011, City Council Work Session
 - 2) January 10, 2012, City Council Regular Meeting
- 4:02 Approve Proposed Lease Agreement for 6745 Highway 10 by Independent Auto Service
- 4:03 Adopt Resolution #12-01-011 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 5, 2012, through January 19, 2012
- 4:04 Adopt Resolution #12-01-012 Authorizing Staff to Apply for Community Forest Bonding Grant Funds through the Minnesota Department of Natural Resources
- 4:05 Report from the Personnel Committee – Meeting Date: January 10, 2012
 - 1) Consider a Resolution to Update the City’s IT Policy – *Ratify the recommendation of the Personnel Committee and Adopt Resolution #12-01-013 Approving an Updated Information Technology (IT) Policy.*
 - 2) 2012 Fire Officer Selection – *Ratify the recommendation of the Personnel Committee and Adopt Resolution #12-01-014 Accepting Fire Chief’s Recommendation for 2012 Officer Positions.*
- 4:06 Adopt Resolution #12-01-015 Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Wise, seconded by Councilmember Backous, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Introduce Ordinance to Repeal Minnesota Building Code Chapter 1306 Entitled Fire Suppression Systems

Senior Planner Gladhill reviewed the staff report.

The Council acknowledged the information submitted by Councilmember Wise relating to whether fire suppression would be required for either proposed use, which will be researched by staff between first and second reading.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to introduce an Ordinance to Remove Minnesota Building Code Chapter 1306 from the Ramsey City Code.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Strommen, Tossey, and Wise. Voting No: None.

7.02: Consider Approving the Feasibility Study for the Realignment of Sunwood Drive, and Ordering the Preparation of Plans and Specifications

Councilmember Wise recused himself at 7:08 p.m. due to a potential conflict of interest.

City Engineer Himmer reviewed the staff report and answered the City Council's questions about the efforts of Landform and WSB & Associates.

Public Works Director Olson explained why Sunwood Drive is being moved to create an interchange with adequate separation between the rail track and bottom of the bridge.

City Engineer Himmer presented details of the three funding options.

City Administrator Ulrich indicated that regardless of funding, the plans will have a "shelf life" of several years and is an important component for the interchange design. He described the future interchange and importance of moving forward so the plans are in place. It was acknowledged that the funds for these plans would go towards the City's match for the interchange project.

The Council discussed financing options and asked questions of staff.

Deputy City Administrator Nelson presented estimated interest costs should the City bond to cover a funding gap. It was indicated that should costs be assessed back to benefiting property, it would result in an assessment to the HRA.

The Council agreed the realignment of Sunwood Drive was important for the interchange project because it will establish the road alignment, close/relocate points of access, allow the property to be identified with a legal description, and increase salability.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the feasibility studies for the Sunwood Drive realignment project, consistent with the chosen financial package, award engineering design contracts in an amount not to exceed \$220,012, and authorize the preparation of plans and specifications.

Further discussion: The Council debated which funding option should be considered. It was noted the City had several significant grant opportunities that would help pay down the cost of the interchange and if the grant applications were not successful, the City Council will consider how to resolve the gap in funding.

Friendly amendment accepted by Councilmember Elvig and Mayor Ramsey to designate the chosen financial package as follows: grant applications, TIF funding, and undesignated reserves.

Further discussion: The Council discussed types of bonding and reached consensus that it would consider a deviation in the policy related to use of land sales to close a funding gap, but only as a last resort.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, and Tossey. Voting No: None. Abstain: Councilmember Wise.

City Attorney Goodrich reported the appraiser has submitted preliminary numbers for the three parcels and requested authorization for staff to open negotiations to acquire those three parcels.

Deputy City Administrator Nelson clarified that the project costs include land acquisition costs and is part of the funding scenario.

Motion by Mayor Ramsey, seconded by Councilmember Tossey, to authorize staff to proceed with preliminary negotiations on land acquisition.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, McGlone, and Strommen. Voting No: None. Abstain: Councilmember Wise.

Councilmember Wise returned to the meeting at 7:41 p.m.

7.03: Discuss Property Acquisition Associated with the Riverdale Drive Extension Project, from Alpaca Street to Traprock Street – Portions of this Discussion May be Closed to the Public

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich advised that under Minnesota Statutes, the meeting can move into closed session to discuss acquisition negotiations for two parcels of property generally located south of Highway 10 and west of Traprock Street.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

Mayor Ramsey called the Closed Session meeting to order at 7:45 p.m.

The City Council meeting returned to Open Session at 8:09 p.m.

Mayor Ramsey indicated that during Closed Session the City Council gave direction to staff relating to acquisition negotiations, which will be discussed when presented with a final offer.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced the February 7, 2012, City Council Work Session has been canceled due to Precinct Caucuses. The Work Session will be rescheduled to February 6, 2012, starting at 6 p.m. and the next regular City Council meeting will be on February 14, 2012.

City Administrator Ulrich and City Council Members announced upcoming events.

Public Works Director Olson provided an update on the status of the Rail Station

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:14 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

**CITY COUNCIL SPECIAL MEETING
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a special meeting on Monday, February 6, 2012, in the Lake Itasca Room at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Acting Mayor Jeff Wise
 Councilmember Randy Backous
 Councilmember David Elvig (arrived 6:28 p.m.)
 Councilmember Colin McGlone
 Councilmember Sarah Strommen
 Councilmember Jason Tossey

Members Absent: Mayor Bob Ramsey

Also Present: City Administrator Kurtis G. Ulrich
 Deputy City Administrator Heidi A. Nelson
 Director of Public Works Brian Olson
 City Engineer Tim Himmer
 Senior Planner Tim Gladhill
 City Attorney William K. Goodrich
 Development Manager Darren Lazan

CALL TO ORDER

Acting Mayor Wise called the special meeting of the City Council to order at 6:05 p.m.

CITIZEN INPUT

None

APPROVE AGENDA

Motion by Councilmember Backous, seconded by Councilmember Strommen to approve the agenda as presented.

Motion carried. All in favor. Mayor Ramsey absent.

COUNCIL BUSINESS

4.1 Discuss Updates to the City's Comprehensive Sanitary Sewer and Water Plans

City Engineer Himmer presented the staff report. In August 2011, staff met with the City Council in work session to review the City's 2011 development cost study. In November 2011, the topic of comprehensive utility plan updates and corresponding rate studies were discussed by the Public Works Committee. Council wanted to understand how updates to these plans may impact adoption of the City's annual rates and charges and wanted to wait to deal with adopting the rates and charges for 2012 until these utility plan updates were completed. The rates and charges were adopted in December 2011, with the idea that the utility fees could be revised if necessary once the studies were updated and the results of the rate study completed. In January 2012, the Council awarded contracts to Bolton & Menk and Landform to undertake this study, which was last completed in 2004. He noted Greg from Bolton & Menk was present as well. Mr. Himmer explained that the first order of business is to review growth projections, which is the focus of this case. Without first understanding the assumptions related to how the City intends to grow, updates to these plans are extremely difficult. We would not be able to look into infrastructure needs of the future and associated costs if we have no clear direction on how the Council believes the City will grow. Therefore, staff is looking for direction on what assumptions should be used to calculate future growth in the City. He reported that since Ramsey has not realized growth consistent with either the 2030 Comp Plan, which showed an average of 455 units built per year through 2030, or the 2004 Comprehensive Utility Plans which showed an average of 360 units per year through 2020, any revisions to growth projections would affect the amount of service connections – users and ultimately rates and fees. Mr. Himmer stated that another focus is density assumptions. Understanding where more dense growth will happen assists in developing a plan for appropriate sized and located infrastructure. It allows us to implement a program that will fund capital expenditures only where they are needed, and eliminates the potential for unnecessary extensions and/or over sizing. Mr. Himmer reiterated that staff is only seeking direction from Council on where they see City growth in the future for this phase. He noted that during the development and review process for the 2030 Comp Plan Update, concerns were raised by several individuals regarding the forecasts. The forecasts showed that all future growth outlined, which was outlined on a "Future Land Use Map" presented to the Council this evening, could occur by 2030; however, based on current market conditions, it seems unlikely that would be a reality. He noted a few assumptions in the City's existing 2030 Comp Plan deserve discussion. Due to the nature of soils in the City, rural residential development can be supported indefinitely with on-site sewage treatment systems, provided sufficient land is available to accommodate two drain fields. Ultimately, such areas may require public water service. He stated the discussion should be does Council still agree with this assumption. Should there be some investment made for infrastructure expansion to/through these rural areas, or does Council still consider these large lot rural areas as a mainstay in the City. Considerations still need to be factored in for ultimate water distribution into these areas in case groundwater supplies become compromised, or future municipal source wells are restricted. Two keys to future growth – northwest Ramsey will not be allowed to connect to Elk River's public utility systems and metropolitan sewers will not be extended northerly through Ramsey to provide services to the City of Nowthen. He noted that might not be a choice we have – and saying "never" is a pretty firm stance. He inquired if Council wants

to revisit these cross-jurisdictional options. He noted financial considerations may factor into this decision, as extensions into adjacent communities would provide for cost-sharing opportunities on infrastructure investment and add additional users to the system, and utilizing adjacent community service would allow for potential future tax base in Ramsey without the capital expenditure of infrastructure. Mr. Himmer continued that staff has had discussions with the Metropolitan Council and they agree amendments will likely be needed to the forecasts, with the City experiencing ultimate build-out of the Future Land Use Map beyond 2030. The Met Council has begun working on the 2040 Framework, which will provide the City an official opportunity to comment on these forecasts, among other items. It is expected that the Met Council will begin providing communities with updates on the process in October or November of this year, and the official comment periods will begin in 2013. City Engineer Himmer stated again – we want to focus only on density and growth to evaluate the existing system. We will come back for more policy direction on developing a CIP and how we divvy up costs.

Councilmember Backous stated we are talking about the next 18 years. Who knows what will happen and he feels staff's guess and assumptions are as good as any. We go forward as we need to – there's no way to really change anything. We have to be a little flexible with regard to septic systems.

Acting Mayor Wise stated he assumes Trott Brook is a major hurdle on the future land use map.

City Engineer Himmer replied no – back when we did this plan, we were growing pretty fast. We were being told by the Met Council if we did not use the capacity of their big pipes, that they were going to give them to someone else. That would have made it impossible to expand. We made some very conscientious decisions at that time on not limiting our expansion of services. He added he does not know if he is telling Council to assume higher or lower and added that Senior Planner Gladhill can go over the history of the past ten years or so.

Councilmember Strommen stated she does not have expertise in the market and where it's going. We felt Met Council's numbers were very aggressive back then but she wondered if we could come up with any better numbers. She asked if staff thinks the Met Council numbers are aggressive as well.

Senior Planner Gladhill stated that staff put together a power point that shows what's in the 2030 plan from an historical perspective. For the purpose of review tonight, we are working on the 2040 Framework. We do not have a good public outreach until November of this year. He talked about the Comp Plan cycle and stated that it's appropriate to update the sewer and water plans now. Having this discussion now is good for the regional framework. He showed the future land use map, the MUSA line, comp plan assumptions, forecasts, etc. He stated that the Met Council has prepared population, household and employment projects for metropolitan cities. These projects are not requirements imposed on community – they are projections to provide a framework for the plan. He commented that we will be more focused on corridors – it will be a much different forecast. He talked about Comp Plan amendments – Legacy Christian, Stoney River, The COR. He suggested the forecasts aimed for 13,000 households by 2030. Mr. Gladhill stated that the 2030 Land Use Plan was developed through a citizen-driven process. The household forecast for 2030 was almost 11,000 – we are now at about 8,000, which would

equal about 455 households added per year, which is a lot. The ultimate growth will be after 2030 sometime. He presented historical information on the new home permit trends since 1990 – a lot of peaks and valleys. In 2003, there were over 400 new home permits – in 2004 there were over 500 new home permits. In looking at the growth trend, the average would be 212 households added per year since 1990 – this is an historical number - not a “magic” number – it can be used to illustrate forecasts. Senior Planner Gladhill reported there is a potential for at least 388 new households for 2012 with the Residence at The COR, Suite Living and Stoney River.

Acting Mayor Wise commented that most units would not be occupied right away.

Councilmember Elvig arrived (6:29 p.m.).

City Engineer Himmer pointed out that we did the fees based on SAC and WACs – not based on units. He talked about how the fees were calculated – 400 units of multi-family equal 200 single family units.

Councilmember Backous stated the average number of households is 212 – and inquired what assumption should be used.

Mr. Gladhill noted we are looking at a more conservative approach with the 2040 plan.

Director of Public Works Olson asked Council if they want staff to keep the assumptions the same as we originally had – the same as the most recent updated plan or be more conservative. We will have a lot more conversations to talk about cost, etc. – how do you spread that cost out - to more users or people that are buying into the system or do you make a conscious decision to add more users. He did not know if the system design would be much different. Our system is designed for ultimate growth and we will talk more about that later. The decision staff is looking for from Council tonight is do you want us to be more conservative.

Councilmember Elvig stated that the growth forecast was not realistic. He talked about a more comprehensive forecast/study being done and that maybe it's a good idea to hold off on assumptions for six months or so until that study is complete.

Councilmember McGlone stated he sees a lot of projections that did not come true – now we have the reality. Ramsey is a very complex place. He stated his ward has a lot of septic systems and people in his area like it that way. When we put pipes in the ground, we have to pay for them. We have a Charter that states people do not have to hook up and we cannot force anyone to do so. He stated he is not saying that the Charter should be changed but the fact is that we cannot make anyone hook up. He added that he would not want to do that anyway. With regard to the Land Use Map – he was a part of that process. Only a small number of people came to give input – basically the landowners who wanted to develop. We should be looking at our sewer system the same way a franchise determines where they will build. They put a dot on the map and work around a certain area. Councilmember McGlone stated he favors the greatest of conservatism we can come up with.

Councilmember Elvig stated that one of the things he is concerned with is the talk about the water that's available. Maybe the restricted growth in Ramsey might be the supply of water rather than the septic system. They may figure out this is a regional problem, but if not, Ramsey will be very restricted. If we are going to support growth in Ramsey, it should be more focused on water rather than sewer.

Director of Public Works Olson stated we did think about that when we did the 2004 Comp Plan amendment – a much more cost-effective solution to expand this ground water system – but we do not want to get into the cost of this system yet. We want to know what Council's idea is with regard to the ultimate service area – we want to capitalize on infrastructure. We will get into the cost discussions later.

City Engineer Himmer stated that the 2030 Comprehensive Plan shows 450 units per year to meet projections. In 2004, the Utility Comp Plan projected 360 units per year through the year 2020. Historically it shows that since 1990, there have been 220 units per year. It goes back to the number of people paying into the system and the tax base.

Councilmember McGlone stated he wants to know what's in the ground (pipe) and what the usage is.

Mr. Olson stated we are talking theory right now – we cannot talk cost until we know the ultimate area.

Councilmember McGlone stated we have to factor in where we are today to which Mr. Olson assured him staff would.

Councilmember Strommen stated we have a Comp Plan showing the ultimate service area. She did not get changing that – but what's clear is growth and population – we should be focusing our adjustments on how fast our growth is. She stated they should pick a reasonable number on that and then stick with the service area.

City Administrator Ulrich stated we are defining the supply and we will build infrastructure. The projecting population is the building demand. If you do not get the growth, you will not build the system.

Councilmember Strommen stated we do not have to change this. It's just that the rate at which we will get there is much slower.

Councilmember Elvig talked about developers paying for the infrastructure.

Mr. Ulrich stated that the fees that are paid now should be used for the existing system.

Mr. Himmer stated that discussions have been how we get rates low to encourage development.

Deputy City Administrator Nelson stated that we looked at where we were in comparison with other cities' development costs. Some of our development costs are higher but our rates are

lower. Communities make that decision all the time – who pays and how do the costs get spread around.

Acting Mayor Wise asked about Ramsey's user fee rates – Public Works Director Olson replied that Ramsey is generally in the bottom third to middle in comparison to communities within the seven-county district.

Deputy City Administrator Nelson stated that discussion is yet to come. This discussion is about population assumptions.

Councilmember McGlone stated that we are going through a five-year period of nonexistent development. Even if we have five years of great development to factor in, the fact remains that people out in the rural area can develop on a septic system and are likely to do that. How are all these other factors being factored into this. We are statistically not on the map for what the projections were. Deduct from what you already have and the number is already off - it's like five years of negative.

Senior Planner Gladhill reported that part of the assumption did include the areas developed as two and a half acre lots so part of that is included in the population forecast – septic growth is assumed in the forecast.

Councilmember Elvig stated that if we are looking at the Comprehensive Water and Sewer Plan, he is not in favor of changing that plan. We spent a lot of money getting that plan. He talked about a loop system and about a gravity system. When you put veins of infrastructure and lay it out on a map, there are a couple of good ways to do it. We came up with a good way back five years ago or so. Growth will eventually be there – we just don't know when. He added he is more interested in developers paying for this. Ward 1 and Ward 2 may get more pressure for density housing. He did not see changing the actual infrastructure.

Councilmember Backous stated it seems Council is being asked to come up with a number for growth and suggested 250 households.

Councilmember Tossey stated he would second that number.

Director of Public Works Olson stated that there was a lot of time and effort put into the Comprehensive Plan. The numbers are way more aggressive than you think. On the revenue side – the higher the projections – the less the fees will be.

Councilmember Strommen commented unless you do not get users there.

Mr. Olson stated there are other factors for the policy.

Councilmember Strommen asked if there isn't a way to not throw out all the planning – and suggested just saying we will get there at a much slower pace than projected.

City Engineer Himmer stated this is our ultimate service area and say we will reach it. We will develop the same system and come back and figure out the cost and number of users.

Director of Public Works Olson commented but you will spread it out over less people if you reduce the number of people you are assessing.

Councilmember Strommen cautioned that if you double the amount of people and they do not come, someone still has to pay and that's us.

Mr. Olson stated that we have delayed capital expenditures because of lack of growth.

Councilmember McGlone reiterated there is the issue of the Charter – we cannot force someone to hook up and he expressed agreement with the Charter. We could get a lot of ghost pipe in one area. He did not want to hear someone come in and say for the City to pay for it and we will get development.

Councilmember Elvig stated we are not trying to push anything. Until all that market has been absorbed, no one will try to get new pipe – it's already there. Fees are not changing if we are not building anything.

Councilmember McGlone noted an area on the map – stating someone in the top corner of the yellow area – we would have a whole lot of pipe going up to that area and we will not be getting money for it right away.

Councilmember Elvig stated the City has charged people to drag the pipe to the far end of their property – that's the policy now.

Councilmember Backous asked staff to inform Council what they want.

City Engineer Himmer stated that the direction from the City Council was to look at these plans and the projections. We were 2,000 users behind where we are supposed to be – now we are 4,000 users behind that are not paying in.

Councilmember Elvig inquired if we have a lead rate right now – if there is no spending going on – there is no cost.

Mr. Olson stated we have already built three new wells since the Town Center was built. We will not be spending more money until we need it but there is a lot of expense in our system we have that we have not recuperated.

Councilmember Strommen stated that if you get to the same population number and same frame use, you are just pushing it out and not changing.

Mr. Olson stated we can leave assumptions on the rate – that's 260 – it will not have an effect on the rates as far as the revenue side. If Council is asking for a recommendation, that would be it.

Councilmember Backous stated to leave the assumption as is in the Water and Sewer Comprehensive Plan and move forward.

Councilmember McGlone stated he wanted to talk about this and make a decision. He wanted to do what we could do to change the numbers to bring developer fees down to a frugal responsible level to spur development. He felt that 260 is too much.

Councilmember Tossey stated he has been given an answer. Statistically, we are assuming this growth is going to happen – maybe we should be more conservative with our assumptions.

Councilmember Elvig stated that if we do that we would just raise rates.

Councilmember Olson stated that the more people in the project – the less the trunk rate will be. We only write our Comp Plans for 20 years. Therefore, 2040 is done in 2018.

City Administrator Ulrich stated that the question is what our options are for retracting the system and system costs. How much of that cost can we actually pull back on and added that we will not have all these costs if we do not have the growth.

Councilmember McGlone stated that when these projections were originally put out there, we were in a rocket ship growth pattern in single family homes. Now it's more likely to be more rental.

Deputy City Administrator Nelson agreed it is no doubt the rental market is strong throughout the metro – but to what degree will Ramsey be apartments. She would argue it will be more mixed development. The apartment market for 1,000 units is not the same here as in the core cities. That market will get tested in the next three years but it will not be all we do.

Councilmember Elvig stated if we start to project less, it will be less – a higher rate – not more rate of return on it.

Director of Public Works Olson stated that this plan will be ultimately routed through the Metropolitan Council. If Council wants to say the next 20 years will be zero – the Met Council may hold you to that.

Acting Mayor Wise stated he likes the 212 number.

Councilmember Backous stated that is why he (Backous) came up with the 260 figure – it's more than the 212 but less than the 450.

City Engineer Himmer stated that in 2010 there were 8,000 households. Adding 300 per year over 18 years will take us out to 2030 and a number of 13,400. The Comp Plan says 16,500 for 2040 – that's also assuming 300 per year. If we reset the clock today and did the same growth to 2040, it will be 300 per year.

Councilmember Backous said to look at 260 – or look at 240 – either gets us relatively close.

Acting Mayor Wise stated he agrees with Councilmember Backous' point – go up to 260.

Councilmember McGlone stated that we are trying to get back on track. You will have the public already paying for something that does not exist. This is a regional problem – it's not only Ramsey.

Director of Public Works Olson stated that this discussion is not what he wanted to happen – we will have that “argument” another day. You either have to have additional groundwater wells or water treatment facilities. He also talked some about arsenic percentage in drinking water.

Acting Mayor Wise stated we need a number to have the possibility of reducing our fees. We will talk about the fees/costs later.

Mr. Olson added that Council could direct staff in another meeting to say we do not want any water treatment facility – no additional ground water . . . you can do that – it will work until you have to send it to the DNR – and they will ask you how you plan on growing.

Acting Mayor Wise reiterated that we need a number high enough to give us the opportunity to cut the rate.

Councilmember Elvig commented that he can guarantee the Met Council is looking at how we will tailor ourselves to grow when growth is projected.

Acting Mayor Wise stated that accessibility such as the Armstrong Interchange will drive development.

Councilmember McGlone talked about growing on a pipe that already exists and added that apartment units are not calculated the same. How can we leave any link out of this chain – it's all related.

City Engineer Himmer stated we first need to get the population piece done to look at the system to see how much we are going to grow. Then we will look at the cost of the system, then how to divvy up the cost.

Councilmember McGlone stated we are already collecting fees.

Mr. Olson stated that the fees are what they are but we have not collected any because there has not been any development. The users are the ones that will pay for the enhanced system.

Senior Planner Gladhill stated that we are trying to avoid having Council not agree with staff's numbers – so we want Council to agree on an assumption at this point.

Acting Mayor Wise stated we are guessing but we have to show the projected growth.

Councilmember McGlone inquired at what number we would break even.

Mr. Olson responded that our current rate of growth is 260 but it is impossible to really answer that question. We cannot design the system until we know what assumptions to use with the growth rate. The numbers will have a huge impact on the size of the pipes, etc. Bolton & Menk will not want to design a system and then have Council say the calculations are way off. The document we used to design the system was in the Comp Plan. We already know what service to the entire City would cost.

City Engineer Himmer stated that we could say we are not changing the growth at all – then you could say take that surface water plant out – we could do that. However, we need a statement – we need to know what Council’s assumptions are – what we should use.

Councilmember Backous reiterated using 260.

Acting Mayor Wise stated that if you can reduce fees, growth is more likely to come.

Councilmember Strommen agreed with 260. Let’s get an analysis done and come back with the other aspects of the issues we need to discuss.

Director of Public Works Olson reminded the Council that this meeting was posted as a special City Council meeting, not a work session, so an actual motion can be made and action taken.

Motion by Councilmember Elvig, seconded by Councilmember Backous to maintain the current Comprehensive Sewer and Water Plan as it is at this point in time – including the population growth projects of 260.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Elvig, Backous and Strommen. Voting No: Councilmembers McGlone and Tossey. Absent: Mayor Ramsey.

Councilmember Elvig commented that this does not stop our quest to move forward.

MAYOR/COUNCIL/STAFF INPUT

Senior Planner Gladhill presented an update on the Mississippi River regulations. He met with the legislators and anticipates we will have more conversations with the DNR. He talked about the procedural special legislation to remove that overlap.

Councilmember Strommen stated she would like the discussion to happen with the DNR staff.

Mr. Gladhill stated that at the end of the day, we still need DNR support. He stated he will push to delay that special legislation.

Councilmember McGlone stated that we are looking to simplify by removing overlaps and you want to take more time to talk to the DNR. He wondered why.

Mr. Gladhill replied to make sure there are not more issues with that. We do not want to lose the benefit we created.

Councilmember McGlone stated he would like to get more time in front of the DNR and if they are opposed, he would like to re-evaluate.

Consensus was to try to work with the DNR and if staff cannot, it will be brought back to the Council.

ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Elvig to adjourn the meeting.

Motion carried. All present in favor. Mayor Ramsey absent.

The special meeting of the Ramsey City Council adjourned at 7:50 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Minutes drafted by Jo Thieling, City Clerk

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 14, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
Police Chief James Way
Fire Chief Dean Kapler
Senior Planner Tim Gladhill
City Engineer Tim Himmer
Finance Officer Diana Lund
Human Resources Representative Colleen Lasher
Economic Development/Marketing Director Aaron Backman
Fire Marshal Matt Kohner
Acting Building Official Lee Gladitsch
Planning Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan
Landform Project Principal and Planner Kendra Lindahl

CALL TO ORDER

Mayor Ramsey called the City Council Work Session to order at 5:30 p.m.

TOPICS FOR DISCUSSION

1) Review Report from January 23, 2012, Strategic Planning Session

City Administrator Ulrich presented a report on the Strategic Planning Session.

Councilmember Elvig observed there appeared to be a contradiction since business retention is ranked low yet business site/expansion is ranked high.

City Administrator Ulrich agreed that indicated clearly the City Council majority felt one was more important than the other.

Mayor Ramsey stated it appears that most people are not worrying about working with existing businesses to expand or keep them but are more worried about finding places for new businesses. Mayor Ramsey addressed community programs and service contributions and stated it is easier to score Juvenile Diversion and Alexandra House lower because not as much is known about those programs. However, all know of the work of Youth First.

City Administrator Ulrich stated Police Chief Way could provide more information on the services provided by Juvenile Diversion and the Alexandra House, if desired.

Councilmember Wise asked what is the benefit of the North Metro Mayor's organization.

City Administrator Ulrich explained this organization is a joint effort of communities and provides for joint lobbying, networking, and a purchasing program to access pooled buying power.

Mayor Ramsey noted the City does not contribute much to The Draw event series.

City Administrator Ulrich stated the City solicits sponsors and coordinates events.

Planning Intern Brama advised the HRA sponsors one or two events each year as a contribution.

Councilmember Elvig stated concern with the wording of "Franchise Fee for Road Construction Initiative" because the City Council has not yet had its final discussion. He suggested it be reworded to indicate "potential" or "review of funding options."

City Administrator Ulrich indicated the wording would be revised. He stated a work plan will be created and a department head assigned to develop a timeline based on priorities established by the City Council.

Councilmember Strommen stated this is a good summary but pointed out several areas of contradiction. She wanted to be careful in how much weight is given to survey conclusions. In addition, only 5 of 7 Councilmembers completed the survey. She suggested that before creating an implementation plan, clarity be provided in what was intended because there appears to be some conflicting information.

City Administrator Ulrich indicated staff will put more weight on the priorities the group put together at the meeting and the work plan will be developed for Council review and approval. He agreed there may be items that the City Council does not support staff spending time on and those items can be addressed in the work plan.

Councilmember McGlone suggested the "road belongs to those who showed up" and if two Councilmembers were not present, then it wasn't important to them.

Councilmember Strommen stated she wants to assure the conclusions address the whole and not individual answers since there seems to be some conflict between the points.

Councilmember McGlone agreed.

Councilmember Backous noted the real intentions will be flushed out during debate but the concern is valid in how much work to do up front to gather information so it can be discussed at a Work Session. He agreed that while the process is not perfect, it is a start.

The consensus of the City Council was to direct staff to prepare a work plan for City Council consideration.

2) Review 2013 Budget Options

Projections for Refinancing Scenarios on the Municipal Center Debt

Paul Donna, Northland Securities Finance Consultant, stated the consideration is whether to refund the Series 2005A Bonds issued under the Lease Purchase Statute, to eliminate the existing bond and issue new G.O. Refunding Bonds. He explained this process would gain additional credit quality for the City and take advantage of the current market, resulting in significant savings. Mr. Donna stated he understands the overall objective is not only on savings but to better match the City's budget resources to pay back the debt. He presented the following scenarios: Scenario A, replacing current 4.4% rates with new rates estimated at 2-2.25% but not extending or shortening the debt. Scenario B, matching resources of the City by targeting a new payment going from \$1.475 million/year to \$1.1 million/year and extending the debt by five years. It was noted the present value benefit of capturing savings of one-half a million dollars; however, the annual savings may not meet the City's budget objective. Scenario C, bringing payments down in the first five years to \$1 million and then leveling off payments. This results in larger savings the first few years and extending the debt by five years. The present value savings would be just over \$500,000. Scenario D, resulting in lowering payments from the current \$1.475 million/year to \$1 million/year and extending the debt by nine years, resulting in a savings of over \$100,000.

Finance Officer Lund advised that Scenario C was used in the budget analysis.

Mayor Ramsey asked whether Scenario C results in paying an additional \$800,000.

Finance Officer Lund explained Scenario C gets the levy down to about \$1 million for the next few years instead of the current \$1.5 million, and anticipates additional growth in the future years.

Mr. Donna stated the calculation is based on the IRS requirements for refinancing based on a current bond yield of 2.47%; however, this will change over time as interest fluctuates.

Mayor Ramsey stated his understanding the law has changed so the City does not need to hold a referendum.

Mr. Donna stated that is correct. There is a public hearing requirement but no direct referendum requirement.

Finance Officer Lund noted these are very low interest rates.

Mr. Donna presented a graph of municipal bond rates, noting it is starting to move up a little, but the two low points are the lowest interest rates since April 16, 1967. He advised that if the City is considering refinancing, the sooner the better.

Councilmember Wise asked how long the process would take.

Mr. Donna explained the first step is to set the date for a public hearing, which will be considered tonight, and recommended for March 6, 2012. After the public hearing, there is a 30-day period during which they will visit with bond counsel to determine requirements and create a calendar for the City Council to review. He advised the shortest time period from today would be 40 days to effect the actual terms.

Councilmember Wise asked if the City locks in on a rate at some time.

Mr. Donna answered in the affirmative.

City Administrator Ulrich asked when the City has to lock in and if the City could expedite the process by one week if a special meeting is held.

Mr. Donna stated he discussed the schedule with Finance Officer Lund and determined March 6, 2012, is the earliest date for the public hearing. He indicated staff will discuss the date for locking the rate with bond counsel and a big factor will be the City's comfort level to move forward during the 30 days prior to closing.

Councilmember McGlone supported Scenario A since it will save \$1.358 million on the life of the loan. He stated he does not support extending out the debt term.

Councilmember Wise noted the reality is that there are budget issues that have to be dealt with, which may result in massive service and employee cuts, but there is not yet City Council consensus on that issue.

Councilmember Elvig asked about present date value versus long-term cash value.

Mr. Donna explained that assuming savings each year, generating annual savings, the City can reinvest those funds at least at the bond rate of the term.

Councilmember Backous supported Scenario C as striking a good balance between present value savings and cash flow.

Mayor Ramsey stated he agrees with the premise of Councilmember McGlone to not extend debt; however, in 2025 the value of the dollar may be considerably less than today. He noted with present day value, it is probably better to save money now knowing that later on a dollar will be worth less. He stated he would support Scenario C.

Councilmember Strommen concurred that Scenario C meets all of the current needs.

Councilmember Elvig expressed concern with taking one-time money or a one-time approach and noted that having another \$500,000 in cash flow is a huge opportunity.

Mr. Donna advised the new bond would allow another call feature so the bond can be refinanced before the term, if desired. He stated he thinks that is likely to occur in 8-10 years and result in saving even more money and perhaps shortening the term.

Mayor Ramsey asked if there is another aspect with the City Hall to have more money coming back.

Finance Officer Lund advised that the savings for 2012 of \$492,000 will be available.

Mr. Donna stated he understands 2,000 sq. ft. of space is rented to another governmental entity and there may be potential for additional space to be rented.

City Administrator Ulrich explained one of the budget options proposed to rent space to another government agency.

Mr. Donna advised the bonds are issued under tax exempt status so if renting out space, it would have to be to a governmental agencies and, in some cases, non-profit agencies.

Councilmember Tossey supported Scenario A because it saves \$1.4 million over the term of the loan and does not tie future Councils by extending the debt. But, if that is not an option, he would support Scenario C.

Councilmember McGlone asked what is the penalty if renting space to a non-government entity.

Mr. Donna stated he is not certain but there could be a battle with the IRS as well as severe fines.

Councilmember Wise stated he had objected during the budget discussion to rent space because he does not want the City to be a competitor to the private market and he thinks there was consensus of the City Council on that point.

City Administrator Ulrich indicated there appears to be City Council consensus on Scenario C and asked if there should be Council action.

Mayor Ramsey answered in the affirmative and asked if a public hearing would be scheduled at a special meeting, a non-Council meeting night.

City Administrator Ulrich suggested the public hearing be scheduled for a regular meeting night, March 13, 2012.

Finance Officer Lund stated it is on tonight's Consent Agenda to set the public hearing date.

Mayor Ramsey asked whether it was appropriate to hold the public hearing at a special meeting.

Councilmember Elvig stated that sensitivity is appropriate and he thinks residents would expect the public hearing to be scheduled on a regular meeting date.

Mr. Donna stated time is important but in knowing the City Council's general consensus they can make up time at the front end.

City Administrator Ulrich asked if City Council action is needed prior to the date to lock in the rate.

Mr. Donna explained that the public hearing will be held on March 13, 2012, the City Council will authorize the Scenario, and direct staff to move forward and set parameters for the refinancing.

Proposal for Voluntary Separation Program

City Administrator Ulrich indicated staff prepared an early separation policy modeled after researching with Anoka County, the League of Minnesota Cities, and other municipalities.

Human Resources Representative Lasher provided an overview of the Voluntary Early Separation Policy to address budget concerns. She indicated that 15 employees would be eligible, a good portion being union employees so union agreement would be needed. If 100% participation (which is unlikely) the 2012 budget impact is \$1,264,832, the payout would be \$306,254, and the first year annual savings would be \$958,578.

Mayor Ramsey asked if there is staff who qualify to meet retirement thresholds yet are still working.

Human Resources Representative Lasher advised there is one such employee.

Councilmember Backous asked how the ten year cutoff was determined.

Human Resources Representative Lasher explained that is the Anoka County guideline, ten years minimum service and the League of Minnesota Cities had a lower threshold.

Councilmember Elvig noted this program would result in the loss of long-term employees who know the history of the City and it would not be long before newly hired employees reach these savings rates.

Mayor Ramsey noted if all 15 employees participated, even if the positions were rehired it would still save \$184,000.

Human Resources Representative Lasher stated that is correct minus costs for recruitment and training.

Councilmember Strommen concurred with the point made by Councilmember Elvig that if the positions were replaced and one or two new employees added, the cost is back to the same level.

Councilmember McGlone felt growth had no bearing because the City would have to hire anyway if there is growth.

Councilmember Elvig stated this type of program would break down the City's staff and then the City would have to get staffing levels back up-to-speed with recruitment and training costs.

Mayor Ramsey noted the City is currently in a "slow mode" so it would not hurt the City if people took advantage of this policy. He agreed that if the City grew quickly there may be an impact; however, by then some of the employees may have retired anyway. Mayor Ramsey stated it seems like a lot of work if only 5% to 10% of employees participate. He would not be opposed to offering the program, but based on past history, felt this program may not be worth implementing. He asked what would it cost (time and effort) to implement the program.

Councilmember Elvig asked about the level of employee interest.

Human Resources Representative Lasher stated there would be staff time to set up meetings with Minnesota State Retirement System, hold staff meetings to explain the process, complete paperwork, etc.

Mayor Ramsey stated there will also need to be meetings with unions.

Councilmember McGlone pointed out that even if only two or three employees participate, the savings would be \$200,000 to \$300,000. He stated he is willing to support the program and suggested staff be polled to determine interest.

Deputy City Administrator Nelson stated staff was surveyed in the past but what is germane to their input is what the program would look like, terms it contains, so they can determine if it would work for them.

Councilmember Wise suggested this discussion be tabled so discussion can occur on other areas where savings could be gained. He agreed that loss of employees results in loss of City history and he thinks the City is starting to see growth, the housing industry is starting to come back, and the downward trend will not continue. Councilmember Wise stated it appears this program is time consuming to implement and may not net a huge savings.

Councilmember Backous stated he thinks the plan is reasonable and would support it. He stated he does not think all 15 employees will take advantage of the program, but it may be more than a

couple employees. He noted the City either needs to have staff meetings for involuntary terminations, or attrition, so he would support this voluntary program.

Councilmember Elvig stated he would support conducting a straw poll to determine how many staff would be interested and then the City Council can determine if it is worth considering. He stated he could support the program if there were advantages to the employee and the City.

Mayor Ramsey also supported taking a straw poll as long as it does not take a lot of staff time to do so. He indicated if some staff is interested in the program, he would then be willing to consider it.

Councilmember Tossey stated he supports the plan as proposed, which is voluntary, but may involve negotiation with bargaining units.

It was acknowledged this would be a one-time offering.

Councilmember Strommen stated she is fine with what has been presented and polling employees to see if there is enough interest to move forward. She shares Councilmember Elvig's concern about senior staff members moving on and this is one way to plan for succession planning. Councilmember Strommen stated she is not yet convinced that the option is only this program or involuntary termination as mentioned by Councilmember Backous. She stated she would like to explore this program as well as other options.

Councilmember McGlone asked how many of the 15 employees are five years from retiring. He stated he does not support the suggestion the City is losing all of its staff since this is voluntary and the City needs to plan for someone who is retiring anyway.

The consensus of the City Council was to direct staff to conduct a straw poll to determine how many employees would be interested in participating in a Voluntary Early Separation Policy.

Budget Cash Flow Projections / Budget Modifications / Impacts

Finance Officer Lund reviewed the staff report.

City Administrator Ulrich noted some involve one-time money for 2013 plus some is decertification.

Mayor Ramsey asked if there will need to be \$1 million of reductions.

Councilmember Strommen noted if the 2013 budget is held constant, with the exception of inflationary costs, there would be almost \$597,000 to the positive.

Finance Officer Lund confirmed that is the case.

Councilmember Elvig asked about the franchise fee.

Public Works Director Olson explained that a franchise fee of \$14/month/utility customer, would generate \$1.53 million or one-half of the total reconstruction projects and all of the maintenance (sealcoating and overlay) activities.

Mayor Ramsey noted if the businesses are charged a double franchise fee, more will be collected.

Public Works Director Olson explained the \$1.53 million included sealcoating and overlaying at zero assessment and a 50% reconstruction assessment and that amount includes the commercial and industrial being charged twice as much as the residential customer. If commercial and industrial pay is the same as the residential uses, there would be a reduction of revenue of approximately \$82,000 annually.

Mayor Ramsey noted with road reconstruction, the figures are based on a 50% assessment and costs of \$1 million per mile.

Public Works Director Olson explained the cost of \$1 million per mile was reduced to \$642,000 per mile without sidewalk and storm sewer but including curb and gutter. That figure was based on Andrie Street.

Councilmember Tossey noted it has been forecast there will be a State budget surplus of \$700 million which may be going back to repay K-12. However, the Senate Majority Leader has indicated support for property tax relief, maybe a homestead tax credit/exclusion. Councilmember Tossey noted there may be a Legislative decision by April. He indicated he would also like to work on an HRA levy reduction.

Mayor Ramsey stated that no one would argue against reducing the HRA and EDA levies.

Finance Officer Lund advised that this year the EDA and HRA levies were not affected by the market value exclusion but those levies will be impacted next year.

Mayor Ramsey stated he does not favor a franchise fee to finance road construction and prefers to look at everything else possible before considering that option.

City Administrator Ulrich stated the next budget topic deals with employee positions.

Finance Officer Lund asked for direction on the budget and if the City Council felt an 8.4 levy was a good target to use.

Mayor Ramsey stated support to maintain a tax capacity rate of 39 including road maintenance money.

Councilmember Elvig complimented staff for bringing forward these ideas, thinking they were on the right track. He noted it was almost at a tax capacity rate of 36, which would almost address the problem with road funding.

Mayor Ramsey agreed it is moving in the right direction and the straw poll will help in that decision.

The consensus of the City Council was to continue discussion to the February 28, 2012 Work Session.

FUTURE TOPICS FOR DISCUSSION

Noted.

MAYOR, COUNCIL AND STAFF INPUT

None

ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adjourn the Work Session meeting.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

The Work Session of the City Council was adjourned at 6:55 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth, *TimeSaver Off Site Secretarial, Inc.*

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

 2.01: State of the City Annual Report..... 2

3. CITIZEN INPUT 3

4. CONSENT AGENDA 3

5. APPROVE AGENDA 4

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.05: Consider Implementation of Long Term Road Maintenance Policy 4

 7.01: Adopt Ordinance No. __ to Repeal Minnesota Building Code Chapter 1306 Entitled
Special Fire Protection Systems (Optional)..... 6

 7.02: Consider Amending Resolution #11-11-234 related to the Operation of a Church in
the B-1 Business District on the Property Located at 5900 167th Avenue NW; Case of Rum
River Retail Ventures, LLC 7

 7.03: Introduce Ordinance to Amend City Code Chapter 117-118 (The COR) 7

 7.04: Consider Amendment to the Joint Powers Agreement with Anoka County Highway
Department..... 8

 7.05: Consider Implementation of Long Term Road Maintenance Policy 8

 7.06: Consider Guard Rail Enhancements for the Parking Ramp..... 8

 7.07: Consider Process for Acquisition of Parcel owned by M & W Holdings – Jeff Wise
(14590 Armstrong Boulevard NW) and Adopt Resolution #12-02-XXX Defining Process for
Acquisition of Parcel Owned by M & W Holding Company LLC – Jeff Wise (14590
Armstrong Boulevard NW)..... 8

 7.08 Consider Approval of Easements Necessary for the Ramsey Rail Station..... 9

8. MAYOR, COUNCIL AND STAFF INPUT 10

9. ADJOURNMENT 10

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 14, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Fire Chief Dean Kapler
Public Works Director Brian Olson
City Engineer Tim Himmer
Senior Planner Timothy Gladhill
Police Chief James Way
Economic Development/Marketing Director Aaron Backman
Fire Marshal Matt Kohner
Building Official Lee Gladitsch
Planning Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan
Landform Project Principal and Planner Kendra Lindahl

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., and led in the Pledge of Allegiance.

2. PRESENTATION

2.01: State of the City Annual Report

Mayor Ramsey presented the State of the City Annual Report.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Tossey, seconded by Councilmember Wise, to approve the following items on the Consent Agenda as revise to remove Item 4:05:

- 4:01 Receive 2011 Building Division Month End Report: December
- 4:02 Note the following Commission and Board Meeting Minutes:
 - 1) Planning Commission Work Session minutes dated December 1, 2011
 - 2) Planning Commission Meeting minutes dated December 1, 2011
 - 3) Environmental Policy Board meeting minutes dated January 9, 2012
 - 4) Economic Development Authority meeting minutes dated January 12, 2012
- 4:03 Approve the following Meeting Minutes:
 - 1) City Council Work Session dated January 10, 2012
 - 2) City Council Work Session dated January 17, 2012
- 4:04 Approve Exemption for a Gambling License for Isanti Chapter of MN Deer Hunters Association
- ~~4:05 Consider Approval of Easements Necessary for the Ramsey Rail Station~~ This item was removed from the Consent Agenda and considered as Case 7.08
- 4:06 Consider Authorization to Apply for Grant Funds to Assist with the Implementation of the City's Wellhead Protection Plan
- 4:07 Adopt Resolution #12-02-016 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of January 20, 2012 through February 8, 2012
- 4:08 Adopt Resolution #12-02-017 Supporting Application for Metropolitan Council TOD Grants
- 4:09 Adopt Resolution #12-02-018 Adopting the 2012 Enterprise Fund Budgets and Adopt Resolution #12-02-019 Amending the 2011 Enterprise Fund Budgets
- 4:10 Adopt Resolution #12-02-020 Decertifying Tax Increment Financing District No. 1
- 4:11 Adopt Resolution #12-02-021 Amending the 2011 General Fund Budget
- 4:12 Adopt Resolution #12-02-022 Adopting the 2012 Economic Development Authority Budget and Adopt Resolution #12-02-022A Amending the 2011 Economic Development Authority Budget
- 4:13 Adopt Resolution #12-02-023 Calling for a Public Hearing on the Intention to Issue General Obligation Capital Improvement Plan Refunding Bonds
- 4:14 Report from the Public Works Meeting dated January 17, 2012
 - 1) Election of Chairperson and Vice Chair of the Public Works Committee – *Informational; no action necessary.*
 - 2) Consider Stormwater Utility Rate Change for 14600 Nowthen Boulevard – *Ratify the recommendation of the Public Works Committee to approve the Stormwater Utility Rate change from Commercial to one Residential unit for 14600 Nowthen Boulevard NW*

- 3) Consider Lighting Retrofit for Parking Ramp Project – *Ratify the recommendation of the Public Works Committee to stay with the existing 100 watt metal halide light fixtures.*
- 4) Consider Guard Rail Enhancements for the Parking Ramp – *This item is being presented as a separate case on tonight’s regular agenda.*
- 5) Consider Crosswalk Signage Options along Sunwood Drive in The COR – *Ratify the recommendation of the Public Works Committee to move forward with staff’s recommendation to purchase and install the kid alert safety signs and in-street pedestrian crossing signage within The COR, in an amount not to exceed \$1,000.*
- 6) 2011 Review of Engineering Consulting Services – *Informational; no action necessary.*
- 7) Consider Request for Moving Mailboxes on Dysprosium Street – *Ratify the recommendation of the Public Works Committee to direct staff to send an informational letter to each resident outlining the request and decision on the potential mailbox relocation, as well as describing the concern related to placement of obstructions in the right-of-way (garbage cans and recycle bins).*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Wise, Backous, Elvig, McGlone, and Strommen. Voting No: None.

5. APPROVE AGENDA

Motion by Mayor Ramsey, seconded by Councilmember Wise, to approve the agenda as revised to consider Case 7.05 prior to Case 7.01.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.05: Consider Implementation of Long Term Road Maintenance Policy

Public Works Director Olson reviewed the staff report.

The City Council debated the options for financing road projects including instituting franchise fees and/or special assessments so revenue bonds can be issued and each stated their position.

Mayor Ramsey stated his preference to cut costs and build the cost of road projects into the general fund budget, over a period of years. He stated he would rather consider all other opportunities for road financing and to consider franchise fees, which he viewed to be another form of tax, only as a last resort after all other options have been exhausted.

Councilmember Wise stated his position that all use the roads, with the exception of undeveloped properties, and a franchise fee would include participation by governmental properties, schools, and tax-exempt properties. However, franchise fees were not the only funding option. He indicated the decision in how to fund road projects cannot continue to be delayed because the City's roads are deteriorating.

Councilmember Backous indicated all use the roads, the roads need to be fixed, and all should pay for road projects. He supported a franchise fee/tax because it is the most fair by pulling all property into the equation; however, while he supports the concept, was not comfortable with the amount. He also supported doing away with or phasing out the assessment process, believing it was archaic and wasted City money and staff productivity. Councilmember Backous did not support paying for road projects through increased property taxes, which are based on property value, because that and road frontage have nothing to do with road usage.

Councilmember Tossey believed there were other funding opportunities and the State budget forecast is not yet known. Of all the scenarios to fund roads, he believed a franchise fee was the most fair option because it includes properties that do not pay taxes. However, he thought the City needed to maintain an assessment of 20% to keep up with the road projects and allow the flexibility to bond. Councilmember Tossey noted 30% of the residents he represents live in new housing and their roads do not need reconstruction/repair so it would be unfair for those residents to pay an additional \$366/year in franchise fees. He stated he would support a lower franchise fee with a 20% assessment paid by revenue bonds over increasing the levy but was not sure of the fee amount.

Councilmember Strommen stated support for a franchise fee for the enumerated benefits described. She agreed all of the City's money comes from the same source, resident's pockets, but the City Council is not yet done with budget discussions and there may be other options. She noted it may be possible to phase out assessments, over time, and a franchise fee could be removed if costs can be covered by the general fund. Councilmember Strommen stated she and Councilmember Elvig served on the City Council when a franchise fee was placed and then removed. She indicated there is no "perfect way" to finance roads so she supports a balance (franchise fees and assessments), noting it also provides flexibility.

Councilmember Elvig stated his support for a comprehensive plan, noting the City Council is still considering budget cuts and there is a multitude of ways to fund road projects. He agreed that this decision has been delayed and noted, perhaps, the City Council should consider changing the TIF policy to allocate additional funds for roads. Councilmember Elvig stated he did not consider franchise fees to be the total solution and would like a more comprehensive approach.

Councilmember McGlone stated he likes the City's Charter and its protections but found it also makes it difficult to use the public's money to fund road projects, as demonstrated with the 51% counter petition against Andrie Street. He indicated he does not support charging both a franchise fee and 20% special assessments but if an assessment is used, all should pay the same and it should not be based on property valuation. Rather, he supported using a franchise fee to

fully fund road projects, which would spread the cost over thousands of properties and solve the problem for all immediately.

Public Works Director Olson explained that a franchise fee of \$28/month generates \$3.6 million a year, the amount needed for average street projects. The cost estimates have been refined and significantly lowered 35% from \$1 million/mile to \$648,000/mile for reconstruction but the cost for maintenance activities (sealcoat/overlays) was added, generating the same costs. He advised the City cannot handle 20 miles of roads per year so the projects will have to be evened out.

The City Council discussed whether staff should be directed to bring back a proposal including the franchise fee as a component and to continue its initiative to find additional funding options to fold into a more comprehensive plan. Support was also expressed that if assessments were part of the plan, consideration should be given to an approach that would phase out that method of financing over a five to ten year period.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to move forward with the Long Term Road Maintenance Initiative to be financed by use of franchise fees and/or a combination of other lawful revenue generating resources and direct staff to report back at the City Council's March 27, 2012 meeting, (after the City Council has met to identify all reasonable expense, deductions measures) with recommendations based on this evening's discussion.

Further discussion: Public Works Director commented on the need to approve a funding mechanism for the 2012 Street Maintenance Program and timeline to hold a public hearing and adopt an ordinance to institute a franchise fee. Mayor Ramsey noted the motion on the floor would force a decision in March.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

Councilmember Elvig left the Council Chambers at 8:40 p.m.

7.01: Adopt Ordinance to Repeal Minnesota Building Code Chapter 1306 Entitled Special Fire Protection Systems (Optional)

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to Waive the City Charter requirement to read the ordinance aloud and Adopt Ordinance No. 12-02 to Remove Minnesota Building Code Charter 1306 from the Ramsey City Code.

A roll call vote was performed by the Recording Secretary:

Councilmember Elvig	absent
Councilmember McGlone	aye
Councilmember Tossey	aye
Councilmember Strommen	aye

Councilmember Backous aye
Councilmember Wise aye
Mayor Ramsey aye

Motion carried.

7.02: Consider Amending Resolution #11-11-234 related to the Operation of a Church in the B-1 Business District on the Property Located at 5900 167th Avenue NW; Case of Rum River Retail Ventures, LLC

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to direct staff to amend Resolution #11-11-234 to only reference MN State Building Code rather than Chapter 1306 specifically, contingent upon approval of the property owner.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Strommen, Tossey, and Wise. Voting No: None. Absent: Councilmember Elvig.

Councilmember Elvig returned to the Council Chambers at 8:44 p.m.

7.03: Introduce Ordinance to Amend City Code Chapter 117-118 (The COR)

Senior Planner Gladhill reviewed the staff report.

Kendra Lindahl, Landform Project Principal and Planner, provided a presentation on The COR Design Framework.

The City Council discussed the importance of assuring adequate flexibility to attract development.

Motion by Councilmember Tossey, seconded by Councilmember McGlone, to introduce an Ordinance Amending City Code Section 117-118 entitled The COR as well as The COR Design Framework.

Further discussion: Senior Planner Gladhill answered questions of the City Council relating to the purpose of the conditional use process to provide more control and respond in a site-specific manner. Ms. Lindahl requested direction on the floor area ratio in COR 2 and how to deal with temporary signs. The City Council indicated no objection to small pedestrian-scaled “sandwich board” signage but directed that larger sized temporary signage was not appropriate.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, McGlone, Backous, Elvig, Strommen, and Wise. Voting No: None.

7.04: Consider Amendment to the Joint Powers Agreement with Anoka County Highway Department

Public Works Director Olson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to approve an amendment to the Joint Powers Agreement with the Anoka County Highway Department.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None.

7.05: Consider Implementation of Long Term Road Maintenance Policy

This item was considered prior to Case 7.01.

7.06: Consider Guard Rail Enhancements for the Parking Ramp

Public Works Director Olson reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to approve security enhancements to the fourth floor as per direction received from the Public Works Committee on January 17, 2012, and approve a change order for a cost not to exceed \$34,344.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None.

7.07: Consider Process for Acquisition of Parcel owned by M & W Holdings – Jeff Wise (14590 Armstrong Boulevard NW) and Adopt Resolution #12-02-XXX Defining Process for Acquisition of Parcel Owned by M & W Holding Company LLC – Jeff Wise (14590 Armstrong Boulevard NW)

Councilmember Wise recused himself from this discussion due to a conflict of interest and left the Council Chambers at 9:09 p.m.

Deputy City Administrator Nelson reviewed the staff report and read the proposed Resolution in full.

City Attorney Goodrich requested a typographical error correction: “1) That the City Council and the HRA of the City Council will...”.

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to direct the City Attorney, COR Development Manager, and HRA Executive Director to proceed with negotiations on the land and building owned by Mr. Jeff Wise as outlined in the background and observation sections of this case and proposed resolution and adopt Resolution #12-02-024 Defining Process for Acquisition of Parcel Owned by M & W Holding Company LLC – Jeff Wise (14590 Armstrong Boulevard NW), as corrected above.

Further discussion: The City Council further discussed the motion, acknowledging it provided a transparent process. Councilmember Elvig stated he remained concerned that the resolution language was steering the City towards a larger project that it was not able to fund. Public Works Director Olson answered questions of the City Council and described the configurations of the interchange project, Sunwood Drive/Armstrong Boulevard realignment, at grade signalization at Sunwood Drive, Highway 10 overpass, and points of access. City Attorney Goodrich advised that the fact the liquor store wants to relocate to The COR facilitates the City's acquisition because under State Law the City is required to do minimum compensation to relocate the business. He recommended those two transactions occur within one document.

The City Council debated whether it was necessary, at this point to fully acquire all three properties, or perhaps a premature consideration without first reviewing the dashboard, financing options, and potential impact. Mayor Ramsey pointed out the case report and resolution do not include any reference to dollar amounts or an indication the City is purchasing; it only gives staff authorization to move forward with negotiation. City Administrator Ulrich advised that funds expended to purchase impacted property for the Sunwood Drive realignment and overpass would be eligible as part of the City's local match. Deputy Administrator Nelson indicated the City Council will be presented with financing options at its February 28, 2012 meeting. Following further debate, the City Council agreed to the resolution amendment as proposed by Councilmember Strommen and City Attorney Goodrich.

Amendment motion by Councilmember Backous, seconded by Mayor Ramsey, to amend Resolution #12-02-024 Defining Process for Acquisition of Parcel Owned by M & W Holding Company LLC – Jeff Wise (14590 Armstrong Boulevard NW) as follows: Remove ninth WHEREAS paragraph; and, add a new tenth WHEREAS paragraph: "WHEREAS, the acquisition of the property at 14590 Armstrong Boulevard will facilitate the location of this business as required by State Law for minimum compensation."

Amendment carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Elvig, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

Councilmember Wise returned to the Council Chambers at 9:46 p.m.

7.08 Consider Approval of Easements Necessary for the Ramsey Rail Station

Public Works Director Olson reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Elvig, to approve granting easements necessary for the Ramsey Rail Station subject to City Attorney and City Administrator review as to form and content.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Elvig, Backous, Strommen, Tossey, and Wise. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

Public Works Olson provided an update on parking ramp construction.

Mayor Ramsey reported he found a local job and will be moving back April 1, 2012, and stated his appreciation to those who voiced support while he worked in North Dakota.

9. ADJOURNMENT

Motion by Councilmember McGlone, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:52 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 2.

Meeting Date: 03/27/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve License Applications

Background:

Attached is a list of licenses for approval.

Council Action:

Approve license applications submitted.

Attachments

License Requests

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

03/21/2012 11:18 AM

Started On: 03/15/2012 01:15 PM

Final Approval Date: 03/21/2012

CC Regular Session

4.3.

Meeting Date: 03/27/2012

By: Jo Thieling, Administrative Services

Information

Title:

Appoint City Administrator to Quad Cities Cable Communications Commission

Background:

Deputy City Administrator Nelson was appointed to serve as staff representative for the Quad Cities Cable Communications Commission. Ms. Nelson has resigned from her position with the City of Ramsey, therefore, a representative must be appointed to serve the Cable Commission for the remainder of 2012.

Recommendation:

Staff is recommending Council appoint City Administrator Kurt Ulrich as staff representative for the Quad Cities Cable Communications Commission. Currently, the City Administrators of Andover and Champlin also serve as their community representatives to this board.

Council Action:

Motion to appoint City Administrator Kurt Ulrich as staff representative for the Quad Cities Cable Communications Commission.

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2012 11:26 AM
Form Started By: Jo Thieling		Started On: 03/19/2012 12:42 PM
		Final Approval Date: 03/21/2012

Meeting Date: 03/27/2012

Submitted For: Grant Riemer

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Award Bid for 2012 Street Sweeping Contract

Background:

On October 18, 2011 staff presented to the Public Works Committee three options to contract out spring sweeping.

Option One: Was the contractor supply additional sweepers and work with city staff to perform the task. The most common scenario in this option is the contractor supplies X number of additional sweepers and the city supplies the dump trucks and water truck needed to support the operation. Upside would be sweeping time would be cut dramatically, but the downside is staff and equipment would still be required.

Option Two: Would have the contractor perform all aspect's of the operation, including hauling the debris and supplying the water truck. The upside would be public works staff would be free to work on other spring time projects. The down side would be expense. Rates for equipment rental were running from \$76.00-\$83.00 / hour for pickup broom sweepers and \$80.00 / hour for tandem dump trucks in 2011.

Option Three: Would be a combination of the first two options. Have the contracted forces sweep our curb/storm-water areas and city staff could sweep the ditched areas. The curbed areas are more time sensitive, while the ditched areas allow for more flexibility.

The Public Works Committee recommended to City Council Option 3, a combination of the first two options with contracted forces sweeping curb/stormwater area and city staff sweeping ditched areas, estimating 200 hours or \$16,000.

On November 7, 2011 City Council approved Option 3, authorizing staff to seek RFP's for 2012 spring street sweeping, and include an add alternate for disposal of road debris.

On February 17 and February 24, 2012 Advertisement for Bids were published in the Anoka Union Newspaper and five contractors were mailed invitation to bid. No bids were received by the bid due date. Staff contacted the three contractors that requested the contractor documents and found out the reason they did not bid was because they did not own a regenerative sweeper.

Therefore, the contract documents were revised to pickup broom street sweeping only and published again on March 16, 2012. Bids will be opened and tabulated on Friday, March 23, 2012 and those results will be presented to City Council.

Notification:

Observations:

Recommendation:

To be presented at the City Council meeting.

Funding Source:

Funding would come from the Storm Water Utility.

Council Action:

To be determined at the City Council meeting.

Attachments

Bid Results

Form Review

Inbox	Reviewed By	Date
Grant Riemer	MaryJo Warner	03/21/2012 10:41 AM
Brian Olson	MaryJo Warner	03/22/2012 09:03 AM
Mary Jo Warner (Originator)	MaryJo Warner	03/22/2012 09:20 AM
Grant Riemer	MaryJo Warner	03/22/2012 09:54 AM
Brian Olson	Brian Olson	03/22/2012 02:17 PM
Kurt Ulrich	Kurt Ulrich	03/22/2012 02:48 PM
Form Started By: MaryJo Warner		Started On: 03/13/2012 03:46 PM
	Final Approval Date: 03/22/2012	

**Attachment to Council Consent Item 4.4
Award Bid for 2012 Street Sweeping Contract**

**CITY OF RAMSEY 2012 STREET SWEEPING
BIDS DUE @ 10:00 AM FRIDAY MARCH 23, 2012**

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>	<u>ALTERNATE</u>	BID SECURITY
Pearson Bros.	\$17,406.00	\$7,500	Yes
On Call Sweeping	\$28,397.00	\$12,000	Yes
Allied Blacktop	\$40,655.00	\$14,000	Yes

CC Regular Session

4. 5.

Meeting Date: 03/27/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution 12-03-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Park Ramp, Phase II

Background:

Resolution and Pay Request Attached.

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$104,500.00.

Council Action:

Motion to adopt Resolution 12-03-XXX authorizing partial payment to Knutson Construction for IP 10-22 Ramsey Municipal Park Facility Phase II in the amount of \$104,500.00.

Attachments

Resolution 03.27.12

Pay Request 03.27.12

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	03/22/2012 02:17 PM
Kurt Ulrich	Kurt Ulrich	03/22/2012 02:49 PM
Form Started By: MaryJo Warner		Started On: 03/14/2012 10:04 AM

Final Approval Date: 03/22/2012

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION APPROVING 6TH PARTIAL PAYMENT TO KNUTSON CONSTRUCTION FOR IP #10-22 RAMSEY MUNICIPAL PARKING RAMP, PHASE II

WHEREAS, the authorization to advertisement for bids for this project was approved on April 12, 2011, and

WHEREAS, on August 9, 2011, the Ramsey City Council awarded the contract for IP #10-22 to Knutson Construction; and

WHEREAS, as of March 27, 2012 \$2,266,172.00 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$104,500.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes partial payment to Knutson Construction for Improvement Project #10-22 in the amount of \$104,500.00.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of March 27, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of March 2012.

Mayor

ATTEST:

City Clerk

Application and Certificate for Payment

Page One of One

Pages

To (Owner): City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: Ramsey Municipal Parking Facility - Phase II

Application No: 6

Distribution to:
 Owner
 Architect
 Contractor

From (Contractor): Knutson Construction
5500 Wayzata Blvd, Suite 300
Minneapolis, MN 55416

Via (Architect): LSA Design Inc
219 North Second Street, Suite 302
Minneapolis, MN 55401

Period To: 2/29/2012

Architect's Project No: 10-12

Contract For:

Contract Date: 8/25/2011

CONTRACTOR'S APPLICATION FOR PAYMENT

Change Order Summary			
Change Orders approved in previous months by Owner		Additions	Deductions
TOTAL		223005	0
Approved this Month			
Number	Date Approved		
TOTALS		223,005.00	0.00
Net change by Change Orders		223,005.00	223,005.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: 

Date: 3/5/12

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, attached.

1. Original Contract Sum	\$	2,734,000.00
2. Net change by Change Order	\$	223,005.00
3. Contract Sum To Date (Line 1 ± 2)	\$	2,957,005.00
4. Total Completed & Stored To Date (Column G on G703)	\$	2,495,444.00
5. Retainage:		
a. ___ % of Completed Work (Column D + E on G703)	\$	124,772.00
b. ___ % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	124,772.00
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$	2,370,672.00
7. Less Previous Certificates For Payment (Line 6 from prior Certificate)	\$	2,266,172.00
8. Current Payment Due	\$	104,500.00
9. Balance to Finish, Plus Retainage (Line 3 less Line 6)	\$	586,333.00


State of: Minnesota

County of: Hennepin

Subscribed and sworn to before me on this _____ day of _____

Notary Public:

My Commission expires:

 **HOLLY BETH JASPER**
Notary Public - Minnesota
My Commission Expires Jan 31, 2015

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified

(Attach explanation if amount certified differs from the amount applied for.) \$ 104,500.00

Architect:

By: 

Date: 3-5-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER'S CERTIFICATION

By: 

Date: 3/6/12

CC Regular Session

4. 6.

Meeting Date: 03/27/2012

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution #12-03-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 9, 2012 through March 22, 2012

Funding Source:

N/A

Attachments

BILLS LIST 3/27/2012

RESOLUTION 3/27/2012

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	03/22/2012 09:57 AM
Kurt Ulrich	Kurt Ulrich	03/22/2012 10:29 AM
Form Started By: Jackie Lipski		Started On: 03/22/2012 09:40 AM

Final Approval Date: 03/22/2012

RAMSEY CITY COUNCIL MEETING
3/27/2012
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 3/9/12-3/22/12	148,440.30
Accounts Payable 3/9/12-3/22/12	257,219.82
Payroll 3/1/12	122,586.08
Pay Estimate- Project	104,500.00

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 632,746.20

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2012 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 120,280.88	\$ 538,141.81
- CORRECTION TO PAYROLL		
PREPAIDS	284,410.27	1,522,189.87
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		302,173.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	199,203.23	1,105,050.34
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		1,091,846.00
- CHECKS VOIDED	0.00	0.00

TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED

\$ 603,894.38

\$ 4,559,401.77

CITY OF RAMSEY
Council Check Register

3/8/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
87940	3/8/2012		113059 ALLINA DESIGN AND CONSTRUCTION						
		11,326.25	REFUND BAL SITE ESCROW 111801		61869	111801-1	9804.6433	00111801	REFUNDS
		<u>11,326.25</u>							
87941	3/8/2012		104491 MN ASSOC OF WOMEN POLICE						
		225.00	2012 CONF- G. WIELER		61870	030712	0211.6335		TRAINING
		<u>225.00</u>							
87942	3/8/2012		100678 PETTY CASH						
		5.39	DESSERT FOR CITY COUNCIL MTG		61871	030812	0111.6249		MISCELLANEOUS OPERATING
		10.48	FF PHOTOS		61871	030812	0220.6249		MISCELLANEOUS OPERATING
		11.00	LICENCE TAB RENEWAL 375		61871	030812	0211.6489	00000375	OTHER CONTRACTED SERVIC
		11.00	LICENSE TAB RENEWAL 388		61871	030812	0211.6489	00000388	OTHER CONTRACTED SERVIC
		26.63	POSTAGE FOR RAM RESIDENTS		61871	030812	0195.6322		POSTAGE
		<u>64.50</u>							
87944	3/13/2012		112321 BACKMAN, AARON						
		88.92	MILEAGE/PARKING REIMBURSEMENT		61903	031212	9230.6331		TRAVEL & LODGING
		<u>88.92</u>							
87945	3/13/2012		100404 CENTURYLINK						
		65.35	FEB/MAR 2012 BILLING		61904	763 422-1452 795MAR12	0452.6321		TELEPHONE
		<u>65.35</u>							
87946	3/13/2012		100116 CONNEXUS ENERGY						
		388.95	TRAFFIC SIGNALS		61905	759126-303100FE B12	0260.6371		ELECTRIC UTILITIES
		<u>388.95</u>							
87947	3/13/2012		113065 DAHL, JUSTIN						
		344.41	CLOSE ESCROW 112131		61906	112131	9804.6433	00112131	REFUNDS
		<u>344.41</u>							
87948	3/13/2012		100144 DEHN OIL COMPANY						
		3,033.69	DIESEL FUEL		61907	14974	0312.6225		DIESEL FUEL
		551.58	DYED DIESEL FUEL		61908	14973	0312.6225		DIESEL FUEL
		<u>3,585.27</u>							
87949	3/13/2012		113064 GLOBAL MEDICAL INSTRUMENTATION						
		1,125.00	CLOSE ESCROW 110886		61909	110886	9804.6433	00110886	REFUNDS
		<u>1,125.00</u>							
87950	3/13/2012		113062 GRIEP, DORIS						
		186.94	CLOSE ESCROW 111925		61910	111925	9804.6433	00111925	REFUNDS
		<u>186.94</u>							
87951	3/13/2012		103933 OAKWOOD LAND DEVELOPMENT						
		30.54	CLOSE ESCROW 111548		61912	111548	9804.6433	00111548	REFUNDS
		<u>30.54</u>							
87952	3/13/2012		100678 PETTY CASH						
		60.00	PD CONF LUNCH REIMBURSEMENT		61913	031212	0211.6331		TRAVEL & LODGING
		<u>60.00</u>							
87953	3/13/2012		100413 RANDALL AND GOODRICH, P L .C						
		33.00	FEB CIVIL BILLING		61914	031212	9400.6304		LEGAL FEES

CITY OF RAMSEY
Council Check Register

3/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		55.00	FEB CIVIL BILLING		61914	031212	9410.6304	00041002	LEGAL FEES
		77.00	FEB CIVIL BILLING		61914	031212	0295.6304		LEGAL FEES
		682.00	FEB CIVIL BILLING		61914	031212	9494.6304		LEGAL FEES
		4,108.50	FEB CIVIL BILLING		61914	031212	0161.6304		LEGAL FEES
		4,955.50							
87954	3/13/2012		113063 REED, ANTHONY						
		163.45	CLOSE ESCROW 112813		61917	112813	9804.6433	00112813	REFUNDS
		163.45							
87955	3/13/2012		112945 RICHTER, LEON						
		205.05	CLOSE ESCROW 112255		61915	112255	9804.6433	00112255	REFUNDS
		205.05							
87956	3/13/2012		112077 SCHILLER JR, ROBERT W.						
		32.24	CLOSE ESCROW 112758		61916	112758	9804.6433	00112758	REFUNDS
		32.24							
87957	3/13/2012		113066 ST. KATHARINE DREXEL						
		91.93	CLOSE ESCROW 111616		61918	111616	9804.6433	00111616	REFUNDS
		91.93							
87958	3/13/2012		110471 US HOME CORPORATION						
		3,960.00	CLOSE ESCROW 107963		61919	107963	9804.6433	00107963	REFUNDS
		3,960.00							
87959	3/13/2012		100687 WEICHT, JOHN AND ASSOCIATES						
		37.38	CLOSE ESCROW 112014		61911	112014	9804.6433	00112014	REFUNDS
		37.38							
87960	3/13/2012		112719 WHEELS OF THUNDER						
		1,673.50	50% MAR/APR 12 NEWSLETTER		61920	030812	9101.4609		OTHER MISCELLANEOUS REV
		1,673.50							
88029	3/15/2012		107962 GENESIS EMPLOYEE BENEFITS						
		4,431.60			61980	03141214435511	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,431.60							
88030	3/15/2012		100257 LAW ENFORCEMENT LABOR SRV INC						
		420.00			61769	0228121417382	9101.2177		UNION DUES
		420.00			61984	0314121443552	9101.2177		UNION DUES
		840.00							
88031	3/15/2012		100298 MN AFSCME COUNCIL 5						
		478.28			61770	0228121417383	9101.2177		UNION DUES
		478.26			61985	0314121443553	9101.2177		UNION DUES
		956.54							
88032	3/15/2012		104474 CARQUEST AUTO PARTS						
		19.80	MISC SUPPLIES		61992	6975-126021	9601.6249		MISCELLANEOUS OPERATING
		19.80							
88033	3/15/2012		100404 CENTURYLINK						
		311.84	MARCH 2012 BILLING		61993	612 E34-0550	0192.6321		TELEPHONE
						637 MAR 12			
		311.84	MARCH 2012 BILLING		61994	612 E34-0544	0192.6321		TELEPHONE
						018 MAR 12			

3/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		311.84	MARCH 2012 BILLING		61995	612 E34-0549 596 MAR 12	0192.6321		TELEPHONE
		<u>935.52</u>							
88034	3/15/2012		110734 CITY OF RAMSEY						
		21.45	ACCT 55274544		62000	031512	9601.4651		WATER REVENUE
		<u>21.45</u>							
88035	3/15/2012		100413 RANDALL AND GOODRICH, P L .C						
		2,955.40	MARCH 2012 PROSECUTION BILLING		61996	031412	0161.6304		LEGAL FEES
		<u>2,955.40</u>							
90086239	3/15/2012		107784 VILLAGE BANK						
		271.85			61925	0313121025105	9101.2173		FICA & MEDICARE-EMPLOYEE
		368.08			61926	0313121025106	9101.2182		FICA & MEDICARE-EMPLOYER
		9,047.61			61979	03141214435510	9101.2182		FICA & MEDICARE-EMPLOYER
		18,614.60			61990	0314121443558	9101.2171		FEDERAL WITHHOLDING
		6,912.34			61991	0314121443559	9101.2173		FICA & MEDICARE-EMPLOYEE
		<u>35,214.48</u>							
90205026	3/15/2012		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		50.00			61922	0313121025102	9101.2174		PERA-EMPLOYEE
		50.00			61923	0313121025103	9101.2183		PERA-EMPLOYER
		13,722.08			61987	0314121443555	9101.2174		PERA-EMPLOYEE
		18,213.51			61988	0314121443556	9101.2183		PERA-EMPLOYER
		<u>32,035.59</u>							
91119104	3/15/2012		100601 MN DEPT OF REV WH						
		4.90			61924	0313121025104	9101.2172		STATE WITHHOLDING
		7,730.46			61989	0314121443557	9101.2172		STATE WITHHOLDING
		<u>7,735.36</u>							
95120218	3/15/2012		100301 MN CHILD SUPPORT PAYMENT CNTR						
		339.66			61921	0313121025101	9101.2185		GARNISHMENTS/SUPPORT
		864.42			61986	0314121443554	9101.2185		GARNISHMENTS/SUPPORT
		<u>1,204.08</u>							
95768815	3/15/2012		110305 HARTFORD LIFE INSURANCE COMPAN						
		506.63			61766	02281214173813	9101.2176		LIFE/HEALTH-EMPLOYEE
		552.42			61981	03141214435512	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>1,059.05</u>							
99022812	3/16/2012		100219 HOME DEPOT COMMERCIAL ACCT PRO						
		30.35	FEBRUARY 2012 BILLING		62001	022812	0194.6259		BUILDING MAINT/REPAIR SUP
		30.99	FEBRUARY 2012 BILLING		62001	022812	9601.6249		MISCELLANEOUS OPERATING
		304.05	FEBRUARY 2012 BILLING		62001	022812	0452.6281		SMALL TOOLS & MINOR EQUIP
		<u>365.39</u>							
99031512	3/14/2012		108768 COMDATA NETWORK INC						
		2.96	SUPERAMERICA 4508 , GALS 0.882		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
		6.85	RAMSEY MARKET , GALS 1.98		61998	FEB12 COMDATA FUEL	0452.6223	00000627	GASOLINE
		10.10	LITTLE DUKES RAMSEY , GALS 3.0		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
		11.18	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE

CITY OF RAMSEY
Council Check Register

3/8/2012 -- 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		12.00	BILL'S SUPERETTE #8 (F, GALS		61998	FEB12 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		12.42	LITTLE DUKES RAMSEY, GALS 3.4		61998	FEB12 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		12.65	HOLIDAY STNSTORE 0395, GALS 3		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		13.24	LITTLE DUKES RAMSEY, GALS 3.9		61998	FEB12 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		13.28	LITTLE DUKES RAMSEY, GALS 3.9		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		13.57	LITTLE DUKES RAMSEY, GALS 4.0		61998	FEB12 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		13.60	LITTLE DUKES RAMSEY, GALS 3.9		61998	FEB12 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		13.69	LITTLE DUKES RAMSEY, GALS 3.9		61998	FEB12 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		13.88	LITTLE DUKES RAMSEY, GALS 4		61998	FEB12 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		14.00	BILL'S SUPERETTE #8 (F, GALS		61998	FEB12 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		14.87	LITTLE DUKES RAMSEY, GALS 4.2		61998	FEB12 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		15.11	HOLIDAY STNSTORE 0395, GALS 4		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		15.37	LITTLE DUKES RAMSEY, GALS 4.5		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		16.06	BILL'S SUPERETTE #8 (F, GALS		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		16.85	LITTLE DUKES RAMSEY, GALS 4.8		61998	FEB12 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		16.85	LITTLE DUKES RAMSEY, GALS 5.1		61998	FEB12 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		17.31	HOLIDAY STNSTORE 0395, GALS 5		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		17.70	LITTLE DUKES RAMSEY, GALS 5.1		61998	FEB12 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		18.00	BILL'S SUPERETTE #8 (F, GALS		61998	FEB12 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		18.03	LITTLE DUKES RAMSEY, GALS 5.3		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		18.04	HOLIDAY STNSTORE 0395, GALS 5		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		18.17	LITTLE DUKES RAMSEY, GALS 5.3		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		18.70	LITTLE DUKES RAMSEY, GALS 5.5		61998	FEB12 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		19.08	BILL'S SUPERETTE #8 (F, GALS		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		19.13	LITTLE DUKES RAMSEY, GALS 5.6		61998	FEB12 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		19.42	LITTLE DUKES RAMSEY, GALS 5.6		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		19.83	LITTLE DUKES RAMSEY, GALS 5.5		61998	FEB12 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		20.27	LITTLE DUKES RAMSEY, GALS 6.1		61998	FEB12 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		21.22	LITTLE DUKES RAMSEY , GALS 5.7		61998	FEB12 COMDATA FUEL	9605.6223	00000612	GASOLINE
		21.32	LITTLE DUKES RAMSEY , GALS 6.2		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		21.66	HOLIDAY STNSTORE 0395 , GALS 6		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		21.85	LITTLE DUKES RAMSEY , GALS 6.1		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		22.12	LITTLE DUKES RAMSEY , GALS 6.6		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		22.28	LITTLE DUKES RAMSEY , GALS 6.4		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
		22.66	LITTLE DUKES RAMSEY , GALS 6.8		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		22.79	LITTLE DUKES RAMSEY , GALS 6.7		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		22.80	LITTLE DUKES RAMSEY , GALS 6.5		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
		22.81	LITTLE DUKES RAMSEY , GALS 6.6		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
		22.96	LITTLE DUKES RAMSEY , GALS 6.8		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		22.99	LITTLE DUKES RAMSEY , GALS 6.4		61998	FEB12 COMDATA FUEL	9605.6223	00000612	GASOLINE
		23.05	LITTLE DUKES RAMSEY , GALS 6.6		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		23.36	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		23.85	LITTLE DUKES RAMSEY , GALS 6.4		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
		24.77	LITTLE DUKES RAMSEY , GALS 7.4		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		24.96	LITTLE DUKES RAMSEY , GALS 7.4		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		25.05	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		25.27	LITTLE DUKES RAMSEY , GALS 7.1		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		25.36	LITTLE DUKES RAMSEY , GALS 7.3		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
		25.47	LITTLE DUKES RAMSEY , GALS 7.5		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		25.51	CASEYS GNRL STRE 198 , GALS 7.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		25.52	LITTLE DUKES RAMSEY , GALS 7.5		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		25.52	LITTLE DUKES RAMSEY , GALS 7.3		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		25.89	LITTLE DUKES RAMSEY , GALS 7.3		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		26.00	LITTLE DUKES RAMSEY , GALS 7.6		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		26.06	LITTLE DUKES RAMSEY , GALS 7.1		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		26.53	LITTLE DUKES RAMSEY , GALS 7.7		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
26.53			LITTLE DUKES RAMSEY , GALS 7.7		61998	FEB12 COMDATA FUEL	0211.6223	0000317	GASOLINE
26.61			LITTLE DUKES RAMSEY , GALS 7.8		61998	FEB12 COMDATA FUEL	0211.6223	0000316	GASOLINE
26.77			LITTLE DUKES RAMSEY , GALS 7.7		61998	FEB12 COMDATA FUEL	0211.6223	0000391	GASOLINE
26.78			BILL'S SUPERETTE #11 (, GALS		61998	FEB12 COMDATA FUEL	0220.6223	0000563	GASOLINE
26.98			LITTLE DUKES RAMSEY , GALS 8.1		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
27.20			LITTLE DUKES RAMSEY , GALS 7.8		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
27.24			CASEYS GNRL STRE 198 , GALS 8.		61998	FEB12 COMDATA FUEL	0211.6223	0000317	GASOLINE
27.26			LITTLE DUKES RAMSEY , GALS 7.8		61998	FEB12 COMDATA FUEL	0211.6223	0000391	GASOLINE
27.55			LITTLE DUKES RAMSEY , GALS 8.1		61998	FEB12 COMDATA FUEL	0211.6223	0000316	GASOLINE
27.62			LITTLE DUKES RAMSEY , GALS 7.8		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
28.08			LITTLE DUKES RAMSEY , GALS 8.2		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
28.11			LITTLE DUKES RAMSEY , GALS 8.5		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
28.25			LITTLE DUKES RAMSEY , GALS 8.3		61998	FEB12 COMDATA FUEL	0211.6223	0000392	GASOLINE
28.38			LITTLE DUKES RAMSEY , GALS 8.1		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
28.41			LITTLE DUKES RAMSEY , GALS 8.4		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
28.53			LITTLE DUKES RAMSEY , GALS 8.3		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
28.55			LITTLE DUKES RAMSEY , GALS 8.0		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
28.75			LITTLE DUKES RAMSEY , GALS 8.2		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
29.74			LITTLE DUKES RAMSEY , GALS 8.5		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
29.83			LITTLE DUKES RAMSEY , GALS 8.1		61998	FEB12 COMDATA FUEL	0211.6223	0000387	GASOLINE
29.88			LITTLE DUKES RAMSEY , GALS 8.6		61998	FEB12 COMDATA FUEL	0211.6223	0000317	GASOLINE
29.93			CASEYS GEN STORE 1988 , GALS 8		61998	FEB12 COMDATA FUEL	0211.6223	0000393	GASOLINE
30.07			CASEYS GNRL STRE 198 , GALS 8.		61998	FEB12 COMDATA FUEL	9605.6223	0000612	GASOLINE
30.10			LITTLE DUKES RAMSEY , GALS 8.6		61998	FEB12 COMDATA FUEL	0211.6223	0000302	GASOLINE
30.25			LITTLE DUKES RAMSEY , GALS 9		61998	FEB12 COMDATA FUEL	0211.6223	0000392	GASOLINE
30.27			CASEYS GEN STORE 1988 , GALS 8		61998	FEB12 COMDATA FUEL	0211.6223	0000317	GASOLINE
30.33			LITTLE DUKES RAMSEY , GALS 8.9		61998	FEB12 COMDATA FUEL	0211.6223	0000302	GASOLINE
30.73			LITTLE DUKES RAMSEY , GALS 8.8		61998	FEB12 COMDATA FUEL	0211.6223	0000302	GASOLINE

CITY OF RAMSEY
Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		30.93	LITTLE DUKES RAMSEY , GALS 9.2		61998	FEB12 COMDATA FUEL	0211.6223	00000392	GASOLINE
		31.55	CASEYS GNRL STRE 198 , GALS 9.		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		31.85	LITTLE DUKES RAMSEY , GALS 9.1		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.32	LITTLE DUKES RAMSEY , GALS 9.3		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.72	LITTLE DUKES RAMSEY , GALS 9.9		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		32.87	HOLIDAY STNSTORE 0323 , GALS 8		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		32.89	LITTLE DUKES RAMSEY , GALS 9.7		61998	FEB12 COMDATA FUEL	0211.6223	00000392	GASOLINE
		33.06	LITTLE DUKES RAMSEY , GALS 9.8		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		33.58	SUPERAMERICA 4508 , GALS 9.878		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		33.62	LITTLE DUKES RAMSEY , GALS 9.4		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		33.98	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		34.13	LITTLE DUKES RAMSEY , GALS 8.8		61998	FEB12 COMDATA FUEL	0220.6225	00000501	DIESEL FUEL
		34.30	CASEYS GEN STORE 1988 , GALS 9		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
		35.50	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		36.12	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000364	GASOLINE
		36.16	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
		36.50	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6223	00000566	GASOLINE
		36.73	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
		37.04	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		37.17	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		37.18	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		37.50	HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
		37.68	LITTLE DUKES RAMSEY , GALS 10.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		38.16	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		38.17	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		38.19	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
		38.66	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		38.77	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE

CITY OF RAMSEY
Council Check Register

3/8/2012 -- 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		38.86	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA	0220.6223	00000504	GASOLINE
						FUEL			
		38.96	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		39.05	HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		39.08	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		39.43	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		39.65	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		39.65	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		39.78	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
		39.78	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		39.80	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		39.84	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		40.01	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		40.23	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		40.34	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		40.36	LITTLE DUKES RAMSEY , GALS 11.		61998	FEB12 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		41.20	CASEYS GNRL STRE 198 , GALS 12		61998	FEB12 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		41.50	SUPERAMERICA 4508 , GALS 12.20		61998	FEB12 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
		41.63	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		41.63	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		41.73	SUPERAMERICA 4508 , GALS 12.65		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		42.06	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		42.14	SUPERAMERICA 4508 , GALS 12.21		61998	FEB12 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		42.46	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		42.65	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		42.79	SUPERAMERICA 4508 , GALS 12.23		61998	FEB12 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		42.81	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			
		43.05	LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		43.10	LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
43.38			LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA FUEL	0211.6223	00000392	GASOLINE
43.49			LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
43.51			SUPERAMERICA 4508 , GALS 12.80		61998	FEB12 COMDATA FUEL	0211.6223	00000365	GASOLINE
43.80			HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA FUEL	0311.6223	00000405	GASOLINE
44.05			LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA FUEL	0211.6223	00000303	GASOLINE
44.10			LITTLE DUKES RAMSEY , GALS 12.		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
44.12			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
44.60			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
45.31			SUPERAMERICA 4508 , GALS 13.48		61998	FEB12 COMDATA FUEL	0211.6223	00000393	GASOLINE
45.37			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
45.77			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0194.6223	00000404	GASOLINE
45.84			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
46.37			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
46.73			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000303	GASOLINE
46.74			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000391	GASOLINE
46.91			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
47.58			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
47.58			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000352	GASOLINE
47.62			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000316	GASOLINE
47.69			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
47.73			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
48.00			CASEYS GNRL STRE 198 , GALS 14		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
48.02			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000387	GASOLINE
48.16			HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA FUEL	0311.6223	00000405	GASOLINE
48.48			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6223	00000563	GASOLINE
48.53			LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0211.6223	00000317	GASOLINE
48.62			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
49.06			LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE

CITY OF RAMSEY
Council Check Register

3/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		50.00	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6223	00000557	GASOLINE
		50.01	SUPERAMERICA 4508 , GALS 12.50		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
		50.01	BILL'S SUPERETTE #7 (F , GALS		61998	FEB12 COMDATA FUEL	0211.6223	00000352	GASOLINE
		50.26	LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		50.50	SUPERAMERICA 4508 , GALS 14.85		61998	FEB12 COMDATA FUEL	0211.6223	00000365	GASOLINE
		50.61	LITTLE DUKES RAMSEY , GALS 13.		61998	FEB12 COMDATA FUEL	0220.6225	00000556	DIESEL FUEL
		51.99	LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0220.6223	00000563	GASOLINE
		52.53	LITTLE DUKES RAMSEY , GALS 15.		61998	FEB12 COMDATA FUEL	0211.6223	00000375	GASOLINE
		52.55	LITTLE DUKES RAMSEY , GALS 15.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		53.87	LITTLE DUKES RAMSEY , GALS 15.		61998	FEB12 COMDATA FUEL	0211.6223	00000302	GASOLINE
		54.18	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0240.6223	00000401	GASOLINE
		54.52	LITTLE DUKES RAMSEY , GALS 15.		61998	FEB12 COMDATA FUEL	0211.6223	00000351	GASOLINE
		54.61	LITTLE DUKES RAMSEY , GALS 15.		61998	FEB12 COMDATA FUEL	0211.6223	00000351	GASOLINE
		54.85	LITTLE DUKES RAMSEY , GALS 14.		61998	FEB12 COMDATA FUEL	0211.6223	00000352	GASOLINE
		55.44	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		55.94	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE
		56.30	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0220.6223	00000563	GASOLINE
		56.47	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
		56.86	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0452.6223	00000653	GASOLINE
		57.64	LITTLE DUKES RAMSEY , GALS 16.		61998	FEB12 COMDATA FUEL	0240.6223	00000401	GASOLINE
		57.76	CASEYS GNRL STRE 198 , GALS 16		61998	FEB12 COMDATA FUEL	0452.6223	00000653	GASOLINE
		59.08	LITTLE DUKES RAMSEY , GALS 17.		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
		59.48	LITTLE DUKES RAMSEY , GALS 17.		61998	FEB12 COMDATA FUEL	0220.6223	00000566	GASOLINE
		59.90	CASEYS GNRL STRE 198 , GALS 17		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
		60.00	HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA FUEL	0311.6223	00000640	GASOLINE
		62.02	HOLIDAY STNSTORE 0395 , GALS 1		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
		62.23	BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6223	00000563	GASOLINE
		62.84	LITTLE DUKES RAMSEY , GALS 18.		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
63.16			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6223	00000564	GASOLINE
63.77			BILL'S SUPERETTE #11 (, GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
65.51			SUPERAMERICA 4508 , GALS 16.80		61998	FEB12 COMDATA FUEL	0220.6225	00000565	DIESEL FUEL
66.42			LITTLE DUKES RAMSEY , GALS 19.		61998	FEB12 COMDATA FUEL	0220.6223	00000564	GASOLINE
66.75			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000560	DIESEL FUEL
67.39			HOLIDAY STNSTORE 0323 , GALS 2		61998	FEB12 COMDATA FUEL	0452.6223	00000664	GASOLINE
68.02			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000500	DIESEL FUEL
68.27			LITTLE DUKES RAMSEY , GALS 17.		61998	FEB12 COMDATA FUEL	0220.6225	00000556	DIESEL FUEL
69.95			RAMSEY MARKET , GALS 20.1		61998	FEB12 COMDATA FUEL	0452.6223	00000627	GASOLINE
70.25			CASEYS GNRL STRE 198 , GALS 20		61998	FEB12 COMDATA FUEL	0452.6223	00000653	GASOLINE
70.25			HOLIDAY STNSTORE 0395 , GALS 2		61998	FEB12 COMDATA FUEL	0311.6223	00000654	GASOLINE
70.44			LITTLE DUKES RAMSEY , GALS 20.		61998	FEB12 COMDATA FUEL	0194.6223	00000312	GASOLINE
71.93			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0452.6223	00000675	GASOLINE
72.37			LITTLE DUKES RAMSEY , GALS 20.		61998	FEB12 COMDATA FUEL	0220.6223	00000564	GASOLINE
73.01			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0220.6225	00000500	DIESEL FUEL
74.27			SUPERAMERICA 4508 , GALS 20.86		61998	FEB12 COMDATA FUEL	0452.6223	00000675	GASOLINE
74.37			LITTLE DUKES RAMSEY , GALS 21.		61998	FEB12 COMDATA FUEL	0220.6223	00000566	GASOLINE
75.00			RAMSEY MARKET , GALS 21.55		61998	FEB12 COMDATA FUEL	0452.6223	00000627	GASOLINE
75.00			BILL'S SUPERETTE #8 (F , GALS		61998	FEB12 COMDATA FUEL	0211.6223	00000386	GASOLINE
75.44			SUPERAMERICA 4508 , GALS 21.19		61998	FEB12 COMDATA FUEL	0301.6223	00000638	GASOLINE
76.02			CASEYS GNRL STRE 198 , GALS 21		61998	FEB12 COMDATA FUEL	0220.6223	00000564	GASOLINE
76.35			SUPERAMERICA 4508 , GALS 21.21		61998	FEB12 COMDATA FUEL	0301.6223	00000402	GASOLINE
77.42			LITTLE DUKES RAMSEY , GALS 21.		61998	FEB12 COMDATA FUEL	0220.6223	00000558	GASOLINE
78.00			CASEYS GEN STORE 1769 , GALS 2		61998	FEB12 COMDATA FUEL	0220.6223	00000564	GASOLINE
78.33			LITTLE DUKES RAMSEY , GALS 23.		61998	FEB12 COMDATA FUEL	0194.6223	00000312	GASOLINE
79.03			LITTLE DUKES RAMSEY , GALS 22.		61998	FEB12 COMDATA FUEL	0452.6223	00000675	GASOLINE
79.34			LITTLE DUKES RAMSEY , GALS 21.		61998	FEB12 COMDATA FUEL	0220.6223	00000566	GASOLINE
79.35			LITTLE DUKES RAMSEY , GALS 22.		61998	FEB12 COMDATA FUEL	0211.6223	00000353	GASOLINE

CITY OF RAMSEY

Council Check Register

3/8/2012 -- 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		79.68	SUPERAMERICA 4508 , GALS 22.77		61998	FEB12 COMDATA FUEL	0301.6223	00000402	GASOLINE
		79.88	HOLIDAY STNSTORE 0323 , GALS 2		61998	FEB12 COMDATA FUEL	0311.6223	00000676	GASOLINE
		80.73	LITTLE DUKES RAMSEY , GALS 23.		61998	FEB12 COMDATA FUEL	0452.6223	00000665	GASOLINE
		84.16	LITTLE DUKES RAMSEY , GALS 25.		61998	FEB12 COMDATA FUEL	0220.6223	00000566	GASOLINE
		84.36	SUPERAMERICA 4508 , GALS 24.45		61998	FEB12 COMDATA FUEL	0301.6223	00000638	GASOLINE
		84.60	HOLIDAY STNSTORE 0323 , GALS 2		61998	FEB12 COMDATA FUEL	0452.6223	00000664	GASOLINE
		84.81	LITTLE DUKES RAMSEY , GALS 24.		61998	FEB12 COMDATA FUEL	9601.6223	00000667	GASOLINE
		86.55	LITTLE DUKES RAMSEY , GALS 25.		61998	FEB12 COMDATA FUEL	0311.6223	00000676	GASOLINE
		87.96	HOLIDAY STNSTORE 0395 , GALS 2		61998	FEB12 COMDATA FUEL	0452.6223	00000664	GASOLINE
		89.55	LITTLE DUKES RAMSEY , GALS 26.		61998	FEB12 COMDATA FUEL	9601.6223	00000667	GASOLINE
		90.87	LITTLE DUKES RAMSEY , GALS 25.		61998	FEB12 COMDATA FUEL	9601.6223	00000667	GASOLINE
		96.73	LITTLE DUKES RAMSEY , GALS 27.		61998	FEB12 COMDATA FUEL	0452.6223	00000653	GASOLINE
		99.00	SHELL OIL 57444793806 , GALS 2		61998	FEB12 COMDATA FUEL	0311.6223	00000654	GASOLINE
		119.85	LITTLE DUKES RAMSEY , GALS 35.		61998	FEB12 COMDATA FUEL	0452.6223	00000675	GASOLINE
		53.44-	NEWEGG.COM 18003901119 , BUSCH		61999	FEB12 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIP
		17.73-	ALLIED ELECTRONICS INC , BRAY		61999	FEB12 COMDATA PCARD	9240.6315		MISCELLANEOUS PROFESSIO
		11.10-	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		4.64-	ALLIED ELECTRONICS INC , BRAY		61999	FEB12 COMDATA PCARD	9240.6315		MISCELLANEOUS PROFESSIO
		.11	AMAZON MKTPLACE PMTS , BUSCH		61999	FEB12 COMDATA PCARD	0192.6249		MISCELLANEOUS OPERATING
		.49	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		1.84	OFFICE DEPOT #2600 , BUSCH		61999	FEB12 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIP
		3.15	AMAZON MKTPLACE PMTS , BUSCH		61999	FEB12 COMDATA PCARD	0192.6249		MISCELLANEOUS OPERATING
		4.89	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		6.35	AMAZON MKTPLACE PMTS , BUSCH		61999	FEB12 COMDATA PCARD	0192.6249		MISCELLANEOUS OPERATING
		6.59	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		8.49	AMAZON MKTPLACE PMTS , BRAY		61999	FEB12 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR EQUIP
		8.58	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		8.98	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		11.17	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		11.95	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		11.98	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		12.86	PRINT CENTRAL , BACKMAN		61999	FEB12 COMDATA PCARD	9230.6249		MISCELLANEOUS OPERATING
		13.84	AMAZON MKTPLACE PMTS , BRAY		61999	FEB12 COMDATA PCARD	0194.6281		SMALL TOOLS & MINOR EQUIP
		15.99	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		15.99	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		16.17	RENAISSANCE D/T DEPOT , ULRICH		61999	FEB12 COMDATA PCARD	0130.6331		TRAVEL & LODGING
		16.29	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		16.29	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		16.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		19.95	SURVEYMONKEY.COM , BUSCH		61999	FEB12 COMDATA PCARD	0192.6405		OFFICE & DATA PROCESSING
		19.98	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6206		FILM, MICROFILM, TAPES, DIS
		19.99	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		23.55	KMART 03897 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6229		SHOP MATERIALS
		24.09	ALLIED ELECTRONICS INC , BRAY		61999	FEB12 COMDATA PCARD	9240.6315		MISCELLANEOUS PROFESSIO
		24.09	ALLIED ELECTRONICS INC , BRAY		61999	FEB12 COMDATA PCARD	9240.6315		MISCELLANEOUS PROFESSIO
		24.72	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		25.00	RECYCLING ASSOCIATION O , GLADH		61999	FEB12 COMDATA PCARD	9604.6249		MISCELLANEOUS OPERATING

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		25.00	PAYPAL *MINNNAHRO , BACKMAN		61999	FEB12 COMDATA PCARD	9230.6335		TRAINING
		25.89	OFFICE DEPOT #2600 , BUSCH		61999	FEB12 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIF
		25.98	OFFICE DEPOT #2600 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		30.03	AMAZON MKTPLACE PMTS , BUSCH		61999	FEB12 COMDATA PCARD	0192.6249		MISCELLANEOUS OPERATING
		29.16	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		30.15	COBORN'S SUPERSTORE , KOHNER		61999	FEB12 COMDATA PCARD	0220.6335		TRAINING
		34.19	MATGUARD USA , BRAY		61999	FEB12 COMDATA PCARD	0194.6221		CLEANING SUPPLIES
		35.34	KMART 03897 , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		35.38	COBORN'S SUPERSTORE , SCHIFERL		61999	FEB12 COMDATA PCARD	0211.6335		TRAINING
		35.69	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		38.79	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		38.79	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		42.98	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		42.98	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		48.09	FTD*ELAINE'S FLOWERS & , ULRIC		61999	FEB12 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERATING
		49.99	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		50.00	U OF M CCE NONCREDIT , RIEMER		61999	FEB12 COMDATA PCARD	0311.6335		TRAINING
		51.99	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		53.94	OFFICE MAX , WIEMANN		61999	FEB12 COMDATA PCARD	0211.6208		MISCELLANEOUS OFFICE SUF
		58.36	5 DOLLAR PIZZA - RAMSE , SCHIF		61999	FEB12 COMDATA PCARD	0211.6335		TRAINING
		61.65	MENARDS ELK RIVER , RIEMER		61999	FEB12 COMDATA PCARD	0311.6259		BUILDING MAINT/REPAIR SUPI
		69.47	GYPSUM ASSOCIATION , GLADHILL		61999	FEB12 COMDATA PCARD	0240.6471		BOOKS & PAMPHLETS
		66.90	DOMINO'S 7360 , ULRICH		61999	FEB12 COMDATA PCARD	0130.6249		MISCELLANEOUS OPERATING
		73.92	JEFF STEIN SNAPON , RIEMER		61999	FEB12 COMDATA PCARD	0311.6281		SMALL TOOLS & MINOR EQUIF
		75.00	U OF M CCE NONCREDIT , RIEMER		61999	FEB12 COMDATA PCARD	0311.6335		TRAINING
		83.35	WM SUPERCENTER , BRAY		61999	FEB12 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERATING
		112.27	RENAISSANCE D/T DEPOT , ULRICH		61999	FEB12 COMDATA PCARD	0130.6331		TRAVEL & LODGING
		126.06	MAP*MACNEIL AUTOMOTIVE , DWYER		61999	FEB12 COMDATA PCARD	0211.6257		OTHER VEHICLE PARTS

CITY OF RAMSEY

Council Check Register

3/8/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		120.50	JIMMY JOHN'S #713 QPS , WIEMA		61999	FEB12 COMDATA PCARD	0280.6241		COMMUNITY POLICING SUPPL
		120.65	MAMA DE LUCAS PIZZERIA , KAPLE		61999	FEB12 COMDATA PCARD	0220.6249		MISCELLANEOUS OPERATING
		125.00	BB *BOY SCOUTS - NSC , ULRICH		61999	FEB12 COMDATA PCARD	0111.6249		MISCELLANEOUS OPERATING
		171.00	SEAT COVERS UNLIMITED , DWYER		61999	FEB12 COMDATA PCARD	0211.6257		OTHER VEHICLE PARTS
		166.21	CENTRAL HYDRAULICS INC , RIEME		61999	FEB12 COMDATA PCARD	0312.6257		OTHER VEHICLE PARTS
		170.00	FRATERNAL ORDER OF POL , DWYER		61999	FEB12 COMDATA PCARD	0211.6451		MEMBERSHIP DUES
		170.00	FRATERNAL ORDER OF POL , DWYER		61999	FEB12 COMDATA PCARD	0211.6451		MEMBERSHIP DUES
		172.94	HOLIDAY INNS , KOHNER		61999	FEB12 COMDATA PCARD	0220.6335		TRAINING
		175.00	U OF M CCE NONCREDIT , GLADHIL		61999	FEB12 COMDATA PCARD	0461.6335		TRAINING
		178.08	GAYLORD TEXAN ADV RSVT , WAY		61999	FEB12 COMDATA PCARD	0211.6331		TRAVEL & LODGING
		199.00	ROCKHURST UNIVERSITY C , RIEME		61999	FEB12 COMDATA PCARD	0311.6335		TRAINING
		250.00	HOLIDAY INNS , KOHNER		61999	FEB12 COMDATA PCARD	0220.6335		TRAINING
		255.00	GOVTTRNGSVC , ULRICH		61999	FEB12 COMDATA PCARD	0130.6335		TRAINING
		270.00	U OF M CCE NONCREDIT , RIEMER		61999	FEB12 COMDATA PCARD	0452.6335		TRAINING
		325.00	SOTA , DWYER		61999	FEB12 COMDATA PCARD	0211.6335		TRAINING
		413.32	CENTRAL HYDRAULICS INC , RIEME		61999	FEB12 COMDATA PCARD	0312.6257		OTHER VEHICLE PARTS
		461.86	PERFORMANCE FLUID POWE , RIEME		61999	FEB12 COMDATA PCARD	0312.6257		OTHER VEHICLE PARTS
		534.36	NEWEGG.COM 18003901119 , BUSCH		61999	FEB12 COMDATA PCARD	0192.6281		SMALL TOOLS & MINOR EQUIP
		520.00	SOTA , DWYER		61999	FEB12 COMDATA PCARD	0211.6335		TRAINING
		675.00	FBI NATIONAL ACADEMY A , WAY		61999	FEB12 COMDATA PCARD	0211.6335		TRAINING
		950.00	NFPA NATL FIRE PROTECT , KOHNE		61999	FEB12 COMDATA PCARD	0220.6452		SUBSCRIPTIONS
		2,046.81	CENTRAL HYDRAULICS INC , RIEME		61999	FEB12 COMDATA PCARD	0312.6257		OTHER VEHICLE PARTS
		60.70-			61999	FEB12 COMDATA PCARD	9101.2082		SALES/USE TAX PAYABLE
		<u>20,521.95</u>							
99031551	3/15/2012		111465 STATE STREET BANK						
		2,954.00			61982	03141214435513	9101.2175		DEFERRED COMPENSATION
		<u>2,954.00</u>							
99031554	3/15/2012		111465 STATE STREET BANK						
		383.73			61983	03141214435514	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>383.73</u>							
99031912	3/19/2012		100629 MN DEPT OF REV SALES TX						

CITY OF RAMSEY
Council Check Register

3/8/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		.24	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9101.4609		OTHER MISCELLANEOUS REV
		18.15	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9101.4308		SALES OF MAPS & PUBLICATI
		39.18	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9601.2082		SALES/USE TAX PAYABLE
		42.75	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9101.4305		RENTAL FEES
		179.15	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9101.2082		SALES/USE TAX PAYABLE
		5,047.53	FEB12 SALES/USE/TRAN TAX		62002	FEB12	9601.2082		SALES/USE TAX PAYABLE
		<u>5,327.00</u>							
99032512	3/15/2012		100223 ICMA RETIREMENT TRUST 457						
		<u>2,869.18</u>			61978	0314121443551	9101.2175		DEFERRED COMPENSATION
		<u>2,869.18</u>							
		<u>148,440.30</u>	Grand Total						

Payment Instrument Totals

Check Total	39,829.54
Transfer Total	108,610.76
Total Payments	<u>148,440.30</u>

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
106639 3M		TRANSFER TAPE/YELLOW SHEETING	PV	61872	001	09101	2/16/2012	TP30380	663.69
3M								Summary Total	663.69
	P O BOX 844127 DALLAS TX 75284-4127							Payment Amount	663.69
100017	AIRGAS NORTH CENTRAL	GASES	PV	61873	001	09101	2/23/2012	105363932	82.84
	AIRGAS NORTH CENTRAL	GASES	PV	61873	002	09101	2/23/2012	105363932	82.85
	PO BOX 802588 CHICAGO IL 60680-2588	MISC GASES	PV	61874	001	09101	2/29/2012	105401454	19.93
								Summary Total	19.93
		GASES	PV	61928	001	09101	3/7/2012	105439206	26.91
								Summary Total	26.91
								Payment Amount	212.53
100625	ALEX AIR APPARATES INC	FD COMPRESSORS MAINT.	PV	62040	001	09101	3/8/2012	21417	2,080.00
	ALEX AIR APPARATES INC 11897 COUNTY ROAD 87 SE ALEXANDRIA MN 56308							Summary Total	2,080.00
								Payment Amount	2,080.00
100021	AMERICAN PUBLIC WORKS ASSN	G. RIEMER 12-13 MEMBERSHIP	PV	62020	001	09101	2/10/2012	144363 12/13	186.25
	AMERICAN PUBLIC WORKS ASSN PO BOX 802296 KANSAS CITY MO 64108-2296							Summary Total	186.25
								Payment Amount	186.25
108664	AMERICAN VENDING INC	COFFEE	PV	61929	001	09101	3/5/2012	6384	197.40
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369							Summary Total	197.40

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
Payment Amount								197.40
102953	AMERIGAS OF ANOKA	2 100 LB CYLINDERS	PV	62039	001	09101	3/19/2012 B946102	174.14
AMERIGAS OF ANOKA P O BOX 37147 PITTSBURGH PA 15250-7473							Summary Total	174.14
Payment Amount								174.14
100028	ANDOVER WHEEL AND FRAME INC	EXHAUST REPAIR ON 500	PV	62021	001	09101	3/19/2012 6085	333.57
	ANDOVER WHEEL AND FRAME INC	EXHAUST REPAIR ON 500	PV	62021	002	09101	3/19/2012 6085	180.00
13476 HANSON BLVD ANDOVER MN 55304							Summary Total	513.57
Payment Amount								513.57
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	PD FEB 12 WIRELESS CHRGS	PV	62004	001	09101	3/14/2012 2012-117	540.01
ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303							Summary Total	540.01
Payment Amount								540.01
100049	ANOKA COUNTY ENVIRONMENTAL SRV	RE: USED OIL	PV	62022	001	09101	3/9/2012 IN0007718	100.00
ANOKA COUNTY ENVIRONMENTAL SRV 2100 - 3RD AVENUE ROOM 360 ANOKA MN 55303							Summary Total	100.00
Payment Amount								100.00
111377	ANOKA MUNICIPAL UTILITY	RAMSEY STREET LIGHTS	PV	61930	001	09603	3/12/2012 22-990005-01 MAR 12	58.35
ANOKA MUNICIPAL UTILITY CITY HALL							Summary Total	58.35
		BUNKER LK BLVD/	PV	61931	001	09603	3/12/2012 22-612000-01 MAR 12	30.07

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
	DYSPOSIUM				
2015 FIRST AVENUE NO		Summary Total			30.07
ANOKA MN	CTY RD 116 &	PV 61932 001 09603	3/12/2012	22-613120-01	105.08
55303	HWY 47 SIGNAL			MAR 12	
		Summary Total			105.08
	14034	PV 61933 001 09603	3/12/2012	22-610280-00	16.68
	DYSPOSIUM ST			MAR 12	
	LT				
		Summary Total			16.68
		Payment Amount			210.18
107591 ARMORTHANE	BODY WORK ON	PV 62055 001 09101	3/14/2012	10058	234.38
BEDLINERS	638				
PLUS TRUCK					
ACCES.					
ARMORTHANE	BODY WORK ON	PV 62055 002 09101	3/14/2012	10058	1,080.00
BEDLINERS	638				
PLUS TRUCK					
ACCES.					
14155 UNITY STREET NW		Summary Total			1,314.38
RAMSEY MN 55303		Payment Amount			1,314.38
100063 ASPEN MILLS	AUDIO TUBES	PV 62005 001 09101	3/9/2012	118967	106.55
ASPEN MILLS		Summary Total			106.55
8201 C	BONINE -	PV 62006 001 09101	3/9/2012	118966	154.90
CENTRAL AVE	UNIFORM PANTS				
NE					
SPRING LAKE PARK MN 55432		Summary Total			154.90
	LUECK- BELTS	PV 62007 001 09101	3/9/2012	118933	78.00
		Summary Total			78.00
	VOIT- UNIFORM	PV 62008 001 09101	3/9/2012	118965	178.35
	PANTS				
		Summary Total			178.35
		Payment Amount			517.80
106564 BLUE CROSS	APRIL 12	PV 62023 001 09101	3/15/2012	031512	57,976.50
BLUE SHIELD	MEDICAL				
BLUE CROSS BLUE SHIELD		Summary Total			57,976.50
P O BOX 64676					

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
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Payment Instrument Check Payment
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
ST PAUL MN 55164-0179									
Payment Amount									57,976.50
103641	BOYER TRUCKS ROGERS	BELT	PV	61934	001	09101	2/29/2012	612103	66.17
BOYER TRUCKS 2601 NE BROADWAY MINNEAPOLIS MN 55413									
Summary Total									66.17
Payment Amount									66.17
100095	BRIGGS AND MORGAN PA INC	KWIK TRIP- SALE OF PROPERTY	PV	62056	001	09295	3/16/2012	497694	8,546.55
BRIGGS AND MORGAN P O BOX 64591		RE FLAHERTY & COLLINS PROP.	PV	62057	001	09202	3/16/2012	497691	17,610.87
Summary Total									8,546.55
Summary Total									17,610.87
ST PAUL MN 55164-0591		MASTER DECLAR JUDGMENT ACTION	PV	62058	001	09295	3/16/2012	497693	15,286.12
Summary Total									15,286.12
RE RAMSEY TOWN CENTER			PV	62059	001	09295	3/16/2012	497690	1,225.00
Summary Total									1,225.00
RE TOTI HOLDINGS LLC			PV	62060	001	09295	3/16/2012	497692	2,886.00
Summary Total									2,886.00
Payment Amount									45,554.54
100652	CARM DISTRIBUTING INC	WHITE TOWELS FD	PV	61935	001	09101	3/5/2012	56332	89.61
CARM DISTRIBUTING INC 894 PAYNE AVENUE ST PAUL MN 55101									
Summary Total									89.61
Payment Amount									89.61
104474	CARQUEST AUTO PARTS	MISC SUPPLIES	PV	61875	001	09101	3/2/2012	6975-126696	38.04
CARQUEST AUTO PARTS									
Summary Total									38.04

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
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Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
P O BOX 503589	BELT- PUMPHOUSE 3	PV 61876 001 09601	3/2/2012	6975-126703	9.02
ST LOUIS MO 63150-3589		Summary Total			9.02
	MINI BULB	PV 61936 001 09101	3/9/2012	6975-126991	3.36
		Summary Total			3.36
	BRAKE PAD SET PD	PV 61937 001 09101	3/8/2012	6975-126959	120.10
		Summary Total			120.10
	TRAILER BALL	PV 61938 001 09101	2/23/2012	6975-126359	1.88
		Summary Total			1.88
	SHOP SUPPLIES	PV 61939 001 09101	2/22/2012	6975-126304	35.39
		Summary Total			35.39
	HOSE CLAMPS AND MISC FOR 562	PV 61940 001 09101	3/6/2012	6975-126803	7.37
		Summary Total			7.37
	V BELT FOR 391	PV 61941 001 09101	2/28/2012	6975-126539	33.86
		Summary Total			33.86
	OIL FILTER	PV 61942 001 09101	3/1/2012	6975-126639	23.47
		Summary Total			23.47
	MISC PARTS	PV 62024 001 09101	3/19/2012	6975-127409	3.68
	MISC PARTS	PV 62024 002 09101	3/19/2012	6975-127409	121.18
		Summary Total			124.86
	MISC SHOP SUPPLIES	PV 62025 001 09101	3/15/2012	6975-127246	26.89
		Summary Total			26.89
	XIP MIX PAINT FOR 675	PV 62026 001 09101	3/12/2012	6975-127090	17.07
		Summary Total			17.07
	BRAKES FOR 352	PV 62027 001 09101	3/14/2012	6975-127179	69.42
		Summary Total			69.42
	WOODRUFF KEYS	PV 62042 001 09101	3/20/2012	6975-127476	7.12
		Summary Total			7.12
		Payment Amount			517.85
100297 CENTERPOINT ENERGY	6701 HIGHWAY 10	PV 62003 001 09410	3/9/2012	6011580-5 FEB 12	203.65

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Summary Total					203.65
CENTERPOINT ENERGY					
P O BOX 4671	14515 E TOWN	PV 62028 001 09601	3/9/2012	8782239-1 FEB	140.39
	CENTER DR			12	
HOUSTON TX 77210-4671					
Summary Total					140.39
	7550 SUNWOOD	PV 62029 001 09101	3/9/2012	6702493-5 FEB	45.96
	DR NW			12	
Summary Total					45.96
Payment Amount					390.00
100129 CRYSTEEL	MISC PARTS	PV 61944 001 09101	3/8/2012	FP146386	404.70
TRUCK	FOR 637				
EQUIPMENT					
CRYSTEEL MANUFACTURING					
Summary Total					404.70
P O BOX 76154	MOTOR FOR	PV 61945 001 09101	3/6/2012	FP146357	432.84
	BOSS SNOW				
	PLOW				
CLEVELAND OH 44101-4755					
Summary Total					432.84
	EYEBOLTS/NUTS	PV 61946 001 09101	3/9/2012	FP146393	72.65
	FOR PLOWS				
Summary Total					72.65
	RELAY AND PIN	PV 61947 001 09101	3/8/2012	FP146377	81.93
	FOR 637				
Summary Total					81.93
Payment Amount					992.12
111818 DEANO'S	WINDSHIELD	PV 62010 001 09101	3/7/2012	33154	246.88
COLLISION	301				
SPECIALISTS					
INC					
DEANO'S COLLISION SPECIALISTS INC					
Summary Total					246.88
11063 173RD AVENUE					
ELK RIVER MN 55330					
Payment Amount					246.88
100144 DEHN OIL	DIESEL	PV 61877 001 09101	2/28/2012	14107	610.96
COMPANY					
DEHN OIL COMPANY					
Summary Total					610.96
6735 141ST	DIESEL	PV 61878 001 09101	2/28/2012	14106	2,386.56
AVENUE NW					
RAMSEY MN 55303					
Summary Total					2,386.56

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
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Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Payment Amount					2,997.52
106065	DIVERSIFIED TEXTURING AND ENGRAVING	PV 62043 001 09101	3/8/2012	2094	1,710.00
	PLATES/TAGS ENGRAVED				
	DIVERSIFIED TEXTURING AND ENGRAVING 1609 99TH LANE NE BLAINE MN 55449-4430				
Summary Total					1,710.00
Payment Amount					1,710.00
100158	ECM PUBLISHERS INC	PV 61879 001 09339	2/24/2012	01795218	66.63
	HEAR-CIP BONDS				
	ECM PUBLISHERS INC 4095 COON RAPIDS BLVD				
	COON RAPIDS MN 55433				
Summary Total					66.63
	AD- BIDS FOR STREET SWEEPING	PV 61880 001 09101	2/24/2012	01795217	112.75
Summary Total					112.75
	HEAR- REVISE SWPPP	PV 61881 001 09605	2/24/2012	01795216	92.25
Summary Total					92.25
	AD-RFP MOWING 2012	PV 61882 001 09101	3/2/2012	01795463	61.50
Summary Total					61.50
	ORD-DELETE CHAPTER 1306	PV 61948 001 09101	3/9/2012	01795807	71.75
Summary Total					71.75
	BID- STREET SWEEPING	PV 62030 001 09101	3/16/2012	01795940	61.50
Summary Total					61.50
Payment Amount					466.38
106624	EHLERS AND ASSOCIATES, INC	PV 62061 001 09202	3/9/2012	344356	1,803.75
	RE COR APARTMENTS				
	EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105				
Summary Total					1,803.75
Payment Amount					1,803.75

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111709	FIRST TRANSIT INC	FEB 2012 RAM STAR EXPRESS	PV	61885	001	09296	3/2/2012	558090212R	54,203.61
	FIRST TRANSIT INC 22192 NETWORK PLACE CHICAGO IL 60673-1221			Summary Total					54,203.61
				Payment Amount					54,203.61
100189	G AND K SERVICES INC	UNIFORMS	PV	61886	001	09101	2/29/2012	1006618513	73.50
	G AND K SERVICES INC	UNIFORMS	PV	61886	002	09101	2/29/2012	1006618513	10.50
	PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	UNIFORMS	PV	61886	003	09101	2/29/2012	1006618513	55.84
		UNIFORMS	PV	61886	004	09101	2/29/2012	1006618513	55.84
				Summary Total					195.68
		UNIFORMS	PV	61887	001	09101	2/22/2012	1006607494	74.00
		UNIFORMS	PV	61887	002	09101	2/22/2012	1006607494	10.00
		UNIFORMS	PV	61887	003	09101	2/22/2012	1006607494	104.14
		UNIFORMS	PV	61887	004	09101	2/22/2012	1006607494	104.15
				Summary Total					292.29
		UNIFORMS	PV	61952	001	09101	3/7/2012	1006629548	74.00
		UNIFORMS	PV	61952	002	09101	3/7/2012	1006629548	10.00
		UNIFORMS	PV	61952	003	09101	3/7/2012	1006629548	116.74
		UNIFORMS	PV	61952	004	09101	3/7/2012	1006629548	116.75
				Summary Total					317.49
		UNIFORMS	PV	62012	001	09101	3/14/2012	1006640463	74.00
		UNIFORMS	PV	62012	002	09101	3/14/2012	1006640463	10.00
		UNIFORMS	PV	62012	003	09101	3/14/2012	1006640463	55.84
		UNIFORMS	PV	62012	004	09101	3/14/2012	1006640463	55.84
				Summary Total					195.68
				Payment Amount					1,001.14
100650	GRAINGER	CLAW HAMMER	PV	61953	001	09101	3/5/2012	9770280932	33.87
	GRAINGER INC DEPT. 806511127			Summary Total					33.87
	PALATINE IL 60038-0001	PAPER HOLDER	PV	61954	001	09101	3/7/2012	9772533411	48.48
				Summary Total					48.48
				Payment Amount					82.35

R04570

CITY OF RAMSEY
Create Payment Control Groups

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111609	GREAT RIVER PRINTING	MARCH/APRIL RAM RESIDENT	PV	61888	001	09101	3/5/2012	7293	5,915.90
	GREAT RIVER PRINTING 7150 BOONE AVE N SUITE 100 MINNEAPOLIS MN 55428-1551								Summary Total 5,915.90
									Payment Amount 5,915.90
109262	GREENBERG IMPLEMENT INC	MISC CHAIN SAW PARTS	PV	61889	001	09101	2/24/2012	PS74248	22.04
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303	DRIVE TUBE FOR POLE SAW	PV	61890	001	09101	3/5/2012	PS74329	82.91
									Summary Total 22.04 82.91
									Payment Amount 104.95
111510	INNOVATIVE CATERING SOLUTIONS LLC	REFUND BUSINESS EXPO FEE	PV	62013	001	09230	3/15/2012	031512	45.00
	INNOVATIVE CATERING SOLUTIONS LLC 18950 238TH AVENUE NW BIG LAKE MN 55309								Summary Total 45.00
									Payment Amount 45.00
106324	INSPECTRON INC	FEB 12 INSPECTION SERVICES	PV	62062	001	09101	3/9/2012	030912	7,800.00
	INSPECTRON INC CODE COMPLIANCE INSPECTIONS 15120 CHIPPENDALE AVE SUITE 104 ROSEMOUNT MN 55068								Summary Total 7,800.00
									Payment Amount 7,800.00
111501	LANDFORM PROFESSIONAL SERVICES	SERVICES THROUGH 2/29/12	PV	62063	001	09295	3/6/2012	20589-2012	15,000.00
	LANDFORM PROFESSIONAL SERVICES	SERVICES THROUGH 2/29/12	PV	62063	002	09295	3/6/2012	20589-2012	9.08
	105 5TH AVENUE SOUTH SUITE 513 MINNEAPOLIS MN 55401	INCENTIVE MARCH 2012	PV	62064	001	09295	3/14/2012	20626	15,009.08 10,000.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
Summary Total					10,000.00
Payment Amount					25,009.08
100256	LANO EQUIPMENT INC	PV 61891 001 09101	2/24/2012	208606	24.08
Summary Total					24.08
	LANO EQUIPMENT INC 6140 HIGHWAY 10 NW ANOKA MN 55303	PV 62032 001 09101	3/20/2012	209339	2.06
Summary Total					2.06
Payment Amount					26.14
100258	LEAGUE OF MINNESOTA CITIES	PV 61892 001 09601	3/8/2012	161708	20.00
Summary Total					20.00
	LEAGUE OF MN CITIES FINANCE DEPT	PV 61955 001 09101	3/9/2012	162718	140.00
	145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044	PV 61955 002 09101	3/9/2012	162718	100.00
		PV 61955 003 09101	3/9/2012	162718	40.00
Summary Total					280.00
Payment Amount					300.00
100259	LEAGUE OF MN CITIES INS TRUST	PV 62014 001 09101	3/11/2012	22351	1,450.00
Summary Total					1,450.00
Payment Amount					1,450.00
112622	LOFFLER COMPANIES INC	PV 61956 001 09101	3/6/2012	1372999	187.03
Summary Total					187.03
	LOFFLER COMPANIES INC 1101 EAST 78TH STREET # 200 BLOOMINGTON MN 55420				

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
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Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								187.03	
100266	LOGIS	FEB 2012 BILLING	PV	62065	001	09101	2/29/2012	34838	9,982.00
	LOGIS		Summary Total						9,982.00
	5750 DULUTH STREET	FEB 2012 NETWORK	PV	62066	001	09101	2/29/2012	34902	672.00
	GOLDEN VALLEY MN 55422-4036		Summary Total						672.00
Payment Amount								10,654.00	
100982	LORD OF LIFE CHURCH	RENTAL- SAFETY CAMP JUNE 2012	PV	62015	001	09290	3/16/2012	031612	1,200.00
	LORD OF LIFE CHURCH		Summary Total						1,200.00
	14501 NOWTHEN BLVD NW RAMSEY MN 55303		Payment Amount						1,200.00
105991	M K GRAPHICS	AP CHECKS	PV	61893	001	09101	3/12/2012	5842	271.05
	M K GRAPHICS		Summary Total						271.05
	8224 FLORIDA COURT BROOKLYN PARK MN 55445		Payment Amount						271.05
100270	MACQUEEN EQUIPMENT INC	CYLINDER FOR 655	PV	61957	001	09101	3/9/2012	2121742	511.56
	MACQUEEN EQUIPMENT INC		Summary Total						511.56
	595 ALDINE STREET	MISC SUPPLIES	PV	62016	001	09605	3/13/2012	2121904	41.13
	ST PAUL MN 55104		Summary Total						41.13
		HYDRO CYL	PV	62033	001	09605	3/14/2012	2121905	173.01
Summary Total								173.01	
Payment Amount								725.70	
100271	MAIN MOTORS	CABLE KIT 652	PV	61894	001	09101	3/5/2012	278721	123.76
	MAIN MOTORS		Summary Total						123.76
	435 WEST MAIN STREET	CLIP FOR 637	PV	61958	001	09101	3/12/2012	278722	3.49
	ANOKA MN 55303		Summary Total						3.49

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
		PULLEY/BELT FOR 637	PV	61959	001	09101	2/21/2012	278403	77.56
				Summary Total					77.56
		PULLEY FOR 637	PV	61960	001	09101	2/21/2012	278407	20.38
				Summary Total					20.38
		TENSIONER FOR 637	PV	61961	001	09101	2/21/2012	278406	86.17
				Summary Total					86.17
		REPAIR ON 637	PV	61962	001	09101	3/8/2012	364170	1,244.40
		REPAIR ON 637	PV	61962	002	09101	3/8/2012	364170	2,663.88
				Summary Total					3,908.28
		MISC PARTS FOR 637	PV	62034	001	09101	3/13/2012	278916	7.42
				Summary Total					7.42
				Payment Amount					4,227.06
100283	MENARDS COON RAPIDS	GLASS CLEANER/VELCRO	PV	61895	001	09101	3/2/2012	604	36.95
				Summary Total					36.95
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433	MISC SUPPLIES	PV	61897	001	09101	2/28/2012	99859	182.39
				Summary Total					182.39
				Payment Amount					219.34
100284	MENARDS ELK RIVER	MISC SUPPLIES	PV	62035	001	09101	3/15/2012	49093	21.86
				Summary Total					21.86
	MENARDS ELK RIVER 19521 EVANS STREET NW ELK RIVER MN 55330-1077			Payment Amount					21.86
108208	METRO PRODUCTS INC	MISC PARTS	PV	62036	001	09101	3/12/2012	83807	39.60
				Summary Total					39.60
	METRO PRODUCTS INC 7401 CENTRAL AVENUE NE FRIDLEY MN 55432			Payment Amount					39.60

R04570

CITY OF RAMSEY
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Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
106555	MINNEAPOLIS, CITY OF	FEB 12 TRANSACTION FEES	PV	62009	001	09101	3/6/2012	400413002813	96.00
	MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738			Summary Total					96.00
				Payment Amount					96.00
100224	MN OFFICE OF ENTERPRISE TECH SHARED SER.	WAN FEB 2012	PV	61964	001	09101	3/5/2012	DV12020429	176.38
	MN OFFICE OF ENTERPRISE TECH SHARED TECH ROOM 510 658 CEDAR STREET ST PAUL MN 55155			Summary Total					176.38
				Payment Amount					176.38
109208	MNFIAM BOOK SALES	FF SKILLS 2 (16)	PV	61963	001	09101	3/6/2012	1386	1,368.00
	MNFIAM BOOK SALES P O BOX 545 WAYZATA MN 55391			Summary Total					1,368.00
				Payment Amount					1,368.00
100345	NAPA AUTO PARTS ELK RIVER	HYD FILTER	PV	61965	001	09101	3/12/2012	611720	15.30
	NAPA AUTO PARTS ELK RIVER 17137 YALE STREET NW	HYD FILTER FOR 642	PV	61966	001	09605	3/9/2012	611406	21.87
	P O BOX 1041 ELK RIVER MN 55330			Summary Total					21.87
				Payment Amount					37.17
100354	NEWMAN SIGNS	BLANK SIGN MATERIAL	PV	61898	001	09101	2/23/2012	0245729	1,016.51
	NEWMAN SIGNS PO BOX 1728 JAMESTOWN ND 58402-1728			Summary Total					1,016.51
				Payment Amount					1,016.51

R04570

CITY OF RAMSEY
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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Document Number	Document Itm	Document Co	Due Date	Invoice Number	Payment Amount
101173	NORTH STAR GLASS	CLEAR GLASS	PV	62037	001	09101	3/8/2012	0065537	326.73
	NORTH STAR GLASS 4135 COON RAPIDS BLVD MPLS MN 55433								Summary Total 326.73
									Payment Amount 326.73
100360	NORTH STAR TOWING INC	TOW 672	PV	61899	001	09101	2/29/2012	23496	187.03
	NORTH STAR TOWING INC 833 NORTH STREET ANOKA MN 55303								Summary Total 187.03
									Payment Amount 187.03
103461	NORTHERN TECHNOLOGIES INC	SERVICES JAN-12/MAR 12	PV	62045	001	09101	3/8/2012	6959	930.00
	NORTHERN TECHNOLOGIES INC 6588 141ST AVENUE N.W. RAMSEY MN 55303								Summary Total 930.00
		RE 147TH AVE-GEO	PV	62053	001	09496	3/8/2012	6960	1,005.00
									Summary Total 1,005.00
		ALPINE DRIVE-GEO	PV	62054	001	09402	3/8/2012	6963	1,515.00
									Summary Total 1,515.00
									Payment Amount 3,450.00
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC BULBS	PV	61967	001	09101	3/8/2012	67579	89.01
	NORTHWEST LIGHTING SYSTEMS CO. 9405 HOLLY STREET NW COON RAPIDS MN 55433								Summary Total 89.01
		MISC BULBS	PV	61968	001	09101	3/6/2012	67526	146.60
									Summary Total 146.60
									Payment Amount 235.61
113061	NOWTHEN PLUMBING INC	RE: 14760 BOWERS DRIVE	PV	61900	001	09400	3/8/2012	2012-7281	325.00
	NOWTHEN PLUMBING INC								Summary Total 325.00

R04570

CITY OF RAMSEY
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Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	19960 FERRET STREET NW ELK RIVER MN 55330								
Payment Amount								325.00	
112759	ON SITE SANITATION INC	WARMING HOUSE	PV	61969	001	09101	3/3/2012	A-449262	47.96
	ON SITE SANITATION INC 95 WOODLYNN AVE ST PAUL MN 55117								
Summary Total								47.96	
Payment Amount								47.96	
110480	OPUS 21 MANAGEMENT SOLUTIONS	FEB 2012 BILLING	PV	62017	001	09601	3/11/2012	120220	291.15
	OPUS 21 MANAGEMENT SOLUTIONS	FEB 2012 BILLING	PV	62017	002	09601	3/11/2012	120220	232.92
	680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125	FEB 2012 BILLING	PV	62017	003	09601	3/11/2012	120220	232.92
		FEB 2012 BILLING	PV	62017	004	09601	3/11/2012	120220	174.69
		FEB 2012 BILLING	PV	62017	005	09601	3/11/2012	120220	232.92
Summary Total								1,164.60	
Payment Amount								1,164.60	
100829	PCS SAFETY SYSTEMS INC	REPLACE TIMER 564	PV	62046	001	09101	3/12/2012	8623	167.56
	PCS SAFETY SYSTEMS INC P O BOX 405 ELK RIVER MN 55330								
Summary Total								167.56	
Payment Amount								167.56	
106763	PIRTEK PLYMOUTH	REPAIR ON 662	PV	61901	001	09101	2/29/2012	S1595643.001	287.41
	PIRTEK PLYMOUTH	REPAIR ON 662	PV	61901	002	09101	2/29/2012	S1595643.001	266.00
	11350 HIGHWAY 55 PLYMOUTH MN 55441								
Summary Total								553.41	
Payment Amount								553.41	

R04570

CITY OF RAMSEY
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111488	POPP.COM INC	FEB 2012 BILLING	PV	62067	001	09101	2/29/2012	992010031	116.00
	POPP.COM INC	FEB 2012 BILLING	PV	62067	002	09101	2/29/2012	992010031	41.43
	P O BOX 27110	FEB 2012 BILLING	PV	62067	003	09101	2/29/2012	992010031	41.43
	GOLDEN VALLEY MN 55427-0110	FEB 2012 BILLING	PV	62067	004	09101	2/29/2012	992010031	240.29
		FEB 2012 BILLING	PV	62067	005	09101	2/29/2012	992010031	41.43
		FEB 2012 BILLING	PV	62067	006	09101	2/29/2012	992010031	58.00
		FEB 2012 BILLING	PV	62067	007	09101	2/29/2012	992010031	33.14
		FEB 2012 BILLING	PV	62067	008	09101	2/29/2012	992010031	8.28
		FEB 2012 BILLING	PV	62067	009	09101	2/29/2012	992010031	120.72
		FEB 2012 BILLING	PV	62067	010	09101	2/29/2012	992010031	90.54
		FEB 2012 BILLING	PV	62067	011	09101	2/29/2012	992010031	120.72
		FEB 2012 BILLING	PV	62067	012	09101	2/29/2012	992010031	62.04
Summary Total									974.02
Payment Amount									974.02
112959	PREMIUM WATERS INC	FD WATER	PV	62047	001	09101	2/29/2012	621331-02-12	19.22
	PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128	FD WATER	PV	62048	001	09101	2/29/2012	621332-02-12	32.52
Summary Total									19.22
Summary Total									32.52
Payment Amount									51.74
111366	RAMSEY, ROBERT	DATA REIMBURSEMENT	PV	62038	001	09101	2/28/2012	022812	25.00
	ROBERT RAMSEY 9495 164TH LANE NW RAMSEY MN 55303								25.00
Summary Total									25.00
Payment Amount									25.00

CITY OF RAMSEY
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	62068	001	09101	3/14/2012	01PC0424	26.90
	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	62068	002	09101	3/14/2012	01PC0424	198.05
	1000 KRISTEN COURT ST PAUL MN 55110			Summary Total					224.95
				Payment Amount					224.95
100431	SAFETY KLEEN CORPORATION	RECYCLE PARTS WASHER	PV	61970	001	09101	2/29/2012	0926130055	101.00
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066			Summary Total					101.00
				Payment Amount					101.00
100469	STREICHER'S POLICE EQUIPMENT	FLASHLIGHTS AND BATONS	PV	61902	001	09101	3/6/2012	1911567	240.43
	STREICHER'S POLICE EQUIPMENT LB# 7873	PD PAPLHAM BOOTS	PV	62018	001	09101	3/7/2012	1911960	192.98
	P O BOX 9438 MINNEAPOLIS MN 55440-9438	BATONS	PV	62019	001	09101	3/7/2012	1911787	96.18
				Summary Total					240.43
				Summary Total					192.98
				Summary Total					96.18
				Payment Amount					529.59
100485	TIMESAVER OFF SITE SECRETARIAL INC	FEB 28 MEETING	PV	62069	001	09101	3/14/2012	M18949	527.13
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179			Summary Total					527.13
				Payment Amount					527.13
112079	TOKLE INSPECTIONS INC	FEB 2012 INSPECTIONS	PV	62070	001	09101	3/7/2012	030712	1,208.25

R04570

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Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448								Summary Total 1,208.25
									Payment Amount 1,208.25
106812	TWIN CITY FILTER SERVICE INC	FILTERS	PV	61971	001	09101	3/7/2012	0506597	59.85
	TWIN CITY FILTER SERVICE INC 2529 25TH AVE S MINNEAPOLIS MN 55406-1280								Summary Total 59.85
									Payment Amount 59.85
111742	TWIN CITY WATER CLINIC INC	WATER SAMPLES FEB 2012	PV	61972	001	09601	3/1/2012	2055	150.00
	TWIN CITY WATER CLINIC INC 617 13TH AVENUE SOUTH HOPKINS MN 55343								Summary Total 150.00
									Payment Amount 150.00
108662	UPS	RE F AND C DOCUMENTS	PV	62071	001	09202	3/10/2012	00003529RW102	92.33
	UPS LOCKBOX 577 CAROL STREAM MN 60132-0577								Summary Total 92.33
									Payment Amount 92.33
112319	VESSCO INC	MISC PARTS	PV	61973	001	09601	3/6/2012	53381	1,804.76
	VESSCO INC 8217 UPLAND CIRCLE CHANHASSEN MN 55317								Summary Total 1,804.76
									Payment Amount 1,804.76
112318	WINTER EQUIPMENT COMPANY	MISC PARTS	PV	61974	001	09101	3/6/2012	IV14767	3,297.98
	WINTER EQUIPMENT COMPANY 1900 JOSEPH LLOYD PARKWAY WILLOUGHBY OH 44094								Summary Total 3,297.98

R04570

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Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment				
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount	
					Payment Amount	3,297.98			
108453	WITMER PUBLIC SAFETY GROUP INC	HELMET SHIELDS FD	PV	62050	001	09101	2/29/2012	E932729	469.59
					Summary Total	469.59			
					Payment Amount	469.59			
112515	WSB AND ASSOCIATES INC	RE SUNWOOD/ARMST RONG	PV	62051	001	09496	2/23/2012	5-01973-010	822.00
					Summary Total	822.00			
701	XENIA AVENUE SOUTH SUITE 300	RIVERDALE DRIVE EXT	PV	62052	001	09101	2/23/2012	2-01973-020	384.00
					Summary Total	384.00			
					Payment Amount	1,206.00			
106402	ZEP MANUFACTURING COMPANY	TOWELS/BRAKE WASH	PV	61975	001	09101	2/15/2012	57441586	786.75
					Summary Total	786.75			
					Payment Amount	786.75			
100543	ZIEGLER INC	REPAIR RAMP GENERATOR	PV	61976	001	09240	2/24/2012	SW050179114	1,309.73
					Summary Total	1,309.73			
					Payment Amount	1,309.73			
					Total Amount to be Processed	257,175.07			
					Total Number of Payments to be Processed	80			

R04570

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
112956	KNUTSON CONSTRUCTION	PAY EST 6- RAMP PHASE 2	PV	61927	001	09468	3/5/2012	030512	104,500.00
	KNUTSON CONSTRUCTION 5500 WAYZATA BLVD SUITE #300 MINNEAPOLIS MN 55416							Summary Total	104,500.00
								Payment Amount	104,500.00
								Total Amount to be Processed	104,500.00
								Total Number of Payments to be Processed	1

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-03-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF MARCH 9, 2012 THROUGH MARCH 22, 2012.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of March 9, 2012, through March 22, 2012, in the amount of \$632,746.20; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period March 9, 2012, through March 22, 2012, in the amount of \$632,746.20.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 27th day of March 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 7.

Meeting Date: 03/27/2012

By: Diana Lund, Finance

Information

Title:

Report From Finance Committee of 3-13-12

Background:

Two Cases were presented to the Finance Committee:

Case 1: Appointment of a Chair and Vice Chair for the Finance Committee.

Motioned that the City Council select Councilmember Elvig as Chair and Councilmember Wise as Vice Chair of the Finance Committee in 2012.

Case 2: Credit Card Analysis

Staff reviewed the credit card collections to date outlining that the majority of the usage was from utility billing and that the average credit card processing fee was 3.05%. The Finance Committee was in agreement to begin charging a \$2.00 per transaction fee for on-line usage to help offset the 3.05% rate. The transaction fee is to begin immediately after council approval.

Recommendation:

Ratify the recommendations of the Finance Committee.

Council Action:

Ratify the recommendations of the Finance Committee.

Attachments

Credit Card Analysis

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

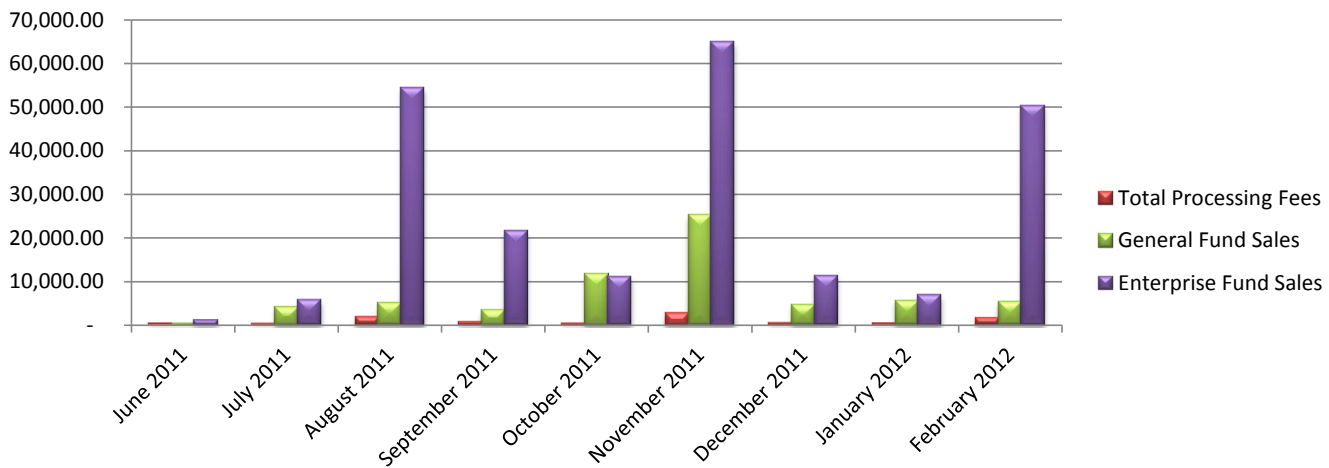
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Started On: 03/14/2012 07:40 AM

Final Approval Date: 03/21/2012

Month	Total Sales	Total Processing Fees	General Fund Sales	% Total Sales	Enterprise Fund Sales	% Total Sales
June 2011	1,660.16	373.75	413.50	24.91%	1,246.66	75.09%
July 2011	9,929.87	359.47	4,173.15	42.03%	5,756.72	57.97%
August 2011	59,501.54	1,952.33	5,064.61	8.51%	54,436.93	91.49%
September 2011	25,116.92	835.75	3,537.91	14.09%	21,579.01	85.91%
October 2011	22,815.50	517.97	11,783.51	51.65%	11,031.99	48.35%
November 2011	89,961.22	2,880.70	25,110.78	27.91%	64,850.44	72.09%
December 2011	16,099.75	566.47	4,769.05	29.62%	11,330.70	70.38%
January 2012	12,632.28	461.19	5,669.57	44.88%	6,962.71	55.12%
February 2012	52,096.34	1,661.46	5,423.70	10.41%	50,434.88	96.81%
Total	289,813.58	9,609.09	65,945.78		227,630.04	

Credit Card Sales & Fees - By Month



Truth in Credit Card Processing

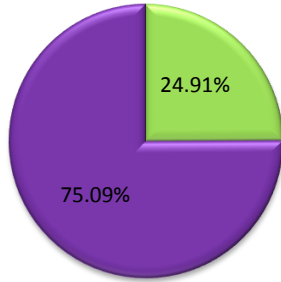
The city offers a variety of payment methods (in person, online, telephone) and accepts three card types including VISA, MasterCard, and Discover. The card type and transaction method determine the rate fee the city pays per transaction. This analysis summaries total monthly transactions and fees to determine the cumulative processing fee, backing out fixed monthly account fees.

Month	Total Sales	Fixed Fees*	Processing Fees	True Processing Fee Rate (%)
June 2011	\$ 1,660.16	\$ 319.80	\$ 53.95	3.25%
July 2011	\$ 9,929.87	\$ 49.95	\$ 309.52	3.12%
August 2011	\$ 59,501.54	\$ 49.95	\$ 1,902.38	3.20%
September 2011	\$ 25,116.92	\$ 49.95	\$ 785.80	3.13%
October 2011	\$ 22,815.50	\$ 49.95	\$ 468.02	2.05%
November 2011	\$ 89,961.22	\$ 49.95	\$ 2,830.75	3.15%
December 2011	\$ 16,099.75	\$ 49.95	\$ 516.52	3.21%
January 2012	\$ 12,632.28	\$ 49.95	\$ 411.24	3.26%
February 2012	\$ 52,096.34	\$ 49.95	\$ 1,611.51	3.09%
Total	\$ 289,813.58	\$ 719.40	\$ 8,889.69	Average Rate: 3.05%

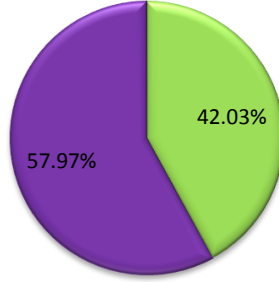
* Monthly Fixed Service Fee (June 2011 includes swipe machines)

SALES BY FUND TYPE

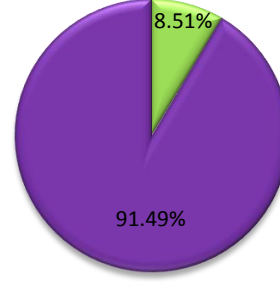
June 2011



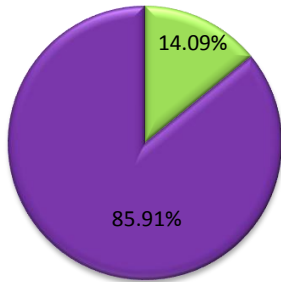
July 2011



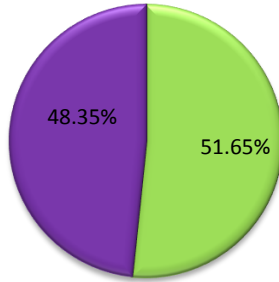
August 2011



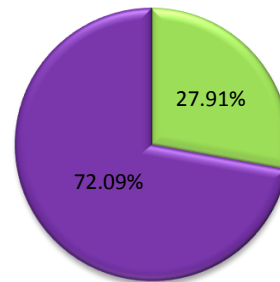
September 2011



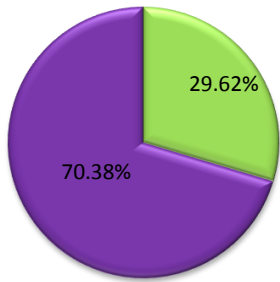
October 2011



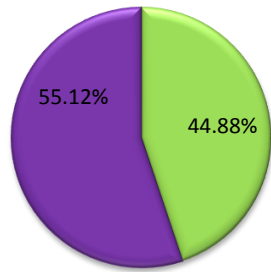
November 2011



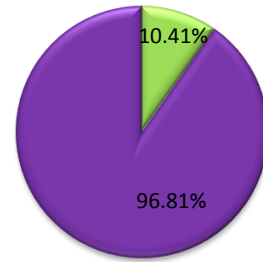
December 2011





January 2012



February 2012



 General Fund
 Enterprise Fund

Meeting Date: 03/27/2012

By: Jo Thieling, Administrative Services

Information

Title:

Public Hearing to Adopt Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

Background:

Although a public hearing is not required, staff has advertised the adoption of this Ordinance as a public hearing as a courtesy to all registered voters within the City. Following is the same background that was presented for the introduction of this redistricting ordinance. For informational purposes, staff is including this same language. On February 21, 2012, the maps were released showing the redistricting of the congressional and legislative districts. The City was required to review those maps and make adjustments to its Ward and Precinct boundaries as needed based on population changes. Council is also aware that redistricting is a process that occurs every ten years following completion of the US Census.

Notification:

The notification requirements are as follows: When a precinct boundary is reestablished or a local government election district boundary is redistricted, a detailed map showing the new precincts or districts must be posted at the locations and in the manner in items A to C. Item A pertains to municipalities, and reads as follows: For precincts and wards established by a municipality, the notice prepared by the municipal clerk must be posted in the clerk's office. The notice may be posted in other conspicuous locations in the municipality, at the discretion of the clerk. The information posted must also be made available for public inspection at the office of the county auditor. A resolution to re-establish the boundaries of the precincts will be considered in the case following this one.

The notices required must be posted within 72 hours after the adoption of precinct or election district boundaries. The notices must remain posted until the day following the state general election in a year ending in two. Besides the notification bulletin board, staff will post the map and legals on the City's website. Staff published a public hearing notice for the adoption of this Ordinance redistricting the Wards, although a public hearing is not a mandatory requirement.

With regard to notice to affected voters - when precinct boundaries are changed, the county auditor or municipal clerk shall notify each affected registered voter of the change at least one week prior to the state primary held after the change takes place. Following completion of the ward and precinct boundary amendments, Anoka County Elections will be sending out notification postcards to all voters within the City of Ramsey.

Observations:

Again, the following information was presented during the time of the introduction of this ordinance, but for informational purposes, this same information is included. The City is currently divided into four Wards and each Ward has two Precincts. According to State Statute, each Ward shall have a balanced population with other Wards within the City. Based on the 2010 Census, the current population of each Ward in the City of Ramsey is as follows: Ward 1 = 6,975 (+18%); Ward 2 = 4,937 (-16%); Ward 3 = 5,721 (-3%); and Ward 4 = 5,939 (+1%).

As was noted to Council at the February 28, 2012 meeting, for Census and redistricting purposes, the City is divided into smaller geographic areas known as Census Blocks that are used to summarize population and act as boundary lines for Districts and Wards. Staff prepared an amended Ward Map that balances population with minimal geographic change and follows major transportation corridors. The populations for each Ward on the proposed Map is as follows: Ward 1 = 6,091 (+3%); Ward 2 = 5,821 (-1%); Ward 3 = 5,721 (-3%) ~~No change to~~

Ward 3 proposed]); and Ward 4 = 5,939 (-1%) [No change to Ward 4 proposed]).

At the February 28, 2012 Council meeting, Council accepted the draft Ward Map and directed staff to prepare the necessary ordinance for introduction and adoption to establish the new boundary lines for the City of Ramsey's Ward system and a resolution to establish precinct lines and polling places. The ordinance establishing the Ward lines was presented for introduction at the March 13, 2012 Council meeting. Council voted to introduce the ordinance as presented, and that ordinance, along with the map, is attached for Council adoption. Also included, for informational purposes, is the map showing the comparison of the old and new ward boundaries.

Recommendation:

Staff recommends Council adopt the attached ordinance establishing boundary lines for the City of Ramsey Ward system.

Funding Source:

N/A

Council Action:

Motion to waive the City's Charter requirement to read the Ordinance aloud and to adopt Ordinance #12-XX Establishing Boundary Lines for the City of Ramsey Ward System.

Roll Call: Councilmember Backous
Councilmember Wise
Councilmember Elvig
Councilmember Tossey
Councilmember McGlone
Councilmember Strommen
Mayor Ramsey

Attachments

Map Showing New Ward Boundary Lines

Map Comparing Old & New Ward Lines

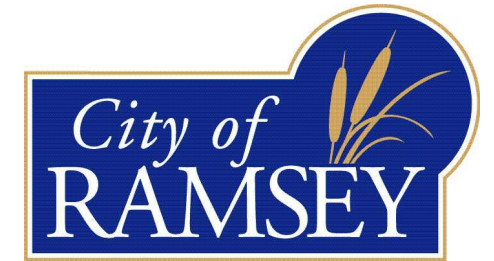
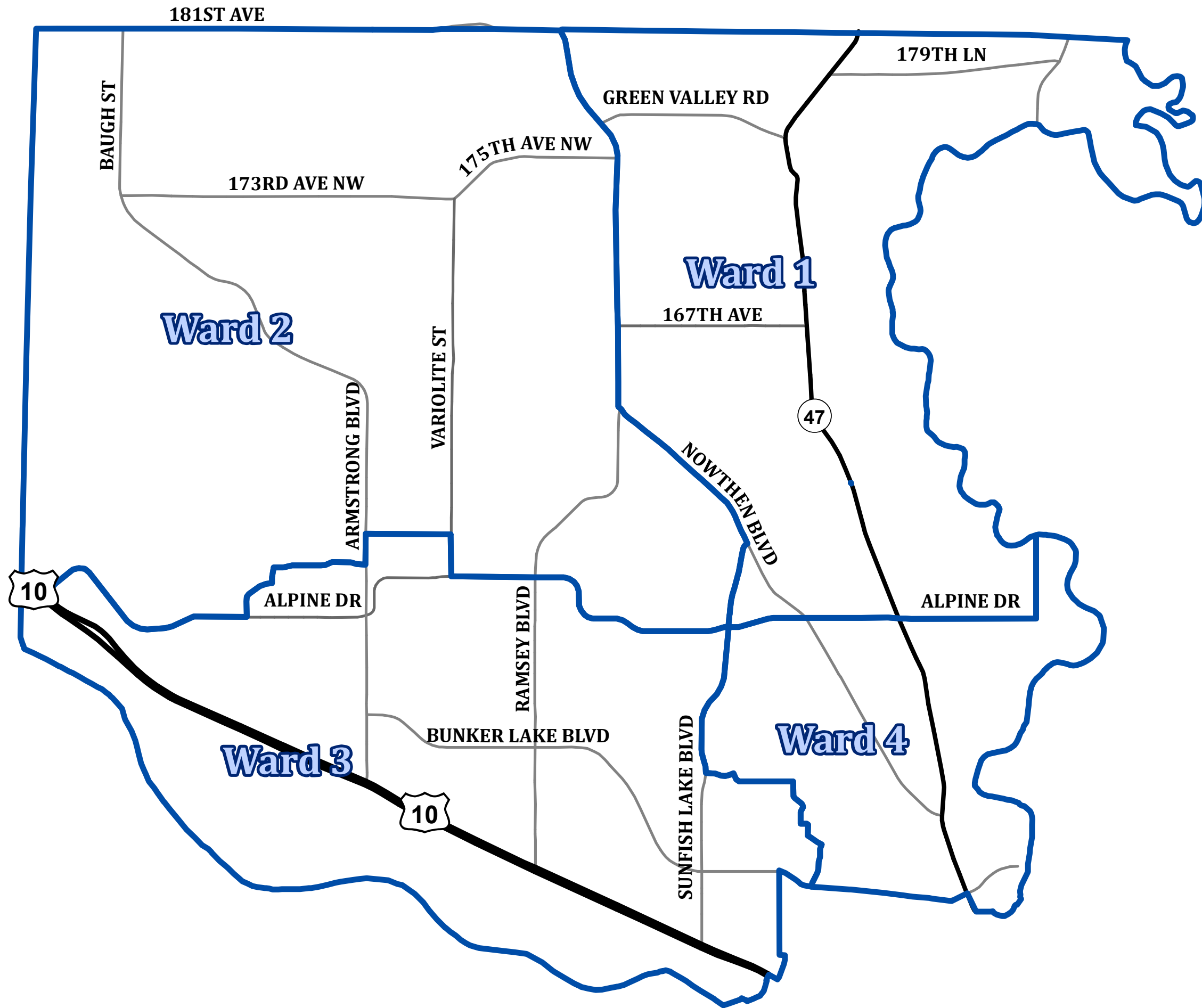
Redistricting Ordinance

Form Review

Form Started By: Jo Thieling

Started On: 03/15/2012

Final Approval Date: 03/08/2012



Proposed Ward Redistricting Plan

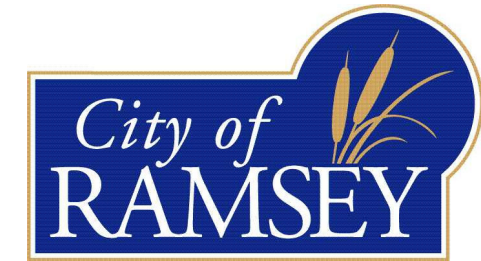
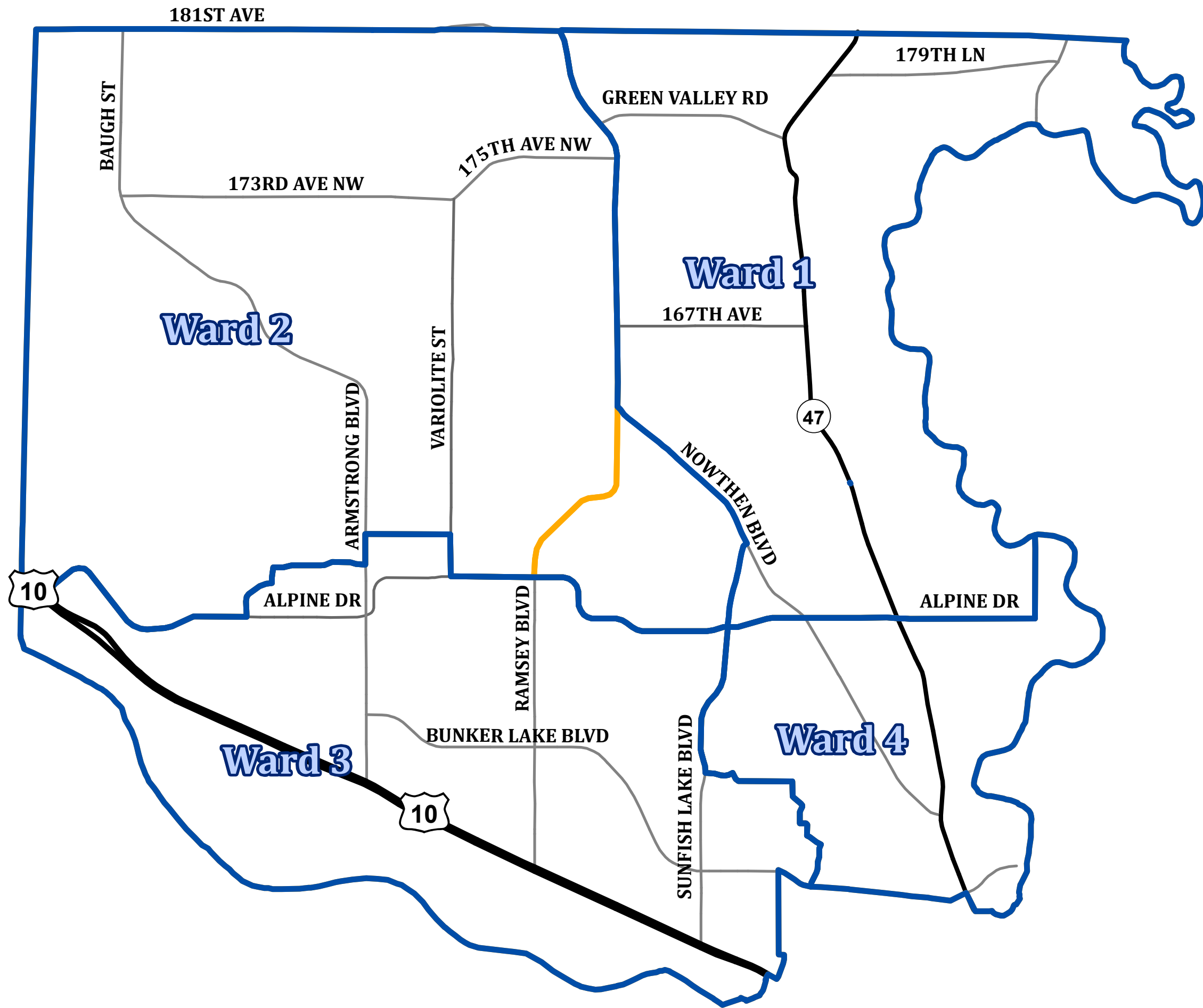
February 22, 2012



Population	
Ward 1	6,091 (+3%)
Ward 2	5,821 (-2%)
Ward 3	5,817 (-2%)
Ward 4	5,939 (+1%)

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Proposed Ward Redistricting Plan

February 22, 2012

- Wards
- Current Wards

Population

Ward 1	6,091 (+3%)
Ward 2	5,821 (-2%)
Ward 3	5,817 (-2%)
Ward 4	5,939 (+1%)

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ORDINANCE #12-XX
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE ESTABLISHING BOUNDARY LINES FOR THE CITY OF RAMSEY WARD SYSTEM

The City Council of the City of Ramsey, Minnesota ordains:

SECTION 1. PURPOSE.

It is the purpose of this ordinance to re-establish the boundary lines for the Wards located within the City of Ramsey as per the Minnesota Redistricting Process. The four wards are equal in population as is practicable with each ward being composed of compact contiguous territory. Changes occur in Wards 1 and 2 only; Wards 3 and 4 remain the same.

Ward Descriptions. Following is the legal description of each ward.

WARD 1: The boundary of Ward 1 is described as follows:

Beginning at the intersection of Nowthen Boulevard NW (CSAH #5) and 181st Avenue NW (County Road #64). Thence following Nowthen Boulevard NW (CSAH #5) in a southern direction to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Nowthen Boulevard NW (CSAH #5). Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Alpine Drive NW and Sunfish Lake Boulevard NW (County Road #57). Thence following Alpine Drive NW easterly to the intersection of Roanoke Street NW and Alpine Drive NW. Thence following Roanoke Street NW northerly to the intersection of Juniper Ridge Drive NW and Roanoke Street NW. Thence northerly along the east property line of Lot 11, Block 1, of Reilley Estates (said property address 15637 Juniper Ridge Drive NW) to the eastern City limits (Rum River). Thence following the Rum River upstream in a northerly direction to the north City limits. Thence following the north City limits in a westerly direction to point of beginning.

See attached City Map showing graphically the boundaries of WARD 1.

WARD 2: The boundary of Ward 2 is described as follows:

Beginning at the intersection of the north and west City limits lines, thence easterly along the north City limits to the intersection of Nowthen Boulevard NW (CSAH #5) and 181st Avenue NW (County Road #64). Thence following Nowthen Boulevard NW (CSAH #5) in a southern direction to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Nowthen Boulevard NW (CSAH #5). Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Alpine Drive NW and Sunfish Lake Boulevard NW (County Road #57). Thence following Alpine Drive NW westerly to the intersection of Variolite Street NW and Alpine Drive NW. Thence following Variolite Street NW north to the intersection of 157th Avenue NW and Variolite Street NW. Thence following 157th Avenue NW west to the intersection of Armstrong Boulevard NW (CSAH #83) and 157th Avenue NW. Thence following Armstrong Boulevard NW (CSAH #83) south to the intersection of 155th Lane NW and Armstrong Boulevard NW (CSAH #83). Thence following 155th Lane NW westerly to the intersection of Marmoset Street NW and 155th Lane NW. Thence following Marmoset Street NW south to the intersection of 154th Lane NW and Marmoset Street NW. Thence following 154th Lane NW westerly to the intersection of Okapi Street NW and 154th Lane NW. Thence following Okapi Street NW south to the intersection of Alpine Drive NW and Okapi Street NW. Thence following Alpine Drive NW westerly to the intersection of U.S. Highway #10/169 and Alpine Drive NW. Thence Following U.S. Highway #10/169 northwesterly to the west City limits. Thence following the west City limits north to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 2.

WARD 3: The boundary of Ward 3 is described as follows:

Beginning at the intersection of U.S. Highway #10/169 and the west City limit line. Thence following U.S. Highway #10/169 southeasterly to the intersection of Alpine Drive NW and U.S. Highway #10/169. Thence following Alpine Drive NW easterly to the intersection of Okapi Street NW and Alpine Drive NW. Thence following Okapi Street NW north to the intersection of 154th Lane NW and Okapi Street NW. Thence following 154th Lane NW easterly to the intersection of Marmoset Street NW and 154th Lane NW. Thence following Marmoset Street NW north to the intersection of 155th Lane NW and Marmoset Street NW. Thence following 155th Lane NW easterly to the intersection of Armstrong Boulevard NW (CSAH #83) and 155th Lane NW. Thence following Armstrong Boulevard NW (CSAH #83) north to the intersection of 157th Avenue NW and Armstrong Boulevard NW (CSAH #83). Thence following 157th Avenue NW easterly to the intersection of Variolite Street NW and 157th Avenue NW. Thence following Variolite Street NW southerly to the intersection of Alpine Drive NW and Variolite Street NW thence following Alpine Drive NW easterly to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Alpine Drive NW. Thence following Sunfish Lake Boulevard NW (County Road #57) south to the intersection of Sunwood Drive NW and Sunfish Lake

Boulevard NW (County Road #57). Thence following Sunwood Drive NW easterly to the intersection of 145th Lane NW and Sunwood Drive NW. Thence following 145th Lane NW easterly to the intersection of Potassium Street NW and 145th Lane NW. Thence following Potassium Street NW south to the intersection of 143rd Circle NW and Potassium Street NW. Thence following 143rd Circle NW easterly to the intersection of Neon Street NW and 143rd Circle NW. Thence following Neon Street NW southerly to the intersection of 142nd Avenue NW and Neon Street NW. Thence following 142nd Avenue NW easterly to the intersection of Magnesium Street NW and 142nd Avenue NW. Thence following Magnesium Street NW southerly to the intersection of Industry Avenue NW (CSAH#116) and Magnesium Street NW. Thence following Industry Avenue NW (CSAH #116) westerly to the east line of Business Park 95 (also known as the east City limit line). Thence following the East City limit line, southerly to the southern City limits (Mississippi River). Thence following the southern City limits westerly to the western City limits. Thence following the western City limits northerly to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 3.

WARD 4: The boundary of Ward 4 is described as follows:

Beginning at the intersection of Sunfish Lake Boulevard NW (County Road #57) and Alpine Drive NW. Thence easterly along Alpine Drive NW to the intersection of Roanoke Street NW and Alpine Drive NW. Thence following Roanoke Street NW north to the intersection of Juniper Ridge Drive NW and Roanoke Street NW. Thence northerly along the east property line of Lot 11, Block 1, of Reilley Estates (said property address 15637 Juniper Ridge Drive NW) to the eastern City limits (Rum River). Thence following the Rum River downstream along the eastern City limits to the southern City limits. Thence following the southern City limits westerly to the intersection of Magnesium Street NW and Industry Avenue NW (CSAH #116). Thence following Magnesium Street NW north to the intersection of 142nd Avenue NW and Magnesium Street NW. Thence following 142nd Avenue NW north and westerly to the intersection of Neon Street NW and 142nd Avenue NW. Thence following Neon Street NW northerly to the intersection of 143rd Circle NW and Neon Street NW. Thence following 143rd Circle NW westerly to the intersection of Potassium Street NW and 143rd Circle NW. Thence following Potassium Street NW northerly to the intersection of 145th Lane NW and Potassium Street NW. Thence following along 145th Lane NW westerly to the intersection of Sunwood Drive NW and 145th Lane NW. Thence following along Sunwood Drive NW westerly to the intersection of Sunfish Lake Boulevard NW (County Road #57) and Sunwood Drive NW. Thence following Sunfish Lake Boulevard NW (County Road #57) northerly to the point of beginning.

See attached City Map showing graphically the boundaries of WARD 4.

SECTION 2. SUMMARY.

The following is the official summary of Ordinance #12-XX, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the ordinance.

Redistricting is a process that occurs every ten years following completion of the US Census. The City of Ramsey is divided into four wards and each Ward shall have a balanced population with the other Wards within the City. To be within the recommended percentage of population and following the legislative district boundary redistricting, the lines for Wards 1 and 2 have been amended. Wards 3 and 4 remain the same. A map and complete legal description of each Ward is available for viewing on the City’s website at www.cityoframsey.com or is available for review at City Hall.

SECTION 3: EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 5.07.

Passed by the Ramsey City Council the ____ day of March 2012.

Mayor

ATTEST:

City Clerk

Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:

Meeting Date: 03/27/2012

By: Jo Thieling, Administrative Services

Information

Title:

Consider Resolution Establishing Precinct Boundary Lines and Polling Places for the City of Ramsey

Background:

As part of the redistricting process, precinct lines and polling places must be re-established. Because of the Ward boundary change between Wards 1 and 2, the precinct line between Ward 1 Precinct 1 and Ward 2 Precinct 2 will be changed. Because of the legislative redistricting, it made sense to redraw the precinct boundaries in Ward 1 as well. A map depicting the new proposed boundaries is attached to this case. Legal descriptions for all eight Precincts are included in the attached resolution.

The City's polling locations will remain the same; however, staff is suggesting some rearranging of at which location the Precincts will vote. What has been taken into consideration is where the new Ward, Precinct and Legislative District lines fall as well as the number of registered voters within the Precinct in comparison to the size of the polling facility. State Statutes regulates how a City designates polling places as follows: The polling place for a precinct in a city or in a school district located in whole or in part in the metropolitan area, shall be located within the boundaries of the precinct or within one mile of one of those boundaries unless a single polling place is designated for a city. . . . Currently Ward 1 Precinct 1 votes at Pathways Community Church located at 6341 - 167th Avenue NW and that will remain the same as will Ward 1 Precinct 2 which votes at Cross of Hope Church, located at 5730 - 179th Lane NW. Ward 2 Precinct 1 currently votes at Fire Station 1, located at 15050 Armstrong Boulevard NW. Staff is suggesting the polling location for Ward 2 Precinct 1 be changed to the Park Center in Central Park which is located at 7925 - 161st Avenue NW. This accomplishes two things - the location of this polling place is closer to the precinct boundaries AND - the number of registered voters in this precinct are less than the one currently voting at Park Center so some of the crowding and parking concerns will be alleviated. With the new boundary line for Ward 2 Precinct 2 moving over into the current boundary for Ward 1, the Independent Baptist Church located at 15650 Sunfish Lake Boulevard NW falls within the borders and is suggested as the new location for this precinct. Ward 3 Precinct 1 currently votes at Ramsey Municipal Center at 7550 Sunwood Drive NW and Ward 3 Precinct 2 currently votes at the Independent Baptist Church (Sunfish - address above). Staff is suggesting having Ward 3 Precinct 1 continue to vote at the Municipal Center, even though the boundary line is within Precinct 2. It does, however, fall within the one mile radius as set by State Statute. Precinct 1 is the larger voter population of the two precincts in Ward 3 so it would make most sense to have the larger precinct continue to vote at City Hall where there is ample parking and not as much chance for traffic congestion as has happened in the past on Armstrong Boulevard. At the present time, there is a difference of about 1,000 registered voters between Precinct 1 and 2 in Ward 3. By leaving Ward 3 Precinct 1 voting at the Municipal Center, this also minimizes the number of polling location changes. Ward 3 Precinct 2 currently votes at Independent Baptist Church located at 15650 Sunfish Lake Boulevard, but staff is suggesting the new location be Ramsey Fire Station No. 1 at 15050 Armstrong Boulevard NW. Ward 4 Precinct 1 currently votes at Old City Hall at 15153 Nowthen Boulevard NW and Ward 4 Precinct 2 currently votes at Lord of Life Church at 14501 Nowthen Boulevard NW, and those two will remain as is.

Attached for Council information and review is a map showing the the Ward and Precinct boundaries as well as the polling locations, current and proposed. Also attached is a map showing the one mile radius area for polling places.

Notification:

The notification requirements are as follows: When a precinct boundary is reestablished or a local government election district boundary is redistricted, a detailed map showing the new precincts or districts must be posted at the locations and in the manner in items A to C. Item A pertains to municipalities, and reads as follows: For precincts and wards established by a municipality, the notice prepared by the municipal clerk must be posted in the clerk's office. The notice may be posted in other conspicuous locations in the municipality, at the discretion of the clerk. The information posted must also be made available for public inspection at the office of the county auditor. Staff will post the maps and information on the Public Notice Board in the lobby of City Hall. Staff will also send all notices to the County Auditor and the Secretary of State offices.

The notices required must be posted within 72 hours after the adoption of precinct or election district boundaries. The notices must remain posted until the day following the state general election in a year ending in two.

With regard to noticing affected voters - when precinct boundaries are changed, the county auditor or municipal clerk shall notify each affected registered voter of the change at least one week prior to the state primary held after the change takes place. Following completion of the ward and precinct boundary amendments, Anoka County Elections will be sending out notification postcards to all voters within the City of Ramsey

Recommendation:

Staff is recommending the City Council adopt the attached resolution establishing the Precinct boundary lines and the polling locations.

Funding Source:

Costs for elections are budgeted for in the Elections Section of the General Fund.

Council Action:

Motion to adopt Resolution #12-03-XXX Establishing Precinct Boundary Lines and Polling Places for the City of Ramsey

Attachments

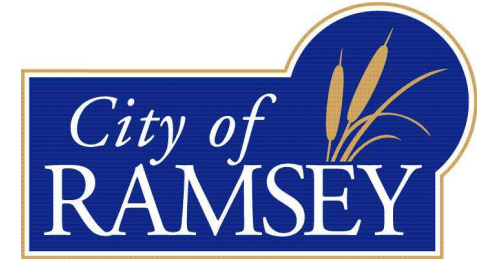
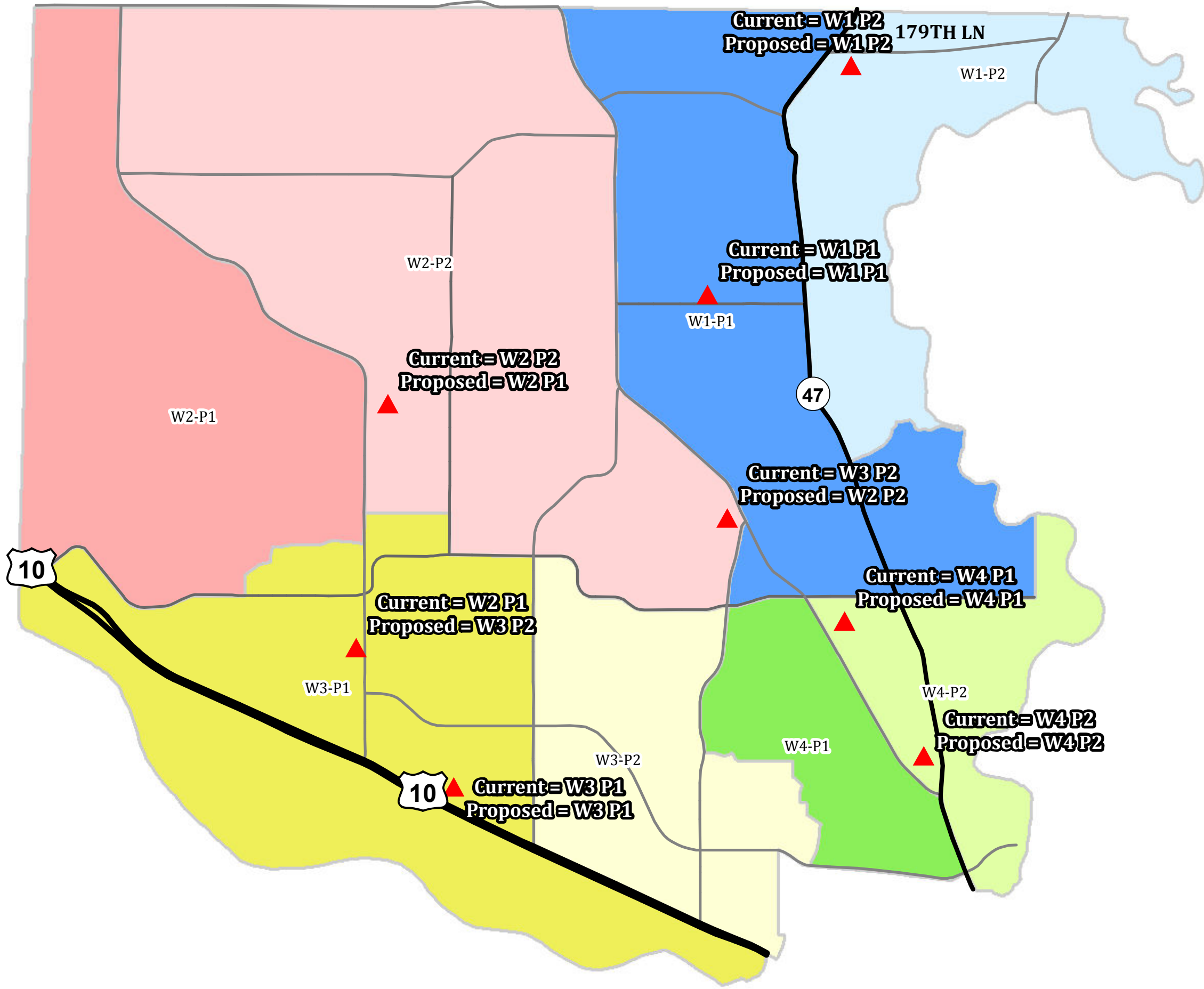
Map of Proposed Polling Locations

Map Showing 1 Mile Radius

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/21/2012 11:23 AM
Form Started By: Jo Thieling		Started On: 03/15/2012 03:09 PM
		Final Approval Date: 03/21/2012

181ST AVE



Proposed Ward Redistricting Plan

February 22, 2012

Population

Ward 1	6,091 (+3%)
Ward 2	5,821 (-2%)
Ward 3	5,817 (-2%)
Ward 4	5,939 (+1%)

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181ST AVE

Current = W1 P2
Proposed = W1 P2

179TH LN

W1-P2

Current = W1 P1
Proposed = W1 P1

W1-P1

Current = W2 P2
Proposed = W2 P1

W2-P1

Current = W3 P2
Proposed = W2 P2

Current = W4 P1
Proposed = W4 P1

Current = W2 P1
Proposed = W3 P2

Current = W4 P2
Proposed = W4 P2

Current = W3 P1
Proposed = W3 P1

W3-P2

W4-P1

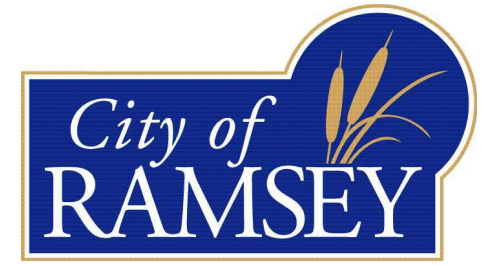
W4-P2

W3-P1

47

10

10



Proposed Ward Redistricting Plan

February 22, 2012

- W3-P1 1 Mile Buffer
- W3-P2 1 Mile Buffer

Population

Ward 1	6,091 (+3%)
Ward 2	5,821 (-2%)
Ward 3	5,817 (-2%)
Ward 4	5,939 (+1%)

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Meeting Date: 03/27/2012

Submitted For: Kurt Ulrich

By: Patrick Brama, Administrative Services

Information

Title:

Consider Policy for the Sale City Owned Lands

Background:

As part of the Ramsey City Council's 2011 strategic goals, it was established that developing an inventory of city owned lands was a high priority. Staff developed and introduced an inventory of City owned lands at the July 19 City Council worksession; at which time, a number of questions and requests arose. Staff responded to said questions and requests at the January 17 City Council work session. A copy of the January 17 case and meeting minutes have been attached to this case for reference. The purpose of this case is to give a brief status update on the City owned lands project and to consider a policy for the sale of City owned lands.

Notification:

Notification not required at this time. Public Hearings and Notifications will be issued when an Ordinance to sell public property or a Zoning Amendment is required. In addition, the project was profiled in the most recent Ramsey Resident.

Observations:

As directed in the January 17 Council worksession, staff moved forward on three items.

ITEM 1: First, the potential disposition of Peltzer Park; which will be a separate agenda item brought forward at the April 10 City Council regular meeting. In summary, a letter was sent out to properties owners located near Peltzer Park, affected property owners were invited to attend the Mayor's Town Hall Meeting on February 12 and Staff has received and documented comments from the public. Overall, there are a few people not in favor of the sale of Peltzer Park and a large number of people in favor of the sale of Peltzer Park; which is likely due to the exchange of playground equipment to facilitate the development of North Commons Park.

ITEM 2: Second, Staff was directed to pursue selling properties identified as "free and clear" and not yet marketed by the EDA. One of those properties was Peltzer Park and the other two properties were #13 (Parcel conveyed as fee title on the ALPHA DEVELOPMENT, Legacy Christian Academy) and parcel #34 (176 Ave/Vicuna St). Both of these properties will be brought back to the City Council, in worksession, for further direction. Regarding the Legacy property, staff would like to make note that this sale may be better coordinated with a surrounding residential development.

ITEM 3: Third, Staff was directed to pursue, and further research, properties identified as dedicated. The first step in this process was to see if the City Attorney was able to contact previous property owners in hopes to either (A) return City owned properties to the original owners or (B) negotiate the removal of dedication from City owned property titles. The City Attorney will provide a brief update at the Council meeting.

The next step in the process to sell City Owned properties is to select a method of sale. After discussion with local realtors, Staff developed a set of possibilities for the sale of City owned land. Please reference the attached document, "Methods of Sale Options."

With the items above in mind, Staff would like to propose a policy for the disposition of City owned lands. Please reference the attached document, "Proposed Policy, Process for the Sale of City Owned Lands."

Recommendation:

- (1) Staff recommends that the City Council provide consensus on the preferred method of sale.
- (2) Staff recommends that the City Council adopts the attached Policy for the Sale of City-Owned Lands.

Funding Source:

Development of the Sale of City-Owned Land Policy is being developed as part of regular Staff duties.

Council Action:

1. Direct staff to utilize one (or more) methods for the sale of City owned lands
2. Adopt the proposed policy for the sale of City owned lands

Attachments

Proposed Policy (Process for the sale of City owned land)

Method of Sale Options

Land Sold in Ramsey since January 2011

Peltzer Park Profile

176Av VicunaSt Profile (#34)

Legacy Dedication Profile (#13)

Background (City Owned Lands Inventory)

01 17 12 Work Session Minutes

17.2012 CCWS Case

07 19 11 Work Session Minutes

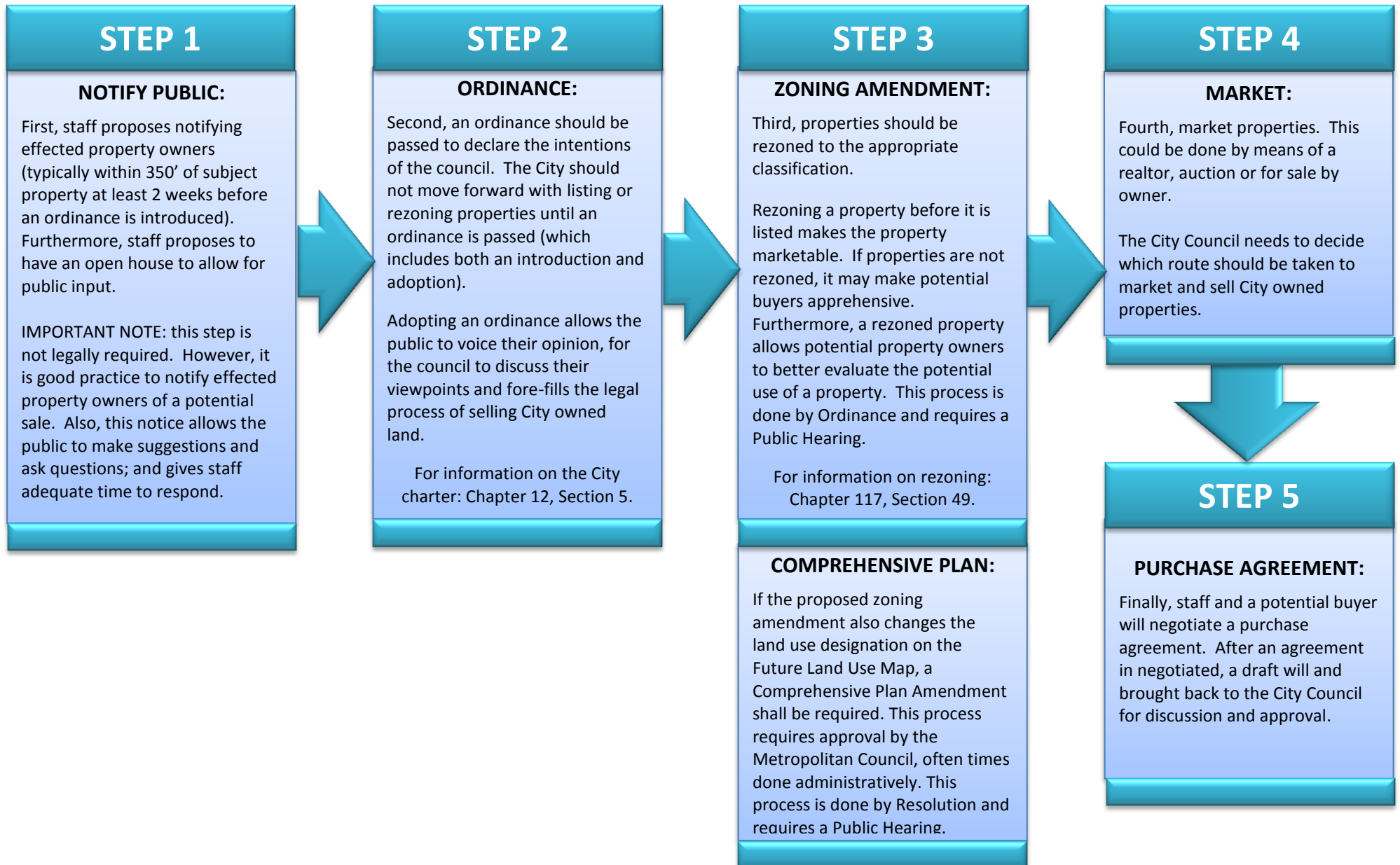
Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	03/22/2012 08:08 AM
Heidi Nelson	Amy Dietl	03/22/2012 11:39 AM
Patrick Brama	Patrick Brama	03/22/2012 01:06 PM
Kurt Ulrich	Kurt Ulrich	03/22/2012 02:52 PM
Form Started By: Patrick Brama		Started On: 03/19/2012 02:39 PM

Final Approval Date: 03/22/2012

PROPOSED POLICY: SALE OF CITY OWNED LAND

AFTER STAFF RECEIVES DIRECTION FROM COUNCIL TO PURSUE SELLING A PROPERTY, BELOW IS THE PROCESS THAT WILL BE FOLLOWED



METHOD OF SALE OPTIONS

AUCTION

DESCRIPTION:

Hire a third party to advertise and auction properties. The auctioning entity would be responsible for marketing properties and executing the sales. Based on review of a couple businesses, the auction entity does not directly charge the City. The auction entity would require the buyer to pay a premium (about 5%). The City would have an option to set a floor price.

BENEFITS:

Fast and efficient option for selling properties. Low staff time involved. Low principal—agency problem.

DRAWBACKS:

Possibility of selling properties at a discount (market is weak right now). Low control of process.

AGENT

DESCRIPTION:

Hire a third party to advertise and sell properties. The agent would be responsible for marketing properties and negotiating sales. An agent would charge a commission (about 5%-6%). The City would work with the agent to set a sale price.

BENEFITS:

Reliable and efficient option for selling properties. Low staff time involved. In most cases, highest sale price attained.

DRAWBACKS:

Principal-agency problem.

FOR SALE BY OWNER

DESCRIPTION:

Direct City staff to market and sell properties. Staff would place for sale signs on properties, pursue marketing outlets as directed and provide customer service. Costs to the City would include staff time and marketing fees.

BENEFITS:

If properties sell quickly, this would be a low cost option and the City would retain control over the entire process.

DRAWBACKS:

City staff is not specialized in selling real estate and may not get the highest selling price. This process would require dedicated staff.

Land Sold in Ramsey since January 2011 (source MLS)

PROPERTY	ADDRESS	INTRODUCED	ORIGINAL PRICE	SALE PRICE	ACRES
1 (bank)	7858 149 th Ave NW	April 2010	22,000 (exclusive builder)	18,000	.18
2	14650 Sodium St NW	2006	74,000	17,000	NA
3 (bank)	7864 149 th Ave NW	April 2010	22,000 (exclusive builder)	20,000	.1
4	15438 Vanadium St NW	2008	79,900	35,000	.48
5	15910 St Andrews LN NW	2009	159,900	103,000	2.37

PROPERTY PROFILE: CITY OF RAMSEY

NUMBER: 10
ADDRESS: NA
PID: 223225330028
LEGAL: NA
ACRES: 1.05
VALUATION: \$40,300
ZONING: Public/Quasi-Public
MUSA: No
GIS IMAGE:



DESCRIPTION: This property is located on north side of 149th Lane and on the east side of Kamacite Street. The subject property is currently a neighborhood park. This property is zoned Public/Quasi-Public and is surrounded by residential. This property borders a wetland/pond. The subject property was acquired for \$2,500 in 1974.

WETLAND: This property is adjacent to a wetland. It could be converted to wetland if there is a desire. However, it is questionable what the value would be.

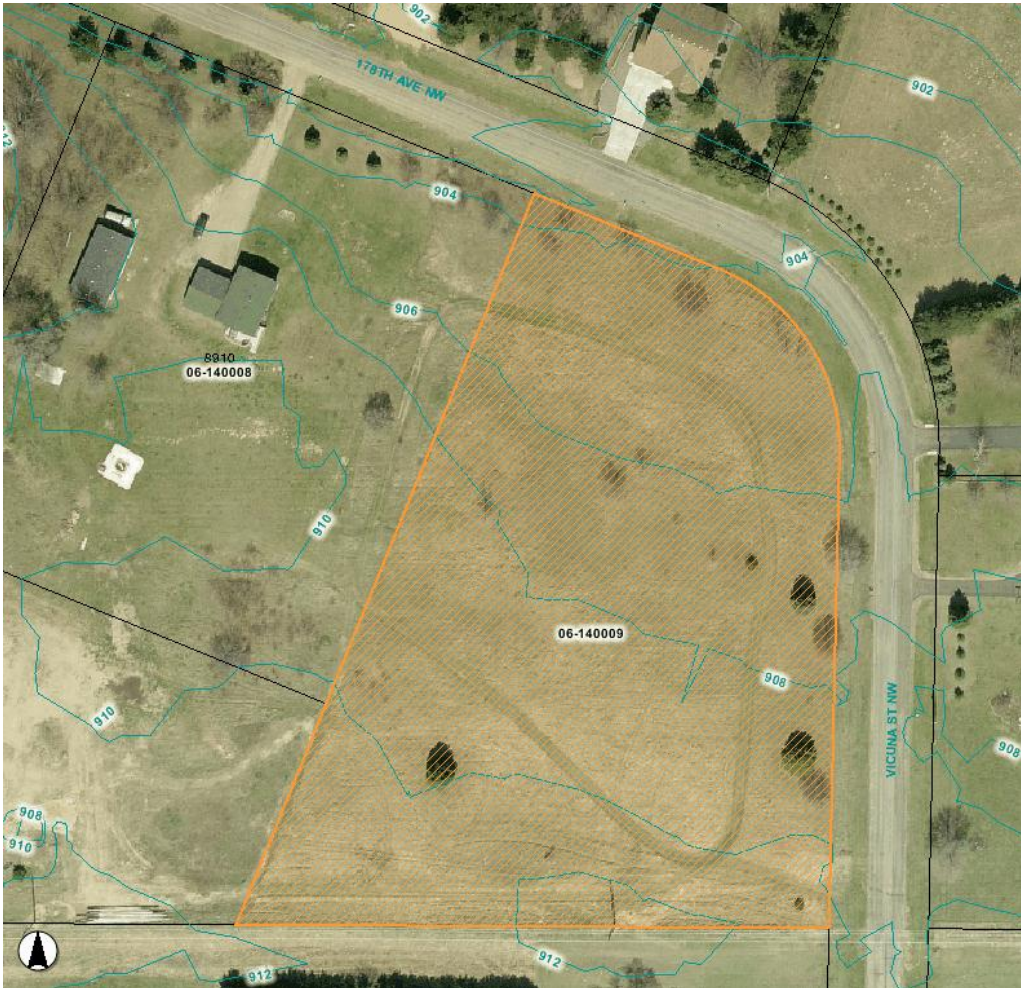
MAINTENANCE: 18 mow intervals at \$41 each = \$738. 26 trash/litter pickups and playground inspections at \$10 each = \$260. Total estimated cost per year = \$1,098.

OWNER & ENCUMBRANCE: Pending (after initial review—it is clear)

DISPOSITION: Pending

PROPERTY PROFILE: CITY OF RAMSEY

NUMBER: 34
ADDRESS: NA
PID: 063225140009
LEGAL: NA
ACRES: 3.10
VALUATION: 51,300
ZONING: Public/Quasi-Public
MUSA: No
GIS IMAGE:



- DESCRIPTION:** The subject property is located on the south side of 176th Avenue and the west side of Vicuna Street. The property is zoned public/quasi-public and is surrounded by residential. This property is dry, high and buildable. Based on the GIS image above, it looks as though this parcel is being used by neighboring property owners.
- WETLAND:** This property is not adjacent to wetlands so banking is not a feasible use. It does not collect storm water from the neighborhood.
- MAINTENANCE:** There are no maintenance costs.
- OWNER & ENCUMBRANCE:** This property is unrestricted and can be sold.
- DISPOSITION:** The subject property was acquired in October of 1989. This is not a dedicated park. This property has free and clear title and is ready to be sold. If the council desires to dispose of this parcel, staff should rezone and list the property.

PROPERTY PROFILE: CITY OF RAMSEY

NUMBER: 13
ADDRESS: NA (Puma and Alpine)
PID: NA (20-310003)
LEGAL: NA
ACRES: NA (about 4)
VALUATION: NA
ZONING: R1 Residential (MUSA)
MUSA: Yes
GIS IMAGE:



DESCRIPTION: Acquired by the City as a dedication in the Legacy Plat. This property is not a park and not intended to be for public use. The subject parcel is zoned R1 Residential (MUSA) and is located on the south side of Alpine Drive and the east side of Puma Street. This property is located Northwest of Legacy Christian Academy and on the south side of a residential neighborhood.

WETLAND: High, no nearby wetlands, good for development.

MAINTENANCE: There is no maintenance to this property.

OWNER & ENCUMBRANCE: Bill, should we?

DISPOSITION: TBD

CITY OWNED LANDS INVENTORY

City Council Work Session

January 17, 2012

OVERVIEW:

- 1. Background*
- 2. Findings*
- 3. Considerations*
- 4. Recap*
- 5. Council Action*

BACKGROUND

2011 City Council Strategic Goals

Developing an inventory of city owned lands was identified as a high priority.

BACKGROUND: JULY 17 CCWS

Review:

- Process used determine inventory
- Categories (current/intended use)
- List of potentially sellable property
- Multiple maps were created
- Dedicated vs. non-dedicated

Requests:

- Attain owner and encumbrance reports
- Wetland banking/storm water issues
- Maintenance costs
- Disposition process

FINDINGS

General:

Many of the properties thought to have low restriction, or thought to be non-dedicated, are in fact dedicated or have restrictions attached to their title (NOTE: see attachments).

Detailed Breakdown:

INITIAL BREAKDOWN: STEP 1

Total Properties	36
Dedicated/Restricted	18
O&E	16
Other (COR/Park)	2



OWNER & ENCUMBRANCE: STEP 2

Total Properties	16
Dedicated/Restricted	8
Sellable Today	7
State Owned	1

FINAL BREAKDOWN: STEP 3

Total Properties	36
Dedicated/Restricted	24
State Owned	2
Other (COR/Park)	2
Sellable Today	8

NOTES:

- Legacy added to sellable from dedicated.
- One property added to state owned from dedicated.

CONSIDERATIONS, CLEAN TITLE

Removing Dedication/Returning Property to Original Owner:

Dedicated parks are not owned by the City—the City is a trustee, and does not have the right to use dedicated property (beyond dedicated use).

Even after removing dedication, the City would still be required to return the property to the original owner (the City cannot sell the property).

ATTORNEY OPINION:

Because a majority of these properties have not been used as their dedicated purpose for many years (30+ years in many cases), getting the dedication removed should not be a huge issue. However, tracking down the original property owner can be a long and expensive process (e.g. Tiger Incorporated).

Estimated Time/Cost: \$2,000-\$5,000 per property & 6-12 months (22 properties)

Quiet Title Action:

Two properties are labeled as “park” on the plat. However, they are not dedicated in text. Therefore, the title needs to be cleared before any action can be taken. If the City were to gain free and clear ownership, the properties could be sold.

ATTORNEY OPINION:

The City needs to go through a “quiet title action” to establish equitable title.

Estimated Time/Cost: \$2,000-\$5,000 per property & 6-12 months (2 properties)

CONSIDERATIONS, WETLANDS

Using Property for Wetland Banking/Drainage Issues:

- Delineation must take place (vegetation, soils, hydrology). Delineation is estimated to cost \$1,000-\$1,500 per parcel.
- Most parcels are not candidates for wetland banking
 - Elevation
 - Existing Wetlands
 - Surrounded by Fully Developed Land
 - #06 (old municipal center) and #11 (water tower) are candidates for wetland banking

RECAP

FINAL BREAKDOWN:

Total Properties	36
Dedicated/Restricted	24
State Owned	2
Other (COR/Park)	2
Sellable Today	8

Dedicated/Restricted

4. Should the City go through the process of removing dedications from each property and return back to original developer?

22 properties, estimated total cost
\$44,000-\$110,000

5. Should the City go through the process of "quite title action?"

2 properties, estimated total cost
\$4,000-\$10,000 (#22 and #32)

Sellable Today

1. Would the council like to move forward with rezoning and marketing #34 and #13.

2. What is the council direction on property #11 (Water Tower Complex)? NOTE: multiple options have been provided.

3. What is the council direction on Peltzer Park?

NOTE: the four remaining properties are already being marketed by the EDA.

COUNCIL ACTION: (1 OF 5)

1. Would the council like to move forward with rezoning and marketing #34 and #13.



COUNCIL ACTION: (2 OF 5)

2. What is the council direction on property #11 (Water Tower Complex)?

OPTION 1: the City could leave the property as is and wait until an interested developer steps forward. At that point, the City would work with the developer to replat the property and move the ROW east, onto the subject property. The developer would be responsible for development fees.

OPTION 2: the City could take on replatting the property and moving the ROW before there is an interested developer. The City would leave the developable portion in lot #2 as an outlot. When an interested developer steps forward, the outlot would need to be replatted and the developer would pay the required development fees. NOTE: replatting the three parcels is estimated to cost about \$10,000.

OPTION 3: the City could take on replatting the subject property and moving the ROW before there is an interested developer. The City would also plat the developable portion of parcel #2. In this case, the City would be responsible for development fees. NOTE: replatting the three parcels is estimated to cost about \$10,000. However, replatting the developable area before knowing who the end user is may end up requiring a replat anyway.

OPTION 4: the City could contact the property owner, of the temporary ROW easement, to see if there is any willingness to convert the existing easement to a permanent ROW easement. After a permanent ROW easement is secured, the City would still need to decide between the previous three options.



COUNCIL ACTION: (3 OF 5)

3. What is the council direction on Peltzer Park #?

NOTE: this decision will be postponed (different case).



COUNCIL ACTION: (4 OF 5)

4. Should the City go through the process of removing dedications from each property and return back to original developer?

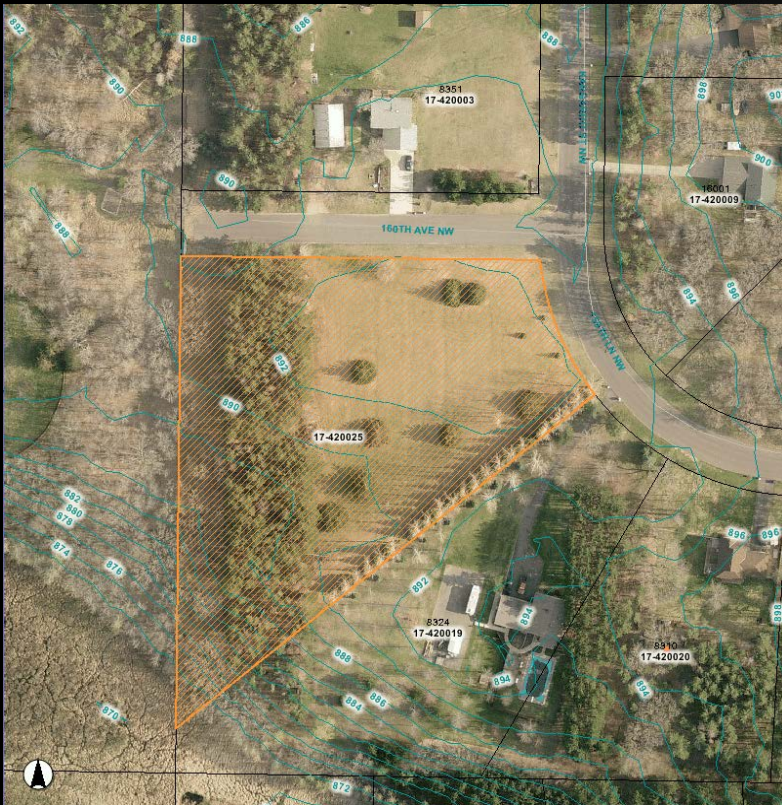
- 22 properties, estimated total cost \$44,000-\$110,000
- Two properties were dedicated from the state
- The majority of properties were dedicated from developers/land owners

NOTE: One property is the old "old" City Hall and one property was acquired via RALF

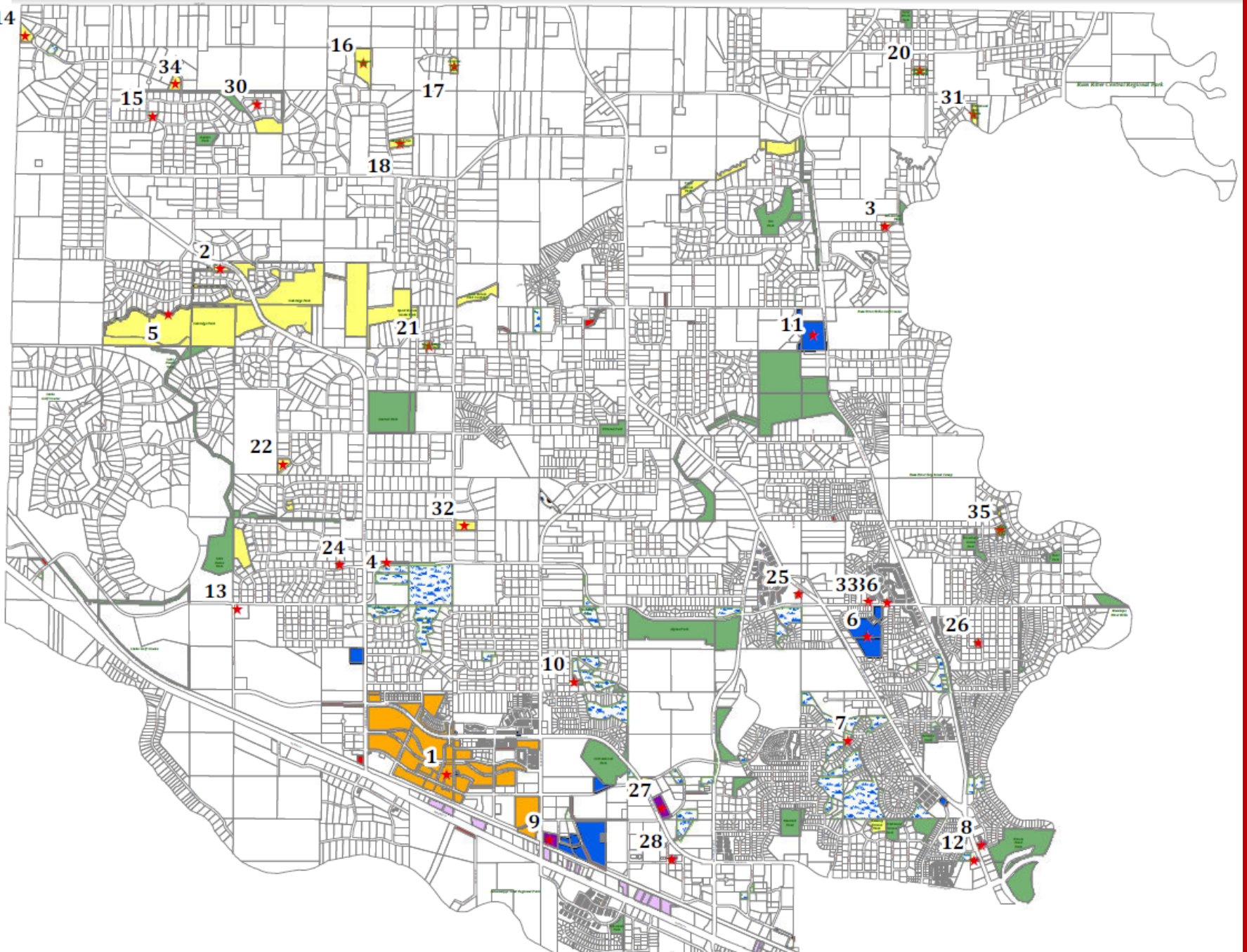
COUNCIL ACTION: (5 OF 5)

5. Should the City go through the process of "quite title action?"

- 2 properties, estimated total cost \$4,000-\$10,000 (#22 and #32)



14



**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, January 17, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey (via Skype at 6:58 p.m.)
Mayor Pro Tem Jeffrey Wise
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey

Member Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
City Engineer Tim Himmer
Parks Supervisor Mark Riverblood
Economic Development/Marketing Director Aaron Backman
Senior Planner Tim Gladhill
Planning Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan

CALL TO ORDER

Mayor Pro Tem Wise called the City Council Work Session to order at 6:01 p.m. He announced that Mayor Ramsey is out of town and, as allowed by State Law, attending this meeting via Skype. However, Mayor Ramsey will be reflected as being absent during votes.

TOPICS FOR DISCUSSION

1) Review City Owned Land Inventory

Planning Intern Brama reviewed the staff report.

City Attorney Goodrich explained a private property dedicated to the City for public use or other restrictions, if not followed, reverts back to the original dedicator. The City holds those properties in trust for the public. To remove that designation takes a court action and the Attorney General is the overseer in representing the public. The process also provides notice to property owners adjacent to the property. City Attorney Goodrich indicated it is difficult to

estimate how much it will cost beyond the \$325 filing costs with the court. He clarified the City does not get the property; it has to go back to the person/company that dedicated the property and/or its heirs.

Councilmember McGlone stated the estimated costs have a \$66,000 swing and asked if all of the properties can be handled in one action before the judge. He stated the motivation for this consideration was to gain revenues, wherever possible, to put back into the Park Dedication Fund to enhance other City parks. Councilmember McGlone felt a case could be made to the judge that the City has 51 parks and needs to reevaluate its park system moving forward. He noted that when the pocket parks came into existence, Ramsey was a developing community so small parks served isolated neighborhoods. However, that has changed and the City now has miles of trails. He supported having only five parks and selling whatever land possible.

City Attorney Goodrich stated it may be possible to combine the lots into one District Court action but it would require investigating all of the parcels and, in the end, the property goes back to the dedicators and the City will not receive title.

Councilmember McGlone suggested staff determine who the property would go back to and ask if they would be willing to pay for the cost to cover that process. Then the City would get tax dollars from those properties.

Councilmember Backous agreed the context of the discussion was pocket parks, the strain on staff with maintenance, costs to the City, and how to get the property back on the tax rolls. He supported staff investigating first to try and locate the dedicators and ask if they are willing to buy back the property. This will result in lowering the City's maintenance costs and getting the property back on the tax rolls. Councilmember Backous asked about the dedicated versus restricted parcels and how many are involved.

Planning Intern Brama explained the types of restrictions on donated property, such as for park dedication.

City Attorney Goodrich explained that dedicated property is generally received through a plat for a specific use and restricted property is received through a deed process.

Councilmember Strommen asked whether the investigation is worth doing since the court needs to first determine whether the property can be returned. She stated she also wants to know the location of the parcels, maintenance costs on those parcels, and how developable are the parcels. If containing significant wetlands, they City may not receive any revenue on them, and it is expensive to resolve title issues. Councilmember Strommen stated she wants to assure the benefits being assumed will actually be received. She would also like to see a balance sheet that includes estimated revenue in taxes. She stated the younger neighborhood children use the pocket park on her street a lot and asked what the City's maintenance costs are.

Parks Supervisor Riverblood indicated the City has no maintenance costs on that pocket park. It was noted this type of pocket park results in constant complaints because the park is not mowed or maintained.

Mayor Pro Tem Wise noted an abutting property owner may be willing to purchase the property, even if it is not developable.

Councilmember Elvig indicated he was pleased to learn that one-quarter of the properties are available for sale and supported moving forward. He supported determining which tot lots are being used, which ones are not being used, and to look first at the properties where the contributor can be easily identified.

City Attorney Goodrich stated he will talk with a title company to get input on the best process.

Mayor Pro Tem Wise stated staff can determine whether some properties are developable and act on those properties first

Councilmember Tossey noted that all of the parks and area demographics are different. He supported keeping tot lot parks that are being used and handling this effort in a cost effective manner.

City Administrator Ulrich suggested staff first proceed with the eight salable lots. With the 24 dedicated/restricted properties, it will depend on how much the parcel is worth as a park. He suggested staff gather additional information on the City's maintenance costs and determine whether the park is being used.

Councilmember McGlone stated he is not suggesting to get rid of every park in Ramsey but the Council needs to make decisions from financial, maintenance, and staff utilization standpoints. He stated he has three years of experience in being on the Council and does not need more study. Councilmember McGlone pointed out that the public will have an opportunity to provide input and protest to the City and the court. He supported the Council making a sound business decision and moving forward.

Councilmember Strommen asked for a balance sheet, which is needed for a sound business decision, so the City does not spend more to get rid of the property than it would ever receive in taxes or spend in maintenance.

Councilmember McGlone stated the Council also needs to look at tax revenue in the future, current and future maintenance costs, and liability on the City. He requested more information on the eight sellable parcels.

The consensus of the Council was to direct staff to move forward with rezoning and marketing properties 34 and 13, which both have clear title and are not being used for anything today.

The Council discussed property 11, Water Tower Complex, which has clear title.

Councilmember Elvig stated another option is to talk about redevelopment of the entire region and create more viable retail. This would mean holding this property until a more viable time and that is what he hears residents prefer.

City Engineer Himmer explained property 11 was purchased utilizing Water Utility Funds so if sold, the money would be paid back into that Fund. He noted if the City were to subdivide this property, it would trigger eliminating the access to Elmcrest Park.

Mayor Pro Tem Wise stated he would not support platting property 11 because a developer may not like that plat and have to replat it.

Councilmember Elvig commented on the need for empty nester housing and pointed out this location is between a golf course, restaurant, park complex with walking trails, and near the River. Some property may be more viable for redevelopment because of its location.

Councilmember McGlone stated he would oppose doing anything that triggered putting in a road. He thinks this property could spark taking down properties on the north side of 167th Avenue. In addition, a developer would pay to install roads and watermain so the City will not need to do that.

Councilmember Backous supported that idea, especially if marketed to senior housing.

City Administrator Ulrich stated staff can approach senior housing developers about this property to determine if there is interest in the market.

Mayor Pro Tem Wise suggested also contacting the strip mall and golf course owners.

Councilmember Elvig agreed with the benefit of contacting people in the whole area because there is property to the east and north that developers want to move on. He noted it would be more affordable to extend utilities if there is a cluster of interested property owners.

Councilmember Strommen asked if the City can put out "feelers" in the context of a larger redevelopment without declaring surplus land.

City Attorney Goodrich advised staff can provide preliminary information.

The consensus of the Council was to direct staff to prepare a marketing plan for property 11, Water Tower complex, and surrounding developable properties.

Planning Intern Brama stated Peltzer Park will be discussed tonight during Case 3.

Parks Supervisor Riverblood stated, compared to other neighborhood parks, Peltzer Park would be a 2 out of 10, at best. He stated he will provide demographics of Peltzer Park during presentation of Case 3.

Planning Intern Brama asked whether the City should go through the process of quiet title action for properties 22 and 32.

The consensus of the Council was to direct staff to move forward with City Attorney Goodrich getting additional information on the quiet title action and estimated costs for properties 22 and 32.

Planning Intern Brama asked if the City should go through the process of removing dedications from each of the 22 properties, estimated at \$44,000 to \$110,000 and return the property back to the original developer.

The Council discussed the benefit of first contacting property owners who were easily located to ask if they would be willing to remove the dedication restrictions.

Councilmember McGlone suggested the dedicators also be asked to pay the fees to get the land transferred back.

City Attorney Goodrich indicated there was nothing legally wrong with asking.

Councilmember Elvig expressed concern if staff is viewed as trying to market the properties behind the scenes, especially if the parcel is a heavily used tot lot.

Councilmember McGlone stated he is not recommending negotiating a sale but for staff to make some telephone calls. He would support spending any money gained on trails to provide connection to parks.

Planning Intern Brama clarified that even if the dedication restriction was removed, the property is to be given back to the dedicator, not sold back, so there would be no revenues to put into parks or trails.

Councilmember McGlone stated he was addressing the titled properties, not the dedicated properties.

Mayor Ramsey joined the meeting via Skype at 6:58 p.m.

City Attorney Goodrich noted another option is that the person making the dedication may be willing to release the restriction and give the parcel to the City without restriction.

Mayor Pro Tem Wise stated there may be small parcels abutting two properties where they want to purchase and add it to their property, resulting in a minimal tax but it would take that parcel off the City's books.

Councilmember Tossey noted if the properties are worth a lot, one negotiating point would be to mention the property owner would have to pay taxes/estate taxes, which may be quite high.

The consensus of the Council was that it may not be worth looking at some dedicated/restricted properties if it is too expensive to find the dedicator and to direct City Attorney Goodrich to move forward with the dedicated/restricted properties where the dedicator can easily be contacted.

2) Consider Accepting MnDOT Municipal Cooperative Agreement Funding for the Extension of Riverdale Drive

City Engineer Himmer reviewed the staff report.

Councilmember Wise asked about the location of the utilities under the interchange.

City Engineer Himmer stated there would be minimal impacts to the infrastructure.

Councilmember Elvig indicated some property owners donate easements while others charge for the easement. He noted projects get to be unaffordable if the City has to pay for easements and the improvement. If easements are given and sewer and water installed, he suggested the Council consider deferring some costs until the property is built out and connected. Councilmember Elvig pointed out it would make the property more salable if the improvements are already installed. He asked how long the grant lasts.

City Engineer Himmer advised the City has to inform Mn/DOT if it will accept the grant by January 24, 2012, and if the grant is accepted the project has to be let by June 2013.

Councilmember Elvig stated concern with considering franchise fees to fund road construction and then considering this project. In addition, it will open more competitive property to The COR, in which the City is heavily invested and trying to sell to raise cash flow. Councilmember Elvig indicated there may also be an argument that if this sells there will be more interest in The COR.

Councilmember McGlone noted someone had mentioned earlier that this improvement relates to Armstrong interchange improvements and would add equity into the bridge project by reducing the overall costs. If that is the case, the City will have a better chance of getting it done. Councilmember McGlone stated he likes the idea of deferred payback from property owners. He did not feel this would create competitive properties to The COR until the bridge is constructed, especially since this project would actually reduce access at this point.

Councilmember Strommen asked about the timing, noting the next \$500,000 grant is to be submitted next month.

City Engineer Himmer indicated he does not yet have that information.

Councilmember Strommen supported accepting this first Mn/DOT grant and to consider constructing, at a minimum, the roadway. If the City receives another grant, the Council could consider making it a bigger project by adding utilities.

Public Works Director Olson explained that if the sewer and water comes down Riverdale, the assessments would be deferred because they would pay lateral and trunk fees. When development occurs in that area, the City would not charge lateral benefit if they gave the right-of-way but would charge trunk fees.

Councilmember Elvig asked whether, much like the Sunwood realignment, the City can count its contribution towards this project as part of its investment into the overpass project.

Public Works Director Olson stated staff will start to track those dollars because the more the City invests the better its grants will be ranked.

Councilmember Elvig asked if the City needs a letter of no prejudice so the City does not lose these dollars as part of that initiative.

Public Works Director Olson stated if the City is preparing the application for a large grant, staff will be sure to include that letter but he was not sure if a letter of no prejudice improves grant ratings. He noted it is a great step to have Mn/DOT score the City's grant high enough on its independent grant process and Mn/DOT has told staff numerous times that the City has done a good job in right-sizing this project.

Councilmember McGlone asked whether these grant dollars are only for that stretch of non-roadway and there is no other use for the dollars.

City Engineer Himmer confirmed that is the case.

Matt Kuker, 7533 Sunwood Drive NW, stated he is working with the PACT Charter School, which is an asset to Ramsey, and got good competitive bids. He believed the School was a great use for the facility and will get rid of the blight condition.

Eric Henry, 15491 Xkimo Street NW, Hope Fellowship Chairman, stated the Church appreciates its relationship with the City and was pleased with its location on 167th Avenue. He indicated they own 30 acres along Highway 10 and are looking to sell that property. Mr. Henry stated they are open to those discussions and would like their property to become more marketable.

Senior Planner Gladhill advised the property is zoned commercial.

Councilmember McGlone asked Mr. Kuker how close they are to closing the deal with the Charter School.

Mr. Kuker stated the school will present a formal letter of intent at their February 16, 2012, board meeting. The School still needs a letter of approval from the Department of Education.

Public Works Director Olson asked about the number of students.

Mr. Kuker indicated there will be up to 300 students initially and if that fills instantly, there is a large parking lot and the hockey rink could also accommodate a building. He explained the property is currently listed for sale but they would lease to the School.

Councilmember Elvig supported moving forward with the grant and to hold a closed session on terms and how to negotiate with the property owners.

Mayor Pro Tem Wise stated the Council also needs to know the dollars being put towards the interchange project.

Councilmember McGlone stated this is where PACT would have a home and use other facilities for sports. Initial students would be 300 coming two days a week.

The consensus of the Council was to accept the \$702,000 Mn/DOT grant, move forward with a smaller project, not including utilities, bring back the topic of utilities at a later date, staff is to track costs coming off the interchange by doing this project, and to have future discussion at a closed session about extending sewer down Riverdale.

3) Consider Strategic Development Proposal for North Commons

Parks Supervisor Riverblood reviewed the staff report.

Councilmember McGlone complemented Parks Supervisor Riverblood for his report on this comprehensive case. He stated it meets most of his target issues and he likes the idea, once and for all, of putting science to water, dirt, and grass.

Councilmember Elvig stated this is the most creative approach he has seen to selling a park project and asked if there are grant opportunities for the grass ideas. He indicated he has noticed areas along wetlands where testing is being done.

Parks Supervisor Riverblood stated there may be a grant but this is new technology and he has been unable to find additional research. He explained staff will send out an RFP to contractors of top soil and irrigation so they can be named in the study and create a partnership.

Mayor Ramsey stated his full support.

Councilmember Tossey stated he is contacted weekly about North Commons and he supports Parks Supervisor Riverblood with this project.

Councilmember Backous stated he supports this project and finds Parks Supervisor Riverblood to be the best at raising and getting money without going to the taxpayers.

Parks Supervisor Riverblood stated the process will be difficult with Peltzer Park and staff needs to assure the park equipment relocation is handled correctly.

Councilmember Strommen stated she finds this proposal to be a fabulous idea and suggested an 11th option to involve local students in the monitoring and graphing effort, maybe becoming eligible for an educational grant.

Councilmember Tossey agreed and indicated support to tie in schools, university, and/or builders and maybe get the monitoring paid for.

Parks Supervisor Riverblood stated staff will start to draft the RFP, work out the Peltzer Park piece, and may put out a notice to see what the reaction is.

Councilmember McGlone noted this may be the perfect experiment into the grander thought of changing the City's park system to be leaner and to gauge feedback from this effort. He stated there may also be an opportunity to have corporate sponsors, such as Toro.

Parks Supervisor Riverblood stated he will look for distributors to talk to national reps to get funding for this experiment.

Public Works Director Olson thanked Parks Supervisor Riverblood, noting this proposal hits a lot of points mentioned over the past several years. He also thanked City Administrator Ulrich for fostering an environment so staff can think "outside the box" and find creative solutions.

The consensus of the Council was to direct staff to move forward, develop this notion, and keep the Council updated on the process.

FUTURE TOPICS FOR DISCUSSION

Noted

MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced the upcoming strategic session and meetings. He advised that a survey will be sent to Councilmembers prior to the next Work Session to rate core functions.

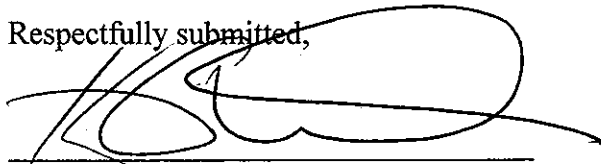
ADJOURNMENT

Motion by Councilmember Tossey, seconded by Councilmember Backous, to adjourn the Work Session meeting.

Motion carried. Voting Yes: Mayor Pro Tem Wise, Councilmembers Tossey, Backous, Elvig, McGlone, and Strommen. Voting No: None. Absent: Mayor Ramsey.

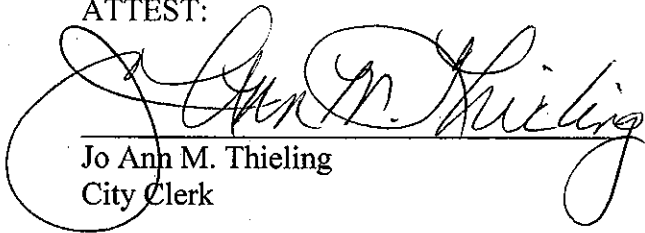
The Work Session of the City Council was adjourned at 8:09 p.m.

Respectfully submitted,



Kurtis G. Ulrich
City Administrator

ATTEST:



Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

As part of the Ramsey City Council's 2011 strategic goals, it was established that developing an inventory of city owned land was a high priority. Staff developed and introduced an inventory of City owned land at the July 17 City Council worksession. The purpose of this case is to respond to the requests made by the City Council in the July meeting.

Observations:

JULY 17 CITY COUNCIL WORK SESSION—below are topics reviewed by staff in July when the "City Owned Lands" case was introduced:

- Process used by staff to determine an inventory of all City owned lands
- Categories used by staff to display the current/intended use of each City owned parcel
- List of potentially sellable City owned land (based on preliminary research)
- Multiple City owned land maps (i.e. all city owned parcels, potentially sellable parcels, wetland overlay)
- Difference between dedicated and non-dedicated parcels (many of the parcels are known to be dedicated)

In summary, 37 parcels were identified by staff as potentially developable. Twenty (20) properties had foreseeable restrictions. Seventeen (17) properties were identified as low or moderately restricted.

CITY COUNCIL REQUESTS-- As a result of the July 17 meeting, staff received direction to further investigate all the properties identified as low to moderately restricted. Below is a summary of the specific Council requests:

- Attain owner and encumbrance (O&E) reports for each identified parcel. NOTE: the purpose of an O&E report is to identify the last recorded owner, legal description, and recorded deed of trust. Additionally, outstanding easements or restrictions recorded to the title are uncovered. In order to be sure a property is sellable, the City Attorney needs to review the O&E report for each parcel.
- Determine if the identified parcels can be used for wetland banking; and, if the identified parcels are hindered by wetlands or storm water drainage.
- Determine City maintenance costs for each of the identified parcels.
- Determine disposition process for each of the identified parcels.

NOTE: Attached to this case is a detailed profile of each identified parcel (which includes responses to each individual City Council request).

FINDINGS:

Many of the properties thought to have low restriction, or thought to be non-dedicated, are in fact dedicated or have restrictions attached to their title. In other words, less properties than previously anticipated are ready to sell today. Please see the attached "breakdown of city owned lands" for more detail.

In summary, of the 37 City owned properties reviewed, 26 are dedicated or restricted, two (2) are owned by the State of Minnesota, and eight (8) are sellable today.

IMPORTANT CONSIDERATIONS—Beyond the requests made at the July 17 meeting, staff would like to note several important items regarding the sale of City Owned Land:

PROCESS/COST OF REMOVING RESTRICTIONS (I.E. PARK DEDICATION) FROM A PROPERTY TITLE:

Dedicated park land does not belong to the City, but rather is "The property of the dedicator or his successor in interest, in which the City, as trustee for the benefit of the public and not in its own right as such has such an interest as is necessary to enjoy the use thereof as a public [park]" *Headley v. City of Northfield* 35 N.W.2d 605 (1949).

To remove the "park use" designation will require a district court action with notification to the person/entity who dedicated the property, adjacent property owners and the Attorney General's Office. The Attorney General acts somewhat as the caretaker of the public's interest in property held in trust. The court will then decide if the park purpose restriction may be removed, and if so, who is entitled to receive title to the property. Meaning, even if the "park use" designation is removed the courts may still require the parcel to be given back to the original owner.

The City Attorney estimates the time for a district court action to remove the park restrictions is six months to one year, the variable depending on who needs to be given notice of the action, the difficulty of notification, plus how much opposition by interested parties may be brought opposing City action. Interested parties include neighbors who may not want to lose the park amenity.

A search for heirs or successors could be a very difficult, lengthy and expensive process for little gain since the City will most likely not end up with title to the property unless the City can convince the determined fee owner or entity in title to convey fee title for the property to the City. The City attorney does not recommend the City undertaking this process unless there is an obvious benefit. The estimated cost to go through this process is from \$2,000-\$5,000 per parcel.

PROCESS/COST OF RETURNING A PROPERTY TO ITS ORIGINAL OWNER (I.E. THE DEVELOPER):

Attorney will review at work session.

PROCESS/COST USING LAND FOR WETLAND BANKING:

In order to use city owned land for wetland banking, delineation must take place. That is, the City would need to hire a certified consultant to determine the extent of existing wetlands (vegetation, soils, and hydrology) per parcel. After delineation, the City can then entertain the option of banking. Delineation is estimated to cost \$1,000-\$1,500 per site. Therefore, there should be a significant desire to use a subject property for wetland banking before any further action is taken.

Staff is recommending that most of the identified properties not be used for wetland banking for multiple reasons. (1) many parcels are too high in elevation; costs to the City would be significant (2) many parcels are already wetland (3) many parcels are surrounded by developed land and there is no value in banking. NOTE: Properties 06 and 11 are candidates for banking--depending on how the properties are developed.

PROCESS FOR THE CITY TO SELL LAND (CONSIDERING IT IS SELLABLE):

In order to sell City owned land a "land sale ordinance" must be passed. This requires two meetings. First a public hearing and introduction to the City Council. Second, a meeting to adopt the "land sale ordinance." Following the second meeting is a 30 day grace period in which the public can petition the adopted ordinance.

There are a four (4) parcels Staff would like to discuss in more detail with the City Council. Parcels #22 & #34 are potential properties for quiet title action. Parcel #11 is eligible for sale, but will require right-of-way dedication and platting. Platting of the property could be accomplished by a future developer as part of the development process. Alternatively, the City could choose to plat the developable portion as outlot, reserving the necessary right-of-way, and make available to convey the outlot to a future developer. Finally, Staff would like to discuss the potential sale of a parcel known as Peltzer Park.

Recommendation:

Based on the attachment, Breakdown of City Owned Lands, there are two recommendations:

- Direct staff to begin the process of rezoning and listing all sellable properties (that are not already listed)
- Direct staff to begin the process of quiet title action for properties #22 and #34

Staff recommends that the City Council decides whether or not they would like staff to go through the process of returning dedicated parks, and other restricted parcels, to original property owners (there are 20 properties that fit this category).

Staff recommends that Council gives direction on how they would like to move forward with property #11 (specifically regarding the ROW and platting issues).

Finally, staff recommends that Council supply staff with direction regarding Peltzer Park (the City has free and clear title).

Mayor Ramsey stated the survey is good but he thinks there is a certain amount of the 300 residents that were surveyed may not necessarily care because they may not plan on being here in 3 to 4 years.

The final recommendations of Himle Horner is first suggesting to select a range of options and goals, perhaps 2-3 options and a do nothing option. Formulate clear descriptions of these options.

Third prepare and implement a public communications and outreach plan.

Fourth review public comments and input and formulate a decision on a City policy.

Mayor Ramsey wanted to know is there a breaking point and how much do you involve the public.

Mr. Tombarge responded that they take that into account when they develop a plan.

Councilmember Backous commented he is afraid that we are going to put too many options out there, he would prefer to educate the people, he thought this survey should be used to fine-tune what we have.

Councilmember McGlone stated the current policy is the do nothing policy, so we can limit it to three with that. It is kind of the same anyway. The other one he saw was the franchise fee.

Mayor Ramsey stated because 54% of the people read the Ramsey Resident newsletter he would like to make it more enticing for them to read the articles we want them to read.

Councilmember Tossey thinks the people that were commenting that they feel our roads are fine are not being backed up on Ramsey roads; they are used to driving the busier roads.

Councilmember Wise suggested maybe a Charter Amendment; he would like to see it being rock solid money only used for road reconstruction.

Consensus was in agreement with the Himle Horner recommendations. No final decisions will be made at this meeting.

Finance Officer Lund discussed the franchise fee.

Mayor Ramsey would like to see a plan, prior to what we are going to do. He would like to inform the residents of how much we will bring in by doing all this.

2.2 Review City Owned Land Inventory

Management/Planning Intern Patrick Brama reviewed in the staff report four map areas for review.

Councilmember Elvig asked about the open space map and the large parcel over along the west.

Meeting Date: 03/27/2012**By:** Bill Goodrich, Administrative Services

Information**Title:**

Adopt Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

Background:

Scott Davy, the new General Manager for the Ramsey Comfort Suites, has requested the City facilitate the City joining the local convention and visitors bureau or CVB. The Twin Cities Gateway is a CVB that markets nine communities and 22 hotel properties in the northern portion of the Minneapolis-St. Paul metropolitan area. Twin Cities Gateway CVB's website is www.tcgateway.com. Its legal name is Minnesota Metro North Tourism Board and its d/b/a is Twin Cities Gateway.

Today the Twin Cities Gateway CVB represents the communities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton, and Shoreview. Its \$650,000 budget is funded by a 3 percent sales tax collected by the 22 lodging properties. Those funds are forwarded on to the member cities and then transmitted (less a 5% administrative fee for the city) on to Twin Cities Gateway. Another financial benefit for the member cities is a yearly amount (currently \$2,000, plus a proportionate amount based on lodging tax revenue) provided for a local festival selected by the City Council. This would provide an ongoing revenue source for Ramsey's Happy Days.

Twin Cities Gateway CVB focuses more on tourism and sports destination and less on the meeting & convention segment. It operates on a much leaner budget than other local CVBs. Whereas other CVBs may spend 50 to 70% of their resources on administrative overhead, TCG allocates only 25% on overhead. The majority of Twin Cities Gateway's resources is used for marketing activities, such as Internet ads, online social media apps, regional destination marketing, etc. Fewer resources are allocated for hard-copy visitors' guides since 70+% of visitors get their information online.

Being a member of the CVB would allow the City to expand its promotion of various events (e.g. Game Fair; Business Expo), venues (e.g. Fountains of Ramsey, The Links at North Fork Golf Course, Rum River Hills Golf Course), unique resources (e.g. Rum River Central Regional Park and Mississippi West Regional Park), and to do so in a cost effective way. By being a member of Twin Cities Gateway, Comfort Suites would not have to pay rebates or commissions to the NSC (non-member hotel properties have to pay a 10% commission). Since the NSC is the world's largest amateur athletic complex and receives millions of visitors a year, Comfort Suites sees an opportunity to pick up sports-related overnight stays. In summary, Twin Cities Gateway membership appears to be a benefit for the hotel, the Happy Days, and overall marketing efforts for the City.

The draft Ordinance regarding the Lodging Tax and membership in the Twin Cities Gateway CVB was introduced by the City Council on March 13, 2012 and is now eligible for adoption.

Notification:**Observations:****Recommendation:**

Adopt Ordinance

Funding Source:

In 1983, the Minnesota Legislature passed the Local Option Tax. The law was passed such that 95% of all proceeds from a local option lodging tax must be used to fund a local convention or visitors bureau for the purpose of "marketing and promoting the area as a tourism or convention area." The remaining 5% could be retained by the taxing authority (the City) for its administrative costs. The State statute section which directs the disposition of proceeds provides as follows:

Subd. 3. **Disposition of proceeds.** Ninety-five percent of the gross proceeds from any tax imposed under subdivision 1 shall be used by the statutory or home rule charter city or town to fund a local convention or tourism bureau for the purpose of marketing and promoting the city or town as a tourist or convention center. This subdivision shall not apply to any statutory or home rule charter city or town that has a lodging tax authorized by special law or enacted prior to 1972 at the time of enactment of this section.

Any community desiring to join Twin Cities Gateway, is required to adopt a lodging tax (up to 3.0%). This is a statewide requirement for any city wishing to join any CVB organization. This would be added to the current sales tax paid by customers. Both the Comfort Suites management and the owners are supportive of the City joining the CVB and implementing this revenue change. It is estimated that this would generate approximately \$24,000 based upon last year's gross revenues. A simple majority of the Twin Cities Gateway Board of Directors must also approve the admission of the City of Ramsey into the CVB.

Council Action:

Motion to waive the City Charter requirement to read the Ordinance aloud.

Motion to adopt Ordinance # 12 ___ which is an Ordinance Imposing a Lodging Tax and permitted membership in the Convention and Visitors Bureau (CVB).

Roll call vote:

- Councilmember Strommen
- Councilmember Tossey
- Councilmember Backous
- Councilmember Wise
- Councilmember McGlone
- Councilmember Elvig
- Mayor Ramsey

Attachments

Proposed Ordinance Imposing Lodging Tax

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	03/22/2012 12:51 PM
Form Started By: Bill Goodrich		Started On: 03/22/2012 09:39 AM
Final Approval Date: 03/22/2012		

ORDINANCE # 12 _____

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE IMPOSING LODGING TAX AND ALLOWING FOR MEMBERSHIP IN THE TWIN CITIES GATEWAY CONVENTION & VISITORS BUREAU (CVB).

The City of Ramsey ordains:

SECTION 1. Definitions: Unless the language or context clearly indicates that a different meaning is intended, the following words, for the purpose of this ordinance, shall have the following meanings and inclusions:

- a. "City" means the City of Ramsey, Minnesota, acting by or through its duly authorized representative.
- b. "Twin Cities Gateway" means the Minnesota Metro North Tourism Corporation d/b/a Twin Cities Gateway Convention & Visitors Bureau.
- c. "Convention & Visitors Bureau (CVB)" means a destination marketing organization that promotes a city, cities, or region to increase the number of visitors and economic activity.
- d. "Lodging" means the furnishing for a consideration of lodging at a hotel, motel, rooming house, tourist court, municipal campground, resort or bed and breakfast, other than the renting or leasing of it for a continuous period of 30 days or more.
- e. "Operator" means any person who has charge, care, or control of a building in the City, or part thereof, in which dwelling units or rooming units are let.
- f. "Person" includes all firms, partnerships, associations, corporations, and natural persons.
- g. "Rent" means the total consideration valued in money charged for lodging whether paid in money or otherwise, but shall not include any charges for services rendered in connection with furnishing lodging other than the room charge itself.
- h. "Lodger" means the person obtaining lodging from an operator.

SECTION 2. Imposition of Tax. Pursuant to Minnesota Statutes, Chapter 469.190, there is hereby imposed a tax of three percent (3%) on the rent charged by an operator for providing lodging to any person. The tax shall be stated and charged separately and shall be collected by the operator from the lodger. The tax collected by the operator shall be a debt owed by the operator to the City and shall be extinguished only by payment to the City. In no case shall the tax imposed by this section upon an operator exceed the amount

of tax which the operator is authorized and required by this ordinance to collect from a lodger.

SECTION 3. Collections. Each operator shall collect the tax imposed by this section at the time the rent is paid. The tax collection shall be deemed to be held in trust by the operator for the City. The amount of tax shall be separately stated from the rent charged for the lodging and those persons paying the tax shall receive a receipt of payment from the operator.

SECTION 4. Exemptions. An exemption shall be granted to any person as to whom or whose occupancy it is beyond the power of the City to tax. No exemption shall be granted except upon a claim therefore made at the time the rent is collected and such a claim shall be made in writing and under penalty of perjury on forms provided by the City. All such claims shall be forwarded to the City when the returns and collections are submitted as required by this Chapter.

SECTION 5. Advertising No Tax. It shall be unlawful for any operator to advertise or hold out or state to the public or any customer, directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent or that, if added, it or any part thereof will be refunded. In computing the tax to be collected, amounts of tax less than one cent shall be considered an additional cent.

SECTION 6. Payments and Returns. The taxes imposed by this ordinance shall be paid by the operator to the City monthly not later than fifteen (15) days after the end of the month in which the taxes were collected. At the time of payment, the operator shall submit a return upon such forms and continuing such information as the City may require. The return shall contain the following minimum information:

- a. The total amount of rent collected for lodging during the period covered by the return.
- b. The amount of tax required to be collected and due for the period.
- c. The signature of the person filing the return or that of his agent duly authorized in writing.
- d. The period covered by the return.
- e. The amount of uncollectible rental charges subject to the lodging tax.

The operator may offset against the taxes payable with respect to any reporting period, the amount of taxes imposed by this ordinance previously paid as a result of any transaction the consideration for which became uncollectible.

SECTION 7. Examination of Return, Adjustments, Notices, and Demands. The City shall, after a return is filed, examine the same and make any investigation or examination of the records and accounts of the person making the return deemed necessary for determining its correctness. The tax computed on the basis of such examination shall be the tax to be paid. If the tax due is found to be greater than that paid, such excess shall be paid to the City within ten days after receipt of a notice thereof given either personally or

sent by registered mail to the address shown on the return. If the tax paid is greater than the tax found to be due, the excess shall be refunded to the person who paid the tax to the City within ten (10) days after determination of such refund.

SECTION 8. Refunds. Any person may apply to the City for a refund of taxes paid for a prescribed period in excess of the amount legally due for that period, provided that no application for refund shall be considered unless filed within one (1) year after such tax was paid, or within one (1) year from the filing of the return, whichever period is the longer. The City shall examine the claim and make and file written findings whereon denying or allowing the claim in whole or in part and shall mail a notice thereof by registered mail to such person at the address stated upon the return. If such claim is allowed in whole or in part, the City shall credit the amount of the allowance against any taxes due under this ordinance from the claimant and the balance of said allowance, if any, shall be paid by the City to the claimant.

SECTION 9. Failure to File a Return.

Subd. 1. If any operator required by this ordinance to file a return shall fail to do so within the time prescribed or shall make, willfully or otherwise, an incorrect, false, or fraudulent return, the operator shall, upon written notice and demand, file such return or corrected return within ten (10) days of receipt of such written notice and shall at the same time pay any tax due on the basis thereof. If such person shall fail to file such return or corrected return, the City shall make a return or corrected return for such person based upon such knowledge and information as the City can obtain, and assess a tax on the basis thereof, which tax (less any payments theretofore made on account of the tax for the taxable period covered by such return) shall be paid within ten (10) days of the receipt of written notice and demand for such payment. Any such return or assessment made by the City shall be prima facie correct and valid, and the burden of proving to the contrary rests with any person in any action or proceeding in respect thereto.

Subd. 2. If any portion of a tax imposed by this ordinance, including penalties thereon, is not paid within thirty (30) days after it is required to be paid, the City may institute such legal action as may be necessary to cover the amount due plus interest, penalties, the costs and disbursements of any action.

Subd. 3. Upon a showing of good cause, the City may grant an operator one thirty (30) day extension of time within which to file a return and make payment of taxes as required by this ordinance provided that interest during such period of extension shall be added to the taxes due at the rate of eight (8) percent per annum.

SECTION 10. Penalties.

Subd. 1. If any tax imposed by this ordinance is not paid within the time herein specified for the payment, or an extension thereof, there shall be added thereto a specific penalty equal to ten (10) percent of the amount remaining unpaid.

Subd. 2. In case of any failure to make and file a return within the time prescribed by this ordinance, unless it is shown that such failure is not due to willful neglect, there shall be added to the tax in addition the penalty provided in Subdivision 1 above, a penalty of five (5) percent for each thirty (30) day period or fraction thereof during which such failure continues, not exceeding twenty-five (25) percent in the aggregate. There shall be a minimum penalty assessed of ten (10) dollars if penalties in the aggregate do not exceed that amount. The amount so added to any tax shall be collected at the same time and in the same manner and as part of the tax unless the tax has been paid before the discovery of the negligence, in which case the amount so added shall be collected in the same manner as the tax.

Subd. 3. If any person willfully fails to file any return or makes any payment required by this ordinance, or willfully files a false or fraudulent return or willfully attempts in any manner to evade or defeat any such tax or payment thereof, there shall also be imposed as a penalty an amount equal to fifty (50) percent of any tax (less any amounts paid on the basis of such false or fraudulent return) found due for the period to which such return related. The penalty imposed by this section shall be collected as part of the tax, and shall be in addition to any other penalties provided by this ordinance.

Subd. 4. All payments received shall be credited first to penalties, next to interest, and then to the tax due.

Subd. 5. The amount of tax not timely paid, together with any penalty provided by this section, shall bear interest at the rate of eight (8) percent per annum from the time such tax should have been paid until payment is made. Any interest and penalty shall be added to the tax and be collected as part thereof.

SECTION 11. Administration of Tax. The City shall administer and enforce the assessment and collection of the taxes imposed by this ordinance. The City shall cause to be prepared blank forms for the returns and other documents required by this ordinance and shall distribute the same throughout the City. Failure to receive or secure such forms and documents shall not relieve any person from any obligation required of him under this ordinance.

SECTION 12. Examine Records. Persons acting on behalf of the City and authorized in writing by the City may examine the books, papers, and records of any operator in order to verify the accuracy of any return made, or if no return was made, to ascertain the tax as provided in this ordinance. Every such operator is directed and required to give to the

City the means, facilities, and opportunity for such examinations and investigations as are hereby authorized.

SECTION 13. Violations. Any person who shall willfully fail to make a return by this ordinance, or who shall fail to pay the tax after written demand for payment, or who shall fail to remit the taxes collected or any penalty or interest imposed by this ordinance after written demand for such payment, or who shall refuse to permit the City's authorized agents to examine the books, records, and papers under his control, or who shall willfully make any incomplete, false, or fraudulent return shall be guilty of a misdemeanor.

SECTION 14. Use of Proceeds. Ninety-five (95) percent of the proceeds obtained from the collection of taxes pursuant to this ordinance shall be used in accordance with Minnesota Statutes Section 469.190 as the same may be amended from time to time to fund a Convention & Visitors Bureau for the purpose of marketing and promoting the City as a tourist and/or convention center. The City may use up to five (5) percent of the proceeds obtained hereunder to defray the costs and expenses of collection and administration of such tax.

SECTION 15. Convention & Visitors Bureau (CVB).

Subd. 1. Appointment of Members. The Mayor, with approval of the City Council, shall appoint eight members to serve on the Minnesota Metro North Tourism, dba Twin Cities Gateway Convention & Visitors Bureau (CVB). The CVB, a non-profit corporation, is comprised of multiple communities in the northern portion of the Minneapolis-St. Paul metropolitan area, herein referred to as the Member Cities. The CVB Board of Directors shall be proportionately represented, based on the percentage of lodging fee contributions contributed by the Member City. Each Member City shall have at least one Board Member. For each additional 10% or portion thereof, above the initial 10% of the overall contribution by Member Cities, the City of Ramsey will be entitled to one additional representative. The first Board Member appointed by the City of Ramsey shall be an elected or appointed municipal representative. The second Board Member selected by the City of Ramsey will be from Ramsey's lodging community. Any additional representatives shall be selected at Ramsey's discretion. The term of any Board Member appointed or selected by Ramsey shall immediately cease, without further action, upon the date of termination of membership of Ramsey in the CVB.

The Convention & Visitors Bureau shall be responsible for marketing and promoting tourism in the City of Ramsey and, in the event, the City associates with a township through a joint powers agreement, tourism in that township.

Subd. 2. Joint Powers Agreements. The City is authorized to enter into joint powers agreements pursuant to Minnesota Statutes 471.59 for the collection, administration, or disposition of the proceeds of any lodging tax imposed by a

resolution of a separate political subdivision provided such collection, administration, or disposition does not violate the terms of this ordinance.

SECTION 16. Appeals.

Subd. 1. Any operator aggrieved by any notice, order, or determination made by the City under this ordinance may file a petition for review of such notice, order, or determination. The petition shall contain the name of petitioner, the petitioner's address, and the location of the lodging subject to the notice, order, or determination.

Subd. 2. The petition for review shall be filed with the City within ten (10) days after the notice, order, or determination for which review is sought has been mailed to or served upon the person requesting review.

Subd. 3. Upon receipt of the petition, the City Administrator/Clerk shall set a date for a hearing and give the petitioner at least ten (10) days prior written notice of the date, time, and place of the hearing.

Subd. 4. At the hearing, the petitioner shall be given an opportunity to show cause why the notice, order, or determination should be modified or withdrawn.

Subd. 5. The hearing shall be conducted by the City Administrator/Clerk or his authorized agent, and he shall make written findings of fact and conclusions based upon the applicable section of this ordinance and the evidence presented. The person conducting the hearing may affirm, reverse, or modify the notice, order or determination made by the City.

Subd. 6. Any decision rendered by the City pursuant to this section may be appealed to the City Council. A petitioner seeking to appeal a decision must file a written notice of appeal with the City within ten (10) days after the decision has been mailed to the petitioner.

The matter will thereupon be placed on the Council agenda as soon as is practical. The Council shall then review the findings of fact and conclusions to determine whether they were correct. Upon a determination by the Council that the findings and conclusions were incorrect, the Council may modify, reverse, or affirm the decision of the City Administrator/Clerk or authorized agent under the same standards as set forth in Section 6.

SECTION 17. Effective Date

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter Provision, Section 3.9.

PASSED by the City Council of the City of Ramsey, Minnesota, the _____ day of March, 2012.

Mayor

ATTEST:

City Administrator

Introduction date March 13, 2012

Posting dates: _____

Adoption date: _____

Publication date: _____

Effective date: _____

CC Regular Session

7. 4.

Meeting Date: 03/27/2012

Submitted For: Heidi Nelson

By: Heidi Nelson, Administrative Services

Information

Title:

Consider the Adoption of an Ordinance Authorizing the City of Ramsey to Convey its Interest in a Property (Lot 1, Block 1, Ramsey Town Center Fifth Addition)

Background:

In May 2011, the City transferred title of the Flaherty & Collins COR property (Lot 1, Block 1 Ramsey Town Center Fifth Addition) to the Ramsey Housing and Redevelopment Authority (HRA) by process of Quit Claim Deed. The attorneys have now advised the City that the transfer of the property from the City to the HRA needs to be done by ordinance. The City Charter, Chapter 12, Section 12.3 (Sales of Real Property) requires the City to convey property by Ordinance and an Ordinance conveying property is not effective until 30 days after it is adopted/published. The title company will not issue title insurance to allow the HRA to close on the property until this action is taken by the City. Consequently, the F & C closing will be delayed until this action is taken and the Ordinance becomes effective the end of April. The closing was originally scheduled for March 29, 2012.

Pursuant to the Charter, Section 3, Section 3.1 (Council Meetings), a special meeting was called by the Mayor to introduce the necessary ordinance on March 23, 2012. The ordinance was then scheduled for consideration of adoption at this evening's regular meeting. Upon adoption, the Ordinance will be published in the March 30, 2012 edition of *The Anoka County Union*, making April 30, 2012 the effective date.

Recommendation:

Staff recommends adoption of the attached Ordinance for conveyance of Lot 1, Block 1, Ramsey Town Center Fifth Addition.

Funding Source:

N/A

Council Action:

Motion to approve an Ordinance Authorizing the City of Ramsey to Convey its Interest in Lot 1, Block 1, Ramsey Town Center Fifth Addition, Anoka County, Minnesota to The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota.

Attachments

Ordinance

Exhibit A

Exhibit B

Form Review

Inbox
Kurt Ulrich

Reviewed By
Amy Dietl

Date
03/21/2012 04:53 PM
Started On: 03/21/2012

Form Started By: Heidi Nelson

Final Approval Date: 03/21/2012

ORDINANCE #12-XX

**CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

AN ORDINANCE AUTHORIZING THE CITY OF RAMSEY TO SELL/CONVEY PART OF LOT 1, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA TO THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF RAMSEY, MINNESOTA

The City of Ramsey Ordains:

SECTION 1. PURPOSE

It is the purpose of this Ordinance to authorize the City of Ramsey to convey certain real property which property the City Council has determined is no longer necessary for the City's purposes. This Ordinance is adopted pursuant to and under the authority of Section 12.5 of the City Charter.

SECTION 2. SALE/CONVEYANCE AUTHORIZATION

The City Council hereby declares the following legally described real property owned by the City, as surplus property and authorizes said property to be conveyed/sold to the City's Housing and Redevelopment Authority. Said property is legally described as follows:

See attached Exhibit "A"

and upon platting said property will be legally described as follows:

See attached Exhibit "B"

SECTION 3. TERMS OF SALE/CONVEYANCE

The City Council has by a properly enacted action determined the consideration and terms upon which the above-described property may be conveyed/sold.

SECTION 4. EFFECTIVE DATE

This Ordinance becomes effective upon its passage and thirty (30) days after its publication according to law, subject to City Charter, Section 5.7.

PASSED by the City Council of the City of Ramsey, Minnesota, the _____ day of March, 2012.

Mayor Bob Ramsey

ATTEST:

City Administrator

Introduction date: March 20, 2012

Posting dates: _____

Adoption date: _____

Publication date: _____

Effective date: _____

DESCRIPTION SKETCH

FOR: PART OF LOT 1, BLOCK 1, RAMSEY TOWN CENTER 5TH ADDITIOIN

LEGAL DESCRIPTION

THAT PART OF LOT 1 BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION, ANOKA COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1, THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 1, A DISTANCE OF 210.22 FEET TO A NORTHEASTERLY CORNER OF SAID LOT 1; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, ALONG AN EASTERLY LINE OF SAID LOT 1, A DISTANCE OF 70.00 FEET TO A NORTHEASTERLY CORNER OF SAID LOT 1 AND THE SOUTHWEST CORNER OF LOT 2, BLOCK 1, RAMSEY TOWN CENTER FIFTH ADDITION; THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG A NORTHERLY LINE OF SAID LOT 1, A DISTANCE OF 226.57 FEET TO A NORTHEASTERLY CORNER OF SAID LOT 1 AND THE SOUTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, A DISTANCE OF 11.00 FEET; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, PARALLEL WITH SAID NORTH LINE, A DISTANCE OF 375.32 FEET; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, PARALLEL WITH THE WEST LINE OF SAID LOT 1, A DISTANCE OF 193.16 FEET TO THE SOUTH LINE OF SAID LOT 1, THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 61.47 FEET TO THE SOUTHWEST CORNER OF SAID LOT 1, THENCE NORTH 23 DEGREES 49 MINUTES 27 SECONDS EAST, ALONG THE WEST LINE OF SAID LOT 1, A DISTANCE OF 274.15 FEET TO THE POINT OF BEGINNING.

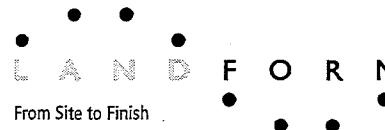
PAGE 1 OF 2

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.



SCOTT C. TROSEN
License No. 47465

Date: 03/20/12
Revised:

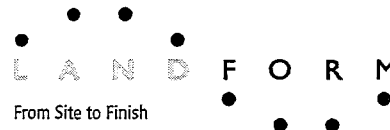
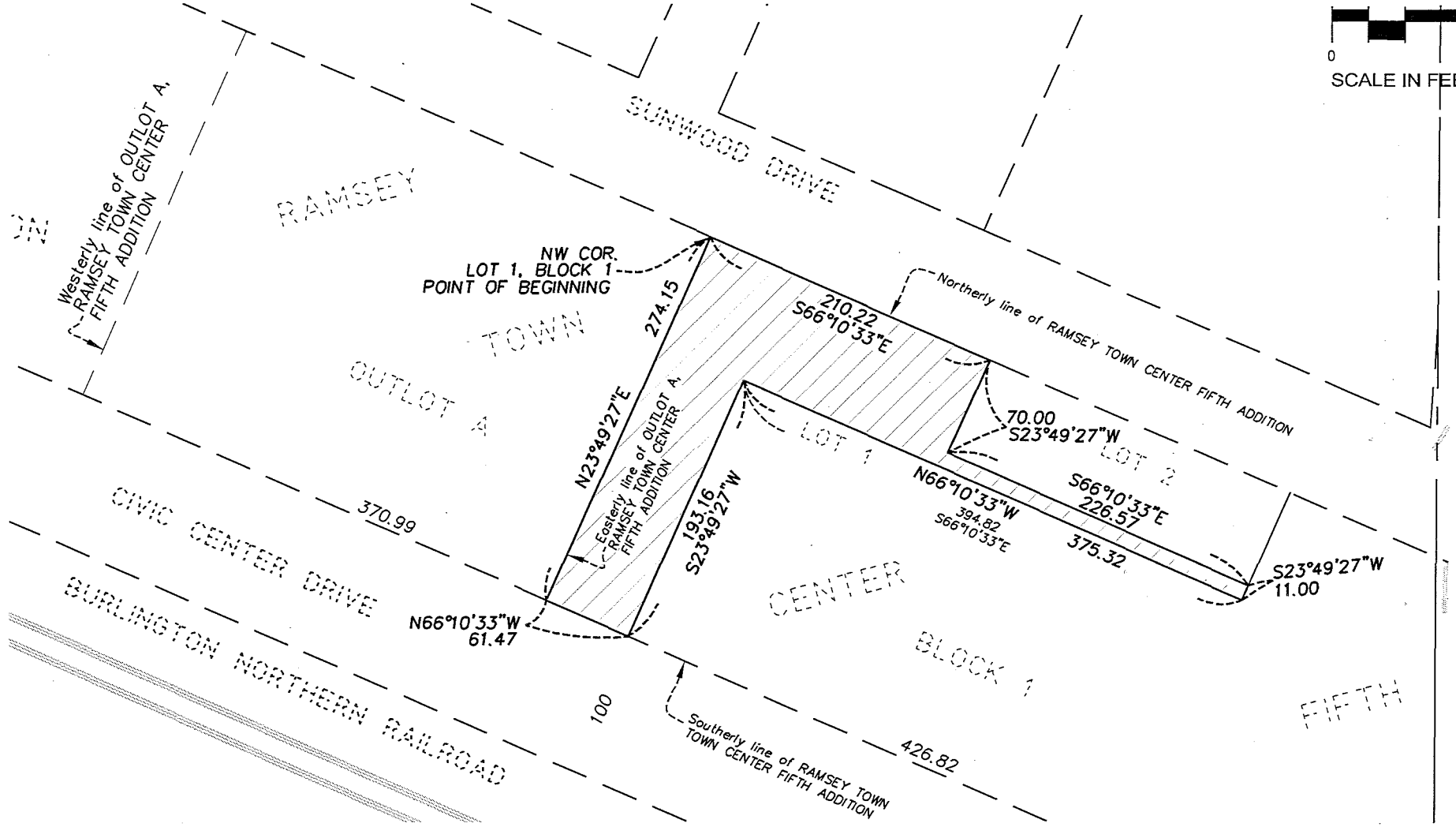
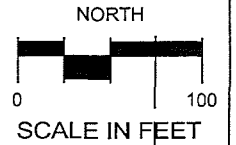
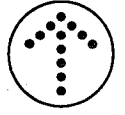


105 South Fifth Avenue
Suite 513
Minneapolis, MN 55401
Web: landform.net

Job No. RAM001 Drawing: LEG P-0 RTC By: SCT

DESCRIPTION SKETCH

FOR: PART OF LOT 1, BLOCK 1, RAMSEY TOWN CENTER 5TH ADDITIOIN



105 South Fifth Avenue
 Suite 513
 Minneapolis, MN 55401
 Web: landform.net

DESCRIPTION SKETCH

FOR: PART OF LOT 3, BLOCK 1, COR ONE

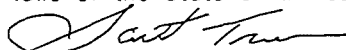
LEGAL DESCRIPTION

Block 1,
THAT PART OF LOT 3 / COR ONE, ANOKA COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 3, COR ONE; THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 3, A DISTANCE OF 309.52 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 3, A DISTANCE OF 210.22 FEET; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, A DISTANCE OF 70.00 FEET; THENCE SOUTH 66 DEGREES 10 MINUTES 33 SECONDS EAST, PARALLEL WITH THE NORTH LINE OF SAID LOT 3, A DISTANCE OF 226.57; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, A DISTANCE OF 11.00 FEET; THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, PARALLEL WITH SAID NORTH LINE, A DISTANCE OF 375.32 FEET; THENCE SOUTH 23 DEGREES 49 MINUTES 27 SECONDS WEST, PARALLEL WITH THE WEST LINE OF SAID LOT 3, A DISTANCE OF 193.16 FEET TO THE SOUTH LINE OF SAID LOT 3, THENCE NORTH 66 DEGREES 10 MINUTES 33 SECONDS WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 61.47 FEET; THENCE NORTH 23 DEGREES 49 MINUTES 27 SECONDS EAST, PARALLEL WITH SAID WEST LINE, A DISTANCE OF 274.15 FEET TO THE POINT OF BEGINNING.

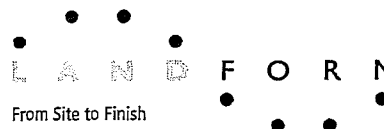
PAGE 1 OF 2

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SCOTT C. TROSEN
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Revised:

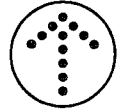


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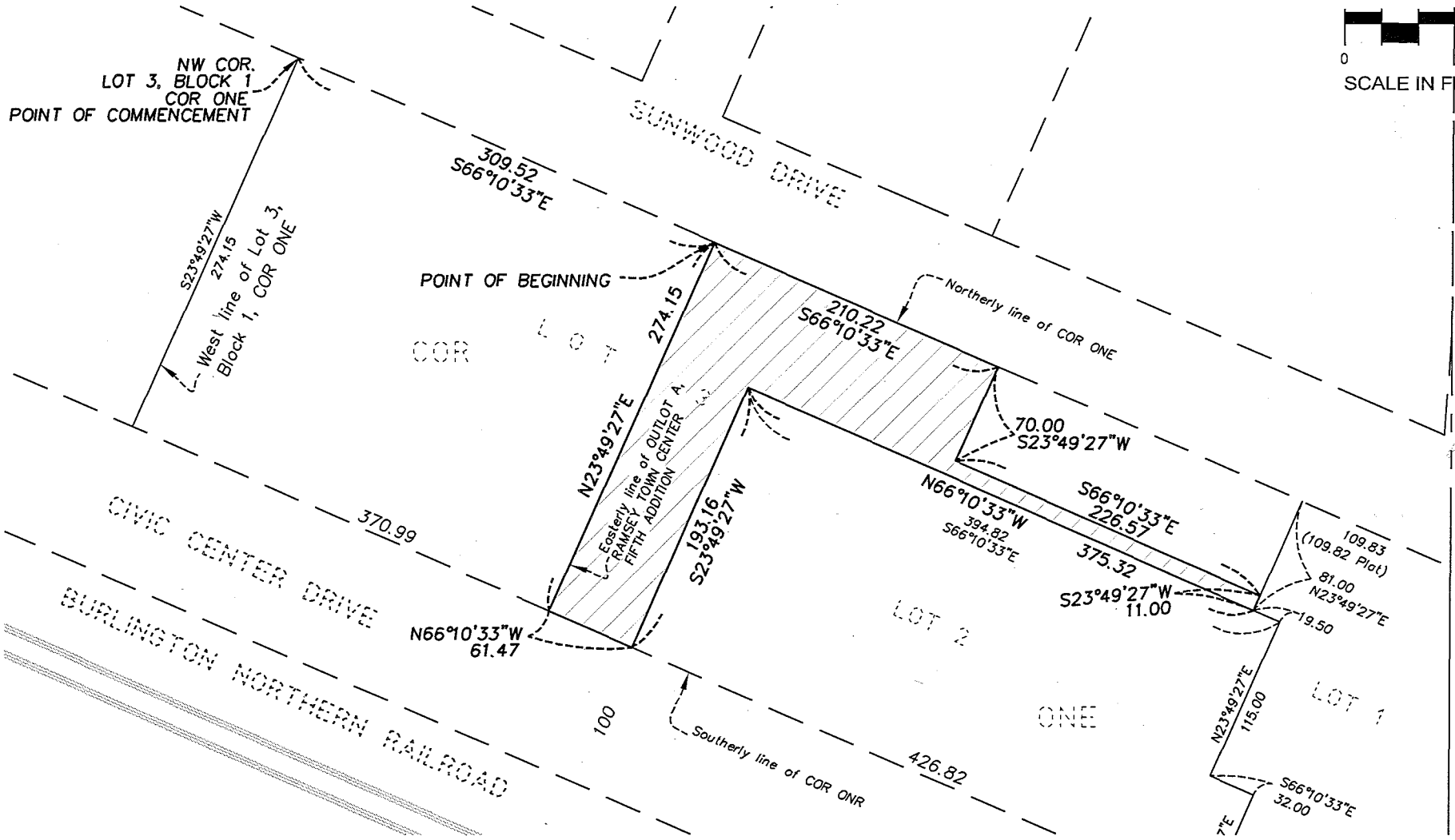
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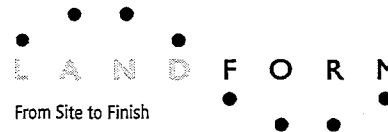
FOR: PART OF LOT 3, BLOCK 1, COR ONE



NORTH



PAGE 2 OF 2



105 South Fifth Avenue
 Suite 513
 Minneapolis, MN 55401
 Web: landform.net

Job No. RAM001 Drawing: LEG P-O RTC By: SCT

Meeting Date: 03/27/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Update on Property Acquisition Related the Sunwood Drive Realignment Project (IP #12-20) - PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC

Background:

The Armstrong Boulevard/Highway 10 interchange project is considered one of the highest transportation priorities in the City. In an effort to reduce the overall costs the Council has been discussing ways to preconstruct portions of this project, such that it can be accomplished in phases. One phase of this interchange project is the realignment of Sunwood Drive, which is being considered to improve traffic flow through the area in the short term, create a consolidated signalized access to the COR along its western boundary, provide for a portion of the City's cost participation in the interchange project, and create additional development options for the COR property. The Sunwood realignment will construct the first intersection north of Highway 10 on Armstrong Boulevard, at a location that addresses the major concerns expressed by MnDOT and Anoka County.

The project includes the realignment of Sunwood Drive, between approximately Zeolite Street and Armstrong Boulevard (see attached preliminary design). The intent is to work north to south on Armstrong Boulevard and complete another section of the roadway in its final location; to set the stage for the ultimate interchange over the railroad tracks and Highway 10. Draft feasibility studies were presented to the Public Works Committee and HRA on December 13, 2011, with the only remaining outstanding item being the funding package. On that date the HRA authorized the preparation of appraisals for the potential acquisition of 3 parcels along the west side of Armstrong Boulevard that are necessary for portions of this project, and ultimately the interchange project.

On January 24, 2012 draft feasibility studies were presented to the City Council for consideration. At that meeting the City Council authorized the final design contracts with Landform and WSB & Associates, and ordered the preparation of plans and specifications. On February 28, 2012 the City Council was updated on this project, and additional discussions took place with respect to the required property acquisitions south of 147th Avenue NW. Appraisals have been completed on these 3 parcels and negotiations are underway with the various property owners. On March 13, 2012 the City Council approved the funding package for the Sunwood realignment project, and authorized staff to begin negotiations with property owners north of 147th Avenue to acquire small portions from 2 separate parcels. Attached to this case is an exhibit that shows the temporary and permanent easements that are required on these properties to maintain existing drainage patterns.

Notification:

Observations:

Staff has corresponded with representatives from both properties to discuss the acquisition of these easements. No agreement has been reached on either property and staff would like to present additional information to the Council.

Recommendation:

This case is to provide the Council with an update on the negotiations to date, and seek further direction.

Funding Source:

Attached to this case are the funding packages that the City Council approved on March 13, 2012. Financing was prioritized to utilize grant dollars first, if the City is successful in securing them, and were based upon previous discussions and direction received.

Council Action:

Based upon discussion.

Attachments

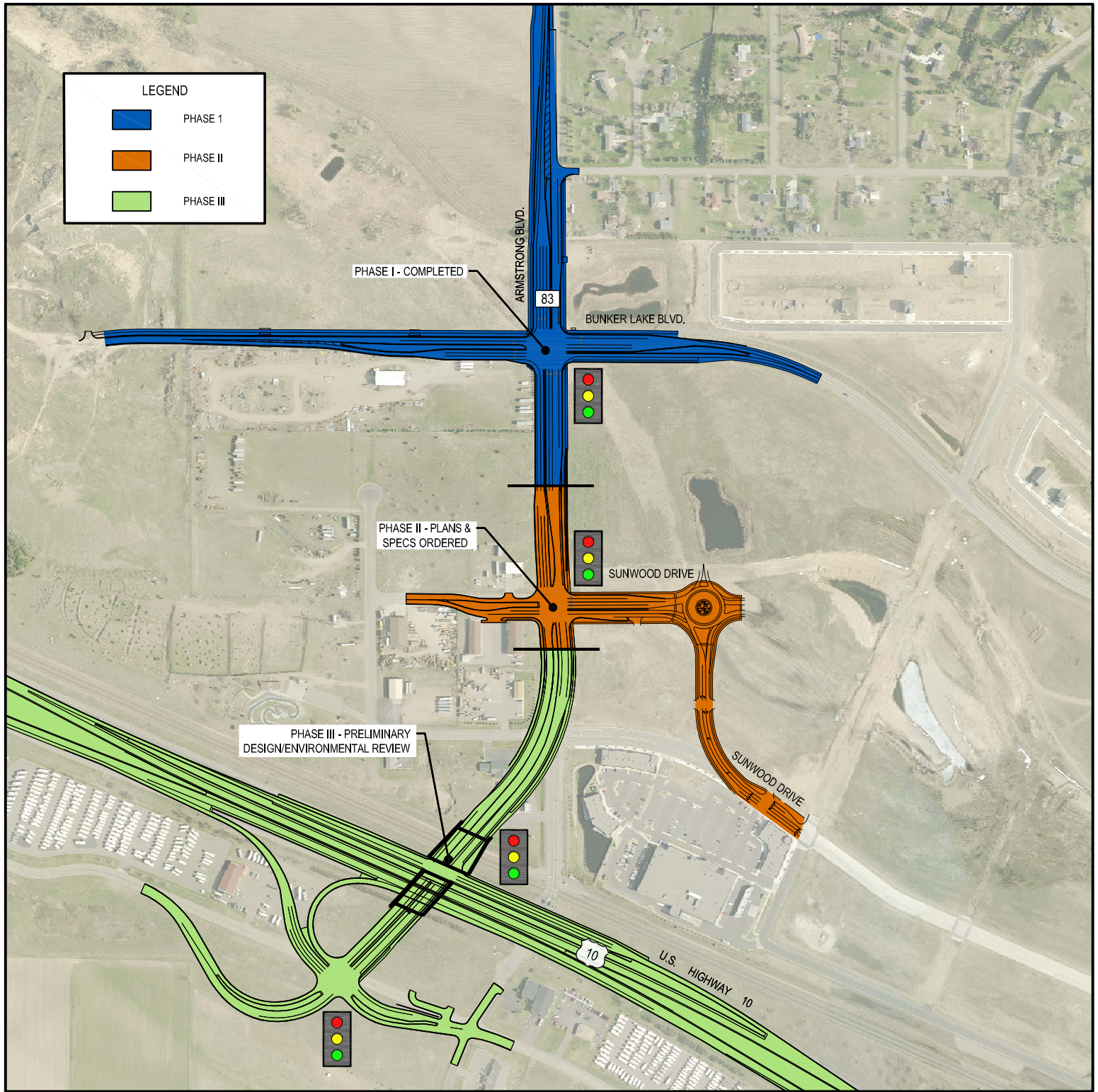
Sunwood Drive/Armstrong Interchange Layout

Required Acquisitions

Funding Scenarios

Form Review

Inbox	Reviewed By	Date
Brian Olson	Brian Olson	03/22/2012 02:17 PM
Kurt Ulrich	Kurt Ulrich	03/22/2012 02:57 PM
Form Started By: Tim Himmer		Started On: 03/20/2012 06:45 PM
	Final Approval Date: 03/22/2012	



LEGEND	
■	PHASE I
■	PHASE II
■	PHASE III

PHASE I - COMPLETED

PHASE II - PLANS & SPECS ORDERED

PHASE III - PRELIMINARY DESIGN/ENVIRONMENTAL REVIEW

ARMSTRONG BLVD.

83

BUNKER LAKE BLVD.



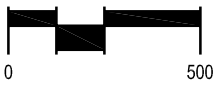
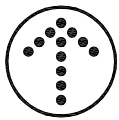
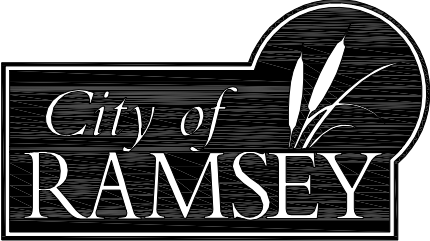
SUNWOOD DRIVE



SUNWOOD DRIVE

10

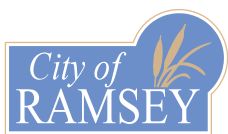
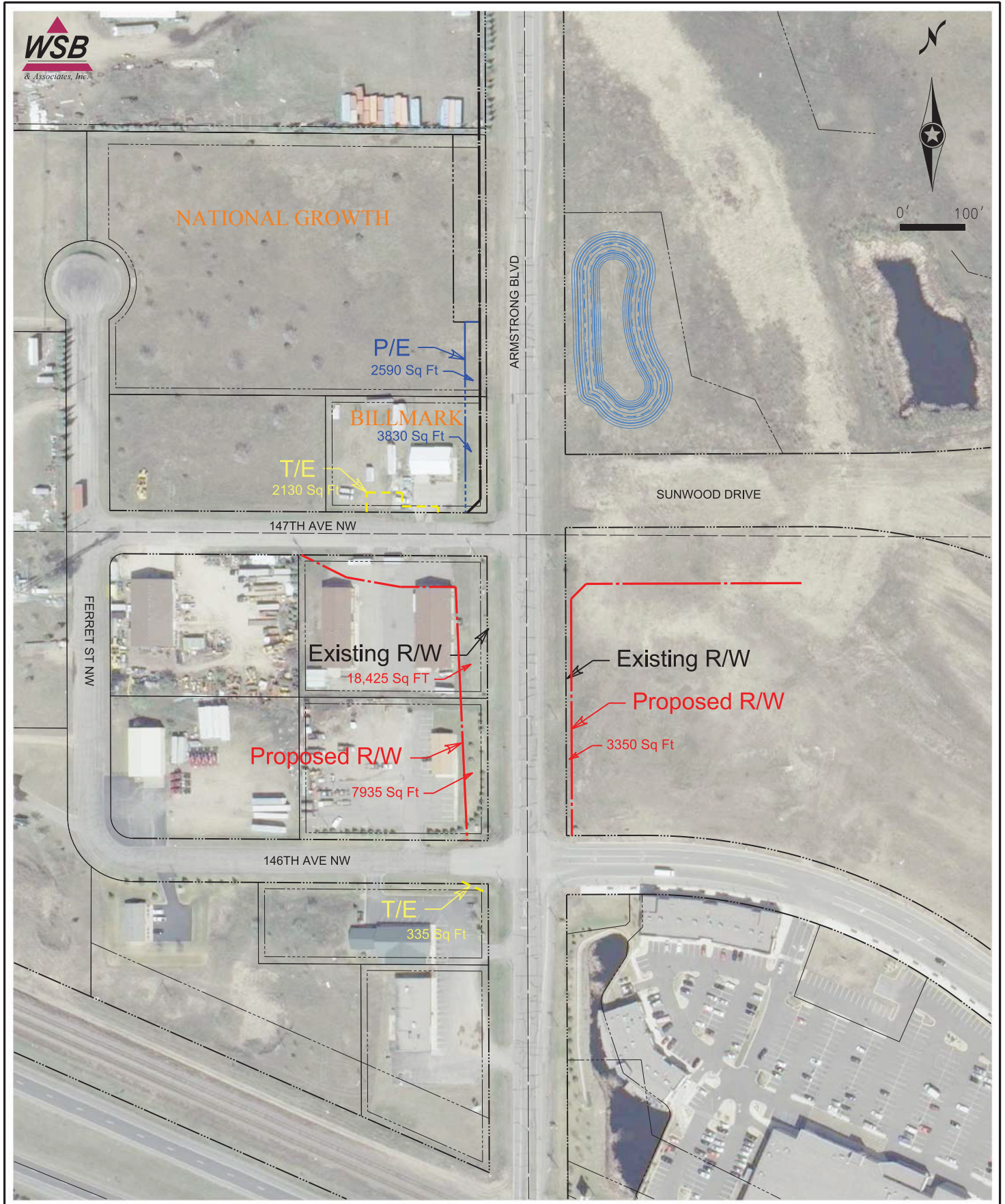
U.S. HIGHWAY 10



L A N D F O R M
From Site to Finish

ARMSTRONG INTERCHANGE





Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

Right-of-Way Map

Figure 8

Sunwood Drive Realignment Financing Options: Project Cost estimated at \$5.1M - \$5.6M (use \$5.35M for example)

Funding Summary:

Total Project Costs:	\$	5,350,000
LRIP Grant (Committed)	\$	(500,000)
Anoka County (Committed)	\$	(1,700,000)
Net City Funding	\$	<u>3,150,000</u>

City Funding Options:

SCENARIO 1: With Grant Funding

TOD Met Council Grant	\$	1,250,000	
TIF 2	\$	306,450	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
Excess Rail Funding	\$	500,000	
	\$	<u>3,150,000</u>	

SCENARIO 2: Without TOD Met Council Grant Funding

Equipment Revolving Fund	\$	1,056,450	(Cap. Equipment Certificates would be issued to offset capital equip purchases/Equip Fund bal of \$2.9M)
TIF 2	\$	500,000	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
If EDA is not \$600,000 would use land proceeds of up to \$400,000)			
Excess Rail Funding	\$	500,000	
	\$	<u>3,150,000</u>	