

**City of Ramsey**  
**Agenda**  
**Regular City Council**  
**Tuesday April 24, 2012**  
**7:00 pm**  
**Council Chambers, 7550 Sunwood Drive NW**

- 1. Call to Order**
- 2. Presentation**
  1. Presentation of Certificate of Achievement of Financial Reporting
- 3. Citizen Input**
- 4. Consent Agenda**
  1. Receive Cash & Investments for Period Ending March 31, 2012.
  2. Receive Ramsey Fire Department Year End Report for 2011
  3. Note the Following Boards and Commissions Meeting Minutes:  
  
Planning Commission Meeting Minutes Dated March 1, 2012  
Environmental Policy Board Meeting Minutes Dated March 5, 2012  
Economic Development Authority Meeting Minutes Dated March 8, 2012
  4. Approve the following City Council Meeting Minutes:
    - 1) City Council Work Session - February 21, 2012
    - 2) City Council Special Session - February 21, 2012
    - 3) City Council Work Session - February 28, 2012
    - 4) City Council Regular Session - February 28, 2012
  5. Approve Grading and Topsoil for North Commons
  6. Adopt Policy: Post-Issuance Compliance Policies and Procedures
  7. Adopt Resolution #12-04-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 6, 2012 Through April 18, 2012.
  8. Adopt Resolution 12-04-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II
- 5. Approve Agenda**
- 6. Public Hearing**
- 7. Council Business**

1. Authorization of Resolution #12-04-XXX Accepting Proposal on Sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for Their Issuance, Pledging Tax Increments for the Security Thereof and Authoring Execution of Pledge Agreement.
2. Consider Development Agreement with Podawiltz
3. Consider Cost Contribution for Transportation for Economic Development (TED) Grant application for the Armstrong Boulevard Interchange
4. Update on Required Land Acquisitions for the Sunwood Drive Realignment Project -  
***PORTIONS OF THIS DISCUSSION MAY BE CLOSED TO THE PUBLIC***

**8. Mayor/Council/Staff Input**

**Upcoming Events:**

**1) Saturday, April 28, 2012 - 9:00 a.m. to 2:00 p.m. - 2012 Environmental Expo and Tree Sale - Ramsey Municipal Center**

**2) Saturday, May 5, 2012 - 8:00 a.m. to 12:00 Noon - Spring Recycling Day - Public Works Facility - 14100 Jasper Street NW**

**9. Adjournment**

**CC Regular Session**

**2. 1.**

**Meeting Date:** 04/24/2012

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Information

Title:

Presentation of Certificate of Achievement of Financial Reporting

Background:

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Attachments

Presentation for Financial Reporting

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Form Review

**Inbox**

Kurt Ulrich

**Reviewed By**

Jo Thieling

**Date**

04/23/2012 09:22 AM

Form Started By: Jo Thieling

Started On: 04/23/2012 09:20 AM

Final Approval Date: 04/23/2012

The Government Finance Officers Association (GFOA) has awarded the city of Ramsey the Certificate of Achievement for Excellence in Financial Reporting. This is the 16<sup>th</sup> consecutive year (1994-2010) the city of Ramsey has received this distinguished award. Established in 1945, Certificate of Achievement for Excellence in Financial Reporting Program encourages government entities to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that promote transparency and full disclosure. The city of Ramsey is one of only 96 other Minnesota cities to receive this recognition for reporting year 2010 positioning the city in an elite group of government entities with superior reporting practices. Below is a list of recipients of the 2010 Certificate of Achievement for Excellence in Financial Reporting.

<b>Number of Winners</b>	<b>State</b>	<b>Name</b>
1	MN	Albert Lea
2	MN	Albertville
3	MN	Andover
4	MN	Anoka
5	MN	Arden Hills
6	MN	Austin
7	MN	Blaine
8	MN	Bloomington
9	MN	Brainerd
10	MN	Brooklyn Center
11	MN	Brooklyn Park
12	MN	Burnsville
13	MN	Cambridge
14	MN	Champlin
15	MN	Chanhassen
16	MN	Chaska
17	MN	Cloquet
18	MN	Columbia Heights
19	MN	Coon Rapids
20	MN	Cottage Grove
21	MN	Crystal
22	MN	Deephaven
23	MN	Detroit Lakes
24	MN	Duluth
25	MN	Eagan
26	MN	East Grand Forks
27	MN	Eden Prairie
28	MN	Edina
29	MN	Elk River

30	MN	Fairmont
31	MN	Falcon Heights
32	MN	Faribault
33	MN	Farmington
34	MN	Fergus Falls
35	MN	Forest Lake
36	MN	Golden Valley
37	MN	Goodview
38	MN	Grand Rapids
39	MN	Ham Lake
40	MN	Hastings
41	MN	Hermantown
42	MN	Hopkins
43	MN	Hugo
44	MN	Hutchinson
45	MN	Inver Grove Heights
46	MN	Lakeville
47	MN	Lino Lakes
48	MN	Luverne
49	MN	Mahtomedi
50	MN	Mankato
51	MN	Maple Grove
52	MN	Maplewood
53	MN	Minneapolis
54	MN	Minnetonka
55	MN	Minnetrissa
56	MN	Monticello
57	MN	Moorhead
58	MN	Mora
59	MN	Mound
60	MN	Mounds View
61	MN	New Brighton
62	MN	New Hope
63	MN	North Mankato
64	MN	North Saint Paul
65	MN	Oak Grove
66	MN	Oakdale
67	MN	Orono
68	MN	Plymouth
69	MN	Ramsey
70	MN	Red Wing
71	MN	Richfield

72	MN	Robbinsdale
73	MN	Rochester
74	MN	Rosemount
75	MN	Roseville
76	MN	Saint Cloud
77	MN	Saint Louis Park
78	MN	Saint Michael
79	MN	Saint Paul
80	MN	Savage
81	MN	Shakopee
82	MN	Shoreview
83	MN	Shorewood
84	MN	South Saint Paul
85	MN	Stewartville
86	MN	Stillwater
87	MN	Vadnais Heights
88	MN	Victoria
89	MN	Wadena
90	MN	Waseca
91	MN	West Saint Paul
92	MN	White Bear Lake
93	MN	White Bear Township
94	MN	Winona
95	MN	Woodbury
96	MN	Worthington

Robin Roland representing GFOA will make the presentation.

**CC Regular Session**

**4. 1.**

**Meeting Date:** 04/24/2012

**By:** Diana Lund, Finance

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**Information**

**Title:**

Receive Cash & Investments for Period Ending March 31, 2012.

**Background:**

Report on the City's cash and investments for the period ending March 31, 2012. Cash balances graph reflects the changes in cash balances on the city's major funds for the period ending March 31, 2012 in comparison to year-ending December 31, 2011. December 2011 numbers reflect final audited numbers.

**Council Action:**

None Required. Informational Only.

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**Attachments**

Cash & Investments for Period Ending March 31, 2012

Cash Balances on Major City Funds - March 31, 2012

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Diana Lund

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 01:43 PM

Started On: 04/16/2012 08:20 AM

Final Approval Date: 04/19/2012

**CITY OF RAMSEY**  
**REPORT OF POOLED CASH FLOWS**  
**Period Ended March, 2012**

	March-12 CURRENT MONTH	2012 YEAR-TO-DATE
<b>CASH AND TEMPORARY INVESTMENTS</b>		
<b>BEGINNING BALANCE</b>	\$ 46,077,525.85	\$ 45,949,302.73
<b>CASH INFLOWS:</b>		
Daily Deposit	698,441.01	2,626,746.10
Tax Settlements	-	89,679.38
U/B Receipts	82,955.53	750,525.37
Credit Cards	22,752.77	88,278.31
Interest Earnings [Net of Interest Paid on Investments]	63,149.98	308,938.13
Bond Proceeds	-	-
<b>TOTAL CASH INFLOW</b>	<b>\$ 867,299.29</b>	<b>\$ 3,864,167.29</b>
<b>TOTAL CASH AVAILABLE</b>	<b>\$ 46,944,825.14</b>	<b>\$ 49,813,470.02</b>
<b>CASH OUTFLOWS:</b>		
Prepaid Checks	557,387.68	\$ 1,410,116.23
Bills Lists	620,314.37	1,332,756.68
Pay Estimates	754,595.00	1,196,346.00
Credit Cards	1,711.41	2,739.07
Payroll - Net	368,746.08	908,718.04
Flex Reimbursement	6,463.42	28,367.79
Void Checks/Dormant Checks Paid	-	(3,400.00)
Debt Service	-	302,173.75
Miscellaneous [Bank Charges; etc.]	122.65	167.93
<b>TOTAL CASH OUTFLOW</b>	<b>\$ 2,309,340.61</b>	<b>\$ 5,177,985.49</b>
<b>POOLED CASH AND TEMPORARY INVESTMENTS</b>		
<b>ENDING BALANCE</b>	<b>\$ 44,635,484.53</b>	<b>\$ 44,635,484.53</b>
<b>MEMO - NET 2012 CASH INFLOW ( OUTFLOW)</b>	<b>(1,442,041.32)</b>	<b>(1,313,818.20)</b>
<b>INVESTMENT PORTFOLIO SUMMARY</b>		
<b>BEGINNING BALANCE</b>	<b>\$ 30,873,677.73</b>	<b>\$ 42,230,022.32</b>
Purchases	6,390,000.00	9,263,000.00
Maturities/Sales	(1,485,691.28)	(15,715,035.87)
<b>ENDING BALANCE</b>	<b>\$ 35,777,986.45</b>	<b>\$ 35,777,986.45</b>

2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH	SOLD/	BV	PAR	YTM
					BAL 1/1/2012		MATURE 2012	PRIN BAL 12/31/2012		
031029	9/15/2011	Landmark	CD-Landmark	old-12456 new-13672	317,299.14			317,299.14 317,299.14	256,633	1.50%
120320	9/20/2012	4M	Term Series 4M			2,000,000.00	0.00	2,000,000.00	2,000,000	0.13%
110714A	1/12/2012	4M	Term Series 4M		2,000,000.00		2,000,000.00	0.00	2,000,000	0.20%
111220A	3/20/2012	BOW	CD-BOW		1,000,000.00		1,000,000.00	0.00	1,000,000	0.44%
111220B	6/20/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.72%
111230	3/30/2012	BOW	CD-BOW		2,000,000.00		2,000,000.00	0.00	2,000,000	0.38%
110714C	1/13/2012	BOW	CD-BOW	102992	1,000,000.00		1,000,000.00	0.00	1,000,000	0.26%
110714D	4/13/2012	BOW	CD-BOW	102993	1,000,000.00		1,000,000.00	0.00	1,000,000	0.32%
110727	1/27/2017	BOW	FHLB	313374T34-0V0	500,000.00		500,000.00	0.00	500,000	2.35%
091229D	12/29/2014	BOW	FFCB	31331JAN3	1,000,000.00		0.00	1,000,000.00	1,000,000	2.75%
100305	3/5/2015	BOW	FFCB	31331JFY4	1,000,000.00		1,000,000.00	0.00	1,000,000	2.75%
100723	7/23/2015	BOW	FNMA	3134GIMG6062	1,000,000.00		1,000,000.00	0.00	1,000,000	2.45%
								1,000,000.00		
		FNC	Clearing from 2010							
101227	12/17/2012	ICD SEC	CD-ALLY BANK	02005QBU6	176,000.00		0.00	176,000.00	176,000	0.85%
081028	10/28/2013	ICD SEC	CD-AMERICAN CHA	27006	100,000.00		0.00	100,000.00	100,000	5.50%
110609	6/9/2014	ICD SEC	CD-AMERICAN EXPI	02587DAX6	250,000.00		0.00	250,000.00	250,000	1.25%
100812A	8/13/2012	ICD SEC	CD-AMERICAN PLUS	58469	100,000.00		0.00	100,000.00	100,000	1.10%
101229B	6/29/2012	ICD SEC	CD-AURORA BANK	05155TAL2	150,000.00		0.00	150,000.00	150,000	70.00%
110803A	2/4/2013	ICD SEC	CD-BANCO POPULAR	05967EGL7	200,000.00		0.00	200,000.00	200,000	0.65%
091217C	6/17/2012	ICD SEC	CD-BANK OF AMERI	3510	150,000.00		0.00	150,000.00	150,000	2.60%
091203	12/3/2014	ICD SEC	CD-BANK OF AMERI	3510	100,000.00		0.00	100,000.00	100,000	3.50%
111221B	10/23/2013	ICD SEC	CD-BANK OF CHINA	06425HVS3	100,000.00		0.00	100,000.00	100,000	1.10%
110629B	12/28/2012	ICD SEC	CD-BANK OF CHINA	06425P4P0	146,000.00		0.00	146,000.00	146,000	0.75%
081223	12/23/2013	ICD SEC	CD-BANK OF HOLLA	34862	100,000.00		0.00	100,000.00	100,000	4.95%
081009	10/9/2013	ICD SEC	CD-CAPITOL CITY B	33938	100,000.00		0.00	100,000.00	100,000	5.25%
110831	2/28/2014	ICD SEC	CD-CIT BANK	172854AWZ7	200,000.00		0.00	200,000.00	200,000	1.05%
110803C	2/4/2013	ICD SEC	CD-CITIZEN BANK C	57282	100,905.75		0.00	100,905.75	100,000	0.60%
100114	1/17/2012	ICD SEC	CD-COMMERCIAL B	17225	150,000.00		150,000.00	0.00	150,000	1.60%
090220B	2/21/2012	ICD SEC	CD-COMMONWEAL	57201	100,000.00		100,000.00	0.00	100,000	2.80%
110930	9/30/2013	ICD SEC	CD-COMPASS BANK	20449E3C8	100,000.00		0.00	100,000.00	100,000	1.00%
111014	10/21/2013	ICD SEC	CD-COMPASS BANK	20449E3Z7	100,000.00		0.00	100,000.00	100,000	1.05%
110629A	7/1/2013	ICD SEC	CD-DISCOVER BANK	254670G48	248,000.00		0.00	248,000.00	248,000	0.85%
101221	12/23/2013	ICD SEC	CD-DORAL BANK	25811LYN3	249,000.00		0.00	249,000.00	249,000	1.45%
110318	9/18/2012	ICD SEC	CD-FIRST BANK OF I	337624U40	100,000.00		0.00	100,000.00	100,000	1.00%
120123	1/23/2015	ICD SEC	CD-STATE BANK OF	33664		100,000.00	0.00	100,000.00	100,000	1.10%
120131	1/30/2015	ICD SEC	CD-SAFRA NATIONA	786584YA2		150,000.00	0.00	150,000.00	150,000	1.00%
120210	8/12/2013	ICD SEC	CD-BMW BANK	05568PV46		100,000.00	0.00	100,000.00	100,000	0.60%
120208A	5/8/2013	ICD SEC	CD-BEAL BANK USA	07370SK20		249,000.00	0.00	249,000.00	249,000	0.40%
120208B	2/7/2013	ICD SEC	CD-SOVEREIGN BAN	84603MV29		249,000.00	0.00	249,000.00	249,000	0.40%
120307	4/8/2013	ICD SEC	CD-SAFRA NATIONA	786580A59		100,000.00	0.00	100,000.00	100,000	0.35%
091229A	7/2/2012	ICD SEC	CD-FIRST BANK OF I	30387	150,000.00		0.00	150,000.00	150,000	2.15%
070129	1/30/2012	ICD SEC	CD-FIRST NATIONAL	9995998P1	100,000.00		100,000.00	0.00	100,000	5.80%
100602B	7/31/2012	ICD SEC	CD-GATEWAY BANK	35160	100,000.00		0.00	100,000.00	100,000	1.60%
110225	2/25/2013	ICD SEC	CD-GE CAPITAL FIN.	36160TQJ8	200,000.00		0.00	200,000.00	200,000	0.95%
110513	8/13/2012	ICD SEC	CD-GE MONEY BAN	36159CA63	200,000.00		0.00	200,000.00	200,000	0.65%
11121A	10/23/2013	ICD SEC	CD-GOLDMAN SACH	38143AEB7	100,000.00		0.00	100,000.00	100,000	1.10%
070702	7/2/2012	ICD SEC	CD-JP Morgan Chase (	32633	100,000.00		0.00	100,000.00	100,000	5.45%
071009	10/9/2012	ICD SEC	CD-KEYBANK NATI	21366	100,000.00		0.00	100,000.00	100,000	5.60%
110629C	4/29/2014	ICD SEC	CD-LAKESIDE BANK	51210SG47	249,000.00		0.00	249,000.00	249,000	1.00%
090122A	1/23/2012	ICD SEC	CD-MACON BANK	31445	100,000.00		100,000.00	0.00	100,000	3.05%
110613	12/13/2013	ICD SEC	CD-MEDALLION BAI	58403BUW4	100,000.00		0.00	100,000.00	100,000	1.10%
090423	4/23/2012	ICD SEC	CD-NORTHBROOK B	57082	100,000.00		0.00	100,000.00	100,000	2.60%
071030D	10/22/2012	ICD SEC	CD-NOVA SAVINGS	27148	100,000.00		0.00	100,000.00	100,000	5.55%
100202	2/2/2012	ICD SEC	CD-Oriental B&T (EUI	27150	100,000.00		100,000.00	0.00	100,000	1.75%
080103B	1/3/2012	ICD SEC	CD-PNC Bank (NATIC	6557	100,000.00		100,000.00	0.00	100,000	5.05%
090528F	5/29/2012	ICD SEC	CD-R-G PREMIER BA	23018	250,000.00		0.00	250,000.00	250,000	3.00%
071114	11/13/2012	ICD SEC	CD-SAIGON NATION	57974	100,000.00		0.00	100,000.00	100,000	5.35%
110628	6/28/2012	ICD SEC	CD-STATE BANK OF	33664	100,000.00		0.00	100,000.00	100,000	0.85%
110119	1/20/2012	ICD SEC	CD-STATE BANK OF	33664	150,000.00		150,000.00	0.00	150,000	0.85%
070829	8/30/2012	ICD SEC	CD-TEXAS STATE BANK		100,000.00		0.00	100,000.00	100,000	5.90%
100602A	6/4/2012	ICD SEC	CD-UNION NATIONA	03661	100,000.00		0.00	100,000.00	100,000	1.50%
110921	3/21/2013	ICD SEC	CD-GOLDMAN SACH	3814265W1	100,000.00		0.00	100,000.00	100,000	0.65%
111005	10/5/2026	ICD SEC	CD-WELLS FARGO B	949748K97	150,000.00		0.00	150,000.00	150,000	3.00%
081212I	12/12/2013	ICD SEC	CD-WORLDS FOREM	57079	100,000.00		0.00	100,000.00	100,000	4.95%
090331	4/2/2012	ICD SEC	CD-YADKIN VALLEY	19861	100,000.00		0.00	100,000.00	100,000	2.60%

2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN		SOLD/ MATURE		BV		
					BAL 1/1/2012	PURCH 2012	2012	PRIN BAL 12/31/2012	PAR	YTM	
									6,316,905.75		
090102A	1/25/2033	Com Sec	FNR 2003-19 ME	31392JG5	64,545.19		5,541.65		59,003.54	165,176	3.95%
090102B	12/25/2018	Com Sec	FNR 2003-120 BY	31393UGR8	191,156.41		16,807.21		174,349.20	200,000	3.98%
080128C	1/15/2038	Com Sec	FHR 3404 JC	31397PTH3	385,807.83		38,108.87		347,698.96	1,000,000	4.74%
080128F	7/6/2012	Com Sec	CD-INDEPENDENT B	45383XB7J	100,000.00		0.00		100,000.00	100,000	4.10%
									681,051.70		
081119B	2/1/2012	Northland	ELK RIVER SCHOOL	287425-xm-9	95,000.00			95,000.00	0.00	95,000	5.00%
120214A	9/1/2017	Northland	TAOS NEW MEX SD	876014-FV-8		175,000.00	0.00		175,000.00	175,000	4.63%
120214B	2/1/2012	Northland	ST FRANCIS ISD#15	789466-PU-7		250,000.00	0.00		250,000.00	250,000	4.40%
120215A	2/1/2012	Northland	MINNETONKA ISD #	604195-SB-4		50,000.00	0.00		50,000.00	50,000	5.20%
120215B	2/1/2012	Northland	CEDAR RAPIDS IO T.	150528-JU-2		50,000.00	0.00		50,000.00	50,000	4.55%
120215C	2/1/2012	Northland	WESTERN LAKE SUF	958522-WV-4		100,000.00	0.00		100,000.00	100,000	3.15%
120308A	12/1/2020	Northland	SHOREWOOD WIS T.	825230-KU-8		150,000.00	0.00		150,000.00	150,000	2.50%
120308B	12/1/2022	Northland	SHOREWOOD WIS T.	825230-KW-4		150,000.00	0.00		150,000.00	150,000	2.80%
120308C	2/1/2012	Northland	SHOREWOOD WIS T.	825230-LB-9		225,000.00	0.00		225,000.00	225,000	3.25%
120308D	2/1/2012	Northland	SHOREWOOD WIS T.	825230-LC-7		465,000.00	0.00		465,000.00	465,000	3.15%
120321	3/1/2022	Northland	MADISION WI SCHO	558495-KN-6		500,000.00	0.00		500,000.00	500,000	2.50%
081218A	2/1/2012	Northland	CHASKA MN ISD #11	161681-RG-8	250,000.00			250,000.00	0.00	250,000	4.40%
090827	2/1/2012	Northland	MANKATO MN ISD#	563690-MP-8	505,000.00			505,000.00	0.00	505,000	2.20%
090217A	3/1/2012	Northland	STILLWATER ISC #8:	860758-PW-5	315,000.00			315,000.00	0.00	315,000	2.65%
080415	4/1/2012	Northland	BURLINGTON AREA	121493-6T-1	115,000.00			0.00	115,000.00	320,000	4.20%
110324	4/1/2012	Northland	NORTHLAND PINES	666509-GU-2	150,000.00			0.00	150,000.00	150,000	5.20%
110816A	10/1/2016	Northland	WESTIN LAKE SUPE	958522-WR-1	350,000.00			0.00	350,000.00	350,000	2.10%
111031	6/1/2018	Northland	RACINE WIS TAXAB	750021-6D-4	755,000.00			0.00	755,000.00	755,000	2.10%
110816B	10/1/2017	Northland	WESTIN LAKE SUPE	958522-WS-9	350,000.00			0.00	350,000.00	350,000	2.50%
110602	7/5/2014	Northland	ELKHART, IN COMM	287515-SF-8	250,000.00			0.00	250,000.00	250,000	5.75%
110608	2/1/2019	Northland	WADENA MN BAB	930217-JD-7	95,000.00			0.00	95,000.00	95,000	3.94%
110714B	10/1/2016	Northland	WAUWATO WIS REF	943504-R2-8	300,000.00			0.00	300,000.00	300,000	1.90%
110913A	12/1/2015	Northland	APPLETON MN TAX.	03805A-KR-8	140,000.00			0.00	140,000.00	140,000	1.60%
110913B	12/1/2016	Northland	APPLETON MN TAX.	038051-KS-6	110,000.00			0.00	110,000.00	110,000	2.00%
110715	10/22/2014	Northland	CD-BMW BANK	05668P-YZ-4	147,000.00			0.00	147,000.00	147,000	1.55%
101230B	4/1/2012	Northland	LACROSSE CTY WIS	502606-QS-8	100,000.00			0.00	100,000.00	100,000	1.00%
101223	6/1/2012	Northland	LINN CTY IOWA TA	535783-FY-5	465,000.00			0.00	465,000.00	465,000	0.85%
080707	12/1/2012	Northland	LACROSSE WI TAX	502768-B8-6	135,000.00			0.00	135,000.00	135,000	5.09%
090630A	12/30/2012	Northland	MCGREGOR ISD #00:	580705-GK-1	100,000.00			0.00	100,000.00	100,000	2.75%
040518	2/1/2013	Northland	FNMA 254663	31371K-Z4-6	8,004.83		2,509.01		5,495.82	272,453	3.77%
090212A	2/1/2013	Northland	ROSEMOUNT ISD#19	777594-WW-8	150,000.00			0.00	150,000.00	150,000	3.00%
090820A	2/1/2013	Northland	LACQUI PARLE VAL	505468-AH-1	115,000.00			0.00	115,000.00	115,000	2.65%
090213B	6/1/2013	Northland	ILLINOIS ST PENSIO	452151-LA-9	345,000.00			0.00	345,000.00	345,000	3.85%
080828B	8/28/2013	Northland	CD-NATIONAL REP I	63736Q-JT-9	97,000.00			0.00	97,000.00	97,000	4.95%
090420A	11/1/2013	Northland	BURLINGTON VT PU	122062-MJ-8	125,000.00			0.00	125,000.00	125,000	3.26%
080731	12/15/2013	Northland	BEAVER CITY PA TA	074851-MQ-6	125,000.00			0.00	125,000.00	125,000	5.00%
101016	12/15/2013	Northland	FOX VALLEY PK DIS	351592-GC-8	400,000.00			0.00	400,000.00	400,000	2.06%
080324	12/30/2013	Northland	WHEATON IL PK TA	96257-PB-0	475,000.00			0.00	475,000.00	475,000	4.15%
090630B	12/30/2013	Northland	MCGREGOR ISD #00:	580705-GM-7	100,000.00			0.00	100,000.00	100,000	3.00%
090212B	2/1/2014	Northland	ROSEMOUNT ISD#19	777594-WX-6	300,000.00			0.00	300,000.00	300,000	3.50%
090715A	2/1/2014	Northland	MOWER CTY MIN JA	624662-AH-5	515,000.00			0.00	515,000.00	515,000	3.80%
090820B	2/1/2014	Northland	LACQUI PARLE VAL	505468-AJ-7	120,000.00			0.00	120,000.00	120,000	3.15%
080425A	3/1/2014	Northland	DAUPHIN COUNTY I	238253-RU-4	150,000.00			0.00	150,000.00	150,000	5.00%
090217B	3/1/2014	Northland	STILLWATER ISC #8:	860758-PY-1	200,000.00			0.00	200,000.00	200,000	3.40%
100223B	4/1/2014	Northland	WINNEBAGO CITY V	974603-MZ-2	200,000.00			0.00	200,000.00	200,000	2.10%
080507	5/1/2014	Northland	FREEPORT NE ELEC	356730-T7-6	110,000.00			0.00	110,000.00	110,000	4.50%
090528B	5/28/2014	Northland	CD-SUNTRUST BANI	86789V-HM-2	100,000.00			0.00	100,000.00	100,000	4.00%
091103	6/1/2014	Northland	GRIMES IOWA BABS	398526-FV-0	120,000.00			0.00	120,000.00	120,000	3.25%
110201A	6/1/2014	Northland	WINDSOR HTS IOWA	973602-KR-5	255,000.00			0.00	255,000.00	255,000	1.35%
110301B	6/1/2014	Northland	DES MOINES IA COM	250097-YR-7	265,000.00			0.00	265,000.00	265,000	2.00%
110420	10/20/2017	Northland	FNMA	3136FR-EV-1	250,000.00			0.00	250,000.00	250,000	3.00%
090630C	12/30/2014	Northland	MCGREGOR ISD #00:	580705-GL-9	105,000.00			0.00	105,000.00	105,000	3.40%
090206	2/1/2015	Northland	NORTH ST PAUL MA	6621406D9	355,000.00			0.00	355,000.00	355,000	3.70%
090528A	2/1/2015	Northland	WAYZATA ISD #284	946813-TF-9	500,000.00			0.00	500,000.00	500,000	3.15%
090715B	2/1/2015	Northland	MOWER CTY MIN JA	624662-AJ-1	250,000.00			0.00	250,000.00	250,000	4.10%
090914	2/1/2015	Northland	GRAND RAPIDS MN	386334-2L-9	115,000.00			0.00	115,000.00	115,000	3.70%
100803A	2/1/2015	Northland	NEW PRAGUE BAB	648159-TU-5	60,000.00			0.00	60,000.00	60,000	2.65%
090310	4/1/2015	Northland	WEST ALLIS WIS CO	951172-7R-0	340,000.00			0.00	340,000.00	340,000	3.75%
081106	6/1/2015	Northland	KIRKWOOD COMM (	497595-VC-9	245,000.00			0.00	245,000.00	245,000	5.50%
110301A	6/1/2015	Northland	DES MOINES IA COM	250097-YS-5	100,000.00			0.00	100,000.00	100,000	2.50%
090420B	11/1/2015	Northland	BURLINGTON VT PU	022062-ML-3	200,000.00			0.00	200,000.00	200,000	3.75%
080502	12/15/2015	Northland	ROCKFORD ILL TAX	77316Q-B4-4	205,000.00			0.00	205,000.00	20,500	5.13%
110208	12/30/2015	Northland	MCGREGOR ISD #00:	580705-GN-5	95,000.00			0.00	95,000.00	95,000	2.35%
090217C	3/1/2016	Northland	STILLWATER ISC #8:	860758-QA-2	245,000.00			0.00	245,000.00	245,000	4.20%
110114B	3/1/2016	Northland	APPLETON WIS SCH	038106-JN-1	100,000.00			0.00	100,000.00	100,000	2.77%

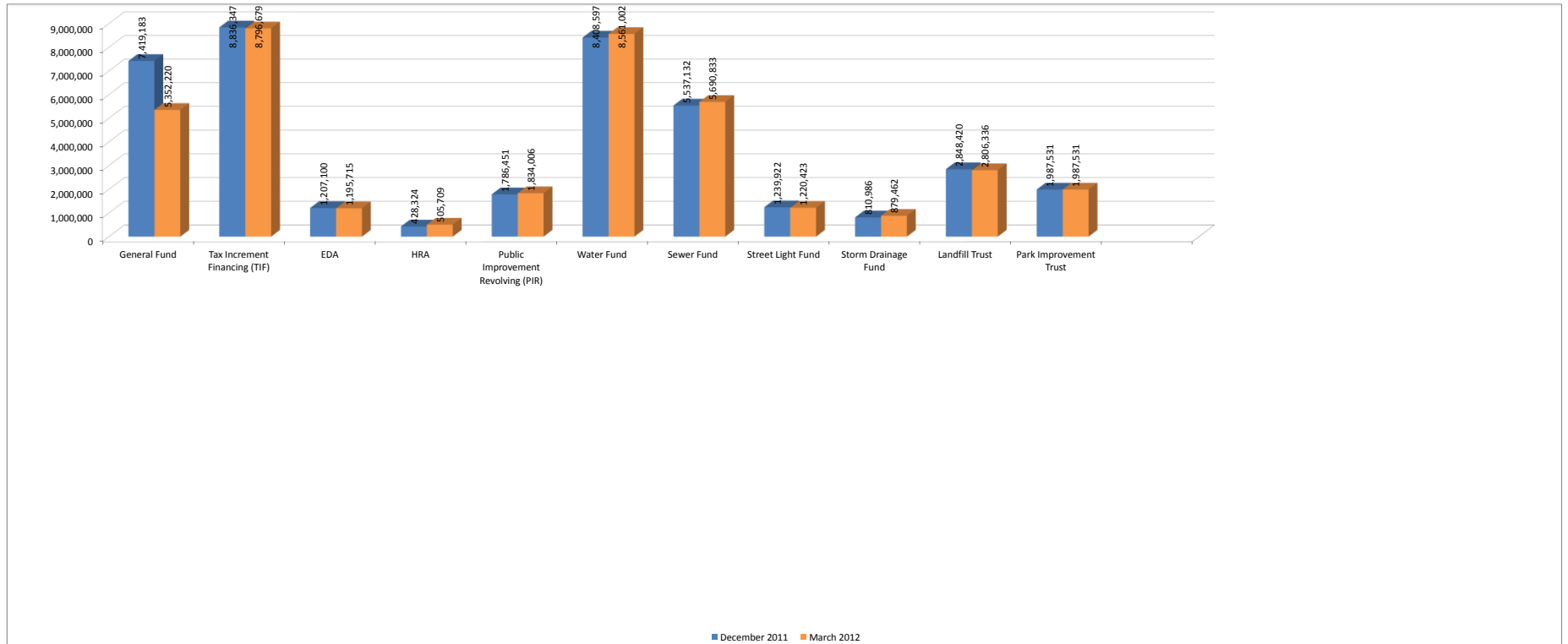
2012 CASH AND INVESTMENT ACTIVITY

CITY INVEST #	STATED MAT DATE	BROKER	SECURITY DESCRIP	CUSIP	PRIN	PURCH 2012	SOLD/	BV	PAR	YTM
					BAL 1/1/2012		MATURE 2012	PRIN BAL 12/31/2012		
090706	4/1/2016	Northland	SHEBOYGAN WIS SC	821023-GU-6	140,000.00		0.00	140,000.00	140,000	6.25%
100223A	6/1/2016	Northland	DAVENPORT IOWA	238388-FU-1	335,000.00		0.00	335,000.00	335,000	3.25%
110201B	6/1/2016	Northland	WINDSOR HTS IOWA	973602-KT-1	130,000.00		0.00	130,000.00	130,000	2.30%
110114A	2/1/2017	Northland	HOPKINS ISD #270	439881-HB-2	100,000.00		0.00	100,000.00	100,000	2.75%
110203A	4/1/2017	Northland	MEDFORD WIS SCH	58434T-DK-3	40,000.00		0.00	40,000.00	40,000	2.75%
110106	6/1/2017	Northland	CHARLES CTY MD	159807-C3-8	105,000.00		0.00	105,000.00	105,000	4.00%
100803B	2/1/2018	Northland	NEW PRAGUE BAB	648159-TX-9	70,000.00		0.00	70,000.00	70,000	3.75%
090203B	12/15/2018	Northland	FHLMC REMIC	31397B-MQ-1	62,430.47		11,289.15	51,141.32	339,828	5.75%
100803C	2/1/2019	Northland	NEW PRAGUE BAB	648159-TY-7	45,000.00		0.00	45,000.00	45,000	4.00%
110310	2/1/2020	Northland	BROOKLYN CENTER	113853-KG-9	285,000.00		0.00	285,000.00	285,000	4.65%
100803D	2/1/2020	Northland	NEW PRAGUE BAB	648159-TZ-4	70,000.00		0.00	70,000.00	70,000	4.25%
								14,485,637.14		
061017	1/23/2012	VILLAGE	CD-VILLAGE BANK	41117	523,905.46		523,905.46	0.00	500,000	4.70%
091002	6/2/2011	VILLAGE	CD-VILLAGE BANK	41031	1,036,968.35		0.00	1,036,968.35	1,000,000	
070322	1/30/2012	VILLAGE	CD-VILLAGE BANK	41123	558,356.00		558,356.00	0.00	500,000	4.70%
								1,036,968.35		
971212	11/28/2002	UBS	CD-FNB KEYSTONE	320950AJ7R	96,000.00		0.00	96,000.00	96,000	6.25%
120228	2/28/2017	UBS	FHLMC	313463NA4		400,000.00	0.00	400,000.00	400,000	1.31%
120229	2/28/2024	UBS	FHLB	313378YK4		1,000,000.00	0.00	1,000,000.00	1,000,000	2.04%
120322	3/22/2027	UBS	FNMA	3136FT6A2		500,000.00	0.00	500,000.00	500,000	1.49%
120323	2/16/2024	UBS	FHLB	313376XL4		500,000.00	0.00	500,000.00	500,000	1.13%
120328	3/28/2022	UBS	FHLMC	313378HH7		500,000.00	0.00	500,000.00	500,000	2.13%
120329A	3/29/2027	UBS	FHLB	3136FT7E3		800,000.00	0.00	800,000.00	800,000	2.25%
120329B	3/29/2027	UBS	FNMA	313378YK4		500,000.00	0.00	500,000.00	500,000	2.00%
101228	4/1/2013	UBS	MPLS SCHOOL DIST	603792PR7	615,000.00		0.00	615,000.00	615,000	1.70%
100824	6/1/2015	UBS	ILLINOIS STATE TA	452151LC5	500,000.00		0.00	500,000.00	500,000	3.82%
030430B	4/25/2018	UBS	FNR 2003-41-JH	31393BD36C	25,851.96		3,527.65	22,324.31	300,000.00	5.00%
030630A	6/15/2018	UBS	FHR 2628 AB	31393VMQIC	47,358.32		5,287.85	42,070.47	200,000	3.12%
030730A	8/25/2018	UBS	FNR 2003-74-KN	31393EAL3C	90,507.28		10,178.59	80,328.69	300,000.00	3.59%
030930A	9/15/2018	UBS	FHR 2677 KH	31394JTP2	83,349.26		9,761.90	73,587.36	300,000	4.50%
031030A	11/25/2018	UBS	FNR 2003-113KA	31393T2P0	37,872.06		7,414.70	30,457.36	197,000	4.50%
040430	4/25/2019	UBS	FNR-2004-31-DA	31393YAJ4	91,104.15		8,513.54	82,590.61	500,000	4.50%
040730A	7/15/2019	UBS	FHR 2822 DB	31395C3S8	152,174.51		21,210.81	130,963.70	500,000	5.00%
040730B	7/15/2019	UBS	FHR 2822 DQ	31395C3U3	65,233.20		15,178.84	50,054.36	500,000	5.00%
040830	8/25/2019	UBS	FNR 2004 68 BT	31394AYU4	35,572.77		11,335.77	24,237.00	500,000	
970625	2/25/2021	UBS	FNMA FNR-1991-7 H	31358FZW2	3,000.00		0.00	3,000.00	129,000	7.84%
000417	8/15/2021	UBS	FHLMC REMIC 181e	312904AU9C	2,886.47		157.19	2,729.28	88,604	7.00%
970917B	9/15/2021	UBS	FHLMC REMIC SERII	312904GT6C	5,014.03		393.48	4,620.55	255,714	7.21%
001127	7/25/2022	UBS	FNR G92-35	31358PHV2C	3,205.62		120.45	3,085.17	75,215	7.49%
0210004	8/25/2022	UBS	FNR 1992-125L	31358PS40C	3,577.17		181.96	3,395.21	52,000	7.00%
110803B	9/28/2020	UBS	FNMA	3136FPLW5	712,000.00		0.00	712,000.00	712,000	1.00%
110916	9/16/2026	UBS	FHLB	31337FGD3	1,000,000.00		0.00	1,000,000.00	1,000,000	1.00%
110810	8/10/2026	UBS	FNMA	3136FRF24	1,000,000.00		1,000,000.00	0.00	1,000,000	1.00%
110719	7/19/2016	UBS	FNMA	3136FRYJ6	750,000.00		0.00	750,000.00	750,000	1.25%
110311	7/1/2012	UBS	ILLINOIS BAB	452152GL9	1,000,000.00		0.00	1,000,000.00	1,000,000	3.08%
110329	3/29/2021	UBS	FNMA	3136FRDU4	500,000.00		0.00	500,000.00	500,000	1.39%
020826	10/15/2022	UBS	FHR 1391D	312912LUO	2,978.74		78.54	2,900.20	59,990	6.00%
010328	6/25/2023	UBS	FHG14A	312916PD5R	10,000.00		0.00	10,000.00	152,000	6.00%
020816B	1/25/2024	UBS	FNR G94-2D	31359GR40	957.35		177.25	780.10	46,221	6.45%
								9,940,124.37		
Money Mkt							0.00	0.00		

TOTAL INVESTMENTS

Unamortized Premiums	1,125,462.94	91,876.75		1,217,339.69
Unamortized Discounts	(2,844,409.22)	-7,896.10		-2,852,305.32
Village Bank Checking	1,788,349.25	19,593,643.77	19,542,497.09	1,839,495.93
Money Market Accounts	3,649,877.44	9,003,090.34	4,000,000.00	8,652,967.78
Net Cash and Investments	45,949,302.73	37,943,714.76	39,257,532.96	44,635,484.53

## Major Cash Funds for Period Ending March 31, 2012



**CC Regular Session**

**4. 2.**

**Meeting Date:** 04/24/2012

**Submitted For:** Dean Kapler

**By:** Jo Thieling, Administrative Services

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**Information**

**Title:**

Receive Ramsey Fire Department Year End Report for 2011

**Background:**

Attached is the 2011 Year End Report for the Fire Department.

**Council Action:**

Receive 2011 Year End Report for Ramsey Fire Department.

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**Attachments**

2011 Year End Report

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Jo Thieling

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 02:12 PM

Started On: 04/17/2012 09:08 AM

Final Approval Date: 04/19/2012

# Ramsey Fire Department

## Year End Report for 2011

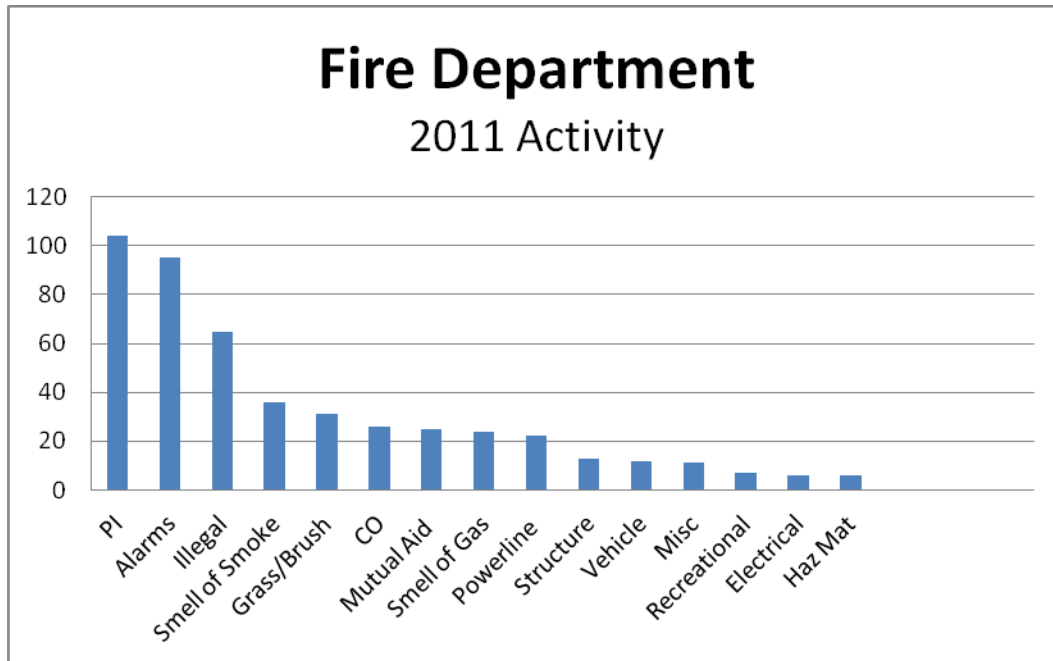
### Emergency Response

2011 was witness to a slight increase in activity for the Fire Department. This figure included 13 structure fires. 2011 had an active wild land fire season with 31 incidents requiring response. During the summer, 2 separate storms generated activity with 22 total responses for power line issues.

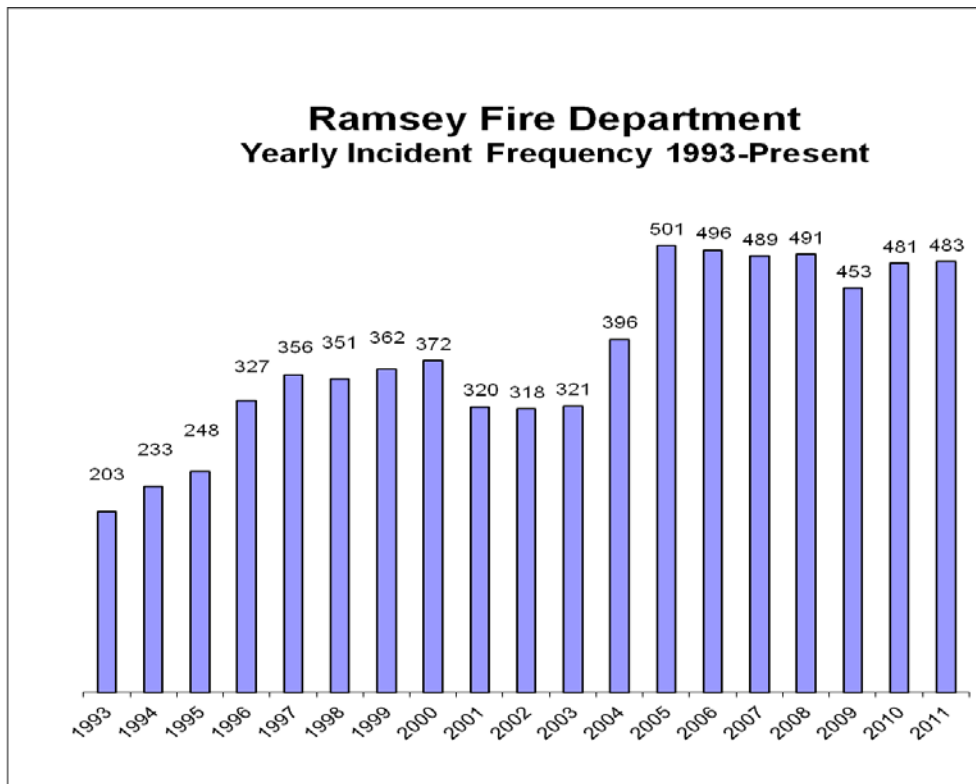
- Total calls tallied 483 for 2011. This compares to 481 for 2010, 453 in 2009 and 491 for 2008. A history of call volume to 1993 is presented later in the report.
- Personal Injury accidents, as in the past, continue as the single biggest source of activity with 104. This number represents 22% of total responses. This compares to 129 in 2010 and 115 in 2009. Responses included 7 vehicle extrications, 20 Cardiac Arrests and 6 lift assists.
- Alarms were again the second largest activity with 95 calls for service, representing 20% of the total, up from 73 in 2010 and 82 in 2009.
- Illegal burning was again the third largest at 36, or 7% of the total. This figure stayed close to 2010 with 37 responses.
- Responses to Nowthen totaled 72 in 2011 this is in comparison to 2010 with 76 responses. This includes 3 structure fires, 12 Personal Injury Accidents and 11 alarms. The Nowthen numbers are included in the totals above.

In 2011 Ramsey Fire continued to utilize the Duty Officer response to a total of 171 calls. This compares to 175 in 2010 and 167 in 2009. This response sends 1-2 fire officers to less drastic incidents rather than a full department response. Types of calls were some alarm calls, illegal burning, resident questions, carbon monoxide alarms, etc.

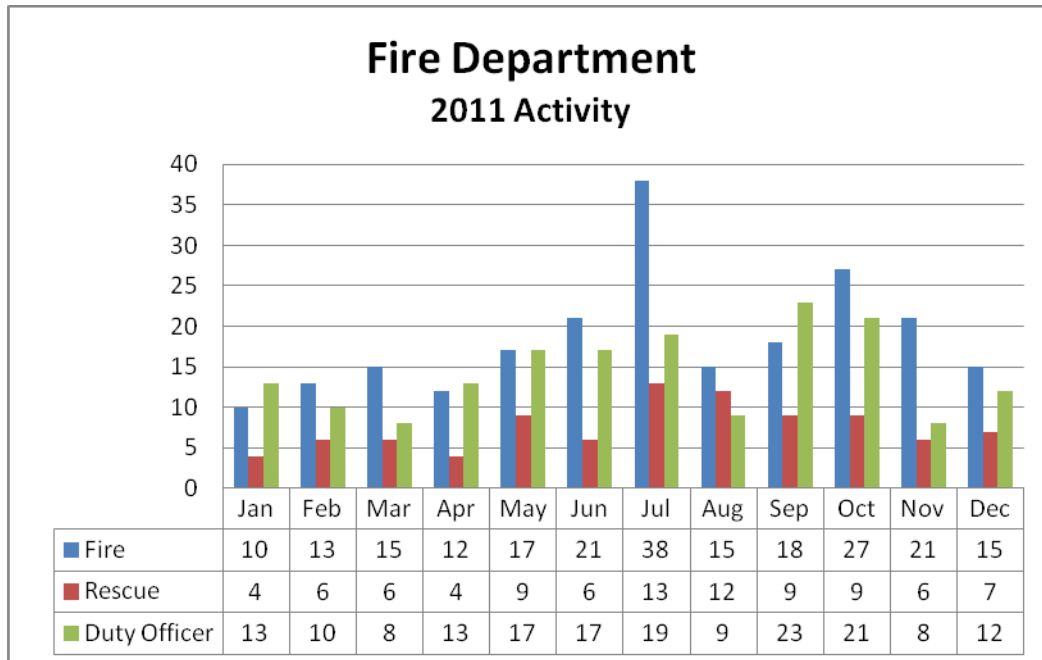
The chart below categorizes all responses:



The chart below illustrates the call trend from 1993 till present



The chart below illustrates the comparison of fire related calls to rescue to Duty Officer Calls:



### Fire Department Staff

The Fire Department Staff finished 2011 with a total staffing of 50 firefighters. 2012 will see a discussion on recruitment to achieve staffing to goal of 55 firefighters.

### Ramsey/Nowthen Service Fees

Per the Joint Powers Agreement, Nowthen and Ramsey pay agreed fees for apparatus and staff for responses to each community. In 2011 Nowthen paid Ramsey a total of \$30,288.04 which includes \$3708 paid to the Ramsey Fire Relief Association, \$6416 for administrative, and \$2520 for the Lieutenant positions that responds out of Station 3. A Captains position has been added in 2012. The annual salary for Captain's #13 will be \$3180.00.

### Training

As in past years the scheduled training is an aggressive one to maintain required certifications, OSHA standards and meet NFPA guidelines. (National Fire Protection Agency) The list does not include the monthly business meeting. Listed below were the training topics/dates for 2011.

It should be noted that 2009 ended with a change to the Medical Training provider. The Fire Department will be using Allina EMS Training for its medical training.

<b>Date</b>	<b>Topic</b>	<b>Date</b>	<b>Topic</b>
January 5	Suicide By Chemical	July 6	No Drill
January 12	Business Meeting	July 13	No Drill
January 19	Anatomy & Physically	July 20	No Drill
January 26	Major Maintenance	July 27	Medical Exam
February 2	Bridge Collapse	August 3	Water Rescue/Dry Hydrant
February 9	Business Meeting	August 10	Business Meeting
February 16	Medical-Skills Refresher	August 18	Defensive Driving
February 23	2800 /RPD Tour	August 24	Water Streams/Nozzles
March 2	Table Top Exercise	August 31	Major Maintenance
March 9	Business Mtg/Grass Fire Prep	September 7	Confined Space Rescue
March 16	Bones-Splints-Bandaging	September 14	Business Meeting
March 23	Confined Space Refreshe	September 21	Medical
March 30	Major Maintenance	September 28	Ladders/Extrication
April 6	B.A.R.T. Review	October 5	Agility Test/Fit Test
April 13	Business Meeting	October 12	Business Meeting
April 20	Environ Emergencies/Psych Patients	October 19	Medical/EMS
April 27	SCBA Training	October 26	LP Gas Emergencies
May 4	Water Supply & Relay	November 2	Chimney Fires
May 11	Business Meeting	November 9	Business Meeting
May 18	Pump Training	November 16	Chiefs Drill
May 25	Pump Test	November 23	No Drill
June 1	Live Burn	November 30	Major Maintenance
June 8	Business Meeting	December 7	Area Familiarization & Radio Procedures
June 15	Hose Testing	December 15	Business Meeting
June 22	Safety Camp Graduation	December 21	Medical Training
June 29	Major Maintenance	December 28	No Drill

## Fire Department Fleet

The fire department fleet is made up of apparatus some on which is owned by Ramsey, while others owned by Nowthen.

Listed below are the Ramsey owned apparatus and specifications of each:

Vehicle	Pump Capacity	On-Board Water	# of Staff Carried
1999 Engine #11	1500 gpm	1000 gallons	6
2007 Engine #21	1250 gpm	1000 gallons	6
1994 Tanker #11	n/a	3000 gallons	2
1989 Tanker #21	500 gpm	1850 gallons	3
2003 Ladder #21	1500 gpm	300 gallons	6
2004 Rescue #11	n/a	n/a	5
2002 Rescue #21	n/a	n/a	5
2003 Grass #11	Not Rated	225 gallons	3
1989 Grass #21	Not Rated	200 gallons	3
2002 Asst Chief's Vehicle	n/a	n/a	2
2011 Fire Marshall	n/a	n/a	4
2003 SCBA Trailer	n/a	n/a	n/a
Rescue Boat	n/a	n/a	8
2004 Duty Officer Truck	n/a	n/a	2
2008 Chief's Vehicle	n/a	n/a	4

Listed below are the Nowthen owned apparatus and specifications of each:

Vehicle	Pump Capacity	On-Board Water	# of Staff Carried
1989 Engine #31	1250 gpm	1000 gallons	6
1989 Tanker #31	n/a	1900 gallons	2
2008 Grass #31	Not Rated	225 gallons	3

## Fire Prevention/Code Compliance

Code compliance in 2011:

- 121 new Fire Code permits
- 97 existing building code inspections
- Assisted with Public Nuisance Enforcement

The Fire Marshall is responsible for investigations after fires. In 2011 he performed 20 investigations (16 in Ramsey and 4 in Nowthen)

Public Education:

- 11 Elementary Classes
- 8 Preschool Classes
- 5 Daycares

Numerous Fire Station visits to many different groups

**CC Regular Session**

**4.3.**

**Meeting Date:** 04/24/2012

**By:** JoAnn Shaw, Community Development

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**Information**

**Title:**

Note the Following Boards and Commissions Meeting Minutes:

Planning Commission Meeting Minutes Dated March 1, 2012

Environmental Policy Board Meeting Minutes Dated March 5, 2012

Economic Development Authority Meeting Minutes Dated March 8, 2012

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**Attachments**

Planning Commission

Environmental Policy Board

Economic Development Authority

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: JoAnn Shaw

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 02:10 PM

Started On: 04/17/2012 09:03 AM

Final Approval Date: 04/19/2012

**PLANNING COMMISSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, March 1, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:           Chairperson Gary Levine  
                                  Commissioner Randy Bauer  
                                  Commissioner Joseph Field  
                                  Commissioner Rob Schiller  
                                  Commissioner Gary Van Scoy

Members Absent:           Commissioner Ralph Brauer  
                                  Commissioner Andrew Dunaway

Also Present:               Senior Planner Tim Gladhill  
                                  Associate Planner/Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Levine called the regular meeting to order at 7:00 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Commissioner Bauer, seconded by Commissioner Field, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Brauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioners Brauer and Dunaway.

**APPROVE PLANNING COMMISSION MINUTES**

Motion by Commissioner Bauer, seconded by Commissioner Van Scoy, to approve the following minutes as presented:

- 1) Planning Commission public hearing and regular meeting minutes dated February 2, 2012

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Van Scoy, Field, and Schiller. Voting No: None. Absent: Commissioners Brauer and Dunaway.

## **NOTE CITY COUNCIL MINUTES**

The City Council minutes were noted.

## **PUBLIC HEARINGS/COMMISSION BUSINESS**

**Case #1: Public Hearing – Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW; Case of 2-OI, LLC**

### **Public Hearing**

Chairperson Levine called the public hearing to order at 7:02 p.m.

### **Presentation**

Associate Planner/Environmental Coordinator Anderson presented the staff report.

### **Citizen Input**

Matt Kuker, representative for 2-OI, LLC stated they purchased the property with the intent to lease to the PACT Charter School. He stated it is a good use of the property, the ball fields will be utilized, there is ample parking and he thinks it will make a good campus.

Commissioner Bauer stated the current interim use permit does not allow the use of a public address system and asked if that would be an issue.

David Gustafson, PACT Charter School Facilities Coordinator, stated that it would be a concern of theirs. He will share that with the school board and administrator.

Commissioner Bauer asked if the interim use permit could be modified to allow a public address system.

Associate Planner/Environmental Coordinator Anderson stated that if the commission chose, they could make a recommendation that a term be added to the interim use permit to allow for a PA system. It would need to be subject to review by the City Attorney to verify that there are no legal issues and then be brought forward to City Council.

Senior Planner Gladhill stated that it would need to be reviewed by the City Attorney and the other option is the special events permit. He added that part of the reason the term came up in the existing interim use permit was the concern from the neighborhood and the City would need to reach out to them.

Discussion ensued regarding whether the parcel should be rezoned to allow for this use rather than issuing an interim use permit.

Motion by Commissioner Van Scoy, seconded by Commissioner Schiller, to close the public hearing.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Schiller, Bauer, and Field. Voting No: None. Absent: Commissioners Brauer and Dunaway.

Chairperson Levine closed the public hearing at 7:22 p.m.

### **Commission Business**

Commissioner Field stated that it might be worthwhile to urge in the findings to extend the Interim Use Permit for another five year period to coincide with the lease.

Motion by Commissioner Van Scoy, seconded by Commissioner Field to recommend that the City Council adopt the findings of fact relating to the request for an Interim Use Permit to allow for the operation of an online school in the B-2 Business District with the addition to recommend that the Interim Use Permit be extended for another five year period to coincide with the lease and that the current Conditional Use Permit be modified to allow for use of a PA system for athletic events.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Bauer, and Schiller. Voting No: None. Absent: Commissioners Brauer and Dunaway.

Motion by Commissioner Bauer, seconded by Commissioner Field to recommend that City Council adopt the resolution approving the request for an Interim Use Permit and recommend that City Council pursue rezoning the parcel of land to Public/Quasi-Public.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Bauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioners Brauer and Dunaway.

### **Case #2: Review Closed Landfill Program's Land Use Plan**

#### **Presentation**

Senior Planner Gladhill presented the Staff Report and PowerPoint presentation from the Minnesota Pollution Control Agency (MPCA).

#### **Commission Business**

Discussion ensued regarding uses that could be utilized on the parcel, and the concerns of water and methane gas.

Consensus of the Commission was that this should be discussed in more depth at a work session in the near future.

### **Case #5: Staff Update**

The Staff Update was noted.

**Case #6: Zoning Bulletins**

Zoning Bulletins were noted.

**COMMISSION/STAFF INPUT**

**ADJOURNMENT**

Motion by Commissioner Bauer, seconded by Commissioner Field, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners, Bauer, Field, Schiller, and Van Scoy. Voting No: None. Absent: Commissioners Brauer and Dunaway.

The regular meeting of the Planning Commission adjourned at 8:03 p.m.

Respectfully submitted,

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Tim Gladhill  
Senior Planner

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

**ENVIRONMENTAL POLICY BOARD  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

On Monday, March 5, 2012, the Environmental Policy Board (EPB) met in the Mississippi River Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present:     Chairperson Michael Max  
                          Vice Chairperson Thomas Stodola  
                          Board Member Bob Bentz  
                          Board Member John Enstrom

Members Absent:     None

Also Present:         Associate Planner/Environmental Coordinator Chris Anderson

**CALL TO ORDER**

Chairperson Max called the meeting to order at 6:35 p.m.

**CITIZEN INPUT**

None.

**APPROVAL OF AGENDA**

Motion by Board Member Bentz and seconded by Board Member Stodola to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Stodola, Bentz and Enstrom.  
Voting No: None. Absent: None.

**APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES**

Motion by Board Member Stodola and seconded by Board Member Bentz to approve the regular meeting minutes dated February 6, 2012.

Motion carried. Voting Yes: Chairperson Max, Board Members Stodola, Bentz and Enstrom.  
Voting No: None. Absent: None.

**POLICY BOARD BUSINESS**

**Case #1:        Environmental Expo Event**

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Associate Planner/Environmental Coordinator Anderson stated that he has been discussing the coloring contest with Ramsey Elementary School and more specifically the awards presentation. He said that he asked the school if they thought the students might enjoy it more to receive their award during school with all their classmates present rather than the morning of the expo event. The principal responded by suggesting that the awards be presented during their Monday morning news show.

Board Member Enstrom stated that he opposed having the awards presentation at the school rather than at the expo event. He said that the event is incorporating kids' activities now and if the awards presentation is done off-site, that will just reduce the number of attendees and he just doesn't see the purpose then in offering the event.

Associate Planner/Environmental Coordinator Anderson stated that typically for the awards presentation, it is just himself, maybe a few board members, and the winning students and their families that are able to attend the event. He did not see how this would decrease the overall attendance of the event as there are typically plenty of kids and families attending regardless of the coloring contest. He also stated that he didn't see how this was any different than the bird walk(s) that Board Member Enstrom is working to coordinate, as they will all be offered off-site. In his opinion, that may have more of an impact on reducing the overall number of attendees than shifting the awards presentation to the school.

Chairperson Max stated that maybe both could be done.

Board Member Bentz suggested that QCTV should film the awards and that could be used as a brief filler.

Board Member Stodola stated that he has several different interactive templates similar to a couple different game shows that could be used to engage the public.

Consensus of the Board was to offer some sort of interactive game that would entice the public to stop at their booth.

Board Member Enstrom inquired about the status of applicants to serve on the Board.

Associate Planner/Environmental Coordinator Anderson stated that he didn't have any additional update beyond last month, which was that there were two applicants that indicated a desire, albeit it not necessarily their first choice, to serve on the EPB. The interviews will be conducted tomorrow night with City Council.

Board Member Stodola stated that he has not gotten a response from Lowe's and therefore he informed Mr. Anderson to remove that info from the newsletter.

Associate Planner/Environmental Coordinator Anderson stated that he left in more vague language about kids activities because he was hopeful that Lowe's may still participate in some

capacity but regardless, the 4-H Cheerful Chuggers group has responded that they will participate and that they are working on some hands on activities for the event.

Board Member Bentz stated that maybe Home Depot would have an interest in participating.

Board Member Enstrom stated that Mike Freiburg, the birding expert that was going to lead the bird walks, will no longer be able to attend the event. He was booked for an L.L. Bean event in Maine that same weekend. He did offer to gather up some photos that he could put into a slide show that could be cycled through throughout the event.

Associate Planner/Environmental Coordinator Anderson stated that that was really unfortunate but thanked Board Member Enstrom for all his efforts to try and coordinate this.

Associate Planner/Environmental Coordinator Anderson stated that he would possibly try to contact Lyle Bradley, who used to lead the bird walk at the elementary school, to see if there's any interest and/or willingness to lead a bird walk again this year.

Board Member Bentz suggested contacting former board member Kathleen Riley-Daniels, since she is involved with bird seed and other products.

Chairperson Max stated that another former member, Erika Sitz, might have some ideas for people that could lead a bird walk also.

Board Member Enstrom stated that if a person is found to lead the bird walks, they could still do it at his property. He also reviewed various other events he intends to host this summer.

Board Member Bentz suggested contacting the extension office about having a booth about septic system maintenance, similar to the classes that are offered periodically.

## **BOARD/STAFF INPUT**

Associate Planner/Environmental Coordinator Anderson stated that the North Suburban Home Improvement Show, which is hosted by Ramsey, Andover, Anoka and Coon Rapids, is on March 24 at the Andover YMCA. He will be staffing both a recycling booth as well as a forestry booth throughout the day.

Associate Planner/Environmental Coordinator Anderson reminded the Board about the joint community EAB workshop that will be held on Thursday, March 29 at the Andover City Hall.

Associate Planner/Environmental Coordinator Anderson informed the Board that Deputy City Administrator/Community Development Director Heidi Nelson has accepted the position of City Manager with the City of Wayzata and her last day with Ramsey will be sometime in early April.

Board Member Bentz stated that he heard on the radio a discussion about how clean water shortages across the globe are impacting where large corporations will site new facilities.

Board Member Enstrom stated that he heard from Carr's Tree Service that they've removed 10,000 trees associated with the transmission line easement clearing work.

**ADJOURNMENT**

Motion by Board Member Stodola and seconded by Board Member Enstrom to adjourn the meeting.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

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Chris Anderson  
Associate Planner/Environmental Coordinator

**ECONOMIC DEVELOPMENT AUTHORITY  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, March 8, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Chairperson Chris Riley  
                          Member Colin McGlone  
                          Member Wayne Skaff  
                          Member Kristine Williams  
                          Member Jeff Wise (left at 7:45 a.m.)  
                          Alternate Member Randy Backous (arrived at 7:47 a.m.)

Members Absent:     Member John LeTourneau  
                          Member Jim Steffen

Also Present:         Aaron Backman, Economic Development/Marketing Manager  
                          Kurt Ulrich, City Administrator  
                          Heidi Nelson, Deputy City Administrator/Community Development Director  
                          Brian Olson, Director of Public Works

**CALL TO ORDER**

Chairperson Riley called the Economic Development Authority meeting to order at 7:30 a.m.

**APPROVE AGENDA**

Motion by Member Skaff, seconded by Member McGlone, to approve the agenda moving Case #3 before Case #2.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, McGlone, Williams, and Wise.  
Voting No: None. Absent: Members LeTourneau and Steffen.

**APPROVE MINUTES**

Motion by Member McGlone, seconded by Member Skaff, to approve the February 9, 2012 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members McGlone, Skaff, Williams, and Wise.  
Voting No: None. Absent: Members LeTourneau and Steffen.

## **EDA BUSINESS**

### **Case #1 Approval of Contract for New Map of the City of Ramsey with Village Profile**

Economic Development/Marketing Manager Backman presented the Staff Report discussing the map Village Profile would create for the City of Ramsey. The publisher would provide 5,000 maps of the City of Ramsey at no charge to the City. Advertisers pay for the maps. Village Profile has asked to use a telephone line in the Municipal Center. It would be used by a sales representative for three to four weeks to set up appointments with businesses.

City Administrator Ulrich stated his concerns on how the firm would represent the City, since they are using a City phone line.

Economic Development/Marketing Manager Backman stated when calling they identify themselves as an independent contractor and not an agent of the City and state they are acting as publisher.

Motion by Member McGlone, seconded by Member Williams to approve moving forward with the Village Profile contract and requesting that the City permit the use of one office space and one landline telephone by Village Profile for an estimated four week period of time mutually agreed to by the City and the Publisher.

Motion carried. Voting Yes: Chairperson Riley. Members McGlone, Williams, Skaff, and Wise. Voting No: None. Absent: Members LeTourneau and Steffen.

### **Case #3: Transit Improvement Area (TIA) Application**

Economic Development/Marketing Manager Backman presented the Staff Report that discussed the Transit Improvement Area (TIA) application. The City is seeking to designate a one-half mile area around the new NorthStar rail station as the TIA.

Motion by Member McGlone, seconded by Member Skaff to support the City Council's resolution in favor of the TIA application submitted to the MN Department of Employment & Economic Development on March 2, 2012.

Motion carried. Voting Yes: Chairperson Riley. Members McGlone, Skaff, Williams, and Wise. Voting No: None. Absent: Members LeTourneau and Steffen.

Member Wise left the meeting at 7:45 a.m.

### **Case #2: Consider EDA Participation in Sunwood Realignment Property Acquisition/Redevelopment**

Economic Development/Marketing Manager Backman presented the Staff Report that discussed Improvement Project 12-20, Sunwood Drive Realignment and the financing of the project.

Public Works Director Olson stated Phase I of this project was a \$3.8 million dollar project that serviced utilities to the future site of Legacy Christian Academy and signalized the intersection at Bunker Lake Blvd. and Armstrong Blvd. Phase II will have a cost of \$5.35 million dollars because of road construction and land acquisition. This project reduces what will have to be done for the proposed Highway 10 interchange at Armstrong Boulevard.

Public Works Director Olson described the highway project south of Highway 10 on Riverdale Drive, including the Traprock Street access.

Chairperson Riley stated his concern that the perception might be that the Sunwood Drive project was done wrong and that it would have to be upgraded again in a couple years.

Economic Development/Marketing Manager Backman stated that in the mid 1990's when the first infrastructure was installed Sunwood Drive was servicing an area intended to be high density throughout and not big box retail. The vision of the COR has evolved over time.

Deputy City Administrator/Community Development Director Nelson stated that the Sunwood project is multifaceted; it has a distinct relationship to Highway 10 and Armstrong Blvd. interchange. Sunwood and Armstrong is not signalized and a dangerous intersection, and there is a high volume of traffic on Armstrong. The Sunwood and Armstrong intersection cannot be signalized because there is not enough stacking room between the train tracks and the intersection. It needs to move to the north to be functional. From an HRA development perspective it readies the land on the west side of Armstrong, and it demonstrates to the real estate community what the plans are.

Member Backous stated his concern on the amount of funds the EDA has been asked to contribute.

Discussion ensued regarding the funding of the Sunwood Drive Realignment project and the EDA's financial participation. Discussion included the amount of funds that should be used, and if the EDA should take title of the land or use the land as collateral on a loan.

Motion by Member McGlone, seconded by Member Williams to recommend EDA funds be utilized in the land acquisition piece of the proposed Sunwood Realignment Project; that participation does not exceed \$600,000, that the EDA funds be used specifically for the largest possible portion of the land located at 8020 147<sup>th</sup> Avenue NW and owned by NDS Properties, LLC, that the EDA reserves the right to demolish any structure currently on site to make the site shovel-ready, and that any sale proceeds from said land be used to replenish the EDA Fund.

Motion carried. Voting Yes: Chairperson Riley. Members McGlone, Williams, and Skaff. Voting No: None. Absent: Members LeTourneau, Steffen and Wise.

**Case #4: Staff Update**

Economic Development/Marketing Manager Backman presented the Staff Report that updated the members on discussion with USPS regarding a zip code, Big Ben Project, Twin Cities Gateway CVB and EDAM Day at the Capital event.

**Case #5: COR Update**

Deputy City Administrator/Community Development Director Nelson presented the Staff Report that discussed the activity in the COR.

**MEMBER/STAFF INPUT**

Deputy City Administrator/Community Development Director Nelson has resigned to take the City Manager position for the City of Wayzata, and Economic Development/Marketing Manager Backman has resigned to take the position of EDA Executive Director for the City of Windom.

**ADJOURNMENT**

Motion by Member Williams, seconded by Member Skaff, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Williams, Skaff, and McGlone. Voting No: None. Absent: Members LeTourneau, Steffen, and Wise.

The regular meeting of the Economic Development Authority adjourned at 9:13 a.m.

Respectfully submitted,

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Aaron Backman  
Economic Development/Marketing Manager

ATTEST:

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JoAnn Shaw  
Planning Division Secretary

**CC Regular Session**

4. 4.

**Meeting Date:** 04/24/2012

**By:** Jo Thieling, Administrative Services

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**Information**

**Title:**

Approve the following City Council Meeting Minutes:

- 1) City Council Work Session - February 21, 2012
- 2) City Council Special Session - February 21, 2012
- 3) City Council Work Session - February 28, 2012
- 4) City Council Regular Session - February 28, 2012

**Background:**

Attached are minutes for Council approval.

**Council Action:**

Motion to Approve the following City Council Meeting Minutes:

- 1) City Council Work Session - February 21, 2012
  - 2) City Council Special Session - February 21, 2012
  - 3) City Council Work Session - February 28, 2012
  - 4) City Council Regular Session - February 28, 2012
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**Attachments**

[02/21/12 CCWS Minutes](#)

[02/21/22 CC Special](#)

[02/28/12 CCWS Minutes](#)

[02/28/12 CC Regular Minutes](#)

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**Form Review**

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 02:28 PM

Form Started By: Jo Thieling

Started On: 04/18/2012 12:46 PM

Final Approval Date: 04/19/2012

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 21, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Pro Tem Jeffrey Wise  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone  
Councilmember Jason Tossey

Members Absent: Mayor Bob Ramsey  
Councilmember Sarah Strommen

Also Present: City Administrator Kurtis Ulrich  
Deputy City Administrator Heidi A. Nelson  
Public Works Director Brian Olson  
City Engineer Tim Himmer  
Economic Development/Marketing Director Aaron Backman  
Planning Intern Patrick Brama

**CALL TO ORDER**

Mayor Pro Tem Wise called the City Council Work Session to order at 8:07 p.m.

**TOPICS FOR DISCUSSION**

**1) Consider Participation in the Beyond the Yellow Ribbon Program**

Planning Intern Brama reviewed the staff report of establishing a Beyond the Yellow Ribbon program (BTYR) for the City of Ramsey. The BTYR is a comprehensive program that creates awareness for the purpose of connecting service members and their families with community support, training, services and resources.

Master Sergeant Dave Denton, United States Army, stated the program is a concerted effort in bringing cities and organizations together in support of service members and their families.

Councilmember Elvig asked what the program is looking to do.

Master Sergeant Denton replied the program creates awareness and synchronizes sustainable community support networks and connects organizations and companies in order to provide resources and support services which is coordinated by setting up a steering committee.

Councilmember McGlone asked what the steering committee will do.

Master Sergeant Denton replied the City would be asked to support the program by placing information on the City's web site, providing BTYR volunteers to use meeting space, allowing BTYR to utilize equipment (printing, copying, scanning, faxing, etc.) allowing BTYR volunteers to be involved with City events.

Councilmember McGlone asked who will volunteer from the City.

Planning Intern Brama replied staff could support the BYTR by providing resources for tasks that may be needed (meeting space, copying, telephones, web site, etc.).

Councilmember McGlone commented this program may be a good fit for the Ramsey Rotary.

Master Sergeant Denton stated some cities do refer the program to their rotaries.

Councilmember Tossey stated he supports the BYTR program, noting Anoka County has the most veterans in the State.

Deputy City Administrator Nelson stated the City's staff would help the program get started. She stated staff could volunteer to be the steering committee and take a leadership role at first and be a resource. She stated the City staff will have a facilitative role in the program.

Councilmember Elvig stated the program is a conduit to strengthen the community. He asked why Master Sergeant Denton went to Anoka first.

Master Sergeant Denton stated Anoka is an Amory city and explained that Anoka suggested he talk to Ramsey.

The consensus of the Council was to authorize staff to participate in the new multi-city Beyond the Yellow Ribbon Program.

Deputy City Administrator Nelson stated the kickoff will be late March and a steering committee will be established at that time.

**2) Consider Membership in Twin Cities Gateway Convention & Visitors Bureau (CVB)**

Economic Development/Marketing Director Backman reviewed the staff report about considering membership with the Twin Cities Gateway Convention Visitors Bureau (CVB) to increase the marketing and promotion of the City of Ramsey.

Councilmember Elvig stated it would be a handicap if the hotel does not participate in a CVB.

Mayor Pro Tem Wise stated he agrees with Councilmember Elvig and if the City moves ahead, a clause should be added that all hotels will participate in CVB.

Councilmember Tossey stated he is not in favor of an additional tax.

Councilmember Backous stated this is not a tax, it is a user fee that the hotel guests pay. He stated he does not see this as a tax and is in favor of membership with the CVB.

Councilmember McGlone stated he is not in favor of an additional tax. He asked if the hotel fills up during the soccer season and the response was that it does not. He stated guests would have to pay an additional 3% tax. He stated he does not support an additional tax.

Mayor Pro Tem Wise stated this is an opportunity to “level the playing field” and increase business in Ramsay. He stated a large hotel chain could come to town and may not want to participate in the program.

Councilmember Tossey gave an example of the Christmas tree tax that was proposed and how it failed in the legislature. He commented the tax, once in place, will not go away.

Councilmember Elvig stated this is a user fee that is dedicated to a specific industry to bring and grow business in the City.

Councilmember Backous stated the hotel has been in the City through “thick and thin.” He gave an example of a family staying at the hotel due to a fire at their home.

Scott Davie, Comfort Suites general manager, stated there is currently a family from Ramsey that is staying at the hotel free of charge.

Councilmember McGlone gave an example of a church that needed a sprinkler system and the landlord put in the sprinkler system because the church signed a new lease. He stated sometimes the City needs to stay out of issues.

Councilmember Tossey stated the government is involved in too much. He restated this is a tax.

Mayor Pro Tem Wise stated it is not a tax for everyone; it is for the users only. He asked how long CVB has been around.

Economic Development/Marketing Director Backman replied that CVBs have been around since 1983.

City Administrator Ulrich stated more information can be made available for the City Council, if desired. He stated the deadline is June 30, 2012.

Mayor Pro Tem Wise stated the CVB is a public relations option for the City.

Economic Development/Marketing Director Backman stated one check per month would be written to the CVB from the hotel.

The consensus of the Council was to bring forward the item to the City Council as a Case.

#### **FUTURE TOPICS FOR DISCUSSION**

Noted.

#### **MAYOR, COUNCIL AND STAFF INPUT**

None

#### **ADJOURNMENT**

Motion by Councilmember Tossey, seconded by Councilmember Backous, to adjourn the Work Session meeting.

Motion carried. Voting Yes: Mayor Pro Tem Wise, Councilmembers Tossey, Backous, Elvig, and McGlone. Voting No: None. Absent: Mayor Ramsey and Councilmember Strommen

The Work Session of the City Council was adjourned at 8:52 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Linda Dahlquist  
*TimeSaver Off Site Secretarial, Inc.*

**CITY COUNCIL SPECIAL MEETING  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a Special City Council Meeting on Tuesday, February 21, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present:     Acting Mayor Jeffrey Wise  
                            Councilmember Randy Backous  
                            Councilmember David Elvig  
                            Councilmember Colin McGlone  
                            Councilmember Jason Tossey

Members Absent:     Mayor Bob Ramsey  
                            Councilmember Sarah Strommen

Also Present:         City Administrator Kurtis Ulrich  
                            Deputy City Administrator Heidi A. Nelson  
                            Human Resources Representative Colleen Lasher  
                            City Attorney William K. Goodrich

**CALL TO ORDER**

Acting Mayor Wise called the special meeting of the City Council to order at 5:34 p.m..

**APPROVE AGENDA**

Motion by Councilmember Elvig, seconded by Acting Mayor Wise to approve the agenda as presented.

Motion carried. All present voted in favor.

**COUNCIL BUSINESS**

**4.1: Discuss Strategy for Responding to a Threatened Lawsuit by an Employee Against the City**

City Attorney Goodrich stated he is advising the Council that the City has received notice of threatened litigation by an employee of the City. He recommended the meeting be closed under the Attorney-Client privilege which is Minnesota Statute 130.05 Subd. 3(b) to discuss strategy relating to the threatened litigation. Before closing the meeting, he stated he would like the City Council to consider a motion adopting the following findings:

- 1) That the City council cannot make an informed decision without the advice of counsel;

- 2) That the advice of counsel cannot be freely given or reasonable discussion had when the opponent can listen at a public meeting;
- 3) That public dollars are at risk in the event sound decisions are not made;
- 4) That the City Attorney and City Council are in agreement that only the specific matter at hand will be discussed at the closed meeting;
- 5) That absolute secrecy at this juncture of the litigation is necessary; and if the meeting is held in public, the City risks having its trial strategy and defense positions made public and known to the other side substantially putting at risk the City's defense of the case and exposing the City to possible considerable monetary damages.

Motion by Councilmember Elvig, seconded by Acting Mayor wise to adopt the findings as presented by the City Attorney.

Motion carried. Voting Yes: Acting Mayor Wise, Councilmembers Elvig, Backous, McGlone, and Tossey. Voting No: None. Absent: Mayor Ramsey and Councilmember Strommen.

Motion by Councilmember Elvig, seconded by Acting Mayor Wise to close the meeting to the public, based on the findings.

Motion carried. All present voted in favor.

The meeting was closed to the public at 5:37 p.m.

The meeting was opened back up to the public at 6:02 p.m.

### **3. ADJOURNMENT**

Motion by Councilmember Tossey, seconded by Councilmember Backous, to adjourn the meeting.

Motion carried.

The Special City Council Meeting was adjourned at 6:02 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

*Minutes drafted by City Clerk Jo Thieling*

**CITY COUNCIL WORK SESSION  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a City Council Work Session on Tuesday, February 28, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone  
Councilmember Sarah Strommen  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Also Present: City Administrator Kurtis Ulrich  
Deputy City Administrator Heidi A. Nelson  
Public Works Director Brian Olson  
City Engineer Tim Himmer  
Fire Chief Dean Kapler  
Police Chief James Way  
Finance Officer Diana Lund  
City Clerk Jo Thieling  
Human Resources Representative Colleen Lasher  
Senior Planner Tim Gladhill  
Planning Intern Patrick Brama  
Development Manager Darren Lazan  
Landform Project Principal and Planner Kendra Lindahl

**CALL TO ORDER**

Mayor Ramsey called the City Council Work Session to order at 6:08 p.m.

**TOPICS FOR DISCUSSION**

**1) Continue Discussion of 2013 Budget**

Councilmember Strommen noted Deputy City Administrator Nelson will be leaving for another position so she does not want to discuss budget reductions too far until the Council has a better understanding of that impact.

City Administrator Ulrich agreed that Deputy City Administrator Nelson's resignation will create staffing issues that need to be addressed and staff intends to provide that recommendation at a future meeting. He noted the Council will also need to address levels of service and provide direction on the potential of police/fire combination.

Councilmember Wise stated some budget considerations have nothing to do with staffing but asked if the Council would be free to realign the Deputy City Administrator's duties, possibly spreading some duties amongst current staff.

Human Resources Representative Laser reported that she spoke with each of the 15 employees eligible for the early retirement program based on the criteria discussed at the last Work Session. Two eligible employees are interested in participating; however, one wanted separation by May 1 and the other not until November 30, 2012. Human Resources Representative Lasher indicated if these two positions were not replaced there would be annual savings of about \$105,000. The time to recoup would be three to four months.

Mayor Ramsey asked whether these two positions were expected to retire and will need to be filled.

City Administrator Ulrich stated one is a police officer and the other is not on the list of positions to be reduced so it may have to be backfilled. He noted if the early retirement package is not attractive enough it will only attract employees who would retire anyway and the feedback may show the package is not enough incentive for employees to take that step. It was noted the County's program was more attractive because of a health insurance contribution. City Administrator Ulrich described options to accelerate retirements by a few months or enrich the program to encourage accelerated retirements. He reviewed the staff report, detailing the budget objectives, possible reductions/revenues totaling \$1,853,738.

Councilmember Backous asked about reduction in the EDA levy.

Finance Officer Lund stated the EDA levy is \$169,000.

Councilmember Backous noted there is currently over \$1 million in the EDA's reserve balance.

City Administrator Ulrich stated that is correct but it is not a good practice to use reserve balances for operations. Staff will be recommending to use EDA funds, in part, for the Sunwood Drive relocation.

Councilmember Tossey asked how many staff are paid by the EDA and indicated support to reduce the EDA levy until it only covers staff costs.

City Administrator Ulrich stated the base amount was \$110,000 so that would leave about \$50,000 to \$60,000 for other projects and operations, not personnel.

Councilmember Wise noted the recommendation to use park funds for maintenance; however, that is one-time money and set aside for park dedication. He did not support fixing the budget issues with the use of one-time money.

City Administrator Ulrich clarified these are not park dedication funds, but funds resulting from excess revenues over expenditures.

Councilmember Elvig agreed those funds were set up for park maintenance.

Councilmember Strommen stated Councilmember Wise brings up a good point as the Council goes forward in making decisions, and looking at gaps and one-time money. She agreed that a longer-term revenue source is needed to fund on-going issues. However, the flip side is where the Council anticipates growth or expansion to make sure it is not cutting back long-term and then having to find funding. She felt the goal was to keep it more even.

Councilmember Wise stated the receptionist provides the “face of the City” and people coming into City Hall may be upset already and need direction. He also did not support an automated telephone system for the same reason.

Councilmember Tossey agreed with the importance of having a receptionist.

Councilmember Backous stated he was not ready to address personnel items on a line by line basis and would like to pursue voluntary retirements with the two interested employees. He noted that decision will affect further budget decisions.

Councilmember Strommen stated she is also not ready to address the personnel line by line but completely agrees with the importance of the receptionist, noting the cost for that position has a minimal impact on the property tax bill. She questioned the timing for looking at consolidation of the police and fire departments given the shared discussion underway, which may or may not have a budget impact but she felt major budget decisions should not be made until those discussions are completed.

Councilmember Backous agreed the front kiosk should be staffed because this is a large facility. He stated he thinks things will turn around and would advocate to cut interns prior to permanent staff.

Councilmember McGlone stated he does not want to make decisions while waiting for the fire contract because no matter what the Council does, if that issue moves forward, there is change in that realm irrespective of what the Council does. He agreed that with Deputy City Administrator Nelson leaving, everything is in flux including the economy but he is not willing to gamble on that.

Councilmember Tossey stated he serves as an alternate on the Joint Fire Board, and agrees it would be wise to delay decisions to see where that discussion leads. He indicated there is a lot of interest to consolidate those services and he expects Ramsey will be the lead since it is the largest community.

Mayor Ramsey stated his frustration with the Council’s debate and asked where it is getting better when the Council is talking about taxing its residents another \$300 to \$400 each year in franchise fees. He believed that nothing is getting better and suggested the City Administrator be given the Council’s goals and asked to figure out how to solve this problem. Mayor Ramsey stated he would support cutting staffing levels, salary/benefits, to use no more than 50% of the

general fund budget; levy no more than 40% of the tax capacity levy rate; and to put 30% into a fund to pay for road projects, over time. Mayor Ramsey stated roads are important and nothing has been saved for road projects for 30 years. He stated he is not interested in a franchise fee and thinks roads should be paid from the general fund budget.

Councilmember Tossey stated that is not what the City has been doing. He asked why the Council allowed the City to get involved in the Joint Fire Board if it was not willing to hold off budget decisions until those discussions are held. He also asked why the HRA built a parking ramp without having an apartment attached to it, thinking the City often times gets the “cart before horses.” Councilmember Tossey stated he does not want to eliminate fire staff if the City will end up being the lead agency. He stated he also does not support a franchise fee or to tax residents more.

Councilmember Elvig stated the City has to be careful with road funding, noting it reduced the budget by \$500,000 with the municipal center refinancing. He urged the Council to keep its goal in mind, not keep moving the target, and to assure there is a clear vision for budget discussions.

Councilmember Strommen stated she has the same concern as Councilmember Elvig. If the Council sets a budget goal, it should be done so collectively by the Council and not a lone member. She noted the Council had directed the City Administrator to come back with recommendations to meet a set target. If the focus is on roads, she questioned why the Council just discussed using the majority of the TIF allocation for F&C instead of road projects.

Mayor Ramsey indicated he understands it needs to be based on consensus of the Council, not his direction alone. He stated he is frustrated because he is tired of hearing that things will get better in the future because the City still needs \$3 million a year to construct roads.

City Administrator Ulrich stated the Council’s direction was to first complete budget discussions so a target was identified and the Council could determine services it wants to provide, level of cuts from the general fund budget, and then determine the franchise fees to put into play. City Administrator Ulrich presented potential additional revenue enhancements. He noted the City does not have annual street maintenance funded (\$595,000), and it needs to be determined how to fund that on a yearly basis.

The consensus of the City Council was to retain the receptionist position, request staff for additional input, and to discuss the budget target at the next Work Session so it can be determined whether the City can backload positions.

Finance Officer Lund addressed cash flows. She indicated that the 2013 budget, with all the cuts proposed, would result in a \$1.4 million positive balance conditioned on the municipal center being refinanced. In the following years, the amount goes down because there would be no 2012 debt service savings and TIF districts would be coming back on line. She suggested the Council discuss whether to consider applying dollars in the positive amount towards road projects to reduce franchise fees.

Councilmember Backous stated he supported that suggestion

Councilmember Wise noted it has already been discussed that the City needs to build up a fund for road projects. He believed it made sense to use those positive funds to start up that fund so the City would not have to immediately bond.

Councilmember Elvig noted that several years ago, the Council approved a policy to take over sealcoats but did nothing to raise the budget or cut costs. He indicated the Council needed to be careful how far it cut the budget, if it wants to fit in roads, and maybe a small franchise fee will be needed.

Mayor Ramsey stated he would rather take the political hit of less service than having to pay extra each year. He stated he would not support a combination franchise fee or tax increase.

Councilmember McGlone stated he supported a franchise fee from a sense of frustration that this is a big issue, yet every prior Council did nothing to fix the problem, which only grows. He stated he is hoping to fix this problem before he leaves office so the decision is not put off for a future Council. Councilmember McGlone stated he is always asking how the City spends his tax dollars and if there is a way to fund roads from the tax base, he would firmly support that option. He explained that when he was running for office, staff was about 70% of the general fund budget and with all the cuts to date, staff is still 72% of the general fund budget. Councilmember McGlone stated the City needs to fix the roads and Mayor Ramsey's plan, in some form, makes sense to him and it should be considered.

City Administrator Ulrich stated staff will bring this item back to a future Work Session.

## **2) Discuss Federal Legislative Consultant Proposals**

City Administrator Ulrich asked whether the City Council would like to engage or interview the two legislative consultant firms or preferred to tag onto the County's efforts.

Mayor Ramsey stated he does not support hiring a consultant.

Councilmember Tossey stated he is not sure these are the right consultants but it would be good to get federal funds for the overpass project and Highway 10. He stated the City needs representation but he did not know if tagging onto the County's efforts was sufficient.

Councilmember Backous stated it is probably worth the dollars to have a presence because you don't know what the opportunities are. He indicated it may be worth investing some money, but maybe not this much.

Following a brief discussion, Council consensus was reached to interview both firms.

## **FUTURE TOPICS FOR DISCUSSION**

Noted.

**MAYOR, COUNCIL AND STAFF INPUT**

None.

**ADJOURNMENT**

Motion by Councilmember Backous, seconded by Councilmember Wise, to adjourn the Work Session meeting.

Motion carried.

The Work Session of the City Council was adjourned at 6:58 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Carla Wirth  
*TimeSaver Off Site Secretarial, Inc.*

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**CITY COUNCIL  
CITY OF RAMSEY  
ANOKA COUNTY  
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, February 28, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey  
Councilmember Randy Backous  
Councilmember David Elvig  
Councilmember Colin McGlone  
Councilmember Sarah Strommen  
Councilmember Jason Tossey  
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich  
Deputy City Administrator Heidi A. Nelson  
Public Works Director Brian Olson  
Economic Development/Marketing Director Aaron Backman  
City Clerk Jo Thieling  
Fire Chief Dean Kapler  
Police Chief James Way  
Finance Officer Diana Lund  
Parks Supervisor Mark Riverblood  
Senior Planner Timothy Gladhill  
Planning Intern Patrick Brama  
City Attorney William Goodrich  
Development Manager Darren Lazan  
Landform Project Principal and Planner Kendra Lindahl

**1. CALL TO ORDER**

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:04 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

**2. PRESENTATION**

None.

**3. CITIZEN INPUT**

None.

#### **4. CONSENT AGENDA**

Motion by Councilmember Wise, seconded by Councilmember Backous, to approve the following items on the Consent Agenda:

- 4:01 Approve Community Business Event Participation
- 4:02 Adopt Resolution #12-02-025 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 9, 2012 through February 23, 2012
- 4:03 Adopt Resolution #12-02-026 Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II
- 4:04 Adopt Resolution #12-02-027 Authorizing Partial Payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II
- 4:05 Adopt Resolution #12-02-028 Authorizing Acquisition of Tax Forfeit Property for Park Purposes

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey Wise. Voting No: None.

#### **5. APPROVE AGENDA**

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, McGlone, and Wise. Voting No: None.

#### **6. PUBLIC HEARING**

None.

#### **7. COUNCIL BUSINESS**

##### **7.01: Review Potential Map Amendments to City's Ward Map Following Completion of Minnesota Redistricting Process**

Senior Planner Gladhill reviewed the staff report.

City Clerk Thieling indicated an election would not be triggered as a result of the redistricting. She explained a public hearing is not mandated; however, one will be scheduled. Mrs. Thieling reviewed the notification process and stated the following: Public notice will be placed on the notice board in the lobby of City Hall. Three public notices begin with tonight's meeting – followed by introduction of the ordinance in two weeks followed by adoption two weeks later. There will also be three public notices of the redistricting will be published in the official newspaper.

The consensus of the City Council was to accept the draft Ward Map and direct staff to prepare the necessary public hearings for the Ward Map amendment and to draft an ordinance for the City Council's consideration.

**7.02: Adopt Ordinance to Amend City Code Section 117-118 Entitled The COR**

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to waive the City Charter requirement to read the ordinance aloud and adopt Ordinance No. 12-02 An Amendment to Chapter 117 which is known as the Zoning and Subdivision of Land Chapter of the City Code of Ramsey, Minnesota, An Ordinance Amending Section 117-118 "The COR Districts" of Chapter 117 of the City Code of Ramsey, Minnesota.

A roll call vote was performed by the Recording Secretary:

Councilmember Strommen	aye
Councilmember Tossey	aye
Councilmember Backous	aye
Councilmember Wise	aye
Councilmember McGlone	aye
Councilmember Elvig	aye
Mayor Ramsey	aye

Motion carried.

**7.03: Consider Membership in Twin Cities Gateway Convention & Visitors Bureau (CVB)**

Economic Development/Marketing Director Backman reviewed the staff report. He explained statute mandates involvement of the municipality for a lodging property to collect the three-percent sales tax. If the lodging property is not a member, it has to pay a ten-percent referral fee. Economic Development/Marketing Director Backman indicated there is a six-month notice requirement should the City decide to withdraw. If approved, the hotel would cut a check to the City once a month and the City would then cut a check to the CVB.

The Council debated the merits of the CVB and each stated their position for or against. Consensus was reached that it would prefer this program operated similar to a chamber of commerce without government involvement; however, that is not an option under the statute.

Mayor Ramsey and Councilmembers McGlone and Tossey stated their intention to oppose membership and resulting additional tax, seeing it as another layer of government and intrusion into the private sector. Rather, they preferred the hotel increase room rates by 3% to generate enough money to do its own advertising.

Councilmembers Backous, Elvig, Strommen, and Wise spoke in support of CVB membership, though acknowledging it is a difficult decision. Support was expressed because it would provide the City's hospitality industry with another tool/opportunity to attract business and remain competitive, Ramsey's surrounding communities are members, and the owner of the one hotel in Ramsey supports CVB membership.

Economic Development/Marketing Director Backman indicated if approved, the City would need to adopt a resolution or ordinance to implement this CVB tax.

Motion by Councilmember Elvig, seconded by Councilmember Strommen, to approve membership in the Twin Cities Gateway CVB and direct staff to develop a draft ordinance to be considered in March of 2012.

Motion carried. Voting Yes: Councilmembers Elvig, Strommen, Backous, and Wise. Voting No: Mayor Ramsey, Councilmembers McGlone and Tossey.

**7.04: Update on Sunwood Realignment Project Funding and Discussion of Right-of-Way Acquisition for Sunwood Realignment and Future Armstrong Interchange (Portions of this case may be closed to the public)**

Councilmember Wise recused himself at 7:41 p.m. due to a potential conflict of interest.

Deputy City Administrator Nelson and City Engineer Olson reviewed the staff report.

The Council noted the funding scenarios differ from what had been presented in January, most significantly the EDA contribution. Deputy City Administrator Nelson explained that as staff worked through the process it was found the remnant land would have redevelopment potential. In addition, it was found there were not significant dollars in the Storm Water Management Fund, but those funds would still be included.

Councilmembers Strommen and Backous expressed concern with allocating the vast majority of EDA dollars (75% of its reserve) since it would not allow dollars for other projects and the EDA has not yet discussed this allocation. Another concern was that the City only had a certain amount of tax increment so it must be careful in where to make that investment.

Councilmember Elvig noted it was originally presented as a \$3.5 million project; however, now discussion includes whether to purchase all three properties on the west side of Armstrong Boulevard. He questioned whether this project was "right sized," if there was a need to purchase all three properties, in total, at this time, and that these expenditures may not count towards the City's match. Councilmember Elvig supported taking enough time to assure the project is properly sized and does not stretch the City's finances.

City Administrator Ulrich stated staff is tracking all of the expenses as a portion of the City's contribution towards the interchange, a \$33 million project.

Councilmembers McGlone and Tossey indicated they would not object to use of EDA funds towards this project since the road project will result in economic redevelopment and the EDA would have an asset in land for redevelopment.

Mayor Ramsey and Councilmember McGlone supported moving forward to acquire properties sooner rather than later, noting there is the potential for one property to move into The COR and build, resulting in creation of increment to help pay for this project.

City Attorney Goodrich advised that under Minnesota Statutes, the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to three specific parcels and specific purchase prices for those parcels: 14590 Armstrong Boulevard, 8019 - 146<sup>th</sup> Avenue NW, and 8020 - 147<sup>th</sup> Avenue North.

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to move to closed session to discuss acquisition negotiations.

Further discussion: Councilmember Elvig asked whether the City Council can, during closed session, discuss cash flow. City Attorney Goodrich advised the City Council can discuss the purchase price and how it can be paid for.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

The City Council meeting moved into a closed session at 8:13 p.m.

The City Council meeting reconvened in open session at 8:56 p.m.

City Attorney Goodrich reported the Council held discussion of acquisition of three parcels and consensus was reached to move forward subject to the City Council providing clear direction on financing of those parcels. This topic will be presented to the EDA at its March 1, 2012, meeting and the City Council will consider financing at its next regular meeting.

Councilmember Wise returned to the meeting at 8:58 p.m.

## **8. MAYOR, COUNCIL AND STAFF INPUT**

City Administrator Ulrich reported the fiscal 2011 year ended with an excess of \$129,700, he thanked Legislators Jungbauer and Abeler for introducing a funding bill for the Highway 10/Armstrong Boulevard interchange, and announced upcoming meetings and events.

City Administrator Ulrich announced that Deputy City Administrator Nelson has submitted her resignation in order to accept the position of Wayzata City Manager.

Mayor Ramsey announced he was able to return to work in Ramsey as of this week and the Mayor's Town Hall meeting schedule will remain on the second Monday of each month.

**9. ADJOURNMENT**

Motion by Councilmember Wise, seconded by Mayor Ramsey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:02 p.m.

Respectfully submitted,

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Kurtis G. Ulrich  
City Administrator

ATTEST:

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Jo Ann M. Thieling  
City Clerk

Drafted by Carla Wirth  
*TimeSaver Off Site Secretarial, Inc.*

## CC Regular Session

4. 5.

**Meeting Date:** 04/24/2012

**By:** Mark Riverblood, Engineering/Public Works

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### Information

**Title:**

Approve Grading and Topsoil for North Commons

**Background:**

On April 10th, 2012 Ramsey's Housing and Redevelopment Authority approved the creation of 5 lots on the east side of Zeolite Street, within the block including North Commons, *predicated on the earth work and importation of topsoil for the park occurring at the same time.*

Four (4) quotes were received on April 4th, 2012 for all of the earthwork with the quote of \$28,000 for the cost associated with the lots and \$4,000 for the balance of the park work. (The highest quote was \$149,690.)

The topsoil importation and spreading for the lots *and* park was \$14,400 (*not* including the 'specialty' topsoil associated with the test plots, which will be determined as part of the irrigation RFP). Based upon the area, approximately 10% or \$1,400 of topsoil hauling was assigned as a lot creation expense, and the rest of the \$14,400 (\$13,000) is attributable to the park's construction.

Additionally, there are two other services that need to be ordered before or concurrent with this grading and hauling activity, and that is wetland delineation at \$350, and soil boring and testing for the fill and compaction of the 5 lots at a range estimated to be between \$800 and \$1,200 dollars. The wetland delineation may be considered 50% associated with the lots, the other half the park. Similarly, the silt fence and MPCA permit of \$2,470 may be considered a shared expense between the two land development endeavors. (The boring and testing is solely a pad-ready lot expense.)

**Notification:**

There is no notification required. However, now (as of this case preparation) there may be a buyer for the lots along Zeolite Street, the approval from HRA may move ahead with the platting and sale pending, (the first step of which perhaps coinciding with this consent agenda case).

This is an opportunity to communicate to North Commons' area residents that:

- 1) City Council responded to the requests for the park's development, with platting and formal dedication of the land as 'park'.
- 2) Those heard on the park's development favored less lots than 7, if lots were to be platted - and this is to be the case (pending approval).
- 3) *Net* proceeds from the lot creation will be applied to the park, including the development of community garden space.
- 4) Certain elements of the park (like the garden space) are intended to be available early in 2012, and so **residents should secure their community garden space for this growing season!**

**Observations:**

The purpose of this consent case is to address the earthwork and importation of topsoil for the park (with the approval of the lot creation and test plots having occurred by the HRA on April 10th, 2012), plus funding for the project. Staff is in the process of determining the costs for the various other aspects of North Commons' development, with these elements (like irrigation) returning to City Council later this spring.

*The investments summarized immediately below have been approved by the HRA and funded by the COR Revolving Fund:*

**Development of the 5 lots**

\$28,000 hauling, grading

\$1,400 topsoil

\$1,200 soil boring and testing

\$175 Wetland delineation

\$1,270 silt fence and permit

\$250 seeding estimate (non-test areas)

\$1,000 contingency

**\$33,295 TOTAL**

This case will approve the details below, and is proposed to be funded by the Park Trust Fund:

**Earthwork for North Commons**

\$4,000 hauling and grading

\$13,000 topsoil

\$175 Wetland delineation

\$1,270 silt fence and permit

\$2,250 seeding estimate (park areas)

\$1,000 contingency

**\$21,695 TOTAL**

On Thursday, April 12th, 2012, the Park and Recreation Commission recommended approving the aforementioned work from the Park Trust Fund.

**Recommendation:**

**Funding Source:**

The grading, hauling and topsoil spreading for North Commons would be funded by the Park Trust Fund in the amount of \$21,695.

**Council Action:**

Motion to approve the grading, hauling and topsoil spreading for North Commons concurrent with the lot grading (previously approved by the HRA), and funded by the Park Trust Fund in the amount of \$21,695.

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**Form Review**

**Inbox**

**Reviewed By**

**Date**

Brian Olson  
Kurt Ulrich

Brian Olson  
Kurt Ulrich

04/17/2012 03:08 PM  
04/18/2012 02:47 PM  
Started On: 04/11/2012

Form Started By: Mark Riverblood

Final Approval Date: 04/18/2012

Meeting Date: 04/24/2012

By: Diana Lund, Finance

**Information**

**Title:**

Adopt Policy: Post-Issuance Compliance Policies and Procedures

**Background:**

The following is a description from our bond council in regard to why the city needs to adopt a policy in regard to Post-Bond Issuance Compliance:

*Following issuance by the City of Ramsey, Minnesota (the "City") of tax-exempt governmental bonds, the City must continue to take certain actions with respect to the bonds in order that they retain their tax-exempt status. In particular, the City must be sure that the project financed with the bonds continues to be used for public purposes and that the proceeds of the bonds are applied in a manner that complies with the arbitrage rules on the Internal Revenue Code of 1986, as amended (the "Code"), and its related regulations.*

*Over the last couple of years, the IRS has increased its scrutiny of tax-exempt bonds and has strongly expressed an expectation that issuers of tax-exempt bonds have written procedures in place to ensure compliance with these rules. Most recently, in September, 2011, the IRS released a new Form 8038-G, which is the form that issuers file upon the issuance of each tax-exempt bond issue. The new version of the form specifically asks the issuer to check a box that it has established written procedures "to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations." There is a second box asking if the issuer has written procedures "to monitor the requirements of Section 148," which is the Code section governing arbitrage. There is no statutory or rule requirement that the City have such written procedures. By including these questions on Form 8038-G (the same questions also appear on Form 8038), however, the IRS is strongly emphasizing its view of the importance of having such procedures in place. Informally, the IRS has also indicated that having such procedures in place may result in a lower penalty in the event of any audit or voluntary compliance agreement related to an issuer's bonds. Therefore, we strongly recommend that the City adopt the proposed Post-Issuance Compliance Policies and Procedures.*

*The proposed Policies and Procedures have been drafted to cover the concerns and expectations that have been expressed by the IRS. Yet, at the same time, we recognize that the City, along with its bond counsel and financial advisor, are already doing many of the tasks set forth in the document. It simply demonstrates that the City is, in fact, taking the appropriate actions to ensure that its bonds remain tax-exempt.*

**Council Action:**

Adopt Policy Entitled Post-Issuance Compliance Policies and Procedures.

**Attachments**

Post-Issuance Compliance Policy

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	04/19/2012 01:42 PM
Form Started By: Diana Lund		Started On: 04/16/2012 08:19 AM

Final Approval Date: 04/19/2012

## **CITY OF RAMSEY, MINNESOTA**

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### **GOVERNMENTAL BONDS POST-ISSUANCE COMPLIANCE POLICIES AND PROCEDURES**

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The following policies and procedures were adopted by the City Council of the City of Ramsey, Minnesota (the “City”) as of the date indicated below with respect to the governmental bonds of the City, to require, and further ensure, the ongoing compliance of governmental bonds issued by the City with the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated thereunder (the "Regulations"), including the record retention requirements of Code Section 6001 and Section 1.6001(a) of the Treasury Regulations. Such policy and procedures were adopted after consultation with Briggs and Morgan, P.A., the bond counsel (“Bond Counsel”), and Northland Securities, Inc., the financial advisors, to the City and are internal operating procedures to be used by the City’s management in connection with the issuance and sale of all issues of governmental bonds.

The City Council of the City has the overall, final responsibility for monitoring whether the City is in compliance with post-issuance federal tax requirements for the City's governmental bonds. However, the City Council assigns to the Finance Director of the City the primary operating responsibility to monitor the City’s compliance with post-issuance federal tax requirements for the City’s governmental bonds. The Finance Director may further assign post-issuance compliance responsibilities to other staff of the City, Bond Counsel, the paying agent for the bonds, and a rebate analyst. The Finance Director shall provide training and educational resources to City staff who are responsible for ensuring compliance with any portion of these policies and procedures.

1. Appropriate Application of Proceeds.

- (a) The Finance Director shall ensure the timely expenditure of the proceeds of governmental bonds by monitoring the application of all bond proceeds in accordance with the source of funds used and in accordance with the documents related to the issuance of the governmental bonds, including the reimbursement of pre-issuance expenses.
- (b) The Finance Director shall ensure the correct calculation and application of bond proceeds pursuant to the Code by:
  - (i) confirming that any closing and/or allocation memorandum for the issuance of the bonds is accurate in the deposits directed thereunder, including ensuring that bond proceeds are used only for public purposes; and
  - (ii) through the draw request process, identifying requested expenditures that are not eligible expenditures.
- (c) The Finance Director shall monitor the use of all bond-financed facilities in order to:
  - (i) determine whether private business uses of bond-financed facilities have exceeded de minimus limits set forth in Section 141(b) of the Code, and

- (ii) determine whether private security or payments that exclude the de minimus limits set forth in Section 141(b) of the Code.

2. Arbitrage Yield Restriction and Rebate Requirements.

The Finance Director shall monitor and calculate arbitrage, and shall coordinate and maintain, or cause to be maintained, records of:

- (a) Computations of the yield on the bonds by the City's financial advisor, and purchases and sales of investments made with bond proceeds (including amounts treated as "gross proceeds" of bonds under section 148 of the Code) and receipts of earnings in those investments;
- (b) Expenditures made with bond proceeds (including investment earnings on bond proceeds) for the governmental purposes of the bonds;
- (c) Calculations that will be sufficient to demonstrate to the Internal Revenue Service ("IRS") upon an audit of a bond issue that, where applicable, the City has complied with any available exception to the arbitrage rebate requirement in respect of that bond issue;
- (d) Calculations that will be sufficient to demonstrate to the IRS upon an audit of a bond issue for which no exception to the arbitrage rebate requirement was applicable, that the rebate amount, if any, was payable to the United States of America in respect of investments made with gross proceeds of that bond issue, was calculated and timely paid with Form 8038-T timely filed with the IRS; and

- (e) Information and records showing that investments held in yield-restricted advance refunding or defeasance escrows for bonds, and investments made with unspent bond proceeds after the expiration of the applicable temporary period, were not invested in higher yielding investments.

The Finance Director shall also:

- (a) Ensure that any third-party entity tasked with investment responsibility for governmental bonds is provided with a copy of the tax compliance or arbitrage certificate for each bond issue and is advised as to all investment restrictions with respect to the proceeds of and funds related to any governmental bonds issued by the City;
- (b) Cause any funds subject to yield restriction to be segregated;
- (c) If necessary, hire an independent contractor annually or every five years, as the case may be and as required by any arbitrage certificate, to perform all arbitrage and rebate calculations and to review the City's investment process to ensure that it is in compliance; and
- (d) If necessary, consult with Bond Counsel prior to engaging in post-issuance credit enhancement transactions.

3. Record Retention Requirements.

It is the policy of the City that, unless otherwise permitted by future IRS regulations or other guidance, written records (which may be in electronic form) will be maintained with respect to each bond issue for as long as those bonds remain outstanding, plus three years. For

this purpose, the bonds include refunding bonds that refund the original bonds and thereby refinance the property that was financed by the original bonds.

In maintaining electronic storage, the Finance Director will comply with applicable IRS requirements, such as those contained in Revenue Procedure 97-22.

The records to be obtained and maintained are to include:

- (a) The official transcript of proceedings for the original issuance of the bonds (including ensuring that all applicable documents are included in such transcript);
- (b) Records showing how the bond proceeds were invested, as described in 2 above;
- (c) Records showing how the bond proceeds were spent, as described in 1 above, including, but not limited to, loan documents, construction contracts, draw requests, invoices, payment of bond issuance costs, and records of “allocations” of bond proceeds to make reimbursement for project expenditures made before the bonds were actually issued;
- (d) Information, records, and calculations showing that, with respect to each bond issue, the City was eligible for an exception to the arbitrage rebate requirement or, if not, that the rebate amount, if any, that was payable to the United States of America in respect of investments made with gross proceeds of that bond issue, was calculated and timely paid with Form 8038-T timely filed with the IRS, as described in 2 above;

- (e) Schedules of all bond-financed facilities, including whether such facilities are land, buildings, or equipment, economic life calculations, and information regarding depreciation;
- (f) Records and agreements related to any trade or business activities by or with non-governmental entities or persons with respect to any facilities financed with the proceeds of governmental bonds, including, but not limited to, management agreements and leases; and
- (g) Documentations of all sources of payment or security for the issue.

The basic purpose of the foregoing record retention procedure for the City's governmental bonds is to enable the City to readily demonstrate to the IRS upon a questionnaire or an audit of any bond issue that the City has fully complied with all federal tax requirements that must be satisfied after the issue date of the bonds.

4. Reissuance.

The following policies relate to compliance with rules and regulations regarding the reissuance of bonds for federal law purposes.

The Finance Director will:

- (a) Identify and consult with Bond Counsel regarding any post-issuance change to any terms of an issue of bonds which could potentially be treated as a reissuance for federal tax purposes; and
- (b) Confirm with Bond Counsel whether any "remedial action" in connection with a "change in use" (as such terms are defined in the Code and

Treasury Regulations) would be treated as a reissuance for tax purposes and, if so, confirm the filing of any new Form 8038-G.

5. Direct Pay Bonds.

(a) In addition to the other requirements herein, should the City issue direct pay bonds pursuant to Sections 54A through 54F of the Code, the Finance Director shall also be responsible for:

(i) determining the amount of interest payable on each interest payment date and the proper amount of refundable credit reported on Form 8038-CP;

(A) as appropriate, the Finance Director shall compare the interest payment calculations to any independently-verified report prepared at closing for the bond issue; and

(B) the Finance Director shall approve all disbursements.

(ii) preparing and timely filing all Forms 8038-CP;

(A) timely filing of Form 8038-CP shall be made to insure that payments are timely made on the interest payment date and such timely filing is ensured by the use of a third-party filing agent; and

(B) in the case of bond issues with multiple maturities, a separate Form 8038-CP shall be filed for each maturity;

- (iii) ensuring all credit payments shall be requested to be made by wire.  
The Finance Director is familiar with the wire payment procedures for the City and will ensure that the Form 8038-CP includes the proper information for payment of the credit to the proper person;  
and
- (iv) alternatively, hiring a third party (the “Filing Agent”) who shall be responsible for the matters in this Section 5 and any other responsibilities set forth in a filing agent agreement between the City and the Filing Agent.

(b) In addition to the records retained pursuant to Section 3, the records to be obtained and maintained with respect to direct pay bonds are to include:

- (i) information, records, and calculations showing that Forms 8038-CP were properly prepared and timely filed, as described in (a) above;
- (ii) all contracts that are subject to the federal Davis-Bacon prevailing wage rules; and
- (iii) with respect to Qualified Energy Conservation Bonds, such documents, test results, audits, and reports obtained by the City that demonstrate that the final project has achieved a reduction in energy consumption in publicly-owned buildings by at least 20%.

- (c) The Finance Director shall ensure that all contracts let for projects financed with direct pay bonds shall comply with the federal Davis-Bacon prevailing wage rules.

6. Taxable Governmental Bonds.

Most of the provisions of these policies and procedures are not applicable to governmental bonds the interest on which is includable in gross income for federal income tax purposes. However, if an issue of taxable governmental bonds is later refunded with the proceeds of an issue of tax-exempt governmental refunding bonds, then the uses of the proceeds of the taxable governmental bonds and the uses of the facilities financed with the proceeds of the taxable governmental bonds will be relevant to the tax-exempt status of the governmental refunding bonds. Therefore, if there is any reasonable possibility that an issue of taxable governmental bonds may be refunded, in whole or in part, with the proceeds of an issue of tax-exempt governmental bonds then, for purposes of these policies and procedures, the Finance Director shall treat the issue of taxable governmental bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such taxable governmental bonds. The Finance Director shall seek the advice of Bond Counsel as to whether there is any reasonable possibility of issuing tax-exempt governmental bonds to refund an issue of taxable governmental bonds.

7. Qualified 501(c)(3) Bonds.

If the City issues bonds to finance a facility to be owned by the City but which may be used, in whole or in substantial part, by a nongovernmental organization that is exempt from federal income taxation under Section 501(a) of the Code as a result of the application of Section 501(c)(3) of the Code (a "501(c)(3) Organization"), the City may elect to issue the bonds as

"qualified 501(c)(3) bonds" the interest on which is exempt from federal income taxation under Sections 103 and 145 of the Code and applicable Treasury Regulations. Although such qualified 501(c)(3) bonds are not governmental bonds, at the election of the Finance Director, for purposes of these policies and procedures, the Finance Director may treat such issue of qualified 501(c)(3) bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such qualified 501(c)(3) bonds. Alternatively, in cases where compliance activities are reasonably within the control of the relevant 501(c)(3) Organization, the Finance Director may determine that all or some portion of the compliance responsibilities described herein shall be assigned to organization.

8. Conduit Bonds.

The provisions of these policies and procedures are primarily intended to be applicable to governmental bonds. However, the City may from time to time issue qualified 501(c)(3) bonds or other qualified private activity bonds that are not governmental bonds and loan the proceeds thereof to a nongovernmental organization that is the obligor on such conduit bonds. Although such conduit bonds are not governmental bonds, at the election of the Finance Director, for purposes of these policies and procedures, the Finance Director may treat such issue of conduit bonds as if such issue were an issue of tax-exempt governmental bonds and shall carry out and comply with the requirements of these policies and procedures with respect to such conduit bonds. Alternatively, in cases where compliance activities are reasonably within the control of the relevant obligor, the Finance Director may determine that all or some portion of the compliance responsibilities described herein shall be assigned to or required of such obligor.

9. General Requirements.

- (a) Periodically, the Finance Director shall consult with Bond Counsel, general counsel, and financial advisors to the City to determine if any changes to these procedures are advisable and shall amend these procedures accordingly.
  
- (b) These procedures may be amended or withdrawn from time to time and constitute internal management procedures for compliance with certain provisions of the Code and do not constitute and are not intended to be, rules of the City.

Adopted this 24th day of April, 2012 on behalf of the City.

CITY OF RAMSEY, MINNESOTA

**CC Regular Session**

4. 7.

**Meeting Date:** 04/24/2012

**By:** Jackie Lipski, Finance

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**Information**

**Title:**

Adopt Resolution #12-04-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 6, 2012 Through April 18, 2012.

**Funding Source:**

N/A

**Council Action:**

Motion to Adopt Resolution #12-04-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 6, 2012 Through April 18, 2012.

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**Attachments**

Bills List 4/24/2012

Resolution 4/24/2012

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Diana Lund	Diana Lund	04/19/2012 10:11 AM
Kurt Ulrich	Kurt Ulrich	04/19/2012 02:41 PM
Form Started By: Jackie Lipski		Started On: 04/19/2012 09:58 AM
	Final Approval Date: 04/19/2012	

<b>RAMSEY CITY COUNCIL MEETING</b>
<b>4/24/2012</b>
<b>BILLS LIST</b>

**DISBURSEMENTS TO BE APPROVED THIS MEETING:**

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 4/6/12-4/18/12	195,802.28
Accounts Payable 4/6/12-4/18/12	397,731.96
Payroll 4/12/12	120,039.86

**TOTAL SUBMITTED FOR APPROVAL THIS MEETING**

**\$ 713,574.10**

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2012 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 128,879.12	\$ 789,607.01
- CORRECTION TO PAYROLL		
PREPAIDS	107,357.28	1,777,987.45
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE	143,840.00	446,013.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	362,136.47	1,724,406.63
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		1,196,346.00
- CHECKS VOIDED	0.00	0.00
<b>TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED</b>	<b>\$ 742,212.87</b>	<b>\$ 5,934,360.84</b>

CITY OF RAMSEY  
Council Check Register

4/11/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
88203	4/11/2012		<b>106564 BLUE CROSS BLUE SHIELD</b>						
		57,358.50	MAY 2012 HEALTH INSURANCE		62244	040612	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>57,358.50</u>							
88204	4/11/2012		<b>100404 CENTURYLINK</b>						
		65.35	MAR/APR 2012		62245	763 422-1452 795 APR12	0452.6321		TELEPHONE
		<u>65.35</u>							
88205	4/11/2012		<b>100116 CONNEXUS ENERGY</b>						
		90.78	CITY SIRENS		62246	759126-303095MA R12	0250.6371		ELECTRIC UTILITIES
		<u>90.78</u>							
88206	4/11/2012		<b>106869 FORESTRY SUPPLIERS INC</b>						
		1,427.73	BACKPACK PUMP		62247	295531-00	0220.6281		SMALL TOOLS & MINOR EQUIP
		91.84-			62247	295531-00	9101.2082		SALES/USE TAX PAYABLE
		1,692.66	FIRE PUMP		62248	294815-00	0220.6281		SMALL TOOLS & MINOR EQUIP
		108.88-			62248	294815-00	9101.2082		SALES/USE TAX PAYABLE
		1,572.37-	RETURN FIRE PUMP		62249	302760-00	0220.6281		SMALL TOOLS & MINOR EQUIP
		101.15			62249	302760-00	9101.2082		SALES/USE TAX PAYABLE
		<u>1,448.45</u>							
88207	4/11/2012		<b>109262 GREENBERG IMPLEMENT INC</b>						
		145.03	MISC SUPPLIES		62250	PS74233	0311.6257		OTHER VEHICLE PARTS
		<u>145.03</u>							
88208	4/11/2012		<b>105625 MINNESOTA TRANSPORTATION ALLIA</b>						
		120.00	B. OLSON TRANS. DAY AT CAPITOL		62251	8777	0130.6335		TRAINING
		<u>120.00</u>							
88209	4/11/2012		<b>100510 VERIZON WIRELESS</b>						
		79.74	FEB-MAR 2012 BILLING		62252	2718328138	0130.6323		CELLULAR PHONES
		<u>79.74</u>							
88210	4/12/2012		<b>107962 GENESIS EMPLOYEE BENEFITS</b>						
		4,368.75			62255	04111214405211	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>4,368.75</u>							
88211	4/12/2012		<b>100404 CENTURYLINK</b>						
		310.52	APRIL 2012 BILLING		62267	612 E34-0544 018APR12	0192.6321		TELEPHONE
		310.52	APR 2012 BILLING		62268	612 E34-0549 596 APR12	0192.6321		TELEPHONE
		310.52	APRIL 2012 BILLING		62269	612 E34-0550 637 APR12	0192.6231		UNIFORMS & TURN-OUT GEAF
		<u>931.56</u>							
88212	4/12/2012		<b>110734 CITY OF RAMSEY</b>						
		25.00	ACCT 59945011		62271	041212	9601.4651		WATER REVENUE
		50.00	ACCT 721018		62271	041212	9601.4651		WATER REVENUE
		<u>75.00</u>							
88213	4/12/2012		<b>100391 POSTMASTER</b>						
		628.91	POSTAGE- EXPO		62270	041012	0455.6489		OTHER CONTRACTED SERVIC
		628.91	POSTAGE- EXPO		62270	041012	9230.6249		MISCELLANEOUS OPERATING
		<u>1,257.82</u>							

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
88214	4/17/2012		<b>100029 ANOKA AREA CHAMBER OF COMMERCE</b>						
		15.00	FEB CHAMBER LUNCHEON		62329	16996	0295.6331		TRAVEL & LODGING
		15.00	FEB CHAMBER LUNCHEON		62329	16996	0220.6335		TRAINING
		15.00	FEB CHAMBER LUNCHEON		62329	16996	0153.6335		TRAINING
		15.00	FEB CHAMBER LUNCHEON		62329	16996	0211.6335		TRAINING
		15.00	FEB CHAMBER LUNCHEON		62329	16996	0301.6335		TRAINING
		45.00	FEB CHAMBER LUNCHEON		62329	16996	0111.6249		MISCELLANEOUS OPERATING
		45.00	FEB CHAMBER LUNCHEON		62329	16996	0130.6335		TRAINING
		<u>165.00</u>							
88215	4/17/2012		<b>100031 ANOKA COUNTY</b>						
		30.00	FOOD PERMIT- EXPO 2012		62330	041212	0455.6489		OTHER CONTRACTED SERVIC
		<u>30.00</u>							
88216	4/17/2012		<b>113091 CLAUSON CONTRACTING LLC</b>						
		4,921.00	WORK AT 6745 HWY 10		62331	113070	9410.6315	00041001	MISCELLANEOUS PROFESSIO
		<u>4,921.00</u>							
88217	4/17/2012		<b>107962 GENESIS EMPLOYEE BENEFITS</b>						
		73.50	MARCH FEES VEB/A/FLEX		62332	14565	0130.6315		MISCELLANEOUS PROFESSIO
		240.80	MARCH FEES VEB/A/FLEX		62332	14565	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>314.30</u>							
88218	4/17/2012		<b>113087 GORDON'S GARDENS</b>						
		1,410.75	MINK MULCH		62333	040512	0452.6269		LANDSCAPE MATERIALS
		90.75-			62333	040512	9101.2082		SALES/USE TAX PAYABLE
		555.75	MINK MULCH		62334	041112	0452.6269		LANDSCAPE MATERIALS
		35.75-			62334	041112	9101.2082		SALES/USE TAX PAYABLE
		<u>1,840.00</u>							
88219	4/17/2012		<b>113092 INDEPENDENT AUTO REPAIR</b>						
		280.00	REIMB REPAIR AT 6745 HWY 10		62335	113071	9410.6315	00041001	MISCELLANEOUS PROFESSIO
		<u>280.00</u>							
88220	4/17/2012		<b>100291 MET COUNCIL SAC</b>						
		141.90-	MARCH 2012 SAC CHARGES		62337	041612	9602.4356		SEWER AVAILABILITY CHARGI
		14,190.00	MARCH 2012 SAC CHARGES		62337	041612	9602.2083		SAC CHARGES
		<u>14,048.10</u>							
88221	4/17/2012		<b>100413 RANDALL AND GOODRICH, P L C</b>						
		3,069.28	APR 2012 PROSECUTION		62336	041612	0161.6304		LEGAL FEES
		<u>3,069.28</u>							
90207783	4/12/2012		<b>100398 PUBLIC EMPLOYEES RETIREMENT AS</b>						
		13,403.92			62262	0411121440525	9101.2174		PERA-EMPLOYEE
		17,821.08			62263	0411121440526	9101.2183		PERA-EMPLOYER
		<u>31,225.00</u>							
92120134	4/12/2012		<b>100301 MN CHILD SUPPORT PAYMENT CNTR</b>						
		864.42			62261	0411121440524	9101.2185		GARNISHMENTS/SUPPORT
		<u>864.42</u>							
93340416	4/12/2012		<b>100601 MN DEPT OF REV WH</b>						
		7,924.76			62264	0411121440527	9101.2172		STATE WITHHOLDING
		<u>7,924.76</u>							

CITY OF RAMSEY  
Council Check Register

4/11/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
94505490	4/12/2012		107784 VILLAGE BANK						
		9,227.35			62254	04111214405210	9101.2182		FICA & MEDICARE-EMPLOYER
		19,131.80			62265	0411121440528	9101.2171		FEDERAL WITHHOLDING
		7,041.67			62266	0411121440529	9101.2173		FICA & MEDICARE-EMPLOYEE
		<u>35,400.82</u>							
99033112	4/17/2012		100219 HOME DEPOT COMMERCIAL ACCT PRO						
		20.01	MARCH 2012 BILLING		62328	032812	0312.6267		OTHER STREET MAINTENANC
		66.44	MARCH 2012 BILLING		62328	032812	0194.6259		BUILDING MAINT/REPAIR SUPI
		467.39	MARCH 2012 BILLING		62328	032812	0452.6249		MISCELLANEOUS OPERATING
		640.61	MARCH 2012 BILLING		62328	032812	0220.6249		MISCELLANEOUS OPERATING
		<u>1,194.45</u>							
99041212	4/12/2012		100223 ICMA RETIREMENT TRUST 457						
		2,744.18			62253	0411121440521	9101.2175		DEFERRED COMPENSATION
		<u>2,744.18</u>							
99041251	4/12/2012		111465 STATE STREET BANK						
		2,779.00			62257	04111214405213	9101.2175		DEFERRED COMPENSATION
		<u>2,779.00</u>							
99041254	4/12/2012		111465 STATE STREET BANK						
		383.73			62258	04111214405214	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>383.73</u>							
99041312	4/13/2012		108768 COMDATA NETWORK INC						
		.99	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
		.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		1.01	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0191.6281		SMALL TOOLS & MINOR EQUIP
		1.74	OFFICE DEPOT #2600WIEMANN		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		2.46	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
		2.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		2.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		3.74	AMAZON MKTPLACE PMTS , BRAY		62272	MAR2012 COMDATA	0194.6249		MISCELLANEOUS OPERATING
		3.56	BEST BUY 00005405 , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
		3.59	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		4.00	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		4.00	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		4.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		5.49	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		6.18	AMAZON MKTPLACE PMTS , BRAY		62272	MAR2012 COMDATA	0194.6249		MISCELLANEOUS OPERATING
		6.42	HOLIDAY STNSTORE 0395 , KAPLER		62272	MAR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
		6.49	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		7.29	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		7.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		7.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		8.74	POTBELLY 005 , DWYER		62272	MAR2012 COMDATA	0211.6331		TRAVEL & LODGING
		8.79	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		8.99	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
		9.49	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		9.62	ON THE RUN FOODS , DWYER		62272	MAR2012 COMDATA	0211.6249		MISCELLANEOUS OPERATING
		10.38	NU-EVAN/NORRIS30066773 , DWYER		62272	MAR2012 COMDATA	0211.6331		TRAVEL & LODGING
		11.98	OFFICE DEPOT #2600WIEMANN		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		12.49	OFFICE DEPOT #2600WIEMANN		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		12.50	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIP
		12.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		12.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF

CITY OF RAMSEY  
Council Check Register

4/11/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		13.79	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		14.93	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		14.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		15.29	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		15.96	AMAZON MKTPLACE PMTS , WIEMANN		62272	MAR2012 COMDATA	0211.6231		UNIFORMS & TURN-OUT GEAF
		16.40	AMAZON MKTPLACE PMTS , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		18.12	WM SUPERCENTER , BRAY		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		19.87	COBORN'S SUPERSTORE , ULRICH		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		19.95	SURVEYMONKEY.COM , BUSCH		62272	MAR2012 COMDATA	0192.6405		OFFICE & DATA PROCESSING
		19.99	BEST BUY 00005405 , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		20.00	CENTRAL HYDRAULICS INC , RIEME		62272	MAR2012 COMDATA	0312.6257		OTHER VEHICLE PARTS
		20.94	AMAZON MKTPLACE PMTS , RIEMER		62272	MAR2012 COMDATA	0260.6249		MISCELLANEOUS OPERATING
		21.57	HOLIDAY STNSTORE 0395 , KAPLER		62272	MAR2012 COMDATA	0220.6223		GASOLINE
		22.47	COBORN'S SUPERSTORE , NELSON		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		25.63	OPTICS PLANET INC , RIEMER		62272	MAR2012 COMDATA	0452.6249		MISCELLANEOUS OPERATING
		29.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		29.99	BEST BUY 00005405 , BUSCH		62272	MAR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		32.84	COBORN'S SUPERSTOREBRAY		62272	MAR2012 COMDATA	0194.6225		DIESEL FUEL
		34.27	FRATTALLONES ANDOVER ARIEMER		62272	MAR2012 COMDATA	0311.6281		SMALL TOOLS & MINOR EQUIF
		35.89	CUB FOODSWIEMANN		62272	MAR2012 COMDATA	0211.6229		SHOP MATERIALS
		37.49	FTD*FOREVER FLORAL , KAPLER		62272	MAR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
		39.99	OFFICE MAX , DWYER		62272	MAR2012 COMDATA	0211.6208		MISCELLANEOUS OFFICE SUF
		42.05	CENTRAL HYDRAULICS INC , RIEME		62272	MAR2012 COMDATA	9605.6257		OTHER VEHICLE PARTS
		47.08	FTD*FOREVER FLORAL , KAPLER		62272	MAR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
		50.00	FBI / LEEDA, INC , WIEMANN		62272	MAR2012 COMDATA	0211.6451		MEMBERSHIP DUES
		51.84	BARTLEY SALES CO INC , RIEMER		62272	MAR2012 COMDATA	0452.6249		MISCELLANEOUS OPERATING
		55.37	WM SUPERCENTER#3209 , BRAY		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		57.89	MA MAS PIZZA , ULRICH		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		66.00	CONTRACTORORIENTATION , OLSON		62272	MAR2012 COMDATA	0301.6335		TRAINING
		67.53	AMERICINN OF WINONA , OLSON		62272	MAR2012 COMDATA	0301.6335		TRAINING
		69.15	COBORN'S SUPERSTORE , KAPLER		62272	MAR2012 COMDATA	0220.6335		TRAINING
		73.92	MAMA DE LUCAS PIZZERIA , ULRIC		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		74.99	SUBWAY 00374819 , NELSO		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		79.00	NEW URBAN NEWS , GLADHILL		62272	MAR2012 COMDATA	0191.6452		SUBSCRIPTIONS
		85.72	CELLULAR EXPERTS , SCHIFERLI		62272	MAR2012 COMDATA	0211.6257		OTHER VEHICLE PARTS
		94.27	MAMA DE LUCAS PIZZERIA , ULRIC		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		94.27	MAMA DE LUCAS PIZZERIA , ULRIC		62272	MAR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
		96.00	CITY BUSINESS-MINNEAPO , GLADH		62272	MAR2012 COMDATA	0191.6452		SUBSCRIPTIONS
		102.84	ANOKA RAMSEY FARM AND , KOHNER		62272	MAR2012 COMDATA	0220.6335		TRAINING
		110.00	JIMMY JOHN'S #713 QPS , OLSON		62272	MAR2012 COMDATA	0311.6249		MISCELLANEOUS OPERATING
		117.27	CUTTER SALES INC , RIEMER		62272	MAR2012 COMDATA	0312.6257		OTHER VEHICLE PARTS
		130.88	MAMA DE LUCAS PIZZERIA , KAPLE		62272	MAR2012 COMDATA	0220.6335		TRAINING
		159.82	COIN ACCEPTORS , RIEMER		62272	MAR2012 COMDATA	9601.6315		MISCELLANEOUS PROFESSIO
		160.00	PAYPAL *MINNESOTAHI , WIEMANN		62272	MAR2012 COMDATA	0211.6335		TRAINING
		160.00	PAYPAL *MINNESOTAHI , WIEMANN		62272	MAR2012 COMDATA	0211.6335		TRAINING
		199.00	SURVEYMONKEY.COM , BUSCH		62272	MAR2012 COMDATA	0192.6405		OFFICE & DATA PROCESSING
		203.70	AMAZON MKTPLACE PMTS , RIEMER		62272	MAR2012 COMDATA	0260.6249		MISCELLANEOUS OPERATING
		299.21	AMAZON.COM , ULRICH		62272	MAR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
		335.40	CENTRAL HYDRAULICS INC , RIEME		62272	MAR2012 COMDATA	0312.6257		OTHER VEHICLE PARTS
		370.00	APA - MEMBERSHIP ONLIN , GLADH		62272	MAR2012 COMDATA	0191.6451		MEMBERSHIP DUES
		502.50	BRENNTAG GREAT LAKES , BRAY		62272	MAR2012 COMDATA	0194.6382		MACHINERY & EQUIPMENT RE
		1,307.80	STOP TECH , WAY		62272	MAR2012 COMDATA	0230.6249		MISCELLANEOUS OPERATING
		21.53-			62272	MAR2012 COMDATA	9101.2082		SALES/USE TAX PAYABLE
		84.13-			62272	MAR2012 COMDATA	9290.2082		SALES/USE TAX PAYABLE
		14.56	LITTLE DUKES RAMSEY , GALS 4.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			

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		14.70	LITTLE DUKES RAMSEY , GALS 4.0		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
		14.80	LITTLE DUKES RAMSEY , GALS 4.0		62273	MAR2012 COMDATA	0211.6223	0000316	GASOLINE
						FUEL			
		14.88	LITTLE DUKES RAMSEY , GALS 4.0		62273	MAR2012 COMDATA	0211.6223	0000318	GASOLINE
						FUEL			
		15.44	LITTLE DUKES RAMSEY , GALS 4.2		62273	MAR2012 COMDATA	0211.6223	0000316	GASOLINE
						FUEL			
		16.86	LITTLE DUKES RAMSEY , GALS 4.8		62273	MAR2012 COMDATA	0211.6223	0000391	GASOLINE
						FUEL			
		16.87	LITTLE DUKES RAMSEY , GALS 4.4		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		17.27	LITTLE DUKES RAMSEY , GALS 4.7		62273	MAR2012 COMDATA	0211.6223	0000316	GASOLINE
						FUEL			
		17.85	LITTLE DUKES RAMSEY , GALS 5.0		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		17.86	LITTLE DUKES RAMSEY , GALS 4.8		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		17.98	LITTLE DUKES RAMSEY , GALS 5.0		62273	MAR2012 COMDATA	0211.6223	0000317	GASOLINE
						FUEL			
		18.18	LITTLE DUKES RAMSEY , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000387	GASOLINE
						FUEL			
		18.26	HOLIDAY STNSTORE 0395 , GALS 4		62273	MAR2012 COMDATA	0211.6223	0000393	GASOLINE
						FUEL			
		18.32	LITTLE DUKES RAMSEY , GALS 4.9		62273	MAR2012 COMDATA	0211.6223	0000393	GASOLINE
						FUEL			
		18.60	LITTLE DUKES RAMSEY , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000387	GASOLINE
						FUEL			
		18.85	LITTLE DUKES RAMSEY , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
		18.85	LITTLE DUKES RAMSEY , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		19.55	LITTLE DUKES RAMSEY , GALS 5.5		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
		19.57	LITTLE DUKES RAMSEY , GALS 5.4		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		19.83	LITTLE DUKES RAMSEY , GALS 5.5		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		20.05	LITTLE DUKES RAMSEY , GALS 5.4		62273	MAR2012 COMDATA	0211.6223	0000317	GASOLINE
						FUEL			
		20.49	HOLIDAY STNSTORE 0395 , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000393	GASOLINE
						FUEL			
		20.50	LITTLE DUKES RAMSEY , GALS 5.6		62273	MAR2012 COMDATA	0211.6223	0000393	GASOLINE
						FUEL			
		21.00	HOLIDAY STNSTORE 0395 , GALS 5		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		21.00	BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0211.6223	0000301	GASOLINE
						FUEL			
		21.06	LITTLE DUKES RAMSEY , GALS 6.0		62273	MAR2012 COMDATA	0211.6223	0000317	GASOLINE
						FUEL			
		21.10	LITTLE DUKES RAMSEY , GALS 5.8		62273	MAR2012 COMDATA	0211.6223	0000353	GASOLINE
						FUEL			
		21.15	LITTLE DUKES RAMSEY , GALS 5.6		62273	MAR2012 COMDATA	0211.6223	0000364	GASOLINE
						FUEL			
		21.28	BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6225	0000565	DIESEL FUEL
						FUEL			

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		21.39	RAMSEY MARKET , GALS 5.87		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		21.65	LITTLE DUKES RAMSEY , GALS 5.9		62273	MAR2012 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		21.95	LITTLE DUKES RAMSEY , GALS 6.1		62273	MAR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		21.96	LITTLE DUKES RAMSEY , GALS 5.9		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		22.34	SUPERAMERICA 4508 , GALS 5.88		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.36	LITTLE DUKES RAMSEY , GALS 6.0		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.46	LITTLE DUKES RAMSEY , GALS 6.4		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		22.52	SUPERAMERICA 4508 , GALS 5.929		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.93	LITTLE DUKES RAMSEY , GALS 6.1		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		23.04	LITTLE DUKES RAMSEY , GALS 6.3		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		23.11	LITTLE DUKES RAMSEY , GALS 6.1		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		23.19	LITTLE DUKES RAMSEY , GALS 6.3		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		23.20	LITTLE DUKES RAMSEY , GALS 6.5		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		23.23	CASEYS GEN STORE 1988 , GALS 6		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		23.33	LITTLE DUKES RAMSEY , GALS 6.3		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		23.51	CASEYS GEN STORE 1988 , GALS 6		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		23.66	LITTLE DUKES RAMSEY , GALS 6.5		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		23.76	LITTLE DUKES RAMSEY , GALS 6.6		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		23.80	LITTLE DUKES RAMSEY , GALS 6.6		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		23.81	LITTLE DUKES RAMSEY , GALS 6.4		62273	MAR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		23.81	LITTLE DUKES RAMSEY , GALS 6.4		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		23.81	LITTLE DUKES RAMSEY , GALS 6.6		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		24.16	LITTLE DUKES RAMSEY , GALS 6.5		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		24.25	LITTLE DUKES RAMSEY , GALS 6.6		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		24.52	LITTLE DUKES RAMSEY , GALS 6.8		62273	MAR2012 COMDATA	0220.6223	00000562	GASOLINE
						FUEL			
		24.56	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		24.57	LITTLE DUKES RAMSEY , GALS 6.8		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		24.62	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			

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		24.82	HOLIDAY STNSTORE 0395 , GALS 6		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		24.99	LITTLE DUKES RAMSEY , GALS 6.8		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		25.00	HOLIDAY STNSTORE 0395 , GALS 6		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		25.14	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		25.55	LITTLE DUKES RAMSEY , GALS 6.8		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		25.62	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		25.72	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		25.78	LITTLE DUKES RAMSEY , GALS 7.3		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		25.79	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		25.79	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		25.80	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		25.83	CASEYS GEN STORE 1988 , GALS 7		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		25.84	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		25.93	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		26.12	LITTLE DUKES RAMSEY , GALS 7.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		26.48	LITTLE DUKES RAMSEY , GALS 7.2		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		26.87	LITTLE DUKES RAMSEY , GALS 7.1		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		27.60	LITTLE DUKES RAMSEY , GALS 7.5		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		27.77	LITTLE DUKES RAMSEY , GALS 7.7		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		27.79	LITTLE DUKES RAMSEY , GALS 7.5		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		27.87	LITTLE DUKES RAMSEY , GALS 7.6		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		27.92	LITTLE DUKES RAMSEY , GALS 7.5		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		27.94	RAMSEY MARKET , GALS 7.57		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		28.16	LITTLE DUKES RAMSEY , GALS 8.0		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		28.21	HOLIDAY STNSTORE 0323 , GALS 7		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		28.22	LITTLE DUKES RAMSEY , GALS 7.7		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		28.82	LITTLE DUKES RAMSEY , GALS 7.7		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		28.89	LITTLE DUKES RAMSEY , GALS 7.8		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			

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29.21			SUPERAMERICA 4508 , GALS 8.117		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
29.31			CASEYS GEN STORE 1988 , GALS 8		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
29.43			LITTLE DUKES RAMSEY , GALS 8.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
29.95			LITTLE DUKES RAMSEY , GALS 8.1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
30.01			BILL'S SUPERETTE #11 ( , GALS		62273	MAR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
30.02			SUPERAMERICA 4508 , GALS 8.008		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
30.24			LITTLE DUKES RAMSEY , GALS 8.2		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
30.45			LITTLE DUKES RAMSEY , GALS 8.1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
31.10			LITTLE DUKES RAMSEY , GALS 8.9		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
31.22			LITTLE DUKES RAMSEY , GALS 8.9		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
31.32			LITTLE DUKES RAMSEY , GALS 8.6		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
31.52			LITTLE DUKES RAMSEY , GALS 8.8		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
31.69			LITTLE DUKES RAMSEY , GALS 8.8		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
31.87			LITTLE DUKES RAMSEY , GALS 8.7		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
32.03			LITTLE DUKES RAMSEY , GALS 8.9		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
32.24			LITTLE DUKES RAMSEY , GALS 9.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
32.24			LITTLE DUKES RAMSEY , GALS 9.0		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
32.30			LITTLE DUKES RAMSEY , GALS 9.0		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
32.30			LITTLE DUKES RAMSEY , GALS 8.8		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
32.48			LITTLE DUKES RAMSEY , GALS 8.6		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
32.59			HOLIDAY STNSTORE 0395 , GALS 9		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
32.68			LITTLE DUKES RAMSEY , GALS 8.9		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
33.29			LITTLE DUKES RAMSEY , GALS 9.1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
33.35			LITTLE DUKES RAMSEY , GALS 9.3		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
33.37			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
33.39			LITTLE DUKES RAMSEY , GALS 8.9		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
33.57			LITTLE DUKES RAMSEY , GALS 9.4		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
33.59			LITTLE DUKES RAMSEY , GALS 9.5		62273	MAR2012 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			

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33.61			HOLIDAY STNSTORE 0323 , GALS 9		62273	MAR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
34.26			HOLIDAY STNSTORE 0395 , GALS 9		62273	MAR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
34.38			LITTLE DUKES RAMSEY , GALS 9.2		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
34.47			LITTLE DUKES RAMSEY , GALS 9.4		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
34.72			LITTLE DUKES RAMSEY , GALS 9.4		62273	MAR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
34.93			LITTLE DUKES RAMSEY , GALS 9.7		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
34.95			LITTLE DUKES RAMSEY , GALS 9.7		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
35.69			SUPERAMERICA 4508 , GALS 9.702		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
36.00			LITTLE DUKES RAMSEY , GALS 9.8		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
36.33			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000504	GASOLINE
						FUEL			
36.69			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
36.70			LITTLE DUKES RAMSEY , GALS 10		62273	MAR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
36.96			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
36.98			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
37.58			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
37.73			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
37.90			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
38.48			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
38.49			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0194.6223	00000403	GASOLINE
						FUEL			
38.64			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
39.05			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
39.11			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
39.88			LITTLE DUKES RAMSEY , GALS 10.		62273	MAR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
40.16			LITTLE DUKES RAMSEY , GALS 11.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
40.32			EXXONMOBIL 99890881 , GALS		62273	MAR2012 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
41.03			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
41.66			LITTLE DUKES RAMSEY , GALS 11.		62273	MAR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
41.77			CASEYS GEN STORE 1988 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			

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42.00			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0301.6223	00000407	GASOLINE
						FUEL			
42.38			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
42.64			LITTLE DUKES RAMSEY , GALS 11.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
42.75			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
42.80			LITTLE DUKES RAMSEY , GALS 11.		62273	MAR2012 COMDATA	0452.6223	00000641	GASOLINE
						FUEL			
42.82			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
43.63			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
43.85			LITTLE DUKES RAMSEY , GALS 11.		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
44.12			SUPERAMERICA 4508 , GALS 12.25		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
44.58			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
44.63			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
44.70			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
44.71			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
44.86			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
45.29			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
45.70			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
45.85			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
46.11			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
46.61			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
46.62			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0194.6223	00000403	GASOLINE
						FUEL			
46.81			LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
47.00			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
47.00			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
47.12			LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
47.12			LITTLE DUKES RAMSEY , GALS 12.		62273	MAR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
47.17			HOLIDAY STNSTORE 0323 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
47.33			CASEYS GEN STORE 1988 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
47.59			LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			

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		47.61	BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		47.90	SUPERAMERICA 4771 , GALS 12.84		62273	MAR2012 COMDATA	0301.6223	00000407	GASOLINE
						FUEL			
		48.00	HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		48.00	HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		48.01	SUPERAMERICA 4508 , GALS 12.97		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		48.24	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		48.28	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		48.49	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		48.58	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000388	GASOLINE
						FUEL			
		48.59	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		48.68	CASEYS GEN STORE 1988 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		49.00	SUPERAMERICA 4508 , GALS 13.61		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		49.59	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		49.59	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
		49.65	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		49.72	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		49.95	HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		50.03	HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		50.15	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0240.6223	00000406	GASOLINE
						FUEL			
		50.30	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		50.54	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
		50.58	LITTLE DUKES RAMSEY , GALS 13.		62273	MAR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		50.82	LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
		51.00	BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6225	00000560	DIESEL FUEL
						FUEL			
		51.77	LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		52.20	LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		52.55	LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
		53.06	LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			

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53.13			LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	0000375	GASOLINE
						FUEL			
53.27			LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	0000391	GASOLINE
						FUEL			
53.55			LITTLE DUKES RAMSEY , GALS 15		62273	MAR2012 COMDATA	0211.6223	0000302	GASOLINE
						FUEL			
53.89			LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	0000316	GASOLINE
						FUEL			
54.07			LITTLE DUKES RAMSEY , GALS 14.		62273	MAR2012 COMDATA	0211.6223	0000352	GASOLINE
						FUEL			
54.10			SUPERAMERICA 4508 , GALS 15.37		62273	MAR2012 COMDATA	0211.6223	0000393	GASOLINE
						FUEL			
54.27			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0452.6223	0000653	GASOLINE
						FUEL			
55.01			SUPERAMERICA 4508 , GALS 15.45		62273	MAR2012 COMDATA	0211.6223	0000302	GASOLINE
						FUEL			
55.53			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0220.6223	0000562	GASOLINE
						FUEL			
55.76			SUPERAMERICA 4508 , GALS 14.87		62273	MAR2012 COMDATA	0301.6223	0000402	GASOLINE
						FUEL			
56.09			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000316	GASOLINE
						FUEL			
56.53			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
56.54			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000364	GASOLINE
						FUEL			
56.76			HOLIDAY DEALER 3633 , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000351	GASOLINE
						FUEL			
57.01			SUPERAMERICA 4508 , GALS 15.00		62273	MAR2012 COMDATA	0211.6223	0000302	GASOLINE
						FUEL			
57.03			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000353	GASOLINE
						FUEL			
57.53			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
57.70			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6225	0000560	DIESEL FUEL
						FUEL			
58.03			HOLIDAY STNSTORE 0323 , GALS 1		62273	MAR2012 COMDATA	0220.6223	0000563	GASOLINE
						FUEL			
58.03			LITTLE DUKES RAMSEY , GALS 15.		62273	MAR2012 COMDATA	0211.6223	0000351	GASOLINE
						FUEL			
58.14			LITTLE DUKES RAMSEY , GALS 16.		62273	MAR2012 COMDATA	0211.6223	0000375	GASOLINE
						FUEL			
58.28			RAMSEY MARKET , GALS 15.62		62273	MAR2012 COMDATA	9605.6223	0000612	GASOLINE
						FUEL			
58.67			LITTLE DUKES RAMSEY , GALS 16.		62273	MAR2012 COMDATA	0240.6223	0000401	GASOLINE
						FUEL			
59.59			SHELL OIL 57444793806 , GALS 1		62273	MAR2012 COMDATA	0301.6223	0000402	GASOLINE
						FUEL			
61.50			LITTLE DUKES RAMSEY , GALS 16.		62273	MAR2012 COMDATA	0211.6223	0000353	GASOLINE
						FUEL			
61.50			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
62.49			LITTLE DUKES RAMSEY , GALS 17.		62273	MAR2012 COMDATA	0211.6223	0000386	GASOLINE
						FUEL			
63.88			LITTLE DUKES RAMSEY , GALS 17.		62273	MAR2012 COMDATA	0452.6223	0000675	GASOLINE
						FUEL			

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64.48			LITTLE DUKES RAMSEY , GALS 17.		62273	MAR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
65.90			LITTLE DUKES RAMSEY , GALS 17.		62273	MAR2012 COMDATA	0220.6223	00000559	GASOLINE
						FUEL			
65.95			LITTLE DUKES RAMSEY , GALS 18.		62273	MAR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
66.53			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
67.37			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
68.00			HOLIDAY STNSTORE 0395 , GALS 1		62273	MAR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
69.07			LITTLE DUKES RAMSEY , GALS 18.		62273	MAR2012 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
69.51			LITTLE DUKES RAMSEY , GALS 19.		62273	MAR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
70.69			LITTLE DUKES RAMSEY , GALS 19		62273	MAR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
70.93			LITTLE DUKES RAMSEY , GALS 19.		62273	MAR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
71.51			KING'S COUNTRY MARKE , GALS 20		62273	MAR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
72.58			LITTLE DUKES RAMSEY , GALS 20		62273	MAR2012 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
73.50			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
74.21			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
75.00			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
75.00			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6225	00000565	DIESEL FUEL
						FUEL			
75.00			RAMSEY MARKET , GALS 20.16		62273	MAR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
75.00			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
75.00			BILL'S SUPERETTE #8 (F , GALS		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
75.00			RAMSEY MARKET , GALS 20.33		62273	MAR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
75.00			RAMSEY MARKET , GALS 20.33		62273	MAR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
75.00			RAMSEY MARKET , GALS 19.84		62273	MAR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
75.00			RAMSEY MARKET , GALS 19.84		62273	MAR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
75.25			KWIK TRIP 81200008128 , GALS		62273	MAR2012 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
76.39			HOLIDAY STNSTORE 0323 , GALS 2		62273	MAR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
79.48			HOLIDAY STNSTORE 0395 , GALS 2		62273	MAR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
79.69			LITTLE DUKES RAMSEY , GALS 22.		62273	MAR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
80.32			LITTLE DUKES RAMSEY , GALS 22.		62273	MAR2012 COMDATA	0194.6223	00000312	GASOLINE
						FUEL			

CITY OF RAMSEY  
Council Check Register

4/11/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		80.37	SUPERAMERICA 4842 , GALS 21.72		62273	MAR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		83.32	LITTLE DUKES RAMSEY , GALS 23.		62273	MAR2012 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		83.44	SUPERAMERICA 4508 , GALS 23.84		62273	MAR2012 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		83.67	SUPERAMERICA 4508 , GALS 22.02		62273	MAR2012 COMDATA	0301.6223	00000402	GASOLINE
						FUEL			
		84.50	SHELL OIL 57444793806 , GALS 2		62273	MAR2012 COMDATA	0311.6223	00000654	GASOLINE
						FUEL			
		84.73	LITTLE DUKES RAMSEY , GALS 22.		62273	MAR2012 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
		85.17	SUPERAMERICA 4508 , GALS 23.27		62273	MAR2012 COMDATA	0220.6223	00000562	GASOLINE
						FUEL			
		85.98	LITTLE DUKES RAMSEY , GALS 24.		62273	MAR2012 COMDATA	0452.6223	00000665	GASOLINE
						FUEL			
		90.63	SUPERAMERICA 4508 , GALS 23.85		62273	MAR2012 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		91.50	SUPERAMERICA 4508 , GALS 24.08		62273	MAR2012 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		91.68	LITTLE DUKES RAMSEY , GALS 24.		62273	MAR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		91.74	LITTLE DUKES RAMSEY , GALS 25.		62273	MAR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		92.00	HOLIDAY STNSTORE 0323 , GALS 2		62273	MAR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		92.14	HOLIDAY STNSTORE 0395 , GALS 2		62273	MAR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		92.55	LITTLE DUKES RAMSEY , GALS 24.		62273	MAR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		96.58	HOLIDAY STNSTORE 0395 , GALS 2		62273	MAR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		97.74	LITTLE DUKES RAMSEY , GALS 27.		62273	MAR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		99.17	LITTLE DUKES RAMSEY , GALS 27.		62273	MAR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		125.00	HOLIDAY STNSTORE 0395 , GALS 3		62273	MAR2012 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		135.66	LITTLE DUKES RAMSEY , GALS 32.		62273	MAR2012 COMDATA	0220.6225	00000556	DIESEL FUEL
						FUEL			
		148.74	LITTLE DUKES RAMSEY , GALS 41.		62273	MAR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		148.77	LITTLE DUKES RAMSEY , GALS 40.		62273	MAR2012 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		148.82	LITTLE DUKES RAMSEY , GALS 39.		62273	MAR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		18,354.57							
99041712	4/17/2012		107886 DEPARTMENT OF LABOR AND INDUST						
		167.58-	Q12012 SURCHARGE		62327	Q12012	9101.4604		SURCHARGES
						SURCHARGE			
		4,189.27	Q12012 SURCHARGE		62327	Q12012	9101.2081		SURCHARGES-PERMITS
						SURCHARGE			
		4,021.69							
99041812	4/18/2012		100629 MN DEPT OF REV SALES TX						

CITY OF RAMSEY  
Council Check Register

4/11/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		.31	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9101.4609		OTHER MISCELLANEOUS REV
						SALES/USE/TRANS TAX			
		16.71	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9101.4308		SALES OF MAPS & PUBLICATI
						SALES/USE/TRANS TAX			
		28.50	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9101.4305		RENTAL FEES
						SALES/USE/TRANS TAX			
		53.81	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9101.2082		SALES/USE TAX PAYABLE
						SALES/USE/TRANS TAX			
		84.13	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9290.2082		SALES/USE TAX PAYABLE
						SALES/USE/TRANS TAX			
		117.54	MAR12 SALES/USE/TRANS TAX		62338	MAR12	9601.2082		SALES/USE TAX PAYABLE
						SALES/USE/TRANS TAX			
		<u>301.00</u>							
		<u>195,802.28</u>	Grand Total						

Payment Instrument Totals

Check Total	90,608.66
Transfer Total	105,193.62
<b>Total Payments</b>	<u>195,802.28</u>

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
113093	4 ACE PRODUCTIONS	SAFETY CAMP 2012 PRESENTOR	PV	62349	001	09290	4/16/2012	041612	275.00
	4 ACE PRODUCTIONS 4700 91ST CRESCENT BROOKLYN PARK MN 55443			Summary Total					275.00
				Payment Amount					275.00
100017	AIRGAS NORTH CENTRAL	MISC GASES	PV	62274	001	09101	3/31/2012	105534709	21.30
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588			Summary Total					21.30
				Payment Amount					21.30
100028	ANDOVER WHEEL AND FRAME INC	EXHAUST REPAIR ON 612	PV	62275	001	09605	4/10/2012	6120	90.53
	ANDOVER WHEEL AND FRAME INC 13476 HANSON BLVD ANDOVER MN 55304			Summary Total					90.53
				Payment Amount					90.53
100031	ANOKA COUNTY	SHARED COSTS 2012	PV	62225	001	09101	3/26/2012	032612	9,609.00
	ANOKA COUNTY 2100 - 3RD AVENUE ANOKA MN 55303			Summary Total					9,609.00
				Payment Amount					9,609.00
100035	ANOKA COUNTY CENTRAL COMMUNICATIONS	MARCH 2012 INTERNET ACCESS	PV	62339	001	09101	4/12/2012	2012-227	539.51
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303			Summary Total					539.51
			PV	62367	001	09101	4/12/2012	2012023	54.00
			PV	62367	002	09101	4/12/2012	2012023	48.10
			PV	62367	003	09101	4/12/2012	2012023	237.26
				Summary Total					339.36

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CITY OF RAMSEY  
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								878.87	
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	FINAL SUNFISH BLVD	PV	62276	001	09803	4/12/2012	041212	219,542.67
ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304								Summary Total	219,542.67
Payment Amount								219,542.67	
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	34-32-25-12-0 008 REAL	PV	62213	001	09410	4/9/2012	34-32-25-12-0 008 REAL	31,467.83
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	31,467.83
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62214 001 09410 4/9/2012 34-32-25-12-0 009 REAL	15,795.19
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	15,795.19
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62215 001 09410 4/9/2012 32-32-25-21-0 103 REAL	12,268.35
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	12,268.35
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62216 001 09101 4/9/2012 27-32-25-34-0 009 REAL	41,674.50
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62216 002 09101 4/9/2012 27-32-25-34-0 009 REAL	1,462.67
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62216 003 09101 4/9/2012 27-32-25-34-0 009 REAL	1,462.68
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	44,599.85
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62217 001 09101 4/9/2012 16-32-25-23-0 001 REAL	69.14
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	69.14
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62218 001 09101 4/9/2012 20-32-25-44-0 002 REAL	155.53
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	155.53
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62219 001 09101 4/9/2012 22-32-25-41-0 002 REAL	53.23
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	53.23
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62220 001 09101 4/9/2012 22-32-25-41-0 019 REAL	155.53
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								Summary Total	155.53
ANOKA COUNTY PROPERTY RECORDS TAXATION 2100 - 3RD AVENUE ANOKA MN 55303								PV 62221 001 09101 4/9/2012 25-32-25-44-0	21.29

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CITY OF RAMSEY  
Create Payment Control Groups

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Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		012 REAL						012 REAL	
							Summary Total		21.29
			PV	62222	001	09101	4/24/2012	27-32-25-33-0	155.53
								008 REAL	
							Summary Total		155.53
		27-32-25-33-0	PV	62223	001	09101	4/9/2012	27-32-25-33-0	69.14
		012 REAL						012 REAL	
							Summary Total		69.14
		28-32-25-31-0	PV	62224	001	09101	4/9/2012	28-32-25-31-0	545.16
		012 REAL						012 REAL	
							Summary Total		545.16
							Payment Amount		105,355.77
111377 ANOKA MUNICIPAL UTILITY	BUNKER LK & DYSPORIUM-SIGNAL		PV	62277	001	09603	4/11/2012	22-612000-01 APR 2012	31.15
							Summary Total		31.15
ANOKA MUNICIPAL UTILITY CITY HALL	14034 DYSPORIUM ST		PV	62278	001	09603	4/11/2012	22-610280-00 APR 12	16.49
							Summary Total		16.49
2015 FIRST AVENUE NO ANOKA MN 55303	RAMSEY STREET LIGHTS		PV	62279	001	09603	4/11/2012	22-990005-01 APR 12	58.35
							Summary Total		58.35
	CTY RD 116 & HWY 47-SIGNAL		PV	62280	001	09603	4/11/2012	22-613120-01 APR 12	112.52
							Summary Total		112.52
							Payment Amount		218.51
100052 ANOKA POLICE DEPARTMENT	ANIMAL CONTAINMENT MAR 2012		PV	62281	001	09101	4/11/2012	041112	1,500.00
							Summary Total		1,500.00
ANOKA POLICE DEPARTMENT 275 HARRISON STREET ANOKA MN 55303							Payment Amount		1,500.00
108635 BEBERGS LANDSCAPE SUPPLY	FOAM GUN CLEANER		PV	62282	001	09101	4/6/2012	107301	25.65

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CITY OF RAMSEY  
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	BEBERGS LANDSCAPE SUPPLY			Summary Total					25.65
	13535 GROUSE	PB POND BUILD	PV	62283	001	09101	4/4/2012	107250	60.92
	ST NW	FOAM							
	ANDOVER MN 55304			Summary Total					60.92
				Payment Amount					86.57
106687	BLUML, BRAD	TEMPO	PV	62284	001	09101	4/9/2012	040912	30.00
		TRAINING-							
		MEALS							
	BRAD BLUML			Summary Total					30.00
	9411 INVERNESS LANE NW			Payment Amount					30.00
	RAMSEY MN 55303								
100306	BUREAU OF	1ST QTR	PV	62285	001	09101	3/31/2012	00000033278	390.00
	CRIMINAL	BILLING 2012							
	APPREHENSION								
	BUREAU OF CRIMINAL APPREHENSION			Summary Total					390.00
	MNJIS SECTION- ATTEN: KIM LACEK			Payment Amount					390.00
	1430 MARYLAND AVENUE EAST								
	ST PAUL MN 55106								
100100	BURY AND	BOULDERS	PV	62286	001	09101	4/9/2012	20125329	288.99
	CARLSON								
	BURY AND CARLSON			Summary Total					288.99
	201 WEST 121ST STREET			Payment Amount					288.99
	BURNSVILLE MN 55337								
104474	CARQUEST AUTO	BRAKE	PV	62226	001	09101	4/3/2012	6975-128109	24.44
	PARTS	LINES/FITTING							
		S 312							
	CARQUEST AUTO PARTS			Summary Total					24.44
	P O BOX	BRAKE	PV	62227	001	09101	3/30/2012	6975-127963	97.09
	503589	ROTOR/CERAMI							
		C PADS 351							
	ST LOUIS MO 63150-3589			Summary Total					97.09
		BRAKE	PV	62228	001	09101	3/30/2012	6975-127938	75.59
		KIT/DRUM/SHOE							
		S 351							

CITY OF RAMSEY  
Create Payment Control Groups

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
				Summary Total					75.59
	BATTERY 671		PV	62229	001	09101	3/27/2012	6975-127792	40.39
	BATTERY 671		PV	62229	002	09101	3/27/2012	6975-127792	40.40
				Summary Total					80.79
	BATTERY FOR 372		PV	62287	001	09101	4/10/2012	6975-128437	92.01
				Summary Total					92.01
	MISC PARTS 644		PV	62288	001	09101	4/6/2012	6975-128321	10.33
				Summary Total					10.33
	LIFT SUPPORTS 664		PV	62289	001	09101	4/3/2012	6975-128145	29.99
				Summary Total					29.99
	HOSE CLAMPS AND MISC		PV	62290	001	09101	4/5/2012	6975-128224	14.11
				Summary Total					14.11
	AUTO BATTERY 657		PV	62291	001	09101	4/4/2012	6975-128197	59.09
				Summary Total					59.09
	HOSE NOZZLE		PV	62292	001	09101	4/3/2012	6975-128155	14.94
				Summary Total					14.94
	LATE FEE		PV	62293	001	09101	4/9/2012	040912	3.20
				Summary Total					3.20
	FUSES		PV	62340	001	09101	4/16/2012	6975-128755	8.21
				Summary Total					8.21
	EXHAUST PIPE ADAPTER 612		PV	62341	001	09605	4/12/2012	6975-128575	55.41
				Summary Total					55.41
	BRAKE PADS 386		PV	62342	001	09101	4/13/2012	6975-128629	231.91
				Summary Total					231.91
	LIFT SUPPORT RETURN		PD	62343	001	09605	4/12/2012	6975-128595	34.99-
				Summary Total					34.99-
	WIPER BLADE		PV	62344	001	09101	4/16/2012	6975-128729	7.47
				Summary Total					7.47
				Payment Amount					769.59
100297 CENTERPOINT ENERGY	7550 SUNWOOD DR MAR 2012		PV	62345	001	09101	4/9/2012	6702493-5 MAR 12	334.95

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CITY OF RAMSEY  
Create Payment Control Groups

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	CENTERPOINT ENERGY			Summary Total					334.95
	P O BOX 4671	6701 HIGHWAY	PV	62346	001	09410	4/9/2012	6011580-5 MAR	70.78
		10- YOUTH						12	
		FIRST							
	HOUSTON TX 77210-4671			Summary Total					70.78
				Payment Amount					405.73
111496	CENTRAL	MISC SUPPLIES	PV	62294	001	09101	4/4/2012	6021701-00	9.02
	IRRIGATION								
	SUPPLY INC								
	CENTRAL IRRIGATION SUPPLY INC			Summary Total					9.02
	8 WILLIAMS	MISC PARTS	PV	62295	001	09101	4/4/2012	6021702-00	43.09
	STREET								
	ELMSFORD NY 10523			Summary Total					43.09
				Payment Amount					52.11
110483	CITY OF ST	ASPHALT	PV	62377	001	09101	4/9/2012	122595	1,096.90
	PAUL								
	CITY OF ST PAUL			Summary Total					1,096.90
	15 W KELLOGG BLVD			Payment Amount					1,096.90
	700 CITY HALL								
	ST PAUL MN 55102								
103678	CLIMB THEATRE	SAFETY CAMP	PV	62347	001	09290	4/16/2012	041612	420.00
		2012							
	CLIMB THEATRE			Summary Total					420.00
	6415 CARMEN AVE			Payment Amount					420.00
	INVER GROVE HGTS MN 55076								
100122	COOP'S	2 KEYS FOR	PV	62348	001	09410	4/12/2012	38707	4.28
	LOCKSMITH	6745 HWY 10							
	SERVICES								
	COOP'S LOCKSMITH SERVICES			Summary Total					4.28
	220 WEST MAIN STREET			Payment Amount					4.28
	RAMSEY MN 55303								
100125	COUNTRYSIDE	ACCIDENT	PV	62230	001	09101	3/26/2012	30933	70.54



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Number	Payee Name / Mailing Address	Stub Message	Document Ty	Item Number	Co	Due Date	Invoice Number	Payment Amount
106624	EHLERS AND ASSOCIATES, INC	RE: COR TIF DISTRICT	PV	62300 001 09214		4/10/2012	344484	97.50
	EHLERS & ASSOCIATES, INC 3060 CENTRE POINTE DRIVE ROSEVILLE MN 55113-1105	COR APARTMENTS	PV	62301 001 09214		4/10/2012	344483	390.00
							Summary Total	97.50
							Summary Total	390.00
							Payment Amount	487.50
100167	ELK RIVER FORD INC	SPACERS	PV	62302 001 09101		4/10/2012	15023139	6.72
	ELK RIVER FORD INC 17219 HIGHWAY 10 NW PO BOX 304 ELK RIVER MN 55330						Summary Total	6.72
							Payment Amount	6.72
100962	EPA AUDIO VISUAL, INC	PROJECTOR REPAIR	PV	62303 001 09101		4/6/2012	805430	285.00
	EPA AUDIO VISUAL, INC 7910 STATE HIGHWAY 55 ROCKFORD MN 55373						Summary Total	285.00
							Payment Amount	285.00
106962	F I R E	CLASS FIRE INSPECTOR 1 (4)	PV	62304 001 09101		4/7/2012	08979	1,900.00
	F I R E 2486 PINEVIEW BLVD MOTLEY MN 56466						Summary Total	1,900.00
							Payment Amount	1,900.00
100143	FERGUSON WATERWORKS	FAB PIPE	PV	62305 001 09601		4/2/2012	S01354027.001	191.88
	FERGUSON WATERWORKS PO BOX 1070 FARGO ND 58102						Summary Total	191.88
							Payment Amount	191.88

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
110760	FIRE SAFETY USA, INC	MISC STATION 3	PV	62231	001	09101	4/4/2012	51710	2,130.00
	FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901			Summary Total					2,130.00
				Payment Amount					2,130.00
112421	FIRST SCRIBE	WEB APP	PV	62232	001	09101	4/1/2012	23965	200.00
	FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305			Summary Total					200.00
				Payment Amount					200.00
110388	FRATTALLONE'S ACE HARDWARE STORES	GLASS	PV	62306	001	09101	4/9/2012	016537/J	30.46
	FRATTALLONE'S ACE HARDWARE STORES 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126			Summary Total					30.46
				Payment Amount					30.46
100189	G AND K SERVICES INC	UNIFORM	PV	62233	001	09101	4/4/2012	1006673519	74.00
	G AND K SERVICES INC	UNIFORM	PV	62233	002	09101	4/4/2012	1006673519	10.00
	PO BOX 1450-NW 7536	UNIFORM	PV	62233	003	09101	4/4/2012	1006673519	124.49
	MINNEAPOLIS MN 55485-7536	UNIFORM	PV	62233	004	09101	4/4/2012	1006673519	124.49
				Summary Total					332.98
		UNIFORMS	PV	62307	001	09101	4/11/2012	1006684422	74.00
		UNIFORMS	PV	62307	002	09101	4/11/2012	1006684422	10.00
		UNIFORMS	PV	62307	003	09101	4/11/2012	1006684422	60.41
		UNIFORMS	PV	62307	004	09101	4/11/2012	1006684422	60.42
				Summary Total					204.83
				Payment Amount					537.81
100200	GOPHER STATE ONE CALL INC	101 TICKETS	PV	62308	001	09601	4/5/2012	36092	46.43
	GOPHER STATE ONE CALL	101 TICKETS	PV	62308	002	09601	4/5/2012	36092	46.43
	18946 LAKE	101 TICKETS	PV	62308	003	09601	4/5/2012	36092	46.44

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
DRIVE EAST									
CHANHASSEN MN 55317				Summary Total					139.30
				Payment Amount					139.30
100650	GRAINGER	ROOM TEMP SENSOR	PV	62234	001	09101	3/28/2012	9789840361	19.62
GRAINGER INC				Summary Total					19.62
	DEPT.	FLUSH VALVE	PV	62350	001	09101	4/4/2012	9795397281	318.87
	806511127			Summary Total					318.87
PALATINE IL 60038-0001				Summary Total					18.45
		MISC PARTS	PV	62351	001	09101	4/5/2012	9796783992	18.45
				Summary Total					18.45
		MISC PARTS- RETURN	PD	62352	001	09101	4/9/2012	9797649028	18.45-
				Summary Total					18.45-
		MISC PARTS	PV	62353	001	09101	4/9/2012	9797872075	23.43
				Summary Total					23.43
		FLAGGING TAPE	PV	62369	001	09101	4/9/2012	9798390234	9.83
				Summary Total					9.83
		BATTERIES	PV	62370	001	09101	4/12/2012	9801967655	29.78
		BATTERIES	PV	62370	002	09101	4/12/2012	9801967655	108.84
				Summary Total					138.62
				Payment Amount					510.37
109910	GREAT NORTHERN LANDSCAPE INC	REMOVE/PLANT/ LANDSCAPE	PV	62371	001	09101	4/13/2012	8542	386.05
GREAT NORTHERN LANDSCAPE INC				Summary Total					386.05
19720 IGUANA STREET NW				Payment Amount					386.05
ELK RIVER MN 55330									
109262	GREENBERG IMPLEMENT INC	DAMPER AND GRIP	PV	62354	001	09101	4/16/2012	PS75357	91.81
GREENBERG IMPLEMENT INC				Summary Total					91.81
19745 NOWTHEN BLVD NW				Payment Amount					91.81
RAMSEY MN 55303									

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100211	HAWKINS INC	CHEMICALS	PV	62235	001	09601	3/28/2012	3322932	208.43
	HAWKINS INC			Summary Total					208.43
	P O BOX 9171								
	MINNEAPOLIS MN 55480-9171			Payment Amount					208.43
100216	HOISINGTON	SERVICES	PV	62236	001	09101	4/4/2012	011-054-2	827.02
	KOEGLER GROUP	THROUGH							
	INC	3/31/12							
	HOISINGTON KOEGLER GROUP INC			Summary Total					827.02
	123 NORTH 3RD STREET								
	SUITE 100								
	MINNEAPOLIS MN 55401-1659			Payment Amount					827.02
112645	HUNT, ANDREA	SAFETY CAMP	PV	62355	001	09290	4/16/2012	041612	300.00
	ANDREA HUNT			Summary Total					300.00
	225 8TH STREET								
	ELK RIVER MN 55330			Payment Amount					300.00
107478	INTELLIGENT	MUTT MITTS	PV	62237	001	09101	3/30/2012	139371A	753.29
	PRODUCTS								
	INCORPORATED								
	INTELLIGENT PRODUCTS INCORPORATED			Summary Total					753.29
	10,000 LOWER RIVER ROAD								
	P O BOX 626								
	BURLINGTON KY 41005			Payment Amount					753.29
106049	INTERNATIONAL	CITY MEMBER	PV	62238	001	09101	4/5/2012	040512	125.00
	CODE COUNCIL	DUES 2012							
	INTERNATIONAL CODE COUNCIL			Summary Total					125.00
				Payment Amount					125.00
111083	ISS	REPLACED	PV	62356	001	09101	4/10/2012	1650A	413.84
		CABLES							
	ISS			Summary Total					413.84
	18125 TULANE STREET NE								
	FOREST LAKE MN 55025								

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Payment Amount								413.84	
100608	KREYER, CHANDRA	REIMBURSE FOR SHIRTS	PV	62357	001	09101	4/17/2012	041712	51.96
	CHANDRA KREYER 5696 154TH COVE RAMSEY MN 55303			Summary Total					51.96
Payment Amount								51.96	
100258	LEAGUE OF MINNESOTA CITIES	K. ULRICH 2012 ANNUAL CONF	PV	62239	001	09101	4/5/2012	165471	315.00
	LEAGUE OF MN CITIES FINANCE DEPT	2012 CONF- C. MCGLONE		Summary Total					315.00
	145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044		PV	62358	001	09101	4/13/2012	165727	345.00
Summary Total								345.00	
Payment Amount								660.00	
100266	LOGIS	MARCH 2012 BILLING	PV	62359	001	09101	3/31/2012	34933	9,982.00
	LOGIS 5750 DULUTH STREET	NETWORK/SUPPO RT		Summary Total					9,982.00
	GOLDEN VALLEY MN 55422-4036		PV	62360	001	09101	3/31/2012	35043	144.00
Summary Total								144.00	
Payment Amount								10,126.00	
112512	MADDEN,GALANT ER,HANSEN LLP	MARCH 2012 SERVICES	PV	62361	001	09101	4/1/2012	040112	1,175.40
	MADDEN,GALANTER,HANSEN LLP 505 NORTH HIGHWAY 169 SUITE 295 PLYMOUTH MN 55441-6444			Summary Total					1,175.40
Payment Amount								1,175.40	
100283	MENARDS COON RAPIDS	FAUCET	PV	62372	001	09101	4/9/2012	15634	53.43
	MENARDS COON RAPIDS 3045 MAIN STREET	FLARE		Summary Total					53.43
			PV	62373	001	09101	4/9/2012	15646	3.18

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CITY OF RAMSEY  
Create Payment Control Groups

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Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
COON RAPIDS MN 55433				Summary Total					3.18
				Payment Amount					56.61
100287	METRO FIRE INC	FIRE FIGHTER GLOVES	PV	62309	001	09101	4/3/2012	43818	230.31
METRO FIRE INC 13915 LINCOLN ST NE SUITE D		MISC- C. WEISS	PV	62310	001	09101	4/3/2012	43840	1,941.09
HAM LAKE MN 55304				Summary Total					1,941.09
				Payment Amount					2,171.40
106555	MINNEAPOLIS, CITY OF	MARCH 2012 TRANSACTIONS	PV	62312	001	09101	4/6/2012	400413002881	108.00
MINNEAPOLIS FINANCE DEPT P O BOX 77038 MINNEAPOLIS MN 55480-7738				Summary Total					108.00
				Payment Amount					108.00
100303	MINNESOTA CONWAY INC	RECHARGES	PV	62240	001	09101	3/29/2012	37105	1,723.91
MINNESOTA CONWAY 575 MINNEHAHA AVE WEST ST PAUL MN 55103-1573				Summary Total					1,723.91
				Payment Amount					1,723.91
100224	MN OFFICE OF ENTERPRISE TECH SHARED SER.	WAN MARCH 2012	PV	62311	001	09101	4/4/2012	DV12030427	176.38
MN OFFICE OF ENTERPRISE TECH SHARED TECH ROOM 510 658 CEDAR STREET ST PAUL MN 55155				Summary Total					176.38
				Payment Amount					176.38
100341	MTI DISTRIBUTING INC	SWITCH	PV	62374	001	09101	4/12/2012	835676.00	96.67
MTI DISTRIBUTING INC SDS 12-1900		SWITCH ASM	PV	62375	001	09101	4/10/2012	835167.00	180.61
				Summary Total					96.67
				Payment Amount					180.61

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Originator JLIPSKI  
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Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	P O BOX 86 MINNEAPOLIS MN 55486-1900			Summary Total					180.61
				Payment Amount					277.28
100363	NORTHERN SANITARY SUPPLY CO  NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD MINNEAPOLIS MN 55433	MISC SUPPLIES	PV	62313	001	09101	4/3/2012	154274	352.42
				Summary Total					352.42
				Payment Amount					352.42
110480	OPUS 21 MANAGEMENT SOLUTIONS OPUS 21 MANAGEMENT SOLUTIONS 680 COMMERCE DRIVE SUITE 160 WOODBURY MN 55125	MARCH 2012 BILLING	PV	62314	001	09601	4/9/2012	120359	35.88
			PV	62314	002	09601	4/9/2012	120359	28.70
			PV	62314	003	09601	4/9/2012	120359	28.70
			PV	62314	004	09601	4/9/2012	120359	21.53
			PV	62314	005	09601	4/9/2012	120359	28.70
				Summary Total					143.51
				Payment Amount					143.51
110720	PERKINS, MATTHEW  MATTHEW PERKINS 11444 EDGEWOOD PLACE N CHAMPLIN MN 55316	SAFETY CAMP	PV	62362	001	09290	4/16/2012	041612	350.00
				Summary Total					350.00
				Payment Amount					350.00
100384	PLAISTED COMPANIES INC  PLAISTED COMPANIES INC PO BOX 332 11555 - 205TH AVENUE NW ELK RIVER MN 55330	SEWER ROCK	PV	62241	001	09101	3/31/2012	42654	539.11
				Summary Total					539.11
				Payment Amount					539.11

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CITY OF RAMSEY  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111488	POPP.COM INC	MARCH 2012 BILLING	PV	62315	001	09101	3/31/2012	992016871	114.00
	POPP.COM INC	MARCH 2012 BILLING	PV	62315	002	09101	3/31/2012	992016871	40.71
	P O BOX 27110	MARCH 2012 BILLING	PV	62315	003	09101	3/31/2012	992016871	40.71
	GOLDEN VALLEY MN 55427-0110	MARCH 2012 BILLING	PV	62315	004	09101	3/31/2012	992016871	236.14
		MARCH 2012 BILLING	PV	62315	005	09101	3/31/2012	992016871	40.71
		MARCH 2012 BILLING	PV	62315	006	09101	3/31/2012	992016871	57.00
		MARCH 2012 BILLING	PV	62315	007	09101	3/31/2012	992016871	32.57
		MARCH 2012 BILLING	PV	62315	008	09101	3/31/2012	992016871	8.28
		MARCH 2012 BILLING	PV	62315	009	09101	3/31/2012	992016871	120.72
		MARCH 2012 BILLING	PV	62315	010	09101	3/31/2012	992016871	90.54
		MARCH 2012 BILLING	PV	62315	011	09101	3/31/2012	992016871	120.72
		MARCH 2012 BILLING	PV	62315	012	09101	3/31/2012	992016871	62.05
Summary Total									964.15
Payment Amount									964.15
112959	PREMIUM WATERS INC	MARCH 2012 BILLING	PV	62316	001	09101	3/31/2012	621332-03-12	4.81
	PREMIUM WATERS INC P O BOX 9128	MARCH 2012 BILLING	PV	62317	001	09101	3/31/2012	621331-03-12	10.73
	MINNEAPOLIS MN 55480-9128		Summary Total						10.73
Payment Amount									15.54
100418	RDO EQUIPMENT CO	REPAIR ON 603	PV	62318	001	09101	4/3/2012	W20301	2,364.00
	POWERPLAN 01B	REPAIR ON 603	PV	62318	002	09101	4/3/2012	W20301	2,613.81
	21310 NETWORK PLACE CHICAGO IL 60673-1213		Summary Total						4,977.81
Payment Amount									4,977.81

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CITY OF RAMSEY  
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK  
Version LOGIS003V  
Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100421	REGAL AWARDS AND TROPHIES	NAME PLATES	PV	62319	001	09101	4/5/2012	120170	47.03
	REGAL AWARDS AND TROPHIES 530 WEST MAIN STREET ANOKA MN 55303								Summary Total 47.03
									Payment Amount 47.03
112151	REINDERS	MOUND CLAY	PV	62376	001	09101	4/10/2012	3013600.00	330.89
	REINDERS W227 N6225 SUSSEX ROAD SUSSEX WI 53089-3969								Summary Total 330.89
									Payment Amount 330.89
100852	S AND S ELECTRIC INC	REPAIR AT PUMP HOUSE 1 AND 3	PV	62242	001	09601	3/26/2012	1346	1,062.50
	S AND S ELECTRIC 8945 176TH AVENUE NW RAMSEY MN 55303								Summary Total 1,062.50
									Payment Amount 1,062.50
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	62320	001	09101	3/30/2012	0926348767	101.00
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066								Summary Total 101.00
									Payment Amount 101.00
112996	STANTEC CONSULTING SERVICES INC	ZONING ORD AMEND.	PV	62321	001	09101	4/9/2012	578842	2,650.50
	STANTEC CONSULTING SERVICES INC 13980 COLLECTIONS CENTER DRIVE CHICAGO IL 60693								Summary Total 2,650.50
									Payment Amount 2,650.50
112688	TITAN MACHINERY	PART FOR 601	PV	62322	001	09101	4/6/2012	VC03123	6.16
	TITAN MACHINERY								Summary Total 6.16



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CITY OF RAMSEY  
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Originator JLIPSKI  
Payment Instrument Check Payment  
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment			
Number	Name / Mailing Address	Ty	Number	Item	Co	Date	Number	Amount
	DR- POLICE						FEB 12	
MINNEAPOLIS MN 55480-7727							Summary Total	29.87
							Payment Amount	56.54
112515 WSB AND ASSOCIATES INC	SUNWOOD/ARMSTRONG	PV	62325	001	09496	3/24/2012	6- 01973-010	7,639.00
WSB AND ASSOCIATES INC 701 XENIA AVENUE SOUTH SUITE 300 MINNEAPOLIS MN 55416							Summary Total	7,639.00
							Payment Amount	7,639.00
100541 ZARNOTH BRUSH WORKS INC	PLY CABLE WRAP/BROOM REFILL	PV	62326	001	09605	3/29/2012	0138231	919.13
ZARNOTH BRUSH WORKS INC PO BOX 141 CHILTON WI 53014-0141							Summary Total	919.13
							Payment Amount	919.13
100543 ZIEGLER INC	REPAIR RAMP GENERATOR	PV	62366	001	09240	4/7/2012	SW050181228	1,997.49
ZIEGLER INC SDS 12-0436 PO BOX 86 MINNEAPOLIS MN 55486-0436							Summary Total	1,997.49
							Payment Amount	1,997.49
							Total Amount to be Processed	397,731.96
							Total Number of Payments to be Processed	74

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

**RESOLUTION #12-04-XXX**

**RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF APRIL 6, 2012 THROUGH APRIL 18, 2012.**

**WHEREAS**, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of April 6, 2012, through April 18, 2012, in the amount of \$713,574.10; and

**WHEREAS**, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period April 6, 2012, through April 18, 2012, in the amount of \$713,574.10.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of April 2012.

\_\_\_\_\_  
Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**CC Regular Session**

**4. 8.**

**Meeting Date:** 04/24/2012

**Submitted For:** Brian Olson

**By:** MaryJo Warner, Engineering/Public Works

---

**Information**

**Title:**

Adopt Resolution 12-04-XXX Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II

**Background:**

Resolution and Pay Request Attached

**Recommendation:**

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$44,990.00

**Council Action:**

Motion to adopt Resolution 12-04-XXX authorizing partial payments to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II in the amount of \$44,990.00

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**Attachments**

Resolution 04.24.12

Pay Request 04.24.12

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Brian Olson	Brian Olson	04/17/2012 03:08 PM
Kurt Ulrich	Kurt Ulrich	04/19/2012 01:33 PM
Form Started By: MaryJo Warner		Started On: 04/13/2012 10:09 AM

Final Approval Date: 04/19/2012

Councilmember introduced the following resolution and moved for its adoption:

**RESOLUTION #12-04-XXX**

**RESOLUTION APPROVING 7<sup>TH</sup> PARTIAL PAYMENT TO KNUTSON CONSTRUCTION FOR IP #10-22 RAMSEY MUNICIPAL PARKING RAMP, PHASE II**

**WHEREAS**, the authorization to advertisement for bids for this project was approved on April 12, 2011, and

**WHEREAS**, on August 9, 2011, the Ramsey City Council awarded the contract for IP #10-22 to Knutson Construction; and

**WHEREAS**, as of April 24, 2012 \$2,370,672.00 has been paid to date; and

**WHEREAS**, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$44,990.00.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes partial payment to Knutson Construction for Improvement Project #10-22 in the amount of \$44,990.00.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of April 24, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 24<sup>th</sup> day of April 2012.

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Mayor

**ATTEST:**

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City Clerk

# Application and Certificate for Payment

Page One of One

Pages

To (Owner): City of Ramsey  
7550 Sunwood Drive NW  
Ramsey, MN 55303

Project: Ramsey Municipal Parking Facility - Phase II

Application No: 7  
Period To: 3/31/2012

Distribution to:  
 Owner  
 Architect  
 Contractor

From (Contractor): Knutson Construction  
5500 Wayzata Blvd, Suite 300  
Minneapolis, MN 55416

Via (Architect): LSA Design Inc  
219 North Second Street, Suite 302  
Minneapolis, MN 55401

Architect's Project No: 10-12

Contract For:

Contract Date: 8/25/2011

## CONTRACTOR'S APPLICATION FOR PAYMENT

Change Order Summary		
Change Orders approved in previous months by Owner	Additions	Deductions
TOTAL	223005	0
Approved this Month		
Number	Date Approved	
5	3/12/2012	51,255.00
TOTALS		274,260.00
Net change by Change Orders		274,260.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By: 

Date: 4/5/12

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, attached.

1. Original Contract Sum	\$ 2,734,000.00
2. Net change by Change Order	\$ 274,260.00
3. Contract Sum To Date (Line 1 ± 2)	\$ 3,008,260.00
4. Total Completed & Stored To Date (Column G on G703)	\$ 2,542,802.00
5. Retainage:	
a. % of Completed Work (Column D + E on G703)	\$ 127,140.00
b. % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 127,140.00
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$ 2,415,662.00
7. Less Previous Certificates For Payment (Line 6 from prior Certificate)	\$ 2,370,672.00
8. Current Payment Due	\$ 44,990.00
9. Balance to Finish, Plus Retainage (Line 3 less Line 6)	\$ 592,598.00

State of: Minnesota

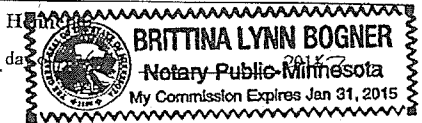
County of: Hennepin

Subscribed and sworn to before me on this date

Notary Public:

My Commission expires:

January 31, 2015



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified

\$ 44,990.00

(Attach explanation if amount certified differs from the amount applied for.)

Architect:

By: 

Date:

4/4/2012

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

## OWNER'S CERTIFICATION

By: 

Date:

4/9/2012

**CC Regular Session**

7. 1.

**Meeting Date:** 04/24/2012**By:** Diana Lund, Finance

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**Information****Title:**

Authorization of Resolution #12-04-XXX Accepting Proposal on Sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for Their Issuance, Pledging Tax Increments for the Security Thereof and Authoring Execution of Pledge Agreement.

**Background:**

On September 27, 2011 the HRA and City Council approved a Purchase Agreement and Development Agreement with Flaherty and Collins for the construction of a 230-unit market rate apartment project in the COR at Ramsey.

The development and purchase agreements included project financing by the HRA in the amount of a \$1.3 million dollar loan and a \$6.85 million dollar note. The private financing of the project will be provided by PNC bank in the amount of \$20.45 million. On February 28, 2012, the HRA approved the Subordination Agreement with PNC bank with regard to the HRA and PNC financing for the project.

Additionally, at the September 27, 2011, meeting of the HRA, the public hearing for the sale of the bonds associated with the HRA's financing of the project was held. The authorization of the sale of the bonds was held at the regularly scheduled city council meeting of March 13, 2012.

\$7,420,000 of Taxable General Obligation Tax Increment Bonds will be sold the morning of April 24, 2012. Final sale information will be presented by Stacie Kvilvang of Ehlers, the HRA's financial advisor for the project, at the regularly scheduled city council meeting that same night. Thus, you will note that the attached resolution has several blanks that cannot be filled in until after the April 24 bond sale. As this is a tax increment bond, the city is pledging tax increment within Tax Increment District #14 for security of this issue.

As the loan is

Prior to the bond sale, the city had the bonds rated by Standards and Poor. Once again, S&P assigned an AA+ rating to these bonds.

**Funding Source:**

The Taxable General Obligation Tax Increment Bonds are to be paid from the revenue generated from the project and the tax increment revenue generated from the project, and if funding is still needed, from the tax increment of the VA & Allina. Ultimately, the bond is backed by the City's general obligation.

**Council Action:**

Motion to recommend adoption of Resolution #12-04-XXX Accepting Proposal on Sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for Their Issuance, Pledging Tax Increments for the Security Thereof and Authoring Execution of a Pledge Agreement.

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**Attachments**

Bond Sale Report

Resolution for \$7,420,000 Tax Increment Bonds

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## Form Review

**Inbox**

Kurt Ulrich

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 02:06 PM

Form Started By: Diana Lund

Started On: 04/16/2012 08:29 AM

Final Approval Date: 04/19/2012

April 24, 2012

## Sale Report

City of Ramsey, Minnesota



## City of Ramsey, MN Results of Bond Sale – April 24, 2012

**\$7,420,000**

### General Obligation Tax Increment Bonds, Series 2012B

**Purpose:** To pay for certain qualified costs related to the construction of the COR Apartments within Tax Increment District No. 14 ("TID No. 14") in the City.

**Rating:** Standard & Poor's "AA+" Stable Outlook

**Number of Bids:** 8

**Low Bidder:** Northland Securities, Inc., Minneapolis, Minnesota

**True Interest Cost:** 2.4568%

Interest Savings from Lowest to Highest Bid:	Low Bid	High Bid	Interest Savings
	2.4568%	2.8379%	\$228,479.17

Summary of Results:	Projected	Results of Sale	Difference
Principal Amount *:	\$7,420,000	\$7,320,000	-\$100,000
Net Proceeds:	\$6,825,911	\$6,825,738	-\$172
Discount Allowance:	\$74,200	\$68,735	-\$5,465
True Interest Cost:	3.2052%	2.4469%	-0.7583%
Capitalized Interest:	\$462,889	\$385,579	-\$77,311
Cost of Issuance:	\$57,000	\$41,238	-\$15,762
Coupon Rates:	1.75 - 3.60%	1.00 - 3.00%	
Present Value Savings:			
Savings Percentage:			

**Closing Date:** June 5, 2012

**Council Action:** Resolution Accepting Proposal On Sale Of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing For Their Issuance, Pledging Tax Increments For The Security Thereof And Authoring Execution Of A Pledge Agreement

**Attachments:**

- Bid Tabulation
- Bond Resolution (Distributed in Council Packets)

\* The size of the bond issue changed from the projected amount due to a reduction in bond proceeds needed, reduction in underwriters' discount, and a decrease in costs of issuance.

## Ehlers Bond Sale Summary

Ramsey | City of | MN

\$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B

Sale Date/Time: 4/24/2012 11:00

Northland Securities, Inc. [Minneapolis, MN]

Purchase Price: 7,351,652.80 TIC: 2.4568% NIC: \$1,469,482.20

<u>Maturity Date</u>	<u>Maturity Amount</u>	<u>Coupon</u>
06-01-2015	180,000.00	1.000%
06-01-2016	725,000.00	1.000%
06-01-2017	740,000.00	1.300%
06-01-2018	755,000.00	1.650%
06-01-2019	775,000.00	2.000%
06-01-2020	800,000.00	2.200%
06-01-2021	820,000.00	2.400%
06-01-2022	845,000.00	2.650%
06-01-2023	875,000.00	2.800%
06-01-2024	905,000.00	3.000%

United Bankers' Bank [Bloomington, MN]

TIC: 2.4703%

BMO Capital Markets GKST Inc. [Chicago, IL]

TIC: 2.5123%

UMB Bank, N.A. [Kansas City, MO]

TIC: 2.5250%

RAYMOND JAMES | Morgan Keegan [Memphis, TN]

TIC: 2.5378%

Baird [Milwaukee, WI]

TIC: 2.5966%

Piper Jaffray & Co. [Minneapolis, MN]

TIC: 2.6548%

BOSC, Inc., A Subsidiary of BOK Financial Corporation [Menomonee Falls, WI]

TIC: 2.8379%

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF RAMSEY, MINNESOTA

HELD: April 24, 2012

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Ramsey, Anoka County, Minnesota, was duly called and held at the City Hall on April 24, 2012, at 5:30 p.m., for the purpose, in part, of authorizing the issuance and awarding the sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION #12-04-XXX

ACCEPTING PROPOSAL ON SALE OF  
\$7,420,000 TAXABLE GENERAL OBLIGATION  
TAX INCREMENT BONDS, SERIES 2012B, PROVIDING FOR THEIR ISSUANCE,  
PLEDGING TAX INCREMENTS FOR THE SECURITY THEREOF AND AUTHORIZING  
EXECUTION OF A PLEDGE AGREEMENT

A. WHEREAS, the City Council of the City of Ramsey, Minnesota (the "City"), has heretofore created Development District No. 1 (the "Development District") pursuant to the provisions of Minnesota Statutes, Sections 469.124 through 469.134, and has approved a development program (the "Program"), as amended from time to time, with respect to the Development District; and

B. WHEREAS, the Council also heretofore established Tax Increment District No. 14 as a redevelopment district within the Development District (the "Tax Increment District") under the provisions of Minnesota Statutes, Sections 469.174 through 469.1799, as amended (the "Act") and has approved a Tax Increment Financing Plan (the "TIF Plan") with respect to the Tax Increment District; and

C. WHEREAS, the City has heretofore determined and declared that it is necessary and expedient to provide money to finance the eligible costs associated with the construction of a 230-unit, four story, market rate, rental apartment project, known as COR Apartments, within the Tax Increment District as set forth in the TIF Plan (the "Project") and has and has entered into a Development Agreement, dated as of March 9, 2012, with F & C Ramsey Member, LLC, an Indiana limited liability company and The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota (the "Authority") and F & C Ramsey, LLC (the "Borrower"), as to the development of the Project (the "Development Agreement"); and

D. WHEREAS, pursuant to Article VIII of the Development Agreement the Authority will make a loan to the Borrower ("Loan No. 2") to finance eligible costs of the Project. The Borrower has agreed to repay Loan No. 2 and execute and deliver to the Authority Note No. 2 ("Note No. 2") in accordance with the provisions of Article VIII of the Development Agreement. In addition David M. Flaherty will execute a Personal Guaranty (the "Personal Guaranty") in favor of the Authority to provide security for the performance of the Borrower's obligations under Note No. 2.

E. WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue Taxable General Obligation Tax Increment Bonds, Series 2012B in the amount of \$7,420,000 (the "Bonds" or individually a "Bond"), pursuant to Minnesota Statutes, Chapter 475 and the Act, to finance the Project; and

F. WHEREAS, the City has retained Ehlers & Associates, Inc., in St. Paul, Minnesota ("Ehlers"), as its independent financial advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Ehlers; and

G. WHEREAS, the proposals set forth on Exhibit A attached hereto were received by the Administrator, or designee, at the offices of Ehlers at 11:00 a.m. on April 24, 2012 pursuant to the Terms of Proposal established for the Bonds; and

H. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ramsey, Minnesota, as follows:

1. Acceptance of Proposal. The proposal of \_\_\_\_\_ (the "Purchaser"), to purchase the Bonds, in accordance with the Terms of Proposal established for the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$\_\_\_\_\_, plus interest accrued to settlement, is hereby found, determined and declared to be the most favorable proposal received, is hereby accepted and the Bonds are hereby awarded to the Purchaser. The Finance Director is directed to retain the deposit of the Purchaser and to forthwith return to the unsuccessful bidders any good faith checks or drafts.

2. Bond Terms.

(a) Title; Original Issue Date; Denominations; Maturities. The Bonds shall be titled "Taxable General Obligation Tax Increment Bonds, Series 2012B", shall be dated June 5, 2012, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on June 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>
2015	\$
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(i) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(i) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or

premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(i) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(i) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10 hereof, references to the Nominee hereunder shall refer to such new Nominee.

(i) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(i) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(i) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall,

to the extent possible, give the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(i) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(i) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10 hereof. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10 hereof, the Bonds will be delivered to the Beneficial Owners.

(i) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose. The Bonds shall provide funds to finance the Project. Pursuant to the TIF Plan, tax increments derived from the Tax Increment District (the "Tax Increments") established pursuant to the TIF Plan, have been pledged to the payment of the Bonds and interest thereon. The estimated collection of Tax Increments exceeds twenty percent (20%) of the cost of the Project. The total cost of the Project, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, is estimated to be at least equal to the amount of the Bonds.

4. Interest. The Bonds shall bear interest payable semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2012,

calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>
2015	\$
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	

5. Redemption. All Bonds maturing on June 1, 2016, and thereafter, shall be subject to redemption and prepayment at the option of the City on June 1, 2015, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturity and the principal amounts within each maturity to be redeemed shall be determined by the City and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of such Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by such Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MINNESOTA  
ANOKA COUNTY  
CITY OF RAMSEY

R-\_\_\_\_\_

\$\_\_\_\_\_

TAXABLE GENERAL OBLIGATION TAX INCREMENT BOND, SERIES 2012B

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	June 1, ____	June 5, 2012	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Ramsey, Anoka County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for prior redemption, and to pay interest thereon semiannually on June 1 and December 1 of each year (each, an "Interest Payment Date"), commencing December 1, 2012, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. All Bonds of this issue (the "Bonds") maturing on June 1, 2016, and thereafter, shall be subject to redemption and prepayment at the option of the City on June 1, 2015, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturity and the principal amounts within each maturity to be redeemed shall be determined by the Issuer and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty days prior to the date fixed for redemption.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of the Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds of the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$7,420,000, all of like date of original issue and tenor, except as to number, maturity, interest rate and denomination, issued pursuant to and in full conformity with the City Charter, the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on April 24, 2012 (the "Resolution"), for the purpose of providing funds to finance the eligible costs associated with the construction of a 230-unit rental apartment project within Tax Increment District No. 14 of the Issuer. This Bond is payable out of the Taxable General Obligation Tax Increment Bonds, Series 2012B Fund. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the

rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Taxable Interest. The interest on this Bond is included in the gross income of the owner hereof for purposes of United States income tax and to the same extent in both gross income and taxable net income for purposes of State of Minnesota income tax.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota and the Charter of the City to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, statutory limitation, or Charter limitation of indebtedness.

IN WITNESS WHEREOF, the City of Ramsey, Anoka County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator, the corporate seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:  
\_\_\_\_\_

Registrable by: NORTHLAND TRUST  
SERVICES, INC.  
Payable at: NORTHLAND TRUST  
SERVICES, INC.

BOND REGISTRAR'S  
CERTIFICATE OF  
AUTHENTICATION

CITY OF RAMSEY,  
ANOKA COUNTY, MINNESOTA

This Bond is one of the Bonds  
described in the Resolution  
mentioned within.

/s/ Facsimile \_\_\_\_\_  
Mayor

NORTHLAND TRUST  
SERVICES, INC.  
Minneapolis, Minnesota  
Bond Registrar

/s/ Facsimile \_\_\_\_\_  
Administrator

By \_\_\_\_\_  
Authorized Signature

ABBREVIATIONS

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

- TEN COM - as tenants in common
- TEN ENT - as tenants by the entireties
- JT TEN - as joint tenants with right of survivorship and not as tenants in common
- UTMA - \_\_\_\_\_ as custodian for \_\_\_\_\_  
 (Cust) (Minor)  
 under the \_\_\_\_\_ Uniform Transfers to Minors Act  
 (State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

Signature(s) must be guaranteed by a national bank or trust company or by a brokerage firm having a membership in one of the major stock exchanges or any other "Eligible Guarantor Institution" as defined in 17 CFR 240.17 Ad-15(a)(2).

The Bond Registrar will not effect transfer of this Bond unless the information concerning the transferee requested below is provided.

Name and Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

<u>DATE</u>	<u>AMOUNT</u>	<u>AUTHORIZED SIGNATURE OF HOLDER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Execution. The Bonds shall be typewritten and shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, however, that the seal of the City may be a printed (or, at the request of the Purchaser, photocopied) facsimile and the corporate seal may be omitted on the Bonds as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bonds may be signed by the manual or facsimile signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue, June 5, 2012. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Administrator is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Finance Director to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "Taxable General Obligation Tax Increment Bonds, Series 2012B Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall

be maintained in the manner herein specified until all of the Bonds and the interest thereon have been fully paid. There shall be maintained in the Fund the following separate accounts:

(a) Capital Account. To the Capital Account there shall be credited the proceeds of the sale of the Bonds, less capitalized interest in the amount of \$\_\_\_\_\_ (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest due on the Bonds on or before December 1, 2012). The City shall transfer funds from the Capital Account to the Authority in such amounts and at such times so that the Authority can advance Loan No. 2 proceeds to the Borrower as required by Article VIII of the Development Agreement. Moneys in the Capital Account shall be used for no other purpose except as otherwise provided by law; provided that the proceeds of the Bonds may also be used to the extent necessary to pay interest on the Bonds due prior to the receipt of Tax Increments.

(b) Debt Service Account. To the Debt Service Account there is hereby pledged and irrevocably appropriated and there shall be credited: (i) Tax Increments not otherwise pledged and applied to the payment of other obligations of the City, in an amount sufficient, together with other sums herein pledged, to pay the annual principal and interest payments on the Bonds; (ii) all accrued interest received upon delivery of the Bonds; (iii) capitalized interest in the amount of \$\_\_\_\_\_ (together with interest earnings thereon and subject to such other adjustments as are appropriate to provide sufficient funds to pay interest due on the Bonds on or before December 1, 2012); (iv) all payments made by the Borrower to the Authority pursuant to Note No. 2 and all payments received by the Authority pursuant to the Personal Guaranty and remitted to the City pursuant to the Pledge Agreement; (v) all funds remaining in the Capital Account after completion of the Project and payment of the costs thereof; (vi) all investment earnings on funds held in the Debt Service Account; and (vii) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

16. Original Net Tax Capacity; Tax Increments; Use of Tax Increments. The County Auditor of Anoka County has certified the original net tax capacity of property in the Tax Increment District. The County Auditor shall determine in each year if the then current net tax capacity of property in the Tax Increment District exceeds the original net tax capacity, and shall calculate, in the manner provided in Minnesota Statutes, Section 469.177, Subdivision 3, the captured net tax capacity (as defined therein) attributable to the Tax Increment District. The City hereby determines to retain 100% of the captured tax capacity for purposes of Tax Increment. The County Auditor shall, in each such year, compute the local tax rate to be extended against the captured net tax capacity in the manner provided in Minnesota Statutes, Section 469.177, Subdivision 3, and the tax generated thereby shall constitute the Tax Increments for the year in which it is received. The County Auditor will remit to the City the Tax Increments so received. The City hereby appropriates the Tax Increments to the Debt Service Account, which appropriation shall continue until all of the Bonds and any additional bonds payable from the Debt Service Account, are paid or discharged.

17. Future Tax Levies. In the event that it is anticipated that the aggregate of Tax Increments and any other funds appropriated to and then held in the Debt Service Account and the estimated collections of Tax Increments to be received in the next succeeding year will not be sufficient to pay the principal and interest on the Bonds to become due in the first calendar year after such determination and the first six (6) months of the succeeding calendar year, the City Council shall pass a resolution requesting the County Auditor of Anoka County to levy an ad valorem tax in an amount as is necessary, together with the aforementioned funds then held in the Debt Service Account and said estimated collections of Tax Increments, to pay the principal and interest on the Bonds to become due during said period.

18. Coverage Test. The estimated collections of Tax Increments are such that if collected in full they, together with estimated collections of other revenues and such taxes herein pledged for the payment of the Bonds, will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds.

19. Authorization to Execute Pledge Agreement. The Pledge Agreement is hereby approved in substantially the form now on file in the office of the City; and the Mayor and City Administrator of the City are authorized to execute the Pledge Agreement in the name of and on behalf of the City. In the event of the disability or the resignation or other absence of the Mayor or City Administrator of the City, such other officers of the City who may act in their behalf shall without further act or authorization of the City do all things and execute all instruments and documents required to be done or to be executed by such absent or disabled officials. The approval hereby given to the Pledge Agreement includes approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City Attorney and by the City officials authorized herein to execute the Pledge Agreement prior to its execution; and said City officials are hereby authorized to approve said changes on behalf of the City.

20. Reservation of Rights. Notwithstanding any provisions herein to the contrary, the City reserves the right to terminate, reduce, or apply to other lawful purposes the Tax Increments herein pledged to the payment of the Bonds and interest thereon to the extent and in the manner permitted by law.

21. Resolution of the Authority. The Authority will adopt a resolution authorizing execution of the Pledge Agreement. The City shall take such action as it determines is necessary to assure that the covenants of the Authority in the Pledge Agreement are fully and promptly performed; provided that in the exercise of any rights with respect thereto, the City shall be subject to the same standards and to the same rights applicable to the Authority under the covenants as if the City were the Authority.

22. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond

Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

23. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Debt Service Account when a sufficient balance is available therein.

24. Taxable Status of the Bonds. The City does not qualify the Bonds as tax-exempt under the Internal Revenue Code of 1986, as amended. It is hereby determined that the Bonds are to be issued as fully taxable obligations, and all interest received on the Bonds is to be included in the gross income of the Holder of any Bond for federal income taxation purposes and, to the same extent, in both gross income and taxable net income for state income taxation purposes.

25. Certificate of Registration. The Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Anoka County, Minnesota, together with such other information as the County Auditor shall require, and to obtain from the County Auditor a certificate that the Bonds have been entered in the County Auditor's Bond Register.

26. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

27. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the

Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at [www.emma.msrb.org](http://www.emma.msrb.org) in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds not more than ten business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking not more than ten business days following such amendment

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

28. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Ehlers is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

29. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of Certificate proceeds allocable to the payment of issuance expenses to KleinBank, in Chaska, Minnesota, on the closing date for further distribution as directed by the City's financial advisor, Ehlers.

30. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

31. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY OF ANOKA  
CITY OF RAMSEY

I, the undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as such minutes relate to providing for the issuance and sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B.

Dated: May \_\_\_\_, 2012.

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Administrator

EXHIBIT A  
PROPOSALS

STATE OF MINNESOTA  
COUNTY OF ANOKA

COUNTY AUDITOR'S CERTIFICATE  
AS TO REGISTRATION

I, the undersigned, being the duly qualified and acting County Auditor of Anoka County, Minnesota, DO HEREBY CERTIFY that on the date hereof, there was filed in my office a certified copy of a resolution adopted on April 24, 2012 by the City Council of the City of Ramsey, Minnesota, authorizing the issuance of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B (the "Bonds") and the Bonds have been entered in my Bond Register.

WITNESS my hand and the seal of the County Auditor on \_\_\_\_\_, 2012.

---

County Auditor

(SEAL)

SIGNATURE AND NONLITIGATION CERTIFICATE

We, the undersigned, being respectively the duly qualified and acting Mayor and Administrator of the City of Ramsey, Anoka County, Minnesota, DO HEREBY CERTIFY that we did, in our official capacities as such officers, sign our own proper names by facsimile signature, attested by the manual signature of a person or persons authorized on behalf of Northland Trust Services, Inc., duly designated by the City Council as Bond Registrar and authenticating agent (the corporate seal of the City having been intentionally omitted as permitted by law), on the City's \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B (the "Bonds"), dated June 5, 2012, as the date of original issue, and numbered from R-1 upward, each in the denomination equal to the total principal amount for the Bonds due on the specified maturity date therefor. The Bonds mature on June 1 in the years and amounts and bear interest until paid or discharged as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024		

WE FURTHER CERTIFY that the signature of Diana Lund, affixed hereto is the true and proper signature of the qualified and acting Finance Director of the City.

WE FURTHER CERTIFY that we are now and were on the date of signing the Bonds, the duly qualified and acting officers therein indicated, and duly authorized to execute the same, and that Northland Trust Services, Inc. has been duly authorized to act as agent of the City for purposes of authenticating the Bonds by one or more persons signing bonds on behalf of the Bond Registrar, and we hereby ratify, confirm, and adopt our facsimile signatures on the Bonds as the true and proper signatures for the execution thereof.

WE FURTHER CERTIFY that the Bonds have been in all respects duly executed for delivery pursuant to authority conferred upon us as such officers; and no obligations other than the Bonds have been issued pursuant to such authority, and that none of the proceedings or records which have been certified to the purchasers of the Bonds or the attorneys approving the same have been in any manner repealed, amended or changed, and that there has been no change in the financial condition of the City, or of the facts affecting the Bonds.

WE FURTHER CERTIFY that the Official Statement prepared for the issuance of the Bonds as of its date and the date hereof, did not and does not contain any untrue statement of

material fact or omit to state any material fact necessary in order to make the statements made therein, in light of the circumstances under which they were made, not misleading.

WE FURTHER CERTIFY that there is no litigation pending or, to our knowledge, threatened questioning the organization or boundaries of the City, or the right of any of us to our respective offices, or in any manner questioning our right and power to execute and deliver the Bonds, or otherwise questioning the validity of the Bonds or the pledge of tax increments, the levy of taxes or the pledge of payments received by The Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota in accordance with the Pledge Agreement for the payment of the Bonds and the interest thereon.

Dated: June \_\_\_\_, 2012.

CITY OF RAMSEY, MINNESOTA

By \_\_\_\_\_  
Its Mayor

By \_\_\_\_\_  
Its Administrator

By \_\_\_\_\_  
Its Finance Director

FINANCE DIRECTOR'S RECEIPT

I, the undersigned, being the duly qualified and acting Finance Director of the City of Ramsey, Minnesota, DO HEREBY CERTIFY AND ACKNOWLEDGE that on the date hereof, I received from \_\_\_\_\_, in \_\_\_\_\_, the purchaser of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, dated June 5, 2012 as the date of original issue, the purchase price thereof, no interest having accrued thereon from the date of issuance thereof and that I did thereupon deliver the Bonds to the purchaser.

Dated: June \_\_\_\_, 2012.

CITY OF RAMSEY, MINNESOTA

\_\_\_\_\_  
Finance Director

CERTIFICATE OF BOND REGISTRAR  
AND AUTHENTICATING AGENT

I, Lori A. Giampaolo, do hereby certify that I am the Chief Operating Officer, duly appointed and acting as such, of Northland Trust Services, Inc., located in the City of Minneapolis, Minnesota (the "Bond Registrar").

1. Pursuant to authorization by, and direction of, the City of Ramsey, Minnesota, certain of the authorized officers listed on the attached Exhibit A have this day authenticated each of the bonds of the above bond issue, being fully registered bonds in the denominations equal to the total principal amount of the bond issue due on the specified maturity date therefor and bearing the bond numbers of R-1 and upward and have caused each of said bonds to be registered in the name of a "person" as defined in Section 1-201 of the Uniform Commercial Code, all in accordance with the provisions of the resolution adopted by the City Council of the City of Ramsey, Minnesota, on April 24, 2012 (the "Resolution").

2. The authorized officers who have signed the bonds have been duly authorized to sign said bonds on behalf of the Bond Registrar acting as authenticating agent.

3. To the best of our knowledge the provisions of any bond registrar's agreement to be entered into between the City and the Bond Registrar will not conflict with the provisions of the Resolution with respect to the duties and responsibilities of the Bond Registrar set forth therein.

4. The CUSIP (Committee of Uniform Securities Identification Procedure) number of the bonds of the above referenced issue with the latest maturity is:

\_\_\_\_\_.

Dated: June \_\_\_\_, 2012.

NORTHLAND TRUST SERVICES, INC.

By \_\_\_\_\_  
Authorized Officer

## CONTINUING DISCLOSURE UNDERTAKING

This Continuing Disclosure Undertaking (the "Disclosure Undertaking") is executed and delivered by the City of Ramsey, Minnesota (the "Issuer"), in connection with the issuance of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B (the "Bonds"). The Bonds are being issued pursuant to a Resolution adopted on April 24, 2012 (the "Resolution"). Pursuant to the Resolution and this Undertaking, the Issuer covenants and agrees as follows:

**SECTION 1. Purpose of the Disclosure Undertaking.** This Disclosure Undertaking is being executed and delivered by the Issuer for the benefit of the Owners and in order to assist the Participating Underwriters in complying with SEC Rule 15c2-12(b)(5).

**SECTION 2. Definitions.** In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Disclosure Undertaking unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Report" shall mean any annual financial information provided by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Disclosure Undertaking.

"Audited Financial Statements" shall mean the financial statements of the Issuer audited annually by an independent certified public accounting firm, prepared pursuant to generally accepted accounting principles promulgated by the Financial Accounting Standards Board, modified by governmental accounting standards promulgated by the Government Accounting Standards Board.

"Dissemination Agent" shall mean such party from time to time designated in writing by the Issuer to act as information dissemination agent and which has filed with the Issuer a written acceptance of such designation.

"Fiscal Year" shall be the fiscal year of the Issuer.

"Governing Body" shall, with respect to the Bonds, have the meaning given that term in Minnesota Statutes, Section 475.51, Subdivision 9.

"MSRB" shall mean the Municipal Securities Rulemaking Board.

"Occurrence(s)" shall mean any of the events listed in Section 5 of this Disclosure Undertaking.

"Official Statement" shall be the Official Statement dated \_\_\_\_\_, 2012, prepared in connection with the Bonds.

"Owners" shall mean the registered holders and, if not the same, the beneficial owners of any Bonds.

"Participating Underwriter" shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with offering of the Bonds.

"Resolution" shall mean the resolution or resolutions adopted by the Governing Body of the Issuer providing for, and authorizing the issuance of, the Bonds.

"Rule" shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time or interpreted by the Securities and Exchange Commission.

### SECTION 3. Provision of Annual Reports.

A. Beginning in connection with the Fiscal Year ending on December 31, 20\_\_, the Issuer shall, or shall cause the Dissemination Agent to, as soon as available, but in any event not later than December 31, 20\_\_, and by December 31 of each year thereafter, provide to the MSRB by filing at [www.emma.msrb.org](http://www.emma.msrb.org), together with such identifying information as prescribed by the MSRB, an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Undertaking.

B. If the Issuer is unable to provide to the MSRB an Annual Report by the date required in subsection A, the Issuer shall send a notice of such delay and estimated date of delivery to the MSRB.

SECTION 4. Content and Format of Annual Reports. The Issuer's Annual Report shall contain or incorporate by reference the financial information and operating data pertaining to the Issuer listed below as of the end of the preceding Fiscal Year. The Annual Report may be submitted to the MSRB as a single document or as separate documents comprising a package, and may cross-reference other information as provided in this Disclosure Undertaking.

The following financial information and operating data shall be supplied:

A. An update of the operating and financial data of the type of information contained in the Official Statement under the captions: Current Property Valuations; Direct Debt; Tax Levies and Collections; Population Trend; and Employment/Unemployment Data.

B. Audited Financial Statements of the Issuer. The Audited Financial Statements of the Issuer may be submitted to the MSRB separately from the balance of the Annual Report. In the event Audited Financial Statements of the Issuer are not available on or before the date for filing the Annual Report with the MSRB as set forth in Section 3.A. above, unaudited financial statements shall be provided as part of the Annual Report. The accounting principles pursuant to which the financial statements will be prepared will be pursuant to generally accepted accounting principles promulgated by the Financial Accounting Standards Board, as such principles are modified by the governmental accounting standards promulgated by the Government Accounting Standards Board, as in effect from time to time. If Audited Financial Statements are not provided because they are not available on or before the date for filing the Annual Report, the Issuer shall promptly provide them to the MSRB when available.

SECTION 5. Reporting of Significant Events. This Section 5 shall govern the giving of notices of the occurrence of any of the following events with respect to the Bonds:

- (1) Principal and interest payment delinquencies;

- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Issuer;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

Whenever an event listed above has occurred, the Issuer shall promptly, which may not be in excess of the ten (10) business days after the Occurrence, file a notice of such Occurrence with the MSRB, by filing at [www.emma.msrb.org](http://www.emma.msrb.org), together with such identifying information as prescribed by the MSRB.

The Issuer agrees to provide or cause to be provided, in a timely manner, to the MSRB notice of a failure by the Issuer to provide the Annual Reports described in Section 4.

**SECTION 6. Termination of Reporting Obligation.** The Issuer's obligations under this Disclosure Undertaking shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds.

**SECTION 7. Dissemination Agent.** The Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Undertaking, and may discharge any such Agent, with or without appointing a successor Dissemination Agent.

**SECTION 8. Amendment; Waiver.** Notwithstanding any other provision of this Disclosure Undertaking, the Issuer may amend this Disclosure Undertaking, and any provision of this Disclosure Undertaking may be waived, if (a) a change in law or change in the ordinary business or operation of the Issuer has occurred, (b) such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official

interpretation of the Rule, and (c) such amendment or waiver is supported by an opinion of counsel expert in federal securities laws to the effect that such amendment or waiver would not materially impair the interests of Owners.

SECTION 9. Additional Information. Nothing in this Disclosure Undertaking shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Undertaking or any other means of communication, or including any other information in any Annual Report or notice of an Occurrence, in addition to that which is required by this Disclosure Undertaking. If the Issuer chooses to include any information in any Annual Report or notice of an Occurrence in addition to that which is specifically required by this Disclosure Undertaking, the Issuer shall have no obligation under this Disclosure Undertaking to update such information or include it in any future Annual Report or notice of an Occurrence.

SECTION 10. Default. In the event of a failure of the Issuer to provide information required by this Disclosure Undertaking, any Owner may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations to provide information under this Disclosure Undertaking. A default under this Disclosure Undertaking shall not be deemed an Event of Default under the Resolution, and the sole remedy under this Disclosure Undertaking in the event of any failure of the Issuer to comply with this Disclosure Undertaking shall be an action to compel performance.

SECTION 11. Beneficiaries. This Disclosure Undertaking shall inure solely to the benefit of the Issuer, the Participating Underwriters and Owners from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 12. Reserved Rights. The Issuer reserves the right to discontinue providing any information required under the Rule if a final determination should be made by a court of competent jurisdiction that the Rule is invalid or otherwise unlawful or, subject to the provisions of Section 8 hereof, to modify the undertaking under this Disclosure Undertaking if the Issuer determines that such modification is required by the Rule or by a court of competent jurisdiction.

Date: \_\_\_\_\_, 2012.

CITY OF RAMSEY, MINNESOTA

By \_\_\_\_\_  
Its Mayor

By \_\_\_\_\_  
Its Administrator

\$7,420,000  
TAXABLE GENERAL OBLIGATION TAX INCREMENT BONDS, SERIES 2012B  
CITY OF RAMSEY  
ANOKA COUNTY  
MINNESOTA

We have acted as bond counsel in connection with the issuance by the City of Ramsey, Anoka County, Minnesota (the "Issuer"), of its \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, bearing a date of original issue of June 5, 2012 (the "Bonds"). We have examined the law and such certified proceedings and other documents as we deem necessary to render this opinion.

We have not been engaged or undertaken to review the accuracy, completeness or sufficiency of any offering material relating to the Bonds and we express no opinion relating thereto.

As to questions of fact material to our opinion, we have relied upon the certified proceedings and other certifications of public officials furnished to us without undertaking to verify the same by independent investigation.

Based upon such examinations, and assuming the authenticity of all documents submitted to us as originals, the conformity to original documents of all documents submitted to us as certified or photostatic copies and the authenticity of the originals of such documents, and the accuracy of the statements of fact contained in such documents, and based upon present Minnesota and federal laws (which excludes any pending legislation which may have a retroactive effect on or before the date hereof), regulations, rulings and decisions, it is our opinion that:

(1) The proceedings show lawful authority for the issuance of the Bonds according to their terms under the Constitution and laws of the State of Minnesota now in force.

(2) The Bonds are valid and binding general obligations of the Issuer and all of the taxable property within the Issuer's jurisdiction is subject to the levy of an ad valorem tax to pay the same without limitation as to rate or amount; provided that the enforceability (but not the validity) of the Bonds and the pledge of taxes for the payment of the principal and interest thereon is subject to the exercise of judicial discretion in accordance with general principles of

equity, to the constitutional powers of the United States of America and to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted.

(3) At the time of the issuance and delivery of the Bonds to the original purchaser, the interest on the Bonds is included in gross income for United States income tax purposes and is included, to the same extent, in both gross income and taxable net income for State of Minnesota income tax purposes.

We express no opinion regarding other state or federal tax consequences caused by the receipt or accrual of interest on the Bonds or arising with respect to ownership of the Bonds.

Dated at Saint Paul, Minnesota, this \_\_\_\_ day of June, 2012.

Professional Association

Meeting Date: 04/24/2012

By: Tim Gladhill, Community Development

---

### Information

**Title:**

Consider Development Agreement with Podawiltz

**Background:**

As the City Council may recall, Mike Podawiltz of Podawiltz Development Corporation presented a proposal for a local contribution for a Section 42 Tax Credit Application to Minnesota Housing Finance Agency (MHFA). The proposed project called for 50 units of rental townhomes. In order to formalize the agreement, the attached Development Agreement and Resolution of Support are attached for your review.

**Observations:**

The direction from the March 13th City Council Work Session was to proceed forward with discussions with Podawiltz Development Corporation to finalize details of the local match. As outlined in the attached Local Contribution spreadsheet, a majority of the local contribution is proposed to be completed through a remnant HRA-owned parcel as well as a vacation of an existing public street, in exchange for completion of 147th connection to Town Center Drive. The gap financing of \$15,000 remains, in which Staff proposed securing through future grant opportunities. Staff has identified the Metropolitan Council's Livable Communities Demonstration Account as a likely opportunity. Total present day cash value of the proposed local contribution is approximately \$200,000.

Also at the March 13th Work Session, the issue of needing to develop a policy for responding to these requests for local contributions was raised. This topic has been placed on Future Work Session Topics for the HRA. A final date has not yet been scheduled, but the deadline for the MHFA Application is coming soon. As it relates to this case, Staff has identified multiple key points and benefit to the City under this proposal:

1. Complete key transportation connection between Town Center Gardens and The COR
2. Help achieve the affordable housing goals of the City's Housing Action Plan for the Metropolitan Council's voluntary Livable Communities Program
3. Reduce maintenance cost by reducing the amount of public streets through conversion of 147th Circle to a private street

The proposed Development Agreement is not in lieu of the standard Development Agreement that will be required with the future land use applications. The Developer is still responsible for completing the necessary zoning and subdivision approval as required by City Code, including applicable development fees.

**Recommendation:**

Based on direction at the Work Session, Staff recommends approval of the Resolution of Support and Development Agreement, subject to review by the City Attorney as to legal form.

**Funding Source:**

As outlined in the attached Local Contribution spreadsheet, a majority of the local contribution is matched through land donation, which will need to follow the standard City process if the project is approved for financing through MHFA. The remaining \$15,000 is gap financing is proposed to be matched by an application to the Metropolitan Council's LCDA program.

**Council Action:**

Motion to approve the Resolution of Support, subject to review by the City Attorney as to legal form.

-and-

Motion to approve the Development Agreement, subject to review by the City Attorney as to legal form.

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**Attachments**

Site Location Map

Proposed Site Plan

Work Session Presentation

Proposed Renderings

Proposed Development Agreement

Exhibit A

Proposed Resolution

Proposed Local Contribution

Site Location Map - HRA Parcel

Background on Section 42

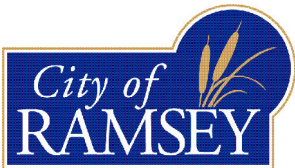
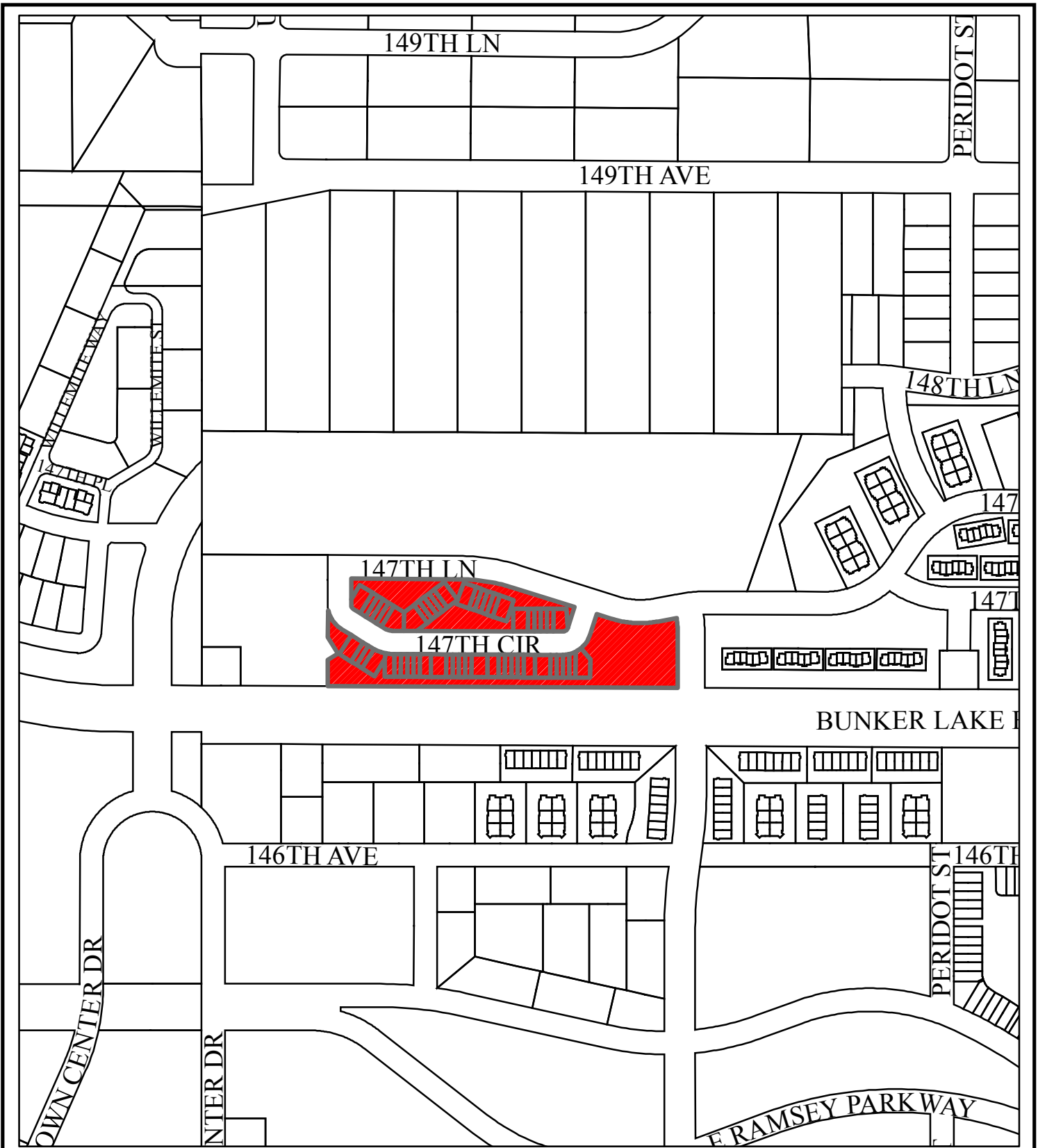
Section 42 Application

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**Form Review**

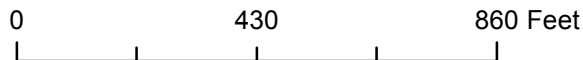
<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	04/19/2012 01:36 PM
Form Started By: Tim Gladhill		Started On: 04/13/2012 10:34 AM
		Final Approval Date: 04/19/2012

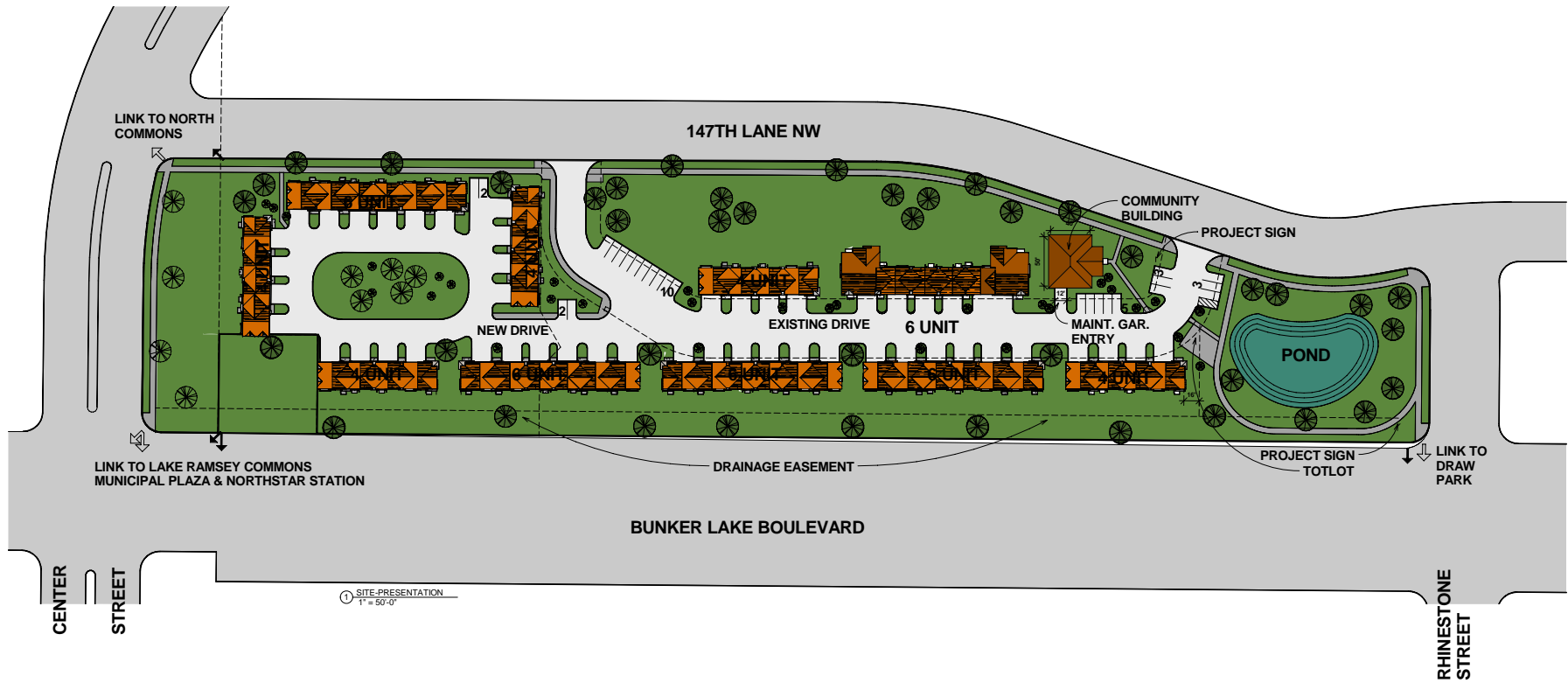


Podawiltz Development Proposal

**Legend**

- Site
- Parcels





① SITE PRESENTATION  
1" = 50'-0"



② STREETSCAPE  
1" = 30'-0"

## PROPOSED TOWN CENTER GARDENS HOUSING

SITE PLAN

RAMSEY, MINNESOTA

PODAWILTZ DEVELOPMENT  
3001 14TH STREET SOUTH  
ST. CLOUD, MINNESOTA  
Phone: (320) 255-1719 Fax: 320-255-9128  
SUITE 117  
56301  
320-255-9128



PBA ARCHITECTS, INC.  
1851 BIRCH LANE NE  
LONGVILLE, MN. 55665  
TEL: (812)353-4783  
FAX: (812)353-4782

Date: 9/6/2017  
Scale: As indicated

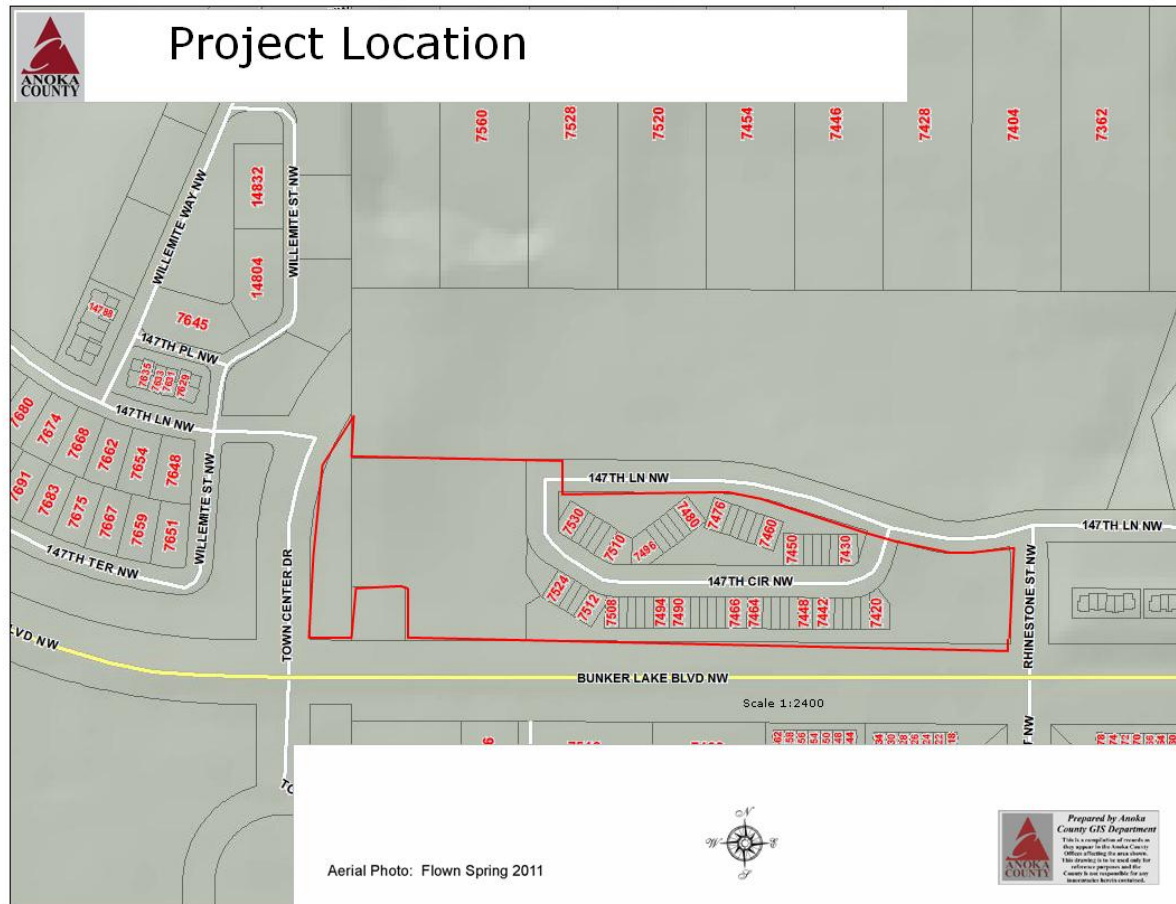
A100



# Proposed Workforce Townhomes Ramsey, MN

Podawiltz Development Corporation

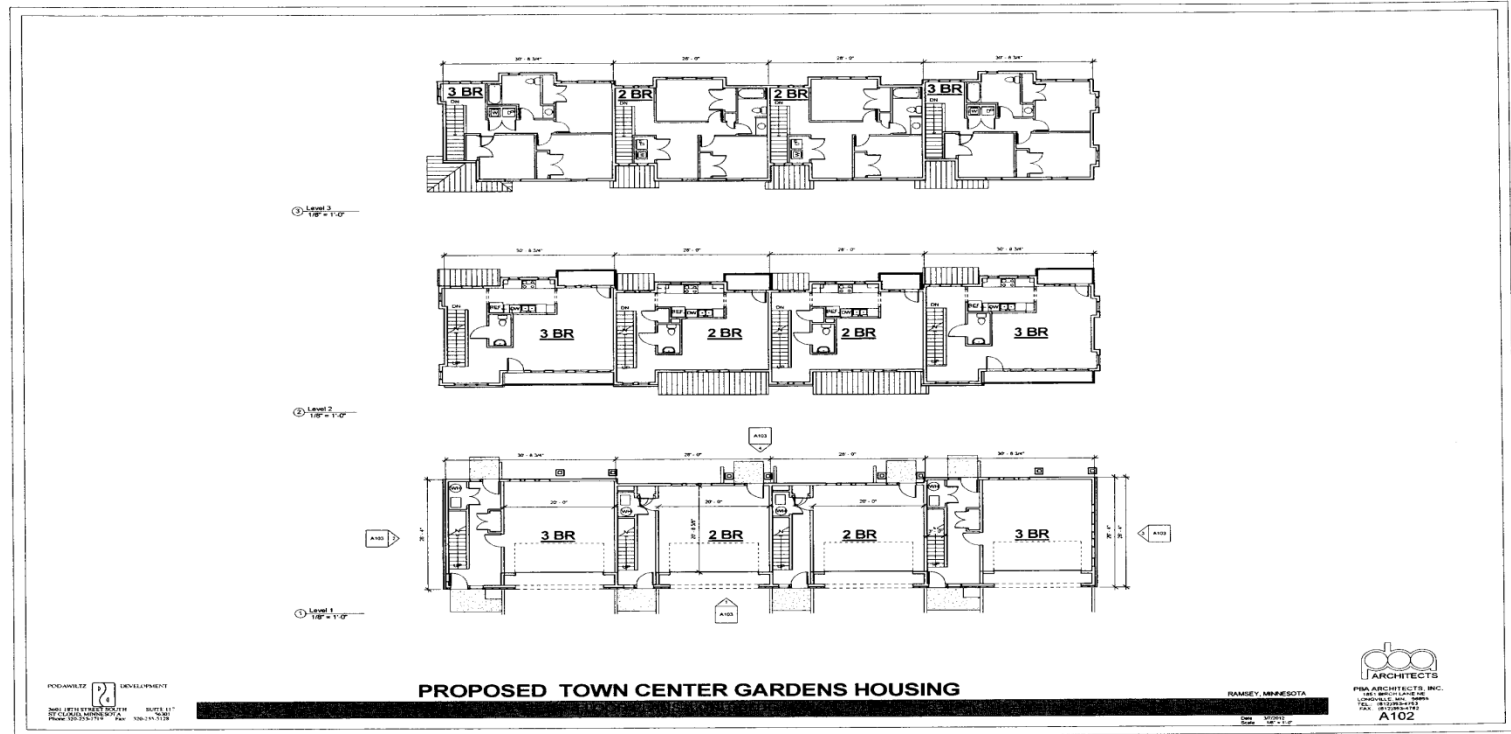
# Project Location



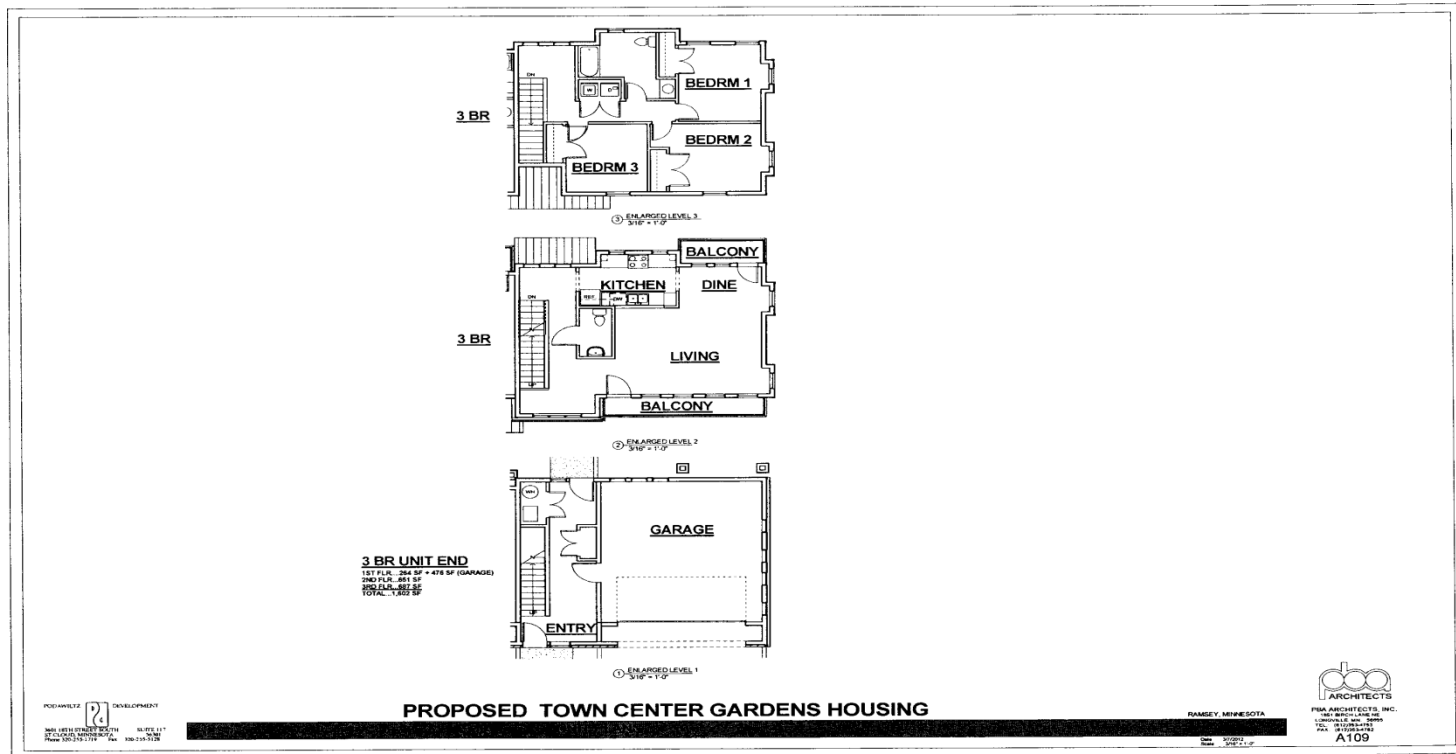
# Project Site Plan



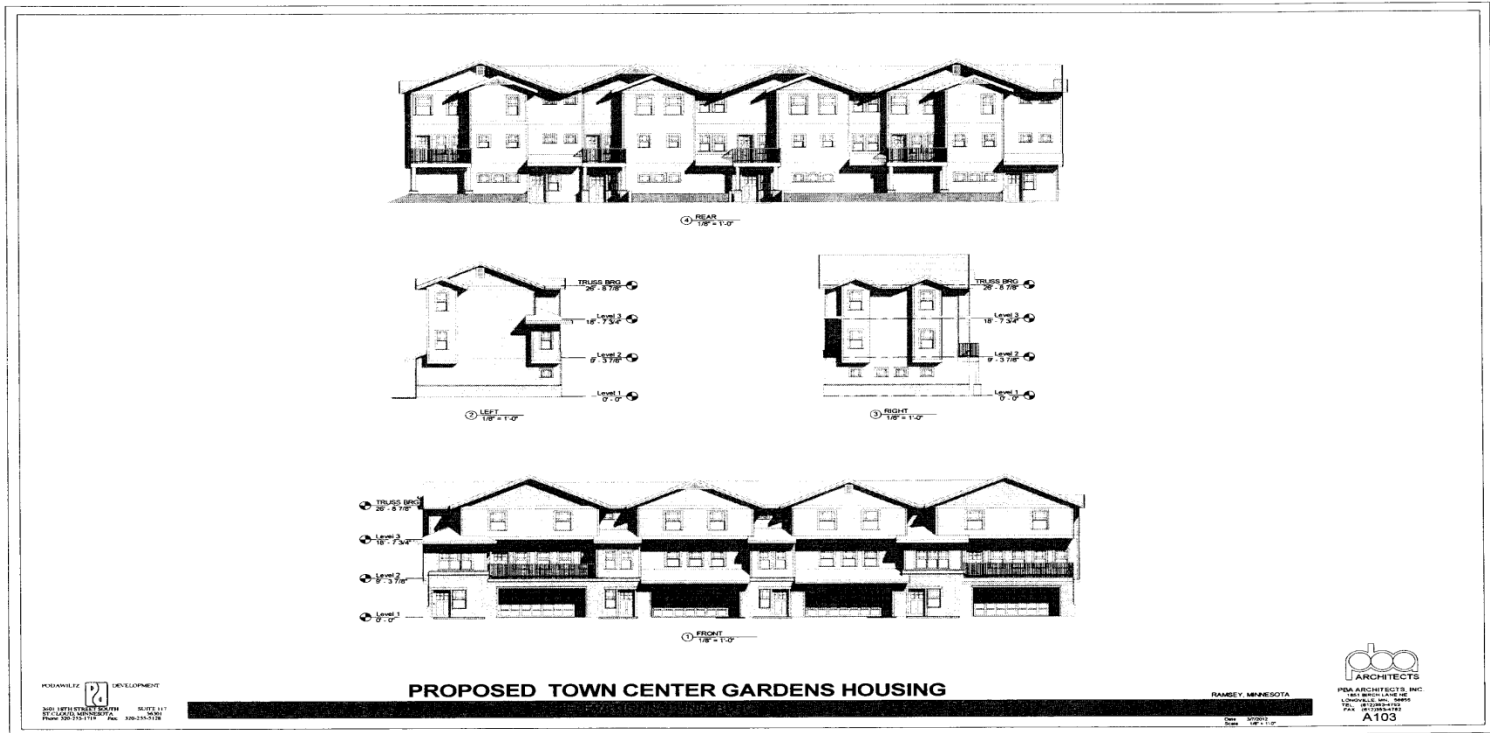
# Floor Plan (4-unit Bldg.)



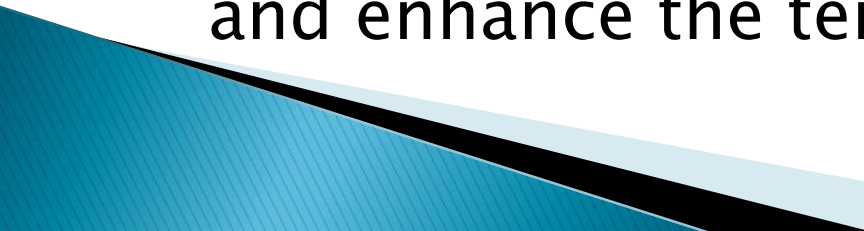
# Three Bedroom Plan



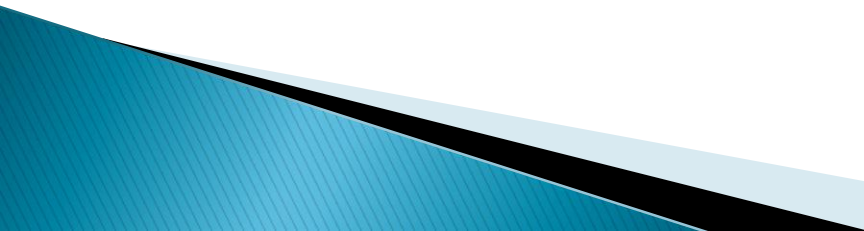
# Four Unit Elevation Plan



# The Development

- ▶ Fifty workforce rental housing townhomes with drive under two stall garages.
  - ▶ A community building and onsite management office/maintenance facility.
  - ▶ On site play area sized and fully equipped for the anticipated number of households.
  - ▶ The westerly extension of 147th Lane NW to Town Center Drive.
  - ▶ Maintenance free exterior products. Premium interior products which minimize maintenance and enhance the tenant living environment.
- 

# Green Building Criteria

- ▶ Site – utilizes existing infrastructure, protects environment, walkways, erosion control.
  - ▶ Water conservation features – water closets, showers, etc.
  - ▶ Energy Efficiency – Energy Star appliances, efficient lighting both interior and exterior.
  - ▶ Construction waste recycled, kept to a minimum.
  - ▶ Healthy living environments – humidity control, building materials, HVAC sizing, etc.
- 

# Similar PDC Development (2010)



# Similar PDC Development (2010)



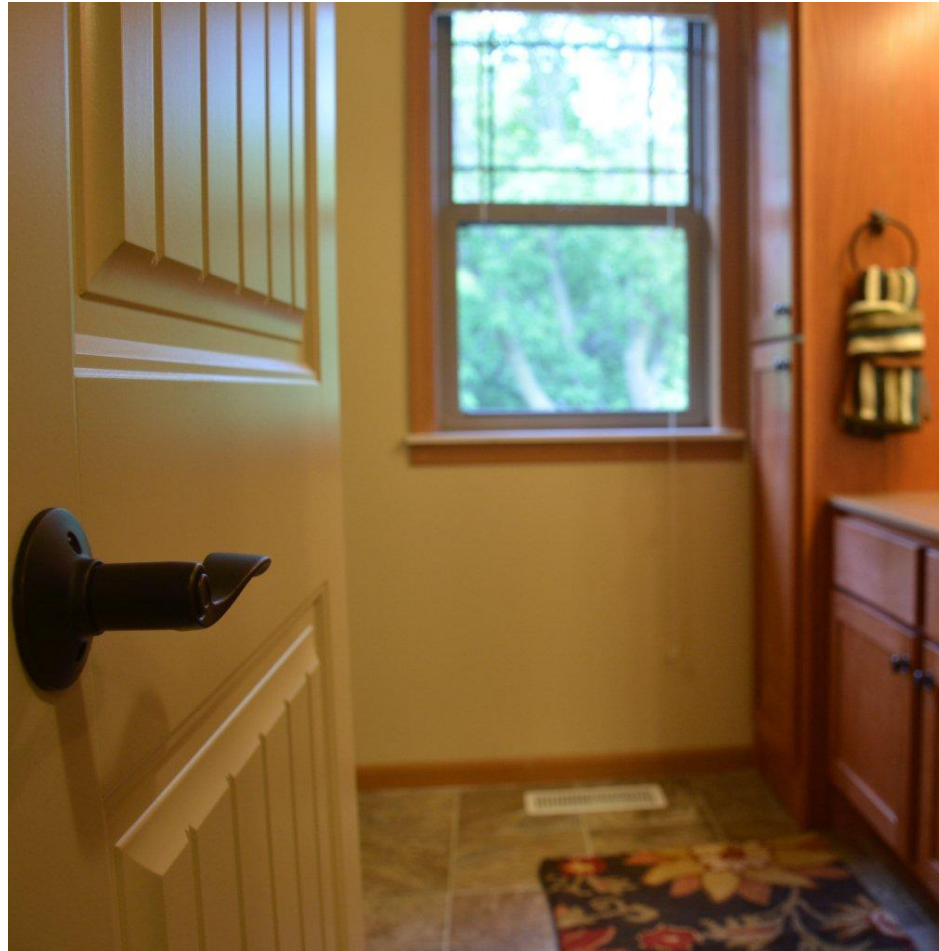
# Similar PDC Development (2010)



# Similar PDC Development (2010)



# Similar PDC Development (2010)



# Similar PDC Development (2010)



# Affordable Rental Housing Need

## MHFA Community Profile Data

- ▶ City Census Tract in which proposed site is located and in Anoka County:
  - High Need: Growing Workforce
  - High Need: Affordable Rental Housing
  - High % of renters are cost burdened

## Metropolitan Council/Livable Community

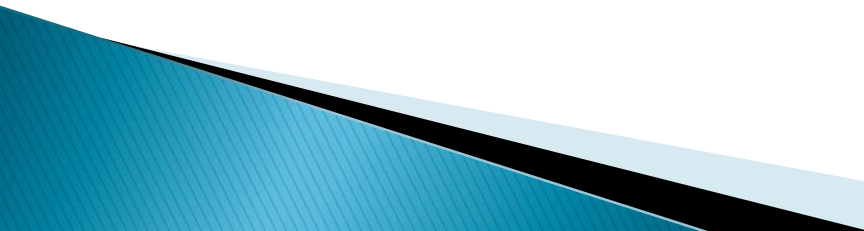
- ▶ New Affordable Housing Units Needed:
  - City of Ramsey: 669 units

# Comparative Tenant Profile

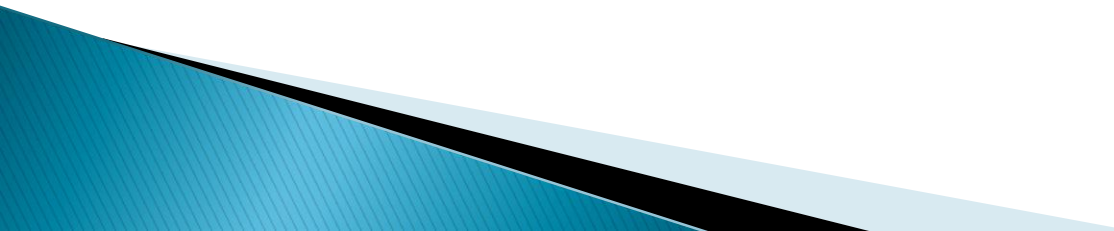
## ▶ Occupation/Employment:

Teacher	10.0%
Self Employed	12.0%
Dancer	4.0%
Retired	8.0%
Cosmetologist	4.0%
Health Care Worker	25.0%
Bartender	4.0%
Post Office	4.0%
Motel Clerk	4.0%
Daycare	4.0%
Manufacturing	21.0%

# Rent and Income Requirements

- ▶ Rent and income are restricted by IRS program requirements. (30 year)
  - ▶ Rent and Income restrictions usually reflect the local market place and are affordable to a large segment of the local households & workforce.
  - ▶ Households must have adequate incomes to pay housing related costs.
  - ▶ It is NOT a rent subsidy program.
- 

# Rent and Income Requirements

- ▶ Households must have sufficient incomes to pay housing and related housing expenses.
  - ▶ As such, the minimum household monthly income is 2.5 times the monthly rent.
  - ▶ The maximum household rent is equal to or below 60% of the area median income adjusted for family size.
  - ▶ This translates into the following targeted incomes.
- 

# Target Incomes By AMI

60% of the Area Median Income

## Anoka County

- ▶ 1 Person = \$35,280
- ▶ 2 Person = \$40,320
- ▶ 3 Person = \$45,360
- ▶ 4 Person = \$50,340
- ▶ 5 Person = \$54,420
- ▶ 6 Person = \$58,440

# Target Incomes By Rents

- ▶ Two Bdrm Minimum Income/Rent= 13,608.
- ▶ Three Bdrm Minimum Income/Rent= 15,696.

# Proposed Ramsey Rents

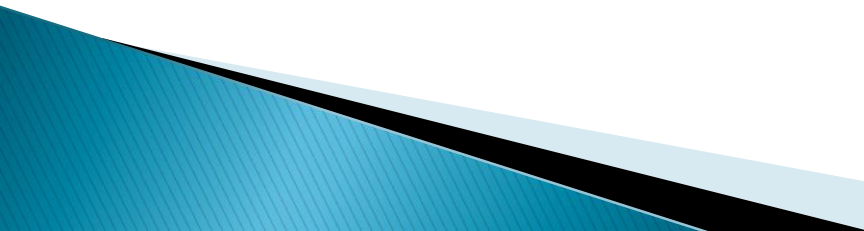
- 2 Bdrm = \$779
- 3 Bdrm = \$469 to \$899

Owner pays water and sewer. Tenant pays heat hot water, and electricity. Rent includes tuck under two stall garage.

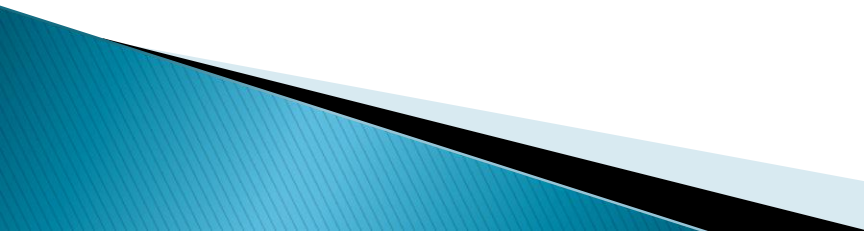
# Proposed Unit Mix

- ▶ 22 - Two Bedroom Townhomes
  - ▶ 28 - Three Bedroom Townhomes
- 

# Developer Requests

- ▶ Support of the development indicated by Council Resolution submitted with the Application.
  - ▶ Approval of Zoning and Land Use modifications required to facilitate the development
  - ▶ City “Local Contributions” with a present value of approximately \$215,000 which can include “Regulatory Cost Avoidance and /or Regulatory Cost Reductions”.
  - ▶ Vacation of 147<sup>th</sup> Circle NW.
- 

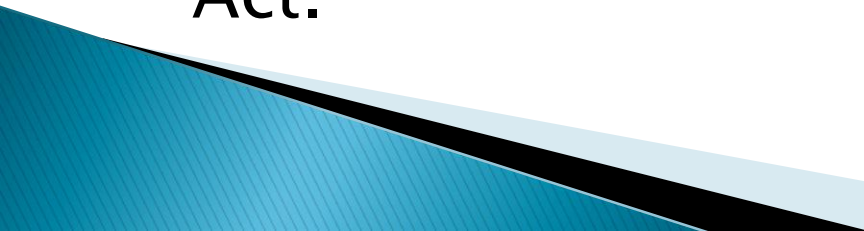
# Impact of Requests / Project

- ▶ “Local Contributions, Regulatory Cost Avoidance or Cost Reductions:”
    - Will provide a minimum of 2 selection points;
    - Allow tenant rents to be set below 30% of 50% AMI (10 selection points).
  - ▶ “Readiness to Proceed” which is land use and zoning approvals will assist in the selection process.
  - ▶ As such, the application will be very competitive and will have an increased likelihood of MHFA selection.
- 

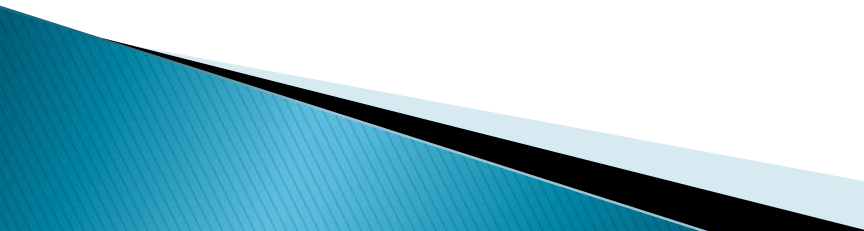
# Impact of Requests / City

- ▶ The provision of quality affordable housing to fifty work force households for a period of thirty years.
- ▶ The economic impact of the discretionary income of fifty additional households the local economy.
- ▶ Economic impact of the construction related purchases and jobs during the construction phase.
- ▶ Assistance to Ramsey area employers with quality tenants as prospective employees.
- ▶ The provision of a locally identified housing need which is in short supply in the marketplace as reflected by Ramsey participation in the Livable Communities Program. (2011–2020 Allocation for the City of Ramsey 669 units needed)

# Impact of Requests / City

- ▶ Provision of all or a portion of the increased AMV to local government entities for property tax purposes.
  - ▶ The westerly extension of 147<sup>th</sup> Lane NW to Center Street.
  - ▶ The donation of the ROW to facilitate the extension of 147<sup>th</sup> Lane NW.
  - ▶ Quality utilization of a difficult development site.
  - ▶ Active participation in the Livable Communities Act.
- 

# Housing Tax Credits Overview

- ▶ Longest lived Federal Housing Program.
  - ▶ Limited funding is available to each state based on population.
  - ▶ Program is administered by the MHFA (Minnesota Housing Finance Agency).
  - ▶ Yearly applications are competitive and projects are selected on a point basis. Points are awarded for multiple considerations including local government support.
  - ▶ Distribute PDC Estimated Selection Points.
- 



**AGREEMENT TO DEVELOP  
BLOCKS 5 & 6 & OUTLOT F, TOWN CENTER GARDENS THIRD ADDITION**

This Agreement to Develop (this "Agreement") is made effective \_\_\_\_\_, 2012, by and between the **City of Ramsey, Minnesota**, a municipal corporation under the laws of the State of Minnesota (the "City") and **Podawiltz Development Corporation**, a Minnesota corporation (the "Developer").

**Recitals.**

- A. Developer represents that it has an agreement to purchase real property located in the City in the plat of Town Center Gardens Third Addition, including Blocks 5 & 6, as well as Outlot F, Ramsey County, Minnesota (the "Development Property").
- B. Developer proposes to construct 50 workforce rental housing townhomes on the Development Property approximately described on the attached **Exhibit A** (hereafter referred to as the "Project").
- C. To facilitate the construction of the Project, Developer requests the vacation of 147th Circle N.W. located within Town Center Gardens Third Addition, the contribution of Outlot C Town Center Gardens Third Addition, as well additional support as set out in this Agreement.
- D. The City desires to facilitate the Project based upon its goals of seeing the Development Property fully utilized, providing for additional construction within the City, increasing local property tax base and creating necessary workforce housing.
- E. The City previously entered into a Development Agreement concerning Amended and Restated Development Agreement recorded as Document No. \_\_\_\_\_ (the "Development Agreement").
- F. Developer agrees as part of the Project to complete the terms of the Development Agreement relating to the Development Property.
- G. This Agreement is intended to set out certain agreements of the City and Developer relating to the Development Property.

In consideration of the mutual promises contained in this Agreement, the parties agree as follows:

**1. Developer to Construct 50 Townhome Units.**

- a. Developer proposes to construct as part of the Project, 50 workforce townhome rental units as approximately shown on **Exhibit A** to this Agreement.

- b. The Project proposal contains a community building and an on-site management office/maintenance facility; on-site play area sized and fully equipped for the number of households; maintenance free exterior and premium interior finish to minimize maintenance and enhance tenant's living environments; water conservation features; and energy efficient appliances.

**2. Developer Responsibilities.**

- a. Developer proposes, as part of the Project, extend 147th Lane N.W. to connect with Town Center Drive to the West. Such extension shall be in accord with City approved plans and specifications. The extension shall include street improvements of equivalent width and facilities as currently exist for 147th Lane N.W. and current design standards as required by the City's subdivision ordinance.
- b. Developer proposes to comply with applicable terms and conditions of the Development Agreement which have not yet been completed. Such items specifically include without limitation those items stated in item 4 of the Development Agreement.

Developer proposes to improve the existing pond located on Block 5 of the Development Property and add walking/park features.

Upon said vacation of 147<sup>th</sup> Circle N.W. and deeding of the underlying property to Developer, Developer will accept full responsibility for the upkeep and maintenance of the roadway improvements, storm drains, and sewer and water lines located on the vacated roadway property.

- c. The Developer shall replat the Development Property in accord with legal requirements and required variances, if any.

**3. City Approval Contingencies.**

- a. All City requirements and contributions contained in this Agreement are contingent upon the Ramsey City Code requirements for appropriate approvals and process as required therein.
- b. Contribution of 147th Circle N.W. Property.

(i) Upon preliminary review, the City finds that Developer's plans for the Project will allow for the vacation of 147th Circle N.W. and that, pursuant to Developer's plans, there will no longer be a need for 147th Circle N.W. to remain as a public street.

(ii) As part of the City's contribution to the Project, the City preliminarily agrees to convey to Developer by limited warranty deed, the property underlying 147th Circle N.W. for use in the Project, subject to item #3 above. Such conveyance shall be

completed within 5 business days of the vacation of the roadway, subject to the time required by City Charter 12.6. All costs related to the vacation of 147<sup>th</sup> Circle and recording of the deed shall be borne by Developer.

(iii) Subject to contingencies found in paragraph #3 above, the City will, upon the request of Developer, take all necessary procedural action to vacate the public easement over 147<sup>th</sup> Circle N.W. in accord with the terms of this Agreement.

**4. Contribution of Outlot C. (put under 3)**

- a. The City will contribute Outlot C, Town Center Gardens Third Addition, to Developer as a local contribution to the Project. Outlot C will be contributed by limited warranty deed, subject only to easements and restrictions of record. Said conveyance will occur contemporaneously with the conveyance of vacated 147<sup>th</sup> Circle N.W., and Developer shall pay all costs of recording the transfer.

**5. Local Contribution. (put under 3)**

- a. The City agrees to facilitate and support the Project by providing a credit in permit fees or other regulatory cost avoidance measures in a value equal to \$\_\_\_\_\_. The City agrees to address these through grant funded sources.

**6. Miscellaneous.**

- a. The City and Developer agree that this Agreement is contingent upon the approval of Developer's tax credit application for the Project by the Minnesota Housing Finance Agency and Developer's successful acquisition of the Development Property and financing for the Project and successful application and approval of necessary subdivision and zoning applications as required by City Code.
- b. The City and Developer acknowledge that it is Developer's intent to assign its rights to purchase the Development Property and its rights and responsibilities under this Agreement to a limited partnership or a limited liability company that will be created to own the Project long term.
- c. The City and Developer agree to work in good faith to pursue the approvals and actions required to fulfill this Agreement and to construct the Project as presented to the City Council.
- d. Subject to the contingencies found in paragraph 3 above, the Developer agrees, and upon preliminary review, the City agrees that the Project complies with the City's land use goals for the Development Property, and Developer.

- e. Upon preliminary review, the City finds that the Project as proposed by Developer will fit with the City's plans and goals for the Development Property and neighborhood, provide needed workforce housing, create needed construction jobs, and is overall in the best interest of the City and its residents.
- f. This Agreement may be executed in counterparts with each party signing a separate signature page which can then be attached to one document and considered a complete Agreement.

**City of Ramsey, Minnesota**

By \_\_\_\_\_  
Its\_\_ Mayor \_\_\_\_\_

ATTEST

By \_\_\_\_\_  
Its City Clerk

**Podawiltz Development Corporation**

By \_\_\_\_\_  
J. Michael Podawiltz  
Its Chief Executive Officer

STATE OF MINNESOTA     )  
  )  SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2012, before me, a Notary Public for this County, personally appeared \_\_\_\_\_, who, being by me duly sworn, did say that he/she is the \_\_\_\_\_ of the City of Ramsey, a Minnesota municipal corporation, and that this instrument was signed on behalf of said corporation by authority of its City Council and acknowledged said instrument to be the free act and deed of said corporation.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA     )  
  )  SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_ day of \_\_\_\_\_, 2012, before me, a Notary Public for this County, personally appeared J. Michael Podawiltz, who, being by me duly sworn, did say that he is the Chief Executive Officer of Podawiltz Development Corporation, and that this instrument was

signed on behalf of said corporation by authority of its Board of Directors and acknowledged said instrument to be the free act and deed of said corporation.

---

Notary Public

**THIS INSTRUMENT DRAFTED BY:**

Rinke Noonan (ISL)  
1015 W. St. Germain St., Suite 300  
P.O. Box 1497  
St. Cloud, MN 56302-1497  
(320) 251-6700  
File No. 11620.001

**EXHIBIT A**  
**PROJECT DESCRIPTION**

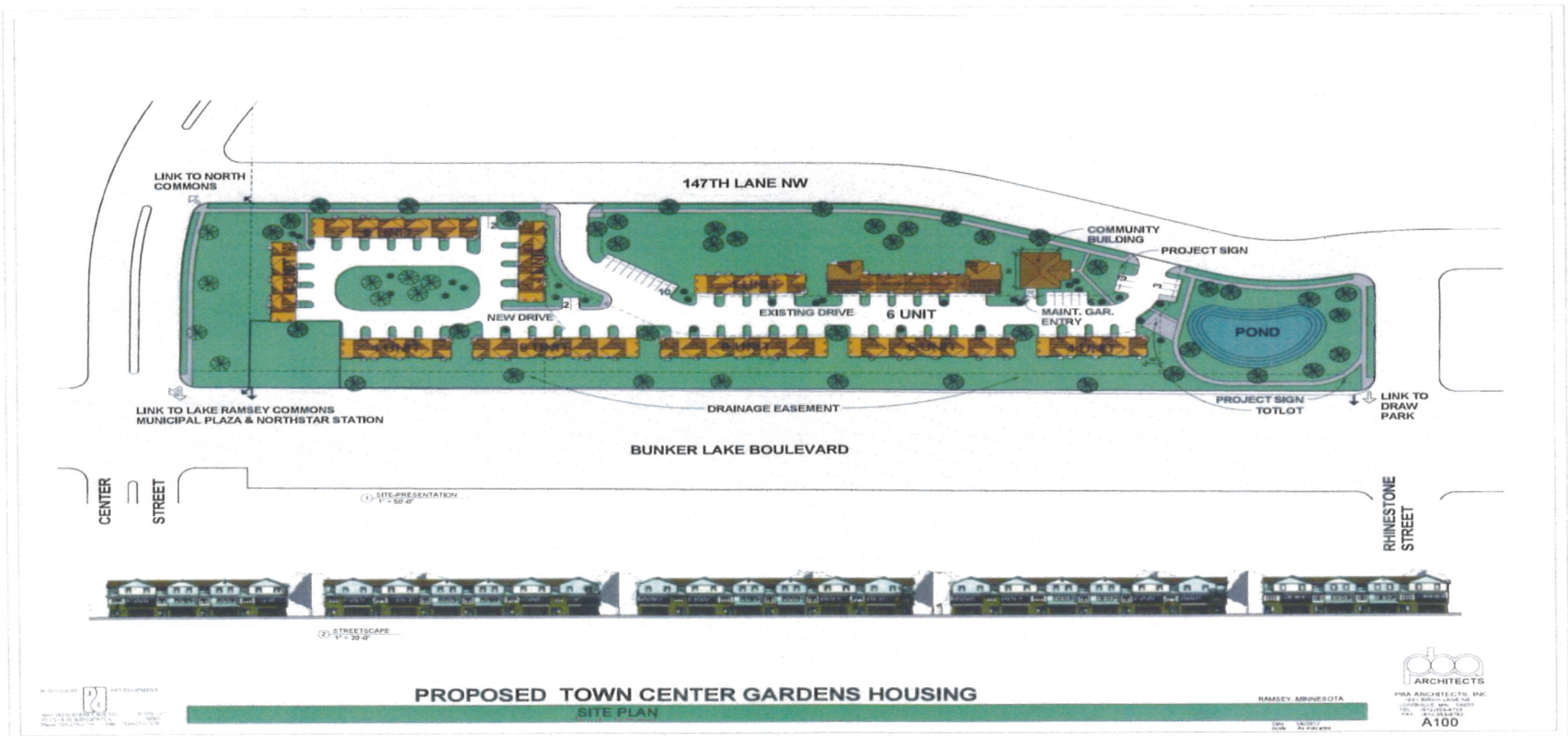
(see attached)



# Proposed Workforce Townhomes Ramsey, MN

Podawiltz Development Corporation

# Project Site Plan



# Four Unit Elevation Plan

PUDAWELZ DEVELOPMENT  
 2001 18TH AVENUE SOUTH, SUITE 2117  
 RANNEY, MINNESOTA 55126  
 PHONE: 763-255-1111 FAX: 763-255-5728

**PROPOSED TOWN CENTER GARDENS HOUSING**

RANNEY, MINNESOTA  
 PWA ARCHITECTS, INC.  
 1000 BENTLEY AVENUE  
 SUITE 100, RANNEY, MINNESOTA  
 55126  
 PHONE: 763-255-1111 FAX: 763-255-5728  
 A103

CITY OF RAMSEY \_\_\_\_\_  
RESOLUTION NO. \_\_\_\_\_

A RESOLUTION SUPPORTING A TAX CREDIT APPLICATION  
FOR A FIFTY UNIT WORK FORCE HOUSING MULTI-FAMILY PROJECT

A resolution supporting a Tax Credit Application for a Fifty Unit Work Force Housing Multi-Family Project to be known as The Seasons Townhomes.

WHEREAS, The Seasons Townhomes of Ramsey Limited Partnership has proposed to build a 50 unit Multi-Family housing development in the City of Ramsey; and

WHEREAS, the housing proposal was present to the Ramsey City Council and received support of that group; and

WHEREAS, the housing proposal meets the needs of the City of Ramsey as identified in the (Month and Year), Housing Study done by \_\_\_\_\_, and is hereby found to be in short supply; and

WHEREAS, the success of the application is predicated on local support of the proposal through local contributions, donations, in-kind work, waiver of project specific costs, assessments or fees, or a combination thereof.

NOW THEREFORE BE IT RESOLVED that the City of Ramsey City Council supports the application for the tax credits for a 50 unit multi-family housing project to be known as The Seasons Townhomes and authorizes staff to proceed with the preparation of a Development Agreement providing Two Hundred Twelve Thousand Dollars of local contribution.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF RAMSEY  
ON THIS \_\_\_ DAY OF \_\_\_\_\_ 2012.

BY:

ATTEST:

Mayor  
(Seal)

City Administrator

File: R.L.Cont.  
 Date: 03 09 12  
 Revised:

Proposed Local Contributions Computation

Bank Owned Property: Assessor Market Value:

	<u>Acreage</u>	
Block 5	2.31	280000
Block 6	1.48	308100
Out lot F	2.29	182000
	-----	-----
	6.08	770100

P A Price: 725000  
 P A Price Per Acre: 119243

City Controlled/Owned:

	<u>Acreage</u>
Out lot C	0.59
ROW	1.07
	-----
	1.66

Estimated Valuation/Donation:

<u>Acreage</u>	<u>P A Per Acre</u>	
1.66	119243	197944

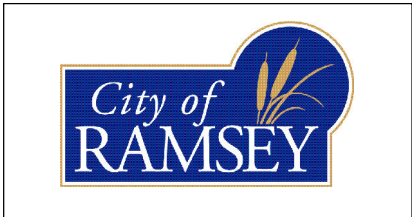
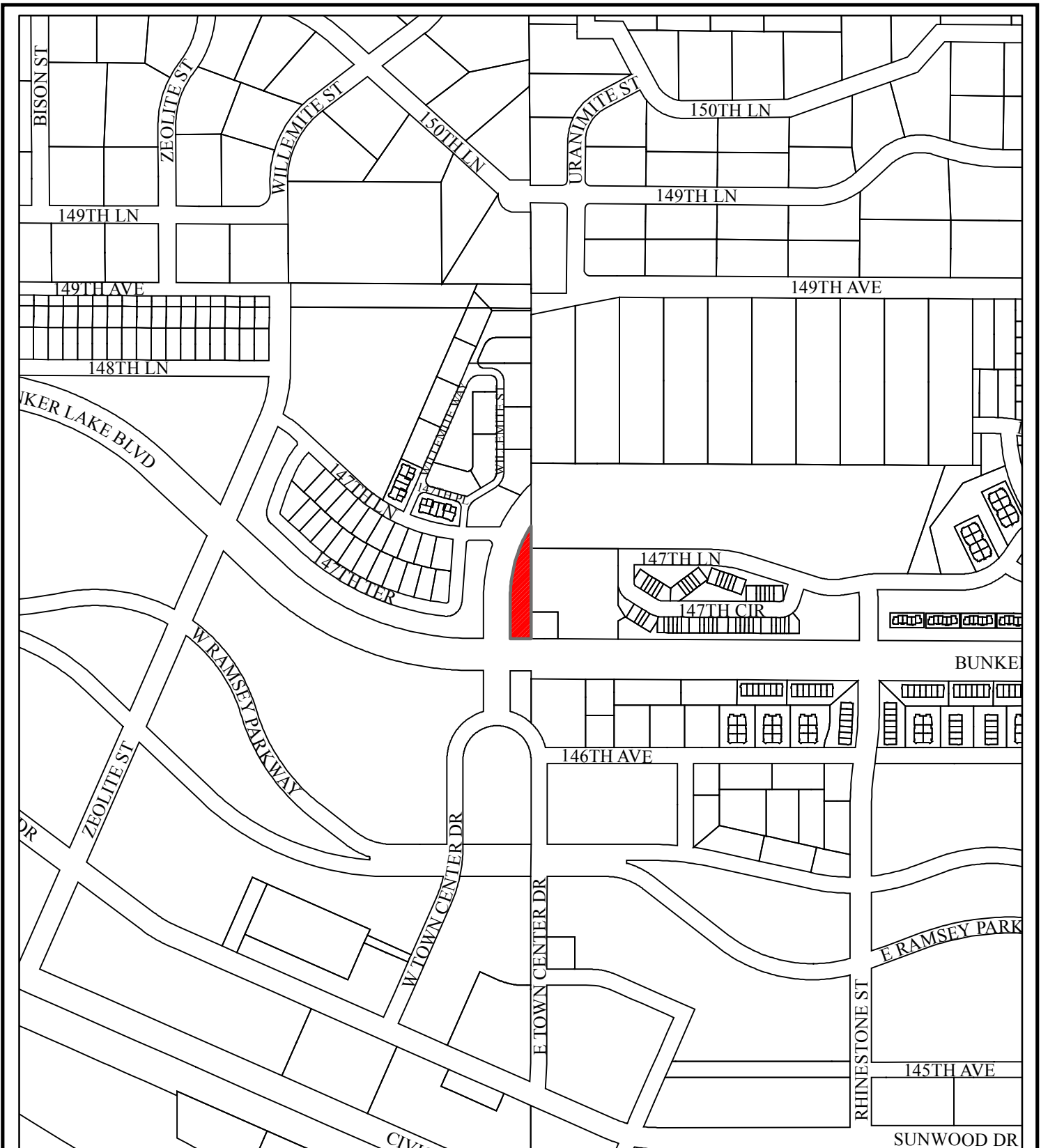
Say: 197000

Estimated Total Development Costs: 9793700

Minimum Local Contribution % / 2 points: 2.1%

Minimum local contribution dollars:	205668	
Estimated value of donation:	-197000	197000
	-----	
Minimum adl.. contribution:	8668	8668
Safety margin:		6332

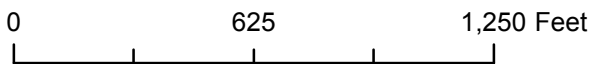
Estimated total local contribution:	212000	
Estimated value of donation:	-197000	197000
Estimated adl. contribution:	-15000	15000
	-----	-----
Total Local Contribution / Dollars	0	212000
Total Local Contribution / %		2.16%



HRA Parcel

**Legend**

- Site
- Parcels



## Housing Tax Credit Program

### Allocation

The Federal Tax Reform Act of 1986 created the Housing Tax Credit (HTC) Program for qualified residential rental properties. The HTC offers a ten year reduction in tax liability to owners and investors in eligible affordable rental housing units produced as a result of new construction, rehabilitation, or acquisition with rehabilitation.

Minnesota Housing was designated by the Minnesota Legislature as the primary allocating Agency of HTC in Minnesota. Qualified local cities and counties have also been designated by the Legislature as suballocators of the HTC.

Section 42 of the Internal Revenue Code ("Section 42") requires that tax credit allocating agencies develop an allocation plan for the distribution of the tax credits within the jurisdiction of the allocating agency. The MHFA Qualified Allocation Plan (QAP) combines state and federally legislated priorities with other priorities established by the MHFA following receipt of comments from the public, local municipalities and federal agencies.

### Compliance

Section 42 (m)(i)(B)(iii) of the Internal Revenue Code requires housing credit agencies to include in their Housing Tax Credit Allocation Plan a procedure to monitor all tax credit projects for compliance with the requirements of Section 42, the Housing Tax Credit Program (HTC), throughout the compliance period.

In Minnesota, Minnesota Housing has been designated by the Legislature as the primary apportionment agency for the state. The Legislature also has designated the following cities and counties as suballocators: Dakota County, Duluth, Minneapolis, Rochester, St. Cloud, St. Paul, and Washington County.

An allocating agency must have a procedure for monitoring compliance with the provisions of the Code and notifying the Internal Revenue Service (IRS) of any noncompliance of which it becomes aware whether or not it is corrected. The monitoring requirements became effective on January 1, 1992, were amended on January 14, 2000, and apply to all tax credit projects, even if the projects received an allocation prior to 1992. The IRS has issued final regulations, Income Tax Regulation 1.42-5 ("1.42-5"), relating to the requirements for compliance monitoring.



**Self-Scoring Worksheet**  
**2012 Housing Tax Credit Program**

**Development Name:** \_\_\_\_\_

**Development Location:** \_\_\_\_\_

**Development City:** \_\_\_\_\_

**Please note the following:**

1. Minimum Point Requirements:
  - Request for Minnesota Housing Finance Agency (Minnesota Housing) administered tax credits from the State's volume cap must demonstrate the project is eligible for not less than 30 points.
  - Request for tax credits in association with Tax Exempt Bonds over and above the State's allocation of Housing Tax Credits must demonstrate the project is eligible for not less than 40 points.
2. Documentation of Points:
  - Indicate the selection and/or preference priority points expected for your project. Where multiple points per section are available please check the appropriate box () for points claimed. **Attach directly to this self-scoring worksheet, a separate detail sheet and documentation that clearly supports points claimed. Minnesota Housing will determine actual selection points awarded – points will not be awarded unless documentation is provided along with the application to justify the points claimed.**
3. Extended Duration:
  - All projects with the exception of those obtaining tax credits in association with Tax Exempt Bonds over and above the State's allocation of Housing Tax Credits must maintain the duration of low-income use for a minimum of 30 years. The owner agrees that the provisions of IRC §§ 42(h)(6)(E)(i)(II) and 42(h)(6)(F) (which provision would permit the owner to terminate the restrictions under this agreement at the end of the compliance period in the event Minnesota Housing does not present the owner with a qualified contract for the acquisition of the project) do not apply to the project, and that the Section 42 income and rental restrictions shall apply for the period of 30 years beginning with the first day of the compliance period in which the building is a part of a qualified low income housing project.
4. Design Standards:
  - The project must meet the HTC Design Standards and be evidenced by a Design Standards Certification form executed by the owner and architect. Additional design requirements will be imposed if Large Family Housing points are claimed/awarded or points are claimed/awarded which require specific design elements (i.e. High Speed Internet).
5. A Declaration of Land Use Restrictive Covenants:

Covering the rent restrictions and occupancy requirements presented at selection must be recorded against the property.

## ROUND 1 – MINIMUM THRESHOLD REQUIREMENTS

For applications submitted in Round 1, all applicants statewide must meet one of the following threshold types. Please indicate the Threshold item you meet:

A. In the Metropolitan Area:

1.  New construction or substantial rehabilitation in which, for the term of the extended use period (term of the Declaration of Land Use Restrictive Covenants), at least 75 percent of the total tax credit units are single room occupancy units with rents affordable to households whose income does not exceed 30 percent of the area median income.
2.  New Construction or substantial rehabilitation family housing projects that are not restricted to persons 55 years old or older in which, for the term of the extended use period (term of the Declaration of Land Use Restrictive Covenants), at least 75 percent of the total tax credit units contain two or more bedrooms and at least one-third of the 75 percent contain three or more bedrooms; or
3.  Substantial rehabilitation projects in neighborhoods targeted by the city for revitalization.

B. Outside the Metropolitan Area:

1.  Projects which meet a locally identified housing need and which are in short supply in the local housing market as evidenced by credible data such as local council resolution submitted with the application. (For Threshold Letter – Sample Format, see HTC Procedural Manual, Reference Materials Index.)

C. Projects that are not restricted to persons of a particular age group and in which, for the term of the extended use period (term of the Declaration of Land Use Restrictive Covenants), a percentage of the units are set aside and rented to persons:

1.  with a serious and persistent mental illness as defined in Minnesota Statutes § 245.462, Subdivision 20, paragraph (c);
2.  with a developmental disability as defined in United States Code, Title 42, Section 6001, paragraph (5), as amended;
3.  who have been assessed as drug dependent persons as defined in Minnesota Statutes § 254A.02, Subdivision 5, and are receiving or will receive care and treatment services provided by an approved treatment program as defined in Minnesota Statutes § 254A.02, Subdivision 2;
4.  with a brain injury as defined in Minnesota Statutes § 256B.093, Subdivision 4, paragraph (a); or
5.  with permanent physical disabilities that substantially limit major life activities, if at least 50 percent of the units in the project are accessible as provided under Minnesota Rules Chapter 1341.

D. Preserve Existing Subsidized Housing

1.  Projects, whether or not restricted to persons of a particular age group, which preserve existing subsidized housing, if the use of tax credits is necessary to (1) prevent conversion to market rate use or (2) to remedy physical deterioration of the project which would result in loss of existing federal subsidies; or

E. Rural Development:

1.  Projects financed by Rural Development, which meet statewide distribution goals.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>1. Large Family Housing</b>	<b>10 Points</b>	_____	_____
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The proposal is for a project that provides family housing that is not restricted to persons 55 years old or older. At least 75 percent of the total tax credit units must contain two or more bedrooms. The tenant selection plan must give preference to families with minor children.

**Note:** If points are claimed/awarded for this category, then no points may be claimed/awarded from the selection priority categories of **Single Room Occupancy Housing** or **Special Populations**.

<b>2. Single Room Occupancy Housing</b>	<b>10 Points</b>	_____	_____
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At least 50% of the total tax credit units must be one bedroom or less with rents affordable to households whose incomes do not exceed 30 percent of AMI.

**Note:** If points are claimed/awarded for this category, then no points may be claimed/awarded from the selection priority categories of **Large Family Housing** or **Special Populations**.

<b>3. Strategically Targeted Resources</b>	<b>10 to 12 Points</b>	_____	_____
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- The proposal is for the rehabilitation of an existing structure – *10 points*

Note that for all HTC rehabilitation proposals:

- the amount of rehabilitation must exceed:
  - a) \$5,000 per low-income unit for the project; and the greater of
  - b) \$6,100 qualified basis per low-income unit per building; or
  - c) 20 percent of the adjusted basis.

A qualified preservation project that received full points for “Preserves Federally Assisted Low Income Housing” may qualify if rehabilitation exceeds the greater of (b) or (c) above.

Calculation is based on rehabilitation hard costs and cannot include intermediary costs or soft costs identified in the application; plans and/or scope of work provided at the time of application.

- The rehabilitation proposal is part of a community revitalization or stabilization plan – *2 additional points*

Must be evidenced by a letter from the city verifying that the proposed project is part of an approved community revitalization area as established by resolution or other legal action.

OR

- The proposal is for new construction and will utilize existing sewer and water lines without substantial extensions – *10 points*

<b>4. Special Populations</b>	<b>3 or 10 Points</b>	_____	_____
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Projects that are not restricted to persons of a particular age group and in which, for the term of the extended use period (Declaration of Land Use Restrictive Covenants), a percentage of the units are set aside and rented to persons with the following disabilities:

- (a) a serious and persistent mental illness as defined in Minn. Stat. § 245.462, subdivision 20, paragraph (c);
- (b) a developmental disability as defined in United States Code, Title 42, Section 6001, paragraph (5), as amended;
- (c) assessed as drug dependent as defined in Minn. Stat. § 254A.02, subdivision 5, and are receiving or will receive care and treatment services provided by an approved treatment program as defined in Minn. Stat. § 254A.02, Subdivision 2.
- (d) a brain injury as defined in Minn. Stat. § 256B.093, Subdivision 4, paragraph (a); or
- (e) permanent physical disabilities that substantially limit major life activities, if at least 50 percent of the units in the project are accessible as provided under Minnesota Rules Chapter 1341.

- A project in which at least 50 percent of the total units are set aside and rented to such persons – *10 points*

OR

- A project in which at least 25 percent of the total units are set aside and rented to such persons – *3 points*

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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The applicant must contact the human services department for the county where the project will be located to discuss the proposal. The applicant must submit a letter from the human services department indicating that its staff has reviewed the proposed project, and stating whether there is a need for such housing and if the project would be eligible for funds to assist with the social service needs of the residents.

In addition, if the project will be delivering supportive services to residents in these units, the applicant must complete and submit the Supportive Housing application materials, including the narratives, forms and submittals identified in the Common Application for Multifamily Rental Housing Resources.

**Note:** If points are claimed/awarded for this category, then no points may be claimed/awarded from the selection priority categories of **Large Family Housing** or **Single Room Occupancy Housing**

**5. Economic Integration 1 or 2 Points** \_\_\_\_\_

One (1) or Two (2) Points will be awarded to projects that meet one of the following (check one box below):

- The proposed housing provides project economic integration by providing at least 25 percent but not greater than 50 percent of the total units in the project as qualified HTC low income units (does not include full-time manager or other common space units) \* - 2 points

OR

To promote economic integration, projects are awarded points for being located in higher income communities that are close to jobs ([link to the methodology description, maps and census tract list](#)).

- The proposed housing is located in a census tract eligible for 1 point
- The proposed housing is located in a census tract eligible for 2 points

**6. Project Location – Top Growth Communities 5 or 10 Points** \_\_\_\_\_

The proposed housing is needed to increase or sustain the supply of affordable housing in top growth cities or townships ([link to Project Location – Top Growth Communities list](#)).

- The proposed housing is located in a top growth city/township eligible for 10 points
- The proposed housing is located in a top growth city/township eligible for 5 points

**7. Regulatory Cost Avoidance/Cost Reduction 1 to 7 Points** \_\_\_\_\_

One or more of the following: (One point for each box checked, with a maximum of 7 points)

- Donation or waiver of project specific local government development fees
- Donation or waiver of project specific assessments or infrastructure costs
- Density bonus (an increase in density granted under specific provisions of the zoning ordinance above the maximum density otherwise allowed in the applicable zoning district.)
- Flexibility in zoning code requirements
- WAC/SAC reductions
- Fast-track permitting and approval
- Historic tax credits (at time of application, submit letter from State Historic Preservation Office (SHPO) confirming historic nature of building)

If donation/waiver of project specific assessments, infrastructure costs or local government development fees are claimed for points in this section, it cannot also be claimed in the selection points category of **Local/Philanthropic Contributions**.

To receive these points, documentation of the terms and conditions of the regulatory cost avoidance/cost reduction measure must be provided from the contributor of the assistance or authorized local official, at the time of the application. The documentation shall be in the form of a project specific letter of intent, city or council resolution, letter of approval, statement of agreement or eligibility, or memorandum of

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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understanding. If the documentation provided contains words synonymous with “consider” or “may” (as in “may award”) regarding the regulatory cost avoidance/cost reduction, the points will not be awarded.

The applicant must submit accurate, complete, and credible evidence of the amount of cost savings for each regulatory cost avoidance/cost reduction measure and record the savings in Section VII G of the MF Application Form. Proceeds stemming from historic tax credits must be shown as a source on the application form at the time of application.

<b>8. Local/Philanthropic Contributions</b>	<b>2 to 10 Points</b>	
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Points are awarded for projects that are receiving contributions from a local unit of government; an area employer; and/or a private philanthropic, religious or charitable organization.

Identity of Interest exclusion: Contributions from any part of the ownership entity will be considered general partner cash and excluded from the calculation unless the contributions are awarded by local units of government or non-profit charitable organizations pursuant to a funding competition.

Total local/philanthropic contributions \$ \_\_\_\_\_ divided by Total Development Cost \$ \_\_\_\_\_ equals (rounded to the nearest tenth)

- |  |   |
|--|---|
| <input type="checkbox"/> 20.1% and above – 10 points | <input type="checkbox"/> 5.1 – 10% – 4 points |
| <input type="checkbox"/> 15.1 – 20% – 8 points       | <input type="checkbox"/> 2.1 – 5% – 2 points  |
| <input type="checkbox"/> 10.1 – 15% – 6 points       | <input type="checkbox"/> 0 – 2% – 0 points    |

Local/Philanthropic Contributions include:

- Monetary grants/donations
- Tax increment financing - calculate Net Present Value (NPV) by using NPV discounted by Applicable Federal Rate (AFR)
- Tax abatement (calculate NPV by using NPV discounted by AFR)
- Land donation of the development site
- In-kind work and materials donated at no cost
- Local government donation/waiver of project specific costs
- Reservation land not subject to local property taxes
- Reservation land with long-term low cost leases
- Deferred loans with a minimum term that is co-terminus with the HTC Declaration with an interest rate at or below the AFR
- Grants from non-profit charitable organizations converted to deferred loans with a minimum term that is co-terminus with the HTC Declaration with an interest rate at or below the AFR. Award letter from the non-profit charitable organization contributor must be provided at the time of application verifying the project specific (restricted) contribution

If donation/waiver of project specific assessments, infrastructure costs or local government development fees is claimed for points in this section, it cannot also be claimed in the selection point category of Regulatory **Cost Avoidance/Cost Reduction**.

To qualify for points for tax increment financing or tax abatement, there must be satisfactory documentation that the contribution is committed to the development at the time of application.

At the time of application, written documentation from the contributor justifying the amount and the terms of the contribution must be provided and be consistent with current market comparable costs. Within 6 months of the date of selection (Minnesota Housing Board selection date) the applicant must provide Minnesota Housing with documentation of a firm commitment, authorization or approval of the local/philanthropic contribution(s). The documentation must state the amount, terms and conditions and be executed or approved at a minimum by the contributor. Documentation containing words synonymous with “consider” or “may”, (as in “may award”) regarding the contribution, will not be considered acceptable. Lack of acceptable documentation will result in the reevaluation and adjustment of the tax credits or RFP award, up to and including the total recapture of tax credits or RFP funds.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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**9. Readiness to Proceed** **1 to 24 Points**

**Financial Readiness to Proceed – (0-20 points)**

Minnesota Housing shall award points to applicants who have secured funding **commitments** for one or more funding sources at the time of application except that commitments for funding from Minnesota Housing and Funding Partners (i.e. Minnesota Department of Employment and Economic Development, Family Housing Fund, Greater Minnesota Housing Fund, Metropolitan Council Local Housing Incentive Account, Minnesota Green Communities) are only included if obtained in a previous funding cycle/round.

Commitment documentation must state the amount, terms and conditions and be executed or approved by the lender or contributor and the applicant. Documentation containing words synonymous with “consider” or “may”, (as in “may award”) regarding the commitment will not be considered acceptable.

The calculation below must exclude first mortgage financing and any anticipated proceeds from the current tax credit request.

Syndication proceeds from tax credits awarded in a previous cycle/round may be included if verification is included in the application. Acceptable verification is an executed syndicator agreement or executed Letter of Intent from the syndicator which is acceptable to Minnesota Housing;

The executed Letter of Intent must:

- Be current within 15 days of submission of the application
- Contain a projected closing date for the development
- Contain a projected equity price for the purchase of the credit
- Contain a detailed explanation of the assumptions being used by the syndicator to arrive at the projected equity price

Total eligible funding secured, awarded or committed (excluding first mortgage financing and any anticipated proceeds from the current tax credit request) \$\_\_\_\_\_ Divided by Total Development Cost \$\_\_\_\_\_ equals Percentage of Funds Committed \_\_\_\_\_% (round to nearest tenth)

- 50% or more of funding secured, awarded or committed – *10 points*
- 40% to 49.9% or more of funding secured, awarded or committed – *8 points*
- 30% to 39.9% or more of funding secured, awarded or committed – *6 points*
- 20% to 29.9% of funding secured, awarded or committed – *4 points*
- 10% to 19.9% of funding secured, awarded or committed – *2 points*
- 9.9% and below of funding secured, awarded or committed – *0 points*

OR

- Minnesota Housing competitive round projects **with no funding gap and no request for deferred loan funding through the Multifamily Consolidated RFP** exclusive of amortizing first mortgages and proceeds from the tax credits requested at the time of this application\*. – *20 points*

\*Projects that have secured all of the necessary funding are expected to proceed more quickly and add to the affordable housing supply, therefore, developments awarded points in this Selection Priority are expected to make significant progress towards closing within 180 days of selection. Significant progress towards closing includes but is not limited to establishing and maintaining site control, completion of infrastructure, obtaining all required municipal approvals, demonstration of financial feasibility including commitments for interim and permanent financing and firm commitment for syndication or executed limited partnership agreement. A subsequent request for deferred loan funding prior to issuance of 8609 or failure to submit sufficient documentation of such continued and significant progress to Minnesota Housing may result in the development’s housing tax credit award being rescinded and subsequently awarded to other competitive tax credit developments.

**Non-Financial Readiness to Proceed – (1 point for each box checked up to a maximum of 4 Pts)**

Points will be awarded to projects that evidence Non-Financial Readiness to Proceed by submitting verification of the following;

- Land use and zoning approvals
- Project Specific Title Commitment and Survey\* (if project is located on tribal trust land, only the survey needs to be submitted to be eligible)
- Verification that all infrastructure for the project is complete
- Draft Building permits

\*At application, a new survey does not need to be conducted if the legal description and building footprint has not changed for a rehabilitation development.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>10. Intermediary Costs (Soft Costs)</b>	<b>1 to 6 Points</b>	_____
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Points will be given to projects with the lowest intermediary costs on a sliding scale based on percentage of total development costs. For HTC selected projects, this percentage will be enforced at issuance of the IRS Form 8609.

Intermediary cost amount: \$ \_\_\_\_\_ divided by Total Development Costs \$ \_\_\_\_\_ Equals Intermediary Percentage \_\_\_\_\_% (rounded to the nearest tenth).

- |  |   |
|--|---|
| <input type="checkbox"/> 0.0 – 15% – 6 points  | <input type="checkbox"/> 25.1 – 30% – 1 point   |
| <input type="checkbox"/> 15.1 – 20% – 3 points | <input type="checkbox"/> 30.1 & over – 0 points |
| <input type="checkbox"/> 20.1 – 25% – 2 points |   |

<b>11. Unacceptable Practices</b>	<b>-10 to -25 Points</b>	_____
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Minnesota Housing will impose penalty points for unacceptable practices as identified in Chapter 3 F of the Housing Tax Credit Procedural Manual.

<b>12. Eventual Tenant Ownership</b>	<b>1 Point</b>	_____
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The proposal must include a financially viable plan to transfer **100 percent** of the HTC unit ownership after the end of the 15-year compliance period from the initial ownership entity (or Minnesota Housing approved "Transfer of Ownership") of the project to tenant ownership.

The unit purchase price at time of sale must be affordable to buyers with incomes meeting HTC eligibility requirements. To be eligible, the buyer must have an HTC qualifying income at the time of initial occupancy (HTC rental tenant) or time of purchase. The plan must incorporate an ownership exit strategy and the provision of services including homeownership education and training. The Declaration of Land Use Restrictive Covenants will contain provisions ensuring compliance with these home ownership program commitments by the Owner. (Refer also to Chapter 4 W of the HTC Procedural Manual for additional information.)

**Until the time the HTC units are purchased by qualified tenants or in the event the HTC units are not acquired by qualified tenants, the owner will extend the duration of low-income use for the full extended use period (30 years).**

<b>13. Underserved Populations</b>	<b>3 to 10 Points</b>	_____
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The development serves an underserved population defined as single head of household with minor children, individuals and households of color and one of the following is true:

- Marketing efforts or project design features will be used that will attract underserved populations including collaborations and partnerships proposed with members or organizations addressing the needs of underserved populations – 3 points

Or

- Marketing efforts or project design features will be used that will attract underserved populations including collaborations and partnerships proposed with members or organizations addressing the needs of underserved populations; and the applicant has past successful experiences in marketing to or working with underserved populations
- 1 Underserved Populations – 5 points
- 2 Underserved Populations – 10 points

(NOTE: see selection priority #4 for Disabled Individuals)

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>14. Temporary Priority – Foreclosed Properties</b>	<b>3 to 10 Points</b>
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The proposal addresses a temporary housing priority and is eligible for the award of points by the Commissioner or the Board of the Minnesota Housing Finance Agency pursuant to authority cited in the Rules of the Minnesota Housing Finance Agency.

(Note: Points cannot be taken in this section for a Temporary Priority if a priority section has been specifically created for it elsewhere in this self-scoring worksheet.)

Priority is given to applications proposing to acquire and rehabilitate a “Foreclosed Property” (A home or residential property has been foreclosed upon if any of the following conditions apply: a) the property’s current delinquency status is at least 60 days delinquent under the Mortgage Bankers of America delinquency calculation and the owner has been notified of this delinquency, or b) the property owner is 90 days or more delinquent on tax payments, or c) under state, local, or tribal law, foreclosure proceedings have been initiated or completed, or d) foreclosure proceedings have been completed and title has been transferred to an intermediary aggregator or servicer that is not an NSP grantee, subrecipient, contractor, developer, or end user.) or are located in a NSP3 Target Area or Foreclosure Priority Area identified by Minnesota Housing.

[http://www.mnhousing.gov/resources/apply/multifamily/MHFA\\_009340.aspx](http://www.mnhousing.gov/resources/apply/multifamily/MHFA_009340.aspx)

In cases where the project involves a “Foreclosed Property”, the proposed project cannot be a conversion (adaptive reuse/conversion to housing from another use).

The project must consist of a minimum of 12 units and all units must be located on one parcel or contiguous site.

**Metropolitan Area:** - Points may be claimed for only one of the following (maximum of ten (10) points):

- For applications proposing to acquire and rehabilitate a Foreclosed Property which is located in one of the Minnesota Housing designated NSP3 target areas. – 10 points
- For applications proposing to acquire and rehabilitate a Foreclosed Property which is located in one of the designated Foreclosure Priority Areas. – 5 points
- For applications proposing a project that is located is a Minnesota Housing designated NSP3 target area. – 5 points
- For applications proposing to acquire and rehabilitate a Foreclosed Property which is not located in one of the designated Foreclosure Priority Areas. – 3 points
- For applications proposing a project to acquire and rehabilitate a property that is located in one of the designated Foreclosure Priority Areas. – 3 points

**Greater Minnesota:** - Points may be claimed for only one of the following (maximum of five (5) points):

- For applications proposing to acquire and rehabilitate a Foreclosed Property which is located in one of the designated Foreclosure Priority Areas. – 5 points
- For applications proposing to acquire and rehabilitate a Foreclosed Property which is not located in one of the designated Foreclosure Priority Areas. – 3 points
- For applications proposing a project to acquire and rehabilitate a property that is located in one of the designated Foreclosure Priority Areas. – 3 points

For applications proposing to acquire and rehabilitate a project which has been foreclosed, applicant must provide at the time of application:

- Evidence of applicant’s ownership rights to the property
- Narrative which clearly identifies (1) the number of tenant leases which are valid and in force and (2) the terms and conditions of those leases which would have a direct impact on Minnesota Housing’s analysis and underwriting of the project proposed in the application.

Note: Failure to acquire good title to the property will result in the reevaluation and adjustment of the tax credits or RFP award, up to and including the total recapture of tax credits or RFP funds.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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**15. Preservation of Existing Housing Tax Credit Units**

**10 Points**

**IMPORTANT NOTE**

THESE POINTS ARE AVAILABLE ONLY TO EXISTING MINNESOTA HOUSING TAX CREDIT PROJECTS APPLYING FOR TAX CREDITS FROM MINNESOTA HOUSING'S COMPETITIVE ALLOCATION PROCESS (CONSOLIDATED RFP) and QUALIFIED TAX EXEMPT PROJECTS APPLYING FOR A PRELIMINARY DETERMINATION LETTER FROM MINNESOTA HOUSING AS THE CREDIT ALLOCATOR.

**To obtain the related points, the existing tax credit housing must meet the following criteria:**

1. The development received a Minnesota Housing allocation of housing tax credits and is eligible to and will exercise their option under the provisions of Section 42(h)(6)(E)(i)(II) and 42(h)(6)(F) within the next 12 months;  
and
2. Applicant agrees to maintain the Housing Tax Credit Units in the development for at least 30 years;  
and
3. The proposal will not result in the displacement of existing low and moderate income residents;  
and
4. Units must be considered at risk of going to market rents, where the market rents of comparable units exceed the tax credit rent limits by 10 percent and the proposed rents will increase by more than 30 percent within two years of the Housing Tax Credit Application date. The risk of conversion must be supported by information contained in the application and with final determinations made by Minnesota Housing;  
or
5. Tax credit units would no longer remain decent, safe, and affordable due to physical deterioration or deterioration of capacity of current ownership/management entity.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>16. Permanent Housing for Individuals Experiencing Long-Term Homelessness</b>	<b>5 to 110 Points</b>	
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**Minnesota Housing Competitive Round or Tax Exempt Points (“non-Bonus” points) – 5 or 10 Points**

“Non-Bonus” points will be awarded to permanent housing proposals in which a minimum of 5% (rounded up to the next full unit) of the total units, but no fewer than 4 units are set aside and rented to households experiencing long-term homelessness as defined in Minnesota Rules, Chapter 4900.3705:

- 5% to 49.99%, but no fewer than 4 units – 5 points
- 50% to 100%, but no fewer than 20 units – 10 points

**Minnesota Housing Competitive Round or Non-Tax Exempt Points (“bonus” points) – 100 Points**

100 points (“bonus points”) will be available until a total of \$1,755,000 (estimated 25 percent of Minnesota Housing’s administered credit authority) in tax credits are awarded for qualifying permanent housing proposals for households experiencing long-term homelessness selected in the 2012 Housing Tax Credit competitions. Once this maximum amount is reached, the 100 points (“bonus” points) will no longer be awarded for the remaining 2012 Tax Credit Program competitive funding rounds. If qualified per the requirements of this section, applicants may claim the “bonus points”. Minnesota Housing will make point reductions relating to the “bonus points” funding limits following its review of all applications in the funding round which claim these points. Qualified proposals may earn a maximum of 10 points (“non-bonus” points) and may continue to compete in the appropriate set-aside.

**To receive points under this category, the proposal must meet all of the following conditions:**

- a) the applicant must complete and submit the Supportive Housing application materials, including the narratives, forms and submittals identified in the Common Application for Multifamily Rental Housing Resources; and
- b) the applicant agrees to pursue and continue renewal of rental assistance, operating subsidy, or service funding contracts for as long as the funding is available.

Minnesota Housing recognizes that rental assistance, or operating subsidies, and supportive services may be necessary to effectively serve households experiencing long-term homelessness. If the necessary rental assistance, operating support, or tenant service funding for the project is withdrawn or terminated due to reasons not attributable to the actions or inactions of the owner, and alternative funding is unavailable, and the project is otherwise in full compliance with all the terms of the funding for the project, the owner may petition Minnesota Housing to modify its requirements. Minnesota Housing may (i) relax or eliminate the requirement for supportive services or (ii) relax or eliminate the requirement that the assisted units be occupied by households experiencing long-term homelessness. Should Minnesota Housing eliminate the requirement that the assisted units be occupied by households experiencing long-term homelessness, Minnesota Housing will permit the owner to phase out the targeting of tax credit units to households experiencing long-term homelessness and convert the rents of those units to the 50% tax credit rent limit without jeopardizing the tax credit allocation, provided that more restrictive threshold, selection priority or funding requirements do not apply. If such conversion occurs, in order to retain the tax credit allocation, the above described 50% tax credit rent limit and the Section 42 minimum set-aside elected for the project by the owner must be maintained for the remainder of the tax credit compliance period and extended use period.

A proposal which is awarded scoring points from this category and is selected to receive tax credits will be required to comply with the Long-Term Homelessness reporting requirements as defined by Minnesota Housing. The Tax Credit Declaration of Land Use Restrictive Covenants, including a specific Rider to the Declaration, will contain performance requirements related to these long-term homelessness units and will be recorded with the project.

<b>17. High Speed Internet Access</b>	<b>1 Point</b>	
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The development will provide High Speed Internet access via installation of all appropriate infrastructure and connections for cable, DSL or wireless internet service to every unit in the development. This will be a design requirement if points are taken.

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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**18. Minimizing Transportation Costs and Promoting Access to Transit 2 or 3 Points**

Points will be awarded for Transit Oriented Developments or developments that promote Access to Transit ([Link to maps and eligible census tracts.](#))

**Metropolitan Area:**

To receive 3 Points for Transit Oriented Development in the metropolitan area, a development must be:

- Located within a one half mile radius of a completed or in progress LRT, BRT, or commuter rail station

To receive 2 Points for promoting access to public transportation in the metropolitan area, a development must be:

- Located within one quarter mile of a high service public transportation fixed route stop<sup>1</sup>; or
- Located within one half mile of an express bus route stop; or
- Located within one half mile of a park and ride; or
- Located within a Transit Improvement Area designation by MN Department of Employment and Economic Development (DEED)<sup>2</sup>.

**Greater Minnesota:**

To receive 3 Points for promoting access to transit, a development in Greater Minnesota must be:

- Located within one half mile of a public transportation fixed route stop (including express bus stop and park and ride stations); or
- Located within a Transit Improvement Area designation by MN Department of Employment and Economic Development (DEED); or
- Located within a census tract that is within 5 miles of 2,000 low and moderate wage jobs **AND** meets one of the below:
  - The proposed housing is within 1 mile of at least four different types of facilities listed below.**  
Attach a map identifying the property location with exact distances to at least four of the following facility types: supermarket/convenience store, public school, library, licensed child care center, usable park space/dedicated walking or biking trails, bank, medical or dental office, post office, laundry/dry cleaner, pharmacy, place of worship, community or civic center that is accessible to residents, arts or entertainment center, police station, fire station, fitness center/gym, restaurant, neighborhood serving retail, office building/employment center; or
  - The proposed housing has access to dial-a-ride\* services during standard workday hours.**  
Applicants must provide documentation of access and availability of service and describe how the service is a viable transit alternative that could be used for transportation to work, school, shopping, services and appointments.

\*Minnesota Department of Transportation defines dial-a-ride as: *“A demand-responsive service in which the vehicle is requested by telephone and vehicle routing is determined as requests are received. Origin-to-destination service with some intermediate stops is offered. Dial-A-Ride is a version of the taxicab using larger vehicles for short-to-medium distance trips in lower-density subregions”.*

At the time of application, the applicant must submit a map identifying the location of the project with exact distances to the eligible public transit station/stop and include a copy of the route, span and frequency of service.

<sup>1</sup> High service fixed route stop defined as those serviced during the time period 6 AM through 6:30 PM and with service approximately every half hour during that time.

<sup>2</sup> DEED has designated 53 station areas near commuter rail, light rail and bus rapid transit stations in the Twin Cities. The TIAs encompass a ½ mile radius around the stations. More information at [http://www.positivelyminnesota.com/Government/Financial\\_Assistance/Site\\_Cleanup,\\_Redevelopment,\\_Transit\\_Funding/Transit\\_Improvement\\_Areas.aspx](http://www.positivelyminnesota.com/Government/Financial_Assistance/Site_Cleanup,_Redevelopment,_Transit_Funding/Transit_Improvement_Areas.aspx)

Selection Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>19. Smoke Free Buildings</b>	<b>1 Point</b>
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One (1) point will be awarded for projects that will institute and maintain a written policy\* prohibiting smoking in all the units and all common areas within the building/s of the project. The project must include a non-smoking clause in the lease for every household.

Projects awarded a point in this scoring criteria will be required to maintain the smoke-free policy for the term of the declaration.

\*The written policy must be submitted with the application and should include procedures regarding transitioning to smoke-free for existing residents and establishment of smoking areas outside of units and common areas if applicable. Consequences for violating the smoke-free policy are determined by owner but must be included in the written policy.

<b>Preference Priorities</b>	<b>Developer Claimed</b>	<b>Minnesota Housing Awarded</b>
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**1. Serves Lowest Income Tenants/Rent Reduction**

**5 to 13 Points**

Scores are based on gross rent level including utilities before rental assistance. Eligible units must have rents affordable to households whose incomes do not exceed 30 percent or 50 percent of median income without rental assistance.

In addition to the elected income limit of 50 percent or 60 percent AMI for the full term of the declaration (refer to the Minimum Set-Aside), the applicant agrees to maintain deeper rent structuring for which selection points are requested.

Applicants may choose either option 1 or 2, and in addition, option 3 for the development. This selection will restrict rents only (tenant incomes will not be restricted to the 50 percent or 30 percent income level by claiming points in this section).

- Option 1 – A project in which 100 percent of the HTC unit rents representing \_\_\_\_\_ units are in the county 50 percent HUD area median rent limit – *10 points*
- Option 2 – A project in which at least 50 percent of the HTC unit rents representing \_\_\_\_\_ units are at the county 50 percent HUD area median rent limit – *5 points*

OR

- Option 3 – In addition to Option 1 or 2, a project that further restricts 30 percent of the above restricted units to the county 30 percent HUD area median rent limit representing \_\_\_\_\_ units – *3 additional points*

**NOTE: If points are claimed/awarded for this category, then no points may be claimed/awarded from the selection priority category of Rental Assistance for the same units.**

**IMPORTANT**

All 50 percent rent restricted units must meet the 50 percent area median rent for a minimum of five years after the last placed in service date for any building in the property. After the five year period has expired, rent may be increased to the 60 percent rent limit over a three year period with increases not to exceed the amount listed in the table below, provided that more restrictive threshold, selection priority or funding requirements do not apply.

All 30 percent rent restricted units must meet the 30 percent area median rent for a minimum of five years after the last placed in service date for any building in the property. After the five year period has expired, rent may be increased to the 40 percent rent limit over a three-year period with increases not to exceed the amount listed in the table below, provided that more restrictive threshold, selection priority or funding requirements do not apply.

YEAR	30% of 50% Rent Levels	30% of 30% Rent Levels
1 – 5	30% of 50%	30% of 30%
6	30% of 53%	30% of 33%
7	30% of 57%	30% of 37%
8	30% of 60%	30% of 40%

Minnesota Housing will incorporate these restrictions into the Declaration of Land Use Restrictive Covenants. The applicant must demonstrate to sole satisfaction of Minnesota Housing that the property can achieve these reduced rents and remain financially feasible [IRC § 42(m)(2)]. Points are contingent upon financial plans demonstrating feasibility, positive cash flow on a 15-year pro forma and gaining Minnesota Housing management approval (for management, operational expenses, and cash flow assumptions).

Preference Priorities	Developer Claimed	Minnesota Housing Awarded
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<b>2. Preservation of Federally Assisted Units</b>	<b>20 Points</b>	_____	_____
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DEFINITION - Any housing receiving project based rental assistance, operating subsidies, or mortgage interest reduction payments. This includes public housing, Section 236 and Section 221(d)(3) interest reduction payments, and any development with project based Section 8, rent supplement, or rental assistance payments contract.

Preserves federally assisted low income housing which, due to mortgage prepayments or expiring rental assistance, would convert to market rate use or due to physical deterioration or deterioration of capacity of current ownership/management entity would lose its federal subsidies. Minnesota Housing, at its sole discretion, must agree that a market exists for a conversion to market rate housing.

**In order to obtain the related points, the federally assisted housing must meet the following:**

- 1 Units must be considered at risk of losing assistance within two years of the Housing Tax Credit Application date as supported by information contained in the application and with final determinations made by Minnesota Housing.
- 2 Applicant must agree to continue renewals of existing project based housing subsidy payment contract for as long as the assistance is available.
- 3 Applicant must agree to maintain the Housing Tax Credit Units in the development for at least 30 years.

Except for “good cause” applicant must not evict existing subsidized residents and must continue to renew leases for those residents.

Following selection, developments awarded points through this category which have an identity of interest will be required to provide an as-is appraisal acceptable to Minnesota Housing to substantiate the acquisition price reflected in the application. Prices which are unsubstantiated or inconsistent with comparable current market pricing will be subject to re-evaluation and adjustment of the tax credits or RFP award, up to and including the total recapture of tax credits or RFP funds.

<b>3. QCT/Community Revitalization</b>	<b>1 Point</b>	_____	_____
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A point is awarded to projects that are located in a Qualified Census Tract (See Qualified Census Tract – Reference Materials Index) and are part of a concerted plan that provides for community revitalization. This must be evidenced by a letter from the city verifying that the proposed project is part of an approved community revitalization area as established by resolution or other legal action.

Preference Priorities	Developer Claimed	Minnesota Housing Awarded
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**4. Rental Assistance** **4 to 21 Points**

Priority is given to an owner that submits with the application a **fully executed binding commitment** (i.e. binding Resolution/binding Letter of Approval from the governing body) for project based rental assistance awarded in accordance with 24 CFR Ch. IX, Section 983.51. The assisted units must be located in buildings on the project site. **For the purpose of this section, if a proposal contains existing project based assisted units, these units will be counted towards meeting required Rental Assistance percentages.**

Rent for assisted units must be at or below Fair Market Rents (or appropriate payment standard for the project area). Receiving these points and agreeing to a minimum number of assisted units does not release owners from their obligations under the Minnesota Human Rights Act and Section 42 prohibiting refusal to lease to the holder of a voucher of eligibility under Section 8 of the United States Housing Act of 1937 because of the status of the prospective tenant as such a holder.

A current request for Minnesota Housing Rental Assistance will not receive Rental Assistance points. A past award of existing Rental Assistance will be counted toward meeting the required percentages. Indicate the applicable combinations of the below components. Points for A, B and C cannot be claimed in any combination.

- (A) For developments agreeing to set aside and having the required binding commitment for at least 51 percent of the total units for project based rental assistance – *13 points*
- (B) For developments agreeing to set aside and having the required binding commitment for at least 20 percent but under 51 percent of the total units for project based rental assistance – *10 points*
- (C) For developments agreeing to set aside and having the required binding commitment for at least 10 percent but under 20 percent of the total units for the project based rental assistance – *6 points*
- (D) For selection components A, B or C above, if, in addition, the above binding commitments are coupled with a binding commitment to provide the project based rental assistance for a minimum 10 year contract term – *4 points*
- (E) For selection components A, B or C above, if, in addition, the above binding commitments are coupled with a binding commitment to provide the project based rental assistance for a 5 to 9 year contract term – *2 points*

**NOTE: If points are claimed/awarded for A, B, C, D or E above, then no points may be claimed/awarded from the preference priority categories of Serves Lowest-Income Tenants/Rent Reduction for the same units.**

- (F) For developments that cooperatively develop a housing plan/agreement to provide **other** Rental Assistance (e.g. Section 8, portable tenant based, formal recommendation for McKinney Vento Shelter Plus Care rent assistance, or other similar programs approved by Minnesota Housing) to meet the existing need as evidenced at application by a letter of intent signed by both the applicant and the local housing authority or other similar entities – *4 points*

To receive these points, the applicant must comply with all program requirements for the assistance for which priority points were given, including maintaining rents within the appropriate payment standard for the project area in which the project is located for the full compliance and extended use period of the housing tax credits.

**As a condition of Carryover or 8609, the applicant must submit a copy of the fully executed contract for the project-based rental assistance to be included in the development.**

For project based rental assistance in conjunction with a binding commitment for an “extended term contract” at time of application the applicant must submit a binding commitment for the “extended term contract” for project based assistance for a minimum of 5 or 10 years which is signed by the Local Housing Authority or other similar entity. As a condition of Carryover or 8609, the applicant must submit a fully executed copy of the “extended term contract” for the project based assistance to be included in the development.

For Other Rental Assistance (e.g., Section 8, portable tenant based, formal recommendation for McKinney Vento Shelter Plus Care rent assistance or other similar rent assistance programs approved by Minnesota Housing), at time of application the applicant must submit a letter of intent to cooperatively develop a housing plan/agreement which is signed by the applicant and Local Housing Authority or other similar entity along, with the completed Agreement to Utilize Public Housing and Section 8 Waiting Lists. As a condition of Carryover or 8609, the applicant must submit a fully executed copy of the cooperatively developed housing plan/agreement.

<b>Preference Priorities</b>	<b>Developer Claimed</b>	<b>Minnesota Housing Awarded</b>
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**TOTAL POINTS**

Developer Claimed

Minnesota Housing Awarded

Under penalty of perjury, Owner hereby certifies the information provided herein is true and accurate.

Name of Owner:

By: \_\_\_\_\_  
(Signature)

Of: \_\_\_\_\_  
(Name of Legal Entity)

Its: \_\_\_\_\_  
(Title) (Managing General Partner)

\_\_\_\_\_  
(Print or type name of signatory)

Note: During the competition process, Minnesota Housing’s review of the submitted self-scoring worksheet is only to validate that the points claimed are eligible, to reduce points claimed if not eligible, and to determine points awarded. Minnesota Housing will not award additional points which are not initially claimed by the Applicant/Owner. Many performance obligations are created by the claiming of certain scoring points. As such, Minnesota Housing cannot and will not assume the position of creating any such performance obligations on behalf of the Applicant/Owner. In addition, applications funded under the Joint Powers Agreement must also comply with the suballocators selection criteria defined in their Qualified Allocation Plan.

Meeting Date: 04/24/2012

By: Brian Olson, Engineering/Public Works

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### Information

**Title:**

Consider Cost Contribution for Transportation for Economic Development (TED) Grant application for the Armstrong Boulevard Interchange

**Background:**

Earlier this year, the City Council met to discuss our strategic goals. Near the top of the list of priorities given to Staff was to pursue funding opportunities for the Armstrong Boulevard / Trunk Highway 10 interchange. In 2011, the City of Ramsey, in cooperation with the Anoka County Highway Department applied to the Transportation for Economic Development (TED) program. The application scored very well but we were unsuccessful. Attached to this case is an overview of the 2012 program and a list of the projects that were awarded grants in 2011.

As you can see from the attachment, there was a wide variety of projects selected in 2011. This grant program was solicited at the same time as the Safety and Mobility (SAM) grant program. The funding for the two programs together totaled approximately \$70 million and were designated primarily for projects that benefited economic development as well as increased capacity, safety and mobility for interchanges. These funds were distributed 50% inside the 7 county metropolitan area and 50% outside the metropolitan area.

In 2011, the projects that were eligible to apply for the TED program were those that were not in the State's transportation improvement plan (STIP). This year, however, projects that are in the STIP are allowed to apply for this grant. Additionally, the grant program will be more competitive because the projects that are being solicited do not have to be interchanges AND there is only between \$20 - \$30 million available to be distributed statewide. It is likely that the money will be split between the metropolitan area and the area outside the metropolitan area similar to how it was distributed last year.

**Observations:**

The purpose of the case tonight is to discuss the cost contributions that are included in the grant application. As mentioned above there are a few differences between the 2011 and 2012 TED programs. Last year, one of the reasons that our grant application was ranked so high was the willingness to commit funding the remainder of the cost. The total project cost is estimated at about \$36 million. We were applying for a grant for \$10 million which meant that the City of Ramsey committed ~\$13 million as did Anoka County.

Attached to this case is a compilation of the projects that we will complete within the next 2 years and how it reduces the cost of the interchange project. The maximum amount this year for the TED program has been limited to \$7 million. Staff will review the costs associated with the project and discuss a potential funding solution that is included within the attached funding and uses package.

There is 100 points available for this grant application and there are 2 categories that will be impacted by the decision to reduce our financial commitment. The Financial Plan category is worth 20 points and the Project Readiness category is worth 10 points.

We have had discussions with Anoka County regarding the commitment to funding and have attached a draft Joint Powers Agreement. The grant application is due on April 27th.

**Recommendation:**

Staff recommends approval of the attached Joint Powers Agreement with the Anoka County Highway Department and approval of the attached resolution indicating support for the interchange project.

**Funding Source:**

The funding source has not been determined at this time but we will have time after acceptance of the grant to determine the funding sources. Some examples could include: Municipal State Aid, TIF, General obligation bonds, future land sale proceeds.

**Council Action:**

Staff recommends approval of the attached Joint Powers Agreement with the Anoka County Highway Department and approval of the attached resolution indicating support for the interchange project.

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**Attachments**

resolution of support

JPA

TED Overview and past awards

sources and uses package

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**Form Review**

**Inbox**

Kurt Ulrich

Form Started By: Brian Olson

**Reviewed By**

Kurt Ulrich

**Date**

04/19/2012 02:21 PM

Started On: 04/18/2012 08:33 AM

Final Approval Date: 04/19/2012

Councilmember Look introduced the following resolution and moved for its adoption:

**RESOLUTION # 12-04-XXX**

**RESOLUTION REQUESTING CONGRESSIONAL SUPPORT FOR AN ARMSTRONG BOULEVARD INTERCHANGE IMPROVEMENT**

**WHEREAS**, the Minnesota Department of Transportation (MnDOT) has developed an Interregional Corridor (IRC) System which identifies 2,930 miles of key transportation corridors that account for 1/3 of the vehicle miles traveled in the State; and

**WHEREAS**, traffic volumes on this IRC are expected to double by the year 2030 and without careful planning and protection of the function of these roadways, the ability to continue to provide efficient movement of goods and people is threatened; and

**WHEREAS**, this increased traffic congestion along these corridors has been recognized as a regional priority in the MnDOT Metro Division 2005 – 2025 Transportation System Plan and the Metropolitan Council’s Transportation Policy Plan; and

**WHEREAS**, MnDOT prioritized the various corridors and selected seven for further study, one of which is Trunk Highway 10 (TH10) from TH24 in Clear Lake to I-35W, including that portion that goes through the City of Ramsey and released a document known as the TH 10 Corridor Management Plan, dated January, 2002; and

**WHEREAS**, on January 18, 2002, the City of Ramsey City Council adopted Resolution #02-01-007 to a)endorse MnDOT’s vision and corridor management plan for the TH10 corridor; b)commit to working in partnership with MnDOT and other partners along the corridor to implement the recommendations of the corridor management plan; and c)support the freeway design option from Thurston Blvd. in Anoka to the western boundary of Ramsey; and

**WHEREAS**, this Corridor Management Plan indicates that the six-lane freeway that is needed for this roadway will be required to be realigned so that it is adjacent to the BNSF rail and includes an interchange at the intersection of Armstrong Boulevard; and,

**WHEREAS**, in June of 2003, the City of Ramsey City Council passed a resolution ordering that an AUAR as regulated by Chapter 4410.3610 of Minnesota Rules be conducted in relation to the Highway 10 corridor in the area between the existing alignment of TH10 and the BNSF rail: and

**WHEREAS**, in April of 2004, the City of Ramsey City Council adopted an ordinance to establish an Official Map of the corridor which affected over 70 parcels to preserve the corridor; and

**WHEREAS**, between 2004 and 2007, the City was successful in purchasing 12 of the 54 properties along the corridor to preserve Right of Way for the future freeway vision; and

**WHEREAS**, in February of 2007 the City of Ramsey along with MnDOT, Anoka County and the Metropolitan Council completed and approved a TH10 Access Management Plan which indicated an interchange at Armstrong Boulevard; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

- 1) That the City Council hereby authorizes the Mayor to write a letter of support for the Armstrong Boulevard interchange project.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Dehen and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 28<sup>th</sup> day of April 2009.

---

Mayor

**ATTEST:**

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City Clerk

**JOINT POWERS AGREEMENT  
FOR FINANCING THE CONSTRUCTION OF  
OF A HIGHWAY INTERCHANGE AT  
THE INTERSECTION OF CSAH 83 AND US 10  
IN THE CITY OF RAMSEY**

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", and the City Ramsey, 7550 Sunwood Dr. NW, Ramsey, MN 55303, hereinafter referred to as the "City".

**WITNESSETH**

WHEREAS, the parties to this agreement agree it is in the best interest of the public to construct a highway interchange at the intersection of CSAH 83 (Armstrong Blvd.) and US Highway No. 10, in the City of Ramsey (" Interchange Project"); and

WHEREAS, the parties to this agreement consider it mutually desirable to share the cost of construction of the Interchange Project as hereinafter provided; and

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, IT IS MUTUALLY STIPULATED AND AGREED:

**I. PURPOSE**

The parties have joined together for the purpose of defining each party's financial obligation relating to the construction of the Interchange Project. It is estimated that the cost to construct the Interchange Project is \$35,815,000.00, and that the possible sources of funds to pay the cost thereof is identified in the attached Exhibit A.

**II. METHOD**

The County and the City shall work diligently together and independently to secure the necessary funds from the sources identified in Exhibit A to construct the Interchange Project. If for any reason any of the funds identified in Exhibit A cannot be obtained, then the County and City agree to assume the responsibility to fund the shortfall by the City paying for one half of the shortfall and the County paying for the other half of the shortfall, provided that the County's maximum financial responsibility for funding the construction of the Interchange Project shall not exceed \$13,000,000.00. If sufficient funds for the construction of the Interchange Project are

secured prior to the termination of this agreement, the parties hereto shall acknowledge said fact through an amendment to this agreement whereby all sources of funds are identified and each party's obligation is clearly set forth therein.

III. TERM

This Agreement shall continue in effect from the above referenced date through September 1, 2012, and shall terminate on said date if sufficient funding for the construction of the Interchange Project is not secured as provided herein. Notwithstanding the foregoing, the City may assume and take on the responsibility to fund any further shortfall, which shall be acknowledged and documented by an amendment to this agreement as described in paragraph III herein.

IV. FUNDING SECURED

If the necessary funds to construct the Interchange Project are secured and an amendment pursuant to paragraph II herein is signed and entered into by the parties hereto, the County and the City shall then enter into appropriate necessary agreements to construct the Interchange Project and provide for the ownership and maintenance of the various components thereof.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the City and County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts and shall be made upon request by either party.

XI. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and to the City Administrator of Ramsey, 7550 Sunwood Dr. NW, Ramsey, MN 55303, on behalf of the City.

XII. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XIII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

**COUNTY OF ANOKA**

**CITY OF RAMSEY**

By: \_\_\_\_\_  
Rhonda Sivarajah, Chair  
County Board of Commissioners

By: \_\_\_\_\_  
Bob Ramsey  
Mayor

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ATTEST**

By: \_\_\_\_\_  
Jerry Soma  
County Administrator

By: \_\_\_\_\_  
Kurt Ulrich  
City Administrator

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Dan Klint  
Assistant County Attorney

By: \_\_\_\_\_  
William Goodrich  
City Attorney

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



Department of Employment and Economic Development

## Transportation Economic Development Program

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### Overview

The Transportation Economic Development Program (TED) is a competitive grant program available to communities for highway improvement and public infrastructure projects that create jobs and support economic development.

The program is a collaboration between the Minnesota Department of Employment and Economic Development (DEED) and the Minnesota Department of Transportation (MnDOT).

The funds available for the 2012 program will be \$20 million to \$30 million, depending on legislative action.

- Mn/DOT has committed \$20 million in Trunk Highway funds.
- DEED is requesting additional resources in the form of general obligation bonds in the 2012 legislative session.

The program may provide up to 70 percent of the costs for trunk highway interchanges and other improvements (which is defined as the accepted bid of the construction cost of the project) or the state's share as determined by Mn/DOT's cost participation policy, whichever is less.

#### For More Information

Contact Jeremy LaCroix at 651-259-7457 or email [jeremy.lacroix@state.mn.us](mailto:jeremy.lacroix@state.mn.us)

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## Transportation Economic Development Program

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### 2011 Funding Awards

Eleven highway improvement and infrastructure projects in Minnesota received preliminary approval for nearly \$33 million in funding.

Preliminary funding was designated for projects in Aitkin County, Bloomington, Hennepin County, Marshall, Perham, St. Charles, St. Cloud, Stewartville, Two Harbors, Worthington and Zumbrota.

The funding is contingent on communities providing evidence that they can complete the projects, including documenting that they have other sources of funding and can meet environmental requirements and other planning standards.

The following projects received preliminary funding approval:

#### **Aitkin County – \$138,750**

The funding will upgrade one mile of Highway 5 so that it can handle vehicles with a load capacity of 10 tons per axle. The improvement will enable American Peat Technology to increase production. Total project cost: \$555,000.

#### **City of Bloomington – \$4.2 million**

The city plans to improve the interchange at Interstate 494 and 34<sup>th</sup> Avenue, which will increase traffic capacity and help reduce accidents. The project also will improve access for local corporate offices, the Minneapolis-St. Paul International Airport and the Mall of America. Total project cost: \$6 million.

#### **Hennepin County – \$9.4 million**

Officials are planning a new entrance ramp to northbound Interstate 35W at Fourth Street South, as well as an auxiliary lane on northbound 35W from University Avenue SE to Stinson Boulevard. The project will reduce congestion in an area with a high concentration of jobs. It will also create a more direct route from downtown Minneapolis to northbound 35W. Total project cost: \$13.5 million.

#### **City of Marshall – \$575,000**

The city plans to install turning lanes and a bypass lane on Highway 68 near the proposed Lake Road Industrial Park. Officials are negotiating with businesses that may locate in the park, creating about 100 jobs. Total project cost: \$822,500.

#### **City of Perham – \$4 million**

The funding will pay for construction of an interchange for an existing overpass at Highways 10 and 34. The project will provide better access to Barrel O' Fun, Tuffy's Pet Foods, Kenny's Candies and a new hospital. The project will result in the creation of 240 jobs. Total project cost: \$6.7 million.

#### **City of St. Charles – \$570,000**

A new 20-acre industrial park, adjacent to Interstate 90, off Highway 74, is planned. Funding will pay for roads, turning lanes and utilities in the park. Active Tool and Die and Robotics Redefined/Excel Manufacturing have expressed interest in moving to the park and adding a total of 45 jobs. The project will help the community recover from the loss of its largest employer, North Star Foods, to a fire in 2009. Total project cost: \$2.6 million.

**City of St. Cloud – \$8 million**

An interchange is planned at Highway 15 and 33<sup>rd</sup> Street. Adjacent land is a high growth area where several businesses have expressed an interest in locating. The interchange will increase safety in St. Cloud by reducing traffic that must travel a five-mile circuitous route through one of the city's busiest intersections. Total project cost: \$12 million.

**City of Stewartville – \$400,000**

A new road and utilities are planned within an existing business park, located at Highway 63 near Interstate 90 and south of the Rochester International Airport. The city is negotiating with Federal Express and a refrigeration and distribution company to place facilities in the park. Total project cost: \$1.6 million.

**City of Two Harbors – \$1 million**

The city plans to close six accesses to Highway 61 and add an intersection to the east side of Highway 61 at Highway 26. Highway 26 will be extended to provide safer access to North Shore Manufacturing and other area businesses. North Shore Manufacturing plans to add 50 jobs in the next five years. Total project cost: \$1.7 million.

**City of Worthington – \$3.3 million**

The project, just south of Interstate 90, will extend a four-lane divided section of Highway 59 by another 1,200 feet to the north. Turning lanes and other small projects are also planned to improve access to a new 750-acre industrial/commercial park and a bioscience park. Bedford Technologies is planning to expand in the industrial park. The park is expected to create 440 jobs in the next five years. Total project cost: \$4.7 million.

**City of Zumbrota – \$1.15 million**

The project will improve existing roads and upgrade and add utilities along Highway 68. The improvements will allow safer access to Highway 52 for VersaCold – a cold-storage business – and allow for future industrial development in the area. VersaCold is planning a 75,000-square-foot expansion that will add 25 jobs. Total project cost: \$2.3 million.

1 2 3 4

Total Project Cost \$ 35,787,000

Env. Rev/Eng/Const. Eng. (25%) \$ 5,950,000  
 R/W (Salvageable) \$ 5,250,000  
 R/W (Non Salvageable) \$ 1,000,000

Construction  
 Structures \$ 8,838,000 \$ 9,831,862 \$ 9,832,000  
 Grading & Drainage \$ 5,180,010 \$ 5,762,519 \$ 5,763,000  
 Subbase & Base \$ 733,651 \$ 816,153 \$ 820,000  
 Surface \$ 3,774,626 \$ 4,199,095 \$ 4,200,000  
 Other \$ 2,696,131 \$ 2,999,320 \$ 3,000,000  
 SubTotal Construction \$ 21,222,418 \$ 23,608,948 \$ 23,615,000  
 Total Cost \$ 32,169,273 \$ 35,786,813 \$ 35,815,000

Sunwood Drive realignment (take out roundabout (\$200,000) and temp improvements(\$75,000))		Funding	
Engineering	\$ 440,000	Anoka County	\$1,700,000
Right of way	\$ 2,100,000	LRIP	\$500,000
Construction	\$ 2,825,000	TOD Grant	\$1,250,000
	\$ 5,365,000	City TIF	\$806,000
		City Utility	\$493,000
		City EDA	\$600,000
		City HRA	\$16,000
			\$5,365,000

Riverdale Drive (only costs attributable to interchange)			
Engineering	\$ 200,000	MnDOT Coop	\$702,000
Right of way	\$ 150,000	City MSA	\$870,000
Construction	\$ 1,222,000		\$1,572,000
	\$ 1,572,000		

Remaining interchange

Env. Review / design / construction admin \$ 5,310,000 (\$5.9 million - prelim - Sunwood - Riverdale)  
 Right of way \$ 4,000,000  
 Construction \$ 19,568,000  
 Total remaining cost \$ 28,878,000 \$ 35,815,000

Funding package

Federal / State (80% of construction) \$ 18,892,000  
 Local share construction (10% City) \$ 2,361,500  
 Local share construction (10% County) \$ 2,361,500  
 BNSF (5% of bridge) \$ 211,365 (5% of \$4,227,300)  
 MnDOT (construction eng and adm) \$ 1,900,000 \$ 1,889,200.00  
 City County prelimin design \$ 500,000  
 Federal Kennedy appropriation Final design \$ 500,000  
 Final Design - Local \$ 2,151,635  
 \$ 28,878,000

City \$ 6,472,318  
 County \$ 5,387,318  
 BNSF \$ 211,365  
 State of Minnesota (Bonding+grants+const admin) \$ 21,994,000  
 Metropolitan Council \$ 1,250,000  
 Federal \$ 500,000  
 \$ 35,815,000

**Expected revenue:**

Federal	\$ 10,000,000
State bonding	\$ 10,000,000
TED or SAM grant	\$ 6,042,000

Metropolitan Council TOD grant	\$	960,000	
MnDOT cooperative agreement and LRIP grant	\$	1,202,000	
MnDOT construction administration	\$	1,900,000	
Federal planning grant	\$	500,000	
BNSF	\$	211,000	5% of Bridge cost
County	\$	2,500,000	
City TIF	\$	2,500,000	
	\$	35,815,000	

**Meeting Date:** 04/24/2012

**By:** Tim Himmer, Engineering/Public Works

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**Information**

**Title:**

Update on Required Land Acquisitions for the Sunwood Drive Realignment Project -  
***PORTIONS OF THIS DISCUSSION MAY BE CLOSED TO THE PUBLIC***

**Background:**

The Armstrong Boulevard/Highway 10 interchange project is considered one of the highest transportation priorities in the City. In an effort to reduce the overall costs the Council has been discussing ways to preconstruct portions of this project, such that it can be accomplished in phases. One phase of this interchange project is the realignment of Sunwood Drive, which is being considered to improve traffic flow through the area in the short term, create a consolidated signalized access to the COR along its western boundary, provide for a portion of the City's cost participation in the interchange project, and create additional development options for the COR property. The Sunwood realignment will construct the first intersection north of Highway 10 on Armstrong Boulevard, at a location that addresses the major concerns expressed by MnDOT and Anoka County.

The project includes the realignment of Sunwood Drive, between approximately Zeolite Street and Armstrong Boulevard (see attached preliminary design). The intent is to work north to south on Armstrong Boulevard and complete another section of the roadway in its final location; to set the stage for the ultimate interchange over the railroad tracks and Highway 10. Draft feasibility studies were presented to the Public Works Committee and HRA on December 13, 2011, with the only remaining outstanding item being the funding package. On that date the HRA authorized the preparation of appraisals for the potential acquisition of 3 parcels along the west side of Armstrong Boulevard that are necessary for portions of this project, and ultimately the interchange project.

On January 24, 2012 draft feasibility studies were presented to the City Council for consideration. At that meeting the City Council authorized the final design contracts with Landform and WSB & Associates, and ordered the preparation of plans and specifications. On February 28, 2012 the City Council was updated on this project, and additional discussions took place with respect to the required property acquisitions south of 147th Avenue NW. Appraisals have been completed on these 3 parcels and negotiations are underway with the various property owners. On March 13, 2012 the City Council approved the funding package for the Sunwood realignment project, and authorized staff to begin negotiations with property owners north of 147th Avenue to acquire small portions from 2 separate parcels. Attached to this case is an exhibit that shows the temporary and permanent easements that are required on these properties to maintain existing drainage patterns.

**Observations:**

Staff has negotiated with representatives from both properties for the acquisition of the necessary easements. We have now reached a tentative agreement on the Billmark property, and have revised the project plans to eliminate impacts to the National Growth property. Staff would like to present the specifics of the terms and seek approval of a purchase agreement on the Billmark property, and update the Council on the proposed plan revisions associated with the National Growth property.

**Recommendation:**

Staff recommends acceptance of the purchase agreement terms for the acquisition of required easements on the Billmark property. A draft purchase agreement will be presented at the meeting as prepared by the City Attorney. It is further recommended that the City Council approve the proposed plan changes that will eliminate impacts to the National Growth property.

**Funding Source:**

Attached to this case are the funding packages that the City Council approved on March 13, 2012. We have recently been told that the Sunwood realignment project has not been selected for funding under the Transit Oriented Development (TOD) grant program through the Metropolitan Council, therefore we will be advancing project implementation using scenario 2.

**Council Action:**

Based upon discussion.

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**Attachments**

Preliminary Design

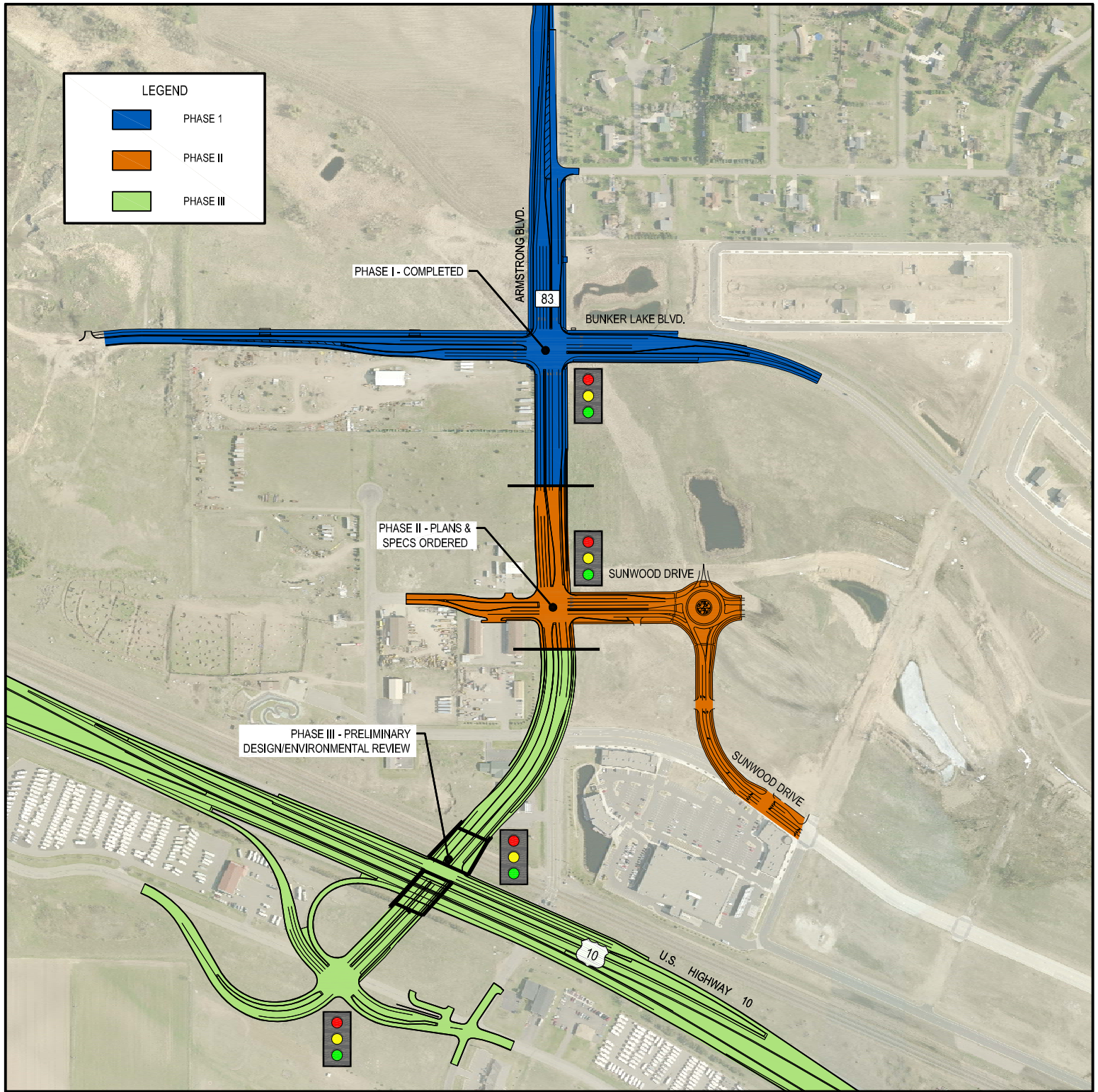
Required Acquisitions




Approved Funding Package

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Kurt Ulrich	Kurt Ulrich	04/19/2012 02:10 PM
Form Started By: Tim Himmer		Started On: 04/16/2012 12:36 PM
	Final Approval Date: 04/19/2012	



LEGEND	
	PHASE I
	PHASE II
	PHASE III

PHASE I - COMPLETED

PHASE II - PLANS & SPECS ORDERED

PHASE III - PRELIMINARY DESIGN/ENVIRONMENTAL REVIEW

ARMSTRONG BLVD.

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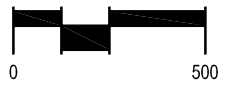
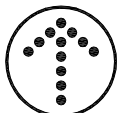
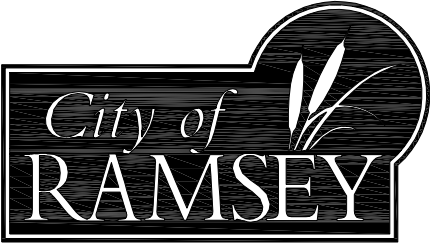
BUNKER LAKE BLVD.

SUNWOOD DRIVE

SUNWOOD DRIVE

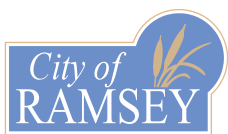
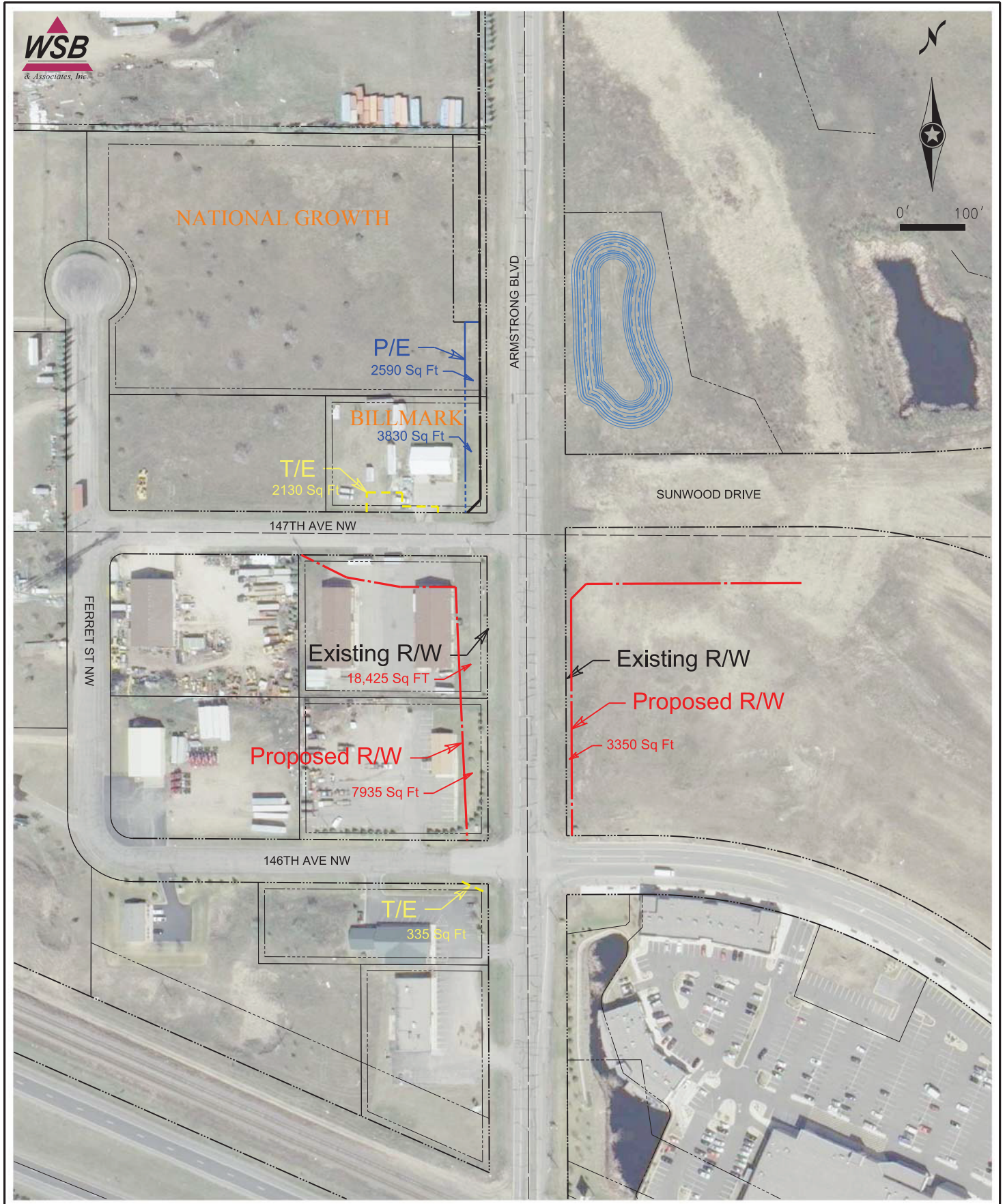
10

U.S. HIGHWAY 10



# ARMSTRONG INTERCHANGE





# Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

## Right-of-Way Map

Figure 8

**Sunwood Drive Realignment Financing Options:** Project Cost estimated at \$5.1M - \$5.6M (use \$5.35M for example)

Funding Summary:

Total Project Costs:	\$	5,350,000
LRIP Grant (Committed)	\$	(500,000)
Anoka County (Committed)	\$	<u>(1,700,000)</u>
Net City Funding	\$	3,150,000

City Funding Options:

**SCENARIO 1: With Grant Funding**

TOD Met Council Grant	\$	1,250,000	
TIF 2	\$	306,450	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
Excess Rail Funding	\$	<u>500,000</u>	
	<b>\$</b>	<b><u>3,150,000</u></b>	

**SCENARIO 2: Without TOD Met Council Grant Funding**

Equipment Revolving Fund	\$	1,056,450	(Cap. Equipment Certificates would be issued to offset capital equip purchases/Equip Fund bal of \$2.9M)
TIF 2	\$	500,000	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
If EDA is not \$600,000 would use land proceeds of up to \$400,000)			
Excess Rail Funding	\$	<u>500,000</u>	
	<b>\$</b>	<b><u>3,150,000</u></b>	