

City of Ramsey
Agenda
Regular City Council
Tuesday May 8, 2012
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Presentation**
- 3. Citizen Input**
- 4. Consent Agenda**
 1. Receive February 2012 Financial Reports - General Fund and Enterprise Funds
 2. Receive March 2012 Financial Reports - General Fund and Enterprise Funds
 3. Receive update on Comprehensive Plan Amendment Discussions
 4. Consider Application to the Metropolitan Council Livable Community Demonstration Account
 5. Adopt Resolution #12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 19,2012 through May 2, 2012
 6. Adopt Resolution Approving Revisions to the City's Municipal State Aid (MSA) Street System
 7. Adopt Resolution #12-05-XXX No Parking Resolution Related to City Improvement Project #12-20; Sunwood Drive Realignment
 8. Report from the Personnel Committee - Meeting Date: April 24, 2012
- 5. Approve Agenda**
- 6. Public Hearing**
- 7. Council Business**
 1. Authorization of Resolution #12-05-XXX Accepting Proposal on the Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for Their Issuance and Levying a Tax for the Payment Thereof
 2. Consider Approval of Special Events Permit for The Penalty Box Bar & Grill, 14077 St. Francis Boulevard NW
 3. Consider Development Agreement for Makowsky Family Farm, LLC Metes and Bounds Subdivision at 7040 173rd Ln NW; Case of Makowsky Family Farm, LLC

4. Introduce Ordinance(s) to Expand Recreational Vehicle Use in the City of Ramsey
5. Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size
6. Consider East Side Oil Equipment Lease
7. Discussion of Counter Proposal re the acquisition of property located at 8020 - 147th Avenue NW, Ramsey, MN for Right-of-Way purposes and future development - PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC.
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 05/08/2012

By: Diana Lund, Finance

Information

Title:

Receive February 2012 Financial Reports - General Fund and Enterprise Funds

Background:

Brief Summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Council Action:

No Action Required. Informational Only.

Attachments

February 2012 General Fund Financial Report - Budget to Actual

February 2012 - Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

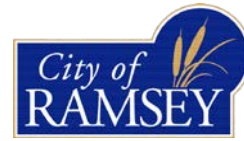
Date

05/03/2012 12:24 PM

Started On: 05/02/2012 10:01 AM

Final Approval Date: 05/03/2012

**CITY OF RAMSEY
FINANCIAL STATEMENT**



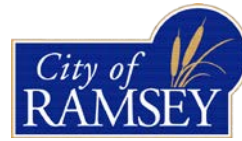
JANUARY 1, 2012 THROUGH PERIOD ENDING: February 29, 2012

GENERAL FUND EXPENDITURES - BY DEPARTMENT -		
Dept	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Admin	1,423,788.00	193,508.12
Com Dev	528,852.00	86,327.21
Contingency	230,648.00	
Council	133,951.00	32,026.78
Finance	454,044.00	63,762.71
Fire	872,656.00	61,999.06
Legal	121,000.00	8,584.00
Police	3,121,261.00	447,285.83
Public Works	2,761,875.00	377,931.19
Grand Total	9,648,075.00	1,271,424.90

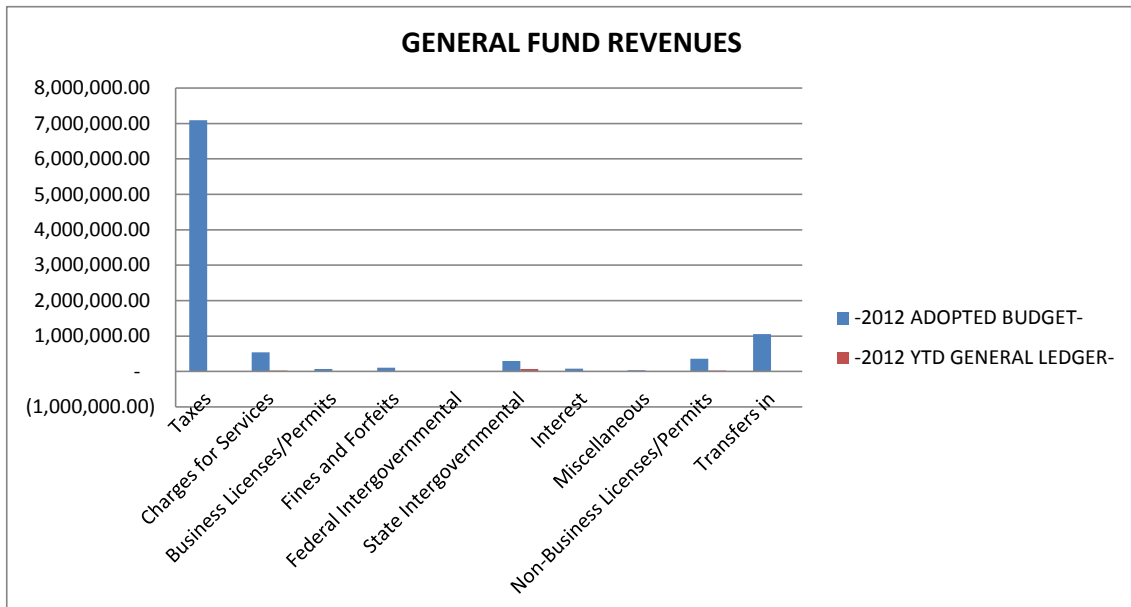
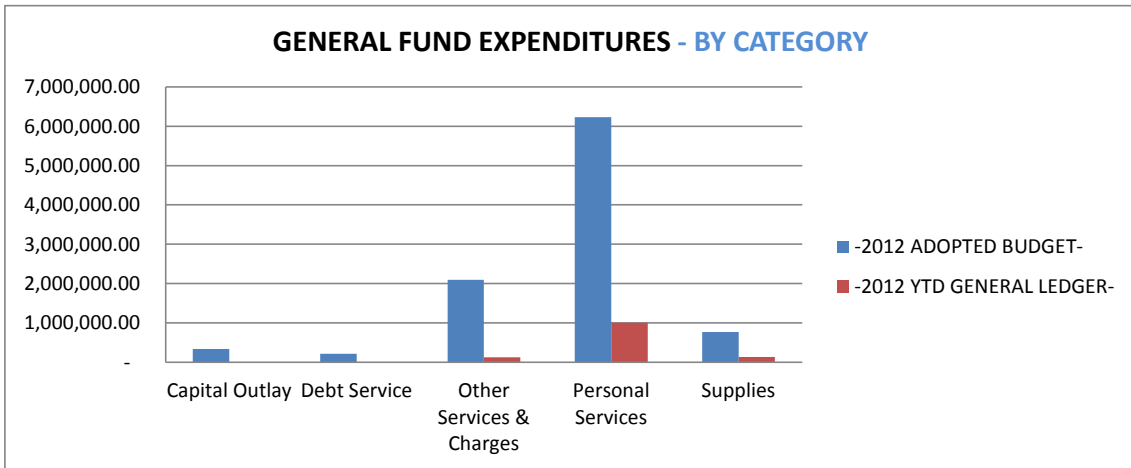
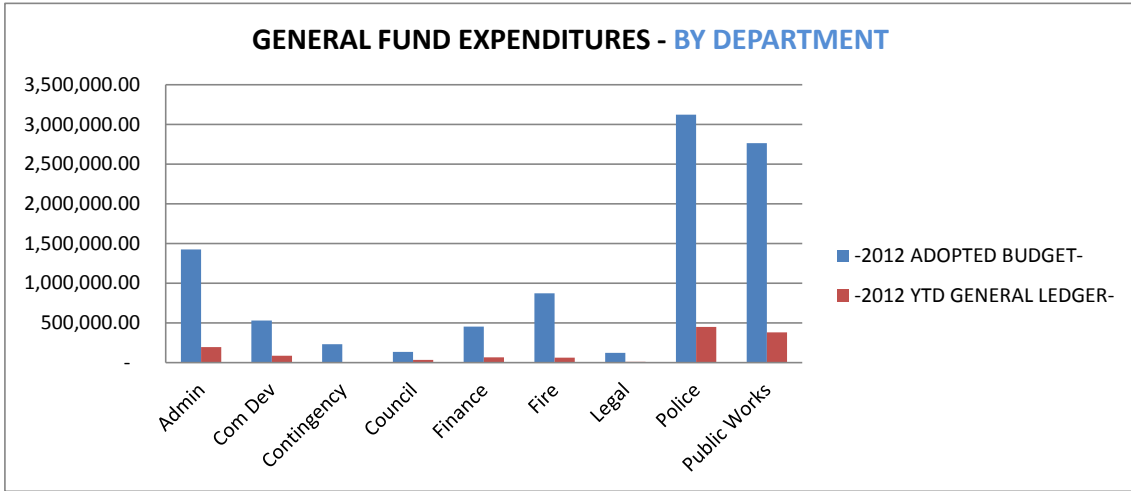
GENERAL FUND EXPENDITURES - BY CATEGORY -		
Category	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Capital Outlay	340,252.00	
Debt Service	213,113.00	
Other Services & Charges	2,094,613.00	128,854.79
Personal Services	6,232,372.00	1,006,719.02
Supplies	767,725.00	135,851.09
Grand Total	9,648,075.00	1,271,424.90

GENERAL FUND REVENUES - BY CATEGORY -		
Category	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Taxes	7,090,150.00	-
Charges for Services	543,189.00	25,888.73
Business Licenses/Permits	72,020.00	10,517.99
Fines and Forfeits	108,000.00	5,422.56
Federal Intergovernmental	7,000.00	(7,485.38)
State Intergovernmental	298,300.00	69,856.67
Interest	80,000.00	-
Miscellaneous	30,500.00	1,279.41
Non-Business Licenses/Permits	364,300.00	21,953.35
Transfers in	1,054,616.00	-
Grand Total	9,648,075.00	127,433.33

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: February 29, 2012



**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES		
BUSINESS UNIT	9601	WATER UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
4140 CREDIT CARD PROCESSING FEES		316.27
4273 OTHER STATE GRANTS & AIDS	-	7,074.00
4609 OTHER MISCELLANEOUS REVENUES	61,853.00	2,903.86
4651 WATER REVENUE	-	(2,850.89)
4652 WATER SALES - RESIDENTIAL	963,401.00	-
4653 WATER SALES-COMMERCIAL	676,702.00	-
4654 WATER PENALTIES	32,802.00	-
4655 WATER METER INSTALLATION	5,000.00	1,400.00
4656 WATER METERS	14,000.00	2,750.00
4657 CONNECTION/RECONNECTION FEES	4,000.00	-
4701 INTEREST ON INVESTMENTS	150,000.00	-
Grand Total	1,907,758.00	11,593.24

EXPENSES		
BUSINESS UNIT	9601	WATER UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
6102 F.T. REGULAR-WAGES & SALARIES	204,354.00	32,514.45
6103 FULL TIME-REGULAR-OVERTIME	12,500.00	3,364.05
6105 TEMPORARY-WAGES & SALARIES	17,000.00	-
6121 PERA CONTRIBUTIONS	15,722.00	3,094.47
6122 FICA/MEDICARE CONTRIBUTIONS	17,890.00	3,214.19
6131 GROUP INSURANCE	20,470.00	5,087.10
6133 WORKERS COMP INSURANCE PREMIUM	7,436.00	
6208 MISCELLANEOUS OFFICE SUPPLIES	1,000.00	
6223 GASOLINE	5,000.00	875.39
6225 DIESEL FUEL	7,000.00	1,199.90
6229 SHOP MATERIALS	750.00	31.49
6231 UNIFORMS & TURN-OUT GEAR	1,500.00	284.00
6249 MISCELLANEOUS OPERATING SUPPLY	13,000.00	3,453.18
6257 OTHER VEHICLE PARTS	2,500.00	579.28
6273 UTILITY SYSTEM MAINT SUPPLIES	70,000.00	7,413.67
6281 SMALL TOOLS & MINOR EQUIPMENT	110,000.00	
6292 WATER METERS FOR RESALE	20,000.00	
6315 MISCELLANEOUS PROFESSIONAL SER	54,330.00	439.82
6322 POSTAGE	2,000.00	115.30
6323 CELLULAR PHONES	2,400.00	564.42
6335 TRAINING	1,600.00	292.00
6352 GENERAL NOTICE & PUBLIC INFOR	600.00	
6361 GENERAL LIABILITY/PROPERTY INS	24,000.00	
6371 ELECTRIC UTILITIES	125,000.00	6,971.33
6372 WATER/IRRIGATION	800.00	
6373 GAS	4,000.00	411.65
6374 REFUSE/RECYCLING	600.00	79.16
6381 BUILDING & STRUCTURE REPAIR	500.00	
6439 OTHER MISCELLANEOUS	17,000.00	10,231.00
6451 MEMBERSHIP DUES	800.00	723.25
6489 OTHER CONTRACTED SERVICES	27,000.00	3,607.83
6722 DEPRECIATION	623,308.00	
6820 OPERATING TRANSFERS TO OTHER F	34,000.00	
Grand Total	1,444,060.00	84,546.93

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9602	SEWER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			213.18
4356 SEWER AVAILABILITY CHARGE-ADM	1,000.00		94.60
4609 OTHER MISCELLANEOUS REVENUES	18,546.00		-
4661 RESIDENTIAL-SEWER CHARGES	925,057.00		-
4662 COMMERCIAL-SEWER CHARGES	311,381.00		-
4663 SEWER PENALTIES	24,729.00		-
4701 INTEREST ON INVESTMENTS	50,000.00		-
Grand Total	1,330,713.00		307.78

EXPENSES			
BUSINESS UNIT	9602	SEWER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6102 F.T. REGULAR-WAGES & SALARIES	100,563.00		4,856.24
6103 FULL TIME-REGULAR-OVERTIME	2,000.00		156.95
6105 TEMPORARY-WAGES & SALARIES	5,500.00		
6121 PERA CONTRIBUTIONS	7,436.00		399.49
6122 FICA/MEDICARE CONTRIBUTIONS	8,267.00		405.37
6133 WORKERS COMP INSURANCE PREMIUM	2,798.00		
6225 DIESEL FUEL	2,500.00		
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00		230.44
6275 OTHER EQUIPMENT PARTS	2,500.00		
6315 MISCELLANEOUS PROFESSIONAL SER	16,000.00		6,925.00
6335 TRAINING	1,500.00		646.00
6361 GENERAL LIABILITY/PROPERTY INS	9,500.00		
6371 ELECTRIC UTILITIES	9,500.00		1,097.20
6373 GAS	2,400.00		271.26
6374 REFUSE/RECYCLING	500.00		79.16
6377 SEWER SERVICE CHARGE	541,073.00		180,357.68
6489 OTHER CONTRACTED SERVICES	22,000.00		4,995.63
6722 DEPRECIATION	497,434.00		
6820 OPERATING TRANSFERS TO OTHER F	28,000.00		
Grand Total	1,269,471.00		200,420.42

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			34.04
4681 CHARGES FOR STREET LIGHTS	168,312.00		-
4682 ST LIGHT O/M CHARGE	360.00		-
4683 STREET LIGHTING PENALTIES	3,366.00		-
4701 INTEREST ON INVESTMENTS	20,000.00		-
Grand Total	192,038.00		34.04

EXPENSES			
BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6371 ELECTRIC UTILITIES	122,000.00		20,461.46
6489 OTHER CONTRACTED SERVICES	12,328.00		2,638.27
6722 DEPRECIATION	33,997.00		
6820 OPERATING TRANSFERS TO OTHER F	14,000.00		
Grand Total	182,325.00		23,099.73

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES		
BUSINESS UNIT	9604	RECYCLING UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
4140 CREDIT CARD PROCESSING FEES		43.50
4287 OTHER LOCAL GOVERNMENT GRANTS	50,165.00	-
4609 OTHER MISCELLANEOUS REVENUES	-	573.65
4671 RECYCLING CHARGES	280,000.00	-
4672 RECYCLING PENALTIES	5,600.00	-
4701 INTEREST ON INVESTMENTS	200.00	-
Grand Total	335,965.00	617.15

EXPENSES		
BUSINESS UNIT	9604	RECYCLING UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
6102 F.T. REGULAR-WAGES & SALARIES	5,143.00	1,197.35
6121 PERA CONTRIBUTIONS	373.00	93.37
6122 FICA/MEDICARE CONTRIBUTIONS	393.00	78.35
6133 WORKERS COMP INSURANCE PREMIUM	87.00	
6249 MISCELLANEOUS OPERATING SUPPLY	7,000.00	46.00
6322 POSTAGE	250.00	31.30
6489 OTHER CONTRACTED SERVICES	299,000.00	72,831.78
6820 OPERATING TRANSFERS TO OTHER F	8,500.00	
Grand Total	320,746.00	74,278.15

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			45.88
4693 STORM WATER-RESIDENTIAL	305,790.00		-
4694 STORM WATER-COMMERCIAL	302,629.00		-
4695 STORM WATER-PENALTIES	12,168.00		-
4701 INTEREST ON INVESTMENTS	5,000.00		-
Grand Total	625,587.00		45.88

EXPENSES			
BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6102 F.T. REGULAR-WAGES & SALARIES	86,991.00	3,928.58	
6121 PERA CONTRIBUTIONS	6,307.00	284.89	
6122 FICA/MEDICARE CONTRIBUTIONS	6,655.00	297.30	
6133 WORKERS COMP INSURANCE PREMIUM	2,894.00		
6223 GASOLINE	2,000.00	1,029.18	
6225 DIESEL FUEL	300.00	528.24	
6249 MISCELLANEOUS OPERATING SUPPLY	13,000.00	162.35	
6257 OTHER VEHICLE PARTS	7,000.00	1,133.83	
6315 MISCELLANEOUS PROFESSIONAL SER	42,000.00	12,000.00	
6361 GENERAL LIABILITY/PROPERTY INS	5,000.00		
6371 ELECTRIC UTILITIES	2,420.00	434.68	
6373 GAS	2,500.00	271.26	
6374 REFUSE/RECYCLING	500.00	79.14	
6375 SEWER		9,311.38	
6451 MEMBERSHIP DUES	39,162.00	39,162.00	
6489 OTHER CONTRACTED SERVICES	15,200.00	2,638.27	
6722 DEPRECIATION	235,517.00		
6820 OPERATING TRANSFERS TO OTHER F	23,000.00		
Grand Total	490,446.00	71,261.10	

CC Regular Session

4. 2.

Meeting Date: 05/08/2012

By: Diana Lund, Finance

Information

Title:

Receive March 2012 Financial Reports - General Fund and Enterprise Funds

Background:

Brief summary of actual revenues and expenditures to date in comparison to adopted budget for the funds of: General, Water, Sewer, Street Lighting, Recycling and Storm Drainage.

Notification:

Observations:

Recommendation:

Funding Source:

Council Action:

No Action Required. Informational Only.

Attachments

March 2012 General Fund Financial Report - Budget to Actual

March 2012 - Enterprise Funds Financial Reports - Budget to Actual

Form Review

Inbox

Kurt Ulrich

Reviewed By

Kurt Ulrich

Date

05/03/2012 12:24 PM

Form Started By: Diana Lund

Started On: 05/02/2012 10:04 AM

Final Approval Date: 05/03/2012

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

GENERAL FUND EXPENDITURES - BY DEPARTMENT -		
Dept	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Admin	1,423,788.00	321,551.46
Com Dev	528,852.00	125,232.15
Contingency	230,648.00	
Council	133,951.00	38,584.68
Finance	454,044.00	88,700.02
Fire	872,656.00	101,372.39
Legal	121,000.00	22,242.25
Police	3,121,261.00	659,343.04
Public Works	2,761,875.00	474,193.05
Grand Total	9,648,075.00	1,831,219.04

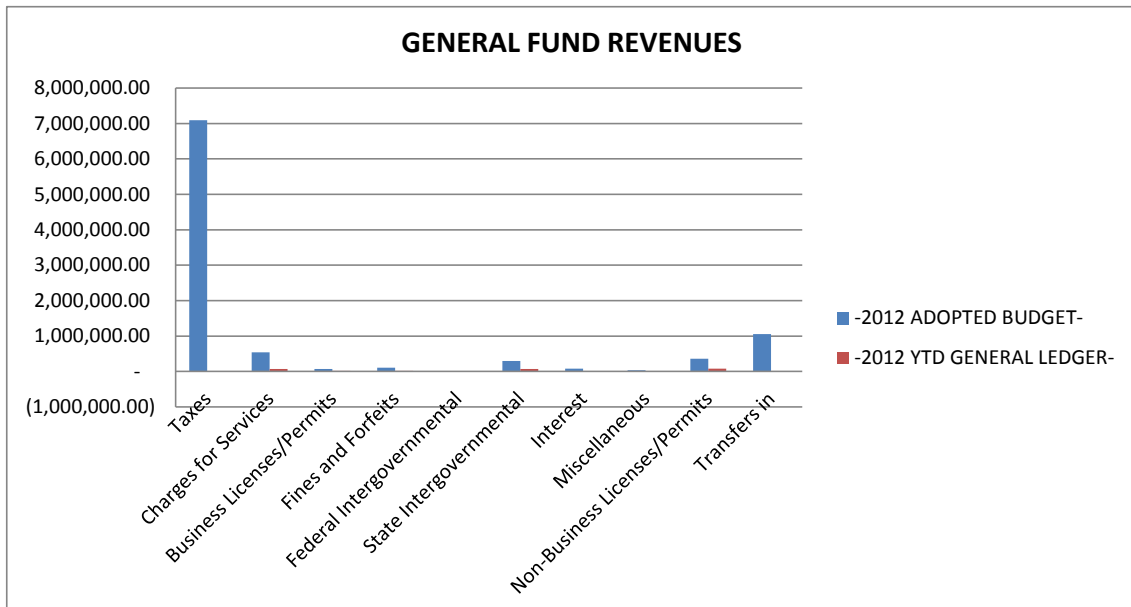
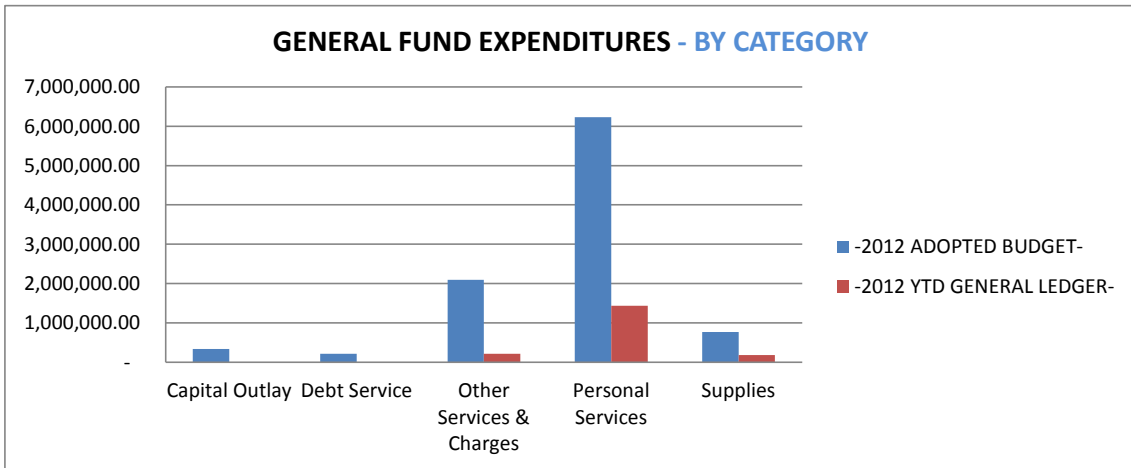
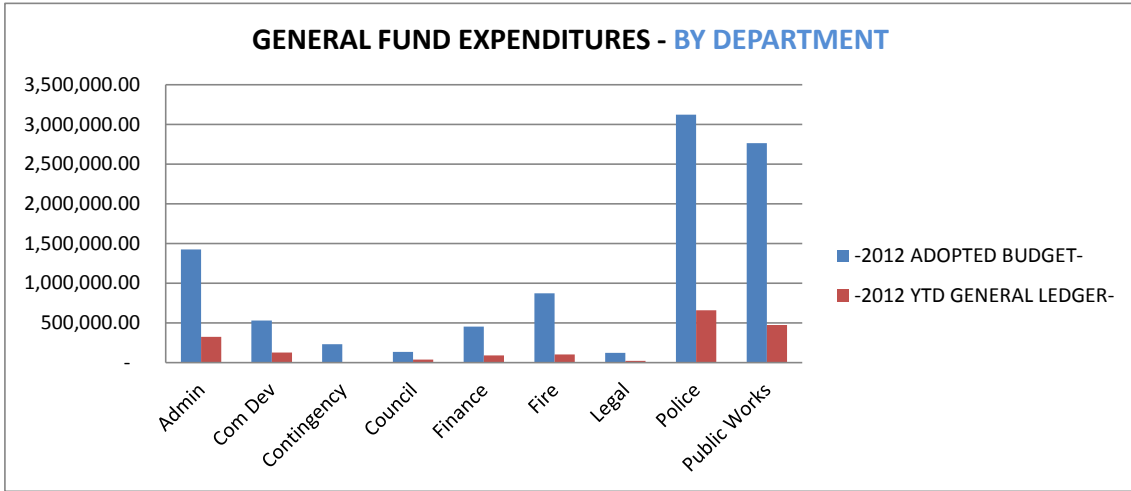
GENERAL FUND EXPENDITURES - BY CATEGORY -		
Category	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Capital Outlay	340,252.00	
Debt Service	213,113.00	
Other Services & Charges	2,094,613.00	212,016.03
Personal Services	6,232,372.00	1,436,694.47
Supplies	767,725.00	182,508.54
Grand Total	9,648,075.00	1,831,219.04

GENERAL FUND REVENUES - BY CATEGORY -		
Category	-2012 ADOPTED BUDGET-	-2012 YTD GENERAL LEDGER-
Taxes	7,090,150.00	-
Charges for Services	543,189.00	71,679.48
Business Licenses/Permits	72,020.00	16,036.39
Fines and Forfeits	108,000.00	13,077.90
Federal Intergovernmental	7,000.00	(7,485.38)
State Intergovernmental	298,300.00	69,856.67
Interest	80,000.00	-
Miscellaneous	30,500.00	145.56
Non-Business Licenses/Permits	364,300.00	78,164.60
Transfers in	1,054,616.00	-
Grand Total	9,648,075.00	241,475.22

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012



**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES		
BUSINESS UNIT	9601	WATER UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
4140 CREDIT CARD PROCESSING FEES		316.27
4273 OTHER STATE GRANTS & AIDS	-	7,074.00
4609 OTHER MISCELLANEOUS REVENUES	61,853.00	2,903.86
4651 WATER REVENUE	-	(2,850.89)
4652 WATER SALES - RESIDENTIAL	963,401.00	-
4653 WATER SALES-COMMERCIAL	676,702.00	-
4654 WATER PENALTIES	32,802.00	-
4655 WATER METER INSTALLATION	5,000.00	1,400.00
4656 WATER METERS	14,000.00	2,750.00
4657 CONNECTION/RECONNECTION FEES	4,000.00	-
4701 INTEREST ON INVESTMENTS	150,000.00	-
Grand Total	1,907,758.00	11,593.24

EXPENSES		
BUSINESS UNIT	9601	WATER UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
6102 F.T. REGULAR-WAGES & SALARIES	204,354.00	32,514.45
6103 FULL TIME-REGULAR-OVERTIME	12,500.00	3,364.05
6105 TEMPORARY-WAGES & SALARIES	17,000.00	-
6121 PERA CONTRIBUTIONS	15,722.00	3,094.47
6122 FICA/MEDICARE CONTRIBUTIONS	17,890.00	3,214.19
6131 GROUP INSURANCE	20,470.00	5,087.10
6133 WORKERS COMP INSURANCE PREMIUM	7,436.00	
6208 MISCELLANEOUS OFFICE SUPPLIES	1,000.00	
6223 GASOLINE	5,000.00	875.39
6225 DIESEL FUEL	7,000.00	1,199.90
6229 SHOP MATERIALS	750.00	31.49
6231 UNIFORMS & TURN-OUT GEAR	1,500.00	284.00
6249 MISCELLANEOUS OPERATING SUPPLY	13,000.00	3,453.18
6257 OTHER VEHICLE PARTS	2,500.00	579.28
6273 UTILITY SYSTEM MAINT SUPPLIES	70,000.00	7,413.67
6281 SMALL TOOLS & MINOR EQUIPMENT	110,000.00	
6292 WATER METERS FOR RESALE	20,000.00	
6315 MISCELLANEOUS PROFESSIONAL SER	54,330.00	439.82
6322 POSTAGE	2,000.00	115.30
6323 CELLULAR PHONES	2,400.00	564.42
6335 TRAINING	1,600.00	292.00
6352 GENERAL NOTICE & PUBLIC INFOR	600.00	
6361 GENERAL LIABILITY/PROPERTY INS	24,000.00	
6371 ELECTRIC UTILITIES	125,000.00	6,971.33
6372 WATER/IRRIGATION	800.00	
6373 GAS	4,000.00	411.65
6374 REFUSE/RECYCLING	600.00	79.16
6381 BUILDING & STRUCTURE REPAIR	500.00	
6439 OTHER MISCELLANEOUS	17,000.00	10,231.00
6451 MEMBERSHIP DUES	800.00	723.25
6489 OTHER CONTRACTED SERVICES	27,000.00	3,607.83
6722 DEPRECIATION	623,308.00	
6820 OPERATING TRANSFERS TO OTHER F	34,000.00	
Grand Total	1,444,060.00	84,546.93

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9602	SEWER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			213.18
4356 SEWER AVAILABILITY CHARGE-ADM	1,000.00		94.60
4609 OTHER MISCELLANEOUS REVENUES	18,546.00		-
4661 RESIDENTIAL-SEWER CHARGES	925,057.00		-
4662 COMMERCIAL-SEWER CHARGES	311,381.00		-
4663 SEWER PENALTIES	24,729.00		-
4701 INTEREST ON INVESTMENTS	50,000.00		-
Grand Total	1,330,713.00		307.78

EXPENSES			
BUSINESS UNIT	9602	SEWER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6102 F.T. REGULAR-WAGES & SALARIES	100,563.00		4,856.24
6103 FULL TIME-REGULAR-OVERTIME	2,000.00		156.95
6105 TEMPORARY-WAGES & SALARIES	5,500.00		
6121 PERA CONTRIBUTIONS	7,436.00		399.49
6122 FICA/MEDICARE CONTRIBUTIONS	8,267.00		405.37
6133 WORKERS COMP INSURANCE PREMIUM	2,798.00		
6225 DIESEL FUEL	2,500.00		
6249 MISCELLANEOUS OPERATING SUPPLY	10,000.00		230.44
6275 OTHER EQUIPMENT PARTS	2,500.00		
6315 MISCELLANEOUS PROFESSIONAL SER	16,000.00		6,925.00
6335 TRAINING	1,500.00		646.00
6361 GENERAL LIABILITY/PROPERTY INS	9,500.00		
6371 ELECTRIC UTILITIES	9,500.00		1,097.20
6373 GAS	2,400.00		271.26
6374 REFUSE/RECYCLING	500.00		79.16
6377 SEWER SERVICE CHARGE	541,073.00		180,357.68
6489 OTHER CONTRACTED SERVICES	22,000.00		4,995.63
6722 DEPRECIATION	497,434.00		
6820 OPERATING TRANSFERS TO OTHER F	28,000.00		
Grand Total	1,269,471.00		200,420.42

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			34.04
4681 CHARGES FOR STREET LIGHTS	168,312.00		-
4682 ST LIGHT O/M CHARGE	360.00		-
4683 STREET LIGHTING PENALTIES	3,366.00		-
4701 INTEREST ON INVESTMENTS	20,000.00		-
Grand Total	192,038.00		34.04

EXPENSES			
BUSINESS UNIT	9603	STREET LIGHT UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6371 ELECTRIC UTILITIES	122,000.00		20,461.46
6489 OTHER CONTRACTED SERVICES	12,328.00		2,638.27
6722 DEPRECIATION	33,997.00		
6820 OPERATING TRANSFERS TO OTHER F	14,000.00		
Grand Total	182,325.00		23,099.73

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES		
BUSINESS UNIT	9604	RECYCLING UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
4140 CREDIT CARD PROCESSING FEES		43.50
4287 OTHER LOCAL GOVERNMENT GRANTS	50,165.00	-
4609 OTHER MISCELLANEOUS REVENUES	-	573.65
4671 RECYCLING CHARGES	280,000.00	-
4672 RECYCLING PENALTIES	5,600.00	-
4701 INTEREST ON INVESTMENTS	200.00	-
Grand Total	335,965.00	617.15

EXPENSES		
BUSINESS UNIT	9604	RECYCLING UTILITY
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER
6102 F.T. REGULAR-WAGES & SALARIES	5,143.00	1,197.35
6121 PERA CONTRIBUTIONS	373.00	93.37
6122 FICA/MEDICARE CONTRIBUTIONS	393.00	78.35
6133 WORKERS COMP INSURANCE PREMIUM	87.00	
6249 MISCELLANEOUS OPERATING SUPPLY	7,000.00	46.00
6322 POSTAGE	250.00	31.30
6489 OTHER CONTRACTED SERVICES	299,000.00	72,831.78
6820 OPERATING TRANSFERS TO OTHER F	8,500.00	
Grand Total	320,746.00	74,278.15

**CITY OF RAMSEY
FINANCIAL STATEMENT**



JANUARY 1, 2012 THROUGH PERIOD ENDING: March 31, 2012

REVENUES			
BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
4140 CREDIT CARD PROCESSING FEES			45.88
4693 STORM WATER-RESIDENTIAL	305,790.00		-
4694 STORM WATER-COMMERCIAL	302,629.00		-
4695 STORM WATER-PENALTIES	12,168.00		-
4701 INTEREST ON INVESTMENTS	5,000.00		-
Grand Total	625,587.00		45.88

EXPENSES			
BUSINESS UNIT	9605	STORM WATER UTILITY	
GENERAL LEDGER ACCOUNT	Sum of 2012 REQUESTED BUDGET	Sum of 2012 YTD GENERAL LEDGER	
6102 F.T. REGULAR-WAGES & SALARIES	86,991.00	3,928.58	
6121 PERA CONTRIBUTIONS	6,307.00	284.89	
6122 FICA/MEDICARE CONTRIBUTIONS	6,655.00	297.30	
6133 WORKERS COMP INSURANCE PREMIUM	2,894.00		
6223 GASOLINE	2,000.00	1,029.18	
6225 DIESEL FUEL	300.00	528.24	
6249 MISCELLANEOUS OPERATING SUPPLY	13,000.00	162.35	
6257 OTHER VEHICLE PARTS	7,000.00	1,133.83	
6315 MISCELLANEOUS PROFESSIONAL SER	42,000.00	12,000.00	
6361 GENERAL LIABILITY/PROPERTY INS	5,000.00		
6371 ELECTRIC UTILITIES	2,420.00	434.68	
6373 GAS	2,500.00	271.26	
6374 REFUSE/RECYCLING	500.00	79.14	
6375 SEWER		9,311.38	
6451 MEMBERSHIP DUES	39,162.00	39,162.00	
6489 OTHER CONTRACTED SERVICES	15,200.00	2,638.27	
6722 DEPRECIATION	235,517.00		
6820 OPERATING TRANSFERS TO OTHER F	23,000.00		
Grand Total	490,446.00	71,261.10	

Meeting Date: 05/08/2012

By: Tim Gladhill, Community Development

Information

Title:

Receive update on Comprehensive Plan Amendment Discussions

Background:

The purpose of this discussion to consider withdrawing the current Comprehensive Plan Amendment request with the Metropolitan Council, with the intent to bring back a revised Amendment in the near future. At the May 1, 2012 HRA Work Session, Staff reviewed preliminary Metropolitan Council comments on the current Comprehensive Plan Amendment the City approved, subject to Metropolitan Council approval. Discussion has centered around the number of forecasted households. Direction from the HRA was to re-evaluate the household forecasts and provide potential solutions to attempt to address, at least in part, Metropolitan Council concerns.

Following that discussion, Staff contacted the Metropolitan Council to review the comments and City strategy. It appeared to be a positive discussion. Staff noted that the City desires additional time to re-assess and re-evaluate the impacts of a change to forecasts, as well as reviewing the previous methodology to see if there are actually any impacts to the previous forecasts within The COR boundary.

The recommendation is to withdraw the current Amendment, and bring back a revised Amendment in the near future to allow sufficient time for Staff to re-evaluate forecasts and potential outcomes of those forecasts. The current TOD Grant recommendations will be held until the Comprehensive Plan Amendment is resolved.

Notification:

Observations:

Recommendation:

Staff recommends withdrawing the current Comprehensive Plan Amendment, with the intent to bring back a revised Amendment in the near future based on recent discussions.

Funding Source:

The Amendment is being handled as part of regular Staff duties.

Council Action:

Motion to adopt the resolution withdrawing the current Comprehensive Plan Amendment, with the intent to bring back a revised Amendment in the near future based on recent discussions

Attachments

Withdrawal Letter

Resolution

Form Review

Inbox
Chris Anderson

Reviewed By
Chris Anderson

Date
05/03/2012 10:59 AM

Darren Lazan
Kurt Ulrich

Jo Thieling
Kurt Ulrich

Form Started By: Tim Gladhill

05/03/2012 03:02 PM

05/03/2012 03:12 PM

Started On: 05/03/2012 08:32 AM

Final Approval Date: 05/03/2012

May 9, 2012

Patrick Boylan, Sector Representative
Metropolitan Council
390 N Robert St
Saint Paul, MN 55101

RE: City of Ramsey Comprehensive Plan Amendment Withdrawal

Patrick:

Thank you to you and the rest of the Metropolitan Council staff for taking the time to review the appropriate land uses within The COR (formerly Ramsey Town Center). Following our discussion on April 23, 2012, the City has been working to address potential solutions to feedback provided on forecasts provided with the changes in the future site plan for the area.

Staff discussed the issue with our Housing and Redevelopment Authority (HRA) on May 1st and with the City Council on May 8th. Based on those discussions, we are requesting to officially withdraw the current Comprehensive Plan Amendment entitled '2011 Ramsey Major Amendment'. It is our intent over the next several months to re-assess our forecasts and land uses as well as potential outcomes of those land use decisions. Based on the time it will take to review this analysis, we feel it is best to withdraw the Amendment and bring back a new Amendment in the near future.

Again, thank you for your feedback on this issue. We are confident that our analysis will show a better quality TOD design, now more re-focused in the center of the project, maximizing the success of the Ramsey Station.

Sincerely,

CITY OF RAMSEY

Staff Person
Title

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-___

**RESOLUTION WITHDRAWING COMPREHENSIVE PLAN AMENDMENT
APPLICATION TO RE-ASSESS FORECASTS, LAND USE, AND IMPACTS WITH
THE INTENT TO FORWARD A REVISED COMPREHENSIVE PLAN AMENDMENT**

WHEREAS, the Master Plan for the Ramsey Town Center was created in 2003; and

WHEREAS, in order to better position the development for success due to a series of development related issues and complications, the City of Ramsey Housing and Redevelopment Authority purchased approximately 150 acres of the former Ramsey Town Center; and

WHEREAS, the City of Ramsey has invested time and effort to rebrand the development to The COR; and

WHEREAS, the City of Ramsey remains committed to the principles of creating a transit-oriented development surrounding the Northstar Commuter Rail – Ramsey Station, thereby maximizing the investment made by various public and private partners; and

WHEREAS, as part of the re-branding and re-visioning of The COR, a new development plan was created in an attempt to better match the City of Ramsey sub-market of the region and address infrastructure capacity concerns of the area (the “Development Plan”); and

WHEREAS, the Development Plan better addresses quality TOD principles, by putting a higher number of housing units and densities closer surrounding the Ramsey Station, thereby providing a higher capture rate of transit users; and

WHEREAS, the Development Plan balances land use assembly and sub-region market factors by providing an expanded retail anchor base to support the land uses in the high-density center of the project; and

WHEREAS, the retail anchor base lies outside the half-mile radius considered the TOD Area or Transit Improvement Area (TIA); and

WHEREAS, the Development Framework, Zoning, and Development Plan allow for and encourage a higher density and forecast than what the surrounding infrastructure may currently support; and

WHEREAS, the City is willing to review forecast and traffic methodology as well as consider amendments to the Development Plan to work towards the original forecasts for the mixed-use land use guiding of the development and surrounding developments and better address TOD design principles within a half-mile of the Ramsey Station.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF

RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) The City of Ramsey officially withdraws the current Comprehensive Plan Amendment, with the intent to bring forward a revised amendment in the near future that addresses concerns raised by the Metropolitan Council staff.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 4.

Meeting Date: 05/08/2012

By: Tim Gladhill, Community Development

Information

Title:

Consider Application to the Metropolitan Council Livable Community Demonstration Account

Background:

At the April 24th City Council Work Session, the City Council approved an Initial Development Agreement with Podawiltz Development that outlined the terms of a local contribution for an MHFA Funding Request. As noted in that review, it was the intent of the City to seek grant funded opportunities as a portion of this local contribution. Staff is recommending the application in the amount of \$100,000 to the Livable Communities Demonstration Account, which represents an estimated cost of the extension of 147th Lane NW. This program is part of the Livable Communities Program of the Metropolitan Council. As part of the application, the Applicant must quantify the request that meet certain eligible activities under the program.

Upon official submittal, the City Council will also need to approve a resolution of support for the final application.

Notification:

Observations:

Recommendation:

Staff recommends submittal of the LCDA Grant Application for the Podawiltz/Town Center Gardens 3rd Addition.

Funding Source:

Coordination of the grant submittal is being handled as part of regular staff duties.

Council Action:

Motion to direct staff to submit an application for an LCDA Grant for the Podawiltz/Town Center Gardens project.

Form Review

Inbox
Chris Anderson
Kurt Ulrich

Reviewed By
Chris Anderson
Kurt Ulrich

Date
05/02/2012 03:32 PM
05/03/2012 12:00 PM
Started On: 04/20/2012 02:22 PM

Form Started By: Tim Gladhill

Final Approval Date: 05/03/2012

CC Regular Session

4. 5.

Meeting Date: 05/08/2012

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution #12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 19,2012 through May 2, 2012

Funding Source:

N/A

Council Action:

Motion to Adopt Resolution #12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 19,2012 through May 2, 2012.

Attachments

Bills List 5/8/2012

Resolution 5-8-2012

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	05/02/2012 12:06 PM
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:25 PM
Form Started By: Jackie Lipski		Started On: 05/02/2012 11:48 AM
Final Approval Date: 05/03/2012		

RAMSEY CITY COUNCIL MEETING
5/8/2012
BILLS LIST

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 4/19/12-5/2/12	161,845.35
Accounts Payable 4/19/12-5/2/12	191,679.17
Payroll 4/26/12	163,449.54

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 516,974.06

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2012 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 120,039.86	\$ 909,646.87
- CORRECTION TO PAYROLL		
PREPAIDS	195,802.28	1,973,789.73
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		446,013.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	397,731.96	2,122,138.59
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		1,196,346.00
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 713,574.10	\$ 6,647,934.94

CITY OF RAMSEY
Council Check Register

4/19/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
88222	4/19/2012		110734 CITY OF RAMSEY						
		60.00	CASH UTILITY PYMT 465143572		62378	041912	9601.4651		WATER REVENUE
		60.00							
88223	4/19/2012		100391 POSTMASTER						
		1,263.80	POSTAGE SPRING RECYCLE CARDS		62380	041812	9604.6249		MISCELLANEOUS OPERATING
		1,263.80							
88224	4/19/2012		100413 RANDALL AND GOODRICH, P L .C						
		22.00	MARCH 12 CIVIL BILLING		62381	041812	9804.6304	00112210	LEGAL FEES
		44.00	MARCH 12 CIVIL BILLING		62381	041812	9410.6304	00041002	LEGAL FEES
		44.00	MARCH 12 CIVIL BILLING		62381	041812	9410.6304	00041010	LEGAL FEES
		77.00	MARCH 12 CIVIL BILLING		62381	041812	9804.6304	00113026	LEGAL FEES
		110.00	MARCH 12 CIVIL BILLING		62381	041812	9410.6304	00041014	LEGAL FEES
		418.00	MARCH 12 CIVIL BILLING		62381	041812	0295.6304		LEGAL FEES
		429.75	MARCH 12 CIVIL BILLING		62381	041812	9496.6304		LEGAL FEES
		3,859.50	MARCH 12 CIVIL BILLING		62381	041812	0161.6304		LEGAL FEES
		5,004.25							
88225	4/19/2012		100506 US POSTMASTER						
		1,285.65	MAY/JUNE RAMSEY RES		62379	041712	0195.6322		POSTAGE
		1,285.65							
88226	4/24/2012		100013 ADVANCE CONSULTING GROUP INC						
		507.00	MARCH 2012 BILLING		62388	030412	9230.6315		MISCELLANEOUS PROFESSIO
		506.00	APRIL 2012 BILLING		62389	040212	9230.6315		MISCELLANEOUS PROFESSIO
		1,013.00							
88227	4/24/2012		111364 ASSURANT EMPLOYEE BENEFITS						
		1,143.96	MAY 2012 BILLING		62390	5413144- MAY 12	9101.2170		DENTAL/DISABILITY/LIFE
		1,143.96							
88228	4/24/2012		106583 DELTA DENTAL PLAN OF MINNESOTA						
		2,152.00	MAY 2012 DENTAL		62391	4837371	9101.2170		DENTAL/DISABILITY/LIFE
		2,152.00							
88229	4/24/2012		113081 KROLL, ROY AND ARLENE						
		75.00	MAILBOX DAMAGE		62392	041612	0312.6267		OTHER STREET MAINTENANC
		75.00							
88230	4/24/2012		100510 VERIZON WIRELESS						
		26.02	MAR/APR 2012 BILLING		62393	2727041220	0301.6323		CELLULAR PHONES
		26.02	MAR/APR 2012 BILLING		62393	2727041220	0111.6249		MISCELLANEOUS OPERATING
		52.04	MAR/APR 2012 BILLING		62393	2727041220	0130.6323		CELLULAR PHONES
		104.08							
88305	4/26/2012		100948 ANOKA COUNTY LICENSE CENTER						
		21.50	DRUG FORFEITURE 12-004258		62460	042512	0223.6389		TOWING SERVICES
		21.50							
88306	4/26/2012		100297 CENTERPOINT ENERGY						
		66.73	14515 E TOWN CENTER DR MAR 12		62461	8782239-1 MAR 12	9601.6373		GAS
		66.73							
88307	4/26/2012		113098 GREEN TREE SERVICING LLC						
		150.00	ADMIN FEE RE: 16259 COQUINA ST		62462	042612	9605.6315		MISCELLANEOUS PROFESSIO

CITY OF RAMSEY
Council Check Register

4/19/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		150.00							
88308	4/26/2012		100268 LRRWMO CITY OF ANOKA						
		800.00	PERMIT- SUNWOOD DR REALIGNMENT		62463	042412	9496.6315		MISCELLANEOUS PROFESSIO
		800.00							
88309	4/26/2012		100268 LRRWMO CITY OF ANOKA						
		800.00	2012 STORM SEWER IMPROV		62464	042412 A	9605.6315		MISCELLANEOUS PROFESSIO
		800.00							
88310	4/27/2012		107962 GENESIS EMPLOYEE BENEFITS						
		4,368.75			62448	04251215324011	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,368.75							
88311	4/27/2012		100257 LAW ENFORCEMENT LABOR SRV INC						
		420.00			62259	0411121440522	9101.2177		UNION DUES
		420.00			62452	0425121532402	9101.2177		UNION DUES
		840.00							
88312	4/27/2012		100298 MN AFSCME COUNCIL 5						
		467.91			62260	0411121440523	9101.2177		UNION DUES
		467.89			62453	0425121532403	9101.2177		UNION DUES
		935.80							
88313	4/27/2012		113099 COMMISSION OF REVENUE						
		250.00	PROCESS FEE- OUTLOT K RCTC 8TH		62465	042712	9805.6315		MISCELLANEOUS PROFESSIO
		250.00							
88314	4/27/2012		112956 KNUTSON CONSTRUCTION						
		44,990.00	PAY EST 7- PARK RAMP PHASE 2		62466	033112	0474.6530	00201022	IMPROVEMENTS OTHER THAN
		44,990.00							
88315	5/1/2012		100948 ANOKA COUNTY LICENSE CENTER						
		21.50	TITLE 2012 CHEVY TAHOE # 321		62549	050112	0211.6249	00000321	MISCELLANEOUS OPERATING
		21.50							
88316	5/1/2012		110734 CITY OF RAMSEY						
		20.00	CASH PYMT 56054622		62550	050112	9601.4651		WATER REVENUE
		20.00							
88317	5/1/2012		100351 NCPERS MINNESOTA						
		320.00	MAY 2012 LIFE INSURANCE		62498	7048512	9101.2170		DENTAL/DISABILITY/LIFE
		320.00							
88318	5/1/2012		101103 NEXTEL COMMUNICATIONS						
		27.36	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0240.6323		CELLULAR PHONES
		54.99	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0191.6323		CELLULAR PHONES
		68.33	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	9230.6323		CELLULAR PHONES
		82.83	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0194.6323		CELLULAR PHONES
		100.08	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0111.6249		MISCELLANEOUS OPERATING
		154.12	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0130.6323		CELLULAR PHONES
		192.05	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	9601.6323		CELLULAR PHONES
		194.60	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0311.6323		CELLULAR PHONES
		196.84	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0220.6323		CELLULAR PHONES
		197.07	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0452.6323		CELLULAR PHONES
		262.89	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0301.6323		CELLULAR PHONES
		584.80	MAR 15- APR 14, 2012 BILLING		62502	570683319-125	0211.6323		CELLULAR PHONES

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		2,115.96							
88319	5/1/2012		113104 PETERSON, ROGER						
		401.02	2012 QTR 1 FIRE PAYROLL		62501	050112	0220.6104		PART TIME-WAGES & SALARIE
		401.02							
88320	5/1/2012		100678 PETTY CASH						
		3.89	MAYORS MTG- COOKIES		62499	042712	0111.6249		MISCELLANEOUS OPERATING
		5.00	PARKING		62499	042712	0311.6335		TRAINING
		5.39	CITY COUNCIL- COOKIES		62499	042712	0111.6249		MISCELLANEOUS OPERATING
		7.58	CC WRK SESSION-DESSERT		62499	042712	0111.6249		MISCELLANEOUS OPERATING
		16.00	VEHICLE PLATE 644		62499	042712	0311.6249	00000644	MISCELLANEOUS OPERATING
		18.15	MEAL AT TRAINING		62499	042712	0301.6335		TRAINING
		56.01							
88321	5/1/2012		100499 US POSTAL SERVICE						
		2,000.00	POSTAGE FOR METER		62500	042712	9101.1551		POSTAGE METER DEPOSIT
		2,000.00							
88322	5/1/2012		100510 VERIZON WIRELESS						
		86.36	MAR/APR BILLING		62503	2732547879	0130.6323		CELLULAR PHONES
		86.36							
90209267	4/26/2012		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		50.00			62383	0423121403022	9101.2174		PERA-EMPLOYEE
		50.00			62384	0423121403023	9101.2183		PERA-EMPLOYER
		13,557.82			62455	0425121532405	9101.2174		PERA-EMPLOYEE
		18,093.89			62456	0425121532406	9101.2183		PERA-EMPLOYER
		31,751.71							
90915968	4/26/2012		100601 MN DEPT OF REV WH						
		3.57			62385	0423121403024	9101.2172		STATE WITHHOLDING
		932.98			62395	0424121519192	9101.2172		STATE WITHHOLDING
		7,703.01			62457	0425121532407	9101.2172		STATE WITHHOLDING
		8,639.56							
91577193	4/26/2012		107784 VILLAGE BANK						
		266.21			62386	0423121403025	9101.2173		FICA & MEDICARE-EMPLOYEE
		360.44			62387	0423121403026	9101.2182		FICA & MEDICARE-EMPLOYER
		1,683.99			62396	0424121519193	9101.2171		FEDERAL WITHHOLDING
		2,495.28			62397	0424121519194	9101.2173		FICA & MEDICARE-EMPLOYEE
		3,359.10			62398	0424121519195	9101.2182		FICA & MEDICARE-EMPLOYER
		8,828.55			62447	04251215324010	9101.2182		FICA & MEDICARE-EMPLOYER
		18,498.95			62458	0425121532408	9101.2171		FEDERAL WITHHOLDING
		6,757.20			62459	0425121532409	9101.2173		FICA & MEDICARE-EMPLOYEE
		42,249.72							
95812983	4/26/2012		110305 HARTFORD LIFE INSURANCE COMPAN						
		505.68			62256	04111214405212	9101.2176		LIFE/HEALTH-EMPLOYEE
		551.47			62449	04251215324012	9101.2176		LIFE/HEALTH-EMPLOYEE
		1,057.15							
96120153	4/26/2012		100301 MN CHILD SUPPORT PAYMENT CNTR						
		325.51			62382	0423121403021	9101.2185		GARNISHMENTS/SUPPORT
		1,005.00			62394	0424121519191	9101.2185		GARNISHMENTS/SUPPORT
		864.42			62454	0425121532404	9101.2185		GARNISHMENTS/SUPPORT
		2,194.93							

CITY OF RAMSEY
Council Check Register

4/19/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
99042612	4/26/2012	2,444.18	100223 ICMA RETIREMENT TRUST 457		62446	0425121532401	9101.2175		DEFERRED COMPENSATION
		<u>2,444.18</u>							
99042651	4/26/2012	2,779.00	111465 STATE STREET BANK		62450	04251215324013	9101.2175		DEFERRED COMPENSATION
		<u>2,779.00</u>							
99042654	4/26/2012	383.73	111465 STATE STREET BANK		62451	04251215324014	9101.2176		LIFE/HEALTH-EMPLOYEE
		<u>383.73</u>							
		<u>161,845.35</u>	Grand Total						

Payment Instrument Totals

Check Total	70,345.37
Transfer Total	<u>91,499.98</u>
Total Payments	161,845.35

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100011	ACE SALES	TOTE BAGS FOR EXPO 2012	PV	62467	001	09101	4/27/2012	2283	252.00
	ACE SALES 1755 UNICORN STREET NW RAMSEY MN 55303			Summary Total					252.00
				Payment Amount					252.00
100012	ACE SOLID WASTE INC	CITY CONTRACT RECYCLE-MAY 12	PV	62504	001	09604	5/1/2012	0009395975	23,617.70
	ACE SOLID WASTE INC 6601 MCKINLEY STREET NW RAMSEY MN 55303			Summary Total					23,617.70
				Payment Amount					23,617.70
100017	AIRGAS NORTH CENTRAL	MISC GASES	PV	62399	001	09101	4/16/2012	105597180	52.26
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588			Summary Total					52.26
				Payment Amount					52.26
110744	ALLINA HEALTH SYSTEM	EMS TRAINING APRIL-JUNE 12	PV	62400	001	09101	4/1/2012	110015570	1,346.25
	ALLINA HEALTH SYSTEM LAWSON MISC BILLING NW 7710 P O BOX 9383 MINNEAPOLIS MN 55440-9383			Summary Total					1,346.25
				Payment Amount					1,346.25
100035	ANOKA COUNTY CENTRAL COMMUNICATION S	ACCESS FEE JAN-MAR 2012	PV	62401	001	09101	4/16/2012	2012-237	900.00
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303			Summary Total					900.00
				Payment Amount					900.00
107587	ANOKA COUNTY	1ST QTR 2012	PV	62402	001	09101	4/18/2012	217921	516.28

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
Summary Total								79.06	
Payment Amount								4,115.64	
100070	B AND B HOFFMAN SOD FARMS INC	SOD	PV	62513	001	09101	4/27/2012	41201	194.16
Summary Total								194.16	
Payment Amount								194.16	
101084	BATTERIES PLUS STORE	BATTERIEYOUTH FIRST	PV	62514	001	09410	4/30/2012	033-838299	94.01
Summary Total								94.01	
Payment Amount								94.01	
107657	BEACON ATHLETICS	PITCHER PLATES	PV	62468	001	09101	4/20/2012	0418927	141.60
Summary Total								141.60	
Payment Amount								141.60	
112640	BIO LAWN	EARLY SPRING APP	PV	62469	001	09101	4/13/2012	45192	52.37
Summary Total								52.37	
	BIO LAWN P O BOX 889	EARLY SPRING APP	PV	62470	001	09101	4/13/2012	45193	1,620.04
Summary Total								1,620.04	
Payment Amount								1,672.41	
113027	BLUE CROSS BLUE SHIELD- EAP	EAP SERVICES APRIL 2012	PV	62471	001	09101	4/25/2012	2463713	123.00
Summary Total								123.00	
Payment Amount								123.00	

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
Payment Amount									123.00
100647	BOLTON AND MENK, INC	RAM/COMP WATER SUPPLY	PV	62515	001	09601	3/21/2012	0146239	9,150.00
Summary Total									9,150.00
	BOLTON AND MENK, INC 1960 PREMIER DRIVE MANKATO MN 56001-5900	RAM/COMP SAN SEWER	PV	62516	001	09602	3/21/2012	0146238	8,790.00
Summary Total									8,790.00
Payment Amount									17,940.00
113076	BRAMA, PATRICK	REIMB FOR PACT CHARTER TOUR	PV	62406	001	09101	4/25/2012	042512	55.73
Summary Total									55.73
	PATRICK BRAMA 1521 7TH STREET SO H304 WAITE PARK MN 56387								
Payment Amount									55.73
100096	BRYAN ROCK PRODUCTS INC	RED BALL DIAMOND ROCK	PV	62407	001	09101	4/15/2012	041512	601.05
Summary Total									601.05
	BRYAN ROCK PRODUCTS INC PO BOX 215 SHAKOPEE MN 55379								
Payment Amount									601.05
100100	BURY AND CARLSON	BOULDERS	PV	62408	001	09101	4/16/2012	20125372	21.38
Summary Total									21.38
	BURY AND CARLSON 201 WEST 121ST STREET BURNSVILLE MN 55337								
Payment Amount									21.38
104474	CARQUEST AUTO PARTS	FUEL FILTER 644	PV	62409	001	09101	4/17/2012	6975-128802	7.71
Summary Total									7.71
	CARQUEST AUTO PARTS P O BOX 503589 ST LOUIS MO 63150-3589	FUEL FILTER 644	PV	62410	001	09101	4/17/2012	6975-128801	7.71
Summary Total									7.71
		SPARK PLUGS	PV	62411	001	09101	4/23/2012	6975-129030	5.62

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
				Summary Total					5.62
		COPPER SPARK PLUGS	PV	62412	001	09101	4/20/2012	6975-128945	5.28
				Summary Total					5.28
		BRAKE PADS 386	PD	62517	001	09101	4/27/2012	6975-129221	113.55-
				Summary Total					113.55-
		MISC PARTS	PV	62518	001	09601	4/25/2012	6975-129141	9.55
		MISC PARTS	PV	62518	002	09601	4/25/2012	6975-129141	23.78
		MISC PARTS	PV	62518	003	09601	4/25/2012	6975-129141	5.62
				Summary Total					38.95
		BRAKE PADS 386	PV	62519	001	09101	4/25/2012	6975-129142	74.05
				Summary Total					74.05
		MISC SHOP SUPPLIES	PV	62520	001	09101	4/27/2012	6975-129222	3.93
				Summary Total					3.93
				Payment Amount					29.70
100297	CENTERPOINT ENERGY CENTERPOINT ENERGY P O BOX 4671 HOUSTON TX 77210-4671	APR 2012 GAS BILLING	PV	62552	001	09101	4/17/2012	8000014064-2 APR 12	575.71
		APR 2012 GAS BILLING	PV	62552	002	09101	4/17/2012	8000014064-2 APR 12	108.36
		APR 2012 GAS BILLING	PV	62552	003	09101	4/17/2012	8000014064-2 APR 12	200.27
		APR 2012 GAS BILLING	PV	62552	004	09101	4/17/2012	8000014064-2 APR 12	66.76
		APR 2012 GAS BILLING	PV	62552	005	09101	4/17/2012	8000014064-2 APR 12	66.76
		APR 2012 GAS BILLING	PV	62552	006	09101	4/17/2012	8000014064-2 APR 12	66.75
				Summary Total					1,084.61
				Payment Amount					1,084.61
111496	CENTRAL IRRIGATION SUPPLY INC 8 WILLIAMS STREET ELMSFORD NY 10523	MISC PARTS	PV	62415	001	09101	4/19/2012	6022213-00	782.08
				Summary Total					782.08
		MISC IRRIGATION PARTS	PV	62416	001	09101	4/19/2012	6022214-00	366.26
				Summary Total					366.26

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Ty	Document Number	Item	Co	Due Date	Invoice Number	Payment Amount
Payment Amount									1,148.34
106670	CENTRAL POWER DISTRIBUTORS INC	AIR FILTER	PV	62413	001	09101	4/23/2012	942063	5.55
	CENTRAL POWER DISTRIBUTORS INC			Summary Total					5.55
	3801 THURSTON AVENUE	OIL- 2 CYCLE	PV	62414	001	09101	4/17/2012	936736	70.28
	ANOKA MN 55303			Summary Total					70.28
Payment Amount									75.83
110734	CITY OF RAMSEY	1ST QTR 2012 JAN-APR	PV	62521	001	09240	4/25/2012	444931372 APR 12	106.53
	CITY OF RAMSEY			Summary Total					106.53
	P O BOX 251100	1ST QTR 2012- JAN-APR	PV	62522	001	09101	4/25/2012	444931294- APR 12	158.63
	ST PAUL MN 55125-6100			Summary Total					158.63
		1ST QTR 2012- JAN-APR	PV	62523	001	09410	4/25/2012	719019-APR 12	174.47
Summary Total									174.47
Payment Amount									439.63
113091	CLAUSON CONTRACTING LLC	CHAIN ON DOOR 2 6745 HWY 10	PV	62472	001	09410	4/23/2012	113072	196.00
	CLAUSON CONTRACTING LLC			Summary Total					196.00
	20714 NOWTHEN BLVD NW			Payment Amount					196.00
	ELK RIVER MN 55330			Payment Amount					196.00
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	62417	001	09101	4/15/2012	041512	153.87
	COMMERCIAL ASPHALT COMPANY			Summary Total					153.87
	P O BOX 1480			Payment Amount					153.87
	MAPLE GROVE MN 55311-6480			Payment Amount					153.87
100125	COUNTRYSIDE PRINTING INC	SCHOOL FLYERS	PV	62418	001	09101	4/17/2012	30977	182.22

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	COUNTRYSIDE PRINTING	SCHOOL FLYERS	PV	62418	002	09101	4/17/2012	30977	182.22
	6250 BUNKER LAKE BLVD NW SUITE 113								Summary Total 364.44
		RECYCLE POST CARDS	PV	62473	001	09604	4/16/2012	30971	614.00
	RAMSEY MN 55303								Summary Total 614.00
									Payment Amount 978.44
100144	DEHN OIL COMPANY	DIESEL FUEL	PV	62474	001	09101	4/19/2012	15557	1,338.60
	DEHN OIL COMPANY								Summary Total 1,338.60
	6735 141ST AVENUE NW	DYED DIESEL FUEL	PV	62475	001	09101	4/19/2012	155582	2,039.18
	RAMSEY MN 55303								Summary Total 2,039.18
		MOBIL GEAR 600	PV	62476	001	09601	4/25/2012	25008550	103.81
									Summary Total 103.81
									Payment Amount 3,481.59
107691	DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT	QTR 1 2012	PV	62419	001	09702	4/10/2012	041012	1,224.31
	DEPT EMPLOYMENT AND ECONOMIC DEVELOPMENT								Summary Total 1,224.31
	332 MINNESOTA STREET SAINT PAUL MN 55101-1351								Payment Amount 1,224.31
101185	DO ALL PRINTING COM INC	EXPO BANNER 2012	PV	62420	001	09101	4/16/2012	16629	27.79
	DO ALL PRINTING COM INC								Summary Total 27.79
	2526 N FERRY ST	RE:COTTONWOOD PRK MAPS	PV	62421	001	09101	4/19/2012	16658	41.68
	ANOKA MN 55303								Summary Total 41.68
		PD SIGN	PV	62524	001	09101	4/10/2012	16583	27.36
									Summary Total 27.36
									Payment Amount 96.83
100158	ECM	HEAR-MAKOWSKY	PV	62477	001	09804	4/20/2012	01797395	82.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	PUBLISHERS INC	FAMILY FARM							
	ECM PUBLISHERS INC								82.00
	4095 COON RAPIDS BLVD	HEAR-SAUTER CUP	PV	62478	001	09804	4/20/2012	01797396	71.75
	COON RAPIDS MN 55433								71.75
		EARTH WEEK AD	PV	62553	001	09101	4/25/2012	00814990	300.00
									300.00
									453.75
108141	ERICKSON, JEFF	J. ERICKSON- BOOT REIMB 2012	PV	62422	001	09601	4/18/2012	041812	33.99
	JEFF ERICKSON 7669 157TH AVENUE NW RAMSEY MN 55303								33.99
									33.99
112664	EROSION PRODUCTS, LLC	PALLET OF WATTLES	PV	62479	001	09101	4/18/2012	310	425.36
	EROSION PRODUCTS, LLC 4350 MAIN STREET ST. BONIFACIUS MN 55375								425.36
									425.36
104205	EXPRESS SIGNS AND BALLOONS INC	AD SIGNS- EXPO	PV	62480	001	09101	4/19/2012	7762	374.07
	EXPRESS SIGNS AND BALLOONS INC	AD SIGNS- EXPO	PV	62480	002	09101	4/19/2012	7762	374.06
	PO BOX 475 ANOKA MN 55303								748.13
									748.13
107099	FASTENAL	MISC PARTS	PV	62423	001	09101	4/17/2012	MNTC885436	215.87
	FASTENAL COMPANY P O BOX 978	MISC PARTS	PV	62424	001	09601	4/18/2012	MNTC885724	126.76
	WINONA MN 55987								126.76
		MISC RETURN	PD	62481	001	09101	4/20/2012	MNTC885818	179.23

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
									Summary Total
		MISC SUPPLIES	PV	62482	001	09101	4/20/2012	MNTC885819	179.23- 102.44
									Summary Total
		MISC PARTS	PV	62483	001	09101	4/23/2012	MNTC885845	102.44 3.54
									Summary Total
		MISC PARTS	PV	62525	001	09101	4/25/2012	MNTC885982	3.54 130.48
									Summary Total
									130.48
									Payment Amount
									399.86
100143	FERGUSON WATERWORKS FERGUSON WATERWORKS PO BOX 1070 FARGO ND 58102	MISC PARTS	PV	62526	001	09101	4/23/2012	S01359065.001	156.83
									Summary Total
									156.83
									Payment Amount
									156.83
100189	G AND K SERVICES INC G AND K SERVICES INC PO BOX 1450-NW 7536 MINNEAPOLIS MN 55485-7536	FD MATS	PV	62425	001	09101	4/18/2012	1006695368	109.54
									Summary Total
		PW UNIFORMS	PV	62426	001	09101	4/18/2012	1006695370	109.54 74.00
		PW UNIFORMS	PV	62426	002	09101	4/18/2012	1006695370	20.00
		PW UNIFORMS	PV	62426	003	09101	4/18/2012	1006695370	108.05
		PW UNIFORMS	PV	62426	004	09101	4/18/2012	1006695370	108.06
									Summary Total
		UNIFORMS	PV	62484	001	09101	4/25/2012	1006706393	310.11 74.00
		UNIFORMS	PV	62484	002	09101	4/25/2012	1006706393	10.00
		UNIFORMS	PV	62484	003	09101	4/25/2012	1006706393	63.75
		UNIFORMS	PV	62484	004	09101	4/25/2012	1006706393	63.76
									Summary Total
		FD- MATS	PV	62527	001	09101	4/25/2012	1006706396	211.51 92.34
									Summary Total
									92.34
									Payment Amount
									723.50
100650	GRAINGER GRAINGER INC	STEEL CHAIN/HOOK/BA TTERY	PV	62427	001	09101	4/17/2012	9805070019	466.29
		STEEL CHAIN/HOOK/BA TTERY	PV	62427	002	09101	4/17/2012	9805070019	58.09

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Number	Amount
DEPT. 806511127				Summary Total				524.38
	PALATINÉ IL	LUTE/ASPHALT/	PV	62485	001	09101	4/20/2012 9808382031	229.14
	60038-0001	BROOM						
		LUTE/ASPHALT/	PV	62485	002	09101	4/20/2012 9808382031	229.14
		BROOM						
				Summary Total				458.28
				Payment Amount				982.66
110568	GREEN VALLEY GREENHOUSE	TREES FOR EXPO	PV	62486	001	09101	4/26/2012 042612	230.85
	GREEN VALLEY GREENHOUSE			Summary Total				230.85
	6530 GREEN VALLEY ROAD			Payment Amount				230.85
	RAMSEY MN 55303							
109262	GREENBERG IMPLEMENT INC	BLOWER AND ROD	PV	62428	001	09101	4/16/2012 PS75373	18.17
	GREENBERG IMPLEMENT INC			Summary Total				18.17
	19745 NOWTHEN BLVD NW	ROD FOR MOWER	PV	62429	001	09101	4/18/2012 PS75373A	30.59
	RAMSEY MN 55303			Summary Total				30.59
		SHEAVE FOR 658	PV	62430	001	09101	4/18/2012 PS75377	97.80
				Summary Total				97.80
				Payment Amount				146.56
106963	HEWLETT PACKARD COMPANY	MISC COMPUTER SUPPLIES	PV	62431	001	09101	4/13/2012 51082194	64.13
	HEWLETT PACKARD COMPANY			Summary Total				64.13
	13207 COLLECTIONS CENTER DR	MISC COMPUTER	PV	62487	001	09101	4/16/2012 51088422	1,207.68
	CHICAGO IL 60693			Summary Total				1,207.68
		LASER JET PRINTER	PV	62488	001	09101	4/16/2012 51090077	1,381.67
				Summary Total				1,381.67
		COMPUTER MISC	PV	62528	001	09101	4/25/2012 51138304	1,090.48
				Summary Total				1,090.48
		HP 4GB MEMORY	PV	62529	001	09101	4/24/2012 51132437	191.31

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
Summary Total									191.31
Payment Amount									3,935.27
106324	INSPECTRON INC	MARCH 2012 SERVICES	PV	62530	001	09101	4/16/2012	041612	9,775.00
Summary Total									9,775.00
Payment Amount									9,775.00
111501	LANDFORM PROFESSIONAL SERVICES	SUNWOOD REALIGNMENT	PV	62432	001	09496	4/18/2012	20669	46,720.75
Summary Total									46,720.75
105 5TH	AVENUE SOUTH	COMP UTILITY PLANNING	PV	62531	001	09601	4/12/2012	20665	500.00
Summary Total									500.00
MINNEAPOLIS	MN 55401	COMP UTILITY PLANNING	PV	62531	002	09601	4/12/2012	20665	500.00
Summary Total									1,000.00
Payment Amount									15,000.00
Summary Total									2,054.25
Payment Amount									17,054.25
Summary Total									251.60
Payment Amount									65,026.60
107427	LASHER, COLLEEN	TUITION REIMB.	PV	62489	001	09101	4/30/2012	043012	1,245.00
Summary Total									1,245.00
Payment Amount									1,245.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100258	LEAGUE OF MINNESOTA CITIES	S. STROMMEN 2012 CONF	PV	62433	001	09101	4/20/2012	165944	295.00
	LEAGUE OF MN CITIES FINANCE DEPT	M. WARNER-WORKSH OP- ST CLOUD							Summary Total 295.00
	145 UNIVERSITY AVE WEST ST PAUL MN 55103-2044		PV	62434	001	09101	4/23/2012	165983	20.00
									Summary Total 20.00
									Payment Amount 315.00
100259	LEAGUE OF MN CITIES INS TRUST	T. LUECK	PV	62435	001	09702	3/31/2012	033112	2,481.00
	LEAGUE OF MN CITIES INS TRUST C/O BERKLEY RISK SERVICES INC P O BOX 581517 MINNEAPOLIS MN 55458-1517								Summary Total 2,481.00
									Payment Amount 2,481.00
111835	LEXISNEXIS RISK ASSETS INC	DOT RANDOM DRUG TEST 2012	PV	62436	001	09101	3/31/2012	498484	512.00
	LEXISNEXIS RISK ASSETS INC P O BOX 7247-0377 PHILADELPHIA PA 19170-0377								Summary Total 512.00
									Payment Amount 512.00
112622	LOFFLER COMPANIES INC	TONER CARTRIDGES	PV	62490	001	09101	4/16/2012	1391568	541.86
	LOFFLER COMPANIES INC 1101 EAST 78TH STREET # 200 BLOOMINGTON MN 55420	TONER							Summary Total 541.86
			PV	62532	001	09101	4/24/2012	1394889	374.06
									Summary Total 374.06
									Payment Amount 915.92
100845	LUND, DIANA J	ALL STAFF BREAKFAST ITEMS	PV	62491	001	09101	4/30/2012	043012	193.13
	DIANA J LUND								Summary Total 193.13

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	500 115TH AVENUE NW COON RAPIDS MN 55448								193.13
								Payment Amount	
110888	M R SIGN COMPANY INC M R SIGN COMPANY INC 1706 1ST AVENUE NORTH FERGUS FALLS MN 56537	HYDRO STRIPPING	PV	62493	001	09101	4/23/2012	171157	1,322.66
								Summary Total	1,322.66
								Payment Amount	1,322.66
113103	MAINSTAY MARKETING INC MAINSTAY MARKETING INC 2617 103RD AVENUE NW MINNEAPOLIS MN 55433	ENGRAVED PEN M.STENQUIST	PV	62492	001	09101	4/19/2012	041912	34.27
								Summary Total	34.27
								Payment Amount	34.27
111999	MEADOW CREEK BUILDERS INC MEADOW CREEK BUILDERS INC 6382 BALSAM LANE MAPLE GROVE MN 55369	ERO ESCROW- 5698 152ND WAY	PV	62558	001	09804	5/2/2012	113022	1,500.00
								Summary Total	1,500.00
								Payment Amount	1,500.00
100287	METRO FIRE INC METRO FIRE INC 13915 LINCOLN ST NE SUITE D HAM LAKE MN 55304	HARNESS FD	PV	62437	001	09101	4/12/2012	43902	1,542.09
								Summary Total	1,542.09
								Payment Amount	1,542.09
108201	METRO TENT RENTAL METRO TENT RENTAL 9273 188TH AVE NW ELK RIVER MN 55330	TABLE AND CHAIR RENTAL	PV	62556	001	09101	4/9/2012	3144	165.66
								Summary Total	165.66
								Payment Amount	165.66

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
111409	MHS	ENVIRO. EXPO 2012	PV	62533	001	09101	4/30/2012	043012	100.00
	MHS			Summary Total					100.00
	C/O JANET LARSON								
	6815 SKUNK HOLLOW TRAIL								
	CANNON FALLS MN 55009								
				Payment Amount					100.00
100328	MN DEPT OF HEALTH WATER	J. DUBE WATER CERTIFICATE	PV	62438	001	09601	4/20/2012	042012	23.00
	MN DEPT OF HEALTH			Summary Total					23.00
	DRINKING WATER PROTECTION SECTION								
	P O BOX 64494								
	ST PAUL MN 55164-0494								
				Payment Amount					23.00
100317	MN STATE FIRE MARSHAL DIVISION	M. KOHNER CONF 2012	PV	62534	001	09101	4/19/2012	041912	50.00
	MN STATE FIRE MARSHAL DIVISION			Summary Total					50.00
	444 CEDAR STREET								
	SUITE 145								
	ST PAUL MN 55101-5145								
				Payment Amount					50.00
100341	MTI DISTRIBUTING INC	SPRINGS	PV	62494	001	09101	4/23/2012	83809.00	162.08
	MTI DISTRIBUTING INC			Summary Total					162.08
	SDS 12-1900								
	P O BOX 86								
	MINNEAPOLIS MN 55486-1900								
				Payment Amount					162.08
110547	NORTHWEST LIGHTING SYSTEMS CO.	MISC SUPPLIES	PV	62495	001	09101	4/19/2012	68324	235.08
	NORTHWEST LIGHTING SYSTEMS CO.			Summary Total					235.08
	9405 HOLLY STREET NW								
	COON RAPIDS MN 55433								
				Payment Amount					235.08

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100812	PARTS ASSOCIATES INC	MISC PARTS	PV	62535	001	09101	4/19/2012	PAI1092678	277.88
	PARTS ASSOCIATES INC	MISC PARTS	PV	62535	002	09101	4/19/2012	PAI1092678	277.88
	12420 PLAZA DRIVE CLEVELAND OH 44130							Summary Total	555.76
								Payment Amount	555.76
100829	PCS SAFETY SYSTEMS INC	REPAIR FUSE ON 386	PV	62548	001	09101	4/18/2012	8675-2012	75.00
	PCS SAFETY SYSTEMS INC	DIAGNOSE BAD BATTERY 302	PV	62551	001	09101	4/24/2012	8678	75.00
	P O BOX 405 ELK RIVER MN 55330							Summary Total	75.00
								Payment Amount	150.00
107461	PHILIPS HEALTHCARE	HEARTSTART SMART PADS	PV	62537	001	09101	4/20/2012	924151729	173.67
	PHILIPS HEALTHCARE							Summary Total	173.67
	P O BOX 100355 ATLANTA GA 30384-0355							Payment Amount	173.67
100418	RDO EQUIPMENT CO	MISC PARTS	PV	62538	001	09101	4/20/2012	P82401	315.00
	POWERPLAN 01B							Summary Total	315.00
	21310 NETWORK PLACE CHICAGO IL 60673-1213							Payment Amount	315.00
110330	RESHETAR SYSTEM INC	SECURE DOORS-15561 YAKIMA ST	PV	62539	001	09101	4/20/2012	12-1307	150.00
	RESHETAR SYSTEM INC							Summary Total	150.00
	730 BUNKER LAKE BLVD ANOKA MN 55303							Payment Amount	150.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	62439	001	09101	4/12/2012	01PD2894	35.15
	S AND T OFFICE PRODUCTS INC			Summary Total					35.15
	1000 KRISTEN COURT	OFFICE SUPPLIES	PV	62440	001	09101	4/11/2012	01PD2236	60.57
	ST PAUL MN 55110			Summary Total					60.57
				Payment Amount					95.72
107711	SCHINDLER ELEVATOR	2ND QTR BILLING MAY-JULY 2012	PV	62540	001	09240	5/1/2012	8103181650	522.27
	SCHINDLER ELEVATOR P O BOX 93050 CHICAGO IL 60673-3050			Summary Total					522.27
				Payment Amount					522.27
107234	STENQUIST, MICHAEL	M.STENQUIST WRK BOOTS 2012	PV	62441	001	09101	4/24/2012	042412	100.00
	MICHAEL STENQUIST 15964 POTAWATOMI STREET NW ANDOVER MN 55303			Summary Total					100.00
				Payment Amount					100.00
100469	STREICHER'S POLICE EQUIPMENT	HANDCUFFS	PV	62541	001	09101	4/25/2012	1924353	64.11
	STREICHER'S POLICE EQUIPMENT LB# 7873			Summary Total					64.11
	P O BOX 9438 MINNEAPOLIS MN 55440-9438	AMMUNITION	PV	62542	001	09101	4/23/2012	1923596	2,954.56
				Summary Total					2,954.56
		HANDCUFFS	PV	62543	001	09101	4/24/2012	1923925	53.43
				Summary Total					53.43
		MISC SUPPLIES	PV	62544	001	09101	4/23/2012	1923721	196.81
				Summary Total					196.81
				Payment Amount					3,268.71

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
106052	THANE HAWKINS POLAR CHEVROLET	2012 CHEVY TAHOE 321	PV	62557	001	09101	4/24/2012	0014574	29,329.60
	THANE HAWKINS POLAR CHEVROLET 1801 E COUNTY RD F WHITE BEAR LAKE MN 55110							Summary Total	29,329.60
								Payment Amount	29,329.60
100485	TIMESAVER OFF SITE SECRETARIAL INC	MARCH 27 MEETING	PV	62442	001	09101	4/11/2012	M19003	319.10
	TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179							Summary Total	319.10
								Payment Amount	319.10
108522	TOTAL CONTROL SYSTEMS, INC	SCADA RADIO ANTENNAE WELL 1	PV	62545	001	09601	4/25/2012	6072	466.26
	TOTAL CONTROL SYSTEMS, INC P O BOX 40 STANCHFIELD MN 55080							Summary Total	466.26
								Payment Amount	466.26
100497	UNIFORMS UNLIMITED	HOLSTER	PV	62546	001	09101	4/24/2012	119008	70.59
	UNIFORMS UNLIMITED 935 NORTH DALE STREET ST. PAUL MN 55103							Summary Total	70.59
								Payment Amount	70.59
106990	USA BLUE BOOK	PRESSURE REGULATOR	PV	62443	001	09601	4/12/2012	643602	335.71
	USA BLUE BOOK PO BOX 9004 GURNEE IL 60031-9004							Summary Total	335.71
		MISC PARTS	PV	62547	001	09101	4/16/2012	645799	88.92
								Summary Total	88.92
								Payment Amount	424.63
100508	VANCE	TACK OIL	PV	62496	001	09101	4/20/2012	22010	64.13

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount	
BROTHERS INC										
	VANCE BROTHERS INC								Summary Total	64.13
	P O BOX	TACK OIL	PV	62497	001	09101	4/18/2012	22011		147.17
	877366									
	KANSAS CITY MO 64187-7366								Summary Total	147.17
									Payment Amount	211.30
110473	VERNON COMPANY	SERVICE AWARDS	PV	62444	001	09101	4/3/2012	1793811 RI		1,112.02
	VERNON COMPANY								Summary Total	1,112.02
	DEPT C									
	ONE PROMOTION PLACE									
	P O BOX 600									
	NEWTON IA 50208-2065								Payment Amount	1,112.02
111137	WRIGHT HENNEPIN COOPERATIVE ELECTRIC	7650 SUNWOOD DR-RAMP	PV	62445	001	09240	4/9/2012	150-1681-4280		26.67
	WRIGHT HENNEPIN COOPERATIVE ELECTRIC								Summary Total	26.67
	P O BOX 77027									
	MINNEAPOLIS MN 55480-7727								Payment Amount	26.67
									Total Amount to be Processed	191,679.17
									Total Number of Payments to be Processed	73

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF APRIL 19, 2012 THROUGH MAY 2, 2012.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of April 19, 2012, through May 2, 2012, in the amount of \$516,974.06; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period April 19, 2012, through May 2, 2012, in the amount of \$516,974.06.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 6.

Meeting Date: 05/08/2012**By:** Tim Himmer, Engineering/Public Works

Information**Title:**

Adopt Resolution Approving Revisions to the City's Municipal State Aid (MSA) Street System

Background:

The MSA street system consists of collector roadways which are designated by the City, and reviewed and approved by the State Commissioner of Transportation at MnDOT. These designated roadways are eligible for funding from state gas tax revenues, for both construction and maintenance activities. In 2012 the City will receive \$1,070,753 as its total apportionment. We currently elect to receive \$374,764 (35%) of this allocation for general maintenance purposes, \$117,500 for bond interest on previous projects, and \$578,489 for construction.

The total allocation the City receives each year is dependent upon two factors; population and the estimated amount of dollars needed to bring the designated MSA street system up to the required standards. In 2012 participating cities will receive \$19.76 per person and \$13.72 per \$1,000 of documented need, which is based upon a MnDOT formula for computing needs. The needs for each city participating in the program are updated annually and submitted to MnDOT for review and approval.

On March 20, 2012 staff presented a case to the Public Works Committee to discuss potential modifications to the MSA street system that fit the planned transportation system and development scenarios of the City. The Committee agreed with staff's recommended revisions and forwarded it to the City Council for ratification on April 10, 2010. The report from Public Works on the City Council agenda for that date included the required resolution for adoption, which was approved. Staff submitted the resolution to MnDOT staff and they responded with a request for some minor revisions to better clarify the intended changes. Attached to this case is a revised resolution that accomplishes the previous City Council direction, and better clarifies the modifications for MnDOT implementation.

Notification:**Observations:**

The City is allowed to designate up to 20% of its total roadway mileage onto the MSA street system. Since the allocation is proportional to the dollars needed to bring the system up to standards, it is advantageous to designate the total allotment available. At the end of 2011 the City of Ramsey was .01 miles over our allowable allotment, therefore a minor revision was already necessary to correct this over designation.

Staff proposed adjusting and reconfiguring some of the MSA street designations within the City to better align with the stated transportation goals and planned development activities. The attached figure shows in general terms what is being proposed; it ultimately ends up being a net loss to our MSA system in the short term, with future revisions to occur as the COR development and Armstrong interchange advance.

Recommendation:

Staff recommends that the City Council approval of the revised MSA street system resolution, and resubmit to the Commissioner of Transportation. This resolution will replace the previously approved resolution #12-04-045.

Funding Source:

There is no funding request as part of this agenda item, revisions and MnDOT correspondence are being conducted with staff time.

Council Action:

Motion to approve the revised MSA street system resolution, and resubmit to the Commissioner of Transportation.

Attachments

Resolution

System Revisions

Form Review

Inbox	Reviewed By	Date
Brian Olson	Jo Thieling	05/03/2012 12:52 PM
Kurt Ulrich	Kurt Ulrich	05/03/2012 01:49 PM
Form Started By: Tim Himmer		Started On: 05/02/2012 12:32 PM
	Final Approval Date: 05/03/2012	

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

RESOLUTION AMENDING THE MUNICIPAL STATE AID STREET SYSTEM

WHEREAS, the City of Ramsey has adopted a Comprehensive Plan which provides for a system of arterial and collector roadways; and

WHEREAS, the State of Minnesota has established a Municipal State Aid System (MSAS) under Chapter 162 of the State Statutes which promotes the construction and maintenance of such an arterial and collector roadway system; and

WHEREAS, it is in the best interest of the City of Ramsey to amend the designated MSAS to conform to its changing transportation needs; and

WHEREAS, a City Council resolution followed by an order from the Commissioner of Transportation is required when revising the MSAS street system.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, AS FOLLOWS:

1. That the following described streets be revoked from the MSAS:
 - 142nd Avenue, from Zeolite Street to Traprock Street
 - Traprock Street, from 142nd Avenue to Riverdale Drive
 - Traprock Street, from US 10/169 to Veterans Drive
 - Llama Street, from Riverdale Drive to 142nd Avenue
 - Llama Street, from TH 10/169 to Sunwood Drive
2. That the following described streets be added to the MSAS:
 - Veterans Drive, from Sunwood Drive to Rhinestone Street
3. That the City Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commission of Transportation for consideration and, that upon approval of the revisions of said road or portion thereof, that same be constructed, improved and maintained as a part of the MSAS of the City of Ramsey.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

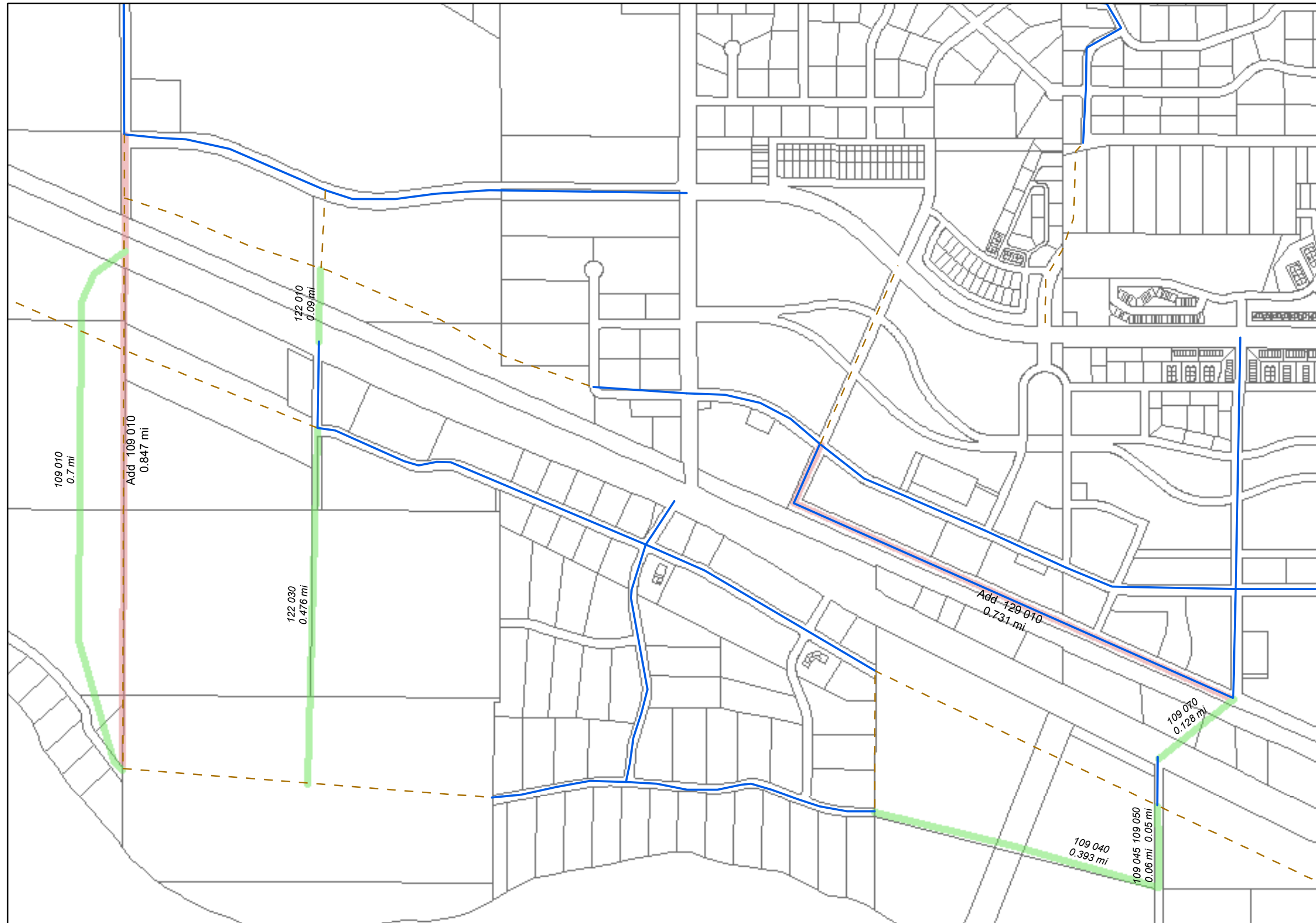
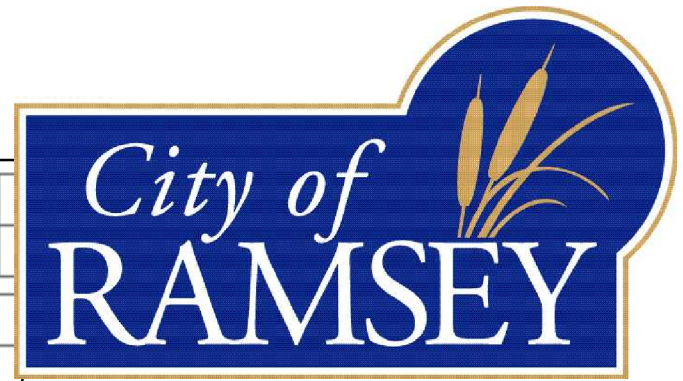
Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May, 2012.

Mayor

ATTEST:

City Clerk

MSA SEGMENT REVISIONS



Legend

2012 MSA Segments CONSTRUCTED

--- N

— Y

2012 MSA_Revisions REVISIONS

— ADD

— DEL

CC Regular Session

4. 7.

Meeting Date: 05/08/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Adopt Resolution #12-05-XXX No Parking Resolution Related to City Improvement Project #12-20; Sunwood Drive Realignment

Background:

City improvement project #12-20; Sunwood Drive realignment, from approximately Zeolite Street to Armstrong Boulevard (CSAH 83), is advancing through plan preparation and the State Aid (MSA) review process. Some of the project improvements include; a signalized intersection at approximately 147th Avenue and Armstrong Boulevard, dedicated turn lanes, medians, concrete curb and gutter, a round-a-bout, storm sewer and watermain installation, street lighting, and trails/sidewalks.

Observations:

One of the requirements for MSA approval is the adoption of parking restrictions on roadways that do not have adequate width. Staff has prepared the attached two resolutions for Council consideration. They are straight forward parking restrictions for both side of Sunwood Drive (from Armstrong to Zeolite), and Armstrong Boulevard (from Trunk Highway 10 to Sunwood). The primary purposes of both of these corridors are transportation related and designed to efficiently move traffic through the area, therefore parking restrictions have always been anticipated.

Recommendation:

Staff recommends approving the attached 2 resolutions related to parking restrictions for City improvement project #12-20; the realignment of Sunwood Drive.

Council Action:

Motion to approve the attached 2 resolutions related to parking restrictions for City improvement project #12-20; the realignment of Sunwood Drive.

Attachments

Armstrong Boulevard No Parking Resolution

Sunwood Drive No Parking Resolution

Form Review

Inbox	Reviewed By	Date
Brian Olson	Jo Thieling	05/03/2012 12:52 PM
Kurt Ulrich	Kurt Ulrich	05/03/2012 01:47 PM
Form Started By: Tim Himmer		Started On: 04/24/2012 11:29 AM
Final Approval Date: 05/03/2012		

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

TO PROHIBIT PARKING ON ARMSTRONG BOULEVARD NW (CSAH 83), FROM TRUNK HIGHWAY 10 TO SUNWOOD DRIVE NW, IN THE CITY OF RAMSEY, MINNESOTA FOR STATE AID PROJECT 199-020-010 (CIP #12-20)

WHEREAS, the City of Ramsey and Anoka County have planned the improvement of Armstrong Boulevard NW, State Aid Route No. 199-020-010 from Trunk Highway 10 to Sunwood Drive NW in the City of Ramsey, Minnesota; and

WHEREAS, the City of Ramsey and Anoka County will be expending State Aid Funds on the improvement of this street; and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the City of Ramsey shall ban the parking of motor vehicles on both sides of Armstrong Boulevard NW, from Trunk Highway 10 to Sunwood Drive NW at all times.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May 2012.

Mayor

ATTEST:

City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

TO PROHIBIT PARKING ON SUNWOOD DRIVE NW, FROM ARMSTRONG BOULEVARD NW (CSAH 83) TO ZEOLITE STREET NW, IN THE CITY OF RAMSEY, MINNESOTA FOR STATE AID PROJECT 199-104-010 (CIP #12-20)

WHEREAS, the City of Ramsey has planned the improvement of Sunwood Drive NW, State Aid Route No. 199-104-005 from Armstrong Boulevard NW to Zeolite Street NW in the City of Ramsey, Minnesota; and

WHEREAS, the City of Ramsey will be expending State Aid Funds on the improvement of this street; and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a Municipal State Aid Street project must therefore be conditioned upon certain parking restrictions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the City of Ramsey shall ban the parking of motor vehicles on both sides of Sunwood Drive NW, from Armstrong Boulevard NW to Zeolite Street NW at all times.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 8.

Meeting Date: 05/08/2012

By: Colleen Lasher, Administrative Services

Information

Title:

Report from the Personnel Committee - Meeting Date: April 24, 2012

Background:

The Personnel Committee met on April 24, 2012 and discussed three cases.

Case 1: Consider a Resolution to Hire a Management Analyst

Case 2: Consider a Resolution to Revise the City's Vacation Donation Policy

Case 3: Consider a Resolution to Authorize a Leave of Absence

Notification:

Observations:

Recommendation:

Case 1:

The Personnel Committee recommended approval of resolution #12-05-XXX to authorize the hire of Mr. Patrick Brama as the Management Analyst, effective May 9, 2012.

Case 2:

The Personnel Committee recommended approval of resolution # 12-05-XXX to approve a revision to the Vacation Donation Policy to exclude the requirement of active coverage under the Family Medical Leave Act.

Case 3:

The Personnel Committee recommended approval of resolution # 12-05-XXX to approve a 3-month leave of absence for an employee due to a serious medical condition.

Funding Source:

Council Action:

Case 1: Motion to approve resolution # 12-05-XXX to authorize the hire of Mr. Patrick Brama as the Management Analyst, effective May 9, 2012.

Case 2: Motion to approve resolution # 12-05-XXX to approve a revision to the Vacation Donation Policy to exclude the requirement of active coverage under the Family Medical Leave Act.

Case 3: Motion to approve resolution # 12-05-XXX to approve a 3-month leave of absence for an employee due to a serious medical condition.

Attachments

Personnel Committee Packet

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/03/2012 02:05 PM
Form Started By: Colleen Lasher		Started On: 05/03/2012 01:14 PM
	Final Approval Date: 05/03/2012	

City of Ramsey
Agenda
Personnel Committee
Tuesday April 24, 2012
5:00 pm
Lake Itasca Room, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Citizen Input**
3. **Approve Agenda**
4. **Committee Business**
 1. Consider a Resolution to Hire a Management Analyst
 2. Consider a Resolution to Revise the City's Vacation Donation Policy
 3. Consider a Resolution to Authorize a Leave of Absence (**This discussion will be closed to the public**)
5. **Adjournment**

Personnel Committee

4. 1.

Meeting Date: 04/24/2012

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution to Hire a Management Analyst

Background:

At its April 10, 2012 meeting, the City Council authorized staff to begin an internal recruitment for a Management Analyst. A 5-day internal recruitment was conducted; one application was received.

Staff conducted an interview and recommends that Patrick Brama, the city's current Planning/Management Intern, be hired as the full-time regular Management Analyst. Mr. Brama will be subject to a 6-month probationary period.

Observations:

Management Analyst Hiring Data:

Starting hourly wage will be \$20.50 per hour

This is an exempt position; not eligible for overtime or compensatory time off

Vacation will accrue at a rate of 15 days per year

This is a non-union position

Benefits will be equal to that of all other regular full-time employees

Recommendation:

Authorize the hire of Mr. Patrick Brama as the Management Analyst, effective May 9, 2012.

Funding Source:

The net 2012 funding required for the Management Analyst position is approximately \$19,299. This amount takes into account the savings realized by eliminating the already budgeted for Planning/Management Intern position and is based on a starting hourly wage of \$20.50 per hour.

The 2013 funding for this position is expected to be approximately \$59,803, including salary and benefits.

The funding will come from the Administrative Services personnel budget.

Council Action:

Motion to confirm the recommendation of the Personnel Committee to approve resolution 12-05-XXX thereby authorizing the hire of Mr. Patrick Brama as the city's Management Analyst.

Attachments

Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
04/19/2012 01:39 PM
Started On: 04/13/2012 03:08 PM

Form Started By: Colleen Lasher

Final Approval Date: 04/19/2012

Council Member introduced the following resolution and moved for its adoption:

RESOLUTION #

**CONSIDER A RESOLUTION TO AUTHORIZE A
RECRUITMENT FOR A MANAGEMENT ANALYST**

WHEREAS, the City recently accepted the resignation of two full-time employees; the Deputy City Administrator/Community Development Director and the Economic Development/Marketing Manager; and

WHEREAS, staff was authorized to begin an internal recruitment process for a full-time regular Management Analyst to work under the general direction of the City Administrator assisting Administrative Services and the Planning Division; and

WHEREAS, the City conducted an internal recruitment and the City Administrator recommends hiring Mr. Patrick Brama, the City's current Planning/Management Intern, as the new full-time regular Management Analyst; and

WHEREAS, Mr. Brama will begin his new position on May 9, 2012 and will be subject to a 6-month probation.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY
OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA,**

Confirms the recommendation of the Personnel Committee to do the following:

- Hire Patrick Brama as the City's full-time regular Management Analyst, effective May 9, 2012, at an hourly wage of \$20.50. All other personnel policies will apply normally.
- Eliminate the Planning/Management Intern position.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member, , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 8th day of May 2012.

Personnel Committee

4. 2.

Meeting Date: 04/24/2012

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution to Revise the City's Vacation Donation Policy

Background:

The City has a vacation donation policy which sets forth the conditions and procedures under which employees will be allowed to voluntarily donate accrued vacation leave to fellow employees.

Vacation leave may voluntarily be donated to employees who have a serious medical condition as defined by the Family and Medical Leave Act and who have no accrued and banked vacation, sick, or paid holiday leave or compensatory time off available.

However, the current policy excludes the use of vacation donation once an employee exhausts their available days under the Family Medical Leave Act. Staff has surveyed other cities and consulted with the League of Minnesota Cities regarding this exclusion and found it to be absent from the surveyed city's policies and unnecessary.

Recommendation:

Approve a revision to the Vacation Donation Policy to exclude the requirement of active coverage under the Family Medical Leave Act as follows:

Donation of vacation leave will not be allowed once an employee is determined to be unable to return to work. ~~and has exhausted their FMLA leave, as outlined in the City's Family and Medical Leave Policy.~~

The full policy is attached for review.

Funding Source:

No funding is required.

Council Action:

Motion to confirm the recommendation of the Personnel Committee to approve resolution 12-05-XXX approving a revised Vacation Donation Policy within the City's Personnel Policy.

Attachments

Vacation Donation Policy
Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
04/19/2012 01:51 PM
Started On: 04/16/2012 02:02 PM

Form Started By: Colleen Lasher

Final Approval Date: 04/19/2012

SECTION 7 LEAVE

7.2 Vacation Donation Policy

Policy Purpose

The purpose of this policy is to set forth the conditions and procedures under which employees will be allowed to voluntarily donate accrued vacation leave to fellow employees. Vacation leave may voluntarily be donated to employees who have a serious medical condition as defined by ~~under~~ the Family and Medical Leave Act and who have no accrued and banked vacation, sick, or paid holiday leave or compensatory time off available.

Applicability

The provisions of this policy are applicable to all City personnel who are eligible to accrue vacation leave. Specifically, both the donor and the recipient must be regular employees who have worked a minimum of one calendar year and who have successfully completed probation.

General

With the approval of the City Administrator, City employees who have accrued and unused vacation leave will be allowed to donate a portion of such leave to fellow employees who have serious medical conditions that prohibit them from working.

Conditions Governing Donation

The donation of vacation leave from one employee to another is governed by the following:

- An employee is only eligible to receive donated vacation leave for time lost from work due to their serious medical condition as defined in the Family Medical Leave Act.
- An employee will only be eligible to receive donated vacation leave after all accrued sick leave, paid holidays (if available), compensatory time off, and vacation leave have been exhausted.
- No employee will be allowed to receive more than 360 hours of donated vacation leave for any single serious medical condition without the written approval of the City Administrator.
- An employee may donate no more than sixteen (16) hours per calendar year to a single fellow employee.

• Donation of vacation leave will not be allowed once an employee is determined to be unable to return to work, ~~and has exhausted their FMLA leave, as outlined in the City's Family and Medical Leave Policy.~~

Formatted: Indent: Left: 0.25"

- Vacation donation may be used during a period of extended medical leave for the employee's serious medical condition.
- An employee may only receive vacation donations equal to the number of hours necessary to bring the employee to 80 hours of compensation per pay period.
- Donation of vacation leave by City employees will be completely voluntary. No City employee shall pressure or otherwise attempt to influence a City employee to donate vacation leave.
- Donated vacation time may be used for illness or injury of the employee only. A vacation donation request is not extended to an employee to take care of members of the employee's family.
- An employee is not eligible for vacation donations if the employee is eligible for workers' compensation.
- Vacation donation requests must be made in writing to the Human Resources Manager on forms designated for that purpose. Requests must be accompanied by a medical certification completed by the employee's treating physician. The results will then be reviewed by the City Administrator and will become effective upon approval.
- The City Administrator shall have the right to deny use of donated vacation leave or limit its use, as shall be determined necessary and in the best interests of the City of Ramsey.
- Donations must be made in increments of one hour. The time donated by an employee will be converted to the receiving employee's rate of pay to determine the number of hours that will be received. The dollar amount will be determined at the time the donation is used as compensation by the receiving employee.
- The recipient of donated vacation time shall not accrue sick or vacation leave, or holiday pay while using donated vacation leave.
- If the recipient separates from City employment before using all of the donated vacation time, the remaining donated time may not be converted to cash severance pay

Procedure for Requesting/Donating Vacation Leave in the Event of Major Medical Illness

- In the event that an employee is close to exhausting their paid leave and is facing the need for an extended leave for a serious medical condition, the employee may complete a "Vacation Leave Donation Request" form which can be obtained from the Human Resources Manager. Completed forms shall be returned to the Human Resources Manager.
- Once the request has been reviewed and approved by the City Administrator, specific information will be sent out by the Human Resources Manager to employees informing them

of the situation and offering them the opportunity to donate vacation leave to a particular employee.

- Donations will be received by the Human Resources Manager and the names of donors will be put on a list and then forwarded to Payroll, as the hours are needed. Hours given to payroll will be in the order received unless the donor is at the maximum accrual allowed.
- Completed donation forms will be submitted to the Human Resources Manager who will track hours donated and hours needed. Donated hours not used will be forfeited by the donor. All donations will be kept confidential, even to the recipient.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**A RESOLUTION TO REVISE THE VACATION DONATION
POLICY WITHIN THE PERSONNEL POLICY**

WHEREAS, the City of Ramsey has a Vacation Donation Policy; and

WHEREAS; it has been determined that the policy can be improved by removing the requirement that employees be actively covered by the Family Medical Leave Act; and

WHEREAS, the City Administrator must approve each vacation donation request; and

WHEREAS, the updated policy will better serve employees during times of a serious medical condition; and

WHEREAS, the updated policy does not require additional funding on behalf of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:**

Revise the Vacation Donation Policy within the Personnel Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 8th day of May 2012.

Personnel Committee

4. 3.

Meeting Date: 04/24/2012

By: Colleen Lasher, Administrative Services

Title:

Consider a Resolution to Authorize a Leave of Absence (**This discussion will be closed to the public**)

Background:

This meeting will be closed to the public as allowed by Minnesota Statute, section 13D.05, Subd. (a)(3)(4)

Staff received a letter dated April 16, 2012 requesting that the City Council, per section 7.7 of the Personnel Policy, consider granting the employee a leave of absence due to a serious medical condition.

At this time, the City Administrator recommends a 3-month leave of absence. If additional leave is needed following the 3-month time period, staff will bring the case back for further consideration.

7.7 Leave of Absence

The City Council may grant any regular employee a leave of absence without pay for a period not exceeding 90 calendar days except that it may extend such leaves to a maximum period of one year in case the employee is disabled or where extraordinary circumstances, in its judgment, warrant such extension. No vacation leave, sick leave, holiday leave or compensatory time off benefits shall be used or accrued during a leave of absence and the City will not contribute to insurance premiums. All accrued and unused paid leave will be paid to an employee prior to the employee commencing the leave of absence. In determining entitlement to seniority and seniority-based rights and benefits, the period of absence from employment due to a leave of absence constitutes a break in service. The City of Ramsey does not guarantee job restoration after a leave of absence.

Recommendation:

Approve a 3-month leave of absence for an employee due to a serious medical condition.

Funding Source:

There is no funding required.

Council Action:

Motion to confirm the recommendation of the Personnel Committee to approve resolution 12-05-XXX authorizing a 3-month leave of absence to an employee due to a serious medical condition.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Colleen Lasher	04/17/2012 04:41 PM
Colleen Lasher (Originator)	Colleen Lasher	04/17/2012 04:56 PM
Kurt Ulrich	Kurt Ulrich	04/19/2012 01:38 PM
Form Started By: Colleen Lasher		Started On: 04/13/2012 03:07 PM
Final Approval Date: 04/19/2012		

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

A RESOLUTION TO AUTHORIZE A LEAVE OF ABSENCE

WHEREAS, the City Council may grant any regular employee a leave of absence without pay for a period not exceeding 90 calendar days except that it may extend such leaves to a maximum period of one year in case the employee is disabled or where extraordinary circumstances, in its judgment, warrant such extension; and

WHEREAS; staff received a written request from the employee asking to be considered for a leave of absence; and

WHEREAS, at this time, the City Administrator recommends a 3-month leave of absence; and

WHEREAS, if additional leave is needed following the 3-month time period, staff will bring the case back for further consideration; and

WHEREAS, there is no funding required.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Approve a 3-month leave of absence for an employee due to a serious medical condition.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council the 8th day of May 2012.

The City Council may grant any regular employee a leave of absence without pay for a period not exceeding 90 calendar days except that it may extend such leaves to a maximum period of one year in case the employee is disabled or where extraordinary circumstances, in its judgment, warrant such extension.

Meeting Date: 05/08/2012

Submitted For: Kurt Ulrich

By: Amy Dietl, Administrative Services

Information

Title:

Authorization of Resolution #12-05-XXX Accepting Proposal on the Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for Their Issuance and Levying a Tax for the Payment Thereof

Background:

In 2005 bonds were issued in the amount of \$19,200,000 for the construction of the municipal center and that portion of the municipal center parking ramp that pertained to employee parking. Lease Revenue Bonds, via a lease agreement with the EDA, were issued. As part of the 2003 legislative session, Governmental units were allowed to issue what is termed "Capital Improvement Plan (CIP) Bonds" to fund municipal projects such as city halls, fire station, police stations, etc. The issuance of CIP bond allows the City to attain a lower interest rate on the debt.

As the city will be refunding the Lease Revenue Bond, the lease agreement that is between the city and the EDA needs to be terminated. The termination of this lease will be on the agenda of the EDA on May 10, 2012.

The city is refinancing the debt of the municipal center earlier than the December 2014 call feature on the original 2005 bond issue. The city wants to not only take advantage of the interest rate savings, but to bring the annual debt levy to a more manageable level of \$1.1M versus the current \$1.5M.

A public hearing was held on March 13, 2012 and a resolution passed that approved the issuance of General Obligation Capital Improvement Plan Bonds. The bonds were originally scheduled to be sold on March 20, 2012 and brought back to the City Council for acceptance at its regular meeting of March 27, 2012. Due to a change in market conditions, long-term interest rates increased significantly and our finance consultant advised the city to hold back on the sale until market conditions were once again favorable.

Within the last couple of weeks, interest rates have turned favorable and a positive present value, comparable to what was originally presented to council was achievable. To take advantage of these factors, the bonds were sold on Monday, April 30, 2012.

Final sale information will be presented by Paul Donna of Northland Securities, the city's financial advisor, at the city council meeting.

Notification:

Observations:

Recommendation:

Funding Source:

The General Obligation Capital Improvement Plan Bonds will be used to Refund the current Public Project Lease Revenue Bonds.

Council Action:

Motion to recommend adoption of Resolution #12-05-XXX Accepting Proposal on the Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for Their Issuance and Levying a Tax for the Payment Thereof

Attachments

Resolution for \$16,875,000 CIP Bonds

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:14 PM
Form Started By: Amy Dietl		Started On: 04/27/2012 03:56 PM
		Final Approval Date: 05/03/2012

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE
CITY OF RAMSEY, MINNESOTA

HELD: May 8, 2012

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Ramsey, Anoka County, Minnesota, was duly held at the City Hall on May 8, 2012, at 7:00 o'clock P.M., for the purpose, in part, of authorizing the issuance and awarding the sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 2012A.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING PROPOSAL ON THE SALE OF \$16,875,000 GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2012A, PROVIDING FOR THEIR ISSUANCE AND LEVYING A TAX FOR THE PAYMENT THEREOF

A. WHEREAS, on March 13, 2012, after a public hearing on the same, the City of Ramsey, Minnesota (the "City") adopted the 2012-2016 Five-Year Capital Improvement Plan for the City of Ramsey, Minnesota (the "Plan") in accordance with the provisions of Minnesota Statutes, Section 475.521, Subd. 3, which provided for the acquisition of the existing city hall and public safety facility, located in the City (the "Facilities"); and

B. WHEREAS, on March 13, 2012, after publication of notice of public hearing, the City held a hearing on the proposed issuance of general obligation capital improvement plan bonds pursuant to Minnesota Statutes, Section 475.521, Subd. 2 and all persons who wished to speak or to provide written information relative to the public hearing were afforded the opportunity to do so; and

C. WHEREAS, pursuant to the provisions of Minnesota Statutes, Section 475.521, Subd. 2(c): (i) a petition requesting a vote on the question of issuing the general obligation capital improvement plan bonds, signed by voters equal to five percent of the votes cast in the last municipal general election, may be filed within thirty days of the public hearing and (ii) upon receipt of such petition within the prescribed time period, the City may issue the general obligation capital improvement plan bonds only after obtaining the approval of a majority of the voters voting on the question of the issuance of the general obligation capital improvement plan bonds, consequently, the authorizations and approvals contained herein are subject to and contingent upon the City not receiving such a petition, or, in the event such a petition is filed, the approving vote of a majority of the voters voting on the question of the issuance of the general obligation capital improvement plan bonds; and

D. WHEREAS, the City Council has heretofore determined that it is necessary and expedient to issue \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 2012A (the "Bonds" or individually, a "Bond") pursuant to Minnesota Statutes, Section 475.521

and Chapter 475 to provide funds to acquire the Facilities pursuant to an advance refunding of the outstanding Public Project Lease Revenue Bonds, Series 2005A (City of Ramsey, Minnesota, Lease Obligation) of the Economic Development Authority of the City of Ramsey, Minnesota (the "EDA"), dated June 1, 2005 (the "Prior Bonds"), as provided in the Plan; and

E. WHEREAS, the City has heretofore determined, in accordance with Minnesota Statutes, Section 475.521, Subd. 4, that the maximum amount of principal and interest to become due in any year on all the outstanding bonds issued under Minnesota Statutes, Section 475.521, including the Bonds, will not equal or exceed 0.16 percent of taxable market value of property of the City; and

F. WHEREAS, \$14,585,000 aggregate principal amount of the Prior Bonds which matures, or are subject to mandatory redemption, on and after December 15, 2015, is callable on December 15, 2014 (the "Callable Prior Bonds"), as provided in the Indenture of Trust adopted on June 1, 2005 (the "Indenture"), the refunding of the Callable Prior Bonds is consistent with covenants made with the holders of the Prior Bonds; and

G. WHEREAS, \$2,455,000 aggregate principal amount of the Prior Bonds which matures on December 15, 2012, through and including December 15, 2014 (the "Noncallable Prior Bonds"), will be paid on December 15, 2012, December 15, 2013 and December 15, 2014, respectively, and the payment of the Noncallable Prior Bonds is also consistent with the covenants made with the holders of the Prior Bonds; and

H. WHEREAS, the City has retained David Drown Associates, Inc. , in Minneapolis, Minnesota, as its independent financial advisor for the sale of the Bonds, and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 473.60, Subdivision 2(9); and

I. WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereafter provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. Acceptance of Proposal. The offer Northland Securities, Inc. (the "Purchaser"), to purchase the Bonds at the rates of interest hereinafter set forth, and to pay therefor the sum of \$17,227,351.65, plus interest accrued to settlement, is hereby accepted.

2. Bond Terms.

(a) Original Issue Date; Denominations; Maturities; and Term Bond Option. The Bonds shall be dated June 1, 2012, as the date of original issue and shall be issued forthwith on or after such date in fully registered form. The Bonds shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on December 15 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2012	\$685,000	2022	\$875,000
2013	450,000	2023	920,000
2014	495,000	2024	965,000
2015	540,000	2025	1,010,000
2016	580,000	2026	1,040,000
2017	630,000	2027	1,070,000
2018	675,000	2028	1,105,000
2019	720,000	2029	1,135,000
2020	770,000	2030	1,175,000
2021	820,000	2031	1,215,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the forgoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered certificate for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor the Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the

Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to or upon the Holder of the Bonds as shown on the register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Registrar may establish a special record date for such consent or other action. The City or the Registrar shall, to the extent possible, give

the Depository notice of such special record date not less than 15 calendar days in advance of such special record date to the extent possible.

(ix) Any successor Registrar in its written acceptance of its duties under this Resolution and any paying agency registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 5, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bonds if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository can be found which, in the opinion of the City, is willing and able to assume the functions of the Depository hereunder upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bonds that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part hereof. If and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose; Refunding Findings. The Bonds shall provide funds for a full net cash advance refunding of the outstanding Callable Prior Bonds and the Noncallable Prior Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to

Minnesota Statutes, Section 475.67, and as a result of the Refunding, the average life of the maturities is extended by at least three years.

4. Interest The Bonds shall bear interest payable semiannually on December 15 and June 15 of each year (each, an "Interest Payment Date"), commencing December 15, 2012, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2012	3.00%	2022	3.00%
2013	3.00	2023	3.00
2014	3.00	2024	3.00
2015	3.00	2025	3.00
2016	4.00	2026	3.00
2017	4.00	2027	3.00
2018	4.00	2028	3.00
2019	4.00	2029	3.125
2020	4.00	2030	3.25
2021	4.00	2031	3.375

The maximum annual principal and interest on the Bonds (\$1,256,006.26), is less than 0.16% of the taxable market value of the City (\$2,841,662.00).

5. Redemption. All Bonds maturing on December 15, 2022, and thereafter, shall be subject to redemption and prepayment at the option of the City on December 15, 2021, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the City shall determine the maturities and the principal amounts within each maturity to be prepaid, and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty days prior to the date set for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the

City and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds of the same series having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
ANOKA COUNTY
CITY OF RAMSEY

R-_____

\$_____

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BOND, SERIES 2012A

Interest Rate Maturity Date Date of Original Issue CUSIP

December 15, ____

June 1, 2012

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The City of Ramsey, Anoka County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for earlier redemption, and to pay interest thereon semiannually on December 15 and June 15 of each year (each, an "Interest Payment Date"), commencing December 15, 2012, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc, in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the first day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in the Letter of Representations, as defined in the Resolution, and surrender of this Bond shall not be required for payment of the redemption price upon a partial redemption of this Bond. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing on December 15, 2022, and thereafter, are subject to redemption and prepayment at the option of the Issuer on December 15, 2021, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the Issuer shall determine the maturities and the principal amounts within each maturity to be prepaid; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty days prior to the date set for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date, a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or the Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and the Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$16,875,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the City Charter, the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on May 8, 2012 (the "Resolution"), for the purpose of providing funds to finance the acquisition of capital improvements, as defined in Minnesota Statutes, Section 475.521 and described in the Issuer's Capital Improvement Plan, including the acquisition of the Facilities pursuant to an advance refunding of the outstanding Public Project Lease Revenue Bonds, Series 2005A (City of Ramsey, Minnesota Lease Obligation) of the Economic Development Authority of the City of Ramsey, Minnesota, dated June 1, 2005,

pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475. This Bond is payable out of the General Obligation Capital Improvement Plan Bonds, Series 2012A Fund of the Issuer. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in Authorized Denominations (as defined in the Resolution) and are exchangeable for fully registered Bonds of other Authorized Denominations in equal aggregate principal amounts at the principal office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file in the principal office of the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution, the laws of the State of Minnesota and the Charter of the City to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law, and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional, statutory, or charter limitation of indebtedness.

IN WITNESS WHEREOF, the City of Ramsey, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of the Mayor and the Administrator, the seal of the Issuer having been intentionally omitted as permitted by law.

Date of Registration:

Registrable by: NORTHLAND TRUST SERVICES, INC

Payable at: NORTHLAND TRUST SERVICES, INC.

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION

This Bond is one of the Bonds
described in the Resolution
mentioned within.

CITY OF RAMSEY,
ANOKA COUNTY, MINNESOTA

/s/ Facsimile
Mayor

NORTHLAND TRUST
SERVICES, INC.
Minneapolis, Minnesota
Bond Registrar

/s/ Facsimile
Administrator

By:

Authorized Signature

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on such Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and by inserting as the date of registration in the space provided the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of June 1, 2012. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9 with respect to authentication) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly cancelled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the first day of the calendar month of such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12 with respect to interest payment and record date) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Administrator to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Capital Improvement Plan Bonds, Series 2012A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds and the interest thereon have

been fully paid. There shall be maintained in the Fund separate accounts, to be designated the "Escrow Account" and "Debt Service Account", respectively.

(a) Escrow Account. The Escrow Account shall be maintained as an escrow account with U.S. Bank National Association (the "Escrow Agent") in St. Paul, Minnesota, which is a suitable financial institution within or without the State. All proceeds of the sale of the Bonds and proceeds of the Reserve Account established for the Prior Bonds under the Indenture shall be received by the Escrow Agent and applied to fund the Escrow Account or to pay costs of issuing the Bonds. Proceeds of the Bonds not used to pay costs of issuance or returned to the City are hereby pledged and appropriated to the Escrow Account, together with all investment earnings thereon. The Escrow Account shall be invested in securities maturing or callable at the option of the holder on such dates and bearing interest at such rates as shall be required to provide sufficient funds, together with any cash or other funds retained in the Escrow Account, to pay when due the accrued interest, the principal amount of outstanding Prior Bonds to maturity or to the date called for redemption and to pay any premium required for redemption. The moneys in the Escrow Account shall be used solely for the purposes herein set forth and for no other purpose, except that any surplus in the Escrow Account may be remitted to the City, all in accordance with an Escrow Agreement (the "Escrow Agreement") by and between the City, the EDA and the Escrow Agent. A form of the Escrow Agreement is on file in the office of the Administrator. Any moneys remitted to the City pursuant to the Escrow Agreement shall be deposited in the Debt Service Account.

(b) Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) all accrued interest received upon delivery of the Bonds; (ii) any collections of all taxes herein or hereafter levied for the payment of the Bonds and interest thereon; (iii) after December 15, 2014, any unexpended moneys in the Public Project Lease Revenue Bond Fund created by the Indenture; (iv) any sums remitted to the City pursuant to the Escrow Agreement; (v) all investment earnings on funds held in the Debt Service Account; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued and (2) in addition to the above in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Escrow Account or Debt Service Account (or any other City account which will be used to pay principal or interest to become due on the bonds payable therefrom) in excess of amounts which under then applicable federal arbitrage regulations may be invested without regard to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by said arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. Money in the Fund shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United

States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

16. Tax Levy; Coverage Test To provide moneys for payment of the principal and interest on the Bonds there is hereby levied upon all of the taxable property in the City a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City for the years and in the amounts as follows:

<u>Year of Tax Levy</u>	<u>Year of Tax Collection</u>	<u>Amount</u>
-------------------------	-------------------------------	---------------

See Attached

In addition, the City has heretofore levied in the year 2011 for collection in the year 2012, a direct ad valorem tax in the amount of \$1,034,482.83, which shall be spread upon the tax rolls and collected with and as part of other general property taxes in the City.

The tax levies are such that if collected in full they, together with other revenues herein pledged for the payment of the Bonds, will produce at least five percent in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levies shall be irreparable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the levies in the manner and to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.

17. General Obligation Pledge. For the prompt and full payment of the principal and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the balance in the Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency shall be promptly paid out of any other funds of the City which are available for such purpose, and such other funds may be reimbursed with or without interest from the Debt Service Account when a sufficient balance is available therein.

18. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described to:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking.

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Administrator of the City, or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

19. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered Holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of redemption thereof has been duly given. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, without regard to sale and/or reinvestment, to pay all amounts to become due thereon to maturity or, if notice of redemption as herein required has been duly provided for, to such earlier redemption date.

20. Certificate of Registration. A certified copy of this resolution shall be filed in the office of the County Auditor of Anoka County, Minnesota, together with such other information as the County Auditor shall require and the County Auditor shall issue a certificate that the Bonds have been entered in the County Auditor's Bond Register and that the tax levy required by law has been filed and levied.

21. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the

Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

22. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the Project, or to cause or permit it to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

23. Tax-Exempt Status of the Bonds; Rebate. The City is subject to the rebate requirement imposed by Section 148(f) of the Code because the Refunded Bonds did not qualify for the small issuer exception from rebate, as provided in Section 148(f)(4)(D) of the Code and Section 1.148-8 of the Regulations.

24. Escrow Agreement. On or prior to the delivery of the Bonds the Mayor and Administrator shall, and are hereby authorized and directed to, execute on behalf of the City the Escrow Agreement. The Escrow Agreement is hereby approved and adopted and made a part of this resolution and the City covenants that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

25. Securities; Escrow Agent. Securities purchased from moneys in the Escrow Account shall be limited to securities set forth in Minnesota Statutes, Section 475.67, Subdivision 8, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased simultaneously with the delivery of the Bonds. The City has investigated the facts and hereby finds and determines that the Escrow Agent is suitable to act as escrow agent.

26. Callable Prior Bonds. The Callable Prior Bonds shall be redeemed and prepaid in accordance with the terms and conditions set forth in the Notice of Call for Redemption substantially in the form attached to the Escrow Agreement, which terms and conditions are hereby approved and incorporated herein by reference. The Notice of Call for Redemption shall be given pursuant to the Escrow Agreement. Failure to give notice by mail to any registered owner, or any defect therein, will not affect the validity of any proceedings for the redemption of the Prior Bonds.

27. Purchase of SLGS or Open Market Securities. The Escrow Agent, as agent for the City, is hereby authorized and directed to purchase on behalf of the City and in its name the appropriate United States Treasury Securities, State and Local Government Series, and/or open market securities from the proceeds of the Bonds and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution and the Escrow Agreement and to execute all such documents (including the appropriate subscription forms) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

28. Termination of Lease and Ground Lease Agreement. The City hereby elects to exercise its option under Section 4.6 of the Lease Agreement between the City and the EDA, dated as of June 1, 2005 (the "Lease") to prepay the Purchase Option Price (as defined in the

Lease), and deposit funds sufficient to defease the outstanding Prior Bonds as provided in the Escrow Agreement. As provided in the Lease, the City hereby determines and declares that upon the issuance of the Bonds and the funding of the Escrow Account, the Lease and Ground Lease Agreement between the City and EDA, dated as of June 1, 2005, shall be terminated and the EDA shall have no further right, title and/or interest in and to the Facilities.

29. Official Statement. The Official Statement relating to the Bonds prepared and distributed by the Purchaser is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

30. Governmental Bonds Post-Issuance Compliance Policies and Procedures. The City hereby approves the Governmental Bonds Post-Issuance Compliance Policies and Procedures in substantially the form presented to the City Council.

31. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

32. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

STATE OF MINNESOTA
COUNTY OF ANOKA
CITY OF RAMSEY

I, the undersigned, being the duly qualified and acting Administrator of the City of Ramsey, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council, duly called and held on the date therein indicated, insofar as the minutes relate to providing for the sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 2012A.

WITNESS my hand on May 8, 2012.

Administrator

Attachment to Resolution
City of Ramsey, Minnesota
G.O. Capital Improvement Plan Bonds, Series 2012A
2005A

105% Levy

Date	Fiscal Total	105% Levy	Year	Collection Year
06/07/2012	-	-	-	-
12/15/2012	985,221.74	1,034,482.83	*	*
06/15/2013	-	-	-	-
12/15/2013	986,562.50	1,035,890.63	2012	2013
06/15/2014	-	-	-	-
12/15/2014	1,018,062.50	1,068,965.63	2013	2014
06/15/2015	-	-	-	-
12/15/2015	1,048,212.50	1,100,623.13	2014	2015
06/15/2016	-	-	-	-
12/15/2016	1,072,012.50	1,125,613.13	2015	2016
06/15/2017	-	-	-	-
12/15/2017	1,098,812.50	1,153,753.13	2016	2017
06/15/2018	-	-	-	-
12/15/2018	1,118,612.50	1,174,543.13	2017	2018
06/15/2019	-	-	-	-
12/15/2019	1,136,612.50	1,193,443.13	2018	2019
06/15/2020	-	-	-	-
12/15/2020	1,157,812.50	1,215,703.13	2019	2020
06/15/2021	-	-	-	-
12/15/2021	1,177,012.50	1,235,863.13	2020	2021
06/15/2022	-	-	-	-
12/15/2022	1,199,212.50	1,259,173.13	2021	2022
06/15/2023	-	-	-	-
12/15/2023	1,217,962.50	1,278,860.63	2022	2023
06/15/2024	-	-	-	-
12/15/2024	1,235,362.50	1,297,130.63	2023	2024
06/15/2025	-	-	-	-
12/15/2025	1,251,412.50	1,313,983.13	2024	2025
06/15/2026	-	-	-	-
12/15/2026	1,251,112.50	1,313,668.13	2025	2026
06/15/2027	-	-	-	-
12/15/2027	1,249,912.50	1,312,408.13	2026	2027
06/15/2028	-	-	-	-
12/15/2028	1,252,812.50	1,315,453.13	2027	2028
06/15/2029	-	-	-	-
12/15/2029	1,249,662.50	1,312,145.63	2028	2029
06/15/2030	-	-	-	-
12/15/2030	1,254,193.76	1,316,903.45	2029	2030
06/15/2031	-	-	-	-
12/15/2031	1,256,006.26	1,318,806.57	2030	2031
Total	\$23,216,584.26	-		

**Paid from available City funds.*

Meeting Date: 05/08/2012

By: Jo Thieling, Administrative Services

Information

Title:

Consider Approval of Special Events Permit for The Penalty Box Bar & Grill, 14077 St. Francis Boulevard NW

Background:

SPM Properties, dba The Penalty Box Bar & Grill, located at 14077 St. Francis Boulevard NW, has requested a special events permit to host a tent party on June 22 and 23, 2012, including a live band both nights from 8:00 p.m. to midnight. Staff brought discussion of this request to a work session on Tuesday, April 24. Council discussed the following with the applicant: location of the tent to assure safety of attendees, garbage pick-up, patrolling parking spaces for other businesses located within the strip mall, the number of officers needed for security, allowing the band to play until midnight, requiring a \$2,000 escrow, requiring signatures of other businesses in the mall, past-due utility bills, number of complaints from past events, the possible cancellation of monitoring service for the alarm system due to non-payment, and the time line for removing the tent.

Following is a summary of the discussion. Council supported relocation of the tent closer to the building, but to allow it to remain in the front versus the back as staff had suggested. There was support for creating the flow of traffic around the edge of the building. Mr. McManus stated that the utility bills are the responsibility of the landlord. It was noted that the number of complaints received from past events were relatively few in number in comparison to the number of residents within the City and the number of event attendees. Similar requests for allowing a band to play until midnight have been granted; however, the amplifiers have been turned down at 11:00 p.m. Due to past experience, it was noted two licensed officers should be sufficient for security along with the added security, also hired by Mr. McManus. With regard to the possibility of no alarm monitoring service after April 30, 2012, due to non payment for services, Mr. McManus assured the Council this would be taken care of. With regard to tent removal, Mr. McManus assured the Council the tent would be removed by Monday morning. There was a differing of opinions on the Council with regard to whether or not the applicant should be required to have each tenant in the mall sign a letter stating they approve of the event. The majority felt that all tenants do not need to sign, however, Mayor Ramsey encouraged Council to visit with the other tenants prior to the event. City Administrator Ulrich recommended a letter from the building owner be required and Police Chief Way recommended requiring the applicant to have an employee cover the parking lot, as has been required during past events.

Consensus of the Council was to allow the tent to be erected in front of the building and require the applicant to provide disclosure notice of the event, signed by the building owner, indicating that he is in favor of the event taking place, prior to granting a permit.

Notification:

Observations:

Different options for the tent location were discussed at length at the work session. Staff has created an aerial view of the property showing three different options - one behind the building which the applicant is opposed to; one in front of and close to the building which appeared agreed upon by Council, staff and the applicant; and one to the side of the building which shows a 60 x 100 foot tent will not fit without having a portion of the tent encroach onto the street. Attached to this case is the aerial view of the property showing the three locations.

It is expected the applicant will have the letter of support from the property owner prior to the Council meeting as was discussed at the work session.

Recommendation:

Funding Source:

N/A

Council Action:

Motion to approve the Special Events Permit for The Penalty Box Bar & Grill, 14077 St. Francis Boulevard NW, with the following criteria:

- 1) Locate the tent in the front of the building, but as close to it as possible;
- 2) Require a letter of support from the owner of the building; As stated above, it is expected the applicant will have the letter of support with him at the meeting or it will be delivered to staff prior to the meeting;
- 3) Allow the bands to play until midnight with the volume to be turned down at 11:00 p.m.
- 4) Mr. McManus will hire someone to patrol parking spaces for other tenants in the strip mall
- 5) A tent inspection will be performed by a representative of the Ramsey Fire Department
- 6) Require \$2,000 be placed in an escrow account to pay for the two licensed Ramsey officers and clean-up or any other expenses that may be incurred by the City, with the understanding that if the costs exceed \$2,000, Mr. McManus will be billed for the remainder - or if the entire amount is not expended, Mr. McManus will be reimbursed that amount left.

Attachments

Options for Tent Sites

Form Review

Inbox	Reviewed By	Date
Jim Way	Jim Way	05/03/2012 10:56 AM
Dean Kapler	Jo Thieling	05/03/2012 12:34 PM
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:41 PM

Form Started By: Jo Thieling Started On: 05/03/2012 09:20 AM

Final Approval Date: 05/03/2012



Meeting Date: 05/08/2012

By: Tim Gladhill, Community Development

Information

Title:

Consider Development Agreement for Makowsky Family Farm, LLC Metes and Bounds Subdivision at 7040 173rd Ln NW; Case of Makowsky Family Farm, LLC

Background:

At their May 3rd meeting, the Planning Commission Meeting considered a metes and bounds subdivision (Variance to Platting Requirements) to split an existing 57 acre parcel into two (2) parcels (one existing homestead/one vacant/agricultural parcel). As part of the Staff recommendation, a Development Agreement was drafted specifying terms of the lot split.

Notification:

All property owners within 350 feet of the Subject Property were notified of the Public Hearing held by the Planning Commission on May 3, 2012. The Public Hearing was properly advertised in the Anoka County Union.

Observations:

Staff recommended approval of the metes and bounds subdivision under the following conditions:

1. No new buildable lots shall be created
2. All future subdivision shall be completed in accordance with City Code requirements related to Platting
3. The Subdivider shall provide a thirty-three (33) foot wide perpetual/permanent road easement along the entire northern property line to ensure the capability of future roadway connections to serve future development in the event the two (2) parcels are sold separately
4. The Subdivider shall enter into a Development Agreement specifying the terms above

The attached Development Agreement was drafted to address the above concerns and is before the City Council for authorization so that the Agreement can be recorded as part of title for the Property.

The subdivision would create a 7.5 acre parcel that would ensure that all structures are consistent with applicable zoning regulations. The remaining parcel would be approximately 49.5 acres. The required easement shall specify that said easement can also be used for drainage, utility, and trail purposes and shall be all inclusive. In addition, the Subdivider shall be required to dedicate standard perimeter drainage and utility easements internal to Parcel A.

Recommendation:

Staff recommends approval of the Development Agreement with Makowsky Family Farm, LLC.

Funding Source:

All costs associated with the Application are the responsibility of the Applicant.

Council Action:

Motion to approve the Development Agreement with Makowsky Family Farm, LLC, subject to the review of the City Attorney as to legal form.

Attachments

Development Agreement

Sketch Plan

Form Review

Inbox
Chris Anderson
Kurt Ulrich

Reviewed By
Chris Anderson
Kurt Ulrich

Date
05/02/2012 03:13 PM
05/03/2012 12:03 PM
Started On: 04/20/2012 02:23 PM

Form Started By: Tim Gladhill

Final Approval Date: 05/03/2012

**CITY OF RAMSEY
DEVELOPMENT CONTRACT
FOR MAKOWSKY FAMILY FARMS METES AND BOUNDS SUBDIVISION**

This CONTRACT dated this ____ day of _____, 2012, and is by and between the **CITY OF RAMSEY**, a Minnesota municipal corporation (the "**CITY**"), and Makowsky Family Farm, LLC, a Minnesota limited liability company ("**PERMITTEE**").

WHEREAS, the **PERMITTEE** is the owner of land legally described as follows:

That part of the West Half of the Northwest $\frac{1}{4}$ of Section 10, Township 32, Range 25, Anoka County, Minnesota described as follows: Commencing at the Northwest corner of Section 10, Township 32, Range 25, thence Easterly on said Section line 80 rods; thence Southerly parallel with the West line of said Section to Trott Brook; thence Westerly along the channel of said Brook to where the West line of said Section crosses the same; thence Northerly along said line to the place of beginning.

-or upon recording-

Description here ("Parcel A")

-and-

Description here ("Parcel B")

(the "Property").

WHEREAS, **PERMITTEE** desires to split the Property into two (2) parcels; and

WHEREAS, on May 3, 2012, pursuant to Resolution No. 12-05-____, the **CITY** approved the subdivision by metes and bounds description (the "**Subdivision**"), which approval is contingent on certain requirements, including **PERMITTEE** and the **CITY** entering into this Contract; and

WHEREAS, **PERMITTEE** understands that the **CITY** will expend no **CITY** funds until **PERMITTEE** has complied with the relevant escrow requirements in the Code of Ordinances of the **CITY**.

NOW, THEREFORE, the **CITY**, **PERMITTEE** agree as follows:

1. Conditions of Approval. The **CITY** hereby approves the Subdivision on condition that **PERMITTEE** provide the necessary security in accordance with the terms of this Contract.
2. Permittee Plans. **PERMITTEE** shall develop the Property in accordance with the Permittee Plans, with changes as required by the City Staff Review Letter April 26, 2012.

The Permittee Plans shall not be attached to this Contract, but are in **CITY** files. The Permittee Plans as they are:

- Sketch Plan prepared by Bolton and Menk. dated March 29, 2012
3. Stage I Improvements. The “Stage I Improvements” are described in the Permittee Plans and consist of the following:
 - a. None.
 4. Stage I Improvement Financial Guarantee. The **PERMITTEE** is not required to submit a Stage I Improvement Financial Guarantee. The **PERMITTEE** is not responsible for installation of Stage I Improvements. The **PERMITTEE** acknowledges that Stage I Improvements shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.
 5. Inspection Fees. The **PERMITTEE** shall be responsible for all City inspection costs incurred by the **CITY** related to the installation of the Stage I Improvements in the amount of No Dollars and No Cents (\$0.00), which equals 5% of the City Engineer’s estimated cost of the Stage I Improvements. **PERMITTEE** shall deposit said amount as a cash escrow held by the **CITY** at the time of execution of this Contract. **PERMITTEE** agrees that said fees may be used to complete the Improvements in the event of default by the **PERMITTEE**. Upon completion of the Stage I Improvements and final inspection and acceptance by the **CITY**, the remaining balance in the escrow account shall be returned to **PERMITTEE**.
 6. Stage I Improvement Installation. The **PERMITTEE** is not responsible for installation of Stage I Improvements. The **PERMITTEE** acknowledges that Stage I Improvements shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.
 7. Time of Performance. The **PERMITTEE** is not responsible for installation of Stage I Improvements. The **PERMITTEE** acknowledges that Stage I Improvements shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.
 8. Stage I Improvement Warranty Financial Guarantee. The **PERMITTEE** is not responsible for installation of Stage I Improvements. The **PERMITTEE** acknowledges that Stage I Improvements shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.
 9. Maintenance Guarantee for Landscaping. The **PERMITTEE** is not responsible for providing a maintenance guarantee for landscaping, as no landscaping is required. The **PERMITTEE** acknowledges that landscaping shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.

10. Ownership of Improvements. The **PERMITTEE** is not responsible for installation of Stage I Improvements. The **PERMITTEE** acknowledges that Stage I Improvements shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision.
11. License. **PERMITTEE** hereby grants to the **CITY**, its agents, employees, officers and contractors, a license to enter the Property from time to time in order to perform all work and/or inspections deemed appropriate by the **CITY** during installation of the Improvements. This license shall expire after the Improvements installed pursuant to this Contract have been installed and accepted by the **CITY**.
12. Stage II Improvements. The Stage II Improvements which the **CITY** requires **PERMITTEE** to construct, which are not otherwise included in the Stage I Improvements, are as follows:
 - a. Monument stakes for the Plat

PERMITTEE agrees to construct the Stage II Improvements according to the terms and conditions of this Contract and in accordance with the Permittee Plans, which are subject to revisions per City Staff Review Letter dated April 26, 2012 and which shall be submitted to the City Engineer for review and approval prior to execution by **PERMITTEE** of any such contract and prior to commencement of construction of the Stage I Improvements.
13. Payment for Stage II Improvements. **PERMITTEE** shall be responsible for a financial guarantee for the Stage II Improvements to ensure timely completion of the Stage II Improvements. **PERMITTEE** shall be responsible for a financial guarantee for Stage II Improvements in the amount of 125% of the City Engineer's estimated cost of the Stage II Improvements. **PERMITTEE** shall deposit said amount as a letter of credit or cash escrow at the time of execution of this Contract.
14. Street and Public Property Cleaning. **PERMITTEE** shall clear any soil, earth or debris from the streets, public property and Stormwater facilities resulting from any construction within the Property. From time to time and upon not less than thirty six (36) hours prior notice to **PERMITTEE**, the **CITY** may remove, at the expense of **PERMITTEE**, accumulations of soil, earth and debris from the streets and Stormwater facilities within the Property resulting from construction of the Stage I Improvements, and **PERMITTEE** shall pay each invoice from the **CITY** to **PERMITTEE** for such costs within fifteen (15) days of receipt of the invoice.
15. Default. In the event of default by **PERMITTEE** as to any of the work to be performed by it hereunder, the **CITY** may, at its option, perform the work and **PERMITTEE** shall promptly reimburse the **CITY** for any reasonable expense incurred by the **CITY**, provided **PERMITTEE** is first given written notice of the work in default, not less than 48 hours in advance. This Contract is a license for the **CITY** to act, and it shall not be necessary for the **CITY** to seek a Court Order for permission to enter the Property. When the **CITY** does any such work, the **CITY** may, in addition to its other remedies, assess

the cost in whole or in part to the benefitted portion(s) of the Property. **PERMITTEE** authorizes reimbursement from any of **PERMITTEE**'s escrows held by the **CITY**.

16. Miscellaneous.

- a. Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Contract is for any reason invalid, such decision shall not affect the validity of the remaining portions of this Contract.
- b. Written Amendments Only. The action or inaction of the **CITY** shall not constitute a waiver of or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The **CITY**'s failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
- c. Compliance with Laws and Regulations. **PERMITTEE** represents to the **CITY** that the Plat complies with all **CITY**, County, metropolitan, State, and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the **CITY** determines that the Plat does not comply, the **CITY** may, at its option, refuse to allow any construction or development work in the Plat until **PERMITTEE** cause the Plat to so comply. Upon the **CITY**'s demand, **PERMITTEE** shall cease work until there is compliance.
- d. Recording; Termination and Release. This Contract shall run with the land and shall be recorded in the office of the Anoka County Recorder at the expense of **PERMITTEE**. After **PERMITTEE** has completed the work required of it under this Contract, as to all or any portion of the Property, at the request of **PERMITTEE** the **CITY** will execute in recordable form and deliver either a termination of this Contract or a release of such portion of the Property from the effect of this Contract.
- e. Mailbox Locations. **PERMITTEE** agree that the placement of mailboxes along public streets is subject to the approval by the **CITY**, and location of utilities will be necessary through Gopher State One-Call.
- f. Boulevard and Area Restoration. **PERMITTEE** shall be responsible for the cost of establishing seed in all boulevards, except as otherwise noted, within thirty (30) days after completion of the street improvements included in the Stage I Improvements, and restoring all other areas disturbed by the Stage I Improvements, in accordance with approved Permittee Plans. **PERMITTEE** shall be responsible for the cost of cleaning any soil, earth or debris from wetlands within and adjacent to the Property resulting from grading in connection with the Stage I Improvements.

- g. Construction, Hours and Entrance Signs. The **CITY** restricts construction and delivery hours to Monday through Saturday, 7:00 a.m. to 10:00 p.m. **PERMITTEE** is required to provide a sign at each entrance point stating delivery and construction operation hours. Said signs are not to exceed eighty (80) square feet in size and must be clearly visible at all times during the construction period.
- h. Construction Site Maintenance. **PERMITTEE** shall adhere to all **CITY** ordinances relating to, but not limited to, dumping of garbage, site development, construction debris, open burning, etc.
- i. Estimated Cost. It is understood and agreed that cost amounts set forth in this Contract as to the Stage I and Stage II Improvements, unless qualified as fixed amounts, are estimated. **PERMITTEE** agreeS to pay the entire cost of the Improvements, including interest, engineering and legal fees related thereto.
- j. Subdivision Approval Expenses. **PERMITTEE** shall pay to **CITY** all **CITY** expenses incurred in the approval of the Subdivision, including, but not limited to, administration expenses, and engineering and legal fees. Any such expenses incurred after recording of the Plat shall be paid within fifteen (15) days after receipt of an invoice therefor. Failure to pay the **CITY'S** expenses within that fifteen (15) day period will permit the **CITY** to draw for payment upon any of the escrows required by this Contract. The **CITY** agrees to provide to **PERMITTEE**, promptly upon request, an estimate of all such expenses.
- k. Reimbursement to the CITY. **PERMITTEE** shall reimburse the **CITY** for all costs incurred by the **CITY** in defense or enforcement of this Contract if the City prevails in such action, or any portion thereof, including court costs and reasonable engineering and attorney's fees.
- l. Marketable Title. Prior to recording of the Plat, **PERMITTEE** shall provide the **CITY** with proof of marketable title to the Property, either through a currently certified abstract, registered property abstract or title insurance.
- m. Certificate of Occupancy. The term "Certificate of Occupancy" as used in this Contract shall be defined as a document issued by the **CITY'S** Building Official, which authorizes a structure to be used for its intended purposes.
- n. Proof of Authority. The **CITY** requires **PERMITTEE** to provide proof of authority by its governing board to execute this Contract. This proof of authority may be satisfied by providing the **CITY** with a certified copy of the minutes of the governing board of **PERMITTEE**.
- o. Recording of This Contract. See Section 17(d) above.
- p. Violation of This Contract. If **PERMITTEE** fail to perform any of the terms of this Contract, the **CITY** shall be entitled to recover, from **PERMITTEE** or the issuer of its financial guarantee, the full amount of any and all financial

guarantees or withhold the Certificate of Occupancy as defined in Section 16(m) above. Breach of any of the terms of this Contract by **PERMITTEE** shall be grounds for denial of a building permit for any portion of the Property still owned by **PERMITTEE**.

- q. Contract Binding On Successors and Assigns. This Contract shall be binding upon the parties, and their respective successors and assigns.
- r. Letters of Credit. All letters of credit presented as a financial guarantee, if required prior to issuance of a Certificate of Occupancy, shall be first approved as to form and content prior to acceptance by the **CITY**.

17. Requirements for Building Permit and Certificate of Occupancy.

- a. No building permit for any lot in the Plat shall be issued until: (a) a Class 5 driving surface is installed to within 300 feet of the proposed structure; (b) a Certificate of Survey, including the survey information required by the **CITY**, has been supplied to the **CITY** Building Official; (c) all the financial guarantees required by the **CITY** have been satisfied; (d) a permit from the Lower Rum River Watershed Management Organization has been obtained; (e) a permit from Anoka County Soil Conservation District has been obtained (if necessary); and (f) this Contract has been signed and received by the **CITY**.
- b. No Certificate of Occupancy for any lot in the Plat shall be issued until: (a) vehicular access to the lot is provided, including installation of at least one layer of bituminous surfacing; (b) all utilities are in place, operational and accepted by the **CITY** in accordance with this Agreement; (c) for lots that have a slope of less than 2%, a certificate of grading, prepared by a licensed (State of Minnesota) professional land surveyor, is provided to the **CITY** documenting that the flattest grade on the lot is 1% or greater; and (d) boulevard sod and landscape tree, or escrow for same, have been provided.
- c. All improvements included in the Permittee Plans, including amendment required of the City Staff Review Letter dated April 26, 2012 are completed, or financial guarantee in the amount of 125% the City Engineer's estimate of the cost of said improvements is secured in the form of cash escrow or letter of credit for the parking lot and related items.
- d. Parcel B. The **PERMITTEE** agrees that Parcel B shall not be considered buildable and shall not be eligible for a Building Permit or Certificate of Occupancy until such time Parcel B is subdivided in accordance with City Code requirements to subdivide the parcel by plat. Said platting requirements shall include, but are not limited to, dedicating proper easements, delineating ass floodplain and wetland information, and paying applicable development fees. Parcel B shall be subject to applicable processes, application/review fees, and development fees in effect and at the rate in effect at the time said future plat is approved and required agreements are executed.

18. Park Dedication. The **PERMITTEE** is not responsible for Park Dedication Fees, as the net result of the Subdivision does not create an additional buildable lot. The **PERMITTEE** acknowledges that Park Dedication shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision. The rate in effect the time a development contract is executed for future subdivision shall be collected and paid to the City before release of any future plat.
19. Trail Development Fees. The **PERMITTEE** is not responsible for Trail Development Fees, as the net result of the Subdivision does not create an additional buildable lot. The **PERMITTEE** acknowledges that Trail Development Fees shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision. The rate in effect the time a development contract is executed for future subdivision shall be collected and paid to the City before release of any future plat.
20. Water and Sanitary Sewer Connection (Trunk) Fees. The **PERMITTEE** is not responsible for Trunk Fees, as the net result of the Subdivision does not create an additional buildable lot. The **PERMITTEE** acknowledges that Trunk Fees shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision. The rate in effect the time a development contract is executed for future subdivision shall be collected and paid to the City before release of any future plat.
21. Water and Sanitary Sewer Lateral Fees. The **PERMITTEE** is not responsible for Lateral Fees, as the net result of the Subdivision does not create an additional buildable lot. The **PERMITTEE** acknowledges that Lateral Fees may be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision. The rate in effect the time a development contract is executed for future subdivision shall be collected and paid to the City before release of any future plat.
22. Stormwater Management Fee. The **PERMITTEE** is not responsible for Stormwater Management Fees, as the net result of the Subdivision does not create an additional buildable lot. The **PERMITTEE** acknowledges that Stormwater Management Fees shall be required with future subdivision requests and will be reviewed at the time the **PERMITTEE** submits any request for future subdivision. The rate in effect the time a development contract is executed for future subdivision shall be collected and paid to the City before release of any future plat.
23. Future Development Fees. **PERMITTEE** agrees that none of the above fees are being collected for any of the outlots in the Plat, and therefore said outlots are subject to similar fees at a future date when such outlots are subdivided for development.
24. Trail Construction. The **PERMITTEE** is not responsible for trail construction.
25. Easements. **PERMITTEE** shall be responsible for drafting and recording easement documents for all easements required by this Contract on private property. Said

easements shall be executed prior to the **CITY** releasing the Plat for recording and shall be recorded at the same time as the Plat. The **PERMITEE** shall provide a thirty (30) foot permanent/perpetual road easement along the Northern property line as indicated on the Permittee Plans. Said easement(s) shall be submitted to the **CITY** for review prior to execution of this Contract.

26. Maintenance Agreement. The **PERMITEE** is not responsible for any additional maintenance agreements.
27. Notices. All notices required or permitted by this Contract to be given to a party shall be in writing, and shall be either personally delivered or mailed by certified or registered mail to such party at the following address or such other address as such party shall specify in a notice to the other party:

William Makowsky
Makowsky Family Farm, LLC
7040 173rd Ave NW
Ramsey, MN 55303

City Administrator
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

IN WITNESS THEREOF, the parties have hereunto set their hands and seals, the day and year first written above.

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by William Makowsky, the Chief Manager of Makowsky Family Farm, LLC, a Minnesota limited liability company, on behalf of the limited liability company.

Notary Public

This Document Drafted By:
City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This Document Reviewed By:
Randall and Goodrich
2140 4th Avenue
Anoka, MN 55303

CONSENT TO CONTRACT

MORTGAGE COMPANY, a Minnesota non-profit corporation, hereby consent to the recording of this Contract against the Property and to be bound to the terms of the Contract.

MORTGAGE COMPANY

By: _____

Its: _____

STATE OF MINNESOTA)
)ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by _____, the _____ of MORTGAGE COMPANY, a Minnesota Non-Profit Corporation, on behalf of the non-profit corporation.

Notary Public



SKETCH PLAN

PROPOSED PROPERTY SPLIT

EXISTING PROPERTY DESCRIPTION:

That part of the West Half of the Northwest Quarter of Section 10, Township 32, Range 25, Anoka County, Minnesota, described as follows: Beginning at the northwest corner of Section 10, Township 32, Range 25; thence Easterly on said Section line 80 rods; thence Southerly parallel with the west line of said Section to Trott Brook; thence Westerly along the channel of said Trott Brook to where the west line of said Section crosses the same; thence Northerly along said line to the place of beginning.

SURVEYOR'S CERTIFICATION

I hereby certify that this sketch plan was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Craig E. Johnson 03/29/2012
 Craig E. Johnson Date
 License Number 44530

SKETCH PLAN
 7040 173rd AVE. NW



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

7533 SUNWOOD DRIVE, RAMSEY, MN 55303 (763) 433-2851
 MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN BURNSVILLE, MN
 WILLMAR, MN CHASKA, MN RAMSEY, MN AMES, IA

PART OF THE NE 1/4 OF THE NE 1/4
 SECTION 10, TOWNSHIP 32, RANGE 25
 ANOKA COUNTY, MINNESOTA

FOR: WILLIAM J. MAKOWSKY, JR.

CC Regular Session

7. 4.

Meeting Date: 05/08/2012

Submitted For: Jim Way

By: Jim Way, Police

Information

Title:

Introduce Ordinance(s) to Expand Recreational Vehicle Use in the City of Ramsey

Background:

City Councilmembers indicated a desire to expand the use of recreational vehicles in the City of Ramsey. Council discussed the use of recreational vehicles at two City Council work sessions. Staff received work direction at the last work session to open up the entire city to the use of recreational vehicles. Staff has prepared two ordinances, one that covers the use of All Terrain Vehicles (ATV's) and the other that covers the use of Golf Carts. Both of these ordinances refer to MN State Statute and comply with the provisions and requirements prescribed by law.

Notification:

Based on discussion. For a public hearing, notice may be needed in the local paper.

Observations:

Recommendation:

City Council may desire to have a Public Hearing on this topic prior to implementation of the new ordinances.

Funding Source:

None Required

Council Action:

Introduce Ordinance to Amend Chapter 54 of the Ramsey City Code, which Chapter is known as the Traffic and Vehicle Chapter of the Ramsey, Minnesota, City Code - an Ordinance Amending Article IV, Sections 96-102 Recreational Vehicles - All Terrain Vehicles

- and -

Introduce Ordinance to Amend Chapter 54 of the Ramsey City Code, which Chapter is known as the Traffic and Vehicle Chapter of the Ramsey, Minnesota, City Code - an Ordinance Creating Article V, Sections 103-102 Recreational Vehicles - Golf Carts

Attachments

ATV Ordinance

Golf Carts Ordinance

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Jo Thieling	05/03/2012 09:11 AM
Jim Way (Originator)	Jim Way	05/03/2012 09:27 AM
Jo Thieling	Jo Thieling	05/03/2012 11:06 AM
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:19 PM
Form Started By: Jim Way		Started On: 04/30/2012 09:39 AM

Final Approval Date: 05/03/2012

ORDINANCE #12-XX
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN ORDINANCE TO AMEND CHAPTER 54 OF THE RAMSEY CITY CODE, WHICH CHAPTER IS KNOWN AS THE TRAFFIC AND VEHICLE CHAPTER OF THE RAMSEY, MINNESOTA, CITY CODE.

AN ORDINANCE AMENDING ARTICLE IV, SECTIONS 96-102 RECREATIONAL VEHICLES.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS

ARTICLE IV. ALL TERRAIN VEHICLES

Sec. 54-96 Purpose

The purpose of this article is to provide reasonable regulations for the use of All Terrain Vehicles (ATVs) on public and private property in the city. This article is not intended to allow what the Minnesota Statutes expressly prohibit nor to prohibit what the state statutes allow. It is intended to prevent public nuisance.

Sec. 54-97 Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

All-terrain vehicle (ATV) means a motorized flotation-tired vehicle of not less than three but not more than six low-pressure tires. It includes Class 1 and Class 2 ATVs as per MN State Statute.

Boulevard means that portion of the street or highway between the roadway and private property.

Operate means to ride in or on, and control the operation of an ATV.

Operator means every person who operates, or is in actual physical control of an ATV.

Public property means property that may be used by the public, subject to reasonable regulation by a governmental body. Such property includes city parks, city parking lots and public school parking lots and grounds.

Public road right-of-way means the entire right of way of a roadway that is not privately owned, including the traveled portions, banks, ditches, shoulders and medians.

Roadway means that portion of a street or highway improved, designed or ordinarily used for vehicular travel but not including the boulevard. For the purposes of this article, roadways not dedicated for public use and not maintained by the city are not included within this definition.

Semi-public property means private property generally for use by the public but not owned or maintained by a governmental body. Such property includes without limitation: church property, shopping center property and other property generally used by patrons of a commercial or private business establishment.

Street or highway means the entire width between boundary lines of any way or place when any part thereof is open to the use of the public, as a matter of right, for the purpose of vehicular traffic (includes the right-of-way or boulevard). For the purposes of this article, streets or highways not dedicated for public use and not maintained by the city are not included within this definition.

Sec 54-98 Operation limitations

- (a) ATVs may not be operated in the following areas:
 - (1) Any area posted that ATV's are not allowed.
 - (2) On or long the Burlington Northern Rail Road tracks.
 - (3) On lots less than two and one-half acre in size unless it is for maintenance or plowing
 - (4) On any city sidewalks, bike or pedestrian trails.
 - (5) On Semi-public, public or private property unless posted otherwise.
 - (6) Within a City parking ramp.
 - (7) Within the right-of-way or ditch area, of a trunk, county state-aid, county highway, state highway or City street.
- (b) ATVs may be operated only as follows:
 - (1) On the operator's property subject to the provisions of this article.
 - (2) On privately owned property if the operator has in possession written permission from the property owner; or, on privately owned property if the property owner has posted a clearly visible notice indicating "ATV" or words substantially

similar.

- (3) On all City streets as allowed by MN State Statute.
- (4) On public or semi-public property only if clearly posted with signs designating the area or specific areas as open to ATVs.
- (5) On your own property or the property of another with written permission only if the property is greater than two and one-half acres in size.

(c) *Specific limitations for operation of ATV's.*

- (1) A direct crossing of a street, roadway, county or state highway is permitted if:
 - a. The crossing is made at an angle of approximately 90 degrees to the roadway at a place where no obstruction prevents a quick and safe crossing or blocks the view of oncoming traffic for 300 feet;
 - b. The vehicle is brought to a complete stop before crossing the shoulder or entering upon the traveled portion of the street, road or highway;
 - c. The driver yields the right-of-way to all oncoming traffic that constitutes an immediate hazard;
 - d. In the case of a divided highway, the crossing shall be made only at an intersection of the highway with another street or road;
 - e. If the crossing is made during period of one-half hour after sunset to one-half hour before sunrise or in conditions of reduced visibility, the front and rear lights of the vehicle must be on.
 - (2) An ATV may only be operated with the number of passengers that it was designed to carry.
-
- (d) Every person operating an ATV on the roadway has the rights and duties applicable to the driver of any other vehicle under the provisions of chapters 169 and 84 of the Minnesota statutes, except those provisions that cannot be reasonably applied.
 - (e) Every operator/owner of an ATV must be able to provide proof of insurance complying with section 65B.48, subd 5.
 - (f) For an ATV to be used off of the owner's property, the owner first must request and obtain a City permit from the police department.
 - (g) Permits that are granted will be valid for a period not to exceed three years.

SECTION 3. SUMMARY

The following is the official summary of Ordinance #12-XX, which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-XX to amend Ramsey, Minnesota City Code Sections Article IV, Sections 96-102 Recreational Vehicles to expand the Designated Recreational Use Areas within the City of Ramsey to include a Restricted Use Area of the City.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter.

Adopted by the Ramsey City Council the ____ day of _____, 2012.

Mayor

ATTEST:

City Clerk

Introduction Date: **May 8, 2012**
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:

ORDINANCE #12-XX
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 54 OF THE RAMSEY CITY CODE, WHICH CHAPTER IS KNOWN AS THE TRAFFIC AND VEHICLE CHAPTER OF THE RAMSEY, MINNESOTA, CITY CODE.

AN ORDINANCE CREATING ARTICLE V, SECTIONS 103-102 RECREATIONAL VEHICLES.

The City of Ramsey ordains:

SECTION 1. AUTHORITY

This ordinance is adopted pursuant to and under the authority of the City Charter of the City of Ramsey.

SECTION 2. AMENDMENTS

ARTICLE V. GOLF CARTS

Sec. 54-103 Purpose

The purpose of this article is to provide reasonable regulations for the use of Golf Carts on public and private property in the city. This article is not intended to allow what the Minnesota Statutes expressly prohibit nor to prohibit what the state statutes allow. It is intended to prevent public nuisance.

Sec. 54-104 Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Boulevard means that portion of the street or highway between the roadway and private property.

Operate means to ride in or on, and control the operation of a Golf Cart.

Operator means every person who operates, or is in actual physical control of a Golf Cart.

Public property means property that may be used by the public, subject to reasonable regulation by a governmental body. Such property includes city parks, city parking lots and public school parking lots and grounds.

Roadway means that portion of a street or highway improved, designed or ordinarily used for vehicular travel but not including the boulevard. For the purposes of this article, roadways not dedicated for public use and not maintained by the city are not included within this definition.

Semi-public property means private property generally for use by the public but not owned or maintained by a governmental body. Such property includes without limitation: church property, shopping center property and other property generally used by patrons of a commercial or private business establishment.

Street or highway means the entire width between boundary lines of any way or place when any part thereof is open to the use of the public, as a matter of right, for the purpose of vehicular traffic (includes the right-of-way or boulevard). For the purposes of this article, streets or highways not dedicated for public use and not maintained by the city are not included within this definition.

Sec 54-105 Operation limitations

- (a) Golf Carts may not be operated in the following areas:
 - (1) On or long the Burlington Northern Rail Road tracks.
 - (2) On or along any County or State Hwy other than as listed in Specific Limitations.
 - (3) On any city sidewalks, bike or pedestrian trails.

- (b) Golf Carts may be operated only in the areas only as follows:
 - (1) On the operator's property subject to the provisions of this article.
 - (2) On privately owned property if the operator has in possession written permission from the property owner; or, on privately owned property if the property owner has posted a clearly visible notice indicating Golf Cart or words substantially similar.
 - (3) On any city streets only as allowed by MN State Statute. (Does not include County Roads or State Highways.)
 - (4) On public or semi-public property only if clearly posted with signs designating the area or specific areas as open to Golf Carts.

- (c) *Specific limitations for operation of Golf Carts.*
 - (2) A direct crossing of a street, roadway, county or state highway is permitted if:
 - a. The crossing is made at an angle of approximately 90 degrees to the roadway at a place where no obstruction prevents a quick and safe crossing or blocks the view of oncoming traffic for 300 feet;

- b. The vehicle is brought to a complete stop before crossing the shoulder or entering upon the traveled portion of the street, road or highway;
 - c. The driver yields the right-of-way to all oncoming traffic that constitutes an immediate hazard;
 - d. In the case of a divided highway, the crossing shall be made only at an intersection of the highway with another street or road;
 - e. If the crossing is made during period of one-half hour after sunset to one-half hour before sunrise or in conditions of reduced visibility, the front and rear lights of the vehicle must be on.
- (4) A Golf Cart may only be operated with the number of passengers that it was designed to carry.
- (5) If ridden on a roadway, a valid driver's license is required by the operator.
- (f) *Requirements.*
- a. Liability insurance.
 - b. Slow moving vehicle emblem.
 - c. Rear View mirror.
- (g) Every person operating a Golf Cart on the roadway has the rights and duties applicable to the driver of any other vehicle under the provisions of chapter 169 of the Minnesota statutes, except those provisions that cannot be reasonably applied.
- (h) For a golf cart to be used off of the owner's property, the owner first must request and obtain a City of Ramsey permit from the police department.
- (i) Permits that are granted will be valid for a period not to exceed three years

SECTION 3. SUMMARY

The following is the official summary of Ordinance #12-XX which has been approved by the City Council of the City of Ramsey as clearly informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-XX to amend Ramsey, Minnesota City Code Sections Article IV, Sections 96-102 Recreational Vehicles to expand the Designated Recreational Use Areas within the City of Ramsey to include a Restricted Use Area of the City.

SECTION 4. EFFECTIVE DATE

The effective date of this Ordinance is thirty (30) days after its passage and publication, subject to City Charter.

Adopted by the Ramsey City Council this the _____ day of _____, 2012.

Mayor

ATTEST:

City Clerk

Introduction Date: May 8, 2012

Posting Dates:

Adoption Date:

Publication Date:

Effective Date:

Meeting Date: 05/08/2012

By: Tim Gladhill, Community Development

Information

Title:

Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size

Background:

Over the past several months, Staff has fielded an increased number of calls regarding the keeping of certain non-domestic animals on parcel less than three (3) acres in size. A majority of the questions fielded are in regard to chickens. As with many of these non-domestic animals permitted in City Code, at least three (3) acres are needed to keep this type of animal.

This case was most recently discussed at the May 4, 2010 Work Session. An ordinance to amend this section of City Code has been drafted on the comments provided at that Work Session.

Notification:

No notification required at this time. The City Council may direct Staff to prepare a Public Hearing for the case to adopt the ordinance amending City Code.

Observations:

The proposed ordinance amends City Code by lowering the threshold for lot size and basing the calculation for animal units to allow for four (4) chickens on a parcel between a quarter (1/4) acre (10,800 square feet) and 2.99 acres. A separate subdivision in the Animal Ordinance was created for parcels within this lot size category. Staff originally tried to incorporate this category within the existing 'animal unit' table. However, based on the species the City Council desired to allow, the equation did not work with the existing methodology unless the City Council desires to allow twelve (12) chickens in this category. The ordinance also allows for the provision of bee-keeping, a request Staff does field from time to time.

Concerns addressed at the May 4, 2010 Work Session included adequate setbacks, screening, and maintenance. As chicken-coops typically include some sort of covered structure, Staff would recommend that all chicken coops maintain a minimum setback of ten (10) feet from side and rear property lines and be located in the rear yard.

Staff supports the attached ordinance, as Staff believes that it addresses multiple strategic goals, including sustainability and private property rights. Numerous communities have or are addressing this particular issue.

Chapter 10 of the City Code (Animals) is not found as part of the Zoning or Subdivision Code, and therefore is not required to be reviewed by the Planning Commission. In addition, the proposed amendments do not appear to impact applications under purview of the Planning Commission, and therefore, Staff is not recommending to bring forward through the Planning Commission at this time. The City Council could direct Staff to forward the ordinance to the Planning Commission for review and comment if it chose.

Recommendation:

Staff recommends that the City Council introduce the ordinance to amend City Code Chapter 10 (Animals) to reduce the minimum lot size threshold for certain non-domestic animals and provide proper standards for allowing for bee keeping in certain circumstances.

Funding Source:

Preparation of the Ordinance is being handled as part of regular Staff duties.

Council Action:

Motion to introduce the ordinance to amend City Code Chapter 10 (Animals) to reduce the minimum lot size threshold for certain non-domestic animals and provide proper standards for allowing for bee keeping in certain circumstances.

Attachments

Ordinance

Work Session Minutes

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Tim Gladhill	05/02/2012 03:33 PM
Tim Gladhill (Originator)	Tim Gladhill	05/02/2012 03:34 PM
Chris Anderson	Chris Anderson	05/02/2012 03:39 PM
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:28 PM
Form Started By: Tim Gladhill		Started On: 04/30/2012 01:14 PM
	Final Approval Date: 05/03/2012	

ORDINANCE #12-__

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 10 WHICH IS KNOWN AS THE ANIMAL REGULATIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING CHAPTER 10 BY AMENDING CHAPTER 10, ARTICLE I, ENTITLED IN GENERAL.

The City of Ramsey ordains:

SECTION 1. AMENDMENT

City Code Chapter 10, Article I is amended as follows (insertions indicated as underline, deletions indicated as ~~strikethrough~~):

Sec. 10-1. - Keeping of certain animals, livestock and poultry.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Pony means a horse that does not exceed 54 inches or 13.2 hands in height.

(b) *Prohibited animals.* None of the following animals shall be maintained on any parcel of land in the city that is not at least 3.0 acres (130,680 square feet) in size: horses, llamas, cows, mules, donkeys, burros, ponies, ~~goats~~, pigs (exception: pot-bellied pigs), sheep, and lambs, ~~and~~ ~~turkey~~, ~~geese~~, ~~chickens~~, ~~and~~ ~~ducks~~.

(c) *Animal unit.* Animal unit is defined as a measure used to compare differences in production of animal wastes. The following chart establishes the number of animal units assigned to certain livestock and poultry:

Animal	Number of Units
Cow	1.5
Horse, mule, llama, <u>alpaca</u>	1.0
Donkey, burro, pony, goat, pig, sheep, lamb	0.5
Turkey, goose	0.1
Chicken, duck	0.04

(d) *Permitted animals.*

(1) The following chart prescribes the number of animal units that can be maintained on lots of record to which the animal owner has fee title and desires to maintain a mix of livestock, equines, poultry, or fowl (refer to section 10-24 for regulations for maintaining horses or equines exclusively):

Number of Animal Units Allowed	Parcel Size
3 acres (130,680 square feet)	2

5 acres (217,800 square feet)	3
10 acres (435,600 square feet)	5
15 acres (653,400 square feet)	7
20 acres+ (871,200 square feet)	No limitation

(2) On parcels 0.25 acres (10,800 square feet) to 2.99 acres (130,244 square feet) in size, a maximum of four (4) animals may be maintained from the following species list: chicken, duck, turkey, goose, goat and, pot-bellied pig.

a. Fowl, poultry, goats and pot-bellied pigs shall not be permitted to run at large. No person owning or keeping chickens, ducks, turkeys, geese, goats and or pot-bellied pigs shall permit the same to run at large or enter upon the premises of another without permission, nor shall they be kept, raised or permitted on any street, park, lake or ponding area.

~~(32)~~ Maintenance of more animals than the prescribed number in subsection (d)(1) of this section is permitted only with a conditional use permit in accordance with section 117-50

(e) *Non-traditional or exotic animals.*

(1) Non-traditional or exotic animals are those that are not normally considered to be domesticated but are not wild animals as defined in section 10-119. A person may keep a non-traditional or exotic animal as defined herein only upon issuance of a conditional use permit in accordance with section 117-50. In determining whether an animal is considered non-traditional or exotic, it shall be the responsibility of the applicant to supply the city with the necessary data and information to reasonably prove that the animal is not dangerous in captivity. This information shall be part of the public record and shall be discussed as part of the conditional use permit review.

(2) In reviewing a request to keep non-traditional or exotic animals, the city may impose conditions and restrictions as it finds necessary, including but not limited to the following:

- a. Restrictions on the number and type of animals;
- b. Setbacks greater than those required in section 10-23 or the underlying zoning district for the property in question;
- c. Restrictions on the size, height, and type of enclosures;
- d. Screening or landscaping of the proposed use.

(3) The applicant must also submit a copy of all permits required from any other regulatory agencies.

(f) *Prohibition of nuisance animals.* No animals of any type may be maintained on any parcel within the city, no matter what size the parcel, if the maintenance of said animals creates a nuisance as defined in chapter 30. Roosters are not permitted on any parcel.

(g) Beekeeping. Bee hives may be maintained on a parcel with the issuance of a Conditional Use Permit.

(1) Hives may only be located on lots with an existing use.

(2) No more than six (6) hives may be located on a lot.

(3) No hive shall exceed twenty (20) cubic feet in volume.

(4) No hive shall be located closer than three (3) feet from any property line or within any easement, whichever is more restrictive.

(5) No hive shall be located closer than ten (10) feet from a neighboring, inhabited structure.

(6) A constant supply of water shall be supplied or available to all hives.

(7) A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of a 100% opaque fencing, dense, year-round (coniferous) vegetation, existing structures, or combination thereof, and shall extend at least twenty-five (25) feet beyond the hive.

(8) Colonies shall be maintained in moveable frame hives with adequate space and management techniques to prevent overcrowding and swarming.

(9) In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to requeen the colony. Queens shall be selected from stock bred for gentleness and nonswarming characteristics.

(fh) Maintenance Standards.

(1) Fowl, poultry goats and pot-bellied pigs must be contained in an enclosure –and said enclosure– must be designed in accordance with City Code Chapter 117, Article II (Zoning) and MN State Building Code. The enclosure shall be counted as an accessory building when calculating total number of permitted accessory buildings on a property. The enclosure and surrounding grounds shall be maintained in a clean and sanitary condition and in good repair. Flies, rodents and noxious odors shall be controlled.

(2) The enclosure shall remain completely enclosed to prevent unwanted intrusion by outside animals and migratory birds.

(3) A confined exercise area must be provided for the animals. The exercise area shall be fenced off to prevent the animals from roaming at large.

(3) Manure shall not be permitted to accumulate on the property. Manure shall be removed at least once (1) per week, but while on the property shall be properly stored.

(gi) Setbacks. All enclosures must maintain a minimum setback of ten (10) feet from all property lines and must maintain a minimum setback of thirty (30) feet from all adjacent inhabited structures.

(1) If 100% opaque fencing (privacy fencing) is utilized for the exercise area, said fencing is subject to the standard fence regulations and setbacks within City Code Chapter 117. If alternative fencing is used (for example, chain link fencing), then said fencing shall be closer than ten (10) feet to a property line.

SECTION 2. PURPOSE

The purpose of this amendment is to reduce the minimum lot size required to maintain chicken, duck, turkey, goose, goat and pot-bellied pigs.

SECTION 3. SUMMARY

The following official summary of Ordinance #12-__ has been approved by the City Council of the City of Ramsey as clearing informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-__ to reduce the minimum lot size required to maintain chicken, duck, turkey, goose, goat and pot-bellied pigs and to allow for the provision of bee keeping with certain safety provisions.

SECTION 4. EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 3.9.

Passed by the Ramsey City Council this the 22nd day of May, 2012.

Mayor

ATTEST:

City Clerk

Introduction Date:

Posting Dates:

Adoption Date:

Publication Date:

Effective Date:

**CITY COUNCIL WORK SESSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a work session on Tuesday, May 4, 2010, in the Alexander Ramsey Room of the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember John Dehen
Councilmember David Elvig
Councilmember David Jeffrey
Councilmember Matt Look
Councilmember Colin McGlone
Councilmember Jeff Wise

Also Present: City Administrator Kurtis G. Ulrich
Planning Manager Amber Miller
Associate Planner Tim Gladhill
Environmental Coordinator Chris Anderson
Police Chief Jim Way
Fire Chief Dean Kapler (arrived approximately 6:45 p.m.)
City Attorney William K. Goodrich

CALL TO ORDER

Mayor Ramsey called the work session to order at 5:22 p.m.

#1: Highway #10 Performance Standards

Planning Manager Miller stated that the appearance and aesthetics of the Highway #10 corridor have been discussed by Council numerous times. Last summer, the Council instructed staff to conduct a photo inventory of all the properties along the entire corridor and inventory the existing conditions with each property. Council also appointed a subcommittee of Mayor Ramsey and Councilmembers Dehen and Wise to review the issues and make recommendations. Ms. Miller reported that City staff sent a letter to the property owners in July 2009 to inform them that staff would be doing a photo inventory of the Highway #10 properties. Of the 73 properties, 32 had no violations at the time of the visit. The inventory was completed in October 2009. Of the remaining properties, all had at least one nonconformity and most had several. She noted that some of the nonconformities exist as legal, nonconformities. Ms. Miller pointed out that the top six violations were vegetation over one foot in height; inadequate paving for off-street parking requirements and maneuvering; accumulation of waste; parts storage or salvage; violation of temporary sign regulations; and abandoned or inoperable vehicles. Staff presented the photo inventory on the screen for Council viewing and discussion. Ms. Miller stated the recommendations of the subcommittee as follows: Vegetation: If the violation is on a developed lot – immediate enforcement. If the violation is on a side lot or outlot which is undeveloped, cut

back 10 to 15 feet. Recommendations for paving requirements were as follows: Approaches and drives should be paved, do not require curbing except in new development, give owners adequate time to comply (12 to 18 months) and ensure there is a paved area for customers. Staff is recommending requiring curbing. With regard to parts storage or salvage – the subcommittee recommended that salvage is not permitted by code and should be prohibited; outside storage should be screened where it is allowed, it can be stored on gravel, materials stored cannot exceed the height of the fence and no grass growing between stored items. Abandoned or inoperable vehicles should be immediately removed. Accumulations of waste should be immediately addressed, junk and debris should be removed, dumpsters should be screened, no storage higher than fence and they cannot stockpile pallets outside. With regard to temporary signs, the subcommittee recommended going back to requiring a permit for temporary signs, no fee or a nominal fee, and bring a resolution before Council regarding policing of the right-of-way for the State and County Roads.

Discussion ensued relating to salvage by description of auto body. All of that could be kept indoors.

Ms. Miller reported on how the ordinance would read if the Council votes in favor of the subcommittees recommendations.

Councilmember Look commented on how a lot of this “junk” is not visible from Highway 10. Any sort of changes would have to be put forward into the future at this time. He would not want to make businesses go under.

Mayor Ramsey stated that we are not recommending putting people through a hardship but it doesn't take a lot of money to clean up junk. If it's cleaned up and looks decent, we will leave it alone.

Councilmember Dehen felt too that the main thing is to get them to clean up their place of business – and agreed that did not cost a lot of money. It may not be totally visible from Highway #10 but there are properties on the back looking at all that stuff. On the south side of Highway #10, you have Riverdale and you can see that junk from there. We were recommending a cleanup versus being really proactive with the other things. He added that with Ramsey Farm and Garden though, they have to do something – there is no paving at all there – only dirt.

Councilmember Wise stated there are some customer parking space paved there.

Councilmember McGlone inquired about these existing businesses and whether or not there was some grandfathering.

Mayor Ramsey stated that most of this stuff has been on the books for 20 years or so.

Councilmember Elvig stated that we always run into the problem of case-by-case. It's hard to get everyone to come into compliance. If one does not have to do something, the others think they should not have to do it either.

Mayor Ramsey stated that the recommendation for paving was more for just if there was gravel right up to Highway #10. We looked at it if it was more of a nuisance versus performance standards.

Councilmember Dehen suggested picking the worst ones. He is in favor of volunteer cleanup; send letters out and ask them to clean up their business in a certain amount of time.

Councilmember Look stated that, short of making them put everything under a roof, how will you say to clean up.

Discussion ensued relating to which of the businesses presented were worse.

Councilmember Wise thought it would be prudent to ask for input from the businesses about a solution for their mess and treat it on a case-by-case basis.

Councilmember Dehen stated that the problem he has is any business can have an organized mess. You have to create some sort of way to keep it inside. The cost of doing business would have to be not leaving auto parts outside; it needs to be out of site. Because there are residents behind some of these places, he is not in favor of allowing significant outdoor storage in these areas.

City Administrator Ulrich stated that one objective is to try to get the ordinance enforced equitably across the board. Therefore, we cannot just get to one as they will say the City is picking on them, etc. We really should have a standard code across the board - at least a minimum standard. That's why we are talking about changing the Code. We need to have standards businesses can meet and that staff is able to enforce across the board.

Councilmember Dehen stated we did say people have to quit parking out beyond the right-of-way or parking on the grass in front of their business and he thinks that is taken care of by our ordinances.

Councilmember Elvig asked is the question here making a tougher ordinance or requiring what we have to be a little more to the letter of the law.

Planning Manager Miller stated that in the past, the City Council's direction was to not enforce performance standards in the H-1 District. The Council was not interested in being proactive; however, now we are talking about being proactive again.

Associate Planner Gladhill suggested maybe we could relax certain regulations, like paving for example. That gives us an opportunity to enforce it. If there is room for relaxation, we could better enforce the standards overall.

Councilmember Jeffrey stated we had this discussion a number of years ago. We had different standards for the north and south side of Highway #10. What if we said we were going to have incremental enforcement. Maybe this year we take on the junk; next year maybe it's fencing and

storage. We are not relaxing the standards and then have to ramp it back up. Maybe just incrementally enforce and within five years, we will have people that will start paving.

The current economy was talked about.

Councilmember Dehen stated you will always have a City Council that comes in and will hear about hard economic times so there will never seem like a right time to do this.

Mayor Ramsey stated he likes Councilmember Jeffrey's idea. Send out the ordinance and explain to the business owners what we will do. This year we do this - next year we do this, etc., until the standards are met. Laying it out year by year to the business will be helpful.

Councilmember McGlone asked is there anything in that ordinance that clearly states "visible to the road".

Ms. Miller replied no.

Councilmember McGlone wondered if anyone was interested in adding that into the ordinance.

Police Chief Way inquired if whatever Council would decide would be worked on this year, if an inspection is done and they have not yet complied, would there be an abatement.

Councilmember Jeffrey stated he would like to see 14 days and then we send out the "big dog" with the dumpster.

Councilmember McGlone commented that giving them the whole summer is too long.

Councilmember Dehen stated that as far as junk and outdoor storage, that's a no brainer. You have to get that stuff cleaned up. If in one month there is no progress, then send a letter out. He was not interested in leaving it all the rest of summer.

Councilmember Jeffrey suggested that Council needs to decide what will be done if they are nonconforming after the due date.

Mayor Ramsey agreed with 14 days – abatement after that.

Councilmember Wise felt if there was a lot of progress made – we should be okay with giving them a little longer time to continue.

Environmental Coordinator Anderson referred to some of the photos and asked for clarification. The fenders that were piled rather neatly behind JAC – are we treating that differently than all the junk at EZ Auto.

Mayor Ramsey stated that if the area is screened – he would not have a problem with that.

Councilmember Elvig stated that our ordinance says no salvaging and no outside storage. We would have to change the ordinance then to say salvage is okay if screened.

Councilmember Dehen stated or tell him what the ordinance is and let him decide for himself.

Councilmember Look felt there had to be a classic car provision.

2) Temporary Signs

Discussion ensued relating to temporary signs.

Associate Planner Gladhill stated that the City used to issue temporary sign permits. He asked for Council direction on whether or not to bring that back. He talked about time allotment for signs and what was allowed. We tried to be more flexible but we did not want them to become a nuisance.

Councilmember Look talked about some sign cases and referenced Hopkins. Because of that, we basically relaxed our ordinance. If we are going to start permitting signs, we will also have to regulate real estate signs, etc.

Councilmember McGlone stated maybe we don't regulate signs on the weekend.

Mr. Gladhill suggested we could base it on size of sign.

Councilmember Dehen inquired if all the signs shown in the presentation were considered temporary signs. He felt that signs take away from aesthetics – and there should be nothing in the right-of-way. Some of these are no brainers but he likes the idea if someone is putting up a temporary sign they get a permit and put the amount of time the sign will be up.

Planning Manager Miller referenced a sign ordinance in a past city she worked in and it was regulated according to size.

Mayor Ramsey stated he would like to see no signs in the right-of-way at all and he would like to see it permitted 10 weeks out of the year – they would pick the weeks and he would like something affixed to the sign that showed when it was supposed to be displayed. He stated he would like to see Realtor signs on private property only and that they be removed if they are in the right-of-way.

Discussion ensued relating to signs, and more specifically to real estate signs such as those put out by Marty Fischer and City property for lease and/or sale.

Environmental Coordinator Anderson stated that our Code describes temporary signs as anything not affixed to a UBC approved permanent structure.

Councilmember Look stated we will have Realtor signs. We need to figure out square footage and added that he is okay with signs larger than the average Realtor sign having to be a permitted use. He agreed with Mayor Ramsey's idea of coming up with a decal or permit right on the sign.

Councilmember Wise stated he did not feel it is a good idea to go after these real estate signs. He mentioned all the signs for the Town Center and Jim Deal's property. He would like to see real estate signs exempted.

Associate Planner Gladhill commented that we have to be careful how we word that as it cannot be content based and that's what it would appear if we exempt real estate signs in general.

Councilmember McGlone stated that anything in the right-of-way is out. He likes the idea of having anything over the size of a "typical real estate" sign have to be permitted. He added that he is not really in favor of spending money for stickers on the signs – that could all be recorded at City Hall instead.

Councilmember Wise talked about signs on trailers, etc.

Councilmember Dehen inquired if the feeling is that small signs should not have to be regulated.

Councilmember Look suggested that we should have different types of signs listed as permanent, less than permanent, etc., and maybe also have a maintenance requirement.

Mr. Gladhill offered that the City does have a provision in the Code about unkempt signs and the Code does address displays on vehicles. He read a portion of the Code dealing with signs.

Councilmember Elvig commented on unkempt signs and stated he did not see anything attractive about the signs presented on the screen.

Councilmember McGlone stated that we need to make sure we (the City) get permits as well. We are required to do what we require the public to do.

Banners were mentioned and Ms. Miller reported that banners are part of a special events permit.

Councilmember Look felt that banners needed to be exempted.

Councilmember Wise stated that we have an ordinance now and it is pretty difficult to enforce.

Mayor Ramsey stated he would recommend passing a resolution authorizing City staff to pick up signs in the right-of-way.

Mr. Gladhill stated that signs in the right-of-way would be an easy fix but it is hard to prove the amount of time other signs have been up.

Councilmember Dehen stated that with regard to political signs, Anoka County does not enforce their sign code along the right-of-way and he did not really think the City should enforce the sign Code on County roads.

Mayor Ramsey stated he did not agree – we have a right to police our own municipality.

Councilmember Dehen stated it is different during election season.

Attorney Goodrich stated he would do some research to determine if the City has the authority to pick up signs along the County or State highways.

Councilmember Elvig didn't think we did have the authority.

Planning Manager Miller stated that some signs are not anchored well so if we have the ability to confiscate them, that would be good.

Councilmember Elvig commented that he thought the City had cleaned up its political signs considerably. With regard to temporary signs, he wondered what would be preventing us from going out with a sticker and placing it on the signs – the time the sign was up could be documented that way.

Mr. Gladhill stated that it takes a lot of time to document that – it's a good idea but a real hassle for burden of proof. It works well conceptually but it's almost impossible to take the time to do that.

Councilmember McGlone suggested we could put something in the newsletter about signs.

Councilmember Wise suggested we take care of the blatant stuff in the right-of-way and the unkempt ones. With regard to everything else, we do not have the staff to take care of any more than this.

Councilmember McGlone stated he did not want staff just driving around looking for signs.

Mayor Ramsey reiterated his idea – they need to get a permit – pick their 10 weeks they want the sign up.

Mr. Gladhill felt that Mayor Ramsey's concept would not take much staff time.

Councilmember Dehen stated he wanted the process to be "so simple, a cave man could do it" and he requested the minutes reflect his comment.

Motion by Mayor Ramsey and seconded by Councilmember Wise to recess the work session to call the special City Council meeting to order.

Motion carried. The work session was recessed at 6:46.p.m.

Mayor Ramsey reconvened the City Council work session at 6:48 p.m.

3) Rental License Program

Planning Manager Miller stated the purpose of this topic report is to review the incentive-based program that's included in Council's packet. This proposal is for properties in compliance with no police calls or code violations they would be able to go as long as five years without an inspection. The cost of the inspection would still be \$75. Multi-family apartments would be a percent inspection of units. The points based system would be based on the quality of the property. She noted that both the Police and Fire Chief are present.

Councilmember Elvig expressed concern about a recent fire in the metro where six people lost their lives. That was a mixed-use building – commercial and residential and we are stepping into that type of living conditions in Ramsey.

Mayor Ramsey stated that anything built in Ramsey under that scenario would all be sprinklered so he didn't see that as much of an issue. He added that if someone is renting space for living, he did not want the City to be able to just go in there and inspect it. If it's unoccupied, then it's fine to do an inspection.

Ms. Miller stated that's our current ordinance. The option the City Council could consider is a point of sale inspection. That's what other cities have and that would address any code violations.

Councilmember Dehen stated that you could have a landlord rent this out over three to five years so what good does that do. His intent is government inspections to make sure the rental space is in a reasonable condition.

Ms. Miller commented that the inspection would take into consideration "up to code" when it was built. The inspector would be looking more for safety issues – smoke detectors, etc.

Councilmember Look suggested we could require an exterior maintenance code.

Councilmember McGlone stated he would advocate for "buyer beware". He read a line in Code that said you were unable to rent without a permit and he wanted that taken out of the Code. He added he would advocate for multi-family dwelling inspections but not single-family home inspections.

Ms. Miller expressed concern about how would we deal with units where some are purchased and some are rented.

Councilmember McGlone suggested just regulate what is clear-cut.

Councilmember Elvig stated he would advocate for inspections – and five years is a concern for him.

Councilmember Look stated that anyone can call for an inspection whether it be a homeowner or a renter. He suggested staff could send a letter out to all rental properties and offer an inspection. If we want to market current renters that's okay but it should be their decision to have the property inspected.

Councilmember Elvig stated that's what he is thinking this option needs.

Councilmember Dehen stated that the cost of doing business is you need an inspection when you rent. He is not an advocate for inspecting personal housing. He thinks the theory is "I will look out for the best interest of my family" in choosing a home to buy. He suggested inspecting rental property is a good thing. There is a privacy concern but balancing the safety factor against private intrusion would make it a good thing. He added that he is not an advocate for staff to focus on things like a broken tile or something like that – that's discretionary.

Mayor Ramsey stated he did not have a problem with requiring inspections for apartment complexes and no problem with empty apartments. He also did not have a problem with inspections if someone called for one and if there was a compliance problem that the landlord be fined.

Councilmember McGlone suggested that State law mandates multi-dwelling units. In response to Councilmember Dehen's comments about the cost of doing business in Ramsey, he stated he is already paying extra because he cannot homestead a home he rents out. Multi-dwelling units, as stated in State law, says it's voluntary and if the tenant wants an inspection, the tenant pays for it.

Planning Manager Miller talked about meeting with MHA and the free packets of information they have as well as the tenant booklets we already have.

Mayor Ramsey brought up the exterior maintenance ordinance again and stated that it is important to keep the property up.

Councilmember Elvig stated that multi-family inspections of empty units should happen and that every four years a flyer could go out inviting tenants to call the City of Ramsey for an inspection.

Councilmember Wise added that the renter would pay for the voluntary inspections; however, if there are code violations that don't get taken care of, that fee would be paid back to the City. That would protect our renters.

Ms. Miller inquired if this is just for multi-family units.

Councilmember McGlone stated for any rental under one roof.

Councilmember Dehen asked if there are any objections to having multi-family then and not a single family home.

Mayor Ramsey stated it doesn't matter if it's occupied whether it's multi-family or single family.

Ms. Miller inquired how we would define multi-family.

Councilmember Look stated that's one of the luxuries we have is you can break the law inside your own house – there is the freedom of illegal search and seizure.

Mayor Ramsey stated he would agree. If the State says you can inspect when it's occupied, he would be against that.

Ms. Miller noted it says “with property notification”.

City Administrator Ulrich commented that state law gives the authority but does not make the inspection mandatory.

Consensus was that the City could inspect multi-family dwellings as long as it is not occupied – or by request.

#4: The Regulation of Non-Domestic Animals

Beekeeping was discussed. It was noted that the City of Anoka is allowing beekeeping on small lots. Staff inquired if Council is interested in looking at changing the Code for all animals on smaller lots or just looking at fowl.

Mayor Ramsey suggested maybe a quarter acre would be the minimum.

Councilmember Dehen stated that it takes three acres for horses, pigs, etc., and he would not be in favor of those types of animals on smaller lots.

Planning Manager Miller stated that this is one of Council's goals to deal with sustainability issues.

Environmental Coordinator Anderson stated we get a fair number of calls about having chickens or some kind of fowl on a lot.

Councilmember Wise relayed a childhood story about animals and teaching kids responsibilities.

Councilmember Elvig stated he did not have a problem with potbellied pigs and little goats, etc., but he had a concern about roosters.

Ms. Miller inquired did Council want an administrative permitting process and if the resident asked for an exception to what is allowed by permit – it would go to the Council for approval.

Councilmember Jeffrey wondered if anything these animals may carry could be a health concern.

Mayor Ramsey stated he does not have a problem with four hens, for example, on at least a quarter-acre sized lots. Maybe a pig or little goat would be fine on a tiny lot too as well as

rabbits, providing the resident owns the lot and it is not an association – and it is not in the Town Center.

Mr. Anderson inquired if we should still leave it as so many units for acre size – and then to allow roosters unless you have 10 acres or more. It appears Council is interested in allowing just chickens and rabbits for smaller lots. He asked about pigeons.

Councilmember Elvig stated he has a little problem with pigeons – he is fine with four rabbits – no pigeons!

Planning Manager Miller stated that currently we require enclosures.

Mayor Ramsey agreed the animals would have to be contained on the property. Any fence setbacks would be the same as in the Code right now. He added he would like to see a setback for a chicken coop.

Councilmember Dehen agreed that the coop should not be right next to the property line. He inquired if someone would be allowed to put up chicken wire.

Environmental Coordinator Anderson stated that the fence would have to meet our current fence standards. Chicken coops would have the same setbacks as barns and stables. We try to default to these setbacks. We could maybe include chicken coops in that area of the Code.

Councilmember Elvig suggested with regard to fencing, if it's a solid fence – same setbacks apply – if it's a chain length fence it has to be more inside their lot line.

Ms. Miller asked like five to ten feet to which Councilmember Elvig replied three or four at the least.

For clarification, Ms. Miller stated more setbacks for coops but keep fence setbacks the same. She asked again if the Council wants to allow beekeeping.

Mr. Anderson stated that several lots in the City have beekeeping – and several cities allow it. He added that honeybees are not typically aggressive.

Ms. Miller asked if Council would want to allow beekeeping on a half-acre lot.

Councilmember Dehen stated he is fine with a quarter acre lot.

Ms. Miller talked about animal waste and offered that the City of Anoka says on City lots, manure has to be removed at least once a week and they are allowed to compost it.

City Administrator Ulrich stated that any ordinance would have general maintenance items within it.

Ms. Miller added that staff could change it for smaller lots.

5. Review List of "Future Topics for Discussion"

Council received a calendar with work session dates to the end of the year as well as future topics listed. The list addresses the level of City Council goals as presented at the strategic planning session in the beginning of the year.

Councilmember Dehen inquired why we are not addressing assessment for roads. That has been a City Council priority for some time now and that will affect the budget – it should be brought back for discussion.

Councilmember Elvig stated that with regard to road maintenance, we would have to find a way to pay for it if we are not assessing – we may have to create a district for that if we are allowed to do so.

Councilmember McGlone stated he would like to add some things. He would like an analysis done of the number of parks within the City of Ramsey. He would like to find a way to re-channel some of these park funds and put them into parks like Central Park, etc. or for connecting trails instead of having little neighborhood parks all over the place.

Councilmember Elvig responded that the policy in the past has been that developers had the option to either park dedication funds or land to develop with that community. Most found the community park was better for selling. The problem is, it's usually dedicated as a park and the property can't be sold for something other.

Councilmember McGlone asked if the City Attorney could look into if any of these park properties could be re-designated. He commented that a lot of money is spent on these parks that are underutilized when we could re-funnel that money and make better parks.

Consensus of the Council was to have the Attorney look into Councilmember McGlone's suggestion.

Councilmember McGlone added that the City has 51 parks – we do not need any more unless they are made better and connected.

Consensus was to change the policy we have to park dedication fees only if we can use the money toward other parks.

Councilmember Dehen relayed a story of a resident at the dog park whose puppy was attacked and the owner of the attacking dog did nothing about it. He stated he would like to see more signage about not allowing aggressive dogs in the dog park and that there be more "bite" in our ordinance re dangerous dogs.

Consensus was to review the potentially dangerous dog portion of Code.

Councilmember Dehen stated he would like Council to look into an excessive use ordinance. If certain people are using staff and our resources repetitively, there should be some way of charging for that.

Councilmember McGlone cautioned that we would have to define excessive use

Councilmember Elvig stated he would like to see a policy for ghost platting roads. He thought that it should probably be discussed by the Public Works Committee first. He spoke of a specific area – 167th and Variolite.

The request for Ramsey Royalty was discussed and consensus of the Council was that they are not interested.

MAYOR AND COUNCIL INPUT

1. Lease Update

City Administrator Ulrich stated that the lease on the Highway 10 buildings has been terminated by Denny Sharp.

2. Resignation


City Administrator Ulrich informed Council that Human Resources Manager Givonna Reed Koné had given her notice of resignation. She has taken a position with the City of Plymouth. He stated that staff would put together a case regarding Ms. Koné's position for a future Council agenda.

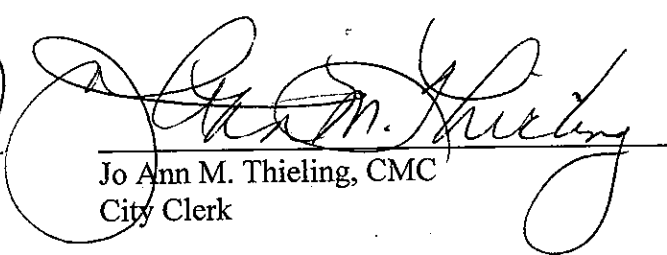
ADJOURNMENT

Motion by Councilmember Jeffrey and seconded by Councilmember Look to adjourn the meeting.

Motion carried. The regular City Council work session adjourned at 8:11 p.m.

Respectfully submitted,


Kurtis G. Ulrich
City Administrator


Jo Ann M. Thieling, CMC
City Clerk

Minutes drafted by Jo Thieling, City Clerk

Meeting Date: 05/08/2012

Submitted For: Chris Anderson

By: Jo Thieling, Administrative Services

Information

Title:

Consider East Side Oil Equipment Lease

Background:

The City has been approached by East Side Oil Companies about its interest in utilizing an above ground tank for collection of used motor oil from the public. The program also includes free collection of used oil filters and antifreeze as well. No RFP or RFQ was prepared for this potential opportunity nor would one be required, as this is a service that is somewhat unique for this market. However, a RFQ could be prepared should the City Council feel it is necessary. It should be noted that Councilmember McGlone is currently an employee of East Side Oil Companies. Council Member McGlone reports that he has no financial gain of any kind resulting from this potential agreement between the City and East Side Oil Company. City Attorney Goodrich has been consulted and can respond to any questions regarding this matter.

Notification:

Observations:

The collection tank would be provided by East Side Oil Companies at no cost to the City. The tank itself is 1,990 gallons and East Side Oil Companies provides all the necessary informational signage as well. They present this opportunity as a partnership between the City and East Side Oil Companies in that they provide the tank, barrels (for oil filters and antifreeze), signage and take care of all necessary permitting through the Minnesota Pollution Control Agency (MPCA). In return, the City provides a location, helps monitor the tank, and cleans up minor spills (East Side Oil Companies would be responsible for cleaning up larger spills, which would be anything greater than 4 gallons). As for the actual collection of used oil, East Side Oil Companies would collect the public used motor oil at no cost. The City would just need to contact them when the tank is approximately half full (there's an external gauge on the tank that makes this very simple) and they will dispatch a truck to empty the tank. Through this partnership, East Side Oil Companies would also pay \$0.90 per gallon for used motor oil generated by the City. Presently, the City is paid \$0.22 cents per gallon of used motor oil, so this opportunity would generate additional revenue for the City. There is no cost to the City for the collection of oil filters and antifreeze.

Staff has discussed a couple potential locations for the collection tank and ultimately determined that the most suitable location would be the public works campus. That location allows staff to monitor the site regularly and presumably would assist in limiting illegal dumping. Public Works staff has identified a site for the tank within the Public Works campus that should not conflict with its day to day operations. Should the contents of the tank be contaminated, East Side Oil Companies would still collect the material and would be responsible for its proper disposal. A small area would need to be improved with an impervious (asphalt or concrete) surface to accommodate the tank (tank size is 7.5 wide by 16.5 feet long). The tank is also portable, so should it need to be relocated for whatever reason, that would be possible.

As this would be a new offering for Ramsey residents, East Side Oil Companies has also offered to participate in Ramsey's recycling events in the spring and fall. They indicated that when they enter a new community, it often times takes a while for residents to realize that they can drop off used motor oil throughout the year and thus, at recycling events, the tank tends to fill rather quickly. East Side Oil Companies has agreed to have a vacuum truck on site during the recycling events, at least initially, to make sure there is capacity to accommodate all used motor oil that may be dropped off.

Recommendation:

Any entity that sells motor oil is required by State Statute to either collect used motor oil or provide information as to closest free collection site. There are presently limited options to dispose of used motor oil in Ramsey and, to Staff's knowledge, none that are free. It is not uncommon for residents to inquire about where they can dispose of their used motor oil and this would provide them with a free, local option. Plus, the City benefits by receiving a larger per gallon payment for its used motor oil. Staff would recommend entering into an equipment lease agreement with East Side Oil Companies for use of a collection tank for the public to dispose of used motor oil.

Funding Source:

There is no direct cost to the City related to this opportunity.

Council Action:

Motion to authorize Staff to execute an equipment lease agreement with East Side Oil Companies, subject to review by the City Attorney as to legal form.

Attachments

Example of Collection Tank

Example of Lease Agreement

Proposed Location of Collection Tank

Form Review

Inbox	Reviewed By	Date
Grant Riemer	Grant Riemer	05/01/2012 07:23 AM
Tim Gladhill	Tim Gladhill	05/02/2012 02:22 PM
Bill Goodrich	Bill Goodrich	05/03/2012 11:42 AM
Kurt Ulrich	Kurt Ulrich	05/03/2012 11:59 AM
Form Started By: Jo Thieling		Started On: 04/18/2012 11:07 AM
Final Approval Date: 05/03/2012		

Easy Access



All public sites are designed for easy access and have user friendly directions for disposal.

The tank is 7' . 5" in width and 16' 5" in length.

Public sites are at a pick-up tailgate height.

This enables a person to have control while they are pouring.

Used oil is poured into a large receptacle with custom made drainage posts.

Filters are contained in a separate 55 gallon drum with a swing lid. The swing lid assures that the barrel will continue to be covered.

Antifreeze is poured into a separate 55 gallon drum with attached funnel.

East Side Oil Company
Equipment Lease Agreement

This equipment lease agreement is made this --- day of _____, in the year of 20__ between East Side Oil Company, (ESOC) of St. Cloud, Minnesota and _____ (Lessee) of _____, Minnesota.

1. Lease of the Equipment. ESOC leases to Lessee, for installation and use upon the premises located at _____, now occupied by Lessee, the equipment set forth below:

Permanent ID/Serial # stamped on tank is _____

1- 1990 Gallon double wall UL tank	\$ 16,235.75
Signage	\$ 1,417.86
Vents and Gages	\$ 279.70
Cover & assembly parts	\$ 2,300

Note: This is replacement value if equipment were to be damaged, lost or stolen:
\$20,233.31

2. Rent. Lessee need not pay rent for the equipment so long as Lessee continues to recycle oil with ESOC.

3. Disclaimer of Warranties. ESOC hereby expressly disclaims any warranties or representations, express or implied of merchantability or fitness for a particular purpose.

4. Repair and Maintenance. At its expense, Lessor shall maintain the equipment in good working order and repair.

5. Title to the Equipment. Title to the equipment shall at all times remain in ESOC. The equipment is and shall remain personal property, irrespective of its use or manner of attachment to realty and Lessee agrees that it will not permit the equipment to be permanently attached to the realty without ESOC's prior written consent.

6. Liens; Assignments; Claims. Lessee shall:

Keep the equipment free and clear of all liens, encumbrances and security interests and shall not remove it from the premises described in paragraph 1 of this lease agreement or do or permit anything to be done which might operate to prejudice ESOC's title;

Not transfer, deliver or sublet the equipment to any other person or corporation without prior written consent of ESOC; Not assign any rights hereunder to any other person or corporation without prior written consent of ESOC; Comply with all laws, ordinances and regulations applicable to the equipment and the use thereof; and Indemnify and save ESOC harmless from all claims, suits and liabilities of every character whatsoever arising from the operation and use of the equipment.

7. Interstitial Space. Lessee will monitor the interstitial space reading; keep proper documentation in accordance with the Minnesota Statutes and the Minnesota Pollution Control Agency. A copy of such readings must be faxed or mailed to ESOC on a monthly basis.

8. **Inspection.** Lessee shall permit ESOC's agents to enter upon lessee's premises to inspect the equipment at all reasonable times.

9. Term and Termination.

The term of the lease shall commence immediately and shall continue on effect until either party gives 30 days notice of termination to the other party, unless terminated pursuant to sub-paragraph (b) of the paragraph 9.ESOC at its sole option, terminate this lease agreement, effective immediately upon the occurrence of one or more of the following events:
Lessee breaches any of its covenants in this lease agreement;

Insolvency or bankruptcy of the Lessee;

The making by Lessee of any assignment for the benefit of creditors;

Appointment of a trustee or receiver for Lessee or for a substantial part of its property, with or without its consent; or

Institution by or against Lessee of bankruptcy, reorganization, arrangement or insolvency proceeding of which Lessee is the subject.

Upon the termination of this lease agreement, Lessee shall immediately allow pick up of the equipment with all parts and attachments thereto ESOC. If Lessee should fail to allow pick up of the equipment upon termination of this lease, ESOC shall have the right to enter upon the property of Lessee at any time and remove the equipment therefrom and without liability for trespass or damage in connection thereof.

10. **Entire Agreement.** This lease agreement constitutes the entire agreement of the parties. Lessee acknowledges that no representations or warranties have been made by ESOC except as set forth herein. No modifications of this lease agreement shall be binding upon the parties unless in writing and signed by the parties to be charged.

11. **Construction.** This lease agreement shall be construed in accordance with the laws of the State of Minnesota.

Lessor:
East Side Oil Company

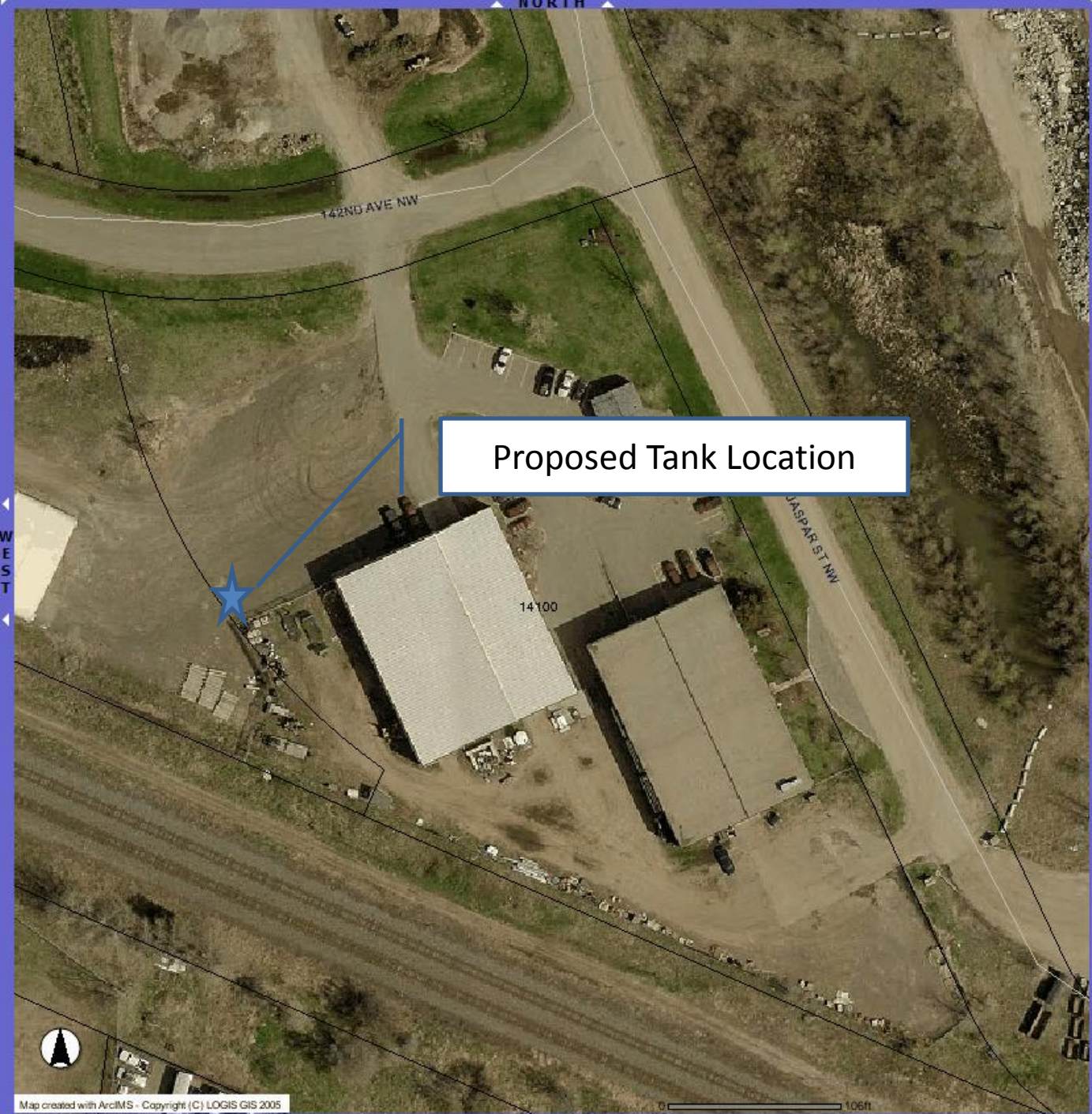
By: _____

Date: _____

Lessee:

Date: _____

(Signature)



Proposed Tank Location

CC Regular Session

7.7.

Meeting Date: 05/08/2012

By: Bill Goodrich, Administrative Services

Information

Title:

Discussion of Counter Proposal re the acquisition of property located at 8020 - 147th Avenue NW, Ramsey, MN for Right-of-Way purposes and future development - PORTIONS OF THIS CASE MAY BE CLOSED TO THE PUBLIC.

Background:

The Council will recall it authorized an appraisal of the Norvik property located at 8020 - 147th Avenue NW, Anoka County PIN: 29-32-25-14-0009. The purpose of the proposed acquisition is to accommodate the right-of-way needs for the Sunwood Drive Realignment Project. The attached Armstrong Boulevard at Sunwood Drive Right-of-Way Map shows the need for permanent right-of-way easements on the Subject Property. Pursuant to Council direction staff has negotiated with the property owner and a counter proposal has been made which staff wants to review with the Council in closed session. The statutory authority to close the meeting is pursuant to Minn. Stats. §13.44 and §13D.05 Subd. 3(3).

Notification:

Proper notice was provided of the closed portion of the case.

Observations:

Staff would like to present the counter offer from the owner in closed session.

Recommendation:

Receive update with regard to the counter proposal and negotiations for the parcel/right-of-way acquisition.

Funding Source:

Funding sources approved by City Council at its March 13, 2012 meeting.

Council Action:

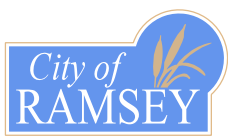
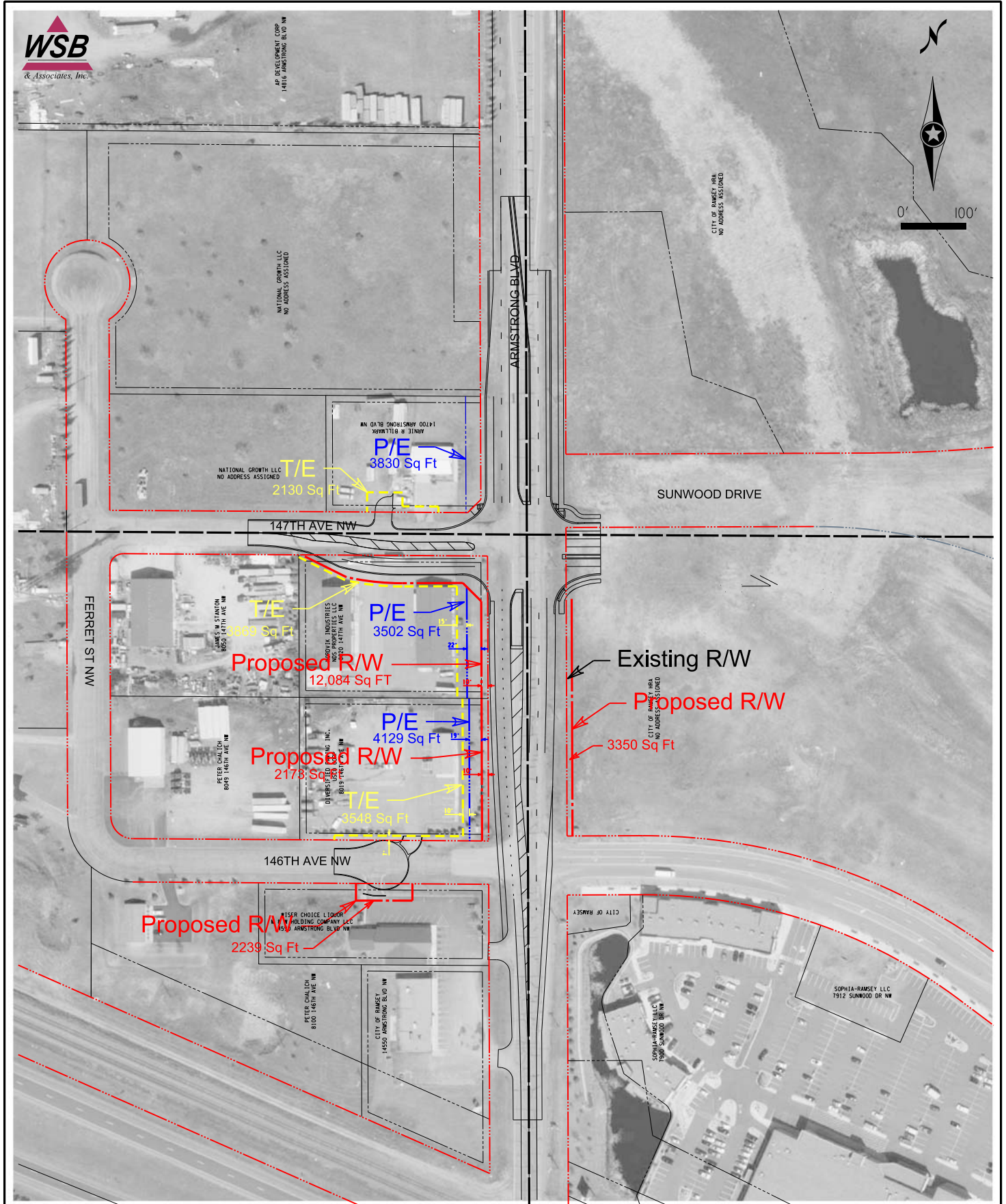
Receive update with regard to the counter proposal and negotiations for parcel/right-of-way acquisition.

Attachments

Right-of-Way Map

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/03/2012 12:23 PM
Form Started By: Bill Goodrich		Started On: 05/02/2012 04:28 PM
Final Approval Date: 05/03/2012		



Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

Right-of-Way Map

Figure 8