

Revised
City of Ramsey
Agenda
Regular City Council
Tuesday May 22, 2012
7:00 pm
Council Chambers, 7550 Sunwood Drive NW

1. **Call to Order**
2. **Presentation**
3. **Citizen Input**
4. **Consent Agenda**
 1. Note the Following Commission and Boards Meeting Minutes:

Environmental Policy Board Meeting Minutes Dated April 2, 2012
Planning Commission Meeting Minutes Dated April 5, 2012
Economic Development Authority Meeting Minutes Dated April 12, 2012
 2. Accept Plans and Specifications and Authorize the Bidding of the Sunwood Drive Realignment Project:
City Improvement Project 12-20 - **Moved to Regular Agenda Case #7.05**
 3. Approve the following City Council Meeting Minutes:
 - 1) City Council - Regular - March 13, 2012
 - 2) City Council - Regular - March 27, 2012
 - 3) City Council - Regular - April 10, 2012
 - 4) City Council - Regular - April 24, 2012
 - 5) City Council - Regular - May 8, 2012
 4. Approve Licenses
 5. Approve Exemption for a Gambling License for Capable Partners
 6. Approve Exemption for a Gambling License for Anoka Area Chamber of Commerce
 7. Approve Contract for New Map of the City of Ramsey with Village Profile
 8. Approve Plans and Specifications for the 2012 Street Maintenance Program, and Authorize for Bid
 9. Adopt Resolution # 12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012 through May 16, 2012 - **Moved to Regular Agenda Case #7.06**
 10. Adopt Resolution #12-05-XXX Adopting Findings of Fact relating to a Request from Gaughan Companies for a Waiver from City Code Paving Standards to Utilize a Class V Parking Surface on the Property Located at 6390 McKinley Street NW

11. Adopt Resolution #12-05-XXX Authorizing Partial Payment to Knutson Construction for IP10-22 Municipal Parking Ramp, Phase II
12. Report from the Personnel Committee - Meeting Date: May 8, 2012 - **Moved to Regular Agenda Case #7.07**
5. **Approve Agenda**
6. **Public Hearing**
 1. Public Hearing: Application for On-Sale, Sunday, and 2:00 a.m. Intoxicating Liquor License; Case of Whiskey Jacks of Ramsey, LLC D/B/A Whiskey Jack's, 6415 Highway #10 NW, Ramsey
7. **Council Business**
 1. Consider Request for a Conditional Use Permit to Process Demolition Concrete in the E-2 Employment District at 6651 141st Ave NW and to Stockpile Sand/Soil on a Vacant Property at 14191 Ebony St NW; Case of Sauter and Sons, Inc.
 2. Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size
 3. Consider Award of Contracts for the 2012 Storm Sewer Improvement Projects; City Improvement Project #12-24
 4. Adopt Resolution for Continuing Efforts Towards a Shared Fire Service
8. **Mayor/Council/Staff Input**
9. **Adjournment**

CC Regular Session

4. 1.

Meeting Date: 05/22/2012

By: JoAnn Shaw, Community Development

Information

Title:

Note the Following Commission and Boards Meeting Minutes:

Environmental Policy Board Meeting Minutes Dated April 2, 2012

Planning Commission Meeting Minutes Dated April 5, 2012

Economic Development Authority Meeting Minutes Dated April 12, 2012

Attachments

EPB 4.2.12

Planning 4.5.12

EDA 4.12.12

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/17/2012 02:57 PM
Form Started By: JoAnn Shaw		Started On: 05/14/2012 02:38 PM
		Final Approval Date: 05/17/2012

**ENVIRONMENTAL POLICY BOARD
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

On Monday, April 2, 2012, the Environmental Policy Board (EPB) met in the Trott Brook Conference Room at the Ramsey Municipal Center, 7550 Sunwood Drive N.W., Ramsey, Minnesota.

Members Present: Chairperson Michael Max
 Board Member Bob Bentz
 Board Member John Enstrom
 Board Member Michael Hiatt
 Board Member Larry Lewis
 Board Member Michael Valentine

Members Absent: Vice Chairperson Thomas Stodola

Also Present: Councilmember Randy Backous
 Associate Planner/Environmental Coordinator Chris Anderson

CALL TO ORDER

Chairperson Max called the meeting to order at 6:35 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Board Member Bentz and seconded by Board Member Hiatt to approve the agenda as submitted.

Motion carried. Voting Yes: Chairperson Max, Board Members Hiatt, Bentz, Enstrom, Valentine and Lewis. Voting No: None. Absent: Board Member Stodola.

APPROVAL OF ENVIRONMENTAL POLICY BOARD MINUTES

Board Member Enstrom stated that he would like the March meeting minutes amended to reflect his concern with the transmission line clearance work goes beyond just the tree clearing, it is also very concerning to him the amount of pesticide/herbicide treatments that are being applied.

Motion by Board Member Bentz and seconded by Board Member Enstrom to approve the regular meeting minutes dated March 5, 2012 as amended to reflect Board Member Enstrom's concern related to pesticide/herbicide use.

Motion carried. Voting Yes: Chairperson Max, Board Members Bentz, Enstrom, Lewis, Valentine and Hiatt. Voting No: None. Absent: Board Member Stodola.

Associate Planner/Environmental Coordinator Anderson suggested it may be beneficial to have the new members introduce themselves.

Board Member Hiatt stated that he's lived in the area for thirty-two (32) years. He summarized his past work experience and stated that his background is in music education. He stated that he admittedly has some learning to do related to the environment but is excited to be serving on the board.

Board Member Valentine stated that he spent seventeen (17) years with the Pollution Control Agency (PCA) and now is involved with environmental consulting work. He's been in the community now for about twelve (12) years and is interested in politics ranging from the local to international levels.

Board Member Lewis stated he's been in the community for about twenty (20) years now and is in the printing business.

Chairperson Max stated that he thinks that everyone should introduce themselves a bit and he'd continue on. He stated that he's been in Ramsey since 1987, has been involved with various boards and/or committees at various levels and has been a part of this group since it was initially formed as a task force.

Board Member Bentz stated that he's been involved with the Board since its inception and his education is in chemistry and physics.

Board Member Enstrom stated that he lives in northern Ramsey on the border of Nowthen. He's been in Ramsey for thirty-five (35) years, operates an organic farm and has a monument on his property dedicated to the veterans of the Iraq war.

Councilmember Backous stated he's been in the community since 1988, volunteers where he can, is obviously serving as a Councilmember currently, and thinks highly of this Board.

POLICY BOARD BUSINESS

Case #1: Environmental Expo Event

Associate Planner/Environmental Coordinator Anderson presented the staff report.

General discussion ensued about potential improvements that could be made to future expo events.

Board Member Hiatt stated that he likes that idea of incorporating it into the Happy Days event somehow.

Councilmember Backous stated that he thought it could possibly coincide with the annual kick-off of The Draw concert series and farmers market events. It could be held on a Saturday or Sunday in The Draw along with the initial farmers market, which could then be shifted to its traditional day of Thursday.

Board Member Valentine asked if the expo focused mostly on local businesses or is there a presence of state agencies as well. He stated that many of the state agencies also have outreach programs that could be included in the event.

Associate Planner/Environmental Coordinator Anderson stated that state agencies have been invited in the past ranging from the National Park Service and MNRRRA to DNR.

Board Member Lewis stated that Lord of Life might be a site large enough to accommodate both the Business Expo and the Environmental Expo in one location. He thinks that it makes a lot of sense to consider joining the two events into one.

General discussion ensued about the tree sale component of the event. Generally, the discussion included considering separating the tree sale from the expo event, especially now since it is all done through a pre-order program, which is a significant change from past years.

Board Member Enstrom stated that without new homes being constructed, the demand for new trees has declined.

Councilmember Backous asked if the City's facebook page had been used to promote the tree sale.

Associate Planner/Environmental Coordinator Anderson stated that it was used to let folks know that the tree sale info was available through the City's website.

Councilmember Backous suggested placing the tree list and pricing right on the facebook page and then folks could share it with their friends.

Associate Planner/Environmental Coordinator Anderson stated that he could do that this week.

General discussion ensued about whether there was a fee to be an exhibitor at the environmental expo.

Associate Planner/Environmental Coordinator Anderson stated that there was not a fee to be an exhibitor and the reasoning is that this is more of an educational format. If a fee were charged, he believed that many of the exhibitors would no longer participate. In that regard, it's different from the Business Expo because there, the intent is to promote businesses and they participate in the hopes of drawing in new customers.

Councilmember Backous stated that he believed there could be a tiered fee structure where for profit businesses would have a fee, whether it was for the Environmental Expo specifically or if the two events were combined, and the fee would be waived for not-for-profit companies and organizations.

Board Member Lewis stated that he had attended a beekeeping class through the U of MN, which was booked solid and that that might draw some interest.

Associate Planner/Environmental Coordinator Anderson stated that he's had Gary Reuter from the U of MN attend the event in the past as well as the MN Hobby Beekeepers Association. But, like many volunteer groups, they are stretched pretty thin and haven't responded to the invite for this year's event.

Councilmember Backous inquired about geocaching and whether that may be an exhibit to explore. He suggested contacting the local geocaching group to see if they may be interested.

Chairperson Max asked the new members if they'd looked at the EPB webpage yet.

None of the new members had had a chance yet to view the page.

Councilmember Backous asked what the Board's booth was going to include.

Board Member Bentz stated that he liked the reuse or recycling topics.

Board Member Lewis suggested getting feedback from citizens about topics they think the Board should work on.

Chairperson Max suggested a focused question could be posed to attendees to get feedback.

Associate Planner/Environmental Coordinator Anderson stated that the Board has in the past solicited feedback from attendees in various formats.

Board Member Bentz stated that the Board typically has their approved work plan posted somewhere within its booth.

Board Member Hiatt stated that he thinks the expo could be a tool to get ideas for future work plans.

A general discussion ensued about the structure of the Board including the requirement of having an approved work plan and how the Board could possibly be more effective, especially if good ideas come up during the year that are not reflected on the approved work plan.

Chairperson Max stated that the Board could maybe approach other Boards/Commissions to see how the EPB could help with them.

Councilmember Backous stated that the work plan should be fluid to allow the Board to work on various topics if they arise during a year.

Associate Planner/Environmental Coordinator Anderson stated that that would be great, but as outlined in City Code, the Board is subject to a Council-approved work plan.

Councilmember Backous stated that as the Council liaison to the Board, if there are new ideas or topics that come up during the year, they can be brought to him and he can relay that information to the Council for consideration.

The Board then discussed the concept of a very simple survey that could be offered during the expo. The survey could be as simple as two questions: (1) Are you a Ramsey resident and (2) What would make Ramsey better for you and your family?

Board Member Enstrom suggested that it should include a third question which focused on how long they have lived in Ramsey.

After some discussion, there was consensus that the length of time someone had been a resident wasn't critical because whether somebody lived here for 30 years or 6 months, they are still residents of the community and their opinions should be weighted the same.

Associate Planner/Environmental Coordinator Anderson stated that he could try and put together a recycling display board that highlighted materials that can and cannot be recycled curbside. He said that he staff's a booth at the North Suburban Home Improvement Show each year that focuses on curbside recycling and they use a similar type of display which always seems to draw people in. This might be especially good now with the new types of plastics that can be recycled curbside.

The Board liked that idea and asked Mr. Anderson to proceed with it.

BOARD/STAFF INPUT

Associate Planner/Environmental Coordinator Anderson informed the Board that he staffed both a recycling booth and a forestry booth at the North Suburban Home Improvement show, which was held at the Andover Community Center. There was a good turnout and a lot of good questions both related to recycling and to trees.

Associate Planner/Environmental Coordinator Anderson reminded the Board that the spring recycling day event is scheduled for May 5, 2012 and provided a brief summary items and pricing.

Associate Planner/Environmental Coordinator Anderson informed the Board that the City's Community Forest Bonding grant application had been approved, which means that a mini arboretum will be established in North Commons.

Board Member Enstrom stated that the state is trying to control Emerald Ash Borer with traps and wanted to know if Ramsey could get some and the City would do the monitoring.

Associate Planner/Environmental Coordinator Anderson stated that the City has worked with the Department of Agriculture in the past, offering up trap trees as a way to monitor for EAB. He

said he could check with the Department of Agriculture about locating some traps in Ramsey but that the City would not do the monitoring, that would be under the jurisdiction of the Dept. of Agriculture.

Chairperson Max mentioned that there's an eagle's nest along Highway 10, just east of the Lowe's store.

Board Member Bentz mentioned that there are now LED street lights available and inquired if the City may consider utilizing them.

Councilmember Backous stated that he believed that Connexus Energy was starting to use them in certain situations.

ADJOURNMENT

Motion by Board Member Lewis and seconded by Board Member Valentine to adjourn the meeting.

The meeting adjourned at 8:58 p.m.

Respectfully submitted,

Chris Anderson
Associate Planner/Environmental Coordinator

**PLANNING COMMISSION
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey Planning Commission conducted a regular meeting on Thursday, April 5, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Gary Levine
 Commissioner Ralph Brauer
 Commissioner Joseph Field
 Commissioner Rob Schiller
 Commissioner Gary Van Scoy

Members Absent: Commissioner Randy Bauer

Also Present: Senior Planner Tim Gladhill
 Associate Planner/Environmental Coordinator Chris Anderson
 Planning Consultant Tina Goodroad

CALL TO ORDER

Chairperson Levine called the regular meeting to order at 7:00 p.m.

CITIZEN INPUT

None.

APPROVAL OF AGENDA

Motion by Commissioner Van Scoy, seconded by Commissioner Schiller, to approve the agenda as presented.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Schiller, Brauer, and Field. Voting No: None. Absent: Commissioner Bauer.

APPROVE PLANNING COMMISSION MINUTES

Motion by Commissioner Van Scoy, seconded by Commissioner Field, to approve the following minutes as presented:

- 1) Planning Commission public hearing and regular meeting minutes dated March 1, 2012

Motion Carried. Voting Yes: Chairperson Levine, Commissioners Van Scoy, Field, Brauer, and Schiller. Voting No: None. Absent: Commissioner Bauer.

NOTE CITY COUNCIL MINUTES

The City Council minutes were noted.

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Review Draft Zoning Amendments Related to Implementation of the 2030 Comprehensive Plan

Presentation

Senior Planner Gladhill presented the staff report.

Commission Business

Planning Consultant Goodroad reviewed the zoning amendments as they relate to the 2030 Comprehensive Plan. She stated the goal or approach is to make the zoning ordinance clearer and concise. The updates strive to meet economic development objectives of balancing regulations while also seeking ways to reduce costs. The amendments will restructure and consolidate the existing ordinances. She continued reviewing the amendments by Section.

Planning Consultant Goodroad stated the Comprehensive Plan separated parks from other Public/Quasi-Public designations. This district will give the City the ability to rezone park land to this new park district. She continued one new item this section allows for is minimal advertising signs to be installed at ball fields under a master lease agreement with the City. This will also be reviewed with the Park and Recreation Commission at their next meeting.

Senior Planner Gladhill stated this would open up discussion regarding the sign clarification. It allows for more than what we allow for today.

Commissioner Van Scoy stated that part of the discussion we have had regarding signs is the inability to control the content. Can we regulate the content if we allow signs at a Park where there are juveniles?

Planning Consultant Goodroad stated that would be one of the details that would need to be worked out with the City Attorney.

Commissioner Schiller stated it is a great way to pay for bleachers, score boards and to keep the fields updated. Commissioner Brauer agreed.

Commissioner Van Scoy stated he would not be in favor of allowing signage at the parks because of the legal issues of content based signs and he is not in favor of advertising to juveniles.

Planning Consultant Goodroad stated the next section, Sec. 117.116A, Special Requirements and Performance Standards in All Employment and Office Park Districts, is also new. She stated this section is designed to serve as a consolidated section for building and site design standards for all Employment and Office Park districts.

Commissioner Field stated he likes that the expectations are laid out on the front end and the applicants are not surprised. He asked if this came from Staff of what they have observed on areas that can be improved for the consumer, or has there been a process of getting feedback from those consumers who inquire with the City.

Senior Planner Gladhill stated one of Council's strategic planning goals is to streamline the review process. Staff and Council have received feedback from Developers and they want to know the expectations up front.

Discussion ensued regarding landscaping requirements.

Planning Consultant Goodroad reviewed Section 117.116B, E-3 Employment (Office Park) District.

Commissioners discussed whether heavy manufacturing and outside storage should be prohibited in this zoning district.

Planning Consultant Goodroad reviewed Section 117.144A, Special Requirements and Performance Standards for B-1, B-2 and B-3 Zoning Districts.

Planning Consultant Goodroad reviewed Section 117.355 Residential Off-street Parking and Section 117.356 Commercial and Industrial Development Off-street Parking and Loading. She stated that off-street parking has been revised to include broader guidance and requirements for minimum parking requirements in residential districts, including different types of multi-family and senior housing. Parking needs vary between independent and assisted or nursing home facilities. She continued with landscaping requirements for the commercial and industrial districts.

Discussion ensued regarding vision clearance.

Planning Consultant Goodroad stated in an attempt to reduce excessive parking and outdoor storage, one of the alternatives is to allow some of the specific users such as big box retailers, larger warehouse and office users to maximize parking thresholds.

Commissioner Brauer stated he liked the ordinance overall, it has flexibility and yet has perimeters.

Case #2: Staff Update

The Staff Update was noted.

Case #3: Zoning Bulletins

Zoning Bulletins were noted.

COMMISSION/STAFF INPUT

Representative Jim Abeler stated Ramsey is doing great and let the Commissioners know he is happy to help Ramsey in any way he can. He thanked them for their time and efforts they give to the City of Ramsey.

Chairperson Levine stated they appreciate Representative Abeler's work and thanked him for representing Ramsey.

Commissioner Brauer stated he wanted to make a special mention of Northstar and thanked Representative Abeler for his efforts in getting the rail station.

Representative Abeler stated that it was a great collaboration, many people worked on getting the station in Ramsey.

ADJOURNMENT

Motion by Commissioner Field, seconded by Commissioner Van Scoy, to adjourn the meeting.

Motion Carried. Voting Yes: Chairperson Levine, Commissioners, Field, Van Scoy, Brauer, and Schiller. Voting No: None. Absent: Commissioner Bauer.

The regular meeting of the Planning Commission adjourned at 8:31 p.m.

Respectfully submitted,

Tim Gladhill
Senior Planner

ATTEST:

JoAnn Shaw
Planning Division Secretary

**ECONOMIC DEVELOPMENT AUTHORITY
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The City of Ramsey Economic Development Authority (EDA) conducted an EDA meeting on Thursday, April 12, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Chairperson Chris Riley
 Member Colin McGlone
 Member Wayne Skaff
 Member Jim Steffen (arrived at 7:38 a.m.)
 Member Kristine Williams
 Member Jeff Wise

Members Absent: Member John LeTourneau

Also Present: Kurt Ulrich, City Administrator
 Patrick Brama, Management Intern

CALL TO ORDER

Chairperson Riley called the Economic Development Authority meeting to order at 7:35 a.m.

APPROVE AGENDA

Motion by Member McGlone, seconded by Member Wise, to approve the agenda with the addition of Business Expo and EDA Staffing.

Motion carried. Voting Yes: Chairperson Riley, Members McGlone, Wise, Skaff, and Williams. Voting No: None. Absent: Members LeTourneau and Steffen.

APPROVE MINUTES

Motion by Member Wise, seconded by Member Skaff, to approve the March 8, 2012 minutes as presented.

Motion carried. Voting Yes: Chairperson Riley, Members Wise, Skaff, McGlone, and Williams. Voting No: None. Absent: Members LeTourneau and Steffen.

EDA BUSINESS

Case #1 2012 EDA Work Plan and EDA Staffing

City Administrator Ulrich presented the Staff Report and introduced Management Intern Brama. He stated Management Intern Brama will be a good asset and resource for the EDA.

Management Intern Brama introduced himself and gave a brief summary of the projects and committees he has worked on for the City of Ramsey.

Members reviewed the highest priorities on 2012 Work Plan.

City Administrator Ulrich stated that EDA Members could play a role in business retention by periodically making site visits to businesses in lieu of a meeting. He stated that he will be the main contact for the EDA Members, that EDA Consultant Mike Mulrooney may be utilized more frequently, Management Intern Brama will help with site selections for new businesses or relocation of existing businesses and Senior Planner Tim Gladhill would be able to help identify appropriate sites as well.

Member Skaff stated he supports the idea of the EDA members visiting with the leaders of businesses over breakfast or coffee break. It is a way to show them that we care and let them know that they are appreciated.

Chairperson Riley stated the EDA has only three events a year that we touch businesses and would want to continue those events, they are low cost.

Member Skaff stated he agreed and the Business Appreciation Day golf event is a great event and a way to meet the employees as well as the CEOs of the businesses.

Discussion ensued regarding membership in Twin Cities Gateway Convention & Visitors Bureau (CVB). Consensus was that this item should be moved down to medium priority; this was completed, however, CVB is not considering a geographic expansion at this time.

Discussion ensued regarding the priority “Develop a plan to recapitalize the Ramsey Revolving Loan Fund” and Members decided to move it up to moderately high priorities.

Consensus was to remove the priority “Review the financial obligations and resources of the City’s TIF districts and submit modifications as necessary” and have Finance Director Diana Lund present a TIF update once a year to the EDA.

City Administrator Ulrich stated that the Minnesota Commercial Association of Realtors (MNCAR) Exchange membership is current; Members discussed the membership and decided to see how much it is used this year before removing this from the work plan.

Chairperson Riley stated that with the current staffing level changes he doesn’t want the EDA to be less productive. He would like to know that someone is assigned to getting things done.

Member McGlone stated that it is certainly the wish of the Council to keep this body functioning. Like every other area of the city they want to make it better and less costly, doing the greatest good for the public.

Case #2: Business Expo Update

Management Intern Brama presented an update on the 2012 Business Expo. He asked members if they were interested in purchasing table coverings for the event.

Consensus was that the exhibitors should provide their own table coverings.

Members Skaff and Williams volunteered to help with the event.

Case #3: Staff Update

City Administrator Ulrich presented the Staff Report that updated the members on projects in The COR, the Boat Launch dedication and the Stoney River project.

City Administrator Ulrich stated that there will be two or three councilmembers, Management Intern Brama, Development Manager Darren Lazan and himself attending the International Conference of Shopping Centers (ICSC) this year. The dates of the conference are May 20th through the 23rd.

Member Wise stated that Sam from Acapulco Restaurant is interested in attending the ICSC this year along with the City delegation.

City Administrator Ulrich stated that B & B Carpet and Flooring celebrated their 50th Anniversary.

MEMBER/STAFF INPUT

Member McGlone stated Legacy Services Corporation, 6390 McKinley Street, Suite 120, will be hosting an Alzheimer's benefit on May 18th from 1:00 to 5:00 p.m. The EDA and City are invited to attend the event.

ADJOURNMENT

Motion by Member Skaff, seconded by Member Williams, to adjourn the meeting.

Motion carried. Voting Yes: Chairperson Riley, Members Skaff, Williams, McGlone, Steffen, Wise Voting No: None. Absent: Member LeTourneau.

The regular meeting of the Economic Development Authority adjourned at 8:49 a.m.

Respectfully submitted,

Kurt Ulrich
City Administrator

ATTEST:

JoAnn Shaw
Planning Division Secretary

Meeting Date: 05/22/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Accept Plans and Specifications and Authorize the Bidding of the Sunwood Drive Realignment Project: City Improvement Project 12-20 - **Moved to Regular Agenda Case #7.05**

Background:

The Armstrong Boulevard/Highway 10 interchange project is considered one of the highest transportation priorities in the City. In an effort to reduce the overall costs the Council has been discussing ways to preconstruct portions of this project, such that it can be accomplished in phases. One phase of this interchange project is the realignment of Sunwood Drive, which is being considered to improve traffic flow through the area in the short term, create a consolidated signalized access to the COR along its western boundary, provide for a portion of the City's cost participation in the interchange project, and create additional development options for the COR property. The Sunwood realignment will construct the first intersection north of Highway 10 on Armstrong Boulevard, at a location that addresses the major concerns expressed by MnDOT and Anoka County.

The project includes the realignment of Sunwood Drive, between approximately Zeolite Street and Armstrong Boulevard (see attached preliminary design). The intent is to work north to south on Armstrong Boulevard and complete another section of the roadway in its final location; to set the stage for the ultimate interchange over the railroad tracks and Highway 10. Draft feasibility studies were presented to the Public Works Committee and HRA on December 13, 2011, with the only remaining outstanding item being the funding package. On that date the HRA authorized the preparation of appraisals for the potential acquisition of 3 parcels along the west side of Armstrong Boulevard that are necessary for portions of this project, and ultimately the interchange project.

On January 24, 2012 draft feasibility studies were presented to the City Council for consideration. At that meeting the City Council authorized the final design contracts with Landform and WSB & Associates, and ordered the preparation of plans and specifications.

Observations:

The plans and specifications were completed and submitted to the various review agencies for comment, including Anoka County and the Minnesota Department of Transportation (MnDOT). We have received the initial comments from each entity, modified for the plans accordingly, and have resubmitted for final review and approval. It is required that we have final approval from both entities before the bids can be opened and a contract awarded. In an effort to preserve time staff intends to publish the project for bid and allow contractors to begin receiving project plans to formulate a bid. As comments are received addendums can be issued, as necessary, for any significant plan revisions that are required.

In an effort to minimize disruptions to local businesses and residents, a revised construction staging plan, that will address road closures and detours, has recently been developed. This revised plan will be reviewed by the community at an informational open house to be held on May 17, 2012. At this meeting we will be presenting the proposed staging approach, listening to concerns, and looking at opportunities for potential improvements. Staff has investigated several options for construction staging and believe this latest approach is the best solution to address the concerns expressed to date.

A separate case will be presented to the HRA in the near future that outlines other proposed improvements that will be incorporated into this project; including reconstructed accesses to the Northstar Market Place, and mass grading of the new retail area that will be created at the west end of the COR with the realigned Sunwood Drive. While

funding has been approved for the overall construction plan, a funding source has not been identified for this portion of the work at this time. Staff does believe it makes sense to incorporate these improvements into the larger project but wants to make sure the expectations for funding are fulfilled, as they have not been included in any previous funding scenarios for this project to date.

For the reasons outlined above, staff has including a 5% contingency into the project estimate.

Recommendation:

Staff recommends that the City Council approve the plans and specifications for City Improvement Project 12-20; Sunwood Drive Realignment, and authorize the project for bid.

Funding Source:

Attached to this case are the funding packages that the City Council approved on March 13, 2012. The City recently was informed that this project has not been selected for funding under the Transit Oriented Development (TOD) grant program through the Metropolitan Council, therefore we will be advancing project implementation using scenario 2. A breakdown of estimated costs are as follows:

Armstrong Boulevard	\$1,740,000
Sunwood Drive	\$1,066,000
COR Retail Mass Grading & Northstar Market Place Access Revisions	\$208,000
TOTAL	\$3,014,000

The acquisition component of this project was initially estimated at \$2,300,000 and appears to be tracking on budget, if a land sale offset is incorporated for a pending sale in the new retail area created by this project.

Engineering contracts have already been awarded in the amount of \$220,000 for design component of this project. Construction administration (staking, inspections, etc.) is still an outstanding cost that must be completed for project implementation. Staff has received proposals from both consultants working jointly on this project (WSB & Associates and Landform), and those costs are estimated at approximately \$175,000. Another budget items to be considered is material testing, which is estimated at \$60,000.

Council Action:

Motion to approve the plans and specifications for City Improvement Project 12-20; Sunwood Drive Realignment, and authorize the project for bid.

Attachments

Project Exhibit

Approved Funding Package

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date

05/17/2012 04:36 PM

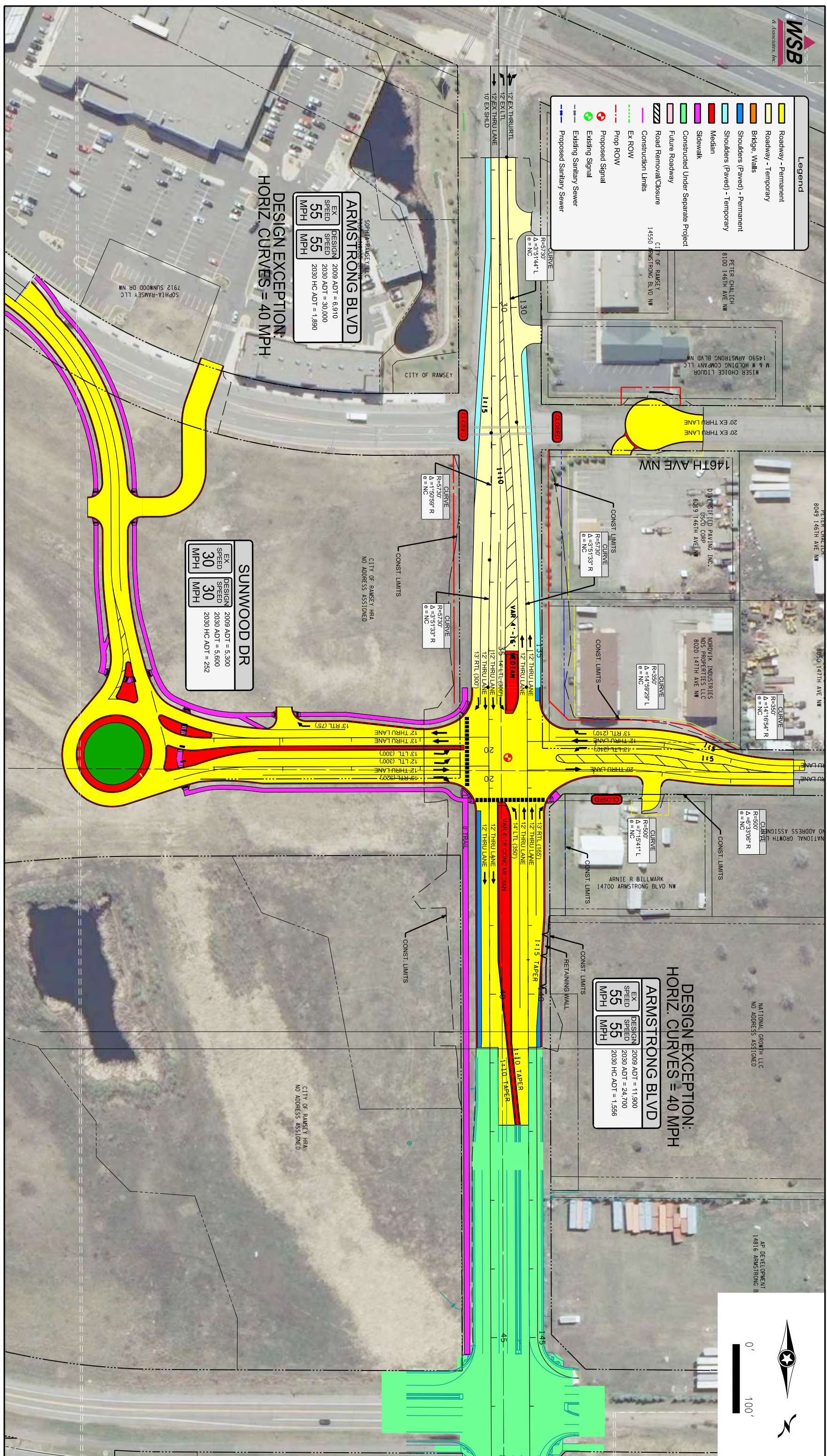
Form Started By: Tim Himmer

Started On: 05/16/2012 05:03 PM

Final Approval Date: 05/17/2012



Legend	
[Yellow Box]	Roadway - Permanent
[Orange Box]	Roadway - Temporary
[Blue Box]	Bridge, Walls
[Light Blue Box]	Shoulders (Paved) - Permanent
[Light Blue Box]	Shoulders (Paved) - Temporary
[Red Box]	Median
[Green Box]	Sidewalk
[Light Green Box]	Constructed Under Separate Project
[Pink Box]	Future Roadway
[Hatched Box]	Road Removal/Closure
[Red Dashed Box]	Construction Limits
[Green Dashed Box]	Ex ROW
[Red Dashed Box]	Prop ROW
[Green Circle]	Proposed Signal
[Red Circle]	Existing Signal
[Blue Circle]	Proposed Sanitary Sewer



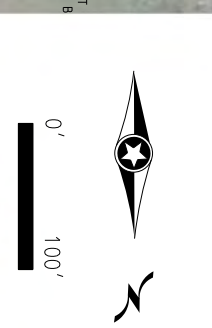
ARMSTRONG BLVD	
EX SPEED 55 MPH	DESIGN SPEED 55 MPH
2009 ADT = 6,910	2030 ADT = 30,000
	2030 HC ADT = 1,890

DESIGN EXCEPTION:
 HORIZ. CURVES = 40 MPH

SUNWOOD DR	
EX SPEED 30 MPH	DESIGN SPEED 30 MPH
2009 ADT = 5,300	2030 ADT = 5,600
	2030 HC ADT = 252

ARMSTRONG BLVD	
EX SPEED 55 MPH	DESIGN SPEED 55 MPH
2009 ADT = 11,900	2030 ADT = 24,700
	2030 HC ADT = 1,556

DESIGN EXCEPTION:
 HORIZ. CURVES = 40 MPH



Armstrong Blvd at Sunwood Drive

City of Ramsey, Minnesota

Sunwood Drive Realignment Financing Options: Project Cost estimated at \$5.1M - \$5.6M (use \$5.35M for example)

Funding Summary:

Total Project Costs:	\$	5,350,000
LRIP Grant (Committed)	\$	(500,000)
Anoka County (Committed)	\$	<u>(1,700,000)</u>
Net City Funding	\$	3,150,000

City Funding Options:

SCENARIO 1: With Grant Funding

TOD Met Council Grant	\$	1,250,000	
TIF 2	\$	306,450	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
Excess Rail Funding	\$	<u>500,000</u>	
	\$	<u>3,150,000</u>	

SCENARIO 2: Without TOD Met Council Grant Funding

Equipment Revolving Fund	\$	1,056,450	(Cap. Equipment Certificates would be issued to offset capital equip purchases/Equip Fund bal of \$2.9M)
TIF 2	\$	500,000	
Storm Drainage Fund	\$	255,484	Per Landform & WSB Feasibility Study
Water Utility Fund	\$	238,066	Per Landform & WSB Feasibility Study
EDA - Not to Exceed	\$	600,000	Per EDA Meeting of March 8, 2012
If EDA is not \$600,000 would use land proceeds of up to \$400,000)			
Excess Rail Funding	\$	<u>500,000</u>	
	\$	<u>3,150,000</u>	

CC Regular Session

4.3.

Meeting Date: 05/22/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve the following City Council Meeting Minutes:

- 1) City Council - Regular - March 13, 2012
- 2) City Council - Regular - March 27, 2012
- 3) City Council - Regular - April 10, 2012
- 4) City Council - Regular - April 24, 2012
- 5) City Council - Regular - May 8, 2012

Background:

Attached are five sets of City Council meeting minutes for approval.

Council Action:

Motion to approve the following City Council Meeting Minutes:

- 1) City Council - Regular - March 13, 2012
 - 2) City Council - Regular - March 27, 2012
 - 3) City Council - Regular - April 10, 2012
 - 4) City Council - Regular - April 24, 2012
 - 5) City Council - Regular - May 8, 2012
-

Attachments

[03/13/12 CC Mts](#)

[03/27/12 CC Mts](#)

[04/10/12 CC Mts](#)

[04/24/12 CC Mts](#)

[05/08/12 CC Mts](#)

Form Review

Inbox

Kurt Ulrich

Reviewed By

Jo Thieling

Date

05/17/2012 11:26 AM

Form Started By: Jo Thieling

Started On: 05/17/2012 11:19 AM

Final Approval Date: 05/17/2012

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 3

5. APPROVE AGENDA 4

6. PUBLIC HEARING 4

 6.01: Public Hearing and Adopt Resolution Approving the Issuance of General Obligation
 Capital Improvement Plan Bonds, Series 2012A 4

7. COUNCIL BUSINESS..... 5

 7.04: Authorize Sale of Bonds for The Residence at The COR – Flaherty and Collins
 Apartment Project 5

 7.01: Introduce Ordinance Establishing Boundary Lines for the City of Ramsey Ward
 System 6

 7.02: Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW;
 Case of 2-OI, LLC 6

 7.03: Consider Accepting Public Road Right-of-Way in Lieu of Application and Escrow
 Fees Related to a Potential Minor Plat; Case of City of Ramsey 7

 7.04: Authorize Sale of Bonds for The Residence at The COR – Flaherty and Collins
 Apartment Project 7

 7.05: Introduce Ordinance for Imposing Lodging Tax and Allowing for Membership in
 Convention & Visitors Bureau (CVB)..... 7

 7.06: Consider 2012 Street Maintenance Program 8

 7.06.5: Consider Report from Personnel Committee Meeting dated March 13, 2012: 8

 7.07: Update on Property Acquisitions Related to the Riverdale Drive Road Extension to
 Traprock Street – (portions of this case were closed to the public)..... 9

 7.08: Discuss Property Acquisition Related to Realignment of Sunwood Drive – (portions
 of this case were closed to the public) 10

8. MAYOR, COUNCIL AND STAFF INPUT 10

9. ADJOURNMENT 10

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, March 13, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Public Works Director Brian Olson
Economic Development/Marketing Director Aaron Backman
City Clerk Jo Thieling
Fire Chief Dean Kapler
Finance Officer Diana Lund
Senior Planner Timothy Gladhill
Planning Intern Patrick Brama
City Attorney William Goodrich
Stacie Vilvang with Ehlers & Associates
Paul Donna, Senior Vice President of Northland Securities

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

Mayor Ramsey and Fire Chief Kapler commended Zola Malamen for her years of volunteer service to the Ramsey Seniors Club, as well as other organizations. Mayor Ramsey presented Ms. Malamen with the resolution acknowledging her service. Zola Malamen thanked the City for this recognition. All responded with a round of applause.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Tossey, seconded by Councilmember Backous, to approve the following items on the Consent Agenda, as presented:

- 4:01 Receive Cash & Investments for period Ending January 31, 2012
- 4:02 Receive Cash & Investments for Period Ending February 29, 2012
- 4:03 Receive January 2012 Financial Reports – General Fund and Enterprise Funds
- 4:04 Receive January 2012 Building Month End Activity Report
- 4:05 Note the following Commission and Board Meeting Minutes:
 - 1) Planning Commission Meeting Minutes dated February 2, 2012
 - 2) Environmental Policy Board Meeting Minutes dated February 6, 2012
 - 3) Economic Development Authority Meeting Minutes dated February 9, 2012
- 4:06 Adopt Resolution #12-03-029 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of February 24, 2012 through March 8, 2012
- 4:07 Adopt Resolution #12-03-030 Recognizing and Commending Zola Malamen for Her Years of Voluntary Service
- 4:08 Adopt Resolution #12-03-031 Supporting Local Implementation Capacity (LIC) Grant
- 4:09 Adopt Resolution #12-03-032 Supporting Local Match for Minnesota DNR Trail Grant Application Along T.H. #47 and CSAH #83
- 4:10 Adopt Resolution #12-03-033 Supporting the Multi-City Beyond the Yellow Ribbon Program
- 4:11 Adopt Resolution #12-03-034 Supporting Application for Transit Improvement Area (TIA) Designation
- 4:12 Report from Public Works Committee Meeting dated February 21, 2012:
 - 1) Discuss Trail Easement at 15620 Krypton Street NW – *Ratify the recommendation of the Public Works Committee and leave the trail as it is until a trail easement is signed along the lot line to create a recreational trail which is either shared with the neighboring property or singular on this property. To include that the trail easement would be dedicated and acceptable to the City Engineer for recreational trail purposes.*
 - 2) Discuss Investigations Related to 2011 Flooding Concerns – *Ratify the recommendation of the Public Works Committee that the cases that are the highest priority will be brought to the Public Works Committee, two at a time, and staff will follow-up with the abatement coordinator about debris and brush in backyards along 148th Avenue.*
 - 3) Consider Entrance into a Statewide Mutual Aid Agreement - MnWARN – *Ratify the recommendation of the Public Works Committee and approve the Statewide Mutual Aid Agreement/MnWARN naming the City Administrator as the Authorizing Official.*
 - 4) Review City of Ramsey Snowplowing Policy and Possible Cost Reductions – *Ratify the recommendation of the Public Works Committee and approve Option 3, to continue to allow the Public Work Department to use its best judgment on deciding what course of action is best to improve safety and winter driving conditions for the traveling public based on snow type, amount, time of year, current temperature and expected weather conditions after the snow ends, and past experience.*

5) Consider 2012 Street Maintenance Program – *This item is being presented as a separate case on tonight’s agenda.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, McGlone, Strommen, and Wise. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Wise, seconded by Councilmember Elvig, to approve the agenda as revised to Consider Case 7.04 prior to Case 7.01 and adding Item 7.06.5, Consider Report from Public Works Committee Meeting dated March 13, 2012.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Elvig, Backous, McGlone, Strommen, and Tossey. Voting No: None.

6. PUBLIC HEARING

6.01: Public Hearing and Adopt Resolution Approving the Issuance of General Obligation Capital Improvement Plan Bonds, Series 2012A

Mayor Ramsey closed the regular portion of the City Council meeting at 7:11 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:11 p.m.

Presentation

Finance Officer Lund reviewed the staff report.

Paul Donna, Senior Vice President of Northland Securities, stated the Council is considering issuing General Obligation Capital Improvement Plan Refunding Bonds to restructure the Municipal Center debt from its current interest rate of 4.44% to an expected rate of 2.5%, generating about \$400,000 in present value savings. This action is being considered at this time to take advantage of historic low interest rates.

Citizen Input

There was none.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

The public hearing was closed at 7:15 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:15 p.m.

The City Council indicated staff has been monitoring interest rates for several years to determine the most advantageous time to refinance the City hall. It was acknowledged that this debt would be extended four years longer than the current term.

Motion by Councilmember Strommen, seconded by Councilmember Tossey, to Amend the 2012-2016 Capital Improvement Program (CIP).

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Tossey, Backous, Elvig, McGlone, and Wise. Voting No: None.

Motion by Mayor Ramsey, seconded by Councilmember Backous, to Adopt Resolution #12-03-035 Approving the Issuance of General Obligation Capital Improvement Plan Bonds.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7. COUNCIL BUSINESS

7.04: Authorize Sale of Bonds for The Residence at The COR – Flaherty and Collins Apartment Project

Stacie Kvilvang, Ehlers & Associates, reviewed the staff report.

City Administrator Ulrich reported that Flaherty and Collins had deposited \$250,000 as a down payment on the property and the balance of \$500,000 will be paid at closing. He explained that if the proposed bond sale was not approved, the development agreement obligates the Council to determine some other means of financing.

The Council acknowledged the bond sale would result in the City borrowing money at a low interest rate and then providing mezzanine financing to the developer. The developer will also be responsible for paying all financing related costs, fees, and accrued interest.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to Adopt Resolution #12-03-038 Authorizing Sale of Bonds for The Residence at The COR.

Further discussion: Councilmember Backous indicated that while he found it to be a beautiful project, he had been an opponent of this project because of the level of participation by the City; however, the majority of the Council decided to move the project forward so he would support the bond sale. Councilmember Strommen stated she was not able to support the level of City participation, intended to vote against the motion, but wished the project well. Councilmember

Tossey stated he also did not support this level of participation and this will be his last opposition to the project.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, and McGlone. Voting No: Councilmember Strommen and Tossey.

7.01: Introduce Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

City Clerk Thieling reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Tossey, to introduce an Ordinance Establishing Boundary Lines for the City of Ramsey Ward System.

Further discussion: City Clerk Thieling advised staff continues to work on the precinct boundary lines and it will be presented, once completed. Notice will be sent to residents in June 2012 to alert of polling locations and also posted on the City's website. Mayor Ramsey announced a new senate district will be created in the Ward 1 Precinct through this redistricting.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, McGlone, Strommen, and Wise. Voting No: None.

7.02: Request for an Interim Use Permit for an Online School at 7550 Highway 10 NW; Case of 2-OI, LLC

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to Adopt Resolution #12-03-036, adopting Findings of Fact #0898 relating to the request for an Interim Use Permit to allow for the operation of an online school in the B-2 Business District.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

Senior Planner Gladhill requested the City Council also provide direction on whether the City Council supported moving forward with a Comprehensive Plan amendment.

Following a brief discussion, Council consensus was reached that it was not urgent to amend the Comprehensive Plan and delayed that consideration for a year or two.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to Adopt Resolution #12-03-037 Approving the Request for an Interim Use Permit for a term of Five (5) Years or until the Property is Rezoned to Public/Quasi Public, whichever occurs first, and Declaring the Terms as Proposed, and not moving forward with a Comprehensive Plan amendment at this time.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None.

7.03: Consider Accepting Public Road Right-of-Way in Lieu of Application and Escrow Fees Related to a Potential Minor Plat; Case of City of Ramsey

Senior Planner Gladhill reviewed the staff report.

Public Works Director Olson answered questions of the City Council relating to the process to acquire right-of-way during the platting process and to consider surrounding properties when a development occurs to determine whether traffic can be taken from larger County roads and limit ingress/egress onto County roadways.

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to accept a dedicated right-of-way corridor in lieu of application and escrow fees for a minor plat contingent upon the owner of L9 B4 Alpine Woods dedicating a sixty (60) foot wide right-of-way corridor across the southern portion of Outlot B Alpine Woods.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, McGlone, Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7.04: Authorize Sale of Bonds for The Residence at The COR – Flaherty and Collins Apartment Project

This item was considered prior to Item 7.01.

7.05: Introduce Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

Economic Development/Marketing Director Backman reviewed the staff report and recommended several modifications to the ordinance.

Councilmembers McGlone, Tossey, and Mayor Ramsey stated their intention to vote against introduction of this ordinance since it results in imposing a form of tax.

Mayor Ramsey asked staff to provide the City Council with a copy of the State Statute that enacted this program.

Councilmember Backous stated that while he does not support imposing a lodging tax fundamentally, he intended to support ordinance introduction as a practical effort since it is being requested by the hotel owner, will make the hotel more competitive, and will not cost the City to administer.

Motion by Councilmember Backous, seconded by Councilmember Strommen to Introduce Ordinance Imposing a Lodging Tax and Allowing for Membership in the Twin Cities Gateway Convention & Visitors Bureau (CVB), as revised.

Further discussion: Councilmember Strommen stated her intention to support the motion since membership is a tool to shore up the City's competitiveness and make businesses more viable through additional marketing. The Council agreed that in an ideal situation the hotels could freely join; however, that is not the system provided under Statute. Councilmember Wise stated he will support the ordinance because if another hotel comes to Ramsey and does not support this organization the City can opt out within six months. Mayor Ramsey and Councilmember Tossey stated their intention to vote against introduction and expressed frustration with the Legislature's support of this method of taxation.

Motion carried. Voting Yes: Councilmembers Backous, Strommen, Elvig, and Wise. Voting No: Mayor Ramsey, Councilmembers McGlone and Tossey.

7.06: Consider 2012 Street Maintenance Program

City Engineer Himmer reviewed the staff report.

The Council noted this program had been vetted and recommended by the Public Works Committee.

Motion by Councilmember Elvig, seconded by Mayor Ramsey to direct staff to move forward with the 2012 SMP by concentrating efforts on a sealcoat only program, including the elimination of assessments.

Further discussion: The Council acknowledged the bigger issue of funding street maintenance remains to be addressed.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

7.06.5: Consider Report from Personnel Committee Meeting dated March 13, 2012:

- 1) Consider Resolution to Accept the Resignation of Deputy City Administrator/Community Development Director and Direct Staff to Prepare a Plan to Address the Job Duties Left Vacant**
- 2) Consider a Resolution to Offer a Voluntary Early Separation Package**
- 3) Consider a Resolution to Appoint Board and Commission Members**
- 4) Consider a Resolution to Accept the Resignation of Economic Development/Marketing Manager and Direct Staff to Prepare a Plan to Address Job Duties Left Vacant**

Councilmember Tossey presented the Personnel Committee Report and advised that he was elected Chair and Sarah Strommen was elected Vice Chair.

Motion by Councilmember Tossey, seconded by Councilmember Strommen, to Ratify the recommendation of the Personnel Committee and Adopt Resolution #12-03-039 To Accept the

Resignation of the Deputy City Administrator/Community Development Director and to Direct Staff to Prepare a Plan to Address Job Duties Left Vacant; Adopt Resolution #12-03-040 to Offer a Voluntary Early Separation Program; Adopt Resolution #12-03-041A Appointing Board and Commission Members; and, Adopt Resolution #12-03-042 to Accept the Resignation of the Economic Development and Marketing Manager and Direct Staff to Prepare a Plan to Address Job Duties Left Vacant.

Further discussion: The Council acknowledged this recommendation is being considered tonight due to two resignations on staff and the need to move forward to develop a transition plan and assure continued economic development. The Council thanked all who made application for committee appointment and urged them to reapply in the future if not appointed at this time.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Strommen, Backous, Elvig, McGlone, and Wise. Voting No: None.

7.07: Update on Property Acquisitions Related to the Riverdale Drive Road Extension to Traprock Street – (portions of this case were closed to the public)

City Engineer Himmer presented the staff report and answered the Council's questions related to the reconfigured road alignment in front of The Diamonds required to prove benefit and eligibility for Mn/DOT funds and meet MSA standards.

City Attorney Goodrich advised that under Minnesota Statutes 13.D.05, the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to property acquisitions for the Riverdale Drive roadway extension to Traprock Street project. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, Tossey, and Wise. Voting No: None.

The City Council meeting moved into a closed session at 8:17 p.m.

The City Council meeting reconvened in open session at 8:33 p.m.

City Attorney Goodrich reported the Council held discussion during closed session related to acquisition, reached no decision, and gave direction to staff to undertake further negotiations. This item will come back to the City Council at a future meeting.

Public Works Director Olson commented on the potential impact to future grant opportunities.

7.08: Discuss Property Acquisition Related to Realignment of Sunwood Drive – (portions of this case were closed to the public)

Councilmember Wise recused himself at 8:39 p.m. due to a potential conflict of interest.

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich advised that under Minnesota Statutes 13D.05, the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to property acquisitions for the realignment of Sunwood Drive and Armstrong Boulevard/TH 10 grade separated interchange. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Councilmember Backous, seconded by Councilmember Strommen, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Strommen, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Wise.

The City Council meeting moved into a closed session at 8:45 p.m.

The City Council meeting reconvened in open session at 9:08 p.m.

City Attorney Goodrich reported the Council held discussion during closed session related to acquisition, reached no decision, and gave direction to staff to undertake further negotiations. This item will come back to the City Council at a future meeting.

Councilmember Wise returned to the meeting at 9:09 p.m.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events.

The City Council briefly discussed Ramsey-related bills under consideration by the Legislature.

9. ADJOURNMENT

Motion by Councilmember Tossey, seconded by Mayor Ramsey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 9:11 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 2

5. APPROVE AGENDA 3

6. PUBLIC HEARING 3

 6.01: Public Hearing to Adopt Ordinance Establishing Boundary Lines for the City of Ramsey Ward System 3

7. COUNCIL BUSINESS..... 4

 7.01: Consider Resolution Establishing Precinct Boundary Lines and Polling Places for the City of Ramey 4

 7.02: Consider Policy for the Sale of City Owned Lands 5

 7.03: Adopt Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)..... 6

 7.04: Consider the Adoption of an Ordinance Authorizing the City of Ramsey to Convey its Interest in a Property (Lot 1, Block 1, Ramsey Town Center Fifth Addition) 6

 7.05: Update on Property Acquisition Related to the Sunwood Drive Realignment Project (IP #12-20) – Portions of this Case may be Closed to the Public..... 7

8. MAYOR, COUNCIL AND STAFF INPUT 7

9. ADJOURNMENT 8

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, March 27, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise (arrived at 7:10 p.m.)

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
City Engineer Tim Himmer
City Clerk Jo Ann M. Thieling
Senior Planner Timothy Gladhill
Administrative Intern Patrick Brama
City Attorney William Goodrich

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:03 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

None.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Mayor Ramsey, to approve the following items on the Consent Agenda:

- 4.01: Approve the following Meeting Minutes:
- 1) City Council Work Session – January 24, 2012
 - 2) City Council Regular Session – January 24, 2012
 - 3) City Council Special Session – February 6, 2012
 - 4) City Council Work Session – February 14, 2012
 - 5) City Council Regular Session – February 14, 2012
- 4.02: Approve License Applications:
- Special Events
- Northgate Church, 7250 E. Ramsey Parkway, Ramsey, MN 55303
American Cancer – Bark for Life, The Draw Park, Ramsey, MN 55303
- 4.03: Appoint City Administrator to Quad Cities Cable Communications Commission
- 4.04: Award Bid for 2012 Street Sweeping Contract
- 4.05: Adopt Resolution #12-03-043 Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Park Ramp, Phase II
- 4.06: Adopt Resolution 12-03-044 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of March 9, 2012 through March 22, 2012
- 4.07: Report from Finance Committee Meeting of March 13, 2012:
- 1) Appointment of a Chair and Vice Chair for the Finance Committee – *Informational; no action required.*
 - 2) Credit Card Analysis – *Ratify the recommendation of the Finance Committee to begin charging a \$2.00 per transaction fee for on-line usage to help offset the 3.05% rate.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

5. APPROVE AGENDA

Motion by Councilmember Strommen, seconded by Councilmember Backous, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Strommen, Backous, Elvig, McGlone, and Tossey. Voting No: None. Absent: Councilmember Wise.

6. PUBLIC HEARING

6.01: Public Hearing to Adopt Ordinance Establishing Boundary Lines for the City of Ramsey Ward System

Mayor Ramsey closed the regular portion of the City Council meeting at 7:04 p.m. in order to conduct a public hearing.

Public Hearing

Mayor Ramsey called the public hearing to order at 7:04 p.m.

Presentation

City Clerk Thieling reviewed the staff report and answered questions of the Council relating to the shift in population from Ward 1 to Ward 2.

Citizen Input

There was none.

Motion by Councilmember McGlone, seconded by Councilmember Tossey, to close the public hearing.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Tossey, Backous, Elvig, and Strommen. Voting No: None. Absent: Councilmember Wise.

The public hearing was closed at 7:07 p.m.

Council Business

Mayor Ramsey called the regular City Council meeting back to order at 7:07 p.m.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to waive the City Charter requirement to read the Ordinance aloud and adopt Ordinance #12-04 Establishing Boundary Lines for the City of Ramsey Ward System.

A roll call vote was performed by the Recording Secretary:

Councilmember Backous	aye
Councilmember Wise	absent
Councilmember Elvig	aye
Councilmember Tossey	aye
Councilmember McGlone	aye
Councilmember Strommen	aye
Mayor Ramsey	aye

Motion carried.

7. COUNCIL BUSINESS

7.01: Consider Resolution Establishing Precinct Boundary Lines and Polling Places for the City of Ramey

City Clerk Thieling reviewed the staff report and answered questions of the Council relating to the location of polling places.

Councilmember Wise arrived at 7:10 p.m.

The Council discussed the recommended precinct locations and asked questions of City Clerk Thieling who advised that more than one precinct can be accommodated within one polling location. The Council acknowledged the benefit of assuring longevity of polling locations to assure voters are not confused about the proper location or discouraged from voting.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #12-03-045 Establishing Precinct Boundary Lines and Polling Places for the City of Ramsey.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

Mayor Ramsey recognized students in the audience and invited both to introduce themselves. Anoka High School students Abby Backous and Amy Jeffrey introduced themselves and indicated they are in attendance as part of a government class.

7.02: Consider Policy for the Sale of City Owned Lands

Administrative Intern Brama reviewed the staff report and requested feedback on sufficiency of notification and general direction on marketing properties for sale.

City Attorney Goodrich advised of three potential properties the City could be successful in negotiating for release of park dedication requirement and obtain title. The intent is to obtain agreement to voluntarily remove the park dedication restriction, market the properties as defined by Administrative Intern Brama, and the City retain sale proceeds. If a sale is approved, it would require adoption of an ordinance.

The Council discussed the need for a written policy defining the rationale under which the Council may decide to sell publicly-owned property and the process that would be implemented to carry out that decision. It was noted the documentation created during the Council's study over the past year has laid the groundwork for a policy; however, it was not drafted as a formal policy.

City Administrator Ulrich agreed those items have been laid out and can be compiled into a written policy to clearly indicate under what cases the Council will consider sale of publicly-owned land.

Motion by Councilmember McGlone, seconded by Councilmember Strommen, to postpone consideration to the next meeting to allow time for staff to draft a formal policy and procedure for sale of City-owned lands.

Further discussion: Bryan Lerdall, 7030 - 171st Avenue NW, stated his opinion that additional study was needed before determining Peltzer Park was underutilized and his intent to make additional comments at the next meeting. The Council discussed which process would best delineate the rationale for selling publicly-owned land. Staff was asked to provide a

recommendation on the best process, whether an ordinance, resolution, or findings of fact document. The Council also asked staff to include a finding requiring to the need to show an overall improvement to the park system.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Strommen, Backous, Elvig, Tossey, and Wise. Voting No: None.

7.03: Adopt Ordinance for Imposing Lodging Tax and Allowing for Membership in Convention & Visitors Bureau (CVB)

Deputy Administrator Nelson reviewed the staff report and recommended action to postpone indefinitely because Twin Cities Gateway is currently holding discussion about its geographic boundaries.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to postpone indefinitely consideration of an Ordinance Imposing a Lodging Tax and Permitted Membership in the Convention and visitors Bureau (CVB).

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

7.04: Consider the Adoption of an Ordinance Authorizing the City of Ramsey to Convey its Interest in a Property (Lot 1, Block 1, Ramsey Town Center Fifth Addition)

Deputy Administrator Nelson reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to waive the City Charter requirement to read the Ordinance aloud and adopt Ordinance #12-05 Authorizing the City of Ramsey to Convey a Part of Lot 1, Block 1, Ramsey Town Center Fifth Addition, Anoka County, Minnesota to the Housing and Redevelopment Authority in and for the City of Ramsey, Minnesota, the exact legal description as shown in the proposed ordinance

Further discussion: Mayor Ramsey indicated the City will convey the property to the HRA and in turn, the property will be sold to Flaherty and Collins for \$750,000. It was noted a special meeting had been held on Friday, March 23, 2012, for ordinance introduction.

A roll call vote was performed by the Recording Secretary:

Councilmember McGlone	aye
Councilmember Elvig	aye
Councilmember Tossey	aye
Councilmember Backous	aye
Councilmember Strommen	aye
Councilmember Wise	aye
Mayor Ramsey	aye

Motion carried.

7.05: Update on Property Acquisition Related to the Sunwood Drive Realignment Project (IP #12-20) – Portions of this Case may be Closed to the Public

Councilmember Wise declared a conflict of interest and left the meeting at 7:48 p.m.

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich advised that under Minnesota Statutes, Section 13D.05, Subd.3(c), the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to property acquisitions for PIDs #29-32-25-11-008 Billmark Electric and PID #29-32-25-0011 vacant parcel owned by National Growth. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Councilmember McGlone, seconded by Councilmember Backous, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

The City Council meeting moved into a closed session at 7:52 p.m.

The City Council reconvened in open session at 8:26 p.m.

City Attorney Goodrich stated the Council held discussion and no final decision was reached except to direct staff to negotiate a purchase agreement for the purchase of property.

City Attorney Goodrich read the resolution in full.

Motion by Mayor Ramsey, seconded by McGlone, to adopt Resolution #12-03-045A Authorizing Acquisition of Permanent Street and Utility Easements Necessary for the Sunwood Drive Realignment Project.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

8. MAYOR, COUNCIL AND STAFF INPUT

Councilmember Wise returned to the meeting at 8:34 p.m.

Mayor Ramsey announced upcoming events.

City Administrator Ulrich provided an update on pending legislation and announced upcoming meetings.

Public Works Director Olson provided an update on road construction projects.

The Council considered the most efficient use of QCTV coverage to present event highlights rather than only a recap of the previous Council meeting.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:46 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 3

5. APPROVE AGENDA 4

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Consider Resolution #12-04-XXX to Authorize a Recruitment for a Management Analyst 4

 7.02: Introduce Ordinance Amending the City Code Relating to Noise Nuisance / Sound Levels 5

8. MAYOR, COUNCIL AND STAFF INPUT 5

9. ADJOURNMENT 6

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, April 10, 2012 at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey (arrived at 7:19 p.m.)
Councilmember Jeffrey Wise

Members Absent: None.

Also Present: City Administrator Kurtis Ulrich
Deputy City Administrator Heidi A. Nelson
Public Works Director Brian Olson
Human Resources Representative Lasher
Parks Supervisor Mark Riverblood
Senior Planner Timothy Gladhill
Planning Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

Merlin Hunt, 17860 Nowthen Boulevard NW, voiced his objection to imposing a franchise fee when no benefit is gained. He stated he pays a quarterly fee for street lights but there is not a street light within a quarter mile in either direction of his property and also pays a storm water drainage fee yet the ditches are not kept clean and his property provides drainage for other areas. With regard to the Council's current discussion of a franchise fee to fund road projects, he thought a special assessment was more appropriate because a property benefitting from a new

road should pay some contribution. In addition, he cannot deduct franchise fees from his taxes but can deduct property tax. Mr. Hunt urged the Council not consider a franchise fee that does not benefit the property owner.

John Enstrom, 8702 181st Avenue NW, stated he lives on a County road and has drainage easements through his property but is assessed a drainage fee. He noted the south side of 181st Avenue is in Ramsey and the north side is in Nowthen. Mr. Enstrom asked whether Nowthen residents contribute towards the street light fee or just receive the benefit, noting that cost should be shared.

4. CONSENT AGENDA

Motion by Councilmember Backous, seconded by Councilmember Wise, to approve the following items on the Consent Agenda as amended to remove Item 4.08:

- 4.01: Accept Resident Petition to Consider the Installation of Stop Signs and an In-Street Pedestrian Crossing Sign Near 150th Lane NW and Ute Street NW
- 4.02: Approve Licenses:
 - Temporary On-Sale Liquor License
 - Church of St Katharine Drexel, 7101 143rd Avenue NW ~ Suite G
- 4.03: Approve One-Year Extension of Legal Contract with Randall and Goodrich, P.L.C.
- 4.04: Approve Contractor for Abatement Mowing Services
- 4.05: Adopt Resolution #12-04-046 Approving Cash Disbursements Made and Authorizing Payment of Account Payable Invoicing Received During the Period of March 23, 2012, through April 5, 2012
- 4.06: Adopt Resolution #12-04-047 Proclaiming April 27, 2012, as “Arbor Day” and the Month of May as “Arbor Month”
- 4.07: Adopt Resolution #12-04-048 Appointing City Administrator to Executive Change Control Board – Northstar Ramsey Rail Station
- ~~4.08: Adopt Resolution Revising the City’s Vacation Donation Policy~~ This item postponed to May 8, 2012, to facilitate review by the Personnel Committee
- 4.09: Report from Public Works Committee – Meeting Dated March 20, 2012
 - 1) Consider Storm Sewer Improvements on Sodium Street – A Continuation of Discussions Related to 2011 Flooding Concerns – *Ratify the recommendation of the Public Works Committee to include the proposed drainage enhancement near 16756 Sodium Street (installing a culvert under Sodium Street, regrading the west ditch of Sodium Street, constructing a berm to keep the water in the ditch, and replacing the existing driveway culvert. The ditch would be graded to drain to the south and a culvert would be installed near the south property line to drain the water to the west.) in the 2012 construction season, and perform the work before implementing the Street Maintenance Program (sealcoating)*
 - 2) Consider Storm Sewer Improvements on 163rd Lane – A Continuation of Discussions Related to 2011 Flooding Concerns – *Ratify the recommendation of the Public Works Committee to direct staff to implement the proposed drainage enhancements, and to include this work with the previously approved storm sewer projects for completion in 2012.*

- 3) Consider Revisions to the City's Minnesota State Aid (MSA) Street System – *Ratify the recommendation of the Public Works Committee and approve the staff proposed MSA street system revisions and Adopt Resolution #12-04-049 Amending the Municipal State Aid Street System.*
 - 4) Consider Project Scope for Phase 2 of the Alpine Drive Overlay Project – *Ratify the recommendation of the Public Works Committee and eliminate the alternative road base technologies on this project, but rather include that investigation and analysis with the future Riverdale Drive/MRT project, and to include Segment 1 as an add alternative within the scope of the 2012 Alpine Drive overlay.*
- 4.10: Report from the Personnel Committee – Meeting Dated April 3, 2012
- 1) Consider a Resolution to Accept the Resignation of a Part-time Police Technician – *Ratify the recommendation of the Personnel Committee and Adopt Resolution #12-04-050 Accepting the Resignation of a Part-Time Police Technician*
 - 2) Consider a Resolution to Authorize a Recruitment for a Management Analyst – *Informational; this item will be considered on the regular agenda as item 7.01.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, and Wise. Voting No: None. Absent: Councilmember Tossey

5. APPROVE AGENDA

Motion by Councilmember Backous, seconded by Mayor Ramsey, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, and Wise. Voting No: None. Absent: Councilmember Tossey.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Consider Resolution #12-04-XXX to Authorize a Recruitment for a Management Analyst

Human Resources Representative Lasher reviewed the staff report.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #12-04-051 to Authorize a Recruitment for a Management Analyst.

Further discussion: Councilmember Strommen stated her intention to not support the motion, not because of the current Planning Intern or being opposed to this position in the future, but because two key economic development positions vacated and she has concerns with how to fill those duties. The Council discussed the motion, noting City Administrator Ulrich had

recommended approval and if things change in the future, the Council can debate whether the economic development positions should be filled.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, and McGlone. Voting No: Councilmember Strommen. Absent: Councilmember Tossey.

Councilmember Tossey arrived at 7:19 p.m.

Mayor Ramsey announced this is the last Council meeting for Deputy Administrator Nelson who was hired as the Wayzata City Manager. He thanked Ms. Nelson for her great service to the City of Ramsey.

Deputy City Administrator Nelson thanked the Council, businesses, and residents for their support and opportunity to serve the City, stating it had been a great opportunity.

City Administrator Ulrich thanked Deputy City Administrator Nelson and stated Ms. Nelson has done a superb job, been a splendid member of staff, and left Ramsey a better place.

7.02: Introduce Ordinance Amending the City Code Relating to Noise Nuisance / Sound Levels

City Attorney Goodrich reviewed the staff report.

The Council discussed its concern relating to the low threshold of noise the ordinance would establish as a violation.

City Attorney Goodrich stated if the Council has questions, he would recommend consideration be tabled so Police Chief Way can provide answers.

Motion by Mayor Ramsey, seconded by Councilmember Tossey, to table consideration of an Ordinance amending City Code §30-3 Property Conditions Constituting a Public Nuisance (32)a. Relating to Sound Levels to a Work Session for further discussion.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Tossey, Backous, Elvig, McGlone, Strommen, and Wise. Voting No: None.

8. MAYOR, COUNCIL AND STAFF INPUT

The Council announced today's ground breaking of The Residents at The COR and the train station.

City Administrator Ulrich announced upcoming meetings and events.

Mayor Ramsey announced the Mayor's Town Hall meeting will be rescheduled to the third Thursday of the month, 7 p.m., in the Itasca Room.

9. ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Wise, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 7:32 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 3

4. CONSENT AGENDA 3

5. APPROVE AGENDA 4

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Authorization of and Adopt Resolution #12-04-XXX Accepting Proposal on Sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for their Issuance, Pledging Tax Increments for the Security Thereof and Authorizing Execution of Pledge Agreement..... 4

 7.02: Adopt Resolution #12-04-XXX Supporting a Tax Credit Application for a Fifty Unit Work Force Housing Multi-Family Project and Consider Development Agreement with Podawiltz..... 5

 7.03: Consider Cost Contribution for Transportation for Economic Development (TED) Grant Application for the Armstrong Boulevard Interchange and Adopt Resolution #12-04-XXX Requesting Congressional Support for an Armstrong Boulevard Interchange Improvement 6

 7.04: Update on Required Land Acquisition for the Sunwood Drive Realignment Project (Portions of this discussion were closed to the public)..... 6

8. MAYOR, COUNCIL AND STAFF INPUT 7

9. ADJOURNMENT 7

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, April 24, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
Public Works Director Brian Olson
City Engineer Tim Himmer
Fire Chief Dean Kapler
Finance Officer Diane Lund
Senior Planner Timothy Gladhill
Planning Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

2.01: Presentation of Certificate of Achievement in Financial Reporting

Robin Roland, State Representative, representing the Government Finance Officers Association congratulated the City and presented the Certificate of Achievement in Financial Reporting. Mayor Ramsey, City Administrator Ulrich, and Finance Officer Lund accepted the plaque on the City's behalf.

Finance Officer Lund thanked the City's finance staff for their contribution towards this award.

Mayor Ramsey extended the Council's appreciation to Finance Officer Lund and the City's financial staff.

City Administrator Ulrich noted Finance Officer Lund has been with Ramsey for 17 years, and this recognition had been received consecutively for the past 17 years.

3. CITIZEN INPUT

Jim Bendtsen, 14131 Junkite Street NW, stated his opposition to instituting a 3% lodging fee for the Convention Visitor's Bureau, believing it to be a tax.

Randy Kleinman, 16931 Yttrium Street NW, presented a petition containing 65 signatures supporting amendment of City Code, Chapter 10, regulating domestic animals on property less than three acres. He requested the Council expedite this issue and stated there is significant resident support.

Senior Planner Gladhill indicated it is staff's intent to bring forward an ordinance on May 8, 2012, to start that discussion.

4. CONSENT AGENDA

Motion by Councilmember Elvig, seconded by Councilmember Backous, to approve the following items on the Consent Agenda:

- 4.01: Receive Cash & Investments for Period Ending March 31, 2012
- 4.02: Receive Ramsey Fire Department Year End Report for 2011
- 4.03: Note the following Boards and Commissions Meeting Minutes:
 - 1) Planning Commission Meeting Minutes Dated March 1, 2012
 - 2) Environmental Policy Board Meeting Minutes Dated March 5, 2012
 - 3) Economic Development Authority Meeting Minutes Dated March 8, 2012
- 4.04: Approve the following City Council Meeting Minutes:
 - 1) City Council Work Session – February 21, 2012
 - 2) City Council Special Session – February 21, 2012
 - 3) City Council Work Session – February 28, 2012
 - 4) City Council Regular Session – February 28, 2012
- 4.05: Approve Grading and Topsoil for North Commons
- 4.06: Adopt Policy: Post-Issuance Compliance Policies and Procedures
- 4.07: Adopt Resolution #12-04-052 Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 6, 2012 Through April 18, 2012
- 4.08: Adopt Resolution #12-04-053 Authorizing Partial Payment to Knutson Construction for IP 10-22 Municipal Parking Ramp, Phase II

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Backous, McGlone, Strommen, Tossey, and Wise. Voting No: None.

5. APPROVE AGENDA

Motion by Councilmember Backous, seconded by Mayor Ramsey to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Elvig, McGlone, Strommen, Tossey, and Wise. Voting No: None.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Authorization of and Adopt Resolution #12-04-XXX Accepting Proposal on Sale of \$7,420,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for their Issuance, Pledging Tax Increments for the Security Thereof and Authorizing Execution of Pledge Agreement

Finance Officer Lund reviewed the staff report.

Stacie Kvilvang, Ehlers & Associates, presented the rationale used by Standard & Poors to uphold Ramsey's AAA rating. Ms. Kvilvang advised that extremely good rates were received and recommended awarding to Northland Securities, the low bidder, in the amount of \$7.320 million at 2.4568%.

Councilmember Backous asked the record to reflect that his affirmative vote was to approve the funding mechanism but he had not changed mind about not supporting this project.

Finance Officer Lund indicated the bonds will be backed by rents and tax increment generated by the project.

Ms. Kvilvang advised the development agreement requires Flaherty & Collins to pay 100% for bond costs and will be charged a higher interest than the City will pay on the bonds. It is hoped that once constructed, permanent financing will be obtained and the bonds will be paid off.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to adopt Resolution #12-04-054 Accepting Proposal on Sale of \$7,320,000 Taxable General Obligation Tax Increment Bonds, Series 2012B, Providing for their Issuance, Pledging Tax Increments for the Security Thereof and Authorizing Execution of Pledge Agreement.

Victor Ruzynski, 17129 Potassium Street NW, asked if there will be prevailing wage with this project.

City Engineer Himmer stated this involves a private contractor.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

7.02: Adopt Resolution #12-04-XXX Supporting a Tax Credit Application for a Fifty Unit Work Force Housing Multi-Family Project and Consider Development Agreement with Podawiltz

Senior Planner Gladhill reviewed the staff report.

The Council discussed the proposal and asked questions of staff about the process should the Council decided to not move forward.

Mike Podawiltz, Podawiltz Development Corporation, stated he understands the risk and would prefer an agreement with the City on the \$15,000 so the project can move forward without ambiguity.

Senior Planner Gladhill explained the development agreement under consideration only addresses the funding mechanism and a standard development agreement addressing utility requirements, platting, and subdivision will be presented at a future meeting. Senior Planner Gladhill stated he would retile this document to eliminate confusion with the standard development agreement.

Mr. Podawiltz presented the Town Center Gardens Third Addition, a proposed 50-unit 3-story workforce townhome project.

Motion by Councilmember Elvig, seconded by Councilmember Wise, to adopt Resolution #12-04-055 Supporting a Tax Credit Application for a Fifty Unit Work Force Housing Multi-Family Project, and initial development agreement with both being subject to review by the City Attorney as to legal form and correction of typos.

Further discussion: Councilmember Tossey stated his intention to vote in support of the motion; however, would vote against final approval should City staff end up being responsible for the “lion’s share” of the application and grant work. Senior Planner Gladhill indicated the City is the overall applicant so some staff time will be required for coordination but Mr. Podawiltz will complete a majority of the application. The Council discussed the proposed private-entity project that would leverage a small amount of public subsidy with the government entity serving as a grant conduit. The Council determined there was a clear public benefit should the HRA donate the land because the project would include road construction and pay full real estate taxes; however, enhanced architectural standards were expected in return for the donating the land. The Council debated whether a policy should be established relating to vetting of projects and establishment of standards. City Administrator Ulrich pointed out that ultimately the creation of a policy to promote housing is an HRA issue and will be placed on an upcoming HRA agenda.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Elvig, Wise, Backous, McGlone, Strommen, and Tossey. Voting No: None.

7.03: Consider Cost Contribution for Transportation for Economic Development (TED) Grant Application for the Armstrong Boulevard Interchange and Adopt Resolution #12-04-XXX Requesting Congressional Support for an Armstrong Boulevard Interchange Improvement

Public Works Director Olson reviewed the staff report.

The Council discussed the draft Joint Powers Agreement (JPA) and asked questions of staff relating to the City's financial obligation under the stated terms. City Administrator Ulrich stated it would be appropriate to add "not to exceed" language.

Public Works Olson advised of potential sources for funding and indicated the City will know by September (term of the JPA) whether its grant applications were successful.

Motion by Mayor Ramsey, seconded by Councilmember Wise, to approve the Joint Powers Agreement with the Anoka County Highway Department, as amended to add a \$13 million cap on the City's obligation, and adopt Resolution #12-04-056 Requesting Congressional Support for an Armstrong Boulevard Interchange Improvement, as corrected.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, Backous, Elvig, McGlone, Strommen, and Tossey. Voting No: None.

7.04: Update on Required Land Acquisition for the Sunwood Drive Realignment Project (Portions of this discussion were closed to the public)

Councilmember Wise recused himself due to a potential conflict of interest and left the Council Chambers at 8:13 p.m.

City Engineer Himmer reviewed the staff report.

City Attorney Goodrich advised that under Minnesota Statutes, the meeting can move into closed session to discuss property acquisition. He indicated closed session discussion will relate to purchasing easements at 14700 Armstrong Boulevard NW. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Motion by Councilmember McGlone, seconded by Mayor Ramsey, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Elvig, Strommen, and Tossey. Voting No: None. Absent: Councilmember Wise.

The City Council meeting moved into a closed session at 8:18 p.m.

The City Council meeting reconvened in open session at 8:35 p.m.

City Attorney Goodrich reported that during the closed session the Council held discussion on a purchase agreement with Arnie and Judith Billmark for permanent street, utility and trail easements as well as temporary easements on property located at 14700 Armstrong Boulevard NW to accommodate Armstrong Boulevard improvements. Council consensus was reached to enter into a purchase agreement for \$44,255 and to provide certain improvements dealing with connection to the sewer service.

Motion by Councilmember McGlone, seconded by Councilmember Tossey, to accept the purchase agreement terms, as revised, for the acquisition of required easements on the Billmark property as well as proposed plan changes to eliminate impacts to the National Growth property, subject to review by the City Attorney as to legal form and correction of typos.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Tossey, Backous, Elvig, and Strommen. Voting No: None. Absent: Councilmember Wise.

Councilmember Wise returned to the meeting at 8:37 p.m.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich announced upcoming meetings and events. He reported that Public Works Director Olson has accepted a position with the City of Edina and his last day will be May 15, 2012. City Administrator Ulrich provided an update on cable broadcasting Council updates via a news-type format.

Mayor Ramsey announced the May 8, 2012, ribbon cutting of the Mississippi River boat launch and welcomed all to attend.

9. ADJOURNMENT

Motion by Councilmember Elvig, seconded by Councilmember McGlone, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:42 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

TABLE OF CONTENTS

1. CALL TO ORDER 2

2. PRESENTATION..... 2

3. CITIZEN INPUT 2

4. CONSENT AGENDA 3

5. APPROVE AGENDA 3

6. PUBLIC HEARING 4

7. COUNCIL BUSINESS..... 4

 7.01: Authorization of Resolution #12-05-XXX Accepting Proposal on Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for Their Issuance and levying a Tax for the Payment Thereof 4

 7.02: Consider Approval of Special Events Permit for The Penalty Box Bar & Grill, 10477 St. Francis Boulevard NW 4

 7.03: Consider Development Agreement for Makowsky Family Farm, LLC Metes and Bounds Subdivision at 7040 173rd Lane NW; Case of Makowsky Family Farm, LLC 5

 7.04: Introduce Ordinance(s) to Expand Recreational Vehicle Use in the City of Ramsey 5

 7.05: Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less than Three (3) Acres in Size 6

 7.06: Consider East Side Oil Equipment Lease 6

 7.07: Discussion of Counter Proposal regarding the acquisition of property located at 8020 – 147th Avenue NW, Ramsey, MN for Right-of-Way purposes and future development - Portions of this case may be closed to the public 7

8. MAYOR, COUNCIL AND STAFF INPUT 8

9. ADJOURNMENT 8

**CITY COUNCIL
CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA**

The Ramsey City Council conducted a regular meeting on Tuesday, May 8, 2012, at the Ramsey Municipal Center, 7550 Sunwood Drive NW, Ramsey, Minnesota.

Members Present: Mayor Bob Ramsey
Councilmember Randy Backous
Councilmember David Elvig (arrived at 7:33 p.m.)
Councilmember Colin McGlone
Councilmember Sarah Strommen
Councilmember Jason Tossey
Councilmember Jeffrey Wise

Members Absent: None

Also Present: City Administrator Kurtis Ulrich
City Engineer Tim Himmer
Fire Chief Dean Kapler
Police Chief James Way
City Clerk Jo Thieling
Human Resources Representative Colleen Lasher
Street Supervisor Grant Reimer
Senior Planner Timothy Gladhill
Associate Planner/Environmental Coordinator Chris Anderson
Administrative Intern Patrick Brama
City Attorney William Goodrich
Development Manager Darren Lazan

1. CALL TO ORDER

Mayor Ramsey called the regular meeting of the Ramsey City Council to order at 7:00 p.m., followed by the Pledge of Allegiance led by Mayor Ramsey.

2. PRESENTATION

None.

3. CITIZEN INPUT

John Enstrom, 8702 – 181st Avenue NW, invited all to attend a Flag retirement event at Veteran's Park on June 14, 2012, starting at 4 p.m.

4. CONSENT AGENDA

Motion by Councilmember Backous, seconded by Councilmember Tossey, to approve the following items on the Consent Agenda:

- 4.01: Receive February 2012 Financial Reports – General Fund and Enterprise Funds
- 4.02: Receive March 2012 Financial Reports – General Fund and Enterprise Funds
- 4.03: Adopt Resolution #12-05-057 Withdrawing Comprehensive Plan Amendment Application to Re-assess Forecasts, Land Use, and Impacts with the Intent to Forward Revised Comprehensive Plan Amendments
- 4.04: Consider Application to the Metropolitan Council Livable Communities Demonstration Account
- 4.05: Adopt Resolution #12-05-057A Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of April 19, 2012 through May 2, 2012
- 4.06: Adopt Resolution #12-05-058 Approving Revisions to the City’s Municipal State Aid (MSA) Street System
- 4.07: Adopt Resolution #12-05-059 to Prohibit Parking on Armstrong Boulevard NW (CASH 83) from Trunk Highway 10 to Sunwood Drive NW, in the City of Ramsey, Minnesota for State Aid Project 199-020-010 (CIP #12-20) AND Adopt Resolution #12-05-060 to Prohibit Parking on Sunwood Drive NW, from Armstrong Boulevard NW (CSAH 83) to Zeolite street NW, in the City of Ramsey, Minnesota for State Aid Project 199-104-010 (CIP #12-20)
- 4.08: Report from the Personnel Committee Meeting dated April 24, 2012:
 - 1) Consider a Resolution to Hire a Management Analyst – *Ratify the recommendation of the Personnel Committee to adopt Resolution #12-05-061 to authorize the hire of Patrick Brama as the Management Analyst, effective May 9, 2012.*
 - 2) Consider a Resolution to Revise the City’s Vacation Donation Policy – *Ratify the recommendation of the Personnel Committee to adopt Resolution #12-05-062 to approve the revision to the Vacation Donation Policy to exclude the requirement of active coverage under the Family Medical Leave Act.*
 - 3) Consider a Resolution to Authorize a Leave of Absence – *Ratify the recommendation of the Personnel Committee to adopt Resolution #12-05-063 to approve a three-month leave of absence for an employee due to serious medical condition.*

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Tossey, McGlone, Strommen, and Wise. Voting No: None. Absent: Councilmember Elvig.

5. APPROVE AGENDA

Motion by Councilmember McGlone, seconded by Councilmember Wise, to approve the agenda as presented.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

6. PUBLIC HEARING

None.

7. COUNCIL BUSINESS

7.01: Authorization of Resolution #12-05-XXX Accepting Proposal on Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for Their Issuance and levying a Tax for the Payment Thereof

City Administrator Ulrich reviewed the staff report.

Paul Donna, Northland Securities, explained the sale of \$16,875,000 GO Capital Improvement Plan Bonds, Series 20152A would be used to refinance the bonds issued in 2005 for the municipal center and portion of the municipal center parking ramp. He noted the net present cash flow savings had been estimated at \$425,000; however, the favorable market conditions resulted in a net present cash flow savings of \$481,000.

Motion by Councilmember Wise, seconded by Councilmember McGlone, to adopt Resolution #12-05-064 Accepting Proposal on the Sale of \$16,875,000 General Obligation Capital Improvement Plan Bonds, Series 20152A, Providing for their Issuance and Levying a Tax for the Payment Thereof.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, McGlone, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

7.02: Consider Approval of Special Events Permit for The Penalty Box Bar & Grill, 10477 St. Francis Boulevard NW

City Clerk Thieling reviewed the staff report and answered questions of the Council.

Motion by Councilmember McGlone, seconded by Councilmember Wise, to approve the Special Events Permit for The Penalty Box Bar & Grill, 14077 St. Francis Boulevard NW, subject to the following criteria:

1. Locate the tent in the front and as close to the building as possible;
2. Require a letter of support from the owner of the building;
3. Allow bands to play until midnight with the volume to be turned down at 11:00 p.m.;
4. Mr. McManus will hire someone to patrol parking spaces for other tenants in the strip mall;
5. A tent inspection will be performed by a representative of the Ramsey Fire Department; and,
6. Require \$2,000 be placed in an escrow account, one week in advance, to pay for the two licensed Ramsey officers and clean-up or any other expenses that may be incurred by the City, with the understanding that if the costs exceed \$2,000, Mr. McManus will be billed for the remainder or, if the entire amount is not expended, Mr. McManus will be reimbursed that amount left.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Wise, Backous, Strommen, and Tossey. Voting No: None. Absent: Councilmember Elvig.

7.03: Consider Development Agreement for Makowsky Family Farm, LLC Metes and Bounds Subdivision at 7040 173rd Lane NW; Case of Makowsky Family Farm, LLC

Senior Planner Gladhill reviewed the staff report.

Motion by Councilmember Wise, seconded by Councilmember McGlone, to approve the Development Agreement with Makowsky Family Farm, LLC, subject to the review of the City Attorney as to legal form.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Wise, McGlone, Backous, Strommen, and Tossey. Voting No: None. Councilmember Elvig.

7.04: Introduce Ordinance(s) to Expand Recreational Vehicle Use in the City of Ramsey

Police Chief Way reviewed the staff report.

City Attorney Goodrich advised that when presented for adoption, the ordinance will be drafted in a different format but the content will be unchanged.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to introduce the Ordinance to Amend Chapter 54 of the Ramsey City Code, which Chapter is known as the Traffic and Vehicle Chapter of the Ramsey, Minnesota, City Code – An Ordinance Amending Article IV, Sections 96-102 Recreational Vehicles – All Terrain Vehicles.

Further discussion: Councilmember Strommen stated she understands the desire to use ATVs to gain access to more rural environments; however, she is concerned with allowing ATVs on City streets in more urban areas because it could create enforcement issues, conflicts with larger vehicles, and accidents. She noted Minnesota Statute 169 addresses regulations for on-road vehicles while Statute 84 addresses regulations for off-road vehicles, and asked which Statute would regulate the use of ATVs, an off-road vehicle on City streets. Police Chief Way advised that Statute 169 would regulate ATVs that receive a City permit under this ordinance and require the same equipment as motorcycles (helmet, signals, headlights, driver's license, insurance). The ATV would be granted an area in which to drive (a lane of traffic) and if found in violation, a citation would be issued. Police Chief Way stated a City permit would be required and the City would issue a decal/sticker to affix to the ATV. Those making application would be provided with a copy of the Statute and educational handouts advising of the requirements/regulations. Police Chief Way indicated those details will be worked out prior to the Council considering adoption. Councilmember Strommen stated her intention to vote against the motion due to concerns she had expressed in addition to the potential that non-Ramsey drivers of larger vehicles may not be familiar with ATVs using City streets, creating additional potential for conflict and traffic accidents. The Council discussed the ordinance and a majority voiced support since those holding a driver's license have been educated on driving regulations

and allowing ATVs on City streets provides another mode of transportation. Mayor Ramsey indicated if problems arise in The COR or other areas, he would reconsider his support.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Tossey, and Wise. Voting No: Councilmember Strommen. Absent: Councilmember Elvig.

Councilmember Elvig arrived at 7:33 p.m. and indicated he would abstain from the vote.

Motion by Mayor Ramsey, seconded by Councilmember McGlone, to introduce Ordinance to Amend Chapter 54 of the Ramsey City Code, which Chapter is known as the Traffic and Vehicle Chapter of the Ramsey, Minnesota, City Code – an Ordinance Creating Article V, Sections 103-102 Recreational Vehicles – Golf Carts.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers McGlone, Backous, Tossey, and Wise. Voting No: Councilmember Strommen. Abstain: Councilmember Elvig.

7.05: Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less than Three (3) Acres in Size

Senior Planner Gladhill reviewed the staff report.

The Council discussed the proposed ordinance and expressed a reluctance to consider animals such as donkeys, roosters, pigs, or goats on lots less than three acres in size.

The consensus of the Council was to direct staff to redraft the ordinance prior to introduction to allow four chickens per one-quarter acre for lots under three acres; to use animal units for properties larger than three acres; and, to require a CUP for bee keeping so notification is provided to surrounding property owners.

7.06: Consider East Side Oil Equipment Lease

To avoid appearance of a conflict, Councilmember McGlone left the Council Chambers at 7:47 p.m.

Associate Planner/Environmental Coordinator Anderson and Street Supervisor Reimer reviewed the staff report and answered questions of Council.

The Council discussed the proposal and support was expressed to offer residents a collection site to recycle used oil; however, concerns were expressed relating to level of staff resources to monitor the tank, liability to have residents access the site, and environmental liability should there be a spill.

City Attorney Goodrich recommended the contract be amended to require additional insurance and indemnity for liability and environmental hazards in addition to naming the City as an additional insured. The Council also suggested a shorter termination clause in the event of a hazardous situation.

Councilmember Elvig raised the option of the City leasing land to Eastside Oil Company, for a nominal amount, so the onus would be on Eastside Oil Company related to what happens on its leased property.

Patty Carlson, Eastside Oil Company, stated they have offered this program to municipalities for 17 years and currently have 52 public sites in Minnesota. Since they have never considered leasing land for the tank, that option would have to be reviewed by their attorneys. She described the program, noting mixed oil has limited value and the RFP with the State of Minnesota for this zone is 90 cents per gallon. Ms. Carlson indicated the 2,000-gallon, double-walled tank costs \$20,000 and the program results in forming a partnership with the City with limited staff resources to periodically monitor the tank. She indicated Eastside Oil Company carries a large liability insurance policy.

Councilmember Backous expressed a reluctance to consider the proposal, noting it would only generate an additional \$1,000 annually from what the City is doing now. He noted this does not seem to be a problem for residents because there are other locations to recycle oil, this proposal could result in residents leaving behind additional debris, it would add more layers of government, and consume staff resources.

A majority of the Council spoke in support of the program, as long as the contract can adequately address the issues of liability, because it would provide a convenience to residents.

The consensus of the Council was to support providing this service to residents and direct staff to contact City of Elk River staff to gain their input, to negotiate a lease agreement with East Side Oil Company that addresses issues of liability, and to also explore the option of leasing land to East Side Oil Company.

7.07: Discussion of Counter Proposal regarding the acquisition of property located at 8020 – 147th Avenue NW, Ramsey, MN for Right-of-Way purposes and future development - Portions of this case may be closed to the public

City Attorney Goodrich reviewed the staff report and advised that under Minnesota Statutes, the meeting can move into closed session to discuss confidential or non-public appraisal data and acquisition negotiations. He indicated closed session discussion will relate to acquisition of property located at 8020 – 147th Avenue WN for right-of-way purposes for the Sunwood Drive Realignment Project. The closed session will be tape recorded and that tape will be maintained for a period of eight years.

Councilmember McGlone returned to the Council Chambers at 8:14 p.m.

Motion by Councilmember Backous, seconded by Councilmember Strommen, to move to closed session to discuss acquisition negotiations.

Motion carried. Voting Yes: Mayor Ramsey, Councilmembers Backous, Strommen, Elvig, McGlone, Tossey, and Wise. Voting No: None.

The City Council meeting moved into a closed session at 8:14 p.m.

The City Council reconvened in open session at 8:29 p.m.

City Attorney Goodrich stated the Council discussed a counter proposal for right-of-way acquisition and authorized staff to continue negotiating with the property owner at 8020 – 147th Avenue NW as needed for the Sunwood Drive Realignment Project and if successful to draft a purchase agreement for consideration at a future meeting.

8. MAYOR, COUNCIL AND STAFF INPUT

City Administrator Ulrich acknowledged the 12 years of dedicated service by Public Works Director Brian Olson and noted a reception in his honor will be held on May 15, 2012. He announced upcoming meetings, events, and Council agenda items.

Mayor Ramsey announced the May 17, 2012, Mayor's Town Hall Meeting.

9. ADJOURNMENT

Motion by Councilmember Backous, seconded by Councilmember Tossey, to adjourn the meeting.

Motion carried.

The regular meeting of the City Council adjourned at 8:34 p.m.

Respectfully submitted,

Kurtis G. Ulrich
City Administrator

ATTEST:

Jo Ann M. Thieling
City Clerk

Drafted by Carla Wirth
TimeSaver Off Site Secretarial, Inc.

CC Regular Session

4. 4.

Meeting Date: 05/22/2012

By: Jo Thieling, Administrative Services

Information

Title:

Approve Licenses

Background:

Attached is a list of license/permit requests.

Council Action:

Motion to approve license applications.

Attachments

Licenses for approval

Form Review

Inbox

Kurt Ulrich

Form Started By: Jo Thieling

Reviewed By

Kurt Ulrich

Date

05/10/2012 01:58 PM

Started On: 05/08/2012 03:25 PM

Final Approval Date: 05/10/2012

License Applications
05/22/12

*Special Events	City of Ramsey/Ramsey Foundation	7550 Sunwood Drive NW	Ramsey, MN 55303
-----------------	----------------------------------	-----------------------	------------------

*This Special Events permit is an “all encompassing” permit to cover all City-sanctioned events taking place in The Draw and Amphitheater – and to include events put on by the City of Ramsey Foundation. This would cover the summer concert series. Providing proper certification is received, this will also allow a vendor to serve/sell food and alcohol at the events.

CC Regular Session

4. 5.

Meeting Date: 05/22/2012

By: Diana Lund, Finance

Information

Title:

Approve Exemption for a Gambling License for Capable Partners

Background:

The attached application is from Capable Partners for exemption from a lawful gambling license to hold a raffle at Game Fair on August 10-12 and August 17-19, 2012. Capable Partners meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that the commodities to be raffled are valued at less than \$12,000.

Approval requires nothing more than a motion followed by a letter to the Gambling Control Board, while if the request is denied, a formal resolution for denial would need to be prepared and submitted to the Gambling Control Board.

Council Action:

Motion to recommend Council approve the exemption from a lawful gambling license for Capable Partners to hold a raffle at Game Fair on August 10-12 and August 17-19, 2012 and authorize staff to submit a letter to the Gambling Control Board stating approval.

Attachments

Application-Capable Partners

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

05/17/2012 02:58 PM

Started On: 05/16/2012 10:21 AM

Final Approval Date: 05/17/2012

REC'D MAY 15 2012

Minnesota Lawful Gambling LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee for each event	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ 50.00

Organization name CAPABLE PARTNERS Previous gambling permit number _____

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address 104 Blossom Blvd City Isanti State Mn Zip Code 55040 County Isanti

Name of chief executive officer (CEO) DEAN PETERSON Daytime phone number 763-444-7173 Email address deanpeterson@hotmail.com

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Armstrong Ranch City Ramsey
Address (do not use PO box) 8464 161st Ave City Anoka Mn Zip Code 55303 County _____

Date(s) of activity (for raffles, indicate the date of the drawing)
August 10-11-12 + 17-18-9 drawing on 8/19/12

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name City of Ramsey
On behalf of the city, I acknowledge this application.

Signature of city official receiving application
[Signature]

Title Finance Director Date 5/16/12

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
On behalf of the county, I acknowledge this application.
Signature of county official receiving application _____

Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature [Signature] Date 5-14-12

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice:The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

CC Regular Session

4. 6.

Meeting Date: 05/22/2012

By: Diana Lund, Finance

Information

Title:

Approve Exemption for a Gambling License for Anoka Area Chamber of Commerce

Background:

The attached application is from Anoka Area Chamber of Commerce for exemption from a lawful gambling license to hold a raffle at Rum River Hills Golf Course on July 23, 2012. The Anoka Area Chamber of Commerce meets all of the requirements which allow them to remain exempt from licensing, primarily from the standpoint that the commodities to be raffled are valued at less than \$12,000.

Approval requires nothing more than a motion followed by a letter to the Gambling Control Board, while if the request is denied, a formal resolution for denial would need to be prepared and submitted to the Gambling Control Board.

Council Action:

Motion to recommend Council approve the exemption from a lawful gambling license for Anoka Area Chamber of Commerce to hold a raffle at Rum River Hills Golf Course on July 23, 2012.

Attachments

Application-Anoka Area Chamber of Commerce

Form Review

Inbox

Kurt Ulrich

Form Started By: Diana Lund

Reviewed By

Kurt Ulrich

Date

05/17/2012 02:58 PM

Started On: 05/16/2012 10:04 AM

Final Approval Date: 05/17/2012

REC'D MAY 10 2012

Minnesota Lawful Gambling

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Table with 2 columns: Application fee, and sub-columns for 'less than 30 days before the event' and 'more than 30 days before the event'. Values: \$100 and \$50.

ORGANIZATION INFORMATION

Organization name: Anoka Area Chamber of Commerce. Previous gambling permit number.

Minnesota tax ID number: 8592454. Federal employer ID number.

Type of nonprofit organization. Check one. [X] Other nonprofit organization.

Mailing address: 12 Bridge Square, Anoka, MN 55303, Anoka County.

Name of chief executive officer (CEO): Peter Turok. Daytime phone number: 763-421-7130. Email address: pete@anokaareachamber.com

Attach a copy of ONE of the following for proof of nonprofit status.

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.
[] Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
[] IRS income tax exemption [501(c)] letter in your organization's name.
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place. Rum River Hills Golf Course

Address (do not use PO box): 16639 St. Francis Blvd, Ramsey, MN 55303, Anoka County

Date(s) of activity (for raffles, indicate the date of the drawing): 7/23/2012

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
Bingo* Raffles [X] Paddlewheels* Pull-Tabs* Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.
To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name City of Ramsey

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application

Title Finance Director Date 5/16/13

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. **A township official is not required to sign the application.**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application

Title _____ Date _____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature _____ Date 5/16/2012

Complete a separate application for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event
- Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

CC Regular Session

4. 7.

Meeting Date: 05/22/2012

By: Patrick Brama, Administrative Services

Information

Title:

Approve Contract for New Map of the City of Ramsey with Village Profile

Background:

The last time the City undertook a map with Village Profile was six years ago. The contract was signed in 2005 and the map was published in 2006. At the time the old Municipal Center was functioning, Ramsey Town Center was active, Grady's Ace Hardware operating, and Spectator's was offering food and drink. A lot has changed since then. As part of the EDA 2012 Work Plan, one of the EDA's identified priorities was to undertake an updated map of the City that will reflect the new developments that have occurred in The COR and elsewhere.

Attached please find attached the proposed contract with Village Profile, a company that has undertaken maps for over 1,400 communities nationally over the past 24 years. The publisher will provide 5,000 copies of the map at no charge to the City of Ramsey. Advertisers pay for the maps and are allocated maps as well. The City is responsible for reviewing the map in terms of the current street layouts, highlighted venues, etc. Village Profile has asked that we provide a cubicle with access to one landline telephone to make calls to local businesses. It is estimated that the Village Profile sales rep will need this for 3 to 4 weeks. Typically the sales rep is in one full day a week to set up appointments, and in and out the rest of the time. Additionally, the City agrees to circulate an introductory letter via e-mail, fax and conventional mail to its businesses announcing the map. The publisher will pay for any postage costs.

Since the last map was developed the company has expanded its electronic version of the map that will also be available for advertisers. This includes various wireless mobile versions of its community maps. Again, there is no charge to the City for the electronic versions that are increasingly being used by residents and visitors.

Observations:

Funding Source:

The two basic costs incurred by the EDA for the new City map would be letterhead required for the introductory letters and staff time to review the changes to the map. The EDA fund could be used to reimburse the letterhead and estimated telephone costs.

Staff Recommendation:

City Staff recommends moving forward with the Village Profile contract and requesting that the City permit the use of one office space and one landline telephone by Village Profile for an estimated four week period of time mutually agreed to by the City and the Publisher.

EDA Action:

Approve moving forward with the Village Profile contract and requesting that the City permit the use of one office space and one landline telephone by Village Profile for an estimated four week period of time mutually agreed to by the City and the Publisher.

Attachments

Village Profile Contract

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/17/2012 03:01 PM
Started On: 05/17/2012

Form Started By: Patrick Brama

Final Approval Date: 05/17/2012

Since 1988
VillageProfile.com[®]
Community Maps & Books, From Traditional to Digital[™]

Mailing Address: 33 N. Geneva Street, Elgin, Illinois 60120 Phone: (800) 600-0134 Fax: (847) 468-6802
Internet Address: www.villageprofile.com

COMMUNITY MAP PUBLISHING PROGRAM AUTHORIZATION AGREEMENT

This Authorization Agreement ("Agreement") is entered into this _____ Day of _____, 2012 effective date between VILLAGE PROFILE.COM, INC., a corporation of the State of Illinois, with its place of business at 33 N. Geneva, Elgin, Illinois, 60120 ("PUBLISHER") and **THE CITY OF RAMSEY, STATE OF MINNESOTA ("CITY")**.

RECITALS

WHEREAS, the CITY is desirous of obtaining a professionally produced, turn-key Map (PUBLICATION), and WHEREAS, PUBLISHER is in the business of producing such professional, turn-key publications for CITIES and other local community development groups, NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and conditions set forth in this Agreement, the parties agree as follows:

1. LICENSE. CITY, as LICENSOR, hereby grants to PUBLISHER, as LICENSEE, a license to use the name of LICENSOR in connection with the sale of advertising, preparation, and printing of the PUBLICATION as set forth herein in consideration of the royalties set forth herein. The PUBLISHER as LICENSEE shall own the legal copyright of the PUBLICATION and shall have final control over the editorial content, format and design of the PUBLICATION, subject to the limitations in Paragraph 4 herein. The PUBLISHERS copyrights and pending patent provides protection rights which will be enforced in the event any component of the Convergence Publishing Program® is replicated in print, or digitally online, or in mobile form without the express written consent of the PUBLISHER.

2. FORMAT. The PUBLISHER agrees to produce a street map PUBLICATION with the following specifications: The PUBLICATION shall contain general information and editorial content as directed by the CITY and outlined below: 1. Feature side of Map: Community Profile and photographs to appear as space allows. 2. Cover side of Map: Four color guaranteed. A detailed street map of the City shall appear detailing municipal boundaries, all primary, secondary, neighborhood roads and municipal landmarks. The PUBLICATION shall be printed on 70# enamel text paper stock in full color.

3. QUANTITY TO BE PRINTED. The PUBLISHER shall furnish the CITY, at no charge 5,000 copies of the Small Format Map, plus advertisers copies. Advertisers shall receive one copy of the PUBLICATION for every (\$20) twenty dollars in ad revenue. The PUBLISHER shall deliver CITY and advertiser copies to CITY for distribution.

A. LOCAL PRINT POLICY: CITY printing firms shall be given the opportunity to bid on the printing of the publication, subject to meeting PUBLISHER's quality standards and their bids must be less than PUBLISHER's current verifiable print cost including shipping to the CITY.

4. QUALITY CONTROL. The CITY shall have complete quality control over the contents of the PUBLICATION. The PUBLISHER shall submit to the CITY a complete proof prior to printing the PUBLICATION. The CITY shall be responsible for securing map data from city or county engineers, as well as editorial and photographic data as specified by PUBLISHER. In addition, CITY shall be responsible for reviewing and approving the Publication in a time table determined by PUBLISHER. The PUBLISHER reserves the right to assume full authority in procuring PUBLICATION data through its sources, in the event PUBLICATION data is not received from the CITY within ten (10) business days of data procurement receipt deadlines, to be established at beginning of start of sales.

5. RESPONSIBILITY FOR CREATION AND PRODUCTION. The PUBLISHER shall be completely responsible for advertising sales, cartography, creative design, layout, typesetting, makeup and printing of the PUBLICATION. It is further agreed that the PUBLISHERS graphic designer shall consult with the CITY in creating the cover graphics to CITY specifications.

A. Mailings & Promotion: The CITY hereby expressly grants the PUBLISHER its permission to solicit advertising space in the PUBLICATION from all businesses in the community area. At the beginning, mid point and final notice of the advertising sales campaign, the CITY agrees to circulate an introduction letter, via email blast, fax blast and conventional mail to its businesses announcing the PUBLICATION. The PUBLISHER shall prepare the initial announcement and mid-point and final announcement and the CITY may edit the letter prior to generating it via email blast, fax blast and conventional mail. The CITY shall provide the PUBLISHER, at no cost, with letterhead, envelopes, and labels necessary for the conventional mailing. The PUBLISHER shall pay the cost of postage for the mailing, and do the mailing from the PUBLISHERS office in Elgin, Illinois. The CITY agrees to encourage advertising support in its community and to publicize the intent, scope and distribution plan for the PUBLICATION through its normal channels of communication, that is newsletters, newspapers, local media, etc. The PUBLISHER shall provide a PUBLICATION announcement press release to the CITY to forward to all local media outlets.

B. Advertising Sales, Billing and Collection Responsibility: The PUBLISHER shall be solely responsible for the sale of advertising in the PUBLICATION. The CITY agrees to provide PUBLISHERS advertising sales representative with work space in the CITY's office and a telephone for calls to prospective advertisers. In addition, the CITY agrees to accept and record incoming messages for PUBLISHERS salesperson, to facilitate the efficiency of the sales campaign. It is expressly understood by and between the parties that the CITY is in no way responsible for the billing or collection of any PUBLICATION advertising. All financial matters between advertisers and the PUBLISHER shall be handled between the PUBLISHER and the individual advertisers.

C. Delivery of Publication: All critical dates shall be reflected in the production schedule. The production schedule shall be provided to the CITY upon the start of the project. Delays in receiving materials from the CITY shall result in a later delivery date, based on the number of week(s) that materials are delayed arriving in our offices. In the event approvals are not received within (30) thirty days of delivery of document proofs, the PUBLISHER reserves the right to publish the PUBLICATION as originally presented in proof form. Production of the PUBLICATION requires a minimum of 120 days from the conclusion of sales to delivery of the PUBLICATION. A revised production schedule will be provided in the event sales extend beyond the dates originally scheduled.

6. EXPENSES OF CITY. It is expressly understood that the CITY is not to be billed for any expense not enumerated in this Agreement except as to what it may specifically agree to in writing.

7. INDEMNIFICATION AND AGREEMENT TO HOLD HARMLESS. PUBLISHER executes this AGREEMENT in its capacity as an independent contractor and not as an agent of or for the CITY. Accordingly, PUBLISHER shall indemnify and hold the CITY harmless from any action arising from the content of the PUBLICATION or from the performance of the PUBLISHERS obligations under the terms of this AGREEMENT. This AGREEMENT shall not be construed to create a liability between third parties and the party not incurring the cost or expense. Accordingly, each party shall hold the other harmless for any and all claims or lawsuits for such costs and expenses brought by third parties against the party not incurring the expense.

8. AGENCY. The PUBLISHER agrees that it is not an agent or representative of LICENSOR, and PUBLISHER shall not represent itself as such to the public. The PUBLISHERS sales personnel shall at all times identify themselves as representatives of PUBLISHER. The PUBLISHER, as an independent publishing corporation, assumes full responsibility for the editorial, marketing, sales, and production of the PUBLICATION, and hold by virtue of this Agreement a license from LICENSOR to use its name only in reference to the sale, production, and promotion of the PUBLICATION, which is owned by PUBLISHER, and all revenue produced from the sale of advertising in the PUBLICATION belongs solely to PUBLISHER, subject to the limitations provided for in paragraph 6.

9. NON-ASSIGNABILITY AND LIST PROPERTY. The duties and obligations created hereunder may not be assigned without the express written consent of the parties.

10. SCHEDULING. Start of advertising sales for this project shall be mutually determined by the PUBLISHER and CITY. The project shall encompass a minimum of 7 months to complete, from start of sales.

11. INTERNET PROGRAM. In conjunction with the printed PUBLICATION, the PUBLISHER shall include all components of the Convergence Publishing Program® including a publication website, an interactive downloadable eBook, a Mobile Business Directory. A SmartPhone application publication website (includes both the iPhone and Android platforms) and a Local Business Search Directory featured within the online publication, all part of this PUBLISHING agreement outlined below.

A. ONLINE PUBLICATION: Within 60 days of delivery of the publication, the PUBLISHER shall convert the editorial and photographic elements of the publication into a community website to be contained within the Village Profile-Community Profile Network® portal on the Internet. The CITY and PUBLISHER shall provide reciprocal hyperlinks from their respective websites, upon activation of the CITY-Village Profile community website on the Community Profile Network®. The PUBLISHER shall maintain your online PUBLICATION website indefinitely on the Community Profile Network®, or until the current online publication is replaced with another Village Profile PUBLICATION. CITY Email address; _____ Internet address; _____

B. BONUS INTERNET DISTRIBUTION. Within 90 days of delivery of the publication, the PUBLISHER shall convert the PUBLICATION into a New View eBook™, which will be linked from your online publication website, for free download via the Internet.

C. BUSINESS LOCATOR DIRECTORY. Within 60 days of delivery of the publication, the PUBLISHER shall create an interactive business locator map directory within the community website, featuring participating advertisers print ads in conjunction with a locator map, locating their business.

D. 24/7 MOBILE NETWORK. Within 90 days of delivery of the publication, the PUBLISHER shall convert the PUBLICATION participating advertisers directory into the PUBLISHERS Community Business Network™ portal at vpmobile.us®, providing 24/7 access to your participating advertisers, including a business categorical directory listings and links to instant phone dial-up, websites and email addresses, all accessible via smart phones, web-enabled cell phones and other wireless devices.

NEW ONLINE BENEFITS IN 2011!

E. SMARTPHONE APPLICATION: Within 90 days of delivery of the publication, the PUBLISHER shall convert PUBLICATION elements into the Village Profile® SmartPhone application community portal, (includes both the iPhone and Android platforms), establishing a SmartPhone application publication page for the CITY, featuring CITY contact information, links to the publication editorial chapters, the CITY website, the publication participating advertisers business directory and App Showcase ads, with links to their business website.

F. CONVERGENCE BUSINESS NETWORK®. Within 90 days of delivery of the publication, the PUBLISHER shall convert the PUBLICATION advertisers into an online business directory hosted within the Convergence Business Network®, accessible from the online PUBLICATION website created for the CITY. Participating publication advertisers will be featured with an enhanced multi-media information window linked from the advertisers business directory listing. All participating advertisers will be provided a login password to a landing page that will enable them to manage uploads to their multi-media business listing information and access to our eMail Marketing System, that will provide them the ability to message their promotions in Text, Audio, Video and Coupon form to other participating advertisers in the business directory, for just 5¢ per email sent.

G. LOCAL BUSINESS SEARCH DIRECTORY BENEFITS. Village Profile online publications feature a Local Business Search Directory hosted by Local.com. Within 30 days of publication advertising sales close, all participating advertisers will receive a free business listing on Local.com national search directory. In addition, participating advertisers will be offered a premium listing for a monthly rate of \$39.95, that will guarantee top of local search page positioning on the Village Profile online publication search directory. The online publication search directory is exclusive to publication advertisers. The local search is determined by product relevance and radius from search location.

H. Universal Business Listing (UBL) PUBLICATION SALES PROGRAM. As part of a Village Profile® Publishing Agreement all CITY advertisers will be given an opportunity to purchase a UBL Identity Package at the published rates. As a courtesy to all participating advertisers, they will receive a discounted UBL rate and a free courtesy WebCard.

12. DELAY OR CANCELLATION. The PUBLISHER shall have the right to delay production and reschedule sales, or terminate this project if the CITY have in the last thirty (30) days prior to sales start, or during the sales process of this publication, sponsored or sold any display advertising in a competitive publication. In addition, the PUBLISHER shall have the right to invoke this contract clause due to catastrophic delays caused by fire, strikes, accidents, political or economic conditions, or other causes beyond the control of the PUBLISHER.

The above representations are the entire agreement of the CITY and PUBLISHER signatory to this Agreement.

Publishers Representative, Village Profile.com, Inc.
Authorized Representative of **THE CITY OF RAMSEY, STATE OF MINNESOTA ("CITY")**,

By _____ Date _____

Aaron Backman

From: Michael Nugara [miken@villageprofilemail.com]
Sent: Friday, February 17, 2012 12:21 PM
To: Aaron Backman
Cc: Alan Zahringer
Subject: City of Ramsey, MN-VillageProfile.com, Inc. Map Contract
Attachments: RamseyContract.pdf; ATT00001.txt

Aaron Backman
City of Ramsey

Dear Aaron,

Attached is your proposed publishing Map Contract with VillageProfile.com., Inc.

Your contact Alan Zahringer will be following up with you shortly to answer any questions or concerns.

Upon approval and signature, please fax to 847-468-6801.

Thank you for the opportunity!

Sincerely,
Michael D. Nugara
Director of Business Operations
VillageProfile.com, Inc.®
800-600-0134, ext. 218
miken@villageprofilemail.com

Visit Communities Across America and Maximize Your Marketing Online by linking your Business website to your local Community at:
<http://www.villageprofile.com>

Visit Colleges & Universities Across America at:
<http://www.collegetownprofile.com>

iPhone App Download:
<http://itunes.apple.com/us/app/villageprofile/id372241416?mt=8>

Android App Download:
<http://www.androidapps.com/education/apps/305654-villageprofile-mc-solutions>

Learn about the Village Profile® exclusive Convergence Publishing Program® at:
http://www.villageprofilemedia.com/infomedia/vpt2d07/t2d_med.html

Become a fan of Village Profile(TM) on Facebook – <http://www.facebook.com/pages/Elgin-IL/Village-Profile/86031943270>

Follow Village Profile(TM) on Twitter – <http://twitter.com/VillageProfile>

Connect with Village Profile(TM) on LinkedIn – <http://www.linkedin.com/in/villageprofile>

Check out Village Profile(TM) videos on YouTube – <http://www.youtube.com/VillageProfileMedia>

Meeting Date: 05/22/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Approve Plans and Specifications for the 2012 Street Maintenance Program, and Authorize for Bid

Background:

During development of the 2012 Street Maintenance Program (SMP) there were discussions taking place at the Council level focused on a long term road maintenance policy for the City. With the limited funding currently available for all the needed street maintenance activities, it has been extremely difficult implementing a program to address all the needs.

On February 14, 2012 during presentation of a City Council case to consider a long term road maintenance policy, there was discussion with respect to this SMP program. With the notion being that a long term funding solution would be forthcoming relatively soon with respect to future road maintenance, it was discussed that this years SMP should only include sealcoats, and consideration should be given to potentially eliminating the associated assessments. There were several reasons why the idea of eliminating assessments for this year were considered; the current sealcoat assessment rate would be only 15%, there was concern expressed by the Council on how to retroactively respond to resident complaints associated with the shift in road maintenance funding, elimination of the public hearing (429 assessment process) would save time and money, and it would remove the ability for residents to counter-petition the improvements.

Based upon this preliminary feedback staff presented a case to the Public Works Committee on February 21, 2012 seeking direction on how best to proceed with the 2012 SMP. It was the consensus of the Committee to initiate a program that contained sealcoats only, and that the program should be tailored in a way that assessments would be eliminated. Staff prepared a program meeting those goals and presented the information to the City Council on March 13, 2012. Council approved the program and directed staff to prepare the plans and specifications for construction. An informational open house was held with impacted residents on April 9, 2012, where staff explained the project and process, solicit feedback on items of concern within the project area, and responded to questions.

Observations:

During final preparation and inspection of the various areas it was determined that the roadways within the ROLLING GREEN area, as previously identified for a sealcoat application, were in such a condition that this type of improvement would provide no benefit and is not a prudent use of funding. Staff has since replaced this area with streets within the FERRUM ADDITION, and all impacted property owners notified. The final 2012 SMP is comprised of approximately 21 miles of sealcoats at an estimated cost of \$600,000 (see attached map), and will be funded by TIF #4, the City's general fund, municipal state aid (MSA), and developers' first sealcoat escrows from development agreements. Staff has also included various parking lots in a few parks and at water tower #1, and those items are proposed to be funded through the parks maintenance and paving funds, and the water utility fund.

Bidding the project will take approximately 3-4 weeks, and we intend to be before the City Council again on June 19th with a recommendation to award a contract. Construction would commence in late June/early July and go through the middle of August.

Recommendation:

Staff recommends that the City Council approve the plans and specifications for the 2012 SMP, and authorize the project for bid.

Funding Source:

The project is estimated at \$600,000 and proposed to be funded as follows:

MSA	\$86,000
TIF #4	\$267,000
General Fund	\$228,000
1st Sealcoat Escrows	\$11,700
Parks Maintenance	\$2,600
Parks Paving	\$4,300
Water Utility	\$400
Total	\$600,000

Additional storm sewer improvements are necessary in these areas prior to implementation, which are being considered as a separate case on this evening's agenda.

Council Action:

Motion to approve the plans and specifications for the 2012 SMP, and authorize the project for bid.

Attachments

Project Location Map

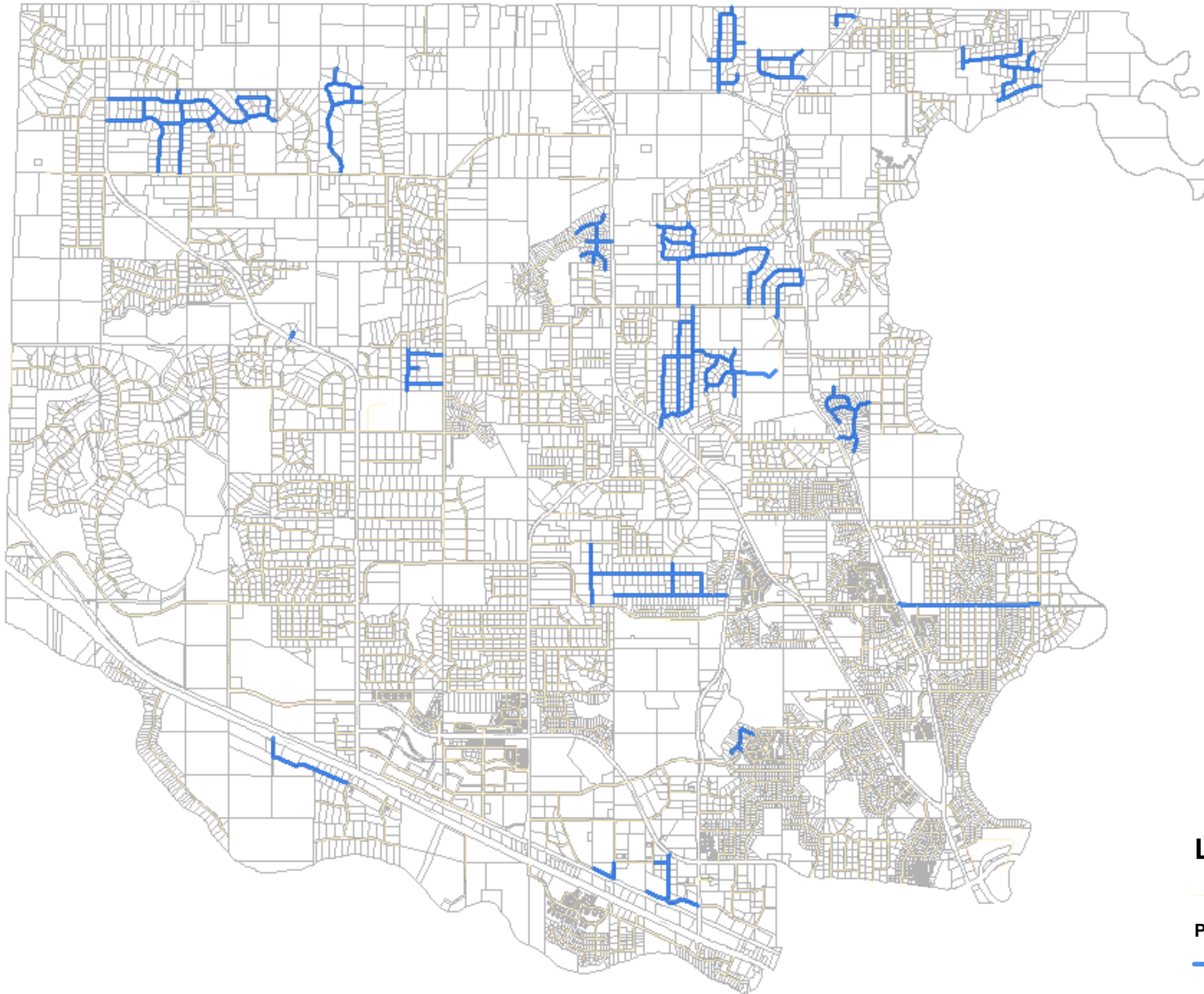
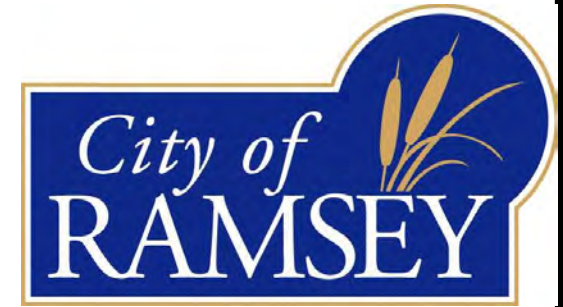
Form Review

Form Started By: Tim Himmer

Started On: 05/17/2012

Final Approval Date: 05/17/2012

2012 STREET PROGRAM



Legend

— <all other values>

PRG_YR, PRG_TYP

— 2012, SC

CC Regular Session

4. 9.

Meeting Date: 05/22/2012

By: Jackie Lipski, Finance

Information

Title:

Adopt Resolution # 12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012 through May 16, 2012 - **Moved to Regular Agenda Case #7.06**

Funding Source:

N/A

Council Action:

Motion to Adopt Resolution # 12-05-XXX Approving Cash Disbursements Made and Authorizing Payment of Accounts Payable Invoicing Received During the Period of May 3, 2012 through May 16, 2012.

Attachments

[Bills List 5-22-2012](#)

[Resolution 5-22-2012](#)

Form Review

Inbox	Reviewed By	Date
Diana Lund	Diana Lund	05/16/2012 02:26 PM
Kurt Ulrich	Kurt Ulrich	05/17/2012 02:58 PM
Form Started By: Jackie Lipski		Started On: 05/16/2012 01:18 PM
	Final Approval Date: 05/17/2012	

<p>RAMSEY CITY COUNCIL MEETING</p> <p>5/22/2012</p> <p>BILLS LIST</p>
--

DISBURSEMENTS TO BE APPROVED THIS MEETING:

DISBURSEMENT TYPE:	<u>SUBMITTED FOR APPROVAL</u>
Purchase Journal:	
Prepays 5/3/12-5/16/12	370,728.68
Accounts Payable 5/3/12-5/16/12	235,951.07
Payroll 5/10/12	117,961.97
Pay Estimate- Project	75,050.00

TOTAL SUBMITTED FOR APPROVAL THIS MEETING

\$ 799,691.72

<u>DISBURSEMENTS PREVIOUSLY APPROVED AND PAID:</u>	<u>APPROVED PREV. MTG</u>	<u>2012 Y.T.D.</u>
NET PAYROLL TOTAL	\$ 163,449.54	\$ 1,073,096.41
- CORRECTION TO PAYROLL		
PREPAIDS	161,845.35	2,135,635.08
- PREPAID ADJUSTMENTS		
WIRE TRANSFERS FOR DEBT SERVICE		446,013.75
- CORRECTION TO D.S.		
ACCOUNTS PAYABLE INVOICING - PREVIOUS MEETING:		
- BILLS LIST SUBMITTED	191,679.17	2,313,817.76
ADD (DELETE) BILLS LIST SUBMITTED		
PAY ESTIMATE(S)		1,196,346.00
- CHECKS VOIDED	0.00	0.00
TOTAL CASH DISBURSEMENTS PREVIOUSLY APPROVED	\$ 516,974.06	\$ 7,164,909.00

CITY OF RAMSEY

Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account	Description
88323	5/8/2012		100012 ACE SOLID WASTE INC							
		27.17	FD -TRASH MAY 2012		62559	0009396592	0220.6489			OTHER CONTRACTED SERVIC
		27.62	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	9601.6374			REFUSE/RECYCLING
		27.62	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	9602.6374			REFUSE/RECYCLING
		27.62	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	9605.6374			REFUSE/RECYCLING
		31.24	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	0220.6374			REFUSE/RECYCLING
		82.86	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	0311.6374			REFUSE/RECYCLING
		143.34	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	0194.6374			REFUSE/RECYCLING
		361.87	CITY TRASH/RECYCLE MAY 2012		62570	0009396519	0452.6374			REFUSE/RECYCLING
		<u>729.34</u>								
88324	5/8/2012		106564 BLUE CROSS BLUE SHIELD							
		52,691.50	HEALTH INS JUNE 2012		62560	050112	9101.2176			LIFE/HEALTH-EMPLOYEE
		<u>52,691.50</u>								
88325	5/8/2012		110734 CITY OF RAMSEY							
		.28	# 48903907		62569	050812	9601.4651			WATER REVENUE
		.28	# 628051531		62569	050812	9601.4651			WATER REVENUE
		19.77	# 55244541		62569	050812	9601.4651			WATER REVENUE
		60.00	# 36262643		62569	050812	9601.4651			WATER REVENUE
		125.00	# 718070404		62569	050812	9601.4651			WATER REVENUE
		132.86	# 689292819		62569	050812	9601.4651			WATER REVENUE
		140.00	# 663106169		62569	050812	9601.4651			WATER REVENUE
		155.09	# 720802		62569	050812	9601.4651			WATER REVENUE
		<u>633.28</u>								
88326	5/8/2012		106565 DRYDEN EXCAVATING							
		5,390.00	GATE VALVE REPLACEMENT		62561	040212	9601.6315			MISCELLANEOUS PROFESSIO
		<u>5,390.00</u>								
88327	5/8/2012		107962 GENESIS EMPLOYEE BENEFITS							
		73.50	VEBA/FLEX FEES		62562	14827	0130.6315			MISCELLANEOUS PROFESSIO
		236.50	VEBA/FLEX FEES		62562	14827	9101.2176			LIFE/HEALTH-EMPLOYEE
		<u>310.00</u>								
88328	5/8/2012		100259 LEAGUE OF MN CITIES INS TRUST							
		2,292.00	ADDITIONAL WORK COMP 2011		62563	22657	0220.6133			WORKERS COMP INSURANCE
		<u>2,292.00</u>								
88329	5/8/2012		112179 LLC INTERNATIONAL							
		2,090.10	REFUND ESCROW 107542		62564	107542-1	9804.6433	00107542		REFUNDS
		<u>2,090.10</u>								
88330	5/8/2012		113108 NORTHGATE CHURCH							
		55.00	DAM AND KEY REFUND # 30816		62565	050312	9804.1160			KEY & DAMAGE DEPOSIT
		100.00	DAM AND KEY REFUND # 30816		62565	050312	9804.1160			KEY & DAMAGE DEPOSIT
		<u>155.00</u>								
88331	5/8/2012		112965 OBERMAIER, JASON AND RUTH							
		8,858.95	FINAL PYMT-SEPTIC SYSTEM		62568	050812	9605.6315			MISCELLANEOUS PROFESSIO
		<u>8,858.95</u>								
88332	5/8/2012		113109 PAGEMART WIRELESS							
		5,000.00	REFUND ESCROW 100792		62566	100792	9804.6433	00100792		REFUNDS
		<u>5,000.00</u>								
88333	5/8/2012		100413 RANDALL AND GOODRICH, P L C							

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		3,179.00	APRIL 2012 PROSECUTION BILL		62567	043012	0161.6304		LEGAL FEES
		3,179.00							
88407	5/10/2012	4,259.90	107962 GENESIS EMPLOYEE BENEFITS		62573	05081213245711	9101.2176		LIFE/HEALTH-EMPLOYEE
		4,259.90							
88408	5/10/2012	856.62	100808 ACS FIREHOUSE SOFTWARE		62585	755578	0220.6405		OFFICE & DATA PROCESSING
		856.62	SOFTWARE RENEWAL 4-12/4-13						
88409	5/10/2012	6,367.78	100043 ANOKA COUNTY PROPERTY RECORDS		62586	050912	9410.6315		MISCELLANEOUS PROFESSIO
		8,412.84	REAL # 28-32-25-31-0007		62586	050912	9410.6315	00041005	MISCELLANEOUS PROFESSIO
		14,780.62	REAL # 28-32-25-31-0004						
88410	5/10/2012	.28	110734 CITY OF RAMSEY		62591	051012	9601.4651		WATER REVENUE
		131.58	# 48103827		62591	051012	9601.4651		WATER REVENUE
		132.86	# 71892199		62591	051012	9601.4651		WATER REVENUE
		135.33	# 700617252		62591	051012	9601.4651		WATER REVENUE
		400.05	# 719881						
88411	5/10/2012	55.00	113110 NEWLIN, JILLIAN		62587	050912	9804.1160		KEY & DAMAGE DEPOSIT
		100.00	DAM/KEY REFUND # 30870		62587	050912	9804.1160		KEY & DAMAGE DEPOSIT
		155.00	DAM/KEY REFUND # 30870						
88412	5/10/2012	25.00	107744 TROTT BROOK FINANCIAL		62588	050912	9101.4305		RENTAL FEES
		25.00	ROOM RENTAL REFUND DIFFERENCE						
88413	5/10/2012	29.87	111137 WRIGHT HENNEPIN COOPERATIVE EL		62589	150-1682-6501	0211.6489		OTHER CONTRACTED SERVIC
		26.67	PD 7550 SUNWOOD DR		62590	150-1681-6340	0211.6489		OTHER CONTRACTED SERVIC
		56.54	7550 SUNWOOD DRIVE			MAY 2012			
88414	5/15/2012	7,830.00	111982 ARBOR COMMERCIAL GROUP		62632	111992	9804.6433	00111992	REFUNDS
		7,830.00	REFUND LANDSCAPE SURETY						
88415	5/15/2012	142.13	104474 CARQUEST AUTO PARTS		62633	6975-125549	0220.6281		SMALL TOOLS & MINOR EQUIP
		142.13	WHEEL CHARGER						
88416	5/15/2012	310.52	100404 CENTURYLINK		62634	612 E34-0544	0192.6321		TELEPHONE
		310.52	MAY 2012 BILLING		62635	018 MAY 2012	0192.6321		TELEPHONE
		310.52	MAY 2012 BILLING		62636	612 E34-0550	0192.6321		TELEPHONE
		310.52	MAY 2012 BILLING		62636	637 MAY 12	0192.6321		TELEPHONE
		65.35	MAY 2012 BILLING		62637	612 E34-0549	0452.6321		TELEPHONE
		996.91	MAY 2012 BILLING			596 MAY 12			
						763 422-1452			
						795 MAY 12			

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
88417	5/15/2012		110734 CITY OF RAMSEY						
		19.77	40323049		62691	051512	9601.4651		WATER REVENUE
		22.00	52894306		62691	051512	9601.4651		WATER REVENUE
		132.86	720532		62691	051512	9601.4651		WATER REVENUE
		135.33	484615404		62691	051512	9601.4651		WATER REVENUE
		300.00	651515334		62691	051512	9601.4651		WATER REVENUE
		609.96							
88418	5/15/2012		100116 CONNEXUS ENERGY						
		90.78	SIRENS- APRIL 2012		62638	759126-303095AP R 12	0250.6371		ELECTRIC UTILITIES
		609.52	WELL, WTR TWR, LIFT STAT		62639	759126-303102MA Y 12	9602.6371		ELECTRIC UTILITIES
		6,463.93	WELL, WTR TWR, LIFT STAT		62639	759126-303102MA Y 12	9601.6371		ELECTRIC UTILITIES
		10,015.07	STREET LIGHTS		62640	759126-303101MA Y 12	9603.6371		ELECTRIC UTILITIES
		21.11	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0295.6371		ELECTRIC UTILITIES
		31.66	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0194.6371		ELECTRIC UTILITIES
		39.95	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	9410.6371	00041018	ELECTRIC UTILITIES
		67.02	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0295.6371		ELECTRIC UTILITIES
		94.22	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	9230.6371		ELECTRIC UTILITIES
		100.53	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0194.6371		ELECTRIC UTILITIES
		524.76	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	9410.6371	00041012	ELECTRIC UTILITIES
		1,602.04	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0220.6371		ELECTRIC UTILITIES
		2,866.54	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	9240.6371		ELECTRIC UTILITIES
		7,944.15	MISC CITY ACCOUNTS		62641	759126-303107AP R 12	0194.6371		ELECTRIC UTILITIES
		415.83	TRAFFIC SIGNALS		62642	759126-303100AP R 12	0260.6371		ELECTRIC UTILITIES
		105.96	MISC PW		62643	759126-303106AP R 12	9605.6371		ELECTRIC UTILITIES
		105.97	MISC PW		62643	759126-303106AP R 12	9601.6371		ELECTRIC UTILITIES
		105.97	MISC PW		62643	759126-303106AP R 12	9602.6371		ELECTRIC UTILITIES
		317.90	MISC PW		62643	759126-303106AP R 12	0311.6371		ELECTRIC UTILITIES
		607.43	MISC PW		62643	759126-303106AP R 12	0452.6371		ELECTRIC UTILITIES
		32,130.34							
88419	5/15/2012		111601 LANDFORM PROFESSIONAL SERVICES						
		126,198.48	RAMSEY INCENT 4-30-2012		62690	20628	0295.6315		MISCELLANEOUS PROFESSIO
		126,198.48							
88420	5/15/2012		100290 USA MOBILITY INC						

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
		6.36	MAY 2011		62644	V0317755E	0311.6323		CELLULAR PHONES
		17.86	MAY 2011		62644	V0317755E	0220.6249		MISCELLANEOUS OPERATING
		24.22							
88421	5/15/2012		112719 WHEELS OF THUNDER						
		2,326.00	MAY/JUNE NEWSLETTER		62645	050812	9101.4609		OTHER MISCELLANEOUS REV
		2,326.00							
90120093	5/10/2012		100301 MN CHILD SUPPORT PAYMENT CNTR						
		864.42			62579	0508121324574	9101.2185		GARNISHMENTS/SUPPORT
		864.42							
90210641	5/10/2012		100398 PUBLIC EMPLOYEES RETIREMENT AS						
		13,277.29			62580	0508121324575	9101.2174		PERA-EMPLOYEE
		17,704.16			62581	0508121324576	9101.2183		PERA-EMPLOYER
		30,981.45							
93452175	5/10/2012		107784 VILLAGE BANK						
		8,856.52			62572	05081213245710	9101.2182		FICA & MEDICARE-EMPLOYER
		18,250.47			62583	0508121324578	9101.2171		FEDERAL WITHHOLDING
		6,771.73			62584	0508121324579	9101.2173		FICA & MEDICARE-EMPLOYEE
		33,878.72							
98633472	5/10/2012		100601 MN DEPT OF REV WH						
		7,631.85			62582	0508121324577	9101.2172		STATE WITHHOLDING
		7,631.85							
99061012	5/10/2012		100223 ICMA RETIREMENT TRUST 457						
		2,444.18			62571	0508121324571	9101.2175		DEFERRED COMPENSATION
		2,444.18							
99061051	5/10/2012		111465 STATE STREET BANK						
		2,779.00			62575	05081213245713	9101.2175		DEFERRED COMPENSATION
		2,779.00							
99061054	5/10/2012		111465 STATE STREET BANK						
		2,514.29			62576	05081213245714	9101.2176		LIFE/HEALTH-EMPLOYEE
		2,514.29							
99051512	5/15/2012		108768 COMDATA NETWORK INC						
		.99	MENARDS ST CLOUD , BRAMA		62719	APR2012 COMDATA PCARDS	9230.6249		MISCELLANEOUS OPERATING
		1.59	MENARDS ELK RIVER , BRAY		62719	APR2012 COMDATA PCARDS	0194.6249		MISCELLANEOUS OPERATING
		2.55	TARGET , GLADHILL		62719	APR2012 COMDATA PCARDS	0455.6489		OTHER CONTRACTED SERVIC
		2.99	TARGET , GLADHILL		62719	APR2012 COMDATA PCARDS	0455.6489		OTHER CONTRACTED SERVIC
		3.00	IP JACKSON RAMP , ULRICH		62719	APR2012 COMDATA PCARDS	0130.6331		TRAVEL & LODGING
		3.65	MENARDS ELK RIVER , BRAY		62719	APR2012 COMDATA PCARDS	0194.6249		MISCELLANEOUS OPERATING
		3.95	FRATTALLONES ANDOVER A , RIEME		62719	APR2012 COMDATA PCARDS	0311.6229		SHOP MATERIALS
		4.28	MENARDS ELK RIVER , BRAY		62719	APR2012 COMDATA PCARDS	0194.6249		MISCELLANEOUS OPERATING
		4.28	MENARDS ELK RIVER , BRAY		62719	APR2012 COMDATA PCARDS	0194.6249		MISCELLANEOUS OPERATING

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						PCARDS			
		5.19	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		6.40	AMAZON MKTPLACE PMTS , BUSCH		62719	APR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		6.05	USPS , WIEMANN		62719	APR2012 COMDATA	0211.6322		POSTAGE
		7.00	IP JACKSON RAMP , ULRICH		62719	APR2012 COMDATA	0130.6331		TRAVEL & LODGING
		8.41	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		8.41	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		8.41	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.52	AMAZON MKTPLACE PMTS , BUSCH		62719	APR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		10.98	MENARDS ELK RIVER , BRAY		62719	APR2012 COMDATA	0194.6249		MISCELLANEOUS OPERATING
		12.36	LANE TRUE VALUE HARDWA , ANDER		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
		12.86	COSSETTAS , ULRICH		62719	APR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
		13.48	MENARDS ST CLOUD , BRAMA		62719	APR2012 COMDATA	9230.6249		MISCELLANEOUS OPERATING
		13.77	COBORN'S SUPERSTORE , SCHIFERL		62719	APR2012 COMDATA	0270.6249		MISCELLANEOUS OPERATING
		13.98	COBORN'S SUPERSTORE , ULRICH		62719	APR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
		13.98	THE HARVEST GRILL , ULRICH		62719	APR2012 COMDATA	0130.6331		TRAVEL & LODGING
		15.00	AGNT FEE , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
		15.00	AGNT FEE , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
		15.00	AGNT FEE , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
		18.64	JEFF STEIN SNAPON , RIEMER		62719	APR2012 COMDATA	0311.6281		SMALL TOOLS & MINOR EQUIF
		20.29	AMAZON MKTPLACE PMTS , BUSCH		62719	APR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
		19.95	SURVEYMONKEY.COM , BUSCH		62719	APR2012 COMDATA	0192.6405		OFFICE & DATA PROCESSING
		21.15	MAMAC SYSTEMS INC , BRAY		62719	APR2012 COMDATA	0194.6381		BUILDING & STRUCTURE REP,

CITY OF RAMSEY

Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						PCARDS			
		25.00	TARGET , GLADHILL		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
						PCARDS			
		25.00	AMERICAN PUBLIC WORKS , ULRICH		62719	APR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
						PCARDS			
		26.50	SUBWAY , SCHIFERLI		62719	APR2012 COMDATA	0270.6249		MISCELLANEOUS OPERATING
						PCARDS			
		27.23	COBORN'S SUPERSTORE , KAPLER		62719	APR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PCARDS			
		35.00	NORTHERN TOOL EQUIPMNT , RIEME		62719	APR2012 COMDATA	0220.6388		OTHER VEHICLE REPAIR
						PCARDS			
		38.90	COBORN'S SUPERSTORE , KAPLER		62719	APR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PCARDS			
		41.44	FALLS CAFE , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		47.16	WM SUPERCENTER , KAPLER		62719	APR2012 COMDATA	0220.6249		MISCELLANEOUS OPERATING
						PCARDS			
		50.00	NU CTR PUB SFTY 1 016 , DWYER		62719	APR2012 COMDATA	0211.6249		MISCELLANEOUS OPERATING
						PCARDS			
		52.75	COBORN'S SUPERSTORE , ULRICH		62719	APR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
						PCARDS			
		54.44	WM SUPERCENTER , BRAY		62719	APR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PCARDS			
		59.97	CENTRAL HYDRAULICS INC , RIEME		62719	APR2012 COMDATA	9605.6257		OTHER VEHICLE PARTS
						PCARDS			
		62.80	COBORN'S SUPERSTORE , ANDERSON		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
						PCARDS			
		63.32	AMSOIL , KOHNER		62719	APR2012 COMDATA	0220.6227		LUBRICANTS & ADDITIVES
						PCARDS			
		69.63	STIEBEL ELTRON INC , RIEMER		62719	APR2012 COMDATA	0452.6249		MISCELLANEOUS OPERATING
						PCARDS			
		80.15	EMSL/LAT TESTING , RIEMER		62719	APR2012 COMDATA	0452.6249		MISCELLANEOUS OPERATING
						PCARDS			
		76.43	CENTRAL HYDRAULICS INC , RIEME		62719	APR2012 COMDATA	0311.6229		SHOP MATERIALS
						PCARDS			
		94.27	MAMA DE LUCAS PIZZERIA , ULRIC		62719	APR2012 COMDATA	0111.6249		MISCELLANEOUS OPERATING
						PCARDS			
		98.18	LANE TRUE VALUE HARDWA , ANDER		62719	APR2012 COMDATA	0455.6489		OTHER CONTRACTED SERVIC
						PCARDS			
		106.45	PWR , WIEMANN		62719	APR2012 COMDATA	0211.6257		OTHER VEHICLE PARTS
						PCARDS			
		104.12	WAYZATA BAR & GRILL , ULRICH		62719	APR2012 COMDATA	0130.6249		MISCELLANEOUS OPERATING
						PCARDS			
		125.98	JIMMY JOHN'S , SCHIFERLI		62719	APR2012 COMDATA	0211.6207		TRAINING SUPPLIES
						PCARDS			
		135.50	BOARD OF AELSLAGID , OLSON		62719	APR2012 COMDATA	0301.6335		TRAINING
						PCARDS			
		149.62	BUY.COM* , BUSCH		62719	APR2012 COMDATA	0192.6281		SMALL TOOLS & MINOR EQUIF
						PCARDS			
		194.21	GRAND VIEW LODGE & TEN , ULRIC		62719	APR2012 COMDATA	0130.6331		TRAVEL & LODGING
						PCARDS			
		225.00	U OF M CCE NONCREDIT , RIEMER		62719	APR2012 COMDATA	0311.6335		TRAINING
						PCARDS			
		225.00	U OF M CCE NONCREDIT , RIEMER		62719	APR2012 COMDATA	0301.6335		TRAINING
						PCARDS			
		225.00	GOVTRNGSVC , ULRICH		62719	APR2012 COMDATA	0130.6335		TRAINING

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						PCARDS			
		247.16	RADISSON HOTEL DULUTH , ULRICH		62719	APR2012 COMDATA	0130.6331		TRAVEL & LODGING
						PCARDS			
		250.00	U OF M CCE NONCREDIT , RIEMER		62719	APR2012 COMDATA	9601.6335		TRAINING
						PCARDS			
		277.60	DELTA , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		277.60	DELTA , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		352.85	DELTA , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		365.72	GRAND VIEW LODGE & TEN , RIEME		62719	APR2012 COMDATA	9601.6335		TRAINING
						PCARDS			
		365.72	GRAND VIEW LODGE & TEN , RIEME		62719	APR2012 COMDATA	0311.6335		TRAINING
						PCARDS			
		490.00	ICSC , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		490.00	ICSC , ULRICH		62719	APR2012 COMDATA	0295.6331		TRAVEL & LODGING
						PCARDS			
		494.38	GRAND VIEW LODGE & TEN , RIEME		62719	APR2012 COMDATA	0301.6335		TRAINING
						PCARDS			
		28.50-			62719	APR2012 COMDATA	9101.2082		SALES/USE TAX PAYABLE
						PCARDS			
		11.90	LITTLE DUKES RAMSEY , 3.62		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		12.74	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0452.6223	00000654	GASOLINE
						FUEL			
		13.89	LITTLE DUKES RAMSEY , 3.64		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		15.00	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		15.05	LITTLE DUKES RAMSEY , 3.7		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		15.25	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		15.51	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		15.74	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		15.87	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		15.87	LITTLE DUKES RAMSEY , 3.66		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		16.35	HOLIDAY STNSTORE , 3.63		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		16.40	LITTLE DUKES RAMSEY , 3.68		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		16.86	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		17.35	LITTLE DUKES RAMSEY , 3.56		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		17.42	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		17.54	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		17.63	LITTLE DUKES RAMSEY , 3.7		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE

CITY OF RAMSEY

Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						FUEL			
		17.73	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		18.75	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000388	GASOLINE
						FUEL			
		18.89	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		19.00	BILL'S SUPERETTE , 3.9		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		19.00	BILL'S SUPERETTE , 3.58		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		19.63	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		19.85	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		19.88	HOLIDAY STNSTORE , 3.68		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		20.07	LITTLE DUKES RAMSEY , 3.68		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		20.15	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		20.53	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		20.76	SUPERAMERICA , 3.7		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		20.83	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		20.90	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		20.97	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		21.12	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.27	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.33	HOLIDAY STNSTORE , 3.66		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.35	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		22.54	HOLIDAY STNSTORE , 3.6		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.72	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.89	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		22.89	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		23.07	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		23.53	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		23.81	LITTLE DUKES RAMSEY , 3.85		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		24.38	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		24.63	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account	Description
						FUEL				
		24.80	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		24.90	SHELL OIL 57444793806 , 3.8		62720	APR2012 COMDATA	0211.6223	00000352		GASOLINE
						FUEL				
		25.33	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		25.48	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000316		GASOLINE
						FUEL				
		25.56	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000301		GASOLINE
						FUEL				
		25.89	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		25.89	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		26.17	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		26.32	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		26.59	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		26.85	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000317		GASOLINE
						FUEL				
		27.00	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		27.12	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000392		GASOLINE
						FUEL				
		27.27	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		27.28	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		27.42	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000301		GASOLINE
						FUEL				
		27.60	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000302		GASOLINE
						FUEL				
		27.90	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000316		GASOLINE
						FUEL				
		27.97	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		28.06	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		29.00	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		29.00	HOLIDAY STNSTORE , 3.7		62720	APR2012 COMDATA	0211.6223	00000302		GASOLINE
						FUEL				
		29.01	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		29.27	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		29.46	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000353		GASOLINE
						FUEL				
		29.64	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000301		GASOLINE
						FUEL				
		29.75	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		29.76	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE

CITY OF RAMSEY

Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account	Description
						FUEL				
		29.81	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000303		GASOLINE
						FUEL				
		30.42	HOLIDAY STNSTORE , 3.8		62720	APR2012 COMDATA	0311.6223	00000405		GASOLINE
						FUEL				
		30.83	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000302		GASOLINE
						FUEL				
		31.16	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000317		GASOLINE
						FUEL				
		31.19	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		31.22	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		31.24	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000392		GASOLINE
						FUEL				
		31.25	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		31.42	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		31.50	HOLIDAY STNSTORE , 3.63		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		31.51	LITTLE DUKES RAMSEY , 3.72		62720	APR2012 COMDATA	0211.6223	00000316		GASOLINE
						FUEL				
		31.55	HOLIDAY STNSTORE , 3.7		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		31.60	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		31.61	WADSWORTH CROSSING QPS , 3.91		62720	APR2012 COMDATA	0211.6223	00000352		GASOLINE
						FUEL				
		31.69	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		31.74	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		32.06	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000393		GASOLINE
						FUEL				
		32.38	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000392		GASOLINE
						FUEL				
		32.56	LITTLE DUKES RAMSEY , 3.85		62720	APR2012 COMDATA	0211.6223	00000317		GASOLINE
						FUEL				
		32.73	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000318		GASOLINE
						FUEL				
		32.73	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000386		GASOLINE
						FUEL				
		33.13	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000302		GASOLINE
						FUEL				
		33.17	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000316		GASOLINE
						FUEL				
		33.30	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		33.30	LITTLE DUKES RAMSEY , 3.85		62720	APR2012 COMDATA	0211.6223	00000387		GASOLINE
						FUEL				
		33.82	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000317		GASOLINE
						FUEL				
		34.05	LITTLE DUKES RAMSEY , 3.75		62720	APR2012 COMDATA	0211.6223	00000302		GASOLINE
						FUEL				
		34.28	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0240.6223	00000406		GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						FUEL			
		34.45	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		34.72	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		35.03	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		35.10	GOLDEN EXPRESS BP DQPS , 3.85		62720	APR2012 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		35.75	LITTLE DUKES RAMSEY , 3.84		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		36.01	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		36.18	HOLIDAY STNSTORE , 3.68		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		36.21	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		36.94	LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		36.95	CLARK , 3.8		62720	APR2012 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		37.00	HOLIDAY STNSTORE , 3.63		62720	APR2012 COMDATA	0211.6223	00000318	GASOLINE
						FUEL			
		37.34	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		37.53	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		37.71	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		38.09	CASEYS GEN STORE , 3.69		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		38.65	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		38.90	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		39.56	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		39.72	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		40.00	BILL'S SUPERETTE , 3.73		62720	APR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		40.27	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000387	GASOLINE
						FUEL			
		40.47	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0240.6223	00000406	GASOLINE
						FUEL			
		40.86	SPEEDWAY , 4.1		62720	APR2012 COMDATA	0211.6223	00000352	GASOLINE
						FUEL			
		41.02	HOLIDAY STNSTORE , 3.68		62720	APR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
		41.04	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		41.15	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		41.30	HOLIDAY STNSTORE , 3.64		62720	APR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		41.46	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
						FUEL			
		41.65	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		41.85	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		42.26	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		43.35	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0211.6223	00000317	GASOLINE
						FUEL			
		43.67	LITTLE DUKES RAMSEY , 3.72		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		43.81	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		44.41	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		44.60	BILL'S SUPERETTE , 4.06		62720	APR2012 COMDATA	0220.6225	00000565	DIESEL FUEL
						FUEL			
		44.80	HOLIDAY STNSTORE , 3.72		62720	APR2012 COMDATA	0311.6223	00000405	GASOLINE
						FUEL			
		45.10	HOLIDAY STNSTORE , 3.6		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		45.62	BILL'S SUPERETTE , 3.58		62720	APR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		45.87	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		46.44	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0240.6223	00000406	GASOLINE
						FUEL			
		46.67	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		46.71	HOLIDAY STNSTORE , 3.7		62720	APR2012 COMDATA	0211.6223	00000392	GASOLINE
						FUEL			
		46.73	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
		47.24	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0194.6223	00000403	GASOLINE
						FUEL			
		47.70	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
		48.11	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		48.69	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000301	GASOLINE
						FUEL			
		49.84	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
		50.00	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		50.01	BILL'S SUPERETTE , 3.9		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		50.01	SUPERAMERICA , 3.63		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
		50.12	EXXONMOBIL 47608989 , 3.6		62720	APR2012 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		50.16	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		50.49	SUPERAMERICA , 3.58		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		50.61	SUPERAMERICA , 3.8		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 - 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						FUEL			
50.94			SUPERAMERICA , 3.9		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
51.00			SUPERAMERICA , 3.7		62720	APR2012 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
51.51			SUPERAMERICA , 3.66		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
51.86			LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
51.99			SUPERAMERICA , 3.58		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
52.01			SUPERAMERICA , 3.7		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
52.24			LITTLE DUKES RAMSEY , 3.84		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE
						FUEL			
52.32			HOLIDAY STNSTORE , 3.64		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
53.00			HOLIDAY STNSTORE , 3.9		62720	APR2012 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
53.04			SUPERAMERICA , 3.7		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
53.31			LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
54.00			BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
54.52			RAMSEY MARKET , 3.68		62720	APR2012 COMDATA	0311.6223	00000385	GASOLINE
						FUEL			
54.58			LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
54.84			LITTLE DUKES RAMSEY , 3.6		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
55.00			SUPERAMERICA , 3.63		62720	APR2012 COMDATA	0211.6223	00000365	GASOLINE
						FUEL			
55.01			MARATHON PETRO , 3.65		62720	APR2012 COMDATA	0211.6223	00000364	GASOLINE
						FUEL			
55.30			BILL'S SUPERETTE , 3.8		62720	APR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
55.43			LITTLE DUKES RAMSEY , 3.84		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
55.60			LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
55.71			LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
55.80			LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
55.89			LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
56.11			RAMSEY MARKET , 3.62		62720	APR2012 COMDATA	0452.6223	00000627	GASOLINE
						FUEL			
56.75			LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
56.78			LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0211.6223	00000303	GASOLINE
						FUEL			
57.00			SUPERAMERICA , 3.9		62720	APR2012 COMDATA	0211.6223	00000302	GASOLINE
						FUEL			
57.09			LITTLE DUKES RAMSEY , 3.72		62720	APR2012 COMDATA	0211.6223	00000391	GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						FUEL			
		57.12	HOLIDAY STNSTORE , 3.64		62720	APR2012 COMDATA	0211.6223	00000393	GASOLINE
						FUEL			
		57.22	LITTLE DUKES RAMSEY , 3.79		62720	APR2012 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			
		57.51	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0452.6223	00000654	GASOLINE
						FUEL			
		57.54	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			
		58.00	HOLIDAY STNSTORE , 3.68		62720	APR2012 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
		58.42	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000316	GASOLINE
						FUEL			
		58.79	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0211.6223	00000351	GASOLINE
						FUEL			
		59.03	SUPERAMERICA , 3.8		62720	APR2012 COMDATA	0211.6223	00000375	GASOLINE
						FUEL			
		59.20	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
		61.40	SHELL OIL 57444793806 , 3.69		62720	APR2012 COMDATA	0311.6223	00000362	GASOLINE
						FUEL			
		62.46	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0240.6223	00000401	GASOLINE
						FUEL			
		63.32	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0452.6223	00000641	GASOLINE
						FUEL			
		64.01	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		64.21	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		65.48	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		67.18	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0452.6223	00000641	GASOLINE
						FUEL			
		67.75	CASEYS GEN STORE , 3.64		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		69.14	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		69.42	LITTLE DUKES RAMSEY , 3.57		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		69.43	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		69.51	LITTLE DUKES RAMSEY , 3.65		62720	APR2012 COMDATA	0211.6223	00000353	GASOLINE
						FUEL			
		70.51	BILL'S SUPERETTE , 3.87		62720	APR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		72.58	LITTLE DUKES RAMSEY , 3.77		62720	APR2012 COMDATA	0220.6223	00000558	GASOLINE
						FUEL			
		73.41	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		73.66	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	0211.6223	00000386	GASOLINE
						FUEL			
		73.71	SUPERAMERICA , 3.68		62720	APR2012 COMDATA	0301.6223	00000402	GASOLINE
						FUEL			
		74.56	HOLIDAY STNSTORE , 3.7		62720	APR2012 COMDATA	0452.6223	00000674	GASOLINE
						FUEL			
		75.00	BILL'S SUPERETTE , 3.66		62720	APR2012 COMDATA	9601.6223	00000667	GASOLINE

CITY OF RAMSEY
Council Check Register

5/8/2012 -- 12/31/2012

Check #	Date	Amount	Supplier / Explanation	PO #	Doc No	Inv No	Account No	Subledger	Account Description
						FUEL			
		75.00	BILL'S SUPERETTE , 3.73		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		75.00	BILL'S SUPERETTE , 3.8		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		75.00	BILL'S SUPERETTE , 3.87		62720	APR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		75.00	BILL'S SUPERETTE , 3.93		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		75.00	BILL'S SUPERETTE , 3.7		62720	APR2012 COMDATA	0452.6223	00000654	GASOLINE
						FUEL			
		75.00	RAMSEY MARKET , 3.58		62720	APR2012 COMDATA	0452.6223	00000654	GASOLINE
						FUEL			
		75.00	RAMSEY MARKET , 3.68		62720	APR2012 COMDATA	9605.6223	00000612	GASOLINE
						FUEL			
		76.48	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0220.6223	00000564	GASOLINE
						FUEL			
		77.82	LITTLE DUKES RAMSEY , 3.71		62720	APR2012 COMDATA	0452.6223	00000640	GASOLINE
						FUEL			
		80.33	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		80.34	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0194.6223	00000312	GASOLINE
						FUEL			
		81.18	SUPERAMERICA , 3.8		62720	APR2012 COMDATA	0220.6223	00000563	GASOLINE
						FUEL			
		88.81	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0452.6223	00000665	GASOLINE
						FUEL			
		90.64	LITTLE DUKES RAMSEY , 3.61		62720	APR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		90.81	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0194.6223	00000312	GASOLINE
						FUEL			
		93.83	SUPERAMERICA , 3.8		62720	APR2012 COMDATA	0301.6223	00000638	GASOLINE
						FUEL			
		97.01	LITTLE DUKES RAMSEY , 3.73		62720	APR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		97.44	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		99.18	HOLIDAY STNSTORE , 3.8		62720	APR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		101.32	HOLIDAY STNSTORE , 3.69		62720	APR2012 COMDATA	0452.6223	00000664	GASOLINE
						FUEL			
		106.12	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	9601.6223	00000667	GASOLINE
						FUEL			
		107.41	LITTLE DUKES RAMSEY , 3.63		62720	APR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		109.12	LITTLE DUKES RAMSEY , 3.69		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		110.11	LITTLE DUKES RAMSEY , 3.67		62720	APR2012 COMDATA	0220.6223	00000566	GASOLINE
						FUEL			
		113.12	LITTLE DUKES RAMSEY , 3.87		62720	APR2012 COMDATA	0452.6223	00000653	GASOLINE
						FUEL			
		125.00	HOLIDAY STNSTORE , 3.66		62720	APR2012 COMDATA	0452.6223	00000675	GASOLINE
						FUEL			
		148.74	LITTLE DUKES RAMSEY , 3.55		62720	APR2012 COMDATA	0311.6223	00000676	GASOLINE
						FUEL			
		148.82	LITTLE DUKES RAMSEY , 3.79		62720	APR2012 COMDATA	0311.6223	00000676	GASOLINE

CITY OF RAMSEY

Council Check Register

5/8/2012 -- 12/31/2012

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Supplier / Explanation</u>	<u>PO #</u>	<u>Doc No</u>	<u>Inv No</u>	<u>Account No</u>	<u>Subledger</u>	<u>Account Description</u>
		150.00	CASEYS GEN STORE , 3,7		62720	FUEL APR2012 COMDATA FUEL	0452.6223	00000675	GASOLINE
		<u>17,513.83</u>							
		<u>370,728.68</u>	Grand Total						

Payment Instrument Totals

Check Total	272,120.94
Transfer Total	98,607.74
Total Payments	370,728.68

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100013	ADVANCE CONSULTING GROUP INC	APRIL 2012 BILLING	PV	62646	001	09230	4/30/2012	043012	1,534.50
	ADVANCE CONSULTING GROUP INC 13868 CRANE STREET NW SUITE 100 ANDOVER MN 55304							Summary Total	1,534.50
								Payment Amount	1,534.50
100017	AIRGAS NORTH CENTRAL	GASES	PV	62647	001	09101	4/30/2012	105658335	20.62
	AIRGAS NORTH CENTRAL PO BOX 802588 CHICAGO IL 60680-2588							Summary Total	20.62
		GASES	PV	62692	001	09101	4/30/2012	105644279	92.01
								Summary Total	92.01
								Payment Amount	112.63
113077	ALL EVENT PARTY RENTAL AND SUPPLIES	TABLES- EDA EXPO	PV	62592	001	09230	4/30/2012	043012	30.28
	ALL EVENT PARTY RENTAL AND SUPPLIES 17818 HIGHWAY 65 NE SUITE 400 HAM LAKE MN 55304							Summary Total	30.28
								Payment Amount	30.28
108664	AMERICAN VENDING INC	COFFEE	PV	62593	001	09101	4/3/2012	6457	197.40
	AMERICAN VENDING INC 10787 93RD AVENUE N MAPLE GROVE MN 55369							Summary Total	197.40
								Payment Amount	197.40
102953	AMERIGAS OF ANOKA	PROPANE	PV	62648	001	09101	4/27/2012	B946177	174.14
	AMERIGAS OF ANOKA P O BOX 37147 PITTSBURGH PA 15250-7473							Summary Total	174.14
								Payment Amount	174.14
110553	ANCHOR PAPER COMPANY	COPIER PAPER	PV	62596	001	09101	5/2/2012	10322408-00	1,660.84
	ANCHOR PAPER COMPANY							Summary Total	1,660.84

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
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Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	
	480 BROADWAY ST PAUL MN 55101								1,660.84	
			Payment Amount							1,660.84
100618	ANCOM COMMUNICATION S INC	MINITOR V CHARGER	PV	62597	001	09101	4/26/2012	29117	289.63	
	ANCOM COMMUNICATIONS INC 1800 EAST CLIFF ROAD SUITE 17A BURNSVILLE MN 55337								289.63	
			Summary Total							289.63
			Payment Amount							289.63
100035	ANOKA COUNTY CENTRAL COMMUNICATION S	MICROPHONE	PV	62649	001	09101	5/10/2012	2012034	54.00	
	ANOKA COUNTY CENTRAL COMMUNICATIONS 325 EAST MAIN STREET ANOKA MN 55303								54.00	
			Summary Total							54.00
			Payment Amount							54.00
100041	ANOKA COUNTY HIGHWAY DEPARTMENT	US 10/CSAH 83 TED GRANT	PV	62594	001	09101	5/3/2012	050312	2,374.88	
	ANOKA COUNTY HIGHWAY DEPARTMENT 1440 BUNKER LAKE BLVD NW ANDOVER MN 55304								2,374.88	
			Summary Total							2,374.88
			Payment Amount							2,374.88
100043	ANOKA COUNTY PROPERTY RECORDS TAXATION	APRIL 2012 CHARGES	PV	62598	001	09804	5/1/2012	534 APR 2012	46.00	
	ANOKA COUNTY PROPERTY RECORDS TAXATION	APRIL 2012 CHARGES	PV	62598	002	09804	5/1/2012	534 APR 2012	46.00	
	2100 - 3RD AVENUE	APRIL 2012 CHARGES	PV	62598	003	09804	5/1/2012	534 APR 2012	46.00	
	ANOKA MN 55303		Summary Total							138.00
			Payment Amount							138.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100046	ANOKA COUNTY SHERIFF'S OFFICE	RANGE USE 4-23 & 24-2012	PV	62650	001	09101	5/3/2012	050312	374.06
	ANOKA COUNTY SHERIFF'S OFFICE 13301 HANSON BLVD NW ANDOVER MN 55304			Summary Total					374.06
				Payment Amount					374.06
111377	ANOKA MUNICIPAL UTILITY	14034 DYSPROSIUM ST LTS	PV	62693	001	09603	5/10/2012	22-610280-00A PR2012	16.38
	ANOKA MUNICIPAL UTILITY CITY HALL	CTY RD 116 & HWY 47 SIGNAL	PV	62694	001	09603	5/10/2012	22-613120-01 APR 2012	129.14
	2015 FIRST AVENUE NO ANOKA MN 55303	APRIL STREET LIGHTS	PV	62695	001	09603	5/10/2012	22-990005-01 APR 2012	58.35
		BUNKER LK BLVD/DYSPOSIU M	PV	62696	001	09603	5/10/2012	22-612000-01 APR 12	34.38
				Summary Total					34.38
				Payment Amount					238.25
100058	ANOKA RAMSEY FARM AND GARDEN	500 STAPLES	PV	62595	001	09101	4/30/2012	8119-21	53.44
	ANOKA RAMSEY FARM AND GARDEN 7435 HIGHWAY 10 RAMSEY MN 55303			Summary Total					53.44
				Payment Amount					53.44
100063	ASPEN MILLS	J. WAY- JACKET	PV	62651	001	09101	5/4/2012	120969	113.32
	ASPEN MILLS 8201 C CENTRAL AVE NE SPRING LAKE PARK MN 55432			Summary Total					113.32
				Payment Amount					113.32

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
100070	B AND B HOFFMAN SOD FARMS INC	SOD- DRAW PARK	PV	62599	001	09101	4/30/2012	41242	889.50
	B AND B HOFFMAN SOD FARMS INC 22390 GRANT STREET NW ELK RIVER MN 55330			Summary Total					889.50
				Payment Amount					889.50
100095	BRIGGS AND MORGAN PA INC	RTC PROJECT	PV	62600	001	09295	4/30/2012	500716	525.00
	BRIGGS AND MORGAN P O BOX 64591	TOTI-SALE OF PART OUTLOT M	PV	62601	001	09295	4/30/2012	500718	826.08
	ST PAUL MN 55164-0591			Summary Total					826.08
		RE: MASTER DECLARATION	PV	62602	001	09295	4/30/2012	500719	9,583.20
				Summary Total					9,583.20
		FLAHERTY & COLLINS APTS.	PV	62603	001	09214	4/30/2012	500717	14,220.68
				Summary Total					14,220.68
				Payment Amount					25,154.96
104474	CARQUEST AUTO PARTS	SPARK PLUGS	PV	62604	001	09101	5/4/2012	6975-129518	10.52
	CARQUEST AUTO PARTS P O BOX 503589	KEY HOLDER	PV	62605	001	09101	5/2/2012	6975-129422	1.87
	ST LOUIS MO 63150-3589			Summary Total					1.87
		BATTERY FOR 641	PV	62653	001	09101	5/7/2012	6975-129584	67.32
				Summary Total					67.32
		GAS CAP	PV	62654	001	09101	5/7/2012	6975-129585	6.32
				Summary Total					6.32
		CARB SPRAY/THROTTL E PLATE	PV	62655	001	09101	5/8/2012	6975-129655	8.72
				Summary Total					8.72
		SHOP SUPPLIES	PV	62697	001	09101	5/11/2012	6975-129796	8.80
		SHOP SUPPLIES	PV	62697	002	09101	5/11/2012	6975-129796	75.35
				Summary Total					84.15

R04570

CITY OF RAMSEY
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Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
		FLAP AND WIRE WHEEL	PV	62698	001	09101	5/11/2012	6975-129775	8.85
								Summary Total	8.85
		OIL FILTER AND TRAILER PARTS	PV	62699	001	09101	5/10/2012	6975-129751	31.68
								Summary Total	31.68
		OIL FILTER	PV	62700	001	09101	5/9/2012	6975-129683	9.53
								Summary Total	9.53
								Payment Amount	228.96
110536	CBIZ FINANCIAL SOLUTIONS INC	1ST QTR SERVICE FEES	PV	62606	001	09101	3/31/2012	19954-1Q12	25.50
	CBIZ FINANCIAL SOLUTIONS INC P O BOX 643792 CINCINNATI OH 45264-3792							Summary Total	25.50
								Payment Amount	25.50
100297	CENTERPOINT ENERGY	6701 HIGHWAY 10 APR 2012	PV	62721	001	09410	5/8/2012	6011580-5 APR 12	73.28
	CENTERPOINT ENERGY P O BOX 4671 HOUSTON TX 77210-4671							Summary Total	73.28
								Payment Amount	73.28
111496	CENTRAL IRRIGATION SUPPLY INC	MISC PARTS	PV	62656	001	09601	5/7/2012	6022869-00	111.82
	CENTRAL IRRIGATION SUPPLY INC 8 WILLIAMS STREET ELMSFORD NY 10523							Summary Total	111.82
								Payment Amount	111.82
106670	CENTRAL POWER DISTRIBUTORS INC	ROUND FILES/FILE HANDLE	PV	62657	001	09101	5/1/2012	950813	34.24
	CENTRAL POWER DISTRIBUTORS INC 3801 THURSTON AVENUE	BLADES,CHAINS ,AIR FILTER	PV	62701	001	09101	5/10/2012	960714	136.54
								Summary Total	34.24
								Summary Total	136.54

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount	
ANOKA MN 55303									Summary Total	136.54
									Payment Amount	170.78
100111	COMMERCIAL ASPHALT COMPANY	ASPHALT	PV	62658	001	09101	4/30/2012	043012	562.84	
COMMERCIAL ASPHALT COMPANY P O BOX 1480 MAPLE GROVE MN 55311-6480									Summary Total	562.84
									Payment Amount	562.84
111471	COMMERCIAL PARTNERS TITLE	SEARCHES 34950 KWIK TRIP	PV	62607	001	09295	1/1/2012	27168	685.00	
COMMERCIAL PARTNERS TITLE 200 SOUTH SIXTH STREET SUITE 1300 MINNEAPOLIS MN 55402									Summary Total	685.00
									Summary Total	15,500.00
									Payment Amount	16,185.00
100118	CONSTRUCTION BULLETIN	AD-STORM SEWER IMPRO	PV	62703	001	09605	5/8/2012	67840	143.50	
SGC HORIZON LLC P O BOX 791 ARLINGTON HEIGHTS IL 60006									Summary Total	143.50
									Payment Amount	143.50
100120	CONTINENTAL RESEARCH CORP	REFRESH	PV	62609	001	09101	4/25/2012	368619-CRC-1	156.21	
CONTINENTAL RESEARCH CORP PO BOX 15204 ST LOUIS MO 63110									Summary Total	156.21
									Payment Amount	156.21
100125	COUNTRYSIDE PRINTING INC	SEPTIC PERMITS	PV	62659	001	09101	5/1/2012	31010	313.14	
COUNTRYSIDE PRINTING 6250 BUNKER LAKE BLVD NW									Summary Total	313.14
									Summary Total	88.17

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	SUITE 113			Summary Total					88.17
	RAMSEY MN	PROPERTY	PV	62661	001	09101	5/7/2012	31017	121.09
	55303	INVENTORY FORMS							
				Summary Total					121.09
				Payment Amount					522.40
100167	ELK RIVER	REPAIR ON 640	PV	62662	001	09101	5/8/2012	16020630/1	851.84
	FORD INC								
	ELK RIVER	REPAIR ON 640	PV	62662	002	09101	5/8/2012	16020630/1	696.00
	FORD INC								
	17219 HIGHWAY 10 NW			Summary Total					1,547.84
	PO BOX 304			Payment Amount					1,547.84
	ELK RIVER MN 55330								
100962	EPA AUDIO	EQUIP RACK	PV	62723	001	09101	5/9/2012	178151	977.91
	VISUAL, INC	CART							
	EPA AUDIO VISUAL, INC			Summary Total					977.91
	7910 STATE HIGHWAY 55			Payment Amount					977.91
	ROCKFORD MN 55373								
106962	FIRE	CLASSES	PV	62612	001	09101	5/7/2012	09040	5,580.00
		MARCH-MAY 2012							
	FIRE			Summary Total					5,580.00
	2486 PINEVIEW BLVD			Payment Amount					5,580.00
	MOTLEY MN 56466								
107099	FASTENAL	MISC SUPPLIES	PV	62610	001	09101	5/2/2012	MNTC886198	40.77
	FASTENAL COMPANY			Summary Total					40.77
	P O BOX 978	MISC PARTS	PV	62663	001	09101	4/30/2012	MNTC886119	7.48
	WINONA MN 55987			Summary Total					7.48
		MISC PARTS	PV	62704	001	09101	5/8/2012	MNTC886399	7.30
				Summary Total					7.30
				Payment Amount					55.55
100143	FERGUSON	METER PARTS	PV	62611	001	09601	4/30/2012	S01360473.001	21.92

CITY OF RAMSEY
Create Payment Control Groups

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Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
WATERWORKS									
	FERGUSON WATERWORKS PO BOX 1070 FARGO ND 58102							Summary Total	21.92
								Payment Amount	21.92
107101	FIRE LOSS MANAGEMENT LLC FIRE LOSS MANAGEMENT LLC 678 PINEWOOD DRIVE SHOREVIEW MN 55126	PLAN REVIEW- HOPE FELLOWSHIP	PV	62664	001	09101	5/4/2012	050412	150.00
								Summary Total	150.00
								Payment Amount	150.00
110760	FIRE SAFETY USA, INC FIRE SAFETY USA, INC 3253 19TH STREET NW ROCHESTER MN 55901	BATTERY FOR LITEBOX	PV	62613	001	09101	5/2/2012	52385	30.00
								Summary Total	30.00
								Payment Amount	30.00
112421	FIRST SCRIBE FIRST SCRIBE 110 CHESHIRE LANE SUITE 105 MINNETONKA MN 55305	MONTHLY WEB APP	PV	62665	001	09101	5/1/2012	24165	200.00
								Summary Total	200.00
								Payment Amount	200.00
110388	FRATTALLONE'S ACE HARDWARE STORES FRATTALLONE'S ACE HARDWARE STORES 3527 LEXINGTON AVENUE N ARDEN HILLS MN 55126	AXE	PV	62705	001	09101	5/8/2012	016729/J	34.19
								Summary Total	34.19
								Payment Amount	34.19
100189	G AND K SERVICES INC G AND K SERVICES INC PO BOX	UNIFORMS	PV	62666	001	09101	5/2/2012	1006717407	74.00
		UNIFORMS	PV	62666	002	09101	5/2/2012	1006717407	10.00
		UNIFORMS	PV	62666	003	09101	5/2/2012	1006717407	127.83

R04570

CITY OF RAMSEY
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Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
1450-NW 7536 MINNEAPOLIS MN 55485-7536		UNIFORMS	PV	62666	004	09101	5/2/2012	1006717407	127.83
Summary Total									339.66
		UNIFORMS	PV	62706	001	09101	5/9/2012	1006728323	74.00
		UNIFORMS	PV	62706	002	09101	5/9/2012	1006728323	10.00
		UNIFORMS	PV	62706	003	09101	5/9/2012	1006728323	63.75
		UNIFORMS	PV	62706	004	09101	5/9/2012	1006728323	63.76
Summary Total									211.51
Payment Amount									551.17
100200 GOPHER STATE ONE CALL INC GOPHER STATE ONE CALL 18946 LAKE DRIVE EAST CHANHASSEN MN 55317		198 TICKETS	PV	62614	001	09601	5/1/2012	38068	93.76
		198 TICKETS	PV	62614	002	09601	5/1/2012	38068	93.76
		198 TICKETS	PV	62614	003	09601	5/1/2012	38068	93.78
Summary Total									281.30
Payment Amount									281.30
100650 GRAINGER GRAINGER INC DEPT. 806511127 PALATINE IL 60038-0001		GOGGLES	PV	62707	001	09101	4/30/2012	9815488375	16.44
Summary Total									16.44
		GOGGLES	PV	62708	001	09101	4/30/2012	9815674420	32.00
Summary Total									32.00
		RESPIRATOR	PV	62709	001	09101	4/27/2012	9814222981	15.19
Summary Total									15.19
Payment Amount									63.63
113106 GRANING, DEANNA DEANNA GRANING 14445 SANDY DRIVE BECKER MN 55308		HAPPY DAYS- REFUND ON BOOTH	PV	62615	001	09297	4/30/2012	043012	25.00
Summary Total									25.00
Payment Amount									25.00
111609 GREAT RIVER PRINTING GREAT RIVER PRINTING		MAY/JUNE 2012 NEWSLETTER	PV	62616	001	09101	4/26/2012	7426	5,948.00
Summary Total									5,948.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Item Number	Co	Due Date	Invoice Number	Payment Amount
	7150 BOONE AVE N SUITE 100 MINNEAPOLIS MN 55428-1551							5,948.00
			Payment Amount					5,948.00
109262	GREENBERG IMPLEMENT INC	MISC PARTS FOR 657	PV	62710	001 09101	5/11/2012	PS76098	43.12
	GREENBERG IMPLEMENT INC 19745 NOWTHEN BLVD NW RAMSEY MN 55303							43.12
			Summary Total					43.12
			Payment Amount					43.12
100211	HAWKINS INC	CHEMICALS	PV	62711	001 09601	5/4/2012	3336003	9,531.86
	HAWKINS INC P O BOX 9171 MINNEAPOLIS MN 55480-9171							9,531.86
			Summary Total					9,531.86
			Payment Amount					9,531.86
112992	HENNEPIN COUNTY MEDICAL CENTER	EMT REFRESHER COURSE	PV	62712	001 09101	5/8/2012	25793	425.00
	HENNEPIN COUNTY MEDICAL CENTER P O BOX 583599 MINNEAPOLIS MN 55458							425.00
			Summary Total					425.00
			Payment Amount					425.00
107464	INTEGRA TELECOM	MISC PHONE INSTALL/EQUIP	PV	62713	001 09101	5/3/2012	120323975	513.01
	INTEGRA TELECOM NW 5814 P O BOX 1450 MINNEAPOLIS MN 55485-5814							513.01
			Summary Total					513.01
			Payment Amount					513.01
111501	LANDFORM PROFESSIONAL SERVICES	RE: DESIGN COR WORK	PV	62714	001 09101	3/14/2012	20627	3,888.03
	LANDFORM PROFESSIONAL SERVICES	RE: DESIGN COR WORK	PV	62714	002 09101	3/14/2012	20627	3,887.00

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
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Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Item	Co	Due Date	Invoice Number	Payment Amount
	105 5TH AVENUE SOUTH SUITE 513								7,775.03
	MINNEAPOLIS	RE: AUAR	PV	62715	001	09295	5/3/2012	20677	3,932.21
	MN 55401	UPDATE							
									Summary Total
									3,932.21
									Payment Amount
									11,707.24
100259	LEAGUE OF MN	G. VOIT	PV	62617	001	09702	4/30/2012	C0010501 APR	55.52
	CITIES INS							12	
	TRUST								
	LEAGUE OF MN CITIES INS TRUST								Summary Total
	C/O BERKLEY RISK SERVICES INC								55.52
	P O BOX 581517								
	MINNEAPOLIS MN 55458-1517								Payment Amount
									55.52
111835	LEXISNEXIS	SURCHARGE/DRU	PV	62618	001	09101	4/30/2012	624472	158.00
	RISK ASSETS	G TESTS							
	INC								
	LEXISNEXIS RISK ASSETS INC								Summary Total
	P O BOX 7247-0377								158.00
	PHILADELPHIA PA 19170-0377								Payment Amount
									158.00
100266	LOGIS	APRIL 2012	PV	62667	001	09101	4/30/2012	35097	9,982.00
		BILLING							
	LOGIS								Summary Total
	5750 DULUTH	MISC SUPPORT	PV	62668	001	09101	4/30/2012	35150	9,982.00
	STREET								9,347.92
	GOLDEN VALLEY MN 55422-4036								Summary Total
									9,347.92
									Payment Amount
									19,329.92
106741	LSA DESIGN	RE: RAMSEY	PV	62716	001	09468	4/30/2012	12061	30,635.32
	INC	DECK BID							
	LSA DESIGN	RE: RAMSEY	PV	62716	002	09468	4/30/2012	12061	245.00
	INC	DECK BID							
	219 N 2ND STREET SUITE 302								Summary Total
	MINNEAPOLIS MN 55401-1454								30,880.32
									Payment Amount
									30,880.32
107317	MADSEN, AARON	STEEL TOE	PV	62688	001	09101	5/9/2012	050912	134.99

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
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Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number Number	Item Itm	Co	Due Date	Invoice Number	Payment Amount
		BOOTS-A MADSEN							
	AARON MADSEN 15460 VANADIUM ST NW RAMSEY MN 55303							Summary Total	134.99
								Payment Amount	134.99
100273	MALLOY MONTAGUE KARNOWSKI RADOSEVIC	AUDIT THROUGH 4-30-2012	PV	62724	001	09101	4/30/2012	31342	15,500.00
	MALLOY MONTAGUE KARNOWSKI RADOSEVIC 410 PARK NATIONAL BANK BLDG 5353 WAYZATA BLVD MINNEAPOLIS MN 55416							Summary Total	15,500.00
								Payment Amount	15,500.00
106616	MARTIN MCALLISTER, INC	EVAL. P. BRAMA	PV	62619	001	09101	4/30/2012	7875	800.00
	MARTIN MCALLISTER, INC 3900 IDS CENTER MINNEAPOLIS MN 55402							Summary Total	800.00
								Payment Amount	800.00
100283	MENARDS COON RAPIDS	MISC SUPPLIES	PV	62620	001	09101	5/1/2012	25503	172.82
	MENARDS COON RAPIDS 3045 MAIN STREET COON RAPIDS MN 55433							Summary Total	172.82
								Payment Amount	172.82
100285	MET COUNCIL ENVIRONMENTAL SRV	WASTEWATER JUNE 2012	PV	62621	001	09602	5/7/2012	0000988624	45,089.42
	MET COUNCIL ENVIRONMENTAL SRV SDS-12-1064 P O BOX 86 MINNEAPOLIS MN 55486-1064							Summary Total	45,089.42
								Payment Amount	45,089.42

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
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Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
100289	METRO SALES INC	COPIER MACH 1ST QTR 2012	PV	62622	001	09101	4/27/2012	456912	1,760.34
	METRO SALES INC	COPIER MACH 1ST QTR 2012	PV	62622	002	09101	4/27/2012	456912	525.81
	1620 EAST 78TH STEET MINNEAPOLIS MN 55423							Summary Total	2,286.15
								Payment Amount	2,286.15
107484	MN DEPARTMENT OF HEALTH	WELL MAINTENANCE PERMIT	PV	62669	001	09202	5/15/2012	051512	200.00
	MN DEPARTMENT OF HEALTH							Summary Total	200.00
								Payment Amount	200.00
100330	MN FIRE SRV CERTIFICATION BRD	FIRE INSPEC- 4	PV	62623	001	09101	5/2/2012	1383	300.00
	MN FIRE SRV CERTIFICATION BRD							Summary Total	300.00
	2650 FOX RIDGE NE BLAINE MN 55449	RECERT FIRE FIGHTERS	PV	62670	001	09101	5/2/2012	1376	1,213.00
								Summary Total	1,213.00
								Payment Amount	1,513.00
100224	MN OFFICE OF ENTERPRISE TECH SHARED SER.	APRIL 2012 BILLING	PV	62674	001	09101	5/3/2012	DV12040427	176.38
	MN OFFICE OF ENTERPRISE TECH SHARED TECH ROOM 510 658 CEDAR STREET ST PAUL MN 55155							Summary Total	176.38
								Payment Amount	176.38
100341	MTI DISTRIBUTING INC	10 INCH WHEEL ASM	PV	62624	001	09101	4/30/2012	839371-00	484.89
	MTI DISTRIBUTING INC							Summary Total	484.89
	SDS 12-1900	10 INCH WHEEL ASM	PV	62625	001	09101	5/1/2012	839335-00	96.98
	P O BOX 86 MINNEAPOLIS	MISC PARTS	PV	62717	001	09101	5/8/2012	840568.00	96.98
								Summary Total	1,083.40

CITY OF RAMSEY
Create Payment Control Groups

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Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment
Number	Name / Mailing Address	Ty Number Itm Co	Date	Number	Amount
MN 55486-1900					
				Summary Total	1,083.40
				Payment Amount	1,665.27
100363 NORTHERN SANITARY SUPPLY CO	MISC SUPPLIES	PV 62671 001 09101	5/3/2012	154817	92.18
				Summary Total	92.18
NORTHERN SANITARY SUPPLY CO 341 COON RAPIDS BLVD	MISC SUPPLIES	PV 62672 001 09101	4/30/2012	154745	260.21
				Summary Total	260.21
MINNEAPOLIS MN 55433	PRODUCT RETURN	PD 62673 001 09101	5/3/2012	106083	88.66-
				Summary Total	88.66-
				Payment Amount	263.73
111731 NOWTHEN, CITY OF	REIMBURSE-FIR E GRANT SUPPLIES	PV 62722 001 09101	5/16/2012	051612	950.00
				Summary Total	950.00
CITY OF NOWTHEN 8188 199TH AVENUE NW ELK RIVER MN 55330				Payment Amount	950.00
111525 OFFICE OF THE SECRETARY OF STATE	NOTARY- C. LASHER	PV 62675 001 09101	5/10/2012	051012	120.00
				Summary Total	120.00
OFFICE OF THE SECRETARY OF STATE ATTENTION: NOTARY 60 EMPIRE DRIVE SUITE 100 ST PAUL MN 55103				Payment Amount	120.00
100829 PCS SAFETY SYSTEMS INC	WORK ON 564	PV 62676 001 09101	5/7/2012	8696	594.75
				Summary Total	594.75
PCS SAFETY SYSTEMS INC P O BOX 405 ELK RIVER MN 55330				Payment Amount	594.75

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Pay Through Date 12/31/2012

Number	Payee Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount	
106451	PEARSON BROTHERS INC	STREET SWEEPER RENTAL	PV	62677	001	09605	5/1/2012	2658	17,406.00	
	PEARSON BROTHERS INC 11079 LAMONT AVE NE HANOVER MN 55341-4063		Summary Total							17,406.00
			Payment Amount							17,406.00
111488	POPP.COM INC	APRIL 2012 PHONE BILLING	PV	62678	001	09101	4/30/2012	992023679	113.74	
	POPP.COM INC	APRIL 2012 PHONE BILLING	PV	62678	002	09101	4/30/2012	992023679	40.62	
	P O BOX 27110	APRIL 2012 PHONE BILLING	PV	62678	003	09101	4/30/2012	992023679	40.62	
	GOLDEN VALLEY MN 55427-0110	APRIL 2012 PHONE BILLING	PV	62678	004	09101	4/30/2012	992023679	235.60	
		APRIL 2012 PHONE BILLING	PV	62678	005	09101	4/30/2012	992023679	40.62	
		APRIL 2012 PHONE BILLING	PV	62678	006	09101	4/30/2012	992023679	56.87	
		APRIL 2012 PHONE BILLING	PV	62678	007	09101	4/30/2012	992023679	32.50	
		APRIL 2012 PHONE BILLING	PV	62678	008	09101	4/30/2012	992023679	8.11	
		APRIL 2012 PHONE BILLING	PV	62678	009	09101	4/30/2012	992023679	120.48	
		APRIL 2012 PHONE BILLING	PV	62678	010	09101	4/30/2012	992023679	90.51	
		APRIL 2012 PHONE BILLING	PV	62678	011	09101	4/30/2012	992023679	120.48	
		APRIL 2012 PHONE BILLING	PV	62678	012	09101	4/30/2012	992023679	61.92	
			Summary Total							962.07
			Payment Amount							962.07
112959	PREMIUM WATERS INC	WATER AT FD	PV	62679	001	09101	4/30/2012	621331-04-12	19.22	
	PREMIUM WATERS INC P O BOX 9128 MINNEAPOLIS MN 55480-9128		Summary Total							19.22
		WATER AT FD	PV	62680	001	09101	4/30/2012	621332-04-12	15.54	
			Summary Total							15.54
			Payment Amount							34.76
111366	RAMSEY,	REIMBURSE	PV	62626	001	09101	5/7/2012	050712	25.00	

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
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Pay Through Date 12/31/2012

Payee Number	Name / Mailing Address	Stub Message	Document Ty	Number	Itm	Co	Due Date	Invoice Number	Payment Amount
	ROBERT	DATA PLAN							
	ROBERT RAMSEY 9495 164TH LANE NW RAMSEY MN 55303							Summary Total	25.00
								Payment Amount	25.00
107880	RICK JOHNSON DEER AND BEAVER INC	3 DEER CALLS- APRIL 2012	PV	62681	001	09101	5/1/2012	050112	270.00
	RICK JOHNSON DEER AND BEAVER INC 18595 XENOLITH STREET NW BURNS TOWNSHIP MN 55303							Summary Total	270.00
								Payment Amount	270.00
112475	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	62627	001	09101	4/12/2012	01PD2893	54.33
	S AND T OFFICE PRODUCTS INC	OFFICE SUPPLIES	PV	62627	002	09101	4/12/2012	01PD2893	9.05
	1000 KRISTEN COURT	OFFICE SUPPLIES	PV	62627	003	09101	4/12/2012	01PD2893	9.05
	ST PAUL MN 55110	OFFICE SUPPLIES	PV	62627	004	09101	4/12/2012	01PD2893	50.38
								Summary Total	122.81
		OFFICE SUPPLIES	PV	62682	001	09101	4/19/2012	01PD6009	40.46
		OFFICE SUPPLIES	PV	62682	002	09101	4/19/2012	01PD6009	10.49
								Summary Total	50.95
								Payment Amount	173.76
100431	SAFETY KLEEN CORPORATION	RECYCLE OIL	PV	62718	001	09101	4/30/2012	0926561998	97.70
	SAFETY KLEEN CORPORATION PO BOX 382066 PITTSBURGH PA 15250-8066							Summary Total	97.70
								Payment Amount	97.70
100435	SCHARBER AND SONS INC	MISC PARTS	PV	62683	001	09101	4/30/2012	011096889	18.26

R04570

CITY OF RAMSEY
Create Payment Control Groups

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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
	SCHARBER AND SONS INC 13725 MAIN STREET ROGERS MN 55374								Summary Total 18.26
									Payment Amount 18.26
100854	ST PAUL, CITY OF CITY OF ST PAUL 15 W KELLOGG BLVD 700 CITY HALL ST PAUL MN 55102	ASPHALT	PV	62702	001	09101	5/7/2012	122938	726.78
									Summary Total 726.78
									Payment Amount 726.78
113116	STEVEN WALL APPRAISAL SERVICES INC STEVEN WALL APPRAISAL SERVICES INC 470 W. 78TH STREET SUITE 210B CHANHASSEN MN 55317	APPRAISAL: TRADE FIXTURES	PV	62725	001	09496	4/19/2012	212163	2,600.00
									Summary Total 2,600.00
									Payment Amount 2,600.00
100485	TIMESAVER OFF SITE SECRETARIAL INC TIMESAVER OFF SITE SECRETARIAL INC 28601 HUB DRIVE MADISON LAKE MN 56063-4179	APRIL 2012 MEETINGS	PV	62684	001	09101	4/29/2012	M19041	804.98
									Summary Total 804.98
									Payment Amount 804.98
112079	TOKLE INSPECTIONS INC TOKLE INSPECTIONS INC 1748 123RD AVENUE NW COON RAPIDS MN 55448	APR 2012 ELECTRICAL INSP.	PV	62628	001	09101	5/3/2012	050312	2,736.00
									Summary Total 2,736.00
									Payment Amount 2,736.00
100508	VANCE BROTHERS INC VANCE BROTHERS INC	TACK OIL	PV	62685	001	09101	4/27/2012	22053	147.17
									Summary Total 147.17

R04570

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
Originator JLIPSKI
Payment Instrument Check Payment
Pay Through Date 12/31/2012

Payee	Stub	Document	Due	Invoice	Payment		
Number	Name / Mailing Address	Message	Ty	Number	Amount		
			Number	Co	Date	Number	Amount
							90.00
							90.00
							235,951.07
							81

R04670

CITY OF RAMSEY
Create Payment Control Groups

Bank Account 00002224 CASH IN BANK
Version LOGIS003V
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Payee		Stub	Document			Due	Invoice	Payment	
Number	Name / Mailing Address	Message	Ty	Number	Itm	Co	Date	Number	Amount
112956	KNUTSON CONSTRUCTION	PAY EST 8 RAMP PHASE II	PV	62631	001	09468	5/1/2012	050112	75,050.00
	KNUTSON CONSTRUCTION 5500 WAYZATA BLVD SUITE #300 MINNEAPOLIS MN 55416								
								Summary Total	75,050.00
								Payment Amount	75,050.00
								Total Amount to be Processed	75,050.00
								Total Number of Payments to be Processed	1

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

RESOLUTION APPROVING CASH DISBURSEMENTS MADE AND AUTHORIZING PAYMENT OF ACCOUNTS PAYABLE INVOICING RECEIVED DURING THE PERIOD OF May 3, 2012 THROUGH MAY 16, 2012.

WHEREAS, the City of Ramsey Finance Department has made cash disbursements and received accounts payable invoicing during the period of May 3, 2012, through May 16, 2012, in the amount of \$799,691.72; and

WHEREAS, the City Council of the City of Ramsey is required to authorize payment for all disbursement transactions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Ramsey City Council hereby approves the cash disbursements made and authorizes payment of the accounts payable invoices as detailed in the attached Bills List for the period May 3, 2012, through May 16, 2012, in the amount of \$799,691.72.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Mayor

ATTEST:

City Clerk

Meeting Date: 05/22/2012

By: Chris Anderson, Community
Development

Information

Title:

Adopt Resolution #12-05-XXX Adopting Findings of Fact relating to a Request from Gaughan Companies for a Waiver from City Code Paving Standards to Utilize a Class V Parking Surface on the Property Located at 6390 McKinley Street NW

Background:

The Gaughan Companies own the property located at 6390 McKinley St NW. One of their tenants, Hanson Building Materials, is looking to expand the outside storage area and is requesting to utilize class V gravel rather than asphalt or concrete. They have stated that the use of certain heavier equipment may damage pavement whereas a class V surface can easily be repaired.

Observations:

The property is located in the E-1 Employment District and open and outside storage as an accessory use is permitted provided that (1) the storage area is surfaced to control dust and subject to the approval of the zoning administrator and (2) the use does not take up parking space or loading area as required in Chapter 117 of City Code. The intent of the surfacing language was to require asphalt or concrete surfacing along with B6/12 concrete curbing. The E-1 Employment District is the only remaining zoning district that still contains the 'surfacing to control dust' language. That language had been amended out of the other zoning districts over the years to more clearly identify the original intent, which is to require concrete or asphalt.

The extended outside storage area would be approximately 4,725 square feet and located in the rear of the property, as outlined in the attached exhibit. The property owner has also applied for a building permit for some interior tenant improvements as well as the installation of a six (6) foot tall chain link fence to enclose the proposed additional outside storage area. Similar requests of this nature have been considered in the past in the Employment Districts, typically due to the potential use of heavier equipment.

If more than 400 cubic yards of material are to be imported/exported, an Interim Use Permit would be required as outlined in City Code. The total quantity of material that would be imported (and possibly exported) is not yet known, however, based on the area (approximately 4,725 square feet) and the minimum depth required (two [2] inches), it could be estimated at around thirty to fifty (30-50) cubic yards.

Staff still needs clarification from the applicant on the following issues:

- What quantity of material will be imported (and exported if applicable)?
- What erosion control measures will be implemented?
- What potential impacts may there be to existing drainage patterns?

Recommendation:

As previously noted, the City Council has considered similar requests in the past in the Employment Districts, due to the potential use of heavier equipment. While the intent of the surfacing requirement is primarily for dust control and stormwater management, it is also for aesthetic purposes as well. The proposed area would be behind the building and thus screened from view from McKinley St and mostly visible from the railroad tracks. Considering the type of use and the location, Staff would not be opposed to the request assuming the aforementioned questions can be adequately addressed by the applicant.

Funding Source:

Due to the language within the E-1 Employment District regarding 'surfacing to control dust', this request is being addressed as part of Staff's regular duties.

Council Action:

Adopt Resolution adopting Findings of Fact relating to the request to utilize class V gravel for additional outside storage area.

-and-

Approving the request to utilize class V gravel for additional outside storage area as identified on the attached site plan.

Attachments

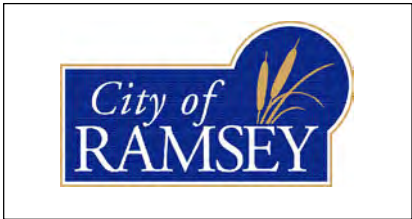
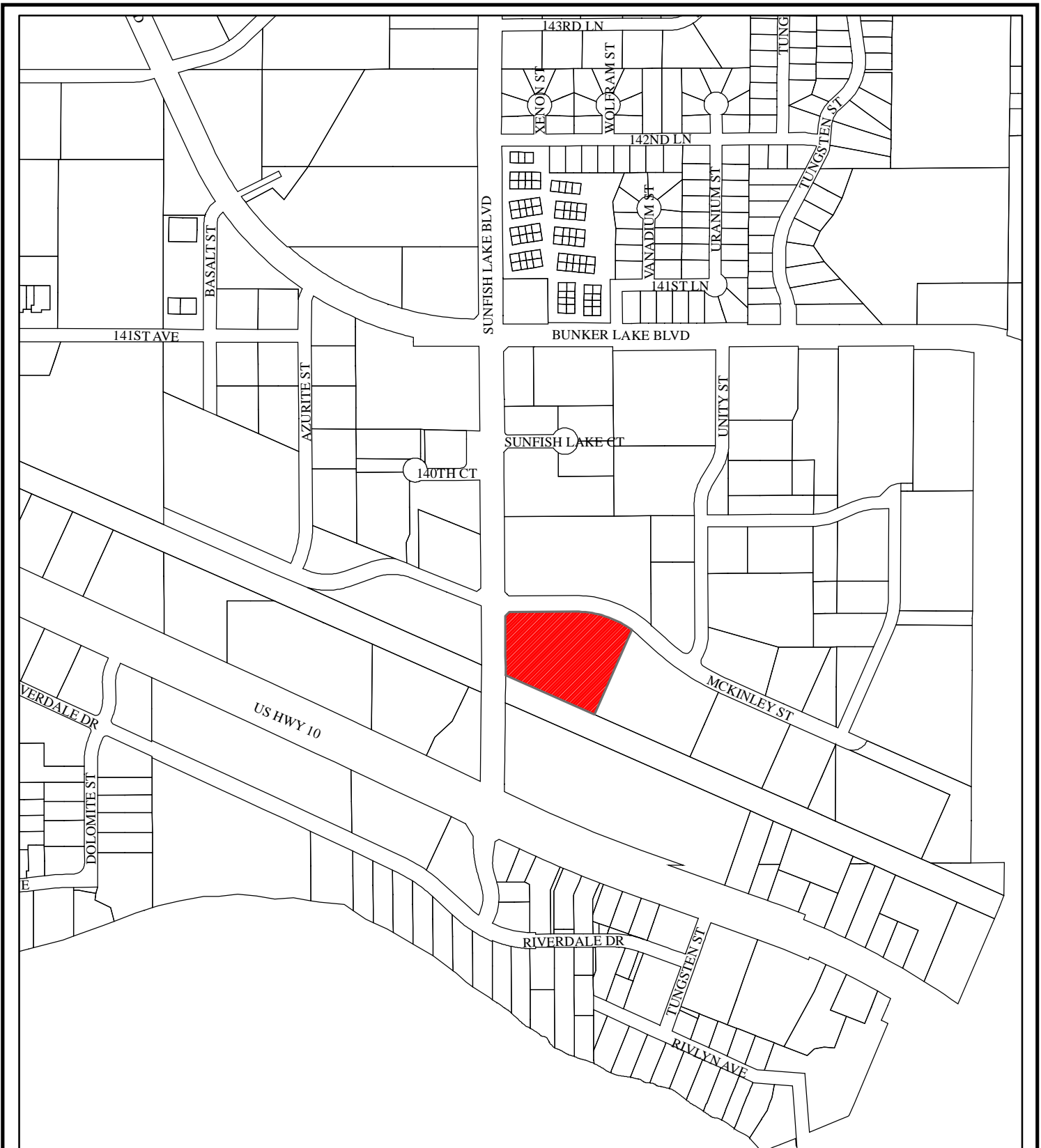
Site Location Map

Site Plan

Proposed Findings of Fact

Form Review

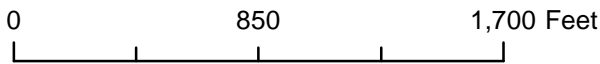
Inbox	Reviewed By	Date
Tim Gladhill	Tim Gladhill	05/16/2012 02:02 PM
Kurt Ulrich	Kurt Ulrich	05/17/2012 02:57 PM
Form Started By: Chris Anderson		Started On: 05/14/2012 01:30 PM
	Final Approval Date: 05/17/2012	



6390 McKinley Street NW

Legend

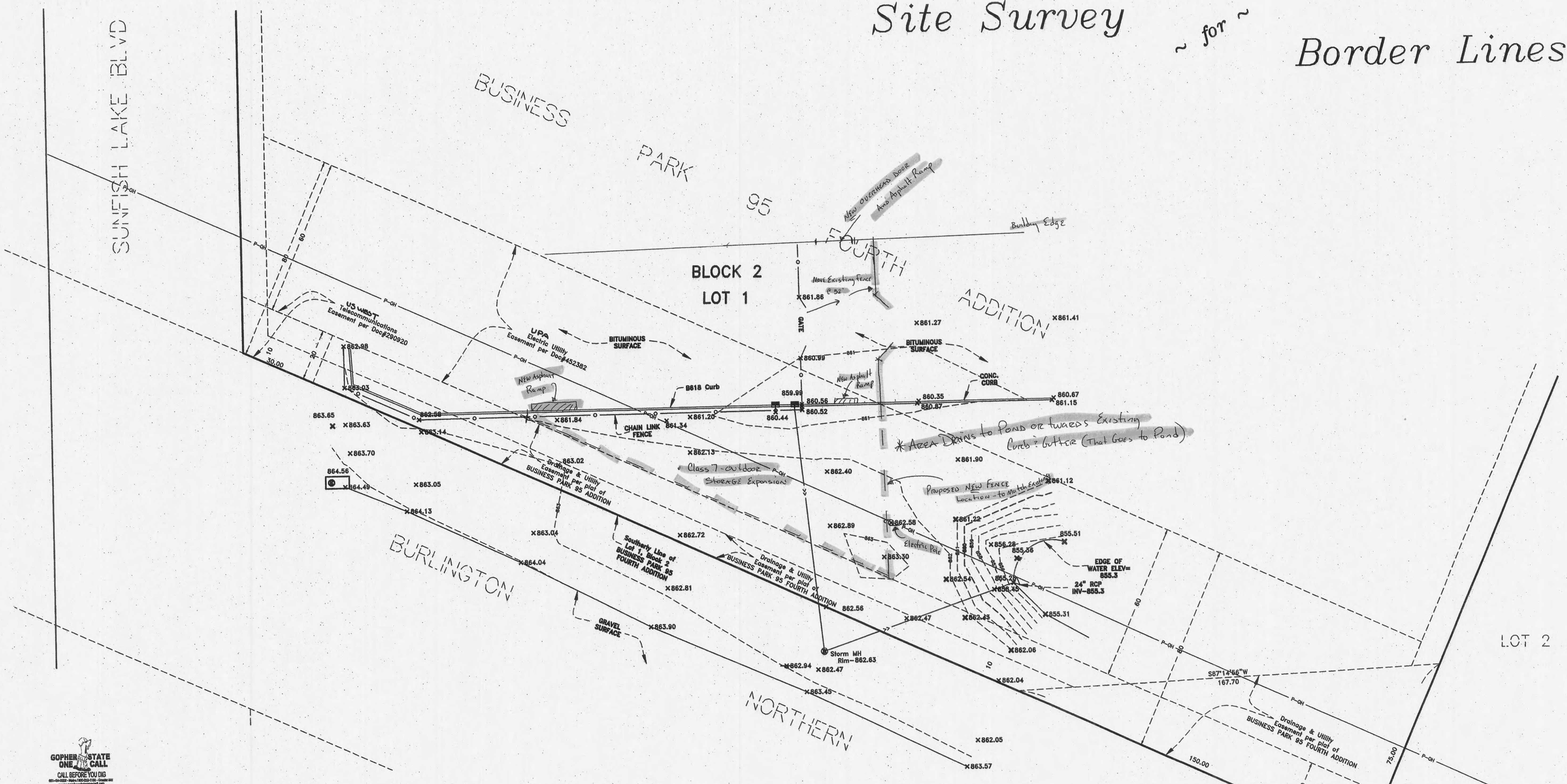
- Site
- Parcels

Site Survey

~ for ~

Border Lines



Lot 1, Block 2 BUSINESS PARK 95 FOURTH ADDITION

ANOKA COUNTY, MINNESOTA
Subject to easements of record, if any.

- LEGEND**
- x 860.0 = DENOTES EXISTING ELEVATION
 - P-OH- = DENOTES OVERHEAD HIGH TENSION LINE
 - >->- = DENOTES STORM SEWER LINE
 - ⊙ = STORM SEWER MANHOLE
 - = CATCH BASIN
 - ▽ = FLARED END SECTION

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Land Surveyor under the laws of the State of Minnesota.

Charles R. Christopherson
 Charles R. Christopherson, MN License No. 18420
 Date 04/17/12

NOTES:

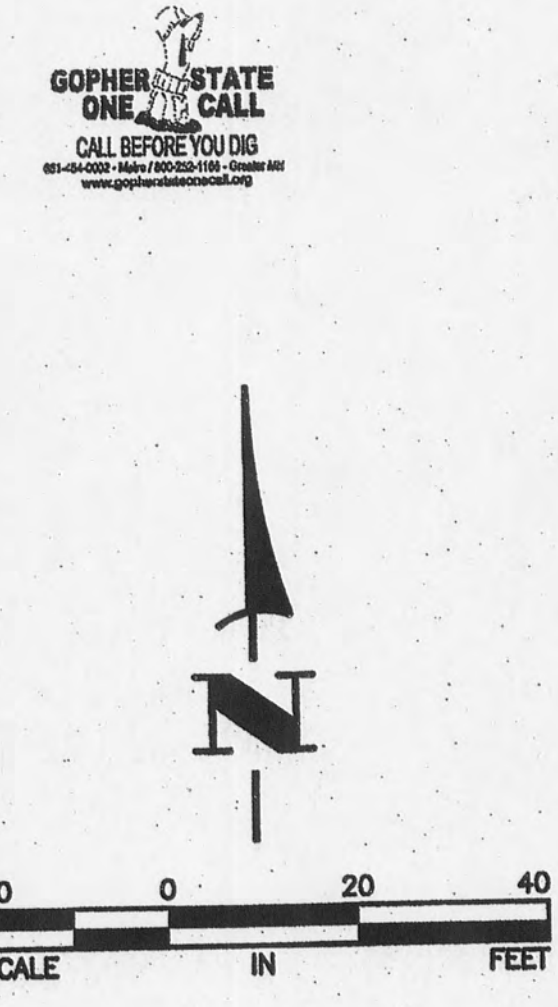
- In providing this survey no attempt has been made to obtain or show data concerning existence, size, depth, condition, capacity or location of any utility existing on the site, whether private, municipal or public owned.
- The professional surveyor has made no investigation or independent search for easements of record, encumbrances, restrictive covenants, ownership title evidence, or any other facts that an accurate and current title search may disclose.

DATE	REVISION	DESIGNED BY:	SCALE
		BRP	HORIZ. 1" = 20'
		CRC	VERT. 1" = 20'
			BOOK
			PAGE



SITE SURVEY FOR Border Lines	
DATE 04/18/12	FILE NO. 3743.01

SHEET 1 OF 1 SHEETS



Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-___

A RESOLUTION ADOPTING FINDINGS OF FACT #___ RELATING TO A REQUEST FROM GAUGHAN COMPANIES FOR A WAIVER FROM CITY CODE PAVING STANDARDS TO UTILIZE A CLASS V PARKING SURFACE ON THE PROPERTY LOCATED AT 6390 MCKINLEY ST NW.

WHEREAS, the City of Ramsey (the “CITY”) received an application from the Gaughan Companies requesting a waiver from City Code paving standards located on the property generally known as 6390 McKinley St NW and legally described as follows:

Lot 1 Block 2 Business Park 95 4th Addition

(the "Subject Property")

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA that the findings of fact relating to the request are determined to be as follows:

1. That on May 14, 2012, the Gaughan Companies, herein referred to as the “APPLICANT”, properly applied for a waiver from paving requirements to allow a Class V parking surface (the “Paving Surface”) on the Subject Property.
2. That the Subject Property is zoned E-1 Employment District; that the properties to the north and east are also zoned E-1 Employment District; the property to the west is zoned E-2 Employment District and the property to the south (across the train tracks) is zoned H-1 Highway Business District.
3. That the Subject Property is approximately 5.3 acres in size.
4. That City Code Section 117-117 (E-1 Employment District) permits open and outside storage as an accessory use of a property provided that (1) the storage area is surfaced to control dust and subject to the approval of the zoning administrator and (2) the use does not take up required parking spaces or loading area.
5. That the original intent of the surfacing to control dust language was to require an asphalt or concrete surface and that this language has been amended out of other zoning districts to specifically identify required surfaces.
6. That the CITY has waived the surfacing requirement in several instances within the Employment Districts due to potential damage from heavy equipment operation.
7. That the Paving Surface would be located in the rear of the Subject Property and not readily visible from McKinley St.

8. That the proposed use will not adversely impact traffic in the area.
9. That the proposed use will not be unduly dangerous or otherwise detrimental to persons residing or working in the vicinity of the use or to the public welfare.
10. That the proposed use will not substantially adversely impair the use, enjoyment, or market value of neighboring properties.
11. That the proposed use will not be hazardous or disturbing to existing or future neighboring uses.
12. That the proposed use will be served adequately by public facilities and services such as highways and streets.
13. That the proposed use will not create excessive additional requirements at public cost for public facilities and services, and it will not be detrimental to the economic welfare of the community.
14. That the proposed use will not involve activities and uses that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council on this the 22nd day of May, 2012.

Mayor

ATTEST:

City Clerk

CC Regular Session

4. 11.

Meeting Date: 05/22/2012

Submitted For: MaryJo Warner

By: MaryJo Warner, Engineering/Public Works

Information

Title:

Adopt Resolution #12-05-XXX Authorizing Partial Payment to Knutson Construction for IP10-22 Municipal Parking Ramp, Phase II

Background:

Resolution and Pay Request Attached.

Recommendation:

Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$75,050.00.

Council Action:

Motion to adopt Resolution 12-05-XXX authorizing partial payment to Knutson Construction for IP 10-22 Ramsey Municipal Parking Facility Phase II in the amount of \$75,050.00.

Attachments

Resolution

Pay Request

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/17/2012 02:57 PM
Started On: 05/15/2012 02:06 PM

Form Started By: MaryJo Warner

Final Approval Date: 05/17/2012

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

RESOLUTION APPROVING 8TH PARTIAL PAYMENT TO KNUTSON CONSTRUCTION FOR IP #10-22 RAMSEY MUNICIPAL PARKING RAMP, PHASE II

WHEREAS, the authorization to advertisement for bids for this project was approved on April 12, 2011, and

WHEREAS, on August 9, 2011, the Ramsey City Council awarded the contract for IP #10-22 to Knutson Construction; and

WHEREAS, as of April 24, 2012 \$2,415,662.00 has been paid to date; and

WHEREAS, Public Works Director/Principal City Engineer, Brian Olson has inspected the completed work and recommends partial payment to Knutson Construction in the amount of \$75,050.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby authorizes partial payment to Knutson Construction for Improvement Project #10-22 in the amount of \$75,050.00.
- 2) That the City Council hereby accepts the project and authorizes the Mayor or City Administrator to sign the release form for this payment.
- 3) That the total amount of this payment is not included in resolutions approving payment of bills for the date of May 22, 2012.
- 4) That the City of Ramsey Finance Department will be provided a signed copy of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Mayor

ATTEST:

City Clerk

Application and Certificate for Payment

To (Owner): City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Project: Ramsey Municipal Parking Facility - Phase II

Application No: 8

Distribution to:
 Owner
 Architect
 Contractor

From (Contractor): Knutson Construction
5500 Wayzata Blvd, Suite 300
Minneapolis, MN 55416

Via (Architect): LSA Design Inc
219 North Second Street, Suite 302
Minneapolis, MN 55401

Period To: 4/30/2012

Architect's Project No: 10-12

Contract For:

Contract Date: 8/25/2011

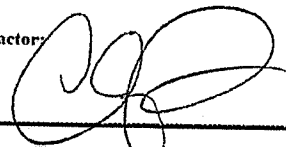
CONTRACTOR'S APPLICATION FOR PAYMENT

Change Order Summary			
Change Orders approved in previous months by Owner		Additions	Deductions
TOTAL		274260	0
Approved this Month			
Number	Date Approved	0.00	
TOTALS		274,260.00	0.00
Net change by Change Orders		274,260.00	274,260.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

Contractor:

By:



Date: 4.26.12

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, attached.

1. Original Contract Sum	\$	2,734,000.00
2. Net change by Change Order	\$	274,260.00
3. Contract Sum To Date (Line 1 + 2)	\$	3,008,260.00
4. Total Completed & Stored To Date (Column G on G703)	\$	2,621,802.00
5. Retainage:		
a. ___% of Completed Work (Column D + E on G703)	\$	131,090.00
b. ___% of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$	131,090.00
6. Total Earned Less Retainage (Line 4 less Line 5 Total)	\$	2,490,712.00
7. Less Previous Certificates For Payment (Line 6 from prior Certificate)	\$	2,415,662.00
8. Current Payment Due	\$	75,050.00
9. Balance to Finish, Plus Retainage (Line 3 less Line 6)	\$	517,548.00

State of: Minnesota

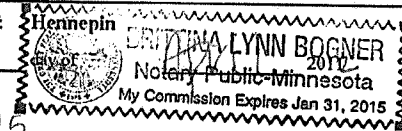
County of: Hennepin

Subscribed and sworn to before me on this

Notary Public:

My Commission expires:

26
K. P. Boom
January 31, 2015



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

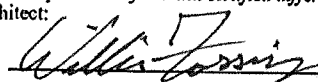
Amount Certified

\$ 75,050.00

(Attach explanation if amount certified differs from the amount applied for.)

Architect:

By:



Date: 5-1-12

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

By:



Date: 5/1/12

OWNER'S CERTIFICATION

Meeting Date: 05/22/2012

By: Colleen Lasher, Administrative Services

Information

Title:

Report from the Personnel Committee - Meeting Date: May 8, 2012 - **Moved to Regular Agenda Case #7.07**

Background:

The Personnel Committee met on May 8, 2012 and discussed three cases.

Case 1: Consider a Resolution Ending the Probation Period of a Patrol Officer

Case 2: Consider a Resolution to Accept a Planning Commission Resignation and Appoint a New Planning Commissioner

Case 3: Consider a Resolution to Accept the Resignation of the Public Works Director, Appoint the Fire Chief and the City Engineer to 3-month Interim Assignments, and to Authorize a Recruitment

Recommendation:

Case 1: The Personnel Committee recommended approval of resolution #12-05-XXX, to remove Mr. Kyle Hemmerich from probation and retain him as a full-time regular Patrol Officer.

Case 2: The Personnel Committee recommended approval of resolution # 12-05-XXX to to accept Mr. Andrew Dunnaway's resignation and appoint Jessica Perez to the Planning Commission for a partial term ending on March 31, 2013.

Case 3: The Personnel Committee recommended approval of resolution # 12-05-XXX to do the following:

- 1) Accept Mr. Brian Olson's resignation as Public Works Director.
- 2) Appoint Fire Chief Kapler to an interim assignment for up to a 3-month period to oversee the Public Works Building Maintenance, Parks, Streets, and Utilities divisions.
- 3) Appoint City Engineer Himmer to oversee the Engineering Division on an ongoing basis.
- 4) Conduct an internal and/or external recruitment process to appoint a qualified candidate to oversee the operations side of the Public Works Building Maintenance, Parks, Streets, and the Utilities divisions.
- 5) To restructure the Public Works Department into two separate areas; Engineering will be led by City Engineer Himmer, and the operations side of Public Works, including Building Maintenance, Parks, Streets, and the Utilities divisions will be led by the candidate promoted or hired during the recruitment process.

Funding Source:

Case 1: There is no additional funding required for this action.

Case 2: There is no additional funding required for this action.

Case 3: 1) There is no additional funding requirement to accept Mr. Olson's resignation. 2) There is no additional funding requirement to appoint Chief Kapler to an interim assignment for up to a 3-month period to oversee the Public Works Building Maintenance, Parks, Streets, and Utilities divisions. 3) *There is no additional funding requirement at this time to appoint City Engineer Himmer to oversee the Engineering Division on an ongoing basis. *A salary adjustment recommendation will be brought forward in June or July to address an increase in pay relative to the additional responsibilities that City Engineer Himmer will assume as part of leading the Engineering Division.

Council Action:

Case 1: Motion to approve resolution # 12-05-XXX which confirms the recommendation of the Personnel Committee to remove Mr. Kyle Hemmerich from probation and retain him as a full-time regular Patrol Officer.

Case 2: Motion to approve resolution # 12-05-XXX which confirms the recommendation of the Personnel Committee to accept Mr. Andrew Dunnaway's resignation and appoint Jessica Perez to the Planning Commission for a partial term ending on March 31, 2013.

Case 3: Motion to approve resolution # 12-05-XXX which confirms the recommendation of the Personnel Committee to do the following:

- 1) Accept Mr. Brian Olson's resignation as Public Works Director.
- 2) Appoint Fire Chief Kapler to an interim assignment for up to a 3-month period to oversee the Public Works Building Maintenance, Parks, Streets, and Utilities divisions.
- 3) Appoint City Engineer Himmer to oversee the Engineering Division on an ongoing basis.
- 4) Conduct an internal and/or external recruitment process to relieve Fire Chief Kapler from the interim duties of overseeing the operations side of the Public Works Building Maintenance, Parks, Streets, and the Utilities divisions.
- 5) To restructure the Public Works Department into two separate areas such as Engineering will be led by City Engineer Himmer and the operations side of Public Works, including Building Maintenance, Parks, Streets, and the Utilities divisions will be led by the individual promoted or hired during the recruitment process.

Attachments

Persnnel Committee Packet

Case 1 Resolution

Case 2 Resolution

Case 3 Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/17/2012 02:53 PM

Form Started By: Colleen Lasher

Started On: 05/14/2012 09:18 AM

Final Approval Date: 05/17/2012

City of Ramsey
Agenda
Personnel Committee
Tuesday May 8, 2012
5:30 p.m.
Lake Itasca Room, 7550 Sunwood Drive NW

- 1. Call to Order**
- 2. Citizen Input**
- 3. Approve Agenda**
- 4. Committee Business**
 1. Consider a Resolution Ending the Probation Period of a Patrol Officer
 2. Consider a Resolution to Accept a Planning Commission Resignation and Appoint a New Planning Commissioner
 3. Consider a Resolution to Accept the Resignation of the Public Works Director, Appoint the Fire Chief and the City Engineer to 3-month Interim Assignments, and to Authorize a Recruitment
- 5. Adjournment**

Personnel Committee

4. 1.

Meeting Date: 05/08/2012

By: Colleen Lasher, Administrative Services

Information

Title:

Consider a Resolution Ending the Probation Period of a Patrol Officer

Background:

On March 8, 2011 the City Council authorized a recruitment to replace Patrol Officer Erdman. On May 10, 2011 the City Council authorized the hire of Kyle Hemmerich. Mr. Hemmerich's was subject to a 1-year probation. Mr. Hemmerich has successfully completed the required 1-year probation for the Patrol Officer position.

Notification:

Observations:

Recommendation:

Staff recommends approving resolution 12-05-XXX which, upon City Council approval, removes Mr. Kyle Hemmerich from probation and retains him as a full-time regular Patrol Officer.

Funding Source:

There is no additional funding required for this action.

Council Action:

Motion to approve resolution 12-05-XXX which confirms the recommendation of the Personnel Committee to remove Mr. Kyle Hemmerich from probation and retain him as a full-time regular Patrol Officer.

Attachments

Resolution

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/03/2012 12:21 PM
Started On: 05/03/2012 08:31 AM

Form Started By: Colleen Lasher

Final Approval Date: 05/03/2012

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**RESOLUTION ENDING THE PROBATIONARY
PERIOD FOR A PATROL OFFICER**

WHEREAS, Mr. Kyle Hemmerich was hired as a replacement patrol officer on June 1, 2011; and

WHEREAS, Mr. Hemmerich has successfully completed his one year probationary period as a Patrol Officer; and

WHEREAS, the Personnel Committee, at its May 8, 2012 meeting agreed with staff's recommendation to end the probationary period for Kyle Hemmerich, effective June 1, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The Ramsey City Council confirms the recommendation of the Personnel Committee to end the probationary period for Patrol Officer Kyle Hemmerich, effective June 1, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Personnel Committee

4. 2.

Meeting Date: 05/08/2012

By: Colleen Lasher, Administrative Services

Information

Title:

Consider a Resolution to Accept a Planning Commission Resignation and Appoint a New Planning Commissioner

Background:

On April 5, 2012, Mr. Andrew Dunaway submitted an e-mail resigning his seat as a Planning Commissioner, effective immediately. Mr. Dunaway's 4-year term would have ended on March 31, 2013. Therefore, the seat left vacant due to this resignation is a partial term beginning with the June Planning Commission meeting and ending on March 31, 2013.

Staff contacted the top three candidates which previously expressed an interest in the Planning Commission to confirm a continued interest. All three candidates, Leda Mox, Jessica Perez, and Robert Sjoberg indicated an interest in serving the City as a Planning Commissioner. The candidates' applications are attached; however, non-public data has been redacted. Interview notes will be provided at the Personnel Committee meeting.

Notification:

Observations:

Recommendation:

Staff recommends approving resolution 12-05-XXX which, upon City Council approval, accepts Mr. Andrew Dunnaway's resignation and appoints either Leda Mox, Jessica Perez, or Robert Sjoberg to the Planning Commission for a partial term ending on March 31, 2013.

Funding Source:

There is no funding required for this action.

Council Action:

Motion to approve resolution 12-05-XXX which confirms the recommendation of the Personnel Committee to accept Mr. Andrew Dunnaway's resignation and appoint either Leda Mox, Jessica Perez, or Robert Sjoberg to the Planning Commission for a partial term ending on March 31, 2013.

Attachments

Resolution

Mox, Leda - Application

Perez, Jessica - Application

Sjoberg, Robert - Application

Form Review

Inbox
Kurt Ulrich

Reviewed By
Kurt Ulrich

Date
05/03/2012 12:21 PM
Started On: 05/03/2012 09:25 AM

Form Started By: Colleen Lasher

Final Approval Date: 05/03/2012

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**CONSIDER A RESOLUTION TO ACCEPT A PLANNING COMMISSIONERS
RESIGNATION AND APPOINT A NEW PLANNING COMMISSIONER**

WHEREAS, on April 5, 2012, Mr. Andrew Dunaway submitted an e-mail resigning his seat as a Planning Commission, effective immediately, and;

WHEREAS, Mr. Dunaway's term would have ended on March 31, 2013, leaving the vacancy for a partial term beginning with the June Planning Commission meeting and ending on March 31, 2013; and

WHEREAS, staff contacted the top three candidates who previously expressed an interest in the Planning Commission to confirm a continued interest. All three candidates, Leda Mox, Jessica Perez, and Robert Sjoberg indicated an interest in serving the City as a Planning Commissioner.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA**, as follows:

That the City Council of the City of Ramsey do the following:

- 1) Accepts Mr. Andrew Dunaway's resignation on the Planning Commission, and
- 2) Appoints one of the following candidates to the Planning Commission for a partial term ending on March 31, 2013: Leda Mox, Jessica Perez, or Robert Sjoberg.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

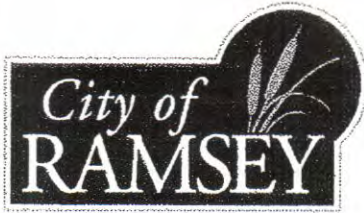
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

**SCANNED
RECEIVED**

FEB 13 2012

**City of Ramsey
Human Resources**



**City of Ramsey
Application for Appointment
to City Boards and Commissions**

- | | |
|---|--|
| <u>3</u> Economic Development Authority | <u>1</u> Park and Recreation Commission |
| <u>4</u> Environmental Policy Board | <u>2</u> Planning Commission/Board of Adjustment |
| <u>5</u> Board of Administrative Hearings | |

At this time the City is accepting applications for all of its boards and commissions. Please rank your level of interest in the space above by placing a number one (1) for your first choice and number two (2) for your second choice, etc.

PERSONAL INFORMATION

Name: *Leda Mox*



Educational Background

	Name	Diploma/ Degree	Major/Area of Study
High School	<i>Elk River Highschool</i>	<i>Diploma</i>	<i>General</i>
College/Trade	<i>University of MN</i>	<i>BS Degree</i>	<i>Equine Industries Management</i>
Other			

List any government, service organization, or professional activities which you have been or are currently involved in:

- President of 4-H Club as Youth
- FFA member • Sherburne County Rise up Riders Saddle Club member.
- FFA Alumni • Chair of Community Enrichment committee @ Coryell.

Please briefly state why you want to serve on a City board or commission:

I have lived in the community for a long time.
I would like to be a part of the growing community.

List any special background, strengths, or abilities you would bring to a board or commission:

Being part of 4H + FFA, I have parliamentary procedure experience. I have excellent communication skills. I am a very good listener and problem solver.

Briefly describe the strengths of Ramsey today:

The new Ramsey COR is awesome.
The convenience of all the parks and trails.

Briefly describe the weaknesses of Ramsey today:

There is improvements that could be made to increase community involvement.

Briefly describe Ramsey as you believe it should be 10 years from now:

I see Ramsey as a close knit community with all the amenities close to home for people to enjoy.

List any specific goals and/or objectives you visualize for the City:

Increase the community involvement
Create jobs. Listen to the people.

Have you ever served on a board or commission? Yes, I have / No, I have not. If so, please indicate which board or commission you served on, the dates you served and the City you served for.

If you have served on a board or commission in the past, what was the most important accomplishment of the board or commission during your term of office?

What would you like to see the board or commission accomplish during the next two years?

Create more jobs and opportunities for small business owners. Get the community involved.

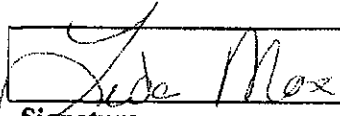
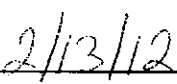
List any issues that may cause conflicts of interest between civic responsibility and personal/professional interests: N/A

Commissioners spend from three to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings.

Can you meet this time commitment: Yes I can. No I can't.

Are there any evenings you would not be available for meetings? Please describe:

No

	
Signature	Date:

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies and may not include interviews with all candidates. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission:

If, due to a disability, you need assistance completing an application or if you anticipate that you will need assistance in the selection process, please notify the Human Resources at 763-576-4301 (763-427-8591 TDD)

**Return completed application to: Human Resources
Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303**

Applications can also be emailed to Colleen Lasher at clasher@ci.ramsey.mn.us or faxed to 763-576-4386.

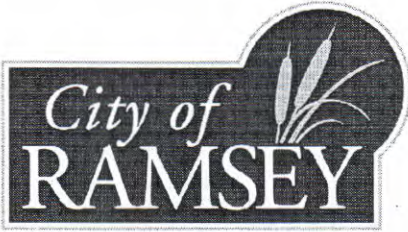
Data Practices Advisory Minnesota Statute 13.601, Subdivision 3, states that the following data about applicants for appointment to a public body are public: name; city of residence; education and training; employment history; volunteer work; awards and honors; and, prior government service. If an individual is appointed to a public body, the following additional data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

You are not legally required to supply the information requested in this application. However, if you do not supply the requested information, the City may be unable to adequately evaluate your suitability for service, which may reduce your chances for appointment to a City board or commission.

SCANNED
RECEIVED

FEB 13 2012

City of Ramsey
Human Resources



**City of Ramsey
Application for Appointment
to City Boards and Commissions**

2Economic Development Authority
____ Environmental Policy Board
____ Board of Administrative Hearings

____ Park and Recreation Commission
1Planning Commission/Board of Adjustment

At this time the City is accepting applications for all of its boards and commissions. Please rank your level of interest in the space above by placing a number one (1) for your first choice and number two (2) for your second choice, etc.

PERSONAL INFORMATION

Name: *Jessica Perez*



Educational Background

	Name	Diploma/ Degree	Major/Area of Study
High School	<i>Chaska High School</i>		
College/Trade	<i>Metro State University</i>		<i>Sales and Marketing</i>
Other			

List any government, service organization, or professional activities which you have been or are currently involved in:

N/A

Please briefly state why you want to serve on a City board or commission:

As a small business owner, I believe I would be an asset in planning in future growth.

List any special background, strengths, or abilities you would bring to a board or commission:

Ran a profitable small business

Briefly describe the strengths of Ramsey today:

Ramsey's low cost of housing, many parks and trails are a great strength. Having a charter school and other planned private schools is a great way to attract more families that desire more educational choices.

Briefly describe the weaknesses of Ramsey today:

Hard to commute to hwy 10, due to lack of proper throughway. Inconvenient to get to business, due to all the concrete islands put in the in past 5 years. Making it hard for business to compete due to one way traffic access.

Briefly describe Ramsey as you believe it should be 10 years from now:

Business friendly environment with easy access to major highways and freeways.

List any specific goals and/or objectives you visualize for the City:

*I would like to see Ramsey's businesses be able to compete equally via easy access.
I would also like to see highway 47 developed into a four lane road to accommodate the traffic.*

Have you ever served on a board or commission? Yes, I have / No, I have not. If so, please indicate which board or commission you served on, the dates you served and the City you served for.

N/A

If you have served on a board or commission in the past, what was the most important accomplishment of the board or commission during your term of office?

N/A

What would you like to see the board or commission accomplish during the next two years?

I would like to see a plan that would incentivize businesses to call Ramsey home, more business growth in the COR and a way to move traffic through Ramsey to major roads faster.

List any issues that may cause conflicts of interest between civic responsibility and personal/professional interests:

None

Commissioners spend from three to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings.

Can you meet this time commitment: Yes I can. No I can't.

Are there any evenings you would not be available for meetings? Please describe:

No

Jessica Perez

February 12, 2012

Signature

Date:

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies and may not include interviews with all candidates. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission:

If, due to a disability, you need assistance completing an application or if you anticipate that you will need assistance in the selection process, please notify the Human Resources at 763-576-4301 (763-427-8591 TDD)

**Return completed application to: Human Resources
Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303**

Applications can also be emailed to Colleen Lasher at clasher@ci.ramsey.mn.us or faxed to 763-576-4386.

Data Practices Advisory Minnesota Statute 13.601, Subdivision 3, states that the following data about applicants for appointment to a public body are public: name; city of residence; education and training; employment history; volunteer work; awards and honors; and, prior government service. If an individual is appointed to a public body, the following additional data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

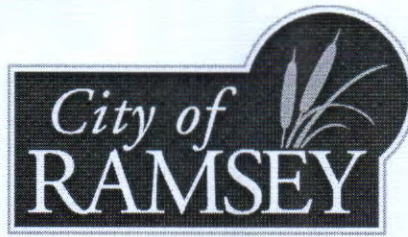
You are not legally required to supply the information requested in this application. However, if you do not supply the requested information, the City may be unable to adequately evaluate your suitability for service, which may reduce your chances for appointment to a City board or commission.

SCANNED

RECEIVED

FEB 04 2012

City of Ramsey
Human Resources



**City of Ramsey
Application for Appointment
to City Boards and Commissions**

- 2 Economic Development Authority
- 4 Environmental Policy Board
- 5 Board of Administrative Hearings

- 1 Park and Recreation Commission
- 3 Planning Commission/Board of Adjustment

At this time the City is accepting applications for all of its boards and commissions. Please rank your level of interest in the space above by placing a number one (1) for your first choice and number two (2) for your second choice, etc.

PERSONAL INFORMATION

Name: *Robert R. Sjoberg*

[Redacted area]

Educational Background

	Name	Diploma/ Degree	Major/Area of Study
High School	<i>Ely Memorial Senior</i>	<i>Diploma</i>	<i>General</i>
College/Trade	<i>College of St. Scholastica</i>	<i>BA degree</i>	<i>Media Arts</i>
Other	<i>Vermilion CC</i>	<i>AA degree</i>	<i>Business</i>

List any government, service organization, or professional activities which you have been or are currently involved in:

City of Ramsey Towne Center, State of Minnesota Governor's Task Force on Professional Basketball, 1992 Super Bowl VIP/Promotions Committees, 1991 NCAA Final Four Committee, 2005 Transplant Games (U of Minnesota), Schwans Cup Youth Soccer Volunteer (thru Qwest Communication community services)

Please briefly state why you want to serve on a City board or commission:

To give back to the community and help shape its foundation for the near future

List any special background, strengths, or abilities you would bring to a board or commission:

Leadership, communication and promoting skills

Briefly describe the strengths of Ramsey today:

Suburban living yet very close to urban center. City with a lot of potential to be one of the largest growing communities in the metropolitan area.

Briefly describe the weaknesses of Ramsey today:

Bad publicity with failures of Towne Center development and community parking ramp with little usage (this will change with Northstar station coming in shortly)

Briefly describe Ramsey as you believe it should be 10 years from now:

Double in population yet still able to sustain itself with little or no increase of taxes for citizens. With aging population we must also have in place facilities, activities and transportation for seniors. With Northstar service stopping in Ramsey I see future business development as being good if promoted the right way

List any specific goals and/or objectives you visualize for the City:

Continued development of jobs, transportation and recreational facilities. We still need to keep focus on maintaining the city's natural resources (trees, ponds and streams) with future real estate development

Have you ever served on a board or commission? Yes, I have / No, I have not. If so, please indicate which board or commission you served on, the dates you served and the City you served for.

*City of Ramsey-Towne Center development-2004
State of Minnesota-Governor's NBA Task Force Commission-1986-87*

If you have served on a board or commission in the past, what was the most important accomplishment of the board or commission during your term of office?

For the City of Ramsey one of my ideas generated for an amphitheater was realized. On the State of Minnesota task force our efforts were rewarded with a franchise given to the Timberwolves

What would you like to see the board or commission accomplish during the next two years?

Create recreational opportunities for all residents of this community with keeping fees low. Also to provide recreation for those with little economic means to participate. We also need to look for partnerships/sponsors in developing tracks of land for ball fields, tennis courts, possibly a community pool

List any issues that may cause conflicts of interest between civic responsibility and personal/professional interests:

none at this time for myself

Commissioners spend from three to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings.

Can you meet this time commitment: Yes I can. No I can't.

Are there any evenings you would not be available for meetings? Please describe:

no

Robert R. Sjoberg

February 5, 2012

Signature

Date:

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies and may not include interviews with all candidates. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission:

If, due to a disability, you need assistance completing an application or if you anticipate that you will need assistance in the selection process, please notify the Human Resources at 763-576-4301 (763-427-8591 TDD)

**Return completed application to: Human Resources
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You are not legally required to supply the information requested in this application. However, if you do not supply the requested information, the City may be unable to adequately evaluate your suitability for service, which may reduce your chances for appointment to a City board or commission.

Applications can also be emailed to Colleen Lasher at clasher@ci.ramsey.mn.us or faxed to 763-576-4386.

Colleen Lasher

From: ROB SJOBERG <robb817@msn.com>
Sent: Saturday, February 04, 2012 6:08 PM
To: Colleen Lasher
Subject: Application for Park and Recreation Board
Attachments: City of Ramsey Commissions Ap.odt

Colleen,

Please find enclosed is application for one of your vacancies for Park and Recreation Board. I would consider working on another board if my first choice is filled. Thank you for your consideration..

Sincerely,

Robert (Rob) Sjoberg
5731 145th Ct NW
Ramsey 55303
763 576-9609

Personnel Committee

4. 3.

Meeting Date: 05/08/2012**By:** Colleen Lasher, Administrative Services

Information**Title:**

Consider a Resolution to Accept the Resignation of the Public Works Director, Appoint the Fire Chief and the City Engineer to 3-month Interim Assignments, and to Authorize a Recruitment

Background:

Mr. Brian Olson, Public Works Director, submitted a letter of resignation on April 18, 2012. Mr. Olson has been with the city of Ramsey for nearly 12 years. Mr. Olson accepted a position with the city of Edina as the Public Works Director; his last day with the city of Ramsey is May 15, 2012.

Dean Kapler, the city's current Fire Chief previously served as the city's Public Works Director/Fire Chief until 2006. Tim Himmer, the city's current City Engineer works closely with Mr. Olson and is very familiar with the Engineering side of operations.

Notification:

Mr. Olson's position is currently responsible for the following duties:

1. Oversee, coordinate and supervise the Engineering Department and staff
2. Direct and update and implementation of the 5-year Capital Improvement Program
3. Act as liaison to the Anoka County Rail Authority
4. Provide leadership and management for the Ramsey Star Express commuter coach service
5. Collaborate with other agencies to accomplish a wide range of City goals such as TH10 freeway conversion (3 interchanges) and a Ramsey rail station
6. Effectively communicate with the Ramsey City Council, Planning Commission, Parks Commission, Environmental Protection Board, and Public Works Committee as well as residents and businesses of our community
7. Provide leadership and direction for the planning, design, and construction of public infrastructure and park system to keep up with the rapidly increasing demands of growth
8. Provide leadership and direction for the Update of Capital Equipment List (Fleet management)
9. Oversee, supervise and direct Public Works department staff in an effective manner that promotes team building
10. Develop and recommend a Public Works budget program
11. Coordinate activities and resources of the Building Maintenance, Parks, Streets and Utilities divisions to maximize effectiveness of the Public Works Department
12. Develop and implement, in conjunction with other departments and outside agencies, an action plan for dealing with natural disasters
13. Provide community service/public relations activities
14. Perform other duties as assigned (within the ability and resources of the Public Works Director) at the verbal or written direction of the City Administrator

Recommendation:

To accept Mr. Olson's resignation and Appoint the Fire Chief and the City Engineer to 3-month interim assignments. Staff recommend that Fire Chief Kapler oversee the following divisions within Public Works: Building Maintenance, Parks, Streets, and Utilities. Staff recommends that City Engineer Himmer oversee the Engineering Division. During this interim appointment, staff recommends proceeding with an internal and/or external recruitment process to meet the needs of the Public Works Director position.

Funding Source:

There are no funding requirements to accept Mr. Olson's resignation. There are no funding requirements needed at this time to make Chief Kapler's and Engineer Himmer's interim appointments.

The 2012 funding for Mr. Olson's position, including salary and benefits is \$130,939 annually, detailed as follows:

Engineering 30% \$48,768
Traffic Engineering 10% \$11,738
Street Maintenance 10% \$11,738
Park and Recreation 20% \$23,477
Water Utility 10% \$11,738
Sewer Utility 10% \$11,738
Storm Drainage Utility 10% \$11,738

Council Action:

Motion to approve resolution 12-05-XXX confirming the recommendation of the Personnel Committee to do the following:

- 1) Accept Mr. Brian Olson's resignation as the Public Works Director
- 2) Appoint Dean Kapler, the Fire Chief and the Tim Himmer, the City Engineer to 3-month interim assignments
- 3) Direct staff to proceed with an internal and/or external recruitment process to meet the needs of the Public Works Director position.

Attachments

Letter of Resignation
Resolution

Form Review

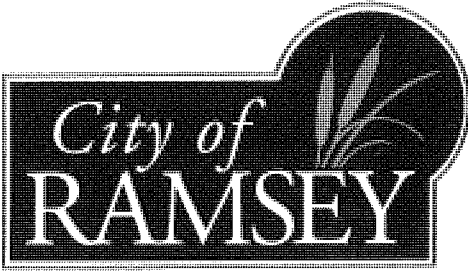
Inbox
Kurt Ulrich

Reviewed By
Jo Thieling

Date
05/03/2012 04:40 PM
Started On: 05/03/2012 11:16 AM

Form Started By: Colleen Lasher

Final Approval Date: 05/03/2012



7550 Sunwood Drive NW • Ramsey, Minnesota 55303
City Hall: 763-427-1410 • Fax: 763-427-5543
www.cityoframsey.com

April 18, 2012

Kurt Ulrich
City Administrator
City of Ramsey
7550 Sunwood Drive
Ramsey, MN 55303

Dear Kurt,

This letter is being written to inform you that I am resigning as the Director of Public Works \ Principal City Engineer for the City of Ramsey effective May 15, 2012. I have accepted the Director of Public Works position for the City of Edina and will begin working there shortly thereafter.

I sincerely appreciated working for the City of Ramsey. It was an opportunity that has allowed me grow both personally and professionally. With the Ramsey Rail Station construction underway and the COR firmly positioned for success, I know that the future is bright for the City of Ramsey. I feel that the City of Edina position clearly meets my career goals and I enjoyed and appreciated my time working here.

Again, thank you and the City of Ramsey for giving me the opportunity for work here for nearly 12 years.

Sincerely,

Brian E. Olson, P.E.
Director of Public Works\Principal City Engineer

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**CONSIDER A RESOLUTION TO ACCEPT THE RESIGNATION
OF THE PUBLIC WORKS DIRECTOR, APPOINT THE FIRE CHIEF
AND THE CITY ENGINEER TO 3-MONTH INTERIM ASSIGNMENTS, AND
AUTHORIZE A RECRUITMENT**

WHEREAS, Mr. Brian Olson, the Public Works Director submitted a letter of resignation on April 18, 2012; and

WHEREAS, Mr. Olson's last day with the City will be May 15, 2012; and

WHEREAS, staff recommends accepting Mr. Olson's resignation; and

WHEREAS, Dean Kapler, the city's current Fire Chief previously served as the city's Public Works Director/Fire Chief until 2006; and

WHEREAS, Tim Himmer, the city's current City Engineer works closely with Mr. Olson and is very familiar with the Engineering side of operations; and

WHEREAS, staff recommends that Fire Chief Kapler oversee the following divisions within Public Works: Building Maintenance, Parks, Streets, and Utilities; and

WHEREAS, staff recommends that City Engineer Himmer oversee the Engineering Division; and

WHEREAS, staff recommends authorization to proceed with an internal and/or external recruitment process to meet the needs of the Public Works Director position.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to approve resolution 12-05-XXX confirming the recommendation of the Personnel Committee to do the following:

- 1) Accept Mr. Brian Olson's resignation as the Public Works Director
- 2) Appoint Dean Kapler, the Fire Chief and the Tim Himmer, the City Engineer to 3-month interim assignments
- 3) Direct staff to proceed with an internal and/or external recruitment process to meet the needs of the Public Works Director position

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

**RESOLUTION ENDING THE PROBATIONARY
PERIOD FOR A PATROL OFFICER**

WHEREAS, Mr. Kyle Hemmerich was hired as a replacement patrol officer on June 1, 2011; and

WHEREAS, Mr. Hemmerich has successfully completed his one year probationary period as a Patrol Officer; and

WHEREAS, the Personnel Committee, at its May 8, 2012 meeting agreed with staff's recommendation to end the probationary period for Kyle Hemmerich, effective June 1, 2012.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

The Ramsey City Council confirms the recommendation of the Personnel Committee to end the probationary period for Patrol Officer Kyle Hemmerich, effective June 1, 2012.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

CONSIDER A RESOLUTION TO ACCEPT A PLANNING COMMISSIONERS RESIGNATION AND APPOINT A NEW PLANNING COMMISSIONER

WHEREAS, on April 5, 2012, Mr. Andrew Dunaway submitted an e-mail resigning his seat as a Planning Commission, effective immediately, and;

WHEREAS, Mr. Dunaway's term would have ended on March 31, 2013, leaving the vacancy for a partial term beginning with the June Planning Commission meeting and ending on March 31, 2013; and

WHEREAS, staff contacted the top three candidates who previously expressed an interest in the Planning Commission to confirm a continued interest. All three candidates, Leda Mox, Jessica Perez, and Robert Sjoberg indicated an interest in serving the City as a Planning Commissioner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

That the City Council of the City of Ramsey do the following:

- 1) Accepts Mr. Andrew Dunaway's resignation on the Planning Commission, and
- 2) Appoints one of the following candidates to the Planning Commission for a partial term ending on March 31, 2013: Leda Mox, Jessica Perez, or Robert Sjoberg.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Councilmember introduced the following resolution and moved for its adoption:

RESOLUTION #

CONSIDER A RESOLUTION TO ACCEPT THE RESIGNATION OF THE PUBLIC WORKS DIRECTOR, APPOINT THE FIRE CHIEF TO AN INTERIM ASSIGNMENT FOR UP TO 3-MONTHS, APPOINT THE CITY ENGINEER ON AN ONGOING BASIS, AUTHORIZE A RECRUITMENT PROCESS AND TO AUTHORIZE THE RESTRUCTURE OF THE PUBLIC WORKS DEPARTMENT

WHEREAS, Mr. Brian Olson, the Public Works Director submitted a letter of resignation on April 18, 2012; and

WHEREAS, Mr. Olson's last day with the City will be May 15, 2012; and

WHEREAS, staff recommends accepting Mr. Olson's resignation; and

WHEREAS, Dean Kapler, the city's current Fire Chief previously served as the city's Public Works Director/Fire Chief until 2006; and

WHEREAS, Tim Himmer, the city's current City Engineer works closely with Mr. Olson and is very familiar with the Engineering side of operations; and

WHEREAS, staff recommends that Fire Chief Kapler oversee the following divisions within Public Works on an interim basis for up to 3-months: Building Maintenance, Parks, Streets, and Utilities; and

WHEREAS, staff recommends that City Engineer Himmer oversee the Engineering Division on an ongoing basis; and

WHEREAS, staff recommends conducting an internal and/or external recruitment process to appoint a candidate to oversee the operations side of the Public Works Building Maintenance, Parks, Streets, and the Utilities divisions; and

WHEREAS, staff recommends restructuring the Public Works Department into two separate areas such as Engineering will be led by City Engineer Himmer and the operations side of Public Works, including Building Maintenance, Parks, Streets, and the Utilities divisions will be led by the individual promoted or hired during the recruitment process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

Motion to approve resolution 12-05-XXX confirming the recommendation of the Personnel Committee to do the following:

- 1) Accept Mr. Olson's resignation as the Public Works Director.
- 2) Appoint Fire Chief Kapler to oversee the following divisions within Public Works on an interim basis for up to 3-months: Building Maintenance, Parks, Streets, and Utilities.
- 3) Appoint City Engineer Himmer oversee the Engineering Division on an ongoing basis.
- 4) Authorize staff to conduct an internal and/or external recruitment process to appoint a qualified candidate to oversee the operations side of the Public Works Building Maintenance, Parks, Streets, and the Utilities divisions.
- 5) Restructure the Public Works Department into two separate areas such as Engineering will be led by City Engineer Himmer and the operations side of Public Works, including Building Maintenance, Parks, Streets, and the Utilities divisions will be led by the candidate promoted or hired during the recruitment process.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

CC Regular Session

6. 1.

Meeting Date: 05/22/2012

By: Jo Thieling, Administrative Services

Information

Title:

Public Hearing: Application for On-Sale, Sunday, and 2:00 a.m. Intoxicating Liquor License; Case of Whiskey Jacks of Ramsey, LLC D/B/A Whiskey Jack's, 6415 Highway #10 NW, Ramsey

Background:

Mr. Tom DeQuattro, Whiskey Jacks of Ramsey, LLC, d/b/a Whiskey Jack's, has properly applied for an on-sale, Sunday and 2:00 a.m. intoxicating liquor license at 6415 Highway #10 NW, Ramsey. This establishment was most recently known as End Zone.

Police Chief Way has completed the background investigation and reviewed the application and found everything to be in order.

It is anticipated that Mr. DeQuattro will be present at the hearing.

Funding Source:

N/A

Council Action:

Motion to approve an on-sale, Sunday and 2:00 a.m. intoxicating liquor license application for Whiskey Jacks of Ramsey, LLC, d/b/a Whiskey Jack's.

Form Review

Inbox	Reviewed By	Date
Jim Way	Jim Way	05/16/2012 10:41 AM
Kurt Ulrich	Kurt Ulrich	05/17/2012 02:32 PM
Form Started By: Jo Thieling		Started On: 05/08/2012 03:46 PM
		Final Approval Date: 05/17/2012

Meeting Date: 05/22/2012

By: Chris Anderson, Community
Development

Information

Title:

Consider Request for a Conditional Use Permit to Process Demolition Concrete in the E-2 Employment District at 6651 141st Ave NW and to Stockpile Sand/Soil on a Vacant Property at 14191 Ebony St NW; Case of Sauter and Sons, Inc.

Background:

Tom Sauter of Sauter and Sons, Inc., owns the property located at 6651 141st Ave NW and the adjacent vacant parcel to the west (14191 Ebony St NW). Sauter and Sons, Inc., is in the excavation and demolition business and is currently stockpiling demolition concrete and asphalt on the property at 6651 141st Ave NW and has multiple stockpiles of sand/soil on the vacant parcel to the west. Staff became aware of the stockpiled concrete and asphalt and informed Mr. Sauter that the demolition concrete and asphalt are considered solid waste (confirmed by the MPCA) and therefore requires a conditional use permit. Section 117-427 of City Code requires a conditional use permit for storage, collection, transportation, treatment, utilization, processing, transfer, intermediate disposal and final disposal of solid waste, recyclable materials, or processed waste product. Mr. Sauter has submitted an application for a conditional use permit to process demolition concrete and asphalt into an aggregate to be used on other job sites. Through this application, Staff saw an opportunity to address the outside storage (sand/soil stockpiles) on the adjacent vacant parcel simultaneously.

Notification:

In accordance with State Statute and City Code, Staff attempted to notify all property owners within 1,000 feet of the Subject Property of the Public Hearing via Standard US Mail. A Notice of Public Hearing was also published in the Anoka County Union.

Observations:

The property at 6651 141st Ave NW is zoned E-2 Employment District and is approximately ten (10) acres in size. The vacant parcel is zoned PUD and is approximately four (4) acres. The surrounding properties are also zoned E-2 Employment District, with the exception of the two parcels to the east of 6651 141st Ave NW, which are zoned E-1 Employment District and PUD. The applicant has stated that they own approximately twenty-one (21) acres of land in this area including the two properties in question as well as a couple other buildings.

6651 141st Ave NW

Sauter and Sons, Inc., is in the excavation and demolition business. Mr. Sauter is requesting the conditional use permit to process demolition concrete and asphalt from their job sites into an aggregate that can be reused for rock entrances to construction sites and as base material for parking lots. Mr. Sauter has stated that this would not be open to the public to dispose of used concrete and asphalt. Mr. Sauter has stated that he is pursuing this in an attempt to be more competitive in the construction field.

Mr. Sauter has stated that the crushing activity would be conducted one time per year. It would take one (1) day to set up the equipment and three (3) days to crush the material. Crushing would occur between the hours of 7:00am and 5:00pm. The processed material would also be stockpiled on the property for use by Sauter and Sons, Inc. on their various job sites.

According to the site plan submitted, the stockpiled demolition concrete and asphalt would be confined to an area that is ninety (90) feet wide by 200 feet deep. The demolition concrete and asphalt stockpile is adjacent to an

existing stockpile of soil. After the material is processed, it would be stockpiled on the other side of the soil stockpile and would also be confined to an area ninety (90) feet wide by 200 feet deep. The existing soil stockpile appears to have been approved as part of the original site plan for the property in 2001. The current site plan indicates that both the demolition concrete and asphalt stockpile and the stockpile of processed concrete and asphalt would be limited to a height of fourteen (14) feet. However, the applicant has since measured the height of the existing demolition stockpile and has informed Staff that its height is approximately eighteen (18) feet. The proposed permit has been adjusted to reflect the measured height. The total area of the three (3) stockpiles would be approximately one and a half (1.5) acres.

There are some existing, mature deciduous trees scattered along the eastern boundary and some young evergreen trees along that same boundary as well as south of the stockpile areas. The applicant has also indicated that twelve (12) new evergreens would be installed along the western boundary. No screening is proposed along the northern property line. None of the existing or proposed evergreens have reached maturity and therefore, provide only limited screening of the stockpiles.

Staff has contacted the Minnesota Pollution Control Agency (MPCA) regarding this proposed use and was informed that no solid waste permit through the state would be required because, as outlined in MN Rules 7035.2860, there is a Standing Beneficial Use Determination for uncontaminated crushed concrete used as a substitute for conventional aggregate. However, monitoring the material for contaminated concrete and/or asphalt, such as concrete with lead based paint, would be the responsibility of the City and/or County or both. Other permits may also be required, such as a Nonmetallic Mining and Associated Activities permit, through the state. Staff has instructed the applicant to contact the MPCA directly to determine what, if any, additional permits are necessary for the concrete/asphalt crushing operation. A term of the permit requires that documentation be provided to the city by the permittee related to any other required permits or correspondence with other regulatory agencies.

14191 Ebony St NW

Sauter and Sons, Inc., is utilizing this vacant parcel, which they own, for stockpiling soil. There are multiple soil piles on this property. Since this is a vacant parcel, the outside storage would be considered the primary use of the property. While the property is zoned PUD, the underlying zoning would be E-2 Employment District and within this zoning district, open and outside storage as a principal use requires a conditional use permit.

Stockpiling of soil on this vacant parcel, with certain conditions in place, may be a reasonable use of the property. Again, the owner of the parcel is in the excavation business and this property is directly adjacent to headquarters for Sauter and Sons, Inc. The main concern with this use would be erosion control to prevent sediment from entering the retention pond and storm sewer system. If this use is approved, it would require the development of a site plan showing location and size of stockpiles and any expansion, whether it be a building or additional stockpiles, would require an amendment to the conditional use permit.

The Planning Commission held a public hearing regarding both requests at their May 3, 2012 meeting. At the public hearing, the applicant submitted four (4) letters of support from surrounding property and building owners. Also, the applicant stated that during the winter, he has no other option for disposal of the demolition material (as the other two similar uses in Ramsey are either shut down or operate on very limited hours). Staff has looked into this and has found several other options for disposal of this material in both Elk River and Blaine. During the public hearing, a concern was raised that the applicant hadn't complied with the regulations and obtained necessary permits prior to stockpiling of the demolition concrete and asphalt and that this same applicant did the same thing about ten (10) years ago. This is correct; however, through the City's code enforcement program, the applicant was notified of the violation and informed that this type of use required a Conditional Use Permit. The applicant submitted the application for a conditional use permit and is attempting to resolve the issue through the appropriate channels.

Recommendation:

In the early 2000's, the City expended approximately \$2.3 million on land acquisition, public improvements, site improvements and demolition costs to eliminate blighted conditions in this area as part of the development of Gateway North Industrial Park No. 5. In 2003, this same request for processing demolition concrete was considered by the Planning Commission and due to several concerns, including the investment made in redeveloping this area, lack of adequate screening, uncertainty of environmental aspects associated with the demolition materials and the activity not being compatible with development in the industrial park, was recommended for denial. However, within the vicinity of the subject property are two similar uses, both operating with conditional use permits, and both include stockpiling and processing materials. If sufficient conditions are included in the permit, which may also include erosion control measures for the stockpiles and possibly berming along the western property boundary for screening purposes, this general area may be a logical fit for this type of use. The Applicant shall be required to submit a drainage, grading, and erosion control plan addressing both sites to ensure that the regional stormwater system is not negatively impacted by the proposed uses.

Given the nature of the use and concerns raised with the previous review for this same use, Staff had asked the Planning Commission if they might want to consider amending the Zoning Code to permit these types of uses as an Interim Use. Many communities use the interim use permit process authorized under Minnesota Statute for permitting these types of uses, as these types of uses may be acceptable in the near term, but may not be so in the long term. This is true for the City's grading, filling, and mining process, which is administered via an interim use permit. Ultimately, the Planning Commission was not interested in considering this as an interim use. They felt that the proposed Conditional Use Permit contained adequate controls and recommended approval of both permits contingent on the applicant developing a drainage and erosion control plan acceptable to the City.

Funding Source:

The Applicant is responsible for all City costs incurred in administering and enforcing this Permit.

Council Action:

6651 141st Ave NW

Motion to adopt findings of fact relating to the request for a Conditional Use Permit for processing demolition concrete and asphalt in the E-2 Employment District.

-and-

Motion to adopt Resolution # _____ approving the request for a Conditional Use Permit for processing demolition concrete and asphalt on the property at 6651 141st Ave NW contingent upon review and approval of a drainage and erosion control plan and declaring the terms of the permit, based on findings of fact.

-or-

Motion to adopt Resolution # _____ denying the request for a Conditional Use Permit for processing demolition concrete and asphalt on the property at 6651 141st Ave NW, based on findings of fact.

14191 Ebony St NW

Motion to adopt findings of fact relating to the request for a Conditional Use Permit for open and outside storage as the principal use in the E-2 Employment District.

-and-

Motion to adopt Resolution # _____ approving the request for a Conditional Use Permit for open and outside storage as a principal use on the property at 14191 Ebony St NW contingent upon review and approval of a drainage and erosion control plan and declaring the terms of the permit, based on findings of fact.

-or-

Motion to adopt Resolution # _____ denying the request for a Conditional Use Permit for open and outside storage as a principal use on the property at 14191 Ebony St NW, based on findings of fact.

Attachments

Site Location Map

Site Plan

Summary from Applicant

Aerial View of Site

Photos of 6651 141st Ave NW

Photos of 14191 Ebony St NW

Letters of Support for Applicant's Request

Proposed Findings of Fact for 6651 141st Ave NW

Proposed Conditional Use Permit for 6651 141st Ave NW

Proposed Findings of Fact for 14191 Ebony St NW

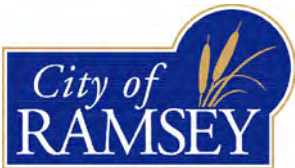
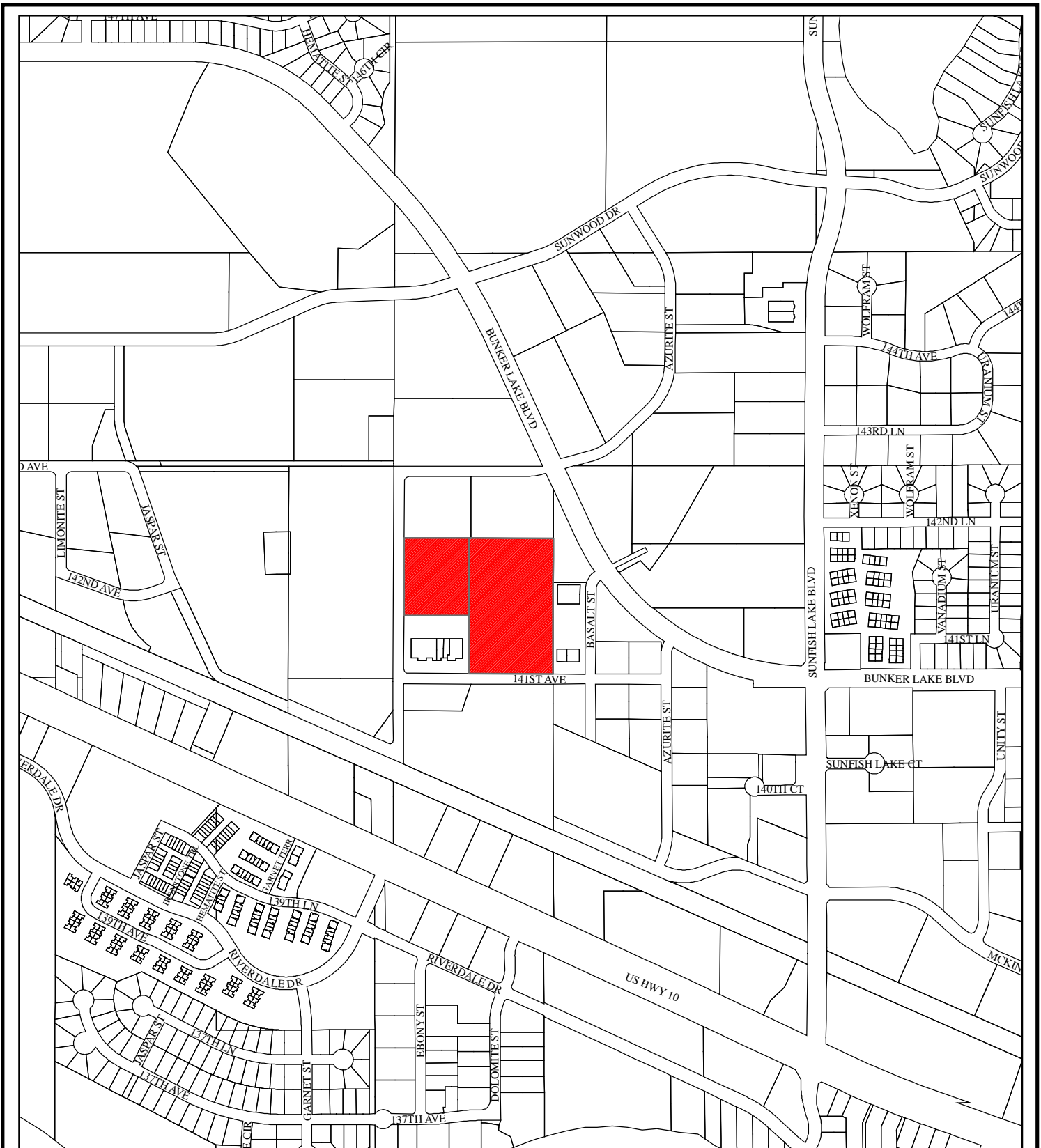
Proposed Conditional Use Permit for 14191 Ebony St NW

Draft Planning Commission Meeting Minutes Dated May 3, 2012

Form Review

Inbox	Reviewed By	Date
Tim Gladhill	Chris Anderson	05/16/2012 11:20 AM
Chris Anderson (Originator)	Chris Anderson	05/16/2012 12:22 PM
Bill Goodrich	Jo Thieling	05/17/2012 05:44 PM
Tim Gladhill	Jo Thieling	05/17/2012 05:47 PM
Kurt Ulrich	Jo Thieling	05/17/2012 05:48 PM

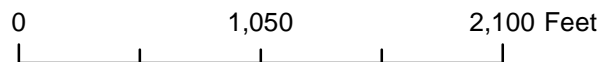
Form Started By: Chris Anderson
Started On: 05/14/2012 08:53 AM
Final Approval Date: 05/17/2012



6651 141st Avenue NW
and
14191 Ebony Street NW

Legend

- Site
- Parcels

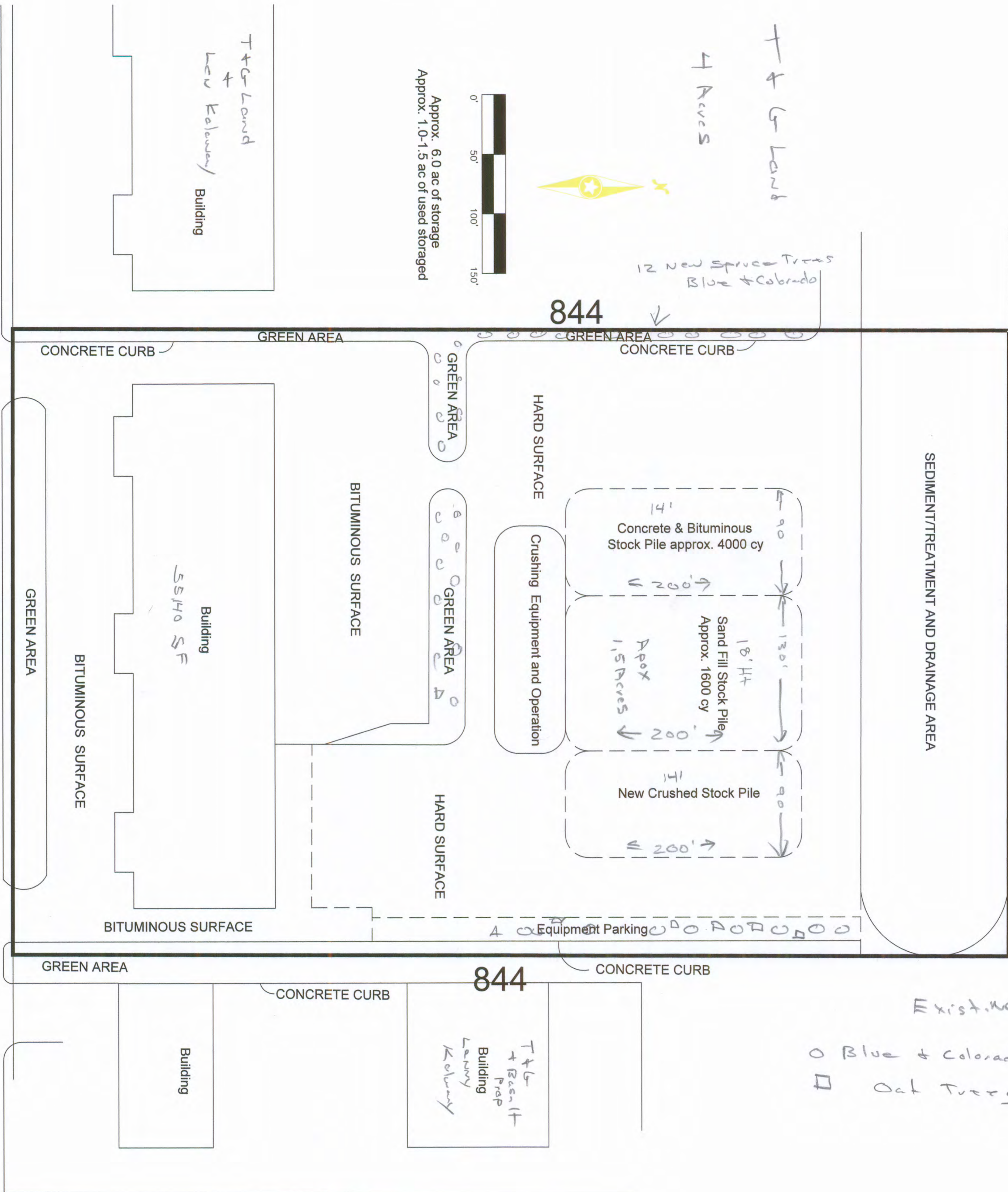


Commercial Asphalt

141st Avenue

525

Basalt Street



Approx. 6.0 ac of storage
Approx. 1.0-1.5 ac of used storage



4 Acres

12 New Spruce Trees
Blue & Colorado

844

525

844

Existing
 ○ Blue & Colorado Spruces
 □ Oak Trees

New
12 Spruce Trees



Sauter & Sons, Inc.

Excavating & Grading

6651 141st Ave. NW, Ramsey, MN 55303 • Phone (763) 421-7919 FAX (763) 421-0797

Conditional Use Permit Information

- Present/planned features such as roads, screening, fencing, equipment etc. See Plan
- Location and acreage of stockpiles, including volume and height of stockpiles (both concrete/asphalt and soils) See Plan
- Location of equipment to be used in the crushing operation See Plan
- Duration of crushing activities 1 Day Set up – 3 days Crushing Yearly
- Percentage of lot coverage related to outside storage (which does include both the stockpiled concrete/asphalt and soils) See Plan
- Location and species of vegetation for screening purposes See Plan
- Drainage and erosion control structures Drain North to Sedimentation Treatment Pond
- A plan for dust and noise Supply Water during crushing – Crushing between 7am-5pm
- Anticipated traffic volumes/loads to/from the site related to the aggregate and soils products 300 Loads per Years
- Copies of all information submitted to the Pollution Control Agency (if required by State rule) related to their permitting (if applicable)
 1. Sauter & Sons in the course of a year has approximately 300 loads of concrete & asphalt from our demo & construction jobs.
 2. Sauter & Sons would like to crush & **Recycle** into 2 different materials for use in construction jobs. 3" minus material for rock entrances & 1.5" minus for use in future parking lots.
 3. We would crush materials once a year to limit stockpiling to a minimum and reuse crush material that same year not to accumulate large stockpiling of either.
 4. Sauter & Sons would like to be able to **Recycle** the material to be competitive on our own construction jobs.
 5. Sauter & Sons & T & G Land Owns 21 acres surrounding the Stockpile Area
 6. Please call with questions or concerns.









KALWAY
CONSTRUCTION COMPANY

**14160 Basalt Street
Ramsey, MN 55303
Phone: (763) 427-8887
Fax: (763) 427-0805**

May 3, 2012

To: City of Ramsey Planning Commission
7550 Sunwood Dr NW
Ramsey, MN 55303

Re: Sauter & Sons
Conditional Use Permit
Crush & Recycle Concrete & Bituminous
6651 141st Ave NW
Ramsey, MN 55303

P&Z Commission: As a business owner of a contiguous parcel and a Building Owner of two contiguous parcels, there are no objections to the activities being requested. I believe it is vital for us as a community to do all we can with rising property taxes and declining economy to think "outside the box" to try to remain competitive in the industry, as many fall by the way side. The World seems to so desperately wanting to "be Green" I applaud Sauter & Sons for Recycling Products and trying to stay competitive. The Use they are asking for is adherence to the activities currently existing in our area and only seems fair to afford them the same opportunity. Commercial Asphalt and Bury's current activities rise no complaints from us and one more will neither. I believe the Sauter's have been a Back Bone company within the City of Ramsey and am sure they will continue to be.

Thank You for your time:

Lenny Kalway
Kalway Construction Company, Inc.

Call with any questions or concerns



24 Hour Property Damage Restorers Since 1994

May 3, 2012

City of Ramsey
7550 Sunwood Drive NW
Ramsey, MN 55303

Re: 6651 141st Avenue NW, Ramsey

To Whom It May Concern:

We are the owners of the building located at 6615 141st Avenue NW, Ramsey and are the contiguous property located to the property owned by Sauter & Sons.

We have no issues with Sauter & Sons having a permit to recycle demolition concrete and the outside storage of stockpiled sand/soil. There are other properties in our immediate area that do the same and we have no issue with that action by the other companies.

Please feel free to contact us at 763-753-8080 if you need any further information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Derek West', is written over a white background.

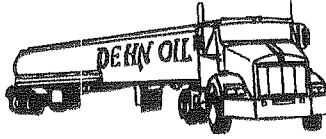
Derek West

Owner

XTreme Kleen Inc dba 24Restore

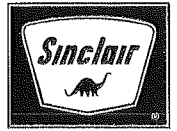
6615 141st Avenue NW • Ramsey, MN 55303 • OFFICE: 763.753.8080 • TOLL FREE: 888.888.4528
www.24restore.com

FIRE • WATER • STORM • ENVIRONMENTAL



DEHN OIL COMPANY

6735 141st Ave. N.W.
Ramsey, MN 55303
Phone: (763) 421-5571
1-877-769-8077
Fax: (763) 421-8236



To Whom It May Concern:

Dehn Oil Company a local business and land owner located at 6735 141st Ave NW Ramsey Minnesota is not in anyway opposed to the re zone projected Sauter And Sons are requesting.

A handwritten signature in cursive script, appearing to read "John Dehn".

John Dehn
Dehn Oil Company

Subject: conditional use
From: "Jeff Welle" <jeff@welleconstruction.com>
Date: Thu, 3 May 2012 13:05:57 -0500
To: <sauterandsons@gmail.com>

To Whom It May Concern; my name is Jeff Welle and I am one of the owners of the building North of Sauter and Sons. We do not have a problem with the rock crushing and the conditional use permit. We understand that it is for a short period of time and will not make much noise to impose on our tenants. If there are any questions please call me at 612/919-3390.

Thank You!

Jeff

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-__

A RESOLUTION ADOPTING FINDINGS OF FACT #0__ RELATING TO A REQUEST FROM SAUTER AND SONS, INC. TO PROCESS DEMOLITION CONCRETE IN THE E-2 EMPLOYMENT DISTRICT.

WHEREAS, the City of Ramsey received an application from Sauter & Sons Inc., hereinafter referred to as the “Applicant”, for a conditional use permit to process demolition concrete and asphalt on the property generally known as 6651 141st Ave NW and legally described as follows:

Lot 1, Block 1, Gateway North Industrial Park No. 5, Anoka County, Minnesota

(“Subject Property”)

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF RAMSEY (the “City”), ANOKA COUNTY, STATE OF MINNESOTA, as follows:

1. That Sauter and Sons, Inc., hereinafter referred to as "Applicant", has properly applied for a conditional use permit to crush and recycle demolition concrete and asphalt in the E-2 Employment District.
2. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on May 3, 2012, and that the public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
3. That the Subject Property is approximately ten (10) acres in size.
4. That the Subject Property is zoned E-2 Employment and the Applicant is in the excavation and demolition business.
5. That the surrounding properties to the north, south and west are also zoned E-2 Employment and the property to the east is zoned E-1 Employment.
6. That the site plan approved in January of 2001 for the development of the Subject Property included an area for stockpiling earth materials (dirt storage as indicated on approved site plan) that would be transported to various job sites.
7. That as part of the approvals process in 2001, permanent erosion control measures, such as concrete bins around the dirt stockpile to contain the stored material, installation of a berm along the north side of the dirt stockpile, sloping the recycled aggregate surface away from the pond and constructing the storm sewer inlets with stormceptors were recommended to improve erosion control on the Subject Property.

RESOLUTION #12-05-__

8. That as part of the demolition aspect of the business, the Applicant is proposing to store and crush demolition concrete and asphalt on the Subject Property for re-use on project sites.
9. That according to Section 117-427 (Solid Waste) of the Ramsey City Code, a conditional use permit is required for the storage, collection, transportation, treatment, utilization, processing, transfer, intermediate disposal, and final disposal of solid waste.
10. That City Staff has determined that the storage and crushing of demolition concrete and asphalt is subject to the conditional use permit requirements established in Section 117-427 of City Code.
11. That the Minnesota Pollution Control Agency (MPCA) has stated that there is a Standing Beneficial Use related to the use of uncontaminated crushed concrete, which states that if the uncontaminated crushed concrete is used for aggregate, no additional Solid Waste permit through the state would be required (as outlined in MN Rules 7035.2860).
12. That the proposed use may be subject to other permitting, such as the Nonmetallic Mining and Associated Activities general permit, through the MPCA.
13. That Staff has instructed the Applicant to contact the MPCA directly to determine what other permits, if any, may be required and that the Applicant shall provide documentation of any such required permits or correspondence with other regulatory agencies.
14. That according to the Applicant's submittal information, the demolition concrete and asphalt will be confined to a 90' x 200' area, surfaced with recycled aggregate and that the stockpile will not exceed fourteen (14) feet in height.
15. That according to the Applicant's submittal information, the soil stockpile will be confined to a 130' x 200' area, also on a recycled aggregate surface and that the height of the stockpile will not exceed eighteen (18) feet.
16. That according to the Applicant's submittal information, the processed concrete stockpile will be confined to a 90' x 200' area, also on a recycled aggregate surface and that the height of the stockpile will not exceed fourteen (14) feet.
17. That the Applicant has since measured the height of the existing stockpile of demolition concrete and asphalt and has informed the City that it is currently eighteen (18) feet tall.
18. That the Applicant has stated that crushing equipment will be brought onto the site once per year to process the demolition concrete and bituminous into both three (3) inch pieces for use as rock entrances for construction sites and into one and a half (1.5) inch pieces for base material for future parking lots.

19. That the Applicant has stated that it would take one (1) day to set up the crushing equipment and the crushing activity would last a maximum of three (3) days per year.
20. That the Applicant has stated that if necessary, water will be used for dust control during the crushing operations.
21. That the site plan submitted with this application indicates a mixture of evergreen and deciduous trees along the eastern property line and twelve (12) new evergreen trees along the western property boundary for screening purposes. No screening is proposed along the north side of the proposed stockpile areas.
22. That the Applicant has stated that approximately 300 loads of concrete and bituminous material may be generated by the demolition operation of the business per year.
23. That the Applicant has stated that they would utilize all crushed material within the same year that it is produced to limit stockpiling on the site.
24. That in 2003, the Applicant applied for a conditional use permit for this same type of use and at that time the Planning Commission recommended denial of the request due to the following reasons: (1) The City's investment of approximately \$2,318,000.00 on land acquisition, public improvements, site improvements and demolition costs to eliminate blighted conditions in the area where the Subject Property is located and to develop Gateway North Industrial Park No. 5; (2) The private investment in developing individual sites; (3) The lack of adequate screening; (4) The uncertainty of environmental aspects associated with demolition materials; and (5) The activity not be compatible with current and proposed development in the industrial park.
25. That all but one of the surrounding properties have been developed since 2001 for office and warehouse uses.
26. That the Applicant owns the vacant parcel to the west of the Subject Property and is part owner of properties to the west and east of the Subject Property as well.
27. That there is one other facility in Ramsey that received a conditional use permit to process demolition concrete into a reusable, for-sale product.
28. That the Applicant has submitted four (4) letters from surrounding businesses and/or property owners supporting the request for a conditional use permit.
29. That the proposed use will not substantially increase traffic to and from the area.
30. That the proposed use will not be unduly dangerous or otherwise detrimental to persons working in the vicinity of the use, or to the public welfare.
31. That the proposed use will be harmonious with and in accordance with the specific objectives of the Comprehensive Plan.

32. That the proposed use will be designed, operated and maintained so as to be harmonious and appropriate in appearance with the existing character of the general vicinity and such use will not change the essential character of the area.
33. That the proposed use will not be a substantial improvement to the property in the immediate vicinity and to the community as a whole.
34. That the proposed use will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection.
35. That the proposed use will not create excessive additional requirements at public cost for public facilities and services and it will not be detrimental to the economic welfare of the community.
36. That the proposed use will not involve uses, activities, processes, materials and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the ____ day of _____, 2012.

Mayor

ATTEST:

City Administrator

Councilmember _____ introduced the following resolution and moved for its adoption:

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO SAUTER AND SONS INC. TO PROCESS DEMOLITION CONCRETE IN THE E-2 EMPLOYMENT DISTRICT, BASED ON FINDINGS OF FACT #____, AND DECLARING TERMS OF SAME.

WHEREAS, Sauter and Sons, Inc. (the "Permittee") has properly applied to the City of Ramsey (the "City") for a Conditional Use Permit (the "Permit") to process demolition concrete on the property generally known as 6651 141st Avenue N.W. and legally described as follows:

Lot 1, Block 1, Gateway North Industrial Park No. 5, Anoka County, Minnesota

(the "Subject Property"); and

WHEREAS, The Planning Commission met on May 3, 2012, conducted a public hearing and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

A conditional use permit for the storage and processing of demolition concrete and bituminous on the **Subject Property** is hereby granted to the **Permittee**.

1. This **Permit** shall remain in effect so long as the conditions imposed herein are complied with.
2. The stockpiled demolition concrete and bituminous materials on the **Subject Property** shall not exceed a footprint of ninety (90) feet by two hundred (200) feet; the stockpiled, processed concrete and bituminous materials on the **Subject Property** shall not exceed a footprint of ninety (90) feet by two hundred (200) feet; at no time shall either stockpile of demolition or processed concrete and bituminous materials exceed a height of eighteen (18) feet, as measured from the existing ground elevation over which the materials are placed.
3. Screening, both proposed and existing vegetation as indentified on the site plan, herein referred to Exhibit 1, shall be installed within one (1) month of approval of the **Permit**. The **Permittee** shall provide the **City** with a financial surety, in a form acceptable to the **City**, in the amount of Four Thousand Five Hundred Dollars and no cents (\$4,500.00), which is 125% of the estimated cost of improvements, to ensure the completion of the screening requirement. Upon total completion of screening requirements and acceptance by the **City**, the **Permittee** may request a release of the financial surety.

4. The **Permittee** shall be responsible for maintaining and replacing all required screening throughout the duration of the **Permit**.
5. The **Permittee** shall develop a drainage and erosion control plan that is subject to review and approval by the **City**.
6. The **Permittee** shall be required to conform to the Minnesota Pollution Control Agency standards as to the regulation of noise, odors, dust and any other health and safety issues applicable to the processing of demolition concrete and bituminous materials. The **Permittee** shall provide the **City** with a copy of any permits or correspondence from any regulatory agencies that are applicable to the processing of demolition concrete and bituminous material on the **Subject Property**.
7. The **Permittee** shall be responsible for any necessary testing to verify compliance with state standards upon the premise that an environmental problem may exist.
8. Hours of material crushing shall be limited to 7:00 a.m. through 5:00 p.m. Monday through Saturday. Any variance from these hours of operation shall require prior special approval by the City Administrator or his/her designated representative.
9. Crushing operations will be conducted one (1) time per year. The crushing period shall not exceed three (3) days in duration. Should either an emergency, equipment failure, weather, or any other unforeseen event cause the crushing operation to cease, the crushing operation shall not extend beyond the three (3) day period, except in accordance with procedures as outlined in Condition #8.
10. The **Permittee** shall notify the **City** by letter at least one (1) week prior to each crushing period. The notification shall indicate the dates that the crushing will occur.
11. Should a situation arise pertaining to noise, dust, or any other health, safety, or general public welfare issues, the **City** may contact the MPCA, Anoka County, or other qualified environmental testing companies or agencies to investigate the situation. All testing would be at the **Permittee's** expense.
12. Any permits issued by any other regulatory agencies are hereby incorporated by reference into these conditions and made a part of this **Permit** as if fully set forth herein. However, where the **City** and other jurisdictional standards conflict, the more stringent standards shall apply.
13. The **Permittee** shall provide written evidence of any and all required permits from other agencies prior to commencing any crushing activity.
14. Noise standards shall be the same as those set forth in the MPCA standards and within Ramsey City Code Section 30-5 (Nuisances affecting public peace). Dust shall be controlled by the **Permittee** in the following manner:

- a. A water truck will be stationed on the premises at all times. The **Permittee** shall be responsible for wetting down the areas where the trucks are hauling material to lessen the dust caused by the traffic.
 - b. The **Permittee** shall locate spray nozzles on the crusher. The water from these spray nozzles will lessen the dust created when old concrete is reduced in the crusher. The **Permittee** shall also install and use spray nozzles on any conveyors to lessen the dust caused by the transportation of the finished product from the crusher to the stockpile.
 - c. To control the possibility of dust and debris escaping the facility during all stockpiling and crushing operations, the **Permittee** will sweep the streets in the area of the proposed use, if necessary, to remove any dust and debris that should escape the site.
15. If site operations cease, this **Permit** becomes null and void and all materials relating to the processing of demolition concrete and bituminous on the **Subject Property** shall be removed by the **Permittee** within thirty (30) days of the date of termination of the **Permit**. The **Permittee** shall provide a financial guarantee at the **City**, in the amount of Two Thousand Dollars and No Cents (\$2,000.00) to ensure removal of all demolition rubble in the event the **Permittee** fails to perform said removal upon the **Permit** becoming void or revoked. The financial guarantee shall be in a form acceptable to the **City**. This financial guarantee shall be maintained at the **City** as long as the **Permit** remains in full force and effect.
16. The **City** may initiate action to revoke the **Permit** in accordance with procedures established in the Ramsey City Code.
17. The failure of the **City** at any time to require the performance of the **Permittee** of any provisions hereof, shall in no way effect the right of the **City** thereafter to enforce the same. Nor shall waiver by the **City** of any breach of any provisions hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.
18. If any provision of this **Permit** shall be declared void or unenforceable, the other provisions shall not be affected, but shall remain in full force and effect.
19. The City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.
20. The **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**. Said expenses shall be paid within fifteen (15) days of billing by the **City** and failure to pay the **City's** expenses within the fifteen (15) day billing period will permit the **City** to draw upon any of the escrows required by this agreement for payment. The **Permittee** shall maintain a \$1,000.00 balance in an escrow account with the **City**. This escrow shall be used to reimburse the City for expenses incurred in the

T & G Land, Inc., hereby acknowledge receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will cause compliance with the terms of this permit.

T & G LAND, INC.

By: _____

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing was acknowledged before me this _____ day of _____, 2012 by _____, the _____ of T & G Land, Inc., a Domestic Corporation under the laws of the State of Minnesota, on behalf of the corporation.

CITY OF RAMSEY:

ATTEST:

By: _____
Mayor

_____ City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, 2012, before me a Notary Public personally appeared Bob Ramsey and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the municipal corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said municipal corporation, and the said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council and said Bob Ramsey and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said municipal corporation.

Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This document reviewed by:
Randall and Goodrich
2140 Fourth Avenue
Anoka, MN 55303

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-__

A RESOLUTION ADOPTING FINDINGS OF FACT #0__ RELATING TO A REQUEST FROM SAUTER AND SONS, INC. FOR OPEN AND OUTSIDE STORAGE AS A PRINCIPAL USE ON THE PROPERTY LOCATED AT 14191 EBONY ST NW.

WHEREAS, the City of Ramsey received an application from Sauter & Sons Inc., hereinafter referred to as the “Applicant”, for a conditional use permit for open and outside storage as a principal use on the property generally known as 14191 Ebony St NW and legally described as follows:

Lot 1, Block 1, Basalt Office Park 2nd Addition, Anoka County, Minnesota

(“Subject Property”)

1. That the Applicant appeared before the Planning Commission for a public hearing pursuant to Section 117-51 of the Ramsey City Code on May 3, 2012, and that the public hearing was properly advertised and that the minutes of said public hearing are hereby incorporated by reference.
2. That the Subject Property is approximately four (4) acres in size.
3. That the Subject Property is zoned PUD, but the underlying zoning district is E-2 Employment.
4. That the surrounding properties are all zoned E-2 Employment District.
5. That City Code Section 117-116 (E-2 Employment District) identifies open and outside storage as principal use of a property as a conditional use.
6. That the Subject Property is a vacant parcel with no existing improvements.
7. That the Applicant is in the excavation and demolition business.
8. That there are existing stockpiles of soil on the subject property, which would constitute the primary or principal use of the property.
9. That no new accesses are proposed for the Subject Property presently.
10. That the area and height of the existing stockpiles will need to be identified on an exhibit prior to executing a permit for the proposed use.
11. That there is presently no screening of the stockpiles.

RESOLUTION #12-05-__

12. That the Applicant has stated that he would be willing to install a berm along the western property boundary to provide some screening of the stockpiles.
13. That the Applicant owns approximately twenty-one (21) acres of land within the vicinity of and including the Subject Property.
14. That the Subject Property is the lone remaining property in the vicinity yet to be developed.
15. That the proposed use will not substantially increase traffic to and from the area.
16. That the proposed use will not be unduly dangerous or otherwise detrimental to persons working in the vicinity of the use, or to the public welfare.
17. That the proposed use will be harmonious with and in accordance with the specific objectives of the Comprehensive Plan.
18. That the proposed use will be designed, operated and maintained so as to be harmonious and appropriate in appearance with the existing character of the general vicinity and such use will not change the essential character of the area.
19. That the proposed use will not be a substantial improvement to the property in the immediate vicinity and to the community as a whole.
20. That the proposed use will be served adequately by essential public facilities and services, such as highways, streets, police and fire protection.
21. That the proposed use will not create excessive additional requirements at public cost for public facilities and services and it will not be detrimental to the economic welfare of the community.
22. That the proposed use will not involve uses, activities, processes, materials and equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare or odors.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council
this the ____ day of _____, 2012.

Mayor

ATTEST:

City Administrator

Councilmember _____ introduced the following resolution and moved for its adoption:

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT TO SAUTER AND SONS INC. FOR OPEN AND OUTSIDE STORAGE ON THE PROPERTY LOCATED AT 14191 EBONY ST NW, BASED ON FINDINGS OF FACT #____, AND DECLARING TERMS OF SAME.

WHEREAS, Sauter and Sons, Inc. (the "Permittee") has properly applied to the City of Ramsey (the "City") for a Conditional Use Permit (the "Permit") for open and outside storage as a principal use on the property generally known as 14191 Ebony St NW and legally described as follows:

Lot 1, Block 1, Basalt Office Park 2nd Addition, Anoka County, Minnesota

(the "Subject Property"); and

WHEREAS, The Planning Commission met on May 3, 2012, conducted a public hearing and recommended City Council approval of the request.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

A conditional use permit for open and outside storage as a principal use on the **Subject Property** is hereby granted to the **Permittee**.

1. This **Permit** shall remain in effect so long as the conditions imposed herein are complied with.
2. The area and height of the stockpiles shall not exceed those dimensions identified on Exhibit 1, which is hereby incorporated by reference. Any expansion on the **Subject Property**, including buildings and/or additional stockpiles, will require an amendment to this **Permit**.
3. The **Permittee** shall be responsible for erosion and dust control related to the stockpiled material.
4. The **Permittee** shall install a berm along the western property boundary to provide additional screening of the site.
5. The **Permittee** shall be responsible for developing a drainage and erosion control plan subject to review and approval of the **City** to ensure that the regional stormwater pond and storm sewer system are not negatively impacted.
6. The **Permittee** will be responsible for sweeping the streets in the area of the proposed use, if necessary, to remove any dust and debris that should escape the **Subject Property**.

RESOLUTION #12-05-____

7. If site operations cease, this **Permit** becomes null and void and all stockpiled materials on the **Subject Property** shall be removed by the **Permittee** within thirty (30) days of the date of termination of the **Permit**.
8. The **City** may initiate action to revoke the **Permit** in accordance with procedures established in the Ramsey City Code.
9. The failure of the **City** at any time to require the performance of the **Permittee** of any provisions hereof, shall in no way effect the right of the **City** thereafter to enforce the same. Nor shall waiver by the **City** of any breach of any provisions hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.
10. If any provision of this **Permit** shall be declared void or unenforceable, the other provisions shall not be affected, but shall remain in full force and effect.
11. The City Administrator, or his/her designee, shall have the right to inspect the premises for compliance and safety purposes annually or at any time, upon reasonable request.
12. The **Permittee** shall be responsible for all **City** costs incurred in administering and enforcing this **Permit**.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the ____ day of _____, 2012.

Sauter and Sons, Inc., hereby acknowledge receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will cause compliance with the terms of this permit.

SAUTER AND SONS, INC.

By: _____

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing was acknowledged before me this _____ day of _____, 2012 by _____, the _____ of Sauter and Sons, Inc., a Domestic Corporation under the laws of the State of Minnesota, on behalf of the corporation.

Notary Public

T & G Land, Inc. hereby acknowledge receipt of this Permit and that they have reviewed the conditions of this Permit and have agreed that they will cause compliance with the terms of this permit.

T & G Land, Inc.

By: _____

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

The foregoing was acknowledged before me this _____ day of _____, 2012 by _____, the _____ of T & G Land, Inc., a Domestic Corporation under the laws of the State of Minnesota, on behalf of the corporation.

Notary Public

CITY OF RAMSEY:

ATTEST:

By: _____
Mayor

City Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF ANOKA)

On this _____ day of _____, 2012, before me a Notary Public personally appeared Bob Ramsey and Jo Ann M. Thieling, to me personally known, who, being each by me duly sworn did say that they are respectively the Mayor and City Clerk of the City of Ramsey, the

municipal corporation named in the foregoing instrument, and seal affixed to said instrument is the corporate seal of said municipal corporation, and the said instrument was signed and sealed on behalf of said municipal corporation by authority of its City Council and said Bob Ramsey and Jo Ann M. Thieling acknowledge said instrument to be the free act and deed of said municipal corporation.

Notary Public

This document drafted by:
The City of Ramsey
7550 Sunwood Dr NW
Ramsey, MN 55303

This document reviewed by:
Randall and Goodrich
2140 Fourth Avenue
Anoka, MN 55303

PUBLIC HEARINGS/COMMISSION BUSINESS

Case #1: Public Hearing – Consider Request for a Conditional Use Permit to Process Demolition Concrete in the E-2 Employment District and to Stockpile Sand/Soil on a Property in the E-2 Employment District at 6651 141st Avenue NW; Case of Sauter and Sons, Inc.

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 7:04 p.m.

Presentation

Associate Planner/Environmental Coordinator Anderson presented the staff report.

Citizen Input

This evening the attached letters were received from Lenny Kalway of Kalway Construction, 14160 Basalt Street, Derek West of 24 Restore, 6615 141st Avenue, John Dehn of Dehn Oil, 6735 141st Avenue, and an email from Jeff Welle of Welle Construction.

Commissioner Brauer stated the contingencies do not mention the City investing and redeveloping the area and there were long term plans to have it as an office park, he asked if that has changed and if there is a long term vision for that area.

Senior Planner Gladhill stated that this area was looked at as a redevelopment area; there is not a project today, but hopefully someday there will be development on this vacant parcel. That is why the interim use permit route was reviewed by Staff.

Tom Sauter, Sauter & Sons, Inc., the applicant, stated he wants to bring in concrete and crush it for his own use; it will not be open to the public. Once a year they will bring the concrete in, recycle it and use it for their job sites; they do demolition all year and Bury and Carlson and Commercial Asphalt are closed in the winter months. He stated he could put in a berm and trees on Ebony Street.

Commissioner Brauer asked how much noise the crushers make.

Mr. Sauter stated it does not make a lot of noise and the dust can be controlled by adding water.

Vice Chairperson Van Scoy stated two concerns seem to be erosion and potential contamination, and asked what can be done for the erosion and potential contamination.

Mr. Sauter stated he could maintain and clean the pond; he has had fill there for 10 years and the pond is in good shape. He will not be hauling contaminated material to his own site.

Associate Planner/Environmental Coordinator Anderson stated staff could work with the applicant to get a detailed plan for erosion control and contamination prevention. Mr. Sauter stated that is acceptable to him.

Discussion ensued regarding the pond, erosion control, contamination prevention, and screening.

Chris Bury, Bury and Carlson stated their concern is that Sauter and Sons brought material into the yard before any approvals were given. Sauter & Sons' same request was denied in 2004 and those reasons should be addressed. In 2004 they were to remove all the rubble when the permit was denied and they failed to do so. He also stated that Bury and Carlson is open for business all year long and open until noon on Saturdays.

Discussion ensued regarding the code enforcement process.

Motion by Commissioner Bauer, seconded by Commissioner Schiller, to close the public hearing.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Schiller, and Brauer. Voting No: None. Absent: Chairperson Levine and Commissioner Field.

Vice Chairperson Van Scoy closed the public hearing at 8:01 p.m.

Commission Business

Motion by Commissioner Bauer, seconded by Vice Chairperson Van Scoy to recommend that City Council adopt findings of fact relating to the request for a Conditional Use Permit for processing demolition concrete and asphalt in the E-2 Employment District with the removal of finding of fact #24.

Further Discussion

Commissioners discussed if finding of fact #24 should be included in the findings of fact.

Motion amended by Commissioner Bauer, seconded by Vice Chairperson Van Scoy to recommend that City Council adopt findings of fact relating to the request for a Conditional Use Permit for processing demolition concrete and asphalt in the E-2 Employment District incorporating finding of fact #24 into part 1 of finding of fact #23.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine and Commissioner Field.

Motion by Commissioner Bauer, seconded by Vice Chairperson Van Scoy to recommend that City Council adopt a resolution approving the request for a Conditional Use Permit for processing

demolition concrete and asphalt on the property at 6651 141st Avenue NW and declaring the terms of the permit, based on findings of fact.

Further Discussion

Discussion ensued regarding an erosion control plan.

Motion amended by Commissioner Bauer, seconded by Vice Chairperson Van Scoy to recommend that City Council adopt a resolution approving the request for a Conditional Use Permit for processing demolition concrete and asphalt on the property at 6651 141st Avenue NW with the addition “The applicant shall develop an erosion control plan subject to approval by the City” and declaring the terms of the permit, based on findings of fact.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Brauer, and Schiller. Voting No: None. Absent: Chairperson Levine and Commissioner Field.

Motion by Commissioner Bauer, seconded by Commissioner Schiller to recommend that City Council adopt findings of fact relating to the request for a Conditional Use Permit for open and outside storage as the principal use in the E-2 Employment District.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Schiller, and Brauer. Voting No: None. Absent: Chairperson Levine and Commissioner Field.

Motion by Commissioner Bauer, seconded by Commissioner Schiller to recommend that City Council adopt a resolution approving the request for a Conditional Use Permit for open and outside storage as a principal use on the property at 14191 Ebony Street NW and declaring the terms of the permit, based on findings of fact.

Motion Carried. Voting Yes: Vice Chairperson Van Scoy, Commissioners Bauer, Schiller, and Brauer. Voting No: None. Absent: Chairperson Levine and Commissioner Field.

Case #2: Public Hearing – Consider Request for Variance to Platting Requirements at 7040 173rd Avenue NW; Case of Makowsky Family Farm, LLC

Public Hearing

Vice Chairperson Van Scoy called the public hearing to order at 8:14 p.m.

Presentation

Senior Planner Gladhill presented the staff report.

Citizen Input

Discussion ensued regarding the road easement and if it should be required.

Meeting Date: 05/22/2012

By: Tim Gladhill, Community Development

Information

Title:

Introduce Ordinance to Amend City Code Chapter 10 (Animals) Related to Keeping of Non-Domestic Animals on Parcels Less Than Three (3) Acres in Size

Background:

Over the past several months, Staff has fielded an increased number of calls regarding the keeping of certain non-domestic animals on parcels less than three (3) acres in size. A majority of the questions fielded are in regard to chickens, with a few also related others such as beekeeping, pot-bellied pigs and alpacas. Along with many other non-domestic animals permitted in City Code, at least three (3) acres are needed to be eligible to maintain chickens. Others, including alpacas, pot-bellied pigs and honeybees, are not addressed presently in City Code at all. A case was presented at the May 8, 2012 regular City Council meeting to introduce an ordinance that would permit up to four (4) chickens on parcels between 0.25 acres and three 2.99 acres. However, City Council directed Staff to incorporate more of a sliding scale according to lot size rather than a one size fits all approach and bring the matter back for introduction at a subsequent meeting.

Notification:

No notification is required at this time. The City Council may direct Staff to prepare a Public Hearing for the case to adopt the ordinance amending City Code should they choose to proceed.

Observations:

As directed at the May 8, 2012 City Council meeting, the ordinance amendment bases the permitted number of chickens on lot size, with an increase of four (4) chickens per quarter acre in size, up to the existing three (3) acre threshold. It should be noted that this would only be applicable in the R-1 zoning district (single family zoning). Staff has also prepared an exhibit indicating the increase of allowable chickens by two (2) and one (1) per quarter acre for comparison purposes. The ordinance amendment specifies that no roosters (only hens) are permitted on lots less than three (3) acres; once at three (3) or more acres, it reverts to the existing regulations which do not specifically prohibit roosters (on larger acreage, it may be possible that animal owners are more interested in breeding, which requires a rooster, rather than just egg production, which does not require fertilization by a rooster. No changes are being proposed for parcels three (3) acres in size or greater other than to include alpacas in the table of animals and animal units (similar to a llama).

The ordinance amendment does also incorporate standards or provisions for beekeeping within the community, which is something that City Code does not presently address. These standards include requiring a conditional use permit to keep up to six (6) hives on a property, as well as requiring fly-ways, setbacks from property lines and habitable structures, and concerns with possible swarming or aggressiveness.

Staff is still seeking clarification about various animals such as goats and pot-bellied pigs, both of which had been mentioned in the May 8 discussion. It seemed clear from the May 8 discussion that allowing chickens on smaller lots needed to be permitted, which is what this amendment mostly focuses on. However, there also seemed to be at least some support for other types of animals (fowl, poultry, goats and pot-bellied pigs) on smaller lots. In the current amendment, the provisions for animals on less than three (3) acres still prohibits turkeys, ducks, geese, and goats and doesn't address pot-bellied pigs at all. However, under the maintenance standards for enclosures, it includes those types of animals. Finally, a question was raised in regards to rabbits. The current ordinance would consider these animals as domestic animals, and Staff has interpreted City Code to state that these animals are already allowed. Should the ordinance be introduced this evening, these discrepancies can be addressed based on the discussion prior to adoption of the ordinance.

Chapter 10 of the City Code (Animals) is not found as part of the Zoning or Subdivision Code, and therefore is not required to be reviewed by the Planning Commission. In addition, the proposed amendments do not appear to impact applications under purview of the Planning Commission (other than beekeeping via a conditional use permit), and therefore, Staff is not recommending to bring forward this item through the Planning Commission at this time. The City Council could direct Staff to forward the ordinance to the Planning Commission (or possibly the Environmental Policy Board) for review and comment if it chose.

Recommendation:

Staff recommends that the City Council introduce the ordinance to amend City Code Chapter 10 (Animals) to reduce the minimum lot size threshold for certain non-domestic animals and provide proper standards for allowing for bee keeping in certain circumstances.

Funding Source:

Preparation of the Ordinance is being handled as part of regular Staff duties.

Council Action:

Motion to introduce the ordinance to amend City Code Chapter 10 (Animals) to reduce the minimum lot size threshold for certain non-domestic animals and provide proper standards for allowing for bee keeping in certain circumstances.

Attachments

Proposed Ordinance with Edits Shown

Table Comparing Differing Numbers of Chickens per Quarter Acre

Form Review

Inbox	Reviewed By	Date
Chris Anderson	Chris Anderson	05/17/2012 09:47 AM
Tim Gladhill (Originator)	Tim Gladhill	05/17/2012 10:47 AM
Kurt Ulrich	Kurt Ulrich	05/17/2012 02:47 PM
Form Started By: Tim Gladhill		Started On: 05/09/2012

Final Approval Date: 05/17/2012

ORDINANCE #12-__

CITY OF RAMSEY
ANOKA COUNTY
STATE OF MINNESOTA

AN AMENDMENT TO CHAPTER 10 WHICH IS KNOWN AS THE ANIMAL REGULATIONS CHAPTER OF THE CITY CODE OF RAMSEY, MINNESOTA.

AN ORDINANCE AMENDING CHAPTER 10 BY AMENDING CHAPTER 10, ARTICLE I, ENTITLED IN GENERAL.

The City of Ramsey ordains:

SECTION 1. AMENDMENT

City Code Chapter 10, Article I is amended as follows (insertions indicated as underline, deletions indicated as ~~strikethrough~~):

Sec. 10-1. - Keeping of certain animals, livestock and poultry.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Pony means a horse that does not exceed 54 inches or 13.2 hands in height.

(b) ~~*Prohibited animals*~~ *Animals on less than three (3) acres.* None of the following animals shall be maintained on any parcel of land in the city that is not at least 3.0 acres (130,680 square feet) in size: horses, llamas, cows, mules, donkeys, burros, ponies, goats, pigs, sheep, lambs, turkey, geese, ~~chickens,~~ and ducks. EXCEPTION: Chickens (hens only, no roosters) may be maintained on parcels less than three (3) acres. The following chart prescribes the number of chickens that can be maintained on lots of record to which the animal owner has fee title and desires to maintain chickens:

<u>Lot Size</u>	<u>Number of Chickens (or all fowl/poultry)</u>
<u>0.00 to 0.24 Acres</u>	<u>4</u>
<u>0.25 to 0.49 Acres</u>	<u>8</u>
<u>0.50 to 0.74 Acres</u>	<u>12</u>
<u>0.75 to 0.99 Acres</u>	<u>16</u>
<u>1.00 to 1.24 Acres</u>	<u>20</u>
<u>1.25 to 1.49 Acres</u>	<u>24</u>
<u>1.50 to 1.74 Acres</u>	<u>28</u>

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1.75 to 1.99 Acres	32
2.00 to 2.24 Acres	36
2.25 to 2.49 Acres	40
2.50 to 2.74 Acres	44
2.75 to 2.99 Acres	48

(c) *Animal unit.* Animal unit is defined as a measure used to compare differences in production of animal wastes. The following chart establishes the number of animal units assigned to certain livestock and poultry:

Animal	Number of Units
Cow	1.5
Horse, mule, llama, alpaca	1.0
Donkey, burro, pony, goat, pig, sheep, lamb	0.5
Turkey, goose	0.1
Chicken, duck	0.04

(d) *Permitted animals.*

(1) The following chart prescribes the number of animal units that can be maintained on lots of record to which the animal owner has fee title and desires to maintain a mix of livestock, equines, poultry, or fowl (refer to section 10-24 for regulations for maintaining horses or equines exclusively):

Number of Animal Units Allowed	Parcel Size
3 acres (130,680 square feet)	2
5 acres (217,800 square feet)	3
10 acres (435,600 square feet)	5
15 acres (653,400 square feet)	7
20 acres+ (871,200 square feet)	No limitation

(2) Maintenance of more animals than the prescribed number in subsection (d)(1) of this section is permitted only with a conditional use permit in accordance with section 117-50

(e) *Non-traditional or exotic animals.*

(1) Non-traditional or exotic animals are those that are not normally considered to be domesticated but are not wild animals as defined in section 10-119. A person may keep a non-traditional or exotic animal as defined herein only upon issuance of a conditional use permit in accordance with section 117-50. In determining whether an animal is considered non-traditional or exotic, it shall be the responsibility of the applicant to supply the city with the necessary data and information to reasonably prove that the animal is not dangerous in captivity. This information shall be part of the public record and shall be discussed as part of the conditional

use permit review.

(2) In reviewing a request to keep non-traditional or exotic animals, the city may impose conditions and restrictions as it finds necessary, including but not limited to the following:

- a. Restrictions on the number and type of animals;
- b. Setbacks greater than those required in section 10-23 or the underlying zoning district for the property in question;
- c. Restrictions on the size, height, and type of enclosures;
- d. Screening or landscaping of the proposed use.

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(3) The applicant must also submit a copy of all permits required from any other regulatory agencies.

(f) *Prohibition of nuisance animals.* No animals of any type may be maintained on any parcel within the city, no matter what size the parcel, if the maintenance of said animals creates a nuisance as defined in chapter 30.

(g) *Beekeeping.* Bee hives may be maintained on a parcel with the issuance of a Conditional Use Permit.

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(1) Hives may only be located on lots with an existing use.

(2) No more than six (6) hives may be located on a lot.

(3) No hive shall exceed twenty (20) cubic feet in volume.

(4) No hive shall be located closer than three (3) feet from any property line or within any easement, whichever is more restrictive.

(5) No hive shall be located closer than ten (10) feet from a neighboring, inhabited structure.

(6) A constant supply of water shall be supplied or available to all hives.

(7) A flyway barrier at least six (6) feet in height shall shield any part of a property line that is within twenty-five (25) feet of a hive. The flyway barrier shall consist of 100% opaque fencing, dense, year-round (coniferous) vegetation, existing structures, or combination thereof, and shall extend at least twenty-five (25) feet beyond the hive.

(8) Colonies shall be maintained in moveable frame hives with adequate space and management techniques to prevent overcrowding and swarming.

(9) In any instance in which a colony exhibits unusually aggressive characteristics by stinging or attempting to sting without due provocation or exhibits an unusual disposition towards swarming, it shall be the duty of the beekeeper to requeen the colony. Queens shall be selected from stock bred for gentleness and nonswarming characteristics.

(h) *Maintenance Standards.*

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(1) Fowl, poultry, goats and pot-bellied pigs must be contained in an enclosure –and said enclosure– must be designed in accordance with City Code Chapter 117, Article II (Zoning) and MN State Building Code. The enclosure shall be counted as an accessory building when calculating total number of permitted accessory buildings on a property. The enclosure and surrounding grounds shall be maintained in a clean and sanitary condition and in

good repair. Flies, rodents and noxious odors shall be controlled.

(2) The enclosure shall remain completely enclosed to prevent unwanted intrusion by outside animals and migratory birds.

(3) A confined exercise area must be provided for the animals. The exercise area shall be fenced off to prevent the animals from roaming at large.

(3) Manure shall not be permitted to accumulate on the property. Manure shall be removed at least once (1) per week, but while on the property shall be properly stored.

(e) Setbacks. All enclosures must maintain a minimum setback of ten (10) feet from all property lines and must maintain a minimum setback of thirty (30) feet from all adjacent inhabited structures.

(1) If 100% opaque fencing (privacy fencing) is utilized for the exercise area, said fencing is subject to the standard fence regulations and setbacks within City Code Chapter 117. If alternative fencing is used (for example, chain link fencing), then said fencing shall be closer than ten (10) feet to a property line.

SECTION 2. PURPOSE

The purpose of this amendment is to reduce the minimum lot size required to maintain chicken, ~~duck, turkey, goose, goat and pot-bellied pigs~~ on property as well as include provisions to consider beekeeping through the issuance of a conditional use permit.

SECTION 3. SUMMARY

The following official summary of Ordinance #12-__ has been approved by the City Council of the City of Ramsey as clearing informing the public of the intent and effect of the Ordinance.

It is the intent and effect of Ordinance #12-__ to reduce the minimum lot size required to maintain chicken, duck, turkey, goose, goat and pot-bellied pigs and to allow for the provision of bee keeping with certain safety provisions.

SECTION 4. EFFECTIVE DATE

The effective date of this ordinance is thirty (30) days after its passage and publication, subject to City Charter Section 3.9.

Passed by the Ramsey City Council this the 22nd day of May, 2012.

Mayor

ATTEST:

City Clerk

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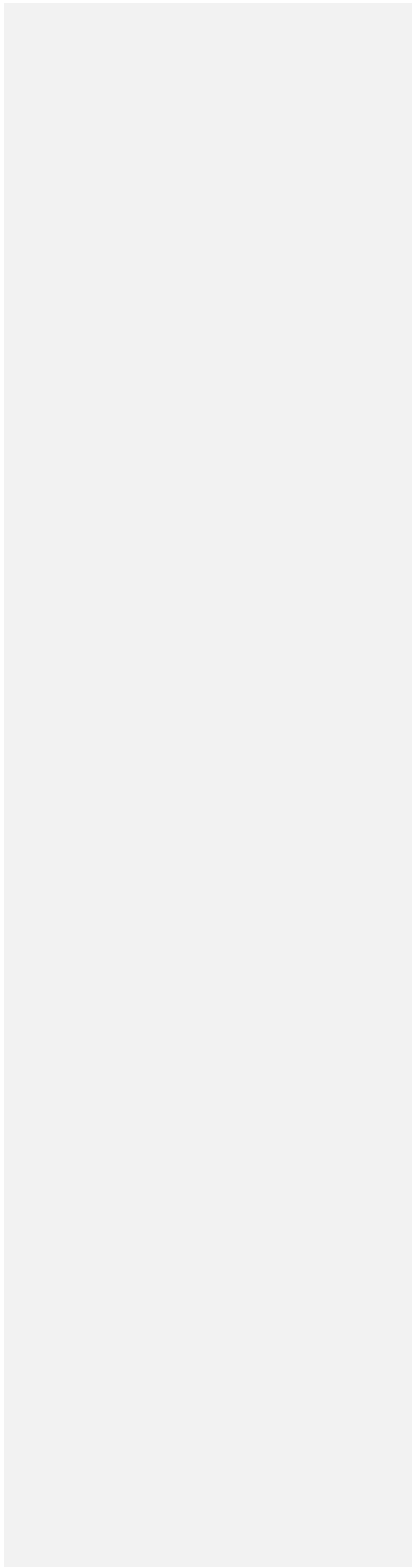
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Introduction Date:
Posting Dates:
Adoption Date:
Publication Date:
Effective Date:



Lot Size	Increase by 4	Increase by 2	Increase by 1
0.00-0.24	4	4	4
0.25-0.49	8	6	5
0.50-0.74	12	8	6
0.75-0.99	16	10	7
1.00-1.24	20	12	8
1.25-1.49	24	14	9
1.50-1.74	28	16	10
1.75-1.99	32	18	11
2.00-2.24	36	20	12
2.25-2.49	40	22	13
2.50-2.74	44	24	14
2.75-2.99	48	26	15

Meeting Date: 05/22/2012

By: Tim Himmer, Engineering/Public Works

Information

Title:

Consider Award of Contracts for the 2012 Storm Sewer Improvement Projects; City Improvement Project #12-24

Background:

Last summer the City experienced several significant rainfall events that led to many localized flooding concerns, and resident complaints. The large volumes of precipitation that occurred over a short period of time appears to have elevated the groundwater within areas of the City, and prohibited the generous rate of infiltration that typically takes place in the Anoka sandplain. Throughout the summer and fall staff worked hard at registering and responding to the calls, and evaluating the situations on an individual basis to determine whether quick fixes could be implemented (culvert obstructions, re-ditching, etc.) to alleviate the immediate concerns.

This item was discussed by the Public Works Committee on several occasions; beginning in August of last year, and at that time staff summarized the areas of concern that were being investigated based upon citizen complaints received. Concerns identified were classified into 3 categories:

1. Those that required no further action. They were evaluated and corrected, or did not need correcting because the water was fully contained within a dedicated drainage & utility easement (functioning as designed).
2. Those that required additional investigation and evaluation before deciding on a long term solution, and implementing corrective actions.
3. Those that had an identified recommendation for immediate action.

From the fall of 2011 and into the spring of 2012 the Public Works Committee has been discussing all of these areas of concern on an individual basis. In September 2011, the City Council authorized staff to prepare plans and specifications for the items identified in category 3. Once this direction was given, and the plans prepared, it was too late in the season to secure bids and complete the improvements before the end of the year. It was then decided to delay construction until 2012, where some of the improvements could be completed by inclusion in a larger stormwater improvement plan set. Based upon subsequent direction staff has been able to incorporate additional improvements into the project set for items identified in category 2.

Observations:

In conjunction with the 2012 Street Maintenance Program (SMP), various minor storm sewer repairs are necessary. Staff has incorporated those items into a separate plan, as they must be completed before the sealcoat application can be applied. One set of plans (Division A) will primarily address the larger projects to alleviate flooding concerns; those improvements are estimated at an amount that requires a 3 week bidding process.

The other set of plans (Division B) will primarily address the minor storm sewer repairs; those improvements that must be completed quickly and fall under the \$100,000 threshold for bidding requirements. This project was sent out for quotes to local contractors in an effort to expedite the improvement in advance of the SMP activities.

On May 11, 2012 it was brought to our attention that the culvert under Wolfram Street NW, which serves to provide flow through for County ditch #66, was collapsing and in need of repair. Staff quickly evaluated the situation and prepared a plan sheet to distribute as an addendum to the Division A project set.

Bids for both projects are due, and were opened, at 10:00 am Friday, May 18th. They have been tabulated and are attached to this Case. Between the opening and Council meeting staff will have the ability to check the contractor's references, and be in a position to make a recommendation for award at the Council meeting.

Recommendation:

Staff recommends awarding a contract for Division A of the 2012 storm sewer improvements; City Improvement Project 12-24 to XXX, in the amount of \$XXX.

-and-

Staff recommends awarding a contract for Division B of the 2012 storm sewer improvements to XXX, in the amount of \$XXX.

Funding Source:

The funding source for these improvement would be the Stormwater Utility Fund. The estimate for division A is \$160,000 and for Division B is \$90,000.

Council Action:

Motion to award a contract for Division A of the 2012 storm sewer improvements; City Improvement Project 12-24 to XXX, in the amount of \$XXX.

-and-

Motion to award a contract for Division B of the 2012 storm sewer improvements; City Improvement Project 12-24 to XXX, in the amount of \$XXX.

Attachments

Division A Location Map

Division B Location Map

Bore Bid Summary - Storm Sewer - IP 12-24

Culvert Bid Summary - IP 12-24

Division A Award Resolution

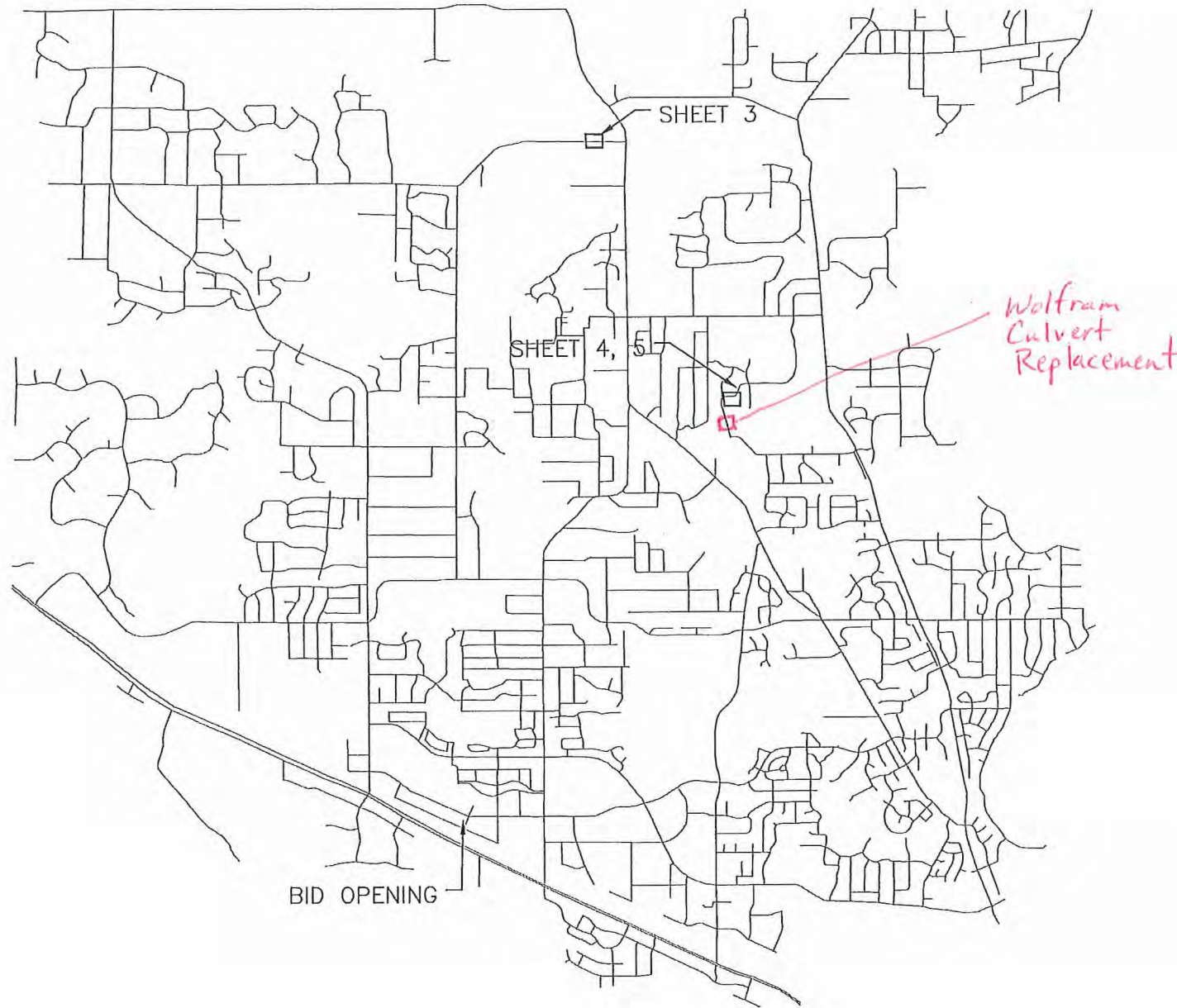
Division B Award Resolution

Form Review

Inbox	Reviewed By	Date
Kurt Ulrich	Kurt Ulrich	05/17/2012 04:35 PM
Form Started By: Tim Himmer		Started On: 05/16/2012 05:01 PM
		Final Approval Date: 05/17/2012

CITY OF RAMSEY

CONSTRUCTION PLANS FOR 2012 STORM SEWER IMPROVEMENTS
RAMSEY CITY PROJECT NO. 12-24



GOVERNING SPECIFICATIONS
THE 2005 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

Sheet List Table

Sheet Number	Sheet Title
1	Cover
2	Detail
3	175TH AVENUE
4	6310 163RD AVENUE PLAN
5	6310 163RD AVENUE PLAN AND PROFILE



Call before you dig
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651 454-0002 Metro
800 252-1166 Outstate
www.gopherstateonecall.org



CITY OF RAMSEY
7550 SUNWOOD DRIVE
RAMSEY, MN 55303
(763) 427-1410 FAX (763) 433-9898

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

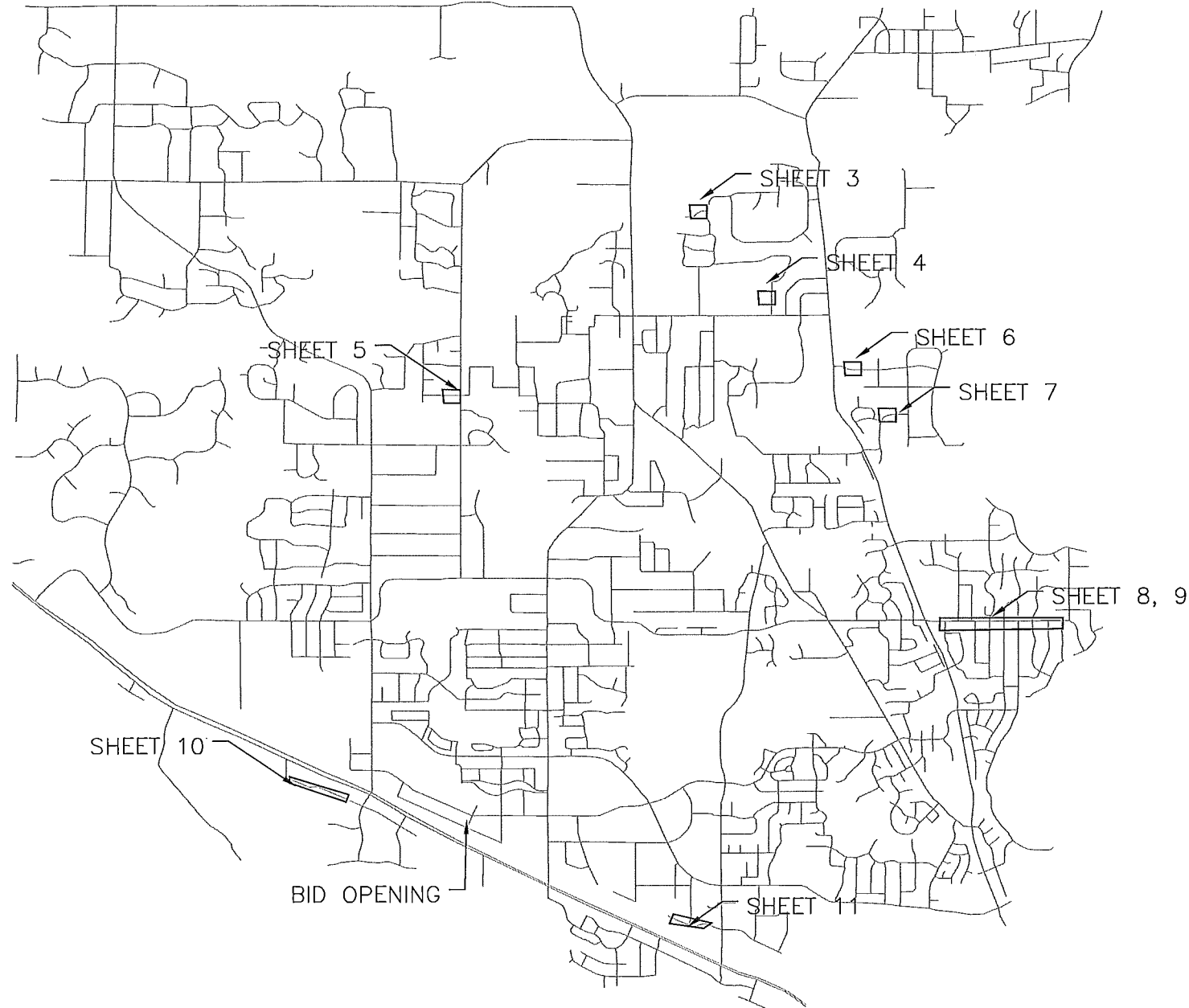
Leonard L. Linton
LEONARD L. LINTON

Lic. No. 21112

Date 5/1/12

CITY OF RAMSEY

CONSTRUCTION PLANS FOR 2012 CULVERT REPLACEMENT AND CATCH BASIN REPAIR
RAMSEY CITY PROJECT NO. 12-24



GOVERNING SPECIFICATIONS
THE 2005 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

Sheet List Table

Sheet Number	Sheet Title
1	CULVERT REPLACEMENT PROJECT
2	DETAILS
3	6453 171ST LANE
4	16756 SODIUM STREET
5	7600 163RD LANE
6	5810 164th Lane
7	5604 162ND LANE
8	ALPINE DRIVE CATCH BASINS
9	ALPINE DRIVE CATCHBASINS
10	RIVERDALE DRIVE CATCH BASIN REPAIR
11	MCKINLEY STREET CATCH BASIN REPAIR



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I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Leonard E. Einton
LEONARD E. EINTON Lic. No. 21112

Date 5/7/12

Bid Opening
City Project #12-24

2012 Storm Sewer Improvements

Friday, May 18, 2012
10:00 AM

<u>Contractor</u>	<u>Bid</u>	<u>Bond</u>	<u>Addm</u>
Dryden	\$ 157,262.00	X	1,2
Hydrocon	\$ 162,564.50	X	1,2
Julian Johnson	\$ 183,390.00	X	1,2
Penn Contracting	\$ 198,201.00	X	1,2
Dave Perkins Contracting	\$ 222,840.00	X	1
GM, Inc	\$ 225,717.00	X	1

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

**RESOLUTION AWARDING A CONTRACT FOR CITY PROJECT 12-24,
2012 STORM SEWER IMPROVEMENT PROJECTS – DIVISION A**

WHEREAS, on September 11, 2011 the Ramsey City Council authorized City staff to prepare plans and specifications to improve drainage within various areas of the City associated with heavy rains in the summer of 2011; and

WHEREAS, additional storm sewer improvements were added to the project plans by the Ramsey City Council on April 10, 2012, also as a result of the heavy rains in the summer of 2011; and

WHEREAS, an emergency culvert repair was discovered on Wolfram Street NW, that provides a drainage way for County Ditch #66, on May 11, 2012 and incorporated into the plan set via addendum; and

WHEREAS, pursuant to an advertisement for bids for City Improvement Project 12-24; 2012 Storm Sewer Improvement Projects – Division A, bids were received, opened and tabulated according to law; and

WHEREAS, the following is a summary of the bids that were received:

<u>Contractor</u>	<u>Total Bid</u>
-------------------	------------------

WHEREAS, XXX is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Mayor and City Administrator are hereby authorized and directed to enter into a contract with XXX for City Improvement Project 12-24; 2012 Storm Sewer Improvement Projects – Division A, in the amount of \$XXX, and
- 2) That the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Mayor

ATTEST:

City Clerk

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION #12-05-XXX

**RESOLUTION AWARDING A CONTRACT FOR CITY PROJECT 12-24,
2012 STORM SEWER IMPROVEMENT PROJECTS – DIVISION B**

WHEREAS, on September 11, 2011 the Ramsey City Council authorized City staff to prepare plans and specifications to improve drainage within various areas of the City associated with heavy rains in the summer of 2011; and

WHEREAS, City staff has investigated and included other various storm sewer improvements necessary to complete the pending 2012 Street Maintenance Program, as presented to the Ramsey City Council on March 13, 2012; and

WHEREAS, additional storm sewer improvements were added to the project plans by the Ramsey City Council on April 10, 2012, also as a result of the heavy rains in the summer of 2011; and

WHEREAS, pursuant to a solicitation for quotes for City Improvement Project 12-24; 2012 Storm Sewer Improvement Projects – Division B, quotes were received, opened and tabulated according to law; and

WHEREAS, the following is a summary of the quotes that were received:

<u>Contractor</u>	<u>Total Bid</u>
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WHEREAS, XXX is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RAMSEY, ANOKA COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the Mayor and City Administrator are hereby authorized and directed to enter into a contract with XXX for City Improvement Project 12-24; 2012 Storm Sewer Improvement Projects – Division B, in the amount of \$XXX, and
- 2) That the City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Ramsey City Council this the 22nd day of May 2012.

Mayor

ATTEST:

City Clerk

Meeting Date: 05/22/2012

Submitted For: Dean Kapler

By: Dean Kapler, Fire Department

Information

Title:

Adopt Resolution for Continuing Efforts Towards a Shared Fire Service

Background:

A study group was formed in October of 2011 to study the feasibility of creating a Shared Fire Service between communities. Interested communities consisted of Ramsey, Nowthen, St Francis, Oak Grove and Bethel. Regular meetings were held and a Final Report was created and presented to all 5 communities on April 12, 2012.

The Ramsey City Council discussed the feasibility of shared services at a work session on May 1, 2012. The work session discussion generated 5 additional questions to be added to the over-all list of questions of the other participating cities. This list of questions was then discussed at the May 10, 2012 Study Group Meeting. Those questions and discussion points were:

- 1) How is liability insurance going to be handled.
- 2) How will HR issues be handled.
- 3) Concerns over having too many resources on emergency scenes.
- 4) Additional details about dissolving or leaving the agreement.
- 5) Concerns over creating a new form of government to administer the new entity.

The study group agreed questions 1, 2 and 4 needed additional research to properly answer. Communities moving forward with the process would have to research and investigate how others have dealt with these issues.

Question 3 would be handled through response procedures to be created but similar to those of individual FD's as of today. Things such as Duty Officer, Station Response, Automatic Aid would be tools to manage adequate resource levels.

Question 5, Study Group felt that there are many Governance boards currently that have elected officials on them. If a newly created Governance board included elected representation from all communities involved, this concern would be manageable.

Recommendation:

Staff that has participated in the Shared Services discussion feel there is value to continuing discussions. Council will be updated on a regular basis as the process advances.

Funding Source:

By adopting the attached resolution, there is no financial commitment by any community at this time. As the process moves ahead, if any financial needs arise, they will be handled through normal city process.

Council Action:

Motion to adopt resolution xx-xx-xxxx to continue efforts towards a shared fire service.

Attachments

Shared Services

Form Review

Inbox

Reviewed By

Date

Diana Lund
Jo Thieling
Kurt Ulrich

Diana Lund
Jo Thieling
Jo Thieling

05/21/2012 03:01 PM
05/21/2012 03:05 PM
05/21/2012 03:05 PM

Form Started By: Dean Kapler

Started On: 05/21/2012 02:06 PM

Final Approval Date: 05/21/2012

RESOLUTION XX-XX-XXXX

RESOLUTION TO CONTINUE EFFORTS TOWARDS A SHARED FIRE SERVICE

WHEREAS, the Shared Fire Service Study Group has held scheduled meetings on a regular basis since October of 2011; and

WHEREAS, the City of XXXX had the following members participate in the Shared Fire Service Study Group; Councilmember XXX XXXX, Fire Chief XXX XXXX, City Administrator XXX XXXX and Firefighter XXX XXXX, and

WHEREAS, the Shared Fire Service Study Group presented a final report to all communities involved on April 12, 2012 in Ramsey MN; and

WHEREAS, the City of XXXX has reviewed the opportunities and issues identified in the final report, and conclude that there appears to be opportunity to provide the same or better fire related services at a good value to all tax payers involved; and

NOW THEREFOR, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF XXXX, ANOKA COUNTY, STATE OF MINNESOTA; as follows:

The City of XXXX hereby supports the continued effort of looking towards a Shared Fire Service with the other interested communities.

The motion for the adoption of the foregoing resolution was made by Councilmember XXXX, and was duly seconded by Councilmember XXXX and upon vote being taken thereon, the following voted in favor:

Councilmember XXXX
Councilmember XXXX
Councilmember XXXX
Councilmember XXXX
Councilmember XXXX

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the XXXX City Council this XX day of XXXXXXXX 2012.

XXXX, Mayor

ATTEST:

XXXX, City Clerk